

**THE LAKE AND PENINSULA SCHOOL DISTRICT**  
**Air Taxi Committee Meeting AGENDA**  
**October 6, 2025, 3:45 PM**

Agenda

1. Review of Current Approved Air Carriers 2
2. Review of Air Taxi Approval Processes & BBRCCTE Travel Considerations 3

## **Air Taxi Committee Update**

October 6, 2025

### Committee Members:

- Harry Ricci (LPSD Board Member)
- Kasie Luke (LPSD Superintendent)
- LPSD South Region, Parent (Sam Jones, Chignik Lagoon)
- Regional Veteran Pilot (Dan Pepin, King Salmon) - as needed

### Air Taxi Committee Goals

- Revision of the Air Taxi Letter when changes are made
- Review of Air Taxi Processes when changes are made
- Determine the guidelines for suspending an air taxi if necessary
- Approve new applicants as air carriers

### Practice:

- Fall 2025 - insurance paperwork updated from approved air carriers and an updated application for approved air carriers that are charters:
  - Grant (seat fare only right now)
  - Coastal
  - King Air
  - Lake Clark
  - Lake & Pen Air
  - Dena'ina
  - ACE
  - Iliamna Air

### BBRCTE Funded - not LPSD approved

- Alaska Island Air - Dillingham
- Bristol Bay Air - Dillingham



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101 Jensen Drive  
King Salmon, AK 99613  
907-313-3841

1617 S Industrial Way #1  
Palmer, AK 99645  
907-745-7090



October 6, 2025

Greetings from King Salmon,

As we start a new school year, I want to thank our approved air carriers again for their service to the Lake and Peninsula School District. Our attached air taxi procedures help us ensure that the air taxis that fly our children are reputable businesses with local flying expertise. We are fortunate to work with many long-established Lake and Pen air carriers.

Our trust is in your air taxis, as you are the experts and know when and when not to fly. With this said, all personnel (including students) are reminded that at no time should they feel compelled to travel when conditions make them uncomfortable. For the most part, our district business can always wait if the weather is marginal. As an air carrier, if you think that weather or other conditions warrant a postponement, please inform the District Office that the charter needs to be rescheduled. We ask that everyone involved in air travel err on the side of caution.

**Here are a few reminders when it comes to LPSD district travel:**

- Part 135 weather minimums must be strictly adhered to on LPSD flights.
- LPSD will work hard to communicate exact body weights and impose luggage minimums (50 lbs) to assist air taxis in selecting the best plane for the job.
- Student travel is prohibited on piston aircraft when the ambient air temperature is twenty degrees Fahrenheit below zero.
- Student travel is prohibited on any turbine aircraft when the ambient air temperature is thirty degrees Fahrenheit below zero.
- Staff and student travel is at the discretion of the individual.
- All staff, students, and others traveling on district-sponsored aircraft must be dressed appropriately for the winter weather. Students need a warm jacket, winter pants, boots, hat, and gloves to travel.
- Students flying by themselves should only be dropped off if there is a district employee to take responsibility for said student or a parent present at the airstrip.

We look forward to another year of working together and flying with your company.

Respectfully,

Kasie Luke, Superintendent  
[kluke@lpsd.com](mailto:kluke@lpsd.com) , 907-745-7092



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## **Air Taxi Carrier Approval Procedure 2025-2026**

The following are procedures for Air Taxi approval for The Lake and Peninsula Borough School District.

**Air Taxi Carrier Name:** \_\_\_\_\_

### **ANNUALLY each air taxi must:**

1. **Provide** proof and amount of liability insurance (*request your Insurance Carrier to send a current copy to LPSD*)
2. **Provide** an annual Lake and Peninsula School District air taxi questionnaire (below).
3. **Provide** a copy of the current tariff

**Responses to the following questionnaire will be considered in Lake and Peninsula School District's use of Air Taxis.**



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## Air Taxi Carrier Questionnaire

Air Taxi Name: \_\_\_\_\_

Principal/Owner: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone & Fax Numbers: \_\_\_\_\_

