

Board of Education Regular Meeting

Monday, December 11, 2023 7:00 PM

Blair Central Office

1326 Park Street

Blair, NE 68008

## **Agenda**

1. Call to Order

Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in the meeting room at a location accessible to members of the public and attached to the online agenda.

Mrs. Kari Loseke, Board President, will call the Board of Education Regular meeting to order.

2. Roll Call

The Board Secretary will conduct roll call attendance.

3. Approval of Absent Board Members

4. Pledge of Allegiance

Mrs. Erin Field, Otte Middle School Assistant Principal & Activities Director, along with middle school girls wrestlers will lead the Board in the Pledge of Allegiance.

Mrs. Field and the wrestlers will give a brief report about their first season.

Girls Wrestling

5. Approval of Emergency Additions to the Agenda

6. Call for Removal of Consent Agenda Items

7. Approval of the Consent Agenda

7.1. Waiver of reading minutes from previous meeting

7.2. Acceptance of minutes of the previous meeting as published

- November 13, 2023 Board of Education Regular Meeting Minutes
- November 27, 2023 Board of Education Special Meeting Minutes

7.3. Receipt of Communications

7.4. Treasurer's Report

- General Fund
- Building Fund and Savings & Depreciation

#### 7.5. Audit of Claims

- Activity Fund
- General Fund

### 8. Business

#### 8.1. Items removed from Consent Agenda

#### 8.2. Recognitions

#### 8.3. Acceptance of Gifts

##### 8.3.1. Washington County Community Foundation

The district received a monetary grant in the amount of \$15,000 from the Washington County Community Foundation to be used for the purchase of Book Vending Machines for Deerfield Elementary and Arbor Park Elementary.

##### 8.3.2. Blair Future Farmers of America (FFA)

The Blair FFA received a donation in the amount of \$1,800.00 from the Nebraska FFA Foundation.

LAUNCH! Is a program through the UNL Engler Entrepreneurship Program and Nebraska FFA Foundation that offers high school students a chance to start a business via a school-based enterprise (essentially a student owned and operated business based at the school). Part of the program is participation in a quick-pitch competition in which students have to pitch their business idea to judges and then are awarded funds based on their pitch. The funds are provided by the Nebraska FFA Foundation. Blair FFA will use the funds to purchase start-up equipment, specifically an espresso machine, two blenders, cups, milk frothers, flavored syrups, etc.

##### 8.3.3. Nebraska Department of Education Arts NOW Grant Program

The Deerfield Elementary Band Program, under the direction of Mr. Jaworski, has been awarded a grant in the amount of \$10,000 from the Nebraska Department of Education's Arts NOW Grant Program for the purchase of new band instruments.

##### 8.3.4. Sid Dillon Chevrolet - Blair

Sid Dillon Chevrolet - Blair reached out to the district at the beginning of the 2023-24 school year asking if the Blair Girls Golf wanted to participate in their sponsorship program. As a result, the Blair Girls Golf received \$1,000.00 for their program.

#### 8.4. Consideration of Communications

#### 8.5. Comments From The Public

This is the portion of the meeting when members of the public may address the board about matters of public concern.

#### INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:

- Getting started: When you have been recognized, please stand and state your name.
- Time Limit: The board has the discretion to limit the amount of time set aside for public participation and unless stated otherwise, will employ a time limit of 5 minutes or less.
- Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require you to follow the district's complaint procedure before addressing the board. Board members will generally not respond to any questions or comments you make about individual staff members or students. Please remember that slanderous comments will not be tolerated.
- General Rules: This is a public meeting for the conduct of business. Comments from within the audience while others are speaking will not be tolerated. Offensive language, personal attacks, and hostile conduct will not be tolerated.
- No action by the Board: The Board will not act on any matter unless it is on the published agenda.

#### 8.6. Committee Reports

##### 8.6.1. Policy Committee

The Policy Committee met on Monday, November 20, 2023. Meeting minutes are attached.

State Statute 79-550

Policy 201.02-Board Membership - Elections and Appointments

603.03-Curriculum Guides and Standards

604.01-Basic Instruction Program

604.03-Special Education

604.04-Multicultural Education  
610.02-District Assessment Plan  
608.02-Media and Technology Services - NEW  
508.09-Guidance and Counseling  
402.18-Staff Development and Professional Learning Community (PLC) -  
NEW  
300.01-Principles and Objectives of Administration  
1002.01-Annual Report and School Improvement

8.6.2. BG&T Committee

The Buildings, Grounds, and Transportation Committee met on Tuesday, November 28, 2023. Meeting minutes are attached.

8.6.3. Finance Committee

The Finance Committee met on Tuesday, December 5, 2023. Meeting minutes are attached.

8.7. Approval of New Teachers

New Certified Staff - Start January 1, 2024

- Tracey Wieser - District Speech Language Pathologist
- New Certified Staff for the 2024-25 School Year
- Christian Dames - Blair High School English Teacher
  - Stephanie Waskowiak - Arbor Park Elementary 5th Grade Teacher
  - Jeffrey Hacker - Blair High School Chemistry Teacher

New Administrative Staff - Start January 1, 2024

- Scott Macholan - Director of Technology and Communications

8.8. Acceptance of Resignations

Resignation Letters:

- Christina King, Arbor Park 4th Grade Teacher - Effective December 22, 2023.
- Grade Pille, High School Family and Consumer Science - Effective upon the conclusion of the 2023-24 school year.

8.9. Superintendent Report

8.10. Informational Items

## **Monthly Board Reports**

- Director of Student Services
- Blair High School
- Otte Middle School
- Arbor Park Intermediate
- K-2 Primary Schools

### 8.11. Closed Session

The Board of Education is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: (a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) discussion regarding deployment of security personnel or devices; (c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and (e) legal advice.

### 8.12. Items From Closed Session

No action items will come from the closed session.

## 9. Adjournment

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**NEBRASKA OPEN MEETINGS ACT**

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**84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**Source:** Laws 2004, LB 821, § 34.

**84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**Source:** Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

**Annotations**

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or

advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

**Source:** Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2.

#### **Annotations**

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

- (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- (b) Discussion regarding deployment of security personnel or devices;
- (c) Investigative proceedings regarding allegations of criminal misconduct;
- (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or
- (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**Source:** Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

**Annotations**

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

**84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.**

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal

Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

- (a) Reasonable advance publicized notice is given;
- (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;
- (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;
- (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and
- (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or
- (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public

power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

(a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that:

(i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by

telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and

(ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

**Source:**Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5.

**Effective Date: September 1, 2019**

#### **Cross References**

- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.

#### **Annotations**

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other instate locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the instate location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**Source:** Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1.

**Annotations**

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

**84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

**Source:** Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1.

#### **Annotations**

- If a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**Source:** Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

**Annotations**

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).
- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

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Source: [http://nebraskalegislature.gov/laws/display\\_html.php?begin\\_section=84-1407&end\\_section=84-1414](http://nebraskalegislature.gov/laws/display_html.php?begin_section=84-1407&end_section=84-1414)

Date: July 2019

# Board of Education Regular Meeting

November 13, 2023

Blair Central Office

1326 Park Street, Blair NE 68008

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Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in the room at a location accessible to members of the public and attached to the online agenda. The meeting notice was published in the Washington County Pilot-Tribune & Enterprise on Tuesday, November 7, 2023.

## 1. Call to Order

Mrs. Kari Loseke, President, called the Board of Education Regular meeting to order at 7:00pm.

## 2. Roll Call

Present Board Members: Brandi Petersen, Kari Loseke, Deb Parks, Denise Cada, Courtney Tabor, Tim Welch and Steve Callaghan.

### 2.1. Approval of Absent Board Members

**Motion Passed:** I move to approve the absence of Board Member(s): Ginger Fredericksen passed with a motion by Steve Callaghan and a second by Tim Welch.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

## 3. Pledge of Allegiance

Dr. Gilson led the Board in the Pledge of Allegiance.

## 4. Approval of Emergency Additions to the Agenda – None

## 5. Call for Removal of Consent Agenda Items - None

## 6. Consent Agenda

**Motion Passed:** I move to approve the Consent Agenda as presented passed with a motion by Steve Callaghan and a second by Courtney Tabor.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

### 6.1. Waiver of reading minutes from previous meeting

### 6.2. Acceptance of minutes of the previous meeting as published

### 6.3. Receipt of Communications

### 6.4. Treasurer's Report

### 6.5. Audit of Claims

## 7. Business

### 7.1. Items removed from Consent Agenda - None

### 7.2. Recognitions

### 7.3. Acceptance of Gifts

#### 7.3.1. Blair Community Schools Foundation

The district received a \$1,000 donation from Blair Community Schools Foundation via Joe Unstad Memorial. The donation is to support the purchase of new middle school girls' basketball uniforms.

**Motion Passed:** I move to accept the donation from the Blair Community Schools Foundation via the Joe Unstad Memorial in the amount of \$1,000 to be used for the purchase of new middle school girls' basketball uniforms passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

## 7.4. Consideration of Communications

### 7.4.1. Blair Dance Center

The Blair Dance Center, under the direction of Jill Sailors, requested the use of the Blair High School Auditorium from May 28-June 2, 2024 for their annual dance recital. June 2, 2024 is a Sunday and requires Board approval. A fee does accompany this facility request.

**Motion Passed:** I move to approve the Blair Dance Center to use the Blair High School Auditorium on Sunday, June 2, 2024 for their annual dance recital passed with a motion by Brandi Petersen and a second by Deb Parks.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

### 7.4.2. Blair Wrestling Club

Mr. Siecke received a request from the Blair Wrestling Club for the use of the high school main gym, auxiliary gym, wrestling room and concession stand/atrium for their annual youth tournament. The tournament is scheduled for Sunday, December 3rd, 2023 from 8:00am - 4:00pm. Mr. Siecke supports this request as the Blair Wrestling Club is an incredibly valuable partner for our athletic department and donates a large amount of funds to our wrestling programs each season. This tournament is a major benefit to the community and our teams.

**Motion Passed:** I move to approve the request from the Blair Wrestling Club to use the high school main gym, auxiliary gym, wrestling room and concession stand/atrium for their annual youth tournament scheduled for Sunday, December 3rd, 2023 passed with a motion by Deb Parks and a second by Tim Welch.

Denise Cada	Yes
Steve Callaghan	Yes

Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

#### 7.4.3. BHS Competition Cheer Squad

A letter has been received from Emily Schultz, Blair High School Cheer Coach, and Tyler Siecke, Activities Director, requesting permission for the BHS Competition Cheer Squad to attend three (3) upcoming cheerleading competitions. Since these competitions are scheduled for a Sunday, it requires Board approval.

1. Sunday, December 10, 2023 - Elkhorn South Cheer Showcase.
2. Sunday, January 14, 2024 - Heartland Championships in Lincoln, NE.
3. Sunday, January 28, 2024 - Jam the Gym held at Millard West High School.

**Motion Passed:** I move to approve the request for the Blair High School Competition Cheer Squad to attend three upcoming cheer competitions on Sunday, December 10, 2023, Sunday, January 14, 2024, and Sunday, January 28, 2024 passed with a motion by Deb Parks and a second by Tim Welch.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

#### 7.4.4. Blair Volleyball Club

Mr. Siecke received a request from the Blair Volleyball Club (BVC) for the use of the high school Auxiliary Gym on Sunday evenings from 6:00-8:00pm from December 10th, 2023 through February 25th, 2024 (excluding the holiday break). In order to promote the Blair Community Schools belief in students participating in multiple activities, the BVC has selected this time frame to not interfere with other groups and their established times. Mr. Siecke supports this request as it will directly benefit Blair students as the group is comprised of middle school students that are interested in continuing to play volleyball.

