

**Central Community Unit School District 301
BOARD OF EDUCATION**

Date: October 19, 2020

Place: **Central 301 District Office
275 South St.
Burlington, Illinois 60109**

Time: **6:00 PM**

Agenda

The October Board of Education meeting will be conducted in person but public seating is limited to 15 spots. Seating is on a first-come basis. All guests must wear a face mask and social distance inside the Board meeting room. Public comment will occur in person. This meeting will be streamed and members of the public will be able to view the meeting at the [301 Board of Education YouTube Channel](#) stream starting at 6:00 p.m. This meeting will be recorded as a podcast and will be posted later in the week on the website.

1. Meeting Call to Order
 - A. Roll Call
 - B. Approve Agenda
2. Pledge of Allegiance
3. Public Open Forum
 - A. Recognition of Visitors
 - B. Public Comment
 - 1) Mike Schmidt - Hall of Fame Selection for the Illinois Trach and Cross Country Coaches Association 3
 - C. Presentation of Audit Report - Eder, Casella, and Company
4. Action Reports
 - A. Consent Agenda
 - 1) Minutes 8
 - B. Treasurer's Report 13
 - 1) Payment of Bills 18
 - C. Approve FY20 Audit 52
 - D. Accept Donation to FFA Activity from Illinois Foundation FFA for National Chapter Award-Building Communities 110
 - E. Approve Resolution for opening a new checking account with Old Second Bank for Northern Kane County Regional Vocational System 111
 - F. Approve Veterinarian Affiliation Agreements 112
 - G. Accept Donation from EnChroma fir Glasses to Assist Colorblind Students 284
 - H. Accept Donation to FFA Activity from the Kane County Farm Bureau in community events 287
5. Information Reports
 - A. In-Person/Remote Learning Status Report
 - B. Buildings and Grounds Update
6. Freedom of Information Act (FOIA) 288
7. Executive Session
The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity [5 ILCS 120/2(c)(1)]. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)].
 - A. Open Session
 - B. Action Items from Closed Session
 - 1) Approve the Personnel Report
 - 2) Approve two-year contract agreement with the Central Education Association
8. Board Open Forum
9. Adjourn



To: District 301 Board of Education
From: Steve Diversey, Athletic Director
Subject: Mike Schmidt: ITCCCA Hall of Fame Induction
Date: 10/5/2020

Central School District Board of Education, District Administration, and High School Administration would like to recognize Mike Schmidt on his Illinois Track & Cross Country Coaches Association Hall of Fame selection for the 2021 induction class. Mike will join a long list of outstanding coaches dating back to 1977 with the first induction class. Central is fortunate to have such an outstanding coach and leader.

ITCCCA ANNOUNCES 2021 HALL-OF-FAME SELECTIONS

Six coaches have been selected into ITCCCA's Coaches Hall-of-Fame Class of 2021. The coaches were voted into the Hall-of-Fame at the recent Committee meeting. When they will be inducted is a big question now, thanks to Covid-19 and all the rules currently in place. But ITCCCA thought it was very important to recognize these individuals at this time. The selection meeting usually takes place in October each year, but to allow for social distancing the meeting needed to be held outside before it was too cold. This year there were 40 coaches nominated. The committee consists of 16 Hall-of-Fame coaches through Illinois. Each region of the State is represented. Each of the candidates was discussed at length with concern focusing on the three C's – coaching record, contribution to the sports outside of coaching, and character. The committee was faced with a tough task of selecting these inductees. Each of the members placed a secret ballot where they were allowed to vote for up to seven coaches. The votes were cast and counted.

The following coaches, who have won over 40 IHSA State trophies and coached over 60 individual Illinois State Champions, have been selected for this year:

Mike Schmidt (Burlington Central High School) Mike began coaching track & field in 1991. He became head Boys Track & Field Coach at Burlington Central in 1996. Mike coached his teams to runner-up trophies in the 2001 and 2015 IHSA State Meets. In 2014, the team placed 3rd. Athletes of Mike have won individual State Championships on seven occasions., including 3 relays. His athletes have earned All-State medals 66 times. Coach Schmidt's teams have won seven Sectional titles and 16 outdoor conference titles. In 2015, he was named ITCCCA North 2A Track & Field Coach-of-the-Year. Having been a speaker at the ITCCCA Clinic, Mike, also, served on the IHSA Advisory for Track & Field. He has been a leader in fund-raising for the community. "He is stern but fair, caring and compassionate" as a coach. He has changed his coaching style based on each athlete and changes the way he coaches based on each athlete's needs."



(<http://itccca.com/>)



[⌂ \(HTTP://ITCCCA.COM/\)](http://itccca.com/) > [NEWS AND BLOGS_\(HTTP://ITCCCA.COM/NEWS-AND-BLOGS/\)](http://itccca.com/news-and-blogs/) >
[ITCCCA ANNOUNCES 2021 HALL-OF-FAME SELECTIONS_\(HTTP://ITCCCA.COM/15628/2020/09/ITCCCA-ANNOUNCES-2021-HALL-OF-FAME-SELECTIONS/\)](http://itccca.com/15628/2020/09/itccca-announces-2021-hall-of-fame-selections/)
> [\(HTTP://ITCCCA.COM/15605/2020/09/ITCCCA-5K-POSTAL-XC-CHAMPIONSHIPS-COMING-TO-A-TRACK-NEAR-YOU/\)](http://itccca.com/15605/2020/09/itccca-5k-postal-xc-championships-coming-to-a-track-near-you/)




ITCCCA ANNOUNCES 2021 HALL-OF-FAME SELECTIONS

 ITCCCA /  SEPTEMBER 24, 2020 /

 [ILLINOIS HS CROSS COUNTRY \(HTTP://ITCCCA.COM/CATEGORY/ILLINOIS-HS-CROSS-COUNTRY/\)](http://ITCCCA.COM/CATEGORY/ILLINOIS-HS-CROSS-COUNTRY/),

 [ILLINOIS HS TRACK & FIELD \(HTTP://ITCCCA.COM/CATEGORY/ILLINOIS-HS-TRACK-FIELD/\)](http://ITCCCA.COM/CATEGORY/ILLINOIS-HS-TRACK-FIELD/),

 [ITCCCA NEWS & UPDATES \(HTTP://ITCCCA.COM/CATEGORY/SITE-NEWSUPDATES/\)](http://ITCCCA.COM/CATEGORY/SITE-NEWSUPDATES/) /

 [LEAVE A COMMENT \(HTTP://ITCCCA.COM/15628/2020/09/ITCCCA-ANNOUNCES-2021-HALL-OF-FAME-SELEC](http://ITCCCA.COM/15628/2020/09/ITCCCA-ANNOUNCES-2021-HALL-OF-FAME-SELEC)

Six coaches have been selected into ITCCCA's Coaches Hall-of-Fame Class of 2021. The coaches were voted into the Hall-of-Fame at the recent Committee meeting. When they will be inducted is a big question now, thanks to Covid-19 and all the rules currently in place. But ITCCCA thought it was very important to recognize these individuals at this time. The selection meeting usually takes place in October each year, but to allow for social distancing the meeting needed to be held outside before it was too cold. This year there were 40 coaches nominated. The committee consists of 16 Hall-of-Fame coaches through Illinois. Each region of the State is represented. Each of the candidates was discussed at length with concern focusing on the three C's – coaching record, contribution to the sports outside of coaching, and character. The committee was faced with a tough task of selecting these inductees. Each of the members placed a secret ballot where they were allowed to vote for up to seven coaches. The votes were cast and counted.

The following coaches, who have won over 40 IHSA State trophies and coached over 60 individual Illinois State Champions, have been selected for this year:

Janet Erb (Winnebago High School) Janet has coached at Winnebago High School for 20 years. She returned to the school where she was #1 runner on two State Championship teams. Janet has served as co-head coach, with her husband Joe, of both boys and girls cross country and head coach of girls track & field. She has, also, been head middle school track & field coached . Janet has coached cross country teams to 8 IHSA State Championships, including 5 consecutive Girls titles from 2005-2009. In 2019, she had the pleasure of coaching her daughters to All-State honors and a team State Championship. In all, she has coached teams to 16 IHSA State trophies and over 40 individual medals. At the middle school level, she developed a two-time State Champ in the high jump and produced 34 IESA State



track & field medalists. "Janet is a very intelligent, hard-working, successful coach." "She is highly respected by her peers, not just for her coaching ability and success, but, also, because of the way she treats everyone as a close friend."

Joe Erb (Winnebago High School) Joe has coached at Winnebago High School for 22 years. He returned to the school where he first ran to assist Hall-of-Fame coach, Roger Fredrickson. In 2004 Joe became co-head coach, with his wife, Janet, of both boys and girls cross country and head coach of boys track & field. Joe has coached cross country teams to 8 IHSA State Championships, including 5 consecutive Girls titles from 2005-2009. In 2019, he had the pleasure of coaching his daughters to All-State honors and a team State Championship. In all, Joe has coached teams to 21 IHSA State trophies and over 70 individual medals. His boys track & field teams have earned 3 IHSA State trophies. He, and wife, coached both Jeremy Stevens and Sean Smith to individual State Cross Country Championships and 3200 m. State Championships. Joe "is an exceptional coach with a resume few can match, yet he is very approachable. All who listen to him speak passionately about family, athletes, and profession become better versions of themselves."

Rob Harvey (Wheaton-Warrenville South High School) Rob began coaching at WWS in 1999. Prior to that he coached some at Sycamore and St. Charles. Having anchored a IHSA State Champion 3200 m. relay for Moline and running on 2 D3 NCAA Champion teams at North Central, he learned from two Hall-of-Fame coaches. He has developed a very successful program at WWS. His girls teams have won 3 IHSA State Cross Country trophies and set a Illinois State Meet record of 8:59.03 in the 3200 m. relay. In all his athletes have earned 34 State medals. Rob's 2010 CC team qualified for the Nike National Meet and finished 18th in the nation. Rob has done much to promote TF and CC in Illinois. He develop the original webpage for ITCCCA and organized it for years. He has served on the IHSA Advisory Board for Track & Field and was a major driving force behind the addition of a 5th Sectional in CC. He hosts a major track invite, runs a prominent timing company, and has been instrumental in founding Distance Night in Palatine. "The most important attribute a coach can have is heart, and Rob has it in spades."

Sandra Jenkins (Chicago Calumet & Vocational High Schools) Sandra has a coaching career that spans 37 years in Chicago, at Graves Elementary, Calumet and Vocational High Schools, and Chicago⁶ State. She coached athletes to a remarkable 27 IHSA State Championship medals, including 21 first place relays.



She has coached athletes to 54 individual State medals. In 1976, her girls Calumet TF team won the IHSA State Championship, after placing runner-up the previous year. At Vocational, Sandra coached Chris Ellis and Aaron Rodgers to back-to-back State titles in the 800 m. She has twice been awarded Illinois Coach of the Year honors. She has, also, had an outstanding career as an IHSA official and working the State Meet for over 40 years. She has always taken the time to provide others with invaluable guidance, knowledge, and advice. "Sandra has shown an unbridled love for the sport of track & field, a passion to help young people and a willingness to give back."

Don Samford (Eureka High School) Don coached Track & Field and/or Cross Country for 33 years, primarily at Eureka with the girls programs. He served as head track & field coach from 1982-88 and 1995-2012, and as head cross country coach from 1987-98. He retired in 2012. During his tenure, his teams won 5 IHSA State trophies, including a State Championship in 2002. His teams earned two runner-up trophies and two 3rds. Don coached athletes to Individual State Championships on 18 occasions, including 8 relays. His teams won 15 Sectional titles. Athletes he coached earned All-State medals 79 times, with 75 in TF and 4 in CC. A speaker at numerous clinics, he, also, helped start the Eureka Invitational in 1983. This meet later became co-ed and featured up to 20 schools. "Don had such a passion for creating excitement around the sport and success as individuals and a team." "The knowledge Coach Samford had as a coach and his ability to relay that to his athletes was undeniable."

Mike Schmidt (Burlington Central High School) Mike began coaching track & field in 1991. He became head Boys Track & Field Coach at Burlington Central in 1996. Mike coached his teams to runner-up trophies in the 2001 and 2015 IHSA State Meets. In 2014, the team placed 3rd. Athletes of Mike have won individual State Championships on seven occasions, including 3 relays. His athletes have earned All-State medals 66 times. Coach Schmidt's teams have won seven Sectional titles and 16 outdoor conference titles. In 2015, he was named ITCCCA North 2A Track & Field Coach-of-the-Year. Having been a speaker at the ITCCCA Clinic, Mike, also, served on the IHSA Advisory for Track & Field. He has been a leader in fund-raising for the community. "He is stern but fair, caring and compassionate" as a coach. He has "changed his coaching style based on each athlete and changes the way he coaches based on each athlete's needs."



**Central Community Unit School District 301
Board of Education Minutes**

Where: Central CUSD #301 District Office
Date: September 21, 2020

Meeting: Regular
Time: 6:04 p.m.

Board Members Present

Brown, Stewart	Y
Johnson, Christina	Y
Kellenberger, Jeff	N
Nolan, Eric	Y
Penar, Mitch	Y
Rabe, Laura	Y
Gorman, Jeff	Y

Administrators Present

Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	N
Barr, Christine	N
Birkmeier, Shayne	N
Britts-Axen, Cathy	N
Diversey, Steve	N
Engle, Graydon	N
Jeff Gerard	N
Haug, Matthew	N
Jurs, Rebecca	N
Lewis, Kim	N
McCastland, Kerrie	N
Mills, Sophia	N
Mirenda, Pamela	N
Moretti, Megan	N
Paszt, Alex	N
Polowy, Dan	Y
Porto, Pam	N
Potsic, Mike	N
Schreiber, Jill	N
Stroh, Terry	Y
Testone, Chris	N
Tobin, Brian	N
Vaughn, Michelle	N
Walter, Carie	N

Roll Call Roll was called at 6:04 p.m.

Present: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Absent: Kellenberger

Amend & Approve Motion by Nolan, second by Brown, to amend the agenda by moving items 4.5
Agenda 4.8 to information and add 5.3 Pathway to reopen and 5.4 Buildings and Grounds Sanitation
Update to Information Items.

Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None

- Consent Agenda Motion by Johnson second by Nolan, to approve the consent agenda as presented.
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None
- Adopt Final
FY 21 Budget Motion by Brown second by Nolan to adopt the FY 21 Final Budget as presented.
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None
- Northern Kane EFE Motion by Brown, second by Nolan to adopt the Final FY 21 Northern Kane EFE
FY 21 Budget
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None
- Economics Textbook Motion by Brown, second by Nolan, to approve the new Economics Textbook for
Central High School as presented.
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None
- Executive Session Motion by Nolan, second by Penar to adjourn open session and move into executive session
at 8:10 p.m.
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None
- Open Session Motion by Johnson, second by Nolan to adjourn executive session and return to open session
at 9:34 p.m.
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None
- Personnel Report Motion by Nolan, second by Brown to approve the September personnel report as presented.
- Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None

Adjourn Motion by Nolan, second by Brown to adjourn at 9:58 p.m.

Voting yes: Brown, Johnson, Nolan, Penar, Rabe, Gorman
Voting no: Kellenberger
Absent: None

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Public Comments –President Gorman read a statement of appreciation, thanking everyone who worked so hard to accomplish getting school started and open. Dave Chapman addressed the Board, and stated that he is happy to be back in school and that the schedule for early childhood through fifth grade is working well for teachers. He also mentioned that teachers are missing the Tuesday team meetings to collaborate with co-worker in their grade level. He also shared that staff in grades 6-12 are struggling with the simultaneous instructional model and believe it is not sustainable long term. Dave is asking the administration to make changes to the schedule. Stacy Regan and Gail Stover also made public comments thanking the Board for their support and perseverance to open school.
4. Action Items
 - 4.1 Consent Agenda – Business Manager Pflug reviewed revenues and expenditures. Revenues are currently at 11.09% compared to 9.18% a year ago. Expenditures are at 10.88% as compared to 11.84% a year ago. The District received 3 months of impact fees totaling \$347,259.17 for 62 new home starts. A total of transition fees received was \$44,090.18. The year to date total for transition fees is \$54,905.18 putting us over the budgeted amount of \$50,000. The final budget has been increased to \$80,000. The bills payable report is typical for September. Cheryden Juergensen will attend the October board meeting to present the audit report.
 - 4.2 Adopt Final FY21 Budget – Business Manager Pflug presented the final FY 21 budget along with a presentation reviewing revisions to the budget since it was presented.
 - 4.3 Adopt Final Northern Kane Regional Vocational System EFE 110 Budget - Business Manager Pflug and Terry Stroh, presented the Northern Kane Regional Vocational System EFE 110 Budget for Career Technical Education (CTE). No budget revisions were made to the final budget.
 - 4.4 Approval Adoption of Economics Textbook for the High School – This textbook was presented last month and approval is recommended.
5. Information Items
 - 5.1 Professional Development Presentation –Stacy Regan and Gail Stover present a powerpoint of the professional development days preparing the staff for online learning. The three (3) days consisted of using the Distance Learning Playbook to develop strategies and resources. Staff focused on class policies and procedures, and reviewed learning targets and activities during the week. Gail created a Canvas course for the teachers to use and see exactly what their students see. Staff worked on vertical alignment and synchronous learning. On September 16th team meetings were held and Drs. Stirn and Mongan held a town hall with different levels of staff. Each Instructional coach held Google Meet on their different subject areas. For the next two (2) days, staff are requesting to work with teams and grade levels to work on what they have learned. Time and overload are the biggest roadblocks. The instructional coaches are looking to provide staff with more time to work on professional development.

- 5.2 Reopening Plan Status – Dr. Stirn is very proud of the work the teachers have done to get things started. He is now working closely with the district nurses to track absences, symptoms, and reports to the Kane County Health Department. The new reality is, we are filing reports daily and tracking every student and staff member who are symptomatic. Dr. Stirn is stressing the importance of staying home if you have any symptoms. Every person who is symptomatic has a report filed with the Kane County Health Department and will need to follow the exclusionary guidance of the IDPH. Transportation has done an excellent job keeping the buses rolling and community members are happy that schools are open. Administration is aware some staff members are stressed and are looking for ways to reduce the stress. Time is always the problem. Education continues to require more time. Wednesday are remote learning days for grades 6-12. This may be an opportunity for staff to collaborate. The teachers are asking for more accessibility to resources. Administration purchases many different resources prior to school. Staff has also asked about getting the Tuesday team meetings back. The Tuesday meetings will return, currently that time is being used to catch up student services on IEP meetings. Administration is dedicating Tuesdays to answer staff questions (Tuesday Town Hall Meetings). Overall administration is pleased how things are going.
- 5.3 Buildings and Grounds Sanitation Update – Director Polowy commented that his staff is working very hard preparing schools. Director Polowy reviewed the work order process. The work order allows for feedback from the person who requested the work order. Director Polowy shared some sample work orders and the outcomes from them. The custodial staff received a lot of criticism from the CEA leadership before the start of the school year. Director Polowy shared examples of the work his staff is accomplishing. He encouraged the staff to use the ticket system. The work order system works if tickets are put in. The teacher initiates a ticket, it goes to the building principal, to the buildings and grounds office and then assigned for completion. Once the work is completed, a copy goes back to the originator and building principal.
- 5.4 Capital Projects Report – High School Gymnasium and Roof Repair – The high school gym roof needs to be replaced. During a storm in March, there was a power outage, some ventilation systems were lost causing air pressure to build up pushing up the roof membrane around the vents and water damage occurred in the band room and gym. Director Polowy found an alternative option to repair the roof by adding a coating that will keep the roof sealed for many more years. The savings is substantial at approximately \$100,000 compared to \$300,000.
- 5.5 Public Act 97-256 Requirements: Administrator and teacher salary and benefits. – This is a required annual report to be posted on the district website.
- 5.6 Public Act 97-0609 Requirements: - Posting of IMRF compensation packages – This report is also required to be posted annually but within six (6) days of approving the budget.
- 5.7 FFA Donation – Action will take place on this item in October. The FFA Club received a check for \$600.00 for winning the building communities event from the Illinois Foundation FFA for National Chapter Award-Building Communities. The FFA Club competed in a six (6) hour dance-a-thon, fan fest, sweet corn and cow pie fundraiser and packages for veterans. The money will be used for future community events.
- 5.8 Approve the Resolution for opening a new checking account with Old Second Bank for the Northern Kane County Regional Vocational System – A second checking account is necessary to keep funds separate from District 301 funds.

5.9 Vet Affiliation Agreements – Numerous Vet Affiliation Agreements need to be approved by the Board. Many of these are renewals and some are new.

5.10 Donation from Enchroma – This donation is for six (6) pairs of glasses to assist colorblind students. Many students go undetected for color blindness. The cost of these glasses range from \$350 - \$550 a pair and Enchroma is donating them to us. The glasses meet science and social studies standards. Attorneys contracted with the company for some marketing with the district.

7.0 Executive Session

7.1 Adjourn Executive Session

7.2 Return to Open Session

7.3 Action Items from Closed Session

The personnel report was approved as presented.

8.0 Adjourn

Jeff Gorman, President

Laura Rabe, Secretary

Central Community Unit School Dist. 301
Expenditure Summary by Fund Report
September 2020

	2020-21 Original Budget	% of Fund	September MTD	2020-21 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
10-Education							
1000 Salaries	27,878,170.00	44.60%	2,110,408.28	6,448,841.40	-	21,429,328.60	23.13%
2000 Benefits	8,026,236.00	12.84%	665,267.11	1,900,500.12	-	6,125,735.88	23.68%
3000 Purchased Services	2,945,486.00	4.71%	205,766.61	425,510.43	71,466.00	2,448,509.57	16.87%
4000 Supplies	3,297,675.00	5.28%	153,754.61	268,947.96	195,774.05	2,832,952.99	14.09%
5000 Capital Outlay	267,600.00	0.43%	22,600.00	86,139.00	(2,198.24)	183,659.24	31.37%
6000 Other/Dues/Fees	19,755,725.00	31.61%	128,147.97	190,468.87	22,953.59	19,542,302.54	1.08%
7000 Non-Capital Equipment	336,975.00	0.54%	50,705.84	63,471.01	(32,449.77)	305,953.76	9.21%
Total Education Fund	62,507,867.00	100.00%	3,336,650.42	9,383,878.79	255,545.63	52,868,442.58	15.42%
20-O&M							
1000 Salaries	2,065,400.00	27.74%	162,610.69	438,012.95	-	1,627,387.05	21.21%
2000 Benefits	528,665.00	7.10%	39,778.45	132,617.83	-	396,047.17	25.09%
3000 Purchased Services	1,071,500.00	14.39%	119,513.40	240,529.53	(1,471.48)	832,441.95	22.31%
4000 Supplies	1,852,000.00	24.88%	265,742.00	459,216.13	26,834.51	1,365,949.36	26.24%
5000 Capital Outlay	1,650,000.00	22.16%	173,616.66	281,532.59	36,164.72	1,332,302.69	19.25%
6000 Other/Dues/Fees	102,000.00	1.37%	-	-	-	102,000.00	0.00%
7000 Non-Capital Equipment	175,000.00	2.35%	10,418.29	31,014.81	-	143,985.19	17.72%
Total O&M	7,444,565.00	100.00%	771,679.49	1,582,923.84	61,527.75	5,800,113.41	22.09%
30-Debt Service							
3000 Purchased Services	5,000.00	0.06%	-	950.00	-	4,050.00	19.00%
6000 Other/Bonds	7,992,625.00	99.94%	-	-	-	7,992,625.00	0.00%
Total Debt Service	7,997,625.00	100.00%	-	950.00	-	7,996,675.00	0.01%
40-Transportation							
1000 Salaries	2,476,345.00	55.48%	193,375.53	529,320.03	-	1,947,024.97	21.38%
2000 Benefits	128,890.00	2.89%	11,383.82	42,910.80	-	85,979.20	33.29%
3000 Purchased Services	1,342,075.00	30.07%	797,049.00	1,111,512.00	6,307.00	224,256.00	83.29%
4000 Supplies	383,900.00	8.60%	22,110.83	27,809.59	12,003.91	344,086.50	10.37%
6000 Other/Dues/Fees	112,000.00	2.51%	3,929.00	3,949.00	(274.00)	108,325.00	3.28%
7000 Non-Capital Equipment	20,000.00	0.45%	-	-	-	20,000.00	0.00%
Total Transportation	4,463,210.00	100.00%	1,027,848.18	1,715,501.42	18,036.91	2,729,671.67	38.84%
50-IMRF/SS							
2000 Benefits	1,835,466.00	100.00%	146,496.47	423,213.47	-	1,412,252.53	23.06%
Total IMRF/SS	1,835,466.00	100.00%	146,496.47	423,213.47	-	1,412,252.53	23.06%
60-Capital Projects							
5000 Capital Outlay	175,000.00	100.00%	-	-	-	175,000.00	0.00%
Total Capital Projects	175,000.00	100.00%	-	-	-	175,000.00	0.00%
70-Working Cash							
6000 Transfers	-	-	-	-	-	-	0.00%
Total Working Cash	-	0.00%	-	-	-	-	0.00%
80-Tort							
3000 Purchased Services	790,600.00	100.00%	19,114.94	25,786.82	(3,044.00)	767,857.18	2.88%
Total Tort	790,600.00	100.00%	19,114.94	25,786.82	(3,044.00)	767,857.18	2.88%
Total Expenditures	85,214,333.00		5,301,789.50	13,132,254.34	332,066.29	71,750,012.37	15.80%
Expenditures Across All Funds							
1000 Salaries	32,419,915.00	38.05%	2,466,394.50	7,416,174.38	-	25,003,740.62	22.88%
2000 Benefits	10,519,257.00	12.34%	862,925.85	2,499,242.22	-	8,020,014.78	23.76%
3000 Purchased Services	6,154,661.00	7.22%	1,141,443.95	1,804,288.78	73,257.52	4,277,114.70	30.51%
4000 Supplies	5,533,575.00	6.49%	441,607.44	755,973.68	234,612.47	4,542,988.85	17.90%
5000 Capital Outlay	2,092,600.00	2.46%	196,216.66	367,671.59	33,966.48	1,690,961.93	19.19%
6000 Other/Dues/Fees/Bonds	27,962,350.00	32.81%	132,076.97	194,417.87	22,679.59	27,745,252.54	0.78%
7000 Non-Capital Equipment	531,975.00	0.62%	61,124.13	94,485.82	(32,449.77)	469,938.95	11.66%
Total Expenditures Across all Funds	85,214,333.00	100.00%	5,301,789.50	13,132,254.34	332,066.29	71,750,012.37	15.80%

Central Community Unit School Dist. 301
Revenue Summary Report
September 2020

	2020-21 Original Budget	% of Fund	September MTD	2020-21 FYTD	Remaining Budget	FYTD Percent
<u>10-Education Fund</u>						
Total Local Revenue	36,764,657.00	59.47%	14,685,715.00	19,591,305.05	17,173,351.95	53.29%
Total State Revenue	23,238,305.00	37.59%	671,550.05	1,433,974.76	21,804,330.24	6.17%
Total Federal Revenue	1,814,133.00	2.93%	25,460.62	178,122.73	1,636,010.27	9.82%
Total Education Fund	61,817,095.00	100.00%	15,382,725.67	21,203,402.54	40,613,692.46	34.30%
<u>20-O&M Fund</u>						
Total Local Revenue	5,560,690.00	88.82%	2,405,261.54	3,155,820.76	2,404,869.24	56.75%
Total State Revenue	700,000.00	11.18%	-	-	700,000.00	0.00%
Total O&M Fund	6,260,690.00	100.00%	2,405,261.54	3,155,820.76	3,104,869.24	50.41%
<u>30-Debt Service Fund</u>						
Total Local Revenue	8,507,678.00	100.00%	3,377,046.40	4,733,310.83	3,774,367.17	55.64%
Total Debt Service Fund	8,507,678.00	100.00%	3,377,046.40	4,733,310.83	3,774,367.17	55.64%
<u>40-Transportation Fund</u>						
Total Local Revenue	2,643,552.00	69.50%	1,081,540.95	1,427,966.39	1,215,585.61	54.02%
Total State Revenue	1,160,312.00	30.50%	-	492,765.33	667,546.67	42.47%
Total Transportation Fund	3,803,864.00	100.00%	1,081,540.95	1,920,731.72	1,883,132.28	50.49%
<u>50-IMRF/SS Fund</u>						
Total Local Revenue	2,145,986.00	100.00%	867,389.94	1,163,254.75	982,731.25	54.21%
Total IMRF/SS Fund	2,145,986.00	100.00%	867,389.94	1,163,254.75	982,731.25	54.21%
<u>60-Capital Projects Fund</u>						
Total Local Revenue	173,000.00	100.00%	81.14	327.56	172,672.44	0.19%
Total Capital Projects Fund	173,000.00	100.00%	81.14	327.56	172,672.44	0.19%
<u>70-Working Cash Fund</u>						
Total Local Revenue	106,839.00	100.00%	42,908.33	56,936.86	49,902.14	53.29%
Total Working Cash Fund	106,839.00	100.00%	42,908.33	56,936.86	49,902.14	53.29%
<u>80-Tort Fund</u>						
Total Local Revenue	877,182.00	100.00%	364,045.40	480,535.55	396,646.45	54.78%
Total Tort Fund	877,182.00	100.00%	364,045.40	480,535.55	396,646.45	54.78%
Revenue-All Funds						
1000 Total Local Revenue	56,779,584.00	67.84%	22,823,988.70	30,609,457.75	26,170,126.25	53.91%
3000 Total State Revenue	25,098,617.00	29.99%	671,550.05	1,926,740.09	23,171,876.91	7.68%
4000 Total Federal Revenue	1,814,133.00	2.17%	25,460.62	178,122.73	1,636,010.27	9.82%
Total Revenue-All Funds	83,692,334.00	100.00%	23,520,999.37	32,714,320.57	50,978,013.43	39.09%

Central Community Unit School Dist. 301
Revenue Detail Report
September 2020

Account Number	Description	2020-21	September	2020-21		FYTD
		Original Budget	MTD	FYTD	Remaining Budget	Percent
10R000 1110 0000	TAXES	28,593,231.00	11,927,422.14	15,742,200.36	12,851,030.64	55.06%
10R000 1140 0000	SPECIAL ED TAXES	5,840,804.00	2,419,743.83	3,193,656.75	2,647,147.25	54.68%
10R001 1510 0000	INTEREST	103,845.00	651.33	3,551.14	100,293.86	3.42%
10R002 1611 0000	LUNCH, STUDENTS	416,417.00	9,418.17	11,245.60	405,171.40	2.70%
10R002 1620 0000	LUNCH, ADULTS	10,800.00	-	-	10,800.00	0.00%
10R000 1711 0000	ATHLETIC ADMISSION	17,000.00	-	-	17,000.00	0.00%
10R000 1720 0000	ATHLETIC PART FEE	70,000.00	(12,758.00)	(12,878.00)	82,878.00	-18.40%
10R002 1720 0000	OTHER FEES	172,100.00	2,519.74	4,640.56	167,459.44	2.70%
10R000 1790 0000	ACTIVITY ACCOUNTS REVENUE	440,000.00	-	-	440,000.00	0.00%
10R000 1811 0000	TEXTBOOK INCOME	427,000.00	21,653.39	142,060.89	284,939.11	33.27%
10R000 1830 0000	TECHNOLOGY FEES	250,000.00	11,131.75	78,055.40	171,944.60	31.22%
10R000 1930 0000	TRANSITION FEES	80,000.00	6,285.06	54,905.18	25,094.82	68.63%
10R000 1950 0000	REFUND OF PRIOR YEAR EXPEND	20,000.00	10,069.59	23,076.20	(3,076.20)	115.38%
10R000 1970 0000	DRIVERS ED B-T-W	43,000.00	555.00	9,620.00	33,380.00	22.37%
10R000 1991 0000	MID VALLEY REIMBURSEMENT	141,960.00	-	31,545.97	110,414.03	22.22%
10R002 1991 0000	CAREER PATHWAYS	118,500.00	-	-	118,500.00	0.00%
10R000 1999 0000	OTHER LOCAL REVENUES	20,000.00	289,023.00	309,625.00	(289,625.00)	1548.13%
Total Local Revenue		36,764,657.00	14,685,715.00	19,591,305.05	17,173,351.95	53.29%
10R000 3001 0000	EVIDENCE-BASE FUNDING	6,456,329.00	659,666.00	1,319,332.00	5,136,997.00	20.43%
10R000 3100 0000	SPECIAL ED - PRIVATE FACILITY	192,000.00	-	96,018.71	95,981.29	50.01%
10R000 3220 0000	CAREER & TECHNICAL EDUCATION	26,502.00	-	528.00	25,974.00	1.99%
10R000 3235 0000	CTE AGRICULTURE EDUCATION	4,700.00	-	-	4,700.00	0.00%
10R002 3235 0000	CTE FFA 3 CIRCLES GRANT	21,574.00	-	3,056.00	18,518.00	14.17%
10R000 3360 0000	STATE FREE LUNCH & BREAKFAST	2,000.00	774.24	774.24	1,225.76	38.71%
10R000 3370 0000	DRIVER ED	22,200.00	11,109.81	11,109.81	11,090.19	50.04%
10R000 3998 0000	TRS-ON BEHALF PAYMENTS	16,500,000.00	-	-	16,500,000.00	0.00%
10R000 3999 0000	SAFETY MAINTENANCE GRANT	10,000.00	-	-	10,000.00	0.00%
10R001 3999 0000	LIBRARY GRANT	3,000.00	-	3,156.00	(156.00)	105.20%
Total State Revenue		23,238,305.00	671,550.05	1,433,974.76	21,804,330.24	6.17%
10R000 4210 0000	NAT'L SCHOOL LUNCH PROGRAM	150,000.00	259.66	259.66	149,740.34	0.17%
10R000 4225 0000	SUMMER FOOD SERVICE PROGRAM	15,000.00	-	-	15,000.00	0.00%
10R000 4300 0000	TITLE I LOW INCOME	285,650.00	-	55,762.00	229,888.00	19.52%
10R000 4400 0000	TITLE IV-A SSAE GRANT	25,800.00	-	16,664.00	9,136.00	64.59%
10R000 4600 0000	IDEA PRESCHOOL	7,181.00	-	1,471.00	5,710.00	20.48%
10R000 4620 0000	IDEA FLOW THROUGH	790,619.00	-	25,870.00	764,749.00	3.27%
10R000 4625 0000	IDEA FLOW THROUGH ROOM & BOARD	20,000.00	25,200.96	37,394.97	(17,394.97)	186.97%
10R000 4745 0000	CARL PERKINS	20,744.00	-	5,000.00	15,744.00	24.10%
10R000 4909 0000	TITLE III ELL-TBE/TPI LIPLEPS	35,235.00	-	-	35,235.00	0.00%
10R000 4932 0000	TITLE II-TEACHER QUALITY	55,814.00	-	1,666.00	54,148.00	2.98%
10R000 4991 0000	MEDICAID MATCHING-ADMIN OUTREACH	70,000.00	-	34,035.10	35,964.90	48.62%
10R000 4992 0000	MEDICAID MATCHING-FEE FOR SVC	58,000.00	-	-	58,000.00	0.00%
10R000 4998 0000	ESSER GRANT (CARES ACT)	280,090.00	-	-	280,090.00	0.00%
Total Federal Revenue		1,814,133.00	25,460.62	178,122.73	1,636,010.27	9.82%
Total Education Fund		61,817,095.00	15,382,725.67	21,203,402.54	40,613,692.46	34.30%
20R000 1111 0000	TAXES	5,337,875.00	2,227,015.38	2,939,287.44	2,398,587.56	55.06%
20R000 1230 0000	CORP PERSONAL PROPERTY TAX	60,260.00	-	18,002.18	42,257.82	29.87%
20R001 1510 0000	INTEREST	44,350.00	290.59	1,366.59	42,983.41	3.08%
20R001 1720 0000	PARKING FEES	27,000.00	26,078.00	26,078.00	922.00	96.59%
20R000 1910 0000	RENTALS	64,205.00	2,899.00	8,375.00	55,830.00	13.04%
20R000 1950 0000	REFUND OF PRIOR YEAR EXPENDITURES	2,000.00	-	13,732.98	(11,732.98)	686.65%
20R000 1999 0000	OTHER REVENUE	25,000.00	148,978.57	148,978.57	(123,978.57)	595.91%
Total Local Revenue		5,560,690.00	2,405,261.54	3,155,820.76	2,404,869.24	56.75%
20R000 3001 0000	EVIDENCE-BASE FUNDING	700,000.00	-	-	700,000.00	0.00%
20R000 3925 0000	SCHOOL MAINTENANCE GRANT-CMS	-	-	-	-	0.00%
Total State Revenue		700,000.00	-	-	700,000.00	0.00%
Total O&M Fund		6,260,690.00	2,405,261.54	3,155,820.76	3,104,869.24	50.41%

Central Community Unit School Dist. 301
Revenue Detail Report
September 2020

Account Number	Description	2020-21 Original Budget	September MTD	2020-21 FYTD	Remaining Budget	FYTD Percent
30R000 1112 0000	TAXES	7,963,588.00	3,279,182.20	4,327,971.51	3,635,616.49	54.35%
30R001 1510 0000	INTEREST	19,090.00	173.24	715.06	18,374.94	3.75%
30R000 1930 0000	IMPACT FEES	525,000.00	97,690.96	404,624.26	120,375.74	77.07%
Total Local Revenue		8,507,678.00	3,377,046.40	4,733,310.83	3,774,367.17	55.64%
Total Debt Service Fund		8,507,678.00	3,377,046.40	4,733,310.83	3,774,367.17	55.64%
40R000 1113 0000	TAXES	2,607,852.00	1,081,393.68	1,427,258.61	1,180,593.39	54.73%
40R000 1415 0000	FIELD TRIP FEES	500.00	-	-	500.00	0.00%
40R001 1510 0000	INTEREST	15,200.00	147.27	707.78	14,492.22	4.66%
40R000 1999 0000	OTHER REVENUE	20,000.00	-	-	20,000.00	0.00%
Total Local Revenue		2,643,552.00	1,081,540.95	1,427,966.39	1,215,585.61	54.02%
40R000 3001 0000	EVIDENCE-BASE FUNDING	100,000.00	-	-	100,000.00	0.00%
40R000 3500 0000	STATE AID, REGULAR	660,312.00	-	297,583.31	362,728.69	45.07%
40R000 3510 0000	STATE AID, SPECIAL ED	400,000.00	-	195,182.02	204,817.98	48.80%
Total State Revenue		1,160,312.00	-	492,765.33	667,546.67	42.47%
Total Transportation Fund		3,803,864.00	1,081,540.95	1,920,731.72	1,883,132.28	50.49%
50R000 1114 0000	IMRF TAXES	1,030,452.00	428,275.61	565,252.09	465,199.91	54.85%
50R000 1151 0000	SOC SEC/MEDICARE TAXES	1,045,124.00	438,980.30	579,380.49	465,743.51	55.44%
50R000 1230 0000	CORP PERSONAL PROPERTY TAX	60,260.00	-	18,002.18	42,257.82	29.87%
50R001 1510 0000	INTEREST	10,150.00	134.03	619.99	9,530.01	6.11%
Total Local Revenue		2,145,986.00	867,389.94	1,163,254.75	982,731.25	54.21%
Total IMRF/SS Fund		2,145,986.00	867,389.94	1,163,254.75	982,731.25	54.21%
60R001 1510 0000	INTEREST	23,000.00	81.14	327.56	22,672.44	1.42%
60R000 1930 0000	IMPACT FEES	150,000.00	-	-	150,000.00	0.00%
Total Local Revenue		173,000.00	81.14	327.56	172,672.44	0.19%
Total Capital Projects Fund		173,000.00	81.14	327.56	172,672.44	0.19%
70R000 1115 0000	TAXES	92,819.00	42,818.67	56,513.47	36,305.53	60.89%
70R001 1510 0000	INTEREST	14,020.00	89.66	423.39	13,596.61	3.02%
Total Local Revenue		106,839.00	42,908.33	56,936.86	49,902.14	53.29%
Total Working Cash Fund		106,839.00	42,908.33	56,936.86	49,902.14	53.29%
80R000 1120 0000	TAXES	874,182.00	364,025.40	480,452.57	393,729.43	54.96%
80R001 1510 0000	INTEREST	3,000.00	20.00	82.98	2,917.02	2.77%
Total Local Revenue		877,182.00	364,045.40	480,535.55	396,646.45	54.78%
Total Tort Fund		877,182.00	364,045.40	480,535.55	396,646.45	54.78%
Revenue-All Funds						
1000	Total Local Revenue	56,779,584.00	22,823,988.70	30,609,457.75	26,170,126.25	53.91%
3000	Total State Revenue	25,098,617.00	671,550.05	1,926,740.09	23,171,876.91	7.68%
4000	Total Federal Revenue	1,814,133.00	25,460.62	178,122.73	1,636,010.27	9.82%
Total Revenue-All Funds		83,692,334.00	23,520,999.37	32,714,320.57	50,978,013.43	39.09%

