



LINCOLNWOOD SCHOOL DISTRICT 74
 BOARD OF EDUCATION
 REGULAR BOARD MEETING AGENDA
 Thursday, May 3, 2018 at **7:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, President
Kevin Daly, Vice President
John P. Vranas, Secretary
Nathan Cachila
Myra A. Foutris
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David Russo, Assistant Superintendent for Curriculum and Instruction
Robert J. Ciserella, Business Manager/CSBO

Agenda of the regular meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Village of Lincolnwood Council Chambers, 6900 North Lincoln Avenue, Lincolnwood, Illinois on Thursday, May 3, 2018.

Bill Reviewers this month by: President Anderson and Member Mandal

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:30 p.m.)

- Scott L. Anderson
- Nathan Cachila
- Kevin Daly
- Myra A. Foutris
- Elaina Geraghty
- Rupal Mandal
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- | | | |
|--|--|---|
| <input type="checkbox"/> Dr. Kim Nasshan | <input type="checkbox"/> Dr. David Russo | <input type="checkbox"/> Robert Ciserella |
| <input type="checkbox"/> Courtney Adams | <input type="checkbox"/> Christina Audisho | <input type="checkbox"/> Erin Curry |
| <input type="checkbox"/> Scott Grens | <input type="checkbox"/> Chris Harmon | <input type="checkbox"/> Renee Tolnai |
| <input type="checkbox"/> Dominick Lupo | <input type="checkbox"/> Jennifer Ruttkay | |

- 2. AUDIENCE TO VISITORS
- 3. UNFINISHED BUSINESS
- 4. DISTRICT RECOGNITION

- a. **Beauty and the Beast** Preview
- b. PTA John Cahill Community Service Scholarship Recipients

5. **BOARD WILL ADJOURN SINE DIE FOR THE PURPOSE OF RE-ORGANIZATION**

6. RE-ORGANIZATION OF THE BOARD OF EDUCATION

- a. Election of President Pro Tem and Secretary Pro Tem.....Board Members
- b. Call to Order by President Pro Tem
- c. INFORMATION/ACTION: Re-Organization of the Board of Education.....**Dr. Kimberly A. Nasshan**
 - I. Election of Officers:
 - Election of President: _____
 - Election of Vice President: _____
 - Election of Secretary: _____

7. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

- a. APPROVAL OF MINUTES
 - I. Regular Board Meeting Minutes - April 4, 2018
 - II. Special Board Meeting - Committee of the Whole - March 19, 2018
 - 1. Closed Session Minutes - Special Board Meeting - Committee of the Whole - March 19, 2018

III. Special Board Meeting - March 30, 2018

1. Closed Session Minutes - Special Board Meeting - March 30, 2018

b. EMPLOYMENT MATTERS

I. NEW EMPLOYMENT

1. **Nathan Pratt**, STEM Teacher, Rutledge Hall School, start date August 20, 2018, Class 3, Level 10, \$72,690.
2. **Christopher Edman**, STEM Teacher, Todd Hall School, start date August 20, 2018, Class 3, Level 6, \$66,900.
3. **Jarrett Passaglia**, Engineer, Lincoln Hall Middle School, \$51,168 (pro-rated), effective April 19, 2018.

II. RESIGNATION

1. **Elizabeth Mach**, Interventionist, Lincoln Hall Middle School, effective June 7, 2018.
2. **Alex Joe**, 8th Grade Math Teacher, Lincoln Hall Middle School, effective June 7, 2018

c. POLICY

I. Consent Only - Policies Excluded From 1st Reading for Approval*

*These policies are excluded from first reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. Policy 6:20 School Year and Calendar Day
2. Policy 6:30 Organization of Instruction
3. Policy 6:255 Assemblies and Ceremonies

II. 2nd Reading/Consent Adoption

1. Policy 4:40 Incurring Debt
2. Policy 5:20 Workplace Harassment Prohibited

d. PMA FINANCIAL NETWORK ADVISORY AGREEMENT

- I. It is the Administrative recommendation, and supported by the Finance Committee, to enter into PMA Financial Networks's financial advisory agreement for proposed 2018 Bonds. The estimated fees in this agreement total \$27,130.