**Motion Failed:** I move to approve the request from the Blair Volleyball Club to use the high school Auxiliary Gym on Sunday evenings from 6:00-8:00pm from December 10th through February 25th, 2024, excluding the holiday break this motion made by Steve Callaghan and seconded by Courtney Tabor.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

#### 7.5. Comments from The Public – None

## 7.6. Committee Reports

### 7.6.1. Policy Committee

The Policy Committee met on Monday, November 6, 2023 at 12:00pm. A report from the committee was given by Deb Parks.

**Motion Passed:** I move to approve first reading on the 2023-24 amended school calendar as presented passed with a motion by Deb Parks and a second by Denise Cada.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**Motion Passed:** I move to approve the second and final reading of revisions to policy 201.02-Board Membership-Elections and Appointments as presented passed with a motion by Deb Parks and a second by Denise Cada.

Denise Cada	No
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	No
Deb Parks	Yes
Brandi Petersen	No
Courtney Tabor	Yes
Tim Welch	Yes

**Motion Passed:** I move to approve the first reading on revisions to policies 603.03-Curriculum Guides and Standards, 604.01-Basic Instruction Program, 604.03-Special Education, 604.04-Multicultural Education, 610.02-District Assessment Plan, 508.09-Guidance and Counseling, 300.01-Principles and Objectives of Administration, and 1002.01-Annual Report and School Improvement as presented passed with a motion by Deb Parks and a second by Denise Cada.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**Motion Passed:** I move to approve the first reading on new policies 608.03-Media and Technology Resources and 402.18-Staff Development & Professional Learning Community (PLC) as presented passed with a motion by Deb Parks and a second by Denise Cada.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes

Courtney Tabor      Yes  
Tim Welch            Yes

### 7.6.2. BG&T Committee

The Buildings, Grounds, and Transportation Committee met on Tuesday, October 24, 2023 at 4:00pm. A report from the committee was given by Steve Callaghan.

### 7.6.3. Finance Committee

The Finance Committee met on Tuesday, November 7, 2023 at 12:00pm. A report from the committee was given by Brandi Petersen.

**Motion Passed:** I move after further investigation to approve the quote from CDW-G for a 1-year Meraki Switch renewal plan in the amount of \$10,549.88, rather than the 5-year Meraki Switch renewal plan in the amount of \$30,040.75 as previously approved passed with a motion by Brandi Petersen and a second by Courtney Tabor.

Denise Cada            Yes  
Steve Callaghan      Yes  
Ginger Fredericksen   Absent  
Kari Loseke            Yes  
Deb Parks              Yes  
Brandi Petersen        Yes  
Courtney Tabor        Yes  
Tim Welch              Yes

**Motion Passed:** I move to accept the 2022-23 Audited financial Statements and Audit Report from the Dana F. Cole & Company; LLP as presented passed with a motion by Brandi Petersen and a second by Deb Parks.

Denise Cada            Yes  
Steve Callaghan      Yes  
Ginger Fredericksen   Absent  
Kari Loseke            Yes  
Deb Parks              Yes  
Brandi Petersen        Yes  
Courtney Tabor        Yes  
Tim Welch              Yes

**Motion Passed:** I move to accept the quote from West Music in the amount \$10,944.00 to purchase new flip form risers for Deerfield Elementary passed with a motion by Brandi Petersen and a second by Tim Welch.

Denise Cada            Yes  
Steve Callaghan      Yes  
Ginger Fredericksen   Absent  
Kari Loseke            Yes  
Deb Parks              Yes  
Brandi Petersen        Yes  
Courtney Tabor        Yes  
Tim Welch              Yes

**Motion Passed:** I move to approve the purchase of a 2020 Chevy Truck from Sid Dillon in the amount of \$41,376.00 and the purchase of a snow plow in the amount of \$8,479.48 from TY's Outdoor Power & Service utilizing the Savings Appreciation Fund passed with a motion by Brandi Petersen and a second by Deb Parks.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**Motion Passed:** I move to approve the purchase of Securly, Inc., software, to use programs Classroom Premium and E-hallpass, from ESU Coordination Council in the amount of \$9,593.30 passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**Motion Passed:** I move to approve the opportunity for district paraprofessionals to move to a 9-month, 38-hour/week position from a 28.75-hour/week position passed with a motion by Brandi Petersen and a second by Courtney Tabor.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**Motion Passed as Amended:** I move to approve the addition of five (5) new certified positions beginning with the 2024-25 school year; .50 FTE ELL (English Language Learner) Teacher, 1.0 FTE Grades 7-12 Agriculture Teacher, .50 FTE Social Studies Teacher, 1.0 FTE HAL (High Ability Learner) Teacher and 1.0 FTE Spanish Teacher passed with a motion by Brandi Petersen and a second by Deb Parks.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**7.7. Approval of New Teachers – None**

**7.8. Acceptance of Resignations**

**Motion Passed:** I move to accept the resignation of certified staff member, Kelli Westphal, upon the conclusion of the 2023-24 school year passed with a motion by Steve Callaghan and a second by Deb Parks.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

**7.9. Superintendent Report**

**7.10. Informational Item**

**7.11. Closed Session**

**Motion Passed:** I move to enter into Closed Session at 9:03pm for the protection of public interest on the discussion of collective bargaining and for the discussion of a self-evaluation performed by the Blair Board of Education when necessary to prevent needless injury to the reputation of a person(s) with an invitation to Tom Shearer, Business Manager, and Edward Talbot, School Attorney, to attend passed with a motion by Steve Callaghan and a second by Courtney Tabor.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

The Board came out of Closed Session at 10:59pm and reconvened with the regular Board meeting.

**8. Adjournment**

**Motion Passed:** I move to adjourn meeting at 11:00 pm passed with a motion by Steve Callaghan and a second by Tim Welch.

Denise Cada	Yes
Steve Callaghan	Yes
Ginger Fredericksen	Absent
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

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Angie Conety  
Secretary Board of Education

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Randall Gilson, Ed.D.  
Superintendent

# Board of Education Special Meeting

November 27, 2023 5:00 PM

Blair Central Office

1326 Park Street, Blair NE 68008

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Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, was posted in the meeting room at a location accessible to members of the public and is attached to the online agenda for viewing. The online agenda can be viewed by visiting the Blair Community Schools website at [www.blairschools.org](http://www.blairschools.org). The meeting notice was published in the Washington County Pilot-Tribune & Enterprise on Tuesday, November 21, 2023.

## 1. Call to Order

Mrs. Kari Loseke, President, called the Board of Education Special Meeting to order at 5:00pm.

## 2. Roll Call

Present Board Members: Brandi Petersen, Kari Loseke, Ginger Fredericksen, Deb Parks, Courtney Tabor, Tim Welch and Steve Callaghan.

### 2.1. Approval of Absent Board Member(s)

**Motion Passed:** I move to approve the absence of Board Member(s): Denise Cada passed with a motion by Ginger Fredericksen and a second by Steve Callaghan.

Denise Cada	Absent
Steve Callaghan	Yes
Ginger Fredericksen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

## 3. Closed Session

**Motion Passed:** I move to enter into Closed Session at 5:00pm for the protection of public interest on the discussion of collective bargaining with an invitation to Tom Shearer, Business Manager, to attend passed with a motion by Ginger Fredericksen and a second by Steve Callaghan.

Denise Cada	Absent
Steve Callaghan	Yes
Ginger Fredericksen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

The Board came out of Closed Session at 6:32pm and reconvened with the regular Board meeting.

## 8. Adjournment

**Motion Passed:** I move to adjourn meeting at 6:32pm passed with a motion by Ginger Fredericksen and a second by Steve Callaghan.

Denise Cada	Absent
Steve Callaghan	Yes
Ginger Fredericksen	Yes

Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Courtney Tabor	Yes
Tim Welch	Yes

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Angie Conety  
Board Secretary

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Randall Gilson, Ed.D.  
Superintendent

Blair Community Schools  
 Financial Report to the Board of Education  
 Cash-Bank Reconciliation  
 November 30, 2023

11/1/2023 through 11/30/23
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**Book Balance**

Beginning Balance	\$8,698,119.34
Total Receipts	\$763,268.28
Total Disbursements	-\$2,191,933.60
Reconciled Book Balance-Ending Balance	<b>\$7,269,454.02</b>

**Bank Balance**

Beginning Balance	\$587,073.28
Deposits	\$2,258,188.35
Interest	\$121.65
Total Receipts	\$2,258,310.00
Total Disbursements	-\$1,923,043.29
Bank Balance Ending Balance	\$922,339.99
Less Outstanding Checks/Wires	-\$292,163.13
<b>Reconciled Bank Balance-Ending Balance</b>	<b>\$630,176.86</b>

Reconciled Balance	\$630,176.86
Total Investments	\$6,639,277.16
<b>Total General Fund Balance</b>	<b>\$7,269,454.02</b>

*Leslie Watts*

\_\_\_\_\_  
 Leslie Watts, Board of Education Treasurer

12/1/23

\_\_\_\_\_  
 Date

Blair Community Schools  
 Financial Report to the Board of Education  
 Building Fund  
 November 30, 2023

11/1/2023 through 11/30/23
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Beginning Balance	\$1,615,362.05
Total Receipts	\$14,075.85
Total Disbursements	<u>-\$393,994.05</u>
<b>Building Fund Balance</b>	<b><u><u>\$1,235,443.85</u></u></b>

**Bank Balance**

Bank Balance Ending Balance	\$342,569.95
Less Outstanding Checks/Wires	<u>\$0.00</u>
Reconciled Bank Balance	\$342,569.95
Total Investments	<u>\$892,873.90</u>
<b>Total Building Fund Balance</b>	<b><u><u>\$1,235,443.85</u></u></b>

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Blair Community Schools  
 Financial Report to the Board of Education  
 Savings Depreciation  
 November 30, 2023

11/1/2023 through 11/30/23
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Beginning Balance	\$2,316,120.74
Total Receipts	\$6,028.96
Total Disbursements	<u>-\$267,240.34</u>
<b>Savings Depreciation Fund Balance</b>	<b><u><u>\$2,054,909.36</u></u></b>

**Bank Balance**

Bank Balance Ending Balance	\$2,054,909.36
Less Outstanding Checks/Wires	<u>\$0.00</u>
<b>Total Savings Depreciation Fund Balance</b>	<b><u><u>\$2,054,909.36</u></u></b>

