

City Council Regular Meeting
Tuesday, February 14, 2023 7:00 PM

Hickman Community Center/City Hall 115
Locust Street, Room 128 Hickman, Nebraska

1. Call to Order
 - 1.A. This is an Open Meeting of the Hickman Nebraska Governing Body. The City of Hickman abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is on display in this meeting room as required by Nebraska State Law. Notice of meeting and copies of this agenda have been publicly posted prior to the meeting at the Hickman City Hall, Hickman U.S. Post Office, U-Stop Market and the City of Hickman website.
 - 1.B. The City Council may vote to go into Executive Closed Session on any agenda item as allowed by Nebraska State Law. The Governing Body may be excused and re-enter the City Council meeting room at any time after reconvening open session.
 - 1.C. Participant Sign-In Sheet Available & Disclosure of Meeting Recording Process Notice Posted.
 - 1.D. Registered Agenda Speakers: All individuals requesting to be Registered Agenda Speakers must fill out a Registered Speaker Card & submit to Recording Clerk. The Mayor or Presiding Meeting Officer reserves the right to deny this request, or will call you to the podium when your agenda Item is ready to be heard. Presentations, if allowed, may be limited to five (5) minutes per person, with a limit of three (3) individuals speaking per topic position. Please come to the podium, and clearly state your name and address for the record and the agenda topic you wish to speak upon in a professional manner.
2. Pledge of Allegiance
3. Roll Call
4. Mayor Communications
5. Consent Agenda
 - 5.A. Approval of January 24, 2023 City Council Meeting Minutes
 - 5.B. Claims and Accounts Payable Report
6. Proclamations, Presentations, Appointments, Affirmations & Introductions

- 6.A. Presentation of Baseball Contribution from Cortland Legion Post 253
- 6.B. Affirm Mayor's Appointment of Mr. Paul Tran to fulfill the term of Planning Commission Alternate Member
- 6.C. Affirm Mayor's Appointment of Mr. John Meese Jr. to the Parks Committee & as the Hickman Area Community Foundation Board Representative
- 7. Reports
 - 7.A. Reading, Historical & Tech Centre
 - 7.B. Planning Commission Report
 - 7.C. Lancaster County Sheriff's Office Report
 - 7.D. Community Center Report
 - 7.E. Project Update on 68th Street & Hickman Road Roundabout
 - 7.F. Wastewater Plant Improvements Update
 - 7.G. Water Plant Improvements Update
- 8. Public Hearings
 - 8.A. Community Development Block Grant # 18-TD-004 Closeout & Final Financial Report (The Stage Theatre)
- 9. Unfinished Business
 - 9.A. Resolution 2023-02, License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities, Legion Baseball Lease Agreement
 - 9.B. Ordinance 2023-04, Elected Officials Salaries
- 10. New Business
 - 10.A. Request for the Use of City Property for the Household Hazardous Waste Collection on West 6th Court & Garret Place from Lincoln-Lancaster County Health Department

- 10.B. Distribution of Community Development Block Grant # 18-TD-004 Funds to SENDD in the Amount of \$14,548.00 (Per Revised Draw Down #4 Approved on January 11, 2022)
- 10.C. Consideration of Agreement to Provide Tax Services for Hickman Building Foundation, by HBE CPA's & Consultants
- 10.D. Consideration of the Hickman Building Foundation Non-Profit Corporation Biennial Report for 2023-2024 Renewal by Hoffschneider Law in the Amount of \$150.00
- 10.E. Consideration of the Proposal for Street Crack Filling from Dan Jensen for \$26,500.00
- 10.F. Consideration of the Proposal for Street Seal Coating from Dan Jensen for \$15,000.00
- 10.G. Consideration of Contractor Bids for Hickman Wagon Train Heights Electrical Improvements Project # 022-06596 (SID)
- 10.H. Recommend Approval of Liquor License Renewal for The Stage Theatre
- 10.I. Recommend Approval of Liquor License Renewal for U-Stop
- 10.J. Certificate of Payment No. 7 to Bauer Infrastructure, LLC for Hickman Roundabout and Trail Undercrossing Project for approximately \$173,504.35
- 10.K. Strategy Session with City Attorney to Provide Negotiation Guidance with Respect to Potential Acquisition of Real Estate
- 11. City Administrator's Report
- 12. Governing Body Comments & Council Correspondence
 - 12.A. City Office Closed on Monday February 20, 2023 in honor of President's Day
 - 12.B. 2023 League Midwinter Conference, February 27 – 28, 2023 in Lincoln, Ne
- 13. Meeting Adjournment

MINUTES OF THE HICKMAN CITY COUNCIL MEETING HELD

Mayor Phil Goering called the meeting to order at 7:00 pm on January 24, 2023 and referenced the meeting recording process, optional sign in sheet, and open meeting law posting. All those present stood and recited The Pledge of Allegiance. Council Members Doug Wagner, Justina Ziemann, Chad Parker and Steve Noren were present for Roll Call. Council Members Travis Borchardt and John Meese Jr. were absent and excused. Prior notice of the meeting and agenda were provided to the Mayor and all members of the Governing Body. Notice of the meeting was distributed and posted at Hickman City Hall, U.S. Post Office-Hickman, U-Stop Market and the City of Hickman Website.

Mayor Communications - None

Consent Agenda

City Administrator presented and discussed the January 10, 2022 and January 17, 2023 Meeting Minutes, and line-item content of Claims Report with the Governing Body. City Treasurer presented Statement of Accounts, Budget Cash Report, and Monthly Sales Tax Report with the Governing Body. Motion by Council Member Wagner and a second by Ziemann to approve the consent agenda. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Proclamations, Presentations, Appointments, Affirmations & Introductions

Mayor Goering presented his request to affirm the appointment of Mr. Erik Nore from PC Alternative Member to Regular Member to fulfill term of Mr. John Meese Jr. Motion by Council Member Noren and a second by Parker to affirm Mayor Goering's Appointment of Mr. Erik Nore from PC Alternative Member to Regular Member. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Reports

Public Works Director presented and discussed the Public Works and Parks and Recreation Department Report. Motion by Council Member Ziemann and a second by Parker to approve the Public Works and Parks and Recreation Department Report. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

City Administrator presented City Code Violations, Abatements, Nuisances and Permits Report with the Governing Body. City Administrator discussed that the city is still working with Burlington Northern to remove the trash and clean up their area. No action taken.

City Administrator presented the 68th Street & Hickman Road Roundabout Project Report. Mayor Goering invited Topic Agenda Speaker Jarred Horsky, 1202 Birchwood Drive to present to the Governing Body. Mr. Horsky spoke on the box culvert timeline and requested to know if there was an onsite engineer that inspected the base of the project. Mr. Horsky stated that he went on to the construction property and inspected the base and it was slop, not up to spec and he was able to run rebar through it. He asked if Geotech Fabric and crushed rock was in the plans. He spoke on the LDs and asked how they are being assessed and recommended that they be assessed per pay out and not at the end. Mr. Horsky requested to know if the plans had a sidewalk inside the underpass and if the city had decided on asphalt or concrete for the roadway. No action taken.

City Administrator presented the Water Plant Improvements Update. The Water study is taking place and doing some performance flow testing right now and have completed the hydraulic model and is currently under review. No action was taken.

City Administrator presented the Wastewater Plant Improvements has no updates since the January 10,

2023 City Council Meeting. No action taken.

City Administrator presented Building Moratorium Update. The six-month moratorium expires in January unless it is extended by city council. The building moratorium is in place for infrastructure updates. Council asked city staff to prepare another ordinance for the January 24, 2023 City Council Meeting. No action taken.

Public Hearings - None

Unfinished Business - None

New Business

Mayor Goering stated that he was tabling agenda item 10A, Consideration of Agreement to Provide Tax Services for Hickman Building Foundation, by HBE CPA's & Consultants, the item is incorrect. No action taken.

Mayor Goering presented Consideration of Server Operating System Upgrade with Bizco in the Amount of \$12,509.31. City Administrator discussed that the current software is at the end of life in October so there is a quote to upgrade the software. If the software is not updated the City Hall server will stop getting security and updates from Microsoft. Motion by Council Member Noren and a second by Wagner to approve Consideration of Server Operating System Upgrade with Bizco in the Amount of \$12,509.31. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Mayor Goering presented Resolution 2023-01, License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities, Norris 160 Baseball Lease Agreement. City Administrator spoke on Resolution 2023-01 and 2023-02 since they are very similar in nature, both for the exclusive use of Buchanan Baseball Field one for the Legion and one for Norris School. This is the third year that the city has gone into agreement with them, and the agreements are the same as last year. The Norris agreement has an exhibit for the concession stand to rent for \$1.00 to raise money for their program. Once Norris is done with the concession stand it will be turned over to the person who has the agreement to use it with the city for the Legion season. The Norris School agreement has a rollover agreement within the document itself, at the conclusion of the initial term renewal it will automatically renew unless canceled by either party, approved by the City Attorney. Motion by Council Member Parker and a second by Noren to pass Resolution 2023-01, License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities, Norris 160 Baseball Lease Agreement. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Mayor Goering presented Resolution 2023-02, License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities, Legion Baseball Lease Agreement. City Administrator stated that the Legion has requested additional time to review the agreement with their Governing Body and requests it to be tabled. Motion by Council Member Wagner and a second by Ziemann to table Resolution 2023-02, License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities, Legion Baseball Lease Agreement until the February 14, 2023 City Council Meeting. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Mayor Goering presented Ordinance 2023-03, Development Moratorium. The Development Moratorium has been in place for two years and is expiring January 26, 2023 and if desired by City

Council would need to be extended.

Council Member Wagner introduced Ordinance 2023-03, Development Moratorium, and asked City Clerk to read by title.

AN ORDINANCE PURSUANT OF THE PURPOSE OF THE CITY OF HICKMAN NEBRASKA SUBDIVISION REGULATION SECTION 1.02 TO PROVIDE FOR THE ORDERLY DEVELOPMENT; AND ZONING REGULATION SECTION 1.02 TO ENSURE MUNICIPAL GROWTH HAS BEEN MADE IN ACCORDANCE WITH A COMPREHENSIVE PLAN FOR THE CITY OF HICKMAN, LANCASTER COUNTY, NEBRASKA; TO PROVIDE FOR PUBLICATION; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Motion by Council Member Noren and a second by Parker to suspend the three-reading rule for Ordinance 2023-03. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Motion by Council Member Wagner and a second by Ziemann to pass Ordinance 2023-03 on the first and final reading. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Mayor Goering presented Ordinance 2023-04, Elected Officials Salaries. City Administrator discussed that the ordinance is to increase the salary of the elected officials per municipal code 1-210 that governs along with state statute the regulations of the increase. The code and state statute read that the salary of any elected officer in a second-class city can't be increased or diminished in the term they have been elected. The ordinance can be voted on to take effect at the beginning of full term of new members. If passed it would take effect December 10, 2024. It was discussed and recommended to leave the meeting attendance salary amount the same and adjust the base salary that is paid out each month. The amounts discussed were increasing the Mayor base salary from \$250.00 to \$450.00 and City Council from \$150.00 to \$250.00. The last increase was December of 2008. In 2008 Mayors pay increased from \$200.00 to \$250.00 base salary and \$50.00 to \$100.00 for Regular Meeting and \$25.00 for a Special Meeting to \$100.00, City council with from \$100.00 to \$150.00 with the same meeting attendance amounts as Mayor.

Council Member Wagner introduced Ordinance 2023-04, Elected Officials Salaries and asked City Clerk to read by title, AN ORDINANCE TO ESTABLISH SALARIES AND COMPENSATION OF ELECTED OR APPOINTED OFFICIALS OF COUNCIL OF THE CITY OF HICKMAN, NEBRASKA; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

Mayor Goering stated that Council Member Borchardt asked it to be conveyed on the record that he is not in support of this increase.

Motion by Council Member Wagner and a second by Parker to pass Ordinance 2023-04 on first reading. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Mayor Goering presented Strategy Session with City Attorney to Provide Negotiation Guidance with Respect to Potential Acquisition of Real Estate. City Attorney stated that there is no new update with the acquisition at this time and there is not a need to go into closed session currently. No action taken.

City Administrator's Report

City Administrator reported that the SID Pre-Bid Meeting was held last week and multiple reps

attended to look over the plans and take a tour of the site. The bid will open on February 02, 2023. Member Ziemann and a second by Wagner to approve the City Administrator's Report. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Governing Body Comments and Correspondence

Mayor Goering discussed that City Office Closed Monday February 20, 2023, President's Day. Midwinter Conference is February 27 & 28, 2023, registration deadline is February 10, 2023. No action taken.

Adjournment

Motion by Council Member Parker and a second by Wagner to adjourn the meeting at 7:53 PM. The following Council Members voted "YEA": Wagner, Ziemann, Parker and Noren. The following Council Members voted "NAY": None. Motion passed 4-0.

Mayor Phil Goering

Jaala Johnson, City Clerk

City Council Meeting February 14, 2023
Accounts Payable as of February 09, 2023

Vendor	Memo	Open Balance	Check No.
Adams Ball Association	2022 8U Blue and 8U Grey Baseball Fees	\$ 300.00	
AED Authority	Inv # 47409- AED Annual Program 3/1/23-3/1/24	\$ 390.00	
AKRS Equipment (John Deere)	Inv# 3371127 - New Blade Tractor Plate, Bolts	\$ 949.92	
All Copy Products	INV # AR3823540- Monthly Printing Services	\$ 205.32	
All Copy Products	INV # AR3793244- Monthly Printing Services	\$ 396.46	
Anden Bruns Construction	Inv# 1412 - Repair Community Center Roof	\$ 225.00	
Barber, Matt - Deposit	New Construction Deposit Return, Bldg. Permit # 2020-44	\$ 500.00	
Bizco Technologies	INV00458385 Bizco Agreement Telephone System	\$ 1,080.00	
Border States	Inv# 925614851 - 30 Amp Fuses Street Lights	\$ 327.75	
Brad Nelson	Water Class Meal Reimbursement	\$ 13.72	
Brown, Chelsey	Inv # INV0054- January 2023 City Hall Monthly Cleaning	\$ 1,250.00	
Charles Johnson	Utility Deposit Refund	\$ 100.00	
Cornhusker Press	Inv# P199282 - Dog License Tag	\$ 90.60	
Credit Bureau Services	Inv# 592- Quarterly Membership Credit Checks	\$ 45.00	
Culligan of Lincoln	Account 662916 Salt/Water Softener January	\$ 63.50	
Dale's Consulting & Inspection Services	Building Inspections(21) January& Consulting	\$ 1,850.00	
David E Hochstetler Jr	HVAC Inspections (7) December & January	\$ 400.00	
DHHS Drinking Water Division	Trent WW License Test	\$ 150.00	
DHHS Drinking Water Division	Wade WW License Test	\$ 150.00	
Direct TV	Acct 035168839 February 23 TV Services	\$ 161.29	
Dollar General	Inv# 1001222677 - Bleach, Q-Tips WTP Turbidity Meter	\$ 16.50	
Farmers Cooperative	Inv # 141787 - 2015 Chevy Tire	\$ 259.99	
Georgiana, Trent A- Reimb	Water Class Meal Reimbursement	\$ 11.60	
Great Plains Appraisal	Inv # 22C0358- Commercial Appraisal for Property at 54th Street & Hickman Road	\$ 2,000.00	
Hickman True Value	Caulking Metal Piece Bridge Hickman Road	\$ 17.27	
Hochstetler, David Sr.	HVAC Inspection (12) January	\$ 600.00	
Jackson Services, Inc.	Acct # 4919 - Uniforms, Mops, Mats, and Rags	\$ 436.78	
John Ayers	New Construction Deposit Return, Bldg. Permit # 2022-112	\$ 500.00	
Karissa Draper	Clothing Reimbursement	\$ 71.36	
Kreifels, Jeffrey	Plumbing Inspection (20) January	\$ 1,000.00	
Lancaster County Engineering Dept	Inv# HicRM2301- Salt/Sand Mixture, Street Dept. 12.5 Ton	\$ 793.13	
Lancaster County Sheriff's Office	Inv# C3147 February 2023 Contractual Service	\$ 11,339.00	
Lancaster County Sheriff's Office	Inv# C3147- January2023 Extra Duty	\$ 632.58	
Lincoln Winwater Works	Inv# 09050801 - Chlorine Injector Line Water Plant Pipe & Fittings Primer Glue	\$ 173.41	
Marvin Planning Consultants	Inv# 1394 - Hickman Zoning Code Rewrite for Comprehensive Plan Update 5.6% Payment	\$ 1,410.00	
Merchant, Jeff	Water Class Meal Reimbursement	\$ 11.60	
Midwest Laboratories, Inc.	Inv# 1121746- Bottles for Wastewater Testing, Sewer Dept and Monthly Effluent	\$ 392.70	
Midwest Turf & Irrigation	Service Workman, Repair Shifter & Links Between Transmission & Cable	\$ 242.09	
Nebraska Public Health Environmental Lab	Inv # 560444- Water Sampling Tests, Water Dept	\$ 81.00	
Norland Pure	Account xxxx005195 Monthly Water City Office	\$ 107.88	
Norris Public Power	Acct# 2375 - Utilities - Waste Water Trmt Plant, Sewer Dept. Water Plant & Wells, Water Dept.	\$ 4,521.42	
Norris Public Power	Acct# 0214782000 - January 2023 Wholesale	\$ 112,014.39	
Olsson	Inv# 446676-Hickman Electrical System Map Updates Project # 022-01900	\$ 660.34	
Olsson	Inv# 446678-Hickman Wagon Train Heights URD System Bidding Service	\$ 4,752.75	
One Call Concepts, Inc.	Inv# 3010154 - January 2023 Diggers Hotline Notifications, Elec Dept.	\$ 54.04	
Paper Tiger Shredding	Inv #175132- Monthly Service	\$ 200.82	
Paulson, Ray	Electrical Inspections (21) January	\$ 1,300.00	
Sterling Security Systems	Inv # INV064622 - Locks & Keys Extra Brush Pile(12)	\$ 140.95	
Steven Albers	Utility Deposit Refund	\$ 100.00	
The Home Depot Pro	Inv # 727656035 - Bathroom Air Freshener	\$ 539.04	
Voice News	January Publications/ Advertisements	\$ 274.65	
TOTAL		\$153,303.85	

**City Council Meeting February 14, 2023
Accounts Payable as of February 09, 2023**

Vendor	Memo	Payment	Check No
Ameritas Life Ins., Corp.	Employee Pension Plans	\$7,890.02	ACH
Blue Cross/Blue Shield of NE	February 2023 Employee Premiums	\$5,900.64	ACH
ICMA Mission Square	Employee Retirement Contribution	\$1,017.64	ACH
IRS	Payroll Taxes	\$12,486.52	EFTPS
Ne Dept. of Revenue	Monthly Income Tax	\$4,059.14	ACH
Office Depot Credit	Office Supplies, Label Maker, Hole Punch	\$445.87	ACH
Payroll Distribution (Net Pay)	City Staff 01.27.2023 & 02.10.2023 & CC 2.1.2023	\$63,963.34	ACH
State of NE & Erin M McCartney	Employee Liabilities	\$1,455.70	ACH
Quadient Finance - Neofunds - Postage	Acct # XXXX8315 - Postage, Water/Electric/Sewer Dept.	\$1,200.00	ACH
United Healthcare Insurance Company	February 2023 Employee Premiums	\$385.62	ACH
Verizon Wireless	City Mobile Phones & New Phone Purchase	\$289.66	ACH
Wells Fargo - VISAxxx4676	Subscriptions, Repairs, Register of Deeds, Prof. Development	\$422.67	ACH
Wells Fargo - VISAxxx8509	Subscriptions, Supplies, , Prof. Development, Printing, Uniforms	\$4,910.73	ACH
Windstream	Acct#xxx9853 - Wastewater Treatment Plant Phone	\$72.41	ACH
Windstream	Acct# xxx2029 - City Office Phone & Internet	\$868.77	ACH
Windstream	Acct# xxx9419 - Water Treatment Plant Phone	\$203.82	ACH
TOTAL		\$ 105,572.55	
TOTAL CLAIMS REPORT		\$ 258,876.40	

Reviewed and Approved on February 14, 2023

MayorPhil Goering Council Member Ziemann

Council President Wagner Council Member Noren

Council Member Parker Council Member Borchardt

Council Member Meese Jr.

