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– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

The live stream is available at:

Event address for

attendees: <https://dce.webex.com/dce/onstage/g.php?MTID=e8a8ba4d062f3a825a3d5b4dbdb97d99c>

Event number: 187 642 0505

Event password: BoardMay2021

Audio Conference Number: +1-415-655-0003

Audio Conference Access Code: 187 642 0505

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

**V. Public Comment**

**VI. Consent Agenda**

A. Approval of Minutes	4
B. Recommended Employment/Resignations/Contract Adjustments	
1. May 2021 Employment Report	9
2. Summer School Teachers	12
C. Treasurer's Report - General/Other Fund Bills	14
D. Balance Sheet	34
E. Budget Transfers	42
F. Budget Revisions	
G. Grant Application(s)/Budget(s) Approval	
H. Fundraising Requests	
I. Gift/Bequests	
J. Bus Accident Report	
K. Second Reading of Policies	
1. po2416.01 Delete - Parental/Police Access to Instruction Material Center Information	74
2. po2522 Instructional Material Centers - New	75
3. po4410.01 Compensation for Part-Time Staff	77
4. po9130 Public Requests, Suggestions, or Complaints	78
5. po9700 Relations with Non-School Affiliated Groups - New	83

**VII. Reports/Considerations**

- A. WASB Legislative Network Member Update
- B. CESA #9 Representative Update
- C. Student Representative Update

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

D. Superintendent	
1. Everest Excellence Winners for 2020 & 2021	2
2. Graduation Plans	
3. Summer School Courses	87
<b>VIII. Unfinished Business</b>	
A. Portrait of a Graduate	91
<b>IX. New Business</b>	
A. Election of Officers	
1. President	
2. Vice President	
3. Treasurer	
4. Clerk	
B. Appointment of Representatives	
5. WASB Legislative Network Representative	
6. CESA #9 Annual Convention Representative	
7. CESA #9 Board of Control Representative	
8. D.C. Everest Foundation Board	
C. Masks (Face Coverings)	107
D. Community Learning Board Update - Presentation Only	108
E. Approval of Revised Idea One Year Contract	160
F. Approval of EVA Charter Contract	180
G. Teacher Negotiations	203
H. Policies for First Reading	
1. po0100 Definitions	204
2. po0131.1 Bylaws and Policies	208
3. po0143.2 Board Member Information Requests - New	209
4. po0144.4 Indemnification	211
5. po0144.5 Board Member Behavior and Code of Conduct - New	212
6. po0145 Sexual and Other Forms of Harassment	215
7. po0166 Agenda	217
8. po2430 District-Sponsored Clubs and Activities	219
9. po3112 Board-Staff Communications	221
10. po4112 Board-Staff Communications	223
11. po5330 Administration of Medication/Emergency Care	225
12. po8442 Reporting Accidents	229
<b>X. Petitions and Communications</b>	
A. Thank You for Memorial Tribute from T. Behnke	230
B. Thank you from M. Spatz for Fast Forward Grant	
C. Thank You for Memorial Tribute from Jennifer Bukowski	231
<b>XI. Future Meeting Dates</b>	
A. Regular School Board Meeting	
June 16, 2021, at 6:30 p.m.	
D.C. Everest Senior High Auditorium	
6500 Alderson Street, Weston, WI 54476	
B. Regular School Board Meeting	
July 21, 2021, at 6:30 p.m.	
D.C. Everest Senior High Auditorium	
6500 Alderson Street, Weston, WI 54476	
C. Regular School Board Meeting	
August 18, 2021, at 6:30 p.m.	

D.C. Everest Senior High Auditorium  
6500 Alderson Street, Weston, WI 54476

**XII. Adjourn**

Regular School Board Meeting  
 Wednesday, April 21, 2021 6:30 PM  
 D.C. Everest Senior High  
 6500 Alderson Street  
 Weston, Wisconsin 54476



**THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE MAY 19, 2021 MEETING**

**I. Call to Order**

**II. Roll Call**

Joshua Dickerson: Present, Katie Felch: Present, Bruce Krueger: Present, Lindsey Lewitzke: Present, Corina Norrbom: Present, Larry Schaefer: Present, Yee Leng Xiong: Present. Present: 7. Also present were Aramie Theiss, Student Representative, Superintendent Kristine Gilmore, Assistant Superintendents Spets and Nye, and Executive Assistant Suckow.

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

This motion, made by Joshua Dickerson and seconded by Larry Schaefer, passed with a voice vote.

**V. Public Comment**

There was none. The cast from Godspell sang a song for the Board.

**VI. Consent Agenda**

Motion to approve the Consent Agenda without B(2) made by Larry Schaefer and seconded by Corina Norrbom. Motion passed: Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea Yea: 7, Nay: 0

Motion to approve B(2), Teacher Contracts, made by Lewitzke and seconded by Krueger. Motion passed: Joshua Dickerson: Abstained, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea Yea: 6, Nay: 0, Abstain: 1

**VI.A. Approval of Minutes**

**VI.B. Recommended Employment/Resignations/Contract Adjustments**

**VI.B.1. Employment Report Including Teachers for Contracts 2021-2022**

**VI.B.2. Teachers for Contracts 2021-2022**

**VI.C. Treasurer's Report - General/Other Fund Bills**

**VI.D. Balance Sheet**

**VI.E. Budget Transfers**

VI.F. Budget Revisions

VI.G. Grant Application(s)/Budget(s) Approval

VI.H. Fundraising Requests

VI.H.1. Senior High Post Graduation Celebration

VI.I. Gift/Bequests

VI.J. Bus Accident Report

VI.K. Second Reading of Policies

VI.K.1. po1211 Whistleblower Protection

VI.K.2. po1213 Student Supervision and Welfare

VI.K.3. po2411 School Counseling and Academic and Career Planning

VI.K.4. po2416 Student Privacy and Parental Access to Information

VI.K.5. po2420 Education for Employment

VI.K.6. po3120.04 Employment of Substitutes

VI.K.7. po3213 Student Supervision and Welfare

VI.K.8. po3220 Staff Evaluation

VI.K.9. po3340 Grievance Procedure

VI.K.10. po3531 Unauthorized Work Stoppage

VI.K.11. po4213 Student Supervision and Welfare

VI.K.12. po4340 Grievance Procedure

VI.K.13. po4531 Unauthorized Work Stoppage

VI.K.14. po5113 Open Enrollment Program (Inter-District)

VI.K.15. po5511 Dress and Grooming

VI.K.16. po5517.01 Bullying

VI.K.17. po5540 The Schools and Governmental Agencies

VI.K.18. po5540.01 Investigations Involving Suspected Child Abuse

VI.K.19. po5830 Student Fundraising

VI.K.20. po5895 Student Employment

VI.K.21. po6605 Crowdfunding

VI.K.22. po6610 Student Activity Fund

VI.K.23. po7230 Gifts, Grant, and Bequests

VI.K.24. po7550 Cooperation with Local Governments

VI.K.25. po8405 Environmental Health and Safety Program

VI.K.26. po8450 Control of Casual-Contact Communicable Diseases

VI.K.27. po8451 Pediculosis (Head Lice)

VI.K.28. po9700.01 Advertising and Commercial Activities

## **VII. Reports/Considerations**

VII.A. Board Clerk Announcement of Election Results

VII.B. WASB Legislative Network Member Update – Norrbom reported there are Joint Finance budget hearings around the state winding down.

VII.C. CESA #9 Representative Update – Krueger reported there are 11 teachers training for special education and 11 for general education through the Excellence in Teaching program. CESA#9 has hired a new Virtual School Director.

VII.D. Student Representative Update of Senior High Student Activities -Theiss reported Senior High students are adjusting to being back in-person four days a week. Students have begun forming their schedules for next year. Activities include state-level forensics; FBLA qualifiers moving on to nationals; Key Club pop tab collection for the Ronald McDonald House; Student Council Mini Fun Day for students and an "un-parade" for the community May 15 from 6:30-8:30.

VII.E. Superintendent Update

VII.E.1. State Budget Update

VII.E.2. Graduation / Student Activities- MS/JH/SH

## **VIII. Unfinished Business**

VIII.A. Update on Future Ready Expansion

VIII.B. Continuous Supports for Learners

## **IX. New Business**

IX.A. Resolution Authorizing the Issuance and Sale of Approximately \$5,410,000 General Obligation Refunding Bonds, Series 2021

Motion to approve the Resolution Authorizing the Issuance and Sale of Approximately \$5,410,000 General Obligation Refunding Bonds, Series 2021. This motion, made by Larry Schaefer and seconded by Lindsey Lewitzke, Passed.

Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea

Yea: 7, Nay: 0

IX.B. Resolution Authorizing the Transfer of Funds, the Establishment of an Escrow Account With Respect to and the Defeasance of Certain of the General Obligation School Building and Improvement Bonds, Series 2018, Dated July 2, 2018

Motion to approve the Resolution Authorizing the Transfer of Funds, the Establishment of an Escrow Account With Respect to and the Defeasance of Certain of the General Obligation School Building and Improvement Bonds, Series 2018, Dated July 2, 2018. This motion, made by Yee Leng Xiong and seconded by Lindsey Lewitzke, Passed. Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea  
Yea: 7, Nay: 0

IX.C. Employees First Leave Reset and American Rescue Plan Act (ARPA)

IX.D. Worker's Compensation Rating for 2021-2022

IX.E. Student Accident Insurance

Motion to approve Guarantee Trust Life Insurance Company to provide the District's student accident insurance for the 2021-2022 school year. Voice Vote. This motion, made by Joshua Dickerson and seconded by Larry Schaefer, Passed.

IX.F. Environmental Action-Research Course Approval

Motion to approve the Environmental Action-Research Senior High Course Proposal. Voice Vote. This motion, made by Corina Norrbom and seconded by Bruce Krueger, Passed.

IX.G. Plan for Device Refresh and Contract Approval

Motion to approve the updated lease schedule with Apple Education. Voice Vote. This motion, made by Lindsey Lewitzke and seconded by Joshua Dickerson, Passed.

IX.H. Policies for First Reading

Motion to approve on first reading the five policies attached in the background. Voice Vote. This motion, made by Lindsey Lewitzke and seconded by Corina Norrbom, Passed.

IX.H.1. po2416.01 Delete - Parental/Police Access to Instruction Materials Center Information

IX.H.2. po2522 Instructional Material Centers - New

IX.H.3. po4410.01 Compensation for Part-Time Staff - Revised

IX.H.4. po9130 Public Requests, Suggestions, or Complaints

IX.H.5. po9700 Relations with Non-School Affiliated Groups - New

## **X. Petitions and Communications**

X.A. Thank You for Memorial Tribute

X.A.1. Suzanne Franck

X.A.2. S. Steffenhagen Thank You

## **XI. Future Meeting Dates**

**XII. The Board Will Consider Adjournment to Closed Session Pursuant to W.S.S. 19.85(1)(c) for Considering Employee Compensation**

Motion to adjourn to Closed Session Pursuant to W.S.S. 19.85(1)(c) for Considering Employee Compensation. This motion, made by Larry Schaefer and seconded by Joshua Dickerson, Passed.

Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea  
Yea: 7, Nay: 0

**XIII. The Board will Re-Convene to Open Session for Possible Actions Following Closed Session – There was no further business. Board adjourned from Closed Session at 8:31 p.m.**

Respectfully submitted,

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Yee Leng Xiong, Clerk

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Ellen Suckow, Executive Assistant to the  
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the May 19, 2021, meeting of the School Board.



## Employment Report

### Recommended Employment

#### Certified Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Brady Mesenberg	Director of Technology/District	1.00	July 1, 2021
Kylie Frederickson	School Social Worker/MS & TBD	1.00	August 26, 2021
Miranda Stroik	FACE Teacher/SH	1.00	August 26, 2021
Taylor Smolek	Teacher/MB	1.00	August 26, 2021
Theresa Haase	Art Teacher/MB	1.00	August 26, 2021
Rebecca Liethen	Art Teacher/RIV	1.00	August 26, 2021

#### Support Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Kacie Adkins	SWD Assistant/MS	0.62	May 24, 2021

#### Students

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Emily Hoppe	Before & After Care Staff/GFH	0.28	April 26, 2021

#### Seasonal Staff

<i>Name</i>	<i>Position/Building</i>	<i>Start</i>	<i>End</i>
Sarah Lorge	Summer Technology Staff (FT)	May 17, 2021	TBD
Ian Baeten	Summer Technology Staff (FT)	May 17, 2021	TBD
Kyle Hunter	Summer Technology Staff (PT)	May 17, 2021	TBD
Connor Gilmore	Summer Technology Staff (PT)	May 17, 2021	TBD
Mathew Chapman	Summer Technology Staff (FT)	May 24, 2021	TBD
Alex Cappel	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Alivia Doepke	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Hailey Glapinski	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Bradie Hammond	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Emily Hunt	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Marci Kodl	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Brianna Salzman	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Mekiya Schmidt	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Morganne Shorey	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Morgan Stapleton	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Cassidy Waldvogel	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
McKenna Hammond	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Alison Cook	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021

Caroline Kluge	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Nicholas Latendresse	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Brady Sendelbach	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Elizabeth Strehlow	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Anna VanGalder	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Amanda White	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Nicole Williams	Adventure Camp Staff/GFH	June 1, 2021	August 27, 2021
Jacob Lorge	Summer Technology Staff (PT)	June 7, 2021	TBD
Pang Thao-Her	Summer Learning Teacher	June 14, 2021	July 15, 2021
Trenton Underwood	Summer Learning Teacher	June 14, 2021	July 15, 2021
Alexandria Brown	Summer Learning Teacher	June 14, 2021	July 15, 2021
Alora Schroeder	Summer Learning Teacher	June 14, 2021	July 15, 2021

### Resignation(s)/Retirement(s)

#### All Staff

<i>Name</i>	<i>Position/Building</i>	<i>Reason</i>	<i>Effective Date</i>
Jennifer Tekler	Cafeteria Server/WE	Resignation	April 19, 2021
Francis Stencil	Class II Custodian/SH	Termination	April 20, 2021
Shari Snyder	Cook II/SH	Resignation	April 29, 2021
Dakotah Miller	Everest Futureready Restart Assistant/RO	Resignation	May 7, 2021
Tom Pospyhalla	Housekeeper/SH	Resignation	May 28, 2021
Brenda Niemuth	Cafeteria Server/SH	Resignation	June 4, 2021
Yvonne Schmoll	Cafeteria Server/RO	Resignation	June 4, 2021
Taylor Seehafer	School Counselor/JH	Resignation	June 7, 2021
Kelcey Mossholder	Elementary Teacher/EVA	Resignation	June 7, 2021
Killyn Kanters	Kindergarten Teacher/RIV	1-Year Contract	June 7, 2021
Olivia Hanke	Gifted & Talented Teacher/RIV	1-Year Contract	June 7, 2021
Kimberly Kopplin	Grade 3 Teacher/WE	1-Year Contract	June 7, 2021
Jenny Thompson	Grade 2 & 5 Teacher/EVA	Resignation	June 7, 2021
Molly Moseley	Systems Support Technician	Resignation	June 9, 2021
Roxanne Kenitzer	School Nurse	Retirement	June 22, 2021
Amy Snyder-Heitman	Grade 4 Teacher/WE	Resignation	July 15, 2021
Mary Waldhart	Class III Custodian/SH & Admin	Retirement	August 15, 2021
Nancy Gajewski	District LEG for Online Learning/SH	Retirement	August 31, 2021

### Adjustments

#### Certified Staff

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Erin Lauersdorf	School Counselor/MS	School Counselor/JH	August 26, 2021
Nicole McCurdy	Art Teacher/RO & ODY 1.0 FTE	Art Teacher/RO 0.80 FTE	August 26, 2021

#### Support Staff

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Mya Jablonski	Supervisor, & Substitute Custodian	Substitute Custodian	April 20, 2021

Brian Kluender	Substitute Custodian	Housekeeper/WE	May 3, 2021
Austin Zurakowski	Concessions Staff, Lifeguard, Member Services, & Before & After Care Staff	Concessions Staff, Lifeguard, & Member Services	May 4, 2021
Jenna Tienor	Nutrition Support Specialist/.90 FTE	Nutrition Support Specialist/1.0 FTE	July 1, 2021

There are no co-curricular requests this month.

Anderson	Nicole KW	Kleinschmidt	Matthew
Atkinson	Scott	Kluever	Becky
Baregi	Jill	Krentz	Sarah
Befort	Annie	Kumfer	Lisa
Befort	Bryce	Lehrke	Eric
Beitzel	Erik	Lekie	Joshua
Beste	Maloree	Lemke	Deborah
Beyer	Michael	Luedke	Ernest
Blanchette	Allisha	Mathies	Michael
Bohm	Dawn	McCurdy (Storey)	Nicole
Bohm	Todd	Merz	Sarah
Brost	Tonya	Micholic	Jack
Buchholz	Renee	Miller	Shelley
Burish	Benjamin	Murphy	Melissa
Coenen	Jacob	Neitzel	Brenda
Coenen	Luke	Nielsen	Joshua
Dennis	Kathleen	Olstad	Glenn
Dilbeck	Katherine	Oosterhuis	Jenny
Ellenbecker	Jordan	Paulson	Nicole
Evans	Alyson	Peterson	Greg
Fiedler	Aaron	Phillips	Stephanie
Finnegan	Joseph	Prahl	Tina
Franck	Suzanne	Prust	Maria
Franklin	William	Raleigh	Michaela
Gilbertson	Kendra	Rase	Lucas
Graff	Christopher	Rasmussen	Scott
Haase	Theresa	Rieck	Debra
Hack	Samantha	Rieck	Debra
Hammond	Bradie	Robbins (Porter)	Jodie
Heinzen	Ann	Rochester	Timothy
Hiebl	Katherine	Roloff	Joshua
Hughes	Jaymi	Roskopf	Kaitlyn
Jagodzinski	Anne	Schroeder	Alora
Jaipuri	Sandra	Schuch	Joshua
Jehn	Kally	Searing	Rebecca
Jenson	Joshua	Seeley	Brad
Jirik	Scott	Sekel	James
Johnson	Ann	Sendelbach	Michelle
Kietlinski	Carla	Sosnowski (Teske)	Nicole
Kirschling	Alexia	Soukup	Corinthia
Klawitter	Tammy		

Stachovak	Amy
Stegner	Molly
Stingl	Jacob
Strahota	Barbara
Strehlow	Vicki
Strehlow	Timothy
Stuebs	Jace
Tepp	Alyssa
Thao	Pang
Thomsen-	
Stevens	Callie
Torgerson	Wendy
Traska	Korrin
Underwood	Trenton
Vesper	Wendy
Wanta	David
Wesenick	Casey
Wistrom	Lisa
Ziegelbauer	Lora
Zoesch	Danielle

D.C. EVEREST AREA SCHOOL DISTRICT  
 6300 ALDERSON STREET, WESTON, WI 54476  
 TREASURER'S REPORT

MAY 12, 2021

CASH BALANCE AS OF APRIL 14, 2021	\$251,930.37	
INVESTMENT ACCOUNT TRANSFERS		\$3,907,061.55
RECEIPTS CR#29890 - CR#30011	\$5,455,003.72	
CHECKS FOR APPROVAL #228919 - #229057 ACH: # 202101994-202102199		\$2,338,339.02
<u>VOIDS:</u> #228815, 229039	\$3,794.90	
CASH BALANCE AS OF MAY 12, 2021		(\$534,671.58)
	\$5,710,728.99	\$5,710,728.99
	\$5,710,728.99	\$5,710,728.99

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228919	PITNEY BOWES	41221	4/16/21	2,000.00
228920	GREATER WAUSAU CHAMBER OF COMMERCIAL	TBD	4/16/21	1,900.00
228921	AC AND SONS PARTY TENT RENTALS LLC	2442	4/16/21	926.25
228922	BOELTER COMPANIES, THE	97659577	4/16/21	63.24
228922	BOELTER COMPANIES, THE	97659577	4/16/21	625.42
228922	BOELTER COMPANIES, THE	97659577	4/16/21	14.06
228923	DEAN FOODS COMPANY	44256	4/16/21	20,832.14
228924	DUNWOODY, TREVOR	12692	4/16/21	42.80
228925	EMC INSURANCE	3302021	4/16/21	837.00
228926	FASTSIGNS	2096-10234	4/16/21	705.00
228927	FLINN SCIENTIFIC CO	2551434	4/16/21	783.00
228927	FLINN SCIENTIFIC CO	2548632	4/16/21	441.54
228928	GORDON FOOD SERVICE INC	209133077	4/16/21	57.59
228928	GORDON FOOD SERVICE INC	209133075	4/16/21	2,592.50
228928	GORDON FOOD SERVICE INC	9133079	4/16/21	121.03
228928	GORDON FOOD SERVICE INC	209133080	4/16/21	263.74
228928	GORDON FOOD SERVICE INC	209133081	4/16/21	918.55
228928	GORDON FOOD SERVICE INC	209078903	4/16/21	1,324.75
228928	GORDON FOOD SERVICE INC	209078907	4/16/21	97.59
228928	GORDON FOOD SERVICE INC	209078910	4/16/21	464.97
228928	GORDON FOOD SERVICE INC	209078917	4/16/21	425.44
228928	GORDON FOOD SERVICE INC	209078901	4/16/21	9.45
228928	GORDON FOOD SERVICE INC	209078895	4/16/21	1,264.84
228928	GORDON FOOD SERVICE INC	209078911	4/16/21	28.00
228928	GORDON FOOD SERVICE INC	209078897	4/16/21	582.30
228928	GORDON FOOD SERVICE INC	209128744	4/16/21	37.34
228928	GORDON FOOD SERVICE INC	209133082	4/16/21	5,076.48
228928	GORDON FOOD SERVICE INC	15083912	4/16/21	-13.56
228928	GORDON FOOD SERVICE INC	15128979	4/16/21	-37.57
228929	HUTH-BEN PEARSON INTERNATIONAL, LLC.	28359	4/16/21	9,797.25
228930	INSIDE OUT PLUS L.L.C.	4992	4/16/21	812.04
228931	JUNIOR LIBRARY GUILD, INC.	561241	4/16/21	188.25
228932	KEMPA-BOB KAY, VP MEMBERSHIP	4.7.21	4/16/21	55.00
228932	KEMPA-BOB KAY, VP MEMBERSHIP	21.4.8	4/16/21	135.00
228933	LAKESHORE LEARNING MATERIALS	5383650421	4/16/21	483.32
228933	LAKESHORE LEARNING MATERIALS	5383650421	4/16/21	7.90
228934	LOTTER, DIANE	21726	4/16/21	76.78
228935	MARCO	29013022	4/16/21	490.13
228935	MARCO	29013022	4/16/21	2,980.09
228935	MARCO	29013022	4/16/21	2,897.55
228935	MARCO	29013022	4/16/21	2,804.26
228935	MARCO	29013022	4/16/21	21.24
228935	MARCO	29013022	4/16/21	2,658.60
228935	MARCO	29013022	4/16/21	3,426.53
228935	MARCO	29013022	4/16/21	4,763.64
228935	MARCO	29013022	4/16/21	5,082.18
228935	MARCO	29013022	4/16/21	705.60

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
228935	MARCO	29013022	4/16/21	8,176.90
228935	MARCO	29013022	4/16/21	2,091.51
228935	MARCO	29013022	4/16/21	200.34
228935	MARCO	29013022	4/16/21	611.18
228936	MOSINEE HOCKEY CLUB, INC	187	4/16/21	1,106.25
228937	NAPA AUTO PARTS, INC.	799711	4/16/21	-2.69
228937	NAPA AUTO PARTS, INC.	801214	4/16/21	-54.16
228937	NAPA AUTO PARTS, INC.	800944	4/16/21	7.99
228937	NAPA AUTO PARTS, INC.	801937	4/16/21	5.38
228937	NAPA AUTO PARTS, INC.	800526	4/16/21	60.65
228938	NASCO INC - EDUCATION	36387	4/16/21	78.41
228939	NATIONAL HISTORY BEE & BOWL	4.6.21	4/16/21	100.00
228940	PIONEER REVERE MFG CO	INV782337	4/16/21	66.50
228941	PITNEY BOWES	7000	4/16/21	500.00
228942	QUADIENT FINANCE USA, INC.	44256	4/16/21	1,000.00
228943	ROTHSCHILD WATERWORKS	44256	4/16/21	1,044.67
228943	ROTHSCHILD WATERWORKS	44256	4/16/21	839.52
228944	SMART MEDIA, LLC	2108	4/16/21	500.00
228944	SMART MEDIA, LLC	2108	4/16/21	500.00
228945	STAPLES ADVANTAGE	3474206313	4/16/21	0.98
228945	STAPLES ADVANTAGE	3474206313	4/16/21	3.77
228945	STAPLES ADVANTAGE	3474206312	4/16/21	48.86
228945	STAPLES ADVANTAGE	3474206312	4/16/21	189.88
228945	STAPLES ADVANTAGE	3474497331	4/16/21	68.98
228945	STAPLES ADVANTAGE	3474497330	4/16/21	916.60
228945	STAPLES ADVANTAGE	3474497329	4/16/21	233.31
228946	STENHOUSE PUBLISHERS	1244123	4/16/21	624.00
228947	TEACHER DIRECT	INV/2021/5863	4/16/21	189.74
228948	VILLAGE OF HATLEY	DEC2020-MAR2021	4/16/21	158.86
228948	VILLAGE OF HATLEY	DEC2020-MAR2021	4/16/21	122.70
228949	VRANEY, WILLIAM	Vraney- Scholarship	4/16/21	500.00
228950	VUE, KAO LEE	51071	4/16/21	80.00
228951	WARDS NATURAL SCIENCE	8804291123	4/16/21	128.83
228951	WARDS NATURAL SCIENCE	8804294084	4/16/21	50.91
228951	WARDS NATURAL SCIENCE	8804296587	4/16/21	1,392.08
228952	WI PUBLIC SERVICE	SH GAS MAR2021	4/16/21	937.37
228952	WI PUBLIC SERVICE	JH GAS MAR2021	4/16/21	854.97
228952	WI PUBLIC SERVICE	GHF GAS MAR2021	4/16/21	1,024.57
228952	WI PUBLIC SERVICE	MS GAS MAR2021	4/16/21	861.10
228952	WI PUBLIC SERVICE	RO GAS MAR2021	4/16/21	617.57
228953	LAMERS BUS LINES, INC.	578418	4/23/21	410.00
228953	LAMERS BUS LINES, INC.	578418	4/23/21	448.00
228953	LAMERS BUS LINES, INC.	578647	4/23/21	504.00
228954	LODHOLZ NORTH STAR ACRES, INC.	APR2021 TREES	4/23/21	350.00
228955	THE DESIGN MONKEY	4527	4/23/21	782.00
228956	GREATER WAUSAU CHAMBER OF COMMERCIAL	will get when pickup	4/23/21	5,275.00
228957	ADERHOLDT, RONALD	4162021	4/23/21	2,650.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
228958	ADVANCED FITNESS SERVICE	1604	4/23/21	583.99
228959	APPLE INC - AR	AE42610004	4/23/21	497.95
228960	BACKGROUND INVESTIGATION BUREAU, LLC	DCE001040121-1	4/23/21	237.15
228961	BW T&F ENTERPRISES LLP	4102121	4/23/21	160.00
228961	BW T&F ENTERPRISES LLP	4102121	4/23/21	15.00
228962	CDW GOVT IN EDUCATION	B237762	4/23/21	5,500.00
228963	CENTURY LINK	220352509	4/23/21	216.50
228964	CHAMPION VIDEO	41621	4/23/21	1,400.00
228965	CPI, INC.	IUS0190183	4/23/21	150.00
228966	DC EVEREST SENIOR HIGH SCHOOL	32	4/23/21	800.00
228967	FRAAZA ROCKS & SAND	5923	4/23/21	3,425.40
228968	GIVETHX, INC.	21-04-07-104GT	4/23/21	500.00
228969	GORDON FOOD SERVICE INC	209236152	4/23/21	442.57
228969	GORDON FOOD SERVICE INC	209236156	4/23/21	182.54
228969	GORDON FOOD SERVICE INC	209236165	4/23/21	430.01
228969	GORDON FOOD SERVICE INC	209236167	4/23/21	28.73
228969	GORDON FOOD SERVICE INC	209236158	4/23/21	23.58
228969	GORDON FOOD SERVICE INC	209236163	4/23/21	32.11
228969	GORDON FOOD SERVICE INC	209236166	4/23/21	29.47
228969	GORDON FOOD SERVICE INC	209236166	4/23/21	130.64
228969	GORDON FOOD SERVICE INC	209236155	4/23/21	179.95
228969	GORDON FOOD SERVICE INC	209236153	4/23/21	5.69
228969	GORDON FOOD SERVICE INC	209236164	4/23/21	32.11
228969	GORDON FOOD SERVICE INC	209236159	4/23/21	73.56
228969	GORDON FOOD SERVICE INC	209078916	4/23/21	266.31
228969	GORDON FOOD SERVICE INC	209317610	4/23/21	262.80
228969	GORDON FOOD SERVICE INC	209295969	4/23/21	150.82
228969	GORDON FOOD SERVICE INC	209295964	4/23/21	28.19
228969	GORDON FOOD SERVICE INC	209295967	4/23/21	58.05
228969	GORDON FOOD SERVICE INC	209295973	4/23/21	24.58
228969	GORDON FOOD SERVICE INC	209295972	4/23/21	151.05
228969	GORDON FOOD SERVICE INC	CB793403	4/23/21	-36.08
228969	GORDON FOOD SERVICE INC	209236146	4/23/21	3,937.12
228969	GORDON FOOD SERVICE INC	209236147	4/23/21	964.27
228969	GORDON FOOD SERVICE INC	209236143	4/23/21	1,466.32
228969	GORDON FOOD SERVICE INC	209078906	4/23/21	3,809.22
228969	GORDON FOOD SERVICE INC	209078915	4/23/21	1,910.57
228969	GORDON FOOD SERVICE INC	209295975	4/23/21	7,537.63
228969	GORDON FOOD SERVICE INC	209295974	4/23/21	627.93
228969	GORDON FOOD SERVICE INC	209295966	4/23/21	753.83
228970	GREEN VALLEY SEPTIC LLC	1310	4/23/21	135.00
228970	GREEN VALLEY SEPTIC LLC	MT2830	4/23/21	135.00
228970	GREEN VALLEY SEPTIC LLC	MT2483	4/23/21	135.00
228971	JANIK POWER SWEEPING, LLC.	12935	4/23/21	2,250.00
228972	JOE ELLIS MUSIC, LLC	04.13.21	4/23/21	2,500.00
228973	LAKESHORE LEARNING MATERIALS	4591620321	4/23/21	2,563.71
228973	LAKESHORE LEARNING MATERIALS	4963460321	4/23/21	31.34

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228974	LAMERS BUS LINES, INC.	578600	4/23/21	114.33
228974	LAMERS BUS LINES, INC.	578601	4/23/21	114.33
228974	LAMERS BUS LINES, INC.	578603	4/23/21	115.90
228974	LAMERS BUS LINES, INC.	578602	4/23/21	115.90
228974	LAMERS BUS LINES, INC.	579020	4/23/21	203,260.33
228974	LAMERS BUS LINES, INC.	579020	4/23/21	1,768.30
228974	LAMERS BUS LINES, INC.	579020	4/23/21	2,660.19
228974	LAMERS BUS LINES, INC.	579020	4/23/21	20,104.20
228974	LAMERS BUS LINES, INC.	579020	4/23/21	5,387.40
228974	LAMERS BUS LINES, INC.	579020	4/23/21	2,034.56
228974	LAMERS BUS LINES, INC.	579020	4/23/21	-1,274.48
228974	LAMERS BUS LINES, INC.	579020	4/23/21	199.74
228974	LAMERS BUS LINES, INC.	579020	4/23/21	723.68
228974	LAMERS BUS LINES, INC.	579020	4/23/21	30,364.30
228974	LAMERS BUS LINES, INC.	579020	4/23/21	1,116.90
228974	LAMERS BUS LINES, INC.	579020	4/23/21	2,415.61
228974	LAMERS BUS LINES, INC.	579020	4/23/21	9,602.10
228974	LAMERS BUS LINES, INC.	579020	4/23/21	12,348.66
228975	MALBRIT MECHANICAL INC	182027	4/23/21	588.85
228976	MARA CTY TREASURER'S OFFICE	21040606	4/23/21	14.00
228977	MARSHFIELD CLINIC, INC.	185825MAR2021	4/23/21	1,810.80
228978	MUSIC THERAPY SERVICES OF CENTRAL WISC	900989	4/23/21	2,015.00
228979	NASSP/NJHS	9001467151	4/23/21	385.00
228980	NUTRISLICE, INC.	6222	4/23/21	1,275.00
228981	POLITO'S PIZZA-ROTHSCHILD	150	4/23/21	1,177.00
228982	RYDER TRANSPORTATION SERVICES, INC.	FH3127	4/23/21	863.25
228982	RYDER TRANSPORTATION SERVICES, INC.	FK2771	4/23/21	863.25
228983	SARGENT WELCH	8804182584	4/23/21	4,798.80
228983	SARGENT WELCH	8804208784	4/23/21	116.50
228983	SARGENT WELCH	8804216022	4/23/21	11.61
228984	SCHOLASTIC INC.	M7074393 5	4/23/21	77.98
228985	STAPLES ADVANTAGE	3474629803	4/23/21	273.42
228985	STAPLES ADVANTAGE	3474629804	4/23/21	59.58
228985	STAPLES ADVANTAGE	3474629801	4/23/21	9.27
228985	STAPLES ADVANTAGE	3474567088	4/23/21	56.99
228985	STAPLES ADVANTAGE	3474629800	4/23/21	15.99
228985	STAPLES ADVANTAGE	3474567087	4/23/21	55.63
228985	STAPLES ADVANTAGE	3474629802	4/23/21	315.53
228985	STAPLES ADVANTAGE	3474567089	4/23/21	2,792.63
228986	STREICH EQUIPMENT CO INC	0106997-IN	4/23/21	68.00
228987	TEACHER DIRECT	INV/2021/5052	4/23/21	181.58
228988	U.S. WATER, LLC.	140713	4/23/21	169.00
228989	UNITED FUNDRAISING & PROMOTIONS	21411	4/23/21	1,275.22
228990	WARDS NATURAL SCIENCE	8804208785	4/23/21	185.10
228990	WARDS NATURAL SCIENCE	8804389154	4/23/21	31.60
228991	WI DEPT OF NATURAL RESOURCE	WU91403	4/23/21	125.00
228992	WORDEN ENTERPRISES	INV-5200	4/23/21	1,700.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
228993	UNITED WAY OF MARATHON CNTY	20210423ADUWAY	4/23/21	655.14
228994	US POSTAL SVC(POSTAGE/PHONE)	POSTAGE21	4/30/21	11,000.00
228995	VILLAGE OF WESTON	7361_R04Kennedy	4/30/21	85.00
228996	APPLE INC - AR	AE44076018	5/4/21	497.95
228996	APPLE INC - AR	AE44422643	5/4/21	497.95
228997	AUTO SELECT, INC.	234033	5/4/21	580.56
228998	BETHLEHEM COMM-RO.,INC.	BETH-4K-APR2021	5/4/21	6,380.36
228999	BLUE EDGE ENERGY	2804	5/4/21	1,078.44
229000	BOELTER COMPANIES, THE	97668018	5/4/21	5.25
229000	BOELTER COMPANIES, THE	97668018	5/4/21	51.95
229000	BOELTER COMPANIES, THE	97668018	5/4/21	1.17
229000	BOELTER COMPANIES, THE	97668019	5/4/21	5.25
229000	BOELTER COMPANIES, THE	97668019	5/4/21	51.95
229000	BOELTER COMPANIES, THE	97668019	5/4/21	1.17
229000	BOELTER COMPANIES, THE	enter inv. 97668017	5/4/21	129.35
229000	BOELTER COMPANIES, THE	enter inv. 97668017	5/4/21	1,279.16
229000	BOELTER COMPANIES, THE	enter inv. 97668017	5/4/21	28.75
229000	BOELTER COMPANIES, THE	97646604	5/4/21	3.61
229000	BOELTER COMPANIES, THE	97646604	5/4/21	35.74
229000	BOELTER COMPANIES, THE	97646604	5/4/21	0.81
229000	BOELTER COMPANIES, THE	97646605	5/4/21	134.72
229000	BOELTER COMPANIES, THE	97646605	5/4/21	1,332.22
229000	BOELTER COMPANIES, THE	97646605	5/4/21	29.94
229001	BYTESPEED LLC	INV0148117	5/4/21	1,495.00
229002	CAPITAL MICROSCOPE SERVICES, INC	27671	5/4/21	2,337.50
229003	CELLCOM - WAUSAU	717023	5/4/21	2,730.54
229004	CHARTER COMMUNICATIONS, INC.	72595041921	5/4/21	889.52
229005	DC EVEREST SENIOR HIGH SCHOOL	34	5/4/21	200.00
229006	FLINN SCIENTIFIC CO	2555763	5/4/21	643.50
229007	GORDON FOOD SERVICE INC	209396960	5/4/21	26.13
229007	GORDON FOOD SERVICE INC	209396966	5/4/21	124.52
229007	GORDON FOOD SERVICE INC	209396951	5/4/21	142.42
229007	GORDON FOOD SERVICE INC	209396969	5/4/21	151.80
229007	GORDON FOOD SERVICE INC	209396963	5/4/21	312.47
229007	GORDON FOOD SERVICE INC	209396953	5/4/21	18.71
229007	GORDON FOOD SERVICE INC	209396968	5/4/21	229.88
229007	GORDON FOOD SERVICE INC	209396947	5/4/21	40.79
229007	GORDON FOOD SERVICE INC	209455959	5/4/21	57.72
229007	GORDON FOOD SERVICE INC	209455957	5/4/21	218.17
229007	GORDON FOOD SERVICE INC	209476617	5/4/21	35.57
229007	GORDON FOOD SERVICE INC	209455953	5/4/21	39.94
229007	GORDON FOOD SERVICE INC	209455953	5/4/21	184.98
229007	GORDON FOOD SERVICE INC	209455958	5/4/21	18.09
229007	GORDON FOOD SERVICE INC	209455958	5/4/21	58.13
229007	GORDON FOOD SERVICE INC	209396948	5/4/21	3,786.98
229007	GORDON FOOD SERVICE INC	209396955	5/4/21	929.95
229007	GORDON FOOD SERVICE INC	209396957	5/4/21	1,536.17

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229007	GORDON FOOD SERVICE INC	209396949	5/4/21	1,557.88
229007	GORDON FOOD SERVICE INC	209396965	5/4/21	1,855.25
229007	GORDON FOOD SERVICE INC	209455952	5/4/21	1,256.67
229007	GORDON FOOD SERVICE INC	209455955	5/4/21	7,435.04
229007	GORDON FOOD SERVICE INC	CK227274	5/4/21	-934.47
229008	HOME INSULATION CO, INC	46278	5/4/21	204.00
229008	HOME INSULATION CO, INC	46297	5/4/21	302.00
229009	JOSTENS, INC.	26149083	5/4/21	125.15
229010	K12 MANAGEMENT INC. DBA FUELED	INV-30321	5/4/21	1,799.00
229010	K12 MANAGEMENT INC. DBA FUELED	INV-30221	5/4/21	1,799.00
229010	K12 MANAGEMENT INC. DBA FUELED	INV-30363	5/4/21	21,816.00
229011	LAMERS BUS LINES, INC.	578004	5/4/21	103.34
229012	LANNIGAN, KATHY	APR2021 ITEM	5/4/21	26.25
229013	MARA CTY TREASURER'S OFFICE	21042006	5/4/21	14.00
229014	MS GRAPHICS, LLC	2014-3774	5/4/21	4,372.50
229015	NAPA AUTO PARTS, INC.	805092	5/4/21	-59.99
229015	NAPA AUTO PARTS, INC.	803871	5/4/21	5.99
229015	NAPA AUTO PARTS, INC.	805089	5/4/21	494.54
229015	NAPA AUTO PARTS, INC.	805088	5/4/21	12.98
229015	NAPA AUTO PARTS, INC.	805041	5/4/21	6.69
229015	NAPA AUTO PARTS, INC.	805347	5/4/21	129.42
229016	NASSP/NHS	9001457881	5/4/21	385.00
229017	NATL SCHOOL PUBLIC RELATIONS ASSOC	RENW2126-6610	5/4/21	285.00
229017	NATL SCHOOL PUBLIC RELATIONS ASSOC	RENEW2126-6320	5/4/21	180.00
229018	RIESTERER & SCHNELL, INC.	1957205	5/4/21	138.05
229019	ROGAN SHOES, INC.	263805	5/4/21	182.75
229020	RYDER TRANSPORTATION SERVICES, INC.	FN1934	5/4/21	176.89
229021	ST JOHN LUTHERAN SCHOOL	STJO-4K-APR2021	5/4/21	3,448.64
229022	ST PETER LUTHERAN SCHOOL	HUEBNER-TIERNEY	5/4/21	2,864.06
229023	STAPLES ADVANTAGE	3475062685	5/4/21	16.79
229023	STAPLES ADVANTAGE	3474976949	5/4/21	25.87
229023	STAPLES ADVANTAGE	3475062686	5/4/21	122.00
229023	STAPLES ADVANTAGE	3474798470	5/4/21	113.97
229023	STAPLES ADVANTAGE	3475126510	5/4/21	287.90
229023	STAPLES ADVANTAGE	3475423196	5/4/21	1.48
229023	STAPLES ADVANTAGE	3475550820	5/4/21	28.71
229023	STAPLES ADVANTAGE	3475634104	5/4/21	182.64
229024	SWITS LTD	17862	5/4/21	50.00
229025	THE TREE FELLA, CO.	3947	5/4/21	2,700.00
229026	TOOLS 4 READING	5948	5/4/21	600.00
229027	WI HISTORICAL SOCIETY	67034	5/4/21	40.00
229027	WI HISTORICAL SOCIETY	67033	5/4/21	60.00
229028	WI PUBLIC SERVICE	3686880524	5/4/21	8,034.15
229028	WI PUBLIC SERVICE	3686880524	5/4/21	8,005.38
229028	WI PUBLIC SERVICE	3686880524	5/4/21	70,347.31
229029	ZARNOTH BRUSH WORKS	0184371-IN	5/4/21	348.50
229030	DC EVEREST SENIOR HIGH SCHOOL	21-0426	5/7/21	400.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229031	GREATER WAUSAU CHAMBER OF COMMERCIAL	MAY2021 STIPEND	5/7/21	376,900.00
229032	VILLAGE DELI	4	5/7/21	200.00
229033	ADVANCED FITNESS SERVICE	1610	5/7/21	425.00
229034	APPLE INC - AR	AE33745372 reissue	5/7/21	497.95
229034	APPLE INC - AR	AE33745373 reissue	5/7/21	497.95
229034	APPLE INC - AR	AE33932229 reissue	5/7/21	299.00
229035	BOELTER COMPANIES, THE	97672069	5/7/21	83.39
229035	BOELTER COMPANIES, THE	97672069	5/7/21	824.62
229035	BOELTER COMPANIES, THE	97672069	5/7/21	18.53
229035	BOELTER COMPANIES, THE	97672070	5/7/21	6.13
229035	BOELTER COMPANIES, THE	97672070	5/7/21	60.65
229035	BOELTER COMPANIES, THE	97672070	5/7/21	1.37
229036	COLLINS, HEATHER	APR2021 MILEAGE	5/7/21	35.00
229037	COUNTRYSIDE FENCE AND SERVICES, LLC.	19690	5/7/21	1,385.00
229038	CPI, INC.	CUS0252400	5/7/21	2,398.00
229039	DC EVEREST AREA SCHOOL DISTRICT	43020DCE	5/7/21	1,250.00
229039	DC EVEREST AREA SCHOOL DISTRICT	43020DCE	5/7/21	1,250.00
229040	EDUCATIONAL INNOVATIONS INC	836759-1	5/7/21	159.33
229041	FASTSIGNS	2096-10278	5/7/21	88.00
229042	FORK FARMS, LLC	1906	5/7/21	5,444.95
229043	FRONEK, AMY	APR2021 ITEM	5/7/21	96.19
229043	FRONEK, AMY	APR2021a ITEM	5/7/21	57.08
229044	GENERATIVE LEARNING	REGISTRATION INV	5/7/21	3,600.00
229045	GORDON FOOD SERVICE INC	209455951	5/7/21	36.58
229045	GORDON FOOD SERVICE INC	209455951	5/7/21	151.63
229045	GORDON FOOD SERVICE INC	208286377	5/7/21	15.12
229045	GORDON FOOD SERVICE INC	209620965	5/7/21	71.54
229045	GORDON FOOD SERVICE INC	209620960	5/7/21	40.48
229045	GORDON FOOD SERVICE INC	209620964	5/7/21	188.06
229045	GORDON FOOD SERVICE INC	209557497	5/7/21	89.46
229045	GORDON FOOD SERVICE INC	209557496	5/7/21	389.84
229045	GORDON FOOD SERVICE INC	209557500	5/7/21	18.62
229045	GORDON FOOD SERVICE INC	209557488	5/7/21	119.20
229045	GORDON FOOD SERVICE INC	209557499	5/7/21	3.79
229045	GORDON FOOD SERVICE INC	209557492	5/7/21	20.85
229045	GORDON FOOD SERVICE INC	209557498	5/7/21	217.21
229045	GORDON FOOD SERVICE INC	209557510	5/7/21	221.96
229045	GORDON FOOD SERVICE INC	209557495	5/7/21	197.54
229045	GORDON FOOD SERVICE INC	209615158	5/7/21	83.06
229045	GORDON FOOD SERVICE INC	208608081	5/7/21	3.79
229045	GORDON FOOD SERVICE INC	209718795	5/7/21	84.35
229045	GORDON FOOD SERVICE INC	208608065	5/7/21	1,568.90
229045	GORDON FOOD SERVICE INC	208442390	5/7/21	1,238.95
229045	GORDON FOOD SERVICE INC	209620967	5/7/21	946.10
229045	GORDON FOOD SERVICE INC	209620968	5/7/21	7,088.55
229045	GORDON FOOD SERVICE INC	209620963	5/7/21	936.21
229045	GORDON FOOD SERVICE INC	209557493	5/7/21	1,512.34

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229045	GORDON FOOD SERVICE INC	209557501	5/7/21	1,627.00
229045	GORDON FOOD SERVICE INC	209557509	5/7/21	5,905.12
229045	GORDON FOOD SERVICE INC	209557505	5/7/21	964.25
229046	GREENHECK FIELD HOUSE	44320	5/7/21	300.00
229047	KYLES CONSULTING LLC	44287	5/7/21	1,550.00
229048	LAH INTERPRETING LLC	4302021	5/7/21	100.00
229049	LORBIECKI, NICHOLE	55425	5/7/21	40.00
229050	LYGA, KAYLIE	Lyga- Scholarship II	5/7/21	1,000.00
229051	MALBRIT MECHANICAL INC	182390	5/7/21	1,536.50
229052	MS GRAPHICS, LLC	2014-3770	5/7/21	76.60
229053	STAPLES ADVANTAGE	3476388351	5/7/21	34.21
229053	STAPLES ADVANTAGE	3475973345	5/7/21	37.08
229053	STAPLES ADVANTAGE	3475973337	5/7/21	62.14
229053	STAPLES ADVANTAGE	3475702340	5/7/21	629.80
229053	STAPLES ADVANTAGE	3475702342	5/7/21	83.98
229053	STAPLES ADVANTAGE	3475634105	5/7/21	946.89
229053	STAPLES ADVANTAGE	3475702341	5/7/21	23.03
229053	STAPLES ADVANTAGE	3475973339	5/7/21	46.67
229053	STAPLES ADVANTAGE	3475973340	5/7/21	27.45
229053	STAPLES ADVANTAGE	3475973341	5/7/21	99.32
229053	STAPLES ADVANTAGE	3475973343	5/7/21	45.98
229053	STAPLES ADVANTAGE	3475973344	5/7/21	16.76
229054	STERLING WATER INC	342X09145304	5/7/21	1,281.50
229055	VILLAGE OF WESTON	JAN-APR 2021 692-00	5/7/21	1,318.16
229055	VILLAGE OF WESTON	JAN-APR 2021 692-00	5/7/21	1,949.05
229055	VILLAGE OF WESTON	JAN-APR 2021 692-00	5/7/21	705.00
229055	VILLAGE OF WESTON	JAN-APR 2021 3036-00	5/7/21	223.30
229055	VILLAGE OF WESTON	JAN-APR 2021 3036-00	5/7/21	83.17
229055	VILLAGE OF WESTON	JAN-APR 2021 3036-00	5/7/21	366.25
229055	VILLAGE OF WESTON	APR2021 4772-00	5/7/21	0.00
229055	VILLAGE OF WESTON	APR2021 4772-00	5/7/21	0.00
229055	VILLAGE OF WESTON	APR2021 4772-00	5/7/21	12.50
229056	WARDS NATURAL SCIENCE	8804508082	5/7/21	62.70
229057	UNITED WAY OF MARATHON CNTY	20210507ADUWAY	5/7/21	655.14
202101994	ABLE DISTRIBUTING CO INC	S016429766.001	4/16/21	12.24
202101995	ALECKSON, SARAH	StForJudge-1	4/16/21	100.00
202101996	ALPHA BAKING CO., INC.	210126098012	4/16/21	35.58
202101996	ALPHA BAKING CO., INC.	210126095007	4/16/21	50.55
202101996	ALPHA BAKING CO., INC.	210126095008	4/16/21	97.22
202101996	ALPHA BAKING CO., INC.	21012095009	4/16/21	997.30
202101997	AMAZON CAPITAL SERVICES	1963-H4LD-KDXY	4/16/21	734.29
202101997	AMAZON CAPITAL SERVICES	1CGF-364C-PX6K	4/16/21	19.66
202101997	AMAZON CAPITAL SERVICES	1GVV-WJ1R-Q3FX	4/16/21	40.74
202101997	AMAZON CAPITAL SERVICES	1Q43-9VWR-FDVN	4/16/21	80.42
202101997	AMAZON CAPITAL SERVICES	1LX4-37HG-Q1C4	4/16/21	-0.47
202101997	AMAZON CAPITAL SERVICES	1LX4-37HG-Q1C4	4/16/21	-2.09
202101997	AMAZON CAPITAL SERVICES	1LX4-37HG-Q1C4	4/16/21	-3.03

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202101997	AMAZON CAPITAL SERVICES	1V1K-XQRD-4J6G	4/16/21	-8.41
202101997	AMAZON CAPITAL SERVICES	1V1K-XQRD-4J6G	4/16/21	-37.62
202101997	AMAZON CAPITAL SERVICES	1V1K-XQRD-4J6G	4/16/21	-54.59
202101997	AMAZON CAPITAL SERVICES	1H9G-WCKX-Y9XR	4/16/21	37.64
202101997	AMAZON CAPITAL SERVICES	1Y4H-LN7X-LXTT	4/16/21	115.70
202101997	AMAZON CAPITAL SERVICES	1QCH-WGCG-9MV4	4/16/21	-15.63
202101997	AMAZON CAPITAL SERVICES	1D4Q-XXQ9-KMWY	4/16/21	133.45
202101997	AMAZON CAPITAL SERVICES	16WL-XT7T-RYVL	4/16/21	141.39
202101997	AMAZON CAPITAL SERVICES	1R69-J9XG-YX96	4/16/21	103.49
202101997	AMAZON CAPITAL SERVICES	1Y4H-LN7X-NMR3	4/16/21	159.45
202101997	AMAZON CAPITAL SERVICES	1Y4H-LN7X-NMR3	4/16/21	28.43
202101997	AMAZON CAPITAL SERVICES	1Y4H-LN7X-NMR3	4/16/21	24.87
202101997	AMAZON CAPITAL SERVICES	17HG-QQ4F-MW9J	4/16/21	47.05
202101997	AMAZON CAPITAL SERVICES	1D4Q-XXQ9-LNNF	4/16/21	166.93
202101997	AMAZON CAPITAL SERVICES	131C-VDRT-4V3D	4/16/21	50.80
202101997	AMAZON CAPITAL SERVICES	131C-VDRT-DR3Y	4/16/21	18.94
202101997	AMAZON CAPITAL SERVICES	1CYL-GYVV-WV66	4/16/21	26.44
202101997	AMAZON CAPITAL SERVICES	13GV-NJD7-7M3W	4/16/21	68.96
202101997	AMAZON CAPITAL SERVICES	1966-3JMC-7MDX	4/16/21	-0.50
202101997	AMAZON CAPITAL SERVICES	1966-3JMC-7MDX	4/16/21	-2.24
202101997	AMAZON CAPITAL SERVICES	1966-3JMC-7MDX	4/16/21	-3.25
202101997	AMAZON CAPITAL SERVICES	1LXQ-F3RV-GV43	4/16/21	129.95
202101998	AMERICAN WELDING & GAS INC	7706692	4/16/21	21.54
202101999	ANGELONI, FAYE	APR2021 ITEM	4/16/21	50.79
202102000	AXLEY BRYNELSON, LLP	839418	4/16/21	625.00
202102001	BAUDHUIN, LATICIA	MAR2021 MILEAGE	4/16/21	34.61
202102002	BOHM, DAWN	MAR2021 ITEM	4/16/21	154.68
202102003	BRICE CHRISTIANSON INTERPRETING, LLC	231	4/16/21	3,500.00
202102004	BURDICK, THOMAS	MAR2021 MILEAGE	4/16/21	196.05
202102005	COMPLETE OFFICE OF WISCONSIN	205381	4/16/21	610.00
202102005	COMPLETE OFFICE OF WISCONSIN	205367	4/16/21	1,365.00
202102005	COMPLETE OFFICE OF WISCONSIN	205831	4/16/21	610.00
202102006	DERCKS, ALYSSA	MAR2021 ITEM	4/16/21	130.52
202102007	EAGLE GRAPHICS AND PROMOTIONS, LLC	199186	4/16/21	159.37
202102008	EDF ENERGY SERVICES, LLC	117803ES	4/16/21	3,439.05
202102008	EDF ENERGY SERVICES, LLC	117803ES	4/16/21	11,680.90
202102009	ETCO ELECTRIC SUPPLY INC	3360652	4/16/21	41.90
202102010	FIRST SUPPLY LLC	108205-00	4/16/21	35.15
202102010	FIRST SUPPLY LLC	107419-00	4/16/21	42.55
202102010	FIRST SUPPLY LLC	107730-00	4/16/21	16.25
202102010	FIRST SUPPLY LLC	105929-01	4/16/21	16.16
202102011	FOLLETT SCHOOL SOLUTIONS, INC	834070F	4/16/21	14.89
202102012	FORE-FRONT MECHANICAL, INC.	7153	4/16/21	295.65
202102013	FRANCE PROPANE SERVICE	282004	4/16/21	84.00
202102014	GILBERTSON, MOLLIE	APR2021 ITEM	4/16/21	65.00
202102015	GRAINGER INC, WW	9867935802	4/16/21	234.19
202102016	HEID MUSIC COMPANY, INC.-APPLETON	2768949	4/16/21	873.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102016	HEID MUSIC COMPANY, INC.-APPLETON	2758561	4/16/21	709.00
202102016	HEID MUSIC COMPANY, INC.-APPLETON	2754817	4/16/21	53.98
202102016	HEID MUSIC COMPANY, INC.-APPLETON	2773775	4/16/21	849.99
202102017	HINTZ, MORGAN	MAR2021 MILEAGE	4/16/21	26.38
202102018	HUDDLESTON, DUDLEY	APR2021 ITEM	4/16/21	5.94
202102019	JENKIN, DOUGLAS	JENKIN4821	4/16/21	12.50
202102020	KOLODZIEJ, HEIDI	APR2021 ITEM JH	4/16/21	47.40
202102020	KOLODZIEJ, HEIDI	APR2021 ITEM SH	4/16/21	68.10
202102021	MARATHON PEST CONTROL	39837	4/16/21	28.00
202102021	MARATHON PEST CONTROL	39838	4/16/21	28.00
202102021	MARATHON PEST CONTROL	39839	4/16/21	28.00
202102022	MARCELLINO, ANTHONY	MAR2021 MILEAGE	4/16/21	120.68
202102023	MISSISSIPPI WELDERS SUPPLY CO., INC	3443193	4/16/21	692.60
202102024	NORTHWAY COMMUNICATIONS INC	113746	4/16/21	87.38
202102025	PAXTON PATTERSON	393090	4/16/21	38.80
202102025	PAXTON PATTERSON	393090	4/16/21	168.63
202102026	PER MAR SECURITY SERVICES, INC.	2495357	4/16/21	1,190.83
202102026	PER MAR SECURITY SERVICES, INC.	2495010	4/16/21	1,190.00
202102026	PER MAR SECURITY SERVICES, INC.	2495011	4/16/21	479.17
202102027	PLACE, AMY	APR2021 ITEM	4/16/21	65.00
202102028	PRAHL, TINA	MAR2021 MILEAGE	4/16/21	123.65
202102029	REINHART FOODS INC	335224	4/16/21	315.48
202102029	REINHART FOODS INC	335224	4/16/21	259.80
202102029	REINHART FOODS INC	335224	4/16/21	1,115.41
202102030	SCHNECK, TRINA	APR2021 ITEM	4/16/21	65.00
202102031	SECURITY HEALTH PLAN	44317	4/16/21	893,532.39
202102032	SPIEGEL, TINA	APR2021 ITEM	4/16/21	65.00
202102033	TABOR, PETER	MAR2021 ITEMa	4/16/21	178.04
202102034	VIKING ELECTRIC SUPPLY	S004593738.001	4/16/21	48.88
202102034	VIKING ELECTRIC SUPPLY	S004580273.001	4/16/21	836.76
202102034	VIKING ELECTRIC SUPPLY	S004580273.002	4/16/21	195.00
202102034	VIKING ELECTRIC SUPPLY	S004580273.003	4/16/21	231.66
202102034	VIKING ELECTRIC SUPPLY	S004602878.001	4/16/21	99.24
202102035	VLIETSTRA, ALISON	MAR2021 MILEAGE	4/16/21	91.67
202102036	WEINKAUF, TONI	WEINKAUF3721	4/16/21	404.00
202102037	WENNINGER, ERIC	MAR2021 ITEM	4/16/21	26.22
202102037	WENNINGER, ERIC	MAR2021 ITEM	4/16/21	32.99
202102037	WENNINGER, ERIC	MAR2021 ITEM	4/16/21	87.23
202102038	WHITSETT, DAWN	StForJudge-2	4/16/21	100.00
202102039	WHSFA	StForRegFee2021	4/16/21	70.00
202102040	WI DEPT OF PUBLIC INST	DPI PEC 2021	4/16/21	150.00
202102040	WI DEPT OF PUBLIC INST	255-0000039220	4/16/21	28,320.00
202102041	ZAJACKOWSKI, DALE	MAR2021 MILEAGE	4/16/21	13.72
202102047	ALPHA BAKING CO., INC.	210126102007	4/23/21	155.48
202102047	ALPHA BAKING CO., INC.	210126102008	4/23/21	101.85
202102047	ALPHA BAKING CO., INC.	210126105011	4/23/21	80.70
202102047	ALPHA BAKING CO., INC.	210126102009	4/23/21	784.14