## GENERAL FUND CLAIMS - 12/11/2023

VENDOR	AMOUNT	DESCRIPTION
4 SEASON AWARDS	\$425.50	STAFF APPRECIATION PLAQUES
ABE'S TRASH SERVICE INC	\$3,866.15	TRASH SERVICES
ADAMS PIANO SERVICE	\$180.00	PIANO TUNING (BHS)
AE SUPPLY	\$1,000.00	AQUA FILTERS
AJ'S SERVICE AND REPAIR INC	\$4,341.69	BUS REPAIRS
ALBIREO ENERGY	\$7,126.22	HVAC REPAIRS (BHS,N)
ALTUS RECEIVABLES MANAGEMENT	\$2,074.41	CAPITAL FORECAST SOFTWARE
AMAZON CAPITAL SERVICES	\$3,606.53	CLASSROOM, TECHNOLOGY, NURSE OFFICE, OFFICE, LIBRARY BOOKS, SAFETY & SECURITY SUPPLIES
AMY TESSENDORF	\$130.54	EMPLOYEE MILEAGE
APPLE INC	\$1,486.00	APPLE TVS & SPED IPADS
ARBOR FAMILY COUNSELING	\$1,200.00	COUNSELING SERVICES- NOV23
BETH CLARKE	\$240.00	EMPLOYEE REIMB- SIXPENCE GRANT-SNACKS
BETH JONES	\$5.96	EMPLOYEE REIMB- CUSTODIAL SUPPLIES
BIL-DEN GLASS	\$4,336.80	DOOR REPAIRS (AP,OMS,BHS)
BLAIR ACE HARDWARE	\$368.81	GROUNDS & MAINTENANCE SUPPLIES
BLAIR POST OFFICE	\$600.00	POST OFFICE BOX RENTAL FOR 12 MOS.
BLAKE GAYER	\$179.37	EMPLOYEE REIMB- BUS DRIVER LICENSE & TEST
BLICK ART MATERIALS	\$197.95	ART SUPPLIES (BHS)
BOYS TOWN	\$5,000.00	SPED TUITION - OCT23
CAPITAL BUSINESS SYSTEMS INC	\$2,229.97	COPIER SERVICES
CARSON NORINE	\$135.70	EMPLOYEE MILEAGE
CINDY PAGE	\$14.41	EMPLOYEE MILEAGE
CITY OF BLAIR	\$10,806.12	SRO- OCT&NOV23
CITY OF BLAIR	\$5,747.33	UTILITY - WATER/SEWER
CORNHUSKER INTERNATIONAL TRUCKS	\$8,567.43	BUS REPAIRS
COUNTRY TIRE	\$33.88	SUBURBAN REPAIRS
DAN'S HANDYMAN PLUMBING	\$95.00	BHS PLUMBING
DANA F COLE & CO LLP	\$2,750.00	FINANCIAL AUDIT 2023
DEMCO INC	\$406.26	LIBRARY SUPPLIES (OMS)
DICK'S ELECTRIC	\$4,233.55	ELECTRICAL REPAIRS (BHS, BHS BASKETBALL HOOPS)
DIETZE MUSIC HOUSE	\$344.80	BHS BAND SUPPLIES
DOUG'S TURF CARE INC	\$600.00	GROUNDS- IRRIGATION SPRINKLERS BLOW OUTS
EAKES OFFICE PLUS	\$117.13	FAX SERVICES
ECHO GROUP INC.	\$564.05	ELECTRICAL REPAIR SUPPLIES
EDUCATIONAL SERVICE UNIT #3	\$40,802.55	SPED SLP & VISION, MIPS, HAL REGISTRATION FEES
EMILY DREW	\$215.51	PHYSICAL THERAPIST MILEAGE
ENTERPRISE PUBLISHING CO INC	\$340.33	LEGAL NOTICES
ESPECIAL NEEDS	\$2,895.00	SPED OCCUPATIONAL THERAPY EQUIPMENT (DF)
EWELL EDUCATIONAL SERVICES	\$540.00	AG ED SOFTWARE
FAIRWAY OIL CO	\$8,926.45	BUS & VEHICLE FUEL- PROPANE, GAS & DIESEL- NOV23
FOLLETT CONTENT SOLUTIONS LLC	\$709.36	LIBRARY BOOKS
FOLLETT SCHOOL SOLUTIONS LLC	\$1,728.04	LIBRARY BOOKS & ELL BOOKS (AP,OMS,BHS)
FORT CALHOUN COMMUNITY SCHOOLS	\$3,200.00	SPED- PIONEER LEARNING CENTER- AUG-DEC23
GOODWILL INDUSTRIES INC	\$5,350.00	SPED WORK EXPERIENCE- OCT23
GRAINGER	\$220.02	MAINTENANCE SUPPLIES
GRUNWALD MECHANICAL	\$9,906.29	PLUMBING REPAIRS (S,AP,OMS)
HEARTLAND FOUNDATION	\$4,180.00	SPED TUITION - NOV23
HOLIDAY INN KEARNEY	\$114.95	ADMINISTRATOR TRAINING LODGING (BHS)
HUNTEL COMMUNICATIONS INC	\$5,168.54	VOICEMAIL & PHONE SYSTEM REPAIRS
IDEAL PURE WATER	\$467.89	PURIFIED WATER SUPPLIES

VENDOR	AMOUNT	DESCRIPTION
<b>IXL LEARNING</b>	<b>\$600.00</b>	ROSETTA STONE LICENSE BUNDLE
<b>JEFF STEINBECK</b>	<b>\$32.75</b>	EMPLOYEE MILEAGE
<b>JENNIFER BRUCK</b>	<b>\$133.28</b>	EMPLOYEE MILEAGE
<b>JOSTENS</b>	<b>\$38.20</b>	CERTIFICATE
<b>JUSTIN KRAMER</b>	<b>\$75.00</b>	CUSTODIAL CONTRACT SERVICES- BHS ACTIVITY SETUP
<b>KELLI MCCARTNEY</b>	<b>\$179.70</b>	EMPLOYEE REIMB- SPED SUPPLIES
<b>KELLI UHING</b>	<b>\$68.79</b>	OCCUPATIONAL THERAPIST MILEAGE
<b>KERSTEN PETERS</b>	<b>\$91.71</b>	EMPLOYEE REIMB- SKILLS ACADEMY SNACKS
<b>LESLY WARD</b>	<b>\$142.92</b>	EMPLOYEE REIMB- MILEAGE & SIXPENCE SUPPLIES
<b>MARCIE REED</b>	<b>\$1,393.84</b>	PARENT MILEAGE
<b>MARY YEATON</b>	<b>\$15.63</b>	EMPLOYEE REIMB- BOOM CARDS
<b>MCKINNIS ROOFING INC</b>	<b>\$673.46</b>	BHS ROOF REPAIRS
<b>MECHANICAL SYSTEMS INC</b>	<b>\$4,169.99</b>	HVAC REPAIRS (BHS,DF,N)
<b>MEGAN HARDING</b>	<b>\$244.97</b>	EMPLOYEE MILEAGE
<b>MEMORIAL COMMUNITY HOSPITAL</b>	<b>\$428.00</b>	BUS DRIVER PHYSICALS
<b>MIDWEST SYMPOSIUM FOR LEADERSHIP</b>	<b>\$660.00</b>	EMPLOYEE TRAINING- CONFERENCES
<b>MITZY CARAVEO</b>	<b>\$374.00</b>	INTERPRETER CONTRACTED SERVICES
<b>NAEA DISTRICT 3</b>	<b>\$300.00</b>	ANNUAL DISTRICT DUES
<b>NANNEN PHYSICAL THERAPY</b>	<b>\$20,833.34</b>	OCCUPATIONAL & PHYSICAL THERAPY CONTRACT- DEC23
<b>NCDA</b>	<b>\$250.00</b>	CONFERENCE REGISTRATION- VOCAL MUSIC
<b>NCSA</b>	<b>\$385.00</b>	NASBO MEMBERSHIP
<b>NEBR ASSN FOR GIFTED</b>	<b>\$650.00</b>	HAL REGISTRATION FEES
<b>NEBR SAFETY CENTER</b>	<b>\$500.00</b>	BUS DRIVER TRAINING
<b>NEBRASKA CENTRAL EQUIPMENT INC</b>	<b>\$751.34</b>	BUS REPAIRS
<b>NOLAN WOLFE</b>	<b>\$150.00</b>	CUSTODIAL CONTRACT SERVICES- BHS ACTIVITY SETUP
<b>OFFICE DEPOT</b>	<b>\$3,590.98</b>	PAPER, PRESCHOOL, CLASSROOM, OFFICE SUPPLIES
<b>OMAHA PUBLIC POWER DISTRICT</b>	<b>\$24,204.83</b>	UTILITY - ELECTRICITY
<b>ONESOURCE THE BACKGROUND CK CO</b>	<b>\$66.00</b>	BACKGROUND CHECKS
<b>OVERDRIVE INC</b>	<b>\$200.00</b>	E-BOOKS CONTENT, LIBRARY (OMS)
<b>P35 WELDING &amp; FABRICATION LLC</b>	<b>\$55.00</b>	WELDING REPAIRS
<b>PAYFLEX SYSTEMS USA INC</b>	<b>\$187.05</b>	FLEX PLAN FEE - NOV23
<b>PEST SOLUTIONS 365</b>	<b>\$725.00</b>	PEST CONTROL
<b>POUNDS PRINTING INC</b>	<b>\$120.00</b>	LOCAL REQUISITIONS SUPPLIES
<b>QUADIANT FINANCE USA INC</b>	<b>\$1,500.00</b>	POSTAGE
<b>RANDY'S MOBILE ELECTRONICS</b>	<b>\$250.00</b>	BUS RADIOS
<b>SAPP BROTHERS</b>	<b>\$1,745.94</b>	GROUNDS FUEL
<b>SECURITY EQUIPMENT INC</b>	<b>\$169.00</b>	ALARM SYSTEM TRAINING
<b>SMITTY'S AUTO SERVICE</b>	<b>\$1,617.28</b>	TRUCK & SUBURBAN REPAIRS
<b>SPARTAN STORES LLC</b>	<b>\$503.01</b>	FCS, SPED SUPPLIES
<b>SPORTS FACILITY MAINTENANCE LLC</b>	<b>\$2,890.00</b>	BHS AUX GYM WINCH
<b>STAPLES BUSINESS ADVANTAGE</b>	<b>\$9.81</b>	OFFICE, PRINT CENTER SUPPLIES
<b>STERICYCLE INC</b>	<b>\$495.94</b>	SHREDDING SERVICES- OCT&NOV23
<b>STRATUS BUILDING SOLUTIONS</b>	<b>\$19,090.00</b>	CUSTODIAL CONTRACT SERVICES- DEC23
<b>TALBOT LAW OFFICE P.C. LLC</b>	<b>\$560.00</b>	LEGAL SERVICES
<b>THE HOME DEPOT PRO</b>	<b>\$12,229.45</b>	CUSTODIAL, GROUNDS, SAFETY SUPPLIES
<b>THE OMNI GROUP</b>	<b>\$12.00</b>	403B FEE- NOV23
<b>TOM'S WELL SERVICE</b>	<b>\$2,446.14</b>	AP PVC REPAIRS
<b>TYLER SIECKE</b>	<b>\$497.80</b>	EMPLOYEE MILEAGE
<b>UNITE PRIVATE NETWORKS</b>	<b>\$842.24</b>	DISTRICT NETWORK SERVICES
<b>US CELLULAR</b>	<b>\$391.41</b>	STUDENT MIFI HOTSPOT SERVICES
<b>VERIZON</b>	<b>\$10.02</b>	WIRELESS PHONE
<b>WANDA DOLPHIN</b>	<b>\$4.59</b>	EMPLOYEE MILEAGE
<b>WOODCRAFT SUPPLY LLC</b>	<b>\$396.00</b>	VOCATIONAL EDUCATION SUPPLIES

VENDOR	AMOUNT	DESCRIPTION
WOODRIVER ENERGY LLC	\$5,803.74	UTILITY - GAS
ZIMCO SUPPLY	\$1,690.00	GROUNDS SUPPLIES FOR ATHLETIC FIELDS
<b>Summary</b>	<b>\$273,221.64</b>	

**GENERAL FUND-CHECKS ISSUED TO BE RATIFIED 12/11/2023**

VENDOR	TOTAL	DESCRIPTION
SCOTT FLYNN	\$1,440.00	DISTRICT OFFICES PAINTING SERVICES
BRIAN SLOMINSKI	\$1,440.00	DISTRICT OFFICES PAINTING SERVICES
VISA	\$7,123.99	TRAVEL, DUES, TRAINING & INSERVICE, SUPPLIES, MISC, REPAIRS, MEETINGS, EQUIPMENT, TECHNOLOGY NEEDS, CLASSROOM SUPPLIES & MATERIALS, STAFF APPRECIATION
<b>Summary</b>	<b>\$8,563.99</b>	

