



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
POLICY COMMITTEE MEETING AGENDA  
FRIDAY, SEPTEMBER 20, 2019 AT **8:00 AM**

BOARD OF EDUCATION  
**Scott L. Anderson**, *President*  
**Kevin Daly**, *Vice President*  
**John P. Vranas**, *Secretary*  
**Jeffrey S. Evens**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, *Superintendent of Schools*  
**Dr. David Russo**, *Assistant Superintendent for Curriculum and Instruction*  
**Courtney Whited**, *Business Manager/CSBO*

*Agenda of the Policy Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building, 6950 East Prairie Road, Lincolnwood, IL 60712, on Friday, September 20, 2019.*

1. Call to Order
2. Audience to Visitors
3. Approval of Minutes
  - a. Policy Committee Meeting - August 23, 2019
4. New Business
  - a. Policy 4:82 Capital Assets (New Policy Suggested by District Auditor's Lauterbach & Amen, LLP)
  - b. Facilities Committee Request for Review Regarding Proper Email Destruction
    - I. Illinois State Archives - Records Management Division
      1. A Quick Guide for Disposing of Local Records
    - II. Sample 2017 Certified Record Destruction Report
    - III. 5:130 Responsibilities Concerning Internal Information
5. Old Business
  - a. 8:20 Community Use of School Facilities - Administrative Procedure Fee Schedule and Exhibits
    - I. District Legal Counsel Red-lined Edits on Administrative Procedure and Exhibits for Final Policy Committee Review.
6. Adjournment

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*