



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING AGENDA
THURSDAY, MARCH 18, 2021 AT **6:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Shah Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Lincoln Hall Band Room #108
6855 North Crawford
Lincolnwood, IL 60712,
on Thursday, March 18, 2021.*

IN-PERSON PARTICIPATION: It is expected that all members of the Finance Committee, plus several administrators, will be physically present at the Lincoln Hall Band Room (#108) located at 6855 North Crawford, Lincolnwood, IL. The March 18, 2021 Finance Committee meeting will be broadcast through ZOOM Video Conferencing for Public Audience to Visitors. Members of the public are encouraged to utilize the Zoom broadcast if possible. Zoom Tech Check at 6:15 p.m.

Join the meeting via ZOOM app (video and audio): Meeting ID: # 850 7564 9110
(Link: <https://sd74-org.zoom.us/j/85075649110>)

or

Join the meeting via phone (audio only): Step #1: Dial 1-312-626-6799; Step #2: Enter Meeting ID #: 850 7564 9110

1. CALL TO ORDER/ROLL CALL

FINANCE COMMITTEE MEMBERS

Kevin Daly (BOE), Chairman

John P. Vranas (BOE)

Mike Bartholomew, Community Member

Reuben George, Community Member

Lidia Kaihara, Community Member

Steven Pawlow, Community Member

Dr. Bharat K. Shah, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools

Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction

Courtney Whited, Business Manager/CSBO

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

a. Finance Committee Meeting Minutes - **February 18, 2021**

Motion by member: _____ Seconded by: _____

4. INFORMATION/DISCUSSION: FUND BALANCE REPORT

a. Fund Balance Report - **January 2021**

5. OLD BUSINESS

6. NEW BUSINESS

a. INFORMATION/DISCUSSION/ACTION: GASB 74/75 Actuarial Valuation Services from Lauterbach & Amen, LLP

- b. INFORMATION/DISCUSSION: GSF USA, Inc. Cleaning Services 2021-22
 - c. INFORMATION/DISCUSSION/ACTION: \$500 Donation from Buchanan Energy
 - d. INFORMATION/DISCUSSION/ACTION: Northwest Evaluation Association (NWEA) for MAP Testing Contract for 2021-22 School Year
 - e. INFORMATION/DISCUSSION/ACTION: E Rate Category II – Heartland Business Systems Wireless Access Points
 - f. INFORMATION/DISCUSSION/ACTION: 2021-22 Technology Hardware Refresh for Students and Staff
 - g. INFORMATION/DISCUSSION/ACTION: 1:1 iPad Program at Rutledge Hall for 3rd and 4th Grades
 - h. INFORMATION/DISCUSSION/ACTION: 2021-2022 Project Lead the Way (PLTW) Terms and Conditions
7. INFORMATION/DISCUSSION: District Finance Update
8. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING MINUTES
THURSDAY, FEBRUARY 18, 2021 AT **6:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Fourtris
Elaina Geraghty
Rupal Shah Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, was held in the Lincoln Hall Orchestra Room (#109)
6855 North Crawford
Lincolnwood, IL 60712,
on Thursday, February 18, 2021.*

1. CALL TO ORDER/ROLL CALL

Chairman Daly called the Finance Committee meeting to order at 6:35 p.m.

2. FINANCE COMMITTEE MEMBERS

Kevin Daly (BOE), Chairman
John P. Vranas (BOE) via ZOOM
Lidia Kaihara, Community Member

FINANCE COMMITTEE MEMBERS NOT PRESENT

Mike Bartholomew, Community Member
Reuben George, Community Member
Steven Pawlow, Community Member
Dr. Bharat K. Shah, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO via ZOOM
Christopher Edman, Director of Technology

3. AUDIENCE TO VISITORS

None

4. APPROVAL OF MINUTES

a. Finance Committee Meeting Minutes - **January 21, 2021**

A motion was made, seconded and passed to approve the minutes from the January 21, 2021 Finance Committee meeting.

5. FUND BALANCE REPORT

a. Fund Balance Report - **DECEMBER 2020**

Courtney Whited, Business Manager/CSBO, presented the December 2020 Fund Balance Report.

6. OLD BUSINESS

None

7. NEW BUSINESS

a. PMA Financial Advisory Agreement

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to accept the PMA Financial Agreement for the 2021 Series Bonds.

b. Landscaping Bid

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to retain the services of Contour Landscaping Inc. with an annual cost of \$42,288 for both the 2021 and 2022 seasons, for a total of \$84,576.

c. 2021-22 Swiftreach Networks LLC Agreement for SwiftK12 for PowerSchool – Unlimited Messaging

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve this Agreement renewal from Swiftreach Networks, LLC for SwiftK12 for PowerSchool – Unlimited Messaging in the amount of \$1,263.75 from February 1, 2021 to January 31, 2022.

d. 2021-22 PowerSchool Agreements for Enrollment Registration and SIS Maintenance and Support

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve these Agreement renewals with PowerSchool for the SIS Maintenance and Support Agreement in the amount of \$7,217.66 from February 1, 2021 to January 31, 2022 and the Enrollment Registration Agreement for \$10,294.46 from March 9, 2021 to March 8, 2022.

e. S&P Global Ratings Letter of Engagement

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve the Letter of Engagement with S&P Global Ratings in the amount of \$15,750.

f. Chapman and Cutler, LLP Letter of Engagement

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to enter into the Letter of Engagement with Chapman and Cutler LLP for Bond Counsel Services and Disclosure Counsel Services in the amounts of \$35,000 and \$10,000, respectively.

g. TRS Supplemental Savings Plan

Courtney Whited, Business Manager/CSBO, explained that the state is obligating school districts to offer a 457 plan through TRS even if there are other 457 plans offered by the districts. The Administration will monitor the questions being proposed by surrounding districts and return to the Committee with any future recommendations.

8. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Finance Committee meeting.
The Finance Committee meeting was adjourned at 6:57 p.m.

The next Finance Committee meeting will be Thursday, March 18, 2021 at 6:30 p.m. The public is welcome.

Kevin Daly, Chairman

John P. Vranas, Member

Lincolnwood School District 74

Fund Balances

Fiscal Year: 2020-2021

Month: January

Year: 2021

Fund Type:

Include Cash Balance

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	EDUCATIONAL	\$9,669,194.51	\$9,635,933.23	(\$9,761,677.64)	\$0.00	\$9,543,450.10
20	OPERATIONS & MAINTENANCE	\$2,769,201.94	\$973,269.47	(\$1,187,489.65)	\$0.00	\$2,554,981.76
30	DEBT SERVICE	\$826,111.00	\$783,134.52	(\$1,361,200.00)	\$0.00	\$248,045.52
40	TRANSPORTATION	\$931,371.24	\$610,282.59	(\$332,934.56)	\$0.00	\$1,208,719.27
50	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	IMRF	\$401,893.97	\$120,023.31	(\$169,432.28)	\$0.00	\$352,485.00
52	SOCIAL SECURITY AND MEDICARE	(\$185,164.17)	\$136,914.86	(\$164,382.56)	\$0.00	(\$212,631.87)
60	CAPITAL PROJECTS	\$1,603,456.55	\$6,022.13	(\$707,014.00)	\$0.00	\$902,464.68
70	WORKING CASH	\$402,694.04	\$2,361.56	\$0.00	\$0.00	\$405,055.60
80	TORT IMMUNITY	\$64,776.15	\$37,362.03	\$5,279.00	\$0.00	\$107,417.18
90	FIRE PREVENTION & SAFETY	\$4,398,542.90	\$282,389.14	(\$852,960.10)	\$0.00	\$3,827,971.94
99	LINCOLNWOOD SCHOOLS ACTIVITY FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$20,882,078.13	\$12,587,692.84	(\$14,531,811.79)	\$0.00	\$18,937,959.18

End of Report

Lincolnwood School District 74

Treasurers Report FUND- All Funds As of 01/31/2021

Fiscal Year: 2020-2021

ASSETS

CASH & INVESTMENTS

Cash in Bank (+)	\$18,387,384.50
Imprest Fund (+)	\$15,070.76
Petty Cash (+)	\$100.00

Sub-total : CASH & INVESTMENTS	\$18,402,555.26
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DUE FROM OTHER GOVERNMENTS

Inter-Governmental Loans (+)	(\$467.03)
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Sub-total : DUE FROM OTHER GOVERNMENTS	(\$467.03)
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Total : ASSETS	\$18,402,088.23
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LIABILITIES

ACCOUNTS PAYABLE

Accounts Payable (+)	\$75,839.67
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Sub-total : ACCOUNTS PAYABLE	\$75,839.67
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OTHER CURRENT LIABILITIES

Other Liabilities (+)	\$30,617.51
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Payroll Liabilities (+)	(\$642,328.13)
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Sub-total : OTHER CURRENT LIABILITIES	(\$611,710.62)
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Total : LIABILITIES	(\$535,870.95)
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FUND BALANCE

Unreserved Fund Balance

Fund Balance (+)	\$20,882,078.13
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Sub-total : Unreserved Fund Balance	\$20,882,078.13
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NET INCREASE (DECREASE)

NET INCREASE (DECREASE) (+)	(\$1,944,118.95)
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Sub-total : NET INCREASE (DECREASE)	(\$1,944,118.95)
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Total : FUND BALANCE	\$18,937,959.18
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Total LIABILITIES + FUND BALANCE	\$18,402,088.23
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End of Report

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
REVENUE					
LOCAL SOURCES					
Property Tax Receipts (+)	\$13,288.40	\$10,474,506.67	\$21,886,397.89	\$11,411,891.22	47.9%
Payments in Lieu of Taxes (+)	\$100,880.23	\$356,179.33	\$608,000.00	\$251,820.67	58.6%
Tuition Payments Received (+)	\$13,658.94	\$64,904.52	\$173,400.00	\$108,495.48	37.4%
Interest Revenue Received (+)	\$12,268.63	\$118,303.72	\$526,040.00	\$407,736.28	22.5%
Sales to Pupils & Adults (+)	\$908.65	\$9,421.10	\$220,000.00	\$210,578.90	4.3%
Activity Fees Received (+)	\$1,285.00	\$40,437.25	\$82,800.00	\$42,362.75	48.8%
Rental Revenue (+)	\$1,056.70	\$44,511.45	\$80,500.00	\$35,988.55	55.3%
Other Local Revenue (+)	\$29,829.80	\$87,478.25	\$124,811.11	\$37,332.86	70.1%
Sub-total : LOCAL SOURCES	\$173,176.35	\$11,195,742.29	\$23,701,949.00	\$12,506,206.71	47.2%
STATE SOURCES					
State Grants & Aid Received (+)	\$214,468.38	\$990,514.63	\$1,550,000.00	\$559,485.37	63.9%
Sub-total : STATE SOURCES	\$214,468.38	\$990,514.63	\$1,550,000.00	\$559,485.37	63.9%
FEDERAL SOURCES					
Federal Grants & Aid Received (+)	\$34,108.00	\$401,435.92	\$784,764.00	\$383,328.08	51.2%
Sub-total : FEDERAL SOURCES	\$34,108.00	\$401,435.92	\$784,764.00	\$383,328.08	51.2%
Total : REVENUE	\$421,752.73	\$12,587,692.84	\$26,036,713.00	\$13,449,020.16	48.3%
EXPENDITURES					
REGULAR K-12 PROGRAMS					
Salaries (-)	\$819,291.11	\$3,351,408.91	\$7,167,047.79	\$3,815,638.88	46.8%
Employee Benefits (-)	\$108,799.78	\$541,164.37	\$1,307,880.64	\$766,716.27	41.4%
Purchased Services (-)	\$6,225.30	\$72,825.54	\$193,700.00	\$120,874.46	37.6%
Termination Benefits (-)	\$33,105.12	\$209,692.57	\$469,295.00	\$259,602.43	44.7%
Supplies & Materials (-)	\$7,519.22	\$211,671.05	\$409,143.00	\$197,471.95	51.7%
Capital Expenditures (-)	\$0.00	\$42,039.00	\$102,884.00	\$60,845.00	40.9%
Non-Capitalized Equipment (-)	\$2,992.98	\$11,999.96	\$67,000.00	\$55,000.04	17.9%
Sub-total : REGULAR K-12 PROGRAMS	(\$977,933.51)	(\$4,440,801.40)	(\$9,716,950.43)	(\$5,276,149.03)	45.7%
PRE-K PROGRAMS					
Salaries (-)	\$26,676.06	\$106,704.24	\$232,068.08	\$125,363.84	46.0%
Employee Benefits (-)	\$8,011.43	\$38,337.94	\$94,062.42	\$55,724.48	40.8%
Purchased Services (-)	\$0.00	\$0.00	\$200.00	\$200.00	0.0%
Supplies & Materials (-)	\$132.82	\$913.92	\$2,995.00	\$2,081.08	30.5%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Sub-total : PRE-K PROGRAMS	(\$34,820.31)	(\$145,956.10)	(\$330,825.50)	(\$184,869.40)	44.1%
SPECIAL ED PROGRAMS K-12					
Salaries (-)	\$118,099.98	\$461,200.72	\$1,180,669.00	\$719,468.28	39.1%
Employee Benefits (-)	\$27,599.41	\$128,886.11	\$386,780.00	\$257,893.89	33.3%
Purchased Services (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Supplies & Materials (-)	\$299.99	\$938.59	\$5,000.00	\$4,061.41	18.8%
Capital Expenditures (-)	\$4,190.00	\$4,799.00	\$2,000.00	(\$2,799.00)	240.0%
Other Objects (-)	\$0.00	\$180.00	\$500.00	\$320.00	36.0%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Non-Capital Equipment (-)	\$943.37	\$1,457.94	\$1,000.00	(\$457.94)	145.8%
Sub-total : SPECIAL ED PROGRAMS K-12	(\$151,132.75)	(\$597,462.36)	(\$1,576,449.00)	(\$978,986.64)	37.9%
REMEDIAL & SUPPLEMENTAL K-12					
Salaries (-)	\$54,864.21	\$219,456.84	\$480,490.00	\$261,033.16	45.7%
Employee Benefits (-)	\$6,840.31	\$32,261.19	\$78,348.80	\$46,087.61	41.2%
Purchased Services (-)	\$0.00	\$34,583.50	\$35,000.00	\$416.50	98.8%
Supplies & Materials (-)	\$0.00	\$4,740.42	\$6,542.00	\$1,801.58	72.5%
Sub-total : REMEDIAL & SUPPLEMENTAL K-12	(\$61,704.52)	(\$291,041.95)	(\$600,380.80)	(\$309,338.85)	48.5%
INTERSCHOLASTIC PROGRAMS					
Salaries (-)	\$0.00	\$0.00	\$25,060.00	\$25,060.00	0.0%
Employee Benefits (-)	\$0.00	\$0.00	\$8,225.00	\$8,225.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Other Objects (-)	\$0.00	\$3,500.00	\$0.00	(\$3,500.00)	0.0%
Sub-total : INTERSCHOLASTIC PROGRAMS	\$0.00	(\$3,500.00)	(\$35,785.00)	(\$32,285.00)	9.8%
GIFTED PROGRAMS					
Salaries (-)	\$28,393.71	\$113,574.84	\$380,816.13	\$267,241.29	29.8%
Employee Benefits (-)	\$3,056.86	\$8,541.78	\$82,761.14	\$74,219.36	10.3%
Supplies & Materials (-)	\$254.00	\$903.00	\$3,000.00	\$2,097.00	30.1%
Sub-total : GIFTED PROGRAMS	(\$31,704.57)	(\$123,019.62)	(\$466,577.27)	(\$343,557.65)	26.4%
BILINGUAL PROGRAMS					
Salaries (-)	\$74,718.69	\$298,874.76	\$657,562.00	\$358,687.24	45.5%
Employee Benefits (-)	\$9,174.55	\$43,360.64	\$103,605.00	\$60,244.36	41.9%
Purchased Services (-)	\$0.00	\$0.00	\$2,150.00	\$2,150.00	0.0%
Supplies & Materials (-)	\$0.00	\$2,146.31	\$6,500.00	\$4,353.69	33.0%
Sub-total : BILINGUAL PROGRAMS	(\$83,893.24)	(\$344,381.71)	(\$769,817.00)	(\$425,435.29)	44.7%
ATTENDANCE & SOCIAL WORK					
Salaries (-)	\$44,013.69	\$176,054.76	\$360,288.00	\$184,233.24	48.9%
Employee Benefits (-)	\$3,734.40	\$17,191.12	\$22,297.00	\$5,105.88	77.1%
Purchased Services (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Supplies & Materials (-)	\$83.48	\$126.74	\$1,000.00	\$873.26	12.7%
Sub-total : ATTENDANCE & SOCIAL WORK	(\$47,831.57)	(\$193,372.62)	(\$384,085.00)	(\$190,712.38)	50.3%
HEALTH SERVICES					
Salaries (-)	\$14,063.54	\$55,453.47	\$164,250.00	\$108,796.53	33.8%
Employee Benefits (-)	\$5,614.85	\$20,520.33	\$80,623.00	\$60,102.67	25.5%
Purchased Services (-)	\$0.00	\$64,783.76	\$1,500.00	(\$63,283.76)	4318.9%
Supplies & Materials (-)	\$2,158.16	\$65,453.58	\$33,600.00	(\$31,853.58)	194.8%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Other Objects (-)	\$0.00	\$417.70	\$600.00	\$182.30	69.6%
Non-Capital Equipment (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : HEALTH SERVICES	(\$21,836.55)	(\$206,628.84)	(\$283,573.00)	(\$76,944.16)	72.9%
PSYCHOLOGICAL SERVICES					
Salaries (-)	\$19,891.98	\$79,567.92	\$173,997.00	\$94,429.08	45.7%
Employee Benefits (-)	\$2,945.74	\$14,057.25	\$33,644.00	\$19,586.75	41.8%
Purchased Services (-)	\$0.00	\$821.37	\$1,000.00	\$178.63	82.1%
Supplies & Materials (-)	\$0.00	\$0.00	\$1,050.00	\$1,050.00	0.0%
Sub-total : PSYCHOLOGICAL SERVICES	(\$22,837.72)	(\$94,446.54)	(\$209,691.00)	(\$115,244.46)	45.0%
SPEECH PATHOLOGY & AUDIOLOGY					
Salaries (-)	\$31,313.64	\$125,254.56	\$277,900.00	\$152,645.44	45.1%
Employee Benefits (-)	\$3,334.23	\$15,629.71	\$37,262.00	\$21,632.29	41.9%
Supplies & Materials (-)	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.0%
Sub-total : SPEECH PATHOLOGY & AUDIOLOGY	(\$34,647.87)	(\$140,884.27)	(\$316,412.00)	(\$175,527.73)	44.5%
OTHER SUPPORT SERVICES - PUPILS					
Salaries (-)	\$7,318.29	\$28,808.58	\$59,000.00	\$30,191.42	48.8%
Employee Benefits (-)	\$443.93	\$1,794.47	\$4,250.00	\$2,455.53	42.2%
Sub-total : OTHER SUPPORT SERVICES - PUPILS	(\$7,762.22)	(\$30,603.05)	(\$63,250.00)	(\$32,646.95)	48.4%
IMPROVEMENT OF INSTRUCTION					
Salaries (-)	\$39,701.55	\$221,691.70	\$351,694.00	\$130,002.30	63.0%
Employee Benefits (-)	\$5,368.43	\$34,480.25	\$55,227.00	\$20,746.75	62.4%
Purchased Services (-)	\$1,603.00	\$12,773.02	\$90,500.00	\$77,726.98	14.1%
Supplies & Materials (-)	\$0.00	\$70.94	\$2,600.00	\$2,529.06	2.7%
Other Objects (-)	\$0.00	\$1,489.38	\$1,500.00	\$10.62	99.3%
Sub-total : IMPROVEMENT OF INSTRUCTION	(\$46,672.98)	(\$270,505.29)	(\$501,521.00)	(\$231,015.71)	53.9%
EDUCATIONAL MEDIA					
Salaries (-)	\$28,654.77	\$107,920.38	\$254,622.00	\$146,701.62	42.4%
Employee Benefits (-)	\$2,790.60	\$12,772.69	\$30,859.00	\$18,086.31	41.4%
Supplies & Materials (-)	\$818.26	\$5,304.03	\$6,850.00	\$1,545.97	77.4%
Sub-total : EDUCATIONAL MEDIA	(\$32,263.63)	(\$125,997.10)	(\$292,331.00)	(\$166,333.90)	43.1%
ASSESSMENT & TESTING					
Purchased Services (-)	\$0.00	\$14,525.00	\$14,525.00	\$0.00	100.0%
Sub-total : ASSESSMENT & TESTING	\$0.00	(\$14,525.00)	(\$14,525.00)	\$0.00	100.0%
ADMIN SERVICES - BOARD OF ED					
Employee Benefits (-)	\$4,785.90	\$33,447.30	\$58,000.00	\$24,552.70	57.7%
Purchased Services (-)	\$6,918.47	\$132,486.22	\$236,900.00	\$104,413.78	55.9%
Supplies & Materials (-)	\$0.00	\$41.72	\$2,500.00	\$2,458.28	1.7%
Other Objects (-)	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.0%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Sub-total : ADMIN SERVICES - BOARD OF ED	(\$11,704.37)	(\$165,975.24)	(\$318,400.00)	(\$152,424.76)	52.1%
SUPERINTENDENT					

