

**THE LAKE AND PENINSULA SCHOOL DISTRICT**  
**Regular School Board Meeting AGENDA**  
**August 12, 2015, 4:00 PM**

Agenda

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INTRODUCTION OF VISITORS**
4. **APPROVAL OF CONSENT AGENDA**
  - a. Previous Minutes- 3
  - b. Check Registers-
5. **ORDERING OF AGENDA**
6. **COMMUNICATIONS: None**
  - a. Site Reports
  - b. LSAC Minutes
  - c. Correspondence
  - d. Public Comments
7. **DELEGATIONS:**
  - a. Lake and Peninsula Borough 7
  - b. LSAC
  - c. Student
  - d. Principal/Teacher
8. **REPORTS:**
  - a. School Board Committee Reports
  - b. Superintendent's Report 9
  - c. Facilities/Maintenance Report
  - d. Curriculum Report
  - e. Technology Report
  - f. Activities Report
  - g. Financial Report 12
  - h. Special Education Report
  - i. Assessment Report
  - j. Personnel
  - k. Shining Stars
  - l. Other: Preschool
9. **UNFINISHED BUSINESS:**
10. **EXECUTIVE SESSION:**
  - a. Small Schools: Student Counts

- 11. **NEW BUSINESS**
  - a. Resolution 16-01: AFHC Grant 15
  - b. Resolution 16-02: BBBSD Cooperative SVCS 16
  - c. Possible School Closures
- 12. **PERSONNEL**
  - a. Contract Approval:
    - Mary Waker (PTH) Elementary
    - Samantha Davis (PTH) Upper Elementary
    - Chris Jencks (.5) (PIP) Generalist
  - b. Contract Adjustment:
    - Kirsten Buckmaster (PTH) Head-Teacher
    - Laura Morris (PIP) Head-Teacher
  - c. Resignations
- 13. **MISCELLANEOUS**
- 14. **FUTURE AGENDA ITEMS AND MEETING DATE**
  - a. **September 10**
  - b. **September 12-13: AASB Fall Academy: Anchorage**
- 15. **ADJOURNMENT**

**The Lake and Peninsula School District  
Regular School Board Meeting Minutes**

*May 7th, 2015  
Teleconference*

**1. CALL TO ORDER**

Board Clerk Stacy Hill called the Regular Meeting of the Lake and Peninsula School Board to order at 10:08 AM.

**PLEDGE OF ALLEGIANCE**-Not Recited

**2. ROLL CALL**

Roll Call: Sue Evanoff, Shannon Nanalook-Johnson, Harry Ricci, Stacy Hill, Gerda Kosbruk/late arrival, (Absent: Patty Alsworth, Austin Shangin)

**3. INTRODUCTION OF VISITORS**

Ty Mase/Superintendent, Laura Hylton/Business Manager  
Amber Kresl/Information Officer, Rick Luthi/Chief Operating Officer

**4. APPROVAL OF CONSENT AGENDA ITEMS**

- a. **Previous Minutes:** to approve April 8<sup>th</sup> & April 29<sup>th</sup>;moved Ricci, second Nanalook  
**Discussion:** None  
**Vote:** voice vote; all in favor; motion passed
- b. **Check Registers:** to approve check registers; moved Ricci, second Evanoff  
**Discussion:** None  
**Vote:** voice vote; all in favor; motion passed

**5. ORDERING OF AGENDA**

**6. COMMUNICATIONS**

- a. **Site Reports-**  
**Discussion:** Evanoff questioned the mention of “violence” during LEV night gym. Mase described the community actions taken for solutions.
- b. **LSAC Minutes-**  
**Discussion:** Evanoff questioned the LEV break-in to the student store. Mase described the actions taken by the community to prevent further instances. Nanalook questioned the absence of the NEW minutes and Kresl addressed that none were submitted.
- c. **Correspondence**-None
- d. **Public Comments**-None

**7. DELEGATIONS**

- a. **Lake and Peninsula Borough-**  
**Discussion:** Mase would like to request Borough presence at future meetings.
- b. **LSAC Representative**-None
- c. **Student Report**-None
- d. **Principal/Head Teacher**-None

## 8. REPORTS-

### a. School Board Committee Reports-None

- b. **Superintendent's Report-** Mase spoke to his report. Borough vote on budget request will occur on Monday, May 11<sup>th</sup>. He addressed the end-of-year closeout procedures for school sites, his recent Sitka trip for the Mt. Edgecum board meeting, and graduations throughout the district.