**GENERAL FUND-OCTOBER 2023 PAYROLL & BENEFITS TO BE RATIFIED 12/11/2023**

GROSS PAYROLL	\$1,380,611.07	GROSS SALARY & WAGES
NET PAYROLL - DIRECT DEPOSITS	\$970,236.67	NET PAY CHECKS- DIRECT DEPOSIT TOTALS
NET PAYROLL - MANUAL CHECKS	\$396.77	NET PAY CHECKS - MANUAL CHECK TOTALS
NEBRASKA REVENUE NEB EPAY.	\$49,958.74	NE STATE W/H
OMNI FINANCIAL1 CORP COLL	\$3,750.00	P/R DEDUCTION - 403(B) INVESTMENTS
OUTGOING WIRE TO US TREASURY	\$317,889.33	FEDERAL W/H, FICA W/H & FICA TAXES
RETIREMENT	\$251,686.94	RETIREMENT DEDUCTION & BENEFIT
VISION SERVICE PLAN INSURANCE CO	\$1,493.46	P/R DEDUCTION - VISION INSURANCE
MADISON NATIONAL LIFE INSURANCE CO.	\$4,345.92	EMPLOYEE LTD INSURANCE
SECTION 125	\$8,097.54	P/R DEDUCTION - FLEX PLAN CONTRIBUTIONS
BLUE CROSS BLUE SHIELD	\$261,892.99	EMPLOYEE HEALTH & DENTAL INSURANCE
CREDIT MANAGEMENT SERVICES	\$401.75	P/R DEDUCTION - GARNISHMENT
CREDIT MANAGEMENT SERVICES	\$514.78	P/R DEDUCTION - GARNISHMENT
ERIN MCCARTNEY	\$185.00	P/R DEDUCTION - GARNISHMENT

**SAVINGS DEPRECIATION FUND-CHECKS ISSUED TO BE RATIFIED 12/11/2023**

VENDOR	TOTAL	DESCRIPTION
SID DILLON	\$41,675.00	USED GROUNDS TRUCK
VISA	\$599.99	HARBOR FREIGHT TOOLS
<b>Summary</b>	<b>\$42,274.99</b>	

**BOND FUND CLAIMS 12/11/2023**

VENDOR	TOTAL	DESCRIPTION
BOK FINANCIAL	\$116,527.29	DEBT SERVICES- INTEREST
<b>Summary</b>	<b>\$116,527.29</b>	

**LUNCH FUND CLAIMS 12/11/2023**

VENDOR	TOTAL	DESCRIPTION
THE WALDINGER CORPORATION	\$3,204.38	GARBAGE DISPOSAL AND DISHWASHER REPAIRS (BHS)
S & S PUMPING SERVICE	\$300.00	PUMP GREASE TRAP (BHS)
TAHER	\$102,530.44	FOOD SERVICE MANAGEMENT EXPENSE - NOV23
<b>Summary</b>	<b>\$106,034.82</b>	

VENDOR	AMOUNT	DESCRIPTION
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**SAVINGS/DEPRECIATION FUND CLAIMS 12/11/2023**

VENDOR	TOTAL	DESCRIPTION
RESILITE SPORTS PRODUCTS	\$29,391.20	WRESTLING MATS (BHS)
GRAINGER	\$528.00	SHOP SUPPLIES (BHS)
CRAFTSMANS WINDOW COVERINGS INC	\$10,488.00	WINDOW SHADES (BHS,OMS,DF,S)
CDW GOVERNMENT	\$10,549.88	MERAKI SWITCH RENEWAL- 1 YEAR CONTRACT
WEST MUSIC	\$10,944.00	FLIPFORM RISERS (DF)
SECURITY EQUIPMENT INC	\$4,844.50	SECURITY ADDITIONS (AP)
<b>Summary</b>	<b>\$66,745.58</b>	

**ACTIVITY FUND & STUDENT FEE FUND-CHECKS ISSUED IN NOVEMBER 2023 TO BE RATIFIED 12/11/2023**

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
AMAZON CAPITAL SERVICES	\$114.19	DF/W ADV COUNCIL	LIBRARY ITEMS
VISA	\$72.72	DF/W ADV COUNCIL	CASEYS
AMAZON CAPITAL SERVICES	\$180.00	AP ADVISORY COUNCIL	STRESS BALLS & CHALK
OFFICE DEPOT	\$80.69	AP ADVISORY COUNCIL	AP SUPPLIES
VISA	\$44.70	AP ADVISORY COUNCIL	WALMART
CREATIVE SITES LLC	\$47,341.05	AP ADVISORY COUNCIL	AP PLAYGROUND EQUIP
BRETT LEGRAND	\$300.00	8TH GRADE DANCE	11/18 OMS DANCE DJ
CHRYSTAL LEGRAND	\$62.35	8TH GRADE DANCE	8TH GR DANCE SUPPLIES
SPARTAN STORES LLC	\$60.26	OBMS STUDENT SENATE	OMS SUPPLIES
SPARTAN STORES LLC	\$37.58	OBMS STUDENT SENATE	STUDENT SENATE SNACKS
JIM & CONNIE'S BLAIR BAKERY	\$29.83	OBMS STUDENT SENATE	STUDENT SEN DONUTS
JIM & CONNIE'S BLAIR BAKERY	\$29.83	OBMS STUDENT SENATE	STUDENT SEN DONUTS
JIM & CONNIE'S BLAIR BAKERY	\$60.95	OBMS STUDENT SENATE	STUDENT SEN DONUTS
AMERICAN CANCER SOCIETY	\$374.30	OBMS STUDENT SENATE	PINK OUT FUNDRAISER
WASHINGTON COUNTY FOOD PANTRY	\$950.00	OBMS STUDENT SENATE	BLACK OUT HUNGER
MIDLAND UNIVERSITY	\$200.00	8TH GRADE SHOW CHOIR	ARTS FESTIVAL ENTRY
VISA	\$440.54	OBMS STUDENT SENATE	SCHOLASTIC BOOK FAIRS
AMAZON CAPITAL SERVICES	\$194.75	OBMS STUDENT SENATE	CONCESSION SUPPLIES
VISA	\$79.93	OBMS STUDENT SENATE	WALMART
VISA	\$153.50	OBMS STUDENT SENATE	SAMS CLUB
BLACK SQUIRREL ENTERPRISES LLC	\$772.50	CROSS COUNTRY	EMC XC CHAMPIONSHIPS
HOLIDAY INN EXPRESS KEARNEY	\$1,065.60	CROSS COUNTRY	XC LODGING
AMAZON CAPITAL SERVICES	\$60.65	CROSS COUNTRY	XC GATORADE
THE SIGN DEPOT	\$191.25	CROSS COUNTRY	CROSS COUNTRY SIGNS
VISA	\$5.94	CROSS COUNTRY	WALMART
VISA	\$25.49	CROSS COUNTRY	WALMART
VISA	\$250.00	CROSS COUNTRY	UNK MARKET
TAMMY HOLCOMB	\$51.09	FOOTBALL	EMPLOYEE MILEAGE
TYLER SIECKE	\$120.52	FOOTBALL	FB MILEAGE
PREMIER SPORTS OFFICIALS	\$70.00	FOOTBALL	AUG23-OCT23 FB ASSIGN
RODNEY BRAHCARDT	\$70.00	FOOTBALL	FB OFFICIAL
MATTHEW KRAUSE	\$70.00	FOOTBALL	FB OFFICIAL
BEN JENSEN	\$70.00	FOOTBALL	OFFICIAL
JASON HARTVING	\$70.00	FOOTBALL	OFFICIAL
STEVE BALKOVEC	\$70.00	FOOTBALL	OFFICIAL
AARON DUEKER	\$100.00	FOOTBALL	FB ASSIGNING FEES
JAMES PORTER	\$120.00	FOOTBALL	OFFICIAL
LYLE ZIEMS	\$120.00	FOOTBALL	FB OFFICIALS
MICHAEL FERGUSON	\$120.00	FOOTBALL	FB OFFICIAL
LUKE DEROWITSCH	\$120.00	FOOTBALL	FB OFFICIAL
MARK MCELROY	\$120.00	FOOTBALL	FB OFFICIAL
SETH JACOB	\$150.00	FOOTBALL	FB OFFICIAL
AMAZON CAPITAL SERVICES	\$60.66	FOOTBALL	FB GATORADE
RIDDELL ALL AMERICAN	\$107.79	FOOTBALL	FB HELMET RECONDITION
RIDDELL ALL AMERICAN	\$3,529.32	FOOTBALL	FB HELMET RECONDITION
TYLER SIECKE	\$488.63	GIRLS SOFTBALL	SB MILEAGE
DAVID CHRISTENSEN	\$130.00	GIRLS SOFTBALL	UMPIRE
JEREMY SULLIVAN	\$130.00	GIRLS SOFTBALL	UMPIRE
HOLIDAY INN HASTINGS	\$5,098.50	GIRLS SOFTBALL	SOFTBALL LODGING
CASH	\$80.00	GIRLS SOFTBALL	SB MEAL \$
TYLER SIECKE	\$110.05	GIRLS SOFTBALL	SOFTBALL MEAL \$
RACHEL BROWN	\$27.57	GIRLS GOLF	GIRLS GOLF SUPPLIES
TAMMY HOLCOMB	\$95.63	VOLLEYBALL	EMPLOYEE MILEAGE
DAVE DIBBEN	\$120.00	VOLLEYBALL	OFFICIAL
RON MCCrackEN	\$120.00	VOLLEYBALL	OFFICIAL
LUKE WILLAMON	\$165.00	VOLLEYBALL	VB OFFICIALS
JACKIE WARRICK	\$165.00	VOLLEYBALL	VB OFFICIAL
TYLER SIECKE	\$227.29	WRESTLING	WR MILEAGE
MATBOSS LLC	\$599.00	WRESTLING	WRESTLING MATS
BEST WESTERN PLUS OGALLALA	\$935.00	WRESTLING	WRESTLING LODGING
AMAZON CAPITAL SERVICES	\$820.01	WRESTLING	WRESTLING ROPES

