

**THE LAKE AND PENINSULA SCHOOL DISTRICT**  
**Regular Meeting AGENDA**  
**January 8, 2015, 1:00 PM**

Agenda

1. CALL TO ORDER
2. ROLL CALL
3. INTRODUCTION OF VISITORS
4. APPROVAL OF CONSENT AGENDA
  - a. Previous Minutes- 3
  - b. Check Registers:
5. ORDERING OF AGENDA
6. COMMUNICATIONS
  - a. Site Reports: 7
  - b. LSAC Minutes 18
  - c. Correspondence
7. DELEGATIONS
  - a. Lake and Peninsula Borough: **Mayor Alsworth**
  - b. LSAC
  - c. Student: **Nathan Ward & Ilene Lester**
  - d. Principal/Teacher: **Kirsten Buckmaster & Kelsey White**
8. REPORTS
  - a. School Board Committee Reports
    - 1. Current List of Committees 19
    - 2. Air Taxi-**Ty and Harry**
9. UNFINISHED BUSINESS
  - a. Facilities/Maintenance Report
  - b. Technology Report
  - c. Curriculum Report
  - d. Special Education Report
  - e. Assessment
  - f. Activities Report
  - g. Financial Report 20
  - h. Shining Stars- 22
  - i. Personnel
  - j. Other:
10. NEW BUSINESS
  - a. **Executive Session:** Administrative Negotiations

b. 2nd Reading-Restraint Policy-Action Item	24
c. Staffing FY 2015:	31
d. Approval of LJMS Amended Bylaws: Action Item	33
e. 2nd Reading: Reorganization of Agenda Items-Acton Item	35
11. PERSONNEL:	
a. Jennifer Lorenz Educational	\$7,279.25
12. MISCELLANEOUS	
13. SUPERINTENDENT'S REPORT	
14. FUTURE AGENDA ITEMS AND MEETING DATE	
a. Feb 12-Teleconference	
15. ADJOURNMENT	

**The Lake and Peninsula School District**  
**Regular School Board Meeting Minutes**  
*December 11, 2014*  
*Altman & Rogers/Anchorage, AK*

**1. CALL TO ORDER**

Board President Gerda Kosbruk called the Regular Meeting of the Lake and Peninsula School Board to order at 3:05 PM.

**PLEDGE OF ALLEGIANCE**-Not Recited

**2. ROLL CALL**

Roll Call: Harry Ricci, Stacy Hill, Patty Alsworth, Sue Evanoff, Shannon Johnson-Nanalook, Gerda Kosbruk, Austin Shangin/Absent, Excused

**3. INTRODUCTION OF VISITORS**

Ty Mase, Superintendent

Laura Hylton, Business Manager

Amber Kresl, District Information Officer

Rick Luthi, Chief Operating Officer

Joe Ward, Kitz Durkop, Ed Lester, Ed Cox, Lori Koutsky, Margerie Wagner

**4. APPROVAL OF CONSENT AGENDA ITEMS**

**a. Previous Minutes**

**MOTION:** to approve 11/13/14 minutes; moved Hill, second Alsworth

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

**b. Check Registers: None to present at this time**

**MOTION:** to approve 10/08-12/01 check registers; moved Nanalook, second Hill

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

**5. ORDERING OF AGENDA**

**MOTION:** to approve agenda; moved Evanoff, second Nanalook

**DISCUSSION:** No additions at this time.

**VOTE:** voice vote; all in favor; motion passed

**6. COMMUNICATIONS**

**a. Site Reports-November**

**Discussion:** Ward, Durkop, Lester, Cox, Koutsky all spoke on behalf of their school sites.

**b. LSAC Minutes- November**

**Discussion:** None

**c. Correspondence-**

1. BBBSD MOA: Mase spoke to the letter explaining the usage of appropriations from the state to begin the CTE dorm project.

2. John Branson Letter: Mase and Nanalook spoke in regards to lack of other options for burning material from the PTA construction site.

3. BBAHC Letter: Mase spoke to the letter.
4. Luthi Resignation: Luthi spoke of his time with LPSD.
5. Murkowski Video: Board was glad to see support for the LAG school.

## 7. DELEGATIONS

- a. **Lake and Peninsula Borough**-None
- b. **LSAC Representative**-None
- c. **Student Report**-None
- d. **Principal/Head Teacher:** Principals spoke during the site reports.
- e. **Public Comments:** None

**DISCUSSION:** None

## 8. REPORTS

- a. **School Board Committee Report:**  
Alsworth presented some proposed changes to the Linda Johnson Scholarship bylaws. She would like for the Board to approach approval of the changes during the Jan. Board Meeting.

## 9. UNFINISHED BUSINESS

- a. **Facilities/Maintenance Report-** Mase spoke on behalf of Facilities Director.
- b. **Technology Report-**Included in Board Packet
- c. **Curriculum Report-**Included in Board Packet
- d. **Special Education Report-** Margerie Wagner spoke in reference to her upcoming position with LPSD as the new Sped Director.
- e. **Assessment-** Mase spoke of the testing schedule for April 2015.
- f. **Activities Report-** Lester discussed upcoming events with LPSD.
- g. **Financial Report-** Hylton presented her report.

**Begin Break-4:30 PM**

**MOTION:** to begin break in session; moved Alsworth, second Hill

**End Break-4:37 PM**

**MOTION:** to come back in session; moved Nanalook, second Hill

- h. **Shining Stars**-None at this time
- i. **Other-Personnel & Preschool**-Included in Board Packet; Luthi spoke
- j. **2<sup>nd</sup> Reading: Board Policies-**

**MOTION:** to approve the board policies; move Evanoff, second Hill

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

**MOTION:** to suspend the agenda; move Evanoff, second Alsworth

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

## **10. NEW BUSINESS**

### **a. FY 2014 Financial Statement**

Grant Todd from Altman & Rogers discussed the financial audit findings.

**MOTION:** to return to agenda; move Evanoff, second Hill

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

### **b. Selection of Officers/Committee Appointments**

#### **1. President**

**MOTION:** to remain the same; move Evanoff, second Nanalook

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

#### **2. Vice President**

**MOTION:** to remain the same; move Evanoff, second Nanalook

**DISCUSSION:** None

**VOTE:** voice vote; all in favor, motion approved

#### **3. Secretary**

**MOTION:** to appoint Hill as Secretary; move Nanalook, second Evanoff

**DISCUSSION:** Stacy agreed to uphold the position.

**VOTE:** voice vote; all in favor, motion approved

#### **4. School Endowment Fund Representative**

**DISCUSSION:** Appoint Ricci as the Rep. Ricci agreed to uphold the position with help from Kosbruk.

#### **5. Linda Johnson Memorial Scholarship**

**DISCUSSION:** Alsworth will remain on the committee and she would like to see an additional participant in the future.

#### **6. Other: Air Taxi Committee**

**DISCUSSION:** Ricci agreed to uphold the position with help from Mase.

**DISCUSSION:** Board has requested to see a current list of committees at Jan. Meeting.

### **c. Budget Revision**

**MOTION:** to approve the budget revisions; move Alsworth, second Evanoff

**DISCUSSION:** None

**VOTE:** Roll Call-Hill/Yes, Alsworth/Yes, Evanoff/Yes, Ricci/Yes, Nanalook/Yes, Kosbruk/Yes; Motion Passed

### **d. Administrative Regulation (AR) Update-Rental Policy-Mase spoke.**

**DISCUSSION:** Mase and Hylton spoke to the policy adjustment.

### **e. 1<sup>st</sup> Reading-Restraint Policy**

**DISCUSSION:** None

### **f. 1<sup>st</sup> Reading-Reorganization of Agenda**

**DISCUSSION:** Board gave suggestions for the arrangement of the Reports and adding Public Comment into the agenda.

**11. PERSONNEL**

a. Certified Contract Approval

Kathy Shanahan	Teacher Igiugig	\$4,991.39
Brittany Bednash	Teacher Pilot Point	\$22,231.97

b. Certified Contract Adjustment

Glenda Egli	Education	\$80,321.80
Jerry Fisher	Head Teacher	\$57,538.00
Joe Page	Head Teacher	\$24,068.37

