

## **Agenda**

1. Call to Order

Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in the meeting room and at a location accessible to members of the public.

Mrs. Kari Loseke, Board President, will call the Board of Education Regular meeting to order.

2. Roll Call

The Board Secretary will conduct roll call attendance.

3. Approval of Absent Board Members

4. Pledge of Allegiance

Dr. Gilson will lead the Board in the Pledge of Allegiance.

5. Organization of the Board of Education

Dr. Gilson will administer the Oath of Office to the following newly elected members of the Blair Community Schools Board of Education.

- **Denise Cada**
- **Kari Loseke**
- **Brandi Petersen**
- **Deb Parks**
- **Ginger Fredericksen**

The following board leadership positions will be voted upon at this time:

- **President**
- **Vice-President**

Approval of Offices and Appointments:

- **Secretary** - Angie Conety
- **Treasurer** - Leslie Watts
- **School Attorney** - Edmond Talbot, III
- **School Physician** - Dr. Jill Reel
- **Official Newspaper** - Blair Enterprise
- **Bank Depository** - Washington County Bankd and Two Rivers Bank
- **Truant Officer** - Blair Police Department and Washington County Sheriff

6. Approval of Emergency Additions to the Agenda

7. Call for Removal of Consent Agenda Items

8. Approval of the Consent Agenda

1. Waiver of reading minutes from previous meeting

2. Acceptance of minutes of the previous meeting as published

December 18, 2020 Board of Education Work Session and Regular Board Meeting  
Minutes

3. Receipt of Communications

4. Treasurer's Report

- General Fund
- Building Fund and Savings & Depreciation

5. Audit of Claims

- Activity Fund
- General Fund

9. Business

1. Items removed from Consent Agenda

2. Recognitions

3. Acceptance of Gifts

1. Blair Keno Fund Grant

Mr. Ross Udey, Otte-Middle School Teacher, wrote and was awarded a Big Red Keno grant in the amount of \$7,500. Mr. Udey applied for the grant to secure funds to support STEM in his Technology/CTE (Career and Technical Education) classes.

4. Consideration of Communications

5. Student Achievement

6. Comments From The Public

This is the portion of the meeting when members of the public may address the board about matters of public concern.

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:

- Getting started: When you have been recognized, please stand and state your name.
- Time Limit: You may speak only one time and must limit your comments to 5 minutes or less.
- Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require you to follow the district's complaint procedure before addressing the board. Board members will generally not respond to any questions or comments you make about individual staff members or students. Please remember that slanderous comments will not be tolerated.
- General Rules: This is a public meeting for the conduct of business. Comments from within the audience while others are speaking will not be tolerated. Offensive language, personal attacks, and hostile conduct will not be tolerated.
- No action by the Board: The Board will not act on any matter unless it is on the published agenda.

7. Committee Reports

1. Policy Committee

The Policy Committee met on Monday., December 21, 2020. Meeting minutes are attached.

2. Curriculum Committee

The Curriculum Committee did no meet the month of December.

3. BG&T Committee

The Buildings, Grounds, and Transportation Committee met on Friday, December 18, 2020. Meeting minutes are attached.

4. Finance Committee

The Finance Committee met on Tuesday, January 5, 2021. Meeting minutes are attached.

8. Families First Coronavirus Response Act (FFCRA)

Discussion, recommendation, and possible action to an extension of Families First Coronavirus Response Act FFCRA through March 31, 2021.

9. Approval of New Teachers

10. Acceptance of Retirement

Mrs. Erin Lane, Arbor Park Teacher, has submitted her letter of retirement effective upon the conclusion of the 2020-21 school year.

Mrs. Lane has been a teacher in the district for 14 years. We thank her for her dedication to the students of Blair Schools and congratulate her on her standout career.

1. Superintendent Report

11. Informational Items

December Board Reports

10. Adjournment

---

**NEBRASKA OPEN MEETINGS ACT**

---

**84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**Source:** Laws 2004, LB 821, § 34.

**84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**Source:** Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

**Annotations**

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or

advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

**Source:** Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2.

#### **Annotations**

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

- (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- (b) Discussion regarding deployment of security personnel or devices;
- (c) Investigative proceedings regarding allegations of criminal misconduct;
- (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or
- (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**Source:** Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

**Annotations**

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

**84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.**

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal

Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

- (a) Reasonable advance publicized notice is given;
- (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;
- (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;
- (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and
- (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or
- (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public

power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

(a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that:

(i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by

telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and

(ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

**Source:**Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5.

**Effective Date: September 1, 2019**

#### **Cross References**

- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.

#### **Annotations**

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other instate locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the instate location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**Source:** Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1.

**Annotations**

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

**84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

**Source:** Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1.

#### **Annotations**

- If a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**Source:** Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

**Annotations**

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).
- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

--

Source: [http://nebraskalegislature.gov/laws/display\\_html.php?begin\\_section=84-1407&end\\_section=84-1414](http://nebraskalegislature.gov/laws/display_html.php?begin_section=84-1407&end_section=84-1414)

Date: July 2019

## Board of Education Work Session

December 14, 2020 6:00 PM

Blair Public Library

2233 Civic Drive, Blair NE 68008

---

Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in this room at a location accessible to members of the public. The meeting notice was published in the Washington County Pilot-Tribune & Enterprise on Tuesday, December 8, 2020.

### 1. Call to Order

Mrs. Kari Loseke, President, called the Board of Education Work Session to order at 6:00pm.

### 2. Roll Call

Present Board Members: Steve Callaghan, Brittney Gunderson, Amy Hansen, Deb Parks, Kari Loseke, Brandi Petersen, Denise Cada and Bob Schoby.

Absent Excused Board Member: Laura Ronning

### 3. Item for Discussion – 2020-21 Blair Board Goals

- Dr. Danielle Ladwig presented an overview of topics associated with the district's curriculum.
- Dr. Gilson presented an update on the Krantz Field improvements project. A new facility housing the ticket booth, restrooms, and concessions.

### 4. Adjournment

**Motion Passed:** I move to adjourn work session at 7:00pm passed with a motion by Steve Callaghan and a second by Brittney Gunderson.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

# Board of Education Regular Meeting

December 14, 2020 7:00 PM

Blair Public Library

2233 Civic Drive, Blair NE 68008

---

Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in this room at a location accessible to members of the public. The meeting notice was published in the Washington County Pilot-Tribune & Enterprise on Tuesday, December 8, 2020.

## 1. Call to Order

Mrs. Kari Loseke, President, called the Board of Education Regular meeting to order at 7:05pm.

## 2. Roll Call

Present Board Members: Steve Callaghan, Brittney Gunderson, Amy Hansen, Kari Loseke, Brandi Petersen, Deb Parks, Denise Cada and Bob Schoby.

## 3. Approval of Absent Board Members

**Motion Passed:** I move to approve the absence of Board Member(s): Laura Ronning passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

## 4. Pledge of Allegiance

Dr. Gilson led the Board in the Pledge of Allegiance.

## 5. Approval of Emergency Additions to the Agenda - None

## 6. Call for Removal of Consent Agenda Items - None

## 7. Consent Agenda

**Motion Passed:** I move to approve the Consent Agenda as presented passed with a motion by Steve Callaghan and a second by Deb Parks.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

### 7.1. Waiver of reading minutes from previous meeting

### 7.2. Acceptance of minutes of the previous meeting as published

### 7.3. Receipt of Communications

#### 7.4. Treasurer's Report

#### 7.5. Audit of Claims

### 8. Business

#### 8.1. Items removed from Consent Agenda - None

#### 8.2. Recognitions

##### 8.2.1. Therapy Dog – Ted Maly

Mrs. Monica Maly, high school special education teacher, and Ted, district therapy dog, were present to share a presentation on the assistance Ted provides to students and staff on a daily basis at the high school.

#### 8.3. Acceptance of Gifts

##### 8.3.1. Cubby's Convenience Store – Blair

Cubby's quarterly donation (\$1,449) from their "Let's Raise Some Dough" fundraiser. Cubby's donates \$1.00 for every large pizza sold at their Blair location to Blair Community Schools. Thank you to Cubby's for their continued support and commitment to Blair Community Schools.

**Motion Passed:** I move to accept the donation from Cubby's Convenience Store in the amount of \$1,449 passed with a motion by Steve Callaghan and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

##### 8.3.2. Blair Bear Backers

The Blair Bear Backers Club has donated \$5,000 to help fund the BHS Athletic Training Office that was recently relocated and renovated. Thank you to the Blair Bear Backers Club for their continued support and commitment to Blair Community Schools.

**Motion Passed:** I move to accept the donation in the amount of \$5,000 from the Blair Bear Backers Club to help fund the BHS Athletic Training Office passed with a motion by Bob Schoby and a second by Brittney Gunderson.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

##### 8.3.3. CF Industries Grant Recipients

Trent Bourgeois, Superintendent of CF Industries Blair Terminal, awarded mini grants totaling \$1,715 to the following teachers: Rebecca Mathiesen, Tracy Bye, Anne Chrans, Sheryl Krueger, Callie Arnold, Hollie Booth, Rebecca Cox, Carissa Donner, Laura Pike, Kylie Dirkschneider, and Heather English.

**Motion Passed:** I move to accept CF Industries minigrant awards totaling \$1,715 passed with a motion by Steve Callaghan and a second by Deb Parks.

Steve Callaghan	Yes
-----------------	-----

Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**8.3.4. Waste Reduction and Recycling Incentive**

Mr. Anderson and Mr. Haith submitted a grant application to the Waste Reduction and Recycling Incentive Grants Program through the Nebraska Department of Environmental Quality (NEDEQ). Mr. Anderson received notice the district has been awarded \$33,137 in grant funds. The grant award was based on the district’s request for reimbursement in support of the program to promote recycling in Nebraska. The district recently purchased rubber mulch based on the requirements of the grant for North, South, and Arbor Park playgrounds.

**Motion Passed:** I move to accept the grant from Waster Reduction and Recycling Incentive Grants Program in the amount of \$33,137 passed with a motion by Steve Callaghan and a second by Brittney Gunderson.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**8.3.5. Blair Keno Fund Grant**

The Blair High School Fine Arts Booster Club was awarded a \$5,600 grant from the City of Blair Keno Fund. The booster club applied for the grant to secure funds for one (1) concert tuba. The cost for a tuba is \$5,600.

**Motion Passed:** I move to accept the grant funds in the amount of \$5,600 awarded form the City of Blair Keno Fund for the purchase of one (1) concert tuba passed with a motion by Amy Hansen and a second by Brittney Gunderson.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**8.4. Consideration of Communications – None.**

**8.5. Comments from The Public – None**

**8.6. Committee Reports**

**8.6.1. Policy Committee**

The Policy Committee met on Wednesday, December 2, 2020 at 12:00pm. A report from the committee

was given by Deb Parks.

**Motion Passed:** I move to approve on second and final notification revisions to policies 402.21-Staff Conduct with Students, 404.02-Employee Injury Leave, 503.04-Excessive Absenteeism, and 204.07-Meeting Notice passed with a motion by Deb Parks and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve the amended 2020-21 school calendar as presented passed with a motion by Deb Parks and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve on first and final notification revisions to policy 504.20R1-Grades K-12 Student Fee Schedule passed with a motion by Deb Parks and a second by Brittney Gunderson.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

#### **8.6.2. Curriculum Committee**

The Curriculum Committee met on Monday, November 23, 2020 at 12:00pm. A report from the committee was given by Denise Cada.

#### **8.6.3. BG&T Committee**

The Buildings, Grounds, and Transportation Committee met on Friday, November 20, 2020 at 12:00pm. A report from the committee was given by Amy Hansen.

#### **8.6.4. Finance Committee**

The Finance Committee met on Tuesday, December 8, 2020 at 12:00pm. A report from the committee was given by Brandi Petersen.