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Salaries (-)	\$30,237.21	\$161,265.12	\$262,056.00	\$100,790.88	61.5%
Employee Benefits (-)	\$3,394.78	\$21,486.02	\$36,369.00	\$14,882.98	59.1%
Purchased Services (-)	\$0.00	\$404.00	\$3,400.00	\$2,996.00	11.9%
Supplies & Materials (-)	\$0.00	\$126.93	\$2,000.00	\$1,873.07	6.3%
Capital Expenditures (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Other Objects (-)	\$0.00	\$2,191.81	\$2,500.00	\$308.19	87.7%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Sub-total : SUPERINTENDENT	(\$33,631.99)	(\$185,473.88)	(\$307,825.00)	(\$122,351.12)	60.3%
ADMIN SERVICES - SPECIAL ED					
Salaries (-)	\$15,876.57	\$84,040.18	\$137,451.00	\$53,410.82	61.1%
Employee Benefits (-)	\$3,883.88	\$25,856.61	\$50,944.00	\$25,087.39	50.8%
Sub-total : ADMIN SERVICES - SPECIAL ED	(\$19,760.45)	(\$109,896.79)	(\$188,395.00)	(\$78,498.21)	58.3%
WORKERS COMPENSATION INSURANCE					
Purchased Services (-)	\$0.00	(\$5,279.00)	\$90,000.00	\$95,279.00	-5.9%
Sub-total : WORKERS COMPENSATION INSURANCE	\$0.00	\$5,279.00	(\$90,000.00)	(\$95,279.00)	5.9%
LOSS PREVENTION REDUCTION					
Other Objects (-)	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%
Sub-total : LOSS PREVENTION REDUCTION	\$0.00	\$0.00	(\$5,000.00)	(\$5,000.00)	0.0%
PROPERTY INSURANCE					
Purchased Services (-)	\$0.00	\$0.00	\$75,000.00	\$75,000.00	0.0%
Sub-total : PROPERTY INSURANCE	\$0.00	\$0.00	(\$75,000.00)	(\$75,000.00)	0.0%
PRINCIPAL					
Salaries (-)	\$80,997.21	\$432,630.79	\$704,565.00	\$271,934.21	61.4%
Employee Benefits (-)	\$21,002.61	\$145,111.74	\$226,430.00	\$81,318.26	64.1%
Purchased Services (-)	\$894.51	\$1,614.66	\$6,500.00	\$4,885.34	24.8%
Supplies & Materials (-)	\$798.00	\$907.28	\$5,200.00	\$4,292.72	17.4%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Other Objects (-)	\$0.00	\$537.00	\$2,000.00	\$1,463.00	26.9%
Sub-total : PRINCIPAL	(\$103,692.33)	(\$580,801.47)	(\$946,195.00)	(\$365,393.53)	61.4%
OPERATION OF BUSINESS SERVICES					
Salaries (-)	\$20,287.41	\$108,199.52	\$175,825.00	\$67,625.48	61.5%
Employee Benefits (-)	\$2,891.10	\$18,703.03	\$31,613.00	\$12,909.97	59.2%
Other Objects (-)	\$0.00	\$1,209.00	\$1,500.00	\$291.00	80.6%
Non-Capitalizer Equipment (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Sub-total : OPERATION OF BUSINESS SERVICES	(\$23,178.51)	(\$128,111.55)	(\$209,938.00)	(\$81,826.45)	61.0%
FISCAL SERVICES					
Salaries (-)	\$24,505.11	\$130,814.41	\$214,500.00	\$83,685.59	61.0%
Employee Benefits (-)	\$8,565.33	\$53,031.43	\$89,989.00	\$36,957.57	58.9%
Purchased Services (-)	(\$56.37)	\$2,838.35	\$118,675.00	\$115,836.65	2.4%
Supplies & Materials (-)	\$91.70	\$2,449.20	\$5,000.00	\$2,550.80	49.0%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Objects (-)	\$1,066.33	\$7,261.56	\$20,000.00	\$12,738.44	36.3%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.0%
Sub-total : FISCAL SERVICES	(\$34,172.10)	(\$196,394.95)	(\$450,664.00)	(\$254,269.05)	43.6%
FACILITY ACQUISITION & CONSTRUCTION					
Purchased Services (-)	\$8,664.80	\$119,564.13	\$125,221.00	\$5,656.87	95.5%
Capital Expenditures (-)	\$17,065.00	\$636,020.97	\$708,500.00	\$72,479.03	89.8%
Sub-total : FACILITY ACQUISITION & CONSTRUCTION	(\$25,729.80)	(\$755,585.10)	(\$833,721.00)	(\$78,135.90)	90.6%
OPERATION & MAINTENANCE OF PLANT					
Salaries (-)	\$53,629.21	\$288,849.08	\$506,000.00	\$217,150.92	57.1%
Employee Benefits (-)	\$16,720.21	\$103,044.41	\$182,193.00	\$79,148.59	56.6%
Purchased Services (-)	\$51,494.61	\$559,348.56	\$916,000.00	\$356,651.44	61.1%
Supplies & Materials (-)	\$41,878.29	\$253,225.49	\$482,616.00	\$229,390.51	52.5%
Capital Expenditures (-)	\$3,900.00	\$839,396.07	\$1,140,500.00	\$301,103.93	73.6%
Other Objects (-)	\$0.00	\$855.00	\$300.00	(\$555.00)	285.0%
Non-Capitalized Equipment (-)	\$1,008.91	\$6,958.02	\$21,000.00	\$14,041.98	33.1%
Sub-total : OPERATION & MAINTENANCE OF PLANT	(\$168,631.23)	(\$2,051,676.63)	(\$3,248,609.00)	(\$1,196,932.37)	63.2%
PUPIL TRANSPORTATION					
Purchased Services (-)	\$0.00	\$332,934.56	\$1,208,000.00	\$875,065.44	27.6%
Sub-total : PUPIL TRANSPORTATION	\$0.00	(\$332,934.56)	(\$1,208,000.00)	(\$875,065.44)	27.6%
FOOD SERVICES					
Salaries (-)	\$25,475.97	\$113,883.33	\$232,100.00	\$118,216.67	49.1%
Employee Benefits (-)	\$9,806.16	\$47,505.16	\$99,297.00	\$51,791.84	47.8%
Purchased Services (-)	\$0.00	\$533.68	\$3,000.00	\$2,466.32	17.8%
Supplies & Materials (-)	\$4,996.46	\$34,249.11	\$259,200.00	\$224,950.89	13.2%
Capital Expenditures (-)	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%
Other Objects (-)	(\$600.00)	\$152.50	\$1,500.00	\$1,347.50	10.2%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.0%
Sub-total : FOOD SERVICES	(\$39,678.59)	(\$196,323.78)	(\$604,597.00)	(\$408,273.22)	32.5%
INTERNAL SERVICES					
Purchased Services (-)	\$7,262.97	\$20,780.12	\$20,500.00	(\$280.12)	101.4%
Supplies & Materials (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Sub-total : INTERNAL SERVICES	(\$7,262.97)	(\$20,780.12)	(\$22,000.00)	(\$1,219.88)	94.5%
INFORMATION SERVICES					
Salaries (-)	\$9,230.76	\$49,230.72	\$80,000.00	\$30,769.28	61.5%
Employee Benefits (-)	\$2,343.62	\$13,893.19	\$22,896.00	\$9,002.81	60.7%
Purchased Services (-)	\$455.00	\$15,147.16	\$37,000.00	\$21,852.84	40.9%
Supplies & Materials (-)	\$0.00	(\$650.00)	\$6,000.00	\$6,650.00	-10.8%
Other Objects (-)	\$79.00	\$882.02	\$1,500.00	\$617.98	58.8%
Sub-total : INFORMATION SERVICES	(\$12,108.38)	(\$78,503.09)	(\$147,396.00)	(\$68,892.91)	53.3%
OTHER SUPPORT SERVICES - ADMIN					

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 01/01/2021 through 01/31/2021

Fiscal Year: 2020-2021

	<u>01/01/2021 - 01/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Salaries (-)	\$51,493.08	\$263,419.23	\$439,390.00	\$175,970.77	60.0%
Employee Benefits (-)	\$14,343.62	\$86,641.10	\$150,822.00	\$64,180.90	57.4%
Purchased Services (-)	\$864.51	\$886.97	\$1,000.00	\$113.03	88.7%
Other Objects (-)	\$0.00	\$0.00	\$300.00	\$300.00	0.0%
Sub-total : OTHER SUPPORT SERVICES - ADMIN	(\$66,701.21)	(\$350,947.30)	(\$591,512.00)	(\$240,564.70)	59.3%
COMMUNITY SERVICES					
Purchased Services (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Sub-total : COMMUNITY SERVICES	\$0.00	\$0.00	(\$2,000.00)	(\$2,000.00)	0.0%
PAYMENTS TO OTHER LEAs					
Purchased Services (-)	\$0.00	\$14,428.00	\$34,900.00	\$20,472.00	41.3%
Other Objects (-)	\$39,613.20	\$984,932.48	\$1,903,084.00	\$918,151.52	51.8%
Sub-total : PAYMENTS TO OTHER LEAs	(\$39,613.20)	(\$999,360.48)	(\$1,937,984.00)	(\$938,623.52)	51.6%
DEBT SERVICE - INTEREST					
Interest on Bonds Outstanding (-)	\$0.00	\$276,200.00	\$534,400.00	\$258,200.00	51.7%
Sub-total : DEBT SERVICE - INTEREST	\$0.00	(\$276,200.00)	(\$534,400.00)	(\$258,200.00)	51.7%
DEBT SERVICE - PRINCIPAL					
Principal Payments on Bonds Outstanding (-)	\$0.00	\$1,085,000.00	\$1,085,000.00	\$0.00	100.0%
Sub-total : DEBT SERVICE - PRINCIPAL	\$0.00	(\$1,085,000.00)	(\$1,085,000.00)	\$0.00	100.0%
DEBT SERVICE - OTHER					
Debt Service Fees (-)	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.0%
Sub-total : DEBT SERVICE - OTHER	\$0.00	\$0.00	(\$2,500.00)	(\$2,500.00)	0.0%
Total : EXPENDITURES	(\$2,140,906.57)	(\$14,531,811.79)	(\$28,371,309.00)	(\$13,839,497.21)	51.2%
NET INCREASE (DECREASE)	(\$1,719,153.84)	(\$1,944,118.95)	(\$2,334,596.00)	(\$390,477.05)	83.3%

End of Report

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
10 - EDUCATIONAL					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
100 - SALARIES	\$7,167,047.79	\$819,291.11	\$3,351,408.91	\$3,789,872.18	\$25,766.70
200 - EMPLOYEE BENEFITS	\$1,200,015.64	\$96,781.18	\$490,483.35	\$610,418.45	\$99,113.84
300 - PURCHASED SERVICES	\$193,700.00	\$6,225.30	\$72,825.54	\$3,008.12	\$117,866.34
400 - SUPPLIES & MATERIALS	\$409,143.00	\$7,519.22	\$211,671.05	\$6,159.39	\$191,312.56
500 - CAPITAL OUTLAY	\$102,884.00	\$0.00	\$42,039.00	\$0.00	\$60,845.00
700 - NON-CAPITAL EQUIPMENT	\$67,000.00	\$2,992.98	\$11,999.96	\$0.00	\$55,000.04
800 - TERMINATION/VACATION PAYMENTS	\$469,295.00	\$33,105.12	\$209,692.57	\$52,055.00	\$207,547.43
1125 - PRE-K PROGRAMS					
100 - SALARIES	\$232,068.08	\$26,676.06	\$106,704.24	\$124,488.21	\$875.63
200 - EMPLOYEE BENEFITS	\$83,399.42	\$6,786.62	\$33,320.10	\$46,174.94	\$3,904.38
300 - PURCHASED SERVICES	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
400 - SUPPLIES & MATERIALS	\$2,995.00	\$132.82	\$913.92	\$57.07	\$2,024.01
500 - CAPITAL OUTLAY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
700 - NON-CAPITAL EQUIPMENT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
1200 - SPECIAL ED PROGRAMS K-12					
100 - SALARIES	\$1,180,669.00	\$118,099.98	\$461,200.72	\$549,122.72	\$170,345.56
200 - EMPLOYEE BENEFITS	\$301,185.00	\$20,914.16	\$94,180.05	\$128,526.41	\$78,478.54
300 - PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
400 - SUPPLIES & MATERIALS	\$5,000.00	\$299.99	\$938.59	\$397.16	\$3,664.25
500 - CAPITAL OUTLAY	\$2,000.00	\$4,190.00	\$4,799.00	\$0.00	(\$2,799.00)
600 - OTHER OBJECTS	\$500.00	\$0.00	\$180.00	\$0.00	\$320.00
700 - NON-CAPITAL EQUIPMENT	\$1,000.00	\$943.37	\$1,457.94	\$0.00	(\$457.94)
1250 - REMEDIAL & SUPPLEMENTAL K-12					
100 - SALARIES	\$480,490.00	\$54,864.21	\$219,456.84	\$256,033.16	\$5,000.00
200 - EMPLOYEE BENEFITS	\$71,623.80	\$6,074.55	\$29,227.78	\$40,022.36	\$2,373.66
300 - PURCHASED SERVICES	\$35,000.00	\$0.00	\$34,583.50	\$0.00	\$416.50
400 - SUPPLIES & MATERIALS	\$6,542.00	\$0.00	\$4,740.42	\$0.00	\$1,801.58
1500 - INTERSCHOLASTIC PROGRAMS					
100 - SALARIES	\$25,060.00	\$0.00	\$0.00	\$0.00	\$25,060.00
200 - EMPLOYEE BENEFITS	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00
400 - SUPPLIES & MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
500 - CAPITAL OUTLAY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
600 - OTHER OBJECTS	\$0.00	\$0.00	\$3,500.00	\$0.00	(\$3,500.00)
1650 - GIFTED PROGRAMS					
100 - SALARIES	\$380,816.13	\$28,393.71	\$113,574.84	\$132,133.44	\$135,107.85
200 - EMPLOYEE BENEFITS	\$77,486.14	\$2,664.28	\$6,990.60	\$26,344.26	\$44,151.28
400 - SUPPLIES & MATERIALS	\$3,000.00	\$254.00	\$903.00	\$0.00	\$2,097.00
1800 - BILINGUAL PROGRAMS					
100 - SALARIES	\$657,562.00	\$74,718.69	\$298,874.76	\$354,705.22	\$3,982.02
200 - EMPLOYEE BENEFITS	\$94,300.00	\$8,132.96	\$39,230.74	\$54,372.74	\$696.52
300 - PURCHASED SERVICES	\$2,150.00	\$0.00	\$0.00	\$0.00	\$2,150.00
400 - SUPPLIES & MATERIALS	\$6,500.00	\$0.00	\$2,146.31	\$52.49	\$4,301.20
2110 - ATTENDANCE & SOCIAL WORK					
100 - SALARIES	\$360,288.00	\$44,013.69	\$176,054.76	\$205,397.24	(\$21,164.00)
200 - EMPLOYEE BENEFITS	\$18,072.00	\$3,110.78	\$14,708.49	\$19,926.83	(\$16,563.32)
300 - PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
400 - SUPPLIES & MATERIALS	\$1,000.00	\$83.48	\$126.74	\$0.00	\$873.26
2130 - HEALTH SERVICES					
100 - SALARIES	\$164,250.00	\$14,063.54	\$55,453.47	\$69,245.15	\$39,551.38
200 - EMPLOYEE BENEFITS	\$48,488.00	\$2,924.83	\$9,228.64	\$13,120.65	\$26,138.71
300 - PURCHASED SERVICES	\$1,500.00	\$0.00	\$64,783.76	\$0.00	(\$63,283.76)
400 - SUPPLIES & MATERIALS	\$33,600.00	\$2,158.16	\$65,453.58	\$579.60	(\$32,433.18)
500 - CAPITAL OUTLAY	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
600 - OTHER OBJECTS	\$600.00	\$0.00	\$417.70	\$0.00	\$182.30
700 - NON-CAPITAL EQUIPMENT	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
2140 - PSYCHOLOGICAL SERVICES					
100 - SALARIES	\$173,997.00	\$19,891.98	\$79,567.92	\$92,829.08	\$1,600.00
200 - EMPLOYEE BENEFITS	\$31,144.00	\$2,670.82	\$12,970.36	\$17,864.14	\$309.50
300 - PURCHASED SERVICES	\$1,000.00	\$0.00	\$821.37	\$305.00	(\$126.37)
400 - SUPPLIES & MATERIALS	\$1,050.00	\$0.00	\$0.00	\$0.00	\$1,050.00
2150 - SPEECH PATHOLOGY & AUDIOLOGY					
100 - SALARIES	\$277,900.00	\$31,313.64	\$125,254.56	\$146,130.24	\$6,515.20
200 - EMPLOYEE BENEFITS	\$33,437.00	\$2,905.99	\$13,936.76	\$19,050.84	\$449.40
400 - SUPPLIES & MATERIALS	\$1,250.00	\$0.00	\$0.00	\$86.00	\$1,164.00
2190 - OTHER SUPPORT SERVICES - PUPILS					
100 - SALARIES	\$59,000.00	\$7,318.29	\$28,808.58	\$11,729.20	\$18,462.22

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
200 - EMPLOYEE BENEFITS	\$285.00	\$36.79	\$129.05	\$87.99	\$67.96
2210 - IMPROVEMENT OF INSTRUCTION					
100 - SALARIES	\$351,694.00	\$39,701.55	\$221,691.70	\$129,242.81	\$759.49
200 - EMPLOYEE BENEFITS	\$39,392.00	\$3,589.49	\$24,441.19	\$16,187.51	(\$1,236.70)
300 - PURCHASED SERVICES	\$90,500.00	\$1,603.00	\$12,773.02	\$0.00	\$77,726.98
400 - SUPPLIES & MATERIALS	\$2,600.00	\$0.00	\$70.94	\$0.00	\$2,529.06
600 - OTHER OBJECTS	\$1,500.00	\$0.00	\$1,489.38	\$0.00	\$10.62
2220 - EDUCATIONAL MEDIA					
100 - SALARIES	\$254,622.00	\$28,654.77	\$107,920.38	\$133,722.43	\$12,979.19
200 - EMPLOYEE BENEFITS	\$27,259.00	\$2,386.20	\$11,271.59	\$15,521.07	\$466.34
400 - SUPPLIES & MATERIALS	\$6,850.00	\$818.26	\$5,304.03	\$0.00	\$1,545.97
2230 - ASSESSMENT & TESTING					
300 - PURCHASED SERVICES	\$14,525.00	\$0.00	\$14,525.00	\$0.00	\$0.00
2310 - BOARD OF EDUCATION					
200 - EMPLOYEE BENEFITS	\$58,000.00	\$4,785.90	\$33,447.30	\$0.00	\$24,552.70
300 - PURCHASED SERVICES	\$236,900.00	\$6,918.47	\$132,486.22	\$0.00	\$104,413.78
400 - SUPPLIES & MATERIALS	\$2,500.00	\$0.00	\$41.72	\$0.00	\$2,458.28
600 - OTHER OBJECTS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
700 - NON-CAPITAL EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
2320 - SUPERINTENDENT					
100 - SALARIES	\$262,056.00	\$30,237.21	\$161,265.12	\$100,790.63	\$0.25
200 - EMPLOYEE BENEFITS	\$32,369.00	\$2,952.19	\$19,119.36	\$13,242.50	\$7.14
300 - PURCHASED SERVICES	\$3,400.00	\$0.00	\$404.00	\$0.00	\$2,996.00
400 - SUPPLIES & MATERIALS	\$2,000.00	\$0.00	\$126.93	\$0.00	\$1,873.07
500 - CAPITAL OUTLAY	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
600 - OTHER OBJECTS	\$2,500.00	\$0.00	\$2,191.81	\$0.00	\$308.19
700 - NON-CAPITAL EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
2330 - ADMINISTRATIVE SERVICES SPECIAL ED					
100 - SALARIES	\$137,451.00	\$15,876.57	\$84,040.18	\$52,921.74	\$489.08
200 - EMPLOYEE BENEFITS	\$46,064.00	\$3,297.07	\$22,748.54	\$15,720.98	\$7,594.48
2410 - PRINCIPAL					
100 - SALARIES	\$704,565.00	\$80,997.21	\$432,630.79	\$270,008.19	\$1,926.02
200 - EMPLOYEE BENEFITS	\$181,780.00	\$16,165.22	\$108,909.59	\$77,703.54	(\$4,833.13)
300 - PURCHASED SERVICES	\$6,500.00	\$894.51	\$1,614.66	\$0.00	\$4,885.34
400 - SUPPLIES & MATERIALS	\$5,200.00	\$798.00	\$907.28	\$0.00	\$4,292.72

