



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
Wednesday, March 18, 2026

VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

MISSION STATEMENT

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

AGENDA

MEETING: 3:00 PM
LOCATION: Whale Pass School and via Zoom
126 Beach Road
Whale Pass, Alaska 99950
VIRTUAL URL: <https://us02web.zoom.us/j/81196365936?pwd=krBblrCT3O1VzSM56TAsqfl0Ek2ae5.1>

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. DISTRICT VISION, MISSION, AND GOALS
5. APPROVAL OF AGENDA
6. WELCOME TO VISITORS
7. PUBLIC COMMENT 5
8. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of February 24, 2026, Regular Meeting Minutes 7
 - B. Acceptance of the March 2026 Financial Report 11
 - C. Approval of Employment
 1. FY 2027 Teacher Contract: Lisa Cates
 2. FY 2027 Teacher Contract, pending receipt of required documentation: Charlotte Delk
9. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report 20
 1. School Reports

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3.	Area Administrator& CTE Project Coordinator	45
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5.	Child Nutrition Program Report	54
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9.	State & Federal Programs/Grants Report	66
10.	Technology Report	68
B. Student Board Representative Reports		
10. UNFINISHED BUSINESS		
A. Action on Administrative/Board Reports		
B. Second Reading: AASB Recommended Revisions to BP 4000 - BP 4030 and Deletion of BP 4111.1/4211.1/4311.1		
1.	BP 4000 All Personnel - Concepts and Roles	69
2.	BP 4020 All Personnel - Drug, Tobacco, and Alcohol-Free Workplace	72
3.	BP 4021 All Personnel - Drug and Alcohol Testing for School Bus Drivers	76
4.	BP 4030 All Personnel - Nondiscrimination in Employment	79
5.	BP 4111.1/4211.1/4311.1 All Personnel - Affirmative Action	

11. NEW BUSINESS

- A. Presentation: Alaska Pathfinders and Sealaska Heritage Institute – Zach Stenson and Amanda Triplett (Informational Only)
- B. Memorandum of Agreement between Southeast Island School District and Sealaska Heritage Institute 84
- C. Proclamation 2026-02: A Proclamation Honoring the Organized Village of Kasaan for Hosting Kasaan Cultural Week 91
- D. 1st Reading, FY 2027 Budget 93
- E. Authorization to Award Contract for the 2025-2026 SISD Firewood Supply Project 138
- F. First Reading: BP 4111/4211/4311 – BP 4112.5/4212.5/4312.5 (Including AASB Recommended Revisions)
 - 1. BP 4111/4211/4311 Recruitment and Selection 151
 - 2. BP 4111.2/4211.2/4311.2 Legal Status Requirement 155
 - 3. BP 4112.1/4312.1 Contracts 157
 - 4. BP 4112.4/4212.4/4312.4 Health Examinations 159
 - 5. BP 4112.5/4212.5/4312.5 Security Check 160
- G. 1st Reading: BP 5113 Absences and Excuses 161
- H. 2026-2027 Calendar for All Schools 164

12. INFORMATION ITEMS

- A. Letters and Communications
- B. Reports and Information
 - 1. AASB Event Calendar 166
 - 2. Calendar of Agenda Items 168
 - 3. Advisory School Council Meeting Minutes
 - a. Barry Craig Stewart Kasaan 169
 - b. Howard Valentine Coffman Cove 171
 - c. Port Alexander 173
 - d. Thorne Bay 176
 - e. Whale Pass

13. ADVANCE PLANNING

A. April 2025 Regular Meeting: 3rd Wednesday is April 15, 2025 (Location: Naukati School)

14. PUBLIC COMMENT

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15. BOARD COMMENT

16. EXECUTIVE SESSIONS

A. Executive Session to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, personnel matters regarding an individual.

B. Superintendent Evaluation

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1. Executive session to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, superintendent evaluation.

17. ADJOURNMENT

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
February 24, 2026**

MINUTES

Location: Howard Valentine Coffman Cove School and via Zoom,
618 Howard Valentine Drive, Coffman Cove, Alaska 99918

1. CALL TO ORDER

Board President Tony Lovell called the meeting to order at 12:01 PM

2. ROLL CALL

Members Present: Tony Lovell (President) attended in person. Ben Blair, Sandy Curtis, Molly Kimzey (Clerk), and William Tyrell attended via audio/video conference.

Student Representative: William Keys attended in person and Meliah Cook joined the meeting during the Howard Valentine Coffman Cove Board Report/Presentations.

Quorum: yes

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. DISTRICT VISION, MISSION, AND GOALS

The Board reviewed and reaffirmed the District Vision, Mission, and Goals.

5. APPROVAL OF AGENDA

Motion: Mr. Blair moved to approve the agenda

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0; Absent: 1

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

6. WELCOME TO VISITORS

Board President Tony Lovell welcomed all visitors attending in person and via Zoom.

7. PUBLIC COMMENT

No public comment was offered.

8. CONSENT AGENDA

Motion: Mr. Blair moved to approve the Consent Agenda, including: approval of the January 20, 2026, regular meeting minutes, acceptance of the February 2026

financial statements, and approval of employment including FY 2026 classified employment for Terry West, FY 2026 extracurricular contract for Korrissa Oatman, FY 2026 teacher contract pending receipt of required documentation for Daniel Nelson; FY 2027 administrator contracts for Jessica Heisler and Robbin Perkins; FY 2027 teacher contracts for Sharlet Collins, Michael Congdon, Sonya Cook, Steven Cunningham, Melissa Dougherty, Donna Nixon, Melanie Pitka, Julie Vasquez, and Ginger White; and FY 2027 teacher contract addendum for Sonya Cook.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0; Absent: 1

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

9. ADMINISTRATIVE/BOARD REPORTS

Rod Morrison presented the Superintendent's report. Topics included: goals, recent engagements, upcoming events, training, legislation, evaluation tools, survey tools, energy audits, the Naukati Magnet Program.

Superintendent Morrison then invited each department and school to share highlights of their reports.

AK-TRAILS Correspondence/Homeschool Coordinator Cassandra Christopherson shared highlights from the AK-TRAILS Correspondence/Homeschool Program. . Lead Teacher Mackenzie Slayton shared highlights from Howard Valentine Coffman Cove School and three students shared musical performances. Principal Sheila Nyquest shared highlights from Thorne Bay School. Lead Teacher Laurie Lapan and Songahm Academic Program Coordinator/Paraprofessional Michelle Dempsey shared highlights from Whale Pass . Contracted Business Manager Lucienne Smith shared highlights from the Business Department. Maintenance Director Scott Randall shared highlights from the Maintenance Department.

William Keys and Meliah Cook presented their Student Representative Reports.

Reports from the Superintendent, Area Administrator & CTE Project Coordinator, Barry Craig Stewart Kasaan School, Howard Valentine Coffman Cove School, Thorne Bay School, Whale Pass School, Activities Department, Business Department, Child Nutrition Program, Maintenance Department, Special Programs, State & Federal Programs/Grants Department, Technology Department, and from Student Representatives Meliah Cook and William Keys were included in the board meeting packet for review.

10. UNFINISHED BUSINESS

Motion: Mr. Blair moved to approve and adopt BP 3000, BP 3100, BP 3110, BP 3200, and BP 3260.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

Motion: Mr. Blair moved to approve Tool B as the School Board Self-evaluation Tool.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 5; Nay: 0

Motion: Mr. Blair moved to approve Tool A as the Superintendent Evaluation Tool.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

11. NEW BUSINESS

Motion: Mr. Blair moved to approve the SISD PreK Home Language Support Classroom Procedure Checklist.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

Motion: Mr. Blair moved to approve the first reading of the AASB recommended revisions to BP 4000, BP 4020, BP 4021, and BP 4030, and the proposed deletion of BP 4111.1/4211.1/4311.1 and move them to a second reading.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

Motion: Mr. Blair moved to ratify the Memorandum of Understanding dated January 26, 2026, between Southeast Island School District, Brightways Learning, and Island Hands for the implementation of Project APEX and Project ARISE.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed unanimously (5-0)

The Board members discussed student absences

12. INFORMATION ITEMS

The Board reviewed the information items in the packet, including the AASB Event Calendar, the Board's Calendar of Agenda Items, Advisory School Council Meeting minutes for Barry Craig Stewart Kasaan School, Howard Valentine Coffman Cove School, Naukati School, Thorne Bay School, and Whale Pass School.

13. ADVANCE PLANNING

The next regular Board meeting will be on Wednesday, March 17, 2026, at Whale Pass School, starting at 3:00 PM. The meeting will be preceded by a work session at 2:00 PM to review the first reading of the 2027 budget and for the School Board self-assessment.

14. PUBLIC COMMENT

No public comment was offered.

15. BOARD COMMENT

Ben Blair commented regarding requirements for new school construction request (replacing current school). William Tyrell commented regarding student activities and cultural education.

16. EXECUTIVE SESSIONS

The Board did not enter executive session.

17. ADJOURNMENT

Motion: Mr. Blair moved to adjourn the meeting.

Second: yes

Student Representative (Preferential Vote): Yea: 2; Nay: 0

Board Vote: Yea: 4; Nay: 0; Absent: 1

Resolved: motion passed by majority vote (4-0-1)

Time: 2:16 PM

Board President

Date

Board Clerk

Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Rodney Morrison, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.
Date: March 11, 2026
SUBJECT: FINANCIAL REPORT NARRATIVE

A handwritten signature in cursive script, reading "Lucienne Smith".

The following pages are the monthly March Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detailed information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year-to-date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the district:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year-to-date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
100 GENERAL OPERATING FUND	431,047.00	3,944,159.23	6,152,891.00	2,208,731.77	64 %
205 PUPIL TRANSPORTATION FUND	0.00	142,960.00	262,473.00	119,513.00	54 %
255 FOOD SERVICE FUND	0.00	70,915.29	144,191.15	73,275.86	49 %
256 FRESH FRUIT & VEGETABLES	0.00	4,903.37	8,625.01	3,721.64	57 %
260 TITLE I-A BASIC	0.00	33,182.50	89,872.00	56,689.50	37 %
261 TITLE I-C MIGRANT	0.00	16,481.04	125,636.00	109,154.96	13 %
262 MIGRANT BOOKS	0.00	0.00	3,332.00	3,332.00	0 %
264 Title IVA INNOVATIVE	0.00	0.00	11,538.00	11,538.00	0 %
265 POSITIVE BEHAVIORAL INTERVENTION STRATEGIES	0.00	0.00	31,500.00	31,500.00	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	2,063.83	24,222.00	22,158.17	9 %
268 TITLE VI-B IDEA	0.00	4,392.04	54,777.00	50,384.96	8 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,436.00	4,436.00	0 %
271 CARL PERKINS	0.00	7,674.75	27,000.00	19,325.25	28 %
272 SAFETY & WELL BEING	0.00	15,277.16	16,000.00	722.84	95 %
273 HUNTER EDUCATION GRANT	0.00	0.00	17,693.90	17,693.90	0 %
280 AK LITERACY	0.00	31,984.49	35,000.35	3,015.86	91 %
281 CLSD 2024 COHORT	0.00	142,037.44	350,000.00	207,962.56	41 %
353 RURAL UTILITIES SERVICE	0.00	284,933.56	284,933.56	0.00	100 %
355 US FOREST SERVICE - TB GARN UNITS	0.00	0.00	373,500.00	373,500.00	0 %
358 SOAR - KLAWOCK	0.00	20,708.12	20,708.12	0.00	100 %
360 INDIAN EDUCATION	0.00	12,452.00	12,452.00	0.00	100 %
361 APEX - USDOE	0.00	215,000.00	499,904.00	284,904.00	43 %
363 ARISE - USDOE	0.00	215,000.00	499,793.00	284,793.00	43 %
365 REAP	0.00	1,904.00	1,904.00	0.00	100 %
370 SUCCEED	0.00	316,197.77	346,766.00	30,568.23	91 %
372 ACHIEVE- PASS THRU FROM HYDABURG CSD	0.00	43,514.35	60,000.00	16,485.65	73 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 26

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
375 TEACHER HOUSING	0.00	46,366.96	110,000.00	63,633.04	42 %
380 ALASKA MICRO GRANTS	0.00	7,667.17	8,406.63	739.46	91 %
528 AHFC THORNE BAY HOUSING GRANT	0.00	571,014.81	700,000.00	128,985.19	82 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	1,434.00	1,434.00	0.00	100 %
Grand Total:	431,047.00	6,152,223.88	10,278,988.72	4,126,764.84	60 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
100 GENERAL OPERATING FUND	19,509.67	3,593,984.84	6,165,261.00	5,863,523.00	2,269,538.16	61%
205 PUPIL TRANSPORTATION FUND	577.95	80,209.78	149,313.00	166,913.00	86,703.22	48%
230 EARLY LITERACY K-3	0.00	-192.00	0.00	0.00	192.00	0%
237 ALASKA PRE ELEMENTARY PROGRAM	12.14	17,187.12	17,000.00	17,000.00	-187.12	101%
255 FOOD SERVICE FUND	8,066.96	218,721.74	304,784.16	316,650.15	97,928.41	69%
256 FRESH FRUIT & VEGETABLES	319.22	11,041.62	1,078.13	8,625.01	-2,416.61	128%
260 TITLE I-A BASIC	2,796.00	51,396.83	96,279.06	96,279.06	44,882.23	53%
261 TITLE I-C MIGRANT	69.55	59,744.97	165,712.68	165,712.68	105,967.71	36%
262 MIGRANT BOOKS	0.00	208.81	3,332.00	3,332.00	3,123.19	6%
264 Title IVA INNOVATIVE	0.00	2,232.09	11,536.85	11,536.85	9,304.76	19%
265 POSITIVE BEHAVIORAL INTERVENTION	0.00	0.00	31,499.99	31,499.99	31,499.99	0%
266 TITLE IIA PRINCIPAL/TEACHER	0.00	16,548.02	32,401.78	32,401.78	15,853.76	51%
268 TITLE VI-B IDEA	0.00	6,982.04	54,403.77	54,403.77	47,421.73	13%
270 TITLE VI-B SEC 619 PRESCHOOL	0.00	0.00	4,433.62	4,433.62	4,433.62	0%
271 CARL PERKINS	0.00	13,506.21	26,999.91	26,999.91	13,493.70	50%
272 SAFETY & WELL BEING	0.00	16,274.18	15,999.95	15,999.95	-274.23	102%
273 HUNTER EDUCATION GRANT	0.00	19,138.10	17,693.90	17,693.90	-1,444.20	108%
280 AK LITERACY	0.00	31,984.49	34,999.96	34,999.96	3,015.47	91%
281 CLSD 2024 COHORT	0.00	142,037.43	349,995.78	349,995.78	207,958.35	41%
353 RURAL UTILITIES SERVICE	0.00	311,001.70	460,912.00	460,912.00	149,910.30	67%
355 US FOREST SERVICE - TB GARN UNITS	0.00	54,578.16	373,500.00	373,500.00	318,921.84	15%
358 SOAR - KLAWOCK	5,795.07	37,369.95	47,277.60	47,277.60	9,907.65	79%
360 INDIAN EDUCATION	0.00	12,452.00	12,452.00	12,452.00	0.00	100%
361 APEX - USDOE	0.00	109,863.26	499,962.00	499,962.00	390,098.74	22%
363 ARISE - USDOE	218.00	59,458.65	498,571.00	498,571.00	439,112.35	12%

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 26

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
370 SUCCEED	5,455.70	288,779.41	394,723.00	394,723.00	105,943.59	73%
372 ACHIEVE- PASS THRU FROM HYDABURG	122.93	87,389.42	87,500.00	87,500.00	110.58	100%
375 TEACHER HOUSING	2,808.59	37,154.52	50,000.00	50,000.00	12,845.48	74%
380 ALASKA MICRO GRANTS	0.00	8,577.66	8,406.63	8,406.63	-171.03	102%
507 AEA BIOMASS - STOP GAP	3,747.18	3,831.54	0.00	0.00	-3,831.54	0%
528 AHFC THORNE BAY HOUSING GRANT	803.26	765,170.87	700,000.00	700,000.00	-65,170.87	109%
535 COPS SCHOOL VIOLENT PREVENTION- DOJ	0.00	94,634.11	130,855.00	130,855.00	36,220.89	72%
536 20-002 HOLLIS K-12 SCHOOL	0.00	5,500.00	0.00	0.00	-5,500.00	0%
537 AK HOMELAND SECURITY & EMERGENCY	0.00	36,502.75	32,490.23	32,490.23	-4,012.52	112%
711 STUDENT AGENCY FUND AGRICULTURE	0.00	2,301.96	1,735.16	2,485.16	183.20	93%
Grand Total:	50,302.22	6,195,572.23	10,781,110.16	10,517,135.03	4,321,562.80	59%

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
30 EARNINGS ON INVESTMENTS	0.00	8,767.38	0.00	-8,767.38	** %
40 OTHER LOCAL REVENUES	300.00	58,643.85	25,000.00	-33,643.85	234 %
48 STATE BROADBAND ASSISTANT GRANT	0.00	0.00	290,000.00	290,000.00	0 %
51 STATE-FOUNDATION PROGRAM	430,747.00	3,876,723.00	5,398,262.00	1,521,539.00	71 %
56 TRS On-Behalf	0.00	0.00	358,515.00	358,515.00	0 %
57 PERS On Behalf	0.00	0.00	64,252.00	64,252.00	0 %
250 TRANSFER FROM OTHER FUNDS	0.00	0.00	16,862.00	16,862.00	0 %
Function Total:	431,047.00	3,944,134.23	6,152,891.00	2,208,756.77	64 %
Org Total:	431,047.00	3,944,134.23	6,152,891.00	2,208,756.77	64 %
628 THORNE BAY					
700 STUDENT ACTIVITIES					
40 OTHER LOCAL REVENUES	0.00	25.00	0.00	-25.00	** %
Function Total:	0.00	25.00	0.00	-25.00	** %
Org Total:	0.00	25.00	0.00	-25.00	** %
Fund Total:	431,047.00	3,944,159.23	6,152,891.00	2,208,731.77	64 %
Grand Total:	431,047.00	3,944,159.23	6,152,891.00	2,208,731.77	64 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	772.13	88,398.86	245,627.00	165,221.00	76,822.14	53
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	43,484.76	68,726.00	70,138.00	26,653.24	61
400 SCHOOL ADMINISTRATION	0.00	7,913.67	9,981.00	9,981.00	2,067.33	79
600 OPERATIONS & MAINTENANCE	114.99	36,816.65	68,917.00	68,917.00	32,100.35	53
700 STUDENT ACTIVITIES	122.30	723.20	7,597.00	7,597.00	6,873.80	9
Org Total:	1,009.42	177,337.14	402,348.00	323,354.00	146,016.86	
624 KASAAN						
100 REGULAR INSTRUCTION	0.00	102,700.71	136,576.00	165,261.26	62,560.55	62
160 VOCATIONAL ED INSTRUCTION	0.00	1,677.74	1,500.00	1,677.74	0.00	100
200 SPECIAL EDUCATION INSTRUC	0.00	15,439.38	26,855.00	32,868.00	17,428.62	46
400 SCHOOL ADMINISTRATION	0.00	8,287.99	9,981.00	9,981.00	1,693.01	83
600 OPERATIONS & MAINTENANCE	854.95	29,161.88	45,800.00	45,800.00	16,638.12	63
700 STUDENT ACTIVITIES	194.77	4,208.11	6,929.00	6,929.00	2,720.89	60
Org Total:	1,049.72	161,475.81	227,641.00	262,517.00	101,041.19	
625 NAUKATI						
100 REGULAR INSTRUCTION	0.00	107,447.84	217,710.00	191,974.00	84,526.16	55
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	58,028.23	66,379.00	96,777.00	38,748.77	59
400 SCHOOL ADMINISTRATION	0.00	5,430.16	9,981.00	9,981.00	4,550.84	54
600 OPERATIONS & MAINTENANCE	139.50	59,804.11	72,671.00	80,471.00	20,666.89	74
700 STUDENT ACTIVITIES	0.00	5,599.04	6,951.00	6,951.00	1,351.96	80
Org Total:	139.50	236,309.38	375,192.00	387,654.00	151,344.62	
628 THORNE BAY						
100 REGULAR INSTRUCTION	0.00	245,264.33	488,560.00	486,188.00	240,923.67	50
160 VOCATIONAL ED INSTRUCTION	-23.48	591.43	3,000.00	3,000.00	2,408.57	19
200 SPECIAL EDUCATION INSTRUC	0.00	122,658.45	261,616.00	248,228.00	125,569.55	49
400 SCHOOL ADMINISTRATION	0.00	24,949.11	83,246.00	28,172.00	3,222.89	88
450 SCHOOL ADMIN SUPPORT SRVC	3,317.45	36,342.15	56,402.00	55,167.00	18,824.85	65
600 OPERATIONS & MAINTENANCE	2,117.92	117,964.31	231,059.00	247,482.00	129,517.69	47
700 STUDENT ACTIVITIES	236.49	48,765.34	35,287.00	35,287.00	-13,478.34	138
Org Total:	5,648.38	596,535.12	1,159,170.00	1,103,524.00	506,988.88	
632 WHALE PASS						
100 REGULAR INSTRUCTION	0.00	98,546.10	137,671.00	103,629.00	5,082.90	95
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	13,702.46	73,443.00	66,624.00	52,921.54	20
400 SCHOOL ADMINISTRATION	0.00	6,916.75	9,981.00	9,981.00	3,064.25	69
600 OPERATIONS & MAINTENANCE	0.00	46,774.40	42,637.00	54,152.00	7,377.60	86
700 STUDENT ACTIVITIES	94.42	3,278.03	6,451.00	6,451.00	3,172.97	50
Org Total:	94.42	169,217.74	271,683.00	242,337.00	73,119.26	
646 ALASKA TRAILS - DW CORRESPONDENCE						
100 REGULAR INSTRUCTION	-831.01	0.00	0.00	0.00	0.00	0
140 CORRESPONDENCE INSTRUC	3,278.15	194,198.59	298,732.00	330,684.00	136,485.41	58

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
200 SPECIAL EDUCATION INSTRUC	0.00	3,531.98	7,956.00	7,956.00	4,424.02	44
700 STUDENT ACTIVITIES	-20.00	0.00	0.00	0.00	0.00	0
Org Total:	2,427.14	197,730.57	306,688.00	338,640.00	140,909.43	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	0.00	75,488.55	135,198.00	135,198.00	59,709.45	55
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	50,993.00	0.00	0.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	25,664.47	22,420.00	37,988.00	12,323.53	67
220 SPED SUPPORT SRVCS-STUDNT	353.51	57,078.70	154,056.00	80,859.00	23,780.30	70
300 SUPPORT SERVICES-STUDENTS	0.00	3,961.86	15,891.00	17,126.00	13,164.14	23
350 SUPPORT SERVICES-INSTRUCT	0.00	4,935.43	0.00	0.00	-4,935.43	***
352 LIBRARY SERVICES	0.00	0.00	645.00	645.00	645.00	0
353 Technology	0.00	113,663.66	190,405.00	190,405.00	76,741.34	59
354 INSERVICE	0.00	5,421.85	3,600.00	3,600.00	-1,821.85	150
400 SCHOOL ADMINISTRATION	253.46	32,433.19	87,351.00	32,637.00	203.81	99
450 SCHOOL ADMIN SUPPORT SRVC	14.50	30,215.55	56,277.00	55,042.00	24,826.45	54
511 BOARD OF EDUCATION	0.00	87,818.61	118,723.00	122,277.00	34,458.39	71
512 OFFICE OF SUPERINTENDENT	125.93	189,340.50	335,683.00	333,486.00	144,145.50	56
550 DISTRICT ADMIN SUPRT SRVC	423.16	284,541.48	394,706.00	332,840.00	48,298.52	85
600 OPERATIONS & MAINTENANCE	4,680.30	632,247.65	807,120.00	896,917.00	264,669.35	70
700 STUDENT ACTIVITIES	1,050.88	69,340.98	104,590.00	64,384.00	-4,956.98	107
900 OTHER FINANCING USES	0.00	0.00	65,000.00	65,000.00	65,000.00	0
Org Total:	6,901.74	1,612,152.48	2,542,658.00	2,368,404.00	756,251.52	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	0.00	137,985.23	339,731.00	343,220.00	205,234.77	40
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	80,273.46	185,937.00	192,222.00	111,948.54	41
400 SCHOOL ADMINISTRATION	0.00	6,769.58	9,981.00	9,981.00	3,211.42	67
600 OPERATIONS & MAINTENANCE	1,839.76	47,198.64	57,506.00	64,506.00	17,307.36	73
700 STUDENT ACTIVITIES	0.00	2,834.42	9,180.00	9,180.00	6,345.58	30
Org Total:	1,839.76	275,061.33	603,835.00	620,609.00	345,547.67	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	159.59	142,136.91	208,316.00	151,505.00	9,368.09	93
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	0.00	0.00	0
400 SCHOOL ADMINISTRATION	0.00	7,387.46	9,981.00	9,981.00	2,593.54	74
600 OPERATIONS & MAINTENANCE	240.00	18,560.90	50,499.00	50,499.00	31,938.10	36
700 STUDENT ACTIVITIES	0.00	80.00	5,750.00	4,500.00	4,420.00	1
Org Total:	399.59	168,165.27	276,046.00	216,485.00	48,319.73	
0.00Fund Total:	19,509.67	3,593,984.84	6,165,261.00	5,863,524.00	2,269,539.16	61 %
Grand Total:	19,509.67	3,593,984.84	6,165,261.00	5,863,524.00	2,269,539.16	61 %



Southeast Island School District

Superintendent's Report

Board Meeting: March 19, 2026

Prepared: March 14, 2026

Submitted by: Rod Morrison, Superintendent

District Goals

Collaboration

Strengthen and maintain collaborative relationships with the Board of Education and the district leadership team to support student success across the Southeast Island School District.

Public Trust

Build public trust and confidence through open, honest communication and by fostering positive connections across our communities.

Recent Engagements

February 25 & March 4

Interviews conducted for the Secondary Teacher position in Coffman Cove.

February 27 – March 2

Grow Your Own / Educators Rising (Ed Rising) – Partnership with the University of Alaska Fairbanks (UAF).

Participants included Board Member Ben Blair and Teacher Ginger White.

March 4 – 8

Kasaan Cultural Week

District participation included students and staff from multiple schools.

- **Wednesday:** Hollis, Naukati, Whale Pass, Kasaan, Coffman Cove, AK Trails
- **Thursday:** Thorne Bay, Kasaan, AK Trails
- **Friday–Saturday:** Open participation for all students and schools

March 9

Organized meeting with the Village of Kasaan.

March 10

School visit at Hollis School.

March 11

Community visit in Edna Bay.

Upcoming Events

March 19

Prince of Wales (POW) CTE Collaboration Meeting

Participants include Zach Stenson (Alaska Pathfinders) and Amanda Triplett (Sealaska Heritage Institute).

March 21 – 28

Spring Break

April 1

Alaska Superintendents Association (ASA) Superintendents Collaboration

Update Items

Sealaska Heritage Institute Memorandum of Agreement

POW CTE Consortium Partnership

Southeast Island School District has entered into a Memorandum of Agreement with the Sealaska Heritage Institute (SHI) to participate as a pilot partner in a regional Career and Technical Education (CTE) consortium serving Southeast Alaska students.

This partnership is part of the **“Pathways and Partnerships to Support Culturally Relevant Career and Technical Education”** grant initiative.

Through this collaboration, SISD students will gain expanded access to:

- Career pathway exploration opportunities
- Career guidance programming
- Culturally relevant learning experiences
- CTE intensives and career-focused programming
- Mentorship opportunities with industry partners
- A regional Career-Focused Education Conference

The agreement spans **February 2026 through July 2028** and is designed to strengthen regional collaboration around workforce readiness and postsecondary planning for Southeast Alaska students.

Conclusion

The Southeast Island School District remains committed to collaboration, community engagement, and student-centered excellence. Through strong partnerships with the Board of Education, staff, families, and community organizations, we continue to strengthen our systems, expand opportunities, and build a resilient future for our students and the communities we serve.

Thank you for your ongoing commitment to education and for being valued partners in our shared mission.

Respectfully submitted,

Rod Morrison
Superintendent
Southeast Island School District



AK-TRAILS BOARD REPORT March 2026



General updates:

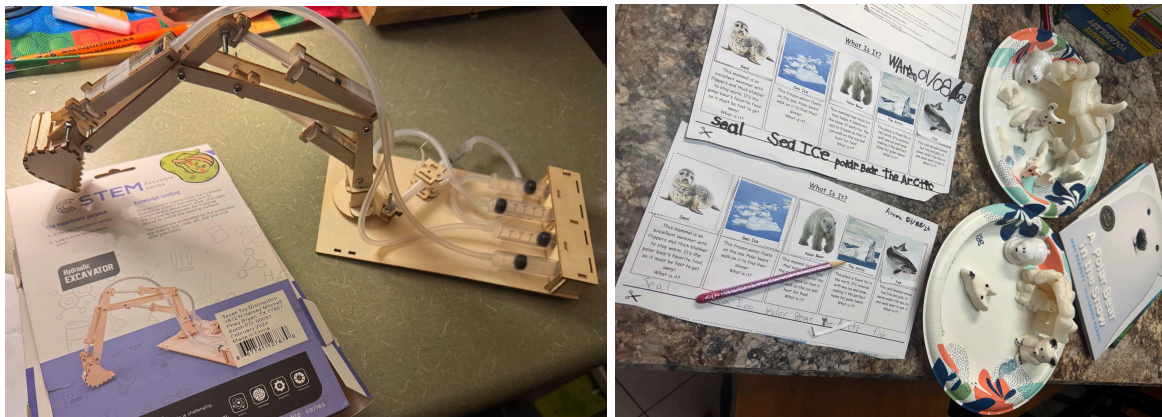
- IEP annual reviews are continuing to be held, but should be wrapping up soon.
- Second semester reimbursement and requisition requests are still trickling in and being processed..
- Melanie and Cassandra have sent out "intent to enroll" forms to our current and prospective new families; information gained will help with budgeting decisions. *We are hoping to have actual enrollment for next year open before the end of this school year.
- We're starting to review the AK-TRAILS Handbook and think about revisions for next year.