**Motion Passed:** I move to accept the 2019-20 Audited Financial Statements and Audit Report from Dana

F. Cole & Company, LLP as presented passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve an additional contracted amount of \$30,680.00 with Jackson, Jackson & Associates, Inc. for additional professional fees needed for design development, civil designs, construction documents, and construction contract administration relating to Krantz Field entrance plaza site improvement project passed with a motion by Brandi Petersen and a second by Denise Cada.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve the purchase of a new fully sized 71 passenger bus for the amount of \$91,740 from Cornhusker International passed with a motion by Brandi Petersen and a second by Deb Parks.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve the purchase of a new 31 passenger bus with a lift for the amount of \$99,300 from Truck Center Companies, Omaha passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve the purchase of a new phone system from HunTel Communications, Inc in the amount of \$26,741 passed with a motion by Brandi Petersen and a second by Deb Parks.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve the addition of a wrestling coach for the Otte Middle School wrestling program for the 2020-21 season passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	No
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

**Motion Passed:** I move to approve the addition of a 1.0 FTE Certified Math position at Otte Middle School beginning the 2021-22 school year passed with a motion by Brandi Petersen and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	No
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

#### **8.7. Approval of New Teachers – None**

#### **8.8. Acceptance of Resignations**

**Mrs. Amy Rogers, North-South Primary Principal, has announced her retirement upon the conclusion of the 2020-21 school year.**

**Motion Passed:** I move to accept the resignation of Mrs. Amy Rogers upon the conclusion of the 2020-2021 school year passed with a motion by Amy Hansen and a second by Denise Cada.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	No
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes

Laura Ronning	Absent
Bob Schoby	Yes

### **8.9. Superintendent Report**

### **8.10. Informational Items**

### **9. Adjournment**

**Motion Passed:** I move to adjourn meeting at 8:25pm passed with a motion by Bob Schoby and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Yes
Brandi Petersen	Yes
Denise Cada	Yes
Laura Ronning	Absent
Bob Schoby	Yes

---

Angie Conety  
Secretary Board of Education

---

Randall Gilson, Ed.D.  
Superintendent

Blair Community Schools  
 Financial Report to the Board of Education  
 Cash-Bank Reconciliation  
 December 31, 2020

12/1/2020 through 12/31/20
-------------------------------

**Book Balance**

Beginning Balance		\$6,596,051.12
Total Receipts		\$480,336.15
Total Disbursements		-\$1,812,011.19
Reconciled Book Balance-Ending Balance		\$5,264,376.08

**Bank Balance**

Beginning Balance		\$533,417.51
Deposits	\$2,180,162.91	
Interest	\$94.39	
Total Receipts		\$2,180,257.30
Total Disbursements		-\$1,802,356.88
Bank Balance Ending Balance		\$911,317.93
Less Outstanding Checks/Wires		-\$250,337.17
<b>Reconciled Bank Balance-Ending Balance</b>		<b>\$660,980.76</b>

Reconciled Balance		\$660,980.76
Total Investments		\$4,603,395.32
<b>Total General Fund Balance</b>		<b>\$5,264,376.08</b>

*Leslie Watts*  
 \_\_\_\_\_  
 Leslie Watts, Board of Education Treasurer

1/5/21  
 \_\_\_\_\_  
 Date

Blair Community Schools  
 Financial Report to the Board of Education  
 Building Fund  
 December 31, 2020

12/1/2020 through 12/31/20
-------------------------------

	<b>Total</b>
Beginning Balance	\$2,727,600.91
Total Receipts	\$3,046.19
Total Disbursements	-\$335,787.20
<b>Building Fund Balance</b>	<b>\$2,394,859.90</b>

**Bank Balance**

Bank Balance Ending Balance	\$329,536.25
Less Outstanding Checks/Wires	-\$64,922.40
Reconciled Bank Balance	\$264,613.85
Total Investments	\$2,130,246.05
<b>Total Building Fund Balance</b>	<b>\$2,394,859.90</b>

\*\*\*\*\*

Blair Community Schools  
 Financial Report to the Board of Education  
 Savings Depreciation  
 December 31, 2020

12/1/2020 through 12/31/20
-------------------------------

Beginning Balance	\$1,962,667.51
Total Receipts	\$333.47
Total Disbursements	-\$93,808.60
<b>Savings Depreciation Fund Balance</b>	<b>\$1,869,192.38</b>

**Bank Balance**

Bank Balance Ending Balance	\$1,877,624.65
Less Outstanding Checks/Wires	-\$8,432.27
<b>Total Savings Depreciation Fund Balance</b>	<b>\$1,869,192.38</b>

**ACTIVITY FUND & STUDENT FEE FUND-CHECKS ISSUED IN DECEMBER 2020 TO BE RATIFIED 1/11/2021**

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
JASON CHAGNON	\$110.00	JR HIGH BOYS BASKETBALL	8BBB OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	8BBB OFFICIAL
VISA	\$57.60	OBMS STUDENT SENATE	SAMS CLUB
CONNOR HEISE	\$60.00	BOYS BASKETBALL	JV BBB OFFICIAL
CHRISTOPHER GREEN	\$60.00	BOYS BASKETBALL	JV BBB OFFICIAL
TY STARKS	\$70.00	BOYS BASKETBALL	VAR BBB OFFICIAL
CHRISTOPHER JANDA	\$70.00	BOYS BASKETBALL	VAR BBB OFFICIAL
FELIX MITCHELL	\$70.00	BOYS BASKETBALL	VAR BBB OFFICIAL
GWENNDOLYN PORTER	\$110.00	BOYS BASKETBALL	9BBB OFFICIAL
VERNON BREAKFIELD	\$110.00	BOYS BASKETBALL	9BBB OFFICIAL
LOU'S SPORTING GOODS	\$461.70	BOYS BASKETBALL	BADEN MEN'S ELITE PRO GAM
LOU'S SPORTING GOODS	\$22.50	BOYS BASKETBALL	LOU'S BASKETBALL SCOREBOO
LOU'S SPORTING GOODS	\$66.95	BOYS BASKETBALL	KORNEY BOARD PLAYMAKER EA
LOU'S SPORTING GOODS	\$44.95	BOYS BASKETBALL	SLIPP-NOT REPLACEMENT PAD
LOU'S SPORTING GOODS	\$101.90	BOYS BASKETBALL	SKLZ D-MAN DEFENSIVE MANN
LOU'S SPORTING GOODS	\$81.82	BOYS BASKETBALL	CHAMPION COACHES STICKS
LOU'S SPORTING GOODS	\$128.43	BOYS BASKETBALL	ESTIMATED SHIPPING/HANDLI
LOU'S SPORTING GOODS	\$550.00	BOYS BASKETBALL	BHS BBB SUPPLIES
CITY OF BLAIR	\$2,802.00	FOOTBALL	SRO SERVICES
BLAIR FOOTBALL MOMS AND DADS	\$1,213.90	FOOTBALL	GRAPHIC EDGE FUNDRAISER
NSAA	\$94.60	GIRLS SOFTBALL	SOFTBALL SUBDISTRICTS
MIKE WALKER	\$145.00	GIRLS BASKETBALL	JV/VAR GBB OFFICIAL
TY STARKS	\$70.00	GIRLS BASKETBALL	VAR GBB OFFICIAL
CHRISTOPHER JANDA	\$70.00	GIRLS BASKETBALL	VAR GBB OFFICIAL
FELIX MITCHELL	\$70.00	GIRLS BASKETBALL	VAR GBB OFFICIAL
MARY MCGEE	\$145.00	GIRLS BASKETBALL	JV/VAR GBB OFFICIAL
GWENNDOLYN PORTER	\$145.00	GIRLS BASKETBALL	JV/VAR GBB OFFICIAL
MATT ASCHOFF	\$23.26	GIRLS BASKETBALL	COACHES WHISTLE
NSAA	\$22.70	VOLLEYBALL	VB SUBDISTRICTS
COUNTRY GARDENS BLAIR FLORISTS	\$27.50	VOLLEYBALL	VB SENIOR FLOWERS
VISA	\$100.00	WRESTLING	NEBRASKAWRESTLINGCAMP
JOEL HOSPODKA	\$220.00	WRESTLING	VAR WR OFFICIAL
WYNN FANGMEIER	\$220.00	WRESTLING	VAR WR OFFICIAL
MIKE EVANS	\$280.00	WRESTLING	VAR WR OFFICIAL
PHILIP PISASALE	\$280.00	WRESTLING	VAR WR OFFICIAL
JOEL HOSPODKA	\$280.00	WRESTLING	VAR WR OFFICIAL
WYNN FANGMEIER	\$280.00	WRESTLING	VAR WR OFFICIAL
DAVE WALTON	\$280.00	WRESTLING	VAR WR OFFICIAL
MILLARD SOUTH WRESTLING CLUB	\$715.65	WRESTLING	BHS WRESTLING SETUP
VISA	\$19.92	B-CLUB	WALMART
VISA	\$59.76	B-CLUB	WALMART
VISA	\$248.25	BEAR TRACKS	CUSTOMINK
VISA	\$14.97	BOARD OF ED	ZIPGRADE
VISA	\$26.55	NATIONAL HONOR SOCIETY	WALMART
BROOKE BOSWELL	\$300.00	DRAMATICS	FALL PLAY COSTUMES
ANNE GOODMAN	\$75.00	SPEECH CLUB	SPEECH JUDGE
ZANE KERN	\$75.00	SPEECH CLUB	SPEECH JUDGE
VISA	\$81.33	SPEECH CLUB	BROADWAY LICENSING
OFFICE DEPOT	\$26.36	SPEECH CLUB	BHS SPEECH SUPPLIES
OFFICE DEPOT	\$34.69	SPEECH CLUB	BHS SPEECH SUPPLIES
CREIGHTON PREPARATORY	\$64.00	SPEECH CLUB	SPEECH ENTRY FEE
VISA	\$80.00	SPEECH CLUB	EXEMPTGENIE.COM
VISA	\$17.99	F. B. L. A.	WALMART
SPARTAN STORES LLC	\$72.84	F. B. L. A.	FBLA FOOD
SPARTAN STORES LLC	\$110.00	F. B. L. A.	FBLA PRIZES
VISA	\$39.27	HS FACULTY CONCESSIONS	BUTCHS DELI
VISA	\$39.95	HS FACULTY CONCESSIONS	WALMART
VISA	\$131.34	#N/A	PRESTWICK HOUSE
THE SIGN DEPOT	\$174.39	HS STUDENT SENATE	STUDENT SENATE SHIRTS

