

AGENDA & CONFIDENTIAL MEMO
BOARD OF EDUCATION
REGULAR MEETING

MONDAY, MARCH 3, 2025
6:30 PM

HADLEY JR. HIGH SCHOOL,
240 HAWTHORNE BLVD,
GLEN ELLYN, IL 60137

- I. **Call to Order**
- II. **Student Personal Technology**
- III. **Approve Full-Day Kindergarten Project Bid Results - Bloomingdale Road Work**
- IV. **Public Participation**
- V. **Upcoming Meetings**
 - **Monday, March 17, 2025, Regular Board of Education Meeting, 6:30 p.m.**
 - **Monday, April 21, 2025, Regular Board of Education Meeting, 6:30 p.m.**
 - **Monday, May 5, 2025, Reorganizational Board of Education Meeting, 6:30 p.m.**
- VI. **Adjourn to Closed Session**
- VII. **Return to Open Session**
- VIII. **Adjournment**

Superintendent Dr. Melissa Kaczowski

COMMITTEE OF THE WHOLE

GLEN ELLYN SCHOOL DISTRICT 41 BOARD OF EDUCATION

MEETING FORMAT

- 90 minutes in length
- Meetings start with a quick review of the norms, setting context/introducing the topic, introducing any guest speakers/presenters
- Presentations
- Conversations and questions start with Board members and then anyone wishing to speak should address the Board President who will serve as chair of the meeting. Board President will invite other Board members or District Administration to respond to questions as appropriate
- If there is a need to add items to the COW meeting because they are urgent, we will still commit to a 90 minute format
- If the discussion wraps up sooner than 90 minutes the meeting will adjourn



COMMITTEE OF THE WHOLE

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MEETING FORMAT (CONT.)

- If an audience member fails to comply with the norms or refuses to follow the conversation topic (or otherwise disrupts the meeting), the Board President will redirect the behavior. If the behavior continues, the Board President (or designee) will call for a recess. When the meeting adjourns, the Board President will remind everyone of the norms and seek to continue the meeting. If unable to, the meeting will be adjourned.
- Depending on the topic, appropriate District administration will be invited to attend.
- GEEA & AFSCME leadership will be invited to attend



COMMITTEE OF THE WHOLE

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NORMS

Meeting norms are the standards you set for working together positively and productively as a group. They should provide a guideline for behavior. Sometimes, these are behaviors that may be considered common sense without being expressly articulated.

- One person speaks at a time
- Phones are set to silent, and used only if necessary
- Assume positive presuppositions about others in the room
- Ask questions to seek clarity; not with the intent to be critical
- Make comments that are about agenda topics only
- Do not make comments about people
- Everyone gets the opportunity to speak once before allowing for second and third opportunities
- If you think it, say it respectfully
- Questions/comments are future focused and not evaluations of past actions/decisions. Question/comments should be concise and to the point



Board Report

Date: March 3, 2025

Title: Full-Day Kindergarten Project Bid Results - Bloomingdale Rd. Work

Submitted by: Eric DePorter
Assistant Superintendent – Finance, Facilities & Operations

Strategic Priority Goal Area 4: Early Learning Programs & Facilities: District 41 has made significant investments in facility improvements for engaging, supportive and inclusive learning environments, beginning with early learning expansion. Safe, accessible and student centered indoor and outdoor learning spaces are designed to support the whole community, whole system and whole learner. Providing safe and inclusive learning environments will ensure our current and future students will have optimal spaces which promote the highest level of academic growth and achievement.

Strategic Priority Goal Area 6: Community Partnerships & Engagement: District 41 is dedicated to creating and sustaining community partnerships that enhance education and provide social, emotional and academic support for our students. By creating strong connections with community partners and engaging with all five communities we serve, District 41 prepares each student for a successful future.

Background: Following the Board's decision to move forward with an addition to Churchill Elementary to accommodate FDK, our architect Wight & Company and FQC, our construction management firm, have been working with the District moving through the stages of the project. During 2024 bids were received, and later approved by the Board for the various trades that are required to complete the addition. Work on the addition continues to progress with an expected completion during August of 2025.

As part of the project, enhancements are required to be completed on Bloomingdale road to support the planned entrance to the FDK Center. Those enhancements have been the subject of planning work that has taken place between Wight and Co. and the DuPage Department of Transportation.

Discussion: On February 12, 2025, FQC, district construction manager, received bids connected to the required road work on Bloomingdale Road. A total of 4 bids were received, with the low bid coming from Abbey Construction Co., Inc.

FQC held a scope review meeting with the low bidder and found their bid to contain all of the appropriate work items. Attached is the award recommendation letter from FQC.

Additional Costs and Information: The estimated cost of the Bloomingdale Road work is \$574,995 which will be paid for out of the full day Kindergarten project budget.

Recommendation: The administration recommends the Board accept the bid for the Bloomingdale Road work by Abbey Paving for a total of \$574,995, and authorize Assistant Superintendent of Finance Facilities and Operations Eric DePorter to execute the appropriate contracts with the trade contractor outlined in the FQC recommendation letter.

February 25, 2025

Mr. Eric L. DePorter
Assistant Superintendent of Finance, Facilities and Operations / CSBO
Glen Ellyn School District 41
793 N Main St.
Glen Ellyn, IL 60137

RE: Churchill Elementary School
FDK Addition
Award Recommendations – BP#3
FQC #576

Dear Mr. DePorter:

On February 12, 2025, bids were received for one (1) trade package with a total of 4 individual bids received. The public bid opening for BP# 3 followed legal advertisement for bids on January 22, 2025, a pre-bid meeting on January 29, 2025, and issuance of electronic invitations to bid from Frederick Quinn Corporation to 18 trade contractors.

After the receipt of bids, a scope review meeting was held with the apparent low bidder by FQC. Following the review with the bidder, FQC is recommending the award of the trade contract to the low responsive and responsible bidder in the bid package noted below. Bid alternates, if any, related to trade package does not change the low bidder that is being recommended for award. The summary also details irregularities in the bidding process, if any, that were considered during the bid review and award recommendation process. The summary and award recommendation is as follows:

- Bid Package #3-32 Bloomingdale Road Expansion - Four (4) Bids were received. Abbey Construction Co., Inc. of Aurora, IL submitted the low responsive and responsible base bid. There are no irregularities with the bid presented. We recommend that BP #3-32 be awarded to Abbey Construction Co., Inc. for a total award amount of Five Hundred Seventy-Four Thousand Nine Hundred Ninety-Five Dollars (\$574,995.00).**

After approval, FQC will prepare a change order documenting the impact of the award on the project master and construction budgets. It should be noted that the extent of this work will likely require additional material testing costs. Additionally, Wight & Company is still in the permit review process with the DuPage Department of Transportation which will likely result in a further change order for permit modifications.

If the above meets with your approval, please sign and return one copy of this correspondence indicating your acceptance of the recommendation. Upon receipt of your approval, Frederick Quinn Corporation will issue a letter of intent to the awarded trade contractor and then prepare a contract with the approved contractor for execution by the District.

Sincerely,

FREDERICK QUINN CORPORATION



Mark Winger
Manager of Preconstruction Services

cc: Jack Hayes / FQC; John Eallonardo / FQC; File / FQC

ACCEPTANCE: _____ **Date:** _____

