

THE LAKE AND PENINSULA SCHOOL DISTRICT
Regular School Board Meeting AGENDA
September 17, 2015, 8:30 AM

Agenda

1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
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10. UNFINISHED BUSINESS	
11. EXECUTIVE SESSION-None	

- 12. **NEW BUSINESS**
 - a. Resolution 16-03: Small Schools
 - b. EGE Warm Storage
 - c. Joint Recommendation to Board 52
 - d. AASB-Board Nomination
 - e. Board Policies-1st Read 53
 - f. Indian Policies and Procedures 72
- 13. **PERSONNEL**
 - a. Contract Approval:
 - b. Contract Adjustments:
 - Johnathan Brunn (NEW) Completed Course Work
 - Paulene Manning (D.O.) Completed Course Work
 - Jordan Pufka (.5) (KOK) Inservice Days
 - Jesse Davis (.5) (KOK) Inservice Days
 - c. Resignations
- 14. **MISCELLANEOUS**
- 15. **FUTURE AGENDA ITEMS AND MEETING DATE**
 - a. October 22 or 29-Teleconference
 - b. November-None
 - c. December 10-Anchorage
- 16. **ADJOURNMENT**

The Lake and Peninsula School District
Regular School Board Meeting Minutes
June 11, 2015
Teleconference 10 AM

1. CALL TO ORDER

Board President Gerda Kosbruk called the Regular Meeting of the Lake and Peninsula School Board to order at 10:00 AM.

PLEDGE OF ALLEGIANCE-Recited

2. ROLL CALL

Roll Call: Harry Ricci, Patty Alsworth, Stacy Hill, Gerda Kosbruk, Shannon Johnson-Nanalook, Sue Evanoff; (Absent, Excused: Austin Shangin)

3. INTRODUCTION OF VISITORS

Ty Mase/Superintendent, Laura Hylton/Business Manager

4. APPROVAL OF CONSENT AGENDA ITEMS

a. Previous Minutes

MOTION: to approve 05/07/15 minutes; moved Alsworth, second Ricci

DISCUSSION: None

VOTE: voice vote; all in favor, motion approved

b. Check Registers:

MOTION: to approve 02/28/15 to 6/04/15 check registers and 04/10/15 to 06/10/15 payroll check registers; moved Ricci, second Hill

DISCUSSION: None

VOTE: voice vote; all in favor, motion approved

5. ORDERING OF AGENDA - skipped???

MOTION:

DISCUSSION:

VOTE:

6. COMMUNICATIONS - None

7. DELEGATIONS

a. Lake and Peninsula Borough- None

b. LSAC Representative-None

c. Student Report- None

d. Principal/Head Teacher- None

8. REPORTS - None

a. School Board Committee Reports:

b. Superintendent's Report.

c. Facilities/Maintenance Report

d. Curriculum Report

e. Technology Report

- f. **Activities Report**
- g. **Financial Report**
- h. **Special Education Report**
- i. **Assessment**
- j. **Personnel**
- k. **Shining Stars**
- l. **Other: Preschool**

9. **UNFINISHED BUSINESS**-None at this time.

10. **EXECUTIVE SESSION** - None

11. **NEW BUSINESS**

- a. **Budget Revision FY2015:** Hylton presented the revision highlighted increase in PERS and TRS on behalf increase due to \$3 billion dollar State contribution to retirement systems in SB119 last year. Due to careful spending the revision represents a balance budget, a slight reduction in fund balance may still occur; budget revision does not include a transfer to construction.

MOTION: to approve budget revision; moved Alsworth, second Hill

DISCUSSION: Reviewed revenue as final amounts for FY15, discussed legislative actions pending vote for FY16.

VOTE: roll call vote; Alsworth, Yes; Hill, Yes; Ricci, Yes; Evanoff, Yes; Nanalook, Yes; Kosbruk, Yes; motion approved

- b. **Newhalen Bus Contract Approval:** Hylton reviewed the contract information and recommended approval.

MOTION: to approve Newhalen bus contract with noted planned upgrade of current bus; moved Ricci, second Alsworth

DISCUSSION: None

VOTE: roll call vote; Alsworth, Yes; Hill, Yes; Ricci, Yes; Evanoff, Yes; Nanalook, Yes; Kosbruk, Yes; motion approved

12. **PERSONNEL**

- a. **Certified Contract Approval**-None
- b. **Certified Contract Adjustment**-None
- c. **Resignations-**

Alecia Nef/PTH

MOTION: to approve resignation, move Ricci, second Hill

DISCUSSION: Nef family offered work that allows Alecia to be stay at home mom.

VOTE: voice vote; all in favor, motion approved

- d. **Other**-None

12. **MISCELLANEOUS**-None

14. FUTURE AGENDA ITEMS AND MEETING DATE

- a. August 12th and 13th/King Salmon; arrive afternoon of the 12th meeting in the PM, 13th is scheduled training with AASB fly home in the PM

Discussion: Mase clarified schedule and Evanoff stated she may not be able to attend.

15. ADJOURNMENT- 10: 20 AM

MOTION: to adjourn the meeting; move Ricci, second Hill

DISCUSSION: None

VOTE: voice vote; all in favor; motion passed

PASSED AND APPROVED THIS _____ DAY OF _____, 2015
BY THE LAKE AND PENINSULA SCHOOL BOARD.

Board President

Board Clerk

**The Lake and Peninsula School District
Regular School Board Meeting Minutes**

*Aug. 12, 2015
King Salmon*

1. CALL TO ORDER

Board President Gerda Kosbruk called the Regular Meeting of the Lake and Peninsula School Board to order at 4:03 PM.

PLEDGE OF ALLEGIANCE-Not Recited

2. ROLL CALL

Roll Call: Stacy Hill, Patty Alsworth, Harry Ricci, Shannon Nanalook-Johnson, Gerda Kosbruk (Absent/Excused: Austin Shangin, Absent/Unexcused: Sue Evanoff)

3. INTRODUCTION OF VISITORS

Ty Mase/Superintendent, Laura Hylton/Business Manager
Amber Kresl/Information Officer, Dave Bennenger/KDLG
Borough: Nathan Hill/Manager, Kate Conely/Clerk, Susan Edwards/Finance Manager

4. APPROVAL OF CONSENT AGENDA ITEMS

a. Previous Minutes:

Motion: to approve May 7th minutes; moved Hill, second Nanalook

Discussion: The wrong minutes were presented for approval. Amber will present June 11th and August 12th minutes to the Board during the Sept. meeting.

Vote: voice vote; all in favor; motion passed

b. Check Registers:

Motion: to approve check registers/Payroll: 40415-40429, Direct Deposits: 14940-15042, General: 93722-93917; moved Alsworth, second Hill

Discussion: Hill asked about the payment to Steppers Construction and Hylton explained the process of reimbursement from the Borough.

Vote: voice vote; all in favor; motion passed

5. ORDERING OF AGENDA

Motion: to approve agenda; moved Nanalook, second Hill

Discussion: No additions at this time.

Vote: voice vote; all in favor; motion passed

6. COMMUNICATIONS

a. Site Reports-None

b. LSAC Minutes-None

c. Correspondence-None

d. Public Comments-None

7. DELEGATIONS

a. Lake and Peninsula Borough-Nathan Hill, Borough Manager

Discussion: *See attached report. Nathan Hill spoke to the current budget issues. The Borough is seeking options for future revenue sources. Much

discussion was had by all parties regarding the topic of bed-guide taxes. These taxes are intended to target those individuals traveling through each summer, not the local Lake and Peninsula Regional residents. No decisions have been made at this time; this was simply a presentation of possible options. The board would like to be included in future collaborative strategic planning meetings with the Borough.

- b. **LSAC Representative**-None
- c. **Student Report**-None
- d. **Principal/Head Teacher**-None

8. REPORTS-

- a. **School Board Committee Reports**-None
- b. **Superintendent's Report**- Mase presented his attached report. He discussed the possible increase of minimum student numbers for opening of schools and how it may affect our district. Mase spoke to the proactive measures that are taking place.
Discussion: Members discussed the ramifications of this legislation if it were to pass. Alsworth asked about the teacher reactions to newly implemented insurance plan. Nanalook questioned the new counselor intern for PTH. Mase spoke to both.
- c. **Facilities/Maintenance Report**-None
- d. **Curriculum Report**- None
- e. **Technology Report**- None
- f. **Activities Report**-None
- g. **Financial Report**- Hylton spoke to her attached report and the recent audit.
- h. **Special Education Report**-None
- i. **Assessment**-None
- j. **Shining Stars**-None
- k. **Other-Preschool**- None

9. UNFINISHED BUISINESS-None

10. EXECUTIVE SESSION-Small Schools: Student Counts

Begin-5:41 PM

Motion: to begin executive session; moved Nanalook, second Hill

End-6:12 PM

Motion: to end executive session; moved Ricci, second Hill

Discussion: No decisions were made during executive session.

11. NEW BUSINESS

- a. **Resolution 16-01: AFHC Grant**-
Motion: to approve Resolution 16-01; moved Hill, second Nanalook
Discussion: none
Vote: voice vote; all in favor; motion passed
- b. **Resolution 16-02: BBBSD Cooperative SVCS**-
Motion: to approve the Resolution 16-02; moved Ricci, second Alsworth
Discussion: none

Vote: voice vote; all in favor; motion passed

c. Possible School Closure-Egegik

Motion: to approve the closure of Egegik School; move Alsworth, second Ricci

Discussion: Alsworth stated that “this is the worst thing they have to do” as school board members. Nanalook stated that the board looked all available options and state laws pertaining to this difficult decision. Alsworth wanted to make sure that the district offers necessary support for the remaining students. Mase agreed to provide services. Kosbruk spoke to the Board’s communication efforts that were made prior to the final decision on this day.

Vote: voice vote; all in favor; motion passed

12. PERSONNEL

a. Certified Contract Approval

Mary/Katie Walker	(PTH) Elementary
Samantha Davis	(PTH) Elementary
Chris Jencks (.5)	(PIP) Generalist

b. Certified Contract Adjustment

Kirsten Buckmaster	(PTH) Head-Teacher
Laura Morris	(PIP) Head-Teacher

c. Resignations-None

d. Other-None

Motion: to approve contract approvals and adjustments; moved Ricci, second Hill

Discussion: none

Vote: Roll Call; Alsworth/Yes, Hill/Yes, Ricci/Yes, Nanalook/Yes, Kosbruk/Yes

12. MISCELLANEOUS-None

14. FUTURE AGENDA ITEMS AND MEETING DATE

- a. September 17: King Salmon
- b. September 12-13: AASB Fall Academy-Anchorage

15. ADJOURNMENT-6:30 PM

Motion: to adjourn the meeting; move Hill, second Alsworth

Discussion: None

Vote: voice vote; all in favor; motion passed

PASSED AND APPROVED THIS ____ DAY OF _____, 2015
BY THE LAKE AND PENINSULA SCHOOL BOARD.

Board President

Board Clerk

Perryville School Monthly Site Report

To: Ty Mase, Superintendent

From: Lindsey Moore, Head Teacher PVL

Date: 08/28/2015

The weather has been beautiful and warm down in Perryville. Having this amazing weather made a great start to the school year! We were able to do many activities outside and will continue to take advantage of our picturesque village!

Outstanding Activities or Events: The beginning of the year has started off well. This year, we as teachers, collaborated and came up with whole-school team building, safety awareness, and anti bullying activities for the entire first week. I am happy to report that all the children enjoyed these activities and still have smiles on their faces. We believe and hope that these exercises will help set a positive tone for the school year. See pictures of our beach excursion below!

LSAC Activity: Still no LSAC, sadly to report.

9

Personnel: Same crew as last year! We are all glad to be back!

Personal/Social/Health: A nurse practitioner from the Bay was able to fly down and complete school physicals. All 7th-12th grade students are ready and approved for sports/activities.

Curriculum and Technology: We are short some laptops but thanks to Joe and the technology team we shouldn't be short for long!

Facility/Maintenance: Everything seems to be up and running smoothly! Thanks to Carl for coming out and making adjustments where needed.

Eagle Population: We have 25 eagles in our nest!

Early Site Release Notes: All of the teachers in PVL agree...we really found the August inservice to be beneficial and accommodating to teacher's schedules. Bill has done a fantastic job planning and coordinating the early release and inservices. Keep it up Bill!



Monthly Site Report

Site: Meshik School..... **To:** Amber Kresl
Month: August..... **From:** Kirsten Buckmaster

OUTSTANDING ACTIVITIES OR EVENTS:

Meshik school is celebrating Academic August. During this month we have focused our morning meetings on learning and embracing a positive school atmosphere. Meshik students participated in the Salmon Project in cooperation with the Native Village of Port Heiden. Students learned about the life cycle of salmon and then explored local rivers and streams to mark the places where baby salmon live.