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102048	AMAZON CAPITAL SERVICES	1W7R-69DM-K79T	4/23/21	146.88
202102048	AMAZON CAPITAL SERVICES	17HG-QQ4F-CH9N	4/23/21	41.40
202102048	AMAZON CAPITAL SERVICES	17HG-QQ4F-YLRX	4/23/21	24.81
202102048	AMAZON CAPITAL SERVICES	1Y91-TNQK-G6WR	4/23/21	68.51
202102048	AMAZON CAPITAL SERVICES	13XL-347G-6P9F	4/23/21	119.83
202102048	AMAZON CAPITAL SERVICES	143L-WCMG-PKPH	4/23/21	20.97
202102048	AMAZON CAPITAL SERVICES	146R-XNN6-NQDH	4/23/21	644.95
202102048	AMAZON CAPITAL SERVICES	1MKF-PL9R-PVWY	4/23/21	1,110.44
202102048	AMAZON CAPITAL SERVICES	1HKG-KTMH-M3DW	4/23/21	47.74
202102048	AMAZON CAPITAL SERVICES	17MC-KQ7R-JF63	4/23/21	134.25
202102048	AMAZON CAPITAL SERVICES	1FT1-FT7K-7G9N	4/23/21	34.49
202102048	AMAZON CAPITAL SERVICES	1MH7-6XC1-VQDR	4/23/21	150.15
202102048	AMAZON CAPITAL SERVICES	131C-VDRT-7NGP	4/23/21	80.99
202102048	AMAZON CAPITAL SERVICES	16HP-DXX4-4D3G	4/23/21	-33.98
202102048	AMAZON CAPITAL SERVICES	1WVT-PVJV-CWFN	4/23/21	79.90
202102048	AMAZON CAPITAL SERVICES	1MTL-WXWJ-7LCX	4/23/21	57.98
202102048	AMAZON CAPITAL SERVICES	1C3G-L49J-NDQ7	4/23/21	106.89
202102048	AMAZON CAPITAL SERVICES	1MKF-PL9R-LM9V	4/23/21	75.56
202102048	AMAZON CAPITAL SERVICES	1C3G-L49J-XNHW	4/23/21	19.98
202102048	AMAZON CAPITAL SERVICES	1HKG-KTMH-VFVW	4/23/21	245.77
202102048	AMAZON CAPITAL SERVICES	14XT-F7FJ-64J3	4/23/21	29.00
202102048	AMAZON CAPITAL SERVICES	1G3N-G3XP-19QX	4/23/21	422.89
202102048	AMAZON CAPITAL SERVICES	14XT-F7FJ-FLY6	4/23/21	23.98
202102048	AMAZON CAPITAL SERVICES	14XT-F7FJ-L44X	4/23/21	392.92
202102048	AMAZON CAPITAL SERVICES	14XT-F7FJ-ML1L	4/23/21	32.85
202102048	AMAZON CAPITAL SERVICES	13XL-347G-N6L6	4/23/21	108.89
202102048	AMAZON CAPITAL SERVICES	1G6F-9RW7-TFJ3	4/23/21	71.60
202102048	AMAZON CAPITAL SERVICES	1XM3-D4M7-VDYV	4/23/21	-22.91
202102049	AMERICAN WELDING & GAS INC	7721330	4/23/21	41.57
202102049	AMERICAN WELDING & GAS INC	7750169	4/23/21	474.37
202102050	ATKINSON, SCOTT	APR2021a ITEM	4/23/21	13.64
202102051	BAILEY, SARAH	APR2021 ITEMa	4/23/21	21.93
202102052	BOHLMAN, MICHAEL	APR2021 ITEM	4/23/21	34.30
202102053	COLVIN, ASHLEY	COLVIN41421	4/23/21	12.50
202102054	FIRST SUPPLY LLC	107108-00	4/23/21	364.32
202102055	FOLLETT SCHOOL SOLUTIONS, INC	843185	4/23/21	143.09
202102055	FOLLETT SCHOOL SOLUTIONS, INC	871703F	4/23/21	1,067.80
202102056	GRAINGER INC, WW	9870888733	4/23/21	164.86
202102056	GRAINGER INC, WW	9870693067	4/23/21	50.28
202102056	GRAINGER INC, WW	9870450708	4/23/21	52.07
202102056	GRAINGER INC, WW	9870450716	4/23/21	669.24
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2755162	4/23/21	63.62
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2762620	4/23/21	42.52
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2725496	4/23/21	11.69
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2762641	4/23/21	46.04
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2762641	4/23/21	310.00
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2762703	4/23/21	18.09

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2762703	4/23/21	40.00
202102057	HEID MUSIC COMPANY, INC.-APPLETON	2707014	4/23/21	83.97
202102058	KLOPOTIC, JAMY	KLOPOTIC41221	4/23/21	100.00
202102059	KOLODZIEJ, HEIDI	APR2021 ITEM	4/23/21	53.76
202102060	KROSHUS, PATRISHA	MAR2021 MILEAGE.	4/23/21	85.34
202102061	LAMMERT, SARAH	APR2021 ITEM	4/23/21	281.31
202102062	LUEDKE, ERNEST	APR2021a ITEM	4/23/21	34.05
202102063	MADISON NATL LIFE INS CO	44317	4/23/21	12,151.77
202102063	MADISON NATL LIFE INS CO	44317	4/23/21	5,795.54
202102064	MISSISSIPPI WELDERS SUPPLY CO., INC	3445223	4/23/21	103.77
202102065	NASSCO INC - CUSTODIAL	S2718330.001	4/23/21	22,995.60
202102066	NATL ELEVATOR INSPECTION SERVICES, INC.	423730	4/23/21	82.00
202102067	NORTHWAY COMMUNICATIONS INC	113915	4/23/21	53.65
202102067	NORTHWAY COMMUNICATIONS INC	177471	4/23/21	205.00
202102068	OFFICE ENTERPRISES INC	484840	4/23/21	299.00
202102069	OLSON, JULIE	44256	4/23/21	495.32
202102070	PATTERSON-HAWK, KRISTI	MAR2021 ITEM	4/23/21	33.00
202102071	PETERSON, JODI	APR2021 ITEM	4/23/21	99.93
202102072	PISCA, SARAH	PISCA4921	4/23/21	216.00
202102073	REALLY GOOD STUFF, LLC	7538525	4/23/21	221.98
202102074	SCHOOL SPECIALTY, LLC.	308103712623	4/23/21	284.38
202102074	SCHOOL SPECIALTY, LLC.	308103715065	4/23/21	51.07
202102074	SCHOOL SPECIALTY, LLC.	208127124211	4/23/21	3,390.75
202102074	SCHOOL SPECIALTY, LLC.	208127045135	4/23/21	13.76
202102074	SCHOOL SPECIALTY, LLC.	308103714349	4/23/21	199.19
202102074	SCHOOL SPECIALTY, LLC.	208127127236	4/23/21	10.39
202102074	SCHOOL SPECIALTY, LLC.	308103716876	4/23/21	202.47
202102075	SECURIAN FINANCIAL GROUP, INC.	44317	4/23/21	981.75
202102075	SECURIAN FINANCIAL GROUP, INC.	44317	4/23/21	6,849.37
202102075	SECURIAN FINANCIAL GROUP, INC.	44317	4/23/21	7,056.66
202102075	SECURIAN FINANCIAL GROUP, INC.	44317	4/23/21	3,342.92
202102076	SEEGMILLER, SHANNON	1597	4/23/21	4,584.00
202102077	STADLER, REBECCA	AUG2020 ITEM	4/23/21	330.85
202102078	TEAM SPORTING GOODS INC	AAC026659	4/23/21	3,955.25
202102078	TEAM SPORTING GOODS INC	AAC026659 - 2	4/23/21	10,084.75
202102079	TOTAL ELECTRIC, INC.	W12887	4/23/21	12,833.42
202102080	VIKING ELECTRIC SUPPLY	S004603417.001	4/23/21	19.00
202102080	VIKING ELECTRIC SUPPLY	S004613520.001	4/23/21	4.71
202102080	VIKING ELECTRIC SUPPLY	S004612388.003	4/23/21	169.50
202102080	VIKING ELECTRIC SUPPLY	S004612388.001	4/23/21	207.17
202102080	VIKING ELECTRIC SUPPLY	S004602878.003	4/23/21	-46.30
202102080	VIKING ELECTRIC SUPPLY	S004619946.001	4/23/21	15.08
202102080	VIKING ELECTRIC SUPPLY	S004612388.002	4/23/21	103.58
202102081	WISNET	17307	4/23/21	2,400.00
202102082	XIONG, KANG	APR2021 ITEM	4/23/21	83.67
202102083	YONKER, JEREMY	APR2021 ITEM	4/23/21	125.00
202102084	ZIMMERMAN, BRENDA	APR2021 ITEM	4/23/21	125.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102085	ABLE DISTRIBUTING CO INC	s016472558.001	5/4/21	227.00
202102086	ACKLEY, MEGAN	FEB2021 MILEAGE	5/4/21	44.13
202102087	ALPHA BAKING CO., INC.	210126109007	5/4/21	68.17
202102087	ALPHA BAKING CO., INC.	210126109008	5/4/21	101.10
202102087	ALPHA BAKING CO., INC.	210126109009	5/4/21	419.33
202102087	ALPHA BAKING CO., INC.	210126112009	5/4/21	54.57
202102087	ALPHA BAKING CO., INC.	210126112010	5/4/21	649.10
202102088	AMAZON CAPITAL SERVICES	11YN-QXDV-VFTY	5/4/21	91.16
202102088	AMAZON CAPITAL SERVICES	1W7R-69DM-MT4C	5/4/21	144.70
202102088	AMAZON CAPITAL SERVICES	1V7X-QHLN-RVYY	5/4/21	35.38
202102088	AMAZON CAPITAL SERVICES	1KKX-QWTV-F9QH	5/4/21	141.68
202102088	AMAZON CAPITAL SERVICES	1FML-JCW4-1R4Y	5/4/21	104.46
202102088	AMAZON CAPITAL SERVICES	1FML-JCW4-74KH	5/4/21	41.35
202102088	AMAZON CAPITAL SERVICES	14CN-LNXC-16PH	5/4/21	312.37
202102088	AMAZON CAPITAL SERVICES	1D6K-V944-YHFR	5/4/21	99.98
202102088	AMAZON CAPITAL SERVICES	1GMR-T1HL-1RPL	5/4/21	-116.05
202102088	AMAZON CAPITAL SERVICES	1V4Y-QW1Q-JRDR	5/4/21	296.79
202102088	AMAZON CAPITAL SERVICES	1QTH-QGXQ-HY7Q	5/4/21	23.79
202102088	AMAZON CAPITAL SERVICES	1HKG-KTMH-JG74	5/4/21	68.80
202102088	AMAZON CAPITAL SERVICES	1D6K-V944-6WVY	5/4/21	339.76
202102088	AMAZON CAPITAL SERVICES	1M6H-46FQ-JGQF	5/4/21	1,170.30
202102088	AMAZON CAPITAL SERVICES	1TG4-H7D1-RYL7	5/4/21	424.95
202102088	AMAZON CAPITAL SERVICES	1NL6-DMMY-PL4Q	5/4/21	83.88
202102088	AMAZON CAPITAL SERVICES	1NL6-DMMY-TWFFN	5/4/21	113.82
202102088	AMAZON CAPITAL SERVICES	1T6V-W7RT-9NLP	5/4/21	191.16
202102088	AMAZON CAPITAL SERVICES	1JPL-LJXG-96VL	5/4/21	35.26
202102088	AMAZON CAPITAL SERVICES	1T6V-W7RT-DHXY	5/4/21	35.00
202102088	AMAZON CAPITAL SERVICES	1T6V-W7RT-DHXY	5/4/21	200.72
202102088	AMAZON CAPITAL SERVICES	1R33-H4P4-FHT3	5/4/21	78.06
202102088	AMAZON CAPITAL SERVICES	1YTN-WH7K-DCYY	5/4/21	156.87
202102088	AMAZON CAPITAL SERVICES	1YTN-WH7K-DHLN	5/4/21	79.16
202102088	AMAZON CAPITAL SERVICES	1JPL-LJXG-H4G6	5/4/21	121.59
202102088	AMAZON CAPITAL SERVICES	1D9C-3GF6-7F9Q	5/4/21	-25.35
202102088	AMAZON CAPITAL SERVICES	1QWN-RGXQ-F37F	5/4/21	1,213.65
202102088	AMAZON CAPITAL SERVICES	1T6V-W7RT-G6QK	5/4/21	66.61
202102088	AMAZON CAPITAL SERVICES	13DR-RFYV-3TGF	5/4/21	103.86
202102088	AMAZON CAPITAL SERVICES	1GMR-T1HL-D4GC	5/4/21	25.35
202102088	AMAZON CAPITAL SERVICES	1GMR-T1HL-9QC3	5/4/21	48.94
202102088	AMAZON CAPITAL SERVICES	1QWN-RGXQ-GL7R	5/4/21	116.03
202102088	AMAZON CAPITAL SERVICES	1F3G-M1TH-QJY4	5/4/21	13.96
202102088	AMAZON CAPITAL SERVICES	1F3G-M1TH-TVYL	5/4/21	319.99
202102089	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-APR2021	5/4/21	24,936.32
202102090	ATKINSON, SCOTT	APR2021a ITEM	5/4/21	16.78
202102090	ATKINSON, SCOTT	APR2021b ITEM	5/4/21	21.96
202102091	BAILEY, SARAH	APR2021 ITEM	5/4/21	30.49
202102092	BASSETT MECHANICAL, INC.	6059507	5/4/21	1,292.44
202102093	BLASER, TRACEY	APR2021 ITEM	5/4/21	100.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102094	BRAUN, LISA	APR2021 ITEM	5/4/21	104.75
202102095	BROST, TONYA	APR2021 ITEM	5/4/21	27.75
202102096	BURISH, BENJAMIN	APR2021 ITEM	5/4/21	145.02
202102097	COMPLETE OFFICE OF WISCONSIN	204485	5/4/21	755.00
202102097	COMPLETE OFFICE OF WISCONSIN	205639	5/4/21	1,395.00
202102098	DEGNER, GLORIA	APR2021 ITEM	5/4/21	42.25
202102099	DEMUTH, BOBBI	APR2021 ITEM	5/4/21	137.57
202102100	FIRST SUPPLY LLC	108317-00	5/4/21	52.51
202102100	FIRST SUPPLY LLC	108656-01	5/4/21	110.09
202102100	FIRST SUPPLY LLC	108656-00	5/4/21	110.09
202102100	FIRST SUPPLY LLC	108318-00	5/4/21	157.53
202102101	FOLLETT SCHOOL SOLUTIONS, INC	832822f	5/4/21	78.45
202102101	FOLLETT SCHOOL SOLUTIONS, INC	862703F	5/4/21	30.15
202102102	FORE-FRONT MECHANICAL, INC.	7240	5/4/21	393.50
202102103	FORMS SPECIALISTS INC	48812	5/4/21	1,430.00
202102104	FRANCE PROPANE SERVICE	287605	5/4/21	579.89
202102105	GRAINGER INC, WW	9876596249	5/4/21	267.57
202102105	GRAINGER INC, WW	9882441968	5/4/21	74.83
202102106	HEAT & POWER PRODUCTS INC.	40996	5/4/21	189.30
202102107	HEID MUSIC COMPANY, INC.-APPLETON	2775084	5/4/21	374.99
202102107	HEID MUSIC COMPANY, INC.-APPLETON	2769306	5/4/21	16.53
202102107	HEID MUSIC COMPANY, INC.-APPLETON	2762207	5/4/21	8.79
202102107	HEID MUSIC COMPANY, INC.-APPLETON	2769306	5/4/21	16.53
202102108	HOBART SALES AND SERVICE INC	ZB86931	5/4/21	74.00
202102109	HOENISCH, BENJAMIN	APR2021 ITEM	5/4/21	6.78
202102110	HORAK REFRIGERATION INC	2573	5/4/21	148.00
202102111	HORST DISTRIBUTING INC	89653-000	5/4/21	87.04
202102112	HUDDLESTON, DUDLEY	APR2021a ITEM	5/4/21	19.68
202102113	KAMINSKI, DEBRA	APR2021 ITEM	5/4/21	21.35
202102114	KEY TO LIFE CHILDCARE CENTER, INC.	KYLF-4K-APR2021	5/4/21	9,550.08
202102115	KINDER CARE LEARNING CTR, INC.	KIND-4K-APR2021	5/4/21	8,223.68
202102116	KOLODZIEJ, HEIDI	APR2021a ITEM	5/4/21	42.99
202102117	LIGHTING DESIGN SOLUTIONS LLC	58798	5/4/21	460.00
202102118	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-APR2021	5/4/21	4,088.34
202102119	MINNIHAN, JOHN	APR2021 ITEM	5/4/21	63.29
202102120	MOUNT OLIVE 4K PROGRAM	MTOL-4K-APR2021	5/4/21	8,754.24
202102121	NANOTEK DEVICE REPAIR LLC	996	5/4/21	2,140.00
202102122	NATL ELEVATOR INSPECTION SERVICES, INC.	423710	5/4/21	110.00
202102123	NEWMAN CATHOLIC-ST MARK	STMA-4K-APR2021	5/4/21	6,897.28
202102124	NEWMAN CATHOLIC-ST THERESE	STTH-4K-APR2021	5/4/21	9,019.52
202102125	NORTHWAY COMMUNICATIONS INC	177470	5/4/21	209.00
202102126	OFFICE ENTERPRISES INC	485669	5/4/21	1,188.75
202102126	OFFICE ENTERPRISES INC	485668	5/4/21	883.25
202102126	OFFICE ENTERPRISES INC	485667	5/4/21	783.69
202102126	OFFICE ENTERPRISES INC	485709	5/4/21	450.00
202102126	OFFICE ENTERPRISES INC	485709	5/4/21	1,238.00
202102126	OFFICE ENTERPRISES INC	485709	5/4/21	346.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102126	OFFICE ENTERPRISES INC	485708	5/4/21	376.00
202102127	OMNI GLASS & PAINT, LLC	0140985-IN	5/4/21	415.00
202102128	PAGENKOPF, CHAD	OCT2020a ITEM	5/4/21	200.15
202102129	PER MAR SECURITY SERVICES, INC.	2477188	5/4/21	850.83
202102130	PETERSON, JODI	APR2021a ITEM	5/4/21	125.00
202102131	PETERSON, MARGARET	APR2021 ITEM	5/4/21	31.25
202102131	PETERSON, MARGARET	APR2021a ITEM	5/4/21	7.47
202102132	PLAMANN, LIBERTAD	APR2021 ITEM	5/4/21	25.00
202102133	PLISCH, SANDRA	APR2021 ITEM	5/4/21	73.84
202102134	REALLY GOOD STUFF, LLC	7548797	5/4/21	335.99
202102134	REALLY GOOD STUFF, LLC	7554435	5/4/21	-11.24
202102135	REINDERS INC	2421310-00	5/4/21	2,253.28
202102136	ROCHESTER, TIMOTHY	APR2021 ITEM	5/4/21	82.95
202102137	RON CHRISTIANSEN TRUCKING INC.	2020-2021 5 of 5	5/4/21	18,600.00
202102138	ROTO-GRAPHIC PRINTING INC	1296	5/4/21	125.00
202102139	SCHMIDT, TIPHANY	DEC2020-MAR2021 ITEM	5/4/21	114.80
202102140	SCHOOL SPECIALTY, LLC.	308103714348	5/4/21	305.38
202102140	SCHOOL SPECIALTY, LLC.	308103724932	5/4/21	972.19
202102140	SCHOOL SPECIALTY, LLC.	308103717173	5/4/21	660.14
202102140	SCHOOL SPECIALTY, LLC.	208126944966	5/4/21	418.90
202102140	SCHOOL SPECIALTY, LLC.	308103717713	5/4/21	455.11
202102140	SCHOOL SPECIALTY, LLC.	208127136620	5/4/21	28.85
202102141	STACHOVAK, AMY	APR2021 ITEM	5/4/21	47.64
202102141	STACHOVAK, AMY	APR2021a ITEM	5/4/21	144.95
202102141	STACHOVAK, AMY	APR2021b ITEM	5/4/21	52.74
202102142	STRANG PATTESON RENNING LEWIS & LACY	1002439	5/4/21	174.00
202102143	SUN PRINTING INC	119280	5/4/21	415.00
202102144	TREANKLER, STEVEN	APR2021 ITEM	5/4/21	17.99
202102145	TSA CONSULTING GROUP, INC.	65103	5/4/21	304.56
202102146	VIKING ELECTRIC SUPPLY	S004625666.001	5/4/21	356.19
202102146	VIKING ELECTRIC SUPPLY	S004634114.001	5/4/21	74.21
202102146	VIKING ELECTRIC SUPPLY	S004547767.002	5/4/21	6.00
202102146	VIKING ELECTRIC SUPPLY	S004547767.001	5/4/21	10.48
202102146	VIKING ELECTRIC SUPPLY	S004645851.001	5/4/21	29.04
202102146	VIKING ELECTRIC SUPPLY	S004654909.001	5/4/21	331.89
202102147	WAUSAU CHILD CARE-CEDAR CR,INC.	WACC-4K-APR2021	5/4/21	4,244.48
202102148	WENDORF, MICHAEL	APR2021 ITEM	5/4/21	71.96
202102149	ABLE DISTRIBUTING CO INC	S016481776.001	5/7/21	5,799.78
202102150	ALFONSO, JAMES	4292021	5/7/21	100.00
202102150	ALFONSO, JAMES	4302021	5/7/21	100.00
202102151	ALPHA BAKING CO., INC.	210126116010	5/7/21	446.25
202102151	ALPHA BAKING CO., INC.	21016116008	5/7/21	68.31
202102151	ALPHA BAKING CO., INC.	210126116009	5/7/21	106.44
202102151	ALPHA BAKING CO., INC.	21012619009	5/7/21	64.68
202102152	ALVIS, LEROY JR	REF042921	5/7/21	110.00
202102152	ALVIS, LEROY JR	REF05012021	5/7/21	110.00
202102153	AMAZON CAPITAL SERVICES	11DK-WN9F-XP6Y	5/7/21	143.81

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102153	AMAZON CAPITAL SERVICES	1KVY-Y3XN-3LHW	5/7/21	235.67
202102153	AMAZON CAPITAL SERVICES	1KVY-Y3XN-44X9	5/7/21	160.00
202102153	AMAZON CAPITAL SERVICES	1CKM-9NMP-MYMV	5/7/21	200.85
202102153	AMAZON CAPITAL SERVICES	13JD-L43H-Y9PK	5/7/21	156.10
202102153	AMAZON CAPITAL SERVICES	13JD-L43H-YYHD	5/7/21	80.85
202102153	AMAZON CAPITAL SERVICES	1QPC-NF1C-WTPV	5/7/21	555.73
202102153	AMAZON CAPITAL SERVICES	13M3-YF94-KKDT	5/7/21	45.79
202102153	AMAZON CAPITAL SERVICES	1D9C-3GF6-HMJJ	5/7/21	39.75
202102153	AMAZON CAPITAL SERVICES	17TM-9G73-7QN6	5/7/21	34.96
202102153	AMAZON CAPITAL SERVICES	169X-NFWK-LVGX	5/7/21	216.93
202102153	AMAZON CAPITAL SERVICES	1VM9-PY9Y-L9MK	5/7/21	147.36
202102153	AMAZON CAPITAL SERVICES	1GW1-MNXF-KK7X	5/7/21	39.95
202102153	AMAZON CAPITAL SERVICES	1JVF-JDD3-WH4D	5/7/21	111.93
202102153	AMAZON CAPITAL SERVICES	1CR1-QWYT-44RF	5/7/21	292.51
202102154	AMERICAN WELDING & GAS INC	7785382	5/7/21	111.53
202102155	BELANGER, SCOTT	REF04292021	5/7/21	110.00
202102155	BELANGER, SCOTT	REF04292021	5/7/21	110.00
202102156	BOSMAN, TOM	4292021	5/7/21	55.00
202102157	BRICE CHRISTIANSON INTERPRETING, LLC	243	5/7/21	6,562.50
202102158	COENEN, JAMES	4292021	5/7/21	55.00
202102159	COMPLETE OFFICE OF WISCONSIN	205742	5/7/21	660.00
202102160	DAVIES, ELYSE	APR2021 MILEAGE	5/7/21	14.56
202102160	DAVIES, ELYSE	APR2021 ITEM	5/7/21	54.49
202102161	DEAF HH EDUCATIONAL CONSULTING	1124	5/7/21	3,337.50
202102162	EO JOHNSON, INC.	INV937874	5/7/21	160.00
202102163	FIRST SUPPLY LLC	109128-00	5/7/21	12.33
202102163	FIRST SUPPLY LLC	109148-00	5/7/21	6.80
202102164	GRAINGER INC, WW	9885411794	5/7/21	51.88
202102164	GRAINGER INC, WW	9885411802	5/7/21	465.36
202102165	HABECK, MIKE	4292021	5/7/21	75.00
202102165	HABECK, MIKE	4302021	5/7/21	75.00
202102166	HEAT & POWER PRODUCTS INC.	41004	5/7/21	13,516.70
202102167	HEID MUSIC COMPANY, INC.-APPLETON	2760341	5/7/21	219.49
202102167	HEID MUSIC COMPANY, INC.-APPLETON	2760341	5/7/21	727.97
202102168	JAKUSZ, LISA	APR2021 ITEM	5/7/21	48.00
202102169	JENKIN, DOUGLAS	JENKIN5421	5/7/21	50.00
202102170	JULIOT, DAVID	4292021	5/7/21	55.00
202102171	KLINNER, RONALD	4292021	5/7/21	100.00
202102171	KLINNER, RONALD	4302021	5/7/21	100.00
202102172	KMOSENA, STEVEN	APR2021 ITEM	5/7/21	69.95
202102173	KOLODZIEJ, HEIDI	APR2021b ITEM	5/7/21	8.43
202102173	KOLODZIEJ, HEIDI	APR2021c ITEM	5/7/21	32.13
202102174	LEHMAN, GINA	MAY2021 ITEM	5/7/21	315.15
202102175	LICHTENWALD, ALLISON	LICHTENWLD5321	5/7/21	15.00
202102176	MARATHON PEST CONTROL	40146	5/7/21	28.00
202102176	MARATHON PEST CONTROL	40155	5/7/21	28.00
202102176	MARATHON PEST CONTROL	40157	5/7/21	35.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
202102176	MARATHON PEST CONTROL	40149	5/7/21	28.00
202102176	MARATHON PEST CONTROL	40156	5/7/21	35.00
202102176	MARATHON PEST CONTROL	40148	5/7/21	35.00
202102176	MARATHON PEST CONTROL	40147	5/7/21	28.00
202102176	MARATHON PEST CONTROL	40158	5/7/21	28.00
202102177	MAVO SYSTEMS, LLC	7688	5/7/21	2,212.94
202102178	MCCARTHY, SHEILA	4292021	5/7/21	55.00
202102179	MCCURDY, NICOLE	APR2021 ITEM	5/7/21	89.76
202102180	MID WISCONSIN BEVERAGE	2758972	5/7/21	700.10
202102180	MID WISCONSIN BEVERAGE	39136	5/7/21	38.40
202102181	OFFICE ENTERPRISES INC	485945	5/7/21	547.00
202102181	OFFICE ENTERPRISES INC	486000	5/7/21	299.00
202102182	OVERDRIVE INC	h-0070265	5/7/21	1,000.00
202102183	OVERGAARD, JACK	4302021	5/7/21	55.00
202102184	PAGENKOPF, CHAD	APR2021 ITEM	5/7/21	182.63
202102185	PISCA, SARAH	PISCA5421	5/7/21	202.00
202102186	PRAHL, TINA	APR2021 MILEAGE	5/7/21	176.40
202102187	RALL, MORGAN	APR2021 MILEAGE	5/7/21	79.74
202102188	REINDERS INC	2421762-00	5/7/21	63.13
202102189	REINHART FOODS INC	359432	5/7/21	72.59
202102189	REINHART FOODS INC	359432	5/7/21	340.76
202102189	REINHART FOODS INC	359429	5/7/21	529.02
202102189	REINHART FOODS INC	365652	5/7/21	693.20
202102189	REINHART FOODS INC	370216	5/7/21	2,577.07
202102189	REINHART FOODS INC	377474	5/7/21	500.30
202102190	SCHUSTER, TERESE	APR2021 MILEAGE	5/7/21	114.80
202102191	TAYLOR, JULIANN	APR2021 MILEAGE	5/7/21	112.17
202102192	TEAM SPORTING GOODS INC	AAC026745	5/7/21	1,000.00
202102193	USIC RECEIVABLES, LLC	436197	5/7/21	4,080.00
202102194	VESPER, WENDY	APR2021 ITEM	5/7/21	129.45
202102195	VIKING ELECTRIC SUPPLY	S004654909.002	5/7/21	83.80
202102195	VIKING ELECTRIC SUPPLY	S004580273.004	5/7/21	78.06
202102196	VLIETSTRA, ALISON	APR2021 MILEAGE	5/7/21	145.32
202102197	WASILCZUK, MIKE	APR2021 ITEM	5/7/21	4.99
202102198	WESTPHAL, JULIE	APR2021 ITEM	5/7/21	199.90
202102199	WYSKOARKO, JUDITH	APR2021 MILEAGE	5/7/21	126.00

2,338,339.02

**DC EVEREST AREA SCHOOL DISTRICT  
49 FUND BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4900451	HOME INSULATION CO, INC	BP8 PA7 MAR REF EV	4/16/21	380.00
4900451	HOME INSULATION CO, INC	BP9 PA6 MAR REF RIV	4/16/21	7,139.09
4900452	JAS CONSTRUCTION, LLC	594	4/16/21	19,841.95
4900452	JAS CONSTRUCTION, LLC	599	4/16/21	16,402.66
4900453	MOBILE WAREHOUSE, LLC	24472	4/16/21	70.00
4900453	MOBILE WAREHOUSE, LLC	24470	4/16/21	200.00
4900453	MOBILE WAREHOUSE, LLC	24471	4/16/21	100.00
4900453	MOBILE WAREHOUSE, LLC	24473	4/16/21	100.00
4900453	MOBILE WAREHOUSE, LLC	24465	4/16/21	100.00
4900453	MOBILE WAREHOUSE, LLC	24464	4/16/21	100.00
4900453	MOBILE WAREHOUSE, LLC	24466	4/16/21	300.00
4900453	MOBILE WAREHOUSE, LLC	24469	4/16/21	400.00
4900453	MOBILE WAREHOUSE, LLC	24468	4/16/21	300.00
4900453	MOBILE WAREHOUSE, LLC	24467	4/16/21	200.00
4900454	OLYMPUS LOCKERS AND STORAGE PRODUCTS, I	BP7 PA3 MAR REF SH	4/16/21	13,926.90
4900455	WISCONSIN MECHANICAL SOLUTIONS, INC	BP8 PA12 MAR REF EV	4/16/21	1,706.00
4900456	AIR QUALITY CONTROL, LLC	BP12 PA1 APR REF MS	5/7/21	6,650.00
4900457	GREENFIRE MANAGEMENT SERVICES, LLC	BP12 PA1 APR REF MS	5/7/21	15,447.95
4900457	GREENFIRE MANAGEMENT SERVICES, LLC	BP12 PA2 APR REF MS	5/7/21	22,620.45
4900458	H.J. MARTIN AND SON, INC	BP7 PA5 APR REF SH	5/7/21	12,498.20
4900459	JAS CONSTRUCTION, LLC	621	5/7/21	6,490.50
4900460	MOBILE WAREHOUSE, LLC	24606	5/7/21	100.00
4900460	MOBILE WAREHOUSE, LLC	24603	5/7/21	200.00
4900460	MOBILE WAREHOUSE, LLC	24604	5/7/21	100.00
4900460	MOBILE WAREHOUSE, LLC	24600	5/7/21	200.00
4900460	MOBILE WAREHOUSE, LLC	24601	5/7/21	300.00
4900460	MOBILE WAREHOUSE, LLC	24602	5/7/21	400.00
4900460	MOBILE WAREHOUSE, LLC	24598	5/7/21	100.00
4900460	MOBILE WAREHOUSE, LLC	24597	5/7/21	100.00
4900460	MOBILE WAREHOUSE, LLC	24599	5/7/21	300.00
4900460	MOBILE WAREHOUSE, LLC	24605	5/7/21	70.00
4900461	SOMERVILLE ARCHITECTS	36957	5/7/21	3,118.75
202102042	FORE-FRONT MECHANICAL, INC.	BP7 PA12 MAR REF SH	4/16/21	17,670.00
202102043	J.H. FINDORFF & SON, INC.	211032.0101.	4/16/21	21,134.15
202102044	NEXUS SOLUTIONS, LLC	1264 MAR RLE HAT	4/16/21	686.00
202102044	NEXUS SOLUTIONS, LLC	1264 MAR RLE EV	4/16/21	2,442.35
202102044	NEXUS SOLUTIONS, LLC	1264 MAR RLE RIV	4/16/21	1,152.26
202102044	NEXUS SOLUTIONS, LLC	1264 MAR RLE MS	4/16/21	118,975.97
202102044	NEXUS SOLUTIONS, LLC	1264 MAR RLE JH	4/16/21	14,022.63
202102044	NEXUS SOLUTIONS, LLC	1264 MAR RLE SH	4/16/21	15,916.92
202102044	NEXUS SOLUTIONS, LLC	1265 MAR REF HAT	4/16/21	7,573.40
202102044	NEXUS SOLUTIONS, LLC	1265 MAR REF MS	4/16/21	3,444.40
202102045	TOTAL ELECTRIC, INC.	BP12 PA1 MAR REF MS	4/16/21	2,375.00
202102046	VAN ERT ELECTRIC COMPANY INC.	BP4 PA12 MAR REF JH	4/16/21	20,021.13
202102046	VAN ERT ELECTRIC COMPANY INC.	BP6 PA11&12 MAR REF	4/16/21	216,600.00
202102046	VAN ERT ELECTRIC COMPANY INC.	BP7 PA6&7 MAR REF SH	4/16/21	88,155.25

**DC EVEREST AREA SCHOOL DISTRICT  
49 FUND BOARD CHECK REGISTER  
(04/14/2021-05/12/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102200	FORE-FRONT MECHANICAL, INC.	BP7 PA13 APR REF SH	5/7/21	38,948.10
202102201	NEXUS SOLUTIONS, LLC	1266 APR RLE HAT	5/7/21	686.00
202102201	NEXUS SOLUTIONS, LLC	1266 APR RLE EV	5/7/21	86,306.44
202102201	NEXUS SOLUTIONS, LLC	1266 APR RLE RIV	5/7/21	2,085.60
202102201	NEXUS SOLUTIONS, LLC	1266 APR RLE WE	5/7/21	3,836.40
202102201	NEXUS SOLUTIONS, LLC	1266 APR RLE MS	5/7/21	195,700.00
202102201	NEXUS SOLUTIONS, LLC	1266 APR RLE SH	5/7/21	4,457.55
202102201	NEXUS SOLUTIONS, LLC	1267 APR REF HAT	5/7/21	3,026.50
202102201	NEXUS SOLUTIONS, LLC	1267 APR REF MS	5/7/21	2,752.90
202102201	NEXUS SOLUTIONS, LLC	1267 APR REF SH	5/7/21	16,199.60
202102202	NORTHSTAR ENVIRONMENTAL TESTING, LLC	BP6PA 210-315 REF WE	5/7/21	165.00
202102202	NORTHSTAR ENVIRONMENTAL TESTING, LLC	BP7 PA210-262 REF SH	5/7/21	385.00
202102203	TOTAL ELECTRIC, INC.	BP8 PA13 APPR REF EV	5/7/21	9,017.00
202102204	VAN ERT ELECTRIC COMPANY INC.	BP4 PA13 APR REF JH	5/7/21	10,865.17
202102204	VAN ERT ELECTRIC COMPANY INC.	BP6 PA14 APR REF WE	5/7/21	27,764.70
202102204	VAN ERT ELECTRIC COMPANY INC.	BP7 PA8 APR REF SH	5/7/21	28,318.55
				<b>1,090,646.42</b>

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	-3,656,656.24	125,091,600.51	118,465,065.81	2,969,878.46
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	30,169,704.32	30,169,704.32	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	980.00	0.00	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	11,980,586.60	94,065,053.20	98,491,404.31	7,554,235.49
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	501,959.20	1,000,063.36	1,002,000.00	500,022.56
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	7,036,917.32	19,171,409.00	18,977,960.98	7,230,365.34
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	20,824.74	133.02	20,957.76	0.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	723.73	0.00	723.73	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	1,581.63	0.00	1,581.63	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	850,978.26	0.00	850,978.26	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	333,143.96	0.00	333,143.96	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	7,289,000.00	7,289,000.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-504,466.77	19,151,558.08	18,647,091.31	0.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-51,628.92	1,123,491.38	1,071,862.46	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-221,245.02	4,796,158.34	4,574,913.32	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	2,662,473.61	2,662,473.61	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-72,144.99	1,789,388.73	1,791,886.90	-74,643.16
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-698,014.66	4,881,151.04	4,822,926.18	-639,789.80
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HE HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DE DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DI DISABILITY INS DEDUCTION	-9,742.12	144,783.92	139,811.69	-4,769.89
10 L 000 000 811634 000 000 000	GENERAL FUND/SP SPOUSE/DEP'T LIFE INSURANCE	-2,066.10	9,857.25	10,349.15	-2,558.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 811635 000 000 000	GENERAL FUND/DE DEPENDENT CARE - CHPT125	-15,433.51	76,201.70	66,831.12	-6,062.93
10 L 000 000 811636 000 000 000	GENERAL FUND/DE DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811637 000 000 000	GENERAL FUND/HE HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811638 000 000 000	GENERAL FUND/DE DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811639 000 000 000	GENERAL FUND/AD ADDITIONAL LIFE INSURANCE	-2,934.23	68,949.26	71,956.26	-5,941.23
10 L 000 000 811640 000 000 000	GENERAL FUND/UN UNITED WAY	0.00	15,141.72	15,141.72	0.00
10 L 000 000 811641 000 000 000	GENERAL FUND/OT OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10 L 000 000 811642 000 000 000	GENERAL FUND/EB EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10 L 000 000 811643 000 000 000	GENERAL FUND/HE HEALTH INS. - SELF PAY - COBRA	0.00	30,658.69	171,586.28	-140,927.59
10 L 000 000 811644 000 000 000	GENERAL FUND/DE DENTAL INS. - SELF PAY - COBRA	0.00	0.00	13,825.14	-13,825.14
10 L 000 000 811645 000 000 000	GENERAL FUND/LI LIFE INS - EMPLOYER CONTRIBUTI	-21,168.61	77,583.93	75,268.24	-18,852.92
10 L 000 000 811647 000 000 000	GENERAL FUND/LI LIMITED FLEX PLAN-CHAPTER 125	-1,568.50	1,459.86	1,262.43	-1,371.07
10 L 000 000 811648 000 000 000	GENERAL FUND/SU SUPPLEMENTAL LIFE INSURANCE	-3,287.70	33,673.59	35,698.83	-5,312.94
10 L 000 000 811650 000 000 000	GENERAL FUND/UN UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10 L 000 000 811652 000 000 000	GENERAL FUND/GR GREENHECK FIELDHOUSE MEMBERSHP	0.00	296.05	296.05	0.00
10 L 000 000 811655 000 000 000	GENERAL FUND/V V VISION PLAN (DELTA)	-1,672.11	36,244.67	32,907.76	1,664.80
10 L 000 000 811656 000 000 000	GENERAL FUND/V V SHORT TERM DISABILITY	3,969.07	62,120.88	61,701.00	4,388.95
10 L 000 000 811665 000 000 000	GENERAL FUND/RO ROTH 403(B)	0.00	98,184.88	98,184.88	0.00
10 L 000 000 811670 000 000 000	GENERAL FUND/TS TSA'S	0.00	786,169.30	786,169.30	0.00
10 L 000 000 811673 000 000 000	GENERAL FUND/RE RETIREE HEALTH	0.00	0.00	84,163.59	-84,163.59
10 L 000 000 811674 000 000 000	GENERAL FUND/RE RETIREE DENTAL	0.00	890.33	5,458.36	-4,568.03
10 L 000 000 811675 000 000 000	GENERAL FUND/RE RETIREE LIFE	0.00	0.00	0.00	0.00
10 L 000 000 811697 000 000 000	GENERAL FUND/CH CHAMBER GIFT CERTIFICATES	0.00	0.00	0.00	0.00
10 L 000 000 811699 000 000 000	GENERAL FUND/MI MISCELLANEOUS DEDUCTION	0.00	63,267.24	63,267.24	0.00
10 L 000 000 811700 000 000 000	GENERAL FUND/IN INTEREST PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811810 000 000 000	GENERAL FUND/NE NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10 L 000 000 811815 000 000 000	GENERAL FUND/NE NET EFT PAYABLE	0.00	51,266,394.77	51,266,394.77	0.00
10 L 000 000 811820 000 000 000	GENERAL FUND/VO VOUCHERS PAYABLE	-3,582,856.16	3,582,856.16	0.00	0.00
10 L 000 000 812000 000 000 000	GENERAL FUND/DU Due To Other Funds	-750,000.00	750,000.00	0.00	0.00
10 L 000 000 815100 000 000 000	GENERAL FUND/SE SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10 L 000 000 815901 000 000 000	GENERAL FUND/OP OPEB 73	0.00	0.00	727,381.00	-727,381.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DE DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DE DEFERRED REVENUE STATE AID	-425.00	425.00	0.00	0.00
10 L 000 000 816903 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10 L 000 000 816905 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	1,680.00	-1,680.00
10 L 000 000 816909 000 000 000	GENERAL FUND/DE DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10 L 000 000 816910 000 000 000	GENERAL FUND/DE DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10 L 000 000 816999 000 000 000	GENERAL FUND/OT DEFERRED REVENUE- OTHER GRANTS	0.00	0.00	0.00	0.00
10 L 000 000 817100 000 000 000	GENERAL FUND/HE HEALTH-CLAIMS PAYABLE	0.00	3,435.54	3,435.54	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SE SECURITY PREMIUM PAYABLE	-803,377.37	10,488,686.48	9,472,952.61	212,356.50

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 817150 000 000 000	GENERAL FUND/HR HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DE DENTAL-CLAIMS PAYABLE	-150,000.00	817,632.17	881,435.68	-213,803.51
10 L 000 000 819107 000 000 000	GENERAL FUND/CO CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LO LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FI FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FI FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10 Q 000 000 914000 000 000 000	GENERAL FUND/FI FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10 Q 000 000 916000 000 000 000	GENERAL FUND/FI FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10 Q 000 000 931000 000 000 000	GENERAL FUND/FU FUND BALANCE-RESERVED	0.00	121,062,931.06	121,663,146.27	-600,215.21
10 Q 000 000 931700 000 000 000	GENERAL FUND/FU FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 932000 000 000 000	GENERAL FUND/FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10 Q 000 000 936120 000 000 000	GENERAL FUND/Co CONT OBLIG-RESTRICTED FUND BAL	-340,000.00	0.00	0.00	-340,000.00
10 Q 000 000 936130 000 000 000	GENERAL FUND/UN UNSPENT COMMON SCHOOL LIBRARY	-29,119.84	58,700.16	290,522.48	-260,942.16
10 Q 000 000 936320 000 000 000	GENERAL FUND/De DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10 Q 000 000 936500 000 000 000	GENERAL FUND/Fo FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 936900 000 000 000	GENERAL FUND/FD FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10 Q 000 000 938900 000 000 000	GENERAL FUND/As ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 939200 000 000 000	GENERAL FUND/CA WORKING CAPITAL (CASH FLOW)	-9,813,856.66	174,531,278.47	180,044,505.74	-15,327,083.93
10 Q 000 000 939900 000 000 000	GENERAL FUND/Un UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 - - - - -		0.00	675,259,007.67	675,259,007.67	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2020-21		Ending	
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
27	A	000	000	711000	000	000	000	SPECIAL EDUCATI	CASH	751,879.84	2,947,276.12	9,176,802.66	-5,477,646.70
27	A	000	000	711100	000	000	000	SPECIAL EDUCATI	PAYROLL CLEARANCE ACCOUNT	0.00	8,349,569.79	8,349,569.79	0.00
27	A	000	000	711105	000	000	000	SPECIAL EDUCATI	A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27	A	000	000	712000	000	000	000	SPECIAL EDUCATI	INVESTMENTS	0.00	2,643,669.93	2,643,669.93	0.00
27	A	000	000	713200	000	000	000	SPECIAL EDUCATI	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
27	A	000	000	714100	000	000	000	SPECIAL EDUCATI	Due From Other Funds	0.00	0.00	0.00	0.00
27	A	000	000	715420	000	000	000	SPECIAL EDUCATI	DUE FROM CESA	0.00	0.00	0.00	0.00
27	A	000	000	715500	000	000	000	SPECIAL EDUCATI	DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27	A	000	000	715600	000	000	000	SPECIAL EDUCATI	DUE FROM FED GOVERNMENT	248,466.89	0.00	248,466.89	0.00
27	L	000	000	000000	000	000	000	SPECIAL EDUCATI		0.00	0.00	0.00	0.00
27	L	000	000	811200	000	000	000	SPECIAL EDUCATI	ACCOUNTS PAYABLE	-67,023.71	741,452.53	674,428.82	0.00
27	L	000	000	811558	000	000	000	SPECIAL EDUCATI	AP STAPLES	0.00	0.00	0.00	0.00
27	L	000	000	811610	000	000	000	SPECIAL EDUCATI	MEDICARE TAX	-9,311.54	9,311.54	0.00	0.00
27	L	000	000	811611	000	000	000	SPECIAL EDUCATI	SOCIAL SECURITY TAX	-39,814.30	39,814.30	0.00	0.00
27	L	000	000	811620	000	000	000	SPECIAL EDUCATI	RETIREMENT DEDUCTION	-43,821.30	43,821.30	0.00	0.00
27	L	000	000	811628	000	000	000	SPECIAL EDUCATI	HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27	L	000	000	811630	000	000	000	SPECIAL EDUCATI	DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27	L	000	000	811633	000	000	000	SPECIAL EDUCATI	DISABILITY INS DEDUCTION	-2,214.47	2,214.47	0.00	0.00
27	L	000	000	811645	000	000	000	SPECIAL EDUCATI	LIFE INS - EMPLOYER CONTRIBUTI	-1,139.57	1,139.57	0.00	0.00
27	L	000	000	811815	000	000	000	SPECIAL EDUCATI	NET EFT PAYABLE	0.00	9,936,797.09	9,936,797.09	0.00
27	L	000	000	811820	000	000	000	SPECIAL EDUCATI	VOUCHERS PAYABLE	-649,487.06	649,487.06	0.00	0.00
27	L	000	000	812000	000	000	000	SPECIAL EDUCATI	Due To Other Funds	0.00	0.00	0.00	0.00
27	L	000	000	815100	000	000	000	SPECIAL EDUCATI	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27	L	000	000	817101	000	000	000	SPECIAL EDUCATI	SECURITY PREMIUM PAYABLE	-172,351.37	172,351.37	0.00	0.00
27	L	000	000	817150	000	000	000	SPECIAL EDUCATI	HRA PAYABLE	0.00	0.00	0.00	0.00
27	L	000	000	817200	000	000	000	SPECIAL EDUCATI	DENTAL - CLAIMS PAYABLE	-15,183.41	15,183.41	0.00	0.00
27	Q	000	000	000000	000	000	000	SPECIAL EDUCATI		0.00	0.00	0.00	0.00
27	Q	000	000	931000	000	000	000	SPECIAL EDUCATI	FUND BALANCE - RESERVED	0.00	23,470,334.16	23,476,285.48	-5,951.32
27	Q	000	000	932000	000	000	000	SPECIAL EDUCATI	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27	Q	000	000	936120	000	000	000	SPECIAL EDUCATI	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27	Q	000	000	936320	000	000	000	SPECIAL EDUCATI	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27	Q	000	000	936500	000	000	000	SPECIAL EDUCATI	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	936900	000	000	000	SPECIAL EDUCATI	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27	Q	000	000	938900	000	000	000	SPECIAL EDUCATI	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	939200	000	000	000	SPECIAL EDUCATI	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27	Q	000	000	939900	000	000	000	SPECIAL EDUCATI	UNASSIGNED FUND BALANCE	0.00	32,629,128.70	27,145,530.68	5,483,598.02
27	-	-	-	-	-	-	-			0.00	81,651,551.34	81,651,551.34	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
50 A 000 000 711000 000 000 000	FOOD SERVICE FU CASH	1,308,184.75	1,955,690.65	2,008,856.41	1,255,018.99
50 A 000 000 711100 000 000 000	FOOD SERVICE FU PAYROLL CLEARANCE ACCOUNT	0.00	977,696.43	977,696.43	0.00
50 A 000 000 711105 000 000 000	FOOD SERVICE FU A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
50 A 000 000 711200 000 000 000	FOOD SERVICE FU PETTY CASH	93.00	0.00	0.00	93.00
50 A 000 000 712000 000 000 000	FOOD SERVICE FU INVESTMENTS	0.00	1,775,060.53	1,775,060.53	0.00
50 A 000 000 713200 000 000 000	FOOD SERVICE FU ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
50 A 000 000 714100 000 000 000	FOOD SERVICE FU Due From Other Funds	0.00	0.00	0.00	0.00
50 A 000 000 715500 000 000 000	FOOD SERVICE FU DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
50 A 000 000 715600 000 000 000	FOOD SERVICE FU DUE FROM FEDERAL FUNDS	75,440.72	0.00	75,440.72	0.00
50 L 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 L 000 000 811200 000 000 000	FOOD SERVICE FU ACCOUNTS PAYABLE	-94,101.94	1,024,048.81	929,946.87	0.00
50 L 000 000 811558 000 000 000	FOOD SERVICE FU AP STAPLES	0.00	0.00	0.00	0.00
50 L 000 000 811610 000 000 000	FOOD SERVICE FU MEDICARE TAX	-371.92	371.92	0.00	0.00
50 L 000 000 811611 000 000 000	FOOD SERVICE FU SOCIAL SECURITY TAX	-1,590.16	1,590.16	0.00	0.00
50 L 000 000 811620 000 000 000	FOOD SERVICE FU RETIREMENT DEDUCTION	-1,627.25	1,627.25	0.00	0.00
50 L 000 000 811630 000 000 000	FOOD SERVICE FU DENTAL PPO PLAN	0.00	0.00	0.00	0.00
50 L 000 000 811633 000 000 000	FOOD SERVICE FU DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00
50 L 000 000 811645 000 000 000	FOOD SERVICE FU LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
50 L 000 000 811815 000 000 000	FOOD SERVICE FU NET EFT PAYABLE	0.00	1,035,245.05	1,035,245.05	0.00
50 L 000 000 811820 000 000 000	FOOD SERVICE FU VOUCHERS PAYABLE	-26,228.38	26,228.38	0.00	0.00
50 L 000 000 812000 000 000 000	FOOD SERVICE FU Due To Other Funds	0.00	0.00	0.00	0.00
50 L 000 000 815000 000 000 000	FOOD SERVICE FU DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00
50 L 000 000 815100 000 000 000	FOOD SERVICE FU SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
50 L 000 000 815300 000 000 000	FOOD SERVICE FU DUE TO STATE	-608.88	608.88	0.00	0.00
50 L 000 000 815900 000 000 000	FOOD SERVICE FU Other Deposits Payable	-137,297.44	0.00	0.00	-137,297.44
50 L 000 000 817101 000 000 000	FOOD SERVICE FU SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817150 000 000 000	FOOD SERVICE FU HRA PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817200 000 000 000	FOOD SERVICE FU DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU FUND BALANCE - RESERVED	0.00	268,971.91	289,607.91	-20,636.00
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU FOOD SERVICE FUND BALANCE	-1,121,892.50	2,245,532.88	2,220,818.93	-1,097,178.55
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
50 Q 000 000 939900 000 000 000	FOOD SERVICE FU UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 - - - - -		0.00	9,312,672.85	9,312,672.85	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
80 A 000 000 711000 000 000 000	COMMUNITY SERVI CASH	72,018.30	870,101.80	954,736.90	-12,616.80
80 A 000 000 711001 000 000 000	COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00
80 A 000 000 711100 000 000 000	COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	664,895.12	664,895.12	0.00
80 A 000 000 711105 000 000 000	COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
80 A 000 000 711200 000 000 000	COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00
80 A 000 000 711300 000 000 000	COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00
80 A 000 000 712000 000 000 000	COMMUNITY SERVI INVESTMENTS	0.00	0.00	0.00	0.00
80 A 000 000 713100 000 000 000	COMMUNITY SERVI TAXES RECEIVABLE	0.00	250,000.00	250,000.00	0.00
80 A 000 000 713200 000 000 000	COMMUNITY SERVI ACCOUNTS RECEIVABLE	74,709.64	0.00	74,709.64	0.00
80 A 000 000 713205 000 000 000	COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	11,788.22	0.00	11,788.22	0.00
80 A 000 000 714100 000 000 000	COMMUNITY SERVI Due From Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80 L 000 000 811200 000 000 000	COMMUNITY SERVI ACCOUNTS PAYABLE	-8,840.61	238,445.29	229,604.68	0.00
80 L 000 000 811225 000 000 000	COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 811558 000 000 000	COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00
80 L 000 000 811610 000 000 000	COMMUNITY SERVI MEDICARE TAX	-403.50	403.50	0.00	0.00
80 L 000 000 811611 000 000 000	COMMUNITY SERVI SOCIAL SECURITY TAX	-1,725.33	1,725.33	0.00	0.00
80 L 000 000 811620 000 000 000	COMMUNITY SERVI RETIREMENT DEDUCTION	-1,286.41	1,286.41	0.00	0.00
80 L 000 000 811628 000 000 000	COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
80 L 000 000 811630 000 000 000	COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
80 L 000 000 811633 000 000 000	COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00
80 L 000 000 811645 000 000 000	COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
80 L 000 000 811815 000 000 000	COMMUNITY SERVI NET EFT PAYABLE	0.00	724,334.20	724,334.20	0.00
80 L 000 000 811820 000 000 000	COMMUNITY SERVI VOUCHERS PAYABLE	-27,951.36	27,951.36	0.00	0.00
80 L 000 000 812000 000 000 000	COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 816900 000 000 000	COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	-2,636.11	2,636.11	1,215.00	-1,215.00
80 L 000 000 816901 000 000 000	COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-7,621.10	7,621.10	13,247.04	-13,247.04
80 L 000 000 816902 000 000 000	COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	0.00	0.00	0.00	0.00
80 L 000 000 816903 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-1,410.00	1,410.00	9,429.29	-9,429.29
80 L 000 000 816904 000 000 000	COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00
80 L 000 000 816905 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	0.00	0.00	0.00	0.00
80 L 000 000 816906 000 000 000	COMMUNITY SERVI Deferred Revenue - Care Corner	0.00	0.00	0.00	0.00
80 L 000 000 816907 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00
80 L 000 000 816908 000 000 000	COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	0.00	0.00	1,701.00	-1,701.00
80 L 000 000 816909 000 000 000	COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	0.00	0.00	0.00	0.00
80 L 000 000 816911 000 000 000	COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	0.00	0.00	0.00	0.00
80 L 000 000 816913 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	0.00	0.00	0.00	0.00
80 L 000 000 817101 000 000 000	COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 817200 000 000 000	COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00
80 Q 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00

