Board of Education Meeting

Monday, June 17, 2024 6:00 PM
Central 301 District Office, 275 South St, P.O. Box 396, Burlington, IL 60109

1. **Meeting Call to Order**

1.A. Roll Call

1.B. Approval of Agenda

2. **Pledge of Allegiance**

3. **Public Open Forum**

3.A. Recognition of Visitors

3.B. Public Comments

4. **Action Reports**

4.A. Consent Agenda

4.A.1) Minutes:
Regular Meeting May 20, 2024
Board Retreat May 21, 2024

4.A.2) Treasurer's Reports

4.A.3) Payment of Bills

4.A.4) Payment of Bills - Northern Kane County Regional Vocational System

4.A.5) Board Policies 6:50, 6:235, 7:180, 7:190, 7:340

4.A.6) Personnel Report

4.B. Approve Boys Track Overnight Trip

4.C. Approve Donation of PE Supplies

4.D. Approve Addendum to Real Estate Purchase Agreement

4.E. Approve Addendum to Cash Farm Lease Agreement

4.F. Approve Bus Fuel Bid

4.G. Approve Financial Depositories

4.H. Approve Northern Kane Financial Depositories

4.I. Approve Student Activity Fund Treasurer

4.J. Appoint Audit Committee

4.K. Appoint Northern Kane Audit Committee

4.L. Appoint Persons to Prepare Tentative Budget

4.M. Appoint Persons to Prepare Northern Kane Tentative Budget

4.N. Approve Resolution Designating Interest in the Education Fund, Operations and Maintenance Fund, Transportation Fund, and Working Cash Funds

4.O. Approve Resolution Authorizing Payment of Custodial/Maintenance Salaries and Utilities from Operations and Maintenance Fund in Lieu of Education Fund

4.P. Approve Working Cash Fund Abatement Resolution or Waiver of Policy 4:10 Limit on Expenditures in Excess of Budgeted Amounts

4.Q. Approve Contracts with Public Vendors that Exceed $1000 Net Revenue

4.R. Approve School Lunch Fees for 2024-2025

4.S. Approve Veterinary Affiliation Agreements
Renewals: Animal Care Clinic of Randall Pointe, Animal Care Clinic of Pingree Grove, Animal Clinic of South Elgin, Army Trail Animal Hospital LLC, Autumn Green Animal Hospital, Dundee Animal Hospital of Elgin, Elgin Animal Clinic, Loyal Compansions Animal Hospital and Pet Resort, Meadow View Veterinary Clinic, Pet Vet Animal Clinic & Mobile Practice, Spring Hill Veterinary Clinic, Tails Humane Society

4.T. Approve Mid-Valley Classroom Agreement for 2024-2025 School Year

4.U. Approve 2024-2025 Board Meeting Dates

5. **Information Items**

5.A. Natural Gas Bid Update

5.B. Facilities Update

5.C. Athletics and Activities Update

5.D. RSP Update

5.E. Kane EFE 110 Work-Based Learning Update

5.F. Handbook Update

5.G. Board Member Vacancy

5.H. Northwestern Illinois Association (NIA) Executive Board Ballot

6. **Freedom of Information Act**

6.A. Mr. Arvayo - We received a request for invoices/receipts for paint purchases made by the District over the past five years.

6.B. SmartProcure - We received a request for purchasing records from 4/27/2023 through

4/29/2024.

6.C. CEA - We received a request for invoices from our legal counsel related to the CEA grievance filed on April 11, 2023 along with any other expenses incurred by the grievance.

6.D. Ms. Martinez - We received a request for purchase orders and communications between vendors, SMC and the District for furniture, fixtures, HVAC and electrical components showing supply chain delays with estimated delivery.

6.E. Ms. Karavasis - We received a request for written comments provided to the District from the 2-point post-election survey and the post-election survey in April 2023.

7. **Executive Session**

7.A. Adjourn to Closed Session to Hear Information Regarding: *The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity [5 ILCS 120/2(c)(1)]. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)]. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance [5 ILCS 120/2(c)(3)]. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 [5 ILCS 120/2(c)(21)].*

8. **Open Session**

8.A. Adjourn Closed Session to Return to Open Session

8.B. Action Items from Closed Session

8.B.1) Approval of May 20, 2024 Executive Session Minutes

9. **Adjourn**

Central Community Unit School District 301
Board of Education Minutes

Where:	Central CUSD #301 District Office	Meeting:	Regular
Date:	May 20, 2024	Time:	6:00 p.m.

Board Members Present	
Junaid Afeef	N
Marc Falk	Y
Dornetria Hemphill	Y
Eric Nolan	Y
Morgan Pappas	Y
Fred Vogt	Y
Jeff Gorman	Y

Administrators Present	
Esther Mongan	Y
Matthew Haug	Y
Daina Pflug	Y
Christine Barr	Y
Shayne Birkmeier	Y
Stephen Buchs	Y
Daniel Carpenter	N
Graydon Engle	N
Sarah Farrington	N
Jesse Hawley	N
Ted Juske	Y
Kelsey Keith	N
Theresa Kolkebeck	Y
Kim Lewis	N
Megan Minehart	N
Matt Newquist	N
Sarah Nolan	Y
Alex Paszt	Y
Edgar Pereda	N
Patrick Podgorski	Y
Dan Polowy	Y
Pam Porto	N
Mike Potsic	N
Curtis Price	N
Tamara Proberts	N
Matt Rodewald	N
Melissa Rourke	N
Vicki Shadel	N
Erica Snyder	N
Andrew Speiden	N
Laura Taubery	N
Brian Tobin	N
Jessica VonSchnase	Y

Roll Call — Roll was called at 6:00 p.m.

Present: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman
Absent: Afeef

Approve Agenda — Motion by Falk, second by Pappas, to approve the agenda as presented.

Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman
Voting no: None
Absent: Afeef

Consent Agenda	Motion by Nolan, second by Pappas, to approve the consent agenda as presented. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve SkillsUSA Overnight Trip	Motion by Falk, second by Hemphill, to approve the SkillsUSA overnight trip to the National Conference in Atlanta, GA June 24-29, 2024. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve FFA Overnight Trip	Motion by Nolan, second by Hemphill, to approve the FFA overnight trip to the State FFA Convention in Springfield, IL June 11-13, 2024. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve MS Track and Field Overnight Trip	Motion by Falk, second by Hemphill, to approve the MS Track and Field overnight trip to the State competition in Peoria, IL that occurred May 17-28, 2024. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Best Buddies Overnight Trip	Motion by Falk, second by Hemphill, to approve the Best Buddies overnight trip to the Leadership Conference at Indiana University July 19-22, 2024. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Contract with Q Center for Prom 2026	Motion by Hemphill, second by Nolan, to approve the contract with the Q Center to host prom in April, 2026. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Textbook Adoption for Math 1, Math 2, Math 3	Motion by Falk, second by Hemphill, to approve the adoption of textbooks for Math 1, Math 2, and Math 3. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef

Approve Cash Farm Lease Bid	Motion by Falk, second by Hemphill, to approve the bid to lease the Route 47 property for the purpose of farming. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve FFA Rental of Rt. 47 Property	Motion by Nolan, second by Hemphill, to approve the FFA rental of Rt. 47 property. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Paper Bid	Motion by Nolan, second by Hemphill, to approve the paper bid for the 2024-2025 school year. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve NIIPC Contract	Motion by Falk, second by Pappas, to approve the joint agreement with the Northern Illinois Independent Purchasing Cooperative. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Board Certified Delegated Authority	Motion by Pappas, second by Hemphill, to approve Grant Director Engle as the Board Certified Delegated Authority. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Board Certified Delegated Authority NKCRVS	Motion by Pappas, second by Falk, to approve Business Manager Pflug and EFE Director Stroh as the Board Certified Delegated Authorities for the Northern Kane Regional Vocational System. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve Authorization to Execute a One-Time Adjustment to the Natural Gas Procurement Rate, if Favorable	Motion by Hemphill, second by Falk, to approve authorization to execute a one-time adjustment to the natural gas procurement rate, if favorable. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef

Executive Session	Motion by Nolan, second by Pappas, to adjourn open session and move into executive session at 6:58 p.m. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Open Session	Motion by Nolan, second by Falk, to adjourn executive session and return to open session at 8:16 p.m. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve April 15, 2024 Executive Session Minutes	Motion by Falk, second by Nolan, to approve the April 15, 2024 Executive Session Minutes. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Approve May 1, 2024 Executive Session Minutes	Motion by Nolan, second by Hemphill, to approve the May 1, 2024 Executive Session Minutes. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef
Adjourn	Motion by Hemphill, second by Nolan, to adjourn at 8:17 p.m. Voting yes: Falk, Hemphill, Nolan, Pappas, Vogt, Gorman Voting no: None Absent: Afeef

BOE Meeting

1. Meeting Call to Order
   - 1.A <u>Roll Call</u>
   - 1.B <u>Approval of Agenda</u> - The Board approved the agenda as presented.

2. Pledge of Allegiance

3. Public Open Forum
   - 3.A <u>Recognition of Visitors</u> – President Gorman and Superintendent Mongan welcomed attendees and those watching remotely.
   - 3.B <u>Recognition of SkillsUSA Students</u> - Principal Podgorski recognized CHS students who participated and placed in the SkillsUSA state competition. Grace Brigante qualified for the national competition in Atlanta, GA.
   - 3.C <u>Public Comments</u> – Public comments were shared regarding CEA's concerns over staffing levels in the areas of special education and English learners and the reduction of early childhood sections at Prairie View Grade School. Additional comments were shared regarding reducing the budget for the CHS addition and timing of cash farm lease bids in relation to the growing season.

4. Action Items

4.A <u>Consent Agenda</u> – Business Manager Pflug reviewed the revenues and expenditures. The District received $123,055.96 in impact fees for April for 19 home starts and $39,655 in transition fees. The bills payable reports for both Central and Northern Kane are typical for May.

4.B <u>Approve SkillsUSA National Conference Overnight Trip</u> – Athletics and Activities Director Juske shared that one student qualified for the National Conference in Georgia. Assistant Principal Taubery will travel with the student. Hotels are determined by SkillsUSA.

4.C <u>Approve FFA Overnight Trip</u> – Athletics and Activities Director Juske shared that students will travel to Springfield for the state competition with sponsors Mr. Robinson and Mr. Dalen.

4.D <u>Approve MS Track and Field Overnight State Trip</u> – This trip occurred May 17-18.

4.E <u>Approve Best Buddies Leadership Conference Overnight Trip</u> – Athletics and Activities Director Juske worked with Student Services Director Potsic to send two students to the University of Indiana for the Best Buddies Leadership Conference in July. Best Buddies pairs students with special needs with other students to hold special events and other activities.

4.F <u>Approve Contract with Q Center for Prom 2026</u> – Athletics and Activities Director Juske explained that, due to our growing enrollment and the size limitations of many venues, we are hoping to return to the Q Center for prom in 2026. We will be at Pinstripes again next spring. We anticipate maintaining a similar ticket price for students.

4.G <u>Approve Textbook Adoption for Math 1, Math 2, Math 3</u> – Curriculum Director Buchs reminded the Board that the textbooks were presented in March and have been on display since that time. The cost includes class sets and digital copies for both CHS and CMS and will be signing a six year agreement.

4.H <u>Approve Cash Farm Lease Bid</u> – Business Manager Pflug explained that we received four bids for the cash farm lease, but one was under our minimum bid. She recommended that the Board accept the highest bid, which was for $451 per acre.

4.I <u>Approve FFA Rental of Rt. 47 Property</u> – Superintendent Mongan shared that the FFA alumni association uses the profits from farming to fund projects for students. Upon approval, Dr. Mongan will work with Mr. Robinson to put together an agreement outlining expectations for the 28 acres we will lease to them.

4.J <u>Approve Paper Bid</u> – Business Manager Pflug shared that they sent out 12 bid requests and received 6 bids, some from new vendors. She recommended accepting the lowest responsible bid from Contract Paper, who we have used in the past and will be able to provide the product.

4.K <u>Approve NIIPC Contract</u> – Business Manager Pflug explained that this is a food service co-op that we have used for a number of years. She recommended continuing to be a member as they assist with the bidding of food products so we can get better costs.

4.L <u>Approve Board Certified Delegated Authority</u> – Business Manager Pflug explained that this is an annual process to allow Mr. Engle to approve grants for the District.

4.M <u>Approve Board Certified Delegated Authority NKCRVS</u> – Business Manager Pflug explained that she and EFE Director Stroh approve the grants for the Northern Kane program.

4.N Approve Authorization to Execute a One-Time Adjustment to the Natural Gas Procurement Rate, if Favorable – Facilities Director Polowy shared that he and Business Manager Pflug worked on an opportunity to bid out gas and electric to get the best possible long term rates. We had very low gas rates over the last three years that saved the District over $400,000. We would like to lock in rates again, but want the opportunity to go out for bid one more time to see if rates are lower before signing the agreement. The new agreement would have the same terms as our current agreement which ends June 30, 2024.

5. Information Items

5.A Facilities Update – Facilities Director Polowy explained that while the high school addition is moving along, some vendors are experiencing supply chain issues that could delay the opening until after the start of the school year. The generator projects at Lily Lake and the Facilities building will be finished in a couple of weeks and generators at HBT and Prairie View will be completed before the start of the school year. We will be bidding for asphalt for playgrounds at HBT, LL and PV and the parking lot at Prairie Knolls. Over the summer they will complete tuckpointing and caulk work at LL and painting projects around the district. We will be putting fencing around the generators and are reaching out to the HOA in Highland Woods to discuss fencing options along our playground.

5.B Recommendation for Adoption of Biology Textbook – Curriculum Director Buchs shard that we started a review process for science textbooks last year as our current textbooks do not include the Next Generation Science Standards (NGSS). The recommended Biology textbook is from HMH and would be used for both regular and honors level Biology courses. It includes online components with videos of labs designed to allow students to better understand the material and also contains good questions that are adaptable for teachers. We have been adding our own NGSS content to our curriculum for years in order to meet that requirement. Mr. Buchs recommended class sets as well as digital access for students.

5.C Recommendation for Adoption of Chemistry Textbook – Curriculum Director Buchs explained that the recommended Chemistry textbook is a McGraw Hill product and will be used by both honors and regular Chemistry classes. This book aligns with our current scope and sequence and includes many interactive activities and expanded curricular resources for teachers. All students will receive digital access and we will also purchase class sets.

5.D Recommendation for School Lunch Fees for 2024-2025 - Food Service Director VonSchnase recommended an increase of $0.20 to school lunch fees, but that we maintain milk fees of $0.40 for the 2024-2025 school year. We have not raised our school lunch fees since the 2020-2021 school year. ISBE recommends an increase of $0.10 each year, but we are taking a moderate approach to keep costs more economical for our families. We previously received a grant to help cover the cost of fresh food, which allowed us to have a positive fund balance that we could use up.

5.E Approve Addendum to Deposit Account - We have been reviewing the language we have with the bank and wanted to formally document the practice that we have been following.

5.F Enrollment Report – The enrollment report is in the Board packet and there were no questions.

6. Freedom of Information Act

6.A Ms. Tecza - We received a request for records, meetings, emails, text messages, voicemail messages, phone logs and closed session minutes related to the purchase of the Maas property. – We were able to comply with a portion of the request, but denied a part due to it being unduly burdensome.

6.B Ms. Welch - We received a request for the Title I District Plan including details of any parental advisory committee. – We were able to comply with the request.

6.C Mr. Powers - We received a request for information about construction and/or maintenance work planned for this year including names of contracts that have already been awarded. – We were able to comply with the request.

6.D Mr. Dogan - We received a request for construction drawings for the current CHS addition, construction schedule, and change orders for the addition. - We were able to comply with the request, but required Mr. Dogan to come view them in person.

6.E Ms. Hudgens - We received a request for information about District employees in transportation positions and any contracts between the District and any private company providing staffing for the District's transportation. - We were able to comply with the request.

6.F Mr. Jerger - We received a request for information regarding the 2023-2024 district budget, actual expenditures, and total reserves. - We were able to comply with the request.

7. Executive Session

7.A Adjourn to Closed Session - The Board adjourned to closed session to hear information regarding exceptions 2(c)(1), 2(c)(2), 2(c)(10) and 2(c)(21).

8. Open Session

8.A Adjourn Closed Session to Return to Open Session

8.B Action Items from Closed Session

8.B.1 Approval of April 15, 2024 Executive Session Minutes - The Board approved the Executive Session Minutes from the April 15, 2024 Board meeting.

8.B.2 Approval of May 1, 2024 Executive Session Minutes - The Board approved the Executive Session Minutes from the May 1, 2024 Board meeting.

9. Adjourn

Jeff Gorman - Board President

Marc Falk - Board Secretary

Central Community Unit School District 301
Board Retreat Minutes

Where:	Central CUSD #301 District Office	Meeting:	Special
Date:	May 21, 2024	Time:	5:30 p.m.

Board Members Present	
Junaid Afeef	Y
Marc Falk	Y
Dornetria Hemphill	Y
Eric Nolan	Y
Morgan Pappas	Y
Fred Vogt	Y
Jeff Gorman	Y

Administrators Present	
Esther Mongan	Y
Matthew Haug	Y
Daina Pflug	Y
Christine Barr	N
Shayne Birkmeier	Y
Stephen Buchs	Y
Daniel Carpenter	N
Graydon Engle	Y
Sarah Farrington	N
Jesse Hawley	N
Ted Juske	N
Kelsey Keith	N
Theresa Kolkebeck	N
Kim Lewis	N
Megan Minehart	N
Matt Newquist	N
Sarah Nolan	Y
Alex Paszt	N
Edgar Pereda	N
Patrick Podgorski	N
Dan Polowy	N
Pam Porto	N
Mike Potsic	Y
Curtis Price	N
Tamara Proberts	N
Matt Rodewald	N
Melissa Rourke	N
Vicki Shadel	Y
Erica Snyder	N
Andrew Speiden	N
Laura Taubery	N
Brian Tobin	Y
Jessica VonSchnase	N

Roll Call — Roll was called at 5:36 p.m.

Present: Afeef, Falk, Hemphill, Nolan, Pappas, Vogt, Gorman
Absent: None

Approve Agenda — Motion by Falk, second by Nolan, to approve the agenda as presented.

Voting yes: Afeef, Falk, Hemphill, Nolan, Pappas, Vogt, Gorman
Voting no: None
Absent: None

Adjourn Motion by Afeef, second by Pappas, to adjourn at 9:01 p.m.

Voting yes:	Afeef, Falk, Hemphill, Nolan, Pappas, Vogt, Gorman
Voting no:	None
Absent:	None

BOE Meeting

1. Meeting Call to Order
   - 1.A <u>Roll Call</u>
   - 1.B <u>Approval of Agenda</u> - The agenda was approved.
2. Public Comment - There was no public comment.
3. Information Items
   - 3.A <u>Board Retreat Presentation and SWOT Analysis Activity</u> – Dr. Mongan reviewed the presentation with the Board, explaining the work the Cabinet team has done towards identifying the District's goals, mission, vision, and core values. The Board and Cabinet team members divided into breakout groups to complete a SWOT analysis, identifying the strengths, weaknesses, opportunities and threats for each of the goals identified by the Cabinet team. The groups reconvened to compile, identify, and discuss their thoughts and priorities.

9. Adjourn

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Jeff Gorman - Board President Marc Falk - Board Secretary

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Board Financial Report

- The Revenue and Expenditure Summary Reports are included in your Board Packet. Revenues are currently at 59.85% compared to 52.41% a year ago. Expenditures are at 78.00% as compared to 70.69% a year ago.

- No new impact fees or transition fees were received since last board meeting.

- The bills payable reports for both Central 301 and Northern Kane are typical for the month of June. There are numerous invoices this month as schools were wrapping up the fiscal year and preparing for the next school year. This month also includes bond interest payments $430,475 and the property and casualty insurance payment of $687,726.99.

Impact Fee Analysis

Date	City/Village	Amount	Houses	Transition Fees	Fund	YTD	YTD
FY24		(Capital Projects/Debt Svc fund)		(Ed fund)			
7/24/2023	City of Elgin (June)	176,832.85	23	10,815.00	Debt Svc		
8/4/2023	City of Elgin (July)	180,868.94	20	0.00	Debt Svc		
9/18/2023	City of Elgin (Aug)	138,819.68	15	0.00	Debt Svc		
10/10/2023	City of Elgin (Sept)	77,817.32	11	0.00	Debt Svc/Cap Proj		
11/10/2023	City of Elgin (Oct)	123,632.15	13	0.00	Capital Projects		
12/12/2023	City of Elgin (Nov)	153,710.28	16	0.00	Capital Projects		
1/10/2024	City of Elgin (Dec)	77,969.08	11	0.00	Capital Projects		
2/13/2024	City of Elgin (Jan)	94,529.94	12	0.00	Capital Projects		
3/19/2024	City of Elgin (Feb)	21,883.24	3	0.00	Capital Projects		
4/11/2024	City of Elgin (Mar)	8,042.63	1	0.00	Capital Projects		
5/14/2024	City of Elgin (Apr)	123,055.96	19	39,655.00	Capital Projects	1,177,162.07	144
Total FY24		**$ 1,177,162.07**	**144**	**$ 50,470.00**			
	Budget FY24-Cap Proj	486,350.00		30,000.00			
	Budget FY24-Debt Svc	513,650.00					
FY23		(Capital Projects/Debt Svc fund)		(Ed fund)			
7/11/2022	City of Elgin (June)	155,657.58	23	7,210.00	Debt Svc		
8/8/2022	City of Elgin (July)	215,312.61	25	0.00	Debt Svc		
9/12/2022	City of Elgin (Aug)	102,314.19	14	7,210.00	Debt Svc		
10/7/2022	City of Elgin (Sept)	116,694.00	15	0.00	Debt Svc/Cap Proj		
11/17/2022	City of Elgin (Oct)	50,046.00	9	0.00	Capital Projects		
12/20/2022	City of Elgin (Nov)	49,555.31	8	0.00	Capital Projects		
1/10/2022	City of Elgin (Dec)	35,062.12	5	0.00	Capital Projects		
2/10/2023	City of Elgin (Jan)	68,098.46	10	0.00	Capital Projects		
3/7/2023	City of Elgin (Feb)	36,518.05	6	0.00	Capital Projects		
4/7/2023	City of Elgin (Mar)	42,443.76	8	0.00	Capital Projects		
5/8/2023	City of Elgin (Apr)	97,222.19	13	0.00	Capital Projects	968,924.27	136
6/12/2023	City of Elgin (May)	134,362.45	17	0.00	Capital Projects		
Total FY23		**$ 1,103,286.72**	**153**	**$ 14,420.00**			
	Budget FY23-Cap Proj	900,000.00		55,000.00			
	Budget FY23-Debt Svc	515,800.00					
FY22		(Capital Projects/Debt Svc fund)		(Ed fund)			
7/13/2021	City of Elgin (June)	142,895.33	22	29,425.04	Debt Svc		
8/16/2021	City of Elgin (July)	72,627.88	14	0.00	Debt Svc		
10/5/2021	City of Elgin (Aug)	185,073.87	32	0.00	Debt Svc		
11/2/2021	City of Elgin (Sept)	56,813.62	10	4,190.04	Debt Svc		
11/8/2021	City of Elgin (Oct)	113,970.16	16	0.00	Debt Svc/Cap Proj		
12/6/2021	Kane County	3,454.40	2	0.00	Land Cash/Cap Proj		
12/13/2021	City of Elgin (Nov)	138,752.49	22	2,095.02	Capital Projects		
1/10/2022	City of Elgin (Dec)	121,286.29	15	0.00	Capital Projects		
2/8/2022	City of Elgin (Jan)	36,526.53	5	9,305.02	Capital Projects		
3/7/2022	City of Elgin (Feb)	106,896.38	18	9,305.02	Capital Projects		
4/12/2022	City of Elgin (Mar)	291,910.58	37	0.00	Capital Projects		
5/11/2022	City of Elgin (Apr)	271,003.52	30	0.00	Capital Projects	1,541,211.05	223
6/17/2022	City of Elgin (May)	163,200.44	19	0.00	Capital Projects		
Total FY22		**$ 1,704,411.49**	**242**	**$ 54,320.14**			
	Budget FY22-Cap Proj	478,000.00		140,000.00			
	Budget FY22-Debt Svc	522,000.00					

Central Community Unit School Dist. 301
Revenue Summary Report
May 2024

	2023-24 Original Budget	% of Fund	May MTD	2023-24 FYTD	Remaining Budget	FYTD Percent
10-Education Fund						
Total Local Revenue	44,744,579.00	59.71%	2,894,291.42	26,487,049.70	18,257,529.30	59.20%
Total State Revenue	25,795,166.00	34.42%	11,748.19	7,059,012.96	18,736,153.04	27.37%
Total Federal Revenue	4,394,851.00	5.86%	196,968.18	3,974,245.69	420,605.31	90.43%
Total Education Fund	**74,934,596.00**	**100.00%**	**3,103,007.79**	**37,520,308.35**	**37,414,287.65**	**50.07%**
20-O&M Fund						
Total Local Revenue	7,150,590.00	63.89%	532,317.14	4,347,914.24	2,802,675.76	60.80%
Total State Revenue	4,042,208.00	36.11%	1,096,250.00	4,985,725.98	(943,517.98)	123.34%
Total Federal Revenue	-	0.00%	-	245,891.16	(245,891.16)	0.00%
Total Other Revenue	-	0.00%	2,299,767.74	2,546,354.74	(2,546,354.74)	0.00%
Total O&M Fund	**11,192,798.00**	**100.00%**	**3,928,334.88**	**12,125,886.12**	**(933,088.12)**	**108.34%**
30-Debt Service Fund						
Total Local Revenue	9,393,341.00	100.00%	507,037.91	5,674,225.83	3,719,115.17	60.41%
Total Debt Service Fund	**9,393,341.00**	**100.00%**	**507,037.91**	**5,674,225.83**	**3,719,115.17**	**60.41%**
40-Transportation Fund						
Total Local Revenue	2,978,519.00	51.36%	198,509.63	1,869,945.31	1,108,573.69	62.78%
Total State Revenue	2,820,265.00	48.64%	-	2,765,868.45	54,396.55	98.07%
Total Federal Revenue	-	0.00%	-	6,208.00	(6,208.00)	0.00%
Total Transportation Fund	**5,798,784.00**	**100.00%**	**198,509.63**	**4,642,021.76**	**1,156,762.24**	**80.05%**
50-IMRF/SS Fund						
Total Local Revenue	1,984,100.00	100.00%	123,192.12	1,315,389.78	668,710.22	66.30%
Total IMRF/SS Fund	**1,984,100.00**	**100.00%**	**123,192.12**	**1,315,389.78**	**668,710.22**	**66.30%**
60-Capital Projects Fund						
Total Local Revenue	555,350.00	100.00%	135,763.56	835,226.80	(279,876.80)	150.40%
Total Capital Projects Fund	**555,350.00**	**100.00%**	**135,763.56**	**835,226.80**	**(279,876.80)**	**150.40%**
70-Working Cash Fund						
Total Local Revenue	146,810.00	100.00%	17,932.29	180,189.72	(33,379.72)	122.74%
Total Working Cash Fund	**146,810.00**	**100.00%**	**17,932.29**	**180,189.72**	**(33,379.72)**	**122.74%**
80-Tort Fund						
Total Local Revenue	999,374.00	100.00%	60,194.02	553,590.98	445,783.02	55.39%
Total Tort Fund	**999,374.00**	**100.00%**	**60,194.02**	**553,590.98**	**445,783.02**	**55.39%**
Revenue-All Funds						
1000 Total Local Revenue	67,952,663.00	64.71%	4,469,238.09	41,263,532.36	26,689,130.64	60.72%
3000 Total State Revenue	32,657,639.00	31.10%	1,107,998.19	14,810,607.39	17,847,031.61	45.35%
4000 Total Federal Revenue	4,394,851.00	4.19%	196,968.18	4,226,344.85	168,506.15	96.17%
7000 Total Other Revenue	-	0.00%	2,299,767.74	2,546,354.74	(2,546,354.74)	0.00%
Total Revenue-All Funds	**105,005,153.00**	**100.00%**	**8,073,972.20**	**62,846,839.34**	**42,158,313.66**	**59.85%**

