

Board of Education Student Fees Hearing  
Monday, July 12, 2021 5:30 PM  
McKinley Education Center CMR  
301 West F Street  
North Platte, NE 69103-1557

1. Roll Call
2. Student Fees Hearing
3. Public Comment
4. Adjournment

StudentsStudent Fees

The Board of Education of North Platte Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and State and Federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children that extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and to the extent permitted by law to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy, its guidelines or policies for specific categories of student fees. The District does so by setting forth the following policies and guidelines. This policy is subject to further interpretation or guidance by administrative guidelines or board regulations that may be adopted from time to time. In the event that the District would like to consider offering a service or materials for a fee which is not offered at the time the policy is adopted or consider charging a fee for services or materials currently provided at no charge, the Board shall hold a public hearing. The public hearing shall be held at a regular or special meeting on the proposed changes to the student fees policy before any changes are adopted. If changes are made to the policy after the public hearing, written notice shall be provided to the students and their parents as soon as is practical. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

**FEES AUTHORIZED:** Except as provided otherwise in this rule, the District may require and collect fees or other funds from or on behalf of students or require students to provide specialized equipment or specialized attire for any of the following purposes:

1. Participation in extracurricular activities;
2. Admission fees and transportation charges for spectators attending extracurricular activities;
3. Postsecondary education costs;
4. Transportation pursuant to Neb. Rev. Stat. § 79-241, 79-605 and 79-611;
5. Copies of student files or records pursuant to Neb. Rev. Stat. § 79-2,104;
6. Reimbursement to the District for School District's property lost or damaged by the student;

7. Before-and-after-school or pre-kindergarten services offered pursuant to Neb. Rev. Stat. § 79-1,104;
8. Summer school or night school; and
9. Breakfast and lunch programs.

#### Extracurricular Activities

Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District.

Students have the responsibility to pay any dues to belong to any extracurricular club or organization and to pay for attendance at any of their related activities. Fees to attend conferences and/or conventions of these organizations where participation is voluntary will be the responsibility of the student. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

#### Specialized Equipment or Attire for Extracurricular Activities

The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire.

Specialized equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Specialized attire fitted for the student and which the student generally wears exclusively, such as dance team, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits will be required to be provided by the participating student. The cost for maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the student.

Students have the responsibility to furnish personal or consumable equipment or attire for participation in extracurricular activities, including musical extracurricular activities, or for paying a reasonable usage cost for such equipment or attire.

Costs to the students can be waived through the District's fee waiver policy.

Items for the personal medical use or enhancement of the student (braces, mouthpieces, and the like) are the responsibility of the student participant.

#### Admission Fees and Transportation Charges for Spectators Attending Extracurricular Activities

Admission fees to extracurricular activities and transportation charges for spectators attending extracurricular activities may be charged and are not subject to a fee waiver.

### Postsecondary Education Costs

Students are responsible for postsecondary education costs. The phrase “postsecondary education costs” means tuition and other fees associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also choose to receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

### Transportation Costs

Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by state and federal laws and regulations.

### Copies of Student Files or Records

The Superintendent or Superintendent’s designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of student’s files or records for the parents of guardians of such student. A parent, guardian, or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the student's files or records and no fee shall be charged to search for or retrieve any student’s files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided to the extent required by federal or state laws and regulations.

### Damaged or Lost Items

Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

### Participation in Before-and-After-School or pre-Kindergarten Services

Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent that such services are required to be provided without cost.

### Participation in Summer School and/or Night School or Correspondence Courses

Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence course costs. Students who have failed to obtain credit for curricular classes they have taken during the normal school hours will be required to pay tuition costs for the class.

### Breakfast and Lunch Programs

Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of the items to be sold to students shall be consistent with applicable federal and state laws and regulations.

### Guidelines for Non-Specialized Attire Required for Specific Courses and Activities and Costs of Field Trips Associated with the Curriculum

Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, course, and activities in which the students participate where the administrator or teacher responsible for the program, course, or activity specifies the required attire in writing.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for course of instruction in vocational, technical, industrial arts, chemical, and chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiation, or other similar hazards. Building administrators are directed to ensure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as directed.

The District will provide for costs of students and staff to attend specific events, activities, or attractions associated with curricular field trips with the exception of minor consumables such as meals.

