

ROCK ISLAND-MILAN SCHOOL DISTRICT NO. 41



BOARD OF EDUCATION REGULAR MEETING

ROCK ISLAND-MILAN ADMINISTRATION OFFICE
2000 7TH AVE
ROCK ISLAND, IL 61201

TUESDAY, MAY 13, 2025

6:00 PM

Below is the link to the School Board Meeting:
<https://meet.google.com/fzb-nmks-pmq>

I. Preliminary

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Approval of Board of Education Minutes

It is recommended that the Board of Education approve the minutes of the regular meeting of April 22, 2025 as well as all executive session minutes of April 22, 2025.

II. Special Items

A. Business Office Updates... Information

Ms. Annaka Whiting, CFO will review the district's third quarter financials and provide an update on the vendor approvals.

B. AMENDED - Human Resources Audit... Information

Dr. Dominique Moore, Assistant Superintendent of Human Resources and Dr. Beth Dalton of the Illinois Association of School Personnel Administrators will present findings from the Human Resources Audit.

III. Reports

- A. Board Members
- B. Superintendent
- C. RIEA President

IV. Communications

Requests from persons wishing to speak on certain agenda items will be called upon at the appropriate time. Citizens wishing to address the Board of Education on items not on the agenda. Comments should be limited to three (3) minutes. *(Matters regarding specific employees or students are of a confidential nature and will not be heard in open session.)*

V. Action of Routine Matters

- A. Approval of Additions and/or Deletions
- B. Approval of Agenda
- C. Nomination for Future Agenda Items

D. Blanket Motion

Opportunity will be given for the selection of items that need no discussion to be approved at the appropriate time on the agenda. The following items are recommended for the Blanket Motion:

1. **Contracts for Service (a -m) ... Action**

a. **AVID Membership Renewal... Action**

It is recommended that the Board of Education approve the contract with AVID Center, 9797 Aero Drive, Suite 100 San Diego, CA 92123, not to exceed \$23,177 for the 2025 - 26 school year.

b. **Black Hawk College Dual Credit Partnership... Action**

It is recommended that the Board of Education approve the Dual Credit Partnership Agreement with Black Hawk Community College, 6600 34th Avenue, Moline, IL 61265 for the 2025 - 26 school year in the amount of \$15,000.

c. **Decision Ed... Action**

It is recommended that the Board of Education approve a contract DecisionEd Group, Inc., 9907 Valley Ranch Parkway East, Suite 1060, Irving, TX 75063 for the 2025 - 26 school year for \$28,950.

d. **DEM Services, Inc.... Action**

It is recommended that the Board of Education approve the quote from DEM Services, 5316 W. 124th Street, Alsip, IL 60803 for asbestos removal in the RIHS cafeteria not to exceed \$18,000.

e. **E2E Exchange Erate Services... Action**

It is recommended that the Board of Education approve a contract with e2e Exchange, LLC, 2600 E. Southlake, TX 76092, for the 2025 -26 school year not to exceed \$15,000.

f. **Edmentum Renewal... Action**

It is recommended that the Board of Education approve the contract for service with Edmentum, P.O. Box 776725 Chicago, IL 60677 to provide online course software for credit recovery at Rock Island High School and Thurgood Marshall Learning Center for the 2025 -26 school year for \$30,000.

g. **iJAG [Iowa Jobs for America's Graduates].... Action**

It is recommended that the Board of Education approve the contract with iJAG (Iowa Jobs for America's Graduates), 1111 9th Street, Suite 268, Des Moines, IA 50314 for \$50,000 for the 2025 -26 school year.

h. **Kidder Music Vendor Approval... Action**

It is recommended that the Board of Education approve Kidder Music, 77728 N. Crestline Drive, Peoria, IL 61615 to provide music related supplies for the 2025 - 26 school year, not to exceed \$30,000.

i. **Mainstream USA... Action**

It is recommended that the Board of Education approve Mainstream USA Inc., 101 19th Avenue, Moline, IL 61265 to provide technological hardware maintenance and technical support not to exceed \$79,000 for the 2025 - 26 school year.

j. Pizza Bid Recommendation... Action

It is recommended that the Board of Education approve the bid submitted by Papa John's Pizza, 3368 Middle Road, Bettendorf, IA 52722 in the amount of \$50,339.27 for the 2025 - 26 school year with the option to extend.

k. Shared IT... Action

It is recommended that the Board of Education approve Shared IT, 1970 Spruce Hills Drive, Bettendorf, IA 52722 to provide IT infrastructure support services not to exceed \$50,000 for the 2025 - 26 school year.

l. Teaching Strategies GOLD Contract... Action

It is recommended that the Board of Education approve the contract with Teaching Strategies, 4500 East - West Highway, Suite 300, Bethesda, MD 20814, for the GOLD Online Assessment subscription in the amount of \$17,625 for the 2025 - 26 school year.

m. West Music Vendor Approval... Action

It is recommended that the Board of Education approve West Music, 3849 N. Brady Street, Davenport, IA 52806 to provide supplies for music programs throughout the district for the 2025 - 26 school year, not to exceed \$50,000.

2. Bills for Payment... Action

It is recommended that the Board of Education authorize bills for payment dated April 30, 2025 in the amount of \$5,046,312.67.

3. List of Donations... Action

It is recommended that the Board of Education approve the attached list of donations.

4. Overnight Field Trip Requests... Action

It is recommended that the Board of Education approve the overnight field trip request for the Rock Island High School Girls Track and Field Team to Eastern Illinois University to compete in the IHSA State Track and Field Championship leaving May 22nd, and returning May 24th, 2025.

It is recommended that the Board of Education approve the overnight field trip request for the Rock Island High School Boys' Basketball Team to either Riverside or DeKalb, Illinois to attend the Boys' Basketball Summer Tournament leaving June 20th and returning June 22nd 2025.

It is recommended that the Board of Education approve the overnight field trip

request for the Rock Island High School Boys' Basketball Team to Romeoville, Illinois to attend the Boys' Basketball Summer Tournament leaving June 27th and returning June 29th 2025.

5. Amazon Purchase Amendment FY25... Action

It is recommended that the Board of Education approve the increased spending threshold for Amazon by \$175,000 to reflect additional Title funding allocations and other procurement needs through the end of fiscal year 2025.

6. Amazon Vendor Approval FY26- Action

It is recommended that the Board of Education approve the utilization of Amazon as an approved vendor for various supply purchases throughout the district for Fiscal Year 2026, not to exceed \$525,000.

7. Board of Education Meeting Dates 2025 - 25 School Year... Action

It is recommended that the Board of Education approve the 2025 - 26 Board of Education Meeting dates as presented.

8. Cartridge Ink Vendor Approval... Action

It is recommended that the Board of Education approve Cartridge World for printer supply purchases not to exceed \$40,000 during Fiscal Year 2026.

9. Hy-Vee Vendor Approval... Action

It is recommended that the Board of Education approve Hy-Vee to supply purchase in support of school and district events during Fiscal Year 2026, not to exceed \$40,000.

10. Staples Vendor Approval... Action

It is recommended that the Board of Education approve Staples as an approved vendor for district purchases in Fiscal Year 2026, not to exceed \$60,000.

11. Certified Appointments... Action

It is recommended that the Board of Education approve the following certified appointments of Sierra Divarco, Elgin Hilliard, and Venessa Taylor for the 2024 - 25 school year.

12. Certified Appointments 2025 -26 School Year... Action

It is recommended that the Board of Education approve the certified appointments of Jessica Hartman and Ivyana Wilmington for the 2025 - 26 school year.

13. Non-Certified Appointments... Action

It is recommended that the Board of Education approve the non-certified appointments of Jason Jaquet, Carlie Marsh, Joram Ndereyimana and Rebekah Fardi-Turkmani for the 2024 - 25 school year.

14. Non-Certified Internal Transfer... Action

It is recommended that the Board of Education approve the non-certified internal transfer of Tiarra Buraage for the 2024 - 25 school year.

15. Non-Certified Leave of Absence... Action

It is recommended that the Board of Education accept the following non-certified leave of absence for Kimberly Payne, General Help at Administration Center from April 30, 2025 - June 5, 2025.

16. Non-Certified Resignations... Action

It is recommended that the Board of Education accept the following non-certified resignations of Richard Niyonzima, paraprofessional at RIA with one year of service, Deborah Shivers, HR Business Partner, with six and a half years of service, and Nathan Webb, Maintenance, with one year of service during the 2024 - 25 school year.

17. Certified Resignations... Action

It is recommended that the Board of Education accept the following certified resignations of Tina Eygabroad, Social Worker at RIHS with three years of service, Kelli Fletcher, District Psychologist with eight years of service, Stacey Morrell, District Social Worker, with two years of service, and Kelsey Taets, Kindergarten Teacher at Frances Willard with one year of service during the 2024 -25 school year.

18. Administrator Resignations... Action

It is recommended that the Board of Education accept the administrator resignations of Jessica Israel, Assistant Principal at Frances Willard with eight years of service, and Dan Coyne-Logan, Assistant Principal at RIHS with twenty-two years of service during the 2024 - 25 school year.

19. Non-Certified Termination... Action

It is recommended that the Board of Education approve the termination of employee (25.2.19) effective immediately.

VI. Operations

A. Freedom of Information Act (FOIA) Request... Information

The district received a FOIA request and responded within the five (5) day required timeframe to Ms. Isabel Pena who requested training policies and procedures for security employees at RIMSD.

The district received a FOIA request from Mr. William Ingalls who requested all emails with 'Handle With Care' or 'HWC' in the title. The district requested a five (5) day extension and then followed up with a response within the required time frame.

The district received a FOIA request and responded within the required five (5) day time frame to Ms. Olivia Allen who requested a copy of Donald Smith and Redrick Terry's resignation letters.

The district received a FOIA request and responded within the five (5) day required time frame to Ms. Brooke Bennett who requested monthly attendance records, as percentages,

from all thirteen (13) district schools from the 2018 - 19 school year to the 2024 -25 school year.

B. Student Expulsion... Action

It is recommended that the Board of Education approve the expulsion of student 2025.20.13 with educational tutoring services being provided outside the school district buildings. The student is banned from all premises and events within the Rock Island - Milan School District.

VII. Business/Finance

A. Miner Foundation Agreement Revision... Action

It is recommended that the Board of Education approve the revised Miner Foundation Agreement to expand access, simplify applications and enhance the long-term impacts of educational learning for scholars in the District.

VIII. Personnel

A. Director of Communications... Action

It is recommended that the Board of Education approve Moo (Kler) Soe for the position of Director of Communication effective June 5, 2025, at a salary of \$87,630.

IX. Executive Session

It is recommended that the Board of Education move to executive session to discuss pending litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11). In addition to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). Student disciplinary cases. 5 ILCS 120/2(c)(9).

X. Adjournment

Rock Island – Milan School District
#41
Board of Education Meeting
May 13, 2025

Sharon Williams, Ed. D.
Superintendent of Schools



3rd Quarter Investment Report

Annaka Whiting
Chief Financial Officer



Investment Report

In December 1999, the Board of Education adopted Policy 6144 and Administrative Guidelines 6144. This put the District in compliance with SB1555, which required public entities to adopt policies and procedures for public funds within their custody and control. The policy and guidelines require that an investment report be given to the Board of Education quarterly.



Key Highlights

- Total portfolio value: \$116.2 million
- \$51.3 million increase due to bond sale; otherwise, would be a \$3.9 million decrease from prior year due to ESSER funds & bond draws
- Average return: 3.85%, benchmark (90-day T-bill): 4.30%



Where are our funds?

Fund	Value	Return	Compared to Benchmark
Education	\$27.2M	3.22%	-1.08%
O&M	\$4.25M	3.66%	-0.64%
Bond & Interest	\$2.96M	3.66%	-0.64%
Transportation	\$2.90M	3.66%	-0.64%
IMRF	\$2.27M	3.66%	-0.64%
Capital Projects	\$74.0M	4.11%	-0.19%
Tort	\$2.42M	3.66%	-0.64%
Life/Safety	\$178K	3.66%	-0.64%



Investment Distribution

Account Types:

- Checking/Money Market Accounts: 79.5%
- Repurchase Accounts: 20.5%

Diversification

- PMA Investment Accounts: 50.1%
- Blackhawk Bank (Local): 49.2%
- Illinois Funds (IPTIP): 0.06%



Summary Insights

- Returns showed a slight decrease due to liquidity and market shifts.
- Investing through IPTIP and PMA offers stronger returns compared to local deposits.
- All funds comply with state investment regulations and internal policy requirements.



**July 1, 2025 – June 30, 2026
Vendor Approval**

Annaka Whiting
Chief Financial Officer



Board Policy 4:60 – Purchases & Contracts

- Approval threshold: \$10,000
 - Professional services over \$10,000
 - Non-budgeted or non-customary purchases > \$10,000
 - Bidding – required for purchases > \$35,000
- All vendor agreements exceeding this must be approved by the Board
- Ensures transparency, accountability, and compliance



Vendors – Board Approval

- Reduces interruptions to daily operations
- Prevents delays in service delivery and purchasing
- Ensures contracts align with budget and goals
- Maintains compliance with audit and policy requirements
- Aligns with resolution authorizing spending July 1



Board Approval – Continued

- Align service contracts, renewals, and approvals accordingly

July 1, 2025 – June 30, 2026

Benefits:

- Simplified budgeting and forecasting
- Improved vendor management
- Streamlined approval timelines



Best Practices for Purchases - <\$10,000

All purchases require approval BEFORE placing an order, regardless of the amount.

- Requires requisitions, contracts for services, and quotes

Benefits:

- Consistency - Aligning district goals
- Finding ways to collaborate - Saving Money
- Oversight - Adhering to policy
- Efficiency - Tracking renewals/Bidding for renewals



Additional Approvals – What to Expect

- Upcoming Board Meetings
 - Vendor approvals spread out over next three meetings
 - Promote transparency for Board and community members
 - Promote understanding of instructional and operational priorities.
- Approvals throughout the year
 - Monitoring expenditures
 - Seek approval for additional expenditures
 - Communication



Human Resources Audit Illinois Association of School Personnel Administrators

Dr. Dominique Moore
Assistant Superintendent of Human Resources



AASPA/IASPA

The American Association of School Personnel Administrators (AASPA) outlines the standards for Human Resources practices in PK-12 education organizations. The standards define the core Human Capital knowledge domains along with the skills needed to improve Human Resources practices in education.

The Illinois Association of School Personnel Administrators (IASPA) is our Illinois affiliate.



What are the domains?



What did the Human Resources review entail?

The purpose of this the HR audit is to evaluate the effectiveness, efficiency, and compliance of our HR operations to provide insights into areas where improvements could be made.

The audit will entail the following:

Data Collection and Review of District Documents

Collective Bargaining Agreements, Board Policy related to Human Resources/Personnel, Employee Handbooks, etc.

Interview Development

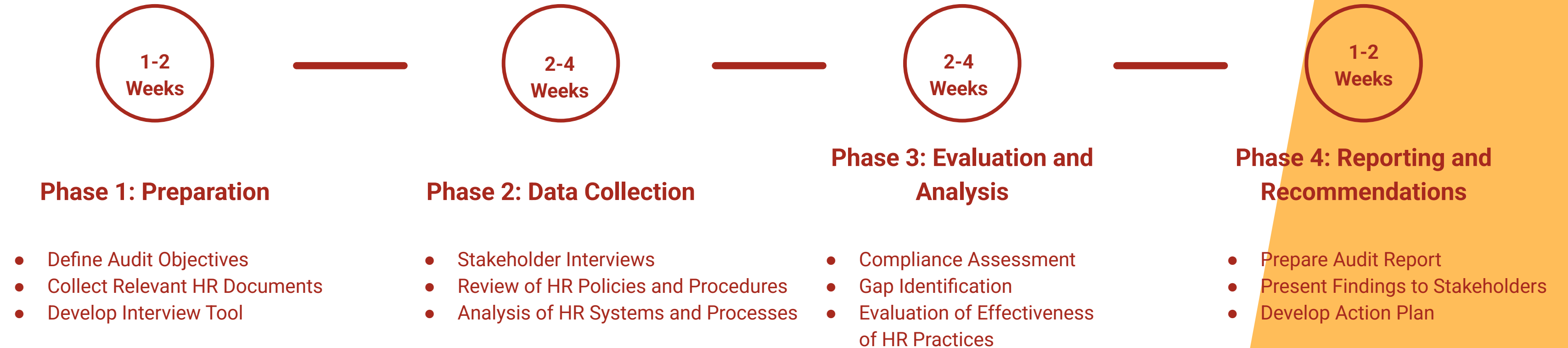
An individualized interview template will be developed to hone in on potential issues or concerns and assist in the implementation of policies and procedures.

Interviews with Key District Personnel

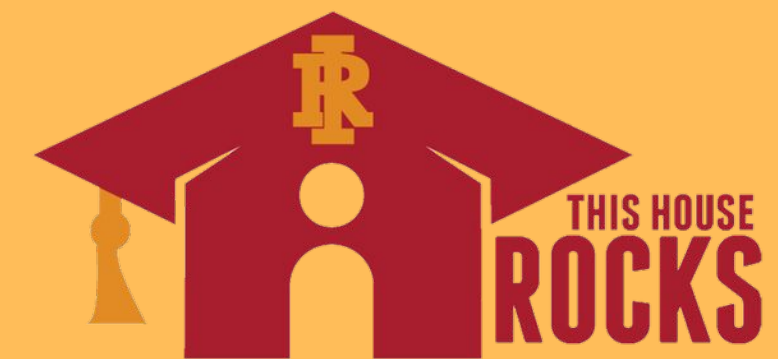
Individual meetings will be held with key District personnel who are responsible for or participate in various human resources tasks and processes or functions.



What was the timeline for the HR review?



Approximate timeline: January - April 2025



What improvements were made in HR?

- Conducting new employee orientation.
- Enhanced employee record management and streamlined filing processes.
- Centralizing the hiring process to the HR department.
- Eliminated paper applications.
- Improving the volunteer background clearance and onboarding process.



What improvements were made in HR?

- Conducting bi-weekly meetings with union leadership.
- Drafting a master staffing list.
- Standardizing the process for MOU's to be codified by the Board of Education.
- Digitizing forms for lane change processing and personal information updates.
- Updating FMLA SOPs, approvals and tracking.



Human Resources Review: Priority Next Actions

1. Reorganize the Human Resources Department.
2. Begin the process of creating, documenting and communicating processes and procedures that align with Board Policy.
3. Audit all employee credentials.



Rock Island – Milan School District Board of Education

Jason Roessler, President

Isabel Pena, Vice President

Susan Crowder

Nicole Cisne Durbin

Andrea Gilman

Michael Matherly

Tracy Pugh



Rock Island Milan District 41 HR Review

Dr. Beth Dalton, pHCLE

May 13, 2025

What is an HR Review?

- ▶ Interviews
- ▶ Document Review
- ▶ Policy Review

Rock Island-Milan HR Review

- ▶ 17 individual interviews
- ▶ 200+ documents reviewed
- ▶ Board of Education Section 5 - Personnel policies reviewed

Human Capital Leaders in Education Domains

- ▶ Talent Acquisition
- ▶ Talent Development
- ▶ Total Rewards

Talent Acquisition - Planning and Preparation

Practices that enable organizations to identify and address talent needs

Evidence of:

- ▶ Enrollment projections
- ▶ Staff planning
- ▶ Updated job descriptions
- ▶ Position control
- ▶ Succession Planning
- ▶ Thorough job applications
- ▶ Strategy & Collaboration

Talent Acquisition - Recruitment

Uncover sources of high-potential candidates and identify strategies to get them to apply

Review of:

- ▶ Recruitment plan
- ▶ Recruitment strategies
- ▶ Branding
- ▶ Website
- ▶ Stay interviews
- ▶ Job Postings
- ▶ Data collection and analysis

Talent Acquisition - Hiring

Assessing candidate qualifications to identify and extend job offers

Look For:

- ▶ Legally compliant and consistent hiring process
- ▶ Compliance with licensure requirements
- ▶ Selection processes free from bias
- ▶ Comprehensive hiring packet
- ▶ Tracking system for hiring
- ▶ Analysis of candidate experience

Talent Development - Orientation and Onboarding

Supporting employees throughout transitions in the organization.

Evidence of:

- ▶ Comprehensive orientation process
- ▶ Inclusive onboarding program
- ▶ Mentoring program

Talent Development - Performance Management

Improving job performance through ongoing supervisor & employee interactions.