Student Spotlights: Warren & Aurora Schmitz-Prefontaine (3rd & 5th grades)



Living in Thorne Bay, Aurora and Warren Schmitz-Prefontaine are shining examples of engaged, motivated learners who embrace place-based education and community involvement. For starters, both students help grow and preserve food from their family's greenhouse, and participate in foraging and subsistence living, all the while developing valuable life skills rooted in their environment. The family is also always willing to help out, and are teaching their children citizenship through actions like organizing and distributing Toys for Tots alongside Thorne Bay EMS, Fire, VPSO, and the U.S. Marine Corps.

As a 3rd grader, Warren is an active participant in Red Tide Wrestling and thrives in hands-on, project-based learning. He has a strong passion for STEAM, especially in science, math, and engineering, and consistently engages in creative problem-solving through his projects. Homeschooling has given Warren the chance to have learning opportunities tailored specifically to his interests and strengths.



Aurora has combined creativity with entrepreneurship through her wildlife and nature-themed artwork. She designs original pieces using sketching, colored pencils, watercolor, wood burning, and carving tools on bamboo and cedar items such as cutting boards, ornaments, and plaques. Aurora took this a step further by successfully selling her work at winter bazaars after developing a full business plan, including budgeting, sales goals, and event planning. Aurora has even received commissioned requests to create custom artwork, and is currently saving to open her own art store! Also noteworthy, Aurora was one of 32 students selected for the Ketchikan Arts & Humanities Youth Wearable Art

Show, where she is designing a costume and choreography for her 2 minute performance (hopefully we'll have some pictures of this for April's newsletter!).



Together, Aurora and Warren exemplify what it means to be curious, creative, and community-minded learners. We are proud of their accomplishments and excited to see what they achieve next!

Graduation: Seven seniors will be graduating with AK-TRAILS this year! Two students will graduate in Naukati's ceremony, two will attend Thorne Bay's, and three students are opting to receive their diplomas and hold private celebrations.

Melanie and Cassandra have been busy following up with seniors to ensure that their graduation requirements are met, caps and gowns are ordered, and that they are prepared for their individual post secondary paths.

This years' seniors have the highest cumulative GPA of any past AK-TRAILS class! We have two students graduating with an impressive 4.0, and six have a cumulative GPA of 3.5

or higher. Some have already been accepted into colleges inside and outside of Alaska, and three have applied for the Alaska Performance Scholarship. It's an outstanding group of young adults!

Sports/Extracurriculars:



District Sponsored Sports:

- **Basketball:** There was a band of sickness that swept through at the beginning of the month and undermined travel plans for several students. Despite this, one of our AK-TRAILS seniors was able to travel to Sitka with the district team for regionals, and is so thankful for the experience.
- **Archery:** Two AK-TRAILS students qualified for archery nationals this year, and will be traveling to Utah with the district team during that last week of April!
- **NYO:** Cassandra was able to attend and help with the districtwide NYO competition on Friday, March 13th. As usual, it was a very positive event, with some amazing competitors working towards personal bests! When the results were in, two AK-TRAILS high schoolers wound up placing in the top 3 in their events, and will be traveling with the Naukati/SISD team to the regional competition in Juneau.
- **Taekwondo:** Two AK-TRAILS elementary students are preparing to compete in the Spring Nationals Tournament in St. Louis, Missouri. These students were both part of the Songahm Martial Arts Program in Whale Pass, and chose to homeschool after its completion.

- **Red Tide Wrestling:** At least one AK-TRAILS elementary student (possibly 2) will be participating this year!

Other Sports: Rock climbing, ballet, and tumbling/gymnastics are all popular right now.

Social media: Check out AK-TRAILS on [Facebook](#) and [Instagram](#)!

Report Respectfully Submitted by Cassandra Christopherson

SISD Vision:

"Students are equipped to achieve their dreams and aspirations"

SISD Mission:

"Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world."



SOUTHEAST ISLAND SCHOOL DISTRICT
Barry Craig Stewart Kasaan School

BOX KXA, Alaska 99950-0340
phone: 907-542-2217, fax: 907-542-2219



Barry Craig Stewart Kasaan School
February and March 2026 Board Report

For the month of February and the first part of March, we have a few activities to report.

Activities in class: This month, not a lot has changed from last month. Kids are working hard each day. In the Elementary classes, Jerry and Susie continue to provide some fantastic activities. Kids have been making paper mache art and learning the basics. We are still looking forward to spring and getting outside more. I think we are all getting cabin fever. We need more sun. Every time we try to plan an outside activity, it starts snowing. We did try snowshoeing but found that the snowshoes were too old and started falling apart. Will be rebuilding them for a future project.



One of the big projects the kids have enjoyed creating this quarter was hand carving bowls. We didn't have to open a bandaid. The shop class has finished their bowls and now are blacksmithing their own carving chisels to start making shrink pots. Will have pictures in the next report.

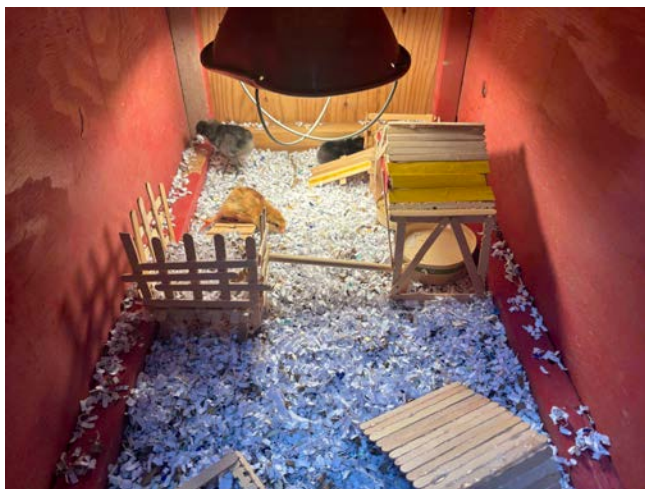


In Middle and High school class, Our para Jessica West has started a new unit on hand embroidery. They have a kit that teaches 10 plus stitches. In the end they may attempt to create some beautiful art. I will have pictures in my next report.

In Science the middle school students are learning about embryology. They are examining the transformation of a single celled zygote into a fully developed chick. We stole some eggs from the fridge that had been donated to the food program from Coffman Cove and incubated them. The kids were super excited that we got 3 out of 15 eggs to hatch. Didn't think we would get any to hatch because they had been in the refrigerator for three weeks.



Students were so excited that they made a playground for them:



Culture Camp was a great success. Our students were well praised for their good behavior and participation by the Organized Village of Kasaan. They got to participate in food preparation, hunting, weaving and some copper metal work.



Students involved in Sports:

We have just started middle school volleyball and elementary basketball. State archery tournament took place last month and some of our students did well enough to qualify for archery nationals. A few students from Kasaan may have the opportunity to travel to Utah. Also we have some students involved in NYO.





SOUTHEAST ISLAND SCHOOL DISTRICT
Howard Valentine Coffman Cove School

P.O. Box 18002, Coffman Cove, AK 99918
phone: 907-329-2244; fax: 907-329-2210



Howard Valentine Coffman Cove School Board Update

Thank you to everyone who joined us at our last gathering. We truly enjoyed the opportunity to welcome you into our school and share the art and music our students have been working on. It meant a lot to our students to be able to showcase their talents and celebrate their work with the community.

Over the past few weeks, our focus has been on diving deeply into our curriculum. Students continue to enjoy their dual credit classes and are thriving in their music studies. We are also excited to be offering Hunter Education this semester. Twelve students are currently enrolled thanks to the coordination and support of Principal Nixon. Students are working through the instructional units and especially enjoying the hands-on components using the training equipment in the classroom.

Recently, our entire school had the opportunity to attend Culture Camp in Kasaan, and it was an absolutely wonderful experience. A heartfelt thank you to the entire community of Kasaan for hosting such a meaningful event. Students participated in many cultural activities including face painting, shield making, weaving, bracelet making, and paper chain crafts. Most importantly, they were able to spend time with students from other communities. Building friendships and interacting with peers from different cultures and communities across our island was truly the highlight of the trip and an important reminder that learning also happens through shared experiences and connections. In addition, an additional thank you is needed Kerrie Carl for being there to help and support our students and make this day amazing!

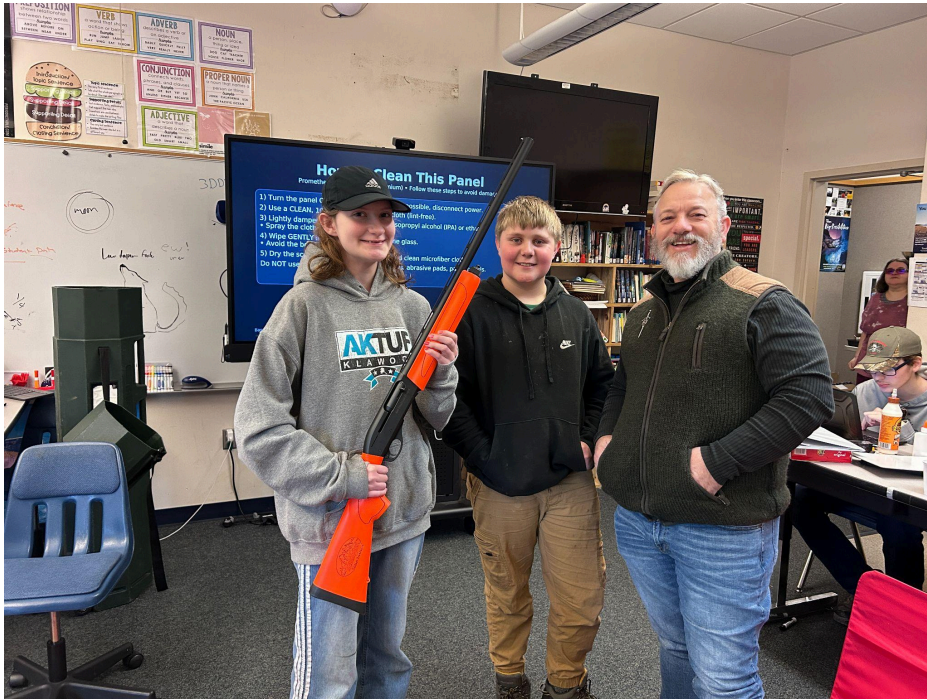
We also celebrated Dr. Seuss's birthday and Read Across America with a day full of books, creative art activities, and plenty of joyful reading throughout the school. This is always an amazing day!

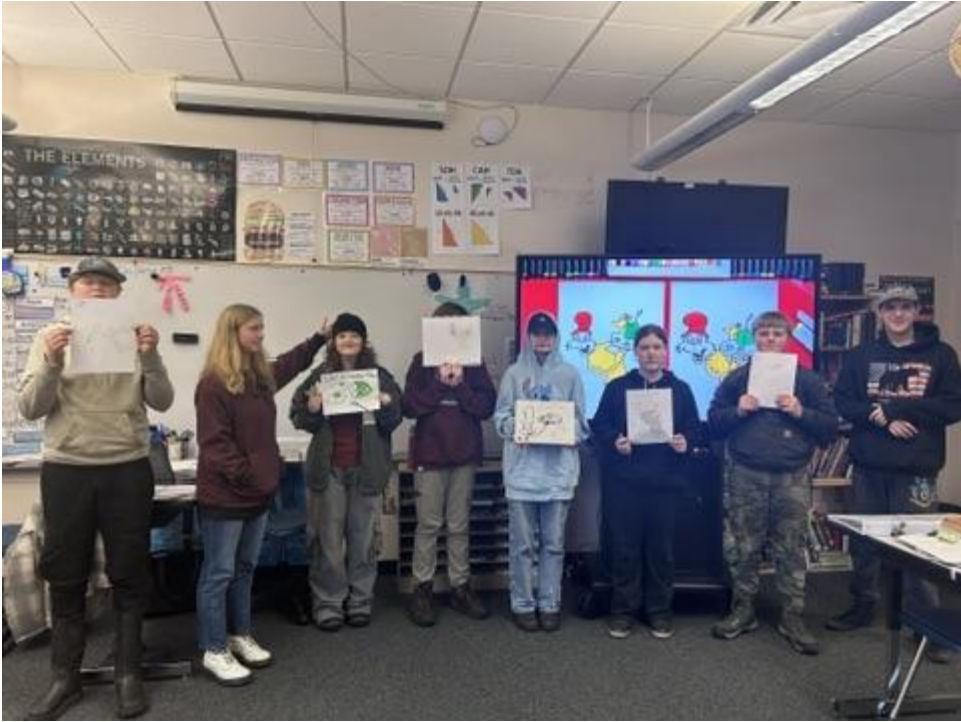
In our greenhouse program, we would like to thank Korrisa for coming out to plan our spring greenhouse goals! As we move toward spring, we are starting new seeds and planning ahead. Students have begun growing avocado starters, tomato plants, and lettuce that will soon be transplanted. We are also preparing for our upcoming Mother's Day baskets, and egg production continues to support our local cafeteria and community food supply.

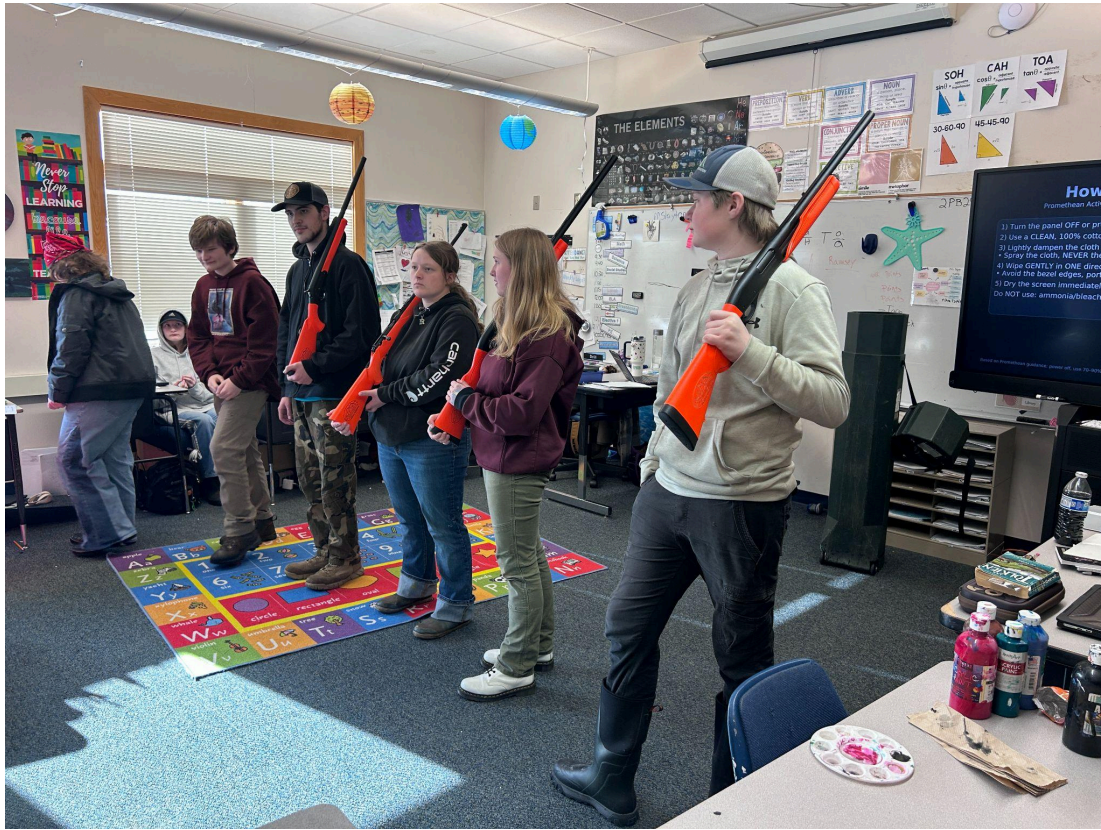
We would also like to thank everyone who helped coordinate the delivery of our firewood. The wood supply has now arrived, ensuring we are prepared for the coming year. Looking ahead, students are very excited about the potential addition of a woodworking program next year, which has generated a lot of enthusiasm within the community.

We are also currently working with the Prom Planning Committee and Arts in the Cove to prepare for prom. This partnership has been very meaningful for our community, and we appreciate the opportunity to host this event locally. In addition, our students are preparing for an upcoming middle school dance with a fun retro theme. Students are even preparing some live music for the event, and excitement is building as we get closer.

Thank you for your continued support of our students, staff, and community. We look forward to sharing more updates with you in the coming weeks.







March 2026 Lead Teacher Board Report - Naukati School

5 students participated in both the Bull's Eye and 3D State Tournament, with some personal bests. 2 students have been invited to compete in the National Archery Tournament in Sandy, UT, April 23-25, 2026.

Wednesday, March 4, we took the whole school to participate in the Cultural Camp in Kasaan. 3 of the boys participated in the seal hunt, but no luck. There was a great interest in the Cultural Camp and we were able to take students back on Friday and Saturday. 2 of the boys were able to participate in another seal hunt where they caught a male seal. Thank you to Eric Hamar and George Nix for always asking the Naukati boys to join in on the seal hunts.

Friday, March 13, at noon, we will be hosting the SISD NYO Tournament to showcase all the students that participate in NYO and help decide who will be going to Juneau, April 9-13 to compete in the Regional Tournament. Everyone is welcome to attend our tournament in Naukati.

We had planned a roller skating/pizza/swimming party with Kasaan, Hollis, and Whale Pass, to celebrate the 100th day of School, BUT the main pool is out of commission in Craig, so we will be taking all our Naukati students to Ketchikan to celebrate the 100th day of School to swim and visit some totem pole parks to learn more about the culture. Several of the students will leave for NYO in Juneau while the others will return to Naukati.

Port Alexander Board Report March 2026

Teachers: Michaela- Michaela gave her report. She mentioned that school has been going great and that it has been good to have Shanna working there. They recently finished a fun unit learning about east Asia, and are going to move to west Asia next. In science they wrapped up a unit on machines, for part of which they had a local guest speaker come in and give a lesson on engines. Next they are planning on learning about electricity. Students have also been doing a lot of writing, and enjoyed reading some old newsletters provided by a past teacher from Port Alexander. Fifth grade student, Edith, was able to compete on a Battle of the Books competition. Edith's team won first place in the district competition, and 14 place at the state competition. Additionally, Edith placed in the top five for the state NASP (archery) competition, and Jens placed 8th in his 4th grade competition.



The Thorne Bay School

Principal Sheila Nyquest's shout out from the bridge ...

I could hardly believe it was already time to prepare the next board report. February and the beginning of March passed quickly with a flurry of activities, as you will see reflected in the teachers' reports below.

In the office, Amy Jennings and I have been busy working on a Thorne Bay School-specific calendar. With the help of Everett Cook, we were able to share a link with parents and guardians at the end of February. Between this calendar and the weekly *Wolverine News Flash*, we hope to keep our school community and the greater Thorne Bay community well informed so no one misses upcoming events or activities.

We have also been working on the creation of a formal eligibility letter that aligns with SISD School Board Policy 6145, the Thorne Bay School Student/Parent Handbook, and ASAA eligibility guidelines. At Southeast Island School District, we encourage all students to participate in extracurricular activities. These experiences foster teamwork, leadership, responsibility, and school engagement. However, academic success remains our highest priority. I hope to be able to share the finalized version of this letter with you in my April board report.

A Look Inside the Door of ...

Melissa Dougherty's Room

- Ed Rising trip to UAF (March 1-4) - we had a great time meeting students and teachers from across the state. UAF did a phenomenal job hosting this event and the sessions offered a lot of information and advice to new and existing educators. The group from SISD represented us well; it was a trip none of us will soon forget. (I have many pictures to share.)
- Outdoor Adventure - the students are busy learning the basics about voltage, current, resistance and energy. We are enrolled in a state-wide alternative energy competition focusing on wind and solar power, and currently the students are designing and testing windmill blades to try and produce as much current as possible.
- Journalism - our high school journalism students are currently working on a special issue of our newsletter focusing on Board Appreciation. If you, a board member, have not yet been interviewed by our journalists please check your email for your invitation to participate.



Christi Nixon's Room

This year, in honor of President's Day, Ms. Nixon's class explored the lives of George Washington and Abraham Lincoln through read-alouds and discussions, then worked together to create a timeline anchor chart. They made Lincoln and Washington wig headbands with attached timelines, practiced researching facts, and completed ABC order activities. In math, students played "Flip That Coin" to learn about probability and created graphs to show their results.

Sonya Cook's Room

In math, we're focusing on geometry. We've built nets for cubes and other rectangular prisms, and are looking at surface area and volume. We are continuing to build on fact fluency and number sense by incorporating visual math. As students reason, they are beginning to include terms like multiples, factors, and prime numbers into their conversations and their written reflections. In the photos, the students are doing a gallery walk--taking turns presenting and listening to their peers.



In English language arts, we're diving more deeply into self-selecting reading: students are digesting the texts through thoughtful, reflective journaling. Last week, we were able to spend a spectacular day learning more about Haida culture. Everyone had an incredible time! We are so thankful to all of the instructors who presented, all of the cooks, the hunters, and everyone else who made the day possible.



Our amazing paraprofessional, Sarah Garrison, will be away from us until after spring break. We are going to miss her! In the photo, a few of the students are saying their goodbyes-for-now.

Jennifer Andis's Room

For the month of March, Preschool is focusing on letters X, Y, and Z. We will emphasize recognition, sound and writing of the letters. In March we will also focus on the numbers 7, 8, and 9. March themes include weather & rainbows, life cycles of butterflies and frogs, plants and animals and gardening.



Audrey Wopart's SEL/P.E.

Our 3rd–5th grade students have begun a basketball unit focused on building fundamental skills such as dribbling, passing, shooting, and teamwork. Students are practicing these skills through structured drills and small-sided games that help build confidence, coordination, and game awareness.

K–2 students will also be starting basketball while continuing to practice soccer skills and participate in cooperative games that strengthen communication, collaboration, and positive peer interactions.

Middle school students are beginning their volleyball unit, where they are learning foundational skills such as serving, passing, and basic court awareness. Whenever possible, I try to align our P.E. units with the sports students are currently participating in so they have additional opportunities to practice and develop those skills during the school day.

We are also continuing to incorporate PHlight Club and the Web of Support into our lessons by emphasizing encouragement, teamwork, perseverance, and respectful competition during activities.

Overall, P.E. classes focus on keeping students active while supporting the development of physical skills, confidence, teamwork, and positive social-emotional habits.

Ji Harrington's Music Room

- K-2nd: Focuses on audiation and rhythm through movement-based learning
- 3rd-5th: Developing the foundation for melodic reading on the recorder
- Middle School : Transitions to Modern Band (ukulele, guitar, keys, drums), applying notation to contemporary, collaborative ensembles.
- High School: Focuses on advanced technique and repertoire through Drumline and Rock/Pop performance.

I will leave you with this ...

Reaching for the Stars



Kids are spreading kindness! Ms. Sonya's 3-5 class began watching and reflecting on a weekly "Kindness 101" video taken from CBS's *On the Road with Steve Hartman*. These short videos relay true stories of people who show kindness in one way or another. Inspired by the very first video they watched, a group of students decided to start the Kindness Club in Thorne Bay, and students from K-1 and middle school have also joined! They hold meetings in the mornings before school to brainstorm ways they can spread kindness. They are also maintaining four bulletin boards in the elementary wing of the school dedicated to kindness and

gratitude. Please stop by to sign up for the club, to share a kindness you've been shown or have witnessed, or to share gratitude. Kindness is cool!

DAGWII GANTLAAS

Last week, our students and many of their families participated in the Spring Culture Camp in Kasaan. This was an incredible opportunity for our students to engage in cultural activities, traditional practices, and hands-on learning experiences led by knowledgeable community members. They did a variety of activities, such as: Xaad Kil (Haida language sessions), food preparation & traditional cooking, weaving, formline art & screen Printing, copper smithing, and a dance screen project.



Whale Pass School Board Report March 2026



We may be ready to be done with the snow, but it has provided us with a wonderful service opportunity - our students have been shoveling the dock to allow for Whale Pass mail delivery from Taquan Air. This has led to good discussion about how an act of service can be a civic duty, a way to help in our community, and perhaps an example to encourage others to support the school when we're fundraising in the future (like the spring plant sale for which we're planting seeds... it's got to warm up soon, right?) Speaking of service, thanks to Samantha Funk (school counselor), we learned of the American Legion's Americanism Essay [contest](#) and we are submitting essays to the Ketchikan post. This year's essay focuses on our country's 250th birthday and we have been exploring various [resources](#) for Social Studies instruction.

As part of our STEM-based, hands-on science curriculum, students are designing and maintaining a 75-gallon freshwater ecosystem aquarium that serves as a living classroom laboratory. The system is being constructed to model a natural aquatic ecosystem, using layered substrates, locally sourced stone, driftwood, and live aquatic plants to establish a biologically active environment. Micro-life and small aquatic invertebrates have already been introduced to initiate the ecological processes that support nutrient cycling and biodiversity

within the tank. Students participate in inquiry-based learning activities such as monitoring water chemistry, [researching](#) the purpose of the individual microorganisms, invertebrates, plants, and bacteria culture, observing organism interactions, documenting plant growth, and analyzing how environmental conditions influence ecosystem balance. Fish species appropriate for a stable ecocommunity environment will be introduced, allowing students to observe succession and apply scientific reasoning as the system develops. We are integrating biology, ecology, environmental science, and data collection while encouraging students to develop problem-solving skills, scientific observation techniques, and an understanding of how complex living systems function. A big thank you for Michelle Dempsey's expertise in aquarium science!



As we gear up for more TaeKwonDo spring tournament opportunities, we are reading [With Winning in Mind](#), answering both comprehension and reflective questions (thanks to John Stevens for the book suggestion). The book's 'mental management' advice should be helpful for taking spring assessments as well. How our brains process information was also the subject of our recent Outschool class; we discussed the different purposes between slow (deep) and fast (reflexive) thinking. Being aware of each will hopefully help us consider how we process information and lead to more effective instruction and learning.

Our students continue to show leadership in the many chores in which they are willing to assist: shoveling, boiler operations, feeding our rabbits and chickens, etc. The chickens are now producing enough eggs to allow for them to be sold at the Bear Trail store in Whale Pass. Hopefully we will be able to recoup the cost of the chicken feed. The students appreciated the chance to travel to Kasaan for two days of attendance at Culture Camp. On Saturday, they brought our volunteer music teachers with them who had a chance to observe the seal harvest. Lots of great adventures this month, but we're looking forward to spring break! [Dom Lewis](#), their tricking coach, will be paying our students a visit for additional instruction.





ACTIVITIES REPORT

High School Boys Basketball Finishes the Season

The high school boys basketball team wrapped up their season with a 3–12 conference record and a 1–2 showing at regionals. Despite facing multiple injuries and bouts of illness throughout the season, the team continued to compete and show resilience on the court. Coach Mel is proud of the growth and development the players demonstrated from the first game to the last. Their perseverance, teamwork, and commitment to improving each day were clear, and the future looks promising for this group.

Middle School Volleyball

Middle school girls volleyball is officially underway! We're excited to have eight athletes out for the team this season, and the energy in the gym has already been fantastic. With a great turnout and a strong group of dedicated players, the girls are off to a promising start. Coach Korissa is looking forward to helping them grow their skills, work together as a team, and see what they can accomplish this season. Be sure to come out and support them! Their first match will be in Craig on March 14th. Thorne Bay will be hosting the one day Southeast Island Tournament on April 11th.

Elementary Basketball

Elementary basketball season is off to a great start! The team had a large turnout at their first practice, and the kids are excited to get started. Coach Jeff Oatman is looking forward to working with these 3rd–5th graders as they build fundamentals, improve their skills, and learn the value of teamwork. It's shaping up to be a fun and rewarding season for our youngest players!

Kasaan Culture Week

Kasaan Culture Week will take place March 4th–8th, offering students a meaningful opportunity to connect with local traditions and heritage. Thorne Bay School students will attend on March 5th and are looking forward to participating in the week's activities. Last year's Kasaan Cultural Camp made a meaningful impact on our students, staff, and the island community as a whole. We look forward to building on that momentum during this year's Culture Week.

NYO

The District Meet is scheduled for Friday, March 13th in Naukati, with events beginning at 10:00 a.m. This meet gives participants a chance to demonstrate the skills they've developed throughout the season. Athletes who place at districts will earn the opportunity to compete at the NYO meet in Juneau on April 10–12.

Area Principal / Career & Technical Education Report

Shaine Nixon

Area Principal / Career & Technical Education

Southeast Island School District

Board Meeting: March 2026

Area Principal Report

Site Support and Leadership

During this reporting period, I continued working with staff and lead teachers across the district's outer sites including Hollis, Kasaan, Naukati, Whale Pass, Coffman Cove, and Port Alexander. The focus has remained on supporting instructional programs, maintaining communication with staff, and ensuring that each site has the resources necessary to meet student needs.

Regular communication with lead teachers has helped identify site-specific needs, coordinate student activities, and address operational issues as they arise. These conversations also help ensure alignment with district priorities while maintaining the unique needs of each community.

I appreciate the continued commitment of our lead teachers and staff who work daily to support students.

Student Activities and Cultural Engagement

Students from Coffman Cove, Naukati, and Kasaan recently attended the Kasaan Culture Camp, where they participated in a variety of cultural learning activities and experiences. Students had a great time and were able to engage in hands-on learning connected to local traditions and heritage.

During the camp, several students from Naukati had the opportunity to go out by boat in search of seals and sea lions as part of the experience. While they were not able to make a successful hunt, the outing provided students with valuable exposure to traditional subsistence practices and time on the water.

Whale Pass students also participated in the Kasaan cultural activities, helping strengthen connections between campuses and allowing students to experience important cultural traditions.

I heard very positive feedback regarding our students' behavior, participation, and respectfulness throughout the event. It was encouraging to hear praise for the way our students represented their schools and communities.

Student Activities and Competitions

This Friday, Naukati School will host Native Youth Olympics (NYO) activities. Students participating will have the opportunity to compete and potentially qualify for the State NYO competition in Juneau. NYO continues to be an important event that promotes physical fitness, cultural tradition, and student engagement.