		Account Level		Beginning	2020-21	2020-21	Ending										
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance
80	Q	000	000	931000	000	000	000	COMMUNITY SERVI					FUND BALANCE - RESERVED	0.00	325,055.42	325,055.42	0.00
80	Q	000	000	931896	000	000	000	COMMUNITY SERVI					TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVI					FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVI					CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVI					DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVI					FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVI					FUND BALANCE-RESTRICTED OTHER	-107,921.74	1,271,484.71	1,126,633.84	36,929.13
80	Q	000	000	938900	000	000	000	COMMUNITY SERVI					ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVI					WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVI					UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---							0.00	4,387,350.35	4,387,350.35	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func	Prj DeptJob Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
Grand Asset Totals		19,614,900.56	289,931,923.78	295,525,214.00	14,021,610.34
Grand Liability Totals		-8,202,109.82	124,815,240.96	118,503,261.46	-1,890,130.32
Grand Equity Totals		-11,412,790.74	355,863,417.47	356,582,106.75	-12,131,480.02
Grand Totals		0.00	770,610,582.21	770,610,582.21	0.00

Number of Accounts: 225

\*\*\*\*\* End of report \*\*\*\*\*

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00427	Transfer to cover cost of Wausau Chamber adve	2020-2021	05/11/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover cost of Wausau Chamber advertising	10 E 836 310 264100 000 264 000		05/11/2021	0.00	200.00
2		Transfer to cover cost of Wausau Chamber advertising	10 E 836 351 264100 000 264 000		05/11/2021	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00426	furniture & TVs for 310/329	2020-2021	05/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to complete the remodeling of room 310/329 with furniture & TVs	10 E 400 440 120000 000 241 000		05/10/2021	16,100.00	0.00
2		not as much printer charges with Covid	10 E 400 354 120000 000 241 000		05/10/2021	0.00	11,000.00
3		didn't use as much copier paper due to Covid	10 E 400 417 120000 000 241 000		05/10/2021	0.00	5,100.00
TOTALS						16,100.00	16,100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00425	new choir robes	2020-2021	05/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		With Covid, no pupil travel was used.	10 E 400 341 256740 000 241 000		05/10/2021	0.00	11,000.00
2		purchased choir robes to replace ones from many years ago	10 E 400 420 120000 000 241 000		05/10/2021	11,000.00	0.00
3		Forensics did not compete/travel as much due to Covid	10 E 400 940 122512 000 241 000		05/10/2021	0.00	1,000.00
4		purchased choir robes to replace ones from many years ago	10 E 400 420 120000 000 241 000		05/10/2021	1,000.00	0.00
5		no employee travel due to Covid	10 E 400 342 241000 000 241 000		05/10/2021	0.00	835.00
6		purchased choir robes to replace ones from many years ago	10 E 400 420 120000 000 241 000		05/10/2021	835.00	0.00
TOTALS						12,835.00	12,835.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00424	to cover SeedFolks Books bought thru Craig fo	2020-2021	05/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover SeedFolks Books bought thru Craig for MS Reading/English not enough funds in acct	10 E 200 411 122110 000 122 000		05/10/2021	0.00	1.17

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00424	to cover SeedFolks Books bought thru Craig fo	2020-2021	05/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		to cover SeedFolks Books bought thru Craig for MS Reading/English not enough funds in acct	10 E 200 360 122110 000 122 000		05/10/2021	1.17	0.00
TOTALS						1.17	1.17

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00423	Funds Transfer to Cover Purchases for grant a	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds Transfer to Cover Purchases for grant awarded through DCE Foundation	10 E 103 411 110000 000 101 000		05/07/2021	0.00	289.59
2		Funds Transfer to Cover Purchases for grant awarded through DCE Foundation	10 E 103 411 241000 000 241 000		05/07/2021	289.59	0.00
3		Funds Transfer to Cover Purchases for grant awarded through DCE Foundation	10 E 103 411 110000 000 112 000		05/07/2021	0.00	165.26
4		Funds Transfer to Cover Purchases for grant awarded through DCE Foundation	10 E 103 411 241000 000 241 000		05/07/2021	165.26	0.00
5		Funds Transfer to Cover Purchases for grant awarded through DCE Foundation	10 E 103 439 110000 000 241 000		05/07/2021	0.00	2,079.86
6		Funds Transfer to Cover Purchases for grant awarded through DCE Foundation	10 E 103 411 241000 000 241 000		05/07/2021	2,079.86	0.00
TOTALS						2,534.71	2,534.71

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00422	Transfer to cover job posting advertisement	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover job posting advertisement	10 E 836 310 264100 000 264 000		05/07/2021	0.00	400.00
2		Transfer to cover job posting advertisement	10 E 836 351 264100 000 264 000		05/07/2021	400.00	0.00
TOTALS						400.00	400.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00420	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 200 310 125004 000 125 000		05/06/2021	0.00	150.00
2		to cover band uniforms and band stands	10 E 200 440 125004 000 125 000		05/06/2021	150.00	0.00
3		to cover band uniforms and band stands	10 E 200 411 125004 000 125 000		05/06/2021	0.00	159.58
4		to cover band uniforms and band stands	10 E 200 440 125004 000 125 000		05/06/2021	159.58	0.00
TOTALS						309.58	309.58

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00419	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 400 940 125001 000 125 000		05/06/2021	0.00	791.25
2		to cover band uniforms and band stands	10 E 400 440 125001 000 125 000		05/06/2021	791.25	0.00
TOTALS						791.25	791.25

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00418	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 300 310 125001 000 125 000		05/06/2021	0.00	910.00
2		to cover band uniforms and band stands	10 E 300 440 125001 000 125 000		05/06/2021	910.00	0.00
3		to cover band uniforms and band stands	10 E 300 411 125001 000 125 000		05/06/2021	0.00	150.00
4		to cover band uniforms and band stands	10 E 300 440 125001 000 125 000		05/06/2021	150.00	0.00
5		to cover band uniforms and band stands	10 E 300 417 125001 000 125 000		05/06/2021	0.00	100.00
6		to cover band uniforms and band stands	10 E 300 440 125001 000 125 000		05/06/2021	100.00	0.00
7		to cover band uniforms and band stands	10 E 300 480 125001 000 125 000		05/06/2021	0.00	100.00
8		to cover band uniforms and band stands	10 E 300 440 125001 000 125 000		05/06/2021	100.00	0.00
9		to cover band uniforms and band stands	10 E 300 940 125001 000 125 000		05/06/2021	0.00	2,527.95
10		to cover band uniforms and band stands	10 E 300 440 125001 000 125 000		05/06/2021	2,527.95	0.00
TOTALS						3,787.95	3,787.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00417	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 200 353 125001 000 125 000		05/05/2021	0.00	266.00
1		to cover band uniforms and band stands	10 E 200 440 125001 000 125 000		05/05/2021	266.00	0.00
3		to cover band uniforms and band stands	10 E 200 480 125001 000 125 000		05/05/2021	0.00	320.00
4		to cover band uniforms and band stands	10 E 200 440 125001 000 125 000		05/05/2021	320.00	0.00
5		to cover band uniforms and band stands	10 E 200 940 125001 000 125 000		05/05/2021	0.00	108.80
6		to cover band uniforms and band stands	10 E 200 440 125001 000 125 000		05/05/2021	108.80	0.00
TOTALS						694.80	694.80

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00415	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 300 411 125004 000 125 000		05/05/2021	0.00	26.35
2		to cover band uniforms and band stands	10 E 300 440 125004 000 125 000		05/05/2021	26.35	0.00
TOTALS						26.35	26.35

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00414	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 400 310 125003 000 125 000		05/05/2021	0.00	1,439.02
2		to cover band uniforms and band stands	10 E 400 440 125003 000 125 000		05/05/2021	1,439.02	0.00
3		to cover band uniforms and band stands	10 E 400 473 125003 000 125 000		05/05/2021	0.00	300.00
4		to cover band uniforms and band stands	10 E 400 440 125003 000 125 000		05/05/2021	300.00	0.00
TOTALS						1,739.02	1,739.02

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00413	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 200 411 125003 000 125 000		05/05/2021	0.00	32.00
2		to cover band uniforms and band stands	10 E 200 440 125003 000 125 000		05/05/2021	32.00	0.00
TOTALS						32.00	32.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00412	to cover band uniforms and band stands	2020-2021	05/07/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands	10 E 400 310 125002 000 125 000		05/05/2021	0.00	400.00
2		to cover band uniforms and band stands	10 E 400 440 125002 000 125 000		05/05/2021	400.00	0.00
3		to cover band uniforms and band stands	10 E 400 341 256742 000 125 000		05/05/2021	0.00	200.00
4		to cover band uniforms and band stands	10 E 400 440 125002 000 125 000		05/05/2021	200.00	0.00
5		to cover band uniforms and band stands	10 E 400 411 125002 000 125 000		05/05/2021	0.00	94.22
6		to cover band uniforms and band stands	10 E 400 440 125002 000 125 000		05/05/2021	94.22	0.00
7		to cover band uniforms and band stands	10 E 400 473 125002 000 125 000		05/05/2021	0.00	39.88
8		to cover band uniforms and band stands	10 E 400 440 125002 000 125 000		05/05/2021	39.88	0.00
TOTALS						734.10	734.10

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00411	to cover band uniforms and band stands for Jo	2020-2021	05/05/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands for Joe F	10 E 300 310 125002 000 125 000		05/05/2021	0.00	1,200.00
2		to cover band uniforms and band stands for Joe F	10 E 300 440 125002 000 125 000		05/05/2021	1,200.00	0.00
3		to cover band uniforms and band stands for Joe F	10 E 300 342 125002 000 125 000		05/05/2021	0.00	301.63
4		to cover band uniforms and band stands for Joe F	10 E 300 440 125002 000 125 000		05/05/2021	301.63	0.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00411	to cover band uniforms and band stands for Jo	2020-2021	05/05/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
5		to cover band uniforms and band stands for Joe F	10 E 300 473 125002 000 125 000		05/05/2021	0.00	1,017.06
6		to cover band uniforms and band stands for Joe F	10 E 300 440 125002 000 125 000		05/05/2021	1,017.06	0.00
TOTALS						2,518.69	2,518.69

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00410	to cover band uniforms and band stands for Jo	2020-2021	05/05/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover band uniforms and band stands for Joe F	10 E 200 342 125002 000 125 000		05/05/2021	0.00	96.00
2		to cover band uniforms and band stands for Joe F	10 E 200 440 125002 000 125 000		05/05/2021	96.00	0.00
3		to cover band uniforms and band stands for Joe F	10 E 200 473 125002 000 125 000		05/05/2021	0.00	42.80
4		to cover band uniforms and band stands for Joe F	10 E 200 440 125002 000 125 000		05/05/2021	42.80	0.00
TOTALS						138.80	138.80

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00408	Reallocation of Funds for content filter purc	2020-2021	05/04/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Employee travel	10 E 814 342 295000 000 232 000		05/04/2021	0.00	5,000.00
2		Software as a service	10 E 814 362 295000 000 232 000		05/04/2021	5,000.00	0.00
TOTALS						5,000.00	5,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00407	to cover negative balance in 411 acct to reco	2020-2021	05/04/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance in 411 acct to reconcile pcards	10 E 400 411 126000 000 126 000		05/04/2021	0.00	500.00
2		to cover negative balance in 411 acct to reconcile pcards	10 E 400 411 122600 000 125 000		05/04/2021	500.00	0.00
TOTALS						500.00	500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00406	Adjust balance to \$0 in wage account for inte	2020-2021	05/04/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Adjust balance to \$0 in wage account for interpreter - see 20-00405	27 E 809 310 156100	019 809 000	05/04/2021	0.00	151.95
2		Adjust balance to \$0 in wage account for interpreter - see 20-00405	27 E 400 100 156100	011 809 419	05/04/2021	151.95	0.00
TOTALS						151.95	151.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00405	Transfer interpreter wages remaining to cover	2020-2021	05/04/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer interpreter wages remaining to cover interpreter bills through end of FY2021 (vacancy)	27 E 809 310 156100	019 809 000	05/04/2021	20,510.95	0.00
2		Transfer interpreter wages remaining to cover interpreter bills through end of FY2021 (vacancy)	27 E 400 100 156100	011 809 419	05/04/2021	0.00	20,510.95
TOTALS						20,510.95	20,510.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00404	Purchase of 3 Recovery Cots each for EV and R	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase of 3 Recovery Cots each for EV and RIV	10 E 824 440 214200	000 212 000	05/03/2021	1,721.00	0.00
2		Purchase of 3 Recovery Cots each for EV and RIV	10 E 824 310 129200	000 212 000	05/03/2021	0.00	1,721.00
TOTALS						1,721.00	1,721.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00403	Transfer of capital budget to superintendent	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of capital budget to superintendent to cover gift certificate stipends	10 E 833 310 254200	000 254 000	05/03/2021	0.00	376,900.00
2		Transfer of capital budget to superintendent to cover gift certificate stipends	10 E 810 990 232000	000 232 000	05/03/2021	376,900.00	0.00
TOTALS						376,900.00	376,900.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00402	transfer to purchase Foundations & Geodes	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to purchase Foundations & Geodes	10 E 825 310 221201 000 210 000		05/03/2021	0.00	50,000.00
2		transfer to purchase Foundations & Geodes	10 E 825 310 221300 000 210 000		05/03/2021	0.00	10,000.00
3		transfer to purchase Foundations & Geodes	10 E 825 342 221300 000 210 000		05/03/2021	0.00	8,000.00
4		transfer to purchase Foundations & Geodes	10 E 825 490 221100 000 210 000		05/03/2021	0.00	5,000.00
5		transfer to purchase Foundations & Geodes	10 E 820 470 110000 000 210 000		05/03/2021	75,000.00	0.00
6		transfer to purchase Foundations & Geodes	10 E 825 415 221100 000 210 000		05/03/2021	0.00	2,000.00
TOTALS						75,000.00	75,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00401	transfer to balance accounts	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		purchase hydroponic unit, Foundations, Geodes	10 E 820 360 222200 031 220 000		05/03/2021	0.00	17,000.00
2		purchase elementary hydroponic unit	10 E 820 440 232000 000 210 000		05/03/2021	5,130.00	0.00
3		transfer to purchase Foundations & Geodes	10 E 820 354 258000 000 210 000		05/03/2021	0.00	1,500.00
4		transfer to purchase Foundations & Geodes	10 E 820 411 110000 000 210 000		05/03/2021	0.00	2,000.00
5		transfer to purchase Foundations & Geodes	10 E 820 411 232000 000 210 000		05/03/2021	0.00	2,500.00
6		transfer to purchase Foundations & Geodes	10 E 820 415 221300 000 210 000		05/03/2021	0.00	5,000.00
7		transfer to purchase Foundations & Geodes	10 E 820 480 213200 000 210 000		05/03/2021	0.00	10,584.00
8		transfer to purchase Foundations & Geodes	10 E 820 470 110000 000 210 000		05/03/2021	33,454.00	0.00
TOTALS						38,584.00	38,584.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00400	transfer to balance accounts	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to purchase Foundations & Geodes	10 E 820 140 110004 000 809 207		05/03/2021	0.00	24,000.00
2		transfer for curriculum writing before June 30	10 E 820 100 221200 000 210 205		05/03/2021	4,000.00	0.00
3		transfer to purchase trumpet bell covers	10 E 820 411 125000 000 210 000		05/03/2021	551.00	0.00
4		transfer to purchase Foundations & Geodes	10 E 820 470 110000 000 210 000		05/03/2021	32,249.00	0.00
5		transfer to purchase Foundations & Geodes	10 E 820 222 110004 000 809 207		05/03/2021	0.00	800.00
6		transfer to purchase Foundations & Geodes	10 E 820 310 110000 000 210 000		05/03/2021	0.00	6,500.00
7		transfer to purchase Foundations & Geodes	10 E 820 341 256770 000 210 000		05/03/2021	0.00	3,500.00
8		transfer to purchase Foundations & Geodes	10 E 820 342 110000 000 210 000		05/03/2021	0.00	2,000.00
TOTALS						36,800.00	36,800.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00399	Purchase furniture for classrooms	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase furniture for classrooms	10 E 102 354 110000 000 241 000		05/03/2021	0.00	2,300.00
2		Purchase furniture for classrooms	10 E 102 440 110000 000 241 000		05/03/2021	2,300.00	0.00
TOTALS						2,300.00	2,300.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00398	Purchase furniture for classrooms	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase furniture for classrooms	10 E 102 342 241000 000 241 000		05/03/2021	0.00	800.00
2		Purchase furniture for classrooms	10 E 102 440 241000 000 241 000		05/03/2021	0.00	250.00
3		Purchase furniture for classrooms	10 E 102 440 110000 000 241 000		05/03/2021	1,050.00	0.00
TOTALS						1,050.00	1,050.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00397	Purchase furniture for classrooms	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase furniture for classrooms	10 E 102 440 110000 000 241 000		05/03/2021	440.97	0.00
2		Purchase furniture for classrooms	10 E 102 411 122110 000 115 000		05/03/2021	0.00	15.65
3		Purchase furniture for classrooms	10 E 102 411 129200 000 129 000		05/03/2021	0.00	70.36
4		Purchase furniture for classrooms	10 E 102 479 129200 000 129 000		05/03/2021	0.00	350.00
5		Purchase furniture for classrooms	10 E 102 440 143000 000 140 000		05/03/2021	0.00	4.96
TOTALS						440.97	440.97

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00396	Purchase furniture for classrooms	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase furniture for classrooms	10 E 102 411 110000 000 103 000		05/03/2021	0.00	367.69
2		Purchase furniture for classrooms	10 E 102 440 110000 000 103 000		05/03/2021	0.00	200.00
3		Purchase furniture for classrooms	10 E 102 479 110000 000 103 000		05/03/2021	0.00	943.16
4		Purchase furniture for classrooms	10 E 102 440 110000 000 241 000		05/03/2021	1,510.85	0.00
TOTALS						1,510.85	1,510.85

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00395	10 e 102 440 110000 000 241 000	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase furniture for classrooms	10 E 102 411 110000 000 102 000		05/03/2021	0.00	920.16
2		Purchase furniture for classrooms	10 E 102 479 110000 000 102 000		05/03/2021	0.00	1,450.00
3		Purchase furniture for classrooms	10 E 102 440 110000 000 241 000		05/03/2021	2,370.16	0.00
TOTALS						2,370.16	2,370.16

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00394	Purchase furniture for classrooms	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase furniture for classrooms	10 E 102 440 110000 000 241 000		05/03/2021	1,839.94	0.00
2		Purchase furniture for classrooms	10 E 102 411 110000 000 101 000		05/03/2021	0.00	82.89
3		Purchase furniture for classrooms	10 E 102 479 110000 000 101 000		05/03/2021	0.00	1,307.05
4		Purchase furniture for classrooms	10 E 102 341 256770 000 101 000		05/03/2021	0.00	450.00
TOTALS						1,839.94	1,839.94

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00393	Transfer of funds to cover Columbia Coatings	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds to cover Columbia Coatings	10 E 400 440 136360 000 136 000		05/03/2021	0.00	200.00
2		Transfer of funds to cover Columbia Coatings	10 E 400 411 136360 000 136 000		05/03/2021	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00392	End of year budget coverages	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover year end overages	10 E 102 354 110000 000 241 000		05/03/2021	0.00	715.00
2		to cover year end overages	10 E 102 940 241000 000 241 000		05/03/2021	715.00	0.00
TOTALS						715.00	715.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00391	EXPENSE OF USED IPADS	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		FITNESS EQUIPMENT PURCHASE	80 E 861 551 253300 000 300 000		05/03/2021	0.00	250.00
2		COMPUTER/IPAD PURCHASES	80 E 861 481 393000 000 300 000		05/03/2021	250.00	0.00
TOTALS						250.00	250.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00390	funds for staff breakfast	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds for staff breakfast	10 E 300 411 241000 000 241 000		05/03/2021	0.00	150.00
2		funds for staff breakfast	10 E 300 415 241000 000 241 000		05/03/2021	150.00	0.00
TOTALS						150.00	150.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00389	inflatable rental for end of year celebration	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Inflatable rental - reallocate from 342 acct to 325 acct	10 E 108 342 241000 000 241 000		05/03/2021	0.00	150.00
2		Inflatable rental - reallocate from 342 acct to 325 acct	10 E 108 325 241000 000 241 000		05/03/2021	150.00	0.00
TOTALS						150.00	150.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00388	5th grade field trip and bus expense	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		5th grade field trip - reallocate from 417 acct to 341	10 E 108 417 110000 000 241 000		05/03/2021	0.00	1,000.00
2		5th grade field trip - reallocate from 417 acct to 341	10 E 108 341 256770 000 103 000		05/03/2021	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00387	4th grade busing to Twin Oaks	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		4th grade busing to Twin Oaks - reallocate from 417 acct to 341	10 E 108 417 110000 000 241 000		05/03/2021	0.00	415.00
2		4th grade busing to Twin Oaks - reallocate from 417 acct to 341	10 E 108 341 256770 000 103 000		05/03/2021	415.00	0.00
TOTALS						415.00	415.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00386	transfer to cover purchases of brush cutter,	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to cover purchases of brush cutter, trail signs and employee travel	10 E 823 415 126241 000 210 000		05/03/2021	0.00	180.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00386	transfer to cover purchases of brush cutter,	2020-2021	05/03/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		transfer to cover purchases of brush cutter, trail signs and employee travel	10 E 823 440 126241 000 210 000		05/03/2021	0.00	850.00
3		transfer to cover purchases of brush cutter, trail signs and employee travel	10 E 823 490 221200 000 210 000		05/03/2021	0.00	2,090.00
4		transfer to cover purchases	10 E 823 940 126241 000 210 000		05/03/2021	0.00	34.05
5		transfer to cover purchases	10 E 823 411 126241 000 210 000		05/03/2021	3,154.05	0.00
TOTALS						3,154.05	3,154.05

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00385	Transfer to cover employee travel	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover employee travel	10 E 823 415 126241 000 210 000		04/30/2021	0.00	120.00
2		Transfer to cover employee travel	10 E 823 342 126241 000 210 000		04/30/2021	120.00	0.00
TOTALS						120.00	120.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00384	Transfer to cover purchases	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover purchases	10 E 300 310 136000 000 136 000		04/30/2021	0.00	140.00
2		Transfer to cover purchases	10 E 300 411 136000 000 136 000		04/30/2021	140.00	0.00
TOTALS						140.00	140.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00383	Transfer to cover purchases	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover purchases	10 E 400 310 136610 000 136 000		04/30/2021	0.00	400.00
2		Transfer to cover purchases	10 E 400 411 136610 000 136 000		04/30/2021	400.00	0.00
TOTALS						400.00	400.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00382	Transfer to cover purchases	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover purchases	10 E 400 341 256770 000 136 000		04/30/2021	0.00	294.80
2		Transfer to cover purchases	10 E 400 417 136230 000 136 000		04/30/2021	0.00	400.00
3		Transfer to cover purchases	10 E 400 440 136230 000 136 000		04/30/2021	0.00	902.15
4		Transfer to cover purchases	10 E 400 940 136230 000 136 000		04/30/2021	0.00	54.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00382	Transfer to cover purchases	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
5		Transfer to cover purchases	10 E 400 411 136230 000 136 000		04/30/2021	1,650.95	0.00
TOTALS						1,650.95	1,650.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00381	Transfer of funds to balance an account.	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds to balance an account.	10 E 101 341 256770 000 101 000		04/30/2021	0.00	975.00
2		Transfer of funds to balance an account.	10 E 101 411 241000 000 241 000		04/30/2021	975.00	0.00
TOTALS						975.00	975.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00379	Transfer to cover NAPA invocias	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover NAPA invoices	10 E 400 440 136380 000 136 000		04/30/2021	0.00	742.08
2		Transfer to cover NAPA invoices	10 E 400 411 136380 000 136 000		04/30/2021	742.08	0.00
TOTALS						742.08	742.08

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00377	Transfer to cover reimbursement	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover reimbursement	10 E 400 440 136360 000 136 000		04/30/2021	0.00	100.00
2		Transfer to cover reimbursement	10 E 400 411 136360 000 136 000		04/30/2021	100.00	0.00
TOTALS						100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00376	Transfer to cover cost of iPad for VSR Paroch	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover cost of iPad for VSR Parochial	27 E 809 482 158000 341 014 000		04/29/2021	120.00	0.00
2		Transfer to cover cost of iPad for VSR Parochial	27 E 809 411 158000 341 809 000		04/29/2021	0.00	120.00
TOTALS						120.00	120.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00375	Closing out accounts	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Closing out accounts	10 E 300 353 222200 000 220 000		04/29/2021	0.00	1.96
2		Closing out accounts	10 E 300 411 222200 000 220 000		04/29/2021	1.96	0.00
TOTALS						1.96	1.96

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00374	Closing out accounts	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Closing out accounts	10 E 300 353 222200 000 220 000		04/29/2021	0.00	98.04
2		Closing out accounts	10 E 300 440 222200 000 220 000		04/29/2021	0.00	857.59
3		Closing out accounts	10 E 300 432 222200 031 220 000		04/29/2021	955.63	0.00
TOTALS						955.63	955.63

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00373	Combining accounts	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Combining accounts	10 E 300 360 222200 031 220 000		04/29/2021	0.00	1,476.41
2		Combining accounts	10 E 300 434 222200 031 220 000		04/29/2021	0.00	0.01
3		Combining accounts	10 E 300 439 222200 031 220 000		04/29/2021	0.00	62.91
4		Combining accounts	10 E 300 482 222200 031 220 000		04/29/2021	0.00	350.47
5		Combining accounts	10 E 300 432 222200 031 220 000		04/29/2021	1,889.80	0.00
TOTALS						1,889.80	1,889.80

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00372	staff incenentives since they can not attend	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		staff incenentives since they can not attend trainings due to COVID	10 E 106 342 241000 000 241 000		04/29/2021	0.00	1,000.00
2		staff incenentives since they can not attend trainings due to COVID	10 E 106 415 241000 000 241 000		04/29/2021	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00371	funds needed for white & bulletin boards	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds needed for white & bulletin boards	10 E 300 354 120000 000 241 000		04/29/2021	0.00	3,800.00
2		funds needed for white & bulletin boards	10 E 300 440 241000 000 241 000		04/29/2021	3,800.00	0.00
3		funds needed for staff appreciation lunch	10 E 300 354 120000 000 241 000		04/29/2021	0.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00371	funds needed for white & bulletin boards	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
4		funds needed for staff appreciation lunch	10 E 300 415 241000 000 241 000		04/29/2021	200.00	0.00
TOTALS						4,000.00	4,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00370	Transfer for Purchases	2020-2021	04/30/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer for Purchases	10 E 400 310 131000 000 131 000		04/29/2021	0.00	200.00
2		Transfer for Purchases	10 E 400 341 256770 000 131 000		04/29/2021	0.00	33.27
3		Transfer for Purchases	10 E 400 342 131000 000 131 000		04/29/2021	0.00	100.00
4		Transfer for Purchases	10 E 400 415 131000 000 131 000		04/29/2021	0.00	100.00
5		Transfer for Purchases	10 E 400 434 131000 000 131 000		04/29/2021	0.00	100.00
6		Transfer for Purchases	10 E 400 440 131000 000 131 000		04/29/2021	0.00	566.91
7		Transfer for Purchases	10 E 400 411 131000 000 131 000		04/29/2021	1,100.18	0.00
TOTALS						1,100.18	1,100.18

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00360	to cover speaker system for Cristie Bates	2020-2021	04/29/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover speaker system for Cristie Bates	10 E 400 473 125003 000 125 000		04/28/2021	0.00	219.49
2		to cover speaker system for Cristie Bates	10 E 400 411 125003 000 125 000		04/28/2021	219.49	0.00
TOTALS						219.49	219.49

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00369	Transfer to cover unexpected cost of 12.9" iP	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover unexpected cost of 12.9" iPads for VI students	27 E 809 140 159200 341 809 207		04/28/2021	0.00	2,997.00
2		Transfer to cover unexpected cost of 12.9" iPads for VI students	27 E 809 482 156700 341 809 000		04/28/2021	2,997.00	0.00
TOTALS						2,997.00	2,997.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00368	Transfer to cover unexpected cost of 12.9" iP	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover unexpected cost of 12.9" iPads for OT Students	27 E 809 440 156100 019 809 000		04/28/2021	0.00	5,000.00
2		Transfer to cover unexpected cost of 12.9" iPads for OT Students	27 E 809 440 156700 019 809 000		04/28/2021	0.00	2,500.00
3		Transfer to cover unexpected cost of 12.9" iPads for OT Students	27 E 809 482 218100 019 809 000		04/28/2021	7,500.00	0.00
TOTALS						7,500.00	7,500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00367	Transfer to cover unexpected cost of 12.9" iP	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover unexpected cost of 12.9" iPads for EC Teachers	27 E 809 411 152000 347 809 000		04/28/2021	0.00	3,000.00
2		Transfer to cover unexpected cost of 12.9" iPads for EC Teachers	27 E 809 482 152000 347 809 000		04/28/2021	3,000.00	0.00
TOTALS						3,000.00	3,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00366	Transfer to cover shortage	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover shortage	10 E 400 342 131000 000 131 000		04/28/2021	0.00	30.00
2		Transfer to cover shortage	10 E 400 411 131000 000 131 000		04/28/2021	30.00	0.00
TOTALS						30.00	30.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00365	Cover Purchases	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Cover Purchases	10 E 300 415 135000 000 135 000		04/28/2021	0.00	3,197.23
2		Cover Purchases	10 E 300 411 135000 000 135 000		04/28/2021	3,197.23	0.00
TOTALS						3,197.23	3,197.23

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00364	Transfer to cover cost of teaching staff work	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover cost of teaching staff working on ES3 grant	27 E 809 100 221200 341 809 205		04/28/2021	600.00	0.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00364	Transfer to cover cost of teaching staff work	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		Transfer to cover cost of teaching staff working on ES3 grant	27 E 809 140 159200 341 809 207		04/28/2021	0.00	700.00
3		Transfer to cover cost of teaching staff working on ES3 grant	27 E 809 212 221200 341 809 205		04/28/2021	50.00	0.00
4		Transfer to cover cost of teaching staff working on ES3 grant	27 E 809 222 221200 341 809 205		04/28/2021	50.00	0.00
TOTALS						700.00	700.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00363	Transfer to cover Chad P rembursement	2020-2021	04/28/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover Chad P rembursement	10 E 400 342 131000 000 131 000		04/28/2021	0.00	170.00
2		Transfer to cover Chad P rembursement	10 E 400 411 131000 000 131 000		04/28/2021	170.00	0.00
TOTALS						170.00	170.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00362	Repeater channel to current list of channels	2020-2021	04/27/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Per Aaron Mull - transfer the money from these accounts into the camera account to pay this bill	10 E 832 342 253000 000 253 000		04/27/2021	0.00	2,500.00
2		Per Aaron Mull - transfer the money from these accounts into the camera account to pay this bill	10 E 832 411 253000 000 253 000		04/27/2021	0.00	1,407.18
3		Per Aaron Mull - transfer the money from these accounts into the camera account to pay this bill	10 E 832 415 253000 000 253 000		04/27/2021	0.00	2,000.00
4		Per Aaron Mull - transfer the money from these accounts into the camera account to pay this bill	10 E 832 940 253000 000 253 000		04/27/2021	0.00	1,000.00
5		Per Aaron Mull - transfer the money from these accounts into the camera account to pay this bill	10 E 832 411 253200 000 253 000		04/27/2021	0.00	1,328.82
6		Per Aaron Mull - transfer the money from these accounts into the camera account to pay this bill	10 E 864 310 295000 000 396 000		04/27/2021	8,236.00	0.00
TOTALS						8,236.00	8,236.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00361	to cover I'll always remember you sheet music	2020-2021	04/27/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover I'll always remember you sheet music Cristie Bates	10 E 400 310 125004 000 125 000		04/27/2021	0.00	5.79
2		to cover I'll always remember you sheet music Cristie Bates	10 E 400 473 125004 000 125 000		04/27/2021	5.79	0.00
TOTALS						5.79	5.79

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00359	to cover music system for Cristie Bates	2020-2021	04/27/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover music system for Cristie Bates	10 E 400 310 125004 000 125 000		04/26/2021	0.00	436.76
2		to cover music system for Cristie Bates	10 E 400 411 125004 000 125 000		04/26/2021	436.76	0.00
TOTALS						436.76	436.76

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00309	end of year trx to cover tv & furn updates fo	2020-2021	04/27/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		end of year trx to cover tv & furn updates for classrooms	10 E 200 440 241000 000 241 000		04/20/2021	44,625.20	0.00
2		approved by Aaron H via email 4/16	10 E 200 440 132000 000 132 000		04/20/2021	0.00	400.00
3		approved by Aaron H via email 4/16	10 E 200 411 132000 000 132 000		04/20/2021	0.00	200.00
4		approved by Aaron H via email 4/16	10 E 200 440 136000 000 136 000		04/20/2021	0.00	400.00
5		\$800.00 approved by Aaron H via email 4/16	10 E 200 411 136000 000 136 000		04/20/2021	0.00	800.00
6		approved by Aaron H via email. 2/11	10 E 200 415 135000 000 135 000		04/20/2021	0.00	660.53
7		approved by Aaron H via email 2/11	10 E 200 411 135000 000 135 000		04/20/2021	0.00	1,929.10
8		unused funds planned for 1st day speaker	10 E 200 310 110000 000 241 000		04/20/2021	0.00	1,500.00
9		unused funds planned for school supplies	10 E 200 411 110000 000 241 000		04/20/2021	0.00	5,542.72
10		unused funds planned for movie license	10 E 200 431 110000 000 241 000		04/20/2021	0.00	550.00
11		unused funds planned for printing	10 E 200 354 120000 000 241 000		04/20/2021	0.00	12,000.00
12		unused funds planned for additional paper	10 E 200 417 120000 000 241 000		04/20/2021	0.00	5,000.00
13		unused funds planned for in house staff PD	10 E 200 310 221300 000 241 000		04/20/2021	0.00	6,470.00
14		unused funds planned for employee travel	10 E 200 342 241000 000 241 000		04/20/2021	0.00	8,331.00
15		unused funds planned for apps that we didn't use this year	10 E 200 360 241000 000 241 000		04/20/2021	0.00	841.85
TOTALS						44,625.20	44,625.20

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00358	Transfer to cover cost of culturally responsi	2020-2021	04/26/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover cost of culturally responsive coaching for administrators - disproportionality	10 E 809 310 221300 341 809 000		04/26/2021	0.00	14,950.00
2		Transfer to cover cost of culturally responsive coaching for administrators - disproportionality	10 E 809 310 264400 341 809 000		04/26/2021	14,950.00	0.00
TOTALS						14,950.00	14,950.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00357	Transfer of funds to cover p card charges	2020-2021	04/26/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds to cover p card charges	10 E 400 341 256770 000 135 000		04/26/2021	0.00	450.00
2		Transfer of funds to cover p card charges	10 E 400 415 135000 000 135 000		04/26/2021	450.00	0.00
TOTALS						450.00	450.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00356	No music Accompanist due to COVID/ transfer t	2020-2021	04/26/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		No music Accompanist due to COVID/ transfer to cover full Community Foundation grant amount	10 E 103 310 125100 000 125 000		04/26/2021	0.00	150.00
2		No music Accompanist due to COVID/ transfer to cover full Community Foundation grant amount	10 E 103 411 110000 000 103 000		04/26/2021	150.00	0.00
TOTALS						150.00	150.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00355	Transfer to cover Columbia Coatings	2020-2021	04/26/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover Columbia Coatings	10 E 400 440 136360 000 136 000		04/26/2021	0.00	30.00
2		Transfer to cover Columbia Coatings	10 E 400 411 136360 000 136 000		04/26/2021	30.00	0.00
TOTALS						30.00	30.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00354	Transfer to cover unexpected purchase of iPad	2020-2021	04/26/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover unexpected purchase of iPad for Parochial Student VSR	27 E 809 482 158000 341 014 000		04/26/2021	258.00	0.00
2		Transfer to cover unexpected purchase of iPad for Parochial Student VSR	27 E 809 411 156600 341 012 000		04/26/2021	0.00	258.00
TOTALS						258.00	258.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00353	Transfer to cover Sams Club and Amazon purcha	2020-2021	04/26/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover Sams Club and Amazon purchase	10 E 300 415 135000 000 135 000		04/26/2021	0.00	330.00
2		Transfer to cover Sams Club and Amazon purchase	10 E 300 411 135000 000 135 000		04/26/2021	330.00	0.00
TOTALS						330.00	330.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00352	Funds needed for health instruction books for	2020-2021	04/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds needed for health instruction books for PE/Health staff	10 E 809 140 110000 395 809 207		04/23/2021	0.00	267.36
2		Funds needed for health instruction books for PE/Health staff	10 E 809 479 110000 395 809 000		04/23/2021	267.36	0.00
TOTALS						267.36	267.36

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00351	Funds needed to purchase weight stands for SH	2020-2021	04/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds needed to purchase weight stands for SH PE	10 E 400 341 256770 000 140 000		04/23/2021	0.00	100.00
2		Funds needed to purchase weight stands for SH PE	10 E 400 440 143000 000 140 000		04/23/2021	100.00	0.00
TOTALS						100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00350	Transfer to cover REIMBURSEMENT	2020-2021	04/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover REIMBURSEMENT	10 E 400 440 136380 000 136 000		04/23/2021	0.00	200.00
2		Transfer to cover REIMBURSEMENT	10 E 400 411 136380 000 136 000		04/23/2021	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00349	Idea fees for History day,ASCD,filing fee	2020-2021	04/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Idea fees for History day,ASCD,filing fee	10 E 301 481 129000 000 301 000		04/23/2021	0.00	175.00
2		Idea fees for History day,ASCD,filing fee	10 E 301 940 241000 000 241 000		04/23/2021	175.00	0.00
TOTALS						175.00	175.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00348	Transfer to 411 to pay NAPA invoices	2020-2021	04/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to 411 to pay NAPA invoices	10 E 400 440 136380 000 136 000		04/23/2021	0.00	100.00
2		Transfer to 411 to pay NAPA invoices	10 E 400 411 136380 000 136 000		04/23/2021	100.00	0.00
TOTALS						100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00347	Transfer of funds from principal to general o	2020-2021	04/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds from principal to general office supply	10 E 104 411 241000 000 241 000		04/22/2021	0.00	339.66
2		Transfer of funds to general supply from principal	10 E 104 411 110000 000 241 000		04/22/2021	339.66	0.00
TOTALS						339.66	339.66

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00346	funds needed for classroom furniture	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds needed for classroom furniture	10 E 300 411 241000 000 241 000		04/22/2021	0.00	100.00
2		funds needed for classroom furniture	10 E 300 353 263000 000 241 000		04/22/2021	0.00	500.00
3		funds needed for classroom furniture	10 E 300 415 124000 000 124 000		04/22/2021	0.00	350.00
4		funds needed for classroom furniture	10 E 300 940 124000 000 124 000		04/22/2021	0.00	205.00
5		funds needed for classroom furniture	10 E 300 440 241000 000 241 000		04/22/2021	1,155.00	0.00
TOTALS						1,155.00	1,155.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00345	funds needed for StuServices furniture	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds needed for StuServices furniture	10 E 300 342 213200 000 213 000		04/22/2021	0.00	250.00
2		funds needed for StuServices furniture	10 E 300 940 213200 000 213 000		04/22/2021	0.00	410.00
3		funds needed for StuServices furniture	10 E 300 411 124000 000 124 000		04/22/2021	0.00	1,300.00
4		funds needed for StuServices furniture	10 E 300 940 124000 000 124 000		04/22/2021	0.00	665.00
5		funds needed for StuServices furniture	10 E 300 440 213200 000 213 000		04/22/2021	2,625.00	0.00
TOTALS						2,625.00	2,625.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00344	to cover reimbursement for Heidi for Milka ba	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursement for Heidi for Milka bars	10 E 400 411 123000 000 123 000		04/22/2021	0.00	42.99
2		to cover reimbursement for Heidi for Milka bars	10 E 400 415 123000 000 123 000		04/22/2021	42.99	0.00
TOTALS						42.99	42.99

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00343	Books	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Books	10 E 400 482 222200 031 220 000		04/22/2021	0.00	2,084.00
2		Books	10 E 400 432 222200 031 220 000		04/22/2021	2,084.00	0.00
TOTALS						2,084.00	2,084.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00342	Books	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Books	10 E 400 360 222200 031 220 000		04/22/2021	0.00	6,930.64
2		Books	10 E 400 432 222200 031 220 000		04/22/2021	6,930.64	0.00
TOTALS						6,930.64	6,930.64

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00341	end of year spending	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		end of year spending	10 E 102 354 213200 000 213 000		04/22/2021	0.00	250.00
2		end of year spending	10 E 102 411 213200 000 213 000		04/22/2021	0.00	250.00
3		end of year spending	10 E 102 411 110000 000 241 000		04/22/2021	500.00	0.00
TOTALS						500.00	500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00340	to cover overspending in Music	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover overspending in Music	10 E 102 411 121000 000 121 000		04/22/2021	0.00	10.54
2		to cover overspending in Music	10 E 102 411 122110 000 115 000		04/22/2021	0.00	84.35
3		to cover overspending in Music	10 E 102 481 125000 000 125 000		04/22/2021	94.89	0.00
TOTALS						94.89	94.89

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00339	Transfer to cover Minnihans reimbursement	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover Minnihans reimbursement	10 E 300 342 126000 000 126 000		04/22/2021	0.00	100.00
2		Transfer to cover Minnihans reimbursement	10 E 300 411 126000 000 126 000		04/22/2021	100.00	0.00
TOTALS						100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00338	transfer to cover AASA costs	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to cover AASA costs	10 E 820 490 221400 000 210 000		04/22/2021	0.00	3,000.00
2		transfer to cover AASA costs	10 E 820 940 232000 000 210 000		04/22/2021	3,000.00	0.00
TOTALS						3,000.00	3,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00337	to cover Ugreen USB extension cord Amy S	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Ugreen USB extension cord Amy S	10 E 300 342 123000 000 123 000		04/22/2021	0.00	52.74
2		to cover Ugreen USB extension cord Amy S	10 E 300 481 123000 000 123 000		04/22/2021	52.74	0.00
TOTALS						52.74	52.74

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00336	to cover AV cart for Leslei D	2020-2021	04/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover AV cart for Leslei D	10 E 400 940 123000 000 123 000		04/21/2021	0.00	278.36
2		to cover AV cart for Leslei D	10 E 400 440 123000 000 123 000		04/21/2021	278.36	0.00
3		to cover AV cart for Leslei D	10 E 400 342 123000 000 123 000		04/21/2021	0.00	19.99
4		to cover AV cart for Leslei D	10 E 400 440 123000 000 123 000		04/21/2021	19.99	0.00
5		to cover AV cart for Leslei D	10 E 400 341 256770 000 123 000		04/21/2021	0.00	0.17
6		to cover AV cart for Leslei D	10 E 400 440 123000 000 123 000		04/21/2021	0.17	0.00
TOTALS						298.52	298.52

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00335	transfer to pay for Grade Guardian through As	2020-2021	04/21/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to pay for Grade Guardian through AspirEDU, Inc for Sr High	10 E 820 342 110000 000 210 000		04/21/2021	0.00	7,000.00
2		transfer to pay for Grade Guardian through AspirEDU, Inc for Sr High	10 E 820 480 221100 000 809 000		04/21/2021	7,000.00	0.00
TOTALS						7,000.00	7,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00333	to cover heid/power strip Furman 6 outlet ste	2020-2021	04/21/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover heid/power strip Furman 6 outlet steel block	10 E 300 342 125002 000 125 000		04/21/2021	0.00	123.37
2		to cover heid/power strip Furman 6 outlet steel block	10 E 300 411 125002 000 125 000		04/21/2021	123.37	0.00
TOTALS						123.37	123.37

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00332	Transfer of Funds to cover purchases	2020-2021	04/21/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of Funds to cover purchases	10 E 400 440 136230 000 136 000		04/21/2021	0.00	60.00
2		Transfer of Funds to cover purchases	10 E 400 411 136230 000 136 000		04/21/2021	60.00	0.00
TOTALS						60.00	60.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00331	to cover reimbursement for Chocolate and loll	2020-2021	04/21/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursement for Chocolate and lollipops	10 E 300 342 123000 000 123 000		04/21/2021	0.00	120.02
2		to cover reimbursement for Chocolate and lollipops	10 E 300 415 123000 000 123 000		04/21/2021	120.02	0.00
TOTALS						120.02	120.02

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00330	to cover reimbursment for German Flag Lollipo	2020-2021	04/21/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursment for German Flag Lollipops	10 E 200 342 123000 000 123 000		04/21/2021	0.00	47.64

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00330	to cover reimbursment for German Flag Lollipo	2020-2021	04/21/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		to cover reimbursment for German Flag Lollipops	10 E 200 415 123000 000 123 000		04/21/2021	47.64	0.00
TOTALS						47.64	47.64

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00329	Transfer funds for library makerspace items	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Money that was allotted for Discovery that was paid for by district instead of library account	10 E 106 360 222200 031 220 000		04/20/2021	0.00	1,825.00
2		Additional money for purchase of extra library makerspace items	10 E 106 439 222200 031 220 000		04/20/2021	1,825.00	0.00
3		Close out account	10 E 106 360 222200 031 220 000		04/20/2021	0.00	413.42
4		Use funds from another account	10 E 106 432 222200 031 220 000		04/20/2021	413.42	0.00
TOTALS						2,238.42	2,238.42

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00328	balance budget	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		balance budget	10 E 102 440 143000 000 140 000		04/20/2021	0.00	37.46
2		balance budget	10 E 102 411 143000 000 140 000		04/20/2021	37.46	0.00
TOTALS						37.46	37.46

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00327	balance budget	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		balance budget	10 E 102 411 121000 000 121 000		04/20/2021	0.00	30.81
2		balance budget	10 E 102 417 121000 000 121 000		04/20/2021	30.81	0.00
TOTALS						30.81	30.81

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00326	to cover Amazon order for drama drawstring pa	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Amazon order for drama drawstring pants, Henley shirt and cardigans Scott A	10 E 400 351 122600 000 125 000		04/20/2021	0.00	500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00326	to cover Amazon order for drama drawstring pa	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		to cover Amazon order for drama drawstring pants, Henley shirt and cardigans Scott A	10 E 400 411 126000 000 126 000		04/20/2021	500.00	0.00
TOTALS						500.00	500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00325	funds to cover ASCA memberships for school co	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds to cover ASCA memberships for school counselors	10 E 400 341 256770 000 213 000		04/20/2021	0.00	200.00
2		funds to cover ASCA memberships for school counselors	10 E 400 490 213200 000 213 000		04/20/2021	0.00	100.00
3		funds to cover ASCA memberships for school counselors	10 E 400 415 213200 000 213 000		04/20/2021	0.00	215.00
4		funds to cover ASCA memberships for school counselors	10 E 400 940 213200 000 213 000		04/20/2021	515.00	0.00
TOTALS						515.00	515.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00324	Transfer of funds to cover Flinn Van de Graff	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds to cover Flinn Van de Graff Generator	10 E 300 342 126000 000 126 000		04/20/2021	0.00	650.00
2		Transfer of funds to cover Flinn Van de Graff Generator	10 E 300 440 126000 000 126 000		04/20/2021	650.00	0.00
TOTALS						650.00	650.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00323	Transfer to cover Amazon order	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover Amazon order	10 E 300 342 126000 000 126 000		04/20/2021	0.00	1,200.00
2		Transfer to cover Amazon order	10 E 300 411 126000 000 126 000		04/20/2021	1,200.00	0.00
TOTALS						1,200.00	1,200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00322	to cover negative balance	2020-2021	04/20/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 200 342 123000 000 123 000		04/20/2021	0.00	1.23
2		to cover negative balance	10 E 200 360 123000 000 123 000		04/20/2021	1.23	0.00
TOTALS						1.23	1.23

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00321	to cover negative balance	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 400 940 123000 000 123 000		04/19/2021	0.00	30.49
2		to cover negative balance	10 E 400 415 123000 000 123 000		04/19/2021	30.49	0.00
TOTALS						30.49	30.49

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00320	to cover negative balance	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 400 440 123000 000 123 000		04/19/2021	0.00	14.21
2		to cover negative balance	10 E 400 480 123000 000 123 000		04/19/2021	14.21	0.00
TOTALS						14.21	14.21

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00319	to cover negative balance	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 400 440 123000 000 123 000		04/19/2021	0.00	54.32
2		to cover negative balance	10 E 400 415 123000 000 123 000		04/19/2021	54.32	0.00
TOTALS						54.32	54.32

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00318	Transfer to cover CraftEdge purchase	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover CraftEdge purchase	10 E 300 310 136000 000 136 000		04/19/2021	0.00	37.00
2		Transfer to cover CraftEdge purchase	10 E 300 411 136000 000 136 000		04/19/2021	37.00	0.00
TOTALS						37.00	37.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00317	Higher amount needed for non-instructional co	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		TRANSFER FROM ALA CARTE SUPPLIES	50 E 834 411 257250 000 257 000		04/19/2021	0.00	1,768.04
2		TRANSFER TO COMPUTER SOFTWARE ACCOUNT	50 E 834 480 257000 000 257 000		04/19/2021	1,768.04	0.00
TOTALS						1,768.04	1,768.04

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00316	to cover reimbursement for food at 88 Market	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursement for food at 88 Market Place for Sarah B	10 E 400 341 256770 000 123 000		04/19/2021	0.00	30.49
2		to cover reimbursement for food at 88 Market Place for Sarah B	10 E 400 415 123000 000 123 000		04/19/2021	30.49	0.00
TOTALS						30.49	30.49

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00315	Transfer to pay for Staples and Novatech	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for Staples and Novatech	10 E 400 341 256770 000 126 000		04/19/2021	0.00	260.00
2		Transfer to pay for Staples and Novatech	10 E 400 411 126000 000 126 000		04/19/2021	260.00	0.00
TOTALS						260.00	260.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00314	Transfer of funds to cover Reimbursement for	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds to cover Reimbursement for Rochester	10 E 300 310 136610 000 136 000		04/19/2021	0.00	84.00
2		Transfer of funds to cover Reimbursement for Rochester	10 E 300 411 136610 000 136 000		04/19/2021	84.00	0.00
TOTALS						84.00	84.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00313	Transfer to cover Mississippi P.O.	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover Mississippi P.O.	10 E 400 440 136360 000 136 000		04/19/2021	0.00	160.00
2		Transfer to cover Mississippi P.O.	10 E 400 411 136360 000 136 000		04/19/2021	160.00	0.00
TOTALS						160.00	160.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00312	transfer of funds to cover monitor cost and o	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer of funds to cover monitor cost and other year end supplies	10 E 400 342 213200 000 213 000		04/19/2021	0.00	600.00
2		transfer of funds to cover monitor cost and other year end supplies	10 E 400 440 213200 000 213 000		04/19/2021	240.00	0.00
3		transfer of funds to cover monitor cost and other year end supplies	10 E 400 411 213200 000 213 000		04/19/2021	360.00	0.00
TOTALS						600.00	600.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00311	to cover Interact Simulations for Chad Thomsp	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Interact Simulations for Chad Thomsp	10 E 300 481 127000 000 127 000		04/19/2021	0.00	182.69
2		to cover Interact Simulations for Chad Thomsp	10 E 300 480 127000 000 127 000		04/19/2021	182.69	0.00
3		to cover Interact Simulations for Chad Thomsp	10 E 300 341 256770 000 127 000		04/19/2021	0.00	210.42
4		to cover Interact Simulations for Chad Thomsp	10 E 300 480 127000 000 127 000		04/19/2021	210.42	0.00
TOTALS						393.11	393.11

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00310	to cover Wisconsin Policy Forum, Inc. Digita	2020-2021	04/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Wisconsin Policy Forum, Inc. Digital for Chad Thomsp	10 E 300 411 127000 000 127 000		04/19/2021	0.00	20.00
2		to cover Wisconsin Policy Forum, Inc. Digital for Chad Thomsp	10 E 300 480 127000 000 127 000		04/19/2021	20.00	0.00
TOTALS						20.00	20.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00308	Correction to previous trans request	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds from postage to general supply leaving \$100 balance in postage account	10 E 104 353 263000 000 241 000		04/16/2021	0.00	782.18

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00308	Correction to previous trans request	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		Transfer of funds into general supply from postage leaving \$100 balance in postage account	10 E 104 411 110000 000 241 000		04/16/2021	782.18	0.00
TOTALS						782.18	782.18

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00307	Funds needed for T&F Hy-Tek Sensors Purchase	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds needed for T&F Hy-Tek Sensors Purchase	10 E 410 940 162000 000 160 000		04/16/2021	0.00	175.00
2		Funds needed for T&F Hy-Tek Sensors Purchase	10 E 410 440 162000 000 160 000		04/16/2021	175.00	0.00
TOTALS						175.00	175.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00306	cover budget shortages	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds	10 E 102 354 110000 000 241 000		04/16/2021	0.00	1,000.00
2		transfer of funds	10 E 102 411 110000 000 241 000		04/16/2021	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00305	PE TRANSFER OF FUNDS	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		PE Transfer of funds	10 E 102 434 143000 000 140 000		04/16/2021	0.00	32.00
2		PE transfer of funds	10 E 102 411 143000 000 140 000		04/16/2021	32.00	0.00
TOTALS						32.00	32.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00304	PE TRANSFER OF FUNDS	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		PE TRANSFER OF FUNDS	10 E 102 440 143000 000 140 000		04/16/2021	0.00	108.31
2		PE TRANSFER OF FUNDS	10 E 102 411 143000 000 140 000		04/16/2021	108.31	0.00
TOTALS						108.31	108.31

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00303	MUSIC TRANSFER OF FUNDS	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		MUSIC TRANSFER OF FUNDS	10 E 102 411 125000 000 125 000		04/16/2021	0.00	250.00
2		MUSIC TRANSFER OF FUNDS	10 E 102 481 125000 000 125 000		04/16/2021	250.00	0.00
TOTALS						250.00	250.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00302	to cover Amazon order for charging station fo	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Amazon order for charging station for Beth B	10 E 300 480 123000 000 123 000		04/16/2021	0.00	0.04
2		to cover Amazon order for charging station for Beth B	10 E 300 481 123000 000 123 000		04/16/2021	0.04	0.00
TOTALS						0.04	0.04

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00301	Transfer to pay NAPA invoices	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay NAPA invoices	10 E 400 440 136380 000 136 000		04/16/2021	0.00	150.00
2		Transfer to pay NAPA invoices	10 E 400 411 136380 000 136 000		04/16/2021	150.00	0.00
TOTALS						150.00	150.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00300	transfer due to no field trips COVID and paid	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		took transportation budget and paid for class celebrations due to COVID and no field trips	10 E 102 341 256770 000 101 000		04/16/2021	0.00	1,000.00
2		took transportation budget and paid for class celebrations due to COVID and no field trips	10 E 102 411 110000 000 101 000		04/16/2021	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00299	to cover reimbursement for technology cord fo	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursement for technology cord for Amy S	10 E 300 342 123000 000 123 000		04/16/2021	0.00	52.74

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00299	to cover reimbursement for technology cord fo	2020-2021	04/16/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		to cover reimbursement for technology cord for Amy S	10 E 300 481 123000 000 123 000		04/16/2021	52.74	0.00
TOTALS						52.74	52.74

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00298	Transfer to cover cost of monitor for J.Welle	2020-2021	04/15/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover cost of monitor for J.Weller/J.Jablonski	27 E 809 411 158000 341 809 000		04/15/2021	0.00	500.00
2		Transfer to cover cost of monitor for J.Weller/J.Jablonski	27 E 809 440 223390 341 809 000		04/15/2021	500.00	0.00
TOTALS						500.00	500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00297	Transfer to cover reimbursement items for J P	2020-2021	04/15/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover reimbursement items for J Peterson	10 E 400 342 133000 000 133 000		04/15/2021	0.00	100.00
2		Transfer to cover reimbursement items for J Peterson	10 E 400 411 133000 000 133 000		04/15/2021	100.00	0.00
TOTALS						100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00296	Fix error in Mental Health Grant	2020-2021	04/15/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Food for family nights should have been removed with budget changes and funds transferred to supplies for staff wellness.	10 E 809 415 269000 297 809 000		04/15/2021	0.00	510.00
2		Food for family nights should have been removed with budget changes and funds transferred to supplies for staff wellness.	10 E 809 411 221300 297 809 000		04/15/2021	510.00	0.00
TOTALS						510.00	510.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00295	masks and instrument covers for band	2020-2021	04/14/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		masks and instrument covers for band	10 E 820 411 232000 000 210 000		04/14/2021	0.00	3,200.00
2		masks and instrument covers for band	10 E 820 411 125000 000 210 000		04/14/2021	3,200.00	0.00
TOTALS						3,200.00	3,200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00294	Transfer to cover invoices	2020-2021	04/14/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover invoices	10 E 400 310 136360 000 136 000		04/14/2021	0.00	200.00
2		Transfer to cover invoices	10 E 400 411 136360 000 136 000		04/14/2021	200.00	0.00
TOTALS						200.00	200.00

\*\*\*\*\* End of report \*\*\*\*\*



Book	Policy Manual
Section	Second Reading by Board
Title	DELETE - PARENTAL/POLICE ACCESS TO INSTRUCTION MATERIAL CENTER INFORMATION
Code	po2416.01
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 21, 2021
Prior Revised Dates	1/25/2017

#### ~~2416.01 PARENTAL/POLICE ACCESS TO INSTRUCTION MATERIAL CENTER INFORMATION~~

~~The School Board respects the privacy rights of parents and their children. The Board is also committed to ensuring that parents are fully informed about the instructional material, resources and services students choose to use at the District's instruction material centers.~~

~~Parents of a student under the age of sixteen (16) have the right to review, upon request (Form 2416.01 F1), instruction material center records relating to the use of the center's documents or other materials, resources or services by the student.~~

~~Upon request from a law enforcement officer investigating criminal conduct alleged to have occurred at a school library, the material center shall disclose to the officer records produced by a surveillance device under the control of the center, that are pertinent to the alleged criminal conduct.~~

~~Other than the exceptions noted above, records indicating the identity of any individual who borrows or uses the library's documents or other materials, resources, or services may not be disclosed except by court order or to persons acting within the scope of their duties in the administration of the library, or to persons authorized by the individual to inspect such records.~~

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Legal                      Sec. 43.30 (1m), Wis. Stats.  
                                   43.30(5), Wis. Stats.

