

**Special Meeting**

**BOARD OF EDUCATION  
Jacksonville School District #117**

**AGENDA**

**Tuesday, July 28, 2020  
Jacksonville Middle School Auditorium  
664 Lincoln Avenue  
Jacksonville, Illinois 62650  
5:30 PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. Consideration to Begin the 2020-2021 School Year with E-learning.
- VI. CLOSED SESSION - For the purposes of:
  - A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Public body, specific independent contractors, or specific volunteers of the public body or legal counsel for the Public body, including hearing testimony on a complaint lodged against an employee of the Public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
- VII. ACTION ITEMS
  - A. Consideration of Personnel Recommendations

**ACTION ITEM**

TO: Board of Education  
FROM: Tami Stice  
SUBJECT: Personnel Recommendations

---

**PROPOSED MOTION BY THE BOARD OF EDUCATION:**

That the Board of Education approve the personnel recommendations as presented.

MOVED BY:			Seconded		
<hr/>					
YEA:		NAY:	YEA:		NAY:
_____	RYAN	_____	_____	MCBRIDE	_____
_____	BEARD	_____	_____	LEONARD	_____
_____	CANTRELL	_____	_____	WILSON	_____
_____	LONERGAN	_____			

Background Information:

## EMPLOYMENT RECOMMENDATIONS – July 28, 2020

### Resignation

- **Olivia Dodds**, Girls Soccer Coach at Jacksonville High School effective, July 14, 2020.
- **Chelsea Williams**, English Teacher at Jacksonville High School, effective July 16, 2020.
- **Bentley Stewart**, Primary/Intermediate Teacher at Crossroads Learning Center, effective July 17, 2020.
- **Crista Brown**, Special Education Teacher at Washington Elementary School, effective July 17, 2020.
- **Alaina Rueter**, 1st Grade Teacher at Murrayville-Woodson Elementary School, effective July 22, 2020.

### Employment – Licensed

- **Kristen Aaltonen**, Science Teacher at Jacksonville High School for the 2020-2021 school year, *Salary: MA + 36/ Step 7: \$52,315/per year*, contingent upon receipt and confirmation of required employment documentation, effective August 14, 2020.
- **Amanda Holley**, Assistant Principal at Jacksonville Middle School for the 2020-2021 school year, *Salary: \$68,000/per year*, contingent upon receipt and confirmation of required employment documentation, effective August 3, 2020.

### Employment-Classified

- **Tony Burton**, Noon Supervisor at Washington Elementary School for the 2020-2021 school year. *Salary: \$10.10/per hour*, contingent upon receipt and confirmation of required employment documentation, effective August 18, 2020.
- **Teri Hayes**, Noon Supervisor at Washington Elementary School for the 2020-2021 school year. *Salary: \$10.10/per hour*, contingent upon receipt and confirmation of required employment documentation, effective August 18, 2020.
- **Malik Wildermuth**, 1:1 Paraprofessional at Lincoln Elementary School for the 2020-2021 school year. *Salary: \$12.50/per hour*, contingent upon receipt and confirmation of required employment documentation, effective August 14, 2020.
- **Barbara Bruns**, Part-Time School Nurse at Early Years/Pre-Kindergarten Program for the 2020-2021 school year. *Salary: \$34.48/per hour*, contingent upon receipt and confirmation of required employment documentation, effective August 14, 2020.
- **Tayler Howard**, District Student Database and Information System Technician at Central Office for the 2020-2021 school year. *Salary: \$15.00/per hour*, contingent upon receipt and confirmation of required employment documentation, effective July 22, 2020.

### Long Term Substitutes

- **Cheryl Kelly**, 3<sup>rd</sup> Grade Teacher at South Elementary School, effective August 14, 2020.
- **Michele Fernandez**, 3<sup>rd</sup> Grade Teacher at Washington Elementary School, effective August 14, 2020.
- **Jo Horabik**, Special Education Teacher at Washington Elementary School, effective August 14, 2020.
- **Angela Jackson**, Kindergarten Teacher at Washington Elementary School, effective August 14, 2020.

- **Katelyn Lashmet**, Kindergarten Teacher at Eisenhower Elementary School, effective August 14, 2020.

**Employment – Modifications/Re-Assignments/Promotions/Transfers**

- **Bill Poole**, Director of Technology for the District, (.60 FTE/600 hours per year), effective August 1, 2020, *Salary: \$439.39/per diem.*

**Reduction in Force (Honorable Dismissal)**

- **Jenna Allen**, Educational Interpreter at Jacksonville High School.

