

Regular Meeting

Monday, July 20, 2020 6:40 PM

Unit #10 Administrative Annex, 123 W. Clay, Collinsville, IL 62234

1. **Call to Order - President Peccola**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Public Forum**

1. Written Correspondence

a. 6/26/20 Correspondence from Raphael Spells

b. 1/17/20 Correspondence from Heather Holshouser

2. Audience Input

a. Input from Jen Mauk

5. **Reports/Requests**

1. Superintendent's Report - Dr. Brad Skertich

Board Update #49

Over the past few months the district has been creating a Return to Learning Plan. The plan outlines the potential education settings for the coming school year. They are as follows:

Return to Learn at 100% Capacity - All students and staff will attend five days a week with PPE and social distancing guidelines in place to the greatest extent possible. This may require an altered school day (i.e. potentially adjusting the beginning or end of the day schedule). Accommodations will be made for our students who are immunocompromised. Face coverings are not required to be worn outside and these spaces will be utilized to allow for time outside when the weather permits. Our maximum capacity in any one space is 50 total individuals to the extent possible.

Return to Learn Blended Remote at approximately 50% Capacity* - Students will be divided into two groups with a split schedule. Half of the students will have a Tuesday/Thursday in-school schedule and the other half will attend in-person on Wednesday/Friday. Monday will be remote learning for all. Students are divided alphabetically so families within the same household are on the same schedule. When students are attending in-person, the same health and safety protocols designated for full capacity will be in place. Note: This may require an altered school day (i.e. adjusting the beginning/end of the day schedule).

Return to Learn Remote Only* - If a COVID outbreak occurs within CUSD #10/Madison County, and we are required to close our buildings for a set amount of time, we will automatically shift to a full remote learning option until we can resume In-Person learning.

Additionally, Special Education and Related Services Information has been distributed to families by Mrs. Underwood and her staff.

Special Education and Related Services

Remote Learning

In regards to Special Education and Related Services, the ideal mode of instruction for students who receive identified special education services is in-person instruction on our school campuses. While the Collinsville Community Unit School District #10 acknowledges and understands that individualized circumstances may warrant a family to opt for remote learning, we feel that our students who receive special education services would benefit from their highly structured, individualized instruction to be delivered within the classroom settings. In addition, we believe the following items outline a few reasons why in-person instruction is more beneficial for students with these identified needs:

- A set classroom schedules and routines allow for the continued development of functional skills such as organization, perseverance, self-advocacy, sustained task attention, transitioning between activities, and flexibility
- Positive behavioral interventions and supports to develop skills when needed and/or to enhance task motivation
- Immediate teacher/related service provider feedback within the instructional lesson/therapy session
- Classroom context allows for related services to be integrated into the instructional day
- Socialization with peers and explicit social skill instruction as identified in a student's Individualized Education Plan

If a parent chooses to participate in remote learning, an individualized remote learning plan will be developed by the IEP team to discuss accommodations, IEP Goals and the manner in which services will be delivered to best meet the identified needs of the student during remote instruction.

Last, Lisa Sabatino, District Lead Nurse and respective health team have created a Comprehensive Health Office Return to School Guidelines for the coming school year. The document will be available on the district website under Health and Wellness. Information includes symptoms requiring absence, when to return, school support, interventions to prevent the spread of disease and viruses, isolation and PPE standards and annual health requirements. The document is very thorough and is intended to promote safety, health and the well being of our school community. The health staff and maintenance department have begun creating videos on mask education and hand washing hygiene to prepare for the coming school year. The guidelines are attached in my Board Report.

The district will be releasing the logistics of each plan the last week of July. Logistics include beginning and end of the day times, building specific information, breakfast and lunch information as well as altered student schedules if for some reason a Blended Remote Plan is necessary. As a district, we are focused on a return to the classroom five days a week, however, we feel it is vital for the district to be prepared for each situation to ensure we can meet our student's education and social emotional needs. Therefore, we are encouraging our families to do the same so everyone is prepared for whatever scenario arises.

The school year is set to begin August 18th, positive COVID-19 cases in our area and state guidance will impact what learning setting we begin the 20-21 school year.

Calendar changes for the coming school year follow school code, legislation and the Governor's Executive Order. Two days have been added to the beginning of the school year to allow principals, teachers and support staff conduct meetings, attend professional development, be trained on health and hygiene protocols and provide proper time to plan. We want to make sure faculty and staff have adequate time and preparation for what unfolds during the coming school year.

Fall athletics remain in limbo at this point and IHSA has not indicated a final decision. However, they did release a statement on July 15th, "fall activities will be difficult to conduct, especially football." As with everything we are encountering at this time, this remains fluid but a decision appears to be looming the week of July 22nd after an IHSA Board Meeting.

2. Financial Report - Mrs. Uta Robison



Collinsville CUSD #10
Board Meeting 7/20/2020

Financial Summary for June 2020



Cut of Date:	30-Jun-20								
Months:	12		100%			100%			
FY19-20	FY20 Budget Revenue	YTD Revenue	As %	FY20 Budget Expenditures	YTD Expenditures	As %	Fund Balance Beginning of Year	30-Jun-20	with Transfer \$501,953.84
Education (10)	\$ 55,704,126	\$ 56,164,710	101%	\$ 56,514,070	\$ 52,973,202	94%	\$ 8,184,177	\$ 11,375,686	\$ 10,873,732
Operations & Maintenance (20)	\$ 4,331,774	\$ 7,245,105	167%	\$ 3,155,548	\$ 3,329,229	106%	\$ 2,148,665	\$ 6,064,540	
--transfer to Fund 30 and 60		Note: \$3,000,000		\$ 1,280,000	Note: \$1,280,000			\$ -	
Bond & Interest (30)	\$ 2,253,842	\$ 2,417,479	107%	\$ 2,530,180	\$ 2,280,643	90%	\$ 227,917	\$ 364,753	
Transportation (40)	\$ 4,181,955	\$ 4,092,712	98%	\$ 4,862,140	\$ 4,253,364	87%	\$ (788,772)	\$ (949,424)	\$ (447,470)
IMRF / Soc.Sec.(50)	\$ 2,066,774	\$ 2,110,464	102%	\$ 2,173,619	\$ 1,882,030	87%	\$ 1,769,150	\$ 1,997,584	
Site & Construction (60)	\$ 1,007,000	\$ 1,002,312	100%	\$ 1,038,994	\$ 954,116	92%	\$ 74,095	\$ 122,292	
Working Cash (70)	\$ 457,479	\$ 10,459,475	2286%	\$ -	\$ -		\$ 7,117,086	\$ 17,576,561	
Tort (80)	\$ 2,522,682	\$ 2,420,065	96%	\$ 3,566,885	\$ 6,078,265	170%	\$ 4,238,498	\$ 580,298	
					Note: \$3,000,000				
Fire & Safety (90)	\$ 397,879	\$ 383,747	96%	\$ 577,705	\$ 380,554	66%	\$ 2,063,646	\$ 2,066,840	
Total:	\$ 72,923,511	\$ 86,296,069		\$ 75,699,141	\$ 72,131,402		\$ 25,034,462	\$ 39,199,130	
4 Operating Funds:	\$ 64,675,334	\$ 77,962,002		\$ 64,531,758	\$ 60,555,794		\$ 16,661,155	\$ 16,490,802	

Grant Name	SPED Private Facility	SPED Orphan/ Individual	Transportation Regular	Transportation SPED	Early Childhood Block Grant	Total
Grant Number	3100	3120	3500	3510	3705-00	
FY20 Grant, FY20 Paid	\$ 406,680	\$ 46,678	\$ 1,053,141	\$ 920,122	\$ 422,303	\$ 2,848,924
Payments	3	4	3	3	10	
Voucher date	6/18/2020		6/18/2020	6/18/2020	6/4/2020	
No paid yet	\$ 135,526	\$ -	\$ 353,521	\$ 302,174	\$ 11,440	\$ 802,660



Summary

This is the part of budget that was underutilized in Tort.

Each year	Education Fund (10)	Debt Service Fund (30)	Transportation Fund (40)	IMRF/SOC SEC (50)	Working Cash Fund (70)	Tort Fund (80)	
moved admin expenditures	\$ (300,000)	→				\$ 300,000	} already done needs to be done
transfer savings	\$ 300,000	→	\$ 300,000				
1A) move expenses, audit, legal	\$ (300,000)	→				\$ 300,000	} complete in FY21 for FY20
1B) transfer savings	\$ 300,000	→	\$ 300,000				
2) transfer			\$ 400,000	←	\$ 400,000		} This is a new piece.
3) change in Tax levy, tax rate stays the same				\$ (300,000)		\$ 300,000	



Questions ?

Collinsville UNIT School District # 10 Investment Report

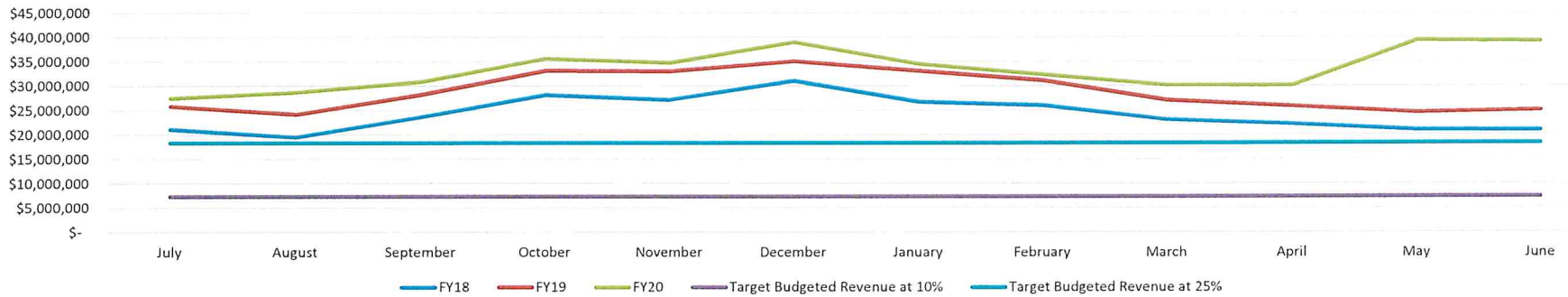
Investment Report for June 30, 2020

Investments	from the General Ledger	30-Jun-20	from Investment Institutions	30-Jun-20
Fund 10	Education	\$ 10,669,592.93		\$ -
Fund 20	Operations & Maintenance	\$ 5,341,100.78	Prime Investor (Busey)	\$ 2,509,323.33
Fund 30	Debt Service	\$ 229,970.38	PMA 10887-101	\$ 25,254,325.04
Fund 40	Transportation	\$ 29,291.95	PMA 10887-207	\$ 7,605,262.55
Fund 50	IMRF/Social Security	\$ 1,526,043.49	PMA 10887-208 Taxable	\$ 2,400,932.85
Fund 60	Capital Projects	\$ 60,318.23		
Fund 70	Working Cash	\$ 17,481,568.11		
Fund 80	Tort	\$ 405,557.12		
Fund 90	Fire & Safety	\$ 2,026,400.78		
		\$ -		
Total:	All Funds:	\$ 37,769,843.77	Total:	\$ 37,769,843.77