FD Description	September 2020-21 Beginning Balance	September 2020-21 Deposits	September 2020-21 Withdrawals	September 2020-21 Monthly Activity	Ending Balance
10 IMPREST-DISTRICT	1,538.28	4,896.74	5,137.11	-240.37	1,297.91
10 IMPREST-CHS	3,128.47		1,900.00	-1,900.00	1,228.47
10 IMPREST-ELEMENTARY	2,728.20				2,728.20
10 CASH IN BANK-EDUCATION	4,351,458.94	3,691,221.28	3,364,040.12	327,181.16	4,678,640.10
10 CASH IN BANK - PAYROLL	1,391.73	2,128,886.12	2,129,392.87	-506.75	884.98
10 RESTRICTED ACCT. FOR HEALTH INS	16,553.13				16,553.13
10 PAYFLEX ACCOUNT	1,305.51	7,422.49	3,548.84	3,873.65	5,179.16
10 DEBIT CARD ACCOUNT		824.00	824.00		
10 PETTY CASH	1,380.00				1,380.00
10 INVESTMENT- BUSINESS NOW/SWEEP	17,499,717.81	14,345,040.01	2,603,326.39	11,741,713.62	29,241,431.43
10	21,879,202.07	20,178,290.64	8,108,169.33	12,070,121.31	33,949,323.38
=====					
20 IMPREST-DISTRICT		650.97	650.97		
20 CASH IN BANK-O&M	106,996.67	779,540.33	763,911.83	15,628.50	122,625.17
20 CASH IN BANK - PAYROLL	890.70	162,649.32	162,744.18	-94.86	795.84
20 INVESTMENT-BUSINESS NOW/SWEEP	5,700,378.59	2,226,874.85	600,000.00	1,626,874.85	7,327,253.44
20	5,808,265.96	3,169,715.47	1,527,306.98	1,642,408.49	7,450,674.45
=====					
30 CASH IN BANK-DEBT SERVICE	359,358.16	98,325.76		98,325.76	457,683.92
30 INVESTMENT-BUSINESS NOW/SWEEP	4,654,578.41	3,278,720.64		3,278,720.64	7,933,299.05
30	5,013,936.57	3,377,046.40		3,377,046.40	8,390,982.97
=====					
40 CASH IN BANK-TRANSPORTATION	372,948.10	700,532.60	1,027,495.62	-326,963.02	45,985.08
40 CASH IN BANK - PAYROLL	611.51	193,755.57	193,602.03	153.54	765.05
40 INVESTMENT-BUSINESS NOW/SWEEP	3,956,893.14	1,081,331.61	700,000.00	381,331.61	4,338,224.75
40	4,330,452.75	1,975,619.78	1,921,097.65	54,522.13	4,384,974.88
=====					
50 CASH IN BANK-IMRF	198,480.87	97,734.40	244,062.97	-146,328.57	52,152.30
50 CASH IN BANK-PAYROLL		97,928.60	97,928.60		
50 INVESTMENT-BUSINESS NOW/SWEEP	1,494,242.85	867,222.04		867,222.04	2,361,464.89
50	1,692,723.72	1,062,885.04	341,991.57	720,893.47	2,413,617.19
=====					
60 CASH IN BANK-CAPITAL PROJECT	556,004.05				556,004.05
60 INVESTMENTS-BUSINESS NOW/SWEEP	1,760,908.33	81.14		81.14	1,760,989.47
60	2,316,912.38	81.14		81.14	2,316,993.52
=====					
70 CASH IN BANK-WORKING CASH	414.31	8.30		8.30	422.61
70 INVESTMENT-BUSINESS NOW/SWEEP	2,408,945.87	42,900.03		42,900.03	2,451,845.90
70	2,409,360.18	42,908.33		42,908.33	2,452,268.51
=====					
80 CASH IN BANK-TORT	2,296.84	20,070.48	19,114.94	955.54	3,252.38
80 INVESTMENT- BUSINESS NOW/SWEEP	537,241.10	363,974.92	20,000.00	343,974.92	881,216.02
80	539,537.94	384,045.40	39,114.94	344,930.46	884,468.40
=====					
Grand Asset Totals	43,990,391.57	30,190,592.20	11,937,680.47	18,252,911.73	62,243,303.30

Number of Accounts: 28

***** End of report *****

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
8 TO 18 MEDIA INC	INV-002660	PKMS Annual Subscription	10E011 1500 3190 00 000000 0000	350.00
		Totals for 8 TO 18 MEDIA INC		350.00
A DISCOUNT T	20203620	Supplies	10E011 2410 4900 00 000000 0000	287.50
A DISCOUNT T	20203619	Student class t-shirts	10E004 1110 4900 00 000000 0000	150.00
A DISCOUNT T	20203623	Student class t-shirts	10E004 1110 4900 00 000000 0000	288.00
A DISCOUNT T	20203627	1st Grade Class T-Shirts	10E004 1110 4900 00 000000 0000	6.00
A DISCOUNT T	20203626	1st Grade Class T-Shirts	10E004 1110 4900 00 000000 0000	373.50
A DISCOUNT T	20203609	Kindergarten T-Shirts	10E008 1110 4900 00 000000 0000	595.00
		Totals for A DISCOUNT T		1,700.00
A/R CONCEPTS, INC	May 2020	Collections	10E001 2520 3100 00 000000 0000	252.45
A/R CONCEPTS, INC	June 2020	Collections	10E001 2520 3100 00 000000 0000	41.60
A/R CONCEPTS, INC	July 2020	Collections	10E001 2520 3100 00 000000 0000	-133.00
		Totals for A/R CONCEPTS, INC		161.05
ABERLE, KATHLEEN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for ABERLE, KATHLEEN		24.00
ABRAHAM, SHARL	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for ABRAHAM, SHARL		24.00
ACCURATE PIANO & SAL	Oct 1	Piano tuning	10E002 1130 3190 00 000000 0000	125.00
		Totals for ACCURATE PIANO & SALES		125.00
ADAM, AMELYA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for ADAM, AMELYA		24.00
ADVANCE AUTO PARTS	2454-433598	Xtreme Blue, Terminals	40E001 2550 4100 00 000000 0000	81.63
		Totals for ADVANCE AUTO PARTS		81.63
ADVOCATE SHERMAN OCC	776539	Bus Driver Physical	40E001 2550 3190 00 000000 0000	105.00
ADVOCATE SHERMAN OCC	777383	Bus Driver Physical	40E001 2550 3190 00 000000 0000	105.00
ADVOCATE SHERMAN OCC	778020	Bus Driver Physical	40E001 2550 3190 00 000000 0000	105.00
		Totals for ADVOCATE SHERMAN OCCUPATIONAL		315.00
AGUILAN, CARMINA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for AGUILAN, CARMINA		24.00
AGUINAGA, JACOB	Sept 2020	Reimb for Mileage Sept 2020	10E001 2660 3320 00 000000 0000	24.27
		Totals for AGUINAGA, JACOB		24.27
AGUIRRE, KIMBERLY	Uniform FY21	2020-2021 Uniform Reimb	10E002 2560 4110 00 000000 0000	150.00
		Totals for AGUIRRE, KIMBERLY		150.00
AHMED, ZUBAIR	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
		Totals for AHMED, ZUBAIR		13.00
AL WARREN OIL CO, IN	W1336493	Fuel	40E001 2550 4640 00 000000 0000	1,604.03
AL WARREN OIL CO, IN	W1337772	Fuel	40E001 2550 4640 00 000000 0000	612.87
AL WARREN OIL CO, IN	W1337773	Fuel	40E001 2550 4640 00 000000 0000	1,702.54
AL WARREN OIL CO, IN	W1336492	Fuel, Drivers Ed June	10E002 1730 4100 00 000000 0000	193.38
AL WARREN OIL CO, IN	W1336492	Fuel, Drivers Ed June	40E001 2550 4640 00 000000 0000	284.33
AL WARREN OIL CO, IN	W1338046	Fuel	40E001 2550 4640 00 000000 0000	973.26
AL WARREN OIL CO, IN	W1338045	Fuel	40E001 2550 4640 00 000000 0000	381.94
AL WARREN OIL CO, IN	W1339125	Fuel	40E001 2550 4640 00 000000 0000	480.30

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AL WARREN OIL CO, IN	W1339126	Fuel	40E001 2550 4640 00 000000 0000	1,618.20
AL WARREN OIL CO, IN	W1339926	Fuel	40E001 2550 4640 00 000000 0000	853.02
AL WARREN OIL CO, IN	W1339927	Fuel	40E001 2550 4640 00 000000 0000	1,839.98
AL WARREN OIL CO, IN	W1341988	Fuel	40E001 2550 4640 00 000000 0000	2,887.54
AL WARREN OIL CO, IN	W1341987	Fuel	40E001 2550 4640 00 000000 0000	1,512.10
Totals for AL WARREN OIL CO, INC				14,943.49
ALAM, MAHWASH	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
Totals for ALAM, MAHWASH				13.00
ALBRIGHT, KATY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
Totals for ALBRIGHT, KATY				32.00
ALEXANDER LEIGH CENT	3195	Monthly Tuition Sept	10E001 1912 6700 00 000000 0000	25,716.60
Totals for ALEXANDER LEIGH CENTER FOR AU				25,716.60
ALMGREN, LISA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
Totals for ALMGREN, LISA				8.00
ALPHA BAKING COMPANY	200260254022	Bread	10E011 2560 4100 00 000000 0000	34.60
ALPHA BAKING COMPANY	200274254014	Bread	10E002 2560 4100 00 000000 0000	21.78
ALPHA BAKING COMPANY	200260268020	Bread	10E011 2560 4100 00 000000 0000	16.50
ALPHA BAKING COMPANY	200274266017	Bread	10E002 2560 4100 00 000000 0000	16.42
ALPHA BAKING COMPANY	200260282018	Bread	10E011 2560 4100 00 000000 0000	35.28
ALPHA BAKING COMPANY	200274279016	Bread	10E002 2560 4100 00 000000 0000	31.64
ALPHA BAKING COMPANY	200274266018	Bread	10E003 2560 4100 00 000000 0000	16.14
ALPHA BAKING COMPANY	200274273020	Bread	10E003 2560 4100 00 000000 0000	14.46
Totals for ALPHA BAKING COMPANY				186.82
AMAZON.COM	464743867544	Sketch Pads	10E010 1100 4200 00 000000 0000	131.76
AMAZON.COM	456345766957	Sketch Pads	10E010 1100 4200 00 000000 0000	247.05
AMAZON.COM	799778555949	Sketch Pads	10E004 1100 4200 00 000000 0000	159.21
AMAZON.COM	457536556353	Sketch Pads	10E004 1100 4200 00 000000 0000	702.72
AMAZON.COM	467686663657	Sketch Pads	10E010 1100 4200 00 000000 0000	1,114.47
AMAZON.COM	468689778846	Supplies for INCubator	10E002 1130 4100 00 474500 0000	309.43
AMAZON.COM	953989376464	Sketch Pads	10E008 1100 4200 00 000000 0000	1,740.33
AMAZON.COM	688676687463	Sketch Pads	10E004 1100 4200 00 000000 0000	625.86
AMAZON.COM	966864397333	Sketch Pads	10E004 1100 4200 00 000000 0000	98.82
AMAZON.COM	446536386733	Sketch Pads	10E008 1100 4200 00 000000 0000	455.67
AMAZON.COM	678349478855	Sketch Pads	10E004 1100 4200 00 000000 0000	1,130.94
AMAZON.COM	959556936593	Sketch Pads	10E004 1100 4200 00 000000 0000	60.39
AMAZON.COM	639888383473	Wireless keyboard, mouse	10E001 2212 4100 00 000000 0000	68.58
AMAZON.COM	453543598939	Supplies	10E004 1100 4200 00 000000 0000	-5.87
AMAZON.COM	936387537366	Sketch Pads	10E005 1100 4200 00 000000 0000	1,202.31
AMAZON.COM	437666738463	Supplies for PLTW	10E001 2212 4100 00 000000 0000	43.82
AMAZON.COM	435447835939	Supplies for PLTW	10E001 2212 4100 00 000000 0000	174.60
AMAZON.COM	957667556588	Wireless keyboard, mouse	10E001 2212 4100 00 000000 0000	73.86
AMAZON.COM	965474575865	Music supplies	10E004 1110 4100 00 000000 0000	337.92
AMAZON.COM	655395589879	Sketch Pads	10E004 1100 4200 00 000000 0000	159.21
AMAZON.COM	769567496354	Music supplies	10E004 1110 4100 00 000000 0000	69.99
AMAZON.COM	433885768365	Music supplies	10E004 1110 4100 00 000000 0000	2,939.58
AMAZON.COM	454764849756	Supplies	10E004 1100 4200 00 000000 0000	5.87
AMAZON.COM	968865934358	Frame	10E001 2520 4100 00 000000 0000	16.94
AMAZON.COM	467983365745	Frame	10E001 2520 4100 00 000000 0000	19.40
AMAZON.COM	789754748434	Keyboard for Music	10E010 1110 4100 00 000000 0000	139.00
AMAZON.COM	696488857344	Classroom Supplies	10E010 1110 4100 00 000000 0000	6.78

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON.COM	448577395399	Office Supplies	10E010 2410 4100 00 000000 0000	39.92
AMAZON.COM	464953553639	Classroom Supplies	10E010 1110 4100 00 000000 0000	17.99
AMAZON.COM	759385489693	Classroom Supplies	10E010 1110 4100 00 000000 0000	21.50
AMAZON.COM	983674793964	Office Supplies	10E010 2410 4100 00 000000 0000	21.16
AMAZON.COM	854637543745	Office Supplies	10E008 2410 4100 00 000000 0000	9.98
AMAZON.COM	843753486879	Supplies	10E008 1110 4100 00 000000 0000	63.06
AMAZON.COM	445386636653	Office Supplies	10E008 2410 4100 00 000000 0000	100.10
AMAZON.COM	855465534466	Book Bags Early Childhood	10E008 1110 4100 00 000000 0000	32.54
AMAZON.COM	464546785637	Classroom Supplies	10E008 1110 4100 00 000000 0000	-9.11
AMAZON.COM	498567789636	Kindergarten Sit Spots	10E008 1110 4100 00 000000 0000	46.73
AMAZON.COM	575895547949	Classroom Supplies	10E008 1110 4100 00 000000 0000	28.48
AMAZON.COM	757457434988	Classroom Supplies	10E008 1110 4100 00 000000 0000	17.99
AMAZON.COM	887333943654	Disposable Masks	10E008 1110 4250 00 000000 0000	262.80
AMAZON.COM	977838979734	Art Supplies	10E008 2410 4100 00 000000 0000	206.30
AMAZON.COM	998776476645	Classroom Supplies	10E008 1110 4100 00 000000 0000	-39.99
AMAZON.COM	445889489397	Classroom Supplies	10E008 1110 4100 00 000000 0000	39.31
AMAZON.COM	444464543545	Classroom Supplies	10E008 1110 4100 00 000000 0000	83.98
AMAZON.COM	446963784938	Cubby Tray Cabinet with Bins	10E008 1110 4100 00 000000 0000	379.90
AMAZON.COM	453399545544	Office Supplies	10E008 2410 4100 00 000000 0000	45.80
AMAZON.COM	468865543777	Office Supplies	10E008 2410 4100 00 000000 0000	19.96
AMAZON.COM	557875366365	Cubby Tray Cabinet	10E008 1110 4100 00 000000 0000	1,319.96
AMAZON.COM	434835838887	Classroom Supplies	10E008 1110 4100 00 000000 0000	81.72
AMAZON.COM	435947597338	Art Supplies	10E008 2410 4100 00 000000 0000	175.18
AMAZON.COM	493693759738	CTE Business IT supplies	10E002 1400 4100 03 000000 0000	264.44
AMAZON.COM	499833968769	Office supplies	10E002 2410 4100 00 000000 0000	8.96
AMAZON.COM	499678997747	Office supplies	10E002 2410 4100 00 000000 0000	90.98
AMAZON.COM	458868548558	Ag supplies	10E002 1400 4100 00 000000 0000	81.96
AMAZON.COM	593754698685	Ag supplies	10E002 1400 4100 00 000000 0000	28.72
AMAZON.COM	688354794857	Ag supplies	10E002 1400 4100 00 000000 0000	68.56
AMAZON.COM	468765363469	Labels	10E002 2410 4100 00 000000 0000	133.05
AMAZON.COM	655375336986	Labels	10E002 2410 4100 00 000000 0000	118.05
AMAZON.COM	568483497445	Pens	10E002 2410 4100 00 000000 0000	8.99
AMAZON.COM	735477597485	Instructional Supplies	10E011 1120 4110 00 000000 0000	8.99
AMAZON.COM	879899763364	Supplies	10E011 1120 4100 00 000000 0000	154.16
AMAZON.COM	995548779856	Supplies	10E011 1120 4100 00 000000 0000	5.28
AMAZON.COM	774768745456	Supplies	10E011 1120 4100 00 000000 0000	58.99
AMAZON.COM	459544856593	Supplies	10E011 1120 4100 00 000000 0000	79.95
AMAZON.COM	448568745455	Chalk sets	10E005 1110 4100 00 000000 0000	107.95
AMAZON.COM	443783687684	Chair, Stool	10E005 2410 4100 00 000000 0000	111.73
AMAZON.COM	448343363469	Shelving Unit with Bins	10E005 2410 4100 00 000000 0000	117.97
AMAZON.COM	449455974664	Chair, Stool	10E005 2410 4100 00 000000 0000	74.99
AMAZON.COM	693699997893	Locked box for building	10E005 2410 4100 00 000000 0000	37.23
AMAZON.COM	458438866946	Shelving Unit with Bins	10E005 2410 4100 00 000000 0000	329.99
AMAZON.COM	476394687485	Maintenance Supplies	20E001 2540 4110 00 000000 0000	53.91
AMAZON.COM	944874988736	Supplies	10E001 2660 4100 00 000000 0000	105.00
AMAZON.COM	687775684763	Supplies	10E001 2660 4100 00 000000 0000	166.60
AMAZON.COM	443887573359	Supplies	10E001 2660 4100 00 000000 0000	1,438.50
AMAZON.COM	649679435679	Wireless Microphones	10E001 2660 4100 00 000000 0000	5,012.00
AMAZON.COM	998939575494	Supplies Refund	10E001 2660 4100 00 000000 0000	-135.05
AMAZON.COM	683377998834	Supplies	10E001 2660 4100 00 000000 0000	21.00
AMAZON.COM	468548679395	Supplies	10E001 2660 4100 00 000000 0000	549.50
AMAZON.COM	433455868955	Supplies	10E001 2660 4100 00 000000 0000	1,849.50
AMAZON.COM	446598697447	Supplies	10E001 2660 4100 00 000000 0000	48.10
AMAZON.COM	666834459835	Supplies	10E001 2660 4100 00 000000 0000	230.00
AMAZON.COM	458696557433	Wireless Microphones	10E001 2660 4100 00 000000 0000	15,717.00
AMAZON.COM	895758444683	Supplies	10E001 2660 4100 00 000000 0000	525.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON.COM	647438957737	Wireless Microphones	10E001 2660 4100 00 000000 0000	7,160.00
AMAZON.COM	535679548434	Supplies	10E001 2660 4100 00 000000 0000	316.50
AMAZON.COM	469846664353	Supplies	10E001 2660 4100 00 000000 0000	197.82
AMAZON.COM	598865443884	Supplies	10E001 2660 4100 00 000000 0000	205.72
AMAZON.COM	449579495596	Supplies	10E001 2660 4100 00 000000 0000	34.99
AMAZON.COM	653968694363	Supplies	10E001 2660 4100 00 000000 0000	10.99
AMAZON.COM	467754698384	Supplies	10E001 2660 4100 00 000000 0000	375.00
AMAZON.COM	863949578866	Supplies	10E001 2660 4100 00 000000 0000	687.24
AMAZON.COM	435535856538	Supplies	10E001 2660 4100 00 000000 0000	36.49
AMAZON.COM	435344689688	Supplies	10E001 2660 4100 00 000000 0000	150.75
AMAZON.COM	449749369439	Classroom Supplies	10E004 1110 4100 00 000000 0000	43.22
AMAZON.COM	456844455586	Classroom supplies	10E004 1110 4100 00 000000 0000	7.99
AMAZON.COM	468534576455	Classroom supplies	10E004 1110 4100 00 000000 0000	38.02
AMAZON.COM	433689973598	4th Grade Math Manipulative Storage	10E004 2410 4100 00 000000 0000	758.20
AMAZON.COM	488549399633	Magnetic Standing Whiteboard	10E004 1110 4100 00 000000 0000	575.88
AMAZON.COM	674534584886	Mobile Dry Erase Board	10E004 1110 4100 00 000000 0000	149.08
AMAZON.COM	437957438596	Supplies	10E004 1110 4100 00 000000 0000	33.76
AMAZON.COM	964977966569	Supplies	10E004 1110 4100 00 000000 0000	18.97
AMAZON.COM	459869545547	Mesh Bag	10E004 2410 4100 00 000000 0000	19.20
AMAZON.COM	696578658767	Supplies	10E004 2410 4100 00 000000 0000	99.96
AMAZON.COM	475863875473	Classroom supplies	10E004 1110 4100 00 000000 0000	58.06
AMAZON.COM	749857664458	Post-it Easel Pad	10E004 1110 4100 00 000000 0000	39.64
AMAZON.COM	638749355994	Supplies	10E004 1110 4100 00 000000 0000	10.39
AMAZON.COM	836865964749	Classroom Supplies	10E004 1110 4100 00 000000 0000	108.26
AMAZON.COM	657587455599	Headphone	10E004 1110 4100 00 000000 0000	32.90
AMAZON.COM	438877456639	Books	10E004 1110 4100 00 000000 0000	54.99
AMAZON.COM	453778768889	Classroom supplies	10E004 1110 4100 00 000000 0000	57.65
AMAZON.COM	779878544776	Classroom supplies	10E004 1110 4100 00 000000 0000	16.47
AMAZON.COM	855373789645	Classroom supplies	10E004 1110 4100 00 000000 0000	51.84
AMAZON.COM	438635955693	Classroom Supplies	10E004 1110 4100 00 000000 0000	53.40
AMAZON.COM	443586873595	Classroom Supplies	10E004 1110 4100 00 000000 0000	117.95
AMAZON.COM	933335653755	Classroom supplies	10E004 1110 4100 00 000000 0000	43.45
AMAZON.COM	976386759883	Classroom Supplies	10E004 1110 4100 00 000000 0000	48.98
AMAZON.COM	594943744354	Classroom supplies	10E004 1110 4100 00 000000 0000	12.05
AMAZON.COM	993758849796	Classroom supplies	10E004 1110 4100 00 000000 0000	8.49
AMAZON.COM	497883573487	Classroom Supplies	10E004 1110 4100 00 000000 0000	39.51
AMAZON.COM	753338755683	Classroom supplies	10E004 1110 4100 00 000000 0000	17.26
AMAZON.COM	634388347455	Classroom supplies	10E004 1110 4100 00 000000 0000	21.95
AMAZON.COM	499686954683	Classroom supplies	10E004 1110 4100 00 000000 0000	89.49
AMAZON.COM	737365776649	Classroom supplies	10E004 1110 4100 00 000000 0000	37.05
AMAZON.COM	778388879368	Classroom supplies	10E004 1110 4100 00 000000 0000	54.99
AMAZON.COM	436887386376	Classroom supplies	10E004 1110 4100 00 000000 0000	89.49
AMAZON.COM	443865386589	Supplies	10E001 2520 4100 00 000000 0000	93.98
AMAZON.COM	975656533533	CMS Nurse Supplies	10E003 1120 4250 00 000000 0000	14.90
AMAZON.COM	795996965965	CMS Supplies	10E003 2410 4100 00 000000 0000	49.99
AMAZON.COM	468479698783	CMS Office Supplies	10E003 2410 4100 00 000000 0000	60.42
		Totals for AMAZON.COM		54,669.23
AMITA GLENOAKS SCHOO	TDS-W3296	Tuition August	10E001 1912 6700 00 000000 0000	5,737.48
AMITA GLENOAKS SCHOO	TDS-W3315	Tuition Sept	10E001 1912 6700 00 000000 0000	8,606.22
		Totals for AMITA GLENOAKS SCHOOL		14,343.70
ANDERSON, JAYMIE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for ANDERSON, JAYMIE		24.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ANDREWS, ALISON	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for ANDREWS, ALISON		24.00
ARNOLD, JACK	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
		Totals for ARNOLD, JACK		32.00
ATHLETICO MANAGEMENT	820404	CHS Athletics Sports Trainer 2020/2021 Contract	10E002 1500 3190 00 000000 0000	10,000.00
		Totals for ATHLETICO MANAGEMENT LLC		10,000.00
AUTOMATIC FIRE SYSTE	27718	Fire Pump Controller Switch Repair PV	20E001 2540 3230 00 000000 0000	2,550.00
		Totals for AUTOMATIC FIRE SYSTEMS, INC		2,550.00
BARTLETT, NICOLE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for BARTLETT, NICOLE		24.00
BAYER, KRISTIN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for BAYER, KRISTIN		24.00
BEERMAN, KELLY	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for BEERMAN, KELLY		8.00
BELLEW, DANA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for BELLEW, DANA		24.00
BELVIDERE NORTH HIGH	Refund 3-21-20	CHS Refund for Canceled Track Event 3/21/20-reissue check 73523	10E002 1500 6400 00 000000 0000	225.00
		Totals for BELVIDERE NORTH HIGH SCHOOL		225.00
BICHEL, JESSICA LYNN	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for BICHEL, JESSICA LYNN		8.00
BLAZEJEWSKI, JANELLE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for BLAZEJEWSKI, JANELLE		24.00
BLICK ART MATERIALS	4621120	Art supplies	10E002 1130 4100 00 000000 0000	832.14
		Totals for BLICK ART MATERIALS		832.14
BOORAS, SARAH	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for BOORAS, SARAH		24.00
BRANTNER, KYLENE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for BRANTNER, KYLENE		24.00
BRIGHTSTAR CARE	IVC5594521	Contracted nurse	10E001 2130 3100 00 000000 0000	2,080.00
BRIGHTSTAR CARE	IVC5610311	Contracted nurse	10E001 2130 3100 00 000000 0000	1,413.75
BRIGHTSTAR CARE	IVC5624658	Contracted nurse	10E001 2130 3100 00 000000 0000	1,503.75
BRIGHTSTAR CARE	IVC5638136	Contracted nurse	10E001 2130 3100 00 000000 0000	4,061.25
		Totals for BRIGHTSTAR CARE		9,058.75
BRIM, TIFFANY	Refund	Field Trip Refund FY20 C. Brim	10E010 1110 3900 00 000000 0000	24.00
BRIM, TIFFANY	Refund A	Field Trip Refund FY20 J. Brim	10E010 1110 3900 00 000000 0000	24.00
		Totals for BRIM, TIFFANY		48.00
BSN SPORTS, INC	910119345	Athletic Supplies	10E011 1500 4100 00 000000 0000	642.60

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for BSN SPORTS, INC	642.60
BUCK BROS, INC	275116	Grounds Supplies	20E001 2540 4120 00 000000 0000	403.96
BUCK BROS, INC	272649	Grounds Supplies	20E001 2540 4120 00 000000 0000	156.15
			Totals for BUCK BROS, INC	560.11
BUCKARDT, AMANDA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
			Totals for BUCKARDT, AMANDA	9.00
CALI, JAMIE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for CALI, JAMIE	13.00
CALLAHAN, DAVID	Uniform FY21	2020-2021 Uniform Reimb	20E002 2540 4110 00 000000 0000	221.39
			Totals for CALLAHAN, DAVID	221.39
CALVO, CATHERINE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for CALVO, CATHERINE	24.00
CAMASTA, NIKKI ANN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for CAMASTA, NIKKI ANN	24.00
CANNELLA, ERIN	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
			Totals for CANNELLA, ERIN	9.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	10E001 2320 6400 00 000000 0000	27.72
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	10E001 2320 6400 00 000000 0000	27.72
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	10E001 2310 4100 00 000000 0000	103.21
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	10E001 2320 4100 00 000000 0000	24.82
CARDMEMBER SERVICE	7577 10-20	T. Stirn Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	506.24
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	501.07
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 6400 00 000000 0000	50.00
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	512.50
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	503.20
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	504.75
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	502.17
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2212 4100 00 000000 0000	15.90
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	512.17
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	502.79
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2210 6400 00 000000 0000	14.95
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	502.03
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	49.92
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	511.36
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	514.20

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CARDMEMBER SERVICE	7577 10-20a	E. Mongan Curriculum/HR Expenses	10E001 2520 3100 00 000000 0000	503.44
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 2660 4100 00 000000 0000	152.09
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 2660 4100 00 000000 0000	30.00
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	253.61
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	299.00
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 2660 3160 00 000000 0000	234.00
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 2660 4100 00 000000 0000	867.30
CARDMEMBER SERVICE	7577 10-20b	B. Tobin Technology Expenses	10E001 1200 4100 00 462000 0000	299.99
Totals for CARDMEMBER SERVICE				9,046.15
CARDUNAL OFFICE SUPP	626171-1	Office supplies	10E002 2410 4100 00 000000 0000	1.93
CARDUNAL OFFICE SUPP	626328-0	Office supplies	10E002 2120 4100 00 000000 0000	16.83
CARDUNAL OFFICE SUPP	626171-2	Office supplies	10E002 2410 4100 00 000000 0000	20.07
CARDUNAL OFFICE SUPP	626171-3	Office supplies	10E002 2410 4100 00 000000 0000	21.40
CARDUNAL OFFICE SUPP	626559-0	File Folders	10E001 2520 4100 00 000000 0000	54.85
CARDUNAL OFFICE SUPP	626601-0	Office supplies	10E002 2410 4100 00 000000 0000	215.86
CARDUNAL OFFICE SUPP	625641-2	Office Supplies	10E001 2520 4100 00 000000 0000	20.17
CARDUNAL OFFICE SUPP	625641-1	Office Supplies	10E001 2520 4100 00 000000 0000	0.84
CARDUNAL OFFICE SUPP	626084-1	Office Supplies	10E001 2520 4100 00 000000 0000	8.01
CARDUNAL OFFICE SUPP	625789-0	Athletic Office Supplies	10E002 1500 4100 00 000000 0000	34.51
Totals for CARDUNAL OFFICE SUPPLY, INC				394.47
CARLSON, REBECCA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
Totals for CARLSON, REBECCA				32.00
CASTILLO, ISAUL	Sept 2020	Reimb for EFE mileage	10L000 4120 0000 00 000000 0000	105.86
Totals for CASTILLO, ISAUL				105.86
CENGAGE LEARNING	72258411	Textbooks	10E002 1130 4200 00 000000 0000	653.40
Totals for CENGAGE LEARNING				653.40
CENIZA, PRETZEL	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
Totals for CENIZA, PRETZEL				8.00
CHANTHANA, DEE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
Totals for CHANTHANA, DEE				24.00
CHENG, FUE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
Totals for CHENG, FUE				8.00
CHILED A INSTITUTE, I 33062-IN		Monthly Room & Board	10E001 1912 6700 00 000000 0000	14,000.53
CHILED A INSTITUTE, I 33062-INa		Monthly Tuition	10E001 1912 6700 00 000000 0000	3,085.60
Totals for CHILED A INSTITUTE, INC				17,086.13
CHILSON, JOCELYN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
Totals for CHILSON, JOCELYN				24.00
CHIU, CAROLYN	Refund	Field Trip Refund FY20 R. Chiu	10E004 1110 3900 00 000000 0000	13.00
CHIU, CAROLYN	Refund A	Field Trip Refund FY20 M. Chiu	10E004 1110 3900 00 000000 0000	8.00
Totals for CHIU, CAROLYN				21.00
CHRISTIANSEN, TARA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
Totals for CHRISTIANSEN, TARA				32.00
CINTAS CORPORATION # 4062167913		Floor Mats	40E001 2550 4100 00 000000 0000	66.89
CINTAS CORPORATION # 4063438131		Floor Mats	40E001 2550 4100 00 000000 0000	66.89

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for CINTAS CORPORATION #355	133.78
CITY OF ELGIN	455620-33583 09/	Water Meter PKMS	20E001 2540 3700 00 000000 0000	341.25
CITY OF ELGIN	330845-42337 09/	Water Service CT	20E001 2540 3700 00 000000 0000	558.71
CITY OF ELGIN	330845-39520 09/	Water Service PKMS	20E001 2540 3700 00 000000 0000	902.48
			Totals for CITY OF ELGIN	1,802.44
CLEVINGER, KELLI	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for CLEVINGER, KELLI	24.00
COEO SOLUTIONS LLC	1041609	Phones	20E001 2540 3400 00 000000 0000	3,225.87
			Totals for COEO SOLUTIONS LLC	3,225.87
COLLETTI, ROBIN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for COLLETTI, ROBIN	24.00
COMMUNICATIONS REVOL	T2103118	Communication Charges	10E001 2660 3160 00 000000 0000	25.00
			Totals for COMMUNICATIONS REVOLVING FUND	25.00
COMMUNITY THERAPY CO	1247	Speech Therapy Services	10E001 2150 3100 00 462000 0000	5,400.00
			Totals for COMMUNITY THERAPY CORP	5,400.00
CONNECTIONS DAY SCHO	27714	Monthly Tuition Aug	10E001 1912 6700 00 000000 0000	257.92
CONNECTIONS DAY SCHO	27790	Monthly Tuition Sept	10E001 1912 6700 00 000000 0000	5,361.93
			Totals for CONNECTIONS DAY SCHOOL SOUTH	5,619.85
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E001 2540 4650 00 000000 0000	201.46
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E002 2540 4650 00 000000 0000	2,991.35
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E003 2540 4650 00 000000 0000	1,384.55
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E004 2540 4650 00 000000 0000	548.78
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E005 2540 4650 00 000000 0000	199.74
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E008 2540 4650 00 000000 0000	923.69
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E010 2540 4650 00 000000 0000	851.33
CONSTELLATION NEWENE	2996427	Gas Service for All Bldgs	20E011 2540 4650 00 000000 0000	1,497.07
			Totals for CONSTELLATION NEWENERGY GAS D	8,597.97
CORTEZ, MONICA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for CORTEZ, MONICA	13.00
COVE SCHOOL, INC	SD301-0820	Monthly tuition Aug	10E001 1912 6700 00 000000 0000	3,043.59
COVE SCHOOL, INC	SD301-0920	Monthly tuition Sept	10E001 1912 6700 00 000000 0000	5,533.80
			Totals for COVE SCHOOL, INC	8,577.39
COX, PATRICIA	Lunch Refund	Refund Lunch CHS	10R002 1611 0000 00 000000 0000	47.35
			Totals for COX, PATRICIA	47.35
CPI	IUS0173598	Annual membership fee	10E001 2210 3100 00 462000 0000	150.00
CPI	CUS0232852	CPI Workbooks and Online Training	10E001 2210 3100 00 462000 0000	1,650.00
			Totals for CPI	1,800.00
DECKER INC	361842A	Safety Cones, Caution Do Not Enter cones	20E001 2540 4100 00 490000 0000	612.72
			Totals for DECKER INC	612.72
DEMCO, INC	6821888	Library Supplies	10E005 2220 4100 00 000000 0000	37.74
DEMCO, INC	6851930	CMS LMC Supplies	10E003 2220 4100 00 000000 0000	64.26

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for DEMCO, INC	102.00
DIAMOND GRAPHICS	15198	Reading Madness Supplies	10E010 2410 4100 00 000000 0000	320.00
			Totals for DIAMOND GRAPHICS	320.00
DIBARTOLO, SHERRY & Tony	Sept 22	Refund AP Exam Partial FY20	10E002 1130 3900 00 000000 0000	17.00
			Totals for DIBARTOLO, SHERRY & TONY	17.00
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E001 2540 4660 00 000000 0000	1,073.27
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E002 2540 4660 00 000000 0000	25,263.59
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E003 2540 4660 00 000000 0000	5,891.21
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E004 2540 4660 00 000000 0000	8,763.15
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E005 2540 4660 00 000000 0000	2,158.11
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E008 2540 4660 00 000000 0000	7,964.98
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E010 2540 4660 00 000000 0000	6,966.91
DIRECT ENERGY BUSINE	202690043416411	Electric Service, All Bldgs	20E011 2540 4660 00 000000 0000	13,609.84
			Totals for DIRECT ENERGY BUSINESS	71,691.06
DOMANICO PSYCHOLOGIC	2518	Bilingual psychological evaluation	10E001 2140 3140 00 462000 0000	790.00
			Totals for DOMANICO PSYCHOLOGICAL SERVIC	790.00
DOOGAN, RONALD	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for DOOGAN, RONALD	24.00
DOOMIS, JENNIFER	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for DOOMIS, JENNIFER	8.00
DOSSEY, SUSAN	April 17	Reimbursement for recertification	10E001 2210 3100 00 462000 0000	60.00
			Totals for DOSSEY, SUSAN	60.00
EDER, CASELLA & CO	37161	Audit- Single Audit, W/C audit, GATA	10E001 2310 3170 00 000000 0000	8,875.00
			Totals for EDER, CASELLA & CO	8,875.00
EDGAR, SARAH	Oct 1	CMS Reimb for Incentive Supplies	10E003 2410 4100 00 000000 0000	32.76
			Totals for EDGAR, SARAH	32.76
EDMENTUM	INV146633	EdOptions Academy 8/1/2020-8/31/2020	10E001 1100 3900 00 000000 0000	790.00
			Totals for EDMENTUM	790.00
ELSEVIER INC	27877DEO	Veterinary Assisting Textbooks	10E002 1130 4200 00 000000 0000	6,947.06
ELSEVIER INC	43942DM9	Postage Credit	10E002 1130 4200 00 000000 0000	-554.03
			Totals for ELSEVIER INC	6,393.03
ENGLE, GRAYDON	Aug 19	Reimb for Staff Lunch supplies	10E010 2410 4100 00 000000 0000	125.48
			Totals for ENGLE, GRAYDON	125.48
ENTEC SERVICES INC	SIN036769	Technical Support Program	20E001 2540 3100 00 000000 0000	1,761.00
			Totals for ENTEC SERVICES INC	1,761.00
ERICKSEN, VICTORIA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for ERICKSEN, VICTORIA	24.00
FABELA, SANDRA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for FABELA, SANDRA	9.00
FALESCH, SELINA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for FALESCH, SELINA	8.00
FEECE OIL COMPANY	3729623	DEF Fuel Additive	40E001 2550 4640 00 000000 0000	342.90
			Totals for FEECE OIL COMPANY	342.90
FELTON, MELISSA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for FELTON, MELISSA	24.00
FERRSO, ANDREA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for FERRSO, ANDREA	24.00
FISCHER, KAMERON	Lunch Refund2	CHS Lunch Refund	10R002 1611 0000 00 000000 0000	21.60
			Totals for FISCHER, KAMERON	21.60
FLANAGAN, PAMELA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for FLANAGAN, PAMELA	24.00
FLINT, CHARLES	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
			Totals for FLINT, CHARLES	9.00
FLOOD'S ROYAL FLUSH	I4596	Port-o-let, Hand Sanitizer Free Standing Sink CHS	20E001 2540 4100 00 490000 0000	675.00
FLOOD'S ROYAL FLUSH	I4574	Service of Rental Port-o-let, Hand Sanitizer Units CHS	20E001 2540 4100 00 490000 0000	1,825.00
			Totals for FLOOD'S ROYAL FLUSH INC	2,500.00
FOLLETT SCHOOL SOLUT	718076F	Library Books	10E008 2220 4300 00 000000 0000	179.28
FOLLETT SCHOOL SOLUT	2528033A	Textbooks	10E011 1120 4200 00 000000 0000	497.17
FOLLETT SCHOOL SOLUT	741711	Library Grant	10E001 2220 4100 00 399900 0000	403.10
FOLLETT SCHOOL SOLUT	741711F	Library Grant	10E001 2220 4100 00 399900 0000	89.96
FOLLETT SCHOOL SOLUT	741819	Library books for grant	10E001 2220 4100 00 399900 0000	378.75
FOLLETT SCHOOL SOLUT	1415044	Patron Data Intg Roster API	10E001 2660 3160 00 000000 0000	799.00
FOLLETT SCHOOL SOLUT	1416554	Advanced Patron Data Intg Roster API	10E001 2660 3160 00 000000 0000	799.00
			Totals for FOLLETT SCHOOL SOLUTIONS, INC	3,146.26
FORD, JENNIFER	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for FORD, JENNIFER	8.00
FORD, SUSANNE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for FORD, SUSANNE	13.00
FOX VALLEY FIRE & SA	IN00380436	Fire Extinguisher Service District Wide	20E001 2540 3100 00 000000 0000	188.80
			Totals for FOX VALLEY FIRE & SAFETY CO	188.80
FRED J MILLER, INC	2154	Instrument covers for band	10E001 1100 4100 00 490000 0000	1,997.00
			Totals for FRED J MILLER, INC	1,997.00
FREDRICK, KEVIN	Sept 2020	Reimb for Mileage Sept 2020	10E011 1120 3320 00 000000 0000	67.45
			Totals for FREDRICK, KEVIN	67.45
FREEMAN, VALERIE	Lunch Refund	Refund CHS Lunch	10R002 1611 0000 00 000000 0000	50.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for FREEMAN, VALERIE	50.00
GALLEGOS, BRENDA	Uniform FY21	2020-2021 Uniform Reimb	10E004 2560 4110 00 000000 0000	149.79
			Totals for GALLEGOS, BRENDA	149.79
GANCARZ, KARRI	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for GANCARZ, KARRI	32.00
GARCIA, JACKIE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for GARCIA, JACKIE	13.00
GARCIA, SAMANTHA JO	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
			Totals for GARCIA, SAMANTHA JO	9.00
GEM DOCK & DOOR INC	3805	Overhead Door for Vet Tech Science Bldg CHS	20E001 2540 5300 00 000000 0000	1,257.69
			Totals for GEM DOCK & DOOR INC	1,257.69
GENTILE, AMBER	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for GENTILE, AMBER	13.00
GET FRESH PRODUCE IN 3591075		Produce	10E003 2560 4100 00 000000 0000	155.12
GET FRESH PRODUCE IN 3596411		Produce	10E002 2560 4100 00 000000 0000	26.58
			Totals for GET FRESH PRODUCE INC	181.70
GIBBONS, DONNA JOY	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for GIBBONS, DONNA JOY	8.00
GONZALEZ, GUADALUPE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for GONZALEZ, GUADALUPE	8.00
GORDON FOOD SERVICE 204913906		Non Food	10E003 2560 4900 00 000000 0000	281.43
GORDON FOOD SERVICE 204913899		Food, Non Food	10E003 2560 4100 00 000000 0000	204.66
GORDON FOOD SERVICE 204913899		Food, Non Food	10E003 2560 4900 00 000000 0000	24.35
GORDON FOOD SERVICE 204913895		Food	10E002 2560 4100 00 000000 0000	558.63
GORDON FOOD SERVICE 204913908		Non Food	10E002 2560 4900 00 000000 0000	260.70
GORDON FOOD SERVICE 14547816		Credit	10E002 2560 4100 00 000000 0000	-9.93
GORDON FOOD SERVICE 205208820		Food	10E011 2560 4100 00 000000 0000	242.16
GORDON FOOD SERVICE 205208816		Non Food	10E011 2560 4900 00 000000 0000	58.75
GORDON FOOD SERVICE 205187624		Food, Non Food	10E005 2560 4100 00 000000 0000	171.59
GORDON FOOD SERVICE 205187624		Food, Non Food	10E005 2560 4900 00 000000 0000	34.98
GORDON FOOD SERVICE 205223148		Food	10E002 2560 4100 00 000000 0000	179.32
GORDON FOOD SERVICE 205223150		Non Food	10E002 2560 4900 00 000000 0000	412.26
GORDON FOOD SERVICE 205223159		Food	10E002 2560 4100 00 000000 0000	389.32
GORDON FOOD SERVICE 205067718		Food	10E002 2560 4100 00 000000 0000	1,362.43
GORDON FOOD SERVICE 205067732		Non Food	10E002 2560 4900 00 000000 0000	575.29
GORDON FOOD SERVICE 205067726		Food	10E002 2560 4100 00 000000 0000	0.00
GORDON FOOD SERVICE 204607191		Food	10E002 2560 4100 00 000000 0000	0.00
GORDON FOOD SERVICE 205365305		Food	10E011 2560 4100 00 000000 0000	283.15
GORDON FOOD SERVICE 205365310		Non Food	10E011 2560 4900 00 000000 0000	48.70
GORDON FOOD SERVICE 205377739		Food	10E003 2560 4100 00 000000 0000	366.57
GORDON FOOD SERVICE 205377738		Non Food	10E003 2560 4900 00 000000 0000	71.69
GORDON FOOD SERVICE 14513092		Credit	10E003 2560 4100 00 000000 0000	229.01
GORDON FOOD SERVICE 205223153		Non Food	10E003 2560 4900 00 000000 0000	214.81
			Totals for GORDON FOOD SERVICE INC	5,959.87