Last Modified by Ellen Suckow on April 25, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	INSTRUCTIONAL MATERIAL CENTERS - NEW
Code	po2522
Status	Second Reading

### 2522 - INSTRUCTIONAL MATERIAL CENTERS

The Board believes that school ~~(-) library media centers~~ (X) instructional material centers ~~(-) libraries [END OF OPTION]~~ are a fundamental part of the educational process by providing a place to foster independent and collaborative learning and information-seeking skills in students and staff. This is accomplished through timely access to services and resources that both reflect the student body, the cultural diversity and pluralistic nature of American society, and represent perspectives held in the world more broadly. Therefore, the Board shall provide sufficient materials and staff for a ~~(-) library media center~~ (X) instructional material centers ~~(-) libraries [END OF OPTION]~~ in each school in the District.

The Superintendent or Designee ~~District Administrator~~ shall identify a team, including designate a licensed library media professional to direct or coordinate the District's library media program. The Board shall adopt a long range plan for library media services developed by teachers and library and audiovisual personnel and administrators. The plan shall be reviewed periodically. The plan and any materials selection or review process shall be in accordance with Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

The major goals of the District's school ~~(-) library media centers~~ (X) instructional material centers ~~(-) libraries [END OF OPTION]~~ are:

- A. (X) To support and enrich the District's standards and benchmarks.;
- B. (X) To provide for personal interests, professional, educational, and recreational reading while promoting an appreciation of good literature.;
- C. (X) To provide a comprehensive and coordinated collection of current resources so that students and staff will conveniently and effectively use a wide variety of materials, including print and non-print media.;
- D. (X) To provide the appropriate technology and equipment for information retrieval, resource sharing, classroom instruction, and student and teacher use.;
- E. (X) To promote and support the appropriate use of technology for interpreting and communicating intellectual content.;
- F. (X) To provide instruction that advances student and staff literacy of print, digital, and other emerging information resources.;
- G. (X) To provide equitable and timely access to resources that support students' personal, academic, and life-long learning.;
- H. (X) To foster a love of reading, curiosity, and investigation by providing a space that is well-maintained, up-to-date, welcoming, and safe for all users.

The Superintendent ~~District Administrator~~ shall establish procedures (X) consistent with the District's long-range plan for library services development ~~[END OF OPTION]~~ related to the selection of materials, removal (weeding) of materials, inventory, and repair and/or replacement of materials. The use of the District's allocation from the Common School Fund for acquisitions, in accordance with DPI regulations, shall be a component of the foregoing procedures.

## Gifts and Donations

Gifts and donations shall be handled in accordance with Policy 7230 - Gifts, Grants, and Bequests.

76

## Requests, Suggestions, or Complaints

Challenges to instructional materials shall be handled in accordance with Policy 9130 - Public Requests Suggestions, or Complaints.

## Parental/Police Access to ~~( ) Library Information~~ ~~( ) Instructional Material Center Information~~

The Board respects the privacy rights of parents and their children. The Board is also committed to ensuring that parents are permitted to obtain information about the instructional material, resources and services students choose to use at the District's ~~( ) libraries~~  instruction material centers.

Parents of a student under the age of sixteen (16) have the right to review, upon request (see Form 2416.01 F1), ~~( ) library~~  instruction material center ~~[END-OF-OPTION]~~ records relating to the use of the ~~( ) library's~~  center's ~~[END-OF-OPTION]~~ documents or other materials, resources or services by the student.

Upon request from a law enforcement officer investigating criminal conduct alleged to have occurred at a school library, the ~~( ) library~~  material center ~~[END-OF-OPTION]~~ shall disclose to the officer records produced by a surveillance device under the control of the ~~( ) library~~  center ~~[END-OF-OPTION]~~ that are pertinent to the alleged criminal conduct.

Other than the exceptions noted above, records indicating the identity of any individual who borrows or uses the library's documents or other materials, resources, or services may not be disclosed except by court order or to persons acting within the scope of their duties in the administration of the library, or to persons authorized by the individual to inspect such records.

## Inter-Library Loans

The Board authorizes District participation in interlibrary loan programs. The District will loan school library books and other instructional materials that are not in immediate or constant demand by staff or students to another participating school district for use in the libraries of that district.

## Fines

Students may be assessed fines for the late return of borrowed materials or damage or loss of materials in accordance with Policy 6152 - Student Fees, Fines, and Charges  and the Student Handbook.

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Legal 43.30, 43.72, 121.02(1)(h) Wis. Stats.  
PI 6, 8

Last Modified by Ellen Suckow on April 25, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	COMPENSATION FOR PART-TIME STAFF - REVISED
Code	po4410.01
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 21, 2021

#### 4410.01 - **COMPENSATION FOR PART-TIME STAFF**

The ~~School~~ Board requires that part-time support staff be ~~prorated so that they are~~ compensated in an amount ~~appropriate equivalent~~ to the position's duties and responsibilities and the portion of time worked, whether it be a fraction of a day or a fraction of a year. The Superintendent shall ensure that such arrangements are consistent with any applicable terms of the employee handbook. ~~a collective bargaining agreement.~~

Last Modified by Ellen Suckow on April 25, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
Code	po9130
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 21, 2021
Prior Revised Dates	10/21/2020

#### 9130 - PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS

Any individual(s), having a legitimate interest in the staff, programs and operations of this District shall have the right to present a request, suggestion, or complaint to the District and the School Board. At the same time, the Board reserves the ~~has a~~ right to protect District staff and students from harassment. It is the intent of this policy to provide guidelines for considering and addressing public requests, suggestions, or complaints in an efficient, reasonable, and equitable manner. Requests, suggestions, or complaints made by District staff members are covered by Policy 3122 and Policy 4122. This policy is not to be used to appeal or to otherwise seek review of a personnel decision that was or could have been reviewed through the grievance policy, Policy 3340 or Policy 4340.

It is the desire of the Board to address any such matters through direct, informal discussions and other means. It is only when attempts at informal resolution fail that more formal procedures shall be used.

Generally, requests, suggestions, or complaints reaching the Board or Board members shall be referred to the Superintendent for consideration. ~~Any individual presenting such a matter shall be provided with a copy of this policy.~~ Only those items that are appropriate for consideration under this policy will be considered. The Superintendent may close out any such request presented to him/her that is not appropriate for consideration consistent with this policy. The Board reserves the right to reverse the Superintendent's decision to dismiss ~~dismiss~~ any item raised and to fully investigate or review the matter. ~~if it is not appropriate for consideration under this policy.~~

#### Handling of Complaints by Members of the School Board

As individual Board members are frequently confronted with complaints by teachers, parents and the public in general, it seems prudent to establish guidelines for the handling of these complaints.

Board members must remember that as individuals they have no legal status and that the only time Board members can legally transact business is when meeting together as a Board in legal session.

It is wise for a Board member to postpone the formulation of an opinion until hearing the issue discussed by the Board as a whole, where all the aspects of the problem are aired. A Board member should not obligate other members of the Board by predicting how they will vote.

Therefore, the following procedure is established for the handling of complaints made to individual Board members.

- A. Neither the Board as a whole nor any individual member will entertain or consider communications or complaints from teachers, parents, or the general public until, or unless, such communications or complaints have been routed through the proper channels.
- B. If a Board member is approached by a school employee on matters of school policy<sup>7</sup> or school problems, the employee should be advised by the Board member to refer the matter to the principal or supervisor. If the employee is not satisfied by the

determination of the principal or supervisor, the problem may be brought to the attention of the Superintendent. If the employee still feels the determination is unsatisfactory, the problem may be brought to the attention of the School Board by letter or personal appearance. 79

- C. Similarly, if a Board member is approached by a parent who has a complaint, the parent should be referred to the principal of the school of the teacher involved. If the parent is not satisfied by the determination of the principal, the problem may be brought to the attention of the Superintendent. If the parent still feels that the determination is unsatisfactory, the problem may be brought to the attention of the School Board by letter or by personal appearance.

### Guidelines for Consideration of Matters Brought Forward Under This Policy

#### A. First Level

Generally, if the matter raised involves a staff member, the individual(s) should discuss the matter with the staff member, if appropriate. The individual shall take appropriate action within his/her authority and District administrative guidelines to deal with the matter. Matters related to other aspects of the District operations, programming, or other decisions shall be brought generally to the administrator closest to the issue (e.g. if the matter relates to a decision, procedure, or the like in one of the schools, the matter should be raised first with the building principal or a designated person in the school).

Discussion with the staff member may not be appropriate in some situations including, for example, where the matter involves suspected child abuse, substance abuse, or any other serious allegation that may require investigation or inquiry by school officials prior to approaching the staff member.

#### B. Second Level

If the matter has not been satisfactorily addressed at the First Level or it would be inappropriate to discuss the matter with the staff member, the individual(s) may discuss the matter with the staff member's supervisor, if applicable. Discussions with the supervisor shall occur promptly following any discussion with the staff member. If the matter involves allegation of harassment, discrimination, bully, or other conduct implicating other policies and investigative procedures, the supervisor shall proceed to follow the applicable procedures which may include informing the District Compliance Officer for further review.

Matters not involving staff members that are not resolved at the First Level may be brought to the Third Level.

#### C. Third Level

If the matter has not been satisfactorily addressed at the Second level, and the matter does not involve the Superintendent, the individual(s) may submit a written request for a conference to the Superintendent. This request should include:

1.  the specific nature of the request, suggestion or complaint and a brief statement of the facts giving rise to it;
2.  the respect in which it is alleged that the individual(s) (or child of a complainant) has been affected adversely, if at all, or an explanation of other adverse results or impact of the matter;
3.  the action which the individual(s) wishes taken and the reasons why it is felt that such action be taken

The request must be submitted promptly after discussion with the staff member's supervisor. The Superintendent shall respond in writing to the individual(s).

#### D. Fourth Level

If the matter has not been satisfactorily addressed at the Third Level, or at the First Level in the case of a matter involving the Superintendent, the individual(s) may submit a written request to the Board to address the matter. Any such request must be submitted  promptly after  within five (5) business days of the latest attempt to resolve the matter. The written submission shall include all correspondences pertaining to the matter between the individual and any School District officials or employees.

The Board, after reviewing all material relating to the matter, will provide a written response or may, at its discretion, grant an opportunity to address the Board or a committee of the Board Prior to making a final

decision on the matter.

The Board's decision, or the decision of the committee of the Board to which the matter was referred, shall be final on the matter. The Board may choose to consolidate complaints or other communications for consideration if more than one individual raises similar concerns before it, but reserves the right to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

If the individual(s) contact(s) an individual Board member to discuss the matter, the Board member shall refer the individual(s) to this policy for the Superintendent for further assistance.

### **Guidelines for Matters Regarding Instructional Materials**

All appearances before the Board should be scheduled seven (7) days before the regular meeting so they could be included in the agenda. Exceptions may be made in the case of an emergency.

The meetings with the Board may be private, at the discretion of the Board, when personnel matters or individual student records are being discussed.

The only time an individual Board member may speak for the Board would be as a member delegated by the Board to make a specific appearance, on a specific occasion, to discuss a specific issue under the direction of the Board. The viewpoint of the Board should be presented, and not their own, if it should be at variance with the majority of the Board.

### **Guidelines for Matters Regarding a Staff Member**

#### A. First Level

Generally, if the matter concerns a staff member the individual(s) should discuss the matter with the staff member. The staff member shall take appropriate action within his/her authority and District administrative guidelines to deal with the matter.

Discussion with the staff member may not be appropriate in some situations including, for example, where the matter involves suspected child abuse, substance abuse, or any other serious allegation that may require investigation or inquiry by school officials prior to approaching the staff member.

As appropriate, the staff member shall report the matter and whatever action may have been taken to the immediate supervisor.

#### B. Second Level

If the matter has not been satisfactorily addressed at the First Level or it would be inappropriate to discuss the matter with the staff member, the individual(s) may discuss the matter with the staff member's supervisor, if applicable. Discussions with the supervisor shall occur promptly following any discussion with the staff member.

#### C. Third Level

If the matter has not been satisfactorily addressed at the Second level, and the matter does not involve the Superintendent, the individual(s) may submit a written request for a conference to the Superintendent. This request should include:

1. the specific nature of the request, suggestion or complaint and a brief statement of the facts giving rise to it;
2. the respect in which it is alleged that the individual(s) (or child of a complainant) has been affected adversely;
3. the action which the individual(s) wishes taken and the reasons why it is felt that such action be taken.

The request must be submitted promptly after discussion with the staff member's supervisor.

#### D. Fourth Level

If the matter has not been satisfactorily addressed at the Third Level, or at the First Level in the case of a matter involving the Superintendent, the individual(s) may submit a written request to the Board to address the matter. Any such request must be submitted within three (3) days of receiving the Superintendent's response. The written submission shall include all correspondences pertaining to the matter between the individual and any School District officials or employees.

The Board, after reviewing all material relating to the matter may, at its discretion, provide the individual(s) with a written response or grant an opportunity to address the Board at a properly noticed meeting, which may be held in closed session at

the discretion of the Board when consistent with Wisconsin's Open Meetings law.

The individual(s) shall be advised, in writing, of the Board's decision or action taken, if any, prior to the next regular meeting. The Board's decision will be final on the matter. The Board may choose to consolidate complaints or other communications for consideration if more than one individual raises similar concerns before it, but reserves the right to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

If the individual(s) contacts an individual Board member to discuss the matter, the Board member shall inform the individual that s/he has no authority to act in his/her individual capacity and may refer the individual(s) to this guideline or the Superintendent for further assistance.

#### **Guidelines for Matters Regarding District Services or Operations**

~~If the matter relates to a District procedure or operation, it should be addressed, initially, to the supervisor directly responsible and then in subsequently higher levels as prescribed in "Guidelines for Matters Regarding a Staff Member".~~

#### **Guidelines for Matters Regarding Enrollment Disputes**

~~If the matter relates to disputes concerning student residency determination, Homelessness under the McKinney Vento Act, or related issues, the matter should be addressed initially to the Homelessness Coordinator, and then to the Third Level of the process for "Matters Regarding a Staff Member".~~

#### **Guidelines for Matters Regarding the Educational Program**

~~If the matter relates to a District program, it should be addressed, initially, to the administrator responsible for the program and then in subsequently higher levels as prescribed in "Matters Regarding a Staff Member".~~

#### **Guidelines for Matters Regarding Instructional Materials**

The Superintendent shall ~~prepare administrative guidelines to ensure that students and parents are adequately~~ inform ~~ed students and parents~~ each year regarding their right to inspect instructional materials used as part of the educational curriculum and the procedure for completing such an inspection. See Policy 2414, AG 9130A and Form 9130 F3.

#### **Reconsideration of Educational Materials**

~~Reconsideration process:~~

~~If the request, suggestion, or complaint relates to instructional materials such as textbooks, library books, reference works, and other instructional aids used in the District, the following procedure shall be followed:~~

#### **A. (X) The criticism is to be addressed to the Assistant Superintendent of Learning, in writing, and shall include:**

1. (X ) author;
2. (X ) title;
3. (X ) publisher;
4. ( X ) the complainant's familiarity with the material objected to;
5. (X ) sections objected to by page and item;
6. (X ) reasons for objection

#### **B. ( X) Upon receipt of the information, the Assistant Superintendent (X ) may, (X ) after advising the Superintendent of the complaint (X ) and upon the Superintendent's approval, review the complaint with department leaders and offer resolution or (X) appoint a review committee, which shall comply with the open meetings law consisting of:**

##### **1. (X) one (1) or more professional staff members;**

##### **2. (X) one (1) or more laypersons knowledgeable in the area.**

#### **C. (X) If the request, suggestion, or complaint relates to the human growth and development curriculum or instructional materials, it shall be referred to the advisory committee responsible for developing the human growth and development curriculum and advising the Board on the design, review, and implementation of the curriculum. (See Policy 2414).**

#### **D. The Assistant Superintendent shall be an ex officio member of the committee.**

#### **E. The committee, in evaluating the questioned material, shall be guided by the following criteria:**

**1. (X) the appropriateness of the material for the age and maturity level of the students with whom it is being used;**

**2. (X) the accuracy of the material;**

**3. (X) the objectivity of the material;**

**4. (X) the use being made of the material.**

**F. (X) The material in question may be temporarily withdrawn from use pending final resolution of the matter.**

**G. (X) The committee's recommendation shall be reported to the Superintendent in writing within ten (10) business days following the first meeting of the committee. The Assistant Superintendent will provide regular updates to the Superintendent, who will determine appropriate Board communication.**

**H. (X) The individual(s) may submit an appeal of the Superintendent's decision in writing to the Assistant Superintendent within ten (10) business days of receiving the decision. The written appeal and all written material relating to it shall be referred to the Board for consideration.**

- ~~A. Any resident, parent/guardian of a student or professional staff member of the District may seek reconsideration of educational materials used in the District's educational program.~~
- ~~B. No duly selected materials whose appropriateness is challenged shall be removed from the school except upon the recommendation of the review committee, with the concurrence of the Superintendent; or upon the Superintendent's recommendation and concurrence of the School Board; or upon formal action of the Board when a recommendation of a review committee is appealed to it.~~
- ~~C. The committee will not hear appeals of the appropriateness of total curriculum; i.e., if a program, such as Health Education is questioned, it will not be reviewed by this committee.~~
- ~~D. Materials, which were not purchased through District funds or for which no material selection form is on file, are not subject to the reconsideration procedure.~~
- ~~E. If a person complains to the Board, a central office administrator or a building administrator, the Board and/or the administrator should refer the complainant(s) to the materials reconsideration procedure so that all cases may be handled with uniformity.~~

No challenged material may be removed from the curriculum or from a collection of resource materials except by action of the Board, and no challenged material may be removed solely because it presents ideas that may be unpopular or offensive to some. Any Board action to remove material will be accompanied by the Board's statement of its reasons for the removal.

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Legal 118.01, 118.019, Wis. Stats.  
20 U.S.C. 1232h

Cross References [po2416 - STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION](#)  
[ag2416 - PROCEDURES FOR INSPECTION OF SURVEYS, ADMINISTERED OR DISTRIBUTED TO STUDENTS](#)  
[ag9130A - PROCEDURES FOR INSPECTION OF INSTRUCTIONAL MATERIALS](#)  
[ag9130 - COMPLAINT REVIEW COMMITTEE PROCEDURES](#)

 [9130F3 Request to Inspect Instructional Materials.pdf \(180 KB\)](#)

Last Modified by Ellen Suckow on April 25, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS - NEW for us
Code	po9700
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 21, 2021
Prior Revised Dates	11/15/2017

### **REVISED POLICY – VOL. 30, NO. 1**

#### **9700 - RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS**

It is the policy of the Board that students, staff members, and District facilities not be used for advertising or promoting the interests of any non-school related agency or organization, public or private, without the approval of ~~( ) the Board~~ (  ) the Superintendent or its delegated representative; and any such approval, granted for whatever cause or group, shall not be construed as an endorsement of said cause or group by this Board.

No non-school affiliated group may use the name, logo, mascot, or any other name which would associate an activity with the District without the specific written permission of the ~~) Board~~ (  ) Superintendent. Additionally, no non-school affiliated group may use any assets of the District, including but not limited to facilities, technology, or communication networks without the specific written permission of the ~~) Board~~ (  ) Superintendent.

#### **School District Referendum Advocacy**

This policy applies expressly to any outside organization's advocacy concerning School District referenda. Any such organization, whether advocating in favor of or in opposition to a referendum question must clearly identify themselves as independent of the School District and may not, under any circumstances, use School District logos, mascots, slogans or other such items that are protected by or regularly used and identified with the District. School District officials may not advocate for a position on a referendum in any manner in which such advocacy is in the individual's capacity as a School District official or may reasonably be perceived as such. School District officials may always provide factual information concerning any referendum question.

#### **Other Activities by Non-School Affiliated Groups**

##### **A. Materials or Activities**

All materials or activities proposed by outside organizations for student or staff use or participation shall be reviewed by the

( ) Board

( ) Superintendent

(  ) principal

on the basis of the proposed activities or materials

(  ) educational contribution to part or all of the school program,

(  ) benefit to students;

and no such approval shall have the primary purpose of advancing the name, product, or special interest of the proposing group. 84

**~~[SELECTION OF 1ST OPTION PRECLUDES SELECTION OF 2ND OPTION]~~**

**~~Option #1~~**

The Board shall not permit the use of any type of educational material, program, or equipment in its curricular, co-curricular, or extra-curricular activities or at any time during the school day if such materials, programs, or equipment contain partisan political or commercial messages or are designed to persuade students or staff members to acquire a particular product or service offered by a named individual, company, organization, association, or agency. Professional staff may, however, utilize political materials or those provided by special interest-groups in adopted courses of study with the approval of the principal.

~~[END OF OPTION #1] Option #2 [ ] The Board shall permit the use of educational materials, programs, and equipment that which contains commercial messages providing the content of such messages and the manner of presentation has been approved by the Superintendent and is in compliance with the District's administrative guidelines.~~

**~~[END OF OPTION # 2]~~**

~~[ ] Outside speakers representing commercial organizations will be welcome only when the commercial aspect is limited to naming the organization represented and the subject matter advances the educational interests of the District's students.~~

**B. Contests/Exhibits**

The Board recognizes that contests, exhibits, and the like may benefit individual students or the District as a whole, but participation in such special activities may not:

1.  have the primary effect of advancing a special product, group, or company;
2.  make unreasonable demands upon the time and energies of staff or students or upon the resources of the District;
3.  interrupt the regular school program;
4.  involve any direct cost to the District. ~~(-) unless the student body as a whole derives benefit from such activities;~~
5.  ~~cause the participants to leave the School District, unless:~~
  - a.  ~~the Board's Policy 2340—District Sponsored Trips has been complied with in all aspects;~~
  - b.  ~~the Board has granted special permission;~~
  - c.  ~~the parents of a minor student have granted their permission.~~

**C. ~~Distribution/Posting of Literature~~ [ ] Non school-affiliated organizations may distribute or post literature on District property either during or after school hours only with advance permission of the (-) Superintendent. (-) principal. (-) Board. [ ] Staff or students may be permitted to distribute/post literature regarding or on behalf of non school sponsored organizations or activities, in such a manner as described in this policy and in a manner that does not disrupt or interfere with educational activities and is not done in a manner that conveys the message of endorsement or approval of the school or District of the group or message.**

The Superintendent shall establish administrative guidelines which ensure that:

1.  ~~criteria established in Policy 5722—School Sponsored Publications and Productions—are used to make a decision regarding materials that students seek to post or distribute;~~
2.  ~~the school mail system is not used by students or staff for distribution of nonschool related materials;~~
3.  ~~no materials from any profit making organization are distributed for students to take home to their parents; (-) unless authorized by the Superintendent;~~
4.  the time, place, and manner of distribution of all nonschool-related materials **are** clearly established and communicated.

**D. Solicitation of Funds**

**~~[ ] Option #1~~**

Because the District cannot accommodate every organization that desires to solicit funds for worthy purposes, the Board shall not permit any organization not related to the District to solicit funds on District property.

~~[ ] Option #2 Any outside organization or staff member representing an outside organization desiring to solicit funds on school property must receive permission to do so from the (-) Board. (-) Superintendent. Decisions regarding the request to solicit funds shall not be based on the purpose or function of the group soliciting funds, unless the purpose of the organization is inappropriate for the age group of students, promotes activity that is unhealthy or unlawful, or is otherwise inconsistent with the pedagogical interests of the school. [END OF OPTIONS]~~

Permission to solicit funds will be granted only to those organizations or individuals who meet the permission criteria established in the District's administrative guidelines. Solicitation must take place at such times and places and in such <sup>85</sup> manner as specified in the administrative guidelines. In accordance with Board Policy 5830, no District student may participate in the solicitation without the Superintendent's approval.

~~[ ] The Board disclaims all responsibility for the protection of, or accounting for, such funds. [ ] Solicited funds are not to be deposited in any regular or special accounts of the District. [ ] A copy of this policy, as well as the relevant administrative guidelines, shall be given to any individual granted permission to solicit funds on District property. [ ] This policy does not apply to the raising of funds for District sponsored or school sponsored activities. [ ] Use of the name, logo, or any assets of the District, including, but not limited to, facilities, technology, or communication networks, is prohibited without the specific permission of the ( ) Board. ( ) Superintendent.~~

~~[ ] [OPTION #1]~~

~~The Board does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extra-curricular activities. [END OF OPTION #1] OR~~

[OPTION #2]

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free, appropriate, public education to any students in the classroom may be permitted, but only with the specific approval

of the Superintendent.

~~OR ( ) of the Board upon the recommendation of the Superintendent.~~

All crowdfunding activities are subject to Policy 6605 and AG 6605 - Crowdfunding.

~~[END OF OPTION #2]~~

#### E. Prizes/Scholarships/Other Awards

The Board is appreciative of the generosity of organizations ~~that~~<sup>which</sup> offer scholarships, prizes, or other awards to deserving students in this District.

In the administration of scholarships, prizes, or other awards, the District shall not unlawfully discriminate on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

Administration of scholarship or award programs appropriately designated under this policy to benefit individuals in a particular group that has not traditionally been represented does not violate this policy.

It will be the District's practice to provide all outside agencies and organizations notification of the nondiscrimination policy in awarding prizes, scholarships, or other aids, benefits, or services.

The District may administer or assist in the administration of scholarships, fellowships, or other forms of financial assistance established by a domestic or foreign will, trust, bequest, or similar legal instrument that requires the award to go to a student of a particular sex, race, color, national origin, or with a particular disability. Such restricted awards must not lead to discrimination in access to the total amount of prizes, scholarships, or other awards available.

In accepting the offer of such scholarships or prizes, the Board directs that these guidelines be observed:

- ~~( ) No information ( ) , either academic or personal, shall be released from the student's record for the purpose of selecting a scholarship or prize winner without the permission of the student who is eighteen (18), or the parents of a student who is younger in accordance with the Board's policy on student records.~~
- The type of scholarship or prize, the criteria for selection of the winner, and any restrictions upon it shall be approved by the ~~( ) Board. ( ) Superintendent.~~  
 principal.
- The principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient.  
 and, if agreeable to the sponsoring organization, the selection shall be left entirely to the principal and staff committee.

The District will periodically review ~~its~~<sup>their</sup> procedures for awarding scholarships, prizes, and other awards. This review will require that the District's procedure does not discriminate on the basis of sex, race, color, national origin, or disability in the overall effect of the scholarships, prizes, and other awards given to students.

**F. Sale of School Supplies**

~~In determining the appropriateness of the sale of school supplies by organizations other than the School District, the Board requires that:~~

86

- ~~1. ( ) the organization have a purpose that will benefit the School District and its students;~~
- ~~2. ( ) the organization's planned activities are clearly in the best interest of the School District and its students;~~
- ~~3. ( ) the organization has submitted the following information and assurances on the form provided by the District: a statement noting the purpose of the organization, financial accountability assurances, and use of facility assurances. All funds generated by the sale of such school supplies shall be kept separate from other activity funds or other transactions of the Board.~~

**G. Surveys and Questionnaires**

Distribution of Surveys and Questionnaires to Students is governed by Policy 2416 - Student Privacy and Parental Access to Information.

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Legal 118.125, Wis. Stats.

Cross References [po2416 - STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION](#)  
[ag9700A - DISTRIBUTION OF MATERIALS TO STUDENTS](#)

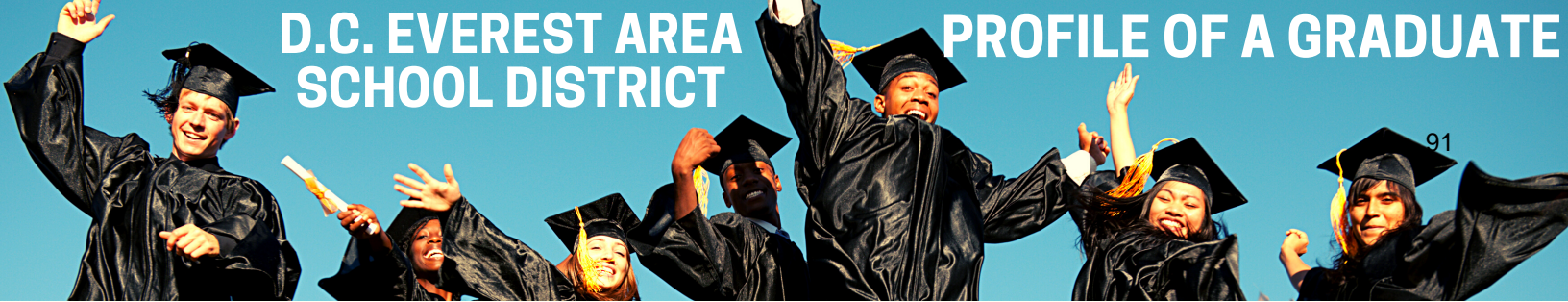
Last Modified by Ellen Suckow on April 25, 2021

Grade Level	Course Name	Course Description
4K	Early Evergreens	"Do you have an "Early Evergreen" that is eager to start Kindergarten? This kickstart class will give your early learner a little bit of everything to get ready for the fall. Opportunities will be provided that include strengthening basic number sense, beginning literacy skills, technology, fine motor and gross motor skills. In addition, there will be activities to promote social and emotional development. Let's get ready for kindergarten together!
5K	Jump Into 1st Grade	"Can you believe that you are officially a first grader?" After a year of new learning and fun, we want to continue that growth. This class will provide incoming first graders with an opportunity to improve in their learning, explore, create, and build relationships through social and emotional learning. We can't wait to learn and grow together this summer!
1-2	Crafty Kitchen Chemistry	Experimenting is fun and does not have to be expensive. You can explore chemistry right in your very own kitchen. We will take items that can be found in the kitchen and do some exciting science experiments. We will learn how crystals form to make rock candy with just water and sugar and how to make a volcano using lemons and baking soda, just to name a few.
1-2	Disney & Art	Do you love Disney? Yes you do! Do you love Disney? Here's a course for you! Enjoy time getting creative with fun crafts and writing activities as we watch some favorite Disney movies and read some of your favorite Disney books. All are welcome to come and show your creative side. We are excited to meet you!
1-2	Space and Solar System	Learn about space and what stars, planets, and the never-ending galaxy have to offer "Earthlings" will be an interesting phenomenon to discover. We will make our very own solar system. Is there really life on other planets? How far is the sun from earth? How hot is it? Can you rap a Solar System Song? Come and enjoy being both an "Earthling" and an "Alien"!
1-2	Sports for Life	Bring your gym shoes and gear up for a "sportstacular" summer of fun to last a lifetime. CAUTION: Adventures in Sports are about to happen!
1	Math: Math Magicians	Do you like working with numbers? Come explore with me! I can teach you different games that will have you making numbers and thinking about numbers in different ways. Come expand your mathematical thinking with me!
1	Reading: Blast Off with Reading	Let's rock at reading. Do you like to explore, learn new things, apply what you learn and get excited when you get new books? Then this is the class for you! You will learn how to apply and practice several different reading strategies and develop skills that will help you become a better reader. Let's have some fun and discover the wonderful journey of reading. Hold on, tight!
1-2	STEAM	"STEAM" is an instructional approach that integrates science, technology, engineering, the arts, and mathematics to help students develop 21st Century skills (creativity, critical thinking, communication, and collaboration). Students will participate in a variety of activities to learn about inventions and insects, using their knowledge to plan, design, and create a device out of recyclable materials that can be used for discovering a new species of insect. In addition, students will learn about energy and our environment to plan, design, and create a solar-powered cooking device.
1-2	Mindfulness 360	Mindfulness 360 offers a variety of mindfulness strategies to help students self regulate and to understand mindfulness. Students will learn to be aware of their feelings and emotions and how they impact them. Students will learn different strategies to be mindful including directed drawing, yoga, music, meditation, stretching and moving, and breathing techniques. Students will be able to learn mindfulness strategies and use those strategies at home, school, and in the community.
2	Math: Get Creative with Math	Be prepared for fun and creative math activities! Students will interact with applications of mathematics in a team approach to learning. In the process of exploring mathematics, students will strengthen their skills, learn how to work logically through a problem solving process and enhance their social skills in group based learning.
2	Reading: Summer Sun Reading	Do you love to read and talk about books with friends? In this class, we will celebrate reading each day with a variety of literature choices. Bring a beach towel and find a comfortable spot to relax with a book, delve into characters, and write about what you thought about the text, how the story may have changed in a different setting, how you might have handled things differently, on and on.... Let's enjoy new literature together this summer.
3-4	Classroom Chefs	This enrichment class is calling all children who would like to cook up summer fun through stories, games, art, and step by step recipes that children can do on their own from A to Z. At the end of the session, children will bring home a cookbook to share with their families.
3-4	Disney & Art	Do you love Disney? Yes you do! Do you love Disney? Here's a course for you! Enjoy time getting creative with fun crafts and writing activities as we watch some favorite Disney movies and read some of your favorite Disney books. All are welcome to come and show your creative side. We are excited to meet you!
3-4	Sports for Life	Bring your gym shoes and gear up for a "sportstacular" summer of fun to last a lifetime. CAUTION: Adventures in Sports are about to happen!
3-4	STEAM	"STEAM" is an instructional approach that integrates science, technology, engineering, the arts, and mathematics to help students develop 21st Century skills (creativity, critical thinking, communication, and collaboration). Students will participate in a variety of activities to learn about inventions and insects, using their knowledge to plan, design, and create a device out of recyclable materials that can be used for discovering a new species of insect. In addition, students will learn about energy and our environment to plan, design, and create a solar-powered cooking device.
3-4	Beginning Chinese	In this fun foreign language class, students will learn basic Chinese vocabulary and beginning conversations. Students will count, read days of weeks, months, and colors. Finally, students will learn about the beauty and culture of a foreign country!
3-4	Gardening 101	Who doesn't like getting their hands in the dirt and exploring how plants grow? This class will unlock the magic of seeds, the science and art of gardening, and while we will learn about worms- we'll keep our taste testing to fresh garden veggies!
3	Math: Math Mindset	Games, problem solving, strategies, and thinking skills! This course will engage students to use and enhance thinking skills while reviewing math curriculum. Fun activities will focus on the importance of a growth mindset.

Grade Level	Course Name	Course Description
3	Reading: Adventures of Reading	The Adventures of Reading! This SUMMER FUN-filled course provides a "beach bag" of activities and opportunities for students to explore and adventure the world. Students will explore topics of personal interest and extend their learning by playing games, creating projects and partaking in collaborative and hands-on learning experiences!
4	Math: Math! Fractions! Fun!	Math is more than a fraction of FUN! This course brings some math fun into all things spring and summer. You will use and enhance your problem solving and thinking skills in a number of mathematical ways. Come join the fun!
4	Reading: Rising Up with Reading	Come join us this summer and "Rise" up to the challenge of increasing your skills in reading through exploration, and discovery.
3-4	Mindfulness 360	Mindfulness 360 offers a variety of mindfulness strategies to help students self regulate and to understand mindfulness. Students will learn to be aware of their feelings and emotions and how they impact them. Students will learn different strategies to be mindful including directed drawing, yoga, music, meditation, stretching and moving, and breathing techniques. Students will be able to learn mindfulness strategies and use those strategies at home, school, and in the community.
8	Academic Skills Development: English	This class is designed for all 8th-grade students, who struggled or failed to meet the 8th grade English standards during this last school year. It will be more skill-based with the intention of building successful skills for students to succeed at the 9th grade level.
8	Academic Skills Development: History	This class is designed for all 8th-grade students, who struggled or failed to meet the 8th grade history standards during this last school year. It will be more skill-based with the intention of building successful skills for students to succeed at the 9th grade level.
8	Academic Skills Development: Math	This class is designed for all 8th-grade students, who struggled or failed to meet the 8th grade math standards during this last school year. It will be more skill-based with the intention of building successful skills for students to succeed at the 9th grade level.
8	Academic Skills Development: Science	This class is designed for all 8th-grade students, who struggled or failed to meet the 8th grade science standards during this last school year. It will be more skill-based with the intention of building successful skills for students to succeed at the 9th grade level.
5-8	Adventures in English Language Arts 5-8	Reading is a way to experience the world around us (and even fictional worlds) without ever leaving our seats! In this class students use reading and writing to explore new content related to their interests.
6-8	All About Yoga	Are you interested in increasing your strength, flexibility and inner peace? Join us for a daily practice. We will study the basic principles of yoga, learn the fundamental poses and practice with the guidance of certified yoga instructor videos. Bring a water bottle, a yoga mat and an open mind. Namaste!
5-11	Back on Stage Again	After being forced to take theatre on a virtual platform for what felt like an eternity, DCE Performing Arts directors Mrs. Vesper and Mr. Atkinson are thrilled to bring theatre back to life, IN PERSON! In "Back on Stage Again," students, who have just completed grades 5-11 will study the various aspects of acting, directing, designing, singing, dancing, and stage management. Students will go through auditions, be assigned roles, and work together to produce an entire musical. Every student in the class will have a role! Our end goal: putting all the parts together and creating a final musical to hopefully share with the public.
5-6	Enrichment Math: Math Is Fun	Math is fun when you are playing games and doing activities. This class will build on and strengthen student knowledge and understanding of math concepts for grades 5 & 6. Students will explore topics such as how wind chill is determined, roman numerals, tessellations, and graphing stories among other topics/concepts.
7-8	Enrichment Math: You Have Skills They're Multiplying!	This class is designed for... students who would like to enhance their math skills with a fun learning experience! Students will be working with different 7th, and 8th grade math skills to help with this. Different skills that will be covered include number operations, ratios, probability and so much more!
5-8	Environmental Camp	Does your child like to spend time outside? If so, then Environmental Camp is the summer school course to take! This class is held at the Twin Oaks Environmental Center and focuses on outdoor experiences which reinforce the learning targets of: 1) awareness of species in the environment 2) understands the impacts of humans upon the natural environment. Experiences include: a visit from Raptor Education Group and field trips to the Black Bear Education Center, canoeing, the Eau Claire River for a rusty crayfish catching contest. Please note that a bus will take students from the junior high to Twin Oaks and return students to the junior high each day.
5-7	Everest Babysitting	Class Description: Individuals will learn the safety skills, child care skills, first aid & rescue skills, CPR training, and life & business skills that are necessary when babysitting. Throughout the babysitting class, students will be participating in different activities such as role-playing, hands-on CPR training, group activities and much more to discover a complete understanding of what it takes to be a successful babysitter. At the end of the class, students will earn a completion certificate.
5-6	Geometricity	Geometricity is a project based learning activity where students will take their geometry skills and design their own city. This multi-tiered activity allows for immediate differentiation because of the size, and students may complete parts or the entire project based on their choosing. This project doesn't just focus on math skills, as there are components of social studies (mapping skills), writing, problem solving and comprehension skills too. Students will be creating a city that uses 2D and 3D, practicing both plane and solid geometry. This project allows for students to practice and apply learned skills in geometry while problem solving and making decisions based on their own knowledge, creativity, and imagination. Students will utilize many types of geometric concepts such as nets to create buildings and structures, designing parts of a city with shapes, lines, angles, and incorporating multiple skills at the same time to reach their objectives.
7-8	Geometricity	Geometricity is a project based learning activity where students will take their geometry skills and design their own city. This multi-tiered activity allows for immediate differentiation because of the size, and students may complete parts or the entire project based on their choosing. This project doesn't just focus on math skills, as there are components of social studies (mapping skills), writing, problem solving and comprehension skills too. Students will be creating a city that uses 2D and 3D, practicing both plane and solid geometry. This project allows for students to practice and apply learned skills in geometry while problem solving and making decisions based on their own knowledge, creativity, and imagination. Students will utilize many types of geometric concepts such as nets to create buildings and structures, designing parts of a city with shapes, lines, angles, and incorporating multiple skills at the same time to reach their objectives.

Grade Level	Course Name	Course Description
7	German I	This course is specifically designed for students who completed German I at the Middle School during the 2020-2021 school year. We will focus on conversational German and participate in all the fun activities we couldn't do while virtual.
5-8	Intro. To German	Willkommen! Thinking about taking German I at the Middle School or Junior High? This class will introduce students to basic conversation, German culture and geography.
5-6	Kinesthetic Play Math	This hands-on math class will review math concepts and challenge students to use their higher-level math thinking skills to apply math to a variety of games and challenges including escape rooms, lock boxes, group competitions, races, outdoor games, and artistic challenges. We will use concepts they have already learned to strengthen their math skills in unique and kinesthetic ways.
5	Lego Physics	Lego Physics is a hands-on learning adventure that will teach about forces, motion, and simple machines. Students will use special Lego "Dacta" building sets to construct models to demonstrate these principles. Additionally, there will be many challenges where students will have to think "out of the box" and build models to help solve hypothetical problems on real world situations.
8-11	Music & Movies	This course will be a performance class. Students should be regularly enrolled in band or orchestra. Music that will be rehearsed and performed will all be from movies.
5-6	Old School	Ever notice that some people can do really cool things easily, almost instantly, like make origami containers, count out money, do mental math, or make friendship bracelets? They know what to say when calling someone and how to introduce themselves, how to wrap presents, address envelopes and play Chinese jump rope. Well, these are just some of the things you'll learn in "old school". Old school will give you important skills that are building blocks for things that you will learn at home and in school, and help you be comfortable and confident in a variety of situations. Sign up for "Old School" for Summer School, and get ready to have FUN!
8-11	Pep Band Camp	This camp will be designed to experience the pep band music. Students will improve their playing skills through popular music and prepare to share this music at basketball games, hockey games, and a performance at the Woodchucks!
6-8	Photography	Do you want to take better pictures now? In Photography 101, you will learn all of the basic ideas and principles you need to get started. You'll learn about depth of field, rule of thirds, framing and more. We'll talk about those ideas and then we'll head out into the field and put them to practice. You'll have a great time and you'll take great pictures!
5-8	Plants, Animals, Ideas, & You	Do you like ice cream, butter and edible dirt? Then this summer course is for you. It offers students grades 6-8 the ability to learn about the world around them. This class will introduce them to animals, plants, food processing, pollution, energy sources and careers in the agriculture area. Plants, Animals, Food and You offers hands on activities, food labs, and outdoor group activities. Note: No nut products are used in class, but products used in class many contain traces of nut products. Some products used in class have milk, eggs and gluten.
5-6	Rubik's Cube	Gain 21st century skills through STEAM learning by solving the Rubik's Cube in 6 steps. Then use your knowledge to get involved in a speed competition and/or create a mosaic (picture) using 100+ Rubik's cubes. This class is for students who do NOT know how to solve the Rubik's Cube.
7-10	Singing Men	This course is for young male singers. Students will work on developing our voice and adjusting for any changes our voices are going through. Students will also work on a variety of songs, including gospel, pop, Broadway and classical songs. This is a great way to prepare for the upcoming school year.
7-10	Singing Women	This course is for young female singers. Students will work on developing our voice and adjusting for any changes our voices are going through. Students will also work on a variety of songs, including gospel, pop, Broadway and classical songs. This is a great way to prepare for the upcoming school year.
5-6	Sports For Life	Students will engage in daily exercise through warm ups and games. Games will teach students team building while having fun and exercising.
7-8	Sports For Life	Students will engage in daily exercise through warm ups and games. Games will teach students team building while having fun and exercising.
8-9	Summer Strings (3rd & 4th Years)	Students enrolled in this course will begin and continue Instrument technique for the Stringed Instrument family. Violin, Viola, Cell and Bass will be offered. They will learn proper instrument posture, Left hand and bowing technique for performance in the DCE School orchestra program. Enrollment in this course will allow students to continue at their own pace while reviewing course content from the 2020-2021 school year. Advancement will be dependent upon student motivation and engagement in the course materials. Students who have never played, have played one year, two years, or who have taken off the previous school year are all welcome to enroll in this class. School owned instruments will be available for rent from DC Everest.
6-7	Summer Strings (Beginning to 2nd Year)	Students enrolled in this course will begin and continue Instrument technique for the Stringed Instrument family. Violin, Viola, Cell and Bass will be offered. They will learn proper instrument posture, Left hand and bowing technique for performance in the DCE School orchestra program. Enrollment in this course will allow students to continue at their own pace while reviewing course content from the 2020-2021 school year. Advancement will be dependent upon student motivation and engagement in the course materials. Students who have never played, have played one year, two years, or who have taken off the previous school year are all welcome to enroll in this class. School owned instruments will be available for rent from DC Everest.
5-6	Technology Education	Technology Education will be a fun and exciting class for boys and girls who like hands-on activities. Summer School Tech Ed will be project-based: not centered on quizzes, tests, and homework. Some of the activities will include: safety poster, bird house/dresser shelf, paper tower, mousetrap car, using the internet, chain link contest, water rocket, design a cereal box, egg drop container design. Sign up for Tech Ed for Summer School, and get ready to have FUN!
7-8	Technology Education	Technology Education will be a fun and exciting class for boys and girls who like hands-on activities. Summer School Tech Ed will be project-based: not centered on quizzes, tests, and homework. Some of the activities will include: safety poster, bird house/dresser shelf, paper tower, mousetrap car, using the internet, chain link contest, water rocket, design a cereal box, egg drop container design. Sign up for Tech Ed for Summer School, and get ready to have FUN!

Grade Level	Course Name	Course Description
6-11	Summer Fitness	Want to be healthy and fit this summer? Need motivation and direction? This is the course for you! You will get access to warm up drills, workouts, cool down strategies as well as nutritional and mental tips. Dates and Time: June 14- August 13 at 8:30 am Mondays and Wednesdays in person. Thursdays virtual. Location: Meet in circle drive of the Senior High Transportation: No school transportation provided.
6-11	Everest Strength and Conditioning	This course focuses on functional movement concepts. Students will learn, apply, and improve their functional movements. Students will have the opportunity to learn how functional movement applies to them in the weight room, athletics, and everyday life. Units and concepts covered include foundations of movement science, planes of motion and how it applies to movements, functional movement assessment, functional movement vocabulary and terminology, following a teacher-led or student-led strength training program, goal setting, and charting and recording lifting data. Course focuses on strength, power, endurance, mobility, and most importantly, injury prevention. No credit available.
6-8	DCE Speed Academy	Future Everest Varsity athletes will take this course if they're looking to get faster and refine their running skills. Most varsity sports require running in one way or another. Whether that's gapping a defender on a fade route in football, running the court in transition with basketball, or stealing home in baseball or softball, running fast = success. In this class, you'll hear from the DCE Varsity Track and Field coaches, as well as former Everest Track and Field athletes on how to improve our speed for our prospective sports in all varsity seasons. Students will be focusing on form running, high speed resistance pulls, running endurance, and of course racing across different distances! All athletes in grades 6-8 are strongly encouraged to come and get faster!
K-3	Oh! The Places You'll Go on a Virtual Adventure!	Do you enjoy going to zoos? Museums? National parks? Do you enjoy learning about new and exciting things? Do you enjoy going on field trips? This class will take you on a new adventure every day! Water, land, and sky! Join us for a field trip around the world! Dates: June 14-July 15 (Monday through Thursday) Times: 9:15 - 10:15 am Location: Virtual using Canvas and Webex
4-8	Discover America-Virtually	Join in on the summer trip to destinations around the United States. We will "virtually" travel to many of the great National Parks and tourist attractions from around the country. In this course, we will learn about the history of each National Park and destination, check out what wildlife lives there, study maps and Webcams, and see the main tourist attractions of each of the destinations.
9-12	Credit Recovery	Credit Recovery (Remedial Make-Up) allows students to recover credits and ensure they are on track for graduation. Remedial courses are available to students who have failed at least one semester of the course during the regular school year. Students may earn either first or second semester credits by taking the corresponding courses during summer school as offered below. Students will receive ½ credit upon successful completion of the course requirements. Students can remediate on Algebra I, Geometry, English 9 - 11, Biology, Physical Science, American Institutions, 20th Century America, Global Studies, Health, and Fit for Life. ½ credit earned upon successful completion of course requirements.



## ENSURING ALL STUDENTS ARE COLLEGE, CAREER, AND LIFE READY.



### COLLEGE READY

Students are "college ready" (able to successfully complete an entry-level college course) if they meet these academic indicators OR standardized testing benchmarks:

#### ACADEMIC INDICATORS

- Earn a GPA of 2.8+ and attain one or more of the following:
  - Earn an AP Exam Score of 3 or better
  - Complete an AP course (A, B, or C)
  - Complete a Dual Credit College English and/or Math course (A, B, or C)
  - Complete Algebra II (A, B, or C)

#### ADDITIONAL FACTORS

- Earn As, Bs, Cs; complete FAFSA application; enroll in career pathway course sequence; utilize college academic advising; join college-bound bridge programs; complete senior year math class and/or at least one math class after Algebra II

#### STANDARDIZED TESTING

- Standardized Testing Benchmarks (minimum score)
  - ACT Exam: English (18) - Reading (22) - Science (23) - Math (22)
  - College Readiness Placement Assessment



### CAREER READY

Students are "career ready" (possessing the knowledge, skills, and education necessary to successfully engage in chosen career's job training) if they have identified a career cluster and meet two of the following benchmarks:

- Maintain a 90% attendance rate in school
- Complete 25+ hours of community service
- Participate in a workplace learning experience
- Earn an industry standard certification
- Complete a Dual Credit course
- Participate in two or more organized co-curricular activities

Students who plan on entering the military upon graduation must meet the Armed Services Vocational Aptitude Battery passing scores for their intended branch of the military.