Central Community Unit School Dist. 301
Revenue Detail Report
May 2024

Account Number	Description	2023-24 Original Budget	May MTD	2023-24 FYTD	Remaining Budget	FYTD Percent
10R000 1110 0000	TAXES	33,632,222.00	$ 1,898,574.76	$ 18,108,848.19	$ 15,523,373.81	53.84%
10R000 1140 0000	SPECIAL ED TAXES	6,924,957.00	$ 414,411.84	$ 3,816,573.23	$ 3,108,383.77	55.11%
10R001 1510 0000	INTEREST	456,000.00	$ 46,652.85	$ 1,066,972.88	$ (610,972.88)	233.99%
10R002 1611 0000	LUNCH, STUDENTS	1,119,000.00	$ 120,079.74	$ 1,194,917.74	$ (75,917.74)	106.78%
10R002 1620 0000	LUNCH, ADULTS	2,500.00	$ -	$ -	$ 2,500.00	0.00%
10R000 1711 0000	ATHLETIC ADMISSION	55,000.00	$ 210.00	$ 42,449.00	$ 12,551.00	77.18%
10R000 1720 0000	ATHLETIC PART FEE	146,000.00	$ 2,520.00	$ 153,360.00	$ (7,360.00)	105.04%
10R002 1720 0000	OTHER FEES	297,800.00	$ 38,775.38	$ 255,750.47	$ 42,049.53	85.88%
10R000 1799 0000	ACTIVITY ACCOUNTS REVENUE	545,000.00	$ 227,484.01	$ 620,681.32	$ (75,681.32)	113.89%
10R000 1811 0000	TEXTBOOK INCOME	900,000.00	$ 69,797.37	$ 586,805.91	$ 313,194.09	65.20%
10R000 1830 0000	TECHNOLOGY FEES	350,000.00	$ 35,757.00	$ 211,204.18	$ 138,795.82	60.34%
10R000 1930 0000	TRANSITION FEES	30,000.00	$ 39,655.00	$ 50,470.00	$ (20,470.00)	168.23%
10R000 1950 0000	REFUND OF PRIOR YEAR EXPEND	100,000.00	$ -	$ 285,838.59	$ (185,838.59)	285.84%
10R000 1970 0000	DRIVERS ED B-T-W	66,100.00	$ 250.00	$ 15,292.00	$ 50,808.00	23.13%
10R002 1991 0000	CAREER PATHWAYS	70,000.00	$ -	$ 63,000.00	$ 7,000.00	90.00%
10R000 1999 0000	OTHER LOCAL REVENUES	50,000.00	$ 123.47	$ 14,886.19	$ 35,113.81	29.77%
Total Local Revenue		**44,744,579.00**	**$ 2,894,291.42**	**$ 26,487,049.70**	**$ 18,257,529.30**	**59.20%**
10R000 3001 0000	EVIDENCE-BASE FUNDING	8,066,540.00	$ -	$ 6,029,375.00	$ 2,037,165.00	74.75%
10R001 3001 0000	EVIDENCE-BASE FUNDING-MV COOP	250,000.00	$ -	$ 41,241.71	$ 208,758.29	16.50%
10R002 3001 0000	EVIDENCE BASED FUNDING-ALOP	95,000.00	$ 6,682.46	$ 60,142.14	$ 34,857.86	63.31%
10R000 3100 0000	SPECIAL ED - PRIVATE FACILITY	600,000.00	$ -	$ 665,686.94	$ (65,686.94)	110.95%
10R000 3120 0000	SPECIAL ED - ORPHANAGE	59,730.00	$ -	$ 40,745.73	$ 18,984.27	68.22%
10R000 3220 0000	CAREER & TECHNICAL EDUCATION	42,927.00	$ -	$ 75,192.98	$ (32,265.98)	175.16%
10R000 3235 0000	CTE AGRICULTURE EDUCATION	1,970.00	$ -	$ 3,627.00	$ (1,657.00)	184.11%
10R002 3235 0000	CTE FFA 3 CIRCLES GRANT	27,745.00	$ -	$ -	$ 27,745.00	0.00%
10R000 3360 0000	STATE FREE LUNCH & BREAKFAST	1,000.00	$ 200.40	$ 3,737.78	$ (2,737.78)	373.78%
10R000 3370 0000	DRIVER ED	45,500.00	$ -	$ 30,390.80	$ 15,109.20	66.79%
10R000 3998 0000	TRS-ON BEHALF PAYMENTS	16,500,000.00	$ -	$ -	$ 16,500,000.00	0.00%
10R000 3999 0000	OTHER STATE REVENUE	100,747.00	$ 747.00	$ 100,747.00	$ -	100.00%
10R001 3999 0000	LIBRARY GRANT	4,007.00	$ 4,118.33	$ 8,125.88	$ (4,118.88)	202.79%
Total State Revenue		**25,795,166.00**	**$ 11,748.19**	**$ 7,059,012.96**	**$ 18,736,153.04**	**27.37%**
10R000 4210 0000	NAT'L SCHOOL LUNCH PROGRAM	610,000.00	$ 53,163.98	$ 486,223.21	$ 123,776.79	79.71%
10R000 4300 0000	TITLE I LOW INCOME	234,068.00	$ -	$ 206,325.00	$ 27,743.00	88.15%
10R000 4400 0000	TITLE IV-A SSAE GRANT	14,869.00	$ -	$ 13,653.00	$ 1,216.00	91.82%
10R000 4600 0000	IDEA PRESCHOOL	10,455.00	$ -	$ 8,056.00	$ 2,399.00	77.05%
10R000 4620 0000	IDEA FLOW THROUGH	989,157.00	$ -	$ 981,123.00	$ 8,034.00	99.19%
10R000 4625 0000	IDEA FLOW THROUGH ROOM & BOARD	400,000.00	$ 30,185.08	$ 301,299.91	$ 98,700.09	75.32%
10R000 4745 0000	CARL PERKINS	20,950.00	$ -	$ 28,216.77	$ (7,266.77)	134.69%
10R000 4905 0000	TITLE III IEP GRANT	12,612.00	$ -	$ 566.00	$ 12,046.00	4.49%
10R000 4909 0000	TITLE III ELL-TBE/TPI LIPLEPS	42,941.00	$ -	$ 44,660.00	$ (1,719.00)	104.00%
10R000 4932 0000	TITLE II-TEACHER QUALITY	60,871.00	$ -	$ 22,871.00	$ 38,000.00	37.57%
10R000 4991 0000	MEDICAID MATCHING-ADMIN OUTREACH	100,000.00	$ -	$ 32,810.63	$ 67,189.37	32.81%
10R000 4992 0000	MEDICAID MATCHING-FEE FOR SVC	290,000.00	$ 113,619.12	$ 141,731.17	$ 148,268.83	48.87%
10R001 4998 0000	ESSER DIGITAL EQUITY GRANT	1,584,000.00	$ -	$ 1,584,000.00	$ -	100.00%
10R003 4998 0000	ESSER III GRANT (ARP)	23,128.00	$ -	$ 120,768.00	$ (97,640.00)	522.17%
10R004 4998 0000	ARP IDEA FLOW-THROUGH	-	$ -	$ 139.00	$ (139.00)	0.00%
10R005 4998 0000	ARP IDEA PRESCHOOL	1,800.00	$ -	$ 1,803.00	$ (3.00)	100.17%
Total Federal Revenue		**4,394,851.00**	**$ 196,968.18**	**$ 3,974,245.69**	**$ 420,605.31**	**90.43%**
Total Education Fund		**74,934,596.00**	**$ 3,103,007.79**	**$ 37,520,308.35**	**$ 37,414,287.65**	**50.07%**
20R000 1111 0000	TAXES	6,586,895.00	$ 405,095.38	$ 3,662,135.16	$ 2,924,759.84	55.60%
20R000 1230 0000	CORP PERSONAL PROPERTY TAX	254,995.00	$ 52,071.82	$ 199,125.32	$ 55,869.68	78.09%
20R001 1510 0000	INTEREST	190,700.00	$ 14,372.94	$ 356,495.39	$ (165,795.39)	186.94%
20R001 1720 0000	PARKING FEES	32,000.00	$ -	$ 30,500.00	$ 1,500.00	95.31%
20R000 1910 0000	RENTALS	48,000.00	$ 57,277.00	$ 86,863.50	$ (38,863.50)	180.97%
20R000 1950 0000	REFUND OF PRIOR YEAR EXPENDITURES	3,000.00	$ -	$ 5,902.67	$ (2,902.67)	196.76%
20R000 1999 0000	OTHER REVENUE	35,000.00	$ 3,500.00	$ 6,892.20	$ 28,107.80	19.69%
Total Local Revenue		**7,150,590.00**	**$ 532,317.14**	**$ 4,347,914.24**	**$ 2,802,675.76**	**60.80%**
20R000 3001 0000	EVIDENCE-BASE FUNDING	3,992,208.00	$ 1,096,250.00	$ 4,935,725.98	$ (943,517.98)	123.63%
20R000 3925 0000	SCHOOL MAINTENANCE GRANT	50,000.00	$ -	$ 50,000.00	$ -	100.00%
Total State Revenue		**4,042,208.00**	**$ 1,096,250.00**	**$ 4,985,725.98**	**$ (943,517.98)**	**123.34%**
20R000 4999 0000	OTHER REVENUE	-	$ -	$ 245,891.16	$ (245,891.16)	0.00%
Total Federal Revenue		**-**	**$ -**	**$ 245,891.16**	**$ (245,891.16)**	**0.00%**
20R000 7300 0000	SALE OR COMPENSATION FOR ASSET	-	$ 2,299,767.74	$ 2,546,354.74	$ (2,546,354.74)	0.00%
Total Other Revenue		**-**	**$ 2,299,767.74**	**$ 2,546,354.74**	**$ (2,546,354.74)**	**0.00%**
Total O&M Fund		**11,192,798.00**	**$ 3,928,334.88**	**$ 12,125,886.12**	**$ (933,088.12)**	**108.34%**

Central Community Unit School Dist. 301
Revenue Detail Report
May 2024

Account Number Description	2023-24 Original Budget		May MTD		2023-24 FYTD		Remaining Budget	FYTD Percent
30R000 1112 0000 TAXES	8,814,821.00	$	500,049.23	$	4,951,263.38	$	3,863,557.62	56.17%
30R001 1510 0000 INTEREST	64,870.00	$	6,988.68	$	209,312.45	$	(144,442.45)	322.66%
30R000 1930 0000 IMPACT FEES	513,650.00	$	-	$	513,650.00	$	-	100.00%
Total Local Revenue	**9,393,341.00**	**$**	**507,037.91**	**$**	**5,674,225.83**	**$**	**3,719,115.17**	**60.41%**
Total Debt Service Fund	**9,393,341.00**	**$**	**507,037.91**	**$**	**5,674,225.83**	**$**	**3,719,115.17**	**60.41%**
40R000 1113 0000 TAXES	2,848,619.00	$	170,537.03	$	1,571,425.26	$	1,277,193.74	55.16%
40R000 1415 0000 FIELD TRIP FEES	600.00	$	3,620.00	$	4,787.00	$	(4,187.00)	797.83%
40R001 1510 0000 INTEREST	107,300.00	$	24,352.60	$	271,024.59	$	(163,724.59)	252.59%
40R000 1950 0000 PRIOR YEAR REFUND	17,000.00	$	-	$	2,475.82	$	14,524.18	14.56%
40R000 1999 0000 OTHER REVENUE	5,000.00	$	-	$	20,232.64	$	(15,232.64)	404.65%
Total Local Revenue	**2,978,519.00**	**$**	**198,509.63**	**$**	**1,869,945.31**	**$**	**1,108,573.69**	**62.78%**
40R000 3500 0000 STATE AID, REGULAR	1,591,844.00	$	-	$	1,671,895.17	$	(80,051.17)	105.03%
40R000 3510 0000 STATE AID, SPECIAL ED	1,228,421.00	$	-	$	1,093,973.28	$	134,447.72	89.06%
Total State Revenue	**2,820,265.00**	**$**	**-**	**$**	**2,765,868.45**	**$**	**54,396.55**	**98.07%**
40R003 4998 0000 ESSER III GRANT (ARP)	-	$	-	$	6,208.00	$	(6,208.00)	0.00%
Total Federal Revenue	**-**	**$**	**-**	**$**	**6,208.00**	**$**	**(6,208.00)**	**0.00%**
Total Transportation Fund	**5,798,784.00**	**$**	**198,509.63**	**$**	**4,642,021.76**	**$**	**1,156,762.24**	**80.05%**
50R000 1114 0000 IMRF TAXES	918,375.00	$	56,568.87	$	519,349.93	$	399,025.07	56.55%
50R000 1151 0000 SOC SEC/MEDICARE TAXES	945,375.00	$	56,568.87	$	519,349.93	$	426,025.07	54.94%
50R000 1230 0000 CORP PERSONAL PROPERTY TAX	70,000.00	$	-	$	101,366.76	$	(31,366.76)	144.81%
50R001 1510 0000 INTEREST	50,350.00	$	10,054.38	$	175,323.16	$	(124,973.16)	348.21%
Total Local Revenue	**1,984,100.00**	**$**	**123,192.12**	**$**	**1,315,389.78**	**$**	**668,710.22**	**66.30%**
Total IMRF/SS Fund	**1,984,100.00**	**$**	**123,192.12**	**$**	**1,315,389.78**	**$**	**668,710.22**	**66.30%**
60R001 1510 0000 INTEREST	69,000.00	$	12,707.60	$	171,714.73	$	(102,714.73)	248.86%
60R000 1930 0000 IMPACT FEES	486,350.00	$	123,055.96	$	663,512.07	$	(177,162.07)	136.43%
Total Local Revenue	**555,350.00**	**$**	**135,763.56**	**$**	**835,226.80**	**$**	**(279,876.80)**	**150.40%**
Total Capital Projects Fund	**555,350.00**	**$**	**135,763.56**	**$**	**835,226.80**	**$**	**(279,876.80)**	**150.40%**
70R000 1115 0000 TAXES	94,790.00	$	5,691.81	$	52,223.22	$	42,566.78	55.09%
70R001 1510 0000 INTEREST	52,020.00	$	12,240.48	$	127,966.50	$	(75,946.50)	245.99%
Total Local Revenue	**146,810.00**	**$**	**17,932.29**	**$**	**180,189.72**	**$**	**(33,379.72)**	**122.74%**
Total Working Cash Fund	**146,810.00**	**$**	**17,932.29**	**$**	**180,189.72**	**$**	**(33,379.72)**	**122.74%**
80R000 1120 0000 TAXES	945,374.00	$	56,568.87	$	519,349.93	$	426,024.07	54.94%
80R001 1510 0000 INTEREST	14,000.00	$	3,625.15	$	34,241.05	$	(20,241.05)	244.58%
80R000 1999 0000 REFUND PRIOR YEAR EXPENDITURES	40,000.00	$	-	$	-	$	40,000.00	0.00%
Total Local Revenue	**999,374.00**	**$**	**60,194.02**	**$**	**553,590.98**	**$**	**445,783.02**	**55.39%**
Total Tort Fund	**999,374.00**	**$**	**60,194.02**	**$**	**553,590.98**	**$**	**445,783.02**	**55.39%**
Revenue-All Funds								
1000 Total Local Revenue	67,952,663.00	$	4,469,238.09	$	41,263,532.36	$	26,689,130.64	60.72%
3000 Total State Revenue	32,657,639.00	$	1,107,998.19	$	14,810,607.39	$	17,847,031.61	45.35%
4000 Total Federal Revenue	4,394,851.00	$	196,968.18	$	4,226,344.85	$	168,506.15	96.17%
7000 Total Other Revenue	-	$	2,299,767.74	$	2,546,354.74	$	(2,546,354.74)	0.00%
Total Revenue-All Funds	**105,005,153.00**	**$**	**8,073,972.20**	**$**	**62,846,839.34**	**$**	**42,158,313.66**	**59.85%**

Central Community Unit School Dist. 301
Expenditure Summary by Fund Report
May 2024

	2023-24 Original Budget	% of Fund	May MTD	2023-24 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
10-Education							
1000 Salaries	33,570,709.00	44.91%	2,775,060.35	29,830,214.79	-	3,740,494.21	88.86%
2000 Benefits	10,068,735.00	13.47%	788,389.75	9,157,974.46	10,200.00	900,560.54	91.06%
3000 Purchased Services	3,630,687.00	4.86%	386,812.40	2,409,060.12	424,164.58	797,462.30	78.04%
4000 Supplies	3,240,491.00	4.33%	232,077.04	2,641,279.02	282,043.83	317,168.15	90.21%
5000 Capital Outlay	1,282,500.00	1.72%	19,109.52	1,295,780.60	-	(13,280.60)	101.04%
6000 Other/Dues/Fees	21,883,284.00	29.27%	283,171.12	3,408,993.11	82,381.84	18,391,909.05	15.95%
7000 Non-Capital Equipment	1,081,906.00	1.45%	50,064.37	854,112.06	30,978.78	196,815.16	81.81%
Total Education Fund	**74,758,312.00**	**100.00%**	**$ 4,534,684.55**	**$ 49,597,414.16**	**$ 829,769.03**	**24,331,128.81**	**67.45%**
20-O&M							
1000 Salaries	2,331,955.00	13.25%	182,986.72	2,010,917.73	-	321,037.27	86.23%
2000 Benefits	661,315.00	3.76%	50,634.46	575,595.39	-	85,719.61	87.04%
3000 Purchased Services	1,322,300.00	7.51%	69,483.98	1,017,772.36	58,425.10	246,102.54	81.39%
4000 Supplies	1,469,000.00	8.34%	233,152.83	1,645,384.58	112,752.43	(289,137.01)	119.68%
5000 Capital Outlay	11,665,000.00	66.27%	77,927.50	11,518,868.32	99,806.65	46,325.03	99.60%
6000 Other/Dues/Fees	53,800.00	0.31%	90.00	3,668.24	1,304.00	48,827.76	9.24%
7000 Non-Capital Equipment	100,000.00	0.57%	5,617.01	167,835.46	-	(67,835.46)	167.84%
Total O&M	**17,603,370.00**	**100.00%**	**$ 619,892.50**	**$ 16,940,042.08**	**$ 272,288.18**	**391,039.74**	**97.78%**
30-Debt Service							
3000 Purchased Services	3,400.00	0.04%	-	825.00	-	2,575.00	24.26%
6000 Other/Bonds	9,233,076.00	99.96%	-	8,802,600.00	430,475.00	1.00	100.00%
Total Debt Service	**9,236,476.00**	**100.00%**	**$ -**	**$ 8,803,425.00**	**$ 430,475.00**	**2,576.00**	**99.97%**
40-Transportation							
1000 Salaries	2,461,740.00	44.30%	215,927.81	2,199,810.93	-	261,929.07	89.36%
2000 Benefits	148,305.00	2.67%	18,868.42	181,793.30	-	(33,488.30)	122.58%
3000 Purchased Services	2,282,056.00	41.06%	12,989.77	1,966,175.82	12,010.28	303,869.90	86.68%
4000 Supplies	581,500.00	10.46%	41,230.61	418,984.26	27,650.83	134,864.91	76.81%
5000 Capital Outlay	20,000.00	0.36%	-	-	-	20,000.00	0.00%
6000 Other/Dues/Fees	60,000.00	1.08%	550.00	10,830.00	474.00	48,696.00	18.84%
7000 Non-Capital Equipment	4,000.00	0.07%	-	5,681.66	-	(1,681.66)	142.04%
Total Transportation	**5,557,601.00**	**100.00%**	**$ 289,566.61**	**$ 4,783,275.97**	**$ 40,135.11**	**734,189.92**	**86.79%**
50-IMRF/SS							
2000 Benefits	1,923,966.00	100.00%	156,416.99	1,692,357.34	-	231,608.66	87.96%
Total IMRF/SS	**1,923,966.00**	**100.00%**	**$ 156,416.99**	**$ 1,692,357.34**	**$ -**	**231,608.66**	**87.96%**
60-Capital Projects							
5000 Capital Outlay	550,000.00	100.00%	606,532.60	2,744,018.36	-	(2,194,018.36)	498.91%
Total Capital Projects	**550,000.00**	**100.00%**	**$ 606,532.60**	**$ 2,744,018.36**	**$ -**	**(2,194,018.36)**	**498.91%**
70-Working Cash							
6000 Transfers	-		$ -	$ -	$ -	-	0.00%
Total Working Cash	**-**	**0.00%**	**$ -**	**$ -**	**$ -**	**-**	**0.00%**
80-Tort							
3000 Purchased Services	995,000.00	100.00%	19,696.44	156,441.44	-	838,558.56	15.72%
Total Tort	**995,000.00**	**100.00%**	**$ 19,696.44**	**$ 156,441.44**	**$ -**	**838,558.56**	**15.72%**
Total Expenditures	**110,624,725.00**		**$ 6,226,789.69**	**$ 84,716,974.35**	**$ 1,572,667.32**	**24,335,083.33**	**78.00%**
Expenditures Across All Funds							
1000 Salaries	38,364,404.00	34.68%	$ 3,173,974.88	$ 34,040,943.45	$ -	4,323,460.55	88.73%
2000 Benefits	12,802,321.00	11.57%	$ 1,014,309.62	$ 11,607,720.49	$ 10,200.00	1,184,400.51	90.75%
3000 Purchased Services	8,233,443.00	7.44%	$ 488,982.59	$ 5,550,274.74	$ 494,599.96	2,188,568.30	73.42%
4000 Supplies	5,290,991.00	4.78%	$ 506,460.48	$ 4,705,647.86	$ 422,447.09	162,896.05	96.92%
5000 Capital Outlay	13,517,500.00	12.22%	$ 703,569.62	$ 15,558,667.28	$ 99,806.65	(2,140,973.93)	115.84%
6000 Other/Dues/Fees/Bonds	31,230,160.00	28.23%	$ 283,811.12	$ 12,226,091.35	$ 514,634.84	18,489,433.81	40.80%
7000 Non-Capital Equipment	1,185,906.00	1.07%	$ 55,681.38	$ 1,027,629.18	$ 30,978.78	127,298.04	89.27%
Total Expenditures Across all Funds	**110,624,725.00**	**100.00%**	**$ 6,226,789.69**	**$ 84,716,974.35**	**$ 1,572,667.32**	**24,335,083.33**	**78.00%**
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FD	Description	May 2023-24 Beginning Balance	May 2023-24 Deposits	May 2023-24 Withdrawals	May 2023-24 Monthly Activity	Ending Balance
10	IMPREST-DISTRICT	3,567.93	14,000.00	15,984.82	-1,984.82	1,583.11
10	IMPREST-CHS	2,212.67	10,000.00	9,018.00	982.00	3,194.67
10	CASH IN BANK-EDUCATION	5,700,446.20	2,201,372.54	4,593,530.17	-2,392,157.63	3,308,288.57
10	CASH IN BANK - PAYROLL	411.29	2,814,652.72	2,814,037.59	615.13	1,026.42
10	PAYFLEX ACCOUNT	7,822.43	16,279.54	16,856.04	-576.50	7,245.93
10	PETTY CASH	1,380.00				1,380.00
10	INVESTMENT- BUSINESS NOW/SWEEP	11,170,270.35	2,359,639.45	1,619,735.95	739,903.50	11,910,173.85
10	CHS ACTIVITY CASH	292,005.84	225,410.79	31,916.30	193,494.49	485,500.33
10	ELEM MS ACTIVITY CASH	36,568.11	2,073.22	1,461.66	611.56	37,179.67
10	INTERGOVERNMENTAL A/R NK					
10		17,214,684.82	7,643,428.26	9,102,540.53	-1,459,112.27	15,755,572.55
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20	IMPREST-DISTRICT					
20	CASH IN BANK-O&M	727,115.39	3,459,373.94	622,868.97	2,836,504.97	3,563,620.36
20	CASH IN BANK - PAYROLL	319.19	183,764.11	183,369.12	394.99	714.18
20	INVESTMENT-BUSINESS NOW/SWEEP	109,152.04	471,540.14		471,540.14	580,692.18
20		836,586.62	4,114,678.19	806,238.09	3,308,440.10	4,145,026.72
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30	CASH IN BANK-DEBT SERVICE	3,488.50				3,488.50
30	INVESTMENT-BUSINESS NOW/SWEEP	1,673,325.98	507,037.91		507,037.91	2,180,363.89
30		1,676,814.48	507,037.91		507,037.91	2,183,852.39
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40	IMPREST-DISTRICT					
40	CASH IN BANK-TRANSPORTATION	1,189,118.15	3,620.00	289,919.21	-286,299.21	902,818.94
40	CASH IN BANK - PAYROLL	386.05	217,409.03	217,057.23	351.80	737.85
40	INVESTMENT-BUSINESS NOW/SWEEP	5,830,835.79	194,889.63		194,889.63	6,025,725.42
40		7,020,339.99	415,918.66	506,976.44	-91,057.78	6,929,282.21
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50	CASH IN BANK-IMRF	47,116.09	241,285.35	277,702.34	-36,416.99	10,699.10
50	CASH IN BANK-PAYROLL		119,626.97	119,626.97		
50	INVESTMENT-BUSINESS NOW/SWEEP	2,407,356.38	123,192.12	120,000.00	3,192.12	2,410,548.50
50	INTERGOVERNMENTAL A/R NK					
50		2,454,472.47	484,104.44	517,329.31	-33,224.87	2,421,247.60
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60	CASH IN BANK-CAPITAL PROJECT	140,504.09	483,055.96	606,532.60	-123,476.64	17,027.45
60	INVESTMENTS-BUSINESS NOW/SWEEP	3,042,628.99	12,707.60	360,000.00	-347,292.40	2,695,336.59
60		3,183,133.08	495,763.56	966,532.60	-470,769.04	2,712,364.04
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70	CASH IN BANK-WORKING CASH	483.44				483.44
70	INVESTMENT-BUSINESS NOW/SWEEP	2,930,783.98	17,932.29		17,932.29	2,948,716.27
70		2,931,267.42	17,932.29		17,932.29	2,949,199.71
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80	CASH IN BANK-TORT	24,376.86		19,696.44	-19,696.44	4,680.42
80	INVESTMENT- BUSINESS NOW/SWEEP	867,985.15	60,194.02		60,194.02	928,179.17
80		892,362.01	60,194.02	19,696.44	40,497.58	932,859.59
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	Grand Asset Totals	36,209,660.89	13,739,057.33	11,919,313.41	1,819,743.92	38,029,404.81

Number of Accounts: 30

*********************** End of report ***********************

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
A & G GLASS & MIRROR	26552679	Window Repair Transportation Bldg	40E001 2550 4100 00 000000 0000	196.16
			Totals for A & G GLASS & MIRROR, INC	196.16
A DISCOUNT T	20244893	Kindergarten Shirts	10E004 1110 4900 00 000000 0000	686.00
			Totals for A DISCOUNT T	686.00
ADVANCE AUTO PARTS	2454-502924	Oil Filter	40E001 2550 4100 00 000000 0000	25.08
			Totals for ADVANCE AUTO PARTS	25.08
ADVOCATE SHERMAN OCC	857420	Bus Driver Physicals	40E001 2550 3190 00 000000 0000	767.00
			Totals for ADVOCATE SHERMAN OCCUPATIONAL	767.00
AGUINAGA, JACOB	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	39.10
			Totals for AGUINAGA, JACOB	39.10
ALEXANDER LEIGH CENT	4481	May Monthly Tuition	10E001 1912 6700 00 000000 0000	10,441.86
			Totals for ALEXANDER LEIGH CENTER FOR AU	10,441.86
ALPERIN, KEVIN	Tuition 5-24	Tuition Reimbursement EDU 6530, 6595	10E002 1130 2300 00 000000 0000	900.00
			Totals for ALPERIN, KEVIN	900.00
ALPHA BAKING COMPANY	240260127021	Bread	10E008 2560 4100 00 000000 0000	97.37
ALPHA BAKING COMPANY	240273127020	Bread	10E002 2560 4100 00 000000 0000	320.70
ALPHA BAKING COMPANY	240273128024	Bread	10E002 2560 4100 00 000000 0000	175.75
ALPHA BAKING COMPANY	240273128026	Bread	10E004 2560 4100 00 000000 0000	85.18
ALPHA BAKING COMPANY	240273130027	Bread	10E002 2560 4100 00 000000 0000	354.40
ALPHA BAKING COMPANY	240273130028	Bread	10E004 2560 4100 00 000000 0000	26.20
ALPHA BAKING COMPANY	240273130029	Bread	10E005 2560 4100 00 000000 0000	44.89
ALPHA BAKING COMPANY	240273130037	Bread Credit	10E004 2560 4100 00 000000 0000	-26.20
ALPHA BAKING COMPANY	240260134019	Bread	10E010 2560 4100 00 000000 0000	63.22
ALPHA BAKING COMPANY	240260137021	Bread	10E011 2560 4100 00 000000 0000	105.82
ALPHA BAKING COMPANY	240273128025	Bread	10E003 2560 4100 00 000000 0000	70.93
ALPHA BAKING COMPANY	240273137027	Bread	10E002 2560 4100 00 000000 0000	431.54
ALPHA BAKING COMPANY	240273093026	Bread	10E002 2560 4100 00 000000 0000	448.56
ALPHA BAKING COMPANY	240260134018	Bread	10E008 2560 4100 00 000000 0000	86.27
ALPHA BAKING COMPANY	240260127022	Bread	10E010 2560 4100 00 000000 0000	40.40
ALPHA BAKING COMPANY	240260141020	Bread	10E011 2560 4100 00 000000 0000	31.44
ALPHA BAKING COMPANY	240260141021	Bread	10E010 2560 4100 00 000000 0000	20.96
ALPHA BAKING COMPANY	240260144022	Bread	10E011 2560 4100 00 000000 0000	53.65
ALPHA BAKING COMPANY	240260149023	Bread	10E011 2560 4100 00 000000 0000	98.42
ALPHA BAKING COMPANY	240273135029	Bread	10E004 2560 4100 00 000000 0000	57.00
ALPHA BAKING COMPANY	240273142027	Bread	10E003 2560 4100 00 000000 0000	59.69
ALPHA BAKING COMPANY	240273144022	Bread	10E002 2560 4100 00 000000 0000	299.32
ALPHA BAKING COMPANY	240273149021	Bread	10E003 2560 4100 00 000000 0000	48.25
			Totals for ALPHA BAKING COMPANY	2,993.76
ALVAREZ, DAWN	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	27.95
			Totals for ALVAREZ, DAWN	27.95
AMALGAMATED BANK OF	6151 07-24	Debt Certificates Series 2016 Interest	30E001 5220 6240 10 000000 0000	48,750.00
AMALGAMATED BANK OF	6152 07-24	DSEB Bonds 2016A	30E001 5220 6240 11 000000 0000	17,250.00
AMALGAMATED BANK OF	6443 07-24	Bonds Series 2017	30E001 5220 6240 12 000000 0000	364,475.00
			Totals for AMALGAMATED BANK OF CHICAGO	430,475.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON CAPITAL SERVI	11J4-VHWW-YG6N	Kinder Supplies Ballard	10E005 1110 4100 00 000000 0000	119.98
AMAZON CAPITAL SERVI	13DR-RJL4-TYH1	Student Supplies	10E011 1120 4900 00 000000 0000	68.54
AMAZON CAPITAL SERVI	13DR-RJL4-X7FQ	1st Grade Supplies Schultz	10E005 1110 4100 00 000000 0000	119.95
AMAZON CAPITAL SERVI	13HN-GX6N-4FDW	Reading Supplies	10E004 1110 4100 00 000000 0000	12.97
AMAZON CAPITAL SERVI	14PH-9KFW-7GDG	Exterior Paint for Rock	10E005 2410 4100 00 000000 0000	69.98
AMAZON CAPITAL SERVI	16WV-TCJQ-4MRJ	Library Books	10E008 2220 4300 00 000000 0000	62.96
AMAZON CAPITAL SERVI	179V-DD7V-R9V4	2nd Grade Diprizio	10E004 1110 4100 00 000000 0000	59.65
AMAZON CAPITAL SERVI	17TM-KTTH-M3TW	Student Supplies	10E011 1120 4900 00 000000 0000	74.97
AMAZON CAPITAL SERVI	1DM3-611J-3976	4th Grade Supplies Chambers	10E005 1110 4100 00 000000 0000	110.55
AMAZON CAPITAL SERVI	1FWN-DQYH-TTTL	Office Supplies and Chairs	10E003 2410 4100 00 000000 0000	531.98
AMAZON CAPITAL SERVI	1H1C-L3Y9-MTKY	1st Grade Supplies 24-25	10E004 1110 4100 00 000000 0000	43.80
AMAZON CAPITAL SERVI	1J7Y-CLCV-YLM7	Perkins Grant Supplies for CHS	10E002 1130 4100 00 474500 0000	23.18
AMAZON CAPITAL SERVI	1JRG-KRKY-RYL9	ELL Resource Supplies Johnson	10E005 1800 4100 00 000000 0000	42.61
AMAZON CAPITAL SERVI	1LQN-NCDL-Y7TY	Supplies Brown 2023-2024	10E008 1205 4100 00 000000 0000	121.24
AMAZON CAPITAL SERVI	1N6V-J4JT-XD67	3rd Grade Supplies Turk	10E005 1110 4100 00 000000 0000	71.30
AMAZON CAPITAL SERVI	1N9K-9YV9-T1LH	DO Supplies	10E001 2520 4100 00 000000 0000	54.29
AMAZON CAPITAL SERVI	1PWR-JJWJ-GX6C	Supply Credit, Apply to Inv# 136D-JPCN-1LCP	10E004 1110 4100 00 000000 0000	-22.49
AMAZON CAPITAL SERVI	1QJG-KGPN-4943	Office Supplies	10E003 2410 4100 00 000000 0000	23.98
AMAZON CAPITAL SERVI	1RLM-FN1Y-737M	3rd Grade Supplies Soelke	10E005 1110 4100 00 000000 0000	44.76
AMAZON CAPITAL SERVI	1RWC-TGL9-CGMT	2nd Grade and Resource Supplies	10E005 1110 4100 00 000000 0000	96.42
AMAZON CAPITAL SERVI	1RWC-TGL9-CGMT	2nd Grade and Resource Supplies	10E005 1205 4100 00 000000 0000	14.97
AMAZON CAPITAL SERVI	1W3R-M7X6-DMCC	5th Grade Supplies Tinsley	10E005 1110 4100 00 000000 0000	80.27
AMAZON CAPITAL SERVI	1WL9-4KQF-HTT4	Psych Supplies Keele	10E005 2140 4100 00 000000 0000	71.09
AMAZON CAPITAL SERVI	1XFJ-GXGF-LFQD	1st Grade Supplies 24-25	10E004 1110 4100 00 000000 0000	16.99
AMAZON CAPITAL SERVI	11JJ-194J-YDTX	5th Grade Supplies Karnatz	10E005 1110 4100 00 000000 0000	81.32
AMAZON CAPITAL SERVI	179V-DD7V-TYY1	Wellness Supplies	10E002 1130 4100 00 000000 0000	59.80
AMAZON CAPITAL SERVI	1DM3-611J-YMGJ	Mentor Protege Grant Supplies	10E001 2210 4100 00 493200 0000	597.60
AMAZON CAPITAL SERVI	1MHD-TTV9-4HDT	Drama Supplies Credit, Apply to Inv# 1G44-CPGF-HF9L	10E002 1130 4900 00 000000 0000	-19.98
AMAZON CAPITAL SERVI	1MYW-4FYR-77NM	Culture Blast Supplies	10E001 1100 4100 00 000000 0000	110.81
AMAZON CAPITAL SERVI	1PLL-D94L-9C4F	Title III Newcomer Tool Kit Supplies	10E001 1800 4100 00 490500 0000	659.08
AMAZON CAPITAL SERVI	1VVR-FLG1-XNNY	Title III EL Supplies Credit, Apply to Inv# 1V9J-J7HJ-3G4D	10E001 1100 4100 00 490900 0000	-199.96
AMAZON CAPITAL SERVI	17GX-N17Q-Y3XY	Classroom Supplies	10E010 1110 4100 00 000000 0000	97.35
AMAZON CAPITAL SERVI	19CC-TQVP-WVHW	Classroom Supplies	10E010 1110 4100 00 000000 0000	125.67
AMAZON CAPITAL SERVI	19MH-F7GD-3GRD	Classroom Supplies	10E010 1110 4100 00 000000 0000	93.18
AMAZON CAPITAL SERVI	1CFF-FDN6-TMY9	Classroom Supplies	10E010 2110 4100 00 000000 0000	72.40
AMAZON CAPITAL SERVI	1D4P-9CDV-KVPL	Straws for STEAM	10E010 1110 4100 00 000000 0000	19.98
AMAZON CAPITAL SERVI	1DMF-7GPM-Y99X	Classroom Supplies	10E010 1110 4100 00 000000 0000	42.97
AMAZON CAPITAL SERVI	1PWR-JJWJ-4PL9	Stands for State Plaques and Books for DEI	10E002 1500 4100 00 000000 0000	187.93
AMAZON CAPITAL SERVI	1R49-1WGR-WWCF	New Mobile Classroom Chair Pockets	10E010 1110 4100 00 000000 0000	82.99
AMAZON CAPITAL SERVI	1W63-MMPH-VHFJ	Classroom Supplies	10E010 2150 4100 00 000000 0000	73.88
AMAZON CAPITAL SERVI	1VQW-NW4D-QXCF	Mentor and Protege Grant Supplies	10E001 2210 4100 00 493200 0000	79.17
AMAZON CAPITAL SERVI	1CKF-TMHK-H93Q	Title III Supplies	10E001 1100 4100 00 490900 0000	44.67
AMAZON CAPITAL SERVI	1CKF-TMHK-H93Q	Title III Supplies	10E001 1800 4100 00 490500 0000	364.50
AMAZON CAPITAL SERVI	1TP9-6GQ1-TLKF	Retirement Gift	10E002 2410 4100 00 000000 0000	33.99
AMAZON CAPITAL SERVI	1XVW-HLQW-3CYK	PD Course Supplies	10E001 2210 4100 00 000000 0000	60.65
AMAZON CAPITAL SERVI	1XFJ-GXGF-QKJF	1st Grade Teacher Supplies 24-25	10E004 1110 4100 00 000000 0000	17.99
AMAZON CAPITAL SERVI	1MCK-M4GG-37XW	Binder Clips	10E001 2520 4100 00 000000 0000	17.78
AMAZON CAPITAL SERVI	1XVW-HLQW-D49Q	M/P Grant Supplies	10E001 2210 4100 00 493200 0000	246.78
AMAZON CAPITAL SERVI	13HN-GX6N-YPYG	Office Supplies	10E010 2410 4100 00 000000 0000	60.76
AMAZON CAPITAL SERVI	13X4-PW36-3FWF	Wellness Supplies	10E002 1130 4100 00 000000 0000	44.85