Hickman Area Reading, Tech and Historical Centre

Hickman City Council Report for February 14, 2023

Reading Centre Activity: November 5, 2022 – February 10, 2023

Patrons:

- We currently have 406 Patrons setup in our computer system able to checkout materials. We've added 20 new patrons since the last report
- There were 210 items checked out
- There were 171 Adults and 83 Kids in-person visitors
- There are currently 6,113 materials in our inventory

Volunteers:

- We currently have 14 active volunteers covering shifts and working on special projects
- We've added 3 new volunteers! Two will alternate covering our new hours on Mondays and one will run Storytime and substitute as able.
- Our next Quarterly Volunteer Update meeting will be Saturday, February 18 at 9:00 am.
- We are having HRC Volunteer t-shirts made for our volunteers to wear during their shifts, book sales, or around town to help promote the HRC.

Activity:

- On December 12, 2022 from 5-7pm we made books available for checkout at the Legion during Santa's visit. We added 4 new patrons and checked out 16 items during this event. We will plan to do this again next December.
- Our last Book Sale was February 4, 2023, during Hickman's Animal Run. We raised \$436. Next Book Sale will be July 29, 2023.
- With the addition of 2 new volunteers, we have expanded our hours to include Mondays from 10-Noon! We are now consistently open 16 hours per week.
- We will be adding back Storytime at 10:30 on Saturday mornings beginning 2/18/2023!
- We will be closed Saturday, March 4, 2023 for the Fashion Show.
- HRC will sponsor kids' activities during the Maker's Market this coming fall. We will have a make-and-take activity as well as a book walk.
- Next January 2024 will kick-off the 20th year of the Reading Centre. We are planning fun activities to celebrate.

Historical Centre:

- We continue to scan and work on the Historical Centre website as items are given to us.

Erin Stueven

Volunteer Director

Checking Account Balance: \$4,010.29

Cash on Hand: \$22.25

**MINUTES OF THE HICKMAN PLANNING COMMISSION
SPECIAL WORKSHOP MEETING
JANUARY 26, 2023**

1. Call to Order

Planning Commission Chair Josh Maurer called the Hickman Planning Commission Meeting to order at 6:02 PM on Thursday, January 26, 2023. Notices of the meeting were distributed and posted at the Hickman City Hall, U.S. Post Office-Hickman, and U-Stop Market. The Open Meeting Laws Act, document placement in the meeting room and Executive Closed Session allowances were acknowledged and referenced. The participant sign-in sheet, registered agenda topic speaker cards and the meeting recording process were referenced.

2. Roll Call

Planning Commission Members present for Roll Call included: Dave Kulwicki, Chair Josh Maurer, Erik Nore, Nancy Brandt, Vice Chair Troy Pomajzl, and Andrew Seuferer. Planning Commission Members Cory Ostrander, ETJ representative Colby Huenink, and Eldren Echternkamp were recorded as absent and excused.

3. Presentations & Introductions

3. A. Presentation and Discussion of the Draft Hickman Zoning Regulations

Mr. Keith A Marvin AICP, Marvin Planning Consultants, Inc. presented a draft version of the Zoning Regulations for the City of Hickman. Mr. Marvin and Planning Commission members discussed Article 4 General Provisions and Article 10 Supplemental Regulations making adjustments as needed. Two work sessions were recommended by Mr. Marvin, tentatively to be held on Feb 21, 2023 and March 23, 2023, at 6 pm at the community center. Mr. Marvin is to have a revised draft copy to the Planning Commission members by February 15, 2023 to review. City Staff will continue to zoom/communicate with Mr. Marvin on the document. No action was taken.

4. Unfinished Business – None

5. New Business – None

6. Meeting Adjournment

Motion by PC Member Nore and a second by Brandt to adjourn at 8:21 PM. The following PC Members voted “Yes,” Kulwicki, Maurer, Nore, Brandt, Pomajzl, and Sueferer. The following PC Members voted “No,” none. Motion passed 6-0.

Josh Maurer, Chair

Date

Jaala Johnson, City Clerk

Date

<u>LOCATION</u>	<u>CASE</u>	<u>INC ABBR</u>	<u>DATE</u>	<u>TREC</u>	<u>DEPNAME</u>
1037 ASHER AVE	C3000022	CHILD AB/NEG EMOTION	1/2/2023	124	22196 UZZELL
125 WAGON TRAIN AVE	C3000098	DISTURBANCE DOMESTIC	1/6/2023	118	22191 EWBANK
E 9TH ST & CHICORY LN	C3000113	SUSPICIOUS VEHICLE	1/6/2023	1928	22200 SPAINHOWER
104 BRENTWOOD AVE	C3000166	MEDICAL EMERG OTHER	1/9/2023	1511	22137 BRADY
103 W 9TH ST	C3000170	CHILD AB/NEG PHYS	1/9/2023	1626	22155 BUTTERS
18940 S 68TH ST	C3000177	SUSPICIOUS VEHICLE	1/9/2023	2253	22196 UZZELL
940 TITAN DR	C3000183	ANIMAL OTHER	1/10/2023	932	22137 BRADY
S 68TH ST & HICKMAN RD	C3000209	TRAFFIC MOTORIST AST	1/11/2023	1016	22165 KELLY
1025 HICKORY ST	C3000230	ANIMAL DOG BARKING	1/12/2023	1101	22128 SCHROER
1324 E 8TH ST	C3000260	MEDICAL EMERG OTHER	1/14/2023	9	22179 HICKS
100 W 2ND ST	C3000276	MISC OTHER	1/14/2023	1946	22200 SPAINHOWER
HICKMAN RD & S 68TH ST	C3000320	TRAFFIC OTHER	1/16/2023	1912	22197 MCMANUS
1209 RIDGE RD	C3000353	SPEC SVC CHECK WELF	1/17/2023	1855	22105 OSTERHAUS
1002 RIDGE RD	C3000387	MISC OTHER	1/18/2023	1801	22200 SPAINHOWER
911 AUTUMN RD	C3000401	DISTURB ARGU/FIGHT	1/19/2023	1045	22128 SCHROER
W 10TH ST & RIDGE RD	C3000411	ANIMAL OTHER	1/19/2023	1706	22200 SPAINHOWER
1025 HICKORY ST	C3000415	ANIMAL DOG BARKING	1/19/2023	2246	22200 SPAINHOWER
PARK DR & AUTUMN RD	C3000417	ACC PROP DMG H&R	1/20/2023	455	22208 SCHENDT
655 CHESTNUT ST	C3000422	FORGERY CHECKS	1/20/2023	850	22150 MEYER
401 W 7TH ST	C3000436	MISC OTHER	1/20/2023	1718	22190 KINGSWOOD
S 54TH ST & HICKMAN RD	C3000477	TRAFFIC HAZARD	1/22/2023	749	22118 BARNETT
104 BRENTWOOD AVE	C3000601	MEDICAL EMERG OTHER	1/27/2023	147	22201 KINGSWOOD
117 BRENTWOOD AVE	C3000616	FRAUD IMPERSONATION	1/27/2023	1639	22208 SCHENDT
431 CONESTOGA AVE	C3000643	WARRANT	1/28/2023	1831	22208 SCHENDT
E 1ST ST & CHESTNUT ST	C3000657	SPEC SVC OTHER	1/29/2023	1802	22105 OSTERHAUS
730 LARKSPUR DR	C3000694	DEATH NATURAL	1/31/2023	958	22139 BRYANT
S 82ND ST & HICKMAN RD	C3000710	ACC PROP DMG W/DEER	1/31/2023	1830	22105 OSTERHAUS

January 2023 Community Center Report

70 Inquiries

6 Tours

48 Participants Sign in for Open Gym Time

Activities:

In Meeting Room, A&B:

- 5 Nonprofit Meetings
- 1 Birthday Party

In the Multipurpose Room:

- 2 Nights of Youth Basketball Practices
- 3 Nights per Week of Norris Youth Basketball Association (NYBA) Practices
- 1 Hickman Youth Sports – Basketball Skills Clinic
- 1 Night a Week of 4X4 Volleyball
- 5 Birthday Parties
- 1 Celebration of Life
- 1 Toy Swap

Damage to report: Nothing to report.

Upcoming Events for Community:

February

- **Animal Run 2/4**
- **Amiees School of Dance – Dueling Pianos 2/11**

March

- **Baseball Fitting Day – 03/05**
- **Boys Scouts Pancake Feed – 3/12**
- **Norris Sapphires Dance Team – 03/13**

April

- **Fashion Show – 04/01**
- **American Legion Baseball – Dueling Pianos 04/22**
- **Civil Air Patrol Lock In Event – 04/28-04/30**



South 68th Street & Hickman Road

General Information:

Design Project Manager: Brian Schuele, Olsson
Construction Admin: Brian Jueneman, Olsson
RPR: Brad Thomas and Arthur Hutt, Olsson

Sunday, February 5th Clear 21° at 6:00 AM 55° 3:00 PM

Site (General)

- No work performed on-site.
- Water continues to be pumped from both the box culvert pit and the water main relocation trench.

Monday, February 6th Partly Cloudy 23° at 1:30 AM 48° from 12:00 PM to 4:00 PM

Box Culvert

- Bauer poured the floor/base for barrel, NE wingwall, and inlet center wall sections. (Floor/Base: ~80% complete)
- The crew covered pour with burlap and insulating blankets after finishing.

Water Main

- No work performed.

Site (General)

- Water continues to be pumped from both the box culvert pit and the water main relocation trench. (On-site Personnel – Bauer: 1 supervisor; 1 foreman; 8 laborers)

Tuesday, February 7th Clear 34° at 9:00 AM 52° at 4:00 PM

Box Culvert

- Bauer removed burlap which was covering the prior day's pour and applied concrete curing compound.
- The crew began installing and tying vertical steel for box walls. (50% complete)

Water Main

- Bauer installed one joint (20') of certa-lock pipe. (slow production due to very wet conditions and limited working space – dirt piles relocated to make space for work)

Site (General)

- Water continues to be pumped from both the box culvert pit and the water main relocation trench. (On-site Personnel – Bauer: 1 Superintendent; 2 foreman; 10 laborers)

Wednesday, February 8th Clear 21° at 8:00 AM 54° at 3:00 PM

Box Culvert

- Bauer finished installation of rebar in box culvert North, Center, and South walls. (100% complete)
- The crew began installing wall forms. (~40% complete)

Water Main

- Bauer relocated dirt piles and excavated for water line installation.
- The crew completed installation of lower 10" pipe (62 L.F.) and installed lower South 45° M.J. bend.



South 68th Street & Hickman Road

Site (General)

- Water continues to be pumped from both the box culvert pit and the water main relocation trench.
(On-site Personnel – Bauer: 1 Superintendent; 2 foreman; 10 laborers)

Thursday, February 9th Overcast 25° at 11:30 PM 39° at 9:00 AM

Box Culvert & Water Main

- Bauer backfilled water line trench in preparation for NW wingwall footing installation.

Site (General)

- Water continues to be pumped from both the box culvert pit and the water main relocation trench.
(On-site Personnel – Bauer: 1 Superintendent; 1 foremen; 6 laborers)

Friday, February 10th Clear 19° from 6:00 AM to 8:00 AM 43° from 2:00 PM to 4:00 PM

Box Culvert

- Bauer set forms for box culvert wall and deck slab.
- The crew excavated for NW wingwall footing installation.

Water Main

- No work performed on-site.

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
- Norris Power on-site to verify depth of their power conduits. They said that they are 9' below grade at the West end of the box, or approx. 10' below the box flow line.
(On-site Personnel – Bauer: 1 Superintendent; 1 foreman; 6 laborers)

Saturday, February 11th Clear 21° at 5:00 AM 54° 10:00 AM

Box Culvert

- Bauer completed excavation for NW wingwall footing.
- The crew placed geo-grid and 12" rock base.
- They also installed sheet piling and forms for center wall at culvert outlet.

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
- (On-site Personnel – Bauer: 1 foreman; 6 laborers)

South 68th Street & Hickman Road

Project No.
017-32130

Description:

Showing Bauer pouring the RCB floor, and footings for the NE wingwall and inlet center wall, looking north. (02/06)



Description:


Bauer shown installing rebar for walls, looking west. (02/08)



South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description:</p> <p>Showing Bauer beginning to set forms for box culvert walls, looking west. (02/08)</p>	 A photograph of a construction site where workers are setting forms for box culvert walls. The site is a deep excavation with steep, dark soil walls. Several workers in high-visibility vests are visible, some standing near stacks of wooden formwork panels. Green safety fencing is installed along the edges of the excavation. In the background, residential houses and bare trees are visible under a clear sky.	
<p>Description:</p> <p>Bauer progresses toward NW wingwall pour which is scheduled for 02/13 – shown installing 12” crushed rock base course, looking west. (02/11)</p>	 A photograph showing a Deere excavator working on a construction site. The excavator is dumping a load of crushed rock into a prepared area. Several workers in high-visibility vests are standing nearby, observing the process. The site is a deep excavation with steep, dark soil walls. Green safety fencing is visible on the left side. In the background, residential houses and bare trees are visible under a clear sky.	

South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description:</p> <p>Bauer begins setting forms for NE wingwall and deck slab on 02/10. (picture shown is from 02/11)</p>		
<p>Description:</p>		



South 68th Street & Hickman Road

General Information:

Design Project Manager: Brian Schuele, Olsson
Construction Admin: Brian Jueneman, Olsson
RPR: Brad Thomas and Arthur Hutt, Olsson

Sunday, January 29th Overcast 1° at 7:00 AM 9° from at 6:00 AM to 11:30 PM

- No work performed on-site.

Monday, January 30th Overcast 5° at 11:30 PM 16° at 3:00 PM

Box Culvert

- No substantial work performed on-site. (box culvert water pump maintained)

Water Main

- No work performed due to pending utility conflict.

Site (General)

(On-site Personnel – Bauer: 1 foreman)

Tuesday, January 31st Clear 5° at 12:00 AM 27° from 3:00 PM

Box Culvert

- Bauer began installing rebar for bottom mat of box culvert floor (~75% complete).

Water Main

- No work performed due to pending utility conflict.

Site (General)

- Water is being pumped from both box culvert pit.
(On-site Personnel – Bauer: 1 Superintendent; 1 foreman; 6 laborers)

Wednesday, February 1st Clear 9° at 3:00 AM to 9:00 AM 39° at 3:00 PM

Box Culvert

- Bauer continued installing rebar for bottom mat of box culvert floor (~100% complete).
- Bauer began installing rebar for top mat of box culvert floor (~50% complete).

Water Main

- No work performed due to pending utility conflict.

Site (General)

- Water is being pumped from both box culvert pits.
(On-site Personnel – Bauer: 1 Superintendent; 1 foreman; 6 laborers)



South 68th Street & Hickman Road

Thursday, February 2nd Clear 3° at 11:30 AM 34° at 10:00 AM

Box Culvert

- Bauer finished installing rebar for top mat of box culvert floor (~100% complete).

Water Main

- No work performed due to pending utility conflict.

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
(On-site Personnel – Bauer: 1 Superintendent; 1 foremen; 6 laborers)

Friday, February 3rd Clear 3° at 3:00 AM to 9:00 AM 30° 4:00 PM

Box Culvert

- Bauer installed “L” rebar to tie together walls and box culvert floor (~100% complete).
- The box crew placed ground heater and insulating blankets in preparation for floor pour (scheduled for 02/06).

Water Main

- No work performed due to pending utility conflict.

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
(On-site Personnel – Bauer: 1 Superintendent; 1 foreman; 3 laborers)

Saturday, January 28th Clear 16° at 1:30 AM 50° 3:00 PM

- No work performed on-site.
- Water continues to be pumped from both box culvert and water main relocation pits/trenches.

South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description:</p> <p>Slow day of production. Bauer shown maintaining water pump. (01/30)</p>		
<p>Description:</p> <p>Showing Bauer continuing with installation of bottom rebar mat. (01/31)</p>		

South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description:</p> <p>Showing Bauer finishing installing top rebar mat and is shown beginning to install "L" bars. (02/03)</p>		
<p>Description:</p> <p>Showing Bauer setting up ground heater on subgrade and covers rebar in preparation for floor pour scheduled for 02/06. (02/03)</p>		



South 68th Street & Hickman Road

General Information:

Design Project Manager: Brian Schuele, Olsson
Construction Admin: Brian Jueneman, Olsson
RPR: Brad Thomas and Arthur Hutt, Olsson

Sunday, January 22nd Clear 16° at 6:00 AM 30° at 3:00 PM

- No work performed on-site.

Monday, January 23rd Clear 9° at 6:00 AM 37° at 3:00 PM

Box Culvert

- Bauer finished box culvert excavation (100% complete).

Water Main

- Bauer excavated for water line relocation on North side of creek moving South.

Site (General)

(On-site Personnel – Bauer: 2 superintendents; 2 foremen; 6 laborers)

Tuesday, January 24th Overcast 28° at 11:00 PM 37° from 9:00 AM to 2:00 PM

Box Culvert

- Bauer installed biaxial geotextile grid at box culvert location (100% complete)
- Bauer began installing 12" base course at box culvert inlet (25% complete).
- The crew begin lay out for sheet pile installation at box culvert inlet and proceeded with installation of sheet piles at box culvert inlet (25% complete).

