

# ROCK ISLAND-MILAN SCHOOL DISTRICT NO. 41



## BOARD OF EDUCATION REGULAR MEETING

ROCK ISLAND-MILAN ADMINISTRATION OFFICE  
2000 7TH AVE  
ROCK ISLAND, IL 61201

TUESDAY, JULY 22, 2025

6:00 PM

<https://meet.google.com/fzb-nmks-pmq>

### I. Preliminary

A. Call to Order and Roll Call

B. Pledge of Allegiance

#### **C. Approval of Board of Education Minutes... Action**

It is recommended that the Board of Education approve the minutes of the regular meeting of June 24, 2025 as well as the executive meeting minutes to remain confidential of June 24, 2025.

### II. Special Items

#### **A. Head Coach Introduction... Information**

Mr. Mike Emendorfer, Athletic Director, will introduce new head coaches for the 2025 -26 school year.

#### **B. Committee of the Whole... Information**

Dr. Williams, Superintendent, will present a draft of Committee of the Whole topics for the Board of Education to consider for the 2025 - 26 school year.

#### **C. Board Policy Updates - First Reading... Information**

Dr. Sharon Williams and members of the Cabinet will present Illinois Association of School Boards Board Policy Updates from Issue 118.

#### **D. Facility Management Plan Update... Information**

Ms. Annaka Whiting, Chief Financial Officer, and Mr. Joshua Becker, Director of Building Operations, will provide an update on the Facility Management Plan.

#### **E. Driver Education Waiver... Hearing**

The Board of Education will conduct a hearing on the application for Waiver or Modification of State Board Rules and/or School Code Mandates. The application requests renewed approval for Rock Island High School Driver's Education program to incorporate classroom simulation alongside behind-the-wheel training as well as a waiver of associated driver's education costs.

### III. Reports

A. Board Members

B. Superintendent

C. RIEA President

#### IV. Communications

Requests from persons wishing to speak on certain agenda items will be called upon at the appropriate time.

Citizens wishing to address the Board of Education on items not on the agenda. Comments should be limited to three (3) minutes. *(Matters regarding specific employees or students are of a confidential nature and will not be heard in open session.)*

#### V. Action of Routine Matters

A. Approval of Additions and/or Deletions

**B. Approval of Agenda... Action**

C. Nomination for Future Agenda Items

**D. Blanket Motion... Action**

Opportunity will be given for the selection of items that need no discussion to be approved at the appropriate time on the agenda. The following items are recommended for the Blanket Motion:

**1. Contracts for Service (a - u) ... Action**

**a. Advantage Tree Trimming Bid... Action**

It is recommended that the Board of Education approve the contract for service with Advantage Tree Service, 3100 Hickory Grove Road, Davenport, IA 52806 for tree trimming work not to exceed \$35,000 for the 2025 - 26 school year.

**b. Asbestos Removal... Action**

It is recommended that the Board of Education approve the proposal from DEM Services, Inc. 5316 W. 124th Street, Alsip, IL 60803, for a total contract amount of \$121,365 for the asbestos removal in the Rock Island High School cafeteria.

**c. Augustana Pool Rental... Action**

It is recommended that the Board of Education approve the contract with Augustana College, 639 38th Street, Rock Island, IL 61201, at a cost not to exceed \$25,000 for the use of swimming pool facilities during the 2025 -26 school year.

**d. BadgePass Renewal... Action**

It is recommended that the Board of Education approve the software license renewal and database subscription for the BadgePass system through Armstrong Systems & Consulting Company, 5000 Tremont Avenue, Suite 400-D, Davenport, IA 52807 for \$10,500 for the 2025 - 26 school year.

**e. Black Hawk Area Special Education... Action**

It is recommended that the Board of Education approve the contract with Black Hawk Special Education District (BHASED), 4670 11th Street, East Moline, IL 61244 not to exceed \$2,600,000 for the 2025 - 26 school year.

**f. Dr. Matthew Beck K -12 Counseling Professional Development Contract... Action**

It is recommended that the Board of Education approve the contract for service for the K-12 Comprehensive School Counseling Program Alignment with Dr. Mathew Beck, 6215 Utica Ridge Road, #102, Davenport, IA 52807, for \$12,500 for the 2025 - 26 school year.

**g. Embrace Education... Action**

It is recommended that the Board of Education approve the contract with Brecht's Database Solutions, Inc., P.O. Box 305, Highland, IL 62249 to provide Embrace software for medical service data for 5% of the total cost settlement for the 2025 - 26 school year.

**h. EvaluWise Contract Renewal... Action**

It is recommended that the Board of Education approve the annual software license renewal for EvaluWise, 7156 Caton Farm Road, Plainfield, IL 60586 for \$14,822.50 as the employee evaluation tool for the 2025 - 26 school year.

**i. Frontline Technologies... Action**

It is recommended that the Board of Education approve the annual license renewals of Applicant Tracking Absence and Substitute Management; Budget Management Analytics; Financial Planning; Comparative Analytics; and Frontline Central Solutions from Frontline Technologies, PO Box 780577, Philadelphia, PA 19178 not to for \$77,230.68 for the 2025 - 26 school year.

**j. GoGuardian Renewal... Action**

It is recommended that the Board of Education approve the subscription renewal of the GoGuardian Suite from Trafera, 2550 University Avenue, Suite 315-S, Saint Paul, MN 55114 at a cut of \$38,400 for the 2025 -26 school year.

**k. High Road of the Quad Cities... Action**

It is recommended that the Board of Education approve the contract for service with High Roads of the Quad Cities, P.O. Box 70023, Newark, NJ 07101 for specialized education services not to exceed \$160,000 for the 2025 - 26 school year.

**l. L&L Floorcoverings, Inc... Action**

It is recommended that the Board of Education approve the contract for services with L&L Floorcoverings, Inc., 4200 11th Street, Rock Island, IL 61201, for district wide facility improvements and maintenance, not to exceed \$35,000 for the 2025 -26 school year.

**m. LearnWell for Academic Success... Action**

It is recommended that the Board of Education approve the contract renewal with LearnWell, 2 Main Street, Suite 2A, Plymouth, MA 02360 for academic instruction services, not to exceed \$30,000 for the 2025 - 26 school year.

**n. Logan River Academy... Action**

It is recommended that the Board of Education approve the contract with Logan

River Academy, 1683 State Highway 89/91, Logan, UT 84321 to provide residential educational and therapeutic services for students with intensive specialized needs, not to exceed \$250,000 for the 2025 - 26 school year.

**o. Menta Education Group... Action**

It is recommended that the Board of Education approve the contract with Menta Education Group, 195 Poplar Avenue, North Aurora, IL 60542 to provide specialized education services and transportation costs for qualifying students not to exceed \$240,000 for the 2025 - 26 school year.

**p. Navigate 360... Action**

It is recommended that the Board of Education approve the curriculum subscription renewal purchase from Navigate 360, LLC, 3900 Kinross Lakes Parkway, Suite 200, Richfield, OH 44286 in the amount of \$27,127.14 for the 2025 -26 school year.

**q. Newsela Renewal... Action**

It is recommended that the Board of Education approve the renewed software contract for service for Newsela, 500 5th Avenue, Floor 28, New York, NY to provide curriculum and supplemental learning resources for 9th - 12th grade teachers in the amount of \$100,915.32 for the 2025 - 20 school year.

**r. School Specialty Approval... Action**

It is recommended that the Board of Education approve School Specialty, LLC, PO Box 1579, Appleton, WI 54912, to provide district-wide education supplies not to exceed \$20,000 for the 2025 - 26 school year.

**s. Tri-City Electric Security Solutions... Action**

It is recommended that the Board of Education approve the contract for service with Tri-City Electric Security Solutions to provide security-related services not to exceed \$200,000 for the 2025 - 26 school year.

**t. Tri-State Travel... Action**

It is recommended that the Board of Education approve a contract for service with Tri-State Travel, 530 W. 76th Street, Davenport, IA 52806 to provide transportation to various school events not to exceed \$70,000 for the 2025 - 26 school year.

**u. Vibrant Arena Lease... Action**

It is recommended that the Board of Education approve the lease agreement with Vibrant Arena, 1201 River Drive, Moline, IL 61265, for the 2026 Rock Island High School Commencement Ceremony at a cost of \$20,706.

**2. Bills for Payment... Action**

It is recommended that the Board of Education authorize bills for payment dated June 30, 2025, in the amount of \$6,269,497.17 as well as the bills for payment dated July 15, 2025, in the amount of \$5,069,257.43.

### **3. List of Donations... Action**

It is recommended that the Board of Education approve the attached list of donations.

### **4. Overnight Field Trip Requests... Action**

It is recommended that the Board of Education approve the overnight field trip request for the Rock Island High School Boys Soccer Team to Bradley, Illinois from August 29 - 30, 2025 for the Bradley Bourbonnais High School Soccer Tournament.

It is recommended that the Board of Education approve the overnight field trip request for the Rock Island High School Boys Soccer Team to the Chicago, Illinois area to attend an Athletic Showcase at the De La Salle Institute from October 3 - 4, 2025.

### **5. Cafeteria Table Purchase... Action**

It is recommended that the Board of Education approve the purchase of 14 cafeteria tables from The Larson Company, 1000 E. State Parkway, Unit F, Schaumburg, IL 60173 not to exceed \$28,755 for the 2025- 26 school year.

### **6. Convection Oven Purchase... Action**

It is recommended that the Board of Education approve the purchase of two convection ovens from Stafford-Smith, Inc. W226 N825 Eastmound Drive, Suite B, Waukesha, WI 53186 not to exceed \$27,702.96 in the 2025 - 26 school year.

### **7. Kitchen Equipment Purchases... Action**

It is recommended that the Board of Education approve the purchase of one single-door refrigerator and two milk coolers from Cook's Direct Inc., 2250 75th Street, Suite 200, Woodridge, IL 60517 not to exceed \$12,084.29 for the 2025 - 26 school year.

### **8. Memorandum of Understanding with RIEA... Action**

It is recommended that the Board of Education approve the MOU with the Rock Island Education Association (RIEA) to clarify the contract for service process for hiring Psychologists going forward.

### **9. Physical Education Exemptions for Academic Purposes Approval... Action**

It is recommended that the Board of Education approve the Physical Education Exemption for Coursework as presented.

### **10. RIHS Aquatic Center Phase 2 Recommendation... Action**

It is recommended that the Board of Education approve Russell Construction to enter into contracts for the various scopes of work to construct the Aquatic Center at the Rock Island High School for the overall cost of \$16,035,436 to be paid from the 2025 bond proceeds.

### **11. Rock Island High School Aquatic Center Bleachers... Action**

It is recommended that the Board of Education approve the purchase of spectator

and team bleachers from Carroll Seating, 1360 Wood Dale Road, Suite A, Wood Dale, IL 60191 not to exceed \$113,000.

**12. Rock Island High School Chiller Rental... Action**

It is recommended that the Board of Education approve the rental chiller from JL Brady Company, 4831 41st Street, Moline, IL 61265 at a cost not to exceed \$75,873 for the 2025 -26 school year.

**13. Utility Locates... Action**

It is recommended that the Board of Education approve IMEG to complete utility locates at Eugene Field ES and Rock Island Academy, at a cost of \$4,600 per site for a total cost of \$9,200. The request brings our total expenditures with IMEG over the \$10,000 Board Policy threshold for FY26.

**14. Certified Appointments... Action**

It is recommended that the Board of Education approve the following certified appointments for the 2025 - 26 school year: Aaron Baresel, Olivia Bowman, Bailey Brockhouse, Patrick Brown, Stacey Nordeen, Emerald Pierson, Jeffrey Rose, Brittany Witt, Dana Dunnett and Mindy Webster.

**15. Non-Certified Appointments... Action**

It is recommended that the Board of Education approve the following non-certified appointments for the 2025 - 26 school year: Kimberly Amesquita, Erin Anderson, Stephanie Bjork, Janet Brown, Brenda Catahay, Edie Crayne, Sara Daniels, Jodi Doyle, Hannah Fuessel, Jason Jaquet, Hannah Kaffenberger, Rita Lawrence, Ja'Taya Lee, Sylvester Lucas, Caitriona McGrath-Nagle, Christie Nava, Ramona Stephens, and Keonna Zeigler.

**16. Non-Certified to Certified Transfers... Action**

It is recommended that the Board of Education approve the following certified internal transfers for the 2025 - 26 school year: Amber Grant, Mariah Martinez, and Sarah McCoy.

**17. Non-Certified Internal Transfers... Action**

It is recommended that the Board of Education approve the internal non-certified transfer for the 2025 - 26 school year of Allison Young.

**18. Certified Internal Transfers... Action**

It is recommended that the Board of Education approve the following certified internal transfers for the 2025 - 26 school year: Tanya Hepner, Daniel Nelson, Andrea Parer, and Timothy Seward.

**19. Certified Support Coach Appointments... Action**

It is recommended that the Board of Education approve the following certified support coach appointments for the 2025 - 26 school year of Bridget Taheny, Ellery Stewart and Christopher Versluis.

**20. Non-Certified Support Coach Appointments... Action**

It is recommended that the Board of Education approve the following non-certified support coach appointments for the 2025 - 26 school year: Addison Bromelyn, Earl Fleming, Laticia McCreay, Sienna Mikaio, Truth Vesey, Terell Williams, and Jacob Wyers.

**21. Certified Resignation... Action**

It is recommended that the Board of Education accept the certified resignations of Eliana Aquilar, Vocal Music Teacher at Longfellow with two years of service and Jennifer Woolsey, Instructional Coach District wide with less than one (1) year of service during the 2024 -25 school year.

**22. Non-Certified Resignations... Action**

It is recommended that the Board of Education accept the non-certified resignations of Jennifer McVay, Benefits Coordinator Human Resources Assistant at the Administration Center with eleven (11) years experience with a revised date of 8/29/2025, and Krystall Trice, Lead Family and Community Engagement Liaison with eight (8) years experience effective 9/5/2025.

**23. Certified Retirements... Action**

It is recommended that the Board of Education accept the certified retirements during the 2024 -25 school year of Candace Vromen-Lopez, Special Education Teacher at Earl Hanson Elementary School with thirty-three (33) years of service and Michael Tollenaer, Band Teacher at Edison Junior High School, with thirty-four (34) years of service.

**VI. Operations**

**A. Freedom of Information Act (FOIA) Requests... Information**

The district received a FOIA request and responded within the required timeframe to Hope Moses, who requested copies of public records regarding District 41 Superintendent Sharon Williams' full employment contract, including, but not limited to, any documents pertaining to bonuses, expense reimbursements and contract modifications over time.

The district received a FOIA request and responded within the required timeframe to Olivia Allen, who requested a copy of any and all documents that list Rock Island - Milan School District 41 employees on administrative leave within the past two months and a copy of any written or electronic communications between former Rock Island - Milan School Board President Terell Williams and Rock Island - Milan Superintendent Sharon Williams within the past two months.

The district received a FOIA request and responded within the required timeframe to Madison McAdoo, who requested a May 12 letter about Deputy Superintendent Jeff Dase and any/all emails about a May 8 incident involving Deputy Superintendent Jeff

Dase.

The district received a FOIA request and responded within the required timeframe to Corinthia Dothard, who requested any letters or memoranda notifying Deputy Superintendent Jeff Dase of his administrative leave, including documentation outlining the reasons of terms of leave. Any disciplinary records, complaints, or investigations related to Mr. Dase from the past year of employment.

The district received a FOIA request and responded within the required timeframe to CT Mills, who requested access to public records in the form of a current staff contact directory for the district.

The district received a FOIA request and responded within the required timeframe to Owen Wang, who requested information regarding the number of students and sponsorship of students traveling to the annual Mu Alpha Theta convention.

The district received a FOIA request and responded within the required timeframe to Craig Harper, who requested video footage captured by the exterior camera(s) covering the front entrance and bench of Earl Hanson Elementary School during the time period spanning 5:00 PM June 25, 2025, and 11:00 AM June 30, 2025.

The district received a FOIA request and responded within the required timeframe to Kyrie Reitz, who requested the number of people (union members) who are having dues withdrawn from their paychecks for the first pay period in June 2025, as well as the total number of people covered by collective bargaining agreements.

**B. Fundraiser Financial Report... Information**

It is recommended that the Board of Education accept the attached information regarding 2024 -25 fundraising events in the district. Over \$172,700 was raised with a net profit of just over \$128,486.

**VII. Business/Finance**

**A. Driver's Education Waiver... Action**

It is recommended that the Board of Education approve the application for Waiver or Modification of State Board Rules and/or School Code Mandates requesting that the Rock Island High School Driver's Education program use classroom simulation and actual behind the wheel training as presented.

**B. Driver Education Fee Waiver... Action**

It is recommended that the Board of Education approve the renewal of the waiver for ILCS 17-1.5 assessment of a fee greater than \$300 for Driver's Education through the 2030 school year.



## **VIII. Personnel**

### **A. Dean - Rock Island High School... Action**

It is recommended that the Board of Education approve the appointment of Mr. David Hobin to the position of Dean at Rock Island High School at a salary of \$107,505 for the 2025 - 26 school year.

### **B. School Resource Officer... Action**

It is recommended that the Board of Education approve the annual agreement for the School Resource Officer (SRO) between the City of Rock Island (RI) and the Board of Education (BoE) of Rock Island - Milan School District for \$168,069.71 for the 2025 -26 school year.

### **C. RIESPA Collective Bargaining Agreement... Action**

It is recommended that the Board of Education adopt the newly ratified Rock Island Educational Support Personnel Association (RIESPA) Collective Bargaining agreement for the 2025 - 2028 school years.

### **D. Director of Accounting and Financial Reporting... Action**

It is recommended that the Board of Education approve the transfer of Gretchen Hampsey from Accounting Supervisor to Director of Accounting and Financial Reporting effective July 1, 2025, at a salary of \$116,483 for the 2025 - 26 school year.

### **E. Accounting Supervisor... Action**

It is recommended that the Board of Education approve the transfer of Jennifer Walthall from Director of Accounting and Financial Reporting to Accounting Supervisor effective July 1, 2025 at a salary of \$92,128 for the 2025 -26 school year.

## **IX. Executive Session**

It is recommended that the Board of Education move to executive session to discuss pending litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5

ILCS120/2(c)(11). In addition to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

## **X. Adjournment**

**Rock Island – Milan School District  
#41  
Board of Education Meeting  
July 22, 2025**

Sharon Williams, Ed. D.  
Superintendent of Schools



# Committee of the Whole

Sharon Williams, Ed. D.  
Superintendent



# Committee of the Whole

## 2024 - 2025

Month	School and Topic
August	<b>Rock Island Academy:</b> School Counseling, Social Work and Mental Health Awareness
September	<b>Thurgood Marshall Learning Academy:</b> Literacy, Numeracy, and Accelerated Learning
November	<b>Washington JHS:</b> Facilities Management Planning (Phase III Community Input)
January	<b>Eugene Field ES:</b> Technology Use; Social Media; Artificial Intelligence
February	<b>Edison JHS:</b> Grading Policies, Procedures and Practices; Graduation Rate and 9th Grade on Track to Graduation
May	<b>Longfellow ES:</b> Language Diversity and Access



# Potential Committee of the Whole Topics 2025 – 2026

College and Career Readiness and Post Secondary Opportunities	Scholar Rights and Responsibilities (Code of Conduct)
Facilities Management Planning Community Input	Athletics, Extracurricular Activities and Scholar Engagement
Early Childhood Learning	Anti-bullying and Discipline Problems
Safety and Security	Budget Planning and Transparency
Technology Use/Social Media	Sustainability and Energy Efficiency
Mental Health Awareness	Recruitment and Retention of Teachers and Staff
Climate and Culture	Culturally Responsive Curriculum and Teaching
Continuum of Care for Scholars with Exceptionalities	Community and Family Engagement



# IASB Press 118 Updates

Sharon Williams, Ed. D.  
Superintendent



# **Title IX Reversion to 2020 Regulations**

**On January 9, 2025, in the case State of Tennessee v. Cardona, the U.S. District Court in the Eastern District of Kentucky (Court) struck down the 2024 Title IX sex discrimination regulations that went into effect August 1, 2024.**

- The results of this ruling was to restore the 2020 Title IX regulations issued.
- In response to these legal developments, multiple PRESS materials are updated.



# Ensuring Success in School Law

**The Ensuring Success in School (ESS) Law, Public Act 102-466, effective 7/1/25, creates new School Code Article 26A, Children and Students Who Are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence.**

- **Article 26A** requires districts to ensure they have policies, procedures, and resources in place to ensure that students who are parents, expectant parents, or victims of domestic or sexual violence are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma.
- Requires that at least **one staff member in each school building be identified and trained as a resource person for students.**
- Requires that each district have a **complaint resolution procedure** to revolve complaints of alleged violations of Article 26A.





# Sexting

In response to the use of technologies to produce harmful and sexually explicit “deepfakes”, 720ILCS 5/11-23.7, added by P.A. 103-825, criminalizes the ***non-consensual dissemination of sexually explicit digitized depictions***. PRESS sample policy **7:190, Student Behavior**, has been updated to include a definition of the term sexting, which incorporates this criminal offense, along with other offenses referenced in sample administrative procedure **7:190-AP6, Guidelines for Investigating Sexting Allegations**.



# Artificial Intelligence (AI)

In recognition of the increasing role of AI in K – 12 education, sample PRESS policy 6:325, **Access to Electronic Networks**, is updated to include a new, optional subhead to address the use of AI-enabled tools.

New sample administrative procedure 6:235-AP3, **Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines**, provides a framework, based on the Toolkit, to assist districts as they develop their own AI plans and responsible use guidelines that reflect local needs and conditions.



# Driver's Education Waivers

Scott Vance, Ed. S.

Assistant Superintendent of Teaching and Learning



# Driver's Education Waivers

- Illinois School Code ILCS 27-24.3 requires a minimum of six (6) clock of Behind the Wheel Instruction.
  - The teacher to student ratio at Rock Island High School makes fulfilling the mandated hours within a feasible period of time difficult.
  - RIHS has applied for and operated under a waiver to this provision for over 10 years. The waiver will allow the District to substitute three (3) hours of simulated roadway driving through the use of driving simulator for roadway instruction.
- 105 ILCS 5/27-24.2 sets a maximum Drivers Education fee of \$300.
  - RIMSD has been operating under a waiver allowing the District to charge a fee greater than \$300 (\$500) for the past several years.
  - The purpose of the continued fee increase is to help offset costs incurred by the District due to the increasing number of students enrolled.

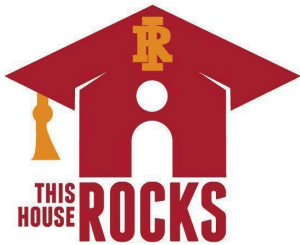


# BOARD OF EDUCATION

## ROCK ISLAND MILAN

### SCHOOL DISTRICT #1





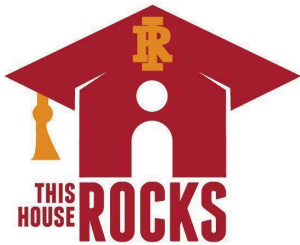
Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: Board of Education Members  
From: Dr. Sharon Williams  
Date: July 22, 2025  
Re: **School Year 2025 - 2026 Committee of the Whole Topics and Schedule**

The Committee of the Whole meetings were established by the Board of Education to increase communication and community engagement. The Committee of the Whole meetings are held on the second meeting of the month at a RIMSD 41 school.

In the 2024 - 2025 school year. The following schools were visited and the following topics were discussed.

Month	School and Topic
August	<b>Rock Island Academy:</b> School Counseling, Social Work and Mental Health Awareness
September	<b>Thurgood Marshall Learning Academy:</b> Literacy, Numeracy, and Accelerated Learning
November	<b>Washington JHS:</b> Facilities Management Planning (Phase III Community Input)
January	<b>Eugene Field ES:</b> Technology Use; Social Media; Artificial Intelligence
February	<b>Edison JHS:</b> Grading Policies, Procedures and Practices; Graduation Rate and 9th Grade on Track to Graduation
May	<b>Longfellow ES:</b> Language Diversity and Access



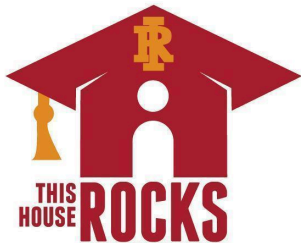
Sharon Williams, Ed.D.  
*Superintendent of Schools*

**Potential topics for our Committee of the Whole meetings for the 2025 - 2026 school year are listed here for discussion.**

1. College and Career Readiness and Post Secondary Opportunities
2. Facilities Management Planning Community Input
3. Early Childhood Learning
4. Safety and Security
5. Technology Use/Social Media
6. Mental Health Awareness
7. Climate and Culture
8. Continuum of Care for Scholars with Exceptionalities
9. Scholar Rights and Responsibilities (Code of Conduct)
10. Athletics, Extracurricular Activities and Scholar Engagement
11. Anti-bullying and Discipline Policies
12. Budget Planning and Transparency
13. Sustainability and Energy Efficiency
14. Recruitment and Retention of Teachers and Staff
15. Culturally Responsive Curriculum and Teaching
16. Community and Family Engagement

**Rock Island-Milan School District #41**

2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
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www.rimsd41.org



Sharon Williams, Ed.D.  
*Superintendent of Schools*

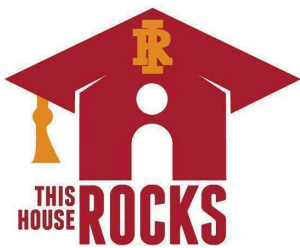
### Committee of the Whole Schedule for 2025 - 2026

BoE Committee of the Whole Date	Location	Topic	Leadership Team Champion(s)	Scholar and Staff Recognition
8/26/2025	Denkmann ES	TBD	TBD	TBD
9/23/2025	Rock Island HS	TBD	TBD	TBD
11/25/2025	Horace Mann ECE	TBD	TBD	TBD
1/27/2026	Earl Hanson ES	TBD	TBD	TBD
2/24/2026	Ridgewood ES	TBD	TBD	TBD
4/28/2026	Frances Willard ES			
5/26/2026	Rock Island Center for Math and Science	TBD	TBD	TBD

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**Rock Island-Milan School District #41**  
 2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
 309-793-5900 x10210 | 309-793-5905 fax  
 Sharon.williams@rimsd41.org  
 www.rimsd41.org





Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Date: July 22, 2025  
Re: PRESS Policy First Reading - Issue 118

The Board of Education reviews policies in two readings: the first to discuss the policies and make changes as necessary, and the second to finalize any changes and adopt new policies. The following policies are presented for the Board's first reading. The policies have been modified due to changes in the law, legal references, and a review to ensure policies are up to date. The PRESS documentation is attached for this agenda item. The second reading will occur at the August 12, 2025 meeting.

Issue 118 has changes stemming from the following recent legislation:

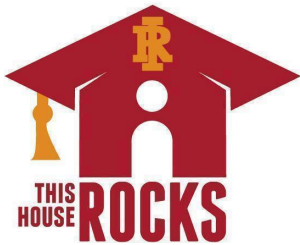
**Title IX Reversion to 2020 Regulations:** On January 9, 2025, the U.S. District Court for the Eastern District of Kentucky invalidated the 2024 Title IX regulations in *State of Tennessee v. Cardona*, reinstating the 2020 rules. On February 4, 2025, the Department of Education's Office for Civil Rights confirmed the 2020 regulations are now in effect and advised schools to promptly review any open Title IX investigations begun under the 2024 rules for compliance with the 2020 standards.

**Ensuring Success in School Law:** Effective July 1, 2025, the Ensuring Success in School (ESS) Law (Public Act 102-466) adds Article 26A to the School Code, requiring districts to adopt policies and provide resources to support students who are parents, expectant parents, or victims of domestic or sexual violence. These students must be given the services needed to meet educational standards and earn a diploma.

**Artificial Intelligence:** In response to the growing use of AI in K-12 education, sample PRESS policy 6:325 now includes an optional section on AI-enabled tools. A new sample administrative procedure, 6:235-AP3, offers a framework to help districts develop AI plans and responsible use guidelines tailored to local needs.

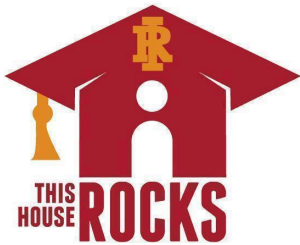
**Federal Uniform Guidance for Awards:** In October 2024, the Office of Management and Budget issued final rules updating and renaming its guidance as the *OMB Guidance for Federal Financial Assistance* (2 C.F.R. Part 200). The revisions aim to enhance management, transparency, and oversight of federal funds and continue to apply to State grants under Illinois' Grant Accountability and Transparency Act.

**Sexting:** In response to the misuse of technology to create harmful "deep fakes," 720 ILCS 5/11-23.7 (P.A. 103-825) criminalizes the non-consensual sharing of sexually explicit digitized depictions. The PRESS policy 7:190 on Student Behavior now includes an updated definition of sexting that incorporates this offense and related conduct.



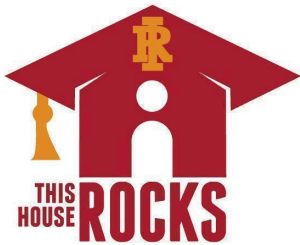
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Policy	Description
2:150-AP, Superintendent Committees	The procedure is updated in response to the creation of 6:235-AP3, <i>Development of Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines</i> , and for continuous improvement.
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> <li>1. <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations;</li> <li>2. 105 ILCS 5/26A-20(d), added by P.A. 102-466, a/k/a <i>Ensuring Success in School (ESS) Law</i>, eff. 7-1-25, providing protections for students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students);</li> <li>3. 105 ILCS 5/10-20.84(a), added by P.A. 102-917 and renumbered by P.A. 103- 154, requiring districts to post on their websites their local postsecondary and career expectations frameworks; and</li> <li>4. Continuous improvement.</li> </ol>
2:260, Uniform Grievance Procedure	The policy and footnotes are updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The footnotes are also updated in response to the Whistleblower Act, 740 ILCS 174/, amended by P.A. 103-867, broadening the scope of legal protections for whistleblowers.
2:265, Title IX Grievance Procedure	<b>REWRITTEN.</b> The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement.



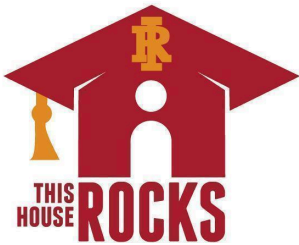
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2:265-AP1, Title IX Response	<b>REWRITTEN.</b> The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.
2:265-AP2, Formal Title IX Complaint Grievance Process	<b>REWRITTEN.</b> The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.
<b>2:265-AP3, Title IX Coordinator</b>	<b>DELETED.</b> The procedure is deleted in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations.
2:265-E, Title IX Glossary of Terms	<b>REWRITTEN.</b> The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.
4:15, Identity Protection	The policy and footnotes are updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, addressing the safeguarding of information under grant awards and updating the definitions for <i>personally identifiable information</i> and <i>protected personally identifiable information</i> .
4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards	The procedure is updated for the reason stated in 4:15, <i>Identity Protection</i> , above.
4:60-AP5, Federal and State Award Procurement Procedures	The procedure is updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, revising general procurement standards, competition, methods of procurement, procurement of recovered materials, contract cost and price, and federal agency or pass-through entity review; and for continuous improvement.
4:80, Accounting and Audits	The policy and footnotes are updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, addressing the disposition and the retention of property acquired under grant awards, including an increase in



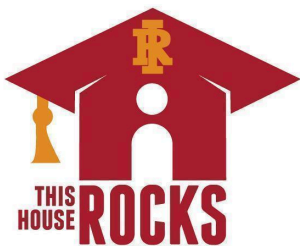
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	the capitalization threshold from \$5,000 to \$10,000 for capital assets. The footnotes are also updated for continuous improvement.
4:80-AP3, Inventory Management for Federal and State Awards	The procedure is updated for the reasons stated in 4:80, <i>Accounting and Audits</i> .
4:120, Food Services	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2- 304, added by P.A. 103-1076, requiring the Ill. State Board of Education (ISBE) to secure one or more master contracts for Halal and Kosher meals, subject to appropriation.
4:170-AP6, E1, School Staff AED Notification Letter	The procedure is updated in response to a five-year review.
5:10, Equal Employment Opportunity and Minority Recruitment	The policy is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.
5:20, Workplace Harassment Prohibited	The policy and footnotes are updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.
5:60, Expenses	The Legal References and footnotes are updated in response to a five-year review.
5:60-AP, Federal and State Grant Travel Expense Procedures	The procedure is updated in response to a five-year review.
5:60-E1, Employee Expense Reimbursement Form	The exhibit is unchanged in response to a five-year review.
5:60-E2, Employee Estimated Expense Approval Form	The exhibit is unchanged in response to a five-year review.



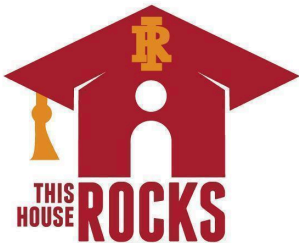
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<p>5:100, Staff Development Program</p>	<p>The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A-25 and 26A-35, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring training for staff members designated as resource persons and complaint resolvers for Article 26A Students. The policy and footnotes are also updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896, requiring ongoing professional development for all personnel on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, as well as trauma- responsive learning environments, and in response to <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. Continuous improvement updates are also made to the footnotes.</p>
<p>5:170-AP4, Designation of District Millennium Copyright Act (DMCA) Agent; Registration Process</p>	<p>The procedure is updated in response to a five-year review.</p>
<p>6:150, Home and Hospital Instruction</p>	<p>The policy, Cross References, and footnotes are updated in response to 105 ILCS 5/10-22.6a, amended by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring home instruction for students unable to attend school due to pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health or safety concerns arising from domestic or sexual violence.</p>
<p>6:235, Access to Electronic Networks</p>	<p>The policy and footnotes are updated to address the use of artificial intelligence-enabled tools in schools. A new, optional <b>Use of Artificial Intelligence (AI)- Enabled Tools</b> subhead is added to the policy. The footnotes are also updated in response to a U.S. Surgeon General’s Advisory addressing the safety of social media use for children, and for continuous improvement.</p>



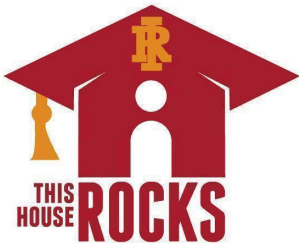
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<p>6:235-AP1, Acceptable Use of the District's Electronic Network</p>	<p>The procedure is updated to include reference to a district's AI Responsible Use Guidelines, for those districts whose boards adopt the <b>Use of Artificial Intelligence (AI)-Enabled Tools</b> subhead in 6:235, <i>Access to Electronic Networks</i>.</p>
<p>6:235-AP3, Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines</p>	<p><b>NEW.</b> The procedure is created to address the development of an AI plan and guidelines regarding the responsible use of artificial intelligence-enabled tools in schools.</p>
<p>6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</p>	<p>The policy is unchanged. Footnote 11 is updated in response to the Ill. Income Tax Act, 35 ILCS 5/231(b), extending until 1-1-26, a tax credit for employers that incur qualified expenses on behalf of an apprentice under a registered apprenticeship program. Other continuous improvement updates are also made to the footnotes.</p>
<p>7:10, Equal Educational Opportunities</p>	<p>The policy and footnotes are updated in response to <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring schools to facilitate the full participation of Article 26A Students.</p>
<p>7:10-AP1, Accommodating Transgender, Nonbinary, or Gender Nonconforming Students</p>	<p>The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i>, above.</p>
<p>7:10-AP2, Accommodating Breastfeeding Students</p>	<p>The procedure is updated for the reasons stated in 7:10, <i>Equal Educational Opportunities</i>, above.</p>



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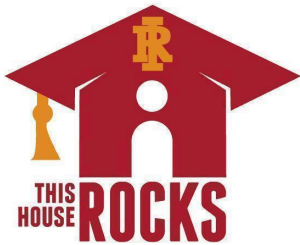
<p>7:20, Harassment of Students Prohibited</p>	<p>The policy and footnotes are updated in response to <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The Legal References and Cross References are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25.</p>
<p>7:50, School Admissions and Student Transfers To and From Non-District Schools</p>	<p>The Legal References are updated with minor style changes. The footnotes are updated in response to 105 ILCS 5/10-22.6, amended by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring boards with a policy requiring suspended/expelled students to complete the term of their suspension/expulsion in an alternative learning opportunities program under 105 ILCS 5/13B to consider any mitigating factors for the student. Continuous improvement updates are also made to the footnotes.</p>
<p>7:50-AP, School Admissions and Student Transfers To and From Non-District Schools</p>	<p>The procedure is updated for the reasons stated in 7:50, <i>School Admissions and Student Transfers To and From Non-District Schools</i>, above.</p>
<p>7:60, Residence</p>	<p>The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, permitting but not requiring the interdistrict transfer of students who are parents, expectant parents, or victims of domestic or sexual violence. Continuous improvement updates are also made to the footnotes.</p>
<p>7:70, Attendance and Truancy</p>	<p>The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, adding more valid causes for student absence. Continuous improvement updates are also made to the policy and footnotes.</p>



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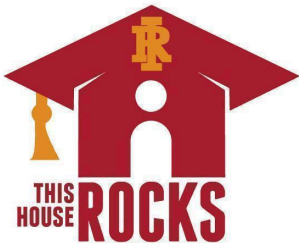
<p>7:180, Prevention of and Response to Bullying, Intimidation, and Harassment</p>	<p>The policy is updated in response to <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. Continuous improvement updates are also made to the footnotes.</p>
<p>7:185, Teen Dating Violence Prohibited</p>	<p>The policy is updated in response to <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations.</p>
<p>7:190, Student Behavior</p>	<p>The policy, Legal References and footnotes are updated. The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. The addition of a definition for <i>sexting</i> that includes Criminal Code of 2012, 720 ILCS 5/11-23.7, added by P.A. 103-825, criminalizing the <i>non-consensual dissemination of sexually explicit digitized depictions</i>;</li> <li>2. 105 ILCS 5/22-100, added by P.A. 103-806, defining <i>corporal punishment</i>;</li> <li>3. 105 ILCS 5/24-24, amended by P.A. 103-806, permitting school employees to only use reasonable force with respect to a student as permitted under 105 ILCS 5/10-20.33;</li> <li>4. 105 ILCS 5/10-27.1A and 10-27.1B, amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling), requiring the superintendent to annually report to ISBE by July 31 certain incidents on school grounds involving firearms, drugs, and battery against staff members; and</li> <li>5. Continuous improvement.</li> </ol> <p>The Legal References are updated for reason #2 listed above. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-20.14, amended by P.A. 103-896, requiring ISBE to publish guidance for the development of reciprocal reporting systems and</li> </ol>





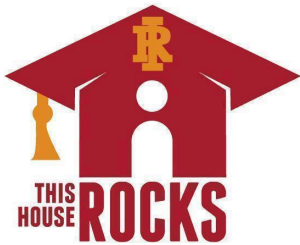
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	<p>evidence-based intervention procedures by 7-1-25;</p> <ol style="list-style-type: none"> <li>2. Ill. Human Rights Act, 775 ILCS 5/2-101(N), added by P.A. 103-804, eff. 1-1-26, defining <i>generative artificial intelligence</i>;</li> <li>3. 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896, requiring districts to make reasonable efforts to provide ongoing professional development to school personnel on 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14 and trauma responsive learning environments;</li> <li>4. <u>A.A. v. Summit Sch. Dist. No. 104</u>, 2024 IL App (1st) 232451, holding that the factors for review of an expulsion previously established under <u>Robinson v. Oak Park</u>, 213 Ill.App.3d 77 (1st Dist. 1991) no longer apply because 105 ILCS 5/10-22.6 has clear standards for expulsion.</li> <li>5. 105 ILCS 5/10-22.6(b), amended by P.A. 103-896, deleting a provision that addressed the immediate transfer of students to an alternative program who are suspended in excess of 20 school days;</li> <li>6. 105 ILCS 5/1C-2, amended by P.A. 103-594, prohibiting the expulsion of children from early childhood programs until 7-1-26. On and after 7-1-26, the prohibition will be effective under the Dept. of Early Childhood Act, 325 ILCS 3/15-30(a)(7).</li> </ol>
<p>7:190-AP2, Student Handbook        - Gang Activity Prohibited</p>	<p>The procedure is updated in response to a five-year review.</p>
<p>7:190-AP5, Student Handbook        - Electronic Devices</p>	<p>The procedure is updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i>, and for continuous improvement.</p>
<p>7:190-AP6,        Guidelines for Investigating        Sexting Allegations</p>	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. Criminal Code of 2012, 720 ILCS 5/11-23.5, amended by P.A. 103-825, amend- ed by P.A. 103-825, revising the elements of the criminal offense of <i>non-consensual dissemination of private sexual images</i>;</li> </ol>



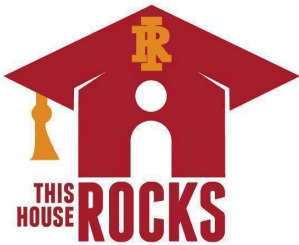
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	<ol style="list-style-type: none"> <li>2. Criminal Code of 2012, 720 ILCS 5/11-23.7, added by P.A. 103-825, adding the criminal offense of <i>non-consensual dissemination of sexually explicit digitized depictions</i>;</li> <li>3. <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; and</li> <li>4. Continuous improvement.</li> </ol>
7:190-E2, Student Handbook Checklist	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> <li>1. <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; and</li> <li>2. 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring students be annually notified of support services available for Article 26A Students, the name and contact information of their school's Article 26A Resource Person, and the availability of counseling for students 12 years of age and older without parent/guardian consent under 405 ILCS 5/3-550.</li> </ol>
7:200, Suspension Procedures	<p>The policy and footnotes are updated in response to 105 ILCS 5/10-22.6, amended by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, providing that during a suspension review hearing or expulsion hearing, students may disclose any factor to be considered in mitigation and students must be allowed to appear with a representative and a support person, and for continuous improvement.</p>
7:210, Expulsion Procedures	<p>The policy and footnotes are updated for the reasons stated in 7:200, <i>Suspension Procedures</i>.</p>
7:210-E1, Notice of Expulsion Hearing	<p>The exhibit is updated for the reasons stated in 7:200, <i>Suspension Procedures</i>.</p>
7:220-AP, Electronic Recordings on School	<p>The procedure is updated in response to a five-year review.</p>



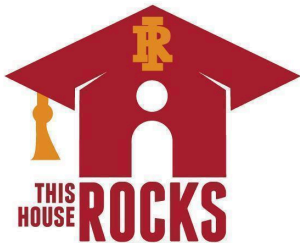
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Buses	
7:250, Student Support Services	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring students 12 years of age and older be annually notified of the availability of counseling without parent/guardian consent under 405 ILCS 5/3-550, and the designation of at least one staff member in each building as a resource person for Article 26A Students.
7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs	The procedure is updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring the designation of at least one staff member in each building as a resource person for Article 26A Students.
7:255, Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	<b>NEW.</b> The policy is created in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring districts to ensure they have policies, procedures, and resources in place to ensure that Article 26A Students are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma.
7:255-AP1, Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	<b>NEW.</b> The procedure is created for the reason stated in 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i> , above.
7:255-AP2, Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of	<b>NEW.</b> The procedure is created for the reason stated in 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i> , above.



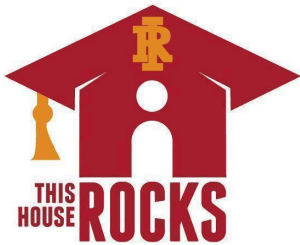
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<p>Domestic or Sexual Violence</p>	
<p>7:270, Administering Medicines to Students</p>	<p>The policy, Legal References, and footnotes are updated. The policy is updated for continuous improvement to clarify that students may self-carry supplies when authorized by their diabetes care plan and/or seizure action plan.</p> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 23 Ill.Admin.Code §1.540(b)(2), amended by 48 Ill.Reg. 14539, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications.</li> <li>2. Clinical Social Work and Social Work Practice Act, 225 ILCS 20/4.5, added by P.A. 103-1048, authorizing licensed school social workers to possess and administer opioid antagonists in their licensed professional capacity; and</li> <li>3. Continuous improvement.</li> </ol> <p>The Legal References are updated for continuous improvement to add 105 ILCS 150/, Seizure Smart School Act.</p>
<p>7:270-AP2, Checklist for District Supply of Undesignated Medication(s)</p>	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 23 Ill.Admin.Code §1.540(b)(2), amended by 48 Ill. Reg. 14539, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications;</li> <li>2. ISBE and the Ill. Dept. of Human Services' <i>Substance Abuse Prevention and Recovery Instruction Resource Guide</i>; and</li> <li>3. Continuous improvement.</li> </ol>
<p>7:310, Restrictions on Publications; Elementary Schools</p>	<p>The policy, footnotes, and Cross References are updated. The policy, Cross References, and footnotes are updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i>, and for continuous improvement. The footnotes are also updated in response to:</p>



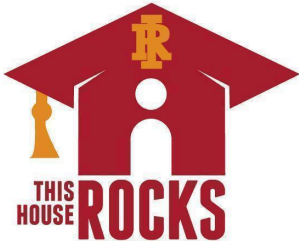
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	<ol style="list-style-type: none"> <li>1. <u>L.M. v. Town of Middleborough, Mass.</u>, 103 F.4th 854 (1st Cir. 2024), addressing the limits of students’ right to free speech on campus; and</li> <li>2. <u>Mahanoy Area School Dist. v. B.L.</u>, 594 U.S. 180 (2021), addressing the issue of discipline for off-campus conduct.</li> </ol>
7:310-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools	The procedure is updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i> , and for continuous improvement.
7:315, Restrictions on Publications; High Schools	The policy, Cross References, and footnotes are updated for the reasons stated in 7:310, <i>Restrictions on Publications; Elementary Schools</i> , above.
7:315-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools	The procedure is updated for the reasons stated in 7:310-AP, <i>Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools</i> , above.
7:325-E, Application and Procedures to Involve Students in Fundraising Activities	The exhibit is updated in response to a five-year review.
7:340, Student Records	<p>The Legal References, Cross References, Administrative Procedure References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, restricting the circumstances under which schools may disclose information about a student’s status as a parent, expectant parent, or victim of domestic or sexual violence; and</li> <li>2. 105 ILCS 10/2(f), amended by P.A. 102-466, a/k/a</li> </ol>



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	<p><i>ESS Law</i>, eff. 7-1-25, providing that a student’s temporary records include information about a student’s status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence.</p> <p>Continuous improvement updates are also made to the footnotes.</p>
7:340-AP1, School Student Records	The procedure is updated for the reasons stated in 7:340, <i>Student Records</i> , above.
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records	The exhibit is updated in response to 105 ILCS 10/2(f), amended by P.A. 102- 466, a/k/a <i>ESS Law</i> , eff. 7-1-25, providing that a student’s temporary records include information about a student’s status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence, and for continuous improvement.
7:345-AP, E1, Student Covered Information Reporting Form	The exhibit is updated in response to a five-year review.
7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors	The exhibit is updated in response to a five-year review.
7:345-AP, E3, Parent Notification Letter for Student Breach	The exhibit is updated in response to a five-year review.
8:30, Visitors to and Conduct on School Property	The Legal References are updated with a minor style change. The footnotes are updated in response to the Criminal Code of 2012, 720 ILCS 5/11-18, amended by P.A. 103-1071, eff. 7-1-25, renaming the criminal offense of patronizing a <del>prostitute</del> <u>person engaged in the sex trade</u> , and for continuous improvement.



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8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders	The exhibit is updated in response to a five-year review.
8:30-E2, Child Sex Offender's Request for Permission to Visit School Property	The exhibit is updated in response to a five-year review.

# Update Memo

Please distribute to board members and appropriate staff.

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### Online Instructions

Please follow these four easy steps to log in to **PRESS**:

- Go to [www.iasb.com](http://www.iasb.com) and click on the  button on the top navigation.
- 1. Enter your email address and password.
  - If you do not know your password, do not create a new account; reset your password using your district email address. Use the "forgot your password?" link. Make sure to check your spam folder for an email from [info@iasb.com](mailto:info@iasb.com), if you do not see it in your email inbox.
  - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
  - If you continue to have difficulty signing on to [www.iasb.com](http://www.iasb.com), please contact Michael Ifkovits at [mifkovits@iasb.com](mailto:mifkovits@iasb.com).
- 3. Click the  button on the top navigator bar. This will bring you to your account page
- 4. Under "**My Account Links**," click on "**PRESS Login**."

# PRESS

## Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Debra Jacobson, Associate General Counsel and **PRESS** Editor, [djacobson@iasb.com](mailto:djacobson@iasb.com); Jeremy Duffy, IASB Deputy Executive Director/General Counsel and Assistant **PRESS** Editor, [jduffy@iasb.com](mailto:jduffy@iasb.com); Maryam Brotine, Associate General Counsel and Assistant **PRESS** Editor, [mbrotine@iasb.com](mailto:mbrotine@iasb.com); or Megan Mikhail, Assistant General Counsel and Assistant **PRESS** Editor, [mmikhail@iasb.com](mailto:mmikhail@iasb.com).

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated Policy Reference Manual (PRM) pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words, a.k.a. "tracked changes."

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download and use **PRM** pages to update your policy manual, please go to [www.iasb.com/policy/](http://www.iasb.com/policy/) to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

For answers to common questions about using **PRESS**, see Q&A: Getting the Most Out of Your **PRESS** Subscription, now available on IASB's website.

For answers to common questions about using **PRESS**, see [Q&A: Getting the Most Out of Your PRESS Subscription](#), now available on IASB's website.

## PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 7.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.



## Title IX Reversion to 2020 Regulations

On January 9, 2025, in the case *State of Tennessee v. Cardona*, the U.S. District Court in the Eastern District of Kentucky (Court) struck down the 2024 Title IX sex discrimination regulations that went into effect August 1, 2024. The result of this ruling was to restore the 2020 Title IX regulations issued during the first Trump administration. On February 4, 2025, the U.S. Dept. of Education's Office for Civil Rights issued a *Dear Colleague* letter in which it confirmed the 2020 Title IX regulations are in effect and advised schools to immediately reevaluate open Title IX investigations initiated under the 2024 regulations to ensure consistency with the requirements of the 2020 Title IX regulations.

In response to these legal developments, the following **PRESS** materials are updated:

- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 2:260, Uniform Grievance Procedure
- 2:265, Title IX Grievance Procedure – **REWRITTEN**
- 2:265-AP1, Title IX Response – **REWRITTEN**
- 2:265-AP2, Formal Title IX Complaint Grievance Process – **REWRITTEN**
- 2:265-AP3, Title IX Coordinator – **DELETED**
- 2:265-E, Title IX Glossary of Terms – **REWRITTEN**
- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:20, Workplace Harassment Prohibited
- 5:100, Staff Development Program
- 7:10, Equal Educational Opportunities
- 7:10-AP1, Accommodating Transgender, Nonbinary, or Gender Nonconforming Students
- 7:10-AP2, Accommodating Breastfeeding Students
- 7:20, Harassment of Students Prohibited
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185, Teen Dating Violence Prohibited
- 7:190-E2, Student Handbook Checklist

## Ensuring Success in School Law

The Ensuring Success in School (ESS) Law, Public Act 102-466, effective 7-1-25, creates new School Code Article 26A, *Children and Students Who Are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. Article 26A requires districts to ensure they have policies, procedures, and resources in place to ensure that students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma. Specifically, Article 26A requires that at least one staff member in each school building be identified and trained as a resource person for Article 26A Students, and that each district have a complaint resolution procedure to resolve complaints of alleged violations of Article 26A. These requirements are set forth in a new 7:255 policy suite. 41

## PRESS Terminology

What are the meanings of the “AP” and “E” after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

**Policy.** The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

**After adoption by the board, each policy should have an adoption date.**

**Administrative Procedures.** Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

**Administrative procedures should be dated for implementation by the administrative staff and kept separately from the board policy manual.**

**Exhibits.** Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, Board Policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

**Exhibits labeled with an “E” may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.**

**Administrative procedures exhibits, always labeled with the “AP, E” format should be dated for implementation by the administrative staff.**

Please note that since the ESS Law requires an Article 26A Resource Person in each school building, each school will need to have its own version of **NEW** sample administrative procedure, 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, and Victims of Domestic or Sexual Violence*.

The ESS Law also amends the following:

1. 105 ILCS 5/10-22.6, amended by P.A. 102-466, eff. 7-1-25, provides that during a suspension review hearing or expulsion hearing, students may disclose any factor to be considered in mitigation, including the student's status as a parent, expectant parent, or victim of domestic or sexual violence. It also requires that students be allowed to appear with a representative and/or a support person at disciplinary hearings.
2. 105 ILCS 5/10-22.6a, amended by P.A. 102-466, eff. 7-1-25, requires that home instruction be available for students unable to attend school because of pregnancy-related conditions (previously *pregnancy*), the fulfillment of parenting obligations related to the health of the child, or health or safety concerns arising from domestic or sexual violence.
3. 105 ILCS 5/26-2a, amended by P.A. 102-466, eff. 7-1-25, adds the following as valid causes for student absence: attendance at a verified medical or therapeutic appointment, appointment with a victim services provider, the fulfillment of a parenting responsibility, and addressing circumstances resulting from domestic or sexual violence.
4. 105 ILCS 10/2(f), amended by P.A. 102-466, eff. 7-1-25, provides that a student's temporary records shall include information concerning a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence.

The following **PRESS** materials are created or updated in response to this law:

- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 5:100, Staff Development Program
- 6:150, Home and Hospital Instruction
- 7:10, Equal Educational Opportunities
- 7:10-AP2, Accommodating Breastfeeding Students
- 7:50, School Admissions and Student Transfers To and From Non-District Schools
- 7:50-AP, School Admissions and Student Transfers To and from Non-District Schools
- 7:60, Residence
- 7:70, Attendance and Truancy
- 7:190-E2, Student Handbook Checklist
- 7:200, Suspension Procedures
- 7:210, Expulsion Procedures
- 7:210-E1, Notice of Expulsion Hearing
- 7:250, Student Support Services
- 7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs
- 7:255, Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence – **NEW**
- 7:255-AP1, Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence – **NEW**
- 7:255-AP2, Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence – **NEW**
- 7:340, Student Records
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

## Artificial Intelligence

The use of artificial intelligence (AI)-enabled tools in K-12 has become a hot topic nationwide, as schools begin to grapple with how AI can be best utilized to improve instruction, support educators, and reduce administrative burdens. In October 2024, the U.S. Dept. of Education issued a toolkit (Toolkit) to support the safe, ethical, and equitable integration of AI in K-12 schools. Like other technological tools, it is important to keep in mind that boards have many existing board policies that already govern conduct that could involve the use of AI-enabled tools, such as policies addressing equal opportunity for students and employees, staff professional conduct, bullying, and student behavior. In recognition of the increasing role of AI in K-12 education, sample **PRESS** policy 6:325, *Access to Electronic Networks*, is updated to include a new, optional subhead to

address the use of AI-enabled tools. **NEW** sample administrative procedure 6:235-AP3, *Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines*, provides a framework, based on the Toolkit, to assist districts as they develop their own AI plans and responsible use guidelines that reflect local needs and conditions.

The following **PRESS** materials are updated or created:

- 2:150-AP, Superintendent Committees
- 6:235, Access to Electronic Networks
- 6:235-AP1, Acceptable Use of the District's Electronic Network
- 6:235-AP3, Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines – **NEW**

## Federal Uniform Guidance for Awards

In October 2024, the Office of Management and Budget (OMB) issued final rules to comprehensively update and streamline the OMB *Guidance for Grants and Agreements*, now called the OMB *Guidance for Federal Financial Assistance*, located at 2 C.F.R. Part 200. The final rules are intended to improve federal financial assistance management, transparency, and oversight through more accessible and comprehensible guidance. At the State level, the amended federal rules continue to apply to State grants governed by the Ill. Grant Accountability and Transparency Act.

The following **PRESS** materials are updated in response to this regulatory update:

- 4:15, Identity Protection
- 4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards
- 4:60-AP5, Federal and State Award Procurement Procedures
- 4:80, Accounting and Audits
- 4:80-AP3, Inventory Management for Federal and State Awards

## Sexting

In response to the use of technologies to produce harmful and sexually explicit “deepfakes”, 720 ILCS 5/11-23.7, added by P.A. 103-825, criminalizes the *non-consensual dissemination of sexually explicit digitized depictions*. **PRESS** sample policy 7:190, *Student Behavior*, has been updated to include a definition of the term *sexting*, which incorporates this criminal offense, along with other offenses referenced in sample administrative procedure 7:190-AP6, *Guidelines for Investigating Sexting Allegations*.

The following **PRESS** materials are updated:

- 7:190, Student Behavior
- 7:190-AP5, Student Handbook – Electronic Devices
- 7:190-AP6, Guidelines for Investigating Sexting Allegations
- 7:310, Restrictions on Publications; Elementary Schools
- 7:310-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools
- 7:315, Restrictions on Publications; High Schools
- 7:315-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools

## 103rd General Assembly Lame Duck Session

During its final lame duck session, the 103rd General Assembly passed bills impacting schools:

1. 105 ILCS 5/2-3.204, added by P.A. 103-1076, requires the Ill. State Board of Education to secure one or more statewide master contracts for Halal and Kosher meals so districts may purchase them, subject to appropriation of funds by the General Assembly.
2. Income Tax Act, 35 ILCS 5/231(b), amended by P.A. 103-1059, extends until 1-1-26, a tax credit for employers that incur qualified expenses on behalf of an apprentice under a registered apprenticeship program.

3. Criminal Code of 2012, 720 ILCS 5/11-9.3, amended by P.A. 103-1071, eff. 7-1-25, amends the definition of *child sex offender* to incorporate changes made to titles of certain prostitution-related offenses.

The following **PRESS** materials are updated in response to this legislation:

- 4:120, Food Services
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 8:30, Visitors to and Conduct on School Property

## PRESS Issue 118 Trivia

378 pages • 166,597 words • 67 PRM materials

## Five-Year Reviews

**PRESS** Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 480 separate pieces of material, including policies, administrative procedures, and related exhibits. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 7.

The following **PRESS** materials are updated:

- 4:170-AP6, E1, School Staff AED Notification Letter
- 5:60, Expenses
- 5:60-AP, Federal and State Grant Travel Expense Procedures
- 5:60-E1, Employee Expense Reimbursement Form
- 5:60-E2, Employee Estimated Expense Approval Form
- 5:170-AP4, Designation of District Millennium Copyright Act (DMCA) Agent; Registration Process

- 7:190-AP2, Student Handbook – Gang Activity Prohibited
- 7:220-AP, Electronic Recordings on School Buses
- 7:325-E, Application and Procedures to Involve Students in Fundraising Activities
- 7:345-AP, E1, Student Covered Information Reporting Form
- 7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors
- 7:345-AP, E3, Parent Notification Letter for Student Data Breach
- 8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders
- 8:30-E2, Child Sex Offender’s Request for Permission to Visit School Property

## Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule and/or continuous improvement changes, including subscriber feedback. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 7.

The following **PRESS** material is updated:

- 7:270, Administering Medicines to Students
- 7:270-AP2, Checklist for District Supply of Undesignated Medication(s)

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Certain **PRM** materials in a **PRESS** Issue may be labeled in the **PRESS** Bundles, Revision Table and Committee Worksheets with one or more of the following categories:

**NEW.** This material is brand new to the **PRM**.

**DELETED.** This material has been deleted from the **PRM**.

**RENUMBERED.** This material has been assigned a new number within the **PRM**, usually due to the addition of **NEW** material.

**RENAMED.** The title of the material has been amended.

**REWRITTEN.** The material has undergone significant revisions. To preserve the readability of the Committee Worksheets, suggested changes are not shown as tracked changes.

**REFORMATTED.** Non-substantive changes in formatting, e.g., list renumbering, have been applied for consistency throughout the **PRM**. To preserve the readability of the Committee Worksheets, such formatting changes are not reflected as tracked changes.

