

Board of Education

Educational Focus Board Meeting

Monday, February 22, 2021

Remote Meeting via ZOOM - www.dupage88.net/boardstream

2 Friendship Plaza

Addison, Illinois 60101

7:30 PM

AGENDA

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Recognition of District 88 Successes**
 - A. 88's Best Students

DISTRICT 88'S BEST

Jina Patel

For many of our 88's Best candidates, we often receive many distinguished nominations from staff – but we rarely receive them from students. It is one thing to be recognized by your teachers, coaches, and sponsors – but to be recognized by your peers is a true honor. We are incredibly proud and privileged to recognize senior Jina Patel for 88's Best in the category of Service.

A few months ago, a friend and peer of Jina's approached administration, asking if she could nominate Jina for 88's Best. She wanted to meet with us immediately to let us know how amazing Jina is. Jina is a student who is on every adult's radar at Addison Trail High School – for all of the amazing things she continues to do. This student, Huda Siddiqui, was so appreciative of her peer and friend and wrote to us to tell us how Jina is also on every student's radar. Huda wrote, "While Jina is undeniably a stellar student, athlete, and community leader, she is also an amazing friend and peer. Since middle school, Jina has been a remarkable role model and a very encouraging classmate. It has been an absolute pleasure engaging with Jina through her leadership in several clubs including the Youth Equity Stewardship Program, Blazer Ambassadors, UNICEF, Math League, and Class Council. Impressively, Jina has been a pivotal member of our community by devoting much of her time to volunteering at the Addison Public Library's Teen Lunch Program, local hospitals, service projects through the National Honors Society, and most notably through her leadership in Key Club as both the President and Lieutenant Governor. Jina is kind, helpful, motivated, modest, creative and as our middle school friends liked to say, a "Jina-es". All these years, her kind and warm demeanor have made her an incredible person to reach out to for help and advice. Undoubtedly, Jina puts all of her heart into everything she is involved with and is truly deserving of AT's Best. Congratulations Jina!"

Jina is one of the most positive and kind students who has walked the halls of Addison Trail High School. She has been dedicated to service since she first stepped foot inside of our doors, and she has continued that path for all four years of her high school career. Jina compares the universal language of music to service, saying that kindness is universal – and it's easy to brighten someone's day by the simple act of a smile. She likes how rewarding service has been to her, and really values the contributions she makes to her community and society at large. "We exist to make service possible," Jina recalls from a past Key Club Lieutenant Governor, and she has held to that ever since. Service gives Jina a sense of purpose and joy that she does not get anywhere else, and being a part of Key Club and other organizations have really influenced her ability to lead her peers in ways that not only shape the Addison Trail culture, but the culture of our community. Jina recognizes her ability to create positive change in the world, and her personality lends itself so perfectly to the world she helps to create.

Jina is the current Lieutenant Governor for our Key Club District, overseeing Key Clubs from Addison Trail, Willowbrook, Glenbard East, Downers Grove South, and York High Schools. She speaks to these clubs regularly and has helped them transition to a virtual environment where they have to think creatively about how to serve their communities despite the restrictions

of the pandemic. She has also helped clubs with virtual elections and will participate in the district convention this Spring, all virtual. Jina has flawlessly rolled with the punches of the pandemic and continued to shine despite not being able to share her talents in person.

Jina's favorite service projects include Feed My Starving Children, blessing bags for the homeless, and Paws for a Cause. Breaking the cycle of poverty is a cause close to Jina's heart, and she tries to focus all of her efforts on helping people get back on their feet. Jina's family is from India, and she has seen first-hand the impact of poverty on children; Jina is truly dedicated to making sure that poverty and hunger do not get in the way of a child's education, and has helped Key Club to create projects that focus on giving hope to people in desperate circumstances.

Jina participates in many other clubs and activities, including the National Honor Society, International Club, International Dance, Youth Equity Stewardship (YES), Student Council, and Class Board. She is the co-president of the National Honor Society, a dance leader in International Dance, and _____. Ms. Karen Pierropoulos, International Dance Club sponsor and Class Board sponsor, says, "I have known Jina since her freshman year when she first joined as a Class Sponsor for the class of 2021, and International Dance. She stood out as a leader early on in her high school career, with her perseverance for success. Jina has been on the executive board for International Dance, International Club, and Class Sponsor. Her legacy in these clubs and activities will live on, but she will be greatly missed. Jina, I wish you nothing but the best in your next chapter in life. I know that you will achieve any goal you set your mind to and you will be successful in whatever path you choose.

Jina is also a key contributor to the AT News Channel, which began this year from our Youth Equity Stewardship group. Mr. Rob Schader, PE Department Chair and NHS Sponsor, says, "I have had the pleasure of not only working with Jina in Leadership Training as a student last year but also as the Vice President of NHS and a leader on the districts youth equity stewardship. Jina is a class act and a leader in and out of the classroom. Her dedication to her school and the students is evident in all that she engages in after the final bell rings. I am honored to be able to work beside her in these extra-curricular areas. Congratulations Jina, this honor is more than deserved."

Not only is Jina dedicated to service, but she is dedicated to her academics. She has taken nine honors courses and thirteen Advanced Placement courses, receiving A's in all of them. She approached her academic career by looking at the bigger picture; history is not her favorite subject, but she knew that the skills she would learn in those classes would have great benefit in the future. She pushes herself to tackle challenges – and chooses ones she knows will NOT come easy. Ms. Kira Bonk, Science teacher, says, "Jina is AMAZING! What a bright, compassionate, focused young woman. She was a joy to have in AP Physics and the National Honor Society. Jina is a role model for her peers and the adults in her life. Truly a brilliant young woman. Congrats, Jina!" Ms. Patricia Subers, English teacher, says, "Jina has been an amazing contributor to our Per 6 AP Lit and Comp class. She works hard in every aspect of the class, and in terms of service, provides astute observations for all of our readings during our discussions/chats and a critical lens in her writing as well. Jina is a very dedicated student within the classroom setting and to see that she has extended these skills outside of that academic arena to provide services to others in the community as a whole makes me appreciate her even more. Congratulations to Jina on this recognition!

While Jina doesn't gravitate to history, she does have a particular interest in Math and Science. Jina's favorite classes include AP Biology with Ms. Carolyn Erwin, and she has taken additional science classes to learn as much as she can about how the human body works. Jina says, "Things we can't see with our eyes have the ability to have a big impact – and it's something so small." She uses Covid-19 as an example and is fascinated with how something that we cannot see has created a whole new world for everyone. Jina is naturally curious and eager to find answers to the many complicated issues that create our existence. Ms. Carolyn Erwin, AP Biology teacher, says, "I am thrilled that Jina is being honored for her amazing legacy of service throughout her years at AT. As a student in AP Biology last year, Jina's keen intellect and incredible work ethic became apparent from the start. I could always count on her meaningful contributions to class discussions to move us forward. Interacting with her during labs was always fun, too. Typically, she and her group would not only collect incredible data, but they would be the first ones done because Jina always came prepared. When I started to grasp the full scope of her involvement in extracurriculars and the active leadership roles she held, I often wondered when she slept! Her selfless dedication to making our school a place where all students feel welcome will be her legacy long after she graduates. I stand in awe of all that she has accomplished already, and I can't wait to see how her future unfolds. Congratulations, Jina, and thank you for your leadership and service. It was an honor to be one of your teachers."

Ms. MaryKathryn Maranowicz, Writing Center Assistant, says of Jina: Jina's compassion for humanity is a driving force in everything that she does. I know Jina through her visits to the writing center, and she is not only talented in service but equally gifted in the arts and science, too. Through scholarship and college admission essay drafts, I have learned so much about Jina's family, passions, strengths, vulnerabilities, goals, kindness, and intelligence--how they define her and her place in this world... One thing is for certain: Jina will leave a lasting mark on the world of medicine through her endeavors--not only as an empathetic physician but through her altruistic service to mankind. I will remember Jina by her ambitious and heartfelt words: "Through the challenges of life, my purpose of caring for and healing the sick acts as an indestructible motivator."

Jina draws inspiration from her grandmother, who never learned how to read or write, and she wants to make her and her parents very proud by performing the best she can. She has built meaningful and lasting relationships with her teachers and sponsors and has found that they are genuine in their support for her. She credits Ms. Grady and Ms. Giertz, the two Key Club sponsors, for playing a significant role in her involvement in community service and supporting her run for Lieutenant Governor.

To underclassmen, Jina, not surprisingly, encourages them to get involved in community service. She reminds them that anyone can do service – a high GPA or finely-tuned artistic skills or incredible athletic talents are not required to help each other out. Everyone can make a positive difference in another's life often by doing simple things. She inspires students to reach outside of their comfort zones and try new things. By joining different clubs that cater to her love of dance and culture, she has met so many peers who have influenced her and had a positive impact on her life. She has embraced the diversity of Addison Trail High School and appreciates how it has made her more culturally aware – which ultimately will help make her better in her chosen profession.

After high school, Jina will attend college to be a doctor. Her top choices include Northwestern University, Washington University, and the University of Michigan. By choosing medicine as her career, she gets to blend her favorite things – her love of science and her love of service. She

will start on a pre-medicine track, and will surely excel in her field of choice.

Whether it's dancing in the International Dance show, choreographing for an Indian wedding, serving meals to the homeless, or packing food for children around the world, Jina is truly making a difference in people's lives. Her kindness is contagious – when you are in Jina's presence, you can feel her positivity radiating to everyone around her. She is genuine, sincere, and heartfelt in her words and actions, and we are lucky to have had her influence at Addison Trail High School. Congratulations, Jina, on this award, and we look forward to seeing everything that you accomplish.

DISTRICT 88'S BEST

Lily Morgan

Willowbrook High School senior Lily Morgan is a consistent and shining example of service, support, stewardship, leadership, and scholarship at Willowbrook High School. She has built an outstanding record of academic and co-curricular achievements, as well as incredible contributions to our school district, and community. Lily attributes her success and achievement to the support provided by her family and teachers, as well as her desire to see a change and to be her own person. As a result of her commitment to others, as well as her own success, Lily has earned the recognition of being named as one of DuPage High School District 88's Best.

As a student, Lily consistently pursues the most rigorous courses available at Willowbrook High School. At the conclusion of her high school career, she will have successfully completed a multitude of college-level coursework including 4 Advanced Placement courses, Project Lead the Way courses, College of DuPage dual credit courses, Elmhurst College Math and English coursework, as well as a multitude of honors courses. As a result of her academic success, Lily has been recognized with the Outstanding Freshman Award, Human Relations Award has been named to the Distinct Honor Roll each semester of her high school career, and is an inductee of the National English Honor Society.

Beyond the classroom, Lily commits her time and talents to a variety of teams, events, clubs, and activities at Willowbrook. She is a visible leader throughout our school as secretary of our Student Council, co-captain of the Speech Team and two-year IHSA Regional qualifier, and as a member of our Youth Equity Stewardship group, Student Board of Communications, Gay-Straight Alliance, Skyline, Theater, and Mock Trial.

Lily is often most recognized as a seamless member of many District 88 and Willowbrook teams that have supported our work in remote learning, facilitating our equity journey, and providing direct support to students and staff. She is a member of our Return to School Student Committee, has led listening circles with students and staff focused on social justice, and most recently assisted with the facilitation of our district-wide staff development during Black History Month. Lily has also been instrumental in organizing a community Black Lives Matter demonstration this past summer, resulting in more than \$200 being raised for the NAACP. She has also assisted with the creation of a memorial for Sandra Bland, a graduate of Willowbrook High School, as well as a scholarship in her name.

Lily's presence is felt throughout our school and community as evidenced by the comments of staff at Willowbrook High School.

Ms. Maritza Francisco, Social Studies Teacher, includes, "I had the pleasure of getting to know Lily in Freshman AP Human Geography. Lily always expressed her concern for the disenfranchised and marginalized -- exhibited empathy for all groups and cultures in the course of our studies. As I got to know her, Lily impressed me with her deep appreciation for helping, listening, and being in tune with those in need around her. Even as a Junior, as my student assistant, Lily was always available to students in 8th period, and became a helpful addition to

the class, offering kindness, advice, and insight on a variety of topics. Lily lives every day with the goal to make a difference, and her efforts will make the world a better place!"

Ms. Regina Wathier, English Teacher, adds, "I LOVE LILY! I am so happy that Lily was chosen for the area of Service. I had the pleasure of teaching Lily in Sophomore Honors English, and working with her in the theatre program. Her intelligence, her compassion, and her mature, articulate voice served her well in class, on stage, and now - in the community. As a resident of Villa Park, I have witnessed Lily advocate for others, and I am so proud of her work this past spring on the Equity Rally. Congratulations, Lily!"

Mr. Pete Montgomery, Social Studies Teacher and Soccer Coach, says, "Lily is an excellent choice to represent us as District 88's Best. Lily has been an active member of YES (Youth Equity Stewardship) during her time at Willowbrook. She has always been someone who is looking out for others so it is perfect for her to be recognized for Service. In every situation Lily will be the first to ask how it is impacting people who are marginalized, people who have been neglected, people others might ignore or forget. She is not only a caring person, but she takes action to serve others."

Ms. Mary Barney, Career and Technical Education Department Head, includes, "I echo what others have already said about Lily for her service. While I have only known Lily for 6 weeks, she has already impressed me with her support for other students in Business Law Honors zoom and break out rooms, during the Alumni Dual Credit/AP zoom to share her wisdom and advice for others to make informed choices for their upperclassmen years at WBHS, and as she has lead groups in the various All Staff meetings we have all participated in. I am sure she is sharing with 8th graders her recommendations for their service, academics, athletics, and clubs to join at WBHS as she is truly an advocate for all students and staff."

Mr. Dan Fliegel, English Teacher and Skyline sponsor, states, "I've been fortunate to know Lily for four years at Willowbrook, as a reporter for Skyline and also as her teacher last year in AP English Language and Composition. Lily stands out for her compassion and kindness towards other students in class and around school, and as an advocate for justice for all people. She is also an astute reader and writer who is considerate and courageous in writing about and discussing important issues. She has made Willowbrook a better place by being here!"

Mr. Brett Blair, English Department Head, says, "Lily is a natural leader. Her subtle and controlled style of leadership will without question underscore her skills in both written and spoken form in her future. Lily has been on our Speech Team for four years, and her growth as an orator and leader can be measured throughout the last four years, and she has been an outstanding co-captain through the invitational season. Without question, this season has been her strongest, where she earned twelve individual awards during a virtual invitational season with a mix of asynchronous and synchronous prelim and final rounds. She, along with her other co-captains, developed the groundwork for our novice and JV team to not only create success in this virtual world, but to learn and grow. Lily's leadership this year will be the foundation for our successes in years to come. Lily, thank you for finding the light and your voice."

Mr. Matt Cochran, Learning Services and Driver Education Teacher says, "I was lucky enough to have Lily as a behind-the-wheel student. Besides being a great driver and a fast learner, Lily, her partner and I were able to engage in great conversations about and the two of them being youth equity leaders in the school. It was refreshing having a good conversation and making a connection with a student, who had I not had as a student in behind the wheel, I would not have gotten to know. Since behind-the-wheel, Lily takes the time to say hello and ask about me and

my family. It is a nice gesture I appreciate. Keep up the great work Lily and you make Willowbrook High School proud."

Mr. Tim Lavorato, Science Teacher, also says, "Lily Morgan is a great student and one of the most thoughtful people I have had the privilege to teach in my career. She is engaged and eager in each activity we do and has been a breath of fresh air for me personally throughout this entire on-line learning experience."

Mr. Adam Hage, Teacher Assistant and Speech Coach, adds, "I had the pleasure of being one of Lily's Speech coaches this year. Lily is a talented, hard-working, and socially conscious student and I couldn't be prouder of the work she does at Willowbrook on the Speech team and beyond!"

Ms. Lourdes Pina, School Counselor, says, "Lily looks out for everyone, sees the big picture, and is generous with her time. She is articulate and mature and is a wonderful role model."

Mr. Mike Sullivan, English Teacher, also says, "Lily is the perfect person to receive this acknowledgment. She is a truly kind and caring person. Lily genuinely enriches the experience of those around her."

Lily's plans for the future include attending the College of DuPage where she will complete her early college requirements. She then plans to complete a degree in Journalism or Communication and pursue a career in Journalism.

Willowbrook High School is proud and honored to recognize Lily Morgan for her success and commitment to the community and for exemplifying what it means to be one of District 88's Best!

2020-2021 FALL ATHLETIC AND EXTRA-CURRICULAR HIGHLIGHTS

As we continue to deal with the adverse impacts of the coronavirus disease 2019 (COVID-19) pandemic, the creative and engaging ways in which our coaches and activity sponsors are connecting with and caring for students are truly impressive and inspiring.

During the Feb. 22 District 88 Board of Education meeting, Addison Trail Principal Michael Bolden and Willowbrook Principal Dr. Daniel Krause will share successes from the 2020 fall season. The following athletic teams and extracurricular activities will be highlighted.

Addison Trail:

- Boys Cross-Country
- Boys Golf
- Girls Cross-Country
- Girls Golf
- Girls Swimming and Diving
- Girls Tennis
- Illinois Music Education Association (ILMEA)

Willowbrook:

- Boys Cross-Country
- Boys Golf
- Girls Cross-Country
- Girls Golf
- Girls Swimming and Diving
- Girls Tennis
- Illinois Music Education Association (ILMEA)

To watch a recap video of the 2020 fall season, go to <https://www.dupage88.net/site/page/12581>.

5. Petitions and Hearings

It is the practice of this Board of Education to provide a place on the agenda for and welcome comments and suggestions from the public.

6. Educational Focus Item

A. Remote Learning Instructional Showcase- Science

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EDUCATIONAL FOCUS

Remote Learning Instructional Showcase – Science

Department Heads for Science Erin Groth and David Garcia will showcase the Science curriculum in a remote setting.

EDUCATIONAL FOCUS

Mrs. Yvonne Tsagalis, Assistant Superintendent for Curriculum and Instruction, will share an update on spring testing timelines.

Spring 2021 Testing Timelines

Board of Education Meeting
February 22nd, 2021

Waiver Request



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.ibe.net

Darren Reisberg
Chair of the Board

Dr. Carmen I. Ayala
State Superintendent of Education

February 5, 2021

Dear Colleagues:

Over the past several months, the members of the Board and I have been deeply engaged in dialogue about spring assessments. We have closely monitored the status of district learning models and your concerns about the social and emotional wellbeing of our students, as the pandemic has stretched on for longer than a year. While 77 percent of school districts are offering some in-person instruction, our data tell us that more than a million students are still learning completely remotely. Fewer than 200 districts serving less than 200,000 students are currently able to provide fully in-person instruction.

Given where we are, we believe it is more important to focus on supporting our students' transition back to in-person learning, than to focus on assessments. Our focus belongs on building our students' reconnection with their teachers and re-engagement in learning in the classroom. That's why we will advocate for the U.S. Department of Education to make waivers available for spring 2021 assessments. If a waiver is made available, Illinois will apply for it.

Assessment – the practice of collecting evidence about student learning to provide them with feedback and inform instructional design – is still critically important to helping students recover from the pandemic; this practice can and should happen this spring at the classroom and district levels.

It has been a collaborative process to come to this decision. We have listened and given great consideration to every perspective that has been shared with us. Thank you for your passion and your partnership on behalf of Illinois' students. Together, we will overcome this pandemic.

Sincerely,

A handwritten signature in black ink that reads "Carmen I. Ayala".

Dr. Carmen I. Ayala
State Superintendent of Education
Illinois State Board of Education

SAT

PSAT 10

PSAT 9

SAT

- All juniors and seniors who did not take the SAT in the Fall of 2020
- Testing date for the SAT is April 13th
- Testing window for PSAT 9 and PSAT 10 is April 13 to April 23
- Social distancing requirements and implications

ISA

DLM-AA

ACCESS

ISA

Illinois Science Assessment

All junior students, no online option

Testing window is March 15 to May 14

DLM-AA

Dynamic Learning Maps Alternate Assessment

1% of students with the most significant cognitive disabilities

Testing window is March 15-May 10

ACCESS Testing

Language proficiency test of our ELL students

Testing window is March 15-May 25

No waivers are planned

AP Testing

Option 1

Paper and pencil exams

May 3-May 17

In-person

Language exams and Music Theory students must use this option

Option 2

Option of pencil and paper or digital

May 18-May 28

Option 3

Digital exams

Administered at school or at home

June 1-June 11

Considerations

Full length exams

- ¹⁹ Subject matter, how students have been practicing
Digital limitations at home

Seal of Biliteracy

Students show proficiency in English and another language

SAT ERW score

ACCESS score

AP English Language test score

AP Language test score

AAPPL test score (reading, writing, listening, and speaking)

Languages

Spanish

Italian

German

Polish

Mandarin

Greek

Urdu

Online option

7. Motion To Establish Consent Agenda

The items of the consent agenda were reviewed and discussed by the board and administration at a previous meeting, or are routine items (meeting minutes). Reports and data were reviewed prior to being recommended for the consent agenda.

- A. Approve the List of Bills for January 2021

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TO: Dr. Jean Barbanente
Board of Education

DATE: February 3, 2021

FROM: Mr. Ryan Domeracki

RE: **List of Bills for January 2021**

Attached is a summary list of bills including payroll and vendor transactions for the month of January 2021.

Recommendation:

It is recommended that the Board of Education approve the list of payroll and vendor transactions for the month of January 2021.

Cc: Mr. Edward Hoster

LIST OF BILLS - January 2021

It is recommended that the expenditures, by fund, be approved for January 2021

	<u>Payroll Expense</u>	<u>Accounts Payable</u>	<u>Total</u>
Education Fund	\$3,890,488.56	\$584,120.67	\$4,474,609.23
O&M Fund	\$322,267.78	\$202,209.26	\$524,477.04
Debt Services	\$0.00	\$3,861.00	\$3,861.00
Transportation Fund	\$0.00	\$382,105.19	\$382,105.19
IMR Fund	\$173,469.21	\$0.00	\$173,469.21
Capital Projects Fund	\$0.00	\$14,021.97	\$14,021.97
Total Board	<u>\$4,386,225.55</u>	<u>\$1,186,318.09</u>	<u>\$5,572,543.64</u>
Activity Fund	\$0.00	\$25,869.12	\$25,869.12
Grand Total	<u><u>\$4,386,225.55</u></u>	<u><u>\$1,212,187.21</u></u>	<u><u>\$5,598,412.76</u></u>

BOARD OF EDUCATION
DU PAGE HIGH SCHOOL DISTRICT 88
DU PAGE COUNTY, ILLINOIS

Recapitulation of Checks and Vouchers written from Board Funds
from January 1, 2021 through January 31, 2021

Education Fund (10)

Check No. 556067 to 556095		\$ 16,611.66
556096 to 556117		94,779.52
555781	Void	(1,569.99)
556121 to 556164		27,295.53
556165 to 556215		139,661.78
556118 & 556119		14,177.07
556221 to 556263		76,407.30
556265 to 556314		751,060.39
556319 to 556364		39,755.05
556366 to 556418		98,565.88
556317 & 556318		14,127.03
		\$ 1,270,871.22
W/T Fidelity 403B	01/15/21	\$ 14,178.50
W/T TRS Employee W/H	01/15/21	119,727.33
W/T THIS Employee W/H	01/15/21	16,495.71
W/T TRS Board Pd Employee Share	01/15/21	7,637.77
W/T TRS Board Share	01/15/21	8,163.67
W/T THIS Board Pd Employee Share	01/15/21	957.62
W/T THIS Board Share	01/15/21	12,949.28
W/T-Federal Taxes	01/15/21	\$ 190,070.21
W/T-FICA/MED Taxes	01/15/21	48,891.35
W/T-State Taxes	01/15/21	74,504.60
W/T-Child Support W/H	01/15/21	1,948.35
W/T-Credit Union	01/15/21	4,487.00
Payroll Checks 358039 through 358067	01/15/21	35,702.14
Direct Deposit Transfers V210644-V211169	01/15/21	1,144,171.83
W/T 5/3 Credit Card Payment	01/21/21	\$ 2,726.59
W/T Fidelity 403B	01/29/21	14,303.50
W/T TRS Employee W/H	01/29/21	123,570.71
W/T THIS Employee W/H	01/29/21	17,025.27
W/T TRS Board Share	01/29/21	8,423.13
W/T TRS Board Pd EE Share	01/29/21	7,838.54
W/T THIS Board Share	01/29/21	13,360.83
W/T THIS Board Pd EE Share	01/29/21	982.79
W/T IMRF Employee W/H	01/29/21	31,483.22
W/T IMRF Employee Voluntary	01/29/21	10,271.19
W/T-Federal Taxes	01/29/21	\$ 197,488.86
W/T-FICA/MED Taxes	01/29/21	50,272.25
W/T-State Taxes	24 01/29/21	76,863.36

BOARD OF EDUCATION
 DU PAGE HIGH SCHOOL DISTRICT 88
 DU PAGE COUNTY, ILLINOIS

Recapitulation of Checks and Vouchers written from Board Funds
 from January 1, 2021 through January 31, 2021

W/T-Child Support W/H	01/29/21	1,948.35
W/T-Credit Union	01/29/21	4,890.83
Payroll Checks 358068 through 358098	01/29/21	34,650.84
Direct Deposit Transfers V211170-V211694	01/29/21	<u>1,184,168.02</u>
Total Education Fund		\$ 4,731,024.86

O & M Fund (20)

Check No. 556069 to 556091		\$ 3,018.80
556099 & 556117		2,153.16
556120 to 556163		21,622.61
556169 to 556219		60,850.12
556220 to 556264		20,577.20
556266 to 556316		81,896.92
556320 to 556365		16,761.55
556382 to 556415		<u>61,181.05</u>
Total O & M Fund		\$ 268,061.41

Debt Service Fund (30)

Check No. 556172		\$ 3,861.00
Total Debt Services Fund		<u>\$ 3,861.00</u>

Transportation Fund (40)

Check No. 556070 & 556092		\$ 33,147.36
556101, 556102 & 556117		67,751.37
556222 to 556262		14,482.08
556362		1,975.00
556375, 556409 & 556415		<u>264,749.38</u>
Total Transportation Fund		\$ 382,105.19

IMR Fund (50)

W/T-Board FICA/Med	01/15/21	\$ 48,891.35
W/T Board Share	01/29/21	\$ 70,630.06
W/T IMRF Board Pd EE Share	01/29/21	3,675.55
W/T-Board FICA/Med	01/29/21	<u>50,272.25</u>
Total IMR Fund		\$ 173,469.21

Capital Projects Fund (60)

Check No. 556365		\$ 14,021.97
Total Capital Projects Fund		<u>\$ 14,021.97</u>

BOARD OF EDUCATION
 DU PAGE HIGH SCHOOL DISTRICT 88
 DU PAGE COUNTY, ILLINOIS

Recapitulation of Checks and Vouchers written from Board Funds
 from January 1, 2021 through January 31, 2021

Activity Fund (91)

Check No.	3911 through 3924		\$ 11,809.17
	3812	Void	(125.00)
	3925 through 3955		6,255.46
	3956 through 3968		3,601.21
	3721	Void	(195.00)
	3969 through 3982		4,523.28
	Total Activity Fund		\$ 25,869.12

GRAND TOTAL CHECKS AND TRANSFERS		\$ 5,598,412.76
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TO THE TREASURER OF THE BOARD OF EDUCATION OF DU PAGE HIGH SCHOOL DISTRICT 88:
 We certify this to be a true and correct copy of the payments authorized and approved as shown by the Minutes
 of the Board of Education of DuPage High School District 88, DuPage County, Illinois at its February meeting.

President: _____

Secretary: _____



Vendors over \$0.00
 01-01-2021 to 01-31-2021
 Generated on 02-03-2021 at 6:20 PM
 Total Results: 296

ACACIA ACADEMY (42126)			\$9,470.08
01-06-2021 Regular - Check #: 556096			\$5,477.84
SPED PRIVATE TUITION WBHS	Education Fund		\$5,477.84
01-20-2021 Regular - Check #: 556265			\$3,992.24
SPED PRIVATE TUITION WBHS	Education Fund		\$3,992.24
ACCESS ONE INC. (55660)			\$2,424.35
01-20-2021 Regular - Check #: 556266			\$2,424.35
MEDIA SERVICE	O & M Fund		\$2,424.35
ACCURATE OFFICE SUPPLY CO. (15633)			\$470.05
01-06-2021 Regular - Check #: 556067			\$58.95
SUPPLIES CENT SUPPORT SER	Education Fund		\$23.39
SUPPLIES CENT SUPPORT SER	Education Fund		\$16.56
SUPPLIES CENT SUPPORT SER	Education Fund		\$19.00
01-28-2021 Regular - Check #: 556319			\$411.10
SUPPLIES CENT SUPPORT SER	Education Fund		\$144.64
SUPPLIES CENT SUPPORT SER	Education Fund		\$30.25
SUPPLIES CENT SUPPORT SER	Education Fund		\$142.13
SUPPLIES CENT SUPPORT SER	Education Fund		\$94.08
ACSI MECHANICAL GROUP (58222)			\$5,902.00
01-20-2021 Regular - Check #: 556220			\$5,902.00
PUR SVC WB MAINTENANCE	O & M Fund		\$2,951.00
PUR SVC AT MAINTENANCE	O & M Fund		\$2,951.00
ADA BADMINTON & TENNIS (45886)			\$732.00
01-13-2021 Regular - Check #: 556121			\$732.00
SUPPLIES AT PE	Education Fund		\$732.00
ADDISON FLORAL, INC (124)			\$118.00
01-06-2021 Regular - Check #: 556068			\$118.00
SUPPLIES AT PRIN OFF	Education Fund		\$59.00
SUPPLIES AT PRIN OFF	Education Fund		\$59.00
ADDISON PARK DISTRICT (132)			\$24,739.40

01-20-2021 Regular - Check #: 556221			\$24,739.40
RENTAL WB ATHLETICS	Education Fund	\$12,369.70	
RENTAL AT ATHLETICS	Education Fund	\$12,369.70	
ADDISON TRAIL MUSIC BOOSTERS (17863)			\$0.00
01-25-2021 Void - Check #: 3721			(\$195.00)
AT RESERVE ACTIVITY	Activity Fund	\$195.00	
AT RESERVE ACTIVITY	Activity Fund	(\$195.00)	
01-28-2021 Regular - Check #: 3969			\$195.00
AT RESERVE ACTIVITY	Activity Fund	\$195.00	
AHEAD OF OUR TIME PUBLISHING (54485)			\$500.00
01-20-2021 Regular - Check #: 556267			\$500.00
PUR SVC BOE OTHER	Education Fund	\$500.00	
ALARM DETECTION SYSTEMS (21664)			\$868.98
01-06-2021 Regular - Check #: 556069			\$868.98
PUR SVC AT OPERATIONS	O & M Fund	\$868.98	
ALBERTSONS (49303)			\$433.44
01-28-2021 Regular - Check #: 556321			\$163.54
SUPPLIES AT SPED	Education Fund	\$163.54	
01-28-2021 Regular - Check #: 556322			\$269.90
SUPPLIES AT SPED	Education Fund	\$269.90	
ALEXIAN BROTHERS CORPORATE (56786)			\$113.00
01-20-2021 Regular - Check #: 556222			\$113.00
SP ED TRANSPORTATION	Transportation Fund	\$113.00	
ALL STAR DRAPERY (48810)			\$255.00
01-13-2021 Regular - Check #: 556123			\$255.00
SUPPLIES WB MAINTENANCE	O & M Fund	\$255.00	
ALLAN E RENDAK (57697)			\$89.00
01-28-2021 Regular - Check #: 556366			\$89.00
SUPPLIES WB MUSIC	Education Fund	\$89.00	
ALLENA SIMON (58131)			\$76.82
01-06-2021 Regular - Check #: 556097			\$76.82
PUR SVC SPED TRANSITIONS	Education Fund	\$76.82	
ALMA VILLEGAS (48229)			\$123.88
01-28-2021 Regular - Check #: 3970			\$123.88
CLASSIFIED MEDICAL REIMB	Activity Fund	\$123.88	
AMAZON CAPITAL SERVICES (58120)	28		\$2,651.18
01-13-2021 Regular - Check #: 556124			\$2,474.94

DIST INSTR SUP-CARES	Education Fund	\$2,433.00	
DIST TECH MATERIALS	Education Fund	\$41.94	
01-20-2021 Regular - Check #: 556223			\$176.24
DIST TECH MATERIALS	Education Fund	\$161.76	
DIST TECH MATERIALS	Education Fund	\$8.49	
DIST TECH MATERIALS	Education Fund	\$5.99	
AMERICAN SOCIETY OF COMPOSERS (52290)			\$367.00
01-13-2021 Regular - Check #: 556165			\$367.00
SUPPLIES WB PRIN OFF	Education Fund	\$183.50	
SUPPLIES AT PRIN OFF	Education Fund	\$183.50	
AMERITAS (52853)			\$238.00
01-13-2021 Regular - Check #: 556166			\$119.00
EDUCATION FUND	Education Fund	\$119.00	
01-28-2021 Regular - Check #: 556367			\$119.00
EDUCATION FUND	Education Fund	\$119.00	
AMY FERRARO (41761)			\$80.00
01-28-2021 Regular - Check #: 556368			\$80.00
P.S.IMP INST TITLE II	Education Fund	\$80.00	
AMY PESCHKE (53875)			\$799.99
01-13-2021 Regular - Check #: 556167			\$799.99
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$199.99	
AMY WELTIN (58054)			\$650.00
01-13-2021 Regular - Check #: 556168			\$400.00
TUITION REIMBURSEMENT	Education Fund	\$400.00	
01-28-2021 Regular - Check #: 556369			\$250.00
P.S.IMP INST TITLE II	Education Fund	\$250.00	
ANDREW WILHOIT (56810)			\$175.00
01-06-2021 Regular - Check #: 556098			\$175.00
PUR SVC WB ATH	Education Fund	\$175.00	
ANGELA RUIZ (57098)			\$316.98
01-28-2021 Regular - Check #: 3971			\$316.98
CLASSIFIED MEDICAL REIMB	Activity Fund	\$316.98	
APPLE COMPUTERS (45217)			\$2,498.00
01-20-2021 Regular - Check #: 556224			\$2,498.00
NON CAP EQUIP CTEI	Education Fund	\$2,498.00	
ASHLEY ANDERSON (56740)			\$423.06

01-13-2021 Regular - Check #: 3925		\$423.06
STUDENT COUNCIL	Activity Fund	\$423.06
ASSURED SOLUTIONS (58121)		\$17,154.39
01-13-2021 Regular - Check #: 556122		\$7,532.52
SUPPLIES WB MAINTENANCE	O & M Fund	\$7,532.52
01-28-2021 Regular - Check #: 556320		\$9,621.87
SUPPLIES AT MAINTENANCE	O & M Fund	\$9,510.25
SUPPLIES WB MAINTENANCE	O & M Fund	\$111.62
AT&T (18491)		\$7,879.39
01-06-2021 Regular - Check #: 556099		\$2,065.53
MEDIA SERVICE	O & M Fund	\$2,065.53
01-13-2021 Regular - Check #: 556169		\$1,682.80
MEDIA SERVICE	O & M Fund	\$1,682.80
01-20-2021 Regular - Check #: 556269		\$4,131.06
MEDIA SERVICE	O & M Fund	\$4,131.06
AURORA NAPER TRANSPORTATION (54285)		\$42,870.00
01-06-2021 Regular - Check #: 556070		\$32,885.00
SP ED TRANSPORTATION	Transportation Fund	\$32,885.00
01-20-2021 Regular - Check #: 556225		\$9,985.00
SP ED TRANSPORTATION	Transportation Fund	\$9,985.00
AXA EQUITABLE (7986)		\$46,507.62
01-13-2021 Regular - Check #: 556170		\$23,097.56
EDUCATION FUND	Education Fund	\$23,097.56
01-28-2021 Regular - Check #: 556370		\$23,410.06
EDUCATION FUND	Education Fund	\$23,410.06
AYESHA RIZVI (56795)		\$230.00
01-28-2021 Regular - Check #: 556371		\$230.00
P.S.IMP INST TITLE II	Education Fund	\$230.00
B & H PHOTO VIDEO (22440)		\$2,899.84
01-13-2021 Regular - Check #: 556125		\$2,532.47
SUPPLIES CARL PERKINS	Education Fund	\$880.57
NON CAP EQUIP CTEI	Education Fund	\$795.99
SUPPLIES C&T ED IMP GRANT	Education Fund	\$494.56
SUPPLIES C&T ED IMP GRANT	Education Fund	\$191.25
SUPPLIES WB TECH	Education Fund	\$170.10
01-28-2021 Regular - Check #: 556323	30	\$367.37
SUPPLIES AT MUSIC	Education Fund	\$249.45
SUPPLIES AT MUSIC	Education Fund	\$117.92

BARNES AND NOBLE (27835)			\$1,609.50
01-13-2021	Regular - Check #: 556126		\$1,609.50
	SUPPLIES WB ENGLISH	Education Fund	\$1,609.50
BEN STEWART (51834)			\$504.00
01-20-2021	Regular - Check #: 556226		\$504.00
	PUR SVC WB ATH	Education Fund	\$504.00
BIDD CONSULTING (53121)			\$1,568.91
01-20-2021	Regular - Check #: 556227		\$1,568.91
	P.S.IMP INST TITLE II	Education Fund	\$1,568.91
BLICK ART MATERIALS LLC (7044)			\$1,220.35
01-13-2021	Regular - Check #: 556127		\$385.39
	SUPPLIES CARL PERKINS	Education Fund	\$385.39
01-20-2021	Regular - Check #: 556228		\$452.31
	SUPPLIES WB ART	Education Fund	\$452.31
01-28-2021	Regular - Check #: 556324		\$25.96
	SUPPLIES AT ART	Education Fund	\$25.96
01-28-2021	Regular - Check #: 556325		\$356.69
	SUPPLIES WB ART	Education Fund	\$356.69
BLUE CROSS AND BLUE SHIELD (51874)			\$3,505.77
01-20-2021	Regular - Check #: 556270		\$3,505.77
	DIST MEDICAL INS-EDUC	Education Fund	\$2,818.71
	DIST MEDICAL INS-O&M	O & M Fund	\$687.06
BLUE CROSS BLUE SHIELD OF IL (54931)			\$36,656.79
01-20-2021	Regular - Check #: 556285		\$36,656.79
	DIST MEDICAL INS-EDUC	Education Fund	\$34,892.29
	DIST MEDICAL INS-O&M	O & M Fund	\$1,764.50
BPA ILLINOIS ASSOCIATION (40550)			\$980.00
01-28-2021	Regular - Check #: 556372		\$980.00
	VOC STUDENT TRAVEL	Education Fund	\$525.00
	SUPPLIES WB STUDENT ACTIV	Education Fund	\$455.00
BRANDON MURPHY (51441)			\$1,043.90
01-28-2021	Regular - Check #: 3972		\$1,043.90
	CLASS CHILD CARE REIMB	Activity Fund	\$1,000.00
	ADMIN MEDICAL REIMB.	Activity Fund	\$43.90
BRANKICA PULIA (57075)			\$449.00
01-13-2021	Regular - Check #: 556171	31	\$449.00
	TUITION REIMBURSEMENT	Education Fund	\$449.00

BROOKE SIMON (58205)			\$59.88
01-06-2021	Regular - Check #: 556100		\$59.88
	SUPPLIES WB READING	Education Fund	\$59.88
BSN SPORTS (3284)			\$9,243.84
01-06-2021	Regular - Check #: 3911		\$833.96
	ATHLETIC SPECIAL PROJECTS	Activity Fund	\$447.92
	ATHLETIC SPECIAL PROJECTS	Activity Fund	\$386.04
01-20-2021	Regular - Check #: 556229		\$5,755.93
	SUPPLIES WB ATHLETICS	Education Fund	\$3,465.00
	SUPPLIES WB ATHLETICS	Education Fund	\$1,574.74
	SUPPLIES WB ATHLETICS	Education Fund	\$567.32
	SUPPLIES WB ATHLETICS	Education Fund	\$148.87
01-28-2021	Regular - Check #: 556326		\$2,653.95
	SUPPLIES AT ATH	Education Fund	\$2,653.95
BURRIS EQUIPMENT CO. (2343)			\$184.77
01-13-2021	Regular - Check #: 556128		\$184.77
	SUPPLIES AT MAINTENANCE	O & M Fund	\$184.77
BUTTREY RENTAL SERVICE, INC. (22317)			\$225.00
01-13-2021	Regular - Check #: 556129		\$225.00
	SUPPLIES WB MAINTENANCE	O & M Fund	\$225.00
C.O.R.E. ACADEMY (54810)			\$4,931.24
01-20-2021	Regular - Check #: 556271		\$4,931.24
	SPED PRIVATE TUITION WBHS	Education Fund	\$2,465.62
	SPED PRIVATE TUITION ATHS	Education Fund	\$2,465.62
CAMELOT SCHOOL (40802)			\$15,463.84
01-20-2021	Regular - Check #: 556272		\$15,463.84
	SPED PRIVATE TUITION WBHS	Education Fund	\$7,731.92
	SPED PRIVATE TUITION ATHS	Education Fund	\$7,731.92
CANON FINANCIAL SERVICES (45470)			\$3,861.00
01-13-2021	Regular - Check #: 556172		\$3,861.00
	AT CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$1,127.78
	WB CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$1,127.78
	WB CAPITAL LEASE-INTEREST	Debt Service Fund	\$5.22
	AT CAPITAL LEASE-INTEREST	Debt Service Fund	\$5.22
	AT CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$682.74
	WB CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$682.74
	DO CAPITAL LEAS-PRINCIPAL	Debt Service Fund	\$151.72
	AT CAPITAL LEASE-INTEREST	Debt Service Fund	\$35.01

WB CAPITAL LEASE-INTEREST	Debt Service Fund	\$35.01
DO CAPITAL LEASE-INTEREST	Debt Service Fund	\$7.78
CAREER SAFE (48703)		\$350.00
01-28-2021 Regular - Check #: 556327		\$350.00
SUPPLY AT VOC ED I&T	Education Fund	\$350.00
CDW GOVERNMENT, INC. (15858)		\$753.95
01-06-2021 Regular - Check #: 556071		\$753.95
DIST TECH MATERIALS	Education Fund	\$385.00
DIST TECH MATERIALS	Education Fund	\$149.95
DIST TECH MATERIALS	Education Fund	\$1.00
DIST TECH MATERIALS	Education Fund	\$199.00
DIST TECH MATERIALS	Education Fund	\$19.00
CENGAGE LEARNING INC (50937)		\$2,368.13
01-20-2021 Regular - Check #: 556230		\$2,368.13
SUPPLIES WB TITLE I	Education Fund	\$1,312.50
SUPPLY WB VOC ED I&T	Education Fund	\$990.00
SUPPLIES WB TITLE I	Education Fund	\$65.63
CENTURY SPRINGS (47088)		\$51.25
01-20-2021 Regular - Check #: 556231		\$45.00
SUPPLIES WB PRIN OFF	Education Fund	\$45.00
01-28-2021 Regular - Check #: 556328		\$6.25
SUPPLIES WB PRIN OFF	Education Fund	\$6.25
CHARLENE HEHN (58210)		\$120.00
01-13-2021 Regular - Check #: 3926		\$120.00
PARENTS OF WB (POW)	Activity Fund	\$120.00
CHARLES SYPERSKI (44256)		\$265.99
01-13-2021 Regular - Check #: 3927		\$265.99
ADMIN MEDICAL REIMB.	Activity Fund	\$265.99
CHARTWELLS DINING SERVICES (56108)		\$74,327.03
01-13-2021 Regular - Check #: 556173		\$74,327.03
PUR SVC WB FOOD SERVICE	Education Fund	\$47,222.03
PUR SVC AT FOOD SERVICES	Education Fund	\$27,105.00
CHEROKEE ROSE EMBROIDERY INC (43374)		\$96.00
01-28-2021 Regular - Check #: 556329		\$96.00
SUPPLIES WB PRIN OFF	Education Fund	\$96.00
CHICAGO OFFICE TECHNOLOGY GROUP (48568)	33	\$312.97
01-13-2021 Regular - Check #: 556174		\$312.97
DUPLICATING AT PRIN OFF	Education Fund	\$312.97