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
GRAINGER	9651700560	Disposable Gloves	40E001 2550 4100 00 000000 0000	285.00
GRAINGER	9649413086	Shop Ticket Holders	40E001 2550 4100 00 490000 0000	42.80
GRAINGER	9640240272	Maintenance Supplies	20E001 2540 4110 00 000000 0000	19.59
GRAINGER	9643121263	Maintenance Supplies	20E001 2540 4110 00 000000 0000	114.29
GRAINGER	9659976170	Disposable Gloves PPE	40E001 2550 4100 00 490000 0000	304.00
GRAINGER	9659976196	Disposable Gloves PPE	40E001 2550 4100 00 490000 0000	161.50
GRAINGER	9659976188	Disposable Gloves PPE	40E001 2550 4100 00 490000 0000	190.00
GRAINGER	9657335007	Disposable Gloves PPE	40E001 2550 4100 00 490000 0000	629.64
		Totals for GRAINGER		1,746.82
GUTIERREZ, GAIL	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for GUTIERREZ, GAIL		24.00
GWIZDALA, KELLY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for GWIZDALA, KELLY		24.00
HALL PASS	HP2020-0572	Hall Pass, Criminal Background	20E001 2540 3100 00 000000 0000	10.00
		Totals for HALL PASS		10.00
HALL, KIMBERLY	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for HALL, KIMBERLY		8.00
HAMILTON ACADEMY	Sept 2020	Monthly Tuition Sept	10E001 1912 6700 00 000000 0000	10,234.98
		Totals for HAMILTON ACADEMY		10,234.98
HAMPSHIRE AUTO PARTS	567057	Grounds Equipment Supplies	20E001 2540 4120 00 000000 0000	9.49
		Totals for HAMPSHIRE AUTO PARTS		9.49
HAND2MIND, INC	60269661	MIF Manipulative Kit Supplies	10E008 1100 4200 00 000000 0000	598.85
HAND2MIND, INC	60270643	MIF Manipulative Kit Supplies	10E008 1100 4200 00 000000 0000	55.86
		Totals for HAND2MIND, INC		654.71
HANSON, CURT	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for HANSON, CURT		9.00
HARDIN, TARA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for HARDIN, TARA		9.00
HARING, EMILY	Sept 2020	Reimb for Mileage Sept 2020	10E001 2660 3320 00 000000 0000	50.83
		Totals for HARING, EMILY		50.83
HAUG, MATTHEW	Sept 29a	Reimb for Institute Supplies	10E011 2410 4900 00 000000 0000	43.50
		Totals for HAUG, MATTHEW		43.50
HEARTLAND SCHOOL SOL	HSSREC007753	Annual Support Mosaic 8/1/20-7/31/21	10E001 2560 3160 00 000000 0000	2,100.00
		Totals for HEARTLAND SCHOOL SOLUTIONS		2,100.00
HEINLEIN, STEPHANIE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for HEINLEIN, STEPHANIE		8.00
HENRY SCHEIN, INC	82654346	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	119.16
HENRY SCHEIN, INC	82356734	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	213.46
HENRY SCHEIN, INC	82354552	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	59.43
HENRY SCHEIN, INC	82549668	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	151.21
HENRY SCHEIN, INC	82503533	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	9.26

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HENRY SCHEIN, INC	82572382	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	26.72
HENRY SCHEIN, INC	82503390	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	9.75
HENRY SCHEIN, INC	82271360	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	32.20
HENRY SCHEIN, INC	82355719	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	44.70
HENRY SCHEIN, INC	83183080	Athletic Trainer supplies	10E002 1500 4100 00 000000 0000	1.06
Totals for HENRY SCHEIN, INC				666.95
HERNANDEZ, ROSIBETH	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
Totals for HERNANDEZ, ROSIBETH				24.00
HIGGINS, JOHN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
Totals for HIGGINS, JOHN				24.00
HINCKLEY SPRING WATE	2448865 091920	Water Filtration System	40E001 2550 4100 00 000000 0000	230.09
Totals for HINCKLEY SPRING WATER COMPANY				230.09
HODGES LOIZZI EISENH	49784	Legal fees	80E001 2369 3180 00 000000 0000	30,113.54
Totals for HODGES LOIZZI EISENHAMMER ROD				30,113.54
HOLLINGSWORTH, ERIN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
Totals for HOLLINGSWORTH, ERIN				24.00
HOME DEPOT PRO	574259578	Custodial Supplies	20E001 2540 4100 00 000000 0000	71.40
HOME DEPOT PRO	574259560	Custodial Supplies	20E001 2540 4100 00 000000 0000	250.00
HOME DEPOT PRO	574259586	Custodial Supplies	20E001 2540 4100 00 000000 0000	506.10
HOME DEPOT PRO	572677011	Maintenance Supplies	20E001 2540 4110 00 000000 0000	71.16
HOME DEPOT PRO	571609338	Maintenance Supplies	20E001 2540 4110 00 000000 0000	98.34
HOME DEPOT PRO	572138493	Maintenance Supplies	20E001 2540 4110 00 000000 0000	983.40
HOME DEPOT PRO	572946903	Hand Sanitizer	20E001 2540 4100 00 490000 0000	1,211.80
HOME DEPOT PRO	571864206	Supplies-Kids Face Shields	20E001 2540 4100 00 490000 0000	1,583.00
HOME DEPOT PRO	572677003	Supplies-Disinfectant Solution	20E001 2540 4100 00 490000 0000	2,364.70
HOME DEPOT PRO	574000030	Maintenance Supplies	20E001 2540 4110 00 000000 0000	6.50
HOME DEPOT PRO	575051438	Maintenance Supplies	20E001 2540 4110 00 000000 0000	491.70
HOME DEPOT PRO	574000022	Maintenance Supplies	20E001 2540 4110 00 000000 0000	500.96
HOME DEPOT PRO	575051420	Maintenance Supplies	20E001 2540 4110 00 000000 0000	1,722.87
HOME DEPOT PRO	573735057	Custodial Supplies	20E001 2540 4100 00 000000 0000	8.48
HOME DEPOT PRO	574525374	Custodial Supplies	20E001 2540 4100 00 000000 0000	47.49
HOME DEPOT PRO	573735024	Custodial Supplies	20E001 2540 4100 00 000000 0000	56.46
HOME DEPOT PRO	573734951	Custodial Supplies	20E001 2540 4100 00 000000 0000	70.00
HOME DEPOT PRO	573478948	Custodial Supplies	20E001 2540 4100 00 000000 0000	187.50
HOME DEPOT PRO	573735008	Custodial Supplies	20E001 2540 4100 00 000000 0000	187.70
HOME DEPOT PRO	573735032	Custodial Supplies	20E001 2540 4100 00 000000 0000	231.20
HOME DEPOT PRO	574795696	Custodial Supplies	20E001 2540 4100 00 000000 0000	249.04
HOME DEPOT PRO	573735040	Custodial Supplies	20E001 2540 4100 00 000000 0000	365.98
HOME DEPOT PRO	573734969	Custodial Supplies	20E001 2540 4100 00 000000 0000	411.18
HOME DEPOT PRO	574000014	Custodial Supplies	20E001 2540 4100 00 000000 0000	491.70
HOME DEPOT PRO	573734993	Custodial Supplies	20E001 2540 4100 00 000000 0000	696.03
HOME DEPOT PRO	573735016	Custodial Supplies	20E001 2540 4100 00 000000 0000	707.01
HOME DEPOT PRO	575304837	Custodial Supplies	20E001 2540 4100 00 000000 0000	714.96
HOME DEPOT PRO	573734977	Custodial Supplies	20E001 2540 4100 00 000000 0000	750.80
HOME DEPOT PRO	574795704	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80
HOME DEPOT PRO	574795720	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80
HOME DEPOT PRO	575051412	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80
HOME DEPOT PRO	574795738	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80
HOME DEPOT PRO	574795753	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80
HOME DEPOT PRO	574795746	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HOME DEPOT PRO	574795712	Custodial Supplies	20E001 2540 4100 00 000000 0000	924.80
HOME DEPOT PRO	573734985	Custodial Supplies	20E001 2540 4100 00 000000 0000	1,121.02
HOME DEPOT PRO	573734944	Custodial Supplies	20E001 2540 4100 00 000000 0000	2,843.04
HOME DEPOT PRO	575556733	Supplies-Disinfectant	20E001 2540 4100 00 490000 0000	1,440.45
		Totals for HOME DEPOT PRO		26,915.57
HOPP, BELINDA	Uniform FY21	2020-2021 Uniform Reimb	20E002 2540 4110 00 000000 0000	80.97
		Totals for HOPP, BELINDA		80.97
HOUGHTON MIFFLIN COM	710199382	READ 180	10E011 1120 4200 00 000000 0000	200.00
HOUGHTON MIFFLIN COM	954995199	Curriculum MIF	10E010 1110 4200 00 000000 0000	1,657.50
HOUGHTON MIFFLIN COM	955002157	High School Economics	10E002 1100 4200 00 000000 0000	5,750.00
HOUGHTON MIFFLIN COM	955005285	High School Economics	10E002 1100 4200 00 000000 0000	1,746.56
		Totals for HOUGHTON MIFFLIN COMPANY		9,354.06
HUARACHA, JOHN	Sept 22	Refund AP Exam Partial FY20	10E002 1130 3900 00 000000 0000	34.00
		Totals for HUARACHA, JOHN		34.00
HUGHES, THERESA	Sept 28	Reimb for Supplies	10E010 2410 4100 00 000000 0000	77.04
		Totals for HUGHES, THERESA		77.04
ILLINOIS ATHLETIC DI	Dues FY21	Athletics IADA & NIAAA Membership Renewal	10E002 1500 6400 00 000000 0000	130.00
		Totals for ILLINOIS ATHLETIC DIRECTOR'S		130.00
ILLINOIS PRINCIPALS	316504	Membership renewal, NASSP dues K. McCastland	10E002 2410 6400 00 000000 0000	649.00
ILLINOIS PRINCIPALS	316802	Membership renewal G. Engle	10E010 2410 6400 00 000000 0000	399.00
ILLINOIS PRINCIPALS	316503	Membership Dues K. Lewis	10E002 2410 6400 00 000000 0000	399.00
ILLINOIS PRINCIPALS	314098	Membership renewal E. Mongan	10E001 2320 6400 00 000000 0000	399.00
ILLINOIS PRINCIPALS	316980	Membership Renewal M. Haug	10E011 2410 6400 00 000000 0000	399.00
		Totals for ILLINOIS PRINCIPALS ASSOCIATI		2,245.00
ILLINOIS STATE UNIVE	41099	IL ASCD Membership & PD C Ahlstedt	10E010 2410 6400 00 000000 0000	264.00
		Totals for ILLINOIS STATE UNIVERSITY		264.00
IMAGINE LEARNING	777475	Imagine Learning-Language & Literacy Annual Student License Year 3	10E001 1100 3100 00 490900 0000	25,200.00
IMAGINE LEARNING	782071	Imagine Espanol Annual Student License	10E001 1100 3100 00 490900 0000	5,000.00
		Totals for IMAGINE LEARNING		30,200.00
INDUSTRIAL APPRAISAL	1-144-500 06/20	Appraisal-Insurable Values	10E001 2310 3100 00 000000 0000	870.00
INDUSTRIAL APPRAISAL	1-144-500 06/20a	Property Record Report	10E001 2310 3100 00 000000 0000	700.00
		Totals for INDUSTRIAL APPRAISAL COMPANY		1,570.00
INFELISE, COLLEEN	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for INFELISE, COLLEEN		8.00
J & D ENTERPRISES	902242024	Annual Gymnasium Overhead Safety Inspections District Wide	20E001 2540 3100 00 000000 0000	5,565.00
		Totals for J & D ENTERPRISES		5,565.00
JANSSEN, ERICA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00

<u>VENDOR</u>	<u>INVOICE #</u>	<u>INVOICE DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
			Totals for JANSSEN, ERICA	8.00
JEAN-JOSEPH, SERGE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for JEAN-JOSEPH, SERGE	8.00
JENSEN, DAWN	Uniform FY21	2020-2021 Uniform Reimb	10E004 2560 4110 00 000000 0000	118.75
			Totals for JENSEN, DAWN	118.75
JENSEN, JULIE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for JENSEN, JULIE	13.00
JOHNSON, SAMANTHA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for JOHNSON, SAMANTHA	32.00
JOSTENS	1211645	CMS Yearbooks	10E003 1120 4900 00 000000 0000	126.71
			Totals for JOSTENS	126.71
JUNIOR LIBRARY GUILD	524416	CMS Library supplies	10E003 2220 4100 00 000000 0000	820.30
			Totals for JUNIOR LIBRARY GUILD	820.30
JURS, REBECCA	Sept 27	Reimb for Staff PD items	10E005 2410 4100 00 000000 0000	80.11
JURS, REBECCA	Sept 29	Reimb for Supplies	10E005 2410 4100 00 000000 0000	18.28
			Totals for JURs, REBECCA	98.39
JW TURF INC	P34634	Grounds Parts for Equipment	20E001 2540 4120 00 000000 0000	986.24
JW TURF INC	P34290	Grounds Equipment Parts	20E001 2540 4120 00 000000 0000	2,900.88
			Totals for JW TURF INC	3,887.12
KAGELS, PETER	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
KAGELS, PETER	Lunch Refund	Refund CT lunches	10R010 1611 0000 00 000000 0000	81.10
			Totals for KAGELS, PETER	113.10
KAJOHNKITTIYOUTH, ELA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for KAJOHNKITTIYOUTH, ELAINE	24.00
KANE COUNTY CLERK	Sept 10	Notary A. Thomas	10E001 2520 4100 00 000000 0000	11.00
			Totals for KANE COUNTY CLERK	11.00
KANE COUNTY REGIONAL	3002100019	Bus Driver Annual Refresher Class	40E001 2550 6400 00 000000 0000	680.00
KANE COUNTY REGIONAL	4002100011	Learn Platform License	10E001 2660 3160 00 000000 0000	10,037.97
			Totals for KANE COUNTY REGIONAL OFFICE O	10,717.97
KAPRELIAN, LAUREN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for KAPRELIAN, LAUREN	24.00
KARLOSKI, MELISSA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for KARLOSKI, MELISSA	8.00
KAROTTU, CIBY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for KAROTTU, CIBY	24.00
KATOR, JACLYN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for KATOR, JACLYN	24.00
KAUR, GINA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for KAUR, GINA	32.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
KAZONOVITZ, KRISTIN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for KAZONOVITZ, KRISTIN		24.00
KEE, REGINALD	Lunch Refund	Refund PKMS and CT Lunches	10R010 1611 0000 00 000000 0000	26.78
KEE, REGINALD	Lunch Refund	Refund PKMS and CT Lunches	10R011 1611 0000 00 000000 0000	25.97
		Totals for KEE, REGINALD		52.75
KLEIN'S QUALITY PROD	14158	Produce	10E002 2560 4100 00 000000 0000	12.98
KLEIN'S QUALITY PROD	14160	Produce	10E002 2560 4100 00 000000 0000	21.97
KLEIN'S QUALITY PROD	14162	Produce	10E002 2560 4100 00 000000 0000	8.34
KLEIN'S QUALITY PROD	14300	Produce	10E002 2560 4100 00 000000 0000	26.52
		Totals for KLEIN'S QUALITY PRODUCE LLC		69.81
KNOWLTON, GINA	Lunch Refund	Food Service Refund CHS, PKMS	10R011 1611 0000 00 000000 0000	21.60
KNOWLTON, GINA	Lunch Refund	Food Service Refund CHS, PKMS	10R002 1611 0000 00 000000 0000	11.70
		Totals for KNOWLTON, GINA		33.30
KUJAWA, VICKI	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for KUJAWA, VICKI		8.00
KUMAR, SWAPPAN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for KUMAR, SWAPPAN		24.00
KUNICA, JENNIFER	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for KUNICA, JENNIFER		8.00
KUTA SOFTWARE LLC	23049	Site License for PKMS	10E011 1120 4100 00 000000 0000	360.00
KUTA SOFTWARE LLC	23050	Site License for CMS	10E003 1120 4100 00 000000 0000	620.00
		Totals for KUTA SOFTWARE LLC		980.00
KUTZ, JENNIFER	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
		Totals for KUTZ, JENNIFER		13.00
LAESCH, KELLY	41-081-20	Bilingual Evaluation	10E001 2140 3140 00 462000 0000	1,020.00
		Totals for LAESCH, KELLY		1,020.00
LAFLEUR, KARISA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for LAFLEUR, KARISA		8.00
LARSON & DARBY GROUP	40843	Professional Services for Paving Project	20E001 2540 3100 00 000000 0000	659.72
		Totals for LARSON & DARBY GROUP		659.72
LARSON EQUIPMENT & F	7343	Casework Woodshop, Countertops, Brackets, Drywall CMS	20E001 2540 5300 00 000000 0000	12,750.00
		Totals for LARSON EQUIPMENT & FURNITURE		12,750.00
LAUREATE DAY SCHOOL	LDS 64735	Monthly tuition August Summer	10E001 1912 6700 00 000000 0000	2,517.90
LAUREATE DAY SCHOOL	LDS 64826	Monthly tuition August	10E001 1912 6700 00 000000 0000	1,574.04
		Totals for LAUREATE DAY SCHOOL		4,091.94
LAWRENCE, ELIZABETH	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
		Totals for LAWRENCE, ELIZABETH		32.00
LEA, HEATHER	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for LEA, HEATHER	13.00
LEARNING A-Z	2692831	5th Grade Learning A-Z Reading	10E008 1110 4200 00 000000 0000	524.75
LEARNING A-Z	2729956	Reading A-Z licenses	10E005 1110 4200 00 000000 0000	210.90
LEARNING A-Z	2686139	Licenses for teachers	10E004 1110 4200 00 000000 0000	1,574.25
LEARNING A-Z	2730301	Licenses for teachers	10E004 1110 4200 00 000000 0000	1,994.05
LEARNING A-Z	2724267	ELL Collection 11 classrooms, 1 year	10E001 1100 3100 00 490900 0000	2,667.50
			Totals for LEARNING A-Z	6,971.45
LEARNING WITHOUT TEA	INV91957	Kindergarten Handwriting without Tears-Letters and Numbers	10E008 1110 4200 00 000000 0000	885.50
LEARNING WITHOUT TEA	INV91894	Handwriting Without Tears, Letters and Number	10E005 1110 4200 00 000000 0000	102.85
			Totals for LEARNING WITHOUT TEARS	988.35
LEE, ESMYLENE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for LEE, ESMYLENE	8.00
LESAGE, CHRISTINE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	10.00
			Totals for LESAGE, CHRISTINE	10.00
LIND, LINDSEY	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for LIND, LINDSEY	8.00
LYKOWSKI, SHANNON	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for LYKOWSKI, SHANNON	32.00
MACGILL DISCOUNT SCH	IN0735458	Student supplies	10E010 2410 4100 00 000000 0000	128.34
MACGILL DISCOUNT SCH	IN0734730	CMS Nurse Supplies	10E003 1120 4250 00 000000 0000	37.38
			Totals for MACGILL DISCOUNT SCHOOL NURSE	165.72
MADEJ, LINDSAY	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for MADEJ, LINDSAY	8.00
MADZIVIRE, CHARLOTE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for MADZIVIRE, CHARLOTE	24.00
MALCOR ROOFING OF IL	3037	Roof Repairs, CT	20E001 2540 3230 00 000000 0000	1,235.00
			Totals for MALCOR ROOFING OF ILLINOIS IN	1,235.00
MARIANJOY REHABILITA	3850872500	Behind the Wheel Training	10E001 1200 4100 00 462000 0000	568.00
MARIANJOY REHABILITA	3856052500	OT and Behind the Wheel Eval.	10E001 1200 4100 00 462000 0000	1,195.00
			Totals for MARIANJOY REHABILITATION HOSP	1,763.00
MARX, KIMBERLY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for MARX, KIMBERLY	24.00
MATISON, DAVID	Uniform FY21	2020-2021 Uniform Reimb	20E002 2540 4110 00 000000 0000	207.81
			Totals for MATISON, DAVID	207.81
MAY, JAMES	Sept 22	Refund AP Exam Partial FY20	10E002 1130 3900 00 000000 0000	17.00
			Totals for MAY, JAMES	17.00
MCCARTHY, MATTHEW	Sept 2020	Reimb for Mileage Sept 2020	10E001 2660 3320 00 000000 0000	45.43
			Totals for MCCARTHY, MATTHEW	45.43

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MCGRAW HILL SCHOOL E	114272164001	Textbook Spanish	10E002 1130 4200 00 000000 0000	479.05
		Totals for MCGRAW HILL SCHOOL EDUCATION		479.05
MCGRAW HILL SCHOOL E	114932182001	License Renewal History	10E011 1120 4200 00 000000 0000	21,312.90
MCGRAW HILL SCHOOL E	114937388001	License Renewal History	10E002 1130 4200 00 000000 0000	20,835.75
MCGRAW HILL SCHOOL E	114936095001	License Renewal History	10E003 1120 4200 00 000000 0000	21,217.50
MCGRAW HILL SCHOOL E	115061583001	Additional licenses for Algebra 2 CHS	10E002 1130 4200 00 000000 0000	7,929.90
MCGRAW HILL SCHOOL E	115164782001	Intro to Business, World Geography-1 year digital licenses	10E002 1130 4200 00 000000 0000	1,075.95
		Totals for MCGRAW HILL SCHOOL EDUCATION		72,372.00
MCHUGH, INGRID	Refund FY20	EC Refund FY20	10R000 1811 0000 00 000000 0000	625.00
		Totals for MCHUGH, INGRID		625.00
MEEKER, TINA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for MEEKER, TINA		8.00
MENARDS, ELGIN	235	Maintenance Supplies	20E001 2540 4110 00 000000 0000	53.96
MENARDS, ELGIN	99889	Maintenance Supplies	20E001 2540 4110 00 000000 0000	58.47
MENARDS, ELGIN	99535	Maintenance Supplies	20E001 2540 4110 00 000000 0000	94.49
MENARDS, ELGIN	99483	Maintenance Supplies	20E001 2540 4110 00 000000 0000	114.56
MENARDS, ELGIN	99973	Maintenance Supplies-Batteries	20E001 2540 4110 00 000000 0000	95.55
MENARDS, ELGIN	99973	Maintenance Supplies-Batteries	20E001 2540 4100 00 490000 0000	73.95
MENARDS, ELGIN	99411	Maintenance Supplies-Batteries, face shields	20E001 2540 4110 00 000000 0000	52.52
MENARDS, ELGIN	99411	Maintenance Supplies-Batteries, face shields	20E001 2540 4100 00 490000 0000	239.78
MENARDS, ELGIN	99829	Maintenance Supplies-Batteries	20E001 2540 4100 00 490000 0000	43.88
MENARDS, ELGIN	316	Maintenance Supplies	20E001 2540 4110 00 000000 0000	71.89
MENARDS, ELGIN	441	Transportation Washing Machine	40E001 2550 7100 00 000000 0000	734.00
MENARDS, ELGIN	676	Maintenance Supplies	20E001 2540 4110 00 000000 0000	311.10
		Totals for MENARDS, ELGIN		1,944.15
MENIADO, JASKA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for MENIADO, JASKA		24.00
MIDWEST COMPUTER PRO	716562	Projectors	10E008 2220 7100 00 000000 0000	2,460.00
MIDWEST COMPUTER PRO	716629	Mimio View 350U	10E001 1100 4100 00 490000 0000	943.00
MIDWEST COMPUTER PRO	716624	Mimios for staff	10E008 1110 4100 00 000000 0000	1,876.00
MIDWEST COMPUTER PRO	716463	Projectors	10E010 2410 7100 00 000000 0000	1,860.63
MIDWEST COMPUTER PRO	716673	Mimio View Cameras	10E011 1120 4100 00 000000 0000	1,417.38
		Totals for MIDWEST COMPUTER PRODUCTS, IN		8,557.01
MIDWEST TRANSIT EQUI	X106026205:01	Text Lettering, Yellow Paint	40E001 2550 4100 00 000000 0000	89.43
MIDWEST TRANSIT EQUI	X101054332:01	Text Lettering	40E001 2550 4100 00 000000 0000	40.63
		Totals for MIDWEST TRANSIT EQUIPMENT, IN		130.06
MILLENNIUM INVESTIGA	10526	Residency Surveillance	10E001 2520 3100 00 000000 0000	400.00
MILLENNIUM INVESTIGA	10527	Residency Surveillance	10E001 2520 3100 00 000000 0000	400.00
MILLENNIUM INVESTIGA	10528	Residency Surveillance	10E001 2520 3100 00 000000 0000	650.00
MILLENNIUM INVESTIGA	10529	Residency Surveillance	10E001 2520 3100 00 000000 0000	1,250.00
		Totals for MILLENNIUM INVESTIGATIONS		2,700.00
MILLER, MELISSA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for MILLER, MELISSA	24.00
MIRENDA, PAMELA	Aug 28	Reimb for Staff lunch supplies	10E001 2560 4100 00 000000 0000	268.25
			Totals for MIRENDA, PAMELA	268.25
MORETTI, MEGAN	Aug 23	Reimburse for Supplies	10E004 2410 4100 00 000000 0000	66.45
			Totals for MORETTI, MEGAN	66.45
MUGAVERO, SHERRY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for MUGAVERO, SHERRY	24.00
MUNIZ, MARCO	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	10.00
			Totals for MUNIZ, MARCO	10.00
MUSIC & ARTS CENTER, INV023686657		Repairs	10E011 1120 3230 00 000000 0000	2,676.00
			Totals for MUSIC & ARTS CENTER, INC	2,676.00
MVP LOGO MASKS, LLC 26181		Masks	10E001 1100 4100 00 490000 0000	11,508.00
			Totals for MVP LOGO MASKS, LLC	11,508.00
NATIONWIDE	213019475	Surety Bond Public Notary	10E001 2520 6400 00 000000 0000	50.00
			Totals for NATIONWIDE	50.00
NAUS, BRETT	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for NAUS, BRETT	8.00
NCPERS GROUP LIFE IN 20200915ADNCPER		Payroll accrual	10L000 4810 4070 00 000000 0000	8.00
NCPERS GROUP LIFE IN 20200915ADNCPER		Payroll accrual	40L000 4810 4070 00 000000 0000	32.00
NCPERS GROUP LIFE IN 20200930ADNCPER		Payroll accrual	10L000 4810 4070 00 000000 0000	8.00
NCPERS GROUP LIFE IN 20200930ADNCPER		Payroll accrual	40L000 4810 4070 00 000000 0000	32.00
			Totals for NCPERS GROUP LIFE INS-IL IMRF	80.00
NICOR GAS	01-61-78-10005 0	Gas Service Transportation	40E001 2550 4650 00 000000 0000	39.57
			Totals for NICOR GAS	39.57
NIEHOFF, JENNIFER	Refund A	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for NIEHOFF, JENNIFER	24.00
NIIPC	2020-2021	NIIPC Membership Dues	10E001 2560 6400 00 000000 0000	1,100.00
			Totals for NIIPC	1,100.00
NOLAN, ERIC	Refund	Field Trip Refund FY20 F. Nolan	10E004 1110 3900 00 000000 0000	13.00
NOLAN, ERIC	Refund A	Field Trip Refund FY20 M. Nolan	10E004 1110 3900 00 000000 0000	13.00
			Totals for NOLAN, ERIC	26.00
NORTHWESTERN ILLINOI 210064		Deaf/HH Tuition	10E001 4220 6700 00 000000 0000	23,091.00
NORTHWESTERN ILLINOI 210029		FY21 Contractual Service Fees	10E001 4120 3190 00 000000 0000	124,622.52
			Totals for NORTHWESTERN ILLINOIS ASSOCIA	147,713.52
NOWAK, AMBER	Lunch Refund	Refund HBT Lunch	10R004 1611 0000 00 000000 0000	45.00
			Totals for NOWAK, AMBER	45.00
OBLINGER, MADNI	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for OBLINGER, MADNI	32.00
OFFICE DEPOT	120959158001	Office supplies	10E002 2410 4100 00 000000 0000	142.99

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
OFFICE DEPOT	122880389001	Office Supplies	40E001 2550 4110 00 000000 0000	116.08
OFFICE DEPOT	125025208001	Office Supplies	10E010 2410 4100 00 000000 0000	200.59
OFFICE DEPOT	124433089001	Batteries	10E004 2410 4100 00 000000 0000	36.59
OFFICE DEPOT	125558226001	Office supplies	10E001 2330 4100 00 000000 0000	95.08
OFFICE DEPOT	124220365001	Envelopes, batteries, storage bins	10E004 2410 4100 00 000000 0000	226.45
OFFICE DEPOT	124431498001	Teacher classroom supplies	10E004 1110 4100 00 000000 0000	16.79
OFFICE DEPOT	124434861001	Teacher classroom supplies	10E004 1110 4100 00 000000 0000	944.27
OFFICE DEPOT	125237214001	Office Supplies	10E010 2410 4100 00 000000 0000	46.99
OFFICE DEPOT	127180509001	Office chairs	10E002 2410 4100 00 000000 0000	359.98
		Totals for OFFICE DEPOT		2,185.81
OLGUIN, STEVE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for OLGUIN, STEVE		8.00
ONAYEMI, JUSTIN	Lunch Refund	Refund PKMS, CHS Lunch	10R011 1611 0000 00 000000 0000	3.10
ONAYEMI, JUSTIN	Lunch Refund	Refund PKMS, CHS Lunch	10R002 1611 0000 00 000000 0000	3.45
		Totals for ONAYEMI, JUSTIN		6.55
PADUA, ANGELIQUE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
		Totals for PADUA, ANGELIQUE		13.00
PALOS SPORTS INC	5511469-00	PE Supplies	10E004 1110 4100 00 000000 0000	293.87
		Totals for PALOS SPORTS INC		293.87
PARDUHN, INGRID	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
		Totals for PARDUHN, INGRID		32.00
PARISE, TARYN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for PARISE, TARYN		24.00
PARRA, ROBERTO	Sept 2020	Reimb for Mileage Sept 2020	10E001 2660 3320 00 000000 0000	126.90
		Totals for PARRA, ROBERTO		126.90
PATEL, HEMAXI	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for PATEL, HEMAXI		8.00
PATEL, KHUSHBU	Refund	Field Trip Refund FY20 A. Patel	10E010 1110 3900 00 000000 0000	24.00
PATEL, KHUSHBU	Refund A	Field Trip Refund FY20 V. Patel	10E010 1110 3900 00 000000 0000	24.00
		Totals for PATEL, KHUSHBU		48.00
PATEL, NILAM	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for PATEL, NILAM		24.00
PATRICK ELECTRIC ENT 20-175		Installation for Computer Lab in Woodshop CMS	20E001 2540 3230 00 000000 0000	2,130.00
		Totals for PATRICK ELECTRIC ENT INC		2,130.00
PDC LABORATORIES	I9433677	Water Samples for LL	20E001 2540 3100 00 000000 0000	115.00
PDC LABORATORIES	I9433678	Water Samples for PV	20E001 2540 3100 00 000000 0000	115.00
PDC LABORATORIES	I9433679	Water Samples for CMS	20E001 2540 3100 00 000000 0000	115.00
PDC LABORATORIES	I9433994	Water Samples for CMS	20E001 2540 3100 00 000000 0000	175.50
		Totals for PDC LABORATORIES		520.50
PEARSON NCS	11516242	Assessment Kit new edition	10E001 2230 3190 00 462000 0000	756.00
		Totals for PEARSON NCS		756.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PEERBOOM, JASON	Uniform FY21	2020-2021 Uniform Reimb	20E002 2540 4110 00 000000 0000	58.43
			Totals for PEERBOOM, JASON	58.43
PENA, SHAUNA	Uniform FY21	2020-2021 Uniform Reimb	10E011 2560 4110 00 000000 0000	139.74
PENA, SHAUNA	Uniform FY21a	2020-2021 Uniform Reimb	10E011 2560 4110 00 000000 0000	10.26
			Totals for PENA, SHAUNA	150.00
PEPSI COLA GEN BOT I 32798953		Supplies	10E011 2410 4900 00 000000 0000	62.09
			Totals for PEPSI COLA GEN BOT INC	62.09
PEREZ, ANGELA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for PEREZ, ANGELA	24.00
PEREZ, KRISTIE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for PEREZ, KRISTIE	8.00
PERSONALIZED PAPER M 381886		Custom Notepads 4.25 x 5.5-student self certification	10E001 1100 4100 00 490000 0000	1,760.01
			Totals for PERSONALIZED PAPER MANUFACTUR	1,760.01
PETERSON, JESSICA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for PETERSON, JESSICA	8.00
PITNEY BOWES GLOBAL 3104259457		Postage Meter	10E001 2410 3250 00 000000 0000	180.00
			Totals for PITNEY BOWES GLOBAL FINANCIAL	180.00
PLANK ROAD PUBLISHIN 21-005259		Music teaching materials	10E004 1110 4200 00 000000 0000	139.45
			Totals for PLANK ROAD PUBLISHING, INC	139.45
PLUMMER, DEBRA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for PLUMMER, DEBRA	24.00
POBOJEWSKI, THERESE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for POBOJEWSKI, THERESE	32.00
R A ADAMS ENTERPRISE S029505		Grounds Supplies	20E001 2540 4120 00 000000 0000	28.10
			Totals for R A ADAMS ENTERPRISES, INC	28.10
RADI-LINK, INC	107892	Radios	10E011 2410 7100 00 000000 0000	570.00
RADI-LINK, INC	107795	Radios	10E010 2410 7100 00 000000 0000	1,100.00
			Totals for RADI-LINK, INC	1,670.00
RAIDY, ROBERT	Uniform FY21	2020-2021 Uniform Reimb	20E002 2540 4110 00 000000 0000	133.41
			Totals for RAIDY, ROBERT	133.41
REINKE INTERIOR SUPP 30010791		Maintenance Supplies CMS Woodshop	20E001 2540 4110 00 000000 0000	122.88
			Totals for REINKE INTERIOR SUPPLY CO, IN	122.88
RICHERT, DUANE	Sept 16	Reimb for CDL Renewal	40E001 2550 6400 00 000000 0000	30.00
			Totals for RICHERT, DUANE	30.00
RIFTON	M721Y-1	Mobile HTS	10E001 1200 4100 00 462000 0000	1,267.50
			Totals for RIFTON	1,267.50
RISTIC, JADRANKA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for RISTIC, JADRANKA	24.00
ROBINSON, BRITTNEY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for ROBINSON, BRITTNEY	24.00
ROCHESTER 100 INC	INV66101	Student folders	10E004 1110 4900 00 000000 0000	1,550.00
			Totals for ROCHESTER 100 INC	1,550.00
ROTTER, JESSICA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
			Totals for ROTTER, JESSICA	13.00
ROUTE 47 TRANSPORTAT	Aug, Sept 2020	Private Transportation Aug, Sept 2020	40E001 2550 3310 00 000000 0000	1,716.00
ROUTE 47 TRANSPORTAT	Aug, Sept 2020a	Private Transportation Aug, Sept 2020	40E001 2550 3310 00 000000 0000	3,250.00
			Totals for ROUTE 47 TRANSPORTATION SERVI	4,966.00
RUEHRDANZ, ANITA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for RUEHRDANZ, ANITA	8.00
RYAN, JENNIFER	Refund	Field Trip Refund FY20 C. Ryan	10E004 1110 3900 00 000000 0000	9.00
RYAN, JENNIFER	Refund A	Field Trip Refund FY20 C. Ryan	10E004 1110 3900 00 000000 0000	8.00
			Totals for RYAN, JENNIFER	17.00
SAFE PALMS, LLC	2514	Athletic Sports 24 Hr. Hand Sanitizer CHS	20E001 2540 4100 00 490000 0000	1,408.59
			Totals for SAFE PALMS, LLC	1,408.59
SALAZAR, ROSA	Sept 22	Refund AP Exam FY20	10E002 1130 3900 00 000000 0000	40.00
			Totals for SALAZAR, ROSA	40.00
SALEH, KYMBAT	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for SALEH, KYMBAT	24.00
SALINAS, MARIA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for SALINAS, MARIA	8.00
SANCHEZ, BEATRIZ	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
			Totals for SANCHEZ, BEATRIZ	9.00
SANDOUKA, DAPHNE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for SANDOUKA, DAPHNE	24.00
SAVVAS LEARNING COMP	7027308849	Textbooks AP Psychology	10E002 1130 4200 00 000000 0000	2,975.91
SAVVAS LEARNING COMP	4026222882	Textbooks Drive Right	10E002 1730 4100 00 000000 0000	702.55
SAVVAS LEARNING COMP	4026228041	WTW Teacher Resource for CT	10E010 1110 4200 00 000000 0000	462.18
SAVVAS LEARNING COMP	7027324051	Textbooks AP Biology	10E002 1130 4200 00 000000 0000	352.39
SAVVAS LEARNING COMP	7027340637	AP Chemistry licenses	10E002 1130 4200 00 000000 0000	9,341.94
			Totals for SAVVAS LEARNING COMPANY LLC	13,834.97
SCANTRON CORPORATION	14786136	Maintenance Agreement	10E002 1130 3190 00 000000 0000	893.00
			Totals for SCANTRON CORPORATION	893.00
SCHAMBACH, AMANDA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for SCHAMBACH, AMANDA	24.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SCHATZ, SARAH	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for SCHATZ, SARAH		8.00
SCHILKE, DEBRA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for SCHILKE, DEBRA		24.00
SCHINDLER ELEVATOR C	7100439705	Elevator Hoistway Access, Fire Alarm Inspection CHS	20E001 2540 3100 00 000000 0000	922.00
		Totals for SCHINDLER ELEVATOR CORPORATIO		922.00
SCHMITT, JANE	Lunch Refund	Refund CHS Lunch	10R002 1611 0000 00 000000 0000	22.05
		Totals for SCHMITT, JANE		22.05
SCHOLASTIC CLASSROOM	23838278	Watch and Learn Library	10E001 1800 3190 00 000000 0000	2,550.00
SCHOLASTIC CLASSROOM	23934001	Library Books	10E010 2220 4300 00 000000 0000	77.29
SCHOLASTIC CLASSROOM	M69106094	Classroom Magazines	10E010 1110 4200 00 000000 0000	6,103.98
		Totals for SCHOLASTIC CLASSROOM MAGAZINE		8,731.27
SCHOOL HEALTH CORP	3817406-00	Nurses Curtain Cubicle Mesh District Wide	20E001 2540 4100 00 490000 0000	1,859.92
		Totals for SCHOOL HEALTH CORPORATION		1,859.92
SCHOOL SERVICE COMPA	42115	Attendance slips	10E002 2410 4100 00 000000 0000	100.49
		Totals for SCHOOL SERVICE COMPANY INC		100.49
SCHOOL SPECIALTY	208126126205	Supplies	10E011 1120 4100 00 000000 0000	232.92
SCHOOL SPECIALTY	308103642334	Student supplies-Words I Use When I Write	10E004 1110 4100 00 000000 0000	39.00
SCHOOL SPECIALTY	308103642334	Student supplies-Words I Use When I Write	10E004 1110 4200 00 000000 0000	337.96
SCHOOL SPECIALTY	208126214082	Bulletin Board, Construction Paper	10E004 1110 4100 00 000000 0000	353.33
SCHOOL SPECIALTY	208126214111	Student Supplies	10E010 1110 4100 00 000000 0000	55.20
SCHOOL SPECIALTY	208126139969	CMS Art Supplies	10E003 1120 4100 00 000000 0000	519.19
SCHOOL SPECIALTY	208126144518	CMS Art Supplies	10E003 1120 4100 00 000000 0000	130.34
SCHOOL SPECIALTY	208126245031	CMS Art Supplies	10E003 1120 4100 00 000000 0000	11.60
		Totals for SCHOOL SPECIALTY		1,679.54
SCHOOLBELLS LTD	1041	Private Transportation Sept 2020	40E001 2550 3310 00 000000 0000	598.00
		Totals for SCHOOLBELLS LTD		598.00
SCHOUTEN, RENEE	Refund A	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for SCHOUTEN, RENEE		24.00
SCHRAAG, KRISTA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
		Totals for SCHRAAG, KRISTA		13.00
SCHRAMM, STEPHANIE	Refund A	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for SCHRAMM, STEPHANIE		24.00
SCHREUR, LAMBERTUS	Sept 2020	Reimb for Mileage Sept 2020	10E001 2660 3320 00 000000 0000	20.82
		Totals for SCHREUR, LAMBERTUS		20.82
SCHURING & SCHURING	Sept 2020 CHS	Dairy	10E002 2560 4100 00 000000 0000	446.87
SCHURING & SCHURING	Sept 2020 PKMS	Dairy	10E011 2560 4100 00 000000 0000	283.41
SCHURING & SCHURING	Sept 2020 CT	Dairy	10E010 2560 4100 00 000000 0000	13.75