## Progress Report - The contents of this table frequently change.

Topics	Our Response
<p><b>Governor Supports Cell Phone Ban Legislation</b>            During his State on the State Address to the Ill. General Assembly on February 19, 2025, Governor Pritzker announced his support for legislation that would require school boards to adopt policies banning the use of cell phones during instructional time, with certain exceptions. IASB is monitoring the relevant bills on this topic as the spring legislative session progresses.</p>	<p>If new legislation goes into effect, affected <b>PRESS</b> materials, including sample policy 7:190, <i>Student Behavior</i>, will be updated in the fall.</p>
<p><b>Presidential Executive Orders Address K-12 Issues, including Potential Immigration Enforcement in Schools</b>            Since taking office, the President has issued many Executive Orders (EOs), directing various federal agencies to implement his administration’s policy priorities. Several of the EOs may impact K-12 schools, including an EO directed at dismantling the U.S. Dept. of Education and others addressing gender classification, diversity, equity, and inclusion efforts, and immigration enforcement. IASB continues to monitor the actions of the new federal administration, including the U.S. Dept. of Education, for lasting impacts on <b>PRESS</b> materials. Districts with specific questions on the local impacts of these actions should contact their board attorneys for guidance.            Regarding the issue of immigration, the new administration announced a change to a previous federal policy which had limited immigration enforcement authorities from conducting activities at protected areas such as schools. In response to this development, the Ill. School Board of Education issued <a href="#">non-regulatory guidance</a> indicating that districts should work with their board attorneys to develop procedures to follow should immigration authorities seek to gain access to their schools or other records. The Ill. Council of School Attorneys (ICSA) has also updated its guidance document, <i>Guidelines for Interviews of Students at School by Law Enforcement Authorities</i>, to address these issues. The ICSA Guidelines, which are referred to in sample administrative procedure 7:150-AP, <i>Agency and Police Interviews</i>, are available at: <a href="http://www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/">www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/</a>.</p>	<p>No <b>PRESS</b> materials are affected at this time.</p>
<p><b>Cook County Issues Guidance for School Districts on Paid Leave Ordinance</b>            The Cook County Paid Leave Ordinance (Ordinance) became effective for certain school districts within Cook County on 1-1-25. Many districts in Cook County are exempt from the Ordinance because the home-rule municipality in which they are located took official action to opt out from the Ordinance. On 1-10-25, the Cook County Commission on Human Rights issued <a href="#">Paid Leave Guidance for School Districts</a> for those districts affected. Given the scope and complexity of the Ordinance and its implementing regulations, impacted districts should work with their board attorneys to ensure the proper policy and/or procedures are in place.</p>	<p>No <b>PRESS</b> materials are affected.</p>

## Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	
2:150-AP, Superintendent Committees	The procedure is updated in response to the creation of 6:235-AP3, <i>Development of Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines</i> , and for continuous improvement.	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to: <ol style="list-style-type: none"> <li>1. <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations;</li> <li>2. 105 ILCS 5/26A-20(d), added by P.A. 102-466, a/k/a <i>Ensuring Success in School (ESS) Law</i>, eff. 7-1-25, providing protections for students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students);</li> <li>3. 105 ILCS 5/10-20.84(a), added by P.A. 102-917 and renumbered by P.A. 103-154, requiring districts to post on their websites their local postsecondary and career expectations frameworks; and</li> <li>4. Continuous improvement.</li> </ol>	<input type="checkbox"/>
2:260, Uniform Grievance Procedure	The policy and footnotes are updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The footnotes are also updated in response to the Whistleblower Act, 740 ILCS 174/, amended by P.A. 103-867, broadening the scope of legal protections for whistleblowers.	<input type="checkbox"/>
2:265, Title IX Grievance Procedure	<b>REWRITTEN.</b> The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement.	<input type="checkbox"/>
2:265-AP1, Title IX Response	<b>REWRITTEN.</b> The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
2:265-AP2, Formal Title IX Complaint Grievance Process	<b>REWRITTEN.</b> The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
2:265-AP3, Title IX Coordinator	<b>DELETED.</b> The procedure is deleted in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations.	<input type="checkbox"/>
2:265-E, Title IX Glossary of Terms	<b>REWRITTEN.</b> The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
4:15, Identity Protection	The policy and footnotes are updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg 30046, addressing the safeguarding of information under grant awards and updating the definitions for <i>personally identifiable information</i> and <i>protected personally identifiable information</i> .	<input type="checkbox"/>
4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards	The procedure is updated for the reason stated in 4:15, <i>Identity Protection</i> , above.	<input type="checkbox"/>
4:60-AP5, Federal and State Award Procurement Procedures	The procedure is updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, revising general procurement standards, competition, methods of procurement, procurement of recovered materials, contract cost and price, and federal agency or pass-through entity review; and for continuous improvement.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:80, Accounting and Audits	The policy and footnotes are updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, addressing the disposition and the retention of property acquired under grant awards, including an increase in the capitalization threshold from \$5,000 to \$10,000 for capital assets. The footnotes are also updated for continuous improvement.	<input type="checkbox"/>
4:80-AP3, Inventory Management for Federal and State Awards	The procedure is updated for the reasons stated in 4:80, <i>Accounting and Audits</i> .	<input type="checkbox"/>
4:120, Food Services	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-304, added by P.A. 103-1076, requiring the Ill. State Board of Education (ISBE) to secure one or more master contracts for Halal and Kosher meals, subject to appropriation.	<input type="checkbox"/>
4:170-AP6, E1, School Staff AED Notification Letter	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:10, Equal Employment Opportunity and Minority Recruitment	The policy is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
5:20, Workplace Harassment Prohibited	The policy and footnotes are updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
5:60, Expenses	The Legal References and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
5:60-AP, Federal and State Grant Travel Expense Procedures	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:60-E1, Employee Expense Reimbursement Form	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
5:60-E2, Employee Estimated Expense Approval Form	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
5:100, Staff Development Program	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A-25 and 26A-35, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring training for staff members designated as resource persons and complaint resolvers for Article 26A Students. The policy and footnotes are also updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896, requiring ongoing professional development for all personnel on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, as well as trauma-responsive learning environments, and in response to <u><a href="#">State of Tennessee v. Cardona</a></u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
5:170-AP4, Designation of District Millenium Copyright Act (DMCA) Agent; Registration Process	The procedure is updated in response to a five-year review.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:150, Home and Hospital Instruction	The policy, Cross References, and footnotes are updated in response to 105 ILCS 5/10-22.6a, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring home instruction for students unable to attend school due to pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health or safety concerns arising from domestic or sexual violence.	<input type="checkbox"/>
6:235, Access to Electronic Networks	The policy and footnotes are updated to address the use of artificial intelligence-enabled tools in schools. A new, optional <b>Use of Artificial Intelligence (AI)-Enabled Tools</b> subhead is added to the policy. The footnotes are also updated in response to a U.S. Surgeon General’s Advisory addressing the safety of social media use for children, and for continuous improvement.	<input type="checkbox"/>
6:235-AP1, Acceptable Use of the District’s Electronic Network	The procedure is updated to include reference to a district’s AI Responsible Use Guidelines, for those districts whose boards adopt the <b>Use of Artificial Intelligence (AI)-Enabled Tools</b> subhead in 6:235, <i>Access to Electronic Networks</i> .	<input type="checkbox"/>
6:235-AP3, Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines	<b>NEW.</b> The procedure is created to address the development of an AI plan and guidelines regarding the responsible use of artificial intelligence-enabled tools in schools.	<input type="checkbox"/>
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	The policy is unchanged. Footnote 11 is updated in response to the Ill. Income Tax Act, 35 ILCS 5/231(b), extending until 1-1-26, a tax credit for employers that incur qualified expenses on behalf of an apprentice under a registered apprenticeship program. Other continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:10, Equal Educational Opportunities	The policy and footnotes are updated in response to <u><i>State of Tennessee v. Cardona</i></u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring schools to facilitate the full participation of Article 26A Students.	<input type="checkbox"/>
7:10-AP1, Accommodating Transgender, Nonbinary, or Gender Nonconforming Students	The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
7:10-AP2, Accommodating Breastfeeding Students	The procedure is updated for the reasons stated in 7:10, <i>Equal Educational Opportunities</i> , above.	<input type="checkbox"/>
7:20, Harassment of Students Prohibited	The policy and footnotes are updated in response to <u><i>State of Tennessee v. Cardona</i></u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The Legal References and Cross References are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25.	<input type="checkbox"/>
7:50, School Admissions and Student Transfers To and From Non-District Schools	The Legal References are updated with minor style changes. The footnotes are updated in response to 105 ILCS 5/10-22.6, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring boards with a policy requiring suspended/expelled students to complete the term of their suspension/expulsion in an alternative learning opportunities program under 105 ILCS 5/13B to consider any mitigating factors for the student. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>



## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:50-AP, School Admissions and Student Transfers to and from Non-District Schools	The procedure is updated for the reasons stated in 7:50, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above.	<input type="checkbox"/>
7:60, Residence	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, permitting but not requiring the interdistrict transfer of students who are parents, expectant parents, or victims of domestic or sexual violence. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:70, Attendance and Truancy	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, adding more valid causes for student absence. Continuous improvement updates are also made to the policy and footnotes.	<input type="checkbox"/>
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:185, Teen Dating Violence Prohibited	The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations.	<input type="checkbox"/>
7:190, Student Behavior	<p>The policy, Legal References and footnotes are updated. The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. The addition of a definition for <i>sexting</i> that includes Criminal Code of 2012, 720 ILCS 5/11-23.7, added by P.A. 103-825, criminalizing the <i>non-consensual dissemination of sexually explicit digitized depictions</i>;</li> <li>2. 105 ILCS 5/22-100, added by P.A. 103-806, defining <i>corporal punishment</i>;</li> <li>3. 105 ILCS 5/24-24, amended by P.A. 103-806, permitting school employees to only use reasonable force with respect to a student as permitted under 105 ILCS 5/10-20.33;</li> <li>4. 105 ILCS 5/10-27.1A and 10-27.1B, amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling), requiring the superintendent to annually report to ISBE by July 31 certain incidents on school grounds involving firearms, drugs, and battery against staff members; and</li> <li>5. Continuous improvement.</li> </ol> <p>The Legal References are updated for reason #2 listed above. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-20.14, amended by P.A. 103-896, requiring ISBE to publish guidance for the development of reciprocal reporting systems and evidence-based intervention procedures by 7-1-25;</li> <li>2. Ill. Human Rights Act, 775 ILCS 5/2-101(N), added by P.A. 103-804, eff. 1-1-26, defining <i>generative artificial intelligence</i>;</li> <li>3. 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896, requiring districts to make reasonable efforts to provide ongoing professional development to school personnel on 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14 and trauma responsive learning environments;</li> <li>4. <u>A.A. v. Summit Sch. Dist. No. 104</u>, 2024 IL App (1st) 232451, holding that the factors for review of an expulsion previously established under <u>Robinson v. Oak Park</u>, 213 Ill.App.3d 77 (1st Dist. 1991) no longer apply because 105 ILCS 5/10-22.6 has clear standards for expulsion.</li> <li>5. 105 ILCS 5/10-22.6(b), amended by P.A. 103-896, deleting a provision that addressed the immediate transfer of students to an alternative program who are suspended in excess of 20 school days;</li> <li>6. 105 ILCS 5/1C-2, amended by P.A. 103-594, prohibiting the expulsion of children from early childhood programs until 7-1-26. On and after 7-1-26, the prohibition will be effective under the Dept. of Early Childhood Act, 325 ILCS 3/15-30(a)(7).</li> </ol>	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:190-AP2, Student Handbook - Gang Activity Prohibited	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
7:190-AP5, Student Handbook - Electronic Devices	The procedure is updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i> , and for continuous improvement.	<input type="checkbox"/>
7:190-AP6, Guidelines for Investigating Sexting Allegations	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. Criminal Code of 2012, 720 ILCS 5/11-23.5, amended by P.A. 103-825, amended by P.A. 103-825, revising the elements of the criminal offense of <i>non-consensual dissemination of private sexual images</i>;</li> <li>2. Criminal Code of 2012, 720 ILCS 5/11-23.7, added by P.A. 103-825, adding the criminal offense of <i>non-consensual dissemination of sexually explicit digitized depictions</i>;</li> <li>3. <i>State of Tennessee v. Cardona</i>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; and</li> <li>4. Continuous improvement.</li> </ol>	<input type="checkbox"/>
7:190-E2, Student Handbook Checklist	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> <li>1. <i>State of Tennessee v. Cardona</i>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; and</li> <li>2. 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring students be annually notified of support services available for Article 26A Students, the name and contact information of their school’s Article 26A Resource Person, and the availability of counseling for students 12 years of age and older without parent/guardian consent under 405 ILCS 5/3-550.</li> </ol>	<input type="checkbox"/>
7:200, Suspension Procedures	The policy and footnotes are updated in response to 105 ILCS 5/10-22.6, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, providing that during a suspension review hearing or expulsion hearing, students may disclose any factor to be considered in mitigation and students must be allowed to appear with a representative and a support person, and for continuous improvement.	<input type="checkbox"/>
7:210, Expulsion Procedures	The policy and footnotes are updated for the reasons stated in 7:200, <i>Suspension Procedures</i> .	<input type="checkbox"/>
7:210-E1, Notice of Expulsion Hearing	The exhibit is updated for the reasons stated in 7:200, <i>Suspension Procedures</i> .	<input type="checkbox"/>
7:220-AP, Electronic Recordings on School Buses	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
7:250, Student Support Services	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring students 12 years of age and older be annually notified of the availability of counseling without parent/guardian consent under 405 ILCS 5/3-550, and the designation of at least one staff member in each building as a resource person for Article 26A Students.	<input type="checkbox"/>
7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs	The procedure is updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring the designation of at least one staff member in each building as a resource person for Article 26A Students.	<input type="checkbox"/>
7:255, Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	<b>NEW.</b> The policy is created in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring districts to ensure they have policies, procedures, and resources in place to ensure that Article 26A Students are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:255-AP1, Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	<b>NEW.</b> The procedure is created for the reason stated in 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i> , above.	<input type="checkbox"/>
7:255-AP2, Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	<b>NEW.</b> The procedure is created for the reason stated in 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i> , above.	<input type="checkbox"/>
7:270, Administering Medicines to Students	<p>The policy, Legal References, and footnotes are updated. The policy is updated for continuous improvement to clarify that students may self-carry supplies when authorized by their diabetes care plan and/or seizure action plan.</p> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 23 Ill.Admin.Code §1.540(b)(2), amended by 48 Ill.Reg. 14539, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications.</li> <li>2. Clinical Social Work and Social Work Practice Act, 225 ILCS 20/4.5, added by P.A. 103-1048, authorizing licensed school social workers to possess and administer opioid antagonists in their licensed professional capacity; and</li> <li>3. Continuous improvement.</li> </ol> <p>The Legal References are updated for continuous improvement to add 105 ILCS 150/, Seizure Smart School Act.</p>	<input type="checkbox"/>
7:270-AP2, Checklist for District Supply of Undesignated Medication(s)	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 23 Ill.Admin.Code §1.540(b)(2), amended by 48 Ill. Reg. 14539, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications;</li> <li>2. ISBE and the Ill. Dept. of Human Services' <i>Substance Abuse Prevention and Recovery Instruction Resource Guide</i>; and</li> <li>3. Continuous improvement.</li> </ol>	<input type="checkbox"/>
7:310, Restrictions on Publications; Elementary Schools	<p>The policy, footnotes, and Cross References are updated. The policy, Cross References, and footnotes are updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i>, and for continuous improvement. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> <li>1. <u><a href="#">L.M. v. Town of Middleborough, Mass.</a></u>, 103 F.4th 854 (1st Cir. 2024), addressing the limits of students' right to free speech on campus; and</li> <li>2. <u><a href="#">Mahanoy Area School Dist. v. B.L.</a></u>, 594 U.S. 180 (2021), addressing the issue of discipline for off-campus conduct.</li> </ol>	<input type="checkbox"/>
7:310-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools	The procedure is updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i> , and for continuous improvement.	<input type="checkbox"/>
7:315, Restrictions on Publications; High Schools	The policy, Cross References, and footnotes are updated for the reasons stated in 7:310, <i>Restrictions on Publications; Elementary Schools</i> , above.	<input type="checkbox"/>
7:315-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools	The procedure is updated for the reasons stated in 7:310-AP, <i>Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools</i> , above.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:325-E, Application and Procedures to Involve Students in Fundraising Activities	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:340, Student Records	<p>The Legal References, Cross References, Administrative Procedure References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, restricting the circumstances under which schools may disclose information about a student's status as a parent, expectant parent, or victim of domestic or sexual violence; and</li> <li>2. 105 ILCS 10/2(f), amended by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, providing that a student's temporary records include information about a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence.</li> </ol> <p>Continuous improvement updates are also made to the footnotes.</p>	<input type="checkbox"/>
7:340-AP1, School Student Records	The procedure is updated for the reasons stated in 7:340, <i>Student Records</i> , above.	<input type="checkbox"/>
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit is updated in response to 105 ILCS 10/2(f), amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, providing that a student's temporary records include information about a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence, and for continuous improvement.	<input type="checkbox"/>
7:345-AP, E1, Student Covered Information Reporting Form	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:345-AP, E3, Parent Notification Letter for Student Breach	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
8:30, Visitors to and Conduct on School Property	The Legal References are updated with a minor style change. The footnotes are updated in response to the Criminal Code of 2012, 720 ILCS 5/11-18, amended by P.A. 103-1071, eff. 7-1-25, renaming the criminal offense of patronizing a <u>prostitute person engaged in the sex trade</u> , and for continuous improvement.	<input type="checkbox"/>
8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
8:30-E2, Child Sex Offender's Request for Permission to Visit School Property	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>

## Acknowledgement to PRESS Advisory Board

The Policy Reference Education Subscription Service (PRESS) Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on PRESS Issues. We appreciate their contributions and thank them sincerely.

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# **BUILDING OUR FUTURE**

**July 22, 2025**

SHARON WILLIAMS, Ed. D.  
SUPERINTENDENT OF SCHOOLS



**ROCK ISLAND - MILAN  
SCHOOL DISTRICT #41**

# AGENDA

- Current Projects
- Upcoming Projects
- Bond Proceeds



# CURRENT PROJECTS

- **Denkman Elementary**

- New Roof - Back on schedule after weather delays. Drains relocated 7/17-7/18.
- Tuckpointing - tuckpointing and brick replacement will be complete by start of school. Sealcoat, metal work, and ground repair may rollover into August.





# CURRENT PROJECTS

- **Earl Hanson**
  - Fire Alarms - Projected completion week of July 25.  
ROE inspection to be completed the week of July 28.



# CURRENT PROJECTS

- **Edison Jr. High School**
  - Secured Entry Redesign
    - All work pushed to fall intersession due to supply chain delays.



# CURRENT PROJECTS

- **Longfellow Elementary**
  - Tuckpointing
    - Tuckpointing/Brick replacement completed by July 23.
    - Sealcoat to be applied the last week of July.



# CURRENT PROJECTS

- **Rock Island Center for Math & Science**

- **Parking Lot Improvements**

- Fencing and Bollards installation complete.
- Curb and gutter/pavers end of week.
- Drain arrival delayed - to be poured week of July 28th.



# CURRENT PROJECTS

- **Rock Island High School**
  - Cafeteria Flooring
    - 95% complete - Early week of July 28.
  - HVAC Design, Replacements and Controls Update
    - Updating documents to re-bid.
  - Tuckpointing
    - Exterior complete. Interior completion July 31.



# CURRENT PROJECTS



# CURRENT PROJECTS

- **Thomas Jefferson**

- Fire Alarms - Expected completion by July 28 for ROE Testing.



# CURRENT PROJECTS

- **Washington Jr High School**

- Secured Entry Redesign

- Window replacement and added fob access complete by July 31.

- Basement Repairs

- Concrete coating/stripping procedure to be completed by July 31.

Sump pump to be installed to assist with groundwater infiltration.





# UPCOMING PROJECTS

- **Health and Life Safety**
  - District Wide
    - Review
    - Analysis
    - Plan



# UPCOMING PROJECTS

- **Rock Island High School**
  - Aquatic Center

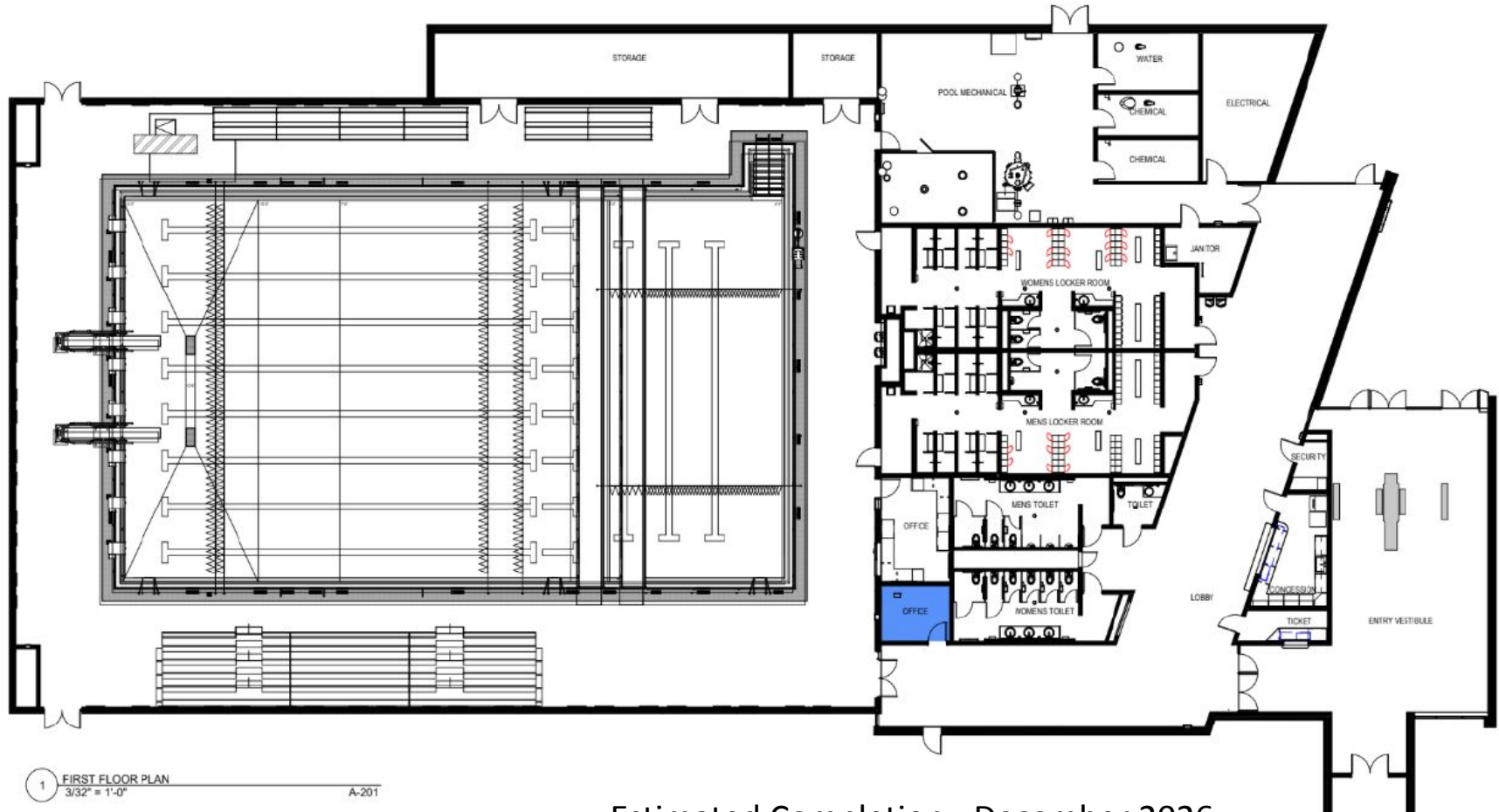
## Timeline:

- **October 22, 2024** – Board requested the Aquatic Center be brought back for consideration.
- **January 28, 2025** – Board approved additional design work by Legat Architects to revise the aquatic center plans, at a cost of \$309,000.
- **April 22, 2025** – The Board approved a contract with MPC Enterprises for precast walls and the structural shell of the aquatic center at a cost of \$632,359.
- **July 2025** – Bid Package #2 opened, with 27 bidders across various categories. The total construction budget from this package is \$16 million.

**Total Investment: \$17.9M**

# UPCOMING PROJECTS





1 FIRST FLOOR PLAN  
3/32" = 1'-0"

A-201

Estimated Completion - December 2026

# UPCOMING PROJECTS

- **School Additions**
  - Eugene Field/RIA
    - Site Surveys
    - Utility Locates
    - Programming Evaluation

# BOND PROCEEDS UPDATE

Bond Proceeds: \$55,000,000

## Requirements

First Draw 10%: August 2025

First Payment Due: Jan 1, 2026

85% spent within 3 years

Total Committed Funds	Total Bond Draw	% Committed	% Drawn
\$21.7M	\$389,987.69	40%	0.7%

# PARTNERS

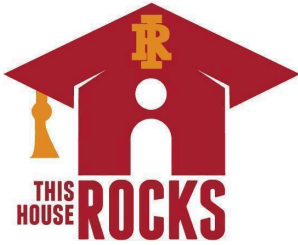


- RIHS
- CMS
- Thomas Jefferson
- Ridgewood
- Washington
- Thurgood
- Longfellow



- Eugene Field
- RIA
- Edison
- Earl Hanson
- Frances Willard
- Horace Mann
- Denkmann





Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
 From: Dr. Sharon Williams  
 Cabinet Champion: Joshua Becker, Operations Director  
 Date: July 22, 2025  
 Re: Advantage Tree Trimming Proposal

Last year the District issued a bid for tree trimming services but did not receive any responses. As a result, we reached out to the City of Rock Island Public Works Department to explore the possibility of partnering with them to access their contracted tree service provider at the same rates. The District reissued a bid in June for the 2025–26 school year and once again, did not receive any responses. Therefore, we are recommending that the Board of Education approve the proposal for tree trimming services for the 2025–26 school year from Advantage, located at 3100 Hickory Grove Road, Davenport, IA 52806, in an amount not to exceed \$35,000.00. This opportunity is made possible through our ongoing partnership with the City of Rock Island Public Works Department.

**Advantage Tree Trimming Rates (supporting documentation is for rates only)**

Climber Crew (2 man crew, Transport truck, rigging and hand tools)	\$284.34/hour
Bucket Crew (2 man crew, Bucket truck, rigging and hand tools)	\$364.75/hour
Compact Lift Crew (3 man crew, Compact Life with truck and trailer, all rigging and hand tools)	\$484.16/hour
Grapple Crane Crew (2 man crew, Grapple Crane/Transport truck and all rigging and hand tools)	\$825.00/hour
Grapple Hauling Labor (2 man crew, Grapple Truck, sawyer and final clean up)	\$264.00/hour
Miscellaneous Service per man hour, min 2 man crew	\$126.00/hour

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: Maximum \$35,000**  
**Funding Source: District/ Operations and Maintenance**



# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: Advantage Tree Service EMAIL: kkieu@arbormasters.com  
ADDRESS: 3100 Hickory Grove Toad, Davenport, IA 52806  
DATES OF SERVICE TO BE COMPLETED: July 1, 2025-June 30, 2026  
SCHOOL DISTRICT CONTACT: Josh Becker  
COMPENSATION: \$ Not to exceed \$35,000

**DESCRIPTION OF DUTIES:**

For any tree trimming/removal, including haul away and clean up for the 25-26 school year.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

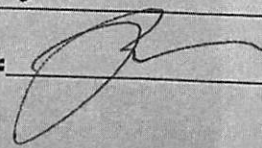
Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

SOPPA Approved: Yes  or No

Requesting School: District

Budget Code: O & M Budget

Signature of Vendor:  Date: 5-22-25

Signature of Budget Administrator:  Date: 7/7/25

\_\_\_\_\_  
Superintendent or School Board President

\_\_\_\_\_  
Date

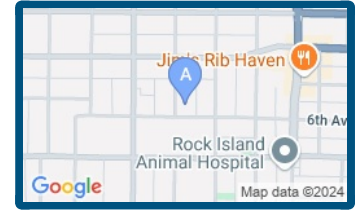


Proposal For

Rock Island Community School District  
 2101 6th. Ave  
 Rock Island, Illinois 61201

Location

2101 6th Ave  
 Rock Island, IL 61201



2101 6th Ave.

Terms  
 Net 30

ITEM DESCRIPTION	AMOUNT
<b>1) Climber Crew Hourly Tree Work</b> 2 Man Crew w/ ISA Certified Arborist Supervision. Includes Transport Truck and all Rigging/Hand Tools	\$ 284.34
<b>2) Bucket Crew Hourly Tree Work</b> 2 Man Crew w/ ISA Certified Arborist Supervision. Includes 55'-70' Bucket Truck and all Rigging/Hand Tools	\$ 364.75
<b>3) Compact Lft Crew Hrly Tree Work</b> 3 Man Crew w/ ISA Certified Arborist Supervision. Includes 69'-80' Compact Lift with truck and trailer and all Rigging/Hand Tools	\$ 484.16
<b>4) Grapple Crane Crw Hrly Tree Wrk</b> 2 Man Crew. Includes 37-88 Ton Grapple Crane with Transport Truck and all Rigging/Hand Tools	\$ 825.00
<b>5) Grapple Hauling Labor</b> 2 Man Crew with Grapple Truck, includes sawyer and final clean up if requested.	\$ 264.00
<b>6) TC Misc Service (IL)</b> Additional work  Hourly service of \$126 per man hour.  minimum of two man crew will be use.	\$ 126.00

*All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Payment is due upon receipt.*

*Pricing is good for 30 days from the date of this Proposal.*

Signature

x

Date:

---

Please sign here to accept the terms and conditions

**Arbor Advisor**

Kiet Kieu

Office: [563-355-7508](tel:563-355-7508)

Mobile: [309-756-8121](tel:309-756-8121)

[kkieu@arbormasters.com](mailto:kkieu@arbormasters.com)

SUBTOTAL	\$ 2,348.25
SALES TAX	\$ 0.00
<b>TOTAL</b>	<b>\$ 2,348.25</b>

Payments as low as \$29/month

[Learn more](#)

**TERMS AND CONDITIONS** Thank you for choosing Arbor Masters! The following terms and conditions, together with the terms, prices, and specifications outlined on your estimate, proposal, and/or services agreement and Plant Health Care, if applicable for your state, constitute your entire agreement with Shawnee Mission Tree Service, Inc. DBA Arbor Masters and herein later referred to as "Arbor Masters".

**PERFORMANCE BY ARBOR MASTERS** Our Plant Health Care programs are designed to manage and not eradicate, insects, mites, and disease. Horticulturally tolerable levels of insects, mites, and disease may still be present after treatments. Epidemic infestations may require additional visits at additional cost to you, pending your approval. Each time we are on your property, an evaluation will be emailed indicating the service(s) performed and, if necessary, any additional recommendations and precautions to be observed. Remeasurement of your lawn, trees or shrubs may also be done if there is a discrepancy between the original estimate and the actual square footage or product(s) required. You will be notified of any price adjustments for future services. Work crews will arrive at the job site unannounced unless otherwise noted herein. Arbor Masters shall not be liable for damage or losses due to delays for weather or causes beyond our control, or for failure to observe precaution notices. By accepting this Agreement and engaging our services, you accept that every day during the Agreement's term is a day on which applications may be applied, and you are continuously on notice that Arbor Masters will perform applications on any day during the term of this Agreement if any other day becomes unnecessary or infeasible for performance (due to weather, scheduling conflicts, insect, mite and disease cycles) in which case you waive Arbor Masters' performance on such a day. Absent extraordinary circumstances, you request that Arbor Masters not further contact you concerning dates of application as such further contact would be a burden to you. You understand that, in connection with rendering our services to you, Arbor Masters may be required to bring trucks and other heavy equipment onto your driveway and other parts of your property. Arbor Masters operates under the assumption that any and all parts of your property onto which we must bring such equipment can sustain the presence, weight, and movement of that equipment, and you hereby hold Arbor Masters harmless for, and agree not to bring any claims against Arbor Masters as a result of, any damage or degradation to any part of your property that results from the presence on it of such equipment. You understand that certain work that Arbor Masters will render for you, such as dismantling large trees, will likely have a visible impact on your lawn and other parts of your property (e.g., divots, holes, sawdust, etc.). While we will do our best to minimize, mitigate, and repair any such impact, you hereby hold Arbor Masters harmless for, and agree not to bring any claims against Arbor Masters as a result of, any such impact on your property. You understand that after removal of stumps/roots that some shrubs/trees will continue to produce sprouts that may require multiple treatments, at additional cost to you, for control and that these treatments may result in damage to nearby plants/shrubs/trees and that you hereby hold Arbor Masters harmless for, and agree not to bring any claims against Arbor Masters as a result of, any damage to nearby plants/shrubs/trees. This Agreement may be terminated without penalty at any time by either party.

**WORKMANSHIP** All work is performed in a professional manner by experienced personnel outfitted with the appropriate tools and equipment to complete the job properly. Our work meets and exceeds the guidelines and standards set forth by ANSI (the American National Standards Institute) A300. Most work to be performed will be evaluated during an on-site inspection by an arborist who will submit an estimate, proposal, and/or services agreement for client approval. You are responsible for advising Arbor Masters regarding the location of underground utilities in the area where work is to be done. Arbor Masters shall not be responsible for damage to such utilities unless the location has been indicated prior to the commencement of work. Recommendations are intended to minimize or reduce hazardous conditions associated with trees. The owner or owner's representative is responsible for the annual scheduling of the required inspection of supplemental support systems. You have a duty to inspect your property within fifteen (15) calendar days of service and provide written notice within that time of alleged damage of any nature. If written notice is not provided within that time, you agree that any claims alleging damage of any nature and/or rights to withhold future payments under this Agreement are waived. Stump grinding will not take place on the day of tree removal. Typically, stumps will be ground within 4-7 days after removal, weather permitting.

**NO WARRANTIES** Except as expressly set forth in this agreement, no representations, warranties, or guarantees, express or implied, are intended with regard to products used or services performed.

**INSURANCE** Arbor Masters is insured for liability resulting from injury to persons or negligent damage to property, and all its employees are covered by Workers' Compensation Insurance. A certificate of insurance is available upon request.

**OWNERSHIP** By accepting this Agreement and engaging our services, you warrant that all trees, plant material and property on which work is to be performed are either owned by you or that permission for the work has been obtained from the owner by you. It is further agreed that the property owner or representative shall be responsible for obtaining any and all permits which may be required by local authorities. You hereby hold Arbor Masters harmless from all claims for damages resulting from your failure to obtain such permits.

**TERMS OF PAYMENTS** The total cost estimates within this Agreement are valid for 30 days unless otherwise noted. All invoices are payable upon receipt. A deposit of 50% may be required prior to the commencement of General Tree Care work. A finance charge at the maximum rate allowed under applicable state law will be added to invoices after 30 days. Your next treatment may not be performed if your account is past due. Past due balances void any guarantees. If outside assistance is used to collect the account, you are responsible for all costs associated with the collection including, but not limited to, reasonable attorneys' fees and court costs. Sales tax, if applicable, will be added to the amounts of this Agreement per your local and state tax jurisdiction. Should any terms of this Agreement be amended, subsequent payment for our services shall constitute your written acceptance thereof. By accepting this Agreement and engaging our services, you accept that the annual program total cost shall increase on January 1st of each year of this Agreement by the annual increase in the CPI (CPI-U) published on [www.bls.gov](http://www.bls.gov) for twelve months ending September 30 unless otherwise agreed, with a minimum annual increase of 1%. Further, you hereby acknowledge that you have received notice of and understand the total cost of Arbor Masters' services.

**CONCEALED CONTINGENCIES** You agree to pay Arbor Masters on a time and materials basis for any additional work required to complete the job occasioned by concrete or other foreign matter; stinging insect nests in the tree, trees, or branches; rock, pipe, or underground utilities encountered in excavations; and work not described within this Agreement, or any other condition not apparent in estimating the work specified.

**STATE NOTIFICATION REQUIREMENTS** Certain states require that specific product information be submitted to you. Such information will be provided to you in your proposal. Accepting your proposal waives any pre-notification requirement unless noted otherwise.

**LIMIT OF LIABILITY** Arbor Masters' total liability for any losses, damages, and expenses of any type whatsoever incurred by you or any of your guests, tenants, or invitees in connection with or resulting from Arbor Masters' services under this Agreement ("Losses"), which are caused by wrongful acts or omissions of Arbor Masters, shall be limited solely to proven direct and actual damages in an aggregate amount not to exceed the amounts actually paid to Arbor Masters hereunder. In no event will Arbor Masters be liable for special, indirect, incidental or consequential damages, irrespective of the form or cause of action, in contract, tort or otherwise, whether or not the possibility of such damages has been disclosed to Arbor Masters in advance or could have reasonably been foreseen by Arbor Masters.

**ARBITRATION** Any dispute, controversy or claim arising out of or relating to this Agreement or the breach thereof, the work performed by Arbor Masters for you, and/or any commission or omission by Arbor Masters, shall be submitted to and determined by arbitration before a single arbitrator pursuant to the Commercial Rules of the American Arbitration Association. The arbitration shall be held at the American Arbitration Association office closest to the site at which Arbor Masters performed the underlying services for you. The arbitration award shall be final and binding. Judgment on the award may be entered in any Court having competent jurisdiction thereof.

**CUSTOMER SATISFACTION** YOUR SATISFACTION IS IMPORTANT Should our service fall short of your expectations, please contact us immediately and we will do everything we can to make it right.



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Annaka Whiting, Chief Financial Officer  
Date: July 22, 2025  
Re: Additional Asbestos Removal – RIHS Cafeteria

On June 23rd, staff was notified of additional asbestos discovered during the removal of another section of the cafeteria as part of the flooring replacement project. The Board previously approved DEM Services to complete asbestos abatement for the initial discovery in the serving area, and again on June 24th for an additional discovery reported on June 16th. We are now requesting Board approval for further asbestos removal in the main area of the cafeteria, in the amount of \$42,165.

The additional asbestos abatement by DEM Services results in a total contract amount of \$121,365.

**It is recommended that the Board of Education approve the proposal from DEM Services, 5316 W. 124th Street, Alsip, IL 60803, for a total contract amount of \$121,365 for the asbestos removal in the RIHS cafeteria.**

**Investment Period: July 1, 2025 – July 1, 2026**  
**Total Investment: \$121,365**  
**Funding Source: Capital Projects**

**Rock Island-Milan School District #41**  
2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: DEM Services, Inc. EMAIL: davidm814@gmail.com  
ADDRESS: 5316 W. 124th Street, Alsip, IL 60803  
DATES OF SERVICE TO BE COMPLETED: July 2025  
SCHOOL DISTRICT CONTACT: Joshua Becker, Annaka Whiting  
COMPENSATION: \$ 42,165.00

### DESCRIPTION OF DUTIES:

Removal of floor tile, mastic, and grind from an additional area in the cafeteria as indicated on the drawing provided by McKee Environmental.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

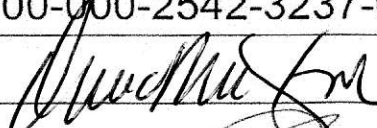
Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

SOPPA Approved: Yes  or No

Requesting School: RIHS

Budget Code: 2-5-100-000-2542-3237-0

Signature of Vendor:  Date: 7-17-25

Signature of Budget Administrator:  Date: 7/16/25

\_\_\_\_\_  
Superintendent or School Board President

\_\_\_\_\_  
Date

# DEM Services, Inc.

An Environmental Contractor

## Proposal

To: Rock Island -Milan District #41  
2000 7th Avenue  
Rock Island, IL 61201

Proposal No.: **P2025 - 041**

From: **David Montgomery**

Attn: Annaka Whiting  
Work Site: Rock Island High School

Date: July 1, 2025

Project: **Asbestos Aabatement Services**

DEM Services, Inc. hereby agrees to furnish all necessary labor, materials, equipment, and disposal to complete the following work:

**Scope:**

Removal of floor tile, mastic, and grind from another area in the cafeteria as indicated on the drawing provided by McKee Environmental.

The tentative schedule is to begin this work on July 1, 2025. Written approval must be received by July 1, 2025. It is anticipated to complete this work by July 10th or 11th.

The proposal also includes \$554 for authorized overtime incurred last Saturday. Authorization was given by e-mail on June 25.

IDPH and the Illinois EPA will required notification revisions for this work.

No P&P bonds are included for this work.

All work performed by IDPH licensed workers/supervisors.

DEM will need access to electric and water and may need a location for a dumpster on site.

If there are any questions regarding this proposal, please contact me at the office. Thank you for the opportunity.

All of the above work is to be completed in a substantial and workmanlike manner, to be paid as follows:

- Lump Sum: ..... **\$42,165.00**
- at the previously agreed upon rates for time and material, and not-to-exceed ....

Payment is to made within 30 day(s) of completion, or an assessment of 1.50 % per month will be applied. Any alteration or deviation from the original scope of work, plans, or specifications will be executed only upon written orders for same and will be added to, or deducted from the amount quoted in this proposal. All changes must be in writing.

Respectfully Submitted,

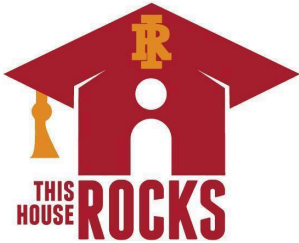
Accepted by:

*David Montgomery*

David Montgomery  
President

Signature

Printed Name and Company



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Mike Emendorfer, Athletic Director  
Date: July 22, 2025  
Re: Augustana Pool Facility Agreement 2025 -26

The Rock Island High School swimming pool is not functional at this time. Mr. Mike Emendorfer, Athletic Director, has requested that the district use Augustana's swimming facility for the 2025 - 2026 school year. The contract is for all District swim teams (Boys, Girls, and Jr. Highs) to use the swimming pool facilities during agreed upon days and times not to exceed \$25,000.00.

It is recommended that the Board of Education approve the contract with Augustana College, 639 38th Street, Rock Island, IL 61201, at a cost not to exceed \$25,000 for the use of swimming pool facilities during the 2025-2026 school year. District Education funds will be utilized for this purchase.

**Investment Period: 2025 - 26 School Year**  
**Total Investment: Not to exceed \$25,000**  
**Funding Source: District Funds**



# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Augustana College **EMAIL:** mikezapolski@augustana.edu

**ADDRESS:** 639 38th St Rock Island, IL 61201

**DATES OF SERVICE TO BE COMPLETED:** July 2025 to May 2026

**SCHOOL DISTRICT CONTACT:** Mike Emendorfer

**COMPENSATION:** \$ not to exceed 25,000.00

### DESCRIPTION OF DUTIES:

Rental of Augustana Swim Pool for girls, boys, and jr high swim teams.

**Is this a Subscription/Software:** Yes  or No

***If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)***

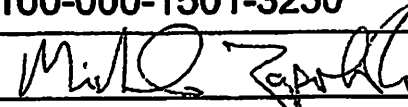
**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

**Requesting School:** RIHS, EJHS, WJHS

**Budget Code:** 1-5-100-000-1501-3250

**Signature of Vendor:**  **Date:** 6/16/2025

**Signature of Budget Administrator:**  **Date:** 7-1-25

\_\_\_\_\_  
**Superintendent or School Board President**

\_\_\_\_\_  
**Date**

# Augustana College

## FACILITIES AND SERVICES AGREEMENT

### Multi-Day Event

This Facilities and Services Agreement is made and entered into between Augustana College, herein also called "Institution" and Rock Island High School (Swimming Program) herein called Off-Campus Group ("OCG").

#### 1. THE EVENT

- 1.1. Term. This Agreement is for the use of the Lindberg Pool. The period of use will begin on July 1, 2025 and continue through June 30, 2026. The Rock Island High School swim program plans to rent pool time on weekdays and occasional Saturday's based upon availability and the competition schedule. It is anticipated that the cumulative cost of the rental for the aforementioned time period will be approximately \$25,000.
- 1.2. Change Requests. It is acknowledged that it is necessary from time to time for an OCG to alter its request for space and services based on participant enrollments. Augustana College will accept decreases in numbers of participants and the associated income reductions until fourteen (14) days prior to the schedule date(s) and will reduce its final billing accordingly. Decreases made within fourteen (14) days of the scheduled date will result in no changes to the amount which would have been billed had all participants attended. Increases will be accommodated at the agreed pro-rata cost if space is available.
- 1.3. All facilities and services provided by Augustana College under the terms of this agreement are provided on a fee basis. OCG acknowledges that Institution is not sponsoring or endorsing the OCG program or its contents.
- 1.4. Institution reserves the right to determine the minimum Institution provided services and facilities needs and requirements for each event.
- 1.5. OCG agrees that before, during, and after the event, all of its attendees and guests are under the direct and complete supervision of the OCG.

#### 2. PAYMENT

- 2.1. In consideration for the below-mentioned facilities/services, the OCG agrees to pay Institution the sum of \$60/hour for rental cost of the Lindberg Pool.
- 2.2. All checks should be made payable to: Augustana College and be submitted to the Director of Athletics who will provide a monthly invoice to Rock Island High School.
- 2.3. Facility Reservations Deposits. Every OCG shall be required to make a deposit in the amount of NA, which is fifty percent (50%) of the estimated facility room

charge(s) total of NA as detailed in Section 2.1 in order to confirm its reservation. Only those reservations for which deposits have been received will be guaranteed. Facilities to be used by OCG will be reserved on a first come first served basis.

2.4. Deposit Refunds. Reservation deposits may be refunded in the event of cancellation by an OCG on the following basis:

2.4.1. When notice is received earlier than thirty (30) days prior to the reserved date(s), fifty percent (50%) of the deposit will be refunded.

2.4.2. When notice is received thirty (30) days or less prior to the reserved date, no refund will be made.

2.4.3. Deposits of \$50.00 or less will not be refunded.

2.5. Billing. Full Payment of the facility rental charges are due ten working days from the invoice date. Additional charges, such as room charges incurred above the written estimate of costs, lodging, dining services costs and incidental costs, will be billed immediately following the event, payable within fifteen (15) calendar days of the invoice date.

### 3. SERVICES

#### 3.1. Security

3.1.1. General Security – Institution maintains a twenty-four (24) hours security department. Security and safety procedures in place during the event shall be substantially the same as are in effect during the academic year. **OCG accepts responsibility for determining if this level of security is adequate for its event.** For all additional security / police required by OCG and provided by the Institution, OCG shall be charged to OCG as a reimbursement item at the rate of \$55.00 per hour, with a minimum four (4) hour charge. In case of emergencies, the Institution security personnel would respond, and if necessary, coordinate with the City of Rock Island Police Department.

3.1.2. Special Traffic and Security Services - Security Officers are not assigned to OCG's events except by special arrangements made in advance. When special services are required they will be billed at the current hourly rate per assigned officer for the period of service specified in the agreement.

#### 3.2. Communication Services.

3.2.1. Telephone Calls for Program Information - The Institution will not accept calls for OCG program information. Such calls will be referred to the OCG contact person except when the names and telephone numbers of alternate contacts are specifically given.

- 3.2.2. Telephone Service – The Institution will not provide any telecommunication services to OCG.
- 3.2.3. Internet Service – If the institution provides access to the Internet, wireless or hardwire, to OCG, whether using technology-based devices maintained by the institution and/or personal technology-based devices, then, the OCG will need to adhere to the institution’s Acceptable Use Policy (AUP). If the OCB cannot adhere to the institution’s AUP, the privilege will be withdrawn and appropriate sanctions, as outlined in the AUP, will be imposed.
- 3.2.3.1. The OCG shall not utilize the Institution’s internet connectivity for any financial transactions or online credit processing devices.
- 3.3. Extra Services - Routine services include use of facilities on an as is basis (for instance classrooms arranged in their normal manner.) Facility and equipment set-ups and breakdowns varying from these norms will be considered extra services and will be charged as such for the time required to perform them. Tables and chairs required for OCG registration will be furnished at no charge, however, when requested at least ten working days prior to the event.
- 3.4. Audio-Visual Services - Furnishing of media equipment (projectors, screens microphones and amplifying systems, etc.) is considered extra service and is charged for as arranged with the Institution Audio-Visual Center at the time of formulation of the OCG agreement.
- 3.5. Food Service - Board rates quoted are for normal through-the-line (cafeteria style) food service in the Dining Hall. Special Events, dining facilities, and picnics are considered extra and must be arranged through the Food Service management and Institution Conference Coordinator.
- 3.5.1. Meals will be billed based on the guaranteed number of participants provided by OCG (see sections 1.2 and 2.1.)
- 3.5.2. Extra diners – Diners in excess of the guaranteed number provided by OCG will be billed on a per person, per meal basis.
- 3.5.3. Lost Meal Tickets – It is the policy of the Institution to charge \$20.00 for each lost card or cards not returned at the conclusion of the OCG program.
- 3.5.4. Missed Meals are not refundable.
- 3.6. Lost Keys and Fobs - It is the policy of the Institution to charge \$75.00 for each lost key/fob or key/fob not returned at the conclusion of an OCG program. This represents actual cost of labor and parts for re-keying a door. Keys/fobs returned after a person has departed campus will not be credited.

## 4. PUBLICITY

- 4.1. OCG shall not use or make use of the Institution's name, insignia, logo, picture, or any other material that might create the impression of association, affiliation, sponsorship, partnership, or any other joint venture, without the express written permission of the Institution.
- 4.2. Any publicity concerning the event may not refer to the Institution in such terms as "sponsored by," "hosted by," or "in collaboration with," or any other language which states or implies that the event is a function or activity of the Institution without the written permission of the Institution. All requests must be submitted in writing at the time the facilities use agreement form is submitted to the Institution.
- 4.3. Institution reserves the right to review and approve the content of any publicity material, whether printed or in electronic media, prior to the dissemination of such material.
- 4.4. Signage During Event
  - 4.4.1. All OCG on-campus signage must be approved by the Institution prior to display.
  - 4.4.2. All OCG on-campus signage may only be posted in areas and manner as determined by Institution Event Coordinator.
- 4.5. The OCG is prohibited from inviting media to campus without prior written authorization by Institution. Media coverage of the OCG Event(s) at the Institution will be at the Institution's sole discretion. In no instance will the OCG invite or pitch media without the consent and approval of the Institution.

## 5. FACILITY RULES

- 5.1. Institution Regulations. OCG is required to adhere to all Institution policies, regulations, guidelines, and all local, state and federal laws concerning health, safety and public order. Institution regulations include but are not limited to the following in Institution buildings and on Institution property:
  - 5.1.1. All individuals will abide by Illinois law, federal law and Institution regulations regarding intoxicants, narcotics, alcohol and drugs.
  - 5.1.2. It is the Institution's policy, in accordance with state statutes that alcohol may not be sold on Institution premises except by written consent of the Institution. If consent is granted, OCG must obtain all required liquor sales permits. The Institution must inspect any permit prior to the sale or distribution of alcoholic beverages by the OCG, its staff, employees or participants. OCG may not furnish, directly or indirectly, alcohol to minors (under 21 years of age).

- 5.1.3. Firearms, weapons, ammunition, fireworks explosives and highly flammable materials are not allowed within the residence halls or buildings or on the grounds.
- 5.1.4. Except for service animals, animals are not allowed on the campus. Ten days prior to the event, OCG must notify Institution if a service animal will be on campus.
- 5.1.5. Candles, hot plates or similar appliances are not permitted in rooms nor is any type of cooking allowed in any room except kitchen areas.
- 5.1.6. Parking in any fire lane is not allowed.
- 5.1.7. Tampering with the fire system or firefighting equipment is not allowed.
- 5.1.8. Removal of lounge or common area furniture into individual rooms is not allowed. Removal of furniture from individual rooms is not allowed.
- 5.1.9. Gambling or solicitation in any form is not permitted.
- 5.1.10. Smoking is not permitted in any building on campus.
- 5.1.11. The use of nails, staples, adhesives, and tape on walls, doors or other surfaces is prohibited at all times.
- 5.1.12. OCG shall not run wires, move ceiling tiles, or hang any items from the drop ceilings.
- 5.1.13. Parking motor homes, tent campers, and sleeping campers are prohibited.
- 5.1.14. With regards to the public performance of a movie or film, OCG shall be responsible for any licenses, royalties, and fines arising from the violation of copyright laws.
- 5.1.15. Institution guidelines prohibit hazing and related activities. Hazing activities involving OCG participants should be reported to Institution as required in Section 7. Participants found responsible for hazing may be asked to leave campus, even if the OCG event has not yet concluded.

## 5.2. Events with Minors as Attendees.

- 5.2.1. Minors on Campus. A minor is considered a person that is under the age of 18. Minors that are staying overnight are not allowed to share rooms with unrelated adults or chaperones.
- 5.2.2. Compliance with Applicable Laws. OCG agrees to comply with the federal Fair Credit Reporting Act and any applicable state or local laws in

obtaining any references and/or background checks required under this contract.

5.2.3. No Assignment. OCG agrees that it will not assign any employees, independent contractors or agents to the physical premises of the Institution who have not successfully completed a job history check, reference check, and background check, as required by this contract. OCG further agrees that it will immediately remove any employees, independent contractors or agents who are performing services at Institution and who have not successfully completed a job history check, reference check, and background check as required by this policy. Upon such removal, OCG shall notify Institution of the action, but, in the interest of privacy, need not specify the underlying conduct that gave rise to the removal.

#### 5.2.4. Required Background Checks

5.2.4.1. Personal History Verifications. OCG agrees to verify the references and job history of its employees, independent contractors or agents who will be engaged in the Event at Institution. Verification of references must include a request about the individual's suitability for employment.

5.2.3.2. Criminal History Background Check. OCG agrees to certify that its employees, independent contractors or agents who will be engaging in the Event at Institution who have successfully passed a criminal background check. In order to successfully pass a criminal background check, the OCG's employee, independent contractor or agent must not have a criminal history, which is defined as having no history of criminal convictions for crimes involving injury to persons (i.e., assault, battery, sex-based offenses) or damage to property (i.e., vandalism, theft).

5.2.5. Sexual Abuse Awareness Training. OCG agrees that its employees, volunteers and agents who will be on campus shall have successfully completed an appropriate sexual abuse training course.

5.2.6. Supervision – Any OCG having participants or participant dependents under age 18 must provide adequate adult supervision at all times during the OCG scheduled dates on campus. Supervision shall meet or exceed the American Campers Association guidelines.

5.2.6.1. \_\_\_\_\_ This includes resident supervision of overnight guests in Institution residence halls of not less than two (2) adult supervisors for each residence hall floor in use, in whole or in part, by the OCG.

5.2.6.2. \_\_\_\_\_ The OCG shall provide one (1) adult representative to remain on Institution property at all times during the event.

5.2.7. Parental Releases - OCG agrees that every minor child, unaccompanied by a parent, shall present to the Institution, upon arrival, a medical release for hospital treatment or treatment by a physician, signed by one or both of the child's parents, to allow for treatment should injury or accident occur.

### 5.3. Emergencies

5.3.1. Evacuation Plan. If the event includes the use of the residence halls the OCG must conduct a practice evacuation of occupied areas to familiarize its participants with the procedures for evacuating the building in the event of fire, tornado, etc. This practice evacuation must be conducted during the day of arrival.

5.3.2. Emergency Notification. Institution subscribes to the *Augie Alerts* service whereby certain individuals are notified of critical campus emergencies by text message. Upon written request provided to Institution by OCG, OCG may subscribe to the *Augie Alerts* service whereby Institution will notify only those individuals specified in writing by OCG of critical campus emergencies. Institution assumes no responsibility related to the use of the *Augie Alerts*, which is provided as a courtesy service and is not intended to serve as a security system. **OCG acknowledges that, except as otherwise provided herein, OCG is solely responsible for the safety and well-being of its attendees, employees, volunteers, agents and contractors.**

5.3.3. Transportation – The OCG is responsible for the transportation of all OCG participants to and from the campus. The OCG must provide a vehicle to take a participant to the hospital or treatment center for non-emergency care or to take a sick, contagious or misbehaving participant home in the event that a parent / guardian cannot do so.

5.4. Use of Institution Facilities - The use of the Institution's athletic facilities, the Gerber Center for Student Life, and PepsiCo Recreational Center, by overnight OCG participants may be arranged, if available, for an additional charge. If utilized, the following rules apply:

5.4.1. Use is limited to the normal operating hours of the facility unless special arrangements have been made in advance with the Office of Conference Services and Campus Scheduling.

5.4.2. Use is limited to individual OCG participants or informal groups of participants (no normal scheduled activities).

#### 5.4.3. Athletic Facilities

5.4.3.1. OCG is responsible for the supervision of participants using any athletic facilities during the rental period. In addition, OCG shall be



responsible and liable for the emergency response to medical emergencies that might occur.

5.4.3.2. In the event the pool is used, the OCG shall work with the Department of Athletics to contract with the proper number of qualified lifeguards, and the cost of lifeguard services will be billed to the OCG.

5.4.4. Library - Books may not be checked out of the library.

5.4.5. Construction and upgrades. OCG acknowledges construction and other upgrade projects may occur during the OCG's event and accepts that some noise and/or other disruptions may take place and may affect various campus facilities during this period. OCG will be advised as early as possible of any projects anticipated to interfere with the program.

5.5. Trash Removal. The following custodial requirements apply if the use of the residence halls are included in this agreement:

5.5.1. OCG is responsible for ensuring all trash is placed in the appropriate trash containers, and if directed, into the outside dumpster.

5.5.2. A \$25.00 per hour clean-up fee will be charged if OCG fails to leave the facilities in broom-clean condition.

5.6. Grounds. If OCG plans to do any digging (e.g., tent placement), OCG must first check placement of the sprinkler system and the utility lines with Institution Facilities Department. Any damage will be OCG's responsibility.

5.7. Third-Party Equipment. OCG must obtain Institution's written permission prior to bringing any furnishings or equipment on campus.

5.8. Parking and Traffic. All Institution speed limits and parking regulations must be followed by all OCG participants. There is no reserved parking for OCG's participants or staff.

5.9. Actions of Participants. The OCG is responsible for the behavior of its participants.

5.10. Sound Policy. Quiet hours at Institution are from 11:00 PM each evening through 7:00 AM the next morning. No outdoor amplification systems are allowed without prior Institution approval. Amplification in the residence halls is allowed only if the doors and windows remain closed and the volume level is kept at a respectable level.

## 6. INSTITUTION'S RIGHTS

6.1. The Institution may exercise the following rights:

- 6.1.1. The Institution retains the right to require OCG, or any of its participants, to leave the Institution premises if the Institution feels that circumstances require it.
- 6.1.2. To revoke the campus privilege, including residency in or utilization of any of its buildings, of any occupant whose conduct, solely in the Institution's opinion, becomes injurious to the academic community.
- 6.1.3. To enter any room for the purpose of inspection, repair, or emergency.
- 6.1.4. To reassign residents within a residence hall, after timely notification, in order to accomplish necessary repairs and renovation to the building.
- 6.1.5. Institution reserves the rights to amend its rules and regulations at any time as deemed necessary when it is in the Institution's best interest.

## 7. NOTICE

- 7.1. OCG agrees to provide timely notice to Institution of any occurrence of personal injury, death, or property loss, damage or destruction arising from the conduct of the event, and agrees to make reasonable efforts to mitigate same. Institution agrees to provide OCG with reasonable time to correct any violations.

## 8. WAIVER OF LIABILITY

- 8.1. The Institution, including its governing board, trustees, directors, officers, employees, and any Participants, agents or volunteers acting at Institution's direction (collectively referred to as "Releasees") shall not be liable or responsible in any way for, and OCG hereby waives all claims against the Institution with respect to or arising out of or related to, any death, injury or illness including any death, injury or illness related to infectious diseases or emerging infectious diseases identified by the CDC or otherwise) that may be suffered or sustained by OCG or any employee, invitee, guest, or agent of the OCG or any other person as a result of any OCG's actions or inactions, directly or indirectly, or any loss or damage or injury to or theft or loss of any property belong to OCG or any employee, invitee, guest, or agent of the OCG on Institution property including but not limited to any property placed by OCG in or about Institution buildings, properties or facilities. The provisions of this paragraph shall survive the termination of this Agreement with respect to any damage, injury, illness, or death occurring prior to such termination of this Agreement.

### 8.2. Events Involving Scheduled Physical Activity.

- 8.2.1. OCG shall require all participants and supervisors to sign an assumption and acknowledgement of risk form that includes a detailed description of the event's risks and potential injuries.

8.2.2. OCG shall require all participants and supervisors to sign a waiver form waiving all claims against the Institution with respect to or arising out of, any death or any injury that may be suffered or sustained by the participant or supervisor as the result of any OCG's actions or inactions, directly or indirectly, or any loss or damage or injury to or theft or loss of any property belonging to participant or supervisor on Institution property including but not limited to any property placed by participant or supervisor in or about Institution buildings, properties or facilities.

## 9. INDEMNIFICATION

9.1. Each party ("Indemnifying Party") agrees, to the fullest extent permitted by law, to indemnify, defend and hold the other party ("Indemnified Party") and its trustees, directors, officers, employees, agents, affiliates, members, and permitted assigns ("Indemnified Party Indemnitees") harmless, without duplication, from and against any and all losses, injuries, claims, demands, liabilities, obligations, suits, penalties, forfeitures, costs or expenses of every type or kind, including reasonable attorneys' fees actually incurred, disbursements and costs of investigation which are imposed upon, incurred by or asserted against the Indemnified Party Indemnitees arising out of or relating to any of the obligations undertaken in connection with this Agreement, including but not limited to:

- (i) the breach of this Agreement by Indemnifying Party; including, without limitation, any representation, warranty, covenant or agreement made hereunder;
- (ii) the negligent act or omission or intentional misconduct of Indemnifying Party or any officer, employee, agent or volunteer under the control or supervision of Indemnifying Party; or
- (iii) The violation of any applicable laws, regulations or rules by Indemnifying Party or any officer, employee, agent or volunteer under the control or supervision of Indemnifying Party.

However, nothing in this Paragraph 9.1 shall require the Indemnifying Party to indemnify the Indemnified Party or any Indemnified Party Indemnitees against any claim or liability which results for any grossly negligent or willful act or omission on the part of such Indemnified Party or its employees, agents or volunteers. The Indemnified Party shall not settle any claim which is the subject of the foregoing indemnification without the prior written consent of the Indemnifying Party, which consent will not be unreasonably withheld or delayed.

9.2. OCG is solely responsible for any and all costs or expenses incurred in connection with obtaining a job history, personal references, or criminal background check on its employees, independent contractors or agents.

9.3. If OCG is subject to Section 8.2 and its subsections and fails to satisfy the requirements of Section 8.2 and its subsections, OCG agrees to indemnify and hold harmless Institution and its trustees, directors, officers, agents, volunteers

and employees against any and all claims, lawsuits, settlements, judgments, costs, penalties and expenses, including actual attorneys' fees, in whole or in part resulting from, arising from, or in any way connected with the acts, errors or omissions for any damage to any property or injury, illness, or death of any person occurring in, on, or about Institution property, or any part thereof. This section, 9.3-4, supersedes Section 9.1.

9.4. If OCG is a governmental body, the OCG agrees to indemnify the Institution for the full amount of any claim the Institution must contribute toward the settlement amount due to the amount of the claim exceeding the state statutory liability limit for governmental entities.

9.5. If OCG requires its participants to sign a hold harmless and / or an indemnification agreement, such agreement shall release Institution in the same manner as OCG.

9.6. The provisions of this Section 9 shall survive the termination of this Agreement with respect to any damage, injury, illness, or death occurring prior to such termination of this Agreement.

## 10. INSURANCE

10.1. OCG shall provide a certificate of insurance for the coverages listed in the paragraphs below no less than thirty (30) days before the first date appearing on the conference contract.

10.1.1. The certificate shall be an original; fax and photocopies are not acceptable.

10.1.2. The certificate shall be issued Augustana College.

10.1.3. The Institution should appear as an additional insured on all policies of insurance except for the insurance required in paragraph 10.1.7.3.

10.1.4. The certificate of insurance shall also indicate that there is no applicable cross suits liability exclusion (allows an insured to sue another insured).

10.1.5. OCG and its insurers agree to waive their right of subrogation against the Institution for any general liability, auto liability and workers compensation claims made against OCG's policies.

10.1.6. All such insurance should not include any restrictions or governmental immunities built into the insurance coverage and policies.

10.1.7. Limits of Insurance –

10.1.7.1. OCG shall provide evidence of General Liability insurance or Tenants OCGs Liability Insurance (TULIP or Special Events) of an amount of not less than \$1 million per occurrence. If the use of

facilities includes physical activities, such as sports camps, the General Liability limit should be \$2 million per occurrence with no athletics activities exclusion. If the Institution's pool is used, the General Liability per occurrence limit should be \$5 million with no athletics activities exclusion.

10.1.7.2. OCG shall provide evidence of Owned, Non-owned and Hired Auto Liability insurance of an amount of not less than \$1 million per occurrence.

10.1.7.3. Any OCG with OCG employees on campus shall provide evidence of statutory Workers Compensation insurance and \$100,000 of Employers Liability insurance.

10.1.7.4. Any OCG with minors on campus shall provide evidence of Sexual Misconduct / Abuse Liability insurance of an amount of not less than \$1 million per occurrence. Coverage endorsed onto the General Liability policy is acceptable.

10.1.7.5. Any OCG serving liquor on campus in accordance to Section 5.1.2. shall provide evidence of Liquor Liability insurance of an amount of not less than \$ 2 million per occurrence / \$ 2 million in the aggregate. Coverage endorsed onto the General Liability policy is acceptable.

10.1.7.6. Any OCG providing Athletic Trainers on campus shall provide evidence of Medical Professional Liability insurance of an amount of not less than \$ 2 million per occurrence / \$ 2 million in the aggregate. Coverage endorsed onto the General Liability policy is acceptable.

10.1.8. If OCG is a wedding, party or family reunion only the insurance required in paragraphs 10.1.7.1 and 10.1.7.5 are required.

10.1.9. NOTE: OCGs unable to provide proper evidence of the required insurances may go to <https://securspecialcharsinsurance.com/EIIA> to purchase a TULIP policy through the EIIA Special Events program.

## 11. AMERICANS WITH DISABILITIES ACT

11.1. The Institution represents that it is in compliance with the applicable sections of the Americans with Disabilities Act (hereinafter "ADA"). The facilities and services will be appropriately accessible to persons with disabilities. The Institution agrees to hold harmless the OCG, its officers, directors, employees, and agents from and against any claims resulting from the Institution's failure to comply with ADA standards for access to its premises and services.

- 11.2. OCG agrees that it shall comply with all applicable requirements of the ADA in assuring the availability of auxiliary aids and services required by its own employees and attendees of the event. OCG shall be solely responsible for the cost of any such auxiliary aids and services. OCG agrees to hold harmless the Institution, its officers, directors, employees, and agents from and against any claims resulting from OCG's failure to comply with ADA standards for access to its program and services.
- 11.3. It is the responsibility of OCG to include the following passage in all literature and registration material:
- “Individuals needing special assistance (ADA, allergies, etc.) should notify OCG.”
- OCG must advise the Institution of any and all requests for special assistance at least ten (10) working days prior to the onset of the event.
- 11.4. The terms of indemnification of Section 11 shall supersede Section 9.

## 12. NON-DISCRIMINATION

- 12.1. Both parties agree to comply with applicable federal and state laws regarding nondiscrimination and equal employment opportunities and all regulations promulgated hereunder. Both parties agree not to discriminate on the basis of age, race, religion, color, disability, gender, physical condition, sexual orientation or national origin, or on any other grounds prohibited by federal, state, or local laws.

## 13. TERMINATION

- 13.1. If, through any cause, OCG fails to fulfill in a timely and proper manner any of OCG's obligations under this agreement, Institution has the unilateral right to terminate this agreement and not permit OCG to utilize Institution's premises or services for the reasons described above by giving written notice to OCG of such termination. In the event of such cancellation, the contract is null and void and Institution shall be discharged from any obligations to OCG. Vendor agrees to hold Institution harmless for any cancellation of this contract in the event of a cancellation under this section.
- 13.2. If Institution cancels this agreement under the terms of Section 13.1, OCG is obligated to immediately pay the full amount of this contract to Institution.

**Force Majeure** – In the event that Institution buildings, property or facilities shall be destroyed or substantially damaged by fire or other casualty, or in the event other circumstances render the fulfillment of this agreement impractical or impossible, OCG shall be obligated to pay the fees herein above stipulated only for those services, activities and events which shall have occurred prior to said casualty or circumstances. OCG hereby waives any claim for

damages or compensation resulting from fire, casualty, or other circumstances causing curtailment of this agreement.

Neither party shall be liable for any costs or damages due to delay or nonperformance of any kind under this Agreement arising out of any cause or event beyond such party's control, including, without limitation, cessation of services or rejection of services as a result of work stoppages, power or other mechanical failure, computer virus, natural disaster, plague, epidemics, outbreaks of infectious disease or any other public health crisis, or governmental action including quarantines or other restrictions.

#### 14. ENTIRE AGREEMENT

- 14.1. This Agreement contains all the terms and conditions agreed upon by the parties hereto regarding the subject matter of this Agreement.
- 14.2. Any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this Agreement not expressly set forth in this Agreement are of no force or effect.
- 14.3. No changes, amendments, or alterations shall be effective unless agreed to in writing by both parties.
- 14.4. Notice to or consent of OCG Participants is not required to effect any modifications to this Agreement.
- 14.5. In the event of a discrepancy between the terms and conditions contained in this Facilities and Services Agreement and the Reservation Confirmation form or any other document, the terms and conditions of this Facilities and Services Agreement shall prevail except unless specifically noted and agreed to by both parties in the other document.

#### 15. INVALIDITY OR NON-ENFORCEABILITY

- 15.1. The invalidity or non-enforceability of any terms or provisions hereof shall in no way affect the validity or enforceability of any other term or provision.

#### 16. DISPUTE RESOLUTION

- 16.1. In the event of litigation arising out of or relating to enforcing any rights arising out of or relating to this agreement, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney's fees and court costs.

#### 17. CHOICE OF LAW

- 17.1. This Agreement shall be interpreted in accordance with the laws of the State of Illinois. Unless waived by both parties, venue for any action to enforce or interpret the provisions of this Agreement shall be in Rock Island County, Illinois.

**Agreed to by and between:**

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Organization name

\_\_\_\_\_  
Date

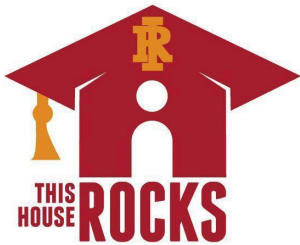
Michael Zapolski

\_\_\_\_\_  
Michael Zapolski, Director of Athletics

Augustana College  
639-38<sup>th</sup> Street, Rock Island, IL

7/3/2025  
\_\_\_\_\_  
Date





Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Troy Bevans, IT Director  
Date: July 22nd, 2025  
Re: BadgePass License and Subscription Renewals

To maintain the ability for Rock Island High School, Thurgood Marshall Learning Center, Edison Jr. High School, and Washington Jr. High School to take ID photos for staff and students, as well as to support the check-in and check-out process for visitors, vendors, and volunteers as part of our security protocols, the following software and service renewals are required:

- BadgePass Identity Manager
- BadgePass Visitor Manager
- Family Watchdog database subscription

The total cost for these renewals is \$10,500.00.

It is recommended that the Rock Island – Milan School District Board approve the renewal of these software licenses and the database subscription through Armstrong Systems & Consulting Company, located at 5000 Tremont Avenue, Suite 400-D, Davenport, IA 52807, in the total amount of \$10,500.00. Funding for this renewal will be provided through the Technology Department's budget and will cover the period from July 1, 2025, through June 30, 2026.

**Investment Period:** July 1, 2025 through June 30th, 2026

**Total Investment:** \$10,500.00

**Funding Source:** Technology Department Budget

**Rock Island-Milan School District #41**

2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DATES OF SERVICE TO BE COMPLETED:** \_\_\_\_\_

**SCHOOL DISTRICT CONTACT:** \_\_\_\_\_

**COMPENSATION: \$** \_\_\_\_\_

**DESCRIPTION OF DUTIES:**

---

**Is this a Subscription/Software: Yes**  **or No**

***If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)***

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

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**Requesting School:** \_\_\_\_\_

**Budget Code:** \_\_\_\_\_

**Signature of Vendor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Superintendent or School Board President**

**Date**



# Armstrong Systems & Consulting Company

5000 Tremont Avenue, Suite 400-D \* Davenport, Iowa 52807 \* (563)386-9090

## Price Quotation

**June 2, 2025**

Rock Island – Milan School District #41  
 Troy Bevans  
 2000 7<sup>th</sup> Avenue  
 Rock Island, Illinois 61201

### Quotation Valid for 30 days from above date

Salesperson: Tony Teague	F.O.B.:	Ship Via: Service	Our Filename: rimsd6225sma
Terms: Net 30 Days		Proposed Shipping Date:	

### Proposal

One Year SMA Renewal on BadgePass Server Software with (6) Identity Manager Client Licenses, HR Office, Dean’s Office, Athletics Office, Washington, Thurgood Marshall and Edison.	\$2,160.00
One Year SMA Renewal on (15) BadgePass Visitor Manager Client Licenses and Family Watchdog Subscriptions – District Wide	\$8,340.00
Annual SMA Effective July 1, 2025 through June 30, 2026	
SMA includes updates/upgrades, technical phone and remote support	



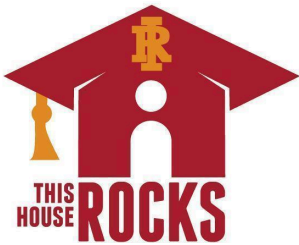
**Conditions:** The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Prices do not include applicable shipping costs or federal, state, or local sales tax.

Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser’s specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser’s formal order will not be binding on the Seller.

To confirm order, sign and return this copy.

Signed: \_\_\_\_\_



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
 From: Dr. Sharon Williams  
 Jeff Dase, Deputy Superintendent  
 Cabinet Champion: Alicia Sanders, Director of Student Services  
 Date: July 22, 2025  
 Re: Approval of Contract with Black Hawk Area Special Education District (BHASED)  
 For Specialized Services

As a member district of the Black Hawk Area Special Education District (BHASED), we collaborate to provide specialized services that support the unique needs of scholars with disabilities. BHASED offers a continuum of special education services, including instructional programs, related services, evaluations, and staff consultation for scholars whose needs exceed the resources of individual districts.

The cost is determined based on the district’s participation formula, scholar enrollment, and services provided, with an estimated total not to exceed \$2,600,000.00 funded through District Special Education Funds and IDEA Grant Funds. Below is a breakdown of the annual cost the district has been billed for students’ services over the past three years.

Fiscal Year	FY2023	FY2024	FY2025	FY2026 Not to Exceed
Black Hawk Area Special Education District (BHASED)	\$2,562,151	\$2,422,777.98	\$2,468,387	\$2,600,000

It is recommended that the Board of Education approve the contract with Black Hawk Special Education District (BHASED), 4670 11th Street, East Moline, IL 61244-4432, for the 2025-2026 school year.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: not to exceed \$2,600,000**  
**Funding Source: District Special Education Funds and IDEA Grant Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Black Hawk Area Special Education District (BHASED) **EMAIL:** info@bhased.org  
**ADDRESS:** 4670 11th Street, East Moline, IL 61244-4432  
**DATES OF SERVICE TO BE COMPLETED:** July 1, 2025 - June 30, 2026  
**SCHOOL DISTRICT CONTACT:** Alicia Sanders, Director of Student Services  
**COMPENSATION:** \$ not to exceed \$2,600,000.00

### DESCRIPTION OF DUTIES:

Administration recommends approval of the annual contract with BHASED for the 2025-2026 school year. This contract covers:  
-Specialized instructional programs  
-Related services (e.g., occupational therapy, physical therapy, deaf/hard of hearing, vision itinerant, hearing itinerant)  
-Psychological and diagnostic services  
-Professional development and consultation for district staff

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

**Requester Name/Building:** District RIMSD 41

**Budget Code:** District Special Education Funds and IDEA Grant Funds

**Signature of Vendor:** N/A **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** Alicia Sanders **Date:** 7/16/2025

7.16.25

\_\_\_\_\_  
**Superintendent or School Board President** **Date**

**ARTICLES  
OF  
JOINT AGREEMENT  
of the  
BLACK HAWK AREA SPECIAL EDUCATION DISTRICT**

A cooperative district organized under the laws of the State of Illinois to provide education and services for the children with disabilities of its Member School Districts as defined and mandated by the provisions of applicable state and federal law.