Look for:

- ▶ Evaluation process for all employee groups
- ▶ Employee handbooks
- ▶ Consistent implementation of discipline

Talent Development - Training and Development

Learning that supports the acquisition of new knowledge, skills & abilities

Look for:

- ▶ Differentiated training and professional development
- ▶ Mandatory training
- ▶ Evaluate training and development activities

Total Rewards - Compensation and Benefits

Clearly defined value or cost of components of your total rewards program

Review of:

- ▶ Consistent compensation and benefits practices
- ▶ Collaboration between HR and Business departments
- ▶ Contract management
- ▶ Pay equity
- ▶ Fair Labor Standards Act
- ▶ Paid time off implementation
- ▶ Family and Medical Leave Act

Compensation and Benefits Continued

- ▶ Communication with employees
- ▶ Deferred compensation
- ▶ COBRA
- ▶ Workers compensation
- ▶ Unemployment
- ▶ Retirement benefits/post-retirement
- ▶ Collective bargaining agreements
- ▶ HR Budget

Total Rewards - Work/Life Integration

Supports to help employees achieve success both at work and home

Look for:

- ▶ Employee engagement
- ▶ Stay interviews
- ▶ Employee Assistance Program
- ▶ Affinity groups
- ▶ Staff recognition
- ▶ Employee feedback loops
- ▶ Inclusive workplace activities

Total Rewards - Career Management

Programs that assist employees in defining and achieving their career goals

Look for:

- ▶ Processes for non-renewals, reduction in force, terminations, transfers, and promotions
- ▶ Exit interviews
- ▶ Tracking of tenure status
- ▶ Licensure tracking

Other Areas Reviewed

- ▶ Board of Education Section 5 Personnel policies
- ▶ Board meeting agendas, minutes, and documents
- ▶ Collective bargaining agreements

HR Review Report

The final HR Review report includes:

- ▶ Strengths and areas for improvement in each domain
- ▶ Recommendations for each domain
- ▶ Priority areas for improvement

Recommendations: Talent Acquisition

- ▶ Create a process for position control
- ▶ Develop written processes for all human resources functions
- ▶ Remove union members from the human resources department
- ▶ Reallocate duties in the HR department
- ▶ Establish a review cycle for job descriptions
- ▶ Develop a strategic recruitment plan focused on return on investment
- ▶ Ensure that all hiring goes through HR
- ▶ Establish an electronic tracking process for hiring, assigning responsibility for tasks, and increasing accountability
- ▶ Consolidate all personnel files into one file
- ▶ Enhance and expand relationships with local universities

Recommendations: Talent Development

- ▶ Develop a district-led mentoring program for new teaching staff
- ▶ Evaluate orientation and mentoring programs to determine effectiveness
- ▶ Implement a process to maintain licensure and endorsements held by all staff
- ▶ Schedule a PERA Joint Committee meeting
- ▶ Initiate inter-rater reliability activities for all evaluations
- ▶ Establish a process to monitor the completion of evaluations
- ▶ Develop comprehensive employee handbooks for all employees and substitutes
- ▶ Review the mandated training list and establish a process to monitor completion

Recommendations: Total Rewards

- ▶ Establish a process of market analysis for all non-union positions
- ▶ Issue salary notifications to all employee groups annually
- ▶ Review the open enrollment process to simplify it for both employees and HR
- ▶ Obtain sick bank balances for all participants from the prior administration
- ▶ Establish processes for tuition reimbursement, excess salary increases, and substitute intent to work letters
- ▶ Create a process to manage FMLA, including the issuance of letters designating an employee's use of their annual entitlement
- ▶ Establish a process to monitor compliance with the Fair Labor Standards Act
- ▶ Establish a process to complete the annual Sequence of Dismissal list

- ▶ Hold RIF Joint Committee meeting
- ▶ Maintain and update seniority lists for all employee groups
- ▶ Establish a process to monitor probationary periods for all classified employees
- ▶ Develop a process to manage employee transfers and separations
- ▶ Implement a process for workers' compensation
- ▶ Engage a third-party provider to manage unemployment claims
- ▶ Review the licensure of all employees to ensure their licenses are valid and appropriate for their assignments and courses taught
- ▶ Create a process to monitor licensure renewal
- ▶ Implement the consistent use of a human resources information system to track all career management events

Priorities for Rock Island Milan District 41

1. Reorganize the Human Resources Department, including the reassignment of duties and responsibilities
2. Create processes and procedures for all major human resources functions
3. Complete a full audit of all employee credentials

Reorganize the Human Resources Department, including the reassignment of duties and responsibilities

- ▶ Union members are working in the Human Resources Department, which creates a conflict of interest and confidentiality issues
- ▶ Misalignment of duties exists
- ▶ The Assistant Superintendent for Human Resources does not have access to all the documents needed to manage their department

Create Processes and Procedures for all Major Human Resources Functions

- ▶ Written processes and procedures do not exist for all human resources functions, creating inconsistency and compliance issues
- ▶ Limited guidance to address the training of new human resources department members
- ▶ Lack of accountability and increased potential for error

Complete a Full Audit of all Employee Credentials

- ▶ The human resources department does not track licensure endorsements or validity
- ▶ Individuals employed do not hold valid licensure for the position held
- ▶ Teachers are instructing courses for which they do not hold an endorsement to teach

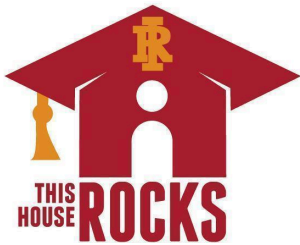
Long Term Outcomes

- ▶ Create a cohesive, effective human resources team
- ▶ Build institutional knowledge
- ▶ Ensure fair, equitable implementation of all processes
- ▶ Improved relationships with union leadership
- ▶ Ensure that all people working with the students are qualified to do so
- ▶ The goal is to improve student outcomes

Improvement is a Process

This is a marathon, not a sprint!

QUESTIONS?



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Ramona Dixon, Director of Grants, Accountability, and Assessments
Date: May 13th, 2025
Re: **Advancement Via Individual Determination(AVID)Annual Membership Renewal FY26**

AVID is a schoolwide instructional system designed to increase the number of students who are college and/or career ready upon graduation. AVID's mission, which is in alignment to the RIMSD #41's mission is to close the achievement gap by preparing all students for college readiness and success in a global society. To date, we have five (5) schools that are implementing the AVID program, and they are as follows: Rock Island High, Edison Jr. High, Washington Jr. High, Frances Willard Elementary, and Earl Hanson Elementary.

The individual school's AVID goals continue to center on placing an emphasis on instruction, leadership, systems, and the sustainability of AVID as a school-wide support aimed at differentiating instruction throughout classrooms building-wide. Included in the cost of this annual contract is a combination of AVID Membership Fees, subscriptions to AVID Weekly, curriculum material, licensing fees, and both on and off site support and professional development from an assigned AVID Program Manager. The cost breakdown by school is: Earl Hanson- \$3,625.00, Frances Willard- \$3,625.00, Edison-\$5,309.00, Washington-\$5,309.00, and RIHS-\$5,309.00. This is a total of \$23,177.00 for the annual membership contract. This contract is separate from the Annual Learning Partner Contract for Schools Designated by the Illinois State Board of Education.

Therefore, it is recommended that the Board of Education approve the contract for service with AVID Center 9797 Aero Drive, Suite 100 San Diego, CA 92123 for a total of \$23,177.00 for FY26 Annual Membership Renewal for Rock Island High, Washington Jr. High, Edison Jr. High, Frances Willard, and Earl Hanson.

Investment Period: July 1, 2025-June 30, 2026
Total Investment: \$23,177
Funding Source: Title IV

Contract for Service Form **Rock Island-Milan School District 41**

VENDOR NAME: AVID Center **CONTACT NAME:** Frances OBrien

PHONE: 972-591-2531 **EMAIL:** fobrien@avid.org

ADDRESS: 9797 Aero Drive, Suite 100, San Diego, CA 92123

DATES OF SERVICE TO BE COMPLETED: July 1, 2025 - June 30, 2026

SCHOOL DISTRICT CONTACT: Paulette Risdien-Rice

COMPENSATION: \$23,177

Description	Base Contract Amount
AVID will provide member services to include an annual contract that includes AVID membership fees, subscriptions to AVID Weekly, curriculum material, licensing fees, and both on and off-site support from an AVID assigned Program Manager.	\$23,177
Grand Total	\$23,177

Invoicing Details:
Invoice for the annual service on or after July 1, 2025

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: N/A **Website:** N/A

Subscription/Software Start Date: N/A **End Date:** N/A

SOPPA Approved: Yes or No N/A

School Board President or Superintendent: _____ **Date:** _____

Requesting School: Administration Center

Budget Code: Title IV

Signature of Vendor: R. Dixon **Date:** _____

Signature of Requestor: _____ **Date:** _____

Signature of Budget Administrator: [Signature] **Date:** MAY 05 2025

[Signature]
MAY 05 2025

AVID Center



Products and Services Quote/Order

Quote/Order #: Q-91154
 Client: Rock Island Milan School District #41
 Address: 2101 6th Ave
 Rock Island, IL 61201

AVID Center Representative: Frances OBrien
 Phone: (972) 591-2531
 Email: fobrien@avid.org

Effective Date: July 01, 2025

Expiration Date: June 30, 2026

Earl H Hanson Elem School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,625.00	\$3,625.00
1	AVID Weekly Elementary	\$725.00	\$0.00
Earl H Hanson Elem School SUBTOTAL:			\$3,625.00

Edison Junior High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,599.00	\$4,599.00
1	AVID Weekly Secondary	\$710.00	\$710.00
Edison Junior High School SUBTOTAL:			\$5,309.00

Frances Willard Elem School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,625.00	\$3,625.00
1	AVID Weekly Elementary	\$725.00	\$0.00
Frances Willard Elem School SUBTOTAL:			\$3,625.00

Rock Island High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,599.00	\$4,599.00
1	AVID Weekly Secondary	\$710.00	\$710.00
Rock Island High School SUBTOTAL:			\$5,309.00

Washington Junior High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,599.00	\$4,599.00
1	AVID Weekly Secondary	\$710.00	\$710.00
Washington Junior High School SUBTOTAL:			\$5,309.00

TOTAL: \$23,177.00
plus all applicable taxes

Additional Comments:

N/A

This AVID Center Products and Services Quote/Order is a Subsequent Quote/Order as defined in the General Terms and Conditions previously agreed to by AVID Center and the "Client" identified above ("Ts&Cs"). This Quote/Order and any exhibits or attachments hereto, together with the Ts&Cs (including the definitions of terms set forth at <https://www.avid.org/Page/3290> or another location on AVID Center's website designated by AVID Center), supersedes all previous Quote/Orders and constitutes a binding agreement between AVID Center and Client with respect to the AVID Products and Services specified above. Certain AVID Products and Services may be cancelled by Client as set forth in AVID Center's Rest Assured Policy at <https://www.avid.org/rest-assured-policy>.

AVID Center is committed to assisting Client with a successful implementation. Additional information regarding professional learning registrations is listed below:

- Newly implementing AVID sites are best supported by a core site team of educators – at least 8 for AVID Secondary or 4 for AVID Elementary. In the initial year of implementation, Client agrees to enroll participants into AVID Summer Institute ("SI") equal to the minimum core site team described herein, unless AVID Center agrees otherwise on this Quote/Order. If other professional learning events are taken instead of SI, prices will be adjusted accordingly upon completion of the training event.
- For each existing site in year 2 and beyond of AVID implementation, Client agrees to enroll one (1) participant into AVID Ignite, unless Client notifies otherwise. If a participant is not enrolled or a registrant does not attend, Client will receive a voucher to be used for AVID Ignite in the following summer after payment has been received.

Client will be invoiced for the greater of the number of participants from a site registered for the event or committed to on this Quote/Order. No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. At the time of invoicing, AVID Center will verify registration fees for each site listed on this Quote/Order and any registrations which have been previously paid will be removed from the invoice. Payment will be due within thirty (30) days following receipt of AVID Center's invoice related to this Quote/Order. Each party has caused this Quote/Order to be signed by its duly authorized representative. The terms of this Quote/Order will control in the event of a conflict with any terms or conditions set forth in any purchase order or other document or communication from Client and any such terms and conditions are hereby rejected by AVID Center and of no effect.

AVID Center,
a California Non-Profit Corporation 501(c)(3)

Rock Island Milan School District #41

Sign: _____
Print
Name: _____

Sign: _____
Print
Name: _____

Title: _____

Title: _____

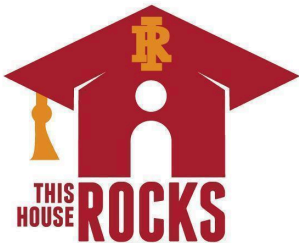
Date: _____

Date: _____

Email: contracts@avid.org

Email: ramona.dixon@rimisd41.org

AVID Center
9797 Aero Drive, Suite 100
San Diego, CA 92123
Employer ID # 33-0522594



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning
Date: May 13, 2025
Re: Dual Credit Partnership with Black Hawk College

The Rock Island-Milan School District has a long standing partnership with Black Hawk Community College. This partnership provides opportunities for our scholars outside of the regular Rock Island High School curriculum, including but not limited to earning college credit and career training/certifications. In support of the district's priority of increasing College and Career Readiness this partnership with Black Hawk College provides the district an additional venue in which to better prepare our scholars when they leave RIMSD 41.

For the 2025-2026 school year, RIHS students will have the option of enrolling in one of 14 dual credit courses offered through Black Hawk College. Currently, Rock Island High School is in the process of developing its schedule for next year and over 290 students have requested enrollment in one of the dual credit courses offered. This number is greater than the five year average of BHC Dual Credit enrollment of 254 students per year. Black Hawk College bills students/parents directly for tuition and course fees, the current tuition cost is \$60 per credit hour. The District covers the cost of tuition and supplies for students qualifying for a fee waiver, the three year average cost for the District is \$12,451.00. Due to the increased number of requests it is recommended that the Board approve a greater spending limit of \$15,000.00 in order to account for a potential increase in students qualifying for a fee waiver.

It is therefore recommended that the Board of Education approve Dual Credit Partnership Agreement with Black Hawk Community College, 6600 34th Avenue, Moline, Illinois 61265 as presented.

Investment Period: July 1, 2025 - June 30, 2026

Total Investment: \$15,000.00

Funding Source: RIHS Building Funds

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

**DUAL CREDIT PARTNERSHIP AGREEMENT
WITH BLACK HAWK COLLEGE**

This Dual Credit Partnership Agreement (hereinafter the "Agreement") is entered into this 1st day of August 2025, by and between Black Hawk College (hereinafter the "College") and **Rock Island-Milan School District #41** (hereinafter "District"), pursuant to the Illinois Dual Credit Quality Act (110 ILCS 27/1).

RECITALS

- The College and the District have agreed to provide dual credit instruction by and through a partnership with one another.
- This Dual Credit Partnership Agreement shall comply with the Illinois Dual Credit Quality Act and other applicable laws.
- This Dual Credit Partnership Agreement shall supersede any prior agreements between the Parties regarding dual credit delivery and administration.

AGREEMENT

1. **DEFINITIONS.** All capitalized terms used in this Agreement will have the meaning set forth in this Paragraph 1.
 - a. **"College Course Contact"** means an identified appropriate Dean or content faculty member to serve as a contact for a Type A Course Instructor whose responsibilities include:
 - i. Serving as a contact and ongoing resource to the Instructor during the course delivery, including being available for consultation on a timely basis as reasonably requested by the Instructor;
 - ii. Coordinating course administrative tasks, such as feedback on syllabi and course assessments;
 - iii. Sharing and supporting integration of updated course content materials used on campus, and notifying the Instructor of professional development opportunities; and
 - iv. Other support for implementing the Course Documentation as directed by the College.
 - b. **"Course Documentation"** means the written memorialization of the understandings reached by the Liaisons during the Course Planning process.
 - c. **"College Dual Credit Liaison,"** or **"College Liaison"** means an individual designated in writing by the College's President as having primary responsibility for the management and administration of this Agreement.
 - d. **"College Dual Credit Coordinator"** or **"College Coordinator"** means the individual designated by the College to manage the daily dual credit relationship with the District.

e. **"Course Planning"** means the process through which the course schedule and Course Documentation are completed by a date that enables the District to prepare the Instructor and enroll students as of the planned start date; ensure that all prerequisites and placement requirements are determined in time to ensure certainty for high school scheduling and enrollment; ensure adequate timing and engagement opportunities to address applicable Course Decision Areas; and ensure College Course Contact and Instructor have opportunity to discuss Course content, delivery and learning outcomes with an adequate onboarding process is designed and delivered to the Instructor.

f. **"Course Planning Decision Areas"** means course content and instruction, course administration, student prerequisites for enrollment (if any), instructor support and expectation, contingency plans and other professional expectations.

g. **"Course Request Form"** means the form attached as Exhibit A of this Agreement, or another form agreed upon by the Parties.

h. **"DCOA"** means the Dual Credit Quality Act (110 ILCS 27/1 et seq.).

i. **"DCOA Qualifications Requirements"** means any of the minimum academic credential requirements an Instructor must meet as set forth in paragraph (1), (2), or (3) of Section 20 of the DCQA.

j. **"District Dual Credit Liaison,"** or **"District Liaison"** means an individual designated in writing by the District's Superintendent as having primary responsibility for the management and administration of this Agreement and the dual credit relationship with the College.

k. **"Dual Credit Course,"** or **"Course,"** means a College course taken by a high school student enrolled in the District for credit at both the college and high school level.

l. **"Effective Date"** means either the date of execution by both the College and the District, or, if either Party does not execute the Agreement by the timelines required in Section 16 of the DCQA, the date established by either ISBE (with respect to the District) or ICCB (with respect to the College) as the Effective Date.

m. **"FERPA"** means the Family Educational Rights and Privacy Act of 1974, and the regulations at 34 CFR Part 99.

n. **"IAI"** means a course that has been designated to be included in the Illinois Articulation Initiative as part of the General Education Core Curriculum.

o. **"ICCB"** means the Illinois Community College Board.

p. **"In-District Rate"** means the College's in-district per credit hour tuition and standard fee rate as reported to and annually published by ICCB.

q. **"Instructor"** means a high school teacher proposed by the District to teach a Type A Course.

r. **"Instructor Qualifications Documentation"** means the documents necessary to for the District Liaison to complete the Instructor Qualifications Review Form to determine whether or not an Instructor meets the DCQA Qualifications Requirements.

- s. **"Instructor Qualifications Review Form"** means the form attached as Exhibit B of this Agreement, or another form agreed upon by the Parties.
- t. **"ISBE"** means the Illinois State Board of Education.
- u. **"Liaisons"** means the College Liaison and the District Liaison.
- v. **"Parties"**, and **"Party"**, are defined on the signature page of this Agreement.
- w. **"Supplemental Requirements"** means facilities, equipment, materials or required activities necessary to offer a Course.
- x. **"Type A Course"** means a Dual Credit Course taught at a high school or other District-managed location by one or more District teachers.
- y. **"Type B Course"** means a Dual Credit Course taught at a high school, other District-managed location, or online by one or more College faculty members.
- z. **"Type C Course"** means a Dual Credit Course taught at the College or a College satellite location (other than a District-managed location) by one or more College faculty members.

2. **COURSE OFFERINGS.**

- a. ***Type A Courses:*** The College retains the right to approve or deny Type A course requests in its sole discretion. The College may disapprove Type A Course requests if deemed necessary by the College to ensure appropriate levels of oversight and support for courses and other aspects of its dual credit partnership with the District. Type A courses may contain subject matter that is not typically found in high school curricula.
- b. ***Type B & Type C Courses:*** The College retains the right to approve or deny Type B and Type C course requests in its sole discretion. The Parties will mutually specify the Type B and Type C Courses, if any, that will be subject to this Agreement. Type B and Type C Courses are subject to cancellation or modification by the College in accordance with generally applicable College policies. In determining the offering of Type B and Type C Courses, the Parties will prioritize courses for which the District does not have sufficient qualified teachers to meet student demand. Type B and C courses may contain subject matter that is not typically found in high school curricula.

3. **COURSE REQUEST PROCESS.**

- a. ***New Courses.*** To initiate a request to offer a new Type A, B, or C Course, the District Liaison must complete and submit to the College Coordinator a Course Request Form for each proposed Course. Unless otherwise agreed to by the College, for a Fall semester Course, the Course Request Form must be submitted to the College Coordinator by no later than February 1 of the same calendar year. Unless otherwise agreed to by the College, for a Spring or Summer Semester Course, the Course Request Form must be submitted to the College Coordinator by no later than May 1 of the calendar year prior to the semester.
- b. ***Action on Course Requests.*** The College retains the right to approve or deny a Non-IAI Type A Course request or a Type B or Type C course request in its sole discretion. The

College will approve or deny the Course Request Form within fourteen (14) days of the College's receipt of the form. In the event the College needs additional time to make its decision, it shall notify the District in writing of the need for an extension of time and provide the anticipated date the response will be provided. If approved, the College shall proceed to the Teacher/Instructor Approval process in Paragraph 4 of this Agreement. If the instructor is approved, the College shall then proceed to the Course Planning and Documentation Process in Paragraph 5 of this Agreement. Upon the College's disapproval or the Parties' mutual agreement to discontinue the Course request and approval process, the District may pursue an alternative provider for that Course in accordance with Paragraph 7 of this Agreement.

4. TEACHER/INSTRUCTOR APPROVAL.

- a. Instructor Qualifications Review for Type A Courses. For a new Type A Course Request, the District Liaison will include with the Course Request Form the Instructor Qualifications Review Form identifying the proposed Instructor and demonstrating how the Instructor meets the DCQA Qualifications Requirements ("Instructor Qualifications Documentation"). The College Dean will review the Instructor Qualifications Documentation and will respond to the District Liaison with preliminary approval or disapproval within fourteen (14) days. If additional time is needed, the College Dean will notify the District Liaison of the need for such extension in writing and shall provide the anticipated date the response will be provided.
 - i. If preliminarily approved:
 1. The College Liaison will indicate preliminary approval on the Course Request Form pending receipt of the Instructor's official transcripts;
 2. If known by the College, the College will identify the College Course Contact; and
 3. The District Liaison will provide the official transcripts of the Instructor, and contact the College Coordinator to commence Course Planning and Documentation in accordance with Paragraph 5 below.
 - ii. If disapproved, the College Dean will identify the basis for disapproval in writing on the Instructor Qualifications Review Form and submit the written rationale to the District Liaison. The rationale must specifically indicate the basis for why the proposed Instructor does not meet the DCQA Qualifications Requirements, or another legitimate basis for why the College is unable to approve the proposed Instructor for the Course. The College cannot require an Instructor to exceed the DCQA Qualifications Requirements. Thereafter, the District Liaison may request an in-person or teleconference meeting to discuss the disapproval among the applicable College Dean, the Liaisons, the District Superintendent (or designee) and an additional College designee. The College will participate in such a meeting if requested. Further, upon disapproval, and with or without requesting a meeting

to discuss, the District may pursue an alternative provider for that Course in accordance with Paragraph 7 of this Agreement.

- iii. The District must submit a new Instructor Qualifications Review Form subject to the review and approval process set forth in this Section any time the District proposes a new Instructor assignment for an approved Course.

5. COURSE PLANNING AND DOCUMENTATION.

a. Purpose & Schedule. The purpose of the Course Planning and Documentation process described in this Paragraph 5 ("Course Planning") is to ensure that Dual Credit Courses address equivalent content and include the same learning outcomes as those courses taught at the College. The College Dean with the support of the Liaisons will determine the schedule and logistics of Course Planning, provided that:

- i. The Course Planning schedule must ensure its completion, including completion of the Course Documentation described in Paragraph 5(c) below, by a date that enables the District to prepare the Instructor (with respect to Type A Courses) and enroll students as of its planned start date;
- ii. The schedule and logistics must ensure that all prerequisites and placement requirements are determined in time to ensure certainty for high school scheduling and enrollments;
- iii. The schedule and logistics must ensure adequate timing and engagement opportunities to collaboratively address the applicable Course Planning Decision Areas described in Paragraph 5(b); and
- iv. With respect to Type A Courses, the schedule and logistics must ensure the College Course Contact and Instructor have multiple opportunities to discuss Course content, delivery, and learning outcomes, and that an adequate onboarding process is designed and delivered for the Instructor.

b. Course Planning Decision Areas. The Course Planning must result in documented agreement between the Liaisons on the administrative aspects and course content topical areas specified in this Paragraph 5(b) ("Course Planning Decision Areas") and must be described in the form attached as Exhibit A or another form agreed upon by the Parties. For Type A Courses, all of the Course Planning Decision Areas must be addressed. For Type B and C Courses, the Liaisons will determine which of the Course Planning Decision Areas are applicable to the Course Planning process for that Course.

