

Regular Meeting of the Board of Education

Tuesday, November 19, 2024 6:30 PM

Thornton Creek Elementary, 46180 Nine Mile Rd., Novi, MI 48374

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Adoption of Agenda**

5. **Consent Resolutions**

5.a) Minutes of the November 12, 2024 Board of Education Meeting

5.b) Minutes of the November 12, 2024 Closed Session Meeting of the Board of Education

5.c) Second Reading and Adoption of Policies: 2144 - Cardiac Emergency Response Plan, 2151 - Media Center Materials & Selection, 2153 - Parental / Guardian Objections, Policy 1113 - Adoption or Amendment of Bylaws & Policies

5.d) Adoption of Instructional Materials: Spanish I - Pobre Ana & Popolati; and Psychology - Positive Psychology

6. **Communications**

6.a) npsboe@northvilleschools.org communications

6.b) Wayne RESA Board Highlights - November 13, 2024

7. **Thornton Creek Elementary Presentation**

8. **Superintendent's Report/Update**

8.a) ABCD Awards

Presenter: Dr. Kim Campbell-Voytal, Treasurer

9. **Public Comments**

10. **Bond 2023 Bid Awards: NHS Mechanical Upgrades & NHS Water Infiltration Identification**

Presenter: Dr. Kim Campbell-Voytal, Treasurer

11. **Cooperative Agreement between Michigan Virtual University and Northville Public Schools**

Presenter: Ms. Carin Meyer, Policy & HR Liaison

12. **Central Office Administrator Contract Amendment**

Presenter: Ms. Carin Meyer, Policy & HR Liaison

13. **Added Agenda Items**

14. **Public Comments**

15. **Questions/Comments from Board Members**

16. **Adjournment**

Minutes of Regular Meeting of the Board of Education

The Board of Trustees Northville Public Schools

A Regular Meeting of the Board of Education of the Board of Trustees of Northville Public Schools was held Tuesday, November 12, 2024, beginning at 7:30 PM in the Old Village School, 405 W. Main St, Northville, MI 48167.

1. Call to Order

Meeting called to order by President Wilson at 7:34 p.m.

2. Pledge of Allegiance

President Wilson led the Board in the Pledge of Allegiance.

3. Roll Call

Mr. Lindsey Wilson, President	Dr. RJ Webber, Superintendent
Ms. Lisa McIntyre, Vice President	Mr. Devin Kling, Asst. Supt. for Finance
Ms. Melissa Stuart, Secretary	Ms. Rebecca Pek, Asst. Supt. for Communications, Development, and Equity
Dr. Kim Campbell-Voytal, Treasurer	Mr. Brian Sumner, Dir. for HR & Employee Relations
Mr. James Mazurek, Trustee	Mr. Aaron Baughman, Asst. Supt. For Instructional Services
Mr. Carin Meyer, Trustee	Ms. Beth Santer, Exec. Director for Special Services
Ms. Sarah Prescott, Trustee	

4. Adoption of Agenda

Motion No. 24/25-040 by Vice President McIntyre, supported by Treasurer Campbell-Voytal, that the agenda be adopted as presented. Motion carried 7-0.

5. Consent Resolutions

Motion No. 24/25-041 by Vice President McIntyre, supported by Trustee Prescott, that the Board accept the consent agenda items for approval as presented:

- a) Minutes of the October 22, 2024 Board of Education Meeting
- b) Overnight and / or Out of State Field Trip Requests
 - 1) NHS Girls' Tennis State Tournament in Grand Rapids, MI from May 29-31, 2025
 - 2) NHS Girls' Tennis tournament in Holland, MI from May 2-3, 2025
 - 3) NHS Choir Tour in Nashville, TN from May 23-27, 2025
 - 4) NHS Orchestra performance in Orlando, FL from March 22-25, 2025
- c) Bill Warrants totaling \$4,612,771.54

Motion carried 7-0.

6. Communications

Secretary Stuart reported two communications:

- a) npsboe@northvilleschools.org communications
- b) Northville Youth Network Program Report - October 2024

The Board would like Northville Youth Network to provide a rolling number of referrals in their program report so the Board can have a better sense of the number of referrals from month to month.

7. Superintendent's Report/Update

- a) Congratulations to Devin Kling and family on their new addition.
- b) Dr. Webber provided an Aerospace Club update.
- c) Silver Springs PTA met today and Dr. Webber attended the meeting and shared that mental health and wellbeing was a topic the majority of the membership wanted to discuss.
- d) Moraine Elementary earned Blue Ribbon status and the school was honored in Washington, D.C. last week.
- e) Superintendent Webber shared the election results and welcomed the Board-Elect.
- f) Our Northville Athletics program has had a wonderful year and several teams were highlighted.
- g) MiGoogle took place last week at Northville High School and all of our teachers were able to attend.

8. Public Comments

Mr. Jacobs shared gratitude for the Board members who have served and are leaving, and congratulations to those new members that will be joining the Board in January.

9. New Hire: Teacher

Motion No. 24/25-042 by Trustee Meyer, supported by Secretary Stuart, that the Board award a one-year pro-rated probationary NEA contract to Linda Boulas for the 2024-25 school year as presented. Motion carried 7-0.

10. 2023-2024 Audit Report

Moton No. 24/25-043 by Treasurer Campbell-Voytal, supported by Trustee Prescott, that the Board approve the 23/24 Audit Report as presented. Motion carried 7-0.

11. 2020-2025 District Goal Adoption with 2024-25 Areas of Focus

Motion No. 24/25-044 by Treasurer Campbell-Voytal, supported by Vice President McIntyre, that the Board affirm the 2020-2025 District Goals, 2024-25 areas of focus as presented. Motion carried 7-0.

12. Insulin Litigation Resolution

Motion No. 24/25-045 by Trustee Meyer, supported by Tresurer Campbell-Voytal, that the Board adopt the Insulin Litigation Resolution and Attorney-Client Fee Contract "Agreement" as presented. Roll Call Vote: Meyer – yes; Stuart – yes; Wilson – yes; Prescott – yes; Campbell-Voytal – yes; McIntyre – yes; Mazurek – yes. Motion carried 7-0.

13. First Reading: New & Revised Policies

Motion No. 24/25-046 by Trustee Meyer, supported by Treasurer Campbell-Voytal, that the Board approve the following new & revised policies for First Reading as presented.

- a) Policy 2144 - Cardiac Emergency Response Plan
- b) Policy 2151 - Media Center Materials & Selection
- c) Policy 2153 - Parental / Guardian Objections
- d) Policy 1113- Adoption or Amendment of Bylaws & Policies

Motion carried 7-0.

14. Added Agenda Items

None.

15. Public Comments

None.

16. Questions/Comments from Board Members

Secretary Stuart reported the Overbooked Club meeting is Thursday at NHS & the Play that Could Go Wrong will take place November 21, 22, and 23rd.

Vice President McIntyre noted the Parent Camp Keynote speaker, Katie McPhearson, would like to meet with Board members for feedback.

Trustee Prescott commented on the feedback from folks regarding her recent food comments and the desire to continue to pursue the endeavor.

Trustee Meyer noted there has been some discussion regarding Board members with disabilities and attending meetings remotely. Ms. Pek will keep an eye on that for potential policy updates.

President Wilson acknowledged the letter the library sent regarding parking lot usage and events hosted by the City, Township, and School District. Superintendent Webber shared there is a meeting coming up with the Library Board and he will be in attendance.

17. Closed Session

Motion No. 24/25-047 by Vice President McIntyre, supported by Trustee Mazurek, that the Board convene in Closed Session Pursuant to Public Act 267, of the Open Meetings Act, under 8(h) Written Opinion of Legal Counsel as presented. Roll Call Vote: Stuart – yes; Wilson – yes; Prescott – yes; Campbell-Voytal – yes; McIntyre – yes; Mazurek – yes; Meyer – yes. Motion carried 7-0.

The Board moved to enter Closed Session at 8:40 p.m.

The Board convened in Closed Session from 8:50 p.m. – 11:08 p.m.

The Board returned to Open Session at 11:10 p.m.

18. Adjournment

There being no further business the meeting adjourned at 11:11 p.m.

Melissa Stuart, Secretary

**NORTHVILLE PUBLIC SCHOOLS
Northville, Michigan**

BOARD POLICY

CARDIAC EMERGENCY RESPONSE PLAN

The purpose of this policy is to comply with Sections 19 and 19b of the Fire Prevention Code and Section 1319 of the Revised School Code. The Superintendent will develop, or appoint the development and implementation of procedures that will enable the School District to offer an appropriate response in the event of a cardiac emergency. The procedures will address, at a minimum:

- The use and regular maintenance of automatic external defibrillators (AED) located within the School District throughout the school's campus and athletic facilities.
- The establishment, and Activation of a cardiac emergency response team in the event of an identified cardiac emergency and integration of the cardiac emergency response team with the local emergency response agencies and system.
- Methods for effective and efficient communication in the buildings or outside area in which the emergency arises.
- A legally compliant training plan for the use of AEDs and CPR techniques.
- The incorporation and integration of a local emergency response system and emergency response agencies into the School District's procedures.

In the event that the District is made aware of a parent's specific request to withhold potentially life-saving interventions for their child, Board Policy 2145 (Do Not Resuscitate Requests), and the respective Administrative Procedures shall be applied.

The Superintendent, or designee, will annually-periodically evaluate the School District's cardiac emergency response procedures and report the results to the Board of Education.

Adopted: August 2019
Revised: November 2024

**NORTHVILLE PUBLIC SCHOOLS
Northville, Michigan**

BOARD POLICY

MEDIA CENTER MATERIALS & SELECTION

The Board intends that students will be provided access to a wide variety of educational materials, in various media, to support learning. The Superintendent, or designee, ~~is authorized to may~~ make or approve purchases for the media center (and/or classroom libraries). Professional staff members, parents and students ~~and may receive recommendations for~~ such purchases. ~~from professional staff members, parents and students.~~

Adopted: January 1977
Revised: April 1987
Revised: February 1993
Revised: May 1997
Revised: March 2001
Reaffirmed: February 2003
Revised: March 2006
Reaffirmed: April 2009
Reaffirmed: February 2012
Revised & Renumbered: May 2017
Revised: November 2024

**NORTHVILLE PUBLIC SCHOOLS
Northville, Michigan**

BOARD POLICY

PARENT/~~GUARDIANAL~~ OBJECTIONS

The Superintendent, or designee, will develop regulations that provide an opportunity for the presentation and fair consideration of parents/guardians to object to, and the Superintendent to consider parent/~~guardiana~~l objections to the District's curriculum, the selection of textbooks and other instructional materials and media center materials.

Adopted: March 1978
Revised: April 1987
Revised: February 1993
Revised: May 1997
Reaffirmed: January 2001
Reaffirmed: March 2004
Reaffirmed: January 2007
Revised: February 2010
Reaffirmed: February 2013
Revised and Renumbered: May 2017
Revised: November 2024

***NEW* 1113**

**NORTHVILLE PUBLIC SCHOOLS
Northville, Michigan**

BOARD POLICY

ADOPTON OR AMENDMENT OF BYLAWS AND POLICIES

The Board will adopt or amend Bylaws and Policies after readings at two separate Board meetings. The Board may, by a majority vote of members elected and serving, waive a first reading.

The Board delegates to the Superintendent the authority to make non-substantive, clerical changes or correct scribes' errors in the Policies without Board of Education approval. Such changes will not be effective for a period of one month from the date they are provided to the Board.

Adopted: November 2024

Text Information

Title: Pobre Ana

Author: Blaine Ray

Book Information/ISBN:

978-1-60372-381-7 from TPRSBOOKS.com

Synopsis: (Excerpt taken from TPRS BOOKS Website)

Pobre Ana is a 15-year old California girl who is dealing with being a teenager and materialism in high school. She has problems with her family and friends. She has an opportunity to live in Mexico for a few months. Her time in Mexico changes Ana's outlook on life for the better. With a variety of illustrations and easy language in both present and past tense, students will acquire high-frequency language while enjoying an engaging story.

Justification (need in curriculum):

The current textbook that our Spanish 1 class references is from 2001. When Northville Public Schools transitioned to the International Baccalaureate Middle Years Program (MYP), we took on the task of using the textbook as a guide and creating our own units that align more with the new curricular framework. We chose this route as no textbook on the market can organize the material and vocabulary to our liking.

One of the skills that has been lacking in our curriculum is the ability to complete various literacy/reading activities that build fluency. Over the last few years, Northville Public Schools Office of Instruction has been very generous to allow many of our department members to attend a Comprehensible Input Conference in Saline, Michigan that specifically addresses Comprehensible Input (CI) in the Classroom and how to work with numerous literacy strategies. After much thought and discussion, we have decided on two novels that will enhance the curriculum and build on the MYP framework that we already have in place when it comes to a Global Society.

The purchase also includes a Teacher's Guide and an Audio set of files for the novel that will allow us to reach all learners and incorporate various video clips and other cultural materials. These additional resources will add to the concepts discussed in the novel and align with our MYP framework.

Academic Relevance:

From the TRPS books website.... TPRS is a research-based strategy where the language is taught through interactive stories and lessons. This book is an introduction to that method where the skills can be learned and practiced and used throughout the students' entire language journey.

Language Class Doesn't Have to Be a Snooze

We know how frustrating it can be to have DISENGAGED STUDENTS, low fluency results, and poor student retention.

But the good news is that it doesn't have to be that way. We have created TPRS (Teaching Proficiency through Reading and Storytelling), a language teaching method that engages students, produces fluency fast, and retains students year after year.

Equipped with TPRS, over 10,000 teachers have made teaching a language fun, easy and effective!

TEXTBOOK EVALUATION PROCESS

Course Spanish 1 (World Language)--Pobre Ana by Blaine Ray

Grade: 8-12th

Number of Students Enrolled in Course (middle/high school): Approx. 210

Teachers Reviewing Materials Candace Stafiej, Maryann Knight, Sue Segerstrom, Emily Clark, Sarah Debien

Total: 30 / 30

I. Alignment to Curriculum Standards (Power Standards noted in locally created maps and units)

Rating Scale: 1-10 **Score:** 10

List Power Standard	Meets or Exceeds (✓)	Comments
1.2.N.L.d Understand main idea of an audio presentation (CD, lecture, radio, podcast, song/music)	X	<i>Pobre Ana</i> aligns to many key state and national standards with its print and audio versions.
1.2.N.R.b Understand the main idea of simple accessible written materials in the target language such as textbook passages, age-appropriate magazine and newspaper articles/ads, websites/internet, poetry or stories.	X	
2.1.N.G.f Identify a major historic event that impacted the culture.	X	
3.1.N.a Reinforce previously learned content knowledge through the target language.	X	
3.2.N.a Use audio, visual and/or print materials available only in the target language to recognize that a topic or situation may be viewed differently in one's own culture than in the target culture.	X	
4.1.N.a Identify basic target culture practices and compare them to one's own.	X	
5.1.N.b Use authentic target language print materials and electronic media to explore topics of personal interest and enjoyment.	X	

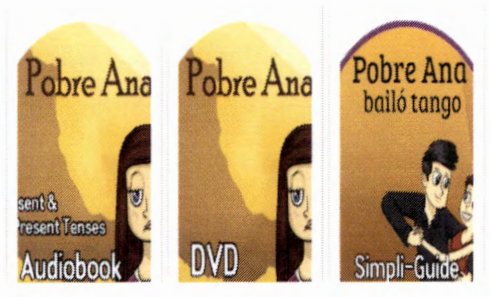
Other Feedback or Concerns Regarding Resources from the Team:

- Pobre Ana would fulfill a missing text for the first semester of Spanish 1 and provide a solid novel to improve basic literacy skills. This text would accompany our 3 semester 1 MYP teacher-created units which align to the IB curriculum framework. This book is a great introduction to reading in the target language as this would be their introduction to literature in the L2.
- This text has already been “field tested” by many students throughout the U.S.
- Pobre Ana is an accessible text that can be scaffolded for a diverse population of learners and used nicely with the IB Learner Profile within the cultural investigation.
- Our classes have not been using a textbook for close to 10 years. We are currently not in possession of any textbooks that align with our course. Unfortunately, we cannot find a current resource that addresses all of the MYP framework and content standards needed for a level 1 class.

Image	Product Name	Unit Price	Quantity	Total Price
	Pobre Ana Novel Plot and Preview	\$8.00	210	\$1,680.00
	Pobre Ana Teacher Starter Pack	\$119.00	6	\$714.00
	Pobre Ana Present and Preview			
	Pobre Ana Audiobook			
	Pobre Ana Simpli-Guide			

APPLY COUPON

You may be interested in...