Water Main

- Bauer continued excavating for water main relocation, installing two 45° vertical bends.

Site (General)

- Water is being pumped from both box culvert and water main relocation pits/trenches.
(On-site Personnel – Bauer: 2 Superintendents; 2 foremen; 6 laborers)

Wednesday, January 25th Overcast 16° at 11:30 PM 30° at 3:00 AM

Box Culvert

- Bauer continued installing sheet piles at box culvert inlet (50% complete).
- Bauer continued installation of 12" base course moving toward the culvert outlet (50% complete).

Water Main

- Bauer formed and poured thrust blocks for 45° vertical bends on water main.

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
(On-site Personnel – Bauer: 2 Superintendents; 2 foremen; 6 laborers)



South 68th Street & Hickman Road

Thursday, January 26th Cloudy 14° at 1:00 AM 36° at 11:30 PM

Box Culvert

- Bauer began setting forms for box culvert floor.
- The crew began installing rebar for bottom mat of box culvert floor (~10% complete).

Water Main

- Bauer installed ~50' of water main pipe with tracer wire (50% complete).

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
(On-site Personnel – Bauer: 2 Superintendents; 2 foremen; 6 laborers)

Friday, January 27th Clear 30° at 11:30 PM 41° from 3:00 AM to 10:00 AM

Box Culvert

- Bauer continued setting forms for box culvert floor and installing rebar for bottom mat of box culvert floor (~20% complete).

Water Main

- No work performed on-site.

Site (General)

- Water continues to be pumped from both box culvert and water main relocation pits/trenches.
(On-site Personnel – Bauer: 1 Superintendent; 1 foreman; 3 laborers)



Saturday, January 28th Overcast 30° at 11:30 PM 41° from 3:00 AM to 10:00 AM

- No work performed on-site,
- Water continues to be pumped from both box culvert and water main relocation pits/trenches.



South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description: Bauer begins laying out for sheet-piling at inlet (01/24)</p>		
<p>Description: Bauer shown installing sheet piling at box culvert inlet. (01/25)</p>		

South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description:</p> <p>Base course and sheet piling are installed at box culvert inlet while water is pumped from outlet. (01/25)</p>		
<p>Description:</p> <p>Showing Bauer setting forms for thrust block pours at water main relocation. (01/25)</p>		

South 68th Street & Hickman Road

		Project No. 017-32130
<p>Description:</p> <p>Shows backfill with crushed limestone around thrust blocks. (01/26)</p>		
<p>Description:</p> <p>Bauer shown installing bottom mat of rebar for box culvert floor – water continues to be pumped from location as shown. (01/27)</p>		



68TH & HICKMAN RD. RAB and RCB CONSTRUCTION PROGRESS MEETING MINUTES

Thursday, January 26, 2022

NAME OF PROJECT:	Hickman RAB and RCB
PROJECT LOCATION:	68 th & Hickman Road, NE
MEETING LOCATION:	Prairie View Ln. and S. 68 th St.
PROJECT #:	017-3213

Project Status/Schedule:

- RCB Phase Start Date – January 9
- RCB Phase Substantial Completion - March 10

- Current Operations:
 - Water main relocation
 - revised to vertical loop installation 50% Complete.
 - Pipes have been cleaned and chlorinated as work progressed
 - Expect backfill and pressure test by the end of next week.
 - RCB construction
 - Rock base (w/ geogrid) 100% complete
 - Sheet pile installation 50% complete
 - Re-steel layout and tying is in progress

Bauer Infrastructure:

- RCB
 - Schedule received – January 6
 - Utility verification
 - Line #1 (west) – UPN/Nextlink – dead (orange)
 - Line #2 (west) – Windstream – live (black conduit), temporarily relocated above grade
 - Line #3 (east) – Windstream – dead
 - Line #4 (east) - ??? – dead
 - Line #5 (west) – 6 pack – electrical (Norris)
 - Bauer will continue to work around, but getting all of the utilities out of the way is a priority.
 - Mark indicated inevitable delay in schedule due to cold temperatures forecast for next week

- RAB
 - Sidewalk closure and Railing
 - Sidewalk requires TTC maintenance
 - Micah will check and provide an update on the railing fabrication



Olsson:

- RCB
 - Issues with schedule and asphalt placement on March 1st.
 - Bauer was asked to consider paving alternatives, concrete base and asphalt overlay was discussed as the most viable option.
 - Retaining wall
 - Received revised submittal on 1-25-23
 -
 - Utility Status
 - Proposed Unite boring (east) – to be installed 10’ below proposed work
 - Damage to above grade temporary Windstream splice (1-26-23)
 - Coordination electrical connection for ped lighting with Trent/Wade.
 - Bauer was instructed to move materials and blocks from old county building to north side of RCB
 - Additional detour signage needed for Hickman Road - Olsson will provide a summary
- RAB
 - Formal status of substantially complete has not been achieved
 - Drainage at retaining wall concern – possible options were discussed, Bauer was asked to consider solutions and provide costs
 - Sign installation the yield sign located in the moment slab was discussed
 - Striping- Olsson cautioned on the liability of not having the striping performed, Bauer indicated no immediate plans to perform temporary striping.
 - Sidewalk closure and Railing
 - Sidewalk requires TTC maintenance
 - Micah will check and provide an update on the railing fabrication
 - Sidewalk snow/ice and mud maintenance (property owner complaint), Wade handled

City of Hickman:

- Bauer needs to replace post/post anchors in kind.
- Wade reported that damage had occurred to the north exit lane of the RAB. Field investigation revealed damage to the colored median, the curb/gutter section, the pavement slab and the adjacent signs.

Action Items:

- Last pay application #6 (12-08-22)
- Pay application #7 – received on 1-27-23
- Olsson – Review retaining wall submittal (received 1-28-23)
- Bauer – coordinate electrical service with the City
-
- Next Meeting— February 9, 2023

Attendance: Brad T, Arthur H. (Olsson), Micah M., Mark C., Bob S. (Bauer), Wade L., (City of Hickman)

Legend

**Pipe
DIAMETER**

- 2 in
- 4 in
- 6 in
- 8 in
- 10 in

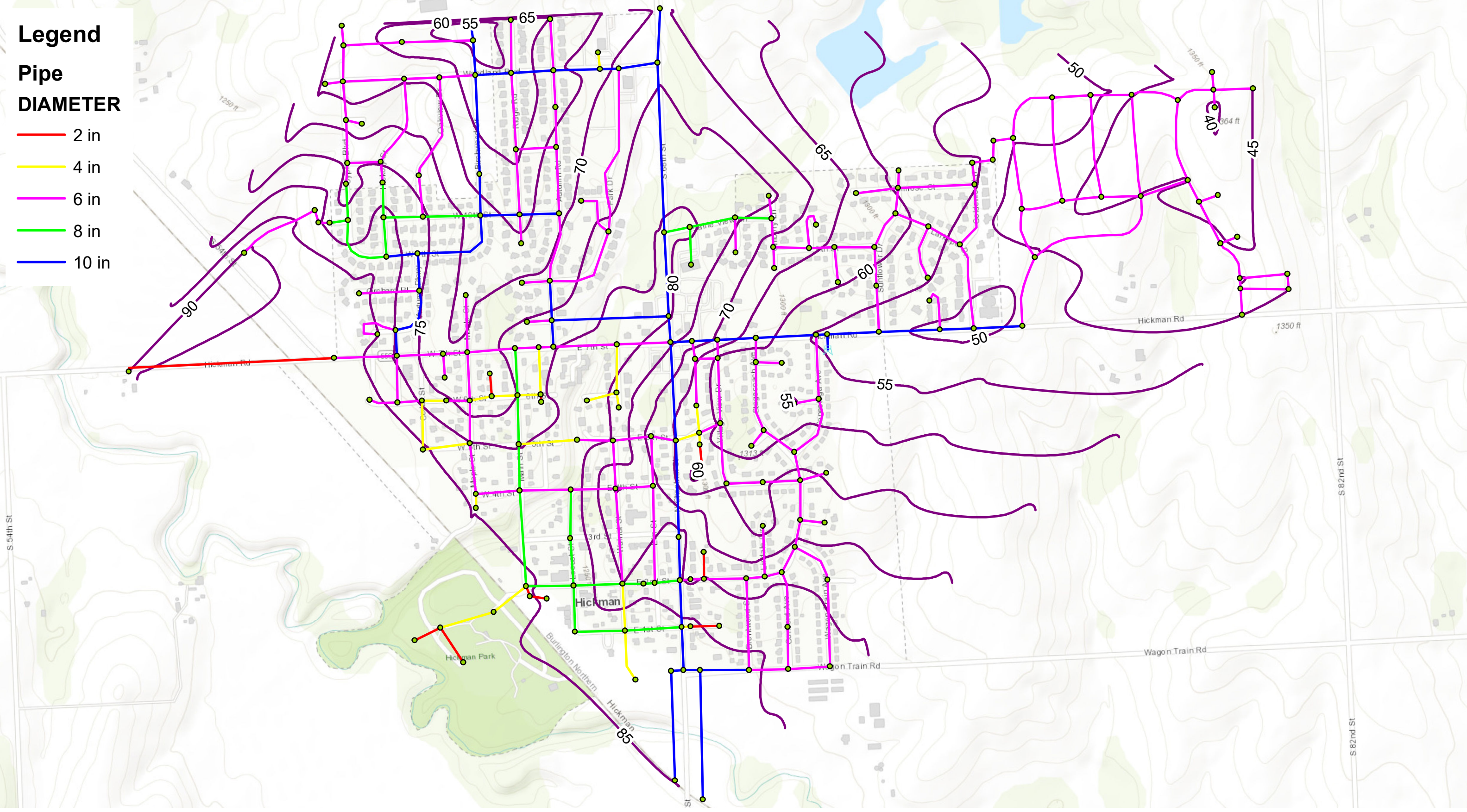
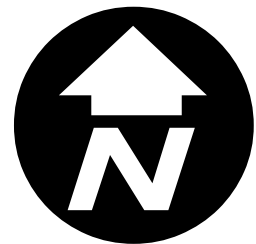


Figure XX: Existing System Contour Pressure Map



GRANT AWARD AMOUNTS			
Uses	CDBG	Other	Total
0070 Public Facilities & Improvements	\$ 337,305	\$ 100,000	\$ 437,305
0380 Construction Management	\$ 10,000	\$ -	\$ 10,000
0490 Architectural Barriers	\$ 62,695	0	\$ 62,695
0181 General Administration	\$ 25,000	0	\$ 25,000
TOTAL	\$ 435,000	\$ 100,000	\$ 535,000

	RECEIVED	Paid Out	Remaining
0070 Public Facilities & Improvements	\$ 337,305	\$ 337,305	\$ -
0380 Construction Management	\$ 10,000	\$ 10,000	\$ -
0490 Architectural Barriers	\$ 62,695	\$ 62,695	\$ -
0181 General Administration	\$ 18,563	\$ 4,015	\$ 20,985
TOTAL	\$ 428,563	\$ 414,015	\$ 20,985
	\$ 6,437	CDBG Grant minus funds received	
	\$ 14,548	Received vs paid out (will need to pay out)	

3/2/2020 Drawdown #1	4,014.93	CDBG Received
3/10/2020 Ck #31005	(4,014.93)	Check to SENDD
10/13/2021 Drawdown #2	244,112.60	CDBG Received
9/27/2021 CK #32315	(240,380.00)	Check to Nebraska Communities Playhouse
8/24/2021 CK #32232	(3,732.60)	Check to SENDD
12/10/2021 Drawdown #3	83,630.00	CDBG Received
10/13/2021 CK #32363	(1,820.00)	Check to SENDD
10/13/2021 CK #32362	(81,810.00)	Check to Nebraska Communities Playhouse
6/22/2022 Drawdown #4	96,805.76	CDBG Received
1/13/2022 CK #32575	(77,810.00)	Check to Nebraska Communities Playhouse
1/13/2022 CK #32576	(4,447.40)	Check to SENDD

14,548.36

FINAL WAGE COMPLIANCE REPORT

DED USE ONLY

Community Development Block Grant (CDBG)
Nebraska Department of Economic Development

Grantee: Hickman

Project Completion Date: February 14, 2023

CDBG Grant: 18TD004

U.S. DOL Wage Rate
Determination No: NE2022258 #1

1. While you or your representative were reviewing the contractor's weekly payrolls, were any laborers or mechanics paid less than the minimum wage rate plus fringe benefits as specified in the Secretary of Labor's Wage Decision No. NE2022258 #1 that applied to this project? No Yes

2. If yes, provide the following information:

a. Total Amount of Restitution paid (difference between what was first paid and what was required to be paid): \$ _____

b. Method of Restitution: _____ Paid by contractor
_____ Paid by city with funds withheld from payment to contractor

c. Contractor or Subcontractor Name	Name of Affected Employees	Amount of Restitution paid to Employee	Nature of Violation Leading to Restitution
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Signed:  Title: Southeast Nebraska Development District Date: July 5, 2022

FINAL FINANCIAL REPORT

Nebraska Department of Economic Development | Community Development Block Grant Program

INSTRUCTIONS

This report provides information on the final cost amounts for each of the CDBG activities stated in the sources and uses section of the subrecipient's agreement and associated amendments, if applicable. This information generally includes total activity costs paid, any CDBG program income expended during the project, and any local match expenditures. The report also identifies if there are any unspent CDBG funds to de-obligate (i.e., cancel).

General Information

Identify the subrecipient, the agreement number, and the subrecipient's Unique Entity Identifier (UEI) number.

Part 1 Item A – Program Costs

Funds identified must reflect actual eligible cost incurred.

Column 1	List the code ¹ for each activity associated with the grant (refer to the Subrecipient Agreement section labeled "Sources and Uses of Funds").
Column 2	List the title of each activity in the grant (refer to the Subrecipient Agreement section labeled "Sources and Uses of Funds").
Column 3	Enter total costs for each activity. Include all costs incurred.
Column 4	Enter the amount of program income that was spent for each activity.
Column 5	Enter local share of costs applied to each activity. Local funds include all matching and other funds for the activity.
Column 6	Enter the grant share of costs paid for each activity, (subtract columns 4 and 5 from column 3).
Column 7	Enter the grant amount approved for each activity (refer to the Subrecipient Agreement section labeled "Sources and Uses of Funds").
Column 8	Enter the balance of the grant funds unspent for each activity (subtract column 6 from column 7).
Line 9	Enter total of each column.

Part 1, Item B. – Chief Elected Official Certification

The Chief Elected Official for the local unit of government is required to sign the certification attesting to the accuracy of the report.

Part 2 – Grant Balances

This section is completed in AmpliFund. Complete the following fields:

1. Grant Amount Applied to Program Costs:	Enter the figure identified in Part 1, Item A, Column 6, Line 9
2. Grant Amount per Subrecipient Agreement:	Enter the figure identified in Part 1, Item A, Column 7, Line 9
3. Unspent Grant Amount to Cancel:	Enter the figure identified in Part 1, Item A, Column 8, Line 9

Part 3 – Preparer Contact Information

This section is completed in AmpliFund. Identify the contact information of the individual who prepared the form. Information needed includes Preparer Name; Organization; Email; and Phone Number.

Part 4 – Preparer Signature

This section is completed in AmpliFund. The preparer will certify that they are authorized to complete and submit the Final Financial Report within AmpliFund. The preparer will check a box indicating their electronic signature and will indicate the date they signed electronically.

Form Completion

This section is completed in AmpliFund. The completion of this section indicates to the Department if the report is complete and ready for submission.

- 1. Is the Final Financial form complete and ready for submission?** Answer "Yes" if the required fields above are finalized. Answer "No" if the required fields are not complete.
- 2. Date of Completion:** Enter the date that the form was completed and is available to be reviewed by the Department.

¹ For Subrecipient Agreements issued prior to July 1, 2020, use the activity code (example: 0181 – General Administration).
For Subrecipient Agreements issued after July 1, 2020, use the HUD matrix code (example: 21A – General Administration).

RESOLUTION 2023-02
License and Management Agreement
for Use of Municipal Property for Sports
or Other Recreational Activities

WHEREAS, This License and Management Agreement (the "License"), dated for reference purposes only as of the ____ day of _____, 2023, is entered into by and between The City of Hickman ("City") and American Legion Post 105, Hickman, Nebraska ("Legion").

WHEREAS, City is the owner of certain real property, Buchanan Field, located in the Main City Park on West 2nd Street, located in Hickman, Nebraska and hereinafter referred to as "Field".

WHEREAS, Legion has requested the use of said Field for the purpose of operating a Legion Baseball Program with multiple teams;

WHEREAS, City and Legion desire to support the development of Legion Baseball youth recreational opportunities, to improve the Buchanan Field Complex and Field Area, and to provide adequate field facilities for the play of baseball;

NOW THEREFORE, City and Legion agree as follows:

1. TERM: (a) City will lease Field to the Legion for the sum of \$3,000.00 annually for the term of one season commencing effective at the conclusion of Norris Public School District 160 High School baseball season. Either party shall have the right to terminate this License by providing the other party with no less than 7 days' prior written notice. Such notice shall specify the date that the License shall terminate. Payment is due within 30 days of full execution of this agreement. The City agrees to notify the Legion of any increase of Leasing Fee prior to December 31st of the current year or the year this agreement is executed and each succeeding year thereafter.

