



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING AGENDA
THURSDAY, JULY 23, 2020 AT **3:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Kevin Daly, Vice President
John P. Vranas, Secretary
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David Russo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Lincoln Hall Auditorium
6855 North Crawford
Lincolnwood, IL 60712,
on Thursday, July 23, 2020.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Lincoln Hall Auditorium located at 6855 North Crawford, Lincolnwood, IL. The July 23, 2020 Facilities Committee meeting will be broadcast through ZOOM Video Conferencing for Public Audience to Visitors. Members of the public are encouraged to utilize the Zoom broadcast if possible. Zoom Tech Check at 3:15 p.m.

Join the meeting via ZOOM app (video and audio): Meeting ID: # 822 0058 2333, password # 9uHDGx
(Link: <https://us02web.zoom.us/j/82200582333?pwd=cmxVM2lwVmZaVjIwYVZOQXdmK3BzQT09>)

or

Join the meeting via phone (audio only): Step #1: Dial 1-312-626-6799; Step #2: Enter Meeting ID: # 822 0058 2333, password # 006552, hit "#"

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chairman
Elaina Geraghty (BOE)
Rupal Mandal (BOE)
Joe Ehrenberg, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - June 11, 2020

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. INFORMATION/DISCUSSION/ACTION: Rutledge Hall Small Group Instruction Classroom

b. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update

I. Todd Hall Flooring (see attachments)

II. Campus Field Drainage (see attachments)

III. Lincoln Hall and Todd Hall Roofing Update

3. Lincoln Hall and Todd Hall Roofing Update

IV. Kindergarten Playground Update

V. Todd Hall Plaza Lighting Update

VI. Grade 4 Furniture

5. OLD BUSINESS

- a. INFORMATION/DISCUSSION: District Facilities Update
- b. Village of Lincolnwood - Construction Projects
 - I. Lincolnwood Water Transmission Main Project (Estimated Completion Fall 2020)
 - II. 2020 Roadway Resurfacing Project (Estimated Completion October 2020)

Project Description: The contractor will grind 1 ½ to 2 inches of the surface layer of asphalt on each street and replace it with a new asphalt surface course. In addition, the contractor will be performing spot curb and sidewalk replacement, removing unused alley aprons, and bringing pedestrian crosswalks and corners into compliance with requirements set forth in the Americans with Disabilities Act (ADA). The roadway will remain open throughout construction with only temporary lane closures.

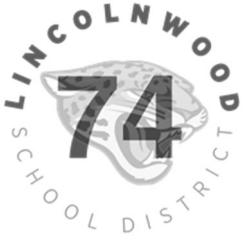
6. NEW BUSINESS

7. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
THURSDAY, JUNE 11, 2020 AT **3:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held via ZOOM Video Conferencing, on Thursday, June 11, 2020.

1. Roll Call

Chairman Vranas called the Facilities Committee meeting to order at 3:39 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE), Chairman
Elaina Geraghty (BOE)
Rupal Mandal (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Joe Ehrenberg

OTHER BOARD MEMBERS PRESENT

Scott L. Anderson (BOE)

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent
Dr. David L. Russo, Assistant Superintendent
Courtney Whited, Business Manager/CSBO
James Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC
Pat Callahan, StudioGC
Amy Pozezinski, StudioGC

2. Audience to Visitors

None

3. Approval of Minutes

a. Facilities Committee Meeting Minutes - May 21, 2020

A motion was made, seconded, and passed to approve the May 21, 2020 Facilities Committee meeting minutes.

4. District Architect of Record - StudioGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Campus Athletic Fields Drainage Update

Athi Toufexis, StudioGC, presented the rebid submissions with two bidders present at the pre-bid meeting. One bid was submitted.

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to approve the bid by Holiday Sewer & Water Construction in the amount of \$261,000.

II. Todd Hall Kindergarten Playground Add-on Options

Athi Toufexis, StudioGC, presented color samples for the Kindergarten playground. The Committee chose the gold, black and blue option.

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to approve the proposal from NuToys Leisure Products for playground equipment and surfacing in an amount not to exceed \$30,000.

III. Todd Hall Plaza Lighting Update

StudioGC and the District will coordinate on the renderings and will present the concept at a future Committee meeting.

IV. Master Facilities Plan Draft

Athi Toufexis, StudioGC, presented the Master Facilities Plan Draft. The Committee discussed the draft noting that the Fire Alarm work timing to FY21 and approved design for the Todd Hall classroom entrances be updated.