CHICAGO TRIBUNE (2107)			\$218.02
01-20-2021	Regular - Check #: 556273		\$211.52
	PUR SVC BOE PUBLIC REL	Education Fund	\$195.00
	PERIODICALS AT LIBRARY	Education Fund	\$16.52
01-28-2021	Regular - Check #: 556373		\$6.50
	PERIODICALS WB LIBRARY	Education Fund	\$6.50
CHICAGO VOYAGERS (52377)			\$541.00
01-20-2021	Regular - Check #: 556232		\$541.00
	SUPPLIES AT STUDENT ACTIV	Education Fund	\$541.00
CHRIS BAZANT (55629)			\$50.00
01-06-2021	Regular - Check #: 3912		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
CHRISTOPHER KIRKPATRICK (58215)			\$10.00
01-13-2021	Regular - Check #: 556175		\$10.00
	P.S.IMP INST TITLE II	Education Fund	\$10.00
CINTAS FIRE PROTECTION (56606)			\$964.60
01-13-2021	Regular - Check #: 556130		\$488.46
	PUR SVC AT MAINTENANCE	O & M Fund	\$488.46
01-28-2021	Regular - Check #: 556330		\$476.14
	PUR SVC WB MAINTENANCE	O & M Fund	\$476.14
CLARE WOODS ACADEMY (870)			\$7,712.16
01-20-2021	Regular - Check #: 556274		\$7,712.16
	SPED PRIVATE TUITION WBHS	Education Fund	\$4,872.48
	SPED PRIVATE TUITION ATHS	Education Fund	\$2,839.68
COLEEN BRECHIN (42762)			\$14.98
01-13-2021	Regular - Check #: 556176		\$14.98
	SUPPLIES AT READING LAB	Education Fund	\$14.98
COLLEY ELEVATOR COMPANY (51115)			\$748.00
01-13-2021	Regular - Check #: 556131		\$748.00
	PUR SVC WB OPERATIONS	O & M Fund	\$344.00
	PUR SVC AT OPERATIONS	O & M Fund	\$280.00
	PUR SVC DO OPERATION	O & M Fund	\$124.00
COLONIAL LIFE & ACCIDENT INS. (15805)			\$300.80
01-28-2021	Regular - Check #: 556374		\$300.80
	EDUCATION FUND	Education Fund	\$300.80
COMED (1285)			\$25.61
		34	
01-13-2021	Regular - Check #: 556177		\$25.61

ELECTRICITY DO	O & M Fund	\$25.61	
COMPUTER MAINTENANCE INCORPORATED (54780)			\$757.89
01-13-2021 Regular - Check #: 556132			\$757.89
R&M WB I&T	Education Fund	\$757.89	
CONNECTIONS DAY SCHOOL (53579)			\$3,677.47
01-20-2021 Regular - Check #: 556275			\$3,677.47
SPED PRIVATE TUITION WBHS	Education Fund	\$3,574.62	
SPED PRIVATE TUITION WBHS	Education Fund	\$102.85	
COTTAGE HILL OPERATING CO. (1670)			\$260,647.56
01-05-2021 Void - Check #: 555364			(\$17,317.16)
SP ED TRANSPORTATION	Transportation Fund	\$17,317.16	
SP ED TRANSPORTATION	Transportation Fund	(\$17,317.16)	
01-06-2021 Regular - Check #: 556101			\$17,317.16
SP ED TRANSPORTATION	Transportation Fund	\$17,317.16	
01-28-2021 Regular - Check #: 556375			\$260,647.56
SP ED TRANSPORTATION	Transportation Fund	\$90,477.30	
SP ED TRANSPORTATION	Transportation Fund	\$70,957.49	
SP ED TRANSPORTATION	Transportation Fund	\$69,269.24	
SP ED TRANSPORTATION	Transportation Fund	\$20,908.49	
SP ED TRANSPORTATION	Transportation Fund	\$9,035.04	
COTTAGE HILL OPERATING CO. (236)			\$50,404.85
01-06-2021 Regular - Check #: 556102			\$50,404.85
PUR SVC TRANSPORTATION	Transportation Fund	\$50,404.85	
COURTNEY VALA (51568)			\$861.15
01-20-2021 Regular - Check #: 556276			\$603.55
SUPPLIES WB I&T	Education Fund	\$566.87	
SUPPLIES WB I&T	Education Fund	\$36.68	
01-20-2021 Regular - Check #: 3956			\$3.03
PRODUCTION/SCREENPRINTING	Activity Fund	\$3.03	
01-28-2021 Regular - Check #: 556376			\$254.57
SUPPLIES WB I&T	Education Fund	\$166.78	
SUPPLIES WB I&T	Education Fund	\$87.79	
CUSTOM BINDERY (45930)			\$524.16
01-20-2021 Regular - Check #: 556233			\$524.16
SUPPLIES WB PRIN OFF	Education Fund	\$524.16	
DALILA RAMIREZ (58074)			\$450.00
	35		
01-13-2021 Regular - Check #: 3928			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	

01-28-2021 Regular - Check #: 556377			\$400.00
TUITION REIMBURSEMENT	Education Fund		\$400.00
DANA MARINE (55846)			\$50.00
01-13-2021 Regular - Check #: 3929			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
DANIEL FERNANDEZ (55800)			\$1,600.00
01-13-2021 Regular - Check #: 556178			\$1,600.00
TUITION REIMBURSEMENT	Education Fund		\$800.00
TUITION REIMBURSEMENT	Education Fund		\$800.00
DANIELLE BRINK (53771)			\$627.99
01-06-2021 Regular - Check #: 556103			\$69.00
PUR SVC BOE PUBLIC REL	Education Fund		\$69.00
01-20-2021 Regular - Check #: 556277			\$214.00
PUR SVC BOE PUBLIC REL	Education Fund		\$115.00
PUR SVC BOE PUBLIC REL	Education Fund		\$99.00
01-28-2021 Regular - Check #: 556378			\$344.99
PUR SVC BOE PUBLIC REL	Education Fund		\$344.99
DAOES/TECHNOLOGY (29208)			\$5,696.25
01-28-2021 Regular - Check #: 556331			\$5,696.25
TECH. CENTER MEMBERSHIP	Education Fund		\$5,180.75
TECH. CENTER MEMBERSHIP	Education Fund		\$515.50
DEBBIE WATERLOO (58214)			\$80.00
01-13-2021 Regular - Check #: 3930			\$80.00
PARENTS OF WB (POW)	Activity Fund		\$80.00
DECA INC (23201)			\$357.00
01-28-2021 Regular - Check #: 3979			\$357.00
DISTRIBUTIVE EDUCATION	Activity Fund		\$357.00
DENISE GLAPINSKI (58211)			\$100.00
01-13-2021 Regular - Check #: 3931			\$100.00
PARENTS OF WB (POW)	Activity Fund		\$100.00
DESTINATION ATHLETE OF COOK/DUPAGE (58123)			\$2,748.00
01-06-2021 Regular - Check #: 556104			\$316.00
SUPPLIES WB ATHLETICS	Education Fund		\$316.00
01-06-2021 Regular - Check #: 3913			\$2,432.00
WB ATH RES ACT 2014	Activity Fund		\$2,432.00
DIANE VEGTER (18419)			\$100.00
01-13-2021 Regular - Check #: 3932		36	\$100.00

DIST WELLNESS INITIATIVE	Activity Fund	\$100.00	
DIRECTV (53560)			\$136.23
01-13-2021 Regular - Check #: 556179			\$136.23
MEDIA SERVICE	O & M Fund	\$136.23	
DISTRIBUTIVE EDUCATION CLUBS OF ILL (27844)			\$20.00
01-28-2021 Regular - Check #: 3974			\$20.00
DISTRIBUTIVE EDUCATION	Activity Fund	\$20.00	
DUPAGE DIST #88 COUNCIL (58128)			\$68.00
01-13-2021 Regular - Check #: 556180			\$34.00
EDUCATION FUND	Education Fund	\$34.00	
01-28-2021 Regular - Check #: 556380			\$34.00
EDUCATION FUND	Education Fund	\$34.00	
DUPAGE DISTRICT #88 COUNCIL (46995)			\$1,088.67
01-13-2021 Regular - Check #: 556181			\$543.98
EDUCATION FUND	Education Fund	\$543.98	
01-28-2021 Regular - Check #: 556381			\$544.69
EDUCATION FUND	Education Fund	\$544.69	
DUPAGE FEDERATION ON HUMAN (52449)			\$55.00
01-20-2021 Regular - Check #: 556234			\$55.00
PS IDEA B SUPPORT SVCS	Education Fund	\$55.00	
DUPAGE SECURITY SOLUTIONS INC (651)			\$29.40
01-13-2021 Regular - Check #: 556133			\$29.40
SUPPLIES WB PRIN OFF	Education Fund	\$29.40	
DYNEGY ENERGY SERVICES (55868)			\$79,009.92
01-13-2021 Regular - Check #: 556182			\$38,334.53
ELECTRICITY WB UTILITY	O & M Fund	\$38,334.53	
01-13-2021 Regular - Check #: 556183			\$3,432.82
ELECTRICITY DO	O & M Fund	\$3,432.82	
01-28-2021 Regular - Check #: 556382			\$37,242.57
ELECTRICITY AT UTILITY	O & M Fund	\$37,242.57	
EDUCATIONAL ADVOCACY AND CONSULTING (58165)			\$1,950.00
01-20-2021 Regular - Check #: 556235			\$1,950.00
P.S. INST SVC IDEA B	Education Fund	\$1,950.00	
EDUCATIONAL BENEFIT COOPERATIVE (52629)			\$642,271.52
01-20-2021 Regular - Check #: 556278			\$642,271.52
LIFE INSURANCE/LTD	37 Education Fund	\$3,058.57	
LIFE INSURANCE/LTD	Education Fund	\$300.00	

DIST MEDICAL INS-EDUC	Education Fund	\$307,645.83	
DIST MEDICAL INS-O&M	O & M Fund	\$22,396.20	
RETIREE HEALTH INS-EDUC	Education Fund	\$17,246.87	
RETIREE HEALTH INS-O&M	O & M Fund	\$1,626.00	
DIST MEDICAL INS-EDUC	Education Fund	\$246,423.78	
DIST MEDICAL INS-O&M	O & M Fund	\$39,882.17	
RETIREE HEALTH INS-EDUC	Education Fund	\$2,431.38	
RETIREE HEALTH INS-O&M	O & M Fund	\$1,260.72	
EDYBURN CORPORATION (47491)			\$1,366.47
01-13-2021 Regular - Check #: 3933			\$610.47
STUDENT COUNCIL	Activity Fund	\$610.47	
01-20-2021 Regular - Check #: 556236			\$756.00
SUPPLIES WB PRIN OFF	Education Fund	\$756.00	
ELIZABETH CRAIG (58208)			\$50.00
01-13-2021 Regular - Check #: 3934			\$50.00
PARENTS OF WB (POW)	Activity Fund	\$50.00	
EMMA NELSON (58080)			\$1,000.00
01-28-2021 Regular - Check #: 556383			\$1,000.00
TUITION REIMBURSEMENT	Education Fund	\$400.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
ENCOMPASS SUPPLY (57587)			\$554.04
01-06-2021 Regular - Check #: 556072			\$554.04
DIST TECH MATERIALS	Education Fund	\$554.04	
ENZA SPILOTRO (43377)			\$289.00
01-13-2021 Regular - Check #: 3935			\$289.00
POM PONS	Activity Fund	\$289.00	
ERIKA ROMAN (54381)			\$600.00
01-20-2021 Regular - Check #: 556279			\$600.00
TUITION REIMBURSEMENT	Education Fund	\$300.00	
TUITION REIMBURSEMENT	Education Fund	\$300.00	
ESTHER DELGADO (50600)			\$492.69
01-06-2021 Regular - Check #: 556105			\$8.00
IDEA PUP TRANS SERV PS	Education Fund	\$8.00	
01-06-2021 Regular - Check #: 3914			\$32.09
TRANSITIONS PROGRAM	Activity Fund	\$32.09	
01-13-2021 Regular - Check #: 3936			\$452.60
CLASSIFIED MEDICAL REIMB	Activity Fund	\$452.60	
FEDEX (21654)			\$33.59

01-06-2021 Regular - Check #: 3915			\$33.59
ATHLETIC SPECIAL PROJECTS	Activity Fund		\$33.59
FOLLETT SCHOOL SOLUTIONS, INC. (55010)			\$11,394.66
01-06-2021 Regular - Check #: 556073			\$462.09
BOOKS AT LIBRARY	Education Fund		\$462.09
01-20-2021 Regular - Check #: 556237			\$9,944.00
TEXTBOOKS WB BOOKSTORE	Education Fund		\$5,008.00
SUPPLIES WB TITLE I	Education Fund		\$3,113.40
TEXTBOOKS AT BOOKSTORE	Education Fund		\$1,822.60
01-28-2021 Regular - Check #: 556332			\$96.40
BOOKS AT LIBRARY	Education Fund		\$96.40
01-28-2021 Regular - Check #: 556333			\$892.17
BOOKS WB LIBRARY	Education Fund		\$653.70
BOOKS WB LIBRARY	Education Fund		\$238.47
FOX TECH ACADEMY (44975)			\$5,005.28
01-20-2021 Regular - Check #: 556280			\$5,005.28
SPED PRIVATE TUITION WBHS	Education Fund		\$5,005.28
FRANCZEK (51822)			\$1,091.50
01-06-2021 Regular - Check #: 556074			\$1,091.50
PUR SVC BOE OTHER	Education Fund		\$1,091.50
FREE AP LLC (57701)			\$734.00
01-13-2021 Regular - Check #: 556134			\$734.00
PUR SVC WB FOOD SERVICE	Education Fund		\$367.00
PUR SVC AT FOOD SERVICES	Education Fund		\$367.00
GABRIELLE HORABIK (58073)			\$435.00
01-06-2021 Regular - Check #: 3916			\$35.00
CHEERLEADING	Activity Fund		\$35.00
01-13-2021 Regular - Check #: 556184			\$400.00
TUITION REIMBURSEMENT	Education Fund		\$400.00
GALIC DISBURSING COMPANY (25119)			\$1,590.00
01-13-2021 Regular - Check #: 556185			\$760.00
EDUCATION FUND	Education Fund		\$760.00
01-28-2021 Regular - Check #: 556385			\$830.00
EDUCATION FUND	Education Fund		\$830.00
GARY WALKER (51734)			\$0.00
01-13-2021 Void - Check #: 555781	39		(\$1,569.99)
PUR SVC WB ATH	Education Fund		\$1,145.00

SUPPLIES WB ATHLETICS	Education Fund	\$424.99	
SUPPLIES WB ATHLETICS	Education Fund	(\$424.99)	
PUR SVC WB ATH	Education Fund	(\$1,145.00)	
01-13-2021 Regular - Check #: 556186			\$1,569.99
PUR SVC WB ATH	Education Fund	\$1,145.00	
SUPPLIES WB ATHLETICS	Education Fund	\$424.99	
GFS (51484)			\$133.82
01-20-2021 Regular - Check #: 556238			\$133.82
SUPPLIES WB FAM CONS	Education Fund	\$99.42	
SUPPLIES WB FAM CONS	Education Fund	\$34.40	
GIANT STEPS ILLINOIS INC. (51506)			\$4,695.60
01-20-2021 Regular - Check #: 556281			\$4,695.60
SPED PRIVATE TUITION ATHS	Education Fund	\$4,695.60	
GLEN OAKS THERAPEUTIC DAY SCH. (22247)			\$7,339.98
01-20-2021 Regular - Check #: 556282			\$7,339.98
SPED PRIVATE TUITION ATHS	Education Fund	\$4,611.38	
SPED PRIVATE TUITION WBHS	Education Fund	\$2,728.60	
GOPHER SPORT (17760)			\$1,813.74
01-13-2021 Regular - Check #: 556135			\$1,813.74
SUPPLIES AT PE	Education Fund	\$1,813.74	
GRAINGER, INC. (5777)			\$2,224.01
01-06-2021 Regular - Check #: 556075			\$289.47
SUPPLIES WB MAINTENANCE	O & M Fund	\$182.28	
SUPPLIES AT MAINTENANCE	O & M Fund	\$107.19	
01-13-2021 Regular - Check #: 556136			\$1,490.68
SUPPLIES AT MAINTENANCE	O & M Fund	\$123.20	
SUPPLIES WB MAINTENANCE	O & M Fund	\$71.40	
SUPPLIES WB MAINTENANCE	O & M Fund	\$59.71	
SUPPLIES AT MAINTENANCE	O & M Fund	\$50.34	
SUPPLIES WB MAINTENANCE	O & M Fund	\$261.94	
SUPPLIES WB MAINTENANCE	O & M Fund	\$121.92	
SUPPLIES WB MAINTENANCE	O & M Fund	\$54.06	
SUPPLIES WB MAINTENANCE	O & M Fund	\$46.33	
SUPPLIES AT MAINTENANCE	O & M Fund	\$218.38	
SUPPLIES AT MAINTENANCE	O & M Fund	\$117.28	
SUPPLIES WB MAINTENANCE	O & M Fund	\$27.50	
SUPPLIES WB MAINTENANCE	O & M Fund	\$193.08	
SUPPLIES AT MAINTENANCE	O & M Fund	\$145.54	

01-20-2021 Regular - Check #: 556239			\$400.52
SUPPLIES AT MAINTENANCE	O & M Fund	\$124.74	
SUPPLIES AT MAINTENANCE	O & M Fund	\$20.51	
SUPPLIES WB MAINTENANCE	O & M Fund	\$226.59	
SUPPLIES WB MAINTENANCE	O & M Fund	\$28.68	
01-28-2021 Regular - Check #: 556334			\$43.34
SUPPLIES WB MAINTENANCE	O & M Fund	\$43.34	
GRANT COMMUNITY HIGH SCHOOL (58219)			\$200.00
01-20-2021 Regular - Check #: 556283			\$200.00
PUR SVC WB ATH	Education Fund	\$200.00	
GRAPHICS ARTS SERVICES INC (58171)			\$2,000.00
01-28-2021 Regular - Check #: 556335			\$2,000.00
SUPPLIES WB STUDENT ACTIV	Education Fund	\$2,000.00	
GREAT LAKES APPAREL, INC. (12772)			\$3,229.00
01-20-2021 Regular - Check #: 556240			\$3,229.00
SUPPLIES AT PRIN OFF	Education Fund	\$3,229.00	
HANNAH WALSH (57447)			\$1,200.00
01-20-2021 Regular - Check #: 556284			\$1,200.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
HARRY SAWYER (58212)			\$60.00
01-13-2021 Regular - Check #: 3937			\$60.00
PARENTS OF WB (POW)	Activity Fund	\$60.00	
HAUSER, IZZO, PETRARCA, (51652)			\$5,244.00
01-06-2021 Regular - Check #: 556076			\$5,244.00
PUR SVC BOE LEGAL SERVICE	Education Fund	\$5,244.00	
HINCKLEY SPRING WATER COMPANY (40179)			\$16.00
01-20-2021 Regular - Check #: 556286			\$16.00
SUPPLIES AT PRIN OFF	Education Fund	\$16.00	
HOME DEPOT CREDIT SERVICES (28359)			\$1,809.06
01-06-2021 Regular - Check #: 556077			\$21.28
SUPPLIES AT MAINTENANCE	O & M Fund	\$21.28	
01-20-2021 Regular - Check #: 3957			\$302.21
DRAMA	Activity Fund	\$302.21	
01-28-2021 Regular - Check #: 556336			\$1,485.57
SUPPLIES C&T ED IMP GRANT	41 Education Fund	\$1,145.00	
SUPPLIES WB MAINTENANCE	O & M Fund	\$129.01	

SUPPLIES WB MAINTENANCE	O & M Fund	\$141.92
SUPPLIES DO MAINTENANCE	O & M Fund	\$69.64
HUDL (56987)		\$800.00
01-06-2021 Regular - Check #: 556078		\$800.00
PUR SVC WB ATH	Education Fund	\$800.00
IASA (51348)		\$150.00
01-28-2021 Regular - Check #: 556386		\$150.00
EXEC ADMIN STAFF TRAVEL	Education Fund	\$150.00
IHSA (17334)		\$500.00
01-20-2021 Regular - Check #: 556241		\$500.00
PUR SVC WB ATH	Education Fund	\$300.00
PUR SVC AT ATH	Education Fund	\$200.00
ILLINOIS ASSOC. OF FCCLA (42902)		\$10.00
01-28-2021 Regular - Check #: 3973		\$10.00
FCCLA	Activity Fund	\$10.00
ILLINOIS BED BUG DOG (47495)		\$650.00
01-13-2021 Regular - Check #: 556120		\$650.00
PUR SVC WB OPERATIONS	O & M Fund	\$270.00
PUR SVC AT MAINTENANCE	O & M Fund	\$150.00
PUR SVC WB MAINTENANCE	O & M Fund	\$150.00
PUR SVC DO MAINTENANCE	O & M Fund	\$80.00
ILLINOIS DECA (44522)		\$555.00
01-20-2021 Regular - Check #: 3958		\$30.00
DECA	Activity Fund	\$30.00
01-28-2021 Regular - Check #: 556387		\$525.00
VOC STUDENT TRAVEL	Education Fund	\$525.00
INSTITUTE FOR THERAPY (47367)		\$5,000.00
01-20-2021 Regular - Check #: 556242		\$5,000.00
PS IDEA THERAPY SERVICES	Education Fund	\$4,200.00
PS IDEA THERAPY SERVICES	Education Fund	\$800.00
INTELLIGENT SYSTEMS SERVICES, INC (47114)		\$6,403.00
01-13-2021 Regular - Check #: 556137		\$4,655.00
PUR SVC AT MAINTENANCE	O & M Fund	\$4,390.00
PUR SVC DO MAINTENANCE	O & M Fund	\$265.00
01-28-2021 Regular - Check #: 556337		\$1,748.00
PUR SVC WB MAINTENANCE	O & M Fund	\$1,552.00
SUPPLIES DO MAINTENANCE	O & M Fund	\$196.00
IPA (4343)		\$250.00

01-06-2021 Regular - Check #: 556106		\$250.00
AT STAFF DEVELOPMENT	Education Fund	\$250.00
IRENE MASON (55385)		\$50.00
01-13-2021 Regular - Check #: 3938		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
ISELA AQUINO (54569)		\$116.30
01-13-2021 Regular - Check #: 556187		\$109.46
SUPPLIES WB PRIN OFF	Education Fund	\$109.46
01-13-2021 Regular - Check #: 3939		\$6.84
RESERVE ACTIVITY FUND	Activity Fund	\$6.84
IT SAVVY LLC (56590)		\$2,970.00
01-13-2021 Regular - Check #: 556138		\$2,970.00
DIST TECH MATERIALS	Education Fund	\$2,970.00
ITZEL CARRANZA HEGNER (49814)		\$107.88
01-28-2021 Regular - Check #: 556388		\$107.88
SUPPLIES AT TECH	Education Fund	\$60.00
SUPPLIES AT TECH	Education Fund	\$47.88
J.C. HOSE & TUBE, INC. (56289)		\$69.60
01-13-2021 Regular - Check #: 556139		\$69.60
SUPPLIES AT MAINTENANCE	O & M Fund	\$69.60
J.W. PEPPER AND SON, INC. (28697)		\$2,439.04
01-06-2021 Regular - Check #: 556079		\$588.88
SUPPLIES AT MUSIC	Education Fund	\$34.95
SUPPLIES AT MUSIC	Education Fund	\$120.00
SUPPLIES AT MUSIC	Education Fund	\$70.95
SUPPLIES AT MUSIC	Education Fund	\$158.00
SUPPLIES AT MUSIC	Education Fund	\$10.25
SUPPLIES AT MUSIC	Education Fund	\$9.99
SUPPLIES AT MUSIC	Education Fund	\$45.00
SUPPLIES AT MUSIC	Education Fund	\$60.00
SUPPLIES AT MUSIC	Education Fund	\$79.74
01-28-2021 Regular - Check #: 556338		\$1,850.16
SUPPLIES WB MUSIC	Education Fund	\$1,439.49
SUPPLIES AT MUSIC	Education Fund	\$52.00
SUPPLIES AT MUSIC	Education Fund	\$97.98
SUPPLIES AT MUSIC	Education Fund	\$1.95
SUPPLIES AT MUSIC	Education Fund	\$27.49
SUPPLIES AT MUSIC	Education Fund	\$11.25

SUPPLIES AT MUSIC	Education Fund	\$220.00	
JACK ANDREWS (56053)			\$200.00
01-13-2021 Regular - Check #: 556188			\$200.00
SUPPLIED CENTRAL - HR	Education Fund	\$200.00	
JAMIE GOURLEY (51280)			\$99.49
01-20-2021 Regular - Check #: 556287			\$99.49
SUPPLIES WB PRIN OFF	Education Fund	\$99.49	
JEAN BARBANTE (25657)			\$4,500.00
01-28-2021 Regular - Check #: 556389			\$4,500.00
EXEC ADMIN STAFF TRAVEL	Education Fund	\$4,500.00	
JENNA PHILLIPS (51552)			\$50.00
01-13-2021 Regular - Check #: 556190			\$50.00
SUPPLIES AT ESL	Education Fund	\$50.00	
JENNIFER KOWALSKI (53669)			\$277.99
01-20-2021 Regular - Check #: 556288			\$277.99
SUPPLIES AT FAM CONS	Education Fund	\$277.99	
JESSICA MURPHY (55980)			\$199.92
01-20-2021 Regular - Check #: 3959			\$199.92
CLASS OF 2024-AT	Activity Fund	\$199.92	
JOANNE LEWIS (58206)			\$70.00
01-13-2021 Regular - Check #: 3940			\$70.00
PARENTS OF WB (POW)	Activity Fund	\$70.00	
JOHN EPPLE (29232)			\$50.00
01-13-2021 Regular - Check #: 3941			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
JOSHUA ZWART (50026)			\$829.36
01-20-2021 Regular - Check #: 556289			\$829.36
SUPPLIES WB I&T	Education Fund	\$829.36	
JOSTENS INC. (28090)			\$7,628.57
01-06-2021 Regular - Check #: 556080			\$13.37
SUPPLIES AT PRIN OFF	Education Fund	\$13.37	
01-06-2021 Regular - Check #: 3917			\$7,615.20
ATTRIBUTE	Activity Fund	\$7,615.20	
JOY DRESSLER (58221)			\$80.00
01-20-2021 Regular - Check #: 3960			\$80.00
PARENTS OF WB (POW)	44 Activity Fund	\$80.00	
JULIE RANA (49875)			\$600.00

01-13-2021 Regular - Check #: 556191			\$600.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
JUVERIYA MIR (56548)			\$50.00
01-13-2021 Regular - Check #: 3942			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KAREN GRADY (51015)			\$13.49
01-28-2021 Regular - Check #: 3975			\$13.49
KIWANIS KEY CLUB	Activity Fund	\$13.49	
KELLY HARRINGTON (55417)			\$38.32
01-13-2021 Regular - Check #: 556192			\$38.32
SUPPLIES WB SCIENCE	Education Fund	\$38.32	
KEY CLUB INTERNATIONAL (27379)			\$1,476.00
01-20-2021 Regular - Check #: 3961			\$1,476.00
KIWANIS KEY CLUB	Activity Fund	\$1,476.00	
KIMBERLY KEEHNER (56777)			\$35.00
01-20-2021 Regular - Check #: 556290			\$35.00
SUPPLIES WB FAM CONS	Education Fund	\$35.00	
KIRA BONK (55368)			\$1,200.00
01-13-2021 Regular - Check #: 556193			\$1,200.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
KIRSTEN OLSON (19416)			\$50.00
01-13-2021 Regular - Check #: 3943			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
KONICA MINOLTA BUSINESS (55237)			\$420.00
01-13-2021 Regular - Check #: 556194			\$420.00
SUPPLIES BUSINESS OFFICE	Education Fund	\$420.00	
LAKE-COOK DISTRIBUTORS, INC. (25487)			\$125.90
01-06-2021 Regular - Check #: 556081			\$125.90
SUPPLIES AT READING LAB	Education Fund	\$125.90	
LAURA CALO (51770)			\$375.00
01-13-2021 Regular - Check #: 556195			\$375.00
TUITION REIMBURSEMENT	Education Fund	\$375.00	
LAURA LOPEZ (54448)			\$25.00
01-13-2021 Regular - Check #: 556196			\$25.00
P.S.IMP INST TITLE II	45 Education Fund	\$25.00	
LAURA WEINBRENNER (56411)			\$74.50

01-06-2021 Regular - Check #: 556107			\$74.50
SUPPLIES AT SPED	Education Fund		\$74.50
LAWSON PRODUCTS, INC. (1125)			\$1,630.73
01-06-2021 Regular - Check #: 556082			\$622.11
SUPPLIES WB MAINTENANCE	O & M Fund		\$622.11
01-13-2021 Regular - Check #: 556141			\$631.09
SUPPLIES AT MAINTENANCE	O & M Fund		\$631.09
01-28-2021 Regular - Check #: 556339			\$377.53
SUPPLIES WB MAINTENANCE	O & M Fund		\$377.53
LEN'S ACE HARDWARE (114)			\$136.92
01-06-2021 Regular - Check #: 556083			\$19.98
SUPPLIES AT MATH	Education Fund		\$19.98
01-13-2021 Regular - Check #: 556142			\$13.98
SUPPLIES AT MATH	Education Fund		\$13.98
01-20-2021 Regular - Check #: 556243			\$102.96
SUPPLIES AT MAINTENANCE	O & M Fund		\$96.97
SUPPLIES AT MAINTENANCE	O & M Fund		\$5.99
LEVONNE CESCOLINI-BOYER (16576)			\$287.94
01-06-2021 Regular - Check #: 3918			\$152.37
ORCHESIS	Activity Fund		\$152.37
01-13-2021 Regular - Check #: 3944			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund		\$50.00
01-28-2021 Regular - Check #: 3976			\$85.57
ORCHESIS	Activity Fund		\$85.57
LIBERTYVILLE HIGH SCHOOL (49285)			\$100.00
01-20-2021 Regular - Check #: 556292			\$100.00
SUPPLIES WB STUDENT ACTIV	Education Fund		\$100.00
LIFE FITNESS (57249)			\$3,123.79
01-13-2021 Regular - Check #: 556143			\$3,123.79
AT NON CAP EQUIP	Education Fund		\$3,123.79
LIJA MARZEC (51688)			\$599.63
01-28-2021 Regular - Check #: 556390			\$599.63
TUITION REIMBURSEMENT	Education Fund		\$599.63
LINCOLN INVESTMENT PLANNING INC. (1241)			\$8,221.66
01-13-2021 Regular - Check #: 556197			\$4,145.83
EDUCATION FUND	46 Education Fund		\$4,145.83
01-28-2021 Regular - Check #: 556391			\$4,075.83

EDUCATION FUND	Education Fund	\$4,075.83	
LINDEN OAKS TUTORING SERVICES (53238)			\$1,597.17
01-13-2021 Regular - Check #: 556144			\$724.89
WB HOME & HOSP TUTORING	Education Fund	\$724.89	
01-28-2021 Regular - Check #: 556340			\$872.28
WB HOME & HOSP TUTORING	Education Fund	\$629.98	
WB HOME & HOSP TUTORING	Education Fund	\$193.84	
WB HOME & HOSP TUTORING	Education Fund	\$48.46	
LITTLE FRIENDS, INC. (869)			\$6,835.64
01-20-2021 Regular - Check #: 556293			\$6,835.64
SPED PRIVATE TUITION WBHS	Education Fund	\$3,951.64	
SPED PRIVATE TUITION ATHS	Education Fund	\$2,884.00	
LONGBEHN & CO, INC (57709)			\$830.03
01-20-2021 Regular - Check #: 3962			\$385.03
CONCESSIONS	Activity Fund	\$385.03	
01-28-2021 Regular - Check #: 3977			\$445.00
AT BEST BUDDIES CLUB	Activity Fund	\$445.00	
LORI IRVIN (19985)			\$59.80
01-20-2021 Regular - Check #: 556294			\$59.80
SUPPLIES AT PRIN OFF	Education Fund	\$59.80	
LOURDES PINA (47288)			\$500.00
01-06-2021 Regular - Check #: 556108			\$500.00
SUPPLIES WB GUIDANCE	Education Fund	\$500.00	
LOYOLA ACADEMY (50137)			\$150.00
01-20-2021 Regular - Check #: 556295			\$150.00
SUPPLIES WB STUDENT ACTIV	Education Fund	\$150.00	
LUCY ALMANZA-FERNANDEZ (57276)			\$1,796.00
01-13-2021 Regular - Check #: 556198			\$1,796.00
TUITION REIMBURSEMENT	Education Fund	\$449.00	
TUITION REIMBURSEMENT	Education Fund	\$449.00	
TUITION REIMBURSEMENT	Education Fund	\$449.00	
TUITION REIMBURSEMENT	Education Fund	\$449.00	
LYNN FRAZIER (55305)			\$1,000.00
01-13-2021 Regular - Check #: 556199			\$1,000.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	47 Education Fund	\$400.00	
LYNN GREIWE (56646)			\$50.00

01-20-2021 Regular - Check #: 3963			\$50.00
PARENTS OF WB (POW)	Activity Fund	\$50.00	
LYONS TOWNSHIP HIGH SCHOOL (12684)			\$100.00
01-20-2021 Regular - Check #: 556296			\$100.00
SUPPLIES WB PRIN OFF	Education Fund	\$100.00	
MAGIC PURE LLC (55785)			\$300.00
01-13-2021 Regular - Check #: 556145			\$300.00
SUPPLIES WB ENGLISH	Education Fund	\$300.00	
MALCOLM ROSS (56684)			\$140.00
01-20-2021 Regular - Check #: 3964			\$140.00
STUDENT COUNCIL	Activity Fund	\$140.00	
MARIA OPLAWSKI (55755)			\$50.00
01-06-2021 Regular - Check #: 3919			\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARIANJOY REHAB HOSPITAL (44502)			\$568.00
01-20-2021 Regular - Check #: 556244			\$284.00
PUR SVC WB SPED	Education Fund	\$284.00	
01-28-2021 Regular - Check #: 556341			\$284.00
PUR SVC AT SPED	Education Fund	\$284.00	
MARK MANDARINO (55307)			\$811.41
01-28-2021 Regular - Check #: 3978			\$811.41
CLASSIFIED MEDICAL REIMB	Activity Fund	\$811.41	
MARKLUND (25087)			\$13,220.48
01-06-2021 Regular - Check #: 556109			\$7,436.52
SPED PRIVATE TUITION ATHS	Education Fund	\$7,436.52	
01-28-2021 Regular - Check #: 556392			\$5,783.96
SPED PRIVATE TUITION ATHS	Education Fund	\$5,783.96	
MARLO RIVERA (55689)			\$1,695.00
01-13-2021 Regular - Check #: 3945			\$1,695.00
CLASS CHILD CARE REIMB	Activity Fund	\$1,260.00	
CLASSIFIED MEDICAL REIMB	Activity Fund	\$385.00	
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	
MARY DORO (57448)			\$1,200.00
01-13-2021 Regular - Check #: 556200			\$1,200.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
MARYVILLE ACADEMY (23941)			\$4,510.84

01-06-2021 Regular - Check #: 556110			\$408.94
SPED PRIVATE TUITION ATHS	Education Fund		\$408.94
01-20-2021 Regular - Check #: 556297			\$4,101.90
SPED PRIVATE TUITION ATHS	Education Fund		\$4,101.90
MATRIX TRUST COMPANY (56259)			\$1,960.00
01-13-2021 Regular - Check #: 556201			\$980.00
EDUCATION FUND	Education Fund		\$980.00
01-28-2021 Regular - Check #: 556393			\$980.00
EDUCATION FUND	Education Fund		\$980.00
MATTHEW THOMPSON (23603)			\$1,010.00
01-13-2021 Regular - Check #: 3946			\$1,010.00
ADMIN MEDICAL REIMB.	Activity Fund		\$1,010.00
MENARDS (18748)			\$3,089.48
01-13-2021 Regular - Check #: 556146			\$1,213.02
SUPPLIES CARL PERKINS	Education Fund		\$1,167.84
SUPPLIES C&T ED IMP GRANT	Education Fund		\$45.18
01-20-2021 Regular - Check #: 556245			\$1,876.46
SUPPLIES WB I&T	Education Fund		\$1,876.46
MENTA ACADEMY HILLSIDE (55780)			\$14,962.80
01-20-2021 Regular - Check #: 556298			\$14,962.80
SPED PRIVATE TUITION WBHS	Education Fund		\$9,975.20
SPED PRIVATE TUITION ATHS	Education Fund		\$4,987.60
METROPOLITAN LIFE INS. COMPANY (776)			\$500.00
01-13-2021 Regular - Check #: 556202			\$250.00
EDUCATION FUND	Education Fund		\$250.00
01-28-2021 Regular - Check #: 556394			\$250.00
EDUCATION FUND	Education Fund		\$250.00
MICHAEL MAROTTA (54750)			\$600.00
01-13-2021 Regular - Check #: 556203			\$600.00
TUITION REIMBURSEMENT	Education Fund		\$600.00
MUSIC & ARTS CENTER, INC. (49128)			\$933.00
01-28-2021 Regular - Check #: 556342			\$933.00
R&M WB MUSIC	Education Fund		\$933.00
MYZONE, INC. (56094)			\$6,070.00
01-28-2021 Regular - Check #: 556343			\$6,070.00
TEXTBOOKS AT BOOKSTORE	Education Fund		\$6,000.00
TEXTBOOKS AT BOOKSTORE	Education Fund		\$70.00

NATALIE STACH WILEN (47079)			\$50.00
01-13-2021	Regular - Check #: 3947		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
NATIONAL RESTAURANT ASSOCIATION (54698)			\$1,740.00
01-06-2021	Regular - Check #: 556084		\$1,740.00
	SUPPLIES WB TITLE I	Education Fund	\$750.00
	SUPPLIES WB TITLE I	Education Fund	\$990.00
NCPERS GROUP LIFE INS (10653)			\$736.00
01-13-2021	Regular - Check #: 556204		\$736.00
	EDUCATION FUND	Education Fund	\$736.00
NEW HORIZON CENTER (53518)			\$13,083.20
01-06-2021	Regular - Check #: 556111		\$7,359.30
	SPED PRIVATE TUITION WBHS	Education Fund	\$7,359.30
01-20-2021	Regular - Check #: 556299		\$5,723.90
	SPED PRIVATE TUITION WBHS	Education Fund	\$5,723.90
NEWPORT TRUST COMPANY (56733)			\$7,720.00
01-13-2021	Regular - Check #: 556205		\$3,820.00
	EDUCATION FUND	Education Fund	\$3,820.00
01-28-2021	Regular - Check #: 556395		\$3,900.00
	EDUCATION FUND	Education Fund	\$3,900.00
NICK JANAKAS (58209)			\$70.00
01-13-2021	Regular - Check #: 3948		\$70.00
	PARENTS OF WB (POW)	Activity Fund	\$70.00
NICOR GAS (1284)			\$5,150.70
01-20-2021	Regular - Check #: 556300		\$315.36
	HEATING DO	O & M Fund	\$315.36
01-20-2021	Regular - Check #: 556301		\$2,482.45
	HEATING WB UTILITY	O & M Fund	\$2,482.45
01-20-2021	Regular - Check #: 556302		\$2,352.89
	HEATING AT UTILITY	O & M Fund	\$2,352.89
NORCOMM PUBLIC SAFETY (40076)			\$1,050.00
01-20-2021	Regular - Check #: 556246		\$1,050.00
	PUR SVC AT OPERATIONS	O & M Fund	\$840.00
	PUR SVC DO OPERATION	O & M Fund	\$210.00
NORTHWEST COMMUNITY HEALTHCARE (45078)			\$242.30
01-06-2021	Regular - Check #: 556085	50	\$242.30
	AT HOME & HOSP TUTORING	Education Fund	\$242.30

OFFICE DEPOT (26410)			\$291.16
01-20-2021 Regular - Check #: 556247			\$291.16
SUPPLIES AT BOOKSTORE	Education Fund	\$177.80	
SUPPLIES AT BOOKSTORE	Education Fund	\$113.36	
OMBUDSMAN EDUC. SERVICES LTD. (874)			\$20,550.99
01-06-2021 Regular - Check #: 556112			\$11,629.63
SPED PRIVATE TUITION WBHS	Education Fund	\$6,213.09	
SPED PRIVATE TUITION ATHS	Education Fund	\$5,416.54	
01-28-2021 Regular - Check #: 556396			\$8,921.36
SPED PRIVATE TUITION WBHS	Education Fund	\$4,460.68	
SPED PRIVATE TUITION ATHS	Education Fund	\$4,460.68	
OVERDRIVE EDUCATION (56569)			\$1,950.48
01-06-2021 Regular - Check #: 556086			\$1,062.62
BOOKS WB LIBRARY	Education Fund	\$35.00	
BOOKS AT LIBRARY	Education Fund	\$35.00	
BOOKS WB LIBRARY	Education Fund	\$55.00	
BOOKS AT LIBRARY	Education Fund	\$55.00	
BOOKS WB LIBRARY	Education Fund	\$35.23	
BOOKS AT LIBRARY	Education Fund	\$35.23	
BOOKS WB LIBRARY	Education Fund	\$85.87	
BOOKS AT LIBRARY	Education Fund	\$85.86	
BOOKS WB LIBRARY	Education Fund	\$27.49	
BOOKS AT LIBRARY	Education Fund	\$27.49	
BOOKS AT LIBRARY	Education Fund	\$266.49	
BOOKS WB LIBRARY	Education Fund	\$266.48	
BOOKS WB LIBRARY	Education Fund	\$26.24	
BOOKS AT LIBRARY	Education Fund	\$26.24	
01-28-2021 Regular - Check #: 556344			\$887.86
BOOKS AT LIBRARY	Education Fund	\$29.93	
BOOKS WB LIBRARY	Education Fund	\$29.92	
BOOKS AT LIBRARY	Education Fund	\$29.93	
BOOKS WB LIBRARY	Education Fund	\$29.92	
BOOKS AT LIBRARY	Education Fund	\$20.75	
BOOKS WB LIBRARY	Education Fund	\$20.74	
BOOKS WB LIBRARY	Education Fund	\$138.66	
BOOKS AT LIBRARY	Education Fund	\$138.66	
BOOKS AT LIBRARY	Education Fund	\$29.93	
BOOKS WB LIBRARY	Education Fund	\$29.92	