Students involved in the archery program also continue to practice and prepare for their upcoming trip to Archery Nationals. Their continued commitment and practice reflect the strong interest and dedication students have shown toward the program.

Students from Whale Pass are also preparing for upcoming Taekwondo competitions and will soon be traveling to Texas and Arkansas to participate in those events. These opportunities provide students with valuable experiences in discipline, competition, and travel beyond their local communities.

Student Events and Community Support

Coffman Cove School has been selected to host this year's Prom, which will mark the first time the community has hosted the event. The prom will be held at the Coffman Cove Ferry Terminal building.

The event is being supported through collaboration with the Coffman Cove Arts in the Cove Committee, whose assistance has helped make the venue and planning possible.

This event represents a great opportunity for students from across the district to come together for an important high school tradition while also highlighting the strong support our communities provide for student activities.

School Celebrations and Student Engagement

Several campuses celebrated the 100th Day of School with special activities designed to engage students in both fun and learning. Activities included math games, board games, and other classroom challenges that highlighted the milestone while reinforcing academic skills.

Events like these help build school culture and create opportunities for students to celebrate learning together.

Student Travel and Academic Opportunities

Students from several campuses will be participating in upcoming educational travel opportunities.

Students will be traveling March 15–19 to Oregon and April 12–18 within Alaska as part of College Campus Days, which are being led by Ginger White. These trips allow students to experience college environments firsthand and learn more about post-secondary opportunities.

In addition, students will be participating in Alaska STAR assessments scheduled for April 13–24. These assessments help measure student progress and provide important information that supports instructional planning and academic growth.

Staff Professional Development and Assessment Preparation

All staff participated in assessment training on March 6 in preparation for the upcoming spring testing window. The training focused on reviewing testing procedures, expectations, and best practices to ensure assessments are administered consistently and effectively across campuses.

This preparation helps ensure that staff are ready to support students during the testing period and that assessment processes are conducted in accordance with district and state guidelines.

Staff Professional Development

Staff members continue to participate in ongoing professional development opportunities, including a history course supported through the Project UNITED American History and Civics Seminar Grant. This program includes 19 participants from multiple districts across Southeast Alaska.

The seminar is led by master teachers along with a university professor serving as the primary scholar and historian, providing educators with deeper content knowledge in American history and civics while supporting continued professional growth.

Career & Technical Education (CTE) Report

CTE Facilities and Shop Organization

During this reporting period, Daniel Nelson spent approximately two weeks reorganizing and improving the shop area with assistance from the maintenance department and myself. Unneeded materials and items that were no longer in usable condition were removed from the space.

Storage cabinets were also removed from the shop area, and tools were relocated to the classroom. This change created additional workspace within the shop while also allowing tools to be stored securely when not in use.

Prior to this work, Mike Congdon removed ceramics materials and clay that had been stored in the shop area. Those materials were transported back to Kasaan, where they will be stored in a conex unit that is currently being prepared for that purpose.

These efforts have helped create a safer, more organized workspace for students participating in CTE shop activities.

Community Partnerships

During this reporting period, I initiated conversations with several local businesses in the Craig and Klawock areas regarding student job-shadowing opportunities. Each of the businesses expressed strong interest in supporting students through career exploration and workplace exposure.

The primary question raised by these businesses relates to logistics and liability considerations, including transportation and insurance coverage for students participating in job-shadow experiences. Transportation can be coordinated through the district, and additional discussion may be needed to ensure that appropriate procedures and coverage are clearly understood.

These partnerships provide an opportunity to expand Career and Technical Education experiences by allowing students to observe professionals in real workplace environments and gain exposure to possible career pathways.

Marine Career Pathway Exploration

Amy Killian reached out to the Institute of Fisheries and Aquaculture (IFA) regarding opportunities to build stronger connections in the area of marine careers.

During a virtual meeting with the University of Alaska Southeast (UAS) campus in Ketchikan, we met with the program director to learn more about their maritime training opportunities. UAS offers a Basic Maritime Training course, which provides foundational skills and certifications relevant to maritime careers.

Melissa Dougherty and Philip Lusted also participated in the meeting, as part of our discussions focused on dual credit opportunities. We reviewed the requirements necessary for both instructors and students so that courses could potentially offer simultaneous high school and college credit.

Dana Cherry, UAS Student Services Academic Advisor, was also present for the meeting and is currently discussing the possibility of coordinating a visit to Prince of Wales Island so that

UAS representatives can meet directly with high school students and share information about available programs and opportunities.

Career & Technical Education Course Opportunities

Programs discussed included:

- Yamaha Outboard Engine Maintenance Course
- Mental Health First Aid Training
- Maritime Damage Control
- Orientation to Maritime Training
- Introduction to Outboard Motors
- First Aid / CPR Certification Training
- Metal Art (Welding)
- Career Health Sciences

These courses provide students with opportunities to develop industry-relevant skills, certifications, and career awareness while strengthening connections between high school programs and post-secondary training opportunities.

Dual Credit Instruction Opportunities

During discussions with UAS representatives, we reviewed the requirements for dual credit instruction. High school teachers who hold a master's degree in their teaching field may be eligible to serve as adjunct instructors, pending approval from University of Alaska Southeast (UAS) Ketchikan faculty.

This model would allow qualified high school instructors to teach UAS-level courses, enabling students to earn both high school credit and college credit simultaneously while remaining enrolled in their local schools.

Hunter Safety Instruction and Collaboration

I have been teaching Hunter Safety courses to students on multiple campuses, including Hollis, Kasaan, and Coffman Cove. In addition, I assisted Jay Mihal in Naukati with his Hunter Safety course.

I will also be assisting Jodi Mar from Klawock with her Hunter Education Field Day in Craig on April 3rd. Melissa Dougherty will also be assisting with this event.

This collaboration provides valuable experience for all involved while strengthening cooperation between school districts across Prince of Wales Island and supporting safe and responsible outdoor education programs.

CTE NEWSLETTER



I would like to take this opportunity to introduce Daniel Nelson to the SISD family.

BACKGROUND

My name is Daniel Nelson. In 2000, I moved to Southeast Alaska seeking adventure and the opportunity to experience life in one of the most unique and rugged parts of the country. Shortly after arriving, I met the woman who would become my wife in Craig, Alaska. We were married in 2002 and have built our life and family on Prince of Wales.

My wife and I raised two wonderful daughters in Craig. Our oldest daughter is currently attending the University of Alaska Anchorage, where she is pursuing her master's degree in Kinesiology. Our youngest daughter is a senior at Craig High School and will be graduating as the Valedictorian with honors.

Living on Prince of Wales Island for more than twenty years has given me a deep appreciation for the community, the outdoors, and the opportunities that come with living in Southeast Alaska.

I enjoy hunting, fishing, camping, and many other outdoor activities. These experiences have helped shape my work ethic and appreciation for practical skills, problem solving, and hands-on learning.

PROFESSIONAL EXPERIENCE

I have over 30 years of combined experience in welding, construction, and woodworking. I attended a two year program at West Sound Technical Skills Center where I studied welding and fabrication, developing the technical foundation that launched my career in the skilled trades.

Throughout my career I have gained experience in structural welding, industrial welding, marine welding, and hobby fabrication. For five years I worked building aluminum boats for federal agencies including the United States Coast Guard, United States Marine Corps, and the United States Navy, as well as vessels produced for foreign government clients.

Following that work, I spent two years traveling to military bases performing repairs and warranty work on those vessels. This experience strengthened my technical problem-solving abilities and provided opportunities to work directly with military personnel and government agencies.

In addition to welding and fabrication, I have worked extensively in both private and commercial construction in Washington State and on Prince of Wales Island in Southeast Alaska. I worked for the City of Craig for eleven years while also owning and operating a welding shop in Craig. During that time I designed and built three aluminum boats ranging from 18 to 25 feet in length, all full cabin cruisers.

I later joined the Craig City School District as the Maintenance Director, where I served for five years. This role allowed me to support local schools, maintain facilities, and continue contributing to the community that my family calls home.

CTE TEACHING PHILOSOPHY AND GOALS

My goal in Career and Technical Education is to provide students with the practical skills, knowledge, and confidence they need to succeed in life. Skilled trades offer meaningful and rewarding career paths, and there is a strong demand for individuals who are trained in welding, construction, fabrication, and other technical fields.

I believe students learn best through hands on experiences where they can see the results of their work and develop real-world skills. Through the CTE program, I hope to help students discover their strengths, develop a strong work ethic, and understand the many opportunities available in the skilled trades.

I am excited about the opportunity to work with the Southeast Island School District, the staff, students, and the community to build a strong hands-on learning program. My goal is to provide high quality instruction that prepares students for future careers, further education, or entry into the workforce with valuable and marketable skills.

Ultimately, I want students to leave the program with confidence in their abilities, pride in the work they produce, and an understanding that the skills they learn in CTE can open doors to successful and fulfilling careers.

WE HAVE WORKED HARD TO CLEAN THE TOOLS AND PREPARE THE SHOP



Tool Storage

With the help of maintenance, all tools have been relocated to the classroom area. The shop itself has been cleaned from top to bottom. New tools have either arrived or will be arriving soon.



Building Community

Daniel, along with Josh Hayes, Toby King, Scott Randall, and Mike Congdon were able to remove items, transfer material to Kasaan, clean the shop, organize tools, and rearrange the shop to create more student space for working as well as improve safety.

CTE OPPORTUNITIES

As the CTE program continues to develop, we will keep you posted on upcoming and potential activities, events, and trainings.

Currently, I am working with several businesses in Craig and Klawock to provide students the opportunities to "shadow" employees for a day, giving them a view into various job responsibilities as well as expectations in the job force, how to deal with merchandise and customers, as well as work under different management styles.

UAS has also discussed opportunities for our students to enroll in Dual Credit courses.



SHAINÉ NIXON
SOUTHEAST ISLAND SCHOOL DISTRICT, CTE DIRECTOR

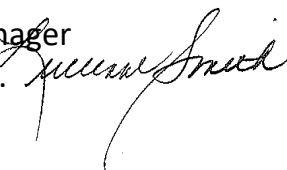


SOUTHEAST ISLAND SCHOOL DISTRICT
P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 [Email: sisd@sisd.org](mailto:sisd@sisd.org)

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 11, 2026

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE
Goal #3: Increase Communication District and Community Wide

Spring Forward Daylight Savings time has sprung before us once again!

FY 2027 BUDGET – The first proposed budget has been drafted and presented as an initial framework for the upcoming fiscal year. Over the next two readings, adjustments may be made in several areas, including personnel, employee benefits, insurance costs, special needs/projects, and projected revenues. This process allows time to evaluate updated information and make any necessary modifications before the budget is finalized.

FY 2027 INSURANCE – The District meets with the health insurance broker later in March to review our claims experience for the year and the renewal rates and options.

Our property/auto/general liability insurance broker has begun exploring alternative options in response to the upcoming renewal with APRA, which is currently projected to include a possible 10% premium increase. As part of our due diligence, we have asked the broker to review the market and identify any comparable coverage options that may offer more favorable terms or pricing. This process will help ensure that we make an informed decision while maintaining the appropriate level of coverage for our needs. We will review the broker's findings and determine the best course of action prior to finalizing the renewal.

OTHER: We will soon be at the end of our 3rd Qtr. for grant reimbursements and other quarterly accompanying reporting. We are still awaiting a large reimbursement from the Alaska Dept of Homeland Security. All other entities where we submit for reimbursement appear to be moving along smoothly.

The auditors have begun to calendar their audits, and we are requesting the same weeks as in past years for interim (June 22nd) and final (September 7th).

Please do not hesitate to ask questions.

SISD FOOD SERVICE BOARD REPORT

03.04.2026

SISD participates in NSLP (National School Lunch program), SBP (School Breakfast Program) and FFVP (Fresh Fruit and Vegetable Program).

We are participating in MTY (Meals to You) summer food program with Food Bank of Alaska this school year again. Last school year this program was a big success, and we hope that we get more participants this year.

What's Staying the Same:

- One food box per child, per week, while school is out for summer starting first week of June.
- Weekly delivery to your PO Box address in the post office.
- Shelf-stable food and milk provided all summer.
- The Food Bank of Alaska manages all customer service during the summer months.
- Application period: **April 1 – April 30.**

What's New for Summer 2026:

While the program remains largely the same, there are a few updates for this year:

- AK Trails students will find their school listed in the list of schools.
- Food menu updated based on participant feedback.
- Improved internal systems at the Food Bank, including **a new texting option for communication.**

In March, we will email all the information about this program to everyone in our district, and we will post it on Facebook, our website and towns' information boards how we did last year.

Stay tuned!

March 2026

GREENHOUSE UPDATES



SPRING FLOWERS

Flowers are blooming in the greenhouse. These Geraniums will be available for purchase this Spring.

FACEBOOK PAGE

Island Fresh Facebook page is up and running and will be utilized as a resource to promote sales and keep locals up to speed with updates.

THE ROTTEN TRUTH!

~ ONGOING~

Students will observe & explain the decomposition process and identify the methods and ingredients for making compost. Over a 4-week course.

COFFMAN COVE GREENHOUSE

Ongoing cleanup and organization will be a priority over the next month.

MOTHERS DAY POTS

~ ONGOING~

Offering Elementary and Secondary kids with the opportunity to plant and grow flowers to bring home for someone special to honor the Mother's Day Holiday.

LETTUCE SALES

We have officially built up enough healthy lettuce to sell aside from supplying our food program with weekly lettuce. My priority this month is to learn the payments/selling side of things.

CHICKEN EGGS.



COFFMAN COVE AGRICULTURE

Coffman Cove Agricultural Program manages 30-50 chickens daily. Mrs. Mackenzie Slayton is AMAZING & oversees the students who help with daily feeding and egg collection. The Agricultural program provides our Food Program Manager, Mariia Taylor, with 12 dozen eggs bi-weekly to be distributed amongst the school district sites!

Additionally, the public purchases eggs for \$5 suggested donation. The proceeds pay for maintaining their food source along with other essential items needed.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919

(907) 828-8254

Fax: (907) 828-8257

E-mail: sisd@sisd.org

Maintenance Department Report – March 2026

During the month of March, the Maintenance Department continued to support district facilities, operations, and housing across multiple sites. Illness and injury among staff impacted overall productivity; however, the team continued to make steady progress on a number of important projects and operational tasks.

District-wide GARN boiler filter maintenance remains ongoing and continues to be addressed as part of our routine system upkeep. Firewood supplies have been replenished at several sites, with remaining locations currently being stocked with dry, ready-to-burn wood in preparation for continued heating needs.

The Genie lift has been successfully repaired and is now fully operational. Appreciation is extended to Alex for assisting in getting this equipment back into service.

Significant work has been completed at the Thorne Bay School gymnasium where the banner display is being reorganized and updated. The project required the full removal, cleaning, organizing, and rehang of numerous banners. The large number of banners reflects many achievements across the district and is something the community can take pride in. Special thanks go to Alex, Daniel, Josh, and Toby for their efforts on this project.

Preparation for Spring Break maintenance and repair activities is underway, with parts and materials currently being gathered to complete planned work during the break period.

Progress continues with the implementation of the **Operation Heroes** work order and asset management system. Importing work orders and assets from the previous system is nearly complete. Theresa has been working diligently to prepare the program for a smooth district-wide rollout.

The Thorne Bay School woodshop has also been undergoing significant restoration work. The space required extensive cleaning, repairs, and organization to return it to operational condition. Recognition is extended to Daniel, Shaine, Toby, and Josh for their time and effort in restoring this facility.

Snow removal at the Thorne Bay campus has been consistently managed by Toby and Josh during early morning hours to ensure safe access for students, staff, and community members. Their commitment to these early morning duties is greatly appreciated.

Maintenance staff also traveled to Edna Bay to assess facility conditions and document potential repairs needed to improve safety at the site.

At the Kasaan teacher housing unit, a new water heater was installed after the previous unit froze during winter conditions.

District vehicles have seen significant use throughout the month to support staff travel and visiting presenters across SISD locations. The Maintenance Department assisted with vehicle servicing and coordination to ensure transportation needs were met and training events proceeded smoothly.

Finally, work on the **Thorne Bay teacher housing project** continues to move forward. Progress has been slowed by weather conditions, but efforts remain ongoing as conditions allow.

The Maintenance Department appreciates the continued support of district leadership and recognizes the dedication of staff who continue to maintain and improve SISD facilities across the district.

--

Scott Randall
Maintenance Department, Southeast Island School District



Board Report – March 2026 Board Meeting

Submitted by: Robbin Perkins Askew
Department: Special Education & Assessment

Special Education Student Achievements & Transition Highlights

The Special Education Department would like to begin this month's report by recognizing the accomplishments and continued growth of students receiving special education services across the district.

Several students receiving special education supports and services have recently been accepted into college programs. We currently have students who have been admitted to:

- University of Alaska Anchorage (UAA)
- University of Alaska Fairbanks (UAF)
- Prince William Sound College

We are incredibly proud of these graduating seniors as they take the next steps toward their postsecondary education goals. These achievements reflect the hard work of our students, families, teachers, and support staff who have helped prepare them for success beyond high school.

SERRC Career Camp Participation

Several students recently attended SERRC Career Camps held March 9–13, which provided valuable hands-on career exploration opportunities.

Pulse Check: Healthcare Week

Students participating in Healthcare Week had the opportunity to engage in hands-on medical learning experiences and professional exposure, including:

- Behind-the-scenes tours of Bartlett Regional Hospital and the local Fire Department
- Direct observation and interaction with healthcare and emergency medical professionals
- Exposure to real-world healthcare environments and career pathways

These experiences allow students to see firsthand what careers in healthcare look like while building awareness of the education and training required.

Transition Camp: Gear Up and Go! (Trades & Construction)

Students attending the Transition Camp explored careers in the skilled trades while earning valuable industry-recognized certifications.

Participants were able to earn:

- OSHA-10 Certification
- CPR / First Aid Certification

Students over the age of 18 also had the opportunity to earn forklift certification.

One of our seniors with an IEP successfully completed the camp and walked away with certifications in OSHA-10, CPR, and forklift operation, giving them strong workforce credentials as they transition out of high school.

Evening Success Workshops – Adulting Skills

SERRC also introduced a new series of evening workshops focused on life skills, helping students prepare for independence after graduation. These workshops focused on skills such as:

- Financial literacy
- Workplace readiness
- Self-advocacy
- Independent living skills

Programs like these help students build the confidence and practical knowledge needed to transition successfully into adulthood.

18+ Transition Program Success

One of our students currently participating in the district's 18+ transition program is making tremendous progress in developing independent living skills.

Under the Individuals with Disabilities Education Act (IDEA), students with Individualized Education Programs (IEPs) may continue receiving transition services through public education until their 21st birthday if additional support is needed to prepare them for adult life.

This student is currently developing strong independent living skills, including:

- Preparing meals independently
- Shopping independently both in stores and online
- Learning to clean and maintain areas of a home or workplace
- Practicing daily living routines that support long-term independence

We are incredibly proud of the progress being made as the student works toward increased independence and community participation.

College Transition Support

The Special Education Department has also had the privilege of meeting with student services and disability support offices at several colleges and universities alongside graduating students.

These meetings help ensure that students transitioning to college understand the process for requesting accommodations and support services in higher education settings. Discussions have included:

- Documentation requirements
- Available academic accommodations
- Student support services
- Self-advocacy skills for college success

These collaborative conversations help students enter college prepared to access the supports they need as they begin their postsecondary education.

We are immensely proud of our graduating seniors and 18+ students receiving IEP supports and look forward to seeing their continued success.

Assessment Preparation & Testing Coordination

The district has been actively preparing for upcoming Spring 2026 state assessments, which require coordination across schools, staff training, technology preparation, and strict adherence to testing security procedures.

I would like to thank the lead teachers at Kasaan, Coffman Cove, and Thorne Bay for their leadership and coordination in ensuring that NAEP testing was completed smoothly at their sites. Their preparation and communication helped make the process successful for students and staff.

A special thank you also goes to Everett for working closely with our NAEP state liaison to ensure that district technology systems were prepared and functioning properly for testing. His behind-the-scenes work helps ensure that both national and state assessments run smoothly across our district.

I would also like to recognize SISD staff districtwide for completing test security agreements and training ahead of schedule. Although these agreements are not officially due until later in April, over 50 percent of staff have already completed them. Many staff members used in-service days to complete training early, helping ensure that testing environments remain secure and staff are well prepared.

Once again, thank you to Everett for continuing to work behind the scenes to ensure our end-of-year testing systems are ready to go.

Spring 2026 State Assessment Windows

Dynamic Learning Maps (DLM) – Alternate Assessment

Grades 3–10
March 16 – May 1

Alaska System of Academic Readiness (AK STAR)

Grades 3–9 (includes MAP Growth)
April 13 – April 24

DRC Alaska Science Assessment

Grades 5, 8, and 10
April 20 – May 1

mCLASS End-of-Year Assessment

Grades K–3
April 20 – May 1

The district will again partner with mCLASS support staff to assist with testing administration.

Special Education Compliance Updates

The Special Education Department completed required reporting to the Alaska Department of Education and Early Development (DEED) as part of the State Performance Plan (SPP) and Annual Performance Report (APR).

Indicator 14 – Post-School Outcomes

Indicator 14 focuses on students with Individualized Education Programs (IEPs) who exited school during the previous school year. Districts submit family contact information so the state can conduct surveys measuring:

- Postsecondary education enrollment
- Competitive employment
- Participation in training programs

This data helps determine how effectively schools prepare students with disabilities for life after graduation.

Indicator 8 – Parent Involvement

Indicator 8 measures family engagement in special education services. Districts provide parent contact information for students with IEPs so the state can survey parents regarding:

- Participation in IEP meetings
- Communication with school staff
- Involvement in educational decision-making

The Special Education Department submitted all required information through the ZendTo secure system before the state deadline.

Special Education Paraprofessional Training

The Alaska Department of Education and Early Development requires special education paraprofessionals to complete training to ensure they are qualified to support students with disabilities.

Under Alaska regulation 4 AAC 52.250, paraprofessionals must complete a minimum of six hours of professional development training related to working with students with disabilities.

I am pleased to report that all Southeast Island School District special education paraprofessionals have successfully met this required training requirement for the current school year.

In keeping with the district's philosophy of lifelong learning and professional growth, paraprofessionals also had the opportunity to extend their learning. During the districtwide professional development day on March 6, 2026, paraprofessionals completed three additional credit hours of specialized special education training provided by SESA (Special Education Service Agency).

This training focused on strengthening instructional strategies, behavior supports, and effective collaboration when working with students receiving special education services.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919

(907) 828-8254

Fax: (907) 828-8257

E-mail: sisd@sisd.org

Southeast Island School District

Board Report – State and Federal Programs

March 2026

Prepared by: Astrid Richard-Cook, State and Federal Programs Coordinator

Overview

During the month of March, the State and Federal Programs office focused on grant development, coordination of funding opportunities, and planning for projects that support student learning, district infrastructure, and community sustainability. Work this month centered on several key grant opportunities designed to expand educational programming and improve facilities that support district operations.

Grant Applications Submitted / In Progress

1. 21st Century Community Learning Centers Grant (21st CCLC)

Work continued on the development of the 21st Century Community Learning Centers (21st CCLC) grant application. This federal grant supports expanded learning opportunities for students through before-school, after-school, and summer programming. Programming funded through this grant typically focuses on academic enrichment, student engagement activities, and family involvement opportunities.

Activities completed during March include:

- Development of the program framework and service model
- Sending out surveys to staff and parents
- Coordination with district staff and community partners
- Preparation of required narratives and supporting documentation
- Development of budget components and program implementation plan

This grant would support expanded learning opportunities for students and provide additional academic and enrichment resources beyond the traditional school day.

2. U.S. Forest Service – Community Wood Grant (Hollis)

Preparation is underway for a U.S. Forest Service Community Wood Grant application that will support infrastructure improvements in Hollis.

If awarded, this grant will fund:

- The purchase and installation of an appropriately sized Garn wood boiler system
- Materials for the construction of a dedicated boiler building
- A structure designed to house the boiler and provide covered storage space for ricks of wood used to fuel the system

The proposed system will provide a centralized wood-based heating system that will serve both the Hollis School and the teacher housing in Hollis, helping to improve heating efficiency and support long-term operational sustainability.

Work completed in March includes:

- Project planning and scope development
- Coordination with project partners and stakeholders
- Preparation of application materials and required documentation

The application is currently in development and is expected to be ready for submission by the end of March.

Program Coordination and Support

In addition to grant development, the State and Federal Programs office continued to support district operations through:

- Coordination and oversight of state and federal program compliance requirements
- Assistance to district staff regarding grant implementation and reporting
- Monitoring and identifying new funding opportunities aligned with district priorities
- Supporting initiatives that strengthen educational programming and district infrastructure

Technology Department

Board Report - March 18, 2025

Updates

Internet:

- Second Starlink successfully routed in TNBs network infrastructure
- Removed now unnecessary router causing double NAT for TNB

Grants:

- E-RATE CAT2: Reapplied for new years funding, waiting on bids

Website:

- New hosting up and running for web development at new.sisd.org
- Local testing roughly 80% complete
- Refining Staff page creation and editing features
- Implementing Powerschool data and notifications
- Planning main site pages content and news feeds
- Planning Calendar events module addition
- Waiting to transfer content until foundation is complete
- Current website host available until end of March

Data Tools:

- SFTP automated relay client, awaiting final passover for debugging
- Talented data realigned for use in future application including website
- Powerschool data aligned for use in future application

Phone lines:

- ACS claims problem is fixed, Ticket for TNB main number not working
- New gear on hold for installation since ACS seems to have fixed problem

Rostering:

- AK STAR and DRC Science test rostering, final modifications
- Testing tickets to be distributed as soon as rostering is finalized

Misc:

- Researching and developing plan for AI integrations
- Prepping, preparing and deploying various student and staff devices
- General assistance to staff and students

SISD Technology Director
Everett Cook

BP 4000 All Personnel - Concepts and Roles

Note: [A.S. 14.08.101](#) authorizes regional school boards to appoint, compensate and otherwise control school employees in accordance with the provisions of [Title 14](#) and exempts these employees from [A.S. 39.25](#) (State Personnel Act). [14.08.111](#) requires regional school boards to employ a chief school administrator, approve the employment of other personnel and establish salaries.

Note: In these policies, unless otherwise noted, the following numbering conventions apply:

Policies in the 4000s apply to ALL PERSONNEL

Policies in the 4100s apply to CERTIFICATED PERSONNEL

Policies in the 4200s apply to CLASSIFIED PERSONNEL

Policies in the 4300s apply to MANAGEMENT AND SUPERVISORY PERSONNEL

The School Board wishes to establish conditions that will attract and retain qualified personnel who will devote themselves to the education and welfare of the students of the district. The School Board believes that successfully orienting and introducing ~~new teachers~~staff to the local community, its cultural activities and norms, is integral and essential to attract and retain quality personnel. To accomplish this objective, the Superintendent or designee shall develop and implement a local community and cultural orientation.

The Board desires that ~~teachers~~staff pursue excellence within their profession ~~and~~. The District may provide incentives to ~~teachers of~~staff with demonstrated ability and expertise, which will encourage them to stay in the public school system. The School Board recognizes the importance and need for culturally responsive and trauma informed ~~teaching~~education practices which lead to improved goals and objectives that result in improved student performance and outcomes. ~~The District~~ may provide supports and professional development opportunities to ~~teachers~~staff regarding these practices as a way increasing ~~teacher~~staff efficacy and retention.

Note: [A.S. 23.40.250](#) defines the terms and conditions of employment which are subject to collective bargaining as: "hours of employment, compensation and fringe benefits, and the employer's personnel policies affecting the working conditions of the employees; but does not mean the general policies describing the function and purposes of a public employer." – Districts should consult legal counsel regarding the scope of negotiations and the district's duty, if any, to bargain.

The Board believes that its personnel policies must be developed in cooperation with staff and community in an atmosphere of mutual faith and good will. District policies and regulations shall apply only to the extent that they do not conflict with any collective bargaining agreement in effect between the district and its employees.

The Board affirms its intention to have district policies, regulations and procedures conform to the requirements of state and federal laws and regulations.

The School Board

1. Adopts wage and salary schedules-
2. Approves the employment of all school personnel.
3. Determines principles of ~~treatment for employees~~ employee relations, such as ~~those in connection with sick~~ accrued leave, leaves of absence, inservice training, retirement, etc., either through the policies and regulations of the district or through negotiations with employee organizations in accordance with law.
4. Serves as a court of appeals in cases referred by the Superintendent or designee or which may be appealed by employees directly from the Superintendent or designee's decision, or as specified in adopted employee ~~organization~~ collective bargaining agreements.

The Superintendent or Designee

1. Nominates for employment all certificated and classified personnel.
2. Recommends disciplinary action, including suspension and dismissal, against employees whenever there is sufficient evidence warranting any such action.
3. With the staff, assigns, directs and supervises the work of all employees with due regard for the individual rights involved.
4. Proposes salary schedules for staff members not covered by ~~an employee organization~~ a collective bargaining agreement, and advises the Board throughout negotiations with employee organizations on all matters under negotiations.

(cf. 10000 - Concepts and Roles)

Working Relationships Between Board and Superintendent or Designee

The Board desires to be guided principally by the advice of the Superintendent or designee in regard to its relations with district personnel.

The Board shall refer direct approaches from employees for Board action to the Superintendent or designee for his/her consideration and judgment. The Board shall act as an appeals body only after receiving the recommendation of the Superintendent or designee.

(cf. 4144—~~Grievances~~ /4244/4344 - Complaints)

The Superintendent or designee shall conduct the district's personnel relations with fair and sound practices in accordance with Board policy.

Legal Reference:

ALASKA STATUTES

[14.08.101](#) Powers (regional school board)

[14.08.111](#) Duties (regional school board)

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.20.095](#) Right to comment and criticize not to be restricted

[23.40.070-23.40.260](#) Public Employment Relations Act (PERA)

[39.25.110](#) Exempt service

Revised 11/2001, 04/2006, 09/2019

Reviewed 08/2007

Adoption Date: 04/09/98

Southeast Island School District

BP 4020 All Personnel - Drug, Tobacco, and Alcohol-Free Workplace

The School Board believes that the maintenance of drug-free, tobacco, and alcohol-free workplaces is essential to school and district operations. No employee shall unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any alcoholic beverage, drug or controlled substance before, during or after school hours at school or in any other district workplace ~~or at any district sponsored activity~~.

