

THE LAKE AND PENINSULA SCHOOL DISTRICT
Regular School Board Meeting AGENDA
October 10, 2019, 9:00 AM

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OCTOBER 10, 2019
School Board Meeting

PAYROLL

CHECK REGISTERS

6/7/2019 – 9/24/2019

41352 – 41366

GENERAL

CHECK REGISTERS

6/7/19 – 9/24/19

97890 – 98098

PAYROLL & GENERAL

Direct Deposits & Vendor Payments

6/7/19 – 9/24/19

FY19 Vouchers 1352– 1367

FY20 Vouchers 1000 – 1073

Site Report – Chignik Bay– September 2019

**To: Superintendent Ty Mase
and LPSD School Board Members**

From: Elisabeth Ludwig, Head Teacher



Riley A. sitting in the Captain's chair on the cruise ship.



We took an "elevator selfie" on the cruise ship.

Outstanding Activities and Events

Our students hosted a fundraising dinner and raised about \$500 for our student government. We had a cruise ship come in this month and all the students got to tour it.

Personnel

All our staff from last year returned and we even get to add a preschool aide to our staff this year!

Standards-Based System/Curriculum Progress

Our students are working hard and came back to school ready to work!

Technology Progress

All of our technology is up and running. We completed our first round of MAP testing with no issues and we are patiently awaiting the arrival of our Swivl.

Facility Update

We are running smoothly. Our school has been a little warm but we are doing everything we can to make it comfortable for the students.

LSAC Activity

We did not have an official LSAC meeting this month but we will be voting on a new LSAC member on the 1st.

Volunteer Report

Our fundraiser dinner was completely sponsored. Several families donated food to provide the meal for this fundraiser.

Professional Development

We actively participated in the beginning of the year inservice. Mr. Nate completed his masters degree in administration this summer and Mrs. Ludwig has begun her masters in Special Ed.

Pupil Attendance

WE HAVE 10 STUDENTS. We are so happy that we scraped by with enough students. We had a few extra for the first week of school.

Student and Staff Safety

We did our monthly drills and discussed what to do in case of an earthquake, tsunami, and other emergencies.

Subsistence Calendar

Our students are working hard! They are working to finish social studies before Christmas so that we can focus on science after Christmas break.

**To: Superintendent Ty Mase
and LPSD School Board
Members**

**From:
Rick Luthi, Principal
Hannah Ward, Head Teacher**

Outstanding Activities and Events

This month we hosted a back to school potluck on Friday the 6th. We had a nice turnout with students, parents and our community excited to get the school year off to a great start. We had a lot of help from the LSAC getting the potluck going and we would like to thank them for all their help.

As part of their science, social studies, cultural awareness, and employability studies, the secondary class is participating in a state-wide study of berry abundances, conditions, and seasonal patterns. The study is coordinated by researchers at UAF, and students and community members all around the state are collecting data from their local environments to contribute to the effort. All Alaskans can relate to berries, and the berries themselves are an integral part of the wellbeing of the environment. Similarly, berries are susceptible to environmental changes. Scientist have identified a trend of spring arriving progressively earlier. The winterberry study aims to identify any potential effects on berries as a result of these changes.

In the last two weeks, the secondary class has: participated in a web-based video chat with one of the lead researchers at UAF; been trained in identifying berries, and classifying them by condition; reviewed and interpreted the detailed study protocol; set-up the study area in the vicinity of Pilot Point; and begun the first round of data collection. Students will continue to collect berry data once per week until snow arrives, at which point data collection is less frequent. But the berries species used in the study all can hold fruit through the winter, so there is still information to gather. Indeed, these berries provide food for animals all throughout the winter, one of the many reasons why they are so important!

Personnel

Our personnel are doing great! We are happy to welcome Robert Kirchner in the secondary classroom. Hannah Ward has returned for her second year in our primary classroom. Robert's partner, Jenna Bowen, has been a major help in getting our school going and has been working as an aide in the school. Mary West returned as our preschool teacher and Brian Cato is working as our cook and custodian.

Standards Based System/Curriculum Progress

The teachers are doing their best to make their lessons relevant for our students. The elementary class is working with a focus on science this semester. The secondary class has been studying our local ecosystem and ways of living.

Technology Progress

Our technology is doing well. Student computers are up and running, as are our security cameras. Thank you to Jon Ludwig for setting those up and making sure we were ready for the beginning of school.

Our staff is also trying to navigate the new Time Clock system for clocking in.

Facility Update

The facility is in great condition! We had a lot of work done this summer with new carpeting, paint, and updates around the school. Thank you to Tim McDermott and his crew for making Pilot Point School feel like it's brand new for our students!

LSAC Activity

We did hold an LSAC in September on the 4th. We discussed our plans for the beginning of this year, school rules, student concerns, attendance, and the playground. We hope to hold our next meeting October 3rd.

Volunteer Report

Professional Development

Our professional development has been centered around MAPs testing,

Pupil Attendance

We are working on getting students to come to school on time and daily. While the elementary class is doing pretty well in this regard, we are looking for incentives to get our older students into school each day.

Student and Staff Safety

Students safety lately has been about anti-bullying and how to show respect to others, and care for our school environment. Every Thursday, students have been spending the last 30 minutes of the school day, working together to clean and pick up around the school. When they finish early we end with a whole school activity (whole school gym time, game time, etc).

Subsistence Calendar

This year has been progressing very well. Students are currently reviewing and getting back into the swing of things as we get used to being back in school. We hope to have several students finishing levels from last year very soon.

Other: Photos (below) from left to right:
Whole School Berry Picking, Whole School Whale Skeleton Excursion, Pilot point chess club first meeting,
elementary/preschool reading buddies activity



Site Report – Pilot Point School – September, 2019

Site Report – School Site – Month, Year

**To: Superintendent Ty Mase
and LPSD School Board Members**

**From: Matthew Stark, Chignik Lake Head
Teacher**

Outstanding Activities and Events

Principal Site Visit September 5 – 9

New teacher arrived September 7

Back to School Potluck September 9 – Parents and community members came this evening to meet the new Principal, Jim Dube and Janet Monsen, the new teacher.

School started September 9.

Personnel

Janet Monsen, our substitute teacher arrived September 7. Janet has many years of experience and is working well with all the levels and students we have this year. It has been a challenge to instruct with the all the levels we have. This situation has made us come up with creative ways to do what is best for each student.

We are looking forward to having an additional teacher hired to help better instruct and assist our students, since we have student in each Level K – 10 in most subjects. We feel another teacher for our 6 -10 students will be in their best interest.

Mr. Stark has been working with students who are in distance classes as their homesite teacher. He has also been teaching a technology class (levels 6-10) and planning out the students' Social Studies (levels 6-11) assignments on class pages.

We would like to welcome Natalie Lind to our team as our Night Gym Supervisor

Standards Based System/Curriculum Progress

We would like to develop ways we can make our school more student centered and have the students track their own progress in mastering standards and levels. We feel our students do not know which level they are in or how to know if they have mastered standards. Our students also need continual practice with goal setting and using rubrics.

The biggest challenge this year has been going from one student schedule for our school to six different student schedules. It took some creative problem solving to do six schedules with a limited staff. It will take time to make sure the schedule is working and is best for the students.

We are looking at ways to use the data collected from MAPs testing to guide our instruction and set up an intervention program for our students.

Technology Progress

Student all had iPad and laptops before the first day of class. Jim, Sam, and Jon were a big help in getting the needed computers or iPads for our new students, before the first day of classes. Technology is working well for distance classes.

We received a new Laptop cart, this will make storing and charging laptops easier. Thank you to Sam and Jim for getting this ordered for us.

Sam and Jon were also diligent and quick in getting teacher iPads and charging cords to us in a timely manner. Thank You.

Facility Update

The school was clean and set up very well by the summer maintenance. Clinton Boskofsky was a big help in setting up the school for the new school year. He is always willing to help out when needed.

LSAC Activity

LSAC held their first Meeting, September 5. The LSAC choose the make-up school days because of our late start on September 9. The LSAC choose these dates for make-up: October 12, October 26, December 19 and December 20. The LSAC also decided is the safest and in the best interest of the students to have a closed campus for lunch period.

Volunteer Report

Teachers and classified have been putting extra hours to get the school up and running and managed with only one teacher.

Professional Development

The beginning of the year inservices had many great sessions.

Chignik Lake school would like to be able to bring in our classified aides a day before school starts to train them and work with them so they will be prepared for the first day of instruction with our students.

Pupil Attendance

The attendance rate for September is 83%, but this is due to a medical emergency with one of our families. If we were to exclude these students the rate would be 92%.

Student and Staff Safety

A fire drill was held September 18. All students went out safely and in a timely manner.

Subsistence Calendar

The student and staff are working on ways to keep on our progress on track, goal set, and look at how we can keep the rigor. We are trying to keep up the rigor of our instruction and also keep our instruction of quality and depth.

Other

Levelock School Site Report – September, 2019

Teachers – Suzanne Callander & Melissa Ward

Principal/Teacher – Joe Ward

Teachers arrived Aug. 12

Teachers evacuated Aug. 19-22 due to encroaching fires and returned on Aug. 24

New teacher arrived on Aug. 25

School opened Sept. 3 with 13 students enrolling. To date there are 18 students enrolled including kindergarten through tenth grade levels.

All students participated in the basket-weaving activity led by Melissa Ward. During the first week of school, students met for a couple of afternoons in which they made reed baskets. Some students added beads to their artwork. A few students were able to begin a second basket.

On Friday, Sept. 6, a Back-to-School Bash was held for the school and community. Over thirty people celebrated by feasting on tacos and nachos provided by the teachers. A few door prizes were awarded and most stayed for an hour of open gym. The students had decorated the tables in the gym with the woven baskets which they had made during this first week.

A Midnight Party was held for students who had attended school with 2 or fewer absences since the start of classes. On Sept. 20, the teachers opened the gym following night gym and the students played games, watched a movie and ate snacks. At midnight, the school truck became a school bus and everyone was taken home. Everyone had a great time and the teachers remembered why they only party until midnight! --- they are old! The kids all made sure to thank the adults and that was much appreciated.

On Saturdays, when no other activities are planned, the Wards have opened the classroom for a computer lab time. Students in grade 4 and up are welcome to come to school and use their computers and listen to school appropriate music. In order to attend computer lab, students must be in attendance all five days of the week leading up to the scheduled lab while finishing all classwork and maintaining a good attitude. The two Saturdays have been well attended.

Students made plaster of Paris masks over the last 2 Friday afternoons. The students will choose character traits and interests to highlight their mask. Students are being encouraged to display their masks in the library. We hope to add some more baskets, as well, since everyone wanted to take their baskets, made at the first of school, home with them or to give as gifts.

Levelock sent two students to the cross country meet in Newhalen. The girls had a great time and have said that they intend to participate again next year.

Levelock School has two returning classified staff members. Chadalin Washington serves as our Classroom and SPED Aide. Seantay Peterson is returning as custodian.

Izac Huesca was hired as cook for the school. Izac has held the position before and we are grateful to have someone in this position who has experience in making the kitchen work.

Levelock School Site Report – September, 2019

Teachers – Suzanne Callander & Melissa Ward

Principal/Teacher – Joe Ward

Zenovia Tallekpalek will begin teaching preschool September 30th. She is anticipating two students for this year.

Chris Apokedak was hired to serve as PE and Night Gym Aide. Chris has also been called on to coach Cross Country.



Basket weaving (L-R Maddy Apokedak (6), Tyler Andrew (6), John Tallekpalek (7), Tate Dobkins (9), Arianna Andrew (4), James Chukwak (8), Adam Tungjung (8).

Levelock School Site Report – September, 2019

Teachers – Suzanne Callander & Melissa Ward

Principal/Teacher – Joe Ward



Suzanne Callander, Joe and Melissa Ward operate their tacqueria to celebrate back to school.



Making masks are: (L-R Arianna Andrew (4) Melissa Ward, Greg Andrew (5), and Piper Neketa (4).

Levelock School Site Report – September, 2019

Teachers – Suzanne Callander & Melissa Ward

Principal/Teacher – Joe Ward



The older students join in on mask making while lower grades switch to computer activities. L-R are Arianna Andrew (4), Maddy Apokedak (6), John Tallekpalek (7), Kelly Chukwak (6), Greg Andrew(5)/Piper Neketa (4) sharing chair, Melissa Ward, Tate Dobkins (9), Tyler Andrew (6).

Site Report – Meshik School– October, 2019

To: Superintendent Ty Mase
and LPSD School Board Members

From: Alex Sipherd, Head Teacher + Meshik
Staff

Outstanding Activities and Events

Mrs. Katie Zimmerman is continuing her cooking club tradition that she started last year. The kids love it cooking and really love tasting the food they labored to make.



The secondary class went fishing at the beginning of the year and provided the fish they caught to Ms. Holly our cook.



Ms. Cruz has had her class outside taking measurements and picking up trash wherever they find it.



Ms. Hannah and Mrs. Katie Zimmerman have been getting their class outside during the good weather to explore for science.



The Meshik student government has been planning activities and raising money in preparation for going on a school trip sometime next summer. Below is a picture from the date night and a picture from the cakewalk.



For science, the secondary students visited Lil and the Meshik Farm to dissect a chicken and a duck. Lil was a great teacher and showed us how to properly butcher the birds.





Personnel
<p>Ms. Kari is teaching our PreSchoolers. Ms. Cruz is teaching our upper elementary students. Ms. Zimmerman is teaching our middle elementary students. Ms. Hannah is teaching our lower elementary students. Mr. Alex is teaching the secondary students. Ms. Holly is serving as our cook. Currently we have no aide. Jessica Sipherd is serving as the Custodian.</p>
Standards Based System/Curriculum Progress
<ul style="list-style-type: none"> We are reminded how wonderful the SBS is when we are looking over MAPS data and deciding which students pair well for interventions and for individual progression through standards.
Technology Progress
<ul style="list-style-type: none"> Meshik School is doing very well with technology this year so far. We've had WONDERFUL support from Mr. Jon Ludwig to get us on the right track from day one. He has a visit planned in the upcoming weeks.
Facility Update
<ul style="list-style-type: none"> There are no updates as of now.
LSAC Activity
<p>LSAC meeting is planned for this month.</p>
Volunteer Report
<p>Lil Kosbruk volunteered her knowledge and time for the science dissections. John Christensen met the secondary students when they went fishing and provided extra adult guidance.</p>
Professional Development
<ul style="list-style-type: none"> On September 7 the staff took part in CPI training to be better prepared to handle unique situations with students who find themselves frustrated. October in-service is a great way for our staff to gain useful information and to interact with other professionals in LPSD. Meshik staff indicated being interested in having a day to process this information after in service to ensure they are implementing the new information. Our weekly hour-long meetings (4-5 on Thursdays) are a great way for staff to all hear from each other and for Jack to call in or video and see everyone once a week while he is on the road system..
Pupil Attendance
<p>We have had good attendance, however there were family vacations taken during September and various other happenings that led to low attendance for certain students. We are currently at 19 students.</p>
Student and Staff Safety
<p>We complete fire drill and generator tests each month. Mental and physical safety is always a number one priority.</p>
Subsistence Calendar
<p>Students and staff are hard at work to make the most of our shortened year. Students have noticed the increase in rigor in the classroom as well as raised expectations. Our staff are encouraging experiencing out opportunities with students.</p>

To: Superintendent Ty Mase & LPSD School Board	From: Robert Fagerquist, Head Teacher Rick Luthi, Site Support
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Outstanding Activities and Events

This month we hosted a Hotdog and Hamburger get-together where we invited all the parents, staff, and kids to come by and meet the new teachers (Rob Fagerquist and James Williams) and enjoy dinner and ice cream for dessert. We introduced our school vision for this year, which is “Better Together”, our plan to develop a collaborative environment where we all – community, parents, teachers, staff, students – are encouraged to work together and support one another. The turnout was impressive. In the second week, we completed our first MAPS testing session with only a few minor technology glitches, all resolved. The high school also took over the care of the community greenhouse. We have a crop of zucchini, tomatoes, pumpkins, and more to tend to. By the third week of school, we conducted parent-teacher conferences where we showed the parents last year’s PEAKS data (as applicable) and set forth our plans and aspirations for the current school year. We also took the whole school on a rock hunting excursion. To round out the month, we sent eleven athletes to the cross country meet in Newhalen where Ty Kosbruk took third in Middle School Boys, and Jazzell Kosbruk took third in Middle School Girls. A great effort by all our runners. Go, Eagles!

Personnel

Megan Maloney returns for the second year as our middle school generalist. Rob Fagerquist joins us as head teacher/high school generalist, and James Williams takes over in the elementary classroom. Audrey O’Domin will continue as our preschool teacher and night gym aide. Dora Shangin remains our middle school classroom aide, and Gerald Kosbruk stays on as our custodian, positions they have held for many years. Kennisha Shangin returns as our cook. Bertha Skonberg will continue wearing many hats this year – classroom aide, P.E. aide, Special Education aide, and Indian education aide. The teachers would like to express our gratitude to the classified staff for their support and their insight gained over many years of service.