BOOKS WB LIBRARY	Education Fund	\$167.25	
BOOKS AT LIBRARY	Education Fund	\$167.25	
BOOKS WB LIBRARY	Education Fund	\$27.50	
BOOKS AT LIBRARY	Education Fund	\$27.50	
PACIFIC LIFE (43739)			\$3,460.00
01-13-2021 Regular - Check #: 556206			\$1,730.00
EDUCATION FUND	Education Fund	\$1,730.00	
01-28-2021 Regular - Check #: 556397			\$1,730.00
EDUCATION FUND	Education Fund	\$1,730.00	
PADDOCK PUBLICATIONS, INC. (12849)			\$257.60
01-06-2021 Regular - Check #: 556087			\$257.60
PUR SVC BOE ADVERTISING	Education Fund	\$257.60	
PARAGON MICRO INC. (56086)			\$8,498.11
01-13-2021 Regular - Check #: 556147			\$1,388.36
SUPPLIES WB TECH	Education Fund	\$625.95	
SUPPLIES AT TECH	Education Fund	\$459.03	
SUPPLIES WB TECH	Education Fund	\$75.03	
SUPPLIES AT TECH	Education Fund	\$75.03	
SUPPLIES AT TECH	Education Fund	\$76.66	
SUPPLIES AT TECH	Education Fund	\$76.66	
01-20-2021 Regular - Check #: 556248			\$7,109.75
SUPPLIES AT TECH	Education Fund	\$280.76	
SUPPLIES WB TECH	Education Fund	\$140.39	
SUPPLIES AT TECH	Education Fund	\$508.86	
SUPPLIES WB TECH	Education Fund	\$254.43	
SUPPLIES WB TECH	Education Fund	\$254.43	
SUPPLIES AT TECH	Education Fund	\$254.43	
SUPPLIES AT TECH	Education Fund	\$254.43	
SUPPLIES WB TECH	Education Fund	\$1,202.64	
SUPPLIES AT TECH	Education Fund	\$400.88	
SUPPLIES WB TECH	Education Fund	\$607.61	
SUPPLIES AT TECH	Education Fund	\$303.80	
SUPPLIES WB TECH	Education Fund	\$196.39	
SUPPLIES AT TECH	Education Fund	\$251.04	
SUPPLIES WB TECH	Education Fund	\$168.04	
SUPPLIES AT TECH	Education Fund	\$336.08	
SUPPLIES AT TECH	Education Fund	\$304.85	
SUPPLIES AT TECH	Education Fund	\$476.07	

SUPPLIES AT TECH	Education Fund	\$476.09
SUPPLIES AT TECH	Education Fund	\$273.19
SUPPLIES AT TECH	Education Fund	\$104.16
SUPPLIES AT TECH	Education Fund	\$61.18
PARKLAND PREPARATORY ACADEMY (53162)		\$12,560.15
01-06-2021 Regular - Check #: 556113		\$6,429.55
SPED PRIVATE TUITION WBHS	Education Fund	\$6,429.55
01-20-2021 Regular - Check #: 556303		\$6,130.60
SPED PRIVATE TUITION WBHS	Education Fund	\$6,130.60
PATRICIA HOCHHEIMER (51353)		\$200.00
01-06-2021 Regular - Check #: 3920		\$200.00
AT BEST BUDDIES CLUB	Activity Fund	\$200.00
PERFORM BETTER (53650)		\$645.00
01-28-2021 Regular - Check #: 556345		\$645.00
SUPPLIES AT PE	Education Fund	\$645.00
PETE MAKRINSKI (52642)		\$378.52
01-28-2021 Regular - Check #: 3980		\$378.52
CLASSIFIED MEDICAL REIMB	Activity Fund	\$378.52
PITNEY BOWES (849)		\$1,791.51
01-13-2021 Regular - Check #: 556207		\$1,791.51
LEASE PRINCIPAL	Education Fund	\$1,791.51
PORTABLE COMMUNICATIONS SPEC. (20364)		\$301.41
01-13-2021 Regular - Check #: 556148		\$301.41
PUR SVC WB MAINTENANCE	O & M Fund	\$146.15
SUPPLIES WB MAINTENANCE	O & M Fund	\$108.00
SUPPLIES WB MAINTENANCE	O & M Fund	\$47.26
POWERSCHOOL GROUP LLC (49183)		\$3,360.00
01-06-2021 Regular - Check #: 556088		\$3,360.00
CONSULTANT DATA PROCESS	Education Fund	\$1,680.00
CONSULTANT DATA PROCESS	Education Fund	\$1,680.00
QUINLAN AND FABISH (16088)		\$1,717.77
01-28-2021 Regular - Check #: 556346		\$1,717.77
R&M WB MUSIC	Education Fund	\$1,067.00
SUPPLIES WB MUSIC	Education Fund	\$650.77
R.E. WALSH & ASSOCIATES, INC. (55484)		\$1,870.00
01-20-2021 Regular - Check #: 556249	53	\$1,870.00
PUR SVC BOE LEGAL SERVICE	Education Fund	\$1,870.00

RACHEL KAROS (53378)			\$800.00
01-28-2021	Regular - Check #: 556398		\$800.00
	TUITION REIMBURSEMENT	Education Fund	\$600.00
	TUITION REIMBURSEMENT	Education Fund	\$200.00
RAMROD DISTRIBUTORS, INC. (14417)			\$3,401.56
01-06-2021	Regular - Check #: 556089		\$944.36
	SUPPLIES WB CUSTODIAL	O & M Fund	\$944.36
01-13-2021	Regular - Check #: 556149		\$1,205.60
	SUPPLIES AT CUSTODIAL	O & M Fund	\$621.80
	SUPPLIES AT CUSTODIAL	O & M Fund	\$583.80
01-20-2021	Regular - Check #: 556250		\$1,167.60
	SUPPLIES AT CUSTODIAL	O & M Fund	\$583.80
	SUPPLIES WB CUSTODIAL	O & M Fund	\$583.80
01-28-2021	Regular - Check #: 556347		\$84.00
	SUPPLIES AT MAINTENANCE	O & M Fund	\$46.00
	SUPPLIES AT CUSTODIAL	O & M Fund	\$38.00
RANDALL INDUSTRIES (49207)			\$200.30
01-13-2021	Regular - Check #: 556150		\$200.30
	R&M WB PRIN OFF	Education Fund	\$200.30
READY REFRESH BY NESTLE (50783)			\$66.06
01-20-2021	Regular - Check #: 556251		\$14.57
	SUPPLIES AT LIBRARY	Education Fund	\$14.57
01-28-2021	Regular - Check #: 556348		\$51.49
	SUPPLIES AT HEALTH SVC	Education Fund	\$29.99
	SUPPLIES AT LIBRARY	Education Fund	\$21.50
REAVIS HIGH SCHOOL (21645)			\$225.00
01-28-2021	Regular - Check #: 556399		\$225.00
	PUR SVC WB ATH	Education Fund	\$225.00
REBECCA BOISSE (56059)			\$200.00
01-06-2021	Regular - Check #: 3921		\$200.00
	THEATER DRAMA	Activity Fund	\$200.00
RELIANCE STANDARD LIFE INSURANCE CO (53237)			\$410.06
01-20-2021	Regular - Check #: 556304		\$410.06
	EDUCATION FUND	Education Fund	\$410.06
REPUBLIC SERVICES #551 (55610)			\$1,119.96
01-13-2021	Regular - Check #: 556208	54	\$349.82
	REFUSE DISPOSAL AT OPER	O & M Fund	\$349.82

01-20-2021 Regular - Check #: 556305			\$108.17
REFUSE DISPOSAL DO	O & M Fund	\$108.17	
01-20-2021 Regular - Check #: 556306			\$170.00
REFUSE DISPOSAL AT OPER	O & M Fund	\$170.00	
01-28-2021 Regular - Check #: 556400			\$491.97
REFUSE DISPOSAL AT OPER	O & M Fund	\$491.97	
RICOH USA, INC. (54304)			\$121.16
01-13-2021 Regular - Check #: 556209			\$121.16
DUPLICATING AT PRIN OFF	Education Fund	\$45.32	
DUPLICATING AT PRIN OFF	Education Fund	\$75.84	
ROBBINS SCHWARTZ (56056)			\$1,380.76
01-28-2021 Regular - Check #: 556349			\$1,380.76
PUR SVC BOE LEGAL SERVICE	Education Fund	\$728.80	
PUR SVC BOE LEGAL SERVICE	Education Fund	\$651.96	
ROBERT BUDLER (58204)			\$40.00
01-06-2021 Regular - Check #: 3922			\$40.00
AT INTERACT CLUB	Activity Fund	\$40.00	
ROBERT DALY (53462)			\$600.00
01-28-2021 Regular - Check #: 556401			\$600.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
ROCKLER WOODWORKING AND HARDWARE (47308)			\$2,038.77
01-20-2021 Regular - Check #: 556252			\$2,022.79
SUPPLIES CARL PERKINS	Education Fund	\$2,022.79	
01-28-2021 Regular - Check #: 556350			\$15.98
SUPPLIES WB I&T	Education Fund	\$15.98	
ROE PROFESSIONAL SERVICES #19 (56489)			\$6,440.00
01-13-2021 Regular - Check #: 556210			\$6,440.00
TUITION-OTHR IN STATE-GOV	Education Fund	\$3,640.00	
TUITION-OTHR IN STATE-GOV	Education Fund	\$2,800.00	
ROLLING MEADOWS HIGH SCHOOL (3478)			\$200.00
01-20-2021 Regular - Check #: 556307			\$200.00
PUR SVC WB ATH	Education Fund	\$200.00	
ROSEANN JANUSZ (53037)			\$310.99
01-28-2021 Regular - Check #: 556402			\$310.99
BOOKS WB LIBRARY	Education Fund	\$185.93	
BOOKS AT LIBRARY	Education Fund	\$31.67	
PERIODICALS WB LIBRARY	Education Fund	\$25.00	

PERIODICALS AT LIBRARY	Education Fund	\$25.00	
SUPPLIES AT LIBRARY	Education Fund	\$10.00	
BOOKS WB LIBRARY	Education Fund	\$23.39	
SUPPLIES WB LIBRARY	Education Fund	\$10.00	
ROY STROM REFUSE (54814)			\$417.12
01-13-2021 Regular - Check #: 556211			\$152.12
REFUSE DISPOSAL WB OPER	O & M Fund	\$152.12	
01-28-2021 Regular - Check #: 556403			\$265.00
REFUSE DISPOSAL WB OPER	O & M Fund	\$265.00	
RUNCO OFFICE SUPPLY & EQUIPMENT CO (57315)			\$1,908.15
01-13-2021 Regular - Check #: 556151			\$80.66
SUPPLIES WB ENGLISH	Education Fund	\$53.16	
SUPPLIES WB SOC STUDIES	Education Fund	\$27.50	
01-28-2021 Regular - Check #: 556351			\$33.99
SUPPLIES WB PRIN OFF	Education Fund	\$33.99	
01-28-2021 Regular - Check #: 556352			\$224.32
SUPPLIES WB PRIN OFF	Education Fund	\$224.32	
01-28-2021 Regular - Check #: 556353			\$1,313.62
SUPPLIES WB I&T	Education Fund	\$1,181.21	
SUPPLIES WB BUS ED	Education Fund	\$132.41	
01-28-2021 Regular - Check #: 556354			\$75.20
SUPPLIES WB PRIN OFF	Education Fund	\$75.20	
01-28-2021 Regular - Check #: 556355			\$180.36
SUPPLIES WB PRIN OFF	Education Fund	\$180.36	
S.E.A.L. OF ILLINOIS, INC. (48806)			\$18,576.60
01-20-2021 Regular - Check #: 556308			\$18,576.60
SPED PRIVATE TUITION ATHS	Education Fund	\$9,288.30	
SPED PRIVATE TUITION WBHS	Education Fund	\$9,288.30	
SALT CREEK SANITARY DISTRICT (1238)			\$3,600.61
01-28-2021 Regular - Check #: 556404			\$3,570.41
WATER WB UTILITY	O & M Fund	\$3,570.41	
01-28-2021 Regular - Check #: 556405			\$30.20
WATER WB UTILITY	O & M Fund	\$30.20	
SANDRA KRAUSE (55931)			\$541.22
01-28-2021 Regular - Check #: 3981			\$541.22
CLASSIFIED MEDICAL REIMB	56 Activity Fund	\$541.22	
SASED (853)			\$60,255.62
01-06-2021 Regular - Check #: 556114			\$45,687.37

IDEA-PMTS TO OTH GOV UNIT	Education Fund	\$45,687.37	
01-28-2021 Regular - Check #: 556406			\$14,568.25
IDEA-PMTS TO OTH GOV UNIT	Education Fund	\$14,568.25	
SCANNING PENS INC (58217)			\$263.00
01-13-2021 Regular - Check #: 556152			\$263.00
SUPPLIES IDEA B	Education Fund	\$263.00	
SCHOOL HEALTH CORPORATION (452)			\$892.62
01-20-2021 Regular - Check #: 556253			\$523.75
R&M WB ATH	Education Fund	\$523.75	
01-20-2021 Regular - Check #: 3965			\$21.74
ATHLETIC SPECIAL PROJECTS	Activity Fund	\$21.74	
01-28-2021 Regular - Check #: 556356			\$347.13
R&M WB ATH	Education Fund	\$347.13	
SCHOOL SPECIALTY, INC (40033)			\$299.00
01-28-2021 Regular - Check #: 556357			\$299.00
SUPPLIES WB ART	Education Fund	\$299.00	
SCHROEDER'S ACE HARDWARE (116)			\$178.86
01-06-2021 Regular - Check #: 556090			\$109.32
SUPPLIES DO MAINTENANCE	O & M Fund	\$59.33	
SUPPLIES AT MAINTENANCE	O & M Fund	\$49.99	
01-13-2021 Regular - Check #: 556153			\$29.57
SUPPLIES DO MAINTENANCE	O & M Fund	\$15.58	
SUPPLIES AT MAINTENANCE	O & M Fund	\$13.99	
01-20-2021 Regular - Check #: 556254			\$22.80
SUPPLIES DO MAINTENANCE	O & M Fund	\$4.86	
SUPPLIES AT MAINTENANCE	O & M Fund	\$9.98	
SUPPLIES DO MAINTENANCE	O & M Fund	\$7.96	
01-28-2021 Regular - Check #: 556358			\$17.17
SUPPLIES DO MAINTENANCE	O & M Fund	\$11.18	
SUPPLIES WB MAINTENANCE	O & M Fund	\$5.99	
SEIU LOCAL 73 (1595)			\$2,194.40
01-13-2021 Regular - Check #: 556118			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
01-28-2021 Regular - Check #: 556317			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
SHERI D'AMBROSE (4609)	57		\$106.98
01-06-2021 Regular - Check #: 3923			\$106.98
STUDENT COUNCIL	Activity Fund	\$106.98	

SHERWIN-WILLIAMS (53656)			\$262.30
01-06-2021	Regular - Check #: 556091		\$163.28
	SUPPLIES WB MAINTENANCE	O & M Fund	\$163.28
01-20-2021	Regular - Check #: 556255		\$99.02
	SUPPLIES WB MAINTENANCE	O & M Fund	\$90.54
	SUPPLIES WB MAINTENANCE	O & M Fund	\$8.48
SMG SECURITY SYSTEMS, INC. (20483)			\$706.95
01-13-2021	Regular - Check #: 556154		\$706.95
	PUR SVC WB OPERATIONS	O & M Fund	\$706.95
SNAP-ON INDUSTRIAL (42493)			\$9,245.04
01-13-2021	Regular - Check #: 556155		\$4,540.29
	NON CAP EQUIP CTEI	Education Fund	\$3,781.10
	SUPP SOFTWARE CARL PERKINS	Education Fund	\$759.19
01-28-2021	Regular - Check #: 556359		\$4,704.75
	NON-CAP CARL PERKINS	Education Fund	\$2,996.25
	SUPP SOFTWARE CARL PERKINS	Education Fund	\$936.75
	NON CAP EQUIP CTEI	Education Fund	\$771.75
SOARING EAGLE ACADEMY (56551)			\$11,282.04
01-20-2021	Regular - Check #: 556309		\$11,282.04
	SPED PRIVATE TUITION WBHS	Education Fund	\$5,641.02
	SPED PRIVATE TUITION ATHS	Education Fund	\$5,641.02
SONIA HERNANDEZ (54818)			\$50.00
01-13-2021	Regular - Check #: 3950		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
SOUND MUSIC PUBLICATIONS (58216)			\$125.00
01-13-2021	Regular - Check #: 3951		\$125.00
	CHOIR ACTIVITY	Activity Fund	\$125.00
SPECIAL EDUCATION SYSTEMS INC (43772)			\$2,032.44
01-06-2021	Regular - Check #: 556092		\$262.36
	SP ED TRANSPORTATION	Transportation Fund	\$262.36
01-20-2021	Regular - Check #: 556256		\$1,770.08
	SP ED TRANSPORTATION	Transportation Fund	\$1,770.08
SPEECH THERAPY PROS (58220)			\$667.52
01-20-2021	Regular - Check #: 3966		\$667.52
	OPTIONS FAIR EVENT-SPED	Activity Fund	\$667.52
SRFAX (57531)			\$31.80
01-06-2021	Regular - Check #: 556093	58	\$15.90

PUR SVC DIST TECH	Education Fund	\$15.90	
01-28-2021 Regular - Check #: 556360			\$15.90
PUR SVC DIST TECH	Education Fund	\$15.90	
STEPHANIE ENNIS (49220)			\$969.23
01-20-2021 Regular - Check #: 556310			\$776.72
SUPPLIES WB FAM CONS	Education Fund	\$776.72	
01-20-2021 Regular - Check #: 3967			\$192.51
CHILD DEVELOPMENT	Activity Fund	\$192.51	
STEPHANIE ENNIS (53716)			\$599.63
01-28-2021 Regular - Check #: 556407			\$599.63
TUITION REIMBURSEMENT	Education Fund	\$599.63	
STEPHANIE NITKA (56055)			\$27.98
01-06-2021 Regular - Check #: 3924			\$27.98
TRANSITIONS PROGRAM	Activity Fund	\$27.98	
STREAMWOOD BEHAVIORAL (26271)			\$6,749.76
01-06-2021 Regular - Check #: 556115			\$3,796.74
SPED PRIVATE TUITION WBHS	Education Fund	\$3,796.74	
01-20-2021 Regular - Check #: 556311			\$2,953.02
SPED PRIVATE TUITION WBHS	Education Fund	\$2,953.02	
SUBURBAN LIFE PUBLICATIONS (51674)			\$52.00
01-20-2021 Regular - Check #: 556312			\$52.00
PUR SVC BOE PUBLIC REL	Education Fund	\$52.00	
SUBURBAN TIRE AUTO CARE CTR (51861)			\$199.58
01-20-2021 Regular - Check #: 556257			\$199.58
SUPPLIES WB I&T	Education Fund	\$199.58	
SUN LIFE ASSURANCE CO OF CANADA (57720)			\$5,599.82
01-20-2021 Regular - Check #: 556313			\$5,599.82
LIFE INSURANCE/LTD	Education Fund	\$5,599.82	
SUSAN PUK (58213)			\$70.00
01-13-2021 Regular - Check #: 3952			\$70.00
PARENTS OF WB (POW)	Activity Fund	\$70.00	
SUSANNA NOLTE (52976)			\$181.31
01-28-2021 Regular - Check #: 3982			\$181.31
CLASSIFIED MEDICAL REIMB	Activity Fund	\$181.31	
SUZANNE FLEMMING (55384)			\$50.00
01-13-2021 Regular - Check #: 3953	59		\$50.00
DIST WELLNESS INITIATIVE	Activity Fund	\$50.00	

TALX UC EXPRESS (47113)			\$2,010.00
01-28-2021	Regular - Check #: 556384		\$2,010.00
	PUR SVC CENT - HR	Education Fund	\$600.00
	PUR SVC CENT - HR	Education Fund	\$1,410.00
TERRACE SUPPLY (485)			\$43.09
01-13-2021	Regular - Check #: 556156		\$31.31
	SUPPLIES WB MAINTENANCE	O & M Fund	\$13.64
	SUPPLIES WB PRIN OFF	Education Fund	\$11.78
	SUPPLIES AT MAINTENANCE	O & M Fund	\$5.89
01-20-2021	Regular - Check #: 556258		\$11.78
	SUPPLIES AT MAINTENANCE	O & M Fund	\$5.89
	SUPPLIES AT MAINTENANCE	O & M Fund	\$5.89
THE AMERICAN REGISTRY (58224)			\$171.90
01-28-2021	Regular - Check #: 556361		\$171.90
	SUPPLIES WB PRIN OFF	Education Fund	\$171.90
THE GRAPHIC EDGE LLC (58218)			\$478.92
01-20-2021	Regular - Check #: 556259		\$478.92
	SUPPLIES WB ATHLETICS	Education Fund	\$478.92
THE LANGUAGE LABS (56819)			\$990.00
01-20-2021	Regular - Check #: 556260		\$990.00
	PS IDEA B SUPPORT SVCS	Education Fund	\$990.00
THE OMNI GROUP (55154)			\$72.50
01-28-2021	Regular - Check #: 556408		\$72.50
	EDUCATION FUND	Education Fund	\$72.50
THELMA RIVERA (58207)			\$70.00
01-13-2021	Regular - Check #: 3954		\$70.00
	PARENTS OF WB (POW)	Activity Fund	\$70.00
THOMAS FOSNOT (57374)			\$195.00
01-13-2021	Regular - Check #: 556212		\$195.00
	PUR SVC AT ATH	Education Fund	\$195.00
THOMSON REUTERS WEST (58182)			\$1,029.00
01-13-2021	Regular - Check #: 556157		\$1,029.00
	PURCH SVC BUSINESS OFFICE	Education Fund	\$1,029.00
TRANE (41146)			\$1,320.48
01-13-2021	Regular - Check #: 556158		\$1,320.48
	SUPPLIES AT MAINTENANCE	O & M Fund	\$1,217.77
	SUPPLIES WB MAINTENANCE	O & M Fund	\$102.71

TROPHIES BY GEORGE (17960)			\$53.25
01-20-2021	Regular - Check #: 3968		\$53.25
	IND EVENTS SPEECH TEAM	Activity Fund	\$53.25
TYCO INTEGRATED SECURITY, LLC (54190)			\$148.84
01-13-2021	Regular - Check #: 556140		\$148.84
	PUR SVC AT OPERATIONS	O & M Fund	\$148.84
UMB BANK F/B/O AXA (57418)			\$8,020.00
01-13-2021	Regular - Check #: 556213		\$4,010.00
	EDUCATION FUND	Education Fund	\$4,010.00
01-28-2021	Regular - Check #: 556410		\$4,010.00
	EDUCATION FUND	Education Fund	\$4,010.00
UNIFIRST CORPORATION (57941)			\$11,464.42
01-20-2021	Regular - Check #: 556261		\$11,464.42
	SUPPLIES WB MAINTENANCE	O & M Fund	\$5,732.21
	SUPPLIES AT MAINTENANCE	O & M Fund	\$5,732.21
UNITED LABORATORIES INC (10805)			\$729.20
01-13-2021	Regular - Check #: 556159		\$729.20
	SUPPLIES WB MAINTENANCE	O & M Fund	\$364.60
	SUPPLIES AT MAINTENANCE	O & M Fund	\$364.60
UNITED PARCEL SERVICE (6763)			\$32.87
01-06-2021	Regular - Check #: 556094		\$12.58
	PUR SVC POSTAGE - AT	Education Fund	\$12.58
01-13-2021	Regular - Check #: 556161		\$14.87
	PUR SVC POSTAGE - AT	Education Fund	\$14.87
01-20-2021	Regular - Check #: 556263		\$5.42
	PUR SVC POSTAGE - AT	Education Fund	\$5.42
UNIVERSAL TAXI DISPATCH, INC. (54647)			\$4,589.00
01-20-2021	Regular - Check #: 556262		\$2,614.00
	SP ED TRANSPORTATION	Transportation Fund	\$2,614.00
01-28-2021	Regular - Check #: 556362		\$1,975.00
	SP ED TRANSPORTATION	Transportation Fund	\$1,271.00
	SP ED TRANSPORTATION	Transportation Fund	\$704.00
USPS-POC (58048)			\$14,900.00
01-06-2021	Regular - Check #: 556116		\$5,000.00
	PUR SVC BOE POSTAGE	Education Fund	\$5,000.00
01-28-2021	Regular - Check #: 556411	61	\$9,900.00
	PUR SVC POSTAGE - WB	Education Fund	\$9,900.00

UT AUSTIN (52550)			\$300.00
01-13-2021	Regular - Check #: 556160		\$300.00
	SUPPLIES WB SCIENCE	Education Fund	\$300.00
VANGUARD ENERGY SERVICES (49184)			\$30,043.31
01-13-2021	Regular - Check #: 556214		\$10,652.19
	HEATING AT UTILITY	O & M Fund	\$5,232.89
	HEATING WB UTILITY	O & M Fund	\$5,086.31
	HEATING DO	O & M Fund	\$332.99
01-28-2021	Regular - Check #: 556412		\$19,391.12
	HEATING WB UTILITY	O & M Fund	\$9,775.06
	HEATING AT UTILITY	O & M Fund	\$8,975.96
	HEATING DO	O & M Fund	\$640.10
VARI SALES CORPORATION (57704)			\$3,150.00
01-28-2021	Regular - Check #: 556363		\$1,800.00
	SUPPLIES IDEA B	Education Fund	\$1,800.00
01-28-2021	Regular - Check #: 556364		\$1,350.00
	SUPPLIES IDEA B	Education Fund	\$1,350.00
VARIABLE ANNUITY LIFE INS. CO. (772)			\$5,716.00
01-13-2021	Regular - Check #: 556215		\$2,858.00
	EDUCATION FUND	Education Fund	\$2,858.00
01-28-2021	Regular - Check #: 556413		\$2,858.00
	EDUCATION FUND	Education Fund	\$2,858.00
VERONICA DIAZ (53604)			\$50.00
01-13-2021	Regular - Check #: 3955		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
VILLA PARK ELECTRICAL SUPPLY (19787)			\$383.51
01-13-2021	Regular - Check #: 556162		\$27.41
	SUPPLIES DO MAINTENANCE	O & M Fund	\$27.41
01-20-2021	Regular - Check #: 556264		\$356.10
	SUPPLIES WB MAINTENANCE	O & M Fund	\$356.10
VILLAGE OF ADDISON (136)			\$6,281.99
01-06-2021	Regular - Check #: 556117		\$141.42
	SUPPLIES WB MAINTENANCE	O & M Fund	\$87.63
	SPED TRANSPRTATION SUPPLY	Transportation Fund	\$29.36
	SUPPLIES AT DRIVER ED	Education Fund	\$24.43
01-13-2021	Regular - Check #: 556216	62	\$187.19
	WATER UTILITY DO	O & M Fund	\$187.19

01-13-2021 Regular - Check #: 556217			\$5,543.20
WATER AT UTILITY	O & M Fund	\$5,543.20	
01-13-2021 Regular - Check #: 556218			\$153.61
WATER AT UTILITY	O & M Fund	\$153.61	
01-28-2021 Regular - Check #: 556414			\$119.40
SUPPLIES WB MAINTENANCE	O & M Fund	\$119.40	
01-28-2021 Regular - Check #: 556415			\$137.17
SUPPLIES AT MAINTENANCE	O & M Fund	\$70.38	
SPED TRANSPRTATION SUPPLY	Transportation Fund	\$33.64	
REG TRANSPORTATION SUPPLY	Transportation Fund	\$18.04	
SUPPLIES AT DRIVER ED	Education Fund	\$15.11	
VILLAGE OF VILLA PARK (13137)			\$2,868.45
01-13-2021 Regular - Check #: 556219			\$200.00
PUR SVC WB OPERATIONS	O & M Fund	\$200.00	
01-20-2021 Regular - Check #: 556315			\$2,254.17
WATER WB UTILITY	O & M Fund	\$2,254.17	
01-20-2021 Regular - Check #: 556316			\$41.82
WATER WB UTILITY	O & M Fund	\$41.82	
01-28-2021 Regular - Check #: 556416			\$372.46
SUPPLIES WB DRIVER ED	Education Fund	\$217.33	
SUPPLIES WB DRIVER ED	Education Fund	\$155.13	
WAREHOUSE DIRECT INC (47538)			\$203.50
01-13-2021 Regular - Check #: 556163			\$203.50
SUPPLIES WB CUSTODIAL	O & M Fund	\$203.50	
WEST SUBURBAN TEACHERS UNION (1594)			\$26,109.70
01-13-2021 Regular - Check #: 556119			\$13,079.87
EDUCATION FUND	Education Fund	\$13,079.87	
01-28-2021 Regular - Check #: 556318			\$13,029.83
EDUCATION FUND	Education Fund	\$13,029.83	
WHEATON NORTH HIGH SCHOOL (1482)			\$480.00
01-28-2021 Regular - Check #: 556417			\$480.00
P.S.IMP INST TITLE II	Education Fund	\$480.00	
WIGHT & COMPANY (511)			\$18,074.90
01-28-2021 Regular - Check #: 556365			\$18,074.90
A&E CONSTRUCTION SERVICE	Capital Projects Fund	\$8,000.00	
A&E CONSTRUCTION SERVICE	Capital Projects Fund	\$6,021.97	
CONSTRUCTION SERVICES	O & M Fund	\$4,052.93	
YUSUF SHAH (57565)			\$1,200.00

01-28-2021 Regular - Check #: 556418			\$1,200.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
ZOOM VIDEO COMMUNICATIONS, INC (57990)			\$142.26
01-06-2021 Regular - Check #: 556095			\$90.00
PUR SVC DIST TECH	Education Fund	\$90.00	
01-13-2021 Regular - Check #: 556164			\$52.26
PUR SVC DIST TECH	Education Fund	\$52.26	

TO: Dr. Jean Barbanente
Board of Education

DATE: February 3, 2021

FROM: Mr. Ryan Domeracki

RE: **Food Service Management Company Renewal for 2021-2022**

We are recommending acceptance of the renewal terms with Chartwells at a rate increase of 3.00% for the provision of food service management for the 2021-22 school year. As of June 30, 2021, we will have completed our final year of a five-year contract with Chartwells. However, due to the Covid-19 pandemic, the USDA has provided a waiver for this upcoming school year allowing school districts in the final year of their contract to extend the same contract terms for one additional year. The Illinois State Board of Education has confirmed they will accept this waiver from school districts in their final year. Renewal terms in the original five year bid stipulate that annual increases will be indexed to December Consumer Price Index for Food Away-From Home with a maximum increase of 3.00%. As of December 2020 this Consumer Price Index was 3.90%. Chartwells has demonstrated a commitment to working with the District to meet our expectations and agreed to the renewal at 3.00% for 2021-22. Their product offerings have been well received by the students. We appreciate their continued pursuit of new offerings, professional on-line portal to the weekly menu, including comprehensive nutritional information for each meal, and their commitment to staff safety training and procedures. Furthermore, Chartwells has been a great partner of the District as they have helped the administration to write and receive a grant to enhance our Breakfast On-The-Go program, they continue to sponsor the District's Wellness days, and they continue to expand meal offerings to students. Chartwells continues to support our meal program and was instrumental with the summer meal service program and continues to be through the pandemic with weekly meal service from both schools.

The bid for food service is one that is strictly outlined by the state to meet the federal National School Lunch Program (NSLP) guidelines with limited local input. Federal and state meal reimbursements, along with daily sales for paid and ala carte items, are designed to make this essentially a break even program after all expenses are factored in.

Recommendation:

The administration is recommending that the Board of Education approve the extension of the current contract with Chartwells at a rate increase of 3.00% for the provision of food service management for the 2021-22 school year.

Cc: Mr. Edward Hoster

TO: Board of Education

DATE: February 22, 2021

FROM: Dr. Jean Barbanente

RE: **Appointment of School Treasurer**

In accordance with Board policy #2:110, which states that the Treasurer of the Board shall be either an elected member of the Board who serves a 1-year term or an appointed non-board member who serves at the Board's pleasure. It has been the practice of the school board to appoint the Chief Financial Officer as the School Treasurer.

Recommendation:

It is recommended that Edward J. Hoster be appointed to serve as the School Treasurer for the 2021-22 school year.

- D. Approve meeting minutes from January 11, 2021 to January 25, 2021.
- 1) Minutes of the January 11, 2021, Regular Business Board meeting.

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**Board of Education
Regular Business Board Meeting**

Monday, January 11, 2021

Remote Meeting via ZOOM - www.dupage88.net/boardstream

2 Friendship Plaza
Addison, Illinois 60101

MINUTES

1. Call To Order

Mrs. Cain, President of the Board, called the meeting to order at 7:34 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present: Mrs. Cain, Ms. Finnegan, Mrs. Jessen, Ms. Knauf, Mr. Olson

Members Absent: Mr. Edmier, Mr. Irvin

Others Present: Dr. Barbanente, Mr. Hoster, Mrs. Tsagalis, Mr. Bolden, Dr. Krause, Dr. Lenaghan, Mr. Domeracki, Ms. Brink, Mrs. Petrбок, Mrs. Niewinski, Mr. Daly, Those Who Excel Recipients, Villa Park Garden Station Developer

Petitions and Hearings

None.

4. Recognition of District 88 Successes

A. Those Who Excel

District 88 was recognized with two awards during the Illinois State Board of Education (ISBE) 2019-20 Those Who Excel Awards Banquet at the Bloomington-Normal Marriott Hotel & Conference Center. Former District 88 Board of Education member Sharon Kucik received an Award of Merit (the second-highest award level) in the category of Board Member.

Members of the DuPage High School District 88 Learning Community School Safety Team (which is comprised of the Village of Addison, the Village of Villa Park, the Addison Police Department, the Addison Fire Protection District, the Villa Park Police Department, the Villa Park Fire Department, the DuPage Regional Office of Education, state representatives and senators, Peg Agnos and Jen Figurelli from the Legislative Education Network of DuPage (LEND), Addison Trail social worker Jorge de Leon and Willowbrook social worker Erik Engel) received an Award of Excellence (the highest award level) for their work in creating and participating in several safety activities and programs. The Those Who Excel Awards Banquet was scheduled to take place on Oct. 17, but the event was postponed until further notice because of the coronavirus disease 2019 (COVID-19) pandemic. Willowbrook Career and Technical Education (CTE) Department Head Mary Barney earned an Award of Meritorious Service in the

category of Classroom Teacher. The District 88 and Elmhurst College Asynchronous Math Team earned an Award of Meritorious Service in the Team category.

5. Discussion Items Requiring No Action*

***These items will be considered as part of a Consent Agenda for January 25, 2021, unless otherwise decided by the Board.**

A. Financial Reports:

1) List of Bills for December 2020

Mr. Edward Hoster, Chief Financial Officer, recommended the List of Bills for December 2020 be approved.

6. Separate Action Items

A. List of Bills Vendor Payments from December 10, 2020- January 6, 2021

Mrs. Jessen moved, and Ms. Knauf seconded to approve the list of payments to vendors for the period of December 10, 2020 – January 6, 2021, in the total amount of \$1,291,357.41.

Roll Call Vote

Ayes: Ms. Finnegan, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mrs. Cain

Nays: None.

Motion carried.

B. Authorization to Prepare Tentative Budget for 2021-22

Mrs. Jessen moved, and Ms. Finnegan seconded to adopt the Resolution Authorizing Preparation and Publication of the Tentative Budget for Fiscal Year 2021-22.

Roll Call Vote

Ayes: Mrs. Jessen, Ms. Knauf, Mr. Olson, Ms. Finnegan, Mrs. Cain

Nays: None.

Motion carried.

C. Notice of Appointment of Authorized IMRF Agent

Mrs. Jessen moved, and Ms. Finnegan seconded to appoint Mr. Jack Andrews, Interim Director of Human Resources as the replacement agent for the District 88 IMRF authorized agent.

Roll Call Vote

Ayes: Ms. Knauf, Mr. Olson, Ms. Finnegan, Mrs. Jessen, Mrs. Cain

Nays: None.

Motion carried.

D. Personnel

Mrs. Jessen moved, and Mr. Olson seconded to approve the Personnel Report as presented.

CERTIFIED STAFF APPOINTMENT:

Conor Jansen

Willowbrook Part-time English Teacher

Salary: \$9,789.69; 2/11ths of Scale I, Step 1 - \$53,843.37

Effective: January 4, 2021

CERTIFIED STAFF CHANGE IN STATUS:

Yusuf Shah

From Part-time Special Education Teacher to Full-time Special Education

Teacher Salary: \$51,395.92; Scale I, Step 1- \$53,843.37

Effective: January 4, 2021

CLASSIFIED STAFF APPOINTMENT:

Elizabeth Carnahan

Willowbrook Literacy Teacher Aide

Salary: \$10,194.66

Effective: January 19, 2021

CLASSIFIED STAFF CHANGE IN STATUS:

Francesca Terracciano

From Full-time Student Supervisor to Full-time Special Education 1:1 Teacher Aide

Salary: \$25,362.33

Effective: January 12, 2021

CLASSIFIED STAFF RETIREMENT:

Susanna Nolte

Willowbrook Literacy Teacher Aide

Previously Approved Effective Date: December 18, 2020

Updated Effective Date: January 4, 2021, at which time Sue will have completed 11 years of service with District 88.

CLASSIFIED STAFF UNPAID LEAVE OF ABSENCE REQUEST:

Loriene Stephenson

Addison Trail Literacy Teacher Aide

Effective: February 1, 2021 – March 12, 2021

CLASSIFIED STAFF RESIGNATIONS:

Jennifer Martin

Willowbrook Special Education Teacher Aide

Effective: December 15, 2020

Colin Madison

Willowbrook Special Education Teacher Aide

Effective: December 16, 2020

Mark Mandarino

Willowbrook Student Supervisor

Effective: January 4, 2021

Franchesca Holloway-Jones
Willowbrook Vocational Coach
Effective: January 5, 2021

Christopher Kirkpatrick
Willowbrook Vocational Coach
Effective: January 5, 2021

Roll Call Vote

Ayes: Mr. Olson, Ms. Finnegan, Mrs. Jessen, Ms. Knauf, Mrs. Cain

Nays: None.

Motion carried.

7. Information/Discussion Items

A. Villa Park Garden Station TIF Developer Proposal

Chief Financial Officer, Edward Hoster, shared details of the developer proposal of the Villa Park Garden Station TIF (Tax Incremental Financing District). Following discussion at the December 14, 2020 Board of Education meeting, there has been further discussion with the Village of Villa Park regarding the request to agree to the maximum 7.5% tuition reimbursement and a request to reconsider. Ganesan Visvabharathy from Hawthorne Development provided a presentation of the project details.

Board member Lisa Knauf asked if the \$50,000 figure was annual or over the lifetime. Mr Visvabharathy replied that it is over the lifetime.

Board Secretary Blanca Jessen asked how the rental unit rates were determined. Mr Visvabharathy responded that the rates were determined by a market study.

Board President Donna Cain thanked Mr. Visvabharathy for his time and noted that there would be further disussion regarding the proposal during closed session.

B. Update- COVID-19 Re-Opening Plan- The DuPage High School District 88 Return to School Plan

Dr. Barbanente provided an update on the District 88 Return to School Plan. As of January 11th, 2021, DuPage County remains in substantial community transmission. Therefore, the administration is not recommending changing the stage of the plan at this time.

Board President Donna Cain asked if we have ever reached the minimal community transmission of less tha 5%.

Dr. Barbanente stated that cases did not reach the minimal community transmission stage and infact the numbers continued to increase after the holiday break.

C. Remote Learning Instructional Showcase: Social-Emotional Supports and

Interventions During Remote Learning

Assistant Principals Iridia Niewinski and Bob Daly showcased PPS services and programs in a remote setting.

Board member Lisa Knauf inquired about supports for students who have never been on campus and that have not had the opportunity to build relationships with staff.

Dr. Krause there are programs in place such as the Freshamn Tranisition Program as well as preparing for orientation days for when students return in person.

Mr. Bolden added that virtual activities and events help to provide connections.

Mrs. Niewinski stated the deans and counslers had made personal phone calls and home visits as well as staff sending cards to students to make connections with students.

Board President Donna Cain added that the support of phone calls and home visits to students has been much appreciated by parents.

Board Secretary thanked the staff for their dedication. Mrs. Jessen also suggested that documents on the website regarding resources be available in spanish.

Mrs. Niewinki replied that all documents are available in a bilingual version addtionally, post cards were mailed home to help promote PPS supports.

D. Educational Focus Item for January 25, 2021

Mrs. Yvonne Tsagalis, Assistant Superintendent for Curriculum and Instruction, shared the Educational focus topic for the January 25, 2021 Board of Education meeting. On January 25, the district will provide an update on our AVID programming.

E. Freedom of Information Requests

On December 29, 2020, DuPage High School District 88 received a request via email from Mr. Ken Deloian, SmartProcure, for the following information through the Freedom of Information Act (FOIA):

Any and all purchasing records from 09/28/2020 to current.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used, a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person, and their email address

FOIA request was sent to Mr. Ken Deloian at kdeloian@smartprocure.com on January 4, 2021.

F. Review of Board Policies (1st Reading)- As reviewed by the Board Policy Committee on November 19, 2020.

The following policies were reviewed and presented to the Board of Education for recommended changes: 2:125, 2:160, 2:220, 2:260, 2:265, 4:180, 4:50, 4:90.

8. School Recognition - Assistant Principals**Addison Trail- Mr. Bolden reported:**

- Successful start to the second semester.
- Material drop off and pick up for students continues.
- Preparations are underway for the welcoming of the class of 2025.
- Virtual Course Information Night is January 20th.
- Theater will be hosting a variety show virtually on Friday, January 15th.
- Course selection for the 2021-2022 school year is underway.

Willowbrook- Dr. Krause reported:

- We are excited to welcome back staff and students in the second semester.
- January 4th was a staff institute day.
- Thursday, we hosted the advanced coursework alumni panel. Thank you to the staff for organizing the event.
- Course selection is underway, starting with the junior class.
- Curriculum Showcase will be on January 20th starting at 5:30 p.m. with a live interactive Zoom held with athletic coaches and activity sponsors followed by administration and staff.
- Speech team took 4th overall at the Grant Tournament.
- PPO is hosting a variety show on January 29th.

9. Board Member Report(s) / Future Agenda Items

Board President Donna Craft Cain, shared on January 28, 2021 there will be a memorial service for Dr. Helton. Additionally, Mrs. Cain shared that the legislature is meeting and making decisions that could impact school districts. Mrs. Cain noted that the PIE Foundation will be collecting hygiene items to be distributed throughout the community. Information regarding collections is forthcoming.

10. Public Comments:

None.

11. Announcements:

Educational Focus Board Meeting: Monday, January 25, 2021, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

Regular Business Board Meeting: Monday, February 8, 2021, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

12. Closed Session Meeting

Mrs. Jessen moved, and Mr. Olson seconded to move into closed session to discuss "minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5

ILCS 120/2(c)(21), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11) and security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8)."

Roll Call Vote

Ayes: Ms. Finnegan, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mrs. Cain

Nays: None.

Motion carried.

The Board entered into closed session at 9:23 p.m.

13. Reconvene To Open Meeting

The Board returned to the open session at 10:53 p.m.

14. Roll Call

Members Present: Ms. Finnegan, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mrs. Cain

Members Absent: Mr. Edmier, Mr. Irvin

Other Members Present: Dr. Barbanente, Mr. Hoster

15. Action Necessitated by Closed Session

A. Approval of Villa Park Garden Station TIF Developer Proposal

Mrs. Jessen moved, and Ms. Knauf seconded to approve the proposal from the Village of Villa Park and amend the current Intergovernmental Agreement to cap the annual tuition reimbursement at 7.5% of the annual tax increment.

Roll Call Vote

Ayes: Mrs. Jessen, Ms. Knauf, Mr. Olson, Ms. Finnegan, Mrs. Cain

Nays: None.

Motion carried.

16. **Adjournment**

Mrs. Jessen moved, and Ms. Knauf seconded to adjourn. Voice vote.

Motion carried.

The board meeting ended at 10:54 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date

2) Minutes of the January 11, 2021, Closed Session Board meeting. (**Closed Session tab**)

3) Minutes from January 25, 2021 Technology Committee meeting.

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**Board of Education
Technology Committee Meeting**

Monday, January 25, 2021
Remote Meeting via ZOOM
2 Friendship Plaza
Addison, Illinois 60101

M I N U T E S

Call to Order: 6:16 p.m.

Present: Dr. Barbanente, Dan Olson, Amy Finnegan, Mike Bolden, Dr. Krause, Ed Hoster, Yvonne Tsagalis, Dr. Lenaghan

1. Bandwidth / E-rate

Discussion on bandwidth updates for Internet speed that was completed in December, 2020. Specific discussion on reviewing long term multi-year needs for updating our wireless and wired network with e-rate funding.

