



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
REGULAR MEETING AGENDA
THURSDAY, FEBRUARY 6, 2020 AT **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, IL 60712,
on Thursday, February 6, 2020.*

Bill reviewers for this month: Jeffrey S. Evens and Myra A. Foutris

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - **(7:30 p.m.)**

- Scott L. Anderson
- Kevin Daly
- Jeffrey S. Evens
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- | | |
|--|--|
| <input type="checkbox"/> Dr. Kimberly A. Nasshan | <input type="checkbox"/> Dr. Dominick Lupo |
| <input type="checkbox"/> Dr. David L. Russo | <input type="checkbox"/> Mark Atkinson |
| <input type="checkbox"/> Courtney Whited | <input type="checkbox"/> Chris Harmon |
| <input type="checkbox"/> Jennifer Ruttkay | <input type="checkbox"/> Erin Curry |
| <input type="checkbox"/> Christopher Edman | <input type="checkbox"/> Christina Audisho |
| <input type="checkbox"/> Renee Tolnai | |

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITION

- a. Lincoln Hall Geography Bee Winner: 8th Grade Student Patrick K.
- b. Lincoln Hall Spelling Bee Winner: 8th Grade Student Asma P.

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. Approval of Minutes

- I. Regular Board Meeting Minutes - January 9, 2020

b. Employment Matters

I. Personnel Report

II. New Employment

- 1. **Odisho Audisho**, Paraprofessional, Rutledge Hall, effective January 27, 2020, \$16.17/Hr

III. Retirement Request

- 1. **Mary Canavan**, Kitchen Staff, Lincoln Hall, effective January 31, 2020

IV. Leave Request

1. **Kristin Cardo**, 1st Grade Teacher, Todd Hall, effective on or about April 2, 2020, expected return 2020-2021 school year
2. **Tom Foust**, 6th Grade STEM Teacher, effective on or about May 21, 2020, expected return 2020-2021 school year
3. **Kyong Lee**, EL Teacher, Todd Hall, effective February 10, 2020, expected return March 20, 2020
4. **Maria Ricotta**, Food Science Teacher, Lincoln Hall, effective February 7, 2020, expected return unknown at this time
5. **Jamie Schremser**, Physical Education, Todd Hall, effective January 18, 2020, expected return unknown at this time

c. Post-Issuance Tax Compliance Reports

- I. The Finance Committee concurs to recommend to the Board of Education to accept the findings contained in the Post-Issuance Tax Compliance Reports. Based upon the support of the Finance Committee, the Post-Issuance Tax Compliance Reports have been placed on the Board of Education agenda for approval at the February 6, 2020 meeting.

d. Auditor Lauterbach & Amen, LLP - Letter of Engagement

- I. The Finance Committee concurs to recommend to the Board of Education to retain the firm of Lauterbach & Amen, LLP with fees of \$21,750 for the FY21 District audit, \$22,250 for the FY22 District audit, and \$22,750 for the FY23 District audit.

e. Raptor Technologies, LLC Subscription Agreement

- I. The Finance Committee concurs to recommend to the Board of Education to approve the Agreement with Raptor Technologies, LLC for Visitor Management System in the amount of \$2,750 from February 1, 2020 to February 1, 2021.

f. 2020-21 PowerSchool Contracts for Registration and SIS Maintenance and Support

- I. The Finance Committee concurs to recommend to the Board of Education to approve both PowerSchool Contracts for SIS Maintenance and Support in the amount of \$6,871.52 and for Registration in the amount of \$9,807.30 from February 1, 2020 to January 31, 2021.

g. School Maintenance Project Grant

- I. The Facilities Committee concurs to recommend to the Board of Education to approve the District Certification form and Taxpayer Identification form in order to complete the application process before the February 14, 2020 deadline.

h. Proper Drainage for Campus Athletic Fields

- I. The Facilities Committee concurs to recommend to the Board of Education to authorize StudioGC to prepare final engineering drawings and bidding documents for Summer 2020 field drainage work not to exceed \$300,000.

i. 2020 Infinite Connections, Inc. Consulting Services Agreement – Sixth Extension