E-mail: \_\_\_\_\_

Type of Operator: \_\_\_\_\_

Please provide the air taxi's flying experience and history in the Lake and Peninsula Borough (If additional space is needed, please attach it to this questionnaire).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location of hangar(s): \_\_\_\_\_

Do you have heated hangar space for inclement weather? Yes or No

Location of the heated hangar(s): \_\_\_\_\_



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## **Equipment Used:**

Type	N-Number	Number of insured seats

## **Insurance:**

Insurance Carrier: \_\_\_\_\_

Liability: \_\_\_\_\_

Amount Total: \_\_\_\_\_

Amount per Seat: \_\_\_\_\_

Include a copy of the insurance certificate indicating The Lake & Peninsula Borough School District as an additional named insured with a certificate to be sent to LPSD annually

## **Accident / Incident History:**

Number of accidents/incidents in the past year: \_\_\_\_\_

Date of accidents / incidents: \_\_\_\_\_

Pilot's Name(s): \_\_\_\_\_

Plane N-Number of plane: \_\_\_\_\_

Passenger injuries/deaths if any: \_\_\_\_\_



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Submission of the above information does not automatically qualify an air taxi as an LPSD-approved air carrier. An LPSD-approved air carrier does not guarantee the carrier is entitled to any charter or seat fare. The Lake and Peninsula School District reserves the right to utilize the air taxis of its choice. LPSD decides which approved carrier to use for any particular trip to meet the District's logistics and schedule needs. The decision of the Superintendent or the Lake and Peninsula Air Taxi Committee is final.

I, \_\_\_\_\_, certify that all the information provided in this questionnaire is true and correct.

I acknowledge that this air carrier will comply with Part 135 requirements and applicable Federal and State statutes, regulations, or rules.

I agree that a piston aircraft will not be used for charters when the ambient air temperature is twenty or more degrees (Fahrenheit) below zero.

I agree that a turbine aircraft will not be used for charters when the ambient air temperature is thirty or more degrees (Fahrenheit) below zero.

I agree only pilots who are 21 years of age or older will be allowed to fly LPSD-approved charters and seat fares.

I acknowledge the Lake and Peninsula School District may pause the use of any carrier or any pilot for any reason at any time.



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**Air Taxi Carrier Name:** \_\_\_\_\_

Air Taxi Carrier Questionnaire Submitted by:

Name (Please Print): \_\_\_\_\_

Title (Please Print): \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this questionnaire to

Kasie Luke, Superintendent

[kluke@lpsd.com](mailto:kluke@lpsd.com)

The Lake & Peninsula School District

P.O. Box 498

King Salmon, AK 99613

907.745.7092

After a decision has been made by the Lake and Peninsula School District Air Taxi Committee and Superintendent, you will be notified of whether you are approved or denied as an air carrier for the 2025-26 School Year.

Thank you!



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## The Lake & Peninsula School District Air Taxi Committee

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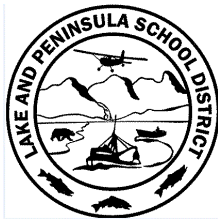
SCHOOL DISTRICT DECISION:

Approved

Denied

Signed \_\_\_\_\_

Superintendent (or designee) \_\_\_\_\_ Date \_\_\_\_\_



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September 22, 2025

To Whom It May Concern:

The Lake and Peninsula School District has authorized the following people to act on its behalf to make changes to and book travel on the LPSD account for travel:

Theresa Wilson	Travel Coordinator
Kasie Luke	Superintendent
Tim McDermott	Directors of Facilities and Maintenance
Laura Hylton	Business Manager
Tammi Stroede	Purchasing
Vince or Liza Henry	Service Provider (no charter)
Bill Cornell	Assistant Superintendent
Katharine Smith	CTE
Jenny Shryock	CTE

Please review your records to ensure only the above employees are listed as authorized on behalf of Lake and Peninsula School District.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Kasie Luke  
Superintendent

*Chignik Bay • Chignik Lagoon • Chignik Lake • Egegik • Igiugig • Ivanof Bay • Kokhanok • Levelock  
Newhalen • Nondalton • Pedro Bay • Perryville • Pilot Point • Port Alsworth • Port Heiden*