### LIFE READY

Students are "life ready" if they graduate from high school with the "soft skills" necessary to be successful in their post-secondary life.

Collaboration

Service

Leadership

Problem solving

Students can demonstrate they are "life ready" by utilizing these skills in the classroom, during extracurricular/co-curricular activities, and while on the job.

Perseverance

Critical thinking

Self-awareness

Creativity

---

---

# Profile of a Graduate



## Premise behind the work...

“We learn in a variety of ways.  
Students learn in a variety of ways. We  
must be able to demonstrate that  
learning in a variety of ways.”

# College Readiness Indicators

Students are college ready if they meet the **academic indicators** or **standardized testing** benchmarks listed below:

## **ACADEMIC INDICATORS**

GPA of a 2.8 and one or more of the following:

- Advanced Placement Exam (3+)
- Advanced Placement Course (A, B, or C)
- Dual Credit College English or Math (A, B, or C)
- College Development, Remedial English or Math (A, B, or C)
- Algebra 2 (A, B, or C)

# College Readiness Indicators

## STANDARDIZED TESTING BENCHMARKS

### ACT

English (18) - Reading (22) - Science (23) - Math (22)

### **Additional Factors that contribute to College Readiness**

Earning As, Bs, Cs; FAFSA Completion; Enrollment in career pathway course sequence; College Academic Advising; Participation in College Bound Bridge Programs; Senior year math class; Completion of a math class after Algebra II

# AND Career Readiness Indicators

Students are considered Career Ready if they have identified a **Career Cluster** and obtained two or more of the following benchmarks:

- 90% attendance
- 25 hours of Community Service
- Workplace learning experience
- Industry Credential
- Dual Credit Career Pathway Course
- Two or more organized co-curricular activities

# Forecasting the Future - November, 2019



## Develop pathways that:

- Ensure a rigorous and relevant curriculum
- Provide career specific learning experiences (Internships, Apprenticeships, Job Shadows, Credentials, Endorsements)
- Equip students with Essential Skills that prepare them to navigate, access, and flourish in an ever changing world.
- Make systemic and systematic changes that ensure equitable access for all.

# Areas of Focus

- College Ready Indicators
  - Senior Year Math Changes
  - 6-12 Department coordination around Algebra 2
  
- Career Ready indicators
  - Youth Apprenticeship
  - Industry Credentials
  - Workplace Learning Experiences

# Tracking our Progress

SRH Only (10th-12th) ▾

Benchmark	Students Achieved Out of 1292 Total
<b>College Readiness</b> Indicators Achieved	<b>56.35%</b>
<a href="#">Download as Excel</a> - Data last updated today at 2:15 A.M.	
<b>Career Readiness</b> Benchmarks Achieved	<b>43.27%</b>
<a href="#">Download as Excel</a> - Data last updated today at 2:15 A.M.	
<b>Both</b> Benchmarks Achieved	<b>33.44%</b>
<a href="#">Download as Excel</a> - Data last updated today at 2:15 A.M.	

# Dashboard Senior Student Home Page

12th Grade ▼

Benchmark	Students Achieved Out of 417 Total
<b>College Readiness</b> Indicators Achieved	<b>68.59%</b>
<a href="#">Download as Excel</a> - Data last updated today at 2:15 A.M.	
<b>Career Readiness</b> Benchmarks Achieved	<b>45.32%</b>
<a href="#">Download as Excel</a> - Data last updated today at 2:15 A.M.	
<b>Both</b> Benchmarks Achieved	<b>36.45%</b>
<a href="#">Download as Excel</a> - Data last updated today at 2:15 A.M.	

# Student Dashboard

## Are You College-Ready? - Yes

	Academic Indicator	Value
<input checked="" type="checkbox"/>	GPA of 2.8 or Higher	101 <b>Current GPA: 3.95</b>
and <b>one</b> or more of the following:		
<input type="checkbox"/>	AP Score of 3 or Higher	<b>Not Taken</b>
<input checked="" type="checkbox"/>	Passed AP Course (A, B, or C)	AP US GOV. & POLITIC - A AP WORLD HISTORY - A
<input type="checkbox"/>	Passed Dual Credit English and/or Math Course (A, B, or C)	<b>Not Taken</b>
<input type="checkbox"/>	Passed College Developmental/Remedial English and/or Math (A, B, or C)	<b>Not Taken</b>
<input checked="" type="checkbox"/>	Passed Algebra II (A, B, or C)	<b>ALGEBRA II - HONORS - AB</b>
<b>OR</b>		
<input type="checkbox"/>	Passing ACT Scores in English (18), Reading (22), Science (23), and Math (22)	<b>ACT Test Not Taken</b>

# Student Dashboard

## Are You College-Ready? - Yes

	Academic Indicator	Value	102
<input checked="" type="checkbox"/>	GPA of 2.8 or Higher	<b>Current GPA: 3.45</b>	
and <b>one</b> or more of the following:			
<input type="checkbox"/>	AP Score of 3 or Higher	<b>Not Taken</b>	
<input checked="" type="checkbox"/>	Passed AP Course (A, B, or C)	AP EUROPEAN HISTORY - A	
<input type="checkbox"/>	Passed Dual Credit English and/or Math Course (A, B, or C)	<b>Not Taken</b>	
<input type="checkbox"/>	Passed College Developmental/Remedial English and/or Math (A, B, or C)	<b>Not Taken</b>	
<input type="checkbox"/>	Passed Algebra II (A, B, or C)	<b>Not Taken</b>	
<b>OR</b>			
<input type="checkbox"/>	Passing ACT Scores in English (18), Reading (22), Science (23), and Math (22)	<b>ACT Test Not Taken</b>	

# Student Dashboard

## Are You Career-Ready? - Yes

103

<input checked="" type="checkbox"/>	<b>Career Cluster:</b> Science, Technology, Engineering & Mathematics	
and <b>two</b> or more of the following:		
	<b>Career Benchmark</b>	<b>Value</b>
<input checked="" type="checkbox"/>	90% Attendance or Above	<b>YES - 100%</b>
<input type="checkbox"/>	25 Hours of Community Service	<b>Not Met</b> Please enter hours in <a href="#">Transeo</a> .
<input type="checkbox"/>	90 Hours of Workplace Learning Experience	<b>Not Met</b>
<input type="checkbox"/>	Industry Credentials & Certifications	<b>Not Taken</b>
<input type="checkbox"/>	Passed Dual Credit Career Pathways Course (A, B, or C)	<b>Not Taken</b>
<input checked="" type="checkbox"/>	Two or More Organized Co-Curriculars	NATL. JUN. HON. SOC. SOCCER GIRLS

# Student Dashboard

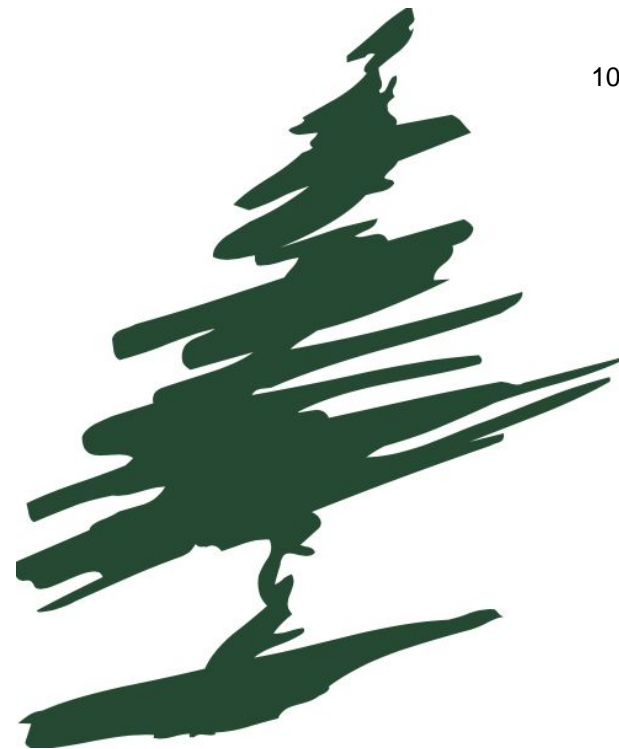
## Are You Career-Ready? - Yes

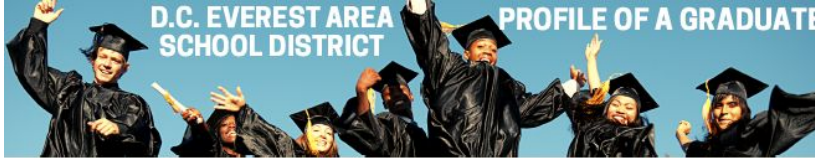
104

<input checked="" type="checkbox"/>	Career Cluster: Arts, A/V Technology & Communications	
and <b>two</b> or more of the following:		
	<b>Career Benchmark</b>	<b>Value</b>
<input checked="" type="checkbox"/>	90% Attendance or Above	<b>YES - 100%</b>
<input type="checkbox"/>	25 Hours of Community Service	<b>Not Met</b> Please enter hours in <a href="#">Transeo</a> .
<input type="checkbox"/>	90 Hours of Workplace Learning Experience	<b>Not Met</b>
<input type="checkbox"/>	Industry Credentials & Certifications	<b>Not Taken</b>
<input type="checkbox"/>	Passed Dual Credit Career Pathways Course (A, B, or C)	<b>Not Taken</b>
<input checked="" type="checkbox"/>	Two or More Organized Co-Curriculars	TRACK BOYS TRACK BOYS 9TH

# Moving Forward

- Schedule Change
- Advisory
- College and Career Ready Day
- Revisiting how we recognize and honor our students





## ENSURING ALL STUDENTS ARE COLLEGE, CAREER, AND LIFE READY.



### COLLEGE READY

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### CAREER READY

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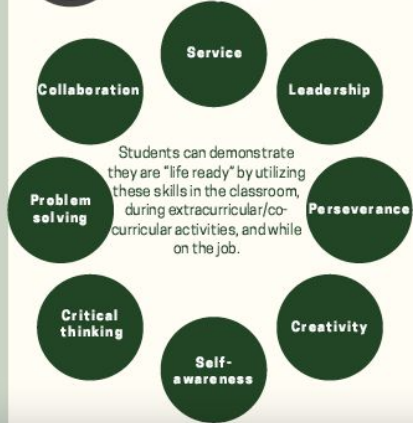
- Maintain a 90% attendance rate in school
- Complete 25+ hours of community service
- Participate in a workplace learning experience
- Earn an industry standard certification
- Complete a Dual Credit course
- Participate in two or more organized co-curricular activities

*Students who plan on entering the military upon graduation must meet the Armed Services Vocational Aptitude Battery passing scores for their intended branch of the military.*



### LIFE READY

Students are "life ready" if they graduate from high school with the "soft skills" necessary to be successful in their post-secondary life.





## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
www.dce.k12.wi.us

Kristine A. Gilmore, Ed.D.  
Superintendent

### MISSION STATEMENT

107

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

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**To:** D.C. Everest School Board  
**From:** Dr. Kristine A. Gilmore, Superintendent *KAG*  
**Date:** May 19, 2021  
**Subject:** Masks (Face Coverings)

As the school year draws to an end, the discussion concerning wearing masks at school has come to the forefront in our community. Throughout the year, we have followed the expert guidance of local, state, and federal health experts, and adjusted our COVID protocols as needed. We are fortunate that with the dedication and support of our students, staff, and families we have been able to maintain in-person instruction, expand in-person instruction for our secondary students, offer co-curricular and extra-curricular opportunities, and participate in athletic events.

On September 16, 2020, the school board passed the following motion:

*The D.C. Everest School Board approved the continued use of masks (face coverings) at all district facilities, including Greenheck Fieldhouse. We will continue to follow best practices for mask (face coverings) as recommended by the Marathon County Health Department when the state mandate expires.*

In recent months we have observed a reduction in COVID cases and were able to offer a vaccine clinic for all interested staff. To assist the community, we are currently working with community organizations to provide vaccine information to families and to host a vaccine clinic (including those 12-18 years of age) for members of the public.

While we are encouraged by the lower rates of COVID in our community and the rising rates of vaccination, it is our responsibility to provide a healthy learning environment for all staff and students throughout the school year. To ensure we can finish strong, that our Class of 2021 can attend graduation, that our athletes can complete their later than normal spring season, and that all students have the opportunity to take part in memorable end-of-year activities and events that celebrate their accomplishments in this most challenging of years, the administration is recommending the following:

*\*The requirement for wearing masks outdoors be removed, with masks recommended (not required) when social distancing is not possible outdoors for those not vaccinated. All D.C. Everest athletic programs will continue to follow the Wisconsin Valley Conference/WIAA regulations.*

*\*The indoor mask requirement remains in place for the remainder of the school year. Beginning June 5th, 2021, masks indoors will be recommended (not required).*



April 16, 2021

Mr. Dave Tuma  
**JH Findorff & Son, Inc.**  
226890 Harrier Avenue  
Wausau, WI 54401

Re: Roof Joist Investigation  
DC Everest Admin Bldg.  
3600 Adlerson St.  
Schofield, Wisconsin

DAVE, **RPA** has completed a review of the existing roof joist system located in the DC Everest (DCE) Admin building located at the above address. The purpose of this review was to assess the load carrying characteristics and performance of the roof system as a result of heavy snow loads over past years resulting in ceiling tiles popping out. As a result, DCE staff has resorted to shoveling snow off the roof after snow events for several years.

Briefly, the single story DCE Admin building measures approximately 60'x150', with an eave height of approximately 12'-10". The roof framing system consists of a 24 ga. standing seam roof deck w/ 2" ribs (based on product literature) supported on non-conventional 29½" deep joists spanning 30' in the EW direction supported on 36" deep joist girders spanning 60' across the building in a NS direction. Steel joist girders are supported by conventional steel WF columns around the perimeter of the building, presumably resting on a perimeter concrete foundation system. Lateral loads, i.e., wind, are likely resisted by diagonal strapping along exterior walls, however this was not confirmed.

A new roofing system was installed sometime in the past and consists of 2" or mechanically fastened rigid insulation over the 24 ga. standing seam with an adhered roofing membrane. Based on photos, there is also a layer of insulation sandwiched between the top of the joists and underside of 24 ga. decking. A total of 5 roof top mechanical units (RTU's) are located across the roof in various locations and, based on information provided weigh approximately 600 lbs. each. Refer to Attachment 1 for a plan of the existing along with various photos of the joist and girder system, as well as your roof photos showing RTU's

Upon review of information you collected at the building, and some research on my part, **RPA** has determined to a reasonable degree of certainty that the joist, joist girder and original roof decking system is a proprietary system called Landmark that was manufactured and distributed by Butler Manufacturing Co., Kansas City, MO. This system was not compliant with standards in the industry at the time, the Steel Joist Institute, but rather one likely developed and manufactured for the agricultural industry. Please refer to Attachments 2 and 3 for specifics on the system. Please note that the tags you discovered and collected from the joist system labeled "530199" is a direct correlation

Mr. Dave Tuma  
 April 16, 2021  
 Page 2

of the similarly labeled joist in the two documents, identifying it as a 29½" deep joist spanning 30'. Key information highlighted in these two documents includes the following:

Landmark/Butler Joist 530199

Overall depth: 29½" (consistent with field measurements)  
 Seat: 6½" overall depth (consistent with field measurements)  
 Chords: 0.078" thick cold rolled special shapes (see photos)  
 Webs: 1.05" dia. x.078" wall thickness tubes crimped at chords (consistent with field observations)  
 LL: 50 psf (noted in tables)  
 DL: 3 psf (probably just weight of 24 ga. metal deck, insulation, and minimal MEP's)  
 Camber (F): ¾" (probably minimum joist camber at time of fabrication)

**OBSERVATIONS:**

- Since these joists are proprietary in nature, and non-compliant with SJI design and fabrication practices, it's difficult to fully assess load carrying capacities. Further, since they're non-compliant, it's highly probable that variation in actual strength and behavior exists to a high degree. With crimped tube webs, welds attaching webs to chords are variable, and to a large degree affect stiffness and, thus, strength. The 1976 Landmark document attached suggests testing on full scale joists was done in "Laurinburg" that suggests high variability in chord material thickness, expected performance and actual performance. Viability of bend/crimped tube web members with this process was highly variable and inconsistent, which is one of the reasons this type of joist was not compliant with SJI standards.
- The 60' girder trusses consist of either built up plates forming T-shaped chords, or split WF beams. Photos suggest the former for top chords as fillets between flanges and stems do not appear to exist, and the latter for bottom chords as fillets seem to appear. Some of the product literature for girder trusses for shorter spans suggest both types of chords were used. Vertical and diagonal web members appear to be double angles, likely of varying sizes/thicknesses depending on their position along the truss. Girder trusses were shipped in halves, field assembled with bolts at midspan and erected. Again, actual capacity of these members is difficult to determine, as is deflection performance. Based on the span to depth ratio of the girder of 60'x12/36 = 20, I would expect these joist girders to be rather flexible and susceptible to higher deflections. Span/depth ratios for SJI based joist girders, as well as generally accepted concepts, is closer to 12-15, which would suggest a girder depth of 45"-48" deep.
- As noted above, the 530199 joist was listed in Butler's documentation as capable of supporting 3 psf DL (self-weight of building materials and items suspended for the roof) along with 50 psf LL, presumably snow loads. Based on my evaluation of existing building materials supported by the joists, it is estimated that the actual DL that exists is roughly 10.1 psf and includes the following:
  - 60 mil adhered EDPM rubber roof 0.4 psf
  - 2" polyisocyanurate insulation 0.5 psf
  - 24 ga x 2" metal roofing 2.2 psf

Mr. Dave Tuma  
 April 16, 2021  
 Page 3

- Ceiling system (track, suspension, panels)	3.0 psf
- MEP's (conduit, ducts, misc. piping)	3.0 psf
- Insulation sandwiched between joist and deck	1.0 psf
- Joist self-weight	<u>1.2 psf</u>

Approximate Total DL = 11.3 psf

- Minimum code prescribed roof snow load in the Schofield area is based on historical climatological data, general geographical detail of the area, intended use of building, etc. Based on these criteria, minimum basic snow load for this building is approximately 38.5 psf. Any drifting behind/near RTU's or caused by wind direction, speed and snow type would be in addition to this minimum. Local municipal code agencies may require a snow LL = 40 psf, which has been an intensity used historically for the Wausau area. The minimum Total Load (TL) strength demand on the roof system, therefore, is  $11.3 + 38.5 = 49.9$  psf, close to the Butler listed capacity of 53.0 psf. Any drifting or ice buildup on the roof would be in addition to this amount.
- As indicated above, there are 5 RTU's supported on the roof that were likely added sometime after original construction was completed. Based on data collected and forwarded, these units weigh roughly 550 lbs. to 600 lbs. each and are placed on a frame and/or curb that probably spans across two joists. Some of the RTU's are located close to the middle of joist spans, others are placed close to or at the end of joists. The added weight of these units alone is roughly the equivalent of an additional 4.5 psf of uniform loading, which is additive to the existing 11.3 psf DL, resulting in a DL for these joists of 15.8 psf and TL = 54.3 psf. Again, any drifting or ice build-up would be additive to this value.
- Based on Butler's published literature, joists were fabricated with  $\frac{3}{8}$ " of camber which was likely an attempt to account in some way for DL deflection upon completion of the building. Generally, light SJI based joist framed buildings were designed for LL deflections that were limited to L/360, and TL deflections limited to L/240. While these are not SJI based joists, these values are generally accepted as standard for light steel framed buildings. Expected deflections under original design loads would, therefore, have been the following for joists and girders:

	<u>30' joist</u>	<u>60' girder</u>
- Live Load Deflection L/360:	1.0"	2.0"
- Total Load Deflection L/240:	1.5"	3.0"

## CONCLUSIONS

Based on the above observations, **RPA** concludes the following:

- It's likely the Butler/Landmark system used for the Admin building was a minimal design building with marginal performance criteria, similar to an unheated or minimally heated pre-engineered agricultural building. The addition of new roofing systems, newer package heating and cooling systems on the roof and potentially other modifications somewhat warrants this assumption. It's likely the cost of this building at the

Mr. Dave Tuma  
April 16, 2021  
Page 4

time was equally minimal and, perhaps, this building was originally planned and used as something other than a classroom or office facility.

- Given these joists are non-compliant with SJI design and fabrication standards at the time, workmanship, quality control and consistency of fabrication is suspect. As a result, no two joists are likely going to perform the same, nor have the same engineering and mechanical properties. The technique of cold formed, rolled and induction welded tubes crimped and manually welded to cold formed chords is itself suspect, which is likely one of the reasons Butler's systems did not conform to or subscribe to SJI criteria.
- The added RTU's on the roof have added weight to the roof system that approaches the maximum values found in Butler's literature. In fact, given the irregular and inconsistent material properties and tube thicknesses used to fabricate the joists, one wonders if these loads couple with snow has overstressed some joist members and/or welded connections. The RTU's along with simple drifting of snow in wintertime likely exceeds a reasonable safety factor for these joists, particularly if web to chord welds at crimped tubes have weakened due to cyclic seasonal loading. Additionally, roof curbs and frames supported on existing joists may be located away from TC panel points, causing localized buckling or distortion of TC's, and possibly overstressing welded connections in these areas. If this is occurring, this could also be contributing to excessive joist deflections.
- The truss girders are likely more limber than normal given the high s/d ratio noted above. To reiterate, one would expect these 60' girders to be in the range of 45"-48" deep in lieu of the 36" found in place. While probably not a strength issue given the stockiness and strength of the members used, the shallow nature of these main girders would inherently result in higher deflections.
- Snow drifting on the roof near and adjacent to the RTU's could result in snow loads that locally more than double the basic 38.5 psf flat roof snow load. This added weight on the joists in the regions where extra weight from RTU's already exists would further cause excessive deflections and possible localized overstress of joist members in the area. Drifting can occur in other areas around the roof area due to occasional shadowing effects, wind direction, snow type, etc., but drifting around units would likely occur regularly.

## RECOMMENDATIONS

Given the above observations and conclusions, **RPA** suggests the following:

1. Continue to monitor roof deflections during winter months to better establish behavioral characteristics of the roof framing system. This includes measuring baseline deflections in various locations on both joists and joist girders to establish a starting point. Locations should be easily accessed so that subsequent measurements during high snow events can be assessed and compared to baseline measurements. In **RPA's** opinion, snow removal operations during winter months should continue during this process once measurements are taken. Further, **RPA** recommend snow removal after accumulations in excess of 15". If snow is a wet, slushy type of snow, then limit the amount to 12". Once baseline and subsequent deflection values are recorded, further evaluation and determination of joist and girder strength characteristics and

Mr. Dave Tuma  
April 16, 2021  
Page 5

integrity can be determined. Additionally, weld quality and integrity of welds attaching crimped tubes to chords should be reviewed at the time of baseline measurements to see if there's any indication of weld failure. Once behavior and performance is better understood, then strengthening measures on key components can be planned, prepared for and comprehended.

2. Occupants of this building could be at risk of injury due to objects suspended from the joists or steel decking becoming loose and falling as a result of repeated excessive deflections during winter months. Further, areas immediately below RTU's may be at an elevated risk during winter months since joists since these joists are more heavily loaded and potentially subject to additional loading from drifted snow. In **RPA's** opinion, it would be advisable to return the building's use to something else that does not have full time occupants during winter months, such as maintenance or storage, to limit the risk of injury. If the building is deemed necessary or somewhat essential, then strengthening and/or modification could be completed while the building is empty in lieu of demolition.
3. Ultimately, it may be prudent to plan on abandoning and demolishing this building and replace it with a more substantial structure commensurate with the intended use and occupancy. In **RPA's** opinion, it will be somewhat difficult to strengthen the existing system since members are very light and both joists and girders warrant increases in strength and stiffness. If the building location is important, and other services to the building sufficient, it may be possible to reconstruct the building on its' existing foundations and slab system using a similarly framed 30'x60' bay size properly designed for its use and geographic. In **RPA's** opinion, this option may be the more straightforward approach and result in less unknowns going forward.

Please review the above information and recommendations, Mr. Tuma, and contact the undersigned if additional information is necessary or if questions develop. Upon review, it may be prudent to discuss this and possible options with others to formulate a reasonable approach. While the Admin building is OK to occupy in its present condition, ongoing monitoring and snow removal operations during winter months should continue to limit joist and girder deflection and possible risk of injury and damage.

Sincerely,

**RCP & Associates, LLC**



Richard C. Pierce, PE, SE  
Principal

Attachment 1 – Admin Bldg. Plan

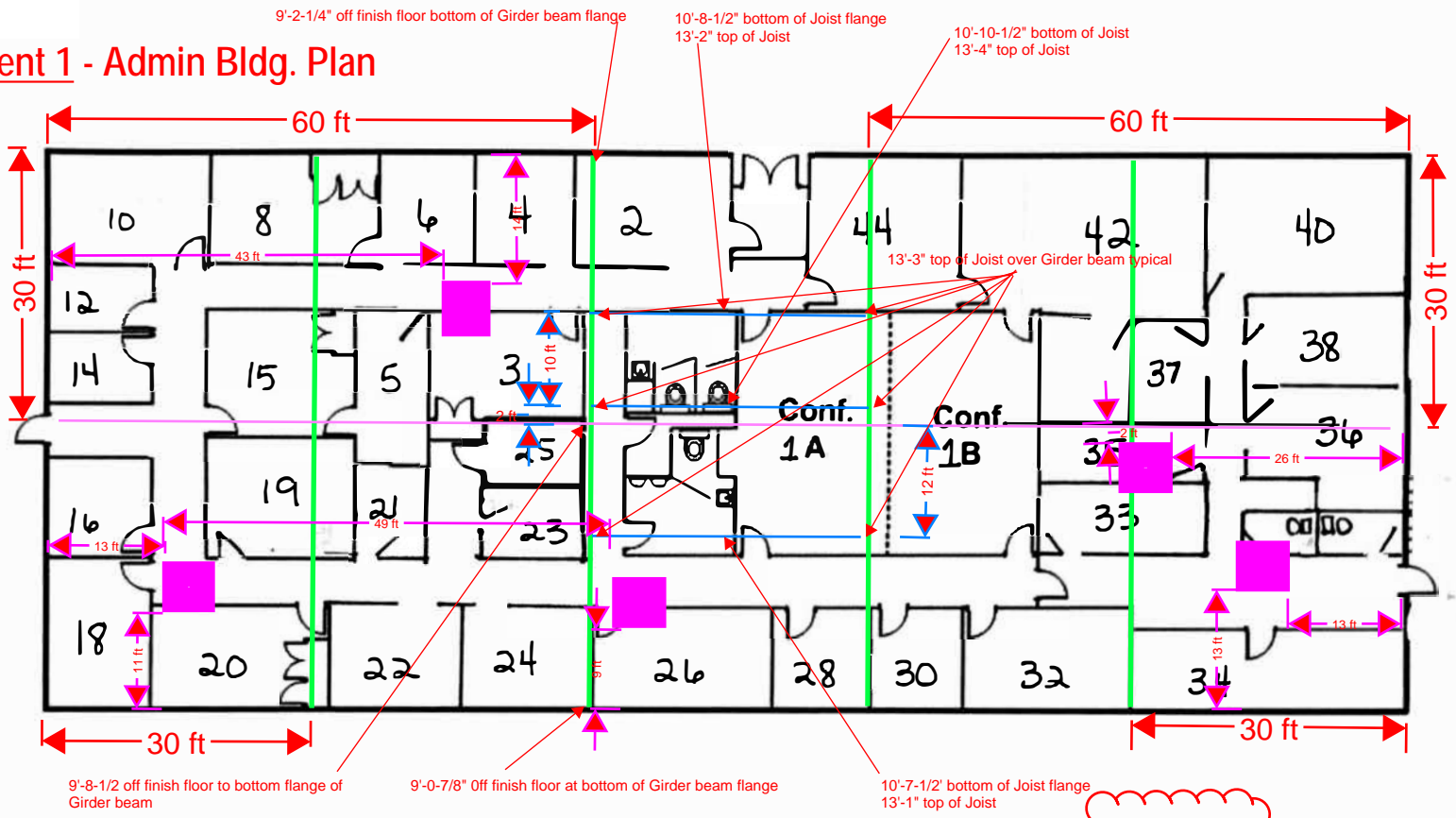
Attachment 2 – Butler Info from 1976 w/ Specs for Chords and Webs

Attachment 3 – Butler Info from 1980

Attachment 4 – Miscellaneous Photos

# Attachment 1 - Admin Bldg. Plan

Joist has 6-1/2" bearing shoe that transfers top cord to Girder  
113



9'-8-1/2" off finish floor to bottom flange of Girder beam  
 9'-0-7/8" Off finish floor at bottom of Girder beam flange  
 10'-7-1/2" bottom of Joist flange 13'-1" top of Joist

## Floor Plan Administration Building

6300 Alderson Street  
Schofield, Wisconsin 54476-3908



Corrected N Arrow Direction



# 1976 TRUSS PURLIN DATA SHEET

4-21-76 REVISION **6**

114

SPAN - LOAD	TRUSS PURLIN ASSEMBLY	TOP CHORD MEMBER	BOTTOM CHORD MEMBER	INTERMEDIATE WEB			WEB DEPTH (VERT.)	END WEB (2-REQ'D)			END SEAT (2 REQ. D)	ADDITIONAL JOINT REINF. (EACH END)
				SUB-ASSEM.	WEB	REINF.		SUB-ASSEM.	END WEB	REINF.		
20'-50 psf	530195 106.68 lbs.	.078" 239-3/4" 035686 40.07 lbs.	.078" 181" 035687 30.25 lbs.		1.05 x .078" 333-3/4" 035688 24.00 lbs.		18"		1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.	
25'-50 psf	530196 133.54 lbs.	.078" 290-3/4" 035691 50.10 lbs.	.078" 241" 035692 40.28 lbs.		1.05 x .078" 428-1/4" 035693 30.80 lbs.		18"		1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.	
30'-40 psf	530197 100.39 lbs.	.078" 359-3/4" 035694 60.13 lbs.	.078" 301" 035695 50.31 lbs.		1.05 x .078" 522-3/4" 035696 37.59 lbs.		18"		1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.	
	530198 OBSOLETE											
30'-50 psf	530199 179.66 lbs.	.078" 359-3/4" 035694 60.13 lbs.	.078" 301" 035695 50.31 lbs.	034789 (1) 035700 (2) 030879 53.98 lbs.	1.05 x .078" 887-3/4" 035700 49.46 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"		1.05 x .090" 46-3/8" 035701 3.85 lbs.		125" 5 1/4" Deep 035699 3.77 lbs.	2nd JOINT TOP & BOTTOM
40'-20 psf	530200 214.08 lbs.	.078" 479-3/4" 035702 80.18 lbs.	.078" 421" 035703 70.36 lbs.		1.05 x .078" 711-3/4" 028856 51.18 lbs.		18"		1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.	
40'-30 psf	530201 243.80 lbs.	.086" 479-3/4" 035704 88.40 lbs.	.078" 421" 035703 70.36 lbs.	034805 (1) 035708 (2) 030879 71.88 lbs.	1.05 x .078" 836-3/4" 035706 67.36 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"		1.05 x .078" 46-3/8" 027508 3.33 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.	2nd & 3rd JOINT TOP & BOTTOM
40'-40 psf	530202 244.38 lbs.	.108" 479-3/4" 035705 116.53 lbs.	.078" 421" 035703 70.36 lbs.	031232 (1) 027507 (2) 030879 82.25 lbs.	1.05 x .090" 935-13/16" 027507 77.73 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"		1.05 x .090" 40-3/8" 035701 3.85 lbs.		125" 5 1/4" DEEP 035699 3.77 lbs.	2nd & 3rd JOINT TOP & BOTTOM
40'-50 psf	530203 324.37 lbs.	.130" 479-3/4" 035707 140.26 lbs.	.086" 421" 034766 77.58 lbs.	034784 (1) 027507 (8) 030879 81.29 lbs.	1.05 x .090" 935-13/16" 027507 77.73 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"		1.05 x .090" 46-3/8" 035701 3.85 lbs.		125" 5 1/4" Deep 035699 3.77 lbs.	2nd, 3rd & 4th JOINT TOP & BOTTOM
50'-20 psf	530204 318.05 lbs.	.086" 509-3/4" 035712 110.52 lbs.	.078" 541" 035713 90.42 lbs.		1.05 x .090" 1184-9/16" 027512 98.39 lbs.		27"		1.05 x .090" 46-3/8" 035701 3.85 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	108" 5 1/4" Deep 035690 3.25 lbs.	
50'-30 psf	530205 368.03 lbs.	.108" 509-3/4" 035720 145.67 lbs.	.086" 541" 035721 99.69 lbs.	035716 (1) 027512 (2) 030879 102.91 lbs.	1.05 x .090" 1184-9/16" 027512 98.39 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"		1.05 x .090" 46-3/8" 035701 3.85 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	125" 5 1/4" DEEP 035699 3.77 lbs.	2nd, 3rd & 4th JOINT TOP & BOTTOM
50'-40 psf	530206 438.46 lbs.	.130" 509-3/4" 030368 175.35 lbs.	.108" 541" 035725 131.40 lbs.	035722 (1) 027512 (8) 030879 111.95 lbs.	1.05 x .090" 1184-9/16" 027512 98.39 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"		1.05 x .090" 46-3/8" 035701 3.85 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	125" 5 1/4" Deep 035699 3.77 lbs.	2nd, 3rd, 4th & 5th JOINT TOP & BOTTOM

NO.	REVISION	DATE	NO.	REVISION	DATE	1140	NO.	PART NUMBER	NAME AND SIZE	RATL OR SPEC.		
1	REV. ALL DIMS TO REV. TP'S 530199-530201-202 & 204	1-12-76	4	TP'S 530199-204 REV. W/STB (REV. 01210014) 530205-75 (10810125)	3-30-76	TOLERANCES AS FOLLOWS UNLESS OTHERWISE NOTED: A. MACHINING ± 1/16" B. SHEET METAL FINISHING THRU 16 GA ± 0.01" C. STRUCTURAL LENGTH ± 1/8" D. BRK PARTS ± 0" E. PUNCHING LOCATION ± 1/16" F. ALL WELDING SYMBOLS ARE ACCORDING TO BUTLER & BIRD FOR WELDING FINISHES SEE BUTLER STANDARD BOOK					LANDMARK 1976 TRUSS PURLIN DATA SHEET DRAWN BY: HLW CHECKED BY: [ ] INVENT. ENGINE. APPR. [ ] PRODUCT ENGINE. APPR. [ ] DATE: 26-32 SCALE: None DATE: 11-11-76 BUTLER BUTLER MANUFACTURING COMPANY GENERAL OFFICE - HANAS CITY, MISSOURI C 147700-06	
2	GENERAL REVISION - JOINT REINF. ADDED TP-530198-OBSOLETE	6-16-76	5	SEAT & REINF. CHG. TP-530203-REV. TO 27"	1-5-76							
3	CHG. LEFT HAND 22 TO 10 - TP 530200 & REV. 010 CHORD WTS.	1-12-76	6	TP'S 530205-75 (10810125) 530206 WITH W/STB	1-12-76							

## BUTLER MFG. COMPANY ENGINEERING DATA

FORM NO. 250

FILE NO.

JOB

TRUSS PURLIN UPLIFT TABLE

MADE BY

RPL

CKD. BY

DATE

06 : 11 : 75

PAGE

OF 115

1975 TRUSS PURLINS

REVISION

1 RPL

07 : 08 : 75

DIV.

2 RPL

07 : 18 : 75

## WIND UPLIFT (psf) w/ 3psf Dead Load

PART NO.	31.3	37.0	43.8	49.5
530195 20'-50#	O. K.	O. K.	O. K.	O. K.
530196 25'-50#	O. K.	O. K.	O. K.	O. K.
530197 30'-40#	O. K.	O. K.	O. K.	③
530199 30'-50#	O. K.	O. K.	O. K.	④
530200 40'-20#	O. K.	①	N/G	N/G
530201 40'-30#	O. K.	EDR	④	① + EDR
530202 40'-40#	O. K.	EDR	④	① + EDR
530203 40'-50#	O. K.	EDR	EDR	EDR
530204 50'-20#	O. K.	②	N/G	N/G
530205 50'-30#	O. K.	O. K.	N/G	N/G
530206 50'-40#	O. K.	O. K.	O. K.	O. K.

NOTES: N/G--- Purlin not satisfactory. Use next heavier load purlin or closer purlin spacing.

EDR -- End diagonal reinforced w/sleeve

- ① --- Use 60"-90"-90"-90"-90"-60" Bottom chord bracing and .090" thick end diagonal. or reinf. .078 end diagonal. (EDR)
- ② --- Use purlin bracing on bottom chord every 60" and reinforce end diagonal w/sleeve.
- ③ --- Use .090" end diagonal or reinforce .078 end diag. (EDR)
- ④ --- Use reinforced .090" end diagonal.
- O. K. - Use standard bracing.



PART NUM. / DESIGN LOAD	DESIGN TC NOM / MIN	TEST THKNS	CSR	TESTED * ULTIMATE	PROPORTIONED TEST ULT. W / MIN. THKNS.	COMPUTED DESIGN ULT. W / MIN. THKNS	% DIFF	ULT. ** LIVE LOAD
530195 20'-50#	.078/.071	.078	.600	12,367 (2-4-75)	11,257	13,073	13.9	67.8
530196 25'-50#	.078/.071	.080	.914	10,895 (1-30-75)	9969	11,225	13.9	47.8
530197 30'-40#	.078/.071	.080	1.027	12,833 (4-24-75)	11,390	9,813	13.8	45.7
<b>530199</b> <b>30'-50#</b>	.078/.071	.108	.906	16,200 (2-6-75)	10,650	13,565	21.5	42.6
530200 40'-20#	.078/.071	.080	.947	8,533 (5-23-75)	7573	7546	.36	22.7
530201 40'-30#	.086/.081	N/A	.869			12,100		
530202 40'-40#	.108/102	N/A	.863			15,903		
530203 40'-50#	.125/.119	.126	.808	20,140 (4-14-75)	19,021	21,268	10.5	57.1
530204 50'-20#	.086/.081	.088	.924	9287 (1-15-75)	8548	9951	14.1	20.5
530205 50'-30#	.125/.119	.108	.887	14,800 (4-15-75)	16,307	15,190	6.8	39.1
530206 50'-40#	.125/.119	.127	1.002	17,465 (4-15-75)	16,365	17,550	6.7	39.3

N/A-- Test data not available

\*-- Based on ultimate uniform load tests at Laurinburg

TC-- Top chord thickness (controls design)

\*\*-- Based on proportional test ultimate w / min. thickness

1975 TRUSS PURLINS

REV. 1  
2

COMPUTED vs. TESTED FAILURE LOADS

MADE BY RPL  
CRD. BY DATE 08 14 75

DIV.

PAGE OF

FILE NO.

FORM NO. 250


FILE NO.	
PAGE	OF
118	118
DIV.	

JOB

*TRUSS PURLIN DESIGN MANUAL*

*CHORD SECTION PROP.*

MADE BY	CKD. BY	DATE
<i>RPL</i>		<i>5 24 76</i>
REVISION	1	
	2	


	Section #			
	78.	86.	108.	130.
W1	5.25	5.25	5.25	5.25
W2	2.5	2.5	2.5	2.5
W3	2.0	2.0	2.0	2.0
CD	1.25	1.25	1.25	1.25
lip	.5	.5	.75	.75
T	.078	.086	.108	.130
A-full	.595	.653	.863	1.027
Y-bar	.54	.54	.54	.55
Ix	.1402	.1518	.1818	.208
Iy	1.528	1.675	2.477	2.94
Sxt	.261	.283	.334	.38
Sxb	.197	.213	.258	.296
Rx	.49	.48	.46	.45
Ry	1.60	1.60	1.69	1.69
A-eff	.595	.653	.863	1.027
Q	1.0	1.0	1.0	1.0
JX 10 <sup>3</sup>	1.21	1.61	3.36	5.42
CW	16.487	17.856	30.55	24.47
Ro	1.805	1.802	1.845	1.865
Xo	-.673	-.669	-.536	-.646

*Fy = 60 ksi*

FORM NO. 250

FILE NO.

JOB Truss purlin design manual	MADE BY RPL	CKD. BY	DATE 05 23 76	PAGE	OF 119
	REVISION 1			DIV.	
Tube section properties	2				

SECTION #						
	1.	2.	3.	4.	5.	6.
Diameter	1.05	1.05	1.05	1.05	1.05	1.05
Thickness	.040	.050	.060	.075	.078	.090
Area	.127	.157	.187	.230	.238	.271
I ( in. <sup>4</sup> )	.016	.019	.023	.028	.028	.032
R	.357	.354	.351	.346	.345	.341

$F_y = 55 \text{ ksi}$

## STEEL - HOT ROLLED SHEET AND STRIP - HIGH STRENGTH

MATERIAL - Hot rolled high strength steel strip (0.0568 to 0.2299 thickness).  
Ladle analysis, Carbon 0.18-0.25%, Manganese C. 30-0.60%, Phosphorus  
Maximum, 0.04%, Sulphur Maximum 0.05%. Commercial quality.

1. TYPE - Basic open hearth, basic oxygen or electric furnace; semi-killed or mechanically capped.
2. ROLLING PROCESS - If coil annealing is part of the process, the carbon and manganese shall be on the high side of the range to assure the mechanical properties desired.
3. APPLICATION - Cold formed light gage structural members, flanges for structural beams, and miscellaneous parts. Material will be cold formed, manual arc and automatic welded.
4. BEND TEST - The bend specimen shall stand being bent at room temperature through 180° without cracking on the outside of the bent portion to an inside diameter equal to one thickness of test specimen up to and including .2299" thick.
5. TOLERANCE - Size dimensions and workmanship acceptable according to AISI standards.
6. MECHANICAL PROPERTIES DESIRED - (For Butler Manufacturing Company reference)

Minimum Yield	-	55,000 psi
Minimum Tensile	-	75,000 psi
Minimum Elongation	-	15% in 2" (.1346" thick material)
Minimum Reduction in Area	-	50%

7. CHEMICAL COMPOSITION - A607-70 Gr 55

Ladle Analysis

Carbon	-	0.18-0.25%
Manganese	-	0.30-0.60%
Phosphorus Max.	-	0.040%
Sulphur Max.	-	0.050%

8. CHEMICAL ANALYSIS - A report of the chemical ladle analysis for each heat shall be furnished.
9. MATERIAL TESTING - (For Butler Manufacturing Company reference). Shall be conducted in accordance with ASTM A370 (latest edition).

**SPECIAL NOTE** - Suppliers must understand that 55,000 psi minimum yield is desired under this specification and if changes in chemistry and/or rolling practices are necessary to meet this requirement, they should be negotiated with our Purchasing and Engineering Departments.

STEEL - HOT ROLLED SHEET AND STRIP - HIGH STRENGTH

MATERIAL - Hot rolled low carbon steel, thickness range from .050 to .120, commercial quality. For Ladle Analysis, see section on Chemical Composition.

1. TYPE - Basic open hearth, basic oxygen or electric furnace; semi-killed or mechanically capped, rimmed or continuous cast.
2. ROLLING PROCESS - If coil annealing is part of the process, the carbon and manganese shall be on the high side of the range to assure the mechanical properties desired.
3. BEND TEST - The bend test specimen shall stand being bent at room temperature, in any direction through 180° without cracking on the outside of the bent portion to an inside diameter equal to one thickness of test specimen up to and including .120 in. thickness.
4. TOLERANCE - Size dimensions and workmanship acceptable according to AISI standards.
5. MECHANICAL PROPERTIES DESIRED - (For Butler Manufacturing Company reference)

Minimum Yield	-	38,000 psi
Minimum Tensile	-	58,000 psi
Minimum Elongation	-	30% in 2"
Minimum Reduction in Area	-	50%

6. CHEMICAL COMPOSITION -

Ladle Analysis

Carbon, maximum	-	.20%
Manganese, maximum	-	.60%
Phosphorus, maximum	-	.04%
Sulphur, maximum	-	.05%

7. CHEMICAL ANALYSIS - A report of the chemical ladle analysis for each heat shall be furnished.
8. MATERIAL AND TUBE TESTING - (For Butler Manufacturing Company reference) Shall be conducted in accordance with ASTM A370 (latest edition).

9. APPLICATION - Light gauge structural tube members, web diagonal, end diagonals of truss purlin and miscellaneous parts. Material will be cold-formed and seamed by induction weld. Member to member connections will be resistance or manual arc welded. Aim for 55,000 psi minimum yield strength in the finished tube, holding maximum yield strength as low as possible for maximum formability of finished tubing which will be flattened and bent prior to welding. This material for 1.05 O.D. tubing only.

**SPECIAL NOTE** - Suppliers must understand that 55,000 psi minimum yield strength is desired on tubing, not on strip, under this specification and since the resistance welded joint is susceptible to changes in chemistry, any such changes felt necessary to meet the required yield must be negotiated with our Purchasing and Engineering Department.

Remarks - This tentative specification represents the latest thoughts and practices on the material covered by this specification and is approved for use, pending adoption as standard. Suggestions for revisions should be addressed to Butler Manufacturing Company, c/o Materials Manager - Buildings Division, BMA Tower, Penn Valley Park, Kansas City, Missouri 64141.



# 1976 TRUSS PURLIN DATA SHEET

4-21-76 REVISION **6**

SPAN - LOAD	TRUSS PURLIN ASSEMBLY	TOP CHORD MEMBER	BOTTOM CHORD MEMBER	INTERMEDIATE WEB			WEB DEPTH (VERT.)	END WEB (2-REQ'D)			END SEAT (2 REQ. D)	ADDITIONAL JOINT REINF. (EACH END)
				SUB-ASSEM.	WEB	REINF.		SUB-ASSEM.	END WEB	REINF.		
20'-50 psf	530195 106.68 lbs.	.078" 239-3/4" 035686 40.07 lbs.	.078" 181" 035687 30.25 lbs.		1.05 x .078" 333-3/4" 035688 24.00 lbs.		18"	1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.		
25'-50 psf	530196 133.54 lbs.	.078" 299-3/4" 035691 50.10 lbs.	.078" 241" 035892 40.28 lbs.		1.05 x .078" 428-1/4" 035693 30.80 lbs.		18"	1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.		
30'-40 psf	530197 160.39 lbs.	.078" 359-3/4" 035694 60.13 lbs.	.078" 301" 035695 50.31 lbs.		1.05 x .078" 522-3/4" 035696 37.59 lbs.		18"	1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.		
	530198											
30'-50 psf	530199 179.66 lbs.	.078" 359-3/4" 035694 60.13 lbs.	.078" 301" 035695 50.31 lbs.	034789 (1) 035700 (2) 030879 53.98 lbs.	1.05 x .078" 687-3/4" 035700 49.46 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"	1.05 x .090" 46-3/8" 035701 3.85 lbs.		125" 5 1/4" Deep 035699 3.77 lbs.	2nd JOINT TOP & BOTTOM	
40'-20 psf	530200 214.08 lbs.	.078" 479-3/4" 035702 80.18 lbs.	.078" 421" 035703 70.36 lbs.		1.05 x .078" 711-3/4" 028856 51.18 lbs.		18"	1.05 x .078" 40-11/16" 035689 2.93 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.		
40'-30 psf	530201 243.80 lbs.	.086" 479-3/4" 035704 88.40 lbs.	.078" 421" 035703 70.36 lbs.	034805 (1) 035706 (2) 030879 71.88 lbs.	1.05 x .078" 936-3/4" 035706 67.36 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"	1.05 x .078" 48-3/8" 027506 3.33 lbs.		108" 5 1/4" Deep 035690 3.25 lbs.	2nd & 3rd JOINT TOP & BOTTOM	
40'-40 psf	530202 284.38 lbs.	.108" 479-3/4" 035705 116.53 lbs.	.078" 421" 035703 70.36 lbs.	031232 (1) 027507 (2) 030879 82.25 lbs.	1.05 x .090" 935-13/16" 027507 77.73 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"	1.05 x .090" 46-3/8" 035701 3.85 lbs.		125" 5 1/4" DEEP 035699 3.77 lbs.	2nd & 3rd JOINT TOP & BOTTOM	
40'-50 psf	530203 324.37 lbs.	.130" 479-3/4" 035707 140.28 lbs.	.086" 421" 034766 77.58 lbs.	034784 (1) 027507 (6) 030879 91.29 lbs.	1.05 x .090" 935-13/16" 027507 77.73 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"	1.05 x .090" 46-3/8" 035701 3.85 lbs.		125" 5 1/4" Deep 035699 3.77 lbs.	2nd, 3rd & 4th JOINT TOP & BOTTOM	
50'-20 psf	530204 318.05 lbs.	.086" 599-3/4" 035712 110.52 lbs.	.078" 541" 035713 90.42 lbs.		1.05 x .090" 1184-9/16" 027512 98.39 lbs.		27"	035714 (1) 035701 (1) 030879 6.11 lbs.	1.05 x .090" 46-3/8" 035701 3.85 lbs.	1.315 x .078 25" 2.26 lbs.	108" 5 1/4" Deep 035690 3.25 lbs.	
50'-30 psf	530205 368.03 lbs.	.108" 599-3/4" 035720 145.67 lbs.	.086" 541" 035721 99.69 lbs.	035716 (1) 027512 (2) 030879 102.91 lbs.	1.05 x .090" 1184-9/16" 027512 98.39 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"	035714 (1) 035701 (1) 030879 6.11 lbs.	1.05 x .090" 46-3/8" 035701 3.85 lbs.	1.315 x .078 25" 2.26 lbs.	125" 5 1/4" DEEP 035699 3.77 lbs.	2nd, 3rd & 4th JOINT TOP & BOTTOM
50'-40 psf	530206 438.46 lbs.	.130" 599-3/4" 036368 175.35 lbs.	.108" 541" 035725 131.40 lbs.	035722 (1) 027512 (6) 030879 111.85 lbs.	1.05 x .090" 1184-9/16" 027512 98.39 lbs.	1.315 x .078" 25" 030879 2.26 lbs.	27"	035714 (1) 035701 (1) 030879 6.11 lbs.	1.05 x .090" 46-3/8" 035701 3.85 lbs.	1.315 x .078 25" 2.26 lbs.	125" 5 1/4" Deep 035699 3.77 lbs.	2nd, 3rd, 4th & 5th JOINT TOP & BOTTOM

C 147700-06

LM TRUSS PURLINS DATA SHEET

MADE BY HLW CKD. BY DATE 2 1 80

Landmark Matrix Book

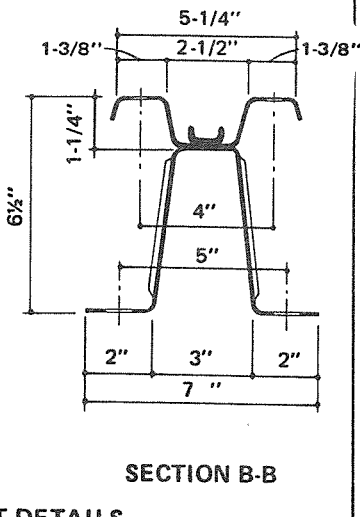
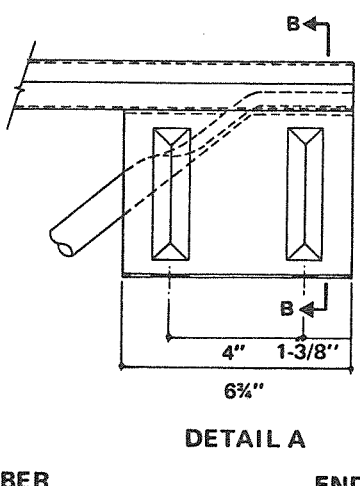
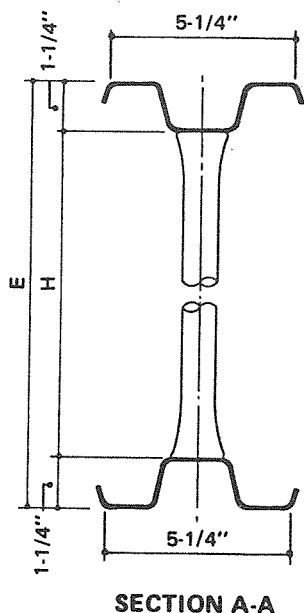
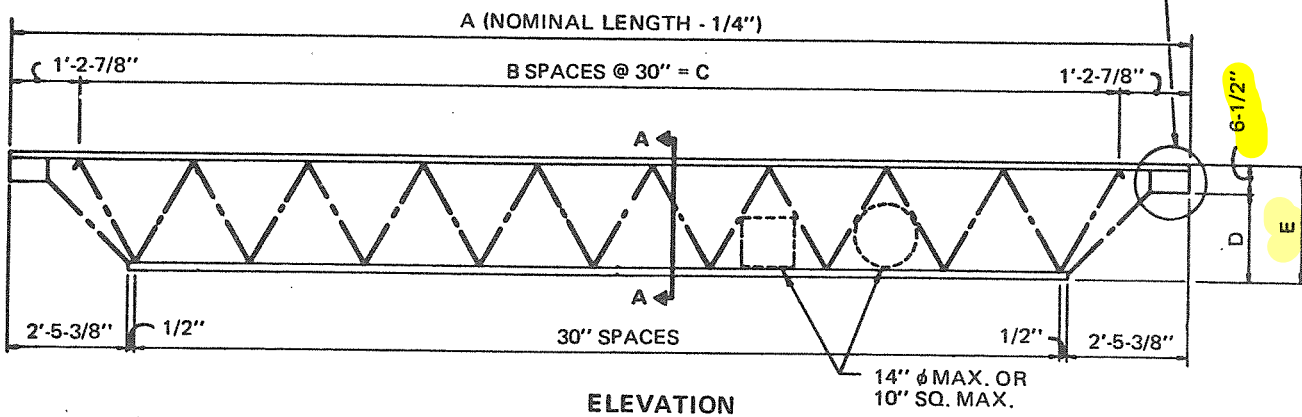
LMB/D 2

# Landmark Matrix Book

**LMB D 325**

LM TRUSS PURLINS					MADE BY	CKD. BY	DATE									
TRUSS PURLIN USAGE					1											
					2											
BAY LENGTH					LIVE LOAD DESIGNATION (psf)											WEIGHT (LBS)
20'	25'	30'	40'	50'	12*	20	30	40	50	A (NOM)	B (SPACES)	C	D	E	F	
X					X	X	X	X	X	20'	7	17'-6"	14"	20 1/2"	5/32"	107
	X				X	X	X	X	X	25'	9	22'-6"	14"	20 1/2"	1/4"	134
		X			X	X	X	X	X	30'	11	27'-6"	14"	20 1/2"	3/8"	160
			X		X	X	X	X	X	30'	11	27'-6"	14"	29 1/2"	3/8"	180
			X		X	X	X	X	X	40'	15	37'-6"	23"	29 1/2"	5/32"	214
			X			X				40'	15	37'-6"	23"	29 1/2"	21/32"	244
			X				X			40'	15	37'-6"	23"	29 1/2"	21/32"	284
				X	X	X			X	40'	15	37'-6"	23"	29 1/2"	21/32"	324
				X	X	X				50'	19	47'-6"	23"	29 1/2"	1 1/32"	318
				X		X				50'	19	47'-6"	23"	29 1/2"	1 1/32"	368
				X			X			50'	19	47'-6"	23"	29 1/2"	1 1/32"	438

\*ACTUAL LIVE LOAD ON 12-15-UBC (LM29) LOAD PURLINS IS 20 PSF FOR 20' AND 30' BAYS AND 16 PSF FOR 40' AND 50' BAYS

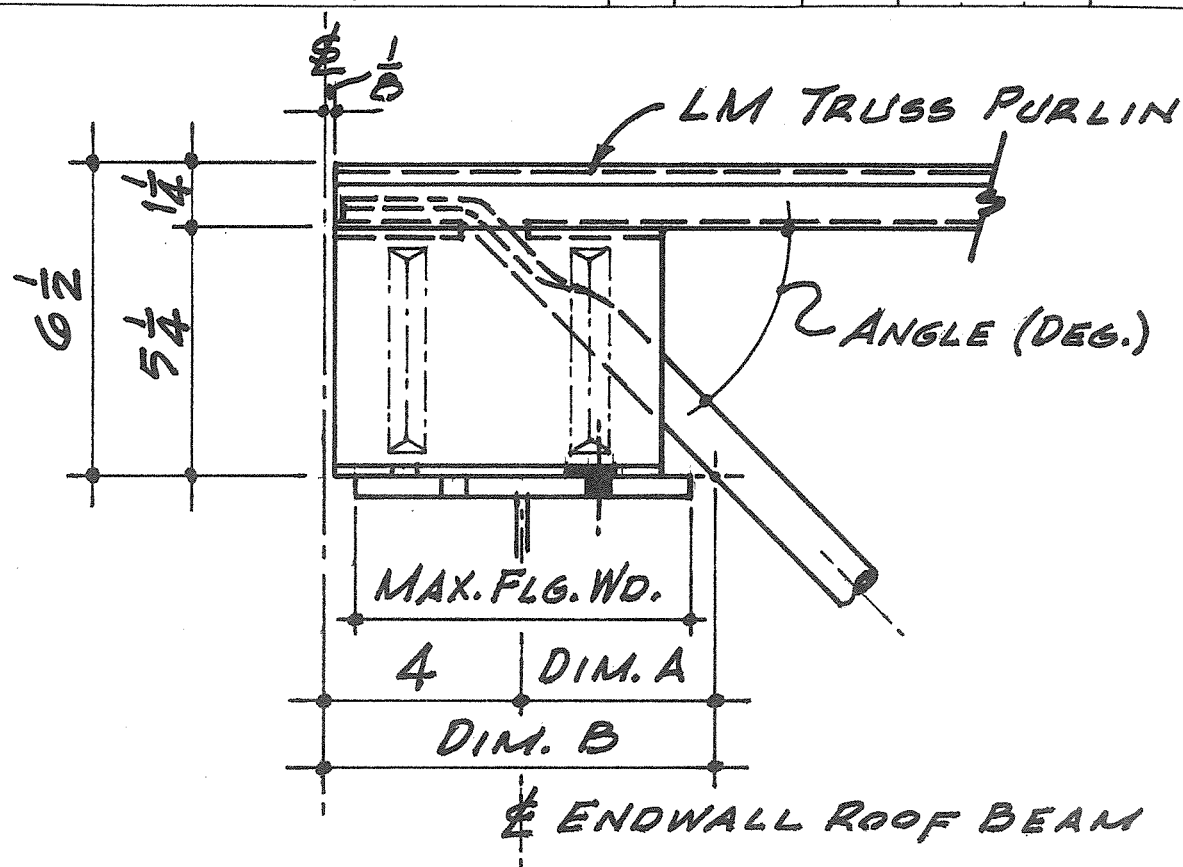


**END SEAT DETAILS**

# Landmark Matrix Book

LMB D 4<sup>120</sup>

LM TRUSS PURLINS		MADE BY	HLV	CKD. BY	RB	DATE	2	1	80
TRUSS PURLIN AT ENDWALL		REVI-	1						
		SIDN	2						



LANDMARK TRUSS PURLIN CLEARANCE DIM'S.