Standards Based System/Curriculum Progress

We are progressing through the curriculum well. Getting used to the new distance class timetable was a challenge at first, but we have come up with a solid schedule which is working well.

Technology Progress

During a site visit in early September, Jon Ludwig updated all our student laptops and iPads and installed a new projector in the elementary classroom. We have had some challenges with the internet during our distance classes. We have been losing connectivity for 10 to 15 minutes at a time, once or twice a week. There is an open ticket (#4773) about this with the tech department – the problem may impact more than just our site. To date, we’ve missed portions of four online sessions.

Facility Update

The facility is in good shape. Over the summer the cleaning crew did a great job getting the school ready. Beyond the normal cleaning and waxing, they also repainted all of our external doors. Carl visited us and repaired a problem with the waste heat: we weren't getting any. Apparently, the problem was a leak on the generator side, but we are now back to the normal configuration and all is well. He also fixed a water heater problem in the three-bedroom house.

LSAC Activity

No meeting this month. Next scheduled meeting is for October 8th. Our LSAC members are: Dana Phillips, president, Sephora Kosbruk, vice president, and Bertha Skonberg, board member. Thank you all for your support and guidance.

Volunteer Report

Kennisha Shangin volunteered to help out in the kitchen for our Hotdog and Hamburger Dinner.

Professional Development

All three certified teachers are currently enrolled in college courses. Rob Fagerquist is working on a master's degree in Educational Leadership, Megan Maloney is working towards a Master of Arts in Teaching degree, and James Williams is taking Cultural Awareness classes for his teacher certification.

Pupil Attendance

We have 24 enrolled at Perryville, K-12, with three in preschool. Our attendance is strong – very few absences and rarely any latecomers. Our bus driver gets the students to school on time. Thank you to the village of Perryville for providing the bus service, and to Dan Kosbruk for being our reliable driver.

Student and Staff Safety

No problems in this area. We conducted our usual internet safety training at the beginning of the year. We held our monthly fire drill with no complications.

Subsistence Calendar

Though it's early days yet, it seems we have picked up right where we left off at the end of last school year, with little loss after the summer break. The students reported that they were, in fact, quite eager to get back to school.

Other: Photos - clockwise from top left: Cross Country runners at NEW; James and his elementary class; board game night at Megan's house; Rock Hunting excursion to First Point



Site Report – Perryville School – September, 2019

Site Report – Nondalton – September 2019

To: Superintendent Ty Mase
and LPSD School Board Members

From: Moon McCarley
Principal, Nondalton School



Outstanding Activities and Events

- In lieu of an open house we held individual family meetings. Parents and students met with the instructional team. Discussed at those meetings were the student handbook, attendance, and graduation maps. It was a great way for parents and new teachers to get to know everyone. The feedback has been very positive.
- The cross-country team traveled to Newhalen to compete in the district meet. Shaniqua Harried came in first place for Jr. High Girls. We hope to see her heading to state next year.

Personnel

- We are eagerly awaiting the return of Dian Alexie as the cook. In the meantime Teresa Rickteroff is filling in as the substitute cook.
- Nondalton School welcomed Ryland Luciano to the elementary teacher position. We also welcomed back (to LPSD) Jeff Hagen and Jeff McKinney as the special education and high school teachers.
- Tara Balluta is currently the Pre School Aide.
- Gary Alexie, Clarence Delkittie, Betty Wilson, Nin Wilson, and Jared Colross have all returned for another great year. The school can't run without them.

Standards Based System/Curriculum Progress

- Nondalton students in levels 7 and above have joined the distance program.
- The teachers were ready to hit the ground running and did so with the students who were in attendance during the first days of school.
- One student has already sent out a writing prompt to be scored.

Technology Progress

- No progress

Facility Update

- Nondalton School worked hard to fund raise last year and we were able to purchase a new water fountain. It is filtered, chilled, and has a water bottle filler. We are patiently awaiting installation. We will be excited to show it off when we host Basketball Districts in March.
- Nondalton has been having regular power outages. Thanks to Carl and Tim for making sure our generator is up and running well. Without it we wouldn't be able to participate in distance classes.
- The issues that plagued our boiler system last year were repaired over the summer and we have had no further issues.

LSAC Activity

- The first LSAC meeting is scheduled for October 4th, 2019. We've adjusted the timing of the meetings in hopes that LSAC members will be able to attend more regularly.

Volunteer Report

- Nothing to report

Professional Development

- On site professional development has focused on assisting new teachers with accessing information and resources, powerschool, and maintaining our positive school climate.

Pupil Attendance

- Attendance was poor the first month of school. We had 9 students absent for the first day of school. All were attending the State fair, and visiting Anchorage. We didn't have all students present until Thursday of the second week of school. School communications have continually emphasized attendance. At the end of last year, I sent out a copy of the calendar and identified all of the long weekends and vacation days. I encouraged parents to plan vacations and trips around those dates. We have a robust attendance incentive program. These things seem to reach some families but not others. We welcome any support the board can provide in trying to improve this issue.

Student and Staff Safety

- Safety continues to be a focus for students and staff. It is one of our four guiding principles.

Subsistence Calendar

- There were many cultural activities over the summer. Cassie Broschious was the coordinator. Many of the older students were very active in Summer Youth Employment.

Other

- Last year students painted a welcome sign to be displayed at the airport. It's in place, welcoming visitors now.



Site Report – Tanalian School @ Port Alsworth – September, 2019

To: Superintendent Ty Mase
and LPSD School Board Members

From: Nate Davis, Principal

Outstanding Activities and Events

1. Lynx XC Running-A big thank you to 7-year returning XC Running coach, Heidi Wilder, as she heads up the Lynx running team. The Lynx have been faring very well and improving over the season. Five Lynx are headed to rep at the ASAA State Championships this Saturday: Malea Voran, Ellah Wardell, Ali Voran, Coleson Voran, and Daniel Wardell.
2. Lynx VB- A big thank you to multi-year returning VB Coach, Glen Alsworth, as he heads up the Lynx Mix 6 Volleyball team. The team saw a huge turnout and the battle rages good-naturedly for starting spots. Thank you to Ed Lester for a strong schedule as the Lynx strive to defend their state title from last year.
3. Michael C. Anderson installed our new ceramic artwork, completing our construction 1-percent art monies. One panel for a Lynx and 4 panels depicting all the underwater creatures of Lake Clark. The kids love looking at and touching!



Personnel

1. Tanalian School has been very blessed with 100% return of teachers this year (and 5 of the last 7 years): A huge thank you to- Kathleen Van Dusen, Matthew Grossmann, Branden Hummel, Cameron Metzgar, Nicole Metzgar, Brandey Voran, Patti Brock, and Alison Fowler.
2. Tanalian School has been very blessed to have very qualified classified staff for years. This year we have added Laura Wilder-Combes as office secretary and Jake Fries as PE/Health Aide. In addition, we have had a number of qualified substitutes sign up to help.
3. Tanalian School is very blessed to have two outstanding student-teachers with us this fall. Leah Talley (Kutztown, K-6) and Kait Moitoza (Brockport, Secondary English and Sped) have been a joy to have in our building and bring a lot of positive energy and expertise to the school and community!

Standards Based System/Curriculum Progress

1. PEAKS Results- Tanalian students and teachers were 61% proficient in Math and 85% proficient in ELA. Congratulations are in order as they are considered state leaders in the annual statewide PEAKS assessment of all public school students 3rd-9th grade.

2. Most Tanalian students continue to progress at least one standards level per subject each year. Several of our students are mostly done with graduation requirements and are tackling advanced high school or college classes via distance.
3. System for School Success- Tanalian school scored a 72.98 on the School Report... down from last year, but still relatively strong when compared to the other 504 schools in the state: #16 overall, #9 public schools (not counting charters or special admission schools), #2 K-12 school (Skagway beat us)
4. Data Review and School Improvement Plan (attached)- Each at-risk student has a specially designed schedule, grouping, and/or additional staff support in each at-risk subject.



Patti Brock reads to focused Kindergartners

Technology Progress

1. Tanalian was off to a really slow start with really slow and/or intermittent Internet for the first two weeks. The Wifi has stabilized, but we (students and staff) could still really benefit from faster speeds and more bandwidth.
2. Tech Helpdesk has been extremely helpful, courteous, and timely since school started.
3. What can we do to help the Helpdesk be even more ready for the first day of school?

Facility Update

1. All is well on the northern front, except for the minor day-to-day adjustments.

LSAC Activity

1. Since we generally meet on the first Tuesday of each month, we missed our LSAC meeting on the first day of school, but are scheduled to meet monthly starting Oct 1.

Volunteer Report

1. Christy Zimmerman- A huge thanks to Christy Zimmerman for volunteering to co-lead our Student Government. She devotes hours to these kids, whether dreaming and scheming at home or helping students on campus.
2. Pam Twitchell and Leah Talley- Pam is a ready substitute for us but also a local artist and Leah is one of our student teachers. Recently, they have been teaching art to our students once per week.



Professional Development

1. Noting that our ELA scores are consistently higher than our Math scores (even with the same students and teachers) and 24 points above math this past year, the Tanalian teachers all agreed to take a college math professional development course from Stanford to try to help our students catch up to themselves. We are using our Tuesday PD time to make the big strides in that class, but each is independently responsible. We appreciate their willingness to grow to help students!
2. Bill Cornell and company continue to offer worthwhile and engaging professional development designed to support teachers and student learning.

Pupil Attendance

1. We are off to a good start this year, but apparently from our SSS Report, we had a few students who missed more than 10% of the school year last year. We will look into this and brainstorm solutions.

Student and Staff Safety

1. With the oncoming darkness and cold, we will target messages toward vehicle, ATV, animal, and cold weather safety.

Subsistence Calendar

1. The only concerns we hear voiced consistently are the speedy pace through curriculum during the school months and the lack of learning during the extended summer months. We really appreciate Ty’s Summer Bridge program and had 5 elementary students complete their books with 4 more students partially completing books and we hope this catches on! This type of offering has the potential to mitigate some of those concerns.

Other

1. Nate starts his 50th year in school with a whole bunch of cool cats at Tanalian (photo below):



Igiugig School Monthly Site Report

To: Ty Mase, Superintendent
Date: 9/29/19

From: Tate Gooden, Head Teacher IGI

Notable Events: The annual back to school fish fry and potluck was a success. This year we enjoyed Red Salmon, Northern Pike, and Pacific Halibut. Thanks to all who provided side dishes and desserts. Anders Gustafson with UAF and Aqua Vu visited Igiugig and taught a short class on underwater videography. Students were able to test the Aqua Vu equipment along the banks of ponds and the Kvichak. Documentary forthcoming. Monty Rogers of Cultural Alaska helped students dig winter caches. Students started with digging sticks and graduated to shovels. See photo below for items stashed in the cache. We will dig up the winter cache during Goose Camp 2020. Hats off to Igiugig students for great participation!



Underwater cameras!



Winter cache items

Personnel: Tate Gooden – Secondary; Charlie Gifford – Elementary; AJ Gooden – 0.5 PK/Writing and Music; Levi Tinney .25 Upper Elementary; Betsy Hostetter – Class/SPED Aid; Ida Nelson – Cook; Davey Alvarez – Janitor. Jim Dube – Principal.

SBS/Curriculum Progress: Students are off to the races attempting to choke down massive amounts of information.....

Technology Progress: The school network is performing well. Staff are negotiating and learning with the new TimeClock app.

Facility Update: Ron visited Igiugig this Summer to install an exterior faucet, art mural, and change gym lights to LED's.

LSAC: September LSAC postponed to October 10th.

Volunteer Report: Thanks to Sharolynn Zackar, Walt Gooden, and Ella Gooden for cleaning up the ballroom to help turn it into an extra classroom for Charlie.

Trips Planned: No School Trips planned at this time.

Pupil Attendance: Enrollment for K-12 = 19 students. PK enrollment – 5 students.

Quote: *If you put fleas in a shallow container they jump out. But if you put a lid on the container for just a short time, they hit the lid trying to escape and learn not to jump so high. They give up their quest for freedom. After the lid is removed, the fleas remain imprisoned by their own self-policing. So it is with life. Most of us let our own fears or the impositions of others imprison us in a world of low expectations. Story from Andrew Hsu as told by his father. Source - John Taylor Gatto*

Site Report – School Site –March 2019

To: Superintendent Ty Mase and LPSD School Board Members	From: Sara Erickson, Co-Head Teacher
Outstanding Activities and Events	
5 th thru 11 th grade students are working on a cultural/technology/employability project that is going to wow the public during a potluck at the end of October. They are creating a video about who they are and where they come from using Adobe Sparks.	
Personnel	
Staff are doing well.	
Standards Based System/Curriculum Progress	
Students are adjusting to their new levels nicely.	
Technology Progress	
It has been really nice having Jim as our new principal as he is able to assess our needs and get our technology into place. We are still needing a few things, but are confident that everything will be running smoothly after Jon and Jim's visit next week.	
Facility Update	
Our yard needs trimming, the alders in the back of the school are encroaching on our satellite dish and need to be cut down. One parent commented last week that the school is really showing its age.	
LSAC Activity	
We will have our first LSAC meeting on October 10 th .	
Volunteer Report	
None to report.	
Professional Development	
The staff likes the late Monday professional development.	
Pupil Attendance	
Attendance is strong!	
Student and Staff Safety	
Everyone has been safe. There is nothing to report.	
Subsistence Calendar	
Parents report that they continue to like the subsistence calendar. Staff also are enjoying it. Parents also really like the Summer Bridge workbooks.	
Other	

Monthly Site Report

Site: Newhalen School

Month: October

Date: 10/19

To: School Board

Site Administrator: Ed Lester

Personnel: This fall we are hosting 2 student teachers. Both Hobson Christian and Christy Landigren are doing well in their classrooms. Christy is working in our Level 2/4 classroom. She will be with us until October 11th. Hobson is working with our upper level social studies students. He will be departing December 18th.

Barbra Donachy has been a positive addition to our staff. She has been a great team member and the students are enjoying their time in her class.

Technology:

We continue to work with our technology to help support student education. We are working on using the right technology for the online tutoring. With our growth in student numbers we have worked hard to make sure students have the technology they need to succeed.

Facility Update:

The school has been holding up well with the incredible support of our maintenance department. We have had visits from Ron and Carl which has helped take care of our pressing issues. Tim has been very responsive to Newhalens needs as they come up. Currently we are waiting to replace a leaky day tank.

LSAC

LSAC had a meeting on September 25th. We will have elections in October; 4 seats are up for elections.

Other:

Newhalen has had a very busy start to the school year. Many activities have been going on drawing a lot of excitement to the school.

We have hosted:

Newhalen River Run

Back to School Night

Health Fair/Family Fun Night

Wrestling Camp

Regional XC

Thank you,

Ed Lester – Newhalen School – 907-571-1211

Site Report – Kokhanok – September, 2019

To: Superintendent Ty Mase and LPSD School Board Members	From: Jordan Davis – Head Teacher Kokhanok
Outstanding Activities and Events	
<p>Amakdedori: On August 19th most of the students of Kokhanok school, all the teachers, and 15 adults from the community went on a camping trip to Amakdedori, a traditional squirrel camp. Here we gathered grass for baskets; built forts, tables, and shelves; fished for pinks and silvers, went on hikes, beach combing, and watched all the bears, caribou, moose, eagles, seals, swans, ducks, ground squirrels (which are huge!) and all other kinds of animals for four days. Not only was this a valuable cultural experience, but this camping trip also opened up doors between the school and community. It was a wonderful way to start the school year, even though this was not a school sponsored trip. Everyone is looking forward to going back again, hopefully next year, even if a few of us did get stuck for a few extra days!</p>	
<p>Family Night: One of our site goals is to hold a Family Night once a month at the school. On September 19th, we hosted some folks from SCF and ANTHC that came to show us how to plant some yummy microgreens, gave us recipes and taste tests of yummy foods, and how-to workout safely at home.</p>	
Personnel	
<p>Bill Cornell – Putting the pal in Principal! We are so thankful for Bill and all of his leadership! We’re so lucky to have you as our team leader!</p> <p>Kitza Durkop – Sub SPED, but we wish she would stay forever! Thank you for stepping up and helping Kokhanok in every way! We miss Kitza already!</p> <p>Jordan Davis – Head Teacher/Full Time teacher! Thank you to Bill, Kasie, and Ty for putting forth the extra effort to help the students of Kokhanok School and make the switch from half to full time.</p> <p>Jesse Davis – Math teacher extraordinaire! We’re happy to continue having Jesse as an elementary Math and Secondary Science teacher! STEM it up!</p> <p>Josh Jenks – The New Kid on the Block! Josh made the move from Levelock to Kokhanok this year, and we couldn’t be happier to have Josh on our team!</p> <p>Dana Wolff – Keeps the Kind in Kindergarten! Dana has moved to the K-2 class and everyone is learning a lot!</p>	
Standards Based System/Curriculum Progress	
<p>We’ve had a lot of teacher movement within the school this year to meet student needs, which means teachers are learning new curriculum and teaching different levels. We are confident that this will only raise our students’ academic achievements as we’re all putting in the extra effort to make lessons valuable for our students.</p>	
Technology Progress	
<p>We have had quite a few bumps along the way with getting all the technology up and running for the school year. From apps and online tools no longer available, and a few other hiccups, it has been a frustrating start to the year. We are very appreciative of the tech team in working so hard to meet our needs. Plenty of emails and help tickets were sent back and forth, but we now have solid technology progress. Thanks Tech Team for helping us with all of our needs!</p>	
Facility Update	

Once again, Leonard Cobb deserves the highest of praises! The school was in more than excellent condition upon arriving back to start the year! Johnny and Leonard continue to make our school the best it can be and we are very grateful to have staff that show up every day and work hard!