**Discussion:** Kosbruk questioned the possible Sportsman's tax and implementation. Mase spoke to the Borough responsibility of management and implementation of such a tax within the Lake and Pen region.

### c. Facilities/Maintenance Report-None

### d. Curriculum Report- Included

**Discussion:** Kosbruk questioned plans of the Aug "New Teacher" induction. Mase addressed the plan and rationale behind hosting the induction.

### e. Technology Report- None

### f. Activities Report-Included

**Discussion:** Kosbruk questioned the funding for Science Camp. Mase described the Fish & Wildlife funding support provided through a grant opportunity. Nanalook questioned student input of AA meet @ BBBSD. Mase spoke to Ed Lester's survey to teachers and students that directly asked for input, and Mase will provide results in a future email.

- g. **Financial Report-** Hylton spoke to her report. She requested that the Board President be present @ June 22 interim audit meeting.

**Discussion:** Nanalook questioned the NEW teacher housing during gym construction. Hylton addressed the NEW and PTA construction crews require water and power so the teachers will also have the same access, with minor interruptions of service as it occurs. Evanoff questioned the idea of individual metering of teacher housing at NEW and PTA. Hylton said PTA is already set up to do this, but the overall project requires more than the construction crew is able to provide at this time. Mase described the inability to use Bond monies for such a project as individual meters on housing.

### h. Special Education Report-None

**Discussion:** Nanalook would like to see a SPED report for future meetings.

### i. Assessment-None

### j. Shining Stars-None

### k. Other-Preschool- None

**Discussion:** Nanalook requested to see possible counseling reports for future meetings and Mase agreed with the benefits of having these reports.

## 9. UNFINISHED BUISINESS-None

## 10. EXECUTIVE SESSION-None

## 11. NEW BUSINESS

### a. 2016 Grant Summary-

**MOTION:** to approve the FY16 Grant Summary; moved Evanoff, second Ricci

**DISCUSSION:** Kosbruk & Hylton spoke to the F&W grant and both ANE grants on the horizon for next year.

**VOTE:** voice vote; all in favor; motion passed

**b. Resolution 15-02: Naming of Newhalen Gym-**

**MOTION:** to approve the Resolution 15-02; moved Evanoff, second Ricci

**DISCUSSION:** Kosbruk, Evanoff, & Nanalook spoke to the support of the community and thoughtfulness of the gesture to name the gym after a long-time community member.

**VOTE:** voice vote; all in favor; motion passed

**c. Resolution 15-03: Check Signer Update-**

**MOTION:** to approve the Resolution 15-03; moved Ricci, second Hill

**DISCUSSION:** Hylton described the recommendation for the update due to the resignation of Rick Luthi, the current Check Signer, be changed to Jim Dube.

**VOTE:** voice vote; all in favor; motion passed

**d. Lind Johnson Scholarship Bylaws-**

**MOTION:** to approve updated LJMS Bylaws; moved Ricci, second Nanalook

**DISCUSSION:** None

**VOTE:** voice vote; all in favor; motion passed

**12. PERSONNEL**

**a. Certified Contract Approval**

Laura Hylton	Business Director
Alanna Kiewe	LEV Secondary
Jeff Bringhurst	IGI Substitute

**MOTION:** to approve all contract approvals; move Evanoff, second Hill

**DISCUSSION:** Nanalook questioned the term “sub”. Mase described the contract offering to Bringhurst due to maternity leave of a teacher.

**VOTE:** Roll Call; Nanalook/Yes, Evanoff/Yes, Ricci/Yes, Hill/Yes, Kosbruk/Yes

**b. Certified Contract Adjustment-None**

**c. Resignations-**

Bruce Lawrence	Shipping & Receiving
Vicki Hamm	NEW Middle

**MOTION:** to approve resignations; move Hill, second Evanoff

**DISCUSSION:** Kosbruk spoke to Bruce’s last day, May 21<sup>st</sup>. Nanalook questioned and Mase described the plans for filling Vicki Hamm’s position in NEW.

