

THE LAKE AND PENINSULA SCHOOL DISTRICT
Regular School Board Meeting AGENDA
May 11, 2017, 10:00 AM

Agenda

| | |
|--------------------------------------|----|
| 1. CALL TO ORDER | |
| 2. PLEDGE OF ALLEGIANCE | |
| 3. ROLL CALL | |
| 4. INTRODUCTION OF VISITORS | |
| 5. ORDERING OF AGENDA | |
| 6. APPROVAL OF CONSENT AGENDA | |
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| 12. PERSONNEL | |
| a. Certified Contract Approval | |
| 13. MISCELLANEOUS | |
| 14. FUTURE AGENDA ITEMS AND MEETING DATE | |
| a. FY Budget Revision | |
| b. Resolutions for Fund Balance Commitment | |
| c. June Meeting Date/Time: June 8th, 10:00 am | |
| 15. ADJOURNMENT | |

**The Lake and Peninsula School District
Regular School Board Meeting Minutes**

April 13, 2017

Newhalen, AK

1. CALL TO ORDER

Board President Gerda Kosbruk called the Regular Meeting of the Lake and Peninsula School Board to order at 9:06 AM.

2. PLEDGE OF ALLEGIANCE-Not Recited no flag

3. ROLL CALL

Roll Call: Austin Shangin, Harry Ricci, Shannon Johnson-Nanalook, Patty Alsworth, Stacy Hill, Gerda Kosbruk, present; Sue Evanoff absent and excused.

4. INTRODUCTION OF VISITORS

Ty Mase/Superintendent; Laura Hylton/Business Manager; Clyde Trefon; Sue Anelon; Caitlin Keith; Emily Mulcahy; Valerie Engebretsen; Scott Anderson; Michelle Pope-Ravenmoon; Nathan Hill; Kate Conley; Alvin Petersen; Tim Anelon; Bill Cornell, Jeanette Clark; Ed Lester

5. ORDERING OF AGENDA

Motion: to approve agenda; moved Alsworth, second Johnson-Nanalook

Discussion: No changes to be made.

Vote: voice vote; all in favor; motion passed

6. APPROVAL OF CONSENT AGENDA ITEMS

a. Previous Minutes:

Motion: to approve March 16th, 2017 minutes as presented; moved Shangin, second Ricci

Discussion: none

Vote: voice vote; all in favor; motion passed

b. Check Registers:

Motion: to approve check registers Payroll: 3/10/2017 to 4/10/17 numbers 40896-40922, Direct Deposits: 17871-18161, General 2/24/17 to 4/6/17: 95617-95738, Vendor Direct Deposits: 1784-1895; moved Hill, second Alsworth.

Discussion: Detailed listings attached

Vote: voice vote; all in favor; motion passed

7. COMMUNICATIONS

a. Site Reports- Site reports not requested due to time between meetings will resume in May.

b. LSAC Minutes-Board reviewed the LSAC minutes provided by Chignik Lake and Iguigig. Iguigig's was fun to read.

- c. **Correspondence-** Mase reviewed the Subsistence Calendar communication letters to be sent out once calendar is approved. Should add a letter to students or a distance presentation for students. Must insure college course student concerns are addressed. Good opportunity for communities to step up and host camps letter gives them time to develop activities. Registrar is working on a new attendance incentive program to encourage student engagement, the INNEC program was discussed. It would be great if communities shared/publicized their projects/camps to give others ideas and so folks can see what is happening. AASB notice of scholarship letter reviewed. No response on AASB letter on dues.
- d. **Public Comments-** Scott Anderson stated Mr. Mase is doing a great job getting the subsistence calendar information out.
 Sue Anelon – expressed concerns about background checks and setting an example of good behavior for kids. Expressed concerns about student sportsmanship at games; bus use vs. van use. Johnson-Nanalook thanked Anelon for her input and support of school events.
 Clyde Trefon – expressed concerns about school environment in Nondalton and community petitions; feels that if staff continues to turn over our kids will be left behind. Feel the letters and petitions are wrong.

8. DELEGATIONS

- a. **Lake and Peninsula Borough-** Nathan Hill reviewed the borough projects and status, ribbon cutting on Chignik dock is delayed due to change in the ferry schedule. Exploring ways to increase revenue; Kokhanok wind will be on-line no later than September. Lobbyist is keeping an eye the legislative activities.
Discussion: Johnson-Nanalook thanked the borough for their funding support of the CTE program, she was shocked to learn when she was in Juneau that not a lot of districts have CTE or music or art. LPSD is leading the way in collaborative school district programs. Kosburk asked what is next, how does the borough decide what is next? Ravenmoon stated the Borough is not top down management we follow communities. Communities come to us with what they want. What came out of the last planning meeting in the last 20 years with a \$1 million budget the borough saved \$18 million, planning and creativity guide us and we look to communities for that direction. How do we close the fiscal gap, your gap is our gap. Any major items will go to a vote we do not want the cost of living to go up. Project dollars are drying up. What are they doing with empty schools? Pedro Bay Corp. approached us about using the facility, Hill stated he would not discuss without the Village in the room, has not heard anything lately. Egegik some things floating around but now actual contact with the community yet. What about the fuel in the tank at Ivanof Bay? Fuel goes bad over time that school was closed in 2000, if it can be properly handled to remove it, turn it over to the tribal council.
- b. **LSAC Representative-**other public: Tim Anelon stated he does not want to see wrestling cut. Board members agreed these are tough decisions wrestling and music are hard to cut.
 Jeanette Clark – is cross country being cut? It is being looked at and if Senate takes another 5% it is in the consideration. Fund raising by communities will need to support some programs. Shangin stated we are trying our hardest to keep things we are in position where hot lunch and preschool are on the block and we are trying to keep

programs for everyone, we have tough choices to make. Subsistence calendar will help keep programs. Alsworth addressed Anelon's on music and wrestling programs will have to fall on communities.

Mase as former wrestling coach I understand – get information to the senate folks help Senators Hoffman, Hughes, Senate President Pete Kelly. Voter feedback bears more weight than school district administration.

- c. **Student Report**-None, community meeting.
- d. **Principal/Head Teacher**- Cornell shared his CTE trip to Seward with students for USCG training on fire fighting. Self regulation with professional development on CPI training for conflict resolution training. Committee reviewing curriculum and how to fund change on curriculum front. Will present findings to the board. Excited to take on CTE program with Jack moving into retirement. Mase stated one day Houton Mifflin will stop supporting our reading curriculum so planning now and being creative are a must. Kosbruk said we need to reach out to families on the self regulation so they understand what it means to everyday classroom operation to help support teachers. Cornell said they are considering a one page information sheet on self regulation to help with that and it can be incorporated into back to school nights in the fall to increase awareness and happy and friendly learning environments.

9. REPORTS

- a. **School Board Committee Reports**- Alsworth reported on Linda Johnson Memorial Scholarship applications are in; continuing applications are due in August all looks good for funding. A couple of schools have done fund raisers. Jenny Myhand has done an amazing job of organizing the program and reminding students of the due dates.

Johnson-Nanalog reported on the AASB spring conference and legislative visits she participated in. There is a lot of Career and Tech Ed. Support; AASB stated that the fly-ins are not expenses but investments in sharing our successes and programs with legislators. Was able to visit with legislator and give examples of CTE program and seeing our kids ready to join the workforce. Sen. Hoffman let LPSD and BBBSD in felt it was a good meeting bragged on CTE program plans and pathways to connect kids to job; fisheries phase. Is excited to see where the four districts can take it.

- b. **Superintendent's Report**- Mase presented his attached report and spoke about our District's "never give up attitude" in addressing the proposed reductions to education and forging a plan of action not playing the victim.

Mase addressed concerns from last meeting related to incorporating learning opportunities for FAS and suicide prevention into our classrooms; looking at the wellness plans with renewed emphasis in these areas of concern and defining them in the wellness plans and cross walking them into writing prompts and speaking assignments. Another idea is to add Safety as an item on all LSAC agenda's to broaden attention and focus.

We have intent to enroll forms from our small schools and are expecting all schools to be open next year.

Staffing is getting harder every year the ATP event was dismal this year as was the Portland job fair with 14 school districts and 12 job seekers; a tutor from two years ago recently contacted us and is returning to Kokhanok. Asked how AK rates in pay to other states, Mase stated lower middle with the best benefits programs and now the

shortest contracts. UAA program has gone from 0% rural AK placement to 5 teachers this year due to the partnership with Dr. Mike Muller.

Discussion: Tim Anelon stated we need to bring back teachers who know how to teach in rural AK. Cornell stated our tutor program gives candidates a huge jump start on integration into our school programs and communities. Jeanette Clark asked how teacher housing will integrate with the proposed calendar for teachers who have no where else to go, Mase stated we are working with the union on the issue, currently only charge ten months rent and an easy solution would be to increase that to 12 months and then everyone can keep their keys and would solve the problem.

Motion to break: Moved Hill; Second Shangin, time 10:56

Motion to return: Moved Alsworth; Second Hill, time 11:14

c. **Facilities/Maintenance Report-None**

d. **Curriculum Report-None**

e. **Technology Report- None**

f. **Activities Report None**

g. **Financial Report-** Hylton reported that finances are on track for the year; we have not heard back from NANA yet on the possible savings from using their purchasing program and we are reviewing the CSD breakfast program for possible savings.

h. **Special Education Report- None**

i. **Assessment/Preschool-None**

j. **Personnel- None**

k. **Shining Stars-None**

10. UNFINISHED BUSINESS

a. **Joint Recommendation FY18-1-** Mase addressed joint recommendation, he informally approached LPEA on a contract rollover due to the budget and unknowns of the legislature he did not feel we were able to bargain in good faith. No percentage increase, steps will be given and a one-time \$1,823 to teachers topped out on the columns. Is this considered a freeze? No, due to the step and lane movement allowed. Teacher's asked if Admin would receive raises. Admin contracts do not have steps just a straight 2% is recommended for principals and admin. Teacher's steps amount to a 4% raise so it does not seem fair to freeze admin or classified. Should we be freezing everyone across the board? Step increases discussed. Mase shared his discussion with our attorney on the politics of a straight freeze and it seemed prudent to lay ground work this year and consider for next year. Hylton stated classified staff will receive step increases for FY18. It was stated that it needs to be fair and this is.

Motion: to approve the joint recommendation; moved Johnson-Nanalook, second Alsworth **Vote:** Roll Call Vote: Shangin/Yes, Ricci/Yes, Johnson-Nanalook /Yes, Alsworth/Yes, Hill/Yes, Kosbruk/Yes; all in favor; motion passed

Discussion: Will begin to step down days as we negotiate next year, ASAA is already reviewing a rework of the State selections. Are there grants? Grant funds are drying

up also, considering trying to write another ANE grant with tribal partner to assist with programs.

- b. FY18 Budget Second Reading** – Hylton presented the various budget scenarios, Governors’ budget and House budget are aligned for education, Senate is saying we need a “hair cut” the Senate budget has a 5% reduction to Base Student Allocation and it is anyone’s guess how all of this will come out of the process, we could have a 2.5% or a 5% cut or flat funding.

Motion: to adopt Governor’s budget with shortened school year; moved Johnson-Nanalog, Hill second,

Discussion: Budget approval should come after the approval of proposed calendar.

Johnson-Nanalog withdrew the motion.

Motion: to suspend agenda for budget approval until after approval of Subsistence calendar; moved Johnson-Nanalog, second Alsworth,

Vote: voice vote; all in favor; motion passed

Motion: to adopt Governor’s budget with shortened school year and expense reductions; moved Johnson-Nanalog, Alsworth second,

Discussion: All the chips have not fallen! We are hopeful that funding won’t be reduced beyond this level. **Vote:** Roll Call Vote: Shangin/Yes, Ricci/Yes, Johnson-Nanalog /Yes, Alsworth/Yes, Hill/Yes, Kosbruk/Yes; all in favor; motion passed

- c. Gold Tobacco Star Policy BP 3513.3:**

Discussion: second reading **Motion:** to approve BP3513.3; moved Hill, second Johnson-Nanalog; **Vote:** voice vote; all in favor, motion passed

11. NEW BUSINESS

- a. Short School Year Calendar FY18-** Shangin stated the whole State and Borough are watching us.

Motion: to approve Short School Year Subsistence calendar; moved Shangin, second Ricci,

Discussion: Ricci asked how feedback would be reported so we would know how it was working. Mase said it would be a standing report item on his superintendent’s report for every meeting and would be added to site reports. Testing and other data indicators, benchmarks for progress on standards will need updated for teachers. Cornell discussed changes for levels and standards, AIMS web data to keep a pulse on it. Newsletters and State reports, LPSD is working with REL NW to collect baseline data for analysis.

Vote: voice vote; all in favor; motion passed

Motion: to return to agenda; moved Alsworth, second Johnson-Nanalog,

Vote: voice vote; all in favor; motion passed

12. EXECUTIVE SESSION:

Motion: to enter executive session at 12:16 PM; moved Johnson-Nanalook, second Ricci

Vote: voice vote; all in favor, motion passed

Motion: to re-enter regular meeting at 1.45 PM; moved Alsworth, second Hill no decisions were made.

Vote: voice vote; all in favor, motion passed

13. PERSONNEL

a. Certified Contract Approval

Motion: to offer 3-year contract to Ty Mase as presented with changes to be public information; moved Alsworth, second Ricci,

Vote: Roll Call Vote: Shangin/Yes, Ricci/Yes, Johnson-Nanalook /Yes, Alsworth/Yes, Hill/Yes, Kosbruk/Yes; all in favor; motion passed

Thanked Ty for all he does.

Motion: to approve teacher contract for Dana Wolfe will be at Kokhanok; moved Hill, second Shangin,

Vote: Roll Call Vote: Shangin/Yes, Ricci/Yes, Johnson-Nanalook /Yes, Alsworth/Yes, Hill/Yes, Kosbruk/Yes; all in favor; motion passed

b. Resignations – The board reviewed the attached resignations.

Motion: to table Mr. Fisher’s resignation; moved Alsworth, second Johnson-Nanalook

Vote: voice vote; all in favor, motion passed

Motion: to accept of Pilot Point teacher Melissa Follette’s resignation; moved Hill, second Alsworth,

14. MISCELLANEOUS-None

15. FUTURE AGENDA ITEMS AND MEETING DATE

a. Teleconference May 11th at 10 AM

b. Shannon and Stacy will be available for graduations.

16. ADJOURNMENT-1:53 pm.

Motion: to adjourn the meeting; moved Johnson-Nanalook, second Hill.

Discussion: None

Vote: voice vote; all in favor; motion passed

PASSED AND APPROVED THIS _____ DAY OF _____, 2017
BY THE LAKE AND PENINSULA SCHOOL BOARD.

Board President

Board Clerk

Monthly Site Report

Site: Chignik Lagoon

Month: April

To: Kate Cornell

From: Sara Erickson
Acting Head Teacher

OUTSTANDING ACTIVITIES OR EVENTS:

We went as a school to look at the local tide pools on April 27. We found many creatures and we were able to identify them with our field guides.

PERSONNEL:

Bruce Belnap is here subbing for Nancy during her maternity leave. He is enjoying working with the secondary students.

STANDARDS BASED SYSTEM:

The students are progressing nicely through the common core standards.

TECHNOLOGY PROGRESS:

Technology is working well.

FACILITY UPDATE:

All is well.

LSAC ACTIVITY:

No LSAC activity this month.

VOLUNTEER REPORT:

No volunteers this month.

TRIPS PLANNED:

The student government is looking to go on a trip to Anchorage during Fur Rondy next year. There will be many cultural events that they are researching and looking at going to.

PUPIL ATTENDANCE

We had a student reenroll who attended school in the fall. Otherwise we are holding steady.

We are already looking at Chignik Lagoon School's enrollment for next year. We have turned in 10 intent to enroll forms.

Chignik Bay School

April 2017

Site Report

TO: Ty Mase, Superintendent
FROM: Elisabeth Ludwig, Head Teacher
DATE: April 26, 2017

LSAC ACTIVITY:

The LSAC was not able to officially meet this month because we did not have enough members in the village. We did have an unofficial meeting to discuss the calendar next year and the Impact Aid. I have included “minutes” for our unofficial meeting.

OUTSTANDING ACTIVITIES OR EVENTS:

- We completely state testing with little problems and we are SO glad that’s over!
- We had a couple student government hosted BINGO nights.
- We did Easter themed STEM activities to celebrate Easter.
- Our friends Sarah and Susan visited us from the Wildlife Center and taught us about owls.
- We did some fun Earth Day activities and learned about why we need to take care of the Earth.
- The last week of April we had a Spirit Week to keep us going strong to the end!



- We held a “field day” to celebrate how hard our students have been working this year!



STEM Easter activity

FACILITY UPDATE:

- The lights in our gym have been changed!
- Several faucets in the school were replaced.
- The washing machine and dryer in our school are now working.