**MOTION:** to approve all approvals and adjustments; move Evanoff, second Hill

**DISCUSSION:** None

**VOTE:** Roll Call-Hill/Yes, Alsworth/Yes, Evanoff/Yes, Ricci/Yes, Nanalook/Yes, Kosbruk/Yes; Motion Passed

c. Resignations: Rick Luthi

**MOTION:** to accept Rick’s resignation; move Nanalook, second Alsworth

**DISCUSSION:** None

**VOTE:** Voice Vote; all in favor, motion passed

d. Other: Sam Rigby

**MOTION:** to approve Sam’s contract; move Alsworth, second Hill

**DISCUSSION:** None

**VOTE:** Roll Call-Hill/Yes, Alsworth/Yes, Evanoff/Yes, Ricci/Yes, Nanalook/Yes, Kosbruk/Yes; Motion Passed

**12. MISCELLANEOUS-None**

**13. SUPERINTENDENT’S REPORT**

Mase discussed his report.

**14. FUTURE AGENDA ITEMS AND MEETING DATE**

- a. January 8-9/Alyeska (funded through the ANE Grant)

**15. ADJOURNMENT-5:50 PM**

**MOTION:** to adjourn the meeting; move Hill, second Alsworth

**DISCUSSION:** None

**VOTE:** voice vote; all in favor; motion passed

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014  
BY THE LAKE AND PENINSULA SCHOOL BOARD.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Clerk

# Kokhanok School December

## Site Report

**TO:** Ty Mase, Superintendent

**FROM:** Nicole Metzgar, Principal-Teacher

**DATE:** 12/19/14

**LSAC ACTIVITY:** LSAC did not meet this month.

### OUTSTANDING ACTIVITIES OR EVENTS:

- December 2<sup>nd</sup>-5<sup>th</sup>: Volleyball Jamorbee in Chignik Lagoon
- December 13<sup>th</sup>: Christmas Bazaar
- December 14<sup>th</sup>: Turkey Shoot
- December 17<sup>th</sup>: Kaylynn's Graduation Commencement Ceremony. Kaylynn's future plans include moving to Anchorage and attending UAA next fall. This spring she wants to work as an intern on the North Slope.



4<sup>th</sup> grader, Pete Hill, readies his gun during the Turkey Shoot on December 13th. Hanging is the loot: a turkey, a ham, a box of pilot bread crackers, oysters, and spam.



- December 18<sup>th</sup>: Kokhanok School Christmas Program

**VOLUNTEER REPORT:** Kokhanok Carnival Committee bought students yummy snacks and began raising funds for new uniforms.



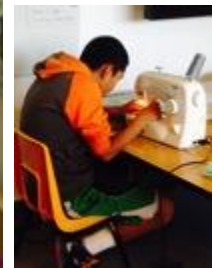
"Quyana. Quyana. Unugme Emume. Yurstan Jesus anerturta Whangkurlumta pitikluta. Quyana Jesusak. Quyana Jesusak." Kokhanok Students practice singing Silent Night in Yupik for this years Christmas Program.

**TECHNOLOGY:** Sam Rigby came and installed KITE software onto all of the student computers. KITE software is what students will take this year's AMP test on this spring. Teachers will prepare students for the computerized test by exposing students to multiple practice sessions next semester.

**FACILITY UPDATE:** LED lights were installed in the boiler room and around the exterior buildings.

**EARLY RELEASE AGENDA NOTES:** Creating District Level Assessments & Completing Mandated Trainings.

**PUPIL ATTENDANCE:** Enrollment numbers hold steady: P3/P4: 9 students; K-12: 24 students; TOTAL: 33 Students



During October and November, Kokhanok 8<sup>th</sup>-12<sup>th</sup> graders sewed colorful pillowcases to give to hospitals who treat and care for kids



with cancer. ConKerr Cancer: A case for smiles. Giving sick kids a reason to smile...one pillowcase at a time. Visit [conkerrcancer.org](http://conkerrcancer.org) for more information.

# Tanalian School at Port Alsworth

## December 2014 Site Report

**TO: LPSD School Board**  
**Superintendent Ty Mase**  
**Tanalian LSAC**

FROM SITE ADMINISTRATOR: Nate Davis, Principal

DATE: December 18, 2014



### OUTSTANDING ACTIVITIES OR EVENTS:

- Lynx Volleyball represented LPSD/Region 1 very nicely at the ASAA State Mixed-6 Volleyball Meet with great sportsmanship and the State Academic Award. We were proud of their solid performance even without a gym to practice in this year.

### LSAC ACTIVITY:

- LSAC is planning a pizza fundraiser for Super Bowl Sunday. LSAC funds support scholarships, literacy, and special projects.
- We will be using LSAC and our teachers as committees for our Percent for Art projects in the school.

### PERSONNEL:

- We are finishing up our new IEPs from transfer students, trying to make special instruction work with our current staffing. We may have to request additional staffing when all the dust settles. We are enjoying a high energy, talented, and can-do staff. I'm very proud of our staff, students, and parent morale even without a "normal" school building.

### PERSONAL/SOCIAL/HEALTH:

- Students and staff seem to be adjusting well to our "new school buildings" this year. Attitudes are great and morale is strong.

### STANDARDS-BASED SYSTEM:

- Our teachers are working with the rest of the district teachers on assessment committees to build out mid-level and end-level assessments for core subject areas in the common core.
- Most students and teachers are on pace to finish a course in a year as evidenced by most of them able to finish their mid-level assessments before Christmas.

### TECHNOLOGY PROGRESS:

- Our land-line is back. You can call 781-2210 to reach Mr. Davis and staff at the TBC school site or 781-2210 to reach the PACC building. Also, thanks to Sam Rigby for fixing our Internet!
- We are working with Laura Hylton, Sam Rigby, and Project Manager, Kathy Christy, to finalize our technology order for the new school building.

### CURRICULUM PROGRESS:

- We are exploring core resource materials to support our teachers and students in the Alaska Common Core standards, having received sample copies from Houghton Mifflin and Pearson.

**FACILITY UPDATE:**

- School Renewal: SKW continues to make good progress. The whole crew will be gone from Dec 13 to Jan 15. Exterior insulated panels are complete except for some trim. Building is warm. Mark Mullins, PTA resident was appointed by SKW to care-take the facility during SKW's absence.
- I have been contacting artists and learning the Percent for Art protocol... we have some exciting options!
- We began conversations with the National Park Service to help us upgrade our historical and cultural interpretive center at the new school.