2. RESPONSIBILITIES:

A. Legion

1. The Legion shall be responsible for clearing debris (garbage) from the Field and placing it in containers provided by the City resulting from the Legion's use for baseball practices and games. The Legion is not responsible for cleaning debris (garbage) left by other user groups or individuals.
2. The Legion shall be responsible for maintaining and caring for the Field and shall consist of the following:

Daily Routine before Practice and Games

- Remove tarps from strike plate and pitcher mound areas
- Drag the skinned areas smooth
- Water down the skinned infield (if needed)
- Repair pitching and batter box area with field clay
- Sweep and clean dugouts
- Set the chalk lines and mark officially
- Paint or wash bases, pitching plate and home plate
- Prepare the bullpens
- Prepare the press box and operation of the PA System and Scoreboard

Daily Routine after Practice and Games

- Repair the pitching mound and strike plate area and cover areas with tarps
- Remove the bases and insert base plugs
- Remove loose dirt from grass along base paths, mound circle, and infield edge

- Rebuild the bullpen mounds, home plate area, and cover with tarps
 - Replace and tamp any loose divots in the turf areas
 - Dispose of trash in and around field, dugouts, bleacher and take trash to dumpsters
 - Remove L-Screens and portable turtle backstop from field (store behind Home Team's bullpen)
 - Place all field equipment inside crow's nest
 - Lock all facility gates and doors and turn off lights
3. The Legion shall submit baseball practice and game schedules to the City's Parks & Recreation Director, or their designee, thirty (30) days prior to the **first practice start of their season**. However, the schedule for practices and/or games may be changed on short notice as a result of inclement weather conditions, the needs of the City, condition of playing surface(s), etc. The Legion will attempt to keep changes to a minimum. Said schedules shall include the dates, start and estimated ending times for all practices and game. Further, the City's Parks & Recreation Director, or their designee, shall be notified of any schedule changes as soon as reasonably possible (i.e., rain cancellation, change in site location).
 4. The Legion shall be allowed to apply field conditioner, clay, or similar product (approved and provided by the City) to the playing surface in the Field as deemed necessary by the Legion.
 5. The Legion shall provide adult supervision, including coaches and umpires as appropriate, during all Legion sponsored baseball practices and games in the Field. City personnel, unless employed under a separate agreement or volunteering for the Legion, will not be utilized for supervision of events.
 6. At their discretion, the Legion may charge admission at the Legion scheduled practices and games in the Field.
 7. The Legion may post signage on Buchanan Field fence line and will remove all signage at the end of the season.
 8. The Legion shall inspect the Field prior to each use to insure they are safe for use. The Legion will be responsible for repair of damage to the playing surfaces and facilities caused by spectators and/or participants at Legion scheduled practices and/or games. Practices and games will not be held in a Field that is not safe.
 - ~~9. The Legion shall be responsible for post-game/practice clean up, including removal of equipment and depositing of trash in receptacles provided by the City.~~
 9. The Legion shall be responsible to report any hazardous conditions or damage requiring repair to the City Field to the Parks & Recreation Director, or their designee, as soon as possible but no later than the beginning of the next business day or remedy such condition or damage prior to use.

B. City/City

1. The City shall be responsible for inspection, mowing, maintenance and care, except as provided for in Section 2. A., including, inspection of the Field, aerating, watering turf, painting foul lines, including the playing surfaces, restrooms, bleachers, scoreboard, etc. In response to the request from the City, the Legion may, at its discretion, assist the City with personnel and/or equipment for the above listed maintenance items.
2. The City shall ensure that there are garbage receptacles near the Field during all periods of use by the Legion.
3. The City shall provide restrooms for the Field that are available and in usable condition during the Legion's scheduled practices and games.
4. The City will make every effort possible to schedule major improvements and repairs to the Field during the off-season to avoid closing the facilities during the Legion's scheduled

usage. If a field is damaged, the City and the Legion will examine the field and jointly determine whether or not the field is safe for use. If it is determined the field is unsafe for use, the City and Legion will estimate a date and time the field will once again be available and the City will begin and complete repairs agreed to by the City as soon as reasonably possible. The Legion shall make the determination whether to cancel or delay games due to weather conditions.

5. The City reserves the right to close the Field for any period of time necessary to undertake emergency major repairs if needed. The City will work with the Legion to avoid any delay or cancellation of practices or games to the extent possible. In the event it becomes necessary to close the Field, the City will provide as much advance notice as possible and project the date and time the Field will be available to the Legion.
6. The City will handle changes to the Legion's scheduled use to the best of its ability to avoid any conflicts.

C. Joint Responsibility

1. The parties agree to work closely and cooperatively to resolve any maintenance, care, or safety issues concerning the Field and to make improvements and expansion to the facilities through grants, donations, etc.
 2. The parties will conduct an inspection of the Field after the season to establish a meeting time to discuss a work list to be completed prior to the start of the following spring sport season. **City agrees to notify the Legion of any increase of Leasing Fee prior to August 1.**
 3. The parties shall mutually agree to cost share on capital expenditures that cost over three thousand (\$3,000) dollars.
 4. All Alterations, Additions, and Fixtures other than the Legion's baseball equipment which is used or have been made or installed by either the City or the Legion on the premise shall remain as the City Property and shall be surrendered with premises as part thereof.
3. UTILITIES: Legion acknowledges that the utilities necessary for the operation of the Field are provided by City and Legion shall use such utilities in the manner required for the proper operation of the Field and shall not unreasonably use the same or cause any damage thereto. The cost of the utilities applicable to the Field shall be paid by City before the same become due.
 4. INSURANCE: During the License Term, Legion shall, at its own cost and expense, procure and continue in force such insurance policies as are required by City. Such insurance shall, at a minimum include commercial general liability insurance with a combined policy limit of at least \$1,000,000 or such other amount as is reasonably agreed to by the parties. City shall be named as an additional named insured on all such policies of insurance. A renewal policy shall be procured not less than ten (10) days prior to the expiration of any policy. Each original policy or a certified copy thereof, or a satisfactory certificate of the insurer evidencing insurance carried with proof of payment of the premium, shall be deposited with City prior to the commencement date of the term hereof and within ten (10) days of each anniversary date thereafter. Legion shall provide workers' compensation and employer liability coverage as may be required by the State of Nebraska.
 5. LEGION'S INDEMNIFICATION: Legion agrees to indemnify and hold City harmless from and against any and all claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees to the extent the same arise out of or in any way connected with Legion's or Legion's agents' use of the Field during the term hereof. Whether the same are raised during the term hereof or after. Without limiting the foregoing, the parties acknowledge and agree that the foregoing indemnification specifically includes any claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees for any related issues.
 6. ENTRY BY CITY: City and its agents and employees shall have the right to enter the Premises at all reasonable times and during normal business hours, to examine the same, to make such

maintenance and repairs of the Premises and such maintenance, repairs, alterations, decorations, additions, and improvements to other portions of the Premises as City requires.

- 7. ASSIGNMENT: Legion shall not assign, sub-license, or otherwise transfer, by operation of law or otherwise, this License or any interest herein without the prior written consent of City, which consent may be withheld in City's sole discretion.

Predetermined Assignment 1 (Exhibit A): City and Legion to allow the Norris Baseball Association 14U to occupy and utilize Buchanan Field and the field facilities for a baseball tournament on June 16, 17, 18, 2023. Norris Baseball Association 14U shall be held to the same agreement sections titled as follows and attached hereto in full description as Exhibit A, in addition to an inspection of Buchanan Field and the field facilities, attended by all parties, before and after the tournament, and payment of \$350.00 to the City of Hickman, due June 1, 2023:

- 2. RESPONSIBILITIES
- 4. INSURANCE
- 5. LEGION'S INDEMNIFICATION
- 6. ENTRY BY THE CITY

- 8. NOTICES: All Notices regarding this modifications or cancellation of this Agreement can be sent to the following:

City of Hickman
Attn: City Administrator
PO Box 127
Hickman, NE 68372

American Legion Post #105
Attn: Legion Baseball Coordinator
PO Box 263
Hickman, NE 68372

- 9. BINDING EFFECT. This License shall be binding upon and shall inure to the benefit of City, Legion, and their respective successors and assignees.

CITY OF HICKMAN, NEBRASKA, a Municipal Corporation

By: _____
Phil Goering, Mayor
STATE OF NEBRASKA ss. COUNTY OF LANCASTER

The foregoing License Agreement was acknowledged before me on ____ day of _____ 2023, by Phil Goering, Mayor of HICKMAN NEBRASKA, a Municipal Corporation.

NOTARY PUBLIC: _____ NOTARY SEAL:

HICKMAN LEGION POST 105, LEGION BASEBALL ORGANIZATION, a Not For Profit Corporation

By: _____
Dennis Egger, Legion Baseball Coordinator
STATE OF NEBRASKA ss. COUNTY OF LANCASTER

The foregoing License Agreement was acknowledged before me on ____ day of _____ 2023, by Dennis Egger, Baseball Coordinator of HICKMAN LEGION POST 105, LEGION BASEBALL ORGANIZATION, a Not For Profit Corporation.

NOTARY PUBLIC: _____ NOTARY SEAL:

EXHIBIT A OF CITY OF HICKMAN RESOLUTION 2023-02

Norris Baseball Association 14U (NBA) shall be responsible and held accountable to the following sections of Resolution 2023-02 License and Management Agreement as entered into by and between The City of Hickman ("City") and American Legion Post 105, Hickman, Nebraska ("Legion"), in addition to an inspection of Buchanan Field and the field facilities, attended by all parties, before and after the tournament, and payment of \$350.00 to the City of Hickman, due June 1, 2023:

2. RESPONSIBILITIES

A. NBA

1. The NBA shall be responsible for clearing debris (garbage) from the Field and placing it in containers provided by the City resulting from the Legion's use for baseball practices and games. The Legion is not responsible for cleaning debris (garbage) left by other user groups or individuals.
2. NBA shall be responsible for maintaining and caring for the Field and shall consist of the following:

Daily Routine before Practice and Games

- Remove tarps from strike plate and pitcher mound areas
- Drag the skinned areas smooth
- Water down the skinned infield (if needed)
- Repair pitching and batter box area with field clay
- Sweep and clean dugouts
- Set the chalk lines and mark officially
- Paint or wash bases, pitching plate and home plate
- Prepare the bullpens
- Prepare the press box and operation of the PA System and Scoreboard

Daily Routine after Practice and Games

- Repair the pitching mound and strike plate area and cover areas with tarps
- Remove the bases and insert base plugs
- Remove loose dirt from grass along base paths, mound circle, and infield edge
- Rebuild the bullpen mounds, home plate area, and cover with tarps
- Replace and tamp any loose divots in the turf areas
- Dispose of trash in and around field, dugouts, bleacher and take trash to dumpsters
- Remove L-Screens and portable turtle backstop from field (store behind Home Team's bullpen)
- Place all field equipment inside crow's nest
- Lock all facility gates and doors and turn off lights

4. INSURANCE

During the License Term, NBA shall, at its own cost and expense, procure and continue in force such insurance policies as are required by City. Such insurance shall, at a minimum include commercial general liability insurance with a combined policy limit of at least \$1,000,000 or such other amount as is reasonably agreed to by the parties. City shall be named as an additional named insured on all such policies of insurance. A renewal policy shall be procured not less than ten (10) days prior to the expiration of any policy. Each original policy or a certified copy thereof, or a satisfactory certificate of the insurer evidencing insurance carried with proof of payment of the premium, shall be deposited with City prior to the commencement date of the term hereof and within ten (10) days of the each anniversary date thereafter. NBA shall provide workers' compensation and employer liability coverage as may be required by the State of Nebraska.

5. NBA INDEMNIFICATION

NBA agrees to indemnify and hold the Legion and City harmless from and against any and all claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees to the extent the same arise out of or in any way connected with NBA's or NBA's agents' use of the Field during the term hereof. Whether the same are raised during the term hereof or after. Without limiting the foregoing, the parties acknowledge and agree that the foregoing indemnification specifically includes any claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees for any related issues.

6. ENTRY BY THE CITY

City and its agents and employees shall have the right to enter the Premises at all reasonable times and during normal business hours, to examine the same, to make such maintenance and repairs of the Premises and such maintenance, repairs, alterations, decorations, additions, and improvements to other portions of the Premises as City requires.

ORDINANCE NO. 2023-04

AN ORDINANCE TO ESTABLISH SALARIES AND COMPENSATION OF ELECTED OR APPOINTED OFFICIALS OF COUNCIL OF THE CITY OF HICKMAN, NEBRASKA; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HICKMAN, NEBRASKA:

Section 1. That Section 1-210 of the Municipal Code of the City of Hickman, Nebraska states that all elected officers shall receive such compensation as the City Council shall fix by ordinance. The salaries of appointive and elective offices of this city shall be neither increased nor decreased during the term for which elected or appointed except by merger of offices or when there are other officers elected or appointed to the Council and the terms of one or more members commence and end at different times. The compensation of all members of such council may be increased or diminished at the beginning of the full term of any member thereof.

Section 2. That the following salaries and compensation be hereby adopted as the salary schedule for elected and appointed offices of the City of Hickman, Nebraska to be effective as of December 10, 2024:

- A. Mayor: ~~\$250.00~~ **\$450.00 base salary** per month and \$100.00 additional salary for attendance at any regular meeting and \$100.00 for attendance at any special meeting for the entire City Council scheduled on a different date from any regular meeting. Total Annual Salary if all regular council meetings are attended shall be ~~\$5,400.00~~ **\$7,800.00**.
- B. Member, City Council: ~~\$150.00~~ **\$250.00 base salary** per month with \$100.00 additional salary for attendance at any regular meeting and \$100.00 for attendance at any special meeting for the City Council scheduled on a different date from any regular meeting. Total Annual Salary if all regular council meetings are attended shall be ~~\$4,200.00~~ **\$5,400.00**.

Section 4. All salaries shall be set by ordinance and will be available for public inspection at the office of the city clerk, and all such salaries shall be published as provided by law.

Section 5. That this ordinance shall take effect and be in full force from December 10, 2024 and after its passage, approval, and publication or posting in pamphlet form as provided by law.

PASSED AND APPROVED this the ____ day of _____, 2023

Mayor Phil Goering

ATTEST: _____
Jaala Johnson, City Clerk

(SEAL)

Prior salary adjustment:

Ordinance 2008-14 adopted in September 2008 and placed in effect December 1, 2008

Mayor: ~~\$200.00~~ \$250.00 per month and ~~\$50.00~~ \$100.00 additional salary for attendance at any regular meeting and ~~\$25.00~~ \$100.00 for attendance at any special meeting for the entire City Council scheduled on a different date from any regular meeting. Total Annual Salary if all regular council meeting are attended shall be \$5400.00

Member, City Council: ~~\$100.00~~ \$150.00 per month with ~~\$50.00~~ \$100.00 additional salary for attendance at any regular meeting and ~~\$25.00~~ \$100.00 for attendance at any special meeting for the City Council scheduled on a different date from any regular meeting. Total Annual Salary if all regular council meeting are attended shall be \$4200.00

Nebraska State Statute 17-612

Elective officers, salary; increase during term of office prohibited; exception.

The salary of any elective officer in a city of the second class or village shall not be increased or diminished during the term for which he or she has been elected except when there has been a combination and merger of offices as provided by sections [17-108.02](#) and [17-209.02](#), and except that when there are officers elected to the city council or a board or commission having more than one member and the terms of one or more members commence and end at different times, the compensation of all members of such city council, board, or commission may be increased or diminished at the beginning of the full term of any member thereof. No person who resigned or vacated any office shall be eligible for the same office during the time for which he or she was elected if during the same time the salary was increased.

Elected Official Salaries - Nebraska

Town		Annual Salary	Per Meeting	Paid	Amended
Chadron					2022
	Mayor	3440		Qtrly	
	Council	2940		Qtrly	
Auburn					\$10k Life Insurance (\$40/Month each)
	Mayor	3600		Monthly	
	Council	2400		Monthly	
Gothenburg					
	Mayor	7200			
	Council	2400			
Alma					
pop 1043	Mayor	3000		Bi-Annual	
	Council	2600		Bi-Annual	
Ogalla					2022
	Council Pres	5000		Qtrly	
	Council	3000		Qtrly	
Falls City					
	Mayor	5400		Qtrly	
	Council	4200		Qtrly	
Sutton					
	Mayor	3000		Qtrly	
	Council	1500		Qtrly	
Aurora					
	Mayor	4080			
	Council	1200			
Springfield					2022
	Mayor	7200		Qtrly	
	Council	4800		Qtrly	
Gibbon					
	Mayor	4000		Qtrly	
	Council	2000		Qtrly	
Central City					proposing 7500/5000 in January
	Mayor	4000			
	Council	3000			
Ashland					
	Mayor	5000			
	Council	1750			
Geneva					
	Mayor	4000			
	Council	3500			
Cozad					
	Mayor	7200			
	Council	4800			
Wahoo					
	Mayor	6000			
	Council	3000			
			AVG		
	Mayor	72120		4808	
	Council	43090		2873	

BENEFITS

You can't provide benefits to elected officials. There are no Statutes authorizing you to do so. Rod Storm-Blair

February 7, 2023

City Administrator Kelly Oelke
City of Hickman
115 Locust Street
Hickman, NE 68372

Administrator Oelke,

The Lincoln-Lancaster County Health Department (LLCHD) has scheduled a Household Hazardous Waste (HHW) Collection at the Hickman fire station and on the adjacent City streets on Friday, April 28, 2023, from 2 PM to 6 PM. We plan to follow a standard protocol developed over the last 30 years while conducting similar events in other Lancaster County communities regarding event promotion, setup, safety, general operations, and post-event cleanup. Our general traffic flow pattern and operational areas are projected to be as described below and as depicted on Exhibit B of the Agreement.

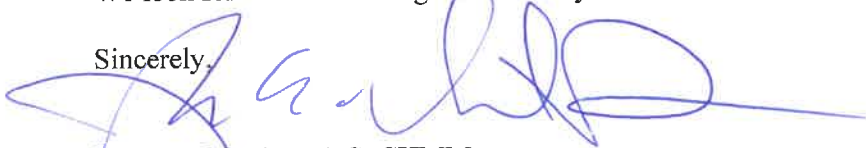
For this event, LLCHD will be using the parking lots along the east side of the fire station to serve as a "through-way" for event participants to travel from West 7th Street to the cul-de-sac at the end of West 6th Street, the location where vehicles will be off-loaded. South-flowing, one-way traffic will be established at the event entrance from West 7th and maintained until the driver exits the event at the intersection of West 6th Court and Garret Place. Traffic will be controlled such that there will always access to the fire station and apparatus bays by emergency responders. In addition, Licensee requests the use of the public bathrooms located within the fire station for sanitary purposes during the event.

Please find the enclosed (3) site-use agreements for review and signature. Once the documents have all been signed, I will return one copy for your records, and I will have a copy of the documents with me the day of the collection.

All agreement-related questions should be directed to Brock Hanisch, Waste Section Supervisor, LLCHD. Brock may be reached at 402-441-8040 or via email at bhanisch@lincoln.ne.gov.

We look forward to working with the City of Hickman!

Sincerely,



Ralph E. Martin Jr, PG, CHMM
Senior Environmental Health Specialist
Coordinator – Lincoln's Hazardous Waste Center

402-441-8640
rmartin@lincoln.ne.gov



LICENSE AGREEMENT

THIS LICENSE AGREEMENT (“Agreement”) is made this 7th day of February 2023, between the City of Hickman, Hickman, Nebraska (“Licensor”), a Lancaster County municipality with an address of 115 Locust Street, Hickman, NE 68372 and the City of Lincoln, Lincoln-Lancaster County Health Department (“Licensee”), with an address of 3131 O Street, Lincoln, NE 68510.

RECITALS

- A. Licensor maintains City streets in the areas surrounding the location commonly known by the address identified on Exhibit A attached hereto and made a part of this Agreement by this reference (the “Licensor Premises”).
- B. Licensee desires to sponsor a household hazardous waste collection event (the “Event”) to provide environmentally safe means and places to dispose of household hazardous waste.
- C. Licensor has agreed to grant Licensee a license to use the License Area (as defined below) for the Event, subject to the conditions, terms, covenants, and agreements set forth herein.