BAY LENGTH	L.L. (PSF)	END DIAGONAL ANGLE (DEG.)	DIM. A	DIM. B	MAX. FLG. WIDTH
20'	50 #	36°-11'-05"	6 <sup>3</sup> / <sub>32</sub>	10 <sup>3</sup> / <sub>32</sub>	8
25'	50 #	36°-11'-05"	6 <sup>3</sup> / <sub>32</sub>	10 <sup>3</sup> / <sub>32</sub>	8
30'	40 #	36°-11'-05"	6 <sup>3</sup> / <sub>32</sub>	10 <sup>3</sup> / <sub>32</sub>	8
30'	50 #	47°-07'-20"	3 <sup>3</sup> / <sub>4</sub>	7 <sup>3</sup> / <sub>4</sub>	7 <sup>1</sup> / <sub>2</sub>
40'	20 #	36°-11'-05"	6 <sup>3</sup> / <sub>32</sub>	10 <sup>3</sup> / <sub>32</sub>	8
40'	30 #	47°-07'-49"	3 <sup>3</sup> / <sub>4</sub>	7 <sup>3</sup> / <sub>4</sub>	7 <sup>1</sup> / <sub>2</sub>
40'	40 #	47°-09'-10"	3 <sup>25</sup> / <sub>32</sub>	7 <sup>25</sup> / <sub>32</sub>	7 <sup>1</sup> / <sub>2</sub>
40'	50 #	47°-11'-00"	3 <sup>25</sup> / <sub>32</sub>	7 <sup>25</sup> / <sub>32</sub>	7 <sup>1</sup> / <sub>2</sub>
50'	20 #	47°-07'-49"	3 <sup>3</sup> / <sub>4</sub>	7 <sup>3</sup> / <sub>4</sub>	7 <sup>1</sup> / <sub>2</sub>
50'	30 #	47°-09'-40"	3 <sup>25</sup> / <sub>32</sub>	7 <sup>25</sup> / <sub>32</sub>	7 <sup>1</sup> / <sub>2</sub>
50'	40 #	47°-12'-21"	3 <sup>25</sup> / <sub>32</sub>	7 <sup>25</sup> / <sub>32</sub>	7 <sup>1</sup> / <sub>2</sub>

# Landmark Matrix Book

**LMB** | **D** | **52**

<b>LM TRUSS PURLINS</b>		MADE BY <b>HLV</b>	CKD. BY <b>RB</b>	DATE <b>2 1 80</b>		
<b>USAGE by PART CODE</b>		REVISION 1				
		2				

NEW TRUSS PURLINS			
LOAD	BAY	INTERM. PURLIN	EAVE PURLIN
<b>12# UBC</b>	20'	530195	530195
	25'	530196	530196
	30'	530197	530197
	40'	530200	(2) 530195
	50'	530204	(2) 530196
12 PSF LL	50'(ALT)	530204	(1) 530195 (1) 530197
<b>20# SBC</b>	20'	530195	530195
	25'	530196	530196
	30'	530197	530197
	40'	530200	(2) 530195
	50'	530204	(2) 530196
20 PSF LL	50'(ALT)	530204	(1) 530195 (1) 530197
<b>30# BBC</b>	20'	530195	530195
	25'	530196	530196
	30'	530197	530197
	40'	530201	(2) 530195
	50'	530205	(2) 530196
30 PSF LL	50'(ALT)	530205	(1) 530195 (1) 530197
<b>40# BBC</b>	20'	530195	530195
	25'	530196	530196
	30'	530197	530197
	40'	530202	(2) 530195
	50'	530206	(2) 530196
40 PSF LL	50'(ALT)	530206	(1) 530195 (1) 530197
<b>50# BBC</b>	20'	530195	530195
	25'	530196	530196
	30'	530199	530199
	40'	530203	(2) 530195
	50 PSF LL	50'	N. A.

NOTE: (N.A.)  
INDICATES -  
NOT AVAILABLE

## Landmark Matrix Book

LMB D 6<sup>128</sup>

LM TRUSS PURLINS	MADE BY HLV	CKD. BY RB	DATE 2 1 80		
ASSEMBLY & DESIGN DWGS.	REVI- SION	1			
	2				

## LANDMARK TRUSS PURLIN DRAWING LIST

BAY LENGTH	L. L. (PSF)	TRUSS PURLIN PART NUMBER	ASSEMBLY DRAWING	DESIGN DRAWING
20'	50#	530195	C-530195	C-147876
25'	50#	530196	C-530196	C-147877
30'	40#	530197	C-530197	C-147878
30'	50#	530199	C-530199	C-147878
40'	20#	530200	C-530200	C-147879
40'	30#	530201	C-530201	C-147879
40'	40#	530202	C-530202	C-147879
40'	50#	530203	C-530203	C-147879
50'	20#	530204	C-530204	C-147880
50'	30#	530205	C-530205	C-147880
50'	40#	530206	C-530206	C-147880
50'	50#	NOT AVAILABLE		

## Landmark Matrix Book

LMB D 729

LM TRUSS PURLINS	MADE BY HLV	CKD. BY RB	DATE 2 1 80		
WELDED TUBING	REVISION 1				
	2				

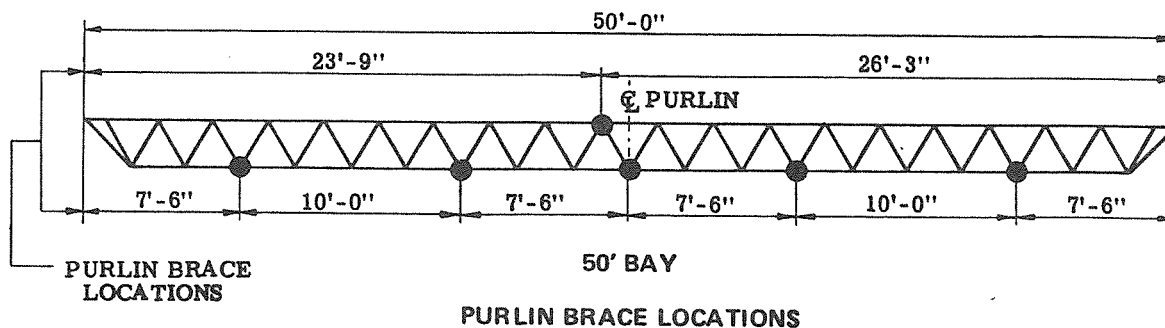
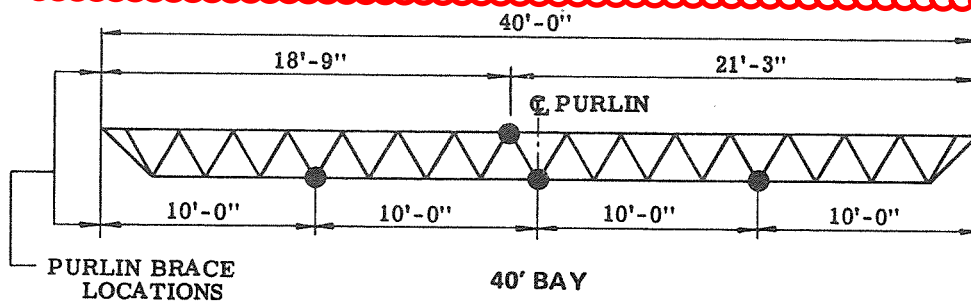
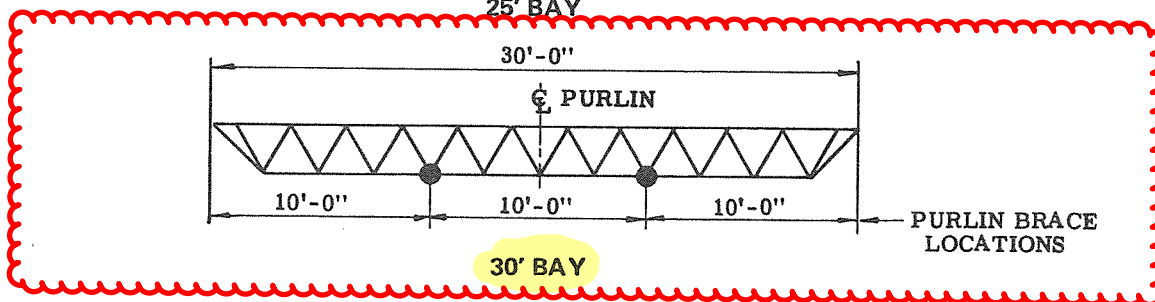
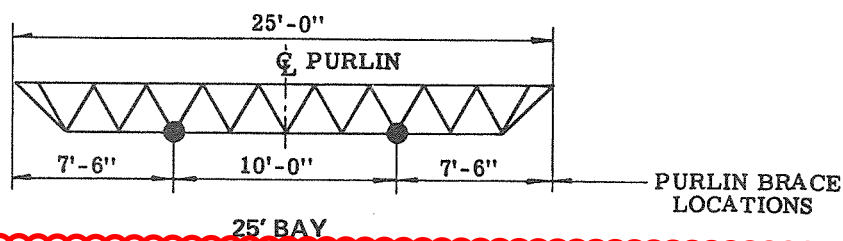
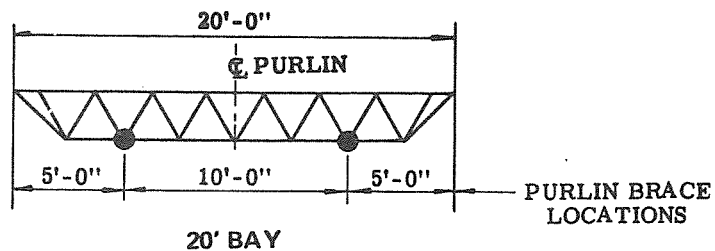
TUBING INFORMATION			
TUBE SIZE		FLAT WIDTH	WEIGHT PER LINEAL INCH
O. D.	THICKNESS		
1.05	.078	3.254	.07191
1.05	.090	3.198	.08154
1.315	.078	4.094	.09047

SEE TUBING TOLERANCE DWG. B-028515.

# Landmark Matrix Book

LMB | D | 8 | 130

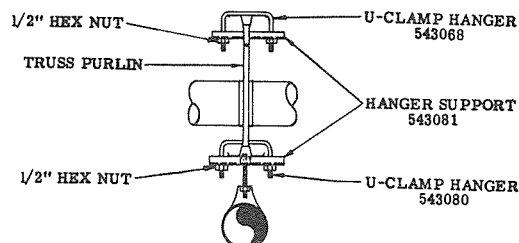
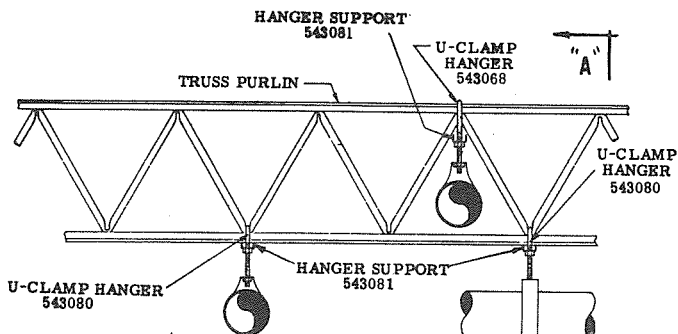
<b>LM TRUSS PURLINS</b>	MADE BY	HLV	CKD. BY	RB	DATE	2	1	80
	REVISION	1						
<b>PURLIN BRACE LOCATIONS</b>		2						



# Landmark Matrix Book

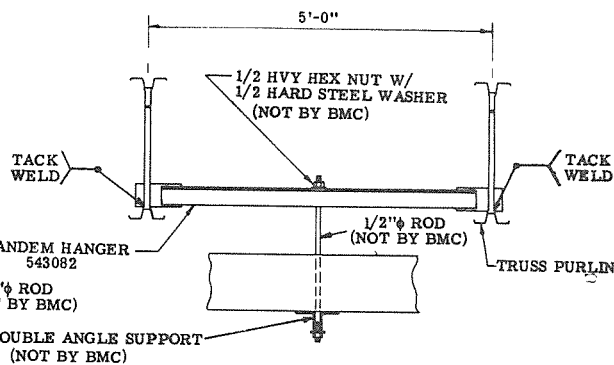
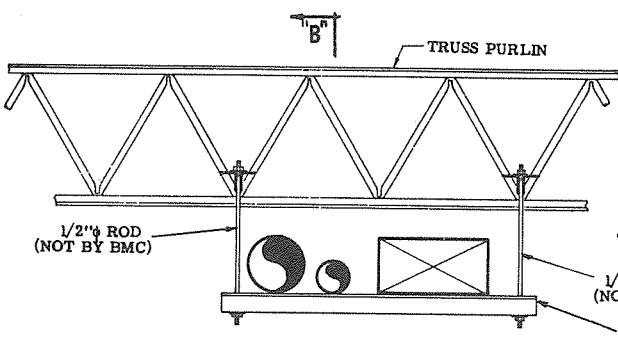
**LMB D 9<sup>B</sup>**

<b>LM TRUSS PURLINS</b>		MADE BY <b>HLV</b>	CKD. BY <b>RB</b>	DATE <b>2 1 80</b>
<b>CONCENTRATED LOAD HANGERS</b>		REVISION 1		
		2		



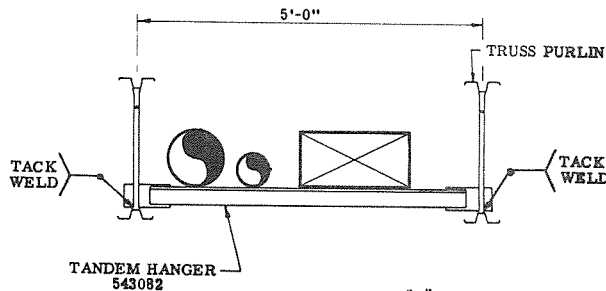
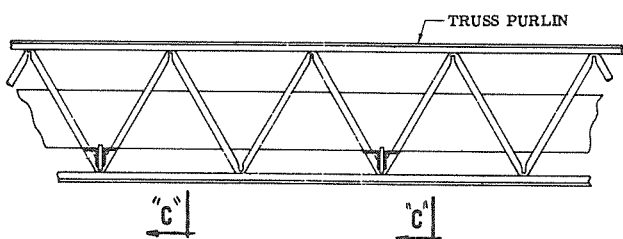
**U-CLAMP HANGER**

LOAD APPLICATIONS  
(PARALLEL AND PERPENDICULAR TO TRUSS PURLINS)



**TANDEM HANGER**

LOAD APPLICATIONS  
(PERPENDICULAR TO TRUSS PURLINS)



LOAD APPLICATIONS  
(PARALLEL TO TRUSS PURLINS)

**SECTION 'C'**

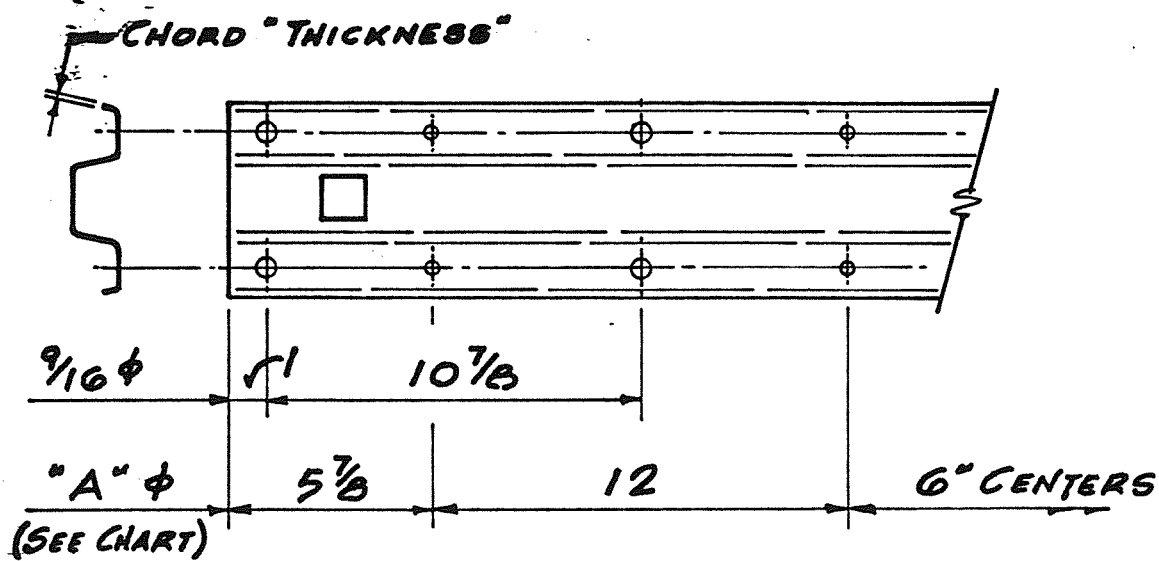
PIPE DIAMETER	PIPE + WATER WT/FT	HANGER LOAD 5' SPACING	HANGER LOAD 10' SPACING	HANGER LOAD 15' SPACING
2"	5.1 lb.	25.5 lb.	51.0 lb.	76.5 lb.
3"	10.8	54.0	108.0	162.0
4"	16.3	81.5	163.0	244.5
5"	23.3	116.5	233.0	349.5
6"	31.5	157.5	315.0	472.5
8"	50.2	251.0	502.0	753.0
10"	74.6	373.0	746.0	1119.0
12"	98.6	493.0	986.0	1479.0



# Landmark Matrix Book

**LMB D 11**  
133

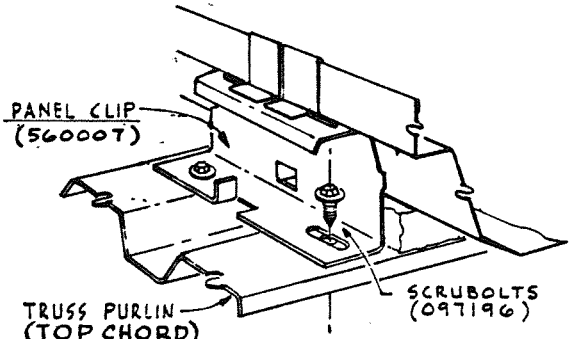
<b>LM TRUSS PURLINS</b>	MADE BY <b>HLV</b>	CKD. BY	DATE <b>2 1 82</b>	
<b>TOP CHORD PUNCHING</b>	REVISION 1			
	2			



**TYPICAL TOP CHORD PUNCHING**

<b>TOP CHORD HOLE SIZE CHART</b>		
TOP CHORD "TKNS."	MIN. YIELD	HOLE SIZE "A"
<b>.078</b>	55K	2 1/64 φ
<b>.086</b>	55K	2 1/64 φ
.108	55K	2 1/64 φ
.130	55K	1 1/32 φ

**TOP CHORD HOLE SIZES - APPLICABLE TO ALL TRUSS PURLINS "STD. or SPECIAL."**

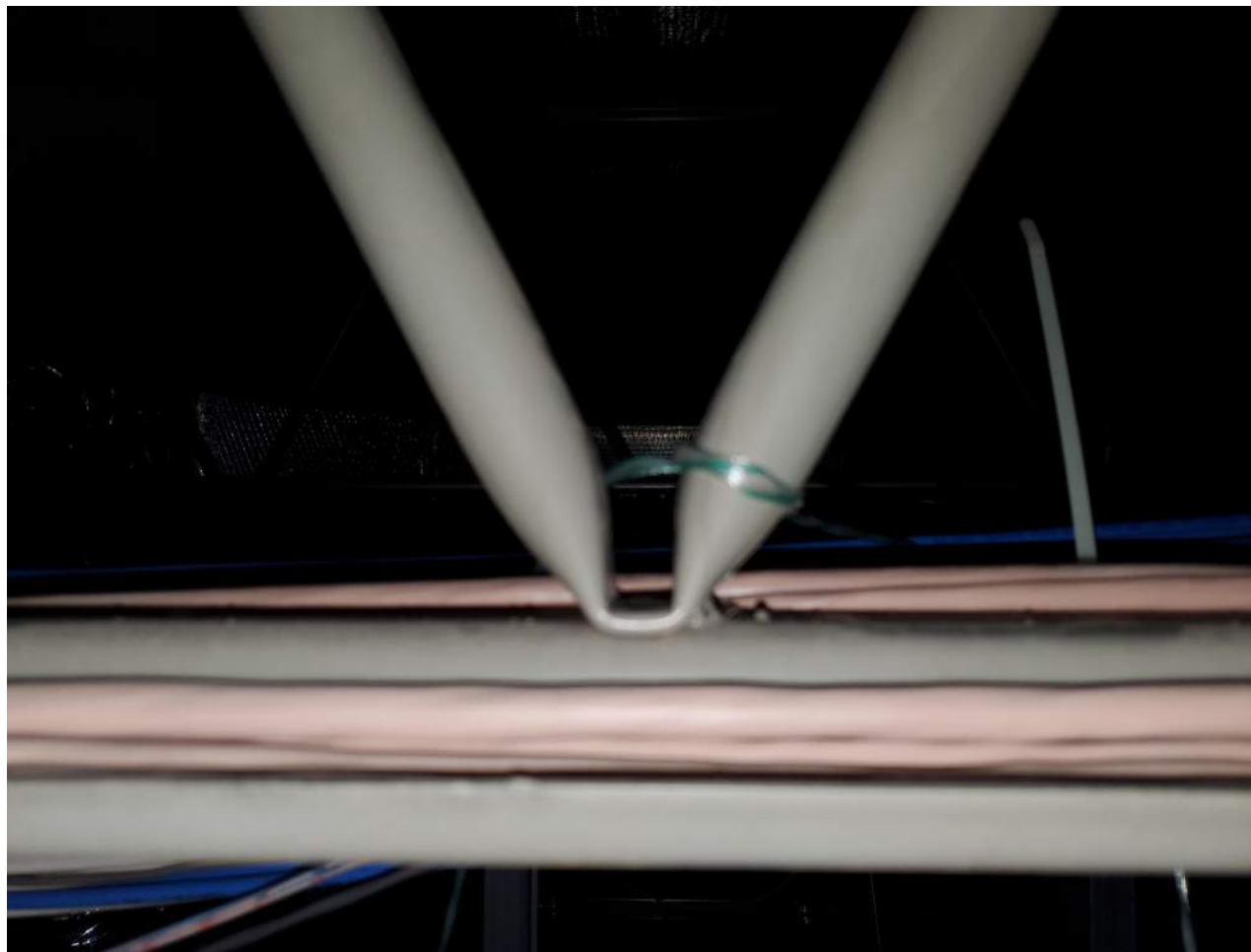


**TYP. MR-24 ATTACHMENT**

**CORRECT HOLE SIZE & FASTENER ARE CRITICAL FOR MR-24 ROOF ATTACHMENT TO LM TRUSS PURLINS SO, UL-90 UP-LIFT CLASSIFICATION REQUIREMENTS CAN BE MET.**



135



136





Date: April 27, 2021  
To: Kristine Gilmore, Matthew Spets, and Emily Seehafer  
From: Mark Meeks, Partner and Senior Account Executive at M3 Insurance  
Subject: Administration Building Liability Concerns

Good afternoon Kris, Matt, and Emily,

We discussed the report from RPA involving the administration building earlier today and would like to summarize our conversation as it pertains to your current insurance coverage with EMC Insurance.

The report indicates that because the building does not conform to the standards set for its intended purpose, there is risk of collapse which has the potential to result in bodily injury and/or property damage. There are three different insurance coverages in place for DCE that could potentially be triggered, depending on the timing and circumstances surrounding an actual collapse.

Workers' Compensation – Any staff member injured while in the building at the time of the collapse would receive benefits in accordance with the Wisconsin Workers' Compensation Act.

General Liability – Any non-staff member in the building at the time of the collapse would likely bring a tort action against the district which at minimum, would trigger a defense under the policy and damages if awarded.

Property – Depending on the results of the carriers' investigation into the actual cause of the collapse, i.e. weight of snow and ice versus defect in materials or construction, "sudden" collapse versus "gradual" collapse of the building, etc., coverage under the property policy for the building and contents may be excluded. It does not appear that people or property are currently at significant risk, while understandably it might be harder to convince those that currently work within the building of that fact.

We discussed the options available to the district including moving the staff and property to another location. This would eliminate the WC and GL exposure that currently exists. Hiring an outside source to remove the snow during and after a snow storm, or having district staff to perform this task were discussed as well. While both are better than doing nothing and would serve to reduce the chance of collapse, it would be a temporary solution at best.

In summary, and in looking at this purely from a risk management perspective, I think that most insurance consultants would recommend that the district begin the process of considering alternative locations for staff and property currently located in the building. While the report from RPA is helpful in one aspect, you now have knowledge of the risk associated with the structure and will be expected to act in a reasonable manner.

Please let me know what else we can do to assist.



Mark Meeks, CPCU, AIC  
Partner, Senior Account Executive  
M3 Insurance

## Executive Summary for the D.C. Everest School District Master Planning-Administration Building Structural Analysis

### Background

In developing a master plan for the DC Everest School District, we studied the current state of the buildings under consideration. Findorff and Richard C Pierce (RCP) reviewed the current state of the Administration Building and subsequently discovered significant structural issues. Below is an executive summary of the findings:

- The building was built in mid 1970's and is believed to be manufactured by Butler Manufacturing Co., Kansas City, MO. The building structural system consists of the following:
  - 24 ga metal deck with 2" ribs
  - 30" crimped connected (not welded) bar joists
  - 36" deep joist girders spanning 60'
  - Conventional Wide Flange Columns to Footing/Foundations
- At the time of manufacturing, the building system did not meet the Steel Joist Institute standards. • The building was designed employing agricultural design standards, not office occupancy.

### Conclusions

- The building systems used for the Administrative Building was a minimal design building with marginal performance criteria either being unheated or minimally heated agricultural building. The building was not intended to be used for an office environment.
- The building was not designed to support roof top hvac units.
- The building was not designed for added loading of the outboard insulation and EPDM roofing. • The joist girders (support joists) were not fabricated as a fully welded structural component which creates a very flexible joist girder subject to higher level of deflection.
- The bar joists manufacturing was highly variable, crimped (not welded) and not per industry standard Steel Joist Institute. This creates a highly variable strength for the joists making the performance unknown. • The building was not designed to be to support ductwork, conduit, suspended ceiling system. • Due to these factors and others, there is a likely potential for some level of structural failure in loading (snow or heavy short-term rain) conditions.

### Cost Basis

- The value of the current of the building as a farm outbuilding is \$489,800
- The cost of repairs to the structural system is \$3,131,941
- The cost to replace the building is 9,796 SF @ \$200/SF = \$1,959,200

### Recommendations

- Continue to monitor the for any signs of deflection, including monitoring joists and joist girders. • The building should not be occupied or used for any purpose in snow loaded conditions. • With the cost of repairs approaching being more than of the value of the building, our recommendation would be to vacate and raze the building.

# D.C. EVEREST AREA SCHOOL DISTRICT

140

Community Learning Update  
*Administration + Childcare + Professional Development*



May 19, 2021

## Topics

Objective

Process

New Development

Administration Building: *History and Context*

Information and Reports

Next Steps

# OBJECTIVE

142

To provide real time information related to a development that occurred during the process to craft a vision for how our community's early childhood education and childcare gaps might be addressed in tandem with our district's professional development and administrative space needs.



Updated Board / District Goals

Vision Cast with Board

Engaged with Partners

EUA (Eppstein Uhen Architects)

Findorff

RPA (Structural Engineering)

M3 (Insurance)

Biweekly Meetings Facilitated by EUA

\* April 19 Week: *Administration Building Findings*

Staff Meeting - April 27, 2021

Board Update - Tonight

The question we had to answer, when considering the Community Learning concept, was:

## Is the current administration building worth investing in?

- 1 *Known issues related to design.*
- 2 *Known issues related to functionality (collaboration).*
- 3 *Known issues related to adequate space (board and community use).*
- 4 *Known issues related to access for all staff for professional development.*
- 5 *Age of building.*

## Action Taken

EUA, Findorff, RPA, and DCE Facilities Department (led by Jason Jablonski) partnered on researching the current building. Topics researched included:

*Building History*

*Renovations*

*Current Code / Standards*

*Usage*

*Design and Construction Costs*

## ADMINISTRATION BUILDING TAKEAWAY:

***Our insurance company, M3, stated, “...you could convert and use the building for storage, but nothing you store under that roof will be covered by insurance.”***

### Additional Data:

- Purchased as a kit in early 1970s from Oklahoma.
- Not designed for Wisconsin snow load.  
*This design would not have passed code in the early 1970s.*
- Mechanical systems are not adequate.  
*HVAC system not synergistic. The system “fights itself.”*
- Many studies and/or improvements have been made over the years.
- Over the course of 50 years, the taxpayers have realized tremendous value.

# STRUCTURAL ANALYSIS REPORT (RPA)



April 16, 2021

Mr. Dave Tuma  
 JH Findorff & Son, Inc.  
 22660 Harter Avenue  
 Wausau, WI 54401

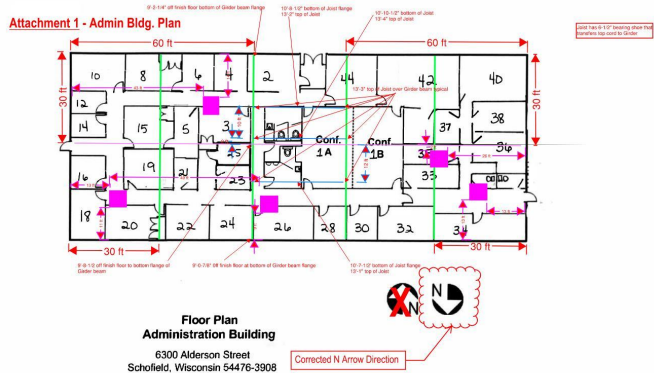
Re: Roof Joist Investigation  
 DC Everest Admin Bldg.  
 3600 Adelson St.  
 Schofield, Wisconsin

DAVE, RPA has completed a review of the existing roof joist system located in the DC Everest (DCE) Admin building located at the above address. The purpose of this review was to assess the load carrying characteristics and performance of the roof system as a result of heavy snow loads over past years resulting in ceiling tiles popping out. As a result, DCE staff has resorted to shoveling snow off the roof after snow events for several years.

Briefly, the single story DCE Admin building measures approximately 60x150' with an eave height of approximately 12'-10". The roof framing system consists of a 24 ga. standing seam roof deck w/ 2" fib (based on product literature) supported on non-conventional 29 1/2" deep joists spanning 30' in the EW direction supported on 30" deep joist girders spanning 60' across the building in a NS direction. Steel joist girders are supported by conventional steel WF columns around the perimeter of the building, presumably resting on a perimeter concrete foundation system. Lateral loads, i.e., wind, are likely resisted by diagonal strapping along exterior walls, however this was not confirmed.

A new roofing system was installed sometime in the past and consists of 2" or mechanically fastened rigid insulation over the 24 ga. standing seam with an adhered roofing membrane. Based on photos, there is also a layer of insulation sandwiched between the top of the joists and underside of 24 ga. decking. A total of 5' roof top mechanical units (RTUs) are located across the roof in various locations and, based on information provided weigh approximately 600 lbs. each. Refer to Attachment 1 for a plan of the existing along with various photos of the joist and girder system, as well as your roof photos showing RTUs.

Upon review of information you collected at the building, and some research on my part, RPA has determined to a reasonable degree of certainty that the joist, joist girder and original roof decking system is a proprietary system called Landmark that was manufactured and distributed by Butler Manufacturing Co., Kansas City, MO. This system was not compliant with standards in the industry at the time, the Steel Joist Institute, but rather one likely developed and manufactured for the agricultural industry. Please refer to Attachments 2 and 3 for specifics on the system. Please note that the tags you discovered and collected from the joist system labeled "S30199" is a direct correlation



[RPA Link to Full Report](#)

# STRUCTURAL ANALYSIS REPORT (2)

148

## RECOMMENDATIONS

Given the above observations and conclusions, **RPA** suggests the following:

1. Continue to monitor roof deflections during winter months to better establish behavioral characteristics of the roof framing system. This includes measuring baseline deflections in various locations on both joists and joist girders to establish a starting point. Locations should be easily accessed so that subsequent measurements during high snow events can be assessed and compared to baseline measurements. In **RPA's** opinion, snow removal operations during winter months should continue during this process once measurements are taken. Further, **RPA** recommend snow removal after accumulations in excess of 15". If snow is a wet, slushy type of snow, then limit the amount to 12". Once baseline and subsequent deflection values are recorded, further evaluation and determination of joist and girder strength characteristics and integrity can be determined. Additionally, weld quality and integrity of welds attaching crimped tubes to chords should be reviewed at the time of baseline measurements to see if there's any indication of weld failure. Once behavior and performance is better understood, then strengthening measures on key components can be planned, prepared for and comprehended.

# STRUCTURAL ANALYSIS REPORT (3)

149

2. Occupants of this building could be at risk of injury due to objects suspended from the joists or steel decking becoming loose and falling as a result of repeated excessive deflections during winter months. Further, areas immediately below RTU's may be at an elevated risk during winter months since joists since these joists are more heavily loaded and potentially subject to additional loading from drifted snow. In **RPA's** opinion, it would be advisable to return the building's use to something else that does not have full time occupants during winter months, such as maintenance or storage, to limit the risk of injury. If the building is deemed necessary or somewhat essential, then strengthening and/or modification could be completed while the building is empty in lieu of demolition.
  
3. Ultimately, it may be prudent to plan on abandoning and demolishing this building and replace it with a more substantial structure commensurate with the intended use and occupancy. In **RPA's** opinion, it will be somewhat difficult to strengthen the existing system since members are very light and both joists and girders warrant increases in strength and stiffness. If the building location is important, and other services to the building sufficient, it may be possible to reconstruct the building on its' existing foundations and slab system using a similarly framed 30'x60' bay size properly designed for its use and geographic. In **RPA's** opinion, this option may be the more straightforward approach and result in less unknowns going forward.

Please review the above information and recommendations, Mr. Tuma, and contact the undersigned if additional information is necessary or if questions develop. Upon review, it may be prudent to discuss this and possible options with others to formulate a reasonable approach. While the Admin building is OK to occupy in its present condition, ongoing monitoring and snow removal operations during winter months should continue to limit joist and girder deflection and possible risk of injury and damage.

Beyond the structural analysis report causing the liability concerns and insurance coverage gaps; these **additional findings** were provided:

- Board room is undersized.
- Board room is under equipped with technology for community access.
- Lack of collaboration space.
- Lack of professional development space.
- Sound and privacy issues for confidential staff or student and family meetings.
- Security concerns.

DCE leadership met with M3 on Tuesday, April 27, 2021.

**Main Takeaway:**

*The organization risks future **claims of negligence** as “...you now have knowledge of the risk associated with the structure and will be expected to act in a reasonable manner.”*

[InsuranceConclusionsM3.May2021](#)

## Action Steps

- 1 Research and preliminary negotiations for temporary lease spaces - *Kris and Matt*

Parameters guiding us:

*located In district  
cost effective for the community  
low maintenance  
minimal upgrades to be operational  
house as many of the 34 staff as possible*

- 2 Server Room Relocation Project Management Meeting (Week of May 17) - *J. Jablonski*

*Server room and broadband will be placed in and directed to Senior High.*

# LONG TERM OPTIONS

153

- 1 Design and build necessary upgrades and salvage current Administration Building.
- 2 Design and build a new facility.

# RETROFIT CURRENT BUILDING (Findorff)

154

Long Term Guiding Question:

*Is investing in our current administration to salvage the current building a good decision?*

Administration Building Takeaway:

**It will cost substantially more to retrofit the current building than to design and build the same building brand new.**

Retrofit = **\$3,131,941**

New = \$1,959,206

[FindorffReportMay2021](#)

# NEXT STEPS

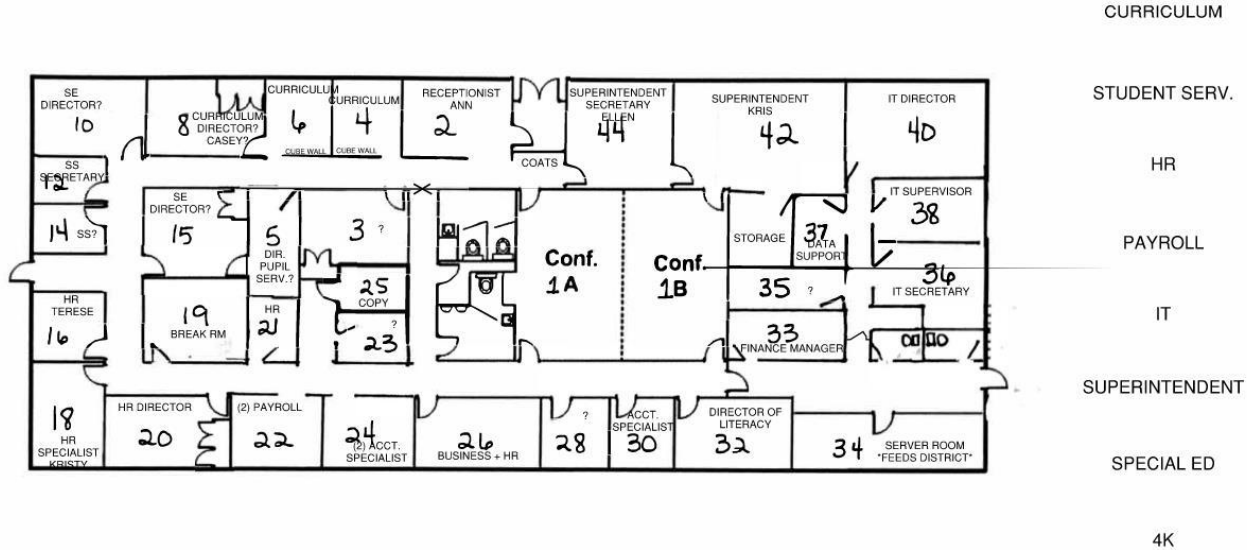
155

- 1 What information does the Board want at the June - August meetings?**
- 2 DCE Administration will pursue short-term strategies to maintain the levels of customer service our community expects, to enhance the support for our teachers, staff and students, while maintaining a great place to work for the 34 team members stationed at the current administration building.**

## Additional Data for Q and A

# EXISTING BUILDING USE

157



**Floor Plan**  
**Administration Building**  
 6300 Alderson Street  
 Schofield, Wisconsin 54476-3908



# PRELIMINARY SPACE PROGRAM ANALYSIS



DC Everest Area School District  
Preliminary Space Program for District Office / Professional Development  
22-Feb-21

Work	# rooms	SF/room	Total SF	Existing SF	Additional Information	Delta
Waiting/reception	1	600	600	215	(Ann Ziegler) waiting for 6 people	385
Superintendent Office	1	500	500	516	(Christine Oltmore), inc. conference space for 6	(16)
District Admin Assistant	1	350	350	300	(Ellen Suckow), inc. sub-wait for 2-3 people	50
School Community Relations Specialist	1	120	120	-	(Michelle Rothmeyer)	120
Director Office - Asst Superintendent Business / Personnel	1	225	225	226	(Matt Spets)	(1)
Business / Personnel Admin Assistant	1	64	64	120	(Ying Vang) Open workspace or enclosed office? Open workspace, reception	(56)
Director Office - Finance / Accounting	1	120	120	148	(Vacant)	(28)
Supervisor Office - Finance / Accounting	1	120	120	120	(Gary Gadke)	-
Open Work Studio - Finance / Accounting	5	64	320	340	(Tracy Blaser, Debra Kamanski, Pamela Knowles, Rima Wisneski) #1 flex station	(20)
Director Office - Curriculum / Learning	1	225	225	228	(Casey Nye)	(3)
Director Office - Curriculum / Literacy	1	120	120	226	(Kelly Thompson)	(106)
Coordinator Office - 4K Coordinator	1	120	120	120	(Terese Baser)	-
Open Work Studio - Curriculum / Learning	3	64	192	268	(Gloria Degner, Jane Kemp) #1 flex station	(76)
Director Office - HR	1	120	120	225	(Kim Hill)	(105)
Coordinator Office - HR	3	120	360	274	(Kirsty Eder, Riana Melford, growth) Open workspace or enclosed office?	86
Director Office - Student Services	1	120	120	140	(Jeff Lindahl)	(20)
Director Office - Special Ed	1	120	120	220	(Jennifer Zyzna)	(100)
Asst Director Office - Special Ed	1	120	120	220	(Julie Weller)	(100)
Open Work Studio - Student Services / Special Ed	3	64	192	186	(Jarne Jablonski, Heather McMillan-Helm) #1 flex station	6
Director Office - Technology	1	120	120	338	(Ermitt McBride)	(218)
Technology Admin Assistant	1	120	120	221	(Tacy Ravey) Open workspace or enclosed office?	(101)
Director Office - Buildings and Grounds	1	120	120	-	(Jason Jablonski)	120
Open Work Studio - Buildings and Grounds	0	64	-	186	(John Sucholinski, Allen Steinke, Cody Herning, Derald Hinson)	(186)
Flex Office	1	120	120	120	Use PD room	120
<b>Sub Total</b>	<b>32</b>		<b>4,588</b>	<b>4,837</b>		
<b>Collaborate</b>						
Large Conference	1	400	400	-	large room for 12-14 people	400
Medium Conference	1	280	280	200	medium room for 8-10 people (similar to conf. 3)	80
Small Conference	3	180	540	-	small rooms for 4-6 people	540
Board room	0	1,600	-	932	Use PD room	(932)
Professional Development	1	3,150	3,150	-	chairs, Divisible? Yes, with high BTX wall. Access to / adjacency to food service? Yes. Dual purpose board room? Yes.	3,150
<b>Sub Total</b>			<b>4,370</b>	<b>1,132</b>		



DC Everest Area School District  
Preliminary Space Program for District Office / Professional Development  
22-Feb-21

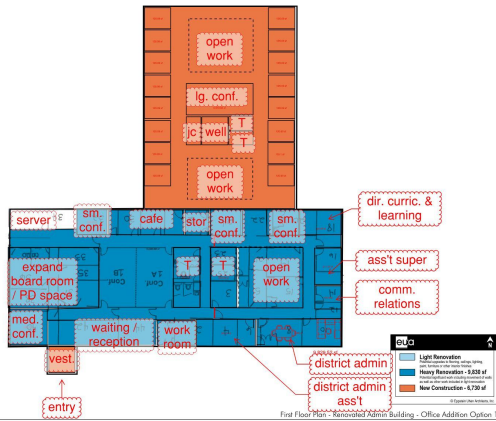
Support	# rooms	SF/room	Total SF	Existing SF	Additional Information	Delta
Workroom	1	200	200	75	mail? Copy center? No central copying. Ann sorts district mail intended to be casual, open call rather than enclosed lounge	125
Lounge	1	300	300	220	Superintendent Storage, File storage	80
Storage	2	200	400	218	4 fixtures per room	182
Public restrooms	2	250	500	268	1 with shower	232
Single User restrooms	3	64	192	91		101
Janitor closet	1	75	75	35	Can also serve as changing space	40
Mothers room	1	150	150	-		150
Coat closet	1	50	50	12		38
Server Room	1	300	300	303	based on existing server room	(3)
Mechanical Room	1	850	850	exterior		
<b>Sub Total</b>			<b>3,617</b>	<b>507</b>		
<b>Total Net Area</b>			<b>11,975</b>	<b>6,876</b>		<b>5,099</b>
Circulation Factor 40%			<b>4,790</b>			
<b>Totals</b>			<b>16,765</b>	<b>9,377</b>		<b>7,388</b>

DC Everest Area School District  
Preliminary Space Program for District Office / Professional Development  
22-Feb-21

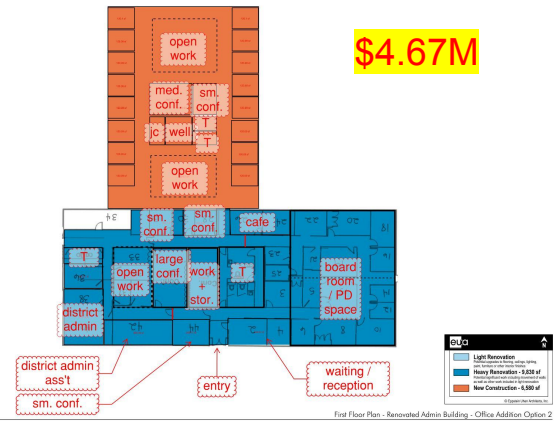
	# rooms	SF/room	Total SF	Existing SF	Additional Information	Delta
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<b>Total Net Area</b>			<b>11,975</b>	<b>6,876</b>		<b>5,099</b>
Circulation Factor 40%			<b>4,790</b>			
<b>Totals</b>			<b>16,765</b>	<b>9,377</b>		<b>7,388</b>

# PRELIMINARY ADMINISTRATION BUILDING OPTIONS



DC Everest - District Office & Early Evergreen Study 12/24/10 02/29/2011



DC Everest - District Office & Early Evergreen Study 12/24/10 02/29/2011



*D.C. Everest Idea School*  
**CHARTER SCHOOL CONTRACT**

*July 1, 2021 to June 30, 2022*

**Adopted by:**  
**D.C. Everest School District Board of Education**  
**Schofield, Wisconsin**

**and**

**Idea School Governing Council, Inc.**  
**Weston, Wisconsin**

THIS CONTRACT is made July 1, 2021 by and between the Board of Education of the D.C. Everest School District, 6300 Alderson Street, Weston, WI 54476 ("District) and the Idea School Governing Council, Inc. (Governance Board) (collectively, "Parties") to establish and operate a charter school under Wis. Stat. §118.40(8).

#### RECITALS

**WHEREAS**, the State of Wisconsin allows for the establishment of charter schools pursuant to the provisions of Wis. Stat. §118.40;

**WHEREAS**, the D.C. Everest School District is authorized by Wis. Stat. §118.40(2m)(a) to contract on its own initiative, with an individual or group to operate a school as a charter school; and

**WHEREAS**, the Parties have successfully negotiated this Contract, which, in accordance with Wis. Stat. §118.40(2m), contains all of the provisions specified under Wis. Stat. §118.40(1m)(b)1-15, as well as separate and additional provisions; and

**WHEREAS**, in negotiating this Contract, the Parties have considered the principles and standards for quality charter schools established by the National Association of Charter School Authorizers.

**NOW THEREFORE**, in consideration of the terms, covenants, conditions, and obligations set forth in this Contract, the Parties hereby agree to the following:

#### ARTICLE ONE: DEFINITIONS

**Section 1.1** For purposes of this Contract, and in addition to the terms defined throughout this Contract, each of the following words or expressions, whenever initially capitalized, shall have the meaning set forth in this section:

1. "Applicable Law" means all federal, state, and local law now or in the future applicable to Wisconsin charter schools, including virtual charter schools.
2. "Charter School" and "School" mean a school to be known as D.C Everest Idea School or Idea School.
3. "Day" shall mean calendar day
  - a. The first day shall be the day after the event, such as receipt of a notice.
  - b. Each day after the first day shall be counted, except that a Saturday, Sunday, or legal holiday shall not be counted if it would be the final day of the period.

4. "Department" means the Department of Public Instruction of the State of Wisconsin.
5. "District" means the D.C. Everest School District, as well as any successor to it that may have jurisdiction over or statutory duties with respect to the Charter School.
6. "Governance Board" means the Idea School Governing Council, Inc. of the D.C. Everest Idea School.
7. "Superintendent" [*or District Administrator*] means the Superintendent of the D.C. Everest School District or any designee of the Superintendent.
8. "Charter School Administrator" means the Administrator of the Charter School.
9. "Teacher(s)" means an appropriately licensed teacher(s) for the Charter School.
10. "Administrators" means the administrative team of the Charter School.
11. "Parties" means the Board of Education and Idea School Governing Council, Inc. through their designated representatives.
12. "Operational Budget" means the report created by the Charter School Administrator and Governance Board detailing the funding needs for the Charter School including any expected additions to or subtractions from the Charter School fund balance.

## **ARTICLE TWO: PARTIES, AUTHORITY, AND RESPONSIBILITIES**

**Section 2.1** On behalf of the Charter School, the Superintendent or their designee, shall exercise all oversight responsibilities as set forth in this Contract.

**Section 2.2** The Governance Board shall be responsible and accountable for implementing the duties and responsibilities associated with the Charter School established under this Contract.

**Section 2.3** The Parties agree that the establishment of the Charter School shall have no additional or unique effect on the general liability or obligations of the District other than those obligations specifically undertaken by the District herein.

**Section 2.4** The Governance Board shall have authority to establish additional charter schools upon written approval of the District and pursuant to all Applicable Law.

**ARTICLE THREE: TERMS REQUIRED UNDER WIS. STAT. §118.40 (2m)(a)**

**Section 3.1** The name of the entity seeking to establish the Charter School.

- a. The Superintendent, on behalf of the Board of Education, is the entity seeking to establish the Charter School.

**Section 3.2** The name of the person who will be in charge of the Charter School and the manner in which administrative services will be provided.

- a. Daily administration of the Charter School will be the responsibility of the Charter School staff working in a collaborative team. A District Administrator will be appointed annually by the District, in consultation with the Governing Board, to serve as the administrative liaison between the District's administration and the Charter School's staff.
- b. Administrative services will be provided by the District in the same manner as they are provided to other District schools, including but not limited to: purchasing, accounts payable, accounting, bookkeeping, risk management auditing, liability insurance, cash management, payroll, benefits administration, labor relations, staffing, enrollment, pupil services, record-keeping, and pupil testing.

**Section 3.3** A description of the educational program of the Charter School.

- a. D.C. Everest Idea School was established to offer students in grades 6-12, the opportunity to learn through a self-directed, project-based approach. Instead of attending lectures, completing assignments, and taking tests, students at Idea School complete independent, interdisciplinary research projects based on their own interests and the State of Wisconsin Common Core Standards. Students are guided through the project process by an advisor/teacher to assure academic rigor. Community consultants extend student learning by adding a real world, relevant dynamic to each project. Embedded in each project experience is the expectation that students will integrate higher level thinking. Learning is individualized for each student providing freedom to pursue passions at a self-directed pace.
- b. The Governance Board shall adhere to the educational program set forth herein and shall promptly notify the District in the event the Governance Board proposes to make a significant change in the educational program. Upon receiving notice, the District shall determine whether to renegotiate this Contract or declare this Contract revoked under Section 8.1. The District reserves the right to consider a significant change in the educational program, without District approval, to be a violation of this Contract subject to termination under Section 8.1.

**Section 3.4** The methods the Charter School will use to enable pupils to attain the educational goals under Wis. Stat. §118.01.

In order to attain the educational goals listed in Wis. Stat. §118.01, the Charter School will

follow this process to ensure student academic achievement in the project-based curriculum:

- a. **The Project Process:** Students follow a rigorous process to complete projects:
  - Students gather prior knowledge on a topic and discuss with parents.
  - Students propose and defend a project idea to their advisor.
  - Students and advisors identify related common core targets integrated in the project.
  - Students meet with advisor throughout the process to discuss, clarify, modify, and extend.
  - Students plan and design an innovative way to demonstrate, share, and present their learning.
  - Students work through revisions to achieve quality and in-depth learning.
  - Students self-assess using a project rubric.
  
- b. **Senior Project:** As a culmination of their D.C. Everest Idea School careers, our seniors complete an extensive project analogous to a master's thesis. Requirements include:
  - Detailed and extensive documentation of all of the steps in the Idea project-process.
  - Strong emphasis on collegiate level of research using varied primary and secondary resources as well as experiential experience under the guidance of an expert.
  - Multiple products including a written report with appropriate citation.
  - Professional oral presentation of the project to the public community.
  
- b. **Evaluations:** Idea School students earn common core targets that are incorporated into interdisciplinary projects.
  - The project process is autonomous, rigorous and demanding, and requires a non-traditional assessment.
  - Students do not earn grades. They attain levels of achievement based on a project-process rubric.
  - Students are assessed on their competence of the project, the depth of their learning, and the quality of their final project(s).
  - Students must achieve a satisfactory level of achievement before any target is earned.

**Section 3.5** The method by which pupil progress in attaining the educational goals under Wis. Stat. §118.01 will be measured.

