



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
THURSDAY, DECEMBER 5, 2019 AT **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, *President*  
**Kevin Daly**, *Vice President*  
**John P. Vranas**, *Secretary*  
**Jeffrey S. Evens**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, *Superintendent of Schools*  
**Dr. David Russo**, *Assistant Superintendent for Curriculum and Instruction*  
**Courtney Whited**, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, IL 60712,  
on Thursday, December 5, 2019.*

Bill reviewers for this month: Myra A. Foutris and Rupal Mandal

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - **(7:30 p.m.)**

- Scott L. Anderson
- Kevin Daly
- Jeffrey S. Evens
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- |  |  |
|--|--|
| <input type="checkbox"/> Dr. Kimberly A. Nasshan | <input type="checkbox"/> Dominick Lupo     |
| <input type="checkbox"/> Dr. David L. Russo      | <input type="checkbox"/> Mark Atkinson     |
| <input type="checkbox"/> Courtney Whited         | <input type="checkbox"/> Chris Harmon      |
| <input type="checkbox"/> Jennifer Ruttkay        | <input type="checkbox"/> Erin Curry        |
| <input type="checkbox"/> Christopher Edman       | <input type="checkbox"/> Christina Audisho |
| <input type="checkbox"/> Renee Tolnai            |  |

2. AUDIENCE TO VISITORS

3. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. Approval of Minutes

- I. Regular Board Meeting Minutes - November 7, 2019
- II. Approval of Closed Session Minutes - November 7, 2019

b. Employment Matters

- I. Personnel Report
- II. Resignation
  - 1. **Clara Flores**, Lunchroom/Recess Supervisor, Todd Hall, effective November 15, 2019
  - 2. **Sarah Benjamin**, Transportation Coordinator/Receptionist, Administration, effective December 6, 2019
- III. Parental Leave Request

1. **Jill Litwin**, Gifted Education Teacher, Rutledge Hall, effective on or about April 26, 2020, expected return for the 2020-2021 school year

IV. Title Change to Match Job Duties

1. **Christina Audisho**, Director of Community Relations, Administration, effective December 5, 2019

c. Policy

I. Consent Only - Policies Excluded from 1st Reading for Approval\*

\*These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. 2:70 Vacancies on Board of Education - Filling Vacancies
2. 4:60 Purchases
3. 5:10 Equal Employment Opportunity and Minority Recruitment
4. 6:20 School Year Calendar and Day
5. 2:200 Types of Board of Education Meetings
6. 2:220 Board of Education Meeting Procedure
7. 2:260 Uniform Grievance Procedure
8. 4:150 Facility Management and Expansion Programs
9. 5:200 Terms and Conditions of Employment and Dismissal
10. 5:220 Substitute Teachers
11. 5:250 Leaves of Absence
12. 5:330 Sick Days, Vacation, Holidays, and Leaves
13. 6:150 Home and Hospital Instruction

d. Anticipated Dates for the 2020 Board of Education Meetings

- I. The Lincolnwood School District 74 Board of Education must approve dates for the 2020 Regular Board of Education meetings. The meetings are held at Lincolnwood Village Hall at 7:30 p.m., unless otherwise noted. Feedback from the community to any of these meeting dates is welcome.

Thursday, January 9, 2020

Thursday, February 6, 2020

Thursday, March 5, 2020

Thursday, April 2, 2020

Thursday, May 7, 2020

Wednesday, June 3, 2020 (Lincoln Hall's Graduation is June 4, 2020)

Thursday, June 25, 2020

Thursday, August 6, 2020

Thursday, September 3, 2020

Thursday, October 1, 2020

Thursday, November 5, 2020

Thursday, December 3, 2020

e. Gas and Electric Services Request for Proposals (RFP)

- I. The Finance Committee concurred to recommend to the Board of Education to go out to bid drafting a Request for Proposal (RFP) for gas and electric services.

f. Annual Renewal of Building Automated Systems (BAS) Maintenance and Support

- I. The Finance Committee concurred to recommend to the Board of Education to Renew Annual BAS (Building Automated Systems) Maintenance and Support Contract with Control Engineering Corp. for

the 2020 calendar year in the amount of \$9,524.

g. Upcoming Staff Development Opportunities

- I. Illinois Music Educators Conference (ILMEA), January 30, 2020 to February 1, 2020, in Peoria, IL for Lincoln Hall Music Teacher Erin Forrest, as presented.

h. Copier Lease and Service Agreements - IMAGETEC L.P.