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
BRIAN SANDALL	\$17.30	HS STUDENT SENATE	GLAZED DONUTS
TAYLOR OIL COMPANY INC	\$200.00	HS STUDENT SENATE	GIFT CERTIFICATES
S E SMITH & SONS	\$500.38	ALL SPORTS	WOOD FOR SHELVING
S E SMITH & SONS	\$500.38	ALL SPORTS	WELDING SHELVES
VISA	\$199.50	ALL SPORTS	MENARDS
VISA	\$37.06	ALL SPORTS	AMAZON
BLAIR COMMUNITY SCHOOLS	\$500.00	CAMP-CROSS COUNTRY	REIMBURSE GEN FUND
GRAPHIC EDGE	\$800.42	CAMP-GIRLS BASKETBALL	GBB SHIRTS
BRANDI NICHOLSON	\$32.08	CAMP-VOLLEYBALL	VOLLEYBALL SUPPLIES
BRANDI NICHOLSON	\$260.53	CAMP-VOLLEYBALL	VOLLEYBALL SUPPLIES
BRANDI NICHOLSON	\$270.41	CAMP-VOLLEYBALL	CISHIRTS- VB APPAREL
BRANDI NICHOLSON	\$31.88	CAMP-VOLLEYBALL	VB CAMP FOOD
WILD ROOTS GREENHOUSE	\$169.71	F. F. A.	FFA SUPPLIES
PARLEVEL SYSTEMS	\$7.95	SPECIAL GRANT (CIRCLE OF FR	PARLEVEL SYSTEMS SALE
DIETZE MUSIC HOUSE	\$107.00	BAND INSTRUMENT USEAGE	BAND FEES
SCHMITT MUSIC CO	\$83.80	BAND INSTRUMENT USEAGE	OMS INSTRUMENT REPAIR
WYATT MORSE	\$110.00	JR HIGH BOYS BASKETBALL	7TH BBB OFFICIAL
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	7TH BBB OFFICIAL
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	8BBB OFFICIAL
BRIAN KOTTICH	\$110.00	JR HIGH BOYS BASKETBALL	8BBB OFFICIAL
CHRISTOPHER JANDA	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
CRAIG HEUTON	\$110.00	JR HIGH BOYS BASKETBALL	7BBB OFFICIAL
GRAPHIC EDGE	\$850.77	JR. HIGH GIRLS BASKETBALL	GBB APPAREL
DIETZE MUSIC HOUSE	\$25.00	BAND INSTRUMENT USEAGE	BHS INSTRUMENT
DIETZE MUSIC HOUSE	\$45.00	BAND INSTRUMENT USEAGE	BHS INSTRUMENT
SPARTAN STORES LLC	\$18.70	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$37.58	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$38.81	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$52.65	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$58.73	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$99.89	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$111.52	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$126.99	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$29.86	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$30.46	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$129.19	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$155.17	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$163.80	HOME EC LAB FEES	BHS FCS SUPPLIES
S E SMITH & SONS	\$37.92	VOCATIONAL EDUCATION	SHOP SUPPLIES
S E SMITH & SONS	\$960.81	VOCATIONAL EDUCATION	SHOP SUPPLIES
CONNOR HEISE	\$60.00	BOYS BASKETBALL	JV BBB OFFICIAL
SCOTT SPURGEON	\$60.00	BOYS BASKETBALL	JV BBB OFFICIAL
MATT HAGER	\$70.00	BOYS BASKETBALL	VAR BBB OFFICIAL
CORY GASTON	\$70.00	BOYS BASKETBALL	VAR BBB OFFICIAL
GREG DURHAM	\$70.00	BOYS BASKETBALL	VAR BBB OFFICIAL
CONNOR HEISE	\$110.00	BOYS BASKETBALL	9BBB OFFICIAL
ANDREW FLEECES	\$110.00	BOYS BASKETBALL	9BBB OFFICIAL
GROSS HIGH SCHOOL	\$125.00	BOYS BASKETBALL	BBB ENTRY FEE
JAYSON FORD	\$60.00	GIRLS BASKETBALL	JV GBB OFFICIAL
ZACHARY OSBORN	\$60.00	GIRLS BASKETBALL	JV GBB OFFICIAL
MATT HAGER	\$70.00	GIRLS BASKETBALL	VAR GBB OFFICIAL
CORY GASTON	\$70.00	GIRLS BASKETBALL	VAR GBB OFFICIAL
GREG DURHAM	\$70.00	GIRLS BASKETBALL	VAR GBB OFFICIAL
GROSS HIGH SCHOOL	\$125.00	GIRLS BASKETBALL	GBB ENTRY FEE
VISA	\$55.00	F. F. A.	NATIONAL FFA ORG
VISA	\$137.50	F. F. A.	NATIONAL FFA ORG
FBLA PBLA INC	\$130.00	F. B. L. A.	FBLA DUES
NSAA	\$136.60	GIRLS SOFTBALL	DISTRICT SOFTBALL GATE FEES DUES

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
JENNIFER MILES	\$70.00	STUDENT ACTIVITY PASSES	REFUND ACTIVITY CARD, GBB UNIFORM

## **GENERAL FUND CLAIMS - 1/11/2021**

VENDOR	AMOUNT	DESCRIPTION
ABE'S TRASH SERVICE INC	\$2,391.03	TRASH SERVICES
AJ'S SERVICE AND REPAIR INC	\$553.98	BUS REPAIRS & MAINTENANCE
AMERICAN BROADBAND CABLE	\$2,338.16	TELEPHONE, INTERNET, & CABLE SERVICES
AMY TESSENDORF	\$60.55	EMPLOYEE MILEAGE
ARPS RED-E-MIX INC	\$20.00	GROUNDS SUPPLIES-SAND
BLAIR ACE HARDWARE	\$149.68	MAINTENANCE & CUSTODIAL SUPPLIES
BLAIR COMMUNITY SCHOOLS	\$1,299.90	PRESCHOOL MEALS (NOV & DEC)
CAPITAL BUSINESS SYSTEMS INC	\$4,582.87	COPIER SERVICES
CARQUEST AUTO PARTS	\$45.20	BUS & VEHICLE PARTS
CITY OF BLAIR	\$3,177.99	UTILITY-WATER & SEWER
CONTROL SERVICES INC	\$770.50	HVAC MAINTENANCE (AP)
CUBBYS INC	\$3,544.70	BUS & VEHICLE FUEL
DEMCO INC	\$344.05	OMS LIBRARY SUPPLIES
DENISE BAKER	\$192.51	SPED PARENT MILEAGE
DICK'S ELECTRIC	\$457.02	ELECTRICAL REPAIRS & PARKING LOT LIGHTS
DIETZE MUSIC HOUSE	\$60.00	BAND SUPPLIES (AP)
DOUG'S TURF CARE INC	\$187.40	IRRIGATION SERVICING
EBSCO INDUSTRIES INC.	\$100.43	LIBRARY PERIODICALS
ECHO GROUP INC.	\$787.59	EMERGENCY LIGHTS (BHS)
EDUCATIONAL SERVICE UNIT #3	\$21,115.77	SPED-BROOKE VALLEY TUITION, VISION & SLP SERVICES
ENTERPRISE PUBLISHING CO INC	\$485.58	NEWSPAPER SUBSCRIPTION & LEGAL NOTICES
FAIRWAY OIL CO	\$1,004.53	BUS FUEL - PROPANE
FORT CALHOUN HIGH SCHOOL	\$2,096.11	OCCUPATIONAL THERAPIST INTERLOCAL AGREEMENT
GOODWILL INDUSTRIES INC	\$4,945.00	SPED WORK EXPERIENCE
GRAYBAR ELECTRIC CO INC	\$327.26	TECHNOLOGY SUPPLIES
HEARTLAND TIRES & TREADS INC	\$1,532.04	BUS 4 REPAIRS
HEINEMANN	\$4,260.47	SPED SUPPLIES
HUNTEL COMMUNICATIONS INC	\$27,369.77	NEW PHONE SYSTEM & PHONE SUPPLIES
IDEAL PURE WATER	\$330.34	PURIFIED WATER SUPPLIES
J F AHERN CO	\$260.00	OUTDOOR SPRINKLER METER REPAIR
KIM LEGGOTT	\$17.31	EMPLOYEE MILEAGE
LISA JENSEN	\$634.80	SPED PARENT MILEAGE
MATT WOOD	\$58.75	EMPLOYEE MILEAGE
MAXIM HEALTHCARE SERVICES	\$3,276.00	SPED-NURSE CONTRACT SERVICES-NOV20
MECHANICAL SYSTEMS INC	\$270.00	HVAC MAINTENANCE (DF, AP)
MICHAEL PEARSON	\$53.00	EMPLOYEE REIMBURSE-ELECTRICIAN LICENSE RENEWAL
MIDWEST ALARM SERVICES	\$61.25	FIRE ALARM SERVICES
MIDWEST TECHNOLOGY PRODUCTS	\$81.30	CLASSROOM SUPPLIES (OMS)
NANONATION INC.	\$6,245.04	PARTIALLY GRANT FUNDED-DIGITAL TROPHY CASE (BHS)
NASB	\$896.06	BOARD RETREAT
NCSA	\$805.00	EMPLOYEE MEMBERSHIP DUES
NEBR AIR FILTER INC	\$601.48	AIR FILTER SUPPLIES
O'REILLY AUTOMOTIVE STORES INC	\$121.07	GROUNDS SUPPLIES
OFFICE DEPOT	\$2,820.02	CLASSROOM, PAPER, & OFFICE SUPPLIES
OMAHA PUBLIC POWER DISTRICT	\$22,000.00	UTILITY- ELECTRICITY
ONESOURCE THE BACKGROUND CK CO	\$203.10	BACKGROUND CHECKS
PAYFLEX SYSTEMS USA INC	\$238.65	FLEX PLAN FEE- DEC 20
PRESTO X CO	\$270.00	PEST CONTROL (N,S,DF,AP,OMS)
ROCHESTER MIDLAND CORPORATION	\$789.10	BOILER CHEMICALS
SAPP BROTHERS	\$683.98	GROUNDS VEHICLE FUEL
SECURITY EQUIPMENT INC	\$146.00	SECURITY ALARM BATTERY
SID DILLON CHEVROLET	\$302.54	SURBURBAN REPAIRS
SPARQ DATA SOLUTION	\$5,300.00	SOFTWARE-EMEETINGS & NORTH STAR NEGOTIATIONS
STRATUS BUILDING SOLUTIONS	\$15,581.66	COSTODIAL CONTRACT SERVICES
THE HOME DEPOT PRO	\$4,632.94	CUSTODIAL & MAINTENANCE SUPPLIES
THE OMNI GROUP	\$18.00	EMPLOYEE BENEFIT 403(B) PARTICIPATIOIN FEE

<b>TY'S OUTDOOR POWER &amp; SERVICE</b>	<b>\$221.13</b>	GROUNDS SUPPLIES
<b>UNITE PRIVATE NETWORKS</b>	<b>\$840.08</b>	DISTRICT NETWORK SERVICES
<b>US CELLULAR</b>	<b>\$1,663.35</b>	REMOTE LEARNING-STUDENT WIFI SERVICES
<b>VERIZON</b>	<b>\$130.05</b>	DISTRICT WIRELESS PHONES
<b>WALDINGER CORPORATION</b>	<b>\$995.00</b>	ATHLETIC TRAINING ROOM ICE MACHINE REPAIR
<b>WANDA DOLPHIN</b>	<b>\$14.95</b>	EMPLOYEE MILEAGE
<b>WINDSTREAM</b>	<b>\$80.02</b>	LONG DISTANCE PHONE
<b>ZANE BOSWELL</b>	<b>\$55.00</b>	EMPLOYEE REIMBURSE-SUB TEACHER FEES
<b>Summary</b>	<b>\$154,897.06</b>	

**GENERAL FUND-CHECKS ISSUED TO BE RATIFIED 1/11/2021**

VENDOR	TOTAL	DESCRIPTION
VERIZON	\$120.03	DISTRICT WIRELESS PHONE BILL
VISA	\$3,881.85	AMAZON ORDERS, TRAVEL, DUES, TRAINING & INSERVICE, SUPPLIES, LIBRARY BOOKS, MISC, REPAIRS, MEETINGS, EQUIPMENT, TECHNOLOGY NEEDS, VARIOUS SUPPLIES, DUES

**GENERAL FUND-DECEMBER 2020 PAYROLL & BENEFITS TO BE RATIFIED 1/11/2021**

GROSS PAYROLL	\$1,188,781.69	GROSS SALARY & WAGES
NET PAYROLL - DIRECT DEPOSITS	\$822,436.54	NET PAY CHECKS- DIRECT DEPOSIT TOTALS
NET PAYROLL - MANUAL CHECKS	\$0.00	NET PAY CHECKS - MANUAL CHECK TOTALS
NEBRASKA REVENUE NEB EPAY.	\$43,211.30	NE STATE W/H
OMNI FINANCIAL1 CORP COLL	\$7,817.15	P/R DEDUCTION - 403(B) INVESTMENTS
OUTGOING WIRE TO US TREASURY	\$277,708.74	FEDERAL W/H, FICA W/H & FICA TAXES
RETIREMENT	\$220,610.91	RETIREMENT
VISION SERVICE PLAN INSURANCE CO	\$1,085.95	P/R DEDUCTION - VISION INSURANCE
MADISON NATIONAL LIFE INSURANCE CO.	\$3,316.79	EMPLOYEE LTD INSURANCE
SECTION 125	\$9,347.93	P/R DEDUCTION - FLEX PLAN CONTRIBUTIONS
BLUE CROSS BLUE SHIELD	\$221,131.22	EMPLOYEE HEALTH & DENTAL INSURANCE
MORGAN CASPER	\$236.42	P/R DEDUCTION - GARNISHMENT
COMBINED HEALTH AGENCIES DRIVE INC.	\$10.00	P/R DEDUCTION - GARNISHMENT