EARLY RELEASE AGENDA NOTES:

- This month, early release was dedicated to getting information about the subsistence calendar and planning out activities for the rest of the school year.

ENROLLMENT:

- We have students 14+ 2 preschool students enrolled.

SCHOOL TRIPS:

- We took several trips around Chignik this month to enjoy the warm weather and learn more about where we live.



1st graders building landforms “Volcano”
Field Day game- “Caterpillar Relay”

PERSONNEL

- We continue to feel so privileged to have such a wonderful staff at our school and continue to work together to find ways to make learning relevant and interesting for our students!

Pilot Point School

Enrollment: We currently have twelve K-12 students and three preschool students enrolled at Pilot Point School.

Attendance: Attendance has been a bit better this month. We are working with parents on transportation issues and trying to stress the importance of getting students to school on time each day.

Facility Update: The school building has been in good shape, with the exception of the holes in the gym walls that need to be repaired. Both of the school vehicles are currently still broken. We are waiting for parts to arrive so that we can fix them.

Personnel: We do not currently have any open positions. However, we do have a few classified personnel resigning at the end of the school year.

LSAC Activity: LSAC met on April 6, 2017. The LSAC discussed the upcoming Easter Potluck, the Subsistence Calendar, school transportation, and various other community events. Melissa Follette also spoke to the community about her resignation at the LSAC meeting.

Outstanding Activities or Events: April was a very busy month for Pilot Point School. The whole community came out to celebrate Easter at the school, and we had a potluck brunch and egg hunt. Brian Cato, one of our substitutes, took the middle/high school students to the Lower Bristol Bay



Fish and Game Advisory Committee meeting. We also had one of the parents in our community organize an Earth Day clean-up event. Finally, at the end of the month, we held parent-teacher conferences.

Curriculum: The elementary students have been studying plants and life cycles this month. Tabitha, our community health aide, came to the school and helped all of the students plant pea and radish sprouts. The elementary students also planted basil and all of the plants have been growing very well! The middle/high school students have been working hard to finish up many of their end-of-level assessments.

Professional Development: Our site-based PD time this month was used to plan our April parent-teacher conferences and some of our end of year activities. Ty and the counseling team both hosted separate PD sessions on the Subsistence Calendar.

Monthly Site Report

Site: Meshik School..... **To:** Kate Cornell
Month: April..... **From:** Kirsten Buckmaster

OUTSTANDING ACTIVITIES OR EVENTS:

Secondary students traveled to Newhalen for a very successful Athletic and Academic Meet. They enjoy the time that they get to spend in a setting away from home and with other students. I see their interpersonal skills develop and grow as they are forced into interactions with students and adults with whom they are not familiar. Meanwhile in Port Heiden, the elementary teachers hosted a mini-prom for the younger students. It was met with great enthusiasm and will likely become an annual event.

PERSONNEL:

We lost our custodian/bus driver and the teachers have had to step in to fill the need.

PERSONAL/SOCIAL/HEALTH:

The AA meet helped to break up the month, and we have really enjoyed getting outside and enjoying the warm spring weather. Student Government hosted a Family Game Night at the school, which brought a lot of people from the community out for board games and socializing.

STANDARDS BASED SYSTEM:

The standards based system allows us to develop units which encompass standards across several subjects and allows our students to tailor their learning to their interests.

CURRICULUM PROGRESS:

This month and next month are the last big push to get standards and levels passed before the end of the year. Students are trying to meet their educational goals and are excited as the pass exams.

TECHNOLOGY PROGRESS:

We received a visit from tech personnel this month and were able to get some of our issues solved. We appreciate the support from the tech department.

Monthly Site Report

Site: Meshik School..... **To:** Kate Cornell

Month: April..... **From:** Kirsten Buckmaster

FACILITY UPDATE:

We received new bleacher seats and a visit from Ron Richter. Our building is looking good. We are hoping to do a few touch-ups on paint before the end of the school year.

LSAC ACTIVITY:

Port Heiden LSAC did not hold a meeting in March or April.

VOLUNTEER REPORT:

There are no volunteer activities to report.

TRIPS PLANNED:

None to date.

PUPIL ATTENDANCE:

Student tardies and absences continue, but rather than a punitive approach, we are trying to reward the students who do make it to school on time.

(NEW) EARLY RELEASE NOTES:

Early release was spent mostly updating Educate with the different levels passed, and also training on the latest SafeSchools module.

OTHER:

Monthly Site Report

Site: Meshik School..... To: Kate Cornell
Month: April..... From: Kirsten Buckmaster



Port Heiden Prom



Pre-K Prom go-ers

Monthly Site Report

Site: Meshik School..... **To:** Kate Cornell
Month: April..... **From:** Kirsten Buckmaster



Family Game Night



AA meet and PROM

Monthly Site Report

Site: Meshik School..... **To:** Kate Cornell
Month: April..... **From:** Kirsten Buckmaster



Walking on a sunny day

**Nondalton
Monthly Site Report-April**

To: Ty Mase, Superintendent

From: Jerry Fisher, Principal

Date: April 30, 2017

ENROLLMENT:

We currently have 26 students enrolled +5 Pre-school students who finish school this month.

OUTSTANDING EVENTS

We held our annual culture week from April 24 28th. For classes we had, Moose hide tanning, net mending, language, story telling, sewing, and beading.

The moose hide tanning started off stinky, but by the time the hide was nearly tanned, it became a rather fun event...using the hide to toss people into the air to help stretch and dry the hide was a highlight of the week.



- We held a student government sponsored campfire. We cooked smores and had a nice time getting together after school.
- Graduation for Nathan Alexie will take place on May 12th.

PERSONNEL:

- Maryellen Dalberg and Jerry Fisher will not be returning to Nondalton next year. They have both taken positions at other sites in the district. Moon and Scott (from Levelock) will be taking over for them next year.

LSAC

We did not hold an official meeting this month. We did however hold an informal one because we did not have quorum. I discussed with the members who were there the Sunstinance calendar and placement of vacation days.

FACILITY:

The school is still using well water for most of its usage, and brining in drinking water. The well is producing much more water than at first and the water has cleared up. The water is ready to be tested again to see if it is potable.

Ron stopped in to check the buildings and fix a couple of issues. We had a leaky toilet and missing drip pans. He also cleaned up some areas and made sure we were ready for inspection.

TRIPS PLANNED:

We had the AA trip this month. All the students who participated reported that it was a great event and for those who went to prom, they had a great time.

Chignik Lake School

Chignik Lake, Alaska

April 2017

Site Report

OUTSTANDING ACTIVITIES OR EVENTS: State testing was completed this month without any major glitches. Seven students attended the annual AA Meet and NYO tournament in Newhalen. Two students were first time attendees, and all comported themselves well and had a great time. Our graduation committee received their caps and gowns and decorations and secured a keynote speaker (Marli Manning) for our upcoming ceremony on May 12th.

PERSONNEL: Personnel are doing well.

STANDARDS BASED SYSTEM: Three students completed all their graduation requirements. All other students are progressing through the last weeks of this school year and a number of levels are done or near completion.

TECHNOLOGY PROGRESS: Technology is working well.

FACILITY UPDATE: No problems to report.

LSAC ACTIVITY: LSAC met this month; we discussed the calendar for the upcoming school year, as well as revisited our open campus school policy and revised it to allow only high schoolers the opportunity to eat lunch at home with parental approval. We announced the upcoming Migrant Education Meeting on May 4th. We also discussed upcoming volunteer project – the annual village clean-up.

VOLUNTEER REPORT: No activities this month.

TRIPS PLANNED: Three students left for the last CTE session this year in Naknek on April 30th. No other trips are planned for this school year.

PUPIL ATTENDANCE: Pupil attendance is fair.

Igiugig School Monthly Site Report

To: Ty Mase, Superintendent
From: Tate Gooden, Head Teacher IGI

Date: 4/30/17

Notable Events: Over 30 people from Igiugig travelled to Kokhanok to partake in the Spring Carnival. Makuryat Dance Group, which includes all the the school kids, performed to rave reviews at the culminating Banquet. Great job to all the students who participated in front of a crowd of over 400 people! Thanks to Kokhanok community and school for hosting all the fun events.

The school trip to Arizona was a success. Students and community visited slide rock, Grand Canyon, Winslow Crater, Painted Desert, Petrified Forest, Zuni Pueblo, Fort Apache Indian Reservation, Sabino Canyon, and the Pima Air and Space Museum all the while soaking up the sun and surviving Gallup without a stitch. Makuryat Dance Troupe performed at Tshiwi Tsana School in Zuni, NM. Visit www.zpsd.com and click on the first white dot to see a picture of the group. The group also performed at Dishchii'bihoh Community School in Cibecue, AZ. The cultural exchange included language activities, traditional foods including acorn stew, dances, a village tour, and NYO games. A great time was had by all. Thanks to Tyler Bangert, Kathy Wallen, and the entire Cibecue community for the warm reception and wonderful hospitality.



LSAC: Meeting held in Tucson on April 20th . Minutes attached.

Personnel: Teachers: Tate Gooden, Stacey Edmondson, Audra Gooden(0.5). Aide: Elizabeth Hostetter. PK – Tanya Salmon. Cook: Ida Nelson. Custodian: Christina Salmon Bringhurst.

Personal/Social/Health – The light is approaching. Birds are singing.

School Curriculum & Technology: Students are finishing up End of Level Assessments. Middle and High school students are encouraged to logon to Educate and take a look at there levels to keep all in check. Technology hanging on.

Facility/Maintenance:

Trips planned: No trips planned at this time.

School Population: 17 students enrolled K-12. PK enrollment of 2.

Quote: *Be not simply good – be good for something.* – Henry David Thoreau



Fewnia demonstrating NYO at Cibecue, AZ.

Monthly Site Report

Site: _____Newhalen

Month: _____May _____

TO: Ty Mase, Superintendent

FROM SITE ADMINISTRATOR: Ed Lester

DATE: 5/1/17

OUTSTANDING ACTIVITIES OR EVENTS: The last 2 months have been a busy time for Newhalen School. We had state testing followed by the Academic Athletic Meet. We also held NYO practice for the students that were interested.

Newhalen school also hosted a net mending class and a native language and dance class.

LSAC ACTIVITY: The LSAC hosted a great breakfast during the entire week of testing. Newhalen LSAC has also worked with the muralist to finalize the plans for the mural.

PERSONNEL: Newhalen school was excited to meet our new elementary teacher for next school year while she was visiting during the Academic and Athletic meet.

PERSONAL/SOCIAL/HEALTH: Students are working hard on finalizing service projects that they have been working on.

STANDARDS BASED SYSTEM: Students continue to stay focused as the power through to the end on many standards

TECHNOLOGY PROGRESS: Much of the technology this month has been focused on students working on graduation videos.

CURRICULUM PROGRESS:

FACILITY UPDATE:The major areas of focus in Newhalen are

1. water issues which Tim was here assessing the issue on last week.
2. The school mural which is progressing nicely.

Kokhanok School

April Site Report

TO: Ty Mase, Superintendent

FROM: Nate Davis-Principal

Linda Richter, HeadTeacher

DATE: April 29, 2017



PERSONNEL

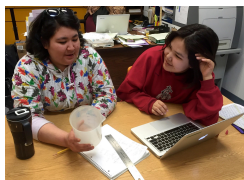
- In March and April we said good-bye to Kathleen Jaeger (Katie) our onsite tutor and Morgan Murray, our student teacher. Both greatly appreciated.
- Tammi Peterson, a March visit, helping us with our lunch program. Thanks!
- In April we appreciated our last visit this year with Nate Davis



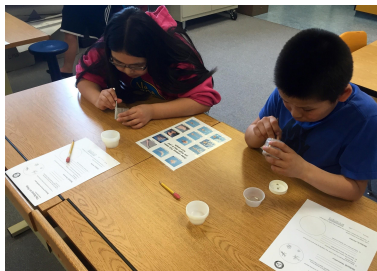
So many sunny days it went off the chart.

OUTSTANDING ACTIVITIES OR EVENTS:

- February-Bob Linz-Inspirational speaker about Bullying and Self-worth-Fantastic!
- Public Health Nurse-Judy Hollander-shared a presentation about Winter safety
- February-Staff & Students worked with the Carnival Committee-Wonderful turnout this year-Chalk up another successful Kokhanok Carnival
- March 30-31-Sydney from Seward Sealife Center-shared 5 different presentations over the two day, enjoyed by all!
- April 4-12 Testing and make-ups--Smooth sailing-A special breakfast served on the 4th & 5th



Miss Tootsie helping Efftekia with math



Emily and Smitka Sealife Studies

FACILITY UPDATE:

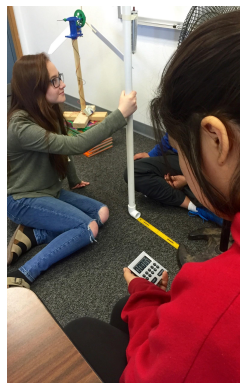
- No issues this Winter-Spring
- Kokhanok's Carnival brought several hundred people into the school for 3 nights All went well.

EARLY RELEASE AGENDA NOTES:

- February-Distance Learning/Wiki work sessions--HM training K-3 teachers
- March-Online Teacher Training/Powerschool, PEAKs Training, Educate update/PT conference preparations
- April-Online Distance training, Self-Regulation Evaluation, site based concerns



Saying "Goodbye" to Miss Morgan



Teya and Efftekia, testing for the Science Fair

PUPIL ATTENDANCE:

- Absence rate was very high in the months of February, March and April due to medical issues in Anchorage, a virus that was going around and influenza.



Corvus helping Seth with math

VOLUNTEER REPORT:

- Nick Wassillie, volunteers many hours keeping the gym open for community night gym activities.
- Irene Wilson continues to volunteer 2+ hours, every day as the secretary.

PERSONAL/SOCIAL/HEALTH

- Self-regulation continues to be the primary discussion and practice

STANDARDS-BASED SYSTEM:

- Many, many levels are being passed, students are recognized during morning meeting



Primary Science Stations during testing week-THANKS, Ms. Cara SCHOOL TRIP:

- LSAC discussed the desire to beginning fund raising for a trip in the next couple years.

TECHNOLOGY PROGRESS:

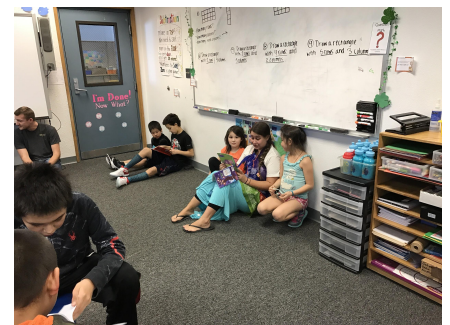
- Nothing new to report this month.



Matthew and Vincent Sealife Studies

CURRICULUM PROGRESS:

- Teachers work with the designated curriculum, but find with common core standards, there is a need for considerable supplementation.



Whole School "Reading Around the World" Miss Jordan, Honey, Ani

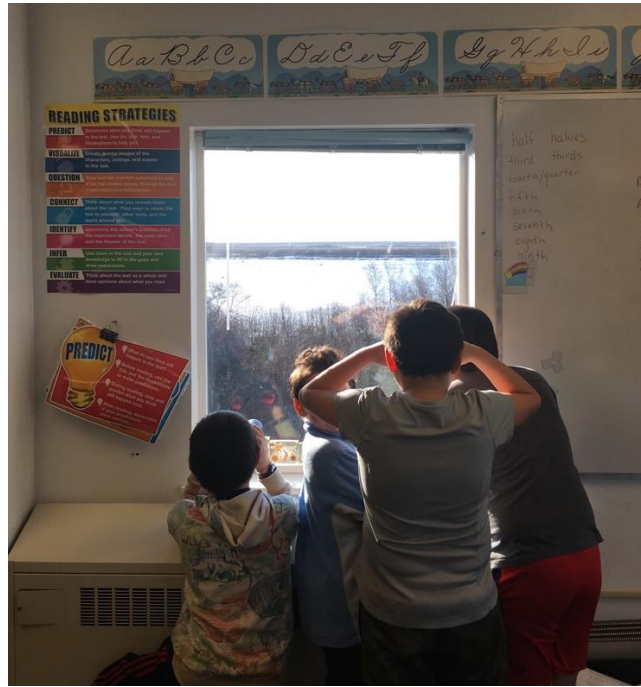
LSAC ACTIVITY:

- February-primary discussion about the Carnival and school involvement
- April-discussed upcoming culture week activities, and Linda Johnson Memorial Scholarship Fund raiser--April 14th
- Linda Richter will attend next Village council meeting to discuss LPSD Mission Statement
- Discussed 2017-18 calendar

Site Report – Levelock – March/April 2017

To:
Ty Mase, Superintendent
LPSD School Board

From:
Moon McCarley, Head Teacher



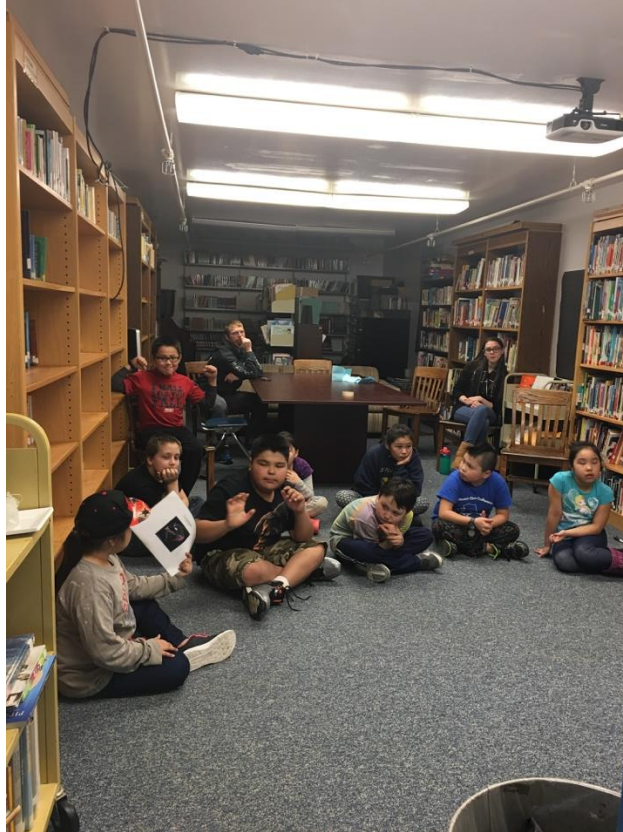
BELUGA! Everyone was excited to watch the first beluga of the year.