**VOTE:** voice vote; all in favor; motion passed

**d. Other-None**

**12. MISCELLANEOUS-None**

**14. FUTURE AGENDA ITEMS AND MEETING DATE**

a. June 11<sup>th</sup>, 10:00 AM; Teleconference

**DISCUSSION:** Hylton described the agenda as budget and extension of NEW bus contract.

**15. ADJOURNMENT-11:07 AM**

**MOTION:** to adjourn the meeting; move Nanalook, second Hill

**DISCUSSION:** None

**VOTE:** voice vote; all in favor; motion passed

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2014  
BY THE LAKE AND PENINSULA SCHOOL BOARD.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Clerk



## **Lake and Peninsula Borough**

*P.O. Box 495*

*King Salmon, Alaska 99613*

*Telephone: (907) 246-3421*

*Fax: (907) 246-6602*



### **Outlook For The Coming Year and Beyond**

The fish run this year has been disappointing because the timing of the run, the smaller weight of the fish, and in price. The good news is that the Chignik fishery wasn't as dismal as last year, but a far cry from past years. Current estimate for fish tax revenue this year is \$1.35 million. On the expense side, we will have out flows of \$2million for the Chignik dock, \$500k for the Iliamna barge landing, and additional \$700k for direct school support and \$500k in bond principle and interest payments. We will again have to dip into reserves for about an amount that is at least equal to what we have done this past year.

Looking beyond this coming year, the Borough is going to be facing increasing financial challenges. The State budget crisis is far from finding some resolution and the sentiment in the legislature is continual cuts to the State budget; in education, revenue sharing, CDBG granting, and those cuts will directly affect the Borough and its ability to meet its obligations. School funding from the State is also an unknown and we should consider the possibility of the District requesting a further increase in support from the Borough.

The Governor's budget meeting in Fairbanks produced a consensus that the State's budget crisis could only be addressed with the combination of spending cuts, judicious use of reserves, and new revenue. The borough is in a similar situation but ours is compounded in that we rely upon the State for a portion of our revenue, which is more than likely to be reduced as the State looks to cut expenditures. If the borough wants to continue to provide the support it has to the schools and to villages and not deplete its reserves, it is going to have to look seriously at developing its revenue beyond sole reliance on a single source.

We presented at the May meeting a look at the potential of revenue by changing the manner in which the current bed and guide taxes are structured. We emphasized that the tax was collected from client rather than taken from the operator, that other boroughs with higher tax rates than ours have not seen any decline in tourism dollars. Our borough is unique in Alaska, having two major national parks and wilderness areas. These are destinations not only for Americans coming up from the lower forty-eight, but international as well; Germany, France, Japan. We estimate, using NPS visitor numbers, that the median value of that trade is \$64.3 million a year.<sup>1</sup> Potential revenue to the borough at different tax rates:

---

<sup>1</sup> Of 42,000 total visitors, 60% will pay for a guided tour of some type spending and average of \$2,250/pp.

Chignik Bay • Chignik Lagoon • Chignik Lake • Egegik • Igiugig • Iliamna • Ivanof Bay • Kokhanok • Levelock • Newhalen  
• Nondalton • Pedro Bay • Perryville • Pilot Point • Pope Vannoy • Port Aisworth • Port Heiden • Ugashik



## Lake and Peninsula Borough



6%	5%	4%	3%	2%
\$ 3,855,600	\$ 3,213,000	\$ 2,570,400	\$ 1,927,800	\$ 1,285,200

That number does not include the value of game hunts or guided fishing trips.

The borough code currently caps guide tax liability at \$750 for the year. If all of the 408 registered guides paid the maximum tax, the borough would realize total revenue of \$306,000.

Reliance on fish tax as the major source of revenue is inherently risky with many unknowns; how big will the run be? What will the price be? What will be the timing of the run? What is the competition from other fisheries? Add to that the larger unknown of climate change and whatever effects that will have on salmon. When considering revenue, the borough should look to same principle used for wise investing: diversification to maximize return and minimize risk.