Cart totals

Subtotal	\$2,394.00
Shipping	\$200.00
Est. delivery fee (14 days)	\$400.00
Taxes	\$0.00
Total	\$2,994.00

Cost- 210 books @ 8.00 each

6 teacher sets of a book, audio version, and teacher guide @ 119.00 each

With shipping it is \$2,594.00 +/-

REQUEST FOR SUPPLEMENTAL ALIGNED MATERIAL APPROVAL FORM

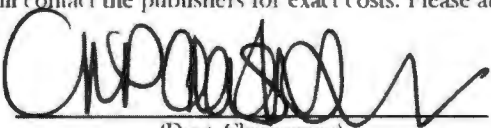
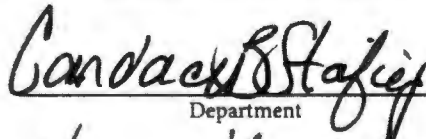
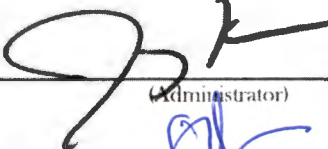
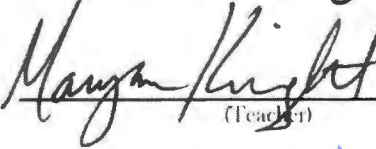

I. Course: Spanish 1
Grade: Grade 8 Spanish 1 / High School Spanish 1 Students (9-12)

<p>Change from: (if applicable)</p> <p>Title: _____</p> <p>Author: _____</p> <p>Publisher: _____</p> <p>Copyright: _____</p>	<p>Change to:</p> <p>Title: <u>Papálotl</u></p> <p>Author: <u>Carrie Toth</u></p> <p>Publisher: <u>Wayside Publishing</u></p> <p>Copyright: <u>2021</u></p>
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II.

Title of Text, Software, Manipulatives, Etc.	ISBN Number	Quantity
Papálotl	9781644985199	210
Papálotl- Teacher Edition and Audio	9781641592871	6

Note: The Office of Instruction will contact the publishers for exact costs. Please attach any cost estimates or contact information that you feel might be helpful.

Committee Members:	 _____ (Dept. Chairperson)	 _____ Department
August 12, 2024	 _____ (Administrator)	 _____ (Teacher)
Date	 _____ (Chairperson)	<u>10/8/24</u> _____ Date
DCC:		
Board of Education:	_____ (Chairperson)	_____ Date

Return completed form to the Office of Instruction.

Text Information

Title: Papálotl

Author: Carrie Toth

Book Information/ISBN:

9781644985199 from Waysidepublishing.com

Synopsis: (Excerpt taken from Wayside Publishing Website)

Monarch butterflies migrate as far as 3000 miles each year! Is it just instinct that drives these small and delicate creatures to fly from the U.S. and Canada to Michoacán, México? Is it a mere coincidence that millions of butterflies return to Michoacán, or is there another force that drives them to arrive... just in time for the Day of the Dead? As Teresa and her grandmother prepare the family's altar to honor their Mazahua ancestors, Teresa discovers the incredible secret that hides among the wings of the monarch butterflies.

Justification (need in curriculum):

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One of the skills that has been lacking in our curriculum is the ability to complete various literacy/reading activities that build fluency. Over the last few years, Northville Public Schools Office of Instruction has been very generous to allow many of our department members to attend a Comprehensible Input Conference in Saline, Michigan that specifically addresses Comprehensible Input (CI) in the Classroom and how to work with numerous literacy strategies. After much thought and discussion, we have decided on two novels that will enhance the curriculum and build on the MYP framework that we already have in place when it comes to a Global Society.

The purchase also includes a Teacher's Guide and an Audio set of files for the novel that will allow us to reach all learners and incorporate various video clips and other cultural materials. These additional resources will add to the concepts discussed in the novel and align with our MYP framework.

Academic Relevance:

From the Wayside Publishing website:

The exceptionally low unique word count and high-frequency factor (the number of times core structures are embedded in the text) in the Comprehension-based™ reader Papálotl make this an ideal read for very beginning Spanish students. Each page is loaded with cognates (words that are similar in English and Spanish), recycled vocabulary, and illustrations, which makes this read highly comprehensible

TEXTBOOK EVALUATION PROCESS

Course Spanish 1 (World Language)--Papálotl by Carrie Toth

Grade: 8-12th

Number of Students Enrolled in Course (middle/high school): Approx. 210

Teachers Reviewing Materials Candace Stafiej, Maryann Knight, Sue Segerstrom, Emily Clark,
Sarah Debien

Total: 30 /30

I. Alignment to Curriculum Standards (Power Standards noted in locally created maps and units)

Rating Scale: 1-10 Score: 10

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1.2.N.L.d Understand main idea of an audio presentation (CD, lecture, radio, podcast, song/music)	X	<i>Papálotl</i> aligns to many key state and national standards with its print and audio versions.
1.2.N.R.b Understand the main idea of simple accessible written materials in the target language such as textbook passages, age-appropriate magazine and newspaper articles/ads, websites/internet, poetry or stories.	X	
2.1.N.G.f Identify a major historic event that impacted the culture.	X	
3.1.N.a Reinforce previously learned content knowledge through the target language.	X	
3.2.N.a Use audio, visual and/or print materials available only in the target language to recognize that a topic or situation may be viewed differently in one's own culture than in the target culture.	X	
4.1.N.a Identify basic target culture practices and compare them to one's own.	X	
5.1.N.b Use authentic target language print materials and electronic media to explore topics of personal interest and enjoyment.	X	

Other Feedback or Concerns Regarding Resources from the Team:

- Papálotl would fulfill a missing text for the second semester of Spanish 1 and provide a solid novel to improve literacy skills. This text would accompany our 3 semester 2 MYP teacher-created units which align to the IB curriculum framework.
- This text has already been “field tested” by many students throughout the U.S.
- Papálotl is an accessible text that can be scaffolded for a diverse population of learners and used nicely with the IB Learner Profile within the cultural investigation.
- Our classes have not been using a textbook for close to 10 years. We are currently not in possession of any textbooks that align with our course. Unfortunately, we cannot find a current resource that addresses all of the MYP framework and content standards needed for a level 1 class.



2 Stonewood Drive
Freeport, ME 04032

Phone: (888) 302-2519
Fax: (888) 302-2519
info@waysidepublishing.com
www.waysidepublishing.com
TIN: 27-1825295
[Wayside Publishing W-9](#)

Quote

Quote #: Q-153185
Date: 8/12/2024
Expiration Date: 12/10/2024

Quote To:

Northville Public Schools
Attn:
405 W. Main St.
Northville, MI 48167-1576
US

Ship To:

Northville Public Schools
Attn: Matthew Creighton
405 W. Main St.
Northville, MI 48167
US

Papalo SE's w Digital

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	LIST PRICE	EXTENDED PRICE
210	9781644985199	Papálotl, Spanish, Student Edition, Softcover print book		\$2,362.50	\$1,890.00
Papalo SE's w Digital TOTAL:					\$1,890.00

Gratis Papalo TE's w Digital

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	LIST PRICE	EXTENDED PRICE
6	9781641592871	Papálotl, Spanish, Teacher Edition, Digital	1	\$141.00	\$0.00
Gratis Papalo TE's w Digital TOTAL:					\$0.00

Shipping and Taxes

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	LIST PRICE	EXTENDED PRICE
1		Shipping and Handling		\$283.50	\$283.50
1		Sales Tax		\$0.00	\$0.00
Shipping and Taxes TOTAL:					\$283.50

TOTAL: \$2,173.50

Notes:

Read our Returns Policy at <https://support.waysidepublishing.com/s/article>Returns-Policy>.

For any other inquiry, visit Customer Service at support.waysidepublishing.com.

Click below to read our complete Privacy Policy: <https://www.waysidepublishing.com/privacy-policy>

REQUEST FOR SUPPLEMENTAL AUG NED MATERIAL APPROVAL FORM

I. Positive Psychology

Course:

10-12

Grade:

Author: _____ Copyright: _____
Publisher: _____ Publisher: _____

Author: _____

Publisher: _____

II. Title of Text, Software, Manipulatives, Etc.

(Teacher Edition, Student Edition, other (please specify with detail) ISBN Number Think Better Live Better

Quantity

1

Note: The Office of Instruction will contact the publisher for exact costs. Please attach any you feel might be helpful.

Committee Members:

Department

V

DCC:

(Chairperson)

Date

Board of Education:

(Chairperson)

Date

Return completed form to the Office of Instruction.

Positive Psychology Curriculum
Semester Course

I. Intro to Class

- a. What is positive psychology
- b. What is positive well-being?
- c. Serious introductions
 - i. Students write about and then share when they were at their best
 - ii. This sets the tone for the class instead of a cliched icebreaker

II. Mindfulness

- a. What is mindfulness?
- b. How is this the base of well-being?
- c. Matt Killingsworth Ted Talk
- d. Cell phone tracking app

III. Cognitive Distortions

- a. Identify the one used most
- b. How does this get in the way of positive well-being?

IV. Positive Emotions

- a. Barbara Fredrickson's research on positive emotions
- b. How do we experience positive emotions?
 - i. Positivity Portfolio throughout the semester
- c. Importance of positive emotions to physical and mental health
- d. Gratitude-tremendous research and outcomes of being grateful
 - i. Gratitude journals throughout the semester
 - ii. Gratitude letters
- e. The importance of negative emotions and what to do with them

V. *The Upside of Stress*

- a. How do we change our mindset of stress so that it becomes our advantage?
- b. Our bodies are built for stress
- c. Journaling about stress response

VI. Character Strengths and Personality Traits

- a. VIA Character Strength Tests
 - i. Identify top strengths and how to use them to gain more positive well-being
- b. Big 5 Personality Trait Test
 - i. Identify personality, the positives and negatives, and how to use them as an advantage in life

VII. Positive Relationships

- a. Harvard longitudinal study on relationships-Ted Talk
- b. The goal of the resources and activities used in this part of the class is to give students strategies on how to build positive relationships in all areas of life
 - i. John Gottman-marital researcher
 - ii. "How to Speak So That People Will Listen"- Ted Talk
 - m. Brene Brown and Vulnerability-Ted Talk

VIII. Strategies to Accomplishment

- a. Willpower-one of the most important factors to success
- b. Growth Mindset-every challenge is an opportunity to improve skills, to grow
 - i. Carol Dweck Ted Talk
- c. Grit-passion and perseverance for long-term goals
 - i. Angela Duckworth Ted Talk
- d. How do we build these skills to experience positive well-being?

IX. Engagement/Flow and Meaning

- a. What is flow (Mihaly Csikszentmihalyi)?
 - i. Difference between being in flow and pleasure
- b. Engagement equals psychological growth
- c. Meaning
 - i. Do something enjoyable, within skills sets, that benefits others
 - ii. Positive psychology research heading in this direction-how do we benefit others through what we know about well-being?

X. Food Choice and Exercise

- a. The psychological effects of food
 - i. Gluten, Sugar, Soy
- b. Humans are built for movement
 - i. Exercise helps stress because our bodies become used to stress

Teaching Positive Psychology in High School: Applicable Curriculum Benefits Students The Goal: To Teach

Daily Strategies to Improve Well-being and to Highlight Positive Psychology Science

Awareness of the Good
Positivity Portfolio

Tracking Positive
Emotions Building Resilience

Gratitude Journaling

Awareness of the Good The Power of Gratitude

Cell Phone/Social Media
Usage

Cell Phone Use Tracking Effects on Well-being Optimism

Positive Relationships

Vulnerability Communication

Engagement/Flow

Importance to Well-being

Why Stress is Good!

Thinking Strategies

Mindfulness

Real Definition Psychological Benefits Physiological Benefits

Cognitive Distortions Positive Journaling

Think Better Think More Realistically and Positively

Willpower

Positivity Portfolio Meaningful Reflection Character Strengths

..,---

Importance to Accomplishment

Importance to Self-care

Importance of Strengths Strength Tests and Use

Cognitive Distortions

What it Does to Thinking Identification in Life

Links to Anxiety, Depression

Effects of Food

Other Brain-based Effects

Introduction to Positive Psychology

Welcome! For an introduction, I want to share with you some of the basics to the course. This includes the overall purpose, how to plan your planning, and some of the "musts" you should do on a daily basis in your positive psychology class. If you are only taking bits and pieces of this curriculum to implement, that's fine, too! With whatever you teach, the key is to go back and continue to have discussions over the course of the quarter, semester, or year so that the elements stick with your students. A lot of what you will be teaching are thinking habits and awareness habits. By reiterating those points, they are more likely to stick with the students.

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Invoice

Think Better-Live Better, LLC
Colorado Secretary of State /D-20181045057

23rd August 2024
 INVOICE # 021

Emily Correll
 Northville Public Schools 405 West Main Street Northville, MI
 48176

To

At your convenience

John Ameen HS Positive Psych
 Curriculum

Positive Psychology Curriculum
 Venmo, Check, or CC by phone

\$300.00 \$300.00

* Includes binder with worksheets and instructions, plus flash drive with editable documents and PowerPoints

Venmo@John-Ameen-1

Subtotal

Sales Tax

Total \$300.00 Credit card payment via phone

Make all **ake** checks payable to Think Better-Live Better
Think Better-Live Better 9771 Sterling Drive, Highlands Ranch, CO 80126--303-921-1120

REQUEST FOR SUPPLEMENTAL ALIGNED MATERIAL APPROVAL FORM

I. Course: Positive Psychology
Grade: 10-12

Change from: (if applicable) _____ Change to: _____
Title: _____ Title: _____
Author: _____ Author: _____
Publisher: _____ Publisher: _____
Copyright: _____ Copyright: _____

II. Title of Text, Software, Manipulatives, Etc. ISBN Number Quantity
(Teacher Edition, Student Edition, other (please specify with detail))

Title of Text, Software, Manipulatives, Etc. (Teacher Edition, Student Edition, other (please specify with detail))	ISBN Number	Quantity
Think Better Live Better		1

Note: The Office of Instruction will contact the publishers for exact costs. Please attach any cost estimates or contact information that you feel might be helpful.

Committee Members: M. [Signature] (Dept. Chairperson) [Signature] Social Studies Department
9/20/24 Date [Signature] (Administrator) [Signature] (Teacher)
DCC: [Signature] (Chairperson) 10/8/24 Date

Board of Education: _____ (Chairperson) _____ Date

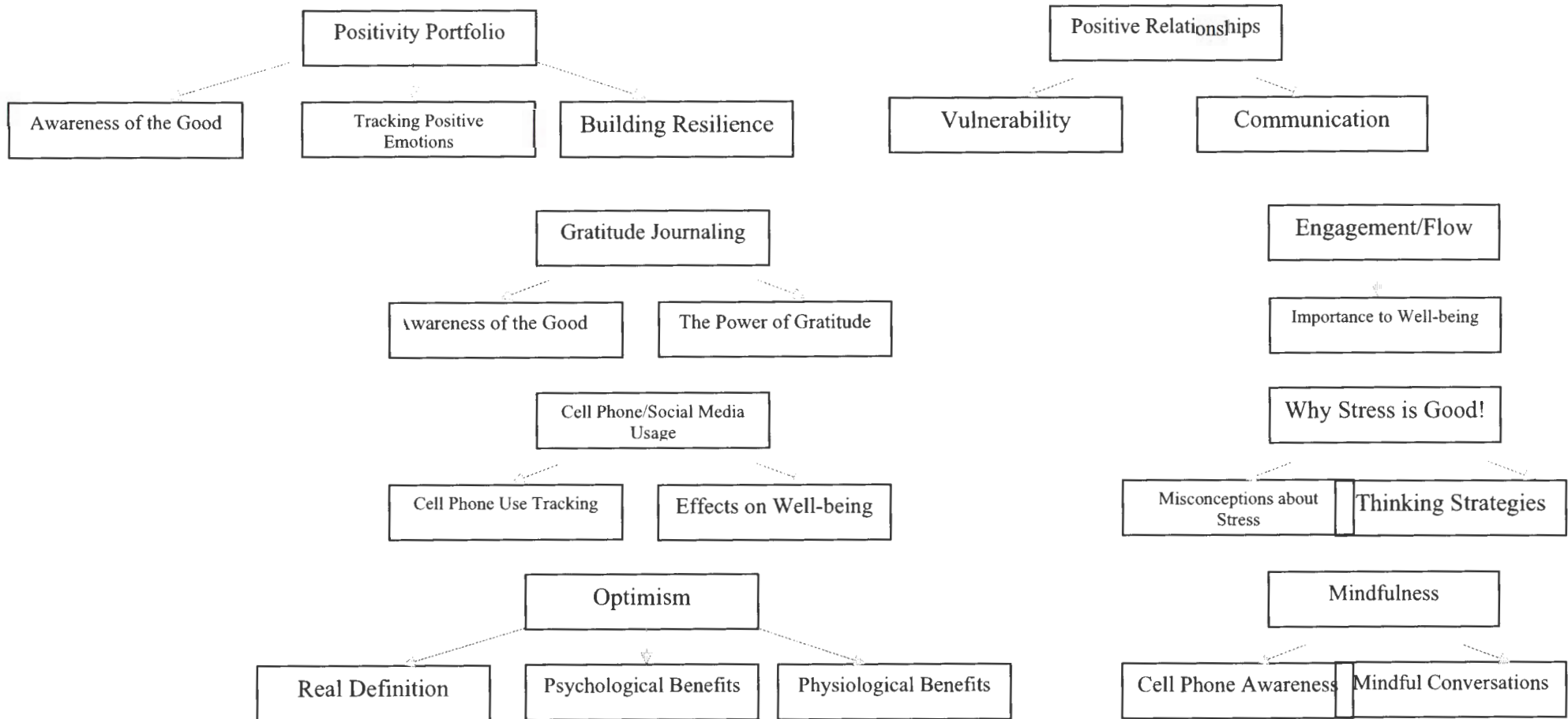
Return completed form to the Office of Instruction.