**TRIPS PLANNED:**

- Ed Lester is thanked for putting together a full basketball schedule for the Tanalian Lynx. Travel will start Jan 15.

**VOLUNTEER REPORT:**

- Thanks to all those who have donated monies or discounted gifts or services to support our students. Students would not have these great opportunities without your support. We appreciate our parents, businesses, and community very much.

**PUPIL ATTENDANCE:**

- Many students left early with family to get Christmas break started.

**PROFESSIONAL DEVELOPMENT:**

- Dec 5- Site Based Review At-Risk, Finish IEPs, Update Educate. Dec 12- LPSD District-wide Assessment Collaboration.

## Perryville School Monthly Site Report

**To: Ty Mase, Superintendent**  
**From: Lindsey Moore, Head Teacher PVL**

**Date: 12/18/14**

The staff of Perryville School would like to wish everyone a merry holiday season! We hope that you will take this time to relax and make memories with friends and family. We truly appreciate each and every one of you!

### **Outstanding Activities or Events:**

Thank you to everyone who helped make the volleyball tournament such a wonderful event. The Perryville Eagles had a great time! We are so proud of our team.

We are proud of all of our students. They preformed A Christmas Carol as our holiday play on Wednesday evening. The students did a fabulous job! The community enjoyed watching the event. It was nice to have most everyone at our annual potlatch.

**LSAC Activity:** Still under construction...

**Personnel:** All teachers will be leaving for the entire holiday break. I, Lindsey Moore, will be back around January 2<sup>nd</sup>, 2015.

**Curriculum and Technology:** No complaints! Thanks Matt for making a quick stop down to update our equipment.

**Facility/Maintenance:** Everything is up and running great! Gerald Kosbruk and myself will be responsible for the safety and upkeep of the school during the winter break. Thank you to Tim for offering support if or when it might arise!

**Eagle Population:** We have a solid 31 eagles attending.

**Early Release:** Certified staff used this time to work on curriculum assessment planning.

Happy Holidays!!!

**Chignik Bay  
Monthly Site Report-September**

**To: Ty Mase, Superintendent  
From: Jerry Fisher, Head Teacher  
Date: December 19, 2014**

As we head out for winter break, we are happy to report the following:

**ENROLLMENT:**

We are holding steady at 11 students enrolled.

**OUTSTANDING EVENTS**

- The high school students had a great time at the volleyball tournament earlier this month.
- Mrs. Koutsky's Students published a short Christmas story called "The Night Santa Lost His Reindeer" We used this story as part of our Christmas Program.
- The students held a small Christmas program on the 18<sup>th</sup>. We had a good turnout and everyone had a good time.
- The Community held their annual community bazar.

**PERSONNEL:**

Principal Kitza Durkop was here for site visit.

Mrs. Kresl, Mr. Stark and Ms. Ward were here subbing for Mrs. Koutsky over the past few weeks. They all did an amazing job working with the students and the transitions between each teacher went smoothly.

**LSAC**

We did not plan to hold an LSAC meeting this month.

**FACILITY:**

Ron Richter was here for a few days taking care of maintenance issues.

**TRIPS PLANNED:**

No trips currently planned.

Monthly Site Report  
Site: Pilot Point  
Month: December

**TO: Ty Mase, Superintendent**

FROM SITE ADMINISTRATOR: Chris Jencks

DATE: December 19, 2014

**OUTSTANDING ACTIVITIES OR EVENTS:**

We had one student attend the Volleyball Tournament. We are very proud that Michael Etuckmera received a Citizenship Award and that his mixed team took first place. On Wednesday, the students put on the annual Christmas Performance. It was well attended by families and community members. Afterwards everyone participated in a Dessert Potluck. Santa arrived and handed out presents to all of the children in the village. The presents were funded through a joint effort of the Village Council and the city of Pilot Point. A huge thank you goes to Tracey Veal for coordinating the effort along with the gift buying and wrapping.

**LSAC ACTIVITY:** The third meeting of LSAC was held on December 8th. Attending staff members included: principal, head teacher, teacher, and head teacher replacement. There was discussion about the upcoming Christmas Program, Santa, and the gifts. At this point in time the minutes are not yet available.

**PERSONNEL:** Laura Morris arrived December 1<sup>st</sup> to transition to the head teacher second semester. It has been a great opportunity for both the students and Laura to get to know each other. And for Laura to get a good handle on the students and their needs. Ms. Brittany Bednash will be replacing Ms. Paige Norman, and they arranged a skype session for the students to meet her prior to her arrival. Both departing teachers have enjoyed their time in Pilot Point and are saddened to leave their students. The students had lots of questions for her and are looking forward to meeting her in person. We are hoping to have our preschool program in operation in January. Our aide has decided not to work any more, leaving Pilot Point without a physical education aide, classroom aide, interventionist, and lunch worker.

**PERSONAL/SOCIAL/HEALTH:** At parent's requests, students are now buckling up their seat belts during their ride to and from school. After several talks about bus safety and developing Bus Etiquette guidelines, we are hearing that the students have settled down and are enjoying a quiet ride. Ms. Kasie Luke came to visit and delivered a lesson to all students on personal safety. The scheduled visit by the dentist has been cancelled and a new date has not yet been set.

**TECHNOLOGY PROGRESS:** The Mimio device, that was installed last month and that we were so thrilled to get, does not function properly and we are sad to say cannot be used.

**TRIPS PLANNED:** No trips are planned for the near future.

**PUPIL ATTENDANCE:** Overall attendance this month is 83%, a decrease over last month's rate of 88%. Five of our 13 students had perfect attendance this month.

**Levelock School Monthly Site Report  
December 2014**

**TO:** Ty Mase, Superintendent  
**FROM:** Catherine Pusch, Principal/Teacher  
**DATE:** 12/19/14

**OUTSTANDING ACTIVITIES OR EVENTS:**

- Krista Hanson graduated on December 13<sup>th</sup>. Ty Mase and Jordan Pufka gave speeches. Krista gave a heartfelt speech and presented a video. It was a wonderful ceremony.
- Our student of the month for December and November will be announced will be announced when we return from break.
- Our attendance continues to improve! We had 14/24 k-12 students with perfect attendance for December. Way to go Vikings!
- Our students and teachers worked very hard to make our Christmas program a success. There was singing, dancing and wonderful essays.
- Our students worked on a service project the last two weeks. They made several different Christmas ornaments for all of our elders and families.

**LSAC ACTIVITY:**

- LSAC did not meet in December. We have only one returning member and hope to have elections soon.

**PERSONNEL:**

- All positions are filled.

**PERSONAL/SOCIAL/HEALTH:**

- Fluoride treatments were continued this month. The dental team was here and talked with students about the importance of good oral hygiene.

**STANDARDS BASED SYSTEM:**

- Students are continuing to work on the standards for all levels.

**TECHNOLOGY PROGRESS:**

- Tutoring continues to be a success in Levelock. We have 6 students currently tutoring and they are all showing progress.
- Our elementary Smartboard has arrived! It was installed and is an active part of our classroom.

**CURRICULUM PROGRESS:**

- Students are moving forward in the curriculum and standards. Parent teacher conferences were held on November 5<sup>th</sup> and 6<sup>th</sup>. Every student in the school had a parent or guardian come to conferences and meet with teachers.