For purposes of this policy, "drug" is defined to include, but is not limited to, marijuana or cannabis, in any form; synthetic marijuana or cannabis, in any form; synthetic variations of controlled substances, in any form; prescription medication for which a valid prescription has not been obtained, which is used in amounts in excess of prescribed dosages, or which is used for purposes other than as prescribed, and prescription drugs distributed or dispensed to any person other than the prescription holder.

"Controlled substance" is defined to include any substance identified by federal or state law as controlled.

~~"Tobacco" is defined to include any non-FDA approved tobacco or nicotine, lighted or unlighted cigarette, electronic cigarette, vape or vaping device, cigar, pipe, bidi, clove cigarette, dissolvable nicotine strips, liquid tobacco or nicotine, and any other smokeless tobacco product, also known as spit tobacco, dip, chew, and snuff, in any form.~~

In the interest of the health and safety of students and employees, it is a violation of this policy for students, staff, parents, visitors, contractors and all others to use, distribute or sell tobacco, ~~any non-FDA approved tobacco or nicotine delivery products or devices including but not limited to, cigarettes, cigars, dip, hookah pens, e-cigarettes, and dissolvable nicotine~~ products on District premises, at school-sponsored activities on or off District premises and in District-owned, rented or leased vehicles.

"Tobacco" is defined to include any non FDA approved tobacco or nicotine, lighted or unlighted cigarette, electronic cigarette, vape or vaping device, cigar, pipe, bidi, clove cigarette, dissolvable nicotine strips, liquid tobacco or nicotine, and any other smokeless tobacco product, also known as spit tobacco, dip, chew, and snuff, in any form.

Tobacco possession is prohibited for all district students and visiting students, as well as for all other visitors under the age of 19.

~~Tobacco~~ Alcohol, tobacco, and marijuana advertising is prohibited in all school-sponsored publications, in all school buildings, and at all school-sponsored events. District acceptance of gifts or funds from the alcohol, tobacco, and marijuana industries is similarly prohibited.-

Personnel shall not wear clothing depicting tobacco, alcohol, drugs, or controlled substances, and shall not display such items or related slogans on their vehicles,

through signage or otherwise, while the vehicle is on District property or at a school sponsored event.

The Superintendent or designee shall:

1. Publish and give to each employee a notification of the above prohibitions. The notification shall specify the actions that will be taken against employees who violate these prohibitions. The notification shall also state that as a condition of employment, the employee will abide by the terms of this policy and notify the employer, within five days, of any criminal drug or alcohol statute conviction which he/she receives for a violation ~~occurring in the workplace. Such notice by the employee must be made within five (5) days from the date of the conviction involving drugs, alcohol, or tobacco.~~

For the purpose of this policy, "conviction" shall mean a finding of guilt, including a plea of *nolo contendere*, or imposition of sentence, or both, by any judicial body charged to determine violations of federal or state criminal drug or alcohol statutes.

2. Establish a drug, tobacco and alcohol-free awareness program to inform employees about:
 - a. The dangers and costs of drug, tobacco, and alcohol abuse in the workplace.
 - b. The district policy of maintaining drug-free, tobacco, and alcohol-free workplaces.
 - c. Any available drug, tobacco, and alcohol counseling, rehabilitation, and employee assistance programs ~~known to the district~~, including the free Alaska Tobacco Quitline-, and
 - d. The penalties that may be imposed on employees for drug, tobacco, and alcohol abuse violations.
3. Notify the appropriate federal granting or contracting agencies within ten days after receiving notification, from an employee, or ~~being notified~~ otherwise, of any conviction for a violation occurring in the workplace.
4. Initiate disciplinary action within 30 days after receiving notice ~~from an employee, or being otherwise notified~~ of a conviction for a violation in the workplace from an employee or otherwise. Such action shall be consistent with state and federal law, the appropriate employment contract, the applicable collective bargaining agreement, and district policy and practices.
5. Make a good faith effort to maintain a drug- and alcohol-free ~~workplace~~ workplaces throughout the district.

In taking disciplinary action, the Board requires termination when termination is required by law. When termination is not required by law, the Superintendent or designee shall take disciplinary action, up to and including termination ~~when warranted~~, or shall require the employee to satisfactorily participate ~~in~~, and complete, a drug assistance or rehabilitation program approved by a federal, state or local health, law enforcement or

other appropriate agency, or a combination of both discipline and mandatory assistance program. Discipline decisions shall be made in accordance with relevant state and federal laws, employment contracts, collective bargaining agreements, and district policies and practices.

Nothing in this policy shall prohibit the District from conducting its own investigation or from taking appropriate disciplinary action even in the absence of a conviction.

(cf. 3514-- ~~-~~ [Environmental](#) Safety)

(cf. 4117.4 - Dismissal)

(cf. 4118 ~~-Dismissal/~~Suspension/Disciplinary Action)

(cf. 4159/[4259/4359](#) - Employee Assistance Programs)

(cf. 4158/[4258/4358](#) - Employee Security)

(cf. ~~4218.1~~[4021](#) - Drug and Alcohol Testing for School Bus Drivers)

(cf. 5144.1 - Suspension and Expulsion/~~Due Process~~)

Legal Reference:

UNITED STATES CODE

THE DRUG-FREE WORKPLACE ACT OF 1988, [41 U.S.C. Ch. 81](#)

DRUG-FREE SCHOOLS AND COMMUNITIES ACT AMENDMENT OF 1986, as amended

[20 U.S.C. 7111](#)

CONTROLLED SUBSTANCES ACT, [21 U.S.C. 801](#)

CODE OF FEDERAL REGULATIONS

[21 CFR 1300-1316](#)

ALASKA STATUTES

[17.38](#), The Regulation of Marijuana

[17.38.220](#), Employers, Driving, Minors, and Control of Property

[11.71.010-090](#), Controlled Substances

Revised 02/1995, 09/2019

Reviewed 08/2007

Adoption Date: 04/09/98

Southeast Island School District

BP 4021 All Personnel - Drug and Alcohol Testing for School Bus Drivers

Purpose

Note: ~~The federal Omnibus Transportation Employee Testing Act of 1991 requires that all~~ All persons subject to commercial driver's license requirements must be tested for alcohol, marijuana, cocaine, amphetamines, opiates (including heroin) and phencyclidine (PCP). ~~Regulations require districts to begin testing programs on January 1, 1995 (for districts that had 50 or more drivers as of March 17, 1994) and on January 1, 1996 (for districts that had fewer than 50 drivers on March 17, 1994).~~ In [AS 14.09.025](#), the Alaska Legislature enacted its own statutory requirement for testing bus drivers, which is in effect for all Alaska districts that employ bus drivers. This area, especially post-employment testing of drivers, involves constitutional issues. School districts should refer to legal counsel in designing and implementing drug testing procedures. Although the passage AS 17.38 authorizes the use of marijuana under certain conditions, it explicitly recognizes the authority of employers to prohibit the use, consumption, possession, transfer, display, transportation, sale, or growing of marijuana in the workplace. AS 17.38 also does not prevent employers from establishing policies that restrict the use of marijuana by employees. AS 17.38.120(a). In addition, as a recipient of federal funds, the district is obligated to maintain a drug-free workplace consistent with federal law, which prohibits the manufacture, sale, distribution, possession and sale of marijuana. For purposes of the district's policy and legal obligation, marijuana is prohibited.

The ~~superintendent~~ Superintendent or designee shall establish and implement a drug and alcohol testing program for all bus drivers employed by the school district, in accordance with state and federal law. This testing program may be accomplished through a contract or agreement with the district's transportation services contractor. The purpose of the testing program shall be to help prevent accidents and injuries resulting from the misuse of drugs and alcohol by bus drivers. This program shall test drivers for the improper use of drugs and alcohol, and shall include random testing. Improper use of drugs and alcohol consists of use that constitutes a federal or state criminal offense, or otherwise violates the regulations of the Department of Education and Early Development.

Prohibited Conduct

No personnel employed by the school district as drivers of motorized vehicles used to transport students shall report for duty requiring the performance of safety-sensitive functions, or remain on duty, when the driver uses any controlled substance or has a prohibited concentration of alcohol in the driver's system. The only exception is when a driver has used a controlled substance pursuant to the instructions of a qualified physician who has advised the driver in writing that the substance does not adversely affect the driver's ability to safely operate a motorized vehicle for the transportation of

students. Drivers shall provide a copy of the physician's written advice to the driver's supervisor prior to operating any motor vehicle for the school district.

Required Testing

Drivers shall be subject to pre-employment/pre-duty, reasonable suspicion, random, post-accident, returning to duty and follow-up alcohol and drug testing. Random alcohol testing shall be limited to the time period surrounding the performance of safety-related functions, which include just before or just after the employee performs the safety-related function for the district. Controlled substance testing may be performed at any time the driver is at work. An employee subject to this testing may not refuse to take a test when required.

Note: Under 49 CFR Part 40, the Department of Transportation has made specimen validity testing (SVT) mandatory within the regulated transportation industries. Making SVT mandatory has become necessary because of the increase in products designed to adulterate specimens, which has made tampering with specimens more prevalent.

Consequences for Failing or Refusing to Take a Required Test

A refusal to take a required test shall be considered in violation of the employee's contractual obligations to the district, and may constitute grounds for the employee's termination from employment with the district. If testing confirms prohibited alcohol concentration levels or the unauthorized presence of a controlled substance, the employee shall be removed immediately from safety-related functions in accordance with law. The district may reassign the employee to non-safety-related functions until such time as the driver complies with the requirements for returning to duty.

The Board retains the authority, consistent with state and federal law, to discipline or discharge any driver who is alcohol or chemically dependent and whose current use of alcohol or drugs impairs the employee's job qualifications or performance. Before a driver may be reinstated, if at all, the driver shall undergo an evaluation by a substance abuse professional, comply with any required rehabilitation and undergo a return-to-duty test with verified results.

Except as required by law or collective bargaining agreement, the district is not required to provide rehabilitation, pay for substance abuse treatment or to reinstate a driver who has failed a required drug or alcohol test. All employment decisions involving reassignment, reinstatement, termination or dismissal from employment shall be made in accordance with applicable district policies and procedures.

Records

The district shall keep and maintain testing records, and shall maintain the confidentiality of those records, in accordance with law. Testing records, and any information about false positive test results, shall not be released without the written

consent of the employee. The district shall not retain records of false positive test results in the employee's employment records.

Training

The district shall take steps to ensure that supervisors receive appropriate training to administer the district's drug and alcohol testing program, and that employees receive the notifications required by law.

(cf. 4020 - Drug, [Tobacco](#), and Alcohol Free Workplace)

(cf. 3514 - [Environmental](#) Safety)

(cf. 4158/~~4258~~/4358 - Employee Security)

(cf. 5144.1 - Suspension and Expulsion/~~Due Process~~)

Legal Reference:

ALASKA STATUTES

[AS 14.09.025](#) (~~Drug Testing for School Bus Drivers~~)

[AS 17.38.120](#) *Employers, driving, minors and control of property*

FEDERAL LAW

Omnibus Transportation Employee Testing Act of 1991

The Drug-Free Workplace Act of 1989

The Drug-Free Schools and Communities Act of 1986, as amended

International Brotherhood of Teamsters v. Dept. of Transportation, 932 F.2d 1292 (1991).

Added 4/04

Reviewed 8/07

Adoption Date: 04/09/98

Southeast Island School District

BP 4030 All Personnel - Nondiscrimination in Employment

Note: Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA), which became effective November 21, 2009, with implementing regulations effective July 18, 2016, protects applicants and employees from employment discrimination based on genetic information employers are prohibited from discriminating in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees, or their family members; the manifestation of diseases or disorders in family members (family medical history); and requests for or receipt of genetic services by applicants, employees, or their family members.

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of ~~gender, gender identity, sexual orientation,~~ sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, Vietnam era veteran status, genetic information, or good faith reporting to the board on a matter of public concern.

The district may provide optional wellness programs to seek to improve health or prevent disease. All wellness programs must be in accord with applicable state and federal law. An employee may not be discriminated against in employment because of the medical information they provide as part of participating in the wellness program, nor may they be subject to retaliation for choosing not to participate.

(cf. 4119.11/4219.11/4319.11 - *Sexual Harassment*)

(cf. 4161.4-~~4261.4/4361.4~~ - *Family and Medical Leave*)

Note: The Americans with Disabilities Act sets forth an employers' duty to reasonably accommodate persons with disabilities.-

Equal opportunity shall be provided to all employees and applicants in every aspect of personnel policy and practice. The district shall not discriminate against persons with physical or mental disabilities who, with or without reasonable accommodation, can perform the essential functions of the job in question.

(cf. 0411 - *Service Animals*)

(cf. 4119.41/4219.41/4319.41 - *Employees with Infectious Disease*)

Note: Federal Regulations ([45 CFR, Section 86.9](#)) require federal aid recipients to take "continuing steps" to notify applicants for employment that, in compliance with Title IX, they do not discriminate on the basis of sex. Districts employing 15 or more persons also must give "continuing" notification about nondiscrimination on the basis of handicap. (Vocational Rehabilitation Act of 1973)–

The Superintendent or designee shall publicize this policy annually throughout the district and the community.

(cf. 1312.3 - Complaints Concerning Discrimination)

~~*(cf. 4111.1 - Affirmative Action)*~~

Legal Reference:

ALASKA STATUTES

[14.18.010](#) *Discrimination based on sex and race prohibited*

[14.18.020](#) *Discrimination in employment prohibited*

[14.18.090](#) *Enforcement by state board of education and early development*

[18.80.220](#) *Unlawful employment practices*

[39.90.100](#) *Nondiscrimination – Protection for whistleblowers*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.510](#) *Discrimination in hiring practices*

UNITED STATES CODE

[29 U.S.C. 621-634](#) *Age Discrimination In Employment Act*

[29 U.S.C. 791](#) *et seq. Vocational Rehabilitation Act of 1973, Sections 503 and 504*

[38 U.S.C. 2011](#) *et seq. Vietnam Era Veterans' Act*

[42 U.S.C. Ch. 21F](#) *Prohibiting Employment Discrimination on the Basis of Genetic Information*

[42 U.S.C. 2000d-2000d-7](#) *Title VI of the Civil Rights Act*

[42 U.S.C. 2000e-2000e-17](#) *The Equal Employment Opportunities Act*

[42 U.S.C. 12101-12213](#) *Americans With Disabilities Act*

CODE OF FEDERAL REGULATIONS

[29 C.F.R. §1635.8](#) *Acquisition of genetic information*

Revised 9/93, 9/01, 9/11, 10/2017

Adoption Date: 04/09/98

Southeast Island School District

~~BP 4111.1/4211.1/4311.1 All Personnel - Affirmative Action~~

~~Note: Pursuant to AS 514.18.070, the State Board of Education may require an affirmative action program if the district is found to be out of compliance with state laws against gender and race discrimination. Affirmative Action plans should be developed with advice from legal counsel. Unless the district has specific evidence of past discrimination by the district which the program can be tailored to remedy, the district should base its program on an appropriate statistical analysis of the qualified people currently available in the relevant recruiting area for each job group. An affirmative action program should be remedial, fair to minority and nonminority group members, and also temporary.~~

~~The Superintendent or designee shall determine whether the following groups are underrepresented within the district work force based on the relevant job market: men, women, whites, blacks, Hispanics, Asians, American Indians or other minorities. Where underrepresentation exists, the affirmative action program shall specify remedial action to be taken, including hiring goals and timetables.~~

~~The Superintendent or designee shall maintain an affirmative action program as required by law. The affirmative action program shall be temporary and shall be fashioned in response to a demonstrated need for remedial action. The Superintendent or designee shall update the affirmative action program not less than every five years. The program shall not unnecessarily hinder the employment of any group member.~~

~~The Superintendent or designee shall publicize this policy throughout the district and the community.~~

~~The Superintendent or designee shall report to the Board annually regarding the extent to which program goals are being achieved.~~

~~(cf. 4030—Nondiscrimination in Employment)~~

Legal Reference:

ALASKA STATUTES

~~14.18.070~~ *Affirmative action*

ALASKA ADMINISTRATIVE CODE

~~4 AAC 06.510~~ *Discrimination in hiring practices*

VOCATIONAL REHABILITATION ACT OF 1973

~~29 U.S.C. 794~~

Proposed for removal from board policy

~~AGE DISCRIMINATION IN EMPLOYMENT ACT~~

~~29 U.S.C. 621-624~~

~~VIETNAM ERA VETERANS' ACT~~

~~38 U.S.C. 2012 et seq.~~

~~United Steel Workers v. Weber~~

~~443 U. S. 193 (1979)~~

Reviewed 3/29/2017

Adoption Date: 04/09/98

Southeast Island School District



MEMORANDUM OF AGREEMENT

Between

**SEALASKA HERITAGE INSTITUTE and
SOUTHEAST ISLAND SCHOOL DISTRICT**

This MEMORANDUM OF AGREEMENT (MOA) is designed to further the communication, collaboration, and partnership between SEALASKA HERITAGE INSTITUTE and the SOUTHEAST ISLAND SCHOOL DISTRICT in relation to Pathways and Partnerships to Support Culturally Relevant Career and Technical Education for Southeast Alaska Students grant.

PURPOSE

Sealaska Heritage Institute was awarded the Pathways and Partnerships to Support Culturally Relevant Career and Technical Education for Southeast Alaska Students grant. Southeast Island School District signed an MOU in support of the project proposal, and the purpose of this agreement is to participate as a Pilot Partner. As a Pilot Partner, SOUTHEAST ISLAND SCHOOL DISTRICT agrees to fully participate as a member of the Southeast Alaska Region Career and Technical Education Consortium and help shape future efforts to meet the overarching goal of the grant: Southeast Alaskan students will participate in a career and technical education program that is locally and culturally relevant and inclusive of career and postsecondary guidance, resulting in an actionable postsecondary plan upon high school graduation and increased resilience and cultural confidence. The Parties hereby agree to collaborate in good faith and expressly commit to the development, maintenance, and strengthening of the consortium as a reliable and integral partner in fulfilling the objectives and obligations set forth in this Agreement.

PARTNERS

Sealaska Heritage Institute (SHI) was created by Sealaska Corporation Inc. (Sealaska) in 1980 as a nonprofit 501(c)(3). Sealaska recognizes SHI as its tribal organization established for the purposes of applying on its behalf for grants and contracts – and to administer programs and funding – to enhance the culture, education, heritage, and well-being of its tribal members. SHI is governed entirely by Alaska Natives and operates with a mission to “*Perpetuate and enhance the Tlingit, Haida, and Tsimshian cultures.*” SHI is located in Alaska’s capital city of Juneau and it serves the region of Southeast Alaska. SHI has 39 years of experience partnering with Alaska Native parents and youth, tribal Elders, educators, leaders, local communities, and school

districts to develop and collaboratively manage educational programming that meet the State of Alaska Content and the Performance Standards for Alaska Students and Alaska Standards for Culturally Responsible Schools.

SOUTHEAST ISLAND SCHOOL DISTRICT operates with a mission: “Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world.”

GOALS

Project Goal:

Alaska Native students will participate in a career and technical education program that is locally and culturally relevant and inclusive of career and postsecondary guidance, resulting in an actionable postsecondary plan upon high school graduation and increased resilience and cultural confidence.

Objectives:

1. The Southeast Alaska Region CTE Consortium will develop diverse and culturally relevant learning opportunities for students and professional development for educators defined by career pathways and clusters in both virtual, hybrid, and in-person intensive instructional formats to support equitable access.
2. Students in Southeast Alaska will develop a post-secondary pathway plan prior to high school graduation.
3. Students in Southeast Alaska will develop competence with cultural identity tools to gain resilience and confidence.

TERM

The term of this agreement is from February 17, 2026 – July 1st, 2028.

SCOPE/OBJECTIVES

Sealaska Heritage Institute agrees to:

1. Coordinate a CTE Consortium Advisory Committee to develop the operational plan for the consortium.
2. Work in partnership to create a process for identifying, creating, and growing career pathway courses.
3. Engage Cultural Specialists/Elders as traditional knowledge experts.
4. Establish a model of services to students and partner school districts/educators, including processes for identifying student participants that are equitable and sustainable.
5. Establish and publish a calendar of course offerings (intensives) for students that lead to industry relevant certifications and occupational endorsements.
6. Work with School based CTE coordinators on advertising, student enrollment, student travel forms, etc.

7. Create a Community of Practice for educators focused on culturally sustaining CTE pedagogy.
8. Create and adopt sustainable mentorship and internship opportunities for students.
9. Work with personnel in the school districts to implement career guides and work readiness courses including options such as *Haa Latseeni* (Our Strength Work Readiness Course) and/or RootEd.
10. Implement and support travel to a yearly 3-day Career Focused Education Conference.
11. Provide wellness & mental health training to partner school districts.
12. Implement project evaluation components relating to this grant.
13. Assist with obtaining students' enrollment verification, post-secondary transcripts, and course completion forms to school-based CTE coordinators in a timely manner for districts to issue credits.

SOUTHEAST ISLAND SCHOOL DISTRICT agrees to:

1. Select a staff member(s) to serve on a CTE advisory committee.
2. Work in collaboration with other districts to coordinate school calendars allowing students to participate in CTE intensives.
3. Collaborate with SHI and CTE Consortium members to identify suitable hub communities to execute intensive weeks, focused on workforce and community strengths.
4. SOUTHEAST ISLAND SCHOOL DISTRICT staff will work to ensure student completion forms are filed in a timely manner so students can be issued credits.
5. Identify a staff member as SOUTHEAST ISLAND SCHOOL DISTRICT School-Based CTE coordinator to be the liaison between SHI and the school. Responsibilities will include school-level -advertising, recruitment, enrollment, coordinating participation in the Career Focused Education Conference, SHI site visits, and travel form collection.
6. Provide input on and participate in CTE programming through SHI.
7. Allow eligible students to participate in the Annual Career Focused Education Conference, CTE Intensives and/or distance courses.
8. Allow SHI to advertise the opportunity for high school students to participate in CTE Intensives and the Career Focused Education Conference.
9. Chaperone students to the Career Focused Education Conference and assist with chaperoning plans and support for intensive weeks.
10. Encourage staff, including coaches and teachers, to receive coach training from Traditional Games staff, including supporting students' social-emotional wellbeing.
11. Coordinate with grant partners to schedule yearly mental health first aid and wellness training.
12. Participate and support data collection for grant evaluation.

Year I of the grant will pilot short term intensive coursework and a career guidance framework Pilot partner input will help shape the next two years of programming to align with community workforce needs, schedules, student interests, and regional training opportunities.

Activities and Participation

Objective 1

Development of a collaborative, regional approach to increasing career and technical education learning opportunities for high school students.

Objective 2

Coordination of Career Guides in school districts
Finalizing digital program for career exploration & Intro Staff Training to programming

Objective 3

NYO Coach Training
NYO Team Community Event
Mental Health First Aid for Districts and Communities

TERMINATION

SHI, in its sole discretion, may terminate this Agreement or any work related to this Agreement, in whole or in part, at any time without cause, and without liability except for required payment for services rendered, and reimbursement for authorized expenses incurred, prior to the termination date, by providing written notice to SOUTHEAST ISLAND SCHOOL DISTRICT.

If the federal funding used to pay for services under this Agreement is terminated or reduced so that payments cannot be made in full, this Agreement shall automatically and immediately terminate, unless both parties agree to a modification of the terms of this Agreement.

DISPUTES

In the event of any dispute arising under this Agreement, as a condition precedent of any action being initiated by SOUTHEAST ISLAND SCHOOL DISTRICT, SOUTHEAST ISLAND SCHOOL DISTRICT shall submit to SHI, within five days after the date of the event giving rise to the dispute, a written statement of SOUTHEAST ISLAND SCHOOL DISTRICT's claim including a full description of the basis for said claim, its amount, and the contract provision(s) relied upon.

CODE OF CONDUCT

SHI will not tolerate harassment or discrimination. Harassment or discrimination includes offensive verbal or written comments, negative and unwelcomed behavior, related to actual or perceived gender, gender identity, race, ethnicity, body size, sexual orientation, ability, socioeconomic status, age, religion, or group identity. Harassment or discrimination also includes display of sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of presentations or other events, and unwelcome physical contact or sexual attention. Sexual language and imagery are not appropriate for any participant venue, including events, talks, workshops, social events, committee activities, email, and social media. In addition, SHI will not tolerate emotionally abusive behavior by employees of SOUTHEAST ISLAND SCHOOL DISTRICT, such as the deliberate hazing or public shaming of individuals in ways that violate the cultural protocols of being respectful of other people.

Any breach of the above-mentioned protocols may result in warnings, including immediate termination of the Agreement.

CHANGES

Any changes, additions, or deletions to the scope of the services of this contract shall be made in writing. At the request of SHI, SOUTHEAST ISLAND SCHOOL DISTRICT shall prepare a written amendment together with such supporting data as necessary to reflect the manner in which any change is requested.

NOTICES

All notices required or permitted under this Agreement shall be delivered as stated hereunder. Notice shall be deemed complete upon mailing.

ASSURANCES AND CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS:

SOUTHEAST ISLAND SCHOOL DISTRICT certifies that:

- a) In the event that the funding for this contract is Federal Funds, SOUTHEAST ISLAND SCHOOL DISTRICT will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies.

SOUTHEAST ISLAND SCHOOL DISTRICT certifies to the best of their knowledge and belief, that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b) Have not within a three-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and;
- d) Have not within a three-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default. Where HBSD is unable to certify any of the statements in this certification such they shall attach an explanation.

INTEGRATION

This Agreement represents the entire integrated agreement between SHI and SOUTHEAST ISLAND SCHOOL DISTRICT and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both SHI and SOUTHEAST ISLAND SCHOOL DISTRICT.

INDEMNIFICATION

The parties intend that the relation between them created by this Agreement is that of SHI and SOUTHEAST ISLAND SCHOOL DISTRICT. SOUTHEAST ISLAND SCHOOL DISTRICT will be solely and entirely responsible for its acts and those of its agents, employees, contractors, and sub-contractors, and none of said persons shall be considered employees of SHI for any purpose. SOUTHEAST ISLAND SCHOOL DISTRICT will be responsible for all taxes and other withholdings from any employee's pay, and for maintaining all appropriate business licenses, worker's compensation insurance, and other insurance, and agrees to indemnify and defend SHI for any liability SHI may face as a result of this relationship.

RIGHTS AND PERMISSIONS

SOUTHEAST ISLAND SCHOOL DISTRICT agrees that any photographs, material, and other work used in connection with this Agreement will be the property of SHI. All work prepared by SOUTHEAST ISLAND SCHOOL DISTRICT under this Agreement will be "works made for hire" for SHI and so SHI will be deemed the sole author/owner thereof, automatically upon their creation, as contemplated by Sections 101 and 201 of the United States Copyright Act of 1976 as amended. In the event that any such work is not a work made for hire, SOUTHEAST ISLAND SCHOOL DISTRICT hereby irrevocably transfers and assigns to SHI in perpetuity and in all manner, media and channels of distribution now known or hereafter devised, developed or created, including but not limited to electronic media and the internet, any and all rights, title and interests, including but not limited to the copyright and other proprietary rights, effective automatically as of the creation thereof. SOUTHEAST ISLAND SCHOOL DISTRICT hereby waives any right of "droit morale" or similar right that he or she might have. To the extent that any right, title, or interest in any of the photographs, material, or other work used in connection with this Agreement is found to reside in SOUTHEAST ISLAND SCHOOL DISTRICT, SOUTHEAST ISLAND SCHOOL DISTRICT licenses SHI to use such photographs, materials, and other work in any way and in perpetuity, without restriction.

BACKGROUND CHECK

SHI may, as allowed by law, obtain additional background reports pertaining to SOUTHEAST ISLAND SCHOOL DISTRICT, without asking for authorization, throughout the contract period from Hire Right and/or other consumer reporting agencies.

In the case that SOUTHEAST ISLAND SCHOOL DISTRICT is a Company/ Organization, SOUTHEAST ISLAND SCHOOL DISTRICT shall perform background checks of all Personnel involved with executing activities under this agreement.

NONASSIGNABLE

This work required under this Contract will be performed by SOUTHEAST ISLAND SCHOOL DISTRICT. The university shall not assign this contract, unless prior written consent from SHI is given.

ACCEPTANCE

This MEMORANDUM OF AGREEMENT hereby supports efforts between SEALASKA HERITAGE INSTITUTE and SOUTHEAST ISLAND SCHOOL DISTRICT to implement the Pathways and Partnerships to Support Culturally Relevant Career and Technical Education for Southeast Alaska Students.

Rosita Worl, PhD, President
Sealaska Heritage Institute

Date _____

Rod Morrison

Rod Morrison, Superintendent
Southeast Island School District

Date 03/14/2026



PROCLAMATION

HONORING THE ORGANIZED VILLAGE OF KASAAN FOR HOSTING KASAAN CULTURAL WEEK

WHEREAS, the Southeast Island School District respectfully acknowledges that our schools operate on the ancestral homelands of the Haida people, whose culture, language, and traditions have shaped this region since time immemorial; and

WHEREAS, the Southeast Island School District recognizes the importance of honoring and uplifting the living culture, history, and knowledge of the Haida people, and affirms the role that cultural education plays in strengthening understanding, identity, and respect among our students; and

WHEREAS, the Organized Village of Kasaan, an historic Haida community, continues to carry forward and share these traditions through the teachings of elders, artists, culture bearers, and community members; and

WHEREAS, through the generous hosting of Kasaan Cultural Week, the Organized Village of Kasaan has welcomed students from across the Southeast Island School District to experience Haida culture firsthand through learning, storytelling, art, history, and community celebration; and

WHEREAS, these experiences provide meaningful opportunities for students to learn about the heritage of the land on which they live, deepening their appreciation for the culture and traditions of Southeast Alaska; and

WHEREAS, without the dedication, hospitality, and leadership of the Organized Village of Kasaan, this important opportunity for cultural learning and celebration would not be possible.

