

THE LAKE AND PENINSULA SCHOOL DISTRICT
Work Session AGENDA
September 16, 2024, 9:00 AM

Agenda

- | | |
|-------------------|----|
| 1. Budget Update | 2 |
| 2. Policy Updates | 37 |



LPSD Budget

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LAKE AND PENINSULA SCHOOL DISTRICT
September 16, 2024

Goals for Delivery of Budget Information

- Provide LPSD School Board & public with review and projected budget information
 - ◆ Historical & Ending FY24
 - ◆ Beginning FY25 and future projections
 - ◆ Current Cost Saving Measures

- Discussion for Board questions comments and moving forward

Budget Terms

FY24 = Fiscal Year 2024, which is the July 1-June 30 2023-2024 School Year

FY25 = Fiscal Year 2025, which is the July 1-June 30 2024-2025 School Year

BSA = Base Student Allocation, the amount of money the State of Alaska gives to School Districts for each student, based on a formula. Current statute amount for K-12 students is \$5,960 for enrolled students and 90% of the BSA (\$5,364) for Lake View Homeschool Students. PK students are grant funded.

Budget History

2017-2018 LPSD was faced with a budget shortfall of \$661,607 and projected to continue operating at a deficit for the foreseeable future.

The programs of greatest cost that were proposed for cutting were:

- Hot lunch program (\$460K for 12 schools)
- Preschool (\$500K for 12 schools)
- Activities (\$405K for 13 schools)

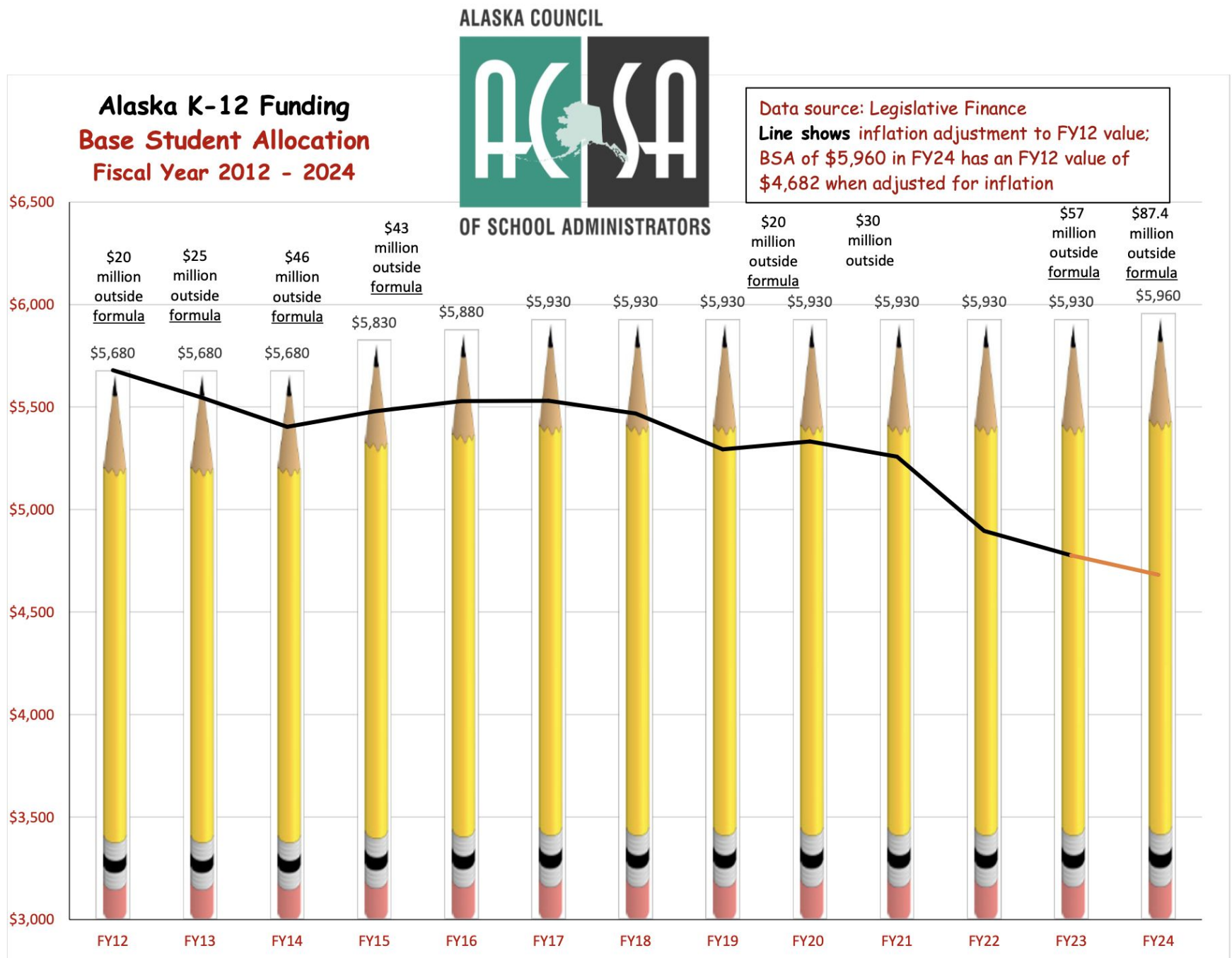
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At the end of discussing financial issues and potential ways to cut the costs to operate within our funding a board member challenged us by saying,

“You are better than this. You are more creative than this. Go figure out another way forward.”

LPSD cut 20 instructional days from the school calendar, districtwide - the “Subsistence Calendar” was adopted and continues through today.

The State of Alaska not keeping up with inflation through the Base Student Allocation (BSA) which directly impacts our ability to maintain programs.



2023-2024 Revenue Expenses

Impact Aid closed 2023, 2022 and for the first time in 74 years paid the 2024 allocation early in the fiscal year creating a one-time increase in revenue received in one year.

For the 2025 application FFY Oct to Sept. Impact Aid is hoping to issue payments within the FFY it may not be as early as the 2024 FFY subject to congress approving the Federal budget.

INCOME			
Revenue			
Earnings on Investments (-)		\$11,000	\$23,803
Local Revenue & Erate Revenue (-)		\$3,072,144	\$3,130,183
Borough Revenue (-)		\$2,197,707	\$2,222,707
Foundation Revenue (-)		\$8,423,842	\$8,399,873
Other State Revenue (-)		\$510,029	\$533,999
TRS & PERS OB (-)		\$597,018	\$585,467
Federal Revenue - Impact Aid (-)		\$1,684,431	\$1,775,934
Total : INCOME		\$16,496,170	\$16,671,966

2023-2024 Final Expenses

EXPENSES	Budget	Actual	Variance	%
Expenditures				
Instruction (+)	\$5,083,674.63	\$5,131,461.58	(\$47,786.95)	100.9%
Special Education Instruction (+)	\$1,178,336.92	\$1,138,359.47	\$39,977.45	96.6%
Special Education Support Services - students (+)	\$272,156.04	\$246,089.89	\$26,066.15	90.4%
Support Services - Student (+)	\$54,104.89	\$48,384.32	\$5,720.57	89.4%
Support services - instruction (+)	\$504,916.01	\$484,592.93	\$20,323.08	96.0%
Instruction Related Technology (+)	\$2,857,833.99	\$2,796,075.61	\$61,758.38	97.8%
School Administration (+)	\$1,038,138.38	\$990,634.68	\$47,503.70	95.4%
School Admin Support Services (+)	\$104,176.28	\$94,679.42	\$9,496.86	90.9%
District Administration (+)	\$576,775.46	\$475,065.17	\$101,710.29	82.4%
District Admin Support Services (+)	\$768,319.04	\$765,256.84	\$3,062.20	99.6%
Operations & Maintenance (+)	\$2,833,128.68	\$2,804,034.27	\$29,094.41	99.0%
Student Activities (+)	\$483,388.25	\$564,428.40	(\$81,040.15)	116.8%
Sub-total : Expenditures	\$15,754,948.57	\$15,539,062.58	\$215,885.99	98.6%
Debt Service - Lease				
Principal (+)	\$76,985.38	\$76,985.38	\$0.00	100.0%
Interest (+)	\$6,453.62	\$6,453.62	\$0.00	100.0%
Sub-total : Debt Service - Lease	\$83,439.00	\$83,439.00	\$0.00	100.0%
Total : EXPENSES	\$15,838,387.57	\$15,622,501.58	\$215,885.99	98.6%
OTHER				
Transfers				
Food Service	\$430,000.00	\$483,000.00	(\$53,000.00)	112.3%
Sub-total : Transfers	\$430,000.00	\$483,000.00	(\$53,000.00)	112.3%
Total : OTHER	\$430,000.00	\$483,000.00	(\$53,000.00)	112.3%
Total Expenses	\$16,268,388	\$16,105,502	\$162,886	99.0%

2024-2025 Budget

LPSD was faced with a budget shortfall coming into the 2024-2025 School Year

- in General fund of **\$1,629,929**
- in Food Service fund of **\$430,000 no transfer budgeted**

June 2024, we received \$680 one time funding (one time) project DEED amount is \$983,320 depending on October count. Reduces the deficit to estimated **(\$467,535)**

Looking toward FY26 - statutory BSA is still \$5,960, without added state funding the district falls farther behind inflationary costs

- FY25 **\$2,059,929**
- FY26 adjusted for 2% inflation **\$2,101,127**

2024-2025 Budget

- Hot lunch program USDA funds between 40 & 45% annually; the Alaska cost study will be conducted this year and reimbursement rates will likely increase. Cost study dates and data TBD. This was delayed in 2020 due to COVID closure. DEED Program audit scheduled for spring 2025
- Activities (all components) cost at the end of 2024 was \$564,428, budget \$483,388 (District Funds - 11 schools)
- Health insurance Jan. to Aug. is down \$1,464,753 over the same time period in 2023
 - Claims YTD are less than expect for due to plan changes and participant medical needs
 - Medical needs subject to change at anytime
 - Fixed costs reflect the 39% increase for 2024
 - If claims continue at YTD levels the 2025 renewal will be favorable
 - Eligibility increased from 15 hours to 30 hours as of July 1, enroll participants grandfathered, applies to new enrollments