LSAC Activity

We held an LSAC meeting on September 23rd. Topics discussed were PEAKS scores, preschool hours and timing, the change to Kokhanok School's phone number, elections, community site goals, subsistence calendar, and night gym. It is wonderful to have an engaged, active LSAC. We will continue to meet once per month during Bill's visit. Our next meeting is scheduled for Monday, October 21.

Volunteer Report

Tootsie Roehl, while not a volunteer, continues to be the very best substitute teacher, aide, cook, you name it! We are so grateful for her consistency on coming in to help, even on the shortest of notices! We'd also like to thank Tootsie for her efforts in leading the Battle Book Summer Reading Program!

Professional Development

We have been informed of the new teacher evaluation process. Tenured teachers are looking forward to a concentrated effort in strengthening an area of growth.

Pupil Attendance

Kokhanok School is starting the year off right! We have had excellent attendance, as well as a few new students. We hope to continue this trend, and have our highest attendance rate in school history!

Student and Staff Safety

This year, we are starting our mornings and afternoons with a mindfulness tip. The first week of school we focused on a breathing exercise. This next few weeks will focus on yoga to help strengthen our bodies and minds. Every week we will introduce a new mindfulness practice to build up our students (and our own) mental strength and toolkits for when the tough times get going.

Subsistence Calendar

One student, Miley Roehl, was the only student to fully complete her summer workbook. The Carnival Committee paid Tootsie Roehl an hour every Monday, Wednesday, and Friday this summer for our summer reading program. A few culture camps, jelly making, fireweed jelly making, and salt fish (to name a few) happened at the Old School as well. We would like to see more students who do stay in Kokhanok in the summer to join in the culture camps. For those students who leave for commercial fishing, we are looking forward to putting together projects for experiencing out.

We continue to approach the calendar with intensity and rigor, and discussed this topic with our LSAC. Also, we are keeping a keen eye on protecting the instructional day and week, as well as scheduling activities outside of the regular school day when possible. The school year in the new calendar continues to be very fast paced!

Other

We are hopeful that a SPED teacher will come along to help Kokhanok. All teachers are making a concentrated effort into our new inclusion element in the classroom. We are already seeing great progress with our students, and hope more great things will continue.

Smitka Delkittie will represent the Kokhanok Warlords at the State XC Meet in Anchorage on October 5th! Great job placing third, and good luck at State!

Check out our pictures below!

First Day:



Ms Dana's Class and their salt dough Alaska maps:



Local School Advisory Committee
Meeting Agenda
For
(WEDNESDAY)
SEPTEMBER 4th 2019

The Local School Advisory Committee will hold a meeting Wednesday September 4th 2019 at **3:30PM** at the Pilot Point School.

The agenda shall be as follows:

A. Call to Order **3:35PM**

B. Roll Call **A)** Lori Ann Abyo *absent_*, **B)** Breanna Griechen present __, **C)** Monica Brown_ present, **D)** Samantha Holm present_, **E)** Tabitha Holm present_.

C. Introductions:

Robert Kirchner introduced himself to the LSAC

D. Approval of Agenda: Tabitha made a motion and Monica seconded.

E. Approval of Previous Minutes: Tabitha made a motion and Monica seconded

F. Reports:

1. **Principal**: Unavailable

2. **Teachers**: Mr. Kirchner introduced his plans for the semester with a heavy focus on hands on projects for his students. He expects to take his class out on excursion throughout each week (weather permitting) with ties to core subjects.

Miss Ward reported her plans for the semester: the elementary class will have a heavy focus on reading. They will be collaborating with the preschool weekly for cross class reading activities.

Both teachers are excited to work on their whole school goals including: attendance, student responsibility, and consistency.

3. **Student Rep: N/A**

G. New Business;

1. Plans for Back to School Potluck 2. We had an extensive discussion about whole school activities for the year. 3. We also discussed attendance incentives (drawings, activities, events) to give students and extra reason to come to school daily.

H. Old Business;

1. 2. 3.

I. Future Agenda Items:

J. Date and time of next meeting: October 3rd @ 3pm

Local School Advisory Committee Meeting Agenda

- K. Public comments: none
- L. School staff comments: none
- M. LSAC member comments: none

- N. Adjournment; _4_:20__PM

**Chignik Lake School
LSCA Meeting
Thursday, September 5, 2019**

Call to Order

Roll Call

Introduction fo Visitors

Approval of Agenda

Approval of Previous Minutes

Reports

 Head Teacher/Principal

Old Business

 None

New Business:

 Parent PowerSchool Logins

 School Messenger

 Scheduling School Events

 Halloween Party

 Christmas Program

 Make Up Days

 Community Account - \$164.21

 Open vs Closed Campus

Future Agenda Items

 Set Next Meeting Date

~~Questions/Comments~~

Adjournment

**Chignik Lake School
LSCA Meeting
Thursday, September 5, 2019**

Call to Order

4:31pm

Roll Call

Marty Takak, Clinton Boskofsky, Nina Garner, Natalie Lind, Francine Isenberg

Introduction of Visitors

Jim Dude, Principal, Matthew Stark, Head Teacher

Approval of Agenda

Motion for approval made by Clinton, second by Nina, Motion Carries

Approval of Previous Minutes

Marty states BBHC needs to be changed to BBAHC

Clinton motions to approve previous minutes with change noted above. Natalie seconds. Motion Carries

Reports

Head Teacher/Principal

Matthew Stark, 11 students enrollment sent to the district and are waiting to process. Waiting on 2 more enrollments. Janet Munson will be here Saturday. Cross country is open as long as we have 3 students to have a paid coach. If there is not 3 students we can have a volunteer and work during P.E. Clinton asks about school lunch starting the first day of school. Might be a modified menu on the first days of school. Still waiting on food. Marty asks if Matthew will be head teacher all year, it will be decided once a teacher is hired if it will stay with Matthew or the new teacher. Matthew will stay at Chignik Lake. Janet will be here until inservice in October, may have a teacher before then. Francine asks about student count and if there will be one teacher or two. Jim was not sure what the situation is. Francine says because there is many different ages now and will this be a reason to have 2 teachers. Matthew states the schedule does not support elementary and high school classes together. Matthew states back to school potluck will happen monday. 530pm. Francine was asking how the breakfast in other communities were working, it was donated by the community. Nina says preschool starts at 1230pm on Mon Sept 9th. 5 preschoolers.

Old Business

None

New Business:

Parent PowerSchool Logins-Jim can help parents get into powerschool to help track attendance, progress, other items.

School Messenger-ties into powerschool, allows the district to mass message parents. community only and district wide

Scheduling School Events

Halloween Party-Oct 31, student government organize it
Christmas Program-December 19

Make Up Days-4 days are needed to make up, choices are 4 saturdays, 2 sat and 19 and 20 of dec, or get rid of spring break,

October 12 and 26 - No objections, approved by all
December 19, 20 - No objections, approved by all

Community Account - \$164.21-Give back to the students like rewards and incentives. Needs to be spent as soon as possible. Table and continue at next LSAC meeting. Nina makes a motion to table until next LSAC meeting, Francine seconds, motion carries

Open vs Closed Campus- High schoolers are the students that are allowed open campus. Francine asks if it is an open campus if parents can opt out of that, Matthew says we can do that. Clinton motions to have a closed campus, Natalie seconds, Motion carries

Future Agenda Items

Set Next Meeting Date-October 9, 2019 4pm, next agenda please have student govt. report

Questions/Comments-Francine seen Ty Mase, updated him on student count. Gym night is paid 5 hours a week from LPSD. Matthew will find out exactly what hours are for Gym night. Marty asks who decides what time night gym happens, LSAC or head teacher can do that.

Adjournment-Clinton makes a motion to adjourn 5:38pm, Natalie seconds, motion carries.



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907) 246-4473



September 6, 2019

Mr. Ron Richer
Maintenance Dept.

Re: Appreciation & Thanks

Mr. Richter,

Yesterday I flew from Naknek into Levelock. The weather was clear and I could see for miles and miles.....

What I saw was the footprint of the fire outside Levelock. From the air, I felt the full impact of how close the village of Levelock came to being lost. The fire break cut by the dozers was distinct and outlined how close the fire came to the Village.

It was far more than I have expected.....

With all these types of situations there will be many individuals that stepped up that will never get the recognition nor thanks they deserve. People don't react in these kinds of situations expecting thanks, but that is what we should always remember to share, our thanks.....

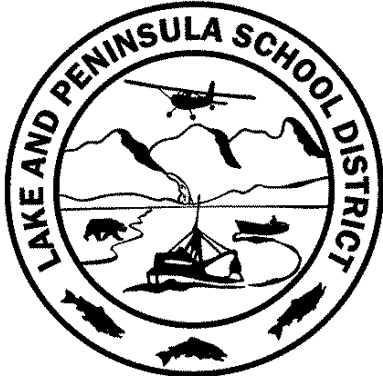
Mr. Richter, I understand you were the individual the District sent in to assist at the school. To make sure that our interests were looked after and to help put the facility back in order for the new school year.....

I entered the building wondering what I would find. What I found was a school building ready to go. The school was clean. A school in order (for the most part) and ready for kids. I had thought I might need to recommend additional help be sent in, but that was far from what I found.

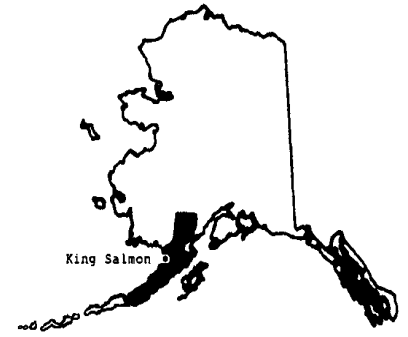
Mr. Richter, I think I have a pretty good understanding of the person you are. I know you don't do what you do for thanks or appreciation. You do what you do to make our District a place of learning. A place where kids are safe. You just make us better.....

Even though you don't like to have it pointed out I want it known you did good here in Levelock. And Mr. Richter, for what it is worth, you have my sincere thanks.....

Rick Luthi



THE
LAKE AND PENINSULA
SCHOOL DISTRICT
101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907)
246-4473



August 28, 2019

Welcome Back to Another Great School Year!

With staff back in our schools, there is much anticipation and excitement for the start of the school year! This week, teachers are once again pouring over our data, looking at each individual student's needs and then scheduling their school days to best utilize our available resources. With money becoming scarce, we are looking at many different ways to meet the needs of all of our students, especially at our small school sites. We will use online programs and classes, pre-service teachers as tutors, distance education, and a variety of other resources to meet the individual needs of each child in LPSD.

I encourage all of you, our parents and stakeholders, to look for ways to help support our schools in any way you can. With our shortened school year, we can use your help to keep our students moving forward! I have also attached some reminders on how to support our subsistence calendar. Overall, we feel that this calendar has been very successful and want to keep it that way.

- Encourage your kids to have the best attendance possible
- Make sure homework is completed on time
- Pre-plan your vacations with an eye on your school's calendar
- Volunteer to help after school and on weekends as many student incentives and activities get pushed outside of the instructional day
- Ask your principal or head teacher how the "Experiencing Out" process works
- For elementary students, encourage them to complete their "Summer Bridge Workbooks" (if they haven't already)

Any help you can provide is always much appreciated! As always, the doors are open and we hope you stop by your school to see what is happening in the classrooms.

I look forward to another great year!

Sincerely,

Ty Mase



Lake and Peninsula School District Subsistence Calendar – Waiver Extension Request

PROPOSAL OVERVIEW:

Lake and Peninsula School District, like many other districts, is in a financial crisis. After years of flat funding and attempting to do more with less, we have cut our budget in every category. What is left to consider are essential programs that we have, up to this point, refused to cut: preschool, intervention supports, essential staff, hot lunch program, and student activities. These programs have been reduced, but we are now faced with eliminating them entirely.

A solution to this problem is what we have named the “Subsistence Calendar.” Instead of running a stripped down, ineffective school system for a mandated number of days, we are running an energized and highly effective school system for a shorter year.

Historically our August and May attendance rates have been low therefore, the academic rigor has also been lackluster. In August, with many students out berry picking, hunting, fishing and vacationing (after summer fishing) teachers throttle back on instruction until all of their students arrive. It can also be said that after State testing in late April, academic intensity starts to waiver. Compound this with spring weather and migratory bird hunting and attendance starts to drop.

Our subsistence calendar shortens the school year by 20 days or approximately 10 days on each end of the calendar (see attached). This three-year extension continues to take into consideration the culture and lifestyles of our communities, but it also saves the district a significant amount of money (over \$400,000 a year). This allows us to keep the essential programs that are listed above, off the chopping block.

MINIMUM YEAR PROPOSAL – MEETING STATE REQUIREMENTS

Our typical school schedule - 8:30am to 3:30pm (.5 lunch) = 6.5 hours of instruction per day

Multiply 6.5 hours x 150 student days = **975 hours**

This plan exceeds the 900 hours of required student contact time and is only a reduction of 78 hours from our old calendar (1,053 hours).

LPSD Contract Language (ARTICLE IX) on “Work Year”

A standard teacher's contract shall consist of one hundred eighty-seven (187) days, including one hundred eighty (180) days in session, two (2) workdays, and five (5) holidays.

Our New Reality:

LPSD has worked with our teacher’s union to draft a MOA to reduce the teacher’s contractual days from 187 to 172. This is 15 days less and meets the TRS minimum for one year of service. Under this plan, we have not increased the student instructional day or the teacher workday.

MEASURES OF SUCCESS:

- Attendance has improved
- Instructional intensity is at an all-time high
- Community buy-in has increased
- Survey feedback is overwhelmingly positive
- Summer programs and village involvement in off-season education
- Experience-based educational programs
- Cost savings exceed \$400,000 a year
- Teacher satisfaction has increased (helping retention and recruitment)
- Improved PEAK summative assessment scores (if not improved, “maintained”)

Language Arts

2017 Lake and Peninsula Proficiency Rate: 28.5%

2018 Lake and Peninsula Proficiency Rate: 37.7%

2019 Lake and Peninsula Proficiency Rate: 34.4%

Math

2017 Lake and Peninsula Proficiency Rate: 21.4%

2018 Lake and Peninsula Proficiency Rate: 28.3%

2019 Lake and Peninsula Proficiency Rate: 28.3%

DURATION OF REQUEST

LPSD proposes a three-year extension of our current waiver in which we will continue to work with DEED to monitor student achievement and the worth of the program.



LAKE AND PENINSULA SCHOOL DISTRICT



September 6, 2019

Alaska Department of Education and Early Development
PO Box 110500
Juneau, AK 99811-0500

To Whom It May Concern,

I am writing to express my support of the Lake and Peninsula School District's Pre-Elementary Grant application. With this funding opportunity, we hope to support the overall design of developmentally appropriate learning environments, provide resources that contribute to inclusive classroom settings for all students, enhance our family engagement efforts, and continue to provide quality professional development to all preschool staff.

Throughout the years, LPSD has continued to fight an ever-increasing battle to provide and maintain high-quality, early childhood learning opportunities for the children of our rural communities. Our School Board has been adamant that preschool does not appear on the list of potential cuts in the face of challenging fiscal times. Through our partnerships with other school districts, we have been able to provide educational opportunities to our youngest of learners and have been successful keeping preschool from the chopping block. With each new school year, we continue doing everything that we can to seek additional funding in an attempt to develop sustainability for future years.

Research continues to prove that children who participate in high-quality preschool programs are more prepared for the rigorous demands of today's kindergarten classrooms. Additionally, research also demonstrates that those same students display more long-term educational growth throughout their educational career. This grant has our complete and unequivocal support. The Lake and Peninsula School District is looking forward to the prospect of being able to participate in this funding opportunity. We look forward to the implementation of the goals listed within this grant proposal. Thank you for your consideration and continued support of our preschool programs.