5. Old Business

a. Village of Lincolnwood Construction Project & Bus Routes Updates

I. Lincolnwood Water Transmission Main Project (Estimated Completion Fall 2020)

II. Village of Lincolnwood's North Shore Outfall Sewer Project (Estimated Completion July 2020)

The bulk of this project has been completed. The project would not have an impact on alleviating any flooding in the Rutledge Hall parking lot.

6. New Business

a. District Facilities Update

Courtney Whited, Business Manager/CSBO presented her review of the elevator contracts maintenance plans and a timeline of when the contracts can be bid.

The District reached out to Acitelli via phone and email regarding the Lincoln Hall HVAC project completion and there has been no response from the vendor. The Committee directed the Administration to have Legal Counsel send a letter to the vendor.

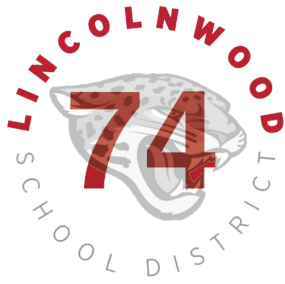
7. Adjournment

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 4:09 p.m.

The next Facilities Committee meeting is scheduled for July 23, 2020 at 3:30 p.m. The public is welcome.

John P. Vranas, Chairman

Elaina Geraghty, Member



Executive Summary Facilities Committee Meeting

DATE: July 23, 2020

TOPIC: Rutledge Hall Small Group Instruction Classroom

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

As Rutledge Hall staff members continue to support students through small group instruction for EL, Intervention, GATE, and Special Education, there is a need for additional instructional spaces within the school building. Studio GC concluded Orbis Construction Company, Inc. is the responsible bidder with the lowest cost. Their total base bid amount is \$82,500.00. This includes the alternate of \$72,500 for work outside of school hours if students are on campus and a contingency allowance in the amount of \$10,000 that will be returned to the school district if not used by the end of the project.

Fiscal Impact:

\$82,500

Recommendation:

It is the Administrative recommendation that the Facilities Committee concurs to recommend to the Board of Education to approve the contract from Orbis Construction Company, Inc. for the Rutledge Hall small group instruction classroom conversion in the amount of \$82,500.



223 W. Jackson Blvd., Suite 1200
Fax: 312.253.3401
Chicago, IL 60606
Phone: 312.253.3400

July 13, 2020

Mrs. Courtney Whited
Business Manager/CSBO
Lincolnwood School District 74
6950 N. East Prairie Road
Lincolnwood, IL 60712

RE: Rutledge Hall Small Group Room Renovation
Project No. 20040

Dear Mrs. Whited:

Bids for the above referenced project were received at 10:00 a.m. on Friday, June 19, 2020. There were seven (7) bidders of record; five (5) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the Rutledge Hall Small Group Room Renovation project be awarded to the lowest responsible, responsive bidder, **Orbis Construction Co. Inc.**, if the project is approved to proceed. Their total base bid amount is **\$82,500.00**. This includes contingency allowance monies in the amount of \$10,000.00 that will be returned to the school district if not used at the end of the project.

Contractors were also asked to provide pricing for one (1) alternate. Orbis Construction Co, Inc. provided the following price:

1. Reduction in project costs if the work is done during normal work hours (*Base bid is any work to occur from August 24, 2020 and after is to be done on second shift, after 3:30pm.*) (-\$7,500.00).

The Board may or may not choose to include this alternate with their bid. If the Board includes alternate 1, the total bid amount is **\$75,000.00**.

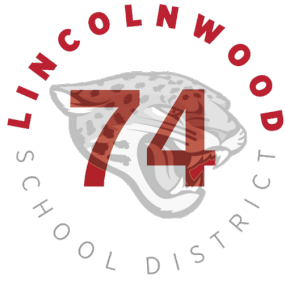
Please do not hesitate to contact me if you have any questions.

Sincerely,

Athi Toufexis, AIA, LEED-AP

Enclosure – Bid Tabulation

cc: Pat Callahan, ALEP, AIA, LEED-AP, StudioGC
Vicki Luczynski, StudioGC



Facilities Committee Meeting

DATE: July 23, 2020

TOPIC: District Architect of Record - StudioGC architecture+interiors Projects Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with Athi Toufexis, Principal,
StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

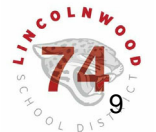
To provide the Facilities Committee updates on StudioGC architecture+interiors District Projects:

1. Todd Hall Flooring (see attachments)
2. Field Drainage (see attachments)
 - Baseball/Softball Infield Mix
 - Additional Underdrain Line
3. Todd Hall Plaza Lighting
4. Lincoln Hall and Todd Hall Roofing
5. Kindergarten Playground
6. Grade 4 Furniture