**I. MEMBERSHIP**

- A. The following school districts within Henry, Mercer and Rock Island Counties shall comprise the membership:

Henry County 037  
Colona District #190  
Orion District #223  
AlWood District #225

Mercer County 066  
Mercer County #404

Rock Island County 081  
Hampton District #29  
UTHS District #30  
Silvis District #34  
Carbon Cliff-Barstow District #36  
East Moline District #37  
Moline-Coal Valley District #40  
Rock Island-Milan District #41  
Riverdale District #100  
Sherrard District #200  
Rockridge #300

- B. Membership becomes active upon application and payment of any annual and/or new member assessment fee. The Board of Education of the local school district must accept the Articles of Agreement in their entirety. Applications for membership must be accepted by a two-thirds (2/3) majority vote of a majority of a quorum of the Governing Board, acting upon the recommendation of the Superintendents' Advisory Committee.

Adopted: July 1, 1977	November 30, 1993
Amended:	January 17, 1995
July 14, 1977	March 16, 1999
June 22, 1978	May 19, 2009
March 15, 1979	August 17, 2010
May 24, 1979	August 19, 2014
September 29, 1983	April 21, 2015
March 15, 1984	
December 5, 1985	
January 8, 1992	
November 30, 1993	

## **II. GOVERNING BOARD**

### **A. Governing Board Membership, Selection and Votes**

There shall be designated and established a Governing Board composed of one Board of Education member from each participating school district. The member shall be selected by the local Board of Education at the first meeting following the school election. Each Board of Education shall also select an alternate member to serve in the absence of the member. Members shall be appointed for two year terms, but may serve more than one term. Each member of the Governing Board shall have one vote.

The Superintendents of the Regional Offices of Education representing the member districts, and the Chairperson of the Black Hawk Area Special Education District Superintendents' Advisory Committee shall serve as ex officio members of the Governing Board.

### **B. Governing Board Officer, Election and Term**

Board officers shall consist of a President, Vice President, and a Secretary. A recording secretary shall be appointed by the Governing Board. Officers shall be elected and shall serve one year. Officers may succeed themselves for one additional term, but may not serve more than two (2) consecutive years.

### **C. Governing Board Meeting Dates**

There shall be regular meetings of the Governing Board at a time, date and location approved by the Governing Board. Special meetings may be called by the President or any three members.

### **D. Governing Board Duties and Responsibilities**

1. The Governing Board shall review recommendations made to it by the Superintendents' Advisory Committee.
2. The Governing Board shall be the final authority for the Black Hawk Area Special Education District.
3. The Governing Board shall not levy taxes for the Joint Agreement.
4. The Governing Board shall appoint a Treasurer with appropriate qualifications, as required by law, for the Black Hawk Area Special Education District.
5. The Governing Board shall employ a Director and other personnel and professional consultants consistent with applicable state and federal laws and shall establish salaries and fringe benefits for the same.  
Any full-time professional worker who is employed by the Cooperative and spends over 50% of his or her time in one member school district shall not be required to work a different teaching schedule than the other professional workers in that member district.
6. The Governing Board shall adopt an annual budget and any necessary amendments for the Black Hawk Area Special Education District.
7. The Governing Board shall adopt By-Laws further enumerating specific duties and responsibilities for the efficient operation of the Black Hawk Area Special Education District.
8. The Governing Board shall adopt policies and procedures for the operation of the BHASED which are in compliance with applicable state and federal laws and consistent with the provisions of these Articles of Joint Agreement.
9. The Governing Board shall adopt job descriptions of all employees of the BHASED.
10. The Governing Board shall act upon the employment status of the BHASED employees which may include, but not be limited to, suspension, discharge or other discipline consistent with applicable state and federal law.
11. The Governing Board shall obtain, through purchase or lease, facilities, supplies and equipment necessary for the operation of the BHASED through special funds and assessments.

- E. Administrative Agent  
The Governing Board, as herein established, of the Black Hawk Area Special Education District is designated the Administrative Agent for the purpose of meeting the legal functions and requirements of the School Code of Illinois. By resolution of the member Boards of Education, the Governing Board, as a legal entity, will serve as the Administrative Agent under Section 10-22.31 of the School Code of Illinois.

### III. SUPERINTENDENTS' ADVISORY COMMITTEE

- A. Superintendents' Advisory Committee Membership  
A Superintendents' Advisory Committee shall be established and will consist of the Superintendents of each of the participating school districts and as ex-officio members, the Superintendents of the Regional Office Of Education of Henry, Mercer, and Rock Island Counties. Ex-officio members may be excluded from Closed Session by a majority vote. Ex-officio members shall have no voting rights.
- B. Superintendents' Advisory Committee Officers  
The officers of the Superintendents' Advisory Committee shall consist of a Chairperson, a Vice Chairperson, and a Secretary.
- C. Superintendents' Advisory Committee Election, Terms and Meeting Dates  
The Director of the BHASED or designee shall serve as Secretary of the Superintendents' Advisory Committee. Elected officers shall serve a term of one year and may succeed themselves for one (1) additional term, but may not serve more than two (2) consecutive years. The Superintendents' Advisory Committee shall meet in accordance with the calendar of meetings approved by the Governing Board. Special meetings may be called by the Chairperson or any three members.
- D. Superintendents' Advisory Committee Responsibilities
  1. The Superintendents' Advisory Committee, as an advisory source to the Governing Board, shall recommend establishment of BHASED and interdistrict positions. The Superintendents' Advisory Committee shall also assist in finding qualified applicants and will make specific recommendations for the employment of the Director and other administrative, supervisory, consultative or instructional personnel that are BHASED employees and interdistrict administrative employees.
  2. The Superintendents' Advisory Committee shall recommend to the Governing Board the appointment of a Treasurer.
  3. The Superintendents' Advisory Committee shall review and recommend procedures for the conduct of the BHASED.
  4. The Superintendents' Advisory Committee shall advise the Governing Board in the development of BHASED policies.

### IV. BHASED AND MEMBER DISTRICT'S PROGRAM OPERATIONS

Special Education programs and services designed to serve children with disabilities in high prevalence categories shall be operated by local districts, either individually or collectively. Any arrangements with BHASED to the contrary, shall be made by special contract with all costs borne by the districts involved.

Special Education programs and services designed to serve children with disabilities in low prevalence categories shall be operated by the local districts wherever feasible. BHASED shall be responsible for the operation of only those special programs or services not efficiently, effectively, or appropriately provided through the local districts.

### V. PROVISIONS FOR AMENDMENTS TO THE ARTICLES OF JOINT AGREEMENT

These Articles may be amended by a majority vote of the Boards of Education of the member districts, provided that the proposed amendments have been first approved by the Governing Board. Each member district shall have one (1) vote.



**VI. PROVISIONS FOR WITHDRAWAL/REMOVAL FROM THIS JOINT AGREEMENT**

Procedures for the withdrawal of a member school district from the Cooperative shall be in accordance with the Illinois School Code and consistent with the requirements and rules adopted by the Illinois State Board of Education.

A. Voluntary Withdrawal – Member Districts Concur

A member district may withdraw with the approval of all of the Boards of Education of the member districts. By no later than sixteen months prior to the July 1 effective date of the withdrawal, the Board of Education of the withdrawing member district must submit a resolution approving the withdrawal and present a petition for withdrawal to the secretary of the Board of Education of each of the other member districts, with copies to the Cooperative’s Director and Secretary of the Governing Board. Upon adoption of a resolution approving the withdrawal by the Boards of Education of each of the remaining member districts, the withdrawal shall become effective on July 1 immediately following the date on which the last of the Boards of Education adopt the approving resolution.

B. Voluntary Withdrawal – Member Districts Do Not Concur

A member district may withdraw by petition to the Regional Board of School Trustees, or other proper authority, in accordance with the Illinois School Code and all other applicable law. Notice of the member district’s intention to withdraw, and a copy of the petition to withdraw, must be given to the Director and to the Secretary of the Governing Board by no later than sixteen months prior to the July 1 effective date of the withdrawal.

C. Disposition of Assets

Except as may be otherwise provided in these Articles of Agreement, and as a condition of withdrawal, a member district seeking withdrawal shall be deemed to irrevocably waive any interest in the assets of the Cooperative, including but not limited to real property, buildings, equipment and materials, and funds. This waiver shall not apply to unspent or “carryover” IDEA Part B funds generated by students in the withdrawing district; such funds shall be returned to the member district upon withdrawal. The member district seeking withdrawal shall remain liable for its share of any Cooperative liabilities that arose or accrued before the effective date of withdrawal. Such liabilities shall include, but not be limited to notes, bonds, and debt certificates; retirement incentives and other costs related to staff requirements, including employer contributions or other Municipal Retirement Fund; and the contractual continued service of certificated staff employed for Cooperative programs as determined pursuant to Sections 14-9.01, 24-11, and 24-12 of the Illinois School Code. Unless otherwise provided by these Articles of Joint Agreement or by law, the withdrawing member district’s share of Joint Agreement liabilities shall be determined based on the withdrawing member district’s enrollment as a percentage of the total current enrollment of all member districts as identified in the last fall public school housing report for each member district prior to the effective date of withdrawal.

**VII. FISCAL YEAR**

The fiscal year of the Joint Agreement shall begin on July 1st and end on June 30th of the following calendar year.

**VIII. DISPOSAL OF ASSETS UPON DISSOLUTION**

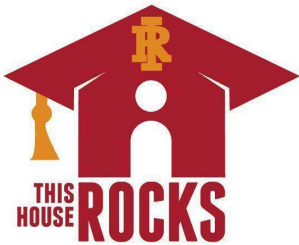
In the event of dissolution of the BHASED, the Governing Board shall, after paying or making provision for the payment of all the liabilities of the BHASED, distribute the assets to the member districts of the BHASED in proportions representational of their interests in those assets, consistent with proportionate share of costs based upon the proportion of each member district's regular education enrollment to the total education enrollment for all members in the prior year, or in accordance with federal grant guidelines for assets derived from federal funds. This waiver shall not apply to unspent or “carryover” IDEA Part B funds generated by students in the withdrawing district; such funds shall be returned to the member district upon withdrawal. The Governing Board may conduct a public or private sale of the assets in order to convert the assets

to cash for the purposes of the distribution described herein above. However, any such sale and/or distribution of assets shall be in compliance with all applicable state and federal statutes and regulations.

If there are insufficient assets of the BHASED to satisfy all liabilities, then the member districts shall assume the obligation to satisfy the liabilities. Such obligation shall be shared proportionately by all districts, consistent with the abovementioned procedure established by the Governing Board for determining proportionate share of costs.

**IX. EFFECTIVE DATE OF ARTICLES OF JOINT AGREEMENT**

The participating school districts of the BHASED shall be bound by the preceding Articles of Joint Agreement upon adoption by a majority of the Boards of Education. These amended Articles shall be effective after approval by the Governing Board and participating districts.



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Jeff Dase, Deputy Superintendent  
Cabinet Champion: Alicia Sanders, Director of Student Services  
Date: July 22, 2025  
Re: Dr. Matthew Beck K-12 School Counseling Support Contract for Service

As part of our district's strategic plan to support student well-being, academic success, and social-emotional development, we have identified a need for a comprehensive, aligned K-12 counseling program. This approach will strengthen mental health supports, career readiness, and academic counseling across all grade levels.

Across the 2025-2026 calendar year, Dr. Matthew Beck will work with district and school personnel to build a data-focused, efficient, and intentional district K-12 comprehensive school counseling program that aligns with district, state, and American School Counselor Association (ASCA) priorities. The ASCA National Model guides school counselors in the development of school counseling programs that:

- Use data to demonstrate the impact of the school counseling program
- Deliver services and interventions to all students systematically within the following domains: academic, postsecondary/career, social emotional and mental health
- Include a developmentally appropriate curriculum aligned on the mindsets and behaviors all students need for postsecondary readiness and success
- Align the ASCA National Model and MTSS
- Address barriers to developing ethical, equitable, and inclusive school environments and school counseling programs
- Close achievement and opportunity gaps
- Strengthen collaboration between school counselors, parents/guardians, and other school staff and stakeholders
- Result in improved student achievement, attendance, and discipline
- Articulate results to educational partners

**Investment Period: 8/01/2025 - 5/22/2026**  
**Total Investment: \$12,500**  
**Funding Source: District and IDEA Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: Dr. Matthew Beck EMAIL: beckmatthew@gmail.com

ADDRESS: 6215 Utica Ridge Road #102, Davenport, IA 52807

DATES OF SERVICE TO BE COMPLETED: 8/01/2025 - 5/22/2026

SCHOOL DISTRICT CONTACT: Alicia Sanders, Director of Student Services

COMPENSATION: \$ \$12,500 (\$9,500 District Funds) (\$3,000 IDEA Funds)

### DESCRIPTION OF DUTIES:

See attached Contract Specification for K-12 School Counseling 2025-2026

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

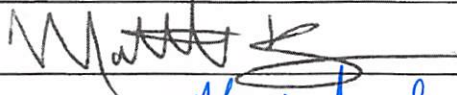
Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

SOPPA Approved: Yes  or No

Requester Name/Building: Districtwide

Budget Code: (\$9,500) 1-5-080-000-2122-3141-0 (\$3,000) 1-5-080-046-2210-3140-0

Signature of Vendor:  Date: 7.15.2025

Signature of Budget Administrator:  Date: 7.14.2025

7.16.25 

\_\_\_\_\_  
Superintendent or School Board President

\_\_\_\_\_  
Date

**Contract Specification for K-12 School Counseling  
2025-2026  
Rock Island-Milan School District #41**

<b>Name of Company:</b> Dr. Matthew Beck	<b>Company Address:</b> 6215 Utica Ridge Road #102 Davenport, IA 52807
<b>Name of Person Contacted:</b> Dr. Matthew Beck	<b>Contacted Person's Email Address:</b> beckmatthewj@gmail.com

**Scope of Work:**

Across the 2025-2026 calendar school year, Dr. Matthew Beck will work with district and school personnel to build a data-focused, efficient, and intentional district K-12 comprehensive school counseling program that aligns with district, state, and ASCA priorities. The ASCA National Model guides school counselors in the development of school counseling programs that:

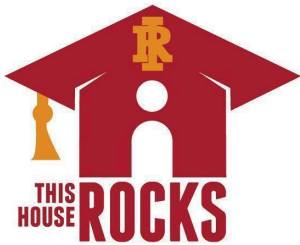
- Use data to demonstrate the impact of the school counseling program
- Deliver services and interventions to all students systematically within the following domains: academic, postsecondary/career, social emotional and mental health
- Include a developmentally appropriate curriculum aligned on the mindsets and behaviors all students need for postsecondary readiness and success
- Align the ASCA National Model and MTSS
- Address barriers to developing ethical, equitable, and inclusive school environments and school counseling programs
- Close achievement and opportunity gaps
- Strengthen collaboration between school counselors, parents/guardians, and other school staff and stakeholders
- Result in improved student achievement, attendance, and discipline
- Articulate results to educational partners

**Proposed Project Details**  
**August 18, 2025-May 22, 2026**

<p><b>Programmatic Supervision:</b> Meet quarterly with the K-12 school counselor department to examine building/district-counseling processes that inform comprehensive, data-informed school counseling programs aligned to the ASCA National Model.</p> <p><b>Proposed 2025-2026 tasks:</b></p> <p><b>K-12 District Counseling Work Days</b></p> <ol style="list-style-type: none"> <li>1. Provide four professional development events (3.5 hours per day/quarter) to district school counselors on comprehensive, data-focused school counseling programs. Topic include: Implementing ASCA’s Annual Student Outcome template, sharing results and Closing the Gap reports with building administrator(s) via ASCA’s Annual Administrative Conference form, and aligning MTSS-focused interventions via universal curriculum and screening instruments, and other topics determined by the lead administrator and school district personnel.</li> </ol> <p><b>RAMP Cohort</b></p> <ol style="list-style-type: none"> <li>1. Provide regular consultation, coaching, and support to school counselors who have interest and vision to pursue the RAMP application process in October (2025 and 2026).</li> <li>2. Align RAMP Cohort member(s) building initiatives to the ASCA National Model Components within the RAMP application process. <ul style="list-style-type: none"> <li>● <b>MANAGE:</b> Vision, Mission, Data, Annual Student Outcome Goals, Use-of Time Calculator, Annual Administrative Conference, Advisory Council, Action Plans, Lesson Plans, and Calendar.</li> <li>● <b>DELIVER:</b> Direct Student Services and Indirect Student Services.</li> <li>● <b>ASSESS:</b> Classroom/Group Mindsets &amp; Behaviors Report(s), Closing the Gap Reports, ASCA School Counselor Professional Standards &amp; Competencies/ Assessments, Program Assessments, Performance Appraisals, Program Results.</li> </ul> </li> <li>3. Meet with RAMP Cohort advisory council members to assist with comprehensive school counseling program implementation and RAMP application initiatives (as needed).</li> </ol>	<p><b>August 18, 2025-May 22, 2026</b></p>
<p><b>Clinical Supervision:</b> Meet regularly with the district school counseling clinical supervision team to strengthen professional growth as school-based clinical practitioners and to meet the <a href="#">LPC/LCPC requirements</a> in Illinois.</p> <p>Proposed 2025-2026 tasks:</p>	<p><b>August 18, 2025-May 22, 2026</b></p>

<ol style="list-style-type: none"> <li>1. Provide individual/group supervision and case management on a weekly basis to two clinical supervision groups (2 hours per week).</li> <li>2. Exposure to new best practices, clinical techniques, case conceptualization, and school-based mental health supports for Tier 2 and Tier 3.</li> <li>3. Increase school counselor self-efficacy and professional growth.</li> <li>4. Decrease burnout and promote wellness.</li> <li>5. Promote ethical behavior of supervisees and provide a safe space for reflection.</li> <li>6. Provide feedback to the district crisis response team regarding student-related crisis situations, MTSS-focused interventions, and school-based mental health team collaboration.</li> </ol>	
<p><b>Consultation:</b></p> <p>Meet with the secondary counselors and administrator(s) to review scope of work.</p> <p>Consult with secondary school counselors to support improvement efforts between administrators, teachers, and the counseling team. Focus on academic achievement, mental health, behavior, social-emotional learning, and attendance.</p> <p>Meet with district personnel to assist with comprehensive school counseling program implementation and to educate about the role, function, and duties of a 21st century school counselor.</p> <p>Provide individualized coaching/consultation/supervision to district secondary school counselors as needed.</p>	<p><b>August 18, 2025-May 22, 2026</b></p>

<p><b>Fee Structure and Billing Cycle:</b> quarterly; net 30</p>
<p><b>2025-2026</b> \$12,500 1st Quarter (\$3125), 2nd Quarter (\$3125), 3rd Quarter (\$3125), 4th Quarter (\$3125)</p>



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Jeff Dase, Deputy Superintendent  
Cabinet Champion: Alicia Sanders, Director of Student Services  
Date: July 22, 2025  
Re: Brecht's Database Solutions, Inc (d/b/a Embrace) Contract

Embrace provides access to software via their website to facilitate staff completion of medical service data with respect to Medicaid billing. Embrace also supports the district with state vendor financial reporting to meet reimbursement requirements and deadlines. The Embrace program subscription includes a 5% fee for our Healthcare & Family Services reimbursements facilitated by their program services.

Medicaid pays for costs of direct, medically necessary services provided to eligible children who have disabilities in accordance with the Individuals with Disabilities Education Act (IDEA). Illinois supports this relationship through the School-Based Health Services program (SBHS).

Additionally, Embrace Education aligns a secure file transfer protocol for student import and export for current school years with our Skyward Student Information System.

It is recommended that the Board of Education approve the 2025-2026 contract not to exceed \$35,000 annually.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: 5% of the total cost settlement, not to exceed \$35,000**  
**Funding Source: District/Student Services Funds**



# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Embrace Education **EMAIL:** accounting@EmbraceEducation.com

**ADDRESS:** P.O. Box 305, Highland, IL 62249

**DATES OF SERVICE TO BE COMPLETED:** July 1, 2025 - June 30, 2026

**SCHOOL DISTRICT CONTACT:** Alicia Sanders, Director of Student Services

**COMPENSATION:** \$ 5% of the total cost settlement, not to exceed \$35,000

### DESCRIPTION OF DUTIES:

5% of Healthcare and Family Services reimbursements facilitated by Embrace Cost Settlement and Skyward Student Information System secure transfer protocol for student import and export

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

**Requester Name/Building:** District RIMSD 41

**Budget Code:** 1-5-080-045-1200-3190-0

**Signature of Vendor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** Alicia Sanders **Date:** 7/16/2025

7.16.25 

\_\_\_\_\_  
Superintendent or School Board President

113

\_\_\_\_\_  
Date



## EmbraceDS® Contract

Embrace®  
PO Box 305  
Highland, IL 62249

Rock Island - Milan School District #41  
2000 7th Avenue  
Rock Island, IL 61201

The following is an EmbraceDS® Contract (hereinafter "contract" or "agreement") for software, website hosting, and support services. This contract is made between Brecht's Database Solutions, Inc. d/b/a Embrace® (hereinafter "Embrace®", "We", "Us" or "Licensor") and Rock Island - Milan School District #41 (hereinafter "You", "Your" or "Licensee").

**EMBRACE®**  
**EmbraceDS®**  
**WEBSITE LICENSE AGREEMENT**

**NOTICE TO USER:** PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter “website”) and its related Embrace® software (hereafter “software”). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace’s products is cause for immediate termination of your access to its products by all means available to us.

**1. LICENSE TO ACCESS WEBSITE.** As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

**2. INTELLECTUAL PROPERTY OWNERSHIP.** The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party’s intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace®.

**3. DATA SECURITY.** Embrace’s database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g)(“FERPA”), the Illinois School Student Record Act (105 ILCS 10/), the Personnel Record Review Act (820 ILCS 40/) and the Student Online Personal Protection Act (105 ILCS 85/1 et seq.)(“SOPPA”).

Embrace will store and process Data in accordance with industry best practices. This includes appropriate administrative, physical, and technical safeguards to secure Data from unauthorized access, disclosure, and use. Provider will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Provider will also have a written incident response plan, which will include prompt notification of the School District in the event of a security or privacy incident, as well as best practices for responding to a breach of Personally Identifiable Information (“PII”). PII shall include, but is not limited to, student data, metadata, and user or pupil-generated content obtained by reason of the use of Provider’s software, website, service, or app, including mobile apps, whether gathered by Provider or provided by District or its users, students, or students’ parents/guardians.

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace’s database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

**4. SOPPA Compliance, 105 ILCS 85/15(4)**

(g) This Agreement and any amendments hereto must be published on the School District's website or, if the District does not have a website, made available for public review at its administrative office.

**5. RESTRICTIONS.** You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

**6. LIMITED WARRANTY.** Embrace® warrants to the licensee that the website will permit the licensee to produce, fill-out, and print the DS forms for the period of time outlined in the current contract. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

**7. DISCLAIMER.** Your use of the website is at your sole risk. The website, including the information, services and content is provided on an "AS IS", "AS AVAILABLE", and "WITH ALL FAULTS" basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

**8. DISTRICT E-SIGNATURE USAGE.** Embrace® has the ability to include electronic signatures. If your District is using electronic signatures in the Embrace® system it agrees to hold Embrace® harmless against any and all claims that may arise out of the use of this feature. If you choose not to use electronic signatures for either your staff or all meeting attendees, you must notify your implementation specialist and verify that they are not available in your system.

All Parties shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document

(a) The information ("Data") transmitted to Embrace® for storage may include, but is not limited to, student identification; attendance; educational and therapeutic recommendations; educational and therapeutic completion; communications between administration, educators, staff and parents/guardians regarding student, their education and any necessary assistance students may require.

(b) The services provided by Embrace® are set forth below.

(c) The Party's expressly agree and state that in performing its obligations hereunder Embrace® is acting as a "school official" with a legitimate educational interest in the School District data and it is performing an institutional service or function under this Agreement for which the District would otherwise use its own employees. Embrace's® use of the data is under the direct control of the District and such data shall only be used for authorized purposes. Embrace® shall not re-disclose such information to third parties or affiliates (unless permitted or required under law) without permission from the District or pursuant to a court order.

(d) Data Breach.

a. In the event of a data breach attributed to Embrace®, which means an unauthorized disclosure, access, alteration, or use of School District data by Embrace® or its employees, Embrace® shall promptly institute the following: (1) notify the School District by telephone and email as soon as practicable, but no later than twenty-four hours after Embrace® becomes aware of the data breach; (2) provide the School District with the name and contact information for an Embrace® employee who shall serve as the Embrace's® primary security contact; (3) assist the School District with any investigation, including interviews of Embrace® employees and review of all relevant records; (4) assist the School District with notification(s) the School District deems reasonably necessary related to the security breach; (5) provision of credit monitoring for one year to those students whose covered information was exposed in a manner during the breach such that a reasonable person would believe it could impact their credit or financial security; and (6) pay the reasonable legal fees (or assume the defense of the district at Embrace's discretion), reasonable audit costs, fines, and any other fees or damages imposed against the school solely as a result of Embrace's actions or failure to act.

b. In the event of a data breach attributed to the School District, which means an unauthorized disclosure, access, alteration, or use of School District data the School District shall promptly: (1) notify Embrace® by telephone and email as soon as practicable, but no later than twenty-four hours after the School District becomes aware of the data breach; (2) provide Embrace® with the name and contact information for an employee of the School who shall serve as the School District's primary security contact; (3) assist Embrace® with any investigation, including interviews with School employees and review of all relevant records. Embrace® shall have no liability for any damages related to a data breach due to or caused by School District's software, equipment, personnel, students or unauthorized third-parties using or exceeding their authorized use of the School's access, computer system or network.(4) pay the reasonable legal fees (or assume the defense of Embrace at the district's discretion), reasonable audit costs, and any other fines, fees or damages imposed against Embrace solely as a result of district's actions or failure to act.

(e) Embrace® shall provide all notifications required by the State Board of Education or any other State or federal law. Embrace® shall not provide any other notices without prior written permission from the School District.

(f) Upon written notification by District that student information is no longer needed for the purposes of this Agreement, Embrace® shall delete the information within 60 days so long as Embrace® is not required by law or court order to retain the same. Embrace® is not responsible for the deletion of any data due to District request.

transmitted is to be considered to have the same binding effect as an original signature on an original document. All e-signatures shall be subject to the Uniform Electronic Transactions Act and/or any similar State statutes which have jurisdiction over the transactions of the Parties; this applies to any Parties or end-user's use of Embrace® software's electronic signature functionality. District, and any person using electronic signature functionality, agrees to hold Embrace® harmless for any and all claims which may arise out of their use of that feature. Documents which contain e-signatures may be preserved by Embrace® longer than the duration of the Agreement for the purposes of enforcement of rights and obligations.

Any form or document (including this Agreement) signed electronically between the Parties is to be treated as an original document. All Parties hereto shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

**9. LIMITATION OF LIABILITY.** In no event will Embrace® be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

**10. SERVICES PROVIDED:** Embrace® agrees to provide the following services:

- Website access to the licensee for staff completion of medical service sheets with respect to Medicaid billing.
- Restrictive access to the website to allowing for multiple levels of use, providing each level with only the access needed.
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users.
- Secure Socket Layer ("SSL") and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user and confirms the identity of the host and the user).
- Web hosting.
- Daily backups.
- Maintain all student data in secure facility on secure servers.
- Maintenance and updates.
- Assistance with all Medicaid registration processes (Healthcare and Family Services, IMPACT, state vendor access, etc.).
- Initial and continued identification of Medicaid recipients using the Recipient Eligibility Verification System.
- Provide projected submission and reimbursement amounts based on practitioners' documented services.
- Notification of claims that cannot be submitted due to missing required information.
  - Missing Consent, prescriptions/referrals, supervisor signatures, provider rates, etc.
- Assist practitioners in registering NPI number in state IMPACT system.
- Evaluate claim adjudication notices for potential correction to maximize Medicaid interim reimbursements.
- Cross-reference data with the IEP system to track percentage of services to be provided against services delivered.
- Admin level access to multiple reports to assist district and practitioners with claiming efficiency.
- Multiple support channels available to all users.
- Support district with state vendor financial reporting to meet reimbursement requirements and deadlines.
  - Random Moment Time Sampling, practitioner Cost Pool allocations, federal fund reduction, etc.

## **11. DISTRICT RESPONSIBILITIES.**

### **INITIAL SET-UP RESPONSIBILITIES**

- Complete Medicaid registration with state, if new to Medicaid billing.
  - Obtain an NPI number from CMS.
  - Sign Intergovernmental Agreement with Healthcare and Family Services.
  - Register in IMPACT System.
  - Create district account with state financial vendor.
- Provide Embrace® access to the HFS/MEDI/IEC system by accepting August Brecht as an administrator.
- Register, or Re-validate, the district with IMPACT, as needed.
- Add Embrace® as Billing Agent to district IMPACT Application.
- Provide Embrace® access to district account in state financial vendor system.
- Identify staff that provide covered services and give them access to the EmbraceDS® software.

### **CONTINUED/ONGOING RESPONSIBILITIES**

- Identify staff that provide covered services and give them access to the EmbraceDS® software.
- Complete Annual Cost Report (reporting of staff salary and benefit information) in accordance with annual deadlines.
- Enter and maintain Provider Cost Pool Reporting in accordance with quarterly deadlines.
- Ensure that staff complete Random Moment Time Sampling as applicable.
- Obtain external data as required to complete claim submissions, including, but not limited to, parental consent to bill Medicaid, prescriptions/referrals, and supervisor signatures.
- Maintain the IEP system student data including using MEDI system to determine Medicaid eligibility and Medicaid numbers for students.
- Utilize EmbraceDS® reports to ensure practitioners enter claims accurately for services provided.
- Ensure referring providers have NPI number and number is registered in state IMPACT system.
- The LEA must verify that no practitioner providing service has been terminated, suspended, or barred from the Medicaid program. The lists of terminated, suspended, and barred practitioners are available at the following Websites. Both lists must be queried to obtain a complete list of terminated, suspended, or barred providers. <http://exclusions.oig.hhs.gov/> and <http://www.state.il.us/dpa/html/sbhs.htm>
- The LEA must maintain Practitioner credential records. These records must:
  - Be retained on the premises of the LEA.
  - Be current.
  - Include copies of all applicable licenses and certificates.
  - Include a list of current practitioners and associated license numbers.

**12. FEE-FOR-SERVICE WEBSITE YEARLY COSTS.** The initial contract is for the 2021/2022 - 2024/2025 School Years ending June 30, 2025. (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms, software and/or programs are available from Embrace® and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately from your annual contract.

Program Subscription	Annual Fee
EmbraceDS® (Percentage Fee): 5% of HFS Reimbursements Facilitated by Embrace® *Payment of this fee to EmbraceDS® shall be subject to Medicaid's reconciliation (Cost Settlement) process. Rock Island - Milan School District #41 shall issue any outstanding payments to EmbraceDS® promptly after each Medicaid reconciliation process/cycle.	5% of Reimbursements

**Additional trainings can be added at the following cost:**

Webinar sessions @ \$500.00 per session.

On-site training @ \$3,500.00 per trainer per day.

I acknowledge that the district will be invoiced separately for the cost of on-site training. (Please initial) \_\_\_\_\_

\*Additional webinar and on-site training sessions are available at the district's request and will be invoiced at the current rate.

**13. GENERAL PROVISIONS.** If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

**14. INDEMNITY.** You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

**15. DURATION.** This contract for website access to EmbraceDS® is initially for the 2021/2022 - 2024/2025 School Years.

**16. AUTOMATIC CONTRACT RENEWAL.** Unless cancelled by a Party hereto this Agreement and any accessory components selected by the district will automatically renew, on its last effective date, for successive one-year terms. The terms of this Master Contract, along with any pricing adjustments provided by Embrace to District at least one hundred and twenty (120) days prior to the annual renewal date shall apply.

**17. NON-RENEWAL OF CONTRACT.** In the event that you do not enter into a Renewal Contract, Embrace® will maintain your database information in read-only format for one (1) year from the date of termination of this Contract or subsequent failure to renew. Embrace® is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

**18. ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.



19. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

20. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Troy, IL.

21. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal thereof is the third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

22. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

23. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

**Licensor:**

**Brecht's Database Solutions, Inc. d/b/a EMBRACE®**

FEIN: 20-4100129

August R. Brecht, President

*August Brecht*

**Licensee:**

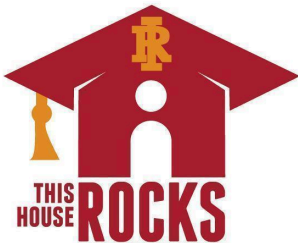
Rock Island - Milan School District #41

FEIN: 36-6005357

Alicia Sanders, Director of Student Services

*Alicia Sanders*

KLF



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR  
Date: July 22, 2025  
Re: EvaluWise Renewal

Our district utilizes EvaluWise, a web-based platform designed to streamline the teacher and staff evaluation process. EvaluWise allows administrators to conduct formal and informal observations using evaluation rubrics aligned with state standards, such as the Danielson Framework. The platform supports real-time evidence collection, goal setting, and the upload of supporting artifacts such as lesson plans, student data, or professional development documentation. Teachers and administrators can collaborate within the system, providing timely feedback and fostering professional growth. EvaluWise also offers scheduling tools, automated notifications, and comprehensive reporting features that support compliance with state mandates, including the Performance Evaluation Reform Act (PERA). By centralizing the evaluation process, EvaluWise ensures consistency, transparency, and efficiency across the district.

It is recommended that the Board of Education approves the annual license renewal of EvaluWise at a total investment of \$14,822.50.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: \$14,882.50**  
**Funding Source: District Funds - Human Resources Department**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Evaluwise **EMAIL:** www.vistalearning.org  
**ADDRESS:** 7156 Caton Farm Rd Plainfield, IL 60586  
**DATES OF SERVICE TO BE COMPLETED:** 07/01/2025 - 06/30/2026  
**SCHOOL DISTRICT CONTACT:** Sharon Williams, Ed.D.  
**COMPENSATION: \$** 14,822.50

**DESCRIPTION OF DUTIES:**

The RIMSD Human Resources Department and all District Evaluators use Evaluwise with all employee evaluations (since 2016). This site houses all district evaluation tools, records and observations, reports all evaluations progress, and manages all evaluation summaries. Evaluwise, also provides immediate feedback between employee and evaluator to increase communication on employee growth which impacts employee's performance toward achieving ultimate student success.



**Is this a Subscription/Software:** Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

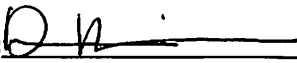
**Subscription/Software Name:** Evaluwise **Website:** evaluwise.org  
**Subscription/Software Start Date:** 07/01/2025 **End Date:** 06/30/2026

**SOPPA Approved:** Yes  or No



**Requesting School:** Administration/District  
**Budget Code:** 1-5-080-000-2640-3140-0

**Signature of Vendor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Budget Administrator:**  **Date:** 06/03/25

\_\_\_\_\_  
**Superintendent or School Board President**

\_\_\_\_\_  
**Date**

**Vista Learning, NFP**  
 7156 Caton Farm Rd  
 Plainfield, IL 60586  
 +18157255510  
 www.vistallearning.org



# INVOICE

**BILL TO**

Rock Island Schools  
 2000 7th Ave  
 Rock Island, IL 61201

**INVOICE #** VL125-1325  
**DATE** 06/02/2025  
**DUE DATE** 07/02/2025  
**TERMS** Net 30

QTY	DESCRIPTION	RATE	AMOUNT
550	EvaluWise Licenses Valid 7/1/2025 - 6/30/2026	26.95	14,822.50

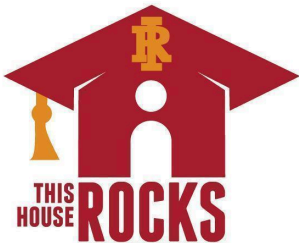
Please Make Checks Payable to:  
 Vista Learning, NFP  
 7156 Caton Farm Road  
 Plainfield, IL 60586

BALANCE DUE

**\$14,822.50**

Please include invoice number on the check or attach a copy of the invoice.

All Licenses are valid only for the year indicated and are not transferable to other years. Invoices are subject to a 1.5% per month finance charge after 90 days.



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR  
Date: July 22, 2025  
Re: Frontline Technologies Renewals

Frontline Technologies provides software management services to our district in the following areas:

**Financial and Analytic software:**

Budget Management and Financial Planning: Build multi-year financial plans, compare scenarios for negotiations and critical decisions with multi-year impact, and revisit and measure the effectiveness of yearly planning.

Comparative Analytics: Access detailed comparisons of district trends and peer district performance, analyze local compensation/benefits trends , and compare performance to peer districts.

**Human Resource Management software:**

Frontline Central: Software designed to oversee all employee-related documents and data within your school district.

Applicant Tracking: Easily sort and filter to find the best candidates, manage interview scheduling, and get progress insights.

Absence and Substitute Management: Easily manage employee leave and automatically schedule qualified substitutes, plus offer online training to prepare your substitutes for the classroom.

It is recommended that the Board of Education approve the annual license renewals of: Applicant Tracking; Absence and Substitute Management; Budget Management Analytics; Financial Planning Analytics; Comparative Analytics; and Frontline Central Solution at a total investment of \$74,454.55.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: \$77,230.68**  
**Funding Source: District Funds - Finance and Human Resources Departments**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Frontline Technologies Group LLC **EMAIL:** billing@frontlineed.com  
**ADDRESS:** PO Box 780577 Philadelphia, PA 19178-0577  
**DATES OF SERVICE TO BE COMPLETED:** 07/01/2025-06/30/2026  
**SCHOOL DISTRICT CONTACT:** Sharon Williams, Ed.D.  
**COMPENSATION: \$** 77,230.68

### DESCRIPTION OF DUTIES:

Access to Budget Management Analytics, Comparative Analytics, and Financial Planning Analytics.  
Applicant Tracking is an electronic employee system that improves the HR Department onboarding processes; Tracking simplifies the analysis renewal for RIMSD#41.  
AESOP is an automated substitute management system and attendance management system.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** Frontline Technologies **Website:** frontlineeducation.com  
**Subscription/Software Start Date:** 07/01/2025 **End Date:** 06/30/2026

**SOPPA Approved:** Yes  or No

**Requesting School:** Administration Center  
**Budget Code:** 1-5-080-000-2520-3140 and 1-5-080-000-2640-3140-0

**Signature of Vendor:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Signature of Budget Administrator:** [Signature] **Date:** 07/11/2025

\_\_\_\_\_  
**Superintendent or School Board President**

\_\_\_\_\_  
**Date**



# INVOICE

Acct #: 14199  
#INVUS223663

Accounts Payable  
Rock Island School District 41  
2101 6Th Ave  
Rock Island IL 61201

**Start Date:** 7/1/2025  
**Due Date:** 7/31/2025

### PAYMENT INFORMATION

**Please send checks to:**

Frontline Technologies Group LLC  
PO Box 780577  
Philadelphia, PA 19178-0577

**To make payment via ACH/EFT:**

Bank Name: Wells Fargo, N.A.  
Account Name: Frontline Technologies Group LLC  
ABA/Routing #: 121000248  
Account #: 4121566533  
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to [Billing@FrontlineEd.com](mailto:Billing@FrontlineEd.com).

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Frontline Central Solution	7/1/2025	6/30/2026	14199 Rock Island - Milan School District 41	\$16,968.23	\$16,968.23
1	Applicant Tracking, unlimited usage for internal employees	7/1/2025	6/30/2026	14199 Rock Island - Milan School District 41	\$5,304.72	\$5,304.72
1	Absence & Substitute Management, unlimited usage for internal employees	7/1/2025	6/30/2026	14199 Rock Island - Milan School District 41	\$26,477.23	\$26,477.23

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to [billing@frontlineed.com](mailto:billing@frontlineed.com).

SUBTOTAL \$48,750.18

**TOTAL DUE by 7/31/2025 \$48,750.18**



# INVOICE

Acct #: 14199  
#INVUS223655

Accounts Payable  
Rock Island School District 41  
2101 6Th Ave  
Rock Island IL 61201

Start Date: 7/1/2025  
Due Date: 7/31/2025

### PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC  
PO Box 780577  
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.  
Account Name: Frontline Technologies Group LLC  
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Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to [Billing@FrontlineEd.com](mailto:Billing@FrontlineEd.com).

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/1/2025	6/30/2026	14199 Rock Island - Milan School District 41	\$10,428.74	\$10,428.74
1	Budget Management Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/1/2025	6/30/2026	14199 Rock Island - Milan School District 41	\$6,017.26	\$6,017.26
1	Comparative Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/1/2025	6/30/2026	14199 Rock Island - Milan School District 41	\$12,034.50	\$12,034.50





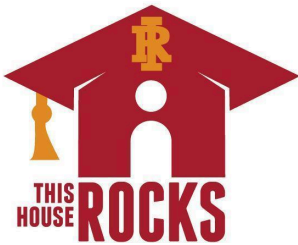
# INVOICE

Acct #: 14199  
#INVUS223655

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to [billing@frontlineed.com](mailto:billing@frontlineed.com).

SUBTOTAL \$28,480.50

**TOTAL DUE** \$28,480.50  
**by 7/31/2025**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Troy Bevans, IT Director  
Date: June 22, 2025  
Re: GoGuardian Suite 1-Year Subscription Renewal

Over the past several years, the Rock Island-Milan School District has utilized GoGuardian, a comprehensive software solution designed to help manage student devices, monitor activity, and enhance online safety.

To continue supporting these efforts, the Technology Department is requesting approval for the renewal of a 1-year GoGuardian Suite subscription. This renewal includes 6,000 licenses at a cost of \$6.40 per license, for a total of **\$38,400.00**.

The GoGuardian Suite provides an integrated approach to internet filtering, classroom management, and student safety through the following components:

- **GoGuardian Admin:** Extension-based filtering and activity reporting
- **GoGuardian Teacher:** Real-time classroom management and engagement tools
- **GoGuardian DNS:** Network-level web filtering
- **GoGuardian Fleet:** Chromebook asset and inventory management
- **GoGuardian Beacon Starter:** Early detection tool for suicide and self-harm prevention

It is recommended that the Board of Education approve the 1-year subscription of GoGuardian Suite, valid from July 1st 2025 through June 30th, 2026, from Trafera, 2550 University Avenue, Suite 315-S, Saint Paul, MN 55114 at a total cost of \$38,400.00. Technology department funds will be used for this renewal.

**Investment Period:** July 1, 2025 - June 30, 2026  
**Total Investment:** \$38,400.00  
**Funding Source:** Technology Department Budget

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DATES OF SERVICE TO BE COMPLETED:** \_\_\_\_\_

**SCHOOL DISTRICT CONTACT:** \_\_\_\_\_

**COMPENSATION: \$** \_\_\_\_\_

**DESCRIPTION OF DUTIES:**

---

**Is this a Subscription/Software: Yes**  **or No**

***If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)***

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

---

**Requesting School:** \_\_\_\_\_

**Budget Code:** \_\_\_\_\_

**Signature of Vendor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Superintendent or School Board President**

**Date**

# Rock Island–Milan School District 41 – GG'25\_1YR

Bill to  
**Rock Island–Milan School District 41**  
**Customer No: 71202**  
 Attn: Accounts Payable  
 2000 7th ave  
 Rock Island IL 61201  
 USA

Ship to

Quote Details  
**Reference:** 20250714-105006529  
 Created: July 14, 2025  
 Expiration: July 19, 2025  
 Created by: Timothy Peters  
 tim.peters@trafera.com

**Estimate No:** E000147772

**Contract**  
None

## Products & Services

Items and Description	Overview	Notes	Qty	Unit Price	Totals
GOGUARDIAN ADMIN 1YR FLEET DNS ADDEFLECT	GoGuardian for Administrators with Fleet, DNS & AdDeflect - 1 Year, Qty 3000-9999- Proven Filtering Capabilities- Full Browser Access- Flexible Reporting- On and Off-Campus filter- Live chat and phone support available during school hours- Built for devices using Chrome and- Windows		6000	\$3.20	\$19,200.00
GOGUARDIAN TEACHERS 1YR 3K- 9999	GoGuardian for Teachers - 1 Year, Qty 3000-9999- View Student Screens- Direct Chat & Announcements- Control Student Screens- Easily Create Scenes- Student & Class Reporting- Free Online Training		6000	\$3.20	\$19,200.00
				<b>Subtotal</b>	\$38,400.00
				<b>Tax</b>	\$0.00
				<b>Total</b>	<b>\$38,400.00</b>
				<b>Net Terms</b>	<b>N30</b>

**Terms and Condition**  
 This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date due to market conditions, including potential tariff adjustments and available inventory.

**Please Remit Checks to:**

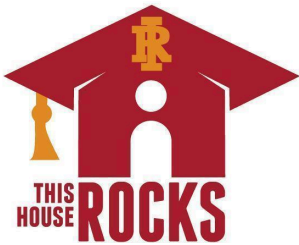
Trafera LLC  
 PO Box 208960  
 Dallas, TX 75320-8960

**Question? Contact me**

**Timothy Peters**  
 tim.peters@trafera.com



**Trafera**  
 2550 University Ave W, Suite 416 - S  
 St. Paul MN 55114  
 United States



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
 From: Dr. Sharon Williams  
 Jeff Dase, Deputy Superintendent  
 Cabinet Champion: Alicia Sanders, Director of Student Services  
 Date: July 22, 2025  
 Re: Approval of Contract with High Road School of the Quad Cities for Specialized Educational Services

The district is committed to meeting the needs of students requiring specialized educational programming beyond what is available within district schools. High Roads School of the Quad Cities provides therapeutic, behavioral, and academic services for students with significant social, emotional, and behavioral needs, including those requiring a more restrictive educational environment.

Tuition and service fees will be billed per student, in accordance with the established rate schedule, not to exceed \$160,000 for the 2025-2026 school year. Funding will be provided through the district’s special education budget. Below is a breakdown of the annual cost the district has been billed for students’ services over the past three years.

Fiscal Year	FY2023	FY2024	FY2025	FY2026 Not to Exceed
High Roads of the Quad Cities	\$72,678.81	\$104,050.40	\$78,741.98	\$160,000

It is recommended that the Board of Education approve the contract with High Roads of the Quad Cities, P.O. Box 70023, Newark, NJ 07101-3523, for the 2025-2026 school year.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: Not to exceed \$160,000**  
**Funding Source: District Special Education Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** High Roads School of the Quad Cities **EMAIL:** info@sesischools.com

**ADDRESS:** P.O. Box 70023, Newark, NJ 07101-3523

**DATES OF SERVICE TO BE COMPLETED:** 07/22/2025 - 06/30/2026

**SCHOOL DISTRICT CONTACT:** Alicia Sanders, Director of Student Services

**COMPENSATION:** \$ not to exceed \$160,000

### DESCRIPTION OF DUTIES:

The Student Services Department recommends entering into a contract with High Roads School of the Quad Cities for placement of qualifying students whose Individualized Education Programs (IEPs) require a specialized setting. High Road will provide individualized academic instruction, behavioral interventions, and therapeutic support in collaboration with district personnel.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

**Requester Name/Building:** RIMSD #41 District

**Budget Code:** District Special Education Funds

**Signature of Vendor:** N/A **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** Alicia Sanders **Date:** 1/16/2025

7.16.25

\_\_\_\_\_  
**Superintendent or School Board President**

\_\_\_\_\_  
**Date**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Josh Becker, Director of Building Operations  
Date: July 22, 2025  
Re: L&L Floorcovering Inc, Contract for Service

As part of our ongoing maintenance and facility improvement efforts, three classrooms at Horace Mann Early Learning Center are in need of new carpeting. The estimated cost for this project is \$3,717 per classroom. In addition to this project-specific work, we anticipate additional flooring needs throughout the 2025-26 school year, including repairs and replacements across multiple buildings.

To support both the Horace Mann project and district-wide flooring needs, we are requesting to increase the total amount authorized for L & L Floorcovering Inc. to \$35,000 for the 2025-26 school year.

The District has partnered with L & L Floorcovering Inc. for many years due to their consistent quality of work, responsiveness, and competitive pricing. Their familiarity with our facilities and ability to meet the demands of school-based schedules make them a trusted and reliable vendor for our flooring needs.

It is recommended that the Board of Education approve the contract for services with L & L Floorcovering Inc. in an amount not to exceed \$35,000 for the 2025-26 school year.

**Investment Period: July 1, 2025 – July 1, 2026**  
**Total Investment: Not to exceed \$35,000**  
**Funding Source: Operations & Maintenance Budget**

**Rock Island-Milan School District #41**  
2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: L & L Floorcoverings, INC EMAIL: vikki@longscarpet.net

ADDRESS: 4200 11th Street, Rock Island, IL 61201

DATES OF SERVICE TO BE COMPLETED: July 1, 2025-June 30, 2026

SCHOOL DISTRICT CONTACT: Josh Becker

COMPENSATION: \$ Not to Exceed \$35,000

### DESCRIPTION OF DUTIES:

Materials & Installation of flooring needs for the district for the 25-26 school year.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

SOPPA Approved: Yes  or No

Requesting School: District

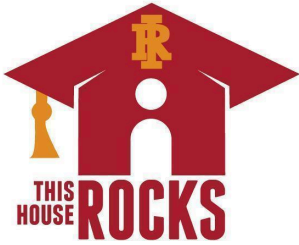
Budget Code: O & M Budget

Signature of Vendor:  Date: 7 July 25

Signature of Budget Administrator:  Date: 7/7/25

\_\_\_\_\_  
Superintendent or School Board President 136 Date





Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Jeff Dase, Deputy Superintendent  
Cabinet Champion: Alicia Sanders, Director of Student Services  
Date: July 22, 2025  
Re: Approval of Contract with LearnWell for Academic Success

The District is committed to ensuring that all students have access to educational services, including those who are temporarily unable to attend school due to medical, mental health, or hospitalization needs. LearnWell specializes in providing hospital-based, homebound, and transitional academic instruction for students facing extended absences.

The cost of services will be billed per student, per instructional hour, not to exceed \$30,000 annually and will be funded through District Funds. Below is a breakdown of the annual cost the district has been billed for students' 1:1 tutoring services.

Fiscal Year	FY2023	FY2024	FY2025	FY2026 Not to Exceed
LearnWell	\$0	\$5,910.32	\$17,304.07	\$30,000

It is recommended that the Board of Education approve the contract with LearnWell, 2 Main Street, Suite 2A, Plymouth, MA 02360, for the 2025-2026 school year.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: Not to exceed \$30,000**  
**Funding Source: District Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: LearnWell EMAIL: intel@learnwelleducation.com

ADDRESS: 2 Main Street, Suite 2A, Plymouth, MA 02360

DATES OF SERVICE TO BE COMPLETED: 7/22/2025 - 6/30/2026

SCHOOL DISTRICT CONTACT: Alicia Sanders, Director of Student Services

COMPENSATION: \$ not to exceed \$30,000

### DESCRIPTION OF DUTIES:

The Student Services Department recommends contracting with LearnWell to provide individualized academic instruction for students requiring services outside of the traditional school setting. LearnWell instructors will collaborate with district staff to align instruction with the students' coursework and ensure educational continuity.

The District is committed to ensuring that all students have access to educational services, including those who are temporarily unable to attend school due to medical, mental health, or hospitalization needs. LearnWell specializes in providing hospital-based, homebound, and transitional academic instruction for students facing extended absences.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

SOPPA Approved: Yes  or No

Requester Name/Building: Districtwide

Budget Code: \_\_\_\_\_

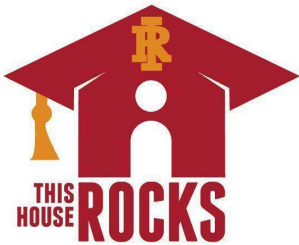
Signature of Vendor: N/A Date: \_\_\_\_\_

Signature of Budget Administrator: Alicia Sanders Date: 7/16/2025

7.16.25 

\_\_\_\_\_  
Superintendent or School Board President

\_\_\_\_\_  
Date



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
 From: Dr. Sharon Williams  
 Jeff Dase, Deputy Superintendent  
 Cabinet Champion: Alicia Sanders, Director of Student Services  
 Date: July 22, 2025  
 Re: Approval of Contract with Logan River Academy for Residential Educational Services

There are occasions when students with significant behavioral, emotional, or mental health needs require a highly structured residential treatment program combined with educational services to support their individualized learning and therapeutic goals. Logan River Academy is a licensed residential treatment center that provides integrated therapeutic services alongside accredited academic instruction for students with intensive needs.

Tuition, residential care, and related services will be billed per student in accordance with placement terms, not to exceed \$250,000 annually, with funding provided through a combination of district special education funds and applicable state reimbursements. Logan River Academy is an ISBE (Illinois State Board of Education) approved residential setting. Below is a breakdown of the annual cost the district has been billed for students' services over the past three years.

Fiscal Year	FY2023	FY2024	FY2025	FY2026 Not to Exceed
Logan River Academy	\$0	\$0	\$107,432.52 *January 31, 2025 start date	\$250,000

It is recommended that the Board of Education approve the contract with Logan River Academy, 1683 S State Highway 89/91, Logan, UT 84321, for the 2025-2026 school year.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: not to exceed \$250,000**  
**Funding Source: District Special Education Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Logan River Academy **EMAIL:** \_\_\_\_\_  
**ADDRESS:** 1683 S State Highway 89/91, Logan, UT 84321  
**DATES OF SERVICE TO BE COMPLETED:** July 1, 2025 - June 30, 2026  
**SCHOOL DISTRICT CONTACT:** Alicia Sanders, Director of Student Services  
**COMPENSATION:** \$ not to exceed \$250,000 annually

### DESCRIPTION OF DUTIES:

The Student Services Department recommends approval of a contract with Logan River Academy for the placement of qualifying students whose Individualized Education Programs (IEPs) or out of district placement plans require a residential therapeutic environment. Services provided include: individualized academic instruction, behavioral and therapeutic interventions, and family support and case management in coordination with district personnel.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

**Requester Name/Building:** District RIMSD 41

**Budget Code:** District Special Education Funds

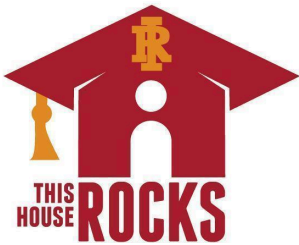
**Signature of Vendor:** N/A **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** Alicia Sanders **Date:** 7/16/2025

7.16.25 

\_\_\_\_\_  
**Superintendent or School Board President**

\_\_\_\_\_  
**Date**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
 From: Dr. Sharon Williams  
 Jeff Dase, Deputy Superintendent  
 Cabinet Champion: Alicia Sanders, Director of Student Services  
 Date: July 22, 2025  
 Re: Approval of Contract with The Menta Education Group for Specialized Educational Services and Transportation

The district continues to seek appropriate educational placements for students whose academic, behavioral, or social-emotional needs cannot be met within district programs. The Menta Education Group provides therapeutic day school services focused on individualized instruction, behavioral interventions, and emotional support aligned to each student’s IEP.

Tuition and related fees along with transportation services will be billed per student, in accordance with the Menta rate structure, not to exceed \$240,000 annually, funded through the district’s special education budget. Below is a breakdown of the annual cost the district has been billed for students’ services over the past three years.

Fiscal Year	FY2023	FY2024	FY2025	FY2026 Not to Exceed
The Menta Education Group	\$0	\$0	\$28,401.75 *April 1, 2025 start date	\$240,000

It is recommended that the Board of Education approve the contract with The Menta Education Group, 195 Poplar Avenue, North Aurora, IL 60542, for the 2025-2026 school year.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: Not to exceed \$240,000**  
**Funding Source: District Special Education Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** The Menta Education Group **EMAIL:** info@mentagroup.org

**ADDRESS:** 195 Poplar Pl, North Aurora, IL 60542

**DATES OF SERVICE TO BE COMPLETED:** July 1, 2025 - June 30, 2026

**SCHOOL DISTRICT CONTACT:** Alicia Sanders, Director of Student Services

**COMPENSATION:** \$ Not to exceed \$240,000 annually

### DESCRIPTION OF DUTIES:

The Student Services Department recommends entering into a service agreement with The Menta Education Group for the 2025-2026 school year. This agreement will allow the district to place students requiring specialized therapeutic education services in a setting designed to support their academic and behavioral success. Services include; individualized academic instruction, social-emotional and behavioral support services, therapeutic interventions aligned with IEP goals, and collaboration with district case managers and families.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

**Requester Name/Building:** District RIMSD 41

**Budget Code:** District Special Education Funds

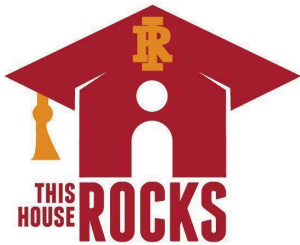
**Signature of Vendor:** N/A **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** Alicia Sanders **Date:** 7/16/2025

7.16.25 [Signature]

\_\_\_\_\_  
Superintendent or School Board President

\_\_\_\_\_  
Date



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Jeff Dase, Deputy Superintendent  
Cabinet Champion: Alicia Sanders, Director of Student Services  
Date: July 22, 2025  
Re: Navigate 360 Renewal

Research shows social-emotional learning has great benefits. It can lead to improved classroom behaviors, increased academic achievement and enhanced mental health. The District will focus on the Social Emotional Learning (SEL) and character education curriculum for students in grades K-6. The emphasis for our secondary grades will focus on the Tier 2 and Tier 3 Behavioral Intervention and Restorative Justice program for students in grades 7-12. The purchase of this Social Emotional Learning (SEL) will come with annual support consultants for each building to tailor their SEL needs.

The Student Services Department requests, and recommends, that the Rock Island Milan School District approve the renewal subscription curriculum purchase for a 12 month subscription, from Navigate 360, LLC, 3900 Kinross Lakes Parkway, Suite 200, Richfield, OH 44286.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: \$24,127.14**  
**Funding Source: IDEA Funds**

# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** Navigate 360, LLC **EMAIL:** hlinares@navigate360.com

**ADDRESS:** 3900 Kinross Lakes Parkway, Suite 200, Richfield, OH 44286

**DATES OF SERVICE TO BE COMPLETED:** SY 25-26

**SCHOOL DISTRICT CONTACT:** Alicia Sanders

**COMPENSATION:** \$ Not to exceed \$35,000

### DESCRIPTION OF DUTIES:

Renewal of software used to provide SEL CharacterED Curriculum, as well as serve as Tier 2 and Tier 3 Behavior Intervention and Restorative Justice programming for grades K-12.

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

**Subscription/Software Name:** Suite 360 **Website:** navigate360.com

**Subscription/Software Start Date:** 7/01/25 **End Date:** 6/30/26

**SOPPA Approved:** Yes  or No

**Requesting School:** District

**Budget Code:** 1-5-080-046-1220-3140-0

**Signature of Vendor:** N/A **Date:** —

**Signature of Budget Administrator:** Alicia Sanders **Date:** 7/16/2025

7.16.25

\_\_\_\_\_  
Superintendent or School Board President

\_\_\_\_\_  
Date



# INVOICE



Date: 07/01/2025  
Invoice #: INV-39191

Navigate360, LLC  
PO Box 933402  
Cleveland, OH 44193  
ar@navigate360.com

Bill To Rock Island - Milan School  
District  
2000 7th Ave.  
Rock Island, IL 61201

Ship To Rock Island - Milan School District  
1212 5th Ave  
Rock Island, IL 61201

Contract Start Date: 07/01/2025  
Contract End Date: 06/30/2026

Message	Payment Terms	Due Date	Purchase Order
	Net 30	07/31/2025	Contract

Item Name	Description	Qty	Unit Price	Line Total
Compass Behavior Intervention	Behavioral Intervention for students	3	2,577.1000000	\$7,731.30
Compass - For Students	Compass curriculum for students	3250	2.5770954	\$8,375.56
Compass - For Families	Parent companion content for Suite360 Student	3250	0.0000000	\$0.00
Compass Services and Support	Annual service and support fees for curriculum subscriptions.	12	551.2500000	\$6,615.00
Compass - For Students	Compass curriculum for students	1	468.4300000	\$468.43
Compass Behavior Intervention	Behavioral Intervention for students	1	936.8500000	\$936.85
Subtotal				\$24,127.14
Sales Tax				\$0.00
Total				\$24,127.14
Amount Paid:				\$0.00
<b>Amount Due: (US \$ only)</b>				<b>\$24,127.14</b>

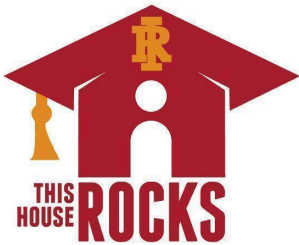
To pay your invoice click here: [https://checkout-v5.paystand.com/?publishableKey=7axwnld9juwujqy7fg377jl6&viewCheckout=portal-medium&module=si\\_salesOrder&extSalesOrderId=153340](https://checkout-v5.paystand.com/?publishableKey=7axwnld9juwujqy7fg377jl6&viewCheckout=portal-medium&module=si_salesOrder&extSalesOrderId=153340)

**PREFERRED Payment Method: ACH/Wire**  
**Bank Name: PNC Bank**  
**PNC Routing Number: 041000124**  
**Account Number: 4273496353**

**Make Checks Payable to: Navigate360, LLC**  
**Remit to: PO Box 933402, Cleveland, OH 44193**

For billing questions, please email: [ar@navigate360.com](mailto:ar@navigate360.com)

To download a copy of our W-9, please visit [www.navigate360.com/W9](http://www.navigate360.com/W9)



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning  
Date: July 22, 2025  
Re: Newsela Software Licence Renewal

Newsela has served as the basis for the District's K-8 Social Studies Curriculum and as a supplemental learning resource for teachers in grades 9-12 since the 2021-2022 school year. Newsela takes authentic, real world content from trusted sources and makes it instruction ready across multiple subject areas. Texts are published at several different reading levels, making content both challenging to and supportive of every learner.

Newsela currently aligns with much of our curriculum. Since its adoption, Newsela has expanded to include additional online resources in English Language Arts, Social Studies (including the role and contributions of ethnic groups), Social Emotional Learning, Civics, and LGBTQ+ curriculum integration.

Rooted in research and learning science, Newsela has licensing agreements with *The Washington Post*, Tribune Content Agency, *Scientific American*, *The Guardian*, and others. Because of these licensing agreements, students are able to read authentic news articles and primary source documents and learn more about the world we live in.

Newsela includes attention to vocabulary study, formative assessment through short quizzes, reading comprehension activities, as well as writing prompts. It contains many pre-loaded lesson ideas as well as has the ability for teachers to customize to meet students' needs.

It is recommended the Board of Education approve the contract for service for the 2025-2026 school year to renew the online software license from Newsela, located at 500 5th Avenue, FL 28 New York, NY at a cost of **\$100,915.32**.

**Investment Period: August 1, 2025 - July 31, 2026**

**Total Investment: \$100,915.32**

**Funding Source: Federal Funds (\$70,055.01) and District Funds (\$30,860.31)**

**Rock Island-Milan School District #41**

2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATES OF SERVICE TO BE COMPLETED: \_\_\_\_\_

SCHOOL DISTRICT CONTACT: \_\_\_\_\_

COMPENSATION: \$ \_\_\_\_\_

**DESCRIPTION OF DUTIES:**

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Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

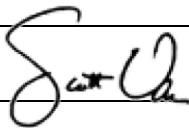
**SOPPA Approved:** Yes  or No

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Requesting School: \_\_\_\_\_

Budget Code: \_\_\_\_\_

Signature of Vendor: N/A Date: \_\_\_\_\_

Signature of Budget Administrator:  Date: \_\_\_\_\_

---

Superintendent or School Board President

Date



Newsela Inc.  
 169 Madison Ave., #2770  
 New York, NY 10016

# Order Form

**Billing Information:**  
 Billing Frequency: Upfront in full  
 Payment Terms: Net 60  
 Billing Schedule: Upon license start date

**Order Form No.:** Q-150595  
**Newsela Sales Rep:** Kami Hetman  
**Contact Email:** kami.hetman@newsela.com  
**Offer Date:** April 29, 2025  
**Expiration Date:** June 30, 2025

**To:**  
 Kristin Allen  
 Rock Island / Milan School District 41  
 2000 7Th Ave  
 Rock Island, IL 61201-2636

Qty	Products/Services	Line Total
1	Newsela	\$100,915.32
<b>Contract Total</b>		<b>\$100,915.32</b>

\*See table above or Appendix for Product/Services details and License Dates.

This Order Form, the Terms of Service [available here](#), and the terms of any Statement of Work provided for the order of any Custom Collection, if applicable, which are hereby incorporated by this reference, is entered into by and between Newsela, Inc., and its parents, subsidiaries and affiliates, having an office at 169 Madison Ave., #2770, New York, NY 10016 (together "Newsela") and the customer named above, having an office at the address set forth above ("Customer"). All capitalized terms used in this Order Form and not defined herein shall have the meanings ascribed to them in the Terms of Service linked above. This Order Form is subject to the Terms of Service linked above, Newsela's Privacy Policy and, where applicable, any additional Terms and Conditions, or other binding RFP or binding bid signed by and between the Parties (together the "Customer Agreement").

The Customer Agreement constitutes the entire agreement between the parties with regards to this subject matter, and supersedes all written or oral understandings, proposals, bids, offers, purchase or delivery orders, negotiations, agreements or communications of every kind. Additionally, the Customer Agreement specifically supersedes the terms and conditions of any Purchase Order delivered to Newsela after this Customer Agreement is executed and any such terms and conditions shall not be applicable or considered a part of the terms and conditions that govern this engagement. The Customer's internal requirements for Purchase Orders does not relieve Customer of its obligation to pay Newsela for all years included herein. This Customer Agreement and the terms contained therein are intended only for the Customer and should be kept confidential.