Sincerely,

Ty Mase, Superintendent



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Education &
Early Development**

OFFICE OF THE COMMISSIONER

P.O. Box 110500
Juneau, Alaska 99811-0500
Main: 907.465.2800
TTY/TDD: 907.465.2815
Fax 907.465.4156

September 15, 2019

Ty Mase
Superintendent
Lake and Peninsula School District
P.O. Box 498
King Salmon, AK 99613

Dear Superintendent Mase:

This letter is in response to the Lake and Peninsula School District's (LPSD) request for approval of a three-year extension of the district's current "subsistence calendar."

Since the number of instructional hours in the district's current calendar would remain above the minimums noted in AS 14.03.030(3), I am approving your three-year extension request.

Improving student achievement while respecting community ownership of schools aligns to two of the State Board of Education and Early Development's strategic priorities. We look forward to hearing more about the outcomes of LPSD's modified calendar.

Please keep in touch as the school year progresses.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Johnson".

Dr. Michael Johnson
Commissioner

cc: Colton Christian, Data Management Supervisor

Date: October 2nd, 2019
To: LPSD School Board Members
From: Tim Welch
Re: School Counseling Report

The start of the year has been a fast and busy one at that. I have attached a few documents for my counseling report that you can reference for yourself. I had the opportunity to present to all our staff during our August Inservice on Self Regulation for our students and staff. This has been a focus of LPSD for the last 3-4 years but has sort of been quite. I have been asked to keep it relevant as this is a huge movement in the Education system right now. The ability to control yourself and your emotions. More schools in the world are making Emotional Intelligence and Mindfulness part of their school. It focuses on the child themselves that is not covered by sitting and learning about different subjects. Studies have shown that your IQ(Intelligence Quotient) is not a good predictor of success and leadership, but EQ (Emotional Quotient) is the best predictor of these things. Our goal through the counseling lessons, and the reinforcement from the staff, is to help the whole child with these skills of coping, being aware of their emotions and being empathetic. The slide show presentation has more information regarding this.

My goals for this first quarter have been to meet with all Seniors first, then move on down the line through 6th grade students. The goal is to see what they did over the summer, look at their progress and help them understand pacing and realistic goals for reaching the LPSD Graduation Minimums. Upto this point I have not met with as many students as I would like. There have been some technical issues, but thanks to Sam and the IT team, I think those have been resolved.

The other big thing was getting our recorded lessons from our Guidance Curriculum that we have introduced over the last few years in a spot that is easy for teachers to access. I am currently working on a Google Site that will be tied to the LPSD Intranet that will house all the recorded lessons, Career/College Information, Financial Aid information and other resources for staff to have at their fingertips. I

will also work with the IT team to update the Counseling page on the District's webpage to pretty much be the same as what the teacher's will have. It will be just a seamless page that will benefit the parents, community and students.

Lastly I wanted to give an update on the At-Risk Youth Workshop that I have been able to attend these past few days. It has been great to learn different things that we need to be aware of like Addiction and the Shame that it covers up. Seeing how to better these students has been powerful and I am excited to try some things out for our students. The biggest thing we talked about came from a book of 12 Teachings for Native Youth. I know that our student population does not have 100% Native Youth, but these teachings can be adapted for all our students. It covers how we can get our youth to find their purpose in life and catch that vision. I know for a lot of students, they do not feel they have a purpose or know what it might be. This will go hand in hand with the Emotional Intelligence that we are teaching as well. Now our district is pretty fortunate in most regards, but this hits home to our communities. We all need to step up and come out of the darkness as a group and help ourselves and our students. Powerful stuff.

I am also attaching my report of my time the National American School Counselor Association Conference held in Boston this summer. I appreciate IVC for funding this trip for me.

This year is moving fast, but I am striving to do what is best for our students and being an Advocate for all. Communication is a key for me this year, specifically with Principals and building that connection.

I have been a little hesitant to travel much with my wife working, my daughter in Preschool and having a 5 month old son. I feel though that I should be able to make things work If I feel inclined to get to a site even if it is not a real emergency.

I am always looking for feedback on what you are seeing or ways that I can improve this program. Thanks for all that you do for LPSD.

Date: September 16th, 2019

To: IVC

From: Tim Welch

Re: American School Counselor Association National Conference

This summer I had the opportunity to the ASCA National Conference in Boston, Massachusetts due to the generosity of the IVC and the ANE Grant. Every year members of ASCA gather together to do professional development. There were roughly 2500-3000 School Counselors, Admins, and District Coordinators in attendance. The conference was from June 29th-July 2nd and it was well worth it.

I was able to attend about 11 different sessions and 3 Keynote speaker sessions over the course of this weekend. I strived to focus on areas that would benefit our student population here in LPSD. Here is a list of the sessions that I attended:

-Varsity Blues: Your Ethical Obligations in the College Admissions Process

We discussed the Operation Varsity Blues Admissions Scandal that is going on right now and what our role is, as School Counselors, in the admission process for students. Ideas were given when writing Letters of Recommendation (LOR) for Students. We might not know them in a full capacity but we can ask the students to give us information on things they are doing outside of school that would be good to share in their LOR. Remind the students that falsifying information might lead them to unwanted consequences.

-Use Change Talk to Turn Ideas Into Action

The message of this session is how to assist students in building their ideas and helping them finding ways of following through their ideas. Purposes of Change talk are to: Engage, Focus, Evoke, Negotiate Plans, and Resolve. I need to get better at asking intentional questions to help students gain a focus on their ideas and guide them, not show them, to an outcome.

-Increase Student Achievement With Growth Mindset

We revisited the Growth Mindset model and the power of “Yet” from Dr. Dweck’s research. I need to find ways to implement this mindset in myself better so that I can assist students with their outlook on life and their current school experience. It is not a “you got it or you don’t”, but it is a process of seeing that you can change and or gain more knowledge or experience.

-Making Your Career Lessons “Virtually” Awesome!

We were given the chance to play with Google Goggles and go to the jobsite, virtually, of a Marine Biologist and see what their offices look like, daily tasks, and just see what they are

working on. It was cool to be able to take that virtual field trip and see what things I can bring back to our students and career planning. There are resources out there that can help our District.

-Expand the Definition of College and Career Readiness (CCR)

Top Contributions of College Resilience are: Source of Belonging and Growth Mindset. 60% of Employers saying that younger employees are lacking Oral and Written Communication Skills. My job is to help students with the 3 “E’s”: Enroll, Employ, Enlist. If a student wants to work I will make sure they get there. And the same to enlist and enroll. “High Tides Lift All Boats.” Raising the bar not just for students, but for educators on helping students become successful.

-Culturally Responsive Classroom Management

Student demographics are changing right now as well as teacher demographics. A high percentage of teachers in the US are white females. 80% of Admins/leaders are white. It is critical, as school counselors, to provide instruction and intervention that considers the diverse needs of all students. School Counselors can provide culturally responsive services to go alongside the instruction of teachers. It has made me think of our population in LPSD and cultural aspects of it as well. How can I be more effective and culturally responsive when meeting with students?

-Action Plans & Results Reports

The National ASCA Model of how we implement our Comprehensive Counseling Program has been updated and changes were made. This session went over the new ways of implementing the new model in our Action Plans and Results reports. Take the time to sit and plan out our program for the year. It is important to do pre-and post tests for intervention to be able to track data. The collection of data is a point of keeping me accountable and being able to find the best practices for my job.

-Student Crisis in Schools

It is important to know the 3 “Harms” that can happen: Harm to Self, Harm to another, or Harm from someone else to that individual. Harm to self includes self injuring and or suicidal ideation. Harm to another could include and not limited to explosive anger, wanting to hurt another student/staff member. Harm from another persons could include bullying, OCS issues (basic needs not being met), and threats from some that want to fight that person. It is important to have a Crisis Intervention Form created to go over each of the 3 “Harms” and how to handle the student in crisis. This form is used for the counselor, but in my situation when I am not present at most schools, this form can be used by Head Teacher/Principal.

-Improve Student Behavior with Emotional Regulation

“It’s hard to learn when you are focused on how you feel.” Emotions drive behavior. As educators we can/should help students modify emotional reactions in ways that are constructive and adaptive. Some of our students are, “cognitively able but behaviorally unmanageable.”

4 Steps of Emotional Regulation:

- Identify emotion: Give explicit definitions of different emotions
- Manage Behavior
- Use Strategies (Replacement Behaviors)
- Practice Mindfulness

When using strategies it should be for everyone. Have a set strategy appropriate for each emotion.

-The Power in the Space Between Stimulus and Response

1440 minutes that we potentially receive each day! If minutes we money, would you spend more wisely? How we spend them, how we use them defines us and becomes who we are. Mindful investment or reckless spending? Help kids choose to respond by communication rather than through bottling up or anger. Wellness includes:

- Healthy Body
- Healthy Thinking
- Healthy Expressions of Feelings
- Healthy Social Circle

We need to work on positive thinking and self-talk. What we feed our mind can/most likely turn in to reality.

“Challenges/Obstacles are opportunities in disguise.”

-We are all connected, how we respond affects others.

-Grief Counseling Strategies

Grief is a normal, natural response to a loss, significant transition, or change in one’s life. We all experience grief in our own way. The common model of stages of grief are the Kubler/Ross model, but that really doesn’t include: Secondary Loss, Ambiguous Loss, and Disenfranchised Grief. There are sometimes we do not know why we are grieving, but that does not mean we are not. We can do different activities that can help with some self reflection and see that there are many things like just moving from one village can harbor some grief and that is ok.

I really appreciated the time that I spent at this conference. It has opened my eyes on what is important to LPSD and our students. I feel that I have gained insights and things to incorporate that I am not currently doing to help with the ANE grant and to help students succeed at school, more importantly, in life.

**KEEPING HEALTHY, HAPPY AND
ENGAGED IN LEARNING THROUGH
SELF-REGULATION**

August 27th, 2019

WHAT TO EXPECT

- Counseling for 2019-2020
- Emotional Intelligence/Self-Regulation in the Classroom
- Self-Care Tips/Help
- Tools/Resources Shared, Laughs To Be Had, Stories To Be Told, Breaks To Evaluate Your Life and Maybe Some Dad Jokes To Be Enjoyed By All.


COUNSELING FOR THE YEAR

- Counseling is still going to be via Google Hangouts/Blackboard for all sites
- Travel as needed/emergency situations
- Online Lessons/Recorded Lessons (Working on New Home on Intranet)
 - -Second Step (SEL)
 - -Too Good For Violence (SEL)
 - -Lauren's Kids/Safe School
- Student Advocate

COUNSELING OUTLOOK

- My September Goals:
 - Meet with all Seniors, create year success plan
 - ***Meet with all 6th-12th students about their summer for passing off standards and EXP Out.***
 - Get students who plan to take any test: ACT/SAT/ PSAT 8/9, PSAT/NMSQT or ASVAB squared away and ready for the year with dates in mind.
 - Give every 6th-12th grade student a Progress Report showing: Historical Grade Progression Chart (how many Levels actually passed off over the years for pacing), Snapshot Matrix, and Graduation Progress
 - 5 Recorded Second Step Lessons for K-8th Grade housed on Intranet for your access


REFERRAL FORM



Lake and Peninsula School District

Employee Portal Forms ▾ Travel ▾ IT Helpdesk ▾ Counseling ▾ Curriculum Maintenance ▾ Wiki ▾ PD ▾ Teacher Resources ▾

Home



ESCALATED STUDENT TIPS

- Remember that students who are worked up, escalated or in a state of panic typically have their cognitive skills lowered due to their state.
 - It is hard to reason with them during this time. (Ex. Fighting with a loved one).
 - Take a long quiet break after talking to the student during this time, 45-60 seconds.
 - Don't respond to any opposition from student during this time. (ie. Stay calm and try not to get annoyed, remember they are not thinking and we might not be as well).
 - Using a loud tone or intense voice does not help the situation. (I learned from experience).
 - Talk to the student after they have calmed down, this could even mean the next day.

HELPING A STUDENT WITH A PANIC ATTACK

- Don't leave them alone
- Assure them that this will pass
- Stay calm your self
- Assist them in breathing, counting breaths, have them touch the ground or wall, something to ground themselves or a way to feel in a healthy way.
- Don't try an assume you know what triggered them, just be there for them.
- Give them time and space
- If it escalates in self harm, don't be afraid to use your restraint training for their safety.

5 MINUTE BREAK

PRE-PRIME/DAILY PRIME

PRE-PRIME/MAKTUB

- Write Down: (Take 5 Minutes)
 - 3 Things you are Grateful For (Try and Use Complete Sentences)
 - 3 Things you did well at yesterday
 - 3 I am Statement/Affirmations (These can be things you hope for that you aren't at this time)
 - 3 Things that will make today a Win

MAKTUB- "It is Written"

DAILY PRIME

- If you can, form a group of 2 or 3 and share your Pre-Prime out loud to your group. Everyone shares their Gratitude Statements then move to Well from Yesterday, etc.
- If you are the only person at your site on or paying attention, then you can post
- After everyone has shared everything give them a high-five and say, “You are awesome!”

KIDS SWINGING

WHAT DO YOU KNOW ABOUT
EMOTIONAL INTELLIGENCE?

EMOTIONAL INTELLIGENCE OR EQ

- Psychology Today Defines it as:
 - “the ability to identify and manage one’s own emotions, as well as the emotions of others. Emotional intelligence is generally said to include at least three skills: emotional awareness, or the ability to identify and name one’s own emotions; the ability to harness those emotions and apply them to tasks like thinking and problem solving; and the ability to manage emotions, which includes both regulating one’s own emotions when necessary and helping others to do the same.”

5 PILLARS OF EQ

- **Awareness**
- **Self Regulation**
- Motivation
- Empathy
- Social EQ: Working well with others

THINK, TURN, TELL

How can we be aware of our emotions?
Why is it important for us?

MENTAL CHECK IN

- Think for 30 seconds, and write down how you are feeling in this moment.
- What are your thoughts, feelings?
- How are you feeling about this week?

HOW HAVE YOU BEEN HELPING STUDENTS
BECOME AWARE OF THEIR EMOTIONS? OR
TEACH ABOUT DIFFERENT EMOTIONS?

POWER OF MODELING

- Labeling Own Emotions during instruction
- Labeling Students Emotions during Class
- Label Emotions and spark discussion of those in stories we read, watch or listen to.
 - Or saying, “How do you think they are feeling right then?” How do you think they felt when so and so did that?”

VISUALIZATION/ART

- Time of Happiness
- Time of Sadness
- Time of Frustration
- Time of Anger
- Etc.



NNFF

- Notice It: (Awareness)
- Name It: (Awareness)
- Flip It: (Awareness)
- Find It: (Self Regulation)

BREAK TIME

WHAT IS YOUR KNOWLEDGE OF SELF
REGULATION?

WHAT ARE YOU DOING THAT IS WORKING
REGARDING SELF REGULATION IN THE
CLASSROOM?

IF ANY, WHAT HAVE BEEN SOME
ROADBLOCKS FOR YOU WITH SELF
REGULATION?

SELF REGULATION TECHNIQUES

- Mindfulness
- Deep Breathing
- Yoga- Mind Yeti
- Meditation; <https://www.calm.com/schools>; Free for educators
- Listening to Music
- Taking a little walk
- Body weight exercises
- Quiet Time
- Putting on Noise Canceling Headphones

COACH WAKLEY VS COACH TAYLOR

MARIE KONDO

#mariekondo

#kondo

#konmari

#tidyingup

#sparkjoy



TED TALK

<https://youtu.be/MCm9AnoeltU>

WAYS TO HELP STUDENTS WITH SELF-REG

- Student Advocate
- Practice, Practice, Practice
- Support/Acknowledge Students Coping Strategies and Label Them
- Come up with Action Plans with students
 - Self Awareness Activity to write out coping strategies for certain emotions/Situations
 - Visualize, and review action plan, make adjustments

BREAK



PRACTICE WHAT WE PREACH

What is the Greatest Distance?

WHAT WAYS ARE YOU TAKING CARE OF
YOUR SELF?

WHAT CAN WE CONTROL

- What We Think
- What We Say
- What We Do
- What We Feel
- Be Intentional

AREAS OF SELF-CARE

- Physical Self Care (Getting Enough QUALITY Sleep, Am I eating healthy things?)
 - Social Self Care (Face-to-Face Time with people that you love)
 - Mental Self Care (Doing proactive things that stimulate your mind, keep you sharp)
 - Spiritual Self Care (Does not have to be religious, what helps you gain a deeper understanding of your self. Meditation, prayer or spiritual practice you find fulfilling.
 - Emotional Self Care (Taking time to do a leisure activity. Journaling, having someone to talk to about our life and feelings)
-
- Make a plan to schedule those in your week/month as mandatory meetings, At least 2-3 a week.

INVICTUS- WILLIAM ERNEST HENLEY

Latin Meaning: Unconquered or Unconquerable

Out of the night that covers me,
Black as the pit from pole to pole,
I thank whatever gods may be
For my unconquerable soul.

In the fell clutch of circumstance
I have not winced nor cried aloud.
Under the bludgeonings of chance
My head is bloody, but unbowed.

Beyond this place of wrath and tears
Looms but the Horror of the shade,
And yet the menace of the years
Finds and shall find me unafraid.