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
500 - CAPITAL OUTLAY	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
600 - OTHER OBJECTS	\$2,000.00	\$0.00	\$537.00	\$0.00	\$1,463.00
2510 - DIRECTION OF BUSINESS SUPPORT SERVICES					
100 - SALARIES	\$175,825.00	\$20,287.41	\$108,199.52	\$67,624.64	\$0.84
200 - EMPLOYEE BENEFITS	\$29,088.00	\$2,597.30	\$17,135.77	\$11,967.75	(\$15.52)
600 - OTHER OBJECTS	\$1,500.00	\$0.00	\$1,209.00	\$0.00	\$291.00
700 - NON-CAPITAL EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
2520 - FISCAL SERVICES					
100 - SALARIES	\$214,500.00	\$24,505.11	\$130,814.41	\$81,040.97	\$2,644.62
200 - EMPLOYEE BENEFITS	\$45,739.00	\$3,829.94	\$26,467.32	\$15,337.13	\$3,934.55
300 - PURCHASED SERVICES	\$118,675.00	(\$56.37)	\$2,838.35	\$0.00	\$115,836.65
400 - SUPPLIES & MATERIALS	\$5,000.00	\$91.70	\$2,449.20	\$0.00	\$2,550.80
600 - OTHER OBJECTS	\$20,000.00	\$1,066.33	\$7,261.56	\$0.00	\$12,738.44
700 - NON-CAPITAL EQUIPMENT	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
2560 - FOOD SERVICES					
100 - SALARIES	\$232,100.00	\$25,475.97	\$113,883.33	\$97,439.56	\$20,777.11
200 - EMPLOYEE BENEFITS	\$53,628.00	\$4,942.17	\$24,635.37	\$30,949.80	(\$1,957.17)
300 - PURCHASED SERVICES	\$3,000.00	\$0.00	\$533.68	\$0.00	\$2,466.32
400 - SUPPLIES & MATERIALS	\$259,200.00	\$4,996.46	\$34,249.11	\$34.55	\$224,916.34
500 - CAPITAL OUTLAY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
600 - OTHER OBJECTS	\$1,500.00	(\$600.00)	\$152.50	\$0.00	\$1,347.50
700 - NON-CAPITAL EQUIPMENT	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00
2570 - INTERNAL SERVICES					
300 - PURCHASED SERVICES	\$20,500.00	\$7,262.97	\$20,780.12	\$0.00	(\$280.12)
400 - SUPPLIES & MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
2630 - INFORMATION SERVICES					
100 - SALARIES	\$80,000.00	\$9,230.76	\$49,230.72	\$30,769.28	\$0.00
200 - EMPLOYEE BENEFITS	\$6,221.00	\$526.97	\$3,630.41	\$2,588.70	\$1.89
300 - PURCHASED SERVICES	\$37,000.00	\$455.00	\$15,147.16	\$0.00	\$21,852.84
400 - SUPPLIES & MATERIALS	\$6,000.00	\$0.00	(\$650.00)	\$0.00	\$6,650.00
600 - OTHER OBJECTS	\$1,500.00	\$79.00	\$882.02	\$0.00	\$617.98
2640 - RECRUITMENT TITLE 2A FED FUND					
300 - PURCHASED SERVICES	\$0.00	\$864.51	\$864.51	\$0.00	(\$864.51)
2660 - OTHER SUPPORT SERVICES - PUPILS					
100 - SALARIES	\$439,390.00	\$51,493.08	\$263,419.23	\$180,307.76	(\$4,336.99)

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
200 - EMPLOYEE BENEFITS	\$82,701.00	\$6,419.27	\$44,444.21	\$31,521.71	\$6,735.08
300 - PURCHASED SERVICES	\$1,000.00	\$0.00	\$22.46	\$0.00	\$977.54
600 - OTHER OBJECTS	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
3000 - COMMUNITY SERVICES					
300 - PURCHASED SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
400 - SUPPLIES & MATERIALS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
4120 - PAYMENTS FOR SPECIAL ED PROGRAMS					
300 - PURCHASED SERVICES	\$34,900.00	\$0.00	\$14,428.00	\$0.00	\$20,472.00
600 - OTHER OBJECTS	\$1,903,084.00	\$39,613.20	\$984,932.48	\$0.00	\$918,151.52
10 - EDUCATIONAL Total:	\$20,759,971.00	\$1,892,308.70	\$9,761,677.64	\$8,144,938.53	\$2,853,354.83

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
20 - OPERATIONS & MAINTENANCE					
0 - EXPENDITURES					
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
100 - SALARIES	\$506,000.00	\$53,629.21	\$288,849.08	\$181,054.25	\$36,096.67
200 - EMPLOYEE BENEFITS	\$74,085.00	\$6,221.45	\$43,246.43	\$30,855.52	(\$16.95)
300 - PURCHASED SERVICES	\$916,000.00	\$51,494.61	\$559,348.56	\$5,290.00	\$351,361.44
400 - SUPPLIES & MATERIALS	\$482,616.00	\$41,878.29	\$253,225.49	\$18,434.17	\$210,956.34
500 - CAPITAL OUTLAY	\$173,500.00	\$3,900.00	\$35,007.07	\$1,098.24	\$137,394.69
600 - OTHER OBJECTS	\$300.00	\$0.00	\$855.00	\$0.00	(\$555.00)
700 - NON-CAPITAL EQUIPMENT	\$21,000.00	\$1,008.91	\$6,958.02	\$0.00	\$14,041.98
20 - OPERATIONS & MAINTENANCE Total:	\$2,173,501.00	\$158,132.47	\$1,187,489.65	\$236,732.18	\$749,279.17

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
30 - DEBT SERVICE					
0 - EXPENDITURES					
5140 - DEBT SERVICE - INTEREST PAYMENTS					
600 - OTHER OBJECTS	\$534,400.00	\$0.00	\$276,200.00	\$0.00	\$258,200.00
5200 - INTEREST ON BONDS OUTSTANDING					
600 - OTHER OBJECTS	\$1,085,000.00	\$0.00	\$1,085,000.00	\$0.00	\$0.00
5400 - DEBT SERVICE LEASES					
600 - OTHER OBJECTS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
30 - DEBT SERVICE Total:	\$1,621,900.00	\$0.00	\$1,361,200.00	\$0.00	\$260,700.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT

Preliminary 2021 Range To Date Year To Date Encumbrance Budget Balance

40 - TRANSPORTATION

0 - EXPENDITURES

2550 - PUPIL TRANSPORTATION

300 - PURCHASED SERVICES

\$1,208,000.00	\$0.00	\$332,934.56	\$0.00	\$875,065.44
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40 - TRANSPORTATION Total:	\$1,208,000.00	\$0.00	\$332,934.56	\$0.00	\$875,065.44
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Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
51 - IMRF					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
200 - EMPLOYEE BENEFITS	\$750.00	\$105.40	\$844.16	\$312.28	(\$406.44)
1125 - PRE-K PROGRAMS					
200 - EMPLOYEE BENEFITS	\$6,213.00	\$672.84	\$2,939.58	\$3,415.72	(\$142.30)
1200 - SPECIAL ED PROGRAMS K-12					
200 - EMPLOYEE BENEFITS	\$48,425.00	\$3,549.18	\$23,280.33	\$15,855.87	\$9,288.80
1500 - INTERSCHOLASTIC PROGRAMS					
200 - EMPLOYEE BENEFITS	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
2130 - HEALTH SERVICES					
200 - EMPLOYEE BENEFITS	\$20,685.00	\$1,715.73	\$7,386.14	\$7,294.31	\$6,004.55
2190 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
2210 - IMPROVEMENT OF INSTRUCTION					
200 - EMPLOYEE BENEFITS	\$7,410.00	\$802.38	\$4,706.93	\$2,871.93	(\$168.86)
2330 - ADMINISTRATIVE SERVICES SPECIAL ED					
200 - EMPLOYEE BENEFITS	\$2,100.00	\$243.06	\$1,338.84	\$869.96	(\$108.80)
2410 - PRINCIPAL					
200 - EMPLOYEE BENEFITS	\$23,300.00	\$2,549.30	\$24,217.39	\$9,126.66	(\$10,044.05)
2520 - FISCAL SERVICES					
200 - EMPLOYEE BENEFITS	\$28,000.00	\$2,989.59	\$17,554.01	\$10,477.51	(\$31.52)
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
200 - EMPLOYEE BENEFITS	\$66,408.00	\$6,535.72	\$38,726.62	\$23,576.02	\$4,105.36
2560 - FOOD SERVICES					
200 - EMPLOYEE BENEFITS	\$29,659.00	\$3,065.45	\$14,909.64	\$12,713.00	\$2,036.36
2630 - INFORMATION SERVICES					
200 - EMPLOYEE BENEFITS	\$10,500.00	\$1,126.14	\$6,606.16	\$4,030.77	(\$136.93)
2660 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$41,921.00	\$4,851.27	\$26,922.48	\$17,865.93	(\$2,867.41)
51 - IMRF Total:	\$288,771.00	\$28,206.06	\$169,432.28	\$108,409.96	\$10,928.76

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
52 - SOCIAL SECURITY AND MEDICARE					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
200 - EMPLOYEE BENEFITS	\$107,115.00	\$11,913.20	\$49,836.86	\$52,067.52	\$5,210.62
1125 - PRE-K PROGRAMS					
200 - EMPLOYEE BENEFITS	\$4,450.00	\$551.97	\$2,078.26	\$2,269.60	\$102.14
1200 - SPECIAL ED PROGRAMS K-12					
200 - EMPLOYEE BENEFITS	\$37,170.00	\$3,136.07	\$11,425.73	\$12,958.77	\$12,785.50
1250 - REMEDIAL & SUPPLEMENTAL K-12					
200 - EMPLOYEE BENEFITS	\$6,725.00	\$765.76	\$3,033.41	\$3,504.22	\$187.37
1500 - INTERSCHOLASTIC PROGRAMS					
200 - EMPLOYEE BENEFITS	\$3,825.00	\$0.00	\$0.00	\$0.00	\$3,825.00
1650 - GIFTED PROGRAMS					
200 - EMPLOYEE BENEFITS	\$5,275.00	\$392.58	\$1,551.18	\$1,782.26	\$1,941.56
1800 - BILINGUAL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$9,305.00	\$1,041.59	\$4,129.90	\$4,831.15	\$343.95
2110 - ATTENDANCE & SOCIAL WORK					
200 - EMPLOYEE BENEFITS	\$4,225.00	\$623.62	\$2,482.63	\$2,878.26	(\$1,135.89)
2130 - HEALTH SERVICES					
200 - EMPLOYEE BENEFITS	\$11,450.00	\$974.29	\$3,905.55	\$3,765.28	\$3,779.17
2140 - PSYCHOLOGICAL SERVICES					
200 - EMPLOYEE BENEFITS	\$2,500.00	\$274.92	\$1,086.89	\$1,250.62	\$162.49
2150 - SPEECH PATHOLOGY & AUDIOLOGY					
200 - EMPLOYEE BENEFITS	\$3,825.00	\$428.24	\$1,692.95	\$1,951.73	\$180.32
2190 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$3,565.00	\$407.14	\$1,665.42	\$528.46	\$1,371.12
2210 - IMPROVEMENT OF INSTRUCTION					
200 - EMPLOYEE BENEFITS	\$8,425.00	\$976.56	\$5,332.13	\$3,191.26	(\$98.39)
2220 - EDUCATIONAL MEDIA					
200 - EMPLOYEE BENEFITS	\$3,600.00	\$404.40	\$1,501.10	\$1,849.03	\$249.87
2320 - SUPERINTENDENT					
200 - EMPLOYEE BENEFITS	\$4,000.00	\$442.59	\$2,366.66	\$1,481.84	\$151.50
2330 - ADMINISTRATIVE SERVICES SPECIAL ED					
200 - EMPLOYEE BENEFITS	\$2,780.00	\$343.75	\$1,769.23	\$1,137.94	(\$127.17)
2410 - PRINCIPAL					

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
200 - EMPLOYEE BENEFITS	\$21,350.00	\$2,288.09	\$11,984.76	\$7,327.97	\$2,037.27
2510 - DIRECTION OF BUSINESS SUPPORT SERVICES					
200 - EMPLOYEE BENEFITS	\$2,525.00	\$293.80	\$1,567.26	\$979.18	(\$21.44)
2520 - FISCAL SERVICES					
200 - EMPLOYEE BENEFITS	\$16,250.00	\$1,745.80	\$9,010.10	\$5,566.77	\$1,673.13
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
200 - EMPLOYEE BENEFITS	\$41,700.00	\$3,963.04	\$21,071.36	\$13,131.23	\$7,497.41
2560 - FOOD SERVICES					
200 - EMPLOYEE BENEFITS	\$16,010.00	\$1,798.54	\$7,960.15	\$6,510.97	\$1,538.88
2630 - INFORMATION SERVICES					
200 - EMPLOYEE BENEFITS	\$6,175.00	\$690.51	\$3,656.62	\$2,275.61	\$242.77
2660 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$26,200.00	\$3,073.08	\$15,274.41	\$10,356.66	\$568.93
52 - SOCIAL SECURITY AND MEDICARE Total:	\$348,445.00	\$36,529.54	\$164,382.56	\$141,596.33	\$42,466.11

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
60 - CAPITAL PROJECTS					
0 - EXPENDITURES					
2530 - FACILITY ACQUISITION & CONSTRUCTION					
300 - PURCHASED SERVICES	\$66,471.00	\$0.00	\$68,594.03	\$0.00	(\$2,123.03)
500 - CAPITAL OUTLAY	\$708,500.00	\$17,065.00	\$636,020.97	\$0.00	\$72,479.03
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
500 - CAPITAL OUTLAY	\$10,000.00	\$0.00	\$2,399.00	\$0.00	\$7,601.00
60 - CAPITAL PROJECTS Total:	\$784,971.00	\$17,065.00	\$707,014.00	\$0.00	\$77,957.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
80 - TORT IMMUNITY					
0 - EXPENDITURES					
2362 - WORKERS COMPENSATION INSURANCE					
300 - PURCHASED SERVICES	\$90,000.00	\$0.00	(\$5,279.00)	\$0.00	\$95,279.00
2366 - JUDGMENTS/SETTLEMENTS					
600 - OTHER OBJECTS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
2371 - PROPERTY INSURANCE					
300 - PURCHASED SERVICES	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00
80 - TORT IMMUNITY Total:	\$170,000.00	\$0.00	(\$5,279.00)	\$0.00	\$175,279.00

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

Account Mask: ??????????????????

Account Type: EXPENDITURE

- Print accounts with zero balance Include Inactive Accounts Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT

Preliminary 2021 Range To Date Year To Date Encumbrance Budget Balance

90 - FIRE PREVENTION & SAFETY

0 - EXPENDITURES

2530 - FACILITY ACQUISITION & CONSTRUCTION

300 - PURCHASED SERVICES

\$58,750.00 \$8,664.80 \$50,970.10 \$0.00 \$7,779.90

2540 - OPERATIONS & MAINTENANCE OF PLANTS

500 - CAPITAL OUTLAY

\$957,000.00 \$0.00 \$801,990.00 \$0.00 \$155,010.00

90 - FIRE PREVENTION & SAFETY Total: \$1,015,750.00 \$8,664.80 \$852,960.10 \$0.00 \$162,789.90

Lincolnwood School District 74

General Ledger - OBJECT REPORT

Fiscal Year: 2020-2021 From Date:1/1/2021 To Date:1/31/2021

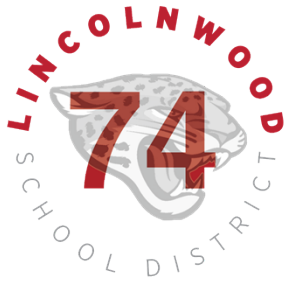
Account Mask: ??????????????????

Account Type: EXPENDITURE

- Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / TYPE / FUNCTION / OBJECT	Preliminary 2021	Range To Date	Year To Date	Encumbrance	Budget Balance
Grand Total:	\$28,371,309.00	\$2,140,906.57	\$14,531,811.79	\$8,631,677.00	\$5,207,820.21

End of Report



Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: GASB 74/75 Actuarial Valuation Services from Lauterbach & Amen, LLP

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The Board approves all contracts. As part of the District's annual financial reporting obligations, a GASB 74/75 actuarial valuation must be included. The valuation provides estimated costs of Other Post-Employment Benefits (OPEB). Currently, Lauterbach & Amen, LLP is under contract to perform the District's audits through June 30, 2023. The two-year term on this actuarial services agreement will align both the actuarial and audit services to the same timeline. District Legal Counsel stated the proposed letter is virtually identical to the terms of the prior letter. In that regard, it is certainly acceptable. Furthermore, the additional contract certification drafted by the former legal team was updated relative to indemnification and minimum insurance coverage levels that are beneficial for the District.

Fiscal Impact:

June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020
\$940	\$3,600	\$890	\$3,450

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to approve the contract with Lauterbach & Amen, LLP for actuarial services associated with determining the value of GASB 74/75 Other Post-Employment Benefits (OPEB) for the years ending June 30, 2022 for \$3,600 and June 30, 2023 for \$940.

SCHOOL DISTRICT CONTRACT CERTIFICATION

The Contractor identified below agrees to provide services to Lincolnwood School District No. 74 (the "District") per the terms and conditions stated herein and in Exhibit A, which is incorporated herein. The Contractor certifies that its officers, employees, and agents are not barred from bidding and entering into an agreement with the District as a result of a violation of the Bid Rigging or Bid Rotating provisions of the Public Contracts Section of the Illinois *Criminal Code of 1961* (720 ILCS 5/33E-3, 33E-4) or otherwise under the Illinois *School Code* (105 ILCS 5/10-20.21). The Contractor acknowledges that the District's Board of Education may declare the agreement void if it finds this certification is false. As required by law, the Contractor certifies that it and all its affiliates will collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois *Use Tax Act* (35 ILCS 105/1 *et seq.*) regardless of whether the Contractor or its affiliate is a "retailer maintaining a place of business within this State" as defined in Section 2 of the *Use Tax Act* (35 ILCS 105/2). The Contractor further certifies that to the extent applicable, it will provide a drug free workplace as required by the Illinois *Drug Free Workplace Act* (30 ILCS 580/1 *et seq.*). Contractor further agrees to comply with all other applicable state and federal laws and regulations. As required by regulation of the Illinois Department of Human Rights, the Equal Opportunity Clause contained in Exhibit B and the representations therein are hereby incorporated into this Certification.

Contractor acknowledges that it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without the specific notification to and permission of the Superintendent of Schools.

Contractor shall indemnify, defend, and hold harmless the Board of Education, its individual Board members, Board officers, employees, agents, representatives, insurers, successors, and assigns from and against any and all claims, demands, charges, complaints, causes of action, fees (including, but not limited to, attorney's fees and expert witness fees), and other liability arising from, related to, or connected with Contractor's negligent or wrongful errors or omissions in performing its services. Contractor shall maintain general liability insurance or self-insurance with limits of at least \$2,000,000 per occurrence and \$5,000,000 in the aggregate (including any umbrella insurance), and shall maintain professional liability insurance or self-insurance with limits of at least \$2,000,000 per occurrence and in the aggregate. The Board of Education shall not waive any rights by making payment.

Contractor/Supplier Name: Lauterbach & Amen LLP

By: Todd A. Schurz
Signature of Officer or Authorized Representative

Director of Actual Services
Title

Date: 3/9/2021



**EXHIBIT
A**

February 10, 2021

Members of the Board of Trustees
Lincolnwood School District #74
6950 N. East Prairie Road
Lincolnwood, Illinois 60712

We are pleased to confirm our acceptance and understanding of the services we will provide for the Lincolnwood School District #74 for the fiscal years ending June 30, 2022 through June 30, 2023. It is our understanding that Lauterbach & Amen, LLP will prepare the GASB 74/75 Actuarial Valuation for the School District.

You agree to assume all management responsibilities for the actuarial services we provide; you will oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; you will evaluate the adequacy and results of the services and will accept responsibility for them.

Lauterbach & Amen, LLP does not assume any management responsibilities for the School District. These services cannot be relied upon to detect errors, irregularities, or illegal acts that may exist. However, we will inform you of any such matters that may come to our attention.

Costs for our services are as follows:

	Fiscal Year Ended	Fiscal Year Ended
Annual Actuarial Reports	06/30/2022	06/30/2023
• Preparation of GASB 74/75 Actuarial Valuation*	\$3,600	\$940
• Preparation of Audit Friendly Exhibits	Included	Included
• Attendance at Meeting to Present Results	Included	Included
Total Annual Actuarial Reports	\$3,600	\$940

*All GASB 74/75 reporting will follow a biennial reporting cycle and for all fiscal year ends where a full-valuation is not required, we will prepare financial statement entries based on a limited actuarial report. The limited actuarial report will not require updating of participant or medical information but will be run at the most recently available discount rate required by the GASB 74/75 standards. If, for any reason, the School District or auditors require a full-valuation vs. the limited actuarial report, updating of all participant and medical information will be required and the fee for a full valuation will be charged.

Either party may terminate all or a portion of the services contemplated by this engagement at any time for any reason upon 30 days written notice to the other. Subcontracting is prohibited without the express written approval of the School District's Board of Trustees. This agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

We appreciate the opportunity to be of service to the Lincolnwood School District #74 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please indicate your acceptance by signing below and returning it to us.

Cordially,

Lauterbach & Amen, LLP

Lauterbach & Amen, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Lincolnwood School District #74:

Accepted by: _____

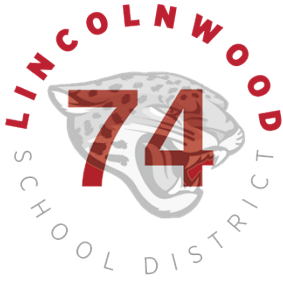
Title: _____

EXHIBIT B

[NOTE: Illinois law requires that this statement be included in all Illinois public contracts (See 44 Ill. Adm. Code 750.10)]

The Contractor agrees to fully comply with the requirements of the *Illinois Human Rights Act*, 775 ILCS 5/1-101 *et. seq.*, including, but not limited to, the provision of sexual harassment policies and procedures pursuant to Section 2-105 of the Act. The Contractor further agrees to comply with all federal Equal Employment Opportunity Laws, including, but not limited to, the *Americans With Disabilities Act*, 42 U.S.C. Section 12101 *et. seq.*, and rules and regulations promulgated thereunder. The following provisions are included in this Contract pursuant to the requirements of the regulations of the Illinois Department of Human Rights, Title 44, Part 750, of the Illinois Administrative Code, and Contractor shall be required to comply with these provisions only if and to the extent they are applicable under the law. As required by Illinois law, in the event of the Contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the *Illinois Human Rights Act* or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations. During the performance of this contract, the Contractor agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, citizenship status, physical or mental handicap or disability unrelated to ability, military status or an unfavorable discharge from military service, or arrest record status; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, citizenship status, physical or mental handicap or disability unrelated to ability, military status or an unfavorable discharge from military service, or arrest record status.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligation under the *Illinois Human Rights Act* and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligation thereunder.
- E. That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the *Illinois Human Rights Act* and the Department's Rules.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with *Illinois Human Rights Act* and the Department's Rules.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.



Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: GSF USA, Inc. Cleaning Services 2021-22

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The Board approves all contracts and expenditures over \$10,000.

GSF, USA Inc. began a 3-year custodial services contract with the District in Fiscal Year 2020. The buildings have been cleaner and more regularly fully-staffed since GSF began in August 2019. While a 3-year contract is in place, pricing for the final year needs to be negotiated. Last year, the agreed upon increase was 2.3% which happened to be the Consumer-Price Index (CPI) for 2019. GSF submitted the attached letter indicating 5.25% increases would be necessary to keep pace with the Cook County Minimum Wage Ordinance. The 2020 CPI is 1.4%.

Fiscal Impact:

FY 2022 Proposed Range	FY 2021	FY 2020
\$430,965 --- \$447,328	\$425,015	\$415,459
1.4% CPI --- 5.25% GSF	2.3% Increase (2019 CPI)	Baseline

Recommendation:

This summary is for informational purposes. The Administration requests direction from the Finance Committee on the custodial services price increase to communicate with GSF USA, Inc.



March 2, 2021

Ms. Courtney Whited
Lincolnwood School District #74
6950 N. East Prairie
Lincolnwood IL 60172

RE: GSF USA Contract Renewal

Dear Ms., Whited,

I wanted to start by thanking you for the partnership that we started and developed almost two years ago now. We came a long way from how the district was being supported prior to where we are today and I we cannot be more excited for the future ahead. A tremendous amount of time, effort, and energy went into developing the team that supports the school district today and I hope you are proud of that team.

It is with great pleasure that I can present you with a proposal for continuing our partnership into the future. The opportunity to continue a partnership is exciting for my team and everyone working at GSF USA. The school segment has quickly turned into our core business and we are proud to be supporting so many districts, yours being one of our first. Today we operate in over 25 school districts in the greater Chicagoland area. I can assure you that if given the continued opportunity to support you, we will not disappoint.

Outlined below is our proposal for your review and consideration. As you will quickly see the cost for labor increases dramatically year to year and that is driven by the new State Minimum Wage Law, 820 ILCS 105 and the Cook County Minimum Wage Ordinance 16-5768, § 42-7,10-26-2016. This Illinois law went into effect in February of 2019 and it is designed to increase the state minimum wage from \$8.25 today to \$15.00 an hour by 2025. The Chicago Minimum wage moves to \$15.00 per hour on July 1, 2021. These new laws/ordinances are significant and will affect every school district we partner with.

- 820 ILCS 105 – <http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=2400&ChapterID=68>
- 16-5768, § 42-7,10-26-2016
https://library.municode.com/il/cook_county/codes/code_of_ordinances?nodeId=PTIGEO_R_CH42HURE_ARTIINGE_DIV2MIWA

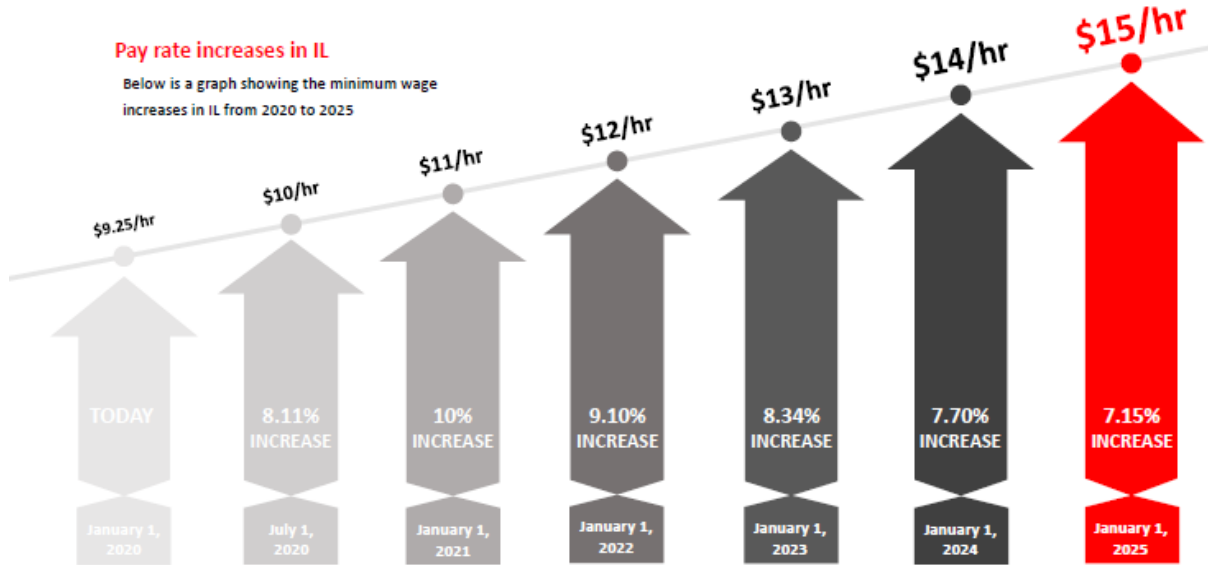
The charts below reflect the new wage laws as outlined above. While your district is not located in Chicago's Limits, we felt it important to include.



ILLINOIS Minimum Wage

Pay rate increases in IL

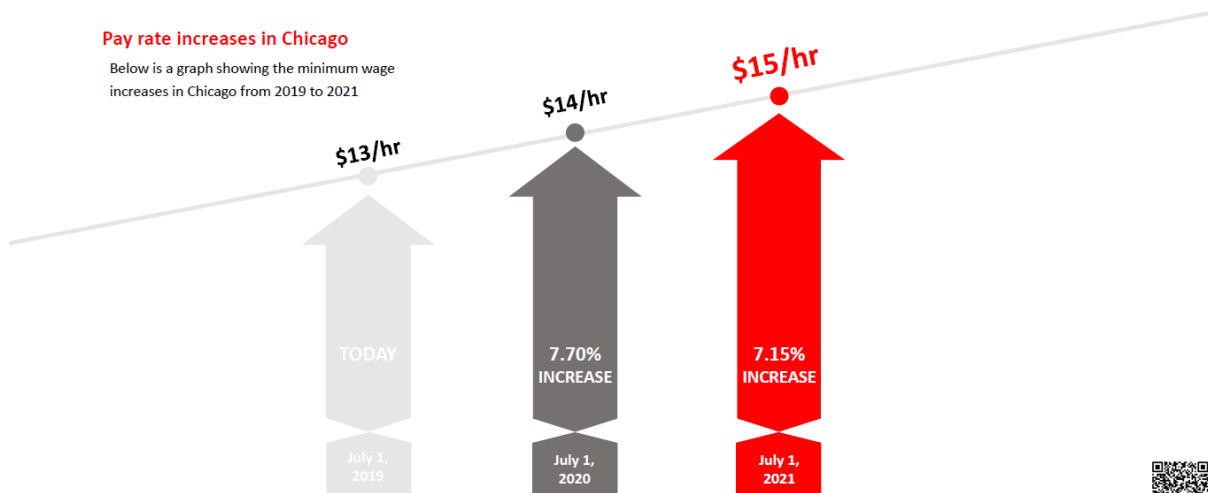
Below is a graph showing the minimum wage increases in IL from 2020 to 2025



CHICAGO Minimum Wage

Pay rate increases in Chicago

Below is a graph showing the minimum wage increases in Chicago from 2019 to 2021



https://www.chicago.gov/city/en/depts/bacc/supp_info/minimumwageinformation.html

In the chart below I provide you an overview of the effects of the minimum law for our team/contract. These increases are significant and have been factored into our proposal for you.



	Illinois Minimum Wage Law						
	1.1.2020	6.1.2020	1.1.2021	1.1.2022	1.1.2023	1.1.2024	1.1.2025
	\$9.25	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
	Cook County Minimum Wage Law						
	7.1.2020	7.1.2021		7.1.2022	1.1.2023	1.1.2024	1.1.2025
	\$13.00	\$14.00		TBD	TBD	TBD	TBD
	Chicago Minimum Wage Law						
	7.1.2020	7.1.2021		7.1.2022	1.1.2023	1.1.2024	1.1.2025
Night Custodian (9)	\$14.00	\$15.00		TBD	TBD	TBD	TBD
School District Year - Current Situaion							
Positions	2019-2020	2020-2021		2021-2022	2022-2023	2023-2024	2024-2025
Night Custodian (9)	\$12.00	\$12.28		\$12.92	\$13.60	\$14.31	\$15.06
Day Porters (4)	\$13.00	\$13.30		\$14.00	\$14.73	\$15.51	\$16.32
Manager (1)	\$22.00	\$22.51		\$23.69	\$24.93	\$26.24	\$27.62
Percentage Increase	N/A	2.30%		5.25%	5.25%	5.25%	5.25%
Annual Contract \$ & Projected	\$415,459.45	\$425,015.02		\$447,328.31	\$470,813.04	\$495,530.73	\$521,546.09

As a result of these changes, I wanted to make sure I made you aware on a very high level how these changes will affect the overall partnership we have with you today. Getting in front of this issue now and developing a plan for the future helps all of us. As you can see from the chart above an approximate increase of **5.25%** will be needed every year till 2025 to keep pace with the minimum wage requirements for most of the team.

As we briefly discussed last year, I want you to know that you are not alone. Below is an overview of current District wage rates updated July 2020. As you can included below are school district we currently work with and/or went through an RFP process with that in school district near you today.

IL School District Wage Rate Overview - Updated 4.8.20	Night	Day Porter	Manager	Supervisor	Lead	AREA	COUNTY	Wage Rate	District Or Vendor Driven Wage Rate
Bannockburn School District #106	\$ 13.00	\$ -	\$ -	\$ -	\$ -	North	Lake	2020	District
Aptakisic School District #102	\$ 13.53	\$ 14.82	\$ 29.00	\$ -	\$ -	North	Lake	2019	District
St. Clement School	\$ 14.00	\$ -	\$ -	\$ -	\$ -	City	Cook	2019	Vendor
Fairview School District #72	\$ 12.00	\$ -	\$ -	\$ 15.00	\$ -	North	Cook	2019	Cook County Minimum Wage Law
Legal Prep Charter School	\$ 14.00	\$ -	\$ -	\$ -	\$ -	City	Cook	2019	City Minimum Wage Law
Norridge School District #80	\$ 12.00	\$ 13.00	\$ -	\$ -	\$ 14.50	O'Hare	Cook	2019	Cook County Minimum Wage Law
Zion School District #6	\$ 10.00	\$ 10.92	\$ -	\$ 14.28	\$ -	North	Lake	2019	District
LFC School	\$ 13.00	\$ 14.00	\$ -	\$ -	\$ -	City	Cook	2019	City Minimum Wage Law
Mundelein High School District #120	\$ 12.00	\$ 15.50	\$ 20.00	\$ -	\$ 14.00	North	Lake	2019	District
Hawthorn School District #73	\$ 11.50	\$ 11.50	\$ 21.00	\$ -	\$ 13.50	North	Lake	2019	District
Mundelein Elementary School District #75	\$ 11.50	\$ -	\$ -	\$ 17.50	\$ 12.00	North	Lake	2019	District
Lincolnwood School District #74	\$ 12.28	\$ 13.30	\$ 22.00	\$ -	\$ -	O'Hare	Cook	2019	Cook County Minimum Wage Law
North Shore School District #112	\$ 11.85	\$ 12.85	\$ 27.50	\$ 20.00	\$ 14.85	North	Lake	2019	District
Lake Bluff School District	\$ 12.25	\$ -	\$ 22.00	\$ -	\$ -	North	Lake	2019	District
Lake Forest High School District #115	\$ 12.25	\$ -	\$ 23.00	\$ -	\$ -	North	Lake	2019	District
Lake Forest Elementary District #67	\$ 12.25	\$ -	\$ 18.98	\$ -	\$ 12.50	North	Lake	2019	District
Niles Township High School District #219	\$ 11.00	\$ 12.00	\$ 33.65	\$ 26.11	\$ 16.73	O'Hare	Cook	2017	District
Kenilworth School District #38	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -	North	Cook	2020	Vendor
Zion High School District #123	\$ 11.00	\$ 12.00	\$ 23.07	\$ -	\$ -	North	Lake	2020	District
Sunset Ridge School District #29	\$ 14.00	\$ 14.00	\$ -	\$ -	\$ 14.50	North	Cook	2020	District



Please share your thoughts from this letter we will provide the pricing for a one-year renewal, 2021-2022 School Year. Thank You for the continued opportunity to partner with you and everyone at Lincolnwood School District #74!

Best regards,

Scott Mackall

Director of Education Services





Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: \$500 Donation from Buchanan Energy

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The Board of Education must approve donations to the District per policy 8:80. On March 5, 2021 Todd Hall received a \$500 donation from Buchanan Energy for the purpose of supporting educational programs in the areas of math and science, as presented.

Fiscal Impact:

\$500 donation

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to approve the \$500 donation from Buchanan Energy to Todd Hall to support math and science instruction.



Donation Approval

Donation Procedures:

1. Donations may be in the form of cash, checks, securities, materials, or property.
2. This form should be completed on the day a donation is received.
3. The person receiving the donation must email or fax this form to the Business Manager for approval on the day the donation is received.
4. The Board of Education will consider ratifying the Business Manager's approval at the next Board Meeting.

Current Date: March 5, 2021

Donor: Buchanan Energy

Building: Todd Hall

Donation Amount: \$500

Date of Donation: March 5, 2021

Person Receiving Donation: Chris Harmon

Description: Buchanan Energy would like to donate a \$500 check that would be used to support the areas of math and/or science.

Asst. Supt. Business Manager Approval: 

Board of Education Approval: _____

CREATE: May 7, 2020

REVISE:

REVIEW:



Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: Northwest Evaluation Association (NWEA) for MAP Testing Contract for 2021-22 School Year

PREPARED BY: David Russo

.....

Recommended Action:

Action: X

Discussion: X

Information: X

Purpose:

The Board of Education approves all contracts over \$10,000.

Background:

Northwest Evaluation Association (NWEA) provides the Measures of Academic Progress (MAP) testing program. The District has used this assessment to measure student growth and achievement, set individual student goals, and recommend students for District programming over the past several years. Given the unique application of this product in the District, use of another vendor's product was not considered at this time.

Legal Counsel reviewed the Master Subscription Agreement and found the renewal to be acceptable. Counsel noted the Master Subscription Agreement is identical to the current Agreement and it contains all of the custom changes the District previously requested. Therefore, Counsel suggested the following language, which the vendor agreed to:

This Schedule A is subject to the Custom Master Subscription Agreement between the parties effective May 7, 2020 (the "Agreement"). By signing this Schedule A you agree you have read, understand, and agree to the terms of the Agreement.

Fiscal Impact:

The annual subscription rate is \$14,525. This is the same amount as the 2020-2021 school year. The District intends to include this subscription fee in the budget for the Elementary and Secondary School Emergency Relief (ESSER) II grant funds.

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to renew the Contract with NWEA for MAP testing services in the amount of \$14,525 for the 2021-22 school year.



Schedule A

SALES ORDER

Company Address: 121 NW Everett Street
Portland, OR 97209
License Start Date: 07/01/2021
License End Date: 06/30/2022

Created Date: 02/02/2021
Quote Number: 00041372
Partner ID: 9188

Prepared By: Heather Cella
Phone:
Email: heather.cella@nwea.org

Contact Name: David Russo
Phone:
Email:

Bill To Name: Lincolnwood SD 74
Bill To Address: 6950 N East Prairie
Lincolnwood, IL 60712

Ship To Name: Lincolnwood SD 74
Ship To Address: 6950 East Prairie Road
Lincolnwood, IL 60712

Table with 6 columns: Product, List Price, Sales Price, Quantity, Total Price, Item Discount. Row 1: MAP Growth K-12, \$13.50, \$12.50, 1,162, \$14,525.00, -\$1,162.00

Quote Discount -\$1,162.00

Quote Subtotal \$14,525.00

Estimated Tax \$0.00

Grand Total \$14,525.00

Terms and Conditions

This Schedule A is subject to the Custom Master Subscription Agreement between the parties effective May 7, 2020 (the "Agreement"). By signing this Schedule A you agree you have read, understand, and agree to the terms of the Agreement.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at http://legal.nwea.org/supplementalterms.html.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: https://legal.nwea.org/nwea-privacy-and-security-for-pii.html

NWEA's W9 can be found at: https://legal.nwea.org/nwea-w-9.html

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.

Signature

Signature: _____

Printed Name: _____

Date: _____

Title _____

MASTER SUBSCRIPTION AGREEMENT

LINCOLNWOOD SCHOOL DISTRICT #74

This Agreement is between NWEA, an Oregon nonprofit public benefit corporation, and **Subscriber** and is effective as of the Effective Date.

The parties agree as follows:

1. **Definitions.** In this Agreement, capitalized words have the following meanings:
 - 1.1 **Agreement:** means this master subscription agreement including applicable Schedule(s) and Supplemental Terms.
 - 1.2 **Assessment Data:** means deidentified student assessment data and results, and other metadata, including but not limited to, testing response times, scores (e.g. goals, RIT, overall RIT, etc.), NCES codes, responses, item parameters, and item sequences that result from the Services. Assessment Data is considered deidentified when a reasonable person in the school community without personal knowledge of the relevant circumstances could not identify the student with reasonable certainty.
 - 1.3 **Assessment System:** means, to the extent included in an applicable Schedule, the following assessment, reporting and administration systems: (i) Measures of Academic Progress® (MAP®); (ii) Skills Navigator®; or Children's Progress Academic Assessment™ (CPAA™). Assessment System excludes Subscriber's operating environment and any other systems not within NWEA's control.
 - 1.4 **Content:** means test items, including images, text, graphs, charts, and pictures.
 - 1.5 **Directory Information:** means identifying information contained in a Student Education Record, such as a student's name, address, gender, grade level, and birth date and place, and parents' names, mailing addresses, electronic mail addresses, and telephone numbers.
 - 1.6 **Documentation:** means documentation made available to Subscriber by NWEA, which includes technical manuals, but excludes any marketing materials or brochures.
 - 1.7 **Effective Date:** means the last date set forth on the signature page.
 - 1.8 **FERPA:** means the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g(a)(4)(A)(ii), 1232g(b)(1), as amended from time to time.
 - 1.9 **GRD:** means the Growth Research Database containing Assessment Data that are linked to Student Education Records. The GRD is used to generate norming studies and other research reports that Subscriber and all other subscribers receive.
 - 1.10 **Legal Order:** means a valid order issued by a court or governmental agency of competent jurisdiction.
 - 1.11 **NWEA Confidential Information:** means all NWEA Content, test scripts, underlying ideas, algorithms, item calibrations, concepts, procedures, processes, principles, know-how, and methods of operation that comprise the Services, including updates, enhancements, modifications, and improvements that are proprietary and confidential and contain trade secrets.
 - 1.12 **Reporting:** means reports, the Learning Continuum (learning statements that provide an instructional starting point for teachers), and scoring.

1.13 **Schedule:** means one or more applicable order schedules or other order documents, including, upon renewal, any confirmation page listing generated by NWEA's online account renewal portal. Schedule(s) may be provided as a separate attachment to the same email from which this Agreement is sent.

1.14 **Security Breach:** means an unauthorized acquisition of or unauthorized use of Student Education Records. For the avoidance of doubt, unauthorized acquisition of or unauthorized use of Directory Information shall not be deemed a Security Breach.

1.15 **Services:** means certain assessments, Content, Documentation, product training, professional development, Reporting, scoring, Software, and other services as set forth in an applicable Schedule.

1.16 **Software:** means (i) any web-based or client-server software made available to Subscriber by NWEA; (ii) a lockdown browser sublicensed through NWEA from a third party that facilitates access to the Services; (iii) NWEA software that supports client server assessments; and (iv) any other software set forth in the Supplemental Terms.

1.17 **Student Education Record:** means personally identifiable records of Subscriber's students that are protected by FERPA and any applicable state law.

1.18 **Subscriber:** means the Board of Education of Lincolnwood School District No. 74.

1.19 **Supplemental Terms:** means the Services-specific terms that are attached hereto as Exhibit A. Any modification or amendment to the Supplemental Terms located at <http://legal.nwea.org/supplementalterms.html> that is made during the term of this Agreement shall not apply to this Agreement.

1.20 **Systems Administrator:** means the Subscriber-designated individual who, within the Assessment System, is authorized to: (i) modify assessment preferences for Subscriber; (ii) create and modify user profiles for roles including lead roles (i.e. data administrator, assessment coordinator); and (iii) declare testing complete for Subscriber.

2. **Grant of License.** NWEA grants to Subscriber a nonexclusive, nontransferable, limited license to access, use, display, and install or download a copy, as needed, of the Software solely for Subscriber's internal use. The license is effective for a period of 1 year commencing on the date NWEA makes the Software available to Subscriber, unless otherwise specified in an applicable Schedule. The Services extend only to the quantity of students licensed as indicated on an applicable Schedule. Subscriber acknowledges there are limitations on the number of test events per academic year by assessment type pursuant to the Supplemental Terms.

3. **Protection from Unauthorized Use or Access.** Subscriber shall not: (a) copy, distribute, reproduce, resell, publish, license, create derivative works, transfer, rent, lease, or sublicense any or all of the Services; (b) exploit for any commercial purposes any portion of the Services, in particular the Content and Reporting, or permit use of the Services by anyone not employed or under the control of Subscriber; (c) remove any proprietary notices or labels on the Services; (d) use the Services in an attempt to, or in conjunction with, any device, program, or service designed to circumvent technological measures employed to control access to, distribution of, or rights in, the Content or other work protected by the copyright laws of any jurisdiction. Subscriber shall use reasonably secure measures to prevent unauthorized use (e.g., copying test items) by its end users. Further, Subscriber shall reproduce all copyright, trademark, and other proprietary notices and legends on each copy, or partial copy, of the Services. Subscriber will deactivate and remove from any equipment under its control any prior versions of the Services.