NOW, THEREFORE, BE IT PROCLAIMED, that the Southeast Island School District Board of Education and Superintendent Rod Morrison extend their sincere gratitude and appreciation to the Organized Village of Kasaan for hosting Kasaan Cultural Week and for welcoming the students of our district to participate in this meaningful cultural experience; and

BE IT FURTHER PROCLAIMED, that this Proclamation be entered into the official records of the Board of Education and presented to the Organized Village of Kasaan in recognition of their dedication to preserving and sharing Haida culture and traditions, and in appreciation of their valued partnership in helping our students learn, celebrate, and respect the rich cultural heritage of this region; and

BE IT NOTED, that this Proclamation was formally approved by the Board of Education at a regularly convened meeting on March 18, 2026.



Signed

Anthony Lovell
Board President



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1218 A Shoreline Drive Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in cursive script, appearing to read "Lucienne Smith", is written over the printed name.

Date: March 18, 2025

SUBJECT: FY 2026 1st Proposed Budget

The FY 2026 1st proposed budget follows. The budget as presented is not balanced, we are out of balance by \$121,057.

Food Service Fund – This budget reflects \$173,807 to supplement this program to break even.

Pupil Transportation – This budget reflects \$75,044 will be added to the fund balance. This could possibly increase depending upon Legislative action.

The FY 2026 1st Proposed budget has been built with the following revenue assumptions:

Revenues - \$6,910,390

- Enrollment is projected District wide at 136 - a reduction of 13, plus an addition of 46 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$6,960- The additional \$1,000 per HB 69
- Intensive funding remains 13 times the BSA – budgeted for 14 Intensive Districtwide, two less than the current year
- Timber Receipts have been budgeted the same as the current year
- Pupil Transportation is budgeted for a small increase for the CPI
- Food Services revenues are budgeted at status quo
- Employee Housing – status quo to the current year
- TRS On behalf is 18.77% and PERS On behalf is 6.33% (these net to zero revenues equal expenses for On Behalf)
- Port Protection, Hyder, and Edna Bay schools still closed – no revenue generated

The FY 2026 1st Proposed Budget has been built with the following expenditures assumptions:

Expenditures - \$7,031,448

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- Liability & Property Insurances 3% increase
- Health insurance 5% increase
- Fuel, gasoline, travel, supplies status quo
- Port Protection, Hyder schools, Edna Bay school closed – \$20K funded for other purchased services for Port Protection & \$20K Edna Bay maintenance of existing facilities (budgeted under district wide – 649 M&O)
- TRS On behalf is 18.77% and PERS On behalf is 6.33% (these net to zero revenues equal expenses for On Behalf)
- One Principal for Area wide and Thorne Bay
- Added one FTE for Greenhouse Manager
- \$50,000 in transfers for CIP – for any large item that becomes an expense
- \$15,000 in transfers for special revenue funds in the event we overspend, or a grant requires matching funds

As we move forward, we will continue to review and update enrollment, intensives, correspondence, all staffing and any action taken by that Legislature and approved by the Governor which will change our revenue projection.

Please do not hesitate to ask questions.

Thank you.



Southeast Island School District
Thorne Bay, Alaska

FY 2026 1ST PROPOSED BUDGET
March 26, 2025

Rodney Morrison, Superintendent

Anthony Lovell, Board President

Molly Kimzey, Board Clerk

William Tyrell, Board Member

Benjamin Blair, Board Member

Debbie Fehr, Board Member

SOUTHEAST ISLAND SCHOOL DISTRICT

Revenue Budget

FY 2026 1ST PROPOSED BUDGET

	2025	2026	Change
	<u>REVISED FINAL</u>	<u>1ST PROPOSED</u>	
Enrollment	<u>149.4+14.7+16</u>	<u>136/60/14</u>	<u>-13.4/46/-2</u>
FUND 100: School Operating			
State Foundation	\$ 4,467,557	\$ 5,663,060	\$ 1,195,503
Other State Revenue \$175M	562,734	-	(562,734)
PERS On behalf (057)	43,949	64,252	20,303
TRS On behalf (056)	280,117	377,466	97,349
Timber Receipts	290,000	290,000	-
E-Rate - Federal	-	-	-
Transfer in From Other Funds	-	-	-
Other Revenue*	25,000	25,000	-
FUND TOTAL	\$ 5,669,357	\$ 6,419,778	\$ 750,421
FUND 205: Student Transportation			
Student Transportation (State)	<u>238,612</u>	<u>238,612</u>	<u>-</u>
FUND TOTAL	\$ 238,612	\$ 238,612	\$ -
FUND 255: Food Service			
School Lunch Revenue	2,000	2,000	-
Food Service (State)	<u>140,000</u>	<u>140,000</u>	<u>-</u>
	\$ 142,000	\$ 142,000	\$ -
FUND 375: Employee Housing			
Local Revenues	<u>110,000</u>	<u>110,000</u>	<u>-</u>
FUND TOTAL	\$ 110,000	\$ 110,000	-
Fund Balance Transfer	<u>-</u>	<u>-</u>	<u>-</u>
FUND TOTAL	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 6,159,969	\$ 6,910,390	\$ 750,421

SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Department

FY 2026 1ST PROPOSED Budget

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2025 REVISED</u> <u>FINAL BUDGET</u>	<u>FY 2026 1ST</u> <u>PROPOSED Budget</u>	<u>Change</u>
649 100	Regular Instruction	\$ 146,785	\$ 182,506	35,721
649 140	Correspondence Instruction	-	-	-
649 160	Vocational Instruction	3,000	52,993	49,993
649 200	Special Education	20,562	22,420	1,858
649 220	Special Education Support Services	102,712	156,606	53,894
649 300	Support Services - Students - Guidar	15,275	15,457	182
649 350	Support Services Instruction	-	-	-
649 352	Support Services Instruction-Library	645	645	-
649 353	Technology	183,135	191,942	8,807
649 354	Inservice	10,900	10,900	-
649 400	School Administration	31,423	85,585	54,162
649 400	School Administration Support	33,840	57,332	23,492
649 511	Board of Education	114,787	119,777	4,990
649 512	Office of Superintendent	319,886	340,410	20,524
649 550	District Admin Support Services	384,247	400,432	16,185
649 600	DW Operations & Maintenance	727,669	880,978	153,309
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	109,812	128,700	18,888
649 760	DW Pupil Transportation	49,979	64,625	14,646
649 790	DW Food Services	199,899	217,013	17,114
649 900	DW Transfers	60,000	65,000	5,000
646	AK Trails (Correspondence)	179,187	272,570	93,383
621	Howard Valentine	369,333	423,963	54,630
624	Kasaan	332,654	372,030	39,376
625	Naukati	364,950	375,558	10,608
628	Thorne Bay	1,117,568	1,270,150	152,582
667	Hollis	636,566	675,708	39,142
669	Port Alexander	271,665	282,542	10,877
682	Whale Pass	324,779	315,606	(9,173)
Totals		\$ 6,161,258	\$ 7,031,448	\$ 870,190

SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Function

FY 2026 1ST PROPOSED BUDGET

Function	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	Increase (Decrease)	Percent of FY 2026 Total
Instruction				
100 Regular Instruction	\$ 1,955,222	\$ 2,119,209	\$ 163,987	30.14%
140 Correspondence Instruction	171,899	264,508	92,609	3.76%
160 Vocational Education	15,000	64,993	49,993	0.92%
200 Special Education Instruction	654,364	721,552	67,188	10.26%
220 Special Education Support Services	102,712	156,606	53,894	2.23%
300 Support Services - Students - Guidance	15,275	15,457	182	0.22%
350 Support Services - Instruction	645	645	-	0.01%
353 Technology	183,135	191,942	8,807	2.73%
354 Inservice	10,900	10,900	-	0.16%
400 School Administration	116,441	229,979	113,538	3.27%
Sub Total Instruction	\$ 3,225,593	\$ 3,775,790	\$ 550,197	53.70%
Administration				
450 School Administration Support	68,805	115,789	46,984	1.65%
550 District Administration	384,247	400,432	16,185	5.69%
511 School Board	114,787	119,777	4,990	1.70%
512 Office of Superintendent	319,886	340,410	20,524	4.84%
600 Maintenance & Operations	1,310,538	1,471,968	161,430	20.93%
600 Teacher Housing	50,000	50,000	-	0.71%
700 Pupil & Athletic Activities	193,087	212,906	19,819	3.03%
Sub Total Admin/M&O	\$ 2,441,350	\$ 2,711,283	\$ 269,933	38.56%
760 Pupil Transportation	142,220	163,568	21,348	2.33%
790 Food Services	292,095	315,807	23,712	4.49%
900 Fund Transfers	60,000	65,000	5,000	0.92%
Sub Total Transfers, Pupil Trans & Food Svcs	\$ 494,315	\$ 544,375	\$ 50,060	7.74%
TOTAL ALL EXPENSES	\$ 6,161,258	\$ 7,031,448	\$ 870,190	100.00%



District Wide

FY 2026 1ST PROPOSED BUDGET

Location 649

	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	Change
Fund 100: School Operating			
<u>Location</u> 649 <u>District-Wide</u>			
Function 100 Regular Instruction	\$ 146,785	\$ 182,506	35,721
Function 140 Correspondence Instruction	0	0	0
Function 160 Vocational Instruction	3,000	52,993	49,993
Function 200 Special Education	20,562	22,420	1,858
Function 220 Special Education Support Svcs	102,712	156,606	53,894
Function 300 Support Svcs - Students-Guidance	15,275	15,457	182
Function 350 Support Svcs-Instruction	0	0	0
Function 352 Support Svcs-Instruction - Library	645	645	0
Function 353 Technology	183,135	191,942	8,807
Function 354 Inservice	10,900	10,900	0
Function 400 School Administration	31,423	85,585	54,162
Function 450 School Administration Support	33,840	57,332	23,492
Function 511 Board of Education	114,787	119,777	4,990
Function 512 Office of Superintendent	319,886	340,410	20,524
Function 550 District Admin Support Svcs	384,247	400,432	16,185
Function 600 Operations & Maintenance	727,669	880,978	153,309
Function 700 Student Activities	109,812	128,700	18,888
Function 900 Transfers	60,000	65,000	5,000
Fund Total	<u>\$ 2,264,678</u>	<u>\$ 2,711,684</u>	<u>447,006</u>
Fund 205: Student Transportation	<u>\$ 49,979</u>	<u>\$ 64,625</u>	<u>14,646</u>
Fund 255: Food Service Fund	<u>\$ 199,899</u>	<u>\$ 217,013</u>	<u>17,114</u>
Fund 375: Employee Housing	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0</u>
TOTAL	<u>\$ 2,564,556</u>	<u>\$ 3,043,322</u>	<u>478,766</u>

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

District Wide Location 649

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
<u>Regular Instruction</u>				
100.649.100..	314 Cert-Director/Coor/Mgr	(Federal Programs-.6 Grant Funded)	\$ 59,028	\$ 60,613
100.649.100..	315 Teacher	0.45 Music	\$ -	\$ 30,104
100.649.100..	316 Cert-Extra Duty		\$ 2,000	\$ 2,000
100.649.100..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		14,420	16,538
100.649.100..	365 TRS On Behalf		9,462	11,377
100.649.100..	369 Other Employee Benefits	(Tuition Reimb. Per CBA)	20,000	20,000
100.649.100..	450 Supplies/Material/Media		1,875	1,875
100.649.100..	471 Textbooks	DW Textbook Adoption (Quality Schools)	<u>40,000</u>	<u>40,000</u>
Total 100 Regular Instruction			<u>146,785</u>	<u>182,506</u>
<u>Correspondence Instruction</u>				
100.649.140..	315 Cert-Teacher	1.00 FTE	-	-
100.649.140..	316 Extra Duty		-	-
100.649.140..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.649.140..	365 TRS On Behalf		-	-
100.649.140..	410 Professional & Technical Services	Virtually Connected	-	-
100.649.140..	450 Supplies/Material/Media	(16. Students X \$2,300K)	-	-
100.649.140..	471 Textbooks		<u>-</u>	<u>-</u>
Total 140 Correspondence Instruction			<u>-</u>	<u>-</u>
<u>Vocational Instruction</u>				
100.649.160..	321 Non-Cert Manager	(Greenhouse Mgr.)	-	34,232
100.649.160..	329 Substitutes/Temporary	(Temp Student Workers)	-	-
100.649.160..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	11,594

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
100.649.160..	366 PERS On Behalf		-	2,167
100.649.160..	450 Supplies/Material/Media		3,000	5,000
Total	160 Vocational Instruction		3,000	52,993
<u>Special Education Instruction</u>				
100.649.200..	323 Non-Cert - Aides	.36 FTE	15,453	15,992
100.649.200..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,373	5,416
100.649.200..	366 PERS On Behalf		736	1,012
Total	200 Special Education		20,562	22,420
<u>Special Education Instruction Support Services</u>				
100.649.220..	314 Cert-Director/Coor/Mgr	0.9	42,750	88,493
100.649.220..	324 Non-Cert - Support Staff		4,380	4,532
100.649.220..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		20,375	18,539
100.649.220..	365 TRS On Behalf		6,853	16,610
100.649.220..	366 PERS On Behalf		208	287
100.649.220..	410 Professional & Technical	Sped Svc Providers not covered in Title VIB Grant	7,500	7,500
100.649.220..	420 Staff Travel		9,000	9,000
100.649.220..	433 Communications		200	200
100.649.220..	450 Supplies/Materials/Media		5,000	5,000
100.649.220..	490 Dues and Fees	Powerschool	6,446	6,446
Total	220 Special Education Instruction Support Svcs		102,712	156,606
<u>Support Services-Students - Guidance</u>				
100.649.300..	314 Cert- Extra Duty Pay	.10 FTE	9,500	9,833
100.649.300..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,252	3,779
100.649.300..	365 TRS On Behalf		1,523	1,846
Total	300 Support Services - Students - Guidance		15,275	15,457
<u>Support Services-DW Library</u>				
100.649.352..	440 Other Purchased Services		-	-
100.649.352..	450 Supplies/Material/Media		150	150
100.649.352..	490 Dues and Fees	Battle of the Books	495	495

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
Total 352	Support Services - DW Library		645	645
Technology				
100.649.353..	321 Non-Cert Director/Coor/Mgr	1.0 FTE	67,000	69,345
100.649.353..	324 Non-Cert Support Staff		-	-
100.649.353..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		42,946	48,207
100.649.353..	366 PERS On Behalf		3,189	4,390
100.649.353..	410 Professional & Technical Services		2,500	2,500
100.649.353..	420 Staff Travel		5,000	5,000
100.649.353..	433 Communications		5,000	5,000
100.649.353..	440 Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN)	5,000	5,000
100.649.353..	475 Tech Supplies/Material/Media	(Software annual licenses)	52,500	52,500
Total 353	Technology		183,135	191,942
Inservice				
100.649.354..	410 Professional & Technical Services		2,500	2,500
100.649.354..	420 Staff Travel		2,400	2,400
100.649.354..	450 Supplies/Material/Media		6,000	6,000
Total 354	Inservice		10,900	10,900
School Administration				
100.649.400..	313 Cert - Principal	0.5	14,317	57,270
100.649.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,297	10,052
100.649.400..	365 TRS On Behalf		2,295	10,750
100.649.400..	420 Staff Travel	(Site to site travel)	5,000	5,000
100.649.400..	433 Communications		600	600
100.649.400..	450 Supplies, Materials & Media		1,300	1,300
100.649.400..	491 Dues & Fees	(ACSA)	614	614
Total 400	School Administration		31,423	85,585
School Administration Support				
100.649.450..	324 NonCert-Support Staff	.5 FTE	24,305	26,038
100.649.450..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,878	28,146
100.649.450..	366 PERS On Behalf		1,157	1,648
100.649.450..	450 Supplies, Materials & Media	PowerSchool	1,500	1,500

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
Total 450	School Administration Support		33,840	57,332
Board of Education				
100.649.511..	324 NonCert-Support Staff	.5 FTE	50,886	52,668
100.649.511..	329 Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		25,949	28,246
100.649.511..	366 PERS On Behalf		2,422	3,334
100.649.511..	410 Professional & Technical Services	Board Policy	9,980	9,980
100.649.511..	420 Staff Travel		6,000	6,000
100.649.511..	425 Student Travel		1,250	1,250
100.649.511..	433 Communications		250	250
100.649.511..	440 Other Purchased Services		300	300
100.649.511..	450 Supplies/Material/Media		2,250	2,250
100.649.511..	486 Bruce Hill Scholarship *		2,000	2,000
100.649.511..	491 Dues & Fees	(AASB Annual Dues & Board E	8,500	8,500
Total 511	Board of Education		114,787	119,777
Office of Superintendent				
100.649.512..	311 Cert-Superintendent	1.0 FTE	136,000	144,840
100.649.512..	324 NonCert-Support Staff	.5 FTE	50,886	52,668
100.649.512..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		76,922	80,527
100.649.512..	365 TRS On Behalf		21,801	27,186
100.649.512..	366 PERS On Behalf		2,422	3,334
100.649.512..	410 Professional & Technical Services		5,000	5,000
100.649.512..	414 Legal Fees		9,000	9,000
100.649.512..	420 Staff Travel		6,000	6,000
100.649.512..	433 Communications		1,200	1,200
100.649.512..	450 Supplies/Material/Media		4,200	4,200
100.649.512..	458 Gasoline/Diesel/Oil	Vehicle Fuel	4,825	4,825
100.649.512..	491 Dues & Fees		1,630	1,630
Total 511	Office of Superintendent		319,886	340,410

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
District Admin Support Service				
100.649.550..	324 NonCert-Support Staff	2.27 FTE	126,660	130,766
100.649.550..	329 Substitute/Temporary		500	500
100.649.550..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		84,077	94,023
100.649.550..	366 PERS On Behalf		6,029	8,277
100.649.550..	410 Professional & Technical Servi	(Business Contract, Audit)	120,000	120,000
100.649.550..	420 Staff Travel		3,000	3,000
100.649.550..	433 Communications	(DO Telephone, Postage)	9,000	9,000
100.649.550..	441 Rentals	(Meter Rental ; background cks)	3,000	3,000
100.649.550..	445 Insurance - Liabilit	(General Liability, Crime, E&O, Excess, etc.)	62,246	62,288
100.649.550..	450 Supplies/Material/Media		3,500	3,500
100.649.550..	475 Tech Supplies/Material/Media	(Blk Mountain software annual maint/)	17,000	17,000
100.649.550..	491 Dues & Fees	Bank Fees; SHRM Membership	5,500	5,500
100.649.550..	495 Indirect Recovery	Indirect Recovery of Admin Expense for Grants - FY 25 4.94%	(56,265)	(56,422)
Total	550 District Admin Support Service		384,247	400,432
Operations & Maintenance				
100.649.600..	321 Non Cert Director/Coord/Mgr	1.0 FTE	55,875	77,108
100.649.600..	325 NonCert-Maint/Custodial	1.69 FTE	80,080	96,571
100.649.600..	324 NonCert-Support Staff	.30 FTE	18,617	19,268
100.649.600..	329 Substitutes/Temporaries		35,000	35,000
100.649.600..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		86,865	152,366
100.649.600..	366 PERS On Behalf		4,698	7,333
100.649.600..	410 Professional & Technical Services	Maint Mgmt Sys	7,000	7,000
100.649.600..	420 Staff Travel		5,000	5,000
100.649.600..	431 Water & Sewage		3,000	3,000
100.649.600..	432 Garbage		3,000	3,000
100.649.600..	433 Communications		2,000	2,000
100.649.600..	435 Other Energy		-	-
100.649.600..	436 Electricity		10,938	10,938
100.649.600..	437 Natural/Bottled Gas		100	100
100.649.600..	438 Gas, Diesel, Oil		9,500	9,500
100.649.600..	439 Other Energy		500	500
100.649.600..	440 Other Purchased Services	Fire sys inspection, gym flr; SERRC CIP; HY,EB & PP Maint	81,146	81,146

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
100.649.600..	445 Insurance & Bond Premiums	Property & Auto	235,266	242,566
100.649.600..	452 Maintenance Supplies (Incl closed sites - EB, PP, HY)		65,084	65,084
100.649.600..	458 Vehicle Gas, Diesel, Oil		12,500	12,500
100.649.600..	490 Other Expense (Due & Fees)		1,000	1,000
100.649.600..	510 Equipment		<u>10,500</u>	<u>50,000</u>
Total	600 Operations & Maintenance		<u>727,669</u>	<u>880,978</u>
<u>Student Activities</u>				
100.649.700..	322 Non Cert- Dir/Coor/Mgr		-	-
100.649.700..	316 Cert-Extra Duty	AD/Coaching Stipends	17,181	34,362
100.649.700..	327 NonCert-Bus Drivers		3,500	3,500
100.649.700..	329 Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,787	44,798
100.649.700..	365 TRS On Behalf		2,754	6,450
100.649.700..	420 Staff Travel		4,500	4,500
100.649.700..	425 Student Travel		22,500	22,500
100.649.700..	450 Supplies/Material/Media		6,000	6,000
100.649.700..	491 Dues & Fees	ASAA Dues	<u>2,500</u>	<u>2,500</u>
Total	700 Student Activities		<u>109,812</u>	<u>128,700</u>
<u>Transfers</u>				
100..900..	552 Transfers to Special Revenue Funds		10,000	15,000
100..900..	554 Transfers to CIP Funds		<u>50,000</u>	<u>50,000</u>
Total	600 Employee Housing		<u>60,000</u>	<u>65,000</u>
Total	100 General Operating Fund		<u>\$ 2,264,678</u>	<u>\$ 2,711,684</u>
<u>Student Transportation</u>				
205.649.760..	325 Maintenance	.25 FTE	22,117	22,891
205.649.760..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,259	19,736
205.649.760..	366 PERS On Behalf		1,053	1,449
205.649.760..	410 Professional & Technical		1,200	1,200
205.649.760..	420 Travel & Per Diem		250	250
205.649.760..	440 Other Purchased Services		1,500	1,500
205.649.760..	452 Maintenance Supplies		17,000	17,000
205.649.760..	458 Vehicle Gas, Diesel, & Oil		-	-
205.649.760..	490 Dues & Fees		<u>600</u>	<u>600</u>
Total	205 Student Transportation		<u>49,979</u>	<u>64,625</u>

Districtwide			FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Account Code	Description	Comments		
Food Services Fund				
255.649.790.. 321	NonCert-Dir/Coor/Mgr	.64 FTE	34,232	35,423
255.649.790.. 326	NonCert-Food Service Support		-	-
255.649.790.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		9,688	11,998
255.649.790.. 366	PERS On Behalf		1,629	2,242
255.649.790.. 410	Professional & Technical		-	-
255.649.790.. 420	Staff Travel	(Annual Req'd CNP Training)	2,250	2,250
255.649.790.. 450	Supplies/Materials/Media		6,500	7,500
255.649.790.. 458	Vehicle Gas, Diesel, & Oil		1,000	1,000
255.649.790.. 459	Food		140,000	150,000
255.649.790.. 460	Milk		4,000	6,000
255.649.790.. 491	Dues and Fees		600	600
Total 255	DW Food Services Fund		199,899	217,013
Employee Housing				
375.649.600.. 452	Maintenance Supplies		50,000	50,000
Total 600	Employee Housing		50,000	50,000
Total	District Wide		\$ 2,564,556	\$ 3,043,322

AK TRAILS CORRESPONDENCE

FY 2026 1ST PROPOSED BUDGET

Location 646

	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: 140 Regular Instruction	\$ 171,899	\$ 264,508	\$ 92,609
200 Special Education	7,288	8,061	773
Fund Total	\$ 179,187	\$ 272,570	93,383
TOTAL	<u>\$ 179,187</u>	<u>\$ 272,570</u>	<u>\$ 93,383</u>
# Students (PreK-12)	14.7	60	45
# Teachers	1.05	2.05	1.0
# Classified	0	0	-
# Administrators	0	0	-
Pupil/Teacher Ratio	14.00	29.27	15.3
Average Per Pupil Expenditure	\$ 12,190	\$ 4,543	\$ (7,647)

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 646 AK Trails

AK Trails

Account Code	Description	Comments	FY 2025 REVISED FINAL	FY 2026 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.646.140 315	Cert-Teacher	2.0 FTE	\$ 68,319	\$ 132,280
100.646.140 316	Cert-Extra Duty	(Corresp. Coord)	10,000	10,000
100.646.140 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		50,125	64,622
100.646.140 365	TRS On Behalf		12,555	26,706
100.646.140 410	Professional & Technical Services		700	700
100.646.140 433	Communications		100	100
100.646.140 450	Supplies/Material/Media		30,000	30,000
100.646.140 490	Other Expenses	(Dues & Fees)	100	100
Total 100	Regular Instruction		<u>171,899</u>	<u>264,508</u>
<u>Special Education</u>				
100.646.200 315	Cert-Teacher	.05 FTE (Itinerant)	4,274	4,483
100.646.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,329	2,737
100.646.200 365	TRS On Behalf		685	842
100.646.200 450	Supplies/Material/Media		-	-
Total 200	Special Education		<u>7,288</u>	<u>8,061</u>
Total 646	AK Trails Correspondence		<u>\$ 179,187</u>	<u>\$ 272,570</u>



Howard Valentine Timberwolves

FY 2026 1ST PROPOSED BUDGET

Location 621

	<u>FY 2025 REVISED FINAL BUDGET</u>	<u>FY 2026 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 196,995	\$ 248,503	\$ 51,508
Vocational Education	1,500	1,500	-
Special Education	69,762	68,726	(1,036)
School Administration	9,539	9,981	442
Operations & Maintenance	72,306	75,317	3,011
Student Activities	7,487	7,597	110
Fund Total	<u>\$ 357,589</u>	<u>\$ 411,624</u>	<u>\$ 54,035</u>
Fund 255: Food Service Fund	<u>\$ 11,744</u>	<u>\$ 12,340</u>	<u>596</u>
TOTAL	<u>\$ 369,333</u>	<u>\$ 423,963</u>	<u>\$ 54,630</u>
# Students (PreK-12)	19.4	18	(1)
# Teachers	2.33	2.33	-
# Classified	1.52	1.52	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.33	7.73	(1)
Average Per Pupil Expenditure	\$ 19,038	\$ 23,554	\$ 4,516

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	
<u>Regular Instruction</u>					
100.621.100	315	Cert-Teacher	2.0 FTE	\$ 112,613	\$ 126,961
100.621.100	323	Non Cert-Teacher		12,880	12,880
100.621.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		43,462	74,817
100.621.100	365	TRS On Behalf		18,052	23,831
100.621.100	366	PERS On Behalf		613	815
100.621.100	420	Staff Travel		200	200
100.621.100	433	Communications		4,000	4,000
100.621.100	450	Supplies/Material/Media		4,925	4,750
100.621.100	490	Other Expenses (Dues & Fees)		<u>250</u>	<u>250</u>
Total	100	Regular Instruction		<u>196,995</u>	<u>248,503</u>
<u>Vocational Education</u>					
100.621.160	324	NonCert-Support Staff		-	-
100.621.160	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.621.160	450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total	160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>					
100.621.200	315	Cert-Teacher	.33 FTE Itinerant	18,988	20,138
100.621.200	323	NonCert-Aides	1.0 FTE	27,359	27,359
100.621.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		18,769	15,417
100.621.200	365	TRS On Behalf		3,044	3,780

Howard Valentine			FY 2025	FY 2026 1ST
Account Code	Description	Comments	REVISED FINAL BUDGET	PROPOSED BUDGET
100.621.200	366 PERS On Behalf		1,302	1,732
100.621.200	450 Supplies/Material/Media		<u>300</u>	<u>300</u>
Total	200 Special Education		<u>69,762</u>	<u>68,726</u>
<u>School Administration</u>				
100.621.400.	316 Extra Duty - Lead Teacher		7,245	7,426
100.621.400.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,133	1,161
100.621.400.	365 TRS On Behalf		<u>1,161</u>	<u>1,394</u>
Total	400 School Administration		<u>9,539</u>	<u>9,981</u>
<u>Operations & Maintenance</u>				
100.621.600	325 NonCert-Maint/Custodial	.25 FTE (Incl WFB)	10,416	10,780
100.621.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,219	1,280
100.621.600	366 PERS On Behalf		496	682
100.621.600	430 Snow Removal		-	-
100.621.600	431 Water & Sewer		500	500
100.621.600	432 Garbage		2,700	2,700
100.621.600	436 Electricity		22,000	22,000
100.621.600	437 Natural/Bottled Gas		800	800
100.621.600	438 Gas, Diesel, Oil		9,375	9,375
100.621.600	439 Other Energy		13,000	13,000
100.621.600	440 Other Purchased Services		2,600	5,000
100.621.600	452 Maintenance Supplies		8,000	8,000
100.621.600	453 Custodial Supplies		<u>1,200</u>	<u>1,200</u>
Total	600 Maintenance & Operations		<u>72,306</u>	<u>75,317</u>
<u>Student Activity</u>				
100.621.700	316 Cert-Extra Duty		4,000	4,000
100.621.700	329 Non-Cert-Support		-	-
100.621.700	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		360	360

Howard Valentine			FY 2025	FY 2026 1ST
Account Code	Description	Comments	REVISED FINAL BUDGET	PROPOSED BUDGET
100.621.700	365 TRS On Behalf		641	751
100.621.700	420 Staff Travel		-	-
100.621.700	425 Student Travel		1,236	1,236
100.621.700	450 Supplies/Material/Media		<u>1,250</u>	<u>1,250</u>
Total	700 Student Activity		<u>7,487</u>	<u>7,597</u>
Total	100 School Operating Fund		<u>\$ 357,589</u>	<u>\$ 411,624</u>
Food Services Fund				
255.621.790	326 Food Service Staff	.20 FTE	10,084	10,440
255.621.790	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,180	1,239
255.621.790	366 PERS On Behalf		480	661
255.621.790	459 Food	} Food and Milk is part of District wide budget	-	-
255.621.790	460 Milk		-	-
Total	255 Food Services Fund		<u>\$ 11,744</u>	<u>\$ 12,340</u>
Total	621 Howard Valentine		<u>\$ 369,333</u>	<u>\$ 423,963</u>