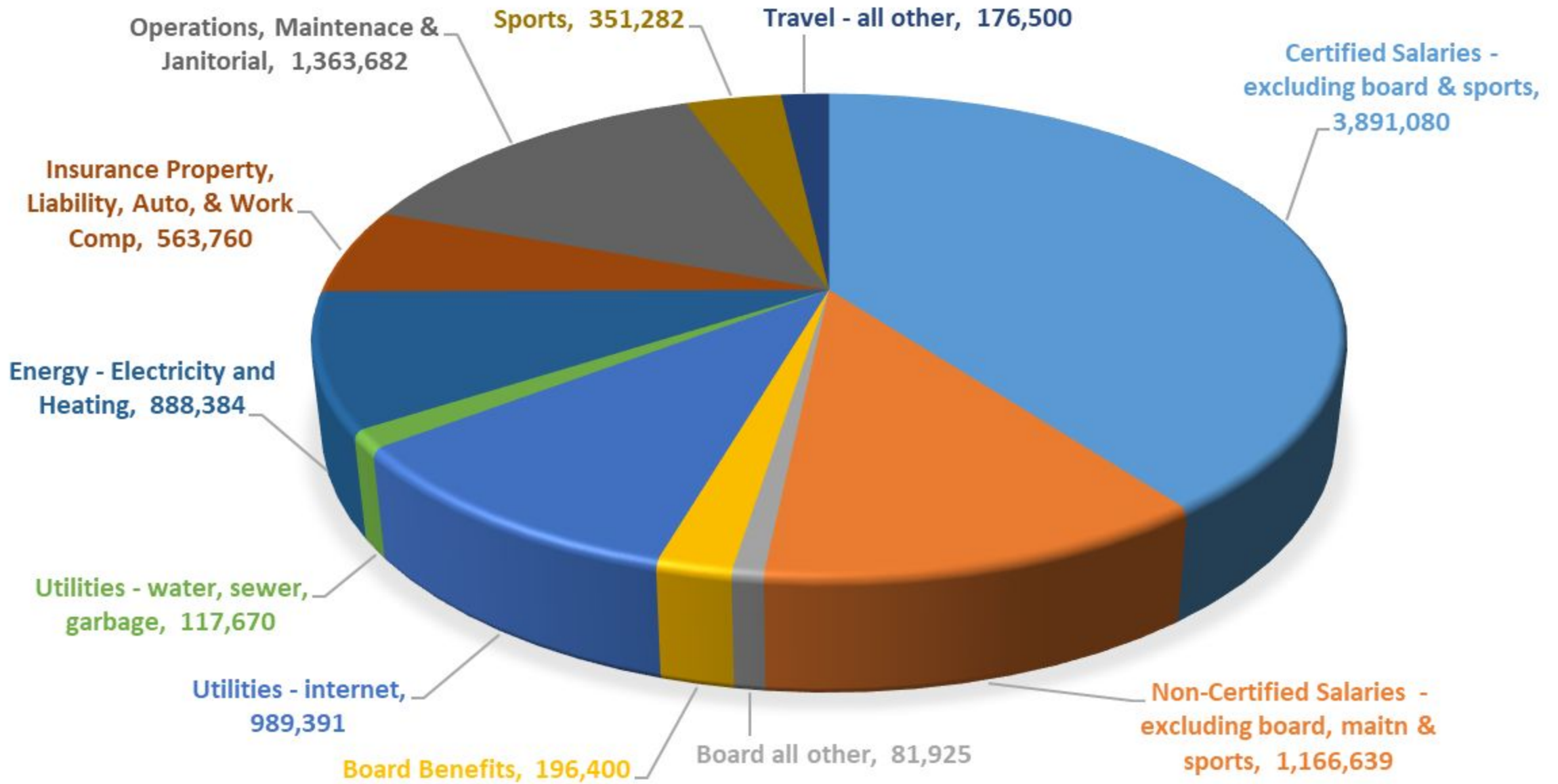
LAKE AND PENINSULA SCHOOL DISTRICT
BUDGET INFORMATION
Second Reading April 18, 2024

DESCRIPTION	(a)	PROJECTED FY25		(b)	(c)	(b-a)
	Revised FY24 Budget	Statute BSA \$5,960	Governor's Budget BSA \$6,260	PROJECTED FY25 Budget add \$680 BSA \$6,640	DIFFERENCE	
Borough Appropriation	\$ 1,372,707	\$ 1,372,707	\$ 1,372,707	\$ 1,372,707	\$ -	
Borough Added Contribution	\$ 825,000	\$ -	\$ -	\$ -	\$ (825,000)	
Interest	\$ 11,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 4,000	
Other Local	\$ 838,885	\$ 758,000	\$ 758,000	\$ 758,000	\$ (80,885)	
Foundation	\$ 8,423,842	\$ 7,961,829	\$ 7,961,829	\$ 7,961,829	\$ (462,013)	
State - foundation increase	\$ 507,147	\$ -	\$ 427,698	\$ 969,448	\$ (79,449)	
TRS On-Behalf	\$ 537,129	\$ 707,787	\$ 707,787	\$ 707,787	\$ 170,658	
PERS On-Behalf	\$ 59,889	\$ 82,747	\$ 82,747	\$ 82,747	\$ 22,858	
Other State - Raffle	\$ 2,882	\$ 2,882	\$ 2,882	\$ 2,882	\$ -	
Federal ERATE	\$ 2,233,259	\$ 917,731	\$ 917,731	\$ 917,731	\$ (1,315,528)	
Federal Impact Aid	\$ 1,684,431	\$ 1,130,656	\$ 1,130,656	\$ 1,130,656	\$ (553,775)	
Total	\$ 16,496,171	\$ 12,949,339	\$ 13,377,037	\$ 13,918,787	\$ (3,119,134)	
Total	\$ 16,496,171	\$ 12,949,339	\$ 13,377,037	\$ 13,918,787		
Budgeted Expenditures	\$ 16,268,388	\$ 14,579,268	\$ 14,579,268	\$ 14,579,268		
	\$ 227,783	\$ (1,629,929)	\$ (1,202,231)	\$ (660,481)		
Beginning Fund Balance	\$ (34,837)	\$ 192,946	\$ 192,946	\$ 192,946		
Ending Fund Balance	\$ 192,946	\$ (1,436,983)	\$ (1,009,285)	\$ (467,535)		

Budget Notes

- 1) Does not include transfer to Food Service, FY24 expected deficit is \$46,000.
- 2) Classified staff schedule and step increases included minimal hour reductions over FY24.
- 3) Insurance for property, liability, cyber, SAM, non-owned aircraft, travel accident and work comp are expected to rise 5-6%. Market conditions have stabilized from a year ago and another large increase is not anticipated.
- 4) ERATE numbers are adjusted to 471 numbers and the estimated BAG grant.
- 5) CTE estimated expenses are balanced in this budget, CTE funding is developing and grants and programs are still being reviewed.

2024-2025 BUDGET



FY24 + headed into FY25 School Year

LPSD continues to invest in taking steps towards reversing deficits and working towards establishing a fund balance in future years as we know this is a healthy way to operate our budget.

Steps we have already taken last school year and intend to take in the year ahead:

- Athletics & Activities Cost Saving Shifts
 - Only qualified XC runners traveled to Regional XC and we saved about \$34K (FY24)
 - No Middle School Students to travel to SNAP FY25 - \$25K
 - Two ASAA LPSD sponsored weekends cut - about \$70K depending on location of events
 - One basketball jamboree cut - \$50K
- No Non-Essential Travel + Per Diem
 - (Excluding BBRCTE) Travel FY23 \$880,171, FY24 \$679,704 reduction of \$200K
 - LPSD will no longer offer a housing per diem rate for those who do not stay in District funded housing.
- Raised Adult Lunches from \$5.00 to \$10.00
- Narrowed our cleaning and maintenance efforts during Summer 2023 & 2024 and saved \$30K (2023) May to June \$34K salary and \$12.5K benefits (2024) Maintenance salary July and August 2023 and 2024 nearly the same at \$97K

FY24 + headed into FY25 School Year (continued...)

- We have accessed the Lake and Peninsula Borough School Endowment funds to buffer our deficit (FY24). Currently the endowment holds about \$4.8M
- Lake and Peninsula Borough funding, referred to as “Local Contribution” cannot increase their contribution due to their own budget concerns mainly due to the price of salmon being so low this past year (FY24, Summer 2023)
 - Current Local Contribution: \$1,372,707 FY24 & FY25
 - Minimum Required Local Contribution: \$497,484; FY24 \$407,447
 - Maximum Local Contribution: \$2,534,834; FY24 \$2,565,372

Fiscal Outlook

- State funding for FY26 and beyond - statutory BSA \$5,960, FY24 state wide estimate needed increase \$1,400, FY25 one time amount \$680
- Elections - state and national potential to affect all funding sources
- Economic factors - inflation, economies of scale, global factors on insurance and markets
- Enrollment potential for increase or decrease

Summary & Considerations for future...

- District Mission & Vision - Strategic Planning Focus Areas
- Preserve Borough endowment fund
- Build back district reserve funds
- Negotiated agreements: Teachers (FY24-FY26), Admin (FY24-FY25, this is a bargaining year)



Lake and Peninsula School District
2024-25 Projected Budget

LAKE AND PENINSULA SCHOOL DISTRICT
BUDGET INFORMATION
Second Reading April 18, 2024

DESCRIPTION	(a)		(b)		(c)	(b-a)
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Interest	\$ 11,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 4,000	
Other Local	\$ 838,885	\$ 758,000	\$ 758,000	\$ 758,000	\$ (80,885)	
Foundation	\$ 8,423,842	\$ 7,961,829	\$ 7,961,829	\$ 7,961,829	\$ (462,013)	
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**Lake and Peninsula School District
FY2025
Foundation Formula Estimate
2/23/2024**

Projected Enrollment

STEP 1: SCHOOL SIZE ADJUSTMENT

SCHOOL	20 Day Enrollment/ADM	under 10 + regular	FORMULA	Adjusted ADM
Levelock School	14		39.6	39.60
Nondalton School	19		39.6	39.60
Chignik Lagoon School	15		39.6	39.60
Chignik Lake School	21		{39.60 + (1.62*(21-20))}	41.22
Perryville School	21		{39.60 + (1.62*(21-20))}	41.22
Igugig School	21		{39.60 + (1.62*(21-20))}	41.22
Port Heiden School (Meshik)	21		{39.60 + (1.62*(21-20))}	41.22
Kokhanok School	35		{39.60 + (1.62*(28-20))}	63.25
Port Alsworth School (Tanalian)	37		{55.8 + (1.49*(40-30))}	66.23
Newhalen School	83		{122.85 + (1.27*(83-75))}	133.01
Chignik Bay School			39.6	
Pilot Point School			39.6	
	<u>287</u>			

STEP 1 A: Hold Harmless for >5% decrease in ADM 19.84

Total ADM 566.01

STEP 2: District Cost Factor 1.994

Total After Adjustment for District Cost Factor 1,128.62

STEP 3: Special Needs Factor

Special Needs Factor 1.2

Total After Special Needs Factor 1,354.34

STEP 4: Vo & Tech Funding Factor

Career & Technical Education Factor 1.015

Total After CTE Factor 1,374.66

STEP 5: Intensive: Special Education Intensive Factor (3 *13) 39

Adjusted Students + Special Education 1,413.66

STEP 6: Correspondence:

Correspondence (12 * 1) 12

Total District Adjusted ADM 1,425.66

Projected State Aid Calculation

			SB140 add \$680	Governor's Budget add \$300
STEP 7: Calculate Basic Need: Base Student Allocation Value (BSA)	\$	5,960	\$ 6,640	\$ 6,260
Basic Need (Total Adjusted ADM * BSA)	\$	8,496,934	\$ 9,466,382	\$ 8,924,632
Less Required Local Effort (.00265*187,729,724)	a	497,484	\$ (497,484)	\$ (497,484)
45% PY Basic need (.45*9,096,510)	b	4,093,430		
Local effort equals lesser of a or b				
Max local effort (.002*187,729,724)	c	375,459		
23% of Basic Need + Quality Schools ((9,725,342+23,435)*.23)	d	1,959,541		
Greater of c or d is added for Max allowable contribution a + d		2,457,025		
Less Deductible Impact Aid				
Estimated Impact Aid deductible amount		404,744		
Impact Aid Percentage (local Effort/local revenue)		(0.1659)		
FY24 local revenue \$2,998,328			(60,432)	(60,432)
			((404,744* .90)*13.59%)	
Plus Quality Schools Adjusted ADM (1464.66* 16)			22,811	22,811
			22,811	22,811
Total State Aid FY25	\$	7,961,829	\$ 8,931,277	\$ 8,389,527
			\$ 969,448	\$ 427,698

Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

Print accounts with zero balance Round to whole dollars Account on new page

Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.100.000.310	Certificated Salaries	\$2,213,584.01	\$2,364,861.35	\$151,277.34
100.000.100.000.320	Non Certificated Salary	\$219,179.18	\$219,762.56	\$583.38
100.000.100.000.350	On-Behalf Retirement	\$257,745.97	\$382,452.19	\$124,706.22
100.000.100.000.360	Fringe Benefits	\$1,244,123.28	\$1,364,944.74	\$120,821.46
100.000.100.000.380	Housing Allowance/Subsidy	\$364,000.00	\$364,000.00	\$0.00
100.000.100.000.390	Transportation Allowance	\$47,029.60	\$44,027.20	(\$3,002.40)
100.000.100.000.420	Staff Travel	\$8,000.00	\$8,000.00	\$0.00
100.000.100.000.430	Utilites	\$200.00	\$400.00	\$200.00
100.000.100.000.450	Supplies, Materials + Media	\$114,600.00	\$127,000.00	\$12,400.00
100.000.100.000.490	Other Expense & Indirect	\$12,000.00	\$38,000.00	\$26,000.00
Function: Instruction - 100		\$4,480,462.04	\$4,913,448.04	\$432,986.00
100.000.140.000.310	Certificated Salaries	\$9,997.82	\$8,725.73	(\$1,272.09)
100.000.140.000.350	On-Behalf Retirement	\$1,101.32	\$949.89	(\$151.43)
100.000.140.000.360	Fringe Benefits	\$2,169.65	\$2,211.37	\$41.72
100.000.140.000.430	Utilites	\$300.00	\$400.00	\$100.00
100.000.140.000.450	Supplies, Materials + Media	\$6,400.00	\$6,400.00	\$0.00
100.000.140.000.490	Other Expense & Indirect	\$5,400.00	\$5,500.00	\$100.00
Function: Home School/Correspondence - 140		\$25,368.79	\$24,186.99	(\$1,181.80)
100.000.160.000.310	Certificated Salaries	\$22,435.60	\$34,462.97	\$12,027.37
100.000.160.000.320	Non Certificated Salary	\$163,786.44	\$86,012.01	(\$77,774.43)
100.000.160.000.350	On-Behalf Retirement	\$66,303.08	\$66,372.87	\$69.79
100.000.160.000.360	Fringe Benefits	\$117,703.68	\$97,407.59	(\$20,296.09)

Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

- Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare
 Difference FY24 revised to FY25 Projected

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.160.000.410	Professional/Technical Service	\$10,000.00	\$10,000.00	\$0.00
100.000.160.000.420	Staff Travel	\$140,000.00	\$100,000.00	(\$40,000.00)
100.000.160.000.430	Utilites	\$1,520.00	\$1,500.00	(\$20.00)
100.000.160.000.440	Other Purchased Services	\$33,800.00	\$44,964.00	\$11,164.00
100.000.160.000.450	Supplies, Materials + Media	\$56,000.00	\$45,000.00	(\$11,000.00)
Function: Vocational Education - 160		\$611,548.80	\$485,719.44	(\$125,829.36)
100.000.200.000.310	Certificated Salaries	\$412,844.09	\$341,678.50	(\$71,165.59)
100.000.200.000.320	Non Certificated Salary	\$203,116.00	\$225,710.23	\$22,594.23
100.000.200.000.350	On-Behalf Retirement	\$44,844.53	\$55,940.53	\$11,096.00
100.000.200.000.360	Fringe Benefits	\$419,502.55	\$408,805.37	(\$10,697.18)
100.000.200.000.380	Housing Allowance/Subsidy	\$24,000.00	\$18,000.00	(\$6,000.00)
100.000.200.000.390	Transportation Allowance	\$4,000.00	\$4,300.00	\$300.00
100.000.200.000.410	Professional/Technical Service	\$55,000.00	\$55,000.00	\$0.00
100.000.200.000.420	Staff Travel	\$6,000.00	\$6,000.00	\$0.00
100.000.200.000.450	Supplies, Materials + Media	\$4,000.00	\$4,000.00	\$0.00
100.000.200.000.490	Other Expense & Indirect	\$5,029.75	\$5,040.00	\$10.25
Function: Special Education - 200		\$1,178,336.92	\$1,124,474.63	(\$53,862.29)
100.000.220.000.310	Certificated Salaries	\$63,582.75	\$64,194.75	\$612.00
100.000.220.000.350	On-Behalf Retirement	\$8,240.32	\$11,724.63	\$3,484.31
100.000.220.000.360	Fringe Benefits	\$42,832.97	\$42,985.79	\$152.82
100.000.220.000.410	Professional/Technical Service	\$130,000.00	\$130,287.00	\$287.00
100.000.220.000.420	Staff Travel	\$25,000.00	\$25,000.00	\$0.00

Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

Print accounts with zero balance Round to whole dollars Account on new page

Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.220.000.430	Utilites	\$600.00	\$400.00	(\$200.00)
100.000.220.000.440	Other Purchased Services	\$200.00	\$200.00	\$0.00
100.000.220.000.450	Supplies, Materials + Media	\$1,500.00	\$1,500.00	\$0.00
100.000.220.000.490	Other Expense & Indirect	\$200.00	\$200.00	\$0.00
Function: SPED Education Support Serv - Students - 220		\$272,156.04	\$276,492.17	\$4,336.13
100.000.300.000.310	Certificated Salaries	\$22,000.00	\$28,677.50	\$6,677.50
100.000.300.000.350	On-Behalf Retirement	\$11,306.73	\$14,604.50	\$3,297.77
100.000.300.000.360	Fringe Benefits	\$13,448.16	\$14,240.40	\$792.24
100.000.300.000.390	Transportation Allowance	\$500.00	\$500.00	\$0.00
100.000.300.000.410	Professional/Technical Service	\$500.00	\$500.00	\$0.00
100.000.300.000.420	Staff Travel	\$5,000.00	\$5,000.00	\$0.00
100.000.300.000.430	Utilites	\$100.00	\$400.00	\$300.00
100.000.300.000.450	Supplies, Materials + Media	\$500.00	\$500.00	\$0.00
100.000.300.000.490	Other Expense & Indirect	\$750.00	\$599.99	(\$150.01)
Function: Support Services Students - 300		\$54,104.89	\$65,022.39	\$10,917.50
100.000.350.000.310	Certificated Salaries	\$204,947.16	\$213,685.90	\$8,738.74
100.000.350.000.320	Non Certificated Salary	\$47,207.23	\$39,084.41	(\$8,122.82)
100.000.350.000.350	On-Behalf Retirement	\$55,349.77	\$64,606.01	\$9,256.24
100.000.350.000.360	Fringe Benefits	\$124,811.85	\$140,768.82	\$15,956.97
100.000.350.000.410	Professional/Technical Service	\$8,500.00	\$8,500.00	\$0.00
100.000.350.000.420	Staff Travel	\$55,000.00	\$45,000.00	(\$10,000.00)
100.000.350.000.430	Utilites	\$2,000.00	\$2,000.00	\$0.00

Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

- Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.350.000.440	Other Purchased Services	\$1,000.00	\$12,000.00	\$11,000.00
100.000.350.000.450	Supplies, Materials + Media	\$5,500.00	\$2,500.00	(\$3,000.00)
100.000.350.000.490	Other Expense & Indirect	\$600.00	\$600.00	\$0.00
Function: Support Services Instruction - 350		\$504,916.01	\$528,745.14	\$23,829.13
100.000.360.000.310	Certificated Salaries	\$39,142.98	\$41,573.28	\$2,430.30
100.000.360.000.320	Non Certificated Salary	\$145,141.20	\$146,983.00	\$1,841.80
100.000.360.000.350	On-Behalf Retirement	\$9,582.23	\$11,033.88	\$1,451.65
100.000.360.000.360	Fringe Benefits	\$150,391.59	\$150,971.66	\$580.07
100.000.360.000.410	Professional/Technical Service	\$3,000.00	\$3,000.00	\$0.00
100.000.360.000.420	Staff Travel	\$20,000.00	\$20,000.00	\$0.00
100.000.360.000.430	Utilites	\$2,377,023.65	\$1,023,875.12	(\$1,353,148.53)
100.000.360.000.440	Other Purchased Services	\$17,600.00	\$18,250.00	\$650.00
100.000.360.000.450	Supplies, Materials + Media	\$76,446.34	\$65,000.00	(\$11,446.34)
100.000.360.000.490	Other Expense & Indirect	\$19,506.00	\$22,000.00	\$2,494.00
Function: Instructional Related Technology - 360		\$2,857,833.99	\$1,502,686.94	(\$1,355,147.05)
100.000.400.000.310	Certificated Salaries	\$623,061.42	\$636,294.71	\$13,233.29
100.000.400.000.350	On-Behalf Retirement	\$81,781.76	\$102,228.88	\$20,447.12
100.000.400.000.360	Fringe Benefits	\$233,451.20	\$251,734.81	\$18,283.61
100.000.400.000.380	Housing Allowance/Subsidy	\$46,000.00	\$46,000.00	\$0.00
100.000.400.000.390	Transportation Allowance	\$6,319.00	\$6,620.00	\$301.00
100.000.400.000.410	Professional/Technical Service	\$3,375.00	\$3,600.00	\$225.00
100.000.400.000.420	Staff Travel	\$40,000.00	\$40,000.00	\$0.00

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Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

- Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.400.000.450	Supplies, Materials + Media	\$100.00	\$250.00	\$150.00
100.000.400.000.490	Other Expense & Indirect	\$4,050.00	\$4,050.00	\$0.00
Function: School Administration - 400		\$1,038,138.38	\$1,090,778.40	\$52,640.02
100.000.450.000.320	Non Certificated Salary	\$47,106.07	\$39,084.41	(\$8,021.66)
100.000.450.000.350	On-Behalf Retirement	\$1,239.80	\$2,205.71	\$965.91
100.000.450.000.360	Fringe Benefits	\$54,830.41	\$68,966.01	\$14,135.60
100.000.450.000.430	Utilites	\$800.00	\$500.00	(\$300.00)
100.000.450.000.450	Supplies, Materials + Media	\$200.00	\$500.00	\$300.00
Function: School Admin Support Serv - 450		\$104,176.28	\$111,256.13	\$7,079.85
100.000.510.000.310	Certificated Salaries	\$163,167.54	\$178,850.01	\$15,682.47
100.000.510.000.320	Non Certificated Salary	\$18,200.00	\$18,000.00	(\$200.00)
100.000.510.000.350	On-Behalf Retirement	\$21,258.11	\$28,669.65	\$7,411.54
100.000.510.000.360	Fringe Benefits	\$278,649.81	\$238,114.33	(\$40,535.48)
100.000.510.000.410	Professional/Technical Servico	\$18,000.00	\$18,500.00	\$500.00
100.000.510.000.420	Staff Travel	\$50,000.00	\$50,000.00	\$0.00
100.000.510.000.430	Utilites	\$1,500.00	\$2,900.00	\$1,400.00
100.000.510.000.450	Supplies, Materials + Media	\$12,000.00	\$12,500.00	\$500.00
100.000.510.000.490	Other Expense & Indirect	\$14,000.00	\$14,000.00	\$0.00
Function: District Admin - 510		\$576,775.46	\$561,533.99	(\$15,241.47)
100.000.550.000.320	Non Certificated Salary	\$424,776.77	\$410,002.38	(\$14,774.39)
100.000.550.000.350	On-Behalf Retirement	\$13,549.51	\$18,803.12	\$5,253.61

Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

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From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare
 Difference FY24 revised to FY25 Projected

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.550.000.360	Fringe Benefits	\$295,470.76	\$298,082.11	\$2,611.35
100.000.550.000.410	Professional/Technical Service	\$45,000.00	\$40,000.00	(\$5,000.00)
100.000.550.000.420	Staff Travel	\$2,200.00	\$2,500.00	\$300.00
100.000.550.000.430	Utilites	\$500.00	\$500.00	\$0.00
100.000.550.000.440	Other Purchased Services	\$77,350.00	\$82,000.00	\$4,650.00
100.000.550.000.450	Supplies, Materials + Media	\$2,000.00	\$2,500.00	\$500.00
100.000.550.000.490	Other Expense & Indirect	(\$92,528.00)	(\$95,000.00)	(\$2,472.00)
Function: Dist Admin Support Services - 550		\$768,319.04	\$759,387.61	(\$8,931.43)
25				
100.000.600.000.320	Non Certificated Salary	\$673,089.07	\$603,630.10	(\$69,458.97)
100.000.600.000.350	On-Behalf Retirement	\$19,691.17	\$20,878.91	\$1,187.74
100.000.600.000.360	Fringe Benefits	\$456,681.34	\$411,747.42	(\$44,933.92)
100.000.600.000.390	Transportation Allowance	\$3,500.00	\$3,500.00	\$0.00
100.000.600.000.410	Professional/Technical Service	\$50,000.00	\$50,000.00	\$0.00
100.000.600.000.420	Staff Travel	\$90,000.00	\$90,000.00	\$0.00
100.000.600.000.430	Utilites	\$1,011,874.10	\$1,006,054.10	(\$5,820.00)
100.000.600.000.440	Other Purchased Services	\$441,906.00	\$484,755.00	\$42,849.00
100.000.600.000.450	Supplies, Materials + Media	\$130,001.00	\$107,489.00	(\$22,512.00)
100.000.600.000.490	Other Expense & Indirect	\$6,120.00	\$6,200.00	\$80.00
Function: Operations and Maintenance - 600		\$2,882,862.68	\$2,784,254.53	(\$98,608.15)
100.000.700.000.310	Certificated Salaries	\$67,631.36	\$68,846.20	\$1,214.84
100.000.700.000.320	Non Certificated Salary	\$32,071.13	\$32,071.13	\$0.00
100.000.700.000.350	On-Behalf Retirement	\$5,077.28	\$5,063.40	(\$13.88)

Lake and Peninsula School District

100 Function Object

Fiscal Year: 2024-2025

- Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare
 Difference FY24 revised to FY25 Projected

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.700.000.360	Fringe Benefits	\$25,343.48	\$25,700.75	\$357.27
100.000.700.000.410	Professional/Technical Service	\$2,200.00	\$2,500.00	\$300.00
100.000.700.000.420	Staff Travel	\$344,000.00	\$210,000.00	(\$134,000.00)
100.000.700.000.450	Supplies, Materials + Media	\$4,000.00	\$4,000.00	\$0.00
100.000.700.000.490	Other Expense & Indirect	\$3,065.00	\$3,100.00	\$35.00
Function: Student Activities - 700		\$483,388.25	\$351,281.48	(\$132,106.77)
100.000.900.000.550	Transfers (In/Out)	\$430,000.00	\$0.00	(\$430,000.00)
Function: Transfers (In)/Out - 900		\$430,000.00	\$0.00	(\$430,000.00)
Grand Total:		\$16,268,387.57	\$14,579,267.88	(\$1,689,119.69)

End of Report

Lake and Peninsula School District

100 Object

Fiscal Year: 2024-2025

- Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 4/1/2024

To Date: 4/30/2024

Definition: FY24 Revised to FY25 Projected Compare

Account	Description	FY24 Revised Budget	FY25 Projected	Difference FY24 revised to FY25 Projected
100.000.000.000.310	Certificated Salaries	\$3,842,394.73	\$3,981,850.90	\$139,456.17
100.000.000.000.320	Non Certificated Salary	\$1,973,673.09	\$1,820,340.23	(\$153,332.86)
100.000.000.000.350	On-Behalf Retirement	\$597,071.58	\$785,534.17	\$188,462.59
100.000.000.000.360	Fringe Benefits	\$3,459,410.73	\$3,516,681.17	\$57,270.44
100.000.000.000.380	Housing Allowance/Subsidy	\$434,000.00	\$428,000.00	(\$6,000.00)
100.000.000.000.390	Transportation Allowance	\$61,348.60	\$58,947.20	(\$2,401.40)
100.000.000.000.410	Professional/Technical Service	\$325,575.00	\$321,887.00	(\$3,688.00)
100.000.000.000.420	Staff Travel	\$785,200.00	\$601,500.00	(\$183,700.00)
100.000.000.000.430	Utilites	\$3,395,617.75	\$2,038,129.22	(\$1,357,488.53)
100.000.000.000.440	Other Purchased Services	\$571,856.00	\$642,169.00	\$70,313.00
100.000.000.000.450	Supplies, Materials + Media	\$413,247.34	\$379,139.00	(\$34,108.34)
100.000.000.000.490	Other Expense & Indirect	(\$21,807.25)	\$4,289.99	\$26,097.24
100.000.000.000.550	Transfers (In/Out)	\$430,000.00	\$0.00	(\$430,000.00)
Grand Total:		\$16,267,587.57	\$14,578,467.88	(\$1,689,119.69)

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End of Report

Lake and Peninsula Borough School District

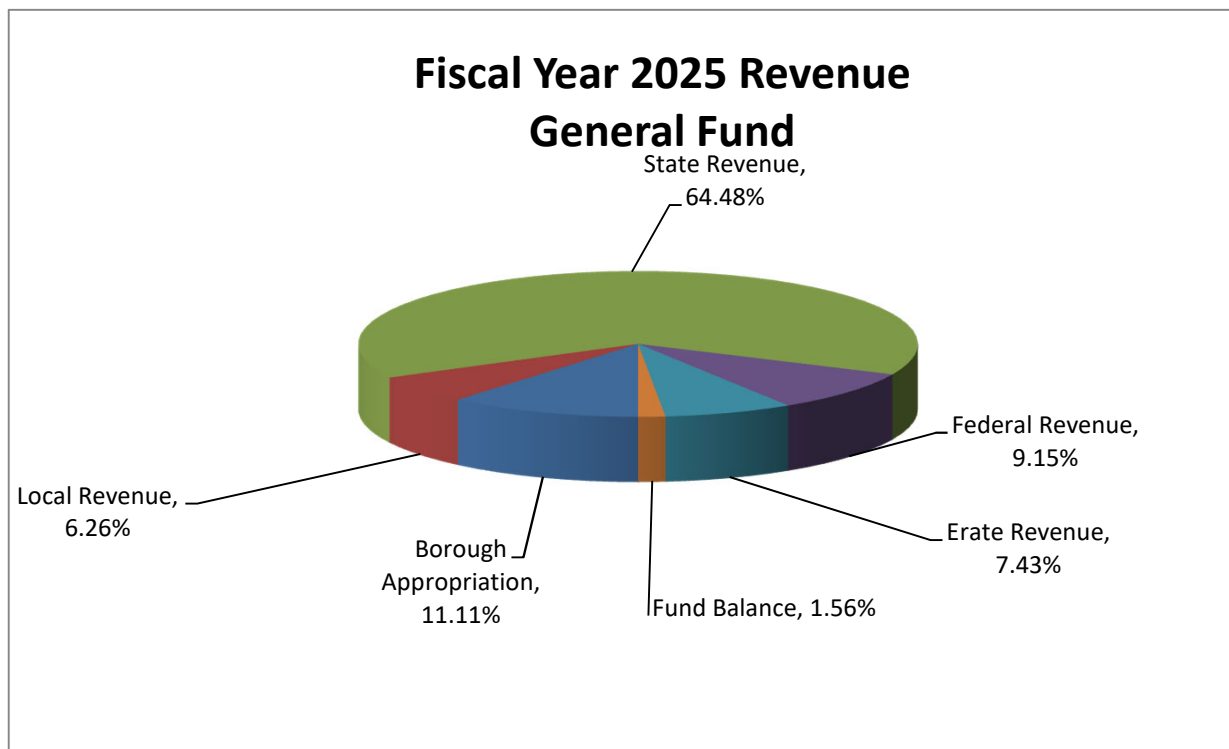
General Fund FY25 Proposed Budget

Without PERS & TRS On-Behalf

Revenue

Borough Appropriation	\$ 1,372,707	11.11%
Local Revenue	773,000	6.26%
State Revenue	7,964,711	64.48%
Federal Revenue	1,130,656	9.15%
Erate Revenue	917,731	7.43%
Fund Balance	192,946	1.56%
Total Revenue Budget	<u>\$ 12,351,751</u>	<u>100.00%</u>

As this chart illustrates, the primary source of funding for the Lake and Peninsula Borough School District is the State of Alaska. The Lake and Peninsula Borough funds the District's local contribution, through a funding appropriation. An amount comes from the federal government in the form of Impact Aid.