- i. Course content and instruction, including:
 - 1. Curriculum, which will include the College's sharing of core content materials and syllabi used for the Course on campus;
 - 2. Textbook and materials, which will include the College identifying any common textbook selected by faculty for all sections of the Course taught on campus;

3. Other facilities, technology, or equipment needed for the delivery of the Course, including the identification of any Supplemental Requirements;
 4. Assessment of learning outcomes, which will include the College sharing any common assessment materials and rubrics for the Course along with any expectations related to the College's assessment of student learning outcomes program; and
 5. Accreditation requirements.
- ii. Course administration, including:
1. Utilization of the College's course management system or another system acceptable to the Parties;
 2. The College's academic calendar and class scheduling requirements and the impact on delivery of the Course;
 3. The College's processes and timing for submission of class rosters and grades;
 4. Submission of the official course syllabus to the college 10 days prior to the start of the class; and
 5. The anticipated student count and number of sections.
- iii. Student prerequisites for enrollment (if any), placement requirements (if any), and any additional student registration or application requirements. The College will ensure that all placement requirements are evidence-based, include multiple appropriate measures to determine whether a student is prepared, address equity of high school student access to placement tests, and enable the use of standardized assessments appropriate to the grade level of potential students.
- iv. Instructor support and expectations, including:
1. If not already identified, designation of the College Course Contact;
 2. The onboarding process and expectations to ensure new Instructors are sufficiently trained in the Course content and learning outcomes, with expectations not to exceed those of adjunct faculty;
 3. Ongoing available and required training and professional development opportunities for the Instructor, including a description of trainings and workshops available for the specific discipline as established by the College, with expectations not to exceed those of adjunct faculty; and
 4. A description of the review and observation process to be used by the College under Paragraph 6, with student evaluation procedures applicable, which must include the College's provision of the instrument(s) to be used.
 5. Mixed Enrollment courses
 - a. Type A courses may allow a student who does not otherwise meet the College's academic eligibility requirements to enroll in a dual credit course taught at the high school, but only for high school

credit. The District teacher is required to differentiate the instruction for any student who does not meet the College's academic eligibility requirement. The students who do not meet eligibility requirements will not be awarded dual credit.

b. The District is responsible for establishing a procedure prior to the first day of class for notifying students and/or parent(s) or legal guardians of students who do not meet the eligibility requirements of the following information:

i. the mixed enrollment status of the course.

ii. the requirement that the course will be taught at the College level with differentiation for those not meeting eligibility requirements; and

iii. the eligibility requirements for each student to be eligible to earn dual credit for the course.

c. The District is responsible for sharing the procedure with the College prior to dissemination to students and/or the parent(s) or legal guardian(s) of the students who do not meet the eligibility requirements.

v. Contingency plans that accommodate the delivery of the Course and minimize disruptions to students, including:

1. A contingency plan if the approved Instructor is no longer able to teach the Course, which may involve using a different qualified high school teacher or offering the Course as a Type B or Type C Course; and

2. Plans for the Course delivery in the event a long-term substitute is required.

3. Other unforeseen challenges such as, but not limited to weather cancellations, etc.

vi. Other professional expectations for the Course.

c. Course Documentation.

i. The Liaisons will jointly document the understandings arising from the Course Planning ("Course Documentation") no later than thirty (30) days prior to the scheduled first day of the Course, unless a later date is mutually agreed to by the Parties. If, however, despite good faith efforts, the Liaisons are unable to reach agreement on the Course Documentation, then either (a) the Parties may mutually agree not to offer the Course, or (b) either Liaison may refer the disputed matter or matters to the College's President and the District's Superintendent for resolution. If the disputed matter(s) can still not be resolved through good faith efforts within thirty (30) days, the District may pursue an alternative provider for that Course in accordance with Paragraph 7 of this Agreement.

- ii. The Parties will ensure the delivery of the Course in accordance with the Course Documentation, unless variances are mutually approved during the Course's delivery. If the College reasonably determines that the District is not adhering to the Course Documentation, the College Liaison will notify the District Liaison and provide the District with a reasonable opportunity to correct the matter. If, following a reasonable opportunity to correct, the District is not adhering to the Course Documentation, the College may withdraw its approval of the Course for the next semester, and the District may pursue an alternative provider for that Course in accordance with Paragraph 7 of this Agreement.
- iii. The College retains the right to determine and approve course content and documentation for all Courses. Courses may contain subject matter that is not typically found in high school curricula.
- d. Multiple Districts. The College may establish a Course Planning process with multiple school districts offering the same Course.
- e. Notice of College-Level Content. The District must provide notice prior to the first day of class to students and parent(s) or legal guardians of students that dual credit courses are for College credit and therefore the Courses and curriculum will contain College-level content and subject matter, some of which may involve complex themes, adult topics, diverse perspectives or other content which may be intended for mature audiences and not regularly found in high school curricula. The District is responsible for providing a copy of such notice to the College prior to the first day of class.

6. OBSERVATION AND REVIEW OF COURSE DELIVERY.

- a. Purpose: Process. The College's Chief Academic Officer or designee will observe and review the delivery of each Type A Course in a manner that is consistent with the College's review and evaluation policy and procedures for on- campus adjunct faculty and any related agreements set forth in the Course Documentation. The College will schedule and coordinate all aspects of the observation and review with the District Liaison in a collaborative manner. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code. The evaluation may impact the Instructor's approved status and future eligibility as an adjunct faculty member for that Course in accordance with the College's evaluation policies and procedures.
- b. Sharing Results. No later than thirty (30) days after the observation and review, the College will share the results with the District Liaison and be available to discuss the results with the District Liaison, the High School Department Chair, and the Instructor.

- 7. ALTERNATIVE PROVIDERS.** Upon disapproval by the College of a Course request, disapproval of an Instructor, failure to reach agreement on Course Documentation, or the College's withdrawal of Course approval, the District may pursue an alternative provider of that

Course, and will notify the College Liaison of its intent to do so. Thereafter, the College will not object to, or seek to limit, the District's ability to contract with another community college or institution of higher learning (whether in-state or out-of-state) for delivery of that Course for the time period that the specific Course at issue would have occurred. Nothing in this Agreement restricts the ability of the District to pursue Dual Credit Course delivery with an in-state institution of higher learning at any time, for any reason.

8. COST AND FEE STRUCTURE.

a. Cost Structure - Type A Courses.

- i. Each student is responsible for making payment to the College for all Course costs in Type A Courses in accordance with this Agreement. Students will be billed directly by the College and will be required to submit timely payments.
- ii. The cost structure for Type A Courses, on a per credit hour basis, shall be the dual credit tuition rate for courses taught by qualified and approved high school faculty.
- iii. No other fees or costs will be charged by the College for Type A Courses, except as provided in Paragraph 8(d) regarding Supplemental Requirements.
- iv. The College will utilize revenue received by the District for Type A Courses for the coordination and administration of dual credit partnerships with school districts and the delivery and administration of Dual Credit Courses (which may include all Types).

b. Cost Structure - Type B Courses.

- i. Each student is responsible for making payment to the College for all Course costs in Type B Courses in accordance with this Agreement. Students will be billed directly by the College and will be required to submit timely payments.
- ii. The cost structure for Type B Courses, on a per credit hour basis, shall be at in-district tuition rates.
- iii. A minimum of ten (10) students must be enrolled for a Type B course to run.
- iv. No other fees or costs will be charged by the College for Type Courses, except as provided in Subsection (d) - "Supplemental Requirements" below.

c. Cost Structure – Type C Courses.

- i. For Type C Courses, the District will elect to either make payment on behalf of students or elect for students to pay tuition and fees to the College in accordance with generally applicable College policies and processes.
- ii. If the District elects for students to pay tuition and fees, tuition and fees will be charged in accordance with generally applicable College rates and policies.

d. Supplemental Fees. If the District is not able to provide or pay for the facilities, equipment, materials, or required activities necessary to offer a Course ("Supplemental Requirements") and the College is willing to address the Supplemental Requirements on behalf of the District to offer the course at a high school, the District and College must agree to a supplemental fee to cover the Supplemental Requirements.

e. Textbooks and Materials.

- i. For Type A and B Courses, the District will purchase textbooks and materials on behalf of students. For Type C Courses, the District may elect to either purchase such items on behalf of students, or have the students purchase textbooks and materials in accordance with standard College policies.
- ii. For Type A Courses, the College will specify whether a common textbook has been selected by faculty for all sections of the Course taught at the College.
 1. If there is no common textbook, the Instructor will propose the textbook, which must be approved by the College; textbook and materials must address equivalent content and the same learning outcomes as the outcomes expected of the same Courses taught at the College.
 2. If there is a common textbook and set of course materials, the common textbook and materials will be used unless the College, in consultation with the District, agrees to a different textbook and materials covering equivalent content and the same learning outcomes. The College will consider any alternatives proposed by the District, but the College will retain final decision-making authority.
- iii. For Type B Courses, the College faculty member will specify the required textbook and materials unless the faculty member, in consultation with the District, agrees to a different textbook and materials covering equivalent content and the same learning outcomes. The College and faculty members will consider any alternatives proposed by the District, but the College will retain final decision-making authority.
- iv. For any Type A or Type B Course where the College specifies the textbook, the College agrees to allow the use of the textbook for at least four (4) years, provided

the use of a previously published edition of the textbook does not appreciably impact the content and delivery of the Course.

9. CHARGES TO STUDENTS/FAMILIES. The District may charge students for fees, textbooks and materials in any instance where the District is paying the College for the Course or directly purchasing textbooks and materials. However, the District may not charge more than the amounts payable to the College or directly incurred by the District for textbook and material purchases on a per student basis under this Agreement.

10. INVOICING & PAYMENT PROCESSES. For Courses where the District is making payment to the College of fees and, if applicable, textbooks and materials, the College will invoice the District each semester based on enrollment activity throughout the first 10 days of the course, in compliance with and according to the College's refund policy. The District will pay the invoice in accordance with standard District payment processes.

11. STUDENT PLACEMENT, ADMISSIONS & TRANSCRIPTS

a. *Identification and Placement of Students.*

- i. The District Liaison will ensure that all students enrolling in a Dual Credit Course meet the Course prerequisites of the College as defined in the Course Documentation.
- ii. The District will provide copies of student transcripts in accordance with admission procedures of the College. The College will provide appropriate placement and assessment testing as set forth in the Course Documentation.

b. *Student Admissions.* The District Liaison will work directly with students to complete applicable registration and application materials. The College Coordinator will assist in any needed admissions and registration assistance. c. **College Credit and Transcripts.** The College will award college credit for each successful completion of a Dual Credit Course and record student grades on College transcripts. As the accrediting institution, the College is responsible for granting college credit and retains the rights to determine and approve course content.

c. *College Credit and Transcripts.* The college will award college credit for each successful completion of a Dual Credit Course and record student grades on College transcripts. As the accrediting institution, the College is responsible for granting college credit and retains the rights to determine and approve course content.

12. STUDENT ACADEMIC SUPPORTS & GUIDANCE

- a. The College will provide students and the District with information regarding:
 - i. The rights, responsibilities, and expectations of enrolled College students;

- ii. Student conduct policies such as academic integrity, consequences of plagiarism, and academic dishonesty; and
 - iii. Processes such as credit transfer.
- b. The Liaisons will jointly identify and establish pre-college and college transition advising services, supports for student progress monitoring, and supports to engage students in postsecondary counseling including, but not limited to advising on:
 - i. Articulation of Dual Credit Courses into postsecondary education degree completion plans;
 - ii. Financial aid and scholarship options;
 - iii. Class registration and scheduling; iv. Degree and certificate programs offered through the College;
 - v. Supports and services for individuals with disabilities to successfully transition into postsecondary;
 - vi. Other targeted supports for students who need additional support to successfully transition into postsecondary, as identified by Instructors; and vii. College policies, procedures, academic programs of study, and other support services provided by the College. The Liaisons shall describe the Parties' joint approach to pre-college and college transition advising services and supports in information disseminated in an agreed upon format to students.

13. DATA SHARING. To administer and assess the impact of this Agreement, the Parties will exchange student information, grades, and other appropriate data as permitted by FERPA and other applicable law. If a student is enrolled concurrently in the District and the College, the Parties may disclose the student's education records in accordance with FERPA and will mutually share data on the performance of students in a meaningful and timely basis. Each Party designates the other Party as its agent with a legitimate educational interest in students' educational records for purposes of FERPA. The Parties will institute policies and procedures designed to ensure that its employees and agents comply with FERPA and other applicable laws governing the privacy and protection of student education records, and will protect student education records against accidental or deliberate re-disclosure to unauthorized persons.

14. DISABILITY RESOURCES & ACCESS. All Black Hawk College students, including dual enrolled students, have rights and responsibilities pursuant to state and federal law, including the Americans with Disabilities Act of 1990, ADA Amendments Act of 2008, and Section 504 of the Rehabilitation Act of 1973. These rights include access to reasonable accommodations in qualified circumstances. The responsibilities of the student include: identifying as a person with a disability when accommodation is needed, seeking information and academic counseling, as well as taking an active role in making the accommodations work.

For high school students attending classes on Black Hawk Colleges' campus or a course taught by a Black Hawk College faculty member, students must provide documentation and meet with the Disability Resources & Access Coordinator to request accommodations and develop an accommodation plan. Required forms are available on our website: www.bhc.edu/disability.

Please note that a student may not be provided the accommodation requested. Reasonable accommodations will be provided as necessary and warranted. Examples of accommodations that may be provided include, but are not limited to:

- a. **Testing:** Extended time, minimum distraction area, use of a reader, scribe, or computer and large print.
- b. **Note-takers:** A fellow student in class may be willing to make a copy of his/her notes. The student may choose to record the lecture (with instructor consent and permission) and later make notes from the recording. Sometimes instructors have a class outline or class notes they will share with the students.
- c. **Books in alternative format:** Staff members will assist students in obtaining textbooks or other class materials from publishers or use software to create an audio book if not available from the publisher. Students are still required to purchase the textbook prior to requesting an audio book.
- d. **Equipment loan:** The office may have digital recorders, handheld magnifiers, and talking calculators available.
- e. **Assistive technology:** The office may have ZoomText, Natural Reader, Jaws for Windows, Read & Write (RW), and Kurzweil 3000 software available in the Disability Resource & Access Office. The Disability Resource & Access Office may provide training on assistive technology.
- f. **Sign language interpreters:** Interpreters may be provided for classes and other campus activities.

For high school students enrolled in courses taught at their high school and taught by a high school faculty member, they will work with their high school IEP team to set up accommodations according to acceptable college course standards and applicable laws and regulations. They are not required to meet with the Disability Resources & Access Coordinator. Requests for modifications which would reduce academic expectations, alter the curriculum or which would eliminate essential components of any course are not reasonable accommodations as recognized by law. The District agrees to abide by the applicable accommodations afforded to students and will not modify, alter or eliminate essential components of any dual course offering.

15. TITLE IX & SEX/GENDER HARASSMENT, DISCRIMINATION AND MISCONDUCT. The College is committed to maintaining a respectful and professional academic and working environment for students, faculty, staff, and visitors. This includes having an environment free from unlawful sexual misconduct.

- a. The College and the District agree to collaborate during the investigative process

when allegations of sexual misconduct arise, as deemed appropriate by the College. In instances where the complainant and the respondent are both students enrolled in a Dual Credit Course taught at a high school or other District-managed location by one or more District teachers (Type A course), the College will defer to the District's Title IX complaint process. The District will inform the College if allegations are found and appropriate disciplinary sanctions may be rendered by the District and by the College.

b. Title IX complaints involving faculty and staff employed exclusively by the College, will be under the jurisdiction of the College's policies, investigation and adjudication process. Founded allegations will be treated as a personnel matter and will follow the College's disciplinary procedures. The College may share findings with the District, as deemed appropriate. Additionally, Type B and Type C courses involving student-to-student allegations will also be under the jurisdiction of the College and will be investigated and adjudicated by the College. The College will inform the District if allegations are founded and appropriate disciplinary sanctions may be rendered by the College and by the District.

c. The College's employees, under Title IX law, are considered "responsible employees" versus "mandatory reporters". However, in the event that a responsible employee becomes privy to reported acts of sexual harassment, discrimination or misconduct, the responsible employee may notify the College. The College agrees to notify the District's administration if allegations involving a minor under the age of eighteen (18) arise.

16. ANNUAL PARTNERSHIP REVIEW. The College and District will annually review their dual credit partnership under this Agreement during a joint meeting. The joint meeting will be scheduled by the Liaisons to align with the availability of data from the prior school year and deadline for establishing new Courses in the upcoming year. The joint meeting must include appropriate senior leadership of the Parties and address all of the following matters:

- a. Assessment of disaggregated data pertaining to Dual Credit Course enrollments, completions, and subsequent postsecondary enrollment and performance to the extent feasible;
- b. Review of successes and challenges pertaining to current Course offerings;
- c. Concerns regarding placement requirements or prerequisites for student enrollment, as well as consideration of remediation opportunities for high school students to broaden access;
- d. Anticipated expansion of Courses in the upcoming school year;
- e. Anticipated modifications to Course Documentation in the upcoming school year; and
- f. Recommended modifications to this Agreement or other policies and procedures of the Parties to improve Dual Credit Course delivery.

17. GENERAL PROVISIONS.

- a. **Amendment.** This Agreement may be amended at any time by the written agreement of both Parties.
- b. **Term.** This Agreement shall become effective on its Effective Date and shall remain in effect

unless terminated by the mutual agreement of the Parties. The Illinois State Board of Higher Education and the Illinois Community College Board shall be notified of any termination.

c. **Termination.** This agreement may be terminated by the mutual agreement of the Parties.

d. **Governing Law.** This Agreement is entered into pursuant to and in accordance with the Illinois Dual Credit Quality Act. This Agreement shall be governed in all respects by the laws of the State of Illinois.

e. **Disputes.** Each Party shall designate a Liaison. The Parties agree to use good faith efforts to collaboratively resolve any disputes regarding this Agreement through their Liaisons. Disputes regarding the College's basis for disapproval of Instructors for Type A Courses will be resolved in accordance with Paragraph 4. Disputes regarding the Parties' inability to reach agreement on course planning decision areas and course documentation despite good faith efforts will be resolved in accordance with Paragraph 5. In the event any other dispute under this Agreement cannot be timely resolved, the parties may mutually agree to participate in mediation before a mediator chosen by the College. If mediation is not sought, either Liaison may refer the dispute to the College's President and the District's Superintendent for resolution. If the dispute cannot be resolved within thirty (30) days after referral to the College's President and the District's Superintendent, the Parties will notify ISBE and ICCB and the dispute will be resolved by authorized representatives of ISBE and ICCB. The resolution of the dispute by ISBE and ICCB shall be binding on the Parties.

f. **Severability.** If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution, statute, regulation, or for any reason, such circumstance shall not have the effect of rendering any other provision or provisions contained herein invalid, inoperative or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part thereof. In the event that this Agreement is determined to be invalid by a court of competent jurisdiction, it shall be terminated immediately.

SIGNATURES

FOR THE COLLEGE

President

Printed Name

Signature

Date

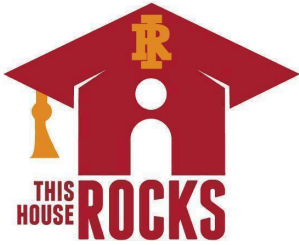
FOR THE DISTRICT

Superintendent

Printed Name

Signature

Date



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Troy Bevans, IT Director
Date: May 13th, 2025
Re: DecisionEd Contract Renewal

DecisionEd empowers educators and administrators by providing access to critical data through intuitive dashboards and reports, enabling informed decision-making through advanced data analytics and warehousing solutions. To ensure continued access to this valuable resource, a renewal of the district's contract with DecisionEd Group, Inc., located at 9901 Valley Ranch Parkway East, Suite 1060, Irving, TX 75063, is requested.

It is recommended that the Rock Island-Milan School District #41 Board of Education approve a one-year contract renewal for \$28,950.00. This expenditure will be covered by the Technology Department budget and will be valid from July 1, 2025, through June 30, 2026.

Investment Period: July 1st, 2025 through June 30th 2026
Total Investment: \$28,950.00
Funding Source: Technology Dept. Budget

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: _____ **EMAIL:** _____

ADDRESS: _____

DATES OF SERVICE TO BE COMPLETED: _____

SCHOOL DISTRICT CONTACT: _____

COMPENSATION: \$ _____

DESCRIPTION OF DUTIES:

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

School Board President or Superintendent

Date

Requesting School: _____

Budget Code: _____

Signature of Vendor: _____ **Date:** _____

Signature of Requestor: _____ **Date:** _____

Signature of Budget Administrator: _____ **Date:** _____

Quotation

Quotation Date: May 8, 2025

Expiration Date: June 30, 2025

Prepared for: Rock Island-Milan
 2000 7th Avenue
 Rock Island, IL 61201

Item	Description	Quantity	Price	Extended
XJ1SPT	XJ1 Support & Maintenance (July 1 2025 – June 30, 2026)	1	\$28,950.00	\$28,950.00

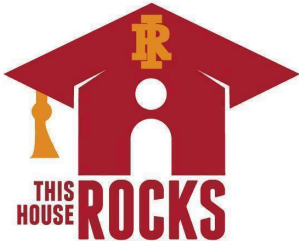
Total **\$28,950.00**

Undersigned agrees to purchase the above pursuant to applicable license agreements. Payment terms net 30 unless otherwise defined via DecisionEd Solution Agreement.

Customer Representative: _____

Printed Name: _____

Date: _____



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Joshua Becker, Operations Director
Date: May 13, 2025
Re: RIHS Cafeteria Flooring Asbestos Removal.

On March 11th, the Board approved Chenoweth Construction to complete the flooring replacement project in the Rock Island High School cafeteria. During the preconstruction meeting, it was identified that a portion of the existing flooring contains asbestos. In compliance with regulatory requirements, this material must be professionally abated before the replacement work can proceed.

DEM Services, currently performing asbestos abatement in the tunnel at Rock Island High School, is available to complete the additional removal needed in the cafeteria. They have submitted a proposal in the amount of \$14,350, plus contingency, for this work.

Approval to proceed with DEM Services for this necessary abatement will allow the overall flooring project to move forward with limited delays in the flooring replacement project.

It is recommended that the Board of Education approve the proposal from DEM Services, 5316 W. 124th Street, Alsip, IL 60803, for a total contract amount not to exceed \$18,000 for the asbestos removal in the RIHS cafeteria.

