



LINCOLNWOOD SCHOOL DISTRICT 74  
 BOARD OF EDUCATION  
 REGULAR MEETING AGENDA  
 Thursday, June 28, 2018 at **7:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, President  
**Kevin Daly**, Vice President  
**John P. Vranas**, Secretary  
**Nathan Cachila**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, Superintendent of Schools  
**Dr. David Russo**, Assistant Superintendent for Curriculum and Instruction  
**Robert J. Ciserella**, Business Manager/CSBO

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74  
 Cook County, Illinois, held at the Marvin Garlich Administration Building, 6950 N. East Prairie Road,  
 Lincolnwood, Illinois, on Thursday, June 28, 2018.*

Bills Reviewed This Month By: Member Daly and Member Cachila

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

- Scott L. Anderson
- Nathan Cachila
- Kevin Daly
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Dr. Kim Nasshan | <input type="checkbox"/> Dr. David Russo   | <input type="checkbox"/> Robert Ciserella |
| <input type="checkbox"/> Courtney Adams  | <input type="checkbox"/> Christina Audisho | <input type="checkbox"/> Erin Curry       |
| <input type="checkbox"/> Scott Grens     | <input type="checkbox"/> Chris Harmon      | <input type="checkbox"/> Renee Tolnai     |
| <input type="checkbox"/> Dominick Lupo   | <input type="checkbox"/> Jennifer Ruttkay  |   |

2. RECESS INTO CLOSED SESSION

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: 5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. AUDIENCE TO VISITORS

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - June 7, 2018
  - 1. Closed Session Minutes - June 7, 2018

b. EMPLOYMENT MATTERS

I. NEW EMPLOYMENT

- 1. **Lindsay Kopinski**, Instructional Technology Coach, Todd Hall School, start date August 20, 2018, Class 3, Level 9, \$71,147.

II. RESIGNATION

- 1. **Ellen Shankar**, Principal, Todd Hall School, effective June 30, 2018.
- 2. **Amy Butzow**, Administrative Assistant to Business Manager/Personnel Coordinator, Administration Building, effective June 22, 2018.

III. LEAVE REQUEST

1. **Karlene Stecher**, 8th Grade STEM, Lincoln Hall Middle School, for the 2018-2019 school year.
2. **Lisa Nanus**, Kindergarten Teacher, Todd Hall School, for the 2018-2019 school year.

c. POLICY

I. Consent Only - Policies Excluded From 1st Reading for Approval\*

\*These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. Policy 4:80 Accounting and Audits
2. Policy 6:60 Curriculum Content
3. Policy 6:240 Field Trips

d. Z3 SOLUTIONS, LLC

I. Credit For Faculty Bathroom Modifications

1. It is the Administrative recommendation and supported by the Facilities Committee to accept Change Order Request #4 as a credit in the amount of \$8,324.28, as presented.

II. Lincoln Hall Phase III Stage Curtain Modifications

1. It is the Administrative recommendation and supported by the Facilities Committee to accept Change Order Request #2 as a credit in the amount of \$24,706.84, as presented.

III. Lincoln Hall Canopy Replacement

1. It is the Administrative recommendation and supported by the Facilities Committee to accept Change Order Request #6 in the amount of \$61,629.14, as presented.

IV. Cost For Completing Rooms 206 & 307

1. It is the Administrative recommendation and supported by the Facilities Committee to accept Change Order Request #5 in the amount of \$14,940.25, as presented.

e. ARCON ASSOCIATES, INC.

I. East Gym Auditorium Duct & Structural Steel Review and Approval of Change Order for East Gym Ceiling

f. APPROVAL OF 2018-2019 PARENT/STUDENT HANDBOOK

- I. The Board of Education annually approves the Parent/Student Handbook so that it will be distributed within 10 days of the start of school as stated in the Board of Education Policies.

g. 2018 - 2019 LINCOLNWOOD SCHOOL DISTRICT 74 PRELIMINARY BUDGET

- I. The Board of Education is being presented with the 2018-2019 preliminary budget. As required by the Illinois School Code, the Administration requests permission to post the budget, which requires a 30 day posting period prior to approval. The final budget will be presented to the Board of Education for approval at the August 2, 2018 meeting.

h. 2018-2019 PROPERTY/CASUALTY INSURANCE RENEWAL WITH COLLECTIVE LIABILITY INSURANCE COOPERATIVE (CLIC)

- I. This is for informational purposes only. The 2018-2019 Property/Casualty Insurance Renewal with Collective Liability Insurance Cooperative (CLIC) is \$60,091.

i. 2018-2019 PREVAILING WAGE RESOLUTION

- I. It is the Administrative recommendation and supported by the Finance Committee for the Board of Education to approve the 2018-2019 Prevailing Wage Resolution.

j. 2018-2019 PROJECT LEAD THE WAY (PLTW) ANNUAL PARTICIPATION FORM

- I. It is the Administrative recommendation and supported by the Finance Committee for the Board of Education to renew the Annual Participation Form with PLTW in the amount of \$2,250 for the 2018-2019 school year.

k. KNOVATION (BRAINPOP & NETTREKKER) CONTRACT FOR THE 2018-2019 SCHOOL YEAR

- I. It is the Administrative recommendation and supported by the Finance Committee for the Board of education to approve of the contract as presented by Knovation for the 2018-2019 school year in the amount of \$6,817.04.

I. 2018-2019 SCHOOLGY LEARNING MANAGEMENT SYSTEM RENEWAL FOR LINCOLN HALL

I. It is the Administrative recommendation and supported by the Finance Committee for the Board of Education to approve the 2018-2019 Schoology Learning Management System contract for Lincoln Hall in the amount of \$3,700.

m. LAUTERBACH & AMEN, LLP - LETTER OF ENGAGEMENT

I. It is the Administrative recommendation and supported by the Finance Committee that the Board of Education approve the Letter of Engagement with Lauterbach & Amen, LLP for actuarial services associated with determining the value of Other Post-Employment Benefits for the years ending June 30, 2018 through June 30, 2021. The fees associated with this recommendation are \$3,250 for June 30, 2018, \$850 for June 30, 2019, \$3,450 for June 30, 2020 and \$890 for June 30, 2021.

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. UNFINISHED BUSINESS

6. NEW BUSINESS

a. INFORMATION/ACTION: RATIFICATION OF THE 2018-2022 LINCOLNWOOD SUPPORT STAFF UNION (LSSU) CONTRACT AND SALARY ADJUSTMENT MEMORANDUM OF UNDERSTANDING (MOU), AS PRESENTED

Rationale: The Board of Education approves all contracts.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the 2018-2022 Lincolnwood Support Staff Union (LSSU), as presented.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Nathan Cachila**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**
- c. Finance Committee: **Nathan Cachila/Kevin Daly**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. Policy Committee: **Elaina Geraghty/Myra A. Foutris/Rupal Mandal**
- f. President's Report: **Scott L. Anderson**

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Steve Robertson (President)**

9. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kim A. Nasshan**
  - I. INFORMATION/DISCUSSION: Other Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David Russo**
  - I. INFORMATION/DISCUSSION: Other Updates
- c. Business and Operations, Business Manager: **Robert Ciserella**
  - I. INFORMATION/DISCUSSION: Finance Report - APRIL 2018
  - II. INFORMATION/ACTION: Bills Payable in the Amount of \$1,686,573.28  
**Bill reviewed this month by: Member Daly and Member Cachila**

Rationale: The Board of Education routinely reviews and approves invoices and bills.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,686,573.28.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

10. AUDIENCE TO VISITORS

11. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*