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
JOHNSON FITNESS AND WELLNESS	\$349.00	B-CLUB	YORK VERTICAL MACHINE BAR
JOHNSON FITNESS AND WELLNESS	\$59.00	B-CLUB	ESTIMATED SHIPPING/HANDLI
HAUFF SPORTS	\$1,584.60	BASEBALL	BASEBALL SUPPLIES
VISA	\$17.65	NATIONAL HONOR SOCIETY	WALMART.COM
VISA	\$49.98	NATIONAL HONOR SOCIETY	COSTCO
VISA	\$66.48	NATIONAL HONOR SOCIETY	BUTCHS
VISA	\$19.90	NATIONAL HONOR SOCIETY	WALMART
CROWNE PLAZA KEARNEY	\$129.95	SPEECH CLUB	SPEECH LODGING
MORGAN CASPER	\$315.36	F. F. A.	RENTAL CAR
VISA	\$30.78	F. F. A.	COSTCO
VISA	\$377.36	F. F. A.	COSTCO
NAT'L FFA ORGANIZATION	\$1,566.00	F. F. A.	FFA JACKETS
VISA	\$110.17	F. F. A.	CASEYS
AMAZON CAPITAL SERVICES	\$559.95	F. F. A.	LAUNCH PROGRAM EQUIP
AMAZON CAPITAL SERVICES	\$49.49	F. B. L. A.	FBLA ROULETTE WHEEL
SPARTAN STORES LLC	\$52.57	F. B. L. A.	FBLA MEETING SNACKS
VISA	\$27.54	F. B. L. A.	WALMART
FEIRER ENTERPRISES INC	\$700.00	IN & OUT	LEADERHIP WORKSHOP
KYLE STUGLEMEYER	\$567.10	MUSICAL	CONTRACTOR LODGING
POUNDS PRINTING INC	\$60.00	MUSICAL	MUSICAL POSTERS
PARTI LINE INTERNATIONAL LLC	\$104.00	MUSICAL	MUSICAL SUPPLIES
AMAZON CAPITAL SERVICES	\$313.96	MUSICAL	MUSICAL PROPS
S E SMITH & SONS	\$370.30	MUSICAL	MUSICAL SUPPLIES
S E SMITH & SONS	\$431.39	MUSICAL	MUSICAL SUPPLIES
S E SMITH & SONS	\$776.36	MUSICAL	MUSICAL SUPPLIES
AMAZON CAPITAL SERVICES	\$660.22	MUSICAL	COSTUMES FOR MUSICAL
VISA	\$27.78	MUSICAL	GOODWILL
VISA	\$27.78	MUSICAL	GOODWILL
VISA	\$42.74	MUSICAL	GOODWILL
THE SIGN DEPOT	\$22.00	DANCE TEAM	BHS DANCE SIGNS
NCA	\$170.00	DANCE TEAM	STATE DANCE ENTRY FEE
VISA	\$528.00	DANCE TEAM	UDA CAMPS & COMPETITI
VISA	\$360.50	SCIENCE & ROBOTICS CLUB	ROBOTICS EDUCATION
COUNTRY GARDENS BLAIR FLORISTS	\$530.00	HS STUDENT SENATE	HOMECOMING FLOWERS
VISA	\$80.78	HS STUDENT SENATE	JOANN STORE
VISA	\$14.42	HS STUDENT SENATE	JOANN STORE
VISA	\$14.42	HS STUDENT SENATE	JOANN STORE
VISA	\$366.42	HS STUDENT SENATE	JOANN STORE
TRI-M MUSIC HONOR SOCIETY	\$100.00	TRI-M	MEMBERSHIP RENEWAL
TYLER SIECKE	\$99.56	ALL SPORTS	ALL SPORTS MILEAGE
TYLER SIECKE	\$14.21	ALL SPORTS	EMC MEETING MEALS
VISA	\$452.45	ALL SPORTS	SEE THE TRAINER
AMAZON CAPITAL SERVICES	\$89.34	ALL SPORTS	SR NIGHT ROSES
THE SIGN DEPOT	\$630.33	ALL SPORTS - ADVERTISING	GIRL WRESTLING BOARDS
MATBOSS LLC	\$259.00	WRESTLING - GIRLS	WRESTLING MATS
DAYS INN & SUITES KEARNEY	\$1,161.00	CAMP-VOLLEYBALL	VB LODGING
PEPSI CO	\$302.80	BHS CONCESSIONS	WATER FOR HOMECOMING
PEPSI CO	\$922.43	BHS CONCESSIONS	CONCESSION SUPPLIES
PEPSI CO	\$992.76	BHS CONCESSIONS	CONCESSION SUPPLIES
PEPSI CO	\$1,483.72	BHS CONCESSIONS	CONCESSION SUPPLIES
VISA	\$55.62	BHS CONCESSIONS	WALMART.COM
VISA	\$74.80	BHS CONCESSIONS	WALMART.COM
BLAIR RADIO	\$31,000.00	ALL SPORTS - ADVERTISING	BROADCASTING SPONSOR
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	OFFICIAL
MARLON POLK	\$110.00	JR HIGH BOYS BASKETBALL	OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	OFFICIAL
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	OFFICIAL
MIGUELITO MITCHELL	\$60.00	JR HIGH FOOTBALL	FB OFFICIAL
JOHN VEJVODA	\$60.00	JR HIGH FOOTBALL	FB OFFICIAL
BRYAN GONZALEZ	\$60.00	JR HIGH FOOTBALL	FB OFFICIAL
AMAZON CAPITAL SERVICES	(\$171.96)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$138.96)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
AMAZON CAPITAL SERVICES	(\$22.32)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$80.64)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$85.98)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$58.32)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$42.99)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$42.99)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$42.99)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$42.99)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$42.99)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$30.29)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$22.32)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	(\$15.00)	8TH GRADE SHOW CHOIR	CREDIT-RETURNS
AMAZON CAPITAL SERVICES	\$30.29	8TH GRADE SHOW CHOIR	SHOW CHOIR COSTUMES
AMAZON CAPITAL SERVICES	\$397.92	8TH GRADE SHOW CHOIR	SHOW CHOIR COSTUMES
AMAZON CAPITAL SERVICES	\$4,148.60	8TH GRADE SHOW CHOIR	SHOW CHOIR COSTUMES
NEBRASKA HONOR CHOIR	\$200.00	8TH GRADE SHOW CHOIR	HONOR CHOIR
CMP SPORTSWEAR	\$1,680.00	#N/A	NEEDED 35 SINGLET, NOT 2
CMP SPORTSWEAR	\$5.00	#N/A	ADD'L SHIPPING ESTIMATE
CMP SPORTSWEAR	\$30.00	#N/A	ESTIMATED SHIPPING/HANDLI
DIETZE MUSIC HOUSE	\$160.00	BAND INSTRUMENT USEAGE	BHS BAND SUPPLIES
DIETZE MUSIC HOUSE	\$47.00	BAND INSTRUMENT USEAGE	BAND SUPPLIES
SPARTAN STORES LLC	\$12.56	HOME EC LAB FEES	BHS FCS SUPPLIES
VISA	\$33.74	HOME EC LAB FEES	JOANN STORE
VISA	\$38.55	HOME EC LAB FEES	WALMART.COM
VISA	\$51.40	HOME EC LAB FEES	WALMART.COM
VISA	\$52.92	HOME EC LAB FEES	WALMART.COM
VISA	\$67.05	HOME EC LAB FEES	WALMART.COM
VISA	\$1.01	HOME EC LAB FEES	WALMART.COM
VISA	\$6.07	HOME EC LAB FEES	WALMART.COM
VISA	\$11.91	HOME EC LAB FEES	WALMART.COM
VISA	\$12.41	HOME EC LAB FEES	WALMART.COM
VISA	\$69.80	HOME EC LAB FEES	WALMART.COM
AG PARTS EDUCATION	\$145.45	TECHNOLOGY FEE	TECHNOLOGY SUPPLIES
MOUNT MICHAEL BENEDICTINE	\$120.00	CROSS COUNTRY	XC ENTRY FEE
FBLA PBLA INC	\$135.00	F. B. L. A.	FBLA MEMBER DUES
FBLA PBLA INC	\$690.00	F. B. L. A.	FBLA DUES
HAUFF SPORTS	\$2,279.74	WRESTLING - GIRLS	WRESTLING SUPPLIES

## Policy Committee Meeting Minutes

Monday, November 20, 2023

Call to Order at 12:00pm

Central Office (North School)

### 1. Old Business

#### A. Revisions of Policies

The following policies were approved for first notification of revisions at the November 13<sup>th</sup> Board meeting. The committee is not recommending any modifications to the revisions and will be presenting the policies for second and final reading. The revisions to the following policies shadow Rule 10: Regulations and Procedures for the Accreditation of Schools.

- 603.03-Curriculum Guides and Standards – Revisions reflect information regarding academic standards, curriculum guides, and course offerings shall be developed by the superintendent, kept on file in the buildings and grade levels of the district, and will be made available to all students and interested district patrons, on the district web-site and upon request.
- 604.01-Basic Instruction Program – Revisions reflect the instructional program of the school system is based on written purposes or standards and is approved by the local board of education or governing body. These documents are on file in each school building and each certificated staff member is provided a copy.
- 604.03-Special Education – Revisions reflect student assistance team process.
- 604.04-Multicultural – Revisions reflect the district plan shall establish district goals for the multicultural program and will include a plan for staff development in multicultural education including professional development for administrators, teachers, and support staff which is congruent with local district and program goal to assist the district in pursuing these goals.
- 610-02-District Assessment Plan – Revisions reflect a Statewide System for Assessment of Student Learning and for Reporting the Performance of School Districts.
- 608.03-Media & Technology Resources – New policy indicates the requirements the library/media/technology program must have at each building.
- 508.09-Guidance and Counseling – Revisions reflect the district has a comprehensive, developmental, K-12 guidance and counseling program that assists all students in learning skills needed for academic success and for personal, social, and career development.
- 402-18-Staff Development & Professional Learning Community (PLC) – New policy indicates staff development supports instructional improvement, the local school improvement plan, and accomplishment of school and/or school system goals.
- 300.01-Principles and Objectives of Administration – Revisions reflect that building administrators provide leadership to curriculum, instruction, assessment, and school improvement. They guide staff and students in achieving goals and fulfill other functions supportive of quality learning.
- 1002.01-Annual Report and School Improvement – Revisions reflect the district has a systematic on-going process that guides planning, implementation, and evaluation and renewal of continuous school improvement activities to meet local and statewide goals and priorities.

A motion may be brought at the December 11, 2023 Board of Education meeting **to approve the second and final reading on revisions to policies 603.03-Curriculum Guides and Standards, 604.01-Basic Instruction Program, 604.03-Special Education, 604.04-Multicultural Education, 610.02-District Assessment Plan, 508.09-Guidance and Counseling, 300.01-Principles and Objectives of Administration, and 1002.01-Annual Report and School Improvement as presented.**

A motion may be brought at the December 11, 2023 Board of Education meeting **to approve the second and final reading on new policies 608.03-Media and Technology Resources and 402.18-Staff Development & Professional Learning Community (PLC) as presented.**

#### **B. Professional Learning Community (PLC)**

Dr. Gilson had met with the K-5 grade level teachers and a modified 2023-24 school calendar was presented at the November 13<sup>th</sup> Board meeting for a first reading. The revisions suggested moving to full day PLC time once a month vs. our current late start every Friday.

Dr. Gilson then met with the 6-12 grade level teachers for their input on the recommended calendar revisions. The high school utilizes the late starts on Friday mornings for students to come in and do testing. They feel the change would be too sudden for the students and they would hate for students to lose this time.

This committee will keep discussing it and hope to find the best solution for all in the future. However, there are different modifications the committee would like to offer for approval.

- No School on December 22<sup>nd</sup> – No Students or Staff
- Teacher In-Service on April 15<sup>th</sup> – No Students

A motion may be brought at the December 11, 2023 Board of Education meeting **to move to amend the 2023-24 school calendar as presented.**

## **2. New Business**

#### **C. Mr. Schwartz, Assistant Superintendent of Teaching & Learning (6-12)**

Mr. Schwartz shared amazing things are going on with curriculum and instruction at the middle school and high school. With assistance from ESU#3, a dashboard to track data for MTSS (Multi-tiered System of Support) was created. Mr. Schwartz informed how the schools are able to utilize the dashboard with their teams.

#### **D. Dr. Glasshoff, Assistant Superintendent of Teaching & Learning (PK-12)**

Dr. Glasshoff updated on Early Childhood and K-5. Early Childhood staff shared a concern regarding the need for more inhouse support for discipline and parent consultation. Dr. Glasshoff and Mrs. Harding, Student Services, will work on being more present in the building for support.

K-5 is working on their new math curriculum materials, which seems to be more rigorous than their previous materials. K-3 reading mentioned how the materials they have may not be what they needed. To address this, Dr. Glasshoff is working on getting samples from a couple different vendors. They will get a Task Committee together and determine what our vision is and build it from there.

#### **E. Next Scheduled Policy Committee Meeting**

Monday, December 18, 2023 at 12:00pm.