OUTSTANDING ACTIVITIES OR EVENTS:

The first week in March, we had a color run and health fair. It was presented by visitors from the Bristol Bay Area Health Corporation. Tiffany Webb spent time in each classroom teaching about healthy choices. Despite the frigid temperatures all of the elementary students participated in the color run and had a great time.



In April, Sydney Bolin, from the Alaska Sea Life center visited. One of her presentations was an evening class in the school library. Students learned about the unique adaptation of bioluminescence.



Community clean up day is planned for the last day of school.

PERSONNEL:

Things look very promising for Levelock next year. Everyone is doing what they can to ensure all transitions go smoothly.

Izac Huesca has been a very reliable cook. He plans to return next year. Success!

Andrew Doan and his family arrived in Levelock on Friday, April 28th. They have received a friendly welcome from students and community members. Mr. Doan is shadowing Scott Studie in the primary classroom and offering help wherever he can.

Adam Meade joined our subsistence calendar strategy meeting via skype, from China. He and his wife, Lumin, are eager to start their Alaskan adventure.

Moon McCarley and Scott Studie have enjoyed their time in Levelock. They are looking forward to continuing to be a part of LPSD in Nondalton.

STANDARDS BASED SYSTEM and CURRICULUM PROGRESS

Most of the high school students attended the March CTE session and are attending the current session as well. Zenovia Tallekpalek will be graduating on May 12th.

Science has been a focus for the elementary levels. A visit from the Sydney Bolin of the Alaska Sea Life Center provided many opportunities to study marine animals and their adaptations.



Those people working on earth science standards had a VOLCANIC exhibition. Parents and community members came to watch and it was standing room only.



The quick melting of the snow combined with Levelock's sandy soil provided many opportunities to make predictions and watch the weathering and erosion processes.



TECHNOLOGY PROGRESS:

Nothing new to report. It is exciting to hear the news about the FY18 Technology Purchase Plan.

FACILITY UPDATE:

Nothing new to report.

LSAC ACTIVITY:

The LSAC will be holding their last meeting ON Thursday, May 4th. At that time they will finalize the LEV subsistence calendar.

There has been some confusion about which seats

TRIPS PLANNED:

No trips are planned at this time.

PUPIL ATTENDANCE:

EARLY RELEASE NOTES:

Many great discussions have been had regarding the budget shortfall and subsistence calendar. We are all optimistic about facing the challenges of the shorter calendar. Most recently, Mr. Tinney, Mr. Studie, Ms. McCarley, Mr. Doan (just arrived from PVL,) and Mr. Meade (via skype from China) met to discuss ways to make the most of the shortened days. Here are some highlights:

What can we do to hit the ground running?

- Have class lists set (with the understanding that people move away and back etc.)
- Technology needs to be ready to use when school starts.
- Distance classes start as early as possible.
- Those who are able, do some lesson planning before leaving for the summer.
- Familiarize ourselves with the available materials and curriculum so we can easily access things as needed.

How can we use instructional time more efficiently?

- Plan well
- Be prepared
- Don't short yourself on setting procedures and norms at the beginning of the year but be sure to cover curriculum at the same time.
- Use time more efficiently when planning celebrations and things like the Christmas program. (spend less time on them)
- Online classes start on time. Students logged on and ready before class starts and instructors ready to begin on time.
- Distance classes use the entire 45 minutes of instruction time for instruction and interaction.
- Focus on reading standards during online reading classes instead of reading and writing. Online classes might not be the best platform to teach the writing process, efficiently.
- Focus on cross curricular units that cover more standards and subjects at one time.

Perryville School April Site Report

To: Kate Cornell

From: Principal, Joe Ward

Outstanding Events or Activities:

Sarah Griffith from the US Fish and Wildlife Service visited Perryville in April. She led classes studying owl pellets and taught drawing techniques related to the bird calendar.

An Easter Egg hunt was held April 14th. The older student hid the eggs and the elementary classes hunted them. The preschool did their own hunt

With the recent minus tides and good weather, Perryville School took two opportunities to study the tide pools in our area. One trip was to Second Point just east of the village. The second trip was to Three Star at the western edge of the village. Students found starfish, sea anemones, hermit crab and other shellfish. Ms. Manning took several pictures of specimens and her students worked to classify them later to complete science standards.

Personnel:

Secondary teacher, Andrew Vardas-Doane and his wife, Kassie moved to Levelock on April 28th.

Community Relations:

A community information meeting and LSAC election was scheduled for April 27th. It had to be postponed for a village meeting with representatives of the Lake and Peninsula Borough. It was rescheduled for May 2

Pupil Attendance:

Perryville's enrollment jumped to 18 this month. Attendance rose to 96.5% during April.



1st Grader, Alec Phillips, pauses for a photo at 3 Star. Mr. and Mrs. Doane may be seen in the background.



Destiny Nusbaum (4th) and Jazzell Kosbruk (5th) are well prepared for their search. All the students hope to find bidarkies (I'm not sure of the spelling), shellfish that may be eaten raw from the shell.



3rd Grader, Clifford Phillips shows off the arm of a starfish that he found.



Junior, Nathan Yagie finds a way to still make his way around the point even though he did not remember his boots. Left to right, Angelina Phillips (8th), Kaleigh Kosbruk (8th), Lyric Bounds (7th), Katlynn Kosbruk (8th) and Ethan Shangin (7th) carry the load.

Tanalian School @ Port Alsworth

April 2017 Site Report

TO: LPSD School Board
Superintendent Ty Mase
Tanalian LSAC

FROM: Nate Davis, Principal
DATE: May 1, 2017

OUTSTANDING ACTIVITIES OR EVENTS:

- The Tanalian Lynx NYO team qualified 7 athletes to the State Championships: Kaia Beebe, Katelyn Johnson, Mercy Alsworth, Sam Blom, Jackson Davis, Makenzie Nanalook, & Caleb Alsworth
- Kaia Beebe finished 4th at State in the One-Foot High Kick!
- The Tanalian Choir earned a Superior rating on their audition recording and earned a trip to the Alaska State Solo & Ensemble Music Festival to be held at UAA May 12 and 13.

LSAC ACTIVITY:

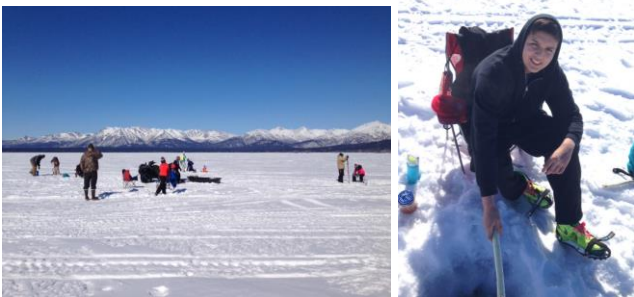
- LSAC meets monthly to hear reports from staff and to strategize other ways to support the school. This month the LSAC met with Superintendent Ty Mase via distance on the budget and Subsistence Calendar and set Vacation Days for the 17-18 school year.
- Tanalian Booster Club (including many LSAC members) meets monthly immediately following each LSAC meeting to strategize fundraising for Lynx sports travel. The Booster Club is so thankful to our Banner Sponsors, food donations, and volunteers who raised thousands of dollars for student travel for XC Running, Volleyball, and Basketball.

PERSONNEL: We are grateful to return all of our teachers for the 17-18 school year: Abigail Wells-primary; Asha Brown-elementary; Cam Metzgar and Matthew Grossmann- middle school; Branden Hummel and Nicole-high school; Kathleen Van Dusen-special education. A big thanks to Alison Fowler for teaching pre-school and finishing well—all done! What a great team of excellent educators we have!

PERSONAL/SOCIAL/HEALTH: School morale is good and students are performing well in their studies. We are excited to graduate 6 seniors who are college, career, and life ready! All 6 have earned the distinguished LPSD Honors Diploma.

- Students take turns bringing inspiring quotes to start each day: Monday Love Day, Tuesday Truth Day, Wednesday Work Day, Thirsty (for learning) Thursday, Fun Friday.

STANDARDS-BASED SYSTEM: As we close the school year, dozens of standards are being completed, Levels are being closed.



Middle School ice-fishing... Julian Rice goes for the big one!

TECHNOLOGY PROGRESS:

- DRS visited just before testing and adjusted and updated a few things that solved most of our speed and connectivity problems!

PUPIL ATTENDANCE: *More attendance = more learning!*

- Our enrollment is 58 students in grades 1-12, plus 6 in pre-school.
- We had a 92.7% attendance rate for April.

PROFESSIONAL DEVELOPMENT:

- 4/7 Site: Events, Educate; 4/14 Site: Subsistence Calendar Brainstorming; 4/21 Online Subsistence Calendar with Counseling; 4/28 Site: 17-18 Scheduling, Efficiencies, Events

CURRICULUM PROGRESS:

- Teachers and students are cleaning up loose ends, students are finishing levels, AP Exams coming soon, college courses finishing.

FACILITY UPDATE: Looking forward to log curbing, reduced sewage smell, and possible duplex construction this summer.

TRIPS PLANNED:

- Tanalian Choir to State on May 12 and 13 at UAA.

VOLUNTEER REPORT:

- Thank you to Ormun Nay, TLC student helping every day!
- Thank you to Willie Nickols, JH Basketball Coach!
- Thank you to Paulene Jordan for coaching NYO!
- Thank you to Trevor McGee, Katelyn Johnson, and Daniel Wardell for coaching PeeWee Basketball!
- Thank you to Amy Marks for organizing the Library!
- Thank you to Heather Routh for organizing Boxtops for Kids!
- Thank you to all our Banners for Kids sponsors. *We can't fly without you! You are the wind beneath our wings.*



Landon and Ray enjoying a delightfully wet and muddy spring day!

Two young boys spied a puddle
They had to put their feet in the muddle
One had boots and the other shoes
Splish-splash, for what had they to lose?

Can you have more fun than this
To let the goo your socks kiss
To get the spring mud between your toes
And nasty-splatter your shirt and nose?

LSAC
Chignik Bay

Call to Order 6:12

Roll Call: Minnie Skonberg, Ilane Ashby, Monica Brown, Alana Anderson

Welcome visitors

Old Business:

Calendar Suggestions- need to revisit the calendar at the next meeting when Alana is present

Student Activities- lock in cancelled

New Business

Public Input on Impact Aid- none

Music Account (\$123.58)- move to student government

Night Gym Guidelines- 1. if students aren't at school, no night gym 2. If food or drinks are brought, they HAVE to stay at the tables. They cannot go on the bleachers.

End of the Year picnic- planned for May 13th at 6:00pm

Adjournment 7:18

CHIGNIK LAKE LSAC MEETING MINUTES
APRIL 26, 2017

TIME CALLED TO ORDER: 4:11 P.M. by Della Kalmakoff

ROLL CALL: Clinton Boskofsky, Ted Shangin Jr., Della Kalmakoff, Tanya Garner

VISITORS: Barbra Donachy, Rob Fagerquist, Matthew Stark, Johnny Lind

APPROVAL OF AGENDA: Unanimous approval

APPROVAL OF PREVIOUS MINUTES: Read by Della Kalmakoff and approved, with corrections (corrections have been made to previous minutes).

REPORTS: Rob Fagerquist reported graduation plans are coming together. Marli Manning has agreed to be the keynote speaker. She was invited by the graduating seniors Evangeline Isaac and Dominic Isaac. The time of graduation is set at 4:00 P.M. on May 12th.

Barbra Donachy reported no changes since last month. All is well in the elementary classroom.

Nina Garner reported that the preschool is to have their last day on April 27th. Nothing new to report.

NEW BUSINESS: CALENDAR: The 2017-2018 school calendar and the letter of explanation by superintendent Try Mase were presented to the LSAC. After much discussion it was decided that the calendar would be amended so that the following days will be designated as vacation days: January 3rd, 4th, 5th, and 10th, and April 6th of 2018; these are in place of March 19-23, 2018.

VILLAGE CLEANUP: LSAC requested the 15th and 16th of May, 2017 be allocated for a village cleanup project.

OPEN/CLOSED CAMPUS: A review of the policy that allowed 7th graders and up (with parental approval) to leave the school grounds during the lunch period (12:00-12:30 P.M.) was discussed and revised to only allow 9th graders and up to request permission from their parents/guardians to leave the school campus for lunch for the next school year (2017-2018).

MIGRANT EDUCATION MEETING: It was reported that the school will be hosting the annual Migrant Education Meeting on Thursday, May 4th at 4:00 P.M. in the commons area of the school. All are welcome to attend.

NEXT MEETING: No more meetings this school year

DISMISSAL: Meeting dismissed at 5:45 P.M.

Igiugig LSAC Meeting Minutes for 4/21/17

Call to Order at 10:03 AM poolside at Riverpark Inn Tucson, AZ.

Present – Tate, Stacey, Taty, Kiara, Ida, Jeff, Christina, Randy, Sandy, Davy, Tanya, AlexAnna, Addi, Walt, Ella, Kaylee, Karl in IGI via Google Hangouts, Stacy, Dolly, Fewnia, Erika, Aiden, Keilan, Dannika, Sandy, Julie, Jon, Jem, Shea, Kenzi. Sim, Kiara.

Roll Call of Members: Karl, Ida, Tanya, Christina

Approval of Agenda: Ida 1st, Christina 2nd

Old Business - None

New Business - SWAP Meet idea by Jiles to be held May 16th in the afternoon. Barter, trade, cash sales, giveaways. Remaining items to be hauled to the dump.

Calendar

- 4/24 – ANC→IGI
- 4/26 – 2PM Service Project – Trash Pick Up
- 4/28 – Kvichak Café – First Alaskans?
- 5/2 – 5/4 Goose Camp
- 5/8 - Teacher Inservice
- 5/9 – IGI Graduation Ceremony – Fist Pump Doll!
- 5/8 – 5/12 – Dental Visit
- 5/15 – Track and Field Day
- 5/16 – SWAP Meet/Yard Sale – School Parking lot –
- 5/17 – Last Day of School/Village Clean up

Teacher Reports

Teachers enjoying school trip to Arizona. Much of the end of the year assessments already wrapped up.....

Future Agenda Items – Will need to review Subsistence Calendar vacation days...

Adjournment – 10:33



LSAC meeting in Tucson!