7.13.20
19080 **1**

CONSTRUCTION PROGRESS
LINCOLNWOOD SD74
2020 FLOORING REPLACEMENT AT TODD HALL
6950 E Prairie Road, Lincolnwood, IL 60712



Additional Todd Hall Flooring



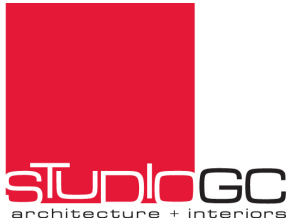
Question from Athi. The psychologist office is the only office where the existing glazed block at the base of the wall has been painted over to match the wall along one wall (about 10' length). Where there is glazed block, we don't apply wall base on top of it (for example, in the classrooms). The wall in the psych office did not have wall base on it before. Reference pictures of psych office and painted glazed block; and classroom with unpainted glazed block and no base below.





TODD HALL LIBRARY CARPET





223 West Jackson Boulevard
Suite 1200
Chicago, IL 60606
Phone: 312 253 3400
Fax: 312 253 3401

MEMORANDUM

DATE: July 13, 2020
TO: Lincolnwood SD 74
Board of Education Facilities Committee
FROM: Athi Toufexis, AIA, LEED-AP
RE: Site Drainage Improvements project update

During the on-site preconstruction meeting with Holiday Sewer and Water Construction, it was identified that the contractor had included in their base bid amount the cost to remove the existing infield dirt area, and replace it with new mix (area highlighted in blue below), at the north baseball field. The intent on the drawings was that this area was to remain as is, and the contractor would only top-dress the grass mound area. The infield mix work was to then be completed by other contractors previously discussed with the district. For reference, Holiday estimates the cost of the north baseball field work included in their bid proposal was 370 square yards of mix at \$15.80 per square yard, for \$5,846. No work was included in Holiday's bid for the south softball dirt area, per the drawings.

For the consideration of the Committee, we requested a price from Holiday Construction to also remove the existing infield mix and replace with new at the south softball field (area highlighted in yellow below). Holiday Construction provided a proposal for this work for \$13,000.

The preconstruction meeting also occurred a couple days after a heavy rain event. An area of the south softball field was observed to still have standing water. The option of adding an additional underdrain line to this area is being proposed, shown in red below. Per the unit pricing on the contract, the additional cost for this line would be 90' of 4" pipe at \$32.50/foot, for a total of \$2,925.

There is a contingency allowance of \$25,000 included in the project contract.

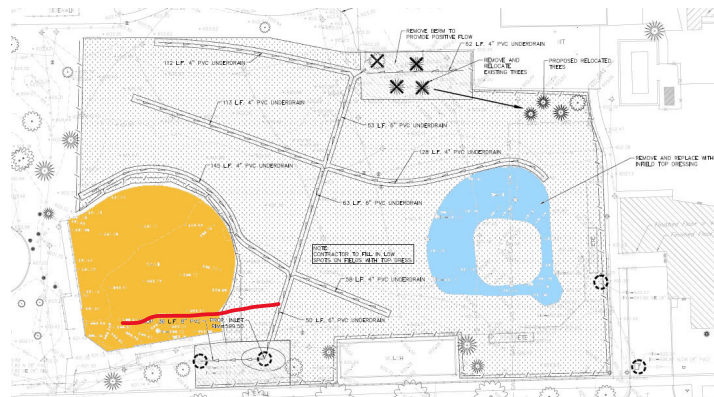


Fig. 1: Site plan – Field Area

Cc: Pat Callahan, StudioGC





Facilities Committee Meeting

DATE: July 23, 2020

TOPIC: District Facilities Update

PREPARED BY: Courtney Whited

Recommended for:

Action

Discussion

Information

Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide project(s)

1. Lincoln Hall HVAC Update - Acitelli/Legal
2. Rutledge Hall Signage
3. Rutledge Hall and Todd Hall Staff Lounge Countertops
4. Rutledge Hall Staff Lounge Tile

Lincolnwood Capital Project News Water Transmission Main

This week, the contractor abandoned and replaced water services on Oakton Street from Central Park to Lawndale Avenues (see photo). The contractor completed excavation for the concrete base course and curb on Hamlin Avenue, north of Howard Street. The concrete subcontractor poured a miscellaneous concrete base course and curb patches on Hamlin Avenue.

Next week, the contractor will continue abandoning and replacing water services on Oakton Street from Lawndale to Hamlin Avenues. The concrete subcontractor will complete pouring concrete base and curb on Hamlin Avenue from Jarvis Avenue to Harvard Terrace. The asphalt subcontractor will place the first layer of asphalt, level binder, on Hamlin Avenue from Lunt Avenue to Howard Street.



July 10, 2020