2. Device renewals (staff and students)

Discussion on ongoing software and hardware needs and purchases in terms of replacements, specifically with computers, monitors, phones, staff devices and student devices that are on budgeted replacement cycles. Specific discussion on staff laptops/ tablets and student Chromebooks for this upcoming school year.

3. SAN (Storage Area Network)

Discussion on updating our Storage Area Network system (storage and switches) and VM (virtual machine) servers as part of our scheduled and planned renewal of existing servers and storage.

4. CIPA Internet Safety Curriculum Updates

Discussion on CIPA (Children Internet Protection Act) specific to Internet Safety curriculum updates for our students. Specific discussion on the ongoing need for phishing and scamming information in the curriculum and student presentations.

5. Other: Updates on gmail conversion, VDI (Virtual Desktop Interface) and updates with building feedback on technology staff development.

Adjournment: 6:40pm

President, Board of Education

Secretary, Board of Education

Attest: _____

Date

**Board of Education
Educational Focus Board Meeting**

Monday, January 25, 2021

Remote Meeting via ZOOM - www.dupage88.net/boardstream

2 Friendship Plaza

Addison, Illinois 60101

MINUTES

1. Call To Order

Mrs. Cain, President of the Board, called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present: Mrs. Cain, Ms. Finnegan, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Mr. Irvin

Members Absent: None.

Others Present: Dr. Barbanente, Mr. Hoster, Mrs. Tsagalis, Mr. Bolden, Dr. Krause, Dr. Lenaghan, Mr. Domeracki, Mr. Andrews, Ms. Brink, Mrs. Petrbock

4. Petitions and Hearings

The following comments were submitted:

Tania Peeler, Lombard:

Is there a way to separate the two schools so that one can move forward? The schools are in 2 different towns with two very different positivity rates.

Ivette Conde, Lombard:

What is being done with the monies received from the government to prep/safely reopen school? What is the amount received? Parents would like a choice now to send kids back to school, reopen our schools.

Bob Taglia, Villa Park:

It is time-open school now. District 45 is opening, and so are our surrounding districts. Teachers are being vaccinated, and it is no longer about numbers, policies, or government. It is now about choice. Give students and families the choice to go back to in person or not. Teachers need to be in their rooms in class teaching as they get paid to do so. This is not going away and we cannot keep our doors closed any longer. People make choices each and every day. The problem now is families have become way too comfortable with not having the choice of going back to in person since march of 2020. District 88, it is time to do what is right-give families the choice. Stop being scared. Students are not dying. The sad reality is student's mental health is at stake and a huge problem, now more than ever, and suicide rates have skyrocketed. Trust and collaborate with the districts around you and open. Why are you on the school board if you

don't have the best interests of all students at the forefront?

Keith Rutowski, Lombard:

I have a child that is in bridge classes and Link 1 math. So if the link classes are to go into in-person learning, how would that work if the bridge classes go hybrid.

Board President Donna Cain recognized the submitted comments from the public.

5. Proclamations and Letters of Appreciation in Honor of Superintendent Dr. Scott Helton

The DuPage High School District 88 Board of Education provided a proclamation to convey its heartfelt "thank you" to Dr. Helton for more than 19 years of dedicated service to the District 88 learning community and to commemorate his leadership, friendship, spirit, teamwork, and commitment.

The following intergovernmental agencies and legislators have provided proclamations and letters of appreciation in recognition of Dr. Helton's impact on public education at the local, county, state, and national levels.

- Village of Addison
- Village of Lombard
- Village of Villa Park
- State Representatives Deb Conroy, Terra Costa Howard, Kathleen Willis, and Diane Pappas
- U.S. Representative Raja Krishnamoorthi
- U.S. Senator Richard J. Durbin
- DuPage Regional Office of Education Regional Superintendent Dr. Darlene Ruscitti

6. Sharing Information- District 88 Virtual Memorial for Superintendent Dr. Scott Helton (7:00 p.m. January 28, 2021)

District 88 will host a virtual memorial to celebrate Dr. Helton, which will air at 7 p.m. on January 28. Details of that event – as well as information regarding a scholarship fund in Dr. Helton's name and an opportunity to send messages to his family are available at www.dupage88.net/ScottHelton.

7. Recognition of District 88 Successes

A. 88's Best Students

88's Best Students Dylan Moran from Addison Trail and Grace Tumility from Willowbrook were recognized for the month of January. The students were congratulated on their many accomplishments.

8. Educational Focus Item

A. Remote Learning Instructional Showcase- AVID Programming

District 88 Assistant Principal Courtney DeMent, along with Addison Trail AVID teachers Claire Sychta, Mike Rosengrant, Ryan Peronto, and Shannon Le showcased the AVID curriculum and how they have engaged students during Remote Learning. Mrs. Yvonne Tsagalis, Assistant Superintendent for Curriculum and Instruction, added that AVID 11 is the next course in the sequence.

Motion To Establish Consent Agenda

Mrs. Jessen moved, and Ms. Finnegan seconded to establish the consent agenda of items 9A through 9B.

Roll Call Vote

Ayes: Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Mrs. Cain

Nays: None.

Motion Carried.

A. Approve the List of Bills for December 2020

B. Approve meeting minutes from December 14, 2020

- 1) Minutes of the December 14, 2020, Regular Business/Educational Focus Board meeting.
- 2) Minutes of the December 14, 2020, Closed Session Board meeting.

9. Motion To Approve Consent Agenda

Mrs. Jessen moved, and Ms. Finnegan seconded to approve the consent agenda items 9A through 9B.

Roll Call Vote

Ayes: Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mrs. Cain

Nays: None

Motion Carried.

Separate Action Items

A. Status Update- COVID-19 Re-Opening Plan- The DuPage High School District 88 Return to School Plan- Request for Authority

Mrs. Jessen moved, and Ms. Knauf seconded to approve the administration to move into other stages of the plan as determined by the metric dependent thresholds outlined in the "Return to School Plan" as presented including the move to the "Stage 2 Remote Plus" stage when the county enters the "Moderate Community Transmission" level.

Board member Ms. Finnegan stated that it makes sense to move forward moving into other stages of the plan without waiting for approval at a Board meeting.

Board member Dan Olson added that it would provide the ability to move quicker. Also, are there any foreseen issues with staff moving forward? Dr. Barbanente stated that the administration has collaboratively worked with union leadership in developing plans for all the labor groups.

Roll Call Vote

Ayes: Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Cain

Nays: None.

Motion Carried.

B. Treasurer's Report for December 2020

Mrs. Jessen moved, and Mr. Olson seconded to approve the Treasurer's Report as presented.

Roll Call Vote

Ayes: Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Mrs. Cain

Nays: None.

Motion Carried.

C. Budget Status Report for December 2020

Mrs. Jessen moved, and Ms. Knauf seconded to approve the Budget Status Report for December 2020 as presented.

Board President Mrs. Cain asked how much the district has received in CARES dollars and where it is located in the budget, along with how have the CARES dollars been allocated?

Mr. Hoster replied that the district received approximately \$433,000.00, 10% of the funds allocated for parochial schools. The remaining funds were used to provide professional development to staff, funding for internet hot spots, licensing for instructional software as well as PPE equipment. In addition, Mr. Hoster said that additional CARES funds are pending, with no funding allocated to be shared with parochial schools. On the budget, the CARES funding items can be found on the federal portion of the budget and throughout 42 categories on the expenditure portion of the budget.

Dr. Barbanente added that questions regarding the CARES money is a topic that will be discussed at the Parent/Transition Reopening meeting.

Roll Call Vote

Ayes: Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mrs. Cain

Nays: None.

Motion Carried.

D. Architect/Engineer Proposal for HVAC Project

Mrs. Jessen moved, and Ms. Finnegan seconded to accept the proposal from Wight & Co. for architect & engineering services for the rooftop unit replacement at Addison Trail at a fee of \$12,200 plus reimbursable expenses.

Roll Call Vote

Ayes: Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mrs. Cain

Nays: None.

Motion Carried.

E. List of Bills Vendor Payments from January 7- January 20, 2021

Mrs. Jessen moved, and Mr. Olson seconded to approve the list of payments to vendors for the period of January 7 – January 20, 2021, in the total amount of \$1,219,352.84.

Roll Call Vote

Ayes: Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Mrs. Cain

Nays: None.

Motion Carried.

F. Fundraiser Exceeding \$1000.00

Mrs. Jessen moved, and Ms. Finnegan seconded to approve the fundraiser exceeding \$1000.00 as presented.

Willowbrook Parent Organization will collect online donations. Proceeds will be used towards student scholarships.

Roll Call Vote

Ayes: Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mrs. Cain
Nays: None.
Motion Carried.

G. Purchase of Music Instruments

Mrs. Jessen moved, and Ms. Finnegan seconded to accept the proposal from Alamo Music Center in the amount of \$8,654.70 to purchase replacement musical instruments for Addison Trail.

Roll Call Vote

Ayes: Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Cain
Nays: None.
Motion Carried.

H. Personnel

Mrs. Jessen moved, and Ms. Knauf seconded to approve the personnel report as presented:

CERTIFIED STAFF APPOINTMENTS:

Julie Johnson

Interim Learning Service

Coordinator Stipend: \$5,839.83

Effective: January 4, 2021

Stephanie Nitka

Interim Transition Program Department

Chair Stipend: \$4,470.03

Effective: January 4, 2021

CLASSIFIED STAFF APPOINTMENT:

Jeremy Brown

Addison Trail Achieve Teacher Aide

Salary: \$8,738.28

Effective: January 19, 2021

Isabel Juvan

Willowbrook Literacy Teacher Aide

Salary: \$9,608.76

Effective: January 26, 2021

Arissa Bregman

Willowbrook Special Education Teacher

Aide Salary: \$8,799.42

Effective: January 26, 2021

CLASSIFIED STAFF RETIREMENT:

Debra Cuthbertson

Addison Trail Student Supervisor

Effective: May 28, 2021, at which time Debra will have completed 24 years of service with District 88.

Roll Call Vote

Ayes: Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Mrs. Cain

Nays: None.

Motion Carried.

I. Approval of Board Policies (2nd Reading)

Mrs. Jessen moved, and Mr. Olson seconded to adopt the following policies as presented:

2:125, 2:160, 2:220, 2:260, 2:265, 4:180, 4:50, 4:90.

Roll Call Vote

Ayes: Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mrs. Cain

Nays: None.

Motion Carried.

10. Information/Discussion Items

A. Credit Card Summary

Mr. Hoster reviewed the district's credit card use report for December 2020, as outlined in Board Policy 4:55 Use of Credit and Procurement Cards.

B. Freedom of Information Act

On January 19, 2021, DuPage High School District 88 received a request via email from Mr. Ethan Gill, Deltek, Inc, for the following information through the Freedom of Information Act (FOIA):

Please provide the information relating to the solicitation below. If available, please include any awarded contract documents and bid tabulation/results.

Project Name: To Furnish and Deliver Face Masks to DuPage High School District 88 Bid Number:

Due Date: 7/21/2020

Contract Number:

Awarded Vendor Name:

Awarded Vendor Address:

Awarded Vendor Phone:

Award Amount:

Award Date:

Start Date:

End Date:

Contract Terms:

Contract Document:

FOIA request was sent to Mr. Ethan Gill at EthanGill@deltek.com on January 19, 2021.

C. Review of Board Policies (1st Reading)- As reviewed by the Board Policy

Committee on November 19, 2020.

Dr. Barbanente reviewed and presented the following policies to the Board of Education for recommended changes: 5:10, 5:20, 5:35, 5:60, 5:150, 5:220, 5:330, 6:280, 6:300, 6:310, 6:340.

11. School Recognition – Principals**Addison Trail- Mr. Bolden reported:**

- On Tuesday, January 26, more than 100 students will take the PSAT/NMSQT
- Several winter sports teams started with additional sports teams beginning February 1
- Remote learning centers will be open on campus next week for students that need additional support
- The winter musical is currently under production, with more information forthcoming

Willowbrook- Dr. Krause reported:

- The class of 2025 Virtual Curriculum Night took place last week and was very successful
- On Tuesday, January 26, 150 students will take the PSAT/NMSQT
- Course selections for students are underway for next school year
- Badminton, gymnastics, and bowling teams have started practices
- Learning centers will be open for students next Monday
- Congratulations to the BPA students that have qualified to participate at the state level
- The speech team finished in 2nd place at their last two tournaments and prepared for the virtual IHSA regional competition.
- Friday is the WPO Virtual Variety Show featuring a variety of talents

12. Board Member Report(s) / Future Agenda Items

Mrs. Cain attended the Spanish Speaking Parent Transition/Reopening Committee meeting and stated there was a great turn out of parents. Additionally, attending the LEND meeting providing insight to the current state of legislation in Springfield.

Ms. Finnegan commented that Virtual Curriculum Showcase was impressively put together and overall a positive, informative experience.

Mr. Olson added that having the Zoom links makes attending events easier. Mr. Olson also attended the LEND meeting and looks forward to attending another discussion in the future.

Dr. Barbanente provided details pertaining to the COVID-19 vaccine distribution. District 88 has been asked by the county to coordinate vaccinations and be the Point of Distribution for district staff as well as feeder schools, cooperatives, and parochial schools in the area. Healthcare partnerships have been established, and District 88 will use Addison Trail as a distribution site once vaccinations have been provided.

13. Public Comments: None.**14. Announcements:**

Regular Business Board Meeting: Monday, February 8, 2021, District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

Educational Focus Board Meeting: February 22, 2021, District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

A. Closed Session Meeting

Mrs. Jessen moved and Mr. Olson seconded to move into closed session to discuss, "collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8) and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)."

Roll Call Vote

Ayes: Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mr. Edmier

Nays: None.

Motion Carried.

The Board entered into closed session at 9:35 p.m.

15. Reconvene Into Open Meeting

The Board returned to open session at 10:29 p.m.

16. Roll Call

Members Present: Ms. Finnegan, Mr. Irvin, Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Mrs. Cain

Members Absent: None.

Others Present: Dr. Barbanente, Mr. Hoster

17. Action Necessitated by Closed Session

Mrs. Jessen moved, and Ms. Knauf seconded to approve the Board of Education's Proclamation in honor of Dr. Scott Helton.

Ayes: Mrs. Jessen, Ms. Knauf, Mr. Olson, Mr. Edmier, Ms. Finnegan, Mr. Irvin, Mrs. Cain

Nays: None.

Motion carried.

18. **Adjournment**

Mrs. Jessen moved, and Mr. Olson seconded to adjourn.

Voice vote.

Motion carried.

The board meeting ended at 10:32 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date

5) Minutes of the January 25, 2021, Educational Focus Board meeting. (**Closed Session**)

8. **Motion To Approve Consent Agenda**

9. **Separate Action Items**

A. Recommendation to begin STAGE 3 HYBRID on March 18, 2021

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**UPDATE- COVID-19 Re-Opening Plan
The DuPage High School District 88
Return to School Plan**

During the October 5, 2020 meeting, the District 88 Board of Education approved the administration's recommendation to align the COVID-19 Re-Opening Plan-DuPage High School District 88 Return to School Plan with the DuPage County return to school framework and the DuPage County COVID-19 School Metrics Guidance that was released on August 28, 2020.

In the DCHD model, there are three levels of transmission that we monitor weekly: Minimal, Moderate, and Substantial Community Transmission. Each of these levels is determined by a variety of factors, including The county-level risk metric color (Orange or Blue) Weekly cases per 100,000 people Changes in the weekly county overall case numbers Changes in the weekly county youth numbers (under the age of 20) Positivity rates The neighboring/regional indicator level (Cook, Kane, and Will). As health experts learn more about COVID and community spread, these metrics may be modified or changed DuPage County's Level of COVID-19 Community Transmission is determined by the highest category in which a single metric is met or exceeded. For example, if one metric is met or exceeded in the "Substantial Community Transmission" category, DuPage County will be at that level.

As of the most recent DuPage County School Metrics Report (which is based on the data from the prior week), the number of COVID-19 cases per 100,000 were reported to be 133 per 100,000 and the positivity rate was 4.4%. However, the Illinois Department of Health regional data indicates that this number will be trending down. As February 13th, the IDPH data report the DuPage County positivity rate was 4.2%. As of February 14th, 2021, the CDC regional data showed the number of COVID-19 cases per 100,000 to be 124.

On Friday, February 12th, 2021, the CDC issued updated Guidance for schools. The chart below outlines the CDC threshold for community transmission.

Table 1. CDC Indicators and Thresholds for Community Transmission of COVID-19¹

Indicator	Low Transmission Blue	Moderate Transmission Yellow	Substantial Transmission Orange	High Transmission Red
Total new cases per 100,000 persons in the past 7 days ²	0-9	10-49	50-99	≥100
Percentage of NAATs that are positive during the past 7 days ³	<5.0%	5.0%-7.9%	8.0%-9.9%	≥10.0%

¹If the two indicators suggest different levels, the actions corresponding to the higher threshold should be chosen. County-level data on total new cases in the past 7 days and test percent positivity are available on the County View tab in [CDC's COVID Data Tracker](#).

Currently, while our positivity rate is less than 5% which puts us in the **LOW** community transmission category according to the CDC, our new cases per 100,000 are over 100 which puts us in the **HIGH** category. The guidance states that when metrics are uneven like this, we should be considering the higher of the two. The guidance states that the recommended model for high schools that are in the **HIGH** category of community transmission is remote instruction. However, it states that in the event the majority of students stay remote, the school may consider hybrid when ALL mitigation measures can be met.

Today, February 22nd, we started the State 2 Remote Plus stage of our Back to School Plan. During this stage, all self contained programs are returning to in person learning and teachers may begin to bring in small groups of students for in person learning. As we progress through this stage, each week, more students will return to in person learning for curricular and extracurricular purposes. As we prepare for the remainder of the school year, although the case counts are not fully under 100 as indicated on the DuPage High School District 88 Return to School Plan (which is based on the DuPage County Health Department school metrics), we recommend the Board grant authority to move to the “Stage 3 HYBRID” stage of our re-entry plan with a student start date of March 18th for special populations and on March 22nd, for all students choosing HYBRID. During the HYBRID stage, students would attend two days a week in person and two days remote. In the event the case counts rise, the administration would still have the authority to call an Adaptive Pause and suspend in-person activities at any time.

Suggested Motion: Move that the Board of Education authorize the “Stage 3 HYBRID” of the DuPage High School District 88 Return to School Plan to begin on March 18th, 2021 as outlined above.

TO: Dr. Jean Barbanente
Board of Education

DATE: February 18, 2021

FROM: Mr. Edward Hoster

RE: Treasurer's Report

Attached is the treasurer's report as of this past month reflecting deposit and disbursement activity by fund. In addition, the monthly bank account and investment activity as of the month end closing. This information will be presented for board discussion and approval.

Suggested Motion:

Move that the Board of Education approve the Treasurer's Report as presented.

DuPage High School District 88
Treasurer's Report for January 2021

	<u>Cash Balance</u>	<u>Investments</u>	<u>Total</u>
Education Fund	\$39,490,975.28	\$0.00	\$39,490,975.28
O&M Fund	\$5,496,087.45	\$0.00	\$5,496,087.45
Debt Fund	\$1,102,401.51	\$0.00	\$1,102,401.51
Transportation Fund	\$4,236,154.25	\$0.00	\$4,236,154.25
IMR Fund	\$1,897,845.94	\$0.00	\$1,897,845.94
Capital Projects	\$647,360.75	\$0.00	\$647,360.75
Working Cash Fund	\$7,713,206.35	\$0.00	\$7,713,206.35
Fire Prevention/Safety (L/S)	\$0.00	\$0.00	\$0.00
Total Balance Board Accounts	<u>\$60,584,031.53</u>	<u>\$0.00</u>	<u>\$60,584,031.53</u>
Activity Fund	\$1,074,364.71	\$0.00	\$1,074,364.71
Grand Total	<u><u>\$61,658,396.24</u></u>	<u><u>\$0.00</u></u>	<u><u>\$61,658,396.24</u></u>

DuPage High School District 88
Treasurer's Report for January 2021

Fund	Cash Balance 12/31/2020	Monthly Receipts	Monthly Disbursements	Cash Balance 01/31/2021	Investments @ 01/31/2021	Cash Plus Investments
Education	\$42,509,640.34	\$1,757,042.56	\$4,775,707.62	\$39,490,975.28	\$0.00	\$39,490,975.28
O & M	\$5,959,285.28	\$61,279.21	\$524,477.04	\$5,496,087.45	\$0.00	\$5,496,087.45
Debt Service	\$10,241,881.74	\$77,365.15	\$9,216,845.38	\$1,102,401.51	\$0.00	\$1,102,401.51
Transportation	\$4,291,811.25	\$326,448.19	\$382,105.19	\$4,236,154.25	\$0.00	\$4,236,154.25
IMR	\$2,055,566.96	\$15,748.19	\$173,469.21	\$1,897,845.94	\$0.00	\$1,897,845.94
Capital Projects	\$661,353.54	\$29.18	\$14,021.97	\$647,360.75	\$0.00	\$647,360.75
Working Cash	\$7,712,675.57	\$530.78	\$0.00	\$7,713,206.35	\$0.00	\$7,713,206.35
Fire Prevention & Safety Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$1,080,840.59	\$19,657.67	\$26,133.55	\$1,074,364.71	\$0.00	\$1,074,364.71
	<u>\$74,513,055.27</u>	<u>\$2,258,100.93</u>	<u>\$15,112,759.96</u>	<u>\$61,658,396.24</u>	<u>\$0.00</u>	<u>\$61,658,396.24</u>

	<u>Matured</u>	<u>Purchased</u>
Investments Matured/Purchased :	\$0.00	\$0.00
Interest Received 01/01/21-01/31/21		<u>\$2,972.99</u>

Investments as of January 31, 2021

Principal Purchase Date Maturity Date Institution Rate

<u>Bank Balance as of January 31, 2021</u>	<u>Rate</u>	
Fifth Third		\$1,776,727.46
Fifth Third-Money Market	0.05%	\$53,171,292.61
Fifth Third-Allied		\$65,438.77
Fifth Third-Student Activity Accounts		\$993,172.61
PMA ISDLAF	0.03%	\$1,930,652.06
Addison Bank and Trust Money Market	0.14%	\$3,683,637.06
Inland Bank (WB Café)	0.10%	\$22,932.94
Inland Bank Money Market	0.09%	\$1,569.24
Oxford Bank (AT Café)		\$7,973.49
Petty Cash		\$5,000.00
		<u>\$61,658,396.24</u>

TO: Dr. Jean Barbanente
Board of Education

DATE: February 18, 2021

FROM: Mr. Edward Hoster

RE: Budget Status Report

Attached is the monthly budget status report reflecting activity as of the prior month closing with comparative analysis to the same period of the prior fiscal year. This information will be presented for board discussion and approval.

Suggested Motion:

Move that the Board of Education approve the Budget Status Report as presented.

**BUDGET STATUS SUMMARY
JANUARY 2021**

EDUCATION FUND

<u>REVENUES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% REC'D</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
LOCAL SOURCES	\$ 49,366,282	\$ 24,837,127	\$ 24,529,155	50.31%	51.99%	-1.68%
STATE SOURCES	6,732,715	3,597,174	3,135,541	53.43%	55.42%	-1.99%
FEDERAL SOURCES	2,872,726	2,027,929	844,797	70.59%	57.23%	13.36%
TOTAL REVENUES	\$ 58,971,723	\$ 30,462,230	\$ 28,509,493	51.66%	52.64%	-0.98%

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% EXP</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
INSTRUCTION	\$ 41,913,560	\$ 19,833,932	\$ 22,079,628	47.32%	51.64%	-4.32%
SUPPORT	15,663,827	7,963,056	7,700,771	50.84%	52.35%	-1.51%
OTHER/CATEG.	2,997,076	1,764,637	1,232,439	58.88%	51.48%	7.40%
TOTAL EXPENDITURES	\$ 60,574,463	\$ 29,561,625	\$ 31,012,838	48.80%	51.82%	-3.02%

**BUDGET STATUS SUMMARY
JANUARY 2021**

OPERATION & MAINTENANCE FUND

<u>REVENUES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% REC'D</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
LOCAL SOURCES	\$ 6,897,357	\$ 3,584,131	\$ 3,313,226	51.96%	50.65%	1.31%
STATE SOURCES	0	0	0	0.00%	0.00%	0.00%
FEDERAL SOURCES	126,000	50,548	75,452	40.12%	63.83%	-23.71%
TOTAL REVENUES	\$ 7,023,357	\$ 3,634,680	\$ 3,388,677	51.75%	50.90%	0.85%

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% EXP</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
SUPPORT SERV.	\$ 7,278,079	\$ 3,915,156	\$ 3,362,923	53.79%	56.82%	-3.03%
PERM. TRANSFER	0	0	0	0.00%	0.00%	0.00%
TOTAL EXPENDITURES	\$ 7,278,079	\$ 3,915,156	\$ 3,362,923	53.79%	56.82%	-3.03%

O & M UTILITY EXPENSES

	Budget	YTD	Balance	% Exp.	Prior Year	Variance
Heating	\$ 217,300	\$ 59,659	\$ 157,641	27.45%	29.96%	-2.51%
Electricity	1,213,000	496,429	716,572	40.93%	52.71%	-11.78%
Water	183,750	55,539	128,211	30.23%	53.45%	-23.22%
Telephone	85,000	42,082	42,918	49.51%	47.26%	2.25%
Total	\$ 1,699,050	\$ 653,708	\$ 1,045,342	38.47%	49.60%	-11.13%

Note:

1. Heating expenditures are through 12/31/20 for Willowbrook and for Addison Trail.
2. Electricity expenditures are through 12/09/20 for Willowbrook and 12/30/20 for Addison Trail.

**BUDGET STATUS SUMMARY
JANUARY 2021**

TRANSPORTATION FUND

<u>REVENUES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% REC'D</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
LOCAL SOURCES	\$ 2,098,134	\$ 928,288	\$ 1,169,846	44.24%	55.56%	-11.32%
STATE SOURCES	1,200,000	951,085	248,915	79.26%	49.43%	29.83%
TRANSFER	370,000	370,000	0	100.00%	100.00%	0.00%
TOTAL REVENUES	\$ 3,668,134	\$ 2,249,373	\$ 1,418,761	61.32%	58.05%	3.27%

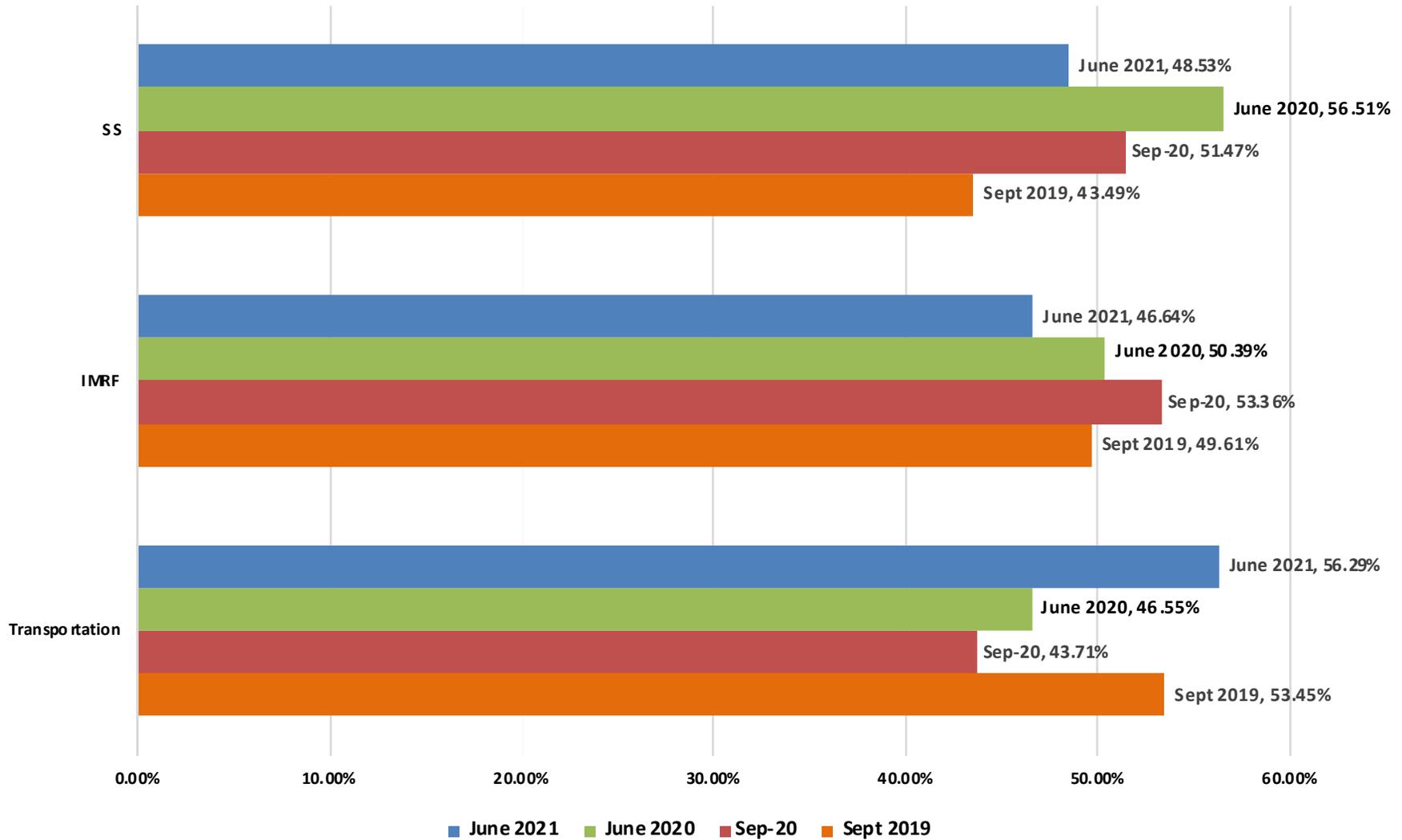
<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% EXP</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
TOTAL EXPENDITURES	\$ 3,217,386	\$ 1,044,407	\$ 2,172,979	32.46%	45.42%	-12.96%

ILLINOIS MUNICIPAL RETIREMENT (IMR) PENSION FUND

<u>REVENUES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% REC'D</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
LOCAL SOURCES	\$ 2,326,292	\$ 1,240,460	\$ 1,085,832	53.32%	49.80%	3.52%
OTHER SOURCES	0	0	0	0.00%	0.00%	0.00%
TOTAL REVENUES	\$ 2,326,292	\$ 1,240,460	\$ 1,085,832	53.32%	49.80%	3.52%

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>YTD TOTAL</u>	<u>BALANCE</u>	<u>% EXP</u>	<u>PRIOR YEAR</u>	<u>VARIANCE</u>
SOC. SEC./IMR/MEDICARE	\$ 2,178,318	\$ 1,090,014	\$ 1,088,304	50.04%	51.20%	-1.16%

DISTRIBUTION OF SEPT. & JUNE PROPERTY TAXES AS LEVIED FY2021 vs FY2020 COLLECTED



Fiscal Year 2020-21 the tax levies for some funds were intentionally shifted for more or less in September or June to adjust fund balances; Consequently ~ Year-over-Year (YOY) budget to actual comparisons will be skewed as a percent +/- throughout the year. Transportation and Social Security/Medicare Funds in particular this year.

TO: Dr. Jean Barbanente
Board of Education

DATE: February 17, 2021

FROM: Mr. Ryan Domeracki

RE: List of Bills – Vendor Payments from February 4 – 17, 2021

Attached for approval to release is a list of payments to vendors for the period of February 4 – 17, 2021 in the total amount of \$433,114.72.

Suggested Motion:

Move that the Board of Education approve the list of payments to vendors for the period of February 4 – 17, 2021 in the total amount of \$433,114.72.

Cc: Mr. Edward Hoster



Vendors over \$0.00
 02-04-2021 to 02-17-2021
 Generated on 02-18-2021 at 1:43 PM
 Total Results: 126

ACCURATE OFFICE SUPPLY CO. (15633)			\$23.22
02-09-2021 Regular - Check #: 556450			\$23.22
SUPPLIES CENT SUPPORT SER	Education Fund		\$23.22
ALMA VILLEGAS (48229)			\$130.00
02-09-2021 Regular - Check #: 3985			\$130.00
CLASSIFIED MEDICAL REIMB	Activity Fund		\$130.00
AMAZON CAPITAL SERVICES (58120)			\$3,006.25
02-09-2021 Regular - Check #: 556451			\$3,006.25
DIST INSTR SUP-CARES	Education Fund		\$2,295.00
DIST TECH MATERIALS	Education Fund		\$633.60
SUPPLIES AT TECH	Education Fund		\$52.59
PRIV SCH SHR SUP CARES	Education Fund		\$8.09
PRIV SCH SHR SUP CARES	Education Fund		\$16.97
AMERITAS (52853)			\$119.00
02-09-2021 Regular - Check #: 556494			\$119.00
EDUCATION FUND	Education Fund		\$119.00
AMY WELTIN (58054)			\$150.00
02-09-2021 Regular - Check #: 556495			\$150.00
P.S.IMP INST TITLE II	Education Fund		\$150.00
AQUALAB WATER TREATMENT INC (57789)			\$456.60
02-09-2021 Regular - Check #: 556452			\$456.60
SUPPLIES AT MAINTENANCE	O & M Fund		\$456.60
AT&T (18491)			\$1,682.80
02-09-2021 Regular - Check #: 556496			\$1,682.80
MEDIA SERVICE	O & M Fund		\$1,682.80
AXA EQUITABLE (7986)			\$23,410.06
02-09-2021 Regular - Check #: 556497			\$23,410.06
EDUCATION FUND	Education Fund		\$23,410.06
BARNES AND NOBLE (27835)			\$851.68
02-09-2021 Regular - Check #: 556453			\$851.68
	105		

SUPPLIES AT ENGLISH	Education Fund	\$851.68	
BEST BUDDIES ILLINOIS (45181)			\$350.00
02-09-2021 Regular - Check #: 3986			\$350.00
AT BEST BUDDIES CLUB	Activity Fund	\$350.00	
BIDD CONSULTING (53121)			\$1,277.90
02-09-2021 Regular - Check #: 556498			\$1,277.90
P.S.IMP INST TITLE II	Education Fund	\$1,277.90	
BRANDON MURPHY (51441)			\$250.00
02-09-2021 Regular - Check #: 556499			\$250.00
PUR SVC WB ATH	Education Fund	\$250.00	
BURRIS EQUIPMENT CO. (2343)			\$96.74
02-09-2021 Regular - Check #: 556454			\$96.74
SUPPLIES AT MAINTENANCE	O & M Fund	\$96.74	
C.J.C. AUTO PARTS (28491)			\$592.36
02-09-2021 Regular - Check #: 3987			\$310.44
AUTO REPAIR CLUB	Activity Fund	\$310.44	
02-09-2021 Regular - Check #: 3988			\$281.92
AUTO REPAIR CLUB	Activity Fund	\$281.92	
C.O.R.E. ACADEMY (54810)			\$7,662.24
02-09-2021 Regular - Check #: 556500			\$7,662.24
SPED PRIVATE TUITION WBHS	Education Fund	\$3,831.12	
SPED PRIVATE TUITION ATHS	Education Fund	\$3,831.12	
CANON SOLUTIONS AMERICA (55867)			\$4,237.35
02-09-2021 Regular - Check #: 556501			\$4,237.35
DUPLICATING AT PRIN OFF	Education Fund	\$1,941.84	
DUPLICATING WB PRIN OFF	Education Fund	\$1,848.98	
SUPPLIES BUSINESS OFFICE	Education Fund	\$446.53	
CAROLINA (43972)			\$54.50
02-09-2021 Regular - Check #: 556455			\$54.50
SUPPLIES AT SPED	Education Fund	\$54.50	
CHARTWELLS DINING SERVICES (56108)			\$65,182.71
02-09-2021 Regular - Check #: 556502			\$65,182.71
PUR SVC WB FOOD SERVICE	Education Fund	\$36,236.91	
PUR SVC AT FOOD SERVICES	Education Fund	\$28,945.80	
CHICAGO OFFICE TECHNOLOGY GROUP (48568)			\$585.70
02-09-2021 Regular - Check #: 556503	106		\$585.70
SUPPLIES BUSINESS OFFICE	Education Fund	\$44.58	

DUPLICATING AT PRIN OFF	Education Fund	\$228.15	
DUPLICATING AT PRIN OFF	Education Fund	\$312.97	
CLAIRE SHOUP (56815)			\$3,400.00
02-09-2021 Regular - Check #: 556504			\$3,400.00
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$400.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
TUITION REIMBURSEMENT	Education Fund	\$600.00	
CLARE WOODS ACADEMY (870)			\$7,246.98
02-09-2021 Regular - Check #: 556505			\$7,246.98
SPED PRIVATE TUITION WBHS	Education Fund	\$4,567.95	
SPED PRIVATE TUITION ATHS	Education Fund	\$2,662.20	
SPED PRIVATE TUITION WBHS	Education Fund	\$10.60	
SPED PRIVATE TUITION ATHS	Education Fund	\$6.23	
COLLEY ELEVATOR COMPANY (51115)			\$748.00
02-09-2021 Regular - Check #: 556456			\$748.00
PUR SVC WB OPERATIONS	O & M Fund	\$344.00	
PUR SVC AT OPERATIONS	O & M Fund	\$280.00	
PUR SVC DO OPERATION	O & M Fund	\$124.00	
COLONIAL LIFE & ACCIDENT INS. (15805)			\$72.50
02-09-2021 Regular - Check #: 556506			\$72.50
EDUCATION FUND	Education Fund	\$72.50	
COMCAST (51355)			\$69.24
02-09-2021 Regular - Check #: 556507			\$69.24
MEDIA SERVICE	O & M Fund	\$46.16	
MEDIA SERVICE	O & M Fund	\$23.08	
COMED (1285)			\$25.10
02-09-2021 Regular - Check #: 556508			\$25.10
ELECTRICITY DO	O & M Fund	\$25.10	
CONNECTIONS DAY SCHOOL (53579)			\$4,617.72
02-09-2021 Regular - Check #: 556509			\$4,617.72
SPED PRIVATE TUITION WBHS	Education Fund	\$4,617.72	
COTTAGE HILL OPERATING CO. (236)			\$122,016.28
02-09-2021 Regular - Check #: 556511			\$122,016.28
PUR SVC TRANSPORTATION	Transportation Fund	\$58,031.82	
PUR SVC TRANSPORTATION	Transportation Fund	\$39,113.68	

PUR SVC TRANSPORTATION	Transportation Fund	\$24,870.78	
COTTAGE HILL OPERATING CO. (1670)			\$788.10
02-09-2021 Regular - Check #: 556510			\$788.10
SP ED TRANSPORTATION	Transportation Fund	\$788.10	
COTTAGE HILL OPERATING CO. (14729)			\$335.61
02-09-2021 Regular - Check #: 556512			\$335.61
FIELD TRIPS WB SP ED	Transportation Fund	\$335.61	
CUSTOM BINDERY (45930)			\$619.00
02-09-2021 Regular - Check #: 556457			\$619.00
SUPPLIES WB BUS ED	Education Fund	\$619.00	
DANA WHITTAKER (49579)			\$250.00
02-09-2021 Regular - Check #: 556514			\$250.00
P.S.IMP INST TITLE II	Education Fund	\$250.00	
DANIEL KRAUSE (46581)			\$250.00
02-09-2021 Regular - Check #: 556513			\$250.00
SUPPLIES WB PRIN OFF	Education Fund	\$250.00	
DAOES/TECHNOLOGY (29208)			\$3,950.00
02-09-2021 Regular - Check #: 556458			\$3,950.00
SUPPLIES WB BOOKSTORE	Education Fund	\$800.00	
SUPPLIES AT BOOKSTORE	Education Fund	\$800.00	
SUPPLIES WB BOOKSTORE	Education Fund	\$1,500.00	
SUPPLIES AT BOOKSTORE	Education Fund	\$500.00	
SUPPLIES AT BOOKSTORE	Education Fund	\$350.00	
DESTINATION ATHLETE OF COOK/DUPAGE (58123)			\$750.00
02-09-2021 Regular - Check #: 3989			\$750.00
WB ATH RES ACT 2014	Activity Fund	\$750.00	
DIRECTV (53560)			\$173.28
02-09-2021 Regular - Check #: 556515			\$173.28
MEDIA SERVICE	O & M Fund	\$173.28	
DUPAGE DIST #88 COUNCIL (58128)			\$34.00
02-09-2021 Regular - Check #: 556516			\$34.00
EDUCATION FUND	Education Fund	\$34.00	
DUPAGE DISTRICT #88 COUNCIL (46995)			\$544.69
02-09-2021 Regular - Check #: 556517			\$544.69
EDUCATION FUND	Education Fund	\$544.69	
EDUARDO DELACRUZ (44863)	108		\$495.00
02-09-2021 Regular - Check #: 556518			\$495.00

TUITION REIMBURSEMENT	Education Fund	\$495.00	
EDYBURN CORPORATION (47491)			\$535.00
02-09-2021 Regular - Check #: 556459			\$535.00
SUPPLIES AT GUIDANCE	Education Fund	\$535.00	
ESTHER DELGADO (50600)			\$199.94
02-09-2021 Regular - Check #: 3990			\$199.94
CLASSIFIED MEDICAL REIMB	Activity Fund	\$199.94	
FLINN SCIENTIFIC, INC. (297)			\$1,075.14
02-09-2021 Regular - Check #: 556460			\$1,075.14
SUPPLIES WB SCIENCE	Education Fund	\$1,075.14	
FOX TECH ACADEMY (44975)			\$6,435.36
02-09-2021 Regular - Check #: 556519			\$6,435.36
SPED PRIVATE TUITION WBHS	Education Fund	\$6,435.36	
G. W. BERKHEIMER CO., INC. (1049)			\$313.50
02-09-2021 Regular - Check #: 556461			\$313.50
SUPPLIES WB MAINTENANCE	O & M Fund	\$313.50	
GALIC DISBURSING COMPANY (25119)			\$830.00
02-09-2021 Regular - Check #: 556520			\$830.00
EDUCATION FUND	Education Fund	\$830.00	
GIANT STEPS ILLINOIS INC. (51506)			\$6,372.60
02-09-2021 Regular - Check #: 556521			\$6,372.60
SPED PRIVATE TUITION ATHS	Education Fund	\$6,372.60	
GLENBARD WEST HIGH SCHOOL (42699)			\$140.00
02-09-2021 Regular - Check #: 556522			\$140.00
PUR SVC WB ATH	Education Fund	\$140.00	
GRAINGER, INC. (5777)			\$636.86
02-09-2021 Regular - Check #: 556462			\$636.86
SUPPLIES WB MAINTENANCE	O & M Fund	\$340.20	
SUPPLIES WB MAINTENANCE	O & M Fund	\$76.43	
SUPPLIES WB MAINTENANCE	O & M Fund	\$220.23	
GRAPHICS ARTS SERVICES INC (58171)			\$4,500.00
02-09-2021 Regular - Check #: 556463			\$4,500.00
SUPPLIES WB PRIN OFF	Education Fund	\$4,500.00	
GREAT LAKES COCA-COLA (55489)			\$326.50
02-09-2021 Regular - Check #: 556464			\$326.50
SUPPLIES AT PRIN OFF	109 Education Fund	\$326.50	
HAUSER, IZZO, PETRARCA, (51652)			\$2,806.00