\$ 0.00

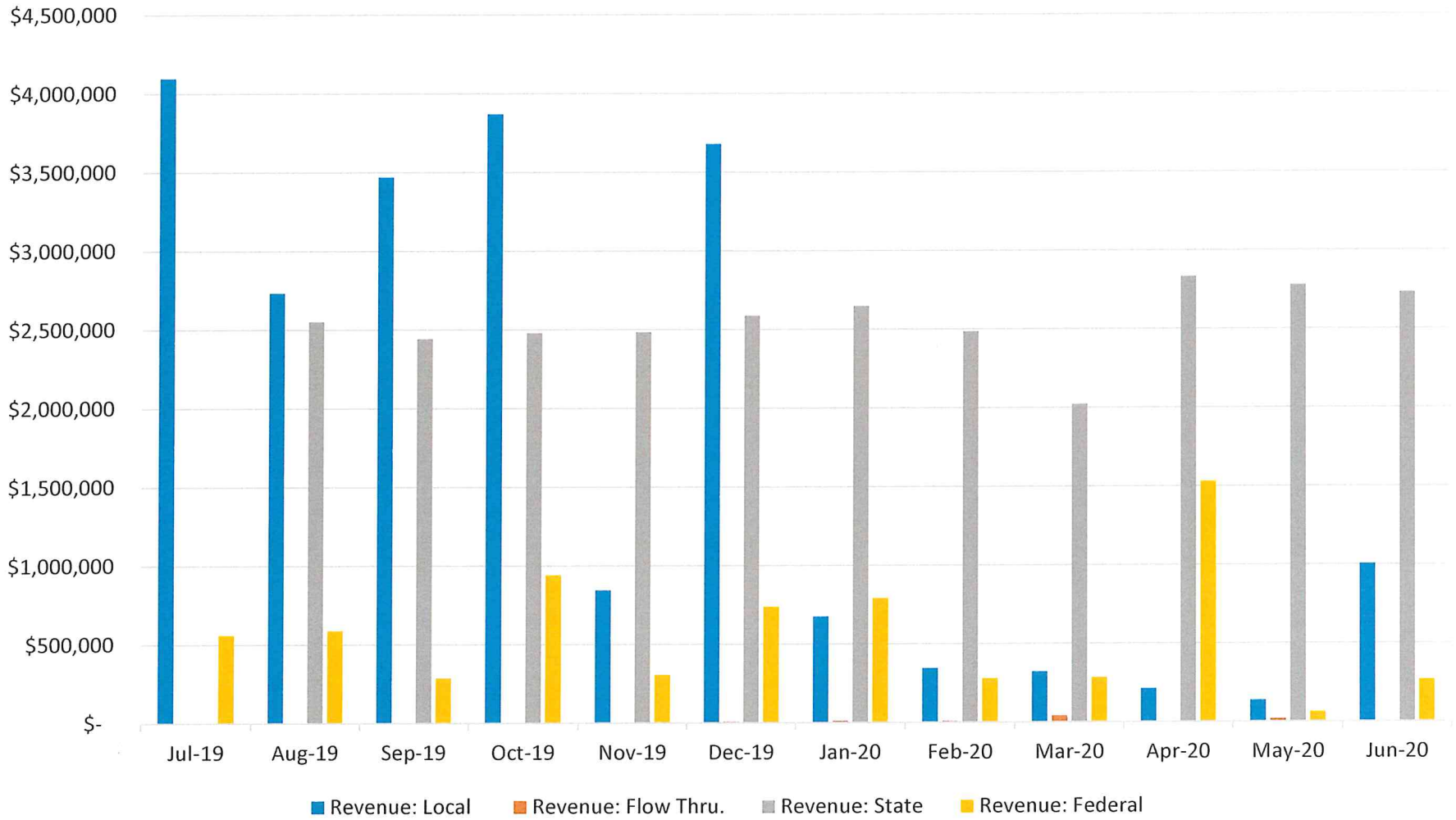
Collinsville CUSD#10												
Unit												
FY20 Budget Revenue	\$ 73,203,511											
Data is from end of month												
Total Fund Balances from Fund 10 to 90	July	August	September	October	November	December	January	February	March	April	May	June
FY18	\$ 21,103,629	\$ 19,456,640	\$ 23,584,554	\$ 28,151,314	\$ 27,125,080	\$ 31,032,903	\$ 26,731,262	\$ 26,022,481	\$ 23,092,689	\$ 22,171,068	\$ 20,972,085	\$ 20,946,030
FY19	\$ 25,788,622	\$ 24,151,223	\$ 28,191,157	\$ 33,089,572	\$ 32,952,403	\$ 35,030,414	\$ 33,047,975	\$ 31,064,166	\$ 27,046,865	\$ 25,840,189	\$ 24,564,331	\$ 25,034,462
FY20	\$ 27,469,273	\$ 28,715,106	\$ 30,874,788	\$ 35,612,725	\$ 34,755,972	\$ 38,975,414	\$ 34,472,738	\$ 32,335,886	\$ 30,170,545	\$ 30,134,700	\$ 39,358,562	\$ 39,199,130
Target Budgeted Revenue at 10%	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351	\$ 7,320,351
Target Budgeted Revenue at 25%	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878	\$ 18,300,878