4. **Ownership.** The Services are owned by NWEA and are copyrighted and offered through this Agreement to Subscriber, except certain Software is sublicensed from a NWEA supplier. All right, title, and interest in the Services and all copies, updates, enhancements, modifications, and improvements, along with all associated intellectual property rights, remain with NWEA, regardless of either: (i) the source giving rise to the intellectual property; or (ii) despite any modifications or adaptations made for the benefit of Subscriber. The Services, and all updates, enhancements, modifications, and improvements, are protected by United States and international copyright laws and treaties, as well as other intellectual property laws. Subscriber is not granted any license to use any of NWEA's trade or service marks. Additionally, NWEA retains all right, title, and interest in its trade and service marks. Subscriber shall allow NWEA to use, without restriction or royalty obligation, any comments, suggestions, or

contributions provided by Subscriber with respect to the Services. Subscriber grants and assigns to NWEA any intellectual property rights that Subscriber may incidentally obtain or have with respect to any such comments, suggestions or contributions.

5. **NWEA Confidential Information.** Subscriber shall keep NWEA Confidential Information strictly confidential subject to Subscriber's state public records law, if applicable. Subscriber shall not use, disclose, or distribute any Confidential Information, directly or indirectly, without the prior written consent of NWEA, except that NWEA authorizes Subscriber to disclose Confidential Information: (i) to Subscriber's employees or agents who have signed written confidentiality and nondisclosure agreements before such disclosure; and (ii) as required by applicable federal, state, or local law, regulation, or a Legal Order. NWEA understands and acknowledges that Subscriber is a public body subject to the Illinois Freedom of Information Act and that Subscriber is obligated to release certain information pursuant to requests under said Act. When practicable, Subscriber will make a reasonable effort to notify NWEA of any requests under said Act that would require Subscriber to disclose NWEA's Confidential Information. Accordingly, any release of information pertaining to the Agreement, specifically including NWEA Confidential Information, pursuant to a Freedom of Information request shall not be a breach of this Agreement.

6. **Student Education Records.**

6.1 **Use of Student Education Records.** Pursuant to its Student Education Records policy, Subscriber shall comply with any required parental and guardian consents for NWEA to provide Services to Subscriber under this Agreement. NWEA and Subscriber acknowledge that NWEA will have access to Directory Information and will create and maintain Student Education Records. NWEA shall have policies and practices to secure and keep Student Education Records confidential. Except as permitted under this Agreement, NWEA shall not (i) use Student Education Records for targeted student advertising; or (ii) resell or otherwise disclose to third parties any Student Education Records that NWEA creates or obtains during its performance under this Agreement without the written consent of Subscriber. Subscriber grants permission to NWEA and its contractors that have executed confidentiality agreements to use Student Education Records for maintaining, supporting, and troubleshooting the Services. NWEA shall ensure that its contractors and subcontractors that are provided access to Student Information maintain at least the same level of security over access to the Student Information as NWEA maintains and that such contractors and subcontractors are subject to the same terms and conditions as NWEA under this Agreement with regard to maintenance and use of Student Education Records.

6.2 **Subscriber's Ownership of Student Education Records.** Student Education Records (excluding Assessment Data) are and will remain the property of Subscriber and under Subscriber's control. NWEA shall not sell or attempt to re-identify any of the Assessment Data or Student Education Records without Subscriber's written permission.

6.3 **Requests for Disclosure of Student Education Records.** Except as otherwise described in this Section, NWEA shall not redisclose Student Education Records until Subscriber consents in writing to the redisclosure. If NWEA receives a request from a state educational agency or other third party for Student Education Records, NWEA shall notify Subscriber in writing.

7. **FERPA.** NWEA shall comply with the requirements of FERPA with respect to its maintenance of the Student Education Records. In accordance with FERPA, NWEA may itself, through its employees or contractors: (i) maintain and use Student Education Records to perform the Services for the Subscriber; and (ii) to use deidentified Student Education Records to improve its Services; and (iii) disclose Assessment Data to third parties for legitimate educational research provided such third parties execute confidentiality agreements. Subscriber is responsible for any notices to parents required under FERPA and for providing parents and guardians with an opportunity to inspect and challenge the contents of a Student Education Record. If NWEA receives a request from a parent or guardian challenging the content of a Student Education Record maintained by NWEA, NWEA shall contact Subscriber to validate the identity of the parent or guardian and request instructions regarding corrective action to be taken, if any. Once validated, NWEA shall correct erroneous the Student Education Record as directed by Subscriber in writing.

8. **Illinois School Students Records Act.** In addition to its obligation to maintain Student Education Records in accordance with FERPA, NWEA shall also maintain all Student Education Records obtained from Subscriber in accordance with the *Illinois School Student Records Act* (105 ILCS 10/1). Further, the disclosure of any

Student Education Records under this Agreement is being allowed to develop, validate or administer predictive tests, and provide reporting of test results and in such regard, NWEA agrees: (i) it will not disclose any Student Education Records to any individual other than to representatives of NWEA that have a legitimate interest in such information; (ii) it will gather Student Education Records in a manner that only permits representatives of NWEA that have a legitimate interest in such information access thereto; (iii) that it will notify Subscriber that the Student Education Records will be destroyed because it is no longer needed for the purposes for which it was gathered or as otherwise required under this Agreement, and that it will destroy the Student Education Records within sixty (60) days' of receipt of Subscriber's written confirmation that the Student Education Records may be destroyed; and (iv) it shall only use the Student Education Records to develop, validate or administer predictive tests and provide reporting and other Services to Subscriber.

9. **GRD.** Subscriber authorizes NWEA to use Student Education Records in the secure GRD to provide research related Services to Subscriber. Such research Services include longitudinal studies, alignment studies, and norming studies. For additional fees, Subscriber may also order MAP Insight Growth Reports and other research reports. NWEA will handle Student Education Records in a manner that protects student anonymity. The authorization for use of Student Education Records in the GRD commences on the Effective Date or upon the date that Subscriber used or ordered Services, whichever is earlier. NWEA and Subscriber acknowledge that the permissions and obligations expressed in this Agreement survive the termination or expiration of this Agreement and any renewals. As described in Section 16 (Termination and Remedies), NWEA will maintain Student Education Records after expiration or termination of this Agreement for Subscriber's access to Reporting and research related Services and to validate the authenticity of data in such Reporting. Notwithstanding anything in this Section or the Agreement to the contrary, NWEA shall not retain any Student Education Records from Subscriber beyond the term of this Agreement or any renewal thereof. If NWEA receives Subscriber's written request to opt out of participation in the GRD, NWEA will deidentify Student Education Records in the GRD. As a result of opting out of the GRD, certain research reports are unavailable to Subscriber due to the inability to accurately link student data with research data. Subscriber's written request must be sent via email to legalservices@nwea.org and include the following: (i) requestor's name, title and contact information; (ii) the name of requesting school or entity with NCES #; (iii) a request to deidentify Student Education Records in the GRD; and (iv) an attestation that requestor is duly authorized and has legal capacity to execute the request.

10. **Security and Privacy Obligations.**

10.1 **Subscriber Responsibilities.** Subscriber is solely responsible for configuring role-based access to Student Education Records within the Assessment System and for ensuring the security and availability of Subscriber's own computers, computer networks, and internet connections, including security patches, choice of browser, and browser configuration settings to be used with the Assessment System, email, and other transmissions. Subscriber acknowledges that its Systems Administrator controls the access and security points of the Assessment Systems. Annually, Subscriber shall remove any inactive Systems Administrators and confirm to NWEA the names of its active Systems Administrators. The Assessment System may contain mechanical or electronic methods to prevent unauthorized use or distribution of the Services. Subscriber shall not disable or circumvent such control devices.

10.2 **NWEA Responsibilities.** Subject to the limitations of warranty set forth in Section 19 (Limited Warranty) of the Agreement, NWEA shall maintain the necessary and appropriate privacy and data security controls to secure Student Education Records. NWEA has and shall maintain commercially reasonable policies and procedures and trains appropriate staff members to secure and maintain the confidentiality of Student Education Records. NWEA has and shall maintain an incident response program that specifies the actions to be taken when NWEA detects a Security Breach. In accordance with applicable state law, NWEA shall notify Subscriber in writing, without unreasonable delay, if NWEA reasonably suspects that there has been a Security Breach, and that the Security Breach has exposed Subscriber's Student Education Records to a third party. In the event of a Security Breach, Subscriber shall cooperate fully with NWEA so that NWEA can comply with its notification obligations to the affected parent(s), legal guardian(s) or eligible student(s) or any other parties for which notification by NWEA is required under applicable state law.

11. **Fees and Taxes.** Unless Subscriber is a tax-exempt entity, Subscriber shall pay the fees set forth on the applicable Schedule. Subscriber is solely responsible for any personal property taxes or local licensing fees related to or resulting from NWEA's delivery of Services under this Agreement.

12. **Billing and Payment.** Subscriber shall use its best efforts to determine the number of students to be tested by Subscriber. NWEA shall send an invoice based on the applicable Schedule to Subscriber, and Subscriber shall pay the amount due within 30 days of the invoice date by mailing a check or depositing the amount due via a wire transfer. Subscriber must contact NWEA at accountsreceivable@nwea.org for wire transfer instructions. If Subscriber overestimates the number of students tested, NWEA is not obligated to refund any fees. If, however, Subscriber underestimates the number of students tested, NWEA may submit an amended invoice to capture the additional students tested, and Subscriber shall pay the variance within 30 days of the amended invoice date.

13. **Amendments and Renewals.** Notwithstanding anything to the contrary, terms of any purchase orders or written authorizations issued by Subscriber or any other communications which are additional to or inconsistent with this Agreement are not binding unless NWEA expressly assents to such terms in writing. Such renewals and expansions are governed by this Agreement (including all NWEA order forms). The conditions of payment described in Sections 11 (Fees and Taxes) and 12 (Billing and Payment) apply to all renewals and expansions. Subscriber shall make all payments under this Agreement to NWEA.

14. **Product Training.** If Subscriber is new to the Services, Subscriber's teachers and staff administering the Services must participate in NWEA introductory product training before testing begins (e.g. MAP Admin Workshop if Subscriber subscribes to Web-based or Client Server MAP). Before testing commences, Subscriber shall assign a member of its staff to coordinate the logistics of setting up the training. If Subscriber experiences staff change that affects the administration of the Services, Subscriber shall promptly notify NWEA in writing. NWEA may require Subscriber to send any new staff to introductory NWEA product training.

15. **Publicity.** Subscriber consents to NWEA's use of and references to Subscriber's name, directly or indirectly, in NWEA's marketing and training materials.

16. **Termination and Remedies.** This Agreement remains in effect until terminated in accordance with this Section. Either party may terminate by providing the other party thirty (30) days written notice of its intent to terminate for convenience. NWEA may terminate immediately without prior notice to Subscriber upon Subscriber's breach of this Agreement. Upon any termination, except for cause by Subscriber's breach, NWEA shall refund any prepaid fees made by Subscriber. NWEA may seek any legal or equitable remedy available against Subscriber for breach of the terms of this Agreement, including without limitation, injunctive relief and specific performance. After termination or expiration of the Agreement, NWEA shall allow Subscriber to continue to access Reporting, unless Subscriber notifies NWEA in writing to deidentify the Student Education Records. Upon request of Subscriber, NWEA shall return all of Subscriber's Student Education Records in its possession and delete any copies thereof. Subscriber acknowledges that NWEA will retain use of Assessment Data for research and improvement of products and services.

17. **Support.** NWEA will provide to Subscriber limited support, updates, enhancements, modifications, improvements, and maintenance services. Subscriber acknowledges that the validity and accuracy of the Reporting depends upon the accuracy and completeness of the class roster file Subscriber submits.

18. **Scheduled Maintenance.** NWEA has system maintenance periods throughout the year that affect Subscriber's use of the Services, including Subscriber's ability to (i) upload or download student and test data; (ii) access Reporting; or (iii) interact with any of NWEA's websites. NWEA will provide notice of regularly scheduled maintenance when Subscriber enrolls in the NWEA Status Page. NWEA may perform emergency maintenance at any time without advance notice.

19. **Limited Warranty.** NWEA warrants, during the subscription period, that the Assessment System, as delivered by NWEA and when used in accordance with the Documentation and the terms of this Agreement, will substantially perform in accordance with the Documentation. If the Assessment System does not operate as warranted and Subscriber has provided written notice of the non-conformity to NWEA within thirty (30) days of discovery of such non-conformity, NWEA shall at its option (i) repair the Assessment System; (ii) replace the Assessment System with a system of substantially the same functionality; or (iii) terminate the license to the non-conforming Assessment System and provide Subscriber a pro-rata refund representing the portion of any fees previously paid for the unused portion of the terminated license measured from the effective date of termination. The foregoing warranty specifically excludes defects in or non-conformance of the Assessment System resulting from (a) use of the Assessment System in a manner not in accordance with the Documentation except as otherwise authorized in writing by NWEA; (b)

modifications or enhancements to the Assessment System made by or on behalf of Subscriber except as otherwise authorized in writing by NWEA; (c) combining the Assessment System with products, software or devices not provided by NWEA; (d) improper or inadequate maintenance of Subscriber's own computers, computer networks, operating environment, security programs, and internet connections; or (e) computer hardware malfunctions, unauthorized repair, accident, or abuse.

20. **Disclaimer.** EXCEPT FOR THE EXPRESS LIMITED WARRANTY PROVIDED IN SECTION 19 (LIMITED WARRANTY), TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICES ARE PROVIDED "AS-IS" WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF (i) MERCHANTABILITY; (ii) FITNESS FOR A PARTICULAR PURPOSE OR USE; (iii) QUALITY; (iv) PRODUCTIVENESS; OR (v) CAPACITY, OR THAT THE OPERATION OF THE SOFTWARE INCLUDED WITHIN THE SERVICES IS ERROR-FREE. EXCEPT AS PROVIDED HERE, THE ENTIRE RISK AND LIABILITY ARISING OUT OF USE OF THE SERVICES REMAINS WITH SUBSCRIBER. THERE IS NO WARRANTY FOR DATA SECURITY OR PERFORMANCE ISSUES (a) CAUSED BY FACTORS OUTSIDE OF NWEA'S REASONABLE CONTROL; OR (b) RESULTING FROM ANY ACTION OR INACTION OF SUBSCRIBER OR ANY THIRD PARTIES; OR (c) RESULTING FROM SCHEDULED MAINTENANCE PERIODS. NWEA CANNOT CONTROL PERFORMANCE OF SERVICES BASED ON THE FLOW OF DATA TO OR FROM NWEA'S NETWORK AND OTHER PORTIONS OF THE INTERNET, WHICH DEPEND IN LARGE PART ON THE PERFORMANCE OF INTERNET SERVICES PROVIDED OR CONTROLLED BY THIRD PARTIES. AT TIMES, ACTIONS OR INACTIONS OF SUCH THIRD PARTIES CAN IMPAIR OR DISRUPT SUBSCRIBER'S CONNECTIONS TO THE INTERNET (OR PORTIONS THEREOF). ALTHOUGH NWEA SHALL USE COMMERCIALY REASONABLE EFFORTS TO REMEDY AND AVOID SUCH EVENTS, NWEA DOES NOT GUARANTEE THAT SUCH EVENTS WILL NOT OCCUR. ACCORDINGLY, NWEA DISCLAIMS ANY LIABILITY RESULTING FROM OR RELATED TO SUCH EVENTS.

21. **Limitation.** THE REMEDIES PROVIDED UNDER THE LIMITED WARRANTY ARE SUBSCRIBER'S SOLE AND EXCLUSIVE REMEDIES. EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, IN NO EVENT IS NWEA LIABLE FOR ANY DAMAGES OR EXPENSES WHATSOEVER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST OPPORTUNITY, LOST SAVINGS, LOSS OF GOODWILL, LOST BUSINESS, LOSS OF ANTICIPATED BENEFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, LOSS OF OR DAMAGE TO DATA, COMPUTER FAILURE OR MALFUNCTION, OR ANY OTHER INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL DAMAGES, OR PECUNIARY LOSS, WHETHER BASED IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF THE USE OF OR INABILITY TO USE THE SERVICES, EVEN IF NWEA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NWEA'S ENTIRE LIABILITY UNDER THIS AGREEMENT IS LIMITED TO THE AMOUNT ACTUALLY PAID BY SUBSCRIBER FOR THE RIGHT TO USE THE SERVICES IN THE TWELVE MONTHS PRECEDING THE INCIDENT GIVING RISE TO THE LIABILITY. THIS LIMITATION ALSO APPLIES TO NWEA'S DEVELOPERS AND SUPPLIERS OF THE SERVICES AND IS THE MAXIMUM FOR WHICH THEY AND NWEA ARE COLLECTIVELY RESPONSIBLE.

22. **Indemnification.**

22.1 **Intentionally Deleted.**

22.2 **By NWEA.** Subject to Section 21 (Limitation), NWEA shall (j) defend Subscriber against any claims made by an unaffiliated third party that the Assessment System infringes its US patent, copyright, or trademark; and (ii) pay the amount of any resulting adverse final judgment against Subscriber (after any appeals) or settlement to which NWEA consents. Subscriber must notify NWEA promptly in writing of the claim. Subscriber must also give NWEA sole control over its defense and settlement. Subscriber shall provide NWEA with reasonable assistance in defending the claim. NWEA's obligations under this Section will not apply to the extent the claim (or adverse final judgment) is based on: (i) Subscriber using the Assessment System after NWEA has informed Subscriber to discontinue use due to such a claim; (ii) the combination or use of the Assessment System with non-NWEA information, data, or materials except as otherwise authorized in writing by NWEA; (iii) modification of the Assessment System except as otherwise authorized in writing by NWEA; or (iv) use of NWEA's trademark(s) without express written permission. If NWEA receives information about a claim under this Section related to the Assessment System, NWEA may do any of the following, at its discretion and expense: (i) procure the right to continue its use; (ii) replace it with a functional equivalent; (iii) modify it to make it non-infringing (if NWEA does this, Subscriber will stop using the allegedly infringing Assessment System immediately); or (iv) terminate this Agreement. Notwithstanding anything to the contrary, NWEA's commitment under this Section is Subscriber's exclusive remedy for third-party infringement and trade secret misappropriation claims. Nothing in this section obligates NWEA to indemnify Subscriber from and against any claims, suits, actions, losses, damages, liabilities, costs and expenses attributable to the acts or omissions of Subscriber, its officers, employees, or agents. In addition to the indemnification obligations in this Section, and subject to Section 21 (Limitation), NWEA shall also defend and indemnify Subscriber from any claims made by an unaffiliated third party resulting from NWEA's data breach or unauthorized disclosure of Student Education Records.

23. **Miscellaneous.**

23.1 **Force Majeure.** Neither party is liable for any delay or failure to perform any obligation hereunder due to causes beyond its control, including without limitation, war, riot, insurrection, civil commotion, terrorist activity, fire, industrial dispute, act of nature, computer crime including denial of service attacks, epidemic, act or omission of a third-party vendor or supplier, equipment failure, public enemy of government, failure of telecommunications, system malfunction, or other casualty.

23.2 **Waiver and Severability.** Waiver of any default or breach under this Agreement by NWEA or Subscriber does not constitute a waiver of any subsequent default or a modification of any other provisions of this Agreement. If any part of this Agreement is held illegal or otherwise unenforceable by a court of competent jurisdiction, the parties intend that the remainder of this Agreement nevertheless remains in full force and effect. Upon a determination that any term or provision is illegal or unenforceable, the court may modify this Agreement to effect the original intent of the parties as closely as possible.

23.3 **No Third-party Beneficiaries.** The parties do not intend to confer any right or remedy on any third party.

23.4 **Survival.** The following sections survive any termination or expiration of this agreement or the termination of any license granted under this agreement: 1 (Definitions); 3 (Protection from Unauthorized Use or Access); 4 (Ownership); 5 (NWEA Confidential Information); 6 (Student Education Records); 7 (FERPA); 9 (GRD); 10 (Security and Privacy Obligations); 18 (Scheduled Maintenance); 19 (Limited Warranty); 22 (Indemnification); and 22 (Miscellaneous).

23.5 **Entire Agreement; Order of Precedence.** This Agreement contains the entire understanding of the parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the parties with respect to the subject matter of this Agreement. If there is a conflict among any of the terms of this Agreement, the parties intend that it be resolved by giving precedence to Agreement documents in the following order (i.e. the earlier listing governing the later): (i) any Supplemental Terms to the extent related to Services described in an applicable Schedule; (ii) this Agreement without any Schedules or Supplemental Terms; (iii) the most recent Schedule; followed by (iv) any other Schedules in reverse chronological order.

23.6 **Assignment.** Subscriber may not assign this Agreement to any third party without the prior written consent of NWEA, which consent shall not be unreasonably withheld.

23.7 **Binding.** This Agreement binds and inures to the benefit of each party and its respective successors and approved assigns, if any.

23.8 **Merger or Sale of NWEA.** If either (i) NWEA and a third party merge; or (ii) NWEA is sold to a third party, then the surviving or resulting entity shall maintain the Student Education Records in accordance with this Agreement, if the entity is subject to this Agreement.

23.9 **Representation of Signatories.** Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement for its respective party.

23.10 **Notices.** Any notice required under this Agreement shall be in writing and effective when (a) delivered personally against receipt, (b) deposited in the mail and registered or certified with return receipt requested, postage prepaid, (c) shipped by a recognized courier service and addressed to either party as designated in this Agreement, (d) delivered by email to an email address designated by the recipient, or (e) when delivered via any of the foregoing at such other address as may be provided by the recipient in accordance with this section.