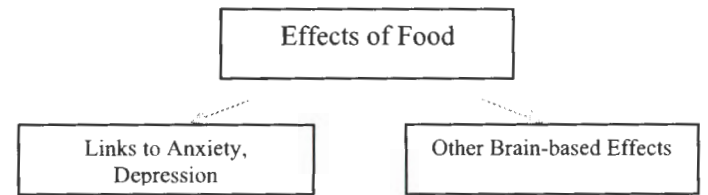
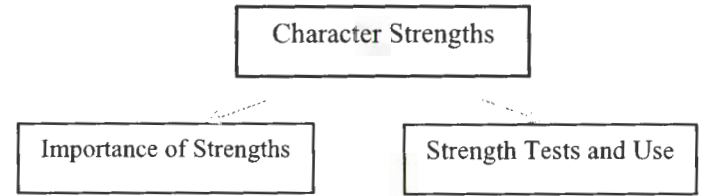
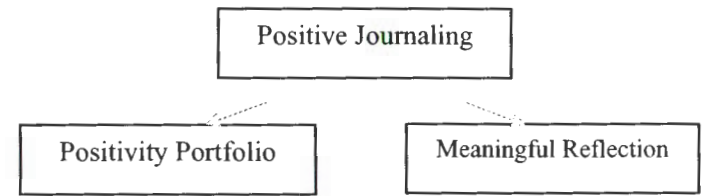
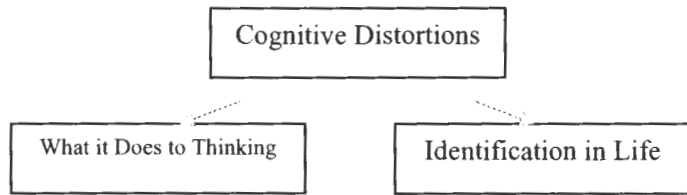
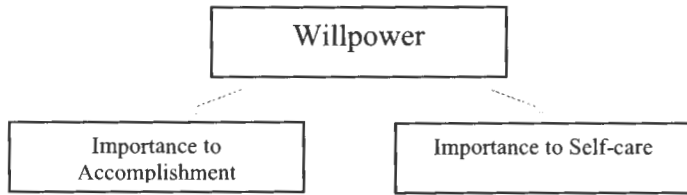
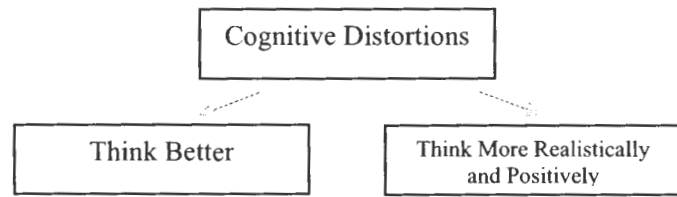
Positive Psychology Curriculum
Semester Course

- I. Intro to Class
 - a. What is positive psychology
 - b. What is positive well-being?
 - c. Serious introductions
 - i. Students write about and then share when they were at their best
 - ii. This sets the tone for the class instead of a clichéd icebreaker
- II. Mindfulness
 - a. What is mindfulness?
 - b. How is this the base of well-being?
 - c. Matt Killingsworth Ted Talk
 - d. Cell phone tracking app
- III. Cognitive Distortions
 - a. Identify the one used most
 - b. How does this get in the way of positive well-being?
- IV. Positive Emotions
 - a. Barbara Fredrickson’s research on positive emotions
 - b. How do we experience positive emotions?
 - i. Positivity Portfolio throughout the semester
 - c. Importance of positive emotions to physical and mental health
 - d. Gratitude—tremendous research and outcomes of being grateful
 - i. Gratitude journals throughout the semester
 - ii. Gratitude letters
 - e. The importance of negative emotions and what to do with them
- V. *The Upside of Stress*
 - a. How do we change our mindset of stress so that it becomes our advantage?
 - b. Our bodies are built for stress
 - c. Journaling about stress response
- VI. Character Strengths and Personality Traits
 - a. VIA Character Strength Tests
 - i. Identify top strengths and how to use them to gain more positive well-being
 - b. Big 5 Personality Trait Test
 - i. Identify personality, the positives and negatives, and how to use them as an advantage in life
- VII. Positive Relationships
 - a. Harvard longitudinal study on relationships—Ted Talk
 - b. The goal of the resources and activities used in this part of the class is to give students strategies on how to build positive relationships in all areas of life
 - i. John Gottman—marital researcher
 - ii. “How to Speak So That People Will Listen”—Ted Talk
 - iii. Brene Brown and Vulnerability—Ted Talk
- VIII. Strategies to Accomplishment
 - a. Willpower—one of the most important factors to success
 - b. Growth Mindset—every challenge is an opportunity to improve skills, to grow
 - i. Carol Dweck Ted Talk
 - c. Grit—passion and perseverance for long-term goals
 - i. Angela Duckworth Ted Talk
 - d. How do we build these skills to experience positive well-being?
- IX. Engagement/Flow and Meaning
 - a. What is flow (Mihaly Csikszentmihalyi)?
 - i. Difference between being in flow and pleasure
 - b. Engagement equals psychological growth
 - c. Meaning
 - i. Do something enjoyable, within skills sets, that benefits others
 - ii. Positive psychology research heading in this direction—how do we benefit others through what we know about well-being?
- X. Food Choice and Exercise
 - a. The psychological effects of food
 - i. Gluten, Sugar, Soy
 - b. Humans are built for movement
 - i. Exercise helps stress because our bodies become used to stress

Teaching Positive Psychology in High School: Applicable Curriculum Benefits Students

The Goal: To Teach Daily Strategies to Improve Well-being and to Highlight Positive Psychology Science





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Invoice

Think Better-Live Better, LLC
Colorado Secretary of State ID-20181045057

23rd August 2024
INVOICE # 021

To
Emily Correll
Northville Public Schools
405 West Main Street
Northville, MI 48176

Salesperson	Job	Payment Terms	Due Date
John Ameen	HS Positive Psych Curriculum	Venmo, Check, or CC by phone	At your convenience

Qty	Description	Unit Price	Line Total
1	Positive Psychology Curriculum * Includes binder with worksheets and instructions, plus flash drive with editable documents and PowerPoints	\$300.00	\$300.00

Subtotal
Sales Tax
Total **\$300.00**

Make all checks payable to Think Better-Live Better Venmo @John-Ameen-l Credit card payment via phone

Think Better-Live Better 9771 Sterling Drive, Highlands Ranch, CO 80126--303-921-1120



SERVICE
LEADERSHIP
COLLABORATION
EXCELLENCE

BOARD HIGHLIGHTS

Highlights from the November 13, 2024, Regular Meeting of the Wayne RESA Board of Education.

Approved the following external applicant(s) for the position(s):

- Shayne Shumake, Building Operations Assistant II, effective October 28, 2024
- Michael Giles, Building Operations Assistant, effective October 29, 2024
- Sandra Miles, Auditing Specialist, effective October 30, 2024
- Ashley Taylor, Senior Student Application Business Analyst – Compliance and Accountability, effective December 9, 2024
- Monique Ellison-Jenkins, Special Education Consultant, effective January 9, 2025

Approved the following leave(s):

- Debra Johnson, Administrative Specialist – IT Solutions, Intermittent Family/Medical Leave, effective October 16, 2024

Approved the following return from leave(s):

- Dawn Bonam, Administrative Assistant – SEEIS, Family/Medical Leave, effective October 14, 2024
- Kimberly Krug, Special Education Consultant, Family/Medical Leave, effective October 14, 2024
- Karyl Reynoso, Special Education Consultant, Family/Medical Leave, effective October 30, 2024

Approved the appointment of the following representative(s) to the Wayne County Parent Advisory Committee (WCPAC) for a three-year term. This is effective for the period September 9, 2024 through June 30, 2027.

Angelica Trimble	Discovery Creative Pathways
Dana Maxwell	Discovery Creative Pathways
Danyalle Copeland	Southgate Community School District
Heather Collins	Garden City Public Schools
Rakiba Mitchell	Henry Ford Academy
Tajana Luie	School District of the City of River Rouge
Tenisha Williams	Westwood Community School District

Authorized a purchase from Complete Book and Media Supply, LLC for classroom libraries to support Wayne County Statewide System of Support identified schools in an amount not to exceed \$300,000 for the period October 1, 2024 through September 30, 2025.

Approved the following actual and necessary expenses incurred by Wayne RESA Board members in discharging their official duties and in performing functions as authorized by the Board October 1, 2024 through October 31, 2024:

Mary Blackmon: \$152.22
Danielle Funderburg: \$ 43.15

Lynda Jackson: \$ 64.19
James Petrie: \$154.96

Board Highlights
November 13, 2024

Authorized payment to the following local school districts for the estimated reimbursement of allowable added costs for autism spectrum disorder (ASD) resource program classrooms in the amounts indicated, for a total amount not to exceed \$3,932,985 for the period July 1, 2024 through June 30, 2025.

Districts	Amount
Dearborn City School District	\$405,102
Detroit Public Schools Community District	\$540,248
Flat Rock Community Schools	\$333,916
Livonia Public Schools School District	\$167,508
Melvindale-North Allen Park Schools	\$339,434
Plymouth-Canton Community Schools	\$376,097
School District of the City of Lincoln Park	\$343,613
School District of the City of Wyandotte	\$125,521
South Redford School District	\$154,312
Van Buren Public Schools	\$182,150
Wayne-Westland Community School District	\$823,792
Woodhaven-Brownstown School District	\$141,292
Total:	\$3,932,985

Authorized payment to the School District of the City of Lincoln Park for the estimated reimbursement of allowable added costs for emotional impairment (EI) resource program classrooms in an amount not to exceed \$904,389 for the period July 1, 2024 through June 30, 2025.

Authorized payments to the following local education agencies (LEA) and public school academies (PSA) for independent paraprofessionals (IP) in the amounts indicated, for a total amount not to exceed \$26,879,246.75 for the period July 1, 2024 through June 30, 2025.

LEA/PSA	Amount
Academy for Business and Technology	\$28,326.04
Allen Park Public Schools	\$165,035.95
American Montessori Academy	\$37,285.73
Creative Montessori Academy	\$49,970.34
Crestwood School District	\$595,083.93
Dearborn City School District	\$6,282,068.64
Dearborn Heights School District #7	\$687,569.03
Detroit Leadership Academy	\$31,767.57
Detroit Public Schools Community District	\$416,963.95
Dove Academy of Detroit	\$26,090.23
Ecorse Public Schools	\$52,482.62
Flat Rock Community Schools	\$184,910.25
Fostering Leadership Academy	\$38,070.61
Garden City Public Schools	\$518,790.87
Gibraltar School District	\$311,175.30
Grosse Ile Township Schools	\$231,624.66

Board Highlights
November 13, 2024

Grosse Pointe Public Schools	\$286,352.18
Hanley International Academy	\$49,684.00
Hope of Detroit Academy	\$80,111.02
Huron School District	\$255,814.73
Livonia Public Schools School District	\$2,335,708.80
Melvindale-North Allen Park Schools	\$452,384.58
Northville Public Schools	\$995,958.85
Plymouth-Canton Community Schools	\$3,722,456.80
Redford Union Schools, District No. 1	\$343,853.05
Riverview Community School District	\$85,663.44
Romulus Community Schools	\$314,764.60
School District of the City of Hamtramck	\$31,607.24
School District of the City of Lincoln Park	\$730,320.73
School District of the City of River Rouge	\$404,454.93
School District of the City of Wyandotte	\$542,280.06
South Redford School District	\$444,698.30
Southgate Community School District	\$890,290.85
Taylor School District	\$503,938.03
The Dearborn Academy	\$95,046.44
The James and Grace Lee Boggs School	\$95,350.90
The School District of the City of Harper Woods	\$325,521.07
Tipton Academy	\$95,350.90
Trenton Public Schools	\$461,325.47
Trillium Academy	\$76,943.39
University Preparatory Academy (PSAD)	\$84,949.58
Van Buren Public Schools	\$661,650.85
Voyageur Academy	\$37,463.48
Wayne-Westland Community School District	\$1,501,852.30
Westwood Community School District	\$214,843.91
Woodhaven-Brownstown School District	\$1,101,390.55
Total:	\$26,879,246.75

Authorized Act 18 payments to school districts operating special education center programs, to be paid in ten monthly installments for estimated allowable costs, for a total amount not to exceed \$170,108,877 for the 2024-25 fiscal year.

DISTRICT/LEA	AMOUNT	DISTRICT/LEA	AMOUNT
Allen Park Public Schools	\$657,521	Dearborn City School District	\$15,143,071
Detroit Public Schools Community District	\$38,113,527	Garden City Public Schools	\$9,826,376
Grosse Pointe Public Schools	\$7,395,778	Huron School District	\$1,798,316

Board Highlights
November 13, 2024

School District of the City of Lincoln Park	\$19,780,724	Livonia Public Schools School District	\$14,152,390
Northville Public Schools	\$6,745,034	Plymouth-Canton Community Schools	\$6,770,431
Redford Union Schools, District No. 1	\$6,094,796	South Redford School District	\$692,885
Taylor School District	\$4,038,374	Trenton Public Schools	\$2,856,435
Van Buren Public Schools	\$2,027,596	Wayne-Westland Community School District	\$15,665,466
Westwood Community School District	\$330,473	Woodhaven-Brownstown School District	\$5,117,952
		School District of the City of Wyandotte	\$12,901,731
		TOTAL:	\$170,108,877

Authorized administration to enter into an agreement with Barton Malow, Southfield, MI for the Data Center Power and Cooling Systems upgrade in the amount not to exceed \$86,765, which includes \$74,400 for architectural design and \$12,365 for construction management services.

Authorized administration to enter into an agreement with Barton Malow, Southfield, MI for the replacement of the doors and hardware across three buildings of Wayne RESA (WRESA), the Education Center, Annex, and Burger Baylor as well as upgrades to the Education Center main entry in the amount not to exceed \$1,368,590, which includes \$886,935 for construction trades, a 40% contingency of \$354,774 and \$126,881 for construction management services.

Authorized administration to enter into an agreement with Continental Interiors, Inc., Troy, MI for the purchase and installation of new carpeting on the third floor C Wing of the RESA Education Center in the amount not to exceed \$58,950.

Authorized administration to enter into an agreement with Taylor School District to support the placement of an Early Math Specialist who will assist with implementation and professional learning in an amount not to exceed \$200,334 for the period August 1, 2024 through September 30, 2025.

Authorized administration to enter into contracts with the following vendors to purchase Augmentative and Alternative Communication (AAC) devices and services in the amounts indicated, for a total amount not to exceed \$900,000 for the period November 1, 2024 through November 1, 2027.

Vendors	Amount
Prentke Romich Company dba PRC-Salttillo (PRC)	\$450,000
Tobii Dynavox (TD)	\$450,000
Total:	\$900,000

Authorized an amendment to Board Recommendation #329-23-24 to increase contract with ParentSquare, Goleta, CA, from \$220,000 to \$300,000 for the period July 1, 2024, through June 30, 2025.

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Authorized an amendment to Board Recommendation #122-24-25 to amend contracts previously approved for transportation allocations for the Great Start Readiness Program (GSRP) subrecipients listed below, for allocations in the amounts indicated, for a total amount not to exceed \$625,000 for the period October 1, 2024 through September 30, 2025.

Subrecipient	Approved Amount	Amended Amount
Detroit Community Schools	\$513,000	\$600,000
Rhema Child Care Center	\$0	\$25,000
Total:	\$513,000	\$625,000

Authorized an amendment to Board Recommendation #25-24-25 to increase Wayne-Westland Community School District’s amount for the implementation of Early On activities from \$152,000 to \$252,000 for the period July 1, 2024 through June 30, 2025.

Authorized an amendment to Board Recommendation #57-24-25 to amend the following subrecipient contracts for one-time payments for start-up funding for the Great Start Readiness Program (GSRP) in the amounts indicated, for a total amount not to exceed \$75,000 for the period July 1, 2024 through June 30, 2025.

Subrecipient	Approved Amount	Amended Amount
Child Star Development Center	\$50,000	\$0
Kids Cottage Early Learning LLC	\$0	\$25,000
Meadowbank LLC	\$0	\$25,000
NES Teddybear Daycare and Preschool, LLC	\$0	\$25,000
New Paradigm College Prep	\$25,000	\$0
New Paradigm Glazer-Loving Academy	\$25,000	\$0
Total:	\$100,000	\$75,000

Authorized an amendment to Board Recommendation #84-24-25 to amend the following subrecipient contracts for operating the Great Start Readiness Program (GSRP) in the amounts indicated, for a total amount not to exceed \$1,936,826 for the period October 1, 2024 through September 30, 2025.