Total Fund Balance for Fund 10-90

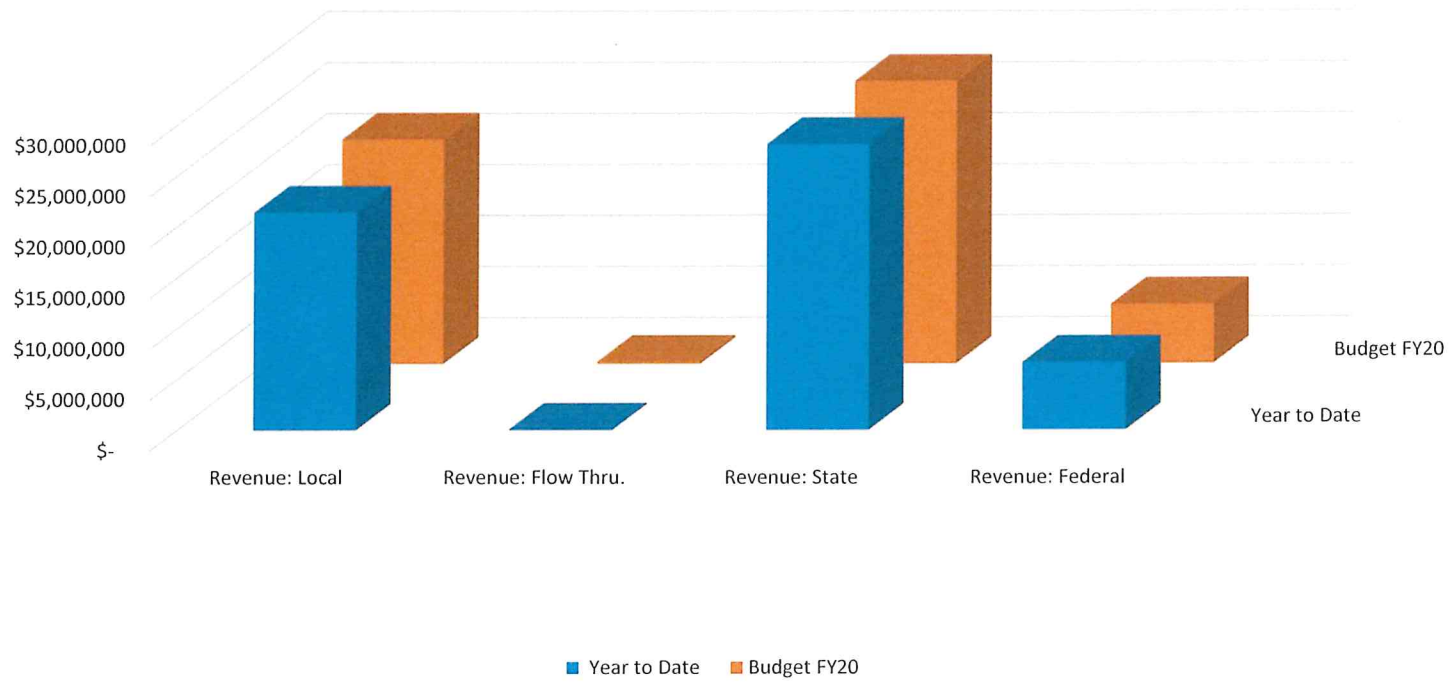


COLLINSVILLE CUSD #10														
EDUCATION FUND	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Amended Budget 2019-2020
BEGINNING FUND BALANCE	\$ 8,184,177	\$ 9,061,376	\$ 9,387,474	\$ 10,839,576	\$ 14,026,864	\$ 13,486,327	\$ 16,238,496	\$ 14,438,051	\$ 13,455,423	\$ 11,904,677	\$ 12,483,690	\$ 11,551,212	\$ 8,184,177	\$ 8,184,177
Audit or other adj.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11)	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ (206)	\$ (217)	\$ -
Audit Adjusted Fund Balance	\$ 8,184,177	\$ 9,061,376	\$ 9,387,474	\$ 10,839,576	\$ 14,026,864	\$ 13,486,316	\$ 16,238,496	\$ 14,438,051	\$ 13,455,423	\$ 11,904,677	\$ 12,483,690	\$ 11,551,006	\$ 8,183,960	\$ 8,184,177
REVENUE: LOCAL														
Property Taxes	\$ 3,779,498	\$ 2,532,506	\$ 3,365,257	\$ 3,550,282	\$ 747,358	\$ 2,802,065	\$ 434,142	\$ 252,806	\$ 228,772	\$ -	\$ -	\$ 991,461	\$ 18,684,145	\$ 19,337,961
Corporate Replacement Taxes	\$ 122,875	\$ 32,105	\$ -	\$ 213,855	\$ -	\$ 35,515	\$ 129,862	\$ -	\$ 25,817	\$ 178,262	\$ 113,967	\$ -	\$ 852,258	\$ 765,000
Tuition	\$ 600	\$ -	\$ -	\$ 75	\$ -	\$ -	\$ 74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 749	\$ 10,000
Earnings on Investment	\$ 9,345	\$ 9,204	\$ 13,272	\$ 4,744	\$ 21,823	\$ 8,319	\$ 10,425	\$ 9,922	\$ 9,301	\$ 23,289	\$ 10,667	\$ 5,748	\$ 136,059	\$ 100,000
Food Service	\$ (28)	\$ 55,490	\$ 63,485	\$ 64,154	\$ 49,657	\$ 39,595	\$ 62,237	\$ 72,500	\$ 31,488	\$ 1,711	\$ (1,235)	\$ 4,563	\$ 443,616	\$ 590,000
Pupil Activities	\$ 8,575	\$ 15,525	\$ 10,863	\$ 14,383	\$ 7,389	\$ 31,666	\$ 19,622	\$ 4,835	\$ 6,381	\$ 10	\$ (300)	\$ 315	\$ 119,264	\$ 120,300
Textbooks	\$ 171,907	\$ 50,605	\$ 7,541	\$ 18,106	\$ 16,247	\$ 9,255	\$ 3,660	\$ 4,179	\$ 19,274	\$ 6,991	\$ 14,704	\$ 1,923	\$ 324,392	\$ 300,000
Other Rev. from Loc. Source includes 1960 TI	\$ 3,298	\$ 38,587	\$ 8,409	\$ 3,373	\$ 2,630	\$ 752,286	\$ 14,415	\$ 407	\$ (75)	\$ 313	\$ 15	\$ 355	\$ 824,013	\$ 789,950
Total Local	\$ 4,096,071	\$ 2,734,021	\$ 3,468,826	\$ 3,868,973	\$ 845,104	\$ 3,678,700	\$ 674,437	\$ 344,649	\$ 320,957	\$ 210,576	\$ 137,818	\$ 1,004,365	\$ 21,384,496	\$ 22,013,211
REVENUE: FLOW-THRU														
State	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 8,019	\$ 10,878	\$ 8,889	\$ 40,684	\$ -	\$ 19,685	\$ 2,668	\$ 91,824	\$ 201,300
Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Renewue: Flow-Thru	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 8,019	\$ 10,878	\$ 8,889	\$ 40,684	\$ -	\$ 19,685	\$ 2,668	\$ 91,824	\$ 201,300
REVENUE: STATE														
State Aid	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 2,415,470	\$ 2,418,924	\$ 2,415,470	\$ 2,015,470	\$ 2,815,470	\$ 2,415,470	\$ 2,415,470	\$ 26,573,622	\$ 26,578,924
Spec Ed-categoricals	\$ 82,003	\$ -	\$ -	\$ -	\$ -	\$ 148,359	\$ 101,964	\$ -	\$ -	\$ -	\$ 148,256	\$ 156,743	\$ 637,326	\$ 380,000
NA for FY10 Voc Ed-Tech Prep	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bilingual and State Lunch	\$ -	\$ 22,411	\$ -	\$ -	\$ 1,859	\$ 20,469	\$ 7,818	\$ -	\$ 2,477	\$ 18,610	\$ 7,595	\$ 2,805	\$ 84,044	\$ 324,200
NA since FY09 Adult Ed-State 3-1	\$ -	\$ 4,687	\$ -	\$ -	\$ -	\$ 4,688	\$ 4,687	\$ 0	\$ 0	\$ 4,687	\$ 18,748	\$ -	\$ 37,497	\$ 60,000
FY20 Truants Alt. Optional Ed. Grant	\$ -	\$ -	\$ 4,688	\$ 9,376	\$ (487)	\$ 116,024	\$ -	\$ 4,687	\$ -	\$ 202,672	\$ 137,247	\$ -	\$ 474,207	\$ 340,000
EC Prevention	\$ 55,000	\$ -	\$ 58,012	\$ 58,012	\$ -	\$ 0	\$ 71,807	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242,831	\$ 2,000
State Library Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Renewue: State	\$ -	\$ 2,552,473	\$ 2,442,568	\$ 2,478,170	\$ 2,484,716	\$ 2,588,498	\$ 2,649,418	\$ 2,487,277	\$ 2,022,633	\$ 2,834,080	\$ 2,778,680	\$ 2,731,013	\$ 28,049,526	\$ 27,685,124
REVENUE: FEDERAL														
NA Esea-Chapter 2-Formula	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
National Lunch Program	\$ 7,494	\$ -	\$ 155,895	\$ 245,723	\$ 255,830	\$ 207,829	\$ 162,822	\$ 229,844	\$ 244,946	\$ 219,657	\$ -	\$ 226,544	\$ 1,956,584	\$ 1,925,000
Title I, Esea-Chap1-Low Income	\$ 34,051	\$ 504,491	\$ -	\$ 274,665	\$ -	\$ 392,282	\$ 144,159	\$ -	\$ -	\$ 621,759	\$ -	\$ -	\$ 1,971,407	\$ 1,504,491
Title IV, Esea-Drug Free-Formula	\$ 5,522	\$ -	\$ -	\$ -	\$ -	\$ 30,024	\$ 4,337	\$ -	\$ -	\$ 21,701	\$ -	\$ -	\$ 61,584	\$ 25,000
Fed-Sp Ed- (3)	\$ 368,907	\$ -	\$ 76,251	\$ 348,769	\$ -	\$ 5,724	\$ 444,177	\$ -	\$ -	\$ 565,787	\$ -	\$ -	\$ 1,809,615	\$ 1,500,000
NA Adult Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,614	\$ 41,614	\$ -
Bilingual 4905, 4909	\$ 143,881	\$ 83,692	\$ 54,205	\$ 72,174	\$ 49,584	\$ 102,962	\$ 37,029	\$ 49,241	\$ 39,442	\$ 101,644	\$ 64,207	\$ -	\$ 798,061	\$ 850,000
Other Transfers/ Gain/Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Federal	\$ 559,856	\$ 588,183	\$ 286,351	\$ 941,331	\$ 305,414	\$ 736,820	\$ 792,524	\$ 279,085	\$ 284,388	\$ 1,530,548	\$ 64,207	\$ 268,156	\$ 6,638,864	\$ 5,904,491
TOTAL REVENUE	\$ 4,655,926	\$ 5,874,677	\$ 6,197,745	\$ 7,289,473	\$ 3,635,234	\$ 7,014,038	\$ 4,127,257	\$ 3,119,899	\$ 2,668,663	\$ 4,575,204	\$ 3,000,391	\$ 4,006,204	\$ 56,164,710	\$ 55,704,126
EDUCATION FUND	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Amended Budget 2019-2020
Salaries	\$ 2,868,623	\$ 4,345,533	\$ 3,097,929	\$ 3,109,399	\$ 3,075,774	\$ 3,156,073	\$ 4,532,557	\$ 2,784,928	\$ 3,104,826	\$ 2,989,334	\$ 2,982,628	\$ 3,316,453	\$ 39,364,055	\$ 41,104,333
Employee Benefits	\$ 536,939	\$ 550,451	\$ 584,349	\$ 536,067	\$ 542,481	\$ 545,397	\$ 574,846	\$ 555,531	\$ 542,993	\$ 543,190	\$ 545,449	\$ 530,440	\$ 6,588,133	\$ 6,756,710
Purchased Services	\$ 103,839	\$ 161,367	\$ 500,264	\$ 243,973	\$ 298,916	\$ 283,699	\$ 263,885	\$ 272,841	\$ 307,891	\$ 234,787	\$ 212,800	\$ 331,331	\$ 3,215,593	\$ 3,772,518
Supplies And Materials	\$ 127,277	\$ 133,539	\$ 157,323	\$ 92,679	\$ 84,074	\$ 51,870	\$ 98,654	\$ 178,112	\$ 161,654	\$ 92,567	\$ 39,296	\$ 267,321	\$ 1,484,365	\$ 1,783,375
Capital Outlay	\$ 15,932	\$ 219,806	\$ 11,916	\$ 4,939	\$ 47,013	\$ 107,979	\$ 16,395	\$ 174,043	\$ 598	\$ 27,163	\$ 6,659	\$ 3,755	\$ 636,197	\$ 459,814
Tuition 680	\$ 107,205	\$ 120,038	\$ 384,440	\$ 113,888	\$ 125,845	\$ 114,357	\$ 439,993	\$ 136,435	\$ 94,972	\$ 109,011	\$ 131,156	\$ 179,747	\$ 2,057,088	\$ 2,132,720
Non-Capitalized Equipment	\$ 188	\$ -	\$ 543	\$ 334	\$ -	\$ 816	\$ 1,373	\$ 637	\$ 1,032	\$ 138	\$ -	\$ -	\$ 5,060	\$ 54,600
Termination Benefits	\$ 18,724	\$ 17,845	\$ 8,880	\$ 906	\$ 1,668	\$ 1,668	\$ -	\$ -	\$ 5,443	\$ -	\$ 14,882	\$ 54,431	\$ 124,446	\$ 150,000
Adjustment posted to prior months by SDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 3,778,727	\$ 5,548,579	\$ 4,745,644	\$ 4,102,185	\$ 4,175,771	\$ 4,261,858	\$ 5,927,702	\$ 4,102,527	\$ 4,219,409	\$ 3,996,190	\$ 3,932,869	\$ 4,683,478	\$ 53,474,939	\$ 56,214,071
ENDING FUND BALANCE-SDS	\$ 9,061,376	\$ 9,387,474	\$ 10,839,576	\$ 14,026,864	\$ 13,486,327	\$ 16,238,496	\$ 14,438,051	\$ 13,455,423	\$ 11,904,677	\$ 12,483,690	\$ 11,551,212	\$ 10,873,732	\$ 10,873,732	\$ 7,674,233
		3 payrolls					3 payrolls						transfer to Fund 40	
							tuition to VOC					\$ 501,953.84		