### 3. Adjournment

#### **F. Adjournment:**

The committee adjourned at 12:21pm.

# Building, Grounds, and Transportation Committee Meeting Minutes

Tuesday, November 28, 2023

Call to Order at 4:00pm  
Central Office (North School)

**Committee Members Present:** Steve Callaghan (Chair) and Ginger Fredericksen

**Committee Member Absent:** Tim Welch

**Present:** Dr. Randall Gilson, Jeffrey Steinbeck, Jeff Barnes, Jeff Backemeyer, Chad Blacketer, and Angie Conety

## 1. Old Business

## 2. New Business

### A. Director of Operations Monthly Report – November 2023

Mr. Steinbeck shared a Director of Operations report. The report is attached to the agenda for viewing.

### B. Blair High School HVAC Needs

Jeff Barnes and Jeff Backemeyer from Mechanical Systems and Card Blacketer from Alberio were present to discuss the HVAC needs at the high school for the main gym and atrium/auxiliary gym.

The main gym is on its last leg and Mechanical Systems has been trying to get it do stuff but it is not responding. The current unit is a custom build piece and parts are not as readily available for it. The unit was new when they built the addition onto the high school. Mechanical Systems is suggesting the district replace the single unit with two units with the same footprint but are a more standard. It would simply take the capacity of the one unit and divide it into two units. In addition, the atrium and auxiliary gym unit is going to need replaced in the near future. They are suggesting the replacement at the same time to save on cost. The estimated cost of the project could be from \$650,000-\$1,000,000.

Additional information on this to come.

### C. Otte Middle School

Mr. Steinbeck informed the district is in need of a filter for the liquid heating system at Otte Middle School (OMS). The pipes are deteriorating on the inside due to not being treated properly in the past. A system to treat the pipes has been installed which will help and now the system will need to be filtered and cleaned. Mr. Steinbeck shared a picture of what is circulating in the drain pipes at OMS. This system would remove most of the floating debris.

### D. Concrete Bid Discussion

Mr. Steinbeck shared concrete bids for the following projects:

1. Habitat House Pad at the high school.
2. South Early Childhood Center.
3. Otte Middle School entrance.

We are out of the season to complete the concrete projects but this gives the district an idea of cost. The contractors will present updated bids in the spring for review.

### E. Shipping Container for Storage at Blair High School

Mr. Steinbeck has been looking into prices for a shipping container to be located at the high school. Storage is needed for the chairs and tables that are used for parent teacher conferences and other events.

The items are currently being stored in the hallway by the band room and cause an issue getting out of the building for safety evacuations. If the district would purchase and install a container next to the current container by the greenhouse it could be used for storage from the shop, greenhouse, and for the tables and chairs. A 40ft container with doors on each end of it, costs \$6,900 from Mammoth Containers in Fremont. The district purchased the container that is currently behind the high school from Mammoth. For comparison a 20ft container with only one door is \$4,500. The committee is in favor of this purchase.

A motion may be brought at the December 11, 2023 Board of Education meeting **to approve the purchase of a storage container from Mammoth Containers in the amount of \$6,900.00.**

#### **F. SEI Cameras and Doorbells at North Elementary and Arbor Park Elementary Proposal**

Mr. Steinbeck shared proposal for adding SEI cameras and doorbells at Central Office and Arbor Park Elementary.

Arbor Park's bid is for two (2) card readers at each kindergarten entrance where the new bathrooms are being installed. The bid also includes a door handle for the current door that is in each of those bathrooms and a card reader on the front entrance door to the south of the commons area doors. This is a door that most teachers use during the school day. The total of this bid was \$9,689.00.

Central Office's bid is for two (2) new doorbells to replace the main entrance one that is outdated and add one doorbell to the west door and upgrade the master station at the reception desk. There is also a key card reader for the entrance to the east door that will be used for the training center access and four (4) new cameras on this bid. One camera for the board conference room, one camera for the gym and the golf simulator room, and one camera for the east hallway that will cover the east entrance, restrooms and the hallways. The total bid for this upgrade is \$11,884.

A motion may be brought at the December 11, 2023 Board of Education meeting **to approve the proposal from SEI for the purchase and installation of cameras and doorbells at Arbor Park Elementary and Central Office as presented in the amount of \$21,573.00.**

#### **G. Stage at Arbor Park Elementary – HAL Classroom**

Mr. Steinbeck is working on carpet and paint bids for the stage at Arbor Park Elementary where the HAL classroom is located. The tile on the stage is in pretty rough shape and the carpet and paint looks like it is original. Mr. Steinbeck will share the bids once received.

#### **H. South Early Childhood Center Restrooms**

Mr. Steinbeck met with Grunewald plumbing to have them start designing a plan to put bathrooms in two classrooms at the South Early Childhood Center. These two rooms are located on either side of the custodial room and there is currently water in the area and a drain line that would handle the waste. This line runs under the custodial room already and could be tied into. Mr. Steinbeck wanted to inform the BG&T Committee a heads up that he has looked into this and when a proposal and plans are submitted, he will bring it to the committee.

#### **I. Divider Doors /Walls at Deerfield Elementary**

It was discussed last month that there are several classrooms at Deerfield Elementary that adjoin together that do not have a wall between them. This causes the noise to be a distraction.

Mr. Steinbeck received a bid of \$9,625 to put divider doors between the five (5) classrooms at Deerfield Elementary that we mentioned at the last meeting. This seems to be the most cost-effective way and Dr. Bills would like to move forward with the bid and get the installation started. These doors are not

permanent, but would provide a way to divide the classrooms that are joined by a restroom. Mr. Steinbeck shared a picture of the dividers and the bid that was received from Bil-Den Glass. The committee supports this recommendation.

A motion may be brought at the December 11, 2023 Board of Education meeting **to approve the bid from Bil-Den Glass in the amount of \$9,625.00 for the purchase of wall dividers for Deerfield Elementary.**

**J. Next Scheduled BG&T Committee Meeting**

Tuesday, December 19, 2023 at 4:00pm.

**3. Adjournment**

**K.** The meeting adjourned at 5:20pm.

## Finance Committee Meeting Minutes

Tuesday, December 5, 2023

Call to Order at 12:00pm

Central Office (North School)

**Committee Members Present:** Kari Loseke and Brandi Peterson

**Also Present:** Tom Shearer

### 1. Old Business

#### A. Possible Bond Refinance

At last month's Finance Committee meeting, the committee agreed to table this item until the December 5, 2023.

Mr. Shearer was informed by Cody Wickham, D.A. Davison, who emailed him on November 9, 2023 that the bond market starts to slow down after December 15<sup>th</sup>. The best opportunity for a tender offer deal would likely be January now. The committee agreed to table it again until the January meeting. Mr. Shearer will ask Mr. Wickham for an updated estimate.

#### B. Capital Forecast

Mr. Shearer highlighted some items being run through the BG&T committee which includes a major HVAC project at the High School, security system upgrades, and concrete proposals.

#### C. Labor Negotiations – 2024-25 and Possibly 2025-26

Mr. Shearer provided some updates with negotiations. The Board of Education will enter into closed session at the December 11<sup>th</sup> Board meeting for the discussion of collective bargaining. The next negotiations session is scheduled for Wednesday, December 13<sup>th</sup>.

### 2. New Business

#### D. Monthly Financials – November 2023

Mr. Shearer provided a financial recap of the monthly financials.

#### E. Food Service Advisory Committee Meeting

Megan Harding, Director of Student Services, hosted the first semester Food Service Advisory Meeting at the Blair High School library on Thursday, November 16, 2023 at 11:00am. Mr. Shearer shared the minutes from that meeting and a survey done by Taher.

#### F. Postage Machine Lease

Mr. Shearer shared that the district needs to renew its postage machine lease agreement in the near future. Administration has recommended the pursuit of a machine with similar capabilities as its current machine, but with its meter using the newly required IMI technology. The proposal received from Steve Peterson, Major Account Manager with Quadient, will increase the lease cost from its current \$91.31 per month to \$119.98 per month.

#### G. EMMA Filings

Mr. Shearer shared the Annual Operating Data information for the year-end August 31, 2023 which the district will publish on the Electronic Municipal Market Access (EMMA) website. EMMA recently changed the process to gain access to make the district's submission. Mr. Shearer will continue to work

towards getting this new access. EMMA filings are due December 10, 2023. The Audit approved last month will also be submitted.

**H. Next Scheduled Finance Committee Meeting**

Thursday, January 4, 2024 at 12:00pm.

**3. Adjournment**

The meeting was adjourned at 1:13pm.

November-23

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2023-2024				2022-2023			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
<b>Local Receipts</b>									
Local Property Taxes	11100	\$130,812	\$6,158,186	\$16,450,818	37.4%	\$89,262	\$5,747,920	\$17,470,198	32.9%
Property Tax Interest & Penalties	11140	\$4,275	\$8,396	\$38,000	22.1%	\$2,981	\$11,493	\$37,000	31.1%
Carline Tax	11115	\$0	\$1,307	\$1,200	108.9%	\$0	\$1,153	\$8,500	13.6%
OPPD In Lieu	11120	\$0	\$0	\$232,000	0.0%	\$0	\$0	\$220,000	0.0%
Motor Vehicle Tax	11125	\$144,537	\$428,919	\$1,750,000	24.5%	\$137,350	\$423,144	\$1,700,000	24.9%
Tuition ESU#3 (PT Contract)	11315	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Tuition Other Districts (SPED)	11323	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Tuition for Summer School	11312	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Tuition for Preschool	11370	\$4,425	\$16,575	\$45,000	36.8%	\$5,190	\$17,399	\$40,000	43.5%
Transportation School Districts	11423	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Transportation Private Sources	11440	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Interest	11510	\$6,357	\$18,522	\$26,000	71.2%	\$4,967	\$8,166	\$14,000	58.3%
Local License Fee	11911	\$300	\$300	\$6,500	4.6%	\$3,000	\$3,000	\$7,000	42.9%
Police Court Fines	11921	\$75	\$175	\$900	19.4%	\$100	\$200	\$600	33.3%
Community Service Fees	11800	\$0	\$2,039	\$2,000	102.0%	\$0	\$0	\$1,800	0.0%
Rentals - Facilities and Equip	11910	\$0	\$0	\$5,000	0.0%	\$1,120	\$1,120	\$4,000	28.0%
Contributions/Donations	11920	\$953	\$953	\$4,000	23.8%	\$0	\$2,677	\$4,000	66.9%
Grant - Corporate/Private Interest	11925	\$0	\$4,700	\$0	100.0%	\$0	\$4,500	\$0	100.0%
Misc Revenue-Local Government	11960	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Other Local Receipts	11990	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$291,733</b>	<b>\$6,640,072</b>	<b>\$18,561,418</b>	<b>35.8%</b>	<b>\$243,970</b>	<b>\$6,220,773</b>	<b>\$19,507,098</b>	<b>31.9%</b>
<b>Intermediate Source</b>									
County Fines & Licenses	12110	\$0	\$0	\$110,000	0.0%	\$0	\$0	\$107,000	0.0%
ESU #3 Receipts	12210	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$107,000</b>	<b>0.0%</b>
<b>State Source</b>									
State Aid	13110	\$375,225	\$1,125,675	\$3,752,253	30.0%	\$43,887	\$131,661	\$438,874	30.0%
Special Education	13120	\$0	\$0	\$2,499,504	0.0%	\$0	\$0	\$1,310,000	0.0%
SPED Sch Age Transportation	13125	\$0	\$0	\$101,000	0.0%	\$0	\$0	\$120,000	0.0%
Homestead Exemption	13130	\$0	\$0	\$375,000	0.0%	\$0	\$0	\$425,000	0.0%
Payments for Hi Ability	13535	\$0	\$11,734	\$11,410	102.8%	\$10,436	\$10,436	\$9,740	107.1%
Flex Funding: Before Age 5	13165	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Flex Funding: School Age	13166	\$0	\$0	\$0	100.0%	\$0	\$0	\$8,000	0.0%
Pro-Rate Motor Vehicles	13180	\$5,999	\$5,999	\$45,000	13.3%	\$5,809	\$5,809	\$41,000	14.2%
State Apportionment	13400	\$0	\$0	\$370,000	0.0%	\$0	\$0	\$310,000	0.0%
Property Tax Credit	13131	\$0	\$0	\$850,000	0.0%	\$0	\$0	\$1,000,000	0.0%
Personal Property Tax Credit	13132	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%