### Personal or Consumable Items and Miscellaneous

1. General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, etc. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property. Equipment or supplies of a specialized nature for certain courses (for example, protractors and math calculators) may be made available to students by the District, but students may also be encouraged to purchase their own such

equipment or supplies for their own use after school hours or for use during the school day due to the limited number of District items available to the students.

2. Materials Required for Course Projects. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. If a student chooses to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of such materials for the project. Project cost projection sheets must be completed and signed by the student, parent, and instructor prior to beginning work on the project.
3. Optional Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.
4. Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities and may be subject to payment of fines or damages caused with or to vehicles or for failure to comply with school parking rules.
5. Miscellaneous Costs. Students are also responsible for the cost of food, beverages, and personal and consumable items which the students purchase from the District or at school, whether from a "school store", a vending machine, a booster club or parent group sale, a book order club, or the like.

### Fee Waivers

The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Fee Authorization Act. Students who qualify for free or reduced-price lunches under the United States Department of Agriculture child nutrition programs *shall* be provided a fee waiver or be provided the necessary materials or equipment without charge for; (1) participation in extracurricular activities, and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. Families that are experiencing temporary financial hardship due to such factors including, but not limited to illness in the family, unusual expenses such as fire, flood, storm damage, etc., seasonal employment, or emergency situations can apply for and may be granted temporary waivers. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials. Failure to do so will result in a loss of the fee waiver rights from such activity or materials.

Parents or students requesting waivers shall make application on a form provided by the school district. The forms may be obtained from the school principal's office and/or activities director's

office. Applications must be renewed annually. Notice of application approval or denial will be made within ten (10) working days from the time the application is received. Denial of a waiver may be appealed to the Superintendent or designee in writing within ten (10) operating days of the date of denial. A decision on the appeal will be made within ten (10) operating days of the date the appeal is filed in the office of the superintendent. The office of the superintendent is located at McKinley Education Center, 301 West F Street.

The School District will treat the application and waiver process as any other student record. Student confidentiality and access provisions accorded student records will be followed.

### Optional Testing

North Platte High School offers optional statewide and/or national testing to students. These tests are not part of any course requirement nor do they receive any graduation credit. These tests include the PSAT Test, ACT Test, and Advanced Placement Testing. There is a fee to take the tests listed above and that fee is the responsibility of the student. No fee waiver is available except for Advanced Placement Tests provided the student informs the administration prior to September 1 and funds are available from the Nebraska Department of Education to cover the cost.

### Other Items

Charges for yearbooks, class rings, school pictures, and similar items sold as a convenience to students are not fees and are not covered by this policy. Fines for overdue library books, abuse of school parking privileges, and other school rules, regulations and policies developed for the safe and efficient operation of the school are not student fees. Graduation cap and gown are required to participate in graduation ceremonies. These are not considered student fees and are not part of this policy.

### Fund Raising

Students may be required to participate in fund raising activities in order to participate in extracurricular activities. If fund raising is required for a particular extracurricular activity, any student participating in such activity shall be expected and required to participate and shall share equally in whatever funds are raised.

### Distribution of Policy

The Superintendent or Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

### Student Fees Fund

The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities; (2) postsecondary education costs; and (3) summer school or night school.

Severability Clause

If any section or part of this policy is declared invalid or unconstitutional, the declaration will not affect the validity or constitutionality of the remaining portions.

Neb. Constitution, Article VII, Section 1
Neb. Rev. Stat. § 79-215 (tuition)
Neb. Rev. Stat. § 79-241 (option student busing)
Neb. Rev. Stat. § 79-605 (non-resident busing)
Neb. Rev. Stat. § 79-611 (transportation)
Neb. Rev. Stat. § 79-734 (books, equipment and supplies)
Neb. Rev. Stat. § 79-2,104 (student files or records)
Neb. Rev. Stat. § 79-1,104 (before-and-after-school or pre-kindergarten services)
Neb. Rev. Stat. §§ 79-1,106 to 79-1,108 (learners with high ability)
Neb. Rev. Stat. §§ 2,125 to 2,134 (student fees law)

Date of Adoption: June 8, 2009

Reviewed: July 8, 2019

**STUDENT FEES RULES AND REGULATIONS  
FEES, SUPPLIES, EQUIPMENT, ATTIRE, ETC. REQUIRED OF STUDENTS**

The following list including, but not limited to, fees, personal or consumable items, project materials, non-specialized items or attire and specialized items, equipment or attire may be required by the school district. **Those marked with an \* are subject to a waiver. Those marked with a ^ may be requested but not required.** The specifics of these requirements will be listed annually in student handbooks or equivalent for each school.