Subrecipient	Approved Amount	Amended Amount
Child Star Development Center	\$469,325	\$563,190
Commonwealth Community Development Academy	\$312,883	\$156,994
Kids Cottage Early Learning LLC	\$0	\$136,886
Meadowbank Inc.	\$0	\$156,442
NES Teddybear Daycare and Preschool, LLC	\$0	\$156,442
New Paradigm College Prep	\$375,460	\$187,730
New Paradigm Glazer-Loving Academy	\$375,460	\$187,730
New St Paul Head Start Agency, Inc	\$1,368,902	\$391,412
Total:	\$2,902,030	\$1,936,826

Accepted the following grant(s) for the terms, amounts, and purposes noted:

Grant	Grantor	Amount	Term	Purpose	Responsible Party
23h Section 1	Michigan Department of Education through Michigan Association of Intermediate Administration	\$200,334	10/01/2023 – 09/30/2025	To support Mathematics teaching and learning through continued system development, capacity building, and networking spaces for early math specialists in districts and intermediate districts.	Educational Services

The Board also considered and approved the following Action Items:

1. Wayne RESA 2023-2024 Annual Financial Report
2. School District of the City of Inkster 2023-2024 Annual Financial Report
3. Henry Ford Academy Board Appointment
4. Board Policy 5003 Update – First Reading

Superintendent’s Comments

Dr. Daveda Colbert shared:

- The Wayne RESA Board and Administration took a moment to acknowledge that Veterans Day was November 11th. To the many colleagues who we work alongside daily inside our organization as well as the veterans throughout Wayne County, the state, the country, and the American veterans throughout the world, “thank you for your service.”
- Congratulations to all of the elected officials who were reelected and those who were newly elected, who work with and in support of Wayne County students, families, educators, and communities. RESA is a place of service and we work hand in hand with our elected officials, state and federal leaders/legislators, school board members, and city and county officials. We look forward to amazing days of collaborating and working together, as we forge ahead in 2025. We must do the work and continue to push for equity and excellence for all students, for high quality public education and in our case, for all things in Wayne County to be exceptional. Zip codes should not and in our assessment do not dictate possibilities and/or potential.
- Thank you to Assistant Superintendent of Financial Services, Drew McMechan as well as Stephanie O’Callaghan and Anna Bossidis for their leadership for a successful audit. Also thanks to the Board of Education for the policies that are in place and thanks to all departments for following the administrative regulations and staying consistent with procedures that are in place. A huge thank you to the entire RESA organization.
- Kudos to RESA’s Enhancement Millage Renewal team and a huge congratulations to everyone. Special thanks to Senior Executive Director Dana Chicklas for being a part of all things Regional Enhancement Millage Renewal including communication, public relations, marketing, and being present throughout the community at events and meetings. Thanks to Deputy Superintendent Kelly Bohl and Assistant

Superintendent Drew McMechan who stepped up in the onset working with legal counsel on the ballot language and to Executive Assistant Tiesha Hakim for support throughout the entire process.

- There was a little noise about the Enhancement Millage Renewal that may not have been in support, yet our team and our constituents in the field stayed focused on the message, and the voters recognized the impact of the millage/funding. Thanks to the MEA who stepped up and joined in press conferences and the millage renewal messaging. The MEA was also the first to come out in full support with an endorsement in their own public, written communication. Also thanks to The Michigan Chronicle for their endorsement, and the Detroit News, who made it clear that in 2016 and 2020, they had not endorsed the Wayne County Regional Enhancement Millage, but they did endorse the renewal in 2024 because of the way in which it was presented with proven results as to why it was important.
 - Congratulations to each of our colleagues and Wayne County school districts for passing their respective millages.
 - Detroit Public Schools Community School District Proposal S: Operating Millage Restoration
 - Crestwood School District Bond
 - Dearborn Heights School District No. 7 Operating Millage Renewal
 - Flat Rock Community Schools Operating Millage Renewal
 - Gibraltar School District Building and Site Sinking Fund Millage Renewal
 - Gibraltar School District Operating Millage Renewal
 - Grosse Pointe Public Schools Resolution Certifying Sinking Fund Millage
 - Hamtramck School District Operating Millage Replacement
 - Harper Woods School District Operating Millage Renewal
 - Riverview Community School District Operating Millage Renewal
 - Wayne-Westland Community Schools Replacement Operating Millage
 - Wyandotte Public Schools Operating Millage Renewal
- This was a huge win for Wayne County to have had a number of proposals on the ballot with the Enhancement Millage Renewal being the last proposal on a very crowded ballot, passing at 68%.
- Special thanks to former RESA superintendents Chris Wigent and Dr. Randy Liepa who sent their well wishes 24 hours in advance, in the moment and afterwards. Also thanks to former RESA Deputy Superintendent, Steve Ezikian, for sharing his pride in what he had seen and heard in terms of the Enhancement Millage Renewal awareness and information campaign.
 - RESA looks forward to the Lincoln Park School District and students in the Beacon Day Treatment Program transitioning into the new Gilead/Beacon building when they return to school in January 2025 from Winter Break. Lincoln Park will be hosting a ribbon-cutting ceremony and RESA Board members will receive a save-the-date.
 - Demolition is underway on the outside grounds of the Annex building property. Detailed updates and timelines will be provided to the Board in the spring.
 - The Michigan Department of Education published progress on their goals and it shows that RESA's work closely aligns with the State's goals.
 - State Goal #2 – Improve early literacy achievement. Wayne County's data shows we exceeded the student growth in third grade reading. Therefore, Wayne County continues to lean into the professional development/training and more that is necessary to improve outcomes for the state of Michigan.
 - State Goal #3 – Improving the health, safety and wellness of our students. RESA facilitates/hosts the Comprehensive School Threat Assessment Guidelines (CSTAG) training. We were also one of the strongest advocates when it came to school meals (breakfast and lunch programs) being universal. Those are just two or many things that we strongly support which supports improving the health, safety and wellness of our students. We continue to serve as a

Board Highlights
November 13, 2024

leader in the space as it relates to school safety and mental health. We have two representatives that serve on the School Safety and Mental Health Commission which worked to create a website of resources for students, families, and educators alike and supported funding for the Michigan State Police Office of School Safety to create the School Safety Academy.

- State Goal #4 – Career and Technical Education (CTE). Career Technical Education programming in Wayne County continues to grow. The ISD-Led Collaborative Aviation and Aeronautics Program in collaboration with the Wayne County Executive’s Office is one of many initiatives that is being developed is viewed as a huge win and one of many exciting opportunities coming to Wayne County students.
- State Goal #5 – Improving the percentage of students who graduate from high school. The graduation rate in Wayne County has improved which has had an impact on the State’s graduation rate increase.
- State Goal #7 – Increasing the number of certified teachers in areas of shortage. RESA has shared information about our paraprofessional to teacher programs through partnerships with Wayne State University and Eastern Michigan University. We have also shared how involved we have been with the Talent Together Program, which offers alternative route/apprenticeship opportunities for candidates interested in becoming teachers. This allows candidates to dream big as a teacher no matter where they are on the journey of becoming a certified educator. Wayne County has the largest Talent Together cohort at one of our public school academies.
- State Goal # 8 – Providing adequate and equitable school funding. RESA continues to lead in the space of research and advocacy for school funding. With the School Finance Research Collaborative’s original report and updated numbers, we continue to use the data from those two reports as part of our advocacy efforts. RESA served as a leader on the transportation study, and now the infrastructure study.

Our intentional focus on the real and necessary work to improve student outcomes must continue, now more than ever before. All the ways that our work aligns with our goals and the state’s goals is even more reason for us to be excited about the passing of the Regional Enhancement Millage, so that our constituents can continue to serve the students that have been entrusted to them, by meeting their needs, and providing exceptional learning opportunities for all. We will continue to work together to better serve and do what’s best to improve the outcomes of the more than 260,000 Wayne County students.

Board Highlights are published by the Office of the Superintendent following monthly meetings of the Wayne RESA Board of Education.



THORNTON CREEK ELEMENTARY SCHOOL



November 19, 2024 Board Presentation
6:30 pm

DEAGON M. JEWETT
PRINCIPAL

Welcome to our TEAM!

Where Together Everyone Achieves More!



Good evening and welcome, Board of Education members, families, and friends. We are thrilled to have you with us tonight as we celebrate the incredible growth and progress our school community has made.

In recent years, our students have embraced the challenge to “Be More.” They’ve taken on exciting missions as agents of “MISSION: Possible”, and they’ve faced challenges head-on, overcoming “Road Blocks” on our AMAZING Race! Each of these endeavors represents a stepping stone in our journey of growth, both as individuals and as a collective team.

Tonight, we invite you to join us on this journey once again. Our student ‘managers’ are ready to guide us through three key events that focus on our core goals: Academic Excellence, Culture, and Leadership. These areas are where we see our students and staff working in partnership, constantly reflecting on their experiences, setting goals, and striving for improvement—both individually and as a cohesive team.

What’s at the heart of all of this? It’s the power of community and teamwork. The success we’ve seen is a direct result of the collective effort of students, teachers, families, and the wider community. Together, we’ve created a culture where every student is encouraged to do their best, take risks, and stretch their potential. And as we evolve in an ever-changing world, we are committed to adapting our practices and our mindset to continue meeting the unique needs of our students.

As we look ahead, the future is bright. Our students are not just learning today for tomorrow—they are already preparing for the world that lies ahead. We are continuously challenging ourselves to be better, to be more, and to stay responsive to the world around us. Our students are stepping into that world with confidence, ready to make a positive impact.

So tonight, we reflect on how far we’ve come and look ahead to the exciting possibilities that await. Let’s remember that the world is waiting—and together, as one TEAM, we’re ready to go!

Thank you for being here, for your support, and for your belief in our shared mission. We hope you enjoy this celebration of growth, progress, and the bright future we are building together. Let’s get started!



Welcome to our TEAM!

Where Together Everyone Achieves More!

It's Time to Meet our TEAMmates

TEAM Greeters ~ Advika Singh (2), Shraddha Balaji (5), & Henry Wilk (4)

Pledge ~ All TEAM Leaders

Welcome & Introductions ~ Principal Jewett, Mrs. Gibson, & Student Leaders

Guides/Event Leaders ~ Amaya Cline (5), Hannah Jabour (5), & Brady Kostich (5)

Event Introductions w/TEAM Leaders

- **ACADEMIC:** Everett Kirklin (4) & Vivian Shellnut (4)
- **LEADERSHIP:** Nolan Richardson (5) & Michelle Lee Park (5)
- **CULTURE:** Sloane Maxwell (5) & Peyton Williams (5)

Events w/our TEAM Leaders

- **#1 → ACADEMIC → Empowering Instruction: Snorkl**
(Room B-14 w/Miss. Crachiola & Mrs. Gearns)
 - Lathan Libbett (4), Albert Chiang (4), Moksh Parikh (4), Norah Leslie (4), Emily Byron (4), Fernanda Cobos-Vazquez (4), Emily Killen (4), Sadie Merko (4)
- **#2 → LEADERSHIP → Direct Lessons: Restorative Practices & Gator Groups**
(Art Room w/Mrs. Wesley & Mrs. Kasaba)
 - **Welcome Speakers** - Nolan Richardson (5) & Michelle Lee Park (5)
 - **Lesson Explanation** - Kyle Corby (4), Everly Selwood (4) & Grant McLean
 - **Student Demo** - Raika Sedam (1), Elena Kasaba (2), Gavin Kasaba (3), Emme Worosz (4), Ja'Cion Robinson (4), Cici Zeng (5) & Jack Goldbaum (5)
- **#3 → CULTURE → Leadership Roles**
(Gymnasium w/Miss Geletzke, Mrs. Gibson, Mrs. Costello, & Mrs. MacGuidwin)
 - Stas Sikorski (4), Caroline Shoulders (4), Nimer Singh (5) Sharav Savale(4), Elizabeth Meng (2), Noah Bowditch (1), Sara Galan (5), Dino Sakorafos (1), Blake Bishop (2), Gracie Bastianelli (4), Michelle Dai (4), Emma Johnson (4), Ameera Husain (3), Aishvi Misra (5), Owen Lapshan (5), Nolan Richardson (5), Lucy Chornoby (1), Zachary Lin (1), Hanna Montgomery (5), Nora Birmingham (5), Jack Mellel (5), Emi Savala (4), Bennett Leftwich (1), Colette Klein (1), Erich Spohr (4), Anton Suda (4), Jack Goldbaum (5), Jarell Robinson (5), Mahdi Nasser (2), Emiliano Cobos-Vazquez (2), Myla Bastianelli (4), Sloan Lavalli (2) & Dylan Mills (5)

Post-Event Interviews / Debrief ~ All TEAMmates, Guides, & Event Leaders complete the final lap in the cafeteria



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Amy Heisner
Kindergarten Teacher, Thornton Creek

Dear Amy,

I am pleased to notify you that the administration received an “Above and Beyond the Call of Duty” submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

She goes above and beyond every day, creating a warm and engaging environment for our children. Their patience, creativity, and dedication to each student's growth truly inspire everyone around them. She is making our kindergarten year exceptional! Mrs. Heisner not only supports students academically but also fosters a sense of community and kindness. They are a shining example of what it means to be an exceptional educator.

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond** the **Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Julie Isaacs

Date: 10/23/24

My role: Parent

The person being nominated is: Amy Heisner

School or Department: Kindergarten Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? Yes

Please describe how this staff member went "above and beyond" and what impact it has had:

I would like to nominate Amy Heisner for the ABCD Award! They go above and beyond every day, creating a warm and engaging environment for our children. Their patience, creativity, and dedication to each student's growth truly inspire everyone around them. She is making our kindergarten year exceptional! Mrs. Heisner not only supports students academically but also fosters a sense of community and kindness. They are a shining example of what it means to be an exceptional educator.



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Ann-Marie Villaruel-Santrach
School Day Preschool Teacher, Thornton Creek

Dear Ann-Marie,

I am pleased to notify you that the administration received an “Above and Beyond the Call of Duty” submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

She made my kid get comfortable in a school environment helping him focus on reading and there were always words of optimism and praise to help him get better!

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond** the **Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Parent

Date: 11/8/24

My role: Parent

The person being nominated is: Ann-Marie Villaruel-Santrach

School or Department: School Day Preschool Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? No

Please describe how this staff member went "above and beyond" and what impact it has had:

She made my kid get comfortable in a school environment helping him focus on reading and there were always words of optimism and praise to help him get better!



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Erica Earns
4th Grade Teacher, Thornton Creek

Dear Erica,

I am pleased to notify you that the administration received an “Above and Beyond the Call of Duty” submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

Mrs. Earns leads and teaches with compassion, structure, and thoughtfulness, and it shows in each of her classes. When I had the opportunity to volunteer as an Art Appreciation teacher for her class, it was astounding to experience how her class operated under her leadership. I could tell the students were accustomed to an environment in which they felt safe to respectfully ask questions and even challenge what was being taught by using critical thinking skills. This approach is present in everything Mrs. Earns participates with her class, whether it is the orchestration of a class holiday party, all the way to the more involved grade-wide projects such as our famous Gator Tank and Festival of Cultures.

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond the Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Uyoung Suggs

Date: 11/11/24

My role: Parent

The person being nominated is: Erica Gears

School or Department: 4th Grade Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? Yes

Please describe how this staff member went "above and beyond" and what impact it has had:

I've had the great privilege of having Mrs. Gears as our 4th Grade teacher for both of my kids now. Mrs. Gears leads and teaches with compassion, structure, and thoughtfulness, and it shows in each of her classes. When I had the opportunity to volunteer as an Art Appreciation teacher for her class, it was astounding to experience how her class operated under her leadership. I could tell the students were accustomed to an environment in which they felt safe to respectfully ask questions and even challenge what was being taught by using critical thinking skills. I could tell they felt comfortable in their class, and were curious and leaned in to learn, while also conducting themselves respectfully. Mrs. Gears is a natural at setting proper, clear expectations while also being warm, kind, and thoughtful in each of her responses to her students. It was clear to me that mutual respect was present, which made it a very conducive environment to learn and share. This approach is present in everything Mrs. Gears participates in with her class, whether it is the orchestration of a class holiday party, all the way to the more involved grade-wide projects such as our famous Gator Tank and Festival of Cultures. I'm grateful for teachers like Mrs. Gears, and she has my support for this ABCD Award!



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Jessica Crachiola
4th Grade Teacher, Thornton Creek

Dear Jessica,

I am pleased to notify you that the administration received an “Above and Beyond the Call of Duty” submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

Mrs. Wesley and Miss Crachiola have shown unparalleled passion and enthusiasm in their teaching. Their innovative approach to engaging students in the classroom ignites curiosity and fosters a love for learning. They consistently find new ways to make subjects accessible and exciting, ensuring that no student feels left behind. They genuinely care about each child's success, taking the time to provide personalized support and encouragement.

Moreover, their efforts in giving the students a chance to help the surrounding community by donating socks or confidence in public speaking in PTA meetings, Student Lighthouse, Credit Union, and Board of Education meetings, etc., have helped our kids to feel confident, supported, and inspired to excel.

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond** the **Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Parent

Date: 11/8/24

My role: Parent

The person being nominated is: Jessica Crachiola

School or Department: 4th Grade Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? No

Please describe how this staff member went "above and beyond" and what impact it has had:

I am writing to express my heartfelt appreciation for Mrs. Nicole Wesley and Miss Jessica Crachiola, whose dedication and commitment to our students and the broader school community have truly gone above and beyond.

We have been truly fortunate to have both of them teach and support our children. Mrs. Wesley and Miss Crachiola have shown unparalleled passion and enthusiasm in their teaching. Their innovative approach to engaging students in the classroom ignites curiosity and fosters a love for learning. They consistently find new ways to make subjects accessible and exciting, ensuring that no student feels left behind. They genuinely care about each child's success, taking the time to provide personalized support and encouragement.