Lake and Peninsula Borough School District

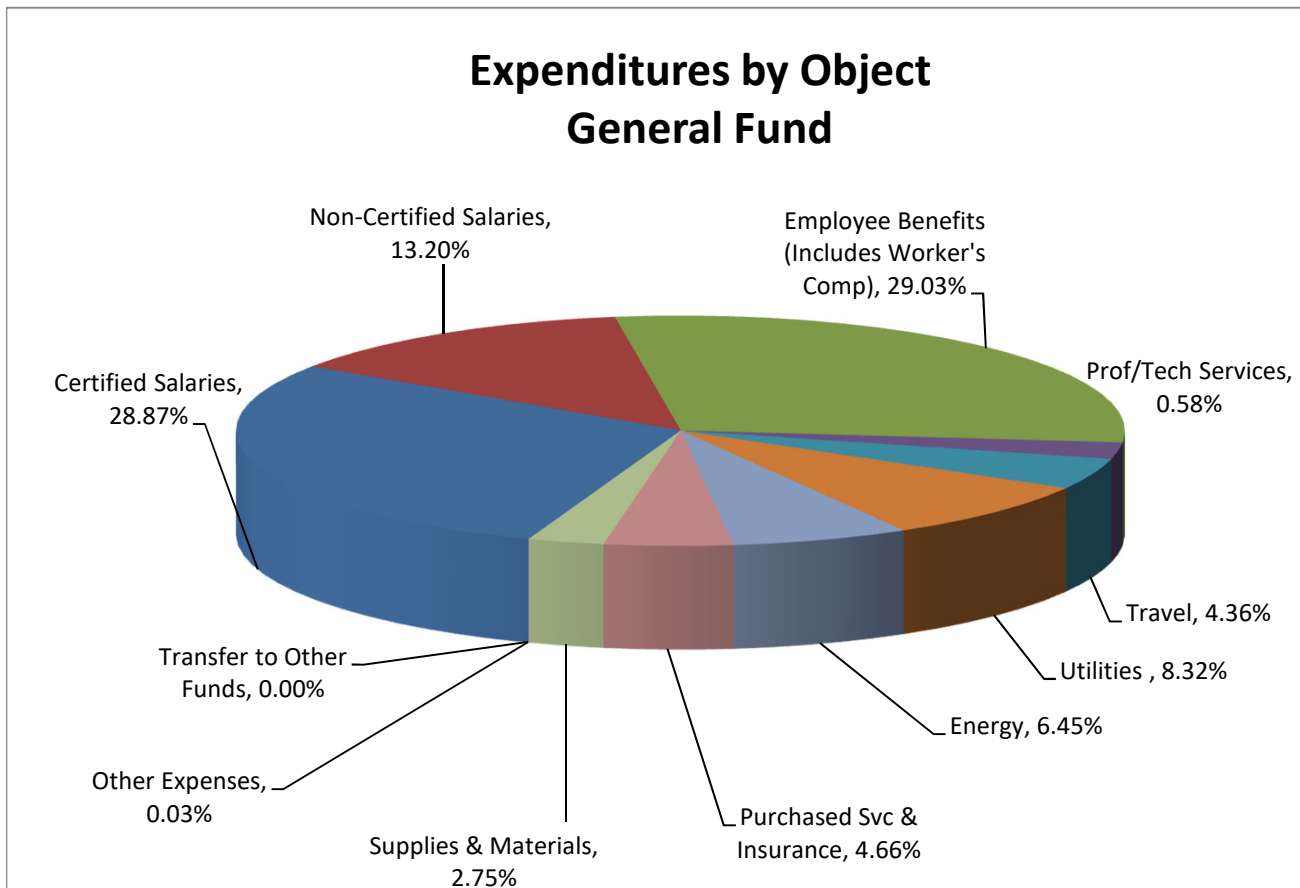
General Fund FY25 Proposed Budget

Without PERS & TRS On-Behalf

Expenditures by Object

Certified Salaries	3,981,851	28.87%	
Non-Certified Salaries	1,820,340	13.20%	
Employee Benefits (Includes Worker's Comp)	4,003,628	29.03%	71.09%
Professional/Technical Services	321,887	2.33%	
Travel	601,500	4.36%	
Utilities	1,148,245	8.32%	
Energy	889,884	6.45%	14.77%
Purchased Svc & Insurance	642,169	4.66%	
Supplies & Materials	379,139	2.75%	
Other Expenses	4,289	0.03%	
Transfer to Other Funds	-	0.00%	
	<u>\$ 13,792,932</u>	<u>100.00%</u>	<u>85.86%</u>

Salaries, Benefits, Utilities and Energy are 85.86% of the budgeted expenditures.



Facilities & Maintenance Comparative Data

	FY18 Audited	FY19 Audited ***	FY20 Audited	FY21 Audited	FY22 Audited	FY23 Audited	FY24 Revised Budget - closed 2 Schools	FY25 Projected Budget
Dir/Coord/Mgr Salary-Certified	-	-	-	-	4,296	6,573	-	-
Dir/Coord Salary Non Cert	119,701	123,596	132,381	137,923	133,366	138,706	135,892	138,564
Custodians Pay	348,464	403,994	227,719	208,120	246,046	207,996	191,539	179,800
Maint Worker Pay	253,272	324,982	329,744	402,163	400,349	449,946	345,659	285,266
TRS On-behalf exp	-	-	-	131	154	-	-	-
PERS On-behalf exp	14,568	30,858	34,052	40,181	39,384	16,169	19,691	20,879
Fringe Benefits	335,893	323,967	319,353	349,583	360,145	487,343	456,681	411,747
Transportation Allowance	2,833	3,047	775	1,126	2,539	5,493	3,500	3,500
Professional/Technical Services	139,973	92,548	58,892	53,474	58,307	25,149	50,000	50,000
Staff Travel	107,478	107,564	75,510	89,611	107,268	99,816	90,000	100,000
Staff Per Diem	24,395	27,956	12,030	23,840	14,763	16,427	-	-
Utilites	-	-	-	220	-	-	-	-
Water & Sewer	90,729	73,595	64,186	67,377	85,658	79,097	72,460	72,460
Garbage	44,862	35,912	36,633	26,164	55,299	30,057	45,210	45,210
Communications	948	-	-	-	9	181	-	-
Other Utilities	-	-	-	330	240	450	-	-
Electricity	584,528	589,756	538,714	633,512	630,015	629,201	620,419	614,599
Heating Fuel	214,545	213,873	254,207	245,444	268,488	370,531	273,785	273,785
Other Purchased Services **	21,894	53,671	9,312	(1,645)	(51,018)	(151,991)	80,816	94,616
Insurance/Bond Premiums	145,391	135,740	166,772	214,913	257,925	245,006	361,090	390,139
Supplies, Materials + Media	22,383	19,236	7,021	18,835	43,239	14,914	-	50,000
Maintenance Supplies	126,779	129,754	116,590	134,450	134,618	171,178	70,000	-
Janitorial Supplies	50,383	43,385	40,958	46,088	56,932	31,745	60,001	57,489
Gas & Oil Vehicles	16,317	14,794	22,908	17,399	19,627	21,887	-	-
Dues and Fees	-	-	-	1,112	8,644	250	6,120	6,200
	<u>2,665,336</u>	<u>2,748,229</u>	<u>2,447,758</u>	<u>2,710,350</u>	<u>2,876,293</u>	<u>2,896,125</u>	<u>2,882,863</u>	<u>2,794,254</u>
Increase(Decrease) over prior year		82,893	(300,472)	262,593	165,943	19,832	(13,262)	(88,609)

** Other purchased service is offset by transfer of excess cost of teacher housing to fringe benefit Housing Allowance.

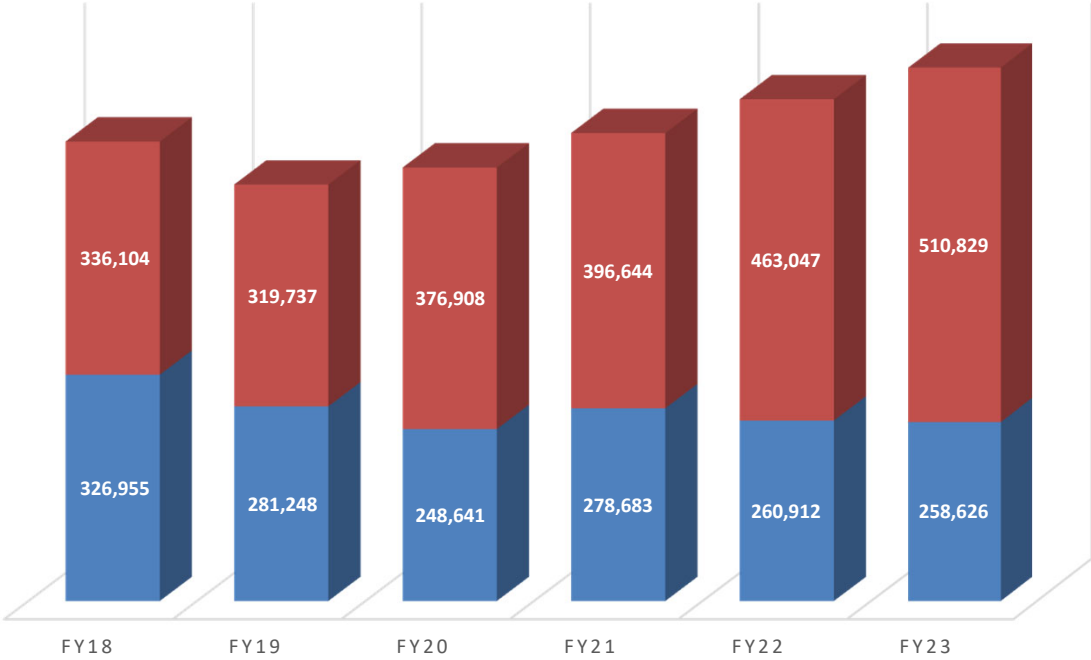
	FY18Audited	FY19Audited	FY20Audited	FY21Audited	FY22Audited	FY23Audited
Object: Custodians Pay - 322	112,543.86	186,128.58	64,584.76	34,287.30	43,053.83	17,392.95
Object: PERS On-behalf exp - 359	145.50	1,116.80	1,418.24	551.79	304.76	81.15
Object: Medical Insurance - 361	956.27	127.21	933.12	-	9.41	-
Object: Worker's Compensation - 363	3,297.81	3,252.64	1,496.84	934.27	1,107.25	354.41
Object: FICA - 364	8,132.70	12,994.04	3,702.99	1,993.76	2,456.21	755.01
Object: PERS - 366	2,711.03	4,294.93	4,496.67	1,465.37	1,083.78	2,038.68
Object: Staff Per Diem - 422	-	1,806.00	420.00	-	-	-
	<u>127,787.17</u>	<u>209,720.20</u>	<u>77,052.62</u>	<u>39,232.49</u>	<u>48,015.24</u>	<u>20,622.20</u>

	FY18Audited	FY19Audited	FY20Audited	FY21Audited	FY22Audited	FY23Audited
Project: Summer Cleaning - 600						
Object: Custodians Pay - 322	112,543.86	186,128.58	64,584.76	34,287.30	43,053.83	17,392.95
Object: PERS On-behalf exp - 359	145.50	1,116.80	1,418.24	551.79	304.76	81.15
Object: 360 Fringe Benefits	15,243.31	21,785.62	12,047.86	4,945.19	4,961.41	3,229.25
Object: Staff Travel - 420	-	1,806.00	420.00	-	-	-
	<u>-</u>	<u>1,806.00</u>	<u>420.00</u>	<u>-</u>	<u>-</u>	<u>-</u>

NOTE: Summer 2023 only one Custodian clocked as Summer Cleaning everyone else clocked as Temporary Maintenance.
Area of improvement for summer 2024.

COST OF TEACHER HOUSING

■ Rent ■ Costs Exceeding Rent





MEMORANDUM

To: Superintendents and Business Managers

From: Dr. Deena Bishop, Commissioner

Date: July 5, 2024

Subject: 2024 Regular Legislative Session

The purpose of this memorandum is to provide a summary of education related legislation passed during the regular and special sessions. The formula funding information is preliminary. Please do not hesitate to reach out to our team if you need further information or clarification. We are happy to support you.

Appropriation Budget Bills:

FY2024 Supplemental and FY2025 Operating Budget – House Bill 268 (HB 268) (Chapter 7, SSSLA 24) and Capital Budget – Senate Bill 187 (SB 187) (Chapter 8, SSSLA 24) – Signed by the Governor on June 27, 2024

HB 268 (CCS HB 268 (Corrected)) contains the Department of Education and Early Development’s (DEED) operating budget and capital budget for FY2025. Enclosed is a schedule titled “FY2025 Projected State Program Allocations based on Enacted Budget,” which includes FY2025 estimated funding levels, by district, for the following programs: Foundation (including \$174.6 million one-time funding outside the foundation formula), Pupil Transportation (including \$7.3 million one-time funding outside the foundation formula), Permanent Fund Dividend Raffle Grant, Boarding Home Stipends, Residential Boarding Program (including a continuation of the \$3.6 million expansion multi-year funding), Youth in Detention, Special Schools, and School Debt Reimbursement for a total funding level of approximately \$1.5 billion dollars. The funding levels listed by district are projected allocations and are subject to change based on actual FY2025 average daily membership and/or individual program requirements.

