

Special Meeting

**BOARD OF EDUCATION
Jacksonville School District #117**

AGENDA

**Thursday, August 6, 2020
Jacksonville Middle School Auditorium
664 Lincoln Avenue
Jacksonville, Illinois 62650
5:30 PM**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. REPORTS

V. CLOSED SESSION - For the purposes of:

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Public body, specific independent contractors, or specific volunteers of the public body or legal counsel for the Public body, including hearing testimony on a complaint lodged against an employee of the Public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

VI. ACTION ITEMS

A. Consideration of Personnel Recommendations

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ACTION ITEM

TO: Board of Education
FROM: Tami Stice
SUBJECT: Personnel Recommendations

PROPOSED MOTION BY THE BOARD OF EDUCATION:

That the Board of Education approve the personnel recommendations as presented.

MOVED BY:		Seconded			
YEA:	NAY:	YEA:	NAY:		
_____ RYAN	_____	_____	_____	_____ MCBRIDE	
_____ BEARD	_____	_____	_____	_____ LEONARD	
_____ CANTRELL	_____	_____	_____	_____ WILSON	
_____ LONERGAN	_____				

Background Information:

EMPLOYMENT RECOMMENDATIONS – August 6, 2020

Resignation

- **Haley Schutz**, Paraprofessional at Eisenhower Elementary School, effective at the end of the 2019-2020 school year.

Employment – Licensed

- **Steve West**, Part-Time Physical Education Teacher at Jacksonville Middle School for the 2020-2021 school year only, \$303.95 per diem (3.25 hours per day -176 days), effective August 14, 2020.
- **Bonny Carls**, Part-Time Special Education Teacher at Parochial Schools, for up to 120 days/600 hours for the 2019-2020 school year only, \$291.58 per diem, effective August 14, 2020.

Employment-Classified

- **Katelin Pattie**, Paraprofessional at North Elementary School for the 2020-2021 school year, *Salary: \$12.50/per hour*, contingent upon receipt and confirmation of required employment documentation, effective August 18, 2020.

Long Term Substitutes

- **Daniel Cooper**, Special Education Teacher at Jacksonville Middle School, effective August 14, 2020.
- **Whitney Campbell**, Physical Education Teacher at Jacksonville Middle School, effective August 14, 2020.
- **Doug Moy**, Physical Education Teacher at Washington Elementary School, effective August 14, 2020.

Salary Reconciliations

- **Amanda Howell**, School Psychologist, increase in working days for the 2020-2021 school year from 180 days to 190 days, at the current per diem rate.
- **Shannon Folker**, School Psychologist, increase in working days for the 2020-2021 school year from 180 days to 190 days, at the current per diem rate.
- **Rebecca Erickson**, School Psychologist, increase in working days for the 2020-2021 school year from 180 days to 190 days, at the current per diem rate.
- **Amy Fortae**, School Psychologist, increase in working days for the 2020-2021 school year from 180 days to 190 days, at the current per diem rate.
- **Abby Cathers**, School Psychologist, increase in working days for the 2020-2021 school year from 180 days to 190 days, at the current per diem rate.

Volunteers

- **Aaron Folker**, Volunteer Assistant Golf Coach at Jacksonville High School for the 2020-2021 school year, effective August 18, 2020.

ACTION ITEM

TO: Board of Education

FROM: Steve Ptacek

SUBJECT: Consideration of Consideration of 2020-2021 Calendar Change

PROPOSED MOTION BY THE BOARD OF EDUCATION:

That the Board of Education approve revised calendar for the 2020-2021 school year as presented.

MOVED BY:

Seconded

YEA:

NAY:

YEA:

NAY:

_____ RYAN _____

_____ MCBRIDE _____

_____ BEARD _____

_____ LEONARD _____

_____ CANTRELL _____

_____ WILSON _____

_____ LONERGAN _____

Background Information:

C. Consideration of 2020-2021 Back To School Plan
D. Consideration of MOU with JISPA Regarding Contract Extension
and Hourly Pay Increases

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ACTION ITEM

TO: Board of Education

FROM: Steve Ptacek

SUBJECT: Consideration of Memorandum Of Understanding with JISPA Regarding Contract Extension and Hourly Pay Increases

PROPOSED MOTION BY THE BOARD OF EDUCATION:

That the Board of Education approve the Memorandum of Understanding between the District and JISPA regarding Contract Extension and Hourly Rate Increases as presented.