**Guidelines for Clothing or Attire Different From Clothing or Attire Worn to School for Participation in Curricular Instruction.**

- Shorts, T-shirt, socks and tennis/gym shoes for P.E. classes
- Apron, old shirt or smock, old T-shirt for art classes
- Work-shirt/coveralls – auto, small engines, woods, welding classes
- Dress attire: suit, white shirt, tie, sweater, white blouse, skirt, etc.

**Personal, Consumable or Specialized Equipment to be Used for Curricular Instruction.**

- ^Calculator
- ^Camera, disposable
- ^Cassette tape, blank
- ^Crayons, regular and large
- ^Colored felt-tip pens
- ^Colored pencils
- ^Compass
- ^Computer disk
- ^Dry-erase markers
- ^Envelopes, letter size
- ^Erasers for pencils and pens
- ^Facial tissues
- ^Folders
- ^Glue sticks
- ^Glue, white
- ^Highlighters
- ^Ink pens, ballpoint, fountain, gel
- \*Musical instruments, cases - The case is not technically subject to a fee waiver, but it is practical to make it subject to a fee waiver.
- \*Music books (Same as above)
- ^Notebook paper, loose-leaf notebook paper, tablets, spiral notebooks
- ^Notebook dividers
- ^Note/index cards
- ^Organizers
- ^Padlocks, combination type
- ^Pencil bag
- ^Pencils and mechanical pencils
- ^Pencil sharpener

- ^Postage stamps
- ^Poster board
- ^Protractor
- ^Reeds, strings, rosin, oil, etc. for the care of musical instruments
- ^Resting mat
- ^Ring-binder notebooks
- ^Rulers, English and metric
- ^Scissors
- ^Spanish dictionary
- ^Storage case
- ^Storage school boxes, cigar-type
- ^Tape, athletic
- ^Tape, scotch
- ^Videotapes, blank
- ^Water-colors
- ^ Zip-lock bags

**Course Fees (High School).**

* Art	\$15.00
* Electricity/Wiring Class	\$10.00
* Foods Lab	\$10.00
* Small Engines/Auto Shop	\$10.00 + parts costs
* Metals/Welding	\$15 & \$25
* Woodworking	\$10.00 + project costs
* 9 <sup>th</sup> – 10 <sup>th</sup> Band	\$40.00 (Activity Card) + \$25 Class Fee
* Choir	\$10.00
* <b>Photography</b>	<b>\$20.00 (added 08202019)</b>

If fees are waived, students cannot take home projects in the case of metals and woodworking unless a fee representing the cost of school-provided materials is paid. In the case of band and choir, the fees could be charged for those in associated extracurricular activity, but may be charged as part of the class.

**Non-specialized Equipment or Attire for Extracurricular Activities or Items of a Personal Nature.**

- Sports bras
- Athletic supporters
- T-shirts
- Towels
- Paper
- Sweatbands
- Socks
- Braces for backs, limbs, etc.
- White shirt, black trousers or skirt
- Nose guards
- Athletic eyeglasses
- Mouth guards

Braces for teeth  
 Dress clothes, e.g. suit, tie, sweater, dress  
 Tennis shoes  
 Sports equipment bag  
 Swimsuit  
 Reimbursement for the use or consumption of nonspecialized equipment or attire

**Specialized Equipment or Attire for Extracurricular Activities.**

- \*Cheerleading uniforms - **\$575.00** (Standard uniform including shoes)
- \*Dance team costumes - \$575.00 (Standard uniform including shoes)
- \*Flag team costumes - \$200.00 (Standard uniform including shoes)
- \*Show choir costumes - \$100.00 Boys; \$200.00 Girls (Standard uniform)
- \*Jazz band uniforms - \$200 Maximum
- \*Band uniforms - Uniform Rental fee
- \*Golf clubs, golf bag, balls, tees, shoes, etc. - \$250
- \*Tennis racquet, tennis balls - \$200
- \*Football shoes - \$100
- \*Track shoes - \$100
- \*Wrestling shoes - \$100
- \*Soccer shin guards - \$100
- \*Softball glove -\$100
- \*Musical instruments, cases - \$100
- \*Student organization or club uniforms - \$100
- \*Swing choir costume - \$100.00 (Standard uniform)

All equipment purchased by the District are owned by the District and must be returned at the end of the season. If coaches have extra or donated equipment, students can use for the class/activity. If equipment is not available from inventory, it may be purchased for student up to the maximum amount listed.