LSAC Meeting Minutes
Thursday, March 30, 2017

Called to Order @ 3:35 by Shirley Nielsen

Roll Call: Shirley Nielsen, Marlene Nielsen, Janessa Woods, Brittany Rush, Laura Andrew

Introduction of Visitors: Katie Jauger

Staff Present: Kylie, Cara, Kelsey, Linda, Jesse, Jordan, Megan

Approval of Agenda: Shirley Nielsen

Approval of Previous Minutes: Marlene Nielsen Seconded by: Janessa Woods

Reports

- **Student Council**
 - About \$7,000 in bank
 - Few items in store, will open more often to sell remaining items
- **Old Business**
 - LPSD Mission Statement
 - Need to collect community input on LPSD mission statement.
 - Linda will attend council meeting when to talk about it
 - Jordan Pufka says training needs to happen for teachers in order to teach technology standards
 - Students can benefit from more technology classes/work that can help community for future jobs for students
 - More tech job opportunities, etc.
 - This topic will be brought up at community meeting.
 - Can they help fund this cause?
 - We will talk more about technology at next LSAC Meeting
 - Culture Event
 - Marlene and Linda have tentative schedule-first week of May
 - All materials are in for all the students for kuspaks
 - Marian Wassillie is coming to teach Yupik dance. Want to come up with own song and dance for our people.
 - Rotate projects during week in mornings
 - Gary Nielsen will do atlatl or bow
 - Fish and Game can come in for one day
 - Combined presentation between wild game and edible plants
 - We need volunteers to help with kuspaks and all other areas of this culture event
 - All students will be hands on during the procedure with supervision of an adult
 - Can borrow sewing machines from Nondolten
 - Mr. Davis will ask New Halen school if there are some there we can borrow
 - Marlene and Shirley Nielsen will bring their personal sewing machines to help
 -
 - Nathan Hill will help with subsistence nets during this event
 - Other locals will help with this event
 - Possibly teaching and repairing local nets for elders with the students

- Send donation letters to net companies to see if they would be willing to donate net webbing
 - Canning fish or Jam making
 - Planting seeds-how to plant
 - Gun safety/ Air Rifles
 - Jesse and Cara are certified in this area
 - we incorporate Eddie Eagle Gun Safety with the younger students
 - Brittany has materials for this
 - Native Food Potluck at the end of the Culture Week
 - Marlene will be sending out donation letters for this event
 - Will discuss update at next meeting
- Carnival Reflections
 - Linda says things went well
 - Confusion over clean up, but did get resolved, next year carnival committee will do better with the post carnival clean up
 - Classroom furniture being used.
 - KCC are looking into buying more tables so they do not need to use the schools
 - Need more paper towel for next year
- Playground Equipment/Council
 - Needs to be brought up at local Council meeting
- Calendar
 - Subsistence Calendar
 - Exceeds minimum about of school days
 - No early out on Fridays
 - LSAC approves the 5 vacation days that have been changed
- **New Business**
 - Testing is done, a few students have to make up one day
 - AA Spring Meet
 - April 5 students going, Mr. Davis will be chaperoning
 - Students busy working on speeches, all are really excited
 - Student Trip
 - Start fund raising for the next school trip
- **Correspondence**
 - Linda Johnson Memorial fundraiser
 - Cara was thinking to do a pee wee basketball game where we would charge admission and do cake walks
 - This will be held on Friday, April 14th @ 7:30 by Cara
 - She will get flyer out
- **Principal/Head Teacher/Teacher Reports**
 - Brittany-
 - Kelsey-
 - Jordan-
 - Cara- going great, science standard passed.
 - Jesse-
 - Kylie-
 - Linda- tutor Katie is leaving on the 14th

Meeting Adjourned @ 5:20 by: Janessa Woods Seconded by: Marlene Nielsen
Meeting Minutes typed by: Brittany Rush

Levelock LSAC Minutes
Levelock, Alaska
April 6, 2017

Call to Order: 4:06

Roll Call

Approve the Minutes: Yes

Approve the Agenda: Yes

Old Business

Open Campus for seniors – One student has taken the opportunity.

New Business

Student Gov. Report – the student store order is expected any time. Yes, pop is on the way.

Thank you Miss Prettyman – Rebecca Prettyman was a great addition to our staff and helped students make great progress.

Testing – testing is underway and going well.

Budget – Moon shared the district power point and answered questions from the LSAC members. Everyone is relieved that there won't be jobs lost. Consensus is that the subsistence calendar will be a good fit for Levelock. Some ideas were shared about how the community can support student learning over the summer.

2018-2017 Calendar – we will finalize Levelock's calendar at the May meeting.

Election – We will have things in place so the incoming head teacher can easily hold elections for the open seat, next year.

Additional Comments – Glendora is curious to hear more about the new teachers who are coming to Levelock. We will be posting some pictures of them soon.

Adjourn

The Lake and Peninsula School District
Regular Local School Advisory Committee
Date: Apr 25, 2017
Location: Chignik Lagoon

1. Call to Order

LSAC Vice President, Colleen Jones called the regular meeting of Chignik Lagoon LSAC to order, at 4:05PM at the Chignik Lagoon School in Chignik Lagoon, Alaska.

2. Roll Call of LSAC Members

President: Delissa McCormick(out with an excuse) Vice President: Colleen Jones, Members: Shanda Billadeau, Christine Anderson, Secretary: Samantha Jones

3. Introduction of Staff, Students, and Visitors

Joe Ward (via Skype), Sean Carr, Sara Erickson, Katherine Smith

4. Approval of Agenda

A. MOTION: Moved by: Colleen, Seconded by: Katherine

5. Previous Minutes

A. MOTION: Moved by: Colleen, Seconded by: Katherine

6. New Business

A. Calendar: DISCUSSION: Sara said that we were waiting on State Approval for the recommended Subsistence Calendar. The Start dates and end dates will be firm, with the 5 floating days to use in the second semester. Lagoon LSAC decided unanimously to extend the Winter Break by 3 days, and resume classes on Jan. 8, 2018. The remainder will be used in March, at the end of the school trip the Student Government is in the beginning stages of planning.

B. Student Government/School Trip: DISCUSSION: The Student Government is planning to do an all school in state trip around Fur Rondy time at the end of February beginning of March. They decided to use 5 thousand dollars they have fundraised to contribute to fixing the Lagoon's Blue Park, they are hoping to request matching funds from the Chignik Lagoon Village Council. The Student Government would also like to look into asking the Village Council if they would be able to use funds from the Nahasda Grant program. It was decided by the LSAC that one parent per family group will be able to go on this trip as a chaperone; they will be required to pay for their own airfare. Preschool students can go on the trip as well, homeschooled children can attend too. It was decided that they all have contributed to the fundraising. They will have to pay for their hotel stay and airfare. The plan is to eat breakfast at the hotel, lunch out at a restaurant, and fast food for dinners. The Student Government is working on a list of suggested activities, and park updates.

The Student Government will present the idea to the Village Council for funds, this will be done in the fall when school resumes.

The Student Government will be doing a Movie on Friday, the New Jungle Book and will also do a big blow out sale for the remaining items in the school store. Sean and Sara volunteered to run the student store this summer for 1 hour each per week beginning in June and running until supplies are sold out. The students will prepare an order before the end of school. It was recommended that the student government sends out bills for the store monthly during the school year. To make sure the accounts stay current and customers are informed of their bills before going to the store. The parents suggested that we do some fundraising this summer; one idea was to sell baked good out of the student store. Other suggestions were a burger/hotdog feed, and sell pizzas by the slice, and Nachos.

C. End of the Year: DISCUSSION: Thursday will be tide pools, we will head out at 9:00 and be back around 11:30 for lunch. The awards ceremony and ball race will be down the creek will be a fundraiser for the Linda Johnson Memorial Scholarship Fund. Village Clean Up and the Picnic will be done the first nice day after Friday the 12th. Chris at IGAP did get all of the picnic supplies already, and the picnic might move down to Old Ladies Creek, other locations were discussed. Sara will announce the location and dates in the school newsletter and on the radio. Last day of School is May 17th.

D. Other: Discussion: No discussion

7. Future Agenda Items:

A. Next Meeting: September 27th (Tentative)

B. Fundraisers

C. School Trip

8. Adjournment

Moved by: Colleen Jones **Seconded** by: Samantha Jones, to adjourn at 5:05PM.

DISCUSSION: NONE **VOTE:** Approved

**PASSED AND APPROVED THIS 25th Day of APRIL 2017
BY THE CHIGNIK LAGOON LOCAL SCHOOL ADVISORY COMMITTEE**



MEMO

To: Gerda Kosbruk, Board President
Lake & Peninsula School District

From: Lon Garrison, School Improvement Coordinator

CC: Superintendent, Ty Mase

Date: April 20, 2017

Re: June Nelson Memorial Scholarship Winners

We are excited to let you know that 2 outstanding students from your district are recipients of the June Nelson Memorial Scholarship: Alison Smith and Samuel Blom. Included with this memo, we have provided a certificate and the scholarship check to be presented by you or another board member or the superintendent to the scholarship recipients at their school's awards ceremony. If possible we would love a photo of the presentation!

There were 179 applicants from across the state, 4 from your district! The applicants demonstrated the utmost intelligence, community and school involvement, and drive. AASB would like to congratulate all of the June Nelson Memorial Scholarship applicants for their accomplishments during their school careers. You may see all 15 of this year's winners on the AASB website as well as in our upcoming monthly newsletter "Commentary".



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Education
and Early Development

OFFICE OF THE COMMISSIONER

801 W 10th Street, Suite 200
P.O. Box 110500
Juneau, Alaska 99811-0500
Main: 907.465.2800
Fax: 907.465.4156

April 18, 2017

Ty Mase, Superintendent
Lake and Peninsula School District
P.O. Box 498
King Salmon, AK 99613

Superintendent Mase:

This letter is in response to the Lake and Peninsula Borough School District's (LPSD) request for approval of its "subsistence calendar" for three years beginning with the 2017-2018 school year due to budget considerations and historically low attendance in August and May. While AS 14.03.030 requires a school's calendar to include no less than 170 student days and 180 total days in session, LPSD's proposed calendar includes 150 student days. Given a 6.5-hour instructional day, the proposed calendar allows for 975 hours of instruction. The proposed calendar has 172 teacher days.

Since the number of instructional hours in the proposed calendar would remain above the minimums noted in AS 14.03.030(3), the calendar as submitted for the 2017-2018 and 2018-2019 school years has been approved. Even with the scheduled inservice days on October 18-21, the 20-day count period for all LPSD schools during the 2017-2018 school year will begin on Monday, October 2 and close on Friday, October 27.

Prior to considering an abbreviated calendar for the 2019-2020 school year, DEED wishes to review estimates of cost savings in the areas noted in your request, such as:

- Classified, certified, and administrative salaries
- Student and staff transportation
- Food service
- Utilities
- Supplies and materials
- General maintenance

DEED also asks LPSD to report the impact of this calendar on student learning, teacher satisfaction, and community support of the school no later than June 15, 2018. Examples of such documentation may include, but are not limited to:

- Academic performance
- Student and staff attendance
- Student, staff, and community surveys
- Examples of activities taking place in lieu of student days in session

Improving student achievement while respecting community ownership of schools aligns to two of the State Board of Education & Early Development's strategic priorities. We look forward to hearing more about the outcomes of LPSD's 150-day calendar. Please keep in touch as the 2017-2018 school year progresses.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Johnson", with a long horizontal flourish extending to the right.

Dr. Michael Johnson
Commissioner

cc: Brian Laurent, Data Management Supervisor

Lake and Pen students meet for academics, athletics in Newhalen

By LAWRENCE HAMILTON • APR 20, 2017

The annual Athletic and Academic meet brought together students who share a bond in their isolation. Nine schools comprise the Lake and Pen School District and distances aren't measured by bus trips, but by airplane rides. The northernmost point of the District, Lake Clark, sits almost 400 miles away from its southern counterpart Perryville.

Just getting to the meet is no small task given the extremity of the geography. The only way in or out is by airplane and this reality makes even simple meetings between schools a costly affair. Anticipation animated the annual meet as students, teachers, college students, and local politicians all jostled for space in the crowded gymnasium. Hallways were piled with school bags, backpacks and luggage while students caught up with old friends. The sounds of friendly basketball games could be heard almost constantly in the background.

Activities, challenges and special classes filled the daily schedule.

"Contested" was the theme of this year's meet, and students were encouraged to participate in writing, photo and essay contests around the state.

UAA graduate students flew in to help give classes on subjects ranging from art to science. Many of the classes were interactive with students participating in memory games or building rockets and snow volcanoes.

"One of the primary goals of the meet is push the students to get out of their comfort zone," Newhalen principal Ed Lester said.

Mr. Lester was pleased with the continued partnership with [UAA](#), and said that it was a driving factor to helping students get out and try new things.

"They are getting to do things they wouldn't normally be able to do," Lester said. "Our region is changing and growing so it allows them make connections from the region and that is a great team-building opportunity."

Perhaps the most anticipated event of the week was the prom. Its theme this year was the 1980s.

As the gymnasium lights dimmed on the afternoon before the prom, students filled the room with string lights and planned out the dance floor.

Newhalen school chef Dawn Wassillie proudly showed off the prime rib she was specially cooking for the event.

"I love cooking for these kids," she said. "It makes me so happy."

High school senior Sasha Alsworth said the distance people had to travel made prom a unique time of the year.

"I hope people get out of their comfort zone a little bit and have fun," he said. "The reason prom is so special here is because there are kids from so many different villages and they come from hundreds of miles apart and we finally get to come together."

The Lake and Pen Borough Assembly was also in town. The AA meet provides an opportunity to also come together and hold a meeting and stay updated about what is happening in their communities.

"It's really wonderful," Lake and Pen Borough mayor Glen Alsworth said. "I have heard from so many people and young people that this is a great event."

For some this was the first AA meet and for others the last. Tanalian high school senior Alison Smith will be moving on to Union University in Jackson Tennessee after her senior year.

"I just like the socializing part of the AA meet," she said. "We do a lot of the same things they do in the lower 48 but we also do a lot of different things. We go fishing in the summer for salmon that we are going to eat in the winter and drive 4-wheelers everywhere. It is just a great place to be if you like to be out in nature."



May 2, 2017

LPSD Student Body,

The Lake and Peninsula School Board and the Alaska Department of Education have recently approved our new “subsistence calendar” for next school year. This means you will have 20 fewer school days next year; 10 days less in August and 10 days less in May. We are doing this for many reasons: first, we will save money and keep from cutting things like sports, tutoring, hot lunch and preschool. The second reason is to respect the subsistence lifestyle and culture of our villages. We care about our culture and this calendar lets the best people help teach it, the parents and communities you live in.

What will be different:

- Schools starts on September 5
- Fridays will no longer be an early out day
- School will be out on May 1
- There will be A LOT of emphasis on student attendance
- Your learning time in class will be protected
- You might have more homework next year

What you can do to help:

- Have the best attendance possible!
- Make sure homework is completed on time!
- READ A LOT during the summer months!
- Remember that your summer play, learning, and cultural experiences might meet school standards!

To our knowledge, LPSD will be one of the few, and possibly the first, district to try something like our subsistence calendar. There is no doubt in my mind that together, we will be successful. But make no mistake, we are going to need your help. We ask that you watch your absences and work a little harder, and in return we can save essential programs and enjoy a longer summer break! If you have any questions, send me an e-mail. tmase@lpsd.com

Sincerely,

Ty Mase, Superintendent



LAKE AND PENINSULA SCHOOL DISTRICT



Date: May 11, 2017
 To: Lake and Peninsula School Board
 From: Ty Mase
 Re: Superintendent's Report – May 2017

| Projected Enrollment | August 2017 | | | | | | | | | | | | | | Total | Total | | | |
|----------------------|-------------|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|-------|-----|-----|----|
| | P4 | KG | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | 13 | 14 | |
| BAY | | 2 | 2 | 2 | 1 | 3 | 1 | 1 | | 1 | 1 | | | 1 | | | 15 | 15 | 53 |
| IGI | 2 | | 3 | 2 | 2 | 1 | | 2 | 2 | 2 | | 1 | | 2 | | | 17 | 19 | |
| KHK | 5 | 6 | 4 | 4 | 8 | | 2 | 1 | 4 | 3 | | 1 | 3 | 1 | | | 37 | 42 | |
| LAG | 1 | | | | | | 3 | 1 | | 3 | 1 | | | 2 | | | 10 | 11 | |
| LAK | | 3 | 2 | 2 | 1 | | 1 | 1 | 2 | 3 | 3 | 1 | | 2 | 1 | | 22 | 22 | |
| LEV | 2 | | 2 | 1 | 1 | 4 | 1 | 4 | 1 | 1 | | 1 | 2 | 2 | | | 20 | 22 | |
| LHS | | | | 1 | | | | | | | | 1 | | 2 | | | 4 | 4 | |
| NEW | 7 | 7 | 5 | 8 | 1 | 5 | 3 | 5 | 6 | 2 | 4 | 1 | 3 | 2 | 1 | | 53 | 60 | |
| NON | 2 | 4 | 1 | 3 | 3 | | 4 | 3 | 5 | 2 | 1 | 2 | 1 | 1 | 1 | | 31 | 33 | |
| PIP | 1 | 2 | | | 2 | 1 | 1 | 3 | 2 | | 1 | 2 | | 1 | | | 15 | 16 | |
| PTA | 3 | 4 | | 3 | 2 | 4 | 4 | 4 | 5 | 4 | 6 | 9 | 3 | 7 | | | 55 | 58 | |
| PTH | | 2 | | 2 | 1 | 3 | 1 | 2 | 2 | 1 | | 3 | | | | | 17 | 17 | |
| PVL | 3 | 3 | | 2 | | 3 | 3 | 2 | | 4 | 3 | | | 2 | | | 22 | 25 | |
| LPSD | 26 | 33 | 19 | 30 | 22 | 24 | 24 | 29 | 29 | 26 | 20 | 22 | 12 | 25 | 3 | 0 | 318 | 344 | |

Subsistence Calendar

We are in the process of implementing our new subsistence calendar and trying to deal with the extra work that the calendar shift has produced. One of the things we are excited about is the upcoming Alaska Native Education Grant coming out in mid-May. This is an opportunity to support our new calendar by working closely with our communities to enhance summer opportunities for our students. The components of the grant will include positions to support summer programs in our villages, technology to help with cyber opportunities, student advocates to help students get credit for real life experiences, and an evaluation/research component.

