



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING AGENDA
TUESDAY, JUNE 7, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, June 7, 2022.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **MAY 17, 2022**

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Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update

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- I. Todd Hall Parking Lot Variance Status (no attachment)
II. Todd Hall Parking Lot Tree Purchase, Installation and Care Plan (no attachment)
III. Rutledge Hall Playground Timeline Development (no attachment)

- b. INFORMATION/DISCUSSION: 2023 Draft of Master Facilities Plan

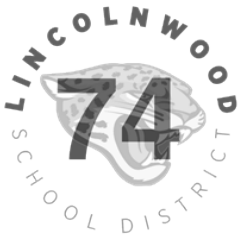
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5. OLD BUSINESS
6. NEW BUSINESS
7. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, MAY 17, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Elaina Geraghty, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Jay Oleniczak
Rupal Shah Mandal
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ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, May 17, 2022.

1. CALL TO ORDER/ROLL CALL

Co-chair Geraghty called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

John P. Vranas (BOE) Chair
Emily McCall, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, Studio GC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **APRIL 19, 2022**

A motion was made, seconded and passed to approve the April 19, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIUGC architecture+interiors

a. SD74 Parking Lot Gates FY22

The Facilities Committee concurred with the Administration's recommendation to proceed with this proposal from The Fence Store for four parking lot (4) gates in the amount of \$5,975 to be installed before winter 2022.

b. StudioGC architecture+interiors Project(s) Update

I. General Work with Paschen

Work will start June 8th and be completed July 29th on 4 RTUs, fixtures, exit signs, rated glazing, pressure switches, replace pumps & install VFD. The vendor was able to eliminate a custom option, which was approved by the engineer, moving up the delivery by three weeks allowing the project to get back on schedule.

II. Sitework with Murphy

The Village of Lincolnwood approved the plans and permit for the Todd Hall parking lot. The permit from the Metropolitan Water Reclamation District (MWRD) is pending. The Committee reviewed the bollards that will be consistent with the existing bollards installed near the PreK classrooms with three-foot fencing consistent with the existing fencing. Fencing will be installed in between the bollards. The final bollard on the east will be parallel with the final bollard on the west bus loop peninsula. The fencing will continue to Lunt Ave. where at that corner it will transition to a 4 feet tall fence with a 4 inch space at the bottom which appears to be easier for grass mowing to match the existing height of fencing on Lunt Ave. Athi measured the fence and discussed it with the Committee members. The concrete steps outside of the two PreK classrooms will be removed to keep the bollards in line. The fencing on the northwest corner of the track area will be removed and not replaced.

III. Administration Roofing

The Administration Roofing will be deferred to the summer of 2023 to be part of a larger roofing project.

IV. Shared Instructional Furniture at Rutledge Hall

The majority of furniture will be here the week of July 25th. Two pieces of furniture for the STEM lab will be arriving the week of August 8th.

V. Playground Equipment and Surfacing

There are three playground equipment vendors and deliveries vary from mid-June to winter. Every playground that was scheduled for renovation will have some missing equipment because of shipping delays. The parking lot project will force the PreK playground to be relocated. The Committee discussed options for use of the CCDC playground as a contingency plan for the PreK classrooms. The Committee's recommendation is to place the playground work on hold until summer of 2023. The District will take possession of the equipment and store it until next summer and have Murphy come back in summer 2023 to do the installation per Murphy's agreement.

VI. Rutledge Hall Elevator Modernization

The District was notified by the vendor that there are parts coming from overseas that will not be available until Winter Break when the project can be accomplished at that time.

VII. Cafeteria Tables/Benches at Todd Hall & Rutledge Hall

The vendor came out again to measure. All the finishes have been picked out. The District is waiting on some documentation from the vendor. This project will be substantially completed by August 1st.

5. OLD BUSINESS

6. NEW BUSINESS

7. District Facilities Update

a. Lincolnwood Baseball & Softball Association

This item will be addressed at the Finance Committee.

The Girl Scouts will be utilizing space at Todd Hall.

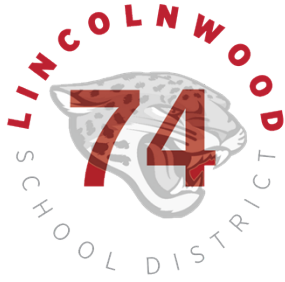
8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:04 p.m.

The next Facilities Committee meeting will be held Tuesday, June 7, 2022 at 6:00 p.m. The public is welcome.

~~John P. Vranas, Chair Absent~~
Elaina Geraghty, Chair pro-tem

Rupal Shah Mandal, Co-chair pro-tem



Facilities Committee Meeting

DATE: June 7, 2022

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. Todd Hall parking lot variance status
2. Todd Hall parking lot tree purchase, installation & care plan
3. Rutledge Hall playground timeline development



Facilities Committee Meeting

DATE: June 7, 2022

TOPIC: 2023 Draft of Master Facilities Plan

PREPARED BY: Courtney Whited, Business Manager/CSBO with
Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

Action

Discussion

Information

Purpose/Background:

Supply chain issues continue to impact construction project timelines. It is time to start planning which summer 2023 projects will be scheduled in order to increase the District's chances for successful bidding events and more punctual projects.