Moreover, Mrs. Wesley and Miss Crachiola have made significant contributions beyond their classrooms. They organize and support community events that bring together students, families, and staff, fostering a spirit of collaboration and unity within the school. Their efforts in giving the students a chance to help the surrounding community by donating socks or confidence in public speaking in PTA meetings, Student Lighthouse, Credit Union, and Board of Education meetings, etc., have helped our kids to feel confident, supported, and inspired to excel.

The impact of these amazing teachers' dedication is truly inspiring. They have not only changed the lives of the students they teach but have also made a lasting impression on our entire school community. It is teachers like them who remind us of the profound influence educators can have on the lives of their students and the importance of being invested in our community.

I deeply appreciate all the hard work and heart that Mrs. Wesley and Miss Crachiola put into their teaching. I believe it is important to recognize and celebrate such exceptional contributions, as they embody the values and mission of our school.

"Thank you" seems so insignificant for all you do, but you have our eternal gratitude. THANK YOU!



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Libby Costello
3rd Grade Teacher, Thornton Creek

Dear Libby,

I am pleased to notify you that the administration received an “Above and Beyond the Call of Duty” submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

She is just so patient and engaging with students. Still my son's absolute favorite teacher. He loved going to school the year he had Mrs Costello! She also remembers and says hi when we are around the school for his younger sibling. Just a bright light that made school fun!

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond** the **Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Alicia Wilson

Date: 10/23/24

My role: Parent

The person being nominated is: Libby Costello

School or Department: 3rd Grade Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? Yes

Please describe how this staff member went "above and beyond" and what impact it has had:

She is just so patient and engaging with student. Still my sons absolute favorite teacher. He loved going to school the year he had Mrs Costello! She also remembers and says hi when we are around the school for his younger sibling. Just a bright light that made school fun!



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Megan Murrell
3rd Grade Teacher, Thornton Creek

Dear Megan,

I am pleased to notify you that the administration received an “Above and Beyond the Call of Duty” submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

She consistently goes above and beyond for their students, making learning exciting and accessible for everyone. Her innovative teaching methods and genuine care for each child's well-being create a positive classroom environment. Mrs. Murrell also collaborates with colleagues and engages with parents, fostering a strong sense of community. Her dedication and passion truly make a difference in our school!

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond** the **Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Julie Isaacs

Date: 10/23/24

My role: Parent

The person being nominated is: Megan Murrell

School or Department: 3rd Grade Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? Yes

Please describe how this staff member went "above and beyond" and what impact it has had:

I would like to nominate Mrs Murrell for the ABCD Award! She consistently goes above and beyond for their students, making learning exciting and accessible for everyone. Her innovative teaching methods and genuine care for each child's well-being create a positive classroom environment. Mrs. Murrell also collaborates with colleagues and engages with parents, fostering a strong sense of community. Her dedication and passion truly make a difference in our school!



Dr. RJ Webber
Superintendent



Above and Beyond
the Call of Duty

November 19, 2024

Nicole Wesley
4th Grade Teacher, Thornton Creek

Dear Nicole,

I am pleased to notify you that the administration received an "Above and Beyond the Call of Duty" submission on your behalf, which is attached. The ABCD designation was established to provide an avenue of recognition and appreciation for staff contributions that are believed to rise beyond the norm, making significant contributions to the classroom, school and/or community. ABCD accolades can come from parents, students or colleagues.

The *parent who made this submission on your behalf states (paraphrased):

Mrs. Wesley and Miss Crachiola have shown unparalleled passion and enthusiasm in their teaching. Their innovative approach to engaging students in the classroom ignites curiosity and fosters a love for learning. They consistently find new ways to make subjects accessible and exciting, ensuring that no student feels left behind. They genuinely care about each child's success, taking the time to provide personalized support and encouragement.

Moreover, their efforts in giving the students a chance to help the surrounding community by donating socks or confidence in public speaking in PTA meetings, Student Lighthouse, Credit Union, and Board of Education meetings, etc., have helped our kids to feel confident, supported, and inspired to excel.

On behalf of our administration leadership team and Board of Education, thank you for your contributions and efforts to enhance our school community. The contributions noted here on your behalf exemplify Northville Public Schools and contribute to our mission to open a World of Possibilities for and with each and every student.

It is well documented that educators dedicate themselves to the profession seeking to make a difference. We would like to congratulate you and thank you for your dedication to the students, families and staff of Northville Public Schools. Your contribution to our school community has been noticed!

Sincerely,

Dr. RJ Webber
Superintendent



Do you want the world to know how a wonderful NPS staff member goes **Above and Beyond** the **Call of Duty** to support you, other students, staff and/or our community? Please tell us about that person by nominating them for an ABCD Award! Students, parents and colleagues are ALL encouraged to nominate an NPS staff member for this award.

How does it work? Students, staff or parents may complete this form detailing something truly Above and Beyond the Call of Duty by an NPS staff member. Submissions are received by the district and will be reviewed by the Board of Education's Policy/Personnel Sub-Committee for award consideration. Recognition may include presentation at public Board of Education meetings and/or inclusion in District communications.

This nomination is submitted by: Parent

Date: 11/8/24

My role: Parent

The person being nominated is: Nicole Wesley

School or Department: 4th Grade Teacher, Thornton Creek

Do you wish for the staff member nominated to know who submitted this form? No

Please describe how this staff member went "above and beyond" and what impact it has had:

I am writing to express my heartfelt appreciation for Mrs. Nicole Wesley and Miss Jessica Crachiola, whose dedication and commitment to our students and the broader school community have truly gone above and beyond.

We have been truly fortunate to have both of them teach and support our children. Mrs. Wesley and Miss Crachiola have shown unparalleled passion and enthusiasm in their teaching. Their innovative approach to engaging students in the classroom ignites curiosity and fosters a love for learning. They consistently find new ways to make subjects accessible and exciting, ensuring that no student feels left behind. They genuinely care about each child's success, taking the time to provide personalized support and encouragement.

Moreover, Mrs. Wesley and Miss Crachiola have made significant contributions beyond their classrooms. They organize and support community events that bring together students, families, and staff, fostering a spirit of collaboration and unity within the school. Their efforts in giving the students a chance to help the surrounding community by donating socks or confidence in public speaking in PTA meetings, Student Lighthouse, Credit Union, and Board of Education meetings, etc., have helped our kids to feel confident, supported, and inspired to excel.

The impact of these amazing teachers' dedication is truly inspiring. They have not only changed the lives of the students they teach but have also made a lasting impression on our entire school community. It is teachers like them who remind us of the profound influence educators can have on the lives of their students and the importance of being invested in our community.

I deeply appreciate all the hard work and heart that Mrs. Wesley and Miss Crachiola put into their teaching. I believe it is important to recognize and celebrate such exceptional contributions, as they embody the values and mission of our school.

"Thank you" seems so insignificant for all you do, but you have our eternal gratitude. THANK YOU!

RJ Webber
Superintendent



Steve Banchemo
Director of Operations
and Capital Improvements

TO: Devin Kling, Assistant Superintendent for Finance and Operations

FROM: Steve Banchemo, Director of Operations and Capital Improvements

DATE: November 8, 2024

RE: NHS HVAC and Plumbing Upgrades Bid Award

On October 31, 2024, we received 23 bids for 8 categories of work. Our bond team conducted review meetings with the low bid contractors. When necessary, we also interviewed the second vendor to confirm a complete and accurate bid.

The facility has a long history of mechanical deficiencies, especially in the academic wing. The HVAC system designed for the 2004 classroom addition relied on existing air handlers, which proved to be an inadequate solution. One of the goals of this project is to separate the systems and provide an independent solution for the new space.

During the design development phase, the engineering team recommended a scope of work that addresses the existing system's deficiencies. The 2004 addition will receive new vertical unit ventilators in perimeter classrooms. Additionally, we will:

- Rebuild the existing air handler serving 2nd-floor interior rooms
- Add a new air handling unit for 1st-floor interior rooms
- Rebuild the main office air handling unit
- Replace existing boilers and heating/cooling water pumps

The scope of the plumbing includes replacing all drinking fountains, toilet flush valves, and lavatory faucets.

The design development estimate indicated that the proposed solution would exceed the 2023 Bond assessment allocation. After consulting with Mike Zopf, the team was directed to proceed with the preferred solution. The remaining funding will be allocated from the Building Site Sinking Fund.

I have attached a schematic design outline highlighting key work items.

I recommend awarding contracts totaling \$4,866,348, as outlined in Auch Construction's Recommendation Letter dated October 4, 2024. Funding will come from the 2023 Bond and the Building Site Sinking Fund. Please let me know if you have any questions.



TMP ARCHITECTURE INC
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS - MICHIGAN - 48302
PH - 248.284.8461 FX - 248.238.0223
EM - INFO@TMP-ARCHITECTURE.COM

REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
Northville High School Assessment

2004 Addition
Replace existing system with new vertical unit ventilators

Replace Boilers, Pumps and Chilled Water Pumps

Served by G201

L201

Add balancing dampers

Served by G203

ROOM USE LEGEND	
A	AUDITORIUM
AC	ART CLASSROOM
B	BUSINESS LAB
BN	BAND
C	CLASSROOM
CF	CONFERENCE
CL	CLINIC
CP	COMPUTER LAB
CT	CAFETERIA
D	DRESSING ROOM
E	ELECTRICAL
EN	ENSEMBLE
FM	FITNESS
FR	FLEX MUSIC FORUM
GH	GREENHOUSE
GM	GYMNASIUM
K	KITCHEN
KR	KILN ROOM
L	LAUNDRY
LK	LOCKERS
M	MECHANICAL
MC	MEDIA CENTER
MM	MULTI-MEDIA LAB
MP	MULTI-PURPOSE ROOM
N	OFFICE
O	NATATORIUM
P	PRACTICE ROOM
R	RECEIVING
RB	ROBOTICS LAB
S	STORAGE
SC	SCENE SHOP
SD	STAFF DINING
ST	STAGE
SS	SCHOOL STORE
SV	SERVERY
ST	STUDY ROOMS
T	TOILET
TC	TECHNOLOGY
TR	TRAINING ROOM
TV	TV STUDIO
V	VESTIBULE
VE	VIDEO EDITING
VM	VOCAL MUSIC
W	WRESTLING
WR	WORKROOM

2004 Addition

1st Floor

FIRST LEVEL COMPOSITE FLOOR PLAN
SCALE: 1/32" = 1'-0"

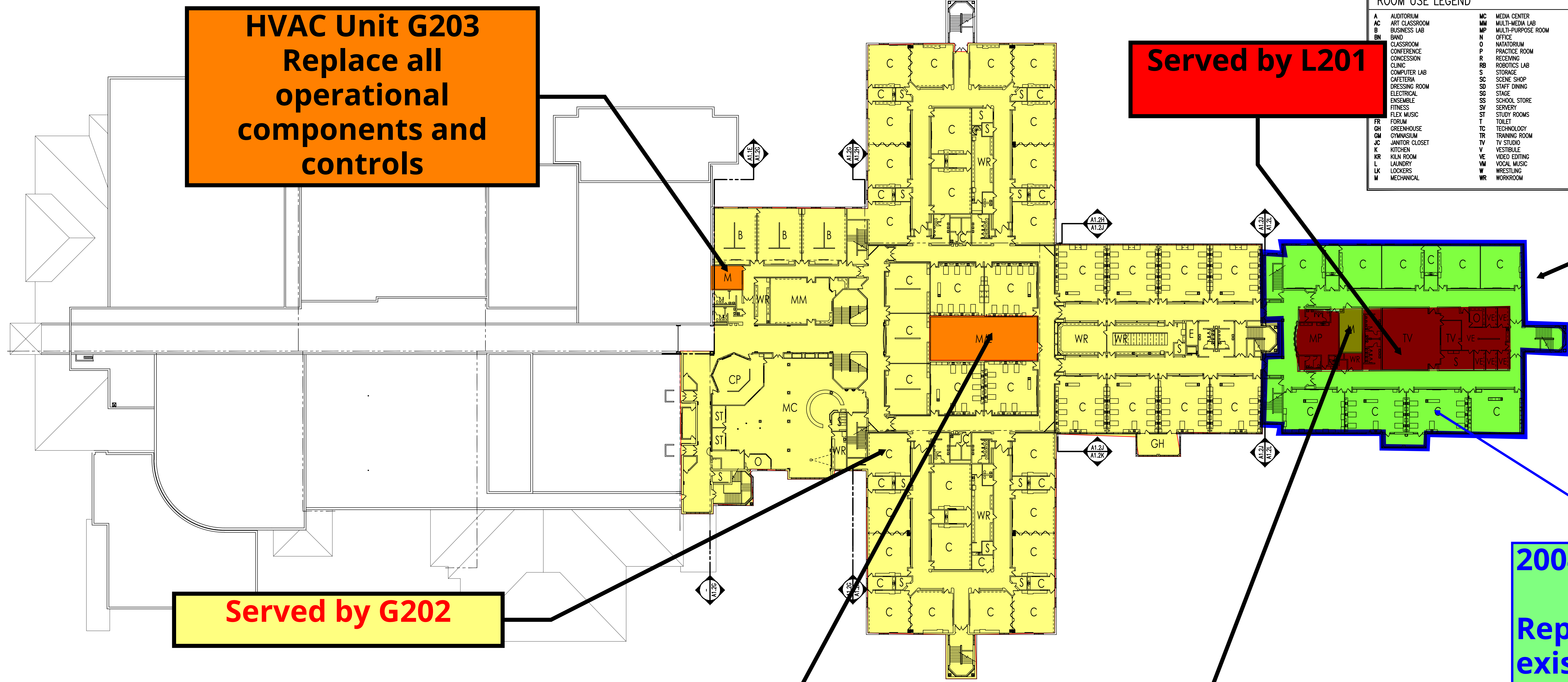
Plumbing Scope (Building Wide)
-Replace all toilet flush valves
-Replace all lavatory facets
-Replace all drinking fountains with filtered bottle fillers and bubbler's

DATE	ISSUED FOR:

PROJECT NO.
22001A
DRAWING NO.
AC.1

Drawing File: G:\wood\2022\22001A\22001A_Tmp\Northville HS\1713b.dwg
Date: 1/17/2022 - 3:11 pm

ROOM USE LEGEND	
A	AUDITORIUM
AC	ART CLASSROOM
B	BUSINESS LAB
BN	BAND
C	CLASSROOM
CONF	CONFERENCE
CON	CONCESSION
CLIN	CLINIC
COM	COMPUTER LAB
CAF	CAFETERIA
DRESS	DRESSING ROOM
ELEC	ELECTRICAL
ENSE	ENSEMBLE
FIT	FITNESS
FLEX	FLEX MUSIC
FOR	FORUM
GH	GREENHOUSE
GM	GYMNASIUM
JC	JANITOR CLOSET
K	KITCHEN
KR	KILN ROOM
L	LAUNDRY
LK	LOCKERS
M	MECHANICAL
MC	MEDIA CENTER
MM	MULTI-MEDIA LAB
MP	MULTI-PURPOSE ROOM
N	OFFICE
O	NATATORIUM
P	PRACTICE ROOM
R	RECEIVING
RB	ROBOTICS LAB
S	STORAGE
SC	SCENE SHOP
SD	STAFF DINING
ST	STAGE
SS	SCHOOL STORE
SV	SERVERY
ST	STUDY ROOMS
T	TOILET
TC	TECHNOLOGY
TR	TRAINING ROOM
TV	TV STUDIO
V	VESTIBULE
VE	VIDEO EDITING
VM	VOCAL MUSIC
W	WRESTLING
WR	WORKROOM



HVAC Unit G203
 Replace all operational components and controls

Served by L201

Chiller for L201
 Replace

Served by G202

HVAC Unit G201 & G202
 Replace all operational components and controls

2004 Addition
 Replace existing system with new vertical unit ventilators

HVAC Unit L201
 Replace all operational components and controls

120,243 sf

Plumbing Scope (Building Wide)
 -Replace all toilet flush valves
 -Replace all lavatory facets
 -Replace all drinking fountains with filtered bottle fillers and bubbler's

2nd Floor

SECOND LEVEL COMPOSITE FLOOR PLAN
 SCALE: 1/32" = 1'-0"

CONSULTANT

PROJECT TITLE

ISSUE DATES

DATE ISSUED FOR:
 DRAWN BW
 CHECKED ...
 APPROVED ...

PROJECT NO.
22001A
 DRAWING NO.
AC.2



2025 NHS HVAC and Plumbing

	Budget	Contract Award	Future Award	Contingency Budget	(Budget-(Award+Contingency))	
2025 NHS HVAC and Plumbing	\$3,440,400.00	\$4,862,418.00	\$0.00	\$243,121.00	-\$1,665,139.00	
Sinking Fund Allocation	\$1,665,139.00		\$0.00	\$0.00	\$1,665,139.00	
			\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00	
Total	\$5,105,539.00	\$4,862,418.00	\$0.00	\$243,121.00	\$0.00	(variance)



November 8, 2024

65 University Drive
Pontiac, Michigan 48342

Devin Kling
Assistant Superintendent for Finance & Operations
Northville Public Schools
405 West Main Street
Northville, MI 48167

RE: Recommendation for Award # 01 (FINAL)
Northville Public Schools
GWA #9591 – Northville High School Mechanical Upgrades

Dear Mr. Kling,

We have completed our review and evaluation of the bids received on October 31, 2024 at 1:00pm for the Northville Public Schools –Northville High School Mechanical Upgrades Project. Based on the review conducted in conjunction with the District's consultants, we are recommending to the District approval of award of trade contract, which is based on the low responsive bid, and is included in the attached schedule:

Recommendation #1 (FINAL) – Trade cost that totals \$4,866,348.