Legislative Update

The House and Senate have approved very different operating budgets. The majorities in both bodies have made strong statements advocating for their respective plans. No conference committee has been named and neither side is budging.

Senate:

- Reductions in the budget, including a proposed 5% reduction in education;
- Restructuring of the permanent fund earnings reserve to help pay for state government.

House:

- Restructuring of the permanent fund earnings reserve to help pay for state government;
- Restructuring of oil tax credits;
- Reductions to the budget;
- Implementation of an income tax as a new revenue source.

The presumption is that neither body will accept the others budget. At that point, a conference committee will be appointed made up of three members from each body. The conference committee will consist of two majority members and one minority member from each chamber who will attempt to craft a compromise that will pass their respective bodies. Typically, those

negotiations are not done in public, with the conference committee only convening publicly to take a vote. Once the conference committee is appointed and begins their deliberation, there is minimal opportunity to have an impact on the outcome.

The Senate plan promises deep cuts to education for the next two years. If the Senate gets their way with their so called “school reform” it will mean a cut to LPSD in excess of \$400,000.

The Superintendent’s 5 Year Plan

12 Focus points to guide leadership in the coming years....

1. Continue to follow and support our LPSD Vision
2. Implement and sustain the LPSD Subsistence Calendar
3. Grow and sustain our CTE Program
4. Begin our College and Career Ready Initiative
5. Put an emphasis on Student and Community Safety and Wellness
6. Continue to look at the “whole child” through Self Regulation initiatives
7. Continue to Grow and Enhance our Standards Based System
8. Sustain and Grow our University Partnerships w/an emphasis on working with the UA system
9. Build upon our current Regional Partnerships with BBBSD, SWRSD and DCSD
10. Keep the goal of making LPSD a Great Place to Work and Live!
11. More Outreach through Cyber Technology (counseling, courses, meetings, tutoring, etc.)
12. Work on healthy relations between our schools and our communities



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
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King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907) 246-4473



May 5, 2017

To: Lake and Peninsula School Board
From: Tim McDermott

Re: Maintenance Report

The end of the school year is fast upon us and Maintenance is focused on the cleaning and closing of the facilities as much as possible. Early seasonal cleaning has begun at several sites at times that do not conflict with normal operations, after school and on weekends, with the goal of having this task completed during the month of May to allow for shutdown at the end of the month.

There are necessary projects that will be executed throughout the summer requiring a Maintenance presence at the Sites. The schedule is defining itself and the effort will be accomplished with temporary local hire as much as possible. Some examples of summer work include:

- Remodel of housing unit Newhalen(4) for new occupancy. This was Bob's apartment during the 2007-2008 remodel and was not addressed at that time. The effort on this apartment will begin at the end of May when the apartment is vacant.

- Engineering design is being completed for replacement of the waterlines that service the teacher housing. The aged distribution system failed last winter and has been temporarily replaced by an insulated above ground line since January. This work will be scheduled when the engineering is complete and will likely be bid to a contractor with Maintenance cooperation.
- There is some apartment work to be accomplished at Nondalton to accommodate new occupancy. The public water service to the school will have to be restored sometime this summer in cooperation with the City on Nondalton.
- At Port Alsworth a project is being developed that will provide an additional housing duplex. Although this project has a Project Manager and will likely be bid to a contractor, Maintenance involvement is required.
- The necessary apartment work at Kokhanok, two apartments ready for new occupancy, is minimal and should be accomplished during this May month by on site labor. Cleaning should be complete by the end of May.
- The integration of the Chignik Lagoon Electric Boiler and Recovery Heat Upgrades is proceeding, albeit slowly, with a site visit by the engineer and mechanical subcontractor during the April month. Design, specifications, cost proposal, and submittal are pending after which the work can be supplied and scheduled.

- Igiugig and Levelock will both require assistance, as will Pilot Point and Port Heiden, with cleaning, organization, and light maintenance needs over the summer, two apartments at Levelock and one at Igiugig to be prepared for new occupants. The work should be minimal. Experienced Kokhanok and/or Nondalton personnel will likely support this effort.
- At Chignik Lake a competent local crew is cleaning the school with the goal of being complete at the end of the month. Likewise at Perryville. These crews have typically served the needs of Chignik Lagoon and Chignik Bay in regard to seasonal cleaning and light maintenance.

This is the front end of the anticipated summer direction. Housing closeout forms and maintenance requests continue to trickle in as the year end approaches. Thank you for your patience, cooperation, and support. Have a busy, happy summer break.

Date: May 2, 2017
To: LPSD School Board Members
From: Bill Cornell
Re: Curriculum –April 2017

March and April professional development sessions included:

- Site based Subsistence Calendar discussions- This resulted in a lot of ideas and approaches to next year being shared. I feel the whole staff is wrapping up this year with enthusiasm and a frame of mind for how to hit the ground running in August.
- Counseling- We specifically looked at our Subsistence Calendar, what it will look like for counseling, and approaches towards our Employability standards for next year.
- Mandatory homelessness training
- Performance Evaluation of Alaska's Schools (PEAKS) training
- Online teacher meetings. This mainly focused on online teaching strategies, what to do to finish strong and wrap up this year, and looking forward to next year.
- Crisis Prevention Intervention Training for SPED staff and specific sites

We are in full on planning mode for August In-service. With a whole week of in-service and work days prior to the start of school, I feel we will start the school year better prepared than ever.

Curriculum:

Our Reading Committee has met a couple times since my last report. We reviewed Houghton Mifflin's "Journeys" program with BBBSD. Although it is an attractive program, with a lot of online/digital resources, the Committee concluded that at this point, it is not crucial to make a switch. In particular, the Committee felt that our current program is well aligned to our standards, is somewhat more explicit/direct, and is less of a financial commitment at this point. However, when it is decided that we need to make the switch, "Journeys" does look like a good option. In the meantime, our focus will be to provide professional development on how to best teach our standards utilizing the resources we currently have in place.

Online Classes:

Online classes wrap up tomorrow, May 3. We managed to offer six levels of reading and writing, and five levels of math this year to over 80 students! Other districts look to our program for ideas and guidance, and I feel we should be proud of how we offer students a specialized, focused instructor in so many levels.

Next year, we will be offering online classes in reading/writing and math for students in levels six through 10, starting September 6 (the second day of school). With many returning, veteran staff, and focused professional development in the week prior to school opening, I am confident that next year will be a productive year.

As always, feel free to contact me at 571-1211, or via email at bcornell@lpsd.com, if you have any curriculum based questions. On a personal note, our future LPSDer is doing well. ☺

Technology Director's Report May 2017

It's hard to believe the school year is nearly over. Each year speeds by faster than the last.

The biggest news item I wanted to share with you is our technology refresh plan for FY18 and beyond. One of the main challenges districts face with technology is the sheer cost of purchasing and updating hardware. Our staff and students have done a good job of taking care of our equipment, but the devices we have in place are ready for a refresh.

Up to this point we've tried to maintain a 2:1 ratio of students per device in the elementary levels. Classrooms have mac minis in place now, but it's time to replace them. We will be rolling out iPads for levels K-5 in a 1:1 ratio. Having one device for each student should be a significant improvement for teachers as they integrate technology into their lessons. Teachers will also have an iPad they can use in conjunction with Apple's "Classroom" application. Classroom allows teachers to monitor student devices, lock them into a specific app, or guide them to a particular website. It's a fantastic tool in a 1:1 iPad setting and is free.

We will also be purchasing new laptops for students in levels nine and above. Each student will use that same device until they graduate. Each year we will purchase new laptops for the incoming level nine students. We haven't purchased new laptops in a long time, so budgeting for new laptops each year will go a long way to helping keep our devices current.

Students in levels 6-8 will be using laptops from the existing pool of white MacBook Pros that we've had in place for the past several years. The technology department upgraded key components of those computers last fall, and because of that we believe we can continue to use these for a few more years. As seniors graduate, those newer laptops will become part of the middle-level pool of devices.

In terms of keeping hardware updated, we plan to refresh the elementary iPads every four years. By setting aside 25% of this year's purchase price each year, we will have enough funds for that refresh. Similarly, by purchasing new laptops each year for level nine students, we will not need to plan for a significant refresh down the road.

In addition to the iPads, we will also make Apple TVs available for teachers that are interested in them. An Apple TV is a device that connects to a project or television, and allows teachers and students to wirelessly display their screen. It's a great teaching tool and is inexpensive.

Monthly Activity Report
LPSD
Month: May, 2017

To: Ty Mase
From: Ed Lester
Date: 5/28/2017

Academic & Athletic Meet:

This years Academic & Athletic meet was done in partnership with UAA. Lessons will were put together and delivered by teachers working towards there masters degree at UAA. This has been a great partnership the last 4 years and I am very excited to see it continue to grow. This years classes were based around different contest. Students seemed to have had a great time. During the meet we also held a number of events that students were able to participate in:

Science Fair

Talent Sow

Career Fair

National Honor Society

Native Youth Olympics

Prom

Along with many other great classes

Native Youth Olympic:

This years NYO team did an outstanding job representing LPSD. Our district won the academic award and also were the top winners for both boys and girls in the Native Ninja contest held by American Ninja star Nick Hanson on Saturday night after the NYO events.

Date: May 2, 2017
To: LPSD School Board
From: Laura Hylton, Business Manager
RE: May Board Report

Financial Software Conversion

The conversion process is moving along our hardware was installed in King Salmon last week and is functioning. The transition was smooth with only a few small glitches.

So far the feedback from staff is overwhelmingly positive on the change. Everyone is working diligently to complete the setup and data transfers. Lots of work yet to be done but we are making great progress!

AHFC Duplex Project

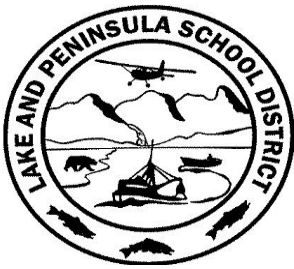
I am working through financing issues with Wells Fargo and the Borough to spread LPSD's portion of the duplex cost over 5 years. The borough requires a resolution be approved by the assembly to commit funds for construction for more than one year.

Financial report attached.

DATE - 5/02/17
 TIME - 11:39:24
 PROG - GNL.570
 REPT - 100 BOARD RPT

LAKE AND PENINSULA SCHOOL DISTRICT
 MONTHLY GENERAL FUND FUNCTION SUMMARY
 May 31, 2017

| ACCOUNT NUMBER / TITLE | BUDGET | EXPENDED YEAR TO DATE | CURRENT ENCUMBRANCE | UNENCUMBERED BALANCE | % EXPENDED & ENCUMBERED |
|---|---------------|--------------------------|------------------------|-------------------------|----------------------------|
| ----- | | | | | |
| FUND 100 GENERAL FUND | | | | | |
| 100.XXX.10X.XXX.XXX INSTRUCTION | 5,244,783.00 | 3,439,055.92 | 1,299,703.85 | 506,023.23 | 90.35 % |
| 100.XXX.20X.XXX.XXX SPECIAL EDUCATION | 1,073,331.00 | 792,894.97 | 236,600.31 | 43,835.72 | 95.92 % |
| 100.XXX.22X.XXX.XXX SPED SUPPORT SERVICES | 145,700.00 | 63,187.84 | .00 | 82,512.16 | 43.37 % |
| 100.XXX.30X.XXX.XXX SUPPORT SERVICES PUPILS | 105,632.00 | 38,546.23 | 23,209.08 | 43,876.69 | 58.46 % |
| 100.XXX.35X.XXX.XXX SUPPORT SERVICES INST | 2,873,840.00 | 2,164,591.64 | 133,388.19 | 575,860.17 | 79.96 % |
| 100.XXX.40X.XXX.XXX SCHOOL ADMINISTRATION | 684,250.00 | 451,974.97 | 144,912.16 | 87,362.87 | 87.23 % |
| 100.XXX.45X.XXX.XXX SCHOOL ADMIN SUPPORT | 57,747.00 | 55,982.65 | 6,792.40 | 5,028.05- | 108.71 % |
| 100.XXX.51X.XXX.XXX DISTRICT ADMINISTRATION | 744,739.00 | 620,138.84 | 63,869.92 | 60,730.24 | 91.85 % |
| 100.XXX.55X.XXX.XXX ADMIN SUPPORT SERVICES | 620,725.00 | 505,066.97 | 119,255.87 | 3,597.84- | 100.58 % |
| 100.XXX.60X.XXX.XXX OPERATION AND MAINT | 2,581,819.00 | 2,644,885.45 | 66,125.26 | 129,191.71- | 105.00 % |
| 100.XXX.70X.XXX.XXX PUPIL ACTIVITIES | 467,922.00 | 355,296.72 | 55,837.96 | 56,787.32 | 87.86 % |
| 100.XXX.76X.XXX.XXX PUPIL TRANSPORTAION | .00 | 815.34 | .00 | 815.34- | 9999.99 % |
| 100.XXX.79X.XXX.XXX FOOD SERVICES | .00 | 6,975.77 | .00 | 6,975.77- | 9999.99 % |
| 100.XXX.88X.XXX.XXX CONTRUCTION | .00 | .00 | .00 | .00 | .00 % |
| 100.XXX.90X.XXX.XXX TRANSFERS OUT/(IN) | 400,000.00 | .00 | 400,000.00 | .00 | 100.00 % |
| ----- | | | | | |
| 100.XXX.XXX.XXX.XXX GENERAL FUND | 15,000,488.00 | 11,139,413.31 | 2,549,695.00 | 1,311,379.69 | 91.26 % |
| ----- | | | | | |
| REPORT TOTAL | 15,000,488.00 | 11,139,413.31 | 2,549,695.00 | 1,311,379.69 | 91.26 % |
| ***** | | | | | |



THE LAKE AND PENINSULA SCHOOL DISTRICT

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To: The Lake and Peninsula School District Board of Education

From: Marjorie Waggoner, Special Education Director (contractor)

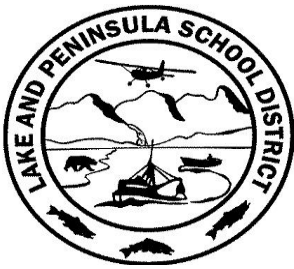
Re: End of Year Report

It's hard to believe that we are at the end of another school year. The Special Education Department has focused throughout the year on the improvement of instruction for our students, the effective development and use of special education paperwork to ensure compliance with state and federal law, and the use of de-escalation and behavior management strategies that help our students be successful in the classroom.

We implemented a new special education document software, Power School Special Education. Our special education teachers received training at the October inservice and starting moving to this new program by the end of October. This web-based system integrates with the Power School system on the regular education side allowing us to keep the information up to date for each of our students and move students seamlessly when they enter or exit special education. Our teachers have worked diligently to learn the new program and transfer ESER and IEP documents from our old system, SEAS, to the new Power School program.

The need for a more standard practice and reporting of student restraint lead to the development of new forms for reporting restraint when it is required, and the debriefing of school personnel involved. Principals were trained in the federal and state law surrounding the use of restraint and seclusion. In January, the LPSD opted to align ourselves with the Crisis Prevention Institute Program (CPI) for support in restraint and seclusion policy and procedures. After careful examination, the team chose CPI for many benefits it offered including:

- 1) Highly developed and effective focus on preventative awareness and skills for staff members
- 2) Appropriate release and holding strategies that seemed more supportive and less aggressive
- 3) Access to the Flex piece where participants can complete partial training by e-modules at their sites and then complete the hands-on classroom portion with a qualified trainer.
- 4) CPI's philosophy of underpinning values of care, welfare, safety, and security. These values should drive determining factors for decision making when dealing with possible crisis situations.



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Paulene Manning (Itinerant Sped Teacher) was trained as a trainer for the program and thus far has held successful trainings with the following groups of participants:

- 1 All LPSD Special Education Teachers
- 2 Teachers and paraeducators at the Lake (6 participants)
- 3 Teachers and paraeducators at KOK (10 participants)
- 4 Teachers, paraeducators, cooks, custodians and principal at NEW (18 participants)

It is the goal of LPSD Special Education to train all appropriate staff throughout the district in the Crisis Prevention Model (CPI) within the next year. This way our school employees can work as effective teams to deescalate students before a crisis ensues, and use actions that are safe and effective as required by law when restraint is required.