**FACILITY UPDATE:**

- Some of our toilets have been repaired. There are several work orders in process and all issues are being addressed.
- We will be moving some classrooms around over the break in order to better accommodate our high number of elementary students.

**OTHER:**

- Our 3<sup>rd</sup> grade will now be self-contained with our 4<sup>th</sup> and 5<sup>th</sup> grade to better accommodate our high number of elementary students.

**EARLY RELEASE:**

12/5- Site based- Possible classroom reorganization  
12/12- District assessments

**ATTENDANCE:**

- Levelock School has 30 students currently enrolled including 4 preschool students.
- 58% of our students had perfect attendance this month!

## **Nondalton School Monthly Site Report December, 2014**

**TO:** Ty Mase, Superintendent  
**FROM:** Ed Cox, Principal  
**DATE:** 12/19/14

### **OUTSTANDING ACTIVITIES OR EVENTS:**

- The Christmas program was held on Thursday, December 18. The program was a play followed by refreshments and gift presentation. Gifts were made by students and presented to each household. The program was well attended and very much appreciated.

### **LSAC ACTIVITY:**

- The LSAC meeting was set for Wednesday, December 17, at 4:00. A quorum was not established, the meeting was postponed to Monday, January 12, at 5:15.

### **PERSONNEL:**

- Paige Norman is scheduled to be Nondalton's tutor next semester, she should be arriving on site 1/10/15.

### **PERSONAL/SOCIAL/HEALTH:**

- There is no major health or social issue at present.

### **STANDARDS BASED SYSTEM:**

- On-line tutoring has been very successful so far this year. On site tutor schedules are being discussed in preparation for next semester. Instruction is being adjusted to meet the Common Core guidelines.

### **TECHNOLOGY PROGRESS:**

- The system is working smoothly. Internet issues such as limited bandwidth problems occur much less frequently.
- The office scanner is presently not working

### **CURRICULUM PROGRESS:**

- Students are moving through the required standards. The common core standards are being addressed.

### **FACILITY UPDATE:**

- The facility is in good condition overall. The gymnasium lights and exterior lights have been upgraded.

### **EARLY RELEASE:**

- 12/5 – Educate records
- 12/12 – Common Core committee work

### **ATTENDANCE:**

- Nondalton currently has 28 students including 3 in pre-school.
- Through the INNEC attendance incentive program students in Nondalton have earned a total of \$209.25 in credits for their families so far this year.
- Attendance percentage:
  - August – 92%
  - September – 95%
  - October – 96%
  - November – 97%
  - December – 97%

# Chignik Lake School Monthly Site Report

## December, 2014

To: District Information Officer, Amber Kresl  
From: Site Administrator, Joe Ward

### **Outstanding Activities or Events:**

Both the elementary and secondary classes performed Christmas plays for an audience of thirty community members. Mrs. Ward led a Christmas carol sing-along playing the piano. Afterwards, the community gathered in the gym for a dessert pot-luck.

### **Technology Progress:**

The technology department installed the KITE software onto all school computers enabling students and staff to access the testing site that will be used this spring.

### **LSAC Activity:**

The Chignik Lake LSAC did not meet in December. They plan to meet in January with a goal of discussing elections to fill two seats.

### **Pupil Attendance:**

At the close of the semester, Chignik Lake School's K-12 enrollment was 13 students. We also have 3 students in preschool. Our average attendance for December was 89.2%.

**Monthly Site Report**  
**Site: Meshik School @ Port Heiden**  
**Month: December**  
**TO: Ty Mase, Superintendent**

FROM SITE ADMINISTRATOR: Derek Luke  
DATE: 12-22-14

**OUTSTANDING ACTIVITIES OR EVENTS:** Russian Club is still being offered. The Meshik Wolves competed in the volleyball jamboree – they had a great time. They are now getting ready for the bball jamboree to be held here, at PTH. The student government continues to plan events (movie nights, bazaars, pizza nights, etc...). They recently started making ice cream. The whole school put on a Christmas play on “A wish to be a Christmas tree” and many people in the community showed up to support it.

**LSAC ACTIVITY:** We were able to have a meeting. We discussed appointing Maxine Christensen to the LSAC position that Larissa Orloff used to fill. We also talked about Charles Clayton, the new VPSO, and other events in the community. We discussed the next jamboree to be held at PTH in Jan 2015.

**PERSONNEL:** Charles Clayton moved into a roaming VPSO position. We hired Kelsey Buckmaster who has filled in as aide, custodian, and cook. She will be settling more into the custodial role starting in January after our tutor arrives. The school is still in need of a preschool teacher as Elizabeth Clayton is out of the village for medical reasons. We also need to hire for various positions (sub cook, sub bus driver, sub custodian, sub teacher, full time PE/Health aide, full time night gym aide, etc...).

**PERSONAL/SOCIAL/HEALTH:** High school students are ready to go for basketball season. Some of the staff and students have been sick this month. Mr. and Mrs. Nef have had their baby in Idaho and are doing well – she is a beautiful little girl named Sage – we are all very excited for them!

**STANDARDS BASED SYSTEM:** PTH staff and students continue to work with the standards and use them to best suit the needs of our school, community, and students.

**TECHNOLOGY PROGRESS:** Our iPads, laptops, and Mac Minis are mostly in need of replacement. We have had several broken power supplies and buttons are popping off of laptops. The school would still like to obtain a few more computers (to put us at 1:1 down to grade 3). We would like to see more bandwidth improvements for Port Heiden as we will be hosting the jamboree this January, 2015.

**CURRICULUM PROGRESS:** Students are continuing to progress through standards. Online classes are going well and we are always looking at ways we can improve them.

**FACILITY UPDATE:** The school staff would like the school temperature ranges to be reset from the current range of 68-72 degrees down to a range of 66-72 as some of the teachers like their rooms just a little colder. We would also like the controlled environment to stay operational longer in the day so that we can continue to work in the school after hours. It gets very cold once the system shuts off for the night. Another solution to this would be to offer high-speed Internet for teacher housing.

**TRIPS PLANNED:** None

**VOLUNTEER REPORT:** We also had a community member visit the high school class to teach them how to crochet so that they could make things to sell at the bazaar. We also had community members help out at pizza night.

**PUPIL ATTENDANCE:** Attendance has leveled out a bit to about 15 students. We believe that will have about the same number of students next year.

THE LAKE AND PENINSULA SCHOOL DISTRICT  
REGULAR LOCAL SCHOOL ADVISORY COMMITTEE MEETING  
DATE: 12-11-2014 TIME: 6:30 P.M.  
LOCATION: PORT HEIDEN, ALASKA

**CALL TO ORDER**  
**REORGANIZATION OF LSAC OFFICES (ELECTION)**

**ROLL CALL OF LSAC MEMBERS**

Jaclyn Christensen X Toni Christensen A Billie Schraffenberger X Larissa Orloff A Angela Engelkes X (cell)

**INTRODUCTION OF VISITORS**

**APPROVAL OF AGENDA**

MOTION: Moved by: Billie, Seconded by: Angela to approve minutes as presented.