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SCHURING & SCHURING	Sept 2020 HBT	Dairy	10E004 2560 4100 00 000000 0000	41.24
SCHURING & SCHURING	Sept 2020 PV	Dairy	10E008 2560 4100 00 000000 0000	13.75
SCHURING & SCHURING	Sept 2020 CMS	Dairy	10E003 2560 4100 00 000000 0000	80.99
Totals for SCHURING & SCHURING				880.01
SEAL OF ILLINOIS	9554	Monthly Tuition Sept	10E001 1912 6700 00 000000 0000	9,593.22
Totals for SEAL OF ILLINOIS				9,593.22
SERNA, MARIA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
Totals for SERNA, MARIA				13.00
SERVICE CONCEPTS, IN	26360	Repairs	10E010 2560 3230 00 000000 0000	322.14
SERVICE CONCEPTS, IN	26322	Maintenance Supplies	20E001 2540 4110 00 000000 0000	39.00
SERVICE CONCEPTS, IN	26323	Maintenance Supplies	20E001 2540 4110 00 000000 0000	39.00
SERVICE CONCEPTS, IN	26321	Maintenance Supplies	20E001 2540 4110 00 000000 0000	560.85
SERVICE CONCEPTS, IN	26336	Maintenance Supplies thermostat	20E001 2540 4110 00 000000 0000	754.17
SERVICE CONCEPTS, IN	26336	Maintenance Supplies thermostat	20E001 2540 7100 00 000000 0000	964.24
SERVICE CONCEPTS, IN	26337	Maintenance Supplies	20E001 2540 4110 00 000000 0000	0.00
SERVICE CONCEPTS, IN	26359	Vet Tech Roof Top Unit CHS	20E001 2540 5300 00 000000 0000	6,246.02
SERVICE CONCEPTS, IN	26402	Repairs	10E001 2560 3230 00 000000 0000	2,083.33
SERVICE CONCEPTS, IN	26401	Plumbing Service Contract	20E001 2540 3100 00 000000 0000	2,500.00
SERVICE CONCEPTS, IN	26400	HVAC Preventative Maintenance Contract	20E001 2540 3100 00 000000 0000	12,500.00
SERVICE CONCEPTS, IN	26390	Roof Top Unit CMS	20E001 2540 5400 00 000000 0000	8,482.27
SERVICE CONCEPTS, IN	26392	Maintenance Supplies	20E001 2540 4110 00 000000 0000	8,772.10
SERVICE CONCEPTS, IN	26391	Maintenance Supplies	20E001 2540 4110 00 000000 0000	0.00
SERVICE CONCEPTS, IN	26426	Maintenance Supplies Relief Valve	20E001 2540 7100 00 000000 0000	701.75
SERVICE CONCEPTS, IN	25979	Maintenance Supplies	20E001 2540 4110 00 000000 0000	326.52
SERVICE CONCEPTS, IN	26165	Maintenance Supplies	20E001 2540 4110 00 000000 0000	485.44
Totals for SERVICE CONCEPTS, INC				44,776.83
SERVICE SANITATION I	8028148	Service of Port-o-lets Transp	20E001 2540 3230 00 000000 0000	108.44
SERVICE SANITATION I	8021561	Service of Port-o-lets CHS	20E001 2540 3230 00 000000 0000	607.70
SERVICE SANITATION I	8014217	Service of Port-o-lets Plato Park	20E001 2540 3230 00 000000 0000	151.57
SERVICE SANITATION I	8021563	Service of Port-o-lets Plato Park	20E001 2540 3230 00 000000 0000	700.40
SERVICE SANITATION I	8021562	Service of Port-o-lets Transp	20E001 2540 3230 00 000000 0000	99.64
Totals for SERVICE SANITATION INC				1,667.75
SHELLABARGER, BRYAN	Lunch Refund	Refund CHS Lunches	10R002 1611 0000 00 000000 0000	187.65
Totals for SHELLABARGER, BRYAN				187.65
SHI INTERNATIONAL CO	B12362839	Microsoft Licensing 10/1/2020-9/30/2021	10E001 2660 3160 00 000000 0000	66,871.64
SHI INTERNATIONAL CO	B12383878	LED Monitors	10E001 2660 4100 00 000000 0000	1,821.90
Totals for SHI INTERNATIONAL CORP				68,693.54
SHOCKEY, LISA AND PE	Sept 22	Refund AP Exam FY20	10E002 1130 3900 00 000000 0000	134.00
SHOCKEY, LISA AND PE	Lunch Refund	Refund for CHS lunch balance	10R002 1611 0000 00 000000 0000	35.30
Totals for SHOCKEY, LISA AND PETER				169.30
SHOEMAKER, MORGAN	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
Totals for SHOEMAKER, MORGAN				9.00
SIDHU, MANJIT	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
Totals for SIDHU, MANJIT				8.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SKIBA, KATHY	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for SKIBA, KATHY		24.00
SKYWARD ACCOUNTING D 207484		Testing Database for Scheduling	10E001 2520 3160 00 000000 0000	276.25
		Totals for SKYWARD ACCOUNTING DEPT		276.25
SMITH, BRANDI	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for SMITH, BRANDI		9.00
SMITH, ELIZABETH	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for SMITH, ELIZABETH		24.00
SMITH, KYLE	Sept 2020	Reimb for Mileage Sept 2020	10E001 2660 3320 00 000000 0000	56.64
		Totals for SMITH, KYLE		56.64
SOHN, JOANNE	Sept 30	Reimb for B&G Mandatory Staff Meeting 9/30/20	20E001 2540 4110 00 000000 0000	41.01
		Totals for SOHN, JOANNE		41.01
SOLOMON, IAN AND LIS Sept 22		Refund AP Exam FY20	10E002 1130 3900 00 000000 0000	94.00
SOLOMON, IAN AND LIS Lunch Refund		Refund for CHS lunch	10R002 1611 0000 00 000000 0000	24.85
		Totals for SOLOMON, IAN AND LISA		118.85
SONITROL CHICAGOLAND 244188		Access Control, Security Services Intrusion, CCTV CMS	20E001 2540 3100 00 000000 0000	1,629.00
SONITROL CHICAGOLAND 244189		Access Control, Security Services Intrusion, CCTV PKMS	20E001 2540 3100 00 000000 0000	2,091.00
SONITROL CHICAGOLAND 244187		Access Control, Security Services Intrusion, CCTV CHS	20E001 2540 3100 00 000000 0000	2,724.00
		Totals for SONITROL CHICAGOLAND WEST		6,444.00
SOSTRE, CHRISTEN	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for SOSTRE, CHRISTEN		9.00
SOWEMIMO, JAMILAH	Refund A	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for SOWEMIMO, JAMILAH		24.00
SPARE WHEELS TRANSP0 25377		Private Transportation Aug 2020	40E001 2550 3310 00 000000 0000	4,015.00
		Totals for SPARE WHEELS TRANSPORTATION C		4,015.00
SPIRIT PRODUCTS INC 33812		Office Supplies	10E010 2410 4100 00 000000 0000	491.52
		Totals for SPIRIT PRODUCTS INC		491.52
ST JOHN, SUZANNE	Sept 12	Reimb for Science Supplies	10E004 1110 4100 00 000000 0000	37.75
		Totals for ST JOHN, SUZANNE		37.75
STALKER SPORTS FLOOR 5451		New Gym Floor CHS	20E001 2540 5300 00 000000 0000	178,700.00
		Totals for STALKER SPORTS FLOOR		178,700.00
STAN'S OFFICE TECHNO 355904		Black and Color pages	10E001 2410 3250 00 000000 0000	9,345.65
STAN'S OFFICE TECHNO 355633		CMS Copy Machine Staples	10E003 2410 4100 00 000000 0000	87.61
		Totals for STAN'S OFFICE TECHNOLOGIES		9,433.26
STARK AND SON TRENCH 54893		Drainage Issue with Septic LL	20E001 2540 3230 00 000000 0000	2,864.80
		Totals for STARK AND SON TRENCHING INC		2,864.80

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
STARK SANITARY SERVI	26827	Pumping of Septic LL	20E001 2540 3100 00 000000 0000	750.00
		Totals for STARK SANITARY SERVICE		750.00
STEFFEY, EHRIN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for STEFFEY, EHRIN		24.00
STOXEN, ASHLEY JO	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for STOXEN, ASHLEY JO		9.00
STRISSEL, CHRISTINA	Refund	Field Trip Refund FY20 B. Strissel	10E004 1110 3900 00 000000 0000	13.00
STRISSEL, CHRISTINA	Refund A	Field Trip Refund FY20 Q. Strissel	10E004 1110 3900 00 000000 0000	13.00
		Totals for STRISSEL, CHRISTINA		26.00
SUMMIT SCHOOL, INC	34431	Monthly Tuition Sept	10E001 1912 6700 00 000000 0000	8,386.80
		Totals for SUMMIT SCHOOL, INC		8,386.80
SZOKE, NICOLE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
		Totals for SZOKE, NICOLE		13.00
TAYLOR, ELIZABETH	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for TAYLOR, ELIZABETH		24.00
THAKKAR, JANKI	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for THAKKAR, JANKI		9.00
THE DIGITAL SLP, LLC	402	Online speech licenses	10E001 2210 3100 00 462000 0000	995.00
		Totals for THE DIGITAL SLP, LLC		995.00
THE GREAT BOOKS FOUN	SO-0052424	English Textbooks	10E002 1130 4200 00 000000 0000	1,134.97
		Totals for THE GREAT BOOKS FOUNDATION		1,134.97
THORSEN, JOHN	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for THORSEN, JOHN		24.00
TIRABASSO, ANDRIA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for TIRABASSO, ANDRIA		8.00
TRAN, MARIA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for TRAN, MARIA		24.00
TRENT, JAIME	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for TRENT, JAIME		8.00
TREPTOW, AMANDA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for TREPTOW, AMANDA		8.00
TRUEMPER & TITINER,	20200930ADTRUEM	Case No: 10 SC 853	40L000 4810 6080 00 000000 0000	50.00
TRUEMPER & TITINER,	20201015ADTRUEM	Case No: 10 SC 853	40L000 4810 6080 00 000000 0000	50.00
		Totals for TRUEMPER & TITINER, LIMITED		100.00
TU, KENNY	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	9.00
		Totals for TU, KENNY		9.00
TUTSKEY, MELISSA	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for TUTSKEY, MELISSA	24.00
ULINE	124270622	Envelopes for self cert forms mailing	10E001 1100 4100 00 490000 0000	177.06
			Totals for ULINE	177.06
VALDES VAZQUEZ, YULI Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for VALDES VAZQUEZ, YULIANA	24.00
VAVALLE, DANA Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for VAVALLE, DANA	24.00
VENCES, LIBORIO Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for VENCES, LIBORIO	24.00
VERIZON WIRELESS SER 9862945541		B&G Cell Phone, MiFi, Emergency Phones	20E001 2540 3400 00 000000 0000	996.21
			Totals for VERIZON WIRELESS SERVICES LLC	996.21
VILLAGE OF BURLINGTO 23 10-20		Water Service DO	20E001 2540 3700 00 000000 0000	48.50
			Totals for VILLAGE OF BURLINGTON	48.50
VINKLER, MIRIAM Refund		Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
			Totals for VINKLER, MIRIAM	8.00
VOGT, LAUREN Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for VOGT, LAUREN	24.00
WEACHTER, JESSICA Refund		Field Trip Refund FY20 H. Weachter	10E010 1110 3900 00 000000 0000	24.00
WEACHTER, JESSICA Refund A		Field Trip Refund FY20 B. Weachter	10E010 1110 3900 00 000000 0000	24.00
			Totals for WEACHTER, JESSICA	48.00
WENGER CORPORATION 787890		Double Podium	10E002 1130 7100 00 000000 0000	1,235.00
			Totals for WENGER CORPORATION	1,235.00
WEST MUSIC COMPANY SI1928804		Recorders for Music	10E005 1110 4900 00 000000 0000	193.15
			Totals for WEST MUSIC COMPANY	193.15
WEST SIDE ELECTRIC S 300057564		Maintenance Supplies	20E001 2540 4110 00 000000 0000	342.13
WEST SIDE ELECTRIC S 300057599		Maintenance Supplies Woodshop CMS	20E001 2540 4110 00 000000 0000	489.00
			Totals for WEST SIDE ELECTRIC SUPPLY CO,	831.13
WEST, JULIE Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	32.00
			Totals for WEST, JULIE	32.00
WHISPER CREEK GOLF C 93020-01		CHS Athletics 2020-2021 Golf Package	10E002 1500 3190 00 000000 0000	6,320.00
			Totals for WHISPER CREEK GOLF COURSE	6,320.00
WILKERSON, LEANN Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for WILKERSON, LEANN	24.00
WILLOCK, JENNIFER Refund		Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
			Totals for WILLOCK, JENNIFER	24.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
WISCONSIN CENTER FOR	34502	WIDA Materials	10E001 1800 4100 00 000000 0000	139.00
WISCONSIN CENTER FOR	AIW_069	AIW Services	10E001 2210 3190 00 493200 0000	8,625.00
		Totals for WISCONSIN CENTER FOR ED PROD		8,764.00
WUCHTE, KATARZYNA	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	13.00
		Totals for WUCHTE, KATARZYNA		13.00
WYRUCHOWSKI, YVETTE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for WYRUCHOWSKI, YVETTE		24.00
YANG, YUNHAI	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for YANG, YUNHAI		24.00
YUVAN, JUDITH	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for YUVAN, JUDITH		24.00
ZIEGENHORN, SUZANNE	Refund	Field Trip Refund FY20	10E010 1110 3900 00 000000 0000	24.00
		Totals for ZIEGENHORN, SUZANNE		24.00
ZIERK, CARRIE	Refund	Field Trip Refund FY20	10E004 1110 3900 00 000000 0000	8.00
		Totals for ZIERK, CARRIE		8.00
		Totals for checks		1,136,008.13

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATIONAL FUND	121.86	1,232.50	685,494.81	686,849.17
20	OPERATIONS AND MAINTENANCE	0.00	0.00	389,586.26	389,586.26
40	TRANSPORTATION FUND	164.00	0.00	29,295.16	29,459.16
80	TORT FUND	0.00	0.00	30,113.54	30,113.54
***	Fund Summary Totals ***	285.86	1,232.50	1,134,489.77	1,136,008.13

***** End of report *****

Approved by the Board of Education

Jeff Gorman – President

Date

Laura Rabe – Secretary

Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CRYSTAL LAKE CENTRAL	Sept 30	CHS Girls Golf FVC Tournament 09/30/20	10E002 1500 6400 00 000000 0000	210.00
Totals for CRYSTAL LAKE CENTRAL HIGH SCH				210.00
DUNDEE-CROWN HIGH SC	Sept 19	CHS Golf Dues & Fees 9/19/2020 Charger Invite	10E002 1500 6400 00 000000 0000	280.00
Totals for DUNDEE-CROWN HIGH SCHOOL				280.00
HAMPSHIRE HIGH SCHOO	Sept 26	CHS Golf Dues & Fees 9/26/2020 Hampshire Invite	10E002 1500 6400 00 000000 0000	315.00
HAMPSHIRE HIGH SCHOO	Oct 1a	CHS Boys Golf FVC Tournament 10/01/20	10E002 1500 6400 00 000000 0000	315.00
Totals for HAMPSHIRE HIGH SCHOOL				630.00
IHSA	Fees FY21b	CHS Fall Sports State Fees Boys Cross Country	10E002 1500 6400 00 000000 0000	100.00
IHSA	Fees FY21	CHS Fall Sports State Fees Boys Golf	10E002 1500 6400 00 000000 0000	100.00
IHSA	Fees FY21a	CHS Fall Sports State Fees Girls Cross Country	10E002 1500 6400 00 000000 0000	100.00
IHSA	Fees FY21c	CHS Fall Sports State Fees Girls Golf	10E002 1500 6400 00 000000 0000	100.00
IHSA	Fees FY21d	CHS Fall Sports State Fees Girls Swimming & Diving	10E002 1500 6400 00 000000 0000	100.00
IHSA	Fees FY21e	CHS Fall Sports State Fees Girls Tennis	10E002 1500 6400 00 000000 0000	100.00
IHSA				0.00
Totals for IHSA				600.00
JACOBI, KEITH	Sept 19	CHS XC Official 9/19/20	10E002 1500 3190 00 000000 0000	90.00
JACOBI, KEITH	Sept 22	CHS XC Official 9/22/20	10E002 1500 3190 00 000000 0000	90.00
Totals for JACOBI, KEITH				180.00
Totals for checks				1,900.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATIONAL FUND	0.00	0.00	1,900.00	1,900.00
*** Fund Summary Totals ***		0.00	0.00	1,900.00	1,900.00

***** End of report *****

Approved by the Board of Education

Jeff Gorman – President

Date

Laura Rabe – Secretary

Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CESARONI INC	Sept 30	CT Teacher's Remote Planning 09/30/20	10E010 2410 4100 00 000000 0000	360.00
Totals for CESARONI INC				360.00
CORNER BAKERY	Sept 30	PV Teacher's Remote Planning 09/30/20	10E008 2410 4900 00 000000 0000	551.65
CORNER BAKERY	Sept 30a	CMS Teacher's Remote Planning 09/30/20	10E003 2410 4100 00 000000 0000	357.65
Totals for CORNER BAKERY				909.30
CORNER GRIND	Sept 30	LL Teacher's Remote Planning 09/30/20	10E005 2410 4100 00 000000 0000	263.84
Totals for CORNER GRIND				263.84
JIMMY JOHN'S	Sept 30	B&G Mandatory All Staff Luncheon Meeting 09/30/20	20E001 2540 4110 00 000000 0000	650.97
Totals for JIMMY JOHN'S				650.97
MCALISTER'S DELI	Sept 30	HBT Teacher's Remote Planning 09/30/20	10E004 2410 4100 00 000000 0000	400.82
MCALISTER'S DELI	Sept 30a	Food Service Staff Training 09/30/20	10E001 2560 4100 00 000000 0000	237.59
Totals for MCALISTER'S DELI				638.41
NOODLES AND COMPANY	Sept 30	PKMS Teacher's Remote Planning 09/30/20	10E011 2410 4900 00 000000 0000	591.00
Totals for NOODLES AND COMPANY				591.00
PETTY CASH	Sept 2020	Prairie View Community Building project	10E008 2410 4900 00 000000 0000	150.00
Totals for PETTY CASH				150.00
PORTILLO'S	Sept 30	CHS Teacher's Remote Planning 09/30/20	10E002 2410 4100 00 000000 0000	676.85
Totals for PORTILLO'S				676.85
Totals for checks				4,240.37

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATIONAL FUND	0.00	0.00	3,589.40	3,589.40
20	OPERATIONS AND MAINTENANCE	0.00	0.00	650.97	650.97
***	Fund Summary Totals ***	0.00	0.00	4,240.37	4,240.37

***** End of report *****

Approved by the Board of Education

Jeff Gorman – President

Date

Laura Rabe – Secretary

Date

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
***	Fund Summary Totals ***	0.00	0.00	0.00	0.00

***** End of report *****

Approved by the Board of Education

Jeff Gorman – President

Date

Laura Rabe – Secretary

Date

Due to ROE on Thursday, October 15, 2020
 Due to ISBE on Monday, November 16, 2020
 SD/JA20

ILLINOIS STATE BOARD OF EDUCATION
 School Business Services Department
 100 North First Street, Springfield, Illinois 62777-0001
 217/785-8779
**Illinois School District/Joint Agreement
 Annual Financial Report ***
 June 30, 2020

School District
 Joint Agreement

School District/Joint Agreement Information <i>(See instructions on inside of this page.)</i>		Accounting Basis:		Certified Public Accountant Information		
School District/Joint Agreement Number: 31-045-3010-26		<input checked="" type="checkbox"/> CASH <input type="checkbox"/> ACCRUAL		Name of Auditing Firm: EDER, CASELLA & CO.		
County Name: KANE		Filing Status: Submit electronic AFR directly to ISBE Click on the Link to Submit: Send ISBE a File		Name of Audit Manager: CHERYDEN JUERGENSEN		
Name of School District/Joint Agreement: CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301				Address: 5400 WEST ELM STREET, SUITE 203		
Address: 275 SOUTH STREET				City: MCHENRY	State: IL	Zip Code: 60050
City: BURLINGTON				Phone Number: 815-344-1300	Fax Number: 815-344-1320	
Email Address: daina.pfluc@central301.net				IL License Number (9 digit): 066-005142	Expiration Date: 11/30/2021	
Zip Code: 60109				Email Address: CPAS@EDERCASELLA.COM		
Annual Financial Report Type of Auditor's Report Issued: <input type="checkbox"/> Qualified <input type="checkbox"/> Unqualified <input checked="" type="checkbox"/> Adverse <input type="checkbox"/> Disclaimer		Single Audit Status: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Are Federal expenditures greater than \$750,000? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is all Single Audit Information completed and attached? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Were any financial statement or federal award findings issued?		ISBE Use Only		
<input type="checkbox"/> Reviewed by District Superintendent/Administrator		<input type="checkbox"/> Reviewed by Township Treasurer (Cook County only) Name of Township: _____		<input type="checkbox"/> Reviewed by Regional Superintendent/Cook ISC		
District Superintendent/Administrator Name (Type or Print):		Township Treasurer Name (type or print)		Regional Superintendent/Cook ISC Name (Type or Print):		
Email Address:		Email Address:		Email Address:		
Telephone:	Fax Number:	Telephone:	Fax Number:	Telephone:	Fax Number:	
Signature & Date:		Signature & Date:		Signature & Date:		

* This form is based on 23 Illinois Administrative Code 100, Subtitle A, Chapter I, Subchapter C (Part 100).
 ISBE Form SD50-35/JA50-60 (05/20-version1)

This form is based on 23 Illinois Administrative Code, Subtitle A, Chapter I, Subchapter C, Part 100.
 In some instances, use of open account codes (cells) may not be authorized by statute or administrative rule.
 Each school district or joint agreement is responsible for obtaining the concurring legal opinion and/or other supporting authorization/documentation, as necessary, to use the applicable account code (cell).

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INSTRUCTIONS/REQUIREMENTS: For School Districts/Joint Agreements

1. **Round all amounts to the nearest dollar.** Do not enter cents. (Exception: 9 Month ADA on page 27, line 78)
2. Any errors left unresolved by the Audit Checklist/Balancing Schedule must be explained in the Itemization page.
3. Before submitting AFR - **Be sure to break all links in AFR** before submitting to ISBE. If links are not broken, amounts entered have changed when opening the AFR.
4. **Submit AFR Electronically**
 - The Annual Financial Reports (AFR) must be submitted directly through the Attachment Manager to the AFR Group by the Auditor (not from the school district) on before November 15 with the exception of Extension Approvals (Please see AFR Instructions for complete submission procedures). **Note: CD/Disk no longer accepted.**
 - **Attachment Manager Link**
 - AFR supporting documentation must be embedded as Microsoft Word (.doc), Word Perfect (*.wpd) or Adobe (*.pdf) and inserted within tab "Opinions & Notes". These documents include: The Audit, Management letter, Opinion letters, Compliance letters, Financial notes etc.... For embedding instructions see "Opinions & Notes" tab of this form.
 - Note: In Windows 7 and above, files can be saved in Adobe Acrobat (*.pdf) and embedded even if you do not have the software. If you have problems embedding the files you may attach them as separate (.docx) in the Attachment Manager and ISBE will embed them for you.*
5. **Submit Paper Copy of AFR with Signatures**
 - a) The auditor must send three paper copies of the AFR form (cover through page 8 at minimum) to the School District with the auditor signature. *Note: School Districts and Regional Superintendents may prefer a complete paper copy in lieu of an electronic file. Please comply with their requests as necessary.*
 - b) Upon receipt, the School District retains one copy for their records, signs, and forwards the remaining two copies to the Regional Superintendent's office no later than October 15, annually.
 - c) Upon receipt, the Regional Superintendent's office retains one copy for their records, signs, and forwards the remaining paper copy to ISBE no later than November 15, annually.
 - If the 15th falls on a Saturday, the due date is the Friday before. If the 15th falls on a Sunday, the due date is the Monday after.
 - Yellow Book, CPE, and Peer Review requirements must be met if the Auditor issues an opinion stating "Governmental Auditing Standards" were utilized. Federal Single Audit 2 CFR 200.500
6. **Requesting an Extension of Time** must be submitted in writing via email or letter to the Regional Office of Education (at the discretion of the ROE). Approval may be provided up to and no later than December 15 annually. After December 15, audits are considered late and out of compliance per Illinois School Code.
7. **Qualifications of Auditing Firm**
 - School District/ Joint Agreement entities must verify the qualifications of the auditing firm by requesting the most current peer review report and the corresponding acceptance letter from the approved peer review program, for the current peer review period.
 - A school district/ joint agreement who engages with an auditing firm who is not licensed and qualified will be required to complete a new audit by a qualified auditing firm at the school district's/ joint agreement's expense.

AUDITOR'S QUESTIONNAIRE

INSTRUCTIONS: If your review and testing of State, Local, and Federal Programs revealed any of the following statements to be true, then check the box on the left and attach the appropriate findings/comments.

PART A - FINDINGS

- 1. One or more school board members, administrators, certified school business officials, or other qualifying district employees failed to file economic interested statements pursuant to the *Illinois Government Ethics Act [5 ILCS 420/4A-101]*
- 2. One or more custodians of funds failed to comply with the bonding requirements pursuant to *Illinois School Code [105 ILCS 5/8-2.10-20.19.19-6]*.
- 3. One or more contracts were executed or purchases made contrary to the provisions of the *Illinois School Code [105 ILCS 5/10-20.21]*.
- 4. One or more violations of the Public Funds Deposit Act or the Public Funds Investment Act were noted [30 ILCS 225/1 et. seq. and 30 ILCS 235/1 et. seq.].
- 5. Restricted funds were commingled in the accounting records or used for other than the purpose for which they were restricted.
- 6. One or more short-term loans or short-term debt instruments were executed in non-conformity with the applicable authorizing statute or without statutory Authority.
- 7. One or more long term loans or long-term debt instruments were executed in non-conformity with the applicable authorizing statute or without statutory Authority.
- 8. Corporate Personal Property Replacement Tax monies were deposited and/or used without first satisfying the lien imposed pursuant to the *Illinois State Revenue Sharing Act [30 ILCS 115/12]*.
- 9. One or more interfund loans were made in non-conformity with the applicable authorizing statute or without statutory authorization per *Illinois School Code [105 ILCS 5/10-22.33-20-4 and 20-5]*.
- 10. One or more permanent transfers were outstanding beyond the term provided by statute *Illinois School Code [105 ILCS 5/10-22.33-20-4-20-5]*.
- 11. One or more permanent transfers were made in non-conformity with the applicable authorizing statute/regulation or without statutory/regulatory authorization per *Illinois School Code [105 ILCS 5/17-2A]*.
- 12. Substantial, or systematic misclassification of budgetary items such as, but not limited to, revenues, receipts, expenditures, disbursements or expenses were observed.
- 13. The Chart of Accounts used to define and control budget and accounting records does not conform to the minimum requirements imposed by *ISBE rules pursuant to Illinois School Code [105 ILCS 5/2-3.27-2-3.28]*.
- 14. At least one of the following forms was filed with ISBE later: The FY19 ARF (ISBE FORM 50-35), FY19 Annual Statement of Affairs (ISBE Form 50-37) and FY20 Budget (ISBE FORM 50-56). Explain in the comments box below in pursuant to *Illinois School Code [105 ILCS 5/3-15.1; 5/10-17; 5/17-1]*.

PART B - FINANCIAL DIFFICULTIES/CERTIFICATION Criteria pursuant to the Illinois School Code [105 ILCS 5/1A-8].

- 15. The district has issued tax anticipation warrants or tax anticipation notes in anticipation of a second year's taxes when warrants or notes in anticipation of current year taxes are still outstanding, as authorized by *Illinois School Code [105 ILCS 5/7-16 or 34-23 through 34-27]*.
- 16. The district has issued short-term debt against two future revenue sources, such as, but not limited to, tax anticipation warrants and General State Aid certificates or tax anticipation warrants and revenue anticipation notes.
- 17. The district has issued school or teacher orders for wages as permitted in *Illinois School Code [105 ILCS 5/8-16, 32-7.2 and 34-76]* or issued funding bonds for this purpose pursuant to *Illinois School Code [105 ILCS 5/8-6; 32-7.2; 34-76; and 19-8]*.
- 18. The district has for two consecutive years shown an excess of expenditures/other uses over revenues/other sources and beginning fund balances on its annual financial report for the aggregate totals of the Educational, Operations & Maintenance, Transportation, and Working Cash Funds.

PART C - OTHER ISSUES

- 19. Student Activity Funds, Imprest Funds, or other funds maintained by the district were excluded from the audit.
- 20. Findings, other than those listed in Part A (above), were reported (e.g. student activity findings). These findings may be described extensively in the financial notes.
- 21. Federal Stimulus Funds were not maintained and expended in accordance with the American Recovery and Reinvestment Act (ARRA) of 2009. If checked, an explanation must be provided.
- 22. Check this box if the district is subject to the Property Tax Extension Limitation Law. Effective Date: 10/1/1991 (Ex: 00/00/0000)
- 23. If the type of Auditor Report designated on the cover page is other than an unqualified opinion and is due to reason(s) other than solely Cash Basis Accounting, please check and explain the reason(s) in the box below.

PART D - EXPLANATION OF ACCOUNTING PRACTICES FOR LATE MANDATED CATEGORICAL PAYMENTS

(For School Districts who report on an Accrual/Modified Accrual Accounting Basis only)

School districts that report on the accrual/modified accrual basis of accounting must identify where late mandated categorical payments (Acct Codes 3100, 3120, 3500, 3510, 3950) are recorded. Depending on the accounting procedure these amounts will be used to adjust the Direct Receipts/Revenues in calculation 1 and 2 of the Financial Profile Score. In FY2020, identify those late payments recorded as InterGovernmental Receivables, Other Receivables, or Deferred Revenue & Other Current Liabilities or Direct Receipts/Revenue. Payments should only be listed once.

24. Enter the date that the district used to accrue mandated categorical payments

Date: _____

25. For the listed mandated categorical (Revenue Code (3100, 3120, 3500, 3510, 3950) that were vouchered prior to June 30th, but not released until after year end as reported in SBE FRIS system, enter the amounts that were accrued in the chart below.

Account Name	3100	3120	3500	3510	3950	Total
Deferred Revenues (490)						
Mandated Categorical Payments (3100, 3120, 3500, 3510, 3950)						\$-
Direct Receipts/Revenue						
Mandated Categorical Payments (3100, 3120, 3500, 3510, 3950)						\$-
Total						\$-

- Revenue Code (3100-Sp Ed Private Facilities, 3120-Sp Ed Regular Orphanage Individual, 3500-Regular/Vocational Transportation, 3510-Sp Ed Transportation, 3950-Regular Orphans & Foster Children)

PART E - QUALIFICATIONS OF AUDITING FIRM

- School District/Joint Agreement entities must verify the qualifications of the auditing firm by requesting the most current peer review report and the corresponding acceptance letter from the approved peer review program for the current peer review.
- A school district/joint agreement who engages with an auditing firm who is not licensed and qualified will be required to complete a new audit by a qualified auditing firm at the school district's/joint agreement's expense.

Comments Applicable to the Auditor's Questionnaire:

EDER, CASSELLA & CO.

Name of Audit Firm (print)

The undersigned affirms that this audit was conducted by a qualified auditing firm and in accordance with the applicable standards (23 Illinois Administrative Code Part 100) and the scope of the audit conformed to the requirements of subsection (a) or (b) of 23 Illinois Administrative Code Part 100 Section 110, as applicable.

See attachment on tab Opinion-Notes 36

Signature

mm/dd/yyyy

Note: A PDF with signature is acceptable for this page. Enter the location on signature line e.g. PDF in Opinion Page with signature

FINANCIAL PROFILE INFORMATION

1	A	B	C	D	E	F	G	H	I	J	K	L	M
2	Required to be completed for School Districts only.												
3	4												
4	5												
5	6												
6	7												
7	8												
8	9												
9	10												
10	11												
11	12												
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59	60												
60	61												

A. Tax Rates (Enter the tax rate - ex: .0150 for \$1.50)

Tax Year 2019 Equalized Assessed Valuation (EAV):

B. Results of Operations *

Educational	Rate(s):	<input type="text" value="0.036567"/>	+	Operations & Maintenance	<input type="text" value="0.006828"/>	+	Transportation	<input type="text" value="0.003315"/>	=	Combined Total	<input type="text" value="0.046710"/>	+	Working Cash	<input type="text" value="0.001313"/>
Receipts/Revenues		<input type="text" value="54,512,045"/>		Disbursements/Expenditures	<input type="text" value="54,108,944"/>		Excess/ (Deficiency)	<input type="text" value="403,101"/>		Fund Balance	<input type="text" value="34,036,671"/>			

* The numbers shown are the sum of entries on Pages 7 & 8, lines 8, 17, 20, and 81 for the Educational, Operations & Maintenance, Transportation and Working Cash Funds.

C. Short-Term Debt **

CPRT Notes	<input type="text" value="0"/>	+	TAWS	<input type="text" value="0"/>	+	TANS	<input type="text" value="0"/>	+	TO/EMP. Orders	<input type="text" value="0"/>	+	EBF/GSA Certificates	<input type="text" value="0"/>
Other	<input type="text" value="0"/>	=	Total	<input type="text" value="0"/>									

** The numbers shown are the sum of entries on page 24.

D. Long-Term Debt

Check the applicable box for long-term debt allowance by type of district.

<input type="checkbox"/> a. 6.9% for elementary and high school districts,	<input type="text" value="103,944,754"/>
<input checked="" type="checkbox"/> b. 13.8% for unit districts.	

Long-Term Debt Outstanding:

c. Long-Term Debt (Principal only)	Acct	
Outstanding:.....	511	42,818,323

E. Material Impact on Financial Position

If applicable, check any of the following items that may have a material impact on the entity's financial position during future reporting periods. Attach sheets as needed explaining each item checked.

<input type="checkbox"/> Pending Litigation
<input type="checkbox"/> Material Decrease In EAV
<input type="checkbox"/> Material Increase/Decrease In Enrollment
<input type="checkbox"/> Adverse Arbitration Ruling
<input type="checkbox"/> Passage of Referendum
<input type="checkbox"/> Taxes Filed Under Protest
<input type="checkbox"/> Decisions By Local Board of Review or Illinois Property Tax Appeal Board (PTAB)
<input type="checkbox"/> Other Ongoing Concerns (Describe & Itemize)

Comments: _____

	A	B	C	D	E	F	G	H	I	K	L	M	N	O	P	Q	R	
1	ESTIMATED FINANCIAL PROFILE SUMMARY																	
2	(Go to the following website for reference to the Financial Profile)																	
3	https://www.isbe.net/Pages/School-District-Financial-Profile.aspx																	
4																		
5																		
6																		
7	District Name:	CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301																
8	District Code:	31-045-3010-26																
9	County Name:	KANE																
10																		
11	1. Fund Balance to Revenue Ratio:																	
12	Total Sum of Fund Balance (P8, Cells C81, D81, F81 & I81)	Funds 10, 20, 40, 70 + (50 & 80 if negative)	Total	Ratio	Score												4	
13	Total Sum of Direct Revenues (P7, Cell C8, D8, F8 & I8)	Funds 10, 20, 40, & 70,	34,036,671.00	0.624	Weight												0.35	
14	Less: Operating Debt Pledged to Other Funds (P8, Cell C54 thru D74)	Minus Funds 10 & 20	54,512,045.00		Value												1.40	
15	(Excluding C:D57, C:D61, C:D65, C:D69 and C:D73)		0.00															
16	2. Expenditures to Revenue Ratio:																	
17	Total Sum of Direct Expenditures (P7, Cell C17, D17, F17, I17)	Funds 10, 20 & 40	Total	Ratio	Score												4	
18	Total Sum of Direct Revenues (P7, Cell C8, D8, F8, & I8)	Funds 10, 20, 40 & 70,	54,108,944.00	0.993	Adjustment												0	
19	Less: Operating Debt Pledged to Other Funds (P8, Cell C54 thru D74)	Minus Funds 10 & 20	54,512,045.00		Weight												0.35	
20	(Excluding C:D57, C:D61, C:D65, C:D69 and C:D73)		0.00															
21	Possible Adjustment:				0	Value												1.40
22																		
23	3. Days Cash on Hand:																	
24	Total Sum of Cash & Investments (P5, Cell C4, D4, F4, I4 & C5, D5, F5 & I5)	Funds 10, 20 40 & 70	Total	Days	Score												4	
25	Total Sum of Direct Expenditures (P7, Cell C17, D17, F17 & I17)	Funds 10, 20, 40 divided by 360	34,125,745.00	227.04	Weight												0.10	
26			150,302.62		Value												0.40	
27	4. Percent of Short-Term Borrowing Maximum Remaining:																	
28	Tax Anticipation Warrants Borrowed (P24, Cell F6-7 & F11)	Funds 10, 20 & 40	Total	Percent	Score												4	
29	EAV x 85% x Combined Tax Rates (P3, Cell J7 and J10)	(.85 x EAV) x Sum of Combined Tax Rates	0.00	100.00	Weight												0.10	
30			29,905,583.66		Value												0.40	
31	5. Percent of Long-Term Debt Margin Remaining:																	
32	Long-Term Debt Outstanding (P3, Cell H37)		Total	Percent	Score												3	
33	Total Long-Term Debt Allowed (P3, Cell H31)		42,818,323.00	58.80	Weight												0.10	
34			103,944,754.13		Value												0.30	
35																		
36																		
37																		
38																		
39																		
40																		
41																		
42																		
																Total Profile Score:	3.90 *	
	Estimated 2021 Financial Profile Designation: <u>RECOGNITION</u>																	
	* Total Profile Score may change based on data provided on the Financial Profile information, page 3 and by the timing of mandated categorical payments. Final score will be calculated by ISBE.																	