02-09-2021 Regular - Check #: 556465			\$2,806.00
PUR SVC BOE LEGAL SERVICE	Education Fund		\$2,806.00
HINCKLEY SPRING WATER COMPANY (40179)			\$16.00
02-09-2021 Regular - Check #: 556466			\$16.00
SUPPLIES AT PRIN OFF	Education Fund		\$16.00
HOME DEPOT CREDIT SERVICES (28359)			\$5,088.00
02-09-2021 Regular - Check #: 556467			\$5,088.00
NON CAP EQUIP CTEI	Education Fund	\$4,800.00	
SUPPLIES C&T ED IMP GRANT	Education Fund	\$288.00	
HUDL (56987)			\$450.00
02-09-2021 Regular - Check #: 556468			\$450.00
PUR SVC AT ATH	Education Fund	\$450.00	
IHSA (13852)			\$100.00
02-09-2021 Regular - Check #: 556523			\$100.00
PUR SVC WB ATH	Education Fund	\$100.00	
ILLINOIS BED BUG DOG (47495)			\$380.00
02-09-2021 Regular - Check #: 556449			\$380.00
PUR SVC WB MAINTENANCE	O & M Fund	\$150.00	
PUR SVC AT MAINTENANCE	O & M Fund	\$150.00	
PUR SVC DO MAINTENANCE	O & M Fund	\$80.00	
ILLINOIS CONGRESSIONAL DEBATE ASSN. (49552)			\$24.00
02-09-2021 Regular - Check #: 3991			\$24.00
ATHLETIC SPECIAL PROJECTS	Activity Fund	\$24.00	
ILLINOIS DECA (44522)			\$1,500.00
02-09-2021 Regular - Check #: 556524			\$1,500.00
VOC STUDENT TRAVEL	Education Fund	\$1,500.00	
ILLINOIS LAW-RELATED EDUCATION (58227)			\$160.00
02-09-2021 Regular - Check #: 556536			\$160.00
SUPPLIES AT SOC STUDIES	Education Fund	\$160.00	
ILMEA STATE OFFICE (54727)			\$370.00
02-09-2021 Regular - Check #: 556525			\$280.00
SUPPLIES WB MUSIC	Education Fund	\$280.00	
02-09-2021 Regular - Check #: 556526			\$90.00
SUPPLIES WB MUSIC	Education Fund	\$90.00	
JAMES SMITH (55158)			\$487.93
02-09-2021 Regular - Check #: 3992	110		\$487.93
CLASSIFIED MEDICAL REIMB	Activity Fund	\$487.93	

JANINE NACHT (24500)			\$202.45
02-09-2021	Regular - Check #: 3993		\$202.45
	CLASSIFIED MEDICAL REIMB	Activity Fund	\$202.45
JASON'S DELI (57069)			\$523.86
02-09-2021	Regular - Check #: 556527		\$459.40
	SUPPLIES WB PRIN OFF	Education Fund	\$384.25
	SUPPLIES WB PRIN OFF	Education Fund	\$75.15
02-09-2021	Regular - Check #: 3994		\$64.46
	RESERVE ACTIVITY FUND	Activity Fund	\$48.82
	RESERVE ACTIVITY FUND	Activity Fund	\$15.64
JEFFERSON HIGH SCHOOL (58226)			\$125.00
02-09-2021	Regular - Check #: 556528		\$125.00
	PUR SVC WB ATH	Education Fund	\$125.00
JEFFREY MERSCH (55157)			\$340.25
02-09-2021	Regular - Check #: 3995		\$340.25
	CLASSIFIED MEDICAL REIMB	Activity Fund	\$340.25
JENNA PHILLIPS (51552)			\$1,200.00
02-09-2021	Regular - Check #: 556529		\$1,200.00
	TUITION REIMBURSEMENT	Education Fund	\$600.00
	TUITION REIMBURSEMENT	Education Fund	\$600.00
JENNIFER BURNS (40279)			\$30.00
02-09-2021	Regular - Check #: 556530		\$30.00
	SUPPLIES WB MATH	Education Fund	\$30.00
JIM COLEMAN, LTD (58225)			\$2,999.22
02-09-2021	Regular - Check #: 556469		\$2,999.22
	SUPPLIES - BOE	Education Fund	\$2,999.22
JOSTENS INC. (28090)			\$425.00
02-09-2021	Regular - Check #: 556470		\$425.00
	SUPPLIES WB PRIN OFF	Education Fund	\$425.00
KAREN GRADY (51015)			\$80.00
02-09-2021	Regular - Check #: 3996		\$50.00
	DIST WELLNESS INITIATIVE	Activity Fund	\$50.00
02-09-2021	Regular - Check #: 3997		\$30.00
	KIWANIS KEY CLUB	Activity Fund	\$30.00
KATHERINE STRAND-CARROLL (47754)			\$38.15
02-09-2021	Regular - Check #: 556531	111	\$38.15
	SUPPLIES WB LANGUAGE	Education Fund	\$38.15

KEITH SANTINI (45190)			\$773.79
02-09-2021	Regular - Check #: 556532		\$773.79
	SUPPLIES AT I&T	Education Fund	\$773.79
KIWANIS CLUB OF ADDISON (4059)			\$250.00
02-09-2021	Regular - Check #: 556533		\$250.00
	SUPPLIES AT PRIN OFF	Education Fund	\$250.00
KONICA MINOLTA BUSINESS (55237)			\$558.52
02-09-2021	Regular - Check #: 556534		\$558.52
	SUPPLIES BUSINESS OFFICE	Education Fund	\$420.00
	DUPLICATING AT PRIN OFF	Education Fund	\$75.14
	DUPLICATING WB PRIN OFF	Education Fund	\$63.38
KONICA MINOLTA PREMIER FINANCE (55096)			\$678.40
02-09-2021	Regular - Check #: 556535		\$678.40
	LEASE PRINCIPAL	Education Fund	\$678.40
LEN'S ACE HARDWARE (114)			\$9.99
02-09-2021	Regular - Check #: 556471		\$9.99
	SUPPLIES AT MATH	Education Fund	\$9.99
LIJA MARZEC (51688)			\$166.26
02-09-2021	Regular - Check #: 556537		\$166.26
	ASSESS & TEST CTEIG	Education Fund	\$150.00
	SUPPLIES AT FAM CONS	Education Fund	\$16.26
LINCOLN INVESTMENT PLANNING INC. (1241)			\$4,757.65
02-09-2021	Regular - Check #: 556538		\$4,757.65
	EDUCATION FUND	Education Fund	\$4,757.65
LITTLE FRIENDS, INC. (869)			\$3,502.00
02-09-2021	Regular - Check #: 556539		\$3,502.00
	SPED PRIVATE TUITION ATHS	Education Fund	\$3,502.00
LORI IRVIN (19985)			\$66.24
02-09-2021	Regular - Check #: 3998		\$66.24
	POM PONS	Activity Fund	\$66.24
LYNDA M JRAB (53074)			\$129.00
02-09-2021	Regular - Check #: 556540		\$129.00
	TUITION REIMBURSEMENT	Education Fund	\$129.00
MARTENSON TURF PRODUCTS, INC. (49710)			\$89.00
02-09-2021	Regular - Check #: 556472		\$89.00
	SUPPLIES WB MAINTENANCE	O & M Fund	\$89.00
MATRIX TRUST COMPANY (56259)			\$980.00

02-09-2021 Regular - Check #: 556541			\$980.00
EDUCATION FUND	Education Fund		\$980.00
MATT SCOTT (51057)			\$175.00
02-09-2021 Regular - Check #: 556542			\$175.00
PUR SVC WB ATH	Education Fund		\$175.00
MENARDS (18748)			\$396.34
02-09-2021 Regular - Check #: 556473			\$138.14
R&M AT I&T	Education Fund		\$138.14
02-09-2021 Regular - Check #: 3999			\$258.20
THEATER DRAMA	Activity Fund		\$258.20
MENTA ACADEMY HILLSIDE (55780)			\$22,057.40
02-09-2021 Regular - Check #: 556543			\$22,057.40
SPED PRIVATE TUITION WBHS	Education Fund		\$15,212.00
SPED PRIVATE TUITION ATHS	Education Fund		\$6,845.40
METROPOLITAN LIFE INS. COMPANY (776)			\$250.00
02-09-2021 Regular - Check #: 556544			\$250.00
EDUCATION FUND	Education Fund		\$250.00
MICHAEL A ROSENGRANT (57807)			\$128.00
02-09-2021 Regular - Check #: 4001			\$128.00
ATHLETIC SPECIAL PROJECTS	Activity Fund		\$128.00
MIGHTY MITES (52812)			\$909.00
02-09-2021 Regular - Check #: 4000			\$909.00
CHEERLEADING	Activity Fund		\$909.00
NAPERVILLE NORTH HIGH SCHOOL (46488)			\$150.00
02-09-2021 Regular - Check #: 556545			\$150.00
PUR SVC WB ATH	Education Fund		\$150.00
NCPERS GROUP LIFE INS (10653)			\$736.00
02-09-2021 Regular - Check #: 556547			\$736.00
EDUCATION FUND	Education Fund		\$736.00
NEW HORIZON CENTER (53518)			\$7,359.30
02-09-2021 Regular - Check #: 556548			\$7,359.30
SPED PRIVATE TUITION WBHS	Education Fund		\$7,359.30
NEWPORT TRUST COMPANY (56733)			\$3,900.00
02-09-2021 Regular - Check #: 556549			\$3,900.00
EDUCATION FUND	Education Fund		\$3,900.00
OFFICE DEPOT (26410)			\$929.30
02-09-2021 Regular - Check #: 556474			\$57.97

SUPPLIES AT BOOKSTORE	Education Fund	\$57.97	
02-09-2021 Regular - Check #: 556475			\$128.18
SUPPLIES AT BOOKSTORE	Education Fund	\$128.18	
02-09-2021 Regular - Check #: 556476			\$161.24
SUPPLIES AT BOOKSTORE	Education Fund	\$161.24	
02-09-2021 Regular - Check #: 556477			\$471.77
SUPPLIES AT BOOKSTORE	Education Fund	\$471.77	
02-09-2021 Regular - Check #: 556478			\$57.91
SUPPLIES WB SCIENCE	Education Fund	\$57.91	
02-09-2021 Regular - Check #: 556479			\$52.23
SUPPLIES AT BOOKSTORE	Education Fund	\$52.23	
PACIFIC LIFE (43739)			\$1,730.00
02-09-2021 Regular - Check #: 556550			\$1,730.00
EDUCATION FUND	Education Fund	\$1,730.00	
PARKLAND PREPARATORY ACADEMY (53162)			\$8,320.10
02-09-2021 Regular - Check #: 556551			\$8,320.10
SPED PRIVATE TUITION WBHS	Education Fund	\$8,320.10	
PARTNERSHIP FOR INSPIRED (53426)			\$250.00
02-09-2021 Regular - Check #: 4002			\$250.00
STUDENT COUNCIL	Activity Fund	\$250.00	
PEPSI-COLA (1234)			\$492.32
02-09-2021 Regular - Check #: 556480			\$492.32
SUPPLIES - BOE	Education Fund	\$492.32	
PERFORMANCE CHEMICAL & SUPPLY (55678)			\$291.26
02-09-2021 Regular - Check #: 556481			\$291.26
DIST LAUNDRY SUPPLIES	O & M Fund	\$291.26	
PORTIA B RANSOM (57502)			\$250.00
02-09-2021 Regular - Check #: 556552			\$250.00
P.S.IMP INST TITLE II	Education Fund	\$250.00	
RAMROD DISTRIBUTORS, INC. (14417)			\$641.78
02-09-2021 Regular - Check #: 556482			\$641.78
SUPPLIES AT MAINTENANCE	O & M Fund	\$641.78	
ROBERT SCHADER (49972)			\$250.00
02-09-2021 Regular - Check #: 556553			\$250.00
P.S.IMP INST TITLE II	Education Fund	\$250.00	
ROCK VALLEY PUBLISHING, LLC (50142)			\$1,032.75
02-09-2021 Regular - Check #: 556483			\$1,032.75

PUR SVC BOE PUBLIC REL	Education Fund	\$1,032.75	
ROSEANN JANUSZ (53037)			\$32.10
02-09-2021 Regular - Check #: 556554			\$32.10
BOOKS AT LIBRARY	Education Fund	\$15.98	
BOOKS WB LIBRARY	Education Fund	\$8.06	
BOOKS AT LIBRARY	Education Fund	\$8.06	
ROY STROM REFUSE (54814)			\$145.28
02-09-2021 Regular - Check #: 556555			\$145.28
REFUSE DISPOSAL WB OPER	O & M Fund	\$145.28	
S.E.A.L. OF ILLINOIS, INC. (48806)			\$25,211.10
02-09-2021 Regular - Check #: 556556			\$25,211.10
SPED PRIVATE TUITION WBHS	Education Fund	\$12,605.55	
SPED PRIVATE TUITION ATHS	Education Fund	\$12,605.55	
SANDRA KRAUSE (55931)			\$107.78
02-09-2021 Regular - Check #: 4003			\$107.78
CLASSIFIED MEDICAL REIMB	Activity Fund	\$107.78	
SCHROEDER'S ACE HARDWARE (116)			\$82.63
02-09-2021 Regular - Check #: 556484			\$82.63
SUPPLIES WB MAINTENANCE	O & M Fund	\$17.16	
SUPPLIES DO MAINTENANCE	O & M Fund	\$14.99	
SUPPLIES WB MAINTENANCE	O & M Fund	\$4.99	
SUPPLIES AT MAINTENANCE	O & M Fund	\$45.49	
SEIU LOCAL 73 (1595)			\$1,097.20
02-09-2021 Regular - Check #: 556447			\$1,097.20
EDUCATION FUND	Education Fund	\$1,097.20	
SHERI D'AMBROSE (4609)			\$352.95
02-09-2021 Regular - Check #: 4004			\$352.95
STUDENT COUNCIL	Activity Fund	\$352.95	
SHERWIN-WILLIAMS (53656)			\$31.35
02-09-2021 Regular - Check #: 556485			\$31.35
SUPPLIES WB MAINTENANCE	O & M Fund	\$31.35	
SIR SPEEDY PRINTING (47123)			\$84.32
02-09-2021 Regular - Check #: 556486			\$84.32
SUPPLIES AT PRIN OFF	Education Fund	\$84.32	
SNAP-ON INDUSTRIAL (42493)			\$2,442.60
02-09-2021 Regular - Check #: 556487	115		\$2,442.60
SUPPLIES C&T ED IMP GRANT	Education Fund	\$411.10	

SUPPLIES C&T ED IMP GRANT	Education Fund	\$38.67
SUPPLIES C&T ED IMP GRANT	Education Fund	\$275.00
SUPPLIES C&T ED IMP GRANT	Education Fund	\$360.75
SUPPLIES C&T ED IMP GRANT	Education Fund	\$393.25
SUPPLIES C&T ED IMP GRANT	Education Fund	\$292.48
SUPPLIES C&T ED IMP GRANT	Education Fund	\$54.76
SUPPLIES C&T ED IMP GRANT	Education Fund	\$126.00
SUPPLIES C&T ED IMP GRANT	Education Fund	\$55.09
SUPPLIES C&T ED IMP GRANT	Education Fund	\$435.50
SOARING EAGLE ACADEMY (56551)		\$15,311.34
02-09-2021 Regular - Check #: 556558		\$15,311.34
SPED PRIVATE TUITION WBHS	Education Fund	\$7,655.67
SPED PRIVATE TUITION ATHS	Education Fund	\$7,655.67
SPECIAL EDUCATION SYSTEMS INC (43772)		\$4,041.60
02-09-2021 Regular - Check #: 556488		\$4,041.60
SP ED TRANSPORTATION	Transportation Fund	\$4,041.60
SWANK DIGITAL CAMPUS (57996)		\$900.00
02-09-2021 Regular - Check #: 556489		\$900.00
PUR SVC DIST TECH	Education Fund	\$900.00
TERRACE SUPPLY (485)		\$31.31
02-09-2021 Regular - Check #: 556490		\$31.31
SUPPLIES AT MAINTENANCE	O & M Fund	\$5.89
SUPPLIES WB MAINTENANCE	O & M Fund	\$13.64
SUPPLIES WB PRIN OFF	Education Fund	\$11.78
THE OMNI GROUP (55154)		\$300.80
02-09-2021 Regular - Check #: 556559		\$300.80
EDUCATION FUND	Education Fund	\$300.80
THOMSON REUTERS WEST (58182)		\$1,029.00
02-09-2021 Regular - Check #: 556491		\$1,029.00
PURCH SVC BUSINESS OFFICE	Education Fund	\$1,029.00
UMB BANK F/B/O AXA (57418)		\$4,010.00
02-09-2021 Regular - Check #: 556560		\$4,010.00
EDUCATION FUND	Education Fund	\$4,010.00
UNIVERSAL TAXI DISPATCH, INC. (54647)		\$704.00
02-09-2021 Regular - Check #: 556492		\$704.00
SP ED TRANSPORTATION	Transportation Fund	\$704.00
VARIABLE ANNUITY LIFE INS. CO. (772)		\$2,858.00
02-09-2021 Regular - Check #: 556561		\$2,858.00

EDUCATION FUND	Education Fund	\$2,858.00	
VILLAGE OF VILLA PARK (13137)			\$2,774.41
02-09-2021 Regular - Check #: 556562			\$2,774.41
WATER WB UTILITY	O & M Fund	\$2,732.59	
WATER WB UTILITY	O & M Fund	\$41.82	
VINCE BOYER (51239)			\$520.93
02-09-2021 Regular - Check #: 4005			\$520.93
ORCHESIS	Activity Fund	\$520.93	
WEST SUBURBAN TEACHERS UNION (1594)			\$13,051.25
02-09-2021 Regular - Check #: 556448			\$13,051.25
EDUCATION FUND	Education Fund	\$13,051.25	
WHEATON NORTH HIGH SCHOOL (1482)			\$390.00
02-09-2021 Regular - Check #: 556563			\$390.00
SUPPLIES WB SOC STUDIES	Education Fund	\$390.00	
ZOOM VIDEO COMMUNICATIONS, INC (57990)			\$180.00
02-09-2021 Regular - Check #: 556493			\$180.00
PUR SVC DIST TECH	Education Fund	\$180.00	

TO: Dr. Jean Barbanente
Board of Education

DATE: February 5, 2021

FROM: Mr. Edward Hoster

RE: **Financial Audit Service Contract for Fiscal Year Ending June 30, 2021**

I recommend that the Board of Education continue the audit services of Lauterbach & Amen, LLP to perform the financial audit for the fiscal year ending June 30, 2021. This would be the second year of a three-year proposal that was previously accepted in December 2019. The fee for 2020-21 would be \$26,800 which represents an increase of 2.70% as outlined in the multi-year proposal.

Lauterbach & Amen, LLP successfully completed and prepared the comprehensive financial audits and corresponding state and federal reports for the Board for the first time in 2019-20. The reports were received by the required state filing deadline for October 15th and presented to the Board of Education in November. In addition, their assistance throughout the year with related tax, financial reporting and budgeting issues has been most appreciated and for which they have not billed the district.

Suggested Motion:

Move that the Board of Education accept the renewal proposal from Lauterbach & Amen, LLP to complete the financial audit for the fiscal year ending June 30, 2021 at a fee of \$26,800.



February 5, 2021

Board of Education
DuPage High School District No. 88
Addison, Illinois

We are pleased to confirm our understanding of the services we are to provide the DuPage High School District No. 88, Illinois for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, changes in the employer's net pension liability schedules, and schedule of changes in employer's total OPEB liability.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, related notes, and required audit adjustments, if any, of the District in conformity with U.S. generally accepted accounting principles and Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance and requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be made available for our review.

Management Responsibilities (Continued)

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date of schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with Uniform Guidance; (2) you believe that schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Management Responsibilities (Continued)

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferable from senior management, who with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collections Form and the reporting package must be submitted within the earlier of 30 days after the receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lauterbach & Amen, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or the carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lauterbach & Amen, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant agency, oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Engagement Administration, Fees, and Other (Continued)

Our fees for the June 30, 2021 audit will be as follows:

	June 30, 2021
Base Audit Report, including Management Letter, and preparation of all related reports and Continuing Disclosure Data	\$22,100
Federal Program Audit	\$4,700
Total	\$26,800
Special Project Hourly Rate:	\$129

The District agrees that during the term of this agreement and for a period of twelve months thereafter, the District shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the District to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

We appreciate the opportunity to be of service to the DuPage High School District No. 88, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Cordially,

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the DuPage High School District No. 88, Illinois.

By: _____

Title: _____

DONATIONS

In accordance with established Board Policy, it is recommended that the following donation be accepted for educational use only.

- Philip Doyle of 1007 S. Leslie Ln, Villa Park, IL donated a 2005 Buick Lacrosse to Willowbrook High School to be used in automotive technology classes.

Suggested Motion:

Move that the Board of Education accept the donation as presented.



WILLOWBROOK HIGH SCHOOL



TO: Dr. Jean Barbanente

FROM: Dr. Dan Krause

DATE: February 11, 2021

RE: Car Donation

The following was received as a donation to Willowbrook High School to be used in automotive technology class. The students will use the vehicle for class demonstration and lab purposes.

ITEM
2005 Buick Lacrosse VIN 2G4WD532551304635

Thank you to:

Philip Doyle
1007 S Leslie LN
Villa Park IL 60181

cc: Mary Barney
Chris Duak

Dk/ia

PERSONNEL REPORT

January 22, 2021

CERTIFIED STAFF APPOINTMENT:

It is recommended that the board approve the following certified staff appointment:

Marlo Rivera

Willowbrook Part-time Science Teacher

Salary: \$5,286.40; 1/11ths of Scale I, Step 1 - \$53,843.37

Effective: January 4, 2021

CLASSIFIED STAFF UNPAID LEAVE OF ABSENCE REQUEST:

It is recommended that you approve the following classified staff unpaid leave of absence:

Zulema Neel

Willowbrook Attendance Secretary

Effective: March 3, 2021 – March 17, 2021

CLASSIFIED STAFF RESIGNATIONS:

It is recommended that the board approve the following classified resignations:

Marcy Stukenberg

Addison Trail Literacy Teacher Aide

Effective: February 24, 2021

SUGGESTED MOTION

Move that the Board of Education approve the Personnel Report as presented.

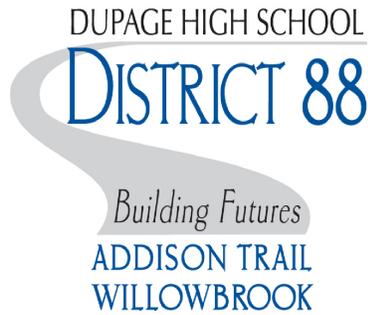
RECOMMENDATION TO AMEND THE
2020-2021 SCHOOL CALENDAR

The administration is proposing the following amendments to the 2020-2021 calendar.

Remote Learning Planning Day- Change March 1, 2021, from a regular attendance day to a Remote Learning Planning day to support planning and preparation for staff. Up to five full days may be used and still count toward the 176-day requirement. This is not an attendance day.

Suggested Motion:

Move that the Board of Education approve the amended 2020-21 School Calendar as presented.



2020-21 School Calendar
Proposed Amended Calendar 2-22-21

August, 2020

Mon	Tues	Wed	Thur	Fri	Total
3	4	5	6	7	
10	11	12	13	14	
♦17	~18	~19	~20	°21	3
{ 24	25	26	27	28	5
31					1
					9

September, 2020

Mon	Tues	Wed	Thur	Fri	Total
	1	VOH 2	3	4	4
H	8	9	10	11	4
14	15	16	17	18	5
21	22	23	24	25	5
28	29	30			3
					21

October, 2020

Mon	Tues	Wed	Thur	Fri	Total
			1	2	2
5	6	PC 7	8	9	4
H	13	14	15	16	4
19	20	21	22	23	5
26	27	28	29	30	5
					20

November, 2020

Mon	Tues	Wed	Thur	Fri	Total
2	H	4	5	6	4
9	10	11	12	13	5
16	17	18	19	20	5
23	ER 24	X	H	X	2
30					1
					17

December, 2020

Mon	Tues	Wed	Thur	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	*18	5
X	X	X	X	H	
X	X	X	X		
					14

January, 2021

Mon	Tues	Wed	Thur	Fri	Total
				H	
♦ 4	5	6	7	8	4
11	12	13	14	15	5
H	19	ED20	21	22	4
25	26	27	28	29	5
					18

February, 2021

Mon	Tues	Wed	Thur	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
H	16	17	18	19	4
22	23	24	25	♦ 26	4
					18

March, 2021

Mon	Tues	Wed	Thur	Fri	Total
~1	2	3	4	5	5
8	9	10	11	12	5
15	16	17	18	19	5
22	23	24	25	ER 26	5
X	X	X			
					20

April, 2021

Mon	Tues	Wed	Thur	Fri	Total
			X	X	
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
26	27	28	29	30	5
					20

May, 2021

Mon	Tues	Wed	Thur	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	5
24	25	SE 26	SE 27	SE*28	5
H					
					20

June, 2021

Mon	Tues	Wed	Thur	Fri	Total
	♦ 1	E! 2	E 3	E 4	
E 7	E 8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

First Day of Classes August 24, 2020
Graduation May 23, 2021
Last Day of Classes May 28, 2021 (provided no emergency days are used)

SCHOOL HOLIDAYS/BREAKS
Labor Day September 7, 2020
Columbus Day October 12, 2020
Election Day November 3, 2020
Thanksgiving Break November 25 thru 27, 2020
Winter Break Dec. 21, 2020 thru Jan. 1, 2021
Christmas Day December 25, 2020
New Year's Day January 1, 2021
M.L. King's Birthday January 18, 2021
President's Day February 15, 2021
Spring Break March 29 thru April 2, 2021
Memorial Day May 31, 2021

Virtual Open House: September 2
Parent/Teacher Conference Schedule:
 October 7: 12:00 p.m. to 7:00 p.m.
 *Students not in attendance.
AP Exams: May 3 through May 14, 2021

LEGEND:
H Legal School Holidays
♦ Institutes
X Not in Attendance
{ School Begins
} School Closes
L Late Arrivals - Begin at 9:00 a.m.
VOH Virtual Open House
PC Parent/Teacher Conference
 ° Teacher Work Day
 ~ Remote Learning Planning Days
 * End of Semester
ER 2:05 Dismissal on 11/24/20 & 3/26/21
ED 1:40 Dismissal on 1/20/21
SE Semester Exams
E Emergency/Non-Attendance
Y Teacher Check-Out/Last School Day
! Final Teacher Check-Out Day
^ State Testing - TBD (Make Up - TBD)

Second Semester Exams: May 26-28, 2021
Note: June 2 through June 8, 2021 will be declared **Special Holidays** if not used for emergency days.

Actual Days in Attendance: 1st Semester: 81; 2nd Semester: 96; Institute Days:4; Teacher Work Day:1; Parent/Teacher Conference Day:1; Emergency Days: 5 Five Remote Learning Planning Days may be added to the school calendar by the Board of Education if a district is in a remote learning phase. 135

TOTAL: 188

BOARD POLICY 2nd READING- February 22, 2021

POLICIES AND DESCRIPTORS

The DuPage High School District 88 Policy Committee met on November 19, 2020. We reviewed the policy recommendations from PRESS (Policy Reference Education Subscription Service) which reflect recent legislative and legal changes. The recommendations range from a simple revision to footnotes to additions and/or deletions of language (words, sentences, paragraphs, and or complete policies). The district also receives recommended changes to administrative procedures or exhibits (which are documents that support the enforcement and implementation of Board Policies and Guide Practice).

The administration presented the policies listed below to the Board of Education for a 1st reading on February 8, 2021. The administration is presenting these policies to the Board for a 2nd reading and for approval by the Board of Education.

VII. Students

7:20 Harassment of Students Prohibited

The policy, Cross References, and footnotes are updated for the reasons discussed in 7:10, Equal Educational Opportunities, above. Continuous improvement updates are also made to the Legal References.

7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

The policy is unchanged. The footnotes and Cross References are updated in response to a five-year review.

7:90 Release During School Hours

The policy, Legal References, and footnotes are updated in response to the Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1- 20. The policy contains an optional subhead entitled Voting for unit and high school districts that addresses the release of students who are eligible to vote.

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

The policy and footnotes are updated for continuous improvement.

7:130 Student Rights and Responsibilities

The policy is unchanged. The footnotes are updated in response to U.S. Dept. of Education guidance on constitutionally protected prayer in public schools, and with minor continuous improvement changes after a five-year review.

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

The policy, Cross References, and footnotes are updated in response to Title IX regulations and to reference NEW policy 2:265, Title IX Sexual Harassment Grievance Procedure.

7:185 Teen Dating Violence Prohibited

The policy and Cross References are updated to reference NEW policy 2:265, Title IX Sexual Harassment Grievance Procedure. The Cross Reference is also updated to reference policy 2:260, Uniform Grievance Procedure.

7:190 Student Behavior

The policy, Legal References, and footnotes are updated in response to new ISBE permanent rules governing the use of isolated time out, time out, and physical restraint. A new line at the end of the policy incorporates by reference 7:190-AP4, Use of Isolated Time Out, Time Out, and Physical Restraint.

7:300 Extracurricular Athletics

The policy, footnotes, and Cross References are updated in response to a five-year review.

7:325 Student Fundraising Activities

The policy and Cross References are updated.

7:340 Student Records

The policy, Legal References, footnotes, and Cross References are updated. The policy is updated with continuous improvement changes based on feedback from the Ill. Council of School Attorneys. The Legal References are updated to include reference to 105 ILCS 85/. New policy 7:345 Use of Educational Technologies; Student Data Privacy and Security, has been added to the Cross References.

7:345 Use of Educational Technologies; Student Data Privacy and Security

NEW. The policy is created to facilitate implementation of 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21, which requires districts to take a number of actions to protect online student data and to share general information about how student data is used.

The Student Online Personal Protection Act (SOPPA) is designed to strengthen protections for online student data by centralizing the vetting and contracting process of separate educational technology providers that school districts use. It also includes communication regarding any data breaches.

SOPPA requires school districts that collect and or maintain personally identifiable student information for educational services and technologies to make available to parents as to how their student’s data is used at school.

SOPPA also requires school districts to provide notification of data breaches through individual notices to parents and students and a more general notice about the breach on the district’s website if the breach involves more than 10% of the district’s student population.

VIII. Community Relations

8:10 Connection with the Community

The policy and footnotes are updated in response to a five-year review. Minor changes are made to align with present-day social media platform usage patterns along with other changes for continuous improvement.

8:30 Visitors to and Conduct on School Property

The policy, Legal References, and footnotes are updated in response to the IELRA, 115 ILCS 5/3(c), added by P.A. 101-620, requiring districts to allow union representatives to meet with employees during the work day, without loss of pay or leave time, for certain reasons. Other continuous improvement updates are also made to the footnotes.

8:80 Gifts to the District

The policy is an overdue rewrite for District 88. The footnotes are updated in response to a five-year review.

8:110 Public Suggestions and Concerns

The policy, Legal References, footnotes, and Cross References are updated.

Suggested Motion: Move that the Board of Education adopt the following policies 7:20, 7:40, 7:90, 7:100, 7:130, 7:180, 7:185, 7:190, 7:300, 7:325, 7:340, 7:345, 8:10, 8:30, 8:80, 8:110 as presented.

1) Section 7- 7:20, 7:40, 7:90, 7:100, 7:130, 7:180, 7:185, 7:190, 7:300, 7:325,
7:340, 7:345

140

Students

Harassment of Students Prohibited 1

Bullying, Intimidation, and Harassment Prohibited

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity²; gender-related

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law requires this subject matter be covered by policy, controls this policy's content, and 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-531, requires that every two years, each district within an Illinois county served by an accredited Children's Advocacy Center review all its existing sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531. Each district must also have a policy on bullying. 105 ILCS 5/27-23.7, amended by P.A. 100-137; see sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

This policy's list of protected classifications is identical to the list in 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The protected classifications are found in 105 ILCS 5/27-23.7(a); 775 ILCS 5/1-103, amended by P.A. 101-221; and 23 Ill.Admin.Code §1.240.

The list of protected classifications in sample policy 7:10, *Equal Educational Opportunities*, is different – it does not contain the classifications that are exclusively identified in the bullying statute. 105 ILCS 5/27-23.7.

The Ill. Human Rights Act (IHRA) and an ISBE rule prohibit schools from discriminating against students on the basis of *sexual orientation and gender identity*. 775 ILCS 5/5-101(11); 23 Ill.Admin.Code §1.240. *Sexual orientation* is defined as the "actual or perceived heterosexuality, homosexuality, bisexuality, or gender related identity, whether or not traditionally associated with the person's designated sex at birth." 775 ILCS 5/1-103(O-1). *Gender identity* is included in the definition of sexual orientation in the Act. The Act permits schools to maintain single-sex facilities that are distinctly private in nature, e.g., restrooms and locker rooms. 775 ILCS 5/5-103. 775 ILCS 5/1-102(A), added *order of protection status* to its list of protected categories. The IHRA's jurisdiction is specifically limited to: (1) failing to enroll an individual, (2) denying access to facilities, goods, or services, or (3) failing to take corrective action to stop severe or pervasive harassment of an individual. 775 ILCS 5/5-102.2.

² See f/n 2 in sample policy 7:10, *Equal Educational Opportunities*, for a discussion about Executive Order (EO) 2019-11 establishing the Affirming and Inclusive Schools Task Force (Task Force) that made policy and administrative procedure recommendations to the Ill. State Board of Education (ISBE) that are discussed in its publication *Sample District Policy and Administrative Procedures* at www.isbe.net/supportallstudents.

identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. ³

Sexual Harassment Prohibited

~~Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:~~

- ~~1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or~~
- ~~2. Has the purpose or effect of:
 - ~~a. Substantially interfering with a student's educational environment;~~
 - ~~b. Creating an intimidating, hostile, or offensive educational environment;~~
 - ~~c. Depriving a student of educational aid, benefits, services, or treatment; or~~~~

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

~~For boards that want to incorporate ISBE's sample policy recommendation, insert the following in place of "gender identity;": gender; gender identity (whether or not traditionally associated with the student's sex assigned at birth);.~~

~~If the board inserts this option, it must also insert the options in f/ns 2 and 7 of policy 7:10, *Equal Educational Opportunities*, BUT NOTE THE PROTECTED STATUSES LIST IN THIS POLICY IS DIFFERENT AND SHOULD NOT BE COPIED FROM HERE INTO 7:10, *EQUAL EDUCATIONAL OPPORTUNITIES*.~~

³ ~~This list of examples of prohibited conduct is optional. While hate speech is not specifically mentioned in this paragraph, any hate speech used to harass or intimidate is banned. Hate speech without accompanying misconduct may be prohibited in response to actual incidences when hate speech interfered with the educational environment. West v. Derby Unified Sch. Dist., 206 F.3d 1358 (10th Cir. 2000).~~

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.⁴ See policies 2:265, *Title IX Sexual Harassment Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

~~d.—Making submission to or rejection of such conduct the basis for academic decisions affecting a student.~~

~~The terms *intimidating, hostile, and offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person’s alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.~~

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ Two laws apply to sexual harassment of students in Illinois. Title IX of the Education Amendments of 1972 (Title IX) and the IHRA prohibit discrimination on the basis of sex and sexual harassment in any educational program or activity receiving federal financial assistance. 20 U.S.C. §1681. Title IX defines sexual harassment as conduct on the basis of sex that meets one or more of the following: (1) a district employee conditions the provision of an aid, benefit, or service on an individual’s participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it denies a person equal access to the District’s education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in federal law. 34 C.F.R. §106.30. See sample policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, and sample exhibit 2:265-E, *Title IX Sexual Harassment Glossary of Terms*. Consult the board attorney to ensure the nondiscrimination coordinator and complaint managers are trained to appropriately respond to allegations of Title IX sexual harassment. See sample procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*.

The IHRA prohibits any district employee or agent from sexually harassing a student, and defines sexual harassment as any unwelcome sexual advances or requests for sexual favors made to a student, or any conduct of a sexual nature toward a student, when: (1) such conduct has the purpose of substantially interfering with the student’s educational performance or creating an intimidating, hostile or offensive educational environment; or (2) the district employee or agent either explicitly or implicitly makes the student’s submission to or rejection of such conduct as a basis for making various enumerated education-related determinations. 775 ILCS 5/5A-201(E).

School districts are liable for damage awards for an employee’s sexual harassment of a student in limited situations. Liability occurs only when a district official who, at a minimum, has authority to institute corrective action, has actual notice of and is deliberately indifferent to the employee’s misconduct. *Gebser v. Lago Vista Independent Sch. Dist.*, 524 U.S. 274 (1998). Schools are liable in student-to-student sexual harassment cases when school agents are deliberately indifferent to sexual harassment, of which they have actual knowledge that is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school. *Davis v. Monroe County Bd. of Educ.*, 526 U.S. 629 (1999). The Ill. Dept. of Human Rights investigates charges of sexual harassment in violation of the IHRA, and it is a civil rights violation when a district fails to take remedial or disciplinary action against an employee the district knows engaged in sexual harassment. 775 ILCS 5/5A-102.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any ~~staff member~~employee with whom the student is comfortable speaking.⁵ A student may choose to report to ~~a person~~an employee of the student's same ~~sex~~. ~~Complaints will be kept confidential to the extent possible given the need to investigate.~~gender~~Students who make good faith complaints will not be disciplined.~~

~~An allegation that~~Reports under this policy will be considered ~~a student was a victim of any prohibited conduct perpetrated by school personnel, including a school vendor report under Board policy 2:260, Uniform Grievance Procedure, and/or volunteer, Board policy 2:265, Title IX Sexual Harassment Grievance Procedure.~~ The Nondiscrimination Coordinator and/or Complaint Manager shall ~~be processed~~process and ~~reviewed~~review the report according to ~~policy 5:90, Abused and Neglected Child Reporting,~~ in addition to any response required by this policy.

the appropriate grievance procedure.⁶ The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. ~~At least one of these individuals will be female, and at least one will be male.~~⁷ The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.⁸

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁵ Using "or any employee with whom the student is comfortable speaking" ensures compliance with Title IX regulations providing that "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment is deemed to have actual knowledge which triggers a district's duty to respond. 34 C.F.R. §106.30. By including "any employee" in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

⁶ If the district's Nondiscrimination Coordinator does not also serve as the Title IX Coordinator, supplement this sentence to state "The Nondiscrimination Coordinator, Title IX Coordinator, and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure."

⁷ While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Each district must communicate its bullying policy to students and their parents/guardians. 105 ILCS 5/27-23.7, amended by P.A. 100-137; see sample policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment.

Nondiscrimination Coordinator:

Jean Barbanente – Assistant Superintendent
Name

2 Friendship Plaza, Addison, IL 60101
Address

JBarbanente@dupage88.net
Email

630-530-3985
Telephone

Complaint Managers:

Iridia Nevarez Niewinski – AT Asst. Prin.
Name

213 N. Lombard Addison, IL 60101
Address

iniewinski@dupage88.net
Email

630-628-3304
Telephone

Robert Daly - WB Asst. Prin.
Name

1250 N. Ardmore Villa Park, IL 60181
Address

rdaly@dupage88.net
Email

630-530-3440
Telephone

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school. ⁹
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

~~Supervisors, Building Principals, or administrators who receive~~ Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. ~~A supervisor or administrator~~¹⁰ Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

~~The District~~ For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁹ In addition to notifying students of policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*, a district must notify them of the name, office address, email address, and telephone number of district's Title IX Coordinator. 34 C.F.R. §106.8(a). 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418, requires districts to maintain and implement an *age-appropriate* policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website and, if applicable, other areas where such information is posted in each school. The law does not expressly state that the age-appropriate policy is for students; however, that is the most logical interpretation. In practice, most districts maintain a student handbook for each building. Because the law only requires one policy, this policy manages the age-appropriate requirement by directing age-appropriate explanations of the policy be included in the building-level student handbook(s). Student handbooks can be developed by the building principals, but should be reviewed and approved by the superintendent and school board.

The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

¹⁰ If the district's Nondiscrimination Coordinator does not also serve as the Title IX Coordinator, supplement this sentence to state "Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager."

designee¹¹ shall ~~investigate~~ consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

~~For any other alleged harassment of students when~~ student harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager ~~becomes aware of or~~ designee shall consider whether an ~~allegation~~ investigation under policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel ¹²

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*, ~~in addition to any response required by this policy.~~ In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior

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¹¹ “Nondiscrimination Coordinator or designee” is used where Title IX is potentially implicated. In contrast, if Title IX is likely not implicated then “Nondiscrimination Coordinator or a Complaint Manager or designee” is used (see next paragraph in policy text). If the district’s Nondiscrimination Coordinator does not also serve as the Title IX Coordinator, delete “Nondiscrimination” and insert “Title IX” in its place.

¹² Required for districts located within a county served by an accredited Children’s Advocacy Center (CAC). Delete this subhead if your school district is within a county not served by an accredited CAC. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531 (governing the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC). For a map of accredited CACs, and to identify a CAC that may serve your district, see www.childrensadvocacycentersofillinois.org/about/map. For further discussion see f/n 14 in policy 5:90, *Abused and Neglected Child Reporting*.

policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action ~~up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.~~

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see policies 2:260, Uniform Grievance Procedure, and 2:265, Title IX Sexual Harassment Grievance Procedure).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972-

34 C.F.R. Part 106.

105 ILCS 5/10-20.12, 10-22.5, 5/27-1, and 5/27-23.7.

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

23 Ill.Admin.Code §1.240 and Part 200.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

~~REVISED: 04.13.2015; 05.18.2015; 03.19.2018; 01.13.2020~~

Students

Nonpublic School Students, Including Parochial and Home-Schooled Students 1

Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis.² Requests for part-time attendance must be submitted to the ~~principal~~Building Principal of the school in the school attendance area where the student resides. -All requests for attendance in the following school year must be submitted before May 1.³

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school.

He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. -The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. -Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. -This transportation shall be on the same basis as the District provides transportation for its full-time students.-4 Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

Students with a Disability 5

~~The District will accept~~accepts for part-time attendance those ~~students with disabilities who live within the District and~~ children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools-, and otherwise qualify for enrollment in the District. Requests must

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¹ State or federal law controls this policy's content. The compulsory attendance law requires that parents/guardians of a child between the ages of 7 and 17 years send their child to public school. 105 ILCS 5/26-1 et seq. An exception is provided for any child attending a private or parochial school "where children are taught the branches of education taught to children of corresponding age and grades in public schools, and where the instruction of the child in the branches of education is in the English language." Id. Home schooling is included in this exception if the teacher is competent, the required subjects are taught, and the student receives an education that is at least equivalent to public schooling. *People v. Levisen*, 404 Ill. 574 (1950).

² As of January 1, 1996, many of the duties imposed on school boards became powers. 105 ILCS 5/10-20. Thus, boards have the power to accept students enrolled in nonpublic schools for part-time attendance. 105 ILCS 5/10-20.24. A board should consult its attorney before deciding not to accept nonpublic students for part-time attendance.

³ Id. The deadline for submitting a request is at the local district's option. Consult the board attorney if the district or a school receives a request after this deadline.

⁴ Such transportation is required by 105 ILCS 5/29-4.

⁵ This paragraph restates State law. 105 ILCS 5/14-6.01. Federal law requires districts to develop and implement a system to locate, identify, and evaluate children with disabilities who attend private schools (including religiously affiliated schools and home-schools) located within the district. Moreover, the district must conduct child find activities for private school children with disabilities that are similar to those for children with disabilities in public schools. See 34 C.F.R. §§300.130-300.144 (children with disabilities enrolled by their parents in private schools). See Section 2. **Child Find**, in the IASB/ILL. Council of School Attorneys sample *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*, at www.iasb.com/law/icsaspeded.cfm. Information from the U.S. Dept. of Education is at: www2.ed.gov/admins/lead/speced/privateschools/index.html?exp=3, including the publication *Provisions Related to Children with Disabilities Enrolled by their Parents in Private Schools*.

be submitted by the student's parent/guardian.- Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. -Transportation for such students shall be provided only if required in the child's individualized educational program Individualized Educational Program on the basis of the child's disabling condition or as the special education program location may require.