DISCUSSION:

VOTE:

**APPROVAL OF PREVIOUS MINUTES**

N/A

**REPORTS**

**OLD BUSINESS**

None to address

**NEW BUSINESS**

1. Election/appoint someone to Larissa's position (Jaclyn=P\_\_Angela=VP\_\_Toni=SEC\_\_Billie and Larissa voting members) Talk of appointing Maxine to Larissa's position.
2. School Pictures and Christmas Play – Talked about AK Fine Arts Academy coming for culture week
3. Still accepting submissions for the heritage project. LSAC will choose 6 photos to be displayed. Roy has been contacted and we now have photos. LSAC needs to select 6 photos from the group.
4. CTE - 2 of our students took Rhino 3D CAD as well as Job Readiness, which passed off many Employability standards. This report was from Kasie. She wants to encourage more students to apply for CTE if interested.
5. Jamboree planning and volunteers. Looking for volunteers to help with food prep and refereeing.
6. Ideas for service projects – green house building, cake cookies for Valentine's day, clean up the village

**PRINCIPAL'S REPORT and TEACHER REPORTS**

1. Staffing – Jerik and Alecia gone till end of Feb. – Charles is the new VPSO – New folks: Manuel and Kelsey (custodian and aide)
2. Teacher report summaries given by Mr. Luke.

**STUDENT'S REPORT**

1. Lil - Student Government and DC trip – student government is going to ask the village for help buying tshirts.

**FUTURE AGENDA ITEMS**

Water for the Jamboree – talked about filling up jugs versus getting bottled water.

**SET MEETING DATE – Jan 20<sup>th</sup>, 2015 @ 6:30pm**

**ADJOURNMENT**

18

MOTION: Moved by: Billie, Seconded by: Angela to adjourn at 7:18pm.

**Lake and Peninsula School District  
List of Board Committees  
2014-2015**

**1.) School Endowment Fund Advisory Board**

Gerda Kosbruk (Chairperson)

Harry Ricci

**2.) Scholarships and Student Activities:**

Patty Alsworth (Chairperson)

Linda Johnson Memorial

**3.) Air Taxi**

Harry Ricci

**4.) Budget & Finance Committee**

Sue Evanoff

**Other Options:**

- Legislative
- Facilities
- Board Policy
- Community & LSAC Relations

Date: January 5, 2014  
 To: LPSD School Board  
 From: Laura Hylton, Business Manager  
 RE: January Board Report

**Projects**

Bond Project Summary

Bonded Project Summary				
	Budget	Beginning Balance	FY2015 YTD	TOTAL
District Wide Energy Efficiencies	1,800,000	5,377.02	1,532,174.54	1,537,551.56
Port Alsworth School	15,000,000	2,273,161.05	5,556,235.89	7,829,396.94
Newhalen Gym	3,200,000	164,030.00	51,031.38	215,061.38
Total	\$ 20,000,000	2,442,568.07	7,139,441.81	9,582,009.88

Financial report attached.

DATE - 1/02/15  
 TIME - 16:21:12  
 PROG - GNL.570  
 REPT - 100 BOARD RPT

LAKE AND PENINSULA SCHOOL DISTRICT  
 MONTHLY GENERAL FUND FUNCTION SUMMARY

January 31, 2015

ACCOUNT NUMBER / TITLE	BUDGET	EXPENDED YEAR TO DATE	CURRENT ENCUMBERANCE	UNENCUMBERED BALANCE	% EXPENDED & ENCUMBERED
-----					
FUND 100 GENERAL FUND					
100.XXX.10X.XXX.XXX INSTRUCTION	6,451,452.00	1,756,486.16	4,137,096.65	557,869.19	91.35 %
100.XXX.20X.XXX.XXX SPECIAL EDUCATION	1,139,302.00	323,599.13	729,842.47	85,860.40	92.46 %
100.XXX.22X.XXX.XXX SPED SUPPORT SERVICES	50,450.00	14,983.04	.00	35,466.96	29.70 %
100.XXX.30X.XXX.XXX SUPPORT SERVICES PUPILS	291,743.00	78,094.70	186,575.80	27,072.50	90.72 %
100.XXX.35X.XXX.XXX SUPPORT SERVICES INST	1,553,735.00	616,670.95	367,595.71	569,468.34	63.35 %
100.XXX.40X.XXX.XXX SCHOOL ADMINISTRATION	811,984.00	413,199.43	338,272.85	60,511.72	92.55 %
100.XXX.45X.XXX.XXX SCHOOL ADMIN SUPPORT	63,103.00	25,430.90	34,485.75	3,186.35	94.95 %
100.XXX.51X.XXX.XXX DISTRICT ADMINISTRATION	618,514.00	277,182.27	265,707.90	75,623.83	87.77 %
100.XXX.55X.XXX.XXX ADMIN SUPPORT SERVICES	553,352.00	294,609.30	239,634.51	19,108.19	96.55 %
100.XXX.60X.XXX.XXX OPERATION AND MAINT	3,036,133.00	1,738,744.53	806,328.04	491,060.43	83.83 %
100.XXX.70X.XXX.XXX PUPIL ACTIVITIES	504,671.00	131,729.50	169,289.57	203,651.93	59.65 %
100.XXX.76X.XXX.XXX PUPIL TRANSPORTAION	.00	1,067.31	.00	1,067.31-	9999.99 %
100.XXX.79X.XXX.XXX FOOD SERVICES	.00	10,061.50	.00	10,061.50-	9999.99 %
100.XXX.88X.XXX.XXX CONTRUCTION	.00	282.00	.00	282.00-	9999.99 %
100.XXX.90X.XXX.XXX TRANSFERS OUT/(IN)	400,000.00	.00	400,000.00	.00	100.00 %
-----					
100.XXX.XXX.XXX.XXX GENERAL FUND	15,474,439.00	5,682,140.72	7,674,829.25	2,117,469.03	86.32 %
-----					
REPORT TOTAL	15,474,439.00	5,682,140.72	7,674,829.25	2,117,469.03	86.32 %
*****					

## Shining Stars Nominations

January 8, 2015

Cal Cox	North Counselor, Nondalton	Amazing tenacity keeping Volleyball scorebook for dozens of games at the VB Jamboree!	Nate Davis, Joe Ward, Kitza Durkop
Delisa McCormick	Chignik Lagoon	Organized hospitality teams to bless 75 Volleyball guests. Went above and beyond keeping guests happy and facility clean! Spearheaded community resources to meet student needs!	Nate Davis, Joe Ward, Kitza Durkop
Nancy Anderson	Chignik Lagoon	Organized community service activities, housing, and helped in planning and preparing all support teams... taking care of 75+ student-athletes and coaches in the VB Jamboree!	Nate Davis, Joe Ward, Kitza Durkop
John Jones, Sr.	Chignik Lagoon	Helped in a variety of ways to bless VB Jamboree guests, including spending many hours and long days manning the score clock.	Nate Davis, Joe Ward, Kitza Durkop
Corrine Olsen	Port Alsworth	Not only a volunteer chaperone for the girls VB players, spending days away from home, but Corrine also spent hours and hours on the score clock smiling her way through dozens of games.	Nate Davis, Joe Ward, Kitza Durkop
Chignik Lagoon Community		The Chignik Lagoon community deserves special recognition and appreciation for their incredible hospitality to more than 75 volleyball players and coaches. Volunteers came from everywhere to feed all these hungry teens three meals a day, to help run the student store, to smile, to cheer, and to encourage our young people. This community went above and beyond to decorate, to clean, the re-clean, and to feed us over and over. We thank you from the deepest part of our hearts for the compassion and joy you shared with our young people. Keep up the good work!	Nate Davis, Joe Ward, Kitza Durkop