- a. The Charter School shall administer such standardized tests as may be required under Wis. Stat. §118.30(1m), 118.016, 121.02(1)(r), 20 U.S.C. §1177 et. seq. (also known as the "Every Student Succeeds Act"), and any other Applicable Laws to pupils enrolled in the Charter School and shall cause the testing data for the Charter School to be transmitted to the District in such form as the District shall customarily transmit such data.
  
- b. In addition to the foregoing, the Charter School shall adhere to the same accountability measures, administer the same district-wide assessments and follow the same proficiency measures as all other District schools. Any request for authorization to deviate from District accountability plan shall be submitted by the Charter School to the District by September 15<sup>th</sup>

of the school year in which the use of an alternative accountability plan is contemplated.

- c. Students participate in required Wisconsin State Testing (i.e. Aspire, Plan, ACT). In addition, our students are assessed three times throughout the year using a District sanctioned standardized test.
- d. Our school philosophy supports individual student growth, which does not employ a class rank. When required, GPA equivalencies can be determined for each student.

**Section 3.6** The governance structure of the Charter School, including the method to be followed by the school to ensure parental involvement.

- a. The Charter School will be directed by an independent Governance Board that has been organized as a Wisconsin nonstock corporation will consist of not less than five (5) and no more than fifteen (15) members each serving a minimum three- year (3) term. The Board may include, but is not limited to, parent(s) or guardian(s) of students, Charter School staff, a District administrative leader, and community member(s). No more than a minority of the Board's members will be employees of the Charter School or employees or officers of the District. A member may serve a maximum of two (2) consecutive terms on the Governing Board.
- b. The Governance Board will meet on a regularly scheduled basis with a minimum of ten (10) meetings per school year. The Governance Board will also make reports to the District Board of Education as may reasonably be requested.
- c. The Governance Board shall have autonomy and decision-making authority over
  - 1. Budget expenditures of allocated budgets, grant funds, and funds donated specifically to the Charter School
  - 2. Calendar and daily schedule
  - 3. Curriculum and instruction
  - 4. Policies and procedures specifically unique to the daily operations of the Charter School that are not addressed in existing District policies
  - 5. Facilities utilized by the Charter School
  - 6. Marketing, registration, and enrollment processing
  - 7. Charter school operations and procedures
- d. In addition to subsection 3.6 (c), the Governance Board shall have the powers necessary to carry out the terms of this Contract including:
  - 1. To receive and disburse funds for school purposes
  - 2. To secure appropriate insurance
  - 3. To enter into contracts, including contracts with a University of Wisconsin institution or college campus, technical college district board, or private college or university, for

- technical or financial assistance, academic support, curriculum review, or other services
4. To incur debt in reasonable anticipation of the receipt of funds
  5. To pledge, assign, or encumber its assets to be used as collateral for loans or extensions of credit
  6. To solicit and accept gifts or grants for school purposes
  7. To acquire real property for its use
  8. To sue and be sued in its own name
- e. In exercising the authority under Section 3.5 and 3.6, the Governance Board shall adhere to all Applicable Law.
- f. The Articles of Incorporation and Bylaws for the Governance Board are attached hereto and incorporated herein as Exhibits B and C.
- g. Parental Involvement:
1. Parents are involved in everyday activities at Idea in various ways. Parents are asked to support their child in the project process by signing off on every project their child takes on. They must read through the student rationale for the project and offer guidance and support throughout the project.
  2. Parents also are called on often to supervise field trips to various locations our students attend allowing them to participate in a student's learning process.
  3. Beyond some of the daily activities, parents take part in quarterly conferences lead by the student to update them and their advisor on their academic process as well as the achievement of their goals during the course of the year.
  4. Parents are asked to take part in regular learning sessions about Idea and their child's role as a student here. We have held sessions that introduce parents to the various software programs our students use to what a project looks like from a student perspective. These sessions allow our parents to stay active in the learning process and understand how the school functions.

**Section 3.7** Subject to Wis. Stat. § 118.40(7)(a), 118.19(1) and 121.02(1)(a)2, the qualifications that must be met by the individuals to be employed in the Charter School.

- a. The Charter School shall be an instrumentality of the D.C. Everest School District and all Administrators, Teachers and staff shall be employees of the District.
- b. All Administrators, Teachers, and staff at the Charter School will be appropriately licensed by the Department pursuant to Wis. Stat. §118.19.
- c. All Administrators, Teachers and other staff will be employees of the District. The number of Administrators, Teachers and other staff assigned to the Charter School will be determined by the District in collaboration with the Governance Board based on the recommended student

to teacher ratio of maximum of 18 to 1. Renewal of administrative and teaching contracts will follow the required statutory timeline.

- d. When a Charter School teacher vacancy occurs, the District and the Governance Board will collaborate in the hiring process to fill the vacancy. Staff vacancies will be filled through a process that includes a Charter School team interview. Interview team may include, but not limited to, a teacher representative, governing council representative, student representative, charter school administrator, and a parent representative. Hiring recommendations will be made to the District by the Charter School Administrator.
- e. The Charter School Administrator will evaluate the performance of Teachers and other staff as required by District policy and will report the evaluations to the District. The Charter School Administrator will make recommendations regarding renewal and nonrenewal of Administrator and Teacher contracts to the District in accordance with applicable statutory timelines. In addition, the Governance Board will collaborate with Charter School Administrator to make recommendations regarding employment of all other non-contracted staff.
- f. The District Board of Education will have final approval over all renewal and nonrenewal decisions as well as the continued employment of non-contracted staff.

**Section 3.8** The procedures that the Charter School will follow to ensure the health and safety of the pupils.

The Charter School shall comply with all Applicable Laws concerning health and safety. In addition, the Charter School shall at all times establish and maintain policies and processes for ensuring the physical, social, and emotional health of the pupils enrolled in programs operated by the Charter School.

- a. The District will employ and designate the following staff to be available to meet the needs of the Idea students and staff: guidance counselor, social worker, police liaison and an on-site health aide.

**Section 3.9** The means by which the Charter School will achieve a racial and ethnic balance among its pupils that is reflective of the District's school-age population.

The Charter School is a public school and shall not discriminate in admission or participation in any program or activity on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities. Information on the Charter School will be distributed through newspaper articles,

District mailings, brochures, parent-teacher conferences, and the District's web site with a goal of achieving a racial and ethnic balance among pupils that is reflective of the District's school-age population. If necessary, the Charter School will target its marketing efforts to areas that may be underrepresented or at risk in the Charter School's pupil population.

**Section 3.10** The requirements for admission to the Charter School and admissions lottery.

- a. The Charter School is open to all students in grades six (6) to twelve (12) who (i) reside in the District or (ii) are eligible for enrollment in the District's programs pursuant to Wis. Stat. §§ 118.51, 118.52, or 118.53.
- b. The Governance Board will set the enrollment limits by January 1 of the calendar year for the following school year. Per State Statute, the Charter School will give preference to pupils of current Idea School staff and siblings of pupils who are currently enrolled in the Charter School.
- c. If the number of persons seeking admission exceeds the capacity of the open seats available, then a lottery shall be conducted by the Governing Board to select the individuals who will be assigned the open seats.
- d. The Charter School will not be required to admit any student who is under a current expulsion order from a school district. Students cannot be placed in the Charter School by the District.

**Section 3.11** The manner in which annual audits of the financial and programmatic operations of the Charter School will be performed.

- a. The District shall review the academic and financial performance of the Charter School annually. The measures used to evaluate the Charter School shall be consistent with all applicable measures used to evaluate the performance of all District schools. The Charter School Staff and Governance Board will develop the Charter School reporting procedure and timeline for reporting to the District.
- b. At the end of each school year during the term of this Contract, the Charter School shall provide to the District the following:
  1. Demographic data of school
  2. Results of State Testing
  3. Results of Annual School Report Card
  4. Results of student growth (school chosen adaptive test)
  5. School Scorecard
  6. Results of Staff and Parent Engagement Surveys
- c. At the end of each school year during the term of this Contract, the Charter School, in consultation with the Charter School Administrator, shall provide a report to the District stating whether the

Charter School met the standards set forth by the parties listed in Section 3.11a. If the Charter School did not meet the standards, the report shall include a detailed plan for implementing all corrective requirements necessary to attain the set standards.

**Section 3.12** The procedures for disciplining pupils.

Students will be held accountable for their actions and behavior at the Charter School and are expected to comply with the District's student code of conduct and applicable policies. Students will be subject to policies established by the District for maintaining decorum in the classroom and on the site in order to provide an appropriate educational and safe environment for all staff and students. Psychological and physical punishment of students is expressly not allowed.

**Section 3.13** The public school alternatives for pupils who reside in the District and do not wish to attend or are not admitted to the Charter School.

- a. Any pupil who is a resident of the District and does not choose to enroll in and attend the Charter School may attend another school operated by the District.

**Section 3.14** A description of the school facilities and the types and limits of the liability insurance that the school will carry.

The D.C. Everest Idea School will be located in a suitable facility within the geographic boundaries of the District upon mutual agreement of the District and the Governing Board, which will be provided to the Charter School at the District's expense.

The D. C. Everest Charter School is an instrumentality of the District and as such is covered under the District's general liability policy.

**Section 3.15** The effect of the establishment of the Charter School on the liability of the District.

Nothing contained in this Contract shall make, or be deemed to make, the District and the Charter School partners, venturers, principals, agents, or representatives of one another, except only as may expressly be provided in this Contract. Neither the District nor the Charter School shall have any authority to bind or obligate any other Party except only as may expressly be provided in this Contract.

#### **ARTICLE FOUR: EXEMPTIONS FROM REQUIREMENTS**

**Section 4.1** The Charter School will take all allowable exemptions provided by Applicable State Law in order to maximize flexibility in the Charter School Program. This includes, but is not limited to, length of school day, number of days and hours, library and media services, number of clock hours for instruction, graduation requirements, and attendance.

**Section 4.2** The Charter School will be exempt from all District policies unless specifically adopted by the Governance Board and/or as stated herein. The Governance Board will adopt policies for the Charter School consistent with state and federal law.

#### **ARTICLE FIVE: OTHER TERMS COVENANTS AND CONDITIONS**

**Section 5.1** Students will be held accountable for their actions and behavior while participating in the Charter School's learning activities, on field trips, and when visiting the school buildings and neutral sites, and are expected to comply with the District's student code of conduct and applicable Charter School policies. Teachers, other staff, and students will be subject to policies established by the District and the Charter School for maintaining decorum in the classroom and on site in order to provide an appropriate educational and safe environment for all staff and students.

**Section 5.2** The Charter School shall be nonsectarian in its programs, admissions policies, employment practices, curricular materials, and operations.

**Section 5.3** The Charter School shall not charge tuition.

**Section 5.4** Special education and related services.

- a. Special education and related services will be provided by the District pursuant to the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act (Section 504).
- b. The District shall remain the Local Educational Agency for all students who qualify for an individualized educational program under IDEA.
- c. Charter School Administrators, Teachers, and staff shall participate in staff development opportunities provided by the District pertaining to IDEA, Section 504, and the Americans with Disabilities Act.

**Section 5.5** The Charter School shall comply with Applicable Law, which may change and include, but is not limited to:

- a. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d 2000d 7;
- b. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq.;
- c. Age Discrimination Act of 1985, 42 U.S.C. §6101 et seq.;
- d. Sec. 504 of the Rehabilitation Act of 1974, 29 U.S.C. §794 and the Americans with Disabilities Act, 42 U.S.C. ss. 12101 12213.
- e. Individuals with Disabilities Education Act, 20 U.S.C. §1400 1485 et seq. f. 20 U.S.C. s. 1232(g) of the General Education Provisions Act, 20 U.S.C. §1221 1234i;

- f. Drug-Free Workplace Act, 41 U.S.C. 701 et seq.;
- g. Asbestos Hazard Emergency Response Act, 15 U.S.C. §2641 2655; and
- h. Every Student Succeeds Act of 2015, and its implementing regulations, 20 U.S.C. §1177 et. seq.

If Applicable Law requires the District to take certain actions or establish requirements with respect to the Charter School, the Charter School shall cooperate with those actions and comply with those requirements.

**Section 5.6** In the event the Charter School seeks to sell or otherwise dispose of property purchased with monies from the District's annual per student allocation as set forth in Section 5.8, the Charter School shall first provide notice to the District of its intent to dispose of property. Upon receiving notice, the District shall have the right of first refusal to purchase such property at fair market value. In the event the District does not exercise this right within thirty (30) days after receipt of notice, the Charter School may sell or otherwise dispose of such property in accordance with all Applicable Law. In the event the Charter School seeks to sell or otherwise dispose of property purchased with monies raised by the Governance Board, the Charter School shall not be required to provide notice to the District and may sell or otherwise dispose of such equipment in accordance with all Applicable Law. In no event shall the Charter School donate property to any organization or governmental body other than the District.

**Section 5.7** All Charter School employees (including Teachers and other staff) and volunteers, shall be subject to background screening as deemed appropriate by the District consistent with Applicable Law. The Charter School shall not assign any employee or volunteer, to teach or otherwise have access to students until the District or its designee investigates and determines there is nothing in the disclosed background of the employee or volunteer that would render the employee or volunteer unfit to teach or otherwise have access to pupils of the Charter School including, but not limited to, conviction of a criminal offense or pending charges which substantially relate to the duties and responsibilities assigned to the employee, including volunteers.

**Section 5.8** In return for state aids generated by the Charter School, the District agrees to provide a discretionary allocation per students with amounts that are consistent with prior history and customary with rest of the district per student for the current school term for students enrolled as of the Third Friday of September of that term or the district allocation for high school students.

**Section 5.9** No later than April 1 of each year during the term of this Contract, the District shall provide the Charter School with an operational budget. The Charter School shall then submit a plan for the expenditure of said funds showing the District its best estimate of its proposed total expenditures and liabilities for administering the Contract during the upcoming period of July 1 to June 30. Operational funds shall be available to the Charter School at the same time and in the same manner that are made available to other schools within the District.

**Section 5.10** In the event the Charter School incurs additional costs due to increased enrollment

or unforeseen operational expenses or capital expenditures after submission of the Operational Budget, the Charter School shall provide written notice to the District and submit to the District a revised Operational Budget. Upon receipt, the Parties shall convene a committee made up of District Director of Finance and the Charter School Administrator to review the revised Operational Budget and to negotiate in good faith regarding the request for additional funds. In no event shall the amount of additional funds provided to the Charter School affect the following year's allocation of revenue as set forth in section 5.8. Any unused operational funds allocated pursuant to this provision shall be returned to the District at the end of the school year.

**Section 5.11** The Charter School shall be eligible to receive remedial services, information technology services, student support services, and testing/assessment services available to other schools in the District, in a manner consistent with the distribution of such resources to other programs in the District.

**Section 5.12** The Charter School may assess student fees in accordance with Applicable Law and District policies for activities such as field trips and extracurricular activities according to policies developed by the Governance Board. The Charter School may not prohibit an enrolled student from attending the Charter School, or expel or otherwise discipline such student, or withhold or reduce the student's grades, diploma or transcripts because of unpaid fees permissibly charged under this Section.

**Section 5.13** At the request of the D.C. Everest Idea School Governing Council, Inc., the D.C. Everest School District will provide transportation to and/or from Idea School when it is cost neutral and can be accommodated on existing routes for students who reside in the D.C. Everest School District.

**Section 5.14** Students in the Charter School will participate in the District's School Lunch program. Further, Charter School students will be eligible for free and reduced lunch according to the same federal guidelines and in the same manner as all other District students.

**Section 5.15** The Charter School shall permit any designee(s) of the Superintendent to visit or inspect the Charter School facilities at any time during the term of this Contract, provided that such inspection shall not interfere with the orderly and efficient operation of the Charter School.

**Section 5.16** Subject to Applicable Law, all Charter School records, including student records, will be maintained and retained in compliance with District policy. The Governance Board shall grant any designee(s) of the Superintendent upon reasonable notice the right to inspect and copy at cost any and all Charter School records and documents including, but not limited to, student records, at any time within normal business hours during the term of this Contract. Such inspection shall not interfere with the orderly and efficient operation of the Charter School or otherwise unduly burden the School staff and shall comply with all Applicable Law regarding student records.

**Section 5.17** The Charter School shall comply with District procedures for the preparation and submission of grant applications and submit to the District copies of any grant applications made on behalf of the Charter School at the time the application is submitted to the funding authority.

## ARTICLE SIX: JOINT RESPONSIBILITIES OF THE PARTIES

### Section 6.1 Performance Evaluations:

The District shall evaluate the performance of the Charter School in the areas of curriculum implementation and student achievement. A description of the specific performance measures that shall be used to evaluate such areas shall be mutually agreed to by the District and the Charter School annually, no later than October 31 of each year.

The Charter School shall provide to the District the following required reports, at the times described below:

- a. **Strategic Plan** The strategic plan should specify the mission and vision of the school, identify the target population of students, and establish strategic goals for the development of the school. The Charter School shall resubmit the strategic plan to the District upon each revision. In addition, a revised strategic plan must be submitted to the District by August 1 immediately following any renewal of the initial term of the Contract.
- b. **Accountability** If D.C. Everest Idea School is identified for comprehensive reform based on performance of all students or targeted reform based on performance of subgroups of students under the Every Student Succeeds Act (ESSA), as determined by the State of Wisconsin, then D.C. Everest Idea School will submit to the district for approval a school accountability plan which complies with the requirements and timelines set for by the State of Wisconsin. In addition, D.C. Everest Idea School will provide the district with an annual progress report detailing work to bring Idea School into compliance with the requirements of the ESSA.

## ARTICLE SEVEN: NOTICES, REPORTS, AND INSPECTIONS

### Section 7.1 Notices.

- a. **Agendas and Meetings.** The Charter School shall provide to the District agendas and advance notice of all meetings of the Governance Board and its committees. Meetings of the Governance Board and its committees shall be governed by Robert's Rules of Order, Newly Revised and shall comply with Wisconsin Open Meetings Law for public entities, Wis. Stat. § 19.81, et seq.
- b. **Governmental Agencies.** The Charter School shall promptly notify the District when the Charter School receives any correspondence from the Department or the United States Department of Education, or other governmental agency that requires a formal response, except that no notice shall be required of any routine, regular, or periodic mailings.
- c. **Legal Actions.** The Charter School shall promptly report to the District any material litigation,

threatened or filed, or formal court proceedings alleging violation of any Applicable Law with respect to the Charter School, its employees, or its students.

**Section 7.2** Certain Reports.

The Governance Board shall provide such information and non-periodic reports as the District shall reasonably deem necessary to confirm compliance by the Charter School with the terms and conditions of this Contract.

**ARTICLE EIGHT: REVOCATION OF CONTRACT BY THE DISTRICT**

**Section 8.1** Events of Default by Charter School. The District under procedures in Section 8.2 may terminate this Contract if the District finds that any of the following Events of Default have occurred:

- a. The pupils enrolled in the Charter School have failed to make sufficient progress toward attaining the educational goals under Wis. Stat. § 118.01, have failed to achieve standards as determined by the Department for 3 consecutive years, or have failed to make progress as set forth in Section 6.1[c] of this Contract for 3 consecutive years;
- b. The Charter School has failed to comply with generally accepted accounting standards of fiscal management with respect to the Charter School;
- c. The Charter School employees, or agents provided the District false or intentionally misleading information or documentation in the performance of this Contract;
- d. The Charter School has failed to comply with Applicable Law;
- e. The Charter School has violated Wis. Stat. § 118.40.
- f. The Governance Board violates any of the terms, conditions, promises or representations contained in or incorporated into this Contract; or
- g. The Charter School is financially unsustainable as determined by an audit conducted in compliance with generally accepted accounting standards of fiscal management.

**Section 8.2** Procedures for the District's Revocation:

1. **Emergency Termination or Suspension Pending Investigation.** When Risk of Student Health or Safety. If the District Board of Education and/or the Superintendent or designee determines that any of the Events of Default set forth in Section 8.1 has occurred and that thereby the health or safety of the Charter School's students is immediately put at risk, the District shall provide the Charter School written notice of such Event(s) of Default and, upon delivering such notice, may either terminate this Contract immediately or may exercise

superintending control of the Charter School pending investigation of the pertinent charge.

- a. If the District elects to exercise superintending control pending investigation of the pertinent charge, the District shall give the Charter School written notice of the investigation, shall commence such investigation immediately, shall permit the Charter School to address the pertinent charge, and shall thereafter complete its investigation as quickly and as reasonably practicable.
  - b. Upon completing its investigation, the District shall promptly deliver to the School in writing either a notice of immediate termination on the basis set forth in Section 8.2(a), or a notice of an Event of Default and an opportunity to cure pursuant to Section 8.2(c), or a notice rejecting the pertinent charge and reinstating control of the Charter School to the Governance Board.
2. Non-Emergency Revocation and Opportunity to Cure. If the District Board of Education and/or Superintendent or designee determines that any of the Events of Default has occurred, but that such occurrence does not thereby immediately put at risk the health or safety of the Charter School's students, the District shall advise the School in writing of the pertinent occurrence and shall specify a reasonable period of time (though in no instance less than 30 days) within which the School shall cure or otherwise remedy the specified Event(s) of Default to the reasonable satisfaction of the Superintendent.
- a. If the Charter School does not so cure or otherwise remedy the specified Event(s) of Default to the reasonable satisfaction of the District Board of Education or Superintendent, the District may terminate this Contract by written notice delivered within 10 days after expiration of the specified period.
  - b. If the District terminates this Contract, termination shall become effective at the end of the current academic semester.
  - c. All Charter School monies and property, including equipment, shall be returned to the District upon termination.

#### **ARTICLE NINE: TERMINATION BY THE GOVERNANCE BOARD**

**Section 9.1** Events of Default by District. The Governance Board under procedures in Section 9.2 may terminate this Contract if it finds that any of the following Events of Default have occurred:

1. The Governance Board has lost its right to exercise authority granted under this Contract and/or under Wisconsin law.
2. The Charter School has insufficient enrollment to successfully operate a public school;
3. The District defaults materially in any of the terms, conditions, promises or representations contained in or incorporated into this Contract.
4. The District has violated Wis. Stat. § 118.40 or other Applicable Law.

**Section 9.2 Procedures for Charter School Termination of Contract.** The Charter School may terminate this Contract according to the following procedures:

1. **Notice.** If the Charter School determines that any of the Event(s) of Default set forth in Section 9.1 has occurred, the School shall notify the Superintendent of the pertinent Event(s) of Termination. The notice shall be in writing, shall set forth in sufficient detail the grounds for termination, and shall specify the proposed effective date of termination (which date shall, to the extent reasonably practicable, be the end of the next academic semester scheduled for the Charter School).
2. **Discretionary Termination.** As to the Event(s) of Termination set forth in Sections 9.1(1)-(2), the Superintendent may conduct a preliminary review of the alleged basis/bases for termination to ensure that such basis/bases is/are bona fide. Such review shall be completed promptly and, within thirty (30) days after the Superintendent receives the Charter School's notice, the Superintendent shall deliver to Charter School a notice either approving the School's requested termination or denying the same on the grounds that the asserted basis/bases for termination is/are not in fact bona fide.

If such results of the review and the Superintendent's determination are not delivered to the Charter School in writing within thirty (30) days after the Superintendent receives the notice, the School's notice shall be deemed an approved basis for termination.

3. **Automatic Termination.** As to the Event(s) of Termination set forth in Section 9.1, termination shall be effective on the date set forth in the Charter School's notice under Section 9.2(l).

**Section 9.3. Final Accounting.** Upon termination of the Contract, the Charter School shall assist the District in conducting a final accounting of the Charter School by making available to the District all books and records that have been reviewed in preparing the Charter School's annual audits and statements under Section 3.1(11) of this Contract.

## **ARTICLE TEN: TECHNICAL PROVISIONS**

**Section 10.1 Term of Contract.** The term of this Contract shall commence on July 1, 2021 and termination will be on June 30, 2022.

During the full academic year of this Contract, the District shall conduct a review of the Charter School's performance to date. The District shall specify in writing for the Charter School the subjects of the review by January 1, 2022. The measures for evaluation shall be derived from the following sources:

- State of Wisconsin and Federal Statutes except where excluded by this contract
- Charter School Contract
- Charter School Academy Goals
- Annual School Accountability Plan

- Annual School Accountability Progress Report
- Governing Board Bylaws, meeting minutes
- Charter School Curricula
- Community Partnership Evaluations

The District shall complete the review and shall issue a written report by February 1, 2022. The Charter School shall have the opportunity to rectify any negative findings. The results of the review, the Charter Schools' action plan, and subsequent results shall serve as the basis for the District to determine whether it will negotiate another Contract with the Charter School for another five (5)-year contract taking the school into year eleven (12) through fifteen (16).

**Section 10.2** Applications of Statutes. If, after the effective date of this Contract, there is a change in Applicable Law that alters or amends the responsibilities or obligations of any of the Parties with respect to this Contract, this Contract shall be altered or amended to conform to the change in existing law as of the effective date of such change.

**Section 10.3** Amendments. This Contract may be amended only upon the written agreement of the Parties.

**Section 10.4** Severability. If any provision of this Contract is held to be invalid or unenforceable, it shall be ineffective only to the extent of the invalidity, without affecting or impairing the validity and enforceability of the remainder of the provision or the remaining provisions of this Contract. If any provision of this Contract shall be or become in violation of any federal, state, or local law, such provision shall be considered null and void, and all other provisions shall remain in full force and effect.

**Section 10.5** Successors and Assigns. The terms and provisions of this Contract are binding and shall inure to the benefit of the Parties and their respective successors and permitted assigns.

**Section 10.6** Entire Agreement. This Contract sets forth the entire agreement among the Parties with respect to the subject matter of this Contract. All prior application materials, agreements or contracts, representations, statements, negotiations, understandings, and undertakings are superseded by this Contract.

**Section 10.7** Assignment. This Contract is not assignable by either Party without the prior written consent of the other Party.

**Section 10.8** Non-waiver. Except as provided herein, no term or provision of this Contract shall be deemed waived and no breach or default shall be deemed excused, unless such waiver or consent shall be in writing and signed by the Party claimed to have waived or consented. No consent by any Party to, or waiver of, a breach or default by the other, whether expressed or implied, shall constitute consent to, waiver of, or excuse for any different or subsequent breach or default.

**Section 10.9** Force Majeure. If any circumstances occur which are beyond the control of a

Party, which delay or render impossible the obligations of such Party, the Party's obligation to perform such services shall be postponed for an equivalent period of time or shall be canceled, if such performance has been rendered impossible by such circumstances.

**Section 10.10** No Third Party Rights. This Contract is made for the sole benefit of the Parties. Except as otherwise expressly provided, nothing in this Contract shall create or be deemed to create a relationship among the Parties or any of them, and any third party, including a relationship in the nature of a third party beneficiary or fiduciary.

**Section 10.11** Governing Law. This Contract shall be governed and controlled by the laws of the State of Wisconsin.

**Section 10.12** Counterparts. This Contract may be executed in counterparts and shall be as effective as if executed in one document. Electronic signatures shall be as effective and valid as original signatures. This Contract shall only be valid and binding upon the signatures of all parties.

**Section 10.13** Notices. Whenever this Contract provides that notice must or may be given to another Party, or whenever information must or may be provided to another Party, the Party who may or must give notice or provide information shall fulfill any such responsibility under this Contract if notice is given or information is provided to:

The District: Dr. Kristine Gilmore

The Charter School: The sitting president of the D.C. Everest Idea Charter School

Notice hereunder shall be effective if made by hand delivery to the pertinent Party or by United States mail, postage prepaid, certified with return receipt requested. Notices shall be effective when actually received by the addressee, if made by hand delivery, or 2 days after delivering the pertinent notice to the control of the United States Postal Service, if made by certified mail with return receipt requested.

The undersigned have read, understand, and agree to comply with and be bound by the terms and conditions as set forth in this Contract. In addition, each signatory below represents that he/she has authority to act on behalf of the respective represented Party, and understands that the other Party is relying on said representation

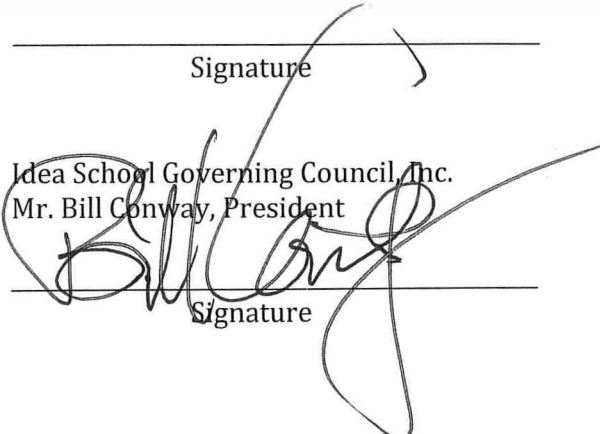
D.C. Everest School District Board of Education  
Ms. Katie Felch, President

\_\_\_\_\_  
Signature Date

D.C. Everest School District Superintendent  
Dr. Kristine Gilmore

\_\_\_\_\_  
Signature Date

Idea School Governing Council, Inc.  
Mr. Bill Conway, President

  
\_\_\_\_\_  
Signature Date

5/12/2021

*Everest Virtual Academy*  
**CHARTER SCHOOL CONTRACT**

*July 1, 2021 to June 30, 2026*

**Adopted by:**  
**D.C. Everest School District Board of Education**  
**Schofield, Wisconsin**

**and**

**Everest Virtual Academy**  
**Weston, Wisconsin**

## VIRTUAL CHARTER SCHOOL CONTRACT

This contract (“Contract”) is made by and between the D.C. Everest School District (“District”) and the Everest Virtual Academy Governing Council, Inc. (“Governance Board”)(collectively, “Parties”) to establish and operate a virtual charter school under Wis. Stat. §118.40(8).

### RECITALS

**WHEREAS**, the State of Wisconsin allows for the establishment of virtual charter schools pursuant to the provisions of Wis. Stat. §118.40; and

**WHEREAS**, the District is authorized by Wis. Stat. §118.40(2m)(a) and 118.40(8) to contract on its own initiative, with an individual or group to operate a school as a virtual charter school; and

**WHEREAS**, the District is authorized to and has entered into an agreement under Wis. Stats., §66.0301 serving as fiscal agent, with the D.C. Everest School District (collectively, “Consortium”) to establish Everest Virtual Academy Charter School (“Charter School”), a virtual charter school.

**WHEREAS**, the Charter School will be an instrumentality of and located in D.C. Everest School District for purposes of Wis. Stat. §118.40 (3)(c)(1) and (7)(a);

**WHEREAS**, the Parties have successfully negotiated this Contract, which, in accordance with Wis. Stat. §118.40(2m), contains all of the provisions specified under Wis. Stat. §118.40(1m)(b)1-15, as well as separate and additional provisions; and

**WHEREAS**, in negotiating this Contract, the Parties have considered the principles and standards for quality charter schools established by the National Association of Charter School Authorizers.

**NOW THEREFORE**, in consideration of the terms, covenants, conditions, and obligations set forth in this Contract, the Parties hereby agree to the following:

### ARTICLE ONE: DEFINITIONS

**Section 1.1** For purposes of this Contract, and in addition to the terms defined throughout this Contract, each of the following words or expressions, whenever initially capitalized, shall have the meaning set forth in this section:

- a. “Applicable Law” means all federal, state, and local law now or in the future applicable to Wisconsin charter schools, including virtual charter schools.

- b. "Charter School" and "School" mean a school to be known as Everest Virtual Academy Charter School, Inc.
- c. "Charter School Administrator" means the Administrator of the Charter School.
- d. "Day" shall mean calendar day
  - (1) The first day shall be the day after the event, such as receipt of a notice.
  - (2) Each day after the first day shall be counted, except that a Saturday, Sunday, or legal holiday shall not be counted if it would be the final day of the period.
- e. "Department" means the Department of Public Instruction of the State of Wisconsin.
- f. "District" means the D.C. Everest School District, as well as any successor to it that may have jurisdiction over or statutory duties with respect to the Charter School.
- g. "Governance Board" means the Everest Virtual Academy Governing Council, Inc., as well as any successor to it that may have statutory duties with respect to the Charter School.
- h. "Operational Budget" means the report created by the Charter School Administrator and Governance Board detailing the funding needs for the Charter School including any expected additions to or subtractions from the Charter School fund balance.
- i. "Parties" means the District and Governance Board, through their designated representatives.
- j. "District Administrator" means the District Administrator of the D.C. Everest School District or any designee of the District Administrator.
- k. "Teacher(s)" means an appropriately licensed teacher(s) for the Charter School.

## **ARTICLE TWO: PARTIES, AUTHORITY, AND RESPONSIBILITIES**

**Section 2.1** On behalf of the Charter School, the Governance Board or the Board's designee, shall exercise all oversight responsibilities as set forth in this Contract.

**Section 2.2** The Governance Board shall be responsible and accountable for implementing the duties and responsibilities associated with the Charter School established under this Contract.

**Section 2.3** The Parties agree that the establishment of the Charter School shall have no additional or unique effect on the general liability or obligations of the District other than those obligations specifically undertaken by the District herein.

**Section 2.4** The Governance Board shall have authority to establish additional charter schools upon written approval of the District and pursuant to all Applicable Law.

**Section 2.5** The District shall comply with all Applicable Law in authorizing the Charter School.

### **ARTICLE THREE: TERMS REQUIRED UNDER WIS. STAT. §118.40 (2m)(a)**

**Section 3.1** The name of the legal entity seeking to establish the Charter School.

The Everest Virtual Academy Governing Council, Inc. is the entity seeking to establish the Charter School.

**Section 3.2** The name of the person who will be in charge of the Charter School and the manner in which administrative services will be provided.

- a. The Charter School Administrator will supervise and coordinate the daily operation of the Charter school with school staff and will work closely with and report to the Governance Board to ensure the Charter School meets the educational goals set forth in this Contract.
- b. Administrative services will be provided to the Charter School by the District in the same manner as they are provided to other District schools, including but not limited to: purchasing, accounts payable, accounting, bookkeeping, risk management auditing, liability insurance, cash management, payroll, benefits administration, labor relations, staffing, enrollment, pupil services, record-keeping, and pupil testing.

**Section 3.3** A description of the educational program of the Charter School.

- a. The Charter School's mission is to provide our families a high-quality, anytime- anywhere education, allowing students to take full ownership of their learning.
- b. The Governance Board shall adhere to the educational program set forth herein and shall promptly notify the District in the event the Governance Board proposes to make a significant change in the educational program. Upon receiving notice, the District shall determine whether to renegotiate this Contract or declare this Contract revoked under Section 8.1. The District reserves the right to consider a significant change in the educational program, without District approval, to be a violation of this Contract subject to termination under Section 8.1.

- c. The District shall agree to allow the Charter School to implement the educational program set forth in this Contract. If the District proposes to make a significant change in the educational program set forth herein, the Governance Board shall determine whether to renegotiate this Contract or terminate this Contract pursuant to Section 9.1
- d. If the Parties mutually wish to change the educational program of the Charter School, such change may be made by written amendment as agreed to by the Parties.

**Section 3.4** The methods the Charter School will use to enable pupils to attain the educational goals under Wis. Stat. §118.01.

In order to attain the educational goals listed in Wis. Stat. §118.01, the Charter School will provide a variety of instructional strategies and practices that may include but are not limited to: online curriculum, live lessons, video-taped lessons, small group instructional groups, formative and summative assessments, an in-person Learning Center, and ongoing communication between teaching staff, student, and parents/home mentors. These instructional strategies and practices will meet the goals set forth in Wis. Stat. § 118.01(2) of academic skills and knowledge, vocational skills, citizenship, and personal development.

**Section 3.5** The method by which pupil progress in attaining the educational goals under Wis. Stat. §118.01 will be measured.

- a. The Charter School shall administer such standardized tests as may be required under Wis. Stat. §118.30(1m), 118.016, 121.02(1)(r), 20 U.S.C. §1177 et. seq. (also known as the “Every Student Succeeds Act”), and any other Applicable Laws to pupils enrolled full time in the Charter School and shall cause the testing data for the Charter School to be transmitted to the District in such form as the District shall customarily transmit such data. Each Consortium member will administer all required standardized tests to its resident students enrolled part time in the Charter School.
- b. The Charter School may administer to students any other assessments of learning needed to fulfill its obligations under Wis. Stat. § 118.40.

**Section 3.6** The governance structure of the Charter School, including the method to be followed by the school to ensure parental involvement.

- a. The Charter School will be directed by an independent Governance Board that has been organized as a Wisconsin nonstock corporation. The number of Directors and Director’s terms shall be set forth in the Governance Board bylaws. The Board may include, but is not limited to, parent(s) or guardian(s) of students, and community member(s). No members of the Governance Board shall be employees or officers of the District.

- b. The Governance Board will meet on a regularly scheduled basis in accordance with its bylaws and will comply with the Wisconsin Open Meetings Law. The Governance Board will also make reports to the District Board of Education as may reasonably be requested.
- c. The Governance Board shall have autonomy and decision-making authority, but should work closely with the District before making final decisions in these areas:
  - 1. Budget expenditures, grant funds, and funds donated specifically to the Charter School or generated through sales of Charter School equipment;
  - 2. Calendar and daily schedule;
  - 3. Curriculum and instruction;
  - 4. Policies and procedures specifically unique to the daily operations of the Charter School that are not addressed in existing District policies;
  - 5. Facilities utilized by the Charter School;
  - 6. Marketing, registration, and enrollment processing; and
  - 7. Charter school operations and procedures.
- d. In addition to subsection 3.6 (c), the Governance Board shall have the powers necessary to carry out the terms of this Contract including:
  - 1. To receive and disburse funds for school purposes;
  - 2. To secure appropriate insurance;
  - 3. To enter into contracts, including contracts with a University of Wisconsin institution or college campus, technical college district board, or private college or university, for technical or financial assistance, academic support, curriculum review, or other services;
  - 4. To incur debt in reasonable anticipation of the receipt of funds;
  - 5. To pledge, assign, or encumber its assets to be used as collateral for loans or extensions of credit;
  - 6. To solicit and accept gifts or grants for school purposes;
  - 7. To acquire real property for its use; and
  - 8. To sue and be sued in its own name.
- e. In exercising the authority under Section 3.6(c) and (d), the Governance Board shall adhere to all Applicable Law.
- f. The Articles of Incorporation (“Articles”) and Bylaws (“Bylaws”) for the Governance Board are attached hereto for reference purposes only as Exhibits B and C. The Governance Board may make changes to its Articles and Bylaws as needed without District approval.

**Section 3.7** Subject to Wis. Stat. § 118.40(7)(a), 118.19(1) and 121.02(1)(a)2, the qualifications that must be met by the individuals to be employed in the Charter School.

- a. The Charter School shall be an instrumentality of the District and all Administrators, Teachers and staff shall be employees of the District or employees of a third party under contract with the District.
- b. All Administrators, Teachers, and staff at the Charter School will be appropriately licensed by the Department pursuant to Wis. Stat. §118.40(8)(b).
- c. The number of Administrators, Teachers and other staff assigned to the Charter School will be determined by the District. Recommendations for renewal of administrative and teaching contracts will follow the required statutory timeline.
- d. All Administrators, Teachers and other staff will be employees of the District or employees of a third-party under contract with the District. The District and the Governance Board will collaborate in the hiring process of Administrators, Teachers, and other staff. The Governance Board and Charter School Administrator will conduct the interview process and recommend candidates for final approval by the District. All employees of the Charter School must be approved by the District and the Governance Board.
- e. The Charter School Administrator will evaluate the performance of Administrators, Teachers, and other staff as required by District policy, and will report the evaluations to the Governance Board. The Governance Board will make recommendations regarding renewal and nonrenewal of Administrator and Teacher contracts to the District Board of Education in accordance with applicable statutory timelines. In addition, the Governance Board will make recommendations regarding employment of all other non-contracted staff. The District Board of Education will have final approval over all renewal and nonrenewal decisions as well as the continued employment of non-contracted staff.

**Section 3.8** The procedures that the Charter School will follow to ensure the health and safety of the pupils.

The Charter School shall comply with all Applicable Laws concerning health and safety. In addition, the Charter School shall at all times establish and maintain policies and processes for ensuring the physical, social, and emotional health of the pupils enrolled in programs operated by the Charter School including safety policies, policies regarding mandatory reporting under Wis. Stat. §48.981 and policies regarding drilling on evacuation in the event of a fire, tornado, armed intruder, or other hazard as applicable to the virtual Charter School.

**Section 3.9** The means by which the Charter School will achieve a racial and ethnic balance among its pupils that is reflective of the District's school-age population.

The Charter School is a public school and shall not discriminate in admission or participation in any program or activity on the basis of sex, race, religion, national origin, ancestry, pregnancy,

marital or parental status, sexual orientation or physical, mental, emotional, or learning disability. Information on the Charter School will be distributed by the District, through newspaper articles, mailings, brochures, parent-teacher conferences, and the web sites with a goal of achieving a racial and ethnic balance among pupils that is reflective of the District's school-age population. If necessary, the Charter School will target its marketing efforts to areas that may be underrepresented or at risk in the pupil population.

**Section 3.10** The requirements for admission to the Charter School and admissions lottery.

- a. The Charter School is open to all students in grades Kindergarten to Grade Twelve (12) who (i) reside in the District; (ii) reside in the district of a Consortium member (see Section 2.6, above); or (iii) are enrolled in the District pursuant to Wis. Stat. §§ 118.51, 118.52, or 118.53.
- b. In the event enrollment limits are needed, the Governance Board will set enrollment limits for the following school year by December 1 and submit them to the District by January 1 for District approval. If the number of enrollment applications exceeds the enrollment limits, the Charter School will select students on a random lottery basis.
- c. The Charter School will give preference in the lottery process to the students listed below, in the order listed.
  1. Students and siblings of students who are already attending the Charter School.
  2. Children of the Charter School's founders, governing board members, and full-time employees but the total number of such children given preference will constitute no more than 10 percent of the Charter School's total enrollment.
- d. Open enrolled applicants who meet the eligibility requirements and select the Charter School as a preferred choice will be placed in the Charter School if space is available. The District may include in its lottery all nonresident applicants who seek enrollment in the Charter School. An open-enrolled applicant's admission to the Charter School will be contingent on the student's enrollment in the District. If an open enrollment applicant who has selected the Charter School as a preferred choice is a student with a disability under the Individuals with Disabilities Educational Act, placement will be determined by the IEP team in accordance with federal law.
- e. A waiting list will be maintained for students who are not selected in the random lottery.

**Section 3.11** The manner in which annual audits of the financial and programmatic operations of the Charter School will be performed.

1. The District shall review the academic and financial performance of the Charter School annually. The measures used to evaluate the Charter School shall be consistent with all applicable measures

used to evaluate the performance of all District schools. The Charter School Administrator and Superintendent will collaborate to develop the Charter School reporting procedure and timeline for reporting to the District.

2. At the end of each school year during the term of this Contract, the Charter School shall provide to the District the following:
  - Demographic data of school
  - Results of State Testing
  - Results of Annual School Report Card
  - Results of student growth (school chosen adaptive test)
  - School Scorecard
  - Results of Staff and Parent Engagement Surveys
  
3. At the end of each school year during the term of this Contract, the Charter School shall provide to the District a report stating whether the Charter School met the standards set forth in the Department's accountability system. If the Charter School did not meet the standards, the report shall include a detailed plan for implementing all corrective requirements necessary for doing so.

**Section 3.12** The procedures for disciplining pupils.

The Charter School will adhere to the discipline policies of the District.

**Section 3.13** The public school alternatives for pupils who reside in the District and do not wish to attend or are not admitted to the Charter School.

Attendance in the Charter School is voluntary. Any pupil who is a resident of the District and does not choose to enroll in and attend the Charter School may attend another school operated by the District or available by agreement with another public school district.

**Section 3.14** A description of the school facilities and the types and limits of the liability insurance that the school will carry.

- a. The Charter School will establish a main office from which it will direct all operations. In addition, the Charter School may have satellite sites for virtual students to attend classes, programs, or other activities.
  
- b. The District shall provide insurance for all operations and personnel involved in the operations and governance of the Charter School, including without limitation, commercial general liability, umbrella, school leader's error and omission/educators' legal liability, fidelity bond/crime, fire and extended coverage and property damage for those acts reasonably related to the operations of the Charter School. To this end, the Charter School shall be named as an additional insured on all District insurance policies.

- c. The Charter School shall name the District as an additional insured on all separate policies of insurance obtained by the Charter School.
- d. The Parties shall defend, indemnify and hold harmless the other, its Board of Directors, agents, officers, and employees (“indemnitee”) from any and all claims, demands, actions, causes of action, damages and claims of any kind, including but not limited to those for bodily injuries, personal injuries, or damages and reasonable attorney fees, arising out of or in any way related to or associated with this Contract or the operation of the Charter School or its programs, that is or may be brought or maintained by any individual or entity against the indemnitee, except those caused solely by the willful acts of the indemnitee. This indemnification shall not be reduced in any way by the existence or nonexistence, limitation, amount or type of damages, compensation or benefits payable under worker’s compensation laws or other insurance provisions. Under no circumstances is a Party’s recovery limited due to the fact that the Party is named as an additional insured under any of the other Party’s insurance policies. Further, this indemnification in no way alters the immunities granted to either Party by Wisconsin law, including § 893.80, Wis. Stat.

**Section 3.15** The effect of the establishment of the Charter School on the liability of the District.

Nothing contained in this Contract shall make, or be deemed to make, the District and the Charter School partners, ventures, principals, agents, or representatives of one another, except only as may expressly be provided in this Contract. Neither the District nor the Charter School shall have any authority to bind or obligate any other Party except only as may expressly be provided in this Contract.

#### **ARTICLE FOUR: EXEMPTIONS FROM REQUIREMENTS**

**Section 4.1** The Charter School will take all allowable exemptions provided by Applicable State Law in order to maximize flexibility in the Charter School Program. This includes, but is not limited to, length of school day, number of days and hours, library and media services, number of clock hours for instruction, graduation requirements, and attendance.

**Section 4.2** The Governance Board will adopt policies for the Charter School consistent with state and federal law.

## **ARTICLE FIVE: OTHER TERMS COVENANTS AND CONDITIONS**

**Section 5.1** Students will be held accountable for their actions and behavior while participating in the Charter School's learning activities, and to the extent applicable, on field trips and when visiting the school buildings and neutral sites and are expected to comply with the code of conduct and applicable Charter School policies. Teachers, other staff, and students will be subject to policies established by the Charter School for maintaining decorum in the classroom and on site in order to provide an appropriate educational and safe environment for all staff and students.

**Section 5.2** The Charter School shall be nonsectarian in its programs, admissions policies, employment practices, curricular materials, and operations.

**Section 5.3** Except as provided in Wis. Stat. § 121.83(4), the Charter School shall not charge tuition.

**Section 5.4** The teacher assigned for each online course in the Virtual Charter School shall be appropriately licensed for the grade level and subject taught pursuant to Wis. Stat. §118.40(8)(b).

**Section 5.5** Pursuant to Virtual Charter School requirements under §118.40(8), the Charter School shall:

- a. Make Instructional Staff responsible for all of the following for each pupil the Instructional Staff teaches:
  - Improving learning by planned instruction.
  - Diagnosing learning needs.
  - Prescribing content delivery through class activities.
  - Assessing learning.
  - Reporting outcomes to administrators and parents and guardians.
  - Evaluating the effects of instruction.
- b. Provide educational services to its pupils for at least 150 days each school year.
- c. Ensure that its Teachers are able to provide direct pupil instruction for at least the applicable number of hours specified in Wis. Stat. §121.02(1)(f) each school year.
- d. Ensure that its Teachers respond to inquiries from pupils and parents or guardians by the end of the first school day following the day on which the inquiry was received.
- e. Ensure that a parent advisory council is established.
- f. Inform the parents or guardians of each pupil attending the Charter School, in writing, how to contact the members of the District Board of Education, the District Administrator, the members of the Governance Board and the members of the Parent Advisory Council.

**Section 5.4** Special education and related services.

- a. Special education and related services will be provided by the District to its resident and open enrolled students and by each Consortium member to its resident students pursuant to the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act (Section 504). The District and Consortium members shall serve children with disabilities in the Charter School in the same manner as they serve children with disabilities attending other district schools, and shall provide funds under this subchapter to the Charter School on the same basis as they provide funds under this subchapter to other district schools, including proportional distribution based on enrollment of children with disabilities, and at the same time as it distributes other federal funds to the district's other schools.
- b. The District shall be considered the Local Educational Agency for all students enrolled in the Charter School who are residents of the District or open enrolled in the District pursuant to § 118.51, Wis. Stats., and who qualify for an individualized education program under IDEA.
- d. Charter School Administrators, Teachers, and staff shall participate in staff development opportunities provided by the District pertaining to IDEA, Section 504, and the Americans with Disabilities Act.

**Section 5.5** The Parties shall comply with Applicable Law, which may change and include, but is not limited to:

- a. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d 2000d 7;
- b. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq.;
- c. Age Discrimination Act of 1985, 42 U.S.C. §6101 et seq.;
- d. Sec. 504 of the Rehabilitation Act of 1974, 29 U.S.C. §794 and the Americans with Disabilities Act, 42 U.S.C. ss. 12101 12213.
- e. Individuals with Disabilities Education Act, 20 U.S.C. §1400 1485 et seq.
- f. 20 U.S.C. s. 1232(g) of the General Education Provisions Act, 20 U.S.C. §1221 1234i;
- g. Drug-Free Workplace Act, 41 U.S.C. 701 et seq.;
- h. Asbestos Hazard Emergency Response Act, 15 U.S.C. §2641 2655; and
- i. Every Student Succeeds Act of 2015, and its implementing regulations, 20 U.S.C. §1177 et. seq.

If Applicable Law requires a Party to take certain actions or establish requirements with respect to the Charter School, the other Party shall cooperate with those actions and comply with those requirements.

**Section 5.6** In the event the Charter School seeks to sell or otherwise dispose of property purchased with monies from the allocation of funding set forth in Section 5.8, the Charter School

shall first provide notice to the District of its intent to dispose of property. Upon receiving notice, the District shall have the right of first refusal to purchase such property at fair market value. In the event the District does not exercise this right within thirty (30) days after receipt of notice, the Charter School may sell or otherwise dispose of such property in accordance with all Applicable Law. In no event shall the Charter School donate property to any organization or governmental body other than the District. In the event the Charter School seeks to sell or otherwise dispose of property purchased with monies raised by the Governance Board, the Charter School shall not be required to provide notice to the District and may sell or otherwise dispose of such equipment in accordance with all Applicable Law.

**Section 5.7** All Charter School employees (including Teachers and other staff) and volunteers, shall be subject to background screening as deemed appropriate by the District consistent with Applicable Law. The Charter School shall not assign any employee or volunteer, to teach or otherwise have access to students until the District or its designee investigates and determines there is nothing in the disclosed background of the employee or volunteer that would render the employee or volunteer unfit to teach or otherwise have access to pupils of the Charter School including, but not limited to, conviction of a criminal offense or pending charges which substantially relate to the duties and responsibilities assigned to the employee, including volunteers.

**Section 5.8** For each school year during the term of this Contract, the District shall provide the Charter School with an operational budget. The Charter School shall then submit a plan for the expenditure of said funds showing the District its best estimate of its proposed total expenditures and liabilities for administering the Contract during the upcoming period of July 1 to June 30. Operational funds shall be available to the Charter School at the same time and in the same manner that they are made available to other schools within the District.

- a. **District Obligation.** In return for the state aids generated by the Charter School, the District agrees to provide a discretionary allocation per students with amounts that are consistent with prior history and customary with rest of the district per student for the current school term for students enrolled as of the Third Friday of September of that term or the district allocation for high school students.
- b. **Salaries and Benefits.** The District in accordance with its established policies and contractual agreements will pay all salaries and benefits for the Everest Virtual Academy.
- c. **Services.** The Charter School shall be eligible to receive remedial services, IT services, student support services, and testing/assessment services available to other schools in the District, with the distribution of such resources to be determined in a manner consistent with the distribution of such resources to other programs in the District.
- d. **Sustainable Funding Commitments.** The District has made an ongoing commitment to

continue to fund and support this school. The Charter School's Governing Board will assume responsibility for approving the Charter School's annual operating budget, grant applications, and fundraising activities. The Charter School staff so delegated by the Governing Board will manage budget accounts in accordance with District procedures. The Charter School will be allocated funds on a per-pupil basis in the same manner as other District schools. The District will allocate any federal formula funds that the Charter School is eligible for (e.g. Carl Perkins, ESEA, etc.) according to those funding guidelines.

- e. **Duration of the Charter School Contract.** This contract will be for a period of five (5) years, to be renewed by mutual agreement of the Parties. The Charter School will report to the Board of Education on a yearly basis to review goals and to show the rate of progress on identified objectives.

**Section 5.9** On or before March 1 and based upon the expected revenue for the following school year, the Charter School Administrator and the Governance Board shall develop and submit to the District an Operational Budget for the Charter School based upon projected enrollment. Upon approval by all Consortium members including the District, operational funds shall be available to the Charter School by the dates set forth in Section 5 of the 66.0301 Agreement. In addition, the District shall comply with all federal funding requirements in allocating federal funds to the Charter School.

**Section 5.10** In the event the Charter School incurs additional costs due to increased enrollment or unforeseen operational expenses or capital expenditures after submission of the Operational Budget, the Charter School shall provide written notice to the District and submit to the District a revised Operational Budget. Upon receipt, the Parties shall convene a committee made up of the District Administrator, Charter School Administrator, and Governance Board President to review the revised Operational Budget and to negotiate in good faith regarding the request for additional funds. In no event shall the amount of additional funds provided to the Charter School affect the following year's allocation of revenue as set forth in section 5.8. Any unused operational funds allocated pursuant to this provision shall be returned to the District at the end of the school year.

**Section 5.11** The Charter School shall be eligible to receive remedial services, information technology services, student support services, and testing/assessment services available to other schools in the District, in a manner consistent with the distribution of such resources to other programs in the District.

**Section 5.12** The Charter School may assess student fees in accordance with Applicable Law and District policies for activities such as field trips and extracurricular activities according to policies developed by the Governance Board. The Charter School may not prohibit an enrolled student from attending the Charter School, or expel or otherwise discipline such student, or withhold or reduce the student's grades, diploma or transcripts because of unpaid fees permissibly charged under this Section.

**Section 5.13** The District will not provide transportation to Charter School students.

**Section 5.14** Students in the Charter School will not participate in the District's School Lunch program.

**Section 5.15** Where applicable, the Charter School shall permit any designee(s) of the District Administrator to visit or inspect any Charter School facilities at any time during the term of this Contract, provided that such inspection shall not interfere with the orderly and efficient operation of the Charter School.

**Section 5.16** Subject to Applicable Law, all Charter School records, including student records, will be maintained and retained in compliance with District policy. The Governance Board shall grant any designee(s) of the District Administrator upon reasonable notice the right to inspect and copy at cost any and all Charter School records and documents including, but not limited to, student records, at any time within normal business hours during the term of this Contract. Such inspection shall not interfere with the orderly and efficient operation of the Charter School or otherwise unduly burden the Charter School staff and shall comply with all Applicable Law regarding student records.

**Section 5.17** The Charter School shall comply with District procedures for the preparation and submission of grant applications and submit to the District copies of any grant applications made on behalf of the Charter School at the time the application is submitted to the funding authority.

**Section 5.18** To the extent applicable, members of the Governance Board directly involved in the implementation of the terms and conditions of this Contract shall be subject to the code of ethics in Wis. Stat. §19.41 et. seq.