**SAVINGS DEPRECIATION FUND-CHECKS ISSUED TO BE RATIFIED 1/11/2021**

VENDOR	TOTAL	DESCRIPTION
VISA	\$118.60	BHS SCIENCE CURRICULUM SUPPLIES
CORNHUSKER INTERNATIONAL TRUCKS	\$91,740.00	NEW 2022 IC SCHOOL BUS

**QCPUF-CHECKS ISSUED TO BE RATIFIED 1/11/2021**

VENDOR	TOTAL	DESCRIPTION
BOK FINANCIAL	\$2,412.50	QCPUF BOND DEBT SERVICE-INTEREST ONLY
<b>Summary</b>	<b>\$2,412.50</b>	

**LUNCH FUND CLAIMS 1/11/2021**

VENDOR	TOTAL	DESCRIPTION
S & S PUMPING	\$175.00	PUMP GREASE TRAP (BHS)
TAHER	\$180,040.07	FOOD SERVICE MANAGEMENT EXPENSE (NOV & DEC)
AVA MEADS	\$50.00	LUNCH ACCOUNT REFUND
THE WALDINGER	\$3,069.51	WALK IN COOLER AND ICE MACHINE REPAIRS
THE HOME DEPOT	\$183.60	KITCHEN SUPPLIES (SOUTH)
NANCY HILL	\$22.30	LUNCH ACCOUNT REFUND
<b>Summary</b>	<b>\$183,540.48</b>	

**BUILDING FUND CLAIMS 1/11/2021**

<b>VENDOR</b>	<b>TOTAL</b>	<b>DESCRIPTION</b>
JACKSON JACKSON & ASSOCIATES	\$82,483.80	KRANTZ CONCESSION STAND/RESTROOM REMODEL
JACKSON JACKSON & ASSOCIATES	\$1,080.00	PRESS BOX REMODEL
JACKSON JACKSON & ASSOCIATES	\$53,585.00	INDUSTRIAL ARTS RENOVATION (BHS)
D R ANDERSON CONSTRUCTORS	\$378,136.19	INDUSTRIAL ARTS RENOVATION (BHS)
AMI GROUP	\$19,877.50	INDUSTRIAL ARTS RENOVATION (BHS)
PERRY LAW FIRM	\$504.00	LEGAL SERVICES
<b>Summary</b>	<b>\$535,666.49</b>	

**SAVINGS/DEPRECIATION FUND CLAIMS 1/11/2021**

<b>VENDOR</b>	<b>TOTAL</b>	<b>DESCRIPTION</b>
SAVVAS	\$68,766.49	K-5 LANGUAGE ARTS CURRICULUM
FLINN SCIENTIFIC	\$217.47	BHS SCIENCE CURRICULUM
MCGRAW HILL EDUCATION	\$1,594.75	READING INTERVENTION CURRICULUM
<b>Summary</b>	<b>\$70,578.71</b>	

## Policy Committee Meeting Minutes

Monday, December 21, 2020

Call to Order at 12:00pm

Zoom Meeting

**Committee Members Present via Zoom:** Deb Parks (Chair), Denise Cada and Amy Hansen

**Also Present via Zoom:** Dr. Randy Gilson and Angie Conety

### 1. Old Business

#### A. COVID-19 Update

Dr. Gilson shared a brief update for COVID-19 on the following:

- The current number of students and staff members who are in quarantine due to COVID-19, either by exposure or by testing positive for the virus.
- The newly released Direct Health Measure (DHM), effective December 24, 2020 and continuing through January 31, 2021.
- Staff absences, reasons for absences, and the substitute fill rate.

#### B. COVID-19 Vaccinations

Dr. Gilson has registered for COVID-19 vaccinations for all staff with Three Rivers Health Department. Currently, 15,600 vaccinations in Nebraska are scheduled as part of group 1A, which includes hospital (COVID-19) frontline people and long-term care facilities. According to Three Rivers Health, the Governor's office is having a logistics issue. Only 13,000 vaccinations were received and Three Rivers jurisdiction did not receive any. There are two (2) phases to the vaccine Nebraska is using. Teachers and school employees are designated to receive the vaccine as part of group 1B. Dr. Gilson has registered for the staff to receive their vaccinations in Blair at school. The vaccine will not be required for staff but Dr. Gilson wanted to provide them the opportunity of getting vaccinated. There are side effects, especially after Phase 2 testing (which is 24 days later from initial), that include a 24 hour illness, stiff arm, etc. Studies have shown that 80% of people who receive the shot feel ill. Dr. Gilson will share more information about the vaccine when he receives it to assist staff in making a decision as to whether or not they wish to receive the vaccination.

### 2. New Business

#### C. Policy Review

The committee reviewed the policies for Section 500-Students.

**505.00-Student Discipline.** The committee reviewed and are recommending revisions to this policy. However, due to the possibility of reassignment of committee meeting members, the decision was made to bring the policy back to the January Policy Committee meeting for further review and recommendations.

**505.01-Detention of Students.** No recommended changes.

**505.03-Suspension of Students.** This policy mirrors policy 505.00-Student Discipline. Once 505.00 has been reviewed and revisions have been recommended for approval, 505.03-Suspension of Students will be recommended for elimination.

**505.04-Expulsion of Students.** This policy mirrors policy 505.00-Student Discipline. Once 505.00 has been reviewed and revisions have been recommended for approval, 505.04-Expulsion of Students will be recommended for elimination.

505.05-Fines for Lost or Damaged Items. No recommended changes.

505.06-Corporal Punishment. No recommended changes.

505.07-Restraints and Seclusion. No recommended changes.

*Policies with no changes needed, the "Reviewed" date of 1-11-2021 will be reflected on each policy.*

**D. Policy 205.02-Policy Adoption Review**

The committee reviewed policy 205.02-Policy Review. The following sentence will be added to the policy and it will be recommended for first notification: **If a policy is revised because of a legal change over which the board has no control or a change that is minor, the policy may be approved at one meeting at the discretion of the board.**

A motion may be brought at the January 11, 2021 Board of Education meeting **to approve on first notification revisions to 205.02-Policy Adoption Review.**

**E. Upcoming Policy Committee Meeting date:**

TBD

**3. Adjournment**

The meeting was adjourned at 1:07pm.

## Student Discipline

- A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.
1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:
    - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
    - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to

- school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.
- e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
3. Expulsion:
- a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
  - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a

- personal injury to the student himself or herself, other students, school employees, or school volunteers.
- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
  - d. Alternative Education: Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
  - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
  - f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:

- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
  - C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory

reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
8. Public indecency or sexual conduct.

9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for riding school buses or vehicles.
17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
  - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or

- b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such a plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

For purposes of this policy, the term "dangerous weapon" includes any personal safety or security device (such as tasers, mace and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student's locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

- D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a

vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
  - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
  - b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
  - c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
  - d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
  - e. Head wear including hats, caps, bandannas, and scarves.
  - f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
  - g. Clothing or jewelry that is gang related.
  - h. Visible body piercing (other than ears).

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave

campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

## 2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:

(1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

(a) Tests (includes tests, quizzes and other examinations or academic performances):

(i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

(ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formula in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

- (iii) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.
  - (iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
  - (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
  - (ii) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
  - (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.

(iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.

(v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

(c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

(2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:

(a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.

(b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.

(3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:

(1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place,

assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.

(2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.

(3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

3. Electronic Devices

a. Philosophy and Purpose. The District strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

b. Definitions.

(1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.

(2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:

(i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or

(ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,

(iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

c. Possession and Use of Electronic Devices.

(1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.

(2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student does not commit any abusive use of the device (see paragraph (d)(1). Administrators have the discretion to

prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

(3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a laptop computer for a class presentation).

(4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

(1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.

(2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to

the student and/or the student's parent/guardian in a consistent and orderly way.

(i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.

(ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

(iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

(3) Penalties for Prohibited Use of Electronic Devices: Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:

(i) Students found in possession of a “sexting” message shall be subject to a one (1) day suspension from school.

(ii) Students who send or encourage another to send a “sexting” message shall be subject to a five (5) day suspension from school.

(4) Reporting to Law Enforcement: Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.

- e. Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students’ electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

1. 1st Offense: Student will be confronted and directed to cease.
2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.

If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.

F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:

1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
2. Students in the hallway during class time must have a pass with them.
3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.

4. Students are expected to bring all books and necessary materials to class. This includes study halls.
5. Assignments for all classes are due as assigned by the teacher.
6. Students are not to operate the mini-blinds or the windows.
7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
8. Students are to be in their seats and ready for class on the tardy bell.
9. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
10. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student’s maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student’s parent of the fact that the referral to legal authorities has been or will be made.  
The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.
2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to

the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. Sections 79-254 to 79-296

Cross Reference: 503-Student Attendance  
506-Student Activities  
1005.02-Communication with Parents

Approved: 07-08-2019

Reviewed: 08-10-2020

Revised: 08-10-2020

## DETENTION OF STUDENTS

The provisions of detention or an in-school suspension program for student violations of policies, rules and procedures shall provide principals with an additional alternative for dealing with disciplinary problems that occur in the schools. When this alternative is appropriate, students will be assigned to serve a specified time period in the in-school suspension program. These assignments, and the determination of the time period for them, shall be determined by the principal, or his or her designee. The period of detention should not be excessive in length.

Legal Reference: Neb. Statute 79-254 et seq. (Student Discipline Act)

Cross Reference: 504.01-Student Due Process Rights

Approved: 12-11-2006

Reviewed: 11-11-2013

Revised: 00-00-0000

## SUSPENSION AND EXPULSION OF STUDENTS

The authority to suspend for a "short term" and to propose an "extended term" suspension and/or expulsion is delegated to the principal or his or her designee. A short-term suspension shall mean the exclusion of a student from school attendance for a period not to exceed five school days. A long-term suspension means the exclusion of a student from school attendance for a period exceeding five school days but less than twenty school days.

The provisions of this section apply to all pupils enrolled in the school district. When considering possible courses of action for special education students in regard to alleged violations of school rules, policies, and regulations, procedural due process rights guaranteed under applicable Federal and State statutes are applicable. The school district is obligated to see that every special education student is provided an appropriate educational program without cost to the parent. Conversely, schools are not required to maintain pupils who are a danger to themselves or others in regular attendance centers.

Suspension from classes or school will not be carried out unless the student while subject to school authority:

1. uses violence, force, threat or intimidation in a manner causing substantial interference with school purposes; or
2. causes or attempts to cause substantial damage to school or private property or steals or attempts to steal school or private property of substantial value; or
3. causes or attempts to cause physical injury to another person except in self defense; or threatens or intimidates any student for the purpose or intent of obtaining something of value from the student; or
4. possesses or transmits any firearm, knife, explosive or other dangerous object that is ordinarily considered a weapon; or
5. engages in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103 or being under the influence of a controlled substance or alcoholic liquor; or
6. commits public indecency as defined in Nebraska statute 28-806 if that student is at least twelve years of age but less than nineteen years of age; or
7. commits or attempts to commit sexual assault against any person if a complaint has been filed by a prosecutor alleging the incident as required in Nebraska statute 79-267.8; or
8. engages in bullying as defined in section 79-2,137; or
9. engages in any other illegal activity which constitutes a danger to other students or interferes with school purposes; or
10. repeatedly violates the policies, rules and standards of student conduct established by the district.