Extracurricular Activities, Including Interscholastic Competition

A nonpublic school student is eligible to participate in: -(1) interscholastic competition, provided his or her participation adheres to the regulations established by any association in which the School District maintains a membership, and (2) non-athletic extracurricular activities, provided the student attends a District school for at least one-half of the regular school day, excluding lunch.-6 A nonpublic student who participates in an extracurricular activity is subject to all policies, regulations, and rules that are applicable to other participants in the activity.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education. 7

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: -(1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration.8 Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank. 9

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. -All school and class assignments will be made according to School Board policy 7:30, Student Assignment and Intra-District Transfer, as well as administrative procedures implementing this policy.

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6 State law is silent on this issue; however, the Ill. High School Association Bylaws, 3.011 and 4.011, state that in order to be eligible to participate in interscholastic competition a student must be enrolled in a district school and take a minimum of 25 credit hours of work for which the district will grant high school credit upon the student completing and passing the courses. If the board decides not to allow such participation, consider omitting this section of the policy and substituting:

Nonpublic school students, regardless of whether they attend a District school part-time, will not be allowed to participate in any extracurricular activities.

7 This paragraph is optional; districts are not required to accept the grade placement or academic credits from nonpublic schools. However, the Ill. State Board of Education (ISBE) provides a *recognition* status to nonpublic schools in order to, among other things, provide assurance that the school's educational program meets at least minimum State requirements. See 105 ILCS 5/2-3.25o; 23 Ill.Admin.Code Part 425, and ISBE's guidance at: www.isbe.net/Pages/Nonpublic-Elementary-and-Secondary-School-Registration-and-Recognition.aspx. Nonpublic schools may seek a *Certificate of Nonpublic School Recognition* by complying with these guidelines. While nonpublic school certification is entirely voluntarily, only nonpublic schools that have met the voluntary recognition requirements are eligible to receive school safety and education improvement block grant funding. See 23 Ill.Admin.Code §425.80.

8 The question whether to award academic credit based on proficiency is complex. If credit is not given, any incoming secondary student from a nongraded school begins high school as a freshman, regardless of age or proficiency. On the other hand, to award credit based on a student's proficiency only if the student is transferring from a nongraded school will seem unfair to other students. State law is silent on this issue and boards should consult their administrative team for guidance.

9 Optional.

LEGAL REF.: 105 ILCS 5/10-20.24 and 5/14-6.01.

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Extracurricular and Co-Curricular Activities), 6:320 (High School Credit for Proficiency), 7:30 (Student Assignment and Intra-District Transfer), 7:300 (Extracurricular Athletics)

Students

Release During School Hours 1

For safety and security reasons, a prior written or oral consent of a student's custodial parent/guardian is required before a student is released ~~from during school hours:~~ (1) at any time ~~other than before~~ the regular dismissal ~~time~~ or ~~other times when~~ at any time before school is otherwise officially closed, and/or (2) to any person other than ~~the~~ custodial parent/guardian.

Early Dismissal Announcement

The Superintendent or designee shall make reasonable efforts to issue an announcement whenever it is necessary to ~~dismiss~~close school early due to inclement weather or other reason.

[For high school and unit districts only]

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1 This sample policy and its contents are discretionary with each school board. Sample PRESS policy 4:170, *Safety*, authorizes the Superintendent to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

Planning for unforeseen early dismissals furthers a positive parent-school relationship and reduces the possibility of unsupervised children. According to this sample policy's introductory section, the school does not need prior parental consent before releasing students for an early dismissal even when it is unforeseen. The second section, however, requires the superintendent or designee to use reasonable efforts to announce an early dismissal. The reasonable efforts could be satisfied, for example, by a website posting, telephone chain notification, or recorded message on the school's telephone.

Voting 2

The Superintendent or designee shall specify the hours during which students who are entitled to vote at a primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, may be absent from school for a period of two hours to vote. Students are entitled to be absent from school to vote beginning the 15th day before the primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, or on the day of such election.

LEGAL REF.: 10 ILCS 5/7-42(b) and 5/17-15(b), Election Code.

CROSS REF.: 4:170 (Safety)

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2 Optional. While 10 ILCS 5/7-42(b) and 5/17-15(b), amended by P.A. 101-624, eff. 6-1-20, do not require this information to be in policy, including it aligns with best practice (ensuring compliance and aligning with good governance principles).

Including it also serves several policy functions and purposes: ensuring legal compliance, directing or authorizing the superintendent or staff members, and/or providing information.

To implement this law, each board and superintendent may wish to engage in a conversation about balancing the students' right to be absent from school with the district's attendance and safety and security goals and its right to minimize disruption to the educational process and/or ensure orderly operation of a school. Factors affecting implementation will depend upon a board's local conditions and the community expectations that may include, but not be limited to: (1) the board attorney's recommendations, (2) the district's budget parameters, if any, for any increased security needs during the 15 days before and the day of the qualifying elections, (3) each individual building's unique needs, and (4) the community's expectations.

The superintendent and building principal may implement this policy differently in different buildings. Once the board and superintendent or designee determine implementation logistics, these should be communicated in student handbooks. A comprehensive student handbook can provide notice of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. The Ill. Principals Association maintains a handbook service that coordinates with PRESS material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

For high school and unit districts not wanting to include this subhead, delete it and the Legal Reference to it in this policy, delete it from the Cross References in policy 7:70, *Attendance and Truancy*, and follow the instructions listed in paragraph three of f/n 3 of policy 7:70, *Attendance and Truancy*.

Students

Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students ¹

Required Health Examinations and Immunizations

A student's **parent(s)/guardian(s)** shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering the ninth grade;² and
- ~~1.~~ 2. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).³

Proof of immunization against meningococcal disease is required for students in grade 12.⁴

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.⁵
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.⁶
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination.⁷ A student will not be excluded from

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¹ State or federal law controls this policy's content. The policy restates 105 ILCS 5/27-8.1, amended by P.A.s 100-513, 100-977, and 101-643. Immunization requirements are found in 77 Ill.Admin.Code §665.240. A Tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health (IDPH) as having a high incidence of Tuberculosis. See also *Questions & Answers Regarding School Health Record Issues*, revised May 2013, and available at: www.dhs.state.il.us/onenetlibrary/27897/documents/schoolhealth/faq_2013.pdf.

² Id.

³ Id. If grade levels are not assigned, examinations must be completed within one year prior to the school year in which the child reaches the ages of five, 11, and 15. 77 Ill.Admin.Code §665.140(b).

⁴ 410 ILCS 315/1.10; 77 Ill.Admin.Code §665.240(l). For students attending school programs where grade levels (kindergarten through 12) are not assigned, including special education programs, students must show proof that they have received one dose of meningococcal conjugate vaccine in the school year in which the child reaches age 11 and a second dose in the school year in which the child reaches age 16 (but if the first dose is administered when the child is 16 years of age or older, only one dose is required). Students eligible to remain in public school beyond grade 12 (special education) shall meet the requirements for 12th grade.

⁵ 105 ILCS 5/27-8.1(2), amended by P.A. 100-513; 77 Ill.Admin.Code §665.130 et seq.

⁶ Id. at f/n 6 above and §665.700 et seq.

⁷ 105 ILCS 5/27-8.1(2), amended by P.A.s 100-513 and 100-1011. The IDPH is to develop rules to implement these new screening requirements and revise the Child Health Examination form. Id. The health care provider must only record whether or not the social and emotional screening was completed.

school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening. ⁸

4. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians. ⁹

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. ¹⁰ New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. ¹¹ If a medical reason prevents a student from receiving a required immunization by

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⁸ 105 ILCS 5/27-8.1(2.5). Item #3 may be supplemented with any of the following options:

Option 1: If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

Option 2: Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Option 3: (The use of both Option 1 and 2.)

a. If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

b. Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Note: Even if the district does not offer the above optional services, consult the board attorney about whether the presence of developmental or social and emotional screening information on the Child Health Examination form triggers child find obligations under the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.

⁹ 105 ILCS 5/27-8.1(8.5), added by P.A. 100-977.

¹⁰ 105 ILCS 5/27-8.1(5), amended by P.A. 101-513, requires compliance by October 15 unless a district establishes an earlier date with 60 days notice. If an earlier date is established, replace "October 15" in this paragraph with the earlier locally established date. During any student's exclusion from school for non-compliance with this policy, the student's parents/guardians shall be considered in violation of 105 ILCS 5/26-1 and subject to any penalty imposed by 105 ILCS 5/26-10, as provided in 105 ILCS 5/27-8.1. 105 ILCS 5/27-8.1(2.5) exempts developmental or social and emotional screenings from the exclusion from school requirement.

Note: 77 Ill.Admin.Code §665.240(n) states "It is not the intent of this Part that any child whose parents comply with the intent of this Part, the Act or the School Code should be excluded from a child care facility or school. A child or student shall be considered in compliance with the law if there is evidence of the intent to comply. Evidence may be: 1) a signed statement from a health care provider that he or she has begun, or will begin, the necessary immunization procedures; or 2) the parent's or legal guardian's written consent for the child's participation in a school or other community immunization program." Consult with the board attorney about the impact this regulation may have on the district's ability to and procedures for excluding students for non-compliance with this policy.

¹¹ This sentence is optional. The timeframe of 30 days is a matter of local discretion except that out-of-state transfer students who fail to provide proof of the required vaccinations after 30 days must be excluded until such proof is properly submitted. 105 ILCS 5/27-8.1(5), amended by P.A. 100-513. Consult the board attorney about establishing timeframes other than 30 days.

October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay.¹² The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations.¹³ If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

¹⁴

Eye Examination ¹⁵

A parent(s)/guardian(s) is encouraged to have their children undergo an eye examination whenever health examinations are required. ¹⁶

A parent(s)/guardian(s) of students entering an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination ¹⁷

All children in ninth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

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¹² This sentence and the following sentence restate 105 ILCS 5/27-8.1(5), amended by P.A. 100-513.

¹³ Id. The special treatment of out-of-state transfer students resulted from the enactment of the Educational Opportunity for Military Children Act, 105 ILCS 70/. There are no more sunset dates in this law, which eliminates its constituents' need to continually revisit the law and extend its effective dates.

¹⁴ 105 ILCS 5/27-8.1, amended by P.A.s 100-513, 100-977, and 101-643.

¹⁵ Required by 105 ILCS 5/27-8.1(1.10), amended by P.A. 101-643, and 5/27-8.1(2). The IDPH's rules are published at 77 Ill.Admin.Code §665.610 et seq. §665.150 and 630 prescribe the statewide eye examination report form, available at: www.idph.state.il.us/HealthWellness/EyeExamReport.pdf or 77 Ill.Admin.Code §665, Appendix A.

¹⁶ While 105 ILCS 5/27-8.1 requires eye examinations for students entering kindergarten or an Illinois school for the first time, it still encourages parents/guardians to have their children undergo eye examinations at the same points in time as their required health examinations. The IDPH must require that individuals conducting vision screenings give a child's parent/guardian a written notification stating (105 ILCS 5/27-8.1(2)):

Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.

¹⁷ Required by 105 ILCS 5/27-8.1(1.5), amended by P.A.s 100-829 and 101-643. The IDPH's rules are published at 77 Ill.Admin.Code §665.410 et seq. §§665.150 and 430 prescribe the statewide dental examination report form, available at: www.idph.state.il.us/HealthWellness/oralhlth/DentalExamProof10.pdf or 77 Ill.Admin.Code §665, Appendix D.

If a child in the ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions ¹⁸

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*,² and State rules if there is an outbreak of one or more diseases from which the student is not protected.¹⁹
2. Health examination or immunization requirements on medical grounds, if ~~a physician~~ the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment.²⁰ School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

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¹⁸ Id.; 105 ILCS 5/27-8.1(1.10), amended by P.A. 101-643, and 5/27-8.1(8), amended by P.A. 100-513.

¹⁹ Id.; 77 Ill.Admin.Code §665.510. The Certificate of Religious Exemption form is available on IDPH's website at: www.dph.illinois.gov/sites/default/files/forms/religious-exemption-form-081815-040816.pdf. To direct parents/guardians to the detailed exclusionary requirements pursuant to 77 Ill.Admin.Code Part 690, see 7:280-E2, *Exhibit - Reporting and Exclusion Requirements for Common Communicable Diseases*. The IDPH maintains a helpful school health communicable diseases chart detailing mode of transmission, symptoms, incubation period, period of communicability, criteria for exclusion from school, reporting requirements, and prevention and control measures at: www.dph.illinois.gov/sites/default/files/publications/commchartschool-032817.pdf.

²⁰ Required by 105 ILCS 45/1-20 (Education for Homeless Children Act). Also required by the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11432(g)(3)(C)(i).

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act, ~~42 U.S.C. §11431 et seq.~~
105 ILCS 5/27-8.1 and 45/1-20.
410 ILCS 45/7.1 and 315/2e.
23 Ill.Admin.Code §1.530.
77 Ill.Admin.Code Part 665.
77 Ill.Admin.Code Part 690.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children),
6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student
Transfers To and From Non-District Schools), 7:280 (Communicable and
Chronic Infectious Disease)

~~REVISED: 03.09.2015; 03.19.2018~~

Students

Student Rights and Responsibilities 1

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting. ~~These rights include the right to voluntarily engage in individually initiated, non-disruptive prayer that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, is not sponsored, promoted, or endorsed in any manner by the school or any school employee.~~² Students should exercise these rights reasonably and avoid violating the rights of others.– Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.³

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee.⁴ Noninstructional time means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.⁵

LEGAL REF.: 20 U.S.C. §7904.
 105 ILCS 20/5.
 Tinker v. Des Moines Independent School District, 89 S.Ct. 733 (1969).

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¹ State or federal law controls this policy's content.

² In 1969 the U.S. Supreme Court changed the relationship between schools and students by finding that students “do not shed their constitutional rights at the schoolhouse door.” Tinker v. Des Moines Independent Sch. Dist., 89 S.Ct. 733 (1969).

³ Consult the board attorney to ensure the district’s non-discrimination coordinator and complaint managers are trained to appropriately respond to allegations of discrimination based upon bullying and/or sexual violence under Title IX’s sexual harassment umbrella. The U.S. Dept. of Education’s guidance states that while acts of sexual violence are crimes, they may also be discrimination under Title IX. See Dear Colleague Letter: Sexual Violence Background, Summary, and Fast Facts, U.S. Dept. of Education Office for Civil Rights, 111 LRP 23852 (April 4, 2011), at www.ed.gov/about/offices/list/ocr/letters/colleague-201104.html.

⁴ This language is from 105 ILCS 20/5. The statute provides these examples of religious-based meetings: prayer groups, B I B L E (Basic Instruction Before Leaving Earth) clubs, and meet at the flagpole for prayer days. Districts with secondary schools should amend the Cross References by adding “7:330 (Student Use of Buildings - Equal Access).”

In addition, federal law requires districts to certify that “no [district] policy... prevents, or otherwise denies participation in, constitutionally protected prayer in both public elementary and secondary schools.” 20 U.S.C. §7904(b). The State provides certification instructions and the U.S. Dept. of Education provides guidance on constitutionally protected prayer in public schools. See Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools, www.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html. Certification with the Ill. State Board of Education occurs through the signed assurances that a superintendent provides through the grant application process.

⁵ 105 ILCS 20/5.

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student ~~Discipline~~Behavior)

- Please review this material with your school board attorney before use.

Students

Prevention of and Response to Bullying, Intimidation, and Harassment 1

~~1~~ Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations: ~~2~~

1. During any school-sponsored education program or activity.

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¹ All districts must have a policy on bullying. 105 ILCS 5/27-23.7, amended by P.A. 100-137. Every two years, each district must review and re-evaluate this policy, make necessary and appropriate revisions, and file the updated policy with ISBE. This sample policy's first paragraph allows a school board to consider its goals for preventing bullying and remedying its consequences; it may be amended.

In addition to a bullying prevention policy, all districts must have a policy on student behavior. 105 ILCS 5/10-20.14; 23 Ill.Admin.Code §1.280. Boards must, in consultation with their parent-teacher advisory committees and other community-based organizations, address aggressive behavior, including bullying, in their student behavior policy. See 7:190, *Student Behavior*; 7:190-E1, *Aggressive Behavior Reporting Letter and Form*.

This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. See f/n 7, below.

² This paragraph and its subparts 1-4 are from the bullying prevention statute. 105 ILCS 5/27-23.7(a); see also 775 ILCS 5/1-103 and 23 Ill.Admin.Code §1.240. The protected statuses are mandated by the bullying prevention statute; the list of protected statuses is identical to the list in 7:20, *Harassment of Students Prohibited*.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from 105 ILCS 5/27-23.7 ³

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing

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³ All definitions are directly from 105 ILCS 5/27-23.7, amended by P.A. 100-137.

impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12. ⁴

1. The District uses the definition of *bullying* as provided in this policy. ⁵
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to

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⁴ As each numbered requirement, 1-12, corresponds with the same number in 5/27-23.7(b)1-12, there are no reference citations in footnotes. All non-statutory requirements, plus alternatives and optional provisions, are described in footnotes.

⁵ A board may augment the School Code requirement by using this alternative:

Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (a) the District prohibits bullying, and (b) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.

exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking.⁶ Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying.⁷ Anonymous reports are also accepted.

4. **Bullying Anonymous Hotline**

5. **Addison Trail – 630-782-2801**

6. **Willowbrook – 630-782-2803**

Nondiscrimination Coordinator: ⁸

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⁶ The statute requires that the policy contain the email address and telephone number for the staff person(s) responsible for receiving bullying reports. Using the district Nondiscrimination Coordinator and Complaint Managers is consistent with 2:260, Uniform Grievance Procedure. While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored. A telephone number for making anonymous reports may also be added.

⁷ 105 ILCS 5/27-23.7(d), amended by P.A. 100-137, requires that “[s]chool personnel available for help with a bully or to make a report about bullying” be made known to parents/guardians, students, and school personnel.

⁸ Sample policy 2:260, Uniform Grievance Procedure, states that a district’s Nondiscrimination Coordinator also serves as its Title IX Coordinator. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, list the Title IX and Nondiscrimination Coordinators’ names separately in this policy. Best practice is that throughout the district’s board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

Dr. Jean Barbanente, Asst. Supt.
Name

2 Friendship Plaza, Addison, IL 60102
Address

jbarbanente@dupage88.net
Email

(630) 530.3985
Telephone

Complaint Managers:

Mrs. Iridia Niewinski, AT Asst. Prin.
Name

213 N. Lombard, Addison, IL 60101
Address

iniewinski@dupage88.net
Email

(630) 530.3307
Telephone

Mr. Robert Daly, WB Asst. Prin.
Name

1250 N. Ardmore, Villa Park, IL 60181
Address

rdaly@dupage88.net
Email

(630) 530.3440
Telephone

7. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. ⁹
8. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

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⁹ [105 ILCS 5/10-20.14](#) contains a similar requirement. See [7:190-E1, Aggressive Behavior Reporting Letter and Form](#).

- a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
- b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District’s jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs. ¹⁰

9. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services. ¹¹
10. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student’s act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
11. A student will not be punished for reporting bullying or supplying information, even if the District’s investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

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¹⁰ This sentence contains requirements found in 105 ILCS 5/27-23.7(d).

¹¹ A grant may be available from the Ill. State Board of Education for the promotion of a safe and healthy learning environment. 105 ILCS 5/2-3.176, added by P.A. 101-438. A list of grant funding opportunities is available at: www.isbe.net/Pages/Grants.aspx.

12. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
13. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty. ¹²
14. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

15. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following: ¹³

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¹² 105 ILCS 5/27-23.7(b)(10), amended by P.A. 100-137.

¹³ The statute requires that the bullying policy be consistent with other board policies. The list of policies may be deleted and the following alternative used: "12. The District's bullying prevention plan must be consistent with other Board policies." If a policy list is included, be sure the referenced policies were adopted locally and amend the list accordingly.

The bullying statute does not identify staff member duties regarding the prevention of or response to student bullying. The following optional provision addresses staff member responsibilities and may be added as a new paragraph 13:

13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
- b. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
- ~~b.c.~~ 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
- ~~e.d.~~ 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
- ~~d.e.~~ 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
- ~~e.f.~~ 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
- ~~f.g.~~ 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- ~~g.h.~~ 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- ~~h.i.~~ 7:310, Restrictions on Publications; Elementary Schools, and 7:315, Restrictions on Publications; High Schools. These policies prohibit students from and ~~provides~~provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school

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- a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
- b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
- c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
- ~~a.d.~~ Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.¹⁴

LEGAL REF.: 405 ILCS 49/, Children’s Mental Health Act.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

REVISED: ~~01.27.2020~~

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¹⁴ For elementary districts, delete: ~~and 7:315, Restrictions on Publications; High Schools~~ and delete the Cross Reference to ~~7:315, Restrictions on Publications; High Schools~~. For high school districts, delete ~~7:310, Restrictions on Publications; Elementary Schools, and~~ and delete the Cross Reference to ~~7:310, Restrictions on Publications; Elementary Schools~~. In both cases, revise the beginning of the sentence to read: “Thisese policyies prohibits students from and provides.”

Students

Teen Dating Violence Prohibited 1

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited.² For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.³

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that: ⁴

1. Fully implements and enforces each of the following Board policies: ⁵
 - a. 2:260, Uniform Grievance Procedure. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
 - b. 2:265, Title IX Sexual Harassment Grievance Procedure. This policy prohibits any person from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.

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¹ All school boards must have a policy on teen dating violence. 105 ILCS 110/3.10. This sample policy is designed to align with a district's already-existing procedures for reporting bullying and school violence. See f/n 7. The curriculum components for teen dating violence education, which apply to districts with students enrolled in grades 7 through 12, are listed in 6:60-AP, *Comprehensive Health Education Program*.

² 105 ILCS 110/3.10(b)(1). School officials must proceed carefully before disciplining a student for out-of-school conduct. A school's authority over off-campus conduct is much more limited than incidents that occur on school grounds. However, school officials may generally: (1) remove a student from extracurricular activities when the conduct code for participation requires students to conduct themselves at all times as good citizens and exemplars of the school (see sample policy 7:240, *Conduct Code for Participants in Extracurricular Activities*); and (2) suspend or expel a student from school attendance when the student's expression causes substantial disruption to school operations.

³ 105 ILCS 110/3.10(a). For districts that wish to broaden the ages (e.g., perhaps include 11-12 year olds in a middle school setting), delete the following phrase from the first sentence: "who is 13 to 19 years of age". The law defines *dating* or *dating relationship* as an "ongoing social relationship of a romantic or intimate nature between two persons." The terms do not include "a casual relationship or ordinary fraternization between two persons in a business or social context."

⁴ Required by 105 ILCS 110/3.10(b)(3).

⁵ Be sure the referenced board policies, as adopted locally, contain the language paraphrased in this policy. If not, either substitute similar language from the locally adopted board policies on the same topics, or just insert the titles from relevant locally adopted policies.

The statutory content requirements for a teen dating policy include "establish[ing] procedures for the manner in which employees of a school are to respond to incidents of teen dating violence." This policy fulfills this requirement by incorporating by reference the following administrative procedure: 7:180-AP1, *Prevention, Identification, Investigation, and Response to Bullying*. This means that 7:180-AP1 should be considered to be part of this policy.

~~a.c.~~ 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).

~~b.d.~~ 7:180, *Preventing Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals: 6
 - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence. 7
 - b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*. 8
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*. 9
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. 10
5. Notifies students and parents/guardians of this policy. 11

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6 105 ILCS 110/3.10(b)(4), requires the policy to identify by job title which school officials are responsible for receiving reports related to teen dating violence.

7 Id. at f/ns 5 and 6. Sexual violence is one listed component of teen dating violence. 105 ILCS 110/3.10(a). Sexual violence has also been found by the Ill. Gen. Assembly to be a component of bullying and school violence. 105 ILCS 5/27-23.7. Thus, identifying any school staff member is consistent with 7:180-AP1, *Prevention, Identification, Investigation, and Response to Bullying*, which uses the student-friendly reporting system outlined in 7:180-AP1, E2, *Be a Hero by Reporting Bullying*.

8 Id. Under any reporting system, a report involving bullying and school violence that is based upon a protected status (often teen dating violence will involve conduct based upon the target's sex) must be referred to the district's Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager (7:20, *Harassment of Students Prohibited*). Customize this list to reflect local conditions. These individuals may also take reports directly from students.

9 Required by 105 ILCS 110/3.10(b)(2). The curriculum-specific components for teen dating violence education are listed in 6:60-AP, *Comprehensive Health Education Program*.

10 Id. For boards that add the optional paragraphs in policy 5:100, *Staff Development Program*, add the phrase "and policy 5:100, *Staff Development Program*."

11 Required by 105 ILCS 110/3.10(b)(5). Boards must communicate this policy to students and their parents/guardians. This may be accomplished, in part, by (1) sending 7:185-E, *Memo to Parents/Guardians Regarding Teen Dating Violence*, and (2) amending the district's anti-bullying campaign statement(s), such as the following, in the student handbook and school website:

Incorporated
by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying
~~and School Violence~~)

LEGAL REF.: 105 ILCS 110/3.10.

CROSS REF.: 2:240 (Board Policy Development), ~~2:260 (Uniform Grievance Procedure)~~, ~~2:265 (Title IX Sexual Harassment Grievance Procedure)~~, 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (~~Preventing~~Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student ~~Discipline~~Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

~~ADOPTED: 06.09.2014~~

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Bullying, teen dating violence, intimidation, and harassment are not acceptable in any form and will not be tolerated at school or any school-related activity. The School District will take disciplinary action against any student who participates in such conduct or who retaliates against someone for reporting incidents of bullying, teen dating violence, intimidation, or harassment.

Students

Student Behavior 1

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society. 2

When and Where Conduct Rules Apply 3

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

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1 All districts must have a policy on student discipline, including school searches and bullying prevention (105 ILCS 5/10-20.14); re-engagement of students returning from an exclusionary discipline or an alternative school (105 ILCS 5/10-22.6(b-25)); and corporal punishment (105 ILCS 5/24-24). See also 23 Ill.Admin.Code §1.280. See the Cross References for policies on searches and bullying. Each district must furnish a copy of the discipline policy to parents/guardians within 15 days after the beginning of the school year, or within 15 days after starting classes for a student who transfers into the district. 105 ILCS 5/10-20.14(a). The school board must require that each school inform its pupils of the discipline policy's contents. Id.

School boards, along with the parent-teacher advisory committee, must annually review their pupil discipline policies, those policies' implementation, and any other factors related to the safety of their schools, students, and staff. Id. For more information about the parent-teacher advisory committee, see 2:150, Committees. The parent-teacher advisory committee, in cooperation with local law enforcement agencies, must develop, with the school board, a reciprocal reporting system. 105 ILCS 5/10-20.14(b). See 7:190-AP3, Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students. School districts are encouraged to create memoranda of understanding that define law enforcement's role in schools. See 7:190-E3, Memorandum of Understanding.

Given the unique concerns facing school officials, school disciplinary codes are not required to be drafted as narrowly or with the same precision as criminal statutes. Bethel Sch. Dist. v. Fraser, 478 U.S. 675 (1986).

2 The goals and objectives in this policy give the board a focus for monitoring it. This list can be deleted, replaced, or modified by the board. Data on student discipline is available at: www.isbe.net/Pages/Expulsions-Suspensions-and-Truants-by-District.aspx.

3 Board policy should provide a jurisdictional statement telling students and staff the circumstances under which the district will take disciplinary action. Jurisdictional rules in board policy should generally be as broad as possible to give staff members authority to respond to unforeseen situations. Taking jurisdiction over off-campus misconduct generally survives the test of reasonableness when the misconduct has a direct nexus to the school. A countervailing interest concerns liability for off-campus student injuries, i.e., the greater the jurisdiction a district is willing to impose, the greater the scope of liability it may be assuming. Ultimately, a decision whether to discipline for off-campus misconduct requires a factual inquiry to determine the degree of nexus and impact on the school. Many decisions address disciplining a student for off-campus misconduct; for example, see: J.S. v. Blue Mountain Sch. Dist., combined with Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3d Cir. 2011), cert. denied 565 U.S. 1116 (2012)(absent evidence that parodies of school personnel caused, or could cause, substantial disruption, school districts may not punish out-of-school expressive conduct, even if it is lewd, indecent, or offensive speech).

Note that the law is different regarding participants in athletics and extracurricular activities. See policy 7:240, Conduct Code for Participants in Extracurricular Activities.

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property. **4**

Prohibited Student Conduct **5**

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes. **6**
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages.**7** Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:

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A judge may transfer a student to another school for committing stalking or non-consensual sexual contact against another student, or for aiding and abetting such an act; the parents/guardians are responsible for transportation and other costs associated with the transfer. Stalking No Contact Order Act and the Civil No Contact Order Act, 740 ILCS 21/80 and 22/213. A school district is seldom notified when a transfer order is requested. When notified, school officials should immediately seek the board attorney's advice concerning available options.

4 The factual context will determine the appropriateness of taking jurisdiction. Contact the board attorney before disciplining a student for off-campus conduct. See Doe v. Superintendent of Schs. of Stoughton, 767 N.E.2d 1054 (Mass. 2002)(suspension for off-campus commission of a felony was upheld).

5 Consult the board attorney for advice on deleting or modifying any of the items in this section on prohibited student conduct.

6 105 ILCS 5/10-20.5b prohibits use of tobacco on school property. Federal law prohibits smoking within schools by anyone. Pro-Children Act of 1994, 20 U.S.C. §6081 et seq. Districts that fail to comply risk a civil penalty of up to \$1,000 per violation per day. 20 U.S.C. §6083(f)(1). See 8:30, *Visitors to and Conduct on School Property*, for more information.

The U.S. Food and Drug Administration now regulates electronic cigarettes. 21 C.F.R. Parts 1100, 1140, and 1143, amended by 81 Fed.Reg. 28973. An electronic or e-cigarette resembles a regular cigarette and contains a battery-operated heating element that turns a liquid into a mist for inhaling. The liquid may contain nicotine. E-cigarettes are sometimes referred to as e-cigs, vapes, e-hookahs, vape pens, and electronic nicotine delivery systems (ENDS), and they are generally involved in vaping. Vaping is the act of inhaling and exhaling the aerosol, often referred to as vapor that is produced by an e-cigarette or similar device. An e-cigarette resembles a cigarette and contains a battery-operated heating element that turns a liquid into a mist for inhaling. Some e-cigarettes do not look like tobacco products and are shaped like other objects, such as USB flash drives, and are more easily concealed.

Information and resources are available at:

www.isbe.net/Pages/School-Health-Issues.aspx

www.fda.gov/tobaccoproducts/default.htm

www.cdc.gov/tobacco/basic_information/e-cigarettes/index.htm

www.dph.illinois.gov/topics-services/prevention-wellness/tobacco/e-cigarettes-and-vapes

www.drugabuse.gov/drugs-abuse/tobacconicotine-vaping

7 Alcoholic beverages are defined in 235 ILCS 5/1-3.01 to 3.05.

- a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*). **8**
- b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription. **9**
- c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription. **10**
- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*. **11**
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the

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8 *Controlled substance* is defined in 720 ILCS 570/102(f); *cannabis* is defined in 720 ILCS 550/3(a) and in 410 ILCS 705/1-10, added by P.A. 101-27. Either spelling, *marihuana* or *marijuana*, is correct; however, *marijuana* is more common. See f/n 11 for a discussion of medical cannabis and *Ashley's Law*.

9 *Anabolic steroid* is defined in 720 ILCS 570/102(c-1).

10 See policies 7:240, *Conduct Code for Participants in Extracurricular Activities*, and 7:300, *Extracurricular Athletics*.

11 To legally use medical cannabis, an individual must first become a *registered qualifying patient*. The use of cannabis by a *registered qualifying patient* is permitted only in accordance with the Compassionate Use of Medical Cannabis Program, 410 ILCS 130/, amended by P.A.s 100-660 and 101-363, scheduled to be repealed on 7-1-20. There are many situations in which no one, even a *registered qualifying patient*, may possess or use cannabis. This includes in a school bus or on the grounds of any preschool, or primary or secondary school unless the student meets the requirements of 105 ILCS 5/22-33, a/k/a *Ashley's Law*. 410 ILCS 130/30(a)(2) and (3), amended by P.A.s 100-660 and 101-363, scheduled to be repealed on 7-1-20. *Ashley's Law* provides that school districts "shall authorize a parent or guardian or any other individual registered with the Department of Public Health as a designated caregiver of a student who is a registered qualifying patient to administer a medical cannabis infused product to the student on the premises of the child's school or on the child's school bus if both the student (as a registered qualifying patient) and the parent or guardian or other individual (as a registered designated caregiver) have been issued registry identification cards under the Compassionate Use of Medical Cannabis Program Act." 105 ILCS 5/22-33(b), added by P.A. 100-660 and amended by P.A. 101-363. Once the product is administered, the designated caregiver must remove the product from the school premises/bus. Id. 105 ILCS 5/22-33(b-5), added by 101-370, allows a properly trained school nurse or administrator to administer medical cannabis infused products to a student while at school, a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus. The product may not be administered in a manner that would (in the school or district's opinion) create a disruption or expose other students to the product, and schools are not required to authorize use of the product if the school or district would lose federal funding as a result. 105 ILCS 5/22-33(c), added by P.A. 100-660. For more discussion, see f/n 25 in 7:270, *Administering Medicines to Students*. Contact the board attorney for advice concerning medical cannabis, including whether a federal or State law requires the district to accommodate a student who is a *registered qualifying patient*. See Americans with Disabilities Act of 1990, 42 U.S.C. §12101 et seq.; Individuals with Disabilities Education Improvement Act of 2004, 20 U.S.C. §1400 et seq.; Rehabilitation Act of 1973, Section 504, 29 U.S.C. §794; 105 ILCS 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b; and 23 Ill.Admin.Code Part 226.

brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form. [12](#)
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy. [13](#)
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances. [14](#)

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy. [15](#)
- 5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants

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[12](#) The Powdered Caffeine Control and Education Act states: “No person may sell, offer for sale, give away, or provide free samples of powdered pure caffeine to any person under age 18 located within the State or to any person under age 18 making the purchase from within the State.” A limited exception to this prohibition exists for “the sale of any powdered pure caffeine product that receives explicit approval as safe and effective for its intended use under the federal Food, Drug, and Cosmetic Act or is lawfully marketed under an over-the-counter monograph issued by the United States Food and Drug Administration.” 410 ILCS 647/20.

[13](#) *Counterfeit* and *look-alike substances* are defined in 720 ILCS 570/102(g) and (y). This provision is broader because it would apply, for example, if a student represents a powdered vitamin to be pure caffeine – pure caffeine is prohibited on campus even though it is a legal substance. *Look-alike drugs should be defined; an unpublished Ill. appellate decision in 2000 found a policy prohibiting possession of look-alikes had vagueness problems.*

[14](#) *Drug paraphernalia* is defined in 720 ILCS 600/2(d). Contact the board attorney for advice concerning a student who is a *registered qualifying patient*, as explained in f/n 11.

[15](#) This language is broader than the **Weapons** section of this policy. The **Weapons** section contains the statutorily required punishment for “a student who is determined to have brought” a weapon to school along with the statutory definition of *weapon*. 105 ILCS 5/10-22.6(d). The language in item #4 is broader because it prohibits “using, possessing, controlling, or transferring” a weapon in addition to violating the **Weapons** section. See the footnotes in the **Weapons** section for a discussion of the Firearm Concealed Carry Act’s provisions.

permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.- [16](#)

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct. [17](#)

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[16](#) 105 ILCS 5/10-21.10 prohibits student possession of electronic paging devices, but State law leaves to local boards the discretion whether to prohibit student possession of cellular phones. 105 ILCS 5/10-20.28. The misuse of camera phones can seriously invade a student's privacy. A board wanting a sweeping prohibition may use the following alternative for item #5:

Using or possessing a cellular telephone, electronic signaling device, two-way radio, video recording device, and/or other telecommunication device, unless authorized and approved by the Building Principal.

Operating transmitters designed to jam or block wireless communications violates the federal Communications Act of 1934. 47 U.S.C. §§301, 302a, and 333. Fines are as high as \$10,000 for each violation and/or imprisonment, and the device may also be seized. 47 U.S.C. §§501-510.

Making a video recording or live video transmission of another person without their consent in a restroom, locker room, or changing room is a Class 4 felony. 720 ILCS 5/26-4. A minor who distributes or disseminates an indecent visual depiction of another minor through the use of a computer or electronic communication device may be subject to adjudication as a minor in need of supervision. 705 ILCS 405/3-40.

[17](#) All districts must have a policy on bullying. 105 ILCS 5/27-23.7(d). Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the statutory definition of bullying. Districts must also have an age-appropriate policy on sexual harassment. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418,. See policy 7:20, *Harassment of Students Prohibited*, and its f/n 7 for further detail.

[105 ILCS 5/10-20.14](#) requires boards, in consultation with their parent-teacher advisory committees and other community-based organizations, to include provisions in their student discipline policy to address aggressive behavior, including bullying. These provisions must include procedures for notifying a student's parents/guardians about his/her aggressive behavior and early intervention procedures based upon available community-based and district resources. See 7:190-E1, *Aggressive Behavior Reporting Letter and Form*.

Suspending students for hazing was upheld in Gendelman v. Glenbrook North High Sch. and Northfield Township Sch. Dist. 225, 2003 WL 21209880 (N.D.Ill. 2003). This decision may have been legislatively overturned by amending 105 ILCS 5/10-20.14.

The failure of a school official (including any administrator, teacher, counselor, support staff, or coach) to report hazing is a Class B misdemeanor. 720 ILCS 5/12C-50.1.

10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.- 18
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property. 19
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants. 20
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member. 21
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia. 22
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.

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A person commits a felony hate crime when, by reason of the actual or perceived race, color, creed, religion, ancestry, gender, sexual orientation, physical or mental disability, or national origin of another individual or group of individuals, regardless of the existence of any other motivating factor or factors, he or she commits assault, battery, aggravated assault, intimidation, stalking, cyberstalking, misdemeanor theft, criminal trespass to residence, misdemeanor criminal damage to property, criminal trespass to vehicle, criminal trespass to real property, mob action, disorderly conduct, transmission of obscene message, harassment by telephone, or harassment through electronic communications as these crimes are defined in the Criminal Code. 720 ILCS 5/12-7.1, amended by P.A.s 100-197 and 100-260. The penalty is heightened when the offense is committed in a school or administrative facility.

720 ILCS 5/26-1(a)(3.5) and (b) make transmitting a threat of violence, death, or bodily harm directed against persons at a school, school function, or school event, whether or not school is in session, or causing such a threat to be transmitted, a Class 4 felony.

18 All school boards must have a policy on prohibited teen dating violence. 105 ILCS 110/3.10. Verify that the board adopted the policy listed and amend its title in this policy, if necessary.

19 720 ILCS 5/26-1(a)(3.5) and (b) make threatening to destroy a school building or school property, whether or not school is in session, or causing such a threat to be transmitted, a Class 4 felony.

20 105 ILCS 5/26-2a, amended by P.A.s 100-918 and 100-810; 5/26-9; and 5/26-12, amended by P.A.s 100-810 and 101-81. See policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*, and 7:70, *Attendance and Truancy*.

21 State law requires schools to suspend or expel any student who engages in this activity. 105 ILCS 5/31-3.

22 See Kelly v. Bd. of Educ. of McHenry Community High Sch. Dist. 156, 2007 WL 114300 (N.D.Ill. 2007)(upheld student's expulsion for drawing gang symbols while at school; testimony that the danger posed by gang signs and the presence of gangs at school supported the board's insistence on strict enforcement of board policy prohibiting gang related behavior and made expulsion a proper remedy).

740 ILCS 147/15 et seq. allows a school district to bring a civil suit against a gang, gang officers, or gang members for losses it suffers due to their criminal activity.

19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school. [23](#)
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee. [24](#)
- [21.](#) Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property. [25](#)

[21-](#) For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event. [26](#)

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident.[27](#) The failure to provide such notification does not limit the Board’s authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student. [28](#)

Disciplinary Measures [29](#)

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-

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[23](#) This statement of misconduct restates 105 ILCS 5/10-22.6(d-5), amended by P.A. 100-810. The following alternative provides a shorter statement but will require the administrator to check the statute before imposing discipline based on it:

Making an explicit threat on an Internet website against a school, employee, or any school-related personnel under circumstances described in 105 ILCS 5/10-22.6(d-5).

[24](#) For more information regarding unmanned aircraft systems, see www.faa.gov/uas/.

[25](#) A catchall provision, e.g., this one, gives staff members authority to respond to unforeseen situations.

If the board adopts a mandatory uniform policy (see 7:165, *School Uniforms*), add the following item to the list as number 22: “Failing to comply with the mandatory uniform policy, but only after repeated attempts to secure compliance, such as conferences with parents/guardians, have been unsuccessful.”

[26](#) *Possession* should be defined to avoid vagueness problems.

[27](#) See f/n 17.

[28](#) Mandated by 105 ILCS 5/10-20.36.

[29](#) **IMPORTANT:** The practice of suspending or expelling a student based on the number of accumulated disciplinary infractions is illegal under 105 ILCS 5/10-22.6. This includes a system of assigning points to specific infractions and then tallying the points a student receives over a period of time to determine a disciplinary exclusion from school.

exclusionary discipline before using out-of-school suspensions or expulsions.³⁰ School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties.³¹ Potential disciplinary measures include, without limitation, any of the following: ³²

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property. ³³
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised. ³⁴
7. After-school study or Saturday study³⁵ provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.

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Before amendments to 105 ILCS 5/10-22.6, courts used the following factors to determine if a board abused its discretion when it expelled a student: (1) the egregiousness of the student's conduct; (2) the record of the student's past conduct; (3) the likelihood that such conduct will affect the delivery of educational services to other students; (4) the severity of the punishment; and (5) the intent of the child. Robinson v. Oak Park, 213 Ill.App.3d (1st Dist. 1991); Wilson ex rel. Geiger v. Hinsdale Elementary Dist., 349 Ill.App.3d 243 (2nd Dist. 2004). Whether courts will continue to use these factors is yet to be determined. The amendments to 105 ILCS 5/10-22 call into question the validity of relying on past misconduct in suspension or expulsion decisions.

Aside from procedural due process protection, students have a constitutional substantive due process right. This right protects them from an abuse of government power which "shocks the conscience." While the scope of substantive due process is very limited, it is available to students who believe they were subject to arbitrary and excessive discipline. Generally, however, school officials need not fear being found guilty of a substantive due process violation. Federal courts are loath to second-guess school officials. See Tun v. Whitticker, 398 F.3d 899 (7th Cir. 2005)(expulsion did not amount to a substantive due process violation because it fell short of the required *shocks the conscience* standard).

³⁰ 105 ILCS 5/10-22.6(b-5). In addition, subsection c-5 states, "[s]chool districts must make reasonable efforts to provide ongoing professional development to teachers, administrators, school board members, school resource officers, and staff on the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates." 105 ILCS 5/10-22.6(c-5), amended by P.A. 100-810.

³¹ 105 ILCS 5/10-22.6(h).

³² Most school attorneys advise against using a grade reduction as a disciplinary measure. A decision upholding such a policy is Knight v. Bd. of Educ., 38 Ill.App.3d 603 (4th Dist. 1976). A decision striking one is Smith v. Sch. City of Hobart, 811 F.Supp. 391 (N.D.Ind. 1993)(grade reduction policy requiring 9-week grades to be reduced 4% for each day of a suspension was found unconstitutional).

³³ While restitution is permitted, issuing a fine or fee as a disciplinary consequence is not permitted. 105 ILCS 5/10-22.6(i). Possible parental liability for damages under the Parental Responsibility Law (740 ILCS 115/5) is discussed in a footnote in sample policy 7:170, *Vandalism*.