Fiscal Impact:

To be determined once projects are selected

Recommendation:

This summary is for informational purposes. The Administration requests direction from the Facilities Committee on next steps.



Master Facilities Plan - DRAFT

2022-2026



May 12, 2022

* Total Project Costs include A/E fee; do not include contingencies

2022-2026 Remaining Estimated Costs	
HLS - "A" Category Required	\$90,973
HLS - "B" Category Required	\$1,279,569
Building Maintenance	\$5,765,457
Capital Imp. Projects	\$11,819,914
Grand Total:	\$18,955,913

2022 - Previous Survey Estimates						
Priority Code	School	Category	Item	Estimated Cost	Anticipated Final Costs	Notes
HLS A	Todd Hall	General Trades	Replace exterior soffit at roof	\$10,338	\$5,730	
HLS A	Todd Hall	Electrical	Replace fixtures & exit signs	\$8,959		- combined w/ costs below
HLS A	Rutledge Hall	Electrical	Replace fixtures & exit signs, grounding electrode at water meter	\$71,676		- combined w/ costs below
Subtotal				\$90,973		
HLS B	Todd Hall	Electrical	Replace pressure switch	\$55,135		- combined w/ costs below
HLS B	Todd Hall	Glazing	Replace wired/non-rated glazing with rated glazing	\$6,892	\$5,000	
HLS B	Rutledge Hall	Electrical	Replace pressure switch	\$20,676		
Subtotal				\$82,703		\$247,430 consolidated cost w/ above
Maintenance	Lincoln/Rutledge	Asphalt	Sealcoat, stripe, crack fill parking lot	\$33,381	\$14,265	
Maintenance	Todd Hall	Mechanical	Replace rooftop units	\$650,122	\$281,546	reduced project scope
Maintenance	Rutledge Hall	Mechanical	Replace rooftop units	\$568,857	\$93,849	reduced project scope
Maintenance	Administration	Roofing	Replace modified bitumen roof	\$125,973	\$0	project deferred to 2023
Maintenance	Lincoln Hall	Pumps	Pump replacement and VFD installation	\$54,000	\$65,445	new project added
Maintenance	Todd Hall	Asphalt	Parking lot - full depth replacement	\$226,800		- new project added
Maintenance	Todd Hall	Asphalt	Playtop asphalt - replacement/repairs	\$178,200		- new project added
Subtotal				\$1,836,733		
Capital	Rutledge Hall	Classroom Furniture	Replace shared instructional furniture	\$60,011	\$45,345	
Capital	Rutledge Hall	Misc	New surfacing and new accessible elements	\$271,350		- new project added
Capital	Todd Hall	Misc	New surfacing and new accessible elements (E. Prairie alternate)	\$101,250		- new project added
Capital	Todd Hall - CCDC	Misc	New surfacing and new accessible elements (CCDC alternate)	\$129,600		- new project added
Capital	Todd Hall	Misc	New preschool playground			- new project added
Capital	Rutledge Hall	Misc	Elevator modernization	\$73,440	\$58,222	new project added
Capital	Lincoln/RH/TH	Site	Running track	\$346,494		- new project added
Capital	Rutledge Hall	Furniture	Replace cafeteria pocket tables	\$75,000		- new project added; - combined w/ costs below
Capital	Todd Hall	Furniture	Replace cafeteria pocket tables	\$65,000	\$138,844	new project added
Subtotal				\$1,122,145		\$245,040 consolidated playground equipment costs consolidated
						\$1,182,900 sitework/paving costs
Total 2022 Cost				\$3,132,554	\$2,383,616	

2023 - Previous Survey Estimates						
Priority Code	School	Category	Item	Estimated Cost	Notes	
Subtotal				\$0		
HLS B	Todd Hall	Mechanical	Replace mechanical system piping valves with actuators	\$92,627		
HLS B	Todd Hall	Plumbing	Replace galvanized water piping and fixtures	\$137,494		
HLS B	Todd Hall	Plumbing	Replace piping and fixtures with new	\$266,304		
HLS B	Todd Hall	Plumbing	Provide backflow prevention devices at mop sinks	\$6,513		
HLS B	Rutledge Hall	Masonry	Replace chimney capstone	\$3,618		
Subtotal				\$506,556		
Maintenance	Todd Hall	Masonry Tuckpointing			TBD	
Maintenance	Lincoln Hall	Masonry Tuckpointing	Tuckpoint area above main office			New project added to plan
Maintenance	Todd Hall	Roofing	Replace modified bitumen roof	\$62,230		
Maintenance	Todd Hall	Painting	Paint interior	\$196,912		
Maintenance	Rutledge Hall	Roofing	Replace TPO roof with modified bitumen	\$608,786		
Maintenance	Administration	Roofing	Replace modified bitumen roof	\$200,000		Project deferred from 2022
Maintenance	Rutledge Hall	Mechanical	Replace exhaust fans	\$111,583		
Maintenance	Todd Hall	Mechanical	Replace exhaust fans	\$234,325		
Maintenance	Rutledge Hall	Flooring	Replace gym, multipurpose room, and library flooring			New project added to plan
Maintenance		Sprinkler heads	Replace sprinkler heads			
Maintenance	Lincoln Hall	Enclosure	Refinish/Replace painted panels at south wall of courtyard			New project added to plan
Subtotal				\$1,413,838		maybe add in library furniture?