Investment Period: N/A
Total Investment: Not to Exceed \$18,000
Funding Source: District/Operations and Maintenance

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: _____ **EMAIL:** _____

ADDRESS: _____

DATES OF SERVICE TO BE COMPLETED: _____

SCHOOL DISTRICT CONTACT: _____

COMPENSATION: \$ _____

DESCRIPTION OF DUTIES:

Is this a Subscription/Software: Yes **or No**

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

Requesting School: _____

Budget Code: _____

Signature of Vendor: _____ **Date:** _____

Signature of Budget Administrator: _____ **Date:** _____

Superintendent or School Board President

Date

DEM Services, Inc.

An Environmental Contractor

Proposal

<p>To: Rock Island -Milan District #41 2000 7th Avenue Rock Island, IL 61201</p> <p>Attn: Josh Becker, Director of Buildings and Grounds</p> <p>Work Site: Rock Island High School</p> <p>Project: Asbestos Abatement Services</p>	<p>Proposal No.: P2025 - 024</p> <p>From: David Montgomery</p> <p>Date: May 6, 2025</p>
---	---

DEM Services, Inc. hereby agrees to furnish all necessary labor, materials, equipment, and disposal to complete the following work:

Scope:

Removal of floor tile and mastic, by the non-friable method, from the cafeteria/kitchen area. Approximately 12' x 156'

The tentative schedule is during down times while doing the contracted work.

Mastic will be removed using a high flashpoint, no odor chemical.

IDPH will require a notification revision for this work.

No P&P bonds are included for this work.

All work performed by IDPH licensed workers/supervisors.

DEM will need access to electric and water and may need a location for a dumpster on site.

If there are any questions regarding this proposal, please contact me at the office. Thank you for the opportunity.

All of the above work is to be completed in a substantial and workmanlike manner, to be paid as follows:

- Lump Sum: _____
- at the previously agreed upon rates for time and material, and not-to-exceed **\$14,350.00**

Payment is to be made within 30 day(s) of completion, or an assessment of 1.50 % per month will be applied.

Any alteration or deviation from the original scope of work, plans, or specifications will be executed only upon written orders for same and will be added to, or deducted from the amount quoted in this proposal. All changes must be in writing.

Respectfully Submitted,

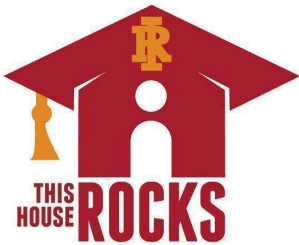
Accepted by:

David Montgomery

David Montgomery
President

Signature

Printed Name and Company



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Troy Bevans, IT Director
Date: May 13th, 2025
Re: E2E Exchange Erate Services Contract Renewal

The FCC's E-Rate program helps make telecommunications and information services more affordable for schools and libraries by providing discounts on internet access, telecommunications, and internal connections. Funded through the Universal Service Fund, the program offers valuable support—but the application process is time-consuming, complex, and highly detail-oriented. To assist the district's Technology Department in navigating this process, consulting services from e2e Exchange, LLC are being requested.

e2e Exchange is a team of seasoned E-Rate consultants with deep expertise in the deadline-driven E-Rate application process. Their professionals work closely with school districts to understand specific needs and to maximize the benefits of the E-Rate program, which is administered by the Schools and Libraries Division of the Universal Service Administrative Company (USAC).

Their services go far beyond basic application support. e2e Exchange provides strategic guidance, evaluates funding trends, aligns services with the district's technology goals, and ensures all deadlines are met. Their comprehensive, collaborative approach enables the district to pursue available funding effectively—while allowing the Technology Department to remain focused on supporting staff and students.

It is recommended that the Rock Island-Milan School District #41 Board of Education approve a contract with e2e Exchange, LLC, located at 2600 E Southlake Blvd, Ste 120-219, Southlake, TX 76092, in an amount not to exceed \$15,000.00. This agreement will be funded by the Technology Department budget and will be valid from July 1, 2025, through June 30, 2026.

Investment Period: July 1st, 2025 through June 30th 2026
Total Investment: Not to Exceed \$15,000.00
Funding Source: Technology Dept. Budget

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: _____ **EMAIL:** _____

ADDRESS: _____

DATES OF SERVICE TO BE COMPLETED: _____

SCHOOL DISTRICT CONTACT: _____

COMPENSATION: \$ _____

DESCRIPTION OF DUTIES:

Is this a Subscription/Software: Yes **or No**

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

Requesting School: _____

Budget Code: _____

Signature of Vendor: _____ **Date:** _____

Signature of Budget Administrator: _____ **Date:** _____

Superintendent or School Board President

Date

**E2E EXCHANGE RENEWAL
SERVICE AGREEMENT**

FOR

Rock Island/Milan School Dist #41



Empowering Education One School at a Time

E-RATE SERVICES AGREEMENT

THIS AGREEMENT has been entered into as of the 7/1/2025, by and between **e2e Exchange, LLC**, 2600 E Southlake Blvd. Ste 120-219 Southlake, TX 76092 (the “**Consultant**”); and **Rock Island/Milan School Dist #41** with an address of 2101 6th Ave Rock Island IL, 61264 (the “**Client**”).

RECITALS

The Client desires to engage the Consultant to perform certain services relating to the Universal Service Administrative Company (“USAC”) E-Rate Funding Program (the “Program”) application process designed for eligible education entities to receive discounts and/or reimbursements for eligible telecommunication services and Internet access (the “E-Rate Services”).

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and covenants herein contained, the parties agree as follows:

1. **Services to be Rendered:** The Consultant shall perform the E-Rate Services as described more specifically in statement of work set forth in Schedule A attached hereto and made a part hereof (the “Statement of Work”).
2. **Client Furnished Information:** Client shall supply all “Client Furnished Information” as set forth in Schedule A. The Client Furnished Information shall be provided in accordance with the Timeline set forth in Schedule A so as to not delay the performance of services provided by the Consultant. The Client shall bear all costs incurred in providing Client Furnished Information. By submitting the Client Furnished Information, Client is certifying to Consultant that the Client Furnished Information is correct and complete to the best of Client’s knowledge and that the Consultant may rely on the Client Furnished Information in providing the services to Client. Failure to supply Client Furnished Information may result in termination by Consultant.
3. **Client Responsibilities:** Client shall be responsible to provide accurate and timely information as needed by Consultant. Client must inform President of e2e Exchange of any service issues, including appeal requirements. In addition, Client shall be responsible for the obligations described in the Client Responsibilities set forth in Schedule A. The Client shall bear all costs incurred with respect to the Client Responsibilities. Client is responsible for paying the Consultant Fee as required by the terms of this Agreement.
4. **Terms of Payment:** Client shall pay the Consultant Fee as set forth in Schedule A. The Client agrees that all service fees are due and payable upon signing this Agreement, regardless of any subsequent decision to cancel or terminate the Agreement. All payments are due and payable within 30 days from date of invoice. Client acknowledges that failure to make prompt and full payment when due shall entitle the Consultant, at its sole and absolute discretion, to cease all work hereunder and the Consultant assumes no responsibility for additional services thereafter to the Client. The Consultant may withhold final report(s) until payment of the Consultant Fee is received. Invoices not paid within thirty (30) days are subject to a late fee of one and one-half percent (1½%) per month of the past due amount. Once this Agreement is signed, the Client understands and agrees that no refunds will be issued if the Client decides to cancel or terminate this Agreement for any reason. If Client wishes to terminate the Agreement early, no fees will be waived and therefore all fees included in signed Agreement will be due for ALL funding years 2026 and 2027 of this agreement. No refunds or discounts shall be issued if the Client fails to provide the agreed-upon Client-Furnished Information. Furthermore, if the Consultant terminates the agreement due to such failure, no refund or discount will be given. Any payments made by the Client up to the cancellation or termination date shall remain non-refundable.
5. **Additional Services:** If the Client wishes to have the Consultant to provide any additional services not set forth in the Statement of Work, related to the E-Rate Services, the Client must authorize such service in writing for a mutually agreed upon additional fee which shall become a part of and subject to the terms of this Agreement upon authorization of such service by the Client.



Empowering Education One School at a Time

- 6. Disclaimer: The Consultant is not liable for reduction in or denial of funding that results from inaccurate or incomplete Client Furnished Information, the failure of Client to timely provide to Consultant the Client Furnished Information or to fulfill any Client responsibilities, clerical errors or omissions made by USAC, or if USAC claims inaccurate or insufficient application and the Consultant can demonstrate to the Client that the application was complete and accurate based on the Client Furnished Information. Notwithstanding the foregoing, Client is responsible for paying the Consultant Fee as required by the terms of this Agreement regardless of any reductions in or denials of funding including but not limited to any reductions due to changes within the Program which result in decreased funding available to applicants, including Client, or increased demand for the Program.
7. Notices: Any notice given in connection with this Agreement shall be given in writing and shall be delivered either by hand or by certified mail, return receipt requested, to the other party and the other party's address stated in Schedule A. Either party may change its address stated herein by giving notice of the change in accordance with this paragraph.
8. Assignment: This Agreement may not be assigned by the Client without the prior written consent of the Consultant which consent may be withheld or denied in the Consultant's sole discretion.
9. Waiver: The waiver by either party of a breach of any provision of this Agreement shall not operate, or be construed, as a waiver of any subsequent breach.
10. Modification: No change, modification or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both the Client and the Consultant.
11. Entire Agreement: This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understandings between the Client and the Consultant.
12. Applicable Law: This Agreement shall be subject to and governed by the laws of the State of Texas, excluding its conflicts of laws provisions.
13. Term: The term of this Agreement shall be as set forth in Schedule A.

IN WITNESS WHEREOF, the parties have executed this Agreement 7/1/2025

Client:

Consultant: e2e Exchange, LLC

(Signature)

(Signature)

(Date)

(Date)

(Printed Name)

Shari D. Phillips

(Printed Name)

(Title)

President

(Title)

Empowering Education One School at a Time
E-RATE SERVICES AGREEMENT
Schedule A

Statement of Work:

The Consultant will provide the services described below:

- Advise Client of required information necessary to file applications to receive E-Rate discounts
- Calculate E-Rate Discount
- Prepare and file all necessary documents required by USAC for the E-Rate application process. The forms included are:
 - Form 470;
 - Form 471;
 - Form 486; and
 - Form 472 or, otherwise known as Billed Entity Applicant Reimbursement Forms (BEAR)
 - Form 500 (as directed by client)
- Respond to requests made by the Schools and Libraries Division during Program Integrity Assurance (PIA)
- Review and verify Receipt Acknowledge Letters (RAL's)
- Review of Funding Commitment Decision Letters (FCDL's)

Client Furnished Information:

The Client shall provide the following information in accordance with the timeline set forth below, and at least 72 hours before the 471 window closes:

- A list of buildings included in the district, along with any notes regarding new school or library openings or closures
- Student enrollment & eligible students for free and reduced lunch on a signed claim form or another type of third-party document
- A copy of one-month telecommunication, internet, internal connections, and basic maintenance bills, active contracts, quotes- any documents describing the relationship in which you procure service or products
- Client shall be solely responsible for completing the **bid evaluation spreadsheet**, which includes the review and assessment of all bids received during the mandatory twenty-eight (28) day bidding window. This process shall include evaluating each bid based on the criteria outlined in the bid evaluation template provided by the Consultant, with price being the most heavily weighted criterion. Qualifications, responsiveness, and compliance with applicable requirements can also be considered criterion. The Client must send this completed bid evaluation to the Consultant.
- It is the responsibility of the Client to award its own contracts and inform e2e of chosen vendors with price being the most heavily weighted factor.
- Client will provide Consultant copies of all bids received for each Form 470 certified
- The District's estimated technology budget for the given year
- Other details may be requested as USAC changes the information requested

The Client agrees to comply with any changes to the Client Furnished Information if USAC requirements change after this agreement is executed.

USAC EPC Portal: The Client agrees not to tamper with or otherwise interfere or attempt to interfere in any manner with the functionality or proper working of the EPC Portal. The Consultant cannot be removed from the EPC portal and the client cannot add additional users or Consultants without written signed consent from e2e. If the removal of the Consultant does occur for any reason and e2e cannot perform responsibilities described herein, the Client agrees to be responsible for the payment in full including all fees associated with the percent of funding as set forth in the payment schedule in the term of the agreement. If the Client adds a new consultant without prior termination of this agreement, the agreement will terminate immediately, and the remaining consulting fees will not be waived.



Empowering Education One School at a Time

Timeline:

Please be advised that the Program has a very aggressive schedule that will need to be maintained to maximize E-Rate Funding under the terms of the Program. Below details the timeline that the Consultant will use to manage the process.

**This timeline is strictly a guide, as specific deadlines are determined by USAC and may vary from year to year.*

Collect Client Furnished Information for Funding Year 2026	July 2025 - January 2026
Post Form 470.....	July 2025 - January 2026
28 Day Competitive Bidding Window	July 2025 - January 2026
Meet with Client to review E-Rate Funding for Funding Year 2026	July 2025 - January 2026
Prepare & File Form 471.....	January – March 2026
Client Approves Form 471	January – March 2026
Form 471 is submitted to SLD.....	No later than the 2026 FY deadline

Consultant Fee:

The Consultant Fee for the Statement of Work shall be a fixed fee and shall be payable by Client according to the milestones set forth below:

- Funding Year 2026 Category One Fee..... \$4,950.00
- Funding Year 2026 Category Two Admin Fee.....\$1,550.00
- Funding Year 2026 Category Two Contingency Fee.....3.5% of Committed Funding
with a minimum fee of \$1,550.00
- Bid Management Per Year Per Form 470 Fee\$850.00

Payment Schedule:

Client shall pay for services according to the payment schedule listed below.

Funding Year 2026

- Funding Year 2026 Category One First Payment (July 1, 2025)..... \$2,475.00
- Funding Year 2026 Category Two Admin Fee (January 1, 2026).....\$1,550.00
- Funding Year 2026 Category One Second Payment (March 1, 2026)..... \$2,475.00
- Bid Management Per Form 470 (January 1, 2026)\$850.00
- Funding Year 2026 Category Two Contingency Fee (Upon FCDL).....3.5% of Committed Funding
with a minimum fee of \$1,550.00

The fees above are based on the 2025 eligible services list and are subject to change based on the 2026 eligible services list or any changes that may occur in the E-Rate program.

The Payment Schedule outlined above applies to Funding Year 2026. The Client shall pay for Category Two and Bid Management Services unless they specifically decline all or one of these services in writing. Applicant will only be billed the Contingency Fee upon receipt of the approved Funding Commitment Decision Letter (FCDL).

Term of the Agreement: The term of this Agreement shall be for one (1) year, unless terminated by Consultant for nonpayment of Consultant Fee. The term of this agreement is from July 1, 2025 – June 30, 2026. This Agreement shall automatically renew 60 days prior to July 1st of each E-Rate funding year subject to the same terms and conditions contained herein. If Consultant is required to bring a legal action against the Client to enforce any provision of this Agreement, the Consultant shall be entitled to recover reasonable attorneys’ fees in addition to any other damages awarded. If Termination or non-renewal of E-Rate consulting services occur, consulting fees will not be waived or refunded, and the consultant shall effective immediately cease current and future work relative to the Scope of Work in any previous or future funding years covered under this agreement or any previous agreements.

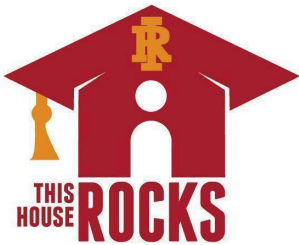


Empowering Education One School at a Time

Address for Giving Notices:

Client: Rock Island/Milan School Dist #41
2101 6th Ave
Rock Island, IL 61264

Consultant: e2e Exchange, LLC
2600 E Southlake Blvd. Ste 120-219
Southlake, TX 76092



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Ramona Dixon, Director of Grants, Accountability, and Assessments
Date: May 13th, 2025
Re: **Edmentum Annual Renewal 2025-2026**

Rock Island School District's Secondary Programs are committed to continuing the use of the Edmentum program at both Rock Island High School and Thurgood Marshall Learning Center. One of the district's three priorities has a direct focus on high school students remaining on track to graduate. Edmentum's software serves as a resource and supplemental tool that allows students the opportunity to recover missing credits as a class during the day, over intersession, or during out of school time.

This license renewal quote includes the following:

- o Edmentum Courseware Comprehensive Site Licenses for up to 1,000 students at RIHS and Thurgood Marshall Learning Center (\$33,000.00)
 - These are student licenses for specific courses, allowing student to receive credit upon completion
 - Classes align with our current course offerings

It is recommended that the Board of Education approve the contract for service with Edmentum, P.O. Box 776725 Chicago, IL 60677-6725 to provide online course software for credit recovery at Rock Island High School and Thurgood Marshall Learning Center for the 2025-2026 school year at a cost of \$33,000.

Investment Period: July 1, 2025 - June 30, 2026
Total Investment: \$33,000
Funding Source: District Funds

Contract for Service Form **Rock Island-Milan School District 41**

VENDOR NAME: Edmentum **CONTACT NAME:** Kim SosoMccullough

PHONE: N/A **EMAIL:** ksosomccullough@edmentum.com

ADDRESS: PO Box 776725, Chicago, IL 60677-6725

DATES OF SERVICE TO BE COMPLETED: 2025-2026 School Year

SCHOOL DISTRICT CONTACT: Paulette Ridsen-Rice

COMPENSATION: \$33,000

Description	Base Contract Amount
Provide student access to Courseware Comprehensive Library - Site License - up to 1,000 students plus Customer Success Services.	\$33,000
Grand Total	\$33,000

Invoicing Details:
Invoice for the annual service on or after July 1, 2025

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: Edmentum **Website:** www.edmentum.com

Subscription/Software Start Date: July 1, 2025 **End Date:** June 30, 2026

SOPPA Approved: Yes or No

School Board President or Superintendent: _____ **Date:** _____

Requesting School: Administration Center

Budget Code: 1-5-080-016-2660-3160-0

Signature of Vendor: N/A R. Dixon **Date:** _____

Signature of Requestor: _____ **Date:** _____

Signature of Budget Administrator: MAY 02 2025 J. D. Brown **Date:** 05/05/2025

[Signature]



Date: 04/15/2025
 Order Number: Q-635364
 Revision: 1
 Order Form Expiration Date: 07/31/2025

ORDER FORM

Customer and Billing Address

Customer No.: 122388
 Customer Name: Rock Island-Milan Sch Dist 41
 Billing Address: 2000 7th Ave
 Rock Island, IL 61201-2636

Products and Services

Rock Island High School

Products	Qty	License Start Date	License End Date	License Term (Months)
Courseware Comprehensive Library - Site License - Up to 1,000 Students	1	08/01/2025	07/31/2026	12
Customer Success Services	1	08/01/2025	07/31/2026	12

Rock Island High School Subtotal:

Total US Funds:

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the initial License Start Date, if any, applicable to the products listed in the order summary above ("Order Summary") and shall remain in effect through the end of the Term.

To the extent this Order includes Purchases of Enrollment Products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the Order Summary, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section. We reserve the right to pursue collections to the fullest extent permitted by law for sales taxes that have been charged on invoices submitted prior to our receipt of a valid tax exemption certificate.

Invoicing and Payment Terms

The full amount of your Order will be invoiced on the Effective Date or in accordance with the payment schedule shown below, if any.

You agree to pay all invoices within 15 days of receipt. Although we will generally not invoice you until after you enroll, use, or access,

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Date: 04/15/2025
 Order Number: Q-635364
 Revision: 1
 Order Form Expiration Date: 07/31/2025

ORDER FORM

we reserve the right to immediately invoice you for any services you purchase.

Payment Due Date	Amount
07/15/2025	\$33,000.00

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates.

This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect. If this Agreement includes Professional Services, they are more fully described herein, in the Standard Terms and/or on an attached Statement of Work.

Purchase Order

This Agreement is non-cancellable. You will submit a purchase order to us for the full amount of this Order Form or, if applicable, for the amount listed on the first payment due date in Invoicing and Payment Terms, followed by additional purchase orders according to the Invoicing and Payment Terms. Your Order will not be scheduled for delivery until a conforming purchase order referencing this Order Form is submitted.

To the extent applicable, you will submit additional purchase orders ("Subsequent Purchase Orders") within ten (10) days of our notice to you that your Enrollment Products Purchases, in the aggregate, have exceeded the amount identified in the Initial Purchase Order for such products. If we waive a Subsequent Purchase Order requirement, you agree to pay the amounts identified on our invoice.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

Email Address:





Date: 04/15/2025
Order Number: Q-635364
Revision: 1
Order Form Expiration Date: 07/31/2025

ORDER FORM

Customer Signature

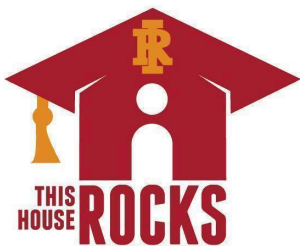
Name (Printed or Typed)

Title

Date

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Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning
Date: May 13, 2025
Re: Contract Renewal: iJAG (Iowa Jobs for America's Graduates)

iJAG is a non-profit organization whose mission is to ensure scholars facing challenges towards graduation remain in school, attain employability skills, experience work-based learning opportunities, and academic support.

Students at RIHS have the opportunity to take iJAG courses in grades 9,10,11, and 12. iJAG I taken at the 9th grade level is the foundational course that provides a hands-on approach in exploring students' strengths and weaknesses in academics, time management, temperament, and communication. Future iJAG courses build on these skills culminating in iJAG IV where students are exposed to more job embedded skills including resume construction and job interview preparation.

The District commitment to the iJAG partnership include areas such as adhering to iJAG guidelines, house an iJAG Education Specialist, provide the iJAG program as a regularly scheduled class, include iJAG in the course catalog, support meetings between the administration and iJAG personnel, assist with measuring attendance, grades, and behavior referrals of enrolled students, provide or allow for professional development, provide transportation to students for work-based experiences and field trips, and provide feedback about the program.

Therefore it is recommended that the Board of Education approve the renewal contract with iJAG (Iowa Jobs for America's Graduates), 1111 9th Street Suite 268 Des Moines, Iowa, 50314 for \$50,000.00.

Investment Period: August 2025 - June 2026

Total Investment: \$50,000.00

Funding Source: District Funds

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: iJAG EMAIL: cara.norris@ijag.org

ADDRESS: 1111 9th Street, Suite 268, Des Moines, IA 50314

DATES OF SERVICE TO BE COMPLETED: 2025 - 26 School Year

SCHOOL DISTRICT CONTACT: Scott Vance

COMPENSATION: \$ 50,000

DESCRIPTION OF DUTIES:

Provide iJAG courses for grades 9 - 12 at Rock Island High School

Is this a Subscription/Software: Yes or No

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ Website: _____

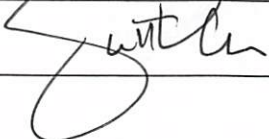
Subscription/Software Start Date: _____ End Date: _____

SOPPA Approved: Yes or No

Requesting School: Rock Island High school

Budget Code: 1-5-100-000-1400-3190-0

Signature of Vendor: _____ Date: _____

Signature of Budget Administrator:  Date: 5/8/25

Superintendent or School Board President

Date



MEMORANDUM OF UNDERSTANDING (MOU)

Multi-Year Program

Rock Island-Milan High School (9-10), Rock Island-Milan High School (11-12), and Rock Island-Milan Community School District

WHEREAS, this Memorandum of Understanding, entered into between iJAG, Rock Island-Milan High School (9-10), Rock Island-Milan High School (11-12), and the Rock Island-Milan Community School District, outlines the elements of a partnership to successfully implement and sustain the Jobs for America's Graduates (JAG) Multi-Year Program as operated and managed by Iowa Jobs for America's Graduates (iJAG).