The special education teachers attended the Alaska State Special Education Conference in February. This was an excellent opportunity for networking, learning to be a better teacher, developing better communication skills, and focusing on student abilities, not disabilities. A few quotes from our teachers follow:

“It was my first time attending the SPED conference. The experience was so enriching and gave me many ideas to bring into the classroom. I learned so much not only about SPED, but about myself as an educator. “

“The Sp.Ed. conference was a great opportunity to network with other special education teachers and to get some ideas for working with students, staff, and community members. I learned some great ways to build stronger communication with those that I work with and heard some great self-regulation strategies that I can use with my students.”

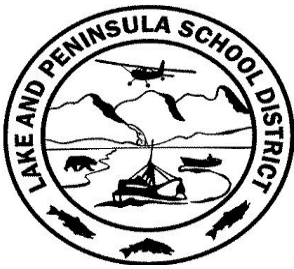
“The Three Keynote speakers were very informative and presented effective messages. Art Cernosia, an expert in education law, used a number of current and past legal cases/court decisions, to advise his audience about legal issues surrounding everyday school activities/situations.

Alvin Law, a thalidomide victim, born with no arms, delivered the message that success in life depends on attitude; he delivered his message on how to look at and interpret life overall to achieve success.

Alyson Beytien is an expert in the field of educating autistic children. She is also the mother of three autistic children. She worked our group on methods of training/educating autistic children.”

“The Special Education Conference is a great way to connect with other special educators from our district and state. I always leave feeling better prepared to help my students and provide appropriate instruction/accommodations. I also feel renewed from the encouragement we receive from our administrators.”

The special education teachers all consider the SPED Conference to be a highlight of their year.



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The Special Education Grant has been completed and sent to the state. Part of the grant each year includes assurances that the district is following state policies. Each year the state asks for documentation that proves our compliance with a sample of assurances. This year the requirement was to send documentation of a surrogate parent plan and its implementation plus documentation of interagency agreements that the district keeps with agencies such as infant learning programs, vocational rehabilitation agencies, mental health organizations and so forth. All the required documentation has been submitted to the state and copies kept in the special education files.

I have enjoyed my work in the district this school year and look forward to working with The Lake and Peninsula School District next year

May 2016 School Board Assessment Report

Scholastic Reading Inventory (SRI)

- 4th Assessments scheduled for April 24-28 is complete, providing end of the year lexile data for students and teachers.
- Staff were encouraged to generate the SRI College and Career Report, an individual report providing a full year or more of progress and share with students prior to their taking the final SRI for the school year.

Aimsweb Universal Screening

- The Spring Benchmarks scheduled for May 1-12 are complete or in progress.
- Principals have been reminded and tasked with compiling data to share and inform instructional decisions in the Fall.

Performance Evaluation of Alaska's Schools (PEAKS) Summative Assessment

- LPSD District-wide assessment was completed during the week of April 3-7. All sites had enough student devices to assess all students during the 1st week.
- Except for a few technology issues beyond our control the PEAKS computer-based assessments were successful.
- PEAKS data will be available in early August
- DTC has archived paper and digital copies of testing documentation.
- EED is requesting input via survey from Building Test Coordinators, Test Administrators and Technology Support personnel.

Dynamic Learning Maps (DLM)

- A few students completed the DLM Alternate Assessments for students ELA, Math and starting this year, Science.
- Assessments were completed without any issues.

ACCESS for ELLs 2.0

- 1 ELL(English Language Learners) student enrolled in Newhalen completed this assessment in early March.

National Assessment for Educational Progress (NAEP)

- Administered to students in grades 4-8 in sample schools across the state. Assessments have been completed at a few sites and will continue into March..

Chignik Bay (8th only)

Chignik Lake (4th only)

Meshik (4th only)

Newhalen (4th & 8th)

Kokhanok (4th & 8th)

Levelock (8th only)

Perryville (4th & 8th)

Tanalian (4th & 8th)

College and Career Readiness Assessments (CCRA)

- Counselors & site administrators are available to administer elective CCRA (*ACT, SAT, and WorkKeys*) assessments at their assigned sites.
- Assessments have been administered at PTA, IGI & NEW based on student request.

May FAMILY Grant & Preschool Report

Fathers and Mothers Impact Learning Years=FAMILY

- Currently FAMILY Grant Coordinators (preschool teachers) are completing tasks to close out the school year.
 - Administering Post AGS assessments & scoring
 - Sharing AGS results & scoring standards rubrics with parents
 - Updating Individual Student File Folder
 - Sending documentation to the District Test Coordinator
 - Final FAMILY Group Activities

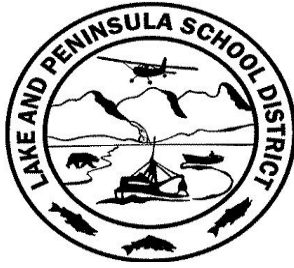
- FAMILY Kits that have been shared and made available for families to checkout are...
 - Bugs(Sept)
 - Whisper Phones(Oct)
 - Marble Run(Nov)
 - Measurement Fun(Dec)
 - Vet Center(Jan)
 - Fine Motor(Feb)
 - STEM(Mar)
 - Knots & Shoe Tying(Apr)
 - Restaurant Play(May)

- FAMILY Grant opportunities have been provided to families with preschool age throughout the District over the past 4 years. 2015-2016 is the final year for this grant which LPSD partnered with Chugach School District.

Preschool

- Final student contact day for preschoolers was April 27th or 28th. Preschool teachers have closed down their classrooms for the summer.
- Online training for the 2016-2017 Preschool year will be scheduled either the week of September 18-22 or September 25-29.
- Next year Preschool will start on Monday, October 2, 2016
- Projected 2017-2018 Preschool Enrollment

| Site | Pre-3 | Pre-4 |
|-------|-------|-------|
| PVL | 4 | 1 |
| BAY | 2 | 0 |
| LAG | 2 | 1 |
| LAK | 0 | 2 |
| PTH | 1 | 0 |
| PIP | 0 | 1 |
| LEV | 2 | 2 |
| IGI | 1 | 2 |
| KHK | 2 | 6 |
| NEW | 7 | 7 |
| NON | 3 | 2 |
| PTA | 7 | 4 |
| Total | 31 | 28 |



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907) 246-4473



April 29, 2017

To: Board of Education
Lake and Peninsula School Board

From: Pat Manning

Re: Personnel Report

New Staff for FY18

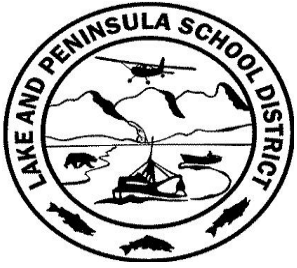
| | | |
|------------------|-------------|---------------|
| Nathan McArthur | Chignik Bay | Math |
| Bernard Williams | Perryville | Lang Arts/Sci |
| Adam Meade | Levelock | Elementary |
| Dana Wolff | Kokhanok | Elementary |
| Morgan Murray | Kokhanok | Elementary |
| Charlie Gifford | Igiugig | Elementary |

Transfers for FY18

| | | |
|---------------------|------------|------------|
| Scott Studie | Nondalton | Elementary |
| Moon McCarley | Nondalton | Principal |
| Andrew Vardas-Doane | Levelock | Elementary |
| Stacey Edmondson | Newhalen | Elementary |
| Maryellen Dalberg | Perryville | Elementary |
| Jerry Fisher | Kokhanok | Principal |

Position Changes

| | Old | New |
|------------------|------------|------------|
| Kasie Luke | Counselor | Principal |
| Moon McCarley | Elementary | Principal |
| Stacey Edmondson | SPED | Elementary |
| Marcie Lester | Elementary | SPED |



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Hiring:

I am traveling to Pennsylvania with Hannah Middleton to try and find a replacement for Mellisa Follette. We currently have visits scheduled at 7 universities.

Once again three of our recruits were procured through our tutor and student teaching pool.

Resignations:

Mellisa Follette
Marli Manning
Kylie Amatuzzi
Kelsey White
Bob Rychnovsky

We will miss all five of these individuals. They have provided a great service to LPSD. Bob has been with us for many years and will be sorely missed.



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April 11, 2017

Glen and Patty Alsworth/The Farm Lodge
General Delivery
Port Alsworth, AK

Lake & Peninsula School District Shining Star Award

Dear Mr. and Mrs. Alsworth,

It is with great pleasure that we offer our congratulations to you for being recognized as a Lake & Peninsula School District Shining Star. Our school district has picked this award to honor those who have made outstanding contributions to our district, our schools and to our students. Your hard work and dedication have made you a vital asset to us. Please keep up the good work and positive attitude toward our ultimate goal, which is for our district to succeed for all of our students.

We'd like to share these words from Mr. Nate Davis: Thank you so much for opening your doors to our great student-teacher, Bernard Williams! Not only was he able to bless our students, staff, and community here at Port Alsworth, but because teacher and district got to know each other so well, Mr. Williams was hired to begin teaching at Perryville next fall. If you would not have opened your doors, he would not have had a placement and it is unlikely we would have found him or that he would be willing make a start in rural Alaska. Your big hearts for this region are an inspiration to many! Thank you for making the extra effort to make a home for a stranger-- who became a friend!

With great respect and appreciation,
The School Board of the Lake & Peninsula School District:
Gerda Kosbruk
Patty Alsworth
Austin Shangin



*Chignik Bay • Chignik Lagoon • Chignik Lake • Egegik • Igiugig • Ivanof Bay • Kokhanok • Levelock •
Newhalen • Nondalton • Pedro Bay • Perryville • Pilot Point • Port Alsworth • Port Heiden*



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Sue Evanoff

Stacy Hill

Harry Ricci

Shannon Johnson-Nanalook



THE LAKE AND PENINSULA SCHOOL DISTRICT

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April 11, 2017

Glen, Jr. and Lelya Alsworth/The Farm Lodge
General Delivery
Port Alsworth, AK

Lake & Peninsula School District Shining Star Award

Dear Mr. and Mrs. Alsworth,

It is with great pleasure that we offer our congratulations to you for being recognized as a Lake & Peninsula School District Shining Star. Our school district has picked this award to honor those who have made outstanding contributions to our district, our schools and to our students. Your hard work and dedication have made you a vital asset to us. Please keep up the good work and positive attitude toward our ultimate goal, which is for our district to succeed for all of our students.

We'd like to share these words from Mr. Nate Davis: Thank you so much for offering housing for our wonderful Student Teacher, Bernard Williams! Not only is he a great blessing to PTA school and community, but because teacher and district got to know each other so well, he has now been hired on at Perryville and gets to stay in our district. Thank you for going above and beyond to make our village and our school district stronger. Thank you for investing in education to help make strong teachers who also learn to thrive in rural Alaska.

With great respect and appreciation,

The School Board of the Lake & Peninsula School District:

Gerda Kosbruk
Patty Alsworth
Austin Shangin
Sue Evanoff
Stacy Hill





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Harry Ricci

Shannon Johnson-Nanalook



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April 11, 2017

Ormun Nay
c/o Eric Wardell
General Delivery
Port Alsworth, AK

Lake & Peninsula School District Shining Star Award

Dear Mr. Nay,

It is with great pleasure that we offer our congratulations to you for being recognized as a Lake & Peninsula School District Shining Star. Our school district has picked this award to honor those who have made outstanding contributions to our district, our schools and to our students. Your hard work and dedication have made you a vital asset to us. Please keep up the good work and positive attitude toward our ultimate goal, which is for our district to succeed for all of our students.

We'd like to share these words from Mr. Nate Davis: Thank you, Mr. Ormun Nay, for your consistent help around school. Your faithful presence in the classrooms, halls, and gyms is a great encouragement to us. We think you will make a great educator some day and hope that your dreams to become a teacher come to reality. You are a hard worker and have a kind heart that kids need to experience.

With great respect and appreciation,

The School Board of the Lake & Peninsula School District:

Gerda Kosbruk
Patty Alsworth
Austin Shangin
Sue Evanoff
Stacy Hill





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Harry Ricci

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May 4, 2017

Bertha Skonberg
General Delivery
Perryville, AK

Lake & Peninsula School District Shining Star Award

Dear Ms. Skonberg,

It is with great pleasure that we offer our congratulations to you for being recognized as a Lake & Peninsula School District Shining Star. Our school district has picked this award to honor those who have made outstanding contributions to our district, our schools and to our students. Your hard work and dedication have made you a vital asset to us. Please keep up the good work and positive attitude toward our ultimate goal, which is for our district to succeed for all of our students.

We'd like to share these words from Mrs. Paulene Manning: Along with other assignments, Bertha works as a special education para-educator in Perryville. Bertha is a shining star to me because of her determination to serve each special ed student with passion and exactness. Bertha is very responsible as she helps the team to carry out each students' personal accommodations and modifications. We have seen such growth this year from our special ed students and I am certain that Bertha's attention to detail and commitment to helping our students has had a large effect on our student progress and achievement, especially those with Individualized Education Programs (IEPs). Thank you Bertha for all your hard work this year, always agreeable, always teachable, and always with a smile.

You are a Shining Star!

With great respect and appreciation,

The School Board of the Lake & Peninsula School District:

Gerda Kosbruk

Patty Alsworth





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Austin Shangin

Sue Evanoff

Stacy Hill

Harry Ricci

Shannon Johnson-Nanalook

Our Vision

The vision of the Lake and Peninsula School District is to develop productive citizens who are positive role models, self-directed learners, college and/or career ready, and resilient.



OUR STUDENTS ARE: LIFE-READY

- Prepared to succeed anywhere
- Responsible
- Self-sufficient
- Positive role models
- Digital citizens
- Culturally connected
- Resilient



WE HAVE: PARTNERSHIPS

- Committed partnerships are what make our district work. We partner with our parents, families, and community stakeholders to make our vision possible.
- We have also formed close ties with Lake and Peninsula Borough, along with other regional districts including Bristol Bay Borough School District, Southwest Regional School District, and Dillingham City Schools. These partnerships make it possible to continue operating an excellent system of education.

Our Mission

We will accomplish this through our standards-based system in a safe, culturally sensitive environment with an emphasis on technology, college and career readiness, and committed partnerships.

WE PROVIDE: STANDARDS-BASED EDUCATION TO ALL STUDENTS

- Mastery Learning
- Academic opportunities
- Individualized education
- Career readiness
- Innovative teachers
- Choice
- Performance-based measures of progress
- Online classes

WE ARE: DATA DRIVEN

- SRI
- AIMSWEB
- State testing data
- IXL Math and ELA
- PowerSchool Learning
- Response to Intervention
- On-site and distance tutoring
- Level assessments



Dear President Kosbruk & Superintendent Mase,

Thank you for your letter of February 14, 2017 requesting a reduction in AASB dues. The AASB Board of Directors considered your request at its April 1, 2017 Board of Directors meeting.

The Board reviewed its policy and determined that it does not have the authority to make changes to individual district dues or to the dues structure. That authority resides with the Delegate Assembly.

Policy 200 (Delegate Assembly)

“Establishes the annual dues paid by member boards of education.”

We value your membership in AASB and believe we offer benefit to our members that is even greater during difficult financial times. Several documents are enclosed and ask that you give careful consideration to their content.

We will continue to strive to ensure AASB serves every member district. Please reach out to us at any time for assistance.

Peter Hoepfner, President

Norman D. Wooten, Executive Director

Encl:

Lake & Peninsula Letter of February 14, 2017
Benefits of belonging to AASB
Elements of AASB Dues Structure
AASB Dues Spreadsheet

Benefits of AASB Membership Lake & Peninsula Borough School District

Participation of Lake & Peninsula in AASB events:

- Annual Conference Attendance
 - 2014 – 3 attendees
 - 2015 – 2 attendees
 - 2016 – 3 attendees
- Academy/Fly-In/Exec Admin/Maintenance Director Attendance
 - 2014 – 4 attendees
 - 2015 – 6 attendees
 - 2016 – 3 attendees
- BoardBooks Subscriber since 2014
- Online Policy Subscriber since 2012
- Annual Policy Updates subscriber
 - AASB's cost for legal research and writing the annual policy updates is typically \$40,000.00 per year. That cost is spread out among all districts through the Policy Online subscription. Were AASB not providing this service **each district** would likely be required to fund the entire cost.

These services are all for fee services, however AASB's cost structure is considerably less expensive than from a for-profit company. Membership in AASB allows us to offer services at a reduced rate.

Services provided at no additional cost as part of membership include:

- Advocacy on both the state and federal level
- Monthly AASB Commentary
- Legislative News during the session
- Periodic "Calls to Action" to influence policymakers
- Salary & Benefits Reports (Utilized during negotiations)
- Lake & Pen students awarded a June Nelson scholarship
 - 2015 – 1 student
 - 2017 – 2 students
- The benefit of belonging to a statewide advocacy organization (strength in numbers)

ELEMENTS OF AASB DUES STRUCTURE FYE 12/31/2017

A Dues Committee of school board members from around the state developed the dues structure in 1991 with technical assistance from the Southeast Regional Resource Center, in conjunction with AASB's Long-Range Plan. The objective in development of the AASB Dues structure was to arrive at a fair and equitable method of assessing dues that would take into account a district's ability to pay and the level of service normally used by districts of different sizes. Other issues considered by the committee in developing the dues structure included:

EQUITY – given the diversity of the sizes of districts in the state and their corresponding budgets, how could the dues structure address ability to pay without unduly burdening any member?