BASIC FINANCIAL STATEMENTS
STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS
STATEMENT OF POSITION AS OF JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
2	ASSETS (Enter Whole Dollars)	Acct. #	(10) Educational	(20) Operations & Maintenance	(30) Debt Services	(40) Transportation	(50) Municipal Retirement/Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	CURRENT ASSETS (100)										
4	Cash (Accounts 111 through 115) ¹		21,724,179	5,838,328	3,658,622	4,167,907	1,673,576	2,316,666	2,395,331	429,720	0
5	Investments	120									
6	Taxes Receivable	130	0	0	0	0	0	0	0	0	0
7	Interfund Receivables	140	0	0	0	0	0	0	0	0	0
8	Intergovernmental Accounts Receivable	150	0	0	0	0	0	0	0	0	0
9	Other Receivables	160	0	0	0	0	0	0	0	0	0
10	Inventory	170	0	0	0	0	0	0	0	0	0
11	Prepaid Items	180	0	0	0	0	0	0	0	0	0
12	Other Current Assets (Describe & Itemize)	190	0	0	0	0	0	0	0	0	0
13	Total Current Assets		21,724,179	5,838,328	3,658,622	4,167,907	1,673,576	2,316,666	2,395,331	429,720	0
14	CAPITAL ASSETS (200)										
15	Works of Art & Historical Treasures	210									
16	Land	220									
17	Building & Building Improvements	230									
18	Site Improvements & Infrastructure	240									
19	Capitalized Equipment	250									
20	Construction in Progress	260									
21	Amount Available in Debt Service Funds	340									
22	Amount to be Provided for Payment on Long-Term Debt	350									
23	Total Capital Assets										
24	CURRENT LIABILITIES (400)										
25	Interfund Payables	410	0	0	0	0	0	0	0	0	0
26	Intergovernmental Accounts Payable	420	0	0	0	0	0	0	0	0	0
27	Other Payables	430	0	0	0	0	0	0	0	0	0
28	Contracts Payable	440	0	0	0	0	0	0	0	0	0
29	Loans Payable	460	0	0	0	0	0	0	0	0	0
30	Salaries & Benefits Payable	470	0	0	0	0	0	0	0	0	0
31	Payroll Deductions & Withholdings	480	83,706	4,344	0	1,024	0	0	0	0	0
32	Deferred Revenues & Other Current Liabilities	490	0	0	0	0	0	0	0	0	0
33	Due to Activity Fund Organizations	493	0	0	0	0	0	0	0	0	0
34	Total Current Liabilities		83,706	4,344	0	1,024	0	0	0	0	0
35	LONG-TERM LIABILITIES (500)										
36	Long-Term Debt Payable (General Obligation, Revenue, Other)	511									
37	Total Long-Term Liabilities										
38	Reserved Fund Balance	714	91,915		709,587		750,034				
39	Unreserved Fund Balance	730	21,548,558	5,833,984	2,949,035	4,166,883	923,542	2,316,666	2,395,331	429,720	0
40	Investment in General Fixed Assets										
41	Total Liabilities and Fund Balance		21,724,179	5,838,328	3,658,622	4,167,907	1,673,576	2,316,666	2,395,331	429,720	0

BASIC FINANCIAL STATEMENTS
STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS
STATEMENT OF POSITION AS OF JUNE 30, 2019

	A	B	L	M	N	
1	ASSETS (Enter Whole Dollars)		Acct. #	Agency Fund	Account Groups	
2					General Fixed Assets	General Long-Term Debt
3	CURRENT ASSETS (100)					
4	Cash (Accounts 111 through 115) ¹			138,148		
5	Investments	120				
6	Taxes Receivable	130				
7	Interfund Receivables	140				
8	Intergovernmental Accounts Receivable	150				
9	Other Receivables	160				
10	Inventory	170				
11	Prepaid Items	180				
12	Other Current Assets (Describe & Itemize)	190				
13	Total Current Assets		138,148			
14	CAPITAL ASSETS (200)					
15	Works of Art & Historical Treasures	210				
16	Land	220		6,004,268		
17	Building & Building Improvements	230		135,030,381		
18	Site Improvements & Infrastructure	240		5,211,695		
19	Capitalized Equipment	250		4,610,063		
20	Construction in Progress	260		1,600		
21	Amount Available in Debt Service Funds	340			3,658,622	
22	Amount to be Provided for Payment on Long-Term Debt	350			39,159,701	
23	Total Capital Assets			150,858,007	42,818,323	
24	CURRENT LIABILITIES (400)					
25	Interfund Payables	410				
26	Intergovernmental Accounts Payable	420				
27	Other Payables	430				
28	Contracts Payable	440				
29	Loans Payable	460				
30	Salaries & Benefits Payable	470				
31	Payroll Deductions & Withholdings	480				
32	Deferred Revenues & Other Current Liabilities	490				
33	Due to Activity Fund Organizations	493	138,148			
34	Total Current Liabilities		138,148			
35	LONG-TERM LIABILITIES (500)					
36	Long-Term Debt Payable (General Obligation, Revenue, Other)	511			42,818,323	
37	Total Long-Term Liabilities				42,818,323	
38	Reserved Fund Balance	714				
39	Unreserved Fund Balance	730	0			
40	Investment in General Fixed Assets			150,858,007		
41	Total Liabilities and Fund Balance		138,148	150,858,007	42,818,323	

BASIC FINANCIAL STATEMENT
STATEMENT OF REVENUES RECEIVED/REVENUES, EXPENDITURES/DISBURSED/EXPENDITURES, OTHER
SOURCES (USES) AND CHANGES IN FUND BALANCE
ALL FUNDS - FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
	Description (Enter Whole Dollars)	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2			Educational	Operations & Maintenance	Debt Services	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	RECEIPTS/REVENUES										
4	LOCAL SOURCES	1000	35,025,941	5,168,736	7,727,485	2,420,921	1,884,683	201,277	152,509	698,869	0
5	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0
6	STATE SOURCES	3000	6,987,468	679,833	0	2,046,490	0	0	0	0	0
7	FEDERAL SOURCES	4000	2,030,147	0	0	0	0	0	0	0	0
8	Total Direct Receipts/Revenues		44,043,556	5,848,569	7,727,485	4,467,411	1,884,683	201,277	152,509	698,869	0
9	Receipts/Revenues for "On Behalf" Payments ²	3998	19,906,946	0	0	0	0	0	0	0	0
10	Total Receipts/Revenues		63,950,502	5,848,569	7,727,485	4,467,411	1,884,683	201,277	152,509	698,869	0
11	DISBURSEMENTS/EXPENDITURES										
12	Instruction	1000	26,940,946				391,673				
13	Support Services	2000	12,876,972	6,818,999		3,720,849	1,245,327	233,413		655,798	0
14	Community Services	3000	9,166	0		0	0				
15	Payments to Other Districts & Governmental Units	4000	3,742,012	0	0	0	0	0		0	0
16	Debt Service	5000	0	0	8,202,600	0	0			0	0
17	Total Direct Disbursements/Expenditures		43,569,096	6,818,999	8,202,600	3,720,849	1,637,000	233,413		655,798	0
18	Disbursements/Expenditures for "On Behalf" Payments ²	4180	19,906,946	0	0	0	0	0		0	0
19	Total Disbursements/Expenditures		63,476,042	6,818,999	8,202,600	3,720,849	1,637,000	233,413		655,798	0
20	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures ³		474,460	(970,430)	(475,115)	746,562	247,683	(32,136)	152,509	43,071	0
21	OTHER SOURCES/USES OF FUNDS										
22	OTHER SOURCES OF FUNDS (7000)										
23	PERMANENT TRANSFER FROM VARIOUS FUNDS										
24	Abolishment of the Working Cash Fund ¹²	7110									
25	Abatement of the Working Cash Fund ¹²	7110	0	0	0	0	0	0		0	0
26	Transfer of Working Cash Fund Interest	7120	0	0	0	0	0	0		0	0
27	Transfer Among Funds	7130	0	0							
28	Transfer of Interest	7140	0	0	0	0	0	0	0	0	0
29	Transfer from Capital Project Fund to O&M Fund	7150		0							
30	Transfer of Excess Fire Prevention & Safety Tax and Interest Proceeds to O&M Fund ⁴	7160		0							
	Transfer to Excess Fire Prevention & Safety Bond and Interest Proceeds to Debt Service Fund ⁵	7170			0						
31											
32	SALE OF BONDS (7200)										
33	Principal on Bonds Sold	7210	0	0	0	0		0	0	0	0
34	Premium on Bonds Sold	7220	0	0	0	0		0	0	0	0
35	Accrued Interest on Bonds Sold	7230	0	0	0	0		0	0	0	0
36	Sale or Compensation for Fixed Assets ⁶	7300	0	0	0	0	0	0		0	0
37	Transfer to Debt Service to Pay Principal on Capital Leases	7400			0						
38	Transfer to Debt Service to Pay Interest on Capital Leases	7500			0						
39	Transfer to Debt Service to Pay Principal on Revenue Bonds	7600			0						
40	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0						
41	Transfer to Capital Projects Fund	7800						0			
42	ISBE Loan Proceeds	7900	0	0	0	0	0	0			0
43	Other Sources Not Classified Elsewhere	7990	0	0	0	0	0	0	0	0	0
44	Total Other Sources of Funds		0	0	60	0	0	0	0	0	0
45	OTHER USES OF FUNDS (8000)										

BASIC FINANCIAL STATEMENT
STATEMENT OF REVENUES RECEIVED/REVENUES, EXPENDITURES/DISBURSED/EXPENDITURES, OTHER
SOURCES (USES) AND CHANGES IN FUND BALANCE
ALL FUNDS - FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
	Description (Enter Whole Dollars)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Services	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
2											
46	PERMANENT TRANSFER TO VARIOUS OTHER FUNDS (8100)										
47	Abolishment or Abatement of the Working Cash Fund ¹²	8110							0		
48	Transfer of Working Cash Fund Interest ¹²	8120							0		
49	Transfer Among Funds	8130	0	0		0					
50	Transfer of Interest	8140	0	0	0	0	0	0		0	
51	Transfer from Capital Project Fund to O&M Fund	8150						0			
52	Transfer of Excess Fire Prevention & Safety Tax & Interest Proceeds to O&M Fund ⁴	8160									0
53	Transfer of Excess Fire Prevention & Safety Bond and Interest Proceeds to Debt Service Fund ⁵	8170									0
54	Taxes Pledged to Pay Principal on Capital Leases	8410	0	0				0			
55	Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420	0	0				0			
56	Other Revenues Pledged to Pay Principal on Capital Leases	8430	0	0				0			
57	Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440	0	0				0			
58	Taxes Pledged to Pay Interest on Capital Leases	8510	0	0				0			
59	Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520	0	0				0			
60	Other Revenues Pledged to Pay Interest on Capital Leases	8530	0	0				0			
61	Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540	0	0				0			
62	Taxes Pledged to Pay Principal on Revenue Bonds	8610	0	0							
63	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620	0	0							
64	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630	0	0							
65	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640	0	0							
66	Taxes Pledged to Pay Interest on Revenue Bonds	8710	0	0							
67	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720	0	0							
68	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730	0	0							
69	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740	0	0							
70	Taxes Transferred to Pay for Capital Projects	8810	0	0							
71	Grants/Reimbursements Pledged to Pay for Capital Projects	8820	0	0							
72	Other Revenues Pledged to Pay for Capital Projects	8830	0	0							
73	Fund Balance Transfers Pledged to Pay for Capital Projects	8840	0	0							
74	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910	0	0		0	0	0			0
75	Other Uses Not Classified Elsewhere	8990	0	0	0	0	0	0	0	0	0
76	Total Other Uses of Funds		0	0	0	0	0	0	0	0	0
77	Total Other Sources/Uses of Funds		0	0	0	0	0	0	0	0	0
78	Excess of Receipts/Revenues and Other Sources of Funds (Over/Under) Expenditures/Disbursements and Other Uses of Funds		474,460	(970,430)	(475,115)	746,562	247,683	(32,136)	152,509	43,071	0
79	Fund Balances - July 1, 2019		21,166,013	6,804,414	4,133,737	3,420,321	1,425,893	2,348,802	2,242,822	386,649	
80	Other Changes in Fund Balances - Increases (Decreases) (Describe & Itemize)										
81	Fund Balances - June 30, 2020		21,640,473	5,833,984	3,658,622	4,166,883	1,673,576	2,316,666	2,395,331	429,720	0

STATEMENT OF REVENUES RECEIVED/REVENUES
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
	Description (Enter Whole Dollars)	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2			Educational	Operations & Maintenance	Debt Services	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	1100									
5	Designated Purposes Levies (1110-1120) ⁷		26,523,867	4,784,700	7,155,297	2,362,391	893,031	0	124,550	692,098	0
6	Leasing Purposes Levy ⁸	1130	0	0							
7	Special Education Purposes Levy	1140	5,387,491	0		0	0	0			
8	FICA/Medicare Only Purposes Levies	1150					903,009				
9	Area Vocational Construction Purposes Levy	1160		0	0			0			
10	Summer School Purposes Levy	1170	0								
11	Other Tax Levies (Describe & Itemize)	1190	0	0	0	0	0	0	0	0	0
12	Total Ad Valorem Taxes Levied By District		31,911,358	4,784,700	7,155,297	2,362,391	1,796,040	0	124,550	692,098	0
13	PAYMENTS IN LIEU OF TAXES	1200									
14	Mobile Home Privilege Tax	1210	0	0	0	0	0	0	0	0	0
15	Payments from Local Housing Authorities	1220	0	0	0	0	0	0	0	0	0
16	Corporate Personal Property Replacement Taxes ⁹	1230	0	81,533	0	0	64,345	0	0	0	0
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290	0	0	0	0	0	0	0	0	0
18	Total Payments in Lieu of Taxes		0	81,533	0	0	64,345	0	0	0	0
19	TUITION	1300									
20	Regular - Tuition from Pupils or Parents (In State)	1311	0								
21	Regular - Tuition from Other Districts (In State)	1312	0								
22	Regular - Tuition from Other Sources (In State)	1313	0								
23	Regular - Tuition from Other Sources (Out of State)	1314	0								
24	Summer Sch - Tuition from Pupils or Parents (In State)	1321	0								
25	Summer Sch - Tuition from Other Districts (In State)	1322	0								
26	Summer Sch - Tuition from Other Sources (In State)	1323	0								
27	Summer Sch - Tuition from Other Sources (Out of State)	1324	0								
28	CTE - Tuition from Pupils or Parents (In State)	1331	0								
29	CTE - Tuition from Other Districts (In State)	1332	0								
30	CTE - Tuition from Other Sources (In State)	1333	0								
31	CTE - Tuition from Other Sources (Out of State)	1334	0								
32	Special Ed - Tuition from Pupils or Parents (In State)	1341	0								
33	Special Ed - Tuition from Other Districts (In State)	1342	0								
34	Special Ed - Tuition from Other Sources (In State)	1343	0								
35	Special Ed - Tuition from Other Sources (Out of State)	1344	0								
36	Adult - Tuition from Pupils or Parents (In State)	1351	0								
37	Adult - Tuition from Other Districts (In State)	1352	0								
38	Adult - Tuition from Other Sources (In State)	1353	0								
39	Adult - Tuition from Other Sources (Out of State)	1354	0								
40	Total Tuition		0								
41	TRANSPORTATION FEES	1400									
42	Regular -Transp Fees from Pupils or Parents (In State)	1411				0					
43	Regular - Transp Fees from Other Districts (In State)	1412				0					
44	Regular - Transp Fees from Other Sources (In State)	1413				0					
45	Regular - Transp Fees from Co-curricular Activities (In State)	1415				1,587					
46	Regular Transp Fees from Other Sources (Out of State)	1416				0					
47	Summer Sch - Transp. Fees from Pupils or Parents (In State)	1421				0					
48	Summer Sch - Transp. Fees from Other Districts (In State)	1422				0					
49	Summer Sch - Transp. Fees from Other Sources (In State)	1423				0					
50	Summer Sch - Transp. Fees from Other Sources (Out of State)	1424				0					
51	CTE - Transp Fees from Pupils or Parents (In State)	1431				0					
52	CTE - Transp Fees from Other Districts (In State)	1432				0					
53	CTE - Transp Fees from Other Sources (In State)	1433				0					
54	CTE - Transp Fees from Other Sources (Out of State)	1434				0					

STATEMENT OF REVENUES RECEIVED/REVENUES
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
	Description (Enter Whole Dollars)	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2			Educational	Operations & Maintenance	Debt Services	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
55	Special Ed - Transp Fees from Pupils or Parents (In State)	1441				0					
56	Special Ed - Transp Fees from Other Districts (In State)	1442				0					
57	Special Ed - Transp Fees from Other Sources (In State)	1443				0					
58	Special Ed - Transp Fees from Other Sources (Out of State)	1444				0					
59	Adult - Transp Fees from Pupils or Parents (In State)	1451				0					
60	Adult - Transp Fees from Other Districts (In State)	1452				0					
61	Adult - Transp Fees from Other Sources (In State)	1453				0					
62	Adult - Transp Fees from Other Sources (Out of State)	1454				0					
63	Total Transportation Fees					1,587					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	260,993	89,968	47,188	34,841	24,298	46,274	27,959	6,771	0
66	Gain or Loss on Sale of Investments	1520	0	0	0	0	0	0	0	0	0
67	Total Earnings on Investments		260,993	89,968	47,188	34,841	24,298	46,274	27,959	6,771	0
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611	834,112								
70	Sales to Pupils - Breakfast	1612	0								
71	Sales to Pupils - A la Carte	1613	0								
72	Sales to Pupils - Other (Describe & Itemize)	1614	0								
73	Sales to Adults	1620	15,634								
74	Other Food Service (Describe & Itemize)	1690	0								
75	Total Food Service		849,746								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711	31,354	0							
78	Admissions - Other (Describe & Itemize)	1719	0	0							
79	Fees	1720	270,450	32,200							
80	Book Store Sales	1730	0	0							
81	Other District/School Activity Revenue (Describe & Itemize)	1790	0	0							
82	Total District/School Activity Income		301,804	32,200							
83	TEXTBOOK INCOME	1800									
84	Rentals - Regular Textbooks	1811	701,760								
85	Rentals - Summer School Textbooks	1812	0								
86	Rentals - Adult/Continuing Education Textbooks	1813	0								
87	Rentals - Other (Describe & Itemize)	1819	0								
88	Sales - Regular Textbooks	1821	0								
89	Sales - Summer School Textbooks	1822	0								
90	Sales - Adult/Continuing Education Textbooks	1823	0								
91	Sales - Other (Describe & Itemize)	1829	0								
92	Other (Describe & Itemize)	1890	311,164								
93	Total Textbook Income		1,012,924								
94	OTHER REVENUE FROM LOCAL SOURCES	1900									
95	Rentals	1910	0	101,061							
96	Contributions and Donations from Private Sources	1920	50,000	0	0	0	0	0	0	0	0
97	Impact Fees from Municipal or County Governments	1930	61,190	0	525,000	0	0	155,003	0	0	0
98	Services Provided Other Districts	1940	0	0							
99	Refund of Prior Years' Expenditures	1950	115,463	53,815	0	0	0	0		0	0
100	Payments of Surplus Moneys from TIF Districts	1960	0	0	0	0	0	0	0	0	0
101	Drivers' Education Fees	1970	33,025								
102	Proceeds from Vendors' Contracts	1980	0	0	0	0	0	0	0	0	0
103	School Facility Occupation Tax Proceeds	1983									
104	Payment from Other Districts	1991	368,036	0							
105	Sale of Vocational Projects	1992	0		63						
106	Other Local Fees (Describe & Itemize)	1993	0	0	0	0	0	0		0	0
107	Other Local Revenues (Describe & Itemize)	1999	61,402	25,459	0	22,102	0	0	0	0	0

STATEMENT OF REVENUES RECEIVED/REVENUES
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description (Enter Whole Dollars)	Acct #	Educational	Operations & Maintenance	Debt Services	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
108	Total Other Revenue from Local Sources		689,116	180,335	525,000	22,102	0	155,003	0	0	0
109	Total Receipts/Revenues from Local Sources	1000	95,025,941	5,168,736	7,727,485	2,420,921	1,884,683	201,277	152,509	698,869	0
110	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
111	Flow-through Revenue from State Sources	2100	0	0		0	0				
112	Flow-through Revenue from Federal Sources	2200	0	0		0	0				
113	Other Flow-Through (Describe & Itemize)	2300	0	0		0	0				
114	Total Flow-Through Receipts/Revenues from One District to Another District	2000	0	0		0	0				
115	RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
116	UNRESTRICTED GRANTS-IN-AID (3001-3099)										
117	Evidence Based Funding Formula (Section 18-8.15)	3001	6,529,166	629,833	0	100,000	0	0		0	0
118	General State Aid - Hold Harmless/Supplemental	3002	0	0	0	0	0	0		0	0
119	Reorganization Incentives (Accounts 3005-3021)	3005	0	0	0	0	0	0		0	0
120	General State Aid - Fast Growth District Grant	3030	0	0	0	0	0	0		0	0
121	Other Unrestricted Grants-In-Aid from State Sources (Describe & Itemize)	3099	0	0	0	0	0	0		0	0
122	Total Unrestricted Grants-In-Aid		6,529,166	629,833	0	100,000	0	0		0	0
123	RESTRICTED GRANTS-IN-AID (3100 - 3900)										
124	SPECIAL EDUCATION										
125	Special Education - Private Facility Tuition	3100	375,365								
126	Special Education - Funding for Children Requiring Sp Ed Services	3105	0								
127	Special Education - Personnel	3110	0	0							
128	Special Education - Orphanage - Individual	3120	0								
129	Special Education - Orphanage - Summer Individual	3130	0								
130	Special Education - Summer School	3145	0								
131	Special Education - Other (Describe & Itemize)	3199	0	0							
132	Total Special Education		375,365	0							
133	CAREER AND TECHNICAL EDUCATION (CTE)										
134	CTE - Technical Education - Tech Prep	3200	0	0				0			
135	CTE - Secondary Program Improvement (CTEI)	3220	14,674	0				0			
136	CTE - WECEP	3225	0	0				0			
137	CTE - Agriculture Education	3235	33,126	0				0			
138	CTE - Instructor Practicum	3240	0	0				0			
139	CTE - Student Organizations	3270	0	0				0			
140	CTE - Other (Describe & Itemize)	3299	0	0				0			
141	Total Career and Technical Education		47,800	0				0			
142	BILINGUAL EDUCATION										
143	Bilingual Ed - Downstate - TPI and TBE	3305	0					0			
144	Bilingual Education Downstate - Transitional Bilingual Education	3310	0					0			
145	Total Bilingual Ed		0					0			

STATEMENT OF REVENUES RECEIVED/REVENUES
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
	Description (Enter Whole Dollars)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Services	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
146	State Free Lunch & Breakfast	3360	1,824								
147	School Breakfast Initiative	3365	0	0			0				
148	Driver Education	3370	33,313	0							
149	Adult Ed (from ICCB)	3410	0	0	0	0	0	0	0	0	0
150	Adult Ed - Other (Describe & Itemize)	3499	0	0	0	0	0	0	0	0	0
151	TRANSPORTATION										
152	Transportation - Regular and Vocational	3500	0	0		1,154,474	0				
153	Transportation - Special Education	3510	0	0		792,016	0				
154	Transportation - Other (Describe & Itemize)	3599	0	0		0	0				
155	Total Transportation		0	0		1,946,490	0				
156	Learning Improvement - Change Grants	3610	0								
157	Scientific Literacy	3660	0	0		0	0				
158	Truant Alternative/Optional Education	3695	0			0	0				
159	Early Childhood - Block Grant	3705	0	0		0	0				
160	Chicago General Education Block Grant	3766	0	0		0	0				
161	Chicago Educational Services Block Grant	3767	0	0		0	0				
162	School Safety & Educational Improvement Block Grant	3775	0	0	0	0	0	0			0
163	Technology - Technology for Success	3780	0	0	0	0	0	0			0
164	State Charter Schools	3815	0			0					
165	Extended Learning Opportunities - Summer Bridges	3825	0			0					
166	Infrastructure Improvements - Planning/Construction	3920		0				0			
167	School Infrastructure - Maintenance Projects	3925		50,000				0			0
168	Other Restricted Revenue from State Sources (Describe & Itemize)	3999	0	0	0	0	0	0	0	0	0
169	Total Restricted Grants-In-Aid		458,302	50,000	0	1,946,490	0	0	0	0	0
170	Total Receipts from State Sources	3000	6,987,468	679,833	0	2,046,490	0	0	0	0	0
171	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
172	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4001-4009)										
173	Federal Impact Aid	4001	0	0	0	0	0	0	0	0	0
174	Other Unrestricted Grants-In-Aid Received Directly from the Fed Govt (Describe & Itemize)	4009	0	0	0	0	0	0	0	0	0
175	Total Unrestricted Grants-In-Aid Received Directly from the Federal Govt		0	0	0	0	0	0	0	0	0
176	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
177	Head Start	4045	0								
178	Construction (Impact Aid)	4050	0	0				0			
179	MAGNET	4060	0	0			0	0			
180	Other Restricted Grants-In-Aid Received Directly from the Federal Govt (Describe & Itemize)	4090	0	0			0	0			0
181	Total Restricted Grants-In-Aid Received Directly from Federal Govt		0	0			0	0			0
182	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT THRU THE STATE (4100-4999)										
183	TITLE V										
184	Title V - Innovation and Flexibility Formula	4100	0	0			0				
185	Title V - District Projects	4105	0	0			0				

STATEMENT OF REVENUES RECEIVED/REVENUES
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
	Description (Enter Whole Dollars)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Services	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
186	Title V - Rural Education Initiative (REI)	4107	0	0		0	0				
187	Title V - Other (Describe & Itemize)	4199	0	0		0	0				
188	Total Title V		0	0		0	0				
189	FOOD SERVICE										
190	Breakfast Start-Up Expansion	4200	0				0				
191	National School Lunch Program	4210	183,873				0				
192	Special Milk Program	4215	0				0				
193	School Breakfast Program	4220	0				0				
194	Summer Food Service Program	4225	8,957				0				
195	Child Adult Care Food Program	4226	0				0				
196	Fresh Fruits & Vegetables	4240	0				0				
197	Food Service - Other (Describe & Itemize)	4299	0				0				
198	Total Food Service		192,830				0				
199	TITLE I										
200	Title I - Low Income	4300	312,309	0		0	0				
201	Title I - Low Income - Neglected, Private	4305	0	0		0	0				
202	Title I - Migrant Education	4340	0	0		0	0				
203	Title I - Other (Describe & Itemize)	4399	0	0		0	0				
204	Total Title I		312,309	0		0	0				
205	TITLE IV										
206	Title IV - Safe & Drug Free Schools - Formula	4400	7,913	0		0	0				
207	Title IV - 21st Century Comm Learning Centers	4421	0	0		0	0				
208	Title IV - Other (Describe & Itemize)	4499	0	0		0	0				
209	Total Title IV		7,913	0		0	0				
210	FEDERAL - SPECIAL EDUCATION										
211	Fed - Spec Education - Preschool Flow-Through	4600	11,184	0		0	0				
212	Fed - Spec Education - Preschool Discretionary	4605	0	0		0	0				
213	Fed - Spec Education - IDEA - Flow Through	4620	1,149,370	0		0	0				
214	Fed - Spec Education - IDEA - Room & Board	4625	42,273	0		0	0				
215	Fed - Spec Education - IDEA - Discretionary	4630	0	0		0	0				
216	Fed - Spec Education - IDEA - Other (Describe & Itemize)	4699	0	0		0	0				
217	Total Federal - Special Education		1,202,827	0		0	0				
218	CTE - PERKINS										
219	CTE - Perkins - Title III E - Tech Prep	4770	15,114	0			0				
220	CTE - Other (Describe & Itemize)	4799	0	0			0				
221	Total CTE - Perkins		15,114	0			0				
222	Federal - Adult Education	4810	0	0			0				
223	ARRA - General State Aid - Education Stabilization	4850	0	0	0	0	0	0		0	0
224	ARRA - Title I - Low Income	4851	0	0		0	0				
225	ARRA - Title I - Neglected, Private	4852	0	0	0	0	0	0		0	0
226	ARRA - Title I - Delinquent, Private	4853	0	0	0	0	0	0		0	0
227	ARRA - Title I - School Improvement (Part A)	4854	0	0	0	0	0	0		0	0
228	ARRA - Title I - School Improvement (Section 1003g)	4855	0	0	0	0	0	0		0	0
229	ARRA - IDEA - Part B - Preschool	4856	0	0	0	0	0	0		0	0
230	ARRA - IDEA - Part B - Flow-Through	4857	0	0	0	0	0	0		0	0
231	ARRA - Title IID - Technology-Formula	4860	0	0	0	0	0	0		0	0
232	ARRA - Title IID - Technology-Competitive	4861	0	0	0	0	0	0		0	0
233	ARRA - McKinney - Vento Homeless Education	4862	0	0		0	0				
234	ARRA - Child Nutrition Equipment Assistance	4863	0	0							
235	Impact Aid Formula Grants	4864	0	0	0	0	0	0		0	0
236	Impact Aid Competitive Grants	4865	0	0	66	0	0	0		0	0
237	Qualified Zone Academy Bond Tax Credits	4866	0	0	0	0	0	0		0	0
238	Qualified School Construction Bond Credits	4867	0	0	0	0	0	0		0	0

STATEMENT OF REVENUES RECEIVED/REVENUES
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Dollars)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Services	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
239	Build America Bond Tax Credits	4868	0	0	0	0	0	0		0	0
240	Build America Bond Interest Reimbursement	4869	0	0	0	0	0	0		0	0
241	ARRA - General State Aid - Other Govt Services Stabilization	4870	0	0	0	0	0	0		0	0
242	Other ARRA Funds - II	4871	0	0	0	0	0	0		0	0
243	Other ARRA Funds - III	4872	0	0	0	0	0	0		0	0
244	Other ARRA Funds - IV	4873	0	0	0	0	0	0		0	0
245	Other ARRA Funds - V	4874	0	0	0	0	0	0		0	0
246	ARRA - Early Childhood	4875	0	0	0	0	0	0		0	0
247	Other ARRA Funds VII	4876	0	0	0	0	0	0		0	0
248	Other ARRA Funds VIII	4877	0	0	0	0	0	0		0	0
249	Other ARRA Funds IX	4878	0	0	0	0	0	0		0	0
250	Other ARRA Funds X	4879	0	0	0	0	0	0		0	0
251	Other ARRA Funds Ed Job Fund Program	4880	0	0	0	0	0	0		0	0
252	Total Stimulus Programs		0	0	0	0	0	0		0	0
253	Race to the Top Program	4901	0								
254	Race to the Top - Preschool Expansion Grant	4902	0	0							
255	Title III - Immigrant Education Program (IEP)	4905	0			0	0				
256	Title III - Language Inst Program - Limited Eng (LIPLEP)	4909	39,048			0	0				
257	McKinney Education for Homeless Children	4920	0	0		0	0				
258	Title II - Eisenhower Professional Development Formula	4930	0	0		0	0				
259	Title II - Teacher Quality	4932	110,641	0		0	0				
260	Federal Charter Schools	4960	0	0		0	0				
261	State Assessment Grants	4981	0	0		0	0				
262	Grant for State Assessments and Related Activities	4982	0	0		0	0				
263	Medicaid Matching Funds - Administrative Outreach	4991	80,990	0		0	0				
264	Medicaid Matching Funds - Fee-for-Service Program	4992	68,475	0		0	0				
265	Other Restricted Revenue from Federal Sources (Describe & Itemize)	4998	0	0		0	0	0			0
266	Total Restricted Grants-In-Aid Received from the Federal Govt Thru the State		2,030,147	0	0	0	0	0		0	0
267	Total Receipts/Revenues from Federal Sources	4000	2,030,147	0	0	0	0	0	0	0	0
268	Total Direct Receipts/Revenues		44,043,556	5,848,569	7,727,485	4,467,411	1,884,683	201,277	152,509	698,869	0

STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total	Budget
3	10 - EDUCATIONAL FUND (ED)											
4	INSTRUCTION (ED)	1000										
5	Regular Programs	1100	14,498,961	4,353,675	168,217	1,361,103	107,067	738	12,960	0	20,502,721	22,045,462
6	Tuition Payment to Charter Schools	1115			0						0	0
7	Pre-K Programs	1125	0	0	0	0	0	0	0	0	0	0
8	Special Education Programs (Functions 1200-1220)	1200	1,801,045	342,851	5,286	51,031	0	0	0	0	2,200,213	2,551,092
9	Special Education Programs Pre-K	1225	501,375	134,368	0	1,537	0	0	0	0	637,280	701,130
10	Remedial and Supplemental Programs K-12	1250	635,858	181,060	0	0	0	0	0	0	816,918	828,060
11	Remedial and Supplemental Programs Pre-K	1275	0	0	0	0	0	0	0	0	0	0
12	Adult/Continuing Education Programs	1300	0	0	0	0	0	0	0	0	0	0
13	CTE Programs	1400	0	0	0	8,231	1,600	2,866	0	0	12,697	84,300
14	Interscholastic Programs	1500	617,437	103,325	124,186	112,352	0	32,131	3,994	0	993,425	1,566,545
15	Summer School Programs	1600	0	0	0	0	0	0	0	0	0	0
16	Gifted Programs	1650	0	0	0	0	0	0	0	0	0	0
17	Driver's Education Programs	1700	77,967	20,718	0	3,288	20,524	0	0	0	122,497	122,200
18	Bilingual Programs	1800	583,724	198,667	8,212	594	0	616	0	0	791,813	879,049
19	Truant Alternative & Optional Programs	1900	0	0	0	0	0	0	0	0	0	0
20	Pre-K Programs - Private Tuition	1910						0			0	0
21	Regular K-12 Programs - Private Tuition	1911						0			0	0
22	Special Education Programs K-12 - Private Tuition	1912						863,382			863,382	850,000
23	Special Education Programs Pre-K - Tuition	1913						0			0	0
24	Remedial/Supplemental Programs K-12 - Private Tuition	1914						0			0	0
25	Remedial/Supplemental Programs Pre-K - Private Tuition	1915						0			0	0
26	Adult/Continuing Education Programs - Private Tuition	1916						0			0	0
27	CTE Programs - Private Tuition	1917						0			0	0
28	Interscholastic Programs - Private Tuition	1918						0			0	0
29	Summer School Programs - Private Tuition	1919						0			0	0
30	Gifted Programs - Private Tuition	1920						0			0	0
31	Bilingual Programs - Private Tuition	1921						0			0	0
32	Truants Alternative/Optional Ed Progrms - Private Tuition	1922						0			0	0
33	Total Instruction	1000	18,716,367	5,334,664	305,901	1,538,136	129,191	899,733	16,954	0	26,940,946	29,627,838
34	SUPPORT SERVICES (ED)	2000										
35	SUPPORT SERVICES - PUPILS											
36	Attendance & Social Work Services	2110	535,791	196,455	411	0	0	0	0	0	732,657	753,806
37	Guidance Services	2120	239,434	94,463	0	5,618	0	0	0	0	339,515	335,850
38	Health Services	2130	274,277	69,672	41	5,899	0	0	0	0	349,889	391,575
39	Psychological Services	2140	415,755	121,989	220	0	0	489	0	0	538,453	581,872
40	Speech Pathology & Audiology Services	2150	595,424	174,041	40,460	1,401	0	2,392	0	0	813,718	809,004
41	Other Support Services - Pupils (Describe & Itemize)	2190	0	0	0	0	0	0	0	0	0	0
42	Total Support Services - Pupils	2100	2,060,681	656,620	41,132	12,918	0	2,881	0	0	2,774,232	2,872,107
43	SUPPORT SERVICES - INSTRUCTIONAL STAFF											
44	Improvement of instruction Services	2210	1,014,824	310,443	251,657	44,121	0	78,176	0	0	1,699,221	1,671,229
45	Educational Media Services	2220	343,213	98,173	0	53,647	0	0	0	0	495,033	518,581
46	Assessment & Testing	2230	0	0	12,705	0	0	0	0	0	12,705	5,000
47	Total Support Services - Instructional Staff	2200	1,358,037	408,616	264,362	97,768	0	78,176	0	0	2,206,959	2,194,810
48	SUPPORT SERVICES - GENERAL ADMINISTRATION											
49	Board of Education Services	2310	0	0	65,995	7,858	0	48,390	0	0	122,243	175,000
50	Executive Administration Services	2320	432,884	152,216	368	449	0	14,790	0	0	600,707	622,970
51	Special Area Administration Services	2330	214,000	74,448	1,538	1,068	0	1,130	0	0	292,184	278,802
52	Tort Immunity Services	2360-2370	0	0	0	0	0	0	0	0	0	0
53	Total Support Services - General Administration	2300	646,884	226,664	67,901	9,375	0	64,310	0	0	1,015,134	1,076,772

STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total	Budget
54	SUPPORT SERVICES - SCHOOL ADMINISTRATION											
55	Office of the Principal Services	2410	1,946,647	630,640	262,396	101,074	0	5,922	19,418	0	2,966,097	3,158,229
56	Other Support Services - School Admin (Describe & Itemize)	2490	171,323	51,769	0	0	0	0	0	0	223,092	239,800
57	Total Support Services - School Administration	2400	2,117,970	682,409	262,396	101,074	0	5,922	19,418	0	3,189,189	3,398,029
58	SUPPORT SERVICES - BUSINESS											
59	Direction of Business Support Services	2510	62,249	12,522	322	0	0	794	0	0	75,887	76,775
60	Fiscal Services	2520	269,899	86,587	295,029	20,935	0	5,191	0	0	677,641	634,175
61	Operation & Maintenance of Plant Services	2540	0	0	0	0	0	0	0	0	0	0
62	Pupil Transportation Services	2550	0	0	0	0	0	0	0	0	0	7,100
63	Food Services	2560	523,537	24,755	55,153	513,913	67,944	8,020	15,576	0	1,208,898	1,354,700
64	Internal Services	2570	0	0	0	0	0	0	0	0	0	0
65	Total Support Services - Business	2500	855,685	123,864	350,504	534,848	67,944	14,005	15,576	0	1,962,426	2,072,750
66	SUPPORT SERVICES - CENTRAL											
67	Direction of Central Support Services	2610	0	0	0	0	0	0	0	0	0	0
68	Planning, Research, Development, & Evaluation Services	2620	0	0	0	0	0	0	0	0	0	0
69	Information Services	2630	0	0	0	0	0	0	0	0	0	0
70	Staff Services	2640	0	0	0	0	0	0	0	0	0	81,969
71	Data Processing Services	2660	571,824	156,191	446,329	167,294	137,888	4,129	226,477	0	1,710,132	1,564,670
72	Total Support Services - Central	2600	571,824	156,191	446,329	167,294	137,888	4,129	226,477	0	1,710,132	1,646,639
73	Other Support Services (Describe & Itemize)	2900	0	0	18,900	0	0	0	0	0	18,900	25,600
74	Total Support Services	2000	7,611,081	2,254,364	1,451,524	923,277	205,832	169,423	261,471	0	12,876,972	13,286,707
75	COMMUNITY SERVICES (ED)	3000	0	0	9,060	106	0	0	0	0	9,166	7,624
76	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (ED)	4000										
77	PAYMENTS TO OTHER GOVT UNITS (IN-STATE)											
78	Payments for Regular Programs	4110			0			0			0	0
79	Payments for Special Education Programs	4120			968,907			0			968,907	800,000
80	Payments for Adult/Continuing Education Programs	4130			0			0			0	0
81	Payments for CTE Programs	4140			0			0			0	0
82	Payments for Community College Programs	4170			0			0			0	0
83	Other Payments to In-State Govt. Units (Describe & Itemize)	4190			0			0			0	0
84	Total Payments to Other Govt Units (In-State)	4100			968,907			0			968,907	800,000
85	Payments for Regular Programs - Tuition	4210						0			0	0
86	Payments for Special Education Programs - Tuition	4220						2,718,287			2,718,287	1,535,316
87	Payments for Adult/Continuing Education Programs - Tuition	4230						0			0	0
88	Payments for CTE Programs - Tuition	4240						21,114			21,114	155,000
89	Payments for Community College Programs - Tuition	4270						16,534			16,534	40,000
90	Payments for Other Programs - Tuition	4280						0			0	1,000
91	Other Payments to In-State Govt Units	4290						17,170			17,170	26,000
92	Total Payments to Other Govt Units -Tuition (In State)	4200						2,773,105			2,773,105	1,757,316
93	Payments for Regular Programs - Transfers	4310						0			0	0
94	Payments for Special Education Programs - Transfers	4320						0			0	0
95	Payments for Adult/Continuing Ed Programs-Transfers	4330						0			0	0
96	Payments for CTE Programs - Transfers	4340						0			0	0
97	Payments for Community College Program - Transfers	4370						0			0	0
98	Payments for Other Programs - Transfers	4380						0			0	0
99	Other Payments to In-State Govt Units - Transfers	4390			0			0			0	0
100	Total Payments to Other Govt Units -Transfers (In-State)	4300			0			0			0	0
101	Payments to Other Govt Units (Out-of-State)	4400			0			0			0	0
102	Total Payments to Other Govt Units	4000			968,907			2,773,105			3,742,012	2,557,316
103	DEBT SERVICES (ED)	5000										
104	DEBT SERVICES - INTEREST ON SHORT-TERM DEBT											
105	Tax Anticipation Warrants	5110						0			0	0

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STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Func #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)	
			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total	Budget
106	Tax Anticipation Notes	5120						0			0	0
107	Corporate Personal Prop. Repl. Tax Anticipation Notes	5130						0			0	0
108	State Aid Anticipation Certificates	5140						0			0	0
109	Other Interest on Short-Term Debt	5150						0			0	0
110	Total Interest on Short-Term Debt	5100						0			0	0
111	Debt Services - Interest on Long-Term Debt	5200									0	0
112	Total Debt Services	5000						0			0	0
113	PROVISIONS FOR CONTINGENCIES (ED)	6000										250,000
114	Total Direct Disbursements/Expenditures		26,327,448	7,589,028	2,735,392	2,461,519	335,023	3,842,261	278,425	0	43,569,096	45,729,485
115	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										474,460	
116												
117	20 - OPERATIONS & MAINTENANCE FUND (O&M)											
118	SUPPORT SERVICES (O&M)	2000										
119	SUPPORT SERVICES - PUPILS											
120	Other Support Services - Pupils (Func. 2190 Describe & Itemize)	2100	0	0	0	0	0	0	0	0	0	0
121	SUPPORT SERVICES - BUSINESS											
122	Direction of Business Support Services	2510	0	0	0	0	0	0	0	0	0	0
123	Facilities Acquisition & Construction Services	2530	0	0	0	0	0	0	0	0	0	0
124	Operation & Maintenance of Plant Services	2540	1,692,232	395,369	953,749	1,308,815	2,305,267	260	163,307	0	6,818,999	6,260,025
125	Pupil Transportation Services	2550	0	0	0	0	0	0	0	0	0	0
126	Food Services	2560					0		0		0	0
127	Total Support Services - Business	2500	1,692,232	395,369	953,749	1,308,815	2,305,267	260	163,307	0	6,818,999	6,260,025
128	Other Support Services (Describe & Itemize)	2900	0	0	0	0	0	0	0	0	0	0
129	Total Support Services	2000	1,692,232	395,369	953,749	1,308,815	2,305,267	260	163,307	0	6,818,999	6,260,025
130	COMMUNITY SERVICES (O&M)	3000	0	0	0	0	0	0	0	0	0	0
131	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000										
132	PAYMENTS TO OTHER GOVT UNITS (IN-STATE)											
133	Payments for Regular Programs	4110			0			0			0	0
134	Payments for Special Education Programs	4120			0			0			0	0
135	Payments for CTE Programs	4140			0			0			0	0
136	Other Payments to In-State Govt. Units (Describe & Itemize)	4190			0			0			0	0
137	Total Payments to Other Govt. Units (In-State)	4100			0			0			0	0
138	Payments to Other Govt. Units (Out of State)	4400						0			0	0
139	Total Payments to Other Govt Units	4000			0			0			0	0
140	DEBT SERVICES (O&M)	5000										
141	DEBT SERVICES - INTEREST ON SHORT-TERM DEBT											
142	Tax Anticipation Warrants	5110						0			0	0
143	Tax Anticipation Notes	5120						0			0	0
144	Corporate Personal Prop. Repl. Tax Anticipation Notes	5130						0			0	0
145	State Aid Anticipation Certificates	5140						0			0	0
146	Other Interest on Short-Term Debt (Describe & Itemize)	5150						0			0	0
147	Total Debt Service - Interest on Short-Term Debt	5100						0			0	0
148	DEBT SERVICE - INTEREST ON LONG-TERM DEBT	5200						0			0	0
149	Total Debt Services	5000						0			0	0
150	PROVISIONS FOR CONTINGENCIES (O&M)	6000										100,000
151	Total Direct Disbursements/Expenditures		1,692,232	395,369	953,749	1,308,815	2,305,267	260	163,307	0	6,818,999	6,360,025
152	Excess (Deficiency) of Receipts/Revenues/Over Disbursements/ Expenditures										(970,430)	
153												

STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)	Budget
			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total	
154	30 - DEBT SERVICES (DS)											
155	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000										
156	PAYMENTS TO OTHER DIST & GOVT UNITS (In-State)											
157	Payments for Regular Programs	4110						0			0	0
158	Payments for Special Education Programs	4120						0			0	0
159	Other Payments to In-State Govt Units (Describe & Itemize)	4190						0			0	0
160	Total Payments to Other Districts & Govt Units (In-State)	4000						0			0	0
161	DEBT SERVICES (DS)	5000										
162	DEBT SERVICES - INTEREST ON SHORT-TERM DEBT											
163	Tax Anticipation Warrants	5110						0			0	0
164	Tax Anticipation Notes	5120						0			0	0
165	Corporate Personal Prop. Repl. Tax Anticipation Notes	5130						0			0	0
166	State Aid Anticipation Certificates	5140						0			0	0
167	Other Interest on Short-Term Debt (Describe & Itemize)	5150						0			0	0
168	Total Debt Services - Interest On Short-Term Debt	5100						0			0	0
169	DEBT SERVICES - INTEREST ON LONG-TERM DEBT	5200						5,208,609			5,208,609	4,664,984
	DEBT SERVICES - PAYMENTS OF PRINCIPAL ON LONG-TERM DEBT	5300										
	(Lease/Purchase Principal Retired) ¹¹							2,989,866			2,989,866	2,989,865
170	DEBT SERVICES - OTHER (Describe & Itemize)	5400			4,125			0			4,125	5,000
172	Total Debt Services	5000			4,125			8,198,475			8,202,600	7,659,849
173	PROVISION FOR CONTINGENCIES (DS)	6000										0
174	Total Disbursements/ Expenditures				4,125			8,198,475			8,202,600	7,659,849
175	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(475,115)	
176												
177	40 - TRANSPORTATION FUND (TR)											
178	SUPPORT SERVICES (TR)											
179	SUPPORT SERVICES - PUPILS											
180	Other Support Services - Pupils (Func. 2190 Describe & Itemize)	2100	0	0	0	0	0	0	0	0	0	0
181	SUPPORT SERVICES - BUSINESS											
182	Pupil Transportation Services	2550	2,113,677	94,837	1,206,203	281,596	0	6,037	18,499	0	3,720,849	4,073,959
183	Other Support Services (Describe & Itemize)	2900	0	0	0	0	0	0	0	0	0	0
184	Total Support Services	2000	2,113,677	94,837	1,206,203	281,596	0	6,037	18,499	0	3,720,849	4,073,959
185	COMMUNITY SERVICES (TR)	3000									0	0
186	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000										
187	PAYMENTS TO OTHER GOVT UNITS (IN-STATE)											
188	Payments for Regular Programs	4110			0			0			0	0
189	Payments for Special Education Programs	4120			0			0			0	0
190	Payments for Adult/Continuing Education Programs	4130			0			0			0	0
191	Payments for CTE Programs	4140			0			0			0	0
192	Payments for Community College Programs	4170			0			0			0	0
193	Other Payments to In-State Govt. Units (Describe & Itemize)	4190			0			0			0	0
194	Total Payments to Other Govt. Units (In-State)	4100			0			0			0	0
195	PAYMENTS TO OTHER GOVT UNITS (OUT-OF-STATE)	4400			0			0			0	0
196	Total Payments to Other Govt Units	4000			0			0			0	0

STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total	Budget
197	DEBT SERVICES (TR)	5000										
198	DEBT SERVICE - INTEREST ON SHORT-TERM DEBT											
199	Tax Anticipation Warrants	5110						0			0	0
200	Tax Anticipation Notes	5120						0			0	0
201	Corporate Personal Prop. Repl. Tax Anticipation Notes	5130						0			0	0
202	State Aid Anticipation Certificates	5140						0			0	0
203	Other Interest on Short-Term Debt (Describe & Itemize)	5150						0			0	0
204	Total Debt Services - Interest On Short-Term Debt	5100						0			0	0
205	DEBT SERVICES - INTEREST ON LONG-TERM DEBT	5200						0			0	0
206	DEBT SERVICE - PAYMENTS OF PRINCIPAL ON LONG-TERM DEBT (Lease/Purchase Principal Retired) ¹¹	5300						0			0	0
207	DEBT SERVICES - OTHER (Describe & Itemize)	5400						0			0	0
208	Total Debt Services	5000						0			0	0
209	PROVISION FOR CONTINGENCIES (TR)	6000										100,000
210	Total Disbursements/ Expenditures		2,113,677	94,837	1,206,203	281,596	0	6,037	18,499	0	3,720,849	4,173,959
211	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										746,562	
212												
213	50 - MUNICIPAL RETIREMENT/SOCIAL SECURITY FUND (MR/SS)											
214	INSTRUCTION (MR/SS)	1000										
215	Regular Programs	1100		213,099							213,099	235,265
216	Pre-K Programs	1125		0							0	0
217	Special Education Programs (Functions 1200-1220)	1200		110,402							110,402	140,700
218	Special Education Programs - Pre-K	1225		31,215							31,215	32,800
219	Remedial and Supplemental Programs - K-12	1250		8,863							8,863	9,500
220	Remedial and Supplemental Programs - Pre-K	1275		0							0	0
221	Adult/Continuing Education Programs	1300		0							0	0
222	CTE Programs	1400		0							0	0
223	Interscholastic Programs	1500		18,772							18,772	21,250
224	Summer School Programs	1600		0							0	0
225	Gifted Programs	1650		0							0	0
226	Driver's Education Programs	1700		1,054							1,054	600
227	Bilingual Programs	1800		8,268							8,268	10,050
228	Truants' Alternative & Optional Programs	1900		0							0	0
229	Total Instruction	1000		391,673							391,673	450,165
230	SUPPORT SERVICES (MR/SS)	2000										
231	SUPPORT SERVICES - PUPILS											
232	Attendance & Social Work Services	2110		7,247							7,247	8,770
233	Guidance Services	2120		9,003							9,003	10,750
234	Health Services	2130		35,732							35,732	41,825
235	Psychological Services	2140		5,737							5,737	6,425
236	Speech Pathology & Audiology Services	2150		8,220							8,220	8,425
237	Other Support Services - Pupils (Describe & Itemize)	2190		0							0	0
238	Total Support Services - Pupils	2100		65,939							65,939	76,195
239	SUPPORT SERVICES - INSTRUCTIONAL STAFF											
240	Improvement of Instruction Services	2210		35,037							35,037	36,870
241	Educational Media Services	2220		20,383							20,383	21,125
242	Assessment & Testing	2230		0							0	0
243	Total Support Services - Instructional Staff	2200		55,420							55,420	57,995
244	SUPPORT SERVICES - GENERAL ADMINISTRATION											
245	Board of Education Services	2310		0							0	0
246	Executive Administration Services	2320		33,819							33,819	36,550

STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Func#	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)	Budget
247	Service Area Administrative Services	2330	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total	Budget
247	Service Area Administrative Services	2330		17,896							17,896	22,750
248	Claims Paid from Self Insurance Fund	2361		0							0	0
249	Workers' Compensation or Workers' Occupation Disease Acts Pymts	2362		0							0	0
250	Unemployment Insurance Pymts	2363		0							0	0
251	Insurance Payments (Regular or Self-Insurance)	2364		0							0	0
252	Risk Management and Claims Services Payments	2365		0							0	0
253	Judgment and Settlements	2366		0							0	0
254	Educational, Inspectional, Supervisory Services Related to Loss Prevention or Reduction	2367		0							0	0
255	Reciprocal Insurance Payments	2368		0							0	0
256	Legal Services	2369		0							0	0
257	Total Support Services - General Administration	2300		51,715							51,715	59,300
258	SUPPORT SERVICES - SCHOOL ADMINISTRATION											
259	Office of the Principal Services	2410		109,301							109,301	117,635
260	Other Support Services - School Administration (Describe & Itemize)	2490		14,938							14,938	16,300
261	Total Support Services - School Administration	2400		124,239							124,239	133,935
262	SUPPORT SERVICES - BUSINESS											
263	Direction of Business Support Services	2510		11,967							11,967	14,350
264	Fiscal Services	2520		61,985							61,985	58,250
265	Facilities Acquisition & Construction Services	2530		0							0	0
266	Operation & Maintenance of Plant Services	2540		305,990							305,990	339,700
267	Pupil Transportation Services	2550		374,878							374,878	372,000
268	Food Services	2560		95,020							95,020	104,850
269	Internal Services	2570		0							0	0
270	Total Support Services - Business	2500		849,840							849,840	889,150
271	SUPPORT SERVICES - CENTRAL											
272	Direction of Central Support Services	2610		0							0	0
273	Planning, Research, Development, & Evaluation Services	2620		0							0	0
274	Information Services	2630		0							0	0
275	Staff Services	2640		927							927	0
276	Data Processing Services	2660		97,247							97,247	101,500
277	Total Support Services - Central	2600		98,174							98,174	101,500
278	Other Support Services (Describe & Itemize)	2900		0							0	0
279	Total Support Services	2000		1,245,327							1,245,327	1,318,075
280	COMMUNITY SERVICES (MR/SS)	3000		0							0	0
281	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000		0							0	0
282	Payments for Regular Programs	4110		0							0	0
283	Payments for Special Education Programs	4120		0							0	0
284	Payments for CTE Programs	4140		0							0	0
285	Total Payments to Other Govt Units	4000		0							0	0
286	DEBT SERVICES (MR/SS)	5000		0							0	0
287	DEBT SERVICE - INTEREST ON SHORT-TERM DEBT											
288	Tax Anticipation Warrants	5110		0				0			0	0
289	Tax Anticipation Notes	5120		0				0			0	0
290	Corporate Personal Prop. Repl. Tax Anticipation Notes	5130		0				0			0	0
291	State Aid Anticipation Certificates	5140		0				0			0	0
292	Other (Describe & Itemize)	5150		0				0			0	0
293	Total Debt Services - Interest	5000		0				0			0	0
294	PROVISION FOR CONTINGENCIES (MR/SS)	6000		0				0			0	0
295	Total Disbursements/Expenditures			1,637,000				0			1,637,000	1,768,240
296	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										247,683	
297												

STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)	Budget
			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total	
298	60 - CAPITAL PROJECTS (CP)											
299	SUPPORT SERVICES (CP)	2000										
300	SUPPORT SERVICES - BUSINESS											
301	Facilities Acquisition and Construction Services	2530	0	0	0	0	233,413	0	0	0	233,413	100,000
302	Other Support Services (Describe & Itemize)	2900	0	0	0	0	0	0	0	0	0	0
303	Total Support Services	2000	0	0	0	0	233,413	0	0	0	233,413	100,000
304	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000										
305	PAYMENTS TO OTHER GOVT UNITS (In-State)											
306	Payments to Regular Programs (In-State)	4110			0			0			0	0
307	Payments for Special Education Programs	4120			0			0			0	0
308	Payments for CTE Programs	4140			0			0			0	0
309	Other Payments to In-State Govt. Units (Describe & Itemize)	4190			0			0			0	0
310	Total Payments to Other Govt Units	4000			0			0			0	0
311	PROVISION FOR CONTINGENCIES (S&C/C)	6000										
312	Total Disbursements/ Expenditures		0	0	0	0	233,413	0	0	0	233,413	100,000
313	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(32,136)	
314												
315	70 - WORKING CASH (WC)											
316												
317	80 - TORT FUND (TF)											
318	SUPPORT SERVICES - GENERAL ADMINISTRATION											
319	Claims Paid from Self Insurance Fund	2361	0	0	0	0	0	0	0	0	0	0
320	Workers' Compensation or Workers' Occupation Disease Acts Pymts	2362	0	0	202,927	0	0	0	0	0	202,927	275,000
321	Unemployment Insurance Payments	2363	0	0	5,235	0	0	0	0	0	5,235	10,000
322	Insurance Payments (Regular or Self-Insurance)	2364	0	0	0	0	0	0	0	0	0	0
323	Risk Management and Claims Services Payments	2365	0	0	0	0	0	0	0	0	0	0
324	Judgment and Settlements	2366	0	0	0	0	0	0	0	0	0	0
325	Educational, Inspectional, Supervisory Services Related to Loss Prevention or Reduction	2367	0	0	0	0	0	0	0	0	0	0
326	Reciprocal Insurance Payments	2368	0	0	0	0	0	0	0	0	0	0
327	Legal Services	2369	0	0	168,828	0	0	0	0	0	168,828	300,000
328	Property Insurance (Buildings & Grounds)	2371	0	0	278,808	0	0	0	0	0	278,808	230,000
329	Vehicle Insurance (Transportation)	2372	0	0	0	0	0	0	0	0	0	0
330	Total Support Services - General Administration	2000	0	0	655,798	0	0	0	0	0	655,798	815,000
331	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000										
332	Payments for Regular Programs	4110						0			0	0
333	Payments for Special Education Programs	4120						0			0	0
334	Total Payments to Other Dist & Govt Units	4000						0			0	0
335	DEBT SERVICES (TF)	5000										
336	DEBT SERVICES - INTEREST ON SHORT-TERM DEBT											
337	Tax Anticipation Warrants	5110						0			0	0
338	Corporate Personal Prop. Repl. Tax Anticipation Notes	5130						0			0	0
339	Other Interest or Short-Term Debt	5150						0			0	0
340	Total Debt Services - Interest on Short-Term Debt	5000						0			0	0
341	PROVISIONS FOR CONTINGENCIES (TF)	6000										
342	Total Disbursements/Expenditures		0	0	655,798	0	0	0	0	0	655,798	815,000
343	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										43,071	

**STATEMENT OF EXPENDITURES DISBURSED/EXPENDITURES, BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2019**

1	A	B	C	D	E	F	G	H	I	J	K	L
2	Description (Enter Whole Dollars)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total	Budget
345	90 - FIRE PREVENTION & SAFETY FUND (FP&S)											
346	SUPPORT SERVICES (FP&S)	2000										
347	SUPPORT SERVICES - BUSINESS											
348	Facilities Acquisition & Construction Services	2530	0	0	0	0	0	0	0	0	0	0
349	Operation & Maintenance of Plant Services	2540	0	0	0	0	0	0	0	0	0	0
350	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0	0
351	Other Support Services (Describe & Itemize)	2900	0	0	0	0	0	0	0	0	0	0
352	Total Support Services	2000	0	0	0	0	0	0	0	0	0	0
353	PAYMENTS TO OTHER DIST & GOVT UNITS (FP&S)	4000										
354	Payments to Regular Programs	4110						0			0	0
355	Payments to Special Education Programs	4120						0			0	0
356	Other Payments to In-State Govt. Units (Describe & Itemize)	4190						0			0	0
357	Total Payments to Other Govt Units	4000						0			0	0
358	DEBT SERVICES (FP&S)	5000										
359	DEBT SERVICES- INTEREST ON SHORT-TERM DEBT											
360	Tax Anticipation Warrants	5110						0			0	0
361	Other Interest on Short-Term Debt (Describe & itemize)	5150						0			0	0
362	Total Debt Service - Interest on Short-Term Debt	5100						0			0	0
363	DEBT SERVICES - INTEREST ON LONG-TERM DEBT	5200									0	0
364	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300						0			0	0
365	Total Debt Service	5000						0			0	0
366	PROVISION FOR CONTINGENCIES (FP&S)	6000										0
367	Total Disbursements/Expenditures		0	0	0	0	0	0	0	0	0	0
368	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0	

	A	B	C	D	E	F
1	SCHEDULE OF AD VALOREM TAX RECEIPTS					
2	Description (Enter Whole Dollars)	Taxes Received 7-1-19 thru 6-30-20 (from 2018 Levy & Prior Levies) *	Taxes Received (from the 2019 Levy)	Taxes Received (from 2018 & Prior Levies)	Total Estimated Taxes (from the 2019 Levy)	Estimated Taxes Due (from the 2019 Levy)
3				(Column B - C)		(Column E - C)
4		Educational	26,523,867	11,127,020	15,396,847	27,543,416
5	Operations & Maintenance	4,784,700	2,077,577	2,707,123	5,142,757	3,065,180
6	Debt Services **	7,155,297	3,059,136	4,096,161	7,572,473	4,513,337
7	Transportation	2,362,391	1,008,824	1,353,567	2,497,205	1,488,381
8	Municipal Retirement	893,031	399,536	493,495	988,997	589,461
9	Capital Improvements	0		0		0
10	Working Cash	124,550	39,953	84,597	98,898	58,945
11	Tort Immunity	692,098	339,603	352,495	840,642	501,038
12	Fire Prevention & Safety	0		0		0
13	Leasing Levy	0		0		0
14	Special Education	5,387,491	2,257,368	3,130,123	5,587,806	3,330,438
15	Area Vocational Construction	0		0		0
16	Social Security/Medicare Only	903,009	409,523	493,486	1,013,717	604,195
17	Summer School	0		0		0
18	Other (Describe & Itemize)	0		0		0
19	Totals	48,826,434	20,718,540	28,107,894	51,285,912	30,567,372
20						
21	* The formulas in column B are unprotected to be overridden when reporting on a ACCRUAL basis.					
22	** All tax receipts for debt service payments on bonds must be recorded on line 6 (Debt Services).					

	A	B	C	D	E	F	G	H	I	J
1	SCHEDULE OF SHORT-TERM DEBT									
2	Description (Enter Whole Dollars)		Outstanding Beginning July 1, 2019	Issued July 1, 2019 thru June 30, 2020	Retired July 1, 2019 thru June 30, 2020	Outstanding Ending June 30, 2020				
3	CORPORATE PERSONAL PROPERTY REPLACEMENT TAX ANTICIPATION NOTES (CPPRT)									
4	Total CPPRT Notes					0				
5	TAX ANTICIPATION WARRANTS (TAW)									
6	Educational Fund					0				
7	Operations & Maintenance Fund					0				
8	Debt Services - Construction					0				
9	Debt Services - Working Cash					0				
10	Debt Services - Refunding Bonds					0				
11	Transportation Fund					0				
12	Municipal Retirement/Social Security Fund					0				
13	Fire Prevention & Safety Fund					0				
14	Other - (Describe & Itemize)					0				
15	Total TAWs		0	0	0	0				
16	TAX ANTICIPATION NOTES (TAN)									
17	Educational Fund					0				
18	Operations & Maintenance Fund					0				
19	Fire Prevention & Safety Fund					0				
20	Other - (Describe & Itemize)					0				
21	Total TANs		0	0	0	0				
22	TEACHERS'/EMPLOYEES' ORDERS (T/EO)									
23	Total T/EOs (Educational, Operations & Maintenance, & Transportation Funds)					0				
24	General State Aid/Evidence-Based Funding Anticipation Certificates									
25	Total (All Funds)					0				
26	OTHER SHORT-TERM BORROWING									
27	Total Other Short-Term Borrowing (Describe & Itemize)					0				

	SCHEDULE OF LONG-TERM DEBT									
	Identification or Name of Issue	Date of Issue (mm/dd/yy)	Amount of Original Issue	Type of Issue *	Outstanding Beginning July 1, 2019	Issued July 1, 2019 thru June 30, 2020	Any differences (Described and Itemize)	Retired July 1, 2019 thru June 30, 2020	Outstanding Ending June 30, 2020	Amount to be Provided for Payment on Long-Term Debt
31	G.O BOND SERIES 2006	06/01/06	33,278,482	6	8,027,408			1,659,866	6,367,542	2,708,920
32	G.O CAPITAL APPRECIATION BONDS 2013	02/05/13	9,815,781	3	9,815,781				9,815,781	9,815,781
33	G.O. DEBT CERTIFICATES, SERIES 2016	07/13/16	5,825,000	7	5,190,000			365,000	4,825,000	4,825,000
34	G.O LIMITED SCHOOL BONDS, SERIES 2016A	07/13/16	2,515,000	6	2,175,000			195,000	1,980,000	1,980,000
35	G.O SCHOOL BONDS, SERIES 2017	03/28/17	21,340,000	6	20,600,000			770,000	19,830,000	19,830,000
36									0	
37									0	
38									0	
39									0	
40									0	
41									0	
42									0	
43									0	
44									0	
45									0	
46									0	
47									0	
48									0	
49			72,774,263		45,808,189	0	0	2,989,866	42,818,323	39,159,701

51 • Each type of debt issued must be identified separately with the amount:

52 1. Working Cash Fund Bonds	4. Fire Prevent, Safety, Environmental and Energy Bonds	7. Other DEBT CERTIFICATES
53 2. Funding Bonds	5. Tort Judgment Bonds	8. Other
54 3. Refunding Bonds	6. Building Bonds	9. Other

**Schedule of Restricted Local Tax Levies and Selected Revenues Sources
Schedule of Tort Immunity Expenditures**

	A	B	C	D	E	F	G	H	I	J	K	
1	SCHEDULE OF RESTRICTED LOCAL TAX LEVIES AND SELECTED REVENUE SOURCES											
2	Description (Enter Whole Dollars)				Account No	Tort Immunity ^a	Special Education	Area Vocational Construction	School Facility Occupation Taxes ^b	Driver Education		
3	Cash Basis Fund Balance as of July 1, 2019										149,128	
4	RECEIPTS:											
5	Ad Valorem Taxes Received by District				10, 20, 40 or 50-1100		5,387,491					
6	Earnings on Investments				10, 20, 40, 50 or 60-1500							
7	Drivers' Education Fees				10-1970						33,025	
8	School Facility Occupation Tax Proceeds				30 or 60-1983							
9	Driver Education				10 or 20-3370						33,313	
10	Other Receipts (Describe & Itemize)				--							
11	Sale of Bonds				10, 20, 40 or 60-7200							
12	Total Receipts					0	5,387,491	0	0		66,338	
13	DISBURSEMENTS:											
14	Instruction				10 or 50-1000		5,387,491				123,551	
15	Facilities Acquisition & Construction Services				20 or 60-2530							
16	Tort Immunity Services				10, 20, 40-2360-2370							
17	DEBT SERVICE											
18	Debt Services - Interest on Long-Term Debt				30-5200							
19	Debt Services - Principal Payments on Long-Term Debt (Lease/Purchase Principal Retired)				30-5300							
20	Debt Services Other (Describe & Itemize)				30-5400							
21	Total Debt Services								0			
22	Other Disbursements (Describe & Itemize)				--							
23	Total Disbursements					0	5,387,491	0	0		123,551	
24	Ending Cash Basis Fund Balance as of June 30, 2020					0	0	0	0		91,915	
25	Reserved Fund Balance				714							
26	Unreserved Fund Balance				730	0	0	0	0		91,915	

28 **SCHEDULE OF TORT IMMUNITY EXPENDITURES ^a**

29

30 Yes No Has the entity established an insurance reserve pursuant to 745 ILCS 10/9-103?

31 If yes, list in the aggregate the following:

Total Claims Payments:	
Total Reserve Remaining:	

32

34 In the following categories, list all other Tort Immunity expenditures not included in line 30 above. Enter total dollar amount for each category.

35 Expenditures:	
36 Workers' Compensation Act and/or Workers' Occupational Disease Act	
37 Unemployment Insurance Act	
38 Insurance (Regular or Self-Insurance)	
39 Risk Management and Claims Service	
40 Judgments/Settlements	
41 Educational, Inspectional, Supervisory Services Related to Loss Prevention and/or Reduction	
42 Reciprocal Insurance Payments (Insurance Code 72, 76, and 81)	
43 Legal Services	
44 Principal and Interest on Tort Bonds	

46 ^a Schedules for Tort Immunity are to be completed only if expenditures have been reported in any fund other than the Tort Immunity Fund (80) during the fiscal year as a result of existing (restricted) fund balances in those other funds that are being spent down. Cell G6 above should include interest earnings only from these restricted tort immunity monies and only if reported in a fund other than Tort Immunity Fund (80).

47

48 ^b 55 ILCS 5/5-1006.7

	A	B	C	D	E	F	G	H	I	J	K	L
1	SCHEDULE OF CAPITAL OUTLAY AND DEPRECIATION											
2	Description of Assets (Enter Whole Dollars)	Acct #	Cost Beginning July 1, 2019	Add: Additions July 1, 2019 thru June 30, 2020	Less: Deletions July 1, 2019 thru June 30, 2020	Cost Ending June 30, 2020	Life In Years	Accumulated Depreciation Beginning July 1, 2019	Add: Depreciation Allowable July 1, 2019 thru June 30, 2020	Less: Depreciation Deletions July 1, 2019 thru June 30, 2020	Accumulated Depreciation Ending June 30, 2020	Ending Balance Undepreciated June 30, 2020
3	Works of Art & Historical Treasures	210				0					0	0
4	Land	220										
5	Non-Depreciable Land	221	6,004,268			6,004,268						6,004,268
6	Depreciable Land	222				0	50				0	0
7	Buildings	230										
8	Permanent Buildings	231	132,390,578	2,639,803		135,030,381	50	38,113,376	3,061,360		41,174,736	93,855,645
9	Temporary Buildings	232				0	20				0	0
10	Improvements Other than Buildings (Infrastructure)	240	4,332,905	878,790		5,211,695	20	3,087,389	570,441		3,657,830	1,553,865
11	Capitalized Equipment	250										
12	10 Yr Schedule	251	4,653,234	118,267	493,771	4,277,730	10	3,037,806	246,881		3,284,687	993,043
13	5 Yr Schedule	252	377,927	93,622	139,216	332,333	5	198,931	62,655	45,663	215,923	116,410
14	3 Yr Schedule	253				0	3				0	0
15	Construction in Progress	260	367,068	1,600	367,068	1,600	--					1,600
16	Total Capital Assets	200	148,125,980	3,732,082	1,000,055	150,858,007		44,437,502	3,941,337	45,663	48,333,176	102,524,831
17	Non-Capitalized Equipment	700				460,231	10		46,023			
18	Allowable Depreciation							3,987,360				

A	B	C	D	E	F
ESTIMATED OPERATING EXPENSE PER PUPIL (OEPP)/PER CAPITA TUITION CHARGE (PCTC) COMPUTATIONS (2019 - 2020)					
<i>This schedule is completed for school districts only.</i>					
ACCOUNT NO. - TITLE					Amount
OPERATING EXPENSE PER PUPIL					
7	EXPENDITURES:				
8	ED	Total Expenditures		\$	43,569,096
9	O&M	Total Expenditures			6,818,999
10	DS	Total Expenditures			8,202,600
11	TR	Total Expenditures			3,720,849
12	MR/SS	Total Expenditures			1,637,000
13	TORT	Total Expenditures			655,798
14		Total Expenditures		\$	64,604,342
16	LESS RECEIPTS/REVENUES OR DISBURSEMENTS/EXPENDITURES NOT APPLICABLE TO THE REGULAR K-12 PROGRAM:				
18	TR	Revenues 9-14, L43, Col F	3412		\$
19	TR	Revenues 9-14, L47, Col F	1421	Regular - Transp Fees from Other Districts (In State)	0
20	TR	Revenues 9-14, L48, Col F	1422	Summer Sch. - Transp. Fees from Pupils or Parents (In State)	0
21	TR	Revenues 9-14, L49, Col F	1423	Summer Sch. - Transp. Fees from Other Districts (In State)	0
22	TR	Revenues 9-14, L50, Col F	1424	Summer Sch. - Transp. Fees from Other Sources (Out of State)	0
23	TR	Revenues 9-14, L52, Col F	1432	CTE - Transp Fees from Other Districts (In State)	0
24	TR	Revenues 9-14, L56, Col F	1442	Special Ed - Transp Fees from Other Districts (In State)	0
25	TR	Revenues 9-14, L59, Col F	1451	Adult - Transp Fees from Pupils or Parents (In State)	0
26	TR	Revenues 9-14, L60, Col F	1452	Adult - Transp Fees from Other Districts (In State)	0
27	TR	Revenues 9-14, L61, Col F	1453	Adult - Transp Fees from Other Sources (In State)	0
28	TR	Revenues 9-14, L62, Col F	1454	Adult - Transp Fees from Other Sources (Out of State)	0
29	O&M-TR	Revenues 9-14, L149, Col D & F	3410	Adult Ed from ICCB)	0
30	O&M-TR	Revenues 9-14, L150, Col D & F	3499	Adult Ed - Other (Prescribe & Itemize)	0
31	O&M-TR	Revenues 9-14, L211, Col D,F	4600	Fed - Spec Education - Preschool Flow-Through	0
32	O&M-TR	Revenues 9-14, L212, Col D,F	4605	Fed - Spec Education - Preschool Discretionary	0
33	O&M	Revenues 9-14, L222, Col D	4810	Federal - Adult Education	0
34	ED	Expenditures 15-22, L7, Col K - (G+H)	1125	Pre-K Programs	0
35	ED	Expenditures 15-22, L9, Col K - (G+H)	1275	Special Education Programs Pre-K	0
36	ED	Expenditures 15-22, L11, Col K - (G+H)	1275	Remedial and Supplemental Programs Pre-K	637,280
37	ED	Expenditures 15-22, L12, Col K - (G+H)	1300	Adult/Continuing Education Programs	0
38	ED	Expenditures 15-22, L15, Col K - (G+H)	1600	Summer School Programs	0
39	ED	Expenditures 15-22, L20, Col K	1910	Pre-K Programs - Private Tuition	0
40	ED	Expenditures 15-22, L21, Col K	1911	Regular K-12 Programs - Private Tuition	0
41	ED	Expenditures 15-22, L22, Col K	1912	Special Education Programs K-12 - Private Tuition	863,382
42	ED	Expenditures 15-22, L23, Col K	1913	Special Education Programs Pre-K - Tuition	0
43	ED	Expenditures 15-22, L24, Col K	1914	Remedial/Supplemental Programs K-12 - Private Tuition	0
44	ED	Expenditures 15-22, L25, Col K	1915	Remedial/Supplemental Programs Pre-K - Private Tuition	0
45	ED	Expenditures 15-22, L26, Col K	1916	Adult/Continuing Education Programs - Private Tuition	0
46	ED	Expenditures 15-22, L27, Col K	1917	CTE Programs - Private Tuition	0
47	ED	Expenditures 15-22, L28, Col K	1918	Interscholastic Programs - Private Tuition	0
48	ED	Expenditures 15-22, L29, Col K	1919	Summer School Programs - Private Tuition	0
49	ED	Expenditures 15-22, L30, Col K	1920	Gifted Programs - Private Tuition	0
50	ED	Expenditures 15-22, L31, Col K	1922	Bilingual Programs - Private Tuition	0
51	ED	Expenditures 15-22, L32, Col K	1922	Tuants Alternative/Optional Ed Progra - Private Tuition	0
52	ED	Expenditures 15-22, L75, Col K - (G+H)	3000	Community Services	9,166
53	ED	Expenditures 15-22, L102, Col K	4000	Total Payments to Other Govt Units	3,742,012
54	ED	Expenditures 15-22, L114, Col G	-	Capital Outlay	335,023
55	ED	Expenditures 15-22, L114, Col I	-	Non-Capitalized Equipment	278,425
56	O&M	Expenditures 15-22, L130, Col K - (G+H)	3000	Community Services	0
57	O&M	Expenditures 15-22, L139, Col K	4000	Total Payments to Other Govt Units	2,305,267
58	O&M	Expenditures 15-22, L151, Col G	-	Capital Outlay	163,307
59	O&M	Expenditures 15-22, L151, Col I	-	Non-Capitalized Equipment	0
60	DS	Expenditures 15-22, L160, Col K	4000	Payments to Other Dist & Govt Units	0
61	DS	Expenditures 15-22, L170, Col K	5300	Debt Service - Payments of Principal on Long-Term Debt	2,989,866
62	TR	Expenditures 15-22, L185, Col K - (G+H)	3000	Community Services	0
63	TR	Expenditures 15-22, L196, Col K	4000	Total Payments to Other Govt Units	0
64	TR	Expenditures 15-22, L206, Col K	5300	Debt Service - Payments of Principal on Long-Term Debt	0
65	TR	Expenditures 15-22, L210, Col G	-	Capital Outlay	0
66	TR	Expenditures 15-22, L210, Col I	-	Non-Capitalized Equipment	18,499
67	MR/SS	Expenditures 15-22, L216, Col K	1125	Pre-K Programs	0
68	MR/SS	Expenditures 15-22, L218, Col K	1225	Special Education Programs - Pre-K	31,215
69	MR/SS	Expenditures 15-22, L220, Col K	1275	Remedial and Supplemental Programs - Pre-K	0
70	MR/SS	Expenditures 15-22, L221, Col K	1300	Adult/Continuing Education Programs	0
71	MR/SS	Expenditures 15-22, L224, Col K	1600	Summer School Programs	0
72	MR/SS	Expenditures 15-22, L280, Col K	3000	Community Services	0
73	MR/SS	Expenditures 15-22, L285, Col K	4000	Total Payments to Other Govt Units	0
74	Tort	Expenditures 15-22, L344, Col K	4000	Total Payments to Other Govt Units	0
75	Tort	Expenditures 15-22, L342, Col G	-	Capital Outlay	0
76	Tort	Expenditures 15-22, L342, Col I	-	Non-Capitalized Equipment	0
77				\$	11,373,442
78					53,230,909
79					4,519,80
80				\$	11,777,22
81					

9 Month ADA from Average Daily Attendance - Student Information System (SIS) in IWA5-preliminary ADA 2019-2020
 Total Deductions for OEPP Computation (Sum of Lines 18 - 76)
 Total Operating Expenses Regular K-12 (Line 14 minus Line 77)
 Estimated OEPP (Line 78 divided by Line 79)

	A	B	C	D	E	F
	ESTIMATED OPERATING EXPENSE PER PUPIL (OEPP)/PER CAPITA TUITION CHARGE (PCTC) COMPUTATIONS (2019 - 2020)					
<i>This schedule is completed for school districts only.</i>						
1						
2						
3	Fund	Sheet, Row	ACCOUNT NO. - TITLE	PER CAPITA TUITION CHARGE		Amount
4	PER CAPITA TUITION CHARGE					
5	LEAS OFFSETTING RECEIPTS/REVENUES:					
84	TR		1411 Regular - Transp Fees from Pupils or Parents (In State)	\$	0	
85	TR		1413 Regular - Transp Fees from Other Sources (In State)		0	
86	TR		1415 Regular - Transp Fees from Co-curricular Activities (In State)		1,587	
87	TR		1416 Regular Transp Fees from Other Sources (Out of State)		0	
88	TR		1431 CTE - Transp Fees from Pupils or Parents (In State)		0	
89	TR		1433 CTE - Transp Fees from Other Sources (In State)		0	
90	TR		1434 CTE - Transp Fees from Other Sources (Out of State)		0	
91	TR		1441 Special Ed - Transp Fees from Pupils or Parents (In State)		0	
92	TR		1443 Special Ed - Transp Fees from Other Sources (In State)		0	
93	TR		1444 Special Ed - Transp Fees from Other Sources (Out of State)		0	
94	TR		1600 Total Food Service		849,746	
95	ED		1700 Total District/School Activity Income		394,004	
96	ED-0&M		1811 Rentals - Regular Textbooks		701,760	
97	ED		1819 Rentals - Other (Describe & Itemize)		0	
98	ED		1821 Sales - Regular Textbooks		0	
99	ED		1829 Sales - Other (Describe & Itemize)		0	
100	ED		1890 Other (Describe & Itemize)		311,164	
101	ED		1910 Rentals		101,061	
102	ED-0&M		1940 Services Provided Other Districts		0	
103	ED-0&M-TR		1991 Payment from Other Districts		368,036	
104	ED-0&M-DS-TR-MR/SS		3900 Other Local Fees (Describe & Itemize)		0	
105	ED		3100 Total Special Education		375,365	
106	ED-0&M-TR		3200 Total Career and Technical Education		47,800	
107	ED-0&M-MR/SS		3900 Total Bilingual Ed		0	
108	ED-MR/SS		3960 State Free Lunch & Breakfast		1,824	
109	ED		3965 School Breakfast Initiative		0	
110	ED-0&M-MR/SS		3970 Driver Education		39,313	
111	ED-0&M		3900 Total Transportation		1,946,490	
112	ED-0&M-TR-MR/SS		3610 Learning Improvement - Change Grants		0	
113	ED		3660 Scientific Literacy		0	
114	ED-0&M-TR-MR/SS		3695 Truant Alternative/Optional Education		0	
115	ED-TR-MR/SS		3766 Chicago General Education Block Grant		0	
116	ED-0&M-TR-MR/SS		3767 Chicago Educational Services Block Grant		0	
117	ED-0&M-TR-MR/SS		3775 School Safety & Educational Improvement Block Grant		0	
118	ED-0&M-TR-MR/SS		3780 Technology - Technology for Success		0	
119	ED-0&M-DS-TR-MR/SS		3815 State Charter Schools		0	
120	ED-TR		3925 School Infrastructure - Maintenance Projects		50,000	
121	0&M		3999 Other Restricted Revenue from State sources		0	
122	ED-0&M-DS-TR-MR/SS-Tot		4945 Head Start (Subtract)		0	
123	ED		- Total Restricted Grants-In-Aid Received Directly from Federal Govt		0	
124	ED-0&M-TR-MR/SS		4100 Total Title V		192,830	
125	ED-0&M-TR-MR/SS		4200 Total Food Service		312,305	
126	ED-MR/SS		4300 Total Title I		7,913	
127	ED-0&M-TR-MR/SS		4400 Total Title IV		1,149,370	
128	ED-0&M-TR-MR/SS		4625 Fed - Spec Education - IDEA - Flow Through		42,273	
129	ED-0&M-TR-MR/SS		4630 Fed - Spec Education - IDEA - Room & Board		0	
130	ED-0&M-TR-MR/SS		4650 Fed - Spec Education - IDEA - Disciplinary		0	
131	ED-0&M-TR-MR/SS		4699 Fed - Spec Education - IDEA - Other (Describe & Itemize)		0	
132	ED-0&M-TR-MR/SS		4700 Total CTE - Perkins		15,114	
133	ED-0&M-MR/SS		4800 Total ARRA Program Adjustments		0	
134	ED		4901 Race to the Top		0	
135	ED		4902 Race to the Top-Pre-school Expansion Grant		0	
136	ED-0&M-DS-TR-MR/SS-Tot		4905 Title III - Immigrant Education Program (IEP)		0	
137	ED-TR-MR/SS		4909 Title III - Language Inst Program - Limited Eng (LILTEP)		39,048	
138	ED-0&M-TR-MR/SS		4920 McKinney Education for Homeless Children		0	
139	ED-0&M-TR-MR/SS		4932 Title II - Eisenhower Professional Development Formula		110,641	
140	ED-0&M-TR-MR/SS		4960 Federal Charter Schools		0	
141	ED-0&M-TR-MR/SS		4981 State Assessment Grants		0	
142	ED-0&M-TR-MR/SS		4982 Grant for State Assessments and Related Activities		0	
143	ED-0&M-TR-MR/SS		4991 Medicaid Matching Funds - Administrative Outreach		80,990	
144	ED-0&M-TR-MR/SS		4992 Medicaid Matching Funds - Fee-for-Service Program		68,475	
145	ED-0&M-TR-MR/SS		4998 Other Restricted Revenue from Federal Sources (Describe & Itemize)		0	
146	ED-TR-MR/SS		3100 Special Education Contributions from BBF Funds ***		1,069,081	
147	ED-MR/SS		3300 English Learning (Bilingual) Contributions from BBF Funds ***		81,666	
148			Total Deductions for PCTC Computation Line 85 through Line 173	\$	8,291,860	
149			Net Operating Expense for Tuition Computation (Line 78 minus Line 175)		44,939,040	
150			Total Depreciation Allowance (from page 26, Line 38, Col 1)		3,987,360	
151			Total Allowance for PCTC Computation (Line 176 plus Line 177)		48,926,401	
152			9 Month ADA from Average Daily Attendance - Student Information System (SIS) In LWAS-Elementary ADA 2019-2020		4,519,90	
153			Total Estimated PCTC (Line 178 divided by Line 179) *	\$	10,824,80	

* The total OEPP/PCTC may change based on the data provided. The final amounts will be calculated by ISBE
 ** Go to the link below: Under Reports, select FY 2020 Special Education Funding Allocation Calculation Details. Open Excel file and use the amount in column X for the selected district.
 *** Follow the same instructions as above except under Reports, select FY 2020 English Learner Education Funding Allocation Calculation Details, and use column V for the selected district.

Evidence Based Funding Link: <https://www.isbe.net/Pages/ebsf/distribution.aspx>

Illinois State Board of Education
School Business Services Department

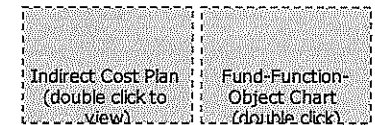
Current Year Payment on Contracts For Indirect Cost Rate Computation

Instructions:

This schedule is to calculate the amount allowed on contracts obligated by the school district for the Indirect Cost Rate calculation. The greatest amount allowed in the indirect cost calculation is \$25,000 for each contract. The contracts should be only for purchase services and not for salary contracts. **Please refer to the embedded attachment "Indirect Cost Plan" that explains which contracts should be entered on this schedule. Found under "Sub-agreement for Services" starting on page 12.**

Please only include applicable contracts with Fund-Function-Objects found on the embedded attachment - "Fund-Function-Object Chart."