Barry C. Stewart Kasaan School

FY 2026 1ST PROPOSED BUDGET

Location 624

	<u>FY 2025 REVISED FINAL BUDGET</u>	<u>FY 2026 1ST PROPOSED BUDGET</u>	<u>CHANGE</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 237,658	\$ 266,705	\$ 29,047
Vocational Education	1,500	1,500	-
Special Education	18,264	26,855	8,591
School Administration	9,539	9,981	442
Maintenance & Operations	45,800	45,800	-
Student Activities	6,819	6,928	109
	<u> </u>	<u> </u>	<u> </u>
Fund Total	<u>\$ 319,580</u>	<u>\$ 357,769</u>	<u>\$ 38,189</u>
Fund 255: Food Service Fund	<u>\$ 13,074</u>	<u>\$ 14,261</u>	<u>1,187</u>
TOTAL	<u><u>\$ 332,654</u></u>	<u><u>\$ 372,030</u></u>	<u><u>\$ 39,376</u></u>
# Students (PreK-12)	17.6	14	(4)
# Teachers	2	2	-
# Classified	1.2	1.2	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.80	7.00	(1.8)
Average Per Pupil Expenditure	\$ 18,901	\$ 26,574	\$ 7,673

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.624.100.. 315	Cert-Teacher	2.0 FTE	\$ 143,027	\$ 144,664
100.624.100.. 329	Non-Cert - Substitutes/ Temporaries		510	510
100.624.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		63,744	87,377
100.624.100.. 365	TRS On Behalf		22,927	27,153
100.624.100.. 425	Student Travel		250	250
100.624.100.. 433	Communications		2,500	2,500
100.624.100.. 450	Supplies/Material/Media		<u>4,700</u>	<u>4,250</u>
Total 100	Regular Instruction		<u>237,658</u>	<u>266,705</u>
<u>Vocational Education</u>				
100.624.160.. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.624.200.. 315	Cert-Teacher		-	-
100.624.200.. 323	NonCert-Aides	.50FTE	12,974	18,941
100.624.200.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,372	6,415
100.624.200.. 365	TRS On Behalf		-	-
100.624.200.. 366	PERS On Behalf		618	1,199
100.624.200.. 450	Supplies/Material/Media		<u>300</u>	<u>300</u>

Barry C Steward Kasaan			FY 2025	FY 2026
Account Code	Description	Comments	REVISED FINAL BUDGET	1ST PROPOSED BUDGET
Total 200	Special Education		18,264	26,855
School Administration				
100.624.400..	316	Extra Duty - Lead Teacher	7,245	7,426
100.624.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,133	1,161
100.624.400..	365	TRS On Behalf	1,161	1,394
Total 400	School Administration		9,539	9,981
Operations & Maintenance				
100.624.600..	329	NonCert-Maint/Custodial	7,000	7,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	700	700
100.624.600..	431	Water & Sewage	3,600	3,600
100.624.600..	432	Garbage	1,100	1,100
100.624.600..	436	Electricity	7,000	7,000
100.624.600..	437	Natural/Bottled Gas	900	900
100.624.600..	438	Gas, Diesel, Oil	5,500	5,500
100.624.600..	439	Other Energy	8,000	8,000
100.624.600..	440	Other Purchased Services	1,500	1,500
100.624.600..	452	Maintenance Supplies	8,000	8,000
100.624.600..	453	Custodial Supplies	2,500	2,500
Total 600	Maintenance & Operations		45,800	45,800
Student Activity				
100.624.700..	316	Cert-Extra Duty	4,000	4,000
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	225	225
100.624.700..	365	TRS On Behalf	641	751
100.624.700..	420	Staff Travel	-	-
100.624.700..	425	Student Travel	1,953	1,953
Total 700	Student Activity		6,819	6,928
Total 100	School Operating Fund		\$ 319,580	\$357,769

Barry C Steward Kasaan			FY 2025	FY 2026
Account Code	Description	Comments	REVISED FINAL BUDGET	1ST PROPOSED BUDGET
Food Services Fund				
255.624.790.. 326	Food Service Staff	.20 FTE	9,825	10,172
255.624.790.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,781	3,445
255.624.790.. 366	PERS On Behalf		468	644
255.624.790.. 459	Food	Food and Milk is part of District wide budget	-	-
255.624.790.. 460	Milk		-	-
Total 255	Food Services Fund		\$ 13,074	\$ 14,261
Total 624	Kasaan		\$ 332,654	\$372,030



Naukati Wildcats

FY 2026 1ST PROPOSED BUDGET

Location 625

	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 187,260	\$ 199,101	\$ 11,841
Vocational Education	1,500	1,500	-
Special Education	65,351	66,379	1,028
School Administration	9,539	9,981	442
Maintenance & Operations	76,058	72,671	(3,387)
Student Activities	6,841	6,951	110
Fund Total	<u>\$ 346,549</u>	<u>\$ 356,582</u>	<u>\$ 10,033</u>
Fund 205: Pupil Transportation Fund	<u>\$ 4,993</u>	<u>\$ 5,112</u>	<u>\$ 119</u>
Fund 255: Food Service Fund	<u>\$ 13,408</u>	<u>\$ 13,864</u>	<u>\$ 456</u>
TOTAL	<u>\$ 364,950</u>	<u>\$ 375,558</u>	<u>\$ 10,608</u>
# Students (PreK-12)	14	12	(2)
# Teachers	2.1	2.1	-
# Classified	3	3	-
# Administrators	0	0	-
Pupil/Teacher Ratio	6.67	5.71	(1)
Average Per Pupil Expenditure	\$ 26,068	\$ 31,296	\$ 5,229

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 625 Naukati

Naukati

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.625.100. 315	Cert-Teacher	1.75 FTE	\$ 124,827	129,913
100.625.100. 323	NonCert-Aides		-	-
100.625.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		33,423	36,053
100.625.100. 365	TRS On Behalf		20,010	24,385
100.625.100. 420	Staff Travel		-	-
100.625.100. 425	Student Travel		250	250
100.625.100. 433	Communications		4,500	4,500
100.625.100. 450	Supplies/Material/Media		4,250	4,000
Total 100	Regular Instruction		187,260	199,101
<u>Vocational Education</u>				
100.625.160. 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.625.200. 315	Cert-Teacher	0.34 FTE Itinerant	19,564	20,749
100.625.200. 323	NonCert-Aides	1.45 FTE	25,949	26,857
100.625.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		15,092	12,879
100.625.200. 365	TRS On Behalf		3,136	3,894
100.625.200. 366	PERS On Behalf		1,235	1,700

Naukati

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
100.625.200. 450	Supplies/Material/Media		375	300
Total 200	Special Education		65,351	66,379

School Administration

100.625.400. 316	Extra Duty - Lead Teacher		7,245	7,426
100.625.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,133	1,161
100.625.400. 365	TRS On Behalf		1,161	1,394
Total 400	School Administration		9,539	9,981

Operations & Maintenance

100.625.600. 325	NonCert-Maint/Custodial	.50 FTE + WFB	20,824	17,700
100.625.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,493	2,101
100.625.600. 366	PERS On Behalf		991	1,120
100.625.600. 430	Snow Removal		-	-
100.625.600. 432	Garbage		500	500
100.625.600. 436	Electricity		15,000	15,000
100.625.600. 437	Natural/Bottled Gas		350	350
100.625.600. 438	Gas, Diesel, Heating Oil		10,000	10,000
100.625.600. 439	Other Energy		7,200	7,200
100.625.600. 440	Other Purchased Services		6,000	6,000
100.625.600. 452	Maintenance Supplies		10,000	10,000
100.625.600. 453	Custodial Supplies		2,500	2,500
100.625.600. 458	Vehicle Gas, Diesel, & Oil		200	200
Total 600	Operations & Maintenance		76,058	72,671

Student Activity

100.625.700. 316	Cert-Extra Duty Pay		4,000	4,000
100.625.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800
100.625.700. 365	TRS On Behalf		641	751
100.625.700. 420	Staff Travel		-	-
100.625.700. 425	Student Travel		1,400	1,400

Naukati

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Total 700	Student Activity		6,841	6,951
Total 100	School Operating Fund		\$ 346,549	\$ 356,582
<u>Pupil Transportation Fund</u>				
205.625.760. 327	NonCert-Support Staff	.10 FTE	2,607	2,698
205.625.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		886	914
205.625.760. 458	Vehicle Gas, Diesel, & Oil		1,500	1,500
Total 760	Pupil Transportation		\$ 4,993	\$ 5,112
<u>Food Services Fund</u>				
255.625.790. 326	Food Service Staff	.20 FTE	11,975	12,393
255.625.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,433	1,471
255.625.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790. 460	Milk		-	-
Total 255	Food Services Fund		\$ 13,408	\$ 13,864
Total 625	Naukati		\$ 364,950	\$ 375,558



Thorne Bay Wolverines

FY 2026 1ST PROPOSED BUDGET

Location 628

	<u>FY 2025 REVISED FINAL BUDGET</u>	<u>FY 2026 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 471,758	\$ 500,893	\$ 29,135
Vocational Education	3,000	3,000	-
Special Education	233,818	267,726	33,908
Pupil Support	-	-	-
School Administration	27,784	84,509	56,725
School Administration Support	34,965	58,457	23,492
Maintenance & Operations	237,158	241,059	3,901
Student Activity	40,857	41,350	493
Fund Total	<u>\$ 1,049,340</u>	<u>\$ 1,196,994</u>	<u>\$ 147,654</u>
Fund 205: Student Transportation	<u>\$ 40,957</u>	<u>\$ 44,027</u>	<u>\$ 3,070</u>
Fund 255: Food Service Fund	<u>\$ 27,271</u>	<u>\$ 29,129</u>	<u>\$ 1,858</u>
TOTAL	<u>\$ 1,117,568</u>	<u>\$ 1,270,150</u>	<u>\$ 152,582</u>
# Students (PreK-12)	66.4	59	(7)
# Teachers	5	5	-
# Classified	5.53	5.53	-
# Administrators	1	1	-
Pupil/Teacher Ratio	13.28	11.80	(1.5)
Average Per Pupil Expenditure	\$ 16,831	\$ 21,528	\$ 4,697

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 628 Thorne Bay

Thorne Bay

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.628.100. 315	Cert-Teacher	4.0 FTE	\$ 308,409	\$ 324,250
100.628.100. 316	Cert- Extra Duty		-	-
100.628.100. 323	Non Cert - Aides		3,042	3,042
100.628.100. 329	Substitutes/Temporaries		24,000	24,000
100.628.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		58,174	60,921
100.628.100. 365	TRS On Behalf		49,438	60,862
100.628.100. 366	PERS On Behalf		145	193
100.628.100. 420	Staff Travel		-	-
100.628.100. 425	Student Travel		250	250
100.628.100. 433	Communications		15,000	15,000
100.628.100. 450	Supplies/Material/Media		13,300	12,375
Total	100 Regular Instruction		471,758	500,893
<u>Vocational Education</u>				
100.628.160. 410	Professional & Technical Services		-	-

Thorne Bay

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
100.628.160. 450	Supplies/Material/Media		3,000	3,000
Total 160	Vocational Education		3,000	3,000
Special Education				
100.628.200. 315	Cert-Teacher	.10 FTE	79,097	83,121
100.628.200. 316	Cert-Extra Duty		800	800
100.628.200. 323	NonCert-Aides	2.0 FTE	67,063	77,140
100.628.200. 329	Substitutes/Temporaries		5,000	5,000
100.628.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		64,987	80,180
100.628.200. 365	TRS On Behalf		12,679	15,602
100.628.200. 366	PERS On Behalf		3,192	4,883
100.628.200. 450	Supplies/Material/Media		1,000	1,000
Total 200	Special Education		233,818	267,726
Instruction - Pupil Support				
100.628.350. 366	PERS On Behalf		-	-
Total 350	Instruction - Pupil Support		-	-
School Administration				
100.628.400. 313	Cert - Principal	.50 FTE	14,317	59,274
100.628.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,297	10,234
100.628.400. 365	TRS On Behalf		2,295	11,126
100.628.400. 420	Staff Travel		2,000	2,000
100.628.400. 450	Supplies, Materials, & Media		1,875	1,875
Total 400	School Administration		27,784	84,509
School Administration Support				
100.628.450. 324	NonCert-Support Staff	.5 FTE	24,305	26,038
100.628.450. 329	Substitutes/Temporaries		2,000	2,000
100.628.450. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,878	28,146

Thorne Bay

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
100.628.450. 366	PERS On Behalf		1,157	1,648
100.628.450. 420	Staff Travel		-	-
100.628.450. 450	Supplies, Materials, & Media		625	625
Total 450	School Administration Support		34,965	58,457
<u>Maintenance & Operations</u>				
100.628.600. 325	NonCert-Maint/Custodial	1.45 FTE + WFB	39,872	40,624
100.628.600. 329	Substitutes/Temporaries		11,000	11,000
100.628.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		10,888	13,363
100.628.600. 366	PERS On Behalf		1,898	2,572
100.628.600. 431	Water & Sewage		6,000	6,000
100.628.600. 432	Garbage		6,000	6,000
100.628.600. 436	Electricity		69,000	69,000
100.628.600. 437	Natural/Bottled Gas		1,500	1,500
100.628.600. 438	Gas, Diesel, Heating Oil		40,000	40,000
100.628.600. 439	Other Energy		6,000	6,000
100.628.600. 440	Other Purchased Services		20,000	20,000
100.628.600. 452	Maintenance Supplies		20,000	20,000
100.628.600. 453	Custodial Supplies		5,000	5,000
Total 600	Operations & Maintenance		237,158	241,059
<u>Student Activity</u>				
100.628.700. 316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700. 325	Bus Drivers		5,000	5,000
100.628.700. 329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,201	4,200
100.628.700. 365	TRS On Behalf		2,885	3,379
100.628.700. 420	Staff Travel		1,001	1,001
100.628.700. 425	Student Travel		8,570	8,570
100.628.700. 450	Supplies/Material/Media		950	950

Thorne Bay

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
Total 700	Student Activity		40,857	41,350
Total 100	School Operating Fund		\$ 1,049,340	\$ 1,196,994
<u>Student Transportation</u>				
205.628.760. 325	Maintenance	.43 FTE	25,445	26,339
205.628.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,201	8,921
205.628.760. 366	PERS On Behalf		1,211	1,667
205.628.760. 440	Other Purchased Service In Lieu of Transp.		1,100	1,100
205.628.760. 452	Maintenance Supplies		6,000	6,000
Total 205	Student Transportation		\$ 40,957	\$ 44,027
<u>Food Services Fund</u>				
255.628.790. 326	Food Service Staff	2 (1 @ 29hrs/1@19hrs)	20,495	20,777
255.628.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		5,800	7,037
255.628.790. 366	PERS On Behalf		976	1,315
255.628.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.628.790. 460	Milk		-	-
Total 255	Food Services Fund		\$ 27,271	\$ 29,129
Total 628	Thorne Bay		\$ 1,117,568	\$ 1,270,150



Whale Pass

FY 2026 1ST PROPOSED BUDGET

Location 632

	<u>FY 2025 REVISED FINAL BUDGET</u>	<u>FY 2026 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 181,190	\$ 166,654	\$ (14,536)
Vocational Education	1,500	1,500	-
Special Education	70,209	73,443	3,234
School Administration	9,539	9,981	442
Operations & Maintenance	43,441	44,137	696
Student Activities	6,451	6,451	0
Fund Total	<u>\$ 312,330</u>	<u>\$ 302,166</u>	<u>\$ (10,164)</u>
Fund 255: Food Service Fund	<u>\$ 12,449</u>	<u>\$ 13,440</u>	<u>991</u>
TOTAL	<u><u>\$ 324,779</u></u>	<u><u>\$ 315,606</u></u>	<u><u>\$ (9,173)</u></u>
# Students (PreK-12)	9	12	3
# Teachers	1.25	1.25	-
# Classified	1.41	1.41	-
# Administrators	0	0	-
Pupil/Teacher Ratio	7.20	9.60	2
Average Per Pupil Expenditure	\$ 36,087	\$ 26,301	\$ (9,786)

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 632 Whale Pass

Whale Pass

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	
<u>Regular Instruction</u>					
100.632.100	315	Cert-Teacher	1.34 FTE	\$ 88,906	\$ 80,345
100.632.100	323	NonCert-Aides		20,075	20,776
100.632.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		51,682	43,801
100.632.100	365	TRS On Behalf		14,252	15,081
100.632.100	420	Staff Travel		100	100
100.632.100	425	Student Travel		250	250
100.632.100	433	Communications		2,300	2,300
100.632.100	450	Supplies/Material/Media		3,625	4,000
Total	100	Regular Instruction		181,190	166,654
<u>Vocational Education</u>					
100.632.160	450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total	160	Vocational Education		1,500	1,500
<u>Special Education</u>					
100.632.200	315	Cert-Teacher	.33 FTE Itinerant	18,988	20,138
100.632.200	323	Non-Cert - Aides	1.0 FTE	30,329	32,492
100.632.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		16,104	14,676
100.632.200	365	TRS On Behalf		3,044	3,780
100.632.200	366	PERS On Behalf		1,444	2,057
100.632.200	450	Supplies/Material/Media		300	300
Total	200	Special Education		70,209	73,443

Whale Pass

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
School Administration				
100.632.400.	316	Extra Duty - Lead Teacher	7,245	7,426
100.632.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,133	1,161
100.632.400.	365	TRS On Behalf	<u>1,161</u>	<u>1,394</u>
			<u>9,539</u>	<u>9,981</u>
Operations & Maintenance				
100.632.600	325	NonCert-Maint/Custodial .16 FTE	10,528	10,785
100.632.600	329	Substitutes/Temporaries	3,000	3,000
100.632.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	463	902
100.632.600	431	Water & Sewer	200	200
100.632.600	436	Electricity	5,250	5,250
100.632.600	437	Natural/Bottled Gas	3,000	3,000
100.632.600	438	Gas, Diesel, Oil	2,000	2,000
100.632.600	439	Other Energy	5,000	5,000
100.632.600	440	Other Purchased Services (Rentals, etc.)	2,750	2,750
100.632.600	452	Maintenance Supplies	8,750	8,750
100.632.600	453	Custodial Supplies	<u>2,500</u>	<u>2,500</u>
Total	600	Maintenance & Operations	<u>43,441</u>	<u>44,137</u>
Student Activities				
100.632.700	316	Extra Duty Pay	4,000	4,000
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	<u>1,951</u>	<u>1,951</u>
Total	700	Student Activities	<u>6,451</u>	<u>6,451</u>
Total	100	School Operating Fund	<u>312,330</u>	<u>302,166</u>
Food Services Fund				
255.632.790	326	Food Service Staff .20 FTE	9,703	10,040

Whale Pass

Account Code	Description	Comments	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET
255.632.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	2,746	3,400
255.632.790	459	Food	-	-
255.632.790	460	Milk	-	-
Total	255	Food Services Fund	\$ 12,449	\$ 13,440
Total	632	Whale Pass	\$ 324,779	\$ 315,606



Hollis Hawks

FY 2026 1ST PROPOSED BUDGET

Location 667

	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 330,610	\$ 344,420	\$ 13,810
Vocational Education	1,500	1,500	-
Special Education	169,110	187,942	18,832
School Administration	9,539	9,981	442
Maintenance & Operations	57,389	58,506	1,117
Student Activities	<u>9,070</u>	<u>9,180</u>	<u>110</u>
Fund Total	<u>\$ 577,218</u>	<u>\$ 611,528</u>	<u>\$ 34,310</u>
Fund 205: Student Transportation Fund	<u>\$ 46,291</u>	<u>\$ 49,804</u>	<u>\$ 3,513</u>
Fund 255: Food Service Fund	<u>\$ 13,057</u>	<u>\$ 14,376</u>	<u>\$ 1,319</u>
TOTAL	<u>\$ 636,566</u>	<u>\$ 675,708</u>	<u>\$ 39,142</u>
# Students (PreK-12)	12	12	-
# Teachers	2.95	2.95	-
# Classified	2.75	2.75	-
# Administrators	0	0	-
Pupil/Teacher Ratio	4.07	4.07	-
Average Per Pupil Expenditure	\$ 53,047	\$ 56,309	\$ 3,262

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 667 Hollis

Hollis			FY 2025	FY 2026 1ST
Account Code	Description	Comments	REVISED	PROPOSED
			<u>FINAL</u>	<u>BUDGET</u>
<u>Regular Instruction</u>				
100.667.100	315	Cert-Teacher	2.0 FTE	\$ 184,545
				\$ 189,157
100.667.100	323	NonCert-Aides	-	-
100.667.100	329	Substitutes/Temporaries	500	500
100.667.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	108,983	112,259
100.667.100	365	TRS On Behalf	29,582	35,505
100.667.100	410	Professional & Technical	-	-
100.667.100	420	Staff Travel	-	-
100.667.100	425	Student Travel	-	-
100.667.100	433	Communications	3,000	3,000
100.667.100	450	Supplies/Material/Media	<u>4,000</u>	<u>4,000</u>
Total	100	Regular Instruction	<u>330,610</u>	<u>344,420</u>
<u>Vocational Education</u>				
100.667.160	450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>
				<u>1,500</u>
Total	160	Vocational Education	<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.667.200	315	Cert-Teacher	.95 FTE (Itinerant)	81,210
				85,184
100.667.200	323	NonCert-Aides	.65 FTE	20,544
				22,450
100.667.200	329	Substitutes/Temporaries	3,000	3,000
				-

Hollis

Account Code	Description	Comments	FY 2025 REVISED FINAL	FY 2026 1ST PROPOSED BUDGET
100.667.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	50,060	59,598
100.667.200	365	TRS On Behalf	13,018	15,989
100.667.200	366	PERS On Behalf	978	1,421
100.667.200	450	Supplies/Material/Media	300	300
Total	200	Special Education	169,110	187,942
<u>School Administration</u>				
100.667.400	316	Extra Duty - Lead Teacher	7,245	7,426
100.667.400	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,133	1,161
100.667.400	365	TRS On Behalf	1,161	1,394
Total	400	School Administration	9,539	9,981
<u>Operations & Maintenance</u>				
100.667.600	325	NonCert-Maint/Custodial .50 FTE + WFB	12,911	13,076
100.667.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	813	1,552
100.667.600	366	PERS On Behalf	615	828
100.667.600	431	Water & Sewer	1,800	1,800
100.667.600	432	Garbage	1,500	1,500
100.667.600	436	Electricity	15,000	15,000
100.667.600	437	Natural/Bottled Gas	250	250
100.667.600	438	Gas, Diesel, Heating Oil (New School Incr in Sq.Ft)	18,000	18,000
100.667.600	439	Other Energy	1,000	1,000
100.667.600	440	Other Purchased Services	1,000	1,000
100.667.600	452	Maintenance Supplies	2,500	2,500
100.667.600	453	Custodial Supplies	2,000	2,000
Total	600	Operations & Maintenance	57,389	58,506
<u>Student Activity</u>				
100.667.700	316	Cert-Extra Duty Pay	4,000	4,000
100.667.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500

Hollis

Account Code	Description	Comments	FY 2025 REVISED FINAL	FY 2026 1ST PROPOSED BUDGET
100.667.700	365	TRS On Behalf	641	751
100.667.700	366	PERS On Behalf	-	-
100.667.700	420	Staff Travel	625	625
100.667.700	425	Student Travel	3,304	3,304
Total	700	Student Activity	9,070	9,180
Total	100	School Operating Fund	\$ 577,218	\$ 611,528
<u>Student Transportation</u>				
205.667.760	327	Bus Drivers .80 FTE	28,778	29,817
205.667.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	8,143	10,099
205.667.760	366	PERS On Behalf	1,370	1,887
205.667.760	458	Gasoline & Oil	8,000	8,000
Total	205	Student Transportation	\$ 46,291	\$ 49,804
<u>Food Services Fund</u>				
255.667.790	326	Food Service Staff .20 FTE	11,756	12,162
255.667.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	741	1,444
255.667.790	366	PERS On Behalf	560	770
255.667.790	459	Food	-	-
255.667.790	460	Milk	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	\$ 13,057	\$ 14,376
Total	667	Hollis	\$ 636,566	\$ 675,708



Port Alexander Eagles

FY 2026 1ST PROPOSED BUDGET

Location 669

	FY 2025 REVISED FINAL BUDGET	FY 2026 1ST PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 202,966	\$ 210,427	\$ 7,461
Vocational Education	1,500	1,500	-
200 Special Education	-	-	-
400 School Administration	9,539	9,981	442
600 Maintenance & Operations	50,717	53,499	2,782
700 Student Activities	5,750	5,750	-
Fund Total	\$ 270,472	\$ 281,157	10,685
Fund 255: Food Service Fund	\$ 1,193	\$ 1,385	\$ 192
TOTAL	\$ 271,665	\$ 282,542	\$ 10,877
# Students (PreK-12)	11	11	-
# Teachers	1.25	1.25	-
# Classified	0.5	0.5	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.80	8.80	-
Average Per Pupil Expenditure	\$ 24,697	\$ 25,686	\$ 989

Southeast Island School District

FY 2026 1ST PROPOSED BUDGET

Location 669 Port Alexander

Port Alexander

Account Code	Description	Comments	FY 2025 REVISED FINAL	FY 2026 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.669.100 315	Cert-Teacher	1.25 FTE	\$ 84,145	\$ 88,293
100.669.100 316	Cert-Extra Duty	AATSA Coord	30,000	30,000
100.669.100 323	NonCert-Aides	AAATSA	-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,252	50,897
100.669.100 365	TRS On Behalf		18,297	19,964
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel - Quality Schools)	8,500	8,500
100.669.100 433	Communications		2,400	2,400
100.669.100 440	Other Purchased Services	Pd as Extra Duty	-	-
100.669.100 450	Supplies/Material/Media		3,875	3,875
100.669.100 480	Tuition & Stipends		6,497	6,497
Total 100	Regular Instruction		<u>202,966</u>	<u>210,427</u>
<u>Vocational Education</u>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.669.200 315	Cert-Teacher	.25 FTE Itinerant	-	-
100.669.200 323	NonCert-Aides		-	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.669.200 365	TRS On Behalf		-	-

Port Alexander

Account Code	Description	Comments	FY 2025 REVISED FINAL	FY 2026 1ST PROPOSED BUDGET
100.669.200 450	Supplies/Material/Media		-	-
Total 200	Special Education		-	-
<u>School Administration</u>				
100.669.400 316	Extra Duty - Lead Teacher		7,245	7,426
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,133	1,161
100.669.400 365	TRS On Behalf		<u>1,161</u>	<u>1,394</u>
Total 400	School Administration		<u>9,539</u>	<u>9,981</u>
<u>Operations & Maintenance</u>				
100.669.600 325	NonCert-Maint/Custodial	.30 FTE	14,962	15,566
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		943	1,848
100.669.600 366	PERS On Behalf		712	985
100.669.600 431	Water & Sewage		100	100
100.669.600 432	Garbage		200	200
100.669.600 437	Natural/Bottled Gas		200	200
100.669.600 438	Gas, Diesel, Heating Oil		27,500	27,500
100.669.600 440	Other Purchased Services		500	1,500
100.669.600 452	Maintenance Supplies		4,500	4,500
100.669.600 453	Custodial Supplies		<u>1,100</u>	<u>1,100</u>
Total 600	Maintenance & Operations		<u>50,717</u>	<u>53,499</u>
<u>Student Activity</u>				
100.667.700 316	Cert-Extra Duty Pay		4,000	4,000
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500
100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		<u>1,250</u>	<u>1,250</u>
Total 700	Student Activity		<u>5,750</u>	<u>5,750</u>

Port Alexander

Account Code	Description	Comments	FY 2025 REVISED FINAL	FY 2026 1ST PROPOSED BUDGET
Total 100	School Operating Fund		<u>\$ 270,472</u>	<u>\$ 281,157</u>
<u>Food Services Fund</u>				
255.669.790 326	Food Service Staff	.20 FTE	1,122	1,238
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		71	147
255.669.790 366	PERS On Behalf		-	-
255.669.790 459	Food	Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		-	-
Total 255	Food Services Fund		<u>1,193</u>	<u>1,385</u>
Total 669	Port Alexander		<u>\$ 271,665</u>	<u>\$ 282,542</u>

**SOUTHEAST ISLAND SCHOOL DISTRICT
FIREWOOD SUPPLY PROJECT**

REQUEST FOR PROPOSALS
Released: 04/09/2025

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INTRODUCTION AND BACKGROUND

PURPOSE OF THE REQUEST FOR PROPOSALS (RFP)

Southeast Island School District (SISD or the District) is requesting proposals for supplying quantities from 10 to 300 cords of mixed species firewood to be used in wood-fired boilers for all or any of the following schools located on Prince of Wales Island in Southeast Alaska:

- Barry C Stewart Kasaan School
Kasaan, AK
- Hollis School, Hollis, AK
- Naukati School, Naukati, AK
- Howard Valentine Coffman Cove School
Coffman Cove, AK
- Thorne Bay School, Thorne Bay, AK
- Whale Pass School, Whale Pass, AK.

The firewood may be supplied in any of the following forms:

Type & Method of Delivery	Additional Details
Cut to length, split, delivered, and not stacked	Delivered in one- or two-cord piles at site
Cut to length, split, delivered, and stacked	

FIREWOOD SPECIFICATIONS:

- Piece length: twenty-four (24) inches
- Piece diameter: optimal split size of eight (8) inches
- Species: yellow cedar, spruce, hemlock, red cedar, and/or alder. Other wood species may be accepted on approval by Project Manager.
- Delivery of “dry” wood (e.g. standing dead snags) is preferred. Deliveries of freshly-cut “green” wood or wet dead wood is also acceptable. Wood that is greater than 10% of rotting/decomposition is not acceptable

DELIVERY METHODS:

All deliveries must be prearranged and made to designated area or area specified by the site principal. Delivered, cut-to-length, split firewood must be provided in one of the following ways.