**Term:** The subscription for the above-identified Newsela Products will commence and end as defined above, or in the License Dates Section of the Appendix in this Customer Agreement. By signing this Order Form, the Customer agrees to the pricing per product and quantity breakdowns underlying this Order Form, which will be provided by Newsela upon request at any time and will also be provided on the invoice unless requested otherwise. Failure of the Customer to make



**Appendix**

Products Breakdown			License Dates
Sites	Product Code	Products Names	
14	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26
4	ATG147	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26
14	ATG204	Newsela Writing	07/01/25 - 06/30/26

Services Breakdown			License Dates
Qty	Product Code	Services	
3	ATG016	Individual Virtual Add-On Session	07/01/25 - 06/30/26

Product/Service Breakdown Per School		Products/Services	License Dates
Line#	Schools		
1	DENKMANN ELEMENTARY SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
2	DENKMANN ELEMENTARY SCHOOL	Newsela Writing	07/01/25 - 06/30/26
3	EARL H HANSON ELEM SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
4	EARL H HANSON ELEM SCHOOL	Newsela Writing	07/01/25 - 06/30/26
5	EDISON JR HIGH SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
6	EDISON JR HIGH SCHOOL	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26
7	EDISON JR HIGH SCHOOL	Newsela Writing	07/01/25 - 06/30/26
8	EDISON JR HIGH SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
9	EUGENE FIELD ELEMENTARY SCHOOL	Newsela Writing	07/01/25 - 06/30/26
10	EUGENE FIELD ELEMENTARY SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
11	FRANCES WILLARD ELEM SCHOOL	Newsela Writing	07/01/25 - 06/30/26
12	FRANCES WILLARD ELEM SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
13	HORACE MANN ELC	Newsela Writing	07/01/25 - 06/30/26
14	HORACE MANN ELC	Blended Learning District Suite	07/01/25 - 06/30/26
15	LONGFELLOW ELEMENTARY SCHOOL	Newsela Writing	07/01/25 - 06/30/26
16	LONGFELLOW ELEMENTARY SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
17	RI CENTER FOR MATH AND SCIENCE	Newsela Writing	07/01/25 - 06/30/26
18	RI CENTER FOR MATH AND SCIENCE	Blended Learning District Suite	07/01/25 - 06/30/26
19	RIDGEWOOD ELEM SCHOOL	Newsela Writing	07/01/25 - 06/30/26
20	RIDGEWOOD ELEM SCHOOL	Individual Virtual Add-On Session	07/01/25 - 06/30/26
21	ROCK ISLAND / MILAN SCHOOL DISTRICT 41	Blended Learning District Suite	07/01/25 - 06/30/26
22	ROCK ISLAND ACADEMY	Newsela Writing	07/01/25 - 06/30/26
23	ROCK ISLAND ACADEMY	Blended Learning District Suite	07/01/25 - 06/30/26
24	ROCK ISLAND HIGH SCHOOL	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26
25	ROCK ISLAND HIGH SCHOOL	Newsela Writing	07/01/25 - 06/30/26
26	ROCK ISLAND HIGH SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
27	THOMAS JEFFERSON ELEM SCHOOL	Newsela Writing	07/01/25 - 06/30/26
28	THOMAS JEFFERSON ELEM SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
29	THURGOOD MARSHALL LEARNING CTR	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26
30	THURGOOD MARSHALL LEARNING CTR	Newsela Writing	07/01/25 - 06/30/26
31	WASHINGTON JR HIGH SCHOOL	Blended Learning District Suite	07/01/25 - 06/30/26
32	WASHINGTON JR HIGH SCHOOL	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26
33	WASHINGTON JR HIGH SCHOOL	Newsela Writing	07/01/25 - 06/30/26



Newsela Inc.  
 169 Madison Ave., #2770  
 New York, NY 10016

# Order Form

**Billing Information:**

Billing Frequency: Upfront in full  
 Payment Terms: Net 60  
 Billing Schedule: Upon license start date

**Order Form No. Q-150595**  
**Newsela Sales Rep:** Kami Hetman  
**Contact Email:** kami.hetman@newsela.com  
**Offer Date:** May 28, 2025  
**Expiration Date:** June 30, 2025

**To:**

Kristin Allen  
 Rock Island / Milan School District 41  
 2000 7Th Ave  
 Rock Island, IL 61201-2636

**Products**

Sites	Product Code	Product Names
13	ATG129	Blended Learning District Suite
4	ATG147	Newsela LGBTQIA+ Studies Collection
13	ATG204	Newsela Writing

**Services**

Qty	Product Code	Services
3	ATG016	Individual Virtual Add-On Session

**Contract Total \$100,915.32**

**Products Breakdown**

Account	Product Code	Product Names	License Dates	Line Total
DENKMANN ELEMENTARY SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$5,396.28
DENKMANN ELEMENTARY SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
EARL H HANSON ELEM SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$5,078.86
EARL H HANSON ELEM SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
EDISON JR HIGH SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$6,650.13
EDISON JR HIGH SCHOOL	ATG147	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26	\$533.47
EDISON JR HIGH SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
EUGENE FIELD ELEMENTARY SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$7,142.14
EUGENE FIELD ELEMENTARY SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
FRANCES WILLARD ELEM SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$4,285.28
FRANCES WILLARD ELEM SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
LONGFELLOW ELEMENTARY SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$3,428.23

Account	Product Code	Product Names	License Dates	Line Total
LONGFELLOW ELEMENTARY SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
RI CENTER FOR MATH AND SCIENCE	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$7,459.57
RI CENTER FOR MATH AND SCIENCE	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
RIDGEWOOD ELEM SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$4,761.43
RIDGEWOOD ELEM SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
ROCK ISLAND ACADEMY	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$7,935.71
ROCK ISLAND ACADEMY	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
ROCK ISLAND HIGH SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$28,568.56
ROCK ISLAND HIGH SCHOOL	ATG147	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26	\$2,291.75
ROCK ISLAND HIGH SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
THOMAS JEFFERSON ELEM SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$4,761.43
THOMAS JEFFERSON ELEM SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
THURGOOD MARSHALL LEARNING CTR	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$1,650.62
THURGOOD MARSHALL LEARNING CTR	ATG147	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26	\$132.41
THURGOOD MARSHALL LEARNING CTR	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00
WASHINGTON JR HIGH SCHOOL	ATG129	Blended Learning District Suite	07/01/25 - 06/30/26	\$7,951.58
WASHINGTON JR HIGH SCHOOL	ATG147	Newsela LGBTQIA+ Studies Collection	07/01/25 - 06/30/26	\$637.87
WASHINGTON JR HIGH SCHOOL	ATG204	Newsela Writing	07/01/25 - 06/30/26	\$0.00

**Services Breakdown**

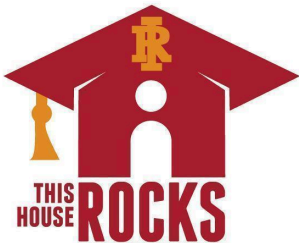
Account	Product Code	Services	License Dates	Line Total
ROCK ISLAND / MILAN SCHOOL DISTRICT 41	ATG016	Individual Virtual Add-On Session	07/01/25 - 06/30/26	\$2,250.00

\*See table above or Appendix for Product/Services details and License Dates. *RHS 30,860-31*

This Order Form, the Terms of Service [available here](#), and the terms of any Statement of Work provided for the order of any Custom Collection, if applicable, which are hereby incorporated by this reference, is entered into by and between Newsela, Inc., and its parents, subsidiaries and affiliates, having an office at 169 Madison Ave., #2770, New York, NY 10016 (together "Newsela") and the customer named above, having an office at the address set forth above ("Customer"). All capitalized terms used in this Order Form and not defined herein shall have the meanings ascribed to them in the Terms of Service linked above. This Order Form is subject to the Terms of Service linked above, Newsela's Privacy Policy and, where applicable, any additional Terms and Conditions, or other binding RFP or binding bid signed by and between the Parties (together the "Customer Agreement").

The Customer Agreement constitutes the entire agreement between the parties with regards to this subject matter, and supersedes all written or oral understandings, proposals, bids, offers, purchase or delivery orders, negotiations, agreements or communications of every kind. Additionally, the Customer Agreement specifically supersedes the terms and conditions of any Purchase Order delivered to Newsela after this Customer Agreement is executed and any such terms and conditions shall not be applicable or considered a part of the terms and conditions that govern this engagement. The Customer's internal requirements for Purchase Orders does not relieve Customer of its obligation to pay Newsela for all years included herein. This Customer Agreement and the terms contained therein are intended only for the Customer and should be kept confidential.

**Term:** The subscription for the above-identified Newsela Products will commence and end as defined above, or in the License Dates Section of the Appendix in this Customer Agreement. By signing this Order Form, the Customer agrees to the pricing per product and quantity breakdowns underlying this Order Form, which will be provided by Newsela upon request at any time and will also be provided on the invoice unless requested otherwise. Failure of the Customer to make use of the Products during their respective License Dates specified herein will not extend Newsela's obligation to deliver those Products/Services beyond those dates.



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Date: July 22, 2025  
Re: School Specialty

School Speciality, LLC is a vendor that is used by various schools throughout the district to purchase needed supplies for both educators and young scholars. Due to the amount spent with this vendor throughout the school year, Board approval is required to make various purchases throughout the year.

It is recommended that the Board of Education approve the continuation of School Specialty, LLC as a vendor for district wide purchases the 2025-2026 school year not to exceed \$20,000.

**Investment Period: July 1,2025 - June 30, 2026**  
**Total Investment: Not to exceed \$20,000**  
**Funding Source: Head Start, Federal, and District Funds**



# Contract for Service Form

## Rock Island-Milan School District 41

**VENDOR NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DATES OF SERVICE TO BE COMPLETED:** \_\_\_\_\_

**SCHOOL DISTRICT CONTACT:** \_\_\_\_\_

**COMPENSATION: \$** \_\_\_\_\_

**DESCRIPTION OF DUTIES:**

---

**Is this a Subscription/Software: Yes**  **or No**

***If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)***

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**SOPPA Approved:** Yes  or No

---

**Requesting School:** \_\_\_\_\_

**Budget Code:** \_\_\_\_\_

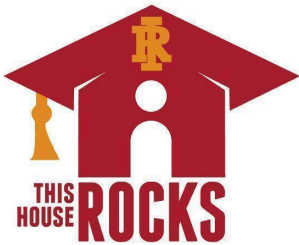
**Signature of Vendor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Budget Administrator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Superintendent or School Board President**

**Date**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Mr. Jeff Dase, Deputy Superintendent  
Date: July 22, 2025  
Re: Tri-City Electric Security Solutions Contract for Service

In order to support our safety and security needs throughout the district we recommend that we enter into a contract for service with Tri-City Electric Security Solutions to provide time and materials aligned to district security related services including cameras, programming and training needs at various schools for the 2025 -26 school year.

This contract is exempt from bidding under 105 ILCS 5/10-20.21, Section vii - "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services". It is recommended that the Board of Education approve a contract with Tri-City Electric Co., 6225 N. Brady Street, Davenport, IA 52806, to provide time & materials for security needs at various schools at a cost not to exceed \$200,000.00.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: \$200,000.00**  
**Funding Source: District Funds/ Safety & Security Department**

# Contract for Service Form

## Rock Island-Milan School District 41

VENDOR NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATES OF SERVICE TO BE COMPLETED: \_\_\_\_\_

SCHOOL DISTRICT CONTACT: \_\_\_\_\_

COMPENSATION: \$ \_\_\_\_\_

**DESCRIPTION OF DUTIES:**

---

Is this a Subscription/Software: Yes  or No

*If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)*

Subscription/Software Name: \_\_\_\_\_ Website: \_\_\_\_\_

Subscription/Software Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**SOPPA Approved:** Yes  or No

---

Requesting School: \_\_\_\_\_

Budget Code: \_\_\_\_\_

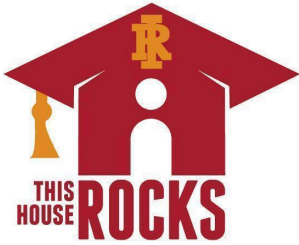
Signature of Vendor: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Budget Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

---

Superintendent or School Board President

Date



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Jeff Dase, Deputy Superintendent  
Date: July 22, 2025  
Re: Tri-State Travel, Transportation Services

It is recommended that the Board of Education approve Tri-State Travel, 530 W. 76th Street, Davenport, IA, for various transportation needs. While Johannes Bus Services is the preferred provider whenever possible, Tri-State Travel offers an alternative when larger buses are needed, or when Johannes or Act II Transportation are unavailable. In addition to transporting athletes, Tri-State Travel is also used for field trips and non-athletic events for other schools within the District. This vendor has been a long-time partner of the District, reflecting a strong and reliable history of service.

Spending History:

FY25	\$57,760
FY24	\$45,300
FY23	\$65,457

**Investment Period: Fiscal Year 26**  
**Total Investment: Not to exceed \$70,000**  
**Funding Source: Transportation Funds**

**Rock Island-Milan School District 41**

**VENDOR NAME:** Tri State Travel **EMAIL:** ekaiser@tristatetravel.com  
**ADDRESS:** 530 W 76th St Davenport, IA 52806

**DATES OF SERVICE TO BE COMPLETED:** 2025-2026 Season

**SCHOOL DISTRICT CONTACT:** Mike Emendorfer

**COMPENSATION:** \$ not to exceed 70,000

**DESCRIPTION OF DUTIES:**

Transportation to and from Event's.

**Is this a Subscription/Software:** Yes  or No

***NO, go to next section. If YES, complete below, then go to next section (no vendor signature)***

**Subscription/Software Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Subscription/Software Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**OPPA Approved:** Yes  or No

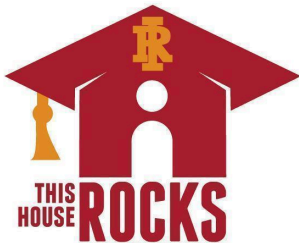
**Requesting School:** RIHS, EJHS, WJHS

**Budget Code:** 1-5-100-000-1501-3250

**Signature of Vendor:** Celeste Cook **Date:** 6/16/2025

**Signature of Budget Administrator:** [Signature] **Date:** 7-15-25

\_\_\_\_\_  
**Superintendent or School Board President** **Date**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Date: July 22, 2025  
Re: Vibrant Arena Lease Agreement, RIHS Graduation 2026

The commencement exercises for the Rock Island High School graduating class of 2026 will be held on May 30, 2026 at the Vibrant Arena beginning at 10:00 am. The Vibrant Arena in Moline, IL has hosted commencement exercises for RIHS for over 10 years. The lease agreement includes rental of the center, set-up, clean-up, video wall package, cameras and streaming services, technical assistance and light operator, ushers, parking, security, police and EMTs for the event.

In service of Strategic Priority #2, it is recommended that the Board of Education approve a lease agreement with Vibrant Arena, 1201 River Drive, Moline, IL 61265 in the estimated amount of \$20,706.

**Investment Period: May 30, 2026**  
**Total Estimated Investment: \$20,706**  
**Funding Source: District Funds/Teaching and Learning**

**Event: 2026 Rock Island High School Graduation**

Date(s): Saturday, May 30<sup>th</sup>, 2026

Times (Including Move-In & Move-Out): 8:00 AM – 1:00 PM

Doors: 9:00 AM

Leased Area ("Premises"): Arena – Commencement

Ceremony: 10:00 AM – 12:00 PM

Leased Area ("Premises"): Conference Room A-F (Student Staging Area) Times 9:00 am – 12:00 pm

Name/Entity ("LESSOR"): The Illinois Quad City Civic Center Authority ("IQCCCA"). IQCCCA owns the Premises and the arena commonly known as the "Vibrant Arena" as part of IQCCCA's statutory powers as a special Illinois municipal corporation, pursuant to 70 ILCS 200/215-1, et seq (IQCCCA and Vibrant Arena are collectively referred to herein as "Vibrant Arena").

Name/Company ("LESSEE"): Rock Island School District 41

Address: 1400 25<sup>th</sup> Ave.

City, State, Zip: Rock Island, IL 61201

Contact: Dr. Patricia Ulrich Phone: 309-593-5950 Email [patricia.ulrich@rimsd41.org](mailto:patricia.ulrich@rimsd41.org)

All communication including invoicing, will be electronic to the email (s) listed above.

Please include additional emails if necessary: \_\_\_\_\_

\_\_\_\_\_ Initial here if you prefer invoice (s) to be via regular U.S Mail.

**LESSEE FEES**

LESSEE agrees to pay LESSOR as rental for said space covered under this agreement:

**Arena Rental:** \$4,950 (shared date with UT) - plus additional expenses for staffing, AV and other fees. (see attached estimate).

**Conference Rental:** \$900 (shared date with UT)

**Total of Listed Expenses: TBD**

Additional LESSEE rentals or requests will be billed at prevailing rate. Rental fee does not include any audio/visual/tech staffing or equipment, except as may be listed under LESSEE FEES.

Deposit: \$5,850

Contract/Deposit Due: August 10, 2025

Second Deposit (75% of remaining estimated costs)

Due: April 1, 2026

Insurance: Provide a rider as outlined in #12 below.

Insurance Due: April 30, 2026

Final Rental Balance & Expenses: TBD

Final Rental Balance & Expenses Due: June 27, 2026

**\*\*I authorize the Vibrant Arena and Levy Restaurants to charge any outstanding rental or catering balances to the credit card supplied for the event. Initial Here \_\_\_\_\_**

- 1. PREMISES.** Except for reasonable rights of ingress and egress through public halls, corridors, and grounds, LESSEE shall have no rights in any part of the Vibrant Arena's property other than the premises hereinabove specified. LESSOR reserves the right to reassign rooms based on final guarantees and room setup needs.
- 2. DEPOSIT.** The Vibrant Arena has the right to retain the deposit and apply it to any expense incurred due to cancellation of the event covered under this Agreement, damages incurred to the facility as a result of the event, or to pay expenses incurred and payable by LESSEE as a result of the event. LESSEE further agrees to pay any additional deposits as demanded by the Vibrant Arena.
- 3. FOOD & BEVERAGE.** The LESSEE shall not bring any food and beverage onto the property of the Vibrant Arena. A separate contract will be entered into with Levy for all food and beverage purchases, if any. Outside food and beverage brought onto the property without LESSOR's consent will subject LESSEE to a \$250 fee. Absolutely NO OUTSIDE ALCOHOL is allowed on property. No merchandise (flowers, etc.) may be sold on the property. LESSOR retains all rights to merchandise sales, agreement(s) entered into with third-party vendor(s), and 100% of profits derived from those sales. LESSEE is permitted to have a table to distribute merchandise to attendees that is pickup/distribution only but no on-site sales will be permitted.

4. **LESSEE'S PROPERTY.** Any loss or damage to property brought onto the Vibrant Arena's property by the LESSEE shall be at the sole risk of the LESSEE.
5. **INDEMNITY.** The LESSEE shall indemnify and hold the Vibrant Arena harmless for all claims, losses, or damages (including costs and attorney's fees) for any personal injury or property damage arising out of or caused, either proximately or remotely, wholly or in part, by an act, omission, negligence or misconduct on the part of the LESSEE or LESSEE's employees, agents, contractors, members, licensees or invitees.
6. **CONTROL.** The Vibrant Arena reserves the right to control the operation and maintenance of the Premises. The Vibrant Arena staff have the right to enter the Premises at any time for any purpose, including removal of any person who, in the sole judgment of the Vibrant Arena staff, is disrupting or obstructing the proper operation and management of the Premises.
7. **RULES AND REGULATIONS.** All rules and regulations promulgated from time to time by the Vibrant Arena are hereby incorporated in this Lease by reference, and LESSEE shall comply fully with said rules and regulations. LESSEE is entitled to a current copy of such rules and regulations upon written request to the Vibrant Arena.
8. **HAZARDOUS PROPERTY.** LESSEE shall not bring upon the Premises any exhibit, equipment, or vehicles which, in the sole judgment of the Vibrant Arena would be or might be dangerous to persons or property or otherwise incompatible with the structure, systems and furnishings of the Premises.
9. **ASSIGNMENT.** LESSEE shall not assign its rights under this Lease.
10. **OTHER EVENTS.** LESSEE acknowledges that other events may be scheduled for other spaces within the Vibrant Arena not covered by this Lease.
11. **CASUALTY.** If any casualty or unforeseen occurrence renders the fulfillment of this Lease by the Vibrant Arena impossible, then this Lease shall terminate. In such event, LESSEE hereby waives any claim for damages or compensation from the Vibrant Arena.
12. **INSURANCE.** LESSEE shall, at its sole expense, obtain and retain through the duration of the event covered under this Agreement commercial general liability insurance including: Premises/operations; products/completed operations hazard; contractual liability; and personal injury. This general liability insurance shall include limits of liability of not less than \$1 million combined single limits for bodily injury and property damage. In addition, LESSEE shall obtain such additional insurance as the Vibrant Arena may require in its discretion from time to time. Certificates of insurance in form acceptable to the Vibrant Arena shall be provided to the Vibrant Arena at least thirty (30) days prior to the commencement of the event. The insurance policy shall name The Vibrant Arena as an additional insured, shall provide that the policies may not be cancelled or materially altered until at least **thirty (30) days** prior to written notice being given to the Vibrant Arena, and shall cover occurrences on any part of the Vibrant Arena property. The insurance carriers providing such insurance shall have no less than an "A" rating according the A.M. Best's rating and shall be authorized to do business in Illinois.
13. **GOVERNING LAW.** This Agreement is governed by the laws of the State of Illinois. Any litigation arising under this Agreement is agreed to be maintained in Rock Island County, Illinois. LESSEE shall strictly comply with all applicable federal, state, and local statutes, rules and regulations.
14. **TIME FOR EXECUTION.** This Agreement must be signed by the LESSEE and returned within the above-mentioned due date along with any applicable deposit. In the event the executed agreement and applicable deposit is not received by the Vibrant Arena within such time, the Vibrant Arena, as its option, may declare the Agreement null and void, thereby canceling the date being held and covered by this Agreement.
15. **CANCELLATION.** If LESSEE cancels contracted space on or after September 1, 2025 LESSEE agrees to pay a cancellation fee of \$5,850 There will be no cancelation fee should LESSEE cancel this Agreement at any time due to a pandemic or any governmental action, order, or mandate. LESSEE further understands that if LESSOR has to cancel or postpone LESSEE's event due to a pandemic or any governmental action, order, or mandate, LESSOR will not be responsible for any costs or expenses incurred by LESSEE due to the cancelation or postponement. LESSOR will work with LESSEE in rescheduling the event that is postponed due to a pandemic or any governmental action, order, or mandate.

The additional attachments or addendums and subsequent terms and conditions are hereby made a part of this contract.

LESSOR – Vibrant Arena

LESSEE – RIMSD41 Board of Education President

By: \_\_\_\_\_  
Vibrant Arena Assistant Executive Director, on:

By: \_\_\_\_\_  
Executed by LESSEE on:

\_\_\_\_\_ 202\_\_\_\_\_

\_\_\_\_\_ 202\_\_\_\_\_





Estimate Event Cost Summary  
 Rock Island High School Graduation  
 Event Date: Saturday, May 30<sup>th</sup>, 2026  
 Estimated Event Time: Doors 9:00 am / Ceremony 10:00 am

### Graduation Estimate

	Estimate W/ United Township
Arena Rental * (\$9,900)	\$4,950.00
Conference Center Rent * (\$1,800)	\$900.00
Set Up Fee - items included** (Stage, Power, Metal Detectors, Turnover, Microphones)	\$2,500.00
Clean up	\$1,000.00
Video Wall Package / Cameras (Interested in Package C for 2026)	\$3,250.00
Techs / House Light Operator	\$438.00
Ushers	\$1,131.00
Parking	\$1,542.00
Security	\$2,070.00
Police	\$2,325.00
EMT's (minimum of 2 for event)	\$600.00
<b>TOTAL EVENT COSTS</b>	<b>\$20,706.00</b>
(staff pricing subject to change for 202)	

<b>Deposit #1 (Due 8/10/25)</b>	<b>\$5,850.00</b>
<b>Deposit 2 (Due 4/1/26)</b>	<b>\$11,142.00</b>

*Tentative Agenda:*

Doors: 9:00 am  
 Commencement: 10:00 am  
 End Time: 12:00 pm

\* Arena & Conference Center rent discounted due to sharing date with UT.

\*\*If need to push in sections 109-111 for more space on the floor, will be subject to an additional \$500 fee.

This estimate is based on information provided through July 9, 2025. Any changes after this date will require a new estimate.

## SUMMARY OF CHECKS AND WIRES

June 30, 2025

### COMPUTERIZED CHECK RUN

#### EDUCATION

##### Ed Fund CHECKS

V206909-V207022

Education	\$ 1,602,602.57
Transportation	\$ 16,433.82
Debt Service Fund	
Capital Projects	\$ 214,763.78
Life Safety	
Tort Immunity	\$ 63,952.20
	<u>\$ 1,897,752.37</u>

##### Ed Fund ACH

VA3326-VA3377

Education	\$ 1,069,051.48
Transportation	\$ 5,412.92
Debt Service Fund	
Capital Projects	\$ 238,771.44
Life Safety	
Tort Immunity	\$ 8,786.25
	<u>\$ 1,322,022.09</u>

**TOTAL EDUCATION \$ 3,219,774.46**

#### O&M

##### O&M CHECKS

B38527-B38546 \$ 360,116.55

##### O&M Fund ACH

BA487-BA493 \$ 19,200.27

**TOTAL O&M \$ 379,316.82**

#### HEALTH

##### Health Fund CHECKS

H906283 \$ 11,000.00

##### Health Fund ACH

**TOTAL HEALTH \$ 11,000.00**

**TOTAL COMPUTERIZED CHECK RUN \$ 3,610,091.28**

### WIRES

Ed, Bldg, Tort Salary Checks	\$ 1,837,078.25
Federal Income Tax	\$ 258,861.00
OASDI/Medicare	\$ 145,364.44
State Withholdings	\$ 110,875.90
Teacher's Retirement Systems/IMRF	\$ 242,322.96
Employee Deductions	<u>\$ 64,903.34</u>

Benefits Payments

**TOTAL WIRES \$ 2,659,405.89**

**GRAND TOTAL 162 \$ 6,269,497.17**

# ROCK ISLAND SCHOOLS

Page 1 of 7  
06/25/2025  
4:19:00 PM

## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3326	06/30/2025	ACH	P - 17764	AJIBOLA, BEATRICE OLABISI	11.34
3327	06/30/2025	ACH	P - 06395	BRADDY, CRISTINA MARIA	94.22
3328	06/30/2025	ACH	P - 06321	BROOKS, PATTI ANN	66.48
3329	06/30/2025	ACH	P - 96167	FRANTZEN, OLIVIA JEANNE	84.38
3330	06/30/2025	ACH	P - 97090	GIMM, JALYNNE CHRISTINE	6.58
3331	06/30/2025	ACH	P - 96345	HARRIS, JENNIFER ANNE	58.75
3332	06/30/2025	ACH	P - 97026	JOY, MELISSA LYNN	6.58
3333	06/30/2025	ACH	P - 96111	KELLER, AUBREY L	32.48
3334	06/30/2025	ACH	P - 96007	LEE, MIRANDA L	105.76
3335	06/30/2025	ACH	P - 96364	LEONARD, SARAH ANN MARIE	479.27
3336	06/30/2025	ACH	P - 06237	MCDONALD, MICHELE A	184.24
3337	06/30/2025	ACH	P - 97272	MEYERS, LAURA L	30.45
3338	06/30/2025	ACH	P - 03200	POTERACK, TONIA R	20.02
3339	06/30/2025	ACH	P - 96567	RISDEN-RICE, PAULETTE KAY	180.62
3340	06/30/2025	ACH	P - 06768	SCHULENBERG, ANN C	105.84
3341	06/30/2025	ACH	P - 97021	SHEPHERD, GRACE ELIZABETH	174.78
3342	06/30/2025	ACH	P - 95983	SMITH, TONYA D	235.69
3343	06/30/2025	ACH	P - 07834	SPARACELLO, LINNEA MARIE	29.61
3344	06/30/2025	ACH	P - 95655	TAETS, MCKENZIE A	40.67
3345	06/30/2025	ACH	P - 96679	THOMAS, KIMBERLY JEAN	68.81
3346	06/30/2025	ACH	P - 05464	VERSLUIS, PATRICK J	179.88
3347	06/30/2025	ACH	P - 17994	WANGLER, HEATHER K	40.11
3348	06/30/2025	ACH	P - 97266	WHITING, ANNAKA M	60.76
3349	06/30/2025	ACH	P - 05113	WILLIAMS, LASHANTA	235.78
<b>Total No. of Checks : 24</b>					<b>Total Amount : 2,533.10</b>

# ROCK ISLAND SCHOOLS

Page 2 of 7  
06/25/2025  
4:19:00 PM

## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
206909	06/30/2025	Check	V - 10001	A & A AIR CONDITIONING	166.25
206910	06/30/2025	Check	V - 18676	ALUMINUM ATHLETIC EQUIPMENT	200.00
206911	06/30/2025	Check	V - 26276	ACCIDENT FUND INSURANCE COMPANY OF AMERICA	63,952.20
206912	06/30/2025	Check	V - 11013	AFSCME COUNCIL 31	1,202.91
206913	06/30/2025	Check	V - 25754	ALLEGRO APPAREL & PLAQUES	280.00
206914	06/30/2025	Check	V - 20029	AP EXAMS	15,530.00
206915	06/30/2025	Check	V - 19097	HIGGINS CORPORATION	1,916.36
206916	06/30/2025	Check	V - 20275	BARNES & NOBLE	64.95
206917	06/30/2025	Check	V - 26287	BEYOND CONSEQUENCES INSTITUTE, LLC	323.52
206918	06/30/2025	Check	V - 10091	BLACKHAWK BANK & TRUST	12,058.07
206919	06/30/2025	Check	V - 22296	BLITT AND GAINES, P.C.	170.63
206920	06/30/2025	Check	V - 22296	BLITT AND GAINES, P.C.	321.81
206921	06/30/2025	Check	V - 21140	BOOKSAMILLION.COM	38.36
206922	06/30/2025	Check	V - 14590	BUREAU OF EDUCATION & RESEARCH	3,584.00
206923	06/30/2025	Check	V - 25948	CAMELOT THERAPEUTIC SCHOOLS, LLC	16,013.34
206924	06/30/2025	Check	V - 25274	CAMERON RUIZ	300.00
206925	06/30/2025	Check	V - 26317	COLUMN SOFTWARE PBC	268.57
206926	06/30/2025	Check	V - 26487	CORDOGAN CLARK & ASSOCIATES, INC	9,630.00
206927	06/30/2025	Check	V - 18115	CRISIS PREVENTION INSTITUTE	1,093.18
206928	06/30/2025	Check	V - 26468	DEBTBOOK	9,800.00
206929	06/30/2025	Check	V - 25184	EMBRACE EDUCATION	142.86
206930	06/30/2025	Check	V - 10272	ERIKSEN CHEVROLET INC.	595.05
206931	06/30/2025	Check	V - 24426	QUALITY GROUP	1,338.25
206932	06/30/2025	Check	V - 15426	EVERYCHILD	500.00
206933	06/30/2025	Check	V - 24926	EXPLORELEARNING, LLC	4,653.00
206934	06/30/2025	Check	V - 26457	FOUNDATION FOR FAMILIES, LLC	2,500.00
206935	06/30/2025	Check	V - 25688	FULL SPECTRUM CONSULTING & DRILL DESIGN	1,000.00
206936	06/30/2025	Check	V - 13448	GIRL SCOUTS OF EASTERN IOWA & WESTERN ILLINOIS, IN	1,857.00
206937	06/30/2025	Check	V - 15964	GLOBAL INDUSTRIAL EQUIPMENT	518.60
206938	06/30/2025	Check	V - 15593	HUNGRY HOBO	152.83
206939	06/30/2025	Check	V - 11475	HY-VEE FOOD STORE	1,700.80
206940	06/30/2025	Check	V - 11738	ILLINOIS ASSOCIATION OF SCHOOL BOARDS	702.00
206941	06/30/2025	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	459.46
206942	06/30/2025	Check	V - 23494	INSTITUTE THERAPEUTIC MASSAGE & WELLNESS	1,107.00
206943	06/30/2025	Check	V - 21617	IOWA DEPT OF REVENUE	253.27

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
206944	06/30/2025	Check	V - 10441	JOHANNES BUS SERVICE INC.	10,909.71
206945	06/30/2025	Check	V - 11929	KAPLAN COMPANIES INC.	1,155.07
206946	06/30/2025	Check	V - 16498	KENDALL/HUNT PUBLISHING CO.	2,018.40
206947	06/30/2025	Check	V - 25922	LAKESHORE LEARNING MATERIALS, LLC	1,099.25
206948	06/30/2025	Check	V - 26013	LARSON BAND INSTRUMENT REPAIR	1,523.00
206949	06/30/2025	Check	V - 24928	POWERSFIELD, INC	428.85
206950	06/30/2025	Check	V - 20947	LOFFREDO FRESH PRODUCE CO., INC.	2,493.57
206951	06/30/2025	Check	V - 26438	LOGAN RIVER ACADEMY	18,978.11
206952	06/30/2025	Check	V - 26040	LUSTER LEARNING INSTITUTE, NFP	533.00
206953	06/30/2025	Check	V - 23032	MAKING FRIENDS WELCOME SERVICE, INC.	24.00
206954	06/30/2025	Check	V - 16990	M-F ATHLETIC COMPANY	67.95
206955	06/30/2025	Check	V - 16165	VILLAGE OF MILAN	400.00
206956	06/30/2025	Check	V - 19278	MVP AUTO CENTER & RENTAL	2,085.00
206957	06/30/2025	Check	V - 10546	OFFICE DEPOT	1,087.09
206958	06/30/2025	Check	V - 10613	OFFICE MACHINE CONSULTANT	2,064.39
206959	06/30/2025	Check	V - 24456	ONE STEP INC	990.00
206960	06/30/2025	Check	V - 26246	OZOBOT	5,040.00
206961	06/30/2025	Check	V - 24053	PRAIRIE FARMS DAIRY	32,224.06
206962	06/30/2025	Check	V - 24091	QCC TEC	50.00
206963	06/30/2025	Check	V - 26503	QCTK INC	95.76
206964	06/30/2025	Check	V - 14554	QUAD CITY ARTS INC	1,750.00
206965	06/30/2025	Check	V - 26473	QUAD CITY CUSTOM SIGNS	2,313.40
206966	06/30/2025	Check	V - 26425	QUAD CORPORATION INC	184.48
206967	06/30/2025	Check	V - 25748	QUALITY AWARDS & LAMINATING	289.70
206968	06/30/2025	Check	V - 18832	REALLY GOOD STUFF, LLC	1,053.75
206969	06/30/2025	Check	V - 17693	PEORIA COUNTY REGIONAL OFFICE OF EDUCATION 48	70.00
206970	06/30/2025	Check	V - 20608	RIDDELL ALL AMERICAN	2,495.51
206971	06/30/2025	Check	V - 11658	ROCK ISLAND FITNESS AND	947.18
206972	06/30/2025	Check	V - 10727	ROCK ISLAND HIGH SCHOOL	10,000.00
206973	06/30/2025	Check	V - 24094	ROCK ISLAND MILAN EDUCATION FOUNDATION	22,079.05
206974	06/30/2025	Check	V - 10721	ROCK ISLAND BOARD OF EDUCATION	56.00
206975	06/30/2025	Check	V - 10722	CITY OF ROCK ISLAND	704.26
206976	06/30/2025	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	723,440.34
206977	06/30/2025	Check	V - 25433	ROCK ISLAND SCHOOL DISTRICT 41	332.00
206978	06/30/2025	Check	V - 10706	REGIONAL OFFICE OF EDUCATION-MOLINE	1,530.00
206979	06/30/2025	Check	V - 12585	S.J. SMITH CO., INC.	240.92
206980	06/30/2025	Check	V - 24126	SCHOOL DATEBOOKS, INC	1,333.97

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
206981	06/30/2025	Check	V - 26458	SCHOOL MEDICAID CONSULTING, LLC	300.00
206982	06/30/2025	Check	V - 22651	SCHOOL NUTRITION ASSOCIATION	2,911.00
206983	06/30/2025	Check	V - 25582	SCOTT COUNTY SHERIFF	187.30
206984	06/30/2025	Check	V - 23437	SIEVERT ELECTRIC SERVICE & SALES CO.	14,773.00
206985	06/30/2025	Check	V - 25686	SLP TOOLKIT LLC	412.50
206986	06/30/2025	Check	V - 23774	SOLUTION TREE, INC.	7,179.44
206987	06/30/2025	Check	V - 26500	SPECIAL EDUCATION SERVICES	23,149.95
206988	06/30/2025	Check	V - 26501	SPECIAL EDUCATION SYSTEMS, INC	5,251.80
206989	06/30/2025	Check	V - 26484	STANTEC CONSULTING SERVICES INC.	84,033.87
206990	06/30/2025	Check	V - 20558	SUN LIFE FINANCIAL	1,312.82
206991	06/30/2025	Check	V - 23240	SWANSON CONSTRUCTION COMPANY	114,849.91
206992	06/30/2025	Check	V - 24190	SWEETWATER SOUND, LLC	3,858.36
206993	06/30/2025	Check	V - 26502	THE AUTISM PROJECT	1,250.00
206994	06/30/2025	Check	V - 26504	TEACHING STRATEGIES, LLC	3,045.00
206995	06/30/2025	Check	V - 25298	ARC OF THE QUAD CITIES AREA	60.00
206996	06/30/2025	Check	V - 20539	TRANSITIONS	398.00
206997	06/30/2025	Check	V - 26363	THE STEPPING STONES GROUP LLC	8,460.00
206998	06/30/2025	Check	V - 21935	TOP SHELF, INC.	8,015.25
206999	06/30/2025	Check	V - 10477	PFG-THOMS PROESTLER CO./TPC	784.30
207000	06/30/2025	Check	V - 26017	TROPHY WORLD, INC.	34.20
207001	06/30/2025	Check	V - 25451	TRUGREEN & ACTION PEST CONTROL	2,340.66
207002	06/30/2025	Check	V - 25969	THE UNIVERSITY OF ARIZONA GLOBAL CAMPUS	1,620.00
207003	06/30/2025	Check	V - 20891	UNITED PARCEL SERVICE	16.49
207004	06/30/2025	Check	V - 25313	UPSLOPE SOLUTIONS	3,845.00
207005	06/30/2025	Check	V - 22612	VIBRANT ARENA	429.00
207006	06/30/2025	Check	V - 26424	VLP CONSULTING AND LEADERSHIP DEVELOPMENT LLC	13,500.00
207007	06/30/2025	Check	V - 26497	WEZZ DE LA ROSA PHOTOGRAPHY	2,000.00
207008	06/30/2025	Check	V - 24843	WI SCTF	100.00

Total No. of Checks : 100

Total Amount :

**1,310,599.89**

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH HEALTH INS - HEALTH INSURANCE - CHECK

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
906283	06/30/2025	Check	V - 24354	GALLAGHER BENEFIT SERVICES INC	11,000.00

Total No. of Checks : 1

Total Amount : 11,000.00

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH OBM - OBM CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
38527	06/30/2025	Check	V - 10018	ADEL WHOLESALERS, INC.	18.63
38528	06/30/2025	Check	V - 10409	AT&T	1,315.15
38529	06/30/2025	Check	V - 12747	B & B HARDWARE	200.86
38530	06/30/2025	Check	V - 26490	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	863.21
38531	06/30/2025	Check	V - 15518	CRAWFORD COMPANY	1,225.03
38532	06/30/2025	Check	V - 12258	GLASS SERVICE CENTER, INC.	319.49
38533	06/30/2025	Check	V - 26475	INTEGRITY AUTOMATIC DOOR LLC	553.00
38534	06/30/2025	Check	V - 23698	J.L. BRADY COMPANY, LLC	36,263.00
38535	06/30/2025	Check	V - 15085	LONG'S CARPET & INTERIORS	710.66
38536	06/30/2025	Check	V - 18292	LOWE'S	193.61
38537	06/30/2025	Check	V - 26312	MCCARTHY IMPROVEMENT COMPANY	118,674.00
38538	06/30/2025	Check	V - 25119	O'REILLY AUTO PARTS	8.99
38539	06/30/2025	Check	V - 10614	OLDS BOILER & WELDING SERVICE	8,662.20
38540	06/30/2025	Check	V - 10722	CITY OF ROCK ISLAND	8,303.80
38541	06/30/2025	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	35,793.22
38542	06/30/2025	Check	V - 23326	SHERWIN WILLIAMS	142.72
38543	06/30/2025	Check	V - 23154	STUARD & ASSOCIATES, INC.	160.00
38544	06/30/2025	Check	V - 25451	TRUGREEN & ACTION PEST CONTROL	2,294.00
38545	06/30/2025	Check	V - 26434	WERNER RESTORATION SERVICES, INC	60,084.98
<b>Total No. of Checks : 19</b>				<b>Total Amount :</b>	<b>275,786.55</b>



# ROCK ISLAND SCHOOLS

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2025</b>
<b>FY Period - Task</b>	<b>: 12 - A4</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 06/30/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3350	06/30/2025	ACH	V - 25525	AMAZON.COM SERVICES, INC.	6,904.10
3351	06/30/2025	ACH	V - 25675	AWARDS AMERICA INC	1,158.50
3352	06/30/2025	ACH	V - 10088	BLACK HAWK AREA SPECIAL ED.	898,399.00
3353	06/30/2025	ACH	V - 11940	BSN SPORTS, LLC	2,461.06
3354	06/30/2025	ACH	V - 10131	CAROLINA BIOLOGICAL SUPPLY	1,643.47
3355	06/30/2025	ACH	V - 17243	CDW GOVERNMENT, INC.	23,138.22
3356	06/30/2025	ACH	V - 17235	GREENWOOD CLEANING SYSTEMS, IN	1,573.50
3357	06/30/2025	ACH	V - 16777	HUGHES NETWORK TECHNOLOGIES	120.00
3358	06/30/2025	ACH	V - 12439	ILLINOIS PRINCIPALS ASSOCIATION	314.00
3359	06/30/2025	ACH	V - 24908	KOHL WHOLESALE	1,127.12
3360	06/30/2025	ACH	V - 23276	LEARNING A-Z	3,182.62
3361	06/30/2025	ACH	V - 25213	LEGAT ARCHITECTS, INC	238,771.44
3362	06/30/2025	ACH	V - 25154	LEXIA LEARNING SYSTEMS LLC	65,920.00
3363	06/30/2025	ACH	V - 12057	MACGILL & CO.	554.50
3364	06/30/2025	ACH	V - 23695	MIDWEST ALARM SERVICES	2,399.88
3365	06/30/2025	ACH	V - 20508	NCS PEARSON INCORPORATED	101.10
3366	06/30/2025	ACH	V - 24189	THE OUTHOUSE	550.00
3367	06/30/2025	ACH	V - 25751	QUALITY CONTROLLED STAFFING, INC.	5,412.92
3368	06/30/2025	ACH	V - 25669	SAVVAS LEARNING COMPANY LLC	4,250.00
3369	06/30/2025	ACH	V - 25681	SHI INTERNATIONAL CORP	4,455.00
3370	06/30/2025	ACH	V - 19712	STAPLES ADVANTAGE	3,058.49
3371	06/30/2025	ACH	V - 26101	THE PITNEY BOWES RESERVE ACCOUNT	4,000.00
3372	06/30/2025	ACH	V - 18768	TRI-CITY ELECTRIC CO. OF IOWA	8,786.25
<b>Total No. of Checks : 23</b>					<b>Total Amount : 1,278,281.17</b>

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
487	06/30/2025	ACH	V - 17243	CDW GOVERNMENT, INC.	177.68
488	06/30/2025	ACH	V - 26489	DOORS, INC	599.25
489	06/30/2025	ACH	V - 17235	GREENWOOD CLEANING SYSTEMS, IN	5,579.35
490	06/30/2025	ACH	V - 10355	HANDY TRUE VALUE HARDWARE	638.79
491	06/30/2025	ACH	V - 24232	LAKEWOOD ELECTRIC & GENERATOR SVC, INC	8,134.00
492	06/30/2025	ACH	V - 25213	LEGAT ARCHITECTS, INC	3,440.00
493	06/30/2025	ACH	V - 23695	MIDWEST ALARM SERVICES	631.20
<b>Total No. of Checks : 7</b>					<b>Total Amount : 19,200.27</b>

# ROCK ISLAND SCHOOLS

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2025</b>
<b>FY Period - Task</b>	<b>: 12 - A5</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 06/30/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
3373	06/30/2025	ACH	V - 26444	AMERITAS LIFE INSURANCE CORP	17,590.86
3374	06/30/2025	ACH	V - 26020	ANNA THIRTYACRE	300.00
3375	06/30/2025	ACH	V - 26278	COMBINED INSURANCE COMPANY OF AMERICA	1,330.19
3376	06/30/2025	ACH	V - 11015	IMRF ACCOUNT	11,488.10
3377	06/30/2025	ACH	V - 26286	RELIANCE STANDARD LIFE INSURANCE COMPANY	10,498.67
<b>Total No. of Checks : 5</b>				<b>Total Amount :</b>	<b>41,207.82</b>

# ROCK ISLAND SCHOOLS

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2025</b>
<b>FY Period - Task</b>	<b>: 12 - A6</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 06/30/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
207009	06/30/2025	Check	V - 26444	AMERITAS LIFE INSURANCE CORP	22,529.03
207010	06/30/2025	Check	V - 26020	ANNA THIRTYACRE	300.00
207011	06/30/2025	Check	V - 26020	ANNA THIRTYACRE	300.00
207012	06/30/2025	Check	V - 26278	COMBINED INSURANCE COMPANY OF AMERICA	1,642.74
207013	06/30/2025	Check	V - 22315	GRAVES ENVIRONMENTAL, INC.	6,250.00
207014	06/30/2025	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	459.46
207015	06/30/2025	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	459.46
207016	06/30/2025	Check	V - 26425	QUAD CORPORATION INC	184.48
207017	06/30/2025	Check	V - 26425	QUAD CORPORATION INC	184.48
207018	06/30/2025	Check	V - 26286	RELIANCE STANDARD LIFE INSURANCE COMPANY	12,246.25
207019	06/30/2025	Check	V - 11658	ROCK ISLAND FITNESS AND	531.65
207020	06/30/2025	Check	V - 11658	ROCK ISLAND FITNESS AND	508.45
207021	06/30/2025	Check	V - 10721	ROCK ISLAND BOARD OF EDUCATION	42.00
207022	06/30/2025	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	541,514.48
<b>Total No. of Checks : 14</b>				<b>Total Amount :</b>	<b>587,152.48</b>

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH OBM - OBM CHECKS

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
38546	06/30/2025	Check	V - 26491	DEM SERVICES, INC	84,330.00
<b>Total No. of Checks : 1</b>				<b>Total Amount :</b>	<b>84,330.00</b>



# ROCK ISLAND SCHOOLS

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2025</b>
<b>FY Period - Task</b>	<b>: 12 - A9</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 06/30/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

## SUMMARY OF CHECKS AND WIRES

July 15, 2025

### COMPUTERIZED CHECK RUN

#### EDUCATION

##### Ed Fund CHECKS

V207023-V207087

Education	\$	410,725.72
Transportation	\$	2,045.56
Debt Service Fund		
Capital Projects	\$	29,029.28
Life Safety		
Tort Immunity	\$	332,294.40
	\$	774,094.96

##### Ed Fund ACH

VA3378-VA3435

Education	\$	169,030.75
Transportation	\$	1,359.17
Debt Service Fund		
Capital Projects	\$	81,822.94
Life Safety		
Tort Immunity	\$	504,088.00
	\$	756,300.86

**TOTAL EDUCATION \$ 1,530,395.82**

#### O&M

##### O&M CHECKS

B38547-B38575 \$ 131,686.05

##### O&M Fund ACH

BA494-BA504 \$ 28,825.09

**TOTAL O&M \$ 160,511.14**

#### HEALTH

##### Health Fund CHECKS

##### Health Fund ACH

HA67 \$ 859,936.74

**TOTAL HEALTH \$ 859,936.74**

**TOTAL COMPUTERIZED CHECK RUN \$ 2,550,843.70**

### WIRES

Ed, Bldg, Tort Salary Checks	\$	1,739,611.91
Federal Income Tax	\$	243,215.00
OASDI/Medicare	\$	142,843.74
State Withholdings	\$	105,469.69
Teacher's Retirement Systems/IMRF	\$	225,854.68
Employee Deductions	\$	61,418.71

Benefits Payments

**TOTAL WIRES \$ 2,518,413.73**

**GRAND TOTAL 178 \$ 5,069,257.43**

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3378	07/22/2025	ACH	P - 07821	BERRY, NICOLE ELIZABETH	35.35
3379	07/22/2025	ACH	P - 06321	BROOKS, PATTI ANN	290.16
3380	07/22/2025	ACH	P - 97030	CASHEN, SCHELL ALEXIS	364.93
3381	07/22/2025	ACH	P - 97349	CHAPMAN, JOSHUA EDWARD	1,976.44
3382	07/22/2025	ACH	P - 04858	CONAWAY, JEREMY A	51.59
3383	07/22/2025	ACH	P - 97215	DASE, JEFFREY	653.00
3384	07/22/2025	ACH	P - 96314	DELILLE, ELIZABETH MARY	273.34
3385	07/22/2025	ACH	P - 96456	EBRAHIMI, HUDA	361.19
3386	07/22/2025	ACH	P - 97090	GIMM, JALYNNE CHRISTINE	385.45
3387	07/22/2025	ACH	P - 96620	GUSHULAK ST AMAND, CHASITY M	2,327.75
3388	07/22/2025	ACH	P - 18400	HAKIZIMANA, EMMANUEL	2,327.75
3389	07/22/2025	ACH	P - 05029	HALL, LAURA L	51.54
3390	07/22/2025	ACH	P - 03244	HARRIS, DONNA	342.12
3391	07/22/2025	ACH	P - 97100	HOLTROP, JOCELYN LESLIE	34.16
3392	07/22/2025	ACH	P - 96376	HUBBS, NICOLE L	218.97
3393	07/22/2025	ACH	P - 96772	HUDSON, SHANNON LEE	2,327.75
3394	07/22/2025	ACH	P - 97099	JOHNSON, JASMINE SHERRELL	296.24
3395	07/22/2025	ACH	P - 97026	JOY, MELISSA LYNN	365.88
3396	07/22/2025	ACH	P - 96466	KAHA, SHAYNA LEIGH	423.71
3397	07/22/2025	ACH	P - 96111	KELLER, AUBREY L	361.83
3398	07/22/2025	ACH	P - 18391	LYON, LAURIE CHRISTINE	447.69
3399	07/22/2025	ACH	P - 06237	MCDONALD, MICHELE A	429.26
3400	07/22/2025	ACH	P - 04756	MCWILLIAMS, BETTINA JO CULBERSON	86.52
3401	07/22/2025	ACH	P - 01188	MUELLER, JEANNE L	775.06
3402	07/22/2025	ACH	P - 96892	PITTARD, SUSIE J	380.32
3403	07/22/2025	ACH	P - 96990	RAMSEY MOODY, KYLIE N	371.34
3404	07/22/2025	ACH	P - 96018	RAMSEY, COREY LAMONT	261.68
3405	07/22/2025	ACH	P - 96200	RANDLE, LAKISHA N	255.37
3406	07/22/2025	ACH	P - 95085	ROBINSON, JENNIFER	288.00
3407	07/22/2025	ACH	P - 07834	SPARACELLO, LINNEA MARIE	313.73
3408	07/22/2025	ACH	P - 96679	THOMAS, KIMBERLY JEAN	416.35
3409	07/22/2025	ACH	P - 97191	THOMPSON, PAULA JO	57.05
3410	07/22/2025	ACH	P - 17994	WANGLER, HEATHER K	10.78
3411	07/22/2025	ACH	P - 95054	WENTHE, KELLEY M	94.15
3412	07/22/2025	ACH	P - 97266	WHITING, ANNAKA M	2,226.00
3413	07/22/2025	ACH	P - 05939	WILLIAMS, JARRIN LEE	262.73
3414	07/22/2025	ACH	P - 97265	WORLEY, BRITNEY S	2,327.75

Total No. of Checks : 37

Total Amount :

22,472.93

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
207024	07/15/2025	Check	V - 10001	A & A AIR CONDITIONING	1,506.61
207025	07/15/2025	Check	V - 26276	ACCIDENT FUND INSURANCE COMPANY OF AMERICA	63,952.20
207026	07/15/2025	Check	V - 11013	AFSCME COUNCIL 31	1,202.91
207027	07/15/2025	Check	V - 24309	AVID CENTER	28,028.00
207028	07/15/2025	Check	V - 25975	BALLY'S QUAD CITIES CASINO & HOTEL	5,438.80
207029	07/15/2025	Check	V - 10091	BLACKHAWK BANK & TRUST	23,819.79
207030	07/15/2025	Check	V - 22296	BLITT AND GAINES, P.C.	170.63
207031	07/15/2025	Check	V - 22296	BLITT AND GAINES, P.C.	321.81
207032	07/15/2025	Check	V - 25948	CAMELOT THERAPEUTIC SCHOOLS, LLC	2,287.62
207033	07/15/2025	Check	V - 26317	COLUMN SOFTWARE PBC	331.61
207034	07/15/2025	Check	V - 26341	DERRICK SVELNYS	525.00
207035	07/15/2025	Check	V - 18825	DISCOUNT SCHOOL SUPPLY	1,456.63
207036	07/15/2025	Check	V - 26462	EDUCATIONAL EPIPHANY LLC	30,000.00
207037	07/15/2025	Check	V - 19211	EDUCATION SOLUTIONS DEV LLC	48,485.75
207038	07/15/2025	Check	V - 24312	ARTHUR J GALLAGHER RISK MANAGEMENT SVC., INC	204,390.00
207039	07/15/2025	Check	V - 25233	GLOBAL COMPLIANCE NETWORK, INC	1,500.00
207040	07/15/2025	Check	V - 25773	GRAHEK TECHNOLOGY	8,860.00
207041	07/15/2025	Check	V - 11475	HY-VEE FOOD STORE	319.47
207042	07/15/2025	Check	V - 17495	IASA BLACKHAWK DIVISION	60.00
207043	07/15/2025	Check	V - 15394	ILLINOIS ASSOCIATION OF SCHOOL PERSONNEL ADMIN	550.00
207044	07/15/2025	Check	V - 26383	INSIGHT EDUCATION GROUP LLC	14,875.00
207045	07/15/2025	Check	V - 11738	ILLINOIS ASSOCIATION OF SCHOOL BOARDS	11,251.00
207046	07/15/2025	Check	V - 20554	ILLINOIS HEAD START ASSOCIATION, INC.	1,966.00
207047	07/15/2025	Check	V - 21617	IOWA DEPT OF REVENUE	87.44
207048	07/15/2025	Check	V - 10441	JOHANNES BUS SERVICE INC.	3,451.36
207049	07/15/2025	Check	V - 25922	LAKESHORE LEARNING MATERIALS, LLC	1,483.74
207050	07/15/2025	Check	V - 26494	LINCOLN RETIREMENT SERVICES COMPANY, LLC	13,000.00
207051	07/15/2025	Check	V - 26438	LOGAN RIVER ACADEMY	19,415.49
207052	07/15/2025	Check	V - 14782	LOVEWELL FENCING, INC.	13,500.00
207053	07/15/2025	Check	V - 23032	MAKING FRIENDS WELCOME SERVICE, INC.	45.00
207054	07/15/2025	Check	V - 25241	MARCO TECHNOLOGIES, LLC	149.59
207055	07/15/2025	Check	V - 14230	MARTIN LUTHER KING CENTER	750.00
207056	07/15/2025	Check	V - 23379	MEDIACOM COMMUNICATIONS CORP	1,260.00
207057	07/15/2025	Check	V - 15666	MIDWEST MAILWORKS, INC.	135.66

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
207058	07/15/2025	Check	V - 26507	MIND Education	5,500.00
207059	07/15/2025	Check	V - 21799	NABSE	105.00
207060	07/15/2025	Check	V - 26030	NATIONAL ASSOC FOR THE EXCHANGE OF INDUSTRIAL RESO	149.00
207061	07/15/2025	Check	V - 10613	OFFICE MACHINE CONSULTANT	548.01
207062	07/15/2025	Check	V - 24456	ONE STEP INC	5,960.14
207063	07/15/2025	Check	V - 24053	PRAIRIE FARMS DAIRY	282.48
207064	07/15/2025	Check	V - 26103	RICOH USA, INC.	7,700.00
207065	07/15/2025	Check	V - 20608	RIDDELL ALL AMERICAN	9,660.28
207066	07/15/2025	Check	V - 11658	ROCK ISLAND FITNESS AND	415.53
207067	07/15/2025	Check	V - 10727	ROCK ISLAND HIGH SCHOOL	547.40
207068	07/15/2025	Check	V - 10721	ROCK ISLAND BOARD OF EDUCATION	32.00
207069	07/15/2025	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	27,892.67
207070	07/15/2025	Check	V - 16979	ROCK ISLAND ROTARY	1,600.00
207071	07/15/2025	Check	V - 24126	SCHOOL DATEBOOKS, INC	1,605.98
207072	07/15/2025	Check	V - 25582	SCOTT COUNTY SHERIFF	187.30
207073	07/15/2025	Check	V - 25693	SHARED IT, INCORPORATED	50,000.00
207074	07/15/2025	Check	V - 24411	SHRED-IT USA	178.38
207075	07/15/2025	Check	V - 23774	SOLUTION TREE, INC.	4,995.00
207076	07/15/2025	Check	V - 24211	SPRING FORWARD LEARNING CENTER	43,838.00
207077	07/15/2025	Check	V - 26484	STANTEC CONSULTING SERVICES INC.	29,029.28
207078	07/15/2025	Check	V - 11412	STECKER GRAPHICS	196.92
207079	07/15/2025	Check	V - 26017	TROPHY WORLD, INC.	101.92
207080	07/15/2025	Check	V - 25451	TRUGREEN & ACTION PEST CONTROL	472.85
207081	07/15/2025	Check	V - 24290	UNITY POINT HEALTH-TRINITY MEDICAL CTR	4,175.00
207082	07/15/2025	Check	V - 20891	UNITED PARCEL SERVICE	25.50
207083	07/15/2025	Check	V - 26256	VERIFENT	750.00
207084	07/15/2025	Check	V - 20598	VERIZON WIRELESS	2,300.26
207085	07/15/2025	Check	V - 24843	WI SCTF	100.00
207086	07/15/2025	Check	V - 24843	WI SCTF	65.00
207087	07/15/2025	Check	V - 10945	XEROX CORPORATION	7,151.75

Total No. of Checks : 64

Total Amount : 710,142.76

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## CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
494	07/22/2025	ACH	P - 96790	LOHMANN, RALPH AUGUST	18.83
495	07/22/2025	ACH	P - 96058	SCHAULAND, AMY H	103.25
<b>Total No. of Checks : 2</b>				<b>Total Amount :</b>	<b>122.08</b>

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## CHECK REGISTER FOR BH OBM - OBM CHECKS - CHECK

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
38547	07/15/2025	Check	V - 26299	A&A MUFFLER AND LUBE	69.40
38548	07/15/2025	Check	V - 10018	ADEL WHOLESALERS, INC.	76.97
38549	07/15/2025	Check	V - 23054	REPUBLIC SERVICES	8,611.92
38550	07/15/2025	Check	V - 10409	AT&T	2,314.17
38551	07/15/2025	Check	V - 12747	B & B HARDWARE	76.41
38552	07/15/2025	Check	V - 11176	BUILDERS SALES & SERVICE CO.	234.74
38553	07/15/2025	Check	V - 26455	CANTRELL'S BODY SHOP AND GARAGE	390.00
38554	07/15/2025	Check	V - 26490	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	518.37
38555	07/15/2025	Check	V - 15518	CRAWFORD COMPANY	3,118.67
38556	07/15/2025	Check	V - 26489	DOORS, INC	162.00
38557	07/15/2025	Check	V - 12258	GLASS SERVICE CENTER, INC.	2,183.46
38558	07/15/2025	Check	V - 18292	LOWE'S	674.83
38559	07/15/2025	Check	V - 26488	MECHANICAL SERVICE, INC.	3,365.59
38560	07/15/2025	Check	V - 14673	MENARDS, INC.	3,377.52
38561	07/15/2025	Check	V - 10428	MIDAMERICAN ENERGY COMPANY	72,880.64
38562	07/15/2025	Check	V - 10551	VILLAGE OF MILAN	633.05
38563	07/15/2025	Check	V - 25119	O'REILLY AUTO PARTS	16.97
38564	07/15/2025	Check	V - 10614	OLDS BOILER & WELDING SERVICE	2,652.55
38565	07/15/2025	Check	V - 22570	PRO CLEAN CAR WASH AND DETAILING	12.00
38566	07/15/2025	Check	V - 26225	QUAD CITY TECH, INC.	344.71
38567	07/15/2025	Check	V - 10722	CITY OF ROCK ISLAND	7,493.12
38568	07/15/2025	Check	V - 23572	ROCK RIVER ELECTRIC, INC.	663.70
38569	07/15/2025	Check	V - 23326	SHERWIN WILLIAMS	377.24
38570	07/15/2025	Check	V - 25071	STERLING COMMERCIAL ROOFING, INC	8,429.84
38571	07/15/2025	Check	V - 23154	STUARD & ASSOCIATES, INC.	557.79
38572	07/15/2025	Check	V - 21614	THOMPSON ELECTRONICS COMPANY	297.50
38573	07/15/2025	Check	V - 15967	TRANE	9,030.00
38574	07/15/2025	Check	V - 20598	VERIZON WIRELESS	463.39
38575	07/15/2025	Check	V - 26259	WOLKING WINDOW TINTING LLC	2,659.50

Total No. of Checks : 29

Total Amount :

**131,686.05**

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2026</b>
<b>FY Period - Task</b>	<b>: 1 - A1</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 07/15/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>



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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3415	07/22/2025	ACH	V - 25525	AMAZON.COM SERVICES, INC.	886.05
3416	07/22/2025	ACH	V - 25367	BACKUPIFY, INC	624.90
3417	07/22/2025	ACH	V - 10088	BLACK HAWK AREA SPECIAL ED.	86.00
3418	07/22/2025	ACH	V - 26513	BSN SPORTS LLC	9,985.01
3419	07/22/2025	ACH	V - 14613	BURKE CLEANERS, INC.	482.79
3420	07/22/2025	ACH	V - 25402	DECISIONED GROUP, INC	28,950.00
3421	07/22/2025	ACH	V - 24253	EDMENTUM INC	33,000.00
3422	07/22/2025	ACH	V - 26108	EMPIRICAL EDUCATION, INC.	14,368.07
3423	07/22/2025	ACH	V - 25213	LEGAT ARCHITECTS, INC	82,942.94
3424	07/22/2025	ACH	V - 15989	MAINSTREAMUSA INC.	23,051.64
3425	07/22/2025	ACH	V - 24189	THE OUTHOUSE	235.72
3426	07/22/2025	ACH	V - 26102	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	1,213.35
3427	07/22/2025	ACH	V - 25751	QUALITY CONTROLLED STAFFING, INC.	1,286.44
3428	07/22/2025	ACH	V - 23443	READING HORIZONS	3,409.60
3429	07/22/2025	ACH	V - 25681	SHI INTERNATIONAL CORP	7,772.00

Total No. of Checks : 15

Total Amount : 208,294.51

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
496	07/22/2025	ACH	V - 10355	HANDY TRUE VALUE HARDWARE	581.91
497	07/22/2025	ACH	V - 10568	KONE INC.	667.36
498	07/22/2025	ACH	V - 24232	LAKWOOD ELECTRIC & GENERATOR SVC, INC	7,095.60
499	07/22/2025	ACH	V - 25213	LEGAT ARCHITECTS, INC	200.00
500	07/22/2025	ACH	V - 23695	MIDWEST ALARM SERVICES	381.60
501	07/22/2025	ACH	V - 16017	PHELPS CUSTOM IMAGE WEAR	4,954.60
502	07/22/2025	ACH	V - 10003	THYMET PEST CONTROL	636.00
<b>Total No. of Checks : 7</b>				<b>Total Amount :</b>	<b>14,517.07</b>

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2026</b>
<b>FY Period - Task</b>	<b>: 1 - A2</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 07/15/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP\_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3430	07/17/2025	ACH	V - 26444	AMERITAS LIFE INSURANCE CORP	5,890.03
3431	07/17/2025	ACH	V - 24368	WRIGHT SPECIALTY INSURANCE AGENCY, LLC	502,968.00
3432	07/17/2025	ACH	V - 26278	COMBINED INSURANCE COMPANY OF AMERICA	479.32
3433	07/17/2025	ACH	V - 16777	HUGHES NETWORK TECHNOLOGIES	731.78
3434	07/17/2025	ACH	V - 11015	IMRF ACCOUNT	11,275.17
3435	07/17/2025	ACH	V - 26286	RELIANCE STANDARD LIFE INSURANCE COMPANY	4,189.12
<b>Total No. of Checks : 6</b>				<b>Total Amount :</b>	<b>525,533.42</b>

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH HEALTH INS - HEALTH INSURANCE - ACH

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
67	07/17/2025	ACH	V - 22013	HEALTH CARE SERVICE CORP- BLUE	859,936.74

Total No. of Checks : 1

Total Amount : 859,936.74

# ROCK ISLAND SCHOOLS

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## CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
503	07/17/2025	ACH	V - 16777	HUGHES NETWORK TECHNOLOGIES	14,185.58
504	07/17/2025	ACH	V - 24527	JOHNSON CONTROLS FIRE PROTECTION HOLDINGS LLC	0.36
<b>Total No. of Checks : 2</b>				<b>Total Amount :</b>	<b>14,185.94</b>

# ROCK ISLAND SCHOOLS

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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2026</b>
<b>FY Period - Task</b>	<b>: 1 - A3</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 07/15/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

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## CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS

Report Code: AP\_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
207023	07/01/2025	Check	V - 26276	ACCIDENT FUND INSURANCE COMPANY OF AMERICA	63,952.20
<b>Total No. of Checks : 1</b>				<b>Total Amount :</b>	<b>63,952.20</b>



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**Report Code:** AP\_CHECKREG

**Search Criteria:**

<b>Fiscal Year</b>	<b>: 2026</b>
<b>FY Period - Task</b>	<b>: 1 - A7</b>
<b>Start Due Date</b>	<b>: None</b>
<b>End Due Date</b>	<b>: None</b>
<b>Check Date</b>	<b>: 07/01/2025</b>
<b>Reprint Check Date</b>	<b>: None</b>
<b>Separate Check for Each Fund</b>	<b>: No</b>
<b>Group By</b>	<b>: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE</b>
<b>Sort By</b>	<b>: VENDOR_SHORT_NAME</b>
<b>Sort Employee Checks By Pay Location</b>	<b>: No</b>

<b>RIMSD 41 List of Donations 07.22.2025 (FY25)</b>				
<b>Donor</b>	<b>Date</b>	<b>Amount</b>	<b>School</b>	<b>Propose</b>
Anonymous	6/6/25	\$1,058.00	RIHS	Girls Soccer Development
Charles Birditt	12/20/2024	\$2,500.00	RIA	RIA Reading Program
		\$3,558.00		



## Proposal for Overnight/Extended Student Trips

<b>Email Address</b>	<i>zach.vroman@rimsd41.org</i>
<b>Type of Trip</b>	<i>Rock Island High School Boys Soccer</i>
<b>Proposed Departure Date</b>	<i>Aug 29, 2025</i>
<b>Return Date</b>	<i>Aug 30, 2025</i>
<b>Proposer</b>	<i>Zach Vroman</i>
<b>School</b>	<i>RIHS</i>
<b>Position</b>	<i>Head Coach</i>
<b>Date By Which Response Is Needed</b>	<i>Jul 15, 2025</i>
<b>What is the major place to be visited or event to be attended?</b>	<i>Bradley Bourbonnais High School Soccer Tournament</i>
<b>How is the trip related to the educational program of the District?</b>	<i>Athletic tournament</i>
<b>In what ways will the students benefit?</b>	<i>Student-Athletes will learn collaboration and time management as well as showcase to people around the state the incredible student-athletes that Rock Island has to offer.</i>
<b>In what ways will the District benefit?</b>	<i>Student-Athletes will showcase their respect, collaboration, and athletic ability to other programs around the state.</i>
<b>How will the trip be evaluated to determine the extent to which these benefits were realized?</b>	<i>Informal observations</i>
<b>Which students (grade, class, or organization) will be going?</b>	<i>Rock Island High School Varsity Boys Soccer Team</i>
<b>How many students in total?</b>	<i>24</i>
<b>How many students are currently experiencing academic problems?</b>	<i>0</i>
<b>Which staff members will be in charge?</b>	<i>Zach Vroman, Jesus Sosa, Abbie Metz</i>
<b>What previous experience has the staff member had in conducting overnight or extended field trips?</b>	<i>I have attended this trip last year as the Boys Soccer head coach, I have conducted an overnight trip to Chicago with the Girls Soccer program as their head coach, and I have attended and chaperoned the East Coast trip to Washington, D.C. and New York 7 times.</i>
<b>What other staff members will be going?</b>	<i>Assistant Coaches Abbie Metz and Jesus Sosa</i>
<b>How many chaperones, in addition to staff</b>	<i>0</i>

members, will be going?	
What are their names and affiliations with the students?	N/A
How many days of school will be missed?	1
How will teachers be advised in advance that the students will be out of school?	<i>Student-Athletes will communicate with their teachers to determine what work needs to be completed.</i>
How will missed work be made up?	<i>Student-Athletes will communicate with all teachers to discuss making up assignments.</i>
What special assistance will be provided to students with academic problems?	<i>Student-Athletes will be going to after school or before school assistance if needed as well as during Rock Time (Advisory) if needed.</i>
What is the destination?	<i>Bradley Bourbonnais High School and Hotel (TBD)</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>ACT II Bus Company</i>
Where will the group be housed and fed?	<i>Student-Athletes will be given meal money per diem and hotel is TBD by the district.</i>
What enroute or supplementary activities are planned?	N/A
What arrangements have been made for dealing with emergency situations?	<i>Healthy Roster is used for communication with parents regarding health concerns as well as Remind and Google Classroom for all communication throughout the season.</i>
If tour guides are involved, what liability insurance do they carry?	N/A
What is the estimated total cost and cost per student?	<i>\$1800 / \$75 per student-athlete</i>
What is the source of funds?	<i>Boys Soccer Development Fund</i>
How will the funds be collected and safeguarded?	<i>Head Coach will keep all meal money on his person</i>
How will any shortfall be made up or excess funds used?	<i>I will pay for any shortfall and excess funds will be returned to the Boys Soccer Development Fund</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>No cost for student-athletes</i>

<b>How will you communicate to parents prior to, during, and after the trip?</b>	<i>Remind App and Google Classroom</i>
<b>List telephone numbers at destination where group will be housed.</b>	<i>TBD</i>
<b>What information will be provided to the media and the community?</b>	<i>Facebook posts on the Rock Island Boys Soccer homepage</i>
<b>Athletic Director approval</b>	Approved by <i>Mike Emendorfer</i>
<b>Principal approval</b>	Approved by <i>Patricia Ulrich</i>
<b>Superintendent/Designee approval</b>	Approved by <i>Scott Vance</i> on Jun 26, 2025 11:46
<b>Signature of School Board Representative</b>	



## Proposal for Overnight/Extended Student Trips

<b>Email Address</b>	<i>zach.vroman@rimsd41.org</i>
<b>Type of Trip</b>	<i>Rock Island High School Boys Soccer Games</i>
<b>Proposed Departure Date</b>	<i>Oct 03, 2025</i>
<b>Return Date</b>	<i>Oct 04, 2025</i>
<b>Proposer</b>	<i>Zach Vroman</i>
<b>School</b>	<i>RIHS</i>
<b>Position</b>	<i>Head Coach</i>
<b>Date By Which Response Is Needed</b>	<i>Jul 15, 2025</i>
<b>What is the major place to be visited or event to be attended?</b>	<i>Two different high schools in the Chicago area for soccer games</i>
<b>How is the trip related to the educational program of the District?</b>	<i>Athletic showcase</i>
<b>In what ways will the students benefit?</b>	<i>Student-Athletes will learn collaboration and time management as well as showcase to people around the state the incredible student-athletes that Rock Island has to offer.</i>
<b>In what ways will the District benefit?</b>	<i>Student-Athletes will showcase their respect, collaboration, and athletic ability to other programs around the state.</i>
<b>How will the trip be evaluated to determine the extent to which these benefits were realized?</b>	<i>Informal Observations</i>
<b>Which students (grade, class, or organization) will be going?</b>	<i>Rock Island High School Boys Varsity Soccer Team</i>
<b>How many students in total?</b>	<i>24</i>
<b>How many students are currently experiencing academic problems?</b>	<i>0</i>
<b>Which staff members will be in charge?</b>	<i>Zach Vroman (Head Coach), Jesus Sosa and Abbie Metz (Assistant Coaches)</i>
<b>What previous experience has the staff member had in conducting overnight or extended field trips?</b>	<i>I have attended an overnight trip last year as the Boys Soccer head coach, I have conducted an overnight trip to Chicago with the Girls Soccer program as their head coach, and I have attended and chaperoned the East Coast trip to Washington, D.C. and New York 7 times.</i>

<b>What other staff members will be going?</b>	<i>Two assistant coaches</i>
<b>How many chaperones, in addition to staff members, will be going?</b>	<i>0</i>
<b>What are their names and affiliations with the students?</b>	<i>N/A</i>
<b>How many days of school will be missed?</b>	<i>1/2</i>
<b>How will teachers be advised in advance that the students will be out of school?</b>	<i>Student-Athletes will communicate with their teachers to determine what work needs to be completed.</i>
<b>How will missed work be made up?</b>	<i>Student-Athletes will communicate with all teachers to discuss making up assignments.</i>
<b>What special assistance will be provided to students with academic problems?</b>	<i>Student-Athletes will communicate with all teachers to discuss making up assignments.</i>
<b>What is the destination?</b>	<i>De La Salle Institute for Friday October 3rd with a hotel TBD followed by a game at North-Grand High School in Chicago, IL</i>
<b>What will be the mode of transportation? What liability insurance does the carrier have?</b>	<i>ACT II</i>
<b>Where will the group be housed and fed?</b>	<i>TBD for hotel but meal money will be provided by the Boys soccer program</i>
<b>What enroute or supplementary activities are planned?</b>	<i>Team bonding walk through downtown Chicago</i>
<b>What arrangements have been made for dealing with emergency situations?</b>	<i>Healthy Roster is used for communication with parents regarding health concerns as well as Remind and Google Classroom for all communication throughout the season.</i>
<b>If tour guides are involved, what liability insurance do they carry?</b>	<i>N/A</i>
<b>What is the estimated total cost and cost per student?</b>	<i>\$1800 / \$75 per student-athlete</i>
<b>What is the source of funds?</b>	<i>Boys Soccer Development Fund</i>
<b>How will the funds be collected and safeguarded?</b>	<i>Head Coach will keep all meal money on his person</i>
<b>How will any shortfall be made up or excess funds used?</b>	<i>I will pay for any shortfall and will fill out the reimbursement request upon return to school. Excess funds will be returned to the Boys Soccer</i>

	<i>Development Fund</i>
<b>What provision has been made for students who are financially unable to pay any necessary costs?</b>	<i>No cost for student-athletes</i>
<b>How will you communicate to parents prior to, during, and after the trip?</b>	<i>Remind App and Google Classroom</i>
<b>List telephone numbers at destination where group will be housed.</b>	<i>TBD</i>
<b>What information will be provided to the media and the community?</b>	<i>Facebook posts on the Rock Island Boys Soccer homepage</i>
<b>Athletic Director approval</b>	Approved by <i>Mike Emendorfer</i>
<b>Principal approval</b>	Approved by <i>Patricia Ulrich</i>
<b>Superintendent/Designee approval</b>	Approved by <i>Scott Vance</i> on Jun 26, 2025 15:46
<b>Signature of School Board Representative</b>	





Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Beth MacKenna, Director of Nutrition Services  
Date: July 22, 2025  
Re: Cafeteria Tables – Rock Island Academy and Eugene Field

We are requesting approval to purchase 14 new cafeteria tables to support scholar dining at Rock Island Academy and Eugene Field Elementary. Quotes were obtained through our approved purchasing cooperatives, Omnia and Sourcwell. The Larson Company submitted the lowest responsible bid.