Monthly Site Report

Site: Meshik School..... **To:** Amber Kresl
Month: August..... **From:** Kirsten Buckmaster
PERSONNEL:

Meshik school is excited to have 3 new staff members join the team. Ms. Samantha Davis is a new hire from New Jersey who is returning to LPSD after a positive tutoring experience in Levelock. Ms. Katie Walker is a new hire from Pennsylvania. She is joining us as an elementary teacher and with her initiative and work ethic has already proven to be a very valuable member of the team. Lastly, we have Mr. Tim Welch joining the Wolves as a counseling intern under the direction of Ms. Kasie Luke. We are also lucky that he brought his wife and beautiful baby!

PERSONAL/SOCIAL/HEALTH:

Many families in the village are out of town on vacation. The village welcomed 3 little pigs. We call their pen "Pork Heiden." The school also hosted a Back-to-School Potluck on August 25th.

STANDARDS BASED SYSTEM:

Some of our high school students have been able to take advantage of the SBS and are looking at college credit bearing courses available online. They hope to get a head start on their post-secondary education by utilizing the opportunities available in LPSD.

CURRICULUM PROGRESS:

The elementary students are doing a novel study of Because of Winn Dixie. The students are making great connections with the characters because most of them understand the joys and burdens of dog ownership. The upper elementary and secondary classes have also planted many herbs and flowers and are just beginning to see the fruits of their labors.

TECHNOLOGY PROGRESS:

The secondary students are learning to plan and produce videos using storyboards, scripts, soundtracks, camera angles, and special effects. We are still waiting on a replacement for a broken smartboard in one of the elementary classrooms. The teachers have done a nice job of adapting their instruction to the "old fashioned ways."

Monthly Site Report

Site: Meshik School..... To: Amber Kresl

Month: August..... From: Kirsten Buckmaster

FACILITY UPDATE:

LPSD's own Tim McDermott made a special appearance in PTH to look at the water system and to take additional water samples. We continue to monitor the water quality closely and hope for a solution that is affordable, meets regulations, and is aesthetically pleasing.

LSAC ACTIVITY:

Port Heiden LSAC will hold its first meeting in the beginning of September, where it will be filling one vacancy.

VOLUNTEER REPORT:

The parents have been great to volunteer while our cook has been out of the village. We are also working with some of our students to organize a school service project.

TRIPS PLANNED:

None to date.

PUPIL ATTENDANCE:

Our attendance has been low due to family vacations at the end of summer and two families being out on maternity leave. We anticipate our numbers to rise considerably by the beginning of September.

(NEW) EARLY RELEASE NOTES:

OTHER:

Chignik Bay School

August

Site Report

TO: Ty Mase, Superintendent
FROM: Jerry Fisher, Head Teacher
DATE: August 28, 2015

LSAC ACTIVITY: No LSAC Meeting this month.

OUTSTANDING ACTIVITIES OR EVENTS:

- The Students and staff had lunch on the Ferry, a tradition here in Chignik Bay. The Ferry Lunch brings the community together for a meal outside of school. Lunch on the ferry is a bit hectic, but worth the time.



Getting ready for lunch on the ferry

- Had a couple of birthday parties already this year: Ethan and Riley are now a year older. Birthday parties are always a lot of fun and a great way for us to get out and visit with parents and the rest of the community

FACILITY UPDATE:

- The facility needed a bit of cleaning when we returned this year due to not having a fulltime at the end of last year.
- The only problems we had coming back to the building was getting the Internet up and running.
-



Minnie working with Riley

EARLY RELEASE AGENDA NOTES:

This month's early release was assigned to site issues and working through Safe School classes.



Daily reading time

ENROLLMENT:

We currently have 14 students enrolled +1 Pre-school student who will start next month. Over the next few weeks we are sure to lose a few students, but we are looking at a solid 10 students for the count in October.

SCHOOL TRIP:

No school trips planned at this time.

PERSONNEL

- Principal Kitza Durkop comes in the 28th for a site visit.
- Mr. and Mrs. Koutsky are with us this year. This will be Mr. Koutsky's first year with the district, The students have already taken to him and he is making connections with them. His science classes are often the topic of discussion between students.
- Alana Anderson has been working with us for the past few weeks filling in for the custodial position. She will also be our Pre-school teacher.
- Kirilana will be returning to the custodial position this year.
- Sandy will once again be our cook this year. Sandy always makes lunchtime special and we are thankful that she stayed on as our cook.
- Minnie has been working these past weeks as a teacher aid. She has fit in really well and has been a tremendous help in the classroom.

Nondalton School Monthly Site Report August, 2015

TO: Ty Mase, Superintendent
FROM: Ed Cox, Principal
DATE: 8/31/15

OUTSTANDING ACTIVITIES OR EVENTS:

LSAC ACTIVITY:

- The first LSAC meeting for this year is set for Friday, September 4.

PERSONNEL:

- All certified and classified positions are presently filled. I expect the pre-school aide to resign soon. She has a newborn baby and is saying she would like to stay home to care for the baby.

PERSONAL/SOCIAL/HEALTH:

- Child Find health screening, and dental exams will take place the week of Sept. 1-4. H

STANDARDS BASED SYSTEM:

- Student snapshots have been updated to reflect Common Core requirements. Instruction and student classroom assignments are set to meet student levels and educational need.

TECHNOLOGY PROGRESS:

- The required numbers of student computers are on site and available for student use. All enrolled students and parents have signed the internet use agreement.

CURRICULUM PROGRESS:

- Students are grouped by subject and level. Interventions are in place for identified students.

FACILITY UPDATE:

- The school was clean and in great shape for the 1st school day.
- There are no major maintenance issues.

OTHER:

EARLY RELEASE:

- 8/21 – Student groups, data review & interventions
- 8/28 – Safe Schools training

ATTENDANCE:

- Nondalton currently has 33 students enrolled in grades K-12, plus 3 in pre-school.
- Attendance percentage:
 - August – 86%

Newhalen School August Site Report

TO: Ty Mase, Superintendent

FROM: Ed Lester, Principal

DATE: 8/28/15

OUTSTANDING ACTIVITIES OR EVENTS:

- The entire school went berry picking as a service project. All the berries picked will be given to select community members.
- The new gym expansion continues. The staff, students, and parents continue to be resilient in their efforts. We are all so thankful and excited to see the finished results.
- The City of Newhalen donated some back to school supplies, bought coffee for the entire staff the first day back, and purchased some snacks for the school.

LSAC ACTIVITY: LSAC did not meet this month, but did host the Back to School potluck on August 17. We will be holding elections in October for seat A (currently held by Maxine Wassillie) and seat D (currently open). Newhalen LSAC members are: Maxine Wassillie, Margie Olympic, Anna Lamont, and Dawn Wassillie.

PERSONNEL: We are excited for Derek Luke to return. His energy is a refreshing way to start the new school year.



Ed Lester – Principal Shelby Brunn – K/1
Staci Anelon – 2/3 Mary Janti – 4/5
Kate Cornell, Derek Luke, and Jon Brunn 6th through 12th
Bob Rychnovsky – SPED services

PERSONAL/SOCIAL/HEALTH:

The public health nurse will be here September 8-11 doing child find. Bristol Bay Development Workforce visited the Newhalen/Iliamna area August 24-28.

CURRICULUM PROGRESS:

Jumping back into LPSD materials with great district in-services. Derek Luke is doing a wonderful job setting online supplemental programs.

VOLUNTEER REPORT:

Tim Anelon from Iliamna Village Council helped out driving students to go berry picking for a school service project.

TRIPS PLANNED:

Greg Zackar will be representing us in Dillingham for the meeting with President Obama September 1-2.

PUPIL ATTENDANCE:

INNEC Board of Directors reapproved the attendance incentive for the students of Iliamna, Newhalen, and Nondalton. Each day the students are on time and present, they earn 25 cents a day for their family in credit for electricity. This is the 3rd year of this wonderful partnership. Our enrollment for 2015/2016
P3/P4 (anticipated): 14 students
K-12: 51 students
TOTAL: 65 Students

FACILITY UPDATE:

We are ~~Holy whole~~ Holy whole and excited for the progress of the new gym!!



The exterior of the new gym addition taken on 9/1/2015



Interior shots of the old and new parts of the gym.



Our students are striving, being flexible and resilient with this whole process. We have transformed our library into a temporary lunch room/PE room/indoor recess room/etc. Steppers put up a safety fence between the playground and construction area.

TECHNOLOGY: Newhalen School has SMART boards in most of the classrooms. In one of them a Vivitek board is being used is working GREAT!

EARLY RELEASE AGENDA NOTES:

Early release time has been used for our CIPA training. We also used time to review our data gathering tools.



We are adding Viking Vickles to our board already! This year each Vickle will have the reason it was given to our students written on it. Community members enjoy reading about our positive behavior!

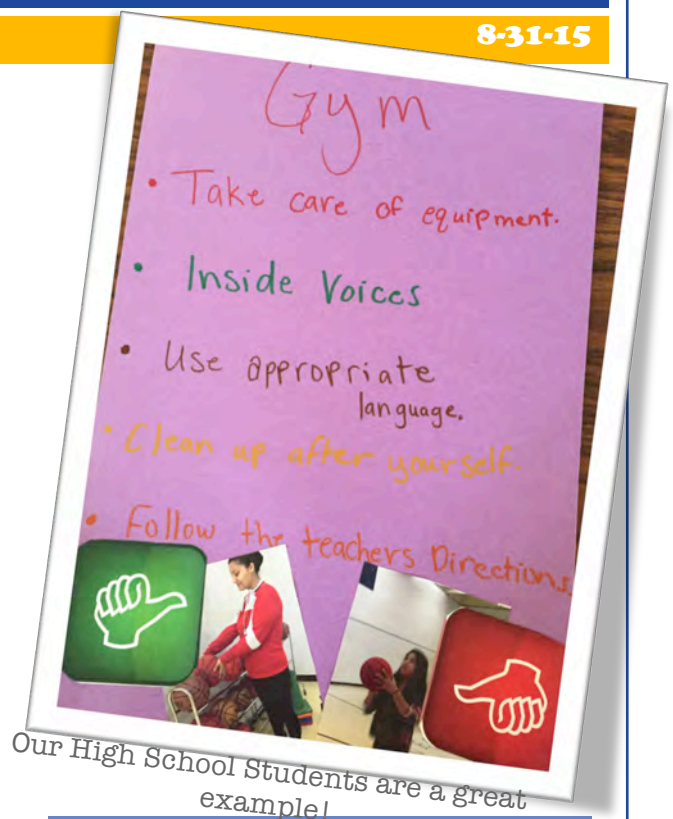
Levelock Site Report

From: Catherine Pusch- Principal/Teacher

8-31-15

Outstanding Events and Activities

We started this year out focusing on being safe, responsible and respectful in all areas of the school. Our elementary students practiced in the library, gym, lunchroom and classrooms. Our high school and middle school students made posters for each area of the school to help the younger students remember how to be safe, responsible and respectful. They are awesome!



Our High School Students are a great example!

Attendance

We have 22 students currently enrolled k-12th. Our attendance rate this month was 94%. 18 students had perfect attendance. WAY TO GO VIVKINGS!



Standards Based System

Most of our students are already working on standards. The middle/high school took apart several different types of computers and donated phones to look at the components to meet some of their technology standards.

Curriculum Progress

Over the last two weeks students and teachers enjoyed coming back to school and learning all the expectations for their classroom. We are currently reviewing and identifying areas of strength and weakness.

Technology Progress

We are excited to have received a Smartboard from Tanalian School and are excited to have that installed in our high school room. All of our 1to1 computers are here and being used. We are waiting for 2 more Macs Mini's for our elementary classrooms.

Personal/ Social/ Health

The public health nurse is scheduled to be in town to do TB testing early in October.

Personnel

All positions in Levelock are now filled. We would like to welcome the following staff to our team.

Glendora Nelson- Cook Chadlin Washington- Aide

Myrtle Anelon- Custodian

April Apokedok- Pre-school

Early Release Notes

Aug 21- Site based-scheduling adjustments and set up of interventions (IXL, Alex, Read live).

Aug 28- Site based-Discussed PBIS lesson plans and leveling of new students.



Virtual Fieldtrip to Africa-Lion Masks



Map Reading Skills

Facility Update

Thank you to Tim and his crews for getting the school in great shape for the first day. Because we were without a custodian, a cleaning crew came in this weekend and the building is in great shape once again.

LSAC Activity

Our first LSAC meeting will be held on Wednesday, September 2.

Volunteer Report

Parents have been frequent visitors to our classroom as school got started.

Our student Government will be holding a bake sale in September and many parents have already volunteered to bake for the event.

Trips Planned

Our student government is beginning to plan a trip for the end of the school year. They are looking at several options including a trip to Denali National Park. Fundraising efforts will begin on September 11, with a bake sale at back to school night!