WHEREAS, iJAG is a nonprofit organization dedicated to building meaningful partnerships across business, industry, and education to support students on their path to success. With funding from corporate and foundation contributions, public sector grants, and school partnerships, iJAG works to create opportunities for students who face various challenges to graduation and future planning. Rooted in the mission of Jobs for America's Graduates (JAG), iJAG provides classroom and work-based learning experiences, academic support, and skill development to help students stay engaged in school and prepare for their future. Beyond graduation, iJAG's Career Education Specialists offer personalized follow-up services for 12 months, ensuring students have the guidance and resources needed to transition smoothly into a career or pursue further education. iJAG prepares students to contribute to their communities, drive innovation in the workforce, and create meaningful change in their lives and beyond.

WHEREAS, the six primary performance goals of the multi-year program are: 90% graduation/GED rate, 80% overall success twelve months after graduation, with participants employed in a job leading to a career, in the military, or enrolled in postsecondary education or training, or a combination of work and postsecondary education, 60% of graduates are employed, 60% of employed graduates are in full-time jobs leading to careers, 80% of the graduates are employed full-time and/or are combining work and school, and 95% of graduated seniors stay connected with iJAG to ensure continued success during their first transition year. Statewide and school performance outcomes are used in JAG's accreditation process. State and local affiliates must receive standard accreditation to become and remain a member of the JAG National Network.

WHEREAS the responsibilities of iJAG include:

1. Maintain an active, involved iJAG Board of Directors to provide oversight to the implementation, operation, and continuous improvement of programs in Iowa, which satisfy the accreditation standards of the National JAG Program Model.
2. Employ a full-time, year-round, jointly accepted individual with the requested BOEE certification and *Work Based Learning Supervisor Authorization* to fulfill the responsibilities of the iJAG Career Education Specialist.
3. Ensure students engage in meaningful, Department of Education-recognized, work based learning experiences that align with career pathways and future employment opportunities.
 - a. 9/10 Program Level: Career Exploration and Exposure: SCED Code: 22151
 - b. 11/12 Program Level: Work-Based Learning: SCED Code: 22998
4. Develop and establish positive working relationships within the community and connections at the state and local level for comprehensive school improvement, career and technical education, building resiliency, transition, career education guidance, Workforce Development, and Economic Development.
5. iJAG Management will provide the following:
 - a. Support to iJAG Career Education Specialist

- b. Technical assistance and training to the iJAG Career Education Specialist and other essential school staff on successfully implementing and operating a JAG-accredited program
- c. Staff development for all iJAG Career Education Specialists to ensure understanding of JAG, share best practices through planned local/state staff development activities, and provide annual, required staff training, in-person and virtually.
- d. Conduct frequent school quality assurance reviews on students, services, outcomes, and consulting visits to offer encouragement, support, and feedback.
 - i. Program leadership will meet with the school administrator leading the iJAG partnership during these visits to ensure satisfaction and collaboration.
 - ii. Every 3-4 years, JAG will conduct a site review and prepare an accreditation report for consideration by the Board of Directors, iJAG administration, school, and iJAG Career Education Specialist.

WHEREAS, the responsibilities of the Rock Island-Milan Community School District include:

1. Buildings will adhere to an "onboarding checklist" to be compiled by the iJAG program team. The checklist will consist of but is not limited to the following:
 - a. Issue a District ID badge allowing iJAG Career Education Specialist access to buildings.
 - b. Provide appropriate space for the iJAG Career Education Specialist, including classroom space and office space that provides students with privacy as necessary and contributes to in-kind services.
 - c. Provide utilities, computer, copier, internet access, classroom materials, supplies, etc., like other teachers and school staff.
 - d. Provide access and training to iJAG Career Education Specialists on the school's database system and any other technology available to the iJAG Career Education Specialist within the building.
 - i. iJAG Career Education Specialists will have access to all student information, including but not limited to grades, demographics, credits, behaviors, schedules, free and reduced lunch status, IEP/504 Plans, parent/guardian contact information, etc., for all students to assist with student selection.
 - e. Include iJAG Career Education Specialists in all safety training drills, Mandatory Reporter Training, and all other training and professional development required of all staff as appropriate.
 - f. Assign iJAG Career Education Specialists a teacher mentor within the assigned building.
 - g. Collaborate with iJAG to ensure iJAG paperwork and school paperwork completion and address media releases.
2. The district will provide ongoing coaching and feedback to the iJAG Career Education Specialist to support their professional growth.
 - a. Ensure that all coaching and Human Resource-related discussions concerning the iJAG Career Education Specialist are conducted in coordination with iJAG prior to notifying the iJAG Career Education Specialist. This collaborative approach will support alignment with iJAG policies, best practices, and program expectations.
 - b. Collaborate with iJAG on any decisions regarding changes to iJAG programming and communicate with iJAG to ensure a coordinated and supportive transition process.
3. Incorporate iJAG Career Education Specialist in electronic notifications of school updates and notices.
4. School Administration will ensure the following:
 - a. iJAG is included in the Student Handbook/Course Catalog and ensures guidance staff assists with student referral and selection.

- b. Class sizes will be, at most, 17 students per class in any class period. The iJAG learner-centered instructional strategy and model, Project Based Learning (PBL), requires small class sizes to be successful.
 - c. Work with the iJAG Career Education Specialist to establish an in-school Advisory Committee to assist the iJAG Career Education Specialist in recruiting, screening, and selecting students most in need of services and who meet JAG criteria to receive services and to provide ongoing support for students and the iJAG program.
 - i. The committee will include one representative from the administration, counseling staff, the faculty, and the iJAG Career Education Specialist.
 - a. *Note: The school may use an existing committee if it will also perform the additional functions of the iJAG Advisory Committee.*
 - ii. The iJAG Career Education Specialist and the school must agree on each student before they are added to the roster.
 - iii. Creating iJAG classes is imperative for building connections and creating belonging; because of this, adding students after the adding and dropping classes deadlines is not recommended.
 - iv. Seniors can join iJAG only during the beginning of their senior year. Program Leadership must approve any time after that.
 - d. Infuse iJAG and their Career Association with other school programs and services where appropriate.
 - e. Support the iJAG Career Education Specialists' efforts to engage parents, employers, and the community.
 - f. Support the iJAG Career Education Specialists' efforts to perform mandatory engagements with employers, job opportunities, and potential placements off-campus.
 - g. Work with Program Leadership to:
 - i. Complete the Observation Rubric twice yearly to assess the iJAG Career Education Specialist' performance.
 - ii. Provide building supervision of the iJAG Career Education Specialist.
 - iii. Conduct regular meetings to evaluate the partnership and progress of the iJAG program.
5. The District will provide the following:
- a. Meetings with iJAG leadership quarterly to review data and discuss the partnership
 - b. Transportation for students to attend statewide events, Career Association events, employer engagement opportunities, college visits, and community service opportunities
 - i. Including providing the necessary insurance coverage for students to attend these opportunities as their participation is considered a school-sponsored event.
 - ii. Allow other staff to serve as chaperones and activity judges at these events when possible.
 - iii. iJAG Career Education Specialist will present the event dates to the appropriate school personnel at the beginning of the school year and obtain prior approval in the expected timeframes.
 - iv. The school district will allow the iJAG Career Education Specialist access to smaller district vehicles when available for small group activities related to career association and WBL. If access is not available, iJAG Career Education Specialist will have permission to transport students in accordance with iJAG's Policies and Procedures.
 - c. The cost of substitute teachers for at least ten school days, eight (8) hours of iJAG instruction per day, per iJAG Career Education Specialist, as necessary and with prior approval
 - i. Substitute days are half or full-day increments.

- ii. Substitute days include personal sick days, iJAG training, and iJAG-sponsored statewide events. The school will cover all other days that a sub is needed (employer engagements).
 - iii. Any days outside of the above iJAG covers
 - d. A representative from the school administration (ideally the Principal or Vice Principal) to attend the annual principal's meetings, coordinated by iJAG administration
 - e. Insurance & indemnification
 - i. The District agrees to include a waiver of subrogation in its insurance policies, where applicable, preventing the district from subrogating against iJAG's insurance coverage, including Property, General Liability, and Auto policies.
 - ii. Additionally, the district will provide iJAG with Additional Insured status under its applicable policies, ensuring collaborative protection and alignment with the partnership's operational needs
 - iii. District agrees to include hold harmless and indemnify iJAG from liabilities arising from actions or negligence during the course of this partnership.

WHEREAS the responsibilities of the iJAG Career Education Specialist include:

1. iJAG Career Education Specialists' primary role is to deliver the multi-year school iJAG programming with fidelity.
2. iJAG Career Education Specialists may have one other school-related duty.
 - a. 11/12th grade programs' additional duty should be closely aligned with work based learning initiatives.
3. The iJAG Career Education Specialist will fulfill the following:
 - a. Recruit and select up to sixty (60) qualified students for the program who satisfy the criteria set out by iJAG/JAG.
 - i. Students must *need, want, and benefit* from the services.
 - b. Establish an in-school Advisory Committee with school administration to recruit, screen, and select students most needing services.
 - c. Organize the student-led Career Association.
 - i. Each iJAG student will join the Career Association for belonging, a sense of ownership, building self-esteem, and developing leadership and teamwork skills.
 - ii. Each student must complete at least fifteen (15) annual hours of community service, individually or within groups.
 - d. Assist the Career Association in fundraising and community service in accordance with school and iJAG policies and procedures.
 - i. Monies will be used for Career Association activities during the year.
 - ii. Monies raised will need to be held and accounted for in either an iJAG account or in a school-issued iJAG account.
 - e. Develop work-based learning and/or job shadow experiences in conjunction with the administration.
 - i. Partner with the school on already established work-based learning programs and employer engagement experiences
 - ii. Ensuring follow-up students also receive the same work-based learning and employer engagement opportunities.
 - iii. Ensure juniors and seniors have access and opportunities to participate in dual credit classes with the local community college, as applicable.
 - f. Establish and maintain connections at the school and district levels.

4. iJAG Career Education Specialist will:
 - a. Attend and participate in iJAG staff development experiences, mandatory staff meetings, and student events.
 - b. Work with iJAG administration to assist with special events or peer-based training as needed.
 - c. Provide career guidance and counseling. Connect and refer students to school or community-based services to overcome barriers to advancement, employment, and career entry and advancement.
 - d. Work with students and other staff/faculty to provide remediation and/or tutoring required to improve their basic education skills and advance to the next grade level.
 - i. Provide necessary services to help students overcome barriers to staying in school, graduating, becoming employed, and/or pursuing a postsecondary education, including follow-up with teachers in classes that students are not passing or falling behind.
 - e. iJAG Career Education Specialists running the 11/12 iJAG program will contact graduates and non-graduates monthly and employers bimonthly during the 12-month follow-up period.
 - f. Provide personal and confidential information for screening per local and state laws governing those working directly with students in schools.
 - g. Communicate with parents/guardians and students using the approved communication platform, ParentSquare, for all interactions. This safe, monitored platform promotes accountability, protects all parties involved, and fosters a professional environment for effective collaboration and engagement.
 - h. Collect and maintain signed parent/guardian consent for all off-campus activities involving students, including instances where students may be transported in a personal vehicle. Additionally, iJAG will secure media release permissions for students to ensure compliance with privacy and usage guidelines.
 - i. Complete and maintain all paper and electronic documentation as required by iJAG.
 - i. Submit properly completed written and electronic documentation as directed by the iJAG administration.
 - ii. Work with iJAG administration to complete all monitoring, evaluations, agreements, and documentation required by funding sources.
 - j. Sign the Memorandum of Understanding as part of their contract and evaluation.
 - k. Participate in evaluations conducted by the iJAG administration twice a year.
 - l. Provide reports throughout the year on various data points, such as but not limited to programming, GPA, attendance, barriers, etc., to the school and iJAG administration.
 - m. Understand and adhere to the building's policy regarding leaving the school building during contract hours.
 - i. iJAG Career Education Specialists will seek prior approval from Program Leadership before leaving the school building during contract hours.
 - ii. iJAG Career Education Specialists will notify their building supervisor when leaving the building during contract hours.

WHEREAS, the responsibilities of Jobs for America's Graduates include:

1. Provide onsite assistance for iJAG Career Education Specialists and iJAG administration upon request.
2. Conduct accreditation of the iJAG program to ensure conformity with the standards promulgated by JAG.
3. Make available the protected trademark, "Jobs for America's Graduates," and associated emblem and copyrighted materials directly related to and limited to the periods in which the program is delivered in a

manner consistent with the mission and goals of the JAG Program Model and terms of this Memorandum of Understanding.

PARTNERSHIP COMMITMENT

This Memorandum of Understanding begins July 1, 2025, and runs through the 2025-26 school year.

The partners mutually agree that the iJAG program will operate within the principles, policies, procedures, and JAG standards outlined in this document and agreed to by the participating school, iJAG, and Jobs for America's Graduates.

It is mutually agreed that efforts will be made to continue the iJAG/JAG accredited program year after year based on funding availability, an adequate number of students to make the program cost-effective, and mutual satisfaction with the program.


Rock Island-Milan Community School District agrees to pay \$50,000 for the 2025-26 program school year to iJAG. To be invoiced at a later date (see below).

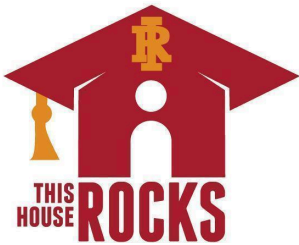
Please identify the individual whom iJAG should send the invoice to:

Name:	Email:
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Rock Island-Milan High School Program (9-10) Year 2025-2026	\$25,000
Rock Island-Milan High School Program (11-12) Year 2025-2026	\$25,000
Rock Island-Milan Community School District Total for 2025-26 Program Year	\$50,000

Signatures Below:

Iowa Jobs for America's Graduates		Rock Island-Milan Community School District	
Signature		Signature	
Print	Wendy Mihm-Herold	Print	
Title	President/CEO	Title	
Date	4/25/25	Date	



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: Kidder Music Vendor – FY2026 Approval

The District is seeking approval to utilize Kidder Music as a vendor for the purchase of various music supplies and instruments for schools throughout the District during the 2025–2026 school year. Kidder Music has consistently proven to be a reliable vendor and serves as an important supplemental resource when primary vendor West Music is unable to meet the District’s needs.

Kidder Music offers a wide selection of high-quality music education materials, instruments, and support services. Their responsiveness and familiarity with school-based music programs make them a valuable partner in ensuring that students and staff have timely access to the resources they need to support music instruction.

While West Music remains the primary vendor, Kidder Music plays an essential role in maintaining continuity of service, particularly in time-sensitive situations or when specific items are unavailable from other sources. All appropriate bids and quotes will continue to be obtained in accordance with state procurement laws and District purchasing policies when required.

We are requesting approval to utilize Kidder Music for music-related purchases during the 2025–2026 fiscal year in an amount not to exceed \$30,000. This approval will ensure flexibility and continuity in supporting the District’s music programs while maintaining compliance with purchasing regulations.

Investment Period: July 1, 2025 – June 30, 2026
Total Investment: Not to Exceed \$30,000
Funding Source: District Funds

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: Kidder Music EMAIL: beth@kiddermusic.com

ADDRESS: 77728 N. Crestline Drive, Peoria, IL 61615

DATES OF SERVICE TO BE COMPLETED: 2025 - 26 School Year

SCHOOL DISTRICT CONTACT: Annaka Whiting

COMPENSATION: \$ 30,000

DESCRIPTION OF DUTIES:

Kidder Music will provide music related supplies for the District.

Is this a Subscription/Software: Yes or No

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ Website: _____

Subscription/Software Start Date: _____ End Date: _____

SOPPA Approved: Yes or No

Requesting School: District

Budget Code: 1-5-xxx-000-1110-4106-0

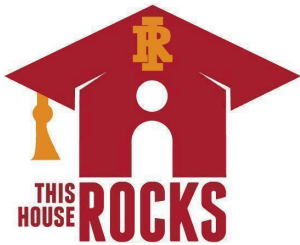
Signature of Vendor: Beth Howlinan Date: 5/2/2025

Signature of Budget Administrator: Annaka Whiting Date: 5/5/25

Superintendent or School Board President

106

Date



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Troy Bevans, IT Director
Date: May 13th, 2025
Re: MainstreamUSA Contract Services Renewal

The district has partnered with MainstreamUSA, Inc. for maintenance and technical support services since October 1997. Their ongoing support plays a vital role in assisting the Technology Department with the maintenance and repair of Apple devices, printers, scanners, storage equipment, Chromebooks, and other hardware—managed through the district’s internal technology ticketing system.

As an Apple Certified repair facility, Mainstream USA provides on-site service for most issues, helping to minimize downtime and ensure fast, efficient repairs. Their hands-on, responsive support directly contributes to the daily operational continuity of technology services across the district.

It is recommended that the Rock Island–Milan School District #41 Board of Education approve the 12-month contract renewal with Mainstream USA, Inc., located at 101 19th Avenue, Moline, IL, in the total amount of \$79,000.00, to be paid in monthly installments of \$6,583.33. This agreement will be funded through the Technology Department’s Contract Services budget and will be valid from July 1, 2025, through June 30, 2026.

Investment Period: July 1st, 2025 through June 30th 2026

Total Investment: \$79,000.00

Funding Source: Technology Dept. Budget

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

Contracted Service Agreement for Computer Repair and Maintenance

This agreement is entered into this 13th day of May, 2025, by and between MainstreamUSA Inc, Moline, and Rock Island/Milan School District No. 41, for computer repair and maintenance services.

For remuneration as listed below, MainstreamUSA, Inc will provide the following services:

1. Preventative maintenance on all Apple Computer equipment, to minimally include: cleaning, installing and upgrading software (software supplied by the Rock Island/Milan School District), diagnostic check, inspecting connections, setting up hard drives, etc. All Apple equipment of the District shall have preventative maintenance work performed at a minimum of once every twelve months. A report of all preventative maintenance work completed shall be provided to the District Technology Department.
2. Maintain all Apple computer equipment and software in the District to achieve a 99% operational level during the school operating hours. Maintenance is to include software, configuration of files, application software, system software, file server and LAN software for Apple labs, monitor repair, CPU repair. (Parts are to be supplied by the Rock Island/Milan School District and may be purchased through any vendor selected by the District including, but not limited to MainstreamUSA, Inc.)
3. Maintenance and repairs will be done on site when appropriate. The on-site service shall be rendered within four (4) hours after notification of needed repairs. The service should be performed in such a manner as to not disrupt the education process of the schools. Whenever it is necessary to remove equipment from the building for repair, MainstreamUSA, Inc is to disconnect, pick up, repair, deliver, reconnect and test equipment upon its return. Equipment taken from the building shall be returned within two (2) business days of removal.
4. Chromebook Hardware troubleshooting/repair and support for district in-warranty and out-of-warranty units. System software troubleshooting for units and pickup/delivery, as required.
5. Supporting Apple computer local area networks (LANs) that connect with Windows LANs and the District wide area network (WAN).
6. Monitor and track the repairs/maintenance completed. A report of all work completed will be made to the District Technology Department within 24 hours after work is completed.
7. Meet regularly with the District Technology Department to review and discuss work in progress. Decisions of replacement versus repair will also be made at these meetings.

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: _____ **EMAIL:** _____

ADDRESS: _____

DATES OF SERVICE TO BE COMPLETED: _____

SCHOOL DISTRICT CONTACT: _____

COMPENSATION: \$ _____

DESCRIPTION OF DUTIES:

Is this a Subscription/Software: Yes **or No**

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

Requesting School: _____

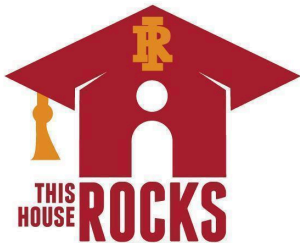
Budget Code: _____

Signature of Vendor: _____ **Date:** _____

Signature of Budget Administrator: _____ **Date:** _____

Superintendent or School Board President

Date



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Beth MacKenna, Director of Nutrition Services
Date: May 13, 2025
Re: Pizza Bid Approval

We respectfully request the Board of Education’s approval to award the pizza bid for the 2025–2026 school year to Papa John’s Pizza.

A formal bid request was issued and distributed to the following local and regional vendors:

Vendor	Location	Bid Submitted
Domino’s	Rock Island, IL	No
Little Caesars	Rock Island, IL	No
Pizza Hut	Rock Island, IL	No
Hy-Vee	Rock Island, IL	No
Papa John’s	Bettendorf, IA	Yes - \$8.50 per pizza
Duke McGinnis	Valley Cottage, NY	No

Papa John’s Pizza was the sole respondent, submitting a bid of \$8.50 per pizza, resulting in an estimated annual cost of \$50,339.27 based on projected usage.

It is recommended that the Board of Education approve the bid submitted by Papa John’s Pizza in the amount of \$50,339.27 for the 2025–2026 school year, with the option to extend the agreement for up to two additional school years contingent upon continued satisfaction with the quality of the product, level of service, and adherence to contract terms.

Investment Period: July 1, 2025 – June 30, 2028
Total Investment: \$50,339.27 (Price negotiated at years two and three)
Funding Source: Nutrition Department Funds

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: Papa John's EMAIL: ssutton@pjiowa.net

ADDRESS: 3368 Middle Road, Bettendorf, IA 52722

DATES OF SERVICE TO BE COMPLETED: July 1, 2025 to June 30, 2026

SCHOOL DISTRICT CONTACT: Beth MacKenna

COMPENSATION: \$ 50,339.27

DESCRIPTION OF DUTIES:

RIHS - Monday through Friday - 3 deliveries per day
TMLC - Wednesday - 1 delivery

Is this a Subscription/Software: Yes or No

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)


Subscription/Software Name: _____ Website: _____

Subscription/Software Start Date: _____ End Date: _____

SOPPA Approved: Yes or No

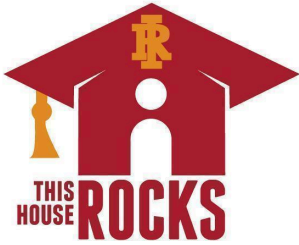
Requesting School: RIHS (100) & TMLC (080)

Budget Code: 1-5- -084-2562-4100-0

Signature of Vendor:  Date: 5.5.25

Signature of Budget Administrator: Beth MacKenna Date: 5.5.25

Superintendent or School Board President 112 Date



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Troy Bevans, IT Director
Date: May 13th, 2025
Re: SharedIT

To enhance the district's infrastructure support, the decision was made to contract with an external provider to ensure 24/7/365 coverage. This service model gives the Technology Department greater flexibility in how hours are allocated, allowing staff to direct support toward priority needs. Additionally, having access to a team of engineers, rather than relying on a single individual, provides broader expertise and more robust coverage.