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON CAPITAL SERVI	1FK9-XDND-KVT7	Office Supplies	10E010 2410 4100 00 000000 0000	53.90
AMAZON CAPITAL SERVI	1H1M-QF11-GN7K	Supplies Credit, Apply to Inv# 13HN-GX6N-YPYG	10E010 2410 4100 00 000000 0000	-60.76
AMAZON CAPITAL SERVI	1QXC-617L-9DHK	Clear Headset Storage Bins	10E001 1100 4100 00 490900 0000	47.99
AMAZON CAPITAL SERVI	1DVR-7L3X-G1KM	Office Supplies	40E001 2550 4110 00 000000 0000	14.34
AMAZON CAPITAL SERVI	1663-QRC1-9MTC	SPED Supplies	10E003 1205 4100 00 000000 0000	240.41
AMAZON CAPITAL SERVI	1D37-1J46-6PG3	Social Studies Supplies	10E003 1120 4100 00 000000 0000	95.51
AMAZON CAPITAL SERVI	13LM-3JNW-FHN7	USB-C to HDMI Adapter	10E002 1130 4100 00 323500 0000	13.98
AMAZON CAPITAL SERVI	1HD7-JD1H-J6MY	DO Supplies	10E001 2520 4100 00 000000 0000	195.35
AMAZON CAPITAL SERVI	1J13-M943-JRWH	Supply Credit, Apply to Inv# 1CKF-TMHK-H93Q	10E001 1100 4100 00 490900 0000	-37.31
AMAZON CAPITAL SERVI	17YL-W7DR-CDRQ	Classroom Supplies	10E010 1110 4100 00 000000 0000	127.22
AMAZON CAPITAL SERVI	1CKC-Q9K9-3PRC	Library Books	10E008 2220 4300 00 000000 0000	759.41
AMAZON CAPITAL SERVI	1DQ7-QL3Y-QWT4	Teacher Office Supplies	10E008 1110 4100 00 000000 0000	226.59
AMAZON CAPITAL SERVI	1F44-FCNP-QDPH	Student Supplies	10E008 1110 4100 00 000000 0000	84.15
AMAZON CAPITAL SERVI	1F44-FCNP-YMGC	1st Grade Class Supplies	10E008 1110 4100 00 000000 0000	182.18
AMAZON CAPITAL SERVI	14DY-HP1M-GQG4	LMC Textbooks	10E003 1120 4200 00 000000 0000	541.90
AMAZON CAPITAL SERVI	1G74-DRX4-CDCN	Library Book Credit, Apply to Inv# 1CKC-Q9K9-3PRC	10E008 2220 4300 00 000000 0000	-5.73
AMAZON CAPITAL SERVI	1GHH-WJ1W-3F1V	Cork Bulletin Board	10E008 2410 4100 00 000000 0000	224.40
AMAZON CAPITAL SERVI	1H66-DWWQ-NY11	Rolling Lunch Carts	10E008 2410 4100 00 000000 0000	1,079.73
AMAZON CAPITAL SERVI	1HLN-V7FN-P9GF	Nursing Supplies	10E008 1110 4250 00 000000 0000	62.92
AMAZON CAPITAL SERVI	1HLQ-M3K1-XNRH	Bulletin Boards and Supplies	10E008 2410 4100 00 000000 0000	351.90
AMAZON CAPITAL SERVI	1HYF-LTPP-1K6M	Classroom Mailbox Replacements	10E008 2410 4100 00 000000 0000	590.26
AMAZON CAPITAL SERVI	1MYX-CT66-3NVJ	Library Book Order	10E008 2220 4300 00 000000 0000	709.75
AMAZON CAPITAL SERVI	1NF9-M9WK-33HV	SPED Seating Option	10E008 1205 4100 00 000000 0000	76.83
AMAZON CAPITAL SERVI	1PLL-D94L-KJYQ	Student ESY Supplies	10E001 1200 4100 00 462000 0000	36.79
AMAZON CAPITAL SERVI	1PY6-9WLX-KFGT	Library Books	10E008 2220 4300 00 000000 0000	355.55
AMAZON CAPITAL SERVI	1QFC-1HCJ-CNMP	Office Supplies	10E003 2410 4100 00 000000 0000	104.24
AMAZON CAPITAL SERVI	1QYF-VV11-PGC9	Office Supplies	10E008 2410 4100 00 000000 0000	101.36
AMAZON CAPITAL SERVI	1R7C-LJ36-W94Q	Office Supplies	10E003 2410 4100 00 000000 0000	95.97
AMAZON CAPITAL SERVI	1RJY-QNQW-H3NT	Classroom Supplies	10E010 1110 4100 00 000000 0000	124.23
AMAZON CAPITAL SERVI	1TG4-PNQK-V67C	EC New Classroom Set Up	10E001 1110 4100 00 460000 0000	54.98
AMAZON CAPITAL SERVI	1TQJ-KM9W-4RRX	Instructional Coach Supplies	10E002 2212 4100 00 000000 0000	109.67
AMAZON CAPITAL SERVI	1VLW-J4Y4-XP4H	Classroom Supplies	10E010 1110 4100 00 000000 0000	113.38
AMAZON CAPITAL SERVI	1WYX-1V4J-7GHC	Incoming K Supplies	10E004 2410 4100 00 000000 0000	171.53
AMAZON CAPITAL SERVI	1Y39-PJPL-NXV4	95% Hanging Book Bags	10E008 1110 4100 00 000000 0000	97.80
AMAZON CAPITAL SERVI	1YG7-16Y6-MFYH	EC New Classroom Set Up	10E001 1200 4100 00 462000 0000	172.05
AMAZON CAPITAL SERVI	1YG7-16Y6-MFYH	EC New Classroom Set Up	10E001 1110 4100 00 460000 0000	1,888.64
AMAZON CAPITAL SERVI	1YLM-QH14-MKYQ	Incoming K Supplies	10E004 2410 4100 00 000000 0000	958.68
AMAZON CAPITAL SERVI	1LT1-C1VVQ-6GWK	DO Supplies	10E001 2520 4100 00 000000 0000	13.99
AMAZON CAPITAL SERVI	1PQR-YY3K-CXK7	McKinney Vento Hygiene Supplies	10E001 2900 4100 00 430000 0000	333.06
AMAZON CAPITAL SERVI	1YMW-1PH6-1LRC	Misc DO Supplies	10E001 2520 4100 00 000000 0000	347.20
AMAZON CAPITAL SERVI	1NCY-77T7-TD4L	Classroom Desk, Chair and Closet Storage Tree	10E005 2410 4100 00 000000 0000	308.48
AMAZON CAPITAL SERVI	1NCY-77T7-TD4L	Classroom Desk, Chair and Closet Storage Tree	10E005 2410 7100 00 000000 0000	748.03
AMAZON CAPITAL SERVI	1DW4-KQMC-7J4P	Office Supplies	40E001 2550 4110 00 000000 0000	72.23
AMAZON CAPITAL SERVI	1VP1-7L3N-7PQR	Tire Plugs	40E001 2550 4100 00 000000 0000	17.99
			Totals for AMAZON CAPITAL SERVICES, INC	16,770.87
AMERICAN RED CROSS H	22688273	AED Certification	10E002 1130 3190 00 000000 0000	380.00
			Totals for AMERICAN RED CROSS HEALTH & S	380.00
AMITA GLENOAKS SCHOO	TDS-W 4232	April Monthly Tuition	10E001 1912 6700 00 000000 0000	5,467.56
AMITA GLENOAKS SCHOO	TDS-W 4209	FY24 Rate Adjustment, Apply	10E001 1912 6700 00 000000 0000	-2,529.80

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Credit to Inv# TDS-W 4232		
			Totals for AMITA GLENOAKS SCHOOL	2,937.76
APPLE INC	MA79758622	Title III Headsets	10E001 1800 4100 00 490500 0000	2,303.00
APPLE INC	MA83609553	MacBook Air	10E002 1130 7100 00 323500 0000	1,558.00
			Totals for APPLE INC	3,861.00
ASTOUND BUSINESS SOL	416615501-001686	Internet	10E001 2660 3160 00 000000 0000	1,107.07
			Totals for ASTOUND BUSINESS SOLUTIONS/RC	1,107.07
ATKINS, KIMBERLY	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	8.60
			Totals for ATKINS, KIMBERLY	8.60
ATLAS SCREEN SUPPLY	INV436305	New Graphics Course Material	10E002 1100 4200 00 000000 0000	4,766.78
ATLAS SCREEN SUPPLY	INV436282	Pressure Washer for Graphics Course	10E002 1100 4200 00 000000 0000	264.00
ATLAS SCREEN SUPPLY	INV436283	Heat Press for Graphics Course	10E002 1100 7100 00 000000 0000	1,999.00
ATLAS SCREEN SUPPLY	INV436780	Ultralite Booth and Crating for Graphics Course	10E002 1100 7100 00 000000 0000	1,792.00
			Totals for ATLAS SCREEN SUPPLY COMPANY	8,821.78
AVI SYSTEMS, INC	88966198	Projector	10E005 2220 5400 00 000000 0000	6,883.60
			Totals for AVI SYSTEMS, INC	6,883.60
BALLARD & TIGHE, PUB	301401	Shipping for Returned Test Booklets	10E001 1800 4100 00 000000 0000	22.20
BALLARD & TIGHE, PUB	301458	IPT 1 Oral Spanish Test Booklets	10E001 1800 4100 00 000000 0000	244.20
			Totals for BALLARD & TIGHE, PUBLISHERS	266.40
BALLARD, AMBER	May 2024	Mileage Reimbursement for Vet Tech	10E002 1400 3320 00 000000 0000	117.45
BALLARD, AMBER	Tuition 5-24	Tuition Reimbursement EDU 6380, 6525	10E002 1130 2300 00 000000 0000	900.00
			Totals for BALLARD, AMBER	1,017.45
BALLARD, COURTNEY	Tuition 4-24	Tuition Reimbursement EDU 6545	10E005 1110 2300 00 000000 0000	450.00
			Totals for BALLARD, COURTNEY	450.00
BARNES, CORY	Tuition 5-24	Tuition Reimbursement EDU 6380, 6525	10E002 1130 2300 00 000000 0000	900.00
			Totals for BARNES, CORY	900.00
BFH	2402	Culture Blast Performer	10E001 1100 3900 00 000000 0000	700.00
			Totals for BFH	700.00
BIG SIGNS.COM INC	23394	Athletic Supplies	10E011 1500 4100 00 000000 0000	378.50
			Totals for BIG SIGNS.COM INC	378.50
BLAKE, LISA	Apr 29	Reimburse for Science Lab Worms	10E011 1120 4110 00 000000 0000	64.80
			Totals for BLAKE, LISA	64.80
BLUE CROSS BLUE SHIE	Dental 05-24	Dental Claims	10E002 1130 2230 00 000000 0000	-6,781.19
BLUE CROSS BLUE SHIE	Dental 05-24	Dental Claims	20E001 2540 2230 00 000000 0000	-651.09
BLUE CROSS BLUE SHIE	Dental 05-24	Dental Claims	40E001 2550 2230 00 000000 0000	-583.76
			Totals for BLUE CROSS BLUE SHIELD	-8,016.04

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BOER, RACHEL	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	33.85
			Totals for BOER, RACHEL	33.85
BORREGO, STACEY	May 16	Hearing Interpretation for Graduation 5/16/24	10E002 2410 3100 00 000000 0000	306.90
			Totals for BORREGO, STACEY	306.90
BOS	64060	Office Furniture for V. Shadel, M. Torres	10E001 1100 7100 00 000000 0000	10,724.81
			Totals for BOS	10,724.81
BRYLA, ELIZABETH	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	4.15
			Totals for BRYLA, ELIZABETH	4.15
BSN SPORTS, INC	925828157	Replacement CHS Football Uniforms	10E002 1500 4110 00 000000 0000	651.42
			Totals for BSN SPORTS, INC	651.42
BUCKEYE POWER SALES	PS103692	Maintenance and Transportation Building Generator	40E001 2550 5400 00 000000 0000	27,158.35
			Totals for BUCKEYE POWER SALES CO, INC	27,158.35
CAMELOT THERAPEUTIC	INV191821	April Monthly Tuition	10E001 1912 6700 00 000000 0000	17,657.64
			Totals for CAMELOT THERAPEUTIC SCHOOLS,	17,657.64
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2520 3100 00 000000 0000	-360.00
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	-285.99
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	-26.00
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	285.99
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2520 4100 00 000000 0000	197.50
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	285.99
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2310 4100 00 000000 0000	42.69
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2630 4100 00 000000 0000	34.00
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	70.90
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2212 4100 00 000000 0000	319.97
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2310 4100 00 000000 0000	284.26
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2212 4100 00 000000 0000	76.97
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	48.18
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2320 4100 00 000000 0000	111.98
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2520 3100 00 000000 0000	14.95
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2630 4100 00 000000 0000	575.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2520 3100 00 000000 0000	859.00
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2212 4100 00 000000 0000	6.39
CARDMEMBER SERVICE	7577 06-24	E. Mongan Curriculum, Administrative Expenses	10E001 2212 4100 00 000000 0000	1.53
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 7100 00 000000 0000	726.81
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	825.47
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	10.00
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	338.97
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	995.00
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	2.15
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	50.00
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	148.87
CARDMEMBER SERVICE	7577 06-24a	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	10.00
			Totals for CARDMEMBER SERVICE	5,650.58
CARROLL, DAVID	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	37.30
			Totals for CARROLL, DAVID	37.30
CDW GOVERNMENT, INC	ZR00496502	Gopher for Chrome Premium 3/2024-3/2025	10E001 2660 3160 00 000000 0000	990.00
			Totals for CDW GOVERNMENT, INC	990.00
CHAPMAN, DAVID	Tuition 05-24	Tuition Reimbursement EDU 6380, 6525	10E003 1120 2300 00 000000 0000	900.00
			Totals for CHAPMAN, DAVID	900.00
CHERUKU, NARESH	April 2024	Transportation Reimbursement April 2024	40E001 2550 3320 00 000000 0000	399.32
			Totals for CHERUKU, NARESH	399.32
CINTAS CORPORATION #	4192926669	Service Mats	40E001 2550 3700 00 000000 0000	19.72
CINTAS CORPORATION #	4187182332	Service Mats	40E001 2550 3700 00 000000 0000	19.72
CINTAS CORPORATION #	4194309587	Service Mats	40E001 2550 3700 00 000000 0000	19.72
			Totals for CINTAS CORPORATION #355	59.16
CITY OF ELGIN	330845-42337 05/	Water Service CT	20E001 2540 3700 00 000000 0000	1,477.62
CITY OF ELGIN	330845-39520 05/	Water Service PKMS	20E001 2540 3700 00 000000 0000	2,812.39
			Totals for CITY OF ELGIN	4,290.01
CLARY, STACI	May 2024	Homebound Tutoring	10E001 1200 3140 00 462000 0000	400.00
CLARY, STACI	May 2024a	Homebound Tutoring	10E001 1200 3140 00 462000 0000	160.00
			Totals for CLARY, STACI	560.00
COLLEGE ENTRANCE EXA	A251108441	AP Exams	10E002 1130 3900 00 000000 0000	46,308.00
			Totals for COLLEGE ENTRANCE EXAM BOARD	46,308.00
COMMUNITY THERAPY CO	2150	Speech Therapy Services for CHS	10E001 2150 3140 00 000000 0000	4,291.56
COMMUNITY THERAPY CO	2150	Speech Therapy Services for CHS	10E001 2150 3100 00 462000 0000	636.44
			Totals for COMMUNITY THERAPY CORP	4,928.00
COMPASS HEALTH CENTE	957050	Homebound Tutoring	10E001 1200 3140 00 462000 0000	900.00
			Totals for COMPASS HEALTH CENTER PLLC	900.00
CONTINENTAL RESOURCE	91161377	VAISON Subscription Starter Pack,	10E001 2660 3160 00 000000 0000	11,067.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		7/3/24-7/2/27		
CONTINENTAL RESOURCE	91161783	Tech Care Essentials/Support	10E001 2660 3160 00 000000 0000	1,550.00
			Totals for CONTINENTAL RESOURCES, INC	12,617.00
CPI	NAIN-075133	CPI Membership R. Rindhage 2024-2025	40E001 2550 4100 00 000000 0000	200.00
CPI	NAIN-080864	CPI Membership Renewal Transportation	40E001 2550 6400 00 000000 0000	484.90
CPI	NAIN-076909	CPI Membership Renewal D. Brannstrom	10E001 2210 3100 00 462000 0000	200.00
			Totals for CPI	884.90
DATAMATION IMAGING S	JUN-82514	Monthly file storage	10E001 2660 3160 00 462000 0000	661.50
DATAMATION IMAGING S	JUN-82514	Monthly file storage	10E001 2660 3160 00 000000 0000	176.40
			Totals for DATAMATION IMAGING SERVICES	837.90
DEMCO	7483900	Library Supplies Robinson	10E005 2220 4100 00 000000 0000	149.33
			Totals for DEMCO	149.33
DIAMOND GRAPHICS	15945	Graduation Programs	10E002 2410 3100 00 000000 0000	2,740.00
			Totals for DIAMOND GRAPHICS	2,740.00
DILLON, LAURA	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	16.50
			Totals for DILLON, LAURA	16.50
DISCOVERY EDUCATION,	CINV-137821	Discovery Education Experience and Mystery Science Texts	10E004 1100 4200 00 000000 0000	17,262.00
DISCOVERY EDUCATION,	CINV-137821	Discovery Education Experience and Mystery Science Texts	10E005 1100 4200 00 000000 0000	5,754.00
DISCOVERY EDUCATION,	CINV-137821	Discovery Education Experience and Mystery Science Texts	10E008 1100 4200 00 000000 0000	17,262.00
DISCOVERY EDUCATION,	CINV-137821	Discovery Education Experience and Mystery Science Texts	10E010 1100 4200 00 000000 0000	17,262.00
			Totals for DISCOVERY EDUCATION, INC	57,540.00
DOMANICO PSYCHOLOGIC	2930	Bilingual Psych Eval	10E001 2140 3140 00 462000 0000	1,750.00
			Totals for DOMANICO PSYCHOLOGICAL SERVIC	1,750.00
DONATO, AMY	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	14.25
			Totals for DONATO, AMY	14.25
DORSEY, ELISABETH	May 10	Prof Dev Selective Mutism Training	10E010 2210 6400 00 000000 0000	99.00
			Totals for DORSEY, ELISABETH	99.00
DOYLE, MICHAEL	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	95.94
			Totals for DOYLE, MICHAEL	95.94
DUMOULIN, REBECCA	Tuition 5-24	Tuition Reimbursement EDU 6380, 6525	10E003 1120 2300 00 000000 0000	900.00
			Totals for DUMOULIN, REBECCA	900.00
DUPAGE FEDERATION ON	10284	Translating and Interpretation	10E001 1800 3190 00 000000 0000	1,132.98
			Totals for DUPAGE FEDERATION ON HUMAN	1,132.98
DWYER, LAUREN	Tuition 5-24	Tuition Reimbursement EDU 6220,	10E002 1130 2300 00 000000 0000	900.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		6240		
			Totals for DWYER, LAUREN	900.00
ECOWATER/DEKALB BOTT	10025 05-25	Athletics Office Water	10E002 1500 4900 00 000000 0000	26.18
			Totals for ECOWATER/DEKALB BOTTLED WATER	26.18
EDUCATION WEEK	E3E5C0A6-0011	Education Week Quarterly Subscription S. Birkmeier	10E001 2210 6400 00 000000 0000	20.00
			Totals for EDUCATION WEEK	20.00
EILRICH, BRIAN	May 16	Mirror Repair Reimbursement	40E001 2550 3230 00 000000 0000	797.37
			Totals for EILRICH, BRIAN	797.37
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4900 00 000000 0000	778.09
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 4640 00 000000 0000	86.16
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	68.12
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4900 00 000000 0000	55.10
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	166.88
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	199.36
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	366.24
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	366.24
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	92.68
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	77.34
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	78.67
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 4640 00 000000 0000	91.88
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	22.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	22.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	118.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	375.96
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	375.96
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	300.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 4100 00 000000 0000	20.33
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 4100 00 000000 0000	148.26
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 4100 00 000000 0000	750.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable,	40E001 2550 4100 00 000000 0000	299.39

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Activity Expenses		
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	12.75
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	4.10
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	100.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	11.60
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	11.60
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	8.70
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 3120 00 000000 0000	4,205.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	40E001 2550 6400 00 000000 0000	100.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4100 00 000000 0000	671.37
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E003 1500 4100 00 000000 0000	85.16
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E011 1500 4100 00 000000 0000	85.15
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E003 1500 4100 00 000000 0000	130.46
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E011 1500 4100 00 000000 0000	130.46
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E003 1500 4100 00 000000 0000	132.48
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E011 1500 4100 00 000000 0000	132.48
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E003 1500 4100 00 000000 0000	62.46
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E011 1500 4100 00 000000 0000	62.46
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E003 1500 4100 00 000000 0000	6.46
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E011 1500 4100 00 000000 0000	6.45
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E003 1500 4100 00 000000 0000	135.48
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E011 1500 4100 00 000000 0000	135.48
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10R000 1999 0000 00 000000 0000	177.41
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10R000 1999 0000 00 000000 0000	154.73
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	21.00
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	10.75
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	10.75
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	10.75
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable,	10E002 1500 4120 00 000000 0000	41.50

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Activity Expenses		
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	223.54
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	365.02
ELAN CORPORATE PAYME	5013 06-24	Athletics, Accounts Payable, Activity Expenses	10E002 1500 4120 00 000000 0000	511.77
			Totals for ELAN CORPORATE PAYMENT SYSTEM	12,615.98
ELLIS, KAREN	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	61.00
			Totals for ELLIS, KAREN	61.00
ELLIS-BONK, ANDREA	Apr 2024	April Mileage Reimbursement	10E001 1205 3320 00 000000 0000	27.47
ELLIS-BONK, ANDREA	Feb 22	Prof Dev AAC for Gestalt Language Processors	10E001 2210 3100 00 462000 0000	299.00
ELLIS-BONK, ANDREA	May 2024	May Mileage Reimbursement	10E001 1205 3320 00 000000 0000	32.96
			Totals for ELLIS-BONK, ANDREA	359.43
ESPINOSA, ERIK	May 2024	May Contracted Psych Services	10E001 2140 3140 00 462000 0000	630.00
			Totals for ESPINOSA, ERIK	630.00
FEDEX	8-493-81523	Shipping	10E002 2410 3410 00 000000 0000	51.12
			Totals for FEDEX	51.12
FEECE OIL COMPANY	2213143	Fuel Price Adjustment Credit	40E001 2550 4640 00 000000 0000	-2,951.05
FEECE OIL COMPANY	4070324	Fuel	40E001 2550 4640 00 000000 0000	4,501.27
FEECE OIL COMPANY	4070334	Fuel, Drivers Ed Fuel April 2024	10E002 1730 4100 00 000000 0000	338.71
FEECE OIL COMPANY	4070334	Fuel, Drivers Ed Fuel April 2024	40E001 2550 4640 00 000000 0000	2,893.80
FEECE OIL COMPANY	4071567	DEF Fuel Additive	40E001 2550 4640 00 000000 0000	320.40
FEECE OIL COMPANY	4071761	Fuel	40E001 2550 4640 00 000000 0000	3,070.59
FEECE OIL COMPANY	4071771	Fuel	40E001 2550 4640 00 000000 0000	3,335.40
FEECE OIL COMPANY	4072874	Fuel	40E001 2550 4640 00 000000 0000	4,588.36
FEECE OIL COMPANY	4072881	Fuel	40E001 2550 4640 00 000000 0000	2,313.48
FEECE OIL COMPANY	4074159	Fuel	40E001 2550 4640 00 000000 0000	4,446.43
FEECE OIL COMPANY	4074178	Fuel	40E001 2550 4640 00 000000 0000	2,954.13
FEECE OIL COMPANY	4075376	Fuel	40E001 2550 4640 00 000000 0000	4,893.45
FEECE OIL COMPANY	4075384	Fuel	40E001 2550 4640 00 000000 0000	3,014.45
FEECE OIL COMPANY	4077100	Fuel	40E001 2550 4640 00 000000 0000	5,121.44
FEECE OIL COMPANY	4077113	Fuel	40E001 2550 4640 00 000000 0000	2,384.60
FEECE OIL COMPANY	4077801	DEF Fuel Additive	40E001 2550 4640 00 000000 0000	414.00
FEECE OIL COMPANY	4078811	Fuel	40E001 2550 4640 00 000000 0000	4,118.54
FEECE OIL COMPANY	4078820	Fuel	40E001 2550 4640 00 000000 0000	2,949.06
			Totals for FEECE OIL COMPANY	48,707.06
FOLLETT CONTENT SOLU	376103F	DEI Texts for CMS	10E001 2220 4100 00 440000 0000	336.89
FOLLETT CONTENT SOLU	392414	Birthday Book Club	10E004 1110 4900 00 000000 0000	386.30
FOLLETT CONTENT SOLU	392414F	Birthday Book Club	10E004 1110 4900 00 000000 0000	130.26
FOLLETT CONTENT SOLU	408721F	Replacement Library Books	10E003 2220 4300 00 000000 0000	30.24
			Totals for FOLLETT CONTENT SOLUTIONS, LL	883.69
FOX TECH TRANSITION	SESINV-038142	May Monthly Tuition	10E001 1912 6700 00 000000 0000	8,902.52
			Totals for FOX TECH TRANSITION PROGRAM	8,902.52
FRENETTE, JENNIFER	Tuition 5-24	Tuition Reimbursement ELSE 6350, 6379	10E010 1110 2300 00 000000 0000	900.00
			Totals for FRENETTE, JENNIFER	900.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
FURMAN, MATTHEW	Uniform FY24c	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	43.18
			Totals for FURMAN, MATTHEW	43.18
GALESKI, MICHAEL	Tuition 4-24	Tuition Reimbursement EDU 6525	10E010 1110 2300 00 000000 0000	450.00
			Totals for GALESKI, MICHAEL	450.00
GARCIA, JENNIFER	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	100.00
			Totals for GARCIA, JENNIFER	100.00
GOPHER SPORT	IN373683	PE Equipment	10E004 1110 4100 00 000000 0000	267.64
			Totals for GOPHER SPORT	267.64
GORDON FLESCH COMPAN	IN14658481	Copier Staples	10E010 1110 4170 00 000000 0000	112.92
GORDON FLESCH COMPAN	IN14689581	Black and Color Copies	10E001 2410 3250 00 000000 0000	534.14
GORDON FLESCH COMPAN	IN14689582	Black and Color Copies	10E001 2410 3250 00 000000 0000	2,756.49
GORDON FLESCH COMPAN	I00923659	Copiers 6/15/24 - 7/14/24	10E001 2410 3250 00 000000 0000	4,270.22
GORDON FLESCH COMPAN	IN14696989	Staple Order	10E008 1110 4170 00 000000 0000	422.68
			Totals for GORDON FLESCH COMPANY INC	8,096.45
GORDON FOOD SERVICE	2001242579	Food Credit, Apply to Inv# 9009506838	10E002 2560 4100 00 000000 0000	-12.80
GORDON FOOD SERVICE	2001244589	Supplies Credit, Apply to Inv# 9009052300	10E011 2560 4900 00 000000 0000	-23.30
GORDON FOOD SERVICE	2001247827	Supplies Credit, Apply to Inv# 9009813051	10E011 2560 4900 00 000000 0000	-41.56
GORDON FOOD SERVICE	9009506838	Food, Supplies	10E002 2560 4100 00 000000 0000	3,283.81
GORDON FOOD SERVICE	9009506838	Food, Supplies	10E002 2560 4900 00 000000 0000	502.80
GORDON FOOD SERVICE	9009506869	Food	10E003 2560 4100 00 000000 0000	913.83
GORDON FOOD SERVICE	9009506871	Supplies	10E003 2560 4900 00 000000 0000	64.19
GORDON FOOD SERVICE	9009553432	Food, Supplies	10E005 2560 4100 00 000000 0000	445.20
GORDON FOOD SERVICE	9009553432	Food, Supplies	10E005 2560 4900 00 000000 0000	105.10
GORDON FOOD SERVICE	9009554935	Food, Supplies	10E008 2560 4100 00 000000 0000	1,254.70
GORDON FOOD SERVICE	9009554935	Food, Supplies	10E008 2560 4900 00 000000 0000	114.80
GORDON FOOD SERVICE	9009572364	Food, Supplies	10E002 2560 4100 00 000000 0000	4,024.17
GORDON FOOD SERVICE	9009572364	Food, Supplies	10E002 2560 4900 00 000000 0000	233.97
GORDON FOOD SERVICE	9009572399	Food	10E003 2560 4100 00 000000 0000	1,215.60
GORDON FOOD SERVICE	9009572404	Supplies	10E003 2560 4900 00 000000 0000	64.55
GORDON FOOD SERVICE	9009572643	Food, Supplies	10E002 2560 4100 00 000000 0000	549.38
GORDON FOOD SERVICE	9009572643	Food, Supplies	10E002 2560 4900 00 000000 0000	58.13
GORDON FOOD SERVICE	9009813049	Food	10E011 2560 4100 00 000000 0000	676.24
GORDON FOOD SERVICE	9009813050	Food	10E011 2560 4100 00 000000 0000	1,246.19
GORDON FOOD SERVICE	9009813051	Supplies	10E011 2560 4900 00 000000 0000	336.23
GORDON FOOD SERVICE	9009813061	Food, Supplies	10E010 2560 4100 00 000000 0000	844.07
GORDON FOOD SERVICE	9009813061	Food, Supplies	10E010 2560 4900 00 000000 0000	89.24
GORDON FOOD SERVICE	9009766446	Food	10E002 2560 4100 00 000000 0000	3,047.77
GORDON FOOD SERVICE	9009766470	Food, Supplies	10E004 2560 4100 00 000000 0000	1,261.53
GORDON FOOD SERVICE	9009766470	Food, Supplies	10E004 2560 4900 00 000000 0000	45.64
GORDON FOOD SERVICE	9009766578	Food	10E002 2560 4100 00 000000 0000	20.09
GORDON FOOD SERVICE	9009810559	Food, Supplies	10E005 2560 4100 00 000000 0000	659.99
GORDON FOOD SERVICE	9009810559	Food, Supplies	10E005 2560 4900 00 000000 0000	109.17
GORDON FOOD SERVICE	9009829109	Food, Supplies	10E002 2560 4100 00 000000 0000	1,757.92
GORDON FOOD SERVICE	9009829109	Food, Supplies	10E002 2560 4900 00 000000 0000	168.02
GORDON FOOD SERVICE	9009813057	Food, Supplies	10E008 2560 4100 00 000000 0000	1,358.06
GORDON FOOD SERVICE	9009813057	Food, Supplies	10E008 2560 4900 00 000000 0000	339.08
GORDON FOOD SERVICE	2001269279	Food Credit, Apply to Inv#	10E011 2560 4100 00 000000 0000	-48.16