e. 2018-2019 TECHNOLOGY REFRESH FOR STUDENTS AND STAFF

- I. It is the Administrative recommendation, and supported by the Finance Committee, to purchase the above equipment from Apple Inc. in an amount not to exceed \$216,500.

f. ARCON ASSOCIATES, INC. MEMORANDUM OF UNDERSTANDING (MOU) LINCOLN HALL PHASE III FURNITURE REPLACEMENT

- I. It is the Administrative recommendation, and supported by the Finance Committee, to enter into the attached Memorandum of Understanding (MOU) with ARCON Associates, Inc. to be billed on a time and material basis.

g. Z3 PHASE III CONTRACT

- I. It is the Administrative recommendation, and supported by the Finance Committee, to enter into the Amendment to AIA Document A134 with Z3 for Phase III work at Lincoln Hall. The Agreement sets forth a fixed fee of \$711,054.

h. AT&T BUSINESS LOCAL CALLING AGREEMENT

- I. It is the Administrative recommendation, and supported by the Finance Committee, to accept the reduction in the rate charge for AT&T Business Local Calling Agreement from \$55 per month to \$30 per month.

i. CONTROL ENGINEERING CORP. - BUILDING AUTOMATION SYSTEM MAINTENANCE

- I. It is the Administrative recommendation, and supported by the Finance Committee, to maintain the Agreement with Control Engineering Corp. for Building Automation System Maintenance with an annual cost of \$9,152.

j. NORTHWEST EVALUATION ASSOCIATION (NWEA) RENEWAL CONTRACT

- I. It is the Administrative recommendation, and supported by the Finance Committee, to renew the contract with NWEA for MAP testing services in the amount of \$14,525.
- k. PHASE III LINCOLN HALL FURNITURE BID RECOMMENDATION
 - I. It is the Administrative recommendation, and supported by the Facilities Committee, to accept the bid from Lowery McDonnell for the purchase of Lincoln Hall Phase III furniture in the amount of \$161,071.
- l. AGREEMENT WITH UNITED ANALYTICAL FOR LINCOLN HALL ABATEMENT SERVICES
 - I. It is the Administrative recommendation, and supported by the Facilities Committee, to secure the services of United Analytical Services, Inc. relative to the Lincoln Hall abatement project in an amount not to exceed \$18,000.
- m. REQUEST TO BID LINCOLN HALL PHASE III ABATEMENT
 - I. It is the Administrative recommendation, and supported by the Facilities Committee, to go out to bid for Lincoln Hall Phase III abatement in an amount not to exceed \$60,000.
- n. RESULTS OF NATURAL GAS SERVICES REQUEST FOR PROPOSAL (RFP)
 - I. It is the Administrative recommendation, and supported by the Facilities Committee, to enter into an agreement with Vanguard Energy Services, LLC for natural gas services.
- o. SET TIME/DATES FOR BOARD OF EDUCATION MEETINGS
 - I. The Lincolnwood School District 74 Board of Education must set dates and times for the Regular Meetings of the Board of Education as required in Policy 2:210. The dates for the 2018 Board Meetings have been set and are listed below as a reminder.

Remaining 2018 Regular Board Meeting Dates:

- June 7, 2018 - Village Hall
- June 28, 2018 - Administration Building
- August 2, 2018 - Village Hall
- September 6, 2018 - Village Hall
- October 4, 2018 - Administration Building
- November 1, 2018 - Village Hall
- December 6, 2018 - Administration Building

Rationale: As part of the regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by Member: _____ Seconded by: _____

8. PUBLIC HEARING

- a. **INFORMATION/ACTION:** Public Hearing Concerning the Intent of the Lincolnwood School District 74 Board of Education to Sell \$3,000,000 School Fire Prevention and Safety Bonds and \$3,000,000 Working Cash Bonds.

Rationale: The Board of Education must hold a public hearing for possible audience comments regarding the District's plans to sell bonds.