To maintain this level of service, it is requested that the district acquire a block of service hours, not to exceed the amount of \$50,000.00, from Shared IT, located at 1970 Spruce Hills Drive, Bettendorf, IA.

It is recommended that the Rock Island–Milan School District #41 Board of Education approve the purchase of infrastructure support services from Shared IT not to exceed the amount of \$50,000.00. This purchase will be funded by the Technology Department budget and will be valid for 18 months from July 1st, 2025.

Investment Period: July 1st, 2025 through June 30th 2026
Total Investment: Not to Exceed \$50,000.00
Funding Source: Technology Dept. Budget

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: _____ EMAIL: _____

ADDRESS: _____

DATES OF SERVICE TO BE COMPLETED: _____

SCHOOL DISTRICT CONTACT: _____

COMPENSATION: \$ _____

DESCRIPTION OF DUTIES:

Is this a Subscription/Software: Yes or No

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ Website: _____

Subscription/Software Start Date: _____ End Date: _____

SOPPA Approved: Yes or No

Requesting School: _____

Budget Code: _____

Signature of Vendor: _____ Date: _____

Signature of Budget Administrator: _____ Date: _____

Superintendent or School Board President

Date



Project Charter Document

Project Name: Rock Island-Milan School District 41 Tier-3 Professional IT Services
Company: Rock Island-Milan School District 41
Payment: One-Time Invoicing

Date: 05/08/2025
Stake Holders: Troy D. Bevans

Executive Summary

Rock Island-Milan School District 41 is committed to providing their facility and students with the best experience; this will require Shared IT to assist Rock Island-Milan School District 41's with their unique IT projects and infrastructure needs.

Project Scope

- Services will be provided during regular business hours, 8 am-5 pm CST, when possible.
- Additions to the site and project-based services will require a separate project charter.

Managed IT Services

Tier-3 Professional IT Services

Price **\$50,000.00**

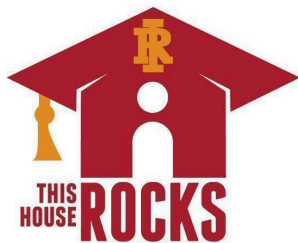
- One-time invoice / 435-hour bucket
- When IT Services exceeds 435 hours, the client will be invoiced at the rate of \$125 per hour in ½ hour increments or a new charter can be signed when the hours are used up.
- Amendment to the original bucket of hours.

Quantity 1

Total **\$50,000.00**

AGREED TO AND ACCEPTED:

Troy D. Bevans



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education From: Dr. Sharon Williams
Cabinet Champion: Nicole Berry, Director of Early Childhood Programs
Date: May 13, 2025
Re: Teaching Strategies Contract for Service: Annual Contract Renewal of Teaching Strategies GOLD

Teaching Strategies GOLD is the online assessment collection database that is used by the early childhood programs. Teachers import data on specific student skills in the areas of social-emotional, physical, language, cognitive, literacy, and mathematics on a quarterly basis. The data results are collected and analyzed for student progress.

It is recommended that the Board of Education approve a renewal contract for service with Teaching Strategies (4500 East-West Highway, Suite 300, Bethesda, Maryland) for the GOLD Online Assessment subscription agreement for the 2025-2026 program year. Head Start, Preschool for All, and Early Childhood Special Education funds will be used for this contract renewal.

Investment Period: One Year 7/1/2025-6/30/2026

Total Investment: \$17,625

Funding Source: Head Start (71%), Preschool for All (17%), ECSE (12%)

Rock Island-Milan School District

#41 2000 7th Avenue, Rock Island, IL
61201 309-793-5900 x10210 |
309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: Teaching Strategies **EMAIL:** kyrstaun.y@teachingstrategies.com

ADDRESS: 4500 East-West Highway, Suite 300, Bethesda, Maryland 20814

DATES OF SERVICE TO BE COMPLETED: 7/1/2025-6/30/2026

SCHOOL DISTRICT CONTACT: Nicole Berry

COMPENSATION: \$ 17,625.00

DESCRIPTION OF DUTIES:

Teaching Strategies agrees to provide the following products:
Digital Curriculum Resources - Qty 20
GOLD Online Assessment Portfolios - Qty 461
GOLD Archives - Qty 4610

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: Teaching Strategies GOLD **Website:** _____

Subscription/Software Start Date: 7/1/2025 **End Date:** 6/30/2026

SOPPA Approved: Yes or No

School Board President or Superintendent _____ **Date** _____

Requesting School: Head Start, Preschool for All, ECSE

Budget Code: Multiple: 1-5-080-080-3000-3110-0 (71%), 1-5-270-011-3140-0 (17%), 1-5-910-108-1293-4100-0 (12%)

Signature of Vendor: _____ **Date:** _____

Signature of Requestor:  _____ **Date:** 4/30/2025

Signature of Budget Administrator: _____ **Date:** _____



TEACHING STRATEGIES, LLC (“TS”)
 80 M STREET, SE, SUITE 1010
 WASHINGTON, DC 20003
 301-634-0818

Subscriber Name: Rock Island/Milan School District 41
Subscriber Number: 02ROCISLA
Contact Name: Nicole Berry
Contact Email: nicole.berry@rimisd41.org
Contact Title: Director and ELC Principal

Prepared by: Kyrstaun Young
 kyrstaun.y@teachingstrategies.com
 (240) 673-1762
Expiration Date: 07-31-2025
Subscription Term: 07/01/2025 - 06/30/2026

SUMMARY			
PRODUCT	SALES PRICE	QTY	TOTAL PRICE
41digres Digital Curriculum Resources	\$305.00	20	\$6,100.00
10GOLDPORT GOLD™ Online Assessment Portfolios	\$25.00	461	\$11,525.00
60ARCHIVE GOLD Archives	\$0.00	4610	\$0.00
Subtotal:			\$17,625.00
Shipping:			\$0.00
Tax:			\$0.00
Total:			\$17,625.00

If paying by credit card a 2.5% processing fee of \$440.63 will be added, which is to cover the cost of processing a credit or charge card transaction, for a Total Price of \$18,065.63. Only Visa, Mastercard, and American Express credit cards may be used. Please do not use debit cards. To avoid the processing fee, payment by ACH or wire is available.

BILL TO

Billing Client: Rock Island/Milan School District 41
 Billing Street: 2101 6th Avenue
 Billing City: Rock Island
 Billing State: Illinois
 Billing Postal Code: 61201
 Billing Country: United States

Select a Payment Method and follow the payment instructions.

Payment Type:

Orders will not be processed until a payment method is confirmed. Acceptable payment methods include:

1. Receipt of a valid purchase order;
2. Completed credit card transaction;
3. Receipt of wire transfer; or
4. Receipt of check.



You will receive a follow-up email with instructions on how to submit your payment based on the payment type selected.

Subscription Services Products

This Order is entered into by and between Subscriber identified above and TS. This Order incorporates the Subscription Services Terms and Conditions at <https://teachingstrategies.com/agreement-and-policies/> (together with this Order, the "Agreement"). The Agreement sets forth the terms pursuant to which TS will provide access to Subscription Services. Subscriber must sign and deliver a copy of this Order to receive access to the Subscription Services set forth in this Order.

The subscription period will begin on 07-01-2025 and expire on 06-30-2026 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is:

Brigette Hajduk
brigette.hajduk@risd41.org


Subscription Details

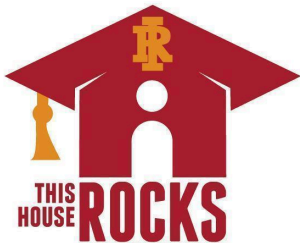
Product	Qty	Start	End
Digital Curriculum Resources	20	07/01/2025	06/30/2026
GOLD™ Online Assessment Portfolios	461	07/01/2025	06/30/2026
GOLD Archives	4610	07/01/2025	06/30/2026

Digital Curriculum

Digital editions of one or more of our curriculum products will be made available to you upon logging in through the website <https://app.teachingstrategies.com/> for use by personnel within your organization. Detailed instructions on how to access the digital editions of our curriculum will be provided to you via email. The materials and content of those digital editions of our curriculum, including their features and functionality, are and will remain the exclusive property of Teaching Strategies, LLC. These digital editions of our curriculum are protected by copyright, trademark, and other laws of the United States. The materials, content, features, and functionality of the digital editions of our curriculum may not be copied and/or republished in any format, in whole or in part. This includes, but is not limited to, copying text, pictures or video, images for use in brochures, websites or any other medium, review content (narrative, video or pictures), backgrounds and borders, or any other content.

By executing this Order Form, the Subscriber hereby agrees to be bound by the provisions contained herein:

Subscriber Name	Teaching Strategies, LLC
By (Signature):	By: 
Name (Print): Jason Roessler	Name: Heather O'Shea
Title: Board of Education President	Title: Chief Financial Officer
Address: 2000 7th Avenue	Address: 80 M Street, SE, Suite 1010
Rock Island, Illinois 61201	Washington, DC 20003
Date:	Date:



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: West Music Vendor - FY2026 Approval

The District is seeking approval to utilize West Music as a vendor for the purchase of various music supplies and instruments for schools across the District throughout the 2025–2026 school year. West Music, a locally based company, has a long-standing reputation for providing quality products and exceptional service tailored to educational music programs.

As a local vendor, West Music offers convenient access to materials and timely support, which helps the District respond efficiently to the instructional and operational needs of its music programs. Partnering with West Music aligns with the District’s strategic goals of supporting arts education, promoting operational efficiency, and investing in community-based resources. All applicable procurement procedures, including obtaining competitive bids and quotes, will continue to be followed in accordance with state law and District purchasing policies when required.

We are requesting approval to utilize West Music for music-related purchases during the 2025–2026 fiscal year in an amount not to exceed \$50,000. This approval will ensure timely access to essential music supplies and instruments while supporting the District’s educational and operational goals.

Investment Period: July 1, 2025 - June 30, 2026
Total Investment: Not to Exceed \$50,000
Funding Source: District Funds

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: West Music EMAIL: skruse@westmusic.com

ADDRESS: 3849 N. Brady Street, Davenport, IA 52806

DATES OF SERVICE TO BE COMPLETED: 2025 - 26 School Year

SCHOOL DISTRICT CONTACT: Annaka Whiting

COMPENSATION: \$ 50,000

DESCRIPTION OF DUTIES:

West Music will provide supplies for music programs throughout the District.

Is this a Subscription/Software: Yes or No

If NO, go to next section. If YES, complete below, then go to next section (no vendor signature)

Subscription/Software Name: _____ Website: _____

Subscription/Software Start Date: _____ End Date: _____

SOPPA Approved: Yes or No

Requesting School: District Funds

Budget Code: 1-5-xxx-000-1110-4106-0

Signature of Vendor: [Signature] Date: 5/5/25

Signature of Budget Administrator: Annaka Whiting Date: 5/5/25

Superintendent or School Board President

Date

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3082	05/06/2025	ACH	P - 07209	ANSON, STEPHANIE A	11.55
3083	05/06/2025	ACH	P - 07843	BEIERLEIN, CHRISTINE M	92.60
3084	05/06/2025	ACH	P - 07821	BERRY, NICOLE ELIZABETH	1,297.57
3085	05/06/2025	ACH	P - 05897	BERRYHILL, CHRISTIE L	95.82
3086	05/06/2025	ACH	P - 07534	BRADLEY, DONNA LEIGH	42.77
3087	05/06/2025	ACH	P - 04858	CONAWAY, JEREMY A	46.34
3088	05/06/2025	ACH	P - 96303	COOK-BEHRENS, CAREY LYNN	61.67
3089	05/06/2025	ACH	P - 97215	DASE, JEFFREY	157.66
3090	05/06/2025	ACH	P - 03992	EDMONDS, MIKKI M	54.65
3091	05/06/2025	ACH	P - 96789	FRANTZ, DEBRA LYNN	65.89
3092	05/06/2025	ACH	P - 07862	GARCIA, MARIA G	81.00
3093	05/06/2025	ACH	P - 95110	GRANJA, CAROLINA	81.00
3094	05/06/2025	ACH	P - 96345	HARRIS, JENNIFER ANNE	181.40
3095	05/06/2025	ACH	P - 07825	JOHNSON, KELLY S	43.97
3096	05/06/2025	ACH	P - 97282	JONES, NOELLE E	67.23
3097	05/06/2025	ACH	P - 96007	LEE, MIRANDA L	120.78
3098	05/06/2025	ACH	P - 07108	MANWEILER, MATTHEW R	65.59
3099	05/06/2025	ACH	P - 04786	MARTIN, MELISSA JEAN	11.20
3100	05/06/2025	ACH	P - 06768	SCHULENBERG, ANN C	47.46
3101	05/06/2025	ACH	P - 17851	SCOTT, IAN WAYNE	62.88
3102	05/06/2025	ACH	P - 97202	SCRANTON, NICHOLE J	142.24
3103	05/06/2025	ACH	P - 97149	SHANNON, AARON DANIEL	74.97
3104	05/06/2025	ACH	P - 95655	TAETS, MCKENZIE A	160.00
3105	05/06/2025	ACH	P - 97266	WHITING, ANNAKA M	17.08
Total No. of Checks : 24				Total Amount :	3,083.32

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
206533	04/30/2025	Check	V - 10001	A & A AIR CONDITIONING	207.50
206534	04/30/2025	Check	V - 10245	ACT II TRANSPORTATION, INC.	11,745.00
206535	04/30/2025	Check	V - 11013	AFSCME COUNCIL 31	2,165.79
206536	04/30/2025	Check	V - 26461	ALAS	250.00
206537	04/30/2025	Check	V - 25424	AMERICAN INSTITUTES FOR RESEARCH	40,090.00
206538	04/30/2025	Check	V - 19097	HIGGINS CORPORATION	654.00
206539	04/30/2025	Check	V - 26248	ARTHUR'S GARDEN DELI	295.06
206540	04/30/2025	Check	V - 26330	AUBREY BARNES	1,400.00
206541	04/30/2025	Check	V - 26463	BIRDBRAIN TECHNOLOGIES INC	667.80
206542	04/30/2025	Check	V - 22296	BLITT AND GAINES, P.C.	170.63
206543	04/30/2025	Check	V - 22296	BLITT AND GAINES, P.C.	321.81
206544	04/30/2025	Check	V - 21140	BOOKSAMILLION.COM	203.85
206545	04/30/2025	Check	V - 11126	BOS ELECTRONICS	200.00
206546	04/30/2025	Check	V - 14590	BUREAU OF EDUCATION & RESEARCH	295.00
206547	04/30/2025	Check	V - 25948	CAMELOT THERAPEUTIC SCHOOLS, LLC	8,133.76
206548	04/30/2025	Check	V - 25824	CARDIO PARTNERS INC	208.00
206549	04/30/2025	Check	V - 24698	CARTRIDGE INK QUAD CITIES	730.94
206550	04/30/2025	Check	V - 26317	COLUMN SOFTWARE PBC	65.19
206551	04/30/2025	Check	V - 25888	D&K PRODUCTS INC.	837.75
206552	04/30/2025	Check	V - 26462	EDUCATIONAL EPIPHANY LLC	30,000.00
206553	04/30/2025	Check	V - 25859	EKON-O-PAC LLC	3,112.50
206554	04/30/2025	Check	V - 25184	EMBRACE EDUCATION	2,498.29
206555	04/30/2025	Check	V - 10272	ERIKSEN CHEVROLET INC.	33.60
206556	04/30/2025	Check	V - 23428	FIRM SYSTEMS	456.00
206557	04/30/2025	Check	V - 24904	FLORIDA STATE DISBURSEMENT UNIT	86.66
206558	04/30/2025	Check	V - 26250	FOLLETT CONTENT SOLUTIONS	740.45
206559	04/30/2025	Check	V - 10292	FOLLETT SCHOOL SOLUTIONS (SOFTWARE)	482.49
206560	04/30/2025	Check	V - 22170	MID IOWA REFRIGERATION, INC.	488.45
206561	04/30/2025	Check	V - 25687	HEGGERTY PHONEMIC AWARENESS	865.08
206562	04/30/2025	Check	V - 11475	HY-VEE FOOD STORE	10,076.13
206563	04/30/2025	Check	V - 24570	IL DEPT. OF CENTRAL MANAGEMENT SVCS	650.00
206564	04/30/2025	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	346.15
206565	04/30/2025	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	459.46
206566	04/30/2025	Check	V - 14937	ILLINOIS SCHOOL FOR THE DEAF	228.00
206567	04/30/2025	Check	V - 24215	IXL LEARNING, INC	1,237.50
206568	04/30/2025	Check	V - 10441	JOHANNES BUS SERVICE INC.	7,790.77

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
206569	04/30/2025	Check	V - 10246	JOHNSON DISTRIBUTING INC.	22.00
206570	04/30/2025	Check	V - 11929	KAPLAN COMPANIES INC.	505.95
206571	04/30/2025	Check	V - 26427	LA FLAMA	316.80
206572	04/30/2025	Check	V - 25137	LANGUAGE LIZARD, LLC	210.36
206573	04/30/2025	Check	V - 26013	LARSON BAND INSTRUMENT REPAIR	5,742.00
206574	04/30/2025	Check	V - 25974	LEARNWELL	1,490.30
206575	04/30/2025	Check	V - 26416	LINN COUNTY SHERIFF	225.32
206576	04/30/2025	Check	V - 24928	POWERSFIELD, INC	84.90
206577	04/30/2025	Check	V - 20947	LOFFREDO FRESH PRODUCE CO., INC.	9,489.59
206578	04/30/2025	Check	V - 26438	LOGAN RIVER ACADEMY	19,781.49
206579	04/30/2025	Check	V - 26368	LOU FUSZ NISSAN OF MOLINE	1,104.65
206580	04/30/2025	Check	V - 26132	MATTHEW JAMES NEWTON	100.00
206581	04/30/2025	Check	V - 15666	MIDWEST MAILWORKS, INC.	217.60
206582	04/30/2025	Check	V - 26152	MOMENTS BRANDING	219.00
206583	04/30/2025	Check	V - 19607	MUSIC IS ELEMENTARY	662.69
206584	04/30/2025	Check	V - 15043	MUSIC IN MOTION INC	74.90
206585	04/30/2025	Check	V - 20662	ROCHESTER 100, INC	432.00
206586	04/30/2025	Check	V - 10613	OFFICE MACHINE CONSULTANT	3,538.97
206587	04/30/2025	Check	V - 23563	RYAN C. OHR	900.00
206588	04/30/2025	Check	V - 19654	PACIFIC LEARNING, INC	2,766.60
206589	04/30/2025	Check	V - 19416	PAPA JOHN'S OF IOWA	3,262.50
206590	04/30/2025	Check	V - 24616	PATRICK STEVEN O'BRIEN	100.00
206591	04/30/2025	Check	V - 25389	PEPSI-COLA OF ROCK ISLAND	1,530.52
206592	04/30/2025	Check	V - 10639	PERMA-BOUND BOOKS	4,896.05
206593	04/30/2025	Check	V - 25760	PMA SECURITIES, LLC	1,000.00
206594	04/30/2025	Check	V - 26464	PORCHLIGHT BOOK COMPANY	958.95
206595	04/30/2025	Check	V - 20736	PROJECT NOW HEADSTART	120.00
206596	04/30/2025	Check	V - 14524	PUTNAM MUSEUM	208.50
206597	04/30/2025	Check	V - 26425	QUAD CORPORATION INC	184.48
206598	04/30/2025	Check	V - 25748	QUALITY AWARDS & LAMINATING	3,351.45
206599	04/30/2025	Check	V - 10232	R. K. DIXON CO.	76.82
206600	04/30/2025	Check	V - 18832	REALLY GOOD STUFF, LLC	2,121.17
206601	04/30/2025	Check	V - 11658	ROCK ISLAND FITNESS AND	965.58
206602	04/30/2025	Check	V - 10727	ROCK ISLAND HIGH SCHOOL	90.00
206603	04/30/2025	Check	V - 12179	ROCK ISLAND HIGH SCHOOL	972.90
206604	04/30/2025	Check	V - 20055	RIVER CITY TURF	355.00
206605	04/30/2025	Check	V - 13403	RIVER STONE GROUP, INC.	721.68
206606	04/30/2025	Check	V - 10721	ROCK ISLAND BOARD OF EDUCATION	62.00
206607	04/30/2025	Check	V - 10722	CITY OF ROCK ISLAND	113.61
206608	04/30/2025	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	727,913.45

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
206609	04/30/2025	Check	V - 16428	ROCKBOTTOM BOOK CO.	119.75
206610	04/30/2025	Check	V - 10706	REGIONAL OFFICE OF EDUCATION-MOLINE	12,260.00
206611	04/30/2025	Check	V - 17737	BUREAU, HENRY, STARK COUNTIES	175.00
206612	04/30/2025	Check	V - 20442	SCHOLASTIC TEACHERS STORE	376.00
206613	04/30/2025	Check	V - 16592	SCHOOLMART	1,533.46
206614	04/30/2025	Check	V - 23774	SOLUTION TREE, INC.	5,383.00
206615	04/30/2025	Check	V - 24211	SPRING FORWARD LEARNING CENTER	3,212.50
206616	04/30/2025	Check	V - 24811	STEVE WEISS MUSIC INC.	388.95
206617	04/30/2025	Check	V - 15925	SUCCESS BY DESIGN, INC.	1,112.77
206618	04/30/2025	Check	V - 23240	SWANSON CONSTRUCTION COMPANY	49,768.57
206619	04/30/2025	Check	V - 23947	TEACHSTONE	225.00
206620	04/30/2025	Check	V - 25586	TERRACYCLE REGULATED WASTE LLC	581.00
206621	04/30/2025	Check	V - 24363	THE LINCOLN ELECTRIC COMPANY	4,582.98
206622	04/30/2025	Check	V - 26320	THE MIDWEST WRITING CENTER	4,000.00
206623	04/30/2025	Check	V - 20539	TRANSITIONS	591.25
206624	04/30/2025	Check	V - 26363	THE STEPPING STONES GROUP LLC	7,399.20
206625	04/30/2025	Check	V - 26017	TROPHY WORLD, INC.	257.70
206626	04/30/2025	Check	V - 25327	TWISTED MICS, LLC	187.50
206627	04/30/2025	Check	V - 26384	TX CHILD SUPPORT SDU	152.50
206628	04/30/2025	Check	V - 25313	UPSLOPE SOLUTIONS	4,205.00
206629	04/30/2025	Check	V - 24810	WESTERN IL UNIV FOUNDATION	4,260.90
206630	04/30/2025	Check	V - 24843	WI SCTF	100.00
206631	04/30/2025	Check	V - 22334	WILSON LANGUAGE TRAINING CORP.	4,381.56