A given suspension will be for a period of time not to exceed 5 school days. A student will be informed of the charges against him or her and, if the student denies them, an explanation of the evidence will be given and the student will be given an opportunity to refute the charges. No time delay is necessary between the time a pupil is notified of the charges and the time of the hearing before the principal.

Guidelines to ensure that students are afforded due process during a suspension or proposed suspension from school will be developed. The procedural rules, regulations and guidelines will be approved by the Board of Education and made known to students, parents and school staff.

Every report of alleged violations of student conduct policies that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing student conduct investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of student conduct policies.

Administrative procedures complying with the Student Discipline Act shall also be in place to ensure due process to the student should the principal decide to administer a long-term suspension, expulsion, or mandatory reassignment.

Emergency Exclusion: Any student may be excluded from school in the following circumstances:

- 1) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- 2) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Such an emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five days or less, the procedures for a short-term suspension shall be followed. If the superintendent or his or her designee determines that such emergency exclusion shall extend beyond five days, a hearing will be held and a final determination made within ten school days after the initial date of exclusion. Such procedure shall substantially comply with the procedures set forth in state statutes 79-266 to 287 for a long-term suspension or expulsion and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

The principal should make a reasonable effort to contact the parent(s) or guardian(s) of a suspended student by telephone or to communicate to them directly regarding the specific act(s) for which the suspension is ordered and the length of the suspension. If personal contact cannot be made then a notice will be mailed to parents within 24 hours stating the specific act(s) for which the suspension is ordered and the length of the suspension.

All records and documentation regarding suspension will be destroyed within three years of the student's continuous absence from school. No information regarding a suspension will be communicated to any person not directly involved in the disciplinary proceedings.

The right of appeal to the Board of Education in cases involving student suspension described in this policy does not extend to a suspension from a student extracurricular activities program or other disciplinary action affecting participation in an extracurricular activities program.

For the purposes of this policy and as defined in the Student Discipline Act, expulsion shall mean exclusion from attendance in all schools within the district for a period of time as defined in Nebraska statute 79-283.

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the administrator to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

The superintendent will develop procedural rules, regulations and guidelines governing expulsions. These shall be approved by the Board of Education and made known to students, parents and school staff. The principal shall keep records of all expulsions.

All cases of expulsion shall be preceded by short-term suspension and its related procedures or by the condition of emergency exclusion which applies only when a student (a) has a dangerous communicable disease transmissible through normal school contacts and poses an immediate threat to the health and safety of the school community; or (b) exhibits conduct which presents a clear threat to the physical safety of himself/herself or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

When a student is expelled, the student shall be provided with:

1. Notice of the standard of conduct allegedly violated, acts the student is alleged to have committed and a summary of the evidence to be presented against the student;
2. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;

3. A statement that the student has a right to a hearing, upon request, on the specified charges;
4. A description of the hearing procedures, along with procedures for appealing any decision rendered at the hearing;
5. A statement the principal, legal counsel for the school, the student, the student's parent or representative or guardian has the right;
  - A. to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and;
  - B. to know the identity of the witnesses to appear at the hearing and the substance of their testimony;
6. A form on which the student or the student's parent/guardian may request a hearing.

#### Violations of Law Relating to Suspensions or Expulsions

1. Student violations or suspected violations of Nebraska law will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Student violations of school policy that are not apparent violations of law will be addressed by school administrators without reporting them to law enforcement. Administrators should consider the student's maturity, and known behavioral, emotional or mental disorders, if applicable. It will be the responsibility of the referring administrator to contact the student's parent that a referral to legal authorities has been or will be made, if applicable.

On or before August 1 the school board will annually review the reporting guidelines above with the County Attorney. These shall be distributed to all parents and guardians and their students at the beginning of each school year, or at the time of enrollment if during the school year. The guidelines shall also be posted conspicuously in each school during the school year.

2. Except in instances of suspected child abuse, when a principal or designee releases a minor student to a law enforcement officer for the purpose of removing the minor from the school premises, immediate steps shall be taken to notify the parent, guardian, or other relative having control of the minor about the minor's release to the officer and about the place to which the minor is reportedly being taken. In cases of suspected child abuse, the principal or designee will provide the law enforcement officer with the address and telephone number of the minor's parents or guardian.

Supplemental to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually

guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference:      Neb. Statute 79-254 et seq. (Student Discipline Act)  
                                 20 U.S.C. §§ 1400 et seq. (Individuals with Disabilities  
                                 Education Act)  
                                 34 C.F.R. §§ 104.1 et seq.  
                                 34 C.F.R. §§ 300 et seq.

Cross Reference:      504-Student Rights and Responsibilities  
                                 505-Student Discipline

Approved: 12-11-2006  
Reviewed: 10-12-2020  
Revised: 10-12-2020

## EXPULSION OF STUDENTS

For the purposes of this policy and as defined in the Student Discipline Act, expulsion shall mean exclusion from attendance in all schools within the district for a period of time as defined in Nebraska statute 79-283.

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the administrator to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

The superintendent will develop procedural rules, regulations and guidelines governing expulsions. These shall be approved by the Board of Education and made known to students, parents and school staff. The principal shall keep records of all expulsions.

Cases of expulsion may be preceded by short-term suspension and its related procedures or by the condition of emergency exclusion which applies only when a student (a) has a dangerous communicable disease transmissible through normal school contacts and poses an immediate threat to the health and safety of the school community; or (b) exhibits conduct which presents a clear threat to the physical safety of himself/herself or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

When a student is expelled, the student shall be provided with:

1. Notice of the standard of conduct allegedly violated, acts the student is alleged to have committed and a summary of the evidence to be presented against the student;
2. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
3. A statement that the student has a right to a hearing, upon request, on the specified charges;
4. A description of the hearing procedures, along with procedures for appealing any decision rendered at the hearing;
5. A statement the principal, legal counsel for the school, the student, the student's parent or representative or guardian has the right to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and to know the identity of the witnesses to appear at the hearing and the substance of their testimony;

6. A form on which the student or the student's parent/guardian may request a hearing

Supplemental to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference: Neb. Statute 79-264  
Neb. Statute 28-1204.04  
79-245 et seq.  
Goss v. Lopez, 419 U.S. 565 (1975).  
Wood v. Strickland, 420 U.S. 308 (1975)  
20 U.S.C. §§ 1400 et seq. (Individuals with Disabilities Education Act).  
34 C.F.R. §§ 104.1 et seq.  
34 C.F.R. §§ 300 et seq.

Cross Reference: 504-Student Rights and Responsibilities  
505-Student Discipline

Approved: 12-11-2006  
Reviewed: 11-11-2013  
Revised: 00-00-0000

## FINES FOR LOST OR DAMAGED ITEMS

The board believes students should respect school district property and assist in its preservation for future use by others. Students may be assessed fines for damage beyond normal wear to the materials needed in a course, for overdue school materials, or for misuse of school property. The charges shall not exceed the actual cost of the materials or equipment incurring damage.

Any schedules of fines will be set prior to the start of the school year and shall be published in the student handbook. It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Neb. Statute 79-2,127  
79-734

Cross Reference: 504-Student Rights and Responsibilities  
505-Student Discipline

Approved: 12-11-2006

Reviewed: 11-11-2013

Revised: 00-00-0000

## CORPORAL PUNISHMENT

Corporal punishment is defined as the intentional physical punishment of a student and is prohibited. It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain. No employee is prohibited from:

1. Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
  - a. To quell a disturbance or prevent an act that threatens physical harm to any person;
  - b. To obtain possession of a weapon or other dangerous object within a pupil's control.
  - c. For the purposes of self-defense or defense of others as provided for in Nebraska Statute 28-1409 and 1410.
  - d. For the protection of property as provided for in Nebraska Statute 28-1411.
  - e. To remove a disruptive pupil from class or any area of school premises or from school-sponsored activities off school premises.
  - f. To protect a student from the self-infliction of harm.
  - g. To protect the safety of others.
2. Using incidental, minor, or reasonable physical contact to maintain order and control.

Reasonable physical force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The method used in applying the physical force.
4. The extent and nature of resulting injury to the student, if any;
5. The motivation of the school employee using physical force.

Upon request, the student's parents shall be given an explanation of the reasons for physical force.

It shall be the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Neb. Statute 28-1409 and 1410

28-1413

79-295

Ingraham v. Wright, 430 U.S. 651 (1977).

Goss v. Lopez, 419 U.S. 565 (1975).

Cross Reference: 403.03-Abuse of Students by School District Employees

504-Student Rights and Responsibilities

505-Student Discipline

Approved: 12-11-2006

Reviewed: 11-11-2013

Revised: 00-00-0000

## RESTRAINT AND SECLUSION

School personnel may, in compliance with board policy, employ reasonable restraint and/or seclusion techniques with students. The use of restraint and/or seclusion of students by school personnel should be used only as a last resort to maintain safety in emergency situations when there is substantial risk of imminent safety to the student and/or others. Restraint or seclusion of students will not be used solely as a disciplinary consequence or when a known medical or psychological condition makes its use inadvisable. School personnel will continuously monitor a student's status during any physical restraint or seclusion. The superintendent will ensure that appropriate training is provided to school personnel and that district guidelines relating to restraint and seclusion are communicated to school personnel and parents/guardians at the beginning of each school year.

### 1. PHYSICAL RESTRAINT

Physical restraint means the use of physical force to restrict the free movement of all or a part of a student's body.

Physical restraint will be considered to be a reasonable use of force when used in the following circumstances:

- A. as reasonably needed to obtain possession of weapons or other dangerous objects on the person or within the control of a student;
- B. as reasonably needed to maintain order or to prevent or break up a fight;
- C. as reasonably needed for self-defense;
- D. as reasonably needed to ensure the safety of any student, employee, volunteer, or other person present;
- E. as reasonably needed to teach a skill, to calm or comfort a student, or to prevent self-injurious behavior;
- F. as reasonably needed to escort a student safely from one area to another;
- G. if used as provided for in an IEP, Section 504, or behavior intervention plan; or
- H. as reasonably needed to prevent imminent destruction to school or another person's property.

### 2. MECHANICAL RESTRAINT

Mechanical restraint means the use of any device or material attached or adjacent to a student's body that restricts freedom of movement or normal access to any portion of the student's body

and that the student cannot easily remove. Mechanical restraint includes the tying down, taping, or strapping down of a student.

Mechanical restraint of a student by school personnel is permissible only in the following circumstances:

- A. when properly used as an assistive technology device included in the student's IEP, Section 504, or behavior intervention plan or as otherwise prescribed by a medical or related service provider;
- B. when using seat belts or other safety restraints to secure a student during transportation;
- C. as reasonably needed to obtain possession of weapons or other dangerous objects on the person or within the control of a student;
- D. as reasonably needed for self-defense;
- E. as reasonably needed to ensure the safety of any student, employee, volunteer, or other person.

### **3. SECLUSION**

Seclusion means the confinement of a student alone in an enclosed space from which the student is (a) physically prevented from leaving or (b) incapable of leaving due to physical or intellectual capacity. Seclusion is different than in-school suspension in which other students or adults may be present but in which students are not physically prevented from leaving.

Seclusion of a student by school personnel may be used in the following circumstances:

- A. as reasonably needed to respond to a person in control of a weapon or other dangerous object;
- B. as reasonably needed to maintain order or prevent or break up a fight;
- C. as reasonably needed for self-defense;
- D. as reasonably needed when a student's behavior poses a threat of imminent physical harm to self or others or imminent substantial destruction of school or another person's property; or
- E. when used as specified in the student's IEP, Section 504, or behavior intervention plan; and
  - 1) the student is constantly monitored by an adult in close proximity who is able to see and hear the student at all times;

- 2) the student is released from seclusion upon cessation of the behaviors that led to the seclusion or as otherwise specified in the student's IEP, Section 504, or behavior intervention plan;
- 3) the confining space has been approved for such use by the local education agency;
- 4) the space is appropriately lighted, ventilated, and heated or cooled; and
- 5) the space is free from objects that unreasonably expose the student or others to harm.