**Section 5.19** The Charter School shall provide to the District the data needed by the District for purposes of making the report to the state superintendent and the legislature required under Wis. Stat., §118.40 (3m) (f).

## **ARTICLE SIX: JOINT RESPONSIBILITIES OF THE PARTIES**

**Section 6.1** Performance Evaluations:

- a. The District shall review the academic and financial performance of the Charter School annually. The measures used to evaluate the Charter School shall be consistent with all applicable measures used to evaluate the performance of all District schools. The Charter School Administrator and District Administrator will collaborate to develop the Charter School reporting procedure and timeline for reporting to the District and shall determine the information needed from the Charter School to complete the evaluation. To facilitate the evaluation process, the Charter School will provide to the District by October 1 of each

year of the Contract, strategic financial, operational, and academic goals. As part of the District's evaluation process, the Charter School's performance will be reviewed in light of these goals.

- b. At the end of each school year during the term of this Contract, the Charter School shall provide to the District a report stating whether the Charter School met the standards set forth in the Department's accountability system. If the Charter School did not meet the standards, the report shall include a detailed plan for implementing all corrective requirements necessary for doing so.
- c. In considering renewal of this Contract, the District and Consortium shall give priority consideration to the Charter School's performance in the state's accountability system and student achievement.

## **ARTICLE SEVEN: NOTICES, REPORTS, AND INSPECTIONS**

### **Section 7.1** Notices.

- a. **Agendas and Meetings.** The Charter School shall provide to the District agendas and advance notice of all meetings of the Governance Board and its committees. Meetings of the Governance Board and its committees shall be governed by Robert's Rules of Order, Newly Revised and shall comply with Wisconsin Open Meetings Law for public entities, Wis. Stat. § 19.81, et seq.
- b. **Governmental Agencies.** The Charter School shall promptly notify the District when the Charter School receives any correspondence from the Department or the United States Department of Education, or other governmental agency that requires a formal response, except that no notice shall be required of any routine, regular, or periodic mailings.
- c. **Legal Actions.** The Charter School shall promptly report to the District any material litigation, threatened or filed, or formal court proceedings alleging violation of any Applicable Law with respect to the Charter School, its employees, or its students.

### **Section 7.2** Certain Reports.

The Governance Board shall provide such information and non-periodic reports as the District shall reasonably deem necessary to confirm compliance by the Charter School with the terms and conditions of this Contract.

## **ARTICLE EIGHT: REVOCATION OF CONTRACT BY THE DISTRICT**

**Section 8.1** Events of Default by Charter School. The District under procedures in Section 8.2 may terminate this Contract if the District finds that any of the following Events of Default have occurred:

- a. The pupils enrolled in the Charter School have failed to make sufficient progress toward attaining the educational goals under Wis. Stat. § 118.01, have failed to achieve standards as determined by the Department for 3 consecutive years, or have failed to make progress as set forth in Section 6.2(c) of this Contract for 3 consecutive years;
- b. The School has failed to comply with generally accepted accounting standards of fiscal management with respect to the Charter School;
- c. The School employees, or agents provided the District false or intentionally misleading information or documentation in the performance of this Contract;
- d. The Charter School has failed to comply with Applicable Law;
- e. The Charter School has violated Wis. Stat. § 118.40.
- f. The Governance Board violates any of the terms, conditions, promises or representations contained in or incorporated into this Contract; or
- g. The Charter School is financially unsustainable as determined by an audit conducted in compliance with generally accepted accounting standards of fiscal management.

**Section 8.2** Procedures for the District's Revocation:

- a. **Emergency Termination or Suspension Pending Investigation. When Risk of Student Health or Safety.** If the District Board of Education and/or the District Administrator or designee determines that any of the Events of Default set forth in Section 8.1 has occurred and that thereby the health or safety of the Charter School's students is immediately put at risk, the District shall provide the Charter School written notice of such Event(s) of Default and, upon delivering such notice, may either terminate this Contract immediately or may exercise superintending control of the Charter School pending investigation of the pertinent charge.
  1. If the District elects to exercise superintending control pending investigation of the pertinent charge, the District shall give the Charter School written notice of the investigation, shall commence such investigation immediately, shall permit the

Charter School to address the pertinent charge, and shall thereafter complete its investigation as quickly and as reasonably practicable.

2. Upon completing its investigation, the District shall promptly deliver to the School in writing either a notice of immediate termination on the basis set forth in Section 8.2(a), or a notice of an Event of Default and an opportunity to cure pursuant to Section 8.2(c), or a notice rejecting the pertinent charge and reinstating control of the Charter School to the Governance Board.
- b. **Emergency Termination or Suspension Pending Investigation When Risk of Financial Peril.** If the District Board of Education and/or the District Administrator or designee determines that any of the Events of Default set forth in Section 8.1 has occurred and that thereby the District is immediately at risk for financial peril, the District shall provide the Charter School written notice of such Event(s) of Default and, upon delivering such notice, may either terminate this Contract immediately or may exercise superintending control of the Charter School pending investigation of the pertinent charge.
1. If the District elects to exercise superintending control pending investigation of the pertinent charge, the District shall give the Charter School written notice of the investigation, shall commence such investigation immediately, shall permit the Charter School to address the pertinent charge, and shall thereafter complete its investigation as quickly and as reasonably practicable.
  2. Upon completing its investigation, the District shall promptly deliver to the School in writing either a notice of immediate termination on the basis set forth in Section 8.2(a), or a notice of an Event of Default and an opportunity to cure pursuant to Section 8.2(c), or a notice rejecting the pertinent charge and reinstating control of the Charter School to the Governance Board.
- c. **Non-Emergency Revocation and Opportunity to Cure.** If the District Board of Education and/or District Administrator or designee determines that any of the Events of Default has occurred, but that such occurrence does not thereby immediately put at risk the health or safety of the Charter School's students, the District shall advise the School in writing of the pertinent occurrence and shall specify a reasonable period of time (though in no instance less than 30 days) within which the Charter School shall cure or otherwise remedy the specified Event(s) of Default to the reasonable satisfaction of the District Administrator.
1. If the Charter School does not so cure or otherwise remedy the specified Event(s) of Default to the reasonable satisfaction of the District Board of Education or District Administrator, the District may terminate this Contract by written notice delivered within 10 days after expiration of the specified period.

2. If the District terminates this Contract, termination shall become effective at the end of the current academic semester unless determined otherwise by the District.
- d. Upon notification of termination and nonrenewal of this Contract and dissolution of the Charter School, the Governance Board shall designate an independent trustee who will be responsible for satisfying all outstanding financial liabilities of the Charter School and properly distributing the School's assets in compliance with the law and this Contract. The trustee shall return any unspent federal or state grant money or funds to the Department. The trustee shall dispose of all property purchased with state or federal funds as required by state or federal law.

### **ARTICLE NINE: TERMINATION BY THE GOVERNANCE BOARD**

**Section 9.1** Events of Default by District. The Governance Board under procedures in Section 9.2 may terminate this Contract if it finds that any of the following Events of Default have occurred:

- a. The Governance Board has lost its right to exercise authority granted under this Contract and/or under Wisconsin law.
- b. The number of students in the Charter School drops below the number determined by the Governance Board needed to maintain the financial viability of the Charter School.
- c. The District defaults in any of the terms, conditions, promises or representations contained in or incorporated into this Contract.
- d. The District has violated Wis. Stat. § 118.40 or other Applicable Law.
- e. The District has failed to comply with generally accepted accounting standards of fiscal management with respect to the Charter School.
- f. District employees, or agents provided the Charter School false or intentionally misleading information or documentation in the performance of this Contract.
- g. The District requires the Charter School to implement a significant change in the educational program set forth in Section 3.3.

**Section 9.2** Procedures for Governance Board Termination of Contract:

- a. If the Governance Board determines that any of the Events of Default set forth in Section 9.1 has occurred, the Governance Board shall notify the District Board of Education and/or

District Administrator or designee of the pertinent Event(s) of Default. The notice shall be in writing and shall set forth in sufficient detail the grounds for termination.

b. Discretionary Termination.

1. Upon receipt of notice of the Events of Default, the District Board of Education and/or District Administrator or designee may conduct a preliminary review of the alleged basis for termination to ensure that such bases are bona fide and to determine whether the Events of Default may be cured. Such review shall be completed promptly. Within thirty (30) days after the District Board of Education or District Administrator receives the Governance Board's notice, the District Board of Education or District Administrator shall deliver to the Governance Board a notice either approving the Governance Board's requested termination or denying the same on the grounds that the District intends to cure the Events of Default.
2. If a notice approving or denying the requested termination is not delivered to the Governance Board in writing within thirty (30) days after the District Board of Education or District Administrator receives the notice, the Governance Board's notice shall be deemed an approved basis for termination.
3. If the District gives notice of its intent to cure the Events of Default, the Governance Board shall advise the District in writing of the pertinent occurrence and shall specify a reasonable period of time (though in no instance less than 30 days) within which the District shall cure or otherwise remedy the specified Event(s) of Default to the reasonable satisfaction of the Governance Board.
4. If the District does not so cure or otherwise remedy the specified Event(s) of Default to the reasonable satisfaction of the Governance Board, the Governance Board may terminate this Contract by written notice delivered within 10 days after expiration of the specified period.
5. If the Governance Board terminates this Contract, termination shall become effective at the end of the current academic semester.

c. Termination, Nonrenewal and Closure Procedures

1. Upon termination of the Contract, the Governance Board shall assist the District in conducting a final accounting of the Charter School by making available to the District all books and records that have been reviewed in preparing the Charter School's annual audits and statements under this Contract.
2. Upon termination and nonrenewal of this Contract, the Governance Board shall designate a records custodian who will be responsible for maintaining its records in

accordance with the law and this Contract. Following the expiration of any statutory retention period the records custodian will arrange for the destruction of records in a manner that ensures their confidentiality.

3. Upon notification of termination and nonrenewal of this Contract and dissolution of the Charter School, the Governance Board shall designate an independent trustee who will be responsible for satisfying all outstanding financial liabilities of the Charter School and properly distributing the School's assets in compliance with the law and this Contract. The trustee shall return any unspent federal or state grant money or funds to the Department. The trustee shall dispose of all property purchased with state or federal funds as required by state or federal law.

## **ARTICLE TEN: TECHNICAL PROVISIONS**

**Section 10.1** Term of Contract. This Contract shall commence on July 1, 2021 and shall terminate on June 30, 2026. The Contract may be renewed for additional terms as agreed to by the Parties. The decision to renew will be driven in part by the Charter School's performance in the Wisconsin accountability system and proven student achievement.

**Section 10.2** Applications of Statutes. If, after the commencement of this Contract, there is a change in Applicable Law that alters or amends the responsibilities or obligations of any of the Parties with respect to this Contract, this Contract shall be altered or amended to conform to the change in existing law as of the effective date of such change.

**Section 10.3** Amendments. This Contract may be amended only upon the written agreement of the Parties.

**Section 10.4** Severability. If any provision of this Contract is held to be invalid or unenforceable, it shall be ineffective only to the extent of the invalidity, without affecting or impairing the validity and enforceability of the remainder of the provision or the remaining provisions of this Contract. If any provision of this Contract shall be or become in violation of any federal, state, or local law, such provision shall be considered null and void, and all other provisions shall remain in full force and effect.

**Section 10.5** Successors and Assigns. The terms and provisions of this Contract are binding and shall inure to the benefit of the Parties and their respective successors and permitted assigns.

**Section 10.6** Entire Agreement. This Contract sets forth the entire agreement between the Parties with respect to the subject matter of this Contract. All prior application materials, agreements or contracts, representations, statements, negotiations, understandings, and undertakings are superseded by this Contract.

**Section 10.7** Assignment. This Contract is not assignable by either Party without the prior written consent of the other Party.

**Section 10.8** Non-waiver. Except as provided herein, no term or provision of this Contract shall be deemed waived and no breach or default shall be deemed excused, unless such waiver or consent shall be in writing and signed by the Party claimed to have waived or consented. No consent by any Party to, or waiver of, a breach or default by the other, whether expressed or implied, shall constitute consent to, waiver of, or excuse for any different or subsequent breach or default.

**Section 10.9** Force Majeure. If any circumstances occur which are beyond the control of a Party, which delay or render impossible the obligations of such Party, the Party's obligation to perform such services shall be postponed for an equivalent period of time or shall be canceled, if such performance has been rendered impossible by such circumstances.

**Section 10.10** No Third Party Rights. This Contract is made for the sole benefit of the Parties and the members of the Consortium. Except as otherwise expressly provided, nothing in this Contract shall create or be deemed to create a relationship among the Parties or any of them, and any third party, including a relationship in the nature of a third party beneficiary or fiduciary.

**Section 10.11** Governing Law. This Contract shall be governed and controlled by the laws of the State of Wisconsin.

**Section 10.12** Counterparts. This Contract may be executed in counterparts and shall be as effective as if executed in one document. Electronic signatures shall be as effective and valid as original signatures. This Contract shall only be valid and binding upon the signatures of all parties.

**Section 10.13** Notices. Whenever this Contract provides that notice must or may be given to another Party, or whenever information must or may be provided to another Party, the Party who may or must give notice or provide information shall fulfill any such responsibility under this Contract if notice is given or information is provided to:

D.C. Everest School District  
Board President  
Ms. Katie Felch

D.C. Everest School District  
District Administrator  
Dr. Kristine Gilmore

Everest Virtual Academy Governing Council, Inc  
Board President  
The sitting president of the Everest Virtual Academy Governing Council, Inc.

Notice hereunder shall be effective if made by hand delivery to the pertinent Party or by United States mail, postage prepaid, certified with return receipt requested. Notices shall be effective when actually received by the addressee, if made by hand delivery, or 2 days after delivering the pertinent notice to the control of the United States Postal Service, if made by certified mail with return receipt requested.

The undersigned have read, understand, and agree to comply with and be bound by the terms and conditions as set forth in this Contract. In addition, each signatory below represents that he/she has authority to act on behalf of the respective represented Party, and understands that the other Party is relying on said representation.

**Everest Virtual Governing Council, Inc.**  
**By:**

\_\_\_\_\_  
Governance Board Interim President

\_\_\_\_\_  
Date

**D.C. Everest School District**  
**By:**

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Date

**D.C. Everest School District:**

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date



**D.C. Everest Area School District**

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
www.dce.k12.wi.us

**Matthew A. Spets**  
Assistant Superintendent

**MISSION STATEMENT**

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

**DATE** May 19, 2021  
**TO** Dr. Kristine Gilmore, Superintendent  
**FROM** Matt Spets, Assistant Superintendent  
**RE** 2021-2022 Teacher Salary Negotiations Update

Please accept this update regarding teacher salaries for the 2021-2022 school and contract year. I recommend approval of both the investment and the update to the teacher salary schedule. Confirmation of the vote in the affirmative by the DC Everest Teachers Association (DCETA) is completed.

**Context**

On March 21, 2021, the Board approved the recommendation to move all teachers who qualify up a step on the professional development based salary schedule. The system naturally increases pay for individual staff members when credentials are acquired.

In addition, we agreed with the association’s proposal to increase the amount in step 7F from **\$77,500 to \$78,500**. At this time, this will impact 21 teachers this year. More importantly, this will serve as a commitment to long-term investment in our teaching staff.

At a meeting held on April 8, 2021 where the Business / Personnel Department represented by Matt Spets, Assistant Superintendent, and Dr. Kim Hall, Director of Human Resources, met with DC Everest Teachers Association (DCETA) - both parties agreed the above measures are equitable and fair.

**Impact**

Based on our current review, it is clear that our existing schedule will invest substantially more than the CPI measure of **1.23%** into the aggregate teacher salary investment. In fact, as the next paragraph shows, the approved proposal will result in an investment more than double that of CPI.

For the sake of comparison; if we apply CPI to our current amount of **\$28,105,685** (the 2020-2021 total base wage invested in our teachers) that would equate to an equally distributed total raise of **\$345,699**. This recommended investment is estimated to be **\$700,014** and equates to a **2.49%** total base wage increase.

We believe the collaboration on this effort is an action step towards our updated District goal of creating a **Great Place to Work** by enhancing compensation of all employees.

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us).



Book	Policy Manual
Section	First Reading by Board
Title	DEFINITIONS
Code	po0100
Status	First Reading
Adopted	May 25, 2016
Last Revised	May 19, 2021
Prior Revised Dates	10/21/2020, 3/22/2017

#### 0100 - **DEFINITIONS**

The bylaws of the Board of Education of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

##### **Administrative Guideline**

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

##### **Agreement**

A collectively-negotiated contract with a recognized bargaining unit.

##### **Apps and Services**

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network, or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from and among and between, staff, students, parents, Board members, and/or other stakeholders and members of the community.

##### **Board**

The School Board also commonly referred to as the Board. Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

##### **Bylaw**

Rule of the Board for its own governance.

##### **Clerk**

The chief clerk of the Board. (See Bylaw 0170)

**District**

The School District. Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

**Due Process**

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

**Full Board**

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law regardless of the number of current sitting members.

**Information Resources**

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, web sites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting or retrieving electronic communications.

**Law Enforcement Officer(s) or Agencies**

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

**Legal Custodian of Records**

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records.

This word is used when an action by the Board or its designee is permitted but not required.

**Medical Advisor**

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. (PI 8.01(2)(g)3.)

**Meeting**

Any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. Wis. Stat. 19.82(2).

**Parent**

The natural or adoptive parents or the party designated by the courts as the legal guardian, custodian, or surrogate of a student. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

**Personal Communication Devices**

Personal communication devices ("PCDs") include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or other web-enabled devices of any type.

**Policy**

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

**President**

The chief executive officer of the Board. (See Bylaw 0170)

### **Principal**

206

The educational leader and head administrator of one (1) or more District schools. In policy and administrative guidelines, implies authority to delegate responsibilities to appropriate members of his/her staff.

### **Professional Staff Member**

District employees ~~who that~~ are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees ~~who that~~ are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the Superintendent.

### **Relative**

The mother, father, sister, brother, spouse, parent of spouse, child, grandparents, grandchild, or dependent in the immediate household.

### **School Nurse**

**A school nurse is a registered nurse who meets the requirements of Wis. Stat. Sec. 115.001(11). A school nurse has the authority to exclude students for signs of illness.**

### **School Official**

**A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the Board has contracted to perform a special task (such as an attorney, auditor, or medical consultant); a contractor, consultant, volunteer or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g. a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers).**

### **Shall**

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

### **Social Media**

Social media are online platforms where users engage with one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

### **Student**

A person who is officially enrolled in a school or program of the District.

### **Superintendent**

Sometimes the administrative head of the school district is referred to as Superintendent. He/She has the authority of the Superintendent by law. In policy, capitalization of the "S" in Superintendent implies delegation of responsibilities to appropriate staff members.

### **Support Staff**

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals, even though it is a requirement to hold a special education program aide license issued by the Wisconsin Department of Public Instruction (DPI) or another valid and current DPI license or permit.- 207

### **Technology Resources**

The Board defines technology resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, SLR and DSLR cameras, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

### **Treasurer**

The chief financial officer of the Board. (See Bylaw 0170)

### **Vice-President**

The Vice-President of the Board. (See Bylaw 0170)

### **Voting**

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes, and to be available for a roll call vote. A Board member's presence at a meeting includes his/her presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g. termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.

~~Revised 3/22/17~~

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Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	BYLAWS AND POLICIES
Code	po0131.1
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 19, 2021
Prior Revised Dates	1/27/2021, 9/27/2017

#### 0131.1 - **BYLAWS AND POLICIES**

The School Board shall adopt bylaws and policies for the organization and operation of this Board. Such policies are to include those needed to meet the education standards established by Wisconsin Statute. In the event of any conflict between these bylaws and policies and any applicable law or regulation, including temporary emergency orders or mandates, the legal authority shall prevail.

Those bylaws and policies which are not dictated by the statutes or rules of the Department of Public Instruction or ordered by the State Superintendent of Public Instruction or a court of competent authority may be adopted, amended, and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected except that the Board may, upon a vote and where compelling reasons exist, cause to adopt, amend, or suspend bylaw or policy contained herein, provided the amendment, adoption, or suspension does not conflict with law. Any resolution adopting, amending, or suspending a bylaw or policy under this provision shall expire automatically at the next public meeting of the Board unless the Board moves to adopt the resolution in final form.

Bylaws and policies shall be adopted, amended, repealed, or suspended by a majority vote of the Board.

The Board may adopt, amend, or repeal rules of order for its own operation by simple resolution of the Board passed by a majority of those present and voting.

The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board. All bylaws and policies shall be included in the Board policy manual.

The Superintendent is authorized to review and make technical corrections to policies that have already been adopted through normal rulemaking procedures. Technical corrections are those corrections to policy language or construction that do not reflect a policy decision or substantive consideration by the Board, such as correction of typographical or grammatical error, inclusion or correction of a statutory citation, renumbering of sections, combining of policies, or similar actions. The Superintendent shall inform the Board of any such changes at the next regular Board meeting.

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Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	BOARD MEMBER INFORMATION REQUESTS - NEW
Code	po0143.2
Status	First Reading

**NEW BYLAW -- VOL. 30, NO. 1**

**0143.2 - BOARD MEMBER INFORMATION REQUESTS**

It is important for the Board members to be informed about the operation of the District. The administrative team will provide information to keep Board members informed of District operations. As a general rule, information will be distributed to the entire Board.

In order to provide individual Board members with information they request in an effective and efficient manner, the following procedures will be used:

- A. Individual Board members possess all the rights granted to them as citizens of the community, including access to public records. Requests by individual Board members for documents which would be exempt from disclosure to the general public will be presented to the Board for review. The Board will review the request and make a determination as to whether or not the documents will be released to the Board member, consistent with State law.
- B. When a Board member(s) would like the administration to compile information which will require lengthy research and investigation, the request should be submitted to the Superintendent, who will distribute copies to the Board. The request(s) will be reviewed at the next meeting, if possible, by the Board and Superintendent to clarify the request and determine in the context of other priorities if and when the administrative staff should respond to it. The requests, discussion of them, and action indicated will become part of the record of the Board through the meeting minutes for follow-up and subsequent reference.
- C. The Superintendent will discuss with the Board President the validity of any requests as deemed necessary. In making requests for information, data, etc., Board members will make all such requests through Board action unless the request meets the criteria given below:
  1. Individual Board members may request and obtain statistics and reports, etc., that are readily available. All such requests will be submitted to the Superintendent who will have his/her staff gather the information or material.
    - a. Individual Board members may use materials obtained to compile or organize data or statistics to meet their needs.
    - b. Individual Board members may request that materials obtained be disseminated to all Board members.
  2. Board members or committees who request statistics and reports which require substantial investment of time by the administration to fulfill will prepare the request in writing and submit them to the Superintendent, who will distribute copies to the Board. The requests will be reviewed at the next meeting, if possible, by the Board and Superintendent to clarify the request and determine in the context of other priorities if and when the administrative staff should respond to it. The requests, discussion of them, and action indicated will become part of the record of the Board through the meeting minutes for follow-up and subsequent references.

3. Release of documents to individual Board members will comply with applicable State laws.
4. The Superintendent will discuss with the Board President the number of requests and legality of requests. The Board may impose limitations on volume, scope, and timing of information requests (other than public records requests) by Board members.

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Book	Policy Manual
Section	First Reading by Board
Title	INDEMNIFICATION
Code	po0144.4
Status	First Reading
Adopted	May 25, 2016
Last Revised	May 19, 2021

0144.4 - **INDEMNIFICATION**

After consultation with appropriate legal counsel, the~~The~~ Board may hold harmless, indemnify, pay, settle, or compromise a judgment against a Board member or employee to the extent allowed under the law.

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Legal 895.35, 895.46, Wis. Stats.

Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT - NEW
Code	po0144.5
Status	First Reading

**NEW BYLAW -- VOL. 30, NO. 1**

**0144.5 - BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT**

The Board functions most effectively when individual Board members act ethically, professionally, and responsibly. School Board members serve as a member of the School District's governing body and do not have individual authority to represent a policy or enforce positions that are not supported by a majority of the Board as evidenced by official action of the Board (See Bylaw 0143 - Authority of Individual Board Members).

Board members accept responsibility for the well-being and positive leadership of the School District, for protecting the interests of the School District as a legal entity, and for facilitating governance for the purpose of delivering the highest quality educational and related services to all of the District's students. Conduct by Board members that compromises the legal position of the District should be avoided.

Any authority delegated to the Board President in this policy is automatically vested in the Board Vice President in the event that either the Board President is unavailable or the Board President is the Board member accused of violating this policy.

**General Expectations of All Board Members**

- A. Be familiar with and follow applicable local, State, and Federal laws and regulations.
- B. Be familiar with and comply with Board policies, including policies governing Board member conduct and ethics (see Bylaw 0144.2) and Board member conflicts of interest (see Bylaw 0144.3).
- C. Conduct themselves with integrity, honesty, and in a manner that reflects positively on the Board and on the District.
- D. Be accountable for guiding and supporting the policy decision-making process that impacts students, staff, and the community. The operation of the District is the responsibility of the administration.
- E. Establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the Board.
- F. Treat others with respect and dignity at all times, and maintain decorum, and always communicate in a way that does not violate or illustrate disregard for Board policy concerning harassment or discrimination. This decency expectation applies in all communications, including while discussing sensitive, controversial, or matters involving disagreement.
- G. At all times conduct themselves in the best interest of the School District, including avoiding implicating the District in unlawful activity or supporting or encouraging efforts to harm the reputation, legal standing, or to bring other material harm to the interests of the District or the Board.

**Board Member Communication**

Board members are expected to refrain from engaging in communication on behalf of the Board or on behalf of the District unless authorized to do so by majority vote of the Board (See Bylaw 0143.1).

Any Board member who chooses to engage in individual communication on matters related to Board and/or District business is expected to clearly identify whether the Board member is communicating in the following capacity:

213

- A. On behalf of the Board: normally, this is the function of the Board President or in the President's absence, the Vice President. The Board may by majority vote delegate this responsibility to another Board member in a specific circumstance. In every case, the Board Member communicating the Board's position shall do so as determined by the Board and avoiding individual interpretation or editorializing.
- B. As an individual Board member, but not on behalf of the Board: a Board member who speaks, including online, in social media forums, or in any other public forum, on matters related to Board and/or District business, but not as an officially designated spokesperson of the Board.

Board members who fail to adhere to this expectation, or who publicly communicate false or intentionally misleading information pertaining to Board action or District policy, will be asked to correct such communication in a way that is likely to reach the same audience as the false or misleading information. The Board President is authorized to communicate such requests to the pertinent Board member.

The Board President is authorized to issue public statements on behalf of the Board in the event a Board member expresses false or misleading information, or makes statements without properly identifying whether he or she is speaking as an individual Board member. The President's communication should be limited to correcting the false or misleading statement, clarifying that the Board member was not speaking on behalf of the Board, and providing information relative to Board action if any on the subject matter.

#### **~~(-) Board Member Use of Electronic Communication Devices Prohibited~~**

~~An individual Board member's use of electronic communication devices, such as cell phones or smartphones, during a Board meeting, both during open session and during closed session, may lead to the public's and/or other Board members' perception that a Board member is not paying attention to the subject matter at hand or that a Board member is receiving information relative to the subject matter at hand that other Board members and members of the public are not receiving, or is communicating with persons not at the meeting regarding the subject matter of the meeting, any of which is inimical to good government and transparency, and, in the case of a closed session, may also be contrary to the legal interests of the Board. Therefore, the Board's use of electronic communication devices (including cell phones and smartphones), other than for the purpose of accessing agenda materials that are on a Board member's tablet or lap top computer, is prohibited during Board meetings. Exceptions may be made by the Board in case an emergency or other special circumstance warrants an exception.~~

#### **Board Member Interaction with Staff**

The general expectations of Board member decorum and civility apply to interactions with employees; however, because the Board is the employer of all District staff, this responsibility is appropriate for special reference. Each Board member is an individual with authority to bring matters to the Board and to influence matters related to staff. Therefore, it is imperative that Board members treat all employees with respect and as professionals. Board members are also required to comply with Board Policies governing employee anti-harassment, non-discrimination, and threatening behavior.

No Board member has inherent authority to require any staff member to respond to the Board member regarding a specific request for information or to direct any staff member to perform or not perform any task, except as provided by Board policy or as directed by a majority vote of the Board.

Board member's access to and request for School District records and information is governed by Board Bylaw 0143.2.

#### **Board Member Records and Confidentiality**

Board members are expected to maintain their own public records created on resources not controlled by and thus not maintained by the School District. Each Board member is an elected official responsible for preserving all public records he/she creates, and to comply with requests to inspect such records. The District has no obligation nor responsibility to assist any Board member in fulfilling this responsibility with respect to records that are not maintained by the District.

Board members are encouraged to review Board policy defining and explaining public records, their maintenance, and public access (See Board Policy 8310).

Board members are expected to maintain and protect the privacy of District records, including student records, and communications received in closed session meetings of the Board.

#### **Enforcement**

Complaints alleging violations of the Board Member Code of Conduct may be brought by any person and can be submitted to the Board President or, if the Board President is the member accused of violating this policy, to the Vice President.

The President or Vice President shall review the complaint and determine whether he/she can investigate the matter or contact the School District's legal counsel for support. Upon completion of the investigation, if the conclusion reached is that the Board member violated the policy, the investigator shall brief the Board and may recommend action to be taken. 214

Board members are elected officials and therefore cannot be disciplined, prevented from participating in Board meetings, or removed from office by the Board. The Board may consider the following:

- A. Formal censure by resolution passed by a majority of the Board in an open session meeting of the Board.
- B. Removal from Board committee assignments for the remainder of the year and until the following organizational meeting of the Board, at which time the President is authorized to continue to withhold committee assignment. Approval of this sanction is an adopted exception to Bylaw 0155.
- C. Restriction on Board member rights granted by policy, including requesting items for a Board meeting agenda.
- D. Referral to proceed with efforts to remove the Board member from office for cause, which means inefficiency, neglect of duty, official misconduct, or malfeasance in office.
- E. Referral to law enforcement if any alleged misconduct constitutes potentially unlawful conduct.
- F. Other efforts to pursue compliance with and adherence to the policy as determined by the Board and not prohibited by law.

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Legal 17.13, Wis. Stats.

Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	SEXUAL AND OTHER FORMS OF HARASSMENT
Code	po0145
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 19, 2021

#### 0145 - **SEXUAL AND OTHER FORMS OF HARASSMENT**

The Board is committed to an environment that is free of harassment. The Board will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it.

The Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including gender status, change of sex, sexual orientation, or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other characteristic protected by law in its employment practices (hereinafter referred to as "Protected Classes"), and encourages those within the School District community as well as third parties, who feel aggrieved to seek assistance to rectify such problems. The Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur employee-to-employee, employee-to-student, male-to-female, female-to-male, male-to-male, or female-to-female.

The Board believes that sexual or other forms of offensive speech and conduct are wholly inappropriate to the harmonious relationships necessary to the operation of the District and intolerable in an environment in which students and staff members of this District function.

Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, and verbal or physical contacts of a sexual nature whenever submission to such conduct is made a condition of employment or a basis for an employment decision, or when such conduct has the purpose or effect of unreasonably interfering with work performance or creating an intimidating, hostile, or offensive working environment. ~~Other forms of harassment include verbal or non-verbal expression related to race, gender, age, religion, disability, pregnancy, or sexual orientation.~~ (See also Policy 1422 - Nondiscrimination and Equal Employment Opportunity, Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, Policy 3122 - Nondiscrimination and Equal Employment Opportunity, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity.)

Other forms of harassment include verbal or non-verbal expression related to race, gender, age, religion, disability, pregnancy, or sexual orientation.

Substantial interference with a person/employee's work performance or creation of an intimidating, hostile, or offensive work environment is established when the conduct is such that a reasonable person under the same circumstances as the person/employee would consider the conduct based on sex or one of the other Protected Classes referenced above, sufficiently severe or pervasive so as to interfere substantially with the person's work performance or create an intimidating, hostile, or offensive work environment. (See also Policy 3362.01/Policy 4362.01 - Threatening Behavior Toward Staff Members)

The harassment of a District staff member, student, or another Board member by a member of the Board is strictly forbidden. Any member, who is found to have harassed a member of the staff, a student, or another Board member will be subject to discipline by

the Board and may be reported to law enforcement authorities. ([See Bylaw 0144.5 - Board Member Behavior and Code of Conduct - ONLY IF WE TAKE 0144.5](#)).

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Legal 118.13, 120.13(1) 111.32(13) 111.36(1) Wis. Stats.  
P.I. 9, Wis. Adm. Code  
Title IX Education Amendments of 1972, Chapter 227  
111.36(1) Wis. Stats.

Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	AGENDA
Code	po0166
Status	First Reading
Adopted	May 25, 2016
Last Revised	May 19, 2021
Prior Revised Dates	11/18/2020, 5/20/2020

#### 0166 - **AGENDA**

The Superintendent shall prepare and submit to each Board member an agenda prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting. Individual Board members may include items on the agenda upon the concurrence of the Board President. The Superintendent and the President of the Board should meet prior to the Board meeting to discuss the contents of the agenda. The level of specificity of the description of subject matter for discussion shall be determined considering the following: 1) the time and effort required to provide detailed notice; 2) the level of public interest in the particular subject; and, 3) whether the meeting will involve routine or novel issues.

The agenda of the regular monthly meeting or special meetings shall be accompanied by a report from the Superintendent on information relating to the District with such recommendations as s/he shall make.

Each agenda may contain the following statement:

"This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda."

The agenda for each regular meeting shall be delivered electronically or in person, to each Board member so as to provide proper time for the member to study the agenda. Generally, the agenda and supporting materials should be available, mailed, or delivered no later than two (2) days prior to the meeting, or delivered so as to provide time for the study of the agenda and supporting materials by the member. The agenda and supporting materials for a special meeting shall be delivered at least twenty-four (24) hours before the meeting.

The Board shall transact business according to the agenda prepared by the Superintendent and provided to all Board members in advance of the meeting. ~~The order of business may be altered at any meeting by a majority vote of the members present.~~

~~The following shall be the order of business:~~

- A. Call to order by the President.
- B. Roll call/Verbal notification of closed session of the Board, if applicable.
- C. Pledge of Allegiance to the Flag.
- D. Approval of Agenda.
- E. Public Comment in person or via email, if the meeting is virtual.

F. Consent Agenda – A grouping on the agenda for those items which do not require discussion or explanation as to the reason for action. (See [po0166.1](#)) All items on consent agenda will be acted upon under a single motion. (Such agenda may include minutes, treasurer's report and bill listing, employment of personnel, second reading on policies, and items selected by the Superintendent and board president.) Any item may be removed from the consent agenda prior to the motion and second to approve. All items removed from consent agenda will be considered separately.

G. Reports/considerations.

H. Unfinished business.

I. New business.

J. Petitions and communications.

K. Calendar of future committee and board meetings.

L. Adjournment.

M. Executive session – If required and if approved by roll call vote of the members of the Board.

N. Reconvene in Open Session.

O. Adjournment.

If the Board wishes to discuss items that were not posted at least twenty-four (24) hours prior to the meeting, the Board must: 1) post a separate notice of the item(s) no less than two (2) hours prior to the meeting; and 2) show good cause why posting the item at least twenty-four (24) hours prior to the meeting was impossible or impractical.

~~Revised 1/25/17~~

~~Revised 9/27/17~~

~~Revised 5/20/20~~

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Legal 19.84(3) Wis. Stats

Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	DISTRICT-SPONSORED CLUBS AND ACTIVITIES
Code	po2430
Status	First Reading
Adopted	May 25, 2016
Prior Revised Dates	2/22/2021

**REVISED POLICY – VOL. 30, NO. 1**

**2430 - DISTRICT-SPONSORED CLUBS AND ACTIVITIES**

The Board believes that the goals and objectives of this District are best achieved by a diversity of learning experiences, including those that are not conducted in a regular classroom but are directly related to the curriculum.

The purpose of curricular-related activities shall be to enable students to explore a wider range of individual interests than may be available in the District's courses of study but are still directly related to accomplishing the educational outcomes for students as adopted by the Board in Policy 2131. The Board encourages all students, including those students in elementary and middle school grades, to participate in such opportunities. In implementing this policy, the Superintendent shall take steps to make such opportunities accessible to all students.

For purposes of this policy, curricular-related activities are defined as those activities in which:

- A. the subject matter is actually taught or will be taught in a regularly offered course;
- B. the subject matter concerns the District's composite courses of study;
- C. participation is required for a particular course;
- D. participation results in academic credit.

No curricular-related activity shall be considered to be under the sponsorship of this Board unless it meets one or more of the criteria stated above and has been approved by the Superintendent.

Such activities, along with coextra-curricular activities (not directly related to courses of study), may be conducted on or off school premises by clubs, associations, and organizations of students sponsored by the Board and directed by a staff advisor.

**[ X ]** The Board shall allow nondistrict-sponsored, student clubs and activities during noninstructional time, in accordance with the provisions in Policy 5730 - Equal Access For Nondistrict-Sponsored, Student Clubs and Activities.

**[ X ]** Noncurricular, student activities that are initiated by parents or other members of the community may be allowed under the provisions of Policy 7510 - Use of District Facilities. The Board, however will not:

- A. **( X )** assume any responsibility for the planning, conducting, or evaluating of such activities;

B. (  ) provide any funds or other resources;

C. (  ) allow any member of the District's staff to assist in the planning, conducting, or evaluating of such an activity during the hours s/he is functioning as a member of the staff. 220

No nondistrict-sponsored organization may use the name, logo, mascot, or any other name which would associate an activity with the District. Additionally, no nondistrict-sponsored organization may use the assets of the District, including but not limited to facilities, technology, or communication networks without the specific permission(s) as outlined in the relevant District policies of the School District or any other name which would associate an activity with the District (-) without written permission of the (-) Superintendent (-) Board [END OF OPTION] in accordance with Policy 9700.

~~[ ] In addition to the eligibility requirements established by the Wisconsin Interscholastic Athletic Association, to be eligible for any athletic or other extra-curricular activity, a student  
 (-) must have maintained at least a \_\_\_\_\_ grade point average  
 (-) must not have received a failing grade in any course  
 for the \_\_\_\_\_ semester(s) prior to the semester in which s/he wishes to participate.~~

Eligibility is determined by the rules in the D.C. Everest Athletics and Activities Handbook.

~~[ ] An exception may be made by the principal if the student has been participating in an intervention program and has shown satisfactory progress toward achieving the minimum grade point average.~~

Students shall be fully informed of the curricular-related activities available to them and of the eligibility standards established for participation in these activities. District-sponsored activities shall be available to all students who elect to participate and who meet eligibility standards.

The Superintendent shall prepare administrative guidelines to implement a program of curricular-related clubs and activities. Such guidelines should ensure that the needs and interests of the students are properly assessed and procedures are established for continuing evaluation of each club and activity.

Whenever a student becomes a member of a District-established student group or national organization such as the National Honor Society, in order to remain a member, s/he must continue to meet all of the eligibility criteria and abide by the principles and practices established by the group or the organization.

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Legal 120.12(23), Wis. Stats.  
P.L. 98-377

Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	BOARD-STAFF COMMUNICATIONS
Code	po3112
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 19, 2021

### 3112 - BOARD-STAFF COMMUNICATIONS

The ~~School~~ Board has a legitimate interest in maintaining order and facilitating the efficient resolution of concerns by directing that employee communications to the ~~School~~ Board move initially through the chain of command to the Superintendent. Employees are expected to follow the established chain of communication as described in this policy. Failure to do so may result in employee discipline.

#### A. Staff Communications to the Board

All communications from staff members related to the performance of their job duties or responsibilities to the Board or its committees shall be submitted through the Superintendent. This procedure is not intended to deny any staff member the right to raise matters of concern regarding the District operations ~~appeal~~ to the Board on ~~important matters~~ through established procedures when no resolution is reached by the administration.

#### B. Board Communications to Staff

All official communications, policies, and directives of the Board, of staff interest and concern to the staff, will be communicated through updates by the Superintendent, who shall also keep staff members fully informed of the Board's problems, concerns, and actions. (X) Board member communications with staff shall also be consistent with the expectations in Board Bylaw 0144.5 - Board Member Behavior and Code of Conduct. [NOTE: Select this option only if the Board has adopted Policy 0144.5].

#### C. Social Interaction

Both staff and Board members share a keen interest in the schools and in education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations, and general activities of the District. However, since individual Board members have no special authority except when they are convened at a legal meeting of the Board or vested with special authority by Board action, discussions between staff and Board members related to the performance of job duties or responsibilities may be ~~are~~ inappropriate violations of the chain of command.

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Legal	Garcetti v. Ceballos, 547 U.S. 410 (2006)
	Samuelson v. LaPorte Comm. Sch. Dist., 526 F.3d 1046 (7th Cir. 2008)

Last Modified by Ellen Suckow on May 6, 2021





Book	Policy Manual
Section	First Reading by Board
Title	BOARD-STAFF COMMUNICATIONS
Code	po4112
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 19, 2021

#### 4112 - BOARD-STAFF COMMUNICATIONS

The ~~School~~ Board has a legitimate interest in maintaining order and facilitating the efficient resolution of concerns by directing that channeling employee communications to the ~~School~~ Board move through the chain of command to the Superintendent. Employees are expected to follow the established chain of communication as described in this policy. Failure to do so may result in employee discipline.

##### A. Staff Communications to the Board

All communications from staff members related to the performance of their job duties or responsibilities to the Board or its committees shall be submitted through the Superintendent. This procedure is not intended to deny any staff member the right to raise matters of concern regarding the District operations ~~appeal~~ to the Board on ~~important matters~~ through established procedures when no resolution is reached by the administration.

##### B. Board Communications to Staff

All official communications, policies, and directives of the Board, of staff interest and concern to the staff, will be communicated through updates by the Superintendent, who shall also keep staff members fully informed of the Board's problems, concerns, and actions. (X) Board member communications with staff shall also be consistent with the expectations in Board Bylaw 0144.5 - Board Member Behavior and Code of Conduct. [NOTE: Select this option only if the Board has adopted Policy 0144.5].

##### C. Social Interaction

Both staff and Board members share a keen interest in the schools and in education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations, and general activities of the District. However, since individual Board members have no special authority except when they are convened at a legal meeting of the Board or vested with special authority by Board action, discussions between staff and Board members related to the performance of job duties or responsibilities may be inappropriate violations of the chain of command.

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Legal	Garcetti v. Ceballos, 547 U.S. 410 (2006)
	Samuelson v. LaPorte Comm. Sch. Dist., 526 F.3d 1046 (7th Cir. 2008)

Last Modified by Ellen Suckow on May 6, 2021





Book	Policy Manual
Section	First Reading by Board
Title	ADMINISTRATION OF MEDICATION/EMERGENCY CARE - REVISED
Code	po5330
Status	First Reading
Adopted	May 25, 2016
Last Revised	May 19, 2021
Prior Revised Dates	8/22/2018

#### 5330 - ADMINISTRATION OF MEDICATION/EMERGENCY CARE

The ~~School~~ Board shall not be responsible for the diagnosis and treatment of student illness. The administration of medication to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication were not administered during school hours, or the child is disabled and requires medication to benefit from his/her educational program. Medication can be administered to students during school hours or sponsored activities to promote health, prevent disease, and relieve symptoms of illness or aid in diagnosis. District staff shall administer medication in accordance with WI State Statutes. Community events or clubs not affiliated with D.C. Everest are not covered by school district staff or district policy. Arrangements for health care will be per the sponsoring organization's policy.

For purposes of this policy, "practitioner" shall include any physician, dentist, podiatrist, optometrist, physician's assistant, and advanced practice nurse who is licensed in Wisconsin. Medication orders written by an out-of-state provider will be accepted per the discretion of the ~~D~~school nurse. "Medication" shall include all FDA approved drugs prescribed by a practitioner and any nonprescription medications. "Administer" means the direct application of a nonprescription medication or prescription drug, whether by injection, ingestion, or other means, to the human body. "Nonprescription or over the counter (OTC) medication" means any medication which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of State and Federal law. Non-prescription medication purchased by the school district is to be given to students with parent/guardian permission to treat minor illnesses. These OTC stock medications include ibuprofen and acetaminophen and may be taken once a day and no more than three (3) doses administered in a week for students in grades 8-12.

Prescription medication may only be administered at school-sponsored events with the written direction and consent from the parent and practitioner, provided the medication is not able to be administered at home or is for emergent use. Narcotic pain medication will not be administered at school.

~~Nonprescription medication may be administered to any student with prior written consent of the parent/guardian except if the dose exceeds the manufacturer's recommended guidelines and/or the medication is taken for longer than recommended. Substances which are not FDA approved, i.e. dietary supplements, natural products, and food supplements will require the written instruction of both the practitioner and parent/guardian. School staff are not able to administer aspirin or "homemade" medication, creams, drops, essential oils, or homeopathic mixtures.~~

Nonprescription drug products may be administered to any student during school hours only with the prior written consent of the parent. Substances, which are not FDA approved (i.e. natural products, food supplements), will require the written instruction of a practitioner and the written consent of the parent. Only those nonprescription drugs that are provided by the parent in the original manufacturer's package which lists the ingredients and dosage in a legible format may be administered. Any dosage of nonprescription medication other than that listed on the medication's packaging must be authorized in writing by a medical practitioner. (X) Unless authorized by the district nurse, parent, and physician, students are prohibited from possessing, using, carrying, or distributing in school or on school grounds drugs or other products which, even though not defined as a drug, are used or marketed for use for medicinal purposes, such as to relieve pain or to relieve the symptoms of an underlying medical condition (including aspirin, ibuprofen, dietary

supplements, etc.). The provisions of this policy are to be viewed together with the Board policy on Drug Prevention, Policy 5530.

226

All Students wishing to use essential oils in the school must have consent from a parent, physician, and District nurse. Students must be able to self-administer.

Plug-ins, diffusers, and other scented products should not be used in school.

**(X ) No CBD products will be permitted for use at school.**

Medication consent forms and action plans, which authorize the administration of both prescribed medication and nonprescription drug products, shall be kept on file in the school health office, as well as a record or authorization to administer medication signed by the district nurse and the principal. Medication administration along with any errors will be documented in the electronic database.

Only medication in its original container; labeled with the date, if a prescription; the student's name; and the exact dosage will be administered. Parents, or students authorized in writing by their practitioner and parents, may administer medication. In accordance with 2340F1, students in grades 8-12 may carry and self-administer prescription and nonprescription medication while on field trips. The self-carry option may be revoked if the parent/guardian, practitioner request, or the nurse deems it unsafe.

No student is allowed to provide or sell any type of medication to another student. ( X ) Violations of this rule will be considered violations of Policy 5530 - Drug Prevention and of the Student Code of Conduct.

~~Non-emergent medications must be brought to school by a parent/guardian. If medication is a prescription, it must include the current, intact pharmacy label. All medication must arrive in the original packaging with dose and time to be administered. All medication, except emergency medication, shall be kept in a locked storage case in the health office. Emergency medications will be kept in an unlocked cabinet in the health room for immediate access. Students may be authorized to self-carry and/or administer emergency medication per their medication order. In special circumstances, a student may self-carry other types of medication as authorized by the school nurse, parent, and practitioner. In accordance with 2340F1, students in grades 8-12 may carry and self-administer prescription and nonprescription medication while on field trips. The self-carry option may be revoked if the parent/guardian, practitioner requests, or nurse deems unsafe.~~

~~Medication consent forms shall be kept on file in the health office, as well as a record of authorization to administer medication signed by the district nurse and the principal. Medication administration along with any errors will be documented in the electronic database.~~

Medications will be administered and the instruction and consent forms will be maintained in accordance with the Superintendent's guidelines.

Any bus driver, staff member or volunteer, authorized in writing by the District nurse and (X) a principal, is immune from liability for his/her acts or omissions in administering medication including, but not limited to glucagon, an opioid antagonist, and epinephrine, unless the act or omission constitutes a high degree of negligence and, in the case of any staff member or volunteer who administers an opioid antagonist, the staff member or volunteer contacts emergency medical services as soon as practicable after administering the drug to report the suspected overdose. Such immunity does not apply to healthcare professionals.

~~The Board shall permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner and the delivery is under the supervision of a licensed registered nurse, provided that the staff member has completed any necessary training and that staff member voluntarily agrees to deliver the medication. No staff member, other than a health care professional, shall be required to administer medications that are administered by means other than oral ingestion. Intravenous medication may only be administered by a registered nurse. Medications prescribed for the purpose of controlling unexpected violent, aggressive behavior will not be administered by school district staff. This excludes daily maintenance medication prescribed for behavior management.~~

~~No student is allowed to provide or sell any type of medication to another student. Violations of this rule will be considered violations of Policy 5530 -- Drug Prevention of the Student Code of Conduct.~~

~~Any staff member or volunteer, authorized in writing by the Superintendent or a principal, is immune from liability for his/her acts or omissions in administering medication including, but not limited to glucagon and epinephrine, unless the act or omission constitutes a high degree of negligence. Such immunity does not apply to health care professionals.~~

~~Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for his/her acts or omissions in rendering such emergency care.~~

~~Any Superintendent or principal who authorizes an employee or volunteer to administer a nonprescription medication or prescription drug to a student is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required training to administer the nonprescription medication or prescription drug to a student. School nurses, as district employees, are regulated by the Wisconsin Nurse Practice Act and are therefore not necessarily immune from civil liability.~~

~~The school nurse(s) providing services or consultation on the District's Emergency Nursing Services Plan has provided assistance in the development of this policy and will also provide a periodic review of the written instructions and consent forms and the Medications Administration Daily Log(s). The plan shall provide for district acquisition and maintenance of opioid antagonists at grades 8-12; and stock epinephrine auto-injectors at all district learning environments.~~ 227

[X] All prescription medication shall be kept in a locked storage case in the school office unless the medication is an emergency medication which the student is authorized to carry and self-administer by authorization of both the parent and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.

[X] The Board shall permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner and the delivery is under the supervision of a licensed nurse, provided that the staff member has completed any necessary training and that staff member voluntarily agrees to deliver the medication. No staff member, other than a health care professional, may be required to administer medications that are administered by means other than oral ingestion. Intravenous medication will not be administered by the District nurse, but the District will work with the parent to provide an alternative method of care. Medications prescribed for the purpose of controlling unexpected violent, aggressive behavior will not be administered by school district staff. This excludes daily maintenance medication prescribed for behavior management.

Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for his/her acts or omissions in rendering such emergency care.

Any administrator or principal who authorizes an employee or volunteer to administer a nonprescription drug product or prescription drug to a student is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required Department of Public Instruction training to administer the nonprescription drug product or prescription drug to a student. District nurses, as District employees, are regulated by the Wisconsin Nurse Practice Act and are therefore not necessarily immune from civil liability.

(X) The district nurse(s) providing services or consultation on the District's Emergency Nursing Services Plan has provided assistance in the development of this policy and will also provide a periodic review of the written instructions and consent forms and the Medications Administration Daily Log(s). The plan shall provide for District acquisition and maintenance of opioid antagonists for use in the event an authorized employee or volunteer observes an apparent overdose.

### Epinephrine Auto-Injectors

The Board intends to adopt and maintain a plan for managing students with life-threatening allergies so as to permit each school to obtain a school prescription for epinephrine auto-injectors and to permit each District nurse and designated school personnel to administer them. Accordingly, the Board directs (X) the District nursing staff, in consultation with the Superintendent, to develop a plan that meets the following:

1. specifies those designated school personnel that have agreed to receive training and that will be trained and authorized to perform the functions of the plan;
2. identifies the specific training program that will be implemented to prepare each District nurse and designated school personnel to identify the signs of anaphylaxis and to provide or administer epinephrine auto-injectors accordingly;
3. delineates the permissible scope of usage to include providing District-owned epinephrine auto-injectors to students who have a prescription on file with the school in the event the student is experiencing an anaphylactic event and/or administering epinephrine auto-injectors to such students, and/or administering epinephrine auto-injector treatment to any student, regardless of whether the student has a prescription on file or the staff member so trained is not aware of whether the student has a prescription on file, but believes in good faith the student is suffering from anaphylaxis, provided that the staff member immediately contacts emergency medical services;
4. identifies the number and type of epinephrine auto-injectors each school will keep on-site and identifies a member of the nursing staff or other school official who will be responsible for maintaining the epinephrine auto-injectors supply;
5. is approved by a physician licensed in the State of Wisconsin;
6. notes that the school and any District nurse or designated school personnel that provide or administer epinephrine auto-injectors under this plan are immune from civil liability for any harm that may result, regardless of whether there is a parental or medical provider authorization, unless the administration was a result of gross negligence or

willful or wanton misconduct;

- 7. is published on the District's website or the website of each school ( ) is made available to any person upon request until such time as the District has website on which it can be published. 228

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Legal 121.02 Wis. Stats.  
 118.29, 118.291, 121.02 Wis. Stats.  
 118.292, 118.2925, Wis. Stats.  
 PI 8.01(2)(g)  
 Wis. Admin. Code N 6.03  
 2009 Wisconsin Act 160

Cross References ag5330 - ADMINISTRATION OF MEDICATIONS

5330 F1 Medication Consent.pdf (231 KB)

5330 F2 Medication Consent Form Grades 8-12 Standing Over the Counter Meds Fillable.pdf (168 KB)

5330 F3 Action Plan - Asthma Fillable.pdf (206 KB)

5330 F4 Action Plan - Migraine Fillable.pdf (267 KB)

5330 F5 Action Plan - Diabetes Fillable.pdf (626 KB)

5330 F6 Action Plan - Seizure Fillable.pdf (114 KB)

Last Modified by Ellen Suckow on May 6, 2021



Book	Policy Manual
Section	First Reading by Board
Title	REPORTING ACCIDENTS
Code	po8442 - Revised
Status	First Reading
Adopted	May 25, 2016
Last Revised	May 19, 2021

#### 8442 - **REPORTING ACCIDENTS**

The ~~School~~ Board directs that all reasonable efforts be made to ensure a safe learning and working environment for the students and employees of this District. To that end and so that legitimate employee claims for worker's compensation be expedited, the Board requires that accidents be reported and evaluated. Any accident that results in an injury, however slight, to a student, an employee of the Board, or a visitor to the schools must be reported promptly and in writing to the school/building office where the injury occurred. ~~District Business Office.~~

Injured persons shall be referred immediately to the appropriate personnel for such medical attention as may be needed.

In case of serious injury or illness, students, visitors, or staff members should seek immediate treatment at the nearest emergency facility.

For an injured student, the school health aide shall document the injury into the student record management system.

An injured visitor shall complete the Non-Employee or Non-Student Incident Report which will be made available in the school office.

~~The injured employee, visitor, or the staff member responsible for an injured student shall complete a form that includes the date, time, and place of the incident; the names of persons involved; the nature of the injury to the extent that it is known; and a description of all relevant circumstances.~~

Any employee of the Board who suffers a job-related injury must report the injury and its circumstances to the principal or job supervisor, as appropriate, as soon as possible following the occurrence of the injury. Minor injuries must be documented on the Minor Injury Incident Report Form and these reports are to be housed in the building principal's office. The worker's compensation nurse hotline must be called for all other employee injuries.

The failure of an employee to comply with this mandate may result in disciplinary action in accordance with applicable policy or contractual standards.

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*Peace often begins  
with an act of kindness...  
thank you for yours.*

*Your expression of sympathy  
will always be remembered  
by the family of  
Bryan Beinkle  
Thank you for your  
kindness.  
The Beinkle Family*

Thank you for the  
beautiful plant in  
memory of my Dad.  
Jennifer Bukowski

During a time like this  
we realize how much our

231

*Family & Friends*  
really mean to us.

Your expression of

*Sympathy*  
will always be remembered.

*The Family of*  
*Jerome M. VanderKooy*