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		9010058512		
GORDON FOOD SERVICE	9010012375	Food, Supplies	10E002 2560 4100 00 000000 0000	3,082.89
GORDON FOOD SERVICE	9010012375	Food, Supplies	10E002 2560 4900 00 000000 0000	6.48
GORDON FOOD SERVICE	9010012384	Food, Supplies	10E004 2560 4100 00 000000 0000	909.81
GORDON FOOD SERVICE	9010012384	Food, Supplies	10E004 2560 4900 00 000000 0000	232.50
GORDON FOOD SERVICE	9010058530	Food	10E008 2560 4100 00 000000 0000	2,121.17
GORDON FOOD SERVICE	9010058561	Food, Supplies	10E010 2560 4100 00 000000 0000	991.35
GORDON FOOD SERVICE	9010058561	Food, Supplies	10E010 2560 4900 00 000000 0000	44.62
GORDON FOOD SERVICE	9010074355	Food	10E002 2560 4100 00 000000 0000	1,644.05
GORDON FOOD SERVICE	9010292754	Food	10E008 2560 4100 00 000000 0000	770.71
GORDON FOOD SERVICE	9010304791	Food, Supplies	10E002 2560 4100 00 000000 0000	2,390.77
GORDON FOOD SERVICE	9010304791	Food, Supplies	10E002 2560 4900 00 000000 0000	797.98
GORDON FOOD SERVICE	934128496	Supplies	10E011 2560 4900 00 000000 0000	139.86
			Totals for GORDON FOOD SERVICE INC	37,795.84
GRAVITT, KIRA	Tuition 04-24	Tuition Reimbursement EDU 6380, 6525	10E008 1110 2300 00 000000 0000	300.00
			Totals for GRAVITT, KIRA	300.00
GREENLEE, REBECCA	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	13.20
			Totals for GREENLEE, REBECCA	13.20
GREENLEE, RYAN	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	59.90
			Totals for GREENLEE, RYAN	59.90
GREWAL, KAREN	May 15	May Mileage and Retirement Supplies Reimbursement	10E001 2310 3320 00 000000 0000	34.29
GREWAL, KAREN	May 15	May Mileage and Retirement Supplies Reimbursement	10E001 2310 4100 00 000000 0000	16.08
			Totals for GREWAL, KAREN	50.37
GROOM, MATTHEW	Tuition 4-24	Tuition Reimbursement EDU 6380, 6525	10E002 1130 2300 00 000000 0000	750.00
			Totals for GROOM, MATTHEW	750.00
GUTIERREZ VEGA, LAUR	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	252.25
			Totals for GUTIERREZ VEGA, LAURA	252.25
GUZMAN, PATRICIA	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	32.45
			Totals for GUZMAN, PATRICIA	32.45
HAHN, EMILY	Tuition 05-24	Tuition Reimbursement EDU 6220, 6240	10E002 1130 2300 00 000000 0000	900.00
			Totals for HAHN, EMILY	900.00
HALL, DOMINIQUE	Tuition 5-24	Tuition Reimbursement EDU 6525, 6380	10E004 1110 2300 00 000000 0000	900.00
			Totals for HALL, DOMINIQUE	900.00
HALTER, CHRISTA	Tuition 5-24	Tuition Reimbursement EDU 6220, 6240	10E010 1110 2300 00 000000 0000	900.00
			Totals for HALTER, CHRISTA	900.00
HAMEL, BRODY	May 17b	Reimburse for IESA State Track Meet Hotel	10E011 1500 3190 00 000000 0000	186.04
HAMEL, BRODY	May 2024	May Mileage Reimbursement, IESA	10E011 1500 3320 00 000000 0000	223.63

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Parking and Admission		
			Totals for HAMEL, BRODY	409.67
HAMPSHIRE HIGH SCHOO	23-24	CHS FVC Boys Track Invite 5/13/24	10E002 1500 6400 00 000000 0000	205.00
			Totals for HAMPSHIRE HIGH SCHOOL	205.00
HEARTLAND SCHOOL SOL	3144006	Heartland/Mosaic End of Year Service	10E001 2560 3190 00 000000 0000	545.00
			Totals for HEARTLAND SCHOOL SOLUTIONS	545.00
HERFF JONES, INC	1226750	Diploma Cover	10E002 2410 4100 00 000000 0000	26.16
HERFF JONES, INC	1231260	Diploma	10E002 2410 4100 00 000000 0000	16.44
HERFF JONES, INC	1233079	Diplomas	10E002 2410 4100 00 000000 0000	27.32
			Totals for HERFF JONES, INC	69.92
HINCKLEY SPRING WATE	2448865 052524	Water Filtration System	40E001 2550 3700 00 000000 0000	153.02
			Totals for HINCKLEY SPRING WATER COMPANY	153.02
HODGES LOIZZI EISENH	62098	April Legal Fees	80E001 2369 3180 00 000000 0000	20,929.45
			Totals for HODGES LOIZZI EISENHAMMER ROD	20,929.45
HOME DEPOT PRO	801194333	Cleaning Supplies	40E001 2550 4100 00 000000 0000	89.40
HOME DEPOT PRO	801430992	Transportation Parts	40E001 2550 4100 00 000000 0000	107.02
			Totals for HOME DEPOT PRO	196.42
HOUGHTON MIFFLIN COM	956035417	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E001 1100 3100 00 490900 0000	9,300.00
HOUGHTON MIFFLIN COM	956035417	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E004 1800 4100 00 000000 0000	1,637.48
HOUGHTON MIFFLIN COM	956035417	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E005 1800 4100 00 000000 0000	902.52
HOUGHTON MIFFLIN COM	956035417	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E001 2210 3100 00 490500 0000	3,500.00
HOUGHTON MIFFLIN COM	956037835	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E004 1800 4100 00 000000 0000	1,070.07
HOUGHTON MIFFLIN COM	956037835	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E008 1800 4100 00 000000 0000	2,707.55
HOUGHTON MIFFLIN COM	956037835	Arriba la Lectura for TBE Program K-5 EL Curriculum	10E010 1800 4100 00 000000 0000	2,707.55
			Totals for HOUGHTON MIFFLIN COMPANY	21,825.17
HUNTLEY HIGH SCHOOL	Mar 12	CHS FVC Boys Track Conference Meet 3/12/24	10E002 1500 6400 00 000000 0000	65.67
			Totals for HUNTLEY HIGH SCHOOL	65.67
IAVAT	81896	IAVAT Conference Registration, R Dalen and R Robinson	10E002 2210 3100 00 323500 0000	650.00
			Totals for IAVAT	650.00
ILLINOIS ASSOCIATION	435617	BoardBook Subscription and PRESS Subscription Renewal	10E001 2520 3160 00 000000 0000	4,225.00
ILLINOIS ASSOCIATION	436126	Active Membership Annual Dues	10E001 2310 6400 00 000000 0000	8,250.00
			Totals for ILLINOIS ASSOCIATION OF SCHOO	12,475.00
ILLINOIS PRINCIPALS	445225	Prof Dev AA#1115 2024, D. Carpenter	10E002 2210 6400 00 000000 0000	199.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ILLINOIS PRINCIPALS	445224	Prof Dev, AA#3813 2024, S. Farrington	10E002 2210 6400 00 000000 0000	199.00
ILLINOIS PRINCIPALS	446594	Prof Dev AP/Dean Summit North 2024, E. Pereda	10E002 2210 6400 00 000000 0000	149.00
ILLINOIS PRINCIPALS	446632	Prof Dev AP/Dean Summit North 2024, D. Carpenter	10E002 2210 6400 00 000000 0000	149.00
			Totals for ILLINOIS PRINCIPALS ASSOCIATI	696.00
INSTRUCTURE, INC	INV589828	Annual Canvas Subscription Renewal	10E001 2212 3190 00 000000 0000	37,530.00
			Totals for INSTRUCTURE, INC	37,530.00
INTEGRATED SYSTEMS C	739930	Skyward Annual Fees	10E001 2520 3160 00 000000 0000	13,355.88
			Totals for INTEGRATED SYSTEMS CORPORATIO	13,355.88
INTERSTATE BILLING S	3037234335	Clamp	40E001 2550 4100 00 000000 0000	60.00
			Totals for INTERSTATE BILLING SERVICE	60.00
JENSEN, JENNA	Tuition 05-24	Tuition Reimbursement EDU 6530, 6595	10E011 1120 2300 00 000000 0000	900.00
			Totals for JENSEN, JENNA	900.00
JONES SCHOOL SUPPLY	2092271	Lion Pride Trophies	10E005 2410 4100 00 000000 0000	148.96
			Totals for JONES SCHOOL SUPPLY CO, INC	148.96
KANE COUNTY REGIONAL	8002400179	April Fingerprinting	10E001 2520 3100 00 000000 0000	80.00
KANE COUNTY REGIONAL	2002400240	AA3649 Educators as Servant Leaders S. Birkmeier	10E001 2212 6400 00 000000 0000	125.00
KANE COUNTY REGIONAL	2002400248	AA#1815 Online Admin Education Class, E. Snyder	10E005 2210 6400 00 000000 0000	125.00
KANE COUNTY REGIONAL	8002400196	May 2024 Fingerprinting	10E001 2520 3100 00 000000 0000	520.00
			Totals for KANE COUNTY REGIONAL OFFICE O	850.00
KANE COUNTY SHERIFF	FY23-24	Resource Officer 2023-2024	10E002 1130 3100 00 000000 0000	53,480.64
			Totals for KANE COUNTY SHERIFF DEPT	53,480.64
KANE COUNTY TREASURE	04-10-151-006 09	Kane County Tax DO	10E001 2310 6900 00 000000 0000	8,091.98
KANE COUNTY TREASURE	05-20-300-007 09	Kane County Tax Rt. 47	10E001 2310 6900 00 000000 0000	826.67
KANE COUNTY TREASURE	05-29-100-001 09	Kane County Tax Rt. 47	10E001 2310 6900 00 000000 0000	7,718.87
KANE COUNTY TREASURE	05-29-300-002 09	Kane County Tax Rt. 47	10E001 2310 6900 00 000000 0000	496.89
KANE COUNTY TREASURE	05-30-200-003 09	Kane County Tax Rt. 47	10E001 2310 6900 00 000000 0000	1,778.56
KANE COUNTY TREASURE	05-30-200-009 09	Kane County Tax Rt. 47	10E001 2310 6900 00 000000 0000	179.74
			Totals for KANE COUNTY TREASURER	19,092.71
KARAMITSOS, ALYSSA	Tuition 05-24	Tuition Reimbursement EDU 6220, 6240	10E002 1130 2300 00 000000 0000	900.00
			Totals for KARAMITSOS, ALYSSA	900.00
KARNATZ, SARAH	Tuition 05-24	Tuition Reimbursement EDU 6220, 6240	10E005 1110 2300 00 000000 0000	900.00
			Totals for KARNATZ, SARAH	900.00
KB BILINGUAL SERVICE	32	Bilingual Speech Services	10E001 2150 3140 00 000000 0000	950.00
			Totals for KB BILINGUAL SERVICES	950.00
KERLEY, CAREY	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	5.30

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for KERLEY, CAREY	5.30
KESTER, TIM	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	11.10
			Totals for KESTER, TIM	11.10
KIM, HYOUNKYOUNG	Mar-May 2024	Choir Accompanist Mar-May 2024 CHS PKMS CMS	10E001 1100 3900 00 000000 0000	1,575.00
			Totals for KIM, HYOUNKYOUNG	1,575.00
KING, NICHOLAS	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	54.74
			Totals for KING, NICHOLAS	54.74
KINNISON, CATHRYN	May 1	Prof Dev SMA Educator's Webcourse for Elementary	10E010 2210 6400 00 000000 0000	180.00
			Totals for KINNISON, CATHRYN	180.00
KOWALSKI, CATHERINE	Tuition 5-24	Tuition Reimbursement MATH 521, 780	10E002 1130 2300 00 000000 0000	900.00
			Totals for KOWALSKI, CATHERINE	900.00
KRAUS, DANIEL JR	Uniform FY24a	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	119.06
			Totals for KRAUS, DANIEL JR	119.06
LAKESHORE LEARNING M	509934051724	EC New Classroom Setup	10E001 1200 4100 00 462000 0000	802.69
			Totals for LAKESHORE LEARNING MATERIALS	802.69
LANGUAGE TESTING INT	L86268-IN	Biliteracy Exam	10E002 1130 3190 00 000000 0000	20.00
			Totals for LANGUAGE TESTING INTERNATIONA	20.00
LEHMAN, ANGELA	May 2024	Tutoring	10E001 1200 3140 00 462000 0000	640.00
			Totals for LEHMAN, ANGELA	640.00
LEITNER, BRAD	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	56.55
			Totals for LEITNER, BRAD	56.55
LOVE YOUR CLASSROOM	1264	BCBA Consultation and Mileage	10E001 2210 3100 00 462000 0000	4,179.16
			Totals for LOVE YOUR CLASSROOM LLC	4,179.16
LUDA	1792	2024-2025 Membership Renewal	10E001 2320 6400 00 000000 0000	4,300.00
			Totals for LUDA	4,300.00
LUTZ, DANIEL	Uniform FY24b	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	31.58
			Totals for LUTZ, DANIEL	31.58
MAESTAS, JENNIFER	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	38.35
			Totals for MAESTAS, JENNIFER	38.35
MAIQUEZ, SHERRE	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	76.65
			Totals for MAIQUEZ, SHERRE	76.65
MANZANERA, JENNI	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	75.05
			Totals for MANZANERA, JENNI	75.05
MARMION ACADEMY	May 3	CHS Boys Varsity Track Kane County Meet 5/3/24	10E002 1500 6400 00 000000 0000	350.00
			Totals for MARMION ACADEMY	350.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MAY, NICHOLAS	Uniform FY24	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	184.21
			Totals for MAY, NICHOLAS	184.21
MCCARTHY, MATTHEW	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	148.14
			Totals for MCCARTHY, MATTHEW	148.14
MCCOY-PEPIOT, KATHLE	May 15	Reimbursement for Reading Incentives	10E003 2220 4100 00 000000 0000	78.65
			Totals for MCCOY-PEPIOT, KATHLEEN	78.65
MCCUISTON HOSPITALIT	5500	Private Transportation	40E001 2550 3310 00 000000 0000	720.00
MCCUISTON HOSPITALIT	5501	Private Transportation	40E001 2550 3310 00 000000 0000	900.00
MCCUISTON HOSPITALIT	5502	Private Transportation	40E001 2550 3310 00 000000 0000	480.00
			Totals for MCCUISTON HOSPITALITY LLC	2,100.00
MCGRAW HILL SCHOOL E	132764552001	Reveal Integrated Math Texts	10E002 1100 4200 00 000000 0000	90,053.45
			Totals for MCGRAW HILL SCHOOL EDUCATION	90,053.45
MCNALLY, EDWARD	Oct 2023	Prof Dev AP Online Biology Workshop 10/17/23-10/24/23	10E002 2210 6400 00 000000 0000	175.00
			Totals for MCNALLY, EDWARD	175.00
MENARDS, ELGIN	79553	Transportation Supplies	40E001 2550 4100 00 000000 0000	271.10
MENARDS, ELGIN	80609	Transportation Supplies	40E001 2550 4100 00 000000 0000	47.97
MENARDS, ELGIN	81768	Supplies	40E001 2550 4100 00 000000 0000	214.59
MENARDS, ELGIN	81826	Parts	40E001 2550 4100 00 000000 0000	12.46
MENARDS, ELGIN	81828	Parts	40E001 2550 4100 00 000000 0000	157.47
			Totals for MENARDS, ELGIN	703.59
MENTA ACADEMY DEKALB	SESINV-037843	May Monthly Tuition	10E001 1912 6700 00 000000 0000	3,202.46
MENTA ACADEMY DEKALB	SESINV-037844	May Monthly Tuition	10E001 1912 6700 00 000000 0000	6,294.93
			Totals for MENTA ACADEMY DEKALB	9,497.39
MICHELETTO, KATHRYN	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	33.57
			Totals for MICHELETTO, KATHRYN	33.57
MIDWEST TRANSIT EQUI	X101071312:01	Vinyl Replacement	40E001 2550 4100 00 000000 0000	66.17
			Totals for MIDWEST TRANSIT EQUIPMENT, IN	66.17
MILNAMOW, KRISTIN	Tuition 05-24	Tuition Reimbursement EDU 6525	10E010 1110 2300 00 000000 0000	450.00
			Totals for MILNAMOW, KRISTIN	450.00
MIX, LANCE	Uniform FY24b	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	37.77
			Totals for MIX, LANCE	37.77
MONGAN, ESTHER	May 29	Retirement Gift Reimbursement	10E001 2310 4100 00 000000 0000	174.01
			Totals for MONGAN, ESTHER	174.01
MUSIC & ARTS CENTER,	INV044404242	Band Supplies	10E002 1130 4100 00 000000 0000	28.00
			Totals for MUSIC & ARTS CENTER, INC	28.00
NASCO EDUCATION	593565	PE Equipment 24-25	10E004 1110 4100 00 000000 0000	422.39
			Totals for NASCO EDUCATION	422.39
NCJC	May 2024	NCJC Scholastic Gate PKMS	10E011 1120 3900 00 000000 0000	122.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for NCJC	122.00
NETZLEY, JAMIE	Tuition 5-24	Tuition Reimbursement MAT 521, 780	10E002 1130 2300 00 000000 0000	900.00
			Totals for NETZLEY, JAMIE	900.00
NEWLINE BEHAVIORAL S	240147006DS	Therapy Services	10E001 2140 3140 00 462000 0000	1,217.50
			Totals for NEWLINE BEHAVIORAL SOLUTIONS,	1,217.50
NICOR GAS	1617810005 05-24	Gas Service Transportation	40E001 2550 4650 00 000000 0000	189.10
NICOR GAS	34854410007 02-2	Nicor Delivery Fee CMS	20E003 2540 4650 00 000000 0000	884.05
NICOR GAS	34854410007 03-2	Nicor Delivery Fee CMS	20E003 2540 4650 00 000000 0000	870.85
NICOR GAS	50818310000 02-2	Nicor Delivery Fee CHS	20E002 2540 4650 00 000000 0000	2,066.80
NICOR GAS	50818310000 03-2	Nicor Delivery Fee CHS	20E002 2540 4650 00 000000 0000	2,209.45
NICOR GAS	71598710003 03-2	Nicor Delivery Fee LL	20E005 2540 4650 00 000000 0000	457.20
			Totals for NICOR GAS	6,677.45
NIHIP	June 2024 Final	Medical Claims	10E001 2320 2250 00 000000 0000	-20.28
NIHIP	June 2024 Final	Medical Claims	10E002 1130 2210 00 000000 0000	-3.80
NIHIP	June 2024 Final	Medical Claims	10E002 1130 2220 00 000000 0000	10,496.51
NIHIP	June 2024 Final	Medical Claims	20E001 2540 2210 00 000000 0000	3.80
			Totals for NIHIP	10,476.23
NOLAN, SARAH	May 14	Reimb for 95% Group	10E001 2210 4100 00 000000 0000	130.57
NOLAN, SARAH	May 2024	May Mileage Reimbursement	10E001 2330 3320 00 000000 0000	52.93
NOLAN, SARAH	May 30	Reimb for Supplies	10E001 2330 4100 00 000000 0000	35.56
			Totals for NOLAN, SARAH	219.06
NORMOYLE, KATIE	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	59.16
			Totals for NORMOYLE, KATIE	59.16
NSN EMPLOYER SERVICE	2024-2025	2024-2025 Unemployment Services	80E001 2363 3830 00 000000 0000	1,974.90
			Totals for NSN EMPLOYER SERVICES, INC	1,974.90
OFFICE DEPOT/ODP BUS	360582513001	Office Supplies	10E004 2410 4100 00 000000 0000	94.44
OFFICE DEPOT/ODP BUS	362079997001	Office Supplies	10E004 2410 4100 00 000000 0000	10.48
OFFICE DEPOT/ODP BUS	361196916001	ELL Resource Supplies Johnson	10E005 1800 4100 00 000000 0000	21.39
OFFICE DEPOT/ODP BUS	361259281001	ELL Resource Supplies Johnson	10E005 1800 4100 00 000000 0000	28.96
OFFICE DEPOT/ODP BUS	367543917001	3rd Grade Supplies Turk	10E005 1110 4100 00 000000 0000	56.08
OFFICE DEPOT/ODP BUS	367545002001	3rd Grade Supplies Soelke	10E005 1110 4100 00 000000 0000	64.01
OFFICE DEPOT/ODP BUS	367550456001	Kinder Supplies VanWagenen	10E005 1110 4100 00 000000 0000	46.17
OFFICE DEPOT/ODP BUS	367547506001	Resource Supplies Cohn	10E005 1110 4100 00 000000 0000	51.03
OFFICE DEPOT/ODP BUS	367546287001	1st Grade Supplies Weibler	10E005 1110 4100 00 000000 0000	54.88
OFFICE DEPOT/ODP BUS	367546821001	1st Grade Supplies Weibler	10E005 1110 4100 00 000000 0000	7.99
OFFICE DEPOT/ODP BUS	367546822001	1st Grade Supplies Weibler	10E005 1110 4100 00 000000 0000	44.01
OFFICE DEPOT/ODP BUS	367546823001	1st Grade Supplies Weibler	10E005 1110 4100 00 000000 0000	5.19
OFFICE DEPOT/ODP BUS	367551089001	Kinder Supplies VanWagenen	10E005 1110 4100 00 000000 0000	27.81
OFFICE DEPOT/ODP BUS	367551092001	Kinder Supplies VanWagenen	10E005 1110 4100 00 000000 0000	45.38
OFFICE DEPOT/ODP BUS	367551641001	4th Grade Supplies Schultz	10E005 1110 4100 00 000000 0000	119.70
OFFICE DEPOT/ODP BUS	367636703001	Resource Supplies Cook	10E005 1110 4100 00 000000 0000	81.81
OFFICE DEPOT/ODP BUS	367637647001	Resource Supplies Cook	10E005 1110 4100 00 000000 0000	23.89
OFFICE DEPOT/ODP BUS	367637648001	Resource Supplies Cook	10E005 1110 4100 00 000000 0000	12.74
OFFICE DEPOT/ODP BUS	367981439001	Office Supplies	10E002 2560 4900 00 000000 0000	149.79
OFFICE DEPOT/ODP BUS	368017383001	Office Supplies	10E002 2560 4900 00 000000 0000	15.23
OFFICE DEPOT/ODP BUS	366668022001	Office Supply Credit	10E004 2410 4100 00 000000 0000	-19.76
			Totals for OFFICE DEPOT/ODP BUSINESS SOL	941.22

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ORCHARD, MICHELLE	Apr 2024	April Mileage Reimbursement	10E008 1205 3320 00 000000 0000	104.52
			Totals for ORCHARD, MICHELLE	104.52
ORIENTAL TRADING COM	73089150801	Reading Supplies	10E004 1110 4100 00 000000 0000	82.92
			Totals for ORIENTAL TRADING COMPANY, INC	82.92
OTUS, LLC	1794	3-Year OTUS Subscription Renewal 6/1/2024-5/31/2027	10E001 2212 3190 00 000000 0000	51,783.00
			Totals for OTUS, LLC	51,783.00
PADDOCK PUBLICATIONS	287318	Legal Notice Student Services	10E001 2310 3180 00 000000 0000	39.10
PADDOCK PUBLICATIONS	289099	Legal Notices Copy Paper and Fuel Bids	10E001 2310 3180 00 000000 0000	165.60
PADDOCK PUBLICATIONS	280516	Legal Notice Bus Lease Bid	10E001 2310 3180 00 000000 0000	75.90
			Totals for PADDOCK PUBLICATIONS, INC	280.60
PAGE, REBECCA	May 14	Library Supplies Reimbursement	10E008 2220 4100 00 000000 0000	37.11
			Totals for PAGE, REBECCA	37.11
PAR, INC	IN-00331497	Digital Assessments	10E001 2230 3190 00 462000 0000	307.50
			Totals for PAR, INC	307.50
PARISI, NICOLE	Tuition 5-24	Tuition Reimbursement EDU 6380, 6525	10E003 1120 2300 00 000000 0000	300.00
			Totals for PARISI, NICOLE	300.00
PAROLA, SCOTT	May 2024	May Mileage Reimbursement, CMS State Track Meet	10E003 1500 3320 00 000000 0000	285.49
			Totals for PAROLA, SCOTT	285.49
PARRA, ROBERTO	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	104.80
			Totals for PARRA, ROBERTO	104.80
PASZT, ALEXANDRA	May 7	Reimbursement for Staff Appreciation Meal	10E003 2410 4100 00 000000 0000	321.48
			Totals for PASZT, ALEXANDRA	321.48
PAULUS, KIMBERLY	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	90.65
			Totals for PAULUS, KIMBERLY	90.65
PAYTON, SUSAN	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	27.10
			Totals for PAYTON, SUSAN	27.10
PEAP	501797	5th Grade Academic Excellence and Achievement Awards	10E005 2410 4100 00 000000 0000	151.30
			Totals for PEAP	151.30
PEERLESS NETWORK, IN	51019	Phones	20E001 2540 3400 00 000000 0000	1,201.35
			Totals for PEERLESS NETWORK, INC.	1,201.35
PEPSI COLA GEN BOT I	34385454	Pepsi Products	10E002 2560 4100 00 000000 0000	469.28
PEPSI COLA GEN BOT I	34385455	Pepsi Products	10E002 2560 4100 00 000000 0000	1,957.80
PEPSI COLA GEN BOT I	27299103	Pepsi Products	10E002 2560 4100 00 000000 0000	776.42
			Totals for PEPSI COLA GEN BOT INC	3,203.50