Monthly Site Report
Site: Pilot Point
Month: August

To: Ty Mase, Superintendent

From: Laura Morris
Date: 28 August 2015

Outstanding Activities or Events:

We have been very busy since returning to Pilot Point. The first week we had numerous professional development classes and many visitors from the community. We are so happy to be back and see all the familiar faces. The students were very excited to begin school and could hardly wait for the first day. The first two weeks instructing the students has flown by and we are amazed that September is only a few days away.

Personnel:

We have returning staff this year and there has been a great sharing of information and assistance. Kitza Durkop is Pilot Point's Principal. Laura Morris and Chris Jencks are the teachers. We are in luck to have both Al Evanoff returning to cook for the school; and to have Debbie Matson returning as custodian.

Personal/Social/Health:

It has been an exciting month here in Pilot Point. The teachers have been very busy and have been involved in berry picking, bird watching and a birthday party already. We appreciated how wonderful the community has been in welcoming us back. We are all mostly healthy this year, with only a couple of the students having a bit of coughing.

Technology Progress

The teacher computers came shortly after arrival; and we were thrilled to have Mr. Stark here to assist us with any questions pertaining to curriculum and technology. Student computers aren't at the school site as of today, but should be here any time.

Facility Update:

Carl arrived the same day as the teachers and took care of several small maintenance issues. Thanks to Carl we didn't have a single concern regarding maintenance.

LSAC Activity:

We haven't had a LSAC meeting; however, we will have a LSAC meeting on September 14, 2015.

Volunteer Report:

Lavada O Domin presented a class about recycling both aluminum and tin cans. She gave a nice presentation and encourages the students and staff to recycle. The students really enjoyed the presentation and asked to make posters to place in key areas around the village.

Trips Planned:

Michael Etuckmelra will have a wonderful trip the first couple of days in September. We are excited for him to come back and share his experience with us!

Pupil Attendance:

Attendance has been pretty good, with only a few students absent or late. The adjustment from a summer schedule to a school schedule can be difficult and we are optimistic that this will improve.

Tanalian School at Port Alsworth

August 2015 Site Report

**TO: LPSD School Board, Superintendent Ty Mase
Tanalian LSAC**

FROM SITE ADMINISTRATOR: Nate Davis, Principal

DATE: September 1, 2015

OUTSTANDING ACTIVITIES OR EVENTS:

- **AN ATTITUDE OF GRATITUDE!** August 18, the First Day of School, was also the first day in our beautiful new building, and the official Ribbon-Cutting Ceremony and BBQ. We appreciate all the volunteers who made this possible and are so grateful for all the board and staff members, Mayor Glen Alsworth, Commissioner Mike Hanley, Superintendent Ty Mase, and other dignitaries who made it a priority to join us.



Students play with plastic scissors at Ribbon-Cutting



Famous Grillers make for a great BBQ

LSAC ACTIVITY:

- LSAC meets regularly the first Tuesday of each month, with our first meeting scheduled for Tuesday, September 1.

PERSONNEL:

- Welcome to our new PTA Teachers: Cameron Metzgar (MS Language Arts & Social Studies), Nicole Metzgar (HS Language Arts and Social Studies), Branden Hummel (HS Math & Science).
- Welcome Back to our PTA veteran Teachers & Support Staff: Matthew Grossmann (MS Math & Science), Abigail Wells (K-2), Asha Brown (3rd-5th), Kathy Van Dusen (Special Education), Alison Fowler (Pre-School), Kris Alsworth (FAMILY Grant), Lisa Rivas (Cook), Patty Nabinger (Secretary), Shane Mullins (Maintenance/Custodial), Brandey Voran (Classroom/PE Aide), Debby Lye (Classroom Aide), Sherri Davis (Classroom Aide), Jesse Van Dusen (Custodial)

PERSONAL/SOCIAL/HEALTH:

- Attitudes are great and morale is strong. Matthew and Rachel Grossmann are expecting a baby in October!
- With 8 teacher children under the age of 8 running around teacher housing, there seems to be great energy and a sense of community developing between teacher families.



Miss Brown and her delightful students in their new classroom!

STANDARDS-BASED SYSTEM:

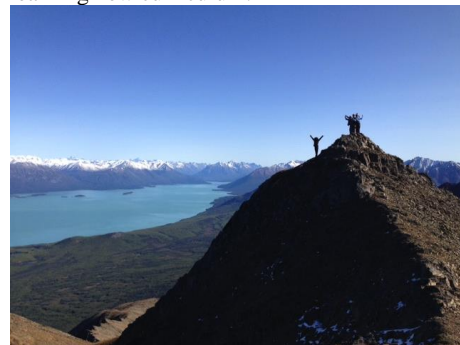
- The first couple of weeks have seen large amounts of time and energy spent leveling students and calibrating standards.

TECHNOLOGY PROGRESS:

- Kudos to Sam Rigby. He has spent several days and two long weekends (with short nights) getting us up and running. High praise to Sam Rigby. He set up dozens of teacher and student computers and smartboards, stabilized our wifi, trained teachers, trouble shot dozens of issues, mounted our gym projector, set up copiers and printers, and encouraged us all with his quiet demeanor and can-do attitude. Kudos to Sam!

CURRICULUM PROGRESS:

- Teachers are jumping in, refreshing old curriculum and learning new curriculum.



High school students peak Tanalian Mtn. in their search for knowledge to complete reading, writing, and science standards.

FACILITY UPDATE:

- School is beautiful, spacious, well-lit, clean, and functional beyond expectations. Just a few minor punch-list items are left and some getting punched each day.

TRIPS PLANNED:

- XC Running Team to the ACS and Palmer Invitational XC Meets this weekend. HS Choir planning to sing at the Superintendents Retreat in King Salmon in September. LPSD SG President, Marisa Olsen, set to join LPSD delegation to Dillingham to host President Barack Obama.

VOLUNTEER REPORT:

- Several people volunteered to help us move out of storage and into the new building. Though some were paid, we really appreciate all who joined the fray and helped us through the mayhem.

PUPIL ATTENDANCE:

PROFESSIONAL DEVELOPMENT:

- LPSD-led Inservices as scheduled and assigned, covering many different topics in recent days. Onsite PD time spent on Q/A and brainstorming sessions figuring out the details, assignments, nuances, and policies to govern our beautiful new spaces and getting the year started with our students.

Kokhanok School

August 2015 Site Report

AUGUST BIRTHDAYS-CELEBRATION



TO: LPSD School Board
Superintendent Ty Mase
Kokhanok LSAC

FROM SITE ADMINISTRATORS: Nate Davis, Principal,
and Linda Richter, Head Teacher

DATE: September 1, 2015

OUTSTANDING ACTIVITIES OR EVENTS:

- The school was notified that a 3-year grant was awarded to the community to train students and recent graduates how to operate wind turbines and run a public electric utility. Details to come as we are informed.

LSAC ACTIVITY:

- LSAC supported Mrs. Richter, to 1) only allow high school students to leave for lunch, 2) help celebrate student and community birthdays at a school-hosted birthday party at the end of each month, and 3) hold children to a higher standard of learning.
- LSAC, staff, and students will be asked to give guidance to administration on how to re-allocate \$21K that was originally raised to support 5-man basketball many years ago. Approval has been granted by District Office to pursue other worthy causes. Some ideas already expressed by staff, students, or community: a) new playground equipment, b) new library books, c) an educational trip or extensive field trip, or d) replace the outdoor court. Other ideas are still being solicited.

PERSONNEL:

- Welcome to our new Kokhanok Teachers: Jordan Pufka (English & Social Studies), Jesse Davis (Math & Science), Kylie Amatuzzi (Special Education), Linda Richter (Head Teacher/Tutoring), Ronne Richter (District Maintenance).
- Welcome Back to our Kokhanok veteran Teachers & Support Staff: Kelsey White (Elementary), Cara Pellegrino (Primary), Brittany Rush (Pre-School/Sped), Matrona Eknaty (Cook), Sonia Delkittie (Sped), Johnny Mike (Bus Driver/Custodian), Moses Mike (Aide), Janessa Woods (Aide), Leonard Cobb (Bus Driver/Custodian), and Irene Wilson (Support Services).

PERSONAL/SOCIAL/HEALTH:

- There is great energy and attentiveness by teachers and students to start the year.
- Teachers have introduced a Morning Assembly to help get the day started right. During this time, students say the Pledge, record attendance, hear announcements, and then participate in a great learning activity in reading, writing, or math before beginning normal classes for the day. [Pictured-Morning Assembly](#)



STANDARDS-BASED SYSTEM:

- The first couple of weeks have seen large amounts of time and energy spent leveling students and calibrating standards.

TECHNOLOGY PROGRESS: [Pictured below-The Washing Machine](#)

- All systems go, except for normal hiccups.



CURRICULUM PROGRESS:

- Teachers are jumping in, refreshing old curriculum and learning new curriculum. [Pictured below-Problem Solving-Alex & Smitka](#)



FACILITY UPDATE:

- School is in good condition and well-cleaned. Minor repairs to improve safety were made to the outdoor basketball court over the summer. [Pictured below-Blob Tag-Gunnar & Camilla](#)



TRIPS PLANNED:

VOLUNTEER REPORT:

- There has been great volunteer help from students, staff, and community to help get the year started, to switch the Pre-School and Primary classrooms, and to get proper supervision before school and after school gym nights.

PUPIL ATTENDANCE: Two new students just arrived.

PROFESSIONAL DEVELOPMENT:

- Participated in LPSD-led Inservices as scheduled and assigned, covering many different topics in recent days. Onsite PD time spent on Q/A and brainstorming sessions figuring out the details, schedules, and assignments for new teachers to Level students.

Chignik Lake School
Monthly Site Report
For
September, 2015

To: Amber Kresl
From: Principal Joe Ward

Outstanding Events or Activities:

Chignik Lake School began the year with eleven K12 students enrolled. The public health nurse, Karrin Parker, came to Chignik Lake making sure everyone's shot records were up-to-date and performing health screening. All students participated.

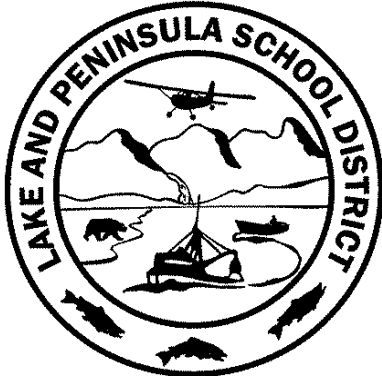
LSAC:

The Chignik Lake LSAC plans to meet Sept. 17, 2015.

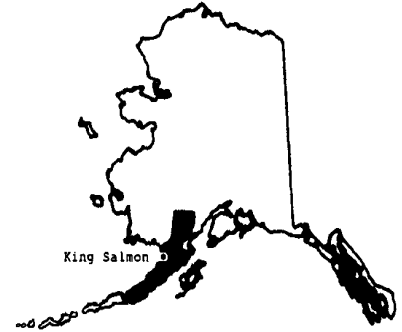
Attendance

With one student enrolling on the 19th, all eleven students maintained perfect attendance for the Month of August.

A family with two students plans to travel during the month of October, bringing our count down to 9 during this crucial month. However, another family plans to have their niece transfer from another school during the count period allowing us to maintain an Average Daily Attendance of 10 during count.



THE
LAKE AND PENINSULA
SCHOOL DISTRICT
101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907)
246-4473



August 21, 2015

Michael Hanley, Commissioner of Education
Alaska Department of Education and Early Development
801 West Tenth Street, Suite 200
Post Office Box 110500
Juneau, Alaska 99811-0500

Dear Commissioner,

Pursuant to 4 AAC 05.900, please be advised that the Lake and Peninsula Board of Education has approved the closure of Egegik School for the 2015/2016 school year. As required, written notice was provided by the district to each student's parent/guardian (see attached letter). The notice was sent home and also sent to the City and Village Councils for public posting. Community meetings have been held and each parent has been personally contacted by myself.

Board action on the closure of Egegik School was taken on August 12, 2015 (see agenda item and board minutes). A review and approval of the Egegik School closure by the Alaska Department of Education and Early Development is hereby requested. Your attention to this request is very much appreciated.

Sincerely,

Ty Mase, Superintendent

Enclosures:
Egegik School Closure Plan
Egegik Parent Letter / Public Notice
LPSD Board Agenda and Minutes
Egegik Sustainability Plan and Intent to Enroll Forms



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Education
and Early Development**

OFFICE OF THE COMMISSIONER

801 W 10th Street, Suite 200
P.O. Box 110500
Juneau, Alaska 99811-0500
Main: 907.465.2800
Fax: 907.465.4156

September 1, 2015

Ty Mase, Superintendent
Lake & Peninsula School District
PO Box 498
King Salmon, AK 99613

Dear Mr. Mase:

Thank you for the letter received on August 24, 2015 regarding the school closure in the Lake & Peninsula School District.

In accordance with AS 14.14.120 and 4 AAC 05.090, the Department of Education & Early Development accepts the district's request for the closure of the Egegik School due to the declining enrollment. The department appreciates the district's efforts to work in cooperation with the families of the community in preparation for the closure.