It matters not how strait the gate,
How charged with punishments the
scroll,

I am the master of my fate, I am the
captain of my soul.

Full Circle

What Every Child Needs

It is time for us adults of every race and income group to break our silence about the pervasive breakdown of moral, family and community values, to place our children first in our lives, and to model the behavior we want our children to learn. Our "youth problem" is not a youth problem, it is an adult problem, as our children do what they see us adults doing in our own lives. And they seek our attention in negative ways when we provide them too few positive ways to get the attention and love they need.

"Children are confused about right and wrong because adults talk right, then do wrong."

So many children are confused about what's right and wrong because so many adults talk right and do wrong in their own lives. I urge every parent to conduct a personal audit to determine whether we are contributing to the crisis our children face or to the solutions they urgently need.

- If we are not supporting a child we brought into the world with attention, time, love, discipline, money and the teaching of values, we are a part of the problem rather than the solution.
- If we are using and abusing tobacco, alcohol, cocaine or other drugs while telling our children not to, we are a part of the problem rather than the solution.
- If we have guns in our home and rely on them and other methods of violence to feel safe and powerful, we are a part of the problem rather than the solution.
- If we are spending more time worrying about our children's clothes than about their character, we are a part of the problem rather than the solution.
- If we are spending more time on our children's recreation and dance steps than on their reading and discipline, we are a part of the problem rather than the solution.
- If we think it's somebody else's responsibility to teach our children values, respect, polite man-

ners and good work and health habits, we are a part of the problem rather than the solution.

- If we *send* rather than *take* our child to Sunday school or services, and believe the Ten Commandments or the Koran pertains only to one day of worship but not to everyday life, we are a part of the problem rather than the solution.

- If we tell our daughters not to become sexually active or act sexually irresponsibly, but not our sons, we are a part of the problem rather than the solution.

- If we'd rather talk the talk than walk the walk to voting booths, political forums and school board, congregation and community meetings to organize support for our children, we are a part of the problem rather than the solution.

- If we think we have ours and don't owe any time or money or effort to help those who have been left behind, we are a part of the problem rather than the solution.

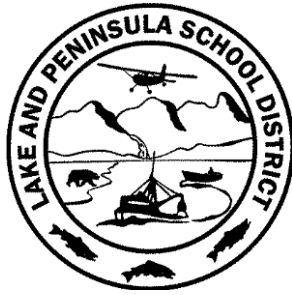
- If we use racial and gender slurs and teach our children to disrespect people who are different, we are a part of the problem rather than the solution.

- If we think being American (or Canadian) is about how much we can *get* rather than how much we can *give*, that things and not thought, cash and not character make the person, we are a part of the problem rather than the solution.

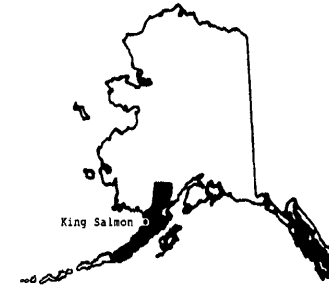
Our children don't need or expect us to be perfect. They do need and expect us to be honest, to admit and correct our mistakes, and to share our struggles about the meanings and responsibilities of faith, parenthood, citizenship and life. Before we can pull up the moral weeds of violence, materialism and greed in our society that are strangling our children, we must first pull up the moral weeds in our own backyards.

-Marian Wright Edelman, founder and president Children's

Defense Fund, in "Guide My Feet"



**THE
 LAKE AND PENINSULA
 SCHOOL DISTRICT**
 101 Jensen Drive
 P.O. Box 498
 King Salmon, Alaska 99613
 Phone (907) 246-4280 / Fax (907) 246-4473



Date: September 30, 2019
To: Lake and Peninsula School Board
From: Ty Mase
Re: Superintendent's Report - September 2019

I. STUDENT NUMBERS FOR SEPTEMBER 2019

Student Numbers as of 09-30-19																	K-SS Total		
P3	P4	KG	1	2	3	4	5	6	7	8	9	10	11	12	13	14			
BAY			1		1	2		3		1		1		1			10		
IGI		1		2	2	2	3	1	1	2	2	1		1			18		
KHK		2		2	5	6	5	2	2	1	3	1					29		
LAG		1	1				1		3	1		3	2				12		
LAK		2	1	1	2	1	1	1	1		2	1					13		
LEV		2	2		1	2	1	3	1	2	2	2			1		19		
NEW		10	9	9	7	8	1	9	3	6	6	4	7	1	1	2	83		
NON		2	1	3		2	1		2	2	4	1	2	3			23		
PIP			1	2			1	1	1	3	2			1			12		
PTA		7	2	5		3	2	5	4	2	7	4	6	8			55		
PTH		2	1	1		1	1	2	1	1	3			4			17		
PVL		3	1	3		1	1	3	3	3		3	3				24		
LVHS			1									1		1			3		
LPSD			32	21	28	19	28	18	30	22	24	31	22	20	20	2	2	0	318

II. GRANTS – The Literacy 365 Project

First and foremost a huge thank goes out to Dale Cope for yet again partnering with LPSD, taking our ideas for student achievement and writing a successful grant proposal. I don't know the exact number, but Dale has brought millions of dollars into LPSD for innovation!

We had all but given up hope on this grant since the awards were due out the Spring of 2018. However, for some reason, they have funded down the list and LPSD was awarded approximately \$1.6 million over the next three years. The grant covers:

- Various positions funded – certified and classified (to include benefits)
- I-Tutoring 25 students
- Professional Development for staff
- A focus on interventions
- Birthday books for birth through age 12
- STEM backpacks for every student prior to summer break
- Resources to weed out, organize, and update our libraries (\$10,000 per site for new books)

Preschool Grant (PREP)

This State grant is briefly mentioned in Amber's Early Childhood Report. What Amber failed to mention is that she worked long hours preparing this grant for LPSD's preschools to be considered for funding. When the dust settled, LPSD was awarded over \$100,000 to enhance our current program, most noteworthy is new resources, furnishings and Professional Development for all of our preschool classrooms. Nice job, Amber Kresl.

III. IMPORTANT DATES TO REMEMBER – FALL 2015

- October 16-18 and 21: LPSD Inservice in partnership with BBSD
- October 17-19: AFN
- October 30: LPB Assembly Meeting
- November 3-9: BBRCTE Week
- November 6: BBRCTE Governing Board Meeting (Anchorage)
- November 7-10: AASB Fall Boardmanship Academy
- November 18-21: District Volleyball in PTA
- December 5-7: State Volleyball
- December 12: Board Meeting in Anchorage
- December 19: Christmas Break begins

IV. Candice's Books for Kids

This Spring will be the 10th anniversary since we lost Candice Berner in Chignik Lake. Candice was larger than life and made a significant impact on LPSD during her time with us. Keeping with this theme, I am extremely proud to report that since naming our early literacy book bag program after her, LPSD has distributed well over 10,000 books to our region's little ones!

V. Chain of Command

THE LAKE & PENINSULA SCHOOL DISTRICT ORGANIZATIONAL CHART 2019-20

Vision / Mission Statement

The vision of the Lake and Peninsula School District is to develop productive citizens who are positive role models, self-directed learners, college or career ready, and resilient. We will accomplish this through our Standards-Based System in a safe, culturally sensitive environment with an emphasis on technology, college and career readiness, and committed partnerships.

The Lake and Peninsula School Board

Gerda Kosbruk, Glen Alsworth Jr., Stacy Hill, Sue Evanoff, Austin Shangin, Harry Ricci, Shannon Johnson-Nanalook
The School Board is responsible for making policy and employing a Superintendent that implements those policies.

Superintendent -Ty Mase

The Superintendent is the chief executive officer for the School Board and ensures School Board Policies, State statutes and Regulations are followed. Has responsibility for the operations of all schools; SBS Implementation; Teacher Recruitment and Retention; District Financial Resources; State and Federal Mandates; Curriculum and Principal Oversight/Evaluations.

BUDGET/FINANCE Laura Hylton	HUMAN RESOURCES Kasie Luke	MAINTENANCE Tim McDermott	CURRICULUM Bill Cornell	PRINCIPALS
<ul style="list-style-type: none"> *Contractual Tech Oversight *Payroll *Impact Aide *E-rate *Accounts Payable *Purchasing, *Audits/Investments *Food Program *Pupil Transportation *Travel Coordinator *Federal Programs *Technology 	<ul style="list-style-type: none"> *Counseling Program *Recruitment and Retention *Human Resource Oversight *Personnel *Records/Files/Cert. *Staff Evaluation *Mandatory Training *Coordination of remote employees *Service Providers / contracts *Contract preparation *HR Issues 	<ul style="list-style-type: none"> *Maintenance & Facilities *Itinerant Maint. Workers *Site Work Orders *Repair/Construction *Shipping/ Receiving *Janitorial *Compliance 	<ul style="list-style-type: none"> *Scholarships *Registrar *Indian Ed. & Migrant Records *Immunization Records *Childfind *Instruction *Curriculum *SBS *Distance Education *New Teacher Orientation 	<ul style="list-style-type: none"> NEW: Ed Lester (Activities Coordinator) LEV: Joe Ward (Principal Teacher) NON: Moon McCarley (Assessment and Student Data) KOK: Bill Cornell (Curriculum) LVHS, PTA: Nate Davis (Policies and Procedure) PTH: Jack Walsh PVL, PIP: Rick Luthi (Mentoring) IGI, BAY, LAG: Jim Dube (Instructional Technology)

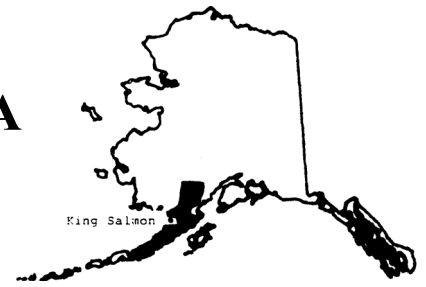
The Local School Advisory Committee

The LSAC assists and promotes the development in each community and improves relationships between the School and Community. The LSAC improves education and acts as a liaison



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280/Fax (907) 246-4473



September 26, 2019

Re: M&O Board Report

In a region where earthquakes, wild fires, hurricane force winds, volcanos, drought, and flooding are considered normal it seems pale to report that Maintenance efforts over the summer closure were exactly that. Normal. The bulk of the cleaning and attention to detail was accomplished with local personnel supported by one 10 month traveling maintenance position.

Highlights of summer maintenance included replacement of the windows in the upper floor classroom at Levelock School.....





.....carpet replacement at Pilot Point School.....





.....and repair of the playground at Pilot Point School.



Progress in drinking water compliance at Port Heiden was accomplished with the issuance of Final Approval to Operate from ADEC.



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

Department of Environmental Conservation

DIVISION OF ENVIRONMENTAL HEALTH
Drinking Water Program

555 Cordova Street
Anchorage, Alaska 99501
Main: 907.269.6064
Toll Free: 866.956.7656
Fax: 907.269.7650
dec.alaska.gov
chris.pletnikoff@alaska.gov

September 10, 2019

George Wilson, P.E.
603 Mason Street
Anchorage, Alaska 99504

File: Port Heiden School PWS
PWSID: 260676
Class: Non-Transient Non-Community
Source: Groundwater

Re: Port Heiden School Public Water System
Separation Distance Waiver and Final Approval to Operate

Mr. Wilson:

On August 13, 2019, this office received a partial submittal requesting Final Approval to Operate (FATO) for the Port Heiden School Public Water System. This system has been applying for FATO for several years now as part of an effort to comply with regulations, which required improvements to the system that were categorized as minor changes or routine maintenance (see email dated April 10, 2018, attached).

As these items became complete, some additional changes to the improvements occurred as a result of engineer provided updates, and field investigations. One such change included the requirement for a waiver of separation distance between the source water well and sanitary sewer pipes and an onsite fuel tank. The improvements are now complete, record drawings were received, and analytical sampling was performed verifying the system was free of coliform bacteria.

Final Approval to Operate is granted in accordance with the State of Alaska's Drinking Water Regulations, 18 AAC 80. The enclosed Construction and Operation Certificate, with the Final Approval to Operate section completed, constitutes written approval.

Separation Distance Waiver

The source water separation distance waiver request was received in a letter submittal on March 12, 2019. The letter outlined separation distance encroachments for the existing sewer line and a 5,000 gallon diesel fuel tank. The separation distance to the community sewer line is 166-feet, and separation distance to the fuel tank is 100-feet. Justification included construction methods, satisfactory condition following inspection, and a history of water quality records that are included in the submittal and in our records.

Based on an evaluation of the available information, and in accordance with the State of Alaska Drinking Water Regulations, this letter approves the requested separation distance waiver. Any modifications or conditions that alter or effect the factors that justify this separation distance waiver, including a general decline in the condition of the sewer system or the fuel tank, will void this waiver.

Maintenance efforts throughout the fall will include continuing operations of asset maintenance through the Manager+ program. Anyone may request maintenance. The path is as follows:

1. Send an email to maintenance@lpsd.com
2. If necessary a Work Order will be created.
3. Work Orders may be viewed at lpsd.managerpluscloud.com User: **READ ONLY** Password: **LPSD**.

For the next few months, emphasis will be placed on health and safety awareness through support of custodial standards and training, Safe Schools participation, and yearly updates of Fire/Safety Self Inspections.

In addition, Fire Sprinkler and Alarm systems will be maintained and re-inspected by Northstar Fire Protection this fall.

The Maintenance Department would once again like to thank the local villagers who support the School District not only during the summer but year around. Without them the task of cleaning our schools and maintaining communication would be impossible.

*Chignik Bay • Chignik Lagoon • Chignik Lake • Egegik • Igiugig • Ivanof Bay • Kokhanok • Levelock
Newhalen • Nondalton • Pedro Bay • Perryville • Pilot Point • Port Alsworth • Port Heiden*

Date: October 1, 2019
To: LPSD School Board Members
From: Bill Cornell
Re: Curriculum and CTE: August-October 2019

New Teacher Induction

Seven new teachers and four student teachers met in Anchorage, August 21-24 to be oriented to teaching in LPSD, as well as living in Rural Alaska. We conducted Induction at Chugach School District's district office again; it is always nice to partner with them. This event is always exciting, and, with the help of Kasie Luke, Moon McCarley, Hannah Middleton, Jim Dube, and Ty, was once again successful. This year's team of new teachers provided a great energy to the new school year!

August Inservice

August Inservice was delivered online again this year. With no new curriculum, the focus was on supporting what we already have in place. In particular, we made sure that we provided continued professional development on the Reach for Reading program we are using for lower reading levels, as well as the MAPS testing program, Self-Regulation, PowerSchool, and ample time for sites to meet and plan out the year.

October Professional Development

October Inservice- We are finalizing the schedule for October Inservice, which will be held October 16-18, with an additional inservice day on October 21. Sessions include Reach for Reading, MAPS testing, time for sites and teachers to collaborate on multiple levels, meeting with sites involved in Distance classes, as well as many other curriculum related sessions. We will also show our staff appreciation with a fun run and dinner at Bear Trail Lodge on Thursday!

The inservice day on the 21st will be based on-site and will have a focus on teachers being able to plan out and implement what they have learned at Inservice; a nice addition.

Monday Late Start- We are continuing to use the first Monday of each month for district-wide professional development. On these days, schools start at 10:00 am, allowing staff to meet from 8:00-9:30 am for professional development. October 7 is our first late start of the year, and will focus on completing a number of mandatory trainings required by the State, including domestic violence and sexual assault, prenatal alcohol and drug related disabilities, and gender and race equity.

Curriculum

With no major changes in curriculum this year, the start of the year in curriculum has focused on supporting the programs we have in place. We have also maintained a focus on our standards based system, self-regulation, experiencing out, and data-informed instruction.

To keep you aware of a change at the State level, there has been an adoption of new science standards, and DEED has communicated with districts to start the process of adopting them. However, students will not be tested at the state level on the new standards for the next two years. During this time, students will continue to be tested

using our current standards. This year, we will be forming a Science Committee to help with the transition to the new standards over the next two years.

Distance Classes

We have made the shift to two devoted distance teachers for our distance program.... welcome back Christian Meneskie, and Marli Nikolaus (formerly Manning)! Marli is teaching the distance Reading courses, and Christian is teaching distance Math. We are thrilled to have two talented, former LPSDerS taking on this transition in our distance program.

We currently have 10 of our 12 sites (excluding Newhalen and Tanalian), and almost 80 students participating in distance classes. Except for the typical shifting in enrollment that we see at the beginning of the year, and a couple tweaks to technology, we are off to a good start. Overall, this format is allowing us to have two specialized distance teachers, while allowing our teachers at site to give more focus to content areas other than reading and math.

As always, feel free to contact me at 571-1211, or via email at bcornell@lpsd.com, if you have any curriculum related questions.