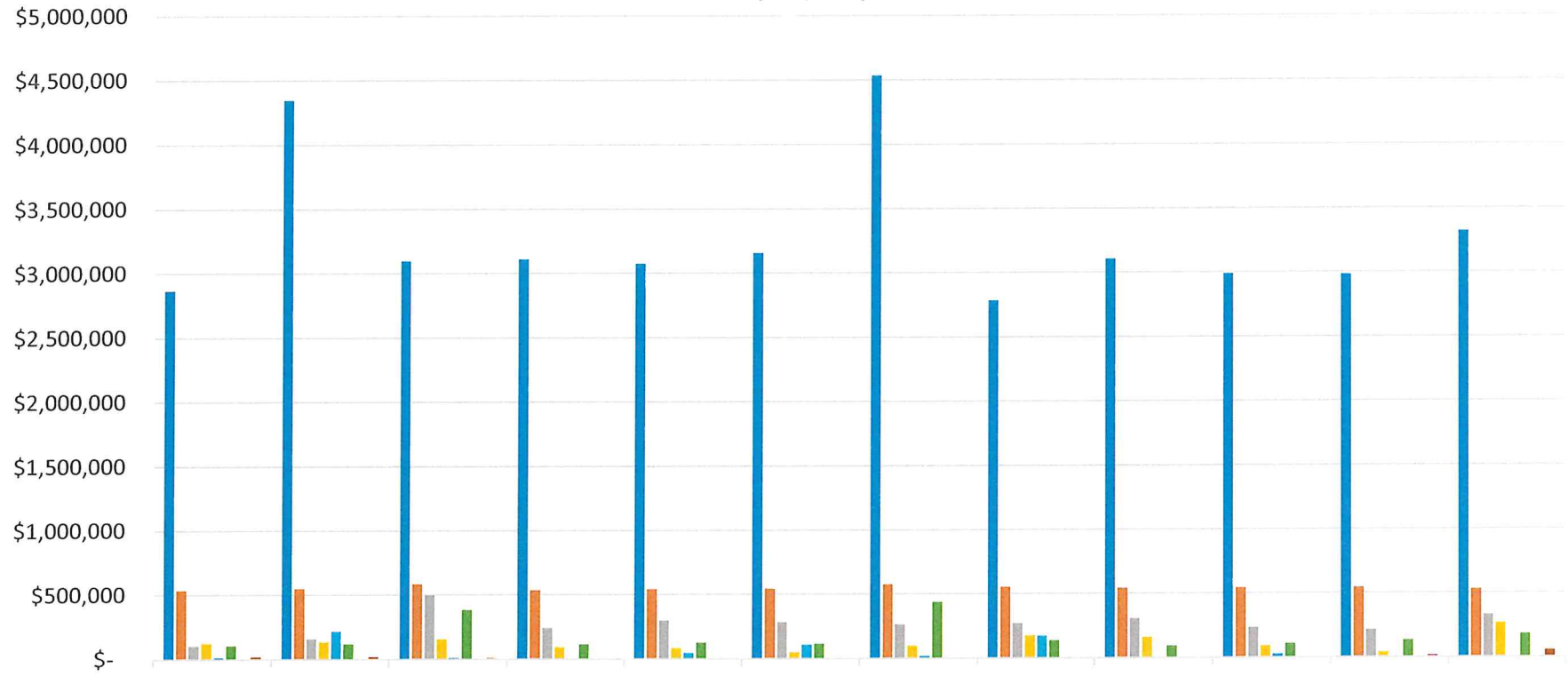
Education Fund (10) Revenue



Education Fund (10) Revenue

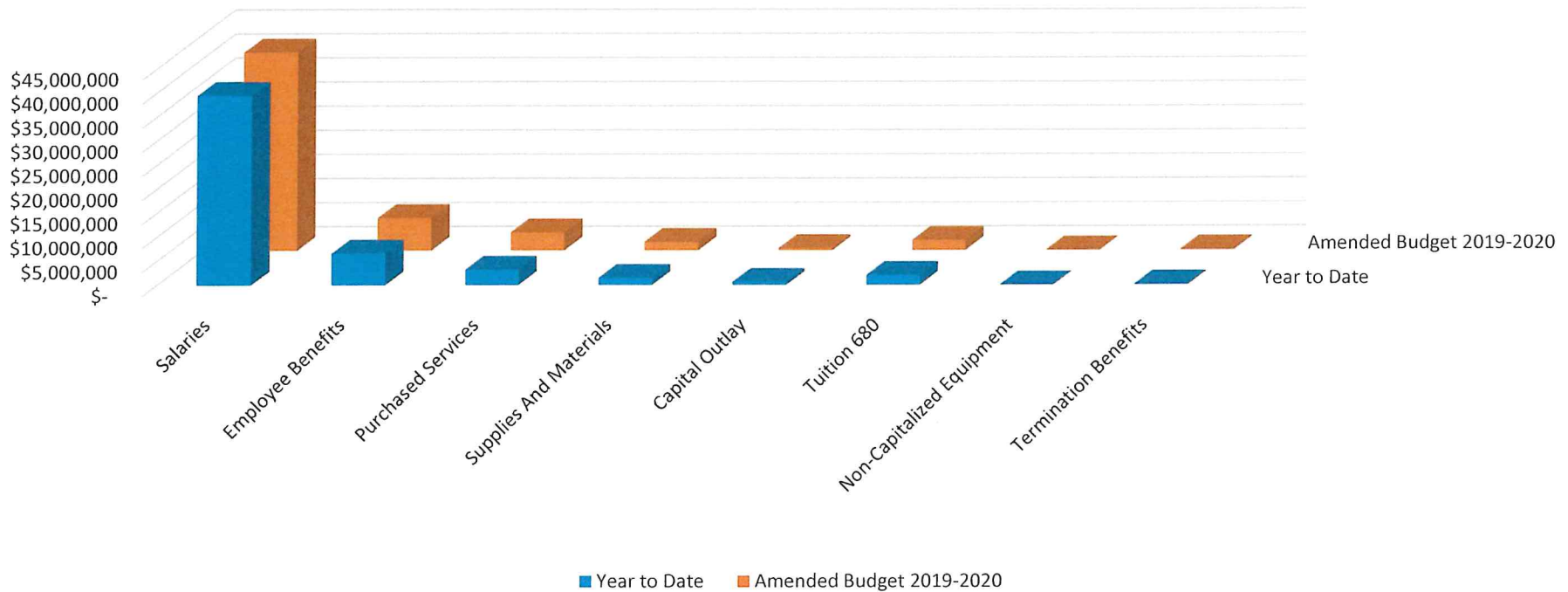


Education Fund (10) Expenditures

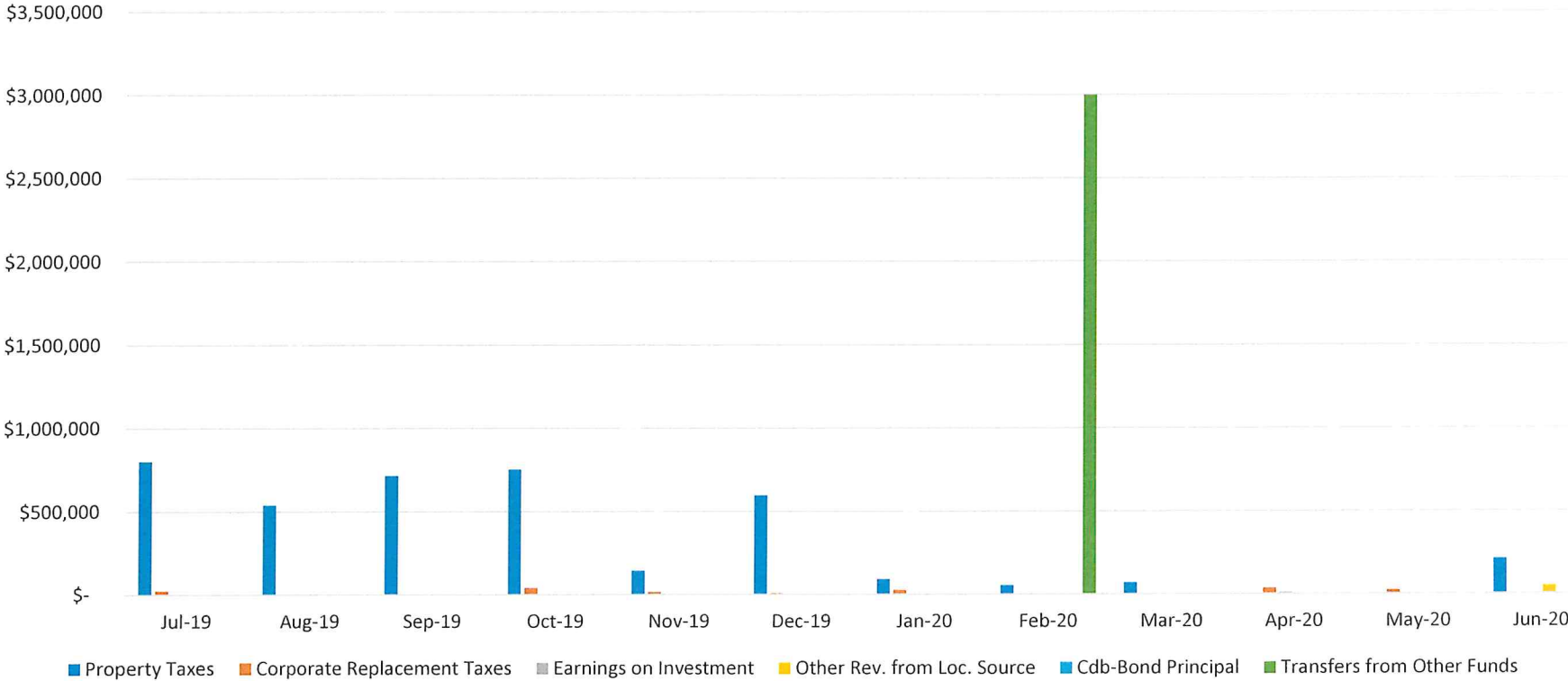


- Salaries
- Employee Benefits
- Purchased Services
- Supplies And Materials
- Capital Outlay
- Tuition 680
- Non-Capitalized Equipment
- Termination Benefits

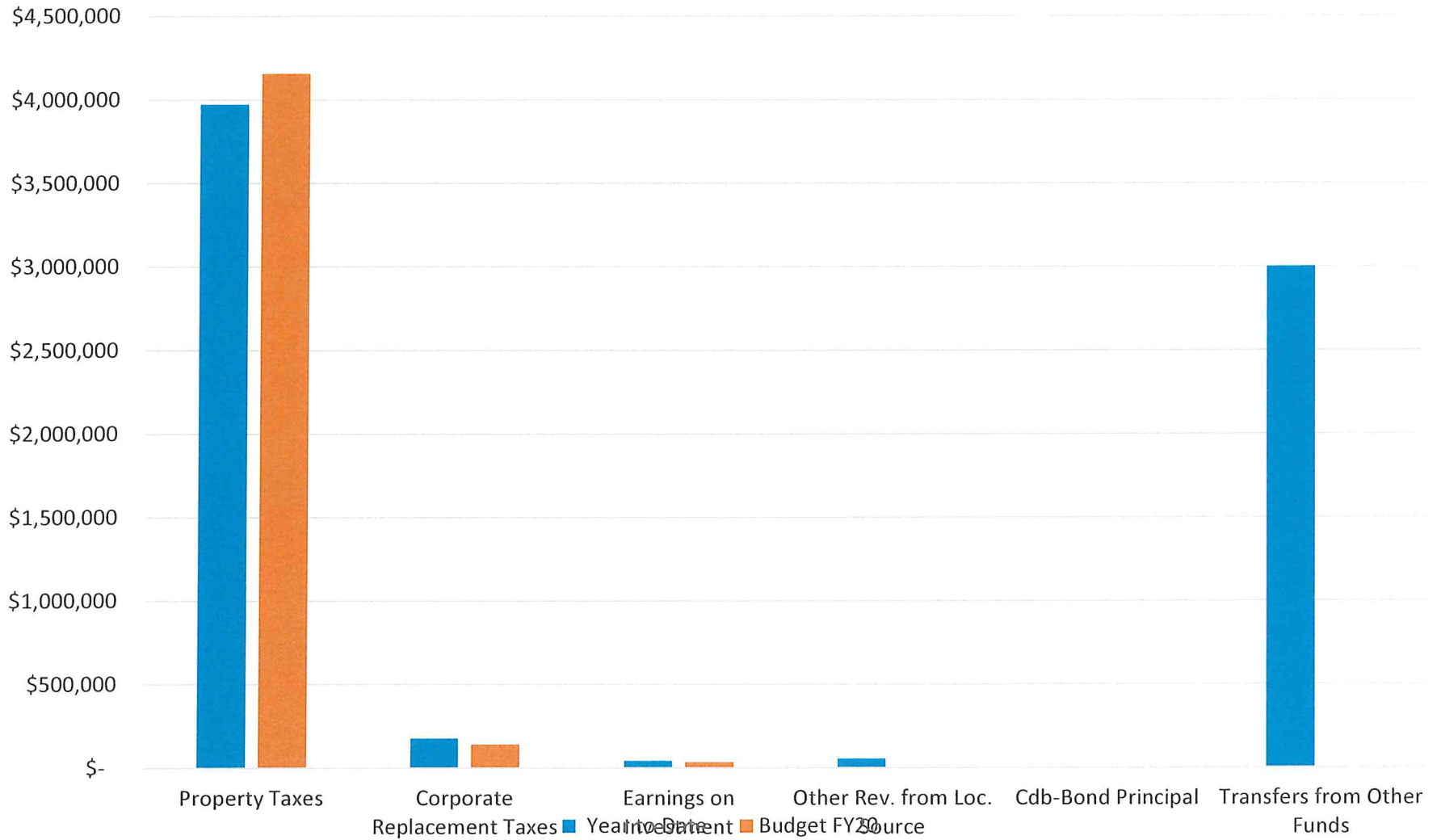
Education Fund (10) Expenditures



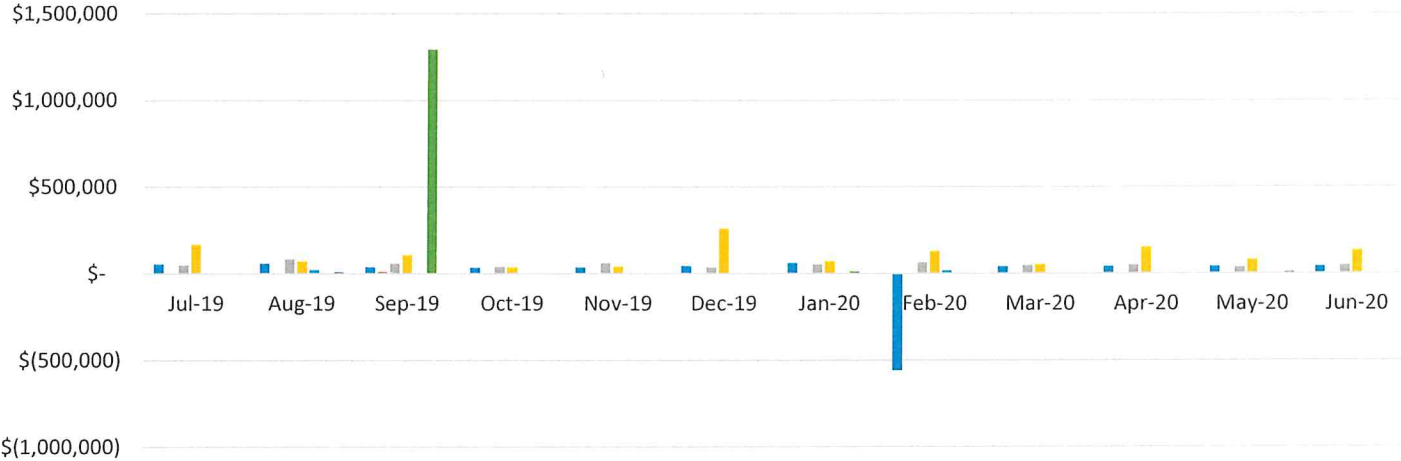
Operations & Maintenance Fund (20) Revenue