Sara Erickson	Chignik Lagoon	Sara and her family went above and beyond to host a swarm of sweaty teenagers who whacked volleyballs around for three whole days. They planned, prepared, decorated, ran the student store, and cheerfully fed this whole crew. Her husband, Henry, even grabbed a bunch of sausage off his boat to make sure we had enough to eat on the last day. What great hosts!!	Nate Davis, Joe Ward, Kitza Durkop
Glen Alsworth Sr.	Port Alsworth	Glen Sr. not only flew dozens of student to the 2014 Volleyball Jamboree, but also stayed in Chignik Lagoon and cheered on players from around the district for three days. In addition, he was able to meet with several folks while there to help solve problems, to help folks, or just to listen. As an example, he heard that Chignik Lagoon students were trying to raise money for a school trip, so he had his people put 10 dozen donuts on a plane to donate to the student store-- but mostly to make a whole bunch of people smile. He's really good at that!	Nate Davis, Joe Ward, Kitza Durkop
Jenny Myhand	District Office	A huge thanks to Jenny, who worked tirelessly on our ESEA audit. Great job Jenny!	Ty Mase

Note: School districts must prohibit the restraint or seclusion of students except in situations where student behavior poses an imminent danger of physical injury. AS 14.33.125. Districts must also provide periodic training in an approved crisis intervention program. AS 14.33.127. The following policy implements the requirements of HB 210 (2014) and further utilizes 2012 guidelines issued by the United States Department of Education in its *Restraint and Seclusion: Resource Document*.

The Board believes that a safe educational environment is necessary for learning and understands there are times when student behavior may impact on the safety of that student or others. To the maximum extent appropriate, the safety and welfare of students and staff should be secured through positive behavioral interventions. The use of physical restraint and seclusion is prohibited except in emergency situations as set forth below.

Chemical or mechanical restraint of students is never allowed. Chemical restraint means a psychopharmacological drug that is administered to a student for discipline or convenience and that is not required to treat a medical symptom. Mechanical restraint means the use of a device to restrict a student's freedom of movement but does not include the use of medical or therapeutic devices or protective gear, including gear designed to protect a student from injury due to falling, to achieve proper body position or balance, or to protect a student from self-injuring behavior.

This policy shall be annually reviewed with school personnel.

*(cf. 5030 – School Discipline and Safety)*  
*(cf. 5137 Positive School Climate)*

### **Physical Restraint**

Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the student's arms, legs, or head freely. Physical restraint does not include briefly holding a student in order to calm or comfort, or the use of contact that is reasonably necessary to safely escort a person from one area to another

Physical restraint is prohibited unless the student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger. To the extent possible without compromising safety, other interventions should be attempted prior to the use of restraint. Restraint must be limited to that necessary to address the emergency and must be immediately discontinued when the student no longer poses an imminent danger or when a less restrictive intervention is effective to stop the danger.

*(cf. 4158 – Employee Security)*  
*(cf. 5131.41 – Violent and Aggressive Conduct)*  
*(cf. 5131.7 – Weapons and Dangerous Instruments)*

Restraint may not be used as a form of discipline, to force compliance, as a convenience for staff, or as a substitute for appropriate educational support. The use of emergency restraint under this policy does not constitute corporal punishment.

Physical restraint must be implemented in a manner that protects the health and safety of the student and others. Restraint may be administered only by staff trained in crisis intervention, de-escalation, and safe restraint, unless a trained person is not immediately available and the circumstances are rare and present an unavoidable and unforeseen emergency. Restraint may not prevent or restrict the student from breathing or speaking nor may it restrict circulation. Prone or supine restraint, which occurs when the student is placed on his or her stomach or back, is expressly prohibited. A student's well-being must be monitored during restraint through the use of continuous face-to-face contact or, if face-to-face contact is unsafe, by continuous direct visual supervision.

### **Seclusion**

Seclusion means the involuntary confinement of a student alone in a room or area that the student is physically prevented from leaving. Seclusion does not include time-outs, a student's voluntary choice to enter a secluded environment, supervised detention or in-school suspension rooms that are utilized for instructional purposes, or suspension from school. "Time-outs" are behavior interventions to provide a student with an opportunity to regain self-control or engage in problem solving where the student is separated from other students for a limited period in a setting from which the student is not physically prevented from leaving. Time-out includes placing a student in an area of the classroom where the student observes classroom instruction but does not participate.

Seclusion of a student is prohibited unless the student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger.

*(cf. 4158 – Employee Security)*

*(cf. 5131.41 – Violent and Aggressive Conduct)*

*(cf. 5131.7 – Weapons and Dangerous Instruments)*

Seclusion should last only as long as necessary to resolve the actual risk of imminent danger or when a less restrictive intervention is ineffective to stop the danger. Seclusion should never be used as a form of discipline, to force compliance, as a convenience for staff, or as a substitute for appropriate educational support.

While in a seclusion setting, a student must be continuously monitored by an adult in face-to-face contact or, if face-to-face contact is unsafe, by continuous direct visual contact with the student. Students must be provided necessities such as restroom breaks and food and water as needed. Any signs of medical distress should be immediately addressed. Seclusion must be sensitive to any particular vulnerabilities of the student and to the student's developmental level.

**Follow-up and Review**

As soon as practicable after restraint or seclusion have been used, staff shall review the incident. The review shall include review of and recommendations for adjusting or amending, as applicable, procedures, strategies, accommodations, the IEP, a student behavior plan, or additional staff training. Follow-up communication shall occur with the student and parent/legal guardian regarding the review process and outcomes.

**Students with Disabilities**

This policy does not prohibit the inclusion of safe restraint or seclusion in a student's Individualized Education Plan or behavioral intervention plan if determined appropriate by the IEP team after considering all less restrictive alternatives. However, in all instances, the use of physical restraint or seclusion must be in compliance with this policy.

*(cf. 6159 – Individualized Education Program)*

**Reporting/Notification Requirements**

The parent/legal guardian of a student who has been physically restrained or secluded shall be notified on the same day and provided information about the incident. .

Instances of physical restraint or seclusion shall be documented. A written report must be prepared by school personnel who restrain or seclude a student and provided to the school administrator. The report must include: the date and time of the incident; names and job titles of the school personnel who participated or supervised; a description of the conduct that preceded the incident, including efforts and strategies utilized prior to restraint or seclusion; a description of the restraint or seclusion, including duration; and a description of how the incident ended, including any further action taken. A copy of the written report shall be provided to the parent/legal guardian.

Annually, the District shall report to the Department of Education and Early Development the following information: the total number of restraints and seclusion; the number of injuries or deaths of students or personnel; the number of restraints or seclusion by untrained personnel; and the number of students with a disability who were restrained or secluded, including the category of disability.

**Crisis Intervention Training**

The Superintendent or designee shall provide for periodic crisis intervention training for a sufficient number of school staff members to meet the needs of the school population. Training should include evidence based techniques effective at preventing restraint and seclusion; evidence-based skills related to positive behavior supports, conflict prevention and management techniques, skills to de-escalate student behavior, and understanding antecedents; the safe use of restraint or seclusion in emergency situations; first aid and cardiopulmonary resuscitations; and applicable policies and procedures. The form of training may vary depending upon the staff member's role and the instructional setting.