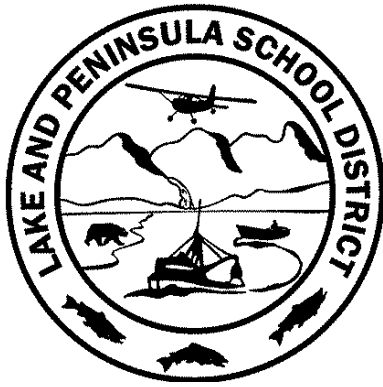
Your commitment to quality education for the children of Alaska is greatly appreciated.

Sincerely,

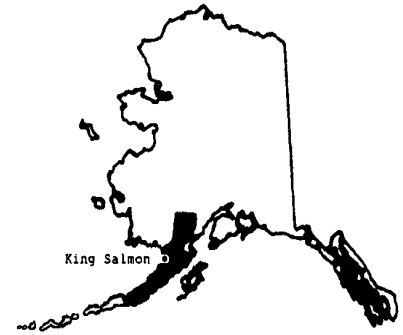
A handwritten signature in cursive script that reads "Mike Hanley".

Mike Hanley
Commissioner

cc: Mindy Lobaugh, School Finance Specialist II



THE
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101 Jensen Drive
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246-4473



August 21, 2015

Egegik Community Member,

It is with much regret that I have to inform you that the Lake and Peninsula School District will be closing the Egegik School. With declining enrollment the school fell below the required ten students for the District to receive funding. These numbers are based on the student count as of August 10, 2015.

As a result of the loss of funding, the Board has directed administration to proceed with closing the Egegik School. It is the wish of the Board and administration that this is not a permanent closure. We will close the school but will only remove those items that could be damaged with winter temperatures.

LPSD's process for reopening schools closed due to low enrollment starts in the spring. If the District is confident that ten students will be present in October, then this issue will appear on the April or May School Board agenda and the Board will decide if the school will be reopened in August. If ten students are in the village in the Fall of 2016, the reopening of the school will be put on the next Board agenda.

Next Steps - Egegik School Closure / Home School Transition

August 13 – Board Action to Close the School

August 21 - School Closure plan will be submitted to the Department of Education

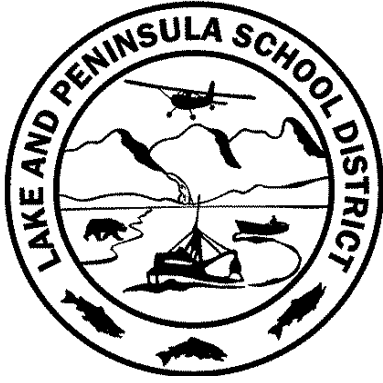
August 21 – Ongoing support of Egegik students through LPSD's Correspondence Program or boarding possibilities.

September 1 – LPSD Maintenance to begin preparations for warm storage

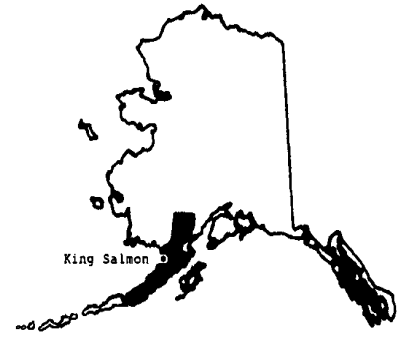
I hope that this letter helps clarify some of the district's actions. I realize that this is a tough time for the village and I want to convey that the district is open to all questions that you might have. It is our goal to work together to make this transition as smooth as possible and also immediately begin looking at what next year will look like.

Sincerely,

Ty Mase, Superintendent



THE
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101 Jensen Drive
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246-4473



September 4, 2015

Greetings from King Salmon,

It is hard to believe fall is here (27 degrees the other morning in King Salmon) and our schools are in full swing. I am pleased to report we are off to a great start with our first several weeks running smoothly.

While things are going well in LPSD (scores are up, kids are happy and teachers are staying longer) something is still missing, culture in our schools. We have wonderful teachers, but very few are from the region and asking them to teach culture in the classroom would be a stretch. As we begin the year, I want to extend an invite to our community members to become actively involved within our schools, especially when sharing cultural opportunities.

Very few students will remember making maps in Social Studies but they will never forget having the opportunity to skin, flesh and stretch a locally caught beaver! Berry picking, skin sewing, carving, all have a place in our classrooms and we need your help. A great example can be seen in the following YouTube video:

<https://www.youtube.com/watch?v=T47jabErF-c>

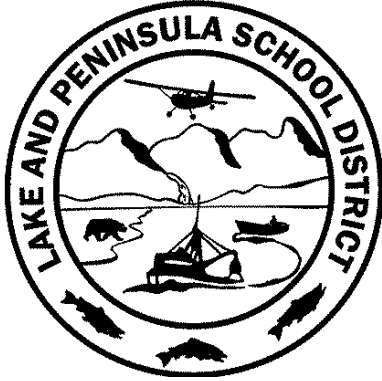
An elder in Anaktuvuk Pass asked if he could bring a caribou to the high school to share skinning techniques with the students. As you can see from the video, the experience was priceless. Locally taught lessons such as these can easily become relevant additions within reading, writing, math, and science classes.

As always the doors are open and we hope you stop by your school to see what is happening in the classrooms. I know how busy things can get but I do hope you take the opportunity to share your culture and talents and be a part of the memories made at your school.

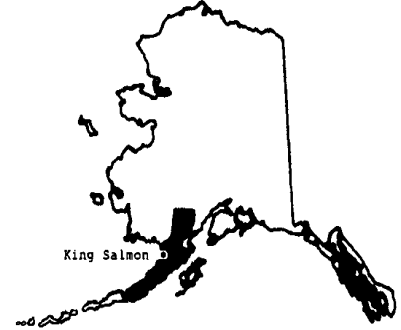
I look forward to another great year!

Sincerely,

Ty Mase



THE
 LAKE AND PENINSULA
 SCHOOL DISTRICT
 101 Jensen Drive
 P.O. Box 498
 King Salmon, Alaska 99613
 Phone (907) 246-4280 / Fax (907) 246-4473



Date: September 4, 2015
To: Lake and Peninsula Assembly Members
From: Ty Mase
Re: Superintendent's Report – September 2015

Lake and Peninsula Borough School District

General Fund FY16 Budget - Final Legislative Appropriation

Revenue: Basically, our revenue calculations changed when the Legislature back-peddled on HB72 – a 16 million dollar reduction to the formula. This calculates to an unanticipated \$110,463 increase in revenue. We anticipated being \$192,607 into reserves but with this change LPSD's budget deficit, it is now estimated at \$93,499.

* State Foundation revenue is an estimate based on closing 1 school and projected student enrollment numbers based on information available during the budget process.

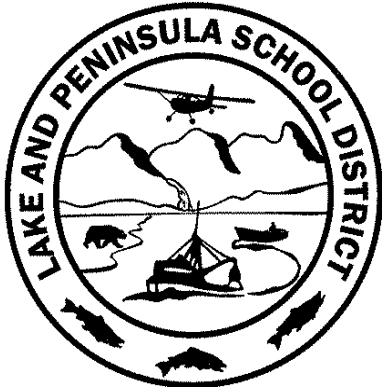
Fund Balance for year ended 6/30/2015 - Understanding the Numbers:

Fund Balances	Genral Fund	Construction	Other Funds	Total
Non-Spendables				
Inventory	\$302,595: Heating Fuel		\$36,624: Food Inventory	\$339,219
Prepays	\$487,333: payments for FY16 expenses comprised mostly of insurance			\$487,333

Restricted				
CTE	\$45,269: CTE monies from the Borough, Denali, BBNC, etc.			\$45,269
Committed				
Student Transportation			\$99,364: purchase and replacement of vehicles	\$99,364
Vehicle Replacement		\$171,556 committed to construction		
Capital Grant and Matches		\$687,722: committed to construction		
Insurance	\$150,000: insurance deductible			\$150,000
Assigned				
Encumbrances	\$2,129,410: E-rate (1.6 million), Service Provider Contracts, etc.			\$2,129,410
Unassigned				
	\$667,261: mostly available, less food service		\$33,892: Food Service	\$633,369
TOTAL FUND BALANCES	\$3,781,868	\$859,278	\$102,096	\$4,743,242

As you can see while we have over 4.7 million in reserves, most is assigned, committed or tied up... **Yellow** represents the monies that we have readily available. So, leaving the construction fund alone for projects and emergencies (septic, water, etc.) we would have between six and seven years of reserves if revenues remain constant. Tapping the construction fund would more than double the projected life of LPSD's reserve. However, this would leave no savings for failed systems or grant matches.

A note on next year's projected revenues... While it is all speculation at this point, it is anticipated that the State's contribution to revenue will greatly decrease (we will not know #s until April or May). If I had to guess, based on conversations with lawmakers, I would say that at a minimum we will be cut \$250,000 to \$500,000 (quite possibly more). Without increased local funding, this would decrease the life of our reserve fund dramatically.



**TWO GREAT DISTRICTS
WORKING
COLLABORATIVELY FOR
KIDS!**

**King Salmon, Alaska 99613
Phone (907) 246-4280 / 246-4225**



September 21, 2015

To Bristol Bay and Lake and Peninsula Parents and Community Members,

We are writing you today to discuss our two districts and our efforts to work more closely together. As many of you are aware, our State is in a tight situation financially, with an approximate 3.5 billion dollar budget deficit. Due to this, there doesn't appear to be any hope for an increase in education funding in the near future. It is no secret that both LPSD and BBBSD are going to be financially challenged as we move forward.

As the State looks for answers and cost savings in education, the words "consolidation" and "regional boarding schools" continue to be heard. As long time neighbors and partners in education, BBBSD and LPSD are trying to stay ahead of this talk with a system of collaboration and cooperation, not consolidation.

Moving forward, there are a few goals we are striving to achieve:

- Maintain our separate identities even while working closely together
- Operate more efficiently to save monies for funding of classrooms and student activities
- Demonstrate to the State that there are other models to consider before consolidation

Currently, our two districts are considered to be at the forefront of this movement and are looked at favorably for our efforts of collaborating more closely. More importantly, politics aside, we stand to save a significant amount of money as we work together in the future. This money can easily be redirected to our classrooms and student activities.

The main objective is to stand strong together to protect what is important in each individual district – the children. We ask for your support and understanding as we move forward. If we can answer any of your questions, please feel at liberty to contact us.

Respectfully,

Bill Hill, Superintendent
Bristol Bay Borough School District

Ty Mase, Superintendent
Lake and Peninsula School District

8-16-15

To the Lake and Peninsula School Board members and the Lake and Peninsula Borough Assembly members,

My name is Nicky Anelon, I am life long residence of Newhalen, with exception to several periods of time in which I served in the US Navy and I lived briefly in Washington State and Bethel, Alaska.

This letter to you is to voice my concern about the large multi-million dollar gym expansion project at Newhalen School. This project was made possible by the approval as a bond by the voting public of the Lake and Pen Borough.

When the project was slated to begin this summer, I applied and submitted my resume to work on this project in the early spring. I know there were several others who did the same. I heard nothing back from the General Contractor, Steppers Construction throughout the spring and early summer, so I called them about when I might begin work on the project in early June. I was told at that time that there would be no local hire on this project.

I strongly feel this is absolutely unfair. We have a high number of unemployed community members here in Newhalen, as well as the surrounding villages, like Kokhanok and Nondalton. I just learned on July 8th that Steppers finally hired one local community member. I guess one is better than none, but still, the magnitude of the project is immense, and the opportunity is right here in our community.

I worked for the Yukon Kuskokwim Health Corporation for ten years. I started off as a carpenter and worked my way up to Director of Construction. This Corporation serves over 56 villages in that area. With all the projects coming into the YK Delta area, we hired 90% local hire. Why? 1. To help boost and support the local economy; 2. Our employees lived right there in the villages, a cost savings to us; 3. Being employed makes people proud to support their families. Local hire is critical in any community. It is simply the right thing to do.

I know just as much as anyone else that our village population rates are dropping, and this in turn does affect our school enrollment numbers. Jobs in Newhalen, and other villages are few and far between, all the while the cost of living continues to soar to astronomical heights. I don't blame our younger generation of families for moving out of our communities to make a living for themselves and their families.

Isn't it a goal of any school district to have their students to be prepared, productive citizens? Wouldn't you want to see your graduated students coming back and working on projects such as this? Seeing them with the confidence and knowledge to take on multi-million dollar projects such as this? This would have a prime opportunity to have students working on this project as an intern, laborer, or anything to get first hand experience.

I would like to see the Board be more proactive about local hire, and demand that it happens on all future projects within the District. In my experience of Construction Manager, the school board or your bidding department MUST state in the contract when the bid goes out initially, a percentage of local hire must be stated in a clause. It is your given right and responsibility to ensure that happens. If this clause is omitted, then the contractor does not have to hire any locals, as in the Newhalen Gym Expanse project. Again, why wouldn't we want to help support the families of our school children in our District?