**Stipends**

- **Mary Steelman**, Parent Educator at Early Years/Pre-Kindergarten Program Trainer/Mentor Stipend for the 2020-2021 school year, *Stipend: \$500.*
- **Mary Steelman**, Parent Educator at Early Years/Pre-Kindergarten Program Trainer/Mentor Stipend for the 2020-2021 school year (1<sup>st</sup> semester), *Stipend: \$250.*
- **Brittany Peterson**, Parent Educator at Early Years/Pre-Kindergarten Program Trainer/Mentor Stipend for the 2020-2021 school year, *Stipend: \$500.*
- **Ann Erickson**, Parent Educator at Early Years/Pre-Kindergarten Program Trainer/Mentor Stipend for the 2020-2021 school year, *Stipend: \$500.*

B. Consideration of Resolution of Honorable Dismissals of Certain Educational Support Personnel

**ACTION ITEM**

TO: Board of Education  
FROM: Tami Stice  
SUBJECT: Consideration of Resolution of Honorable Dismissals of Certain Educational Support Personnel

---

**PROPOSED MOTION BY THE BOARD OF EDUCATION:**

That the Board of Education approve the Resolution of Honorable Dismissals of Certain Educational Support Personnel as presented.

MOVED BY:	_____	Seconded	_____
YEA:		NAY:	
_____ RYAN	_____	_____ MCBRIDE	_____
_____ BEARD	_____	_____ LEONARD	_____
_____ CANTRELL	_____	_____ WILSON	_____
_____ LONERGAN	_____		

Background Information:

**RESOLUTION REFERENCE THE HONORABLE DISMISSAL  
OF  
CERTAIN EDUCATIONAL SUPPORT PERSONNEL**

**WHEREAS**, the Board of Education of Jacksonville School District No. 117, upon request, has received reports and recommendations from members of the District's administrative staff regarding educational support personnel staffing for the 2020-2021 school year; and

**WHEREAS**, the reports and recommendations so received have been considered, studied and accepted by the Board of Education; and

**WHEREAS**, the Board of Education finds and determines that, as a result of unforeseen reduction in the student population and sound financial and educational planning, it is in the best interest of Jacksonville School District No. 117 that there be a decrease in the number of educational support personnel, resulting in the honorable dismissal of one (1) Educational Interpreter employee for the 2020-2021 school year, including any extra-duty assignments and corresponding stipends for the 2020-2021 school year and thereafter;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** by the Board of Education of Jacksonville School District No. 117 as follows:

**Section 1.** The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

**Section 2.** As a result of the decrease in the number of educational support personnel for the 2020-2021 school year, JENNA ALLEN is hereby honorably dismissed as an employee in and for this District; said honorable dismissal to be effective as of the day before the first scheduled work day for said position for the 2020-2021 school year.

**Section 3.** Any extra-duty assignments and corresponding stipends of JENNA ALLEN are hereby terminated effective as of the day before the first scheduled work day for said position for the 2020-2021 school year.

**Section 4.** The Superintendent is hereby directed and authorized to prepare a written notice of honorable dismissal for signature by the President and Secretary of the Board of Education; that following the signing of said written notice, the Superintendent is hereby directed and authorized to mail said notice to JENNA ALLEN by regular mail and to additionally deliver to JENNA ALLEN said notice by one of the following methods:

1. By personally serving said notice on the above-referenced employee and receiving a receipt for such notice signed by the employee, so that the said JENNA ALLEN receives said notice at least five (5) days before the first scheduled work day for said position for the 2020-2021 school year, or

2. By sending to the above-referenced employee a copy of said written notice by certified mail, return receipt requested, so that the said JENNA ALLEN receives said notice at least five (5) days before the first scheduled work day for said position for the 2020-2021 school year.

**Section 5.** This Resolution shall be in full force and effect forthwith upon its adoption.

**ADOPTED** this \_\_\_ day of August, 2020, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Noel Beard, President, Board of Education

\_\_\_\_\_  
Teresa Wilson, Secretary, Board of Education

**Jacksonville School District #117**

211 W. State St  
Jacksonville, Illinois 62650  
Office: (217) 243-9411  
Fax: (217) 243-6844



Steve Ptacek  
Superintendent of Schools

---

August \_\_, 2020

Via Regular & Certified Mail  
Jenna Allen  
145 Pine Street  
Jacksonville, Illinois 62650

Dear Ms. Allen:

Please be advised that at a duly convened regular meeting of the Board of Education of Jacksonville School District No. 117 on August \_\_, 2020, a Resolution was adopted by the Board authorizing and effectuating your honorable dismissal as an employee in and for said District, including any extra-duty assignments and corresponding stipends for the 2020-2021 school year and thereafter; said honorable dismissal to be effective the day before the first scheduled work day for said position for the 2020-2021 school year.

Be further advised that a certified copy of the Resolution is attached hereto, and by express reference is incorporated in and made a part of this Notice. The reason for your honorable dismissal is contained in the Resolution, and as such, is incorporated in and made a part of this Notice. Pursuant to regulations of the Illinois Department of Employment Security, enclosed herewith is a publication entitled, "What Every Worker Should Know about Unemployment Insurance."

Sincerely,

BOARD OF EDUCATION

Noel Beard, President

Teresa Wilson, Secretary

Enclosures

VIII. RECEPTION OF VISITORS, PETITIONS AND COMMUNICATIONS  
IX. ADJOURNMENT