PUBLIC HEARING

OPEN PUBLIC HEARING

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education open the public hearing regarding the intent of the Board of Education of the District, to sell \$3,000,000 School Fire Prevention and Safety Bonds for the purpose of conforming its existing facilities that house students to the building code promulgated by the State Board of Education of the State of

Illinois, by altering, reconstructing and repairing said facilities and having equipment purchased and installed therein and \$3,000,000 Working Cash Bonds for the purpose of increasing the Working Cash Fund of the District.

Motion by Member: _____ Seconded by: _____

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding the intent of the Board of Education of the District, to sell \$3,000,000 School Fire Prevention and Safety Bonds for the purpose of conforming its existing facilities that house students to the building code promulgated by the State Board of Education of the State of Illinois, by altering, reconstructing and repairing said facilities and having equipment purchased and installed therein and \$3,000,000 Working Cash Bonds for the purpose of increasing the Working Cash Fund of the District.

Motion by Member: _____ Seconded by: _____

9. NEW BUSINESS

- a. INFORMATION/DISCUSSION: POLICY (1st Reading) Elaina Geraghty/Rupal Mandal
 - I. Policy 5:240 Suspension
 - II. Policy 6:50 School Wellness

10. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Nathan Cachila**
- b. IASB (Illinois Association of School Boards): **Nathan Cachila/Elaina Geraghty**
- c. Finance Committee: **Nathan Cachila/Kevin Daly**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. Policy Committee: **Elaina Geraghty/Rupal Mandal**
- f. President's Report: **Scott L. Anderson**
 - I. Important Dates
 - II. INFORMATION/ACTION: Bi-Annual Review of Closed Meeting Minutes

Rationale: The Board of Education semi-annually reviews closed session minutes per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education authorize the release of certain closed session minutes, as listed in the attachment between January 2013-March 2018, which were reviewed by the Board of Education and recommended by the Secretary of the Board of Education, as no longer needing confidential treatment.

Motion by Member: _____ Seconded by: _____

III. INFORMATION/ACTION: Destruction of Closed Meeting Audio Recordings

Rationale: The Board of Education approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist, per 5 ILCS 120/2(c)(21) and Board Policy 2:220.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education authorize the destruction of certain closed session audio recordings, as listed on the attachment, which were held prior to November 2016, and for which approved minutes already exist, as reviewed by the Board of Education and recommended by the Secretary of the Board

of Education.

Motion by Member: _____ Seconded by: _____

11. COMMUNICATION TO THE BOARD OF EDUCATION

- a. PTA (Parent Teacher Association): **Courtney Tucker (President)**
- b. LTA (Lincolnwood Teacher Association): **Stephanie Shortell/Jamie Schremser (Co-Presidents)**
- c. LSSU (Lincolnwood Support Staff Union): **Carol Krikorian (President)**

12. SUPERINTENDENT REPORTS

- a. Superintendent's Report: **Dr. Kim A. Nasshan**
 - I. INFORMATION/DISCUSSION: Other Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David Russo**
 - I. INFORMATION/ACTION: Set Last Day of School for Each School Year.

Rationale: The Board of Education approves the last day of school for each school year.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the last day of school for the 2017-2018 school calendar to show a closing date of June 7, 2018.

Motion by Member: _____ Seconded by: _____

- II. INFORMATION/DISCUSSION: Other Updates
- c. Business and Operations, Business Manager: **Robert Ciserella**
 - I. INFORMATION/DISCUSSION: Finance Report - February 2018
 - II. INFORMATION/ACTION: Bills Payable in the Amount of **\$1,697,033.71**.
Bills Reviewed this month by: President Anderson and Member Mandal

Rationale: The Board of Education routinely reviews and approves invoices and bills.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,697,033.71.

Motion by Member: _____ Seconded by: _____

13. AUDIENCE TO VISITORS

14. RECESS INTO CLOSED SESSION

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purpose of: *5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

Motion by Member: _____ Seconded by: _____

15. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or

participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.