<b>Vendor</b>	<b>Location</b>	<b>Equipment</b>	<b>Instal/Freight</b>	<b>Total Cost</b>
The Larson Company	Schaumburg, IL	\$28,755.00	All included	\$28,755.00
AmTab	Bensenville, IL	\$26,718.44	\$1,510.06/\$1793.00	\$30,021.50
School Specialty	Greenville, WI	\$46,433.85	\$1,803.00/included	\$48,676.85

It is recommended that the Board of Education approve the quote submitted by The Larson Company, 1000 E State Parkway Unit F, Schaumburg, IL for the purchase of 14 cafeteria tables, for a total amount not to exceed \$28,755.

**Investment Period: July 1, 2025 – July 1, 2026**  
**Total Investment: \$28,755**  
**Funding Source: Nutrition Department Funds**

**Rock Island-Milan School District #41**  
2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

**THE LARSON**  
EQUIPMENT AND FURNITURE  
**COMPANY**

FOR ALL PLACES OF ASSEMBLY

1000 E. State Parkway Unit F (847) 705-0460  
Schaumburg, IL 60173 Fax: (847) 705-0560

June 20, 2025

Rock Island - Milan School District #41  
2000 7th Avenue, Rock Island, IL 61201  
Beth MacKenna

Director of Nutrition Services

**PROJECT NAME: Rock Island Academy & Eugene Field Elementary**

.....  
Palmer Hamilton

**Bench Table (19F)**

Easy to operate, field-adjustable tabletop heights, EdgeGuard™ sprayed on polyurea edge, and patented anti-glide legs. Folds flat for compact storage.

- Not only is this table easy to operate, it features field-adjustable tabletop heights, EdgeGuard™ sprayed on polyurea edge, and patented anti-glide legs. Folds flat for compact storage – Six tables require less than a 5' x 8' footprint – industry leader!
- Field-adjustable height from 27" to 30" high.
- Lift Assist System – Compression springs provide smooth, controlled operation. One of the easiest lifting cafeteria tables on the market.
- Door Clearance – Our tables easily clear standard 7' door frames.
- Edge Finish – Durable, tamper resistant polyurea EdgeGuard™ with 3/4" M3 particle board.

**Rock Island Academy**

- |    |   |
|----|---|
| 11 | 19F18293012 Bench Table 29"H x 30"W x 12'L<br><i>Frame: Black Textured</i><br><i>Top: 3/4" EdgeGuard Black (1) Group 1 Laminate</i><br><i>Bench: 3/4" EdgeGuard Black (1) Group 1 Laminate</i><br><i>*NOTE: Powder Coat Frame: Black, Chameleon, or Metallic Silver</i> |
| 1  | 19F02CAREPKG 19F02 Care Package   |
| 1  | Shipping Freight  |
- \* Ramp Included - Quote Does not Include Lift Gate or Installation - Ships Assembled\*

Material Delivered & Installation

\$21,880.00

Eugene Field Elementary School

- 3 19F18293012 Bench Table 29"H x 30"W x 12'L  
*Frame: Black Textured*  
*Top: 3/4" EdgeGuard Black (1) Group 1 Laminate*  
*Bench: 3/4" EdgeGuard Black (1) Group 1 Laminate*  
*\*NOTE: Powder Coat Frame: Black, Chameleon, or Metallic Silver*
- 1 19F02CAREPKG 19F02 Care Package
- 1 Shipping Freight
- \* Ramp Included - Quote Does not Include Lift Gate or Installation - Ships Assembled\*

Material Delivered & Installation

\$6,875.00

Lead time is currently 11-13 weeks to ship from factory for most standard products, plus 3 -10 business days transit time for delivery.

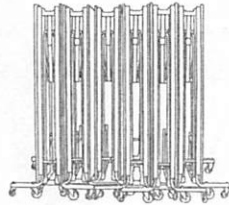
Respectfully

Mark Robinson  
331.777.0570 cell  
847.654.3218 direct  
mrobinson@larsoncompany.com

total 28,775.00

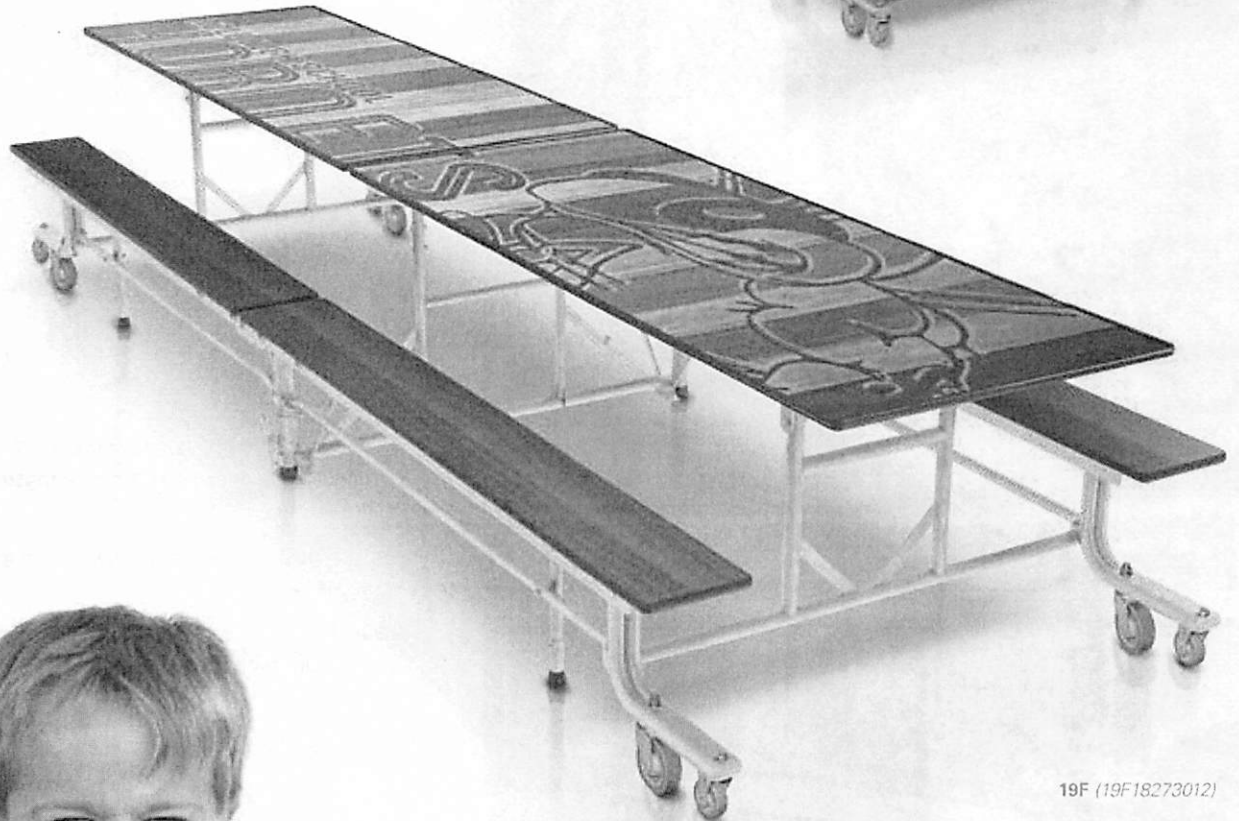
Best Seller

The 19F mobile cafeteria table features field adjustable heights.



**COMPACT STORAGE**

Six tables require less than a 5' x 8' footprint. Each additional table adds 11" to the nested depth.



19F (19F18273012)



Not only is this table easy to operate, it features field-adjustable tabletop heights, "EdgeGuard™" sprayed on polyurea edge, and patented anti-glide legs.

**FOLDS FLAT FOR COMPACT STORAGE** Six tables require less than a 5'x 8' footprint— **industry leader!**


**FIELD-ADJUSTABLE HEIGHT** 27", 29" or 30" high.

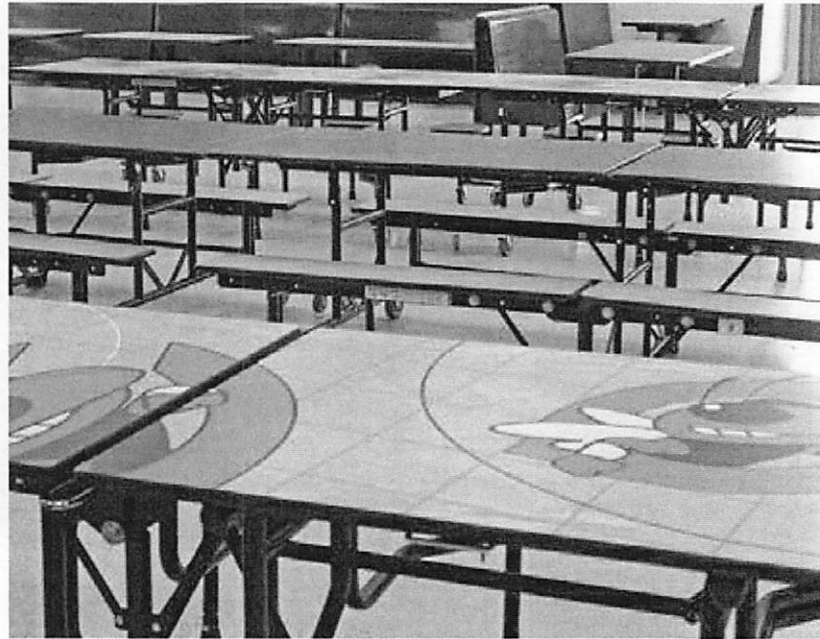
**NEWEST DESIGN** allows for easy crossover of seating room between children and adults.

**LIFT ASSIST SYSTEM** Compression springs provide smooth, controlled operation. One of the easiest lifting tables on the market.

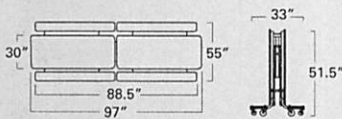
**DOOR CLEARANCE** Our tables easily clear standard 7' door frames.

**EdgeGuard™/SmartEdge** EdgeGuard (standard) with 3/4" M3 particle board. SmartEdge with 3/4" M3 particle board. Call for availability.

 Made in the USA

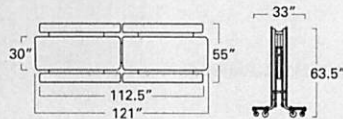


## 1 9 f q u i c k s p e c s



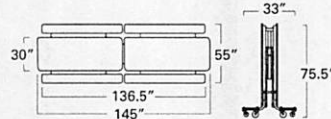
**19F BENCH TABLE - 8' (27"/29"/30" high)**

19F18303008  
19F18293008  
19F18273008



**19F BENCH TABLE - 10' (27"/29"/30" high)**

19F18303010  
19F18293010  
19F18273010



**19F BENCH TABLE - 12' (27"/29"/30" high)**

19F18303012  
19F18293012  
19F18273012

### Associations and Purchasing Groups:



palmer HAMILTON

143 S. Jackson Street  
Elkhorn, WI 53121-1911

Toll Free: 800-788-1028  
Local: 262-723-8200  
Fax: 262-723-5180

[www.PalmerHamilton.com](http://www.PalmerHamilton.com)



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Beth MacKenna, Director of Nutrition Services  
Date: July 22, 2025  
Re: Convection Ovens – Earl Hanson/Edison Jr. High

To support the ongoing needs of our school meal program and ensure continued compliance with food service standards, the Nutrition Services Department is seeking to replace aging kitchen equipment. Specifically, we respectfully request the Board of Education’s approval to purchase two (2) convection ovens from Stafford-Smith, Inc.

Quotes were obtained from our approved purchasing cooperatives, Omnia and Sourcewell, with Stafford-Smith, Inc. providing the lowest bid.

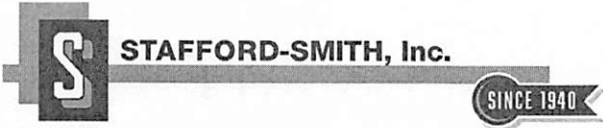
<b>Vendor</b>	<b>Location</b>	<b>Unit Price</b>	<b>Total Price</b>
Stafford-Smith, Inc.	Waukesha, WI	\$13,851.48	\$27,702.96
Cook’s Direct Inc.	Woodridge, IL	\$14,186.39	\$28,372.78
TriMark Foodservice Equipment, Supplies and Design	Bedford Park, IL	\$15,746.28	\$31,492.56

It is recommended that the Board of Education approve the quote submitted by Stafford-Smith, Inc. for two convection ovens in the amount of \$27,702.96.

**Investment Period: July 1, 2025 – June 30, 2026**  
**Total Investment: \$27,702.96**  
**Funding Source: Nutrition Services Departmental Funds**

**Rock Island-Milan School District #41**  
2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

13851.48  
x 2



# Quote

06/19/2025

**Project:**  
 Rock Island ~ Milan School District ~ Earl  
 Hanson Elementary ~ Convection Oven  
 Earl Hanson Elementary  
 4000 9th St  
 Rock Island, IL 61201

**From:**  
 Stafford Smith, Inc.  
 Wendy Cibik  
 W226 N825 EASTMOUND DR  
 Suite B  
 Waukesha, WI 53186  
 2693431240 1111  
 262-723-5900 4103 (Contact)

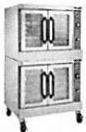

Job Reference Number: 103215

Due to global supply chain issues, freight surcharges and changing tariff rates, Stafford Smith shall not be responsible for any unforeseen surcharges, price increases, tariffs or any other increases in cost after the order is placed. These costs will be passed along to the customer.

*Due to the volatility of ongoing Tariff disputes, Stafford Smith, Inc. cannot ensure that there will be no additional costs after the project has been awarded. If in fact there are additional Tariff or Price Increases levied (for any reason) after contract issue, we will communicate and share the information that we are being presented by the manufacturer(s).*

*Stafford Smith will work to place orders before the implementation of Tariffs or Price Increases to mitigate any immediate impact on pricing. Prices are quoted based on current market conditions. However, if further Tariffs or Price Increases are enacted, Stafford Smith, Inc. reserves the right to evaluate pricing impacts. Stafford Smith will work with you to clarify how these costs will be allocated via change order to the contract. There will be no mark up or O&P on Tariff or Price Increases.*

*The prices listed are valid for 30 DAYS. Stafford Smith will reassess pricing after 30 Days.*

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>CONVECTION OVEN, GAS</b>  Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$11,270.85	\$11,270.85
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	1 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	1 st	Casters, set of (4) in lieu of standard legs	\$142.62	\$142.62
			<b>ITEM TOTAL:</b>	<b>\$11,413.47</b>
2	1 ea	<b>SAFETY SYSTEM MOVEABLE GAS CONNECTOR</b>  Dormont Manufacturing Model No. 1675BPCF60 Dormont Blue Hose™ Moveable Gas Connector Hose Assembly, 3/4" inside dia., 60" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 Safety Quik® QDV, 1 elbow, 158,000 BTU/hr minimum flow capacity, limited lifetime warranty	\$300.51	\$300.51
			<b>ITEM TOTAL:</b>	<b>\$300.51</b>
3	1 ea	<b>FREIGHT</b> Custom Model No. FREIGHT Includes FREE freight, liftgate and installation		

Merchandise	\$11,713.98
Freight	\$137.50
Installation	\$2,000.00
<b>Total</b>	<b>\$13,851.48</b>

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Rock Island ~ Milan School District ~ Earl Hanson Elementary ~ Convection Oven Quote

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid. Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 1/2% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within fifteen (15) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

We have implemented a 3.0% surcharge on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$13,851.48





# Quote

06/19/2025

**Project:**  
 Rock Island ~ Milan School District ~ Edison Jr. High ~ Convection Oven  
 Edison Jr. High School  
 4141 9th St.  
 Rock Island, IL 61201

**From:**  
 Stafford Smith, Inc.  
 Wendy Cibik  
 W226 N825 EASTMOUND DR  
 Suite B  
 Waukesha, WI 53186  
 2693431240 1111  
 262-723-5900 4103 (Contact)

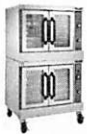

Job Reference Number: 103215

Due to global supply chain issues, freight surcharges and changing tariff rates, Stafford Smith shall not be responsible for any unforeseen surcharges, price increases, tariffs or any other increases in cost after the order is placed. These costs will be passed along to the customer.

*Due to the volatility of ongoing Tariff disputes, Stafford Smith, Inc. cannot ensure that there will be no additional costs after the project has been awarded. If in fact there are additional Tariff or Price Increases levied (for any reason) after contract issue, we will communicate and share the information that we are being presented by the manufacturer(s).*

*Stafford Smith will work to place orders before the implementation of Tariffs or Price Increases to mitigate any immediate impact on pricing. Prices are quoted based on current market conditions. However, if further Tariffs or Price Increases are enacted, Stafford Smith, Inc. reserves the right to evaluate pricing impacts. Stafford Smith will work with you to clarify how these costs will be allocated via change order to the contract. There will be no mark up or O&P on Tariff or Price Increases.*

*The prices listed are valid for 30 DAYS. Stafford Smith will reassess pricing after 30 Days.*

Item	Qty	Description	Sell	Sell Total
	1	<b>CONVECTION OVEN, GAS</b> Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$11,270.85	\$11,270.85
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	1 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	1 st	Casters, set of (4) in lieu of standard legs	\$142.62	\$142.62
				<b>ITEM TOTAL:</b>
	2	<b>SAFETY SYSTEM MOVEABLE GAS CONNECTOR</b> Dormont Manufacturing Model No. 1675BPCF60 Dormont Blue Hose™ Moveable Gas Connector Hose Assembly, 3/4" inside dia., 60" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 Safety Quik® QDV, 1 elbow, 158,000 BTU/hr minimum flow capacity, limited lifetime warranty	\$300.51	\$300.51
				<b>ITEM TOTAL:</b>
3	1 ea	<b>FREIGHT</b> Custom Model No. FREIGHT Includes FREE freight, liftgate and installation		

Merchandise	\$11,713.98
Freight	\$137.50
Installation	\$2,000.00
<b>Total</b>	<b>\$13,851.48</b>

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Rock Island ~ Milan School District ~ Edison Jr. High ~ Convection Oven Quote

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid. Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 1/2% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within fifteen (15) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

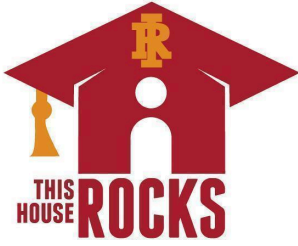
We have implemented a 3.0% surcharge on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$13,851.48



Sharon Williams, Ed.D.  
Superintendent of Schools

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Beth MacKenna, Director of Nutrition Services  
Date: July 22, 2025  
Re: Kitchen Equipment Purchase

To meet the ongoing operational needs of the Nutrition Services Department, the replacement of an aging single-door refrigerator at Ridgewood Elementary and two milk coolers at RIHS is essential. Quotes were solicited through our approved purchasing cooperatives, Omnia and Sourcewell, with Cook's Direct, Inc. submitting the lowest bid.

**Single-Door Refrigerator Quotes:**

<b>Vendor</b>	<b>Location</b>	<b>Quote</b>
Cook's Direct Inc.	Woodridge, IL	\$5,875.29
Stafford-Smith, Inc.	Waukesha, WI	\$6,205.50
TriMark Foodservice Equipment, Supplies and Design	Bedford Park, IL	\$7,211.70

**Milk Coolers Quotes:**

<b>Vendor</b>	<b>Location</b>	<b>Quote</b>
Cook's Direct Inc.	Woodridge, IL	\$6,209.00
TriMark Foodservice Equipment, Supplies and Design	Bedford Park, IL	\$7,224.10
Stafford-Smith, Inc.	Waukesha, WI	\$7,627.57

It is recommended that the Board of Education approve the quote submitted by Cook's Direct Inc., 2250 75th Street Suite 200 Woodridge, IL for the purchase of one single-door refrigerator (\$5,875.29), and two milk coolers (\$6,209.00), for a total amount not to exceed \$12,084.29.

**Investment Period: July 1, 2025 - June 30, 2026**  
**Total Investment: \$12,084.29**  
**Funding Source: Nutrition Services Departmental Funds**

**Rock Island-Milan School District #41**  
2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

**To:**  
 Rock Island Milan School District  
 #41  
 Beth McKenna  
 2000 7th Avenue  
 Rock Island, IL 61201  
 (309) 793-5900 10220 (Contact)  
 (309) 429-2070 (Cell)  
 beth.mackenna@rimsd41.org  
 Director of Nutrition Services  
 Project Code: 35404

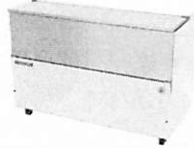
**Project:**  
 RIMSD41 - Rock Island High School  
 - Milk Cooler Bid  
 1400 25th Avenue  
 Rock Island, IL 61201

**From:**  
 Cook's Direct, Inc.  
 Mike Ingargiola  
 Strategic Account Manager  
 2250 75th St  
 Suite 200  
 Woodridge, IL 60517  
 (630) 566-9924  
 mingargiola@cooksdirect.com

Job Reference Number: 61201-3

**Sourcewell Account #60955 / 063022-COK**

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>MILK COOLER</b> Beverage Air Model No. SM58HC-W School Milk Cooler, cold wall, normal temperature, 58"W x 30-5/8"D x 41-1/8"H, 22.63 cu. ft., single access, flat top carton capacities, (16) 13" x 13" x 11" or (10) 19" x 13" x 11" case capacity, self-latching doors/lids with safety bumpers, cylinder lock, wire floor racks, floor drain, electronic control, manual defrost, galvanized steel interior with stainless steel floor, white exterior, R290 Hydrocarbon refrigerant, 1/3 HP, cULus, UL EPH Classified, UL-Sanitation	\$3,273.84	\$3,273.84
	1 ea	7 year parts & labor and 7 year compressor warranty (excludes maintenance items)		
	1 ea	115v/60/1-ph, 2.2 amps, cord with NEMA 5-15P		
	1 ea	4" Heavy duty casters, (2) with brakes, standard		
	1 ea	FREE — Lift gate delivery, per load (Required if there is no dock at the location or if there is no forklift onsite to take the unit(s) off the truck)		
<b>ITEM TOTAL:</b>			<b>\$3,273.84</b>	



Item	Qty	Description	Sell	Sell Total
2	1 ea	<b>MILK COOLER</b> Beverage Air Model No. SM49HC-W School Milk Cooler, cold wall, normal temperature, 49"W x 30-5/8"D x 41-1/8"H, 20.32 cu. ft., single access, flat top carton capacities, (12) 13" x 13" x 11" or (8) 19" x 13" x 11" case capacity, self-latching doors/lids with safety bumpers, cylinder lock, wire floor racks, floor drain, electronic control, manual defrost, galvanized steel interior with stainless steel floor, white exterior, R290 Hydrocarbon refrigerant, 1/3 HP, cULus, UL EPH Classified, UL-Sanitation	\$2,935.16	\$2,935.16
	1 ea	7 year parts & labor and 7 year compressor warranty (excludes maintenance items)		
	1 ea	115v/60/1-ph, 2.2 amps, cord with NEMA 5-15P		
	1 ea	4" Heavy duty casters, (2) with brakes, standard		
	1 ea	FREE — Lift gate delivery, per load (Required if there is no dock at the location or if there is no forklift onsite to take the unit(s) off the truck)		
			<b>ITEM TOTAL:</b>	<b>\$2,935.16</b>
			Merchandise	\$6,209.00
			Total	\$6,209.00

Prices Good Until: 08/08/2025

**Sourcewell Account #60955 / 063022-COK**

**Quote Approval**

By affixing their signature to this document, the undersigned hereby affirms the accuracy of the provided information. The signee acknowledges that all utilities and dimensions specified are compatible with the operational requirements at the designated facility. Furthermore, it is confirmed that the listed equipment is suitable for passage through doorways, hallways, and vestibules from the receiving area to the kitchen.

In the event of equipment returns attributable to inaccuracies in utilities or measurements, the signee acknowledges the imposition of a manufacturer restocking fee, in addition to the applicable return shipping charges.

**Receiving Policy and Guidelines:**

Prior to signing for the delivery, it is crucial to thoroughly inspect and count all cartons. Note any shortages, damages, or problems on the delivery receipt. In case of visible damage, refuse damaged boxes by checking for crushed corners, wetness, or punctures. If the delivery includes equipment, inspect all parts before signing.

If a full inspection is not possible, please make a note on the bill of lading that you will inspect at a later time (within 24 hours of receipt).

For refused shipments, the customer is responsible for full freight charges and applicable fees in both directions, unless the refusal is due to shipment damage or a shipping error made by CooksDirect.com.

Most items are eligible for return within a 30-day period from the customer's receipt of the shipment. Depending on the manufacturer, a restocking fee of 15% to 50% may be applicable. Return freight charges may also apply based on the manufacturer's policy. For inquiries regarding specific return policies for a particular manufacturer or product, kindly reach out to our Customer Service team at 1-866-506-3048 or via email at [customerservice@cooksdirect.com](mailto:customerservice@cooksdirect.com).

Please review the following criteria for returning an order:

1. Returned items must be unused, undamaged, and returned intact with original materials.
2. Special ordered or custom items cannot be returned.

Returns must be initiated within the first 30 days of receipt. Orders exceeding the 30-day return window are not eligible for returns through Cook's Direct. For product issues, please contact the manufacturer, as most large equipment is covered by a 1-year warranty.

**Shipping & Delivery Information:**

To ensure your order is processed in a timely manner please provide the following information along with your signature:

**Delivery Address**

**Contact Name:**

**Phone Number:**

**Receiving Hours:**

**Receiving Dock Onsite (Y/N):**

(If there is no dock onsite, additional fees for lift gate service may apply)

Note: large/oversized items may deliver on a full sized semi truck. If your receiving area cannot accommodate a full sized truck please notify your sales or sales support representative.

**Forklift/Pallet Jack Onsite (Y/N):**

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$6,209.00



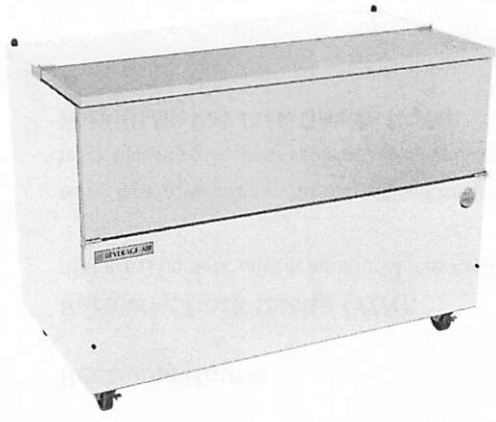
# BEVERAGE-AIR

Project: _____	AIA#
Item: _____	
Location: _____	SIS#
Approved: _____	

**SM58HC SINGLE ACCESS, COLD WALL: SCHOOL MILK SERIES**

**SCHOOL MILK COLD WALL COOLER**  
**SM58HC Single Access Cooler**  
**Hydrocarbon Series**

**MODEL:**  
**SM58HC-W**



**7 Year Parts/Labor Warranty**  
**7 Year Compressor Warranty**

**CABINET CONSTRUCTION**

- White coated steel exterior
- Interior features a one-piece, stainless steel back, front, floor with galvanized side walls for maximum milk crate support
- Stainless steel lids, hinged door and door latches
- Full electronic control
- Heavy-duty epoxy coated steel wire floor racks standard
- Floor drain is centrally located for easy cleaning, connecting to drain hose with hose adapter
- Flexible compression door gaskets, ensures a tight seal
- Self-latching doors/lids with safety bumpers
- Exterior thermometer
- Cylinder lock
- 4" Heavy-duty plate casters (2 with locks)
- Cold wall milk coolers are designed to hold product temperature during service. Product should be removed at the end of service and moved to long-term, refrigerated storage

**OPTIONS & ACCESSORIES**

- Stainless steel interior on white models -02
- Corner bumpers
- Cafeteria tray slides
- Graphics

**REFRIGERATION SYSTEM**

- Uses environmentally friendly, energy efficient R290 refrigerant, and meets all regulatory requirements for CARB, SNAP, DOE & more
- Maintains product temperature between 36°F to 40°F



Please verify qualifying units by visiting:  
[www.energystar.gov/cfs](http://www.energystar.gov/cfs)

3779 Champion Blvd., Winston-Salem, NC 27105  
 1-888-845-9800 Fax: 1-336-245-6453  
 Beverage-Air.com Sales@bevair.com



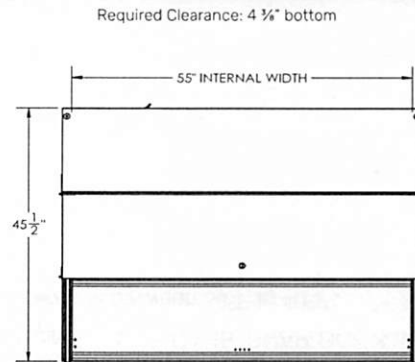
# BEVERAGE-AIR

MODEL	SM58HC-W
<b>EXTERNAL DIMENSIONAL DATA</b>	
Width Overall (in)	58"
Depth Overall (in)	30 5/8"
Height Overall with Casters (in)	41 1/8"
Number of Lids/Doors	Single Access
Depth with Door Open 90° (in)	45 1/2"
<b>INTERNAL DIMENSIONAL DATA</b>	
NET Capacity (cubic ft.)	22.63
Internal Width Overall (in)	55"
Internal Depth Overall (in)	27"
Internal Height Overall (in)	25 3/4"
<b>CASE CAPACITY</b>	
13" X 13" X 11"	16
19" X 13" X 11"	10
<b>ELECTRICAL DATA</b>	
Full Load Amperes	2.2
Voltage	115/60/1
Nema Plug (8' cord)	5-15P
<b>REFRIGERATION DATA</b>	
Horsepower	1/3
Capacity (BTU/Hr)	1434
Heat Rejection (BTU/Hr)	2151
Charge (lbs/grams/ounces)	0.1656 / 75 / 2.65
<b>SHIPPING DATA</b>	
Gross Weight	376 lbs
Height - Crated	48"
Width - Crated	61"
Depth - Crated	34"

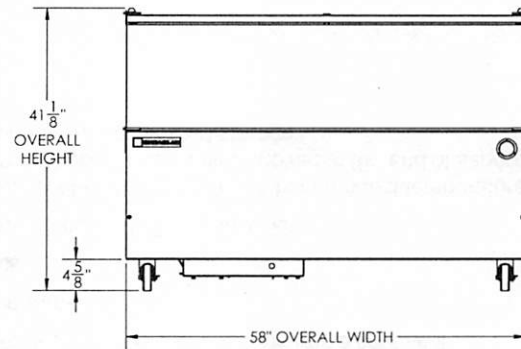
We reserve the right to change specifications and product design without notice. Such revisions do not entitle the buyer to corresponding changes, improvements, additions or replacements for previously purchased equipment. Dimensional tolerances +/- 1/4". Metric dimensions (MM).

## School Milk Cooler - Single Access Model: SM58HC-W

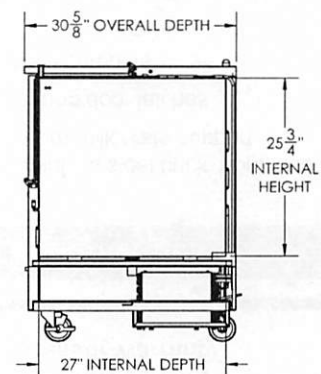
### Model Views



### PLAN VIEW



### ELEVATION VIEW



### SIDE VIEW

### ELECTRICAL CONNECTION



115/60/1  
NEMA 5-15P

Unit pre-wired at factory  
and include 8' long cord  
and plug set.







# BEVERAGE-AIR

Project: _____	AIA#
Item: _____	SIS#
Location: _____	
Approved: _____	

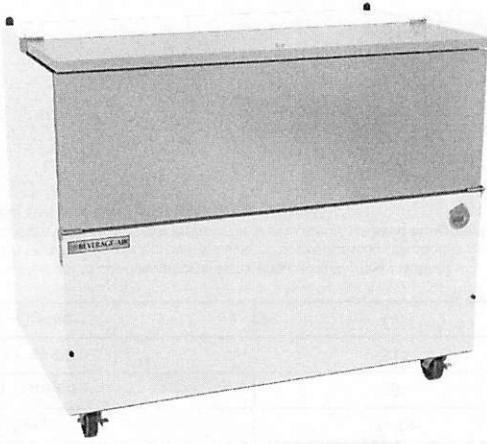
**SM49HC SINGLE ACCESS, COLD WALL: SCHOOL MILK SERIES**

## SCHOOL MILK COLD WALL COOLER

### SM49HC Single Access Cooler

### Hydrocarbon Series

**MODEL:**  
**SM49HC-W**



**7 Year Parts/Labor Warranty**  
**7 Year Compressor Warranty**

#### CABINET CONSTRUCTION

- White coated steel exterior
- Interior features a one-piece, stainless steel back, front, floor with galvanized side walls for maximum milk crate support
- Stainless steel lids, hinged door and door latches
- Self-latching doors/lids with safety bumpers
- Full electronic control
- Heavy-duty epoxy coated steel wire floor racks standard
- Floor drain is centrally located for easy cleaning and connecting to drain hose with hose adapter
- Flexible compression door gaskets, ensures a tight seal
- Exterior thermometer
- Cylinder lock
- 4" Heavy-duty plate casters (2 with locks)
- Cold wall milk coolers are designed to hold product temperature during service. Product should be removed at the end of service and moved to long-term, refrigerated storage

#### OPTIONS & ACCESSORIES

- Stainless steel interior on white models -02
- Corner bumpers
- Cafeteria tray slides
- Graphics

#### REFRIGERATION SYSTEM

- Uses environmentally friendly, energy efficient R290 refrigerant, and meets all regulatory requirements for CARB, SNAP, DOE & more
- Maintains product temperature between 36°F to 40°F



Please verify qualifying units by visiting:  
[www.energystar.gov/cfs](http://www.energystar.gov/cfs)

3779 Champion Blvd., Winston-Salem, NC 27105  
1-888-845-9800 Fax: 1-336-245-6453  
Beverage-Air.com Sales@bevair.com



# BEVERAGE-AIR

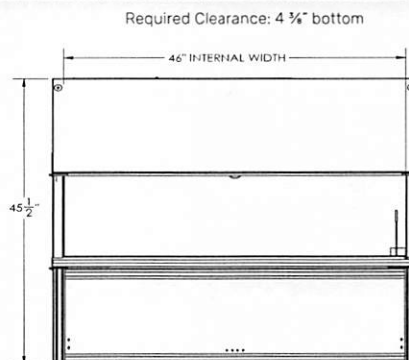
## School Milk Cooler - Single Access

Model: SM49HC-W

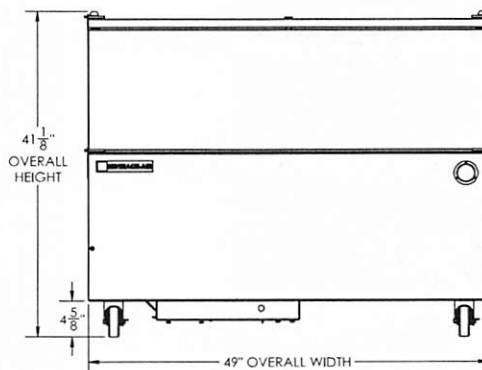
MODEL	SM49HC-W
<b>EXTERNAL DIMENSIONAL DATA</b>	
Width Overall (in)	49"
Depth Overall (in)	30 5/8"
Height Overall with Casters (in)	41 1/8"
Number of Lids/Doors	Single Access
Depth with Door Open 90° (in)	45 1/2"
<b>INTERNAL DIMENSIONAL DATA</b>	
NET Capacity (cubic ft.)	20.32
Internal Width Overall (in)	46"
Internal Depth Overall (in)	27"
Internal Height Overall (in)	25 3/4"
<b>CASE CAPACITY</b>	
13" X 13" X 11"	12
19" X 13" X 11"	8
<b>ELECTRICAL DATA</b>	
Full Load Amperes	2.2
Voltage	115/60/1
Nema Plug (8' cord)	5-15P
<b>REFRIGERATION DATA</b>	
Horsepower	1/3
Capacity (BTU/Hr)	1367
Heat Rejection (BTU/Hr)	2050.5
Charge (lbs/grams/ounces)	0.1764 / 80 / 2.82
<b>SHIPPING DATA</b>	
Gross Weight - Crated	338 lbs
Height - Crated	48"
Width - Crated	52"
Depth - Crated	34"

We reserve the right to change specifications and product design without notice. Such revisions do not entitle the buyer to corresponding changes, improvements, additions or replacements for previously purchased equipment. Dimensional tolerances +/- 1/4". Metric dimensions (MM).

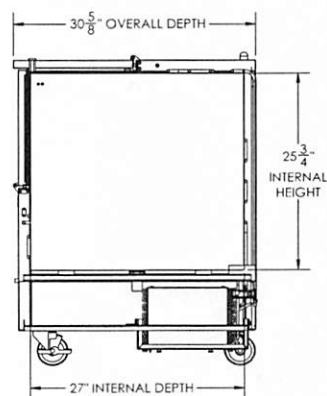
### Model Views



### PLAN VIEW



### ELEVATION VIEW



### SIDE VIEW

### ELECTRICAL CONNECTION



115/60/1  
NEMA 5-15P

Unit pre-wired at factory  
and include 8' long cord  
and plug set.



3779 Champion Blvd., Winston-Salem, NC 27105 1-888-845-9800 Fax: 1-336-245-6453 Beverage-Air.com Sales@bevair.com



06/20/2025


**To:**  
 Rock Island Milan School District  
 #41  
 Beth McKenna  
 2000 7th Avenue  
 Rock Island, IL 61201  
 (309) 793-5900 10220 (Contact)  
 (309) 429-2070 (Cell)  
 beth.mackenna@rimsd41.org  
 Director of Nutrition Services  
 Project Code: 35407

**Project:**  
 RIMSD41 - Ridgewood Elementary  
 School - True Bid

**From:**  
 Cook's Direct, Inc.  
 Mike Ingargiola  
 Strategic Account Manager  
 2250 75th St  
 Suite 200  
 Woodridge, IL 60517  
 (630) 566-9924  
 mingargiola@cooksdirect.com

Job Reference Number: 61201-3

**Sourcewell Account #60955 / 063022-COK**

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>REACH-IN REFRIGERATOR</b>  True Mfg. - General Foodservice Model No. STA1R-1S-HC SPEC SERIES® Refrigerator, reach-in, one-section, (1) stainless steel door with lock, cam-lift hinges, digital temperature control, (3) chrome shelves, LED interior lights, stainless steel front & sides, aluminum interior sides & walls, stainless floor & ceiling, 5" castors, R290 Hydrocarbon refrigerant, 1/4 HP, 115v/60/1-ph, 3.8 amps, NEMA 5-15P, cULus, UL EPH Classified, Made in USA, ENERGY STAR®	\$5,875.29	\$5,875.29
	1 ea	7 year compressor warranty, 7 years parts warranty, 7 year labor warranty, standard. Visit <a href="http://www.truemfg.com">www.truemfg.com</a> for specifics.		
	1 ea	Door hinged right standard		
	1 ea	(3) chrome shelves & shelf supports standard per section		
	1 st	5" castors (set of 4), standard		
	1 ea	Free Freight including Free Liftgate Service		
			<b>ITEM TOTAL:</b>	<b>\$5,875.29</b>
			Merchandise	\$5,875.29
			<b>Total</b>	<b>\$5,875.29</b>

Prices Good Until: 08/08/2025

**Sourcewell Account #60955 / 063022-COK**

**Quote Approval**

By affixing their signature to this document, the undersigned hereby affirms the accuracy of the provided information. The signee acknowledges that all utilities and dimensions specified are compatible with the operational requirements at the designated facility. Furthermore, it is confirmed that the listed equipment is suitable for passage through doorways, hallways, and vestibules from the receiving area to the kitchen.

In the event of equipment returns attributable to inaccuracies in utilities or measurements, the signee acknowledges the imposition of a manufacturer restocking fee, in addition to the applicable return shipping charges.

**Receiving Policy and Guidelines:**

Prior to signing for the delivery, it is crucial to thoroughly inspect and count all cartons. Note any shortages, damages, or problems on the delivery receipt. In case of visible damage, refuse damaged boxes by checking for crushed corners, wetness, or punctures. If the delivery includes equipment, inspect all parts before signing.

If a full inspection is not possible, please make a note on the bill of lading that you will inspect at a later time (within 24 hours of receipt).

For refused shipments, the customer is responsible for full freight charges and applicable fees in both directions, unless the refusal is due to shipment damage or a shipping error made by CooksDirect.com.

Most items are eligible for return within a 30-day period from the customer's receipt of the shipment. Depending on the manufacturer, a restocking fee of 15% to 50% may be applicable. Return freight charges may also apply based on the manufacturer's policy. For inquiries regarding specific return policies for a particular manufacturer or product, kindly reach out to our Customer Service team at 1-866-506-3048 or via email at [customerservice@cooksdirect.com](mailto:customerservice@cooksdirect.com).

Please review the following criteria for returning an order:

1. Returned items must be unused, undamaged, and returned intact with original materials.
2. Special ordered or custom items cannot be returned.

Returns must be initiated within the first 30 days of receipt. Orders exceeding the 30-day return window are not eligible for returns through Cook's Direct. For product issues, please contact the manufacturer, as most large equipment is covered by a 1-year warranty.

**Shipping & Delivery Information:**

To ensure your order is processed in a timely manner please provide the following information along with your signature:

**Delivery Address**

**Contact Name:**

**Phone Number:**

**Receiving Hours:**

**Receiving Dock Onsite (Y/N):**

(If there is no dock onsite, additional fees for lift gate service may apply)

Note: large/oversized items may deliver on a full sized semi truck. If your receiving area cannot accommodate a full sized truck please notify your sales or sales support representative.

**Forklift/Pallet Jack Onsite (Y/N):**

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$5,875.29

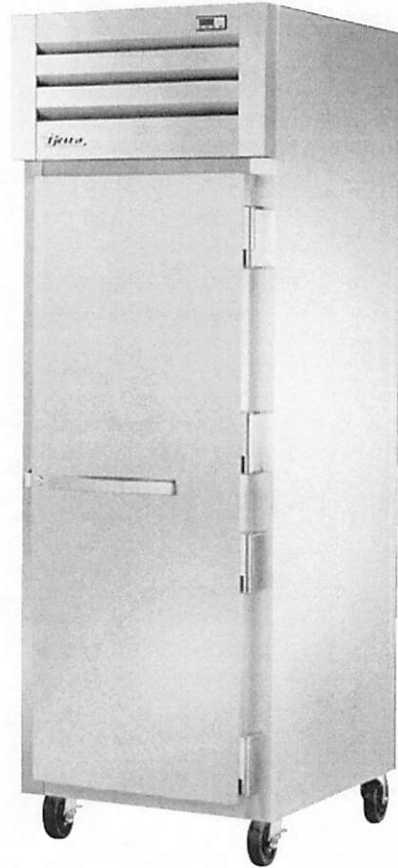


PROJECT NAME	LOCATION	AIA #
ITEM #	QTY	MODEL #
		SIS #

# SPEC SERIES®

REACH-IN SOLID SWING DOOR REFRIGERATORS WITH HYDROCARBON REFRIGERANT

models	STR1R-1S-HC	STA1R-1S-HC	STG1R-1S-HC
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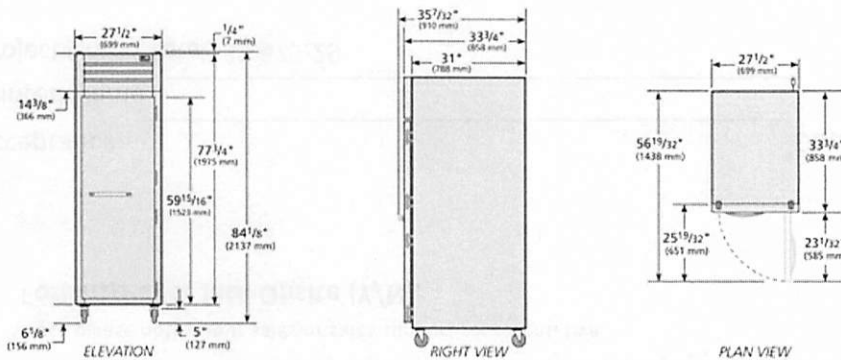


STR1R-1S-HC	
<b>Exterior</b>	Stainless steel door, front & sides.
<b>Interior</b>	Stainless steel side walls, back, floor, door liner, & ceiling.
<b>Shelving</b>	(1) Interior kit option included per full section, factory installed.

STA1R-1S-HC	
<b>Exterior</b>	Stainless steel door, front & sides.
<b>Interior</b>	Aluminum side walls & back. Stainless steel floor & ceiling.
<b>Shelving</b>	(3) Heavy duty, chrome plated, wire shelves per section.

STG1R-1S-HC	
<b>Exterior</b>	Stainless steel door & front, with matching aluminum sides.
<b>Interior</b>	Aluminum side walls & back. Stainless steel floor & ceiling.
<b>Shelving</b>	(3) Heavy duty, PVC coated, wire shelves per section.

plan view



## SPECIFICATIONS

Dimensions	in.	mm.
Length	27 1/2	699
Depth	33 3/4	858
Height	77 3/4	1975
Electrical	U.S.	International
Horsepower	1/4	N/A
Amps	3.8	N/A
Voltage	115/60/1	
NEMA	5-15P	
Cord Length	9 ft.	2.74 M.

115/60/1  
NEMA-5-15R

\* Height does not include 6 1/4" (156 mm) for castors or 6" (153 mm) for optional legs. Height does not include 1/4" (7mm) for system mechanical components.  
 † Depth does not include 1 1/2" for door handle.

Specifications subject to change without notice.  
 Chart dimensions are rounded up to the nearest 1/8" (millimeters rounded up to the next whole number).



PROJECT NAME	LOCATION	AIA #
ITEM #	QTY	MODEL #
		SIS #

# SPEC SERIES®

REACH-IN SOLID SWING DOOR REFRIGERATORS WITH HYDROCARBON REFRIGERANT

models	STR1R-1S-HC	STA1R-1S-HC	STG1R-1S-HC
--------	-------------	-------------	-------------



## standard features

### REFRIGERATION SYSTEM

- Factory engineered, self-contained, capillary tube system using environmentally friendly R290 hydrocarbon refrigerant that has zero (0) ozone depletion potential (ODP), & three (3) global warming potential (GWP).
- High capacity, factory balanced refrigeration system that maintains cabinet temperatures of 33°F to 38°F (.5°C to 3.3°C) for the best in food preservation.
- State of the art, electronically commutated evaporator and condenser fan motors. ECM motors operate at higher peak efficiencies and move a more consistent volume of air which produces less heat, reduces energy consumption and provides greater motor reliability.
- Top mounted refrigeration system with evaporator positioned out of food zone to maximize capacity.
- Electronic control.

### CABINET CONSTRUCTION

- Insulation - entire cabinet structure and solid door are foamed-in-place using a high density, polyurethane insulation that has zero ozone depletion potential (ODP) and zero global warming potential (GWP).
- 5" (127 mm) diameter plate castors - locks provided on front set.

### DOOR

- Lifetime guaranteed bolt style door lock standard.

- Lifetime guaranteed heavy duty all metal working door handle.
- Positive seal self-closing door with 120° stay open feature. Lifetime guaranteed external cam lift door hinges, four (4) per door section.
- Magnetic door gaskets of one piece construction, removable without tools for ease of cleaning.

### LIGHTING

- LED interior lighting, safety shielded.

### MODEL FEATURES

- Exterior digital temperature display, available with either °F or °C .
- Evaporator epoxy coated to eliminate the potential of corrosion
- Curb mounting ready.
- NSF/ANSI Standard 7 compliant for open food product.

### ELECTRICAL

- Unit completely pre-wired at factory and ready for final connection to a 115/60/1 phase, 15 amp dedicated outlet. Cord and plug set included.

### OPTIONAL FEATURES/ ACCESSORIES

(upcharge & lead times may apply)

- 6" (153 mm) standard legs.
- 6" (153 mm) seismic/flanged legs.
- 6" (153 mm) stainless steel legs.
- Field reversible hinge.
- Additional shelves.
- Stainless back. (STR, STA, STG)
- Security package.

### SHELVING KIT OPTIONS

- STR series kits factory installed at no charge. STA & STG series kits field installed, upcharge applies, lead times may apply.
- Kit #1: Nine (9) sets of #1 type tray slides and pilasters (field installed), bottom support of one (1) 18"L x 26"D (458 mm x 661 mm) pan or two (2) 14"L x 18"D (356 mm x 458 mm) pans.
- Kit #2: One (1) set half-section #2 steel rod tray slides and pilasters (field installed), rim support of one (1) 18"L x 26"D (458 mm x 661 mm) pan.
- Kit #3: Six (6) sets of universal type tray slides and pilasters (field installed), bottom support of one (1) 18"L x 26"D (458 mm x 661 mm) pan, two (2) 14"L x 18"D (356 mm x 458 mm) pans or two (2) 12"L x 20"D (305 mm x 508 mm) pans.
- Kit #4: Three (3) chrome shelves 26 5/16"L x 21 5/16"D (669 mm x 548 mm). Optional wall mounted shelf support pilasters (field installed) with four (4) shelf clips per shelf available; adjustable on 1/2" (13 mm) increments (must order at time of cabinet order).
- Additional kit option components available individually.

#### WARRANTY\*

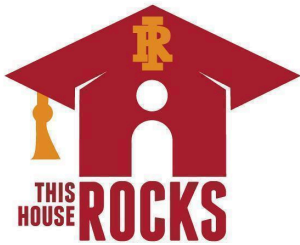
Three year warranty on all parts and labor and an additional 2 year warranty on compressor. (U.S.A. only)

\*RESIDENTIAL APPLICATIONS: TRUE assumes no liability for parts or labor coverage for component failure, factory defect or any other damages for units installed in non-commercial foodservice or residential applications.

METRIC DIMENSIONS ROUNDED UP TO THE NEAREST WHOLE MILLIMETER

SPECIFICATIONS SUBJECT TO CHANGE WITHOUT NOTICE

	Model	Elevation	Right	Plan	3D	Back
	ST()1R-1S-HC					



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams, Superintendent  
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR  
Date: July 22, 2025  
Re: RIEA MOU - Psychologists

On March 21, 2025, the Rock Island Education Association (RIEA) filed a formal demand to bargain alleging that the district violated Illinois School Code -105-ILCs 5/10-22.34c with regard to sub-contracting Psychologists to work in the district. As a result of collaboration between district administration and RIEA leadership the attached Memorandum of Understanding (MOU) was drafted to clarify the process required to initiate a contract for services for hiring Psychologists moving forward.

It is important to note that execution of this MOU does not constitute an admission of liability by any party and shall not serve as precedent in future bargaining. It is recommended that the Board of Education approve the MOU clarifying the process required to initiate a contract for services for hiring Psychologists moving forward.





**MEMORANDUM OF UNDERSTANDING (MOU)**  
**Between**  
**Rock Island Education Association (RIEA) and**  
**Rock Island-Milan School District #41 Board of Education**

**Subject: Psychologist Hiring Process**

This Memorandum of Understanding (MOU) is made and entered into by and between **Rock Island-Milan School District #41 Board of Education** (hereinafter referred to as the "Board") and **Rock Island Education Association (RIEA)** (hereinafter referred to as the "RIEA") to address and clarify the District's psychologist hiring process.

**Purpose:**

The purpose of this MOU is to formally outline the posting and hiring procedures that the District will follow to fill a vacant Psychologist position(s).

**Agreement:**

The Parties agree to the following:

**1. Term**

This MOU will take effect on July 22, 2025, and will expire and be of no further force or effect as of July 31, 2027.

**2. Posting Requirement**

The District will post a vacant psychologist position immediately, including, but not limited to, after Board of Education approval of a resignation, retirement, or dismissal of an existing psychologist. It will remain posted until the position is successfully filled. A current job description will accompany any such posting.

**3. Offer of Overload**

The District must offer available "overload" opportunities to currently employed licensed psychologists immediately upon the position becoming vacant until it is filled. This process will follow and be subject to the existing "overload" provisions set forth in the parties' 2024-2027 collective bargaining agreement.

**4. Notification to RIEA**

If the position remains unfilled after thirty (30) calendar days from the initial date of posting, the District will notify RIEA in writing of the reason and its intent to obtain external support through a third-party services contract. After this notification is sent to the RIEA, the District may enter into a contract with a third-party provider for psychologist services.

**5. Transition Clause**

In any third-party contract for psychologist services, the District will seek to include a clause stating that such contract may be terminated upon thirty (30) calendar days' written notice of a qualified psychologist being hired by the District as an employee.

**6. Good Faith Efforts**

The District affirms that these steps are being taken in good faith to ensure that psychologist positions are filled through direct employment wherever possible and that outside third-party contracting is used only as a last resort.

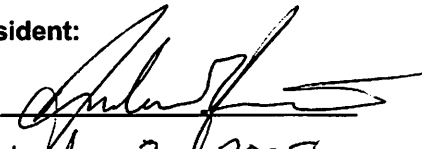
**7. Mutual Understanding**

The parties specifically acknowledge and agree that the terms and provisions of this MOU will not be deemed a violation or misapplication of the parties' collective bargaining agreement, nor will they be considered a violation of the *Illinois Educational Labor Relations Act* or *Illinois School Code*.

**Acknowledgment:**

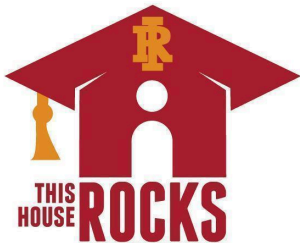
By signing below, the parties acknowledge their agreement to the terms and conditions set forth in this MOU.

**RIEA President:**

Signature:   
Date: July 17, 2025

**Board of Education President**

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning  
Date: July 22, 2025  
Re: Additional Physical Education Exemption Approval

Section 105 ILCS 5/27-6 of the Illinois School Code allows for students in grades 9-12 to be exempt from the mandated yearly physical education requirement under certain circumstances. The most common of those circumstances are: participation in an interscholastic athletic program, participation in a marching band program for credit, and enrollment in a Reserve Officer Training Corps (ROTC) program sponsored by the district. The Rock Island-Milan School District currently has a board approved process/form for scholars wanting to opt out of Physical Education for any of the aforementioned reasons.

Additional approved reasons for a Physical Education opt out for scholars includes:

- *Enrollment in academic classes required for admission to an institution of higher learning, provided that failure to take such classes would result in the pupil being denied admission to the institution of their choice;*
- *Enrollment in academic classes required for graduation, provided that failure to take such classes would result in the student being unable to graduate.*

RIMSD #41 does not currently have a process/form for these exemptions. Therefore it is recommended that the Board of Education approve the Physical Education Exemption for Coursework.

**Investment Period:** August 1, 2025 - July 31, 2026  
**Total Investment:** N/A  
**Funding Source:** N/A



## PE Exemption for Academic Coursework

Student Name (print): \_\_\_\_\_ Student ID# \_\_\_\_\_

*Students in grades 11-12 may submit a written request to the Building Principal to be excused from physical education for the following academic reasons according to Board Policy 6:310:*

- 1. In order to enroll in academic classes that are required for admission to an institution of higher learning.*
- 2. In order to enroll in academic courses that are required for graduation from high school, provided that failure to take such courses will result in the student being unable to graduate.*

### To Be Completed by Student

List the course(s) that would prevent you from taking PE: \_\_\_\_\_

Please explain why you are requesting a PE exemption. Include how this academic exemption will support your application/entrance into a college/university or fulfill high school graduation requirements.

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The counselor will review the student’s transcript and complete a credit analysis to ensure the student is in good academic standing and on track to graduate OR that the courses are required for graduation from high school. The counselor will review the request and determine if a PE exemption is necessary in order to take the requested course.

**Signature of the Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of the Parent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of the Counselor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of the Principal:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Once all signatures are obtained by the student, please return the form to the appropriate counselor.**

Please see the other side for form completion guidelines. This exemption is in accordance with RIMSD41 board policy 6:310.

### **PHYSICAL EDUCATION EXEMPTION PROCESS**

#### **Process to be released from Physical Education for academic coursework:**

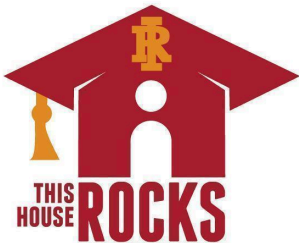
**Step 1-**The student completes the form and the parent and student both sign.

**Step 2-**Counselor must complete a credit analysis to ensure the student is in good academic standing and on track to graduate OR that the courses are required in order to graduate from high school. The counselor will also review the request to determine if a PE exemption would be necessary in order for the student to enroll in the academic course(s) being requested.

**Step 3-** Submit the form to the Building Principal for review.

**Step 4-** If the principal approves the exemption, the student will return the form to their counselor.

**\*\*\*A student must be taking a FULL academic load in order to be considered for a PE exemption for academic coursework. If a student ever drops a course or falls below a full academic load, the student must return to PE.**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Annaka Whiting, Chief Financial Officer/Josh Becker, Operations & Maintenance Director  
Date: July 22, 2025  
Re: Aquatic Center - Bid Package 2 Recommendation

On April 22, 2025, the Board approved the selection of MPC Enterprises, Inc. for the first phase of the RIHS Aquatic Center project, which includes the fabrication of architectural precast panels for a new 25,000-square-foot swimming pool and support facility.

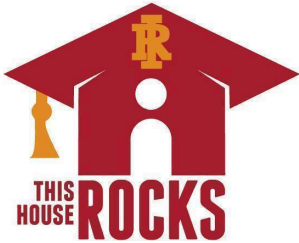
Bid Package 2, covering the remaining scope of construction, was published on June 10th. This package includes concrete, masonry, structural steel, membrane roofing, brick cladding, interior finishes, swimming pool systems, fire sprinklers, mechanical and electrical systems, sitework, aggregate piers, and fencing. Bid documents were made available to contractors online. A pre-bid meeting was held on June 24th, and the bid opportunity was advertised both online and locally in the Dispatch/Argus newspaper. All bids were due to the Administration Center by 2:00 p.m. on July 10th.

The District received bids from twenty-seven (27) companies for various components of the project, and were opened and read aloud. The bids were reviewed by Russell Construction. The recommendation document from Russell Construction outlines the full list of bidders, however it is recommended that the District approve the following subcontractors for the scope of work:

1. Centennial Contractors of the Quad Cities - \$842,375.00
2. B&B Masonry & Restoration - \$942,000.00
3. American Piping Group/Vegter Steel Fabrication - \$388,000.00
4. Industrial Steel Erectors - \$369,140.00
5. T&K Roofing Company - \$499,000.00
6. East Moline Glass - \$315,530.00
7. River Valley Construction - \$267,592.00
8. Koesters Flooring - \$238,284.00
9. W. F. Scott Decorating - \$170,500.00
10. Helm Mechanical - \$3,422,000.00
11. Ahern Fire Protection - \$79,960.00
12. Crawford Company - \$1,952,900.00
13. Rock River Electric - \$1,016,501.00
14. Substruct - \$114,500.00

**Rock Island-Milan School District #41**

2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org



Sharon Williams, Ed.D.  
*Superintendent of Schools*

15. Sampson Fence Company - \$18,840.00

The overall construction cost including Russell markups will be \$16,035,436, including previously approved subcontracts and alternate 1.

**It is recommended that the Board of Education approve Russell Construction to enter into contracts for the various scopes of work to the companies listed above to construct the Aquatic Center at the Rock Island High School, for an overall cost of \$16,035,436 to be paid from the 2025 bond proceeds.**

**Investment Period: N/A**

**Total Investment: \$16,035,436**

**Funding Source: Capital Improvement Fund, Bond Proceeds**



July 14th, 2025

Mrs. Annaka Whiting – Chief Financial Officer  
Rock Island – Milan School District #41  
2700 7<sup>th</sup> Avenue  
Rock Island, IL 61201

**Re: Rock Island High School Aquatic Center Award Recommendation**

Dear Mrs. Whiting,

Russell is pleased to submit the following award recommendations for the Rock Island High School Aquatic Center. Competitive bid proposals were received from twenty-seven (27) bidders with the lowest responsive and responsible bidders being selected for award recommendation. Alternate 1 included additional acoustic baffles for noise reduction at the corridor areas. This alternate cost adds \$58,999 to the construction cost and we recommend accepting this option.