Enclosed is a copy of the bid recommendation summary and bid tabulation sheets. If you have any questions, please do not hesitate to contact me.

Best Regards,

AUCH CONSTRUCTION

A handwritten signature in blue ink, appearing to read 'Matt Hamrick', written over the company name.

Matt Hamrick
Project Manager

Enclosure

Cc: Shawn Verlinden – AUCH Construction
Steve Banchemo – Northville Public Schools
Michelle Kerns – Lecole Planners



Northville Public School District
Northville High School Mechanical Upgrades
Recommendation #1

11/8/2024

AUCH Project #9591			
Trade Proposal	Contractor	Base Amount	Total Contract Amount
Proposal 02 - Selective Demolition	Reese Contracting	\$ 87,000	\$ 87,000
Proposal 04 - Masonry	Grit Services	\$ 68,000	\$ 68,000
Proposal 05 - Metals	Commercial Contracting Corp,	\$ 33,500	\$ 33,500
Proposal 09.1 - Metal Stud, Gyp Bd, Acoustic Clgs	Diversified Construction	\$ 326,338	\$ 326,338
Proposal 09.2 - Painting	Tom Furnari Painting	\$ 2,000	\$ 2,000
Proposal 22 - Plumbing	Long Mechanical	\$ 352,430	\$ 368,530
Alternate #1 - Replace Boilers and HHW Pumps		\$ 16,100	
Proposal 23 - HVAC Mechanical Systems	Long Mechanical	\$ 3,213,600	\$ 3,779,050
Alternate #1 - Replace Boilers and HHW Pumps		\$ 565,450	
Proposal 26 - Electrical	Max Electric	\$ 183,000	\$ 198,000
Alternate #1 - Replace Boilers and HHW Pumps		\$ 15,000	
A) Subtotal Hard Construction:			\$ 4,862,418
B) Project Contingency:			\$ 243,121
C) Current Trade Recommendation - 11/8/24			\$ 4,862,418



**Northville Public Schools
Northville High School Mechanical Upgrades
AUCH Project #9591**

Contractor Recommendations
11/8/2024

COMPANY	SPECIFICATION SECTION	TRADE	BID AMOUNT	CONTRACT AMOUNT
Reese Contracting 47448 Pontiac Trail Ste. 280 Wixom, MI 48393 PH: 248-574-3573 FX: E-mail: isabella@reesedemolition.com Contact: Isabella Avitia	DIVISION 00 DIVISION 01 02 41000	Proposal 2 - Selective Demolition CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Demolition	BASE BID : \$87,000.00	\$87,000.00
Grit Services 48575 Downing St. Wixom, MI 48393 PH: 248-264-2500 FX: E-mail: jmazur@gritservices.com Contact: John Mazur	DIVISION 00 DIVISION 01 04 2200 07 6200 07 8400 07 9200	Proposal 4 - Masonry CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Concrete Unit Masonry Sheet Metal Flashing & Trim Firestopping Joint Sealants	BASE BID: \$68,000.00	\$68,000.00
Commercial Contracting Corporation 4260 Atlantic Blvd. Auburn Hills, MI 48326 PH: 810-223-6641 FX: 734-629-0707 E-mail: tanner.burkhardt@ccnetwork.net Contact: Tanner Burkhardt	DIVISION 00 DIVISION 01 05 1200	Proposal 5 - Metals CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Structural Metal Framing	BASE BID: \$33,500.00	\$33,500.00
Diversified Construction Specialists, Inc. 2141 Austin Ave. Rochester Hills, MI 48309 PH: 248-293-0066 FX: 248-293-0077 E-mail: ronjr@dcsonline.net Contact: Ron Slaught Jr.	DIVISION 00 DIVISION 01 07 8400 07 9200 09 2216 09 2900 09 5100	Proposal 9.1 - Metal Stud, Gyp Board Assemblies, Acoustic Ceilings CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Firestopping Joint Sealants Non-Structural Metal Framing Gypsum Board Acoustical Ceilings	BASE BID: \$326,338.00	\$326,338.00
Tom Furnari Painting 2231 Star Ct. Rochester Hills, MI 48309 PH: 586-726-5300 FX: 586-726-5305 E-mail: furnari@furnaripainting.com Contact: Joe Chester	DIVISION 00 DIVISION 01 07 9200 09 9123	Proposal 9.2 - Painting CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Joint Sealants Interior Painting	BASE BID: \$2,000.00	\$2,000.00
Long Mechanical 190 E. Main Nortville, MI 48167 PH: 248-349-0373 FX: 248-349-3869 E-mail: rtini@longmechanical.com Contact: Ron Tini	DIVISION 00 DIVISION 01 02 4119 07 8400 07 9200 DIVISION 20 DIVISION 22 23 1123	Proposal 22 - Plumbing CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Selective Demolition Firestopping Joint Sealants Common Mechanical Requirements Plumbing Complete Fuel Gas Piping	BASE BID: \$352,430.00 ALTERNATE: \$16,100.00	\$368,530.00
Long Mechanical 190 E. Main Nortville, MI 48167 PH: 248-349-0373 FX: 248-349-3869 E-mail: rtini@longmechanical.com Contact: Ron Tini	DIVISION 00 DIVISION 01 02 4119 03 3000 07 5323 07 8400 DIVISION 20 DIVISION 23	Proposal 23 - HVAC Mechanical System CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Selective Demolition Cast-In-Place Concrete EPDM Membrane Roofing Firestopping Common Mechanical Requirements HVAC Complete (less 23 1123 fuel gas pipe)	BASE BID: \$3,213,600.00 ALTERNATE: \$565,450.00	\$3,779,050.00
Max Electric LLC 32553 Schoolcraft Livonia, MI 48150 PH: 248-877-7056 FX: 734-629-0707 E-mail: joe@max-electric.com Contact: Joseph Viviano	DIVISION 00 DIVISION 01 02 4119 07 8413 20 2923 DIVISION 26 28 3100	Proposal 26 - Electrical CM Supplementary Conditions General Conditions Procurement and Contracting Documents General Requirements Selective Demolition - As Pertinent Firestopping - As Pertinent Variable Frequency Controllers (install) Electrical (Complete) Fire Alarm	BASE BID: \$183,000.00 ALTERNATE: \$15,000.00	\$198,000.00

Northville High School Mechanical Upgrades - Total Trade Contract Award:	\$4,862,418.00
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**Northville Public Schools
NPS - High School Mechanical Upgrades**

George W. Auch Co.
Bid Tabulation Sheet

Trade Proposal: 2.1 SELECTIVE DEMOLITION

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	VA / Clarifications
Reese Contracting		✓	✓	✓✓✓	\$87,000	
Chrtsman Constructors		✓	✓	✓✓✓	\$97,300	Clarifications

**Northville Public Schools
NPS - High School Mechanical Upgrades**

George W. Auch Co.
Bid Tabulation Sheet

Trade Proposal: 4 - MASONRY

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	VA / Clarifications
Grit Services		✓	✓	✓✓✓	\$68,000	
D.C. Byers Company		✓	✓	✓✓✓	\$87,245	
Conolly Masonry		✓	✓	✓✓✓	\$87,800	
Navetta Maosnry		✓	✓	✓✓✓	\$88,850	

Northville Public Schools
NPS - High School Mechanical Upgrades

George W. Auch Co.
 Bid Tabulation Sheet

Trade Proposal: 5 - METALS

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	VA / Clarifications
Commercial Contracting Corporation		✓	✓	✓✓✓	\$33,500	Qualifications



**Northville Public Schools
NPS - High School Mechanical Upgrades**

George W. Auch Co.
Bid Tabulation Sheet

Trade Proposal: 9.1 - METAL STUD, GYP BOARD ASSEMBLIES, ACOUSTICAL CEILINGS

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	VA / Clarifications
Diversified Construction		✓	✓	✓✓✓	\$326,338	



Northville Public Schools
NPS - High School Mechanical Upgrades

George W. Auch Co.
 Bid Tabulation Sheet

Trade Proposal: 9.2 - PAINTING

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	VA / Clarifications
Tom Furnari Painting		N/A	✓	✓✓✓	\$2,000	



Northville Public Schools
NPS - High School Mechanical Upgrades
 George W. Auch Co.
 Bid Tabulation Sheet

Trade Proposal: 22 - PLUMBING

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	Alternate #1	VA / Clarifications
Long Mechanical		✓	✓	✓✓✓	\$352,430	\$16,000	
Johnson + Wood		✓	✓	✓✓✓	\$372,000	\$15,500	
Miller-Boldt		✓	✓	✓✓✓	\$420,000	\$29,500	
J.M. + Sons Plumbing		✓	✓	✓✓✓	\$525,715	\$6,200	
Complete Mechanical Contracting		✓	✓	✓✓✓	\$563,297	\$10,090	



Northville Public Schools
NPS - High School Mechanical Upgrades

George W. Auch Co.
 Bid Tabulation Sheet

Trade Proposal: 23 - HVAC MECHANICAL SYSTEM

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	Alternate #1	VA / Clarifications
Goyette Mechanical		✓	✓	✓✓✓	\$3,212,390	1a. \$602,791 1b. \$597,799 1c. \$601,543 1d. \$629,002	
Long Mechanical		✓	✓	✓✓✓	\$3,213,600	1a. \$570,340 1b. \$565,450 1c. \$569,380 1d. \$592,190	
Johnson + Wood		✓	✓	✓✓✓	\$4,256,000	1a. \$606,700 1b. \$600,900 1c. \$600,500 1d. \$633,140	
Miller-Boldt		✓	✓	✓✓✓	\$4,270,000	1a. \$625,000 1b. No Bid 1c. \$0 1d. \$0	



Northville Public Schools
NPS - High School Mechanical Upgrades
 George W. Auch Co.
 Bid Tabulation Sheet

Trade Proposal: 26 - ELECTRICAL

Location: 405 W. Main St., Northville, MI 48167 or via PreCon Suite.

Matt Hamrick/Mia Johnson

Date: October 31, 2024 Time Due: 1:00pm - Time Read: 1:00pm

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1,2,3	Base Bid	Alternate #1	VA / Clarifications
Max Electric		✓	✓	✓✓✓	\$183,000	\$15,000.00	
Douglas Electric		✓	✓	✓✓✓	\$219,120	\$23,245	
Innovated Energy Controls		✓	✓	✓✓✓	\$221,112	\$41,975	
Green Line Electric		✓	✓	✓✓✓	\$270,000	\$35,000	
Ecker Mechanical		✓	✓	✓✓✓	\$280,786	\$24,891	



RJ Webber
Superintendent



Steve Banchemo
Director of Operations

TO: Devin Kling, Assistant Superintendent for Finance and Operations

FROM: Steve Banchemo, Director of Operations

DATE: November 8, 2024

RE: NHS Water Infiltration Investigation-WJE Professional Service Proposal.

I have attached a professional service proposal from Wiss, Janney, Elstner, Associates, Inc. (WJE) to investigate water infiltration issues at Northville High School. During specific weather events, water enters the building at the junctions of the sloped roof and vertical masonry walls. The proposal outlines a detailed scope of work for this investigation.

Upon completion of the investigation, we will review the recommendations and develop a repair scope of work. Fieldwork is anticipated to begin later this year and conclude in the spring of 2025.

I recommend awarding the professional services proposal to Wiss, Janney, Elstner, Associates, Inc. in the amount of \$55,000. Funding for this proposal will be sourced from the proceeds of the 2023 Bond-Series One.



September 26, 2024

Michelle Kearns, AIA
Owners Representative for Construction
Lecole Planners
145 N. Center Street, Suite B
Northville, Michigan 48167

Northville High School

Water Infiltration Investigation
WJE No. 2024.5866

Dear Ms. Kearns:

Wiss, Janney, Elstner, Associates, Inc. (WJE) presents Lecole Planners (Lecole) this proposal to investigate the reported water infiltration at Northville High School (NHS) located at 45700 Six Mile Road in Northville, Michigan. This proposal includes our understanding of the project, statement of qualifications, proposed scope of services, and terms of compensation for our work.

BACKGROUND

NHS is an approximately 300,000-square-foot facility, originally constructed in 1999 with an addition added in 2002. We understand the building has experienced persistent water infiltration at the following locations. See enclosed Figures 1 through 3 for annotated images of the reported leak locations.

- At the terminations between sheet metal roofing and brick masonry rising walls
- At the terminations between the skylight and brick masonry rising walls
- Around louvers at gable roof ends

You have reported that the skylight (or portions of the skylight) was replaced in 2019. WJE has been asked to investigate the sources of water infiltration and develop conceptual repair recommendations.

SCOPE OF WORK

Based on our understanding of the project objectives and our experience with similar projects, we propose the following scope of services.

Task 1 - Document Review

WJE will review pertinent documents furnished by Lecole regarding the construction of the building enclosure including architectural and structural drawings, specifications, repair and maintenance records, contractor quotes, water leakage photographs and videos, and other relevant information. Lecole has shared drawings related to the original construction and additions for WJE's review as part of this proposal development. The purpose of this review is to familiarize ourselves with the original design and as-built conditions of the building's enclosure.

Task 2 - Visual Assessment and Drone Photography

WJE will perform a one-day, two-person limited visual assessment of the interior and exterior conditions at the reported locations of water infiltration. Our investigation will include discussions with facilities maintenance personnel, a visual survey of the building enclosure to verify the as-built construction, document distress (i.e., material deterioration), document evidence of water infiltration, and identify conditions of concern and potential leak paths. Our assessment will be performed from grade, interior, and accessible low-slope roof levels. WJE anticipates that Lecole will coordinate access to interior spaces and various roof levels. If WJE deems appropriate, we will engage contractor assistance to obtain safe access to otherwise inaccessible lower level roofs.

WJE will supplement the visual survey with the use of an unmanned aerial vehicle (drone) to survey select portions of the roof and facade to obtain closer-range observations using high resolution photography. The drone surveys will be conducted by WJE personnel certified by the Federal Aviation Administration (FAA) as a remote pilot. If observed conditions warrant additional close-range assessment with an aerial lift, WJE will provide recommendations to Lecole.

Task 3 - Water Infiltration Testing

Based on the findings of our document review and visual assessment, and at WJE's discretion, WJE may perform field testing for water infiltration resistance at select areas of the exterior enclosure to identify and isolate the water source(s) and entry point(s) within the building enclosure and allow for an accurate understanding of sources, volume, and rate of water infiltration. Replicating the leaks through testing allows the observed water damage to be correlated with deficiencies in the building enclosure systems.

Field investigation of water penetration through the exterior walls will be completed in general accordance with ASTM E2128, *Standard Guide for Evaluating Water Leakage of Building Walls*. The time required to identify leak paths and causes of water infiltration can be difficult to predict. For the purposes of this proposal, WJE has included a budget for one full day onsite with two WJE personnel to investigate a select number of locations to be determined during our visual assessment. We do not anticipate investigating all reported leak locations at the building. We will endeavor to investigate as many leak locations as possible within the allocated time onsite and as deemed appropriate based on NHS's short- and long-term goals and the findings of our prior investigative efforts.

Task 4 - Exploratory Openings

Based on the findings of our document review and visual assessment, and at WJE's discretion, WJE may recommend the creation of exploratory openings as part of our investigation phase, likely in conjunction with Task 3. The purpose of such openings will be to review and document the as-built construction at the exterior wall, roofing, and skylight systems and identify concealed conditions and deficiencies contributing to water infiltration to assist in the development of repair options. If elected, WJE will retain qualified contractor support for access and to perform the exploratory openings (and the subsequent repair).

For the purposes of this proposal, WJE has included a budget for one day onsite with two WJE personnel to observe and document the inspection openings.

Task 5 – Meeting and Memo Summary

WJE will schedule a virtual meeting with Lecole and NHS personnel to discuss our findings, recommendations, and next steps. Sketches, photographs, and related documentation may be incorporated as required to describe the results of our investigation and a discussion of our findings. If the findings prove definitive, we will outline conceptual repair recommendations to address the water infiltration. If the findings from our investigation phase are not definitive, we will convey recommended additional investigative tasks for consideration.

Following our virtual meeting and if requested, we will issue a written memo summarizing our recommendations and next steps.

TERMS AND CONDITIONS

WJE will perform the above Scope of Services on a time and expense basis in accordance with the rates in effect at the time the services are provided and per the attached *Term and Conditions for Professional Services*. For the purposes of this proposal and as requested, we’ve included approximate budgetary fee estimates below based on our experience and the known project conditions.

Tasks	Associated Fee
Document Review, Visual Assessment, and Drone Photography	\$12,500
Water Infiltration Testing	\$10,000
Exploratory Openings	\$10,000
Recommendation Development, Meeting, and Memo	\$12,500
	SUBTOTAL
	\$45,000
Contractor Allowance	\$10,000
	TOTAL
	\$55,000

Please note that during WJE’s execution of the work, WJE may shift budgetary funds from one task to another depending on actual effort and timing of the work and since these are estimates for planning purposes. However, we will not exceed WJE’s overall contract value without prior approval from Lecole. WJE will convey changes to the anticipated scope to Lecole as soon as feasible and will not perform additional services that exceed the total approved budgetary estimate prior to obtaining approval from Lecole. Our current rate schedule is provided below, for reference.