**Date:** August 2015  
**To:** Lake and Peninsula School District Board Members  
**From:** Ty Mase  
**Re:** Superintendent's Report - August 2015

## **“Investing in What Really Matters - Student Success.”**

### **A. OUR FOCUS FOR THE START OF THE 2015/2016 SCHOOL YEAR:**

- Getting our feet on the ground – With 13 new certified staff, it is always imperative that we work together to support them the first half of the school year. This year LPSD will offer a semester long 3 credit SBS course to our new staff – we are excited to see how this goes.
- Meeting individual student needs – LPSD's intervention initiative has resulted in significant student gains over the past several years and will be a continued focus. Our first step in implementing the process will be to scrub our student performance data which should help drive instruction and interventions. Our tutor program will once again focus on student needs via online tutoring and also the onsite tutoring in the Spring.
- Communicating movement through standards – A strong focus will be placed on communication with parents and students concerning progress (or lack of) through the standards. After a successful pilot of parent and student access to Educate in PTA, we are going to roll this option out district-wide. We see this as a way to improve awareness and communication of student progress in our standards based system.
- Collaboration– Collaboration with our Borough, Bristol Bay School District and university partners is going to be key in sustaining the amazing programs that we offer our students.
- Sustainable Funding – We will work with our Borough to explore funding avenues and future support structures. Again, we have to invest in what really matters, while operating as efficiently as possible.
- Supporting our staff – For quality instruction to take place, our staff will need support. We vow to provide this support in a caring, family-like atmosphere. Our improved teacher retention has definitely made a difference in our increased student performance.
- Preparing for battle – We will have to put our best foot forward to show our State's lawmakers that a quality education can be provided in small, remote, Alaskan villages. This spring's legislative session promises to be a challenging one and we will have to fight for what we believe is truly beneficial to our students.

### **B. ON THE HORIZON**

ANE Tutoring Grant – We are eagerly awaiting the announcement of the ANE Tutoring Grant Expansion Project. If this grant is awarded to BBNA it will fund our tutor program for 3 more years and will also include Dillingham, Bristol Bay and Southwest.

LPSD Counseling Grant – We were awarded a Federal Counseling Grant to develop a cyber counseling program. An extra counselor has been hired to assist with this grant.

September Superintendent’s Conference – Over 60 people have registered for this fall’s superintendent conference, hosted by LPSD and BBBSD. With the Commissioner of Education and possibly the Governor attending, it will be a time to show Alaska the amazing services that we offer our kids. An interesting fact, it has been exactly 20 years since Frank Hill and Richard Leath hosted this conference in King Salmon.

CTE Dorm Project – While we have \$300,000 + for this project, we received no bids to begin construction. We are currently regrouping and looking at how we can approach the project differently.

Health Care Merge – This year we will start offering staff an incentive to enter into a high deductible, Health Care Savings Account Plan. This will be the first step in a multi year transition to a new health plan to avoid the Obamacare Cadillac Tax.

### C. STAFFING

- New Teacher Induction – the event took place in Anchorage and King Salmon and was very successful. All of our new staff attended the voluntary event. We have an outstanding new crop of educators and administrators joining our team this year.
- District Office Organization – Please see the attached organizational chart. We are pleased to have Pat Manning and Jim Dube join our administrative team!
- Student Teachers – We will again be hosting student teachers in our villages. UAA, University of Montana and Mansfield University will all be placing young educators in our schools. They will be placed in Levelock, Newhalen and a site TBD.

### D. CAPITAL IMPROVEMENT PROJECTS

A picture is worth a thousand words, so here is the completed school in Port Alsworth and the current status of the Newhalen Gym Expansion Project.



Completed classroom



Playground equipment



Media Research Area



Kindergarten rooms



Gymnasium floor / logo

### Newhalen Gym



General Progress Photo

Date: August 10, 2015  
 To: LPSD School Board  
 From: Laura Hylton, Business Manager  
 RE: August Board Report

**Projects**

	Budget	Beginning Balance	YTD	TOTAL	Budget Bal.
District Wide Energy Efficiencies	1,800,000	5,377.02	1,794,622.98	1,800,000.00	-
Port Alsworth School	13,979,000	2,273,161.05	9,837,464.54	12,110,625.59	1,868,374.41
Newhalen Gym	4,221,000	164,030.00	1,623,296.33	1,787,326.33	2,433,673.67
<b>Total</b>	<b>\$20,000,000</b>	<b>2,442,568.07</b>	<b>13,255,383.85</b>	<b>15,697,951.92</b>	<b>4,302,048.08</b>

**Audit**

The fiscal year 2015 audit took place August 3-7, 2015 and went very well. One item of late reporting was noted and may result in an audit finding, new reporting for pupil transportation was effective 7/1/14 and LPSD completed all items for FY15 and did not realize the reporting change was retroactive to FY14 and was 28 days late with the new annual report for FY15. Audit staff will review the report with DEED as many districts' made the same oversight.

No other items were identified as issues of non-compliance during the audit.

Financial report attached.