NOW, THEREFORE, the parties agree as follows:

1. Grant of License. On the terms, and subject to the conditions of this Agreement, Licensor hereby grants to Licensee a license (the “License”) to use the License Area during the times and for the purposes set forth in this Agreement. If the License Area is used for another purpose, Licensor may revoke and terminate this Agreement immediately, and Licensee shall vacate and surrender the License Area to Licensor immediately upon notification.
2. License Area. The area covered by the License (“License Area”) shall be located within the parking lots along the east side of the fire station and serve as a “through-way” for event participants to travel from West 7th Street to the cul-de-sac at the end of West 6th Street, the location where vehicles will be off-loaded. South-flowing, one-way traffic will be established at the event entrance off of West 7th and maintained until the driver exits the event at the intersection of West 6th Court and Garret Place (Exhibit B.) Traffic will be controlled such that there will always access to the fire station and apparatus bays by emergency responders. In addition, Licensee requests the use of the public bathrooms located within the fire station for sanitary purposes during the event.
3. License Term. The term of the License (“License Term”) shall commence one hour before the beginning of the Event and shall end one hour following the end of the event; provided, however, that Licensee may only occupy the License Areas (i) during the hour prior to the Event for the purpose of preparing the License Area for the Event, (ii) during the hours of the Event for the purpose of conducting the Event, and (iii) during the hours following the Event for the purpose of removing Licensee’s property and cleaning and restoring the License Area. The hours of the Event shall be 12:00 PM to 8:00 PM on Friday April 28, 2023. Notwithstanding the foregoing, Licensee shall have the right to cancel the Event for any reason whatsoever including Licensee’s or its contractor’s convenience, inclement weather, or any other reason. In the event of cancellation, Licensee will provide notice to Licensor as soon as practicable.

4. Licensee Fee. Licensors and Licensees agree that there shall be no license fee charged in connection with this Agreement.

5. Use of License Areas. Without limiting any other provision of this Agreement, Licensee shall use the License Areas only for the collection of Household Hazardous Waste (defined below) during the hours of the Event and for no other purpose whatsoever, subject to the following:

(a) “Household Hazardous Waste” shall mean, for example, drain openers, oven cleaners, metal cleaners and polishers, automotive oil and fuel additives, grease and rust solvents, carburetor and fuel injection cleaners, air conditioning refrigerants, starter fluids, paint thinners, paint strippers and removers, adhesives, herbicides, insecticides, fungicides/wood preservatives and similar products generated by individuals (households) in their homes. The foregoing list is not an exclusive list of items to be collected and is intended merely to provide examples of the types of materials to be collected.

(b) Licensee and its contractors shall: (i) collect the Household Hazardous Waste and obtain any required information (if any) from the participants of the Event, (ii) remove all of the Household Hazardous Waste from the License Area, and (iii) cause the Household Hazardous Waste to be transported to and deposited in an appropriate hazardous waste treatment storage and disposal facility.

(c) Licensee and its contractors shall secure at their sole cost and expense from all the appropriate authorities, all licenses and/or permits necessary to conduct the permitted use on the License Area. Licensors make no representation as to the availability of permits, and Licensors shall have no liability to Licensee in the event Licensee is unable for any reason to obtain permits.

(d) Licensee and its contractors agree to comply with all applicable laws, rules, codes and/or other regulation governing the Event and the subsequent management and disposal of collected Household Hazardous Waste and to obtain any and all necessary consents or approvals.

6. Maintenance of License Area. Licensee hereby agrees that the License Area will be kept clean at all times, free of any trash or debris. Licensee shall remove and properly manage from the Licensors Premises any waste remaining from the Event that its contractor refuses to accept. Licensors will invoice Licensee for all costs incurred related to Licensee’s failure to maintain the Licensors Premises as described in this Agreement. Licensee shall pay such invoice within five (5) days of receipt.

7. Damage to License Area. Licensee hereby agrees that nothing shall penetrate the roof, the sides of the building, or the surfaces of the parking lot or City streets at the License Area. Should a tent or tents be necessary for display or to conduct the Event, the tent or tents shall be freestanding and shall be located in an area which Licensors designates. Should damage occur to the License Area due to the use of stakes, hanging of a sign or signs, or other means, Licensors shall be permitted to invoice Licensee for all costs incurred to repair such damage. Licensee shall pay such invoice within five (5) days of receipt.

8. Personal Property. All Property belonging to Licensee or its contractor, or Licensee's or its contractor's employees, agents, or its or their invitees, or any occupant of the License Area, and on Licensor's Premises, shall be at the risk of Licensee or such other person, and Licensor shall not be liable for damage thereto or theft or misappropriation thereof. Licensee hereby agrees that all items placed in or on the License Area by Licensee or its contractor, or its or their employees, agents, or invitees, or any occupant of the License Area, will be removed from the License Area as soon as practicable following termination of this Agreement, but in no event later than five (5) days following termination of this Agreement; provided, that should Licensee fail to remove such property after the Event, such property shall be disposed of by Licensor without obligation to Licensee.

9. Indemnification; Disclaimer. Licensee agrees to indemnify and hold Licensor harmless from any and all damages and claims arising out of or resulting from the performance of this Agreement when such damages are attributable to the acts or omissions of Licensee or its contractor. Licensee further indemnifies and holds Licensor harmless against all loss by reason of the failure of its contractors in any respect, to fully perform all its contract obligations related to household hazardous waste collection at Licensor's site. The indemnification provided in this section shall not require Licensee or its contractors to hold Licensor harmless for Licensor's own negligent acts or omissions or costs of defense related to the same. In addition, Licensor agrees to indemnify and hold Licensee and its contractor harmless from any and all damages and claims resulting from Licensor's own negligent acts or omissions from the performance of this Agreement. Without waiver of rights and claims with respect to the foregoing, Licensor hereby disclaims any responsibility for the collection, transportation and disposal of the Household Hazardous Waste collected on the Licensor Premises during the License Term. This term shall survive termination of this Agreement.

10. Insurance. Licensee, its contractor, and Licensor will carry and keep in force, each at its own cost and expense, Comprehensive General Liability insurance with companies licensed to do business in this State, through a program of self-insurance, through membership in a Risk Retention Group, or any combination of the foregoing, in a combined amount not less than \$1,000,000 single limited personal injury and property damage. In addition, Licensee's contractor shall provide proof of statutory workers' compensation coverage and employer's liability coverage in amounts as required by the state where the Services are performed. All Licensee's, and its contractor's, policies of insurance shall be considered primary of any existing, similar insurance carried by Licensor. To the maximum extent permitted by insurance policies that may be owned by Licensor or Licensee, Licensee or Licensor and their respective insured, for the benefit of each other, waive any and all rights of subrogation that might otherwise exist.

11. Licensor's Right to Enter; Signage. Licensor hereby reserves the right during the Term of the License, for itself or its duly authorized agents or representatives, to enter upon the License Area for the purpose of inspecting the same, showing the same to any prospective purchaser, tenant, or sub-tenant, or for any purpose for which Licensor may be required to go on the Premises under this Agreement. Licensor shall also be permitted to have signage placed on the Premises for marketing and/or advertising purposes.

12. Miscellaneous. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns. This Agreement constitutes and represents the entire agreement between Licensor and Licensee and supersedes any prior understandings or agreements, written or verbal, between them with respect to the subject matter. This Agreement may be amended, supplemented, modified or discharged only by an agreement in writing executed by authorized representatives of Licensor and Licensee.

13. Governing Law. This Agreement shall be governed by the Charter of the City of Lincoln, Nebraska and the laws of the State of Nebraska.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be duly executed as of the date first herein written.

LICENSEE
CITY OF LINCOLN, LINCOLN-LANCASTER
COUNTY HEALTH DEPARTMENT

LICENSOR
CITY OF HICKMAN
HICKMAN, NEBRASKA

BY: _____

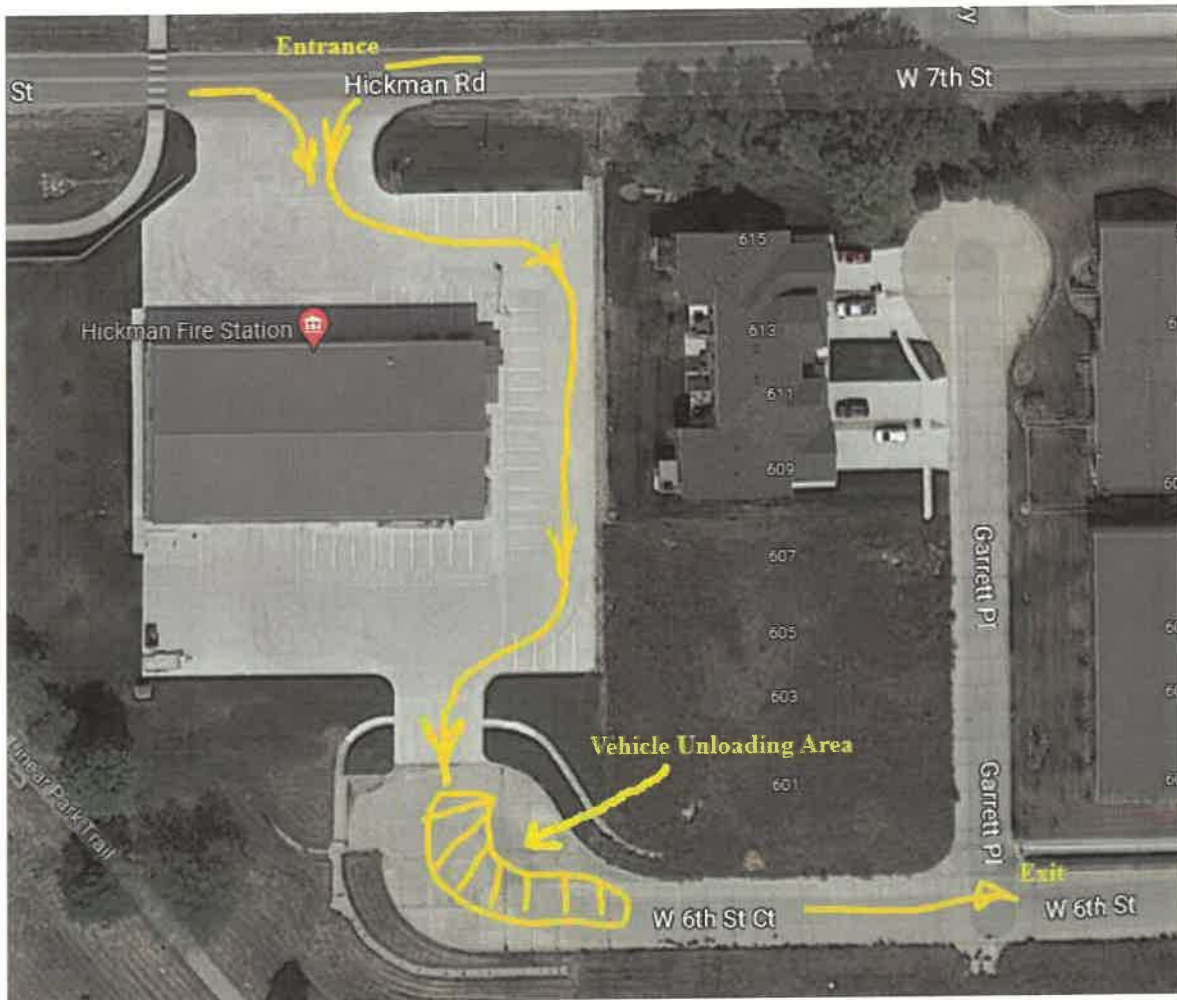
BY: _____

ITS: _____

ITS: _____

EXHIBIT A

Street Address	City	State	Zip
401 West 7 th Street	Hickman	NE	68372

EXHIBIT B

GRANT AWARD AMOUNTS			
Uses	CDBG	Other	Total
0070 Public Facilities & Improvements	\$ 337,305	\$ 100,000	\$ 437,305
0380 Construction Management	\$ 10,000	\$ -	\$ 10,000
0490 Architectural Barriers	\$ 62,695	0	\$ 62,695
0181 General Administration	\$ 25,000	0	\$ 25,000
TOTAL	\$ 435,000	\$ 100,000	\$ 535,000

	RECEIVED	Paid Out	Remaining
0070 Public Facilities & Improvements	\$ 337,305	\$ 337,305	\$ -
0380 Construction Management	\$ 10,000	\$ 10,000	\$ -
0490 Architectural Barriers	\$ 62,695	\$ 62,695	\$ -
0181 General Administration	\$ 18,563	\$ 4,015	\$ 20,985
TOTAL	\$ 428,563	\$ 414,015	\$ 20,985
	\$ 6,437	CDBG Grant minus funds received	
	\$ 14,548	Received vs paid out (will need to pay out)	

3/2/2020 Drawdown #1	4,014.93	CDBG Received
3/10/2020 Ck #31005	(4,014.93)	Check to SENDD
10/13/2021 Drawdown #2	244,112.60	CDBG Received
9/27/2021 CK #32315	(240,380.00)	Check to Nebraska Communities Playhouse
8/24/2021 CK #32232	(3,732.60)	Check to SENDD
12/10/2021 Drawdown #3	83,630.00	CDBG Received
10/13/2021 CK #32363	(1,820.00)	Check to SENDD
10/13/2021 CK #32362	(81,810.00)	Check to Nebraska Communities Playhouse
6/22/2022 Drawdown #4	96,805.76	CDBG Received
1/13/2022 CK #32575	(77,810.00)	Check to Nebraska Communities Playhouse
1/13/2022 CK #32576	(4,447.40)	Check to SENDD

14,548.36

FINAL FINANCIAL REPORT

Nebraska Department of Economic Development | Community Development Block Grant Program

INSTRUCTIONS

This report provides information on the final cost amounts for each of the CDBG activities stated in the sources and uses section of the subrecipient's agreement and associated amendments, if applicable. This information generally includes total activity costs paid, any CDBG program income expended during the project, and any local match expenditures. The report also identifies if there are any unspent CDBG funds to de-obligate (i.e., cancel).

General Information

Identify the subrecipient, the agreement number, and the subrecipient's Unique Entity Identifier (UEI) number.

Part 1 Item A – Program Costs

Funds identified must reflect actual eligible cost incurred.

Column 1	List the code ¹ for each activity associated with the grant (refer to the Subrecipient Agreement section labeled "Sources and Uses of Funds").
Column 2	List the title of each activity in the grant (refer to the Subrecipient Agreement section labeled "Sources and Uses of Funds").
Column 3	Enter total costs for each activity. Include all costs incurred.
Column 4	Enter the amount of program income that was spent for each activity.
Column 5	Enter local share of costs applied to each activity. Local funds include all matching and other funds for the activity.
Column 6	Enter the grant share of costs paid for each activity, (subtract columns 4 and 5 from column 3).
Column 7	Enter the grant amount approved for each activity (refer to the Subrecipient Agreement section labeled "Sources and Uses of Funds").
Column 8	Enter the balance of the grant funds unspent for each activity (subtract column 6 from column 7).
Line 9	Enter total of each column.

Part 1, Item B. – Chief Elected Official Certification

The Chief Elected Official for the local unit of government is required to sign the certification attesting to the accuracy of the report.

Part 2 – Grant Balances

This section is completed in AmpliFund. Complete the following fields:

1. Grant Amount Applied to Program Costs:	Enter the figure identified in Part 1, Item A, Column 6, Line 9
2. Grant Amount per Subrecipient Agreement:	Enter the figure identified in Part 1, Item A, Column 7, Line 9
3. Unspent Grant Amount to Cancel:	Enter the figure identified in Part 1, Item A, Column 8, Line 9

Part 3 – Preparer Contact Information

This section is completed in AmpliFund. Identify the contact information of the individual who prepared the form. Information needed includes Preparer Name; Organization; Email; and Phone Number.

Part 4 – Preparer Signature

This section is completed in AmpliFund. The preparer will certify that they are authorized to complete and submit the Final Financial Report within AmpliFund. The preparer will check a box indicating their electronic signature and will indicate the date they signed electronically.

Form Completion

This section is completed in AmpliFund. The completion of this section indicates to the Department if the report is complete and ready for submission.

- 1. Is the Final Financial form complete and ready for submission?** Answer "Yes" if the required fields above are finalized. Answer "No" if the required fields are not complete.
- 2. Date of Completion:** Enter the date that the form was completed and is available to be reviewed by the Department.

¹ For Subrecipient Agreements issued prior to July 1, 2020, use the activity code (example: 0181 – General Administration).
For Subrecipient Agreements issued after July 1, 2020, use the HUD matrix code (example: 21A – General Administration).



CPAs & Consultants | Wealth Management

FYE DECEMBER 2022

061345.100/990

HICKMAN BUILDING FOUNDATION
115 LOCUST ST
PO BOX 127
HICKMAN NE 68372-9525

AGREEMENT TO PROVIDE TAX SERVICES (ENGAGEMENT LETTER)

This letter is to confirm our understanding of the terms and objectives of our tax services engagement and to clarify the nature and extent of the tax services to be provided.

We will prepare your 2022 federal and requested state tax returns with the information you will furnish us.

It is your responsibility to provide us with all the information required for preparing complete and accurate returns. You should retain all the documents, cancelled checks, and other data that form the basis of the returns. These may be necessary to prove the accuracy and completeness of the returns to a taxing authority. You have the final responsibility for the tax returns and, therefore, you should review them carefully before you sign them.

You are confirming that you will furnish us with all the information required for preparing the returns. This includes, but is not limited to, providing us with the information necessary to identify (1) all states and foreign countries in which you “do business” or derive income (directly or indirectly); (2) all states and foreign countries in which employees “reside” (including employees whose foreign or out-of-state residency is temporary); and (3) the extent of business operations in each relevant state and/or country. We will not audit or verify the data you submit, although we may ask you to clarify it, or furnish us with additional information. You should retain all the documents, books, and records that form the basis of your financial information. The documents may be necessary to prove the accuracy and completeness of the returns to a taxing authority. If you have any questions as to the type of records required, please ask us for advice in that regard.

The engagement does not include any services not specifically within the scope of services provided for in this letter. However, under the rules of professional responsibility governing our practice, we may need to provide additional accounting or research services that are incidental to preparing your tax return. Incidental services of this nature will be included with the billing for your tax return.

Please note that the Internal Revenue Service (IRS) considers virtual currency (e.g., Bitcoin) as property for U.S. federal tax purposes. As such, any transactions in, or transactions that use, virtual currency are subject to the same general tax principles that apply to other property transactions. If you had virtual currency activity during the 2022 tax year, you may be subject to tax consequences associated with such transactions and may have additional foreign reporting obligations.