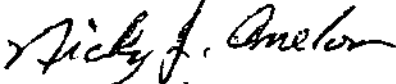
I am aware that all schools and their teacher housing units, etc need continual upkeep and maintenance. My question is, when and where are these summer maintenance jobs posted? I don't think its fair that certain school employees get the first hand knowledge of available jobs when in fact they already have full time jobs with the District throughout the winter months, and then also have a job through out the summer months as well. Again, my point is to help "spread the wealth", give families a financial leg up so that they are not forced to move out of our communities. We all know that communities truly do support our schools and without a stable local economy, this won't always be the case.

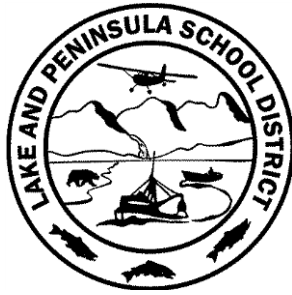
I recently got my general contractors license and my goal is to eventually hire all locals because I believe we do have a reliable, and

capable work force within our people. This is my contribution back to the future of rural Alaska and doing what I feel is the right thing to do, empowering and validating our people, and providing jobs when available.

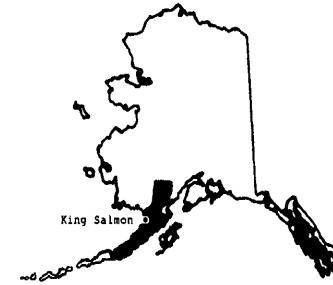
Thank you for taking the time to read this letter. Please feel free to contact me if you have any questions or concerns.

Sincerely,


Nicky J. Anelon



**THE
 LAKE AND PENINSULA
 SCHOOL DISTRICT**
 101 Jensen Drive
 P.O. Box 498
 King Salmon, Alaska 99613
 Phone (907) 246-4280 / Fax (907) 246-4473



Date: September 9, 2015
To: Lake and Peninsula School Board
From: Ty Mase
Re: Superintendent's Report - September 2015

I. STUDENT NUMBERS FOR AUGUST 2015

Student Numbers as of 08-30-15																		36 K-SS Total	
	P3	P4	KG	1	2	3	4	5	6	7	8	9	10	11	12	13	14		
BAY			2	1	2	1	1		2	1	1		1		2			14	
IGI			2	2	2	1	2	3	2		1	1	2	1	1			20	
KHK			4	7		2	1	3	2	1	1	1						23	
LAG			1	2		4	1		2	1			2		1			14	
LAK			2			1	1		3	2	1		1					11	
LEV			3	1	5	1	3	2	2		1	1	1		2	1		23	
LHS								1			1	1	2		3	1		9	
NEW			6	3	6	2	5	5	2	4	1	4	2	5	5		1	51	
NON			3	3		3	3	4	3	1	4	3	2	2	1		1	33	
PIP				1	1	1	3	3		1	1		1		1			13	
PTA			4	2	3	3	3	4	5	6	7	3	5	5	6			56	
PTH			3	1	3	1	2	2	1		2	1		1	1			18	
PVL			2		3	3	7		2	4	1		2		3			27	
LPSD			32	23	25	23	32	27	26	21	22	15	22	14	26	2	2	0	312

Student Numbers as of 08-30-

14

Pending attendance data from the sites IGI & PTA are estimates.

	P3	P4	KG	1	2	3	4	5	6	7	8	9	10	11	12	13	14	K-SS Total	
BAY			2	2	2	3		2	1		1	1		2		1		17	
EGE				1			1			1	1	1		2				7	
IGI			2	1		1	1	2	1	1	1	2	1	2				15	
KHK			5	1	3	1	4	1	1	2	2	1		1	3			25	
LAG			2		1	1	1	2	1			2			1			11	
LAK			1		1	1	1	2	1				1	2	5	1	1	17	
LEV				3	1	3	4	2	1	1	1	1		1	2	2	1	23	
LHS										2		3		1		1		7	
NEW			3	7	4	4	5	2	4	1	3	4	4	5	3	1		50	
NON			1		2	3	4	2	1	4	2	1	1	3	1		1	26	
PIP			2		2	3	2	1	1			1		1		1		14	
PTA			5	4	4		6	5	8	8	4	4	5	6	2			61	
PTH			1	5	1	4	2	1		3	2		1	1	2			23	
PVL				3	4	4		3	5	1		3		2	2			37	
LPSD			24	27	25	28	31	25	25	24	17	24	13	29	21	7	3	0	323

II. GRANTS

We are eagerly waiting to hear from the folks in DC in regards to our ANE proposal. This proposal was submitted by BBNA on behalf of LPSD, BBBSD, SWRSD, and DCSD. If awarded, it will fund a regional replication of our tutoring program. This is a three-year grant.

We have also partnered with Chugach and Bristol Bay on a separate ANE grant, seeking Preschool support and funding.

While we patiently wait on the ANE, we are implementing a new counseling grant awarded late last spring. This grant was written two years ago and just now funded. The gist of the grant is to develop cyber counseling lessons and protocols. We have a new counselor stationed in PTH who is going to be putting lessons together for this grant.

To close, we are still trying to get a handle on small grants written at the site level. While some are beneficial, many come with heavy reporting burdens and significant monetary matches. While we don't want to ignore funding sources, it is pertinent that the DO is in the know and that the grants make sense for our sites and students.

III. EGEGIK SCHOOL WINDOW PROJECT

While looking at last year's September Board report, I ran across the following, *"With funding from District, Borough (bonds) and a VEEP Grant, we are expending approximately \$400,000 towards an upgrade of the Egegik School. The bulk of this project consists of new windows for the school and teacher housing (see below)."*

While I believe we made the right decision at the time, this is a great example of how difficult it is becoming to make future-focused decisions. How many staff should we hire? Should we order fuel on the summer barge? Should we invest into the facility? And the list goes on...



38

IV. IMPORTANT DATES TO REMEMBER – FALL 2015

- September 24/25/26 – Regional X-Country (Bristol Bay and Unalaska)
- September 23-26 – ACSA Superintendent's Conference in King Salmon
- September 24 – Assembly Meeting in King Salmon

- October 4 – Fall CTE Phase
- October 12 – AMP (Alaska Measures of Progress) Scores Released
- October 14-17 LPSD/BBBSD Joint Inservice in Naknek
- October 15-17 AFN
- November 5-8 AASB Conference

V. NEWHALEN

Stepper's Construction Reports that they are making excellent progress on the project and anticipate finishing on time (December 2015). We have moved into contingency funds so money is tight as we push towards completion. See Newhalen's site report for current photos...

VI. PRESIDENTIAL VISIT

I was honored to join seven of our iLead students and our Board President, representing LPSD, in Dillingham for President Obama's visit. As exciting as it was to see the President, it was also a beneficial opportunity to network with and introduce our student leaders to some of the leaders of our region.





THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
P.O. Box 498
King Salmon, Alaska 99613
Phone (907) 246-4280 / Fax (907) 246-4473



September 11, 2015

To: Lake & Peninsula School Board
From: Tim McDermott

Re: Maintenance Report

The Maintenance Department welcomes the staff and students back to our facilities this school year and hopes everyone is enjoying the fall season after a busy and productive summer. The changing colors and the fall time hunting are reminders of the approaching cooler temperatures and shorter days. Challenges of facilities management will be more efficiently handled with the completion and implementation of the Desigo Building Automation System that was installed as part of the District Wide Energy Upgrades. That project is complete. The system has been implemented and is in use at ten of our schools, supported by a year of warranty and service contract that run concurrently. This will contribute to more accountable building management as we work to provide a safe and healthy learning environment and also help control travel cost by providing remote monitoring capabilities.

I am pleased to introduce Cameron Lowe, newly hired into Shipping and Receiving at the District Office. This position now shares the combined responsibility of the building custodial, a cost saving measure implemented in cooperation with the Superintendent and Business Manager. Cameron is a good fit for the shoe. He is not entirely new to the organization. Having worked as a temporary

Maintenance hire since last February, Cameron was able to bring a working familiarity with our sites to the table. We welcome the addition of a new personality and skill set. Do not hesitate to contact him in the same capacity of Shipping and Receiving that Bruce served for many years. You will find Cameron to be pleasant, professional, and accommodating.

To date, the Department field maintenance is staffed by Carl Adams in a Mechanic position based out of King Salmon, Fred Roehl at the Newhalen School, Shane Mullins sharing 6 hours of custodial duties at the new Port Alsworth facility with 2 hours a day of related maintenance, and Ronne Richter, based at Nondalton. These positions are supported by a network of temporary hires based in the villages on an as-needed basis.

The disposition of the Egegik School buildings is at the forefront of our thinking. We have removed and repurposed some of the assets, a multi-function printer to Perryville, housing furniture to Port Heiden, and maintenance materials to the District Office. The monitoring and control system has been programmed to keep the buildings at 60 degrees with the boilers set to fire if the return water falls below the low limit set temperature of 100 degrees, forty degrees cooler than normal operation. The Egegik recovery heat agreement involves the expense of paying for a percentage of displaced fuel plus the expense of fuel oil for the boilers when it is necessary that they run. There are two circulation pumps required to run on our side of the heat exchanger. These pumps have an associated electrical expense. An alternative internet provider will have to be configured, either GCI or Hughes Net, for the monitoring and controls system. The electrical expense of the plant under these conditions is approximately \$50.00 a day. Last September's recovery heat bill was \$1386.00. The combined expense operations at Egegik under these conditions is projected to be a minimum of \$3000.00 per month, going up from there as conditions warrant.

The Maintenance Department welcomes input from staff, students, visitors, and community. The most direct method to communicate maintenance concerns is by email to the maintenancehelpdesk@lpsd.com with information and details in the form of text and photographs attached. This communication helps prevent multiple trips by maintenance personnel to gather the necessary parts information and fosters timely execution of the work. From the helpdesk, a work order is initiated and the effort is supplied and executed with accountability.

Date: September 10, 2015
To: LPSD School Board Members
From: Bill Cornell
Re: Curriculum – August-September 2015

Curriculum:

- Given teacher requests for a website that can be used to hold resources that are not sensitive, such as good lessons/unit plans and useful websites, we are working on creating a WIKI page. This will allow teachers, and students, to access useful instructional materials that are aligned with standards, as well as allow students to view the standards in a level. This public site will hopefully provide an open format for teachers to share resources, and give students more ownership of their education through accessing useful activities for completing standards.
- We have worked hard this year to make our use of supplemental technology programs (ALEKS, Compass Learning, IXL) more cost effective. Instead of signing all students in the district up for a program, and have some students not use the program, we have moved towards having teachers identify a need for a program. As a result, we are seeing the same amount of use of our programs, without paying for unused accounts. This has saved thousands of dollars.
- Educate is now open to all parents and students. Please encourage community members to access their students' information through Educate. This can only give students more ownership of their education, allow parents to be better in-tune with where their students are at in our performance based system, and help improve the education of our students.

Professional Development in August:

- In-service was delivered via distance using Blackboard Collaborate this year, instead of meeting in Bristol Bay. This method saved a considerable amount of money, while still allowing for the delivery of professional development. Nothing can replace face-to-face interaction and instruction, but with the creative use of technology, most training could be delivered. Some of the "pros" shared by teachers on this style of in-service included being able to be at their sites and in their classrooms a few days earlier, as well as better focused time meeting with on-site staff. Some of the challenges included struggling to get as much out of a Blackboard session as they would in a face-to-face session, and not being able to meet together as a district.
- In-service training included topics on subject area content; Compass Learning; ALEKS math; our new IXL English Language Arts supplemental program; distance teacher meetings; the LPSD writing process; data driven instruction; the LPSD Tutoring Program; and training on keeping students safe while online.

Tutoring:

- As of today, teachers have signed up 53 students for online tutoring slots! This represents about 17% of our student body. I think this is a direct

- reflection of how effective teachers feel the LPSD Online Tutoring Program is, and how well the program has been managed by Linda Richter.
- So far, Western Oregon University has 15 tutors, and UAA has six tutors committed to the program. We have not heard a final number of tutors from Kutztown University, however, they have traditionally had a number of university students participating.
 - As you can see, there is a large discrepancy between how many tutors are available, and how many students are signed up to receive tutoring. Once we hear from Kutztown, we will be exploring ideas on how to gain more tutors.
 - This program provides a win-win for the District and university students and has gained a fair amount of attention statewide. I look forward to seeing how the program grows this year.

As always, feel free to contact me at 571-1211, or via email at bcornell@lpsd.com, if you have any curriculum based questions. Thank you for your time.