Professional Staff	
Principal	\$330.00
Associate Principal	\$280.00
Senior Associate	\$250.00
Associate III	\$220.00
Associate II	\$190.00
Associate I	\$150.00

Professional Support Staff	
Senior Specialist	\$180.00
Specialist	\$160.00
Senior Technician	\$140.00
Technician II	\$120.00
Technician I	\$100.00
Admin Support	\$120.00

The project will be managed by Ms. Julie Jones, Project Manager and Senior Associate with WJE's Metro Detroit office. During the project, the majority of the work is anticipated to be performed by Ms. Jones and associate-level Detroit staff, though other WJE personnel may be utilized based on their specific expertise, qualifications, and availability.

CLOSING

Thank you for the opportunity to submit this proposal. If the provided information is acceptable, please return a signed copy of this document where indicated below or send a purchase order to jjones@wje.com to serve as WJE's authorization to proceed. Upon receiving authorization, we will contact you to schedule our fieldwork and meetings. Should you have any questions or would like to discuss further, please call 248-594-0164.

Sincerely,

WISS, JANNEY, ELSTNER ASSOCIATES, INC.



Julie M. Jones, PE
Project Manager & Senior Associate

Enclosures:

- *Figures 1 through 3*
- *Terms and Conditions for Professional Services*

**Northville High School
Water Infiltration Investigation
WJE No. 2024.5866**

Agreed and Approved

Name: _____ (please print)

Signature: _____

Title: _____

As Agent or Principal for: _____

Date: _____

FIGURES



Figure 1. Annotated aerial view of the school identifying the reported regions of water infiltration.



Figure 2. Annotated aerial view of the school identifying the extent of reported water infiltration at metal roofing to masonry interfaces (red lines).



Figure 3. Annotated aerial view of school identifying the extent of reported water infiltration at the skylight (red lines).



Wiss, Janney, Elstner Associates, Inc. or WJE Engineers & Architects, P.C. (WJE) has been requested to perform certain professional and other services. The parties agree that these services shall be performed under the following Terms and Conditions, and that Client's acceptance of WJE's proposal or its direction for WJE to commence any services constitutes acceptance of these Terms.

1. Independent Contractor. WJE is an independent contractor, and all persons employed to furnish services hereunder are employees of WJE or its subcontractors/subconsultants and not of the Client. WJE and Client agree to be solely responsible for compliance with all federal, state, and local laws, rules and regulations, and ordinances that apply to their own respective employees.

2. Performance. The standard of care for all professional services performed or furnished by WJE will be the skill and care ordinarily used by members of WJE's professions performing similar services and practicing under similar circumstances at the same time and in the same locality. WJE makes no guarantees or warranties, express or implied, with regard to the performance of its services. WJE shall not have control over or be in charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures or for construction safety precautions and programs since these are the responsibilities of others. WJE agrees to perform its services in as timely a manner as is consistent with the professional standard of care and to comply with applicable laws, regulations, codes and standards that relate to WJE's services and that are in effect as of the date when the services are provided. Client agrees that no claim may be brought against any WJE employee individually for any claim involving performance of services.

3. Client Duties. In order for WJE to perform the services requested, the Client shall, at no expense to WJE, (1) provide all necessary information regarding Client's requirements as necessary for the orderly progress of the work; (2) designate a person to act as Client's representative for the services who shall have the authority to transmit instructions, receive instructions and information, and interpret and define Client's policies and requests for WJE's services; and (3) provide access to and make all provisions for WJE to enter, without cost, limitation, or burden to WJE, the specific property as required to perform the work, including the use of scaffolds or similar mechanical equipment. WJE is entitled to rely upon the information and services provided by the Client.

4. Safety. Field work will be performed only under conditions deemed safe by WJE personnel. Charges may be made for safety or security measures required by hazardous job conditions that WJE may encounter. Client understands that WJE is only responsible for the safety of its own employees and those of its subconsultants and is not responsible for the safety of other persons or property.

5. Compensation and Expenses. Client agrees to pay for WJE's requested services in accordance with WJE's standard hourly rate schedule or negotiated fee. Charges generally will be billed in monthly intervals with applicable taxes included. Travel, subsistence, and expenses incurred; communications; reproduction; and shipping charges will be billed at cost plus 5 percent and invoiced as an expense service fee. Use of vehicles will be billed at \$0.75 per mile. Expended materials for field and laboratory work, rental equipment, and any fees advanced on Client's behalf will be billed at cost plus 10 percent and invoiced as

an expense service fee. WJE equipment used in field or laboratory work is billed at WJE's equipment usage rate schedule in effect at the time the work is performed, subject to adjustment for minimum or extended usage. Portal-to-portal equipment usage rates are comparable to prevailing commercial rental rates (if available). Billing rates may be increased annually. Any subcontracted service will be billed at cost plus 10 percent providing the subcontract firm has in place adequate insurance coverage determined by WJE; otherwise, the cost will be marked up 20 percent and invoiced as an expense service fee. Client agrees to pay WJE's then-current time charges, attorneys' fees, and other expenses resulting from required attendance at depositions, administrative proceedings, or responding to subpoenas or court orders relating to the Project, but not for such expenses attributed to WJE's negligent performance of its services.

Payment for WJE's services is expected in full in US dollars upon receipt of the invoice. Invoices more than 30 days past due are subject to a 2% interest charge per month (but no more than the maximum extent allowed by law) compounded annually and any related attorneys' fees and collection expenses. WJE reserves the right to suspend its services if the Client fails to make payment when due. In such an event, WJE shall have no liability to the Client for delay or damage caused the Client because of such suspension.

6. Termination. Both the Client and WJE have the right to terminate WJE's services for convenience upon seven calendar days' written notice to the other party. In the event the Client terminates without cause, WJE shall be entitled to compensation for its services and expenses up to the time of such notification, including fees for any transition services, and shall have no liability for delay or damage to Client because of such termination.

7. Reports, Drawings, and Work Product. WJE retains ownership of reports, drawings, specifications, test data, techniques, photographs, letters, notes, and other work product, including those in electronic form, it has created. These documents or parts thereof may not be reproduced or used by the Client for any purpose other than the purpose for which they were prepared, including, but not limited to, use on other projects or future modifications to this Project, without the prior written consent of WJE. Upon request, WJE will provide Client with a copy of documentation for information and reference purposes and bill for such reproduction in accordance with Paragraph 5 above. Any unauthorized use of WJE's work product shall be at the Client's sole risk and Client shall indemnify WJE for any liability or legal exposure to WJE. To the extent WJE terminates its services due to non-payment of fees by Client, Client shall not be entitled to use the documents described herein for any purpose whatsoever.

8. Environmental Hazards. Client acknowledges that WJE's services do not include the detection, investigation, evaluation, or abatement of environmental conditions that WJE may encounter, such as mold, lead, asbestos, PCBs, hazardous substances, or toxic materials that may be present in buildings and structures involved in this Project. The Client agrees to defend, indemnify, and hold WJE harmless from any claims relating to the actual or alleged

existence or discharge of such materials through no fault of WJE's employees. WJE reserves the right to suspend its services, without liability for consequential or any other damages, if it has reason to believe that its employees may be exposed to hazardous materials and will notify the Client in such event.

9. Dispute Resolution. Prior to the initiation of any legal proceedings (except for WJE initiated claims for nonpayment for services), WJE and the Client agree to submit all claims, disputes, or controversies arising out of or in relation to the services provided by WJE to mediation. Such mediation shall be conducted under the auspices of the American Arbitration Association or such other mediation service or mediator upon which the parties agree. Client consents to suit for nonpayment in the state courts of Illinois.

10. Successors and Assigns. These Terms shall be binding upon Client and WJE and their respective successors, assigns and legal representatives. Neither party may assign, subcontract, or otherwise delegate its responsibilities without the prior consent of the other party, which consent shall not be unreasonably withheld. Additionally, in no instance shall this paragraph be interpreted to create any rights in any third party.

11. Insurance. WJE maintains commercial general liability, automobile, workers' compensation, and employers' liability and professional liability coverages under policies written by national insurance carriers rated by the A.M. Best Company, evidence of which will be provided upon request. Special endorsements are not allowed. No waiver of subrogation is allowed on WJE's professional liability policy. Upon written request, WJE agrees to name the Client as an additional insured to the commercial general liability and automobile coverages. Any request to add other parties as additional insureds must be made in writing and is subject to certain limitations. All policies are subject to annual renewal. Excess coverage is available for exposures over primary policy limits except for professional liability.

12. Indemnity. To the fullest extent permitted by law, Client and WJE each agree to indemnify and hold the other harmless, and their respective agents, officers and employees, from and against liability for all direct claims, losses, damages, and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages, or expenses are for bodily injury, sickness, disease, death, or property damage and to the extent they are caused by the negligent acts, errors, or omissions of the indemnifying party, and/or the indemnifying party's agents, officers, employees, independent contractors, or subcontractors of any tier. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Client and WJE, or their respective agents, officers, employees, independent contractors, or subcontractors of any tier, they shall be borne by each party in proportion to that negligence.

13. Agreed Remedy. To the fullest extent permitted by law, the total liability, in the aggregate, of WJE and WJE's officers, directors, employees, agents, and consultants to Client and anyone claiming by, through, or under Client, for any and all injuries, claims, losses, expenses, or damages, including, without limitation, attorneys' fees, arising out of or in any way related to WJE's services, the Project, or these Terms, from any cause or causes whatsoever,

including but not limited to, negligence, strict liability, indemnity or breach of contract shall not exceed an amount equal to the proceeds obligated to be paid under WJE's applicable insurance policy for such claims. If, for any reason, the applicable insurance policy does not provide coverage for any particular claim described herein, then the liability amount shall not exceed WJE's fees for the services performed hereunder.

In no event shall WJE be liable in contract, tort, strict liability, warranty or otherwise, for any special, incidental or consequential damages, such as, but not limited to, delay, disruption, loss of product, loss of anticipated profits or revenue, loss of use of equipment or system, non-operation or increased expense of operation of other equipment or systems, cost of capital, or cost of purchase or replacement equipment systems or power.

14. Third-Party Beneficiaries. Nothing contained in these Terms shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or WJE. WJE's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against WJE because of these Terms or WJE's performance or non-performance of services hereunder.

15. Laboratory or Material Testing Services. Material samples not consumed in WJE's work will be discarded 60 days after completion of the project unless the Client requests other disposition in writing. WJE cannot be responsible for material after 60 days and Client shall inform WJE in writing how to dispose of the samples. WJE will exercise reasonable care in safeguarding materials, records, or equipment, but disclaims any liability for loss or damage. Rates for sample storage will vary by sample size but in no event will sample charges be less than \$270 per year accruing upon the 61st day of storage and annually thereafter. Failure to pay for underlying services or storage constitutes permission to dispose of all samples held by WJE.

Any testing done on materials or products shall not prevent WJE from any services involving Client's materials or products in the built world. WJE shall have no liability to third parties for any products or materials developed from WJE's services. WJE's reports, trademarks or other property shall not be used to indicate endorsement of any material or product.

16. Entire Agreement. These Terms together with any written proposal shall constitute the entire understanding of the parties concerning the Project and supersede all prior negotiations and written agreements between them, and any amendment or modification to either WJE's proposal or these Terms may be made only by a written instrument expressly stated to be an amendment and signed by WJE.

17. Severability. If any provisions of these Terms, or portions thereof, are determined to be unenforceable, the remainder shall not be affected thereby and each remaining provision or portion thereof shall continue to be valid and effective and shall be enforceable to the fullest extent permitted by law.



FIRM OVERVIEW

Solutions for the Built World



Founded in 1956, Wiss, Janney, Elstner Associates, Inc. (WJE), is an interdisciplinary engineering, architecture, and materials science firm specializing in delivering practical, innovative, and technically sound solutions across all areas of new and existing construction. WJE combines state-of-the-art laboratory and testing facilities, nationwide offices, and knowledge sharing systems to provide solutions for the built world.

OUR SERVICES

- Engineering
- Architecture
- Laboratory
- Field
- Forensics
- Design

OUR APPROACH

As materials, technologies, and structures change, our fundamental philosophy remains the same: developing better solutions based on an accurate diagnosis of each structure's unique problem.

OUR PEOPLE

With more than 750 employees, WJE has the resources to respond to virtually any problem, with expertise in all aspects of construction technology. The firm's engineers, architects, and materials scientists are supported by technicians who are experts in testing and instrumentation. WJE's understanding of structural behavior and the performance of materials is enhanced by experience gained from more than 175,000 projects worldwide.

OUR RESOURCES

Our Janney Technical Center laboratory and testing facility is one of the nation's largest privately owned construction-based testing laboratories; it enables WJE to provide reliable answers to questions about construction systems, components, and materials. No firm is more qualified to break new ground in finding practical, innovative, and technically sound solutions.





REPRESENTATIVE PROJECTS

- **The Washington Monument**
Washington, D.C.
Earthquake Damage Assessment
- **I-35W Mississippi River Bridge**
Minneapolis, MN
Collapse Investigation
- **Central Artery/Tunnel (Big Dig)**
Boston, MA
Safety Audit
- **John F. Kennedy Center for the Performing Arts**
Washington, D.C.
Investigation and Rehabilitation
- **American Museum of Natural History**
New York, NY
Exterior Granite Facade Restoration
- **National September 11 Memorial**
New York, NY
Waterproofing Consulting
- **Art Institute of Chicago: Modern Wing and Nichols Bridgeway**
Chicago, IL
Structural Peer Review and Construction-Phase Services
- **Nebraska State Capitol**
Lincoln, NE
Exterior Facade Investigation and Restoration Design
- **Alcatraz Cellhouse**
San Francisco, CA
Seismic Upgrade
- **Holy Name Cathedral**
Chicago, IL
Fire Damage Assessment
- **Aloha Stadium**
Honolulu, HI
Condition Assessment and Repair Design
- **Los Angeles County Hall of Justice**
Los Angeles, CA
Exterior Envelope Consulting
- **Lyndon Baines Johnson Library**
Austin, TX
Plaza and Plinth Assessment and Restoration Design
- **Rainier Tower**
Seattle, WA
Exterior Condition Survey—
Recladding Investigation and Design



Building Enclosure Testing



- Facade assessment
- Preconstruction performance verification
- Laboratory and field mock-up and performance testing
- Materials testing and evaluation
- Thermal and condensation risk analysis and testing
- Innovative and project-specific testing plans to verify performance of unique designs
- Thermal imaging (infrared) wall and roof evaluations
- Post-occupancy performance evaluation
- Execution of operations and maintenance actions
- Services for LEED certification
- Roofing and waterproofing

With dual commitments to performance and aesthetics, a building's enclosure system must meet challenging standards, beginning at the time of design and construction and continuing through its service life. Thorough testing of components prior to and during construction achieves a completed structure that fulfills the client's requirements and expectations. Post-occupancy building enclosure testing can help address known issues or can be integrated into a regular maintenance program aimed at maximizing service life and reducing costs.

A comprehensive building enclosure testing plan is the most reliable method for identifying areas of concern related to air leakage, condensation, and rain water entry—issues that can impact the long-term durability, energy efficiency, and indoor air quality of a building. We employ experienced professionals and state-of-the-art modeling and analysis techniques to anticipate performance, identify issues, and refine new construction design details and/or repair designs for existing enclosures. Laboratory and field mock-ups help determine baseline requirements and methods for installation of systems and components. Functional performance testing, such as water testing or whole-building air testing, helps us validate a repaired or newly installed enclosure's ability to meet performance criteria and expectations.

Our professionals help clients build responsible, durable, and maintainable structures. This is achieved through careful evaluation and testing of the various components to verify continuity of systems and conformance with the owner's expectation and design intent.





SERVICE PROFILE

Building Enclosure Testing

REPRESENTATIVE PROJECTS

- 100 11th Avenue - New York, NY: Curtain wall and roof leakage investigation
- ASHRAE Research: Measuring airtightness of mid- and high-rise nonresidential buildings
- Bridgepoint Condominiums - South Padre Island, TX: Water testing of curtain wall and door systems
- Corning Museum of Glass - Corning, NY: Water penetration testing and infrared imaging for gallery expansion
- Harold Washington Library Center - Chicago, IL: Water penetration and accelerated aging tests
- Irwin Army Community Hospital - Replacement Facility - Fort Riley, KS: Whole building air leakage testing
- New Haven County Courthouse - New Haven, CT: Water testing and roof probes
- University Library - Chicago, IL: Evaluation of UV and light transmissions through glass enclosure
- University of Texas Southwestern Medical Center - Dallas, TX: Canopy protection of wind-driven rain testing
- USDA North Central Research Station - St. Paul, MN: Audit of building condition for modernization



Memo

TO: RJ Webber, Superintendent

FROM: Rebecca Pek, Assistant Superintendent of Human Resources & Development

CC: COLT Administrators

DATE: November 15, 2024

RE: MVU Cooperative (Grant) Agreement and AI Strategist on Loan Employee Agreement

Michigan Virtual University (MVU) is seeking to partner with Northville Public Schools to meet recent statewide expectations and establish a center of excellence for the responsible utilization of artificial intelligence (AI) in Michigan's K-12 schools.