Operations & Maintenance Fund (20) Revenue

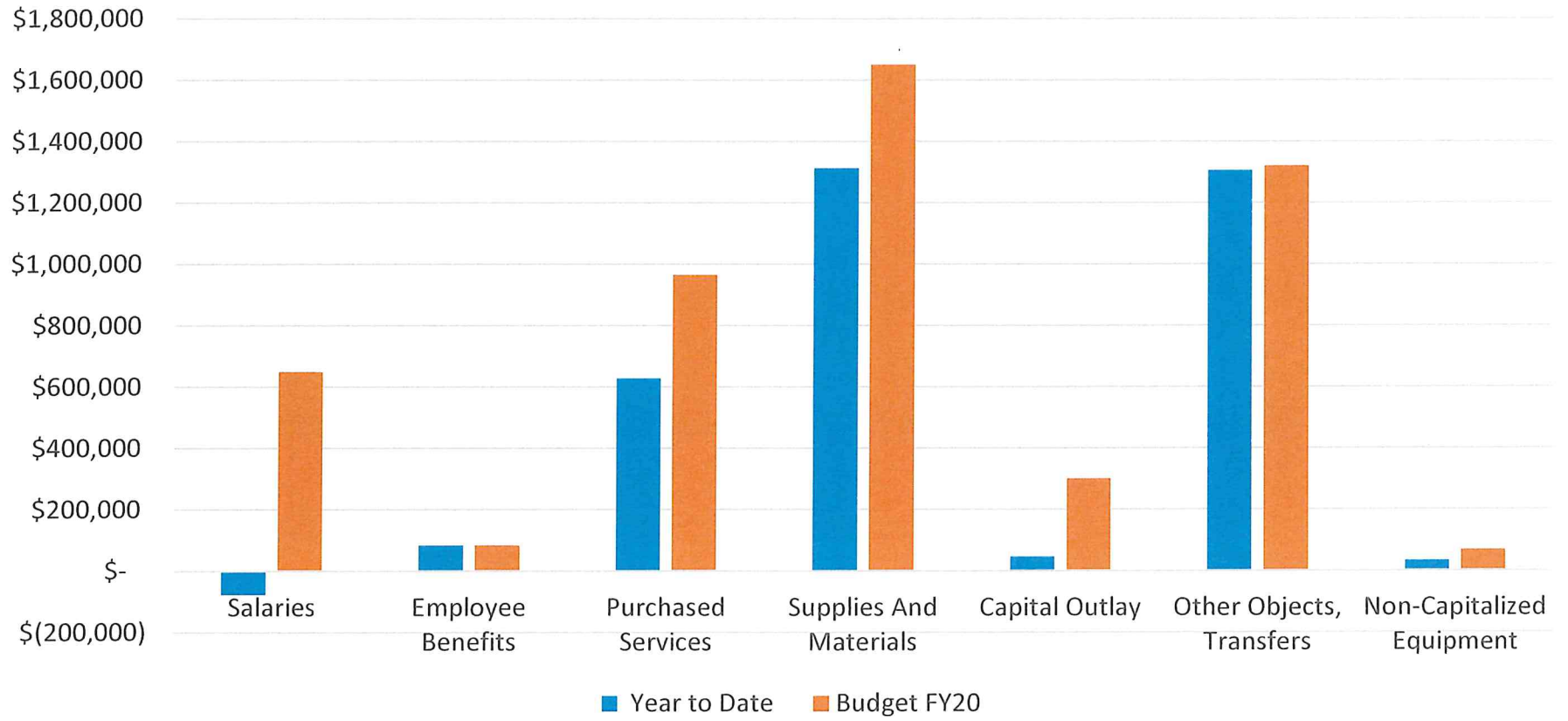


Operations & Maintenance Fund (20) Expenditures



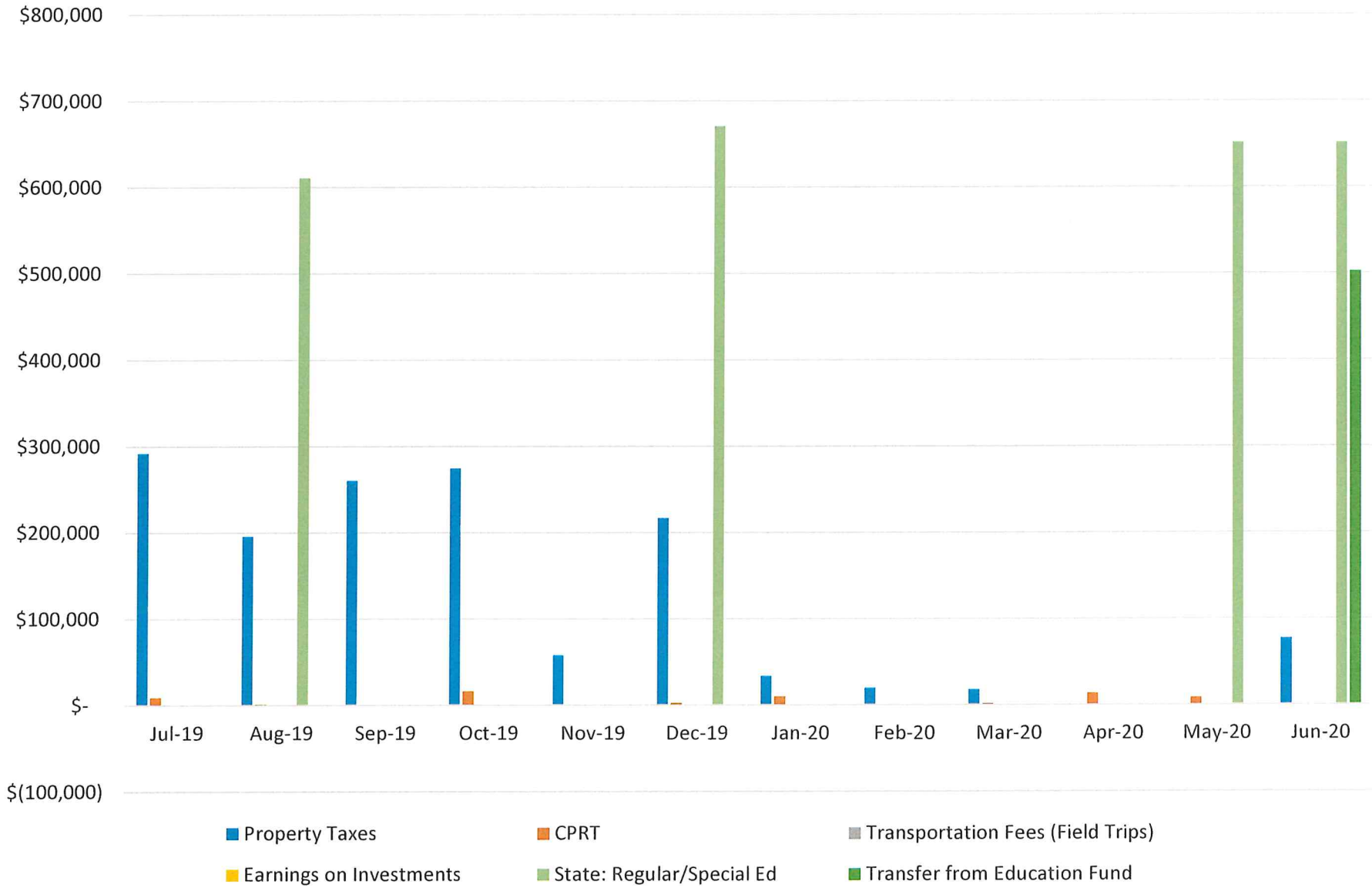
■ Salaries
 ■ Employee Benefits
 ■ Purchased Services
 ■ Supplies And Materials
 ■ Capital Outlay
 ■ Other Objects, Transfers
 ■ Non-Capitalized Equipment