FY 2016-17 Activities Calendar

Date	Activity	Location
Aug 21	Science Camp Apps Due	Newhalen School/Ed Lester
Aug 31	1st day of XC	LPSD
Aug 31-Sept 5	Science Camp	Bacheroff
Sept 8-18	Aims Web	Glenda
Sep 16	1st day of Mix-Six/Girls V-Ball	LPSD
Sep 16-18	District XC Jamboree	Bristol Bay
Sep 18	Close-Up Apps Due	Newhalen School/Ed Lester
Sep 18	I-Lead AFN Names Due	Newhalen School/Ed Lester
Sep 26	X-Country (XC) Regionals	Unalaska
Oct 3	ASAA XC State	Anchorage
Oct 4-10	Career and Tech	Bristol Bay
Oct 11-14	Youth and Elders Confrence	Anchorage
Oct 13-17	Inservice	Bristol Bay School
Oct 15-18	AFN	Anchorage
Oct 15-17	AASG	Eagle River
Oct 19	1st day of Mix-3 V-Ball	LPSD
Nov 8-15	DC Close-Up	Washington D.C.
Nov 11-13	LPSD District volleyball/Winter semi-formal	Port Alsworth
Nov 15-21	Career and Tech	Bristol Bay
Nov 19-21	V-Ball Girls Regionals	Koligenak
Dec 2	1st day of 5 Person B-Ball	ASAA
Dec 3-5	ASAA Mix-Six V-Ball State	Anchorage
Dec 3-5	ASAA Girls V-Ball State	Anchorage
Dec 11-12	Wrestling Regionals	Dillingham
Dec 18–19	ASAA Wrestling State	ACS
Jan 11	Inservice Day	Ty
Jan 11	1st day of 3 Person B-Ball	LPSD
Jan	Battle of the Books District	Teleconferences
Jan 18-29	Aims Web	Glenda
Jan 25-27	B-Ball Jamboree North & South	Kokhanok
Feb 1-6	AK Close-Up	Juneau
Feb 8-12	SRI	Glenda the Good
Feb 17-19	B-Ball Districts	Perryville
Feb 22	HS State Battle of the Books	Teleconferences
Feb 23	7th/8th State Battle of the Books	Teleconferences
Feb 24	5th/6th State Battle of the Books	Teleconferences
Feb 25	3rd/4th State Battle of the Books	Teleconferences
Mar 9-11	B-Ball Boys Regionals	Sand Point
Mar 9-11	B-Ball Girls Regionals	Newhalen
Mar 15-19	ASAA B-Ball State	Anchorage
Mar 20-26	CTE	Bristol Bay
Mar 31-Apr 1	State Testing 7-12 grade	LPSD

Apr 2	State Testing 4, 8, 10 Science Test	LPSD
Apr 7-9	AASG Spring Conference	Kodiak
Apr 7-8	State Testing 3-6 Grade	LPSD
Apr 11-15	AA Meet	Newhalen
Apr 21-23	NYO State	Anchorage
Apr 25-29	SRI	Glenda
May 1-7	Career and Tech	Bristol Bay
May 2-13	Aims Web	Glenda
May 19	Last Day of School	Ty

Date: September 11, 2015
 To: LPSD School Board
 From: Laura Hylton, Business Manager
 RE: Board Report

Projects

	Budget	Beginning Balance	YTD	TOTAL	Budget Bal.
District Wide Energy Efficiencies	1,800,000	1,795,585.93	-	1,795,585.93	4,414.07
Port Alsworth School	13,979,000	12,110,625.59	868,613.17	12,979,238.76	999,761.24
Newhalen Gym	4,221,000	1,787,326.33	839,665.57	2,626,991.90	1,594,008.10
Total	\$20,000,000	15,693,537.85	1,708,278.74	17,401,816.59	2,598,183.41

Technology Update

Technology experienced a setback this fall when our support contractor lost Chris LaDue who assisted our team with networking and problem issues. The contractor has been unable to regroup from the loss and we cancelled the contract. I am working to secure similar support from another source and hope to have someone on-line again soon.

Startup of the new school in Port Alsworth was a big project and consumed a great deal Sam’s time upfront. This combined with the loss of external support has slowed the response time on other issues. Folks are being patient and we are working to complete items as quickly as possible.

Financial report is attached salary encumbrances are not yet complete and will be included in October’s report.

DATE - 9/11/15
 TIME - 13:43:39
 PROG - GNL.570
 REPT - 100 BOARD RPT

LAKE AND PENINSULA SCHOOL DISTRICT
 MONTHLY GENERAL FUND FUNCTION SUMMARY

June 30, 2016

ACCOUNT NUMBER / TITLE	BUDGET	EXPENDED YEAR TO DATE	CURRENT ENCUMBERANCE	UNENCUMBERED BALANCE	% EXPENDED & ENCUMBERED
FUND 100 GENERAL FUND					
100.XXX.10X.XXX.XXX INSTRUCTION	5,370,359.00	395,434.47	91,835.11	4,883,089.42	9.07 %
100.XXX.20X.XXX.XXX SPECIAL EDUCATION	956,537.00	54,512.65	139.41	901,884.94	5.71 %
100.XXX.22X.XXX.XXX SPED SUPPORT SERVICES	137,700.00	5,596.93	133,500.00	1,396.93-	101.01 %
100.XXX.30X.XXX.XXX SUPPORT SERVICES PUPILS	248,851.00	32,868.34	.00	215,982.66	13.21 %
100.XXX.35X.XXX.XXX SUPPORT SERVICES INST	2,599,447.00	175,254.90	1,925,068.95	499,123.15	80.80 %
100.XXX.40X.XXX.XXX SCHOOL ADMINISTRATION	697,728.00	60,573.28	.00	637,154.72	8.68 %
100.XXX.45X.XXX.XXX SCHOOL ADMIN SUPPORT	58,224.00	5,422.75	.00	52,801.25	9.31 %
100.XXX.51X.XXX.XXX DISTRICT ADMINISTRATION	560,031.00	116,762.46	.00	443,268.54	20.85 %
100.XXX.55X.XXX.XXX ADMIN SUPPORT SERVICES	576,536.00	146,694.15	.00	429,841.85	25.44 %
100.XXX.60X.XXX.XXX OPERATION AND MAINT	2,773,491.00	444,988.14	34,725.68	2,293,777.18	17.30 %
100.XXX.70X.XXX.XXX PUPIL ACTIVITIES	468,390.00	8,850.52	.00	459,539.48	1.89 %
100.XXX.76X.XXX.XXX PUPIL TRANSPORTAION	.00	320.23	.00	320.23-	9999.99 %
100.XXX.79X.XXX.XXX FOOD SERVICES	.00	1,588.62	.00	1,588.62-	9999.99 %
100.XXX.88X.XXX.XXX CONTRUCTION	.00	658.61	.00	658.61-	9999.99 %
100.XXX.90X.XXX.XXX TRANSFERS OUT/(IN)	500,000.00	.00	1.00	499,999.00	.00 %
100.XXX.XXX.XXX.XXX GENERAL FUND	14,947,294.00	1,449,526.05	2,185,270.15	11,312,497.80	24.32 %
REPORT TOTAL	14,947,294.00	1,449,526.05	2,185,270.15	11,312,497.80	24.32 %

September 2015 School Board Assessment Report

Scholastic Reading Inventory (SRI)

- The SRI assessment was administered to All 2nd -12th students Sept. 8-11.

Aimsweb Universal Screening

- We are currently in the middle of the Fall Aimsweb Benchmarks for all K-8th students. Assessments include
Tests of Early Literacy(*Letter Naming, Letter Sound, Phoneme Segmentation & Nonsense Word*)
Test of Early Numeracy(*Oral Counting, Number Identification, Quantity Discrimination, Missing Number*)
Reading: Oral Reading (rate & accuracy), MAZE (comprehension)
Math: M-CAP(concepts and applications), M-COMP(computation)
- Professional development was provided for new teachers, plus a review for all teachers prior to the assessment window.
- 9th-12th students having not met the 8th Grade targets will continue to be progress monitored until they achieve the 8th targets.
- After the Fall Benchmark progress monitoring schedules will be set up for K-8th students scoring below or far below on the Fall Benchmark.
- The Aimsweb Literacy assessments(*Letter Sound, Phoneme Segmentation & Oral Reading*) provide us with the data for the Early Literacy reporting to the State.
- Teachers of our K-2nd and struggling 3rd students are required to share this screening data with parents/guardians . Pamphlets will be distributed to Principals at the October inservice to be distributed to parents during Oct/Nov Parent/Teacher Conferences.

Alaska Developmental Profiles

- Observations are being conducted and data gathered on all Kindergartners, plus 1st Graders not having previously attended a public school.
- Data submissions are due to the State on Nov. 2.

Alaska Measures of Progress (AMP)

- Alaska Measures of Progress(AMP) summative assessments are scheduled for the first week in April.
- ELA, Math & Science will be administered online this year except for one or two students needing paper/pencil accommodations.
- Online testing will alleviate the need to securely distribute paper test booklets to each site, which has been a time consuming and expensive effort.
- District Test Coordinator Training is scheduled in Anchorage on Sept. 30-Oct 2. Travel expenses are reimbursed from the State.
- Paige Norman in Nondalton is our Lead Alternate Assessment Mentor.

College and Career Readiness Assessments (CCRA)

- WorkKeys, SAT & ACT will be made available for students to meet the CCRA requirements.
- Cal Cox is our Lead WorkKeys Mentor & Kasie Luke our Lead SAT/ACT Mentor

September FAMILY Grant & Preschool Report

Fathers and Mothers Impact Learning Years=FAMILY

- The end of August Glenda Egli attended District FAMILY Grant Coordinator training in Homer with coordinators from Chugach, Kuspuk and Lower Yukon. Coordinators were provided an overview of grant expectations.
- LPSD Site FAMILY/Preschool Coordinators will travel to King Salmon Sept. 21-24 for an overview of grant expectations.
- All Coordinator positions are filled except PIP.
- Families with preschool age children will be provided monthly Individual FAMILY Meetings & FAMILY Group Activities throughout the school year.
- Each month FAMILY Coordinators share FAMILY Kits with activities that preschool parents/guardians may checkout and enjoy at home with their child. Kit supplies for the current year are arriving at the DO and will be assembled during our Sept.

Preschool

- Preschool will be offered at 11 of our sites. Currently PIP is vacant.
- Projected enrollment is 45-50 students. Students must turn 3 on or before Sept. 1 to be eligible to attend.
- A portion of the Sept. FAMILY/Preschool inservice will include curriculum overview and instructional strategies.
- The First student contact day is Oct. 5.
- Currently our preschool program is District funded. Grant applications were submitted last Spring to provide funding for our Preschool program. Grant award notifications should be out soon.

Date: 9/17/15

To: Lake and Peninsula School Board

From: Ty Mase, Superintendent

Ed Lester, LPAA Representative

Re: Joint recommendation for FY2016, 2017, and 2018 Contract

Last Spring, the Lake and Peninsula Administrator's Association informally discussed with the Superintendent the possibility of developing a joint recommendation to the School Board on a new contractual agreement.

As a result of these discussions, the Lake and Peninsula Administrator's Association and the Superintendent jointly recommend the following items for a successor agreement:

A new contractual agreement for FY2016, 2017 and 2018 with existing terms, conditions and language remaining the same except as outlined below:

1. Remove the existing principal salary schedule with all principals starting at \$90,000 with an annual increase of 2%.
2. For those administrators currently over \$90,000, they will receive a 2% increase only.
3. Strike Article XVI, Placement, B.; Up to three (3) years prior principal experience will be credited for initial placement on the Principal Salary Schedule. Only District Principal experience will be credited for additional advancement on the Principal Salary Schedule.
4. Add to Article XVI, F. Effective 7/1/2015 this article does not apply to Principals.
5. Add to Article XVII, Credit Hours for Additional Salary; G. Effective 7/1/2015 this article does not apply to Principals.

The Association and Superintendent jointly recommend the board concur with and approve the above proposal for a successor agreement between the Lake and Peninsula Administrator's Association and the Lake and Peninsula School District.