7140 Stephanie Lane | P.O. Box 23110 | Lincoln, NE | 68542-3110 | p: 402.423.4343 | f: 402.423.4346

1314 Andrews Drive | Norfolk, NE | 68701 | p: 402.379.9294 | f: 402.379.2338

1121 North 102nd Court | Suite 100 | Omaha, NE | 68114 | p: 402.895.5050 | f: 402.895.5723

You agree to provide us with complete and accurate information regarding any transactions in cryptoassets or transactions using any virtual currencies during the applicable tax year. Please ask us for advice if you have any questions. If you require additional consulting services to evaluate the specific treatment of digital assets or virtual currency and we agree to perform such services, such services will be covered under a separate engagement letter.

We will use our professional judgment in preparing your returns. Whenever we are aware that a possibly applicable tax law is unclear or that there are conflicting interpretations of the law by authorities (e.g., tax agencies and courts), we will share our knowledge and understanding of the possible positions that may be taken on your return. In accordance with our professional standards, we will follow whatever position you request, as long as it is consistent with the codes, regulations, and interpretations that have been promulgated.

Management is responsible for determining your tax filing obligations with any state or local tax authorities including, but not limited to, unrelated business income, sales, use, and property taxes.

If a taxing authority should later contest the position taken, there may be an assessment of additional tax, interest and penalties. We assume no liability for any such assessment of additional tax, penalties or interest. In the event, however, that you ask us to take a tax position that in our professional judgment will not meet the applicable laws and standards as promulgated, we reserve the right to stop work and shall not be liable for any damages that occur as a result of ceasing to render services.

The law provides for a penalty to be imposed where taxpayers make a substantial understatement of their tax liability. Taxpayers may seek to avoid all or part of the penalty by showing (1) that they acted in good faith and there was reasonable cause for the understatement, (2) that the understatement was based on substantial authority, or (3) there was a reasonable basis for the position taken on the return and the relevant facts affecting the item's tax treatment were adequately disclosed on the return. You agree to advise us if you wish disclosure to be made in your returns or if you desire us to identify or perform further research with respect to any material tax issues for the purposes of ascertaining whether, in our opinion, there is "substantial authority" for the position proposed to be taken on such issues in your returns.

If your organization has employees working remotely in another locality, state and/or foreign country, even on a temporary basis, your company may be viewed as having "nexus" in that location for tax purposes. By your signature below, you understand that Management is responsible for tracking the locations where company employees live and work and determining the tax compliance requirements in those respective locations. If you require our assistance to assess your potential tax exposure in locations other than your normal place of business where you may have employees residing, please let us know. Any additional services will be covered under a separate engagement letter.

Our work in connection with the preparation of your tax returns does not include any procedures designed to discover fraud, defalcations, or other irregularities, should any exist. We will render such accounting and bookkeeping assistance as we find necessary for preparing the referenced tax returns.

If, during our work, we discover information that affects prior year tax returns, we will make you aware of the facts. However, we cannot be responsible for identifying all items that may affect prior year returns. If you become aware of such information during the year, please contact us to discuss the best resolution of the issue.

If you and/or your entity have a financial interest in, or signature authority over, any foreign accounts, you may be subject to certain filing requirements with the U.S. Department of the Treasury, in addition to the IRS. Filing requirements may also apply to taxpayers that have direct or indirect control over a foreign or domestic entity with foreign financial accounts, even if the taxpayer does not have foreign account(s).

The filing deadline for the Report of Foreign Bank and Financial Accounts (FBAR) required by the U.S. Department of the Treasury is April 15th and follows the federal income tax due date guidance, which notes that if the tax due date falls on a weekend or legal holiday, the form is considered timely filed if filed on the next business day. An automatic 6-month extension is available. Electronic filing of the FBAR is mandatory using the Bank Secrecy Act (BSA) e-filing system for the Financial Crimes Enforcement Network (FinCEN). We must receive a signed consent form from you prior to submitting the foreign reporting form. If we do not receive your signed authorization to file your foreign reporting form, we will not be able to file any of the required disclosure statements on your behalf.

Additionally, the IRS requires information reporting on foreign interests or activities under applicable IRC sections and related regulations, and the respective IRS tax forms are due when your income tax return is due, including extensions. The IRS reporting requirements are in addition to the U.S. Department of the Treasury reporting requirements stated above. Therefore, if you have any direct or indirect foreign interests that require disclosures to the IRS, you must provide us with the information necessary to prepare the applicable IRS forms.

Failure to timely file the appropriate forms with the U.S. Department of the Treasury and the IRS may result in substantial civil and/or criminal penalties. By your signature below, you agree to provide us with complete and accurate information regarding any foreign accounts that you and/or your entity may have had a direct or indirect interest in, or signature authority over, during the above referenced tax year. The foreign reporting requirements are very complex, so if you have any questions regarding the application of the U.S. Department of the Treasury and/or the IRS reporting requirements to your foreign interests or activities, please ask us for advice in that regard. We assume no liability for penalties associated with the failure to file or untimely filing of any of these forms.

By your signature below, you acknowledge that you are responsible for management decisions and functions. That responsibility includes designating a qualified individual, preferably within senior management, with suitable skills, knowledge and/or experience to be responsible and accountable for overseeing all the specific services we perform as part of this engagement, as well as evaluating the adequacy and results of the services performed. You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Management is responsible for the design, implementation, and administration of applicable policies that may be required under the Affordable Care Act or any state-specific health mandate. As HBE is not rendering any legal services as part of our engagement, we will not be responsible for advising you with respect to the legal or regulatory aspects of your company's compliance with the Affordable Care Act or any state-specific health mandate.

HBE will not be responsible for advising you with respect to classification of employees versus independent contractor status as part of our services. If you have any questions with such issues, we strongly encourage you to consult with legal counsel experienced in employment practice matters.

By your signature below, you understand and agree that management is responsible for the accuracy and completeness of the records, documents, explanations, and other information provided to us for purposes of this engagement. You have the final responsibility for the income tax returns and, therefore, you should review them carefully before you sign them. You agree that our firm is not responsible for a taxing authority's disallowance of deductions or inadequately supported documentation, nor for resulting taxes, penalties, and interest.

Your returns may be selected for examination by taxing authorities. In the event of an examination or other IRS or state taxing authority contact, any proposed adjustments by the examining agent are subject to certain rights of appeal. In the event of such government tax examinations, we may be available upon request to represent you and will render additional invoices for the time and expenses incurred. Fees and services will be communicated in a separate engagement letter.

We should receive the tax-related information at least **45 days prior to the due date of your tax return** to assist in timely preparation of the tax returns. By signing the engagement letter, you authorize HBE LLP to file an extension on your behalf. We assume no liability for late filing or late payment penalties.

If we are asked to disclose any privileged communication, unless we are required to disclose the communication by law, we will not provide such disclosure until you have had an opportunity to argue that the communication is privileged. You agree to pay any and all reasonable expenses that we incur, including legal fees, that are a result of attempts to protect any communication as privileged.

Because of the importance of oral and written management representations to the effective performance of our services, HICKMAN BUILDING FOUNDATION releases and indemnifies our firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives.

In connection with this engagement, we may communicate with you or others via email transmission. We take reasonable measures to secure your confidential information in our email transmissions. However, as emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered to and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of email transmissions, or for the unauthorized use or failed delivery of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information.

We may from time to time and depending on the circumstances and nature of the services we are providing, share your confidential information with third-party service providers, some of whom may be cloud-based, but we remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality terms with all service providers to maintain the confidentiality of your information and will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure appropriate confidentiality terms with a third-party service provider, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Although we will use our best efforts to make the sharing of your information with such third parties secure from unauthorized access, no completely secure system for electronic data transfer exists. As such, by your signature below, you understand that the firm makes no warranty, expressed or implied, on the security of electronic data transfers.

We may be required to file your return electronically with the Internal Revenue Service Center and one or more state authorities through a secured third-party filing service. Electronic filing of your return does not affect your responsibility to review and approve the return before it is submitted. It is your responsibility to **return the signed Form 8879-EO e-file Signature Authorization form(s) to us within ten days of receipt and no fewer than two days prior to any deadline** in order for us to timely e-file your return. If we do not have the signed form, we will not transmit your returns, and they may be placed on extension, if applicable.

Our fee for these services will be based upon the amount of time and value provided plus out-of-pocket expense. All invoices are due upon presentation. Invoices not paid within 30 days of invoice date will be subject to finance charges of 16% per annum. If the invoice remains unpaid after 90 days, HBE LLP may elect to initiate an external collection process. If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Nebraska law for resolving professional accounting and related services disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

It is our policy to keep records related to this engagement for seven years. However, HBE LLP does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. HBE LLP does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

By your signature below, you acknowledge and agree that upon the expiration of the 7-year period, HBE LLP shall be free to destroy our records related to this engagement.

In accordance with federal law, in no case will we disclose your tax return information to another tax return preparer outside of our firm or to any other third party for any purpose without first receiving your written consent.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the Nebraska Society of CPAs under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the Nebraska Society of CPAs, except that under all circumstances the arbitrator must follow the laws of Nebraska. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

If this letter correctly describes your understanding of our tax return preparation engagement, **please sign below and return this letter to our office** in the enclosed self-addressed envelope. A copy of the letter is enclosed for your files. HBE values your business and we would like to express our appreciation for the opportunity to work with you!

HBE LLP

The foregoing is in accordance with our understanding of your engagement to provide tax services. The terms described in this letter are acceptable and are hereby agreed to.

AGREED TO AND ACCEPTED BY ON BEHALF OF HICKMAN BUILDING FOUNDATION

Signature

Date

Printed Name

Title



January 16, 2023

VIA EMAIL

Hickman Building Foundation
115 Locust, PO Box 127
Hickman NE 68372-0127

RE: Hickman Building Foundation – Biennial Report

Dear Kelly:

I currently serve as Registered Agent for your company. As Registered Agent, I accept all legal notices on your behalf including legal service of process should there be a lawsuit filed against you. Also, as Registered Agent, I am mailed correspondence from various agencies and ensure that my clients timely respond to all legal proceedings in order to avoid any unintended judgment being entered against them.

Attached is the Nonprofit Corporation Biennial Report notice for 2023-2024 which I have received. From this mailing, you will note the Secretary of State did not mail paper returns and is encouraging direct e-filing of these returns. **If you want our office to print off and prepare this report on your behalf, please do not hesitate to contact us and we will do so. Otherwise, we will understand that you have gone to the website directly and have completed this filing without our assistance.** Please note they charge a \$3.00 processing fee for online submissions.

Please note this report must be filed and the tax paid by April 1, 2023. Failure to file the report and pay the fee by June 2, 2023 will result in administrative dissolution.

Finally, attached with this letter is our firm's invoice for the registered agent service over the next two years. I appreciate the opportunity to continue to serve as your Registered Agent.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Kelly R. Hoffschneider'.

Kelly R. Hoffschneider
kelly@hoffschneiderlaw.com

KRH/cdw
Attachments

Hoffschneider Law, P.C., LLO

1120 K Street, Suite 200
Lincoln, NE 68508
US
kelly@hoffschneiderlaw.com
www.hoffschneiderlaw.com
O: (402) 261-7677

INVOICE

Number	2768
Issue Date	1/16/2023
Due Date	2/15/2023
Matter	691 - Corporate File

Bill To:

Hickman Building Foundation
115 Locust PO Box 127
Hickman, NE 68372-0127

Flat Fees

Flat Fees	Billed By	Price	Qty	Sub
Service as Registered Agent for 2023-2024		\$150.00	1.00	\$150.00
		Flat Fees Total:	1.00	\$150.00

Total (USD)	\$150.00
Paid	\$0.00
Balance	\$150.00
Total Outstanding	\$150.00



STATE OF NEBRASKA

ROBERT B. EVNEN
SECRETARY OF STATE

Business Services Division
1201 N Street, Suite 120, P.O. Box 94608
Lincoln, NE 68509-4608
402-471-4079

2023 – 2024 Nonprofit Corporation Biennial Report is NOW DUE for:

HICKMAN BUILDING FOUNDATION - 10184642

File the report online now: www.sos.nebraska.gov/report

- You will be guided step by step through the filing process and receive an electronic receipt upon completion
- Company information will be updated and viewable the same day

Or if you prefer you may print a paper report to mail in: www.sos.nebraska.gov/report

Nebraska law requires a biennial report and fee to be filed and paid by April 1, 2023 for all nonprofit corporations. Failure to file the report and pay the fee will result in administrative dissolution of the corporation (domestic corporation) or revocation of the certificate of authority (foreign corporation).

This notice is being sent to you as the registered agent on file for the above-named company. If you are no longer serving as the registered agent for the company, please forward this notice to a current officer to file the report and update the registered agent information.

RECEIVED
FEB 03 2023
BY:

Proposal

Dan Jensen
6900 Carger Lane
Lincoln, Nebraska 68516
402-363-1822

PROPOSAL NO. 000919	DATE 2-3-23
BID NO.	ARCHITECT
WORK TO BE PERFORMED AT:	
ADDRESS	
CITY, STATE	
DATE OF PLANS	

TO
City of Hickman

ADDRESS

CITY, STATE
Hickman Nebr 68372

PHONE NO.

We hereby propose to furnish the materials and perform the labor necessary for the completion of Street repairs crackfilling

Area below for additional description and/or drawings:

Blow out cracks fill with hot rubber crack filler
Cost of 41¢ running foot

Total \$26,500.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Dan Jensen
Per _____

Note - This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____
Date _____ Signature _____

RECEIVED

FEB 03 2023

Proposal

Dan Jensen
6900 Carger Lane
Lincoln, Nebraska 68516
402-363-1822

BY:..... <i>6900920</i>	PROPOSAL NO.	DATE <i>2-3-23</i>
	BID NO.	ARCHITECT
WORK TO BE PERFORMED AT:		
ADDRESS		
CITY, STATE		
DATE OF PLANS		

TO *City of Hickman*

ADDRESS

CITY, STATE
Hickman Nebr 68372

PHONE NO.

We hereby propose to furnish the materials and perform the labor necessary for the completion of *Street repairs*
Asphalt Streets, seal coating

Area below for additional description and/or drawings:
Asphalt Streets, clean streets apply two coats of commercial grade sealer \$2,675.00 per Block

Total cost \$15,000.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted *Dan Jensen*

Per _____
Note - This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____
Date _____ Signature _____

Hickman, NE; 12.47kV URD System Improvements, Wagon Train Heights (#8358545)

Owner: City of Hickman

Solicitor: Olsson, Inc. (Lincoln, NE) Bid Date: 2/02/2023 - 2:30 PM

						Watts Electric Company	
Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension
Base Bid							\$461,559.82
	1		1 Base Bid	LS	1	\$461,559.82	\$461,559.82
Base Bid Contingency Allowance							\$15,000.00
	2		2 Base Bid Contingency Allowance	LS	1	\$15,000.00	\$15,000.00
Primary Conductor (Labor & Material)							\$27.04
	a)i	a)i	15kV 4/0 AWG AL URD w/concentric neutral	CktFT	1	\$10.97	\$10.97
	a)ii	a)ii	15kV 1/0 AWG AL URD w/concentric neutral	CktFT	1	\$16.07	\$16.07
Secondary Conductor (Labor & Material)							\$31.48
	b)i	b)i	600V 350 MCM AL	CktFT	1	\$13.33	\$13.33
	b)ii	b)ii	600V 4/0 AWG AL Neutral	CktFT	1	\$18.15	\$18.15
Major Equipment (Labor and Material)							\$14,763.03
	c)i	c)i	Junction Cabinets (JC3), Cabinet OSCI	EA	1	\$2,120.67	\$2,120.67
	c)ii	c)ii	Junction Cabinets (JC1), Cabinet OSCI	EA	1	\$1,446.92	\$1,446.92
	c)iii	c)iii	Fused Junction Cabinets (JF1), Cabinet OSCI	EA	1	\$4,724.80	\$4,724.80
	c)iv	c)iv	1-Phase Transformer (PT1)	EA	1	\$627.68	\$627.68
	c)v	c)v	1-Phase Transformer Pad (TP1)	EA	1	\$1,052.80	\$1,052.80
	c)vi	c)vi	1-Phase Pull Box (PB1)	EA	1	\$1,373.25	\$1,373.25
	c)vii	c)vii	Single Meter Pedestal (S1)	EA	1	\$1,586.58	\$1,586.58
	c)viii	c)viii	Double Meter Pedestal (S2)	EA	1	\$1,830.33	\$1,830.33
Equipment (Labor and Material)							\$619.55
	d)i	d)i	Secondary Bushing Connectors, Detail SC	EA	1	\$47.06	\$47.06
	d)ii	d)ii	Elbows, 15kV, 200A, Load Break, Elastimold	EA	1	\$196.96	\$196.96
	d)iii	d)iii	Insulated Bushing Caps, Elastimold	EA	1	\$89.82	\$89.82
	d)iv	d)iv	Cold Shrink Terminations, 3M	EA	1	\$142.32	\$142.32
	d)v	d)v	2-Hole Terminators, 200A	EA	1	\$58.57	\$58.57
	d)vi	d)vi	Fuse, 200A, 15Kv	EA	1	\$84.82	\$84.82
Grounding (Labor and Material)							\$210.83
	e)i	e)i	#2 CU Bare Grounding Conductor	FT	1	\$6.02	\$6.02
	e)ii	e)ii	#4 CU Bare Grounding Conductor	FT	1	\$5.50	\$5.50
	e)iii	e)iii	1/0 CU Bare Grounding Conductor	FT	1	\$7.86	\$7.86
	e)iv	e)iv	Ground Straps	FT	1	\$0.64	\$0.64
	e)v	e)v	Ground Rod, 5/8" Dia., 8'-0"	EA	1	\$88.81	\$88.81
	e)vi	e)vi	Ground Clamp, Anderson GC141AG2	EA	1	\$57.56	\$57.56
	e)vii	e)vii	Ground Connector, Cable to Cable, CU, Crimp Type	EA	1	\$44.44	\$44.44
Underground (Labor and Material)							\$38.23
	f)i	f)i	Trenching (Secondary Cables)	FT	1	\$38.23	\$38.23
Demo (Labor and Material)							\$449.10
	g)i	g)i	Removal/Abandonment of existing equipment, per drawings	EA	1	\$449.10	\$449.10
Base Bid Total:							\$476,559.82



February 9, 2023

Mayor and City Council
City of Hickman, NE
c/o Kelly Oelke, City Administrator

RE: 12.47 kV URD System Improvements, Wagon Train Heights – Bid Opening
Hickman, Nebraska - 2023
Olsson Project No. 022-06596

On February 2, 2023, at 2:30 pm CST, the bid was publicly opened for the 12.47kV URD System Improvements, Wagon Train Heights project. One (1) bid was received from the following contractors: (i) Watts Electric: \$476,559.82. The Engineer's opinion of cost for this service is \$173,002.50, including a 10% contingency.