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PFLUG, DAINA	May 23	Reimbursement for Shipping Fee	10E001 2310 3100 00 000000 0000	38.18
			Totals for PFLUG, DAINA	38.18
PITNEY BOWES INC	Postage 05-24	May postage added to meter	10E001 2520 3410 00 000000 0000	500.00
			Totals for PITNEY BOWES INC	500.00
POLOWY, DANIEL	Jun 5	B & G All Staff Summer Luncheon Reimb	20E001 2540 4110 00 000000 0000	28.25
			Totals for POLOWY, DANIEL	28.25
PORTER, CARSON	May 2024	May Mileage Reimbursement	10E003 1500 3320 00 000000 0000	41.61
			Totals for PORTER, CARSON	41.61
POSTMASTER	397 06-24	CMS PO Box 397 Renewal	10E003 2410 3410 00 000000 0000	162.00
POSTMASTER	395 06-24	HBT PO Box 395 Renewal	10E004 2410 3410 00 000000 0000	110.00
POSTMASTER	396 03-24	DO PO Box 396 Renewal	10E001 2520 3410 00 000000 0000	110.00
			Totals for POSTMASTER	382.00
POTSIC, MICHAEL	May 2024	May Mileage Reimbursement	10E001 2330 3320 00 000000 0000	69.68
POTSIC, MICHAEL	May 22	Reimb Supplies	10E001 1205 4100 00 000000 0000	60.00
			Totals for POTSIC, MICHAEL	129.68
POWELL, MARIE	May 16	Hearing Interpretation at Graduation 5/16/24	10E002 2410 3100 00 000000 0000	288.14
			Totals for POWELL, MARIE	288.14
POWERS, MICHAEL	24103	CHS Track Officials Assignor Fee	10E002 1500 3190 00 000000 0000	140.00
			Totals for POWERS, MICHAEL	140.00
PREVENTATIVE MAINTEN	224105	Safety Lane	40E001 2550 6400 00 000000 0000	50.00
PREVENTATIVE MAINTEN	224102	Safety Lane	40E001 2550 6400 00 000000 0000	50.00
			Totals for PREVENTATIVE MAINTENANCE SYST	100.00
PRIOLA, RACHEL	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	78.14
			Totals for PRIOLA, RACHEL	78.14
PROBERTS, TAMARA	May 8	Reimbursement for Teacher Appreciation Week Treats	10E011 2410 4900 00 000000 0000	61.13
			Totals for PROBERTS, TAMARA	61.13
PROJECT LEAD THE WAY	449535	Gateway Participation Fee 2024-2025	10E011 1120 3190 00 000000 0000	950.00
PROJECT LEAD THE WAY	449534	Gateway Participation Fee 2024-2025	10E003 1120 3190 00 000000 0000	950.00
PROJECT LEAD THE WAY	453225	New Engineering (9-12) Course Supplies	10E002 1100 4200 00 000000 0000	3,299.25
PROJECT LEAD THE WAY	453286	Biomedical Science Supplies (9-12)	10E002 1100 4200 00 000000 0000	6,481.50
PROJECT LEAD THE WAY	454503	PLTW-Biomedical Science Supplies (9-12)	10E002 1100 4200 00 000000 0000	9,985.00
			Totals for PROJECT LEAD THE WAY, INC	21,665.75
PSIC	P/C FY24-25	Property and Casualty Insurance	40E001 2550 3840 00 000000 0000	68,775.00
PSIC	P/C FY24-25	Property and Casualty Insurance	80E001 2371 3840 00 000000 0000	618,951.99
			Totals for PSIC	687,726.99

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
QUINLAN & FABISH	15497705	Instrument Repairs	10E011 1120 3230 00 000000 0000	82.00
QUINLAN & FABISH	15497724	Instrument Repairs	10E011 1120 3230 00 000000 0000	172.26
QUINLAN & FABISH	15497827	Instrument Repairs	10E011 1120 3230 00 000000 0000	193.11
QUINLAN & FABISH	15497854	Instrument Repairs	10E011 1120 3230 00 000000 0000	247.00
			Totals for QUINLAN & FABISH	694.37
REAGAN, STACY	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	43.55
			Totals for REAGAN, STACY	43.55
REALLY GOOD STUFF	8513521	Supply 2024-2025 Brock	10E008 1110 4100 00 000000 0000	27.94
REALLY GOOD STUFF	8523522	Classroom Supplies	10E010 1110 4100 00 000000 0000	56.97
REALLY GOOD STUFF	8525249	Classroom Supplies	10E010 1110 4100 00 000000 0000	399.90
REALLY GOOD STUFF	8525250	Classroom Supplies	10E010 1110 4100 00 000000 0000	32.99
			Totals for REALLY GOOD STUFF	517.80
RESPONDUS	SO-38638	K-12 Lockdown Browser Site License Renewal 8/1/24-7/31/25	10E001 2212 3190 00 000000 0000	4,045.00
			Totals for RESPONDUS	4,045.00
REVTRAK	Fees 05-24	May credit card fees	10E001 2520 3100 00 000000 0000	10,165.70
REVTRAK	Fees 05-24a	May Activity credit card fees	10E001 2520 3100 00 000000 0000	3,686.53
			Totals for REVTRAK	13,852.23
RIGGLE, RONALD	Uniform FY24	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	52.86
			Totals for RIGGLE, RONALD	52.86
RION, MICHELE	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	8.50
			Totals for RION, MICHELE	8.50
RIVERSIDE INSIGHTS	INV207574	CogAT Post Screener Form 7 Online	10E001 2212 3800 00 000000 0000	651.90
			Totals for RIVERSIDE INSIGHTS	651.90
ROADWAY TOWING & SER	21803	Safety Lane	40E001 2550 6400 00 000000 0000	327.00
ROADWAY TOWING & SER	22258	Safety Lane	40E001 2550 6400 00 000000 0000	47.00
ROADWAY TOWING & SER	22427	Safety Sticker	40E001 2550 6400 00 000000 0000	376.00
			Totals for ROADWAY TOWING & SERVICE, INC	750.00
ROCHESTER 100 INC	INV073656	Nicky Folders 3rd and 4th Grade	10E005 1110 4900 00 000000 0000	360.00
ROCHESTER 100 INC	INV074709	General Student Supplies	10E004 1110 4100 00 000000 0000	1,615.00
			Totals for ROCHESTER 100 INC	1,975.00
ROMERO, KIMBERLY	Lunch Refund FY2	Food Service Refund PKMS	10R011 1611 0000 00 000000 0000	4.90
			Totals for ROMERO, KIMBERLY	4.90
ROUTE 47 TRANSPORTAT	May 2024	Private Transportation	40E001 2550 3310 00 000000 0000	4,480.00
ROUTE 47 TRANSPORTAT	May 2024a	Private Transportation	40E001 2550 3310 00 000000 0000	3,390.00
			Totals for ROUTE 47 TRANSPORTATION SERVI	7,870.00
SAFE DI-AWARDS COMPA	27486	5th Grade Class T-Shirts	10E010 1110 4900 00 000000 0000	1,140.00
			Totals for SAFE DI-AWARDS COMPANY	1,140.00
SAGE PUBLISHING	915KI	PD Course Building Thinking Classrooms	10E001 2212 4100 00 000000 0000	1,498.13
			Totals for SAGE PUBLISHING	1,498.13
SAMMARCO, STEPHANIE	Tuition 05-24	Tuition Reimbursement EDU 6220,	10E011 1120 2300 00 000000 0000	900.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		6240		
			Totals for SAMMARCO, STEPHANIE	900.00
SANDERS, AMY	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	15.80
			Totals for SANDERS, AMY	15.80
SCHOLASTIC BOOK FAIR	W5510320BF	Spring Book Fair LL	10E005 1110 4900 00 000000 0000	4,142.25
			Totals for SCHOLASTIC BOOK FAIRS-15	4,142.25
SCHOLASTIC CLASSROOM	M7399621-7a	Classroom Magazines Credit	10E005 1110 4200 00 000000 0000	-31.25
SCHOLASTIC CLASSROOM	M75144345	Classroom Magazines	10E005 1110 4200 00 000000 0000	2,372.11
			Totals for SCHOLASTIC CLASSROOM MAGAZINE	2,340.86
SCHOOL HEALTH CORPOR	CINV000036205	UPT Soccer Goals	10E004 2410 7100 00 000000 0000	3,822.66
SCHOOL HEALTH CORPOR	CINV000039245	PE Equipment 24-25	10E004 1110 4100 00 000000 0000	508.18
			Totals for SCHOOL HEALTH CORPORATION	4,330.84
SCHOOL NURSE SUPPLY,	1003617-IN	Nurse Supplies	10E004 1110 4250 00 000000 0000	552.57
SCHOOL NURSE SUPPLY,	1004993-IN	New Vision Machine	10E001 2130 7100 00 460000 0000	4,745.00
			Totals for SCHOOL NURSE SUPPLY, INC	5,297.57
SCHOOL OUTFITTERS LL	INV14149752	Portable Partition for Room Sharing	10E004 1110 7100 00 000000 0000	1,904.99
			Totals for SCHOOL OUTFITTERS LLC	1,904.99
SCHOOL SPECIALTY LLC	308104501274	Art Supplies Danz 24-25	10E004 1110 4100 00 000000 0000	524.89
SCHOOL SPECIALTY LLC	208134110911	Office Supplies	10E010 2410 4100 00 000000 0000	851.90
SCHOOL SPECIALTY LLC	208134111575	Classroom Supplies	10E010 1110 4100 00 000000 0000	39.73
SCHOOL SPECIALTY LLC	208134122453	Student Dry Erase Boards	10E010 1110 4100 00 000000 0000	870.70
SCHOOL SPECIALTY LLC	208134113816	2nd Grade Supplies Way	10E005 1110 4100 00 000000 0000	15.44
SCHOOL SPECIALTY LLC	208134111358	2nd Grade Supplies Way	10E005 1110 4100 00 000000 0000	108.40
SCHOOL SPECIALTY LLC	208134174146	3rd Grade Student Supplies	10E008 1110 4100 00 000000 0000	156.50
SCHOOL SPECIALTY LLC	308104511481	Construction, Roll and Border Paper	10E004 1110 4100 00 000000 0000	415.41
			Totals for SCHOOL SPECIALTY LLC	2,982.97
SCHOOLBELLS LTD	1675	Private Transportation	40E001 2550 3310 00 000000 0000	3,238.00
			Totals for SCHOOLBELLS LTD	3,238.00
SCHOOLINKS, INC	INV-1007	SchooLinks 2024-25	10E002 1130 3190 00 000000 0000	13,177.40
SCHOOLINKS, INC	INV-1007	SchooLinks 2024-25	10E003 1120 3190 00 000000 0000	3,385.44
			Totals for SCHOOLINKS, INC	16,562.84
SCHREUR, LAMBERTUS	May 2024	May Mileage Reimbursement	10E001 2660 3320 00 000000 0000	9.78
			Totals for SCHREUR, LAMBERTUS	9.78
SCHULTZ, NICOLE	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	70.35
			Totals for SCHULTZ, NICOLE	70.35
SCHURING & SCHURING	May 2024 CHS	Dairy	10E002 2560 4100 00 000000 0000	694.48
SCHURING & SCHURING	May 2024 CMS	Dairy	10E003 2560 4100 00 000000 0000	549.38
SCHURING & SCHURING	May 2024 CT	Dairy	10E010 2560 4100 00 000000 0000	1,655.69
SCHURING & SCHURING	May 2024 HBT	Dairy	10E004 2560 4100 00 000000 0000	1,444.26
SCHURING & SCHURING	May 2024 LL	Dairy	10E005 2560 4100 00 000000 0000	635.24
SCHURING & SCHURING	May 2024 PKMS	Dairy	10E011 2560 4100 00 000000 0000	1,073.09
SCHURING & SCHURING	May 2024 PV	Dairy	10E008 2560 4100 00 000000 0000	1,538.63

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for SCHURING & SCHURING	7,590.77
SEAL OF ILLINOIS	12522	May Monthly Tuition	10E001 1912 6700 00 000000 0000	13,828.50
			Totals for SEAL OF ILLINOIS	13,828.50
SECTION 6 FFA	June 19	IAVAT Conference Lodging 6/19-6/21	10E002 1400 3100 00 000000 0000	320.00
			Totals for SECTION 6 FFA	320.00
SHALES MCNUTT CONSTR	80-517-04	Final Geotechnical Report Route 47 Property	20E002 2540 5410 00 000000 0000	25,700.00
SHALES MCNUTT CONSTR	Application No 3	Electric for Generators PV HBT	20E004 2540 5400 00 392500 0000	21,870.00
SHALES MCNUTT CONSTR	Application No 3	Electric for Generators PV HBT	20E008 2540 5400 00 392500 0000	21,870.00
			Totals for SHALES MCNUTT CONSTRUCTION	69,440.00
SKYWARD ACCOUNTING D	231102	Software Licenses July 1, 2024 - June 30, 2025	10E001 2520 3160 00 000000 0000	89,973.15
			Totals for SKYWARD ACCOUNTING DEPT	89,973.15
SMAGACZ, JULIA	Tuition 5-24	Tuition Reimbursement EDU 6380, 6525	10E002 1130 2300 00 000000 0000	750.00
			Totals for SMAGACZ, JULIA	750.00
SODEXO CAMPUS SERVIC	544000883	Graduation Ceremony Food	10E002 2410 3100 00 000000 0000	139.24
SODEXO CAMPUS SERVIC	544000884	Graduation Ceremony Food	10E002 2410 3100 00 000000 0000	289.10
SODEXO CAMPUS SERVIC	544000885	Graduation Ceremony Food	10E002 2410 3100 00 000000 0000	3,835.00
			Totals for SODEXO CAMPUS SERVICES	4,263.34
SOELKE, COLLEEN	Tuition 5-24	Tuition Reimbursement SPED 6565, 6545	10E005 1110 2300 00 000000 0000	900.00
			Totals for SOELKE, COLLEEN	900.00
SOLOV, CRYSTAL	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	10.80
			Totals for SOLOV, CRYSTAL	10.80
SPECIALIZED EDUCATIO	INV192135	April Monthly Tuition	10E001 1912 6700 00 000000 0000	7,212.87
			Totals for SPECIALIZED EDUCATION OF ILLI	7,212.87
STANLEY, MARYROSE	Uniform FY24a	2023-2024 Uniform Reimbursement	10E003 2560 4110 00 000000 0000	59.66
			Totals for STANLEY, MARYROSE	59.66
STOVER, GAIL	May 2024	May Mileage Reimbursement	10E001 2212 3320 00 000000 0000	180.34
			Totals for STOVER, GAIL	180.34
SUCCESS BY DESIGN IN	197742	4th Grade Student Planners	10E005 1110 4900 00 000000 0000	195.62
			Totals for SUCCESS BY DESIGN INC	195.62
SUMMIT SCHOOL, INC	36346	May Monthly Tuition	10E001 1912 6700 00 000000 0000	22,619.52
			Totals for SUMMIT SCHOOL, INC	22,619.52
SYBRANT, ELLEN	Apr 2024	April Mileage Reimbursement	10E001 1205 3320 00 000000 0000	13.27
SYBRANT, ELLEN	May 2024	May Mileage Reimbursement	10E001 1205 3320 00 000000 0000	13.27
SYBRANT, ELLEN	Tuition 4-24	Tuition Reimbursement EDU 6380, 6525	10E008 1110 2300 00 000000 0000	300.00
			Totals for SYBRANT, ELLEN	326.54

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SYCAMORE HIGH SCHOOL	Mar 12a	CHS Girls Track Gary Engler Invitational 3/12/24	10E002 1500 6400 00 000000 0000	125.00
			Totals for SYCAMORE HIGH SCHOOL	125.00
TEACHING STRATEGIES,	INV194434	Teaching Strategies GOLD Renewal	10E001 1200 3140 00 462000 0000	3,547.50
			Totals for TEACHING STRATEGIES,LLC	3,547.50
TEAM REHABILITATION	INV-003688	CHS Athletic Trainer Apr-May 2024	10E002 1500 3190 00 000000 0000	8,332.50
			Totals for TEAM REHABILITATION SERVICES	8,332.50
TEELE, BRAYDEN	Tuition 5-24	Tuition Reimbursement MATH 780, 521	10E002 1130 2300 00 000000 0000	900.00
			Totals for TEELE, BRAYDEN	900.00
TESTA PRODUCE	5697399	Fresh Produce	10E004 2560 4100 00 000000 0000	81.75
TESTA PRODUCE	5701397	Fresh Produce	10E002 2560 4100 00 000000 0000	114.20
TESTA PRODUCE	5680306	Fresh Produce	10E005 2560 4100 00 000000 0000	13.00
TESTA PRODUCE	5684609	Fresh Produce	10E005 2560 4100 00 000000 0000	15.75
TESTA PRODUCE	5689809	Fresh Produce	10E005 2560 4100 00 000000 0000	13.00
TESTA PRODUCE	5707258	Fresh Produce	10E002 2560 4100 00 000000 0000	129.50
TESTA PRODUCE	5698175	Fresh Produce	10E005 2560 4100 00 000000 0000	13.00
TESTA PRODUCE	5698176	Fresh Produce	10E010 2560 4100 00 000000 0000	61.50
			Totals for TESTA PRODUCE	441.70
THE COSTUMER	545419.1.5	Musical Rental Costume Fees	10E002 1130 3900 00 000000 0000	175.88
THE COSTUMER	550000.1.1	Musical Rental Costume Damage Fee	10E002 1130 3900 00 000000 0000	30.00
			Totals for THE COSTUMER	205.88
THERAPY TRAVELERS, L	INV101584	Contracted SpEd Teacher	10E001 1205 3100 00 000000 0000	3,100.00
THERAPY TRAVELERS, L	INV101995	Contracted SpEd Teacher	10E001 1205 3100 00 000000 0000	3,100.00
THERAPY TRAVELERS, L	INV102401	Contracted SpEd Teacher	10E001 1205 3100 00 000000 0000	3,100.00
THERAPY TRAVELERS, L	INV102801	Contracted SpEd Teacher	10E001 1205 3100 00 000000 0000	3,100.00
THERAPY TRAVELERS, L	INV103260	Contracted SpEd Teacher	10E001 1205 3100 00 000000 0000	620.00
			Totals for THERAPY TRAVELERS, LLC	13,020.00
TROPHIES BY GEORGE	102645-24	CHS Athletics Senior Night Awards	10E002 1500 4100 00 000000 0000	230.00
TROPHIES BY GEORGE	9903-2257	CHS Girls Soccer Awards	10E002 1500 4100 00 000000 0000	46.50
			Totals for TROPHIES BY GEORGE	276.50
TYLER TECHNOLOGIES	045-467017	Versa Trans Technical Support	40E001 2550 3700 00 000000 0000	7,098.42
			Totals for TYLER TECHNOLOGIES	7,098.42
UNITY SCHOOL BUS PAR	579384-IN	Safety Vests	40E001 2550 4100 00 000000 0000	432.44
UNITY SCHOOL BUS PAR	581493-IN	Microphone 2-Way Radios	40E001 2550 4100 00 000000 0000	103.57
			Totals for UNITY SCHOOL BUS PARTS	536.01
US BANK EQUIPMENT FI	529142176	Copiers	10E001 2410 3250 00 000000 0000	2,262.76
			Totals for US BANK EQUIPMENT FINANCE, IN	2,262.76
VALENTINI, MARK	Tuition 5-24	Tuition Reimbursement EDU 6220, 6240	10E011 1120 2300 00 000000 0000	300.00
			Totals for VALENTINI, MARK	300.00
VARACALLI, VINCENT	Uniform FY24	2023-2024 Uniform Reimbursement	20E002 2540 4110 00 000000 0000	73.38
			Totals for VARACALLI, VINCENT	73.38

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
VASIL, KRISTIANA	Tuition 4-24	Tuition Reimbursement EDU 6525, 6380	10E002 1130 2300 00 000000 0000	300.00
			Totals for VASIL, KRISTIANA	300.00
VAUGHN, MICHELLE	May 2024	May Mileage and Supplies Reimbursement	10E001 1205 3320 00 000000 0000	177.95
VAUGHN, MICHELLE	May 2024	May Mileage and Supplies Reimbursement	10E001 1205 4100 00 000000 0000	28.47
			Totals for VAUGHN, MICHELLE	206.42
VERIZON WIRELESS SER	9964282839	B & G Cell Phone MiFi Emergency Phones	20E001 2540 3400 00 000000 0000	996.36
			Totals for VERIZON WIRELESS SERVICES LLC	996.36
VEST, JENNA	Tuition 05-24	Tuition Reimbursement EDU 6220, 6240	10E002 1130 2300 00 000000 0000	900.00
			Totals for VEST, JENNA	900.00
VITO, JOHN	481	PKMS Assignment of VB, Boys and Girls Basketball Officials	10E011 1500 3190 00 000000 0000	368.00
VITO, JOHN	480	CMS Assignment of VB, Boys and Girls Basketball Officials	10E003 1500 3190 00 000000 0000	400.00
			Totals for VITO, JOHN	768.00
WAKOH WEAR INC	2024-0357	Athletic Supplies	10E011 1500 4100 00 000000 0000	380.00
WAKOH WEAR INC	2024-0371	Falcon Award T-Shirts	10E011 1500 4100 00 000000 0000	168.00
WAKOH WEAR INC	2024-0370	Track Award T-shirts	10E003 1500 4100 00 000000 0000	168.00
			Totals for WAKOH WEAR INC	716.00
WILMINGTON, MINDY	May 2024	May Mileage Reimbursement	10E001 1205 3320 00 000000 0000	18.49
			Totals for WILMINGTON, MINDY	18.49
WISCONSIN CENTER FOR	W-0089951	WIDA Kindergarten Screeners	10E001 1800 4100 00 000000 0000	175.00
			Totals for WISCONSIN CENTER FOR ED PROD	175.00
WOLFE, MARGARITA	Lunch Refund FY2	Food Service Refund CHS	10R002 1611 0000 00 000000 0000	11.55
			Totals for WOLFE, MARGARITA	11.55
YURGIL, EDEN	May 2024	NASP Membership Renewal	10E001 2140 6400 00 000000 0000	230.00
			Totals for YURGIL, EDEN	230.00
ZEECRAFT TECH	6240	PKMS Athletics Wireless Challenger II and Repairs	10E003 1500 3230 00 000000 0000	553.00
			Totals for ZEECRAFT TECH	553.00
			Totals for checks	2,239,757.48

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	1,289.09	912,040.99	913,330.08
20	OPERATIONS AND MAINTENANCE	0.00	0.00	82,339.07	82,339.07
30	DEBT SERVICE, BOND & INTEREST	0.00	0.00	430,475.00	430,475.00
40	TRANSPORTATION FUND	0.00	0.00	171,756.99	171,756.99
80	TORT FUND	0.00	0.00	641,856.34	641,856.34
*** Fund Summary Totals ***		0.00	1,289.09	2,238,468.39	2,239,757.48

************************ End of report ************************

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ACCARDI, DAVID	Apr 19	CHS Girls Lacrosse Official 4/19/24	10E002 1500 3190 00 000000 0000	70.00
			Totals for ACCARDI, DAVID	70.00
BAIER, RANDY	May 2	CHS Softball Official 5/2/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for BAIER, RANDY	77.00
BARGAMIAN, ALEX	May 4	CHS Girls Soccer Official 5/4/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
			Totals for BARGAMIAN, ALEX	147.00
BROCK, ROBERT	May 8	CHS Baseball Official 5/8/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for BROCK, ROBERT	77.00
BYRD, TERRY	Apr 17	CHS Baseball Official 4/17/24	10E002 1500 3190 00 000000 0000	77.00
BYRD, TERRY	May 8	CHS Baseball Official 5/8/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for BYRD, TERRY	154.00
CLEVELAND, DAVID	Apr 19	CHS Baseball Official 4/19/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for CLEVELAND, DAVID	77.00
CONE, RAYMOND	Apr 19	CHS Baseball Official 4/19/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for CONE, RAYMOND	77.00
CULVER, RANDAL	Apr 24	CHS Softball Official 4/24/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for CULVER, RANDAL	77.00
DAHL, DAVID	Apr 17	CHS Girls Lacrosse Official 4/17/24, 2 Games	10E002 1500 3190 00 000000 0000	152.00
			Totals for DAHL, DAVID	152.00
DINI, ANTHONY	Apr 24	CHS Baseball Official 4/24/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for DINI, ANTHONY	74.00
DOBRINCU, ORLANDO	May 4	CHS Girls Soccer Official 5/4/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
			Totals for DOBRINCU, ORLANDO	147.00
DOMINGUEZ, JUAN	May 2	CHS Soccer Official 5/2/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for DOMINGUEZ, JUAN	82.00
ENGEN, LUCAS	May 2	CHS Soccer Official 5/2/24	10E002 1500 3190 00 000000 0000	65.00
			Totals for ENGEN, LUCAS	65.00
FAJARDO, PATRICK	Apr 17	CHS Girls Lacrosse Official 4/17/24, 2 Games	10E002 1500 3190 00 000000 0000	152.00
FAJARDO, PATRICK	May 3	CHS Girls Lacrosse Official 5/3/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for FAJARDO, PATRICK	234.00
FEISS, RICHARD	May 3	CHS Girls Lacrosse Official 5/3/24	10E002 1500 3190 00 000000 0000	82.00
FEISS, RICHARD	May 3a	CHS Girls JV Lacrosse Official 5/3/24	10E002 1500 3190 00 000000 0000	70.00
			Totals for FEISS, RICHARD	152.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
FIELD, JODY	Apr 20	CHS Track Official 4/20/24 Meet	10E002 1500 3190 00 000000 0000	204.00
			Totals for FIELD, JODY	204.00
FINSTEIN, MARK	Apr 17	CHS Softball Official 4/17/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for FINSTEIN, MARK	77.00
FORDE, WILLIAM	Apr 23	CHS Girls Lacrosse Official 4/23/24, 2 Games	10E002 1500 3190 00 000000 0000	152.00
			Totals for FORDE, WILLIAM	152.00
FOSTER, MARK	Apr 25	CHS Girls Soccer Official 4/25/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
			Totals for FOSTER, MARK	147.00
GILBERT, CHRISTOPHER	Apr 20	CHS Track Official 4/20/24 Meet	10E002 1500 3190 00 000000 0000	204.00
			Totals for GILBERT, CHRISTOPHER	204.00
GLAB, JEFFREY	Apr 24	CHS Baseball Official 4/24/24	10E002 1500 3190 00 000000 0000	74.00
GLAB, JEFFREY	May 4	CHS Baseball Official 5/4/24, 2 Games	10E002 1500 3190 00 000000 0000	154.00
			Totals for GLAB, JEFFREY	228.00
GRASCH, GARY	May 6	CHS Baseball Official 5/6/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for GRASCH, GARY	77.00
GRIFFITH, KENNETH	Apr 20	CHS Baseball Official 4/20/24, 2 Games	10E002 1500 3190 00 000000 0000	154.00
			Totals for GRIFFITH, KENNETH	154.00
GUILD, JOHN	Apr 25	CHS Girls Soccer Official 4/25/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
			Totals for GUILD, JOHN	147.00
GUZINSKI, GEOFF	Apr 22	CHS Baseball Official 4/22/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for GUZINSKI, GEOFF	74.00
HAND, JONATHAN	Apr 30	CHS Softball Official 4/30/24	10E002 1500 3190 00 000000 0000	77.00
HAND, JONATHAN	May 6	CHS Softball Official 5/6/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for HAND, JONATHAN	154.00
HOMMOWUN, CHRISTOPHE	May 6	CHS Baseball Official 5/6/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for HOMMOWUN, CHRISTOPHER	77.00
HOSHINA, RAIDEN	Apr 15	CHS Baseball Official 4/15/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for HOSHINA, RAIDEN	74.00
IOTT, SCOTT	May 4	CHS Baseball Official 5/4/24, 2 Games	10E002 1500 3190 00 000000 0000	148.00
			Totals for IOTT, SCOTT	148.00
JACOBI, KEITH	Apr 29a	CHS Track Meet Official 4/29/24	10E002 1500 3190 00 000000 0000	163.00
			Totals for JACOBI, KEITH	163.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
KARASEWSKI, JOSEPH	May 6	CHS Softball Official 5/6/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for KARASEWSKI, JOSEPH	77.00
KAUKE, KENNETH	Apr 18	CHS Boys Lacrosse Official 4/18 and 4/25/24, 3 Games	10E002 1500 3190 00 000000 0000	234.00
			Totals for KAUKE, KENNETH	234.00
KAUKE, SPENCER	Apr 18	CHS Boys Lacrosse Official 4/18/24	10E002 1500 3190 00 000000 0000	82.00
KAUKE, SPENCER	Apr 25	CHS Boys Lacrosse Official 4/25/24, 2 Games	10E002 1500 3190 00 000000 0000	152.00
KAUKE, SPENCER	May 6	CHS Boys Lacrosse Official 5/6/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for KAUKE, SPENCER	316.00
KIELBASA, JOSEPH	Apr 24	CHS Softball Official 4/24/24	10E002 1500 3190 00 000000 0000	77.00
KIELBASA, JOSEPH	May 2a	CHS Softball Official 5/2/24	10E002 1500 3190 00 000000 0000	77.00
KIELBASA, JOSEPH	Apr 4a	CHS Softball Official Rainout Travel Fee 4/1/24	10E002 1500 3190 00 000000 0000	38.50
			Totals for KIELBASA, JOSEPH	192.50
KNAPP, ROBERT	May 7	CHS Boys Lacrosse Official 5/7/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for KNAPP, ROBERT	82.00
KNEIP, DENNIS	Apr 29	CHS Baseball Official 4/29/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for KNEIP, DENNIS	77.00
KOHLER, THOMAS	Apr 19	CHS Girls Lacrosse Official 4/19/24	10E002 1500 3190 00 000000 0000	70.00
KOHLER, THOMAS	Apr 23	CHS Girls Lacrosse Official 4/23/24, 2 Games	10E002 1500 3190 00 000000 0000	152.00
			Totals for KOHLER, THOMAS	222.00
KRASZEWSKI, ERIK	May 1	CHS Baseball Official 5/1/24	10E002 1500 3190 00 000000 0000	74.00
KRASZEWSKI, ERIK	May 10	CHS Baseball Official 5/10/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for KRASZEWSKI, ERIK	148.00
KRICH, BRUCE	May 6	CHS Boys Lacrosse Official 5/6/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for KRICH, BRUCE	82.00
LAMADRID, OSCAR	Apr 18	CHS Girls Soccer Official 4/18/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
			Totals for LAMADRID, OSCAR	147.00
LAMAN, MIKE	May 1	CHS Softball Official 5/1/24	10E002 1500 3190 00 000000 0000	74.00
LAMAN, MIKE	Apr 30	CHS Softball Official 4/30/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for LAMAN, MIKE	151.00
MAESTRO, JOSEPH	May 9	CHS Softball Official 5/9/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for MAESTRO, JOSEPH	77.00
MCMAHON, TIMOTHY	May 9	CHS Softball Official 5/9/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for MCMAHON, TIMOTHY	77.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MERENESS, GUY	Apr 1	CHS Softball Official Rainout Travel Fee 4/1/24	10E002 1500 3190 00 000000 0000	38.50
			Totals for MERENESS, GUY	38.50
MEYER, JOSHUA	Apr 18	CHS Girls Soccer Official 4/18/24	10E002 1500 3190 00 000000 0000	82.00
MEYER, JOSHUA	Apr 25	CHS Girls Soccer Official 4/25/24	10E002 1500 3190 00 000000 0000	82.00
MEYER, JOSHUA	May 2	CHS Soccer Official 5/2/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for MEYER, JOSHUA	246.00
MOELLER, DAVID	Apr 25	CHS Baseball Official 4/25/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for MOELLER, DAVID	77.00
MONTBRIAND, RICH	May 7	CHS Boys Lacrosse Official 5/7/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for MONTBRIAND, RICH	82.00
MOORE, KEVIN	Apr 29	CHS Baseball Official 4/29/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for MOORE, KEVIN	77.00
MORRIS, MICHAEL	Apr 16	CHS Softball Official 4/16/24	10E002 1500 3190 00 000000 0000	74.00
MORRIS, MICHAEL	Apr 18	CHS Softball Official 4/18/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for MORRIS, MICHAEL	148.00
NEECE, RON	May 3	CHS Baseball Official 5/3/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for NEECE, RON	74.00
PEREZ, JUAN	Apr 16	CHS Girls Soccer Official 4/16/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for PEREZ, JUAN	82.00
PINA, CELSO	Apr 29	CHS Soccer Official 4/29/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for PINA, CELSO	82.00
RUSSELL, JAKE	May 3	CHS Baseball Official 5/3/24	10E002 1500 3190 00 000000 0000	74.00
RUSSELL, JAKE	May 11	CHS Baseball Official 5/11/24, 2 Games	10E002 1500 3190 00 000000 0000	148.00
			Totals for RUSSELL, JAKE	222.00
SALINAS, JOSE	Apr 20	CHS Baseball Official 4/20/24, 2 Games	10E002 1500 3190 00 000000 0000	154.00
			Totals for SALINAS, JOSE	154.00
SCHMICKLEY, MICHAEL	Apr 16	CHS Girls Soccer Official 4/16/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
SCHMICKLEY, MICHAEL	Apr 29b	CHS Soccer Official 4/29/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for SCHMICKLEY, MICHAEL	229.00
SHEA, ROBERT	May 4	CHS Girls Soccer Official 5/4/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for SHEA, ROBERT	82.00
SIWEK, THEODORE	Apr 25	CHS Baseball Official 4/25/24	10E002 1500 3190 00 000000 0000	77.00
SIWEK, THEODORE	May 4	CHS Baseball Official 5/4/24, 2 Games	10E002 1500 3190 00 000000 0000	154.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for SIWEK, THEODORE	231.00
SKAJA, JOSEPH JR	Apr 16	CHS Girls Soccer Official 4/16/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
SKAJA, JOSEPH JR	Apr 18	CHS Girls Soccer Official 4/18/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
SKAJA, JOSEPH JR	May 2	CHS Soccer Official 5/2/24, 2 Games	10E002 1500 3190 00 000000 0000	147.00
			Totals for SKAJA, JOSEPH JR	441.00
STAPAY, STEVEN	Apr 22	CHS Softball Official 4/22/24	10E002 1500 3190 00 000000 0000	74.00
STAPAY, STEVEN	May 3	CHS Softball Official 5/3/24	10E002 1500 3190 00 000000 0000	74.00
STAPAY, STEVEN	May 8	CHS Softball Official 5/8/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for STAPAY, STEVEN	222.00
STEINBERG, PHILLIP	Apr 22	CHS Baseball Official 4/22/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for STEINBERG, PHILLIP	74.00
STERLING, KENNETH	Apr 17	CHS Baseball Official 4/17/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for STERLING, KENNETH	77.00
TOTH, CHARLES	Apr 17	CHS Softball Official 4/17/24	10E002 1500 3190 00 000000 0000	77.00
			Totals for TOTH, CHARLES	77.00
VENCES, CARLOS	Apr 29	CHS Soccer Official 4/29/24	10E002 1500 3190 00 000000 0000	82.00
			Totals for VENCES, CARLOS	82.00
VETTER, JOHN	Apr 15	CHS Boys Lacrosse Official 4/15/24, 2 Games	10E002 1500 3190 00 000000 0000	152.00
			Totals for VETTER, JOHN	152.00
WEBB, BRIAN	Apr 15	CHS Softball Official 4/15/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for WEBB, BRIAN	74.00
WILMOT, MICHAEL	May 11	CHS Baseball Official 5/11/24, 2 Games	10E002 1500 3190 00 000000 0000	148.00
			Totals for WILMOT, MICHAEL	148.00
ZUIKER, ROBERT	Apr 15	CHS Baseball Official 4/15/24	10E002 1500 3190 00 000000 0000	74.00
ZUIKER, ROBERT	May 1	CHS Baseball Official 5/1/24	10E002 1500 3190 00 000000 0000	74.00
ZUIKER, ROBERT	May 10	CHS Baseball Official 5/10/24	10E002 1500 3190 00 000000 0000	74.00
			Totals for ZUIKER, ROBERT	222.00
			Totals for checks	9,018.00

