



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
THURSDAY, SEPTEMBER 6, 2018 AT **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, *President*  
**Kevin Daly**, *Vice President*  
**John P. Vranas**, *Secretary*  
**Nathan Cachila**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, *Superintendent of Schools*  
**Dr. David Russo**, *Assistant Superintendent for Curriculum and Instruction*  
**Robert J. Ciserella**, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue,  
Lincolnwood, Illinois, on Thursday, September 6, 2018.*

**NEW STAFF RECEPTION 7:00-7:30 P.M.**

Bill reviewers for this month: Myra A. Foutris and John P. Vranas

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)**

- Scott L. Anderson
- Nathan Cachila
- Kevin Daly
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

**ADMINISTRATIVE TEAM MEMBERS**

- Dr. Kimberly A. Nasshan
- Dr. David L. Russo
- Robert Ciserella
- Courtney Adams
- Jennifer Ruttkay
- Christina Audisho
- Renee Tolnai
- Erin Curry
- Scott Grens
- Chris Harmon
- Dominick Lupo

**2. AUDIENCE TO VISITORS**

**3. DISTRICT RECOGNITION**

- a. 2018-2019 New Staff Introductions by Principals

**4. INFORMATION/ACTION: CONSENT AGENDA**

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

- a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - August 2, 2018

1. Closed Session Minutes - August 2, 2018
- II. Special Board Meeting Minutes - August 21, 2018
- b. EMPLOYMENT MATTERS
  - I. NEW EMPLOYMENT
    1. **Grace Han**, Paraprofessional, Lincoln Hall, start date August 20, 2018 \$15.85/hr.
    2. **Mary Canavan**, Kitchen Staff, Lincoln Hall, start date August 27, 2018, \$12.31/hr.
    3. **Sarah Benjamin**, Receptionist/Student Transportation Coordinator, Administration Building, start date September 4, 2018, \$20.39.
    4. **Raisa Martin**, Paraprofessional, Rutledge Hall, start date August 20, 2018, \$14.85/hr.
    5. **Audrey Evans**, Instructional Tech Coach, Todd Hall, start date August 20, 2018, Class 3, Level 8, \$69,703.
  - II. RESIGNATION
    1. **Elisabeth Elia**, Kitchen Staff, Lincoln Hall, effective August 10, 2018.
    2. **Taylor Hogan**, Paraprofessional, Todd Hall, effective August 17, 2018.
    3. **Asma Betar**, Lunch/Recess Supervisor, Todd Hall, effective August 20, 2018.
    4. **Jhoanna Lopez**, Lunch/Recess Supervisor, Todd Hall, effective August 21, 2018.
  - III. TERMINATION
    1. **Elizabeth Faul**, Payroll/Benefits Coordinator, Administration, effective September 6, 2018.
- c. Z3 SOLUTIONS, LLC.
  - I. Approval of Change Order #07
    1. Z3 Solutions, LLC., the Administration with the support of the Facilities Committee recommend accepting Change Order #07 in the amount of \$34,729.80.
  - II. Approval of Change Order #57
    1. Z3 Solutions, LLC., the Administration with the support of the Facilities Committee recommend accepting Change Order #57 in the amount of \$10,724.21.
- d. The 2017-2018 Administrator and Teacher Salary and Benefit Report
  - I. The attached 2017-2018 Administrator and Teacher Salary and Benefit Report spreadsheet with required information is presented to be compliant with PA 97 – 256 and for informational purposes to the Board of Education.
- e. Renewal of Pear Deck, Inc. Contract for 2018-2019 School Year
  - I. It is the Administrative recommendation and supported by the Finance Committee to renew the Pear Deck, Inc. contract for the 2018-19 school year In the amount of \$750.
- f. Blackboard Inc. Website Annual Contract Renewal for the 2018-2019 School Year
  - I. It is the Administrative recommendation and supported by the Finance Committee to approve the Blackboard Inc. website Renewal Confirmation Notice dated June 28, 2018 in the amount of \$6,026.61 for the 2018-2019 school year.
- g. MealViewer Services, LLC Software Systems Agreement for the 2018-2019 School Year
  - I. It is the Administrative recommendation and supported by the Finance Committee to support the purchase of the MealViewer Services, LLC Software Systems Agreement with an annual cost of \$1,440 for the 2018-2019 school year.
- h. Renewal of Gagle.Net, Inc. Contract for the 2018-2019 School Year

- I. It is the Administrative recommendation and supported by the Finance Committee to renew the Gaggle.Net, Inc. Contract in the amount of \$2,975 for the 2018-2019 school year.
- i. Renewal of Midco, Inc. Mitel MiVoice Gold and Nickel Maintenance Plans
  - I. It is the Administrative recommendation and supported by the Finance Committee to renew the Midco, Inc. Gold and Nickel Mitel MiVoice maintenance plans in the amount of \$7,501.20.
- j. Annual Renewal of Actively Learn Inc. License at Lincoln Hall for the 2018-2019 School Year
  - I. It is the Administrative recommendation and supported by the Finance Committee to support the recommendation to renew the Actively Learn Inc. License at Lincoln Hall in the amount of \$4,200 for the 2018-2019 school year.
- k. Policies
  - I. Consent Only - Policies Excluded from 1st Reading for Approval\*
    - \*These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.
    - 1. Policy 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
    - 2. Policy 6:120 Education of Children with Disabilities
    - 3. Policy 6:230 Library Media Program
    - 4. Policy 6:240 Field Trips

I. Donations

- I. The Board of Education must approve donations to the District per Policy 8:80. The Lincolnwood School District 74 received a \$100 donation from Nancy A. Spector for the purpose of supporting Lincoln Hall Fine Arts Department.
- II. The Board of Education must approve donations to the District per Policy 8:80. The Lincolnwood School District 74 received a \$681.20 donation from Orangetheory Fitness, Skokie for the purpose of supporting Lincolnwood School District 74.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Nathan Cachila**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**
- c. Finance Committee: **Nathan Cachila/Kevin Daly**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. Policy Committee: **Elaina Geraghty/Myra A. Foutris/Rupal Mandal**

I. Policies - 1st Reading

- 1. Policy 7:50 School Admissions and Student Transfers to and from Non-District Schools

- 2. Policy 5:290 Employment Termination and Suspensions
- 3. Policy 6:135 Accelerated Placement Program
- 4. Policy 6:250 Community Resource Persons and Volunteers

f. President's Report: **Scott L. Anderson**

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Steve Robertson (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kim A. Nasshan**
  - I. INFORMATION/DISCUSSION: Other Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David Russo**
  - I. INFORMATION/DISCUSSION: Other Updates
- c. Business and Operations, Business Manager: **Robert Ciserella**
  - I. INFORMATION/DISCUSSION: Finance Report - JUNE 2018
  - II. INFORMATION/ACTION: Bills Payable in the Amount of \$2,883,384.71  
**Bill reviewed this month by: Myra A. Foutris and John P. Vranas**

Rationale: The Board of Education routinely reviews and approves invoices and bills.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$2,883,384.71**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

10. AUDIENCE TO VISITORS

11. **RECESS INTO CLOSED SESSION**

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and 5 ILCS 120/2(c)(11) - *Litigation*, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

12. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*