**Do not include contracts for Capital Outlay (500) or Non-Capitalized Equipment (700) on this form, they are excluded from the Indirect Cost Rate calculation.*



1. In column (A) enter the **name** of the **Fund-Function-Object** of the account where the payment was made on each contract in the current year.
2. In column (B) enter the **number** of the **Fund-Function-Object** of the account where the payment was made on each contract for the current year. Do not enter hyphens. Ex) Enter as 101000600
3. In Column (C) enter the **name of the Company** that is listed on the contract.
4. In column (D) enter the **total amount paid** in the AFR for the contract. The amount must be less than or equal to the amount reported in the AFR's "Expenditures 15-22" tab.
5. Column (E) and (F) are calculated automatically based on the information provided in Columns (A through D).
6. The amount in column (E) is the amount allowed on each contract in the Indirect Cost Rate calculation. The amount in column (F) is the amount that will be deducted from the base in the indirect cost rate (page 30) for Program Year 2022.

Fund-Function-Object Name Where the Expenditure was Recorded (Column A)	Fund- Function- Object Number (Column B)	Contracted Company Name (Column C)	Current Year Amount Paid on Contract (Column D)	Contract Amount Applied to the Indirect Cost Rate Base (Column E)	Contract Amount deducted from the Indirect Cost Rate Base (Column F)
<i>Enter as shown here: ED-Instruction-Other</i>	<i>10-1000-600</i>	<i>Company Name</i>	<i>500,000</i>	<i>25,000</i>	<i>475,000</i>
Education-Food Services-Services	10-2560-300	Service Concepts	34,233	25,000	9,233
O&M-O&M Plant Services-Supplies	20-2540-300	Service Concepts	257,863	25,000	232,863
O&M-O&M Plant Services-Supplies	20-2540-400	Constellation NewEnergy-Natural Gas	173,388	25,000	148,388
O&M-O&M Plant Services-Supplies	20-2540-400	Direct Energy Business Electricity	707,739	25,000	682,739
Transportation-Pupil Transportation-Contracted Transportation	40-2550-300	Route 47 Transportation	43,698	25,000	18,698
Transportation-Pupil Transportation-Supplies	40-2550-400	Petrochoice-Fuel	244,448	25,000	219,448
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
		82		0	0
				0	0
				0	0
				0	0

ESTIMATED INDIRECT COST DATA

	A	B	C	D	E	F	G	H
1	ESTIMATED INDIRECT COST RATE DATA							
2	SECTION I							
3	Financial Data To Assist Indirect Cost Rate Determination							
4	<i>(Source document for the computation of the Indirect Cost Rate is found in the "Expenditures 15-22" tab.)</i>							
5	ALL OBJECTS EXCLUDE CAPITAL OUTLAY. With the exception of line 11, enter the disbursements/expenditures included within the following functions charged directly to and reimbursed from federal grant programs. Also, include all amounts paid to or for other employees within each function that work with specific federal grant programs in the same capacity as those charged to and reimbursed from the same federal grant programs. For example, if a district received funding for a Title I clerk, all other salaries for Title I clerks performing like duties in that function must be included. Include any benefits and/or purchased services paid on or to persons whose salaries are classified as direct costs in the function listed.							
6	Support Services - Direct Costs (1-2000) and (5-2000)							
7	Direction of Business Support Services (1-2510) and (5-2510)							
8	Fiscal Services (1-2520) and (5-2520)							
9	Operation and Maintenance of Plant Services (1, 2, and 5-2540)							
10	Food Services (1-2560) <i>Must be less than (P16, Col E-F, L63)</i>							
11	Value of Commodities Received for Fiscal Year 2020 (Include the value of commodities when determining if a Single Audit is required).							
12	Internal Services (1-2570) and (5-2570)							
13	Staff Services (1-2640) and (5-2640)							
14	Data Processing Services (1-2660) and (5-2660)							
15	SECTION II							
16	Estimated Indirect Cost Rate for Federal Programs							
17				Restricted Program		Unrestricted Program		
18		Function		Indirect Costs	Direct Costs	Indirect Costs	Direct Costs	
19	Instruction	1000			27,186,474			27,186,474
20	Support Services:							
21	Pupil	2100			2,840,171			2,840,171
22	Instructional Staff	2200			2,262,379			2,262,379
23	General Admin.	2300			1,722,647			1,722,647
24	School Admin	2400			3,294,010			3,294,010
25	Business:							
26	Direction of Business Spt. Srv.	2510		87,854	0	87,854		0
27	Fiscal Services	2520		739,626	0	739,626		0
28	Oper. & Maint. Plant Services	2540			4,656,415	4,656,415		0
29	Pupil Transportation	2550			4,077,228			4,077,228
30	Food Services	2560			1,027,568			1,027,568
31	Internal Services	2570		0	0	0		0
32	Central:							
33	Direction of Central Spt. Srv.	2610			0			0
34	Plan, Rsrch, Dvlp, Eval. Srv.	2620			0			0
35	Information Services	2630			0			0
36	Staff Services	2640		927	0	927		0
37	Data Processing Services	2660		1,443,014	0	1,443,014		0
38	Other:	2900			18,900			18,900
39	Community Services	3000			9,166			9,166
40	Contracts Paid in CY over the allowed amount for ICR calculation (from page 29)							
41	Total			2,271,421	45,783,589	6,927,836		41,127,174
42				Restricted Rate		Unrestricted Rate		
43				Total Indirect Costs:	2,271,421	Total Indirect Costs:		6,927,836
44				86 Total Direct Costs:	45,783,589	Total Direct Costs:		41,127,174
45					= 4.96%			= 16.84%
46								

	A	B	C	D	E	F	G	H	I	J	K
1	REPORT ON SHARED SERVICES OR OUTSOURCING										
2	School Code, Section 17-1.1 (Public Act 97-0357)										
3	Fiscal Year Ending June 30, 2020										
5	Complete the following for attempts to improve fiscal efficiency through shared services or outsourcing in the prior, current and next fiscal years.										
6	CENTRAL COMMUNITY UNIT										
7	31-045-3010-26										
8	Check box if this schedule is not applicable..... <input type="checkbox"/>		Prior Fiscal Year	Current Fiscal Year	Next Fiscal Year	Name of the Local Education Agency (LEA) Participating in the Joint Agreement, Cooperative or Shared Service.					
9	Indicate with an (X) if Deficit Reduction Plan Is Required in the Budget <input type="checkbox"/>										
10	Service or Function (Check all that apply)				Barriers to Implementation	(Limit text to 200 characters, for additional space use line 33 and 38)					
11	Curriculum Planning										
12	Custodial Services										
13	Educational Shared Programs			X		Northern Kane Vocational-Regional Pathways					
14	Employee Benefits										
15	Energy Purchasing										
16	Food Services		X	X		Northern Illinois Independent Purchasing Coop					
17	Grant Writing										
18	Grounds Maintenance Services										
19	Insurance		X	X		Northern Illinois Health Insurance Program, Prairie State Insurance Coop					
20	Investment Pools										
21	Legal Services										
22	Maintenance Services										
23	Personnel Recruitment		X	X		Kane County Human Resource Consortium					
24	Professional Development		X	X		Kane County Regional Office of Education					
25	Shared Personnel		X	X		Kane County Sheriff's Office					
26	Special Education Cooperatives		X	X		See 1 below					
27	STEM (science, technology, engineering and math) Program Offerings										
28	Supply & Equipment Purchasing										
29	Technology Services										
30	Transportation										
31	Vocational Education Cooperatives		X	X		See 2 below					
32	All Other Joint/Cooperative Agreements										
33	Other										
34											
35	Additional space for Column (D) - Barriers to Implementation:										
36											
37											
38											
40	Additional space for Column (E) - Name of LEA:										
41	1. Mid Valley Special Education Cooperative, U.S. Department of Health and Human Services funds from Healthcare and Family services passed through Northern Illinois Association										
42	1. Northern Kane Regional System - Career & Tech Ed/Perkins, Fox Valley Career Center										
43											

ILLINOIS STATE BOARD OF EDUCATION
 School Business Services Department (N-330)
 100 North First Street
 Springfield, IL 62777-0001

LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
 (Section 17-1.5 of the School Code)

School District Name: **CENTRAL COMMUNITY UNIT SCHOOL DIST**
 RCDT Number: **31-045-3010-26**

Description	Funct. No.	Actual Expenditures, Fiscal Year 2020				Budgeted Expenditures, Fiscal Year 2021			
		(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund *	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1. Executive Administration Services	2320	600,707		0	600,707	605,270			605,270
2. Special Area Administration Services	2330	292,184		0	292,184	351,690			351,690
3. Other Support Services - School Administration	2490	223,092		0	223,092	212,555			212,555
4. Direction of Business Support Services	2510	75,887	0	0	75,887	79,290			79,290
5. Internal Services	2570	0		0	0				0
6. Direction of Central Support Services	2610	0		0	0				0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. Totals		1,191,870	0	0	1,191,870	1,248,805	0	0	1,248,805
9. Percent Increase (Decrease) for FY2021 (Budgeted) over FY2020									5%

* For FY 2020 Tort Fund Expenditures, first complete the Limitation of Administrative Costs - Crosswalk of FY 2020 Tort Fund Expenditures, located below on lines 43-72

CERTIFICATION

I certify that the amounts shown above as Actual Expenditures, Fiscal Year 2020, agree with the amounts on the district's Annual Financial Report for Fiscal Year 2020.
 I also certify that the amounts shown above as Budgeted Expenditures, Fiscal Year 2021, agree with the amounts on the budget adopted by the Board of Education.

Signature of Superintendent

Date

Contact Name (for questions)

Contact Telephone Number

If line 9 is greater than 5% please check one box below.

- The District is ranked by ISBE in the lowest 25th percentile of like districts in administrative expenditures per student (4th quartile) and will waive the limitation by board action, subsequent to a public hearing.
- The district is unable to waive the limitation by board action and will be requesting a waiver from the General Assembly pursuant to the procedures in Chapter 105 ILCS 5/2-3.25g. Waiver applications must be postmarked by August 15, 2020 to ensure inclusion in the Fall 2020
- The district will amend their budget to become in compliance with the limitation.

Limitation of Administrative Costs - Crosswalk of FY 2020 Tort Fund Expenditures

The 23 Illinois Administrative Code, Part 100 Requirements for Accounting, Budgeting, Financial Reporting and Auditing, was amended effective with the beginning of FY 2021. To assist districts with the crosswalk of its Limitation of Administrative Costs Worksheet (LAC) within the school district's FY 2021 budget, please complete the crosswalk of FY 2020 Tort Fund expenditures that would have been reflected within one of the Limitation of Administrative Costs functions if the amended rules were effective beginning with FY 2020.

If a school district has FY 2020 Tort Fund expenditures, a Limitation of Administrative Costs – Tort Fund Crosswalk must be completed and must be submitted in conjunction with the FY 2021 Limitation of Administrative Costs Worksheet.

School District Name: CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO
 RCDT Number: 31-045-3010-26

FY 2020 Tort Fund Expenditures	FY 2020 Function	FY 2020 Total Expenditure	How Expenditures would have been reported had FY 2021 Amended Rules been implemented for FY 2020							Total (Must agree with Expenditures in column E)
			Function 2320	Function 2330	Function 2490	Function 2510	Function 2570	Function 2610	Other Function Outside of the LAC Functions	
Claims Paid from Self Insurance Fund	2361	0								0
Workers' Compensation or Worker's Occupation Disease Acts Pymts	2362	202,927							202,927	202,927
Unemployment Insurance Payments	2363	5,235							5,235	5,235
Insurance Payments (Regular or Self-Insurance)	2364	0								0
Risk Management and Claims Services Payments	2365	0								0
Judgment and Settlements	2366	0								0
Educational, Inspectional, Supervisory Services Related to Loss Prevention or Reduction	2367	0								0
Reciprocal Insurance Payments	2368	0								0
Legal Services	2369	168,828							168,828	168,828
Property Insurance (Buildings & Grounds)	2371	278,808							278,808	278,808
Vehicle Insurance (Transportation)	2372	0								0
Totals		655,798	0	0	0	0	0	0	655,798	655,798

Please email finance1@isbe.net or call 217-785-8779 with any questions.

Inserting Tab into Existing AFR

1. Open both the combined worksheet/crosswalk and your AFR.
2. On the combined worksheet/crosswalk; hover your mouse over the tab name; click your right mouse button; choose "Move or Copy..."
3. In the "To book" drop box, choose your AFR document; in the "Before sheet" section, choose "Itemization" or "Create a copy"; then click the "OK" button.

Linking Example

For the district name, click on cell J6; type "#"; click on "Cover" tab; click on cell A17; hit Enter. For the RCDT, click on cell J7; type "#"; click on "Cover" tab; click on cell A13; hit Enter.

The following (blue) cells will need linked: J6, J7, E12-E17, F15, E57-E67

**This page is provided for detailed itemizations as requested within the body of the report.
Type Below.**

1. Page 10, Line 92 - Other Textbook Income-Technology Fees
2. Page 11, Line 107 - Other Local Revenues- School Programs & Insurance Reimbursements
3. Page 16, Line 56 - Other Support Services - School Admin- Dean Salaries & Benefits
4. Page 16, Line 73 - Other Support Services - Contracted Social Media
5. Page 18, Line 171 - Debt Services - Other - Service Charges
6. Page 20, Line 260 - Other Support Services - School Administration - IMRF Benefits

Reference Pages.

- 1 Do not enter negative numbers. Reports with negative numbers will be returned for correction.
 - 2 GASB Statement No. 24; Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On Behalf of" Payments should only be reflected on this page.
 - 3 Equals Line 8 minus Line 17
 - 4 May require notification to the county clerk to abate an equal amount from taxes next extended. Refer to Section 17-2.11 for the applicable provisions and other "limited" transfer authority to O&M through June 30, 2013
 - 5 Requires notification to the county clerk to abate an equal amount from taxes next extended. See Section 10-22.14
 - 6 Use of proceeds from the sale of school sites buildings, or other real estate is limited. See Sections 5-22 and 10-22.8 of the School Code.
 - 7 Include revenue accounts 1110 through 1115, 1117, 1118 & 1120. Include taxes for bonds sold that are in addition to those identified separately.
 - 8 Educational Fund (10) - Computer Technology only.
 - 9 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
 - 10 Include only tuition payments made to private facilities. See Function 4200 or 4400 for public facility disbursements/expenditures.
 - 11 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (original only) otherwise reported with the fund—e.g. alternate revenue bonds(Describe & itemize).
 - 12 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
- Only abatement of working cash fund can transfer its funds to any fund in most need of money (see 105 ILCS 5/20-10 for further explanation)



[Please insert files above]

Instructions to insert word doc or pdf files:

Choose: Insert - Select: Object - Select Create from File tab - Select Browse - Select file that you want to embed - Check Display as Icon - Select OK.

Note: If you have trouble inserting pdf files, submit as a separate attachments and they will be inserted for you.

	A	B	C	D	E	F
1	DEFICIT ANNUAL FINANCIAL REPORT (AFR) SUMMARY INFORMATION Provisions per Illinois School Code, Section 17-1 (105 ILCS 5/17-1)					
2	<i>Instructions: If the Annual Financial Report (AFR) reflects that a Deficit Reduction Plan is required as calculated below, then the school district is to complete the Deficit Reduction Plan in the annual budget and submit the plan to Illinois State Board of Education (ISBE) within 30 days after accepting the audit report. This may require the FY2021 annual budget to be amended to include a Deficit Reduction Plan and narrative.</i>					
3	The "Deficit Reduction Plan" is developed using ISBE guidelines and is included in the School District Budget Form 50-36, beginning with page 20. A plan is required when the operating funds listed below result in direct revenues (cell F6) being less than direct expenditures (cell F7) by an amount equal to or greater than one-third (1/3) of the ending fund balance (cell F9). That is, if the ending fund balance is less than three times the deficit spending, the district must adopt and submit an original budget/amended budget with ISBE that provides a "deficit reduction plan" to balance the shortfall within the next three years.					
4	<i>- If the FY2021 school district budget already requires a Deficit Reduction Plan, and one was submitted, an updated (amended) budget is not required.</i>					
5	<i>- If the Annual Financial Report requires a deficit reduction plan even though the FY2021 budget does not, a completed deficit reduction plan is still required.</i>					
6	DEFICIT AFR SUMMARY INFORMATION - Operating Funds Only <i>(All AFR pages must be completed to generate the following calculation)</i>					
7	Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
8	Direct Revenues	44,043,556	5,848,569	4,467,411	152,509	54,512,045
9	Direct Expenditures	43,569,096	6,818,999	3,720,849		54,108,944
10	Difference	474,460	(970,430)	746,562	152,509	403,101
11	Fund Balance - June 30, 2019	21,640,473	5,833,984	4,166,883	2,395,331	34,036,671
12	Balanced - no deficit reduction plan is required.					
13						
14						
15						

Audit Checklist

- All entries must balance within the individual fund statements and schedules as instructed below. Any error messages left unresolved below, will be returned to the auditor for correction.*
- The auditor's Opinion and Notes to the Financial Statements and the Corrective Action Plan(s) on LEA letterhead are embedded in the "Opinion-Notes 35" tab.
 - Student Activity Funds, Convenience Accounts, and other agency funds are included, if applicable.
 - All audit questions on page 2 are answered appropriately by checking all that apply. This page must also be certified with the signature of the CPA firm. Comments and explanations are included for all checked items at the bottom of page 2.
 - All Other accounts and functions labeled "(describe & itemize)" are properly noted on the "Itemization 33" tab.
 - In all funds, Function No. 2900 does not include Worker's Compensation or Unemployment Insurance.
 - Tuition paid to another school district or to a joint agreement (in state) is coded to Function 4200, and Other Objects (600).
 - Business Manager/Bookkeeper Costs are charged to the proper function (No. 2510/2520).
 - If district is subject to PTELL on tab "Aud Quest 2" line 21 be sure to check the box and enter the effective date.
 - All entries were entered to the nearest whole dollar amount.

Balancing Schedule

Check this Section for Error Messages

The following assures that various entries are in balance. Any out of balance condition is followed by an error message in RED and must be resolved before submitting to ISBE. One or more errors detected may cause this AFR to be returned for corrections and resubmission. If impossible for entries to balance, please explain on the Itemization page.

Description	OK	Error Message
1. Cover Page: The Accounting Basis must be Cash or Accrual.		
2. The Single Audit related documents must be completed and attached.		
What Basis of Accounting is used?	CASH	
Accounting for late payments (Audit Questionnaire Section D)	OK	
Are Federal Expenditures greater than \$750,000?	OK	
Is all Single Audit Information completed and enclosed?	OK	
Is Budget Deficit Reduction Plan Required?	OK	
3. Page 3: Financial Information must be completed.		
Section A: Tax rates are not entered in the following format: 11.50 should be .0150! Please enter with the correct decimal point.	OK	
Section D: Check a or b that agrees with the school district type.	OK	
4. Page 5: Cells C41d, Aact 113-115 - Cash Balances cannot be negative.		
Fund 10) ED: Cash balances cannot be negative.	OK	
Fund 20) O&M: Cash balances cannot be negative.	OK	
Fund 30) DS: Cash balances cannot be negative.	OK	
Fund 40) TR: Cash balances cannot be negative.	OK	
Fund 50) MN/SS: Cash balances cannot be negative.	OK	
Fund 60) CP: Cash balances cannot be negative.	OK	
Fund 70) WC: Cash balances cannot be negative.	OK	
Fund 80) Tort: Cash balances cannot be negative.	OK	
Fund 90) PR&S: Cash balances cannot be negative.	OK	
5. Page 5 & 6: Total Current & Capital Assets must = Total Liabilities & Fund Balance.		
Fund 10, Cell C43 must = Cell C41.	OK	
Fund 20, Cell D23 must = Cell D41.	OK	
Fund 30, Cell E13 must = Cell E41.	OK	
Fund 40, Cell F13 must = Cell F41.	OK	
Fund 50, Cell G13 must = Cell G41.	OK	
Fund 60, Cell H13 must = Cell H41.	OK	
Fund 70, Cell I13 must = Cell I41.	OK	
Fund 80, Cell J13 must = Cell J41.	OK	
Fund 90, Cell K13 must = Cell K41.	OK	
Agency Fund, Cell L13 must = Cell L41.	OK	
General Fixed Assets, Cell M23 must = Cell M41.	OK	
General Long-Term Debt, Cell N23 must = Cell N41.	OK	
6. Page 5: Sum of Received & Unreserved Fund Balance must = Page 8, Ending Fund Balance.		
Fund 10, Cells C38+C39 must = Cell C81.	OK	
Fund 20, Cells D38+D39 must = Cell D81.	OK	
Fund 30, Cells E38+E39 must = Cell E81.	OK	
Fund 40, Cells F38+F39 must = Cell F81.	OK	
Fund 50, Cells G38+G39 must = Cell G81.	OK	
Fund 60, Cells H38+H39 must = Cell H81.	OK	
Fund 70, Cells I38+I39 must = Cell I81.	OK	
Fund 80, Cells J38+J39 must = Cell J81.	OK	
Fund 90, Cells K38+K39 must = Cell K81.	OK	
8. Page 24: Schedule of Long-Term Debt must = Pages 5, 8 & 18: Basic Financial Statements.		
Note: Explain any unreconcilable differences in the Itemization sheet.		
Total Long-Term Debt Issued (P24, Cell F49) must = Principal on Long-Term Debt Sold (P8, Cells C33-K33).	OK	
Total Long-Term Debt (Principal) Retired (P18, Cells H170) must = Debt Service - Long-Term Debt (Principal) Retired (P24, Cells H49)	OK	
9. Page 7 & 8: Other Sources of Funds (I24-I42) must = Other Uses of Funds (P8, L46-L159).		
Acct 7130 - Transfer Among Funds, Cells C27-K27 must = Acct 8130 Transfer Among Funds, Cells C49-K49	OK	
Acct 7140 - Transfer of Interest, Cells C28-K28 must = Acct 8140 Transfer of Interest, Cells C50-K50.	OK	
Acct 7900 - ISBE Loan Proceeds (Cells C42-K42) must = Acct 8910 - Transfers to Debt Service Fund to Pay Principal on ISBE Loans (Cells C74-K74)	OK	
10. Restricted Tax Levies Page 25, Line 25 must = Reserved fund Balance, Pages 5 & 6, Line 38.		
Reserved Fund Balance, Page 5, Cells C38-I38 must be = Reserve Fund Balance Cell G25-K25	OK	
Unreserved Fund Balance, Page 5, Cells C39-I39 must be > 0	OK	
11. Page 5: "On behalf" payments to the Educational Fund		
Fund 10) ED: Account 9998, cell C9 must be entered or Explain why this is zero on Itemization sheet.	OK	
12. Page 27: The 9 Month ADA must be entered on Line 78.		
Fund 27: The Special Education Contributions from EBF Funds (line 171) must be entered.	OK	
13. Page 27: The English Learning (Bilingual) Contributions from EBF Funds (line 172) must be entered.		
Fund 27: The English Learning (Bilingual) Contributions from EBF Funds (line 172) must be entered.	OK	
15. Page 29: Contracts paid in Current Year (CY) MUST be completed. Please return to page 29 and add all current year contracts.		
Fund 29: SHARED OUTSOURCED SERVICES Completed.	OK	
17. Page 32: LIMITATION OF ADMINISTRATIVE COST. Budget information must be completed and submitted to ISBE.		
Fund 32: LIMITATION OF ADMINISTRATIVE COST. Budget information must be completed and submitted to ISBE.	OK	

ANNUAL FEDERAL FINANCIAL COMPLIANCE REPORT (COVER SHEET)
DISTRICT/JOINT AGREEMENT
Year Ending June 30, 2020

DISTRICT/JOINT AGREEMENT NAME CENTRAL COMMUNITY UNIT SCHOOL DIS	RCDT NUMBER 31-045-3010-26	CPA FIRM 9-DIGIT STATE REGISTRATION NUMBER 066-005142
ADMINISTRATIVE AGENT IF JOINT AGREEMENT (as applicable)		NAME AND ADDRESS OF AUDIT FIRM EDER, CASELLA & CO. 5400 WEST ELM STREET, SUITE 203 MCHENRY
ADDRESS OF AUDITED ENTITY <i>(Street and/or P.O. Box, City, State, Zip Code)</i> 275 SOUTH STREET BURLINGTON		E-MAIL ADDRESS: CPAS@EDERCASELLA.COM
	60109	NAME OF AUDIT SUPERVISOR CHERYDEN JUERGENSEN
		CPA FIRM TELEPHONE NUMBER 815-344-1300
		FAX NUMBER 815-344-1320

THE FOLLOWING INFORMATION MUST BE INCLUDED IN THE SINGLE AUDIT REPORT:

- A copy of the CPA firm's most recent peer review report and acceptance letter has been submitted to ISBE (either with the audit or under separate cover).
- Financial Statements including footnotes. (Title 2 CFR §200.510 (a))
- Schedule of Expenditures of Federal Awards including footnotes. (Title 2 CFR §200.510 (b))
- Independent Auditor's Report on the Financial Statements. (Title 2 CFR §200.515 (a))
- Independent Auditor's Report on Internal Control Over Financial Reporting and Compliance Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. (Title 2 CFR §200.515 (b))
- Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by Uniform Guidance. (Title 2 CFR §200.515 (c))
- Schedule of Findings and Questioned Costs. (Title 2 CFR §200.515 (d))
- Summary Schedule of Prior Audit Findings. (Title 2 CFR §200.511 (b))
- Corrective Action Plan on LEA letterhead. (Title 2 CFR §200.511 (c))

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THE FOLLOWING INFORMATION IS HIGHLY RECOMMENDED TO BE INCLUDED:

- A Copy of the Federal Data Collection Form (Title 2 CFR §200.512 (b))
- A Copy of each Management Letter

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SINGLE AUDIT INFORMATION CHECKLIST

The following checklist is **OPTIONAL**; it is not a required form for completion of Single Audit information. The purpose of the checklist is to assist in determining if appropriate information has been correctly completed within the Annual Financial Report (AFR). This is not a complete listing of all Single Audit requirements, but highlights some of the more common errors found during ISBE reviews.

GENERAL INFORMATION

1. Signed and dated copies of audit opinion letters have been included with audit package submitted to ISBE.
2. All opinion letters use the **most current audit language and formatting** as mandated in SAS 115/SAS 117 and other pronouncements.
3. **All** Single Audit forms within the AFR Excel workbook have been completed, where appropriate.
-For those forms that are not applicable, "N/A" or similar language has been indicated.
4. **All** Federal revenues reported in FRIS Report 0053 (Summary of Payments) are accounted for in the Schedule of Expenditures of Federal Awards (SEFA).
-Verify or reconcile on reconciliation worksheet.
5. Federal revenues reported on the AFR reconcile to Federal revenues reported on the SEFA.
-Verify or reconcile on reconciliation worksheet.
6. The total value of non-cash **COMMODITIES** has been included within the AFR on the **INDIRECT COSTS** page (ICR Computation 29) on Line 11. It **should not** be included in the Statement of Revenues Received (REVENUES 9-14) within the AFR Accounts 4210 - 4299. Those accounts are specific cash programs, not non-cash assistance such as **COMMODITIES**.
7. Complete audit package (Data Collection Form, audit reports, etc.) has been submitted electronically to the Federal Audit Clearinghouse <https://haverster.census.gov/facweb/Default.aspx>

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

8. All prior year's projects are included and reconciled to final FRIS report amounts.
- Including receipt/revenue and expenditure/disbursement amounts.
9. All current year's projects are included and reconciled to most recent FRIS report filed.
- Including receipt/revenue and expenditure/disbursement amounts.
10. Differences in reported spending amounts on the SEFA and the final FRIS reports should be detailed and/or documented in a finding.
- discrepancies should be reported as Questioned Costs.
11. The total amount provided to subrecipients from each Federal program is included.
12. Prior-year and Current-year Child Nutrition Programs (CNP) are included on the SEFA (with prior-year program showing total cash received); Project year runs from October 1 to September 30, so projects will cross fiscal years;
This means that audited year revenues will include funds from both the prior year and current year projects.
13. Each CNP project should be reported on a separate line (one line per project year per program).
14. Total CNP Revenue amounts are consistent with grant amounts awarded by ISBE for each program by project year.
15. Total CNP Expenditure amounts are consistent with grant amounts awarded by ISBE for each program by project year.
16. Exceptions should result in a finding with Questioned Costs.
17. The total value of non-cash **COMMODITIES** has been reported on the SEFA (CFDA 10.555).
-The value is determined from the following, **with each item on a separate line**:
 * **Non-Cash Commodities**: Monthly Commodities Bulletin for April (From the Illinois Commodities System accessed through ISBE web site) Total commodities = A PAL Allocated + B PAL Allocated + Processing Deductions + Total Bonus Allocated
 * **Non-Cash Commodities** amount on ISBE web site: <https://www.isbe.net/Pages/School-Nutrition-Programs-Food-Distribution.aspx>
Verify Non-Cash Commodities amount through Other Food Services on ISBE web site:
<https://www.isbe.net/Pages/School-Nutrition-Programs-Food-Distribution.aspx>
 * **Non-Cash Commodities**: Commodities information for non-cash items received through **Other Food Services**
Verify Non-Cash Commodities amount through Other Food Services on ISBE web site:
<https://www.isbe.net/Pages/School-Nutrition-Programs-Food-Distribution.aspx>
 * **Department of Defense Fresh Fruits and Vegetables** (District should track through year)
- **The two commodity programs should be reported on separate lines on the SEFA.**
Verify Non-Cash Commodities amount through DoD Fresh Fruits and Vegetables on ISBE web site:
<https://www.isbe.net/Pages/School-Nutrition-Programs-Food-Distribution.aspx>
 * Amounts verified for **Fresh Fruits and Vegetables** cash grant program (ISBE code 4240)
CFDA number: 10.582
18. **TOTALS** have been calculated for Federal revenue and expenditure amounts (Column totals).
19. Obligations and Encumbrances are included where appropriate.
20. **FINAL STATUS** amounts are calculated, where appropriate.
21. Medicaid Fee-for-Service funds, E-Rate reimbursements and Build America Bond Interest subsidies have **not** been included on the SEFA.
22. **All** programs tested (not just Type A programs) are indicated by either an * or (M) on the SEFA.
23. **NOTES TO THE SEFA** within the AFR Excel workbook (SEFA NOTES) have been completed, including, but not limited to:
24. Basis of Accounting

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SINGLE AUDIT INFORMATION CHECKLIST

25. Name of Entity
26. Type of Financial Statements
27. Subrecipient information (Mark "N/A" if not applicable)
- * ARRA funds are listed separately from "regular" Federal awards

SUMMARY OF AUDITOR'S RESULTS/FINDINGS/CORRECTIVE ACTION PLAN

28. Audit opinions expressed in opinion letters match opinions reported in Summary.
29. All Summary of Auditor Results questions have been answered.
30. All tested programs and amounts are listed.
31. Correct testing threshold has been entered. (Title 2 CFR §200.518)

Findings have been filled out completely and correctly (if none, mark "N/A").

32. Financial Statement and/or Federal Award Findings information has been completely filled out for each finding, with finding numbers in correct format.
33. Finding completed for each Significant Deficiency and for each Material Weakness noted in opinion letters.
34. Separate finding for each Federal program (i.e., don't report same finding for multiple programs on one sheet).
35. Separate finding sheet for each finding on programs (e.g., excess interest earned and unallowable expenditures are two findings and should be reported separately, even if both are on same program).
36. Questioned Costs have been calculated where there are questioned costs.
37. Questioned Costs are separated by project year and by program (and sub-project, if necessary).
38. Questioned Costs have been calculated for Interest Earned on Excess Cash on Hand.
- Should be based on actual amount of interest earned
- Questioned Cost amounts are broken out between programs if multiple programs are listed on the finding
39. A CORRECTIVE ACTION PLAN, on the LEA's letterhead has been completed for each finding.
- Including Finding number, action plan details, projected date of completion, name and title of contact person

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ending June 30, 2020

Federal Grantor/Pass-Through Grantor Program or Cluster Title and Major Program Designation	CFDA Number ² (A)	ISBE Project # (1st 8 digits) or Contract # ³ (B)	Receipts/Revenues		Year 7/1/18-6/30/19 (E)	Expenditure/Disbursements ⁴		Year 7/1/19-6/30/20 Pass through to Subrecipients	Obligations/ Encumb. (G)	Final Status (E)+(F)+(G) (H)	Budget (I)
			Year 7/1/18-6/30/19 (C)	Year 7/1/19-6/30/20 (D)		Year 7/1/18-6/30/19 (E)	Year 7/1/19-6/30/20 (F)				
CHILD NUTRITION CLUSTER											
U.S. Department of Agriculture Passed Through Illinois State Board of Education											
Food Donation Program	10.555	20-4299-00		28,152			28,152			28,152	N/A
National School Lunch Program (1)	10.555	19-4210-00	196,484	48,679	196,484		48,679			245,163	N/A
National School Lunch Program (1)	10.555	20-4210-00		135,194			135,194			135,194	
U.S. Department of Defense Passed Through Illinois State Board of Education											
Food Donation Program	10.555	20-4299-00		28,228			28,228			28,228	N/A
Subtotal CFDA 10.555			196,484	240,253	196,484		240,253			436,737	
U.S. Department of Agriculture Passed Through Illinois State Board of Education											
Summer Food Service Program (1)	10.559	20-4225-00		8,957			8,957			8,957	N/A
Subtotal CFDA 10.559				8,957			8,957			8,957	
Total Child Nutrition Cluster			196,484	249,210	196,484		249,210			445,694	
Total CFDA "10"			196,484	249,210	196,484		249,210			445,694	

(1) Project End Date is 9/30

• (M) Program was audited as a major program as defined by §200.518.

*Include the total amount provided to subrecipients from each Federal program. \$200.510 (b)(4).

The accompanying notes are an integral part of this schedule.

¹ To meet state or other requirements, auditees may decide to include certain nonfederal awards (for example, state awards) in this schedule. If such nonfederal data are presented, they should be segregated and clearly designated as nonfederal. The title of the schedule should also be modified to indicate that nonfederal awards are included.

² When the CFDA number is not available, the auditee should indicate that the CFDA number is not available and include in the schedule the program's name and, if applicable, other identifying number.

³ When awards are received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity must be included in the schedule. §200.510 (b)(2)

⁴ The Uniform Guidance requires that the value of federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end be included in the schedule and suggests to include the amounts in the SEFA notes.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ending June 30, 2020

Federal Grantor/Pass-Through Grantor Program or Cluster Title and Major Program Designation	CFDA Number ² (A)	ISBE Project # (1st 8 digits) or Contract # ³ (B)	Receipts/Revenues		Expenditure/Disbursements ⁴			Obligations/ Encumb. (G)	Final Status (E)+(F)+(G) (H)	Budget (I)
			Year 7/1/18-6/30/19 (C)	Year 7/1/19-6/30/20 (D)	Year 7/1/18-6/30/19 (E)	Year 7/1/18-6/30/19 Pass through to Subrecipients	Year 7/1/19-6/30/20 (F)			
U.S. Department of Education Passed Through Illinois State Board of Education										
Title I - Low Income (2)	84.010	19-4300-00	216,274	89,701	287,667		18,308		305,975	340,558
Title I - Low Income (2)	84.010	20-4300-00		222,608			278,370		278,370	370,650
Subtotal CFDA 84.010			216,274	312,309	287,667		296,678		584,345	
Title III - Lang Inst Prog - Limited Eng LIP LEP (2)	84.365	19-4909-00	25,092	5,895	30,987				30,987	40,252
Title III - Lang Inst Prog - Limited Eng LIP LEP (2)	84.365	20-4909-00		33,153			33,153		33,153	42,765
Subtotal CFDA 84.365			25,092	39,048	30,987		33,153		64,140	
Title II - Teacher Quality	84.367	19-4932-00	39,701	6,478	46,179				46,179	92,627
Title II - Teacher Quality (2)	84.367	20-4932-00		104,163			105,829		105,829	124,521
Subtotal CFDA 84.367			39,701	110,641	46,179		105,829		152,008	
Title IVA - Student Suppt and Acad. Enrich. (2)	84.424	20-4400-00		7,913			24,577		24,577	24,577
Subtotal CFDA 84.424				7,913			24,577		24,577	

(2) Project End date is 8/31

• (M) Program was audited as a major program as defined by §200.518.

*Include the total amount provided to subrecipients from each Federal program. §200.510 (b)(4).

The accompanying notes are an integral part of this schedule.

¹ To meet state or other requirements, auditees may decide to include certain nonfederal awards (for example, state awards) in this schedule. If such nonfederal data are presented, they should be segregated and clearly designated as nonfederal. The title of the schedule should also be modified to indicate that nonfederal awards are included.

² When the CFDA number is not available, the auditee should indicate that the CFDA number is not available and include in the schedule the program's name and, if applicable, other identifying number.

³ When awards are received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity must be included in the schedule. §200.510 (b)(2)

⁴ The Uniform Guidance requires that the value of federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end be included in the schedule and suggests to include the amounts in the SEFA notes.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ending June 30, 2020

Federal Grantor/Pass-Through Grantor Program or Cluster Title and Major Program Designation	CFDA Number ² (A)	ISBE Project # (1st 8 digits) or Contract # ³ (B)	Receipts/Revenues		Expenditure/Disbursements ⁴			Obligations/ Encumb. (G)	Final Status (E)+(F)+(G) (H)	Budget (I)
			Year 7/1/18-6/30/19 (C)	Year 7/1/19-6/30/20 (D)	Year 7/1/18-6/30/19 (E)	Year 7/1/18-6/30/19 Pass through to Subrecipients	Year 7/1/19-6/30/20 (F)			
SPECIAL EDUCATION CLUSTER										
U.S. Department of Education Passed Through Mid-Valley Special Education Joint Agreement:										
Special Education - Grants to States (M)	84.027	19-4620-00	344,687	446,275	790,962		0		790,962	825,248
U.S. Department of Education Passed Through Illinois State Board of Education:										
Special Education - Grants to States (M)	84.027	20-4620-00		703,096			728,966		728,966	779,228
Special Education - Room & Board Grants (2) (M)	84.027	20-4625-00		42,273			54,467		54,467	N/A
Subtotal CFDA 84.027			344,687	1,191,644	790,962		783,433		1,574,395	
U.S. Department of Education Passed Through Mid-Valley Special Education Joint Agreement:										
Special Education - Preschool Grants (M)	84.173	19-4600-00	4,987	5,584	10,571		0		10,571	10,650
U.S. Department of Education Passed Through Illinois State Board of Education:										
Special Education - Preschool Grants (M)	84.173	20-4600-00		5,599			7,070		7,070	8,001
Subtotal CFDA 84.173			4,987	11,183	10,571		7,070		17,641	
Total Special Education Cluster (IDEA)			349,674	1,202,827	801,533		790,503		1,592,036	

(2) Project End date is 8/31

• (M) Program was audited as a major program as defined by §200.518.

*Include the total amount provided to subrecipients from each Federal program. §200.510 (b)(4).

The accompanying notes are an integral part of this schedule.

¹ To meet state or other requirements, auditees may decide to include certain nonfederal awards (for example, state awards) in this schedule. If such nonfederal data are presented, they should be segregated and clearly designated as nonfederal. The title of the schedule should also be modified to indicate that nonfederal awards are included.

² When the CFDA number is not available, the auditee should indicate that the CFDA number is not available and include in the schedule the program's name and, if applicable, other identifying number.

³ When awards are received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity must be included in the schedule. §200.510 (b)(2)

⁴ The Uniform Guidance requires that the value of federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end be included in the schedule and suggests to include the amounts in the SEFA notes.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ending June 30, 2020

Federal Grantor/Pass-Through Grantor Program or Cluster Title and Major Program Designation	CFDA Number ² (A)	ISBE Project # (1st 8 digits) or Contract # ³ (B)	Receipts/Revenues		Expenditure/Disbursements ⁴			Obligations/ Encumb. (G)	Final Status (E)+(F)+(G) (H)	Budget (I)
			Year 7/1/18-6/30/19 (C)	Year 7/1/19-6/30/20 (D)	Year 7/1/18-6/30/19 (E)	Year 7/1/18-6/30/19 Pass through to Subrecipients	Year 7/1/19-6/30/20 (F)			
U.S. Department of Education Passed Through Northern Kane Regional Vocational System:										
Carl Perkins II Grant	84.048	20-4745-00		15,114			21,550		21,550	21,859
Subtotal CFDA 84.048				15,114			21,550		21,550	
Total CFDA "84"			630,741	1,687,852	1,166,366		1,272,290		2,438,656	
U.S. Department of Health and Human Services Passed Through Illinois Department of Healthcare and Family Services:										
Medicaid - Admin Outreach	93.778	19-4991-00	60,600	18,455	79,055				79,055	N/A
Medicaid - Admin Outreach	93.778	20-4991-00		65,909			101,362		101,362	N/A
Subtotal CFDA 93.778			60,600	84,364	79,055		101,362		180,417	
Total Federal Assistance			887,825	2,021,426	1,441,905		1,622,862		3,064,767	

• (M) Program was audited as a major program as defined by §200.518.

*Include the total amount provided to subrecipients from each Federal program. §200.510 (b)(4).

The accompanying notes are an integral part of this schedule.

¹ To meet state or other requirements, auditees may decide to include certain nonfederal awards (for example, state awards) in this schedule. If such nonfederal data are presented, they should be segregated and clearly designated as nonfederal. The title of the schedule should also be modified to indicate that nonfederal awards are included.