#### **4. ISOLATION**

Isolation means a behavior management technique in which a student is placed alone in an enclosed space from which the student is not prevented from leaving. Isolation is different than seclusion.

Isolation is permitted as a behavior management technique provided that:

- A. the isolation space is appropriately lighted, ventilated and heated or cooled;
- B. the duration of the isolation is reasonable in light of the purpose for the isolation;
- C. the student is reasonably monitored; and
- D. the isolation space is free from objects that unreasonably expose the student or others to harm.

#### **5. TIME-OUT**

Time-out means a behavior management technique in which a student is separated from other students for a limited period of time in a monitored setting. Teachers are authorized to use time-out to regulate behavior within their classrooms.

#### **6. NOTICE, REPORTING AND DOCUMENTATION**

All incidents of restraint and seclusion, other than normal use of mechanical restraint for transportation safety, must be reported as follows:

- A. Notice to Administrator, Parent and Guardian

The staff member administering the restraint or seclusion shall notify the principal or designee and the student's parent or guardian as soon as possible, but no later than the end of the same school day.

## B. Written Report

Within twenty-four (24) hours of a restraint or seclusion, the staff member shall provide the principal or designee and the Director of Student Services with a written incident report. The report shall include:

- Name of the student
- Name of the staff member(s) administering the physical restraint or seclusion;
- Date of the incident and the time the restraint or seclusion began and ended;
- Location of the restraint or seclusion;
- A description of the restraint or seclusion;
- A description of the student's activity immediately preceding the behavior that prompted the use of restraint or seclusion;
- A description of the behavior that prompted the use of restraint or seclusion;
- Efforts to de-escalate the situation and alternatives to restraint or seclusion that were attempted; and
- Information documenting parent contact and notification

Cross Reference: 403.03-Abuse of Students by School District Employees  
505.06-Corporal Punishment

Approved: 02-11-2013

Reviewed: 11-11-2013

Revised: 00-00-0000

## POLICY ADOPTION

The board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two regular board meetings. **If a policy is revised because of a legal change over which the board has no control or a change that is minor, the policy may be approved at one meeting at the discretion of the board.** The proposed policy changes shall be distributed and public comment will be allowed at each meeting prior to final board action. This notice procedure shall be required except for emergency situations. If the board adopts a policy in an emergency situation, a statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The board shall have complete discretion to determine what constitutes an emergency situation.

The final action taken to adopt the proposed policy shall only be approved by an affirmative vote of five (5) members of the board at the second regular meeting. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the board. The emergency policy shall expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Legal Reference: Neb. Statute 79-520  
79-526  
84-712 et seq.  
NDE Rule 10.004.01A1

Cross Reference: 201.01-Board Powers and Responsibilities

Approved: 12-11-2006

Reviewed: **01-11-2021**

Revised: **02-08-2021**

## **Building, Grounds, and Transportation Committee Meeting Minutes**

Friday, December 18, 2020

Call to Order at 12:00pm

Zoom Meeting

**Committee Members Present:** Amy Hansen (Chair), Steve Callaghan and Brittney Gunderson

**Present:** Dr. Randall Gilson, Tom Anderson and Angie Conety

### **1. Old Business**

### **2. New Business**

#### **A. Director of Operations Monthly Report**

Mr. Tom Anderson shared a monthly maintenance, grounds and transportation report. The report is an ongoing list to keep the buildings functioning.

- Press Box
  - The steel stairs and guardrails were ordered 8-10 weeks ago. The shipment will weigh 4 tons and the rental of a crane would be required if it were to be delivered assembled. Mr. Anderson has been working with the company to get the shipment broke into three (3) different sections. It would then be put together as it is being installed. McKinnis will need the temperature to be at least 40 degrees prior to installation of the stairs and handrails.
  - The interior glass windows have been delivered and are waiting to be installed. There is one coat of paint on the walls and we would like to apply an additional coat prior to installation.
  - Finishing the installation of the door and installing the sound system will take place after the installation of the steel stairs and guardrails is completed.
  - Mr. Anderson is hoping the press box will be completed by the start of spring sports.
- Blair High School Construction
  - The office is now complete. Staff will begin to move items into the space over the holiday break.
  - Demolition of the SPED area, that will become the Ag classroom, will begin once everything is moved into the new office.
  - The Ag classroom should be completed over the holiday break. Once completed, the department can get moved into its new location.
  - Demolition for the Career and Technical Education (CTE) area Phase II continues.
- HVAC
  - Arbor Park – Two (2) pumps went out and were leaking. The seals had gone bad on the units. Mr. Anderson was able to get one (1) pump working by replacing the seals. The other pump continued to leak and had to have the gears replaced. The HVAC is original to the building and will need to be replaced in the near future.
  - Mr. Anderson thanked the board for the approval of the new HVAC at the distribution center. It is up and running.
- Storage at Blair High School
  - Mr. Anderson shared pictures of the old athletic trainer's office that has been turned into storage space for athletics.

- Personnel
  - The district recently had a custodian retire and has decided to fill the vacancy with a custodial service contract. Currently, the district has a contract with Stratus Building Solutions for two (2) custodians at Blair High School and one (1) at Arbor Park. With the new contract, the district will have (4) contracts with Stratus to provide custodial staffing. Three (3) at Blair High School and one (1) at Arbor Park.
  - The district has been unable to hire an individual to fill the Activity Custodian position as there have been no applicants. Mr. Hutsell, Activities Director, has filled the vacancy with three (3) high school students who do a rotation of the activities. Mr. Hutsell monitors and schedules the students.
- Gym Curtain
  - Mr. Anderson is working on obtaining proposals for the purchase of a new gym curtain divider at the high school, both for “roll-up” and “fold-up” for 85’x25’ designs. He will share the proposals at the next BG&T Committee meeting.
- Transportation – Mr. Anderson thanked the board for the approval to purchase 2 new buses.
  - The two (2) new buses have been ordered.
    1. 71-passenger bus from Cornhusker International – Lincoln (2 weeks out)
    2. 31-passenger lift bus from Omaha Truck – Thomas (120-180 days out)
  - Received a proposal for cameras for the new buses for \$7,802 for each bus.

**B. Next Scheduled BG&T Committee Meeting via Zoom**

TBD

**3. Adjournment**

C. The meeting adjourned at 12:53pm.

## **Finance Committee Meeting Minutes**

Tuesday, January 5, 2021

Call to Order at 12:00pm

Zoom Meeting

**Committee Members Present:** Brandi Petersen (Chair), Laura Ronning and Deb Parks

**Also Present:** Tom Shearer, Dr. Randy Gilson, Dan Hutsell and Angie Conety

### **1. Old Business**

#### **A. Waste Grant Award-Rubbercycle Reimbursement**

Mr. Shearer informed the District received the \$33,137 award from the Waste Reduction and Recycling Incentive Grant. The funds were deposited into the District's General Fund Bank Account on December 17, 2020. The grant reimbursed the rubber mulch installed at the North, South, and Arbor Park playgrounds last summer. Mr. Shearer is recommending to transfer the entire \$33,137 to Savings Depreciation replenish the fund the expenditure occurred.

A motion may be brought at the January 11, 2021 Board of Education meeting **to approve the transfer of \$33,137 from the General Fund to the Savings Depreciation Fund.**

#### **B. Addendum to the Negotiated Agreement 2020-21 & 2021-22**

Jennifer Towle, President of the Blair Education Association (BEA) emailed Dr. Gilson & Mr. Shearer on December 11, 2020 to inform them the BEA voted to approve the Addendum to the 2020-21 & 2021-22 Negotiated Agreement that was presented to award and distribute "Overload Pay" to any teacher who receives a teaching assignment that would otherwise require the teacher to forgo their planning time. The "Overload Pay" will be in the amount of 13% of the teacher's placement on salary schedule. The Superintendent shall maintain the discretion to assign work and determine which certified teachers will be awarded "Overload Pay" and no teacher is guaranteed

A motion may be brought at the January 11, 2021 Board of Education meeting **to approve the addition of an Addendum to the 2020-21 & 2021-22 Negotiated Agreement between the Blair Education Association (BEA) and the Blair Board of Education as presented.**

#### **C. Capital Forecasts Update**

Dr. Gilson provided a brief update on the Completion of the High School Office renovation and relocation and the relocation of the Ag Room.

### **2. New Business**

#### **A. 7<sup>th</sup> Grade Volleyball Proposal**

Mr. Dan Hutsell, District Activities Director, presented a proposal for the addition of competitive 7<sup>th</sup> grade volleyball to the extracurricular offerings provided by Blair Community Schools. Blair is currently the only conference school that does not play competitive volleyball in 7<sup>th</sup> grade. Mr. Hutsell has had numerous parents and community members speak with him about the possibility of making this change and he feels this is what is best for students. Committee discussion established the recommendation of approving the request for the addition of the program and to continue offering an intramurals program.

A motion may be brought at the January 11, 2021 Board of Education meeting **to approve the addition of competitive 7<sup>th</sup> grade volleyball to the extracurricular offerings.**

### **B. Monthly Financials – December 2020**

Mr. Shearer examined the monthly financial reports with the committee.

### **C. Bank Authorized Signers**

Should a new Board President be elected at the January 11, 2021 Board meeting; the new Board President will need to be approved as a bank authorized check signer and the outgoing Board President removal as the authorized signer would also need approval. Bank procedures now require Board meeting minutes to formally change the authorized signer list. State Statute requires School District checks to be signed by both Board Secretary and Board President.

A motion may be brought at the January 11, 2021 Board of Education meeting **to remove XXXXXX as an authorized check signer for Blair Community Schools checking accounts and to add XXXXXX to serve as an additional authorized check signer to the checking account.**

### **D. District Credit Card Users**

Per Board Policy 706.01-Purchasing Procedures – The Board of Education delegates to the Superintendent or designee a) the determination of the type of purchasing card or cards to be utilized in the District’s purchasing card program; and b) the determination of which employees shall be approved or disapproved to be assigned a purchasing card in the District’s purchasing card program. The Superintendent shall submit the approved names to the board, from time to time.

Mr. Shearer shared a list of District employees with credit cards in their names.

### **E. 2021 Employee Mileage Reimbursement Rate**

The IRS announced the Federal Mileage Reimbursement rate was to be \$0.56 per mile in 2021, this is down from \$0.575 per mile in 2020. Historically, the District employee mileage reimbursement rate has followed the Federal Business Reimbursement rate. Mr. Shearer is seeking Board approval to follow the Federal Business Mileage Reimbursement rate of \$0.56/mile for the 2021 calendar year.

A motion may be brought at the January 11, 2021 Board of Education meeting **to approve the district to follow the Federal Business Mileage Reimbursement rate of \$0.56/mile for the 2021 school year.**

### **F. Custodial Contracted Services**

Mr. Shearer provided an update with Custodial Service contract recently signed into existence with Stratus Building Solutions. The district has four (4) contracts with Stratus to provide custodial staffing. Three (3) at Blair High School and one (1) at Arbor Park.

## **3. Adjournment**

The meeting was adjourned at 1:12pm.