November-23

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2023-2024				2022-2023			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
Education Innovation Grant	13575	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Teacher Training Grants	13551	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
State Field Trip Grant (NAC)	13590	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
NDEQ Transportation Grant	13500	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Early Childhood Grant	13540	\$0	\$0	\$72,405	0.0%	\$15,286	\$15,653	\$63,560	24.6%
SixPence Early Childhood Grant	13541	\$14,919	\$14,919	\$85,000	17.6%	\$0	\$18,039	\$105,558	17.1%
NDEQ Transportation Grant	13599	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Other	13990	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$396,143</b>	<b>\$1,158,327</b>	<b>\$8,161,572</b>	<b>14.2%</b>	<b>\$75,418</b>	<b>\$181,598</b>	<b>\$3,831,732</b>	<b>4.7%</b>
<b>Federal Sources</b>									
IDEA Part B, Peak Grant	14418	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Title I Current	14505	\$0	\$0	\$185,092	0.0%	\$17,700	\$17,700	\$193,496	9.1%
Title I - Accountability	14506	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Title II Part A	14509	\$0	\$0	\$44,146	0.0%	\$0	\$0	\$49,826	0.0%
Title IV	14969	\$0	\$0	\$15,795	0.0%	\$0	\$0	\$12,169	0.0%
IDEA PART B (611) ARP	14421	\$0	\$0	\$0	100.0%	\$0	\$12,535	\$0	100.0%
IDEA PRESCHOOL (619) ARP	14422	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
IDEA BASE AGE 0-3/3-5	14512	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
IDEA 619 Ages 3-4	14516	\$0	\$12,290	\$12,503	98.3%	\$0	\$0	\$12,290	0.0%
IDEA Part B (611) Base Allocation	14518	\$0	\$343,330	\$470,581	73.0%	\$0	\$64,737	\$450,230	14.4%
IDEA Part B Proportionate Share	14521	\$0	\$4,350	\$8,160	53.3%	\$0	\$0	\$4,530	0.0%
MIPS	14708	\$0	\$18,163	\$45,000	40.4%	\$0	\$10,864	\$30,000	36.2%
MEDICAID ADMIN	14709	\$0	\$3,179	\$22,000	14.5%	\$0	\$6,728	\$26,000	25.9%
Forest Reserve: De Soto	14707	\$0	\$0	\$14,000	0.0%	\$0	\$0	\$13,500	0.0%
Perkins Grant	14525	\$0	\$20,216	\$18,961	106.6%	\$0	\$0	\$20,216	0.0%
Title III NCLB-LEP	14527	\$0	\$0	\$3,000	0.0%	\$0	\$456	\$3,108	14.7%
Head Start	14309	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Disaster Aid (FEMA-Covid19)	14995	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
ESSER Grant (Covid19)	14996	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
ESSER II Grant (Covid19)	14997	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
ESSER III Grant (Covid19)	14998	\$0	\$0	\$215,670	0.0%	\$0	\$0	\$551,685	0.0%
Other Fed Categorical	14530	\$75,199	\$75,199	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$75,199</b>	<b>\$476,728</b>	<b>\$1,054,908</b>	<b>45.2%</b>	<b>\$17,700</b>	<b>\$113,020</b>	<b>\$1,367,050</b>	<b>8.3%</b>
<b>Non Revenue Receipts</b>									
Insurance Adjustment	15301	\$0	\$0	\$0	100.0%	\$10,461	\$10,461	\$0	100.0%
Transfer of Funds In	15200	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Refunds from Prior Years Expense	11980	\$145	\$145	\$0	100.0%	\$566	\$12,868	\$0	100.0%
Other Non-Revenue Rec	15690	\$0	\$1,354	\$0	100.0%	\$1,662	\$1,662	\$0	100.0%

November-23

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2023-2024				2022-2023			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
<b>Total</b>		\$145	\$1,499	\$0	100.0%	\$12,689	\$24,991	\$0	0.0%
<b>Non Program Receipts</b>									
Sale of Property	15300	\$49	\$6,001	\$0	100.0%	\$11,684	\$11,684	\$0	100.0%
<b>Total</b>		\$49	\$6,001	\$0	100.0%	\$11,684	\$11,684	\$0	100.0%
<b>GRAND TOTAL</b>		<b>\$763,268</b>	<b>\$8,282,626</b>	<b>\$27,887,898</b>	<b>29.7%</b>	<b>\$361,461</b>	<b>\$6,552,066</b>	<b>\$24,812,880</b>	<b>26.4%</b>

Period: 3  
 Month: NOVEMBER  
 Year: 2023-2024

Receipts to be Collected	\$27,887,898	\$24,812,880
Local Property Taxes-State Budge 11101	-\$1,319,641	\$1,567,515
Cash Balance Estimated on Budget	\$5,518,862	\$5,226,297
County Treasurer Balance Estimated on Budget	\$6,192,422	\$5,997,351
<b>Total Receipts</b>	<b>\$38,279,541</b>	<b>\$37,604,043</b>

## Blair Community Schools Budget Comparison Expenditures

		2023-2024				2022-2023			
Program Name	Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%	
201100	Regular Instruction	\$1,028,198	\$3,189,215	\$12,952,745	24.6%	\$1,012,043	\$3,160,489	\$12,521,159	25.2%
201125	Regular Instruction - FLEX	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
201150	Instruction - Limited English Programs	\$4,205	\$15,289	\$69,556	22.0%	\$9,242	\$27,471	\$109,213	25.2%
201160	Instruction - Poverty Programs	\$39,199	\$112,195	\$541,833	20.7%	\$39,007	\$115,410	\$530,225	21.8%
	Subtotal REGULAR INSTRUCTION	\$1,071,602	\$3,316,699	\$13,564,135	24.5%	\$1,060,291	\$3,303,370	\$13,160,597	25.1%
201200	Special Education	\$262,502	\$749,736	\$2,808,063	26.7%	\$219,016	\$707,965	\$2,875,420	24.6%
202141	Special Education (Psychology)	\$20,576	\$58,536	\$413,219	14.2%	\$34,672	\$80,082	\$418,318	19.1%
202151	Special Education (Speech Path)	\$16,654	\$50,933	\$217,909	23.4%	\$15,748	\$49,669	\$195,922	25.4%
202161	Special Education (Occup Therapy)	\$5,838	\$22,035	\$158,389	13.9%	\$7,903	\$31,377	\$128,082	24.5%
202171	Special Education (Physical Therapy)	\$5,208	\$16,321	\$1,183	1379.0%	\$0	\$45	\$569	7.9%
202181	Special Education (Vision Services)	\$0	\$0	\$85,000	0.0%	\$0	\$0	\$85,000	0.0%
	Subtotal SPED - SCHOOL AGE	\$310,778	\$897,560	\$3,683,763	24.4%	\$277,339	\$869,139	\$3,703,311	23.5%
201190	Early Childhood Education	\$368	\$6,229	\$27,086	23.0%	\$951	\$1,284	\$1,200	107.0%
201291	Preschool - SPED - Ages 3-5	\$11,003	\$37,491	\$98,887	37.9%	\$34,305	\$66,113	\$344,508	19.2%
201292	Preschool - SPED - Ages 0-2	\$0	\$43	\$1,078	4.0%	\$0	\$0	\$200	0.0%
202142	Preschool - Psych - Ages 3-5	\$323	\$323	\$0	100.0%	\$0	\$60	\$0	100.0%
202143	Preschool - Psych - Ages 0-2	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202152	Preschool - Speech Path - Ages 3-5	\$0	\$674	\$3,983	16.9%	\$1,995	\$2,843	\$2,242	126.8%
202153	Preschool - Speech Path - Ages 0-2	\$146	\$587	\$39,470	1.5%	\$64	\$436	\$40,420	1.1%
202162	Preschool - Occup Therapy - Ages 3-5	\$2,604	\$8,980	\$20	44899.8%	\$2,014	\$6,043	\$24,200	25.0%
202163	Preschool - Occup Therapy - Ages 0-2	\$2,604	\$7,890	\$299	2639.4%	\$2,339	\$6,368	\$24,380	26.1%
202172	Preschool - Physical Therapy - Ages 3-5	\$5,208	\$10,417	\$60,075	17.3%	\$3,375	\$10,124	\$40,576	25.0%
202173	Preschool - Physical Therapy - Ages 0-2	\$0	\$5,208	\$35,200	14.8%	\$3,375	\$10,247	\$40,701	25.2%
202182	Preschool - Vision Services - Ages 3-5	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
202183	Preschool - Vision Services - Ages 0-2	\$0	\$0	\$14,000	0.0%	\$0	\$0	\$14,000	0.0%
	Subtotal PRESCHOOL (non-reimbursed)	\$22,257	\$77,842	\$300,098	25.9%	\$48,418	\$103,517	\$552,426	18.7%
202610	Operation of Plant	\$128,636	\$474,252	\$1,486,522	31.9%	\$114,116	\$421,417	\$1,392,281	30.3%
202620	Maintenance of Plant	\$56,611	\$145,643	\$410,956	35.4%	\$19,107	\$82,996	\$280,425	29.6%
202630	Grounds Maintenance	\$10,686	\$53,106	\$176,787	30.0%	\$13,298	\$38,762	\$142,931	27.1%
202640	Equipment Maintenance	\$14,391	\$16,479	\$19,400	84.9%	\$1,342	\$4,567	\$11,200	40.8%
202650	Non-Student Vehicle Maint & Purch	\$735	\$3,552	\$68,696	5.2%	\$1,166	\$3,577	\$68,869	5.2%
202660	Security	\$232	\$37,303	\$89,200	41.8%	\$11,811	\$46,990	\$84,200	55.8%
202670	Safety	\$6,161	\$15,497	\$57,893	26.8%	\$2,799	\$18,818	\$52,484	35.9%
202680	Operation/Maintenance of Plant-Other	\$0	\$0	\$4,000	0.0%	\$0	\$0	\$3,000	0.0%
	Subtotal MAINTENANCE COSTS	\$217,451	\$745,833	\$2,313,454	32.2%	\$163,640	\$617,125	\$2,035,389	30.3%
202710	Reg Pupil Transportation-Operating	\$42,631	\$109,151	\$676,862	16.1%	\$40,833	\$108,698	\$342,126	31.8%
202712	SPED Transportation-Operating	\$8,354	\$20,669	\$64,376	32.1%	\$7,084	\$19,983	\$151,221	13.2%
202713	SPED Transport-Preschool-Operating	\$0	\$312	\$0	100.0%	\$472	\$472	\$0	100.0%
202720	Reg Pupil Transportation-Monitoring	\$5,215	\$18,098	\$65,256	27.7%	\$9,793	\$29,038	\$2,095	1386.1%
202722	SPED Transportation-Monitoring	\$6,658	\$18,220	\$72,976	25.0%	\$9,233	\$22,810	\$47,227	48.3%
202730	Reg Pupil Transportation-Maintenance	\$9,898	\$52,939	\$84,473	62.7%	\$8,618	\$42,208	\$379,914	11.1%
202732	SPED Transportation-Maintenance	\$347	\$15,364	\$31,390	48.9%	\$181	\$13,152	\$30,893	42.6%
202790	Reg Pupil Transportation-Other	\$32	\$113	\$1,168	9.7%	\$32	\$435	\$120,159	0.4%
202792	SPED Transportation-Other	\$0	\$0	\$3,435	0.0%	\$140	\$3,883	\$47,290	8.2%