HB 268 includes intent language by the legislature for school districts to report to DEED twice annually, once by the end of the count period set out in AS 14.17.500, and on February 1, 2025, the balance of funds including the school operating fund, special revenue funds, capital project funds, and other governmental funds. The balances must be reported based on the following classifications: 1) nonspendable fund balance, 2) restricted fund balance, 3) committed fund balance, 4) assigned fund balance, 5) unassigned balance. DEED must provide these reports in electronic format to the Co-Chairs of the Finance and Legislative Finance Division by December 20, 2024 and February 15, 2025.

HB 268 also includes several new appropriations for the following items:

- \$75.0 thousand for the Alaska Reads Act Advisory panel.
- \$5.0 million to the Alaska Native Science and Engineering Program

- \$750.0 thousand for Career and Technical Education (CTE) Initiative. This increment will support developing and adopting a comprehensive Alaska Work-Based Learning Continuum; support Career and Technical Student Organizations (CTSO); provide CTE grants to school districts to develop or expand CTE programs and work-based learning opportunities; develop and maintain a post-secondary training and industry resource clearinghouse; and implement secondary career advisors which are instrumental in promoting career readiness among students.
- \$1.5 million (one-time funding) for teacher recruitment, retention, and certification support to address on-going support for teacher recruitment and retention efforts, as well as for the development of an apprenticeship program in Alaska. The program is intended to be reevaluated for efficiency after three years.

HB 268 continues to provide funding for the following items:

- \$11.3 million for Early Learning programs including:
 - \$9.4 million for Head Start Grants
 - \$474.7 thousand for Parents as Teachers
 - \$320.0 thousand for Best Beginnings
- \$6.2 million for Pre-Kindergarten Grants
- \$21.0 million for the School Broadband Assistance Grants
- \$57.5 million for the School Debt Reimbursement Program

The following capital projects are also included in SB 187:

- \$62.8 million deposit funding into the School Major Maintenance Grant fund for [FY25 School Major Maintenance](#)¹.
- School Construction Grant Funds – fully funds the first two projects and phasing out the third project on the January 12, 2024, [FY2025 Construction Grant Fund](#)² list –
 - Newtok K-12 School Relocation/Replacement, Mertarvik \$4.0 million
 - Minto K-12 School Renovation/Addition, Supplemental \$5.3 million
 - Nelson Island School Replacement, Toksook Bay – Phase 1 \$21.6 million
- \$26.9 million deposited into the Regional Educational Attendance Area (REAA) and Small Municipal School District School Fund

FY2025 Mental Health Budget – House Bill 270 (HB 270) – Signed by the Governor on June 27, 2024 (Chapter 9, SSSLA 24)

HB 270 (CCS HB 270) includes \$562.5 thousand for department student and school achievement efforts associated with mental health.

¹ State of Alaska. Department of Education and Early Development. School Facilities. FY2025 Capital Improvement Projects Major Maintenance Grant Fund. *Final List*.

<https://education.alaska.gov/Facilities/final/FY25MaintenanceFinalList.pdf>

² State of Alaska. Department of Education and Early Development. School Facilities. FY2025 Capital Improvement Projects School Construction Grant Fund. *Final List*.

<https://education.alaska.gov/Facilities/final/FY25ConstructionFinalList.pdf>

Additional Legislation:

AK Perform. Scholarship; Edu Tax Credits – House Bill 148 (HB 148) – Signed by the Governor on June 26, 2024 (Chapter 4 SSLA 24)

HB 148 (SCS CSHB 148(FIN) AM S) will impact programs in the following ways:

1. Early Childhood Education: HB 148 requires the State to provide funding for Head Start program federal match requirements pro rata.
2. Alaska Performance Scholarship (APS) Program: HB 148 modifies the APS program by expanding eligibility criteria, adjusting award amounts, and introducing new provisions for scholarship recipients' ongoing eligibility and performance assessment. For more information, visit the Alaska Commission on Postsecondary Education (ACPE) [APS website](#)³.
3. Technical and Vocational Education: Reauthorizes the Alaska Workforce Investment Board Technical and Vocational Education program. The bill also alters regulations governing the Alaska Technical and Vocational Education Program by removing a provision related to setting standards for administrative costs of grants, aiming to clarify and streamline administrative processes.

Internet for Schools – House Bill 193 (HB 193) – Signed by the Governor on March 27, 2024 (Chapter 1 SSLA 24)

HB 193 amends the School Broadband Assistance Grants (BAG) program statute AS 14.03.127(a) to provide Alaska school districts with funding to assist eligible schools in their district reach up to 100 megabits per second (Mbps) download speed for internet services. Previously, the cap for the School BAG program was 25 Mbps download speed. This bill will help students across Alaska by providing better internet connectivity for their education.

Proclaim Juneteenth Day a Holiday – Senate Bill 22 (SB 22) – Signed by the Governor on June 27, 2024 (Chapter 10 SSLA 24)

SB 22 establishes Juneteenth – also known as Freedom Day or Emancipation Day – as a legal state holiday observed on June 19th.⁴

Enclosure: FY2025 Projected State Program Allocations based on Enacted Budget

cc: Karen Morrison, Deputy Commissioner
Laurel Shoop, Special Assistant & Legislative Liaison
Tama Carson, Administrative Services Director

³ State of Alaska. Alaska Commission on Postsecondary Education (ACPE). *Alaska Performance Scholarship (APS)*. <https://acpe.alaska.gov/FINANCIAL-AID/AK-Performance-Scholarship>

⁴ [AS 44.12.010](#) *Legal holidays*

Department of Education and Early Development
 FY2025 Projected State Program Allocations
 Allocations are subject to adjustment based on individual program requirements
 Updated 07/02/2024

DISTRICT	FY2025 Projected ADM	Projected Total Foundation @ \$5,960	HB268 - \$680 Onetime Grant on AADM	Projected PFD Raffle Grant	Projected Boarding Home	Residential Boarding Program	Supplemental Residential Boarding Program	Youth in Detention	Projected Special Schools	Projected Pupil Transportation	Supplemental Pupil Transportation	Projected Municipal Debt Reimbursement	PROJECTED FY2025 TOTALS
ALASKA GATEWAY	369	\$ 8,930,967	\$ 1,092,740	\$ 1,378						\$ 765,567	\$ 79,235		\$ 10,869,887
ALEUTIAN REGION	12	961,065	113,078	50						0	0		1,074,193
ALEUTIANS EAST	178	2,877,909	536,684	736						61,054	6,319	702,907	4,185,609
ANCHORAGE	42,664	303,283,063	49,110,954	167,345				402,911	644,000	19,454,127	2,013,483	20,135,900	395,211,783
ANNETTE ISLANDS	296	3,604,843	679,184	1,225						59,496	6,158		4,350,906
BERING STRAIT	1,682	28,416,980	4,762,068	6,959		431,184	76,468			90,828	9,401		33,793,888
BRISTOL BAY	105	989,815	215,056	422						301,104	31,164		1,537,561
CHATHAM	166	3,653,497	435,058	588						44,020	4,556		4,137,719
CHUGACH	594	4,536,358	545,646	294		273,600	48,522			0	0		5,404,420
COPPER RIVER	401	5,849,862	719,276	1,196						506,617	52,434		7,129,385
CORDOVA	370	4,509,273	650,312	1,510						135,415	14,015	882,093	6,192,618
CRAIG	677	5,132,354	671,540	939						106,009	10,972		5,921,814
DELTA/GREELY	962	10,555,604	1,220,682	2,739						1,211,460	125,385		13,115,870
DENALI	872	5,956,447	797,756	712						343,484	35,550		7,133,949
DILLINGHAM	391	5,336,702	731,006	1,618	34,310					525,895	54,430	742,166	7,426,127
FAIRBANKS	12,400	92,846,822	15,964,162	47,475				119,247		10,349,548	1,071,168	5,578,012	125,976,434
GALENA	7,087	40,429,892	4,616,894	1,187		3,517,074	623,736			80,647	8,347		49,277,777
HAINES	246	2,536,169	444,672	960						160,544	16,616	896,473	4,055,434
HOONAH	107	2,707,776	339,190	443						35,310	3,655		3,086,374
HYDABURG	95	1,505,487	176,296	199						0	0		1,681,982
IDITAROD	319	5,726,109	740,254	658						37,206	3,851		6,508,078
JUNEAU	4,090	28,657,305	5,493,692	16,257				127,611		2,616,714	270,827	440,669	37,623,075
KAKE	110	2,162,851	279,724	455						33,000	3,415		2,479,445
KASHUNAMIUT	308	3,645,036	762,926	1,274						1,540	159		4,410,935
KENAI	8,230	67,184,047	11,416,996	29,501				130,499		7,208,430	746,066	1,795,641	88,511,180
KETCHIKAN	2,001	24,226,746	3,410,526	7,932						1,539,351	159,321	436,506	29,780,382
KLAWOCK	133	1,865,628	317,192	550						85,785	8,879		2,278,034
KODIAK	2,073	23,976,860	3,518,238	7,957						1,698,009	175,742	5,145,947	34,522,753
KUSPUK	311	5,498,659	983,320	1,287	6,060					224,542	23,240		6,737,108
LAKE AND PENINSULA	299	8,275,941	1,007,944	1,187						121,688	12,595	894,891	10,314,246
LOWER KUSKOKWIM	3,772	60,188,542	8,926,592	15,607		1,060,616	188,095	200,485		1,154,232	119,462		71,853,631
LOWER YUKON	1,975	32,986,893	5,166,056	8,172		798,000	141,521			1,975	204		39,102,822
MAT-SU	19,412	164,810,172	24,121,804	66,797				119,247		16,224,720	1,679,243	16,195,861	223,217,844
NENANA	2,081	13,202,651	1,513,014	811		1,382,572	245,192			127,204	13,165		16,484,610
NOME	697	8,875,369	1,174,836	2,793						463,050	47,925	59,225	10,623,198
NORTH SLOPE	1,822	17,475,168	4,047,570	7,539		331,680	58,822			2,253,814	233,268	75,175	24,483,035
NORTHWEST ARCTIC	1,899	38,250,938	4,682,480	7,791		663,360	117,644			50,841	5,262	397,617	44,175,933
PELICAN	15	379,457	48,444	62						1,320	137		429,420
PETERSBURG	478	6,341,522	909,826	1,978						197,892	20,482	457,867	7,929,567
PRIBILOF	60	735,289	161,378	232						0	0		896,899
SAINT MARY'S	182	3,817,256	444,720	753						38,766	4,012		4,305,507
SITKA	1,089	11,167,784	1,747,042	4,316						493,339	51,060	1,047,016	14,510,557
SKAGWAY	135	1,273,249	261,372	559						5,400	559		1,541,139
SOUTHEAST	212	4,945,439	562,734	774						238,612	24,696		5,772,255
SOUTHWEST	591	8,993,621	1,579,442	2,445	20,000					390,060	40,371		11,025,939
UNALASKA	348	3,520,956	683,978	1,438						248,810	25,752		4,480,934
VALDEZ	565	4,892,270	1,012,330	2,338						459,345	47,542	1,633,705	8,047,529
WRANGELL	270	3,184,870	460,618	1,117						208,980	21,629		3,877,214
YAKUTAT	93	1,097,102	161,268	302						60,006	6,211		1,324,889
YUKON FLATS	184	4,871,813	724,220	761						53,728	5,561		5,656,083
YUKON/KOYUKUK	3,108	23,834,650	2,802,892	1,481	17,344					118,498	12,264		26,787,130
YUPIIT	513	8,213,498	1,205,918	2,123						1,026	106		9,422,671
Mt. EDGECUMBE	430	2,719,927	494,082	1,778						0	0		3,215,787
OTHER	1	30,700,900							3,466,825				34,167,725
Sub Totals	127,478	\$ 1,162,319,403	\$ 174,645,682	\$ 437,000	\$ 77,714	\$ 8,458,086	1,500,000	\$ 1,100,000	\$ 4,110,825	\$ 70,589,008	\$ 7,305,894	\$ 57,517,670	\$ 1,488,061,283