MOVED BY:	_____	Seconded	_____
YEA:		NAY:	
_____	RYAN	_____	_____
_____	BEARD	_____	_____
_____	CANTRELL	_____	_____
_____	LONERGAN	_____	_____
		_____	_____
		_____	_____
		_____	_____

Background Information:

Memorandum of Understanding
Contract Extension
Board of Education of Jacksonville School District No. 117
Jacksonville Instructional Support Personnel Association, IEA/NEA
District #117 United Secretarial Association, IEA/NEA

This Memorandum of Understanding is entered into by and between the Board of Education of Jacksonville School District No. 117 (“the Board”) and the Jacksonville Instructional Support Personnel Association, IEA/NEA (“JISPA”) (and collectively “the parties”).

WHEREAS, the Board and JISPA have a collective bargaining agreement dated September 13, 2017 and extending from July 1, 2018 and continuing through June 30, 2019 (“JISPA Agreement”); and

WHEREAS, the Board and the District #117 United Secretarial Association (“DUSA”) had a collective bargaining agreement dated January 20, 2016, and covering the term extending from July 1, 2016 through June 30, 2019 (“DUSA Agreement”); and

WHEREAS, JISPA and DUSA consolidated by filing with the Illinois Educational Labor Relations Board into a single entity represented under the JISPA identity; and

WHEREAS, JISPA, DUSA, and the Board agree that, until there is an agreement to a unified successor collective bargaining agreement between JISPA and the Board, *status quo* applicable to staff is controlled by terms pre-existing; and

WHEREAS, JISPA (as newly formed) and the Board began collective bargaining on a new collective bargaining agreement between them and consistent with their newly recognized status for the 2019-2020 school year; and

WHEREAS, the COVID-19 pandemic intervened during negotiations and had the effect of making it difficult to pursue comprehensive in-person discussions; and

WHEREAS, because of the conditions of the pandemic and changing health and safety concerns as well as fiscal and economic concerns for both parties, the pandemic slowed negotiation discussions and resulted in shifting of priorities by both parties to other matters; and

WHEREAS, the parties understand that the 2020-2021 school year is filled with great uncertainty for both of them, and that neither possesses sufficient information to be sure how the year will progress; and

WHEREAS, the parties feel the terms of the pre-existing JISPA Agreement and DUSA Agreement are fair and appropriate for addressing an ordinary school year; and

WHEREAS, given the fact that the JISPA Agreement and DUSA Agreement already covered by *status quo* effect the 2019-2020 school year which has passed, and that any application of terms of agreement from 2019-2020 was already covered by those aforesaid prior agreements; and

WHEREAS, the parties have reached mutual agreement and intend this agreement to be binding on both of them, but understand and intend that if changes not contemplated by the CBA are made to the school year, the parties will meet to further discuss the impact of those changes.

NOW THEREFORE, the parties hereto agree to the following terms:

1. Incorporation of Recitals. The recitals set forth hereinabove are incorporated in this Section as if set forth herein word for word.

2. Extension. The terms of the 2016-2019 Collective Bargaining Agreement between the Board of Education of Jacksonville Community Unit School District No. 117 and the District #117 United Secretarial Association, IEA/NEA, and the terms of the 2018-2019 Collective Bargaining Agreement between the Board of Education of Jacksonville Community Unit School District No. 117 and the Jacksonville Instructional Support Personnel Association, IEA/NEA are hereby extended through the 2019-2020 school year, remaining in effect through the end of the day on June 30, 2020.

3. Terms. The parties' agreement hereto shall result in a three percent (3%) increase to base annualized wage for eligible employees. Eligible employees is hereby defined as those employed by the Board in a position represented by the JISPA bargaining unit no later than November 1, 2019.

4. Changes. No other increases to schedule or base are intended or implied by this Agreement. The parties intend this agreement to have no effect on tentative agreements signed and agreed by them, which will remain in effect until and through the conclusion of bargaining for the successor JISPA agreement. The parties intend this agreement not to interfere with any of their proposals or agreements except insofar as the terms set forth above change the dates of contracting and salary and wage rate *status quo*.