Olsson recommends that no contractor be awarded the contract to complete the above referenced work and that the City moves to rebid this project in an effort to attract additional competitive bids. Please see the attached bid tab for dollar amounts of the bids received.

Sincerely,

A handwritten signature in blue ink that reads "Brandon M. Jisa". The signature is fluid and cursive, written over a light blue horizontal line.

Brandon Jisa,

Encl: Hickman Wagon Train Heights BidWorksheet_8358545_Eval.pdf
Hickman Wagon Train Heights Electrical Area 1 - EOPC.pdf

Contractor's Application for Payment No.

7

Application Period: 12/02/2022-1/27/2023		Application Date: 1/27/2023	
To (Owner): City of Hickman, Nebraska	From (Contractor): Bauer Infrastructure, LLC.	Via (Engineer): Olsson, Inc.	
Project: Hickman Roundabout and Trail Undercrossing - 2022	Contract:		
Owner's Contract No.:	Contractor's Project No.: 22-011	Engineer's Project No.: 017-32130	

**Application For Payment
Change Order Summary**

Approved Change Orders				
Number	Additions	Deductions		
			1. ORIGINAL CONTRACT PRICE.....	\$ 2,055,009.60
			2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ 2,055,009.60
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 1,399,436.85 \$1,399,619.35
			5. RETAINAGE:	
			a. 5% X ^{\$1,399,619.35} 1,399,436.85 Work Completed.....	\$ 669,971.84 \$69,980.97
			b. X Stored Material.....	\$
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 669,971.84 \$69,980.97
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 1,329,465.01 \$1,329,638.38
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 156,133.95 \$1,156,134.03
			8. AMOUNT DUE THIS APPLICATION.....	\$ 173,331.06 \$173,504.35
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 725,544.59 \$725,553.72
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Address 18570 SW 29th Street
Martell, NE. 68404

Contractor Signature

By: Micah Messick  Date: 1/27/2023

Payment of: \$ ~~173,331.06~~ \$173,504.35
(Line 8 or other - attach explanation of the other amount)

is recommended by: Brian Juveneman 2-10-2023
(Engineer) (Date)

Payment of: \$ ~~173,331.06~~ \$173,504.35
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date)
(Owner)

Approved by: _____ (Date)
Funding or Financing Entity (if applicable)

Progress Estimate

Contractor's Application

For (Contract):						Application Number: 7							
Application Period:						Application Date: 1/27/2023							
A				B		C	D	E	F		G	H	
Item				Contract Information			Estimated	Value of Work	Value of Work	Total Completed	%	Balance to Finish	Value of Work Installed
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantity Installed	Installed to Date	Installed this Period	and Stored to Date (D + E)	(F / B)	(B - F)	this Period	
10	TUBULAR POST	4.0000	EA	\$180.00	\$720.00						\$720.00		
20	MOBILIZATION	1.0000	LS	\$105,000.00	\$105,000.00	1	\$105,000.00		\$105,000.00	100%		\$52,500.00	
30	GENERAL CLEARING AND GRUBBING	1.0000	LS	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00	100%			
40	EARTHWORK	1.0000	LS	\$61,000.00	\$61,000.00	1	\$61,000.00		\$61,000.00	100%			
50	SALVAGING AND REPLACING TOPSOIL	345.0000	CY	\$60.00	\$20,700.00	345	\$20,700.00		\$20,700.00	100%		\$5,175.00	
60	REMOVE PAVEMENT	2,885.0000	SY	\$5.00	\$14,425.00	2885	\$14,425.00		\$14,425.00	100%			
70	REMOVE DRIVEWAY	1,140.0000	SY	\$5.50	\$6,270.00	1140	\$6,270.00		\$6,270.00	100%			
80	REMOVE SIDEWALK	4,408.0000	SF	\$0.70	\$3,085.60	4408	\$3,085.60		\$3,085.60	100%			
90	REMOVE COLORED STAMPED SIDEWALK	2,150.0000	SF	\$0.70	\$1,505.00	2150	\$1,505.00		\$1,505.00	100%			
100	REMOVE AND SALVAGE LANDSCAPING RETAINING WALL	50.0000	LF	\$33.00	\$1,650.00						\$1,650.00		
110	INSTALL 15" REINFORCED CONCRETE PIPE	31.0000	LF	\$105.00	\$3,255.00	31	\$3,255.00		\$3,255.00	100%			
120	CONSTRUCTION ENTRANCE	1.0000	LS	\$2,700.00	\$2,700.00						\$2,700.00		
130	CRUSHED ROCK SURFACE COURSE	249.0000	SY	\$12.00	\$2,988.00	249	\$2,988.00		\$2,988.00	100%		\$2,988.00	
140	REMOVE AND RESET MAILBOX	2.0000	EA	\$200.00	\$400.00	2	\$400.00		\$400.00	100%		\$400.00	
150	5" CONCRETE SIDEWALK PAVEMENT, CLASS 47B-3500	7,473.0000	SF	\$9.00	\$67,257.00	7473	\$67,257.00		\$67,257.00	100%			
160	5" COLORED IMPRINTED CONCRETE 47B-3000 SIDEWALKS	3,857.0000	SF	\$12.00	\$46,284.00	3857	\$46,284.00		\$46,284.00	100%			
170	DETECTABLE WARNING PANEL	12.0000	EA	\$33.00	\$396.00	12	\$396.00		\$396.00	100%		\$198.00	
180	9" CONCRETE CLASS 47B-4000 IMPRINTED SURFACING	452.0000	SY	\$110.00	\$49,720.00	452	\$49,720.00		\$49,720.00	100%			
190	6" CONCRETE CLASS 47B-3500 IMPRINTED MEDIAN SURFACING	139.0000	SY	\$10.00	\$13,900.00	139	\$13,900.00		\$13,900.00	100%			
200	6" CONCRETE CLASS 47B-HE-3500 DRIVEWAY	897.0000	SY	\$50.00	\$44,850.00	897	\$44,850.00		\$44,850.00	100%			
210	9" DOWELED CONCRETE PAVEMENT, CLASS 47B-3500	3,767.0000	SY	\$90.00	\$339,030.00	3367	\$302,989.50		\$302,989.50	89%	\$36,040.50	-\$82,620.00 \$0.00	
220	CURB INLET - NDOR TYPE WITH 12" THROAT	4.0000	EA	\$2,300.00	\$9,200.00	4	\$9,200.00		\$9,200.00	100%		\$4,600.00	
230	AREA INLET, 3x3	1.0000	EA	\$6,200.00	\$6,200.00	1	\$6,200.00		\$6,200.00	100%			
240	MODIFY INLET TO MANHOLE	1.0000	EA	\$4,800.00	\$4,800.00	1	\$4,800.00		\$4,800.00	100%			
250	ADJUST MANHOLE TO GRADE	4.0000	EA	\$1,100.00	\$4,400.00	4	\$4,400.00		\$4,400.00	100%		\$1,100.00	
260	TAP EXISTING STORM SEWER PIPE	1.0000	EA	\$5,500.00	\$5,500.00	1	\$5,500.00		\$5,500.00	100%			
270	STORM SEWER GRATE INLET, 4'x2'	1.0000	EA	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100%			
280	REMOVE FLARED END SECTION	1.0000	EA	\$200.00	\$200.00	1	\$200.00		\$200.00	100%			
290	REMOVE STORM SEWER PIPE	100.0000	LF	\$24.00	\$2,400.00	100	\$2,400.00		\$2,400.00	100%			
300	12" HDPE CULVERT PIPE	205.0000	LF	\$64.00	\$13,120.00	205	\$13,120.00		\$13,120.00	100%			
310	18" HDPE CULVERT PIPE	58.0000	LF	\$75.00	\$4,350.00	58	\$4,350.00		\$4,350.00	100%			
320	SWPPP INFORMATION SIGN	1.0000	EA	\$500.00	\$500.00	1	\$500.00		\$500.00	100%			
330	INSTALL YIELD SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
340	INSTALL PEDESTRIAN CROSSING SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
350	INSTALL ROUNDABOUT DIRECTIONAL SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
360	INSTALL CIRCULAR INTERSECTION SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
370	INSTALL STREET NAME SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
380	INSTALL BICYCLE/PEDESTRIAN CROSSING SIGN AND POST	2.0000	EA	\$375.00	\$750.00	2	\$750.00		\$750.00	100%		\$750.00	
390	INSTALL SPEED LIMIT SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
400	INSTALL KEEP RIGHT SIGN AND POST	4.0000	EA	\$375.00	\$1,500.00	4	\$1,500.00		\$1,500.00	100%		\$1,500.00	
410	REMOVE TRAFFIC SIGN	9.0000	EA	\$80.00	\$720.00	9	\$720.00		\$720.00	100%			
420	4" YELLOW PERMANENT MARKING PAINT	2,308.0000	LF	\$4.25	\$9,809.00						\$9,809.00		
430	8" WHITE PERMANENT MARKING PAINT	106.0000	LF	\$9.50	\$1,007.00						\$1,007.00		
440	18" WHITE PERMANENT MARKING PAINT	170.0000	LF	\$33.00	\$5,610.00						\$5,610.00		
450	24" WHITE PERMANENT MARKING PAINT	180.0000	LF	\$50.00	\$9,000.00						\$9,000.00		

Progress Estimate

Contractor's Application

A.					B.	C.	D.	E.	F.	G.	H.		
Item					Contract Information		Estimated Quantity Installed	Value of Work Installed to Date	Value of Work Installed this Period	Total Completed and Stored to Date (D + E)	% (F / G)	Balance to Finish (B - F)	Value of Work Installed this Period
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)								
460	SALVAGE ROCK SURFACING	399.0000	SY	\$8.00	\$3,192.00	399	\$3,192.00		\$3,192.00	100%			
470	SEEDING, TYPE F RURAL MIX (CITY OF LINCOLN)	3,140.0000	SY	\$0.85	\$2,669.00	2355	\$2,001.75		\$2,001.75	75%	\$2,669.00	-\$667.25	\$2,001.75
480	EROSION CONTROL BLANKET	3,140.0000	SY	\$1.50	\$4,710.00	2355	\$3,532.50		\$3,532.50	75%	\$1,177.50		\$3,532.50
490	AREA INLET PROTECTION	6.0000	EA	\$205.00	\$1,230.00						\$1,230.00		
500	CURB INLET PROTECTION	7.0000	EA	\$160.00	\$1,120.00						\$1,120.00		
510	REMOVE AND REPLACE LANDSCAPE PLANTINGS	1.0000	LS	\$600.00	\$600.00	1	\$600.00		\$600.00	100%			
520	REMOVE FIRE HYDRANT ASSEMBLY	1.0000	EA	\$1,400.00	\$1,400.00	1	\$1,400.00		\$1,400.00	100%			
530	REMOVE WATER VALVE BOX	3.0000	EA	\$700.00	\$2,100.00	3	\$2,100.00		\$2,100.00	100%			
540	CONCRETE WASHOUT	2.0000	EA	\$1,100.00	\$2,200.00	2	\$2,200.00		\$2,200.00	100%			\$1,100.00
550	LARGE SEGMENTAL BLOCK RETAINING WALL	1,764.0000	VSF	\$57.00	\$100,548.00	1400	\$79,800.00		\$79,800.00	79%	\$79,800.00		
560	RETAINING WALL HANDRAIL	216.0000	LF	\$30.00	\$6,480.00						\$6,480.00		
570	RETAINING WALL MOMENT SLAB GUARDRAIL	130.0000	LF	\$550.00	\$71,500.00	130	\$71,500.00		\$71,500.00	100%			
580	PROVIDE TRAFFIC CONTROL	1.0000	LS	\$12,500.00	\$12,500.00	0.75	\$9,375.00		\$9,375.00	75%	\$3,125.00		\$3,125.00
590	MOBILIZATION	1.0000	LS	\$25,000.00	\$25,000.00	1	\$25,000.00		\$25,000.00	100%			\$12,500.00
600	REMOVE PAVEMENT	360.0000	SY	\$5.00	\$1,800.00	360	\$1,800.00		\$1,800.00	100%			
610	REMOVE CURB AND GUTTER	26.0000	LF	\$30.00	\$780.00	26	\$780.00		\$780.00	100%			
620	COMBINATION CONCRETE CLASS 47B-3500 CURB & GUTTER	26.0000	LF	\$80.00	\$2,080.00	26	\$2,080.00		\$2,080.00	100.00%			
630	6" CONCRETE CLASS 47B-HE-3500 DRIVEWAY	9.0000	SY	\$120.00	\$1,080.00	9	\$1,080.00		\$1,080.00	100.00%			
640	6" CONCRETE PAVEMENT, CLASS 47B-3500	317.0000	SY	\$52.00	\$16,484.00	263	\$13,676.00		\$13,676.00	83.00%	\$2,808.00		
650	6" ASPHALTIC CONCRETE, TYPE SPR	15.0000	TN	\$300.00	\$3,000.00						\$3,000.00		
660	ABANDON WATER MAIN	1,840.0000	LF	\$15.00	\$27,600.00	1840	\$27,600.00		\$27,600.00	100.00%			
670	REMOVE WATER VALVE BOX	5.0000	EA	\$290.00	\$1,450.00	3	\$870.00		\$870.00	60.00%	\$580.00		
680	REMOVE FIRE HYDRANT ASSEMBLY	2.0000	EA	\$1,400.00	\$2,800.00	2	\$2,800.00		\$2,800.00	100.00%			
690	REMOVE AND SALVAGE TYPE V HYDRANT	1.0000	EA	\$1,400.00	\$1,400.00	1	\$1,400.00		\$1,400.00	100%			
700	10" PVC WATER MAIN	817.0000	LF	\$130.00	\$106,210.00	817	\$106,210.00		\$106,210.00	100%			
710	6" RESTRAINED JOINT PVC WATER MAIN (BORED)	841.0000	LF	\$50.00	\$42,050.00	841	\$42,050.00		\$42,050.00	100%			
720	INSTALL 1" WATER SERVICE	1,015.0000	LF	\$70.10	\$71,151.50	1015	\$71,151.00		\$71,151.00	100%			
730	TAP EXISTING 10" WATER MAIN	1.0000	EA	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100%			
740	TYPE II HYDRANT ASSEMBLY	5.0000	EA	\$6,200.00	\$31,000.00	4	\$24,800.00		\$24,800.00	80%	\$6,200.00		
750	MOBILIZATION	1.0000	LS	\$30,000.00	\$30,000.00	0.5	\$15,000.00		\$15,000.00	\$0	\$15,000.00		\$15,000.00
760	LARGE TREE REMOVAL	1.0000	EA	\$550.00	\$550.00	1	\$550.00		\$550.00	100%			\$550.00
770	GENERAL CLEARING AND GRUBBING	1.0000	LS	\$8,000.00	\$8,000.00	1	\$8,000.00		\$8,000.00	100%			\$8,000.00
780	EARTHWORK	1.0000	LS	\$15,000.00	\$15,000.00						\$15,000.00		
790	SALVAGING AND REPLACING TOPSOIL	355.0000	CY	\$45.00	\$15,975.00	117.5	\$7,987.50		\$7,987.50	50%	\$7,987.50		\$7,987.50
800	REMOVE 8" ASPHALT PAVEMENT		SY										
810	REMOVE 8" CONCRETE PAVEMENT	32.0000	SY	\$23.00	\$736.00	32	\$736.00		\$736.00	100%			\$736.00
820	5" CONCRETE SIDEWALK PAVEMENT, CLASS 47B-3500	8,172.0000	SF	\$8.50	\$69,462.00						\$69,462.00		
830	8" CONCRETE PAVEMENT, CLASS 47B-3500	32.0000	SY	\$75.00	\$2,400.00						\$2,400.00		
840	ADJUST MANHOLE TO GRADE	1.0000	EA	\$1,000.00	\$1,000.00						\$1,000.00		
850	54" ID STORM MANHOLE	2.0000	EA	\$6,725.00	\$13,450.00						\$13,450.00		
860	REMOVE 24" CMP STORM SEWER CULVERT	17.0000	LF	\$24.00	\$408.00						\$408.00		
870	REMOVE EXISTING BOX CULVERT STRUCTURE	1.0000	EA	\$20,000.00	\$20,000.00	1	\$20,000.00		\$20,000.00	100%			\$20,000.00
880	REMOVE EXISTING 24" CULVERT HEADWALL STRUCTURE	1.0000	EA	\$1,000.00	\$1,000.00	1	\$1,000.00		\$1,000.00	100%			\$1,000.00
890	24" REINFORCED CONCRETE PIPE	160.0000	LF	\$107.00	\$17,120.00						\$17,120.00		
900	24" CONCRETE FLARED END SECTION	1.0000	EA	\$1,000.00	\$1,000.00						\$1,000.00		
910	ROCK RIPRAP, TYPE C	242.0000	TN	\$87.00	\$21,054.00						\$21,054.00		

\$2,001.75

Progress Estimate						Contractor's Application					
For (Contract): Hickman Roundabout and Trail Undercrossing - 2022						Application Number: 7					
Application Period: 12/02/2022-1/27/2023						Application Date: 1/27/2023					
A				B	C	D	E	F		G	H
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Value of Work Installed this Period	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	Value of Work Installed this Period
		Item Quantity	Units	Unit Price							
920	RELOCATE SIGN	1.0000	EA	\$400.00	\$400.00					\$400.00	
930	6" ASPHALTIC CONCRETE, TYPE SPR	73.0000	TN	\$200.00	\$14,600.00					\$14,600.00	
940	SEEDING, TYPE F RURAL MIX (CITY OF LINCOLN)	2,190.0000	SY	\$0.85	\$1,861.50					\$1,861.50	
950	EROSION CONTROL BLANKET	2,190.0000	SY	\$1.50	\$3,285.00					\$3,285.00	
960	CURB INLET PROTECTION	1.0000	EA	\$150.00	\$150.00					\$150.00	
970	FABRIC SILT FENCE	480.0000	LF	\$5.00	\$2,400.00					\$2,400.00	
980	ADJUST FIRE HYDRANT TO GRADE	1.0000	EA	\$450.00	\$450.00					\$450.00	
990	ADJUST WATER VALVE TO GRADE	2.0000	EA	\$450.00	\$900.00					\$900.00	
1000	ABANDON WATER MAIN	100.0000	LF	\$25.00	\$2,500.00					\$2,500.00	
1010	10" PVC WATER MAIN	127.0000	LF	\$160.00	\$20,320.00					\$20,320.00	
1020	LARGE SEGMENTAL BLOCK RETAINING WALL	1,071.0000	VSF	\$52.00	\$55,692.00					\$55,692.00	
1030	RETAINING WALL HANDRAIL	182.0000	LF	\$30.00	\$5,460.00					\$5,460.00	
1040	CONSTRUCT CONCRETE BOX CULVERT	1.0000	LS	\$260,000.00	\$260,000.00	0.1	\$26,000.00	\$26,000.00	10%	\$234,000.00	\$26,000.00
1050	CONSTRUCT CONCRETE BOX CULVERT LIGHTING	1.0000	LS	\$36,000.00	\$36,000.00					\$36,000.00	
Totals					\$2,055,009.60		\$1,399,436.85	\$1,399,436.85	68.1%	\$655,572.75	\$265,029.25

\$179,453.75



Annual Report

League Association of
Risk Management

Serving Nebraska communities with risk
management solutions since 1995

21-22

LARMPOOL.ORG

Message from the Chair

2021-2022 was a great year for LARM!