Address for Notices to NWEA:

NWEA
121 NW Everett Street
Portland, OR 97209
Email: legalservices@nwea.org

Address for Notices to Subscriber shall be sent to the address set forth in Subscriber's signature box below.

23.11 **Controlling Law and Venue.** Unless the law of the jurisdiction where Subscriber is domiciled requires otherwise, the parties intend that this Agreement be construed and controlled by the laws of the State of Illinois, U.S.A., without giving effect to principles of conflict of laws. The United Nations Convention on Contracts for the International Sale of Goods is specifically disclaimed and does not apply to this Agreement. Any litigation arising out of this Agreement must be conducted in courts located in Cook County, Illinois.

23.12 **Attorney Fees.** If any lawsuit is instituted to interpret, enforce, or rescind this Agreement, the prevailing party on a claim may recover, in addition to any other relief awarded, its reasonable attorney fees and other fees, costs, and expenses incurred in connection with the lawsuit, the collection of any award, or the enforcement of any order as determined by a judge.

23.13 **Counterparts.** The parties may execute this Agreement in counterparts, each of which is an original, and the counterparts constitute one and the same Agreement. The parties may also deliver and accept facsimile or electronically scanned signatures, which bind a party as if the signature were an original.

23.14 **Vendor Status and Independent Contractor.** NWEA provides Services within its normal business operations and operates in a competitive environment. The Services constitute a vendor relationship, as defined by OMB Circular A-133 and, therefore, any monies to pay for this Agreement are not subject to the federal audit requirements of OMB Circular A-133. NWEA is an independent contractor, and neither NWEA nor its employees are Subscriber's employees. Nothing contained in this Agreement creates or implies an agency relationship, joint venture, or partnership between the parties.

23.15 **Compliance with Laws.** In providing the Services, NWEA agrees to comply with all applicable laws rules and regulations.

23.16 **Insurance.** During the term of this Agreement and any renewal thereof, NWEA shall maintain a cyber-liability insurance policy insuring data breaches. Subscriber shall be named as an additional insured on such policy. Any damages limitations in this Agreement shall not apply to Subscriber in its capacity as an additional insured.

NWEA:

SUBSCRIBER name and address:

Board of Education of Lincolnwood School District
No. 74, Cook County, Illinois
6950 N. East Prairie Rd.
Lincolnwood, IL. 60712

DocuSigned by:

By: _____
Geri Cohen, EVP & CFO

Date: 3/5/2020


By: 
Printed Name: SCOTT ANDERSON
Title: Board President
Date: 5/7/20

EXHIBIT A Supplemental Terms

(Note: all capitalized terms not defined in the supplemental terms below have the meanings ascribed to them in the Master Subscription Agreement)

Learning Continuum & DesCartes: A Continuum of Learning (collectively, the "Learning Statements")

By using the Learning Statements, Subscriber agrees to the following:

If the Learning Statements are downloaded to Subscriber's organization or school district via a secure password protected intranet or private workspace, it may reproduce the Learning Statements without NWEA's express written permission provided: (i) the use is for non-commercial purposes only; (ii) Subscriber does not modify any information or image; (iii) access is password protected and is limited only to Subscriber's authorized agents; and (iv) Subscriber includes the copyright notice contained in the Learning Statements, as applicable. Subscriber shall not use the Learning Statements as a basis for alignment to any third-party products or services. If Subscriber conducts unauthorized alignments, it shall hold NWEA harmless and indemnify NWEA from any claims or lawsuits that arise from its alignment. NWEA only supports the Learning Statements in their original format. NWEA is not obligated to support any changes to the Learning Statements made by Subscriber or any third party.

Keeping Learning on Track™ (KLT™)

By using Keeping Learning on Track™ (KLT™) and associated materials (the "KLT Materials"), Subscriber agrees to the following:

Notwithstanding anything to the contrary in the Agreement, Subscriber shall pay NWEA in full for all KLT Materials prior to NWEA delivering them to Subscriber. Consistent with Section 3, Protection from Unauthorized Use or Access, of the Master Subscription Agreement, no part of the KLT Materials may be reproduced, adapted, or transmitted in any form or by any means. However, Subscriber may reproduce those pages of the KLT Materials that include a legend that permits reproduction. Subscriber shall purchase individual copies of the KLT Materials for each participant in the program. NWEA disclaims responsibility for any actions or recommendations that Subscriber makes based on the KLT Materials.

Power of Teaching®

By using Power of Teaching® professional development program and associated materials (the "PofT Materials"), Subscriber agrees to the following:

Notwithstanding anything to the contrary in the Agreement, Subscriber shall pay NWEA in full for all PofT Materials prior to NWEA delivering them to Subscriber. Consistent with Section 3, Protection from Unauthorized Use or Access, of the Master Subscription Agreement, no part of the PofT Materials may be reproduced, adapted, posted online or transmitted in any form or by any means for any commercial use or use by third parties without prior written permission from NWEA; provided, however, Subscriber may reproduce the PofT Materials solely for Subscriber's non-commercial use. NWEA disclaims responsibility for any actions or recommendations that Subscriber makes based on the PofT Materials.

MAP® Skills

By using MAP® Skills, Subscriber agrees to the following:

MAP Skills requires installation of the secure/lock down browser ("Lockdown Browser"). Accordingly, NWEA grants to Subscriber a nonexclusive, nontransferable sublicense to install the Lockdown Browser for Subscriber's internal use only in connection with the Subscription and only during the period specified in an applicable Schedule. The Lockdown Browser sublicense extends only to the quantity of licenses indicated on an applicable Schedule. All MAP Skills Systems Administrators must complete one MAP Skills training session. During the period specified in an applicable Schedule, NWEA shall provide technical support for MAP Skills via telephone or email as described at <https://www.nwea.org/product-support/>.

Terms applicable to Subscriber's use of Knovation: As a user of the content, you acknowledge and agree that Knovation shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such site or resource. Knovation has no direct control over these linked sites, all of which have separate privacy and data collection practices, independent of Knovation. These links are only for your convenience and therefore you access them at your own risk. Furthermore, should you choose to register or create an account on other sites accessed from the Knovation Software Content, you have full responsibility for understanding and agreeing to their terms of use and privacy and security policies regarding any personally identifiable information you provide them and activities you perform on their sites. Knovation is not responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such site or resource.

Children's Progress Academic Assessment™

By using Children's Progress Academic Assessment™ (CPAA™), Subscriber agrees to the following:

CPAA is comprised of web-enabled assessment software and web-based reporting, and includes: (i) machine-readable instructions and data; (ii) components; (iii) Content; (iv) related licensed materials, features, and functionality (such as reports, assessments, training and support materials, and tutorials); (v) licensed documents or keys; and (vi) Documentation listed below which NWEA may amend and update from time to time. If access to CPAA requires installation of any assessment software ("Software"), NWEA grants Subscriber a nonexclusive, nontransferable sublicense to install the Software for Subscriber's internal use only in connection with its CPAA subscription and only during the Term. Subscriber's CPAA license and Software sublicense extend only to the quantity of licenses indicated on Schedule A.

With regard to CPAA, "Documentation" means:

1. Technical Requirements–
https://assessment.childrensprogress.com/docs/CPAA_Technical_Requirements.pdf
2. Common Core and State Specific Alignments– available upon written request
3. The CPAA Scope & Sequence Documents– available upon written request

Client Server Measures of Academic Progress® (MAP®)

By using Client Server MAP® ("MAP®"), Subscriber agrees to the following:

Excluding Summer test administration, Subscriber shall not administer more than three MAP test events per license in a single academic year. Additionally, Subscriber may administer one Summer test event per license per academic year. Client server MAP requires installation or downloading of a copy of TestTaker software ("TestTaker Software"). Accordingly, NWEA grants to Subscriber a

nonexclusive, nontransferable license to install TestTaker Software for Subscriber's internal use only in connection with the Subscription and only during the period specified in an applicable Schedule. Subscriber shall provide to NWEA its student and class information in a Class Roster File ("CRF") for each test window in the approved format. Subscribers must submit the CRF via SFTP at least two (2) weeks before Subscriber's first day of testing.

MAP® Growth

By using MAP® Growth, Subscriber agrees to the following:

Excluding Summer test administration, Subscriber shall not administer more than three MAP test events per license in a single academic year, except for MAP Growth K-2 Skills Checklist which can be administered without such academic year limitation. Additionally, Subscriber may administer one Summer test event per license per academic year. MAP Growth requires installation of the secure/lock down browser ("Lockdown Browser"). Accordingly, NWEA grants to Subscriber a nonexclusive, nontransferable sublicense to install the Lockdown Browser for Subscriber's internal use only in connection with the Subscription and only during the period specified in an applicable Schedule. The Lockdown Browser sublicense extends only to the quantity of licenses indicated on an applicable Schedule. Subscriber shall provide to NWEA its student and class information in a Class Roster File ("CRF") for each test window in the approved format. Subscribers must import the CRF at least one (1) week before Subscriber's first day of testing.

MAP® Reading Fluency

By using MAP® Reading Fluency, Subscriber agrees to the following:

Subscriber is responsible for providing all hardware, including headsets with boom microphones, necessary to complete the test administration. For the avoidance of doubt, built in microphones and in-line microphones are not supported. MAP Reading Fluency is supported on (i) any Chrome browser on any desktop, laptop, or Chromebook; and (ii) via an iOS application for testing on an iPad or iPad Mini or as otherwise set forth in applicable technical specifications. Notwithstanding anything to the contrary in the Agreement, training for MAP Reading Fluency is optional.

Growth Report

This report contains Student Education Records that may be subject to Subscriber's student data privacy and security policies and applicable state and federal student privacy laws.

In addition to Section 19 (Disclaimer) of the MSA, neither NWEA nor its vendors warrant the accuracy, completeness, or usefulness of this report and NWEA expressly disclaims all liability and responsibility arising from reliance on the report.

Insights Report

The Insight Report does not contain any Student Education Records but does contain the names of those schools where the data is generated. In addition to Section 19 (Disclaimer) of the MSA, neither NWEA nor its vendors warrant the accuracy, completeness or usefulness of the MAP Insight Reports and NWEA expressly disclaims all liability and responsibility arising from any reliance placed on the information in such reports. NWEA uses current NWEA norms and Subscriber's MAP data to produce graphics and supporting analysis provided in the report.

Instructional Report

The Instructional Report does not contain any Student Education Records but does contain the names of those schools where the data is generated. In addition to Section 19 (Disclaimer) of the MSA, neither NWEA nor its vendors warrant the accuracy, completeness or usefulness of the

Instructional Report and NWEA expressly disclaims all liability and responsibility arising from any reliance placed on the information in such reports.

Similar Schools Report

This report contains Student Education Records that may be subject to Subscriber's student data privacy and security policies and applicable state and federal privacy laws. In addition to Section 19 (Disclaimer) of the MSA, neither NWEA nor its vendors warrant the accuracy, completeness, or usefulness of this report and NWEA expressly disclaims all liability and responsibility arising from reliance on the report.

PREMIUM PARTNER SERVICES SUPPLEMENTAL TERMS

General Terms. Premium Partner Services includes (i) Technical Consulting; (ii) Onsite Product Training; (iii) Technology Readiness; (iv) Expedited Implementation Services; and (v) Program Management Services (collectively, the "Partner Services"). NWEA does not offer refunds for unused Partner Services Subscriber purchases. Subscriber may purchase Partner Services at the fixed fees set forth in an applicable Schedule A. Per the MSA, Subscriber is responsible for designating a single point of contact, preferably the Subscriber's Systems Administrator, and will ensure such individual is available to NWEA. Additionally, Subscriber's contact shall ensure NWEA has access to all Subscriber's site(s) where Partner Services will be performed. Subscriber acknowledges that failure or delay in responding to NWEA requests in a timely manner may result in delays or inability for NWEA to perform the requested Partner Services. Scheduling of Partner Services is subject to availability of NWEA personnel.

Onsite Product Training

NWEA will provide standard modular format training, in which Subscriber will learn (i) the benefits of the NWEA assessment solution; (ii) how to proctor and/or manage test sessions; (iii) how to troubleshoot common issues; (iv) how to access reports; and (v) helpdesk product training regarding common issues and troubleshooting processes. Any deviation from this standard training is subject to negotiations.

Virtual Applying Reports; Virtual Professional Learning (International); Virtual MAP Skills Basics; Virtual MAP Reading Fluency Basics; Virtual Custom Workshops or Virtual PL Consultations

NWEA may cancel a workshop for any reason whatsoever, inclement weather, strikes, wars, acts of God, or any other circumstance that may make the workshop inadvisable. In those instances, Subscriber will not be charged a cancellation fee and the workshop will be rescheduled.

- If Subscriber cancels a workshop or consultation less than 2 weeks before the scheduled date of the session, Subscriber shall pay \$200 processing fee to NWEA. This includes instances of no shows.
- Rescheduling is subject to facilitator availability. Workshop sessions must be scheduled three weeks in advance and all sessions completed within 18 months the Term start date listed in Subscriber's Schedule A.

NWEA is not responsible for any expenses incurred on your behalf in preparing for the workshop, including nonrefundable fares or penalties.

Technical Consulting

Technical Consulting may include: (i) general support during testing including assisting proctors; (ii) troubleshooting technical issues related to NWEA assessment solutions; (iii) real time product

training and support during testing to Subscriber's proctors, helpdesk, technology and assessment staff; (iv) Onsite product training and support to principals and school administrators; (v) assistance in escalating issues to NWEA technical support and/or engineers; (vi) consulting with Subscriber to identify key areas of support needs; (vii) product training for data administrators; (viii) support with rostering (creation and upload to NWEA systems), user management, and student management; (ix) assistance with exporting data from Subscriber's Student Information Systems; (x) assistance with automating roster imports and exports of comprehensive data file; Technical Consulting does not include: (a) making changes to NWEA's assessment solutions on behalf of the Subscriber; (b) conducting rostering work; (c) creating or implementing coding or scripting, network changes, or auto-rostering; (d) configuration changes or updates to workstations or network devices; (e) hardware setup; (f) report or data usage training; or (g) IT support or training not specifically related to NWEA assessment solutions.

Supplemental Technical Services

Supplemental Technical Services (the "Supplemental Services") is a product offered by the Technical Consultant team that provides a designated technical contact for district leadership. The Supplemental Services may include: (i) troubleshooting technical issues related to Assessment System; (ii) real time product training and support during testing for Subscriber's named key contacts; (iii) assistance in escalating issues to NWEA technical support and/or engineers; (iv) consulting with Subscriber to identify key areas of support needs; (v) product training for key contacts; (vi) support with rostering (creation and upload to Assessment System), user management, and student management; (vii) assistance with exporting data from Subscriber's Student Information Systems; (viii) product training and assistance with the setup and configuration of the NWEA environment; and (ix) assistance with automating roster imports and exports of comprehensive data file. The Supplemental Services do not include: (x) making changes to the Assessment System on behalf of the Subscriber; (xi) conducting rostering work; (xii) creating or implementing coding or scripting, network changes, or auto-rostering; (xiii) configuration changes or updates to workstations or network devices; (xiv) hardware setup; (xv) report or data usage training; (xvi) IT support or training not specifically related to the Assessment System; (xvii) support to district personnel outside the identified key contacts; or (xviii) travel to or onsite work at Subscriber's location. Supplemental Technical Services is a limited time engagement. The Supplemental Services will be offered between 7:00 A.M. and 5:00 P.M. (local time).

Subscriber acknowledges that all fees paid are non-refundable and all payment obligations non-cancellable.

Technology Readiness

NWEA will visit designated Subscriber locations to test and evaluate workstations and devices to determine if they meet NWEA technical requirements. NWEA may evaluate the following technical requirements: OS version, primary browser and version, CPU, RAM, screen resolution, wired or wireless connection, and a point in time bandwidth test. Additional technical requirements may be captured upon Subscriber's request; provided, however, certain requests may require administrative access to Subscriber's systems. As part of the Technology Readiness, NWEA expressly does not: (i) make changes or software updates to workstations or devices; (ii) configure networks or make changes to network infrastructure; (iii) provide product training or support; or (iv) provide troubleshooting services or resolve issues or potential issues discovered during the Technology Readiness.

Supplemental Implementation Services (Expedited & Re-implementation)

NWEA provides, at no additional cost to Subscriber, an implementation support specialist to guide and support the implementation of the Assessment System. This service is typically included as part

of a Subscriber's initial licensing of the Assessment System and is available through the completion of the first testing term. Once the initial testing term is complete, the account manager assumes ongoing management of the Subscription from the implementation support specialist. Additionally, the Subscriber has ongoing access to support resources, including toll-free phone, email, and chat support via Partner Support and self-directed support via in-product Help and Destination PD.

- Expedited Implementation Services

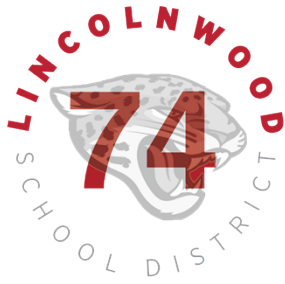
NWEA recommends a timeline of approximately four (4) weeks from the date of sale to the beginning of testing in order to provide NWEA and Subscriber adequate time to implement the Assessment System. If Subscriber opts to implement within two (2) weeks from the date of sale, Subscriber may purchase Expedited Implementation Services. Expedited Implementations Services do not include: (i) an Implementation Support Specialist who is exclusive to Subscriber; (ii) rostering; (iii) Onsite Product Training; (iv) Technical Consulting; or (v) Technology Readiness. For the avoidance of doubt the two (2) week expedited delivery applies to the Expedited Implementation Services only and to no other products specified on an applicable order.

- Re-implementation Services

If, after the initial testing term, Subscriber requires continued access to an implementation support specialist, Re-implementation Services are available. Re-implementation Services are offered remotely using teleconferencing and email communications. Re-implementation Services may include (i) assessing Subscriber's needs related to product configuration, training, and general test administration preparation (e.g. lab readiness plans, timelines for rostering students and staff, staff training plans, district and school communication plans); (ii) developing, with Subscriber, a plan to meet identified needs; (iii) guiding Subscriber through its implementation of the plan for one (1) testing term; (iv) providing training on available resources for future testing term preparation; and (v) providing district administrators with product training and assistance with setup and configuration of the NWEA environment (test terms, test windows, school names, grade designations and special programs). Re-implementation Services do not include onsite support, an implementation support specialist who is exclusive to the Subscriber, rostering, Onsite Product Training, Technical Consulting, or Technology Readiness.

Program Management Services

As part of the standard Program Management Services ("PM") offering, the PM team is available to: (i) plan and coordinate project kickoff meeting; (ii) establish and implement the program work plan; (iii) lead the planning and scheduling of tasks with NWEA internal teams; (iv) work directly with the designated Subscriber contacts to coordinate efforts, maintain work schedules, and meet deadlines; (v) establish, track, and monitor implementation tasks, professional development, and technical training; (vi) manage change orders; (vii) identify and document potential program risks; (viii) support NWEA's on-site professional development and training; (ix) create and update program partnership site; (x) create, order, and deliver standard and custom administrative reports; (xi) coordinate with non-PM NWEA personnel to address program-wide technical issues; and (xii) plan and coordinate project closing meetings. PM will be performed remotely; provided, however, that parties may agree to an onsite kickoff meeting. If the parties agree to an onsite kickoff meeting, the fees paid for PM include travel if Subscriber provides NWEA a minimum of two (2) weeks' notice prior to travel. Otherwise, Subscriber is responsible for travel expenses.



Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: E Rate Category II – Heartland Business Systems Wireless Access Points

PREPARED BY: Christopher Edman

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The Administration has determined the need to replace a total of 34 wireless access points and related hardware at Rutledge Hall. A total of three vendors submitted proposals to provide access points and necessary hardware and licenses that Lincolnwood School District 74 is able to claim for E-Rate reimbursement. Of the three vendors submitting proposals, Heartland Business Systems earned the highest score. The administration has attached the Heartland Business Systems' proposal, E-Rate Service Provider Evaluation Worksheet, and Heartland's contract.

District Legal Counsel has reviewed the contract and found it acceptable as it builds upon the existing contract and terms and conditions with Heartland Business Systems that was approved in 2019.

Vendor	Total
Heartland Business Systems	\$41,760.08
SHI	\$50,534.64
Cytranet	Incomplete Proposal

Fiscal Impact:

The total cost is \$41,760.08. The District should anticipate an E-Rate reimbursement of \$16,704.03.

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to accept this contract from Heartland Business Services for wireless access points in the amount of \$41,760.08.

LINCOLNWOOD SCHOOL DISTRICT 74 - E-RATE YR24
E-Rate Service Provider Evaluation Worksheet

Procurement Description

Funding Year **2021**

Scope of Services
 Line Item 1:
 - +/-34 Meraki MR46 Wireless Access Points and mounting brackets, SKU MR46-HW, or equivalent.
 Line Item 2:
 -District is interested in pricing options for the following series of switches:
 - +/-2 C9200L-48PXG4X-EDU Switch, Catalyst 9200L 48-p,12xmGig,36x1G,4x10G uplinks, K12, or equivalent. Include any Cisco DNA licensing that is necessary or equivalent to the proposed solution (eg. 1, 2 and 3 yr licensing options).
 - +/-2 C9200L-NW-E-48-EDU License C9200L Network Essentials, 48-port license K12, or equivalent.
 - +/-2 PWR-C5-1KWAC/2 1KW AC Config 5 Power Supply - Secondary Power Supply with power cord, or equivalent.
 +/-2 C9200L-STACK-KIT Module Cisco Catalyst 9200L Stack Module, or equivalent.