5. Complete Agreement. This Memorandum of Understanding ("MOU") represents complete agreement and understanding between the parties. Subsequent amendments or agreements shall not be valid unless reduced to writing, dated, and signed by both Parties. Any agreements to changes with an effective date before June 30, 2020 and not incorporated within this MOU are hereby waived and dropped.

This agreement hereby dated and entered into this ___ day of _____, 2020.

For the Board of Education of Jacksonville Community Unit School District No. 117:

President of the Board

Date

Attest:

Date

For the Jacksonville Instructional Support Personnel Association, IEA/NEA:

Union President

Date

Attest:

Date

ACTION ITEM

TO: Board of Education

FROM: Steve Ptacek

SUBJECT: Consideration of Raises for Non-Bargaining Unit Staff for FY 2021

PROPOSED MOTION BY THE BOARD OF EDUCATION:

That the Board of Education approve the Raises for Non-Bargaining Unit Staff for FY 2021 as presented.

MOVED BY: _____

Seconded _____

YEA:

NAY:

YEA:

NAY:

_____ RYAN _____

_____ MCBRIDE _____

_____ BEARD _____

_____ LEONARD _____

_____ CANTRELL _____

_____ WILSON _____

_____ LONERGAN _____

Background Information:

Food Service Workers
3% Raise for 2020-2021

	A	B	C	D	E	F	G	H	I	J	K
1	Last Name	First Name	Location	Job Assignment	2019-2020 Hourly	Increase	2020-2021 Hourly	2020-2021 Days	2020-2021 Hours per Day	2020-2021 Hours	2020-2021 Annual
2	Autery	Jodi	JHS	Food Service	18.23	3.00%	18.78	176	6.25	1,100	20,654.59
3	Ballard	Betty	South	Food Service	17.03	3.00%	17.54	175	3.75	656	11,511.22
4	Barfield	Patricia	JHS	Food Service	15.97	3.00%	16.45	176	8	1,408	23,160.33
5	Biggs	Bobbie	JHS	Food Service	13.68	3.00%	14.09	176	6	1,056	14,879.46
6	Blackley	Brenda	JHS	Food Service	14.46	3.00%	14.89	176	6	1,056	15,727.85
7	Chaudoin	Lois	JHS	Food Service	19.67	3.00%	20.26	176	8	1,408	28,526.22
8	Cobb	Dorothy	JHS	Food Service	18.17	3.00%	18.72	176	6	1,056	19,763.15
9	Correll	Diane	JHS	Food Service	13.68	3.00%	14.09	176	6	1,056	14,879.46
10	Crain	Barbara	JHS	Food Service	11.88	3.00%	12.24	176	5.5	968	11,844.84
11	Dillon	Barbara	JHS	Food Service	13.94	3.00%	14.36	176	5.75	1,012	14,530.50
12	Evans	Jilda	Murrayville	Food Service	14.41	3.00%	14.84	175	4.25	744	11,038.96
13	Gillis	Esta	JHS	Food Service	16.72	3.00%	17.22	176	2.25	396	6,819.75
14	Hoots	Brooke	JMS	Food Service	11.53	3.00%	11.88	176	5.75	1,012	12,018.41
15	Jackson	Vera	JHS	Food Service	11.88	3.00%	12.24	176	5.75	1,012	12,383.24
16	Jouett	Shirley	Lincoln	Food Service	18.11	3.00%	18.65	175	4.25	744	13,873.39
17	Klemmensen	Pam	JHS	Food Service	14.30	3.00%	14.73	176	6.5	1,144	16,849.98
18	Kunz	Melanie	North	Food Service	11.53	0.00%	11.53	175	3.5	613	7,062.13
19	Law	Jenna	JMS	Food Service	11.88	3.00%	12.24	176	6	1,056	12,921.64
20	Mansholt	Carol Ann	JHS	Food Service	18.47	3.00%	19.02	176	6	1,056	20,089.45
21	Mayberry	Tracy	JMS	Food Service	11.88	3.00%	12.24	175	3.5	613	7,494.80
22	Morton	Pam	JHS	Food Service	12.39	3.00%	12.76	176	5.75	1,012	12,914.84
23	O'Connell	Mary	Wash	Food Service	11.53	3.00%	11.88	175	3.75	656	7,793.56
24	Piercy	Rachel	JHS	Food Service	11.88	3.00%	12.24	176	6	1,056	12,921.64
25	Pierson	Sherri Lynn	JHS	Food Service	18.11	3.00%	18.65	176	6	1,056	19,697.88
26	Vacant		Eisen	Food Service	11.53	0.00%	11.53	175	3.5	613	7,067.89
27	Stewart	Jacqueline	Early Years	Food Service	11.88	3.00%	12.24	176	2.5	440	5,384.02
28	Sumpter	Lisa	JHS	Food Service	18.17	3.00%	18.72	176	6	1,056	19,763.15
29	Turner	Mona	JHS	Food Service	18.17	3.00%	18.72	176	6	1,056	19,763.15
30	Willner	Carolyn	JHS	Food Service	12.76	3.00%	13.14	176	5.5	968	12,722.23