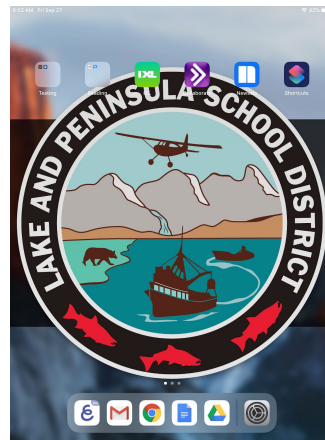
LPSD Technology - October Board Report

Sam Rigby

The technology team has had a busy yet productive start to the year. In the last 30 days we have received and solved 444 tickets (requests for help). We have also maintained an 8.74 hour average response time. This is fantastic compared to the industry (education specific) average of 23.5 hours. We responded to 47% of those 444 tickets in less than 1 hour.

Laptops and iPads - At the end of last school year we planned out fall student device needs to the best of our ability. With Seniors graduating, 5th graders rising to 6th, and new students entering Kindergarten, devices would be trading hands. Jon Ludwig and I were able to visit most of our sites at the beginning of the year to handle this in person. Our remote management tools allowed us to do the rest hands-off. The fire in Levelock did put our south travel behind schedule.

This does not come without challenges. We have to work with the unexpected: older white macbooks that have aged and need to be replaced, last minute student movement between schools, and newly enrolled students / out-of-district transfers. When a device is needed at a school, and a spare is not available, we work as quickly as we can to send one out.



Internet - A few sites have encountered out of the ordinary internet issues this year. With the help of DRS, those issues were identified and resolved as quickly as possible.

Blackboard (our online class / virtual classroom program) has had some issues this year. A number of our students will randomly get kicked out of their online class. We believe that this is an issue with Blackboard itself rather than our internet connections.

LPSD Technology - October Board Report

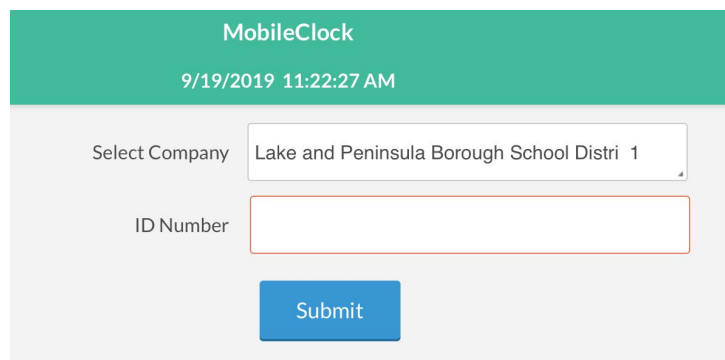
Sam Rigby

The current version of blackboard we use is slated to be discontinued by the end of 2020. We have begun to look at a replacement that will hopefully be more reliable.

Filter - We are aware that students can partially access Youtube during the school day. Google (who owns Youtube) has changed the identity of of Youtube web traffic, making it increasingly difficult to filter out selectively. We have been working with DRS to get this fully blocked again for students.

Benchmarks - A required update to our benchmark test platform (MAPS) was released a week before the start of our first testing window. We were not made aware of this update until the first day of the testing window. We worked as quickly as we could to push out the needed updates and had all devices updated within 2 days. We will be extra diligent in watching for these last minute updates moving forward.

TimeClock+ - We have worked with Laura and the business office to roll out technology for the new digital time clock platform. Employees can now clock in and out via an iPad based time clock kiosk.



MobileClock
9/19/2019 11:22:27 AM

Select Company Lake and Peninsula Borough School Distri 1

ID Number

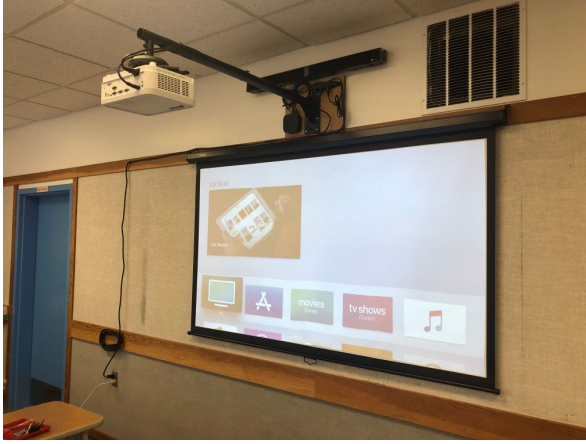
Submit

School Phones - As our legacy phone systems quit working, we have been migrating schools to a VoIP (telephone over the internet) system provided by Vonage. This new system has little overhead (\$7000+ less), is highly configurable, provides better call quality, and can be fully managed and configured remotely. The Lake has been using this system for the past year and Kokhanok has been issued new phones this fall as well.

LPSD Technology - October Board Report

Sam Rigby

Projectors - As of August we have replaced every aged, 10+ year-old Smartboard with modern, Apple TV based classroom projection systems.



Monthly Activity Report
 LPSD
 Month: October, 2019

To: LPSD School Board
 From: Ed Lester
 Date: 10/19

Cross Country:

Cross Country turned out very well for the Sockeye Conference. We had a wonderful regional race in Newhalen on September 26th. The weather turned out to be amazing for this exciting race. The Sockeye Conference qualified a boys and a girls co-op team this year for the state cross country race.

Sockeye Conference Qualifiers

Boys team



Coleson Voran	12	Tanalian	18:22
Daniel Wardell	9	Tanalian	18:44
Smitka Delkittie	9	Kokhanok	21:41
Pete Hill	9	Bristol Bay	22:05
Jaden Tretikoff	11	Newhalen	23:55

Girls team



Malea Voran	11	Tanalian	22:11
Ellah Wardell	9	Tanalian	22:45
Faith Clark	12	Newhalen	23:00
Aileen Lester	9	Newhalen	24:02:00
Alianna Voran	9	Tanalian	24:26:00

During the meet Nick Hanson was the guest MC. He did a wonderful job getting students excited about school and different aspects of growing up in rural Alaska. Students had a great time visiting with Nick.

On Friday students spent the day training for different certifications. Students received training in the following certificated classes:

CPR/First Aide

DMV Written permit test

Foodservice handler

Childcare

These went well and students seem to have gotten a lot out of the classes.

Runners will be racing on October 5th at the State Cross Country meet at Bartlett HS.

Volleyball

Mixed-Six volleyball has started in Port Alsworth, Perryville, and Newhalen. The first weekend of games will be October 12th.

Mix-3 Volleyball

This season will begin October 21st. Mix 3 Regional Tournament will be the week November 18th.

Date: September 27, 2019
To: LPSD School Board
From: Laura Hylton, Finance Director
RE: October Board Report

The year is off to a fast start! Our audit went very well this year, we finished final work in three days at the Palmer office saving travel expenses and a day of audit fees.

Business Office Changes

With Joyce Alto deciding to retire this year; it was time to take the next step in paperless operations and implement a time keeping solution. Technology has advanced to the point expensive time clock punch machines are no longer necessary, making the cost of implementing a time keeping solution affordable. We began working on TimeClock Plus implementation last spring and are in the go live stage, September hours will be our first live import into the financial software.

Overall the change is well received and even appreciated, principals have been asking for a solution to paper timesheets and Newhalen used a similar app last year with good results.

Payroll Recruiting

The payroll job is posted currently and is generating a lot of interest, we are hoping to have someone hired to work alongside Joyce into the spring to insure a smooth transition. Thanks to Joyce for all her hard work and continued support. We received one application for King Salmon, one that is currently in Naknek and moving to MatSu in the spring, one that lives in Palmer and might consider moving to King Salmon and 50 applicants for Palmer. Of the 53 candidates 6 have greater than 5 years' experience processing payroll we are evaluating candidates based on experience for interviews over the next few weeks with a target start date of November 1st.

VoIP – where old phone systems are failing

The old phone systems are starting to fail, they were installed in the late 1990's when ERATE started assisting in the funding of phone and internet installations. They have lasted a very long time! The cost to purchase a new similar system is between \$8 and \$10,000; it cost \$8,800 for the system at Port Alsworth when the new school was built. Monthly cost for phone lines runs \$40 per line plus long distance fees.

VoIP cost \$72 per month for 2 lines or 6 extensions. Vonage was the only company who could get a 907 number and no companies have the ability to roll over current numbers to the system.

Chignik Lake's system failed last August and we implemented the VoIP there as a test with good results and no complaints from the community. We are currently implementing at Kokhanok, where an 800 was added to the plan at a cost of \$39.99 per month to eliminate long distance for the community when they call the school, this only affects folks with a landline cell phones do not create a long distance call. Current cost of phones at Kokhanok for local service \$109.35 long distance is an additional amount based on usage, implementation cost \$308 for 7 phones recurring cost for VoIP \$65 and \$40 for the toll free number. The toll free number can be used for all sites on VoIP via a director for this same price. Quotes attached for reference.

FY19 Travel

Summary of travel by vendor for your information:

Row Labels	Sum of Total
Alaska	\$15,087.96
COASTAL AIR LLC	\$42,075.00
Delta	\$4,129.98
GRANT AVIATION, INC.	\$17,429.54
ILIAMNA AIR TAXI, INC.	\$144,794.70
KING AIR INC KING FLYING SERVICE	\$35,790.00
LAKE & PENINSULA AIRLINES INC.	\$199,165.70
LAKE CLARK AIR, INC	\$388,670.06
Pen Air – after sale	\$16,698.30
PENINSULA AIRWAYS INC.	\$602.00
Raven	\$4,298.45
Grand Total	\$868,741.69

Financial report attached.

Lake and Peninsula School District

100 Board Report
Fiscal Year: 2019-2020

From Date: 7/1/2019 To Date: 9/25/2019

Account Description	Account Number	GL Budget	YTD	Balance	Encumbrance	Balance	% Budget
Instruction	100.000.100.000.000	\$4,287,535.00	\$394,641.33	\$3,892,893.67	\$2,160,643.24	\$1,732,250.43	59.60%
Lake View Home School	100.000.140.000.000	\$0.00	\$2,527.33	-\$2,527.33	\$54,377.86	-\$56,905.19	#DIV/0!
CTE	100.000.160.000.000	\$256,310.00	\$35,618.95	\$220,691.05	\$78,658.34	\$142,032.71	44.59%
SPED direct instruction	100.000.200.000.000	\$1,261,126.00	\$50,240.67	\$1,210,885.33	\$624,121.25	\$586,764.08	53.47%
SPED special services	100.000.220.000.000	\$199,816.00	\$5,648.72	\$194,167.28	\$0.00	\$194,167.28	2.83%
Student Support	100.000.300.000.000	\$34,845.00	\$1,081.54	\$33,763.46	\$741.17	\$33,022.29	5.23%
Instructional Support	100.000.350.000.000	\$439,754.00	\$71,654.95	\$368,099.05	\$313,810.64	\$54,288.41	87.65%
Instructional Technology	100.000.360.000.000	\$1,513,283.00	\$158,075.63	\$1,355,207.37	\$1,228,208.62	\$126,998.75	91.61%
School Admin - Principals	100.000.400.000.000	\$708,813.00	\$91,650.56	\$617,162.44	\$425,932.27	\$191,230.17	73.02%
School Support - secretaries	100.000.450.000.000	\$133,197.00	\$809.26	\$132,387.74	\$22,611.06	\$109,776.68	17.58%
District Admin - Superintendent and Board	100.000.510.000.000	\$613,792.00	\$80,230.53	\$533,561.47	\$144,810.89	\$388,750.58	36.66%
District Admin - Business Services	100.000.550.000.000	\$656,141.00	\$170,723.39	\$485,417.61	\$297,662.20	\$187,755.41	71.38%
Maintenance and Operations	100.000.600.000.000	\$2,615,424.00	\$485,168.48	\$2,130,255.52	\$1,049,468.55	\$1,080,786.97	58.68%
Student Activities	100.000.700.000.000	\$394,790.00	\$10,756.16	\$384,033.84	\$53,985.75	\$330,048.09	16.40%
Other Fund TRS & PERS On-behalf	100.000.760.000.000	\$0.00	\$142.14	-\$142.14	\$0.00	-\$142.14	0.00%
Other Fund TRS & PERS On-behalf	100.000.790.000.000	\$0.00	\$608.39	-\$608.39	\$0.00	-\$608.39	0.00%
Food Service Transfer	100.000.900.000.000	\$310,000.00	\$0.00	\$310,000.00	\$0.00	\$310,000.00	0.00%
Grand Total:		\$13,424,826.00	\$1,559,578.03	\$11,865,247.97	\$6,455,031.84	\$5,410,216.13	60%

Budget revision to move part of LVHS princ to function 140.

256438 – Lake and Peninsula School District:District Office

Statement Date: September 13, 2019
 Terms: Due Upon Receipt
 Statement#: INV04565897

Term End Date: 10/12/2019
 Term Period: 12 Months

Bill To

Lake and Peninsula School
 District:District Office
 Sam Rigby
 101 Jensen Dr
 King Salmon, AK 99613

Pay To

Vonage Business
 PO Box 392415
 Pittsburgh, PA 15251- 9415

List of Charges	Amount
Total Monthly Services	\$124.94
Total Usage Charges	\$0.03
Total Fees	\$25.95
Taxes & Other Surcharges	\$26.43
Total New Charges	\$177.35
Payment	-\$177.35
Total Amount Due	\$0.00

Monthly Services

Included at no extra cost:

Amazon Chime! All-in-one video and audio conferencing, chat and screen sharing.

Visit <https://www.vonage.com/amazonchime>

The “Vonage Business Cloud” Mobile app! Call and text using your personal business number on-the-go, check voicemails, access paid add-ons and more. Available on the App Store and Google Play. Mobile data charges may apply.

Service Period	Description		Quantity	Rate	Amount
09/13/2019 - 10/12/2019	Local Company Number	Shared Expense	1	\$9.99	\$9.99
09/13/2019 - 10/12/2019	Metered Extension Service	Kokhanok	1	\$14.99	\$14.99
09/13/2019 - 10/12/2019	Unlimited Extension Service	50:50 KOK/LAK	4	\$24.99	\$99.96
Total Monthly Services					\$124.94

Usage Charges

Service Period	Description		Minutes	Rate	Amount
08/13/2019 - 09/12/2019	Metered Minutes	Kokhanok	1	\$0.03/Mins	\$0.03
Total Usage Charges					\$0.03

Fees

Service Period	Description		Amount
09/13/2019 - 10/12/2019	E911 Fee	Shared Expense	\$4.95
09/13/2019 - 10/12/2019	Recovery Fee	Shared Expense	\$21.00
Total Fees			\$25.95

Taxes & Other Surcharges

Description		Tax Rate	Total Amount
Federal Program Fee	Shared Expense	12.55%	\$18.93
State - E911 (VoIP)	Shared Expense	1.5	\$7.50
Total			\$26.43

Payments & Adjustments

Transaction Date	Transaction Type	Description	Total Amount
09/13/2019	Payment	MasterCard: *****6827	(\$177.35)
Total			(\$177.35)

TekMate, LLC.

Phone: 907-561-6283
 Fax: 907-375-1188
 600 Telephone Ave. MS 70
 Anchorage, AK 99503



Quote
 No.: **14500**
 Date: 02/09/2015

Prepared for:
 Laura Hylton
 Lake & Peninsula School District
 PO Box 498
 King Salmon, AK 99613 U.S.A.