³⁴ An in-school suspension program may focus on promoting non-violent conflict resolution and positive interaction with other students and school personnel, and districts may employ a school social worker or a licensed mental health professional to oversee in-school suspension programs. 105 ILCS 5/10-22.6(l), added by P.A. 100-1035. Providing programming during in-school suspensions is not required, however providing such programming will help distinguish them from exclusionary suspensions. See f/n 3 in policy 5:230, *Maintaining Student Discipline*, for further discussion of in-school suspension programs.

³⁵ Teachers may not be required to teach on Saturdays. 105 ILCS 5/24-2.

8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs.³⁶ The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.³⁷
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.³⁸
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*.³⁹ A student who has been suspended may also be restricted from being on school grounds and at school activities.⁴⁰
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*.⁴¹ A student who has been expelled may also be restricted from being on school grounds and at school activities.⁴²
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.⁴³
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*,

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³⁶ See *Herndon v. Chapel Hill-Carrboro City Bd.*, 89 F.3d 174 (4th Cir. 1996)(upheld policy requiring students to complete community service in order to graduate).

³⁷ Consult the board attorney for advice concerning confiscated devices. There is no binding Ill. court decision regarding school personnel seizing and retaining a student's property. The Supreme Court of Arkansas held that a teacher and principal did not violate a student's state or federal rights when they confiscated and retained a student's cell phone for two weeks for violating school rules on cell phones. *Koch v. Adams*, 361 S.W.3d 817 (Ark. 2010).

³⁸ 105 ILCS 5/10-22.6(b) and (b-30).

³⁹ A suspension may be imposed in only limited situations that vary according to the suspension's length. 105 ILCS 5/10-22.6(b-15). This is explained in sample board policy 7:200, *Suspension Procedures*, and its footnotes

⁴⁰ This sentence is optional. A board may make this mandatory by replacing "may also be" with "shall also be."

⁴¹ An expulsion may be imposed in only limited situations. 105 ILCS 5/10-22.6(b-20). This is explained in sample policy 7:210, *Expulsion Procedures*, and its footnotes.

105 ILCS 5/10-22.6(d) permits expulsion for a definite period of time not to exceed two calendar years. School officials must document whether other interventions were attempted or whether it was determined that there were no other appropriate and available interventions.

⁴² This sentence is optional. A board may make this mandatory by replacing "may also be" with "shall also be."

⁴³ 105 ILCS 5/10-22.6(a) and (b). Subsection 10-22.6(b) uses the phrase "is suspended in excess of 20 school days" even though a 20-consecutive day suspension should be treated as an expulsion. *Goss v. Lopez*, 419 U.S. 565 (1975). An alternative program is probably available to a student who is suspended for 11 to 20 consecutive days because that student is technically expelled and, as such, qualifies under subsection (a) of Section 10-22.6. Contact the board attorney if the district wants to interpret the statute as referring to cumulative school days so that it can transfer a student to an alternative program upon his or her suspension in excess of 20 cumulative school days.

Contact the board attorney regarding the necessary due process procedures before imposing a disciplinary transfer to an alternative school. The court in *Leak v. Rich Twp. High Sch. Dist.* 227 (397 Ill.Dec. 90 (1st Dist. 2015)), held that placement in an alternative school is tantamount to an expulsion. Thus, according to dicta in this decision, districts must follow expulsion procedures before a student is transferred to an alternative school. Schools may still reach agreements with parents/guardians to transfer students to such schools without completing the expulsion procedures.

The alternative program may not deny the transfer on the basis of the suspension or expulsion, except in cases in which the transfer is deemed to cause a threat to the safety of students or staff in the alternative program.

alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies. 44

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. 45

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property. 46

Isolated Time Out, Time Out, and Physical Restraint 47

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

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44 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478. See policy 7:150, *Agency and Policy Interviews*.

45 Note: Districts that receive early childhood block grant funding (authorized by 105 ILCS 5/1C-2 of the School Code) are prohibited from expelling children from their early childhood programs. 105 ILCS 5/2-3.71(a)(7) and 105 ILCS 5/10-22.6(k), amended by P.A. 100-105. A district may, however, transition a child to a new program if: (1) it has documented evidence that all available interventions and supports recommended by a qualified professional have been exhausted; (2) the program determines that transitioning a child is necessary for the well-being of the child or his or her peers and staff; and (3) the current and pending programs create a transition plan for the child with parent or legal guardian permission. 105 ILCS 5/2-3.71(a)(7)(C). A district may temporarily remove a child from attendance in the group setting in the case of a serious safety threat to a child or others, or in the case of possession of a weapon as described in 105 ILCS 5/10-22.6(d), but it must then begin the process of documenting interventions and supports as outlined in the law. 105 ILCS 5/2-3.71(a)(7)(E). Ill. State Board of Education (ISBE) rules implementing these new requirements are at 23 Ill.Admin.Code §§ 235.300-235.340. As of PRESS Issue 104 (June 2020), the ISBE forms required to document steps taken in accordance with these rules were being developed and projected to be available in late summer 2020 at: www.isbe.net/Pages/Early-Childhood.aspx. **Consult the board attorney for advice to ensure compliance with ISBE rules.** Compliance with this law does not relieve a district of its obligations to also comply with the Individuals with Disabilities Education Improvement Act of 2004 when disciplining students with disabilities. For further information, see sample policy 7:230, *Misconduct by Students with Disabilities*. For districts that receive early childhood block grant funding, add the following:

Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

If this language is inserted, add 105 ILCS 5/2-3.71(a)(7) to the Legal References for this policy.

46 This paragraph paraphrases 105 ILCS 5/24-24.

47 Isolated time out, time out, or physical restraint may be used by staff members **only if** their use is authorized by policy and administrative procedure. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §§1.280(c) and 1.285. See 7:190-AP4, *Use of Isolated Time Out, Time Out, and Physical Restraint*. **The sample policy allows the use of isolated time out, time out, and physical restraint pursuant only to the conditions allowed in the School Code and ISBE rules.** State statute and ISBE rules contain complex restrictions on the use of isolated time out, time out, and physical restraint. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §§1.280(c) and 1.285. According to the ISBE rule, isolated time out, time out, and physical restraints are allowed only if a board authorizes their use in a policy containing the numerous components identified in the rule. To comply with ISBE's rule, a board must also incorporate by reference the district's procedure, i.e., 7:190-AP4, *Use of Isolated Time Out, Time Out, and Physical Restraint*. **By doing this, the policy includes the district's procedure. For a board that wants to prohibit the use of isolated time out, time out, and physical restraint (1) delete this subhead and its contents; (2) amend the Legal References as follows "23 Ill.Admin.Code §§-1.280, 1.285," and (3) delete "Incorporated by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)".**

Weapons 48

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430-ILCS-65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm. – 49

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area. 50

Re-Engagement of Returning Students 51

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of

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48 This section paraphrases 105 ILCS 5/10-22.6(d) and contains the statutorily required punishment for bringing a weapon to school along with the statutory definition of *weapon*. When preparing for a due process hearing, a principal needs to use the applicable State and federal law definitions of *firearm* – not just the School Code.

While subsection 105 ILCS 5/10-22.6(b-10) explicitly forbids zero tolerance policies, it provides an exception for those zero tolerance policies established by State or federal law, which includes weapons in school. Section 10-22.6(d) provides that a student who brings a weapon to school, as defined in the section, "shall be expelled for a period not less than one year," unless modified by the superintendent or board. The federal Gun-Free Schools Act (20 U.S.C. §7961 et seq.) provides for at least a one year expulsion for students who bring firearms to school. As directed by 20 U.S.C. §7961(b)(1), 105 ILCS 5/10-22.6(d), the superintendent and the board may modify that consequence; however, the superintendent/board may decline to exercise that discretion and instead impose the maximum penalty authorized by law. Analyzing the student's circumstances on a case-by-case basis may avoid a judicial finding that an expulsion is too severe. See *Washington v. Smith*, 248 Ill.App.3d 534 (1st Dist. 1993).

Item #4 in the **Prohibited Student Conduct** section is broader because it prohibits "using, possessing, controlling, or transferring" a weapon in addition to violating the **Weapons** section.

49 Optional.

50 The Firearm Concealed Carry Act permits a properly licensed individual to carry a concealed firearm within a vehicle into a school parking area and store it a locked vehicle out of plain view. 430 ILCS 66/65(b). The federal Gun-Free Schools Act has a similar provision. 20 U.S.C. §7961(g). The School Code, however, contains no similar exception to the ban on firearms at schools. Contact the board attorney before permitting students to store their firearms in their vehicle's trunk while parked at school.

51 Required by 105 ILCS 5/10-22.6(b-25). See 7:190-AP8, *Student Re-Engagement Guidelines*.

exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit. 52

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member.53 Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian.54 *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior. 55

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school

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52 A goal for re-engagement is optional. Schools must permit students who were suspended to make-up work for equivalent academic credit. 105 ILCS 5/10-22.6(b-30).

53 105 ILCS 5/10-27.1A, 5/10-27.1B, and 5/10-21.7. School grounds includes the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground. To satisfy the reporting requirement, ISBE created the School Incident Reporting System (SIRS), a web-based application on IWAS for schools to report incidents electronically. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities.

54 Id. State law imposes this duty to report firearm possession only on school officials; this duty may be also imposed on volunteers and community members. Only staff members, however, are vulnerable to committing a petty offense for their failure to report, and only staff members are protected from civil or criminal liability that might arise as a result of making a report (although the liability potential for anyone making a report is remote).

The building principal must notify the student's parents/guardians only when the alleged offense is firearm possession. The policy expands this notification duty; a board disinclined to do this should substitute the following sentence:

Upon receiving such a report, the Building Principal or designee shall immediately notify the applicable local law enforcement agency, Ill. Dept. of State Police (ISP), and, if a student is reportedly in possession of a firearm, also the student's parents/guardians.

55 105 ILCS 5/24-24 and 23 Ill.Admin.Code §1.280 require: (1) teachers and other certificated [licensed] employees (except for individuals employed as paraprofessionals) to maintain discipline, and (2) the district to have a policy on discipline that provides that:

[A] teacher, other certificated employee, and any other person, whether or not a certificated employee, providing a related service for or with respect to a student may use reasonable force as needed to maintain safety for the other students, school personnel or persons or for the purpose of self defense or the defense of property, shall provide that a teacher may remove a student from the classroom for disruptive behavior, and shall include provisions which provide due process to students. The policy shall not include slapping, paddling or prolonged maintenance of students in physically painful positions nor shall it include the intentional infliction of bodily harm. 105 ILCS 5/24-24.

bus, up to ten consecutive school days, provided the appropriate procedures are followed.⁵⁶ The Board may suspend a student from riding the bus in excess of ten school days for safety reasons.⁻⁵⁷

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee,⁵⁸ shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

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⁵⁶ Required by 105 ILCS 5/10-22.6(b).

⁵⁷ Id.

⁵⁸ The board must establish and maintain a parent-teacher advisory committee to develop guidelines on student discipline. See 2:150, *Committees*. This policy's dissemination requirements are from 105 ILCS 5/10-20.14.

A comprehensive student handbook can provide notice of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. The Illinois Principals Association maintains a handbook service that coordinates with PRESS material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

Incorporated

by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.: 20 U.S.C. §6081, Pro-Children Act of 1994.
20 U.S.C. §7961 et seq., Gun Free Schools Act.
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10,
5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, 5/31-
3, and 110/3.10.
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.
410 ILCS 647/, Powdered Caffeine Control and Education Act.
430 ILCS 66/, Firearm Concealed Carry Act.
23 Ill.Admin.Code ~~§§§~~ 1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment-), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

~~REVISED:~~ ~~06.09.2014; 05.09.2016; 01.30.2017; 03.19.18; 05.13.2019~~

Students

Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*. [1](#)
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved. [2](#)
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness. [3](#)
4. The District has purchased student accident insurance coverage for all students for injuries incurred while participating in school sponsored activities including athletics. If students have other insurance coverage, then the District's coverage is secondary.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her **parent(s)/guardian(s)** must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association),[4](#) and (b) complete all forms required by the District including,

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[1](#) State or federal law controls this policy's content.

[A comprehensive Student Handbook can provide notice to parents and students of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The building principal usually develops the Handbook, subject to review and approval by the superintendent and board.](#)

[Each board in a district that maintains any of grades 9 through 12 must have a no pass-no play policy. 105 ILCS 5/10-20.30. See policy 6:190, *Extracurricular and Co-Curricular Activities*, for complete details.](#)

[For purposes of clarity, the IASB uses a curricular-extracurricular dichotomy. All classes are included in the category *curricular* as well as what was formally known as *co-curricular*, e.g., band and choral performances that are a required part of the class. The category *extracurricular* includes all school-sponsored activities that are not a part of a student's educational program as reflected in the student's class schedule. Examples include football, cheerleading, French club, Key Club, and student government. Note that extracurricular activities may be curriculum-related or non-curriculum-related for purposes of determining access to school facilities under the federal Equal Access Act. See PRESS sample policy 7:330, *Student Use of Buildings - Equal Access*.](#)

[2](#) At a minimum, schools should: (1) fully inform and warn students and their parents/guardians of risks inherent in a sport, (2) assist their understanding and appreciation of these risks, and (3) document the school's efforts. See 7:300-E1, *Agreement to Participate*. [This form's provision concerning waiver of liability and hold harmless should be reviewed with the board attorney.](#) The district may not be able to waive gross negligence or recklessness on its part, but the waiver language in the form serves to alert the student and his/her parents/guardians to the seriousness of potential injuries.

[3](#) Students participating in interscholastic athletics must have an annual physical exam. 23 Ill.Admin.Code §1.530(b). IHSB by-law 2.150 requires schools to have on file for each student participating in interscholastic athletics a certificate of physical fitness issued by a licensed physician, physician assistant, or nurse practitioner not more than 395 days preceding any date of participation; a form is available on the IHSB website at: ihsa.org/Resources/DownloadCenter.aspx.

[4](#) Participants in an IHSB-sponsored or sanctioned athletic event are subject to testing for banned substances. For a list of banned substances, the testing program, and other related resources, see the IHSB Sports Medicine website.

without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*. 5

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.: 105 ILCS 5/10-20.30, 5/10-20.54, 5/22-80, and 25/2.
23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340 (Student Records)

~~REVISED: 03.19.2018~~

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www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation.aspx.

The sponsoring organization's rules/bylaws/policies control transgender student participation in extracurricular athletic activities. See:

1. [IESA Policy and School Recommendations for Transgender Participation at: \[www.iesa.org/documents/handbook/IESA-Policies.pdf\]\(http://www.iesa.org/documents/handbook/IESA-Policies.pdf\)](#)
2. [IHSA policy #34, Policy and School Recommendations for Transgender Participation, at: \[www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies\]\(http://www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies\); and](#)
3. [SIJHSAA Transgender Participation Policy at: \[www.sijhsaa.com/images/stories/pdf/TRANSGENDER_PARICIPATION_POLICY_Revised_10-17-18.pdf\]\(http://www.sijhsaa.com/images/stories/pdf/TRANSGENDER_PARICIPATION_POLICY_Revised_10-17-18.pdf\)](#)

For further information on accommodating transgender students, see **PRESS** sample procedure 7:10-API, *Accommodating Transgender Students or Gender Non-Conforming Students*. See also two Ill. State Board of Education non-regulatory guidance documents entitled *Supporting Transgender, Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures*, at:

www.isbe.net/supportallstudents.

5 IHSA eligibility information and required forms are available at: www.ihsa.org/Resources/Download-Center.

A district must include information concerning the board's concussion policy in any agreement, contract, code, or other written instrument that the district requires a student athlete and his or her parent(s) or guardian(s) to sign before participating in practice or interscholastic competition. 105 ILCS 5/10-20.54 and 23 Ill.Admin.Code §1.530(b). The form 7:300-E1, *Agreement to Participate*, contains the requirements in this policy. In addition, the student and student's parent/guardian must sign a form approved by IHSA acknowledging receiving and reading written information on concussions. 105 ILCS 5/22-80(e).

The IHSA website contains many helpful resources, e.g.:

1. www.ihsa.org/Resources/Download-Center (see consent form under subhead **Sports Medicine Forms**)
2. www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation/IHSAPerformanceEnhancingSubstancePolicy.aspx (performance-enhancing drugs)
3. www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx (concussions)

Concussion information is available from the Ill. Elementary School Assoc. at: www.iesa.org/activities/concussion.asp.

Students

Student Fund-Raising Fundraising Activities 1

~~Only the following organizations may solicit~~ No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity to engage in fund-raising activities. Exceptions are:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

~~The Superintendent's implementing procedures shall provide that:~~

~~Fund-raising~~ The Superintendent or designee shall manage student fundraising activities in alignment with the following directives: ²

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. ~~Fund-raising~~ For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items. ³
- ~~2.3.~~ Participation in fundraising efforts must be voluntary.
- ~~3.4.~~ Student safety is ~~must be~~ paramount; Door-to-door solicitations should be restricted to friends and neighbors.
- ~~4.5.~~ For school-sponsored student organizations, a school staff member must supervise the fund-raising fundraising activities and the student activity funds treasurer must safeguard the financial accounts.

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¹ State law requires this subject matter be covered by policy. 105 ILCS 5/10-20.19(3) requires districts to have rules governing: (1) "conditions under which school classes, clubs, and associations may collect or acquire funds," and (2) "the safekeeping of such funds for the educational, recreational, or cultural purposes they are designed to serve."

² Except for #2 (see f/n 3, below), all numbered directives are optional and may be deleted or amended. These directives are intended to comply with 105 ILCS 5/10-20.19(3) by stating the conditions under which funds may be collected and by providing for their safekeeping.

³ Selling popular food items to raise funds is restricted by federal and State rules. ISBE limits the sale of competitive food and beverages sold to students on the school campus of any school that participates in the School Breakfast Program or the National School Lunch Program (*participating schools*). 23 Ill.Admin.Code §305.15(a). *Competitive foods* are all food and beverages that are offered by any person, organization, or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law. 7 C.F.R. §210.11(a)(2); 23 Ill.Admin.Code §305.5. *Participating schools* with grades 8 and below have zero *exempted fundraising days*, and *participating schools* with grades 9-12 may have no more than *nine exempted fundraising days*. 23 Ill.Admin.Code §305.15 (b)(2)(A)-(B). *Exempted fundraising day* means a school day on which foods and/or beverages not meeting the "general nutrition standards for competitive foods" may be sold to students on the school campus. 7 C.F.R. §210.11 (b)(4); 23 Ill.Admin.Code §305.5. See 4:120, *Food Services*; 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

~~5.6.~~ The ~~fund-raising~~fundraising efforts must be to support the organization’s purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.

~~6.7.~~ The funds shall be used to the maximum extent possible for the designated purpose. Reporting on school fund-raising shall comply with state regulations.

8. Any fundraising efforts that solicit donor messages for incorporation into school property, e.g., tiles or bricks, or placement upon school property, e.g., posters or placards, must: ⁴

a. Develop viewpoint neutral guidelines for the creation of messages;

b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and

c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are “solely the expression of the individual donors and not an endorsement by the District of any message’s content.”

LEGAL REF.: 105 ILCS 5/10-20.19(3).

23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.: 4:90 (Student Activity and Fiduciary Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

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⁴ The issue of soliciting or receiving donor messages is an unsettled area of the law that is frequently litigated because of its many complex legal and practical issues. The U.S. Constitution’s Free Speech, Establishment, and Equal Protection Clauses may be triggered. As a general rule, school officials can avoid constitutional issues by reviewing donor messages according to uniform rules that do not discriminate on the basis of viewpoint. Requiring that donor messages go through a thorough review process prior to their permanent placement on any medium can avoid issues that may occur when messages are reviewed after placement and found to be unacceptable. For sample cases discussing the issue of a district’s exclusion of donor messages on school property, see Fleming v. Jefferson Cnty. Sch. Dist. R-1, 298 F.3d 918 (10th Cir. 2002), cert. denied (school’s restriction on the use of religious symbols on tiles that would become a part of the rebuilt school allowed because the messages were school-sponsored speech, and the restrictions had a reasonable relation to legitimate teaching concerns); DiLoreto v. Downey Unified Sch. Dist. Bd. of Educ., 196 F.3d 958 (9th Cir. 1999), cert. denied (school district’s refusal to post an advertisement featuring the text of the Ten Commandments on its baseball field upheld because the field was a nonpublic forum for a limited purpose); Gernetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), cert. denied (school district disallowed religious symbols on Bible Club’s mural so it would not have to allow speech that would cause a disruption like white supremacists who wanted to display the swastika); and Kiesinger v. Mexico Acad. and Central Sch., 427 F.Supp. 2d 182 (N.D.N.Y. 2006)(school district’s removal of bricks inscribed with a donor’s religious messages from a walkway in front of a school was viewpoint discrimination because the district allowed messages about God generally, but not a specific religious viewpoint on God).

Students

Student Records 1

School student records are confidential. Information from them shall not be released other than as provided by law.² A school student record is any writing or other recorded information concerning a

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¹ State law requires school boards to adopt a policy and procedures implementing the Illinois School Student Records Act (ISSRA) and specifying the content of school student records. 23 Ill.Admin.Code §§375.100 and 226.740. Both State and federal law address school student records. See the federal Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g) implemented by federal rules at 34 C.F.R. Part 99) and ISSRA (105 ILCS 10/, amended by P.A.s 101-515 and 100-532, implemented by ISBE rules at 23 Ill.Admin.Code Part 375).

In addition, the U.S. Dept. of Education's (DOE) *Protecting Student Privacy* webpage, a service of the Privacy Technical Assistance Center (PTAC) and the Student Privacy Policy Office, is a *one-stop* resource for education stakeholders to learn about student privacy and confidentiality, including data privacy and security practices related to student-level longitudinal data systems, at: www.studentprivacy.ed.gov/. PTAC published a guide for school officials titled *Protecting Student Privacy While Using Online Educational Services: Requirements and Best Practices* (2014), at: www.studentprivacy.ed.gov/resources/protecting-student-privacy-while-using-online-educational-services-requirements-and-best.

The DOE also issued a summary of resources on FERPA and virtual learning (2020) at: www.studentprivacy.ed.gov/resources/ferpa-and-virtual-learning. **Boards that wish to enter into cloud computing and other operator contracts must comply with the Student Online Personal Protect Act (SOPPA), 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21, and should contact the board attorney for implementation guidance.** See also f/n 2, item #7, below.

Confusion persists regarding the interplay between the FERPA and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub. L. 104-191). The Privacy Rule implementing HIPAA, issued by the U.S. Dept. of Health and Human Services (DHS), addresses the disclosure of individuals' health information by *covered entities*. 45 C.F.R. Parts 160 and 164, Subparts A and E. Generally speaking, a school district becomes a *covered entity*, and must comply with applicable sections in the Privacy Rule, if it provides health care and transmits health information in electronic form in connection with transactions. However, *educational records* as defined by FERPA are excluded from HIPAA's definition of *protected health information*. 45 C.F.R. §160.103. In most cases this exception relieves school districts of complying with burdensome privacy notices and authorization forms. In December 2019, DHS and DOE issued an update to its *Joint Guidance on the Application of FERPA and HIPAA to Student Health Records*, at:

www.studentprivacy.ed.gov/sites/default/files/resource_document/file/2019%20HIPAA%20FERPA%20Joint%20Guidance%20508.pdf.

The board attorney should be consulted on all HIPAA-related questions.

² A plethora of statutory and decisional law protects student records. Aside from the laws identified in f/n 1, other laws protecting student records include:

1. Schools may not provide a student's *personal information* to a business organization or financial institution that issues credit or debit cards. 105 ILCS 5/10-20.38.
2. Schools may not sell personal information concerning a child under the age of 16, with a few exceptions, unless a parent has consented. Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/.
3. The release of confidential information given by a student to a therapist, e.g., school counselor or psychologist, is governed by the Mental Health and Developmental Disabilities Confidentiality Act. 740 ILCS 110/.
4. Schools must keep a sex offender registration form received from law enforcement separately from school student records maintained on behalf of the juvenile sex offender. 730 ILCS 152/121.
5. Divorced or separated parents/guardians with and without *parental responsibility* (formerly custody) are both permitted to inspect and copy the student's school student records. The Ill. Marriage and Dissolution of Marriage Act (IMDMA), 750 ILCS 5/602.11.
6. Schools may not provide a parent/guardian access to his or her child's school records if the parent is prohibited by an order of protection from inspecting or obtaining such records pursuant to the Domestic Violence Act of 1986 or the Code of Criminal Procedure of 1963. *Id.*

student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below: [3](#)

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school. [4](#)
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses⁵) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody. [6](#)

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[7](#) SOPPA (105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21) addresses a school district's obligations related to covered information of students and contracts with educational technology operators. In some instances, covered information as defined under SOPPA may also qualify as education records under FERPA and school student records under ISSRA. See policy 7:345, *Educational Technology Use; Student Data Privacy and Security*, and administrative procedure 7:345-AP1, *Educational Technology Use; Student Data Privacy and Security*, for a description of SOPPA obligations.

Note: Nos. 5 and 6 above may conflict with FERPA in that they restrict a parent/guardian's right to access his or her child's school records more than is expressly permitted by FERPA. 20 U.S.C. 1232g(a)(1)(A), (B); 34 C.F.R. 99.10(a). **Consult the board attorney for guidance.**

Allowing students to grade each other's papers does not violate FERPA; such student work is not a school record until it is recorded by the teacher. Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002). School student records are per se prohibited from disclosure; a district is under no obligation to redact them. Chicago Tribune Co. v. Chicago Bd. of Educ., 332 Ill.App.3d 60 (1st Dist. 2002).

[3](#) 20 U.S.C. §1232g(a)(4); 34 C.F.R. §99.3; 105 ILCS 10/2(d); 705 ILCS 405/1-7 and 5-905; 23 Ill.Admin.Code §375.10. Rather than listing the exceptions in the policy, a school board may choose to end the sentence after the proviso "except as provided in State or federal law."

[4](#) For a helpful resource, see f/n 1 in policy 7:150, *Agency and Police Interviews*.

[5](#) For an explanation, see footnotes in policy 7:220, *Bus Conduct*.

[6](#) Many lawyers believe that once these records are received by a school, they are protected as *education records* under FERPA. Consult the board attorney for advice.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy⁷, and challenge school student records.⁸ The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child.⁹ The District may release directory information as permitted by law, but a parent/guardian shall have the right to ~~object to opt-out of~~ the release of directory information regarding his or her child.¹⁰ However, the

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7 105 ILCS 10/5(a).

105 ILCS 10/5(c), amended by P.A. 100-532, requires that a parent’s or student’s request to inspect and copy records be granted no later than 10 business days (previously 15 school days) after the date of receipt of such a request by the official records custodian.

105 ILCS 10/5(c-5), added by P.A. 100-532, outlines how a school district may extend the timeline for response by not more than five business days from the original due date if one or more of these six reasons applies:

1. The requested records are stored in whole or in part at other locations than the office having charge of the requested records;
2. The request required the collection of a substantial number of specified records;
3. The request is couched in categorical terms and requires an extensive search for the records responsive to it;
4. The requested records have not been located in the course of routine search and additional efforts are being made to locate them;
5. The request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) without unduly burdening or interfering with the operations of the school district; or
6. There is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district among two or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request.

The person making the request and the school district may also agree in writing to extend the timeline for compliance for a period to be determined by the parties. Id.

8 23 Ill.Admin.Code §375.10 provides that districts may, through board policy, allow scores received on college entrance examinations to be included on a student’s academic transcript if that inclusion is requested in writing by a student, parent or person who enrolled the student. If the board of a unit or high school district wants to allow this, insert:

A student or the student’s parent/guardian may request, in writing, that scores received on college entrance examinations be included on the student’s academic transcript.

Note: Though 23 Ill.Admin.Code §375.10 uses the phrase “student, parent or person who enrolled the student,” student records rights under ISSRA and FERPA attach to *eligible students* and their parents/guardians, not to “a person who enrolled the student” (though that person is typically a parent or guardian).

If a board allows for the inclusion of college entrance examination scores on academic transcripts, amend the district’s notification to parents/guardians and students of their school student records rights with the process for requesting the inclusion. 23 Ill.Admin.Code §375.30(d)(5). See 7:340-AP1, E1, *Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records*, for an example.

9 23 Ill.Admin.Code §226.740(a).

10 This sentence is required if the board allows schools to release student directory information. 20 U.S.C. §1232g; 23 Ill.Admin.Code §375.80; 34 C.F.R. §99.37. There is at least one instance in Illinois in which parents were upset that their school district released students’ names and addresses pursuant to a Freedom of Information Act (FOIA) request. FOIA contains an exemption for home addresses. Many lawyers, however, say that a district must release student information pursuant to a FOIA request when each of the following has occurred: the FOIA request seeks information that is included in the district’s definition of student directory information, the district notified parents that it releases directory information, and the parents did not opt out of allowing directory information to be released concerning their child. An opinion from the Ill. Public Access Counselor supports that a district may not rely on the FOIA exemption for home addresses. PAO 12-3.

The PRESS policy does not identify the components of *directory information*, leaving that task to implementing material. Boards may want to discuss this quagmire with the superintendent knowing that there are good reasons to release directory information, e.g., to allow the district to publish information about specific students, and good reasons to not release directory information, e.g., to avoid releasing names and addresses pursuant to a FOIA request.

District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian.¹¹ Upon request, the District discloses school student records without parent consent to ~~officials~~the official records custodian of another school ~~district~~ in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law. ¹²

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records. ¹³

Student Biometric Information Collection ¹⁴

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention.¹⁵ Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.

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²³ Ill.Admin.Code §375.80(a)(1) no longer includes *gender* as information which may be designated as directory information. This is consistent with attorneys' views that Illinois' past practice of including *gender* within directory information may have violated FERPA. FERPA regulations provide that directory information "means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed" and it "includes, but is not limited to, the student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status (e.g., undergraduate or graduate, full-time or part-time); dates of attendance; participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors, and awards received; and the most recent educational agency or institution attended." 34 C.F.R. §99.3. Though FERPA regulations do not explicitly preclude the designation of *gender* as directory information, DOE guidance has consistently advised schools not to disclose a student's sex as directory information because it would be considered harmful or an invasion of privacy. See *Letter to Institutions of Postsecondary Education*, DOE Family Policy Compliance Office (September 2009). Consult the board attorney about the practical implementation of this issue. Some attorneys, for example, believe photos of the "Girls Volleyball Team" may contradict DOE guidance.

¹¹ 20 U.S.C. §1232(g)(j), as added by Sec. 507 of the U.S.A. Patriot Act of 2001.

¹² 34 C.F.R. §99.31; 105 ILCS 10/6.

¹³ Each school must have an *official records custodian*. 105 ILCS 10/4(a). Districts must notify students and parents/guardians of their rights concerning school student records. 105 ILCS 10/3; 105 ILCS 10/4, amended by P.A. 101-161; 23 Ill.Admin.Code §375.30; 34 C.F.R. §99.7. Comprehensive faculty and student handbooks can provide required notices, along with other important information, to recipients. Handbooks can be developed by the building principal, but should be reviewed and approved by the superintendent and board. See 7:340-AP1, E1, *Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*, and 7:340-AP1, *School Student Records*.

¹⁴ This program is optional; however, districts either wishing to implement such a program or districts that have already engaged in the collection of student biometric information must have a policy consistent with the requirements of 105 ILCS 5/10-20.40. This section restates the School Code's requirements for a student biometric information policy.

¹⁵ For districts already collecting biometric information, the following is an alternative:

The Superintendent or designee shall maintain a biometric screening program that is consistent with budget requirements and in compliance with State law.

Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility¹⁶ or the student (if over the age of 18).¹⁷ Upon a student's 18th birthday, the District shall obtain written permission from the student to collect student biometric information.¹⁸ Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited. ¹⁹

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18).²⁰ Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law. ²¹

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¹⁶ Several statutes define legal custody and when a court may grant it; the term requires statutory construction/interpretation and school boards should discuss this issue with their attorney prior to adopting a policy on collection of student biometric information.

105 ILCS 5/10-20.40(b)(1) states the definition of legal custody is the same as the definition of legal custody for purposes of residency, payment of tuition, hearings, and criminal penalties at 105 ILCS 5/10-20.12b(2)(i)-(v).

The IMDMA, 750 ILCS 5/, changed the terms *custody* and *visitation* to *parental responsibility* and *parenting time*, respectively. It also requires a *parenting plan* that allocates: (1) significant decision-making responsibilities; and (2) each parent's right to access his or her child's school records. The new law does not amend ISSRA or the School Code.

¹⁷ Based upon 105 ILCS 5/10-20.40, written permission is not required annually; it is valid until a request for discontinuation of the use of biometric information is received or until the student reaches the age of 18. See 7:340-AP1, E5, *Biometric Information Collection Authorization*.

¹⁸ Districts must reissue 7:340-AP1, E5, *Biometric Information Collection Authorization* to students turning 18 years of age during the school year. This is because all rights and privileges accorded to a parent under ISSRA become exclusively those of the student upon his or her 18th birthday, graduation from secondary school, marriage, or entry into military service, whichever comes first. 105 ILCS 10/2(g).

¹⁹ State law contains two exceptions: (1) the individual who has legal custody/parental responsibility of the student or the student (if over the age of 18) consents to the disclosure; and (2) the disclosure is required by court order. 105 ILCS 10-20.40(b)(5).

²⁰ 105 ILCS 5/10-20.40(d). No notification to or approval from the district's local records commission, pursuant to the Local Records Act, is required to destroy student biometric information. See f/n 15 for a discussion about the terms *custody* and *parental responsibility*.

²¹ Whether the student biometric information is an education record under FERPA or falls under an exception to an education record under FERPA is an issue about which school boards should consult their board attorney. Protected Health Information under the DHS's interpretations of HIPAA excludes education records covered by FERPA, and thus HIPAA requirements are not expected to be triggered by districts collecting student biometric information. However, before implementing policies and procedures to collect student biometric information, a board should discuss these issues with the board attorney.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.
50 ILCS 205/7.
105 ILCS 5/10-20.21b, 5/20.37, 5/20.40, and 5/14-1.01 et seq.
105 ILCS 10/, Ill. School Student Records Act.
[105 ILCS 85/, Student Online Personal Protection Act.](#)
325 ILCS 17/, Children’s Privacy Protection and Parental Empowerment Act.
750 ILCS 5/602.11, Ill. Marriage and Dissolution of Marriage Act.
23 Ill.Admin.Code Parts 226 and 375.
Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).
Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), [7:345 \(Use of Educational Technologies; Student Data Privacy and Security\)](#)

ADMIN. PROC.: 7:15-E (Notification to Parents of Family Privacy Rights), 7:340-AP1 (School Student Records), 7:340-AP1, E1 (Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records), 7:340-AP1, E3 (Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information), 7:340-AP1, E4 (Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information, 7:340-AP1, E5 (Biometric Information Collection Authorization), 7:340-AP2 (Storage and Destruction of School Student Records), 7:340-AP2, E1 ([Letter Containing](#) Schedule for Destruction of School Student Records)

~~ADOPTED: _____~~

~~REVISED: _____ 06.09.2014; 01.30.2017; 03.19.2018 (reviewed); 01.27.2020~~

Students

Use of Educational Technologies; Student Data Privacy and Security 1

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*.² The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited.³ Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff. ⁴

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¹ The Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), amended by P.A. 101-516, eff. 7-1-21, controls the content of this policy. SOPPA specifically requires boards to adopt a policy for designating which district employees are authorized to enter into agreements with *operators* (see **Operator Contracts** subhead). SOPPA is the State law that governs how educational technology companies, schools, and the Ill. State Board of Education (ISBE) use and protect *covered information* of students. The amendments to SOPPA were intended to strengthen protections for online student data, in part by centralizing the vetting and contracting process within schools, and to give parents ready access to information about how their children's data is being used at school. SOPPA does not, however, require a district to obtain parent opt-in or separate consent for the use of online services or applications, nor is such consent required if the operator is acting as a *school official* pursuant to the delineated exception in the Family Educational Rights and Privacy Act's (FERPA)(20 U.S.C. §1232g) implementing regulations. See 34 C.F.R. §99.3(a).

² See policy 7:340, *Student Records*, and its implementing administrative procedure, 7:340-AP1, *School Student Records*, for requirements addressing school student records under federal and State law. SOPPA does not override or otherwise supersede the requirements of FERPA or the Ill. School Student Records Act (ISSRA) (105 ILCS 10/). 105 ILCS 85/30(9), amended by P.A. 101-516, eff. 7-1-21.

Covered information is a broader concept than student records, and may include information that does not qualify as a student record. However, even if the covered information is not maintained as a student record, it may still qualify as a *public record* under the Local Records Act (50 ILCS 205/), such that a district would have an obligation to maintain it. Consult the board attorney for guidance on these issues.

³ 105 ILCS 85/26(1), added by P.A. 101-516, eff. 7-1-21. SOPPA includes a clarification that schools and operators are not prohibited from producing and distributing, free or for consideration, student class photos and yearbooks to the school, students, parents, or others authorized by parents, as long as there is a written agreement between the operator and district. 105 ILCS 85/30(10), amended by P.A. 101-516, eff. 7-1-21.

⁴ SOPPA permits, but does not require, districts to designate an appropriate staff person as a Privacy Officer, who may also be an official records custodian under ISSRA, to carry out the duties and responsibilities assigned to schools and to ensure a district's compliance with the requirements of SOPPA. 105 ILCS 85/27(f), added by P.A. 101-516, eff. 7-1-21. For boards that wish to designate a Privacy Officer, add the below sentence to the end of the paragraph. Boards may designate an individual other than the Superintendent to serve in the capacity of Privacy Officer, such as a Business Manager, IT Director, or District Records Custodian.

The Board designates the Superintendent to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.

Definitions ⁵

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes. ⁶

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District. ⁷

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval.⁸ Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law. ⁹

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure.¹⁰ In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the

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⁵ 105 ILCS 85/5, amended by P.A. 101-516, eff. 7-1-21. See f/n 3 above for more discussion about *covered information*.

⁶ SOPPA specifically provides that it does not apply to general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications. 105 ILCS 85/30(3), amended by P.A. 101-516, eff. 7-1-21. Consult the board attorney for guidance regarding whether certain applications that may be widely used by schools, but which may not have been originally marketed to K-12 (e.g., certain video conference applications), come within the scope of SOPPA.

⁷ Operators must notify districts of a breach of covered information within the most expedient time possible and without reasonable delay, but no later than 30 calendar days after the determination that a breach has occurred. 105 ILCS 85/15(5), added by P.A. 101-516, eff. 7-1-21.

⁸ This statement is required by 105 ILCS 85/27(b), added by P.A. 101-516, eff. 7-1-21. SOPPA provides that any agreement entered into in violation of SOPPA "is void and unenforceable as against public policy." *Id.* SOPPA does not provide for a private right of action against school districts; the Ill. Attorney General has enforcement authority under SOPPA through the Consumer Fraud Deceptive Trade Practices Act. 105 ILCS 85/35.

⁹ SOPPA requires specific provisions be included in a contract with any operator that seeks to receive covered information from a school district. 105 ILCS 85/15(4), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, for details.

¹⁰ 105 ILCS 85/27(e), added by P.A. 101-516, eff. 7-1-21. SOPPA does not provide specifics regarding security procedures or practices, nor is there a formal, nationalized standard specific to K-12. However, SOPPA requires ISBE to make available on its website guidance for schools pertaining to reasonable security procedures and practices. 105 ILCS 85/28, added by P.A. 101-516, eff. 7-1-21. ISBE, the U.S. Dept. of Education (DOE) and other experts in the field agree that training of all staff with access to a school's network is important to protecting schools against cyber threats, although such training is not currently mandated in Illinois. ISBE's grant-funded program, the Learning Technology Center of Illinois, offers cybersecurity training to administrators and educators throughout the State. See www.ltc.org. The U.S. Dept. of Education has also issued multiple guidance documents on security best practices for schools, available at www.studentprivacy.ed.gov/topic/security-best-practices.

Superintendent or designee shall also ensure that the District provides any breach notifications required by State law. **11**

LEGAL REF.: 20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.
105 ILCS 10/, Ill. School Student Records Act.
105 ILCS 85/, Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

11 In the event of a breach of covered information of students, SOPPA requires school districts to provide two types of notices: (1) individual notices to the parents of students whose covered information was involved in the breach and (2) a more general notice about the breach on the district's website (or at the district administrative office, if it does not maintain a website) if the breach involved 10% or more of the district's student enrollment. 105 ILCS 85/27(a)(5) & (d), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, for details about the required notices.

Community Relations

Connection with the Community

Public Relations

The Board President (or designee) is the official spokesperson for the School Board. The Superintendent is the District's chief spokesperson—and, The Superintendent or designee shall plan and implement a District public relations program that will: 1

1. Develop community understanding of school operation.
2. Gather community attitudes and desires for the District.
3. Secure adequate financial support for a sound educational program.
4. Help the community feel a more direct responsibility for the quality of education provided by their schools.
5. Earn the community's good will, respect, and confidence.
6. Promote a genuine spirit of cooperation between the school and the community.
7. Keep the news media accurately informed.
8. Coordinate with the District Administration to provide accurate and timely information to the appropriate individuals during an emergency.

The public relations program should include:

1. Regular news releases concerning District programs, policies, ~~and activities that will be sent~~activities, and special event management for distribution by, for example, posting on the

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1 These objectives are examples only and should be customized for each district. The District Safety Coordinator is identified as the responsible person for compiling information and preparing communications covering an emergency or crisis (4:170-API, *Comprehensive Safety and Security Plan*). An alternative to the entire first subhead follows:

The Board President is the official spokesperson for the School Board. The Superintendent is the District's chief spokesperson. The Superintendent or designee shall plan and implement a District public relations program to keep the community informed and build support through open and authentic communications. The public relations program shall include, without limitation, media relations; internal communications; communications to the community; communications to students and parents/guardians; emergency communications in coordination with the District Safety Coordinator; the District website and social media platforms; and other efforts to reach all audiences using suitable mediums.

District website, using social media platforms,² e.g., Facebook, Twitter, etc., or sending to the news media.

2. News conferences and interviews, as requested or needed. Superintendent (or designee) will coordinate their respective media relations efforts. Individuals may speak for the District only with prior approval from the Superintendent. ³
3. ~~3.~~ Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
4. ~~4.~~ Other efforts that highlight the District's programs and activities. ⁴

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers)

~~REVISED: 03.09.15~~

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

² District social media accounts are likely either *limited public forms* or *public forums*. See Knight First Amendment Inst. at Columbia Univ. v. Trump, 302 F.Supp.3d 541 (S.D.N.Y. 2018) (holding that the @realDonaldTrump Twitter account is a public forum under the First Amendment; therefore, (a) it could not exclude plaintiffs based simply on their views because excluding them on that basis is a violation their First Amendment right to petition their government, and (b) by purging critics from the @realDonaldTrump account, the White House deprived those who remained in the public forum the opportunity to hear the critics). Consider that school districts are different than the President of the United States and must ensure other duties to students, e.g., safety and security, which may require excluding certain comments from the district's social media accounts.

³ In alignment with the IASB "Foundational Principles of Effective Governance," the school board president is the board's spokesperson (see 2:110, *Qualifications, Term, and Duties of Board Officers*) and the superintendent is the district's spokesperson.

⁴ Examples of such programs include senior citizens' brunches, realtors' luncheons, and building tours.

Community Relations

Visitors to and Conduct on School Property 1

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. 2

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution. 3

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

1 State or federal law controls this policy's content. Boards may make and enforce reasonable rules of conduct and sportsmanship for school events and deny future admission to school events to violators for up to one year provided a notice and hearing are given. 105 ILCS 5/24-24. See f/n 20 below.

This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

2 School-sponsored or school-sanctioned events or activities aligns with the text of 105 ILCS 5/27-23.7(a).

3 This paragraph is up to the local board's discretion. Many public school buildings were built before school security was the concern it is now. A first step in creating a secure environment is to manage access to school buildings. Along with limiting the entrances that may be used, school officials should post signs with instructions for visitors and a warning to trespassers. Signs may be as simple as "Visitors Must Report to Office" and "No Trespassing – Violators will be Prosecuted." Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property). This sample policy identifies board members as visitors.