11 OTHER INCLUDES SESA, HB114 EARLY EDUCATION PROGRAM FUNDING, AND OTHER ADJUSTMENTS.

May 2024: Policy Update Suggestions for School Board consideration

June 2024: 2nd Reading Updates Blue Highlights

September 2024: 3rd Reading & Suggestions to shift adoption

Green highlight and crossed out is language removed from our old policy

Yellow highlight is new, AASB recommended language

AR 5040 STUDENT NUTRITION AND PHYSICAL ACTIVITY Only for consideration, not adoption. Considering this alongside the potential policy shift of BP5040 at a future meeting when we make final transitions with the Food Service Program, so they go together appropriately.

- Adopt as AASB suggests
- *While considering alternative options to the USDA food program, it's important to note that adopting the updates as presented would update our practice. We value your input and will reevaluate the policy in the future when food service shifts.*
- *We will also take into consideration for FY25 Board recommendations regarding physical activity.*

AR 6145.5 STUDENT ORGANIZATIONS AND EQUAL ACCESS

- Every Student Succeeds Act (ESSA) Updates
- Adopt as AASB suggests
- Maintain Option #1: This option allows for continued use of the school for all community, student, and local sponsored events by our already established systems of use.

BP 9200 BOARD MEMBERS

- These updates align with our already established, yet not yet written practice.
- Adopt as AASB suggests.
- Language change to remove the strike through part below:

School visits by Board members are encouraged. ~~Principals should receive a courtesy call in advance of a visit.~~ Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen.

BP 9260 LEGAL PROTECTION

- Every Student Succeeds Act (ESSA) updates
- Adopt as AASB suggests.

BP 9270 CONFLICT OF INTEREST

- Adopt as AASB suggests.

May 2024: Policy Update Suggestions for School Board consideration

June 2024: 2nd Reading Updates Blue Highlights

September 2024: 3rd Reading & Suggestions to shift adoption

BP 3270 SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

- The updated language aligns with the practice we have in place within the LPSD finance/accounting office.
- Adopt as suggested by AASB.

BP 3312 CONTRACTS

- Updates are already on how LPSD practices handling contracts; this puts it in policy.
- Adopt as suggested by AASB.

BP 6175 MIGRANT CHILDREN PROGRAMS

- Updates regarding Every Student Succeeds Act (ESSA) references are minor.
- Adopt as suggested by AASB.

AR 5131.8 RELEASE OF STUDENTS ON ACTIVITY TRIPS

- Updates reflective of student release processes adopted in the FY24 school year
- Student Release Processes (C12) form attached

Document Status: Draft

Policy Required: No

AR 5040 STUDENT NUTRITION AND PHYSICAL ACTIVITY

New/UnpublishedSection

PLANNING AND PERIODIC REVIEW; REPORTING

The superintendent or designee will provide an annual report to the School Board detailing progress toward reaching nutrition and physical activity goals and compliance with all physical education, physical activity and nutrition policies. Barriers to compliance, where and when they are encountered will be detailed in the annual report. A brief description of planning processes, including entities engaged in planning, will also be provided at that time.

NUTRITION

Schools will provide students with access to a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students; will accommodate, as much as possible, the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe and pleasant settings and adequate time for students to eat.

Traditional cultural foods may be exempted from the nutritional requirements when offered free of charge and for educational purposes. Traditional cultural foods offered for sale or as a part of the school breakfast or lunch program must meet nutritional requirements.

See Exhibit 3 for more information on traditional cultural foods in schools.

Nutrition Guidelines:

All foods and beverages provided through the National School Lunch or School Breakfast Programs shall meet nutritional requirements of the National School Lunch Act. To the extent practicable, all schools in the district will participate in available federal school meal programs.

All other foods and beverages made available on school campus (including, but not limited to vending, franchise vendors, concessions, a la carte, student stores, classroom parties and fundraising) during the school day, between the hours of 12:00 AM and 30 minutes after the conclusion of the instructional day, shall meet nutritional requirements of the National School Lunch Act, Nutrition Standards for All Foods Sold in Schools, also known as Smart Snacks in School. For the purpose of this policy, the school campus is defined as all property under the jurisdiction of the school district that is accessible to students.

Note: See Exhibit 2 for more information on these federal regulations.

Nutrition and Dining Environment Goals

- (a) Schools shall provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.
- (b) Schools shall encourage and facilitate access to handwashing before and after meals.
- (c) Schools shall provide adequate time for students to enjoy eating healthy foods with friends in school; a minimum of 20 minutes of eating time, after being served, for lunch and 10 minutes for breakfast.
- (d) The school district shall work to provide opportunities for on-going professional training and development for food service staff and teachers in the areas of nutrition and physical education.
- (e) The district supports and encourages the creation of school gardens and integrated food system education that provides hands-on learning experiences linking the cafeteria with the classroom and core curriculum, such as math, science and language arts.

PHYSICAL EDUCATION

Note: While federal law does not require the language in the following sections on Physical Education and Physical Activity, Districts *must* have physical activity goals. The following optional language meets those requirements.

Student achievement shall be assessed based on physical education standards, and a written physical education grade shall be reported for students according to the grading schedule of the district. A fitness assessment shall be performed using a valid and reliable tool and used to track student progress. Physical education classes shall have a pupil-teacher ratio comparable to that in the core classes. Waivers, exemptions, substitutions, and/or pass-fail options for physical education are discouraged. Accommodations will be made for those with medical, cultural, or religious considerations. To the extent practicable:

- (a) Physical education shall be taught by a certified/endorsed physical education teacher.
- (b) Physical education teachers shall receive annual professional development specific to physical education content.
- (c) Physical education equipment shall be age- appropriate, inviting, and available in sufficient quantities for all students to be able to participate. Equipment shall be inspected regularly for safety and replaced when needed.
- (d) At least 50% of physical education class time should be spent in moderate to

vigorous physical activity.

PHYSICAL ACTIVITY

Schools shall strive to allow students the opportunity for moderate physical activity each day to include time before, during, and after school.

Physical Activity Goals

The primary goals for physical activity are to: build knowledge and skills through physical education (PE) programs that enable all students to participate in a variety of lifetime physical activities; promote safe and appropriate physical activity opportunities for all students; increase the amount of movement for students throughout the school day, while decreasing sedentary time; and promote a physically active lifestyle for all community members, including students, staff, and families. To the extent practicable:

- (a) Schools shall encourage families to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.
- (b) Schools shall provide adequate training to enable teachers, and other school staff to promote enjoyable, lifelong physical activity among students.
- (c) Schools shall encourage, promote and conduct physical activities that involve families, students, school staff and the community, including safe walking or biking to school.

OTHER SCHOOL-BASED ACTIVITIES

The primary goal for other school-based activities is to create a total school environment that is conducive to student well-being. This includes, but is not limited to the following:

Communication Goals

- (a) The school district shall encourage and provide opportunities for parents, staff, teachers, school administrators, students, nutrition service professionals and community members to serve as role models in practicing healthy eating and being physically active, both in the school environment and at home.
- (b) The district, to the extent possible, shall provide information and outreach materials about community food programs and other Food and Nutrition Service (FNS) programs such as Food Stamps, the Child Nutrition Program, and Women, Infants and Children (WIC) to students and parents.
- (c) Schools shall seek to limit commercial influence and exposure to advertising as it relates to nutrition, wellness and physical activity, consistent with Board policy and federal regulation.

AASB POLICY REFERENCE MANUAL

Document Status: Draft

Policy Required: No

AR 6145.5 STUDENT ORGANIZATIONS AND EQUAL ACCESS

School-sponsored Organizations

School-sponsored student organizations must be organized at the school, have a certificated advisor, be composed completely of current student body members and be approved by the Superintendent or designee in accordance with School Board policy. They shall hold the majority of their meetings at school and have a democratic plan for the selection of members. Organization activities shall not conflict with the authority and responsibilities of school officials.

OPTION 1: Limited Open Forum

Note: The following option is largely based upon the provisions of the federal Equal Access Act. Once a high school district allows any noncurriculum-related student group to meet on school premises, it is deemed to have a limited open forum under this law, even if the School Board has not officially established such a forum.

Note: The Equal Access Act prohibits the district from discriminating on the basis of meeting content. By ruling that this law does not violate the first amendment's ban on state establishment of religion, the Supreme Court has clearly protected students' right to hold religious club meetings. The School Board still has authority, however, to maintain order and protect students and staff; it may deny the use of facilities to any groups that threaten to disrupt the school program or threaten the health and safety of students and staff. As amended by the No Child Left Behind Act of 2001 and the Every Student Succeeds Act, after adopting a facility use policy, districts must inform school officials that they are required to apply the policy equitably to all groups, including the Boy Scouts or other affiliated groups

The Superintendent or designee shall not deny any student-initiated group access to school facilities during noninstructional time on the basis of religious, political, philosophical or any other content to be addressed at such meetings. The Superintendent or designee shall provide for a limited open forum during noninstructional time so that any such meetings do not interfere with regular school activities.

Note: In *Student Coalition for Peace v. Lower Merion School*, 776 F.2d 431 (3rd Cir. 1985), the court has clarified that a school is not required to permit any and all outsiders to use its facilities or even to permit student groups indiscriminately to invite outsiders to its activities. To enable all students to use school facilities on the same terms as all other students, however, the Equal Access Act does allow student groups to invite nonstudents onto school property if the school's limited open forum encompasses nonstudent participation in student events. Persons so invited must not direct, conduct, control or regularly attend such activities

The Superintendent or designee shall insure that student meetings are voluntary, with no direction, control or regular attendance by nonschool persons, and that students leave the meeting place in a clean, orderly and secure condition after their meetings.

School staff shall not promote or participate in these meetings, but may be assigned voluntarily to observe them for purposes of maintaining order and protecting student safety.

Meetings held within the limited open forum shall entail no expenditure of public funds beyond the incidental cost of providing the meeting space. Any announcement of meetings shall clearly state that the group is not sponsored by the school or school staff. Such announcements may be posted in accordance with School Board policy and state law applicable to all students, but students shall not use the school's equipment or public address system to publicize the meetings of groups not sponsored by the school.