**Fees Required for Participation in Extracurricular Activities.**

- \*Activity pass - \$40.00
- \*Instrumental rental - \$30.00
- \*Meals while traveling to contests - \$5.00 per meal average
- \*Clinic fees - \$25.00
- \*Class dues – No charge currently
- \*Student organization dues, e.g. VICA, Student Council, Honor Society - Varies
- \*Contest entry fees - \$25.00
- \*Sheet music – No charge currently
- \*Student dances - \$10/activity

**Postsecondary Education Fees.**

- Advanced placement tests - \$100

**Fees for Copies of Student Files or Records.**

No charge currently

**Tuition Fees for Summer School or Night School**

Credit Recovery - \$100.00

**Fees for Lost or Damaged Property.**

Lost book or other school property fines - \$25.00

Damaged property fines - \$500.00

Student I.D. / Activity Pass replacement - \$40.00

Student Planner replacement – No charge currently

**Other.**

Graduation caps, tassels, gowns - \$100.00

School annual - \$100.00

Locker rental – No charge currently

Padlock rental – No charge currently

SAT, ACT, PSAT testing fees - \$100.00

Parking violation fines - \$25.00

Lunch – Per Handbook

Breakfast – Per Handbook

\*Subject to the waiver policy

^Requested but not required

***Student Fees List***

Middle School Students (6-8)

<u>Activity</u>	<u>Maximum Dollar Amount of Fee</u>
*Orchestra/Band Instrument Rental	\$100.00
*Swing Choir Outfits	\$100.00
*Art Club	\$100.00

Middle school students may purchase an activity card for **\$30.00**. The activity card allows students to attend all North Platte Middle and North Platte Senior High home games and activities. It is not valid at NSAA sponsored activities (district and state tournaments) or GNS Conference tournaments.

Students involved in activities must purchase an activity card for \$40.00. The activity card allows students to attend all North Platte Middle and North Platte Senior High home games and activities. It is not valid at NSAA sponsored activities (district and state tournaments) or GNS Conference tournaments.

The Nebraska School Activities Association (NSAA) requires that students involved in athletics be required to have a physical annually.

Date of Adoption: September 22, 2003

Reviewed: July 8, 2019

**STUDENT FEE WAIVER - POLICY**

The Board of Education recognizes that while certain fees, specialized equipment, specialized attire, or project materials are appropriate and authorized, some students and their families are not financially able to afford them. The school district will grant waivers upon request to the students of families eligible for free or reduced priced meals under the United States Department of Agriculture child nutrition programs or may grant a temporary waiver of student fees for students of families that are experiencing temporary financial hardship due to such factors including, but not necessarily limited to illness in the family, unusual expenses such as fire, flood, storm damage, etc., seasonal employment, or emergency situations.

If waiver benefits are wanted immediately, applications need to be completed prior to the start of fall sports (if students are participating in any fall sport), or it must be completed at the same time or before school enrollment is completed. Otherwise, it can be completed at any time. Temporary financial hardship waivers may be completed at any time. Applications must be renewed annually.

Parents or students, who may be eligible for waivers, shall make an application on a form provided by the school district. The forms may be obtained from the school principal's office and/or the athletic director's office.

Notification of application approval or denial will be made within ten (10) operating days from the time the application is received. Denial of a waiver may be appealed to the superintendent of schools or designee in writing within ten (10) operating days of the date of denial. A decision on the appeal will be made within ten (10) operating days of the date the appeal is filed in the office of the superintendent. The office of superintendent is located at McKinley Education Center, 301 West F Street.

Waivers will not be approved retroactively for fees previously paid or specialized items, attire, musical instruments, or project materials purchased by students. Only those fees and items eligible for waivers as required by state statute shall be waived.

The school district will notify parents and students annually of the student fees waiver. The student fee policy and guidelines will be published annually in the student handbooks or equivalent thereof.