F U N D   S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	9,018.00	9,018.00
*** Fund Summary Totals ***		0.00	0.00	9,018.00	9,018.00

************************ End of report ************************

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BEST BUDDIES INTERNA	July 19-22	Conference for Student Reps, President and Vice President	10E001 2210 3100 00 462000 0000	800.00
			Totals for BEST BUDDIES INTERNATIONAL, I	800.00
BROOKFIELD ZOO	May 16	2nd grade field trip parking for Bus 1	10E004 1110 3900 00 000000 0000	25.00
BROOKFIELD ZOO	May 16a	2nd grade field trip parking for Bus 2	10E004 1110 3900 00 000000 0000	25.00
BROOKFIELD ZOO	May 16b	2nd grade field trip parking for Bus 3	10E004 1110 3900 00 000000 0000	25.00
			Totals for BROOKFIELD ZOO	75.00
COUNTRY INN & SUITES	May 17	IESA Track and Field State Meet Hotel	10E003 1500 3190 00 000000 0000	1,258.41
COUNTRY INN & SUITES	May 17	IESA Track and Field State Meet Hotel	10E011 1500 3190 00 000000 0000	1,258.41
			Totals for COUNTRY INN & SUITES BY RADIS	2,516.82
DISCOVERY CENTER MUS	May 15	PV 3rd Grade Field Trip	10E008 1110 3900 00 000000 0000	962.00
			Totals for DISCOVERY CENTER MUSEUM	962.00
DUNDEE TOWNSHIP PARK	May 14	Kindergarten Field Trip Randall Oaks	10E004 1110 3900 00 000000 0000	1,126.00
			Totals for DUNDEE TOWNSHIP PARK DISTRICT	1,126.00
IESA	2195 FY25	PKMS 7th Grade Boys and Girls Track, Activity Dues and Fees FY25	10E011 1500 6400 00 000000 0000	415.00
IESA	2196 FY25	CMS Activity Dues and Fees FY25	10E003 1500 6400 00 000000 0000	730.00
			Totals for IESA	1,145.00
MARDI GRAS LANES	May 10	CHS Life Skills Field Trip	10E002 1130 3900 00 000000 0000	210.00
			Totals for MARDI GRAS LANES	210.00
PETTY CASH	May 7	Cash for LL Spring Book Fair	10E005 1110 4900 00 000000 0000	100.00
			Totals for PETTY CASH	100.00
			Totals for checks	6,934.82

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	6,934.82	6,934.82
*** Fund Summary Totals ***		0.00	0.00	6,934.82	6,934.82

************************ End of report ************************

FD	Description	May 2023-24 Beginning Balance	May 2023-24 Deposits	May 2023-24 Withdrawals	May 2023-24 Monthly Activity	Ending Balance
97	NKRVS CASH	624,071.98	151,841.00	244,693.15	-92,852.15	531,219.83
97		624,071.98	151,841.00	244,693.15	-92,852.15	531,219.83
		=================	=================	=================	=================	=================
	Grand Asset Totals	624,071.98	151,841.00	244,693.15	-92,852.15	531,219.83

Number of Accounts: 1

************************ End of report ************************

Northern Kane County Regional Vocational System
Revenues and Expenditures Report
May 2024

Revenues

Source	Description	2023-24 Original Budget	% of Fund	May MTD	2023-24 FYTD	Budget Remaining	FYTD Percent
1999-00	Other Local Revenue	24,250.00	3.58%	-	14,550.00	9,700.00	60.00%
Total Local Revenues		**24,250.00**	**3.58%**	**-**	**14,550.00**	**9,700.00**	**60.00%**
3220-00	Career & Technical Education	1,320,526.00	63.88%	45,859.00	1,392,477.00	(71,951.00)	105.45%
3220-02	CTE Educator Pathway	45,233.00	2.19%	-	20,000.00	25,233.00	44.22%
Total State Revenues		**1,365,759.00**	**66.07%**	**45,859.00**	**1,412,477.00**	**(46,718.00)**	**103.42%**
4745-00	Perkins V Grant	677,270.00	32.76%	105,982.00	471,777.00	205,493.00	69.66%
Total Federal Revenues		**677,270.00**	**32.76%**	**105,982.00**	**471,777.00**	**205,493.00**	**69.66%**
Total Revenues		**2,067,279.00**	**102.41%**	**151,841.00**	**1,898,804.00**	**168,475.00**	**91.85%**

Expenditures

Object	Description	2023-24 Original Budget	% of Fund	May MTD	2023-24 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
1000	Salaries	225,967.00	10.91%	14,472.84	163,674.40	-	62,292.60	72.43%
2000	Benefits	72,484.00	3.50%	3,696.21	39,324.06	-	33,159.94	54.25%
3000	Purchased Services	80,900.00	3.91%	32,423.44	82,724.88	-	(1,824.88)	102.26%
4000	Supplies	10,651.00	0.51%	-	6,206.60	-	4,444.40	58.27%
6000	Other/Dues/Fees	1,680,927.00	81.17%	194,100.66	1,503,831.87	-	177,095.13	89.46%
Total Expenditures		**2,070,929.00**	**100.00%**	**244,693.15**	**1,795,761.81**	**-**	**275,167.19**	**86.71%**

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALIGNMENT COLLABORATIVE FOR EDUC	52925	Pharmacy Tech Certification Training and Coaching	97E110 2120 3100 00 322000	2,500.00
			Totals for ALIGNMENT COLLABORATIVE FOR E	2,500.00
AMAZON CAPITAL SERVICES, INC	1MGD-7VXJ-3DC1	Office Supplies	97E110 2330 4100 00 322000	158.33
			Totals for AMAZON CAPITAL SERVICES, INC	158.33
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2120 1100 00 474500	4,139.17
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2120 2100 00 474500	1,217.52
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2210 1100 00 474500	1,631.92
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2210 2100 00 474500	392.75
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2330 1100 00 474500	12.08
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2620 2100 00 474500	101.92
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2620 1100 00 474500	437.50
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2120 1100 00 322000	4,139.17
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2120 2100 00 322000	1,217.52
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2210 1100 00 322000	1,631.92
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2210 2100 00 322000	302.50
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2330 1100 00 322000	1,958.75
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2330 2100 00 322000	367.50
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2620 1100 00 322000	522.33
CENTRAL COMMUNITY USD 301	May 2024	NK Reimb Payroll and Benefits May 2024	97E110 2620 2100 00 322000	96.50
CENTRAL COMMUNITY USD 301	May FY24 CTE	FY24 CTE May	97E110 4140 6400 03 322000	14,620.15
CENTRAL COMMUNITY USD 301	May FY24 Perkins	FY24 Perkins May	97E110 4140 6400 03 474500	9,554.76
CENTRAL COMMUNITY USD 301	Apr FY24 CTE	FY24 CTE April	97E110 4140 6400 03 322000	6,658.91
CENTRAL COMMUNITY USD 301	Apr FY24 Perkins	FY24 Perkins April	97E110 4140 6400 03 474500	2,700.00
			Totals for CENTRAL COMMUNITY USD 301	51,702.87
COMMUNITY UNIT SCHOOL DIST 300	Apr CTE FY24	FY24 CTE April	97E110 4140 6400 02 322000	36,398.00
COMMUNITY UNIT SCHOOL DIST 300	Apr Perkins FY24	FY24 Perkins April	97E110 4140 6400 02 474500	5,418.00
COMMUNITY UNIT SCHOOL DIST 300	May FY24 CTE	FY24 CTE May	97E110 4140 6400 02 322000	16,301.00
COMMUNITY UNIT SCHOOL DIST 300	May FY24 Perkins	FY24 Perkins May	97E110 4140 6400 02 474500	7,097.00
			Totals for COMMUNITY UNIT SCHOOL DIST 30	65,214.00
COMMUNITY UNIT SCHOOL DIST 303	May FY24 CTE	FY24 CTE May	97E110 4140 6400 04 322000	22,221.74
COMMUNITY UNIT SCHOOL DIST 303	May FY24 Perkins	FY24 Perkins May	97E110 4140 6400 04 474500	1,493.98
			Totals for COMMUNITY UNIT SCHOOL DIST 30	23,715.72
SCHOOL DISTRICT U-46	May FY24 CTE	FY24 CTE May	97E110 4140 6400 01 322000	20,040.50
SCHOOL DISTRICT U-46	May FY24 Perkins	FY24 Perkins May	97E110 4140 6400 01 474500	139,080.30
			Totals for SCHOOL DISTRICT U-46	159,120.80

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for checks	302,411.72

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
97	NORTHERN KANE REG VOC SYSTEM	0.00	0.00	302,411.72	302,411.72
*** Fund Summary Totals ***		0.00	0.00	302,411.72	302,411.72

************************ End of report ************************

Instruction

School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Principal and/or food service director will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual, and distributed to students and their parents/guardians through student handbooks; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education.*
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Goals for Other School-Based Activities

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

Nutrition Guidelines for Foods Available in Schools During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board p~~P~~olicy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The ~~Principal or~~ Food Service Director or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the ~~Superintendent~~ Food Service Director or designee. The District's procedures are subject to change. The number of EFD~~'~~s for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the D~~d~~istrict's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the ~~Principal and/or~~ Food Service Director shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies~~.~~
- A description of the progress made in attaining the goals of the policy

- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development.*

Community Involvement

The Principal ~~and/or Food Service Director~~ will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The ~~Principal and/or~~ Food Service Director shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.: Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.
~~42 U.S.C. §1771 et seq.,Child Nutrition Act of 1966.~~
42 U.S.C. §1751 et seq., Richard B. Russell National School Lunch Act.
42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.
42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.
42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.
50 ILCS 205/, Local Records Act.
105 ILCS 5/2-3.139 and 5/2-3.189.
23 Ill.Admin.Code Part 305, Food Program.
ISBE's "*School Wellness Policy*" Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

Instruction

Access to ~~the District's~~ Electronic Networks

Electronic networks~~, including the Internet, is~~ are a part of the District's instructional program and serve~~s~~ to promote educational excellence by facilitating resource sharing, innovation, and communication.

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

The Superintendent shall develop an implementation plan for this policy and appoint ~~a~~ system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the ~~electronic~~ network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) ~~shall~~ be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) ~~shall~~ comply with the selection criteria for instructional materials and library resource center materials. As required by federal ~~and state~~ law and Board policy 6:60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan ~~and any administrative procedures, rules, and other terms and conditions of electronic network use~~, use the Internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Use

All use of the District's electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. ~~Students and staff members~~ Users of the District's electronic networks have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks ~~or District computers~~. General rules for behavior and communication apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Technology protection measures~~,~~ shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and ~~minors that are~~ students to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or ~~his or her~~ designee~~(s)~~. The Superintendent or ~~his or her~~ designee~~(s)~~ shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device only for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The

Superintendent or ~~his or her~~ designee~~(s)~~ shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

Authorization for Electronic Network Access

Each staff member must sign the *Authorization for ~~Staff Electronic Network~~ Access to the District's Electronic Networks* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s)~~,~~ must sign the *Authorization ~~for Student Electronic Network Access~~* before being granted unsupervised use ~~of the District's electronic network~~.

Confidentiality

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before the confidential student information is loaded onto the network.

Violations

The failure of any ~~student or staff member~~ user to follow the terms of the District's administrative procedure, *Acceptable Use of The District's Electronic Networks,* or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

LEGAL REF.:
~~No Child Left Behind Act, 20 U.S.C. §6777.~~
20 U.S.C. §7131, Elementary and Secondary Education Act.
47 U.S.C. §254(h) and (l), Children's Internet Protection Act~~, 47 U.S.C. §254(h) and (l)~~.
~~Enhancing Education Through Technology Act, 20 U.S.C §6751 et seq.~~
47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.
115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.
720 ILCS 5/26.5 ~~135/0.01~~.

CROSS REF.:
5:100 (Staff Development Program), 5:170 (Copyright), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:220 (Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct), 6:230 (Library Media Program), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), ~~7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment),~~ 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Students

Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national~~,~~ origin, military status, unfavorable discharge status from military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non~~-~~school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non~~-~~school-related activity, function or program.

Definitions from ~~Section 27-23.7 of the School Code (~~105 ILCS 5/27-23.7~~)~~

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;~~.~~
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;~~.~~
3. Substantially interfering with the student's or students' academic performance;~~.~~ or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation~~s~~, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, ~~and~~ (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, ~~school counselors,~~ school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and deans assistants.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

Dr. Matthew Haug
Name
275 South St., Box 396, Burlington, IL 60109
Address
matthew.haug@central301.net
Email
847-464-6005
Telephone

Complaint Managers:

Shayne Birkmeier	Taylor Ruiz
Name	Name
275 South St., Box 396, Burlington, IL 60109	275 South St., Box 396, Burlington, IL 60109
Address	Address
shayne.birkmeier@central 301.net	taylor.ruiz@central301.net
Email	Email
847-464-6005	847-464-6005
Telephone	Telephone

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
   a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
   b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
   c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
   d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator

or ~~his or her~~ designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

    1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
    2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary~~, or a signed statement from the board~~; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
    a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
    b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
    c. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
    d. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
    e. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
    f. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
    g. 7:185, *Teen Dating Violence Prohibited.* This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
    h. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
    i. 7:310, *Restrictions on Publications; Elementary Schools,* and 7:315, *Restrictions on Publications; High Schools*. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/24-24, and 5/27-23.7.

405 ILS 49/, Children's Mental Health Act.
775 ILCS 5/1-103, Ill. Human Rights Act.
23 Ill.Admin.Code §§1.240, ~~and~~ §1.280, and §1.295.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (~~Food Allergy Management Program~~ Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

Students

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and *Where* Conduct Rules Apply

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes (e-cigs, vapes, e-hookahs, vape pens, and electronic nicotine delivery systems (ENDS)).
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis-infused product under *Ashley's Law*).
    b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
    c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.

d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis-infused product under *Ashley's Law*.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.

g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic devices in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced ~~and out-of-sight~~ during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.

7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to,

conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term possession includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.

12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled ~~may~~ shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), look-alikes, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of ~~1961~~ 2012 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theater, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. ~~Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian.~~ *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report incidents involving battery against staff members to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than August 1 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ~~ten~~ 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ~~ten~~ 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated
by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.: 20 U.S.C. §~~608~~7971, Pro-Children Act of ~~1994~~ 2004.
20 U.S.C. §7961 et seq., Gun Free Schools Act.
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.
105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.
410 ILCS 647/, Powdered Caffeine Control and Education Act.
430 ILCS 66/, Firearm Concealed Carry Act.
23 Ill.Admin.Code §§ 1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Students

Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records that are kept in staff members' sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation~~s~~, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grant students, ~~and~~ parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect~~,~~ and copy~~, and challenge~~ school student records. State and federal law grants students and parents/guardians certain rights, including the right to challenge student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with S~~s~~tate or federal law with regard to ~~the~~ release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

~~Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill. App. 3d 60 (1st. Dist. 2002).~~
~~Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).~~
20 U.S.C. §1232g, Family Educational Rights and Privacy Act~~,~~; ~~20 U.S.C. §1232g, implemented by~~ 34 C.F.R. Part 99.
50 ILCS 205/7, Local Records Act.
105 ILCS 5/10-20.12b, 5/10-20.40, and 5/14-1.01 et seq.
~~Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/.~~
~~105 ILCS 5/10-20.21b, 20.37, 20.40, 5/14-1.01 et seq., and 10/.~~
105 ILCS 10/, Ill.~~inois~~ School Student~~s~~ Records Act.
105 ILCS 85/, Student Online Personal Protection Act.
325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.
~~50 ILCS 205/7 Local Records Act~~
750 ILCS 5/602.11, Ill. Marriage and Dissolution of Marriage Act.
23 Ill.Admin.Code Parts 226 and 375.
Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).
Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill. App. 3d 60 (1st. Dist. 2002).

CROSS REF.:

5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

CENTRAL
UNIT SCHOOL DISTRICT 301

CCUSD #301 Personnel Report
June 17, 2024

New Hire – Certified

Name	School	Position
Brown, Madeline	LL	3rd Grade Teacher
Glowaty, Nicholas	CHS	Biomedical/Science Teacher
Kolakowski, Laura	CMS/CHS	School Psychologist
Lochbaum, Eleanor	HBT	5th Grade Teacher
Mattei, Marilyn	PV	Principal
O'Neill, Jill	CHS	Math Teacher
Ottum, Shelby	HBT	3rd Grade Teacher
Paladino, Stefani	HBT	1st Grade Teacher
Soss, Zoe	HBT	Kindergarten Teacher
Stoxen, Ashley	PKMS	Library Media Specialist

New Hire – Non- Certified

Name	School	Position
Armintrout, Joseph	Facilities	Grounds Worker

Rehire – Certified

Name	School	Position
Dwyer, Sara	LL	PT (.4 FTE) Art Teacher

Involuntary Transfer – Certified

Name	School	Position	Effective Date
Rhodes, Rachel	CT/PV	Special Education Teacher	24-25 School Year

Voluntary Transfer – Non-Certified

Name	School	Position	Effective Date
Gravit, Chandra	CT	EC Paraprofessional	24-25 School Year
Raghuwanshi, Shikha	HBT	Paraprofessional	24-25 School Year

Resignation – Certified

Name	School	Position	Effective Date
Brouwer, Anna	PV	Special Education Teacher	End of SY24
Keith, Kelsey	CMS	Assistant Principal	May 29, 2024
Rupprecht, Kelly	PKMS	Math Teacher	End of SY24
Taubery, Laura	CHS	Assistant Principal	June 30, 2024
Turk, Hannah	LL	3rd Grade Teacher	End of SY24
Zuhn, Ashley	PV	Music Teacher	End of SY24

Resignation – Non-Certified

Name	School	Position	Effective Date
Duffy, Kevin	HBT	2nd Shift Custodian	7/1/2024
Stalter, Ashley	HBT	PT EC Paraprofessional	End of SY24

Leave of Absence – Certified

Name	School	Position	Effective Date
Dettlo, Ashley	CT	2nd Grade Teacher	9/19/2024 to 12/20/2024

CENTRAL
UNIT SCHOOL DISTRICT 301

Leave of Absence – Non-Certified

Name	School	Position	Effective Date
Gecan, Ryan	PKMS	Custodian	6/10/2024 for 3 Months
Gilles, Louise	Transportation	Bus Driver	3/21/2024 to 5/28/2024

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Ted Juske, Athletic/Activities Director

TO: District 301 Board of Education

DATE: May 21, 2024

RE: Boys Track Overnight State Trip May 23rd - May 25th

Our Boys Head Track Coach, Mr. Mike Schmidt & his coaching staff are requesting to take their state qualifier Aaron Jenkins to the IHSA State Track & Field Competition at Eastern Illinois University from Thursday, May 23rd through Saturday, May 25th. They will be traveling by white activity bus that Mr. David Burner will be driving.

Below is their itinerary and some important information regarding the state weekend.

<u>THURSDAY MAY 23rd, 2024</u>

10:40 A.M.	REPORT TO ATHLETIC OFFICE FOR PARADE
10:50 A.M.	SEND-OFF ATHLETE PARADE IN HALLWAYS
11:30 A.M.	START LOADING UP ON THE BUS
11:40 A.M.	LEAVE FOR CHARLESTON
1:30 P.M.	STOP IN GIBSON CITY FOR LUNCH
2:00 P.M.	LEAVE FOR CHARLESTON
4:15 P.M.	ARRIVE IN CHARLESTON FOR PRACTICE
5:00 P.M.	LEAVE FOR EFFINGHAM
5:45 P.M.	ARRIVE IN EFFINGHAM, Best Western Delta Inn
6:30 P.M.	DINNER
9:30 P.M.	EVERYONE IN ROOMS
10:00 P.M.	LIGHTS OUT

<u>FRIDAY MAY 24th, 2024</u>

7:45 A.M.	WAKE-UP
8:15 A.M.	BREAKFAST
12:00 pm.	DEPART FOR CHARLESTON
12:45pm.	ARRIVE IN CHARLESTON, Eastern Illinois University, O'Brien stadium.
3:45 pm	100m Dash semis
5:30 pm	LEAVE FOR EFFINGHAM
6:15 P.M.	ARRIVE IN EFFINGHAM
7:00 P.M.	DINNER
9:00 P.M.	TEAM MEETING
10:00 P.M.	EVERYONE IN ROOMS
10:30 P.M.	LIGHTS OUT

SATURDAY 25th, 2024

8:00 A.M.	WAKE-UP
8:30 A.M.	BREAKFAST
10:00 A.M.	CHECK-OUT
10:15 A.M.	DEPART FOR CHARLESTON
11:00 A.M.	STATE FINALS BEGIN
1:35 P. M.	100m FINALS
1:45 P.M.	LEAVE FOR CENTRAL???
6:30 P.M.	HOME AT CENTRAL???

If you have any questions or need immediate contact call Coach Schmidt at 847-400-4262.

Qualifying events
100m Aaron Jenkins

Athletes Attending
State qualifiers and alternates
Aaron Jenkins
*Tristan Sanceda

*=DENOTES ALTERNATES

Coaches attending
Mike Schmidt
Dave Burner
Dan Morgan
Jon Pollock

Hotel info: Best Western Delta Inn
1509 Hampton Drive, Effingham Il 62401

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Approval of Donation to Central High School

Central High School has been offered a donation from a business owner that purchased 100 new yoga mats that they never used. The estimated cost for the entire donation would be $870. These new mats will be used in the PE department. We are seeking approval to accept this donation for our students.

ADDENDUM TO REAL ESTATE PURCHASE AGREEMENT

THIS ADDENDUM is hereby made and entered into as of May 24, 2024, by and between NANCY A. MEYER TRUST NO. 1 ("**Purchaser**") and BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT 301 ("**Seller**"), and amends and supplements that certain Real Estate Purchase Agreement dated February 20, 2024 ("**Agreement**") for the property described therein ("**Real Estate**"), as provided herein.

1. **<u>Governing Provisions</u>.** In the event of a conflict between the terms and conditions of this Addendum and those of the Agreement or any other terms that are claimed to apply, the terms and conditions herein shall govern. All other provisions of the Agreement not otherwise modified herein shall remain in full force and effect.

2. **<u>Paragraph 8, Closing Adjustments.</u>** Accrued real estate taxes on the Real Estate for the year 2024 shall be the responsibility of the Purchaser and Seller shall not be obligated to provide any proration therefore at Closing.

3. **<u>Counterparts and Facsimile Signatures</u>**. This Addendum may be executed in counterparts each of which shall be an original and all of which shall constitute but one and the same instrument. Facsimile signatures shall be considered as original signatures.

Signature Page Follows

IN WITNESS WHEREOF, the Parties have executed this Addendum as of the date(s) written below.

NANCY A. MEYER TRUST NO. 1

By: Nancy A. Meyer

Its: TRUSTEE

Date: May 24, 2024

BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT 301

By: ______________________

Its: ______________________

Date: ______________________

ADDENDUM TO ILLINOIS CASH FARM LEASE

THIS ADDENDUM is hereby made and entered into as of March 1, 2024, by and between DANIEL S. MEYER ("**Lessee**") and BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT 301 ("**Lessor**"), and amends and supplements that certain Illinois Cash Farm Lease, dated January 31, 2023 ("**Lease**") for the property described therein ("**Real Estate**"), as provided herein.

1. **Governing Provisions.** In the event of a conflict between the terms and conditions of this Addendum and those of the Lease or any other terms that are claimed to apply, the terms and conditions herein shall govern. All other provisions of the Lease not otherwise modified herein shall remain in full force and effect.

2. **Renewal.** The Lease is renewed for an additional term beginning on March 1, 2024, and ending on the earlier of: (a) February 28, 2025, or (b) the date that the Lessor transfers its interest in the real estate that is leased to Lessee. Lessee may only use the property for farming purposes.

3. **Rent.** The annual rent for the term beginning on March 1, 2024, shall be $35,000. $1,530.05 of such rent shall be payable to Lessor no later than May 30, 2024. The remainder of the annual rent shall be due on July 1, 2024 (if the Lease has not already been terminated in accordance with Paragraph 2 above).

4. **Insurance**. Lessee shall obtain commercial general liability insurance insuring against any liability and property damage or loss arising from or related to Lessee's use or occupancy of the Real Estate with liability limits of not less than one million dollars ($1,000,000) per occurrence and in the aggregate. Lessee shall provide a certificate of insurance upon the execution of this Lease.

5. **Indemnity**. Lessee indemnifies the Lessor, its Board of Education, individual Board members, employees, and agents, from and against all losses, damages, liabilities, and expenses, including without limitation attorneys' fees and court costs incurred, suffered, or claimed by anyone whosoever, or for any damage or injury to any persons or property from any cause whatsoever, by reason of the use or occupancy by Lessee, its agents, employees, invitees, or visitors on the Real Estate, or any breach of this Lease.

6. **Assignment and Subletting**. Lessee shall not assign, transfer, mortgage, or encumber this Lease or sublet the Real Estate without obtaining the prior written consent of the Board.

7. **Compliance with Laws**. Lessee shall comply with all applicable laws, rules, regulations and ordinances while operating on the Real Estate.

8. **Counterparts and Facsimile Signatures**. This Addendum may be executed in counterparts each of which shall be an original and all of which shall constitute but one and the same instrument. Facsimile signatures shall be considered as original signatures.

Signature Page Follows

IN WITNESS WHEREOF, the Parties have executed this Addendum as of the date(s) written below.

DANIEL S. MEYER

By: Daniel S Meyer

Its:________________________

Date: May 24, 2024

BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT 301

By: ________________________

Its:________________________

Date:________________________

1257140.2

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Pam Porto, Director of Transportation

DATE: June 17, 2024

RE: Recommendation for Acceptance of Fuel Bid

Fuel bid specifications for the 2024-2025 school year were sent out to twelve vendors and we received four official bids. Feece Oil Company came in with no price markup adjustment per gallon based on the OPIS price. Feece is our current supplier with last year's bid result at \$.095/gallon. Compared to the other three vendors that bid, this will be an estimated savings of \$20,800 for Central. We are recommending that we accept this lowest responsible bid.

A recap is included in board packet.

Central Community Unit School District 301
Fuel Bid Summary Recap
June 17, 2024
9:00:00 AM CST

	Gallons	**90,000**	**90,000**	**80,000**	
Company		**#1 Diesel**	**#2 Diesel**	**Reformulated**	**Total**
Al Warren Oil Co. Inc	Bid price adjustment per gallon	0.0900	0.0900	0.0900	
Total Bid Price Adjustment		$8,100.00	$8,100.00	$7,200.00	$23,400.00
Feece Oil Co.	Bid price adjustment per gallon	0.0000	0.0000	0.0000	
Total Bid Price Adjustment		$0.00	$0.00	$0.00	$0.00
ConServ FS	Bid price adjustment per gallon	0.1050	0.0850	0.0950	
Total Bid Price Adjustment		$9,450.00	$7,650.00	$7,600.00	$24,700.00
PetroChoice	Bid price adjustment per gallon	0.0800	0.0800	0.0800	
Total Bid Price Adjustment		$7,200.00	$7,200.00	$6,400.00	$20,800.00

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Approval of Financial Depositories for Central 301

Our policies require that the Board of Education annually approve the list of depositories for school funds for the new fiscal year.

The primary depositories for Central CUSD 301 are:

1. Old Second Bank
2. The Illinois Funds (State Treasurer's Investment Pool)
3. PMA Securities, Inc.

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Approval of Financial Depositories for Northern Kane

Our policies require that the Board of Education annually approve the list of depositories for school funds for the new fiscal year. The primary depository for Northern Kane County Regional Vocational System is Old Second Bank.

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Approval of Student Activity Funds Treasurers

The Board of Education is required by policy to annually appoint student activity fund treasurers each school year. All deposits, check requests and bank reconciliations are processed through the district office. For the 2024-2025 school year the treasurer recommended is Daina Pflug.

The below administrative assistants will continue to coordinate all the requests and paperwork for their assigned student activity funds.

Amy Rodriquez	Central High School
Christina Calderon	Central Middle School
Jan Maas	Prairie Knolls Middle School
Theresa Hughes	Country Trails Elementary School
Sharon Boron	Lily Lake Grade School

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Appointment of Audit Committee Central 301

Each year the Board of Education appoints two board members to serve on the audit committee. The purpose of this committee is to represent the Board of Education when the auditor wishes to have discussion with the Board. Typically, this involves a phone call with the members but there could be occasions that the auditor wishes to meet face to face with the committee members.