Sport	Levels	Number of Paid Coaches	Volunteer Coaches	Total Students	(Paid) Coaches Per Player	9th Grade	% of 9th Graders	10th Grade	% of 10th Graders	11th Grade	% of 11th Graders	12th Grade	% of 12th Graders
Football (2019)	9/JV/V	7	3	59	8.428571429	18	10%	14	9%	12	6%	15	8%
Volleyball (2019)	9/JV/V	3	1	39	13	15	8%	8	5%	6	3%	10	5%
Girls Golf (2019)	JV/V	1	0	16	16	3	2%	4	3%	6	3%	3	2%
Softball (2019)	JV/V	3	1	30	10	11	6%	5	3%	7	4%	7	4%
Cross Country-Boys (2019)	JV/V	1	0	35	35	7	4%	15	10%	5	3%	8	4%
Cross Country-Girls (2019)	JV/V	1	0	20	20	4	2%	8	5%	4	2%	4	2%
Wrestling (2019)	JV/V	3	1	40	13.33333333	11	6%	10	7%	9	5%	10	5%
Girls Basketball (2019)	9/JV/V	3	0	28	9.333333333	12	7%	10	7%	2	1%	4	2%
Boys Basketball (2019)	9/JV/V	4	0	38	9.5	13	7%	12	8%	7	4%	6	3%
Boys Soccer (2019)	JV/V	2.5	1	27	10.8		0%		0%		0%		0%
Girls Soccer (2019)	JV/V	2.5	1	32	12.8		0%		0%		0%		0%
Track (2019)	JV/V	8	1	63	7.875		0%		0%		0%		0%
Boys Golf (2019)	JV/V	1	0	21	21		0%		0%		0%		0%
Baseball (2019)	R/JV/V	4	0	49	12.25		0%		0%		0%		0%
Tennis (2019)	JV/V	2	0	26	13		0%		0%		0%		0%

Total 9th Graders-181
Total 10th Graders-153
Total 11th Graders-194
Total 12th Graders-191

**Total Enrollment-719**  
\*Enrollment Numbers Are Taken From the "Official Enrollment" Numbers, the last Friday of Sept. 2018.

11th Grade				0.00%
12th Grade				0.00%
Overall				0.00%

## Blair Community Schools Budget Comparison Expenditures

		2020-2021				2019-2020			
Program Name	Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%	
201100	Regular Instruction	\$900,863	\$3,738,404	\$11,195,682	33.4%	\$849,499	\$3,739,179	\$11,334,306	33.0%
201125	Regular Instruction - FLEX	\$1,160	\$1,160	\$23,899	4.9%	\$0	\$0	\$33,808	0.0%
201150	Instruction - Limited English Programs	\$9,060	\$34,498	\$101,608	34.0%	\$7,990	\$32,296	\$63,767	50.6%
201160	Instruction - Poverty Programs	\$60,547	\$227,201	\$501,973	45.3%	\$26,636	\$108,169	\$529,688	20.4%
	Subtotal REGULAR INSTRUCTION	\$971,630	\$4,001,263	\$11,823,162	33.8%	\$884,124	\$3,879,644	\$11,961,569	32.4%
201200	Special Education	\$210,327	\$797,531	\$2,610,024	30.6%	\$209,450	\$774,023	\$2,567,578	30.1%
202141	Special Education (Psychology)	\$16,278	\$68,821	\$163,730	42.0%	\$16,070	\$51,162	\$186,496	27.4%
202151	Special Education (Speech Path)	\$19,332	\$78,202	\$244,164	32.0%	\$22,873	\$89,322	\$264,187	33.8%
202161	Special Education (Occup Therapy)	\$7,821	\$32,599	\$76,600	42.6%	\$11,479	\$29,609	\$87,735	33.7%
202171	Special Education (Physical Therapy)	\$0	\$55	\$425	13.0%	\$112	\$272	\$566	48.1%
202181	Special Education (Vision Services)	\$8,567	\$17,134	\$86,500	19.8%	\$10,126	\$10,126	\$147,000	6.9%
	Subtotal SPED - SCHOOL AGE	\$262,325	\$994,343	\$3,181,442	31.3%	\$270,110	\$954,514	\$3,253,562	29.3%
201190	Early Childhood Education	\$0	\$1,873	\$17,365	10.8%	-\$79	\$8,987	\$22,365	40.2%
201195	Preschool - FLEX	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202143	Preschool - Psych - Ages 0-2	\$0	\$0	\$0	100.0%	\$0	\$0	\$267	0.0%
201291	Preschool - SPED - Ages 3-5	\$6,242	\$36,266	\$178,296	20.3%	\$16,307	\$93,268	\$171,494	54.4%
201292	Preschool - SPED - Ages 0-2	\$0	\$104	\$432	24.1%	\$0	\$126	\$1,159	10.9%
202152	Preschool - Speech Path - Ages 3-5	\$2,196	\$7,205	\$18,408	39.1%	\$1,563	\$6,283	\$0	100.0%
202153	Preschool - Speech Path - Ages 0-2	\$4,775	\$9,750	\$3,568	273.3%	\$257	\$1,087	\$0	100.0%
202162	Preschool - Occup Therapy - Ages 3-5	\$0	\$21	\$83	25.7%	\$0	\$1,010	\$18,506	5.5%
202163	Preschool - Occup Therapy - Ages 0-2	\$0	\$0	\$202	0.0%	\$0	\$2	\$9,418	0.0%
202172	Preschool - Physical Therapy - Ages 3-5	\$3,183	\$12,730	\$29,956	42.5%	\$675	\$2,718	\$100	2718.0%
202173	Preschool - Physical Therapy - Ages 0-2	\$3,183	\$12,857	\$500	2571.4%	\$316	\$1,007	\$525	191.8%
202182	Preschool - Vision Services - Ages 3-5	\$1,713	\$3,427	\$43,500	7.9%	\$4,050	\$4,050	\$20,000	20.3%
202183	Preschool - Vision Services - Ages 0-2	\$1,713	\$3,427	\$0	100.0%	\$0	\$0	\$0	100.0%
	Subtotal PRESCHOOL (non-reimbursed)	\$23,005	\$87,661	\$292,310	30.0%	\$23,090	\$118,538	\$243,834	48.6%
202610	Operation of Plant	\$98,626	\$413,244	\$1,209,271	34.2%	\$90,176	\$357,725	\$1,358,302	26.3%
202620	Maintenance of Plant	\$18,123	\$87,667	\$276,363	31.7%	\$21,880	\$123,728	\$133,061	93.0%
202630	Grounds Maintenance	\$5,571	\$27,709	\$94,352	29.4%	\$5,295	\$25,209	\$156,875	16.1%
202640	Equipment Maintenance	\$182	\$2,309	\$14,400	16.0%	\$455	\$2,103	\$9,500	22.1%
202650	Non-Student Vehicle Maint & Purch	\$491	\$4,164	\$118,079	3.5%	\$2,281	\$4,207	\$125,932	3.3%
202660	Security	\$8,705	\$41,289	\$84,729	48.7%	\$5,839	\$43,140	\$74,502	57.9%
202670	Safety	\$14,348	\$39,080	\$42,674	91.6%	\$154	\$11,633	\$44,522	26.1%
202680	Operation/Maintenance of Plant-Other	\$0	\$0	\$3,000	0.0%	\$0	\$1,281	\$2,700	47.4%
	Subtotal MAINTENANCE COSTS	\$146,046	\$615,462	\$1,842,868	33.4%	\$126,080	\$569,025	\$1,905,395	29.9%
202710	Reg Pupil Transportation-Operating	\$18,977	\$98,560	\$349,067	28.2%	\$29,552	\$139,614	\$371,365	37.6%
202712	SPED Transportation-Operating	\$11,470	\$56,613	\$140,588	40.3%	\$15,113	\$59,626	\$172,920	34.5%
202720	Reg Pupil Transportation-Monitoring	\$0	\$37	\$0	100.0%	\$0	\$797	\$0	100.0%
202722	SPED Transportation-Monitoring	\$4,228	\$17,781	\$86,198	20.6%	\$9,346	\$33,026	\$100,693	32.8%
202730	Reg Pupil Transportation-Maintenance	\$3,007	\$76,054	\$473,754	16.1%	\$2,940	\$24,609	\$461,492	5.3%
202732	SPED Transportation-Maintenance	\$2,622	\$15,111	\$33,817	44.7%	\$0	\$13,942	\$29,976	46.5%
202790	Reg Pupil Transportation-Other	\$9,125	\$37,074	\$108,476	34.2%	\$8,933	\$35,763	\$109,629	32.6%
202792	SPED Transportation-Other	\$4,396	\$21,224	\$51,978	40.8%	\$4,597	\$17,093	\$35,626	48.0%
202793	SPED Transportation-Other Preschool	\$321	\$749	\$0	100.0%	\$0	\$0	\$0	100.0%
	Subtotal STUDENT TRANSPORTATION	\$54,145	\$323,201	\$1,243,877	26.0%	\$70,481	\$324,471	\$1,281,702	25.3%

## Blair Community Schools Budget Comparison Expenditures

Program Name	2020-2021				2019-2020				
	Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%	
202120	Guidance Services	\$50,322	\$222,481	\$635,531	35.0%	\$48,349	\$199,636	\$599,476	33.3%
202130	Health Services	\$17,337	\$74,882	\$212,902	35.2%	\$18,868	\$79,626	\$171,096	46.5%
202140	Psych Services	\$0	\$0	\$16,600	0.0%	\$8,282	\$8,282	\$17,040	48.6%
202190	Other Pupil Supp Services	\$6,047	\$32,576	\$106,374	30.6%	\$6,877	\$33,932	\$113,061	30.0%
202210	Improvement of Instruction	\$8,120	\$33,371	\$111,842	29.8%	\$9,448	\$33,788	\$65,774	51.4%
202212	Curriculum & Assessment	\$0	\$2,645	\$29,485	9.0%	\$0	\$995	\$2,500	39.8%
202213	Instructional Staff Training/Development	\$190	\$668	\$15,407	4.3%	\$1,668	\$3,962	\$26,173	15.1%
202211	School Improvement	\$0	\$0	\$2,000	0.0%	\$0	\$0	\$0	100.0%
202214	Implementation of Standards	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202220	Library Services	\$43,976	\$207,567	\$563,275	36.9%	\$45,450	\$192,112	\$565,340	34.0%
202230	Instruction-Related Technology	\$19,363	\$78,807	\$330,881	23.8%	\$18,033	\$66,994	\$314,092	21.3%
202223	Audio-Visual Services	\$0	\$6,321	\$7,300	86.6%	\$965	\$4,544	\$2,400	189.3%
202240	Academic Student Assessment	\$0	\$0	\$7,313	0.0%	\$0	\$0	\$0	100.0%
202310	Board of Education	\$1,686	\$5,114	\$56,324	9.1%	\$12,978	\$17,467	\$53,011	33.0%
202320	Executive Admin Services	\$22,114	\$96,409	\$284,481	33.9%	\$20,285	\$84,947	\$269,304	31.5%
202330	Legal Services	\$211	\$4,677	\$14,000	33.4%	\$2,716	\$4,710	\$9,000	52.3%
202410	Office of Principal	\$108,789	\$458,647	\$1,279,627	35.8%	\$104,397	\$437,350	\$1,255,590	34.8%
202490	School Administration - Other	\$4,610	\$4,610	\$8,411	54.8%	\$200	\$3,000	\$6,250	48.0%
202510	Gen Business Support	\$36,980	\$232,710	\$430,943	54.0%	\$24,752	\$197,222	\$419,874	47.0%
202520	Warehousing & Distribution	\$0	\$5,501	\$243	2267.9%	\$0	\$1,688	\$34,446	4.9%
202530	Printing, Publishing, Duplicating Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202540	Planning, R&D, & Evaluation Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202560	Public Information Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202570	Personnel Services	\$171	\$652	\$3,000	21.7%	\$0	\$0	\$0	100.0%
202580	Technology-Administration Services	\$0	\$12,618	\$4,150	304.1%	\$0	\$3,900	\$0	100.0%
202900	Other Support Services	\$0	\$0	\$414	0.0%	\$0	\$0	\$0	100.0%
203300	Community Services	\$0	\$0	\$1,077	0.0%	\$0	\$146	\$0	100.0%
203400	Corporate/Private Interest Grants	\$0	\$2,721	\$0	100.0%	\$26,691	\$27,062	\$0	100.0%
203535	High Ability Learners Grant	\$0	\$11,018	\$10,922	100.9%	\$2,475	\$9,951	\$10,995	90.5%
203540	State Early Childhood Grant	\$6,334	\$25,437	\$68,549	37.1%	\$5,727	\$22,986	\$56,571	40.6%
203599	State Categorical Grants-NDEQ Grant	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
201300	Summer School	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206019	<b>COVID19 RELATED EXPENSES</b>	<b>\$0</b>	<b>\$39,713</b>	<b>\$0</b>	<b>100.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100.0%</b>
208000	Activity Fund Transfers	\$0	\$0	\$90,000	0.0%	\$0	\$0	\$30,000	0.0%
209000	NON-PROGRAM EXPEND	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
	<b>FEDERAL PROGRAMS</b>								
206200	Title I	\$0	\$7,701	\$232,206	3.3%	\$29,742	\$123,377	\$194,616	63.4%
206210	Title I Accountability	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206310	Title IIA	\$0	\$0	\$0	100.0%	\$0	\$0	\$44,641	0.0%
206404	IDEA 611 BIRTH TO	\$0	\$0	\$0	100.0%	\$0	\$0	\$351,256	0.0%
206406	IDEA 619 AGES 3-4	\$0	\$0	\$11,638	0.0%	\$0	\$11,575	\$11,575	100.0%
206408	IDEA - SPED BASE-EP	\$26,869	\$109,095	\$428,096	25.5%	\$36,080	\$142,213	\$0	100.0%
206410	IDEA - SPED Preschool	\$0	\$0	\$0	100.0%	\$291	\$727	\$71,316	1.0%
206412	IDEA - Part B Proportionalte Share	\$0	\$0	\$5,602	0.0%	\$0	\$0	\$0	100.0%
206418	IDEA PART B PEAK PROJECTS	\$0	\$945	\$0	100.0%	\$0	\$0	\$0	100.0%
206700	PERKINS GRANT	\$0	\$0	\$16,896	0.0%	\$4,146	\$15,221	\$15,621	97.4%
206925	Title III	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
206940	HEAD START	\$1,740	\$7,198	\$18,503	38.9%	\$1,768	\$6,622	\$0	100.0%