DATE - 8/10/15  
 TIME - 11:19:36  
 PROG - GNL.570  
 REPT - 100 BOARD RPT

LAKE AND PENINSULA SCHOOL DISTRICT  
 MONTHLY GENERAL FUND FUNCTION SUMMARY

August 31, 2015

ACCOUNT NUMBER / TITLE	BUDGET	EXPENDED YEAR TO DATE	CURRENT ENCUMBERANCE	UNENCUMBERED BALANCE	% EXPENDED & ENCUMBERED
-----					
FUND 100 GENERAL FUND					
100.XXX.10X.XXX.XXX INSTRUCTION	5,370,359.00	11,598.03	66,191.81	5,292,569.16	1.45 %
100.XXX.20X.XXX.XXX SPECIAL EDUCATION	956,537.00	598.47	106.43	955,832.10	.07 %
100.XXX.22X.XXX.XXX SPED SUPPORT SERVICES	137,700.00	.00	133,500.00	4,200.00	96.95 %
100.XXX.30X.XXX.XXX SUPPORT SERVICES PUPILS	248,851.00	4.00	.00	248,847.00	.00 %
100.XXX.35X.XXX.XXX SUPPORT SERVICES INST	2,599,447.00	30,032.44	1,924,200.00	645,214.56	75.18 %
100.XXX.40X.XXX.XXX SCHOOL ADMINISTRATION	697,728.00	1,039.35	.00	696,688.65	.15 %
100.XXX.45X.XXX.XXX SCHOOL ADMIN SUPPORT	58,224.00	27.11	.00	58,196.89	.05 %
100.XXX.51X.XXX.XXX DISTRICT ADMINISTRATION	560,031.00	43,909.37	.00	516,121.63	7.84 %
100.XXX.55X.XXX.XXX ADMIN SUPPORT SERVICES	576,536.00	67,519.18	.00	509,016.82	11.71 %
100.XXX.60X.XXX.XXX OPERATION AND MAINT	2,773,491.00	238,274.60	6,807.68	2,528,408.72	8.84 %
100.XXX.70X.XXX.XXX PUPIL ACTIVITIES	468,390.00	.00	.00	468,390.00	.00 %
100.XXX.76X.XXX.XXX PUPIL TRANSPORTAION	.00	90.87	.00	90.87-	9999.99 %
100.XXX.79X.XXX.XXX FOOD SERVICES	.00	339.01	.00	339.01-	9999.99 %
100.XXX.88X.XXX.XXX CONTRUCTION	.00	221.63	.00	221.63-	9999.99 %
100.XXX.90X.XXX.XXX TRANSFERS OUT/(IN)	500,000.00	.00	1.00	499,999.00	.00 %
-----					
100.XXX.XXX.XXX.XXX GENERAL FUND	14,947,294.00	393,654.06	2,130,806.92	12,422,833.02	16.89 %
-----					
REPORT TOTAL	14,947,294.00	393,654.06	2,130,806.92	12,422,833.02	16.89 %
*****					

**Lake and Peninsula Borough School District**  
 General Fund FY16 Budget - Final Legislative Appropriation  
 Without PERS & TRS On-Behalf

## Revenue

	Initial Budget	Estimated Legislative Appropriation *	Increase/ (Decrease)
<b>Borough Appropriation</b>	\$ 1,347,423	1,347,423	-
<b>Local Revenue</b>	451,617	451,617	-
<b>State Foundation</b>	8,956,186	8,956,186	-
<b>HP72 \$16 Mil Reduction</b>	(110,463)	-	110,463.00
<b>Other State Revenue</b>	253,812	242,781	(11,031.00)
<b>Federal Revenue</b>	1,285,122	1,285,122	-
<b>Erate Revenue</b>	1,526,965	1,526,641	(324.00)
<b>Fund Balance</b>	192,607	93,499	(99,108.00)
<b>Total Revenue Budget</b>	<u>\$ 13,903,269</u>	<u>13,903,269</u>	<u>-</u>

\* State Foundation revenue is an estimate based on closing 1 school and projected student enrollment numbers based on information available during the budget process.