LEVEL OF SERVICE – larger districts might be able to meet more of their immediate needs through their staffing, while smaller districts must rely on the association to provide them with direct services they can't afford to staff for. On the other hand, AASB provides standard services and opportunities to all members through its publications and conferences that are needed equally by all member districts regardless of size.

STATEWIDE REPRESENTATION – AASB provides a statewide presence for all school boards through its representation before the Legislature, State Board, etc. All districts benefit from the presence regardless of size.

BALANCE OF DUES AND FEES – much of AASB's income is derived from entrepreneurial enterprises – direct services, conferences, contract work. This is done at a lower rate than outside providers can offer because dues underwrite it. Dues should not provide so much revenue that there is no incentive for AASB to earn more through services. On the other hand AASB is limited in the amount of revenue it can generate through services because of the size of its staff and membership. There should be a balance between dues and fees for the AASB budget. Keeping those considerations in mind, the following elements were incorporated in the dues structure:

(1) District Size/Pupils in average daily membership (Prior year ADM)

| District ADM | Base Fee - \$ |
|---------------|---------------|
| 100 or less | 1,700 |
| 101 – 250 | 3,400 |
| 251 – 500 | 4,250 |
| 501 – 1,000 | 5,950 |
| 1,001 – 2,000 | 7,650 |
| 2,001 – 3,000 | 9,350 |
| 3,001 – 8,000 | 12,750 |
| Over 8,000 | 17,000 |

- (2) Multiply the base fee by the District Cost Factor (formerly Area Cost Differential) identified for each district in the Public School Foundation program, AS 14.17.460.
- (3) Assess .00011 of each district's current year general fund budget. This ties AASB's revenues to the general financial condition of its members – if district revenues rise, AASB will receive a nominal increase; if district revenues fall, AASB shares in that hardship as well.
- (4) Combine (2) and (3) for total AASB dues. No district will pay less than \$2,000. The districts in the largest ADM category will incur a 1% increase annually.

Association of Alaska School Boards 2017 Dues

| School District | ADM | Study ADM | CS ADM | 2017 Adjusted | Fee Base | DCF | | 2017 Projected GF | GF Budget at .00011 | DCF X Base | 2017 Billed | 2016 Billed | Comparison 2017 Dues 2016 | Dues Budget as % of GF |
|---------------------------|------------|------------------|---------------|----------------------|-----------------|---------------------|-----------------------|--------------------------|----------------------------|-------------------|--------------------|--------------------|----------------------------------|-------------------------------|
| | | | | | | District | Base Fee | | | | | | | |
| School District | ADM | Study ADM | CS ADM | 2017 Adjusted | Fee Base | DCF District | DCF X Base Fee | 2017 Projected GF | GF Budget at .00011 | DCF X Base | 2017 Billed | 2016 Billed | Comparison 2017 Dues 2016 | Dues Budget as % of GF |
| ADM over 8,000 | | | | | | | | | | | | | | |
| Anchorage | 47,039 | 890 | 801 | 47,840 | \$ 17,000 | 1,000 | \$ 17,000 | \$ 610,971,598 | \$ 67,207 | \$ 84,207 | \$ 26,553 | \$ 26,290 | \$ 263 | 0.004% |
| Fairbanks North Star | 13,596 | 287 | 258 | 13,854 | \$ 17,000 | 1,070 | \$ 18,190 | \$ 205,044,484 | \$ 22,555 | \$ 40,745 | \$ 22,759 | \$ 22,534 | \$ 225 | 0.011% |
| Kenai Pen. Borough | 8,049 | 733 | 660 | 8,709 | \$ 17,000 | 1,171 | \$ 19,907 | \$ 138,051,902 | \$ 15,186 | \$ 35,093 | \$ 22,759 | \$ 22,534 | \$ 225 | 0.016% |
| Mat-Su Borough | 16,770 | 2,049 | 1,844 | 18,614 | \$ 17,000 | 1,070 | \$ 18,190 | \$ 244,461,075 | \$ 28,891 | \$ 45,081 | \$ 22,759 | \$ 22,534 | \$ 225 | 0.009% |
| ADM 3,001to 8,000 | | | | | | | | | | | | | | |
| Galena | 306 | 3,600 | 3,240 | 3,546 | \$ 12,750 | 1,391 | \$ 17,735 | \$ 26,502,023 | \$ 2,915 | \$ 20,650 | \$ 21,562 | \$ 21,349 | \$ 213 | 0.081% |
| Juneau Borough | 4,640 | 48 | 43 | 4,683 | \$ 12,750 | 1,145 | \$ 14,599 | \$ 67,496,925 | \$ 7,425 | \$ 22,023 | \$ 22,864 | \$ 22,638 | \$ 226 | 0.034% |
| Lower Kuskokwim | 4,103 | - | - | 4,103 | \$ 12,750 | 1,663 | \$ 21,203 | \$ 120,124,642 | \$ 13,214 | \$ 34,417 | \$ 19,141 | \$ 18,951 | \$ 190 | 0.016% |
| ADM 2,001 to 3,000 | | | | | | | | | | | | | | |
| Keetchikan Borough | 2,160 | 65 | 59 | 2,219 | \$ 9,350 | 1,170 | \$ 10,940 | \$ 33,795,274 | \$ 3,717 | \$ 14,657 | \$ 14,657 | \$ 14,642 | \$ 15 | 0.043% |
| Kodiak Is. Borough | 2,308 | 112 | 101 | 2,409 | \$ 9,350 | 1,289 | \$ 12,052 | \$ 45,785,744 | \$ 5,036 | \$ 17,089 | \$ 17,089 | \$ 17,041 | \$ 48 | 0.037% |
| Lower Yukon | 2,032 | - | - | 2,032 | \$ 9,350 | 1,861 | \$ 17,400 | \$ 53,135,948 | \$ 5,845 | \$ 23,245 | \$ 23,245 | \$ 23,178 | \$ 67 | 0.044% |
| Northwest Arctic | 2,025 | 7 | 6 | 2,031 | \$ 9,350 | 1,823 | \$ 17,045 | \$ 59,410,400 | \$ 6,535 | \$ 23,580 | \$ 23,580 | \$ 20,745 | \$ 2,835 | 0.040% |
| ADM 1,001 to 2,000 | | | | | | | | | | | | | | |
| Bering Straits | 1,676 | - | - | 1,676 | \$ 7,650 | 1,998 | \$ 15,285 | \$ 56,704,587 | \$ 6,238 | \$ 21,522 | \$ 21,522 | \$ 21,394 | \$ 128 | 0.038% |
| North Slope Borough | 1,798 | - | - | 1,798 | \$ 7,650 | 1,791 | \$ 13,701 | \$ 67,562,000 | \$ 7,432 | \$ 21,133 | \$ 21,133 | \$ 21,118 | \$ 15 | 0.031% |
| Sitka Borough | 1,280 | 25 | 23 | 1,303 | \$ 7,650 | 1,195 | \$ 9,142 | \$ 21,200,514 | \$ 2,332 | \$ 11,474 | \$ 11,474 | \$ 11,491 | \$ 17 | 0.054% |
| Yukon/Koyukuk | 296 | 1,100 | 990 | 1,286 | \$ 7,650 | 1,835 | \$ 14,038 | \$ 17,875,857 | \$ 1,966 | \$ 16,004 | \$ 16,004 | \$ 15,996 | \$ 8 | 0.090% |
| ADM 501 to 1000 | | | | | | | | | | | | | | |
| Craig | 276 | 260 | 234 | 510 | \$ 5,950 | 1,206 | \$ 7,176 | \$ 7,003,452 | \$ 770 | \$ 7,946 | \$ 7,946 | \$ 7,962 | \$ 16 | 0.113% |
| Delta/Greely | 698 | 76 | 68 | 766 | \$ 5,950 | 1,241 | \$ 7,384 | \$ 10,486,052 | \$ 1,153 | \$ 8,537 | \$ 8,537 | \$ 8,607 | \$ 70 | 0.081% |
| Denali Borough | 212 | 700 | 630 | 842 | \$ 5,950 | 1,332 | \$ 7,925 | \$ 9,751,214 | \$ 1,073 | \$ 8,998 | \$ 8,998 | \$ 8,966 | \$ 32 | 0.092% |
| Nenana | 180 | 860 | 774 | 954 | \$ 5,950 | 1,338 | \$ 7,961 | \$ 7,977,296 | \$ 878 | \$ 8,839 | \$ 8,839 | \$ 8,770 | \$ 69 | 0.114% |
| Nome | 709 | 10 | 9 | 718 | \$ 5,950 | 1,450 | \$ 8,628 | \$ 15,173,203 | \$ 1,669 | \$ 10,297 | \$ 10,297 | \$ 9,973 | \$ 324 | 0.068% |
| Southwest Region | 582 | - | - | 582 | \$ 5,950 | 1,685 | \$ 10,026 | \$ 18,617,250 | \$ 2,048 | \$ 12,074 | \$ 12,074 | \$ 12,015 | \$ 59 | 0.065% |
| Valdez | 630 | 18 | 16 | 646 | \$ 5,950 | 1,170 | \$ 6,962 | \$ 14,624,831 | \$ 1,609 | \$ 8,570 | \$ 8,570 | \$ 8,255 | \$ 315 | 0.059% |
| ADM 251 to 500 | | | | | | | | | | | | | | |
| Alaska Gateway | 307 | 60 | 54 | 361 | \$ 4,250 | 1,594 | \$ 6,775 | \$ 9,279,140 | \$ 1,021 | \$ 7,795 | \$ 7,795 | \$ 7,807 | \$ 12 | 0.084% |
| Arnette Island | 305 | - | - | 305 | \$ 4,250 | 1,338 | \$ 5,687 | \$ 8,336,925 | \$ 917 | \$ 6,604 | \$ 6,604 | \$ 6,526 | \$ 78 | 0.079% |
| Chugach | 65 | 264 | 238 | 303 | \$ 4,250 | 1,496 | \$ 6,358 | \$ 6,593,091 | \$ 386 | \$ 6,744 | \$ 6,744 | \$ 6,347 | \$ 1,283 | 0.192% |
| Copper River | 370 | 50 | 45 | 415 | \$ 4,250 | 1,316 | \$ 5,593 | \$ 6,329,114 | \$ 736 | \$ 6,329 | \$ 6,329 | \$ 6,347 | \$ 18 | 0.095% |
| Cordova | 340 | 3 | 3 | 343 | \$ 4,250 | 1,234 | \$ 5,245 | \$ 6,346,420 | \$ 698 | \$ 5,943 | \$ 5,943 | \$ 5,900 | \$ 43 | 0.094% |
| Dillingham | 445 | 4 | 4 | 449 | \$ 4,250 | 1,346 | \$ 5,721 | \$ 9,871,023 | \$ 1,086 | \$ 6,782 | \$ 6,806 | \$ 6,782 | \$ 24 | 0.069% |
| Haines Borough | 246 | 14 | 13 | 259 | \$ 4,250 | 1,200 | \$ 5,100 | \$ 4,567,812 | \$ 820 | \$ 5,806 | \$ 5,602 | \$ 5,613 | \$ 11 | 0.123% |
| Iliad Area | 177 | 100 | 90 | 267 | \$ 4,250 | 1,846 | \$ 6,276 | \$ 7,454,491 | \$ 502 | \$ 7,096 | \$ 7,096 | \$ 7,079 | \$ 17 | 0.095% |
| Kasunumut | 324 | - | - | 324 | \$ 4,250 | 1,619 | \$ 6,881 | \$ 7,940,206 | \$ 873 | \$ 7,754 | \$ 7,754 | \$ 7,681 | \$ 73 | 0.098% |
| Kuspuk | 353 | - | - | 353 | \$ 4,250 | 1,734 | \$ 7,370 | \$ 13,277,788 | \$ 1,461 | \$ 8,830 | \$ 8,830 | \$ 8,918 | \$ 88 | 0.061% |
| Lake & Pen. Borough | 307 | 8 | 7 | 314 | \$ 4,250 | 1,994 | \$ 8,475 | \$ 14,481,520 | \$ 1,593 | \$ 10,067 | \$ 10,067 | \$ 10,068 | \$ 1 | 0.070% |
| Petersburg | 479 | - | - | 479 | \$ 4,250 | 1,244 | \$ 5,287 | \$ 8,577,970 | \$ 944 | \$ 6,231 | \$ 6,231 | \$ 6,204 | \$ 27 | 0.073% |
| Unalaska | 410 | - | - | 410 | \$ 4,250 | 1,441 | \$ 6,124 | \$ 7,373,735 | \$ 811 | \$ 6,935 | \$ 6,935 | \$ 6,971 | \$ 36 | 0.094% |
| Wrangell | 276 | - | - | 276 | \$ 4,250 | 1,139 | \$ 4,926 | \$ 5,214,463 | \$ 574 | \$ 5,499 | \$ 5,499 | \$ 5,508 | \$ 9 | 0.105% |
| Yupit | 453 | - | - | 453 | \$ 4,250 | 1,723 | \$ 7,323 | \$ 12,923,570 | \$ 1,422 | \$ 8,744 | \$ 8,744 | \$ 8,792 | \$ 48 | 0.068% |

Association of Alaska School Boards 2017 Dues

| School District | ADM | Study ADM | CS ADM | Adjusted | Fee Base | DCF District Cost Factor | DCF X Base Fee | Projected GF | GF Budget at .00011 Assessed | DCF X Base Fee plus Assessed | 2017 Billed | 2016 Billed | Comparison 2017 Dues 2016 | Dues Budget as % of GF |
|------------------------|-----|-----------|--------|----------|----------|--------------------------|----------------|--------------|------------------------------|------------------------------|-------------|-------------|---------------------------|------------------------|
| ADM 101 to 250 | | | | | | | | | | | | | | |
| Aleutian East Borough | 225 | - | - | 225 | \$ 3,400 | 1.991 | \$ 6,769 | \$ 9,074,917 | \$ 998 | \$ 7,768 | \$ 7,768 | \$ 7,767 | \$ 1 | 0.086% |
| Bristol Bay Borough | 121 | - | - | 121 | \$ 3,400 | 1.478 | \$ 5,025 | \$ 3,464,685 | \$ 381 | \$ 5,406 | \$ 5,406 | \$ 5,397 | \$ 9 | 0.156% |
| Chatham | 165 | - | - | 165 | \$ 3,400 | 1.576 | \$ 5,358 | \$ 4,482,694 | \$ 493 | \$ 5,851 | \$ 5,851 | \$ 5,839 | \$ 12 | 0.131% |
| Hoonah | 113 | - | - | 113 | \$ 3,400 | 1.399 | \$ 4,757 | \$ 3,427,539 | \$ 377 | \$ 5,134 | \$ 5,134 | \$ 5,119 | \$ 15 | 0.150% |
| Klawock | 115 | - | - | 115 | \$ 3,400 | 1.302 | \$ 4,427 | \$ 3,361,961 | \$ 370 | \$ 4,797 | \$ 4,797 | \$ 4,772 | \$ 25 | 0.143% |
| Southeast Islands | 175 | - | - | 175 | \$ 3,400 | 1.403 | \$ 4,770 | \$ 7,589,835 | \$ 835 | \$ 5,605 | \$ 5,605 | \$ 5,477 | \$ 128 | 0.074% |
| St. Mary's | 180 | - | - | 180 | \$ 3,400 | 1.624 | \$ 5,522 | \$ 4,417,200 | \$ 486 | \$ 6,007 | \$ 6,007 | \$ 6,082 | \$ (75) | 0.136% |
| Yukon Flats | 237 | - | - | 237 | \$ 3,400 | 2.116 | \$ 7,194 | \$ 9,537,557 | \$ 1,049 | \$ 8,244 | \$ 8,244 | \$ 8,522 | \$ (278) | 0.086% |
| ADM 100 or Less | | | | | | | | | | | | | | |
| Aleutian Region | 32 | - | - | 32 | \$ 1,700 | 1.939 | \$ 3,296 | \$ 1,716,500 | \$ 189 | \$ 3,485 | \$ 3,485 | \$ 3,503 | \$ (18) | 0.203% |
| Hydaburg | 80 | - | - | 80 | \$ 1,700 | 1.504 | \$ 2,557 | \$ 1,914,704 | \$ 211 | \$ 2,767 | \$ 2,767 | \$ 2,808 | \$ (41) | 0.145% |
| Kake | 96 | - | - | 96 | \$ 1,700 | 1.459 | \$ 2,480 | \$ 2,847,763 | \$ 313 | \$ 2,794 | \$ 2,794 | \$ 2,802 | \$ (8) | 0.098% |
| Pelican | 13 | - | - | 13 | \$ 1,700 | 1.477 | \$ 2,511 | \$ 490,584 | \$ 54 | \$ 2,565 | \$ 2,565 | \$ 2,572 | \$ (7) | 0.523% |
| Pribilof Islands | 76 | - | - | 76 | \$ 1,700 | 1.691 | \$ 2,875 | \$ 2,692,011 | \$ 296 | \$ 3,171 | \$ 3,171 | \$ 3,164 | \$ 7 | 0.118% |
| Skagway | 100 | - | - | 100 | \$ 1,700 | 1.174 | \$ 1,996 | \$ 2,547,217 | \$ 280 | \$ 2,276 | \$ 2,276 | \$ 2,240 | \$ 36 | 0.089% |
| Tanana | 37 | - | - | 37 | \$ 1,700 | 1.786 | \$ 3,036 | \$ 1,426,017 | \$ 157 | \$ 3,193 | \$ 3,193 | \$ 3,193 | \$ 0 | 0.224% |
| Yakutat | 67 | 16 | 14 | 81 | \$ 1,700 | 1.412 | \$ 2,400 | \$ 2,012,995 | \$ 221 | \$ 2,622 | \$ 2,622 | \$ 2,634 | \$ (12) | 0.130% |

7 to 5 - Reducing Board Seats Through Attrition

Background:

The number of school board members is set by the Borough Charter:

Section 8.01 Public School System

There shall be a system of public education for the borough, conducted in the manner provided by law. The system of public education shall be operated by a school board of seven (7) members.