As such, Russell is requesting permission to award the subcontracts for these scopes of work to the following contractors:

1. Centennial Contractors of the Quad Cities - \$842,375.00
2. B&B Masonry & Restoration - \$942,000.00
3. American Piping Group/Vegter Steel Fabrication - \$388,000.00
4. Industrial Steel Erectors - \$369,140.00
5. T&K Roofing Company - \$499,000.00
6. East Moline Glass - \$315,530.00
7. River Valley Construction - \$267,592.00
8. Koesters Flooring - \$238,284.00
9. W. F. Scott Decorating - \$170,500.00
10. Helm Mechanical - \$3,422,000.00
11. Ahern Fire Protection - \$79,960.00
12. Crawford Company - \$1,952,900.00
13. Rock River Electric - \$1,016,501.00
14. Substruct - \$114,500.00
15. Sampson Fence Company - \$18,840.00

The overall construction cost including Russell markups will be \$16,035,436, including previously approved subcontracts and alternate 1.

Enclosed are the final bid tabulation and the construction cost total for the project.



If you have any questions regarding this recommendation, please don't hesitate to contact us for clarification.

Thank you again for the opportunity to support Rock Island Community and District #41.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jesse Smith', with a stylized flourish at the end.

Jesse Smith  
Senior Estimator

Cc: Tony Latoria  
Wendy Rouse

Owner: Rock Island-Milan School District 41  
 Project Title: Rock Island High School - New Aquatic Center  
 Construction Manager's  
 Project No.: 01-24-0101  
 Bid Date / Time: 07/10/2025 2:00:00 PM



Y Y

Bid Category		Bids Received	Apparent Low Bidder	Base Bid	Alternate 1	Adjusted Bid with Recommended Alternates	
Bid Category 03A	Building & Site Concrete	3	Centennial	\$ 842,375	\$ -	\$ 842,375.00	
Bid Category 03B	Precast Architectural Concrete	6	MPC Enterprises	\$ 605,000	\$ -	\$ 605,000.00	
Bid Category 04	Masonry	3	B&B Masonry	\$ 942,000	\$ -	\$ 942,000.00	
Bid Category 05A	Steel Fabrication	3	Vegter Steel	\$ 388,000	\$ -	\$ 388,000.00	
Bid Category 05B	Steel & Precast Erection	3	Industrial Steel	\$ 369,140	\$ -	\$ 369,140.00	
Bid Category 06	General Trades	2	Russell	\$ 849,400	\$ -	\$ 849,400.00	
Bid Category 07	Roofing & Sheetmetal	5	T&K Roofing	\$ 499,000	\$ -	\$ 499,000.00	
Bid Category 08A	Entrances & Storefront	2	East Moline Glass	\$ 315,530	\$ -	\$ 315,530.00	
Bid Category 09A	Interiors Construction	1	River Valley	\$ 217,868	\$ 49,724.00	\$ 267,592.00	
Bid Category 09B	Tiling	2	Koesters	\$ 238,284	\$ -	\$ 238,284.10	
Bid Category 09D	Painting	3	W.F. Scott Decorating	\$ 170,500	\$ -	\$ 170,500.00	
Bid Category 13	Swimming Pools	2	Helm Mechanical	\$ 3,422,000	\$ -	\$ 3,422,000.00	
Bid Category 21	Fire Protection	4	J.F. Ahern	\$ 79,960	\$ -	\$ 79,960.00	
Bid Category 22	Plumbing	5	Crawford Co.	\$ 613,900	\$ -	\$ 613,900.00	
Bid Category 23	HVAC	6	Crawford Co.	\$ 1,339,000	\$ -	\$ 1,339,000.00	
Bid Category 26	Electrical	3	Rock River Electric	\$ 1,016,501	\$ -	\$ 1,016,501.00	
Bid Category 31A	Sitework	4	Central Excavating	\$ 518,069	\$ -	\$ 518,069.00	
Bid Category 31B	Aggregate Piers	5	Substruct	\$ 114,500	\$ -	\$ 114,500.00	
Bid Category 32	Fences & Gates	2	Sampson Fence	\$ 18,840	\$ -	\$ 18,839.50	
	Total Bids Received	33					
<b>PRIME CONTRACTS SUBTOTAL</b>				<b>Subtotal</b>	<b>\$ 12,559,867</b>	<b>\$ 49,724</b>	<b>\$ 12,609,591</b>
Preconstruction				\$ 38,000	\$ -	\$ 38,000	
Construction Testing Allowance				\$ 75,000	\$ -	\$ 75,000	
Commissioning Allowance				\$ 32,000	\$ -	\$ 32,000	
Final Cleaning Allowance				\$ 15,000	\$ -	\$ 15,000	
Layout Allowance				\$ 15,000	\$ -	\$ 15,000	
General Requirements				\$ 480,088	\$ -	\$ 480,088	
Owner FF&E Allowance				\$ 250,000	\$ -	\$ 250,000	
<b>CONSTRUCTION SUBTOTAL</b>				<b>Subtotal</b>	<b>\$ 13,464,955</b>	<b>\$ 49,724</b>	<b>\$ 13,514,679</b>
Construction Contingency		5.00%	Russell	\$ 673,248	\$ 2,486	\$ 675,734	
Technology Fee		0.25%	Russell	\$ 35,346	\$ 131	\$ 35,476	
General Conditions		7.50%		\$ 1,063,016	\$ 3,926	\$ 1,066,942	
GL Insurance		1.03%		\$ 156,937	\$ 580	\$ 157,516	
Construction Managers Fee		3.25%		\$ 500,289	\$ 1,847	\$ 502,136	
P&P Bond		0.52%		\$ 82,648	\$ 305	\$ 82,953	
<b>RUSSELL PLUS CONSTRUCTION SUBTOTAL</b>				<b>Subtotal</b>	<b>\$ 15,976,437</b>	<b>\$ 58,999</b>	<b>\$ 16,035,436</b>

Owner:  
 Project Title:  
 Construction Manager's Project No.:  
 Bid Date / Time:

Rock Island-Milan School District 41  
 Rock Island High School - New Aquatic Center  
 01-24-0101  
 07/10/2025 2:00:00 PM



Bid Category 03A		RCVD	Recommendation		Bidders				
Building & Site Concrete			3	Centennial	Centennial	Treiber	Anderson		
Addenda (3)			3	3	3	2			
Bid Bond			Y	Y	Y	Y			
<b>Base Bid</b>			\$ 842,375.00	\$ 842,375.00	\$ 897,000.00	Disqualified			
Alternate 1			\$ -	\$ -	\$ -	\$ -			
<b>TOTAL BID WITH ALTERNATES</b>			\$ 842,375.00	\$ 842,375.00	\$ 897,000.00	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 03B</b>									
Precast Architectural Concrete		RCVD	Recommendation		Bidders				
			6	MPC Enterprises	Dukane Precast Inc. - WITHDRAWN	MPC Enterprises	Mid-States Concrete	Advanced Precast Co.	Lombard Architectural Precast
Addenda (3)			Y	Y	Y	Y	Y	Y	Y
Bid Bond			Y	Y	Y	Y	Y	Y	Y
<b>Base Bid</b>			\$ 605,000.00	\$ 550,000.00	\$ 605,000.00	\$ 617,119.00	\$ 642,979.00	\$ 737,000.00	\$ 878,294.00
Alternate 1			\$ -						
<b>TOTAL BID WITH ALTERNATES</b>			\$ 605,000.00	\$ 550,000.00	\$ 605,000.00	\$ 617,119.00	\$ 642,979.00	\$ 737,000.00	\$ 878,294.00
<b>Bid Category 04</b>									
Masonry		RCVD	Recommendation		Bidders				
			3	B&B Masonry	B&B Masonry	Jimmy'Z Masonry	Otto Baum		
Addenda (3)			3	3	3	3			
Bid Bond			Y	Y	Y	Y			
<b>Base Bid</b>			\$ 942,000.00	\$ 942,000.00	\$ 1,082,000.00	\$ 1,142,700.00			
Alternate 1			\$ -	\$ -	\$ -	\$ -			
<b>TOTAL BID WITH ALTERNATES</b>			\$ 942,000.00	\$ 942,000.00	\$ 1,082,000.00	\$ 1,142,700.00	\$ -	\$ -	\$ -
<b>Bid Category 05A</b>									
Steel Fabrication		RCVD	Recommendation		Bidders				
			3	Vegter Steel	Vegter Steel	TSF Structures	Hanley Steel		
Addenda (3)			3	3	3	3			
Bid Bond			Y	Y	Y	Y			
<b>Base Bid</b>			\$ 388,000.00	\$ 388,000.00	\$ 429,950.00	\$ 468,000.00			
Alternate 1			\$ -	\$ -	\$ -	\$ -			
<b>TOTAL BID WITH ALTERNATES</b>			\$ 388,000.00	\$ 388,000.00	\$ 429,950.00	\$ 468,000.00	\$ -	\$ -	\$ -
<b>Bid Category 05B</b>									
Steel & Precast Erection		RCVD	Recommendation		Bidders				
			3	Industrial Steel	Industrial Steel	Tri-City Ironworks	Cedar Valley		
Addenda (3)			3	3	3	2			
Bid Bond			Y	Y	Y	Y			
<b>Base Bid</b>			\$ 369,140.00	\$ 369,140.00	\$ 424,450.00	Disqualified			
Alternate 1			\$ -	\$ -	\$ -	\$ -			
<b>TOTAL BID WITH ALTERNATES</b>			\$ 369,140.00	\$ 369,140.00	\$ 424,450.00	\$ -	\$ -	\$ -	\$ -

Owner:  
 Project Title:  
 Construction Manager's Project No.:  
 Bid Date / Time:

Rock Island-Milan School District 41  
 Rock Island High School - New Aquatic Center  
 01-24-0101  
 07/10/2025 2:00:00 PM



<b>Bid Category 06</b>		RCVD	Recommendation		Bidders					
General Trades			2	Russell	Russell	Valley				
Addenda (3)			3	3	3					
Bid Bond			Y	Y	Y					
<b>Base Bid</b>			\$ 849,400.00	\$ 849,400.00	\$ 1,135,032.00					
Alternate 1			\$ -	\$ -	\$ -					
<b>TOTAL BID WITH ALTERNATES</b>			\$ 849,400.00	\$ 849,400.00	\$ 1,135,032.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 07</b>										
<b>Roofing &amp; Sheetmetal</b>		RCVD	Recommendation		Bidders					
			5	T&K Roofing	T&K Roofing	Economy Roofing	Sterling Commercial	Kreiling Roofing	Black Hawk	
Addenda (3)			3	3	3	3	3	3		
Bid Bond			Y	Y	Y	Y	Y	Y		
<b>Base Bid</b>			\$ 499,000.00	\$ 499,000.00	\$ 558,800.00	\$ 574,600.00	\$ 673,495.00	\$ 785,240.00		
Alternate 1			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL BID WITH ALTERNATES</b>			\$ 499,000.00	\$ 499,000.00	\$ 558,800.00	\$ 574,600.00	\$ 673,495.00	\$ 785,240.00	\$ -	\$ -
<b>Bid Category 08A</b>										
<b>Entrances &amp; Storefront</b>		RCVD	Recommendation		Bidders					
			2	East Moline Glass	East Moline Glass	MidAmerican Glazing				
Addenda (3)			3	3	3					
Bid Bond			Y	Y	Y					
<b>Base Bid</b>			\$ 315,530.00	\$ 315,530.00	\$ 331,739.00					
Alternate 1			\$ -	\$ -	\$ -					
<b>TOTAL BID WITH ALTERNATES</b>			\$ 315,530.00	\$ 315,530.00	\$ 331,739.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 09A</b>										
<b>Interiors Construction</b>		RCVD	Recommendation		Bidders					
			1	River Valley	River Valley					
Addenda (3)			3	3						
Bid Bond			Y	Y						
<b>Base Bid</b>			\$ 217,868.00	\$ 217,868.00						
Alternate 1			\$ 49,724.00	\$ 49,724.00						
<b>TOTAL BID WITH ALTERNATES</b>			\$ 267,592.00	\$ 267,592.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 09B</b>										
<b>Tiling</b>		RCVD	Recommendation		Bidders					
			2	Koesters	Koesters	Mid-State Terrazzo				
Addenda (3)			3	3	3					
Bid Bond			Cashiers Check	Cashiers Check	Cashiers Check					
<b>Base Bid</b>			\$ 238,284.10	\$ 238,284.10	\$ 468,000.00					
Alternate 1			\$ -	\$ -	\$ -					
<b>TOTAL BID WITH ALTERNATES</b>			\$ 238,284.10	\$ 238,284.10	\$ 468,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

Owner:  
 Project Title:  
 Construction Manager's Project No.:  
 Bid Date / Time:

Rock Island-Milan School District 41  
 Rock Island High School - New Aquatic Center  
 01-24-0101  
 07/10/2025 2:00:00 PM



<b>Bid Category 09D</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Painting			3	W.F. Scott Decorating	W.F. Scott Decorating	Oosterbaan & Sons	BSSC			
Addenda (3)			3	3	3	3				
Bid Bond			Y	Y	Y	Y				
<b>Base Bid</b>			\$ 170,500.00	\$ 170,500.00	\$ 237,000.00	\$ 283,100.00				
Alternate 1			\$ -	\$ -	\$ -	\$ -				
<b>TOTAL BID WITH ALTERNATES</b>			\$ 170,500.00	\$ 170,500.00	\$ 237,000.00	\$ 283,100.00	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 13</b>										
<b>Bid Category 13</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Swimming Pools			2	Helm Mechanical	Helm Mechanical	Capri Pools				
Addenda (3)			3	3	3					
Bid Bond			Y	Y	Y					
<b>Base Bid</b>			\$ 3,422,000.00	\$ 3,422,000.00	\$ 3,788,071.00					
Alternate 1			\$ -	\$ -	\$ -					
<b>TOTAL BID WITH ALTERNATES</b>			\$ 3,422,000.00	\$ 3,422,000.00	\$ 3,788,071.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 21</b>										
<b>Bid Category 21</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Fire Protection			4	J.F. Ahern	J.F. Ahern	Tri-City Fire	Continental	Midwest Automatic		
Addenda (3)			3	3	3	3	3			
Bid Bond			Y	Y	Y	Y	Y			
<b>Base Bid</b>			\$ 79,960.00	\$ 79,960.00	\$ 104,797.00	\$ 108,320.00	\$ 199,300.00			
Alternate 1			\$ -	\$ -	\$ -	\$ -	\$ -			
<b>TOTAL BID WITH ALTERNATES</b>			\$ 79,960.00	\$ 79,960.00	\$ 104,797.00	\$ 108,320.00	\$ 199,300.00	\$ -	\$ -	\$ -
<b>Bid Category 22</b>										
<b>Bid Category 22</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Plumbing			5	Crawford Co.	Crawford Co.	Loescher	Northwest	Ryan & Associates	Modern Piping	
Addenda (3)			3	3	3	3	3	3	3	
Bid Bond			Y	Y	Y	Y	Y	Y	Y	
<b>Base Bid</b>			\$ 613,900.00	\$ 613,900.00	\$ 732,400.00	\$ 757,000.00	\$ 778,600.00	\$ 995,600.00		
Alternate 1			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL BID WITH ALTERNATES</b>			\$ 613,900.00	\$ 613,900.00	\$ 732,400.00	\$ 757,000.00	\$ 778,600.00	\$ 995,600.00	\$ -	\$ -
<b>Bid Category 23</b>										
<b>Bid Category 23</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
HVAC			6	Crawford Co.	Crawford Co.	Schebler	Climate Engineers	Loescher	Northwest	Modern Piping
Addenda (3)			3	3	3	3	3	3	3	
Bid Bond			Y	Y	Y	Y	Y	Y	Y	
<b>Base Bid</b>			\$ 1,339,000.00	\$ 1,339,000.00	\$ 1,339,295.00	\$ 1,430,300.00	\$ 1,454,000.00	\$ 1,499,000.00	\$ 1,620,250.00	
Alternate 1			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL BID WITH ALTERNATES</b>			\$ 1,339,000.00	\$ 1,339,000.00	\$ 1,339,295.00	\$ 1,430,300.00	\$ 1,454,000.00	\$ 1,499,000.00	\$ 1,620,250.00	\$ -

Owner:  
 Project Title:  
 Construction Manager's Project No.:  
 Bid Date / Time:

Rock Island-Milan School District 41  
 Rock Island High School - New Aquatic Center  
 01-24-0101  
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<b>Bid Category 26</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Electrical			3	Rock River Electric	Rock River Electric	Tri-City Electric	Shaw Electric			
Addenda (3)			3	3	3	3				
Bid Bond			Y	Y	Y	Y				
<b>Base Bid</b>			\$ 1,016,501.00	\$ 1,016,501.00	\$ 1,197,575.00	\$ 1,371,560.00				
Alternate 1			\$ -	\$ -	\$ -	\$ -				
<b>TOTAL BID WITH ALTERNATES</b>			\$ 1,016,501.00	\$ 1,016,501.00	\$ 1,197,575.00	\$ 1,371,560.00	\$ -	\$ -	\$ -	\$ -
<b>Bid Category 31A</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Sitework			4	Central Excavating	Central Excavating	Miller Trucking	Valley Const.	Needham Excavating		
Addenda (3)			3	3	3	3	3			
Bid Bond			Y	Y	Y	Y	Y			
<b>Base Bid</b>			\$ 518,069.00	\$ 518,069.00	\$ 583,285.00	\$ 715,000.00	\$ 802,500.00			
Alternate 1			\$ -	\$ -	\$ -	\$ -	\$ -			
<b>TOTAL BID WITH ALTERNATES</b>			\$ 518,069.00	\$ 518,069.00	\$ 583,285.00	\$ 715,000.00	\$ 802,500.00	\$ -	\$ -	\$ -
<b>Bid Category 31B</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Aggregate Piers			5	Substruct	Substruct	Menard	Foundation Service	Keller	CNC Foundation	
Addenda (3)			3	3	3	3	3	3		
Bid Bond			Y	Y	Y	Y	Y	Y		
<b>Base Bid</b>			\$ 114,500.00	\$ 114,500.00	\$ 284,500.00	\$ 320,000.00	\$ 427,400.00	Disqualified		
Alternate 1			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL BID WITH ALTERNATES</b>			\$ 114,500.00	\$ 114,500.00	\$ 284,500.00	\$ 320,000.00	\$ 427,400.00	\$ -	\$ -	\$ -
<b>Bid Category 32</b>		RCVD	<b>Recommendation</b>		<b>Bidders</b>					
Fences & Gates			2	Sampson Fence	Sampson Fence	Lovewell				
Addenda (3)			3	3	3					
Bid Bond			Y	Y	Y					
<b>Base Bid</b>			\$ 18,839.50	\$ 18,839.50	\$ 60,000.00					
Alternate 1			\$ -	\$ -	\$ -					
<b>TOTAL BID WITH ALTERNATES</b>			\$ 18,839.50	\$ 18,839.50	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Annaka Whiting, Chief Financial Officer  
Date: July 22, 2025  
Re: RIHS Aquatic Center Bleachers

The District can purchase the spectator and team bleachers for the RIHS Aquatic Center through our approved purchasing cooperative, Sourcewell, which ensures competitive pricing on behalf of its members. Utilizing Sourcewell allows the District to secure these bleachers at a significantly lower cost than if purchased through the general contractor, resulting in meaningful savings to the overall project budget.

Carroll Seating, a vendor through the Sourcewell cooperative, has provided pricing that will be honored through the anticipated installation timeline in late 2026. Locking in this pricing now helps protect the District from potential cost increases due to inflation or supply chain fluctuations over the next year.

Staff is seeking approval to purchase both spectator and team bleachers from Carroll Seating for an approximate total of \$113,000. This purchase will be funded through the Capital Projects Fund/Bond Proceeds as part of the RIHS Aquatic Center project.

**It is recommended that the Board of Education approve the purchase of spectator and team bleachers from Carroll Seating, 1360 N Wood Dale Rd, Suite A, Wood Dale, IL 60191 in the amount not to exceed \$113,000.**

**Investment Period: N/A**  
**Total Investment: \$113,000**  
**Funding Source: Bond Proceeds/Capital Projects Fund**

1360 N Wood Dale Rd, Suite A, Wood Dale, IL 60191

Phone: 847-434-0909 Fax: 847-434-0910

Proposal Number	CS412696
Proposal Type	Sourcewell / TIPS
Date	5/20/2025

Project: Rock Island Pool 2026

Architect: Legat

Bid Date: 5/1/2025 8:00 AM

Proposal For: Bleachers

Rock Island School District #41  
 2101 6th Ave  
 Rock Island IL 61201

We are pleased to submit pricing to furnish and install 1 pool bleacher system Fixed Open by Hussey Seating Company

School to use there sourcwell member # when purchasing 60955 and #081523-HSC reference

furnished and install shipment by 10-10-2026

price includes end curtains

**Bleachers**

**\$85,975.61**

Net Seats: 216 that are 10" deep x 18" Polymer

- Stand Type: Wall Attached
- Bank Location: Main Floor
- Seat Type: Courtside (10"[254]) Desc.: TBD Color
- Row Rise: 11 5/8"[295]
- Row Spacing: 26"[660]
- Tiers: 1-6
- Bank Length: 61.75 ft.
- Bank Length with End Rails: 63.75 ft.
- Sections: 3
- Aisles: 2
- ADA: 0
- Floor Construction: Tile
- Wall Construction: Concrete Block
- Attachment Method: Lower Wall
- End Rails: End: Self-Storing. - BH
- Aisle Rails: Aisle: P Rail-Tier 1.
- Finish: 983 Black
- Deck Finish: Grey Polydeck
- Poolside Finish: Yes
- Front Steps
- Intermediate Steps

**Project Total: \$85,975.61**

Please add \$27,000 for 6 Maxam 1 portables furnished and installed with pool bleacher delivery Each has 15 seats making total seating 90.

Our bid and price are conditioned on the use of the latest edition of AIA document A401 and attached "Rider A" as the terms for any resulting subcontract. An OCIP Policy for primary and noncontributory waiver of subrogation, if required, can be furnished at an additional cost. Please note that the submitted proposal utilizes Commercial General Liability (CGL) endorsements that are equal to CG2010 10/01 and CG2037 10/01. Additional costs up to 0.4%/yr may apply if actual CG2010 10/01 and CG2037 10/01 endorsements are mandated. In the event of any conflict between this proposal and the subcontract document, this proposal shall govern.



Prices quoted are good for 30 days!

If you have any questions concerning our proposal, please contact me.

Evan Carroll  
Carroll Seating, Inc  
ECarroll@carrollseating.com

**RIDER A to CONTRACT between CARROLL SEATING COMPANY and GENERAL CONTRACTOR  
FOR THE PROJECT KNOWN AS:****MADE A PART HEREOF AND ATTACHED HERETO**

This Rider contains changes and additions to the above-referenced contract (the "Contract") between **Carroll Seating Company** ("Subcontractor") and **General Contractor** ("Contractor"). To the extent that the terms and conditions of this Rider conflict with terms and conditions of the Contract, the Rider shall control.

**1. DELIVERY/INSTALLATION:** Carroll Seating Company shall not be liable for or chargeable with any delay in or want of performance due to unforeseen circumstances or due to causes beyond its control, including, but not limited to, act of nature, act of any governmental authority, war or armed hostilities, riot or civil disturbance, act of terrorism, labor dispute or disruption, epidemic or global health crisis, power grid or internet disruption, materials shortage or constraint, product unavailability from manufacturer, or transportation delays, and shall be entitled to an appropriate extension of time in the event of any such occurrence.

**2. JOBSITE CONDITION:** The Contractor warrants that the job site conditions will be prepared and ready to receive materials delivered by **Carroll Seating Company** and that the installation of said materials can commence immediately upon delivery. Unless otherwise agreed to in writing, the cost of unloading materials shall be included in the purchase price set forth in the Contract. Should the job site conditions be cause for delay for **Carroll Seating Company** to begin installation of materials, or delay in delivering materials, the Contractor agrees to pay an additional sum of money to cover all extra expenses necessary for extra (double) handling, moving, demurrage, or storage charges of materials. Architectural woodwork shall not be subjected to extremes of temperature and humidity. Relative humidity shall not be less than 25% or more than 55% under normal conditions. In any event, relative humidity and temperature during the time of installation should remain within the range to be maintained during occupancy. Relative humidity below 20% and above 80% is harmful to wood and wood products.

**3. PRICING BASED ON DELIVERY DATE/ESCALATION:** The Contractor shall not change the delivery date once materials have been scheduled for production and must give the Subcontractor written notice of a change in delivery date at least 90 days in advance from the original agreed upon scheduled delivery date. If the Contractor issues a change order causing a delivery date beyond 30 days from the originally scheduled delivery date the new delivery date shall constitute a new agreement in determining the appropriate change in the cost of materials and labor.

**4. RETENTION CLAUSE:** The retainage percentage withheld by the Contractor from progress payments to **Carroll Seating Company** shall not exceed the retainage percentage withheld by the Owner in its payment to the Contractor.

**5. MECHANICS LIEN CLAUSES:** **Carroll Seating Company** shall retain the right to assert mechanics' lien(s) for work that it has performed. Nothing in the Contract or this Rider shall be construed as a waiver of **Carroll Seating Company's** right to assert mechanics' lien(s) should the Contractor fail to pay **Carroll Seating Company** for the work performed.

**6. OSHA CLAUSES:** **Carroll Seating Company** shall not be liable for payment of any OSHA fines or penalties or for correction of unsafe working conditions due in part or in whole to acts of commission or omission on the part of the Contractor, Architect, or other subcontractors. Contractor agrees to **Carroll Seating Company** harmless from any such fines, penalties and correction of unsafe working conditions.

**7. WAIVERS:** **Carroll Seating Company** shall tender mechanics' lien waivers upon receipt of payment for the Work to which such waivers relate. In the event **Carroll Seating Company** submits a waiver before it receives payment the waiver will be held in trust by the Contractor until payment is received by **Carroll Seating Company** and shall not be effective or binding upon **Carroll Seating Company** until **Carroll Seating Company** receives the payment.

**8.** Notwithstanding any provision of the contract between **Carroll Seating Company** and the Contractor to the contrary, **Carroll Seating Company** shall only be obligated to defend, indemnify or save harmless the Contractor and Owner for such losses, damages, claims and the like for which **Carroll Seating Company** has insurance coverage, and then only to the extent of such insurance coverage.

**9. SERVICES:** The Contractor shall provide sufficient temporary electric, heat and water for the use by **Carroll Seating Company** at no cost to **Carroll Seating Company**. This includes any temporary heat in areas where any wood products have to be stored on site due to installation areas not being ready.

**10. CLEANUP:** The Contractor shall provide dumpsters for use by **Carroll Seating Company** at no cost to **Carroll Seating Company**. No dumpster charges shall be accepted by **Carroll Seating Company** unless agreed to in writing.

**11. PAYMENT and PERFORMANCE BONDS:** Unless the Contract requires **Carroll Seating Company** to obtain payment and/or performance bonds, the Owner and the Contractor shall be responsible for obtaining and paying for such bonds. If the Contract requires **Carroll Seating Company** to obtain payment and/or performance bonds, **Carroll Seating Company** shall obtain such bonds but only pay the premium attributable to the initial contract price. If the premium charged for such bonds increases as a result of changes in the original contract price, the Owner or the Contractor shall pay the increase in the premium. The Owner and the Contractor shall make any requests for payment and performance bonds at least ten days before **Carroll Seating Company** commences work. It is understood **Carroll Seating Company** will only furnish the standard AIA document 311 or 312 Performance Bond.

**12. EXTRAS:** Contractor shall sign each field "extra work order" for time and material extras to verify hours and materials used. No additional work shall be performed without this "extra work order". Contractor agrees to pay the following rates for extra work.  
Carpenters per hour \$ \_\_\_\_\_  
Foreman per hour \$ \_\_\_\_\_

Contractor also agrees to pay the cost of materials used by **Carroll Seating Company** in the performance of extra work. Payments for extra work orders shall be made in the same manner as payments are made on the contract.

**13. BACKCHARGES:** Contractor agrees that it will give **Carroll Seating Company** sufficient advance notice, but in no event less than 48 hours in writing to permit **Carroll Seating Company** to correct the work that the Contractor contends warrants a backcharge. The Contractor must have the backcharge signed by the **Carroll Seating Company** project manager. In the event the Contractor does not give sufficient advance notice, the Contractor shall not be entitled to the backcharge. The Contractor agrees that in the event it decides to issue a backcharge, it shall do so within two weeks after the occurrence giving rise to the backcharge.

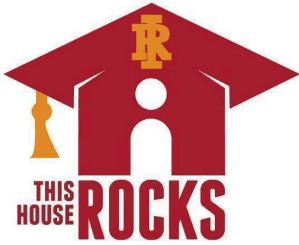
**14. DIMENSION AND DELIVERY INFORMATION:** If accurate field dimensions cannot be taken prior to fabrication, the Contractor will sign off to the field measurements per the architects' drawings or manufacturers' shop drawing. This will be done prior to fabrication. Any changes which results in equipment not fitting and requires further attention and costs will be the responsibility of the Contractor.

**15.** Notwithstanding any provision of the contract between **Carroll Seating Company** and the Contractor to the contrary, **Carroll Seating Company** shall only be obligated to carry and have in force and effect such insurance in such limits as described in the certificate of insurance attached hereto. The General Contractor hereby represents and warrants to **Carroll Seating Company** that the Owner has adequate builder's risk insurance for the project. In no event shall **Carroll Seating Company** waive any rights of subrogation.

**16.** **Carroll Seating Company** shall only be bound by the terms and provisions of the General Contractor's contract with others if the General Contractor delivers to **Carroll Seating Company** a true, complete and accurate copy of such contract and **Carroll Seating Company**, prior to its execution of this Rider, returns such contract to the General Contractor bearing **Carroll Seating Company's** president's initials on each page thereof; in no event, however, will **Carroll Seating Company** be bound by any "waiver of right to jury trial", "no lien" or "liquidated damages for delay" clauses by other such similar provisions in any contract between the General Contractor and others.

**17.** Notwithstanding any provision in any subcontract between **Carroll Seating Company** and the General Contractor which states that a condition precedent to the General Contractor's obligation to pay **Carroll Seating Company** is the General Contractor's receipt from others of payment for the work, services or material provided or performed by **Carroll Seating Company**, sometimes referred to as a "pay when paid" or "pay if paid" clause, the General Contractor shall pay **Carroll Seating Company** for all work, service or materials performed or provided by **Carroll Seating Company** within 30 days of **Carroll Seating Company's** invoice to the General Contractor for the same. All past due invoices are subject to a 1½% monthly finance charge, which yields an annual interest rate of 18%.

**18.** In the event **Carroll Seating Company** must enforce any of the terms and provisions of the contract or this Rider, including but not limited to the General Contractor for any work, service or material described herein, **Carroll Seating Company** shall be entitled to collect from the General Contractor all costs and expenses, including reasonable attorney's fees, it incurs in connection therewith. **Carroll Seating Company** waives subrogation only for loss of tools or its equipment on the jobsite.



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Joshua Becker, Operations Director  
Date: July 22, 2025  
Re: Rental Chiller Agreement

To ensure reliable cooling and maintain a safe, comfortable environment at Rock Island High School during the upcoming controls project, we recommend having a temporary rental chiller on site as a proactive measure during the project. Planning, design, and contractor selection for the work for a new, permanent HVAC system is underway, and having a temporary chiller available through the fall season will help support consistent building climate control throughout this transition.

It is recommended that the Board of Education approve the rental chiller from JL Brady Company at a total cost not to exceed \$75,873.00. This measure will ensure consistent climate control throughout the warmest months and into late fall, supporting uninterrupted learning and daily operations.

**Investment Period: FY26**  
**Total Investment: Maximum: \$75,873.00**  
**Funding Source: District/ Operations and Maintenance**



## Family Owned & Operated Since 1915

**STEAM HEAT • PLUMBING • COMMERCIAL • AIR CONDITIONING • SHEET METAL • ENERGY MANAGEMENT**

June 3, 2025

Mr. Josh Becker  
Rock Island/Milan School District 41  
2000 7<sup>th</sup> Avenue  
Rock Island, IL 61201

Re: High School – Rental Chiller

Josh,  
We propose to furnish and install (1) 300-ton rental chiller for the High School. The pricing below includes chiller rental, chiller delivery and pick up (chiller will be on a semi-trailer parked next to the existing chiller enclosure) setup, tear-down, temporary power and barricades.

<b>Setup/tear down/barricades/power</b>	<b>\$ 15,517.00</b>
<b>Rental Chiller (1st-month)</b>	<b>\$ 24,156.00</b>
<b><u>Rental Chiller (per subsequent month)</u></b>	<b><u>\$ 18,100.00 x 2= \$ 36,200.00</u></b>
<b>Total rental cost for <u>three</u> months is</b>	<b>\$ 75,873.00 (this will be adjusted to reflect actual length of rental usage at the final billing)</b>

If you have any questions, or require additional information, please feel free to contact me.

Respectfully,

Scott Robinson  
Project Manager



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Annaka Whiting, Chief Financial Officer  
Date: July 22, 2025  
Re: Utility Locates

On June 10th, the Board approved IMEG to provide facility site surveys at Eugene Field Elementary School and Rock Island Academy as part of the planning phase for upcoming facility improvement projects. These surveys have now been completed and have helped identify preliminary site conditions and infrastructure needs.

The next step in the process involves conducting utility locates at each property to ensure proper identification of underground utilities prior to any design or construction activities. This work is essential for mitigating potential safety risks, avoiding costly delays, and ensuring the accuracy of project planning. The cost for the utility locates is \$4,600 per location for a total investment of \$9,200. This investment brings our total expenses with IMEG over the Board approval threshold.

It is recommended that the Board of Education approve IMEG to complete utility locates at Eugene Field and Rock Island Academy, at a cost of \$4,600 per site. These expenses will be funded through the Capital Projects Fund/Bond Proceeds as part of the broader investment in district infrastructure.

**Investment Period:** N/A  
**Total Investment:** \$9,200  
**Funding Source:** Capital Projects Fund/Bond Proceeds



## Short Form Services Agreement

6/27/2025

Client: Rock Island / Milan School District #41  
Attn: Sharon Williams  
Email: sharon.williams@rimsd41.org

Owner Name: Rock Island / Milan School District #41  
Project Name: Eugene Field SUE Utility Locate  
Project Location: Rock Island, Illinois

### Scope of Services

IMEG agrees to perform the following services for the Client:

1. SUE - Utility Locate of public utilities crossing the property and adjacent right of way.
2. SUE - Utility Locate of private utilities crossing the property and adjacent right of way if the utility information is provided to IMEG.
3. SUE - Utility locate information will be incorporated into the boundary and topographic survey.

Services completed 30 days from Notice to Proceed.

### Compensation

Fixed Fee (includes project expenses): \$4,600.

### Attachments

IMEG Standard Terms and Conditions, IMEG Standard Hourly Rates.

Acceptance of this Agreement is limited to and includes acceptance of the terms above, including all attachments, and all attachments are incorporated by reference. Services will be scheduled upon receipt of a signed copy of this Agreement. By signing and returning the signature page of this Agreement to IMEG, all parties agree to the terms and conditions listed herein.

Notwithstanding the foregoing sentence, if you or members of your firm engage IMEG for services for the referenced project, either verbally or by actions that imply acceptance of this Agreement, such as providing drawings, submitting questions, requesting engineering information, etc., without returning a signed copy of this Agreement, it is expressly agreed that acceptance of **all** terms and conditions of this Agreement will be implied and contractually binding.

This Proposal is valid for 45 days from the date of this offer.

IMEG CONSULTANTS CORP.

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Daryl Brickner | Daryl.A.Brickner@imegcorp.com

Approver: John Fellman

Accepted: Rock Island / Milan School District #41

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Sharon Williams

## *Terms & Conditions*

### **1. Definitions:**

“Agreement” - Collectively IMEG’s proposal, these Standard Terms and Conditions, IMEG’s Standard Hourly Rates, and any exhibits incorporated expressly by reference, herein.

“Change Order” - Any additional Services or change in schedule related to the Project requested by IMEG or Client.

“Client” - The party for whom Services are being provided, and its directors, officers, affiliates, employees, and agents.

“Day(s)” - Any day other than Saturday, Sunday, or any other day on which banks in New York are closed.

“IMEG” - IMEG Consultants Corp., and its directors, officers, affiliates, employees, and agents.

“Losses” - Any loss, liability, claim, damage, cost, expense, and reasonable attorney’s fees.

“Party” - Each of IMEG and Client; “Parties” means IMEG and Client collectively.

“Project” - The specific project for which Services are performed pursuant to this Agreement.

“Project Owner” - The party responsible for the initiation, funding, and oversight of the Project.

“Services” - The services or work performed by IMEG in any office location for Client on the Project.

“Standard Hourly Rates” - The current hourly rates set by IMEG for Services performed under this Agreement.

**2. Standard of Care/Performance:** Services provided by IMEG under this Agreement shall be performed in accordance with the professional skill and care ordinarily exercised by professionals practicing under similar circumstances in the same or similar location (“Standard of Care”). It is explicitly understood and agreed that the Standard of Care does not demand perfection, and IMEG will not be responsible for any cost escalations, separate and apart from IMEG’s negligence as defined in Section 11, throughout the Project’s duration. Nothing contained in this Agreement or within any certification/representation statement shall obligate, bind, or require IMEG to exercise professional skill and judgment greater than the Standard of Care. IMEG makes no warranty or guarantee, express or implied, and shall not be responsible for any failure to follow or apply any knowledge or techniques which are not generally known or accepted. Should Client seek additional design parameters in contemplation of future climate change, such parameters shall be explicitly outlined in the Services. IMEG shall perform Services pursuant to an agreed-upon schedule as is consistent with the Standard of Care.

**3. Information:** Except as otherwise defined in the Services, Client shall facilitate the exchange of information among the Project Owner, IMEG, and other service providers as necessary for the coordination of the Project. IMEG shall be entitled to rely on the accuracy and completeness of such information furnished by Client or Client’s other service providers. IMEG shall not be liable for inaccurate data, specifications, or other Project requirements submitted to it by or on behalf of Client. If there are updates or changes to any information provided to IMEG in furtherance of the Services, Client is responsible for advising IMEG’s personnel of such updates or changes in writing.

**4. Limitation of Responsibilities:** IMEG shall not be responsible for, nor have control over or charge of, construction means, methods, coordination, schedules, techniques, procedures, delays, site observation, or review of contractor’s work, or for any health or safety precautions or programs. Client shall indemnify, defend, and hold harmless IMEG for contractor’s or subcontractor’s performance or the failure of contractor’s or subcontractor’s work to conform to Project design specifications and contract documents.

**5. Additional Services:** If the Project schedule or scope changes and additional Services are requested, IMEG shall send Client a Change Order and Client must approve such Change Order in writing or electronically prior to IMEG commencing work. Services performed pursuant to a Change Order shall be deemed an amendment to this Agreement and such additional Services shall be performed pursuant to these Standard Terms and Conditions. IMEG shall not be responsible for any expense associated with any Services that are a betterment or added value to the Project.



**6. Compensation/Payment:** Client shall pay IMEG in full for all Services performed and expenses incurred. Services provided by IMEG on a time and material basis shall be performed in accordance with IMEG's Standard Hourly Rates, subject to annual update. If Client disputes any portion of an invoice, Client shall notify IMEG in writing within fifteen (15) Days of the invoice date by notice to ClientStatements@imegcorp.com. If no notice is received, Client agrees the invoice is accurate and to pay the amount in full. In no case are invoices subject to unilateral discounting, back-charges, or set-offs, and payment in full is due for Services performed regardless of whether this Agreement or the Project is terminated. Accounts unpaid sixty (60) Days after the invoice date may be subject to a monthly service charge of one- and one-half percent (1.5%) (or the maximum legal rate) on the unpaid balance. If any portion of an account remains unpaid 120 Days after the invoice date, IMEG may stop or pause performance of Services and institute collection action. Client shall pay all costs of collection, including reasonable attorney's fees. Collection actions and billing disputes shall not be subject to informal dispute resolution procedures as described in Section 8.

**7. Ownership/Use of Instruments of Services:** All drawings, specifications, BIM, reports, and other work product of IMEG developed for this Project are instruments of service owned by IMEG ("Instruments of Service"). Upon Client's payment in full to IMEG for all Services performed and expenses incurred, IMEG shall provide Client with a license to use the Instruments of Service for purposes consistent with the Project. Reuse of any Instruments of Service by Client or any third-party for any other use without the express written consent of IMEG shall be at Client's sole risk. Client shall indemnify, defend, and hold harmless IMEG against Losses arising out of unauthorized use or misuse of the Instruments of Service.

**8. Dispute Resolution/Governing Law:** Excluding collection actions and billing disputes as described in Section 6, claims or disputes between the Parties arising out of the Services or out of this Agreement shall be escalated for informal dispute resolution. If no informal dispute resolution is achieved within fifteen (15) Days of demand made by IMEG or Client, the Parties shall submit the matter to non-binding mediation (mediation being subject to the provisions in Section 8.2 of AIA Document C401-2017). The Parties shall include a similar provision as in this Section 8 with all contractors, subconsultants, and subcontractors, providing for non-binding mediation as the primary method of dispute resolution following informal dispute resolution as described in this Section. This Agreement and all questions, disputes, and litigation arising in connection with the Services shall be governed by, and brought in, the laws of the state where the Project is located.

**9. Mutual Waiver of Damages:** Each Party hereby expressly waives against the other Party any and all claims for consequential, indirect, punitive, special, incidental, exemplary, or liquidated damages. The waiver in this Section shall apply to any such damages listed herein sought to be recovered through any indemnity obligation in this Agreement.

**10. LIMITATION OF LIABILITY:** To the fullest extent permitted by applicable law, IMEG's total liability arising out of or related to this Agreement, for all Services performed on this Project, and for all Losses, whether based in contract or tort, in law or equity, or for negligent acts, errors, or omissions, from any cause, shall not exceed the total amount of \$50,000. This limitation of liability was negotiated after the Parties discussed the risks and rewards associated with the Project. No individual professional director, officer, or employee of IMEG shall be individually liable for negligence arising out of this Agreement. The limitation of liability established in this Section shall survive the expiration or termination of this Agreement.

**11. Indemnification:** Subject to Section 10, IMEG shall, to the fullest extent permitted by applicable law, indemnify and hold harmless Client against Losses to the extent caused by, and in proportion to, the negligence of IMEG in the performance of Services under this Agreement. IMEG shall not be obligated to indemnify Client for Client's own negligence.

Client shall, to the fullest extent permitted by applicable law, indemnify and hold harmless IMEG against Losses to the extent caused by, and in proportion to, the negligence of Client in the performance of its services under this Agreement. Client shall not be obligated to indemnify IMEG for IMEG's own negligence.

The other terms of this Agreement notwithstanding, in the event of any professional liability claim within the purview of the indemnification provisions of this Section, each Party shall control its own defense, and at the time of claim resolution, each Party shall provide reimbursement for reasonable defense costs and attorney's fees recoverable under applicable law to the extent caused by the negligence of each Party as determined by a competent trier of fact. As such, the Parties recognize and expressly agree that the duty to defend is not applicable to professional liability claims and is wholly separate and distinct from the duty to indemnify and hold harmless as described in this Section.

**12. Insurance:** IMEG shall obtain and maintain the following insurance coverages: Commercial General Liability, Automobile Liability, Umbrella/Excess Liability, Worker's Compensation/Employer's Liability, and Professional Liability. Certificates of insurance shall be provided to Client upon request. When stipulated by the Parties, Commercial General Liability, Automobile Liability, and Umbrella/Excess Liability shall be written or endorsed to include additional insureds (which shall not be named additional insureds), primary/non-contributory coverage, and other coverages, subject to all policy terms, conditions, and exclusions, and any limitations as to coverage amounts as agreed upon in writing by the Parties.

**13. Termination:** Either Party may terminate this Agreement due to the other Party's material breach of this Agreement upon providing a ten (10) Day written notice to the breaching Party and an opportunity of at least five (5) Days to cure such material breach. Upon termination, payment in full to IMEG is required for all Services performed and expenses incurred through the date of termination. IMEG shall not be required to release any Instruments of Service until such payments have been received. If this Agreement is terminated or suspended due to Client's material breach, Client shall return all Instruments of Service within its possession or control, and any consequences (including delay) resulting from such termination or suspension shall be the sole responsibility of Client. The cancellation of the Project or the institution of bankruptcy proceedings by either Party shall be deemed a material breach and termination of this Agreement.

**14. Assignment:** Except for assignment by operation of law, neither Party shall transfer or assign any rights or duties under, or interest in, this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other Party, which shall not be unreasonably withheld. Subcontracting to subconsultants, normally contemplated by IMEG as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

**15. Employment and Non-Solicitation:** Except with the other Party's prior written consent, neither Party shall solicit the employment of, or employ any of the other Party's employees, during the performance of this Agreement and for a period of six (6) months thereafter, provided that any general solicitation for employment through a published advertisement shall not constitute a breach of this Section.

**16. Force Majeure:** Except as otherwise provided, no delay or failure in IMEG's performance of its obligations under this Agreement shall constitute a default or the incurrence of damages, if and to the extent, the delay or failure is caused by the occurrence of any contingency beyond the reasonable prevention or control, and without any fault, of IMEG. Unless such occurrence frustrates IMEG's performance, such occurrence shall not operate to excuse, but only to delay, IMEG's performance. Once such occurrence ceases, IMEG shall resume the performance of its obligations under this Agreement as soon as reasonably possible.

**17. Severability and Non-Waiver:** If any part of this Agreement is declared invalid or unenforceable, the remainder shall continue to be valid and enforceable. No failure to act by either Party shall be deemed to constitute a waiver of such Party's rights or remedies under this Agreement. Additionally, there shall be no legal presumption against the drafter of this Agreement in the event of a dispute as to the enforceability and/or interpretation of this Agreement.

**18. Entire Agreement:** If Client issues to IMEG a purchase order or similar document, none of the terms and conditions stated therein shall bind IMEG, and such document, whether signed by IMEG or not, shall be considered only as a document for Client's internal operational management. This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Parties.

**19. Equal Employment Opportunity:** The Parties shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, national origin, and for inquiring about, discussing, or disclosing compensation. Moreover, these regulations require that covered prime consultants and subconsultants take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.



**2025 STANDARD HOURLY RATES - CIVIL  
(rates adjusted annually)**

Senior Client Executive/ Senior Market Director / VP	\$260
Client Executive / Market Director	\$245
Project Executive	\$205
Senior Project Manager 2	\$200
Senior Project Manager 1	\$185
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Senior (Engineer / Landscape Architect / Planner) 3	\$195
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Senior (Designer / Crew Chief) 3	\$160
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(Project Designer / Coordinator / Senior Technician / Crew Chief) 2	\$130
(Project Designer / Coordinator / Senior Technician / Crew Chief) 1	\$125
Designer 2 / Planner 2 / Technician 4	\$115
Designer 1 / Planner 1 / Technician 3	\$105
Design Technician 2 / Technician 2	\$95
Design Technician 1 / Technician 1 / Intern	\$85
Senior Construction Administrator	\$145
Construction Administrator	\$135
GIS System Architect	\$135
GIS Analyst	\$125
Graduate (GIS Analyst) 2	\$120
Graduate (GIS Analyst) 1	\$110
Administrative Assistant	\$85

\*These rates are for staff located in the office providing the rates. Staff based in one of IMEG's other offices may have different billing rates. These rates can be provided upon request.



## Short Form Services Agreement

6/27/2025

Client: Rock Island / Milan School District #41  
Attn: Sharon Williams  
Email: sharon.williams@rimsd41.org

Owner Name: Rock Island / Milan School District #41  
Project Name: Rock Island Academy SUE Utility Estimate  
Project Location: Rock Island, Illinois

### Scope of Services

IMEG agrees to perform the following services for the Client:

1. SUE - Utility Locate of public utilities crossing the property and adjacent right of way.
2. SUE - Utility Locate of private utilities crossing the property and adjacent right of way if the utility information is provided to IMEG.
3. SUE - Utility locate information will be incorporated into the boundary and topographic survey.

Services completed 30 days from Notice to Proceed.

### Compensation

Fixed Fee (includes project expenses): \$4,600.

### Attachments

IMEG Standard Terms and Conditions, IMEG Standard Hourly Rates

Acceptance of this Agreement is limited to and includes acceptance of the terms above, including all attachments, and all attachments are incorporated by reference. Services will be scheduled upon receipt of a signed copy of this Agreement. By signing and returning the signature page of this Agreement to IMEG, all parties agree to the terms and conditions listed herein.

Notwithstanding the foregoing sentence, if you or members of your firm engage IMEG for services for the referenced project, either verbally or by actions that imply acceptance of this Agreement, such as providing drawings, submitting questions, requesting engineering information, etc., without returning a signed copy of this Agreement, it is expressly agreed that acceptance of **all** terms and conditions of this Agreement will be implied and contractually binding.

This Proposal is valid for 45 days from the date of this offer.

IMEG CONSULTANTS CORP.

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Daryl Brickner | Daryl.A.Brickner@imegcorp.com

Approver: John Fellman

Accepted: Rock Island / Milan School District #41

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Sharon Williams

## *Terms & Conditions*

### **1. Definitions:**

“Agreement” - Collectively IMEG’s proposal, these Standard Terms and Conditions, IMEG’s Standard Hourly Rates, and any exhibits incorporated expressly by reference, herein.

“Change Order” - Any additional Services or change in schedule related to the Project requested by IMEG or Client.

“Client” - The party for whom Services are being provided, and its directors, officers, affiliates, employees, and agents.

“Day(s)” - Any day other than Saturday, Sunday, or any other day on which banks in New York are closed.

“IMEG” - IMEG Consultants Corp., and its directors, officers, affiliates, employees, and agents.

“Losses” - Any loss, liability, claim, damage, cost, expense, and reasonable attorney’s fees.

“Party” - Each of IMEG and Client; “Parties” means IMEG and Client collectively.

“Project” - The specific project for which Services are performed pursuant to this Agreement.

“Project Owner” - The party responsible for the initiation, funding, and oversight of the Project.

“Services” - The services or work performed by IMEG in any office location for Client on the Project.

“Standard Hourly Rates” - The current hourly rates set by IMEG for Services performed under this Agreement.

**2. Standard of Care/Performance:** Services provided by IMEG under this Agreement shall be performed in accordance with the professional skill and care ordinarily exercised by professionals practicing under similar circumstances in the same or similar location (“Standard of Care”). It is explicitly understood and agreed that the Standard of Care does not demand perfection, and IMEG will not be responsible for any cost escalations, separate and apart from IMEG’s negligence as defined in Section 11, throughout the Project’s duration. Nothing contained in this Agreement or within any certification/representation statement shall obligate, bind, or require IMEG to exercise professional skill and judgment greater than the Standard of Care. IMEG makes no warranty or guarantee, express or implied, and shall not be responsible for any failure to follow or apply any knowledge or techniques which are not generally known or accepted. Should Client seek additional design parameters in contemplation of future climate change, such parameters shall be explicitly outlined in the Services. IMEG shall perform Services pursuant to an agreed-upon schedule as is consistent with the Standard of Care.

**3. Information:** Except as otherwise defined in the Services, Client shall facilitate the exchange of information among the Project Owner, IMEG, and other service providers as necessary for the coordination of the Project. IMEG shall be entitled to rely on the accuracy and completeness of such information furnished by Client or Client’s other service providers. IMEG shall not be liable for inaccurate data, specifications, or other Project requirements submitted to it by or on behalf of Client. If there are updates or changes to any information provided to IMEG in furtherance of the Services, Client is responsible for advising IMEG’s personnel of such updates or changes in writing.

**4. Limitation of Responsibilities:** IMEG shall not be responsible for, nor have control over or charge of, construction means, methods, coordination, schedules, techniques, procedures, delays, site observation, or review of contractor’s work, or for any health or safety precautions or programs. Client shall indemnify, defend, and hold harmless IMEG for contractor’s or subcontractor’s performance or the failure of contractor’s or subcontractor’s work to conform to Project design specifications and contract documents.

**5. Additional Services:** If the Project schedule or scope changes and additional Services are requested, IMEG shall send Client a Change Order and Client must approve such Change Order in writing or electronically prior to IMEG commencing work. Services performed pursuant to a Change Order shall be deemed an amendment to this Agreement and such additional Services shall be performed pursuant to these Standard Terms and Conditions. IMEG shall not be responsible for any expense associated with any Services that are a betterment or added value to the Project.

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**8. Dispute Resolution/Governing Law:** Excluding collection actions and billing disputes as described in Section 6, claims or disputes between the Parties arising out of the Services or out of this Agreement shall be escalated for informal dispute resolution. If no informal dispute resolution is achieved within fifteen (15) Days of demand made by IMEG or Client, the Parties shall submit the matter to non-binding mediation (mediation being subject to the provisions in Section 8.2 of AIA Document C401-2017). The Parties shall include a similar provision as in this Section 8 with all contractors, subconsultants, and subcontractors, providing for non-binding mediation as the primary method of dispute resolution following informal dispute resolution as described in this Section. This Agreement and all questions, disputes, and litigation arising in connection with the Services shall be governed by, and brought in, the laws of the state where the Project is located.

**9. Mutual Waiver of Damages:** Each Party hereby expressly waives against the other Party any and all claims for consequential, indirect, punitive, special, incidental, exemplary, or liquidated damages. The waiver in this Section shall apply to any such damages listed herein sought to be recovered through any indemnity obligation in this Agreement.

**10. LIMITATION OF LIABILITY:** To the fullest extent permitted by applicable law, IMEG's total liability arising out of or related to this Agreement, for all Services performed on this Project, and for all Losses, whether based in contract or tort, in law or equity, or for negligent acts, errors, or omissions, from any cause, shall not exceed the total amount of \$50,000. This limitation of liability was negotiated after the Parties discussed the risks and rewards associated with the Project. No individual professional director, officer, or employee of IMEG shall be individually liable for negligence arising out of this Agreement. The limitation of liability established in this Section shall survive the expiration or termination of this Agreement.

**11. Indemnification:** Subject to Section 10, IMEG shall, to the fullest extent permitted by applicable law, indemnify and hold harmless Client against Losses to the extent caused by, and in proportion to, the negligence of IMEG in the performance of Services under this Agreement. IMEG shall not be obligated to indemnify Client for Client's own negligence.

Client shall, to the fullest extent permitted by applicable law, indemnify and hold harmless IMEG against Losses to the extent caused by, and in proportion to, the negligence of Client in the performance of its services under this Agreement. Client shall not be obligated to indemnify IMEG for IMEG's own negligence.

The other terms of this Agreement notwithstanding, in the event of any professional liability claim within the purview of the indemnification provisions of this Section, each Party shall control its own defense, and at the time of claim resolution, each Party shall provide reimbursement for reasonable defense costs and attorney's fees recoverable under applicable law to the extent caused by the negligence of each Party as determined by a competent trier of fact. As such, the Parties recognize and expressly agree that the duty to defend is not applicable to professional liability claims and is wholly separate and distinct from the duty to indemnify and hold harmless as described in this Section.

**12. Insurance:** IMEG shall obtain and maintain the following insurance coverages: Commercial General Liability, Automobile Liability, Umbrella/Excess Liability, Worker's Compensation/Employer's Liability, and Professional Liability. Certificates of insurance shall be provided to Client upon request. When stipulated by the Parties, Commercial General Liability, Automobile Liability, and Umbrella/Excess Liability shall be written or endorsed to include additional insureds (which shall not be named additional insureds), primary/non-contributory coverage, and other coverages, subject to all policy terms, conditions, and exclusions, and any limitations as to coverage amounts as agreed upon in writing by the Parties.

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**14. Assignment:** Except for assignment by operation of law, neither Party shall transfer or assign any rights or duties under, or interest in, this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other Party, which shall not be unreasonably withheld. Subcontracting to subconsultants, normally contemplated by IMEG as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

**15. Employment and Non-Solicitation:** Except with the other Party's prior written consent, neither Party shall solicit the employment of, or employ any of the other Party's employees, during the performance of this Agreement and for a period of six (6) months thereafter, provided that any general solicitation for employment through a published advertisement shall not constitute a breach of this Section.

**16. Force Majeure:** Except as otherwise provided, no delay or failure in IMEG's performance of its obligations under this Agreement shall constitute a default or the incurrence of damages, if and to the extent, the delay or failure is caused by the occurrence of any contingency beyond the reasonable prevention or control, and without any fault, of IMEG. Unless such occurrence frustrates IMEG's performance, such occurrence shall not operate to excuse, but only to delay, IMEG's performance. Once such occurrence ceases, IMEG shall resume the performance of its obligations under this Agreement as soon as reasonably possible.

**17. Severability and Non-Waiver:** If any part of this Agreement is declared invalid or unenforceable, the remainder shall continue to be valid and enforceable. No failure to act by either Party shall be deemed to constitute a waiver of such Party's rights or remedies under this Agreement. Additionally, there shall be no legal presumption against the drafter of this Agreement in the event of a dispute as to the enforceability and/or interpretation of this Agreement.

**18. Entire Agreement:** If Client issues to IMEG a purchase order or similar document, none of the terms and conditions stated therein shall bind IMEG, and such document, whether signed by IMEG or not, shall be considered only as a document for Client's internal operational management. This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Parties.

**19. Equal Employment Opportunity:** The Parties shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, national origin, and for inquiring about, discussing, or disclosing compensation. Moreover, these regulations require that covered prime consultants and subconsultants take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.

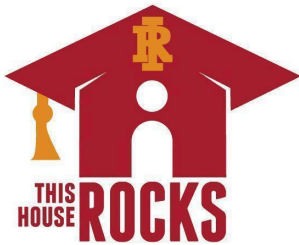




**2025 STANDARD HOURLY RATES - CIVIL  
(rates adjusted annually)**

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Administrative Assistant	\$85

\*These rates are for staff located in the office providing the rates. Staff based in one of IMEG's other offices may have different billing rates. These rates can be provided upon request.



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Annaka Whiting, Chief Financial Officer  
Date: July 22, 2025  
Re: Fundraiser Financial Report

Per board policy 7:325 Student Fundraising Activities, we are providing a financial summary of fundraising activities conducted across Rock Island-Milan School District #41 during the 2024-25 school year. These efforts have supported a wide range of educational, extracurricular, and community goals. These fundraisers span elementary, junior high and high school levels with purposes ranging from academic enrichment activities, student events, and field trips and to athletic equipment and community service initiatives.

#### Top Fundraisers (By Net Profit)

- RIHS Athletic Department- Ultimate Tailgate Event \$16,439.37
- Eugene Field - World's Finest Chocolate Sale: \$8,892.62
- RIHS - Baseball - Leading Edge Discount Card Sale \$12,890.59

#### Schools/Groups with Multiple Fundraisers (By Net Profit)

- Eugene Field Elementary: Raised over \$10,000 through two active fundraisers.
- Rock Island High School: More than \$104,000 raised across a variety of activities.
- Edison and Washington Jr. High Schools (EJHS/WJHS): Several efforts across music, student council, and events generated over \$9,800 combined.
- Denkmann Elementary: Multiple small-scale fundraisers contributed over \$5,000 toward leadership initiatives and student activities.

We have financial reports from 65 fundraising events showing that over \$172,700 was raised with a total net profit reported of just over \$128,486. The funds will go towards future activities and events.

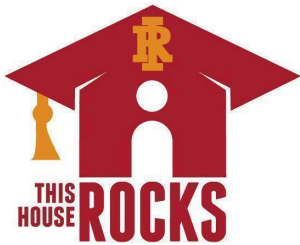
#### **Rock Island-Milan School District #41**

2000 7<sup>th</sup> Avenue, Rock Island, IL 61201  
309-793-5900 x10210 | 309-793-5905 fax  
Sharon.williams@rimsd41.org  
www.rimsd41.org

Date	School/Group	Vendor/Title	Type of Activity	Date(s) of Fundraiser	For What Purpose	RIMSD Contact Name	Total Funds Raised	Net Profit
7/18/2024	Denkmann	Kona Ice	Shaved Kona Ice Sales	9/17/2024	7 Habitats Leadership Garden Funding	Jennifer Knuth	\$ 210.00	\$ 210.00
7/18/2024	Denkmann	Kona Ice	Shaved Kona Ice Sales	8/20/2024	7 Habitats Leadership Garden Funding	Jennifer Knuth	\$ 230.00	\$ 230.00
11/14/2024	Denkmann	Candy Grams	Candy Cane Grams	12/09/2024 - 12/12/2024	Student Lighthouse Leadership Day	Julianna Kerr Janine Olson	\$ 210.00	\$ 210.00
11/14/2024	Denkmann - Lighthouse	Nothing Bundt Cakes	Selling cake	09/30/2024 - 10-25-2024	Funding trips, busing and teacher needs	Lindsay Russell Patrick Versluis	\$ 12,153.00	\$ 4,061.00
1/7/2025	Denkmann - Student	Candy Grams	Selling Candy	2-3-25 - 2-7-25	Valentines Candy Grams	Julianna Kerr Janine Olson	\$ 350.00	\$ 350.00
5/29/2025	EJHS	Kona Ice	Selling Shaved Ice	6/3/2025	PBIS Account for Student Use	Joey Dilulio	\$ -	\$ -
8/12/2024	EJHS - Music Dept.	Double Good Popcorn	Popcorn Sales	8/19/2024 - 9/4/2024	Program Fees, Field Trips	Derek Ross	\$ 4,670.00	\$ 2,578.00
12/2/2024	EJHS - Student Council	Candy Grams	Selling Candy Grams	12/9/24 - 12/18/24	Student Events at EJHS	Rita Jett	\$ 150.00	\$ 104.00
1/14/2025	EJHS - Student Council	Crush Grams	Selling Candy Grams	2-3-2025 - 2-10-2025	Valentines Candy Grams	Rita Jett	\$ 242.00	\$ 117.00
9/24/2024	EJHS - Student Council		Costume Party	10/25/2024	Future Student Events for Edison	Rita Jett	\$ 421.00	\$ 356.45
4/10/2025	EJHS - Student Council	Spring Dance	Ticket Sales	4/21/2025 - 5/5/2025	Spring Dance	Rita Jett	\$ 673.00	\$ 431.00
N/A	EJHS - Wrestling	Golf Outing	Golf Outing		Food at meets/possible wrestling camp		\$ 4,113.52	\$ 2,881.52
10/30/2024	EJHS Orchestra	Winter Wonderland	Selling Xmas	11/18/24 - 12/6/24	Orchestra class fees, trip fee or other	Cameron Kotovsky	\$ 30.40	\$ 30.40
7/26/2024	Eugene Field	Kona Ice	Shaved Kona Ice Sales (Monthly)	8/23/24 - 5/23/25	Family Night Materials, Instructional Materials, Indoor/Outdoor recess activities and equipment	Cindy Arkebauer	\$ -	\$ -
7/26/2024	Eugene Field	Amazon or TPC	Popcorn Sales (Monthly)	8/23/24 - 5/23/25	Family Night Materials, Instructional Materials, Indoor/Outdoor recess activities and equipment	Cindy Arkebauer	\$ 2,259.00	\$ 1,972.23
7/26/2024	Eugene Field	World's Finest Chocolate	Candy Bar Sales	1/27/25 - 2/14/25	Instructional Materials, Recess Equipment	Cindy Arkebauer	\$ 13,343.50	\$ 8,892.62
5/30/2025	Frances Willard	Kona Ice	Selling Shaved Ice	6/4/2025	PBIS Account for Student Use	Leah Quitana	\$ -	\$ -
9/14/2024	HMELC - Knights of Columbus	Tootsie Roll Drive	Selling Candy Grams	9/14/2024	ECSE Teachers/Classrooms	Amanda Anderson Jenny Purvis	\$ 1,013.00	\$ 1,013.00
1/10/2025	RIA	Kona Ice	Shaved Kona	8/1/2024 - 6/6/2025	Student incentives for iCan Store	Jamie Ruberg	\$ 420.00	\$ 420.00
8/27/2024	RIA	School Store	share emails and get % of sales back from school store	9/16/2024 - 12/20/2024	Purchase student incentives from iCan store, t shirts for 5th and 6th grade	Miranda Lee	\$ 1,159.47	\$ 1,159.47
10/1/2024	RIA 5th Grade	Worlds Finest Chocolate	selling candy	11/1/2024 - 3/31/2025	To fund the 5th grade field trip	Syndney Erichsen & Betty Hall	\$ 4,557.40	\$ 4,557.40
2/21/2025	RICMS - IMSA Fusion	Money Dolly	direct donation or online sales	4/7/2025 - 4/14/2025	Museum Science and Industry Fundraiser	Amy Moffitt	\$ 2,137.00	\$ 2,137.00
1/7/2025	RICMS - Student Council	Valentine's day dance	Selling tickets	2/3/2025 - 2/14/2025	Fund will provide treats for the dance	Amy Moffitt	\$ 1,187.00	\$ 1,027.28
11/19/2024	RICMS - Student Council	Raffle Tickets	Selling Raffle Tickets - Pie in the Face	12/02/2024 - 12/06/2024	Making posters, selling tickets, proceed go to Toys for Tots	Amy Moffitt	\$ 318.54	\$ 318.54
9/11/2024	Ridgewood	Quality Group	Annual Spiritware Sale	9/16/24 - 10/4/24	Ridgewood activities and events	Rosaland Lee	\$ 99.27	\$ 99.27
9/11/2024	Ridgewood		Fall Frolic/Monster Mash	10/30/2024	Ridgewood activities and events	Rosaland Lee	\$ 1,365.00	\$ 1,069.01
2/10/2025	Ridgewood	Illinois Special	Raising \$ to do	3/8/2025	Donation to the Special Olympics	Kari Gable	\$ 3,200.00	\$ 3,200.00
5/14/2025	RIHS - Boys Basketball	Cash	Cash Donations	6/16/2025 - 6/18/2025	Boys Basketball Fundraising Account	Marc Polite	\$ -	\$ -
9/16/2024	RIHS - AAHC	Trivia Night	Auction	2/21/2025	College tours and club activities	LaShanta Williams and Dr.	\$ -	\$ -
11/2/2024	RIHS - AAHC	African American Expressions	Selling catalog items	11/13/24-12/16/24	Field trip to Lincoln University in Jefferson City, MO	Dr. Grandberry Pugh	\$ -	\$ -

Date	School/Group	Vendor/Title	Type of Activity	Date(s) of Fundraiser	For What Purpose	RIMSD Contact Name	Total Funds Raised	Net Profit
11/2/2024	RIHS - AAHC	Monthly Raffle	Raffle	11/13/24 - 3/13/25	Field trip to Lincoln University in Jefferson City, MO	Dr. Grandberry Pugh	\$ -	\$ -
1/31/2025	RIHS - AAHC	City Pop Fundraiser	Pop Up Store	2/10/2025 - 2/28/2025	Student trip to HBCU + Museum in March	Dr. Grandberry Pugh or LaShanta Williams	\$ 144.75	\$ 144.75
1/31/2025	RIHS - AAHC	Black History Month	Selling Shirts	1/31/25 - 2/15/25	AAHC and HBCU trip in March	Dr. Grandberry Pugh or LaShanta	\$ 476.08	\$ 476.08
5/15/2025	RIHS - Athletic Dept.	N/A	Participation Fee	6/10/2025 - 7/31/2025	Purchase new equipment -Fitness Center	Kyle Hoffman	\$ 850.00	\$ 850.00
6/24/2024	RIHS - Athletic Dept.	Steve Walden	Spiritware Sale	7/1/24 - 5/15/25	Uniform & Equipment Funding	Mike Emendorfer	\$ 7,552.72	\$ 3,150.38
3/1/2025	RIHS - Athletic Dept.	Ultimate Tailgate Event	Silent Auction, Raffles	3/1/2025 - 5/3/2025	Equipment/Uniform Funds	Mike Emendorfer	\$ 22,532.00	\$ 16,439.37
8/19/2024	RIHS - Baseball	BSN - Camp Shirts	Baseball Youth Camp	10/14/2024 - 10/17/2024	Yearly Rock Island Baseball Youth Camp	Jake Scudder	\$ 1,700.00	\$ 893.39
1/24/2025	RIHS - Baseball	Leading Edge Discount Cards	Selling Discount Cards	3/7/2025 - 3/15/2025	Player Development and Field Upgrades	Jake Scudder	\$ 12,890.59	\$ 12,890.59
9/6/2024	RIHS - Boys Soccer	Snap Online	QR Code donation request	9/16/24 - 9/26/24	New Warm Ups, Meal Money, Team Bags	Zach Vroman	709.3	709.3
11/12/2024	RIHS - Boys Swimming	SNAP Raise	Donations	12/2/2024 - 12/20/2024	end of the year banquet, equipment and meals after swim meets	Rebecca Brown	\$ 1,046.20	\$ 1,046.20
5/21/2025	RIHS - Cheer Team	Poppin' Popcorn Company	Popcorn Sales	6/12/2025 - 6/26/2025	Camp cost + equipment	Patricia Gallegos	\$ 4,724.00	\$ 4,727.00
7/26/2024	RIHS - Cheer Team	Omni or Varsity Cheer	Kids Cheer Clinic	10/11/2024	Cheer Equipment Funding	Patricia Gallegos	\$ 5,125.00	\$ 4,507.49
5/5/2025	RIHS - Cross Country	Youth Cross Country Camp	Cash Donations	6/9/2025 - 6/13/2025	RIHS Team Shirts, Summer XC Trip	Susana Williams	205	\$ 205.00
8/7/2024	RIHS - Cross Country	Graphic Edge - Voyager	Selling snacks	08/15/2024 - 08/23/2024	Equipment/Uniform Funds	Jarrin Williams	\$ 5,184.37	\$ 5,184.37
2/12/2025	RIHS - Culture Club	Selling T-Shirts	Selling T-shirts	3/1/2025 - 5/20/2025	Culture Club Supplies	Mike Mertel	\$ 369.54	\$ 369.54
8/5/2024	RIHS - EAC	Wildlife Lithograph	Selling Posters	01/13/2025 - 02/17/2025	Maintain the butterfly garden & donating to environmental causes.	Keith Dunker	\$ 462.00	\$ 310.00
8/5/2024	RIHS - EAC	World's Finest Chocolate	Selling Candy Bars	08/12/2024 - 02/28/2024	Maintaining the Butterfly Garden	Keith Dunker	\$ 480.00	\$ 480.00
9/10/2024	RIHS - Football		T-shirt Sale	10/1/24 - 11/30/24	T-Shirt Sale (summer camp overstock)	Fritz Dieudonne	\$ -	\$ -
N/A	RIHS - Football	Red Gold Scrimmage	Ticket Sales	September 2024	Offset Program operation costs		\$ 4,727.20	\$ 4,727.20
N/A	RIHS - Football Discount Card Sale		Discount Card sale		Team Meals, general equipment and tech needs		\$ 11,751.41	\$ 7,500.93
11/15/2024	RIHS - German Club	Katy's Art Bodenbender	Advent Calendars	11/20/2024 - 12/06/2024	German Club activities and events	Nick Eli	\$ 53.00	\$ 53.00
10/17/2024	RIHS - Girls Basketball	Lion's Club	Pancake Breakfast Tickets	12/2/2024 - 1/18/2025	Equipment/Uniform Funds/Travel etc.	Henry Hall	\$ 2,883.00	\$ 1,983.00
8/21/2024	RIHS - Girls Bowling		Selling Shirts	09/09/2024 - 11/01/2024	Travel expenses & meal funds	Jennifer Sholl	\$ -	\$ -
9/24/2024	RIHS - Girls Bowling	SNAP Raise	Cash Donations	10/21/2024 - 11/18/2024	Travel Expenses & equipment	Jennifer Sholl	\$ 4,070.00	\$ 3,438.80
2/11/2025	RIHS - Girls Soccer	Snap Raise	Snap	3/6/2025 - 4/6/2025	Girls Soccer Development Fund	Zach Vroman	\$ 830.00	\$ 830.00
9/3/2024	RIHS - Girls Swim	Snap/Raise	collect emails - donations	9/30/2024 - 9/11/2025	end of the year banquet, equipment and meals after swim meets	Rebecca Brown	\$ 4,300.00	\$ 3,010.00
11/7/2024	RIHS - Gray Matters Collective	Quality Group	Selling T-shirts	11/10/2024 - 11/20/2024	Send students to Starry Night Gala and TGMC Events throughout the year	Michelle Greenwood	\$ 842.70	\$ 842.70
6/6/2025	RIHS - Lady Rocks Basketball	RI Lady Rocks Basketball Camp	Cash Donations	6/6/25 - 6/27/25	Signage for locker rooms	Henry Hall	\$ 740.00	\$ 660.00
6/2/2025	RIHS - Lady Rocks Basketball -	Hall Academy Skills Camp	Cash Donations	6/2/2025 - 6/4/2025	Signage for locker rooms	Henry Hall	\$ 400.00	\$ 400.00
10/22/2024	RIHS - Orchestra	Ms. Fields Cookies	Selling Cookie dough online	10/23/24 - 11/6/24	RIHS Music Dept. Trips and class fees	Cameron Kotovsky	\$ 78.00	\$ 78.00
10/30/2024	RIHS - Orchestra	Winter Wonderland Catalog	Selling Xmas items	11/18/24 - 12/6/24	Orchestra class fees, trip fee or other orchestra related costs	Cameron Kotovsky	\$ 356.80	\$ 356.80

Date	School/Group	Vendor/Title	Type of Activity	Date(s) of Fundraiser	For What Purpose	RIMSD Contact Name	Total Funds Raised	Net Profit
	RIHS - RI Youth Football Camp	Youth Football CAmp	Registration Fee less t-shirt		Offset the cost of operating youth camp		\$ 2,685.00	\$ 2,685.00
1/5/2025	RIHS - Rotary	N/A	Talent Show	01/20/2025 - 02/03/2025	Ticket Sales/Concessions	Lonnie Behnke	\$ 185.00	\$ 185.00
6/9/2025	RIHS - Softball	Softball Camp	Cash Donations	6/9/2025 - 6/12/2025	Storage shed for batting cage	Julie Hudnall	\$ 730.00	\$ 730.00
1/31/2025	RIHS - Softball	Leading Edge Discount Cards	Selling Discount Cards	3/7/25 - 3/15/25	Spring Trip, Equipment Upgrades, food for away games	Julie Hudnall	\$ 10,988.75	\$ 6,820.88
8/16/2024	RIHS - Theater Department	Scratch Cupcakes	Selling Scratch Cupcakes	10/28/2024 - 11/15/2024	London Trip Fundraiser	Dori Foster	\$ -	\$ -
2/18/2025	RIHS - Student Council		Selling Rocky T-shirts at \$2 each	2/18/2025	Dance Marathon Fundraiser	Isiah Tubbs	\$ 2,213.95	\$ 1,043.95
10/30/2024	WJHS Orchestra	Winter Wonderland Catalog	Selling Xmas items	11/18/24 - 12/6/24	Orchestra class fees, trip fee or other orchestra related costs	Cameron Kotovsky	\$ 124.80	\$ 124.80
8/12/2024	WJHS Orchestra	Double Good Popcorn	Popcorn Sales	08-19-2024 - 09/04/2024	Program Fees, Field Trips	Derek Ross	\$ 5,803.00	\$ 3,207.50
							\$ 172,726.26	\$ 128,486.21



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning  
Date: July 22, 2025  
Re: Drivers Education BTW Hours Waiver

Illinois State School Code requires scholars to complete six (6) hours of Behind the Wheel instruction in order to qualify for their Drivers License before the age of 18. Given the large number of scholars enrolled in Drivers Education within the RIMSD as well as the limited number of certified instructors, completing those mandated hours in a timely manner is exceedingly difficult.