The school district will treat the application and waiver process as any other student record. Student confidentiality and access provisions accorded student records will be followed.

Policy Adopted: July 22, 2002

Reviewed: July 8, 2019

**STUDENT FEE WAIVER APPLICATION**  
**North Platte Public Schools**

Students whose families meet the income guidelines for free and reduced price lunches or whose families are experiencing financial hardship are eligible to have expenses of certain fees, specialized equipment, or specialized attire waived as provided by district policy. All information provided in connection with this application will be kept confidential. This waiver does not carry over from year to year and must be completed annually. See the reverse side of this page for more information.

**In order for this fee waiver application to be processed, all information requested on this form including your signature must be completed and one of the following is on file with the school or accompanies this form:**

- a. an approved free and reduced lunch application form is on file\*, or
- b. a completed free and reduced lunch application form is attached, or
- c. a financial hardship application form on the reverse side of this page is complete.

\* a previous year's free and reduced approved application will be honored until new applications for the current year are processed

An application form must be completed for each school building that your children attend. For example: If all of your children attend Jefferson Elementary School, only one application form is necessary. If you have one child at Jefferson Elementary School, one child at Adams Middle School and one child at North Platte High School, three applications will be necessary.

**PLEASE PRINT**  
**(One Application per School Building)**

Name of Parent or Guardian: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Name of School the following students attend: \_\_\_\_\_

<u>Student Name(s) First and Last</u>	<u>Grade</u>
_____	_____
_____	_____
_____	_____
_____	_____

Your signature below is required for the release of information regarding the student or student's family financial eligibility for the fee waiver. **Without your signature, this application cannot be processed.**

Signature of parent or guardian: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Approved     Not Approved      Reason: \_\_\_\_\_

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Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STUDENT FEE WAIVER APPLICATION INFORMATION**

**Who may apply?** (1) Students whose families meet the income guidelines for free and reduced price lunches. (2) Students whose families can verify that unusual circumstances have placed them in financial hardship.

**What is the purpose of the waiver?** The granting of the waiver would provide students the following free of any cost for (1) participation in extracurricular activities, including fees, specialized equipment or specialized attire/clothing/uniforms and (2) musical instruments and/or other music equipment and attire/clothing/uniforms, including rental fees, cleaning fees, etc.

**Will the waiver exempt students from all costs of attending school?** No, only the ones listed in the preceding paragraph (1-2). Students are expected to provide non-specialized clothing for regular classes, P.E. classes, and extracurricular activities. Students may be requested, but not required, to provide minor and consumable items and supplies for classes. Students are expected to pay fees for postsecondary education costs, copies of student files, certain forms of transportation, lost or damaged school property, before and after school or prekindergarten services, summer school or night school, breakfast and lunch programs, snacks and food from vending machines, school store or various sales, and other activities or items not required by the school of all students. A complete list of these items is found in the student handbook or addendum to the handbook.

**When do waiver applications need to be completed?** If waiver benefits are wanted immediately, applications need to be completed prior to the start of fall sports (if students are participating in any fall sport), or it must be completed at the same time or before school enrollment is completed. Otherwise, it can be completed at any time. Temporary financial hardship waivers may be completed at any time. The forms may be obtained from the school principal’s office or the athletic director’s office.

**When will students and families be notified of waiver approval or no approval?** Notification will be made within ten (10) operating days from the time the application is received.

**Does a waiver application need to be completed for each child?** Not necessarily, but one application per school building must be completed. If students attend more than one school building, then more than one application form is needed.

**Will a waiver application need to be completed every year?** Yes, the application is good for only one year.

**Will this information be kept confidential?** Yes, the school and its employees are required by school policy to keep this information confidential.

**May a denial of the waiver be appealed?** Yes, it may be appealed to the Superintendent of Schools.

**STUDENT FEES  
TEMPORARY FINANCIAL HARDSHIP APPLICATION  
North Platte Public Schools**

Students who do not qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs whose families are experiencing a temporary financial difficulty due to such factors including but not necessarily limited to illness in the family, unusual expenses such as fire, flood, storm damage, etc., seasonal employment, or emergency situations may be eligible for a temporary waiver of student fees.

State the reason(s) for why your child(ren) should qualify for a student fees waiver: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_