## Blair Community Schools Budget Comparison Expenditures

	Program Name	2023-2024				2022-2023			
		Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%
202793	SPED Transportation-Other Preschool	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
	Subtotal STUDENT TRANSPORTATION	\$73,134	\$234,867	\$999,937	23.5%	\$76,385	\$240,680	\$1,120,925	21.5%
202110	Attendance & Social Work Services	\$3,813	\$11,439	\$0	100.0%	\$0	\$0	\$0	100.0%
202120	Guidance Services	\$39,336	\$125,611	\$371,762	33.8%	\$41,096	\$125,743	\$489,740	25.7%
202130	Health Services	\$21,659	\$61,125	\$238,902	25.6%	\$25,461	\$71,237	\$241,264	29.5%
202140	Psych Services	\$1,073	\$3,703	\$32,850	11.3%	\$0	\$0	\$25,000	0.0%
202190	Other Pupil Supp Services	\$22,451	\$37,444	\$136,244	27.5%	\$17,889	\$31,342	\$133,080	23.6%
202210	Improvement of Instruction	\$183	\$183	\$46,172	0.4%	\$640	\$10,393	\$132,911	7.8%
202212	Curriculum & Assessment	\$0	\$3,365	\$15,073	22.3%	\$446	\$4,135	\$46,838	8.8%
202213	Instructional Staff Training/Development	\$395	\$6,289	\$61,698	10.2%	\$1,107	\$9,396	\$64,901	14.5%
202211	School Improvement	\$0	\$0	\$0	100.0%	\$0	\$0	\$1,410	0.0%
202214	Implementation of Standards	\$0	\$0	\$276	0.0%	\$0	\$0	\$0	100.0%
202220	Library Services	\$40,003	\$158,793	\$603,596	26.3%	\$42,903	\$171,521	\$597,778	28.7%
202230	Instruction-Related Technology	\$18,005	\$34,416	\$199,054	17.3%	\$17,662	\$71,254	\$325,131	21.9%
202223	Audio-Visual Services	\$403	\$733	\$7,300	10.0%	\$0	\$5,153	\$7,300	70.6%
202240	Academic Student Assessment	\$0	\$15,000	\$35,125	42.7%	\$0	\$24,996	\$45,121	55.4%
202310	Board of Education	\$3,213	\$4,958	\$41,649	11.9%	\$1,022	\$3,001	\$40,799	7.4%
202320	Executive Admin Services	\$57,700	\$177,851	\$698,977	25.4%	\$28,255	\$78,577	\$365,379	21.5%
202330	Legal Services	\$450	\$7,011	\$14,850	47.2%	\$2,290	\$5,654	\$17,500	32.3%
202410	Office of Principal	\$123,270	\$372,532	\$1,351,186	27.6%	\$118,409	\$350,829	\$1,355,457	25.9%
202490	School Administration - Other	\$0	\$2,565	\$9,200	27.9%	\$785	\$785	\$10,700	7.3%
202510	Gen Business Support	\$42,937	\$144,869	\$426,437	34.0%	\$39,930	\$127,615	\$384,872	33.2%
202520	Warehousing & Distribution	\$0	\$0	\$301	0.0%	\$0	\$1	\$1	100.0%
202530	Printing, Publishing, Duplicating Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202540	Planning, R&D, & Evaluation Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202560	Public Information Services	\$0	\$488	\$0	100.0%	\$0	\$0	\$0	100.0%
202570	Personnel Services	\$0	\$159	\$2,500	6.4%	\$0	\$0	\$3,000	0.0%
202580	Technology-Administration Services	\$0	\$3,083	\$7,300	42.2%	\$143	\$9,147	\$3,750	243.9%
202900	Other Support Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
203300	Community Services	\$0	\$89	\$1,542	5.8%	\$0	\$95	\$2,015	4.7%
203400	Corporate/Private Interest Grants	\$20,000	\$24,700	\$0	100.0%	\$584	\$2,271	\$0	100.0%
203535	High Ability Learners Grant	\$0	\$0	\$11,410	0.0%	\$2,937	\$5,848	\$10,130	57.7%
203540	State Early Childhood Grant	\$8,026	\$24,078	\$72,405	33.3%	\$8,280	\$22,761	\$63,560	35.8%
203541	Sixpence Early Childhood Grant	\$5,478	\$17,530	\$85,000	20.6%	\$11,106	\$29,793	\$105,558	28.2%
203599	State Categorical Grants-NDEQ Grant	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
201300	Summer School	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206019	COVID19 RELATED EXPENSES	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
208000	Activity Fund Transfers	\$0	\$0	\$60,000	0.0%	\$0	\$0	\$30,000	0.0%
209000	NON-PROGRAM EXPEND	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
	<b>FEDERAL PROGRAMS</b>			\$0					
206200	Title I	\$37,069	\$111,206	\$245,033	45.4%	\$26,420	\$87,134	\$255,491	34.1%
206210	Title I Accountability	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206310	Title IIA	\$0	\$0	\$0	100.0%	\$8,490	\$16,981	\$0	100.0%
206404	IDEA 611 BIRTH TO	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206406	IDEA 619 AGES 3-4	\$0	\$0	\$12,503	0.0%	\$0	\$12,290	\$12,290	100.0%
206408	IDEA - SPED BASE-EP	\$36,700	\$109,219	\$470,581	23.2%	\$31,658	\$120,468	\$450,230	26.8%

## Blair Community Schools Budget Comparison Expenditures

Program Name	2023-2024				2022-2023			
	Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%
206410 IDEA - SPED Preschool	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206412 IDEA - Part B Proportionate Share	\$0	\$0	\$8,160	0.0%	\$0	\$4,350	\$4,350	100.0%
206415 IDEA SPECIAL PROJECTS	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206418 IDEA PART B PEAK PROJECTS	\$0	\$985	\$0	100.0%	\$1,651	\$1,651	\$0	100.0%
206421 IDEA PART-B (611) ARP BASE & ENROLL	\$0	\$0	\$0	100.0%	\$4,956	\$0	\$0	100.0%
206422 IDEA PRESCHOOL (619) ARP	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206700 PERKINS GRANT	\$0	\$9,757	\$18,961	51.5%	\$0	\$1,223	\$20,216	6.1%
206925 Title III	\$0	\$0	\$3,000	0.0%	\$0	\$2,590	\$3,108	83.3%
206940 HEAD START	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206990 FEDERAL CATEGORICAL GRANTS	\$0	\$0	\$0	100.0%	\$0	\$77,900	\$0	100.0%
206996 CARES ACT - ESSER FUND-COVID19	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206997 CRRSA - ESSER II FUND	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206998 ARP - ESSER III GRANT	\$14,547	\$39,494	\$215,669	18.3%	\$18,965	\$64,054	\$551,685	11.6%
<b>TOTAL</b>	<b>\$2,191,934</b>	<b>\$6,781,474</b>	<b>\$26,366,105</b>	<b>25.7%</b>	<b>\$2,079,159</b>	<b>\$6,684,018</b>	<b>\$26,373,212</b>	<b>25.3%</b>

Period: 3 (NOVEMBER)

Year: 2023-2024

Total Budget of Disbursements	\$26,366,105	\$26,373,212
Debt Service (Spending Authority Adjustment)	\$10,316,750	\$9,709,723
Necessary Cash Reserve	\$1,596,686	\$1,521,108
Total Requirements	<u>\$38,279,541</u>	<u>\$37,604,043</u>

**Food Services Advisory 2023-2024  
Blair Community Schools and Taher, Inc  
November 16 2023 and April 11, 2024  
12:00-1:00, BHS Library**

<b>Committee Membership</b>
<p>Dr. Randy Gilson - Superintendent  Megan Harding - Director of Student Services  Becca Stambaugh - Food Services Director  Jeff Steinbeck - Director of Building and Grounds and parent  Mark Gutschow - BHS  BHS Student  Brett LeGrand - Otte Middle School and parent  OMS Student  Kyle Johnson - Arbor Park  AP Student  Brittney Bills - Deerfield  DF Student</p>

<b>Agenda</b>	<b>Notes</b>
Date	November 16, 2023
Members Present:	Megan Harding, Becca Stambaugh, Brett LeGrand, Chef Doug Taylor, Tom Shearer, Violet Glasshoff, Mark Gutschow, Jeff Steinbeck, Ty Freshman, Lily King Senior, Kenna Neilsen, Sophomore, Mark Kwikkle
Highlights from Taher:	<p>Otte could do a second chance breakfast?</p> <p>Do something different with the lines? Student shared that the lines make it hard, so working on how we call the lines; Mark takes the biggest shift; still looking at how this could look. Plenty of time to eat.  Separate ala carte is going really well.  Thefts are way down based on changing the set up.</p> <p>Wish they could feed more students at the HS. Only feeding about 435 out of 700</p> <p>Still shorthanded...need someone at DF and also looking for</p>

	subs (maybe in principal newsletter) Taher website
Highlights from BCS:	<p>AP - Lunch staff is amazing and lovely. They are flexible and understanding and fantastic with students. Kyle wishes that syrup could be banned but understands how gross pancakes are without it.</p> <p>DF - Kids love the food and being at lunch. They always have more than enough to eat and are happy in the lunchroom. DF has been working with Becca on a few concerns and things are getting way better. One topic to cover in the future: how many choices are too many?</p> <p>Otte: Efficiency in the lunchroom is excellent, the only issue is that some students wish for larger portions, lots of counselors in the lunchroom; kids are taking and eating vegetables</p> <p>Parent-cold lunch every day but never have access to microwave; could this be an option? Had been brought up in the past; Microwaves go good at the HS; Megan will chat with Ryan about this</p> <p>HS: Things are going really well at the HS. Nice to have for breakfast. 3 or 4 choices every day and we all see how hard Becca is working and Chef Doug is amazing</p> <p>Student shared they really like the water access - could we have it all day?</p> <p>More variety could we have different types of salad? Pasta? Broccoli?</p> <p>Sometimes by 3rd lunch the entree is not as warm.</p> <p>Ty speaks spanish with the lunch worker that speaks spanish, love the flavored water, end of the 3rd lunch loves the free food and there are plenty of students who enjoy the access to extra food.</p> <p>Hanna - food is really good, options start to be the same so they get.</p> <p>Could we give small portion samples for kids to try ?</p>
Advisory Comments:	Megan will touch base with Ryan on microwaves at Otte

Taher Survey	<p><a href="#">LINK to survey</a></p> <p>Notes:</p> <p>218 filled it out</p> <p>Rated on taste, quality, variety and appealing</p> <p>About even on satisfied and dissatisfied with parents</p> <p>Students seem to be pretty happy and thought there was a lot of variety.</p> <p>Lowest was appealing so work on that</p> <p>Taste and healthy were good</p> <p>Looking into after school snacks - could do that - school could stock a machine and we could share the profits or something? Becca will look into this</p>
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Agenda	Notes
Date	April 11, 2024
Members Present:	
Highlights from Taher:	
Highlights from BCS:	
Advisory Comments:	

Survey Results	
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