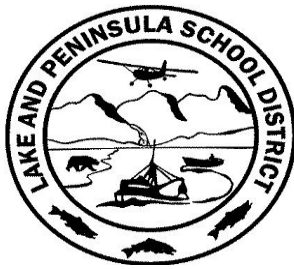
Prepared by: Jeremy Provencio
 Account No.: 3721
 Job: Project

Qty.	Description	UOM	Sell	Total
AVAYA IP500 V2 PHONE SYSTEM				
1	IP OFFICE 500 VERSION 2 CONTROL UNIT	EA	\$574.86	\$574.86
1	IP OFFICE IP500 V2 SYSTEM SD CARD MU-LAW	EA	\$44.61	\$44.61
1	IPO R9 ESSNTL ED ADI LIC	EA	\$430.09	\$430.09
1	IP OFFICE IP500 V2 COMBO CARD ATM V2	EA	\$531.09	\$531.09
	Combo Card (6 Digital/2 FXS/4FXO/10VCM)			
1	POWER CORD 18AWG 10 Amp AC US/NORTH AMERICA	EA	\$15.99	\$15.99
1	IP OFFICE/B5800 IP500 EXTENSION CARD DIGITAL STATION 8	EA	\$486.48	\$486.48
4	IP OFFICE/B5800 ISDN CABLE RJ45/RJ45 3M RED	EA	\$4.25	\$17.00
12	1416 TELSET FOR CM/IPO/IE UpN ICON	EA	\$236.70	\$2,840.40
1	IP OFFICE/B5800 IP500 RACK MOUNTING KIT	EA	\$53.03	\$53.03
	IP OFFICE/B5800 IP500 RACK MOUNTING KIT			
	IP OFFICE/B5800 IP500 RACK MOUNTING KIT			
1	IPO R9 USER/ADMIN SET DVD	EA	\$16.83	\$16.83
Subtotal - AVAYA PHONE SYSTEM				
LABOR				
1	Labor Assembly	HR	\$2,655.00	\$2,655.00
Subtotal - LABOR				
Associated Costs				
1	Round Trip Airfare, ANC-King Salmon	EA	\$616.00	\$616.00
1	Rental vehicle, 24 hours	EA	\$128.80	\$128.80
1	Lodging, King Salmon	EA	\$168.00	\$168.00
2	Per Diem - 24 hours	EA	\$65.00	\$130.00
Subtotal - Associated Costs				

Your Price: \$8,708.18

ESTIMATED LABOR, 120 BE BILLED ACTUAL

Total: \$8,708.18



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907) 246-4473



To: Board of Education
Lake and Peninsula School District

October 1, 2019

From: Marjorie Waggoner
Special Education Director (Contractor)

Re: Special Education Report

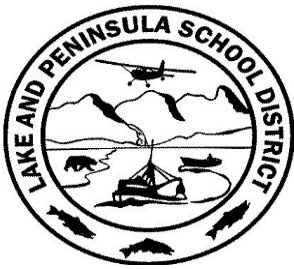
Special Education Staffing:

We have had a few changes and challenges in special education teacher staffing this year. Samantha Carey left the district after one year of teaching special education at Nondalton. Cara Pellegrino resigned during the summer from her position teaching special education in Kokhanok and Levelock. We are happy to have Jeff Hagen return to LPSD to teach special education in Nondalton. He comes to us with many years of experience teaching in rural Alaska districts. We have not been able to fill the openings in Kokhanok and Levelock yet, but our Human Resources Director is working to that end. In the meantime, she and I are working together to staff these positions, provide services to our special education students, and keep our district in compliance with IDEA regulations. At this time our special education teachers are as follows:

Open	Special Education Teacher	Kokhanok, Levelock
Paulene Manning	Special Education Support	Itinerant
Jeff Hagen	Special Education Teacher	Nondalton, Igiugig
Katie Zimmerman	Special Education Teacher	Port Heiden
Nancy Mills	Special Education Teacher	Chignik Lagoon
James Barthelman	Special Education Teacher	Newhalen
Kathy Van Dusen	Special Education Teacher	Port Alsworth
Matthew Stark	Special Education Teacher	Chignik Lake & Bay, Perryville, PIP

Speech/Language therapy and occupational therapy is being provided again this year through Presence Learning. Presence Learning is a tele-therapy company that LPSD used across the district last year and in several schools the previous year. We have been pleased with the progress our students have made receiving direct therapy from licensed OTs and SLPs according to their IEPs. Mary Olson will be providing physical therapy services for our district again this year. She stepped in to help us last year when SERRC was unable to secure a physical therapist for ~~our~~ our district.

*Chignik Bay • Chignik Lagoon • Chignik Lake • Egegik • Igiugig • Ivanof Bay • Kokhanok • Levelock
Newhalen • Nondalton • Pedro Bay • Perryville • Pilot Point • Port Alsworth • Port Heiden*



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive

P.O. Box 498

King Salmon, Alaska 99613

Phone (907) 246-4280 / Fax (907) 246-4473



Larry Michael, who provided our school psychologist services last year, is unable to continue with us this year. Elizabeth Hanson is returning to LPSD to contract for school psychologist services for the schools in the North. We welcome her back to the district. Glen Ramos has contracted to provide school psychologist services for the schools in the South. We look forward to working with him. We thank the past related service providers for their contributions to the education of LPSD special education students and look forward to a year of positive growth with our new and returning providers.

Special Education Enrollment:

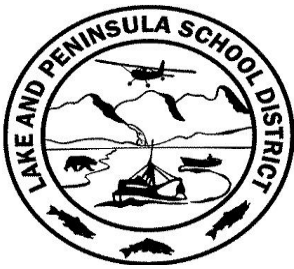
The official count day for special education is October 1 this year. The November Board Report will include the count and the break down by disability category.

The official count day for students requiring intensive services is October 25th. At this point in time the district is planning to claim 6 students as intensive for the 2019/20 school year. All six of these students were previously verified by the state.

Special Education Professional Development and In-service:

The special education teachers will participate in professional development October 16-18, 2019. In addition to participating with regular education teachers in the LPSD/BBBSD in-service, several training sessions are specifically designed for them including: collaborating with regular education teachers to understand the goals and objectives in each students' IEP and to provide the modifications and accommodations as specified by the IEP, methods for data collection on student goals and objectives, inclusive practices, and sharing best practice teaching methods. Time will also be provided for individual consultation with special education teachers who wish to discuss specific topics.

Ongoing training on the district adopted Crisis Prevention Model (CPI) is being provided site by site by our district trainer, Ronne Richter.



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Monitoring of Special Education Records

The Department of Education and Early Development conducted an on-site monitoring of LPSD's special education files October 22 to 25, 2018. We have completed the corrective action required as a result of our monitoring and have received a letter of completion from the state.

I'm happy to be back working with Lake and Peninsula School District for another year and look forward to a successful year for our staff and students.

District Assessment Report – September 2019

To: Ty Mase, Superintendent
and LPSD School Board Members

From: Moon McCarley, District
Testing Coordinator

Scholastic Reading Inventory (SRI)

We've discontinued our subscription to SRI. Reading lexile level is measured on the MAP Growth assessment.

NWEA MAP Assessments

- The fall benchmark window has ended.
- Teachers continue to share that they feel that the length of the assessment is worth the useful data that is collected
- There has been discussion of cancelling distance classes for 2-3 days of the winter and spring benchmark sessions. It created a very long day for students who had distance classes and took the growth assessment.

Statewide Assessments

PEAKS and Alaska Science Assessment

- PEAKS and Alaska Science Assessments scores are now public. Parents have received copies of student scores.
- Public reports can be viewed here:
<https://education.alaska.gov/assessments/results/results2019>
- District results are very much in line with state averages.
- Any variance between the reports available through the testing company and the public reporting are due to student enrollment. For example, a student may have tested at Nondalton School in April. However, that same student was enrolled in Mat Su School District on the first day of the statewide testing window, in March. That student is included in Nondalton's reports available from the testing site. However, for state reporting he or she is included in the public average for Mat Su.

Alaska Developmental Profile (ADP)

- Teachers are completing the ADP for new kindergarten students.
- The reporting deadline is November 1, 2019

Alternative Assessment, Dynamic Learning Maps (DLM)

- Nothing to report

Early Childhood Board Report

October 2019

Student Numbers (as of September)

LAK- 5	LAG- 0	PTH- 4	LEV- 2
KOK- 6	NON- 3	PVL- 3	PIP-3
NEW- 11	PTA- 5	IGI- 5	BAY-1
Total:			48



Grant Funding

- ❖ CHILD (Cultural Heritage Improving Learning and Development)
 - Year 3 of a four year cycle. This federal grant supports preschool students in developing Skills for Kindergarten Readiness, fosters Cultural Identity as the foundation of early learning experiences, and provides On-going Professional Development for staff to support overall early childhood development.
- ❖ PREP Grant #1- State
 - This Pre-Elementary Grant further assists our efforts in creating sustainability and maintaining high-quality programs by providing support within the following key areas: Curriculum Selection & Adoption, Staff Travel to conferences, inservice and site visits, and Quality Professional Development.
- ❖ PREP Grant #2- State
 - This Pre-Elementary Grant further supports the Design of an Effective Pre-K Learning Environment, Supports for Inclusive Classrooms, Increased Family Engagement opportunities and Development of Kindergarten Transition Plans.

First Week of School

- ❖ Lots of great things happening in our classrooms!

 <p style="text-align: center;">Artistry</p>	 <p style="text-align: center;">Drum Making</p>	 <p style="text-align: center;">Superheroes</p>
 <p style="text-align: center;">Cooperative Play</p>	 <p style="text-align: center;">Sensory Play</p>	 <p style="text-align: center;">Big Smiles</p>

Professional Development

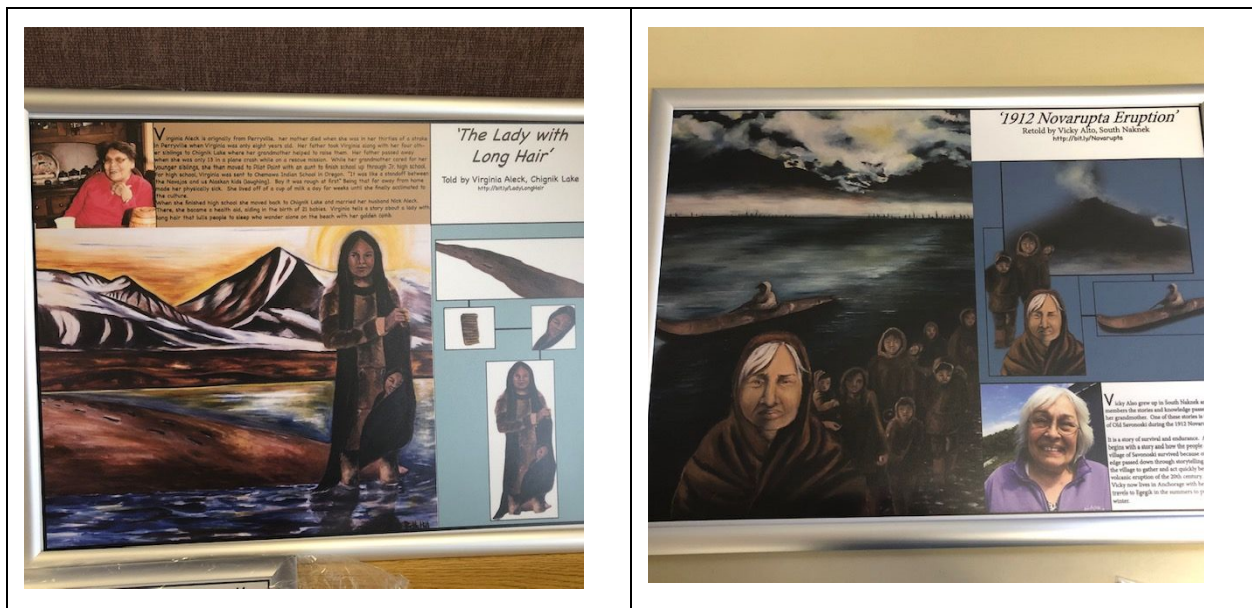
- ❖ Inservice: Aug. 26-30 in King Salmon
- ❖ On-Going: Variety of delivery options via independent/self-study, collaborative Professional Learning Community (PLC) options, and coaching/mentoring opportunities.
- ❖ NAEYC Conference (Nov. 2019): National Association for the Education of Young Children
- ❖ AAEEYC Conference (Feb. 2020): Anchorage Association for the Education of Young Children
- ❖ Site visits throughout the year. Fall 2019: PIP, KOK, NON, PVL, LAK, IGI, PTH

New Curriculum

- ❖ Big Day for PreK (Research-based, Comprehensive program that addresses all areas of early childhood development)
- ❖ Handwriting without Tears (Multi-Sensory Resources)

Story-Telling Project: Visit your local school!

- ❖ As a product of a collaborative grant, Beth Hill, former educator with LPSD and very talented artist, has completed an incredible story-telling project. This project included her traveling across our district, visiting with elders to collect stories about the region, and creating an art piece to visually represent each story. A major component of the project was to capture the art of oral storytelling and foster the preservation of this important tradition. Each school will be receiving a set of 9 posters of the beautiful artwork and information about the elder.



Literacy Bags

- ❖ 10 Year Anniversary of this literacy program!
- ❖ Over 10,000 books into the hands of our little ones across our district!



Student Progress:

- ❖ Preschool builds the foundation of future student success!

Table #1: LPSD Standards Proficiency (Based upon 4 year old report card data FY2019)

	Fall Data (23 students)	Winter Data (25 students)	Spring Data (26 students)
Personal & Social Health	11/23 or 48%	18/25 or 72%	23/26 or 88%
Literacy	8/23 or 35%	13/25 or 52%	16/26 or 62%
Math	7/23 or 30%	13/25 or 52%	18/26 or 69%
Culture/SS/SC	1/23 or .04%	9/25 or 36%	11/26 or 42%

Table #2: (Based upon 4 year old report card data for April 2019)

LPSD Standard as Aligned with Alaska Developmental Profile Goals	# Students Proficient or Advanced	% Students Proficient or Advanced
PSH2: Regulates own emotions and behaviors, follows limits, expectations and classroom routines.	23/26	88%
PSH5: Recognizes and communicates feelings, needs, wants in social situations. Participates cooperatively.	21/26	81%
PSH7: Shows coordination in balance and movements. Demonstrates gross-motor skills.	22/26	85%
PW2: Demonstrates eye-hand coordination in different tasks. Demonstrates fine-motor skills.	21/26	81%
SL1: Listens to and understands increasingly complex language.	21/26	81%
SL3: Uses expanded vocabulary to express thoughts and needs.	19/26	73%
SL8: Persists, attends, and engages. Demonstrates positive approaches to learning. Shows curiosity and motivation.	23/26	88%
M1: Demonstrates classification skills by sorting and grouping objects.	22/26	85%
PR1: Sings, uses finger plays, and recites rhymes or poems. Demonstrates phonological awareness.	13/26	50%
PR5: Knows words and pictures carry meaning. Demonstrates print concepts.	19/26	73%
PW4: Uses letter like marks to communicate and write name. Demonstrates emergent writing skills.	20/26	77%
M2: Counts orally, counts objects, and names numerals. Demonstrates number concepts.	17/26	65%



Date: September 30, 2019
To: Lake and Peninsula School Board
From: Kasie Luke
Re: Human Resources Director - October 2019

Front Burner:

- Current Certified Teacher posted opening (as of 9/3/19) include:
 - Kokhanok Special Education
- Spring 2020 Tutor Recruiting: October 28-November 1
 - Looking for 9 tutors
- Department of Education Quality Educator Reporting: October 15, 2019

Adjustments:

- Alex Sipherd (PTH) received his Masters in Teaching
- Nancy Mills (LAG) increased through various credits
- Nathan McArthur (BAY) received his Type B Master's in Leadership
- Matthew Stark (LAK) took on the Head Teacher role
- Jordan Davis (KOK) became Full Time to support staff since SPED position is still open
- Jack Walsh's (PTH) contract was incorrectly calculated

Recruitment:

- Utilizing: Handshake, Alaska Teacher Placement, Instagram, LPSD's "Head-Hunter Stipend", Job Fairs + University visits and Facebook
- If you have photos to highlight #livelpsd and your community or school, please send them to Kasie (kluke@lpsd.com or 907.444.1294) for the LPSD Instagram

SHINING STARS...FALL 2019

NAME	LOCATION	REASON	NOMINATOR
Chadalin Washington	LEV	When anyone needs help, contact information, a ride from the airport, a smile, or simply to run an idea by a Levelock local, Chadalin is the gal you turn to. She is consistently a team player and always willing to provide support for students and help where it's needed. I am so grateful Chadalin is a member of the Levelock community and an employee of LPSD. She is truly an asset to the team!	Kasie Luke
Matthew Stark	LAK	Matthew has been incredibly helpful with start of the year processes. He was proactive about getting distance teacher accounts set up for the year and worked collaboratively with me to solve issues that popped up as we got the two distance teachers settled into their new PowerSchool accounts. I am always thankful for his helpfulness and quick communication.	Hannah Middleton
Jordan Davis	KOK	Jordan has such a helpful spirit and positive attitude. She has been so wonderful to help me out with MANY things since becoming head teacher. I am so grateful to and for her. She's consistently responsive and quick to provide what the district office requests. She cares about her students and coworkers and is a great team member!	Jenny Myhand
Patty Nabinger	PTA	Patty was such a helpful member of the Tanalian team. Her presence will definitely be missed this school year. I am so thankful for the years we were LPSD coworkers and her willingness to help the district office when requested. I just wanted to express thanks for a job well done and send best wishes for Patty's future adventures.	Jenny Myhand
BAY School	BAY	Prior to my visit earlier this week, the last time I was at the Bay was in 2016. Things were in good shape at the time, but they are truly fantastic now! The school is incredibly clean & organized and has a very positive feel. Granted, most people are wearing rose-colored glasses on the first days of school, but it feels like the students truly appreciate, respect, and dary I say "love" their teachers. The staff gets along well with one another. Lots of amazing things happening here, and it's due to the work of the staff, students and parents.	Jim Dube
Matthew Stark	LAK	I am so proud to hear that Matthew will be serving as head teacher in Chignik Lake this year. Kudos on a well-deserved opportunity! I am grateful to Matthew for his willingness to be helpful with his technology skills. And I've enjoyed the rare occasion when I've seen him distance teach in King Salmon and was impressed by his strong rapport and engaging activities he planned for his students. I look forward to seeing Matthew's star shine this year!	Jenny Myhand