2022 marked the 27th year since the Nebraska Department of Insurance granted LARM its Certificate of Authority to operate as a risk management pool. We've grown from 13 members in 1995 to 195 members as of the end of 2022. We are privileged to be able to serve communities of Nebraska with a dependable, competitive, comprehensive risk management solution. As we look to 2023 we encourage you to talk to your peers in other communities who would benefit from being a LARM member. Share with them the data below showing how LARM meets and exceeds insurance industry standards. Any member of the LARM Board of Directors, LARM Staff, or our agents would be more than willing to discuss the benefits of being a LARM member. We all know the risks that Nebraska communities face including windstorms, hail, and inevitable icy roads. Through it all, LARM is there when you need them. We're looking forward to another great year for our Nebraska based pool! Stay safe!

Lanette Doane, LARM Chair
Clerk/Treasurer of the Village of Ansley, Nebraska

LARM's Mission: To proactively identify, prevent, or economically resolve loss exposures in a professional manner while supporting an environment of education, integrity, and consistency that results in the mitigation of risk.

1

Liquid Assets
to Liabilities Ratio

This ratio shows the liquidity needed to pay existing liabilities. LARM's Liquid Assets as of 9-30-22 were \$27,469,951 and Liabilities were \$19,039,295 so the ratio was 144.3% which is much higher than the industry standard of greater than 100%.

2

Self-Insured Retention
to Surplus Ratio

The Self-Insured Retention to Surplus Ratio shows the ability of a pool to withstand large claims. This ratio as of 9-30-22 was 8.9% - well below the industry standard best practice of less than 25%.

3

Contributions
to Surplus Ratio

This ratio shows the flexibility of the risk management pool to increase retention, increase membership, or return dividends. The 2021-2022 Contributions were \$11,552,439 so the ratio as of 9-30-22 was 137% - well within the industry standard of less than 300%.

4

Loss Reserves
to Surplus Ratio

This ratio shows the ability as a risk management pool to withstand adverse claim development. LARM Loss Reserves as of 9-30-22 were \$6,871,870 and the LARM Surplus was \$8,430,656 so the ratio was 81.5% - well below the industry standard of below 100%.

Our Progress

LARM continues to grow with members across the state. LARM agents Clint Simmons and Nate Fox work throughout Nebraska to assist current members and discuss risk management solutions with potential members. Eight new members (listed below) joined LARM in 2022, bringing the total number of members to 195. 2022 was the fifth year that LARM offered \$500 Lean on LARM Safety Grants to members who applied to fund or partially fund safety items that will assist them in reducing or preventing injuries, property losses, workers' compensation and/or liability claims. Over 60 members applied for and purchased items for their communities, including safety cameras, fire extinguishers, electric safety gloves, barricades and safety cones, swimming pool safety items, chainsaw chaps, first aid kits, manhole cover magnets, eyewash stations, LED tripod lights and much more. Seven LARM members also applied and received \$700 toward a bulletproof vest for their police department.



New members

Welcome!

New members in 2022 include the Village of Orleans, the City of Gothenburg, the Village of Steele City, the Village of Elm Creek, the City of Franklin, the Village of Manley, the Village of Paxton, and Oxford RFPD.



Grants given

Lean on LARM

Over 60 LARM members applied for and received \$500 Lean on LARM Safety Grants with another seven police departments awarded \$700 for LARM Armor bulletproof vests.



New staff

www.larmpool.org

Kyla Brockevelt joined the LARM team in 2022 as an Executive Assistant and James Kelley also began working for LARM as a Loss Control Specialist.

- Did on-site property evaluations at many member locations.
- Sent monthly risk management newsletters and videos.
- Provided members with safety vests, ice scrapers, mousepads, and other safety items.

- Presented safety talks on various topics to groups in their communities.
- Made hundreds of online safety training videos available.
- Sponsored loss control speakers at League of Municipalities conferences.

- Made in-person visits to members to review their coverage documents.
- Partnered with the League to print and send updated Open Meetings Act posters.
- Distributed mental wellness posters and 3 points of contact stickers to members.

Dave Bos, LARM Executive Director

We recently received a call from a member asking about coverage for a fireworks display to be held in their town. Tracy had a solution for them and they were able to hold their event. That's what LARM is here for, to be able to quickly respond to your questions about workers' comp, loss control, or whatever risk management question you have. Don't hesitate to call or email us anytime. That's why we're here.



Lanette Doane
Chair
Village of Ansley
Clerk/Treasurer

Jo Leyland
City of Imperial
Administrator/
Clerk/Treasurer

Melissa Harrell
City of Wahoo
City Administrator/
Treasurer

Don Groesser
City of Ralston
Mayor

Pam Bueth
Sarpy County SID 29
Board Member

Connie Jo Beck
City of St. Paul
Clerk/Deputy
Treasurer

Deb VanMatre
City of Gibbon
Mayor

Tom Ourada
City of Crete
Administrator



Sandra Schendt
City of Nelson
Clerk/Treasurer

Pat Heath
City of Gering
City Administrator

Joey Spellerberg
City of Fremont
Mayor

Josh Moening
City of Norfolk
Mayor

Chris Rector
City of Holdrege
City Administrator

L. Lynn Rex
League of
Nebraska
Municipalities
Executive Director
Ex-Officio Board
Member

Deb VanMatre
League of
Nebraska
Municipalities
President
City of Gibbon
Mayor
Ex-Officio Board
Member



2022-2023 LARM Board of Directors

LARM staff live in Nebraska and know the unique needs of Nebraska cities and villages. ***We know Nebraska.***

Thank
You!
LARMPPOOL.ORG



LARM staff is available to answer any questions about your coverage. In the photo from the left are: Ethan Nguyen, Fred Wiebelhaus, Kyla Brockevelt, James Kelley, Tracy Juranek, Dave Bos, Diane Becker and Drew Cook.



1335 L Street Suite 200
Lincoln NE 68508



402-742-2600



customerservice@larmpool.org

Photos: Cover: Leigh, Nebraska; Page 2: Lanette Doane; Page 3 from left: Elm Creek, Nebraska; Gary Thurlow, Atkinson, Nebraska; and Kyla Brockevelt and James Kelley.



2023 MIDWINTER CONFERENCE

**Shaping the Future of our Cities
and Villages with Leadership and Vision**



Feb. 27-28, 2023

Cornhusker Marriott Hotel

Lincoln, Nebraska

Deb VanMatre

League President

Mayor, Gibbon



2023 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 27-28, 2023



MUNICIPAL TREASURERS: The State Auditor's Office approved 16 hours of continuing education (8 hours can be completed if you attend in person).

MUNICIPAL ATTORNEYS: The Mandatory Continuing Legal Education Commission approved 8 hours of CLE credit.

Tentative Conference Program (subject to change)

Monday, February 27, 2023

- 7:30–8 am** **Registration:** Visit Display Areas (coffee and rolls available)
- 8–8:10 am** **Welcome**
League President Deb VanMatre, Mayor of Gibbon
- 8:10–9:15 am** **Nebraska Accountability and Disclosure Laws:** Protect yourself by being informed about conflict of interest laws when doing business with your municipality.
Frank Daley, Executive Director, Nebraska Accountability and Disclosure Commission
- 9 am–4 pm** **Fire Chiefs Section Meeting**
- 9:15–9:30 am** **Break:** Visit Display Areas
- 9:30–10:30 am** **Limit Your Liability by Better Understanding Your Fiduciary Duties and the Preventative Internal Controls Necessary to Safeguard Municipal Assets**
Craig Kubicek, CPA, CFE, Deputy Auditor, Nebraska Auditor of Public Accounts
- 10:30–10:45 am** **Break:** Visit Display Areas
- 10:45–11:45 am** **League Legislative Update**
L. Lynn Rex, Executive Director, LNM
- 11:45 am–12 pm** **Break:** Visit Display Areas
- 12–1:30 pm** **Luncheon**
Special Keynote Address by Gov. Jim Pillen
Presentation of “League Distinguished Service Award” to Kevin Spencer, Chief of Police and City Manager, Scottsbluff
- 1:30–1:45 pm** **Break:** Visit Display Areas
- 1:45–2:45 pm** **Concurrent Sessions:**
- A. Broadband Update on Key Issues**
Patrick Redmond, Interim Broadband Director, Nebraska Dept. of Transportation
- B. (Newly Elected/Appointed Officials) LEGAL OVERVIEW**
Public Records Law and Transparency in Government: Learn how to limit your liability.
Christy Abraham, Legal Counsel, LNM
- C. Legal Update on Human Resources and Employee Benefits Issues**
(Session repeated at 3 pm)
Tara Stingley, Partner, Cline Williams; LNM Labor and Employment Law Counsel
Michelle Sitorius, Partner, Cline Williams; LIGHT's Legal Counsel
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2023 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 27-28, 2023



Monday, February 27, 2023 (con't.)

1:45–2:45 pm

Concurrent Sessions: (con't)

D. League Insurance Government Health Team (LIGHT): Update on proposed enhancements to this important health insurance plan for municipal employees. Please take advantage of this opportunity to learn more about LIGHT and the partnership with Blue Cross Blue Shield of Nebraska and Mutual of Omaha.

(Session repeated at 3 pm)

Dennis Maggart, President, McInnes Maggart Consulting Group

Sue Warner, Strategic Account Executive, Blue Cross Blue Shield of Nebraska

2:45–3 pm

Break: Visit Display Areas

3–4 pm

Concurrent Sessions:

A. Fostering Civility by Setting the Ground Rules for Engagement at Public Meetings

Paul Lambert, Mayor, Plattsmouth; Immediate Past League President and Chair of the LIGHT Board of Directors

Lanette Doane, Clerk/Treasurer, Ansley; Chair of the LARM Board of Directors

Kevin Spencer, Chief of Police and City Manager, Scottsbluff

B. (Newly Elected/Appointed Officials) LEGAL OVERVIEW

Budgeting: Better understanding the law and the process.

Christy Abraham, Legal Counsel, LNM

C. Legal Update on Human Resources and Employee Benefits Issues

(Repeat of 1:45 pm session)

Tara Stingley, Partner, Cline Williams; LNM Labor and Employment Law Counsel

Michelle Sitorius, Partner, Cline Williams; LIGHT's Legal Counsel

D. League Insurance Government Health Team (LIGHT): Update on proposed enhancements to this important health insurance plan for municipal employees. Please take advantage of this opportunity to learn more about LIGHT and the partnership with Blue Cross Blue Shield of Nebraska and Mutual of Omaha.

(Repeat of 1:45 pm session)

Dennis Maggart, President, McInnes Maggart Consulting Group

Sue Warner, Strategic Account Executive, Blue Cross Blue Shield of Nebraska

4–4:15 pm

Break: Visit Display Areas

4:15–5:30 pm

Section Meetings:

Mayors and Village Board Chairs

Smaller Cities and Villages

Larger Cities

Clerks

City Managers/Administrators

Utilities Section

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Tuesday, February 28, 2023

8 am **Registration:** Visit Display Areas (coffee and rolls available)

8:15–9:15 am **Concurrent Sessions:**

A. Learn More About Grants and Funds Available to Transform Your Municipality: Community Development Block Grants (CDBG); Civic and Community Center Financing Fund (CCCFF) Grants; and other important programs and available funds from the Nebraska Arts Council. (Session repeated at 9:30 am)

Rachel Morgan, Program Specialist, Nebraska Arts Council

Panel of Representatives from the Nebraska Department of Economic Development

B. (Newly Elected/Appointed Officials) LEGAL OVERVIEW

1) Tort Claims Liability

2) Recreational Liability

3) Bidding and Purchasing

Lash Chaffin, Utilities Section Director, LNM

C. Cybersecurity: Best practices to thwart cyber threats and recommendations for employer policies, password management, safe web browsing, secure file sharing, options for implementation of multi-factor authentication (MFA) and ongoing training for employees. (Session repeated at 10:45 am)

Jarod Dendinger, Relationship Manager, Applied Connective Technologies

Kenley Silhacek, Senior IT Network Engineer, Applied Connective Technologies

D. League Insurance Government Health Team (LIGHT) Board of Directors Meeting: Everyone is welcome to attend this meeting. Please take advantage of this opportunity to learn more about LIGHT and the partnership with Blue Cross Blue Shield of Nebraska and Mutual of Omaha. (This meeting may last more than one hour.)

9:15–9:30 am **Break:** Visit Display Areas

9:30–10:30 am **Concurrent Sessions:**

A. Learn More About Grants and Funds Available to Transform Your Municipality: Community Development Block Grants (CDBG); Civic and Community Center Financing Fund (CCCFF) Grants; and other important programs and available funds from the Nebraska Arts Council. (Repeat of 8:15 am session)

Rachel Morgan, Program Specialist, Nebraska Arts Council

Panel of Representatives from the Nebraska Department of Economic Development

B. (Newly Elected/Appointed Officials) LEGAL OVERVIEW

1) Public Works/Utilities

2) Environmental Requirements

3) Code Enforcement

Lash Chaffin, Utilities Section Director, LNM

C. Public Involvement Strategies for Successful Projects

(Session repeated at 10:45 am)

Chaired by Doug Hanson, Former Mayor of Hickman and Past League President

Joey Spellerberg, Mayor, Fremont

Annette Brower, City Administrator, Kimball

Dr. Sue Crawford, City Administrator, York

Stacey Roach, Public Engagement Senior Coordinator, Olsson

Andrea Gebhart, Community Engagement Manager, JEO Consulting Group, Inc.

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Tuesday, February 28, 2023 (con't.)

9:30–10:30 am **Concurrent Sessions: (con't.)**

D. Limit Municipal Liability: Better understand your role to reduce workers' comp and liability claims with effective loss control measures.

This session is sponsored by the League Association of Risk Management (LARM).

(Session repeated at 10:45 am)

Fred Wiebelhaus, Loss Control/Claims Manager, LARM

10:30–10:45 am **Break:** Visit Display Areas

10:45–11:45 am **Concurrent Sessions:**

A. Cybersecurity: Best practices to thwart cyber threats and recommendations for employer policies, password management, safe web browsing, secure file sharing, options for implementation of multi-factor authentication (MFA) and ongoing training for employees.

(Repeat of 8:15 am session)

Jarod Dendinger, Relationship Manager, Applied Connective Technologies

Kenley Silhacek, Senior IT Network Engineer, Applied Connective Technologies

B. (Newly Elected/Appointed Officials) LEGAL OVERVIEW

Open Meetings Act

L. Lynn Rex, Executive Director, LNM

C. Public Involvement Strategies for Successful Projects

(Repeat of 9:30 am session)

Chaired by Doug Hanson, Former Mayor of Hickman and Past League President

Joey Spellerberg, Mayor, Fremont

Annette Brower, City Administrator, Kimball

Dr. Sue Crawford, City Administrator, York

Stacey Roach, Public Engagement Senior Coordinator, Olsson

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D. Limit Municipal Liability: Better understand your role to reduce workers' comp and liability claims with effective loss control measures.

This session is sponsored by the League Association of Risk Management (LARM).

(Repeat of 9:30 am session)

Fred Wiebelhaus, Loss Control/Claims Manager, LARM

11:45 am–12 pm **Break:** Visit Display Areas

12 pm **Designated Delegates with White Ribbons on Their Name Badges:** Greet your State Senator.

12–1:10 pm **Senator Appreciation Luncheon**

1:10 pm **Adjournment – Thank you for coming! Please drive safely!**

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Delegate Registration

Municipality: _____

Name (as you want it to appear on name tag): _____

Title: _____ Spouse (if attending): _____

First League Conference? Yes _____ No _____

Check # _____ enclosed for \$ _____ (Advanced payment encouraged)

Billing address: _____

Phone: _____ Email: _____

Conference:	Through Feb. 10	After Feb. 10
(Includes electronic handbook; meals are extra)		
Per city/village official, League member	_____ \$395	_____ \$425

Partial conference attendance:	Through Feb. 10	After Feb. 10
(Includes electronic handbook; meals are extra)		
Monday sessions	_____ \$300	_____ \$330
Tuesday morning only	_____ \$150	_____ \$170

Conference Total: \$ _____

Meals: (not included in registration fee; indicate number needed by Feb. 10)

Monday Luncheon	_____ \$26
Tuesday Senator Appreciation Luncheon	_____ \$26

Meals Total: \$ _____

Conference Information

- Preregistration deadline is **Feb. 10**. Registrations received after this date will incur higher registration costs.
- Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
- If you need special accommodations or equipment at this conference, contact the League office by **Feb. 10**.

Mail registration and payment to: League of Nebraska Municipalities, 1335 L Street, Lincoln, NE 68508, or fax 402-476-7052

[Click here](#) to register online with a credit card. ***PLEASE NOTE -- There is a credit card processing fee included for each item.***

2023 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

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Conference Information

Designed for elected or appointed officials, the focus of the **2023 Midwinter Conference** will be current and proposed legislation and how it affects local governments. A highlight of the two-day conference will be the Senator Appreciation Luncheon, which offers municipal officials an opportunity to meet and visit with their State Senators.

Hotel Reservations

- ❑ All conference sessions will be held at the Cornhusker Marriott Hotel, 333 South 13th Street, Lincoln, NE 68508.
- ❑ To make room reservations at the Cornhusker, call 1-866-706-7706 or 402-474-7474 or [book online](#). When calling to reserve a room, please state that you are attending the League's conference to obtain the special room rate. The deadline for reserving a room is **Feb. 5**.
- ❑ The room rate is \$110 for a single or double room with Government ID card. If you need an ID card, contact the League office. Individual guest accounts are payable at check out by cash or credit card.
- ❑ Check in time is approximately 4 p.m.; check out time is 11 a.m.
- ❑ The preregistration deadline is **Feb. 10**. Registrations received after this date will incur higher registration costs. Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
- ❑ If you need special accommodations or equipment at this conference, contact the League office by **Feb. 10**.
- ❑ To meet printing schedules for the conference materials, sponsor fund or display table information must be returned by **Feb. 10**.
- ❑ For your comfort, we recommend that you wear layered clothing or bring a jacket because heating and cooling conditions may vary.