- delivered in cord-sized piles
- stacked

ADDITIONAL INFORMATION

The selected bidder(s) may provide any of the following services:

- Delivery of as few as ten (10) cords up to as many as three hundred (300) cords.
- Delivery of wood to the wood storage facility/storage site located at one or more of the school sites listed above
- Delivery of firewood using any or all of the methods identified above

Quotes are invited and should include all fees, including those associated with furnishing all labor, equipment, materials, delivery or pick up and performing all work for the above noted project. Quotes should follow the request for proposal without deviation.

By submitting a bid, the bidder warrants that they are familiar with the project requirements, have visited or otherwise examined the delivery site, and are aware of the conditions to be encountered. Bidders shall review all of the proposed contract documents and addendums, which are available on the SISD website at <http://sisd.org>, to ascertain all of the requirements of the work.

ADMINISTRATIVE

CONTRACTUAL CONTACT

Any bidder in doubt as to the meaning of any part of the specifications or other documents may submit a written request for an interpretation/clarification. Any questions regarding proposal submittal may be directed to:

Name	Rod Morrison
Address	P.O. Box 19569 Thorne Bay, AK 99919
Phone	907-828-8254
FAX	907-828-8257
Email	rmorrison@sisd.org

PROJECT MANAGER/DELIVERY CONTACT

Any logistical questions regarding site location and delivery to the site may be directed to:

Name	Scott Randall
Address	P.O. Box 19569 Thorne Bay, AK 99919
Phone	907-828-8254 or 907-254-3411
FAX	907-828-8257
Email	srandall@sisd.org

BID DOCUMENT REQUESTS, SUBMITTAL, AND AWARD

REQUESTS

Bid documents may be requested from the school district by contacting the District Office at 907-828-8254. Bid documents are also posted on the SISD webpage at www.sisd.org. Select *Menu* at the top of the webpage, then select *Requests for Proposal & Bids* under the *Quick Links* heading.

SUBMITTAL INSTRUCTIONS

Bid proposals must be submitted to the Southeast Island School District Office by the stated deadline.

For hand-delivered or mailed submissions, please ensure the envelope is clearly labeled with the following information:

- Bid Documents Enclosed: Southeast Island School District Firewood Project
- Bidder's Name, Address, and Phone Number
- Attention: Scott Randall

For email submissions, please:

- Use the subject line: **Bid for Southeast Island School District Firewood Project**
- Send the email to: rmorrison@sisd.org

Important:

The District assumes no responsibility for bids that are improperly labeled, addressed, or otherwise misdirected. Failure to clearly identify the bid may result in it not being opened or considered.

Bids may be withdrawn, or withdrawn and resubmitted, at any time before the deadline for bid receipt.

FINAL FORMAL AWARD

The SISD Representative will recommend the award of one or more contracts in accordance with this RFP.

SCHEDULE

This is an open RFP and bids will be accepted on an ongoing basis. Proposals received in the Southeast Island School District Office by 4:00 PM local time on the second (2nd) Wednesday of each month will be reviewed and considered for award that month. The SISD Board of Education will review the administration's recommendation for award at the next regularly scheduled board meeting.

GUIDELINES FOR PROPOSAL PREPARATION

PROPOSAL SUBMISSION

The contract(s) resulting from this RFP will be awarded based on the proposal(s) deemed most advantageous to the Southeast Island School District (SISD). Evaluation factors include cost, functionality, timeline, and other criteria specified within this RFP and associated contract documents.

Southeast Island School District reserves the right to:

- Reject any or all offers, to waive any informalities or irregularities, and discontinue this RFP process without obligation or liability to any potential bidder.
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers.
- Award more than one contract.
- Terminate any awarded contract for reasons such as late delivery, non-delivery, or delivery of materials that do not meet specified requirements (e.g., incorrect size).

Proposals must include the following sections, which will be incorporated into the final agreement between SISD and the selected bidder(s):

1. Executive Summary
2. Scope Approach, Deliverables, and Methodology
3. Detailed and Itemized Pricing
4. Appendix A: References
5. Appendix B: Non-collusion Affidavit
6. Appendix C: Licenses, Insurance, and Proof of Authority to Sell Material
7. Appendix D: Project Team Staffing
8. Appendix E: Company Overview

Detailed requirements for each section are outlined below.

DETAILED RESPONSE REQUIREMENTS

1. EXECUTIVE SUMMARY

Provide a concise overview of the proposal, highlighting key aspects such as the proposed work, total project cost, and primary benefits to SISD. This section should serve as a synopsis of the Bidder's response.

2. SCOPE, APPROACH, DELIVERABLES, AND METHODOLOGY

Include detailed procedures and technical expertise for the tasks listed below. Each task should include a description of each major type of work being requested of the bidder. The proposal should reflect each of the tasks listed below, include items/forms from the Southeast Island School District Firewood Supply in the Appendices of this document, and address the bulleted areas in the *Introduction and Background* section of this RFP.

- A timeline and completion date for delivering cords of firewood
- A detailed cost proposal for timely delivery
- A plan for coordinating delivery schedules with the SISD Maintenance Director and payment schedules with SISD accounts payable staff during SISD business hours.
- A plan for working with the SISD Maintenance Director to complete the project, including but not limited to:
 - quality control measures.
 - Oversight of deliveries.
 - Signing off on completed deliveries.
 - Submitting invoices for review and payment.
 - Performing the final inspections after the last delivery.

3. DETAILED AND ITEMIZED PRICING

Provide a comprehensive fee breakdown by project task and include any associated delivery or pickup expenses. The bid may provide price quotes, which should include a lump sum bid. Where required, bidders must provide quotes on all items and are warned that failure to do so shall disqualify the bid. The lump sum price must be typed or written in ink in both words and figures for each bid called for. In case of discrepancies between words and figures, the written words shall govern. If erasures or changes appear on the forms, the person signing the bid must initial each erasure or change.

4. APPENDIX A: REFERENCES

Provide current references from companies or persons for whom you have performed similar work. Provide contact information for verification.

5. APPENDIX B: NON- COLLUSION AFFIDAVIT AND CONFLICT OF INTEREST STATEMENT

The bid submittal must include a non-collusion affidavit and signed conflict of interest statement to be considered responsive.

6. APPENDIX C: LICENSES, INSURANCE, BONDING, AND PROOF OF AUTHORITY TO SELL MATERIAL

Bidders must include copies of the following documentation with their proposal, as applicable:

- A. Current Alaska business license.
- B. Proof of authority to sell the material, such as:
 - a. A notarized letter confirming land ownership, if the wood is harvested from your own property.
 - b. A signed copy of a commercial firewood permit issued by the USDA Forest Service, Alaska Department of Natural Resources, Alaska Mental Health Trust, Native Corporation, or other appropriate agency.
 - c. A copy of a signed timber sale contract.
 - d. A copy of a signed salvage contract.
 - e. A copy of a signed subcontract agreement.
 - f. Any other signed agreement that clearly demonstrates your legal authority to sell firewood.
- C. Insurance documentation including current copies of:
 - a. Vehicle insurance
 - b. General liability insurance
 - c. Workers' compensation insurance (if required by law or scope of work)
- D. Any other permits, licenses, or documents required by the State of Alaska for lawful and successful completion of this project.

EVALUATION FACTORS FOR AWARD

CRITERIA

Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost, and management requirements. Evaluation of offers will be based upon the Bidder's responsiveness to the RFP and the total price quoted for all items covered by the RFP.

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a bidder or bidders:

1. Completion of all required responses in the correct format.
2. The extent to which Bidder's proposed solution fulfills Southeast Island School District's stated requirements as set out in this RFP.
3. An assessment of the bidder's ability to deliver the indicated service in accordance with

the specifications set out in this RFP.

4. The bidder's stability, experiences, and record of past performance in delivering such services, including previous project experience.
5. Availability of sufficient high-quality bidder personnel with the required skills and experience for the specific approach proposed, previous experience with Southeast Island School District may be considered.
6. Overall cost of Bidder's proposal.

Southeast Island School District may, at their discretion and without explanation to the prospective bidders, at any time choose to discontinue this RFP without obligation to such prospective bidders

SUMMARY REPORT

A Summary Report document will be developed to summarize the scope of the project listing:

1. The dates and places of deliveries
2. The type and amount of wood delivered
3. The completion date of the work.
4. SISD representative (Maintenance Director or Project Manager) that verified work completion

This report needs to be suitable for business office and administration use and for notifying the School Board of project completion.

NON-COLLUSION AFFIDAVIT

I, _____ of _____
(Name) (Business Name)

being duly sworn, do depose and state; that I, or the firm, association, or corporation, of which I am a representative, is a Bidder, on the contract to be awarded by the Southeast Island School District for:

_____ SISD Firewood Supply _____ Project

Located on Prince of Wales Island in the State of Alaska, and have not, either directly or indirectly entered into any agreement, participated in any collusion, or otherwise take any action in restraint of free and open competition in connection with such contract.

Bidder Signature

STATE OF ALASKA)
 : ss.
FIRST JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this ____ day of _____, 20__, before me, the undersigned, a notary public in and for the State of Alaska, duly commissioned and sworn, personally appeared _____, to me known and known to me to be the person named in and who executed the within and foregoing document, and he acknowledged that he executed the same freely and voluntarily, for the uses and purposes therein mentioned.

WITNESS my hand and official seal the day and year in this certificate first above written.

Notary Public, State of Alaska
My commission expires:_____

SISD CONFLICT OF INTEREST STATEMENT

The purpose of this Conflict of Interest Statement is to ensure that bidders submitting proposals to the District maintain the highest standards of integrity and transparency. By signing this statement, bidders affirm that their proposal is free from any conflicts of interest that could influence the fair evaluation and award process.

1. Definitions:

For the purposes of this statement:

- A "conflict of interest" exists when a bidder, its employees, officers, or agents have relationships, financial interests, or activities that could impair their ability to provide objective, impartial, and fair services to the District.
 - "Bidder" refers to the entity submitting the proposal, including all affiliates, subcontractors, and partners involved in the proposal.
-

2. Affirmation of No Conflict:

The undersigned Bidder certifies the following:

1. Neither the Bidder nor its principals, employees, or agents have any relationships or financial interests with current or former District employees, Board members, or their immediate family members that could create a conflict of interest.
 2. The Bidder has disclosed any potential or perceived conflicts of interest in writing as part of this proposal.
 3. The Bidder is not currently engaged in any litigation or dispute with the District that may impact the performance of the services proposed.
 4. The Bidder has not offered or provided any gifts, gratuities, or favors to any District employee, Board member, or representative in connection with this proposal.
-

3. Disclosure of Potential Conflicts:

If a potential or perceived conflict of interest exists, please provide details below:

- Name(s) of involved parties: _____
- Nature of the relationship or conflict: _____

- Steps taken to mitigate the conflict: _____

(Attach additional pages if necessary.)

4. Certification and Signature:

By signing below, I certify that I have reviewed this Conflict of Interest Statement and, to the best of my knowledge, the information provided is true, complete, and accurate. I understand that failure to disclose conflicts of interest or submission of false information may result in disqualification of the proposal or termination of any resulting contract.

Bidder Name: _____

Authorized Representative Name and Title: _____

Signature: _____

Date: _____

Instructions to Bidders:

1. Complete and sign this statement.
2. Include this statement with your proposal submission.
3. Retain a copy for your records.



Include this 2-page form with your bid.

Project Title: Southeast Island School District Firewood Supply Project

BIDDER INFORMATION

Bidder: _____

Address: _____ City, State, Zip: _____

Telephone: _____ Fax: _____

Alaska Business License Name: _____ Number: _____

Alaska Professional License Type: _____ Number: _____

Federal Tax Identification Number: _____

Individual(s) to Sign Contract: _____ Title: _____

Individual(s) to Sign Contract: _____ Title: _____

Type of business enterprise (check one): Corporation in the State of: _____

Individual Partnership Other (specify): _____

I certify that I am a duly authorized representative of the firm listed above and materials enclosed with this proposal accurately represent capabilities of the office(s) listed above for providing the services indicated. The District is hereby authorized to request any owner identified in this proposal to furnish any pertinent information deemed necessary to verify information provided or regarding reputation performance and capabilities of the Offeror and subcontractors. I certify no member of the School Board or District employee, or spouse or other member of his/her household shall have any undisclosed interest as noted in the Instructions to Bidders and Conflict of Interest statement included in this Request for Proposals.

Signature: _____ Date: _____

Name: _____ Title: _____

(see next page for bid information)

BID INFORMATION

Bidder offers to perform the work in this invitation for the Lump Sum price as described below:

School	Type & Method of Firewood Delivery**	Cost (\$) per Cord	Number of Cords	Total Cost (\$)
Barry C Stewart Kasaan				
Hollis				
Howard Valentine Coffman Cove				
Naukati				
Thorne Bay				
Whale Pass				
Total Cords and Lump Sum Dollar Amount (\$) of Bid				

* Please mark N/A under “Type & Method of Firewood Delivery” for any school that is NOT included in your bid.

** Options for Type & Method of Firewood Delivery include:
 - Cut to length, split, delivered, and not stacked
 - Cut to length, split, delivered, and stacked

BP 4111/4211/4311 ~~Certificated~~ All Personnel - Recruitment and Selection

Note: Effective for the 2016-2017 school year, the federal Every Student Succeeds Act has eliminated the requirement that teachers be "highly qualified." Rather, teachers should be fully licensed and endorsed in each subject they are teaching.

The district shall employ the most ~~highly~~ qualified person available for each open position. The Superintendent or designee shall develop recruitment and selection procedures to ensure that every effort is made to find and hire fully qualified ~~teachers for all classrooms~~ staff, which include:

1. Assessment of the district's needs to determine those areas where specific skills, knowledge and abilities are lacking.
2. Development of job descriptions, which accurately portray the position, including requirements that an teacher employee be qualified in accordance with federal and state law.
3. Dissemination of vacancy announcements to ensure a wide range of candidates, when necessary.
4. Screening procedures, which will identify the best possible candidates for interviews.
5. Interview procedures, which will determine the best qualified candidate for recommendation to the Board.

~~6. Expending every effort to hire teachers that are fully state certified.~~

Staff members involved in the selection process shall recommend only those candidates who meet all qualifications established by law and the Board for a particular position. Nominations for employment shall be based upon appropriate screening devices, interviews, observations, recommendations from previous employers and any requirements of applicable collective bargaining agreements.

No inquiry shall be made with regard to age, race, color, religion, sex or national origin of persons proposed for or seeking employment. Questions regarding disability shall be asked only when directly related to the job and as permitted by law.

Note: The Alaska Professional Teaching Practices Commission recommends that districts develop a policy regarding the procedures to be followed when desiring to hire an educator currently under contract with another school district. The following policy language is based on procedures developed by the Fairbanks North Star Borough School District.

Before considering the hire of ~~a certificated staff member~~ an applicant who is currently under contract in another district, the Superintendent or designee will require the certificated staff to provide written documentation that he/she:

- ~~Has (1) has~~ made an effort to secure a release from the employing district thirty calendar days prior to the employing district's first contract day; or
- ~~Has (2) has~~ secured a written release from the employing district.

Note: A subject-matter expert teacher, holding a limited certificate issued by the Department, may be employed to teach subjects in which the person has satisfied the education or experience requirements set out in state statute- [AS 14.20.022](#). Before a school district determines whether to hire a person as a subject-matter expert teacher, the school district must administer a competency examination. Additionally, once a subject-matter expert teacher is hired, the district must provide a mentor who is an experienced teacher for the subject-matter expert teacher for at least the first year of the subject-matter expert teacher's employment in the school district. A person employed as a subject-matter expert teacher under this section is considered a certificated employee for purposes of the teachers' retirement system. Finally, employment as a subject-matter expert teacher counts as employment for purposes of acquiring tenure; however, a person holding a subject-matter expert limited teacher certificate is not entitled to tenure until the person receives a teacher certificate under [AS 14.20.022](#).-

(cf. [4112.8/4212.8/4312.8](#) - Employment of Relatives)

Note: ~~A.S.~~[AS 14.20.020](#) requires coursework in Alaska studies and multicultural education or cross-cultural communications in order to be eligible for a teacher certificate. Effective June 30, 2017, [AS 14.20.020](#) also requires training on alcohol and drug related disabilities, sexual abuse and sexual assault awareness and prevention, dating violence and abuse awareness and prevention and suicide prevention in order to be eligible for a teacher certification. ~~A.S.~~[AS 14.20.035](#) requires districts to give preference to applicants who demonstrate training or experience that indicates sensitivity to the traditions and cultures represented in the student population.-

In evaluating applicants, preference shall be given to those applicants who can demonstrate training and experience related to the traditions and cultures represented in the student population.

(cf. 4030 - Nondiscrimination in Employment)

(cf. ~~4111.1/4211.1/4311.1~~ - Affirmative Action)

~~*(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)*~~

No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee. The Board shall be presented with the Superintendent or designee's recommended candidate who may be ~~selected~~[approved](#) or rejected by the Board. If the candidate is rejected, the Superintendent or designee

shall recommend subsequent candidates until the Board ~~selects~~approves someone to fill the position. The Board ~~shall make~~has the ~~final decision on~~authority over the ~~selection~~employment of all employees, however, the Board may delegate the Superintendent or designee the authority to make staff hires without prior Board approval. If such authority is delegated, the Superintendent or designee shall notify the Board of all hires at a regularly scheduled Board meeting.

(cf. 10000 - Concepts and Roles)

Note: AS 14.08.111 and AS 14.14.090 require districts to provide prospective employees with information regarding the availability and cost of housing in rural areas to which they may be assigned and when possible assist them in locating housing. The following may be revised or deleted as appropriate.

The Board recognizes that the district encompasses rural areas and will assist teachers ~~to obtain~~in obtaining information regarding the cost and availability of housing as required by law.

Legal Reference:

ALASKA STATUTES

14.08.111 *Duties (regional school boards)*

14.14.090 *Additional duties*

14.20.010 *Teacher Certificate Required*

14.20.022 *Subject-matter expert limited teacher certificate*

14.20.035 *Evaluation of training and experience*

14.20.100 *Unlawful to require statement of religious or political affiliation*

14.20.110 *Penalty for violation of AS 14.20.100*

ALASKA ADMINISTRATIVE CODE

4 AAC 04.210, 04.212 ~~AND~~and 06.899(6) *Highly Qualified Teachers and Objective Uniform Standards*

6 AAC 30.810 *Employer records*

6 AAC 30.840 *Retention of records*

UNITED STATES CODE

Every Child Succeeds Act, [20 U.S.C. 6301](#), et. Seq. ([P.L. 114-95](#) December 10, 2015)

Revised 3/04, 8/05, 3/29/17

Adoption Date: 04/09/98

Southeast Island School District

BP 4111.2/4211.2/4311.2 All Personnel - Legal Status Requirement

Note:- Employers are required to comply with the federal Immigration and Nationality Act as amended by the Immigration Reform and Control Act of 1986 and the Immigration Act of 1990. On an individual basis, an employer may hire a citizen rather than an alien, if desired, provided the two individuals are equally qualified. However, an employer may not adopt a blanket policy of always preferring a qualified citizen over a qualified alien.—

The district shall hire only citizens and aliens who are lawfully authorized to work in the United States. ~~District employment practices shall not discriminate on the basis of citizenship status or national origin, nor shall they discriminate against any refugees, grantees of asylum, or persons qualified for permanent or temporary residency.~~ The district will verify the identity and employment eligibility of all individuals hired to work. The district will not continue the employment of an individual upon knowledge that he or she is no longer lawfully authorized to work in the United States.

District employment practices shall not discriminate on the basis of citizenship status or national origin, nor shall they discriminate against any refugees, grantees of asylum, or persons qualified for permanent or temporary residency.

(cf. 4111/4211/[4311](#) - Recruitment and Selection)

Note:- Employers may be subject to fines and/or imprisonment if they fail to request evidence of employment eligibility or if they knowingly hire or continue to employ undocumented workers. Under 2009 amendments to federal regulations, the term "knowing" includes not only actual knowledge but also knowledge which may fairly be inferred through notice of certain facts and circumstances which would lead a person, through the exercise of reasonable care, to know about a certain condition. Constructive knowledge may include, but is not limited to, situations where an employer: (i) fails to complete or improperly completes the Employment Eligibility Verification Form, I-9; (ii) has information available to it that would indicate that the alien is not authorized to work, such as Labor Certification and/or an Application for Prospective Employer; or (iii) acts with reckless and wanton disregard for the legal consequences of permitting another individual to introduce an unauthorized alien into its work force or to act on its behalf. Knowledge that an employee is unauthorized to work may not be inferred from an employee's foreign appearance or accent.—

All new employees shall show appropriate documents which certify that they are legally eligible to work in the United States, as required by law. Nothing in this policy is intended to preclude the employment of teachers under the Exchange Visitor program in [22 C.F.R § 62.24](#).

Legal Reference:

UNITED STATES CODE:

[8 U.S.C. 1324](#) Immigration and Nationality Act, as amended by Immigration Reform and Control Act of 1986 and Immigration Act of 1990

CODE OF FEDERAL REGULATIONS

[8 C.F.R. Part 274\(a\)](#) Control of Employment of Aliens

[22 C.F.R. §62.24](#) Teachers

Revised 3/29/17, 10/2017

Adoption Date: 04/09/98

Southeast Island School District

BP 4112.1/4312.1 Certificated Personnel and Management and Supervisory Personnel - Contracts

Note: Pursuant to [AS 14.20.130](#) the School Board may issue contracts after January 1 each year. [4 AAC 18.010](#) specifies minimum requirements for teacher and administrators contracts. Contracts must be signed by at least two School Board members and the teacher.

After January 1, the [School](#) Board may issue teacher [and principal/administrator](#) contracts for the following school year. Contracts shall be approved by the [School](#) Board and signed by at least two ~~board~~[School Board](#) members.

Note: [AS 14.20.145](#) grants automatic reemployment rights to teachers who are not dismissed or given notice of nonretention [or layoff](#). Nontenured teachers must be given notice of nonretention [or layoff](#) by the end of the school year. Tenured teachers must be given notice of [layoff or](#) nonretention before May 15. (See 4117.6)–

The School Board shall give ~~or email~~[mail, or electronically send](#) reemployment contracts to teachers who are not dismissed or given notice of nonretention [or layoff](#) in accordance with law. If an employee fails to notify the Superintendent or designee within 30 days after receipt of a contract of reemployment that ~~the employee~~[he/she](#) accepts reemployment, the Board shall consider the employee to have declined reemployment and shall terminate the employee's services at the expiration of the existing contract. An employee on ~~family~~ leave must [still](#) comply with the 30-day deadline.

(cf. 4117.4 - ~~Dismissals~~[Dismissal](#))

(cf. 4117.6 - Nonretention)

(cf. 4119.21–~~Code~~[/4219.21/4319.21](#) - [Codes](#) of Ethics)

Note: Pursuant to [4 AAC 18.021](#) substitute teachers employed for the remainder of the school term when more than 20 school days remain must be employed under employment provisions for regular teachers.

Legal Reference:

ALASKA STATUTES

[14.20.130](#) *Employment of teachers and administrators*

[14.20.145](#) *Automatic Reemployment*

[14.20.158](#) *Continued contract provisions*

[14.20.010](#) *Teacher certificate required*

[14.20.020](#) *Requirements for issuance of certificate*

[14.20.120](#) *Statement of qualifications*

[14.20.215](#) *Definitions*

[14.20.620 - 14.20.650](#) *Interstate agreement on qualification of educational personnel*

[14.30.250](#) *Teacher qualifications*

ALASKA ADMINISTRATIVE CODE

[4 AAC 05.080](#) *School curriculum and personnel*

[4 AAC 12.300-4 AAC 12.900](#) *Certification of professional personnel*

[4 AAC 18.010](#) *Teachers' and administrators' contracts*

[4 AAC 18.021](#) *Employment of substitute teachers*

Reviewed 09/07

Revised 2/16/16, 3/29/2017

Adoption Date: 04/09/98

Southeast Island School District

BP 4112.4/4212.4/4312.4 All Personnel - Health Examinations

Note: [Alaska Statute 14.30.075](#), enacted in 2016, provides that school districts may require physical examinations of teachers as a condition of employment. Districts are not required to pay the cost of teacher physical exams and this does not affect the coverage of any health insurance benefits the district provides to teachers.

The Superintendent or designee shall ensure that all regularly employed teachers undergo a health examination as allowed by law upon initial employment.

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of district students and employees, or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position, or as a condition of employment.

(cf. 4119.41 - Employees with Infectious Disease)

Legal Reference:

ALASKA STATUTE

[14.30.075](#) *Physical examinations for teachers*

ALASKA ADMINISTRATIVE CODE

[4 AAC 18.010](#) *Teachers' and administrators' contracts*

Revised 06/06, 3/1/17, 11/2017, 09/2018

Reviewed 10/2007

Adoption Date: 04/09/98

Southeast Island School District

BP 4112.5/4212.5/4312.5 All Personnel - Security Check

The School Board desires to hire personnel whose background, conduct, and behavior ~~exemplifies a standard~~ reflect the highest standards of integrity and professionalism, and are deemed appropriate for individuals working with children. ~~Effort~~ The District will be made to investigate the background of all applicants (including volunteers) prior to hire in the district. This investigation will include questions related to an applicant's background, ~~as well as~~ and will include a background check. As permitted by Alaska law, the District may require applicants to submit fingerprints for the purpose of conducting a fingerprint-based criminal background information in accordance with lawcheck.

Falsification or omission of information during the interview or on the application shall be grounds for immediate removal from consideration for a position or dismissal from a currently held position. For certified staff, a complaint may also be made with the Alaska Professional Teaching Practices Commission (PTPC).

Legal Reference:

ALASKA STATUTES

12.62.160 *Release and use of criminal justice information; fees.*

Reviewed 10/2007, 3/29/2017

Adoption Date: 04/09/89

Southeast Island School District

BP 5113 Absences and Excuses

The School Board believes that regular attendance ~~is directly related to~~ plays a key role in the success a student achieves in school. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged 7 to 16 are obligated to send their children to public school except as allowed by law. The Board shall abide by all state attendance laws and may use any legal means to correct the problems of excessive absence or truancy. ~~chronic poor attendance or truancy~~. School-sponsored field trips and sports trips, and activity trips are considered in-session school days as such trips are part of the school instructional program.

~~Poor attendance shall result in the following action:~~

~~1) For every four (4) days of absence in a semester a letter will be sent to parent(s) and/or guardian(s) to inform them of the District's concern.~~

~~2) When a student shows chronic poor attendance (more than twelve (12) absences in a semester) the superintendent/designee will meet with parent(s) and/or guardian(s) to review absences and student academic standing. This meeting will result in a plan to rectify the situation and keep student academic achievement in alignment with the student's individual education plan.~~

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

Excused Absences

The Superintendent or designee may excuse student absences for health reasons, family emergencies or other reasons the Superintendent or designee determines constitute good cause.

The Superintendent or designee may also excuse absences for participation in culturally significant activities, traditional practices, or subsistence activities recognized by the student's family or community, such as Alaska Native cultural practices, ceremonies, subsistence harvesting, and community cultural events.

Note: The School Board, may allow students to be absent for religious exercises or instruction. The following optional language may be revised or deleted as needed.

Student absence for religious instruction or participation in religious exercises away from school property may be excused.

Students excused from absence shall be given the opportunity to make up assignments, tests, or other work missed during the absence. Excused absences by themselves shall not negatively affect a student's academic standing or eligibility for awards. Participation in extracurricular or athletic activities may still be subject to team, activity, or program participation requirements. ~~No student excused for religious holiday shall be denied the opportunity to make up a test given on the religious holiday or denied an award or eligibility to compete for an award.~~

(cf. 6154 - Homework/Makeup Work)

Unexcused Absences/Truancy

The Board is committed to keeping students in school. Truancy is defined as the absence of a student from class without the knowledge or prior consent of the parent/guardian. The Superintendent or designee shall implement whatever all steps ~~are deemed~~ appropriate to reduce student absences and to ensure that all children residing within the district are receiving appropriate educational services as required by law.

(cf. 5147 - Dropout Prevention)

(cf. 6164.5 - Student Study Teams)

(cf. 6176 - Weekend/Saturday Classes)

Note: The following optional paragraph is for use by districts that authorize teachers to assign failing grades for excessive unexcused absences as provided in BP 5121.

A student's grades may be affected by excessive unexcused absences in accordance with Board policy.