- I. The Finance Committee concurred to recommend to the Board of Education to approve these Agreements from IMAGETEC L.P. for copier lease and service in the amount of \$55,040.64 per year from February 2020 to February 2023.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. UNFINISHED BUSINESS

5. NEW BUSINESS

6. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards): **Elaina Geraghty/Myra A. Foutris**
- c. Finance Committee: **Kevin Daly/John P. Vranas**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. Policy Committee: **Rupal Mandal/Myra A. Foutris/Jeffrey S. Evens**

I. 1st Reading

1. 2:20 Powers and Duties of the Board of Education; Indemnification
2. 4:15 Identity Protection
3. 4:80 Accounting and Audits
4. 5:20 Workplace Harassment Prohibited

f. President's Report: **Scott L. Anderson**

I. Important Dates

7. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Tammer Gad (President)**

8. SUPERINTENDENT REPORTS

a. Superintendent's Report: **Dr. Kimberly A. Nasshan**

I. INFORMATION/DISCUSSION: Other Updates

II. INFORMATION/DISCUSSION: Lincolnwood School District 74 Communications Update - Christina

Audisho, Director of Community Relations

b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David L. Russo**

I. INFORMATION/ACTION: Public Hearing for Calendar Dates

Rationale: The Board of Education must hold a public hearing for audience comments on school being held in session on November 11, Veterans Day, during the 2020-21, 2021-22 and 2022-23 school calendar years and February 12, Lincoln's Birthday, during the 2020-21, school calendar year. These dates must be approved by the Board of Education.

PUBLIC HEARING

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding school being in session on November 11, Veterans Day, during the 2020-21, 2021-22 and 2022-23 school calendar years and February 12, Lincoln's Birthday, during the 2020-21, school calendar year.**

Motion by Member: \_\_\_\_\_ Secoded by : \_\_\_\_\_

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

**Recommended motion: I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding school being in session on November 11, Veterans Day, during the 2020-21, 2021-22 and 2022-23 school calendar years and February 12, Lincoln's Birthday, during the 2020-21, school calendar year.**

Motion by Member: \_\_\_\_\_ Secoded by: \_\_\_\_\_

CALENDAR DATE APPROVAL

**Recommended motion: I move that the Lincolnwood School District 74 Board of Education approve school being in session on November 11, Veterans Day, during the 2020-21, 2021-22 and 2022-23 school calendar years and February 12, Lincoln's Birthday, during the 2020-21, school calendar year.**

Motion by Member: \_\_\_\_\_ Secoded by: \_\_\_\_\_

II. INFORMATION/DISCUSSION/ACTION: Approval of the 2020-2021, 2021-2022, 2022-2023 District Calendars

Rationale: The Board of Education approves the District Calendars.

**Recommended motion: I move the Lincolnwood School District 74 Board of Education approve the 2020-2021, 2021-2022, 2022-2023 District Calendars, as presented.**

Motion by Member: \_\_\_\_\_ Secoded by: \_\_\_\_\_

c. Business and Operations, Business Manager/CSBO: **Courtney Whited**

I. INFORMATION/DISCUSSION: Finance Report - SEPTEMBER 2019

II. INFORMATION/ACTION: Approval of the 2019 Property Tax Levy

Rationale: The Board of Education must hold a public hearing for possible audience comments on the

2019 Property Tax Levy. The Board of Education must approve the Levy Adoption Resolution and the Truth in Taxation Certificate of Compliance.

PUBLIC HEARING

OPEN PUBLIC HEARING

**I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding the 2019 Tax Levy.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

**I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding the 2019 Tax Levy.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2019 PROPERTY TAX LEVY APPROVAL

**I move that the Lincolnwood School District 74 Board of Education adopts the 2019 Levy Resolutions as presented. This represents a 2.50% increase on last year’s capped funds extension combined with the 26.28% increase on debt service for an overall 3.87% increase on last year’s levy. The Board also directs the Business Manager to file the Truth in Taxation Certificate of Compliance and all other documentation before the last Tuesday in December.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

III. INFORMATION/ACTION: Bills Payable in the Amount of \$1,475,001.71  
**Bills reviewed this month by: Myra A. Foutris and Rupal Mandal**

Rationale: The Board of Education routinely reviews and approves invoices and bills.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,475,001.71.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

9. AUDIENCE TO VISITORS

10. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*