The audit is scheduled for the week starting August 5^{th}.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Appointment of Audit Committee Northern Kane

Each year the Board of Education appoints two board members to serve on the audit committee. The purpose of this committee is to represent the Board of Education when the auditor wishes to have discussion with the Board. Typically, this involves a phone call with the members but there could be occasions that the auditor wishes to meet face to face with the committee members.

The audit is scheduled for the week starting August 5th.

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Appointment of Person to Prepare Central 301's Tentative Budget

---

The school code requires a school district to designate a person to prepare in tentative form the annual budget for the new fiscal year. It is recommended that Daina Pflug, Business Manager is designated to prepare Central CUSD 301's tentative budget for fiscal year 2025.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Appointment of Person to Prepare Northern Kane's Tentative Budget

---

The school code requires a school district to designate a person to prepare in tentative form the annual budget for the new fiscal year. It is recommended that Daina Pflug, Business Manager is designated to prepare Northern Kane's tentative budget for fiscal year 2025.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Resolution Designating Interest Income in the Education, Operations & Maintenance, Transportation, & Working Cash Funds

---

The Board of Education is required to approve a resolution designating interest in the four main operating funds in order to prevent interest monies in these funds from becoming principal. The four operating funds include: Education, Operations & Maintenance, Transportation and Working Cash funds.

The resolution is included in the board packet.

RESOLUTION OF THE BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT 301 KANE AND DEKALB COUNTIES, ILLINOIS

DESIGNATING INTEREST IN THE EDUCATION, OPERATIONS & MAINTENANCE, TRANSPORTATION & WORKING CASH FUNDS

WHEREAS, pursuant to Illinois State Board of Education Regulation Section 100.50(a)(4), effective Fiscal Year 2009, unless otherwise provided by statute or specified by board resolution adopted prior to June 30 of a fiscal year, interest earnings shall be added to and become part of principal as of June 30 of the fiscal year; and

[WHEREAS, pursuant to Section 20-5 of the *School Code* (105 ILCS 5/20-5), moneys earned as interest from the investment of the Working Cash Fund, or any portion thereof, may be transferred from the Working Cash Fund to another fund of the district without any requirement of repayment of the Working Cash Fund, upon the authority of the school board by separate resolution directing the school treasurer to make such transfer and stating the purpose therefore as authorized; and**]**

[WHEREAS, pursuant to Section 10-22.44 of the *School Code* (105 ILCS 5/10-22.44), interest earned from any moneys of the District (except moneys on funds for purposes of Illinois Municipal Retirement; Tort Immunity, Fire Prevention, Safety, Energy Conservation and School Security; and Capital Improvement tax proceeds under Section 17-2.3, all as itemized in Section 10-22.44) may be transferred to the respective fund of the District that is most in need of such interest income, as determined by the Board, unless such interest has otherwise been earmarked or restricted by the Board for a designated purpose; and**]**

WHEREAS, the Board of Education ("Board") of the Central Community Unit School District No. 301, Kane and DeKalb Counties, Illinois ("District") has determined it to be in the best interests of the District to maintain accrued interest in the Education, Operations & Maintenance, Transportation, & Working Cash Funds as distinct from principal so that such interest is available for statutory transfer to another fund in accordance with the *School Code* as described above and other authorizing law during the 2023-2024 fiscal year; and

WHEREAS, no interest accrued in the Education, Operations & Maintenance, Transportation & Working Cash Funds represents interest earned on federal or State grant funds.

NOW, THEREFORE, It is hereby resolved by the Board of Education of Central Community Unit School District 301 as follows:

Section 1. The Board hereby designates that the interest accrued in the Education, Operations & Maintenance, Transportation & Working Cash Funds as of June 30, 2024, be maintained as interest, and not be added to or become a part of principal, in the Education, Operation & Maintenance, Transportation, & Working Cash Funds for the duration of the 2023-

2024 fiscal year, unless such interest is transferred to another Fund pursuant to separate resolution of the Board or expended.

Section 2. The Board finds, subject to adjustment by the District auditors, that the interest accrued in the Education Fund as of May 31, 2024 is $1,066,972.88, in the Operations & Maintenance Fund as of May 31, 2024 is $356,495.39, in the Transportation Fund as of May 31, 2024 is $271,024.59, & in the Working Cash Fund as of May 31, 2024 is $127,966.50. The Treasurer is authorized and directed to maintain the designation of this interest money, together with any additional interest accrued in the Education, Operations & Maintenance, Transportation, & Working Cash Funds as of June 30, 2024, as interest on the books of the School District in accordance with Section 1 of this Resolution.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this **17th** day of **June 2024**, by the following roll call vote:

AYE: _______

NAY: _______

ABSENT: _____

____
President, Board of Education

ATTEST:

____
Secretary, Board of Education

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Resolution Authorizing Payment of Custodial & Maintenance Salaries & Utilities from the Operations & Maintenance Fund

---

A resolution is required from the Board of Education to authorize the payment of salaries for custodians & maintenance personnel and utilities from the Operations & Maintenance Fund rather than the Education Fund. This is an annual resolution that the Board of Education approves each year.

See attached resolution.

RESOLUTION OF THE BOARD OF EDUCATION OF
CENTRAL COMMUNITY UNIT SCHOOL DISTRICT 301
KANE AND DEKALB COUNTIES, ILLINOIS

AUTHORIZATION OF PAYMENT OF CUSTODIAL & MAINTENANCE SALARIES & UTILITIES IN THE OPERATIONS & MAINTENANCE FUND IN FISCAL YEAR 2025

BE IT RESOLVED, that the Board of Education approves the payment of its salaries for custodians & maintenance personnel and payment of utility bills in the Operations & Maintenance Fund for fiscal year 2025.

ADOPTED this 17th day of June, 2024 by Central Community Unit School District 301 Board of Education by the following roll call vote:

Aye: ______

Nay: ______

Absent: _____

____
President, Board of Education

Attest:

____
Secretary, Board of Education

Date ________________

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Approval of Working Cash Fund Abatement Resolution Or Waiver of Policy 4:10 Limit on Expenditures in Excess of Budgeted Amounts

---

Board Policy 4:10 states: “The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.” This year, the Operations and Maintenance Fund’s expenditures will be in excess of budgeted amounts. Based on the foregoing policy language, the administration has prepared two options for the Board. The first option is for the Board of Education to move funds from the Working Cash Fund to the Operations and Maintenance Fund to support the expenditures needed for construction projects throughout the district. However, the administration believes that the Operations and Maintenance Fund’s balance already contains sufficient funds to support the expenditures, and Policy 2:240 (Board Policy Development) provides, “The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.” In this case, the *School Code* refers to budgeted expenditures only as an “estimate” and does not expressly prohibit expenditures in excess of estimated amounts. 105 ILCS 5/17-1. To be sure, ISBE guidance suggests that the budget should be viewed as a limitation on expenditure authority, though ISBE will not interfere with local control in that regard, and many school districts (including this District) have expended in excess of budgeted amounts with no legal consequence imposed.

Therefore, if the Board prefers to hold onto the Working Cash Fund reserves, the administration’s recommendation is for the Board to waive the policy language and authorize the additional O&M Fund expenditures by motion to “Waive Policy 4:10 Limit on Expenditures in Excess of Budgeted Amounts With Respect to the Operations and Maintenance Fund for FY24.”

The Working Cash abatement resolution is attached in the board packet. The alternative motion language is to “Waive Policy 4:10 Limit on Expenditures in Excess of Budgeted Amounts With Respect to the Operations and Maintenance Fund for FY24.”

It is my recommendation that the Board approves the waiver of policy 4:10 limit on expenditures in excess of budgeted amounts.

RESOLUTION ABATING WORKING CASH FUND

WHEREAS, the Board of Education of Central Community Unit School District No. 301, Kane and DeKalb Counties, Illinois ("Board of Education") has created, maintained and administered a fund known as a "Working Cash Fund" in the manner prescribed in Article 20 of the *School Code* (105 ILCS 5/20-1 *et seq*.) for the purpose of enabling Central Community Unit School District No. 301, Kane and DeKalb Counties, Illinois (the "School District") to have in its treasury at all times sufficient money to meet demands thereon for ordinary and necessary expenditures for corporate purposes; and

WHEREAS, the Board of Education may abate the Working Cash Fund upon adoption of a resolution so providing and directing the transfer of the amount abated in such Fund to the fund or funds of the School District most in need, pursuant to Section 20-10 of the *School Code* (105 ILCS 5/20-10); and

WHEREAS, the Board of Education finds that it is both financially prudent and necessary to abate the Working Cash Fund in the total amount of $1,900,000 and that the amount to the credit of the Working Cash Fund after such transfer, including taxes levied pursuant to Section 20-3 and not yet collected and amounts transferred pursuant to Section 20-4 and to be reimbursed to the Working Cash Fund, equals 0.05% or more of the current value, as equalized or assessed by the Department of Revenue, of the taxable property in the School District; and

WHEREAS, the Board of Education finds that the fund most in need of such abated monies is the Operations and Maintenance Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Central Community Unit School District No. 301, Kane County, Illinois, as follows:

Section 1: The Working Cash Fund of the School District is hereby abated in the following amount:

Amount	Transferor Fund	Receiving Fund
$1,900,000	Working Cash Fund	Operations and Maintenance Fund

Section 2: The Treasurer of the School District is hereby directed to:

(a) permanently transfer the amounts as set forth in Section 1 above; and

(b) if necessary to effectuate such abatement, pay to the Receiving Funds any outstanding Working Cash loans to any other fund of the School District; and

(c) if necessary to effectuate such abatement, pay to the Receiving Funds any outstanding taxes of the School District levied pursuant to Section 20-3 of the *School Code* (105 ILCS 5/20-3).

Section 3: All resolutions or parts thereof in conflict with this Resolution shall be repealed and this Resolution shall be in full force and effect immediately upon its passage.

ADOPTED this 17th day of June, 2024, by the following roll call vote:

AYES:

NAYS:

ABSENT:

____
President, Board of Education

ATTEST:

____
Secretary, Board of Education

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Approval of Contracts with Public Vendors that Exceed $1,000 Net Revenue

---

The Board of Education is required to approve contracts with public vendors that are anticipated to exceed $1,000 in net revenue in the upcoming school year. In the fall when we submit our budget to ISBE, we report the actual net revenues received from the previous school year. These vendors consist of school pictures, candy, candles, butter braids, student artwork, book fairs or fundraising cards companies.

See attached list of vendors.

PUBLIC VENDOR CONTRACTS FOR 2024-25 SCHOOL YEAR ANTICIPATED TO EXCEED $1,000 IN NET REVENUE		
Name of Vendor	**Product or Service Provided**	**Purpose of Proceeds**
Inter-State Studio	Student Pictures-CHS	Educational Supplies/Yearbook
Adrenaline Fundraising	Fundraising Cards/Gourmet Treats-CHS	Educational Supplies/Athletics/Activities
Country Lights Soy Candles	Fundraising Products-Candles-CHS	Educational FFA Supplies
Worlds Finest Chocolates	Fundraising Products-Candy-CHS	Educational/Athletics/Activities Supplies
Wakoh Wear	Fundraising Spirit Wear-CHS	Educational/Athletics/Activities Supplies
Rite-Bite Fundraising	Fundraising Butter Braids-CT	Educational/Activities Supplies
Inter-State Studio	Student Pictures-CT	Educational Supplies
Inter-State Studio	Student Pictures-PV	Educational Supplies
Inter-State Studio	Student Pictures-PKMS	Educational Supplies
Inter-State Studio	Student Pictures-HBT	Educational Supplies
Scholastic Inc	Book Fair Sales-PV	Educational Supplies
Scholastic Inc	Book Fair Sales-CT	Educational Supplies
Scholastic Inc	Book Fair Sales-HBT	Educational Supplies
Scholastic Inc	Book Fair Sales-LL	Educational Supplies
Square 1 Art	Fundraising Artwork-LL	Educational Supplies

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Jessica VonSchnase, Director of Food Service

DATE: June 17, 2024

RE: Approval for Lunch Prices for School Year 2024-2025

Central 301's paid lunch prices have not been increased since the 2020-2021 school year. ISBE's recommendation through the Paid Lunch Equity (PLE) calculations require a minimum $.10 increase each year. The recommended price increase equates to a little over $.06 increase for the past 3 years. For the 2024-2025 school year we are recommending increasing school lunch prices by $0.20 for each school.

Current and recommended prices are shown below:

	Current	**Recommended**
High School	$3.20	$3.40
Middle Schools	$3.10	$3.30
Elementary Schools	$3.00	$3.20
Adult/Teacher Lunch	$3.75	$3.95

Reduced price lunches will remain the same at $0.40 per lunch.

Milk prices will remain the same at $0.40 per ½ pint.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Stephen Buchs, Director of Curriculum 9-12 and College Partnerships

TO: Board of Education & Dr. Esther Mongan, Superintendent

CC: Patrick Podgorski, Amber Ballard, Donna Gibbons, Ryan Robinson, Ryan Dalen, Kelly Greene

DATE: June 13, 2024

RE: Veterinarian Affiliation Agreements

As part of the National Association of Veterinary Technicians in America (NAVTA) program requirements for students to obtain their Veterinarian Assistant certificate students are required to complete 100 hours of externships. We are currently working with many different animal clinics to seek partnerships for these opportunities for our students. This agreement ensures that students receive practical experiences that meet educational standards, and ensure an appropriate learning environment away from the students' school that matches the career focus. I am seeking approval for the following sites for the SY24-25. We have worked with each of these locations in the past.

Tails Humane Society
Animal Care Clinic of Randall Pointe
Dundee Animal Hospital (Elgin)
Elgin Animal Clinic
Spring Hill Veterinary Clinic
Pet Vet Animal Clinic and Mobile Practice
Animal Care Clinic of Pingree Grove
Autumn Green Animal Hospital
Meadow View Veterinary Clinic
Loyal Companions Animal Hospital
Animal Clinic of South Elgin
Army Trail Animal Hospital LLC

Standard Affiliation Agreement

Dear Animal Care Clinic of Randall Pointe

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Animal Care Clinic of Randall Pointe
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Animal Care Clinic of Randall Pointe ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Animal Care Clinic of Randall Pointe facility at 477 Briargate Dr., South Elgin, IL 60177 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Animal Care Clinic of
Randall Pointe
477 Briargate Dr.
South Elgin, IL 60177

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility: Animal Care Clinic of Randall Pointe	**Board of Education,** **Central Community Unit School District 301**
Signature: Tabby Arenson	**Signature**: ____________________
Printed Name: Tabby Arenson	Printed Name: ____________________
Title: Hospital Director	Title: ____________________
Date: 6/11/2024	Date: ____________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: __________________

Title:___________________________

Date: __________________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Animal Care Clinic of Pingree Grove

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Animal Care Clinic of Pingree Grove
for Student Veterinary Assistant Externship Experience

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Animal Care Clinic of Pingree Grove ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Animal Care Clinic of Pingree Grove facility at 2401 US-20, Pingree Grove, IL 60140 for the purpose of providing veterinary assistant practical learning and clinical experiences (<u>see Exhibit A for program-specific requirements</u>) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

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5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Animal Care Clinic of
Pingree Grove
2401 US-20
Pingree Grove, IL 60140

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Animal Care Clinic of Pingree Grove

Signature: Kimberly Abbate

Printed Name: Kimberly Abbate

Title: Hospital Manager

Date: 6/10/2024

Board of Education,
Central Community Unit School District 301

Signature: ____________________

Printed Name: ____________________

Title: ____________________

Date: ____________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: ____________________

Title: ____________________

Date: ____________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Animal Clinic of South Elgin

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Animal Clinic of South Elgin
for Student Veterinary Assistant Externship Experience

THIS AGREEMENT ("**Agreement**") is entered into this 10th Day, of June 2024, by and between Animal Clinic of South Elgin ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Animal Clinic of South Elgin facility at 896 N La Fox St, Elgin, IL 60177 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Animal Clinic of South Elgin
896 N La Fox St
South Elgin, IL 60177

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Animal Clinic of South Elgin

Signature: Jean Churan

Printed Name: Jean Churan

Title: DVM

Date: 6/10/24

Board of Education,
Central Community Unit School District 301

Signature: ____________________

Printed Name: ____________________

Title: ____________________

Date: ____________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: ____________________

Title: ____________________

Date: ____________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Army Trail Animal Hospital LLC

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Army Trail Animal Hospital LLC
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT ("**Agreement")** is entered into this 10th Day, of June 2024 , by and between Army Trail Animal Hospital LLC ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Army Trail Animal Hospital LLC facility at 1095 W Army Trail Rd, Bartlett, IL 60103 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Army Trail Animal Hospital
LLC
1095 W Army Trail Rd
Bartlett, IL 60103

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Army Trail Animal Hospital LLC

Signature: Lori Diehl

Printed Name: Lori Diehl

Title: Office Manager

Date: 06/12/24

Board of Education,
Central Community Unit School District 301

Signature: ________________________

Printed Name: ______________________

Title: _____________________________

Date: _____________________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: _________________

Title:___________________________

Date: __________________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Autumn Green Animal Hospital

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Autumn Green Animal Hospital
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Autumn Green Animal Hospital ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Autumn Green Animal Hospital facility at 39W124 Keslinger Rd, Geneva, IL 60134 for the purpose of providing veterinary assistant practical learning and clinical experiences (<u>see Exhibit A for program-specific requirements</u>) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

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4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

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6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Autumn Green Animal
Hospital
39W124 Keslinger Rd
Geneva, IL 60134

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Autumn Green Animal Hospital

Signature: Aaron Tineo

Printed Name: Aaron Tineo

Title: Veterinary Technician

Date: June 12, 2024

Board of Education,
Central Community Unit School District 301

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Dundee Animal Hospital of Elgin

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Dundee Animal Hospital of Elgin
for Student Veterinary Assistant Externship Experience

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Dundee Animal Hospital of Elgin ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Dundee Animal Hospital of Elgin facility at 11N250 Gale St., Elgin, IL 60123 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

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possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

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The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

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(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

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If to the Facility:
Dundee Animal Hospital of
Elgin
11N250 Gale St
Elgin, IL 60123

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Dundee Animal Hospital of Elgin

Signature: Tawnya Wesemann

Printed Name: Tawnya Wesemann

Title: Technician Team Leader

Date: 06/12/2024

Board of Education,
Central Community Unit School District 301

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: __________________

Title:__________________________

Date: __________________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Elgin Animal Clinic

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Elgin Animal Clinic
for Student Veterinary Assistant Externship Experience

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Elgin Animal Clinic ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Elgin Animal Clinic facility at 1380 E Chicago St, Elgin, IL 60120 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

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3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

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(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

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6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Elgin Animal Clinic
1380 E Chicago St
Elgin, IL 60120

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Elgin Animal Clinic

Signature: Mary Kozel

Printed Name: Mary Kozel

Title: Lead Technician

Date: 6/11/2024

Board of Education,
Central Community Unit School District 301

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

1199751.1

EXHIBIT A

STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Loyal Companions Animal Hospital and Pet Resort

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Loyal Companions Animal Hospital and Pet Resort
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT ("**Agreement**") is entered into this 10th Day, of June 2024 , by and between Loyal Companions Animal Hospital and Pet Resort ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Loyal Companions Animal Hospital and Pet Resort facility at 2312 W Main St., St. Charles, IL 60175 for the purpose of providing veterinary assistant practical learning and clinical experiences (<u>see Exhibit A for program-specific requirements</u>) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Loyal Companions Animal
Hospital and Pet Resort
2312 W Main St
St. Charles, IL 60175

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Loyal Companions Animal Hospital and Pet Resort

Signature: Siri Peterson

Printed Name: Siri Peterson

Title: Practice Manager

Date: 6/12/2024

Board of Education,
Central Community Unit School District 301

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: __________________

Title:__________________________

Date: __________________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Meadow View Veterinary Clinic

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Meadow View Veterinary Clinic
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Meadow View Veterinary Clinic ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Meadow View Veterinary Clinic facility at 590 Lark St., Geneva, IL 60134 for the purpose of providing veterinary assistant practical learning and clinical experiences (<u>see Exhibit A for program-specific requirements</u>) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Meadow View Veterinary
Clinic
590 Lark St.
Geneva, IL 60134

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Meadow View Veterinary Clinic

Signature: Laurie Fitzgerald

Printed Name: Laurie Fitzgerald

Title: HM

Date: 06/10/2024

Board of Education,
Central Community Unit School District 301

Signature: ____________________

Printed Name: ____________________

Title: ____________________

Date: ____________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

Signature: ____________________

Printed Name: ____________________

Title: ____________________

Date: ____________________

1199751.1

EXHIBIT A

STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Pet Vet Animal Clinic & Mobile Practice

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Pet Vet Animal Clinic & Mobile Practice
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024 , by and between Pet Vet Animal Clinic & Mobile Practice ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Pet Vet Animal Clinic & Mobile Practice facility at 11901 North St., Huntley, IL 60142 for the purpose of providing veterinary assistant practical learning and clinical experiences (<u>see Exhibit A for program-specific requirements</u>) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Pet Vet ~~-~~Animal Clinic &
Mobile Practice
1901 North St
Huntley, IL 60142

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility: Pet Vet Animal Clinic & Mobile Practice	**Board of Education,** **Central Community Unit School District 301**
Signature: Karen L Larsen	**Signature**: ______________________
Printed Name: Karen L Larsen	Printed Name: ______________________
Title: Practice Manager	Title: ______________________
Date: 6/11/2024	Date: ______________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: _________________

Title:__________________________

Date: _________________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Spring Hill Veterinary Clinic

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Spring Hill Veterinary Clinic
for Student Veterinary Assistant Externship Experience

THIS AGREEMENT ("**Agreement**"**)** is entered into this 10th Day, of June 2024, by and between Spring Hill Veterinary Clinic ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Spring Hill Veterinary Clinic facility at 25 N Western Ave., Carpentersville, IL 60110 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Spring Hill Veterinary Clinic
25 N Western Ave
Carpentersville, IL 60110

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility: Spring Hill Veterinary Clinic	**Board of Education,** **Central Community Unit School District 301**
Signature: Erin Goelitz	**Signature**: ______________________
Printed Name: Erin Goelitz	Printed Name: ____________________
Title: Owner/Veterinarian	Title: __________________________
Date: 6/10/24	Date: __________________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

1199751.1

Signature: ____________________

Printed Name: _________________

Title:_________________________

Date: _________________________

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Tails Humane Society

Thank you for allowing our students to complete their required externship hours at your facility.

Prior to our students beginning their externship visits at your facility, we will need this Affiliation Agreement completed. Please review this Affiliation Agreement document and place an electronic signature in the designated area. Once all required signatures are obtained, an electronic copy of this document will be shared with you for your records.

Please reach out with any questions or concerns you have regarding this document.

Thank you,

Amber Ballard, CVT
Program Coordinator
Phone: 847-464-6030
amber.ballard@central301.net

Dr. Todd Stirn
Work Based Learning Specialist II
Phone: 224-990-7093
efe.stirn@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Tails Humane Society
for Student Veterinary Assistant Externship Experience

-

THIS AGREEMENT (“**Agreement**”**)** is entered into this 10th Day, of June 2024 , by and between Tails Humane Society (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Tails Humane Society facility at 2250 Barber Greene Rd, DeKalb, IL 60115 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program

will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its

possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on July 1st, 2024 with the last clinical on August 31st, 2025 .

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such an event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of July, 2024 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time during their clinical placement replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience. Upon the completion of the clinical placement, the Facility may offer students employment with the Facility.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:
Tails Humane Society
2250 Barber Greene Rd
DeKalb, IL 60115

If to the District:
275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Tails Humane Society

Signature: Michelle Groeper

Printed Name: Michelle Groeper

Title: Executive Director

Date: 6/10/24

Board of Education,
Central Community Unit School District 301

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date: ______________________

Northern Kane Region 110
By Its Administrative District
District __CUSD 301____________

Signature: ____________________

Printed Name: __________________

Title:__________________________

Date: __________________________

1199751.1

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

MEMORANDUM

FROM: Dr. Esther Mongan, Superintendent

TO: Central 301 Board of Education

DATE: June 17, 2024

RE: Mid-Valley Special Education Cooperative Classroom Use Agreement

The Mid-Valley Special Education Cooperative Classroom Use Agreement is an annual classroom use agreement that reflects changes or updates to our facility usage. The programs that we will support via classroom usage are as follows:

Central 301	**Mid-Valley Room Rental FY 24-25**	
School	Room(s)	Rental Credit Rate
Prairie View	New Pathways x 2	$12,000
Central MS	New Pathways & ELS	$12,000
Central HS	New Pathways & ELS	$12,000
Other Spaces	1	$ 3,000
Total Rental Credit		$39,000

Central, along with Batavia, Geneva, Kaneland, and St. Charles school districts form the Mid-Valley Special Education Cooperative. This partnership allows Central to meet the needs of certain special education student populations that would be cost prohibitive to meet in a standalone district program. Additionally, the two additional program classrooms (one at CHS and one at PV) provide us with the opportunity to meet the needs of our District's families by bringing those students to their homeschool. The "other space" is used for a calming/OT space.

Mid-Valley Special Education Cooperative

CLASSROOM USE AGREEMENT

This Classroom Use Agreement ("Agreement") is made and entered into this 1st day of July 2024, by and between the Board of Education of School District No. 301 ("hereinafter referred to as the 'District'") and Mid-Valley Special Education Cooperative, a special education joint agreement ("hereinafter referred to as "Mid-Valley").

WHEREAS, the District has declared that the classroom(s) and/or workspace(s) identified on Exhibit A are unnecessary for school purposes and will not be needed by the District during the proposed term of this Agreement; and

WHEREAS, the District has determined that the proposed use of the spaces(s) identified on Exhibit A serves the interest of the community and that it is in the best interest of the District to enter into this Agreement and

WHEREAS, Mid-Valley needs additional space to serve the needs of the special education students educated through the Mid-Valley Special Education Cooperative;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1) **Authority.** This lease is being entered into pursuant to the provisions of the *School Code.* The District hereby represents and warrants that it has full authority to enter into this Agreement and be bound by its terms.
2) **Classroom Use.** For the period of July 1, 2024, through June 30, 2025, the District leases to Mid-Valley and Mid-Valley hereby leases from the classroom and/or workspace as per Exhibit A.
3) **Term.** This Agreement shall remain in full force and effect from July 1, 2024 through June 30, 2025.
4) **Responsibilities of the District.**
    a) The District shall provide all services and utilities, including custodial and maintenance services and supplies necessary to maintain the spaces identified in Exhibit A in normal, habitable condition for classroom instructional purposes and delivery of related services.
    b) The District shall ensure that the MVSEC classrooms are furnished consistently with other classrooms, including desks and chairs for students and teachers, tables, bookcases, file cabinets, storage cabinets, and window coverings.
    c) The District shall ensure that the classrooms are provided in a manner consistent with other

classrooms in the school, including customary audio-visual equipment, computer hardware and software, internet access, copy machine facilities, telephone lines, and usage to support the instructional activities and delivery of related services in the classrooms identified above.

d) The District shall provide administrative assistance in emergencies and guidance on general building policies and procedures necessary to support the instructional activities and delivery of related services in the classrooms identified above.

e) The District shall provide all other supports and services outlined in Exhibit B.

f) The District shall keep in force during the Agreement general liability broad form insurance, occurrence-based insurance including property damage, bodily injury, personal injury, contractual liability, and other usual broad form liability endorsement

5) **Responsibilities of Mid-Valley**

a) In lieu of a direct payment to the District a credit will be applied to the Preliminary Tuition invoice for the use of classroom and/or workspace(s).

b) Mid-Valley shall employ the certified staff, substitute staff, paraprofessionals and related services professionals necessary to provide the special education and related services to the students placed in the classrooms.

c) Mid-Valley shall assume the responsibilities set forth in the Articles of Agreement and incorporated herein as Exhibit B.

d) Mid-Valley shall maintain Illinois Workers Compensation and Occupational Disease Act coverage as well as Employer Liability Coverage for all Mid-Valley employees assigned to work in the spaces identified above.

6) **Indemnification.** To the fullest extent permitted by law, Mid-Valley shall indemnify and hold harmless the District from and against all claims, damages, losses and expenses for personal injury or property damage, including but not limited to attorney's fees (including the expenses of investigation, settlement and/or litigation) arising out of or resulting from Mid-Valley's negligent, reckless or willful misconduct. Mid-Valley's indemnification and hold harmless obligation shall survive the termination of this Agreement. To the fullest extent permitted by law, the District shall indemnify and hold harmless Mid-Valley from and against all claims, damages, losses and expenses for personal injury or property damage, including but not limited to attorney's fees (including the expenses of investigation, settlement and/or litigation) arising out of or resulting from the District's negligent, reckless or willful misconduct. The District's indemnification and hold harmless obligation shall survive the termination of this Agreement.

7) **Notice.** All notices and demands required hereunder shall be in writing and shall be deemed to have been given or made when delivered personally when mailed by registered or certified mail, postage prepaid, return receipt requested addressed as follows:

If to District:

Central CUSD 301
Dr. Esther Mongan
275 South Street
Burlington, IL 60109

If to Mid-Valley:

Lisa Palese
Executive Director
Mid-Valley Special Education Cooperative
1304 Ronzheimer Avenue
St. Charles, IL 60174

or such other address or addresses that shall be designated in writing from time to time by either party.

8) **Modification.** The terms of this Agreement may be modified only by written mutual agreement by the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officials as of the date set forth above.

BOARD OF EDUCATION OF CENTRAL DISTRICT 301

By:______________________________
President

Approved:__________________________
Secretary

Date:______________________________

THE ADVISORY BOARD OF THE SCHOOL MID-VALLEY SPECIAL EDUCATION COOPERATIVE

By:______________________________
Chairperson

Attest:____________________________
Secretary

Date:______________________________

Mid-Valley Special Education Cooperative

Central CUSD 301

EXHIBIT A

CLASSROOM USE AGREEMENT

Rental Rates:
Classroom - $6,000
Other Space - $3,000

Central 301	**Mid-Valley Room Rental FY 24-25**	
School	Room(s)	Rental Credit Rate
Prairie View	New Pathways x 2	$12,000
Central MS	New Pathways & ELS	$12,000
Central HS	New Pathways & ELS	$12,000
Other Spaces	1	$ 3,000
Total Rental Credit		$39,000

Mid-Valley Special Education Cooperative

EXHIBIT B

CLASSROOM USE AGREEMENT

Section 2C. Responsibilities of Member Districts who Host a Mid-Valley Special Education Cooperative Classroom

Mid-Valley Special Education Cooperative classrooms, the teachers, support staff, and students are considered an integral part of the learning community of the host school. The Host Buildings shall adhere to the following responsibilities:

1. Provide a classroom of comparable size and condition to other classrooms within the building;
2. Provide classroom furniture with the same style and quality as the other classrooms in the building, including chairs, tables, teacher desks, flags, shelves, and storage;
3. Technology in the classroom shall be consistent with other classrooms in the building, including phones, projectors, and other equipment;
4. Staff devices shall be provided to any Mid-Valley Special Education Cooperative certified staff members assigned to classrooms in the district for 100% of the time. These devices shall be the same as those provided to district staff;
5. Certified staff members assigned to the district less than 100% shall be provided access to a district device within the building for printing;
6. Staff access to a color printer to allow staff to provide visual supports and specialized materials for Mid-Valley Special Education Cooperative students;
7. Mid-Valley Special Education Cooperative staff shall be assigned the same access to building entry as the district staff (key fobs, district ID, continued access for weekend and summer work);
8. Mid-Valley Special Education Cooperative staff shall be assigned login names/passwords and email addresses;
9. Mid-Valley Special Education Cooperative classrooms and staff shall be supported with the same utilities, janitorial, and cleaning and maintenance support as other classrooms and staff within the building;
10. Mid-Valley Special Education Cooperative students shall be provided with a 1:1 device comparable to those offered to students of the same chronological age. The home district shall provide specialized AAC devices;

11. Mid-Valley Special Education Cooperative staff and families shall receive the same building and district communication regarding special events, school closures, and other notifications as district staff and families;
12. Personnel (building nurse, secretary, librarian, etc.) and spaces (gym, library, computer labs, etc) available to all students in the building;
13. Health services provided to the general population, including daily medication, first aid, screenings, and emergency care;
14. Opportunities for participation in the general education environment, non-academic activities, and extracurricular activities as identified in the child's Individualized Education Program (IEP);
15. Access to free or reduced lunch for students who meet the qualifications outlined in their home districts.