## Fund Balance for year ended 6/30/2015

	General Fund	Construction	Other Funds	Total
<b>Fund Balances:</b>				
<b>Non-spendable:</b>				
Inventory	302,595	-	36,624	339,219
Prepays	487,333	-	-	487,333
<b>Restricted -</b>				
Career and vocational education	45,269	-	-	45,269
<b>Committed:</b>				
Student transportation	-	-	99,364	99,364
Vehicle replacement	-	171,556	-	171,556
Capital grant match and other	-	687,722	-	687,722
Insurance	150,000	-	-	150,000
<b>Assigned - encumbrances</b>	2,129,410	-	-	2,129,410
<b>Unassigned</b>	667,261	-	(33,892)	633,369
<b>Total fund balances</b>	<u>\$ 3,781,868</u>	<u>\$ 859,278</u>	<u>\$ 102,096</u>	<u>\$ 4,743,242</u>
<b>Total liabilities and fund equity</b>	<u>\$ 3,781,868</u>	<u>\$ 859,278</u>	<u>\$ 102,096</u>	

## **Resolution 16-01**

### **A Resolution of the Lake and Peninsula School District approving application to the Alaska Housing Finance Corporation Teacher and Health Professional Housing Grant Program**

WHEREAS, the Alaska Housing Finance Corporation Teacher and Professional Housing Grant Program provides grant funding for up to 85 percent of the costs of developing and upgrading teacher housing,

WHEREAS, adequate housing is critical to the recruitment and retention of teachers,

WHEREAS, the Lake and Peninsula School District does not have adequate housing units to house all teachers after completion of the expanded school,

WHEREAS, the Lake and Peninsula School District is responsible for assuring village teachers have local housing,

WHEREAS, the Lake and Peninsula School District is committed to providing safe and adequate housing for its teachers,

NOW, THEREFORE BE IT RESOLVED: that the Lake and Peninsula School District is authorized to request funding from the Alaska Housing Finance Corporation for the Teacher and Health Professionals Housing Grant Program for the following teacher housing project and the District commits to providing the local share of costs for the following project;

Port Alsworth Teacher Housing Construction

ADOPTED, August 12, 2015 at a duly convened meeting of the Lake and Peninsula School District Board of Education at which a quorum was present and voting:

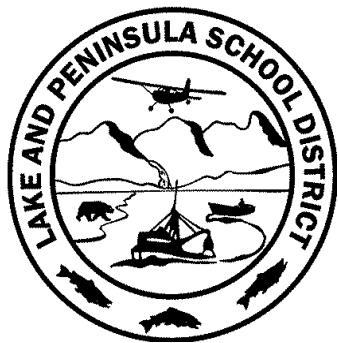
ATTEST:

---

Gerda Kosbruk, President  
LPSD Board of Education

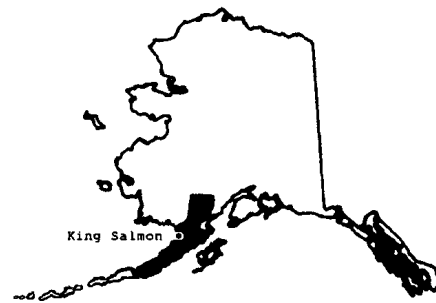
---

Stacy Hill, Secretary  
LPSD Board of Education



**THE  
LAKE AND PENINSULA  
SCHOOL DISTRICT**

101 Jensen Drive  
P.O. Box 498  
King Salmon, Alaska 99613  
Phone (907) 246-4280 / Fax (907) 246-4473



RESOLUTION 16-02

**A RESOLUTION OF THE LAKE AND PENINSULA SCHOOL BOARD  
SUPPORTING COOPERATIVE SERVICES CONTRACTING WITH BRISTOL BAY  
BOROUGH SCHOOL DISTRICT FOR FEDERAL PROGRAMS.**

WHEREAS, Lake and Peninsula School District has a need for a certificated federal programs director and the position is less than a full time equivalent; and

WHEREAS, the Bristol Bay Borough School District has a need for a certificated federal programs director and the position is less than a full time equivalent; and

WHEREAS, the Lake and Peninsula School District and Bristol Bay Borough School District wish to share services for federal programs director; and

WHEREAS, the Lake and Peninsula School District resolves to enter into a cooperative services contract with Bristol Bay Borough School District to provide for Federal Program Director Services;

NOW THEREFORE BE IT RESOLVED that the Lake and Peninsula School Board.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE LAKE AND PENINSULA SCHOOL BOARD THIS 11th DAY OF JUNE 2015.

---

Gerda Kosbruk  
School Board President

---

Stacy Hill  
School Board Clerk