**Policy Not Applicable to Law Enforcement**

This policy is applicable to District employees. It is not intended to limit the use or type of restraint or seclusion by law enforcement personnel who may need to utilize these methods while on District property.

*(cf. 1410 – Interagency Cooperation for Student and Staff Safety)*

*Legal Reference:*UNITED STATES CODE

20 U.S.C. §§ 1400, et seq. *Individuals with Disabilities Education Act*  
*No Child Left Behind Act of 2001, 20 U.S.C. §§ 2361-2368 (P.L. 107-110)*

ALASKA STATUTES

11.81.430 *Justification, use of force, special relationships*  
11.81.900 *Definitions*  
14.03.078 *Report*  
14.30.180-.350 *Education for Exceptional Children*  
14.33.120 *School disciplinary and safety program*  
14.33.125 *Student restraint or seclusion; limitations*  
14.33.127 *Crisis Intervention Training*

ALASKA ADMINISTRATIVE CODE

4 AAC 06.172 *Reporting of school disciplinary and safety programs*  
4 AAC 06.200-.270 *Safe schools*  
4 AAC 06.250 *Reporting*  
4 AAC 07.010-4 AAC 07.900 *Student rights and responsibilities*  
4 AAC 52.010-.990 *Education for exceptional children*

*Revised 9/2014*

## **PHYSICAL RESTRAINT OR SECLUSION**

Alaska rule allows use of physical restraint or seclusion in a public education program only under the following two situations:

1. When other less restrictive interventions would not be effective and the student's behavior poses a threat of imminent, serious bodily injury to the student or others;
  2. For only as long as the student poses the threat of imminent, serious bodily injury to self or others.
- After exhausting all less invasive interventions that have not been effective, whenever possible, give the student a warning that if he/she harms or attempts to harm him/herself or someone else, he/she will be restrained. This might allow the student the opportunity to regain control of his/her own behavior.
  - Staff members using physical restraint or seclusion must be trained in an approved de-escalation/restraint and seclusion program.
  - If restraint or seclusion is part of a Behavior Intervention Plan (BIP), the plan should list a variety of interventions to prevent and de-escalate a crisis situation, and staff should use those interventions unless there is the threat of imminent, serious bodily injury to the student or others.
  - When including physical restraint in a BIP, the team also needs to include other less restrictive or invasive interventions on the plan to attempt to de-escalate the student first.
  - Continuous monitoring of a student during the use of physical restraint and seclusion is a must. A student must always be able to breathe and speak during a physical restraint.
  - Never restrain a student longer than absolutely necessary. The training will increase your awareness of the physiological and emotional signs associated with a student starting to calm or de-escalate. When appropriate, let the student know that as soon as s/he becomes calm and quiet, you will begin the process of releasing the student.
  - School personnel and/or staff members need to avoid getting into power struggles with students; don't respond to the student's verbal taunts. Emotions need to be kept in check and interactions are to be professional.
  - Whenever possible, physical restraint should not be done in front of other students. It is more respectful of the student in crisis and minimizes the impact of the event on others. It would be preferable to clear the room of other students when a student is in

crisis in order to protect the students and provide privacy for the student being restrained.

- Verbal threats or refusal to comply with staff directives or school rules do not warrant physical restraint.
- Physical restraint or seclusion may not be used for discipline, punishment or convenience of personnel of the public education program.
- Physical restraint must be applied in such a way that it is safe and only reasonable force is used.
- Best practice would suggest documenting the incident report as soon as possible after the incident. Each staff member or person involved should document his/her version of the incident.
- Ideally, the person applying restraint would be the same gender as the student being restrained.
- Ideally, the staff member monitoring the student during the restraint would have rapport with that student to assist with recovery from the crisis.

An annual review of the use of physical restraint and seclusion, including a review of all district cases involving restraint and/or seclusion, shall be completed to ensure compliance with district policies and procedures. The results of the annual review shall be documented and shall include at a minimum:

1. The total number of incidents of restraint;
2. The total number of incidents of seclusion;
3. The total number of seclusions in a locked room;
4. The total number of students placed in physical restraint;
5. The total number of students placed in restraint and/or seclusion more than 10 times in a school year;
6. The total number of restraint and seclusion incidents carried out by untrained individuals;
7. The demographic characteristics of all students upon whom physical restraint and/or seclusion was imposed.

### Seclusion or Restraint Report

Student Name:	School	Grade:
Location:	Total minutes seclusion:	Total minutes restraint:
Date of incident:		
Staff persons initiating, involved in, or present during seclusion/restraint (include name and title):		
Describe the behavior that led to seclusion/restraint, including time, location, activity, other contributing factors:		
Procedures used to attempt to de-escalate the student prior to using seclusion/restraint:		
Student behavior during seclusion/restraint: (Minimum report every 5 minutes.)		
Time	Student Behavior	
Was seclusion used? <input type="checkbox"/> Yes <input type="checkbox"/> No                      Was restraint used? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes to restraint, which type? <input type="checkbox"/> Child Control <input type="checkbox"/> Team Control <input type="checkbox"/> Transport		
Was there any injury or damage? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, briefly describe and complete a district accident report form:		
Behaviors displayed demonstrating the student's ability to return to educational environment from seclusion/restraint:		
Required follow-up after the seclusion/restraining (check one or more): <input type="checkbox"/> Reconvene IEP <input type="checkbox"/> Conduct FBA <input type="checkbox"/> Develop BIP <input type="checkbox"/> Review/Revise BIP <input type="checkbox"/> Convene SST <input type="checkbox"/> Team Debriefing <input type="checkbox"/> Parent/Guardian Conference <input type="checkbox"/> Other-please specify:		
Administration Contacted: Date: _____ Time: _____		Parent/Guardian Contacted: Date: _____ Time: _____
Method: _____ Initials: _____		Method: _____ Initials: _____
Person Completing Report:		Date:



## THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive  
P.O. Box 498  
King Salmon, Alaska 99613  
Phone (907) 246-4280 / Fax (907) 246-4473



### **Certificated Recommendations for Re-Hire**

### **2015-2016**

*(All Recommendations are Full Time unless noted otherwise. Anticipated assignment locations are listed but subject to change due to budget, student enrollment, or site needs)*

#### **DISTRICT OFFICE**

Glenda Egli      Testing / Student Data / Pre-School Coordinator  
Amber Kresl      District Information Officer

#### **PRINCIPALS**

Nate Davis  
Ed Lester  
Joe Ward  
Ed Cox

#### **ITINERANT POSITIONS**

Kasie Luke      Counselor  
Cal Cox      Counselor  
Colleen Gabriel      Special Ed  
April Lefevere      .5 Special Ed  
Matthew Stark      Technology Curriculum Specialist  
Bill Cornell      Curriculum

#### **CHIGNIK BAY**

Jerry Fisher      Head-Teacher / Secondary Generalist  
Elementary      **(12 students projected K-SS)**

#### **CHIGNIK LAGOON**

Nancy Anderson      Head-Teacher/Sp. Ed. /Secondary Generalist  
Sara Erickson      Elementary      **(10 students projected K-SS)**