Total No. of Checks : 99

Total Amount : 1,030,337.98

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
440	05/06/2025	ACH	P - 97269	BECKER, JOSHUA ALEXANDER	98.61
441	05/06/2025	ACH	P - 96795	MATTIS, SHANE MICHAEL	84.98
442	05/06/2025	ACH	P - 03821	QUICK, GREGORY L	26.46
Total No. of Checks : 3					Total Amount : 210.05

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH OBM - OBM CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
38446	04/30/2025	Check	V - 10018	ADEL WHOLESALERS, INC.	1,021.24
38447	04/30/2025	Check	V - 26460	ADVANCED TURF SOLUTIONS, INC	3,097.79
38448	04/30/2025	Check	V - 26387	ADVANTAGE	10,483.53
38449	04/30/2025	Check	V - 23054	REPUBLIC SERVICES	291.50
38450	04/30/2025	Check	V - 10409	AT&T	542.46
38451	04/30/2025	Check	V - 12747	B & B HARDWARE	128.42
38452	04/30/2025	Check	V - 25870	CAMPOS #3 INC	104.00
38453	04/30/2025	Check	V - 24698	CARTRIDGE INK QUAD CITIES	239.50
38454	04/30/2025	Check	V - 10519	CED OF THE QUAD CITIES	1,120.68
38455	04/30/2025	Check	V - 22315	GRAVES ENVIRONMENTAL, INC.	1,200.00
38456	04/30/2025	Check	V - 23698	J.L. BRADY COMPANY, LLC	799.00
38457	04/30/2025	Check	V - 18292	LOWE'S	362.99
38458	04/30/2025	Check	V - 14673	MENARDS, INC.	574.56
38459	04/30/2025	Check	V - 10551	VILLAGE OF MILAN	855.35
38460	04/30/2025	Check	V - 19100	NORTHWEST MECHANICAL	773.00
38461	04/30/2025	Check	V - 25119	O'REILLY AUTO PARTS	8.99
38462	04/30/2025	Check	V - 24758	PILLAR EQUIPMENT, INC	446.97
38463	04/30/2025	Check	V - 22570	PRO CLEAN CAR WASH AND DETAILING	12.00
38464	04/30/2025	Check	V - 24342	QUAD CITY TOWING, INC	105.00
38465	04/30/2025	Check	V - 22312	RAYNOR DOOR CO., INC.	425.00
38466	04/30/2025	Check	V - 10722	CITY OF ROCK ISLAND	9,740.19
38467	04/30/2025	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	35,793.22
38468	04/30/2025	Check	V - 23326	SHERWIN WILLIAMS	22.88
38469	04/30/2025	Check	V - 23154	STUARD & ASSOCIATES, INC.	640.00
Total No. of Checks : 24				Total Amount :	68,788.27

ROCK ISLAND SCHOOLS

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04/30/2025
10:16:39 AM

Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 10 - A4
Start Due Date	: None
End Due Date	: None
Check Date	: 04/30/2025
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3106	05/06/2025	ACH	V - 25713	AMALGAMATED BANK OF CHICAGO	776,618.75
3107	05/06/2025	ACH	V - 25525	AMAZON.COM SERVICES, INC.	46,956.97
3108	05/06/2025	ACH	V - 11940	BSN SPORTS, LLC	4,285.89
3109	05/06/2025	ACH	V - 10174	CONES REPAIR SERVICE, INC.	1,099.00
3110	05/06/2025	ACH	V - 25711	CULLIGAN OF DAVENPORT	68.80
3111	05/06/2025	ACH	V - 10221	DEMCO EDUCATIONAL CORP.	883.44
3112	05/06/2025	ACH	V - 12004	THE PROPHET CORPORATION	896.84
3113	05/06/2025	ACH	V - 25049	GREAT MINDS PBC	2,925.68
3114	05/06/2025	ACH	V - 10355	HANDY TRUE VALUE HARDWARE	21.26
3115	05/06/2025	ACH	V - 12439	ILLINOIS PRINCIPALS ASSOCIATION	214.00
3116	05/06/2025	ACH	V - 25375	ITEK INTERPRETING SOLUTIONS, LLC	1,702.29
3117	05/06/2025	ACH	V - 18269	J.W. PEPPER & SON	723.00
3118	05/06/2025	ACH	V - 24278	JOSTENS, INC	65.75
3119	05/06/2025	ACH	V - 24908	KOHL WHOLESALE	118,567.83
3120	05/06/2025	ACH	V - 15989	MAINSTREAMUSA INC.	235.44
3121	05/06/2025	ACH	V - 20508	NCS PEARSON INCORPORATED	4,991.04
3122	05/06/2025	ACH	V - 24189	THE OUTHOUSE	306.43
3123	05/06/2025	ACH	V - 26008	PAN-O-GOLD BAKING CO.	4,364.40
3124	05/06/2025	ACH	V - 19712	STAPLES ADVANTAGE	4,676.25
3125	05/06/2025	ACH	V - 26101	THE PITNEY BOWES RESERVE ACCOUNT	4,000.00
3126	05/06/2025	ACH	V - 25378	UMB BANK, N.A.	165,000.00
Total No. of Checks : 21					Total Amount : 1,138,603.06

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
443	05/06/2025	ACH	V - 25525	AMAZON.COM SERVICES, INC.	764.96
444	05/06/2025	ACH	V - 10174	CONES REPAIR SERVICE, INC.	86.45
445	05/06/2025	ACH	V - 13783	DOORS, INC.	924.00
446	05/06/2025	ACH	V - 17235	GREENWOOD CLEANING SYSTEMS, IN	88,104.80
447	05/06/2025	ACH	V - 10355	HANDY TRUE VALUE HARDWARE	865.16
448	05/06/2025	ACH	V - 10568	KONE INC.	3,511.47
449	05/06/2025	ACH	V - 24232	LAKEWOOD ELECTRIC & GENERATOR SVC, INC	14,831.78
450	05/06/2025	ACH	V - 23695	MIDWEST ALARM SERVICES	1,770.90
451	05/06/2025	ACH	V - 10003	THYMET PEST CONTROL	636.00

Total No. of Checks : 9

Total Amount : 111,495.52

ROCK ISLAND SCHOOLS

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Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 10 - A5
Start Due Date	: None
End Due Date	: None
Check Date	: 04/30/2025
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
3127	05/02/2025	ACH	V - 26444	AMERITAS LIFE INSURANCE CORP	17,730.78
3128	05/02/2025	ACH	V - 26020	ANNA THIRTYACRE	300.00
3129	05/02/2025	ACH	V - 26278	COMBINED INSURANCE COMPANY OF AMERICA	1,330.19
3130	05/02/2025	ACH	V - 11015	IMRF ACCOUNT	11,619.98
3131	05/02/2025	ACH	V - 14572	KAPCO LIBRARY PRODUCTS	110.44
3132	05/02/2025	ACH	V - 25751	QUALITY CONTROLLED STAFFING, INC.	6,859.06
3133	05/02/2025	ACH	V - 26286	RELIANCE STANDARD LIFE INSURANCE COMPANY	10,629.09
3134	05/02/2025	ACH	V - 18768	TRI-CITY ELECTRIC CO. OF IOWA	1,134.00
3135	05/02/2025	ACH	V - 26069	UNIFIDE CST	250.00
Total No. of Checks : 9				Total Amount :	49,963.54

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH HEALTH INS - HEALTH INSURANCE - ACH

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
63	05/02/2025	ACH	V - 18449	WORTHINTON-OLSON, INC.	118.50
				Total No. of Checks :	1
				Total Amount :	118.50

ROCK ISLAND SCHOOLS

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04/30/2025
10:17:11 AM

Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 10 - A6
Start Due Date	: None
End Due Date	: None
Check Date	: 04/30/2025
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
206532	04/17/2025	Check	P - 97269	BECKER, JOSHUA ALEXANDER	2,860.20
Total No. of Checks :				Total Amount :	2,860.20

ROCK ISLAND SCHOOLS

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04/17/2025
11:25:46 AM

CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
439	04/22/2025	ACH	V - 16017	PHELPS CUSTOM IMAGE WEAR	5,096.47
Total No. of Checks : 1				Total Amount :	5,096.47

ROCK ISLAND SCHOOLS

Page 3 of 3
04/17/2025
11:25:46 AM

Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 10 - A7
Start Due Date	: None
End Due Date	: None
Check Date	: 04/17/2025
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No

SUMMARY OF CHECKS AND WIRES

April 30, 2025

COMPUTERIZED CHECK RUN

EDUCATION

Ed Fund CHECKS

V206532-V206631

Education	\$	961,789.44
Transportation	\$	17,779.97
Debt Service Fund	\$	1,000.00
Capital Projects	\$	49,768.57
Life Safety		
Tort Immunity		
	\$	<u>1,030,337.98</u>

Ed Fund ACH

VA3082-VA3135

Education	\$	243,172.11
Transportation	\$	6,859.06
Debt Service Fund	\$	941,618.75
Capital Projects		
Life Safety		
Tort Immunity		
	\$	<u>1,191,649.92</u>

TOTAL EDUCATION \$ 2,221,987.90

O&M

O&M CHECKS

B38446-B38469

\$ 68,788.27

O&M Fund ACH

BA439-BA451

\$ 111,705.57

TOTAL O&M \$ 180,493.84

HEALTH

Health Fund CHECKS

Health Fund ACH

HA63

\$ 118.50

TOTAL HEALTH \$ 118.50

TOTAL COMPUTERIZED CHECK RUN

\$ 2,402,600.24

WIRES

Ed, Bldg, Tort Salary Checks	\$	1,812,018.56
Federal Income Tax	\$	239,191.00
OASDI/Medicare	\$	148,205.04
State Withholdings	\$	109,598.06
Teacher's Retirement Systems/IMRF	\$	237,188.40
Employee Deductions	\$	<u>93,123.87</u>

Benefits Payments \$ 4,387.50

TOTAL WIRES

\$ 2,643,712.43

GRAND TOTAL

138

\$ 5,046,312.67



Proposal for Overnight/Extended Student Trips

Email Address	<i>eddie.williams@rimsd41.org</i>
Type of Trip	<i>IHSA Girls Track and Field</i>
Proposed Departure Date	<i>May 22, 2025</i>
Return Date	<i>May 24, 2025</i>
Proposer	<i>Eddie Williams</i>
School	<i>RIHS</i>
Position	<i>Girl's Head Track and Field Coach</i>
Date By Which Response Is Needed	<i>May 14, 2025</i>
What is the major place to be visited or event to be attended?	<i>IHSA Girl's State Track & Field Championship</i>
How is the trip related to the educational program of the District?	<i>Interscholastic activity</i>
In what ways will the students benefit?	<i>Students will benefit by participating in the IHSA State track meet. Student's will be representing Rock Island High School as well as the communities of Rock Island and Milan at the State Championship Meet.</i>
In what ways will the District benefit?	<i>The District will benefit by having representation at the state level competition.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>This is a learning experience. Students work for Five month the the purpose of attending and participating at the IHSA State Championships. This is the ultimate goal. Going, Participating, and coming home with some hardware.</i>
Which students (grade, class, or organization) will be going?	<i>We will have all classes of students attending.</i>
How many students in total?	<i>Approximately 24 Students</i>
How many students are currently experiencing academic problems?	<i>None</i>
Which staff members will be in charge?	<i>Eddie Williams, Tammy Rice, Ellery Stewart, Anthony Pena</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>All but one has many years of experience in overnight trips.</i>

What other staff members will be going?	<i>Tammy Rice, Ellery Stewart, Anthony Pena, Joe Woods</i>
How many chaperones, in addition to staff members, will be going?	<i>None</i>
What are their names and affiliations with the students?	<i>N/A</i>
How many days of school will be missed?	<i>Two</i>
How will teachers be advised in advance that the students will be out of school?	<i>After the sectional track meet we will have a better ideal on who will qualify for the state track meet. After this is known, we will be able to generate all name of student athletes attending and turn these name in to the attendance office. Student will be instructed to visit/ communicate with teacher about missing work.</i>
How will missed work be made up?	<i>Student will be instructed to visit/ communicate with teacher about missing work prior to leaving.</i>
What special assistance will be provided to students with academic problems?	<i>None at the moment.</i>
What is the destination?	<i>Eastern Illinois University</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>ACT II Transportation. The school uses this company often for trips.</i>
Where will the group be housed and fed?	<i>Either at Suite Dreams Hotel or Unique Suites and Hotel</i>
What enroute or supplementary activities are planned?	<i>On the way down we stop near Champaign, Illinois for lunch. Dinner will be at a restaurant after practice in the Mattoon area. With the exception of breakfast most of the time is spent on the campus of EIU.</i>
What arrangements have been made for dealing with emergency situations?	<i>Parents use a web based communication platform GroupMe. I also have parents phone numbers in an immediate emergency.</i>
If tour guides are involved, what liability insurance do they carry?	<i>No tour guides.</i>
What is the estimated total cost and cost per student?	<i>Hotel room cost roughly \$150/night. Student-athletes share 4 teammates to a room. Meals, which should be about \$10/student. Total estimated cost per student = \$140-\$150.</i>

What is the source of funds?	<i>RIHS Athletic Department Development/Activity (or Campaign for Excellence) Fund.</i>
How will the funds be collected and safeguarded?	<i>The funds will be provided to me by check and I will provide cash for meals to students and assistant coaches.</i>
How will any shortfall be made up or excess funds used?	<i>Excess funds will be returned to the RIHS Athletic Department.</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>Using the current format, there should not be any shortfall. All items are covered from the support provided by the HS Athletic Department. In a rare case I will use program funds and get reimbursed from the Girls' T&F Development fund.</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Itinerary will be provided to the parents via GroupMe in the Parent Chat.</i>
List telephone numbers at destination where group will be housed.	<i>(217) 234-8600 or (217) 348-8161 or my cell phone (309) 781-2607</i>
What information will be provided to the media and the community?	<i>We have a Facebook page that will be updated daily for information and results. All results are posted on athletic.net.</i>
Athletic Director approval	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Jeff Whitaker</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on May 01, 2025 0:46
Signature of School Board Representative	



Proposal for Overnight/Extended Student Trips

Email Address	<i>marc.polite@rimsd41.org</i>
Type of Trip	<i>Boys Basketball Summer Tournament</i>
Proposed Departure Date	<i>Jun 20, 2025</i>
Return Date	<i>Jun 22, 2025</i>
Proposer	<i>Marc Polite</i>
School	<i>RIHS</i>
Position	<i>Boys Basketball Coach</i>
Date By Which Response Is Needed	<i>May 15, 2025</i>
What is the major place to be visited or event to be attended?	<i>Riverside Brookview High School, Dekalb High School</i>
How is the trip related to the educational program of the District?	<i>Players will be competing in basketball games</i>
In what ways will the students benefit?	<i>Team bonding along with skill development</i>
In what ways will the District benefit?	<i>Students will be better equipped for next year</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Coaching staff evaluation</i>
Which students (grade, class, or organization) will be going?	<i>Select members of the prospective boys basketball team</i>
How many students in total?	<i>9</i>
How many students are currently experiencing academic problems?	<i>None</i>
Which staff members will be in charge?	<i>Marc Polite, Marquis Rodgers, Demetriyone Singleton, Michael Crawford</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>Each coach has over a decade experience in attending in these events</i>
What other staff members will be going?	<i>None</i>
How many chaperones, in addition to staff members, will be going?	<i>None</i>
What are their names and affiliations with the students?	<i>None</i>
How many days of school will be missed?	<i>None</i>
How will teachers be advised in advance that the	<i>N/A</i>

students will be out of school?	
How will missed work be made up?	N/A
What special assistance will be provided to students with academic problems?	N/A
What is the destination?	Riverside Brookview High School, Dekalb High School
What will be the mode of transportation? What liability insurance does the carrier have?	District Activity Bus
Where will the group be housed and fed?	Housing will be determined closer to event - Hotel Stay, Meals will be provided
What enroute or supplementary activities are planned?	None
What arrangements have been made for dealing with emergency situations?	Emergency plan initiated through athletics
If tour guides are involved, what liability insurance do they carry?	N/A
What is the estimated total cost and cost per student?	None
What is the source of funds?	Basketball Development Account covers supplemental
How will the funds be collected and safeguarded?	N/A
How will any shortfall be made up or excess funds used?	N/A
What provision has been made for students who are financially unable to pay any necessary costs?	All items are covered
How will you communicate to parents prior to, during, and after the trip?	We will be using athletic department protocol
List telephone numbers at destination where group will be housed.	TBA
What information will be provided to the media and the community?	None needed for summer events
Athletic Director approval	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Jeff Whitaker</i>

Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Apr 14, 2025 13:32
Signature of School Board Representative	

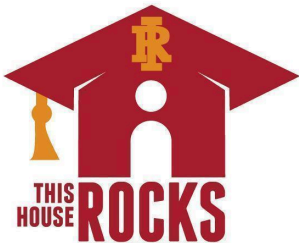


Proposal for Overnight/Extended Student Trips

Email Address	<i>marc.polite@rimsd41.org</i>
Type of Trip	<i>Boys Basketball Summer Tournament</i>
Proposed Departure Date	<i>Jun 27, 2025</i>
Return Date	<i>Jun 29, 2025</i>
Proposer	<i>Marc Polite</i>
School	<i>RIHS</i>
Position	<i>Boys Basketball Coach</i>
Date By Which Response Is Needed	<i>May 15, 2025</i>
What is the major place to be visited or event to be attended?	<i>Romeoville High School</i>
How is the trip related to the educational program of the District?	<i>Improving our boys basketball program</i>
In what ways will the students benefit?	<i>Getting opportunities to play together</i>
In what ways will the District benefit?	<i>Players playing in other places against good competition</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Coaches will talk and evaluate both player and team performance</i>
Which students (grade, class, or organization) will be going?	<i>Prospective varsity players for next season</i>
How many students in total?	<i>9</i>
How many students are currently experiencing academic problems?	<i>None</i>
Which staff members will be in charge?	<i>Marc Polite, Demetriyone Singleton, Marquis Rodgers, Michael Crawford</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>All coaches have over 10 years experience coaching and traveling with players</i>
What other staff members will be going?	<i>None</i>
How many chaperones, in addition to staff members, will be going?	<i>None</i>
What are their names and affiliations with the students?	<i>None</i>
How many days of school will be missed?	<i>None</i>

How will teachers be advised in advance that the students will be out of school?	<i>N/A</i>
How will missed work be made up?	<i>N/A</i>
What special assistance will be provided to students with academic problems?	<i>None</i>
What is the destination?	<i>Romeoville High School</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>School Activity Bus</i>
Where will the group be housed and fed?	<i>TBD</i>
What enroute or supplementary activities are planned?	<i>None</i>
What arrangements have been made for dealing with emergency situations?	<i>Following athletic department protocol</i>
If tour guides are involved, what liability insurance do they carry?	<i>None</i>
What is the estimated total cost and cost per student?	<i>None</i>
What is the source of funds?	<i>Boys Basketball Activities Account</i>
How will the funds be collected and safeguarded?	<i>None will be collected</i>
How will any shortfall be made up or excess funds used?	<i>Boys Basketball Activities Account</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>Everything is covered</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Normal athletics protocol</i>
List telephone numbers at destination where group will be housed.	<i>TBD</i>
What information will be provided to the media and the community?	<i>None needed for summer events</i>
Athletic Director approval	Approved by <i>Mike Emendonfer</i>
Principal approval	Approved by <i>Jeff Whitaker</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Apr 14, 2025 13:55

Signature of School Board Representative	
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Sharon Williams, Ed.D.
Superintendent of Schools

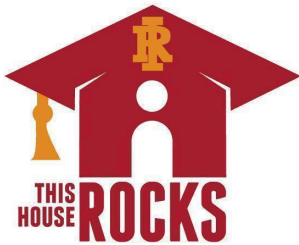
To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: FY2025 Amazon Supply Purchases Amendment

On December 10, 2024, the Board authorized the use of Amazon.com for District-wide purchases, with an expenditure cap of \$500,000. Annually, schools are allocated Title funding to support the academic needs of scholars. This year, the distribution of these funds occurred later than usual, necessitating an increase of \$175,000 to accommodate purchasing needs.

Amazon.com is an approved vendor through the Omnia Partners purchasing cooperative, in which the District participates. Omnia Partners contracts are competitively solicited, evaluated, and awarded by a lead public agency. These solicitations are structured to ensure compliance with intergovernmental contracting laws and to provide nationwide access. This process guarantees that the District benefits from competitive pricing, responsive customer service, and timely delivery when purchasing through Amazon.com.

We respectfully request Board approval to increase the authorized spending threshold for Amazon.com by \$175,000 to reflect the additional Title funding allocations for supplemental supplies for scholars and to support procurement needs through the end of the fiscal year.

Investment Period: July 1, 2024 – June 30, 2025
Total Investment: Not to Exceed \$675,000
Funding Source: District and Federal Funds



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: Amazon Supply Purchases - FY2026 Approval

Amazon.com is included in the Omnia Partners purchasing cooperative that the District participates in. Omnia Partners' contracts are competitively solicited, evaluated, and awarded by a government entity acting as the lead agency. The lead agency prepares a competitive solicitation that incorporates language to ensure the agreement is accessible nationally to agencies in states that allow intergovernmental contract usage. This process ensures that the District can make purchases from Amazon.com with confidence that pricing is competitive, customer service is responsive, and delivery times are efficient.

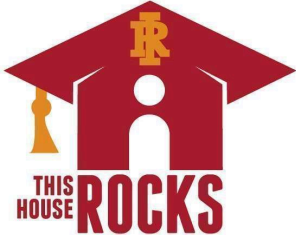
By utilizing Amazon.com through this cooperative agreement, the District is able to streamline procurement for a wide range of instructional, operational, and administrative supplies. This supports the District's strategic goals of fiscal responsibility, operational efficiency, and equitable access to resources across all campuses. In addition, Amazon's extensive inventory enables staff to respond quickly to emerging needs, reducing delays that may impact classroom instruction or daily operations.