² When the CFDA number is not available, the auditee should indicate that the CFDA number is not available and include in the schedule the program's name and, if applicable, other identifying number.

³ When awards are received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity must be included in the schedule. §200.510 (b)(2)

⁴ The Uniform Guidance requires that the value of federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees

outstanding at year end be included in the schedule and suggests to include the amounts in the SEFA notes.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 Year Ending June 30, 2020

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of auditor's report issued: _____ **ADVERSE** _____
 (Unmodified, Qualified, Adverse, Disclaimer)

INTERNAL CONTROL OVER FINANCIAL REPORTING:

- Material weakness(es) identified? _____ YES _____ X None Reported
- Significant Deficiency(s) identified that are not considered to be material weakness(es)? _____ YES _____ X None Reported
- Noncompliance material to the financial statements noted? _____ YES _____ X NO

FEDERAL AWARDS

INTERNAL CONTROL OVER MAJOR PROGRAMS:

- Material weakness(es) identified? _____ YES _____ X None Reported
- Significant Deficiency(s) identified that are not considered to be material weakness(es)? _____ YES _____ X None Reported

Type of auditor's report issued on compliance for major programs: _____ **UNMODIFIED** _____
 (Unmodified, Qualified, Adverse, Disclaimer⁷)

Any audit findings disclosed that are required to be reported in accordance with §200.516 (a)? _____ YES _____ X NO 105

IDENTIFICATION OF MAJOR PROGRAMS:⁸

CFDA NUMBER(S) ⁹	NAME OF FEDERAL PROGRAM OR CLUSTER ¹⁰	AMOUNT OF FEDERAL PROGRAM
84.027 & 84.173	SPECIAL EDUCATION CLUSTER	790,503
Total Amount Tested as Major		\$790,503

Total Federal Expenditures for 7/1/19-6/30/20 \$1,622,862
 % tested as Major 48.71%

Dollar threshold used to distinguish between Type A and Type B programs: _____ \$750,000.00

Auditee qualified as low-risk auditee? _____ YES _____ X NO

⁷ If the audit report for one or more major programs is other than unmodified, indicate the type of report issued for each program.
 Example: "Unmodified for all major programs except for [name of program], which was modified and [name of program], which was a disclaimer."

⁸ Major programs should generally be reported in the same order as they appear on the SEFA.

⁹ When the CFDA number is not available, include other identifying number, if applicable.

¹⁰ The name of the federal program or cluster should be the same as that listed in the SEFA. For clusters, auditors are only required to list the name of the cluster.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
31-045-3010-26
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 Year Ending June 30, 2020

SECTION II - FINANCIAL STATEMENT FINDINGS

1. FINDING NUMBER: ¹¹	2020- <u>N/A</u>	2. THIS FINDING IS:	<input type="checkbox"/> New	<input type="checkbox"/> Repeat from Prior Year?	
				Year originally reported?	_____

3. Criteria or specific requirement

4. Condition

5. Context¹²

6. Effect

106

7. Cause

8. Recommendation

9. Management's response¹³

¹¹ A suggested format for assigning reference numbers is to use the digits of the fiscal year being audited followed by a numeric sequence of findings. For example, findings identified and reported in the audit of fiscal year 2018 would be assigned a reference number of 2018-001, 2018-002, etc. The sheet is formatted so that only the number need be entered (1, 2, etc.)

¹² Provide sufficient information for judging the prevalence and consequences of the finding, such as relation to universe of costs and/or number of items examined and quantification of audit findings in dollars.

¹³ See §200.521, *Management decision* for additional guidance on reporting management's response.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
 31-045-3010-26
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 Year Ending June 30, 2020

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

1. FINDING NUMBER: ¹⁴	2020- N/A	2. THIS FINDING IS:	<input type="checkbox"/> New	<input type="checkbox"/> Repeat from Prior Year?	
				Year originally reported?	

3. Federal Program Name and Year: _____

4. Project No.: _____ 5. CFDA No.: _____

6. Passed Through: _____

7. Federal Agency: _____

8. Criteria or specific requirement (including statutory, regulatory, or other citation) _____

9. Condition¹⁵ _____

10. Questioned Costs¹⁶ _____

11. Context¹⁷ _____

12. Effect _____

13. Cause _____

14. Recommendation _____

15. Management's response¹⁸ _____

¹⁴ See footnote 11.

¹⁵ Include facts that support the deficiency identified on the audit finding (§200.516 (b)(3)).

¹⁶ Identify questioned costs as required by §200.516 (a)(3 - 4).

¹⁷ See footnote 12.

¹⁸ To the extent practical, indicate when management does not agree with the finding, questioned cost, or both.

CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
 31-045-3010-26
 SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS¹⁹
 Year Ending June 30, 2020

[If there are no prior year audit findings, please submit schedule and indicate NONE]

<u>Finding Number</u>	<u>Condition</u>	<u>Current Status</u> ²⁰
NONE		

When possible, all prior findings should be on the same page

¹⁹ Explanation of this schedule - §200.511 (b)

²⁰ Current Status should include one of the following:

- A statement that corrective action was taken
- A description of any partial or planned corrective action
- An explanation if the corrective action taken was significantly different from that previously reported or in the management decision received from the pass-through entity.

MEMORANDUM

TO: Dr. Todd Stirn, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: October 19, 2020

RE: Presentation & Approval of FY20 District Audit

Cheryden Juergensen, a partner from Eder, Casella & Company provided an overview of the FY20 District audit results. Following the presentation, members had the opportunity to ask any questions. Copies of the audit report were also distributed at the meeting for Board members.

This year's audit was completed without any negative findings. All funds ended the year with a positive fund balance. No funds had a cash overdraft and investments were fully insured or collateralized. Revenues exceeded expenditures in all funds except for the O&M, Debt Services and Capital Projects funds which had a total deficit of \$1,477,681. We were intentionally reducing O&M's fund balance. Actual expenditures were below the total budgeted expenditure amounts with the exception of the same three funds, O&M, Debt Services and Capital Projects funds. Line item actual expenditures were generally below those budgeted.

Following the presentation of the audit, the Board should formally approve the audit. I will then deliver the reports to the Kane County Regional Office of Education and Kane County Tax Extension Office.

MEMORANDUM

TO: Dr. Todd Stirn, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: October 19, 2020

RE: Donation to Central High School FFA Activity

Central High School FFA Activity account received a donation from the Illinois Foundation FFA in the amount of \$600.00 for being the State winner in the Building Communities area for the National Chapter Award. Last summer we were 3rd overall in State but won this Building Communities event.

The three fundraising community events that were part of this award include:

- Project Dance – 6 hour dance marathon focused on supporting individuals with special needs, while collecting funds to support the Special Olympics.
- FanFest – The Inaugural football game of the year where we provided Sweetcorn and Cow Pie Bingo to help unify our community.
- Bags for Vets – An annual cornhole tournament to raise funds to support the local American Legion Post and veterans.

This donation award will be used to help continue our efforts in hosting events and activities that benefit our school and community, as well as helping our students attend conventions and conferences.

MEMORANDUM

TO: Dr. Todd Stirn, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: October 19, 2020

RE: Approval of Resolution to open checking account for Northern Kane County Regional Vocational System

Our policies require that the Board approve any new changes with accounts or financial depositories. We are seeking approval for opening a new separate checking account for Northern Kane County Regional Vocational System in order to keep funds separated from Central 301's accounts.

A resolution and new account forms have been drawn up in order to begin this process. The check signers on this account will be Dr. Stirn, Superintendent, Dr. Mongan, Assistant Superintendent and Daina Pflug, Business Manager.

MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: Board of Education & Dr. Todd Stirn, Superintendent

CC: Chris Testone, Amber Ballard, Ryan Robinson, Buddy Haas, Kelly Greene

DATE: October 19, 2020

RE: Veterinarian Affiliation Agreements

As part of the National Association of Veterinary Technicians of America's (NAVTA) program requirements for students to obtain their Veterinarian Assistant certificate students are required to complete 100 hours of externships. We are currently working with many different animal clinics to seek partnerships for these opportunities for our students. These agreements ensure that students receive practical experiences that meet educational standards and ensure an appropriate learning environment away from the students' school that matches their career focus. I am seeking approval for the following sites:

Dundee Animal Hospital, Elgin

Dundee Animal Hospital, Dundee

Animal Care Clinic of Randall Pointe

Animal Clinic of South Elgin

Animal House Shelter, Huntley

Autumn Green Animal Hospital, Geneva

Critters Pet Shop, South Elgin

Elgin Animal Clinic, Elgin

Heartland Animal Hospital, Bartlett

Kountry Pet Resort and Training Center, Hampshire



Lombard Veterinary Hospital, Lombard

Loyal Companions, St. Charles

The Perfect Pup, St. Charles

Eye Care for Animals, St. Charles

Pet Vet Animal Clinic and Mobile Practice, Huntley

South Town Animal Hospital, South Elgin

Tails Humane Society, DeKalb

Valley Animal Hospital, Geneva

Standard Affiliation Agreement

Dear Animal Care Clinic of Randall Pointe,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Animal Care Clinic of Randall Pointe
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Animal Care Clinic of Randall Pointe (“Facility”), the Board of Education of Central Community Unit School District No. 301 (“District”), and Northern Kane Region 100 (collectively the “Parties”).

WHEREAS, the District desires to utilize Animal Care Clinic of Randall Pointe’s facility at 477 Briargate Drive South Elgin, IL 60177 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Animal Care Clinic of Randall Pointe
477 Briargate Drive
South Elgin, IL 60177

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Animal Care Clinic of Randall Pointe**

**Board of Education,
Central Community Unit School District 301**

Signature: *Katie Lyncis*

Signature: _____

Printed Name: Katie Lyncis

Printed Name: _____

Title: Practice Administrator

Title: _____

Date: 8/31/2020

Date: _____

**Northern Kane Region 110
By Its Administrative District
District CUSD 301**

Signature: *Esther Morgan*

Printed Name: Esther Morgan

Title: Asst. Superintendent

Date: 8/31/2020

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Animal Clinic of South Elgin,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,

Izzy Castillo

Work Based Learning Specialist

Phone: 224-990-7093

Amber Ballard, CVT

Program Coordinator

Phone: 224-990-7208

amber.ballard@central301.net

AND
Animal Clinic of South Elgin
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT (“**Agreement**”) is entered into this 1st Day, of August, 2020 by and between **Animal Clinic of South Elgin** (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize **Animal Clinic of South Elgin’s** facility at 896 North La Fox Street, South Elgin, IL 60177 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq.*

3. **Designation of liaison to Facility; communications relating to clinical placements.**

The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students.** The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students.** In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements.** The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility.** The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the

students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Animal Clinic of South Elgin
896 North La Fox Street
South Elgin, IL 60177

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Animal Clinic of South Elgin

Board of Education,
Central Community Unit School District 301

Signature: 

Signature: _____
Printed Name: _____

Title: _____
Date: 7/23/20

Title: _____
Date: _____

Northern Kane Region 110
By Its Administrative District
District CUSD 301

Signature: 

Printed Name: Esther Mangan
Title: asst. Supt.
Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

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Standard Affiliation Agreement

Dear Animal House Shelter,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

* Tour of facility will be limited to disclude the back kennel runs as only staff members are allowed for safety reasons.

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Animal Eye Consultants,
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 6th, of August, 2020 by and between Animal House Shelter, (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Animal House Shelter, facility at 13005 Ernesti Rd, Huntley, IL 60142 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other

professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.
3. **Emergency treatment of students.** In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.
4. **Designation of liaison to the District; communications relating to placements.** The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.
5. **School Tour of Facility.** The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
6. **Provision of Relevant Facility policies.** The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant with the placement.
7. **Facility Transportation and Use of Mobile Units.** The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.
8. **FERPA Compliance.** The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the

program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 6th, 2020 with the last clinical on July 31, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian

must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on **6th Day of August 2020**. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Animal House Shelter,
13005 Ernesti Rd,
Huntley, IL 60142

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of law's provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Animal House Shelter

Board of Education,
Central Community Unit School District 301

Signature: *Angie Mouroukas*

Signature: _____

Printed Name: Angie Mouroukas

Printed Name: _____

Title: Director

Title: _____

Date: 8/11/2020

Date: _____

Northern Kane Region 110
By Its Administrative District
District Central 301

2-27-19

Signature: Esther Morgan

Printed Name: Esther Morgan

Title: Asst. Superintendent

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

2-27-19

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Standard Affiliation Agreement

Dear Autumn Green Animal Hospital,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Autumn Green Animal Hospital
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“**Agreement**”) is entered into this 1st Day, of August, 2020 by and between Autumn Green Animal Hospital (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Autumn Green Animal Hospital’s facility at 39W124 Keslinger Rd, Geneva, IL 60134 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Autumn Green Animal Hospital
39W124 Keslinger Rd
Geneva, IL 60134

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Autumn Green Animal Hospital**

**Board of Education,
Central Community Unit School District 301**

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**Northern Kane Region 110
By Its Administrative District
District __CUSD 301_____**

Signature: _____

Printed Name: _____

Title: _____

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Autumn Green Animal Hospital**

**Board of Education,
Central Community Unit School District 301**

Signature: *Vivian Grant*

Signature: _____

Printed Name: Vivian Grant

Printed Name: _____

Title: member

Title: _____

Date: 8/10/2020

Date: _____

**Northern Kane Region 110
By Its Administrative District
District __ CUSD 301**

Signature: *Esther Morgan*

Printed Name: Esther Morgan

Title: asst. Supt.

2-27-19

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493 2.docx

Standard Affiliation Agreement

Dear Critters Pet Shop,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Critters Pet Shop
For Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 17th, of April, 2020 by and between Critters Pet Shop (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Critters Pet Shop facility at 566 Randall Rd. S. Elgin, IL 60177 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. Liability insurance. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. Designation of liaison to Facility; communications relating to clinical placements. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant with the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1stth **Day of August, 2020**. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing

and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Critters Pet Shop
566 Randall Rd.
S. Elgin, IL 60177

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Critters Pet Shop

Board of Education,
Central Community Unit School District 301

Signature: Caroline Janczak
Printed Name: CAROLINE JANCZAK
Title: owner/sec. treasurer
Date: 8/27/20

Signature: Mark Janczak
Printed Name: MARK JANCZAK
Title: owner, Pcs
Date: 8/27/20

Northern Kane Region 110
By Its Administrative District
District Central 301

Signature: Esther Morgan
Printed Name: Esther Morgan

*Board of Education
CCUSD 301*
Signature:
Printed Name:
Title:
Date:

2-27-19

Title: Cost. Supt.

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Dundee Animal Hospital - Elgin,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Dundee Animal Hospital – Elgin
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Dundee Animal Hospital - Elgin (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Dundee Animal Hospital – Elgin’s facility at 11N250 N Gale St Elgin, IL 60123 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. Liability insurance. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. Designation of liaison to Facility; communications relating to clinical placements. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those

to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. Employment Status. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. Notice to Parties. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Dundee Animal Hospital - Elgin
11N250 N Gale St
Elgin, IL 60123

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to

confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. Agreement binding on parties successors and assigns. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. Captions for reference only. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Dundee Animal Hospital - Elgin**

**Board of Education,
Central Community Unit School District 301**

Signature: *Dena Chiddister*
Printed Name: Dena Chiddister
Title: Practice Manager
Date: 9/14/20

Signature: _____
Printed Name: _____
Title: _____
Date: _____

**Northern Kane Region 110
By Its Administrative District
District __CUSD 301__**

Signature: *Esther Merga*
Printed Name: Esther Merga
Title: Asst. Supt
Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

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Standard Affiliation Agreement

Dear Dundee Animal Hospital - Dundee,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Dundee Animal Hospital – Dundee
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Dundee Animal Hospital - Dundee (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Dundee Animal Hospital – Dundee’s facility at 199 Penny Ave East Dundee, IL 60118 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those

to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Dundee Animal Hospital - Dundee
199 Penny Ave
East Dundee, IL 60118

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to

confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. Agreement binding on parties successors and assigns. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. Captions for reference only. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Dundee Animal Hospital - Dundee**

**Board of Education,
Central Community Unit School District 301**

Signature: *Dena Chiddister*
Printed Name: Dena Chiddister
Title: Practice Manager
Date: 9/14/20

Signature: _____
Printed Name: _____
Title: _____
Date: _____

**Northern Kane Region 110
By Its Administrative District
District __CUSD 301_____**

Signature: *Esther Morgan*
Printed Name: Esther Morgan
Title: Asst. Supt
Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493_2.docx

Standard Affiliation Agreement

Dear Elgin Animal Clinic,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Elgin Animal Clinic
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Elgin Animal Clinic (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Elgin Animal Clinic’s facility at 1350 E. Chicago St #5 Elgin, IL 60120 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

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2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

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5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

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or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Elgin Animal Clinic
1350 E. Chicago St #5
Elgin, IL 60120

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Elgin Animal Clinic**

**Board of Education,
Central Community Unit School District 301**

Signature: Lakhwinder Singh

Signature: _____

Printed Name: Dr Lakhwinder Dhillon

Printed Name: _____

Title: President, Veterinarian

Title: _____

Date: 08/23/20

Date: _____

**Northern Kane Region 110
By Its Administrative District
District CUSD 301**

Signature: Esther Mangan

Printed Name: Esther Mangan

Title: Asst. Supt.

2-27-19

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493 2.docx

Standard Affiliation Agreement

Dear Heartland Animal Hospital,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Heartland Animal Hospital
For Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“**Agreement**”) is entered into this 21st Day, of March, 2019 by and between Heartland Animal Hospital (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Heartland Animal Hospital facility’s at 1051 W. Stearns Rd. Bartlett, IL 60103 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1, 2019 with the last clinical on July 31st, 2020.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on **1st Day of August, 2019**. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing

and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Heartland Animal Hospital
1051 W. Stearns Rd.
Bartlett, IL 60103

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847) 646-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Heartland Animal Hospital

Board of Education,
Central Community Unit School District 301

Signature: Melissa Fugitt

Signature: _____

Printed Name: Melissa Fugitt

Printed Name: _____

Title: Practice manager

Title: _____

Date: 8/22/2020

Date: _____

Northern Kane Region 110
By Its Administrative District
District Central 301

Signature: Esther Morgan

Printed Name: Esther Morgan

2-27-19

Title: Asst. Asst.

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Kountry Pet Resort and Training Center,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Kountry Pet Resort and Training Center
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“**Agreement**”) is entered into this 1st Day, of August, 2020 by and between Kountry Pet Resort and Training Center (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Kountry Pet Resort and Training Center’s facility at 12N911 US Highway 20, Hampshire, IL 60140 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. Liability insurance. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. Designation of liaison to Facility; communications relating to clinical placements. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those

to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. Employment Status. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. Notice to Parties. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Kountry Pet Resort and Training Center
12N911 US Highway 20
Hampshire, IL 60140

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to

confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility: **Board of Education,**
Kountry Pet Resort and Training Center Central Community Unit School District 301

Signature: *K.B. Roberts*
Printed Name: K.B. Roberts
Title: G.M.
Date: 9/2/20

Signature: _____
Printed Name: _____
Title: _____
Date: _____

Northern Kane Region 110
By Its Administrative District
District CUSD 301

Signature: *Esther Mangon*
Printed Name: Esther Mangon
Title: Asst. Supt.
Date: 9.18.20

Standard Affiliation Agreement

Dear Lombard Veterinary Hospital,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Lombard Veterinary Hospital
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Lombard Veterinary Hospital (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Lombard Veterinary Hospital’s facility at 244 E St Charles Rd, Lombard, IL 60148 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Lombard Veterinary Hospital
244 E St Charles Rd
Lombard, IL 60148

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Lombard Veterinary Hospital**

**Board of Education,
Central Community Unit School District 301**

Signature: Shaughnessy Duke

Signature: _____

Printed Name: Shaughnessy Duke

Printed Name: _____

Title: inpatient Team Lead, CVT

Title: _____

Date: 7/20/2020

Date: _____

**Northern Kane Region 110
By Its Administrative District
District CUSD 301**

Signature: Esther Mungar

Printed Name: Esther Mungar

Title: Asst. Supt.

2-27-19

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Loyal Companions,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Loyal Companions
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“**Agreement**”) is entered into this 1st Day, of August, 2020 by and between Loyal Companions (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Loyal Companions’ facility at 2312 W Main St, St. Charles, IL 60175 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

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or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Loyal Companions
2312 W Main St
St. Charles, IL 60175

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

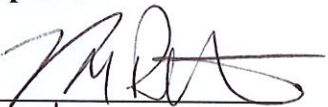
12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Loyal Companions**

**Board of Education,
Central Community Unit School District 301**

Signature: 

Signature: _____

Printed Name: Vicki M Petsche

Printed Name: _____

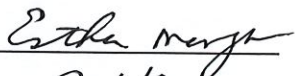
Title: OWNER

Title: _____

Date: 8-20-20

Date: _____

**Northern Kane Region 110
By Its Administrative District
District __CUSD 301_____**

Signature: 

Printed Name: Estha Mengar

Title: Asst Secy

2-27-19

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493 2.docx

Standard Affiliation Agreement

Dear Pathway Vet Alliance LLC dba Eye Care for Animals (St. Charles),

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Eye Care for Animals
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Pathway Vet Alliance LLC dba Eye Care for Animals (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Pathway Vet Alliance LLC dba Eye Care for Animals facility at 2002 W. Main Street Suite Q, St. Charles, IL 60174 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those

to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Pathway Vet Alliance LLC dba Eye Care for Animals
2002 W. Main Street, Suite Q
St. Charles, IL 60174

With a Copy to:

Pathway Vet Alliance LLC
800 W Cesar Chavez St., #B100
Austin, Texas 78701
Attention: Chief Legal Officer
E-mail: contracts@pathwayvets.com

If to the District :

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Pathway Vet Alliance LLC dba
Eye Care for Animals

Signature: *Harry Zimmerman*

Printed Name: Harry Zimmerman

Title: Chief Legal Officer

Date: Sep 1, 2020

Board of Education,
Central Community Unit School District
301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District CUSD 301

Signature: *Esther Morgan*

Printed Name: Esther Morgan

Title: Asst. Supt.

Date: 9.18.20

2-27-19

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

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Standard Affiliation Agreement

Dear Pet Vet Animal Clinic and Mobile Practice,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

(e)

**AFFILIATION AGREEMENT
 BETWEEN
 Northern Kane County Region 110
 AND
 Pet Vet Animal Clinic and Mobile Practice
 for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Pet Vet Animal Clinic and Mobile Practice (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Pet Vet Animal Clinic and Mobile Practice’s facility at 11901 North St. Huntley, IL 60142 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

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- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and,



during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

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5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

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or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will



communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.



5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Pet Vet Animal Clinic and Mobile Practice
11901 North St.
Huntley, IL 60142

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility: **Board of Education,**
Pet Vet Animal Clinic & Mobile Practice Central Community Unit School District 301

Signature: <u><i>Karen Larsen, CVT</i></u>	Signature: _____
Printed Name: <u>Karen Larsen, CVT</u>	Printed Name: _____
Title: <u>Practice Manager</u>	Title: _____
Date: <u>8/24/2020</u>	Date: _____

Northern Kane Region 110
By Its Administrative District
District CUSD 301

Signature: *Ester Merga*
Printed Name: Ester Merga
Title: Asst. Supt.

2-27-19

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493 2.docx

Standard Affiliation Agreement

Dear South Town Animal Hospital,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
South Town Animal Hospital
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“**Agreement**”) is entered into this 1st Day, of August, 2020 by and between South Town Animal Hospital (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize South Town Animal Hospital’s facility at 1944 Gyorr Avenue South Elgin, IL 60177 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. Liability insurance. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq.*

3. Designation of liaison to Facility; communications relating to clinical placements. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be uncoordinated. The District and Facility will be mutually arranged for on-site visits when practical.

The District shall notify the person(s) responsible for the Facility's compliance with the following:

4. School notices to students shall be provided upon arrival at the Facility through the Facility's website.

- (a) Follow the Facility's policies, procedures, and practices of the Facility.
- (b) Obtain medical clearance for any injuries or illnesses sustained as a result of participation in the Facility's program.
- (c) Provide his/her contact information to the Facility.
- (d) Report to the Facility any injuries or illnesses sustained during the regularly scheduled program.
- (e) Conform to the Facility's policies, procedures, and practices while functioning at the Facility.
- (f) Obtain prior approval from the Facility for any material related to the Facility's program.
- (g) Meet the performance standards of the Facility and applicable professional Code of Ethics and the applicable laws and regulations.
- (h) Notify his or her physician of any medical conditions which may affect participation in the Facility's program.

B. FACILITY RESPONSIBILITIES

1. Provision of facilities
Section C.2 of this Agreement shall be made available to the District and Facility for the use of students. Such facilities shall be available to support the learning process of the students in a safe and secure environment conforming to customary standards of care. Facility staff at all times shall be available to assist students.

2. Facility rules applicable to students shall remain subject to the District's policies, procedures, and practices.

participating in the educational program. The Facility's policies, procedures, and practices will be maintained by the Facility and shall be available to the District by phone in other instances.

The Facility shall notify the District of any change or proposed change of the Facility's policies, procedures, and practices with the Facility.

The Facility shall notify the District of any change or proposed change of the Facility's policies, procedures, and practices with the Facility.

and practices of the Facility.

responsibility for any injuries or illnesses sustained as a result of participation with the Facility.

and the Facility's established regulations during the program.

and the Facility's established by the District while participating in the program.

and the District before publishing any information related to the Facility's program.

and the Facility's standards required of employees and applicable professional Code of Ethics and regulatory bodies.

and the Facility's any medical conditions which may affect participation in the Facility's program.

Subject to the provisions of this Agreement, the Facility shall make the appropriate facilities available to the District for the use of supervised clinical experiences in a safe and secure environment conducive to the learning process of the students in accordance with the terms of this Agreement and shall be supervised by qualified personnel.

Medical assignments. Students are to be assigned to the Facility in accordance with the District's policies, procedures, and practices.

during periods of clinical assignment, students will be subject to the policies of the Facility and imposed by the Facility on its employees. The Facility shall have such alone, or with other records, necessary for student participation in the program. The Facility shall maintain such records in a secure manner, in accordance with the order, in the case of an emergency, and shall not disclose them to third parties except pursuant to a court order.

3. Emergency treatment of students. In case of an emergency, the standard procedure will be followed. The District shall have protocols to be followed for emergency treatment of students. The Facility shall immediately notify the District of any emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communication. The Facility shall designate a liaison responsible for communication with the District. The Facility shall maintain contact with the District's designee regarding student participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the program or the placements.

5. School Tour of Facility. The Facility shall, on request, provide information on clinical facilities and services available and other experiences, by representatives of the District and the Facility for approval of the facilities or accreditation of the Facility.

6. Provision of Relevant Facility policies. The Facility shall provide to the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility shall require written permission from the District for transportation of Facility staff or for student participation in any mobile vehicle. If signed by the Facility staff member, a District representative, or the student's parent or guardian. At no time will one Facility employee.

8. FERPA Compliance. The Facility shall comply with the *Family Educational Rights and Privacy Act of 1974*, as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take appropriate measures to ensure the confidentiality of any and all information in its possession regarding students who train at the Facility pursuant to the program. The Facility shall provide access to student record information (records that personally identify a student) only to the extent necessary for the program. The Facility will maintain such records and shall not disclose them to third parties except pursuant to a court order.

be subject to all rules and regulations of the Facility for its employees and agents with regard to the program and the practices of the Facility. The Facility shall maintain such records in accordance with the requirements for the Facility, such as those required by the State of Illinois.

In the event of an emergency at a non-hospital site, the Facility may provide the Facility with specific information regarding an individual student, if necessary. The Facility shall notify the District in writing of any student injury or other emergency. It is the responsibility to bear the cost of the emergency treatment.

Designation of liaison to the District; communication. The Facility shall designate a liaison responsible for coordinating the placements. That person shall be the designated liaison person to assure mutual communication between the Facility and the District. The Facility shall notify the District in writing of any change or proposed change of the program or the placements. The person(s) responsible for coordinating the placements.

reasonable request, permit a tour of its facilities and items pertaining to clinical learning activities. The Facility shall notify the District in writing of any change or proposed change of the program or the placements. The person(s) responsible for coordinating the placements.

shall provide the student(s) and the District with the standards, and practices with which the students must comply relevant to the placement.

The Facility must obtain advance permission of students by the Facility or its representative unit. Such permission must be obtained from the representative, the student, and the student must be alone with any one Facility employee.

with the applicable provisions of the Illinois School Student Records Act, 105 ILCS 10/1 et seq., otherwise known as the *Illinois School Student Records Act*, measures necessary to ensure the confidentiality of the information regarding the District's students.

or with consent of the student's parent/guardian. Possession of the student's personal information by the school district is prohibited.

C. OTHER REVISIONS

1. Compliance The Facility shall require that its policies, laws, rules and regulations conform with laws relating to the protection of information and privacy of the students of the District. The Parties shall notify each other of any changes to these policies, laws, rules and regulations.

The District will provide information through the Facility regarding any changes to these policies, laws, rules and regulations.

2. Determination of time as arranged between the Parties shall begin on August 1, 2021.

3. Determination to participate in the program shall be based on mutual agreement between the Facility and the District. The Facility and the District shall consider a variety of factors to determine if adequate time for the program at the Facility agrees with the District's schedule. The Facility agrees to provide space for the program. If the District is displaced from the Facility, the District shall provide space available at the Facility.

4. Evaluation of the students by the Facility and the District. The Parties agree that the Facility shall supervise the students at all times. The student she or he shall be supervised by a professional staff member. Specifically, the Facility shall sign off on the Externship Agreement as Externship Coordinator.

information. Students shall be required to comply with policies regarding the confidentiality of client/patient information. The Facility will notify the District and the District will notify the Facility of any breaches of this confidentiality. The Facility will notify the District of any known breaches of this confidentiality.

Dissemination or public posting of any client/patient information by either means will be prohibited.

Period. The course of instruction will cover a period of 10 weeks and the Facility. The starting clinical date will be on July 31st, 2021.

Participating students. The number of students eligible to participate will be determined, and may be changed, by the Facility. For certain clinical programs, IDPH regulations may limit the number of students per sessions. Notwithstanding the foregoing, the Parties understand that the availability of clinical placements under this Agreement may periodically be affected by a change in the Facility may reduce the number of students eligible to participate on program with prior notice to the District and the Facility shall assign the student(s) to another clinical site. The Facility shall notify the date students of the District who are similarly situated to the District to the extent that clinical space is available.

Evaluations. Evaluation of the clinical learning experiences shall be completed jointly by the appropriate school district staff. The Facility staff member must be present throughout the entire time the student is participating and must be paired with a Facility staff member and the Facility staff members will complete evaluations of the student during the program but not limited to, evaluating the student's performance related to performance of outline skills. The Facility shall provide a Veterinary Technician or Licensed Veterinarian to evaluate the student as listed on the Evaluation Form attached to this Agreement. The Facility staff and the District's externship coordinator will complete the evaluation.

At the conclusion of the program, the Facility shall return all student records in its possession to the District's request, directly to the student's home.

Privacy laws. The District agrees to abide by and the Facility shall ensure that all students abide by all applicable state and federal client/patient privacy, including but not limited to, HIPAA. Students shall be required to comply with all applicable privacy laws.

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

South Town Animal Hospital
1944 Gyorr Avenue
South Elgin, IL 60177

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
South Town Animal Hospital**

**Board of Education,
Central Community Unit School District 301**

Signature: *Dense Crittenden*

Signature: _____

Printed Name: DENSE CRITTENDEN, DVM

Printed Name: _____

Title: OWNER

Title: _____

Date: 8-28-20

Date: _____

**Northern Kane Region 110
By Its Administrative District
District __ CUSD 301**

Signature: *Esther Monger*

Printed Name: ESTHER MONGER

Title: Asst. Supt.

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Tails Humane Society,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Tails Humane Society
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Tails Humane Society (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Tails Humane Society’s facility at 22580 Barber Greene Rd, Dekalb, IL 60115 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. Liability insurance. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. Designation of liaison to Facility; communications relating to clinical placements. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those

to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status.** No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker’s Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students’ training or learning experience.

7. **Notice to Parties.** Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Tails Humane Society
22580 Barber Greene Rd
Dekalb, IL 60115

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to

confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. Agreement binding on parties successors and assigns. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. Captions for reference only. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Tails Humane Society**

**Board of Education,
Central Community Unit School District 301**

Signature: Michelle Groeper

Signature: _____

Printed Name: Michelle Groeper

Printed Name: _____

Title: Executive Director

Title: _____

Date: 7/14/2020

Date: _____

**Northern Kane Region 110
By Its Administrative District
District CUSD 301**

Signature: Esther Morgan

Printed Name: Esther Morgan

Title: Asst. Supt.

Date: 9.18.20

Standard Affiliation Agreement

Dear Valley Animal Hospital,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

**AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Valley Animal Hospital
for Student Veterinary Assistant Clinical Experience**

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between Valley Animal Hospital (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize Valley Animal Hospital’s facility at 810 E State St Geneva, IL 60134 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. Emergency treatment of students. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. Designation of liaison to the District; communications relating to placements. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. School Tour of Facility. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. Provision of Relevant Facility policies. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. Facility Transportation and Use of Mobile Units. The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. FERPA Compliance. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those

to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. Employment Status. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. Notice to Parties. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Valley Animal Hospital
810 E State St
Geneva, IL 60134

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to

confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
Valley Animal Hospital**

**Board of Education,
Central Community Unit School District 301**

Signature: Teresa Krubacher

Signature: _____

Printed Name: Teresa Krubacher

Printed Name: _____

Title: HM

Title: _____

Date: 7/21/20

Date: _____

**Northern Kane Region 110
By Its Administrative District
District __CUSD 301_____**

Signature: Esther Mangan

Printed Name: Esther Mangan

Title: Asst. Supt.

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493_2.docx

Standard Affiliation Agreement

Dear The Perfect Pup,

Thank you for allowing our students to complete their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility, we will need this Affiliation Agreement completed. Please contact us to schedule a time to pick up the original signed document, or mail it to the following address:

Central CUSD #301
C/O Izzy Castillo, District Office
P.O. Box 396
Burlington, IL 60109

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 224-990-7093
isaul.castillo@central301.net

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
The Perfect Pup
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT (“Agreement”) is entered into this 1st Day, of August, 2020 by and between The Perfect Pup (“**Facility**”), the Board of Education of Central Community Unit School District No. 301 (“**District**”), and Northern Kane Region 100 (collectively the “**Parties**”).

WHEREAS, the District desires to utilize The Perfect Pup’s facility at 2400 E. Main St. St. Charles, IL 60174 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District’s curriculum.

2. Liability insurance. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. Designation of liaison to Facility; communications relating to clinical placements. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. School notices to students. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the District while functioning at the Facility.
- (f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.
- (g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
- (h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students.** In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements.** The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility.** The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies.** The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units.** The Facility must obtain advance written permission from the District for transportation of students by the Facility or its staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance.** The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. Compliance with client/patient privacy laws. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2020 with the last clinical on July 31st, 2021.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. Evaluation of students' experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2020. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening:** Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than

those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. Employment Status. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. Notice to Parties. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

The Perfect Pup
2400 E. Main St.
St. Charles, IL 60174

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)464-6021

8. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective

successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

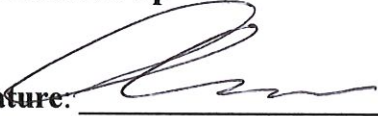
12. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Veterinary Facility:
The Perfect Pup**

**Board of Education,
Central Community Unit School District 301**

Signature: 

Signature: _____

Printed Name: Christopher Cesario Printed Name: _____

Title: owner/President Title: _____

Date: 7-14-20 Date: _____

**Northern Kane Region 110
By Its Administrative District
District __CUSD 301_____**

Signature: 

Printed Name: Esther Morgan

Title: Asst. Supt.

Date: 9.18.20

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493 2.docx

MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: Dr. Todd Stirn, Superintendent

CC: Chris Testone

DATE: October 19, 2020

RE: Donation - EnChroma Glasses

Please find attached a Donation Agreement between Central Community Unit School District 301 and EnChroma, Incorporated. Elizabeth Kaht, in collaboration with Mike Schmidt reached out to me last year to look at having this unique opportunity for our students. EnChroma is willing to donate 6 pairs of color glasses at no cost to the district to use for school assignments, classes or projects that involve color. Additionally, EnChroma will provide access to the EnChroma online color blindness test for parents to use with their students to determine if the student is color blind and instructions on how to administer the test.

I have provide the proposal originally sent to me from Mike Schmidt and Elizabeth Kaht below as a means for rationale of these glasses:

EnChroma Glasses Proposal

Provided by Elizabeth Kaht and Mike Schmidt

It is estimated that there are thirteen thousand people in the United States living with colorblindness. However, many of those with the condition are not aware of it until they are in high school, or even beyond. Only eleven states require mandatory colorblind screenings, which leaves potentially thousands of people unaware of their color deficiency. EnChroma is a company that has created glasses capable of letting people with red/green colorblindness see the world for how it appears to the average eye.

These glasses range from \$300 to \$475, and have profoundly changed the lives of colorblind peoples around the world.

In December 2019, a CHS teacher bought a pair of EnChroma glasses for her colorblind students to use in class. Upon seeing her review on their website, EnChroma reached out with a unique opportunity: *EnChroma will grant CHS ten to fifteen pairs of colorblind glasses at no cost in exchange for press coverage and media releases on the educational impact of colorblindness in schools.*

Based on recent statistics, CHS is estimated to have fifty-five students with a form of color deficiency. These glasses can be used to effectively identify students with colorblindness and aid them in their educational journey. Outlined below are classes in which a colorblind student's education can be greatly enhanced with the availability of EnChroma glasses.

Art & Photography

- Analyzing historic art compositions
- Utilizing appropriate colors in their own art creations
- Identifying ideal locations for photography

Biology/Chemistry

- Unit of study: Genetics
 - Students study colorblindness when learning about genetic traits and how they are passed down from parents to offspring
- Examining organisms through a microscope
 - Ex: chloroplasts can be identified by their green appearance, but students with green color deficiency would be unable to distinguish them
- Identifying chemicals in lab experiments
 - Adding the correct chemicals to solutions
 - Observing chemical reactions with color changes
- Reading color-coded graphs and data

Computer Programing

- Effectively correcting colored errors in software coding
- Designing websites and apps with an awareness for colorblind users
 - Avoiding colored commands
 - Creating colorblind-friendly formats

Driver's Education

- Identifying traffic light signals
 - Red and green often look the same to colorblind peoples
- Identifying road signs and traffic cones

- Identifying vehicle lights
 - Easier to see brake lights on other vehicles
 - Differentiating emergency lights from maintenance lights on the dashboard

Historical Perspectives in Cinema

- Analyzing cinematography concepts
- Applying colored context to meaningful scenes

Psychology/AP Psychology

- Unit of study: Sensation and Perception
 - The structure of the eye and how it receives sensory information
 - Perception of the environment
 - Optical illusions and other misinformation

Social Studies

- Accurately analyzing, decoding, utilizing, and creating:
 - Graphs
 - Maps
 - Representations
 - Presentations

EnChroma glasses can help colorblind students in almost every subject area at CHS. In addition to the educational value, these glasses can also have a profound impact on a student's social-emotional health. Color-related errors made by students can lead to bullying from peers and inaccurate perceptions from teachers ("slow, doesn't listen, disruptive"). Granting students the opportunity to wear EnChroma glasses throughout their affected classes can reduce these negative influences and bolster self-efficacy and confidence. It can also lead to career paths students might otherwise consider out of their reach due to their color deficiency.

Science Standards

HS-LS3-1. Ask questions to clarify relationships about the role of DNA and chromosomes in coding the instructions for characteristic traits passed from parents to offspring.

HS-LS3-2. Make and defend a claim based on evidence that inheritable genetic variations may result from: (1) new genetic combinations through meiosis, (2) viable errors occurring during replication, and/or (3) mutations caused by environmental factors.

HS-LS3-3. Apply concepts of statistics and probability to explain the variation and distribution of expressed traits in a population

MEMORANDUM

TO: Dr. Todd Stirn, Superintendent, Board of Education
FROM: Daina Pflug, Business Manager
DATE: October 19, 2020
RE: Donation to Central High School FFA Activity

Central High School FFA Activity account received a donation from the Kane County Farm Bureau Foundation in the amount of \$500.00 for participating and helping lead various Agriculture events in the community. Some of the events that FFA volunteered at include: Mooseheart Ag Days, Kane County Farm Bureau Booth at the Kane County Fair, and Touch-A-Tractor Day.

This donation is provided each year to Central FFA as the FFA Chapter Grant in recognition for helping out in their community wide events.

This award will be used to help continue our efforts in hosting events and activities that benefit our school and community, as well as helping our students attend conventions and conferences.

On Wed, Oct 14, 2020 at 3:15 PM Sharon Whyte <sharon.whyte@central301.net> wrote:

Thank you!

File(s) uploaded successfully.

10/14/2020 20:13:29 (UTC)

SmartProcure PO Listing 10-20.pdf

Sharon Whyte
Administrative Assistant
Central CUSD 301
847.464.6005

Ken Deloian <kdeloian@smartprocure.com> Sun, Oct 11, 6:29 PM (3 days ago)

to me

Dear Pam Israelson,

SmartProcure is submitting a commercial FOIA request to the Central Community Unit School District No. 301 for any and all purchasing records from 07/13/2020 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

- 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
- 2. Purchase date
- 3. Line item details (Detailed description of the purchase)
- 4. Line item quantity
- 5. Line item price
- 6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here To Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Ken Deloian
Data Acquisition Specialist

Direct: 561-609-6943

Email: kdeloian@smartprocure.com