Sarah Hummel	PTA	Tanalian lynx girls basketball coach, Sarah Hummel, organized and invited High School girls and mothers on a two day hike up to Holey Mountain the weekend before school started for teachers. Most of the hikers had never climbed a mountain and/or camped out in backcountry before. Hikers were comfortable, empowered, safe, and had an amazing time due to Sarah's preparation, insight, and experience. The entire climb was epic. One that will never be forgotten. She have the group a special gift and for that we are forever grateful.	Nicole Metzgar
Jared Colross	NON	Jared supports Nondalton School in many ways. He works as a classroom aide, the PE teacher, night gym aide, and substitutes. He also volunteers often. Whatever task Jared takes on, he makes his own. He keeps a bulletin board in the gym that lets students know the PE schedule, expectations, and upcoming activities. This year he has been instrumental in helping Nondalton students successfully join the distance learning program. His technical expertise and patience helped everyone get off to a great start. Thanks for everything you do for Nondalton School, Jared!	Moon McCarley
Cassie Broscius	NON	Cassie is an indispensable part of the Nondalton School team. Her students experience a positive, learning rich environment where rigor is fun. In addition to all she does for her own students she takes an active leadership role in the entire school program. She contributes to the school community in so many ways. She's the building go to when it comes to technology. She shares tasty snacks. She's always willing to volunteer for activities during and after school. She understands how important those extra activities are when it comes to offering a great school experience to rural students. Thanks for making Nondalton School a great place for kids, Cassie!	Moon McCarley
Evelynn Trefon	NEW	Evelynn has done an awesome job helping get over 90 students enrolled at Newhalen School. She's patient, kind and empowering. I always feel welcome at the School and Evelynn does a great job looking how to improve the educational system!	Shannon Johnson-Nanalook
Amber Kresl	DO	Kudos to Amber on applying for and being awarded a supplemental preschool grant on behalf of LPSD!! I am so grateful for the work she puts forth to make the preschool program exceptional! She has co-created lots of wonderful activities for regional students.	Jenny Myhand
Laura Wilder-Combes	PTA	Laura has been such a wonderful addition to the LPSD team this year. She was great to work with on collecting enrollment forms this August and September and has been quick to help me collect necessary paperwork. She also worked on a project to collect updated	Hannah Middleton

		immunization and birth certificates for all of the PTA students, which was a huge task. Her organization and quick communication have been very appreciated!	
Janet Monsen	LAK	Janet has been helping hold down the fort in Chignik Lake. While there are not many students, there are A LOT of different levels. Teaching this sort of multi-age spread is not easy but Janet, a master teacher, is pulling it off wonderfully.	Ty Mase

LAKE AND PENINSULA SCHOOL DISTRICT RESOLUTION 20-01

Whereas the geographic make-up of our great state increases the cost of education to levels higher than the rest of the United States; yet, funding for education in Alaska has been continually reduced with negative outcomes for students;

And whereas local funding for education in rural Alaska is not feasible for many of our communities;

And whereas cutting money for education does not raise educational standards. It increases student-teacher ratios, reduces student opportunities, eliminates innovative educational programs, and decreases student achievement;

And whereas the Lake and Peninsula School Board represents hundreds of families in Southwest Alaska and has been tasked with providing the best education possible to our children;

And whereas LPSD has been cutting programs, positions, and doing more with less year after year. Further cuts in our increasingly expensive world would be highly detrimental to our children and their education;

And whereas as an educator, the Governor has to understand that doing more with less is not a feasible path to reform;

And whereas as a candidate, the Governor promised no education cuts. Rural Alaska voted for his administration based on a full PFD, not based on heavy educational cuts that effect the schools that are the mainstays of almost all communities;

And whereas if reading proficiency is a goal of this administration, a review of student achievement and reading proficiency in small schools vs. large schools should be reviewed prior to targeting small schools for budgetary reasons;

And whereas the State of Alaska values education, this board and our constituents can in no way support further cuts to education;

Therefore be it resolved that the Lake and Peninsula School District asks the Governor, a former educator, to “Stand Tall for Education.”

Resolution approved by the Lake and Peninsula School District Board of Education

Board President

Date

Board Secretary

Date

October 10 Meeting
Board Policy Updates

BP 0100: PHILOSOPHY

Language has been added to include culturally responsive education as a component of the district's educational philosophy. New language also includes the goal of the district to understand and support healing, and to implement an equitable and nondiscriminatory educational system that is culturally responsive, student centered, trauma sensitive, and done in collaboration with the community.

BP 0420: SCHOOL-BASED MANAGEMENT/SITE COUNCILS

Language has been added to incorporate culturally responsive decision making to improve student achievement. Further, language has been added recognizing that site councils may be utilized to address the unique cultural and traditional needs of individual schools.

BP 1000: CONCEPTS AND ROLES

Language has been added recognizing the responsibility of other organizations, Native tribes, and government responsibility for the welfare and safety of youth.

The legal reference section has been updated to add a citation to the Elementary and Secondary Education Act.

BP 1260: VISITS TO THE SCHOOLS

Language has been added providing for wide dissemination in the community for announcements of open houses and other school events. Language has also been added that visitors will demonstrate appropriate conduct and comply with all school policies. Finally, language has been added requiring posting of visiting procedures in readily available locations such as the district website or parent newsletters.

PHILOSOPHY

BP 0100

Note: The following paragraph reflects state education policy as stated in AS 14.03.015, enacted by Chapter 173, SLA 1990.

In accordance with state education policy, the purpose of education is to help ensure that all students will succeed in their education and work, shape worthwhile and satisfying lives for themselves, exemplify the best values of society, and be effective in improving the character and quality of the world about them.

Note: The following sample language augments state policy and may be revised or deleted as deemed appropriate.

The School Board is committed to providing a program of instruction which offers each child an opportunity to develop to the maximum of his/her individual capabilities. The School Board believes that all students can succeed regardless of their race, background or ability. Furthermore, the School Board believes that a culturally responsive education in which District staff practice a high level of cultural proficiency will honor and positively influence the opportunity for students of all cultures to become successful individuals, exemplifying positive values and improving communities and the world. School staff shall embody this philosophy in all district programs and activities.

Understanding and Supporting Healing

Intergenerational healing and racial equity are necessary to create successful outcomes for students and stronger, healthier communities. This involves recognition of the needs, resources, and contributions of students, families, cultures, and community, as well as the educational system made up of administrators, staff, teachers, the school board, and the land and structures comprising the public school system. Healing supports should be designed to have the following impacts: correct injustice and other wrongs, accurately represent history, educate educators to ensure an accurate understanding of history and protocols, establish schools as a Native place and community, orient and welcome people to the land and place, create and implement healing in policies and partnerships, and integrate ceremony and protocol. Healing supports are intended to make reparations and new experiences within the educational setting.

The School Board strives to support all students to succeed by creating conditions for learning, teaching, and partnering in the schools. The District's policies and regulations should be considered, adopted, and implemented to further equity and nondiscrimination, cultural safety and responsiveness, student-centered learning and teaching, restorative or trauma sensitive practices, and collaboration with community.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

14.03.015 State Education Policy

14.08.111 Duties

Revised 3/2019

AASB POLICY REFERENCE MANUAL

9/92

SCHOOL-BASED MANAGEMENT/SITE COUNCILS

BP 0420

Note: The following optional policy may be revised or deleted as desired.

The School Board believes that culturally responsive, shared decision making at the site level can improve school performance and individual student achievement. The Board supports the involvement of staff, students, parents/guardians and the community in such decision making. The School Board encourages the use of site councils in developing policies and programs that respond to the unique cultural and traditional needs and characteristics of individual schools in accordance with district goals.

(cf. 0200 - Goals for the School District)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 0510 - School District Report Card)
(cf. 8000 - Advisory School Boards)

Legal Reference:

ALASKA STATUTES
14.03.120 Education Planning

ALASKA ADMINISTRATIVE CODES
4 AAC 05.010-4AAC 05.090 Local Education

Revised 3/2019

CONCEPTS AND ROLES

BP 1000

The School Board recognizes that local, regional, national, and international organizations, Alaska Native tribes, and all levels of government share its concerns and responsibility for the welfare, health and safety of our youth.

The School Board further recognizes that the state and local community determine the number of educational programs available and the quality of the educational process in general. Therefore, it is imperative that members of the community work with the School Board and staff in developing sound educational policies, implementing programs and establishing an effective evaluation process for those programs.

School/community relations cannot merely be described as a process of reporting and interpreting, but rather can be characterized as a partnership in pursuit of excellence. It is a partnership in which community members, educators, and other school personnel perform their respective roles in view of the best interests of the schools and, most importantly, the students.

The administration is responsible for all public communication except for such matters as the School Board may wish to deal with publicly itself.

(cf. 1100 – Communication With The Public)

Legal Reference:

Alaska Statutes
14.03.120 Education Planning

Elementary and Secondary Education Act of 1965, as amended, Title VII, Part A, Subpart 1; 20 U.S.C. 7421-7429, 7491-7492

Revised 3/2019

VISITS TO THE SCHOOLS

BP 1260

The School Board encourages parents/guardians and interested members of the community to visit the schools to learn about, observe, or partner in educational and extracurricular programs. The Superintendent or designee shall invite parents/guardians and the community to open house activities, specific volunteer roles, and other special events. Announcements of these events shall have wide dissemination in the community.

(cf. 1110 – Media Relations)

Visitors are encouraged to demonstrate the highest standard of conduct and courtesy to help create positive learning environments and to comply with all policies within the school.

The Superintendent or designee shall establish procedures to facilitate visits during regular school days and register all visitors at the school office when entering school grounds. Procedures for school visits will be posted in readily available locations such as the district website and in parent newsletters.

(cf. 0411 – Service Animals)

The Board recognizes the staff time and commitment required for school visits and encourages the staff to develop practices to support community participation and to accommodate as many requests for visits as possible. To ensure minimum interruption of the instructional program, visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

(cf. 3515 – School Safety and Security)

(cf. 3515.2 – Intruders on Campus)

Revised 3/19

This is the wording currently in the Classified Handbook. I understand that Kasie was/is considering possible modifications. If modifications are made the current wording in the Classified Handbook needs to be changed to align with BP language.....

Security Check

BP 4112.5/4212.5/4312.5

The School Board desires to hire personnel whose background and behavior exemplifies a standard deemed appropriate for individuals working with children. Effort will be made to investigate the background of applicants, prior to hire in the district. This investigation will include questions related to an applicant's background and criminal history and may include a fingerprint check.

Falsification of information during the interview or on the application shall be grounds for immediate removal from consideration for a position or dismissal from a currently held position.

AR 4112.5/4212.5/4312.5

1. No individual will be hired by the district until a background investigation has been completed. Under emergency circumstances, the Superintendent or designee can waive this requirement to allow someone to work until the investigation is complete.
2. No person who has ever been convicted or plead guilty or no contest (including forfeiture of bail) to a crime involving violence or sexual abuse will be hired by the district.
3. Applications from persons who have been convicted or plead guilty or no contest (including forfeiture of bail) to any crime or violation (excluding minor traffic violations) not covered in (2) nor (3) will be considered by the Superintendent or designee on a case by case basis and notice given to the School Board prior to hire or being hired by the district.
4. If charges are pending, no action will be taken on the individual's application until disposition of the charges.

The AR has been changed to incorporate all three groups. Also of note is the “Employee Notification of Absence”. Should be sure that this is all included in the Board Policy Manual

Sick Leave

BP 4161.1

Every certificated employee working five school days each week is entitled to one and one-third days of sick leave a month. Such leave for employees working less than five days per week shall be proportionately less. Unused days of sick leave shall be accumulated from year to year without limitation. The Superintendent or designee shall establish procedures for reporting and verifying such absences.

Teachers are subject to disciplinary action, up to and including termination, for misusing sick leave, including providing false information regarding the use of, or need for, sick leave.

AR 4161.1/4261.1/4361.1

After any absence due to illness or injury, the employee shall verify the absence by submitting a completed and signed district absence form to his/her immediate supervisor.

The district may additionally require written verification by the employee’s doctor or practitioner. Such verification may be required whenever an employee’s absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever clear evidence indicates that an absence is not related to illness or injury. Chronic absenteeism may be indicated when an employee has exhausted his/her entire sick leave benefit during three or more of the past five years.

At its expense, the district may require an employee to visit a physician selected by the district in order to receive a report on the nature and severity of an illness or injury. If the report concludes that the employee’s condition does not warrant continued absence, the Superintendent or designee, after giving notice to the employee, may deny further leave.

Before returning to work, an employee who has been absent for surgery, hospitalization or extended medical treatment may be asked to submit a letter from his/her doctor stating that he/she is able to return and stipulating any recommended restrictions or limitations. The district may, at district expense, require the opinion of a physician chosen by the district.

Employee Notifications of Absence

Employees shall notify the district of their need to be absent as soon as such need is known, so that substitute services may be secured. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall again notify the district of the need for a substitute. If the duration of absence is unknown or becomes shorter than estimated, the employee shall notify the district of his/her intent to return by at least 3 p.m. of the working day preceding the day he/she returns. If failure to notify the district results in a substitute being secured, the cost of the substitute shall be deducted from the employee’s pay and may constitute grounds for disciplinary action.

Addition of the third paragraph per Joyce's recommendation.....

Probationary/Permanent Status

BP 4216

Employees newly hired in regular positions or promoted to higher-level positions within the classified service shall be considered probationary employees until having satisfactorily completed the designated probationary period of 90 days.

Regular classified employees who have satisfactorily completed the designated probationary period shall become permanent classified employees of the district.

During the probationary period a classified employee accrues leave but is not entitled to the use of any leave until the completion of the 90-day probation.

Last paragraph has been modified.....

Resignation

BP 4217.2

Ample notice of intention to resign should be given by an employee who plans to leave the district. Normally, no less than two weeks' notice should be given.

Positive supervisorial action is required to determine if causes of employee resignation may be adjusted. Supervisors should consider factors of employee value to the district, availability of replacement, and cost of training a replacement.

The Superintendent or designee is authorized to accept the written resignation of any employee on behalf of the School Board, and the resignation shall become effective immediately on acceptance by the Superintendent or designee. A resignation presented to and accepted by the Superintendent or designee, may not be withdrawn by the employee.

When an employee resigns, he/she should write a letter of resignation or complete the District resignation form. In addition it is the responsibility of the employee to contact the State of Alaska, Division of Retirement and Benefits to address the employee contributions that are held on his/her behalf.

Per current practice references to compensatory time were removed. Work week was changed to reflect current practice Week begins on Monday and ends on Sunday

Overtime Pay

BP 4253

The Fair Labor Standards Act (FLSA) is a federal law that requires certain “covered” employees who work more than 40 hours a week in a seven-day period to be paid at one-and-a-half times their basic hourly rate for the time they work over 40 hours. Covered employees include most nonteaching, non-administrative employees, such as cafeteria workers, bus drivers, and paraprofessionals. Teachers, administrators, and other professional employees are exempt from the law. Covered employees cannot waive, or give up, their rights to overtime under the FLSA. A violation of the law can result in criminal and civil penalties.

The School Board is committed to compliance with the overtime pay, and record-keeping requirements of the Fair Labor Standards Act (FLSA). The FLSA requires that overtime be paid to nonexempt employees in the form of monetary compensation as described below at the rate of 1.5 times the regular hourly rate of pay for the number of hours worked in excess of 40 hours per week.

1. **Covered employees.** Employees in the following job classifications are covered under the FLSA: assistant teachers, bookkeepers, clerks, custodians, food service workers, maintenance personnel, receptionists, secretaries, bus drivers, mechanics, and security personnel. Some employees in the above positions may be exempt from coverage if they have supervisory responsibilities and their supervisory duties exceed 50 percent of their work time or for other reasons.
2. **Exempt employees.** Certain employees are exempt under the FLSA and are not subject to compensation for overtime work. Exempt employees include executive, administrative, and professional employees, such as teachers, counselors, supervisors, and administrators. Employees or supervisors who are unsure if an employee is exempt from coverage shall consult the district’s Superintendent or designee.
3. **Hours worked.** The district’s workweek begins on Monday and ends on Sunday. Employees are expected to arrive and depart at or about the time specified by the district, unless requested to work overtime by their immediate supervisor. Covered employees shall accurately record hours worked during each week, including the exact time of arrival and departure from work and all overtime, by time sheet or time card. Supervisors and Principal/Head Teachers shall review, approve, and submit all time sheets or time cards to the payroll office prior to each pay period.
4. **Overtime pay.** Employees covered by the FLSA shall be paid no less than 1.5 times their regular rate of pay for all hours worked over 40 in a week. For those employees working two or more jobs for the district, overtime pay shall be calculated on the basis of a blended hourly rate on all jobs worked by a formula set by the district.
5. **Authorization for overtime required.** Employees shall not work overtime without prior permission from their immediate supervisors, except in cases of emergency. Each employee responsible for the supervision of employee’s subject to the FLSA shall receive authorization from the Superintendent or designee prior to authorizing overtime.