As outlined in Section 98(5) of the State Aid Act, MCL 388.1698(5), Michigan Virtual University is mandated to "operate a comprehensive statewide laboratory designed to function as a hub for cutting-edge research, the identification and dissemination of best practices, rigorous experimentation, policy formulation, and proactive efforts to enhance awareness about the responsible utilization of artificial intelligence in schools." In alignment with this state initiative, MVU has approached Northville Public Schools, a leader in this emerging field, to enter into an agreement whereby the District will provide MVU with an AI Strategist on Loan to support the statewide laboratory.

Upon Board approval, the District will provide MVU with an AI Strategist on Loan from January 1, 2025, through June 30, 2026. Aaron Baughman, Assistant Superintendent of Instructional Services at Northville Public Schools, will serve as the AI Strategist on Loan to MVU. Mr. Baughman is not only an exceptional instructional leader but also an emerging innovator in the use of AI in education both statewide and nationally.

This partnership with MVU will benefit the students and staff of Northville Public Schools (NPS) as well as those throughout the State of Michigan. Through this agreement, the District will gain direct access to emerging technologies and best practices designed to support student learning, teaching, and overall student growth. The Cooperative Agreement ensures that the District will continue to benefit from Mr. Baughman's expertise and support in ongoing AI initiatives, while also providing access to the latest technological advancements and innovations.

Key Highlights of District Benefits include:

- Limited license to all works created, extended through the 2027-2028 academic year
- Direct coaching and development for our Tech Coaches for a minimum of 15 days
- Collaboration with NPS on 5 professional development days

- Unlimited transition support for new administration for 6 months
- First right of refusal on all piloting opportunities
- Non-solicitation by MVU of District employees for the contract term plus 12 months
- Interim and final reports to the Board of Education outlining activities undertaken, milestones achieved, campaign outcomes, and the impact on K-12 educators

We are confident that this collaboration will significantly enhance our district's capabilities and contribute to the broader educational community's understanding and implementation of AI. We look forward to the Board's approval and the positive impact this partnership will bring.

COOPERATIVE (GRANT) AGREEMENT

THIS COOPERATIVE (GRANT) AGREEMENT (the “Agreement”) is made and entered into as of the 19th day of November, 2024, but effective on the 1st day of January, 2025 (“Effective Date”), by and between **NORTHVILLE PUBLIC SCHOOLS**, a Michigan general powers school district, whose address is 405 W Main Street, Northville, Michigan 48167 (the “School District”) and Michigan Virtual, a Michigan non-profit [501(c)(3)] corporation, whose address is 920 Municipal Way, Lansing, MI 48917 (the “Michigan Virtual”). The School District and Michigan Virtual may each be referred to herein as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, Michigan's educators and administrators continue to ask for technical assistance, training, and actionable advice for implementing Artificial Intelligence (“AI”) in teaching, learning, and administrative functions. To bridge the divide between AI's transformative potential and its initial integration into K-12 education, Michigan Virtual initiated the creation of an AI-focused laboratory in 2023. The AI Lab functions as a hub for research, best practices, experimentation, policy development, and raising awareness about the responsible utilization of AI in K-12 schools. Over the next few years, the scale and adoption of AI tools might be unprecedented in human history, creating a cascading wave of innovation. This Agreement outlines an understanding of cooperation between Michigan Virtual and the School District to expand access to a statewide information and training campaign related to AI; and

WHEREAS, Michigan Virtual desires to provide an innovation grant to the School District to support a statewide information and training campaign on the use and integration of AI in K-12 education throughout Michigan (the “Campaign”); and

WHEREAS, the School District employs an administrator with specialized expertise in AI (the “Administrator”) who will be essential to the success of the Campaign; and

WHEREAS, pursuant to Section 11a(3) and (4) of the Revised School Code, MCL 380.1 et seq., a general powers school district has the authority to exercise a power incidental or appropriate to the performance of any function related to the operation of the school district in the interests of public elementary and secondary education in the school district and to enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the school district; and

WHEREAS, the School District agrees to work cooperatively with Michigan Virtual to make available the Administrator who will serve as an "AI Strategist On-Loan" to Michigan Virtual to assist with the Campaign to enter into this Agreement and to set forth the terms and conditions of their relationship and duties of the Parties.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. PURPOSE OF THE AGREEMENT: The purpose of this grant Agreement is to secure the expertise of the Administrator from the School District who will serve as an “AI Strategist On-Loan” to Michigan Virtual based on the Position Summary outlined in **Exhibit A**, which exhibit is attached hereto and incorporated by reference. The AI Strategist On-Loan will assist Michigan Virtual with the Campaign designed to help K-12 educators throughout Michigan better understand AI's current abilities and future possibilities in K-12 teaching and learning.

2. AGREEMENT TERM: The term of this Agreement shall commence on January 1, 2025, and shall terminate on June 30, 2026, unless earlier terminated in accordance with this Agreement (the “Term”).

3. AGREEMENT AMOUNT: Michigan Virtual agrees to reimburse the School District an amount equal to 100% of the salary and fringe benefits for the AI Strategist On-Loan incurred by Northville Public Schools during the Term of this Agreement. The School District shall invoice Michigan Virtual on a quarterly basis for all actual expenses incurred for the AI Strategist On-Loan, not-to-exceed at total of \$129,862.00 between January 1, 2025 and June 30, 2025 and a total of \$262,376.00 between July 1, 2025 and June 30, 2026. This amount shall be used exclusively for the purpose set forth in this Agreement, including any compensation and benefits for the AI Educator On-Loan during the Term of this Agreement.

4. OBLIGATIONS OF THE PARTIES:

A. RESPONSIBILITIES OF NORTHVILLE PUBLIC SCHOOLS: The School District agrees to the following responsibilities during the Term of this Agreement:

i. The School District shall designate an administrator with specialized expertise in AI, with the joint approval of Michigan Virtual, to serve as the AI Strategist On-Loan to Michigan Virtual. However, this Agreement does not and is not intended to include or connote any warranties, promises or guarantees by the School District of any nature whatsoever, concerning the services to be provided by the AI Strategist On-Loan to Michigan Virtual, and SPECIFICALLY, NO WARRANTY IS MADE OR TO BE IMPLIED WITH RESPECT TO SERVICES PROVIDED UNDER THIS AGREEMENT. IN NO EVENT SHALL ANY PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES WHATSOEVER UNDER CONTRACT, TORT OR OTHERWISE.

ii. Except as required in Section 4(C) below, the School District agrees that the AI Strategist On-Loan shall dedicate 100% of time and effort during a typical 40-hour work week to assist Michigan Virtual with the Campaign, plus reasonable time after hours as needed and agreed upon in writing.

iii. The School District shall maintain the employment relationship between the AI Strategist On-Loan and the Northville Public Schools, including the provision of all salary, benefits, and other employment-related obligations, with reimbursement as outlined in Sections 3 and 4(B) of this Agreement.

iv. The School District acknowledges that all works created by the Michigan Virtual AI Lab team or its contracted staff, including the AI Strategist On-Loan, remain the intellectual property of Michigan Virtual, including activities and works that are potentially revenue-producing, but Michigan Virtual agrees to provide to the School District permission a limited license to use the any works created by the AI Strategist On-Loan at no cost to the School District through the 2027-2028 school year except for content delivery fees, such as the actual cost of the Learning Management System or staff time to deliver the content. Michigan Virtual will retain any and all revenue resulting from this work.

v. The School District shall require the AI Strategist On-Loan to:

a. Adhere to the employee handbook requirements of Northville Public Schools.

b. Comply with any written expectations provided by Michigan Virtual, including the Core Responsibilities and Additional Duties listed in Exhibit A.

c. Submit to Michigan Virtual two draft interim reports, one by July 15, 2025, and another by December 15, 2025, summarizing activities undertaken and milestones achieved.

d. Submit to Michigan Virtual a draft final report by July 15, 2026, summarizing the outcomes of the Campaign and the impact on K-12 students and educators in Michigan.

B. RESPONSIBILITIES OF MICHIGAN VIRTUAL: Michigan Virtual agrees to the following responsibilities during the Term of this Agreement:

i. Michigan Virtual shall provide the School District with the grant amount as specified in Section 3 above, to be paid on a pro-rated, quarterly basis.

ii. Michigan Virtual shall work collaboratively with the AI Strategist On-Loan to develop and implement the Campaign.

iii. Michigan Virtual shall pay for or reimburse any travel expenses incurred by the AI Strategist On-Loan, in accordance with Michigan Virtual Travel Policy requirements.

C. MUTUAL RESPONSIBILITIES: The Parties agree that the selected AI Strategist On-Loan shall have the following responsibilities during the Term of this Agreement:

i. The AI Strategist On-Loan shall comply with Northville Public Schools' employee handbook requirements, and with any reasonable written expectations provided by Michigan Virtual.

ii. The AI Strategist On-Loan shall develop and mentor Northville Public Schools' technology coaches. This shall include, but shall not be limited to, providing guidance, support, and training to enhance the School District's technology coaches' skills and effectiveness in their individual roles. ~~The time required for the AI Strategist On-Loan to perform the activities in this Section shall be mutually agreed upon by the Parties, but in no event shall the time frame be less than the equivalent of fifteen (15) school days. The amount of time for these activities will be up to the equivalent of fifteen (15) school days and the parties will mutually agree on time, place, dates and schedule of each of these activities.~~

iii. The AI Strategist On-Loan shall collaborate with Northville Public Schools on five (5) professional development days. These professional development days will focus on the integration and application of Artificial Intelligence (AI) in educational settings and include sharing ideas/work created and/or developed in Michigan Virtual's AI-focused laboratory. The AI Strategist On-Loan will continue to coordinate with the School District's administrators to plan, organize, and deliver professional development sessions that expands its AI programming.

iv. The AI Strategist On-Loan shall be available to the School District leadership team via phone and virtual meetings to address inquiries and provide high level consultation to individuals transitioning into the open positions as a result of this Agreement for the first six (6) months of this Agreement.

v. The School District shall be granted the opportunity to be the initial site for any artificial intelligence (AI) piloting or trial projects proposed by the AI Strategist On-Loan. Michigan Virtual agrees to present any such projects to the School District for its consideration before approaching other potential piloting or trial sites. The School District shall have the first right of refusal for any AI projects proposed by the AI Strategist On-Loan.

D. EMPLOYER OF RECORD: Each Party to this Agreement shall be designated as the Employer of Record with respect to each person performing any obligations under this Agreement on behalf of the respective Party. Each Party to this Agreement expressly agrees that each such person shall remain an employee of the respective Party for which the person was hired/engaged, consistent with the terms of the applicable employment or collective bargaining agreement, if any, governing the employment of such personnel and such respective Party shall be responsible for costs of employment (salary, taxes, fees, fringe benefits etc.) relative to that individual. This Agreement shall not be construed as authority for any Party to act for another Party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of, another Party, except to the extent, and for the purposes, expressly provided for and set forth herein, and no partnership or joint venture is created hereby. A Party, or its respective employees are not entitled to participate in any plans, arrangements, or distributions by another Party pertaining to or in connection with any fringe, pension, bonus, profit sharing, or similar benefits, or any medical, dental, life or disability insurance plans.

E. NON-SOLICITATION OF EMPLOYEES: For valuable and good consideration of the School District by providing the AI Strategist On-Loan to Michigan Virtual, Michigan Virtual agrees that, during the Term of this Agreement and for a period of twelve (12) months following the early termination or expiration of this Agreement, Michigan Virtual shall not, directly or indirectly, solicit, recruit, ~~hire or attempt to hire any employee of the School District~~ or induce any such employee to leave

their employment with the School District. This restriction applies to any employee who ~~was~~is employed by the School District at any time during the Term of this Agreement.

5. MINIMUM REPORTING REQUIREMENTS: Michigan Virtual shall prepare periodic progress reports for the School District as outlined below:

A. **INTERIM REPORTS:** Michigan Virtual, vis-a-vis the AI Strategist On-loan shall submit two interim reports to the School District during the Term of this Agreement, one by July 1, 2025, and another one by January 1, 2026, detailing the activities undertaken and milestones achieved as a result of the AI Strategist On-Loan.

B. **FINAL REPORT:** A final report shall be submitted to the School District not later than by July 31, 2026, summarizing the outcomes of the Campaign and the impact on K-12 educators.

6. TERMINATION

A. Either Party may terminate this Agreement upon thirty (30) days prior written notice to the other Party for any reason or no reason at all. In the event of termination, Northville Public Schools shall return unspent funds, if any, to Michigan Virtual within thirty (30) days of the termination date.

B. The Parties mutually agree that this Agreement may be terminated by either Party for “Cause” if a Party fails to perform, or cure its performance of, its obligations under this Agreement within thirty (30) days of its receipt of written notice from the other Party stating such breach/non-performance.

C. Should the AI Strategist On-Loan be unable to provide the contemplated services or be terminated by Northville Public Schools during the Term of this Agreement; this Agreement shall automatically terminate, unless the Parties mutually agree in writing to the appoint replacement AI Strategist On-Loan.

7. GENERAL PROVISIONS

A. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and the venue shall be Wayne County, Michigan.

B. **Liability:** Each Party shall be responsible for its own acts or omissions. Notwithstanding the foregoing, this Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of each Party and shall not be construed to waive the defense of governmental immunity held by any Party to this Agreement.

C. **Entire Agreement:** This Agreement, including Exhibit A, constitutes the entire agreement between the Parties and supersedes all prior negotiations, understandings, and agreements.

D. Amendments: Any amendments to this Agreement must be in writing and signed by both Parties.

E. Invalidity of Particular Provision: The invalidity of any article, section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions hereof which remain valid and be enforced to the fullest extent permitted by law.

F. Captions: The captions in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement nor in any way shall affect this Agreement or the construction of any provision hereof.

G. Waivers: A Party may not waive any default, condition, promise, obligation or requirement applicable to the other Party hereunder, unless such waiver is in writing signed by an authorized representative of such Party and expressly stated to constitute such waiver. Such waiver shall only apply to the extent given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation or requirement in any past or future instance. No failure by a Party to insist upon strict performance of any covenant, agreement, term, or condition of this Agreement, or to the exercise any right or remedy in the event of default, shall constitute a waiver of any such default of such covenant, agreement, term or condition.

H. Assignment: This Agreement may not be assigned in whole or in part by either Party.

I. Notices: All notices required under this Agreement shall be in writing and sent to the respective Party at the addresses set forth above.

J. Authorized Signatory: All Parties represent that they have duly adopted resolutions authorizing their participation under this Agreement and the individual executing this Agreement is duly authorized by, and has the authority to execute this Agreement and bind, the respective Party.

The Parties hereto on this day execute this Cooperative (Grant) Agreement as of the date indicated below.

Michigan Virtual University

By: _____

Name: Jamey Fitzpatrick

Its: President & CEO

Date: November ____, 2024

Northville Public Schools

By: _____

Name: Dr. RJ Webber

Its: Superintendent

Date: November ____, 2024

EXHIBIT A
AI Strategist Position

POSITION SUMMARY:

The Artificial Intelligence Strategist (AI Strategist) is a key member of the AI Lab within the Michigan Virtual Learning Research Institute at Michigan Virtual, driving AI-driven education initiatives at Michigan Virtual. This role is designed for a seasoned K-12 leader with a focus on deep integration of AI in curriculum, pedagogy, and student-centered learning. The AI Strategist contributes to innovation efforts, supports AI-based educational strategies, and helps enhance learning experiences through the application of artificial intelligence technologies.

Working under the leadership of the Michigan Virtual Learning Research Institute, the AI Strategist will play a crucial role in implementing AI solutions and insights. This position will help students, educators, and administrators understand and utilize AI's potential in education, contributing to research, serving as an AI subject matter expert, supporting tool piloting efforts, assisting in AI application development, preparing and delivering presentations, and supporting key projects related to AI's role in education.

This position offers a unique opportunity for a visionary education leader to shape the future of AI implementation in K-12 education. The ideal candidate will combine deep educational expertise with a forward-thinking approach to AI, driving innovation and excellence in student-centered learning at Michigan Virtual and beyond.

CORE RESPONSIBILITIES:

1. Serve as a primary subject matter expert in the development and implementation of AI-related programs, offerings, and initiatives in K-12 education.
2. Co-lead and facilitate the Michigan Statewide AI Workgroup and/or District AI Integration workgroups and other K-12 communities of practice.
3. Design and deliver comprehensive professional development workshops, training, and online learning experiences to build student and educators' AI technology skills and literacy.
4. Conceptualize, design, and implement AI pilot programs in partnership with schools and districts, including collecting and analyzing data to assess effectiveness and impact on student learning outcomes.
5. Develop and nurture partnerships with AI developers, researchers, and education organizations to stay at the forefront of AI advancements in education.
6. Conduct and synthesize research on market trends and AI advancements to inform organizational strategies and educational practices.
7. Lead the development of AI-centric processes for new offerings, ensuring alignment with pedagogical best practices and student-centered learning approaches.
8. Provide expert AI-related insights to help refine products, services, and operations across Michigan Virtual.
9. Collaborate with curriculum developers to integrate AI technologies and principles into existing and new educational content.

ADDITIONAL DUTIES:

- Serve as a primary internal AI subject matter expert for Michigan Virtual.
- Prepare and deliver AI-focused presentations for employees, stakeholders, and at educational conferences.
- Guide AI product development projects, ensuring they meet the needs of future K-12 classrooms.
- Develop guidelines and best practices for ethical AI use in education.
- Mentor other staff members on AI integration in education.