(*cf.* 5145.2 - Freedom of Speech/Expression)

OPTION 2: Closed Forum

Note: According to a U.S. Supreme Court decision ([*Board of Education of Westside Community Schools v. Mergens*](#)), student organizations permitted under a closed forum must be tied directly to the curriculum and fit into one of the four categories below

In order to be sponsored by the district, all student organizations must relate to the curriculum by falling under one of the following categories:

1. The subject matter of the group is actually taught or will soon be taught in a regularly scheduled course.
2. The subject matter of the group concerns the body of courses as a whole (e.g., student government).
3. Participation in the group is required for a particular course.
4. Participation in the group results in academic credit.

The district has a closed forum. Student clubs or organizations not sponsored by the

school may use school facilities only as allowed for community groups.

(cf. 1330 - Use of School Facilities)

Revised ~~4/2022~~ 5/2024

AASB POLICYREFERENCE MANUAL

9/92

Document Status: Draft

Policy Required: No

BB 9200 BOARD MEMBERS

New/Unpublished Section

Note: The following sample bylaw may be revised to reflect district philosophy and needs.

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the School Board, or when delegated specific tasks by School Board action.

The School Board is the unit of authority. The School Board member is a part of the governing body, which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the School Board member has no individual authority. No individual member of the School Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the School Board member may not commit the district to any policy, act or expenditure.

Optional:

School visits by Board members are encouraged. Principals should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen.

(cf. 1250 - Visits to the Schools)

Note: The following is an optional process for Board members to make information requests.

Board Member Requests for Information

School Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the School Board with relevant materials to inform the School Board on those matters on which it is to act. If School Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any School Board member may make a request for simple facts to the Superintendent or designee who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided to the requesting School Board member, and copied to the School Board President.
2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the District. Some information requests require significant administrative time and explanation to provide the requested response. Individual School Board members shall submit such requests to the full School Board for consideration. Upon [concurrence of the other board members/majority request of the School Board], the request shall then be forwarded to the Superintendent or designee for response.
3. Complaints regarding personnel. School Board members may have their own complaints regarding District personnel. These concerns should be privately communicated to the Superintendent or designee.
4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, and members of the public to the appropriate complaint policy. Such information will be conveyed to the superintendent.
5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

Obligations of Members

Members of the School Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the School Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The School Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

14.14.140 *Restrictions on employment*

Revised 9/2023 5/2024

AASB POLICYREFERENCE MANUAL

9/92

Document Status: Draft

Policy Required:No

BB 9260 LEGAL PROTECTION

Note: For all districts, Sections ~~2361-2368~~ 8551-8558 of the ~~No Child Left Behind Act~~ Every Student Succeeds Act are designed to provide teachers, principals/Head Teachers and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section ~~2366~~ 8556 limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action is brought against the employee or officer, and the laws' conditions are satisfied, Sections ~~2366 and 2367~~ 8556 and 8557 limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages. ~~The provisions of the law took effect on April 8, 2002.~~

The School Board shall provide insurance necessary to protect ~~School~~ Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the ~~School~~ Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings.

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

49

[14.12.115](#) Indemnification

~~No Child Left Behind Act of 2001; §§ 2361-2368 ([P.L. 107-110](#))~~

Every Student Succeeds Act, §§ 8551-8558 ([P.L. 114-95](#))

Revised ~~1/03~~ 5/2024

AASB POLICYREFERENCE MANUAL

9/92

Document Status: Draft

Policy Required: No

BB 9270 CONFLICT OF INTEREST

Note: [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member is confronted with an issue in which the member has a personal or financial interest or an issue of circumstance on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

Accordingly:

1) Decision making. ~~A board member may not participate in deliberating or voting on any decision when it is reasonably possible that the board member or a family member may benefit personally or financially from the decision. In such a case, the board member shall abstain from voting and notify the superintendent and the School Board president of the conflict of interest.~~ The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or their family member may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting.

2) Appearance of impropriety. When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board members shall fully disclose the interest, abstain from voting and avoid the appearance of impropriety circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

In addition, the board member Board members who have an actual or potential conflict of interest requiring disclosure shall not attempt seek to influence the decisions of staff or other board members on the issue the underlying matter, or on the member's participation in the matter.

3) Other duties. School Board members are expected to avoid conflicts of interest in their other duties. This covers includes:

a. Confidential information. School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.

b. Gifts. School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or that where board members know or should know is primarily for the purpose of rewarding them for official action the gift is offered for the purpose of influencing or rewarding official action.

c. Business dealings with staff. School Board members shall not engage in a financial transactions for private business purposes with district staff whom that board members directly or indirectly supervise.

d. Compensation for services. School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

Other legal obligations. School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

[14.08.131](#) *Disqualification from voting for conflict of interest*

[14.14.140](#) *Restriction on employment*

[11.56.100 - 11.56.130](#) *Bribery and related offenses*

[29.20.010](#) *Conflict of interest*

ADMINISTRATIVE CODE

[4 AAC 18.031](#) *Employment of members of immediate families of school board members*

[4 AAC 18.900](#) *Definitions*

Revised ~~01/04~~ 05/2024

AASB POLICYREFERENCE MANUAL

9/92

Document Status: Draft

Policy Required: No

BP 3270 SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (Personal Property)

New/Unpublished Section

Note: Borough and city districts should check city and borough ordinances for requirements, if any, regarding sale of equipment.

The School Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district and that the disposal of such property may be in the best interests of the district. **Inoperable** items remaining after a sale may be disposed of properly.

The Superintendent or designee shall identify to the School Board all inventoried personal property not needed by the district, together with the estimated value and recommended disposition. With School Board approval, the Superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with state and federal law.

Surplus equipment \$5000 or greater, purchased with Federal Fund must comply with Uniform Administrative Requirements - [2 CFR 200.313](#).

Disposal of items with an estimated value of less than \$5,000 will be left to the discretion of the Superintendent or designee.

(cf. 3440 - Inventories)

Revised **4/2022** 5/2024

AASB POLICY REFERENCE MANUAL

9/92

Document Status: Draft

Policy Required: No

BP 3312 CONTRACTS

New/Unpublished Section

The Superintendent or designee may enter into contracts on behalf of the district. All contracts must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

A contract for professional and technical services or other purchased services or any amendment to a professional and technical services or other purchased services contract may not be enforced against the District unless its terms have been approved in accordance with Board Policy and Administrative Regulations and unless the contract or amendment(s) to the contract has been verified in writing that there are sufficient funds for the term of the contract.

All contracts, leases, and agreements shall be signed by the Superintendent or designee. The District shall execute all contracts, leases, and agreements.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, sex, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits or services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

[14.08.101](#) Powers

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) Competitive pupil transportation proposals

[4 AAC 27.100](#) Contractor's duties

55

[4 AAC 31.065](#) Selection of designers and construction managers

[4 AAC 31.080](#) Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), Procurement Standards

Revised ~~9/97~~ 5/2024

AASB POLICYREFERENCE MANUAL

Document Status: Draft

Policy Required: No

BP 6175 MIGRANT CHILDREN PROGRAM

Note: This policy is mandatory for districts that receive Title I funds.

The Superintendent or designee will develop and implement a program to address the needs of migrant children in the District.

This program will include a means to:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
4. Provide advocacy and outreach programs to migrant children and their families and professional development for District staff.
5. Provide parents/guardians an opportunity for meaningful participation in the program.

Parent/Guardian Involvement in the Migrant Education Program

Parent(s)/guardian(s) of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Note: Final regulations, effective August 28, 2008 (1) adjust the base amounts of the grant allocations for fiscal year 2006 and subsequent years; (2) establish requirements to strengthen the process used by school districts to determine and document the eligibility of migratory children; and (3) clarify procedures school districts use to develop a comprehensive statewide needs assessment and service delivery plan.

Legal Reference:

Elementary and Secondary Education Act, ⁵⁷ [20 U.S.C. § 6391](#), *et seq.*, as amended by the [No Child Left Behind Act of 2001 \(P.L. 107-110\)](#) Every Student Succeeds Act, [P.L. 114-95](#)

34 C.F.R. §200.40 - 200.45.

Revised ~~1/09~~ 5/2024

AR 5131.8 RELEASE OF STUDENTS ON ACTIVITY TRIPS

Due to safety and legal liability responsibilities, the district discourages parents/guardians from requesting a student release. Chaperones will only release students to immediate family members, including: parents, grandparents and siblings 21 years of age or older. Family members must have been previously approved and have signed the Request For Travel Release Responsibility form.

The Lake and Peninsula School District will release students only to individuals approved by a parent or guardian 21 years of age or older, who have been approved and signed the LPSD Release of Responsibility form before the student's release.

In order for a student release to be granted the following conditions are required:

1. An official student release form must be received by District Office the Activities Director prior to student departure to planned activity.
2. Signatures of parents or guardian, Site Administrator Principal/Head Teacher and Activities Coordinator Administrator, and Signature of receiving party at the time of release.
3. Release only to immediate family member the individual listed on student release form.
4. Student release will in no way interfere with full participation in activity.
5. Chaperone must have verification of the release.
6. Chaperone has the right to refuse release if student's safety is a concern.

Added 07/2014

Updated 05/2024

Lake and Peninsula School District



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
King Salmon, AK 99613
907-313-3841

1617 S Industrial Way #1
Palmer, AK 99645
907-745-7090



This is to certify that I _____, of _____ request travel
Parent/Legal Guardian – Please Print Name Name of Student
release responsibility from LPSD for _____ on _____ at _____.
Activity or trip Date Location

I am aware that the Lake and Peninsula School District will release students only to individuals approved by a parent or guardian, 21 years of age or older, who have been approved and signed this form before the student's release.
The individual that I wish my child to be released to _____ Relation: _____
In the event of an approved visit during this activity, the student must be back by the established curfew. Adults must pick up and drop off a student at the school or designated site; the student must have an adult to leave the site. The chaperone has the final say in student release. A visit may not interfere with any planned activity.

I understand the LPSD Administrative Manual requires that students travel with the District, and a departure from this will release the LPSD from all liability for any adverse results that may occur. We/I understand that by signing this form permitting to release my minor child to the listed individual, I do at this moment irrevocably and unconditionally release the Lake and Peninsula School District, its officers, board members agents, from all claims, demands, or causes of action, for personal injuries, including death, or property damage, resulting from or arising out of the release of the minor child to the individual named above.

Signature of Parent or Guardian Date Contact Phone Number
District employee signatures required for approval:

Signature of Principal/Head Teacher Date Signature of Activities Administrator Date

I/we understand that by signing this form, I am accepting full responsibility for the listed minor child(ren), including any claims, demands, or causes for action for personal injuries, including death or property damage, resulting from or arising out of the supervision of the minor child(ren) named above.
A signature is required at the time of release.
Signature of receiving party _____ Date _____ Contact # _____

This release form requires all signatures indicated above and must be on file in the Activities Director's office before departure from school activity. Expenses accrued due to the release will be at the cost of the parent or guardian. Updated: 12.2023

- Chignik Bay • Chignik Lagoon • Chignik Lake • Igiugig • Kokhanok • Levelock
Newhalen • Nondalton • Perryville • Pilot Point • Port Alsworth • Port Heiden