O&M Fund (20) Expenditures

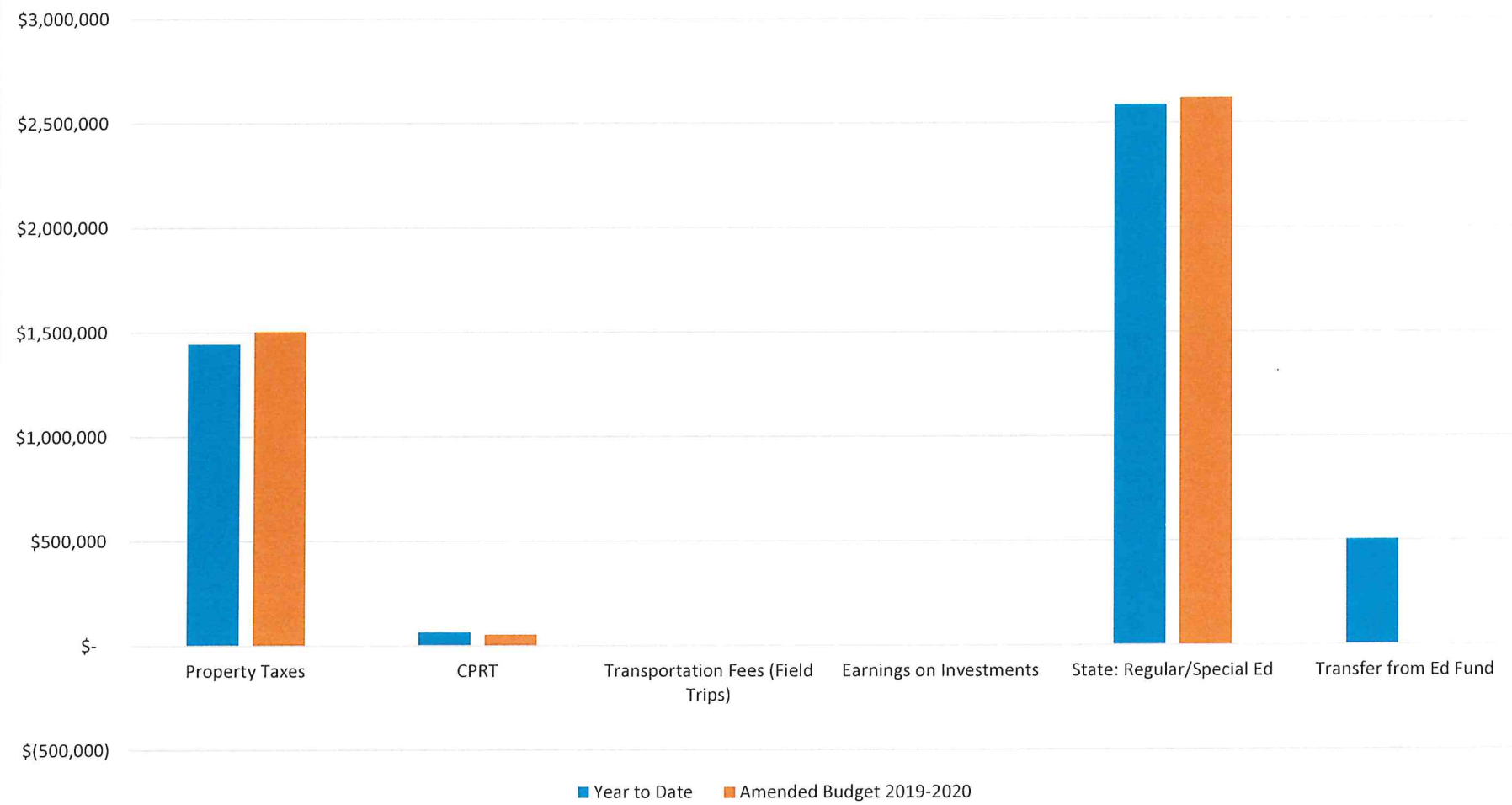


COLLINSVILLE CUSD #10														
TRANSPORTATION FUND	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Amended Budget 2019-2020
BEGINNING FUND BALANCE	\$ (788,772)	\$ (583,271)	\$ 223,462	\$ 112,116	\$ (200,721)	\$ (648,476)	\$ (158,422)	\$ (509,185)	\$ (948,116)	\$ (1,305,724)	\$ (1,548,166)	\$ (1,105,037)	\$ (788,772)	\$ (788,772)
Audit Adj. -\$1,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Adjusted Fund Balance	\$ (788,772)	\$ (583,271)	\$ 223,462	\$ 112,116	\$ (200,721)	\$ (648,476)	\$ (158,422)	\$ (509,185)	\$ (948,116)	\$ (1,305,724)	\$ (1,548,166)	\$ (1,105,037)	\$ (788,772)	\$ (788,772)
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Amended Budget 2019-2020
Property Taxes	\$ 291,851	\$ 195,559	\$ 259,864	\$ 274,152	\$ 57,711	\$ 216,374	\$ 33,524	\$ 19,522	\$ 17,666	\$ -	\$ 76,561	\$ 1,442,783	\$ 1,505,519	
CPRT	\$ 9,488	\$ 1,138	\$ -	\$ 16,514	\$ -	\$ 2,742	\$ 10,028	\$ -	\$ 1,994	\$ 13,765	\$ 8,801	\$ -	\$ 64,470	\$ 54,000
Transportation Fees (Field Trips)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (300)	\$ (135)	\$ -	\$ (435)	\$ 100
Earnings on Investments	\$ -	\$ 840	\$ 751	\$ 9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ 1,600	\$ 600
State: Regular/Special Ed	\$ -	\$ 611,030	\$ -	\$ -	\$ -	\$ 670,685	\$ -	\$ -	\$ -	\$ -	\$ 651,289	\$ 651,289	\$ 2,584,293	\$ 2,621,736
Transfer from Education Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 501,954	\$ 501,954	\$ 501,954
TOTAL REVENUE	\$ 301,340	\$ 808,568	\$ 260,615	\$ 290,674	\$ 57,711	\$ 889,802	\$ 43,552	\$ 19,522	\$ 19,659	\$ 13,465	\$ 659,955	\$ 1,229,804	\$ 4,594,666	\$ 4,181,955
EXPENDITURES:														
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Amended Budget 2019-2020
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,020.00
Purchased Services	\$ 95,838	\$ -	\$ 359,930	\$ 498,457	\$ 501,420	\$ 397,047	\$ 382,902	\$ 454,795	\$ 376,118	\$ 256,050	\$ 216,211	\$ 572,237	\$ 4,111,005	\$ 4,682,120
Supplies and Materials	\$ -	\$ 2,070	\$ 2,599	\$ 4,046	\$ 2,701	\$ 2,286	\$ 3,657	\$ 1,149	\$ (143)	\$ 615	\$ -	\$ -	\$ 18,981	\$ 16,000
Capital Outlay	\$ -	\$ -	\$ 102,454	\$ -	\$ -	\$ -	\$ 9,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Tuition to VOC	\$ -	\$ 1,835	\$ 9,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,796	\$ 25,000
TOTAL EXPENDITURES	\$ 95,838	\$ 1,835	\$ 371,961	\$ 603,511	\$ 505,466	\$ 399,747	\$ 394,316	\$ 458,452	\$ 377,268	\$ 255,907	\$ 216,825	\$ 572,237	\$ 4,253,364	\$ 4,862,140
ENDING FUND BALANCE	\$ (583,271)	\$ 223,462	\$ 112,116	\$ (200,721)	\$ (648,476)	\$ (158,422)	\$ (509,185)	\$ (948,116)	\$ (1,305,724)	\$ (1,548,166)	\$ (1,105,037)	\$ (447,470)	\$ (447,470)	\$ (1,468,957)