Capital	Todd Hall	Classroom Furniture	Replace pre-K and K classroom furniture	\$141,777	
Capital	Todd Hall	Plumbing	Drinking fountain replacement plus additions	TBD	New project added to plan
Capital	Rutledge Hall	Misc	Courtyard Renovation	\$132,837	New project added to plan
Capital	Lincoln Hall	Misc	Plaza Renovations	\$347,565	New project added to plan
Capital	Rutledge Hall	Misc	Replace window treatments - all classrooms		New project added to plan
Capital	Todd Hall	Misc	Replace window treatments - main office & library		New project added to plan
Capital	Rutledge Hall	Furniture	Replace library furniture & casework		
Capital	Rutledge Hall	Classroom Furniture	Mobile book storage/reading nook space dividers		
				Subtotal	\$622,179
				Total 2023 Cost	\$2,542,573

2024 - Previous Survey Estimates					
Priority Code	School	Category	Item	Estimated Cost	Notes
				Subtotal	\$0
HLS B	Rutledge Hall	Plumbing	Provide sprinkler flow switch	\$7,598	
HLS B	Rutledge Hall	Plumbing	Replace galvanized water piping and fixtures	\$537,963	
HLS B	Rutledge Hall	Plumbing	Install vacuum breaker faucets	\$9,118	
				Subtotal	\$554,679
Maintenance	Todd Hall	Asphalt	Sealcoat, stripe, crack fill parking lot	TBD	
Maintenance	Rutledge Hall	Mechanical	Replace classroom univents	\$1,171,626	
Maintenance	Rutledge Hall	Mechanical	Replace cabinet unit heaters	\$48,243	
Maintenance	Rutledge Hall	Mechanical	Replace fan coil units	\$66,162	
Maintenance	Todd Hall	Flooring	Replace gym flooring		New project added to plan
				Subtotal	\$1,286,032
Capital	Todd Hall	Classroom Furniture	Replace 1st grade classroom furniture	\$115,784	
Capital	Todd Hall	Misc	Courtyard Renovation	\$251,063	New project added to plan
Capital	Rutledge Hall	Plumbing	Drinking fountain replacement	TBD	New project added to plan
Capital	Todd Hall	Lighting	Replace classroom lighting		New project added to plan
				Subtotal	\$366,847
				Total 2024 Cost	\$2,207,558

2025 - Previous Survey Estimates					
Priority Code	School	Category	Item	Estimated Cost	Notes
				Subtotal	\$0
HLS B	Lincoln Hall	Masonry	Underpin and replace cracked masonry walls	\$47,870	
HLS B	Lincoln Hall	General Trades	Miscellaneous exterior soffit repairs	\$39,891	
HLS B	Lincoln Hall	General Trades	Repair foundation wall leaks	\$47,870	
				Subtotal	\$135,630
Maintenance	Lincoln/Rutledge	Asphalt	Sealcoat, stripe, crack fill parking lot	\$33,381	
Maintenance	Todd Hall	Mechanical	Replace classroom univents	\$1,121,660	
Maintenance	Todd Hall	Mechanical	Replace cabinet unit heaters	\$50,656	
Maintenance	Todd Hall	Mechanical	Replace fan coil units	\$23,157	
Maintenance	Todd Hall	Plumbing	Replace tunnel piping	TBD	
				Subtotal	\$1,228,854
Capital	Todd Hall	Classroom Furniture	Replace 2nd grade classroom furniture	\$121,573	
Capital	Todd Hall	Addition	Classroom Addition	\$3,702,615	New project added to plan
Capital	Lincoln Hall	Misc	Courtyard Renovation	\$234,325	New project added to plan
				Subtotal	\$4,058,514
				Total 2025 Cost	\$5,422,998

2026 - Proposed					
Priority Code	School	Category	Item	Estimated Cost	Notes
				Subtotal	\$0
				Subtotal	\$0
				Subtotal	\$0
Capital	Todd Hall	Casework	Replace classroom casework	\$328,248	
Capital	Todd Hall	Lighting	Replace classroom lighting to LED	\$455,901	
Capital	Todd Hall	Lighting	Replace corridor/office lighting to LED	\$455,901	
Capital	Todd Hall	Classroom Furniture	Replace shared instructional furniture	\$36,472	
Capital	Rutledge Hall	Casework	Replace classroom casework	\$683,851	
Capital	Rutledge Hall	Addition	Classroom Addition	\$3,689,856	New project added to plan
				Subtotal	\$5,650,229
				Total 2026 Cost	\$5,650,229