December-20

**Blair Community Schools Budget Comparison Expenditures**

Program Name	2020-2021					2019-2020				
	Month Exp	YTD Exp	Budget	%		Month Exp	YTD Exp	Budget	%	
206990 FEDERAL CATEGORICAL GRANTS	\$0	\$0	\$0	100.0%		\$0	\$0	\$0	100.0%	
206996 CARES ACT ESSER FUND-COVID19	\$0	\$0	\$0	100.0%		\$0	\$0	\$0	100.0%	
<b>TOTAL</b>	<b>\$1,812,011</b>	<b>\$7,706,013</b>	<b>\$23,387,651</b>	<b>32.9%</b>		<b>\$1,804,072</b>	<b>\$7,580,228</b>	<b>\$23,357,081</b>	<b>32.5%</b>	

Period: 4 (DECEMBER)

Year: 2020-2021

Total Budget of Disbursements	\$23,387,651	\$23,357,081
Debt Service (Spending Authority Adjustment)	\$8,693,763	\$7,683,024
Necessary Cash Reserve	\$2,471,827	\$2,185,850
<b>Total Requirements</b>	<b>\$34,553,241</b>	<b>\$33,225,955</b>

December-20

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2020-2021				2019-2020			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
<b>Local Receipts</b>									
Local Property Taxes	11100	\$59,531	\$6,556,181	\$16,694,478	39.3%	\$60,541	\$6,370,440	\$16,843,844	37.8%
Property Tax Interest & Penalties	11140	\$2,589	\$12,999	\$45,000	28.9%	\$3,313	\$8,942	\$0	100.0%
Carline Tax	11115	\$0	\$2,420	\$9,000	26.9%	\$0	\$1,414	\$12,500	11.3%
OPPD In Lieu	11120	\$0	\$0	\$242,000	0.0%	\$0	\$0	\$246,000	0.0%
Motor Vehicle Tax	11125	\$138,203	\$571,989	\$1,523,000	37.6%	\$122,332	\$527,952	\$1,500,000	35.2%
Tuition ESU#3 (PT Contract)	11315	\$0	\$0	\$0	100.0%	\$0	\$0	\$5,915	0.0%
Tuition Other Districts (SPED)	11323	\$0	\$0	\$0	100.0%	\$0	\$0	\$5,400	0.0%
Tuition for Summer School	11312	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Tuition for Preschool	11370	\$2,900	\$8,300	\$19,000	43.7%	\$3,600	\$13,600	\$20,000	68.0%
Transportation Private Sources	11440	\$0	\$0	\$10,500	0.0%	\$0	\$3,200	\$17,500	18.3%
Interest	11510	\$94	\$9,196	\$33,000	27.9%	\$2,441	\$14,279	\$13,500	105.8%
Local License Fee	11911	\$0	\$3,900	\$7,000	55.7%	\$0	\$3,600	\$7,000	51.4%
Police Court Fines	11921	\$20	\$96	\$1,500	6.4%	\$225	\$675	\$2,000	33.8%
Community Service Fees	11800	\$0	\$0	\$1,800	0.0%	\$0	\$0	\$1,800	0.0%
Rentals - Facilities and Equip	11910	\$0	\$0	\$2,400	0.0%	\$48	\$1,324	\$1,800	73.6%
Contributions/Donations	11920	\$1,449	\$3,049	\$0	100.0%	\$0	\$1,094	\$3,000	36.5%
Grant - Corporate/Private Interest	11925	\$1,715	\$16,775	\$0	100.0%	\$34,257	\$34,507	\$0	100.0%
Misc Revenue-Local Government	11960	\$5,600	\$5,600	\$0	100.0%	\$0	\$0	\$0	100.0%
Other Local Receipts	11990	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$212,101</b>	<b>\$7,190,503</b>	<b>\$18,588,678</b>	<b>38.7%</b>	<b>\$226,758</b>	<b>\$6,981,028</b>	<b>\$18,680,259</b>	<b>37.4%</b>
<b>Intermediate Source</b>									
County Fines & Licenses	12110	\$0	\$0	\$120,000	0.0%	\$0	\$0	\$129,000	0.0%
ESU #3 Receipts	12210	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,000</b>	<b>0.0%</b>
<b>State Source</b>									
State Aid	13110	\$41,975	\$167,900	\$419,754	40.0%	\$103,344	\$413,376	\$1,033,441	40.0%
Special Education	13120	\$189,804	\$189,804	\$1,320,000	14.4%	\$65,067	\$65,067	\$1,300,000	5.0%
SPED Sch Age Transportation	13125	\$0	\$0	\$130,000	0.0%	\$0	\$0	\$105,000	0.0%
Homestead Exemption	13130	\$0	\$0	\$516,000	0.0%	\$0	\$74,121	\$523,887	14.1%
Payments for Hi Ability	13535	\$0	\$11,018	\$10,922	100.9%	\$0	\$9,951	\$10,995	90.5%
Flex Funding: Before Age 5	13165	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Flex Funding: School Age	13166	\$0	\$0	\$0	100.0%	\$0	\$0	\$23,000	0.0%
Pro-Rate Motor Vehicles	13180	\$0	\$5,005	\$39,000	12.8%	\$0	\$5,347	\$39,000	13.7%
State Apportionment	13400	\$0	\$0	\$346,000	0.0%	\$0	\$0	\$323,000	0.0%
Property Tax Credit	13131	\$0	\$0	\$975,000	0.0%	\$0	\$0	\$795,082	0.0%
Personal Property Tax Credit	13132	\$0	\$0	\$68,500	0.0%	\$0	\$17,902	\$95,724	18.7%
Education Innovation Grant	13575	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%

December-20

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2020-2021				2019-2020			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
Teacher Training Grants	13551	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
State Field Trip Grant (NAC)	13590	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
NDEQ Transportation Grant	13500	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Early Childhood Grant	13540	\$0	\$45,205	\$68,549	65.9%	\$0	\$0	\$56,571	0.0%
NDEQ Transportation Grant	13599	\$33,137	\$75,137	\$0	100.0%	\$0	\$0	\$0	100.0%
Other	13990	\$0	\$0	\$1,100	0.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$264,916</b>	<b>\$494,069</b>	<b>\$3,894,825</b>	<b>12.7%</b>	<b>\$168,411</b>	<b>\$585,763</b>	<b>\$4,305,700</b>	<b>13.6%</b>
<b>Federal Sources</b>									
IDEA Part B, Peak Grant	14418	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Title I Current	14505	\$0	\$0	\$178,879	0.0%	\$47,019	\$47,019	\$184,616	25.5%
Title I - Accountability	14506	\$0	\$0	\$0	100.0%	\$6,169	\$6,169	\$0	100.0%
Title II Part A	14509	\$0	\$0	\$43,327	0.0%	\$0	\$0	\$44,641	0.0%
Title IV	14969	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$10,000	0.0%
IDEA BASE AGE 0-3/3-5	14512	\$0	\$0	\$66,800	0.0%	\$0	\$0	\$422,572	0.0%
IDEA 619 Ages 3-4	14516	\$0	\$11,575	\$11,638	99.5%	\$0	\$0	\$11,575	0.0%
IDEA Part B (611) Base Allocation	14518	\$1,039	\$285,567	\$361,296	79.0%	\$0	\$0	\$0	100.0%
IDEA Enrollment/Poverty	14519	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
IDEA Part B Proportionate Share	14521	\$0	\$0	\$5,602	0.0%	\$0	\$0	\$0	100.0%
MIPS	14708	\$0	\$6,811	\$26,500	25.7%	\$0	\$6,573	\$16,000	41.1%
MEDICAID ADMIN	14709	\$0	\$12,684	\$23,700	53.5%	\$0	\$8,000	\$19,000	42.1%
Forest Reserve: De Soto	14707	\$0	\$0	\$14,500	0.0%	\$0	\$0	\$15,000	0.0%
Perkins Grant	14525	\$0	\$15,621	\$16,896	92.5%	\$0	\$1,775	\$15,621	11.4%
Title III NCLB-LEP	14527	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Head Start	14309	\$0	\$1,138	\$18,503	6.2%	\$158	\$773	\$16,000	4.8%
ESSER Grant (Covid19)	14996	\$0	\$147,852	\$0	100.0%	\$0	\$0	\$0	100.0%
Other Fed Categorical	14530	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$1,039</b>	<b>\$481,248</b>	<b>\$777,641</b>	<b>61.9%</b>	<b>\$53,346</b>	<b>\$70,308</b>	<b>\$755,025</b>	<b>9.3%</b>
<b>Non Revenue Receipts</b>									
Insurance Adjustment	15301	\$0	\$0	\$0	100.0%	\$0	\$6,700	\$0	100.0%
Transfer of Funds In	15200	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Refunds from Prior Years Expenses	11980	\$0	\$1,183	\$0	100.0%	\$536	\$1,490	\$0	100.0%
Other Non-Revenue Rec	15690	\$0	\$0	\$2,000	0.0%	\$0	\$0	\$4,000	0.0%
<b>Total</b>		<b>\$0</b>	<b>\$1,183</b>	<b>\$2,000</b>	<b>59.1%</b>	<b>\$536</b>	<b>\$8,190</b>	<b>\$4,000</b>	<b>204.7%</b>
<b>Non Program Receipts</b>									
Sale of Property	15300	\$0	\$4,429	\$0	100.0%	\$0	\$0	\$0	100.0%

December-20

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2020-2021				2019-2020			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
Total		\$0	\$4,429	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>GRAND TOTAL</b>		<u>\$478,056</u>	<u>\$8,171,432</u>	<u>\$23,383,144</u>	<u>34.9%</u>	<u>\$449,051</u>	<u>\$7,645,288</u>	<u>\$23,873,984</u>	<u>32.0%</u>

Period: 4  
 Month: DECEMBER  
 Year: 2020-2021

Receipts to be Collected	\$23,383,144	\$23,873,984
Local Property Taxes-State Budget 11101	-\$76,238	\$47,878
Cash Balance Estimated on Budget	\$5,196,426	\$3,174,498
County Treasurer Balance Estimated on Budget	\$6,049,909	\$6,129,595
Total Receipts	<u>\$34,553,241</u>	<u>\$33,225,955</u>