Superintendent Signature



Date 9-15-15

LPAA Representative Signature



Date 9/19/15

AASB POLICY REFERENCE MANUAL UPDATE SERVICE

2014-2015 UPDATE

INSTRUCTION SHEET

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
<u>ARTICLE 0, Series 0000 – Philosophy-Goals-Objectives and Comprehensive Plans</u>		
BP/AR 0510	No	<p><u>SCHOOL DISTRICT REPORT CARD</u></p> <p>The legal reference section of the policy was updated to add references to new and updated laws and regulations: AS 14.33.125 (Student restraint or seclusion; limitations), 4 AAC 06.895 (Report card to the public), 4 AAC 06.172 (Reporting of school disciplinary and safety programs), 4 AAC 06.250 (Reporting). A reference to existing 14.33.210 (Reporting of incidents of harassment, intimidation and bullying) was also added. The introductory note was updated to advise of the new requirement for districts to annually report incidents of restraint and seclusion. Cross-references to the policies on restraint and seclusion (BP 5142.3) and School Discipline and Safety (BP 5030) were added. No changes were required to the text of the policy.</p> <p>The regulation was updated to reflect the updated reporting requirements in 4 AAC 06.895 and to eliminate references to the repealed HSGQE.</p>
BP/AR 0520	No	<p><u>SCHOOL ACCOUNTABILITY/SCHOOL IMPROVEMENT</u></p> <p>One note in the policy and the text of the AR has been updated to reflect the removal of the student participation rate in WorkKeys as one of the factors to be measured under the Alaska School Performance Index 4 AAC 06.812(b)(2). No changes were required to the text of the policy.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 1, Series 1000 – Community Relations

BP 1100

No

COMMUNICATION WITH THE PUBLIC

This policy was updated to add a legal reference to 4 AAC 06.895 (Report card to the public), add a cross-reference to BP 0510 (the School District Report Card), and to eliminate the introductory note, which was redundant of information already contained in AR 0510 (School District Report Card). Minor updates were made to the policy language to reflect updated and preferred terminology for those with disabilities and those who are non-English speakers.

BP/AR 1312.4

Yes

PUBLIC COMPLAINTS CONCERNING ELEMENTARY AND SECONDARY EDUCATION ACT PROGRAMS

****NEW POLICY AND REGULATION****

The new policy and AR addresses the requirement in 4 AAC 06.888 that complaints that a district has violated the law in administering programs under the Elementary and Secondary Education Act (ESEA) be submitted to the district for resolution before being filed with DEED. The policy generally provides for the review and resolution of complaints.

The AR provides for a complaint process similar to that utilized by DEED in resolving complaints alleging violations in administering ESEA programs. The AR includes an informal review of complaints; filing a complaint; investigation of the complaint; and investigator written recommendations. In addition, the AR provides that the complainant, investigator and any other individual cooperating in the investigation shall not be subject to retaliation or reprisals.

BP 1330

No

USE OF SCHOOL FACILITIES

The introductory note was updated to add a reference to Alaska’s uncodified law, which states that school districts risk losing state funding if schools deny equal access to school facilities. No changes were required to the text of the policy.

REPLACE/ADD

FORMAL
ADOPTION
REQUIRED

DESCRIPTION

ARTICLE 3, Series 3000 – Business and Noninstructional Operations

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 3540	Yes	<p><u>TRANSPORTATION</u></p> <p>A note was added and the text of the policy revised to reflect the requirement in AS 14.09.010 that districts adopt a policy addressing transportation services to students attending a charter school operated by the district. The policy now provides that on a space available basis, charter school students may access school bus transportation on regular bus routes that run within the attendance area where the charter school is located. Optional language is also provided for districts desiring a process for Charter Schools to request more transportation than minimally required by law. A cross-reference was added and the legal reference section updated to cite to 4 AAC 27.006-990.</p>
BP 3541	Yes	<p><u>TRANSPORTATION ROUTES AND SERVICES</u></p> <p>The policy was significantly revised to comply with Department regulations 4 AAC 27.006-951 establishing regular and special education transportation routes; allowing in-lieu-of agreements; establishing hazardous routes; and requiring transportation reports to be filed. The policy also addresses minimum standards for pupil transportation Requests For Proposals, under 4 AAC 27.086. Legal references were added to cite to the new transportation regulations.</p>
BP 3541.2	No	<p><u>TRANSPORTATION FOR CHILDREN WITH DISABILITIES</u></p> <p>The legal reference section was updated to add a citation to 4 AAC 27.021, addressing special education routes. No changes were required to the text of the policy.</p>
BP 3541.5	No	<p><u>ALTERNATIVE TRANSPORTATION ARRANGEMENTS</u></p> <p>The second note in this policy was updated to refer to the limitations on in-lieu-of agreements, under 4 AAC 27.032. The legal reference section was updated to cite to this regulation. No changes were required to the text of the policy.</p>
BP 3550	No	<p><u>FOOD SERVICE</u></p> <p>The legal reference section was updated to eliminate cites to AS 03.20.100 (Farm to school program) and AS 14.30.375 (School gardens, greenhouses, and farms), both of which were repealed by sunset provision. No changes were required to the text of the policy.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
<u>ARTICLE 4, Series 4000 – Personnel</u>		
E 4020	No	<p data-bbox="695 388 1463 449"><u>DRUG AND ALCOHOL-FREE WORKPLACE NOTICE TO EMPLOYEES</u></p> <p data-bbox="695 485 1463 779">An introductory note was added to clarify that employees are prohibited from using, selling or distributing any controlled substance, under state or federal law, including marijuana. This change was made due to the passage of AS 17.38, which authorizes the use, possession and distribution of marijuana for some individuals, under some conditions. As a recipient of federal funds, school districts are obligated to maintain a drug-free workplace consistent with federal law. A minor change was made to the text of the exhibit.</p>
BP 4021	No	<p data-bbox="695 821 1463 882"><u>DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS</u></p> <p data-bbox="695 917 1463 1178">The introductory note was updated to clarify that employees are prohibited from using, selling or distributing any controlled substance, under state or federal law, including marijuana. This change was made due to the passage of AS 17.38, which authorizes the use, possession and distribution of marijuana for some individuals, under some conditions. As a recipient of federal funds, school districts are obligated to maintain a drug-free workplace consistent with federal law.</p>
BP 4119.12	No	<p data-bbox="695 1220 1463 1247"><u>HARASSMENT</u></p> <p data-bbox="695 1283 1463 1377">A cross-reference in this policy was updated from BP 5145.7- Sexual Harassment to BP 5131.43 – Harassment, intimidation and bullying.</p>
BP 4131	No	<p data-bbox="695 1419 1463 1446"><u>STAFF DEVELOPMENT</u></p> <p data-bbox="695 1482 1463 1671">The introductory note has been updated to reflect the requirement under AS 14.33.127 and 4 AAC 06.177 that certain school employees receive training in an approved crisis intervention training program. A cross-reference was added to BP 5142.3 – Restraint and Seclusion. No changes were required to the text of the policy.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 4161.7	No	<p><u>CIVIC LEAVE</u></p> <p>The introductory note has been updated to reflect updates of AS 09.20.030 and 4 AAC 06.883 to excuse from jury duty a teacher teaching at a school that is designated a one- or two-star school. This is a change from the former jury duty exemption for teachers teaching at schools failing to make adequate yearly progress. No changes were required to the text of the policy.</p>
BP 4158, 4258, 4358	Yes	<p><u>EMPLOYEE SECURITY</u></p> <p>Changes were made to the text of the policy, the introductory note, and legal references to reflect the new law on restraint and seclusion in AS 14.33.120-140 and 4 AAC 06.175. The policy was updated to prohibit the use of restraint and seclusion except in emergency situations as outlined in law and policy. A cross-reference was added to the policy on restraint and seclusion.</p>

**PUBLIC COMPLAINTS CONCERNING ELEMENTARY
AND SECONDARY EDUCATION ACT PROGRAMS**

BP 1312.4

Note: At 4 AAC 06.888, the Department of Education and Early Development requires that complaints alleging that a district has violated the law in administering programs under the Elementary and Secondary Education Act (ESEA) be first submitted to the district for resolution. States are required to have a process for the receipt and resolution of complaints alleging violations in the administration of federal programs. 20 USC 7844.

The School Board expects that federal programs provided for in the Elementary and Secondary Education Act (ESEA) will be properly administered in the district to support and improve the quality of the educational program. The district will review and resolve complaints alleging violations of the law in administering education programs required by the ESEA.

The School Board encourages complainants to resolve problems early and informally whenever possible. If a problem remains unresolved, the individual should submit a written complaint as early as possible in accordance with appropriate district procedures. District procedures shall be readily accessible to the public.

(cf. 1312.1 – Public Complaints Concerning School Personnel)
(cf. 1312.2 – Public Complaints Concerning Instructional Materials)
(cf. 1312.3 – Public Complaints Concerning Discrimination)

Legal Reference:

ALASKA STATUTES

14.03.123 – School and district accountability

ALASKA ADMINISTRATIVE CODE

4 AAC 06.560 – 06.580 Violations; Prohibition against sex discrimination

4 AAC 06.888 – Informal review of complaints

4 AAC 52.500 – 52.629 Procedural safeguards; Education for exceptional children

UNITED STATES CODE

20 U.S.C. 7844, -- General applicability of state educational agency assurances

Added 3/2015

PUBLIC COMPLAINTS CONCERNING ELEMENTARY AND SECONDARY EDUCATION ACT PROGRAMS

Note: The following process for reviewing and resolving complaints under the ESEA is modeled after the Department of Education and Early Development's own complaint process set forth at 4 AAC 06.888
--

Informal Review of Complaints

The following procedures will govern the receipt and resolution of complaints.

Filing a Complaint

Any district resident may file a written complaint alleging that the district has failed to comply with the requirements of the Elementary and Secondary Education Act as set forth at 20 USC 6301-7941; or with school and district accountability requirements set forth at AS 14.03.123 and 4 AAC 06.800-899. The complaint must be submitted to the Superintendent.

In order to be reviewed, the complaint must include the following:

1. A statement describing the provision of law that the school or district has allegedly violated;
2. A statement of the facts supporting the alleged violation;
3. The name and address of the complainant; and
4. A description and documentation of prior efforts to resolve the concern informally.

If a complainant is unable to put a complaint in writing due to a disability, or reading or language barriers, district staff shall assist him/her to file the complaint.

Investigation of Complaint

Within five business days after receiving the complaint, the Superintendent will assign an investigator to conduct an informal review of the complaint. The investigator will be an employee of the district, may not have taken part in the action that is the subject of the complaint, and may not have a personal or financial interest in the subject matter of the complaint.

The investigator may conduct interviews of the complainant and district employees, and may request information and documents necessary to complete a review of the complaint. The complainant and district employees are expected to fully cooperate with the investigation.

PUBLIC COMPLAINTS CONCERNING DISCRIMINATION (continued)**Written Recommendation**

Within 60 days after the date the complaint was assigned to the investigator, the investigator shall submit to the Superintendent and the complainant, a written recommendation setting forth one of the following determinations:

1. The complainant did not provide complete information for the investigator to review and therefore the Superintendent need not respond to the complaint. This finding does not bar the Superintendent from taking additional action based on the information already received; nor does it preclude the complainant from submitting a new complaint with the additional information, or from pursuing remedies available under state or federal law.
2. The complainant's allegations, even if true, do not establish a violation of 20 USC 6301-7941, AS 14.03.123, or 4 AAC 06.800-899 and therefore the Superintendent need not respond to the complaint. This finding does not bar the Superintendent from rejecting the investigator's recommendation and taking additional action; nor does it bar the complainant from pursuing remedies available under state or federal law.
3. A violation of 20 USC 6301-7941, AS 14.03.123, or 4 AAC 06.800-899 is likely to have occurred, based on information available to the investigator, and that the Superintendent should take action to correct or stop the violation. This finding does not bar the Superintendent from rejecting or declining to act upon the investigator's recommendation; nor does it bar the complainant from pursuing remedies available under state or federal law.

The written recommendation will also advise the complainant of his or her right to file a complaint with the Department of Education and Early Development under the procedures set forth at 4 AAC 06.888.

No Reprisals

Neither the complainant, the investigator, nor any other individual cooperating in the investigation shall be subject to retaliation or reprisals. An employee who engages in retaliation is subject to disciplinary action, up to and including termination.

Added 3/2015

TRANSPORTATION

The School Board desires to provide transportation for eligible students in accordance with state and federal law.

The goals of the transportation service are:

1. to provide maximum safety for students between home and school and on school-sponsored trips.
2. to promote desirable student behavior and respect for traffic safety.
3. to provide assistance and transportation for handicapped students.
4. to provide transportation for field trips.

(cf. 3312 - Contracts)

(cf. 3541.5 - Alternative Transportation Arrangements)

Note: Secondary students who do not have daily access to school by being transported a reasonable distance must be offered a boarding program pursuant to 4 AAC 09.050.

When necessary, the School Board shall make available a boarding program for secondary students whose transportation needs make daily access to school impractical and who are not participating in an alternative educational program.