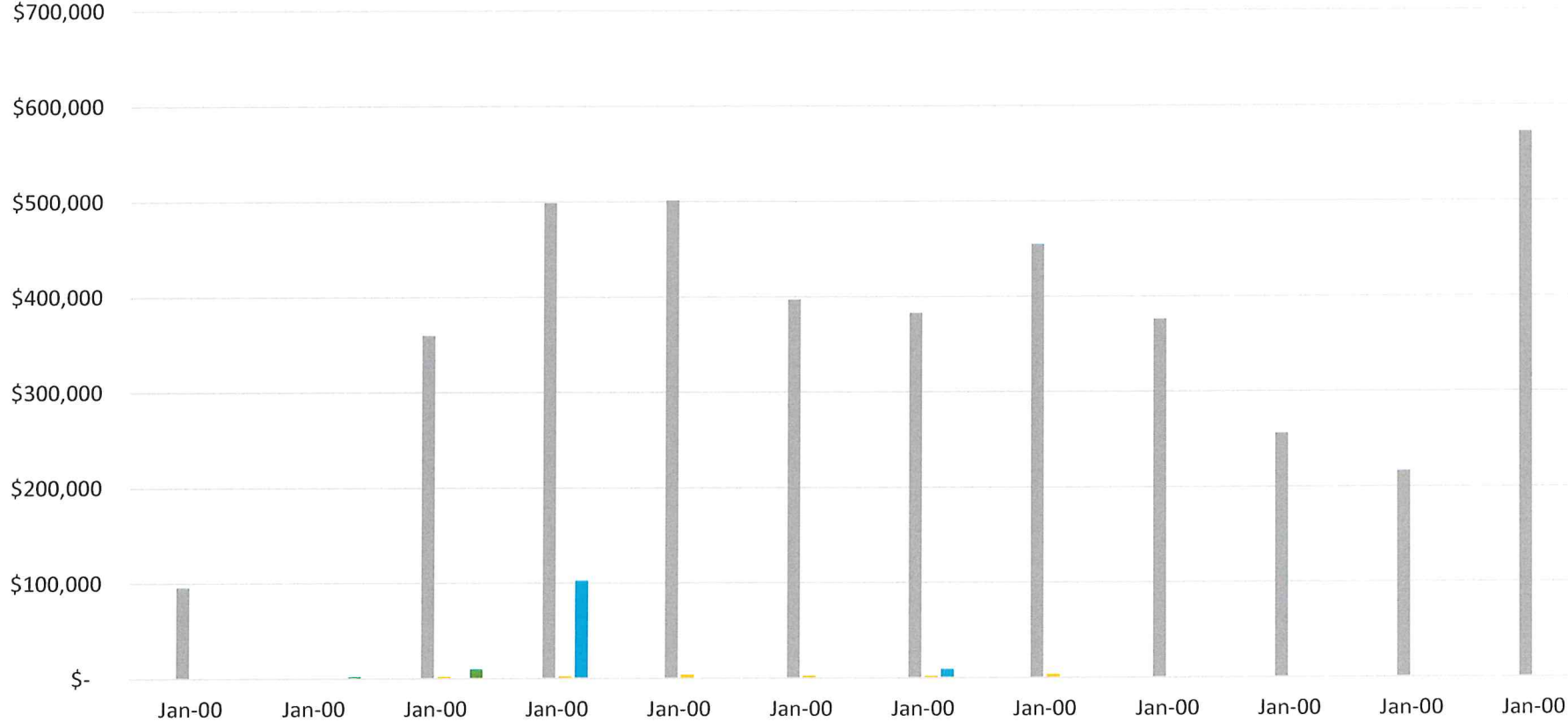
Transportation Fund (40) Revenue



Transportation Fund (40) Revenues

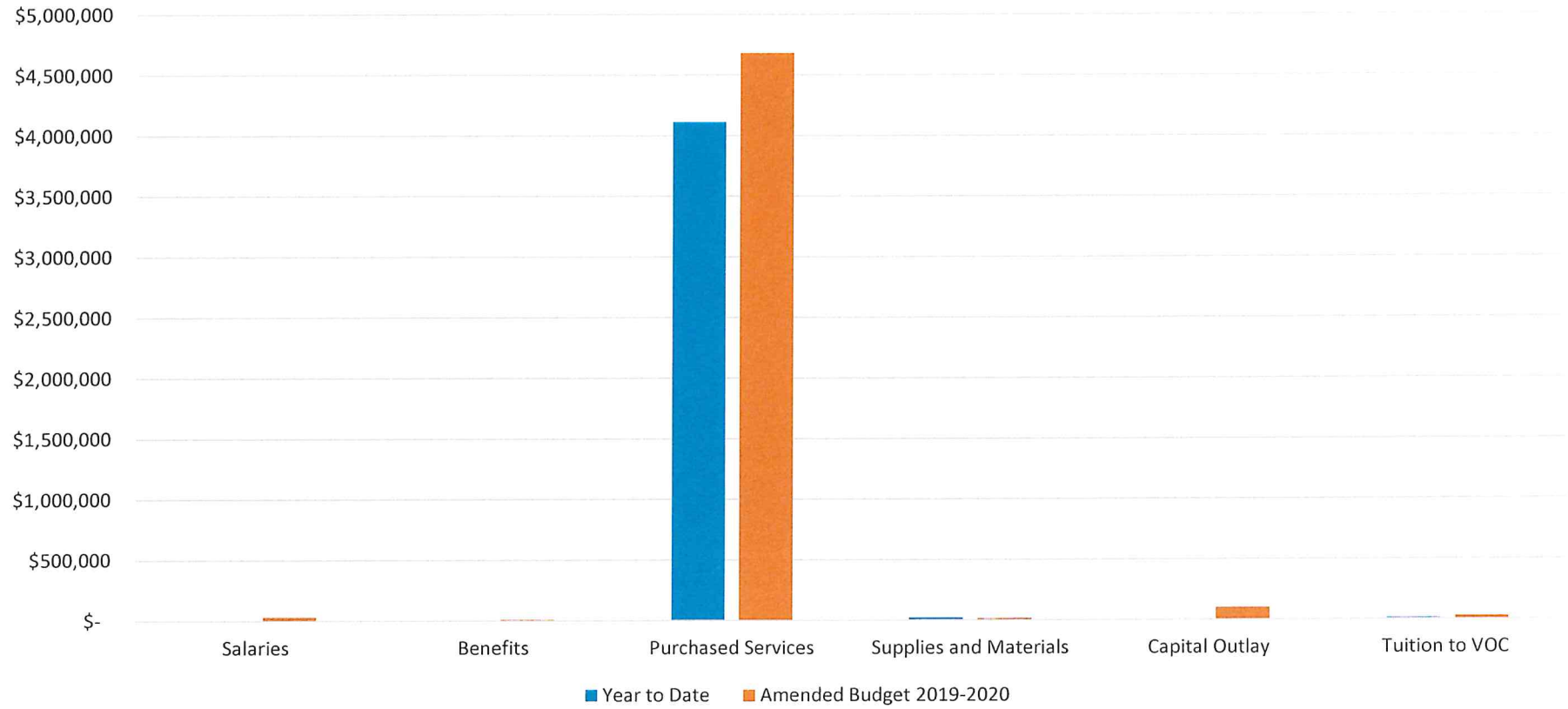


Transportation Fund (40) Expenditures



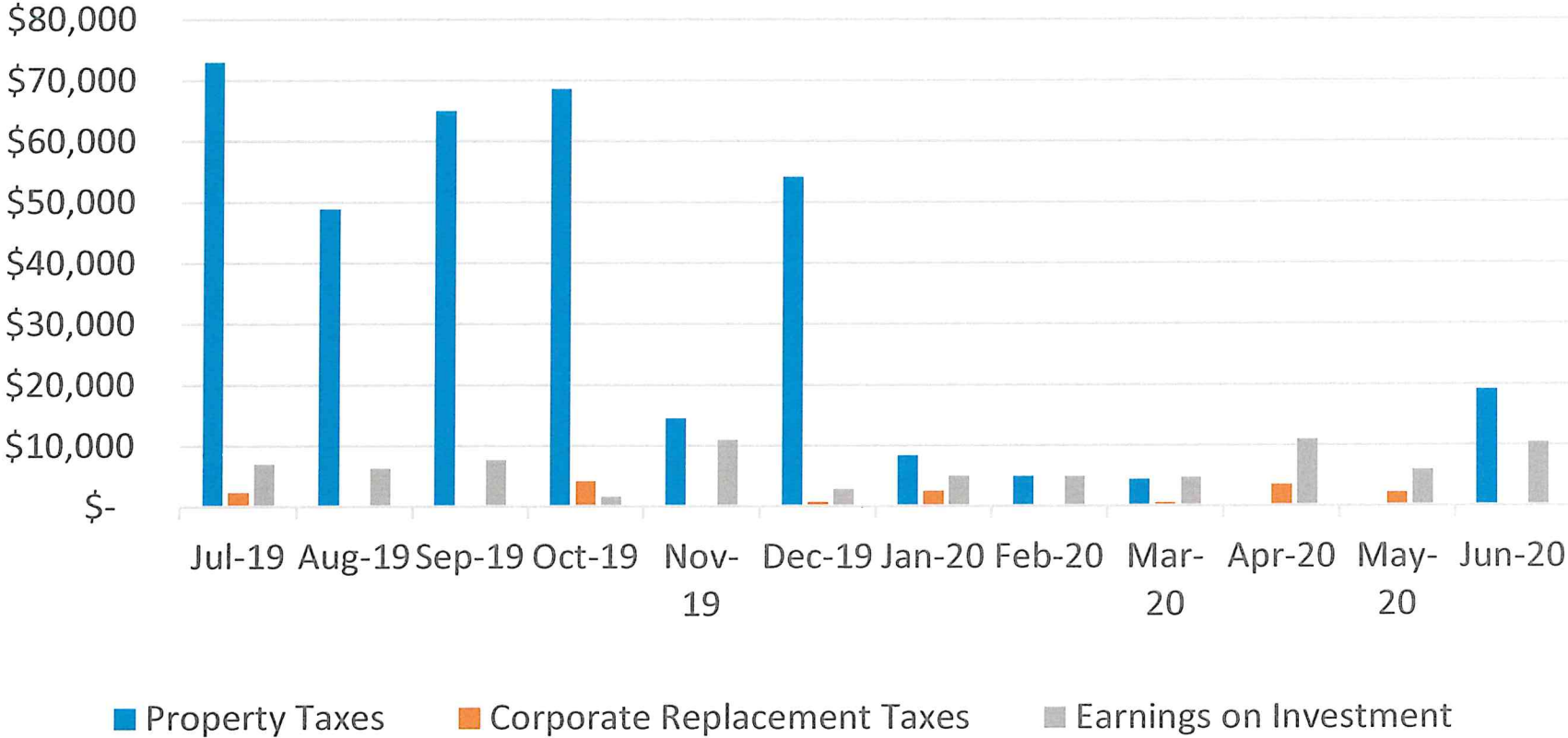
■ Salaries
 ■ Benefits
 ■ Purchased Services
 ■ Supplies and Materials
 ■ Capital Outlay
 ■ Tuition to VOC

Transportation Fund (40) Expenditures

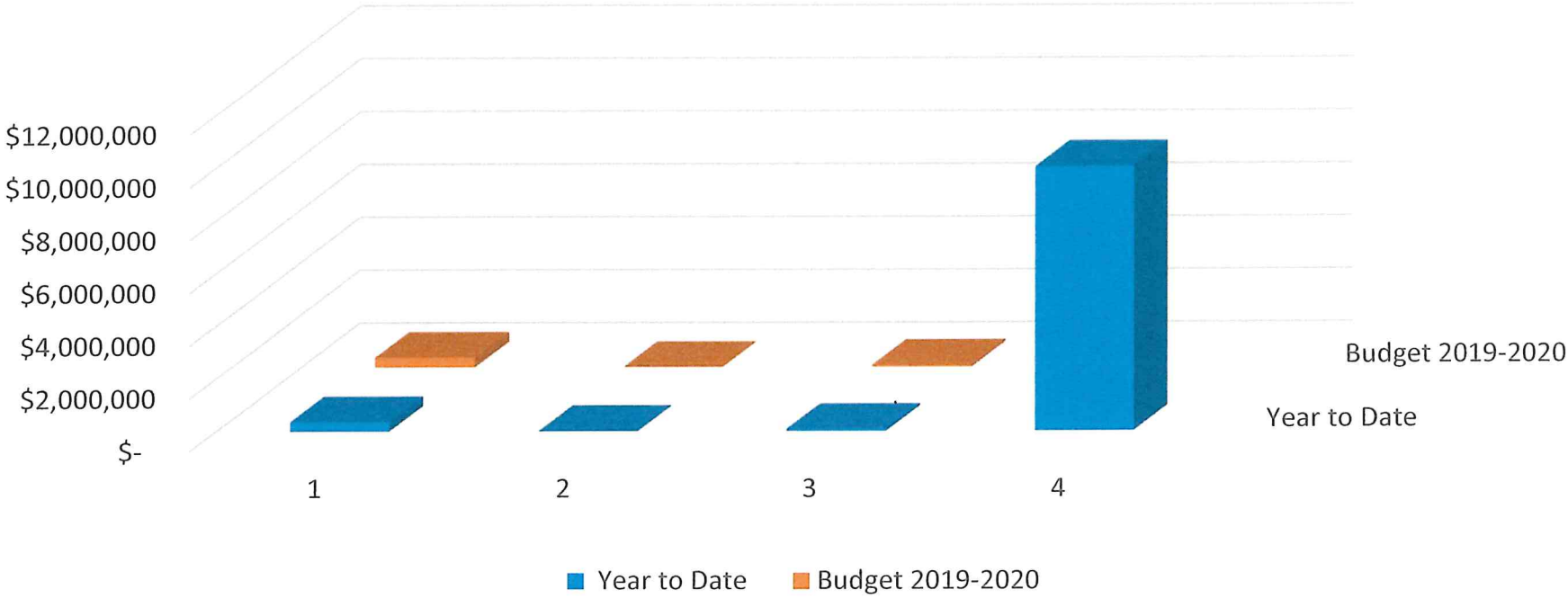


COLLINSVILLE CUSD #10														
WORKING CASH FUND	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Budget 2019-2020
BEGINNING FUND BALANCE	\$ 7,117,086	\$ 7,199,385	\$ 7,254,822	\$ 7,327,415	\$ 7,401,704	\$ 7,427,055	\$ 7,484,688	\$ 7,500,602	\$ 7,510,420	\$ 7,520,084	\$ 7,534,454	\$ 17,547,043	\$ 7,117,086	\$ 7,117,086
Audit Adj.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Adjusted Fund Balance	\$ 7,117,086	\$ 7,199,385	\$ 7,254,822	\$ 7,327,415	\$ 7,401,704	\$ 7,427,055	\$ 7,484,688	\$ 7,500,602	\$ 7,510,420	\$ 7,520,084	\$ 7,534,454	\$ 17,547,043	\$ 7,117,086	\$ 7,117,086
REVENUE: LOCAL	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year to Date	Budget 2019-2020
Property Taxes	\$ 72,963	\$ 48,890	\$ 64,966	\$ 68,538	\$ 14,428	\$ 54,094	\$ 8,381	\$ 4,880	\$ 4,416	\$ -	\$ 19,141	\$ 360,697	\$ 373,879	
Corporate Replacement Taxes	\$ 2,372	\$ 285	\$ -	\$ 4,128	\$ -	\$ 686	\$ 2,507	\$ -	\$ 498	\$ 3,441	\$ 2,200	\$ 16,118	\$ 13,600	
Earnings on Investment	\$ 6,964	\$ 6,263	\$ 7,628	\$ 1,622	\$ 10,924	\$ 2,854	\$ 5,026	\$ 4,938	\$ 4,749	\$ 10,928	\$ 5,929	\$ 10,377	\$ 78,200	
Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,004,460	\$ -	\$ 10,004,460	
TOTAL REVENUE	\$ 82,299	\$ 55,437	\$ 72,594	\$ 74,289	\$ 25,351	\$ 57,633	\$ 15,914	\$ 9,818	\$ 9,664	\$ 14,370	\$ 10,012,589	\$ 29,518	\$ 10,459,475	
EXPENDITURES:														
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 7,199,385	\$ 7,254,822	\$ 7,327,415	\$ 7,401,704	\$ 7,427,055	\$ 7,484,688	\$ 7,500,602	\$ 7,510,420	\$ 7,520,084	\$ 7,534,454	\$ 17,547,043	\$ 17,576,561	\$ 17,576,561	\$ 7,574,565

Working Cash Fund (70) Revenue



Working Cash Fund (70) Revenue



Collinsville Area Vocational Center

Budget	Education Fund (10)	Operations & Building Fund (20)	Transportation Fund (40)	Total
Fund Balance June 30, 2019	\$ 613,599	\$ -	\$ -	\$ 613,599
FY20 Budget Revenues	\$ 934,000	\$ 42,000	\$ 32,000	\$ 1,008,000
FY20 Budget Expenditures	\$ 981,566	\$ 42,000	\$ 32,000	\$ 1,055,566
Expected Fund Balance June 30, 2020	\$ 566,033	\$ -	\$ -	\$ 566,033
\$ 47,566				
Fund Balance June 30, 2019	\$ 613,599	\$ -	\$ -	\$ 613,599
FY20 Revenues	\$ 958,318	\$ 31,277	\$ 23,831	\$ 1,013,426
FY20 Expenditures	\$ 894,731	\$ 31,277	\$ 23,831	\$ 949,840
Ending Fund Balance FY20	\$ 677,185	\$ -	\$ -	\$ 677,185

Gain in Ending Fund Balance of	\$ 63,587
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3. Curriculum & Instruction Report - Ms. LaToya
Berry-Coleman



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

Curriculum and Assessment Report

Prepared by: LaToya Berry-Coleman, Director of Curriculum and Assessment
July 2020

Curriculum, Instruction, and Assessment Goals

Based on recent needs assessments and school based school improvement plans, we will continue to work towards improving instruction in reading, math and science by implementing instructional best practices across all grade levels and content areas, increasing social emotional support to all students, and increasing the graduation rate. All of these efforts align with improving the overall culture and climate in our schools.

Goal 1- Increase ELA and Math growth and proficiency

K-8 STAR Reading and MATH diagnostic assessment will be given 3 times a year to assess students on standards mastery. All STAR assessments are computer-adaptive tests (CATs). Computer-adaptive tests continually adjust the difficulty of each child's test by choosing each test question based on the child's previous response. If the child answers a question correctly, the difficulty level of the next item is increased. If the child misses a question, the difficulty level is decreased. CATs save testing time and spare your child the frustration of items that are too difficult and the boredom of items that are too easy.

STAR tests are designed to be as efficient as possible. On average, students will complete the STAR Math test in about 20 minutes, the STAR Reading test in about 15 minutes, the STAR Early Literacy test in 15–20 minutes, and the STAR Reading Spanish test in about 10 minutes.

Students will be assessed whether in-person, hybrid, or remote.

K-8 MyOn Reader Program

A personalized digital library at every student's fingertips. Titles are dynamically matched to each individual student's interests, grade and Lexile reading level. Combined with a suite of close reading tools and embedded supports, myON Reader fosters student engagement and achievement.

K-6 Freckle Math

Freckle Adaptive Math practice allows students to practice their math skills across different topics. All students start with a pre-test in each domain, or group of topics. The pre-test

determines their starting level. But, as students work in each domain, Freckle is constantly adjusting to them.

Research Based Reading Intervention Programs

The Fountas & Pinnell Leveled Literacy Intervention is a powerful, short-term intervention, that provides daily, intensive, small-group instruction, which supplements classroom literacy teaching. The goal of LLI is to lift the literacy achievement of students who are not achieving grade-level expectations in reading.

READ 180 is the leading blended learning intervention program building reading comprehension, academic vocabulary, and writing skills for struggling students in Grades 4 and up

Grades K-6 will implement 30 minutes per day of writing instruction during their 120 minute ELA block. Research shows that students who write daily become better writers. Instructional coaches are working on the development of a writing pacing guide to vertically align writing instruction.

Curriculum Council will continue to update curriculum guides in reading and math. Once guides are updated, the team will use those guides to update the Standards Based Report Cards. Our goal is to identify the essential standards to ensure that appropriate time is spent on the standards that best prepare students for the next level.

Goal 2- Improve Social and Emotional Supports

Implementing PATHS Social Emotional Curriculum

The *PATHS*[®] curriculum is a comprehensive program for promoting emotional and social competencies and reducing aggression and behavior problems in elementary school-aged children while simultaneously enhancing the educational process in the classroom. This innovative curriculum is designed to be used by educators and counselors in a multi-year, universal prevention model. The *PATHS*[®] program can be used as a Tier 1 (universal) intervention within a Positive Behavioral Interventions and Supports (PBIS) framework, helping to build and reinforce a positive school climate.