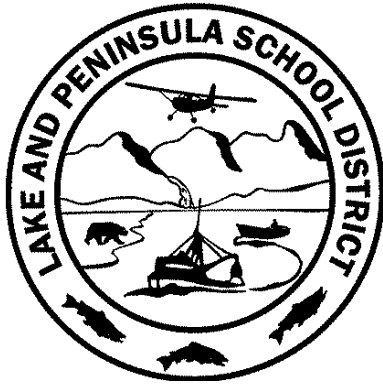
There is no provision in the charter for altering the number of members by ordinance, therefore it would have to be taken to vote to change the charter.

Cost Savings:

\$86,970.00 Benefits, Travel, Per Diem, and Stipends

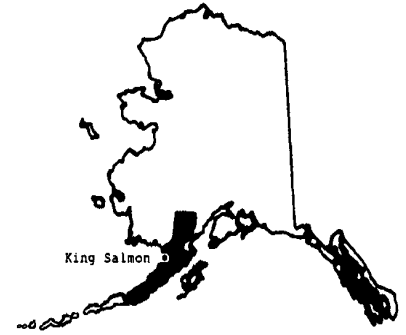
Timeline:

If we chose to go to vote on this we need to get it on the agenda for the May Assembly meeting so we can have a special election in August.



THE LAKE AND PENINSULA SCHOOL DISTRICT

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The following is a summary of the grant funding sources that support the operations of the District. The Lake and Peninsula School District plans to make application for grant funds for FY18 as outlined below.

Federal Grants Passed Through State of Alaska

Title I Consolidated Grant (ESEA, Elementary and Secondary Education Act)

FY18 anticipated award is lower than the amount received in FY17, though exact amounts are not yet available.

This grant consolidates applications for the following grants:

| Grant Name | FY-17 Amount |
|---|--------------|
| Title I-A Improving Basic Programs | \$ 171,625 |
| Title IC Education of Migratory Children | \$ 84,788 |
| Title II-A Teacher & Principal Training & Recruitment | \$ 57,912 |
| | \$ 314,325 |
| Total | |
| Title IV-A Student Support/Academic Achievement (NOTE: This Title was not funded in FY-17) | \$ 10,000 |

Planned uses include:

Title I-A Basic: director 10%; aide/tutor salaries/benefits; ESSA workshop; in-service, tutor, and/or ESSA workshop travel

Title I-C Migrant: migrant recruiter; 25% migrant coordinator pay; summer migrant program/books; migrant recruiter travel

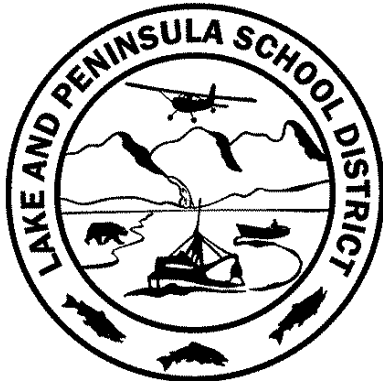
Title II: in-service travel

Title IV-A: In-service travel/training

The District will also apply for the Migrant Literacy Grant. The FY17 award was \$2,850. The award amount is subject to change.

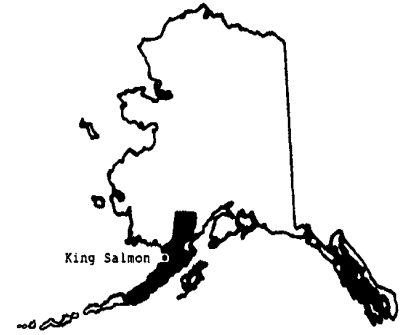
Title VI-B IDEA & Preschool Disabled 619

The FY18 funding is expected to approximate FY17 amounts. The award amount is subject to change by AKDOE. Awards are not final until after October student count. Funds are restricted to special education support services: speech pathologist,



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occupational therapist, psychological services, physical therapist, special education training/conferences for staff, and child find services.

Below is the funding history for these combined grant awards:

| | FY-15 | FY-16 | FY-17 |
|--|-----------|-----------|-----------|
| | \$110,600 | \$113,446 | \$115,385 |

School Lunch Programs

The District participates in the National School Lunch Program, administered for the USDA by the State of Alaska Department of Education and Early Development. Subsidies are for students who meet a low-income requirement. Prior amount of subsidy in funds and the value of donated commodities totals:

| | |
|-------|-----------|
| FY-14 | \$156,275 |
| FY-15 | \$137,354 |
| FY-16 | \$171,552 |

Funding levels are expected to remain roughly the same for FY2017. Revenues and expenses for lunch programs are recorded in the food services fund.

Perkins

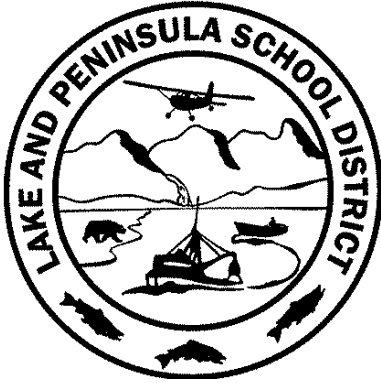
The District will apply for Perkins Grant funding to support the Career & Tech Program. It is anticipated that the award will be \$15,000.

State of Alaska Grants

Quality Schools Grant

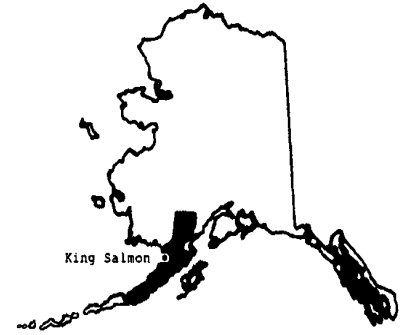
The Quality Schools grant is based on the actual OASIS average daily membership count in October multiplied by \$16.00. Funds are used to support common core implementation, revision of standards, assessments, rubrics, and implementation of changes into classrooms. The funding history for this grant award:

| | |
|-------|------------------------|
| FY-15 | \$26,614 |
| FY-16 | \$26,335 |
| FY-17 | \$25,822 ⁹¹ |



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Pupil Transportation

The State of Alaska provides pupil transportation on approved school bus routes. The grant amount is subject to annual appropriation by the legislature. Funding is based on per pupil amount multiplied by the ADM.

| | <u>ADM</u> | <u>Funding Level</u> |
|-------|------------|----------------------|
| FY15- | 316.05 | \$126,997 |
| FY16- | 308.60 | \$130,846 |
| FY17- | 302.28 | \$118,031 |

Fresh Fruits and Vegetable Program

LPSD applied and received funding for schools that qualified based on percentage of poverty ratings for fresh fruits and vegetable snack items. Funding is for students K-8 and LPSD provided vegetable trays and mixed fruit for the students. LPSD has applied for this grant again for FY 18.

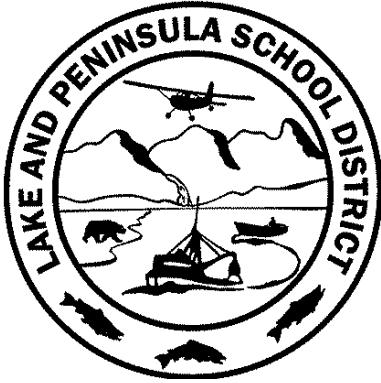
Artists in School Grants

Schools individually may apply, with superintendent approval, for grants to support bringing artists into their schools to perform activities. Grants may range up to \$5,000 and require a match from the school.

Federal Grants

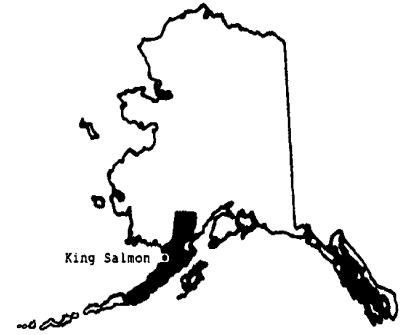
Impact Aid

Formerly PL874, these funds are provided by the Federal Government for pupils who reside on federal restricted property. Application is made in January for funds to be received the following year. Often, entitlement funds are not completely received until 10 years after application. There are no specific restrictions on the use of impact aid funds and therefore these funds are recorded in the general fund and used for general support of the District.



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Title VII-Part A, Indian Education

This entitlement provides direct Federal funds for use to support aides, student participation at AFN and AA Meets, and the coordination of the activities. Below is the funding history for this grant award:

| | |
|------|-----------|
| FY15 | \$92,323 |
| FY16 | \$92,131 |
| FY17 | \$108,136 |

Other Restricted Funds

E-Rate Program

The District participates in the Schools & Library Division of the Universal Service Administrative Company (USAC) program that provides subsidies for telecommunication and Internet service.

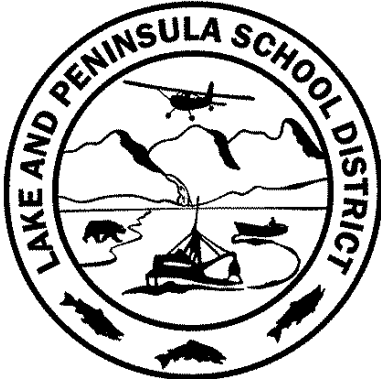
The requested funding subsidies for FY-2018 are:

| | Funding Request | E-Rate Subsidy | LPSD Net Cost |
|--------------|--------------------|--------------------|-------------------|
| Telecom | \$ 36,031 | \$ 7,206 | \$ 28,825 |
| Internet | \$2,105,401 | 1,684,321 | \$ 421,080 |
| Total | \$2,141,432 | \$1,691,527 | \$ 449,905 |
| BAG | | | \$ 289,008 |
| Net | | | |
| LPSD | | | \$ 160,897 |

Internet is requested at 10Mbps x 4Mbps at schools and District office.

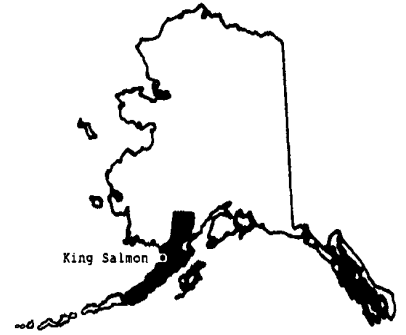
Though these funds are restricted, the State of Alaska designates the district's general fund for recording revenues and expense. Prior year totals:

| | |
|-------|-------------|
| FY-15 | \$684,690 |
| FY-16 | \$1,432,568 |
| FY-17 | \$1,895,400 |



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Broadband Assistance Grant

The State Library provided funding in FY17 was in the amount of \$94,608.

Application for FY18 will be made to the State Library for \$289,008 in funding. If SB104 provides for funding up to 25Mbps there could be some adjustment to this amount.

This grant applies to school sites only no assistance is received for District Office.

Career and Technical Education

Solicitation of donations for the program under the tax credit program for vocational education is ongoing. Donors to date are Lake and Peninsula Borough, Bristol Bay Native Corporation, Wells Fargo, and Bristol Bay School District. Cooperative programs partners are Bristol Bay School District.

PROCUREMENT

Note: This exhibit is a model procurement procedure that may be adopted by the District business office. It includes procurement procedures required by the Office of Management and Budget for contracts made under Federal awards, found in 2 CFR 200.317-326. **Contracts made under Federal awards must contain procedures comparable to those described in this Exhibit**, as well the applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. A copy of this appendix is found at the end of this Exhibit. The procedures in this Exhibit may be modified so long as the District adopts procedures that meet the requirements of 2 CFR 200.317-326. **The procedures in this Exhibit are not mandatory for contracts not made under Federal awards.** These procedures may be modified as necessary to address District needs.

Competition

All procurement transactions under Federal awards must be conducted in a manner providing full and open competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
- (7) Any arbitrary action in the procurement process.

The District must incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. However, detailed product specifications should be avoided if at all possible. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated and identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

PROCUREMENT (continued)**Minority Bidding**

When procuring contracts under Federal awards, the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Contract Cost

The District must perform a cost or price analysis in connection with every procurement action under Federal awards in excess of the Simplified Acquisition Threshold, including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the District must make independent estimates before receiving bids or proposals.

The District must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable under Federal law. The District may reference its own cost principles that comply with the Federal cost principles.

The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

PROCUREMENT (continued)

Methods of Procurement

The District must use one of the following methods for procurement under Federal awards:

- (a) Procurement by micro-purchases: Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold in 2 CFR §200.67. To the extent practicable, the District must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the District considers the price to be reasonable.

- (b) Procurement by small purchase procedures: Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

- (c) Procurement by sealed bids (formal advertising): Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.
 - a. In order for sealed bidding to be feasible, the following conditions should be present:
 - i. A complete, adequate, and realistic specification or purchase description is available;
 - ii. Two or more responsible bidders are willing and able to compete effectively for the business; and
 - iii. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
 - b. If sealed bids are used, the following requirements apply:
 - i. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;
 - ii. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 - iii. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
 - iv. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only

PROCUREMENT (continued)

be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

- (d) Procurement by competitive proposals: The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
 - a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - b. Proposals must be solicited from an adequate number of qualified sources;
 - c. The District must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - e. The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- (e) Procurement by noncompetitive proposals: Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - a. The item is available only from a single source;
 - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - d. After solicitation of a number of sources, competition is determined inadequate.

Procurement of Recovered Materials

The District must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource

PROCUREMENT (continued)

recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Legal Reference:

CODE OF FEDERAL REGULATIONS
2 C.F.R. 200.317-326, *Procurement Standards*

Revised 3/17

PROCUREMENT (continued)**APPENDIX II TO PART 200—CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY
CONTRACTS UNDER FEDERAL AWARDS**

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person

PROCUREMENT (continued)

employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for

PROCUREMENT (continued)

influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

Note: The following optional policy may be revised to reflect district philosophy and needs.

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to insure that verbal quotes are obtained for purchases over \$500, that informal written quotes are obtained for purchases between \$2,000 and \$25,000, and that formal advertised bids are solicited for purchases over \$25,000.

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

All bids under Federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

(cf. 9270 - *Conflict of Interest*)

(cf. 4030 - *Nondiscrimination in Employment*)

(e. 3310 – *Purchasing Procedures, Procurement*)

Legal Reference:

ALASKA STATUTES

14.14.060 *Relationship between borough school district and borough*

14.14.060 (h) *Procurement of supplies and equipment*

14.14.065 *Relationship between city school district and city*

14.03.085 *Procurement preference for recycled Alaska products*

29.71.050 *Procurement preferences for recycled Alaska products*

35.15 *Construction Procedures*

36.15.020 *Use of local agricultural and fisheries products required in purchases with state money*

ALASKA ADMINISTRATIVE CODE

4 AAC 27.085 *Competitive pupil transportation proposals*

4 AAC 31.080 *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, *Procurement Standards*

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS, 851 P.2d 56 (Alaska 1992)

Revised 3/17

CONTRACTS

BP 3312

The Superintendent or designee may enter into contracts on behalf of the district. All contracts must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, sex, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits or services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

14.08.101 Powers

ALASKA ADMINISTRATIVE CODE

4 AAC 27.085 Competitive pupil transportation proposals

4 AAC 27.100 Contractor's duties

4 AAC 31.065 Selection of designers and construction managers

4 AAC 31.080 Construction and acquisition of public school facilities

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2 C.F.R. 200.317-326, Procurement Standards

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**AASB POLICY REFERENCE MANUAL
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