- I. The Finance Committee concurs to recommend to the Board of Education to approve the Infinite Connections, Inc. Consulting Services Agreement – Sixth Extension for E-rate consultation services in the amount of \$4,400 from February 1, 2020 to January 31, 2021.

j. 2nd Reading/Adoption of Policy

- I. 4:30 Revenue and Investments
- II. 5:30 Hiring Process and Criteria
- III. 5:50 Drug-and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

- IV. 5:90 Abused and Neglected Child Reporting
- V. 6:60 Curriculum Content
- VI. 7:20 Harassment of Students Prohibited
- VII. 8:30 Visitors to and Conduct on School Property
- VIII. 2:100 Board Member Conflict of Interest
- IX. 5:100 Staff Development Program
- X. 5:120 Employee Ethics; Conduct; and Conflict of Interest
- XI. 7:150 Government Agency and Law Enforcement Interviews of Students at School
- XII. 7:270 Administering Medicines to Students
- k. Upcoming Staff Development Opportunity
 - I. National School Public Relations Association, July 12, 2020 to July 15, 2020, in St. Louis, Missouri, for Christina Audisho, Director of Community Relations
 - I. Recommended 2020-21 School Fees
 - I. The Finance Committee concurs to recommend to the Board of Education to approve the 2020-21 School Fee Schedule, as presented.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

- 5. UNFINISHED BUSINESS
- 6. NEW BUSINESS
- 7. COMMUNICATION FROM BOARD MEMBERS
 - a. NTDS/District 807: **John P. Vranas/Kevin Daly**
 - b. IASB (Illinois Association of School Boards): **Elaina Geraghty/Myra A. Foutris**
 - c. Finance Committee: **Kevin Daly/John P. Vranas**
 - d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
 - e. Policy Committee: **Rupal Mandal/Myra A. Foutris/Jeffrey S. Evens**
 - I. Board of Education 1st Reading
 - 1. 2:105 Ethics and Gift Ban
 - 2. 2:110 Qualifications, Term, and Duties of Board Officers
 - f. President's Report: **Scott L. Anderson**
 - I. Important Dates
 - II. INFORMATION/ACTION: Bi-Annual Review of Closed Meeting Minutes

Rationale: The Board of Education semi-annually reviews closed session minutes per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education

authorize the release of certain closed session minutes, as listed in the attachment between January 15, 2008 to December 5, 2019, which were reviewed by the Board of Education and recommended by the Secretary of the Board of Education, as no longer needing confidential treatment.

Motion by Member: _____ Seconded by: _____

III. INFORMATION/ACTION: Destruction of Closed Meeting Audio Recordings

Rationale: The Board of Education approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist, per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education authorize the destruction of certain closed session audio recordings, as listed on the attachment, which were held prior to July 1, 2018, and for which approved minutes already exist, as reviewed by the Board of Education and recommended by the Secretary of the Board of Education.

Motion by Member: _____ Seconded by: _____

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Tammer Gad (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kimberly A. Nasshan**
 - I. INFORMATION/DISCUSSION: Other Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David L. Russo**
 - I. INFORMATION/DISCUSSION: Other Updates
- c. Business and Operations, Business Manager/CSBO: **Courtney Whited**
 - I. INFORMATION/DISCUSSION: Finance Report - November 2019
 - II. INFORMATION/DISCUSSION/ACTION: NTDSE Memorandum of Understanding (MOU)

Rationale: The Lincolnwood School District 74 Board of Education approves all Memorandum of Understandings (MOU).

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education accept the NTDSE Memorandum of Understanding (MOU), as presented and opt to pay its share of the Molloy Renovation Fees.

Motion by Member: _____ Seconded by: _____

III. INFORMATION/ACTION: Bills Payable in the Amount of \$1,186,997.33
Bills reviewed this month by: Jeffrey S. Evens and Myra A. Foutris

Rationale: The Board of Education routinely reviews and approves invoices and bills.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,186,997.33.

Motion by Member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - Personnel.

Motion by Member: _____ Seconded by: _____

12. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.