Form 470 Number **210006930**

Request for Proposal **N/A**

Factor	Description	Maximum Points
A. Cost	Price of E-rate eligible services	40
B. Complete	Completeness / Quality of Proposal	25
C. Prior Exp	Familiarity with School	15
D. TechNeeds	Technical Expertise /Recommendatons/ Solutions Meets Needs of District	20
E.		
		100

Scoring of Factors

Worst	Best
1 . 2 . 3 . 4 . 5	
Fails criterion	Exceeds criterion

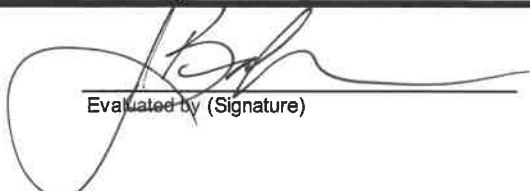
Tallying Points for Each Factor

Score
5

Calculating Overall Points
Sum Points for Each Factor

Name	Factor A Cost <small>SCORE 1 point</small>	Factor B Complete <small>SCORE 1 point</small>	Factor C Prior Exp <small>SCORE 1 point</small>	Factor D TechNeeds <small>SCORE 1 point</small>	Factor E 0 <small>SCORE 1 point</small>	Total Points
HBS	5.0 40.0	5.0 25.0	5.0 15.0	5.0 20.0	0.0 0.0	100.0
SHI	4.0 32.0	5.0 25.0	4.0 12.0	5.0 20.0	0.0 0.0	89.0
	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0
	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0
	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0
	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0
	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0	0.0

Jason Banh
Evaluated by (printed)



Evaluated by (Signature)

1/29/21
Evaluation Date

LINCOLNWOOD SCHOOL DISTRICT 74 - E-RATE YR24
E-Rate Service Provider Evaluation Worksheet

Procurement Description

Funding Year **2021**

Scope of Services
 Line Item 1:
 - +/-34 Meraki MR46 Wireless Access Points and mounting brackets, SKU MR46-HW, or equivalent.
 Line Item 2:
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 - +/-2 C9200L-NW-E-48-EDU License C9200L Network Essentials, 48-port license K12, or equivalent.
 - +/-2 PWR-C5-1KWAC/2 1KW AC Config 5 Power Supply - Secondary Power Supply with power cord, or equivalent.
 +/-2 C9200L-STACK-KIT Module Cisco Catalyst 9200L Stack Module, or equivalent.

Form 470 Number **210006930**

Request for Proposal **N/A**

Factor	Description	Maximum Points
A Cost	Price of E-rate eligible services	40
B Complete	Completeness / Quality of Proposal	25
C Prior Exp	Familiarity with School	15
D TechNeeds	Technical Expertise /Recommendations/ Solutions Meets Needs of District	20
		100

Scoring of Factors

Worst	Best
1 . 2 . 3 . 4 . 5	
Fails criterion	Exceeds criterion

Tallying Points for Each Factor

Score
5

Calculating Overall Points
Sum Points for Each Factor

Name	Factor A Cost		Factor B Complete		Factor C Prior Exp		Factor D TechNeeds		Factor E 0		Total Points
	SCORE	Points	SCORE	Points	SCORE	Points	SCORE	Points	SCORE	Points	
HBS	5.0	40.0	5.0	25.0	5.0	15.0	5.0	20.0	0.0	0.0	100.0
SHI	4.0	32.0	5.0	25.0	4.0	12.0	5.0	20.0	0.0	0.0	89.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

George Hu
Evaluated by (printed)


Evaluated by (Signature)

1/29/21
Evaluation Date

LINCOLNWOOD SCHOOL DISTRICT 74 - E-RATE YR24
E-Rate Service Provider Evaluation Worksheet

Procurement Description

Funding Year **2021**

Scope of Services
 Line Item 1:
 - +/-34 Meraki MR46 Wireless Access Points and mounting brackets, SKJ MR46-HW, or equivalent.
 Line Item 2:
 -District is interested in pricing options for the following series of switches:
 - +/-2 C9200L-48PXG4X-EDU Switch, Catalyst 9200L 48-p, 12xm Gig, 36x1G, 4x10G uplinks, K12, or equivalent. Include any Cisco DNA licensing that is necessary or equivalent to the proposed solution (eg. 1, 2 and 3 yr licensing options).
 - +/-2 C9200L-NW-E-48-EDU License C9200L Network Essentials, 48-port license K12, or equivalent.
 - +/-2 PWR-CS-1KWAC/2 1KW AC Config 5 Power Supply - Secondary Power Supply with power cord, or equivalent.
 +/-2 C9200L-STACK-KIT Module Cisco Catalyst 9200L Stack Module, or equivalent.

Form 470 Number **210006930**

Request for Proposal **N/A**

Factor	Description	Maximum Points
A. Cost	Price of E-rate eligible services	40
B. Complete	Completeness / Quality of Proposal	25
C. Prior Exp	Familiarity with School	15
D. TechNeeds	Technical Expertise /Recommendatons/ Solutions Meets Needs of District	20
E.		
		100

Scoring of Factors

Worst	Best
1 . 2 . 3 . 4 . 5	5
Fails criterion	Exceeds criterion

Tallying Points for Each Factor

Score
5

Calculating Overall Points
Sum Points for Each Factor

Name	Factor A Cost		Factor B Complete		Factor C Prior Exp		Factor D TechNeeds		Factor E 0		Total Points
	SCORE	Points	SCORE	Points	SCORE	Points	SCORE	Points	SCORE	Points	
HBS	5.0	40.0	5.0	25.0	5.0	15.0	5.0	20.0	0.0	0.0	100.0
SHI	4.0	32.0	5.0	25.0	3.0	9.0	5.0	20.0	0.0	0.0	86.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Christopher Edman
Evaluated by (printed)


Evaluated by (Signature)

1/29/21
Evaluation Date

FY21 E-rate response
Lincolnwood SD #74

1/18/2021



January 18, 2021

Mr. Chris Edman
Director of Technology
Lincolnwood SD #74
6950 N East Prairie Rd.
Lincolnwood, IL 60712

Dear Mr. Edman,

Heartland Business Systems appreciate this opportunity to respond to Lincolnwood SD #74 E-rate 470 response for Internal Connections. We understand your desire to partner with a vendor that has a successful track record supporting K-12 school districts.

We are excited by the prospect of earning the bid for new access points and switches. Thank you for your consideration of our proposal.

Cordially,

Al Lainio
Sr. Education Technology Consultant

Heartland Business Systems
5400 Patton Drive
Lisle, IL 60532
Phone 630-390-3000
alainio@hbs.net

SPIN # 143010763

Internal Connections Response

Description	SKU	QTY	Discount Unit Price	Final Price
Meraki MR52 access points				
Cisco Meraki MR46 access points – 802.11a/b/g/n/ac/ax	MR46-HW	34	\$629.50	\$21,403
Meraki MR Enterprise Cloud Controller License, 5 Years	LIC-ENT-5YR	34	\$193	\$6,562
Cisco 9200L switches				
Cisco 9200L 48port, 12x mGig, 36x POE+, 4x 10GB uplinks	C9200L-48PXG4X-EDU	2	\$4,509.51	\$9,019.02
9200L network essential licenses	C9200L-NW-E-48-EDU	2	\$449.65	\$899.30
Cisco power supply – 1000W	PWR-C5-1KWAC/2	2	\$1,368.27	\$2,736.54
Cisco Stack Kit	C9200L-STACK-KIT	2	\$570.11	\$1,140.22
			TOTAL	\$41,760.08



Response to FCC Form 470

E-Rate RFP

470 number: 210006930



Districts Name

2021 E-Rate

Category Two: Internal Connections

Heartland appreciates that it was selected as your E-rate Category 2 Vendor. It warrants that it will supply all Hardware and Services described in its response. As a Category 2 Vendor, Heartland agrees and complies with all requirements determined by SLD/USAC.

This execution is contingent on the following:

Funding approval from USAC and the Board’s desire to fund ineligible items and the **District’s ability to appropriate funds for the District’s non-discounted portion.** If any funding source for the Hardware and Services enclosed in this quotation is denied, this contract will be terminated. Lincolnwood School District will not incur any termination liability.

NOTE:


- The term of contract is as follows: **April 1, 2021 through September 30, 2022**
- For Rutledge Hall

Per the below line items Lincolnwood School District is responsible to pay the following amount: **\$41,760.08**

Cisco Meraki MR46 access points – 802.11a/b/g/n/ac/ax	MR46-HW	34	\$629.50	\$21,403
Meraki MR Enterprise Cloud Controller License, 5 Years	LIC-ENT-5YR	34	\$193	\$6,562
Cisco 9200L 48port, 12x mGig, 36x POE+, 4x 10GB uplinks	C9200L-48PXG4X-EDU	2	\$4,509.51	\$9,019.02
9200L network essential licenses	C9200L-NW-E-48-EDU	2	\$449.65	\$899.30
Cisco power supply – 1000W	PWR-C5-1KWAC/2	2	\$1,368.27	\$2,736.54
Cisco Stack Kit	C9200L-STACK-KIT	2	\$570.11	\$1,140.22
			TOTAL	\$41,760.08

“Non-Discounted Portion of E-rate Eligible Services and/or Products” shall mean that portion of the charge for E-rate Eligible Services and/or Products for which the Board is responsible for payment as determined by the SLD/USAC in any FCDL. The Non-Discounted Portion shall not exceed the sum authorized by the Board.

Acceptance of Contract:

	 Ben Turner (Feb 19, 2021 16:23 CST)
Lincolnwood School District Authorized Signature	Heartland Authorized Signature By: Ben Turner, VP

We thank Mr. Erdman for the opportunity to further serve the District.

Cordially,
Jose D Gutierrez – Education Consultant, Heartland Business Systems






E-Rate Agreement with Lincolnwood School District

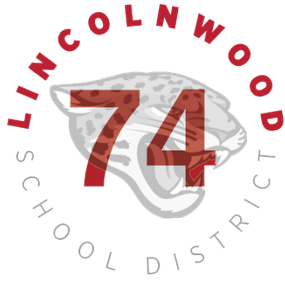
Final Audit Report

2021-02-19

Created:	2021-02-19
By:	Jon Groh (jgroh@hbs.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAuyd056FYQ95ZdIR_1Q2Lq9flS3uvXYL5

"E-Rate Agreement with Lincolnwood School District" History

-  Document created by Jon Groh (jgroh@hbs.net)
2021-02-19 - 10:19:33 PM GMT - IP address: 64.25.113.2
-  Document emailed to Ben Turner (bturner@hbs.net) for signature
2021-02-19 - 10:20:22 PM GMT
-  Email viewed by Ben Turner (bturner@hbs.net)
2021-02-19 - 10:22:59 PM GMT - IP address: 24.209.170.172
-  Document e-signed by Ben Turner (bturner@hbs.net)
Signature Date: 2021-02-19 - 10:23:16 PM GMT - Time Source: server- IP address: 24.209.170.172
-  Agreement completed.
2021-02-19 - 10:23:16 PM GMT



Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: 2021-22 Technology Hardware Refresh for Students and Staff

PREPARED BY: Christopher Edman

Recommended for:

- Action
- Discussion
- Information

Purpose:

To request approval for the purchase of technology hardware for students and staff members.

Fiscal Impact:

Not to exceed \$157,000

- a) \$155,014.50 Apple estimate
- b) \$ 1,821.95 Amazon estimate

Attachments:

- a) Apple Inc. Education Quote #2206141347 for staff & student devices
- b) Amazon estimate for 1:1 bags

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to purchase the following technology items for the 2021-2022 school year in an amount not to exceed \$157,000.

Technology Devices & Accessories	Students	Staff
MacBook Air 13" w/ Apple Care+	50	-
iMac 21.5" w/ Apple Care+	-	3
MacBook Air 13" w/ Apple Care+	130	-
iPad Wi-Fi 32 GB w/ Apple Care+	240	20
STM Dux iPad Case	240	20
Amazon Bag for 1:1 iPads	130	-

Apple Inc. Education Price Quote

Customer:	Christopher Edman LINCOLNWOOD SCHOOL DISTRICT 74 email: cedman@sd74.org	Apple Inc:	Karen Dunlap 5505 W Parmer Lane Bldg 7 Austin, TX 78727 Phone: +1-512-6746918 x 46918 email: kdunlap@apple.com
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Apple Quote: 2210057443

Quote Date: Friday, March 05, 2021

Quote Valid Until: Sunday, April 04, 2021

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	<p>13-inch MacBook Air: Apple M1 chip with 8-core CPU and 7-core GPU, 128GB – Silver with 3YR AppleCare+ for Schools (5-Pack) Part Number: BRP32LL/A</p> <p>13-inch MacBook Air: Apple M1 chip with 8-core CPU and 7-core GPU, 128GB – Silver (5-Pack) Part Number: MGNJ3LL/A Quantity: 50</p> <p>3-Year AppleCare+ for Schools – MacBook Air Part Number: S7732LL/A Quantity: 50</p>	10	\$4,810.00	\$48,100.00
2	<p>21.5-inch iMac with Retina 4K display: 3.6GHz quad-core 8th-generation Intel Core i3 processor, 256GB Part Number: MHK23LL/A</p> <p>Configuration:</p> <ul style="list-style-type: none"> 065-C7GK 3.6GHz quad-core 8th-generation Intel Core i3 processor 065-C6YT 8GB DDR4 memory 065-C700 256GB SSD storage 065-C7GT Radeon Pro 555X with 2GB video memory 065-C6XC Apple Magic Mouse 2 065-C171 None 065-C6XH Magic Keyboard – US English 	3	\$1,249.00	\$3,747.00

3	3-Year AppleCare+ for Schools - iMac Part Number: S7729LL/A	3	\$119.00	\$357.00
4	STM Dux Plus Duo for 10.2-inch iPad (7th and 8th generation) with built-in holder for Apple Pencil - Red - Special 10-pack pricing Part Number: BQBM2LL/A	13	\$349.50	\$4,543.50
	STM Dux Plus Duo for 10.2-inch iPad (7th and 8th generation) with built-in holder for Apple Pencil - Red Part Number: HNZA2ZM/A Quantity: 130			
5	STM Dux Plus Duo for 10.2-inch iPad (7th and 8th generation) with built-in holder for Apple Pencil - Red - Special 10-pack pricing Part Number: BQBM2LL/A	13	\$349.50	\$4,543.50
	STM Dux Plus Duo for 10.2-inch iPad (7th and 8th generation) with built-in holder for Apple Pencil - Red Part Number: HNZA2ZM/A Quantity: 130			
6	STM Dux Plus Duo for 10.2-inch iPad (7th and 8th generation) with built-in holder for Apple Pencil - Blue - Special 10-pack pricing Part Number: BQBA2LL/A	13	\$349.50	\$4,543.50
	STM Dux Plus Duo for 10.2-inch iPad (7th and 8th generation) with built-in holder for Apple Pencil - Blue Part Number: HNZA2ZM/A Quantity: 130			
7	10.2-inch iPad Wi-Fi 32GB - Space Gray (10-pack) Part Number: MYLU2LL/A	260	\$294.00	\$76,440.00
8	3-Year AppleCare+ for Schools - iPad 8th Gen. no service fee Part Number: S7831LL/A	260	\$49.00	\$12,740.00

Edu List Price Total	\$155,014.50
- Additional Tax	\$0.00
- Estimated Tax	\$0.00
Extended Total Price*	\$155,014.50

*In most cases Extended Total Price does not include Sales Tax
*If applicable, eWaste/Recycling Fees are included.
Standard shipping is complimentary

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 - For registration assistance, call 1.800.800.2775
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 - For more information, go to provision C below, for details.

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- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
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 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Sunday, April 04, 2021 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
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Document rev 10.6.1

Date of last revision – June 20th, 2016

1:1 iPad Bag Estimate

Delivery: Mar. 16, 2021



Amazon Basics 11.6-Inch Macbook Laptop and Tablet Shoulder Bag, Black, 10-Pack

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Item arrives in packaging that shows what's inside and can't be hidden. If this is a gift, consider shipping to a different address.

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- Tuesday, Mar. 16**
FREE Shipping
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\$62.05 - Shipping
- Wednesday, Mar. 10**
\$75.01 - Shipping

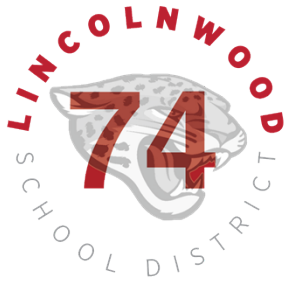
Place your order

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Order Summary

Items (13):	\$1,821.95
Shipping & handling:	\$62.05
Free Shipping:	-\$62.05
Total before tax:	\$1,821.95
Estimated tax to be collected:	\$0.00

Order total: \$1,821.95



Executive Summary Finance Committee Meeting

DATE: March 18, 2021

TOPIC: 1:1 iPad Program at Rutledge Hall for 3rd and 4th Grades

PREPARED BY: David Russo and Chris Edman

Recommended for:

- Action
- Discussion
- Information

Purpose:

The Board of Education approves all contracts and expenditures greater than \$10,000.

Background:

The Administrative team is seeking guidance from the Finance Committee for expansion of the 1:1 iPad program to 3rd and 4th grades. The Administrative team feels there are instructional, communication, assessment and organizational reasons why this would be of benefit to students. Expanding the program will also build on student experiences with technology throughout the pandemic as well as teachers' efforts to digitize the curriculum this year. In addition to the iPad device, purchase of an integrated keyboard case is believed to enhance student productivity while utilizing the iPad.

Fiscal Impact:

The per unit cost is:

iPad - \$294.00
AppleCare+ - \$49.00
Logi Keyboard Case - \$99.95
Bag - \$14.00
Total Unit Cost - \$456.95

The total cost to provide 1:1 iPads to 3rd and 4th grades is an amount not to exceed \$130,000. The District intends to include these devices in the budget for the Elementary and Secondary School Emergency Relief (ESSER) II grant funds.

Recommendation:

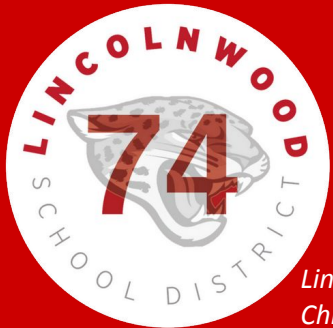
It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to expand the 1:1 iPad program to 3rd and 4th grades in an amount not to exceed \$130,000.

iPad Technology: Discovery & Learning

Dr. David Russo

Chris Edman

March 18, 2021



*Lincolnwood School District 74 –
Children empowered for life.*

How has Teaching and Learning changed with 1:1 iPads?

- ❑ Instruction
- ❑ Communication/Collaboration
- ❑ Assessment
- ❑ Digital Skills/Organization

INSTRUCTION

“more engaging and appealing...”

- ❑ Flipping the Classroom
 - ❑ access to materials outside the school day
 - ❑ student exposure to materials before the class
- ❑ Customized Learning
 - ❑ providing access to multiple learning tools for different students
- ❑ Personalized Pacing and Individual Sequence
 - ❑ online tools customize experience
- ❑ Flexibility, Experimentation
- ❑ Learning vs. Teaching
 - ❑ students simultaneously contribute to class
 - ❑ gather information as needed to create knowledge
 - ❑ conducting quality research

COMMUNICATION/COLLABORATION

“students have access...”

- ❑ Collaboration
 - ❑ essential professional skills
 - ❑ working across virtual networks
- ❑ Expansion of Time and Place
 - ❑ clarifying communications outside the school day
- ❑ On Demand Experiences
 - ❑ capturing teachable moments in real-time

ASSESSMENT

“students are creating original work...”

- ❑ **New Media for Self-Expression**
 - ❑ multiple platforms to demonstrate knowledge, creativity, and to generate work artifacts
- ❑ **Efficient Feedback**
 - ❑ formative assessment, adjust to meet individual needs based on data in near real-time
 - ❑ commentary from the teacher and peers during writing process
- ❑ **Student Ownership**
 - ❑ archive of student work to track trends and illustrate growth
 - ❑ students use tools that meet their learning modality

DIGITAL SKILLS/ORGANIZATION

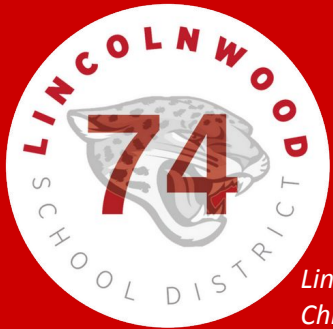
“students have a greater awareness...”

- ❑ Computing Skills
 - ❑ develop foundational skills for education and career pathways
 - ❑ digital citizenship curriculum
- ❑ PLTW Launch
- ❑ Personal Productivity
 - ❑ consistency of platform - school/home
 - ❑ [The Evolution of the Desk](#)
- ❑ Google Drive/Calendar/Classroom
 - ❑ organize materials into electronic folders
 - ❑ remain on track with academic workload

“The Pandemic has ushered in new needs for students’ technology capacities...”