Food Service Workers
3% Raise for 2020-2021

	A	B	C	D	E	F	G	H	I	J	K
31											414,057.70
32		19-20 Total:		411,951.69							
33		Increase from last year:		2,106.01							
34		.									

CENTRAL OFFICE ADMINISTRATIVE ASSISTANT STAFF

3% Raises for 2020-2021

LAST NAME	FIRST NAME	JOB ASSIGNMENT	2019-2020 HOURLY	INCREASE	2020-2021 HOURLY	2020-2021 # DAYS	2020-2021 # HOURS	2020-2021 ANNUAL
BOURNE	REBECCA	BUSINESS SERVICES/MAINTENANCE CLERK	\$ 16.82	3.00%	17.32	247	1976	\$ 34,233.41
COGSWELL	COURTNEY	ADMIN ASST TO CURRICULUM and OPERATIONS & MAINTENANCE	\$ 15.30	3.00%	15.76	247	1976	\$ 31,139.78
HEBB	KRISTEN	ADMIN ASST TO BUSINESS OFFICE	\$ 18.54	3.00%	19.10	247	1976	\$ 37,734.09
HELMICH	CAREN	ADMIN ASST TO CURRICULUM & INSTRUCTION	\$ 18.54	3.00%	19.10	247	1976	\$ 37,734.09
KRUZAN	ROBIN	ASST PAYROLL & INSURANCE	\$ 16.45	3.00%	16.94	247	1976	\$ 33,480.36
MCKEAN	DEBRA	ADMIN ASST TO SUPERINTENDENT	\$ 29.49	3.00%	30.37	247	1976	\$ 60,020.41
PUCK	PAULA	PAYROLL/INSURANCE COORDINATOR	\$ 22.66	3.00%	23.34	247	1976	\$ 46,119.44
Vacant		DISTRICT STUDENT DATABASE & INFORMATION SYST TECH	\$ 15.00	0.00%	15.00	247	1976	\$ 29,640.00
SPRINGER	PATSY	ADMIN ASST TO HUMAN RESOURCES	\$ 15.65	3.00%	16.12	247	1976	\$ 31,852.13

Noon Supervisors
3% Raise for 2020-2021

2019-2020		2020-2021
Hourly	Increase	Hourly
10.10	3.00%	10.41

NURSES
1.50% RAISE FOR 2020-2021

	A	B	C	D	E	F	G	H	I
1									
2	Last Name	First Name	Location	Job Assignment	2019-2020 Hourly	Increase	2020-2021 Hourly	2020-2021 Days	2020-2021 Hours Per Day (approx)
3	Holt	Nancy	Eisen/Washington	Nurse	34.48	1.50%	35.00	176	4
4	Martin	Monica	JMS	Nurse	34.48	0.00%	34.48	176	7
5	Lillpop	Lisa	South/M-W	Nurse	34.48	1.50%	35.00	176	5
6	Weger	Cynthia	JHS	Nurse	39.57	1.50%	40.16	180	8
7	Whitaker	Belinda	Lincoln/North/Cent O	Nurse	34.48	1.50%	35.00	176	7.5