(cf. 5121 - Grades/Evaluation of Student Achievement)

The Superintendent or designee shall report to the Board any apparent violations of compulsory attendance laws. The Board shall investigate such reports and any public complaints of violations of state compulsory attendance laws. ~~When warranted, the Board shall initiate a complaint with the district court against any person believed to be in violation of state compulsory attendance laws. (AS 14.30.030)~~

Legal Reference:

ALASKA STATUTES

14.03.070 School age

14.17.500 Student count estimates

[14.17.160](#) *Student counting periods*

[14.30.010](#) *When attendance compulsory*

[14.30.020](#) *Violations*

[14.30.030](#) ~~*Report of violations*~~ [Prevention](#) and ~~*procedures*~~ [reduction of truancy](#)

ALASKA ADMINISTRATIVE CODE

[4 AAC 09.005-4 AAC 09.105](#) *State aid*

Revised 11/05, 05/2018

Adoption Date: 04/09/98

Southeast Island School District

Proposed School Calendar 2026-2027

ASC Vote Due: March 13, 2026

District Name: Southeast Island	School: All Schools
Approved By:	Title: OPTION A

LEGEND	August 2026							September 2026							October 2026							
C	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
School Closes																						
End of Quarter							1			1	2	3	4	5						1	2	3
Legal Holiday																						
Inservice Day	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	
Parent-Teacher Conf Meeting reqts									H				W					M	M			
School Opens						NI																
Saturday School	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	
Testing		SI	LT	I	I	W								I					E	W		
Vacation Day	23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	
Teacher Workday		W	O																		I	
Emergency Closure Day	30	31																				
Lead Teacher Day																						
New Teacher Inservice	# of Inservice Days: 2							# of Inservice Days: 1							# of Inservice Days: 1							
SpEd Inservice	# of Student Days: 4							# of Student Days: 17							# of Student Days: 17							
In-session day	# of Teacher Days: 7							# of Teacher Days: 19							# of Teacher Days: 20							

November 2026							December 2026							January 2027							February 2027							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7			1	2	3	4	5							1	2		1	2	3	4	5	6
					W							W								H							W	
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
					W							W								W					M	M		
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
																		E	W							W		
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
	V	V	V	H	H			V	V	V	V	H																
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28							
								V	V	V	V									I								
														31														
# of Inservice Days: 0							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0							
# of Student Days: 13							# of Student Days: 11							# of Student Days: 16							# of Student Days: 16							
# of Teacher Days: 15							# of Teacher Days: 13							# of Teacher Days: 19							# of Teacher Days: 18							

March 2027							April 2027							May 2027							June 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
					I						E	W														C	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
					W														W			LT	W				
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
												W															
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
	V	V	V	V	V														W								
28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30				
												I															
														30	31												
															H												
# of Inservice Days: 1							# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 0						
# of Student Days: 15							# of Student Days: 17							# of Student Days: 16							# of Student Days: 4						
# of Teacher Days: 17							# of Teacher Days: 20							# of Teacher Days: 18							# of Teacher Days: 5						

146 Student Days
142 days:

Grades 1-12: 7 hours + lunch (8 am - 3:30 pm)
Grade K: 5 hours, 5 minutes + lunch (schedule set by school)

4 days (P/T conferences 10/7, 10/8, 2/10, 2/11):
Grades K-12: 5 hours + lunch

172 Teacher Working Days
146 student days: 7.75 hours/day
7 inservice days: 7 hours/day
19 workdays: 6 hours/day

* The lead teacher days are part of the Lead Teacher contracts
** The new teacher and SpEd inservice days are extra-duty days

Proposed School Calendar 2026-2027

ASC Vote Due: March 13, 2026

District Name: Southeast Island	School: All Schools
Approved By:	Title: OPTION B

LEGEND	August 2026							September 2026							October 2026							
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
C School Closes																						
E End of Quarter							1			1	2	3	4	5						1	2	3
H Legal Holiday																						
I Inservice Day	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	
M Parent-Teacher Conf Meeting reqts									H				W					M	M			
O School Opens																						
S Saturday School	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	
T Testing					NI	SI							I						E	W		
V Vacation Day	23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	
W Teacher Workday		LT	I	I	W	W															I	
X Emergency Closure Day	30	31																				
LT Lead Teacher Day		O																				
NI New Teacher Inservice	# of Inservice Days: 2							# of Inservice Days: 1							# of Inservice Days: 1							
SI SpEd Inservice	# of Student Days: 1							# of Student Days: 17							# of Student Days: 17							
	# of Teacher Days: 5							# of Teacher Days: 19							# of Teacher Days: 20							

November 2026							December 2026							January 2027							February 2027							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7			1	2	3	4	5							1	2		1	2	3	4	5	6
				W								W								H							W	
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
				W								W								W					M	M		
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
																		E	W							W		
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
			V	H	H			V	V	V	V	H																
29	30						27	28	29	30	31		24	25	26	27	28	29	30	28								
								V	V	V	V							I										
													31															
# of Inservice Days: 0							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0							
# of Student Days: 15							# of Student Days: 11							# of Student Days: 16							# of Student Days: 16							
# of Teacher Days: 17							# of Teacher Days: 13							# of Teacher Days: 19							# of Teacher Days: 18							

March 2027							April 2027							May 2027							June 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
					I						E	W															
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
					W														W				C	W	LT		
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
												W															
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
	V	V	V	V	V														W								
28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30				
												I															
														30	31												
															H												
# of Inservice Days: 1							# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 0						
# of Student Days: 15							# of Student Days: 17							# of Student Days: 16							# of Student Days: 5						
# of Teacher Days: 17							# of Teacher Days: 20							# of Teacher Days: 18							# of Teacher Days: 6						

146 Student Days
142 days:
Grades 1-12: 7 hours + lunch (8 am - 3:30 pm)
Grade K: 5 hours, 5 minutes + lunch (schedule set by school)

172 Teacher Working Days
146 student days: 7.75 hours/day
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4 days (P/T conferences 10/7, 10/8, 2/10, 2/11):
Grades K-12: 5 hours + lunch

* The lead teacher days are part of the Lead Teacher contracts
 ** The new teacher and SpEd inservice days are extra-duty days



2024

JULY

18-21 AASB Board of Directors Summer Meeting — Kotzebue, Alaska

SEPTEMBER

14-15 Fall Boardsmanship Academy — Pike's Waterfront Lodge, Fairbanks

OCTOBER

2-3 Maintenance Employees Conference — The Lakefront Anchorage

NOVEMBER

7-10 AASB's 71st Annual Conference & Youth Leadership Institute — Hilton Anchorage

11 AASB Board of Directors Meeting — Hilton Anchorage

DECEMBER

12-13 Executive Administrative Assistants Training — Hotel Captain Cook, Anchorage

13-14 Winter Boardsmanship Academy — Hotel Captain Cook, Anchorage

2025

FEBRUARY

7-10 Legislative Fly-In and Youth Advocacy Institute — Elizabeth Peratrovich Hall,
Juneau



2025

APRIL

25 AASB Board of Directors Meeting — The Lakefront Anchorage

26-27 Spring Boardsmanship Academy — The Lakefront Anchorage

JULY

TBD AASB Board of Directors Summer Meeting — TBD

SEPTEMBER

20-21 Fall Boardsmanship Academy — Marriott Anchorage Downtown

OCTOBER

8-9 Maintenance Employees Conference — Clarion Suites, Anchorage

NOVEMBER

13-16 AASB's 72nd Annual Conference & Youth Leadership Institute — Hilton Anchorage

17 AASB Board of Directors Meeting — Hilton Anchorage

DECEMBER

11-12 Executive Administrative Assistants Training — Embassy Suites, Anchorage

12-13 Winter Boardsmanship Academy — Embassy Suites, Anchorage

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms 168 • Exemplary Stakeholder Nominations



ASC Agenda

Barry C. Stewart Kasaan School

03/09/2026

Call to order:4:19pm,

Time:

Attendance: Mike Congdon, Jessica West, LaNeice Congdon, Anna Congdon, Shane Nixon (ZOOM) Zach West.

Approve the Agenda:

Motion to approve: Jessica West

Second: LaNeice Congdon

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

Approval of last meeting minutes:Link (https://docs.google.com/document/d/1i7Ub9Zu6N4PVqnH1psQIGKKoBfi5WZ8G_7Fdfd3icGs/edit)

Motion to approve: Jessica West

Second: LaNeice Congdon

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

People to be Heard/ Public Comment/ Adjustments to Agenda:

Any advance requests:

Other:

Lead Teacher Report: Culture Camp went really well this year. The school was able to attend on Wednesday and Thursday. The kids were well behaved and had a good time. There were some complaints about some of the Thorne Bay kids. Nolan was praised for his behavior. Sports: We have a middle school archer who did really well. Some qualified for Nationals. We are still doing music. We have Middle school Volleyball going on. Field Trip: We were going to go swimming but it was cancelled due to the pool closing. We would still like to go to Craig and have a pizza party. We are shooting for Thursday March 12. We will approve funds below.

Treasury Report: Traveling No report

Period report covers:

Cash balance at beginning:

Income received during:

Expenses paid during period:

Cash at end of period:

Old business: calendar vote - We already did this so it is not needed.

New Business:

Item #1:

Motion to approve: Jessica West motions to approve \$300 for the field trip to Craig.

Second: Mike Congdon

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

Item #2:

Motion to approve: Jessica West motions to set aside \$125.00 for Easter supplies

Second: Mike Congdon

All in favor? y Any opposed?N

Motion Passed? (yes or no)Y

Item #3:

Motion to approve: Mike Congdon motions to set aside \$150 for student rewards and prize box. Student of the week.

Second:Jessica West

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

Item #4:The West boys (Judah, Ben, Joe) who moved away would like to transfer the money that they had in their ASC accounts to Lily West and Nolan West. The funds will be combined and then divided equally between Lily and Nolan.

Motion to approve: LaNeice Congdon motions to transfer Ben - \$446.10, Judah - \$813.64, Joe - 100. = \$1359.74. To Lily and Nolan who each get \$679.87.

Second: Mike Congdon

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

Shane's Comments: Shane is commenting on Culture Camp. He thought the kids really enjoyed it. He thanks Mike for cleaning up the shop in Thorne Bay! Spring Break, the end of the quarter, coming up, the emergency plan needs to be completed asap!

Adjournment:

Motion to adjourn by: Jessica West

Second: LaNeice Congdon

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



Advisory School Council Meeting Agenda

Wed March 11th, 2026

3:00 pm @ HVCC School

- I. **Call to order** -Austin Keys called the meeting to order at at 2:58 pm; Zoey Carver seconded. Motion carried. In attendance are the 12 5th to 12th grade students, Crystal Coley , Judy Adamson, Shaine Nixon, and Mackenzie Slayton
- II. **Approval of minutes-** Mackenzie Slayton approves minutes from Feb ASC. Judy admason and William Keys Seconds; motion carries.
- III. **Treasurer’s Report-** 22,400 overall 18,510 is allocated; Regular 3931 account; 2721 is the student usable fund.
- IV. **Correspondence - None**
- V. **People to be Heard/Public Comment- None**
- VI. **District Administration Reports - None**
- VII. **School Staff**
 - A. Lead Teachers’ Report -
Thank you to everyone who attended our last board meeting and joined us for the art and music presentations—we truly appreciated the support. Over the past few weeks students have been diving into their curriculum, enjoying their dual credit classes, music, and hands-on learning through Hunter Education, with 12 students currently participating. We also celebrated Dr. Seuss’s birthday with reading and art activities that encouraged students to enjoy books and creativity. Our archery season has wrapped up, and we are excited to share that five of our students have qualified for the National Archery Tournament. Students worked very hard this season and showed great dedication and sportsmanship. We are proud of their accomplishments and look forward to supporting them as they prepare for nationals.
 - B. President’s Report/Vice Presidents Report - NA
 - C. Secretary Report - none
 - D. Student Report - Austin Keys - Excited for trips and looking forward to teamwork; Oregon group excited.
 - E. Greenhouse Report - Lots of eggs and good sales; looking to hire two more students
 - F. Committee Report - none
 - G. Coaches Report - none
 - H. Principal report- Mr. Nixon UAS and HS Dual Credits using teachers with Masters degrees. CTE Shadow programs with various companies; HS students being able to shadow.
- VIII. **Old Business**

- A. Title 1-A and Title 1-C grants & Emergency Drill; Trigg Farr motions for the ASC pay for campsites for student outdoor education; Wyatt Farr seconds; motion carries
 - B. Fundraising updates- Judy Adamson talk Auction and potluck dinner; Bake and BBQ, Pizza Fundraiser; School Swag, and Tshirts sale; subscription book
 - C. Student Clubs
 - 1. Running club- on hold for weather
 - 2. Game night- on hold for weater
 - D. Archery Nationals
 - E. Dr. Seuss Birthday
- IX. New Business**
- A. Next year supplies
 - B. End of year Camping trips- End of the school year, Eagles Creek during stream week. El Cap Cabin and Hollis school
 - C. Summer Greenhouse- Subscription box
 - D. Shop Class Fall 2026 - Petition to hold shop class in Coffman Cove, Setting up a woodshop area in the Greenhouse
- X. Adjournment**
- Judy Adamason motioned to adjourn at 3:30pm, seconded by William Keys; motion carried**

Port Alexander ASC

Month of March Meeting 2026

*This color indicates meeting notes

Patrick Trischman is inviting you to a scheduled Zoom meeting.

Topic: Port Alexander ASC Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82586293600?pwd=Wt8l2AQdwpefw2XLzWBkzRA9Hn17ep.1>

Meeting ID: 839 0899 7777

Passcode: 056016

Date/Time: March 12, 3:30PM

Attendance: Molly Kimzey, Michaela Larsen, Shanna Smith, Julia Trischman, Patrick Trischman

Meeting Called to Order: President Molly Kimzey called the meeting to order at 3:37PM

Motion to approve Agenda and January Meeting notes: Michaela motioned to approve the agenda, Shanna seconded, all were in favor. Shanna made a motion to approve the January minutes, Michaela seconded, all were in favor.

Reports:

District Office: Shaine/Rod- N/A

Teachers: Michaela- Michaela gave her report. She mentioned that school has been going great and that it has been good to have Shanna working there. They recently finished a fun unit learning about east Asia, and are going to move to west Asia next. In science they wrapped up a unit on machines, for part of which they had a local guest speaker come in and give a lesson on engines. Next they are planning on learning about electricity. Students have also been doing a lot of writing, and enjoyed reading some old newsletters provided by a past teacher from Port Alexander. Fifth grade student, Edith, was able to compete on a Battle of the Books competition. Edith's team won first place in the district competition, and 14 place at the state competition. Additionally, Edith placed in the top five for the state NASP (archery) competition, and Jens placed 8th in his 4th grade competition.

Treasurer: Shanna- Shanna reported that our ASC has a balance of \$18996.99 in our account, and that today she deposited \$120.00 in calendar checks into the account. We also have about \$500 in cash.

ATTSAA Coordinator: Julia- Julia reported that the application acceptance window is coming up in April, and that she and Michaela had been communicating about a possible good host parent family. Michaela asked if there has been strong interest in student applications, Julia stated that there seems to be a lot of interest and people have reached out to her for questions.

Old Business:

- School trip: possible travel to Juneau during Folk Fest Michaela decided that this year is not a good time for this trip, due to other obligations and families traveling. She thinks it might be a good idea for next year.

- Calendar Sales Michaela stated that three calendars are left, and that she would like two for the school. Comments were made that the calendar is great, and that we need to try to include some of our local days in there and that it is difficult to determine who should be on there each year.

New Business:

- ASC funds for host family travel Michaela stated that she thought that ATTSAA funds could be used to help with host family travel to Port Alexander. Everyone agreed that this was a reasonable idea because the ATTSAA is making money for the ASC, and because it is difficult to find a good host family to volunteer to come here. Shanna also mentioned that our city “Country Club” has funds in an account that could be used for ATTSAA. After discussion it was decided that the ATTSAA funds could be used for this purpose, but maybe the Country Club funds could be used in another way to benefit the school.
- Teaching contract configuration for next year– District request Keeping in mind the different levels of local students, and the diverse learning requirements that our middle school students will need, Michaela thinks that we should ask the school district for another teacher at our site. Our ASC agreed that this would be a good idea for our school and community. Although, a new teacher family would likely live in the teacher housing, which has been used to house our female ATTSAA students. The Laughing Raven Lodge may be able to house ATTSAA students.
- Student travel to NASP Western Nationals Edith has been invited to attend the Archery Nationals in Sandy, Utah on April 23-24. Michaela is working on details to figure out the travel and chaperone requirements.
- Coordinating with Arts Council for Art Show Molly noted that the Art show is usually held on Mother’s Day, but that a different date would work better this year. The city Art Council needs to meet to determine the details, but a date of May 24th was suggested.
- Updated Emergency Plan Our ASC noted that we have an Emergency Plan and it was updated several year ago. Michaela is going to try to locate it so that it can be updated as needed. It was also noted that our maintenance needs list has been updated, but that it would be good to share it on here so that stakeholders can see what is on there (text is attached at the end of the meeting notes). We are also wondering what happened to the playground equipment that was supposed to be ordered and sent here several years ago. This equipment was ordered with a preschool grant, and never made it here.
- Vote for 26-27 SISD Calendar due tomorrow (3/13)! Michaela felt strongly that option B was the best. After quick discussion, Michaela made a motion to vote for calendar B, Shanna seconded, and all were in favor.

Public Comment: None

Next Meeting: Scheduled for April 2, at 3:30PM

Adjournment: Michaela made a motion to adjourn the meeting, Shanna seconded. Shanna, Molly, Julia, and Patrick voted Yay, Michaela voted Nay 😊 Motion passed.

Maintenance Project List for Port Alexander School

Teacher Housing–

1. Replace windows (Order glass for windows– framed windows can’t be installed) **High priority!** (4 windows unable to be shut all the way and blow open, multiple windows cracked 3/12/26)
2. Replace battery bank
3. Replace damaged, odorous carpet and flooring

School–

Highest Priority:

1. Furnace in Elementary repaired/replaced or vented differently– occasionally vents diesel exhaust into the classroom (*seems to be functioning properly now 3/12/26*)
2. Damaged water pipes leading to structure-rotting leak need to be replaced, Squishy floor in laundry room and subfloor needs to be replaced
3. Install locks on bathroom doors– Girl's bathroom has no lock, with no stall and opens directly to the main hallway
4. Replace with Pex potentially lead leaching pipes and faucets in Elementary sinks so we can safely drink the water
5. Gutters need to be power washed out and school power washed (up around windows too)

Middle Priority:

6. Replace textured flooring in bathrooms, hallways and kitchen (very hard to clean)
7. Replace rotten stairs leading into the school from side of building (Plan was for covered ramp to be installed)
8. Furnace in high school-- doesn't always start right away
9. Install gutters that are missing
10. Replace broken (cracked) window in kitchen

Wishes:

11. Replace carpet
12. Paint office and one wall of Pre-school/Science room
13. Replace cabinet hardware to repair numerous missing cabinet doors in all classrooms and kitchen
14. New Playground equipment installation (where is the playground equipment that was ordered for Pre-K–with promised installation– that was on its way here?)
15. Install functioning latches on gym doors
16. *Want*– Make under-stair area wall in gym into a door so we can use that empty space to store equipment
17. *Want*– Repaint elements of playground equipment



Thorne Bay School

1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921



Advisory School Council (ASC) Regular Meeting Minutes

Date: Tuesday, March 10, 2026

Time: 6:00 p.m.

Time Zone: Alaska Standard Time (AKST)

Google Meet ID: <https://meet.google.com/kfb-atbw-gik>

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- I. Call to order at 6:03 p.m.**
 - A. Individuals Present: Mel Cook, Rod Morrison, Tristy Morrison, Sonya Cook, Jennifer Andis, Melissa Dougherty, Amanda Allard
- II. Approval of Agenda**
 - A. Motion to approve - Sonya
 - B. Seconded - Jennifer
 - C. Motion Passed? All in favor; motion carried
- III. Approval of minutes from the prior meeting**
 - A. Motion to approve - Melissa
 - B. Seconded - Sonya
 - C. Motion Passed? All in favor; motion carried
- IV. Treasurer's Report**
 - A. Current finances as of the statement received February 28, 2026
 1. Total in all accounts \$83,283.89. A breakdown is attached. A spreadsheet of sports/activities balances is also attached.
- V. People to be Heard/Public Comment**
 - A. Amanda researched various grants to fund the cheerleading uniforms. The information will be kept on record for future reference.
- VI. District Administration**

A. Superintendent -

1. Our new Principal is headed to town next week for a visit with her family (Jessica Hesler, husband and seven children). Plan a meet-and-greet for next Tuesday after school? Follow up with Sheila.
2. An after-school grant is in the works. It may include transportation. More information to come.
3. CTE courses upcoming. Iron Working offered in March. Guide Training. Art in Juneau in June. These will be intensives to help with future career pathways. Healthcare pathway.
4. Shaine and Daniel have worked hard on cleaning and preparing the wood shop. Daniel will be teaching shop class.
a) Opportunity for kids to get paid \$15/hr using these skills
5. Playground equipment grant - there are funds to pay students to help build and install the equipment.
6. Philip is attending the Yamaha small engine repair class this summer so that he'll be certified to work on boat engines.

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B. Principal - not present

C. Board Member(s) - n/a

D. Others - n/a

VII. School Staff

A. Teachers' Report - There has been a lot of sickness working its way through students and staff. Sonya's students have started a Kindness Club, have started Geometry, and have been working on reading. Meilssa's class has been working on their alternative energy olympics (designing and testing windmill blades) and working on growing a lot of plants.

B. Coaches' Report -

1. Mel Cook: HS Basketball season is over; finished season 10-16. The players made a lot of progress. Davin Hamby and Jayden Kohn won all-conference this year. He would like to have the gym

open more this summer. (Jennifer is working on this). The team is excited! Finances look good.

2. Jennifer - elementary basketball has started. First tournament last weekend Craig (2-2). Bubba Oatman is coaching and they have a large team. MS Volleyball has started; April 11th is the first tournament. Concessions will be open. There are fundraising opportunities (clean up crew; wash cars, etc.).

VIII. Old Business

A. Gaming license - Amanda (updates)

1. We have to open up an account with the name "Game" in it in order to proceed with the gaming license.

- a) Amanda makes a motion to open the Gaming Account and add herself and Korrisa Oatman to the account.

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- b) Jennifer seconded.

- c) Motion passed? All in favor; motion carried.

2. Amanda needs to be added to our ASC bank account.

- a) Melissa makes a motion to add Amanda Allard to our regular ASC account

- b) Tristy seconded.

- c) Motion passed? All in favor; motion carried.

B. Popcorn for Students - Volunteers/Date each month (review plans for March)

1. Tuesday to correspond with Principal Jessica's visit.

C. April 1st Family Night - planning update

1. We have previously approved \$300 for supplies

2. Amanda will check the library for book donations

3. Tristy and Jennifer will create and post a flyer asking for book donations

4. Melissa and Tristy will order prizes and fabric paint through Amazon

5. The school has book bags to donate to us!

IX. New Business

- A. Discuss and vote on the preferred calendar for the 2026-27 SY

1. Calendar A: 5, Calendar B: 0. Calendar A wins!!!

B. Correspondence to/from ASC account procedures

1. When sending correspondence please make sure that the ASC officers have had an opportunity to preview the letter(s).

2. Please add the name of the sender at the bottom so that correspondence is not sent out anonymously

C. Resignation of Tristy Morrison, Treasurer

1. Effective June 15th unless filled sooner. Letter attached.

X. Next meeting is scheduled for Tuesday April 14, 2026 at 6:00 p.m.

XI. Adjournment

A. Motion to Adjourn made by Amanda

B. Seconded by Melissa

C. Meeting adjourned at 6:54 p.m.

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Whale Pass School Advisory School Council Minutes

Tuesday, February 24

Video call link: <https://meet.google.com/dra-jvin-zme>

Or dial: (US) +1 563-447-1949 PIN: 345 316 995#

I. Call to order:

- A. Time: 3:34
- B. Individuals Present: Michelle Dempsey, Laurie Lapan, Pam Beck, Sharon Hillis (via phone), Shaine Nixon (virtual), Jesse Dempsey, Joseph Hillis

II. Approval of agenda:

- A. Motion to approve: Jospeh
- B. Seconded: Jesse
- C. Any Discussion? none
- D. All in Favor? yes
- E. Any Opposed? none
- F. Motion Passed? yes

III. Approval of minutes from prior meeting ([Link](#)):

- A. Motion to approve: Michelle
- B. Seconded: Jesse
- C. Any Discussion? none
- D. All in Favor? yes
- E. Any Opposed? none
- F. Motion Passed? yes

IV. People to be Heard/Public Comment

- A. Any advance requests: ~~Elisa Rosier~~ (unable to attend)
- B. Other: Sharon Hillis is hopeful to receive her school pictures; message will be relayed to Matt Gore

V. Administrative Reports:

- A. Lead Teacher Report
 - 1. Discussion/Vote on school district calendar options for 2026 - 2027: [Option A](#) or [Option B](#)

(vote is for Option A)

2. [Energy Audit information](#)

(note, firewood cost is likely misquoted)

3. Whale Pass hosting board meeting March 18th

B. Administrative Report (Principal/Superintendent) Shaine discussed CTE; hunter safety, travel, WP shed roofing project

C. Treasurer Report

1. See attached Treasurer's Report ([link](#))

VI. Old Business:

- A. Updates on Walk A Thon - Laurie asked the students if they were interested; Joseph instead suggested a 'Fish a Thon' with donations made for the number of fish he catches and a culminating gourmet fish dinner. Time line will need to be set. Other fishy projects could be lure art (some examples are displayed in Grace Hall) or fly tying.
- B. Gun Calendar - requests for POW scenery photos suggested; Laurie will seek the Chamber of Commerce support in soliciting requests for photos.
- C. WP email address for fundraising/ASC use: whalepassasc@sisd.org
- D. YouTube Premium - using AdBlockplus (free) instead
- E. Town ConEx: items inside are good through 2030
- F. March or April community activity: Easter Egg hunt/dessert auction on Friday, April 3rd (time TBA)

VII. New Business-

1. Item # 1: Funding request for Spring tournament travel Item #2 Funding request for soil for plant starts (plant sale fundraiser)

2. Recommended Motion: Up to \$2500 for spring tournament travel. Up to \$200 potting soil

3. Motion to approve: Pam

4. Seconded: Sharon

5. Any Discussion? Yes, for item #1, the motion was clarified to read "The ASC board voted to fund one of the following two options (The total of either option not to exceed \$2500):

Option 1:

Pay airfare for Cody and Joseph Hillis to travel south to attend the Songahm Scholastic Tournament Finals, held May 9, 2026, in Little Rock, Arkansas.

Option 2:

Pay airfare and the ATA MAX training fee for Joseph Hillis to accompany Michelle and Jesse Dempsey to the ATA MAX GATHERING IV Training and Songahm Scholastic Tournament, traveling April 30 – May 10, 2026."

6. All in Favor? yes

7. Any Opposed? none

8. Motion Passed? yes

VII. Schedule Next Meeting: March 31st at 3:30pm

VIII. Adjournment: 5:05

- A. Motion to Adjourn by: Michelle
- B. Seconded by: Sharon
- C. All in Favor? yes
- D. Any Opposed? no
- E. Motion Passed? Yes

BB 9323 Meeting Conduct

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.
4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[29.20.020 Meetings public](#)

Review 1/04, 1/05

Revised 6/11

Adoption Date: 04/09/98

Southeast Island School District

BP 2123 Evaluation of the Superintendent

Note: This optional policy may be revised to reflect district philosophy and needs.

The Board believes that an annual evaluation of the Superintendent or designee's performance strengthens working relationships between the Superintendent or designee and the Board. The evaluation process should clarify the Superintendent or designee's role and give the Board and Superintendent or designee an opportunity to jointly identify immediate priorities among the Superintendent or designee's many responsibilities. Evaluations also should help the Board to monitor progress toward established goals and to set reasonable criteria for salary increases and/or contract extension.

The School Board shall meet with the Superintendent or designee to discuss the evaluation, including commendations in areas of strength and recommendations for improving effectiveness. The Superintendent or designee and Board members shall agree upon and sign an evaluation summary. Additional evaluations may be arranged at any time during the school year at the request of either the Board or the Superintendent or designee.

(cf. 2121 - Superintendent's Contract)

The evaluation process shall be reviewed annually to determine whether any of the following steps need improvement:

1. Developing or reviewing/revising the Superintendent or designee's job description.
2. Adopting or reviewing/revising evaluation policy.
3. Establishing clear criteria to include progress on district goals.
4. Establishing or reviewing/revising the evaluation process.
5. Carrying out the evaluation.
6. Summarizing the results.
7. Discussing the results with the Superintendent or designee.
8. Developing a plan for growth and improvement.

(cf. 9321 - Executive Sessions)

Revised: 05/21/2025

Adoption Date: 04/09/98

Southeast Island School District

BP 2122 Superintendent of Schools: Job Description

The job of Superintendent or designee entails many complex duties, some specified in law and some assigned by the Board. The Board shall provide the Superintendent or designee with a job description that indicates his/her major responsibilities. The Board shall further define the Superintendent or designee's responsibilities and duties through the adoption of Board policies.

Note: The following optional paragraph may be revised or deleted as desired.

The Superintendent or designee may undertake outside professional activities such as speaking and writing, provided that the duties of his/her office receive adequate time and energy and always take precedence over any such outside activities.

(cf. 2000 - Concepts and Roles)

(cf. 2120 - Superintendent of Schools)

(cf. 2123 - Evaluation of the Superintendent)

Legal Reference:

ALASKA STATUTES

[14.14.130](#) Chief School Administrator

Revised 05/21/2025

Adoption Date: 04/09/98

Southeast Island School District

E 2122 Superintendent of Schools: Job Description

Qualifications

1. A valid Alaska teaching and administrative certificate.
2. A master's degree from an accredited college or university with specialization in the areas of administration, supervision, curriculum development, and evaluation of educational programs.
3. At least five years' experience as a school administrator, preferably as a director of district wide programs or member of the central administrative staff with direct staff responsibilities.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to the Board

Supervises

The superintendent shall select, appoint, and otherwise control all district employees serving under him/her subject to approval of the Board. All other responsibilities and functions are derived from the Board. The enumeration of specific duties in this section, however, does not limit the superintendent in the exercise of professional functions not otherwise specified or prohibited by Board regulation.

Goals

The superintendent has statutory authority to administer the district in accordance with the policies prescribed by the Board.

Performance Responsibilities

1. Serve as the administrative and executive officer of the Board.
2. Recommend to the Board such policies and procedures that in his/her judgment are necessary for the efficient conduct of the schools and carrying into effect with the aid of his/her staff such policies and procedures as are authorized by the Board.
3. With the assistance of the staff, prepare the annual budget and present it to the Board for consideration and approval. Supervise the expenditures of funds approved in the budget.
4. Have charge of all buildings, equipment, supplies, and records belonging to the district.
5. Submit to the Board each year a detailed report setting forth information, facts and statistics as tend to show the condition and progress of the schools.
6. Delegate duties and responsibilities to officers or employees employed by the district except where policy or regulations of the Board prohibit such delegation of authority. (Work completed by subordinate officers or employees upon delegation by the superintendent shall be deemed by the Board as having been done by the superintendent, and failure to perform duties delegated shall be deemed by the Board as a failure of the superintendent.)
7. Adhere to standards for Alaska Administrators, including:
 - a. providing leadership for the organization.
 - b. guiding instruction and supporting an effective learning environment.
 - c. overseeing the implementation of curriculum.
 - d. coordinating services that support student growth and development.
 - e. providing for staffing and professional development to meet student learning needs.
 - f. using assessment and evaluation information about students, staff and the community in making decisions.

- g. communicating with diverse groups and individuals with clarity and sensitivity.
- h. acting in accordance with established laws policies, procedures and good business practices.
- i. understanding the influence of social, cultural, political, and economic forces on the educational environment and uses this knowledge to serve the needs of children, families, and communities.
- j. facilitating the participation of parents and families as partners in the education of children.

Adopted 05/22/06

Adoption Date: 04/09/98

Southeast Island School District