- ❑ Allocation of devices
- ❑ Flexibility for e-Learning
- ❑ Expansion of learning management systems
- ❑ Keyboards

Thank you



*Lincolnwood School District 74 –
Children empowered for life.*

Apple Inc. Education Price Quote

Customer:	Christopher Edman LINCOLNWOOD SCHOOL DISTRICT 74 email: cedman@sd74.org	Apple Inc:	Karen Dunlap 5505 W Parmer Lane Bldg 7 Austin, TX 78727 Phone: +1-512-6746918 x 46918 email: kdunlap@apple.com
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Apple Quote: 2210043192

Quote Date: Tuesday, February 23, 2021

Quote Valid Until: Thursday, March 25, 2021

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	<p>10.2-inch iPad Wi-Fi 32GB-Space Gray (10-pack), Logitech case, w/ 3YR AppleCare+ for Schools (no service fee) Part Number: BR5U2LL/A</p> <p>10.2-inch iPad Wi-Fi 32GB - Space Gray (10-pack) Part Number: MYLU2LL/A Quantity: 280</p> <p>3-Year AppleCare+ for Schools - iPad 8th Gen. no service fee Part Number: S7831LL/A Quantity: 280</p> <p>Logitech Rugged Combo 3 Case with Integrated Smart Connector Keyboard for 10.2-inch iPad (7th and 8th generation) - Blue Part Number: HNMA2ZM/A Quantity: 280</p>	28	\$4,429.50	\$124,026.00
Edu List Price Total				\$124,026.00
- Additional Tax				\$0.00
- Estimated Tax				\$0.00
Extended Total Price*				\$124,026.00

*In most cases Extended Total Price does not include Sales

Tax

*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

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 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Thursday, March 25, 2021 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
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Document rev 10.6.1

Date of last revision – June 20th, 2016

1:1 iPad Bag Estimate

Delivery: Mar. 16, 2021




Amazon Basics 11.6-Inch Macbook Laptop and Tablet Shoulder Bag, Black, 10-Pack

\$140.15 & **FREE Returns** ▾

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Quantity: 27 [Change](#)

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Item arrives in packaging that shows what's inside and can't be hidden. If this is a gift, consider shipping to a different address.

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- Tuesday, Mar. 16**
FREE Shipping
- Thursday, Mar. 11**
\$121.35 - Shipping
- Wednesday, Mar. 10**
\$143.96 - Shipping

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Order Summary

Items (27):	\$3,784.05
Shipping & handling:	\$121.35
Free Shipping:	-\$121.35
Total before tax:	\$3,784.05
Estimated tax to be collected:	\$0.00

Order total: \$3,784.05



Executive Summary Finance Committee Meeting

DATE: March 18, 2021
TOPIC: 2021-2022 Project Lead the Way (PLTW) Terms and Conditions
PREPARED BY: David Russo

Recommended Action:

Action:

Discussion:

Information:

Purpose:

The Board approves all District contracts.

Background:

Project Lead the Way (PLTW) is the organization that creates and maintains the curriculum for the Science, Technology, Engineering, and Mathematics (STEM) programs implemented across the District. At the middle school, the program is called PLTW Gateway. The K-5 program is called PLTW Launch. PLTW requests annual agreement to a set of Terms and Conditions. PLTW supports districts with updates and new program information throughout the year. The District is assessed an annual subscription fee for each building participating.

Legal Counsel reviewed the Terms and Conditions and found them to be the same as the 2020-2021 school with one exception. Counsel recommended the following:

17. Term. The initial term of this Agreement shall begin as of the date of signing and shall end on June 30 of the following year., this Agreement may only be renewed in writing by the parties. Program Participant may terminate this Agreement any time upon 60 days' written notice to PLTW and receive a partial refund of any unearned annual fees.

PLTW was agreeable to the above change.

Fiscal Impact:

PLTW applies a \$950 per school annual fee for developing, maintaining and supporting the curriculum. The total amount of the fee is \$2,850. This is the same fee as the 2020-2021 school year.

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to approve the Project Lead the Way (PLTW) Terms and Conditions for the 2021-2022 school year and the annual subscription fee in the amount of \$2,850.



Terms and Conditions

These terms and conditions outlined in this agreement (“**Agreement**”) are between Lincolnwood School District 74, located in IL, (the “**Program Participant**”) and PROJECT LEAD THE WAY, INC., a New York charitable not-for-profit corporation (“**PLTW**”).

PLTW has established a comprehensive education program (the “**Program**”), which consists of various distinct curricular programs including PLTW Launch, PLTW Gateway, PLTW Biomedical Science, PLTW Computer Science and PLTW Engineering. In addition, PLTW supports and offers services to a network of school districts, colleges, universities, private sector collaborators, and other organizations.

The Program Participant wants to implement the Program, and PLTW wants to provide the Program to the Program Participant, including access to all Program curricula and annual updates as well as access to the PLTW electronic communication network, online systematic assessment and evaluation, online training, and online program support and additional benefits.

The parties want to work together to maximize the benefit of the Program to students by maintaining the quality standards and practices necessary to ensure the efficient and effective delivery of the Program.

The parties therefore agree as follows:

1. **Registration and Information.** The Program Participant acknowledges that it has executed a Participation Form and registered online with PLTW as of the date of this Agreement for one or more schools or sites, and has identified which distinct curricular program or programs it wishes to implement. In the event that the Program Participant elects to have additional schools or sites added, or elects to make other material changes such as additional curricular programs, the Program Participant must first provide the necessary information required by PLTW.

2. **PLTW Terms of Service & Privacy Policy.** The Program Participant shall comply with the PLTW Terms of Service and the Privacy Policy. The Terms of Service and Privacy Policy are available on the PLTW website, and these documents may be modified from time to time by

PLTW with reasonable notice to Program Participant. The Program Participant agrees that it is responsible for ensuring its compliance with these documents and for checking the PLTW website periodically for any changes. Unless otherwise stated, the current version of these documents applies to the Program, any information PLTW may have, and the terms and conditions under which the Program is operated.

3. **PLTW Software.** The Program curricula are supported by certain software programs that align with the curricula to provide students with rigorous and relevant application of skills. The Program Participant shall obtain or purchase annual or other available rights to the software programs that are integrated into the Program courses. If the right to use the software is on an annual basis, then the term for the rights is the then-current academic year of this Agreement, after which the Program Participant must cease the use of the software unless this Agreement is renewed for additional terms. The Program Participant shall maintain reasonable security measures to protect the software and to prohibit its unlawful use. When not in actual use, the Program Participant shall secure the software.

4. **Annual PLTW Program Participation Fee.** The Program Participant will be assessed an annual participation fee for each school or site participating in the Program. The participation fee(s) shall be due and payable no later than August 31 of each year this Agreement is in effect. Current participation fees are set forth in the Participation Form. The participation fee covers required software rights, program support features to the curriculum for which a school has trained teachers, as well as the associated support systems such as end of course assessments and teacher online on-demand professional development. PLTW may adjust any participation fees at any time, provided, however, that PLTW shall provide notice of such adjustment at least ninety (90) days prior to the price adjustment.

5. **Changes to Terms and Conditions.** PLTW may modify the terms and conditions of this Agreement or add or remove terms and conditions at any time. PLTW shall provide notice of such changes at least ninety (90) days prior to implementation. The Program Participant’s continued use of the Program following such changes constitutes the Program Participant’s acceptance of any such modification, additions, or deletions.

6. **Required Teacher Training.** (a) Teachers are required to successfully complete course-, unit-, or module-specific PLTW Teacher Training for each PLTW course they will instruct, as is further described below. The Program Participant will select each teacher for

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participation in the PLTW Teacher Training program. It is the sole responsibility of the Program Participant to ensure that every teacher meets all Federal, State and local requirements to teach each respective PLTW course. The Program Participant shall register each teacher being selected for training with PLTW by the applicable date established by PLTW. PLTW reserves the right to accept or reject any training candidate and shall determine, in its sole discretion, whether a teacher has successfully completed any required training.

(b) Participating teachers must successfully complete Readiness Training prior to attending additional training events for a given course or unit. PLTW will provide required Readiness Training online.

(c) Participating teachers must successfully complete Core Training for each PLTW course, unit, or module they will teach. Previously trained teachers may repeat Core Training.

(d) Program Participants offering PLTW Launch must identify at least one (1) Lead Teacher per site to attend Core Training. Lead Teachers shall provide building-level training at their site for additional PLTW Launch teachers and shall provide continued guidance on program implementation and inventory management.

(e) As content within a given course, unit or module is updated, PLTW may require completion of additional training.

7. **Equipment Used in the PLTW Program.** PLTW provides guidance on the PLTW website that includes details on equipment, supplies, and other items (collectively referred to as “**equipment**”) that are required to implement the Program. In some instances, the curriculum requires the use of specific equipment (including software). Unless specific equipment is required by PLTW, the Program Participant may implement the Program using equipment purchased from vendors not listed on the PLTW website, provided such equipment meets or exceeds program specifications and adequately supports the Program.

8. **Safety.** The Program Participant is solely responsible for the safe and proper implementation of the Program at its sites and schools. The Program Participant shall ensure that any facility used to teach the Program will be adequately equipped to operate the equipment safely and properly and that such facility and any equipment used therein shall at all times comply with applicable standards and customary practices relating to safety and reasonable use. The Program Participant shall be solely responsible for providing its faculty with appropriate safety

training relating to the implementation of the PLTW Program and for appropriately supervising students participating in the Program.

9. **Assessment and Examinations.** The Program Participant shall administer the most current version of the End-of-Course Assessment (“**EOC Assessments**”) provided by PLTW when applicable. The Program Participant shall administer such assessments in a computer-based format in accordance with the online systematic evaluation process, as determined by PLTW in its sole discretion. The Program Participant shall administer the EOC Assessments in accordance with the guidelines specified by PLTW.

10. **Evaluation of Results.** PLTW shall study and evaluate the effectiveness of the Program on an ongoing basis in order to update instructional, curricular and assessment materials and otherwise improve the instruction that participating entities provide to students. These efforts will include the development, validation, and administration of assessments, examinations, surveys and other measurement tools. PLTW shall conduct, and the Program Participant shall participate in, online systematic assessments and regular evaluation processes.

11. **Collection and Handling of Data.** (a) In conducting the assessments and evaluations as contemplated in sections 9 and 10, respectively, PLTW may collect the following data: NCES code; teacher first/last name and email; course name; course begin date; student first/last name and ID number; student grade level; gender; date of birth; race; ethnicity; IEP status; and testing accommodations needed (collectively referred to as “**data**”). The parties shall ensure that any personally identifiable information remains confidential and will be used, shared, and maintained only in accordance with this Agreement, proper professional practices, and student confidentiality and applicable laws. The Program Participant shall provide annual notifications to affected individuals and implement any record-keeping and other such privacy requirements and disclosure consents relating to the performance of this Agreement.

(b) PLTW may retain data collected during any assessment and evaluation for up to six academic years, subject to legal and or regulatory record retention requirements, after a student’s estimated matriculation date, after which time the data is destroyed. At the request of the Program Participant, a copy of the data will be returned to the Program Participant prior to destruction. Such request must be made by the Program Participant by August 1st of the applicable school year, or the data will be destroyed in accordance with this Agreement. PLTW

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reserves the right to purge applicable data at least annually, with 60 days written notice to Program Participant. PLTW further agrees to delete any covered information at the reasonable request of the Program Participant where such information is under the Program Participant's control.

12. **Data Security and Privacy.** PLTW shall ensure that data remains secure and private, consistent with the following:

- (1) use or access to protected data shall be limited to PLTW representatives with a legitimate interest, including limits on internal access to education records to those individuals determined to have legitimate educational interests;
- (2) education records shall not be used for any purposes other than those explicitly authorized by the Program Participant in the Agreement;
- (3) reasonable administrative, technical and physical safeguards shall be maintained by PLTW and its service providers and vendors to protect the security, confidentiality, and integrity of personally identifiable information in its custody, including by protecting information from unauthorized access, destruction, use, modification, or disclosure; by deleting covered information upon request; and by developing contracts with third party vendors and service providers that (a) require such safeguards, (b) include measures to be taken to address service interruptions, and (c) require incident response plans, breach notification and remedial measures, and liability protection and indemnification in the event of a data security incident;
- (4) encryption technology shall be used to protect data from unauthorized disclosure, and safeguards associated with industry standards and best practices, such as encryption technology, firewalls, and password protection, shall be used when data is stored or transferred;
- (5) any student records continue to belong to the Program Participant;
- (6) students can retain possession and control of their own student-generated content or transfer the same to a personal account during the course of their class;
- (7) parents, legal guardians, or eligible students may inspect, review and correct any personally identifiable information by contacting the PLTW Solutions Center team;

- (8) personally identifiable information shall not be disclosed to any party, except as follows: (a) to authorized representatives of PLTW carrying out their obligations pursuant to this Agreement; (b) to third parties where such disclosure is in furtherance of the purpose of this Agreement and such recipients are complying with legal and regulatory requirements, responding to judicial process, or otherwise protecting the safety of others or the security of the PLTW website; (c) with the prior written consent of the parent or eligible student, unless providing such notice of the disclosure is expressly prohibited by statute or court order and prior notice is instead provided to the Program Participant; or (d) to a third party if such information is being sold, disclosed or otherwise transferred in connection with the purchase, merger, or acquisition of PLTW by such third party;
- (9) personally identifiable information shall not be used for any purpose, including targeted advertising or sale or release for a commercial purpose, other than as required or specifically permitted under this Agreement;
- (10) PLTW will not knowingly amass a profile about a K-12 student, except in furtherance of K-12 school purposes;
- (11) appropriate and ongoing training on federal and state laws concerning the confidentiality of student, teacher or principal data shall be provided to any PLTW employee and officer who will have access to such protected data and PLTW shall comply with all such laws, including but not limited to the Illinois School Student Records Act 105 ILCS 10/1 et seq., and the Illinois Student Online Personal Protection Act, 105 ILCS 85/1 et seq; and
- (12) in the event of a data security incident which compromises personally identifiable information and that is attributable to PLTW, PLTW agrees to promptly notify the Program Participant and, to the extent agreed upon by the parties, otherwise comply with applicable laws regarding any notification obligations

13. **License; Program Identification.** (a) The Program Participant acknowledges that PLTW retains all rights and title to its marks, curricula, framework, methodologies, processes, information, materials and other intellectual property (collectively referred to as "**materials**"). PLTW grants to the Program Participant a non-exclusive, non-transferable license to reproduce and use, to the extent authorized herein, printed or electronic materials developed and/or used in connection with the

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Program, for the sole purpose of instruction to students at registered schools or sites that are actively providing instruction, and appropriate training for authorized faculty. Any other use, reproduction, disclosure, or distribution of such materials, including but not limited to commercial use, is strictly prohibited.

(b) *Project Lead The Way*, PLTW, the PLTW “atom” logos, and other marks used in the Program are service/trademarks of PLTW. During the term of this Agreement, the Program Participant shall use the appropriate logos, marks and other identifying materials on all Program materials and communications with faculty, students, officials and community constituents. PLTW shall provide the Program Participant with appropriate instructions and labels relating to such identifying material to facilitate the proper promotion of the Program. Upon termination of this Agreement, the Program Participant shall cease using any such identifying material and shall make no representations linking any of its own educational programs to the Program without the prior written consent of PLTW. All press releases and other public pronouncements involving the Program shall be subject to the advance approval of PLTW. The Program Participant agrees to reasonably promote and publicize the Program in order to encourage student participation, and to retain the Program’s distinct character. No other right or license is granted, either express or implied, for any other intellectual property right owned, possessed, or licensed by or to PLTW. All rights not expressly granted herein are expressly reserved by PLTW. All use of PLTW’s marks under this license, and all goodwill existing, acquired or developed in the marks shall inure solely to the benefit of PLTW. The Program Participant acknowledges that PLTW has established certain standards of quality and character for the marks and hereby agrees to maintain PLTW’s trademark use standards as stated herein. The Program Participant shall not alter, modify or edit the marks without prior written consent from PLTW. The Program Participant shall not contest the validity or ownership of the marks by PLTW.

(c) The license granted in this Agreement shall cease upon the earliest to occur of: (i) the termination of this Agreement, or (ii) PLTW providing sixty (60) days written notice to the Program Participant of its election to revoke the license. Upon termination of the license, the Program Participant shall cease to use all materials. In addition, at the election of PLTW, all materials, including any reproductions thereof, shall be immediately returned to PLTW, and in no event later than fifteen (15) days after the effective date of termination.

14. Protection of Intellectual Property Owned by Nonparty. The Program Participant agrees to adhere to

any and all restrictions in connection with equipment, software, and other intellectual property use agreements between PLTW and software producers, vendors or other such entities, and to take proactive measures to protect intellectual property used or available under such agreements, as shall be requested by PLTW or the owner of the intellectual property. Upon a termination of this Agreement, the Program Participant shall discontinue use of all equipment, software, or other intellectual property provided to the Program Participant pursuant to this Agreement or through special agreements relating to the Program Participant’s participation in the Program. PLTW assumes no liability for the non-performance of the equipment, software, or other intellectual property but will provide reasonable assistance to resolve non-performance issues with the owner of the equipment, software, or other intellectual property. If the Program Participant materially breaches these restrictions, its right to use such equipment, software, or other intellectual property will be terminated and all equipment, software, or other intellectual property shall be immediately returned to PLTW or the owner. The Program Participant shall solely be responsible for any remedies sought by the owner relating to the Program Participant’s breach of these provisions, and PLTW shall not be liable in any way for such breach.

15. Representations of the Program Participant.

(a) With respect to the authority to bind the Program Participant, the Program Participant makes the following representations: (1) This Agreement has been duly approved by the governing authority of the Program Participant, and the person executing this Agreement on behalf of the Program Participant has been duly authorized to so act by the Program Participant; (2) This Agreement is a legally binding agreement whose rights and obligations run only between the Program Participant and PLTW, and the Program Participant’s execution of this Agreement does not create rights in any other party; and (3) The terms of this Agreement do not violate or conflict with the Program Participant’s charter or any other of its rules of governance, the laws of the Program Participant’s State or any subdivision thereof, or any other agreement to which the Program Participant is a party.

(b) With respect to any software and equipment used for the Program, the Program Participant makes the following representations: (1) the Program Participant is solely responsible for the security and safety of any software and equipment that may be provided by such Program Participant to any person in connection with the implementation of this Program; and (2) the Program Participant has implemented and will update annual notifications, record-keeping, and other such privacy requirements and verifications relating to the Program, to

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the extent of the Family Educational Rights and Privacy Act (FERPA), the Children's Internet Protection Act (CIPA), the Children's Online Privacy Protection Act (COPPA) or other applicable laws, including, without limitation, obtaining verifiable consent from the parents/guardians of all students to the collection and use of personal information provided through and on PLTW websites or related applications and software and use of school internet resources; and any required filtering software or mechanisms to protect students from harmful or objectionable materials.

16. **Default.** (a) Upon a material breach of this Agreement by either party which is not cured within fifteen (15) days after written notice is mailed to the defaulting party, this Agreement shall terminate effective upon the completion of the then-current academic year.

(b) If the Program Participant fails to make prompt payment of the participation fee in accordance with the terms of this Agreement or to implement the Program for the academic year immediately following the date of this Agreement, then this Agreement may immediately terminate, at the option of PLTW.

(c) In addition to the right to terminate the Agreement upon a breach thereof, the parties shall also have the right to exercise all of their respective remedies, both legal and equitable, as a result of the breach.

17. **Term.** The initial term of this Agreement shall begin as of the date of signing and shall end on June 30 of the following year., this Agreement may only be renewed in writing by the parties. Program Participant may terminate this Agreement any time upon 60 days' written notice to PLTW and receive a partial refund of any unearned annual fees.

18. **Indemnification.** (a) To the extent permitted by law, the Program Participant shall indemnify, defend and hold harmless PLTW from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages, including interest, penalties and reasonable attorney's fees and expenses, that PLTW may incur as a result of or any negligent or willful act or failure of the Program Participant or any of its agents or employees (1) to perform any of its representations or commitments under this Agreement, or (2) resulting in any loss, security breach, or compromise of any information that may be contained on software or equipment used for the Program.

(b) To the extent permitted by law, PLTW shall indemnify, defend and hold harmless the Program Participant from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages,

including interest, penalties and reasonable attorney's fees and expenses, that the Program Participant may incur as a result of any negligent or willful act or failure of PLTW or any of its agents or employees or the failure by PLTW to perform any of its representations or commitments under this Agreement.

19. **Assignment.** The Program Participant shall not assign any of the Program Participant's rights or delegate any of the Program Participant's obligations under this Agreement to any third party without the prior written consent of PLTW.

20. **Notices.** Notices or communications required under this Agreement shall be in writing and shall be sent by registered or certified mail, return receipt requested, or by overnight delivery, as follows:

If to the Program Participant:

Lincolnwood School District 74
6950 N. East Prairie Rd.
Lincolnwood, IL 60712

If to PLTW:

Project Lead The Way, Inc.
Attn: Program Agreements
3939 Priority Way South Drive,
Suite 400
Indianapolis, IN 46240
ph: 877-335-7589

21. **Governing Law and Choice of Venue.** This Agreement will be construed in accordance with and governed by the laws of the State of Illinois. Any action brought with respect to this Agreement shall be brought in or venued to a court of competent jurisdiction within the State of Illinois. By execution of this Agreement, each Party consents to personal jurisdiction in the courts of the State of Illinois.

22. **Successors.** This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective successors and permitted assigns.

23. **Entire Agreement.** This Agreement, and any additional exhibit attached hereto as an exhibit or incorporated herein by reference, constitute the entire understanding between the parties with respect to the subject matter of this Agreement. This Agreement supersedes all prior agreements and understandings between the parties with respect to such subject matter.

24. **Effectiveness; Date.** This Agreement will become effective when both parties have signed it. The

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date of this Agreement will be the date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature).

Each party is signing this Agreement on the date stated opposite that party's signature.

Date: _____

By: _____

Program Participant or its legally authorized designee

Date: ____ Feb 10, 2021 ____



By: _____

*Katie Mote
Executive Vice President and Chief Administrative
Officer*

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Finance Committee Meeting

DATE: March 18, 2021

TOPIC: District Finance Update(s)

PREPARED BY: Courtney Whited

Recommended for:

Action

Discussion

Information

Purpose/Background:

To provide the Committee an update(s) on ongoing district-wide financial topics:

1. The Educational Benefits Cooperative held the annual Final Renewal Meeting earlier today. Rate changes for medical, dental and life insurance were announced. They will take effect July 1, 2021 through June 30, 2022.
2. Outstanding School Fees