SUBSTITUTE HOURLY RAISES

Substitute Food Service: \$10.15/hour

Substitute Bus Monitor: \$10.15/hour

Tech Department
 Raises for 2020-2021

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2	Last Name	First Name	Location	Job Assignment	2019-2020 Annual Salary	2019- 2020 Hourly	Increase	2020- 2021 Hourly	2020- 2021 Days	2020-2021 Hours per Day	2020-2021 Hours	Raise Amount	2020-2021 Annual
3	*Aring	Michelle	JHS Tech Dept	Educational Tech Specialist	\$33,536.00	16.00	0.00%	16.00	260	8	2080	0.00	33,280.00
4	*Gardner	Javon	JHS Tech Dept	Assist. District Technologist	\$30,160.00	14.50	0.00%	14.50	260	8	2080	0.00	30,160.00
5													
6													
7													
8	Guidish	Nick	JHS Tech Dept	System Administrator	\$75,429.21	n/a	3.50%	0.00	250		0	2,640.02	78,069.23
9													
10	Stearns	Wayne	JHS Tech Dept	Senior District Technologist	\$48,836.80	23.30	1.50%	23.65	260	8	2080	0.00	49,192.80
11	Tannahill	Logan	JHS Tech Dept.	Educational Tech Specialist	\$32,136.00	15.45	3.00%	15.91	260	8	2080	0.00	33,092.80
12													
13													
14				*Contingent upon completion of educational courses									

ACTION ITEM

TO: Board of Education
FROM: Jamie L. Hadjan
SUBJECT: Consideration to approve Eisenhower Elementary Classroom Partition Walls/Electrical Work

PROPOSED MOTION BY THE BOARD OF EDUCATION:

"I recommend that the Board of Education approve the emergency construction expenditure of \$45,800 from Neff Colvin and an additional \$20,706 from Gano Electrical in order to construct classroom partition walls at Eisenhower Elementary."

MOVED BY: _____ Seconded _____

YEA:		NAY:	YEA:		NAY:
_____	RYAN	_____	_____	BEARD	_____
_____	LONERGAN	_____	_____	LEONARD	_____
_____	CANTRELL	_____	_____	WILSON	_____
_____	MCBRIDE	_____			

Background Information:

In order to satisfy IDPH guidelines due to COVID19, the District is wanting to put up partition walls at Eisenhower Elementary to assist with room separation; therefore, allowing up to twelve enclosed classrooms needed to start the 20-21 school year.

A construction project exceeding \$50,000 is required to be bid out with few exceptions. One of those exceptions is for an emergency whereby ¾ of the Board of Education members approve the expenditure. It is the hope of Administration that the Board of Education will agree to this emergency expenditure.

Quotes for Construction work are included.

Fund Source: Operations and Maintenance/Capital Projects



NEFF-COLVIN,^{INC.}

GENERAL CONTRACTORS

106B ANKROM COURT
JACKSONVILLE, ILLINOIS 62650
TELEPHONE: 217-243-1413
FAX: 217-243-7802

Friday, July 31, 2020

To: Jamie Cosgriff

Re: Eisenhower Elementary Classroom Partition Walls

- Remove exist. Suspended ceiling grid/tile as required for new wall(s) installation. Re-install after walls are complete.
- 3-5/8" 20 gauge framing to deck above (deep leg slotted top track). 5/8" firecode sheetrock one layer each side of new walls to 6" minimum above suspended ceiling height. R-11 insulation floor to deck above. 4" vinyl cove base on new walls.
- Tape, finish, prime & paint all new sheetrock & two coats enamel on (4) H-M doors & frames.
- Install (4) new H-M doors, frames & hardware. (frames, doors & hardware provided by the district).

Note: we could begin this work the week of Aug. 10th.

Total cost to complete this work not to exceed \$45,800.00.

Note: we could begin this work the week of Aug. 10th.

Thanks for asking us to quote this work.

Sincerely

A handwritten signature in black ink, appearing to read 'Doug Megginson', written in a cursive style.

Doug Megginson

Gano Electrical Contracting

Commercial – Industrial

701 Caldwell Street * Phone (217) 243-1414 * Fax (217) 243-4934 * Jacksonville, IL 62650

August 4, 2020

Graham and Hyde Architects
Attn. Jamie Cosgriff
Re: Eisenhower School Electrical

We propose to furnish labor and materials for the electrical work associated with installing new walls for the new classrooms at Eisenhower School. We have included 4 – new horn / strobes in this estimate. We will re-work the existing lighting so that the classrooms will be controlled off of 1 or 2 switches depending on the classroom. We will relocate 2 ceiling fans that will be in the way of the new walls. Our budget estimate for the above \$20,706.00 We would prefer to work this project time and materials.

Thank you for the opportunity
Adam Craddock

VII. RECEPTION OF VISITORS, PETITIONS AND COMMUNICATIONS
VIII. ADJOURNMENT