Therefore the RIMSD has applied for and been granted a mutli-year waiver that allows students to substitute simulated behind the wheel experience through the use of driving simulators. The use of this waiver allows RIMSD staff to properly and safely instruct students in the different facets of driving while meeting state requirements.

The recommendation is that the Board of Education approve renewal of the waiver for ILCS 27-24.3 alternative to behind the wheel instruction through the 2030 school year.

**Investment Period: August 1, 2025 - July 31, 2030**  
**Total Investment: N/A**  
**Funding Source: N/A**



# Illinois State Board of Education

100 North First Street, S-404  
Springfield, Illinois 62777-0001

## APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

### LEGISLATIVE AFFAIRS DEPARTMENT

**Instructions:** This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.  
**Please note that action on incomplete applications will be delayed until all required documentation is received.**

1. The application is for: (Check appropriate box(es) below.)

Waiver of School Code     Waiver of ISBE Rule     Modification of School Code     Modification of ISBE Rule

2. APPLICANT NAME Rock Island Milan School District		CONTACT PERSON Scott Vance	
NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR Dr. Sharon Williams		CONTACT TELEPHONE (Include Area Code and Extension) 309-793-5915	
APPLICANT ADDRESS (Street, City, State, Zip Code) 2000 7th Avenue		CONTACT FAX (Include Area Code) 309-793-5905	CONTACT E-MAIL scott.vance@rimsd41.org
COUNTY Rock Island		May we contact your e-mail address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application. If you are requesting a modification, display it here, using strike through or underlining.

The Rock Island Milan School district is requesting a waiver to Section 27-24.3 of the school code, alternatives to practice driving other than six hours of behind the wheel instruction dual control car on the public roadway. We are requesting an extension of our current waiver to run from the 2026 school year through the 2031 school year.

4. Attach a narrative identifying and justifying the specific request.

- For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for:  Initial Waiver/Modification     Renewal of Previously Approved Waiver/Modification  
This application requests waiver/modification for 5 years (from 2026 school year through 2031 school year).  
(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on July 22, 2025.  
(Date)

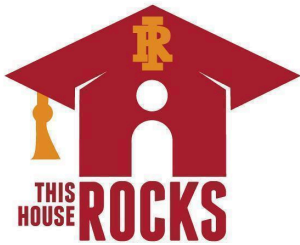
I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on 7/22/25.  
(Date)

7/22/25

Date

Signature of Applicant

(i.e. District Superintendent/Executive Director/Regional Superintendent)



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning  
Date: July 22, 2025  
Re: Drivers Education Fee Waiver

Illinois State School Code caps a District fee for Drivers Education at \$300. Given the large number of scholars enrolled in Drivers Education the per student cost to implement a Drivers Education program exceeds that maximum fee. Costs associated with the Drivers Education fee include, but are not limited to drivers education vehicles, gas, insurance, and staff compensation for hours performed outside of contractual time.

To help with these increasing costs, the RIMSD has applied for and been granted a mutli-year waiver that allows the district to assess a fee greater than \$300. For the past 10 years, the District has charged a fee of \$500 per student which mitigates the cost for implementing the program for a large number of scholars.

The recommendation is that the Board of Education approve the renewal of the waiver for ILCS 17-1.5 assessment of a fee greater than \$300 through the 2030 school year.

**Investment Period: August 1, 2025 - July 31, 2030**  
**Total Investment: N/A**  
**Funding Source: N/A**





# Illinois State Board of Education

100 North First Street, S-404  
Springfield, Illinois 62777-0001

## APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

### LEGISLATIVE AFFAIRS DEPARTMENT

**Instructions:** This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.  
**Please note that action on incomplete applications will be delayed until all required documentation is received.**

1. The application is for: (Check appropriate box(es) below.)

- Waiver of School Code     Waiver of ISBE Rule     Modification of School Code     Modification of ISBE Rule

2. APPLICANT NAME Rock Island Milan School District		CONTACT PERSON Scott Vance	
NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR Dr. Sharon Williams		CONTACT TELEPHONE (Include Area Code and Extension) 309-793-5915	
APPLICANT ADDRESS (Street, City, State, Zip Code) 2000 7th Avenue Rock Island, Illinois, 61201		CONTACT FAX (Include Area Code) 309-793-5905	CONTACT E-MAIL scott.vance@rimsd41.org
COUNTY Rock Island		May we contact your e-mail address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application. If you are requesting a modification, display it here, using strike through or underlining.

In regards to Rule 5/27-24.2, RIMSD 41 would like to charge a fee for Drivers Education not to exceed \$300.00. The District's current cost per students is over \$500.00.

4. Attach a narrative identifying and justifying the specific request.

- For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for:  Initial Waiver/Modification  Renewal of Previously Approved Waiver/Modification  
This application requests waiver/modification for 5 years (from 2026 school year through 2031 school year).  
(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on July 22, 2025.  
(Date)

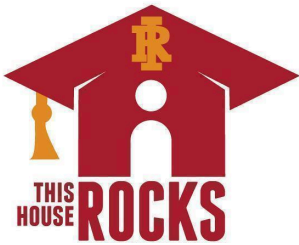
I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on 7/22/25.  
(Date)

7/22/25

Date

Signature of Applicant

(i.e. District Superintendent/Executive Director/Regional Superintendent)



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Sharon Williams, Ed.D.  
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR  
Date: July 22, 2025  
Re: Dean, Rock Island High School

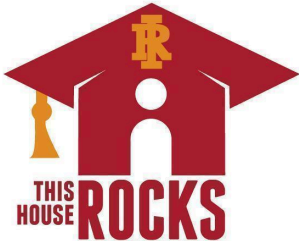
The selection process for the Dean position yielded a pool of sixteen (16) candidates. Ten (10) candidates were invited to the interview process for one (1) Junior High School vacancy and two (2) vacancies at RIHS. All accepted the invitation and were interviewed. The selection process included screening, a task presentation, an in-person panel interview, and a writing assessment. Three (3) candidates were invited to final interviews with the Superintendent. Mr. David Hobin is being recommended for one of two Dean positions at Rock Island High School.

Mr. Hobin is a seasoned educator with over a decade of experience serving as a principal in the Catholic school system. He brings more than 11 years of prior experience as a Special Education teacher. He holds a Bachelor's degree in Special Education, as well as a Master of Arts in Educational Leadership.

References describe Mr. Hobin as a dedicated educational professional with a deep passion for supporting students. They consistently highlight his professional demeanor, strong work ethic, and commitment to continuous growth.

It is recommended the Board of Education approve the appointment of Mr. David Hobin to the position of Dean at Rock Island High School for the 2025-26 school year at the salary of \$107,505.

**Investment Period: One year contract**  
**Total Investment: \$107,505**  
**Funding Source: District Funds**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Jeff Dase, Deputy Superintendent of Schools  
Date: July 22, 2025  
Re: 2025 - 2026 School Resource Officer agreement with the City of Rock Island

It is recommended that the Board of Education approves the annual Agreement for School Resource Officer (SRO) between the City of Rock Island (RI) and the Board of Education (BoE) of RIMSD#41. The SRO is contracted to the Rock Island High School. The total investment is 70% of the annual cost for salary, benefits, and police squad (\$168,069.71) for a total investment of \$117,648.80.

**Investment Period: 2025 - 2026 School Year**  
**Total Investment: \$117,648.80 (70% of the \$168,069.71 total)**  
**Funding Source: District Funds**

**AGREEMENT FOR SCHOOL RESOURCE OFFICER BETWEEN THE CITY OF ROCK ISLAND  
AND THE BOARD OF EDUCATION OF ROCK ISLAND MILAN SCHOOL DISTRICT NO. 41  
2025 – 2026 SCHOOL YEAR**

**THIS AGREEMENT (“Agreement”)**, is made and entered into by and between the City of Rock Island, municipal corporation (“**Rock Island**”), and the Board of Education of Rock Island-Milan School District 41, Rock Island County, Illinois, (“**District**”) (collectively, the “**Parties**”).

**WITNESSETH**

**WHEREAS**, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation; and

**WHEREAS**, Section 1-7(A)(8) and 5-905(1)(h) of the Juvenile Court Act, Sections 10-20.14, 10-21.7, 10-27.1 A&B and 22-20 of the Illinois School Code, and Section 10/6(a) (6.5) of the Illinois School Student Records Act provide for and authorize agreements between local law enforcement agencies and school districts for reciprocal reporting of criminal offenses committed by students; and

**WHEREAS**, the Board and Rock Island believe that having a police officer, properly trained in juvenile justice programs, assigned to Rock Island High School (“**High School**”) will facilitate a more personal relationship between law enforcement agents and students; assist in educational programs; deter juvenile crime; and promote the safety and security of students, staff, and the school premises; and

**WHEREAS**, the Board wishes to have available the services of a police officer from Rock Island who will act as a School Resource Officer in the Rock Island High School maintained by the School District.

**WHEREAS**, Rock Island is willing to provide a police officer to act as a School Resource Officer in the Rock Island High School maintained by the School District in exchange for the payment referenced in this School District; and

**WHEREAS**, the School District and Rock Island are entering into this Agreement for the purposes of promoting safety and a positive school culture for staff, students, and families; enhancing understanding and trust between students and law enforcement; promoting school participation and completion by students; facilitating appropriate information sharing; and informing the Parties’ collaborative relationship to best serve the school community;

**NOW, THEREFORE**, in consideration of the mutual promises, covenants, and conditions contained in this Agreement and other good and valuable consideration, the School District and Rock Island agree as follows:

**I. MISSION AND AUTHORITY**

- A. Mission Statement, Goals, and Objectives.** This mission of this Agreement, and specifically the assignment of a School Resource Officer, is to support and foster the safe and healthy development of all students in the School District through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety.

The Parties are guided by the following goals and objectives (the “**Goals and Objectives**”):

- i.** Foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, emergent bilingual, and socioeconomic status.

- ii. Promote and maintain a strong partnership and lines of communication between the School District and police personnel and clearly delineate their roles and responsibilities.
- iii. Establish a framework for principled conversation and decision making by the School District and police personnel regarding student misbehavior and students in need of services.
- iv. Promote the safety and security of students, staff, and the school premises.
- v. Ensure that school personnel and School Resource Officer have clearly defined roles in responding to student misbehavior and that school administrators are responsible for code of conduct and routine disciplinary violations.
- vi. Minimize the number of students unnecessarily out of the classroom, arrested at school, or court involved.
- vii. Promote and maintain personal relationships between students and law enforcement agents such that students and community members see the law enforcement agents as a facilitator of needed supports as well as a source of protection.
- viii. Provide requirements and guidance for training including School Resource Officer training required by law and consistent with best practices, and training for school personnel as to when it is appropriate to request School Resource Officer intervention.
- ix. Outline processes for initiatives that involve the School Resource Officer and school personnel, such as violence prevention and intervention and emergency management planning.
- x. Offer presentations and programming to the school focusing on criminal justice issues, community and relationship building, and prevention, health, and safety topics.

**B. School District Authority Over the Educational Environment.** Collaboration between the School District and Rock Island and respect for the important role each party plays in connection with our community’s youth are essential to the success of the mission of both Parties. The Parties seek to implement a partnership that creates effective and positive school student discipline that (a) is part of the School District’s larger effort to address school safety and climate; (b) includes proactive and restorative methods rather than only punitive; (c) is clear, consistent, and equitable, as further delineated in Subsection D. of Section “The School Resource Officer Program.” Rock Island recognizes the responsibility and authority of the School District to manage the educational environment, including, but not limited to, disciplining students for violations of the Student Code of Conduct. The School District

recognizes that discretion regarding whether to investigate or charge a student or other individual with an ordinance, criminal, or traffic violation lies with law enforcement officials. Both Parties understand the privacy protections of federal and state law in the disclosure of student records. The School District may refuse disclosure requests by Police Officials without a warrant, court order, or other exception enumerated by the Illinois School Student Records Act, 105 ILCS 10/, and the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.

## **II. THE SCHOOL RESOURCE OFFICER PROGRAM**

**A. Selection of School Resource Officer.** The School District, through Rock Island High School Administration, and Rock Island Police Department will work collaboratively to select one School Resource Officer. Rock Island will provide to the School District qualified police officers who are in good standing with Rock Island and with the following desired qualifications for review:

- i.** Illinois Certified Police Officer;
- ii.** Attended a 40-hour Basic School Resource Officer training class (to be obtained within 6 months of start of assignment);
- iii.** Trained in gang resistance and alcohol/drug resistance curricula based on grade level assignments(s);
- iv.** Verbal, written, and interpersonal skills including public speaking; and
- v.** Knowledge of, and experience in, matters involving cultural diversity.

Rock Island shall assign to the School District the police officers mutually agreed upon by the School District and Rock Island to act as the School Resource Officer.

**B. Criminal Background Checks.** The School District shall initiate criminal background checks of officers prior to assignment at the School District. Rock Island agrees to make all potential School Resource Officer candidates available to the School District for fingerprint-based criminal background checks in accordance with Section 10-21.9 of the Illinois School Code. 105 ILCS 5/10-21.9. The School Resource Officer may not begin an assignment at the District until a fingerprint-based criminal background check in accordance with Section 10-21.9 of the Illinois School Code is initiated and checks of the Illinois State Police Murderer and Violent Offender Against Youth Registry, Illinois Sex Offender Database, and DCFS Child Abuse and Neglect Tracking System have been completed. Rock Island shall not assign any officer to the District if his or her criminal background check reveals convictions that would subject an individual to license

suspension or revocation pursuant to Section 21B-80 of the Illinois School Code or who has been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987.

- C. Relationship.** The School Resource Officer shall remain an employee of Rock Island and will at all times abide by all personnel rules of Rock Island and the applicable Collective Bargaining Agreement. As an employee of Rock Island and not the School District, the School Resource Officer shall not be entitled to any benefits that the School District provides to its employees. Rock Island shall be fully responsible to the School Resource Officer for the payment of all employee compensation and benefit obligations.
- D. Supervision.** As an employee of Rock Island, the School Resource Officer shall be subject to the chain of command of Rock Island Police Department. When serving in the role of School Resource Officer, he/she shall coordinate and communicate with the Principal or Principal's designee regarding daily activities. The School Resource Officer shall ensure that the Principal remains aware of material interactions and information involving their work, including, but not limited to, arrests and searches of students' persons and property that occur on School District property, at School District activities or events, and on School District transportation..

In the event that the School District believes that the School Resource Officer or Rock Island has failed to abide by the terms and conditions of this Agreement or the rules and regulations of the School District, the Principal shall notify Rock Island Police Department and the Superintendent (and/or designee) of what the Principal believes to be the specific problem(s) or complaint(s). The Chief of Police or the direct supervisor of the School Resource Officer at the Rock Island Police Department, the Principal, and/or the Superintendent (and/or designee) shall meet and cooperatively discuss a resolution of any issues which may be the source of such specific complaint(s) or problem(s) and endeavor to find a mutually agreeable solution. If the specific problem(s) or complaint(s) raised by the Principal is or are not remedied within ten (10) days of the date of the aforesaid meeting, the Principal or designee may request and Rock Island will take additional action to remedy the complaint(s) or problem(s) or the Principal or designee may request a new School Resource Officer and work cooperatively with the supervisor or Chief of Police to appoint a new School Resource Officer in accordance with Subsection A. of Section "The School Resource Officer."

In the event that the School Resource Officer believes that the Principal is failing to abide by the expectations of this agreement, the School Resource Officer shall meet with the principal. If issues continue, the Chief of Police, Superintendent, School Resource Officer, and Principal shall meet and cooperatively discuss a solution.

- E. Scope of Duties.** The scope of the School Resource Officer's duties and responsibilities is set out in Exhibit A, which may be changed or redefined at any time when agreed upon in writing by both the Rock Island Police Department and Principal or the Principal's designees.

The School Resource Officer shall not serve as a school disciplinarian, as an enforcer of school regulations, or in place of school-based mental health providers. The Principal or School District administrators shall be responsible for student code of conduct violations and routine disciplinary violations that do not require a law enforcement response. The School Resource Officer shall not use police powers to address traditional school discipline issues, including non-violent disruptive behavior. The School Resource Officer must conduct him/herself in a professional manner and must maintain the highest level of respect and integrity within the school community. The School Resource Officer must maintain a caring attitude towards students and remain sensitive to the problems of students and staff in the school environment. The School Resource Officer shall read and understand the policies concerning student behavior and the student code of conduct for both the School District and Rock Island High School. The School Resource Officer shall be responsible for investigating and responding to criminal misconduct.

The position of School Resource Officer is a staff liaison position and is considered an integral part of the pupil personnel services of the high school. Specifically, the position is a part of the Student Affairs Office under the immediate supervision of Rock Island High School Administration, and in this relationship the School Resource Officer's duties (non-criminal) are under the authority and responsibility of the Principal of Rock Island High School.

- F. Schedule.** The School Resource Officer shall be assigned at the School District by the first day of the fall of 2025 semester and ending on the last day of student attendance in the spring 2026 semester as detailed on the School District calendar. The School Resource Officer's working hours shall span from 7:30 a.m. to 3:30 p.m. each day that school is in session unless otherwise noted in the School Calendar or by the School District Administration.

The Rock Island Police Department shall not be required to assign an alternate officer to the school due to absences from sickness of the assigned officer, approved paid leave, training, court requirements, or other department related duties. The Rock Island Police Department may assign an alternate officer to fill in for the assigned officer basing its consideration on current staffing levels and qualifications of officers available to fill in as an alternate.

- G. Evaluation of the Program.** At least once a year, the Principal or their designee and the Chief of Police or their designee shall meet to discuss and evaluate the Program.

- H. Cost.** The School District shall reimburse Rock Island for seventy (70) percent annual salary, benefits, and police squad expenses of the School Resource Officer, and Rock Island shall pay thirty (30) percent of the School Resource Officer's annual salary, benefits, and police squad expenses. The total annual salary, benefits and police squad expenses for the School Resource Officer are \$168,069.71, subject to change by a duly authorized amendment to this Agreement. The School District shall also be responsible for paying all overtime accrued due to requesting the School Resource Officer's presence at any function that falls outside the normal operation hours of the school, such as, but not limited to, sporting events, dances, or other extracurricular activities.



## **I. Reciprocal Reporting and Student Records**

- i.** Reciprocal Reporting. Rock Island and the School District shall share information as obligated and/or restricted by law, including without limitation Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois, as amended, and Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, as amended, and as set forth in the Reciprocal Reporting Agreement between the School District and Rock Island.
- ii.** Reporting by Police Officials to School Officials. As provided by Section 1-7(a)(8) of the Juvenile Court Act, and except as limited or prohibited by other laws or administrative regulations, law enforcement officials will share law enforcement records with School District officials that relate to any offenses or suspected offenses with respect to a minor enrolled in one of the School District's schools who is the subject of an ongoing investigation directly related to school safety or who has been taken into custody or arrested when police officials believe that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds and sharing the information will not (i) create a threat of harm to any person, (ii) jeopardize a pending or actually and reasonably contemplated investigation, (iii) interfere with a pending or contemplated law enforcement, administrative, or judicial proceeding; (iv) create a substantial likelihood that a person would be deprived of a fair trial or impartial hearing; (v) disclose unique or specialized investigative techniques; (vi) or cause an unnecessary invasion of a person's privacy.
- iii.** Student Records.
  - 1.** The Parties agree that all student, personnel, medical, and School District-related business records generated by School District employees or students are the property of the School District. The Parties agree to comply with all State of Illinois and federal laws, including the Illinois Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/1 et. seq., the Illinois School Student Records Act, 105 ILCS 10/1 et. Seq., the Health Insurance Portability and Accountability Act of 1996, the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), and all rules and regulations governing the release of student, personnel, and medical records.
  - 2.** For purposes of the Illinois School Student Records Act, 105 ILCS 10/1 et. Seq., and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), the School Resource Officer shall be considered a school official and agent of the School District. As such, the School Resource Officer shall have access to student records only as necessary for the fulfillment of his/her duties as prescribed in this Agreement. The School Resource Officer shall keep all student records confidential unless disclosure is authorized by State and federal law.

3. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of the School Resource Officer shall be deemed the reports of a law enforcement professional and shall not be considered a student record. 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), the School Resource Officer designated to work with the School District pursuant to this Agreement shall be considered a law enforcement unit of the school such that the records created by School Resource Officer for the purpose of law enforcement shall not be considered educational records.

**J. Rock Island Access to Images from School District Digital Cameras.**

- i. Provision of Digital Camera System Software. The School District shall provide the Rock Island Police Department with the necessary software in order to enable the Rock Island Police Department to view real time and recorded images created by the School District digital cameras on Rock Island Police Department computers. Rock Island shall use reasonable and good faith efforts to enter into any required software license agreement with the vendor of the software at Rock Island's sole cost.
- ii. Limited Viewing. Individuals authorized to view images created by the School District digital cameras shall be limited to the Rock Island Police Department Police Chief; Rock Island Police Department employees authorized by the Chief or, in the absence of the Chief, the Chief's designee; and Rock Island's IT employees and IT contractors authorized by the Chief of Police, or in the absence of the Chief of Police, the Chief of Police's designee (collectively, "Authorized Viewers"). Rock Island shall not permit any individual, including Authorized Viewers, to view images created by the School District digital cameras on a routine basis. Authorized Viewers shall only view real time or recorded images created by the School District digital cameras when viewing is:
  1. Necessary or prudent, as determined by Rock Island, for the Rock Island Police Department to deter or protect against an imminent and substantial threat that is likely to result in significant bodily harm or damage to School District Property;
  2. Necessary or prudent for training purposes, with advance notice of the date, time, and purpose to the School Principal or designee; or
  3. Consented to by the School District for investigative purposes.
- iii. Limited Retention. The School District's digital images are automatically recorded and maintained for a limited time period. Rock Island shall not retain any recordings beyond the automatic maintenance period unless such images are part of an active or reasonably contemplated police investigation into actual or suspected criminal activity. Rock Island will provide notice to the Superintendent of such extended maintenance.

- iv. Freedom of Information Act. If Rock Island receives a Freedom of Information Act request for any School District digital images, Rock Island shall immediately notify the School District and work in good faith with the School District before responding to the Freedom of Information Act request.
- v. School Student Records. The images created on the School District's digital cameras are created for security purposes and are therefore not school student records as defined by Section 2 of the Illinois School Student Record Act, 105 ILCS 10/2, and Section 375.10 of title 23 of the Illinois Administrative Regulations, 23 ILADC 375.10. Such images may, however, become school student records if subsequently used by the School District in a student disciplinary matter.

The School District shall notify the Rock Island Police Chief of any recordings that become school student records. Rock Island shall, if permitted by law, erase any images that Rock Island has retained that have become school student records, unless such images are part of an active or reasonably contemplated police investigation into actual or suspected criminal activity.

Any images that Rock Island maintains that have become school student records must be kept strictly confidential and only disclosed:

1. With approval of the Superintendent of the School District or the Superintendent's designee;
2. In the case of an emergency as defined in Section 375.60 of title 23 of the Illinois Administrative Regulations, 23 ILADC 375.60; or
3. In good faith consultation with the Superintendent of the School District or the Superintendent's designee and in accordance with the Illinois School Student Records Act. 105 ILCS 10/6.

**K. Use of Body Worn Cameras by Rock Island Police Officers on School District Property.**

- i. Law, Cooperation and Authority. The Law Enforcement Officer-Worn Body Camera Act (50 ILCS 706/10-1 et. seq.) was recently enacted into law enabling police officers to utilize body worn cameras ("BWC") in certain situation. Rock Island and District recognize both the merit and potential problems that may arise from a School Resource Officer's use of a BWC while on District property.

The Parties agree to cooperate fully, to execute all supplementary documents, and to take all additional actions which are consistent with and which may be deemed necessary or appropriate to give full force and effect to the basic terms and intent of this section of the Agreement (Section II.K). The Parties acknowledge that each Party shall bear their own cost and expenses incurred to comply with these terms.

- ii.** Body Worn Camera General Usage. During the school day, the School Resource Officer shall not activate his/her body worn camera except in the following situations:

  - 1.** Any self-initiated activity where it is previously known or facts develop that a custodial arrest will be made or other law enforcement-related activity will occur;
  - 2.** Any self-initiated activity where it is previously known or facts develop that the questioning or investigation will or is reasonably likely to be used in later criminal charges;
  - 3.** When feasible, when the contact becomes adversarial, the subject exhibits unusual or aggressive behavior, or circumstances indicate that an internal complaint will likely be filed;
  - 4.** As otherwise required by state law.
  
- iii.** Body Worn Cameras in Interviews. When interviewing a crime victim or witness of an investigation who is a student, the School Resource Officer will make all reasonable attempts to notify a parent or guardian and the High School Principal (and/or designee) of the student that the interview shall be or has been recorded, and document the time and manner of the parental notification, unless in the opinion of the School District emergency or exigent circumstances exist requiring otherwise that prevent such notification. Reasonable attempts include visiting the residence listed with the School Directory, contacting all parents and guardians identified in the School Directory via telephone and email, and making attempts to leave messages at all listed telephone numbers. If the School Resource Officer has a reasonable, articulable suspicion that a victim or witness has committed or is in the process of committing a crime, the School Resource Officer, unless impractical or impossible, must indicate on the recording and in his/her report the reason for recording despite the request of the victim or witness and/or the parent/guardian of the victim or witness not to record the interaction.
  
- iv.** Prohibited Uses of Body Worn Cameras. The body worn camera shall not be activated when the School Resource Officer is communicating with an individual in an area where a person has a reasonable expectation of privacy, such as bathrooms, locker rooms, the nurse's office, a school counselor's office, or a school social worker's office, unless the School Resource Officer is engaged in a law enforcement-related encounter or activity. Exceptions may be made by the School Resource Officer in emergency or exigent circumstances.

The body worn camera shall not be activated when the School Resource Officer is engaged in community caretaking functions, such as:

- 1.** Conversations with students and staff that are unrelated to the investigation of a crime;

2. Meetings with school administrators, counselors, deans and other school personnel to identify and discuss individuals and conditions that could result in delinquent behavior and to develop plans to respond to same;
  3. Informal and relationship-building conversations with students, staff, parents, and visitors as part of the School Resource Officer's duty to provide a daily visible police presence and amicable collaboration; and
  4. Discussions and presentations by the School Resource Officer to students and staff for instructional purposes.
- v. Notice to School District of Recording. The School Resource Officer will notify the Rock Island School Principal or their designee of any recording made in the course of his/her duties as School Resource Officer. Any recording created by a body worn camera is a law enforcement record, not a school student record. Upon request of the School District, and if not prohibited by law, Rock Island Police Department will provide the District copies of any video of students, parents, employees, or others on school property. A video that is shared with the School District may become a school student record. Rock Island Police Department will comply with all applicable laws and policies related to the release of video recordings, including but not limited to the Law Enforcement Officer-Worn Body Camera Act, 50 ILCS 706; the Juvenile Court Act, 705 ILCS 405/1-7; and the Freedom of Information Act, 5 ILCS 140. Rock Island Police Department will notify the School District point of contact prior to a student(s) or District employee.
- vi. Limited to School Resource Officer. The provisions in this section of the Agreement shall only apply to the School Resource Officer or an officer acting in the capacity of the School Resource Officer while conducting duties as the School Resource Officer; it shall not apply to other law enforcement officers from Rock Island Police Department or any other law enforcement agency.

### III. GENERAL TERMS

#### A. Term and Termination

- i. Term. This Agreement shall immediately take effect on the date of the last signature, shall be in full force and effect for a period of one year thereafter.

Thereafter, this agreement may be renewed if acceptable to both Parties.

- ii. Termination. Either party may terminate this Agreement at the end of any month during the term of this agreement by giving thirty (30) day prior written notice of such termination. In addition, the Parties may terminate this Agreement at any time by mutual written agreement.

**B. Relationship of the Parties.** Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer, or joint venture relationship between Rock Island and the School District. No party shall become bound, with respect to third parties, by any representation, act, or omission of the other party. This Agreement is for the benefit of the contracting parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.

**C. Indemnification.**

- i.** School District. To the fullest extent permitted by law, the School District agrees to indemnify and hold harmless Rock Island, its officers, officials, agents, volunteers, employees, and their successors and assigns, in their individual and official capacities (the “**Rock Island Indemnified Parties**”) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorney’s fees and litigation costs, incurred by the Rock Island Indemnified Parties arising out of any activity of the School District in performance of this Agreement, or any act or omission of the School District or of any employee, agent, contractor, or volunteer of the School District (the “**School Indemnitors**”), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the School Indemnitors.
- ii.** Rock Island. To the fullest extent permitted by law, Rock Island agrees to indemnify and hold harmless the School District, its Board and its members, employees, volunteers, agents, their successors, and assigns, in their individual and official capacities (the “**School District Indemnified Parties**”) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys’ fees and litigation costs, incurred by the School Indemnified Parties arising out of any activity of Rock Island in performance of this Agreement, or any act or omission of Rock Island or of any employee, agent, contractor, or volunteer of Rock Island (the “**Rock Island Indemnitors**”), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the Rock Island Indemnitors.
- iii.** Defenses Under the Tort Immunity Act. Nothing contained in any provision of this Agreement is intended to constitute a waiver of the defenses available to the School District or Rock Island under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- iv.** Worker’s Compensation. Notwithstanding the indemnification obligations provided in Subsection C of Section III “General Terms” of this Agreement, for the purposes of this Agreement, any injury incurred by the School Resource Officer for which that School Resource Officer would be entitled to benefits under the worker’s compensation statutes of this State shall be the obligation of the Rock Island, and the

School Resource Officer shall, at all times, be considered, for worker's compensation purposes, to be an employee of Rock Island. Each party shall bear its own costs for workers' compensation and employee benefits, unless otherwise noted in this Agreement.

**D. Insurance Requirements.**

Each party to this Agreement shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of this Agreement.

- i.** Minimum Scope of Insurance. Coverage shall be at least as broad as:

  - 1.** Commercial General Liability – Occurrence form; names the other party as additional insured on a primary and non-contributory basis. Coverage must be included for sexual abuse and molestation.
  - 2.** Automobile Liability; names the other party as additional insured on a primary and non-contributory basis.
  - 3.** Police Professional Liability/Errors and Omissions policy; names the other party, its President and Board, Board members, and employees as additional insured on a primary and non-contributory basis.
  - 4.** Workers' Compensation as required by Illinois statutes and Employer's' Liability Insurance.
  - 5.** Umbrella or Excess Liability policy; provides follow form coverage to the above listed policies.
  
- ii.** Minimum Limits of Insurance. Each party shall maintain limits no less than:

  - 1.** Commercial General Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate for bodily injury, personal injury, and property damage.
  - 2.** Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
  - 3.** Professional Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate liability limit for errors and omissions, professional/malpractice liability.
  - 4.** Workers' Compensation and Employer's Liability: Workers' Compensation statutory limits as required by the Labor Code of the State of Illinois, and Employers' Liability limits of \$1,000,000 Each Accident/\$1,000,000 Disease – Each Employee/\$1,000,000 Disease – Policy Limit.

- 5. Umbrella or Excess Liability Coverage: \$5,000,000 per occurrence limit with a \$5,000,000 aggregate.
- iii. Deductibles and Self-Insured Provisions. A party's obligations hereunder may be satisfied through a self-insurance trust or pool maintained by that party or its affiliates.
- iv. Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:
  - 1. All Coverages. Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the other party.
  - 2. Certificate of Insurance. Upon request, each party shall furnish the other party with Certificates of Insurance evidencing the coverage required by this Agreement, that are signed by a person authorized by that insurer to bind coverage on its behalf. Each party reserves the right to request and require the other party to provide full, certified copies of the insurance policies.
  - 3. In the event of the expiration of the policy period for any one or more of the insurance policies, the insured party shall promptly furnish the other party with current Certificates of Insurance evidencing its continued coverage as required by this Agreement.
- E. Complete Agreement.** This Agreement amends and supersedes the Agreement signed between the Parties on 08-21-24 and sets forth all covenants, conditions, and promises between the Parties. There are no covenants, promises, agreements, conditions or understandings between the Parties, either oral or written, other than those contained in this Agreement.
- F. Amendments and Modifications.** This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly signed by an authorized representative of each Party.
- G. Provisions Severable.** If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- H. Assignment.** Neither party hereto may assign its respective rights or duties hereunder.



- I. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law.
- J. Exhibits.** Exhibit A is incorporated into and made part of this Agreement.
- K. Interpretation.** Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative works or other genders. Words importing the singular shall include the plural and vice versa unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligation of such person or entity succeeding to the rights, duties, and obligations of such person or entity in accordance with the terms and conditions of this Agreement.
- L. Waiver of Breach.** If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party nor shall it prevent either party from enforcing such provisions.
- M. Compliance with All Laws.** Rock Island and the School District shall observe and comply with the laws, ordinances, regulations, codes of Federal, State, and County agencies that may in any manner affect the performance of this Agreement.
- N. Third Party Beneficiary.** This Agreement shall not be construed as to create a duty on a Party to a nonparty or a right of a nonparty to enforces any provision of this Agreement, even a provision whose enforcement would benefit the nonparty.
- O. Effective Date.** This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.
- P. Corporate Authority.** Each party represents and warrants that the person whose name appears on the signature page below is or has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party. Following initial approval of this Agreement by the Rock Island Board and the School District Board and except for amendment of this Agreement, the City Manager and the Principal, or their designees, shall have authority to execute and do all actions contemplated to be done by Rock Island and the School District respectively under this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement by their property officers duly authorized to execute the same.

ROCK ISLAND-MILAN SCHOOL BOARD OF EDUCATION DISTRICT NO. 41 and CITY OF ROCK ISLAND

By: \_\_\_\_\_  
Name: Jason Roessler  
Title: Board of Education President

By: \_\_\_\_\_  
Name: Todd Thompson  
Title: City Manager

## **EXHIBIT A**

### **Duties and Responsibilities of School Resource Officer**

The Rock Island police officer assigned to the School District as its School Resource Officer shall have the following duties and responsibilities:

#### **Educational Responsibilities**

1. Work cooperatively with administrators and staff to plan and schedule appropriate student lessons based on grade level assignment(s) in topics including, but not limited to, gang/violence and drug/alcohol resistance education.
2. Provide training to staff on the role of the School Resource Officer as well as on topics of interest and importance to the staff related to the School Resource Officer's expertise.
3. Work collaboratively with administrators to arrange and participate in parent/community education sessions.

#### **School Resource Officer Responsibilities**

1. Promote a positive, mutually respectful relationship and enhance communications between police officers, students, staff, and parents at the School District.
2. Be available to students, staff, parents, and school community organizations as a resource.
3. Interact with students as a positive role model.
4. Collaborate on a regular basis with administrators, keeping clear lines of communications with designees identified by the Principal on a daily basis. This shall include, but not be limited to, apprising the Principal and School District Administrators of criminal and non-criminal situations encountered, current crime trends, problem areas, or other areas of concern which have potential for disruption in the school or within the community.
5. Collaborate with Student Services personnel to identify behaviorally at-risk students, establish a working relationship with such students, and develop interventions to prevent delinquent behavior. This includes troubled, delinquent, neglected, or abused students.
6. Assist administrators in investigating and responding to student conduct in violation of building, the School District Handbook, and the School District behavior policies, including assisting, when requested, with inspections and searches and testifying at suspension review and expulsion hearings.
7. Become familiar with the attendance area of the Rock Island High School in terms of delinquency patterns, trouble spots, neglect of children who are students of the school, and other related problems.
8. Coordinate with School District officials in making necessary incident and situational referrals to other agencies. Any matters that concern a student's immigration status shall be handled in a manner consistent with District procedures.
9. Accompany Rock Island High School personnel on home visits, as requested.
10. Participate when requested in the School District review of safety plans and the conducting of school safety drills.

11. Facilitate communication between the Rock Island Police Department and the School District, including ensuring the regular and proper collection and reporting of data regarding school-based arrests, citations, and court referrals of students, as well as other measures that may assist Rock Island and District in evaluating the performance of the School Resource Officer and the success, fairness, and effectiveness of the Program.
12. Playing a role in lockdown, searches, evacuation and other drills.
13. Providing supervision when present at extracurricular and athletic events, including school dances, games, and other events.
14. Serving as a resource from time to time for specific classroom instruction, including such things as gang education, substance abuse prevention, applicable laws, the rights of citizens interacting with police, the consequences of arrests, and related matters.
15. Maintain familiarity with the School District Code of Conduct.
16. Attend disciplinary meeting with students and parents only upon request by School District administration.
17. Serve as consultant to the School District in matters of crime prevention, law enforcement, community youth services and other related matters.
18. Develop and maintain familiarity with community delinquency patterns, trouble spots, and other community problems.
19. Assist in preventing truancy, in processing truancy cases, and in making home visits when requested.
20. Assist in the supervision of extra-curricular activities, as requested.

#### Security Responsibilities

1. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.
2. Assist with supervision of co-curricular school activities both at home and away, as requested.
3. Meet with administrators to advise them of potentially violent situations and to plan for the safe resolution of those situations.
4. Follow building and School District behavior policies and refer all matters of school discipline to the proper administrator.
5. Provide protection to students, staff, and the school from theft, vandalism, assault, and other violations of the law.
6. Assist staff in the event of an emergency.
7. Supervise parking lots and automobile traffic near the school and prevent loitering and trespassing on school property when requested to do so.
8. Check for unauthorized persons in and around School District premises and assist School District officials in handling incidents involving persons trespassing and committing criminal acts on School District Property.

#### General

1. Perform duties in street clothes, except on those occasions when, in the judgment of the Rock Island High School Principal or his/her designated representative, the standard police uniform would be more appropriate. If the Rock Island High School Principal or his/her designee wants

the School Resource Officer to wear his/her uniform, the Principal or designee shall notify the Officer or the Officer's supervisor at least 24 hours in advance of the request approved by the Chief of Police or designee.

2. Carry his/her service weapon, badge, handcuffs and handcuff key, two spare ammunition magazines, taser, mace, expandable baton/ASP, body worn camera, portable radio, flashlight, tourniquet, and latex glove holder.
3. Assume responsibility for finding a substitute when absent. An officer with previous high school and/or middle school experience (including co-curricular activities) will be provided whenever possible.
4. Participate in periodic training through the Illinois School Resource Officers Association, National Association of School Resource Officers, or similar organizations.
5. Proactively work with school personnel to prevent crime on school grounds, protect students and staff and provide a safe and secure school environment. This includes, but is not limited to, patrolling the school and grounds, monitoring pedestrian and monitoring vehicular traffic on school grounds.
6. For purposes of the Rock Island Police Department, the officer reports directly to the supervisor at the Rock Island Police Department or, in his/her absence, to the Chief of Police.
7. For purposes of the Rock Island High School, the School Resource Officer reports directly to the Principal and works as a member of the Student Services Team.
8. Participate in all in-service training and certification requirements that apply to all certified officers of the Rock Island Police Department.

## **INTERGOVERNMENTAL AGREEMENT BETWEEN THE ROCK ISLAND POLICE DEPARTMENT AND THE BOARD OF EDUCATION OF THE ROCK ISLAND-MILAN SCHOOL DISTRICT REGARDING RECIPROCAL REPORTING**

This AGREEMENT (“**Agreement**”) is entered into by and between the ROCK ISLAND POLICE DEPARTMENT, Rock Island County, Illinois, a municipal corporation in the State of Illinois (the “**Department**”), and the BOARD OF EDUCATION OF ROCK ISLAND-MILAN SCHOOL DISTRICT NO. 41, Rock Island County, Illinois, an Illinois Public School District (the “**School District**”) and is established and maintained under the authority of Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois and in compliance with Section 6(a) of the Illinois School Student Records Act (105 ILCS 10/6) and Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, all as may hereafter be amended; and under Article VII, Section 10 of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., which provide for the execution of agreements and implementation of cooperative ventures between public agencies within the State of Illinois.

NOW THEREFORE, in consideration of the mutual promises herein contained, and in furtherance of the purposes of promoting safety, security, and order for the staff, students, and the school community, it is hereby agreed by and between the School District and the Department as follows:

1. Reciprocal Reporting Guidelines.
  - a. The School District’s Superintendent or designee and the Department’s Chief of Police (“**Chief**”) or designee are hereby authorized and directed to prepare and implement guidelines for reciprocal reporting under the School Code and as otherwise appropriate for the benefit and safety of the School District’s students and staff and the local community (“**Guidelines**”). The first set of Guidelines shall be adopted by the School District’s Superintendent and the Chief in substantially the same form as the Guidelines attached as Exhibit A hereto, but such guidelines may be modified with notice to and agreement of both Parties. The School District’s Superintendent and the Chief, or their designees, will meet to facilitate and review implementation of the Guidelines as often as necessary, but at least annually during the first quarter of the school year.
  
2. Camera Access.
  - a. The School District will provide access to its live security camera feeds to its buildings in the event of a health or safety emergency. Access is strictly to allow Department tactical forces to become familiar with current conditions that underlie the health or safety emergency in the School District’s buildings. In the event the Department must access the School District’s live security camera feed, after such access and in no event more than 48 hours later, the Department will notify the School District and provide an explanation of the health or safety emergency that required the Department to access the live security camera feed.

The parties’ Information Technology staff will coordinate in advance to ensure the technology described in this section is enabled and fully functional for law enforcement

purposes as established in this section, and that appropriate training is provided as needed.

3. General Terms.

- a. Term and Termination. This Agreement shall commence on its Effective Date and shall continue in full force and effect until it is terminated, unless terminated by either Party with at least thirty (30) days prior written notice or by the Parties by written mutual consent and agreement.
- b. Relationship of the Parties. Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer, or joint venture relationship between the Department and the School District. No party shall become bound, with respect to third parties, by any representation, act or omission of the other party. This Agreement is for the benefit of the contracting parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.
- c. Cooperation Between the School District and Department. Nothing in this Agreement is intended to limit or restrict the authority of the School District to request Department aid and services for crimes, disturbances, or other emergencies occurring in or around School District property; nor is it intended to limit or restrict the duty or ability of any person attending or employed by the School District to provide information or otherwise cooperate in School District or law enforcement investigations.
- d. Compliance with All Laws. The Department and the School District shall at all times observe and comply with the laws, ordinances, regulations, and codes of the Federal, State, County and other local governmental agencies which may in any manner affect the performance of this Agreement.
- e. Amendments and Modifications. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modifications shall be effective unless reduced to writing and duly signed by an authorized representative of the parties.
- f. Indemnification. To the fullest extent permitted by law, the School District agrees to indemnify and hold harmless the Department, its officers, officials, agents, volunteers, employees, and their successors and assigns, in their individual and official capacities (the “Department Indemnified Parties”) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys’ fees and litigation costs, incurred by the Department Indemnified Parties arising out of any activity of the School District in performance of this Agreement, or any act or omission of the School District or of any employee, agent, contractor, or volunteer of the School District (the “**School Indemnitors**”), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the School Indemnitors.

To the fullest extent permitted by law, the Department agrees to indemnify and hold harmless the School District, its Board and its members, employees, volunteers, agents, their successors, and assigns, in their individual and official capacities (the "School Indemnified Parties") from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys' fees and litigation costs, incurred by the School Indemnified Parties arising out of any activity of the Department in performance of this Agreement, or any act or omission of the Department or of any employee, agent, contractor or volunteer of the Department (the "**Department Indemnitors**"), but only to the extent caused in whole or in part by any negligent or willful and wanton act or omission of the Department Indemnitors.

- g. Requests and Cooperation Not Limited. Nothing in this Agreement shall limit or restrict the right of school personnel to request police assistance/services or to cooperate in law enforcement investigations.
- h. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS, WHEREOF, the Parties have executed this Agreement on the date set forth below.

ROCK ISLAND POLICE DEPARTMENT,  
Rock Island County, Illinois

THE BOARD OF EDUCATION OF  
ROCK ISLAND-MILAN SCHOOL  
DISTRICT NO. 41,  
Rock Island County, Illinois

By: \_\_\_\_\_  
Chief of Police

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Secretary, Board of Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## EXHIBIT A

### **GUIDELINES FOR RECIPROCAL REPORTING AND COOPERATION BETWEEN THE BOARD OF EDUCATION OF ROCK ISLAND-MILAN SCHOOL DISTRICT NO. 41 AND THE ROCK ISLAND POLICE DEPARTMENT**

The following Guidelines are intended to meet the requirements of the Juvenile Court Act, the Illinois School Student Records Act and Sections 10-20.14 and 22-20 of the School Code, to reduce juvenile crime and to increase school safety by promoting the exchange of appropriate information between the police and school officials.

#### **I. General Cooperation**

- A. The Superintendent will designate “School Officials” and the Rock Island Police Department Chief will designate “Police Officials” who will have responsibility for implementing these Guidelines, including receiving and providing information. The School Officials and Police Officials shall provide each other, at the start of each new school year and update as necessary, with their regular and emergency telephone numbers, mobile numbers and e-mail addresses. The District will only contact the SRO during their working hours and any District activities or events that the SRO is scheduled to work that fall outside the SRO’s typical working hours.
- B. School Officials and Police Officials will meet to facilitate and review implementation of these Guidelines at least once during the first quarter of each school year and thereafter as often as necessary.

#### **II. Reporting of Student Criminal Activity**

##### **A. By the School District to Police Officials**

1. School Officials may report any alleged or suspected criminal activities committed by a student enrolled in School District to Police Officials. In accord with the Illinois School Code and the Illinois School Reporting of Drug Violations Act, 105 ILCS 5/10-27.1, 27.1A, 27.1B and 105 ILCS 127/1, School Officials are required to and will report the following incidents involving a student enrolled in School District to Police Officials:
  - Any written complaint of a battery committed against any school employee.
  - A verified incident involving drugs on school property, within 1,000 feet of the school or on a school bus.
  - A firearm on school property or on a school bus – firearm is defined as any device, by whatever name known, which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas or escape of gas; excluding, however paint ball, bb guns, spring gun, pneumatic gun.

When a report may be required of both the Superintendent and Principal, a single report from one or the other shall meet the duty to report.

2. Where violence or other activity poses an imminent threat to the safety of students or community members, the information will be shared as soon as possible after the information becomes known to School Officials.
3. Written information regarding student activities reported under this Agreement may be shared with Police Officials if (a) it relates to an immediate threat to the safety of School District students or community members, (b) specific written parental consent is provided, (c) a court of proper jurisdiction orders the release, or (d) as provided for in Section 6(a)(6.5) of the Illinois School Student Records Act (*see* Section II.A.4.).
4. In accordance with Section 6(a)(6.5) of the Illinois School Student Records Act, and consistent with Section III.C. of these Guidelines, the School District may release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided under law or order of court. “Juvenile authorities” include probation officers, law enforcement officers and prosecutors, and others (including Police Officials).

B. By Police Officials to the School District

1. Police Officials will report to School Officials the same type of information referenced in Section A above, within the same time frames, where the activity by students or others might reasonably be a threat to others on school grounds or at school activities, unless such disclosure could jeopardize ongoing investigation or safety.
2. As currently provided by Section 1-7(A)(8)(A) of the Juvenile Court Act, Police Officials will share law enforcement records with School Officials related the following offenses or suspected offenses (to be modified as such Section is amended from time to time) with respect to a minor enrolled in the School District who has been taken into custody or arrested when Police Officials believe that there is an imminent threat of physical harm to students, school personnel, or others present in the school or on school grounds:
  - a. any violation of Article 24 of the Criminal Code of 1961 or the Criminal Code of 2012;
  - b. a violation of the Illinois Controlled Substances Act;
  - c. a violation of the Cannabis Control Act;
  - d. a forcible felony as defined in Section 2-8 of the Criminal Code of 1961 or the Criminal Code of 2012;
  - e. a violation of the Methamphetamine Control and Community Protection Act;
  - f. a violation of Section 1-2 of the Harassing and Obscene Communications Act;
  - g. a violation of the Hazing Act; or
  - h. a violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12 7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code of 1961 or the Criminal Code of 2012 (bodily harm and mob action).

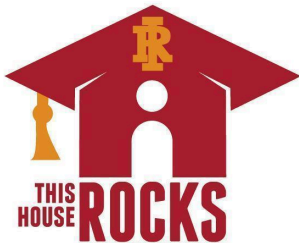
3. Police Officials will share information with School Officials concerning a student who is the subject of a current police investigation that is directly related to school safety. Such information shall only be shared verbally. An investigation means an official, systemic inquiry by law enforcement into actual or suspected criminal activity.
4. As required by Section 22-20, as amended from time to time, of the Illinois School Code, Police Officials shall report to School Officials whenever a student is detained for proceedings under the Juvenile Court Act or for any criminal offense or any violation of a municipal or County ordinance. The report shall include the basis for the detention, the circumstances surrounding the detention, and the status of the proceedings. Police Officials shall periodically update the report as significant stages of the proceedings occur and with the disposition of the matter.
5. Pursuant to Section 5-905(2.5) of the Juvenile Court Act, Police Officials may report to school officials the identity of the victim of certain specified offenses in an effort to prevent foreseeable future violence.
6. Information shared by Police Officials to School Officials shall be used solely to aid in the proper rehabilitation of the student and to protect the safety of students and employees in the schools.

### **III. Confidentiality and Records**

- A. Content of Criminal Activity Information. All criminal activity information shall include the names of all involved persons, including District students and minors, except in cases where the name of the victim is protected under the Rights of Crime Victims and Witnesses Act, 725 ILCS 120/1, *et seq.*, as amended, or other applicable law.
- B. Confidentiality of Law Enforcement Records and Criminal Activity Information. Any law enforcement records subject to disclosure under these Guidelines shall not be disclosed or made available in any form to any person or agency other than as set forth in these Guidelines or as authorized by law. Police Officials and School Officials shall develop procedures to ensure such nondisclosure of criminal activity information (including to other employees except those with a demonstrable professional and privileged interest in receiving such information in order to take appropriate action), except as may be authorized by law or set forth in these Guidelines.
- C. Illinois School Student Records Act. This Section III and these Guidelines are intended to satisfy Section 6(a)(6.5) of the Illinois School Student Records Act, which authorizes a school district to release student records to law enforcement officers when necessary for the discharge of their official duties prior to adjudication of the student and upon written certification that the information disclosed by the school will not be disclosed to any other party, except as provided by law or order of court. The School Resource Officer will be provided access to student directory information upon request.
- D. Not Educational or School Records. School Officials shall follow State and Federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student

Records Act, reports of Police Officials working in a school shall be deemed the reports of a law enforcement professional and shall not be considered a student record. For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), Police Officials designated to work with the School District pursuant to these Guidelines shall be considered a law enforcement unit of the school such that the records created by Police Officials for the purpose of law enforcement shall not be considered educational records. The information derived from law enforcement records shall be kept separate from and shall not become a part of the official school record of the student and shall not be a public record pursuant to Section 1-7(A)(8)(A) of the Juvenile Court Act.

- E. Freedom of Information Act Records in the possession of the School District and/or Department related to this Agreement may be subject to the Illinois Freedom of Information Act (“FOIA”), 5 ILCS 140/5-1 et seq.; 5 ILCS 140/7(2). If the School District or Department receives a FOIA request for any School District digital images or records created or maintained pursuant to this Agreement, the receiving Party shall immediately notify the other Party and shall immediately provide any such records requested in order to timely respond to any FOIA request received. The School District or Department will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released.



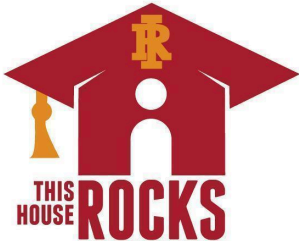
Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR  
Date: July 22, 2025  
Re: Adoption of the 2025-2028 Tentative Agreement between RIESPA and the RIMSD #41 Board of Education

On Monday, July 7, 2025, the Rock Island Educational Support Personnel Association (RIESPA) ratified tentative agreements for a new Collective Bargaining Agreement (CBA). This CBA includes the following employees; paraprofessionals, security, hall monitors, and nurses. The three-year agreement will be in effect for the 2025–26, 2026–27, and 2027–28 school years.

The new CBA includes significant updates to job classifications, compensation, and working conditions. These changes are designed to better meet the district's operational needs while continuing to support and recognize the essential contributions of the employees covered under this CBA. A summary of the major changes is provided below:

- All paraprofessional classifications will now follow a standardized 182-day work year.
- Security personnel will continue to work 8.5 hours per day, with compensation for 8 hours.
- Nurses and instructional paraprofessionals will work 7 hours per day and be paid for 6.5 hours.
- A half-day for RIESPA members will be four (4) hours.
- The stipend for the District Nurse has been removed, as the position is not represented by RIESPA.
- Substitute pay for RIESPA members will increase from \$40 per day to \$60 per day. Substitute pay for a half day will increase from \$20 per day to \$30 per day.
- RIESPA members completing student teaching within the district will now retain their regular salary during their student teaching assignment.
- Nurses who conduct hearing and vision screenings will receive a \$500 annual stipend.
- Professional development days will now include sessions specifically tailored for paraprofessionals, ensuring more targeted and relevant learning experiences.
- The process for accessing the tuition reimbursement pool has been clarified to promote transparency and equity for all members.
- RIESPA members with 20 or more years of continuous service who choose to retire under the Illinois Municipal Retirement Fund (IMRF) will receive a retirement stipend as follows:
  - Retirement by June 30, 2026: \$7,500



Sharon Williams, Ed.D.  
*Superintendent of Schools*

- Retirement by June 30, 2027: \$3,750
- Retirement by June 30, 2028: \$2,500
  
- Insurance premiums costs will be as follows according to percentages, removing fixed dollar amounts:
  - **Single coverage:** 86% Board / 14% Employee
  - **Single +1:** 82% Board / 18% Employee
  - **Family:** 83% Board / 17% Employee
  
- **Salary increases will be as follows:**
  - 2025-2026 - 5% salary increase/IMRF contribution rate: 4.75% of the employee's hourly rate
  - 2026-2027 - 4.5% salary increase/IMRF contribution rate: 4.75% of the employee's hourly rate
  - 2027-2028 - 4% salary increase/IMRF contribution rate: 4.75% of the employee's hourly rate

We are confident that this agreement represents a fair, sustainable, and forward-thinking commitment to the paraprofessional members of RIESPA. It strengthens our ability to attract and retain high-quality support staff while continuing to provide critical services to our scholars and school communities.

It is recommended that the Board of Education adopt the newly ratified RIESPA Collective Bargaining agreement for the 2025-2028 school years.

**AGREEMENT BETWEEN**

**ROCK ISLAND EDUCATIONAL SUPPORT PROFESSIONALS  
ASSOCIATION,  
IEA-NEA**

**and**

**ROCK ISLAND-MILAN BOARD OF EDUCATION DISTRICT #41**

**2025-2026 through 2027-2028**

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## **PREAMBLE**

This Agreement, between the Board of Education of District #41, Rock Island County, Rock Island, Illinois, and Rock Island Education Support Professionals Association - IEA/NEA, has as its purpose the promotion of harmonious relations between the Employer and the Association and recognizes their common goal of providing the best education possible for youth of the district, and that by accepting the provisions of this Agreement do commit to work cooperatively and in good faith. The acceptance of the provisions of this agreement shall constitute a binding obligation of the parties for the duration hereof or until changed by written mutual agreement.

## **ARTICLE 1**

### **Recognition**

The Rock Island Board of Education, District # 41, Rock Island County, Rock Island, Illinois, (hereinafter referred to as the "Board") recognizes the Rock Island Educational Support Professionals Association- IEA-NEA, (hereinafter referred to as the "Association,") as the exclusive and sole negotiating agent for all regularly employed full-time Paraprofessionals, Security Monitors and Nurses hereinafter referred to as "Staff members".

Full time Staff member (FTE) is defined in this Contract as a staff member who is regularly employed for twenty (20) to forty (40) hours per week. See Article XII for Health Insurance Benefit Guidelines and Qualifications.

It is further agreed that the fringe benefits provided for in this Agreement are fully applicable to full-time Staff members.

## **ARTICLE II**

### **Effects of Agreement**

- A. The parties mutually agree that the terms and conditions set forth in this Agreement represent the full and complete understanding and commitment between parties.
- B. If any section, paragraph, sentence or clause of this Agreement is held invalid or unconstitutional by a court of competent jurisdiction or is contrary to Illinois or Federal law, such decision or law shall not void the remaining portion(s) of this Agreement or any section or part thereof. Both parties agree to negotiate in a timely manner the impact of any Federal or Illinois laws, rules or regulations that would affect current employment qualifications.

## ARTICLE III

### General Conditions

- A. The Association must apply for the use of school facilities at least one (1) school day in advance through building principals. The Association and its representative shall have the right to use school buildings, facilities, and equipment.
- B. The Rock Island Educational Support Professionals Association shall follow Board policy on the use of school mail.
- C. Association leadership is invited to attend the first principal PLC of the year and be given up to 30 minutes on the agenda.
- D. Assault and Threats
  - 1. RIESPA member shall report to Administration any threats of criminal or civil action against them arising out of and in the course of their employment, and the Board shall review the matter and take necessary steps pursuant to its powers under the Illinois School Code.
  - 2. RIESPA members shall have Administrator assistance in any physical or verbal assault cases that occur while the paraprofessional is performing his/her assigned duties. Assistance shall consist of:
    - a. Notifying the proper authorities (police) once the incident has been reported to the building principal and Superintendent.
    - b. A consultation by the Board's attorney with the paraprofessional in outlining the paraprofessional's legal rights and alternative courses of action.
    - c. The Superintendent will be the only administrator permitted to talk to the press regarding paraprofessional assaults. In issuing any statements to the press, the Superintendent will consult with the paraprofessional and shall make every effort to respect the privacy and rights of the paraprofessional.
    - d. Communicate back to the affected employee(s) the results and status of the case, as well as any school action taken in compliance with student privacy laws.
  - 3. No permanently formal action against a paraprofessional shall be taken on the basis of a complaint by a parent or student, nor shall any notice thereof be included in the paraprofessionals' personnel file unless the matter is first reported to the paraprofessional in writing, and he/she is allowed to attach a reply.
  - 4. A restorative practice focused on safety and positive relationship building will occur.

## **ARTICLE IV**

### **Qualifications, Health and Safety**

#### **A. Qualifications**

1. The Staff member's qualifications shall meet State Code, State Regulations and School District #41 regulations. Staff member job descriptions for each classification shall state qualifications and duties attendant to that classification. Tasks and responsibilities, which are assigned by a staff member's supervisor, shall be consistent with the duties normally associated with that position. However, the Administration reserves the right to ask, on a temporary or emergency basis, for a staff member to assume tasks and responsibilities outside the normal duties, for which he/she is not qualified. A non-certified paraprofessional can be placed in a non-instructional supervisory capacity under normal and/or emergency situations.
  2. The Association and Board recognize that the qualifications and duties in any classification may be revised if the Board institutes substantially new programs or substantially modifies existing ones. Whenever such new or modified programs result in substantially different Staff member qualifications and/or duties, the Association and Board agree that Staff members shall be given the opportunity to meet the substantially new or modified requirements.
- B. A certificate of good health from a physician and a tuberculosis test indicating freedom from tuberculosis shall be required for appointment.
- C. Pre-employment physicals and criminal background checks, including finger printing, as required by the State of Illinois shall be provided by the Board of Education at no cost to the staff member. A medical provider designated by the District will provide physical examinations.
- D. The Board, at its expense, shall follow OSHA guidelines as defined in the District's Bloodborne Pathogens Exposure Control Plan. The Rock Island plan is available for review in the main office of each school.
- E. Procedures for health and safety for bio-hazards will be formalized by a Committee consisting of RIESPA representatives, the Building Operations Manager, and the Director of Student Services. Such procedures shall be in writing and distributed to RIESPA members no later than December 31.

## **ARTICLE V**

### **Seniority**

- A. Seniority is the length of the Staff member's continuous service in the District, commencing with the Staff member's first working day. Seniority is based on a District wide basis: it is NOT to be based on loss of a program, class, student(s) or the moving of a program. SENIORITY IS NOT BASED ON BUILDING SENIORITY. This addition confirms the language in Article VI, Section D and past practice for unassigned personal.

- B. Seniority is lost upon the following:
1. Resignation
  2. Dismissal for cause
  3. Retirement
  4. Layoff beyond eighteen (18) months, as per state law
  5. Employment in a position excluded from the bargaining unit
  6. Refused recall to any position for which the Staff member is qualified
- C. Seniority is retained, but does not accrue, for pay purposes during the following:
1. Unpaid leave of absence other than short-term, temporary leaves
  2. During any period of layoff
- D. Seniority is retained during the following:
1. Continuous employment
  2. Short-term temporary paid leave of absence
  3. Short-term temporary unpaid leave of absence as recommended by the administration
- E. Ties in seniority shall be broken by the date and sequence of hiring as listed on the recommendation of the Administration to the Board of Education.
- F. Not later than October 1, the Board shall publish a list for purposes of seniority only for each of the following classifications:
1. Nurses
  2. All Others\*
- \*Seniority is based on length of employment and qualifications for any position. Qualifications are defined by the job description.