The following optional provisions must be modified according to local conditions:

Option 1: The Superintendent or designee may post certain school facilities for the community's use on non-school days when they are not being used for school purposes.

Option 2: The Superintendent or designee shall manage a program to allow community use of the following facilities on non-school days, during the daylight, provided they are not being used for school purposes: tennis courts, playground, and track.

appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee. 4

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person. 5
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. 6
4. Damage or threaten to damage another's property. 7
5. Damage or deface school property. 8
6. Violate any Illinois law,9 or town or county ordinance.
7. Smoke or otherwise use tobacco products. 10
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug. 11

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

4 105 ILCS 5/14-8.02(g-5). See administrative procedure 6:120-AP2, *Access to Classrooms and Personnel*, and exhibit 6:120-AP2, E1, *Request to Access Classroom(s) or Personnel for Special Education Evaluation and/or Observation Purposes*.

5 See e.g., 720 ILCS 5/12-2 (aggravated assault); 5/12-3.05(c) (aggravated battery on public property); 5/12-3.05(d)(3) (aggravated battery against a school employee); 5/12-2(b)(9) (aggravated assault against a sports official or coach); 5/12-9 (threats to public officials); 5/24-1.2 (discharge of a firearm).

6 With one exception, a license to carry a firearm does not permit an individual to carry a concealed firearm on or into any building, real property, and/or parking area under the control of an elementary or secondary school, or any bus paid for in whole or part with public funds. 430 ILCS 66/65(a). The following optional provision adds that exception, which is a restatement of 430 ILCS 66/65(b), to the text in number 3:

An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or (b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle's trunk.

Other relevant weapons laws include 705 ILCS 405/5-407, 720 ILCS 5/24-9; 725 ILCS 5/110-4, 5/110-10 (firearms in schools); 720 ILCS 5/24-1.2, 5/24-3 (discharge of firearm and unlawful delivery or sale of a firearm near school); 705 ILCS 405/5-130, 405/5-805 (minor 15 years or older who commits aggravated battery with a firearm at school is tried as an adult).

7 See e.g., 720 ILCS 5/2-19.5, 5/16-1, 5/18-1, 5/19-1, 21-1, and 5/21-1.3 (property damage penalties).

8 See e.g., 720 ILCS 5/21-1.01, 21-1.3.

9 See e.g., 720 ILCS 5/11-9.3 (presence within school zone by child sex offenders prohibited), 5/11-14 (prostitution), 5/11-15 (repealed), and 5/11-18 (patronizing a prostitute); 720 ILCS 5/21-11 (soliciting students to commit illegal act).

10 Required by 105 ILCS 5/10-20.5b and 410 ILCS 82/1 et seq. Federal law prohibits smoking inside schools (20 U.S.C. §6083); districts failing to comply with the federal no-smoking ban risk a civil penalty of up to \$1000 per violation per day.

11 See 720 ILCS 570/407 (delivery of controlled substance on or within 1000 feet of a school) and 410 ILCS 705, added by P.A. 101-27. See also the discussion in f/ns 5 and 6 of policy 5:50, *Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*; this statement must be consistent with employee working conditions and employee conduct standards (see 5:120-AP2, *Employee Conduct Standards*).

9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.- [12](#)
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*. [13](#)
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner). [14](#)
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive. [15](#)
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding. [16](#)
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

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[12](#) Each board and superintendent may want to engage in a conversation regarding how the district might partner with local law enforcement to enforce this policy and the penalties available under the Cannabis Regulation Tax Act, e.g., posting signs barring community members from bringing in weapons, alcohol, cannabis, tobacco, etc. Signage reminding visitors of the policy may make it easier for staff and/or local law enforcement to enforce.

[13](#) Managing cannabis on district property and the school setting presents many unsettled and complex legal issues. To legally use medical cannabis in Illinois, an individual must first become a *registered qualifying patient*. The use of cannabis by a *registered qualifying patient* is permitted only in accordance with the Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), 410 ILCS 130/, amended by P.A. 101-363, eff. 1-1-20 and scheduled to be repealed on 7-1-20. There are many situations in which no one, even a *registered qualifying patient*, may possess or use cannabis, including (a) in a school bus, (b) on the grounds of any preschool or primary or secondary school, or (c) in close physical proximity to anyone under the age of 18 years of age. 410 ILCS 130/30(a)(2), (3), and (4), amended by P.A. 101-363, eff. 1-1-20 and scheduled to be repealed on 7-1-20. However, *Ashley's Law*, 105 ILCS 5/22-33(b) and (g), added by P.A. 100-660, allows *designated caregivers* to administer medical cannabis infused products to students who are *registered qualifying patients* at school or on the school bus, and requires school boards to adopt a policy to implement the law unless the district would lose federal funding. See policy 7:270, *Administering Medicines to Students* and its f/n 20.

Remember that *Ashley's Law* requires the designated caregiver to remove the product from the school premises or the school bus after administering it to the student, so as a result, policy 7:270, *Administering Medicines to Students*, requires immediate removal of medical cannabis infused products after administering them to the student (see f/n 25 of that policy for further discussions).

[14](#) See e.g., 720 ILCS 5/21.2-1 et seq. (interference with a public institution of education).

[15](#) See e.g., 625 ILCS 5/11-605 (special speed limit zones), 625 ILCS 5/12-610.1(e), prohibits wireless telephone use while operating a motor vehicle on a roadway in a school speed zone except for emergency purposes.

[16](#) The pivotal question in a negligence case is whether the defendant acted reasonably. A ban on roller-blading demonstrates that the district took reasonable steps to reduce the risk of injury.

Convicted Child Sex Offender 17

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent 18

~~Authorized~~ Upon notifying the Building Principal's office, ~~authorized~~ agents of an exclusive bargaining representative, ~~upon notifying the Building Principal's office, may meet with a school employee (or group of~~ will be provided reasonable access to ~~employees)~~ in the school building ~~during duty free times of such employees~~ bargaining unit they represent during duty free time in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

17 720 ILCS 5/11-9.3. The statute assigns the child sex offender the "duty to remain under the direct supervision of a school official." In order to ensure this happens and to protect students, the sample policy requires the superintendent, or designee who is a certified employee, to supervise a child sex offender whenever the offender is in a child's vicinity. See also the Sex Offender Community Notification Law (730 ILCS 152/101 et seq.); Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS 154/75-105); policy 4:170, *Safety*; and administrative procedure 4:175-API, *Criminal Offender Notification Laws; Screening*.

18 105 ILCS 5/ 24-25; 115 ILCS 5/3(c), added by P.A. 101-620. If a provision contained in a collective bargaining agreement addresses this issue, it will supersede this policy for those covered employees. In such cases, the board policy should be amended to state, "Please refer to the applicable collective bargaining agreement." For employees whose collective bargaining agreement does not address this subject, the policy should reflect the board's current practice.

Consult the board attorney about this subhead. It is an item on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Amend the language to reflect what is recommended by the board attorney.

The School Code permits bargaining representatives to meet with employees during *duty-free time* upon notice to the school office. The Ill. Educational Labor Relations Act, amended by P.A. 101-620, expanded the rights of access by bargaining representatives to also include meeting with employees during the employee work day if the meeting: (1) is to investigate and discuss grievances and workplace-related complaints (no time limit is specified) or (2) is with a newly hired employee within the first two weeks of employment (or on a later date if mutually agreed upon by the employee and bargaining representative) for one hour or less. In those circumstances, the district may not dock employee pay or charge leave time. 115 ILCS 5/3(c). However, the access must be *reasonable* and "shall at all times be conducted in a manner so as not to impede normal operations." Id. Consult the board attorney for guidance regarding specific requests and whether, if granted, they would impede normal operations, e.g., requests for access to staff while they are performing instructional or supervisory duties. Determining whether normal operations are impeded will likely depend upon the position and duties of the employee in the district.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act.¹⁹ The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year. ²⁰

Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least ten days before the Board hearing date. The hearing notice must contain: ²¹

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing. ²²

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹⁹ Id.

²⁰ See Nuding v. Cerro Gordo Comm. Unit Sch. Dist., 313 Ill. App.3d 344 (4th Dist. 2000) (board was authorized to ban parent from attending all school events and extracurricular activities by 105 ILCS 5/24-24; the ban was based on the parent's exposing a toy gun and a pocketknife at a board meeting); Jordan ex rel. Edwards v. O'Fallon Tp. High Sch. Dist., 302 Ill.App.3d 1070 (5th Dist. 1999) (105 ILCS 5/24-24 did not give a high school athlete the right, under the due process clause, to a notice and hearing before he could be suspended from participating in interscholastic athletics; the statute expands the schools' authority to ban people from attending school events for breaching conduct and sportsmanship code).

²¹ Id. For ease of administration, this text is broader than 105 ILCS 5/24-24, requiring a hearing for both *school events* and *meetings*. The court in Nuding (see f/n 20, above) did not specifically answer whether a board meeting qualified as a *school event* under 105 ILCS 5/24-24, but upheld the board's right to enforce conduct rules at its *meetings* under 105 ILCS 5/10-20.5.

For boards that wish to narrow the policy text to mirror 105 ILCS 5/24-24, delete the following text from the subhead and the first sentence of the policy:

Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board.

Consult the board attorney before deleting the above text, especially if the board has put the current text into practice and now plans to narrow it. This issue involves a balancing of a board's interest in the orderly transaction of its public business and the efficiency of its meetings against an individual's: (a) statutory rights attend meetings and/or comment to and ask questions of the board (105 ILCS 5/10-16 and 5 ILCS 120/2.06(g)) and (b) constitutional freedoms and rights of speech, the press, assembly, and to petition the government (U.S. Constitution, First Amendment and Ill. Constitution, Art. I, §§ 1, 2, 4, and 5).

If a violator is a student, the hearing should be held in a closed meeting. 5 ILCS 120/2(c)(9).

If, however, the violator is not a student, the hearing must be held in an open session.

²² The hearing requirement is for the violator's benefit and, consequently, the violator should be able to waive it.

LEGAL REF.: Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).
20 U.S.C. §7181 et seq., Pro-Children Act of 1994.
105 ILCS 5/10-20.5b, 5/22-33, 5/24-~~24~~, ~~5/24~~-25, and 5/27-23.7(a).
115 ILCS 5/3(c), Ill. Educational Labor Relations Act.
410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.
430 ILCS 66/, Firearm Concealed Carry Act.
410 ILCS 705/, Cannabis Tax and Regulation Act.
720 ILCS 5/11-9.3.

CROSS REF.: 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

REVISED: ~~01.30.2017; 01.27.2020~~

Community Relations

Gifts to the District -1

The School Board ~~accepts~~appreciates gifts from any education foundation ~~or~~2 other ~~entity~~entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift ~~and~~ to be used in a manner compatible with the Board's educational objectives and policies. ~~While the Board encourages unrestricted gifts,~~
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programing, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities. ³
4. Permit the District to maintain resource equity among its learning centers. ⁴
5. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations to fund specific projects ~~are acceptable if~~ involving the project is approved by incorporation of messages into or placing messages upon school property. ⁵

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¹ State and federal law control this policy's content. 105 ILCS 5/16-1 grants authority to school boards to accept and manage gifts. Specifying the criteria for gifts in the board policy provides important information to potential donors and promotes a common understanding, uniform treatment, and adherence to legal requirements. Any gift to a school district or attendance center becomes district property to be "held, managed, improved, invested or disposed of by such board in such manner as the board, in its discretion, sees fit..." Id. When a donor expresses an intention that a gift be used for a certain purpose, the board must "promote and carry into effect" that intention until the "board determines in its discretion that it is no longer possible, practical or prudent to do so." Id.

² An education foundation can be an effective tool for collecting and donating financial and non-financial resources to a school district. An education foundation is a separate entity from the school district. In order to be exempt from federal income taxes and allow donors to deduct their donations, it must be organized as a tax-exempt organization, such as, under Section 501(c)(3) of the Internal Revenue Code.

³ 20 U.S.C. §1681 et seq., Title IX of the Education Amendments, implemented by 34 C.F.R. Part 106; 23 Ill.Admin.Code §200.40. See *Title IX Resource Guide*, U.S. Dept. of Education Office for Civil Rights (April 2015), at: www2.ed.gov/about/offices/list/ocr/docs/dcl-title-ix-coordinators-guide-201504.pdf.

⁴ See policy 6:210, *Instructional Materials*.

⁵ The U.S. Constitution's Free Speech, Establishment, and Equal Protection Clauses may be triggered when a donation comes with a message. Contact the board attorney for assistance. The second sentence is optional. Soliciting or receiving donor messages raises many complex legal and practical issues. As a general rule, school officials can avoid constitutional issues by reviewing donor messages according to uniform rules that do not discriminate against groups or individuals on the basis of their viewpoints. For more detailed explanations of viewpoint-neutrality and forum issues, see f/n 1 in policy 8:20, *Community Use of School Facilities*, and f/n 1 in policy 8:25, *Advertising and Distributing Materials in Schools Provided by Non-School Related Entities*.

6. Comply with all laws applicable to the Board. All District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts received become the School District's property. District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift. 6

LEGAL REF.:— 20 U.S.C. §1681 et seq., Title IX of the Education Amendments implemented by 34 C.F.R. Part 106.
105 ILCS 5/16-1.

23 Ill.Admin.Code §200.40.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

A publicized procedure for reviewing donor messages according to pre-established viewpoint-neutral guidelines may limit misunderstandings or disputes with donors or other members of the public. Each board may want to discuss with the superintendent what expectations exist based upon the scope and scale of the donor message project, so that the superintendent can manage the expectations in the procedure. Consult the board attorney to assist with this process. Lastly, posting disclaimers informing members of the public that the donor messages incorporated into school property or placed upon school property are the personal expressions of individual donors and not the district's may avoid Establishment Clause arguments. For a more detailed discussion of the issues pertaining to excluding donor messages on school property and implementing procedures to review donor messages, see f/n 5 in policy 7:325, *Student Fundraising Activities*.

6 Examples of ways to recognize a gift include a letter of appreciation, mentioning the gift on the district or school website or publication, a shout-out at a public event, and a recognition plaque.

Community Relations

Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern ~~at any District or School office by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, *Access to Electronic Networks*, and should, to the extent possible, limit their communications to relevant individuals.~~¹ All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

LEGAL REF.: 115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:~~235~~ (*Access to Electronic Networks*), ~~6~~:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

REVISED: ~~03.09.15; 01.30.2017~~

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ The Ill. Educational Labor Relations Act requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources. 115 ILCS 5/14(c-5), added by P.A. 101-620. Policy 6:235, *Access to Electronic Networks*, states that the district's network, which includes its email system, is not a public forum for general use. Further, acceptable uses of the network by any party are limited to uses in support of education and/or research or for legitimate school business purposes. See policy 6:235, *Access to Electronic Networks*, at f/n 6 for additional discussion. Including this statement also discourages school community members from engaging in the disruptive practice of mass *cc'ing* district staff who have no involvement in a particular issue.

10. **Information/Discussion Items**

A. Transportation Contract Extension for 2021-22

212

TO: Dr. Jean Barbanente
Board of Education

DATE: February 4, 2021

FROM: Mr. Edward Hoster
Mr. Ryan Domeracki

RE: **Transportation Contract Extension for 2021-22**
(Regular and Special Education Services)

The current annual contract for regular and special education student transportation services with Cottage Hill Operating Company (Cottage Hill) expires as of June 30, 2021. We exhausted the initial three year agreement and two year extension allowed by the Illinois School Code (ILCS 5/29-6.1) as of June 2017. We are now limited to annual extension unless we receive a letter of request to bid or elect to do so on our own. We have not received a request to bid the services and **the renewal proposal from Cottage Hill reflects their commitment to a 0.00% change in route rates for 2021-22.** In addition, they are requesting the renewal of the same contract amendment that we have been operating under due to the COVID pandemic impact. This amendment reflects the 47% reduction of route rates and maintaining monthly billing for all scheduled routes if we continue to be out of school.

As a reminder, prior to this COVID disruption in the spring 2020, Cottage Hill had achieved full staffing and stabilized operations with no split or combination routing needed, very few parent complaints and overall on time routing. In addition, we were able to staff three of the four approved district Student Supervisor/Bus Driver combo positions. Consequently, they achieved the primary service goals of ensuring all students are arriving on time for the start of school and no students waiting for a bus to take them home. They provided consistently reliable, safe and quality services for the students that we serve. Although the market employment and staffing struggles continued to disrupt services for all of the other bus companies, Cottage Hill had demonstrated a commitment to provide this level of service from a corporate level. They continue to provide the necessary extra-curricular and other periodic route support this year and we are hopeful they will be able to resume full staffing as we progress toward more on-site student instruction.

Cottage Hill has been a long-time valued transportation partner for more than 27 years and consistently provided the most competitive pricing to operate our fleet of buses. An informal poll of the area school districts indicates their providers are all requesting increases for 2021-22 and in some cases refusing to just negotiate one-year extensions. Consequently, this forces the bidding process and substantially higher rate increases due to the limited competition. We are requesting approval to secure final contract terms for regular and special education transportation services for the 2021-22 school year as they have proposed.



COTTAGE HILL OPERATING COMPANY

321 W. ST. CHARLES ROAD • P.O. BOX 6270 • VILLA PARK, ILLINOIS 60181

February 3, 2021

Mr. Ed Hoster
Chief Financial Officer
Dupage High School District 88
2 Friendship Plaza
Addison, IL 60101

Subject: Regular School Bus Transportation

Dear Ed:

Thank you for the opportunity to provide District 88's regular school bus transportation and charter trip service for another year. Cottage Hill has provided the District's regular transportation for many years, and continually works to provide safe, reliable transportation at a competitive price.

Below is what we are proposing for the 2021-2022 school year contract extension:

Following are the rates Cottage Hill proposes with a 0% increase for the 2021-2022 school year:

Regular Daily Service:	\$50.03
Charter Service:	\$41.90
DOT Charter	\$61.52

Additionally, the following amendments to the original contract will apply:

As amended in 2017-2018, Section T "Penalty – Regular Trips" of the current contract, the percentage of combined / split or late routes to the total number of base routes will be the penalty applied to all the regular routes billed monthly.

The district will cover all mechanical expenses over \$57,000 for the contract year 2020-2021.

As amended in 2019-2020, a performance-based driver recruitment compensation bonus program to enhance what Cottage Hill Operating Company currently provides, and directly compete with similar area programs. The cost of this monthly new program would be shared up to 50% with District 88 upon reaching full staffing of all scheduled routes for any one month.

As amended in 2020-2021 If there is a need to use a Cottage Hill bus due to a deficiency of District 88 buses, the rate for each route will be \$77.12.

As amended in 2020-2021 In order to maintain a high standard of service and remain competitive in the marketplace that is currently short of professional drivers, Cottage Hill is projecting a pay rate increase of 0 percent.

ADMINISTRATION
630-833-2750
FAX 630-833-9298

REGULAR TRANSPORTATION
630-279-6815
FAX 630-279-6820

SPECIAL TRANSPORTATION
630-279-9570
FAX 630-279-6820



COTTAGE HILL OPERATING COMPANY
321 W. ST. CHARLES ROAD • P.O. BOX 6270 • VILLA PARK, ILLINOIS 60181

Feel free to contact me if you have any questions or need additional information. We look forward to continuing our successful partnership with District 88 for another year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert S Beck Jr', written over a horizontal line.

Robert S Beck Jr
Director of Operations

ADMINISTRATION
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FAX 630-833-9298

REGULAR TRANSPORTATION
630-279-6815
FAX 630-279-6820

SPECIAL TRANSPORTATION
630-279-9570
FAX 630-279-6820



COTTAGE HILL OPERATING COMPANY

321 W. ST. CHARLES ROAD • P.O. BOX 6270 • VILLA PARK, ILLINOIS 60181

Feb 3, 2021

Mr. Ed Hoster
Chief Financial Officer
Dupage High School District 88
2 Friendship Plaza
Addison Il 60101

Subject: Special Education and Alternate Placement Transportation

Dear Ed:

Thank you for the opportunity to provide District 88's Special Education and Alternate Placement school bus transportation for another year. Cottage Hill has provided the District's Special and Alternative transportation for many years, and continually works to provide safe, reliable transportation at a competitive price.

Cottage Hill is proposing the following for the 2021-2022 school year extension:

Following are the rates Cottage Hill proposes with a 0% increase for the 2021-2022 school year.

Transportation to schools outside of DuPage HS District 88:

0 to less than 25 miles (round trip)	\$ 20.71 pupil/day
25 miles or over (round trip)	\$ 35.25 pupil/day

Special Handling (costs in addition to those above):

a. Wheelchair	add \$ 48.93 pupil/day
b. Crutches	add \$ 6.82 pupil/day
c. Help pupils on/off the bus	add \$ 48.93 pupil/day
d. Pupils attending for sessions of 1/2 day only	add \$ 20.71 pupil/day
e. Other: Air, Vest, Etc.	add \$ 6.82 pupil/day

Minimum Daily Rate Per Bus	\$188.23 bus/day
Aides	\$ 22.50 hour

Additionally, the following amendments to the original contract will apply:

1. As amended in 2017-18, Section T "Penalty-Regular Trips" of the current contract, the company agrees to compensate the district the amount of the current rate for each pupil for each route/trip not operated for causes other than hazardous road conditions or by reasons of strike or other reasons beyond control of the company. If 20 pupils are required to be transported and the company only transports 18, the penalty payable shall be the rate x2.

2. As amended in 2019-2020, any bus that is shared with another district, the rate will be prorated according to the respective share of students assigned to the route by each district. Example: if 4 students

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630-279-6815
FAX 630-279-6820

SPECIAL TRANSPORTATION
630-279-9570
FAX 630-279-6820



COTTAGE HILL OPERATING COMPANY

321 W. ST. CHARLES ROAD • P.O. BOX 6270 • VILLA PARK, ILLINOIS 60181

assigned to bus and two from D88 and 2 from District A- billing will be 50% of the route rate for District 88.

In order to maintain a high standard of service, and remain competitive in the marketplace that is currently short of professional drivers, Cottage Hill is projecting a pay rate increase 0 percent.

Feel free to contact me if you have any questions or need additional information. We look forward to continuing our successful partnership with the district for another year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert S Beck Jr.', written over a horizontal line.

Robert S Beck Jr

Director of Operations

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630-833-2750
FAX 630-833-9298

REGULAR TRANSPORTATION
630-279-6815
FAX 630-279-6820

SPECIAL TRANSPORTATION
630-279-9570
FAX 630-279-6820

AMENDMENT TO STUDENT TRANSPORTATION SERVICE AGREEMENT

THIS AMENDMENT is made as the effective date set forth in Section 2 below and is by and between the Board of Education of DuPage High School District 88, DuPage County, Illinois (the "District"), and Cottage Hill Operating Co. ("Cottage Hill"). The District and Cottage Hill are collectively referred to as the "Parties."

RECITALS

The District and Cottage Hill are parties to a student transportation services agreement dated February 4, 2021 covering the 2021-22 school year (the "Agreement"):

The Governor of the State of Illinois, the Illinois State Board of Education and the Illinois State Superintendent have issued orders and guidelines relating to the operation of the District during the Covid-19 virus pandemic;

Illinois Executive Order 20-05 ("EO 20-05") mandated that all public and private schools close for educational purposes for a Closure Period beginning March 17, 2020 and ongoing, and subsequent executive orders extended the Closure Period through the start of the 2020-2021 regular school term;

The intent of the District and Cottage Hill is to provide some compensation to Cottage Hill for the purpose of providing compensation to its employees during the Closure Period so that Cottage Hill will not lose its employees and be prepared to resume operations for the District under the Agreement (as extended) at the end of the Closure Period;

This Amendment is entered into in reliance on the State's commitment to make transportation reimbursement payments to the District for the payments that the District is making to Cottage Hill under this Amendment; and,

The District finds and declares that it is in the best interest of the District to provide the foregoing compensation to Cottage Hill for the purpose of retaining its employees so that it is able to provide services to the District upon the conclusion of the Closure Period: and,

The Parties agree that the District's payments under this Amendment shall satisfy any obligation that the District may have to make payment to Cottage Hill under the Coronavirus Aid, Relief and Economic Security Act ("CARES Act").

NOW, THEREFORE, the parties agree as follows:

1. INCORPORATION OF RECITALS:

The Recitals to this Amendment are incorporated into and made a part of the Amendment by reference.

2. TERM:

Subject to the provisions of Section 4.D. hereof, this Amendment shall be in effect as of July 1, 2021 and shall terminate without further action of the Parties on the earlier of the following: a) at the close of the last day of the regular 2021-2022 school term, as shown on the District's 2021-2022 school calendar: b) upon the lifting of the Closure Period and the resumption of student transportation as determined by the District. Provided, however, that the Board reserves the right to terminate this Amendment at any time upon seven (7) days' written notice to Cottage Hill. Subject to the provisions of Section 5. and 6. hereof, upon the termination of this Amendment the duties and obligations of the parties as set forth in the Agreement, as extended, shall be reinstated.

3. COMPENSATION & SERVICES:

- A.** Payment for each day of the Closure Period that school is closed due to the 2021 Coronavirus Pandemic will be made by the District to Cottage Hill at the School Closure Daily Rate, calculated as follows:

Average Normal Daily Rate – During the 2021-2022 school year the average cost of student transportation provided per day is \$11,523.00 (“Average Normal Daily Rate”).

School Closure Daily Rate – The adjustments detailed in attached **Exhibit A** (incorporated herein by reference) will be applied to arrive at the “School Closure Daily Rate” of \$6,107.19 per day which will be paid to Cottage Hill for each day of the Closure Period that school is closed due to the 2020 Coronavirus Pandemic. There shall be no payment for any student non-attendance days, as shown on the District's 2021-2022 school calendar. Occurring during the Closure Period.

In consideration thereof, and at no additional cost to the District, Cottage Hill has provided and at the request of the District shall continue to provide, staffed buses to provide services that are beyond transporting students, such as the delivery or distribution of food, delivery, distribution and pick-up of student assignments and work, the use of buses to provide wi-fi and other similar services during the Closure Period.

The Parties specifically agree that all costs incurred by the District under this Amendment are costs paid by the District for the employees related to the provision of transportation or a transportation provider under a written agreement, regardless of any service that may be provided, or costs for services that are beyond transporting students to ensure continuity of education, including the provision of any direct or related service for the health and well-being of all of the students of the District, and that all such costs shall be allowable and reimbursed to the District pursuant to Section 29-5 of the School Code and 23 ILL. Admin. Code 120.30(e).

All payments made by the District to Cottage Hill pursuant to the Amendment shall be made in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et. Seq.)

B. Disinfecting fee

a. Due to the additional disinfecting that is required for the safety of the students any vehicle that is operated will receive a \$7.25 disinfecting fee per run for regular transportation and \$6.25 per run for every SPED/ALT transportation, this includes the supplies and the labor.

C. No later than December 31, 2022, the District or its designee shall determine whether the compensation paid or payable to Cottage Hill pursuant to this Amendment exceeded the cost to Cottage Hill of vehicle maintenance, facility, insurance, and real estate costs, less the value of any mitigation that Cottage Hill received (including but not limited to temporary reassignment of its drivers and other employees to services such as providing meal delivery services to families in the District, the delivery of educational packages to District students and families, the use of Cottage Hill's buses as mobile "hot spots" to provide internet access for District students participating in the District's remote program, and/or other similar services; benefits received from any available insurance coverage resulting from the spread of COVID-19 and/or from the Closure Period, including and not limited to any business interruption insurance in effect and maintained by Cottage Hill prior to March 9, 2022; any benefits, payments, or subsidies that are or may later become payable to Cottage Hill under existing or future state or federal legislative or administrative action related to COVID-19; and, other commercially reasonable actions to mitigate the financial impact of COVID-19 and/or the Closure Period on Cottage Hill and its business interests.) Cottage Hill shall cooperate in good faith with such reconciliation. If the compensation paid or payable to Cottage Hill pursuant to this Amendment exceeds the foregoing costs and mitigation. Cottage Hill shall, at the District's option, issue a credit memo for such excess amount or refund said amount to the District within thirty (30) days of the District's demand.

4. **REIMBURSEMENTS TO DISTRICT & SECURITY:**

Cottage Hill specifically warrants and agrees that the compensation provided to it under this Amendment is for the benefit of Cottage Hill's employees and shall not, in and of itself or in conjunction with any governmental payment or benefit of any kind, result in any profit greater that Cottage Hill would have made under the Agreement.

Should Cottage Hill or an Affected Employee subject to this Amendment receive any payment or benefit from the State of Illinois, the United States federal government, or any other source, including but not limited to any payment or benefit under a recovery , benefit, bailout, or subsidy program for the period covered by this Amendment, Cottage Hill shall reimburse the District for the payments so received, up to the amounts paid by the District to Cottage Hill pursuant to this Amendment.

5. **TERMS AND CONDITIONS OF AGREEMENT**

Except as amended herein, all other terms and conditions of the Agreement, as extended, shall remain in full force and effect.

6. **PROVISIONS NOT SEVERABLE**

The compensation, promises, obligations and considerations contained in this Amendment shall not be severable.

7. **GOVERNING LAW**

This Amendment shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in DuPage County, Illinois, or the United States District court for the Northern District of Illinois.

IN WITNESS WHEREOF, this Amendment has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

THE BOARD of EDUCATION of DUPAGE HIGH SCHOOL DISTRICT 88

COTTAGE HILL OPERATING CO.

By: _____

By:  _____

Title: _____

Title: Director of Operations

Exhibit A – School Closure Daily Rate

This is **Exhibit A** to the Amendment to Student Transportation Services Agreement dated July 1 2021, between the Board of Education of DuPage High School District 88 and Cottage Hill Operating Company.

1. The **Average Normal Daily Rate** during the 2019-2020 school year is:
(\$6,309/SPED/ALT plus \$5,214 REG): \$11,523.00
2. School and Contractor agree to a forty-seven percent (47%) reduction of all scheduled routes not operated
3. The **School Closure Daily Rate** during the 2021-2022 school year is: \$6,107.19



Cottage Hill Initials

_____ District Initials

CREDIT CARD PAYMENT SUMMARY

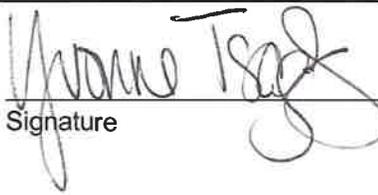
The attached usage report details the credit card transactions for the month of January. Total activity for the month is \$5,523.31.

This information is provided as outlined in Board Policy – 4:55

DuPage High School District 88 Credit Card Usage Report

To allow for timely processing of credit card billing, please submit to business office within 3 days of the purchase.
Purchase documentation must be attached to this form when submitted.

Purchaser	Vendor	Purchase description	Date Purchased	Purchase Amount	(ASN) to be
YTsagalis/TKikos	CareerSafe Online	OSHA 10 hour registration	1/12/2021	\$39.00	24140
YTsagalis/TKikos	CareerSafe Online	OSHA 10 hour registration	1/12/2021	\$39.00	24140
YTsagalis/TKikos	CareerSafe Online	OSHA 10 hour registration	1/12/2021	\$39.00	24140
YTsagalis/TKikos	CareerSafe Online	OSHA 10 hour registration	1/12/2021	\$39.00	24140
YTsagalis/TKikos	CareerSafe Online	OSHA 10 hour registration	1/12/2021	\$39.00	24140
YTsagalis/TKikos	CareerSafe Online	OSHA 10 hour registration	1/12/2021	\$39.00	34140
YTsagalis/TKikos	edX	course regsitration - Montini	1/12/2021	\$139.00	4633BB
YTsagalis/EDelgado/JJohnson	Amazon	Headphones for WB	1/19/21	\$199.60	47140
YTsagalis/TKikos	College Board	A Dream Deferred conference E Craig	1/20/2021	\$250.00	4633AA
YTsagalis/TKikos	College Board	Preparate conference E Craig	1/20/2021	\$250.00	4633AA
YTsagalis/TKikos	CSCTFL	2021 Conference registraiton E Craig	1/20/2021	\$105.00	4633AA
YTsagalis/TKikos	Dupage ROE	Admin Academy A Lenaghan	1/21/2021	\$200.00	53730
YTsagalis/TKikos	Dupage ROE	Admin Academy R Daly	1/21/2021	\$200.00	53730
YTsagalis/EDelgado/JJohnson	ISPA	Psych conference C Palumbo	1/21/2021	\$230.00	4711EE
YTsagalis/TKikos	College Board	Conf registration - charge disputed	1/22/2021	\$150.00	
YTsagalis/TKikos	College Board	A Dream Deferred conference D Whitta	1/22/2021	\$150.00	4633AA
YTsagalis/TKikos	College Board	A Dream Deferred conference M Willia	1/26/2021	\$150.00	4633AA
YTsagalis/TKikos	College Board	A Dream Deferred conference R Schad	1/27/2021	\$150.00	4633AA
YTsagalis/TKikos	College Board	A Dream Deferred conference C Tate	1/27/2021	\$75.00	4633AA
YTsagalis/TKikos	College Board	Preparate conference H Fournier	1/27/2021	\$250.00	4633AA
			TOTAL	\$2,732.60	


2-11-21
 Signature Date

DuPage High School District 88 Credit Card Usage Report

To allow for timely processing of credit card billing, please submit to business office within 3 days of the purchase.
 Purchase documentation must be attached to this form when submitted.

Purchaser	Vendor	Purchase description	Date Purchased	Purchase Amount	Budget Account (ASN) to be charged
Ryan Domeracki	Walmart	Supplies for Willowbrook CTE	1/11/2021	\$287.19	22840

TOTAL

\$287.19


2/11/21
 Signature Date

DuPage High School District 88 Credit Card Usage Report

To allow for timely processing of credit card billing, please submit to business office within 3 days of the purchase.
 Purchase documentation must be attached to this form when submitted.

Purchaser	Vendor	Purchase description	Date Purchased	Purchase Amount	Budget Account (ASN) to be charged
Ed Hoster	Illinois Assoc. of School Business Officials	Annual Membership State	1/6/2021	\$1,170.00	52334

Ed Hoster 1/6/21
 Signature Date

FOIA REQUEST

On February 2, 2021 DuPage High School District 88 received a request via email from Mr. Nathan Mihelich, Illinois Retired Teachers Association, for the following information through the Freedom of Information Act (FOIA):

- The name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.

FOIA request was sent to Illinois Retired Teachers Association at freedom@irtaonline.org on February 5, 2021.

On February 3, 2021 DuPage High School District 88 received a request via email from Mr. Nick Cerrone, for the following information through the Freedom of Information Act (FOIA):

- Copies of all current / active agreements and or contacts with vendors doing business with Dupage High School District 88 for fire alarm services, (inspections and maintenance/service plans), burglar alarms services (monitoring, inspections and maintenance/service plans,) and cctv / camera systems installation or maintenance / service plans.

FOIA request was sent to Mr. Nick Cerrone at nick.cerrone1@gmail.com on February 5, 2021.

On February 8, 2021 DuPage High School District 88 received a request via email from Mr. Jonathan Fagg, ABC7 Data Fellow, for the following information through the Freedom of Information Act (FOIA):

- A breakdown of attendance rates by school, specify whether the attendance was in person or remote, and how attendance is being tracked. If both in-person and remote learning have occurred, please provide this information for both. Please provide information from the start of the current school year until the most current date available upon production.

FOIA request was sent to Jonathan Fagg at Jonathan.P.Fagg@abc.com on February 13, 2021.

On February 11, 2021 DuPage High School District 88 received a request via email from Mrs. Jennifer Smith Richards, Chicago Tribune, and Ms. Jodi S. Cohen, ProPublica, for the following information through the Freedom of Information Act (FOIA):

- Records that show all incidents that included referral to law enforcement and the underlying offense during the 2018-2019, 2019-2020 and the 2020-2021 school years that did not result in arrest.
- Records that show all arrests of students made inside the school district and the underlying offense during the 2018-2019, 2019-2020 and the 2020-2021 school years.
- Records that show the gender and race of students referred to law enforcement, arrested and/or issued a citation or ticket in the 2018-2019, 2019-2020 and the 2020-2021 school years.
- Records that show all incidents in which students were issued a citation or ticket for an ordinance violation during the 2018-2019, 2019-2020 and the 2020-2021 school years.

FOIA request was denied to Ms. Jennifer Smith Richards, and Ms. Jodi S. Cohen because there were no records responsive to the request at jrichards@chicagotribune.com on February 16, 2021.

2021-2022 SCHOOL CALENDAR

The administration will review and present highlights of the 2021-2022 School Calendar.

The highlights of this calendar include:

- August 16, 2021– Teacher Institute Day
- August 18, 2021– First Day of Classes
- October 14, 2021 – Parent/Teacher Conferences
- November 24-26, 2021– Thanksgiving Break
- December 15-17, 2021– 1st Semester Exams
- December 20, 2021- December 31, 2021- Winter Break
- January 3, 2022– 2nd Semester begins
- January 14, 2022– Teacher Institute Day-No Student Attendance
- March 4, 2022- Countywide Teacher Institute Day
- March 28, 2022- April 1, 2022– Spring Break
- May 25, 2022- May 27, 2022– 2nd Semester Exams
- May 27, 2022– Last Day of Classes, if no Emergency Days are used
- June 1, 2022- June 7, 2022- Non-Attendance/Emergency Day (if needed)

The 2021-22 school calendar is similar to the 2020-21. The proposed calendar provides 82 days in the first semester and 95 days in the second semester. The Emergency Days are listed as June 1 through 7.

The Course Info/Curriculum Night will take place on January 20, 2022.

The administration will present the 2021-22 School Calendar for adoption at the March 8, 2021, Board of Education meeting.

Suggested Motion:

Move that the Board of Education adopt the 2021-22 School Calendar as presented.

2021-22 School Calendar

August, 2021

Mon	Tues	Wed	Thur	Fri	Total
2	3	4	5	6	
9	10	11	12	13	
♦16	°17	{18	19	20	3
L 23	24	25	26	27	5
L 30	31				2
					10

September, 2021

Mon	Tues	Wed	Thur	Fri	Total
		1	ED 2	3	3
H	7	8	9	10	4
L 13	14	15	16	17	5
L 20	21	22	23	24	5
L 27	28	29	30		4
					21

October, 2021

Mon	Tues	Wed	Thur	Fri	Total
				1	1
L 4	5	6	7	8	5
H	12	13	PC 14	15	3
L 18	19	20	21	22	5
L 25	26	27	28	29	5
					19

November, 2021

Mon	Tues	Wed	Thur	Fri	Total
L 1	2	3	4	5	5
L 8	9	10	11	12	5
L 15	16	17	18	19	5
L 22	ER 23	X	H	X	2
L 29	30				2
					19

December, 2021

Mon	Tues	Wed	Thur	Fri	Total
		1	2	3	3
L 6	7	8	9	10	5
L 13	14	SE 15	SE 16	SE* 17	5
X	X	X	X	H	
X	X	X	X	X	
					13

January, 2022

Mon	Tues	Wed	Thur	Fri	Total
L 3	4	5	6	7	5
L 10	11	12	13	♦14	4
H	18	19	ED 20	21	4
L 24	25	26	27	28	5
L 31					1
					19

February, 2022

Mon	Tues	Wed	Thur	Fri	Total
	1	2	3	4	4
L 7	8	9	10	11	5
L 14	15	16	17	18	5
H	22	23	24	25	4
L 28					1
					19

March, 2022

Mon	Tues	Wed	Thur	Fri	Total
	1	2	3	♦4	3
L 7	8	9	10	11	5
L 14	15	16	17	18	5
L 21	22	23	24	ER 25	5
X	X	X	X		
					18

April, 2022

Mon	Tues	Wed	Thur	Fri	Total
				X	
L 4	5	6	7	8	5
L 11	12	13	14	X	4
L 18	19	20	21	22	5
L 25	26	27	28	29	5
					19

May, 2022

Mon	Tues	Wed	Thur	Fri	Total
L 2	3	4	5	6	5
L 9	10	11	12	13	5
L 16	17	18	19	20	5
L 23	24	SE 25	SE 26	SE*Y 27	5
H	♦31				
					20

June, 2022

Mon	Tues	Wed	Thur	Fri	Total
		E! 1	E 2	E 3	
E 6	E}7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

First Day of Classes August 18, 2021
Graduation May 22, 2022
Last Day of Classes May 27, 2022 (provided no emergency days are used)

SCHOOL HOLIDAYS/BREAKS

Labor Day September 6, 2021
Columbus Day October 11, 2021
Thanksgiving Break November 24 thru 26, 2021
Winter Break Dec. 20, 2021 thru Dec. 31, 2021
Christmas Day December 25, 2021
New Year's Day January 1, 2022
M.L. King's Birthday January 17, 2022
President's Day February 21, 2022
Spring Break March 28 thru April 1, 2022
Non-Attendance Day April 15, 2022
Memorial Day May 30, 2022

Parent/Teacher Conference Schedule:

October 14, 2021: 12:00 p.m. - 7:00 p.m.
 *Students not in attendance.

AP Exams: May 2 through May 13, 2022

LEGEND:

- H** Legal School Holidays
- ♦** Institutes
- X** Not in Attendance
- {** School Begins
- }** School Closes
- L** Late Arrivals - Begin at 9:00 a.m.
- PC** Parent/Teacher Conference
- °** Teacher Work Day
- *** End of Semester
- ER** 2:05 Dismissal on
- ED** 1:40 Dismissal on
- SE** Semester Exams
- E** Emergency/Non-Attendance
- Y** Teacher Check-Out/Last School Day
- !** Final Teacher Check-Out Day
- ^** State Testing - TBD (Make Up - TBD)

First Semester Exams: December 15-17, 2021

Second Semester Exams: May 25-27, 2022

Note: June 1 through June 7, 2022 will be declared Special Holidays if not used for emergency days.

Actual Days in Attendance: 1st Semester: 82; 2nd Semester: 95; Institute Days:4; Teacher Work Day:1; Parent/Teacher Conference Day:1; Emergency Days:5

TOTAL: 188

Adopted By Board of Education

11. School Recognition - Principals

12. Board Member Report(s) / Future Agenda Items

13. Public Comments: Related to the discussion and/or actions of the board on the above agenda items, for and welcome comments and suggestions from the public.

14. Announcements:

Regular Business Board Meeting: Monday, March 8, 2021, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

Educational Focus Board Meeting: Monday, March 22, 2021, 7:30 p.m., District Boardroom located at District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

15. Closed Session Meeting

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

B. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

C. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8)

16. Reconvene To Open Meeting

17. Roll Call

18. Action Necessitated By Closed Session

19. Approval of Ratified Collective Bargaining Agreement with Certified Staff for 2021-2022 and 2022- 2023

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**APPROVAL OF RATIFIED COLLECTIVE BARGAINING AGREEMENT WITH
CERTIFIED STAFF FOR 2021-2022 and 2022-2023**

Pending further consideration by the union February 19, 2021, we will bring further materials for consideration.

20. Adjournment

District 88 Strategic Plan

Addison Trail High School, Willowbrook High School and DuPage High School District 88 will:

Goal 1: Develop plans to improve student performance, close the achievement gap and actively monitor the acquisition of college, career and cultural readiness skills.

Goal 2: Focus on learning programs aligned to local, state and national standards, incorporating critical thinking, applied learning, interdisciplinary curriculum, authentic career-connected programs and digital learning initiatives.

Goal 3: Provide time and resources for ongoing professional growth and development programs that focus on learning standards, diverse learners, assessment and data practices, instructional strategies, social-emotional learning and culturally responsive teaching.

Goal 4: Create inclusive school-community partnerships that develop life skills, foster social-emotional development, promote overall personal well-being and embrace learning and activity before, during and after school hours.