Note: Effective July 1, 2014, AS 14.09.010 was amended to require that school districts adopt a policy addressing transportation services to students attending a charter school operated by the district. Department of Education and Early Development regulations require a charter school transportation policy if: 1) the district provides pupil transportation services under AS 14.09.010; and 2) the district operates a charter school or an application for the establishment of a charter school in the district is pending. A district must submit its charter school transportation policy to the Department for approval by: 1) April 15, 2015 if a charter school is in operation in the district on July 1, 2014; or 2) no later than 30 days after approval of a new charter school if the district does not already have an approved charter school transportation policy in effect. See 4 AAC 27.057 for further guidance on the transportation policy approval process. The policy is to be developed with input solicited from individuals involved in the charter school, including staff, students, and parents. If a district fails to adopt a policy, the district is required to allocate the amount of state transportation funding received for each charter school student to the charter school. AS 14.09.010(f).
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**TRANSPORTATION
(continued)****Charter School Transportation**

The School Board recognizes that charter school students may benefit from transportation services. On a space available basis, charter school students may access school bus transportation on those regular school bus routes that run within the attendance area where the charter school is located. Transportation access is subject to the following:

- a. Charter school students may only access those school bus routes that are appropriate to their school level, i.e., elementary school, middle school or high school.
- b. Charter school students who reside within a mile and a half of the charter school are not eligible for transportation unless they must cross a designated hazardous road area. Special education routes are not subject to the mile and a half restriction.
- c. Charter school students must comply with all rules for safe and appropriate conduct while waiting for, boarding, and exiting the bus, and while riding the bus. Charter school students are subject to the same sanctions as other students for bus violations.
- d. Annually, the charter school must provide information to charter school families who are accessing school bus transportation about the district's school bus rules.
- e. School bus transportation is not available to charter school students enrolled in charter schools identified as correspondence programs.

Annually, the Superintendent or designee shall communicate to the charter school the space availability on applicable transportation route(s) and determine the transportation needs of charter school students. If the number of charter school students desiring transportation exceeds available space, the charter school is responsible for developing a written process for addressing ridership on a fair and equitable basis. A copy of the written process shall be provided to the district.

Note: The above language reflects the minimum transportation obligation for charter school students as required by AS 14.09.010(e)(2). A district is not obligated to provide greater service, to establish dedicated routes for exclusive use of the charter schools, or to permit charter schools to opt out of the policy and receive transportation funding. The following is optional language for those districts desiring a process to consider, and act upon, requests by charter schools for additional transportation services.

OPTIONAL: The district is not required to establish dedicated transportation routes for the exclusive use of charter school students, but may choose to do so.

A charter school desiring additional or dedicated student transportation may submit a written proposal to the Superintendent or designee. The proposal shall identify, at a minimum, student transportation needs, charter school funding available to support additional transportation, and the transportation routes and services being requested. The Superintendent will make a

recommendation to the School Board to approve or deny the request. The Superintendent and the

Business and Non-instructional Operations

BP 3540 (c)

**TRANSPORTATION
(continued)**

Board will consider the funding, equipment and personnel necessary to accommodate the requested transportation; the impact on operations of the district; the needs of the charter school and its students; equity with other charter schools and district alternative and optional programs; and the best interests of the district. The School Board will approve or deny the transportation request at a regularly scheduled meeting.

(cf. 6182 - Secondary Boarding Program)

(cf. 6181 - Charter School)

Legal Reference:

ALASKA STATUTES

14.09.010 Transportation of pupils

14.09.030 School buses

14.30.347 Transportation of exception children

ALASKA ADMINISTRATIVE CODE

4 AAC 09.050 Secondary Boarding Programs

4 AAC 27.006-990 Transportation

4 AAC 27.057 Charter school transportation policy

Revised 3/2015

TRANSPORTATION ROUTES AND SERVICES

Note: Effective July 25, 2014, the Department of Education and Early Development amended and added regulations 4 AAC 27.006-951, establishing regular and special education transportation routes, allowing in-lieu-of agreements, establishing hazardous routes and requiring transportation reports to be filed. A regular transportation route may be established where 8 or more students reside more than one and one-half miles from school, and the entire route is over regularly maintained roads under the supervision and maintenance of the Department of Transportation and Public Facilities, a public utility district, a municipality, a borough service area or other agency supported by public funds, and the route provides adequate turnaround space for transportation vehicles. 4 AAC 27.011.

The School Board shall approve transportation routes and services based upon student needs and a continuing assessment of financial resources, including district funds and state reimbursements. Districts will use the most cost efficient methods when developing and establishing regular and special education routes and engaging in other transportation related services. Transportation shall be provided for students living at least one and one-half miles from school. Special education routes will be established without regard to distance.

Note: Pursuant to 4 AAC 27.036, the Board may designate hazardous routes within one and one-half mile from school. The designation must be by resolution which must state the nature and potential duration of the hazard and is only valid for one year.

The Board may designate hazardous transportation routes within the minimum walking distance when such routes are unsafe.

Note: A district may establish in-lieu-of agreements with parents to provide reimbursement for transporting their children to the nearest attendance center if: 1) the student's residence is more than one and one-half miles from the regular bus route and the pupil's attendance center (unless the child is a special education student); 2) the per-mile rate does not exceed the maximum mileage reimbursement rate paid by the district to administrative employees; and 3) reimbursement is based on the actual miles traveled, not the number of students.

Instead of extending existing transportation routes or establishing new routes, the District may establish in-lieu-of agreements to reimburse parents for transporting their children at approved rates and under approved conditions.

(Cf. 3540- Transportation)

TRANSPORTATION ROUTES AND SERVICES (Continued)

Note: 4 AAC 27.056 requires that each district that receives pupil transportation funds from the department submit pupil transportation reports on prescribed forms. The pupil transportation annual report shall be submitted by October 1 of each year. The pupil transportation quarterly report shall be submitted not later than 15 days after the end of each quarter of the fiscal year. The final report is due by July 15 of each year, unless the district is offering summer school transportation services, in which case it is due by August 15. Any school bus accident reports must be submitted not later than 10 days after the end of each month in which a reportable school bus accident occurs.

The district will timely submit to the Department of Education and Early Development all transportation reports required by law.

Note: 4 AAC 27.086 establishes minimum standards for requests for proposals (“RFP”). Districts must ensure that an RFP commences six months before the expiration date of the current contract. Pre-bid conferences shall be held 30 days after the release of the RFP. Proposals are due to the district 14 days after the pre-bid conference and shall be opened that day in public at the hour and place stated in the RFP. The School Board shall forward a copy of the written proposed contract and successful proposal to the Department of Education and Early Development, not later than April 15 of the fiscal year preceding the first year of the contract. A copy of the final signed contract shall be forwarded to the Department not later than the first day of the contract. Each District with an ADM of 4,500 or more shall work with the Department to align, bid and remain on the same five-year term cycle.

All contracts for pupil transportation awarded by the School Board will be based on the competitive proposal process and meet minimum standards as required by law.

(cf. 3541.2 - Transportation for Special Education Students)

(cf. 3541.5 - Alternative Transportation Arrangements)

Legal Reference:

UNITED STATES CODE

49 U.S.C. §§ 30101, *et seq.*

ALASKA STATUTES

14.09.010 *Transportation of pupils*

ALASKA ADMINISTRATIVE CODE

4 AAC 27.006-27.951 *Pupil transportation*

Revised 3/2015

EMPLOYEE SECURITY

BP 4158
4258
4358

Note: Alaska school districts are required to adopt standards relating to when a teacher, teacher’s assistant, or other person responsible for students is authorized to use reasonable and appropriate force to maintain classroom safety and discipline. Effective October 2014, the use of restraint and seclusion of students is strictly limited and in some situations prohibited by law. AS 14.33.125. Any use of restraint or seclusion by a district employee of a student must comply with all legal requirements. A teacher, teacher’s assistant, principal, or another person responsible for students may not be terminated or otherwise subjected to formal disciplinary action for lawful enforcement of a school disciplinary and safety program, including behavior standards. AS 14.33.130. This group is protected from civil liability for acts or omissions arising out of enforcement of the disciplinary and safety program while in the course of employment, unless the act constitutes gross negligence or reckless or intentional misconduct. AS 14.33.140, and the No Child Left Behind Act of 2001.

An employee may use approved methods of physical restraint if a student’s behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger. Restraint must be limited to that necessary to address the emergency and must be immediately discontinued when the student no longer poses an imminent danger or when a less restrictive intervention is effective to stop the danger.

(cf. 5144 - Discipline)
(cf. 5142.3 – Restraint and Seclusion)

Note: A teacher, teacher’s assistant, administrator, or other employee responsible for students who, during the course of employment, observes a student committing a crime must report the crime to local law enforcement. AS 14.33.130. The obligation to report to law enforcement resides with the staff member observing the crime. "Crime" means an offense for which a sentence of imprisonment is authorized; a crime is either a felony or a misdemeanor. AS 11.81.900.

Employees shall promptly report any student attack, assault or threat against them to the Superintendent or designee. The employee and the principal or other immediate supervisor both shall promptly report such instances to the appropriate local law enforcement agency.

(cf. 1410 – Interagency Cooperation for Student and Staff Safety)

Legal Reference:

ALASKA STATUTES

11.81.430 *Justification, use of force, special relationships*

11.81.900 *Definitions*

14.33.120-.140 *School disciplinary and safety program*

ALASKA ADMINISTRATIVE CODE

4 AAC 07.010-4 AAC 07.900 *Student rights and responsibilities*

UNITED STATES CODE

Elementary and Secondary Education Act, 20 U.S.C. §§ 2361-2368, as amended by the No Child Left Behind Act of 2001 (P.L. 107-110)

Revised 3/2015

**Indian Policies and Procedures
For Compliance with 34 CFR 222.94**

The purpose of these procedures is to ensure maximum participation in the district's programs by Native village Corporations, Regional corporations and parents of Indian children residing on Indian Lands in compliance with 34 CFR Chapter II Part 222.94 (7-1-00 Edition).

I. 222.94(a)1

The District will ensure the opportunity for tribal officials and parents to comment on the participation on an equal basis in the educational program by annually posting notice that a local school advisory committee meeting (LSAC) will be held with this issue being on the agenda and requesting interested parties to attend. In addition Village Native Corporations and parents will be informed of the District's interest in having interested persons attend local school advisory committee meetings and Regional School Board meetings to provide input on the participation of Indian children on an equal basis in the educational program.

II. 222.94(a)2

A needs assessment instrument is used along with results of district wide testing to help determine the cultural and educational needs of the students. In addition, comments gathered at LSAC meetings will be reviewed by the staff and Regional School Board.

III. 222.94(a)3

Upon review of the annual assessment and input from village councils, Native Corporations and parents, the superintendent will recommend a plan and timeline to the Regional School Board for modification of the education program if it is deemed that a modification is necessary to allow Indian children to participate on an equal basis. The Regional School Board will review and act upon the Superintendents recommendation at the next regularly called meeting of the Regional School Board. Native Corporations and Village Councils will be notified and public notice will be posted that a plan and timeline for modification of the educational program, in order that Indian Children can participate on an equal basis, will be considered at the board meeting and that public comment is requested and encouraged.

IV. 222.94(a)4

The District will upon completion, disseminate by mail to Village Corporations, Village Councils, Native Corporation Officials, and local school advisory committees (LSAC) within the district and send home with students to parents a summary copy of its Impact Aid application, any plans for implementation or elimination of educational programs and any evaluation of educational programs assisted with funds provided under Impact Aid. All parties will be informed that complete copies of the application, plans for implementation or elimination of educational programs and any evaluations of education programs assisted with funds provided under Impact Aid are available upon written request and are also available for review at all schools.

The District upon considering either the implementation or elimination of an educational program will instruct the LSAC to request public comments on the program change as an agenda item. Village councils, Native Corporations and parents, will be notified by public notice of the comment being requested and meeting time and date for school board action on the elimination or implementing of an educational program. All comments from LSACs, parents and Indian officials will be heard and reviewed by the Regional School Board prior to the board action.

V. 222.94(a)5 6 7

The District has established LSACs at all school sites to assist the District in planning and development of educational programs. The District will annually invite Native Corporations, Village Councils, and parents of Indian Children to regularly attend these monthly committee meetings in order that they can actively assist in the planning and development of educational programs and activities assisted with funds provided by Impact Aid.

VI. 222.94(a)8

The district provides Village Councils, Native Corporations, and parents of Indian students the opportunity to make recommendations and present their views concerning the needs of their children, the ways they can assist their children to realize the benefits to be derived from the educational programs assisted with Impact Aid monies; and their overall views on the District's educational programs including its educational operations, parental participation, and Indian Policies and Procedures through the following methods. Annually all parties above are invited to attend LSAC meetings with the specific agenda item being the request for recommendations, views, comments and concerns on the above indicated areas.

In addition, throughout the year parents, village councils, and native corporations are invited and encouraged to attend LSAC meetings to express their views.

All minutes of the LSAC meetings are reviewed by the Regional School Board.

Annually, the Regional School Board will place upon the agenda and post public notice for parents and individually notify village corporations and native corporations of the Board's request for public comment on the items outlined above.

VII. 222.94(a)8(b)

The District upon completion of the input received annually, will review the input and any assessment of the effectiveness of the input provided by native groups or parents and provide to the Regional School Board a list of policy and procedural changes which would be required. The Board will instruct the Superintendent to develop policy and procedural changes that it deems necessary.

Any change in policy and or procedure will follow the District policy requiring public input and review by the LSACs and two readings prior to action at a regularly scheduled board meeting.

Laura Hylton
Impact Aid Representative

Indian Policies and Procedures Reviewed and Approved by LPSD School Board – 09/17/2015