<u>Section 2D. Responsibilities of Mid-Valley Special Education Cooperative and Staff Assigned to Host Buildings</u>

1. Instructional support, supervision, staff evaluation, and student or staff discipline in collaboration with building and district administration;
2. Attendance shall be recorded by the Mid-Valley Special Education Cooperative's classroom teacher. If the Districts require that Mid-Valley Special Education Cooperative teachers take attendance at the school level as well, Mid-Valley Special Education Cooperative teachers shall support this request;
3. Facilitating IEPs and parent meetings with the home district team;
4. Providing specialized health services for conditions related to the student's disabilities, such as tube feeding, suctioning, etc;
5. Providing specialized technology, furniture, and equipment for students to access the school environment;
6. Following the host school's calendar regarding Parent/Teacher conferences and Open Houses;
7. Providing support for additional costs for color printing.

Central Community Unit School District 301

Board of Education - Meeting Schedule

2024-2025 School Year

DAY	DATE	YEAR
MONDAY	JULY 15	2024
MONDAY	AUGUST 19	2024
MONDAY	SEPTEMBER 23	2024
MONDAY	OCTOBER 21	2024
MONDAY	NOVEMBER 18	2024
MONDAY	DECEMBER 16	2024
TUESDAY	JANUARY 21	2025
TUESDAY	FEBRUARY 18	2025
MONDAY	MARCH 17	2025
MONDAY	APRIL 21	2025
MONDAY	MAY 19	2025
MONDAY	JUNE 16	2025

MEMORANDUM

TO: Dr. Esther Mongan, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: June 17, 2024

RE: Natural Gas Procurement Request

At last month's board meeting, the Board of Education authorized administration to conduct a competitive RFP process and to accept and execute a new natural gas agreement for a term not to exceed 48 months beyond the current contract expiration of June 2024. The district conducted a traditional request for proposals from qualified retail natural gas providers on May 15, 2024 and received four responsive bidders for a 100% swing natural gas product for terms ranging 1-4 years. Pricing was monitored and refreshed again on May 24, 2024 and May 28, 2024.

Reviewing natural gas price trends over the past 10 years the average Nicor price was between $.35-$.39/therm. Current market rates were hovering around $.40-$.45/therm. We believe that natural gas rates are trending at the higher end of these averages, so we determined that it is not fiscally responsible to lock in for 48 months at a higher-than-average rate just for stability of the pricing. We also wanted to protect our rate past a potential hot summer or bad winter, that could increase rates significantly if we only locked into 12 months.

After evaluating all options received with the help of our natural gas consultant, Becky Thompson with Nania Energy Advisors, we selected a 24-month fixed price agreement with ENGIE Resources at a rate of $0.3973/therm. This will afford our District price certainty through anticipated upcoming volatility in the marketplace and guarantee a fixed rate for our natural gas supply for the next two winters.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Terry Stroh, Director - Northern Kane County Regional Vocational System 110

TO: Board of Education & Dr. Esther Mongan, Superintendent

DATE: June 17, 2024

RE: Work Based Learning Affiliation Agreements - Summer Internships 2024

The Northern Kane County Regional Vocational System Region 110 and our partner the Alignment Collaborative for Education have partnered with the four regional school districts, business and industry partners to facilitate student work-based learning experiences as part of our career and technical education coursework. These experiences were developed in collaboration with each of our industry partners to give students a true taste of what they could expect within each career field. Each experience was designed to last a minimum of 60 hours for which students will receive a stipend after completion. These agreements ensure that students receive practical experiences that meet educational standards, and ensure an appropriate learning environment away from the students' school that matches their career focus. For the summer of 2024 we are partnering with the following sites:

Company Name	**Districts Represented**
79 Ratio	D301
Advocate Good Shepherd Hospital	D300
Advocate Sherman Hospital	D300, D301 and U-46
Alignment Collaborative for Education	U-46
Alta Equipment	U-46
Anna Moeller's Office	D301
Bartlett Hills Golf Course	D300 and U-46

Bartlett Park District	D300 and U-46
Boys and Girls Club	D301
Bucher Hydraulics	U-46
Central Unit School District 301	D301
Centro de Informacion	D301
City of Elgin	D301 and U-46
Community Unit School District 300	D300
Diamond Physical Therapy	D300 and U-46
Downtown Neighborhood Association	D301
Elgin Area Chamber of Commerce	D301
Elgin Sweeper	D300, D301 and U-46
EPEL	U-46
Fox Valley Internet	D300, D301 and U-46
Hanover Township	D300, D301 and U-46
Harting Engineering	U-46
HLR Engineering	D300, D301 and U-46
Hoffer Plastics	D300 and U-46
ITW	U-46
Kane County Cougars	U-46
Kane County Credit Union	U-46
Lakeview Manufacturing	D300 and U-46
Loquercio Auto Group	D300 and U-46
Ortho Illinois	D300 and U-46
Precious Angels	D301
Tails Animal Hospital	D301
U-46	U-46
Village of Bartlett	D300, D301 and U-46
Village of Hanover Park	D300, D301 and U-46
Village of South Elgin	U-46

Well Child Center	U-46
WestSide Tractor	D301
Wintrust	D301 and U-46
WT Group	D300 and U-46
YMCA	D300

This year we were able to place 143 students across 9 career areas with D300 being represented by 26 students, D301 being represented by 24 students and U-46 being represented by 92 students. This is an increase from the 83 students total that were placed last summer, solely from U-46.

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Regional Vocational System Region 110
AND
(Organization)
For Work Based Learning Experiences

THIS AGREEMENT ("Agreement") is entered into this___ Day, of _____ , by and between _______________ **("Organization")**, and the Northern Kane County Regional Vocational System Region 110 representing its participating districts Community Unit School District 301, St. Charles Community Unit School District 303 and Unit School District U-46) (the "**District**"); and

WHEREAS, the ___School District____________("District") desires to facilitate student work-based learning experiences for the purpose of assisting students enrolled in the District's career and technical education coursework with obtaining practical learning experiences.

WHEREAS, ___________ provides work based learning experiences and desires to assist students enrolled in the District's career and technical education coursework with obtaining work based learning experiences.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Foundational curriculum and placement plans.** The District will plan and determine the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior; and will work in collaboration to interview and place students in an appropriate work based learning setting.

In cooperation with the Organization, when required due to source of funding (See ISBE rule 23 IL Admin Code 256.165) and otherwise in the discretion of the District, the District will develop a placement plan for a student to govern the work based learning placement ("Placement Plan"). When a Placement Plan is developed for a student placed with Organization, it will be attached to this Agreement as an Attachment A.

2. **Liability insurance.** The Organization and each participating school district shall provide its own General Liability insurance, including but not limited to, property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Regional Vocational System Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of these entities and their employees afforded to them as local governmental entities and their employees granted by law, including but not limited to the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq.

3. **Designation of liaison to the Organization; communications relating to work based learning placements.** The District and/or the Northern Kane County Regional Vocational System Region 110 will designate a faculty or other professional staff member (the "**District liaison**") to coordinate and act as its liaison to the Organization, to consult with the Organization regarding student placements, supervision, and periodic review of student progress toward meeting the District's educational objectives. The District will notify the Organization, in writing, of any change or proposed change of the personnel responsible for coordinating work based learning placements with the Organization. A regular exchange of information between the District Liaison and the Organization's liaison (the "**Organization Liaison**") will be maintained by on-site visits to the Organization when practical, and by letter or telephone in other instances. The District liaison will coordinate with the Organization's liaison to mutually arrange work based learning assignments for students.

4. **School notices to students.** Prior to their arrival at the Organization, the District shall notify each student that they are required to:

(a) Follow the administrative policies, standards, and practices of the Organization.

(b) Obtain medical care at their own expense for any injuries or illnesses sustained as a direct or indirect result of their affiliation with the Organization.

(c) Arrange transportation to the Organization.

(d) Report to the Organization on time and follow all established regulations during the regularly scheduled operating hours of the Organization.

(e) Follow applicable District policies during performance of duties as a work based learning intern and while on the premises of the Organization.

(f) Obtain prior written approval of the Organization and the District before publishing any material relating to the work based learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Organization and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accreditation or regulatory bodies. This requirement includes the student's obligation to report any violation of personal, ethical and professional standards to the District.

(h) Notify their District of any medical conditions which may affect participation at the Organization.

B. ORGANIZATION RESPONSIBILITIES:

1. **Provision of facilities for supervised work based learning experiences.** Subject to the provisions of Section C.2 of this Agreement, the Organization agrees to make the appropriate facilities available to the District in order for the District to provide supervised work-based learning experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Organization procedures and workplace health and safety laws. Students shall be supervised by qualified Organization personnel at all times.

2. **Provision of work based learning experiences**. For each student placed with Organization, Organization shall provide a supervised work based learning experience, which shall be in accordance with any Placement Plan developed for that student. (See Attachments A). Organization shall offer only those learning experiences for which the student may be permissibly engaged under federal or state laws, given the student's age and qualifications, and subject to applicable state and federal employment and labor laws and regulations. If a student is compensated, such compensation shall be in accordance with federal, state, and local laws and regulations. The placement of the student must not cause displacement of other Organization workers.

3. **Emergency treatment of students.** Consistent with District Policy and practice, whenever possible, the student's parent/guardian will be contacted in order to secure a decision regarding their child. Emergency cards will be maintained for each student enrolled in the District. In all other regards, the Organization will ensure adequate first aid is readily accessible and that emergency medical responders will be contacted as needed. In circumstances where medical services are rendered, it is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements.** The Organization shall designate an Organization liaison responsible for coordinating the placements. That person shall maintain contact with the District liaison to assure mutual participation in and supervision of the program. The Organization shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Organization.** The Organization shall, on reasonable request, permit a tour of its facilities and services available and other items pertaining to work-based learning experiences, by representatives of the District.

6. **Provision of Relevant Organization Policies.** Prior to commencement of a placement, the Organization, the Organization shall provide the student(s) and the District the Organization's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Organization Transportation and Use of Mobile Units.** The Organization must obtain advance written permission from the District for transportation of students by the Organization or its personnel or for student participation in any mobile service unit. Such permission must be signed by the Organization personnel supervising the student, a designee of the District Superintendent, the student, and the student's parent or guardian. At no time will one student be alone with any one Organization employee.

8. **Criminal background check and drug screen compliance.** Where applicable, in advance of placement, the Organization will communicate to the District the requirement for background checks or drug screening of students as required by Organization policy. Any such background check or drug screening will be done at the Organization's expense. Students will not participate at sites where they do not meet the requirements of the Organization.

C. BOTH - ORGANIZATION AND DISTRICT RESPONSIBILITIES

1. **Independent Contracting Entities.** It is expressly acknowledged by the parties hereto that the Parties are independent contracting entities and that nothing in this Agreement will be construed to create an employer/employee relationship or to allow any Party to exercise control or direction over the manner or method by which another Party transacts business affairs or provides its usual services. The employees or agents of one party will not be deemed or construed to be the employees or agents of ~~the~~ another party for any purpose whatsoever by virtue of this Agreement.

2. **Comply with all applicable laws.** The Organization and District agree to comply with all applicable federal, State, and municipal laws and regulations applicable to the performance of this Agreement including but not limited to nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither the Organization nor District will engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, disability, or any other legally protected status.

3**. Stipulations as to liability**. Subject to applicable State law, no party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

No Party will be liable for any negligent or wrongful acts, either or the commission or omission, chargeable to another Party, unless such liability is imposed by law. This Agreement will not be construed as seeking either to enlarge or diminish any obligation or duty owed by one party to the other or to a third party.

4. **Compliance with privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Organization's policies and procedures regarding the confidentiality of client/patient or employee information and the use of all such information. The Organization will notify the District and students of the foregoing laws and policies applicable to the Organization program. Organization shall not require a student to sign a confidentiality agreement unless it has been reviewed by the District.
The Parties shall notify one another if there are known breaches of an Organization's confidentiality policy. The District will advise students that dissemination or public posting of any confidential information of the Organization through social media or other means is prohibited.

5. **Organization rules applicable to students during work based learning assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of work based learning assignment, students will be subject to all rules and regulations of the Organization and imposed by the Organization on its employees and agents with regard to following the administrative policies, standards, and practices of the Organization. The Organization must notify the District in advance of any specific workplace requirements for the Organization, such as dress code, uniforms, drug screenings, background checks, or other workplace rules.

6. **Determination of instructional period.** The work based learning experience will cover a period of time as arranged between the District and the Organization.

7. **Determination of number of participating students.** The number of students eligible to participate in the work based learning experience will be determined, and may be changed, by mutual agreement of the Parties. Notwithstanding the foregoing, the Organization and the District agree and understand that the availability of work based learning experiences at the Organization during the term of this Agreement may periodically be affected by a variety of factors. In such an event, the Organization may reduce the number of students eligible to participate in the work based learning experience with prior notice to the District and adequate time for the District to reassign the student(s) to another work based learning site. The Organization agrees further to accommodate students of the District who are similarly displaced from other affiliates of the District to the extent that space is available at the Organization.

8. **Assessment of students' experiences.** A professional skills assessment of the work based learning experiences of the students will be accomplished jointly by the appropriate District staff and a member of the Organization. The Parties agree that an Organization supervisor must be present throughout the entire time the students are present. Each student must be paired with an Organization personnel member and supervised at all times. Each supervising Organization personnel member will complete an individual assessment of the student they supervise, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of skills, which individual assessments will be considered in developing the final professional skills assessment. The final professional skills assessment will be utilized as a student feedback tool. The Organization and the District will communicate on a regular basis for the purpose of reviewing and evaluating current work based learning experiences offered to students.

9. **FERPA Compliance.** The Organization shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), otherwise known as FERPA, as well as the Illinois School Student Records Act, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Organization pursuant to this agreement. The Organization shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Organization will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the work based learning experience, the Organization shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District, and delete all copies of such returned records. The Organization may keep records related to the student generated by the Organization for its own business purposes, such as payroll records.

10. **Removal of students.** The Organization may immediately remove any student participating in a work-based learning program from the Organization's premises for behavior that the Organization deems to be an immediate threat to the health or welfare of its personnel, visitors, or operations. In such an event, the Organization will promptly notify the District liaison in writing of its actions and the reasons for its actions. If the Organization desires to remove a student for any other reason, the Organization will notify the District liaison in writing of the reasons for the removal and will consult with the liaison and or relevant District staff prior to removing the student. In removing a

student, the Organization will ensure the student has a safe space to remain until the District liaison or designee can arrange for the student's transportation away from the Organization's premises.

11. **Criminal background check.** The Organization must ensure that personnel who make contact with students are persons who have not been convicted of sex offenses, violent offenses, and any other offense where contact with minors is restricted by law. The District will advise the Organization if fingerprint criminal background checks are required under the School Code or District policy for any Organization personnel. Organization personnel who come to the District schools to work with students will need to comply with the District's onsite security protocols, including fingerprint-based sex offender and criminal background screening.

D. TERMS OF AGREEMENT:

1. **Term Length.** The term of this Agreement shall be for one (1) year, to commence on the________day of ______, 2024. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other Parties. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

2. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

3. **Assignment of Agreement.** This Agreement may not be assigned by any Party without the prior written consent of the other Parties.

4. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

5. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of law's provisions thereof.

6. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

7. **Agreement binding on parties' successors and assigns.** This Agreement shall be binding upon the District and the Organization, their successors, employees, agents and assigns, during the term of this Agreement.

8. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

9. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Organization, and in the case of the Organization, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Organization:

Street Number
City, State, ZipCode

If to the District:
Street Number
City, State, ZipCode

Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile:

If to Northern Kane County Regional Vocational System Region 110
275 South Street
Burlington, IL 60109

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Organization:	________________________School District
Signature: _____________________	Signature: ________________________
Printed Name: __________________	Printed Name: ______________________
Title:	Title: _____________________________
Date : ___________________________	Date: _____________________________

Northern Kane Regional Vocational System Region 110
By Its Administrative District
Central Community Unit School District 301

Signature: _____________________

Printed Name: __________________
Title: ___________________________
Date: ___________________________

ATTACHMENT A
SAMPLE
PLACEMENT PLAN

[If a Placement Plan is for developed for a student, it must be attached to the Affiliation Agreement for Work Based Learning Experiences as Attachment A]

Organization:
School District:
Student Name:
Student date of birth:
Dates of placement:
Work hours:
Total expected hours for placement:
Tasks to be performed:

Additional placement information (e.g., dress code or uniform, drug screening, background check, other policies):

Student
Signature:_____________________
Printed Name: _________________
Date: ________________________

Parent/Guardian
Signature:_________________________
Printed Name: _____________________
Date: ____________________________

Organization

Signature:
Printed Name: __________________
Title:___________________________
Date : ________________________

School District Workplace Learning Coordinator
Signature:
Printed Name: _______________________
Title: ______________________________
Date: ______________________________

MEMORANDUM

TO: Board of Education

FROM: Dr. Esther Mongan, Superintendent

DATE: June 17, 2024

RE: Northwestern Illinois Association (NIA) Executive Board Ballot

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Central 301 is a member of the Northwestern Illinois Association (NIA) and an annual requirement from the Board is to submit a Ballot for the Executive Board.

The Articles of Agreement for NIA call for the election of the Directors of Special Education and the At-large Members in even numbered years. The ballot is included in the board packet. The Board will vote for these positions at the July Board meeting.

NORTHWESTERN ILLINOIS ASSOCIATION

SUBREGION I BALLOT

EXECUTIVE BOARD

BALLOT INSTRUCTIONS

According to the Articles of Agreement for the Northwestern Illinois Association, the Directors of Special Education and the At-large Members shall be elected within each subregion by the Boards of Education of the member districts in even numbered years.

Each Board of Education shall cast one (1) vote for Director of Special Education and one (1) vote for a Member-at-Large.

VOTE FOR ONE DIRECTOR OF SPECIAL EDUCATION:

- Fran Eggleston, Kaneland #302
  Director of Special Education
- ____________________
  WRITE IN – Director of Special Education

VOTE FOR ONE MEMBER-AT-LARGE:

- Steve Wilder, Sycamore CUSD #427
  Member-at-Large
- ____________________
  WRITE IN – Member-at-Large

NOTE: Ballots will be counted in the NIA Administrative Office.

PLEASE USE THE ENVELOPE PROVIDED TO RETURN THIS BALLOT BY AUGUST 10, 2024

NORTHWESTERN ILLINOIS ASSOCIATION

BIOGRAPHICAL SKETCH – EXECUTIVE BOARD CANDIDATE – SUBREGION I

DIRECTOR OF SPECIAL EDUCATION

Francine Eggleston is the Director of Special Services at Kaneland School District #302 in Illinois, overseeing the department's responsibilities of identifying and evaluating students with one or more of 13 categories of disability, special education instructional services, transition planning, case study reevaluations, homebound instructional services, Section 504 compliance, and much more. She is an instructor for Northern Illinois University in the department of Special Education. Prior to her current position, she was a principal and special education teacher. Mrs. Eggleston earned her B.A. degree in Education from Carthage College in Wisconsin and her Master's Degree of Education from Aurora University, Aurora, Illinois. Her certifications and endorsements include LBS 1 Special Education; Type 3 Elementary Education; Type 75 Administration Endorsement, and Director of Special Education Endorsement. In 2009 Mrs. Eggleston was awarded the Administrator of the Year award by the Kane County Regional Office of Education.

MEMBER-AT-LARGE

Steve Wilder became the Superintendent of Schools in Sycamore CUSD #427 on July 1, 2020. He previously served as the Superintendent of Schools in Knoxville CUSD #202 (2010-2020). He began his professional career as an 8th Grade Science teacher at Olympia Middle School (Stanford, IL) in 1997 where he enjoyed the collaborative atmosphere and focus on students. He credits the Special Education staff at Olympia for being particularly instrumental in his understanding of best practices in Special Education programming. He began his career as an administrator there as well, becoming the building Principal at OMS in 2002. He served as the Assistant Principal at University High School (Normal, IL) from 2006 to 2010. Steve is passionate about education because of the impact it has on students and the opportunities it gives them to chase their dreams. His areas of focus include coaching & mentoring, technology, communication, and facilities.

Tuesday, May 21, 2024

Mr. David Arvayo
Compliance Department
Painters District Council No. 30
1905 Sequoia Dr,
Aurora, IL 60506
(630) 377.2120
darvayo@pdc30.com

Dear Mr. Arvayo:

Thank you for writing to Central Community Unit School District 301 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On Thursday, April 25, 2024, received by Central Community Unit School District 301 (Central 301), you requested the following records:

> *This is a request for information under the Illinois Freedom of Information Act, 5 ILCS 140.*
>
> *I request a copy of invoices/receipts for paint purchases made and/or paid by Central School District 301 over the past five years:*
>
> - *Paint (protective/decorative coatings)*
>
> *Examples of protective/decorative coatings*
>
> ○ *Wall paints, ceiling paints, enamel paints, drywall primer, all-purpose primer, protective industrial coatings, epoxy coatings, urethane coatings, dryfall structural coatings, block filler, varnishes, stains, etc.*
>
> *I would like to obtain copies of these records. If you are not the person charged with administering your public bodies FOIA obligations, please forward this request to the person charged with this responsibility. You may email me those records at darvayo@pdc30.com. I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records. This request is not for commercial use; therefore, I am asking that any fees be waived. 5 ILCS 140/6(c)*
>
> *I look forward to hearing from you in writing within five working days, as required by the Act. 5 ILCS 140/3(d).*

Your request for this information has been granted. Attached you will find PDF of the requested invoices/receipts.

You have a right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396

E-mail: public.access@ilag.gov

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your partial denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

As the District's FOIA Officer, I am responsible for the District's response to your request. This letter is intended to be fully responsive to your specific requests. If I have misunderstood your request in any way, please clarify your request in writing to me.

Sincerely,

Graydon Engle
FOIA Officer
Director of Grants

Central Community Unit School District 301
275 South St
Burlington, IL 60109

CENTRAL
UNIT SCHOOL DISTRICT 301

Wednesday, May 29, 2024

Ms. Sheri Reid
Smart Procure
sreid@smartprocure.com

Dear Ms. Reid:

Thank you for writing to Central Community Unit School District 301 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On Monday, April 29, 2024, received by Central Community Unit School District 301 (Central 301), you requested the following records:

> *SmartProcure is submitting a commercial FOIA request to the Central Community Unit School District No. 301 for general purchasing records from 4/27/2023 to the current request date of 4/29/2024. Request details are as follows:*

- *Our request is limited to readily available, fully electronic documents.*
    - *For the purpose of this request, "fully electronic" refers to dynamic PDF, Excel (csv., xlsx.), TXT or RTF files containing active text.*
    - *Files containing active text should allow the user to use their mouse/trackpad to highlight, select, copy and paste the text from the file.*
- *Responsive reports include those containing the following details per purchase:*
    - *1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.)*
    - *Purchase Date*
    - *Line item details*
    - *Line item quantity*
    - *Line item price*
    - *Vendor ID number, name, address, contact person and their email address*

> *The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:*
>
> https://upload.smartprocure.com/?id=c2RqPWEyYlZQMDAwMDAwNFUyb1lBRSZzdD1JTCZvcmc9Q2VudHJhbENvbW11bml0eVVuaXRTY2hvb2xEaXN0cmljdE5vMzAxJm9pZD03MzY0Nw%3D%3D

Your request for this information has been granted. Central District 301 successfully uploaded the files requested on Thursday May 9, 2024.

You have a right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396

E-mail: public.access@ilag.gov

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your partial denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

As the District's FOIA Officer, I am responsible for the District's response to your request. This letter is intended to be fully responsive to your specific requests. If I have misunderstood your request in any way, please clarify your request in writing to me.

Sincerely,

Graydon Engle
FOIA Officer
Director of Grants

Central Community Unit School District 301
275 South St
Burlington, IL 60109

May 20, 2024

Via Electronic Mail

Dave Chapman
davidchapmancea@gmail.com

RE: RESPONSE TO FOIA REQUEST

Dear Mr. Chapman:

Thank you for writing to Central Community Unit School District No. 301 with your request for information pursuant to the Illinois *Freedom of Information Act* ("FOIA"), 5 ILCS 140/1 *et seq.*, received May 10, 2024.

Your request is for the following:

> "Any and all invoices from Hodges, Loizzi, Eisenhammer, Rodick, & Kohn LLP related to the CEA grievance on Course Approval filed on April 11, 2023. Also, requested is any other expenses incurred by said grievance."

Your request is granted in part and denied in part as follows. Enclosed please find a copy of the documents that you requested (with redactions as noted below). Please note that for the enclosed documents, to assist you in identifying the requested information, we removed completely (in white) any entries within the invoices that are wholly unrelated to the subject(s) of your requests, leaving only the responsive time entries with the specific redactions explained below. Some of the responsive time entries also contain references to matters in addition to the matters identified in your request, but they could not be further broken down.

The District is denying your request for the redacted portions of the bills, which are protected by the attorney-client privilege. FOIA Section 7(1)(m) exempts communications between a public body and an attorney representing the public body that would not be subject to discovery in litigation. 5 ILCS 140/7(1)(m). Illinois courts have recognized that attorney billing records contain explanations for legal fees that indicate the type of work done and matters discussed between the attorney and client that are protected by the attorney-client privilege. *People ex rel. Ulrich v. Stukel*, 294 Ill. App. 3d 193, 201 (1st Dist. 1997) (citing to *Matter of Witnesses Before the Special March 1980 Grand Jury*, 729 F.2d 489, 495 (7th Cir. 1984) (privilege covers attorney "bills, ledgers, statements, time records and the like which also reveal the nature of the services provided"). In addition, the Public Access Counselor has allowed attorney invoices to be significantly redacted. *See* Public Access Opinion Nos. 14-002 (April 15, 2014) *and* 12-005 (March 12, 2012). In PAC Opinion 14-002, the PAC stated:

> "Some entries identify subjects of research or details of other tasks performed, the identities of specific individuals with whom attorneys met, and topics of

> discussion during those meetings. In contrast, other billing entries contain only general descriptions of services performed, such as holding a telephone conference, exchanging emails, or drafting and revising a memo. To the extent that individual billing entries include detailed descriptions of legal services that reveal privileged information, those descriptions may be redacted from the invoices."

PAC Opinion No. 14-002, at 5.

Here, the blacked-out portions within the detailed attorney time entries reflect attorney-client privileged communications and/or work product that would not be subject to discovery in litigation, and these portions are exempt within the letter and spirit of the PAC's published guidance on this subject. In addition, many of the redactions are also supported by other exemptions, including (but not limited to) FOIA Sections 7(1)(f) and 7(1)(p).

You have a right to have the partial denial of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: public.access@ilag.gov

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this partial denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this partial denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your partial denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

As the District's FOIA Officer, I am responsible for the District's response to your request, in consultation with legal counsel (Chris Hoffmann). This letter and enclosures are intended to be fully responsive to your specific requests. If I have misunderstood your request in any way, please clarify your request in writing to me.

Sincerely,

Graydon Engle
FOIA Officer
Director of Grants

Central Community Unit School District 301
275 South St.
Burlington, IL 60109

CENTRAL
UNIT SCHOOL DISTRICT 301

June 4, 2024

Via Electronic Mail

Graciela A Martinez
gracealexmtz@gmail.com

RE: RESPONSE TO FOIA REQUEST

Dear Ms. Martinez:

Thank you for writing to Central Community Unit School District No. 301 with your request for information pursuant to the Illinois *Freedom of Information Act* ("FOIA"), 5 ILCS 140/1 *et seq.*, received May 28, 2024.

Your request is for the following:

"Purchase order for furniture and fixtures for the new Central High School addition. Any and all communications between the vendors, SMC, and the District, showing supply chain delays with estimated delivery.

Purchase order for HVAC and electrical components for the new Central High School addition. Any and all communications between the vendors, SMC, and the District, showing supply chain delays with estimated delivery."

Your request is granted in part and denied in part as follows. Enclosed please find a copy of the documents that you requested (with redactions as noted below).

The District is denying your request for the redacted personal email addresses. FOIA Section 7(1)(b) exempts disclosure of identifying private information, including personal email addresses. See 5 ILCS 140/2(c-5); 5 ILCS 140/7(1)(b).

You have a right to have the partial denial of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
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If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this partial denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this partial denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your partial denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

As the District's FOIA Officer, I am responsible for the District's response to your request, in consultation with legal counsel. This letter and enclosures are intended to be fully responsive to your specific requests. If I have misunderstood your request in any way, please clarify your request in writing to me.

Sincerely,

Graydon Engle
FOIA Officer
Director of Grants

Central Community Unit School District 301
275 South St.
Burlington, IL 60109

CENTRAL
UNIT SCHOOL DISTRICT 301

June 5, 2024

Via Electronic Mail

Eleni Karavasis
40 W644 Stonecrest Dr
Elgin, IL 60124
ekaras1@yahoo.com

RE: RESPONSE TO FOIA REQUEST

Dear Ms. Karavasis:

Thank you for writing to Central Community Unit School District No. 301 with your request for information pursuant to the Illinois *Freedom of Information Act* ("FOIA"), 5 ILCS 140/1 *et seq.*, received May 29, 2024.

Your request is for the following:

"A copy of the written comments provided to the district by the community from the 2-point post-election survey that was conducted.

A copy of the written comments provided to the district by the community from the post-election survey of April 2023 (Following the defeat of the referendum the first time it was on the ballot)."

Your request is granted in part and denied in part as follows. Enclosed please find a copy of the documents that you requested (with redactions as noted below).

The District is denying your request for the redacted personal names, phone numbers, and email addresses. FOIA Section 7(1)(b) exempts disclosure of identifying private information, including personal email addresses. See 5 ILCS 140/2(c-5); 5 ILCS 140/7(1)(b).

You have a right to have the partial denial of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
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As the District's FOIA Officer, I am responsible for the District's response to your request. This letter and enclosures are intended to be fully responsive to your specific requests. If I have misunderstood your request in any way, please clarify your request in writing to me.

Sincerely,

Graydon Engle

Graydon Engle
FOIA Officer
Director of Grants

Central Community Unit School District 301
275 South St.
Burlington, IL 60109