## **ARTICLE VI**

### **Assignments, Transfers and Vacancies**

- A. Contracts will be provided to employees when hired.
- B. All vacant positions will be posted for a one-week period. These notices will be distributed to all buildings with a copy sent to the Association President. Regarding the posting of vacancies and transfer procedures as set forth in this Agreement:
1. All vacancies shall be posted in accordance with the collective bargaining agreement for one week unless the Association and Board mutually agree to a shorter period of time.

2. Any interested staff member who has the requisite skills and qualifications to perform the necessary tasks of the position shall apply via the Frontline Application system.
  3. Interviews, hiring, or voluntary transfer decisions shall be made in a timely manner following the closing of the posting period.
  4. Qualified Candidates for open position(s) will be granted an interview based on continuous years of service and qualifications, with the three (3) most senior given an interview.
  5. If filling a vacancy through a voluntary transfer results in a new opening, the newly vacated position shall be posted and filled in accordance with the preceding steps; and
  6. Involuntary transfers shall be made only if necessary. Staff will be notified a minimum of ten (10) days prior to the date of transfer unless unforeseen circumstances prohibit notification. Any Staff Member involuntarily transferred will not experience a loss of hourly wages or benefits. Any Staff Member who is involuntarily transferred may request a meeting with the Assistant Superintendent of Human Resources to review the reason(s) for the transfer. Such a request must be made within seven (7) calendar days of notice of the transfer.
- C. All summer school positions will be offered to staff on an as needed basis, based on seniority.
- D. A bargaining unit member becomes “unassigned” upon loss of her/his position in a building due to enrollment, reorganization, or closing of a building. An unassigned bargaining unit member utilizes the current transfer language for placement in a successor position.
- E. The RIESPA President shall be placed in an equivalent open position, which allows leave up to four (4) hours per week for conducting union business.
- F. Extra-curricular assignments at the High School will be implemented according to written procedures.

For all games and events for which security is required, security personnel will be offered the opportunity to supervise the event. The selection process will be as follows:

1. Extra-Curricular supervision slots will be posted to the entire district at the beginning of the season in the Frontline Application system.
2. Security personnel may be asked to work special events and afterschool programming.
3. Wages will follow RIESPA Contract.

An assigned High School Administrator will oversee the selection process of the applicants and their performance at the event. The Security Supervisor’s input will be considered.

- G. Either party may request the contract be re-opened after the first year of the contract for re-organization issues only.

## ARTICLE VII

### Staff member Evaluations

#### A. Performance Review

1. Notification - Before the formal evaluation, the immediate supervisor shall acquaint each Staff member under said supervisor's supervision with the evaluation procedure and expectations as set forth on Appendix B. This orientation shall normally take place during the first month of each school year. No evaluation shall take place until such orientation has been completed. Each Staff member shall receive a copy of his/ her job description at the orientation. The Association President shall receive a copy of all job descriptions covered under this Agreement.
2. Multiple Assigned Staff members - Staff members who have multiple supervisors or work locations shall be assigned a single supervisor for the purposes of evaluation, unless a second administrative evaluator is requested by the staff member or supervisor.
3. The building principal and/or supervisor will evaluate the Staff member at least every two years to be followed by a conference between the Staff member and the Building principal and/or supervisor.
4. Education support personnel and security personnel will be required to provide evidence to support the components within each domain of the evaluation. Teacher input may be considered, as appropriate, solely based on the district's job description.
5. Staff members will be given a copy of completed Appendix B evaluation at the conference. The Staff member shall sign the evaluation, which indicates that he/she has read it. It will not indicate agreement.
6. The Staff member shall have ten (10) school days to respond to the evaluation in writing. The written response shall be given to the principal and/or supervisor. The response shall be attached to the evaluation and placed in the official district personnel file.
7. All evaluations shall include one of the following ratings:
  - Excellent
  - Proficient
  - Needs Improvement
  - Unsatisfactory
8. Suggestions for improvement or performance shall be indicated where appropriate.
9. Individuals doing the final evaluations must be non-bargaining unit/administrative personnel.
10. Evaluations will be completed 30 school days before the end of the school year.

#### B. Personnel File

1. The official District personnel file for each Staff member shall be maintained by the Assistant Superintendent for Human Resources; however, this provision shall not preclude administrators from maintaining a building file and adding materials to the official District file at any time.
2. No letters from parents, teachers, or administrators that make reference to incidences that have taken place before the current school year shall be placed in the personnel

- file. A copy of any such communications shall be given to the Staffmember.
3. Staff members shall have the right to respond to any materials in their personnel file within ten (10) workdays and shall be given a copy of any evaluative documents to be placed in said file. The Staff member's response shall be attached to the file copy of the materials or documents in question. No materials of an evaluative nature shall be placed in a personnel file unless the Staff member has first been provided with a copy.
  4. A Staff member shall have the right to review his/her personnel file and to be given copies of any documents therein. Any such inspection shall occur in the presence of the Assistant Superintendent for Human Resources or his/her designee. The Staff member may have an Association Representative present during his/her review of the personnel file.

## **ARTICLE VIII**

### **Reduction-in-Force**

- A. Should the employer consider a reduction in the number of Staff members, each affected Staff member and the Association shall be given written notice by registered mail, as prescribed by the State of Illinois with a statement of honorable dismissal and the reason therefore. The sole exception to the Illinois rules and regulations will be Staff members performing one-on-one paraprofessional assignments; however, such Staff members shall be given a statement of honorable dismissal and the reason therefore at least five (5) work days preceding the end of their assignments. Any reduction-in-force resulting from the elimination of a one-on-one assignment shall be done in accordance with the provisions of Section VIII, B.
- B. Reduction-in-force shall be made on the basis of least seniority for which the Staff member is qualified. Staff members with the least seniority shall be removed, in order, until the necessary reduction has been made.
- C. An additional copy of the postings for positions will be given to the Association President for distribution. Provided a vacancy exists in another classification at the time of layoff, any Staff member who will be dismissed due to reduction-in-force shall have the option to transfer to that opening if said Staff member is qualified.
- D. Staff members who are on an approved leave of absence shall be subject to this Article of the Agreement.
- E. One-on-one (4366) paraprofessionals may be released prior to the end of the school year through no fault of their own, i.e., child leaves the district, moves into another program, etc. These paraprofessionals may be offered another District position for which they are qualified if one is available; or they may be without a position and on leave without pay until the beginning of the next school year when they are offered another position for which they are qualified, or may take another one-on-one position. If none of these possibilities are available, they may wait for the next available position for up to eighteen (18) months.



## **ARTICLE IX**

### **Recall**

- A. If the Board increases the number of Staff members or if a Staff member resigns after the layoff, the Board shall first offer reemployment to the Staff member laid off in the reverse order of the layoff (i.e., most senior laid off Staff member recalled first), by seniority and qualifications to perform the job, within eighteen (18) months of layoff as per law.
- B. If a Staff member who is dismissed through reduction-in-force becomes qualified and can demonstrate such qualification for an open position, the Staff member shall be offered re-employment to any such vacancy within the bargaining unit within eighteen (18) months as per state law.
- C. A Staff member shall retain re-employment rights for the following school term or within one (1) year from the beginning of the following school term.
- D. Any Staff member who has been honorably dismissed pursuant to this Article shall have recall rights as follows:

Recalled Staff members shall have the accumulated sick leave and salary schedule position they had when honorably dismissed.

## **ARTICLE X**

### **Responsibilities**

- A. A Staff member is responsible for reinforcing program components through the completion of requests by his/her teacher and/or appropriate administrator.
- B. A Staff member is expected to adhere to all school rules and district policies.
- C. A Staff member must report any absence to the school where he/she is employed by 8:00 a.m. of the absence day and to the Aesop system (1-800-942-3767) between 6:30 a.m. and 7:30 a.m. of the absence day. If a staff member does not report the absence to the school where he/she is employed and to the Aesop system, they will be considered absent without pay (not be able to use sick or personal leave). After three days of absence without reporting the absence, unless there are mitigating circumstances, the administration may terminate the staff member.
- D. A staff member is required to attend all regularly scheduled meetings, in-service meetings and workshops that are conducted during the staff member's regular workday. Staff members will be compensated at their regular rate of pay for any time these activities are scheduled beyond their regular workday. In the event that a staff member cannot attend due to other work responsibilities and/or commitments, arrangements for the absence must be made with their immediate supervisor.
- E. District Nurses shall work 182 days this contract.

## ARTICLE XI

### Rights

- A. Dues Deduction - Any member of the bargaining unit who is a member or has applied for membership in the Association may sign and deliver by September 30, an authorization for annual dues deduction. The Association will provide authorization forms. The authorization is continuous and shall remain in effect from year to year unless the Staff member revokes said authorization between September 1 and 30 of said year.
1. The Board shall deduct from each Staff members' pay, the current dues of the Association provided the Board has received an authorization form.
  2. Pursuant to such authorization, the Board shall deduct equal amounts from paychecks for the months of October through May.
  3. The Board shall remit said deducted dues to the Association within ten (10) school days following the pay period deduction.
  4. The Board shall not be liable to the Association by reason of the requirements of this Article of the Agreement for the remittance or payment of any sum other than that constituting actual deductions made from Association members' salaries earned. Also, the Association agrees to indemnify the Board against any and all claims, demands, lawsuits, or other forms of liability that may arise out of or by reason of any action or inaction taken by the Board or its designated representatives pursuant to this Article, except those arising out of computational errors on the part of the Board.
  5. Working Conditions—By September 1<sup>st</sup>, RIESPA members will be issued the following:
    - Building assignment/s
    - Work schedule
    - Direct supervisor
    - Individual mailbox
    - Attempts will be made for a lockable space
- B. Each Staff member shall have a copy of his/her job description. In the event that a concern regarding the job description arises, a committee comprised of two (2) members appointed by the Administration and two (2) members appointed by the Association will meet for the purpose of resolving the concern. If both parties cannot agree, the matter will be referred to the Superintendent, who will meet with the Assistant Superintendent for Human Resources, the Association President or designee, and the staff member in an attempt to settle any concerns regarding the job description.
- C. It is the intent of the administration that no Staff member will act as a substitute, except on an emergency basis. On an emergency basis, the administration will attempt to seek a voluntary substitute. If a voluntary substitute is not available the administration may involuntarily assign a staff member as a substitute for no more than three consecutive days and not more than six days per person per year. There shall be no loss of hours or rate of pay, and any additional hours will be paid at the regular rate of salary. Substitutes for an RN must be an RN. Payment will be at the same step, on the RN schedule, as the substitute's regular assignment. This provision does not pertain to normal student

supervision duties, as long as such supervision is not in violation of the state law. If a Staff member is a properly certified substitute teacher, he/she may be assigned as a substitute teacher and be paid at the highest substitute rate of pay.

- D. One complete copy of all Board minutes shall be mailed to or placed in the mailbox of the President of the Association as soon as the Board has approved them.
- E. Names and addresses of newly hired Staff members shall be provided to the Association within one month of their employment.
  - 1. Within 10 working days from the beginning of every school term and every 30 calendar days thereafter in the school term in an Excel file or other editable file other editable digital file format agreed to by the exclusive representative, the employee's name, job title, worksite location, home address, work telephone numbers, identification number if available, and any home and personal cellular telephone numbers on file with the employer, date of hire, work email address, and any personal email address on file with the employer will be submitted to the Association.
  - 2. Within 10 working days from the date of hire of a bargaining unit employee, in an electronic file or other format agreed to by the exclusive representative, the employee's name, job title, worksite location, home address, work telephone numbers, and any home and personal cellular telephone numbers on file with the employer, date of hire, work email address, and any personal email address on file with the employer will be submitted to the Association.
  - 3. Within 10 working days from the date of an employment status change of a bargaining unit member (i.e., leaves of absence, resignations, terminations, retirements, changes in bargaining unit, etc.), administration will submit notice to the Association.
- F. Representatives of the Employer and the Association will agree to meet upon the request of either party for the purpose of reviewing the administration of the contract and to resolve problems as they may arise. These meetings are not intended to bypass the grievance procedure. Should such a meeting result in a mutually acceptable amendment to the Agreement, the amendment shall be reduced to writing, ratified by the Employer and the Association, signed, and appended to this Agreement.
- G. Duly authorized representatives of the Association and their respective affiliates shall be permitted to transact official Association business on school property. Such business shall be conducted only during times that Staff members are not carrying out their contracted duties.
- H. The Association shall have the right to post notices of activities and matters of Association concern on designated bulletin boards, at least one (1) of which shall be provided in each building. The Association shall not post, or permit to be posted, political materials or materials derogatory to Staff members, parents, students or Board members.
- I. Except for security personnel, the Board shall support and assist Staff members with respect to the control and discipline of students in the Staff member's assigned work areas.

The Board or its designated administrative representative shall take reasonable steps to relieve staff members of responsibilities to supervise students who are disruptive or who repeatedly violate rules and regulations. Staff members, including security personnel, may use reasonable physical force with a student as is necessary to protect himself or herself, a fellow staff member, or another student from attack, physical abuse or injury, or to prevent damage.

- J. The Board shall reimburse Staff members up to one hundred dollars (\$100.00) for the loss, damage, or destruction of any personal property of the Staff member whenever such loss, damage, or destruction results from an attack on a Staff member.

The District will provide three (3) shirts to each security personnel. The security personnel must wear one of the shirts each day and be responsible for the laundering of the shirts.

- K. Complaints directed against Staff members from other than District Administrators shall be reduced to writing by the complaining party with a copy given to the Staff member. The Staff member shall be permitted to respond in writing to the complaint. If the complaint is resolved or determined by the Administration to be groundless, it shall be removed from the Staff member's personnel file and destroyed. If the complaint is resolved, a record of such resolution shall be attached to the file copy of the complaint. Any letter placed in the personnel file from a parent, teacher, or administrator must refer to something that has happened within the current year and may not refer to other incidents that were not written up and placed in the file at that time.

- L. Job Sharing

1. "Job sharing" will not be used to reduce staff but does not protect staff members who are "job sharing" from layoff provided said reduction in staff comports with the collective bargaining agreement
2. Any decision to "job share" will be made by voluntary agreement by both the affected paraprofessional and building level administration
3. The terms of any job sharing agreement concerning leaves and other contract provisions shall be subject to final approval by the Superintendent or his/her designee and the Association Executive Board; and
4. The position will not be "job shared" if a qualified, currently employed paraprofessional seeks the work as a full position and is approved by the Principal. Preference will be given to maintaining a full position over a "job share" position.

- M. Stalking/Harassment/Threats/Assaults/Battery

A safe environment is a priority. All bargaining unit members are protected by Board Policy 5:20. If issues arise, procedures are in place at Administrative Guideline 4362. The form 4362, used to report incidents or allegations, is attached as Appendix I.

- N. New Staff member Orientation

New staff members shall attend new staff member orientation. Orientation shall be offered on a quarterly basis. New staff members will be released from their assignment in order to attend the scheduled orientation during their regularly scheduled contractual hours. Orientations are mandatory for invited staff.

- O. All Staff shall be given three (3) hours of time within the contract day, per school year, and access to technology, to complete State mandated training and modules.
- P. The District will comply with the Illinois School Code. Non-nurses may dispense medication with proper training. If a non-nurse distributes medications, the District will indemnify him/her, unless the action was criminal, or willfully and wantonly negligent in the performance of the duties. Non-nurses shall complete a form to volunteer to distribute medication. This form shall be completed each year (Appendix J contains the form to be completed).

The Building Supervisor position shall not require distribution of medication. However, they are allowed to volunteer to distribute medication under the terms listed above.

**ARTICLE XII**  
**Insurance**

- A. Employees whose positions and hours qualify for insurance according to the Affordable Care Act, including those on sick leave and staff members receiving insurance as of August 28, 1996, shall be eligible for coverage in the group insurance plan. All other paraprofessionals shall be eligible for health insurance coverage as authorized and paid for by the Board subject to the following provisions:
- B. All individuals that currently participate in the Health Insurance Program will be allowed to remain in the plan, regardless of the minimum 30 hours required to qualify per the Affordable Care Act. Any individual that falls under the “grandfather” elects to drop their coverage may not return to the plan unless they are working the minimum 30 hours. The District cannot reduce the number of hours worked to remove individuals from the plan. Furthermore, if any individual(s) decide to drop participation in the plan the District will immediately notify the President of the Association and allow 14 calendar days before actually dropping the individual(s) from the plan.

The Affordable Care Act language will be used to determine employees who qualify for insurance.

All individuals who are working a minimum of 20 hours per week will be considered full time employees for all other benefits and rights under the Collective Bargaining Agreement.

- 1. If both husband and wife are eligible to enroll for the staff member benefits, either the husband or the wife, but not both, may elect to enroll for dependent benefits. The remaining spouse shall be entitled to enroll in the single plan.
- 2. The Board will pay the premium costs of the single, single plus one and family plan for the period July 1, 2025 to June 30, 2028 subject to the following provisions:

- a. Single: Board will pay 86%. Employee will pay 14%
  - b. Single +1: Board will pay 82%. Employee will pay 18%.
  - c. Family: Board will pay 83%. Employee will pay 17%.
3. Either party may request that negotiations on this Article be re-opened.
  4. There will be a local claims facilitator who will be available at least two (2) days per week to meet with any Staff member concerning service/claims problems, or to go to buildings to meet with a Staff member.
  5. Coverage will be to the last day of the full month regardless of ending work date.
  6. Family insurance may be purchased by the staff member, if desired, as follows:
    - a. Need to go through underwriting.
    - b. The staff member is to pay for insurance through payroll deductions. If the staff member does not make sufficient net pay to collect the necessary health deduction, a personal check will be required. The personal check must be submitted prior to the next payroll deduction cycle (within 2 weeks).
    - c. Re-insurer to approve change in plan, prior to this section being implemented.
- C. Otherwise eligible Staff members on approved leave of absence may elect to have insurance coverage provided the Staff member pays the full premium.
  - D. Staff members who retire or become disabled may continue in the group medical insurance plan by remitting to the Board premiums at the prevailing group rate. If a Staff member is not eligible for Medicare, the Staff member may continue in the group indefinitely by remitting to the Board premiums at the prevailing rate.
  - E. All Board-sponsored or Board-participating insurance programs shall be considered part of this Agreement and any additions to, subtractions from, or modifications in the coverage of part or all of those programs shall be only after negotiation with and agreement by the Association.
  - F. The parties agree to establish an Insurance Committee. The Committee will meet on an as needed basis, but not less than quarterly. The Committee will review the health insurance program and recommend benefit changes and funding to the Board of Education. There will be membership on the Committee from the RIEA, RIESPA, AFSCME, Retirees and Administration. A Board Member may also be a member of the Committee.

**ARTICLE XIII**

**Retirement**

- A. Staff members shall participate in the Illinois Municipal Retirement Fund—IMRF.
- B. Any employee having twenty (20) or more years of continuous service who chooses to retire under the Illinois Municipal Fund shall receive an additional stipend pursuant to the following requirements:
  - a. An employee retirement date of June 30, 2026 shall submit an irrevocable intent to retire letter by December 1, 2025, they will receive an additional stipend of \$7,500.
  - b. An employee retirement date of June 30, 2027 shall submit an irrevocable intent to retire letter by July 15, 2026, they will receive an additional stipend of \$3,750.
  - c. An employee retirement date of June 30, 2028 shall submit an irrevocable intent to retire letter by July 15, 2027, they will receive an additional stipend of \$2,500.

**ARTICLE XIV**

**Leaves of Absence**

A. Definition:

For purposes of this Article, immediate family or household shall mean the following:

Spouse	Parent-in-Law	Sister-in-Law	Child
Son-in-Law	Brother-in-Law	Parent	Brother
Legal Guardian	Sister	Step-Parent	Stepchild
Grandparent	Grandchild	Daughter-in-Law	

\*\*As per School Code

B. Sick Leave

A leave of fifteen (15) days for all Staff members with full pay for each school year shall be allowed for personal illness, or illness or death in the immediate family. Credit for fifty (50) days of sick leave will be granted, with notification of intent to retire prior to January 1 of the retirement year. Unused portions of these allowances shall be accumulated without limitations. Each Staff member shall receive a statement of available sick leave days on each paycheck "stub".

A doctor's certification will be required for all absences due to illness of five (5) or more consecutive days, and in any other cases, at the discretion of the Superintendent. A combination of five (5) or more sick and personal consecutive days is considered the same as five (5) or more consecutive sick days. If the District is able to discern a pattern of possible abuse of sick leave, three (3) or more occurrences (such as calling in sick on Fridays or Mondays, days before or after holidays, etc.) and District administration has met with the employee to discuss attendance issues, the District can require a doctor's certification per school code of one day of absence.

### C. Sick Leave Bank

The Sick Leave Bank program provides a shared pool of sick days available to eligible employees who experience an extended illness or injury and have exhausted their own accrued sick leave. Participation in the Sick Leave Bank is automatic unless the employee chooses to opt out.

All employees shall deposit one (1) sick day into the Sick Leave Bank upon hire, and employees are not eligible to utilize the Sick Leave Bank until their have complete one full year of employment.

Employees who do not wish to participate in the Sick Leave Bank must notify Human Resources in writing within thirty (30) calendar days of their hire date.

1. An employee making a request to draw days out of the sick leave bank can draw a maximum of sixty (60) days per school year for said employee.
2. If the sick leave bank drops below sixty (60) days, the participating members will donate one sick day each to the sick leave bank on the first day of employment of the next school year.
3. A Sick Leave Bank Committee made up of three (3) Association members selected by the Association and three (3) administrators selected by the Superintendent of his/her designee, shall be charged with development and maintaining fair and equitable guidelines for the Sick Leave Bank for the employees covered by this contract. The Committee will approve or deny requests made to the sick leave bank. In order to withdraw from the sick leave bank, the following criteria will be used for eligibility:
  - a. Must have exhausted all accumulated sick leave,
  - b. Must have a catastrophic illness or a member of the employee's family has a catastrophic illness,
  - c. Must have a doctor's statement certifying such illness,
  - d. Must have been employed in the district for at least 1 year,
  - e. Must provide the Sick Leave Bank Committee a written request for the requested days with reason for the request and the estimated number of days requested.
4. Catastrophic illness or injury means an illness or injury that is expected to debilitate the employee for an extended period of time, or that debilitates a member of the employee's family. Whereas this debilitation requires the employee to take time off from work for an extended period of time to care for themselves or family members, and in which the extended time off creates a financial hardship for the employee because they have exhausted all of their sick leave and other paid time off.
5. At the conclusion of each school year, the Human Resources Department will provide information to the RIESPA President that outlines the number of days remaining in the sick leave bank.



#### D. Death or Critical Illness Leave

1. Definition: For the purpose of this Section, critical illness will be defined as illness pertaining to, or in the nature of, a crisis; in danger of death; when major complications occur; when the prognosis is poor.
2. Days Per Occurrence:
  - a. When death occurs in the immediate family or household, the staff member shall be granted a leave of five (5) school days for each occurrence with full pay. These days are in addition to and separate from accumulated sick leave.
  - b. When critical illness occurs in the immediate family or household, the staff member shall be granted a leave of five (5) school days for each occurrence with full pay. These days are in addition to and separate from accumulated sick leave. However, critical illness leave may be used only once for the same occurrence in any school year for any one member of the immediate family.
3. Death or critical illness leave may be taken in either one-half or full-day units, and need not be taken consecutively.
4. Each staff member shall be allowed up to three (3) school days deductible from allowable sick leave for a death outside the immediate family.
5. Documentation from a medical professional is required for any death or critical illness day(s). When it is proven that documentation cannot be obtained from a medical professional, another form of proof will be discussed. All documentation must be provided within 10 calendar days.

#### E. Leaves of Absence without pay

A long-term leave of absence of up to one (1) year shall be granted for the purpose of childcare or educational advancement, or illness within the immediate family, provided that said leave commences and concludes at the beginning of a semester.

The Superintendent or his/her designee may grant a short-term or long-term leave of absence without pay on an individual basis as determined.

#### F. Association Leave

The Association will be granted paid leave of up to eight (8) days each per year to attend State and National Conventions. The Association President will provide two (2) days advance written notification of the use of such leave to the Assistant Superintendent for Human Resources unless there is mutual agreement to waive the two (2) days.

#### G. Personal Leave

At the beginning of each school year a Staff member in the District shall be granted two (2) days of paid leave to be used for personal business in increments of at least one-half (1/2) day.

A Staff member planning to use a personal leave day shall notify his/her Building Principal or Immediate Supervisor at least one (1) day in advance except in cases of emergency and shall state the reason for such leave on the notification form. Personal leave, if unused, shall be accumulated as sick leave and is not to be used for vacation. However, an employee

shall be entitled to carry over three (3) unused personal leave days to a subsequent school term for a maximum of five (5) personal leave days available for use during the year. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal/supervisor three (3) days before the request date.

The use of a personal day is subject to the following conditions:

1. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last five (5) days of the school year, unless the Superintendent grants prior approval.
2. Personal leave may not be used in increments of less than one-half (1/2) day.
3. Personal leave is subject to any necessary replacement availability.
4. Personal leave may not be used on an in-service training day and/or institute training day.

Unpaid personal leave days shall be granted at the discretion of the Superintendent or his/her designee if no paid personal leave days are available to the Staff member. The decision of the Superintendent is not subject to the grievance procedure.

#### H. Assault Leave

A staff member who is assaulted during the reasonable exercise of his/her employment related functions (including non-paid school functions), and as a result thereof becomes physically or mentally disabled, shall not have any periods of disability deducted, but not to exceed one hundred eighty (180) work days which shall include any amounts that the Staff member may be eligible to receive by virtue of Workers' Compensation as a result of said injury or assault, provided said inclusion of Workers' Compensation is limited to only the one hundred eighty (180) workdays. Upon appropriate certification from a mental health professional the Board shall pay up to \$1,500 for psychiatric care and counseling necessary because of the assault, denied by or not otherwise paid by Worker's Compensation or by the District's insurance plan.

1. Procedures to be followed:
  - a. A staff member who has been physically assaulted in connection with the performance of his/her duties shall notify his/her appropriate supervisor immediately.
  - b. The staff member will furnish a signed statement on forms provided by the Board to justify the use of assault leave.

I. Family Medical Leave

In accord with the Family and Medical Leave Act (FMLA) of 1993, the Board of Education shall grant up to twelve (12) weeks of unpaid family and medical leave to all eligible staff members. Family Medical Leave must be taken concurrently with any other leave benefits granted to an eligible bargaining unit member under the terms and conditions of the collective bargaining agreement between the Board and the Association. However, the staff member may choose to use accumulated sick leave for a portion or all of the FML as a paid leave, or the staff member may choose not to use accumulated sick leave and go on unpaid FML. Staff members who develop medical complications as a result of childbirth may, as established by a physician, use their own accumulated sick leave. The use of the sick leave bank provision is limited to the terms of the collective bargaining agreement during any FML. FML is prorated to part- time staff members. (Reference Appendix D)

**ARTICLE XV**  
**Compensation**

- A. Advancement in this schedule shall be dependent on continued satisfactory service. Newly employed Staff members shall be placed and compensated on the salary schedule in accordance with the following:
1. A Staff member rehired by the Board shall receive full credit for any prior experience in District #41 in his/her classification as set forth in Article V, Section F of this agreement.
  2. A Staff member newly employed by the Board may, at the discretion of the Board, receive credit for any prior educational experience in District #41 outside his/her classification as set forth in Section V,F of this Agreement; but can be placed no higher than step 2 on the salary schedule, except nurses may be placed no higher than step 5; and
  3. A Staff member newly employed by the Board may at the discretion of the Board receive credit for up to two (2) years suitable educational work experience outside District #41; and can be placed no higher than step 2 on the Salary Schedule, except nurses may be placed no higher than step 5.
  4. A Staff member newly employed by the Board with no previous experience may be placed no higher than step 1 on the Salary Schedule.
  5. Regarding compensating Staff members above the negotiated wage scale:
    - a. Work outside the contracted days is strictly voluntary. If additional hours are necessary, beyond the scheduled hours, prior approval to work those additional hours must be received by the immediate supervisor. All approved additional hours will be compensated at the bargaining unit member's hourly rate of pay.
    - b. Staff members shall be compensated only on the negotiated wage scale as set forth in this Article and Appendix A of this Agreement.

- c. The Board has the right to determine hours of work and the wage scale step placement for Staff members in accordance with the qualifications of the said substitute paraprofessionals; and
  - d. The Board will train currently employed Staff members in the areas where (1) the supply of regular substitute staff members is inadequate, (2) specialized Staff member skills are necessary, and (3) a source of "temporary substitute" Staff members is essential to serve the needs of the children in District #41. The Association and Board agree that only Staff members who volunteer and are willing to perform occasional specialized short-term Staff member work instead of their regular duties will be trained and become a part of this "temporary substitute" Staff member pool.
6. Paraprofessionals licensed as substitute teachers in the State of Illinois, and asked to cover as a substitute teacher, will receive an additional flat daily rate of \$60.00 for a full day and \$30.00 for a half day, on top of their regular daily pay. Non-certified staff will not be used in place of a substitute teacher. However, a non-certified paraprofessional can be placed in a non-instructional supervisory capacity.
  7. Highly Qualified and ELL: ESP's are required by law to be Highly Qualified. Expectation is that all individuals be Highly Qualified when hired. In the event that a Highly Qualified individual cannot be found, a Non-Highly Qualified Individual may be hired under the following conditions:
    - a. The individual be allowed two semesters to become Highly Qualified, either in a school or calendar year.
    - b. The individual will be paid minimum wage.
    - c. The individual will not receive any seniority or benefits.
    - d. The District will provide assistance to individuals to become Highly Qualified.
    - e. All required background checks and physicals would be verified before hiring.
    - f. Individuals will be terminated if they fail to become Highly Qualified in the time specified.
    - g. The individual cannot be rehired until they become Highly Qualified.
  8. Any duties started prior to June 30<sup>th</sup> will be paid at the bargaining unit member's current hourly rate. Work started after June 30<sup>th</sup> will be paid at the next year rate. Any work started prior to June 30<sup>th</sup> that goes beyond June 30<sup>th</sup>, will be paid at the bargaining unit member's current hourly rate (i.e. Summer School starts in June and ends in July. All hours will be paid at the June rate of pay.)
  9. A stipend of 3% of hourly wage will be paid to bargaining unit members with a bachelor degree or higher immediately at hire or within the next semester after the degree has been received and approved by the Human Resources Department.
  10. The parties recognize the need for nurses in all schools that will meet the needs for student hearing and vision screenings. A stipend of \$500 annually will be provided to bargaining unit members that have hearing and vision certification with the condition that bargaining unit members will conduct screenings as requested by the district.
- B. Official transcripts shall be permanently filed in the Personnel Office for all work submitted for credit on this schedule. Salary adjustment shall be made at the opening of the school year.

C. Staff members shall receive their wages in 24 checks. At the beginning of each school year, notice will be sent to each Staff member stating his/her pay column and step. All new Staff members shall receive their pay through direct deposit.

D. Payroll Deduction

1. I.M.R.F. as negotiated in the contract with a 4.75% rate
2. State and Federal Withholding Taxes
3. Others as required by law
4. Voluntary programs as approved by the Board

E. Tuition Pool

The Board will make available an annual total of ten thousand (\$10,000.00) dollars each year of the contract for tuition fees at Black Hawk College or Western Illinois QC or other accredited area higher education institution at the Black Hawk College or Western Illinois QC rate for all staff members who take courses related to their assignment with the District. Staff members shall submit their application and a description of the courses taken to the Assistant Superintendent for Human Resources via email or other agreed upon electronic format, who shall notify each Staff member and the RIESPA President of the approval or disapproval, with reasons for disapproval, of such application within 5 calendar days. Courses qualifying for the tuition pool must be approved, taken, and successfully completed and qualifying coursework must be submitted to the Assistant Superintendent for Human Resources by June 15<sup>th</sup>. The pool of funds shall be equally divided on a per credit hour basis among all Staff members with approved applications on or before June 30<sup>th</sup> of each year based upon the Black Hawk College, or Western Illinois QC rate of tuition. On August 1<sup>st</sup>, the Assistant Superintendent of Human Resources will notify the RIESPA President of the remainder amount of dollars left in the tuition pool and the number of staff members that utilized the pool.

This will include the cost of any courses and/or materials required to meet the 20 hours of CEU's as required by the State of Illinois to maintain Nursing License (every two years). Nursing License renewal fees will be included in the ten thousand (\$10,000.00) dollars. The nurse's license renewal is not to exceed \$200.00 every two (2) years. Nurses will be reimbursed the cost.

Paraprofessionals License renewal fees will be included in the ten thousand (\$10,000.00) dollars. The Paraprofessional's license renewal is not to exceed \$150.00 every four (4) years. Paraprofessionals will be reimbursed the cost.

F. Staff member Re-training

Whenever the Board creates substantially new programs or substantially modifies existing programs and such creations and/or modifications result in substantial changes in the qualifications and/or duties of Staff members, the Board, at its expense, may elect to provide Staff members with the necessary in-service training to meet the requirements of modified programs.

- G. All staff shall be encouraged to attend professional conferences, meetings, and workshops when school funds are available for this purpose. The Superintendent, or designee, shall approve these requests.
  
- H. In-District Professional Development Committee  
The Board and Association agree to establish a joint committee, consisting of Teaching and Learning designee(s) and association representatives, charged with the task of determining professional development content delivered within the District for all bargaining unit members.
  
- I. Nurses
  1. The Illinois School Board of Education (ISBE) provides the opportunity for certified RN's to obtain a PEL endorsed in school nursing.
  2. All Registered Nurses will be included in the Rock Island Education Support Personnel Association (RIESPA) collective bargaining agreement. Registered Nurses with a Professional Educators License (PEL) will be included in the Rock Island Education Association (RIEA) collective bargaining agreement, if they are hired into a vacancy in the District that requires a PEL.
  3. Registered Nurses without a PEL will be considered full time (182 days) and have all outlined benefits in the Rock Island Education Support Personnel collective bargaining agreement.

## **ARTICLE XVI**

### **Hours of Employment**

- A. Annual Working Days—Schedules
  1. All RIESPA full-time employees work 182 days. Positions included are: Security, Building Supervisors, EL Paraprofessionals, Special Education Paraprofessionals, Building/Title Paraprofessionals, Title Paraprofessionals, Paraprofessionals, and Nurses.
  2. Nurses can be asked to work registration days. Miscellaneous pay will be submitted for the time worked.
  3. Subject to approval by the District Administration, the building principal or other administrator responsible for the affected program shall have the discretion to schedule staff member work hours on an individual or building basis to meet program needs.
  4. A full-time education support personnel's workday shall consist of at least seven (7) hours per day, this includes a 30 minute unpaid lunch. A full-time security personnel's workday shall consist of at least eight and one-half (8.5) hours, this includes a 30 minute unpaid lunch. A part time work day shall consist of 4 hours.
  
- B. Coaching  
Employees that coach will be paid their full hours for the day they are required to leave early for coaching duties (Appendix A).

- C. Breaks  
Each Staff member shall be granted a fifteen (15) minute, uninterrupted break for each four (4) hours worked.
- D. Parent-Teacher Conferences  
All RIESPA employees will work the District assigned hours for Parent-Teacher conferences without working in excess of regularly weekly contract time.
- E. Overtime
  1. All work performed over 40 hours in one work week shall be compensated at the rate of time and one-half (1 ½) the hourly rate (overtime). Overtime requires pre-approval of the person's immediate supervisor. Sick, Personal, and Holidays used during that workweek will not count towards the forty (40) hour workweek
  2. Stipend work and Stipend paid positions do not apply to overtime.
  3. Blended rates will apply for approved additional work up to the forty (40) hour workweek.
- F. A calendar committee will be established and will meet about the school calendar with 182 certified contractual days, prior to Board presentation. RIESPA will have proportional representation on this committee.
- G. No less than thirty (30) days prior to the adoption of the school calendar by the Board, the Board shall accept input from the Association. The Superintendent or designee will invite the Association to submit its views and comments on the proposed calendar for the next year prior to preparing the calendar and will consider such views and comments in formulating the recommendations for the Board's decisions, including such items as: the starting date for the next school year; the starting, ending, and length of extended breaks. The submission of comments and views shall not result in negotiations.
- H. In the event the Board should decide to revise the school calendar, the parties agree to negotiate the impact of that decision (if any) on wages, hours, or working conditions. The parties recognize that any such negotiations may result in agreements that require ratification by either or both parties.

RIESPA and the District agree to form a committee comprised of elementary administration and library paraprofessionals to explore the needed working hours of a library paraprofessional. This committee must convene no later than September 5, 2022.

## **ARTICLE XVII**

### **Grievance Procedure**

#### A. General Conditions

1. Every Staff member covered by this Agreement shall have the right to present grievances in accordance with the provisions of this Article. Nothing contained in this Article or elsewhere in this Agreement shall be construed to prevent any individual Staff member from discussing a problem with the administration and having it adjusted without intervention or representation of organization representatives.
2. The failure of a Staff member or the Association to act on any grievance within the prescribed time limits will act as a bar to any further appeal and an administrator's failure to give a decision within the time limits shall permit the grievance to proceed to the next step. The time limits, however, may be extended by mutual agreement.
3. Any Staff member has a right to be represented in the grievance procedure. Representation is not mandatory.
4. The use of this grievance procedure shall be limited to grievances alleging a specific violation of this Agreement and must be initiated within ten (10) school days from the date on which the alleged act or conditions complained occurred.
5. The use of the grievance procedure shall be conducted so as to result in no interference or interruption whatsoever of the work activities of the Paraprofessional staff.

#### B. Procedure

1. First Step- An informal meeting will be held between the aggrieved Staff member and his/her immediate supervisor for the express purpose of attempting to resolve the complaint or alleged grievance. Any grievance, which is not appealed to the second step within ten (10) school days following the meeting in which the discussion in the first step was concluded, shall be considered settled on the basis of the first step answer.
2. Second Step- if the grievance is not resolved with the immediate supervisor, the aggrieved and/or Association shall present an appeal to the next step to the Assistant Superintendent for Human Resources verbally and in writing within ten (10) school days from the supervisors reply. Any grievance, which is not appealed to the second step within this time limit, shall be considered settled on the first step answer.
3. Third Step- The Assistant Superintendent for Human Resources will give the grievance prompt and just consideration and will within ten (10) school days answer in writing.
4. Fourth Step- If the Association is not satisfied with the results of Level 3 it may, within ten (10) school days after the completion of Level 3, submit in writing to the Superintendent, notice that the grievance is to enter impartial binding arbitration. If the two parties fail to reach agreement on an Arbitrator within ten (10) school days, the American Arbitration Association or the Illinois Educational Labor Relations Board will be requested to provide a panel of arbitrators. Each of the two parties will alternately strike one name at a time from the panel until only one shall remain. The remaining name shall be the Arbitrator. Expenses for the Arbitrator's services and the expenses, which are common to both parties to the arbitration, shall be borne equally by the Board and the Association.



The Arbitrator, in his opinion, shall not amend, modify, nullify, ignore or add to the provisions of the agreement.

BYPASS- By mutual agreement, any step of the grievance procedure may be bypassed.

## **ARTICLE XVIII**

### **Termination of Employment**

The period of probation shall be the initial ninety (90) working days of employment. The probationary period may be extended ninety (90) working days at the discretion of the Employer. Non-probationary Staff members will not be demoted, suspended or discharged without just cause. A copy of any notice to terminate shall be sent by certified mail, return receipt requested, to the Staff member and to the Association. Grievances concerning non-probationary Staff member terminations may be submitted at the Third Step of the Grievance Procedure. Termination of probationary Staff members is at the discretion of the Employer and cannot be grieved.

## **ARTICLE XIX**

### **Strikes, Lockouts and Management Rights**

- A. The RIESPA hereby agrees not to strike or engage in any concerted refusal to render full and complete services in the school district, or to engage in or to support any activity whatsoever which would disrupt the official operation of the schools.
- B. Lockouts- No lockouts of staff members shall be instituted by the Employer during the term of this Agreement.
- C. Management Rights- The Employer shall retain the exclusive and ultimate responsibility for the proper management and governance of the School District. Any decision made by the Employer shall not conflict with the specific terms of this Agreement.

## **ARTICLE XX**

### **Negotiations**

- A. Within thirty (30) days after the Agreement is signed, copies of this Agreement shall be printed by the Employer and presented by the Employer to each bargaining unit member now employed, and hereafter employed. The costs for preparing and printing the Agreement shall be shared equally between the parties.
- B. The parties may modify or amend this Agreement only by mutual written agreement.

**ARTICLE XXI**  
**Student Teaching**

- A. RIESPA members who wish to student teach will submit a request for Student Teaching leave. Eligible members are those who have worked for Rock Island – Milan School District for at least 1 full school year. During this period Student Teaching, the employee will be paid their regular salary for a period not to exceed 16 weeks.
- B. Earnings during this time will continue to be eligible for IMRF contributions (IMRF).
- C. Employees will continue to remain eligible for all benefits and paid time off afforded to them under this collective bargaining agreement. There will be no reduction of accrued benefits or seniority.
- D. At the completion of Student Teaching, the staff member will return to their original position.
- E. After the completion of Student Teaching, the staff member agrees to remain employed with Rock Island – Milan School District through the end of the year in which they completed Student Teaching. This does not preclude the staff member from applying for a certified teaching job within the District if one becomes available during the school year.
- F. Should the staff member exit from the student teaching program at any time they should notify their student teaching supervisor, regular supervisor and the Human Resources Department in writing within 2 working days.
- G. Should a staff member fail to receive a passing grade at the end of their student teaching placement, there will be no negative impact on their employment or salary placement in the district.
- H. Staff will only be eligible to participate in the program for a period not to exceed 16 weeks per lifetime during their employment with the Rock Island – Milan School District.

**ARTICLE XXII**  
**Acceptance**

This Agreement is made and entered into at Rock Island, Illinois by and between the Rock Island-Milan Board of Education, Public School District # 41, and the Rock Island Educational Support Professionals Association.

This Agreement is effective July 1, 2025 and shall continue for all issues through June 30, 2028.

This Agreement is so attested to by the parties whose signatures appear below.

In witness whereof, the parties hereunto set their hand this 22<sup>nd</sup> day of July, 2025.

Rock Island Support Professionals Association

RIMSD Board of Education

  
\_\_\_\_\_  
Donna Manning, President

\_\_\_\_\_  
Jason Roessler, President

Salary Schedule				
2025-2026 (5%)				
		Hall Monitor/ Security		
Year	Paraprofessional	Security	Nurse's Aide	Nurse
1	\$19.62	\$20.75	\$29.15	\$32.42
2	\$20.54	\$21.68	\$30.04	\$33.40
3	\$21.21	\$22.35	\$30.94	\$34.39
4	\$21.98	\$23.12	\$31.89	\$35.43
5	\$25.28	\$26.42	\$32.85	\$36.51
6	\$25.78	\$26.91	\$33.50	\$37.25

Salary Schedule				
2026-2027 (4.5%)				
		Hall Monitor/ Security		
Year	Paraprofessional	Security	Nurse's Aide	Nurse
1	\$20.50	\$21.69	\$30.46	\$33.88
2	\$21.46	\$22.65	\$31.39	\$34.90
3	\$22.17	\$23.36	\$32.34	\$35.94
4	\$22.97	\$24.16	\$33.32	\$37.02
5	\$26.42	\$27.60	\$34.33	\$38.16
6	\$26.94	\$28.12	\$35.00	\$38.93

Salary Schedule				
2027-2028 (4%)				
		Hall Monitor/ Security		
Year	Paraprofessional	Security	Nurse's Aide	Nurse
1	\$21.32	\$22.55	\$31.68	\$35.24
2	\$22.32	\$23.56	\$32.65	\$36.30
3	\$23.06	\$24.29	\$33.63	\$37.38
4	\$23.89	\$25.12	\$34.65	\$38.50
5	\$27.47	\$28.71	\$35.70	\$39.68
6	\$28.02	\$29.25	\$36.40	\$40.49

# PARAPROFESSIONAL EVALUATION

## I PERFORMANCE CHARACTERISTICS

- A. Behaves in a manner consistent with accepted ethical standard.
- B. Adapts to and/or is flexible in new situations and tasks.
- C. Accepts supervision and guidance.
- D. Cooperates with teachers, co-workers.
- E. Displays interest and enthusiasm for his/her job tasks.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

## II INSTRUCTIONAL PROGRAM COMPONENTS AS DESIGNATED BY TEACHER AND/OR ADMINISTRATOR

- A. Engages students in activities clearly related to program objectives.
- B. Works effectively in a group setting.
- C. Effectively follows classroom management plan.
- D. Maintains an effective classroom environment as established by the teacher and/or administrator.
- E. Interacts courteously with students.
- F. Has effective communication skills.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

### III SUMMARY

A. Strengths/effective patterns.

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B. Areas to improve/ineffective patterns.

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C. Performance/employment recommendation.

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#### Operating Principles

Domain Ratings:

Excellent- At least three (3) components rated Excellent, with the remaining component(s) rated Proficient.

Proficient- No more than on one (1) component rated Needs Improvement, with the remaining component(s) rated Proficient or Excellent.

Needs Improvement- Two (2) or more components rated Needs Improvement, with the remaining component(s) rated as Proficient or Excellent.

Unsatisfactory- Any component rated as Unsatisfactory.

Overall Ratings:

Excellent- Both domains rated Excellent.

Proficient- One (1) domain rated Proficient with the other rated Excellent or Proficient.

Needs Improvement- At least one (1) domain rated Needs Improvement, with no domain rated Unsatisfactory.

Unsatisfactory- Any domain rated Unsatisfactory.

III. Evaluation Rating: (Date of meeting) \_\_\_\_\_

Excellent

Proficient

Needs Improvement

Unsatisfactory

Employment Recommendation:

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Signature of Paraprofessional

Signature of Evaluator/Date

(Signature verifies only that you have read this evaluation)

# HALL MONITOR/SECURITY EVALUATION

## I PERFORMANCE CHARACTERISTICS

- A. Behaves in a manner consistent with accepted ethical standard.
- B. Adapts to and/or is flexible in new situations and tasks.
- C. Accepts supervision and guidance.
- D. Cooperates with teachers, co-workers.
- E. Displays interest and enthusiasm for his/her job tasks.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

## II INSTRUCTIONAL PROGRAM COMPONENTS AS DESIGNATED BY TEACHER AND/OR ADMINISTRATOR

- A. Monitors student and visitor movement and activity within the school.
- B. Utilizes effective strategies/techniques that promote appropriate student behavior.
- C. Exhibits courteous, professional demeanor when working with students, parents, staff and visitors.
- D. Consults immediate supervisor and/or school administrators regarding school safety, climate, and supervision concerns.
- E. Maintains good working relations with immediate supervisor, co-workers, teachers, staff, and administrators.
- F. Exhibits good communication skills.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

### III SUMMARY

A. Strengths/effective patterns.

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B. Areas to improve/ineffective patterns.

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C. Performance/employment recommendation.

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#### Operating Principles

**Domain Ratings:**

Excellent- At least three (3) components rated Excellent, with the remaining component(s) rated Proficient.

Proficient- No more than one (1) component rated Needs Improvement, with the remaining component(s) rated Proficient or Excellent.

Needs Improvement- Two (2) or more components rated Needs Improvement, with the remaining component(s) rated as Proficient or Excellent.

Unsatisfactory- Any component rated as Unsatisfactory.

**Overall Ratings:**

Excellent- Both domains rated Excellent.

Proficient- One (1) domain rated Proficient with the other rated Excellent or Proficient.

Needs Improvement- At least one (1) domain rated Needs Improvement, with no domain rated Unsatisfactory.

Unsatisfactory- Any domain rated Unsatisfactory.

III. Evaluation Rating: (Date of meeting) \_\_\_\_\_

Excellent

Proficient

Needs Improvement

Unsatisfactory

Employment Recommendation:

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\_\_\_\_\_  
Signature of Hall Monitor/Security

(Signature verifies only that you have read this evaluation)

\_\_\_\_\_  
Signature of Evaluator/Date

# LIBRARY OFFICE PARAPROFESSIONAL EVALUATION

## I PERFORMANCE CHARACTERISTICS

- A. Behaves in a manner consistent with accepted ethical standard.
- B. Adapts to and/or is flexible in new situations and tasks.
- C. Accepts supervision and guidance.
- D. Cooperates with teachers, co-workers.
- E. Displays interest and enthusiasm for his/her job tasks.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

## II INSTRUCTIONAL PROGRAM COMPONENTS AS DESIGNATED BY TEACHER AND/OR ADMINISTRATOR

- A. Demonstrates knowledge of library practices and procedures.
- B. Maintains and manages the district library data base system.
- C. Performs appropriate library office management/processing tasks.
- D. Maintains good working relations with immediate supervisor, co-workers, teachers, staff, and administrators.
- E. Completes assigned duties in a timely manner.
- F. Demonstrates good oral/written communication skills.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory



### III SUMMARY

A. Strengths/effective patterns.

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B. Areas to improve/ineffective patterns.

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C. Performance/employment recommendation.

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#### Operating Principles

Domain Ratings:

Excellent- At least three (3) components rated Excellent, with the remaining component(s) rated Proficient.

Proficient- No more than on one (1) component rated Needs Improvement, with the remaining component(s) rated Proficient or Excellent.

Needs Improvement- Two (2) or more components rated Needs Improvement, with the remaining component(s) rated as Proficient or Excellent.

Unsatisfactory- Any component rated as Unsatisfactory.

Overall Ratings:

Excellent- Both domains rated Excellent.

Proficient- One (1) domain rated Proficient with the other rated Excellent or Proficient.

Needs Improvement- At least one (1) domain rated Needs Improvement, with no domain rated Unsatisfactory.

Unsatisfactory- Any domain rated Unsatisfactory.

III. Evaluation Rating: (Date of meeting) \_\_\_\_\_

Excellent

Proficient

Needs Improvement

Unsatisfactory

Employment Recommendation:

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Signature of Paraprofessional

Signature of Evaluator/Date

(Signature verifies only that you have read this evaluation)

# LIBRARY PARAPROFESSIONAL EVALUATION

Excellent	Proficient	Needs Improvement	Unsatisfactory

## I PERFORMANCE CHARACTERISTICS

- A. Behaves in a manner consistent with accepted ethical standard.
- B. Adapts to and/or is flexible in new situations and tasks.
- C. Accepts supervision and guidance.
- D. Cooperates with teachers, co-workers.
- E. Displays interest and enthusiasm for his/her job tasks.

Overall rating for Domain I

Comments:

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## II INSTRUCTIONAL PROGRAM COMPONENTS AS DESIGNATED BY TEACHER AND/OR ADMINISTRATOR

Excellent	Proficient	Needs Improvement	Unsatisfactory

- A. Demonstrates knowledge of library practices and procedures.
- B. When appropriate, assists Librarian in maintaining a modern, updates literature/media collection (to include checking books in & out of library).
- C. Works with teachers and other staff to schedule individual/group times to utilize the library.
- D. Maintains good working relations with immediate supervisor, co-workers, teachers, staff, and administrators.
- E. Exhibits courteous, professional demeanor when working with students, teachers, staff, and visitors.
- F. Demonstrates good oral/written communication skills.

Overall rating for Domain I

Comments:

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### III SUMMARY

A. Strengths/effective patterns.

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B. Areas to improve/ineffective patterns.

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C. Performance/employment recommendation.

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#### Operating Principles

Domain Ratings:

Excellent- At least three (3) components rated Excellent, with the remaining component(s) rated Proficient.

Proficient- No more than on one (1) component rated Needs Improvement, with the remaining component(s) rated Proficient or Excellent.

Needs Improvement- Two (2) or more components rated Needs Improvement, with the remaining component(s) rated as Proficient or Excellent.

Unsatisfactory- Any component rated as Unsatisfactory.

Overall Ratings:

Excellent- Both domains rated Excellent.

Proficient- One (1) domain rated Proficient with the other rated Excellent or Proficient.

Needs Improvement- At least one (1) domain rated Needs Improvement, with no domain rated Unsatisfactory.

Unsatisfactory- Any domain rated Unsatisfactory.

III. Evaluation Rating: (Date of meeting) \_\_\_\_\_

Excellent

Proficient

Needs Improvement

Unsatisfactory

Employment Recommendation:

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\_\_\_\_\_  
Signature of Paraprofessional

(Signature verifies only that you have read this evaluation)

\_\_\_\_\_  
Signature of Evaluator/Date

# BUILDING SUPERVISOR (PARAPROFESSIONAL) EVALUATION

Excellent	Proficient	Needs Improvement	Unsatisfactory

## I PERFORMANCE CHARACTERISTICS

- A. Behaves in a manner consistent with accepted ethical standard.
- B. Adapts to and/or is flexible in new situations and tasks.
- C. Accepts supervision and guidance.
- D. Cooperates with teachers, co-workers.
- E. Displays interest and enthusiasm for his/her job tasks.

Overall rating for Domain I

Comments:

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## II INSTRUCTIONAL PROGRAM COMPONENTS AS DESIGNATED BY TEACHER AND/OR ADMINISTRATOR

Excellent	Proficient	Needs Improvement	Unsatisfactory

- A. Assists school administration in the day-to-day school management.
- B. Demonstrates knowledge of school management processes and procedures.
- C. Implements school behavioral management system.
- D. Assist administration and staff with supervision of students.
- E. Exhibits courteous, professional demeanor when working with students, teachers, staff, and visitors.
- F. Maintains good working relations with immediate supervisor, teachers, staff, and administrators.
- G. Demonstrates good oral/written communication skills.

Overall rating for Domain I

Comments:

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## III SUMMARY

A. Strengths/effective patterns.

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B. Areas to improve/ineffective patterns.

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C. Performance/employment recommendation.

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Operating Principles

Domain Ratings:

Excellent- At least three (3) components rated Excellent, with the remaining component(s) rated Proficient.

Proficient- No more than on one (1) component rated Needs Improvement, with the remaining component(s) rated Proficient or Excellent.

Needs Improvement- Two (2) or more components rated Needs Improvement, with the remaining component(s) rated as Proficient or Excellent.

Unsatisfactory- Any component rated as Unsatisfactory.

Overall Ratings:

Excellent- Both domains rated Excellent.

Proficient- One (1) domain rated Proficient with the other rated Excellent or Proficient.

Needs Improvement- At least one (1) domain rated Needs Improvement, with no domain rated Unsatisfactory.

Unsatisfactory- Any domain rated Unsatisfactory.

III. Evaluation Rating: (Date of meeting) \_\_\_\_\_

Excellent

Proficient

Needs Improvement

Unsatisfactory

Employment Recommendation:

---

\_\_\_\_\_  
Signature of Paraprofessional

(Signature verifies only that you have read this evaluation)

\_\_\_\_\_  
Signature of Evaluator/Date

# NURSE EVALUATION

## I PERFORMANCE CHARACTERISTICS

- A. Behaves in a manner consistent with accepted ethical standard.
- B. Adapts to and/or is flexible in new situations and tasks.
- C. Accepts supervision and guidance.
- D. Cooperates with teachers, co-workers.
- E. Displays interest and enthusiasm for his/her job tasks.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

## II INSTRUCTIONAL PROGRAM COMPONENTS AS DESIGNATED BY TEACHER AND/OR ADMINISTRATOR

- A. Works with student medical records & verifies physicals/immunizations are received.
- B. Plans and carries out assessment or health status of students.
- C. Performs appropriate clerical duties.
- D. Interacts courteously with students.
- E. Has effective communication skills.
- F. Performs, supervises, and plans for vision and hearing screening programs and does follow-up on possible problems.
- G. Implements State guidelines and Board policies for emergency cases and administration of medication.

Overall rating for Domain I

Comments:

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Excellent	Proficient	Needs Improvement	Unsatisfactory

### III SUMMARY

A. Strengths/effective patterns.

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B. Areas to improve/ineffective patterns.

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C. Performance/employment recommendation.

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#### Operating Principles

Domain Ratings:

Excellent- At least three (3) components rated Excellent, with the remaining component(s) rated Proficient.

Proficient- No more than on one (1) component rated Needs Improvement, with the remaining component(s) rated Proficient or Excellent.

Needs Improvement- Two (2) or more components rated Needs Improvement, with the remaining component(s) rated as Proficient or Excellent.

Unsatisfactory- Any component rated as Unsatisfactory.

Overall Ratings:

Excellent- Both domains rated Excellent.

Proficient- One (1) domain rated Proficient with the other rated Excellent or Proficient.

Needs Improvement- At least one (1) domain rated Needs Improvement, with no domain rated Unsatisfactory.

Unsatisfactory- Any domain rated Unsatisfactory.

III. Evaluation Rating: (Date of meeting) \_\_\_\_\_

Excellent

Proficient

Needs Improvement

Unsatisfactory

Employment Recommendation:

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\_\_\_\_\_  
Signature of Nurse

\_\_\_\_\_  
Signature of Evaluator/Date

(Signature verifies only that you have read this evaluation)

## APPENDIX H

### FAMILY MEDICAL LEAVE ACT

### LEAVES UNDER THE FAMILY AND MEDICAL LEAVE ACT

In accordance with the provisions of the Family and Medical Leave Act (FMLA), the Board of Education of the Rock Island-Milan School District No. 41 ("Board") shall provide up to twelve (12) work weeks of unpaid leave to all eligible bargaining unit members during any fiscal year for one or more of the following reasons:

- A. The birth of a child.
- B. The adoption or foster care of a child.
- C. Care of a member of the immediate family, defined as spouse (only in legally recognized marriage relationships), children or stepchildren, parents, spouse's parents, or step-parents of either spouse.
- D. A serious health condition\* of the eligible bargaining unit member which prevents him/her from performing the functions of his/her position.

\*A serious health condition may mean illness, injury, impairment, or physical or mental condition that involves in-patient care in a hospital, hospice, or residential medical facility or requires continuing treatment by a health-care provider which requires an absence of more than five consecutive days.

"Eligible staff" and "eligible bargaining unit member" means any regular full-time member who has worked a full year with the district.

Family Medical Leave must be taken concurrently with any other leave benefits granted to an eligible bargaining unit member under the terms and conditions of the collective bargaining agreement between the Board and the Association. However, the staff member may choose to use accumulated sick leave for a portion or all of the FML as a paid leave, or the staff member may choose not to use accumulated sick leave and go on an unpaid FML. Staff members who develop medical complications as a result of childbirth, as established by a physician, may use their own accumulated sick leave. The use of the sick leave bank provision is limited to the terms of the collective bargaining agreement during any FML.

In a case when the Superintendent and the eligible bargaining unit member agree, such leave may be taken intermittently or on a reduced schedule in the event of the birth, adoption or foster care of the child. An eligible bargaining unit member has the right, however, to take intermittent or reduced schedule (half-days) leave when medically necessary to care for a spouse, child, or parent who has a serious health condition, or if the eligible bargaining unit member has a serious health condition.



## **GENERAL PROVISIONS**

The District will provide eligible bargaining unit members coverage under the Family and Medical Leave Act with an unpaid job protected leave of up to twelve (12) weeks.

### A. Eligible Staff

All regularly employed full-time bargaining unit members who have worked a full year with the district.

### B. Purpose of the Leave

Up to twelve weeks of unpaid leave may be granted for one or more of the following reasons:

1. The birth of a child,
2. The adoption or placement of a foster care child,
3. The care of a member of the immediate family, defined as spouse (only in legally recognized marriage relationships), children or stepchildren, parents, spouse's parents, or step-parents of either spouse,
4. The serious health condition\* of the eligible bargaining unit member which prevents him/her from performing the functions of his/her position.

### C. Intermittent Leave

1. Leaves for adoption, foster care, or birth of a child may not be taken intermittently or on a reduced schedule unless circumstances require the leave to be intermittent.
2. Leaves for personal or immediate family illness may be taken intermittently or on a reduced schedule in the same increments as sick days are taken.
3. An eligible bargaining unit member who requests intermittent leave, based upon planned medical treatment, may be required to transfer, temporarily, to another job with equivalent pay or benefits which better accommodates the eligible staff member's needs for recurring periods of leave. Collective bargaining procedures for involuntary transfers will be followed; and involuntary transfers to implement any FMLA leave shall not modify or void the past seniority practices in Article V of the Collective Bargaining Agreement.

### D. Notice

1. Eligible bargaining unit members must provide the Assistant Superintendent for Human Resources with at least thirty (30) calendar days notice when the

circumstances requiring the leave become known to those staff members. Whenever this is not possible, eligible bargaining unit members are required to provide as much notice as is possible under the circumstances existing at that time.

2. When an intermittent leave is required for a serious health condition with the planned medical treatment, the eligible bargaining unit member should make reasonable efforts to schedule treatments in a way that minimizes disruption to the District's programs.
3. An individual staff member may appeal to the Assistant Superintendent for Human Resources when a request for FML is denied. If the request was denied due to a question of immediate family relationship, the staff member must demonstrate to the Assistant Superintendent for Human Resources that a "family relationship" exists. Such an appeal must be in writing.

#### E. Medical Certification

1. The District may require that a request be supported by a health care provider's certification. The certification should include the date when the serious health condition began, the probable duration of the condition, and other relevant medical facts. If applicable to the leave request, the certification should also include a statement that the eligible bargaining unit member is needed to care for a member of the immediate family as defined in Section B, paragraph 3 of this provision. If the eligible bargaining unit member is ill, the certification should include a statement that the affected staff member is unable to perform his/her job. When the certification is for intermittent leave, it should include the dates when treatment is expected and the duration of the treatment, if possible. In the event that the certification omits information, such omission shall not void or delay the leave request, provided that the eligible bargaining unit member corrects the deficiencies within a reasonable period of time following notification by the employer.
2. The district, may, if it has reason to doubt the validity of the original certification, require a second opinion, paid in full by the District, from a District-chosen health care provider.
3. If the leave is denied as a result of the second opinion, the eligible bargaining unit member can process his/her complaint through the grievance procedure in the collective bargaining agreement, or the District and eligible bargaining unit member can agree to a binding third opinion at the expense of the District. A binding third opinion requires the agreement of both the District and the eligible bargaining unit member on a health care provider.

F. Employment and Benefits Protection

1. After the leave, the eligible bargaining unit member will be returned to his/her same position whenever possible. If return to the same position is not possible, the eligible bargaining unit member will be returned to a vacant position for employment.
2. Seniority will accrue while the person is on leave.
3. Insurance coverage will be provided by the District during the leave at the same level and conditions of coverage that would have been provided had such eligible staff member not taken the leave.
4. If an eligible bargaining unit member does not return from the leave, other than a Family and Medical Leave for personal illness, the District can recover from such staff member the cost of premiums paid by the employer.
5. Personal leave and sick leave will accrue during the paid portions of any Family and Medical Leave. Eligible bargaining unit members will receive any other relevant pay during the paid portion of the leave.

G. Definitions

1. Serious health condition: A serious health condition is an illness, injury, impairment, or physical or mental condition that involves in-patient care in a hospital, hospice, or residential medical facility or requires continuing treatment by a health-care provider which requires an absence of more than five consecutive days.
2. Eligible bargaining unit member: Any regularly employed full-time or part-time member who has worked a full year's contract with the District. Leave for part-time staff will be pro-rated.
3. Days: When "days" are referred to in these provisions or any administrative implementation of these provisions, they shall refer to calendar days unless otherwise noted.
4. Year: When the word "year" is used in these provisions or any administrative implementation of these provisions, it shall refer to the District's fiscal year of July 1 through June 30.
5. Immediate Family: "Immediate Family" shall be defined as spouse (only in legally recognized marriage relationships), children or stepchildren, parents, spouse's parent, or step-parents of either spouse.

ROCK ISLAND-MILAN SCHOOL DISTRICT #41  
**REPORT OF HARASSMENT**

Employee Name: \_\_\_\_\_ Date of Report \_\_\_\_\_

Employee Position: \_\_\_\_\_

Date of Alleged Harassment: \_\_\_\_\_

Location of Alleged Harassment: \_\_\_\_\_

Name of Alleged Harasser: \_\_\_\_\_

Position: \_\_\_\_\_

Department of School: \_\_\_\_\_

Description of incident(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Names of Witnesses, if any: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature



Sharon Williams, Ed.D.  
*Superintendent of Schools*

The District Administration has requested that my position distribute medication to students. I agree to distribute medication to students. Training will be provided by the District. Any questions I have regarding this role will be directed to the Director of Student Services.

The District agrees to indemnify and hold harmless for actions taken in fulfilling the distribution of medication. Any criminal or willful and wanton negligent acts will not be indemnified by the District.

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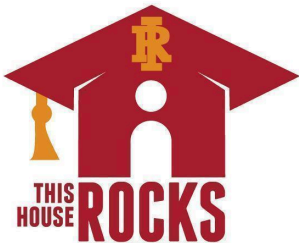
Name \_\_\_\_\_ Date \_\_\_\_\_

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Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Alicia Sanders, Director of Student Services

**Rock Island-Milan School District #41**  
2000 7th Avenue, Rock Island, IL 61201  
309-793-5900 x 10210 | 309-793-5905 fax  
[www.rimisd41.org](http://www.rimisd41.org)



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Date: July 22, 2025  
Re: Gretchen Hampsey, Director of Accounting and Financial Reporting

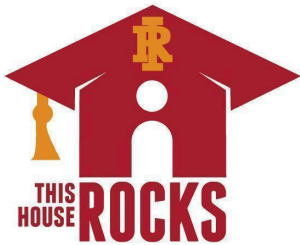
As part of a planned reorganization within the Business Office, personnel changes are being recommended. These recommended personnel changes are designed to better align roles and responsibilities with the evolving needs of the department, while ensuring continued fiscal accountability and efficiency. These changes are in alignment with internal salary schedules and job descriptions. It is recommended that the board approve the reorganization/personnel changes within the Business Office retroactive to July 01, 2025. The recommended personnel changes were discussed and agreed upon in full by both parties.

Gretchen Hampsey has served the District as the Accounting Assistant and then Accountant since FY20. Ms. Hampsey has over 19 years of accounting experience and has a Masters in Business Administration.

Gretchen Hampsey  
Current Title: Accounting Supervisor  
Current Salary: \$86,801  
Recommended Position: Director of Accounting & Financial Reporting  
Salary (retroactive to 7/1/25): \$116,483

It is recommended that the Board of Education approve the transfer of Gretchen Hampsey from Accounting Supervisor to Director of Accounting & Financial Reporting for the 2025-26 school year, retroactive July 1, 2025, at a salary of \$116,483.

**Investment Period: One year contract**  
**Investment: \$116,483 salary**  
**Funding Source: District/Operations and Finance**



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Date: July 22, 2025  
Re: Jennifer Walthall, Accounting Supervisor

As part of a planned reorganization within the Business Office, personnel changes are being recommended. These recommended personnel changes are designed to better align roles and responsibilities with the evolving needs of the department, while ensuring continued fiscal accountability and efficiency. These changes are in alignment with internal salary schedules and job descriptions. It is recommended that the board approve the reorganization/personnel changes within the Business Office retroactive to July 01, 2025. The recommended personnel changes were discussed and agreed upon in full by both parties.

Jennifer Walthall has served the District as the Supervisor of Accounting since FY22. Ms. Walthall has over 25 years of experience in the accounting sector.

Current Title: Director of Accounting & Financial Reporting  
Current Salary: \$118,230  
Recommended Position: Accounting Supervisor  
Salary (retroactive to 7/1/25): \$92,128

It is recommended that the Board of Education approve the transfer of Jennifer Walthall from the Director of Accounting & Financial Reporting to the Accounting Supervisor for the 2025 - 2026 school year, retroactive to July 1, 2025, at a salary of \$92,128.

**Investment Period: One year contract**  
**Investment: \$92,128 salary**  
**Funding Source: District/Operations and Finance**