#### **CHIGNIK LAKE**

Robert Fagerquist      Middle/Secondary Generalist  
Melissa Ward      Elementary      **(14 students projected K-SS)**

#### **EGEGIK**

April Lefevere      .5 Elementary  
Andrew Johnson      Middle/Secondary Generalist      **(12 students projected K-SS)**

#### **IGIUGIG**

Tate Gooden      Head-Teacher/Secondary Generalist  
Audra Gooden      Elementary      **(14 students projected K-SS)**

#### **KOKHANOK**

Nicole Metzgar      Principal-Teacher/Secondary Generalist  
Kelsey White      Elementary  
Cara Pellegrino      Elementary  
Cam Metzgar      Elementary      **(26 students projected K-SS)**

**LAKEVIEW HOME SCHOOL**

Linda Richter .5 Home School Support - .5 Online Tutor Coach

**LEVELOCK**

**(27 students projected K-SS)**

Cathy Pusch Principal-Teacher/Elementary  
Jordan Pufka Secondary Generalist  
Jesse Davis Secondary Generalist

**NEWHALEN**

**(55 students projected K-SS)**

Sarah Armstrong .75 Pre School  
Shelby McCann Elementary  
Staci Anelon Elementary  
Mary Janti Elementary  
Vicki Hamm Middle/Secondary Generalist  
Kate Cornell Middle/Secondary Generalist  
Jon Brunn Secondary Generalist  
Bob Rychnovsky .49 Special Education

**NONDALTON**

**(26 students projected K-SS)**

Cassie Broschious Elementary  
Maryellen Dalberg Elementary  
David Padvoric Secondary Generalist  
Regina Feliciano Special Education

**PERRYVILLE**

**(25 students projected K-SS)**

Lindsey Moore Head-Teacher/Elementary  
Jennifer Leete Middle/Secondary Generalist  
Christian Meneskie Middle/Secondary Generalist

**PILOT POINT**

**(12 students projected K-SS)**

Elementary  
Middle/Secondary Generalist

**PORT ALSWORTH**

**(51 students projected K-SS)**

Abigail Wells Elementary  
Asha Brown Elementary  
Matthew Grossmann Middle School - Elementary  
Becky McKennett Middle School - Elementary  
Amy Sayer Secondary Generalist  
Tom McKennett Secondary Generalist  
Kathy VanDusen Special Education

**PORT HEIDEN**

**(16 students projected K-SS)**

Alecia Neff Elementary  
Kirsten Buckmaster Secondary Generalist  
Derek Luke Principal-Teacher/Middle School Generalist

**Linda Johnson Memorial Scholarship Fund (“LJMS”) Committee By-Laws**  
**The Lake and Peninsula School Board and The Lake and Peninsula Borough Assembly**

**Purpose**

The Linda Johnson Memorial Scholarship Fund was established by the Lake and Peninsula School District (the “District”) as a memorial to the late Linda Anelon Johnson, a former member of The Lake and Peninsula School Board who was thirty-six when she died in a snow-machine accident. The Linda Johnson Memorial Scholarship Committee (the “Committee”) serves to administer the District’s program for awarding scholarships, as more fully set forth in these Bylaws, as may be amended from time to time. In all its activities and actions, the Committee shall be bound by these Bylaws.

**Organization and Responsibilities of the Committee**

The Committee is comprised of the Superintendent or his designee and one or more volunteer board members appointed annually by the Lake and Peninsula School Board President during the November Board meeting. In the event of a vacancy, the School Board President may appoint a replacement Committee member.

The Committee reserves the right to establish both the amount and number of scholarships it deems necessary and appropriate. The aggregate amount of scholarships awarded shall not exceed the amount of available funds. The Committee will report to the School Board, at the May regular meeting, or upon request, the names and amounts of scholarships awarded.

The Committee will also select the District's designee for the Alaska Teacher Scholarship Loan Program.

**Scholarship Committee Procedures:**

1. The Committee will operate under the established guidelines.
2. Each January, applications will be sent to every Lake and Peninsula School District senior.
3. Each July, an attempt will be made to contact potential sustaining scholars.
4. All scholarship applicants will be notified of the status of their application within a reasonable timeframe.
5. Scholarship payments will be released only if verification of acceptance or enrollment is received.
6. All scholarship payments will be made directly to the academic institution.

**LJMS GUIDELINES:**

**Eligibility**

To be eligible for consideration for the Linda Johnson Memorial Scholarship, a student must:

**NEW HIGH SCHOOL GRADUATES:**

- Graduate from a school within the District
- Provide a copy of an acceptance letter or course schedule from the educational institution the student will be attending
- Submit a completed a LJMS scholarship application

**SUSTAINING SCHOLARS:**

- Must have maintained an academic load of traditional full-time students, as defined by carrying a course load of at least 12 academic hours in an undergraduate or technical school program
- Must have maintained a cumulative grade point average of at least 2.0
- Must have maintained self as a student in good standing

- May receive the scholarship for up to 5 years if he/she attended high school only in the District; otherwise, the recipient is limited being a recipient for the number of high school years a LPSD school was attended

### **Application Components**

#### **NEW HIGH SCHOOL GRADUATES:**

- Cover letter which explains reason for financial assistance is needed, and lists all other scholarships applied for or granted
- A copy of high school transcript reflecting all grades to date, signed by principal
- Letter of recommendation from either a principal and/or a teacher who is familiar with the student's character and academic history
- A 500 word narrative which both details applicant's four years as a high school student and reflects applicant's goals for the future. This essay should accent any school and/or community activities or functions which applicant may have participated in during high school
- Notification of acceptance to postsecondary school, if available at time of application

#### **SUSTAINING SCHOLARS:**

- A written request for sustaining scholarship funding
- A copy of most recent transcript, indicating that a 2.0 cumulative GPA has been maintained
- A copy of course schedule for the upcoming semester indicating that course-load is a minimum of 12 academic hours

### **Application Deadlines**

#### **NEW HIGH SCHOOL GRADUATES:**

Applications are due at District Office by March 31, 5:00 p.m. or next work day if the 31<sup>st</sup> falls on a weekend.

#### **SUSTAINING SCHOLARS:**

A written request, to include proof of continued eligibility as described above, is due at District Office by August 15, 5:00 p.m. or next work day if the 15th falls on a weekend.

**BB 9320 Meetings**  
**2<sup>nd</sup> Reading**

**The Lake and Peninsula School District**  
**King Salmon, Alaska**  
**Agenda**

**Regular Meeting**

1. Call to Order
  - a. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Approval of Consent Agenda Items
  - a. Previous Minutes
  - b. Check Registers
5. Ordering of Agenda
6. Communications
  - a. Site Reports
  - b. LSAC Minutes
  - c. Correspondence
  - d. **Public Comments**
7. Delegations
  - a. Lake and Peninsula Borough
  - b. LSAC
  - c. Student
  - d. Principal/Teacher
8. **Reports-**
  - a. **School Board Committee**
  - b. **Superintendent**
  - c. Facilities
  - d. Curriculum
  - e. Technology
  - f. Activities
  - g. Financial
  - h. Special Ed.
  - i. Assessment
  - j. Personnel
  - k. Shining Stars
  - l. **Other**
9. Unfinished Business
10. **Executive Session**
11. New Business
12. Personnel
13. Miscellaneous
14. Future Agenda Items
15. Adjournment