We are seeking approval to continue utilizing Amazon as an approved vendor for various supply purchases throughout the District for Fiscal Year 2026, not to exceed \$525,000. The slight increase over the previous year reflects the addition of District-wide paper purchases for all locations. This approval will ensure timely access to essential materials while maintaining compliance with state procurement laws and the District's purchasing policies.

Amazon purchase history:

FY2025 Approval	\$500,000.00
FY2024	\$613,308.28
FY2023	\$533,866.31

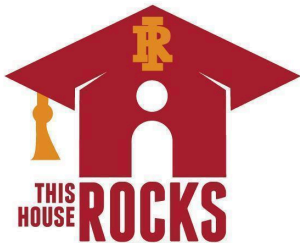
Investment Period: July 1, 2025 - June 30, 2026
Total Investment: Not to Exceed \$525,000
Funding Source: District Funds



Rock Island - Milan School District #41
Board of Education Meeting Dates
2025 - 26 School Year

BOARD MEETING DATE	LOCATION
August 12, 2025	Administration Building
August 26, 2025	Rock Island High School
September 9, 2025	Administration Building
September 23, 2025	Horace Mann Early Learning
<i>Fall Intersession</i>	
October 28, 2025	Administration Building
**November 10, 2025	Administration Building
November 25, 2025	Denkmann Elementary
December 9, 2025	Administration Building
<i>Winter Intersession</i>	
January 13, 2026	Administration Building
January 27, 2026	Earl Hanson Elementary
February 10, 2026	Administration Building
February 24, 2026	Rock Island Center Math & Science
March 10, 2026	Administration Building
<i>Spring Intersession</i>	
April 14, 2026	Administration Building
April 28, 2026	Administration Building
May 12, 2026	Administration Building
May 26, 2026	Ridgewood Elementary
June 9, 2026	Administration Building

***Meeting adjustment due to Veteran's Day Holiday*



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: Cartridge Ink FY2026 Vendor Approval

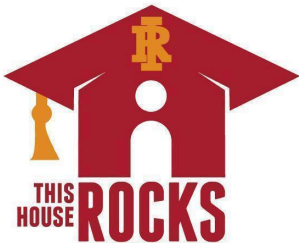
The District is seeking approval to utilize Cartridge Ink as a vendor for the purchase of printer-related supplies, including toner and ink cartridges, for the 2025–2026 school year. Cartridge World is a locally owned and operated business that has consistently provided reliable service, competitive pricing, and high-quality products tailored to the needs of educational institutions.

Utilizing a local vendor like Cartridge World supports the District’s strategic goal of community engagement while offering the convenience of quick turnaround times, responsive customer service, and flexible delivery options. Their product offerings contribute to maintaining the efficiency of printing operations across all school sites and departments. All applicable purchasing procedures will be followed in compliance with state procurement laws and District policies.

The District’s current printer services contract is set to expire in 2026. A request for proposals (RFP) will be issued in late winter to initiate the procurement of new printer services, at which time ink and toner purchasing will also be addressed.

We are requesting approval to utilize Cartridge World for printer supply purchases during the 2025–2026 fiscal year, in an amount not to exceed \$40,000. This approval will help ensure uninterrupted access to essential printing materials while promoting operational efficiency and supporting a local business.

Investment Period: July 1, 2025 – June 30, 2026
Total Investment: Not to Exceed \$40,000
Funding Source: District Funds



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: Hy-Vee Supply Purchases - FY2026 Approval

The District is seeking approval to utilize Hy-Vee as a vendor for various supply purchases related to school and district events throughout the 2025–2026 school year. Hy-Vee is a convenient local grocery store with multiple locations, offering a broad selection of food, beverages, and related event supplies.

Hy-Vee provides the District with tax-exempt purchasing options and access to a store-issued credit card, which streamlines the purchasing process and supports fiscal accountability. The availability of a wide range of products, flexible shopping options, and proximity to schools makes Hy-Vee a practical and efficient choice for time-sensitive or event-specific needs.

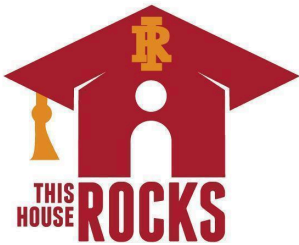
Approval to use Hy-Vee as an authorized vendor will help ensure the District can meet the supply demands of events in a timely and cost-effective manner while remaining compliant with procurement guidelines and financial controls.

We respectfully request board approval to utilize Hy-Vee for supply purchases in support of school and district events during the 2025–2026 school year in an amount not to exceed \$40,000.

Hy-Vee purchase history:

FY2025 To Date	\$39,965.23
FY2024	\$31,668.04
FY2023	\$27,692.83

Investment Period: July 1, 2025 - June 30, 2026
Total Investment: Not to Exceed \$40,000
Funding Source: District Funds



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: Staples Supply Purchases - FY2026 Approval

Staples is included in the Sourcewell Cooperative purchasing program in which the District participates. Sourcewell Cooperative’s contracts are competitively solicited, evaluated, and awarded by a government entity serving as the lead agency. The lead agency issues a competitive solicitation that includes language to ensure the agreement is accessible nationally to agencies in states that permit intergovernmental contract usage. This process allows the District to make purchases from Staples with the assurance that pricing is competitive, customer service is responsive, and delivery timelines are efficient.

By utilizing Staples through this cooperative agreement, the District is able to streamline procurement for a broad range of instructional, operational, and administrative supplies. This supports the District’s strategic objectives of fiscal responsibility, operational efficiency, and equitable access to resources across all campuses. Additionally, Staples’ extensive inventory enables staff to respond promptly to emerging needs, minimizing delays that could affect classroom instruction or daily operations.

We are seeking approval to continue utilizing Staples as an approved vendor for various supply purchases throughout the District for Fiscal Year 2026, not to exceed \$60,000. The slight increase over the previous year reflects the addition of District-wide paper purchases for all locations. This approval will ensure timely access to essential materials while maintaining compliance with state procurement laws and the District’s purchasing policies.

Staples purchase history:

FY2025 To Date	~\$39,000.00
FY2024	\$102,934.53
FY2023	\$530,322.25

Investment Period: July 1, 2025 - June 30, 2026

Total Investment: Not to Exceed \$60,000

Funding Source: District Funds

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org



Personnel Recommendations
Board of Education Meeting
May 13, 2025

Certified Appointments

It is recommended that the Board of Education approve the following certified appointments for the 2024-25 school year.

Sierra Divarco –	Substitute Teacher at District Wide Salary –\$120-\$140/day
Elgin Hilliard –	Substitute Teacher at District Wide Salary – \$120-\$140/day
Venessa Taylor –	Substitute Teacher at District Wide Salary – \$120-\$140/day

Certified Appointments

It is recommended that the Board of Education approve the following certified appointments for the 2025-26 school year.

Jessica Hartman –	Elementary Teacher at Eugene Field Elementary School Salary – \$62,600/annual
Ivyana Wilmington –	School Social Worker at District Wide Salary – \$57,667/annual

Non-Certified Appointments

It is recommended that the Board of Education approve the following non-certified appointments for the 2024-25 school year.

Jason Jaquet –	Long Term Building Substitute at Horace Mann Salary – \$110/day
Carlie Marsh –	Hall Monitor at Rock Island High School Salary – \$19.56/hour
Joram Ndereyimana –	Nutrition Substitute at District Wide Salary – \$15.86/hour
Rebekah Fardi-Turkmani –	Substitute Paraprofessional at District Wide Salary – \$15.86/hour



Non-Certified Internal Transfers

It is recommended that the Board of Education approve the following non-certified internal transfers for the 2024-25 school year.

Tiarra Borage – Substitute Secretary to Elementary Secretary at Rock Island Academy
Salary – \$30,972/annual

Non Certified Leave of Absence Request

It is recommended that the Board of Education approve the following non-certified leave of absence request for the 2024-25 school year.

Kimberly Payne – General Help at Administrative Center
Dates – 04/30/2025 to 06/05/2025

Non-Certified Resignations

It is recommended that the Board of Education accept the following non-certified resignations during the 2024-25 school year.

<u>Staff Member</u>	<u>Current Position</u>	<u>Years of Continuous Service</u>
Richard Niyonzima	Paraprofessional at Rock Island Academy	1 Year Effective Date 06/05/2025
Deborah Shivers	HR Business Partner at Administrative Center	6.5 Years Effective Date 06/30/2025
Nathan Webb	Maintenance at Rock Island High School	1 Year Effective Date 04/29/2025



Certified Resignations

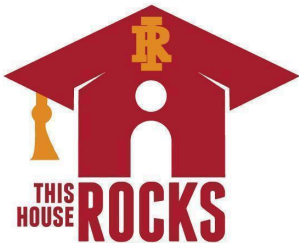
It is recommended that the Board of Education accept the following certified resignations during the 2024-25 school year.

<u>Staff Member</u>	<u>Current Position</u>	<u>Years of Continuous Service</u>
Tina Eygabroad	Social Worker at Rock Island High School	3 Years Effective Date 06/05/2025
Kelli Fletcher	Psychologist at District Wide	8 Years Effective Date 06/05/2025
Stacey Morrell	Social Worker at District Wide	2 Years Effective Date 06/05/2025
Kelsey Taets	Kindergarten Teacher at Frances Willard	1 Year Effective Date 06/05/2025

Administrator Resignations

It is recommended that the Board of Education accept the following administrator resignations during the 2024-25 school year.

<u>Staff Member</u>	<u>Current Position</u>	<u>Years of Continuous Service</u>
Jessica Israel	Assistant Principal at Frances Willard	8 Years Effective Date 06/12/2025
Dan Coyne-Logan	Assistant Principal at Rock Island High School	22 Years Effective Date 06/30/2025



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: May 13, 2025
Re: Miner Foundation Agreement Revisions

In collaboration with the Miner family, revisions have been made to the Miner Foundation Agreement, originally established in 1999, to more clearly reflect and support the founding intent of the fund: providing financial assistance for educational field trips benefiting elementary school scholars and students attending Thurgood Marshall Learning Center within the District. Over time, the restrictive language of the original agreement has made it increasingly difficult to distribute the fund's earnings, resulting in stagnant, underutilized resources that do not serve the students as intended.

The proposed revisions are designed to establish a more transparent, efficient, and equitable framework for awarding funds. Key changes include permitting the use of funds for educational field trips that prioritize local destinations and full grade-level participation, thereby maximizing student impact. A formalized and streamlined online application process with a clearly defined annual deadline will be implemented, ensuring consistency and timely planning across schools.

Oversight of the application and award process will be conducted by a review committee comprising the District's Chief Financial Officer, a designated representative of the Miner family, and the Assistant Superintendent of Teaching & Learning.

In addition, the revised agreement broadens eligibility to include all students, rather than limiting support solely to those who are financially disadvantaged. The fund will continue to operate as a true endowment, preserving the principal while disbursing only earnings, thereby ensuring its sustainability for future generations of students.

Investment Period: N/A
Total Investment: N/A
Funding Source: N/A

Gary and Helen Miner Fund

This Agreement Regarding the Investment, Management and Distribution of Certain Gifts is entered into this _____ day of _____, 2025 by and among Gary and Helen Miner, (hereinafter, "the Miners"), as individuals and the Board of Education of Rock Island-Milan School District No. 41, Rock Island County, Illinois, (hereinafter, "the School Board" or "District 41").

WHEREAS, the Miners have made certain gifts to the School Board, and may make further gifts to the School Board which gifts are to be invested to create a fund known as the Gary and Helen Miner Fund, (hereinafter, "the Fund");

WHEREAS, the purpose of the Fund is to provide financial assistance to elementary school students in District 41 and students attending District 41's Thurgood Marshall Learning Center, so that those students may have access to activities and projects which the Board may not otherwise be able to provide;

WHEREAS, the Parties wish to replace the August 24, 1999 Gary and Helen Miner Fund agreement with the present agreement to better describe the actual and intended uses of the Fund;

WHEREAS, the School Board desires to have the Miners participate in the investment of the Fund and distribution of its income; provided, however, that the ultimate direction of the Fund and the distribution of its income rests with the School Board;

NOW THEREFORE, in consideration of the mutual covenants contained herein, the School Board and the Miners, (collectively, "the parties"), agree as follows:

1. Purpose of the Fund.

The purpose of the fund shall be to inspire and encourage District 41 elementary and Thurgood Marshall students by providing financial assistance for Field Trips, Activities, and Projects, as those terms are commonly understood, described and regulated by School Board policy.

2. Creation of the Fund.

The Fund has been created out of the gifts from the Miners and may be supplemented by further gifts from the Miners in the future. The Fund shall be invested as directed by the School Board, or its designee, with advice and recommendations from the Financial Advisory Committee whose organization and powers are described below.

- a. The Financial Advisory Committee will request a monthly written report from the financial institution where the Fund is held.
 - b. The Financial Advisory Committee will notify the financial institution the name and contact information for the person that is to receive the monthly written financial report.
3. The Financial Advisory Committee shall, in writing, notify the financial institution of the individuals currently authorized by the school district to request distribution checks and to make changes to investments. **Ownership of the Fund.**

Ownership of the Fund, and any real or personal property of which the Fund is comprised, or which is, or may become, part of the Fund, shall be vested solely in the School Board and may be managed or disposed of in any manner which the School Board sees fit, consistent with applicable laws. With the execution of the Agreement by the parties, the Miners relieve themselves of all ownership and the obligations associated with such ownership as it pertains to the Fund. While the Miners shall maintain a role in the selection process as outlined in Paragraph 9 below, all administration and oversight transfers in totality to the School Board in the execution of this Agreement. The assets shall be invested with moderate risk and favor income more than growth.

4. Continuity.

It is intended that the Fund shall continue for so long as the need thereof exists, and money or property available in the Fund for its purposes. If the Fund is terminated for any reason, any money or property remaining therein shall be devoted in its entirety and for the purposes which, at the discretion of the School Board, most nearly fulfills the original intent of the Fund.

5. Use of Only Fund Income and Growth for the Purpose of the Fund.

The principal of the Fund shall not be invaded. Only the annual net income of the Fund and 15% of the Fund's growth from the last calendar year shall be used to provide the financial assistance which is the purpose of the Fund; provided, however, that nothing in the Agreement shall be construed to limit similar financial assistance from other sources outside the Fund. The Fund's annual net income and 15% of the Fund's growth from the last calendar year shall be held in a separate account at a financial institution or a local bank's trust department as directed by the Financial Advisory Committee. Any withdrawal from this separate account is to be transferred to the School Board when requested by District

41's Chief Financial Officer.

6. Determination of Eligible Field Trips, Activities, and Projects.

The School Board shall, with the advice and recommendation of the Selection Advisory Committee, whose organization and powers are described below, determine Eligible Field Trips, Activities, and Projects. Eligible Field Trips, Activities, and Projects shall meet all of the following criteria:

- a. The field trip, activity, or project must be an integral part of the school curriculum and/or contribute to the School Board's educational goals.
- b. The field trip, activity, or project must have the Superintendent or his/her designee's prior approval, except that field trips, activities, or projects beyond a 200-mile radius of the school or extending overnight must have the prior approval of the School Board.
- c. Transportation costs can be included in the total cost of each field trip, activity, or project.
- d. The Chief Financial Officer shall meet with school principals at the start of the school year and solicit grant applications for field trips, activities, and projects. The applications shall include a description of the project, how it benefits students, and the total cost.
- e. Applications shall be returned, at a specific date identified on the application, to the Chief Financial Officer, who will review the applications and forward to the Selection Advisory Committee.

7. Financial Advisory Committee.

a. Organization

A Financial Advisory Committee shall consist of the Chief Financial Officer of the Rock Island-Milan School District No. 41, the Assistant Superintendent of Teaching & Learning of the Rock Island-Milan School District No. 41, Gary Miner, and Helen Miner. The School Board may appoint a School Board member to the Financial Advisory Committee. Gary Miner and Helen Miner may appoint his or her own substitute from time to time, or his or her own replacement on the Financial Advisory Committee; provided, however, that any substitution or replacement is approved by the Superintendent of Schools. At any time, if Gary Miner or Helen

Miner is incapacitated and unable to serve the Financial Advisory Committee, Alison M. Letts (daughter of Gary Miner and Helen Miner) shall serve on the Financial Advisory Committee.

b. Powers and Duties

- (1) The Financial Advisory Committee shall review all investments of the Fund and shall make recommendations based on discussions and advice from the financial institution regarding such investments to the School Board, or its designee, from time to time as it sees fit, as well as on any periodic basis established by the School Board, or its designee.
- (2) The Financial Advisory Committee shall make its recommendations with the goal of maintaining a reasonable balance of income and growth in the Fund, following the "Prudent Man" rule with respect to investments.
- (3) The recommendations of the Financial Advisory Committee need not be unanimous but should reflect a majority decision. Where Financial Advisory Committee recommendations are not unanimous, the vote shall be reported to the School Board, or its designee, along with such recommendations.
- (4) The Financial Advisory Committee shall determine the amount of financial assistance available to be distributed each year and each school eligible to receive financial assistance from the Fund each year.
- (5) The Chief Financial Officer shall carry out the decisions of the committee.

8. Selection Advisory Committee

a. Organization

A Selection Advisory Committee shall consist of the Chief Financial Officer of the Rock Island-Milan School District No. 41, the Assistant Superintendent of Teaching & Learning of the Rock Island-Milan School District No. 41, Gary Miner, and Helen Miner. The School Board may appoint a member to the Selection Advisory Committee. Gary Miner or Helen Miner may appoint his or her own substitute from time to time, or his or her own replacement on the Selection Advisory Committee; provided, however, that any substitution or replacement is approved by the Superintendent of Schools. At any time, if Gary Miner or Helen Miner is incapacitated and unable to serve the Selection Advisory Committee, Alison M.

Letts (daughter of Gary Miner and Helen Miner) shall serve on the Financial Advisory Committee.

b. Powers and Duties

- (1) The Selection Advisory Committee shall review and select the applications requesting utilization of the Fund. The review must determine that the request meets the criteria for eligible students and eligible Field Trips, Activities, and Projects. The results of the review and determination of grants from the Fund shall be reported to the Superintendent for final approval. The recommendations of the Selection Advisory Committee need not be unanimous but should reflect a majority decision. Where Selection Advisory Committee recommendations are not unanimous, the vote shall be reported to the School Board, or its designee, along with such recommendations.
- (2) The Selection Advisory Committee shall provide written applications for the use of the Fund.
- (3) The Chief Financial Officer shall carry out the decisions of the committee.

9. Control of the Fund by the School Board.

- a. The School Board shall have the sole authority to manage the Fund, taking into consideration the recommendations of the Financial Advisory Committee.
- b. The Superintendent and/or his/her designee, shall have the sole authority to determine Eligible Field Trips, taking into consideration the recommendations of the Selection Advisory Committee.
- c. The Superintendent and/or his/her designee, shall have the sole authority to identify Eligible Students, determine whether any particular Eligible Student shall receive assistance from the Fund, and, if so, the amount of assistance any particular Eligible Student shall receive.
- d. The Superintendent and/or his/her designee may award assistance for any purpose relating to the Eligible Field Trip; provided, however, that no financial assistance from the Fund may be used to pay fees or honoraria of any kind to the sponsor or organizer of any Eligible Field Trip, or to make donations to any person, cause or organization related to any Eligible Field Trip.

- e. In exercising his/her authority under this Agreement, the Superintendent and/or his/her designee may follow any recommendation from the Advisory Committees, whether a recommendation of the majority or of a minority and may disregard altogether any recommendations of the Advisory Committees.

10. Warranties.

The Miners represent and warrant that they, jointly or severally, have title to the property which they have donated as gifts to the School Board, which are to constitute the Fund which is the subject of this Agreement; and that they have the authority to make such gifts of the property.

11. Other.

This Agreement completely and entirely replaces any other prior agreements between the parties and constitutes the entire agreement between the parties. Any modification to this Agreement must be made in writing and executed by the parties. The captions of the sections and paragraphs of this Agreement are for convenience only and shall not be considered or referred to in resolving questions of interpretation or condition. The invalidity of any part of this agreement shall not invalidate any other part, or the Agreement in its entirety. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Rock Island County, Illinois, or the federal district court for the Central District of Illinois. In the event that any party shall institute any action or proceeding against any other party, arising from or relating to this Agreement, the unsuccessful party shall pay the costs and reasonable attorneys' fees of the successful party, including those pertaining to the appeal from any final and appealable court order. This Agreement may be executed in several counterparts each of which shall be deemed an original and all such counterparts together shall constitute one and the same instrument. District 41 shall maintain either a digital or paper file containing all of the information related to the Fund, including, but not limited to, Fund distribution statements, instructions to and from the financial institution, this Agreement, copies of the monthly written financial reports, or an ongoing list of the Field Trips, Activities, and Projects funded.

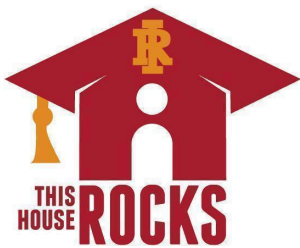
IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

BOARD OF EDUCATION
OF ROCK ISLAND-MILAN
SCHOOL DISTRICT NO. 41,
ROCK ISLAND COUNTY, ILLINOIS

President, Board of Education

Gary B. Miner

Helen U. Miner



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Date: May 13, 2025
Re: Director of Communications

In November of 2024, Ms. Moo (Kler) Soe was selected from a pool of 20 candidates to become our Coordinator of Communications. During her tenure in this position she has demonstrated her ability to lead multiple projects to completion, create visually and creatively appealing digital projects and has been instrumental in the development of our new website, improved social media presence and streamlining our district brand. Her leadership impact and ability to manage multiple projects was felt immediately.

Moo (Kler) Soe is an experienced communications specialist who has earned her Bachelor's of Arts degree in Public Relations and Strategic Communication. Before joining our team, she spent a year and a half serving as a Communications Specialist with World Relief Quad Cities where she provided support with the creation of social media content, assisted in organizing marketing materials and developed strategies for growing and engaging social media audiences.

Moo (Kler) Soe's references describe her as a self-starting problem solver who demonstrates the ability to use her journalistic and communicative skills to benefit everyone around her. Experiences gained through her internship and her strong website and social media management and design skills makes Ms. Soe the ideal candidate to lead the Communications Department.

It is recommended the Board of Education approve the appointment of Moo (Kler) Soe to the position of Director of Communications beginning June 5, 2025 and for the 2025 - 2026 school year at the salary of \$87,630 prorated to start date for the remainder of the 24 - 25 school year.

Investment Period: One year contract
Total Investment: \$87,630
Funding Source: District