Implementing Learning Strategies class at middle and high school

The learning strategies courses will assist students with social and academic challenges across all grade levels and content areas. The class will teach study and note-taking skills, organizational skills, test-taking strategies and time management. Special education, ELL, and any high needs students will have an opportunity to take this course.

Implementing a 6th to 7th grade transition program

Much like the Jumpstart to 9th grade program, DIS and CMS will work together to develop a Jumpstart to 7th grade program. Incoming 7th graders will have an opportunity to spend 1-2 weeks at the middle school and engage in social emotional and academic activities that will help them be successful as they enter middle school in the fall. The program will focus on team building, study and note-taking skills, organizational skills, test-taking strategies and time management.

Goal 3- Improve Instructional Practices

Instructional Coaching grades K-6

Instructional coaches will work collaboratively with teachers during in-person, hybrid, and/or remote learning to provide professional development.

Our goal this year is to provide teachers with a writing pacing guide, train them on delivering essential standards, and implementing and training teachers on the new Renaissance programs.

Coaches will also properly train teachers on how to effectively use small group instructional strategies.

Instructional Coaches trainings during remote learning last spring included:

Books Studies:

- "The Teacher's Guide to Writing Conferences" by Carl Anderson (12 teachers across buildings and grade levels)
- "The Teacher Clarity Playbook" by Fisher and Frey (Twin Echo, K-4 teachers and admin)

Training/Meeting Topics with Teachers or Grade Level Teams:

- Writing Prose Constructed Responses
- Scoring and Feedback of Writing
- Standards Driven Instruction to Build Units of Study, Novel Studies
- Designing Writing Learning Progressions
- Enhancing Vocabulary Instruction
- Writing Workshop, Mentor Text, Conferring/Feedback
- Differentiated Spelling Tasks with Words Their Way Spelling Inventory and Spelling City
- Models of Departmentalized Instruction
- Math: Differentiating between Type I, Type II, and Type III problems

Technology integration will continue to be essential at all grade levels and will assist in differentiating instruction. New programs will focus on individualized instruction, skill development, and collecting growth data.

K-6 Required Instructional Minutes

ELA (30 min for writing)	120 per day	600 per week
Math	60 per day	300 per week
Social Studies	30 per day	150 per week
Science	30 per day	150 per week
*SEL/Technology	20 per day(3days)	60 per week
Music/PE	45 per day(2days)	90 per week

***These subjects can be embedded into any subject area throughout the day.**

Assessment Updates

State Assessments

High school seniors will take a make-up SAT on October 14th. This will meet the SAT requirement that students missed their junior year. The 2021 SAT is currently scheduled for April 13, 2021.

Dates for the 2021 Illinois Assessment of Readiness and Illinois Science Assessment have not been set. The state has applied to have these assessments waived for Spring 2021.

School designations from SY 19/20 will continue as is for SY 20/21.

- 1 Exemplary School
- 8 Commendable
- 1 Underperforming

Summer Professional Development

Teachers have been engaged in district, regional and state sponsored professional development opportunities. In preparation for 2020/2021 remote learning, teachers have/will attend virtual training in the following areas:

Google Classroom/Classdojo
Video Creation
Flipped Classroom
STAR Assessment
Freckle Math
myOn Reader
Accelerated Reader
High School Math curriculum
Middle school Social Studies
ROE Google Camps
PATHS SEL
Promethean
KIDS Assessment

ELL Department Projected Numbers

School	Grade	SY 2013	SY 2014	SY 2015	SY 2016	SY 2017	SY 2018	SY 2019	SY 2020	SY 2021
Kreitner	PK-4	201	194	222	198	196	224	229	221	232
Caseyville	K-4	79	86	95	109	126	137	135	133	103
Webster	PK-4	31	24	21	24	28	17	18	21	21
Summit	K-4	5	8	10	13	11	12	8	14	12
Renfro	K-4	9	19	15	10	22	27	27	23	22
Twin Echo	K-4	10	2	1	0	9	7	7	8	5
Maryville	K-4	4	7	2	3	5	8	8	3	3
Jefferson	K-4	6	7	8	6	6	2	2	0	0
DIS	5-6	45	34	43	47	58	90	123	122	122
CMS	7-8	30	44	36	40	46	58	63	83	86
CHS	9-12	45	44	43	51	56	84	108	122	125
EL Total		465	469	496	501	564	666	758	773	731
EL population		6%	7%	7%	8%	9%	9.1%	9.5%	10.6%	10.8%

4. Budget Committee Update - Dr. Dennis Craft

5. Freedom of Information Request

a. 6/28/20 Request from Greg Kypka for items
pertaining to the issuance of bonds or debt.
Complied 6/30/20.

6. **Approval of Minutes**

1. Approval of June 15, 2020 Board Minutes

**COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Public Hearing, Monday, June 15, 2020
Amended 2019-2020 Unit #10 Budget**

SUMMARY

1. Call to Order
2. Roll Call
3. Purpose of Hearing
4. Comments by Mrs. Robison and Dr. Craft
5. Opportunity for Public Input
6. Adjournment

**COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, June 15, 2020**

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
5. Audience Input
6. Superintendent's Report
7. Financial Report
8. Special Education Report
9. Budget Committee Update
10. Curriculum Committee Report
11. Approval of Minutes of Regular Meeting of 05/18/20
12. Approval of Board Bills
13. Approval of Monthly Financial Statements
14. Approval of Amended 2019-2020 Unit #10 Budget
15. Approval of Spending in FY20 Prior to FY21 Approval
16. Approval of Resolution Appointing Representatives for MISSVIC
17. Approval of Interfund Loan
18. Approval of Increases Per the Healthy Hunger-Free Kids Act 2010
19. Approval to Establish Hispanic Heritage Club at CHS
20. Approval of Consolidated District Plan
21. Approval of CHS Math Textbook Series Proposal
22. Approval of Bid for Sanitary Sewer Improvements at CHS
23. Designation of CAVC 2020-2021 Tentative Budget
24. Presentation of Board Policy Update
25. Discussion of November School Board Convention
26. Closed Session

27. Return to Open Session
28. Report on Closed Session Discussion
29. Acceptance of Resignations of Non-Certified Employees
30. Approval of Employment for the 2019-2020 CHS and CMS Summer School Programs
31. Approval of Coaching Stipend
32. Approval of Extended Contract Days for Staff
33. Acceptance of Resignations of Certified Employees
34. Approval of Employment of Non-Certified Employee
35. Approval of Employment of Administrators
36. Approval of Administrative Contracts
37. Approval of Activity Sponsors at CHS
38. Approval of Re-Employment of Assistant Athletic Director
39. Approval of Department Chairs at CHS
40. Approval of Appointment of Behind-the-Wheel Drivers Education Teachers at CHS
41. Approval of Band Volunteers
42. Approval of Employment of Certified Employee
43. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Public Hearing, Amended 2019-2020 Unit #10 Budget
Monday, June 15, 2020
6:30 p.m.

- Call to Order** 1. A public hearing was held by the Board of Education of Collinsville Community Unit School District No. 10 on the evening of Monday, June 15, 2020, at 6:30 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Gary Peccola, President; Gary Kusmierczak, Vice President; Dennis Craft, Treasurer; Tim Hasamear; Vicki Reulecke; Michele Stutts; and Jane Soehlke, Secretary.
- Purpose of Hearing** 3. Mr. Peccola said the purpose of the hearing was to provide an opportunity for public input with respect to the proposed amended budget for the Collinsville Community Unit School District No. 10 2019-2020 fiscal year. Notice of the hearing was published in the local newspaper according to law and the amended budget has been on display for at least thirty days.
- Comments by Mrs. Robison and Dr. Craft** 4. Mrs. Robison said the amendment to the budget is necessary because although the district has not exceeded budgeted expenditures, there were quite a few changes made during the year. The changes include the transfer of \$3 million from the Tort Fund to the O&M Fund and the sale of \$10 million in working cash bonds. Under the Risk Management Plan, \$600,000 in expenditures from the O&M Fund and \$300,000 in expenditures from the Education Fund were transferred to the Tort Fund. Although an interfund loan of up to \$1.5 million will be needed for the Transportation Fund, the ending total fund balance of all funds looks good. Dr. Craft said the changes have been discussed at recent Budget Committee meetings, and he commended Mrs. Robison for her work on the amended budget.
- Opportunity for Public Input** 5. Mr. Peccola said due to COVID-19 restrictions, the public was provided an opportunity to give input to the Board via email and also by telephone. No emails were received. The following person addressed the board by telephone:
- (a) Ms. Cassandra Owens, a Unit 10 alumni and parent of two students in the district, asked what Unit #10's plans are for

dealing with the racial issues in society and what is being done to support students, staff, and the Black Lives Matter movement. Dr. Brad Skertich summarized some initiatives in the district, including a Grow Your Own Committee (possibly to be renamed the Kahok Diversity and Equity Committee) that has been started with administration, certified and non-certified staff members from diverse backgrounds. The committee will work to create surveys for district staff and families, and help develop training for staff. The administration met with the CHS Black Student Union and had a healthy dialogue on a number of topics. A CHS Student Advisory Committee is being formed with students from many diverse backgrounds to continue the conversations re areas of strength in the district and those needing improvement. Additional information will continue to be made available on the district's website and through the superintendent's video messages.

- Adjournment** 6. There being no further comments, Mr. Peccola declared the hearing adjourned at 6:42 p.m.

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, June 15, 2020
6:43 p.m.

- Call to Order** 1. The Regular Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on the evening of Monday, June 15, 2020, at 6:43 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Gary Peccola, President; Gary Kusmierczak, Vice President; Dennis Craft, Treasurer; Tim Hasamear; Vicki Reulecke; Michele Stutts; and Jane Soehlke, Secretary.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Correspondence** 4. Mrs. Soehlke said the following written correspondence had been received by the Board:
- (a) Note from Terry Oberneufemann;
 - (b) Note from Carolyn Demaree.

- Audience Input** 5. Due to COVID-19 restrictions, the public was provided an opportunity to give input to the Board via email and also by telephone. No emails or telephone calls were received.

Reports

- Superintendent's Report** 6. Dr. Skertich said the Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH) have released guidance on allowable activities for conditioning training for extra-curricular activities, behind the wheel and summer band. He commended the staff members who have helped develop a plan for safely bringing those students back to school under Phase 3 and getting the wheels in motion for Phase 4. He provided additional information with respect to efforts to reinforce the district's successes in dealing with cultural awareness and outlining opportunities for improvement. Dr. Skertich said Ms. Berry-Coleman, the Board curriculum committee and several committees from CHS, CMS, DIS and the elementary schools have been working to create a Return to Learn Plan for the 2020-2021 school year. Plans will focus on academic as well as social and emotional needs of the students, and will include options for a return to classrooms, a remote learning schedule and a hybrid of the two. Dr. Skertich said the administration is continuing to gather information from staff and parents, and the plans will remain fluid pending additional guidelines from the state. He is hopeful the state will be in Phase 4 by the July board meeting and he plans to have additional information for the board to consider at that time. Mr. Peccola said this has not been an easy job for the administration, and he is very comfortable with what they have come up with so far.

- Financial Report** 7. Mrs. Robison reported on the four main operating funds as of May 31, which is 11 months into the fiscal year. She noted the district operates on the cash basis, and these figures are based on the amended budget. The Education Fund received 94% of budgeted revenue and 86% of the budgeted expenditures have been made. In the O&M Fund, 95% of budgeted revenue has been received and 70% of budgeted expenditures have been made. The Transportation Fund received 80% of budgeted revenue and 76% of budgeted expenditures have been made. The Working Cash Fund received 100% of the budgeted revenue and no expenditures have been made. Mrs. Robison also reported on the ending fund balances for each of those funds.

- Special** 8. Mrs. Underwood shared some of the highlights of her written

- Education Report**
- report to the board. She noted that 334 IEP meetings were conducted remotely during the pandemic school closure. Her update on the CHS Life Skills Community Based Instruction reflects amazing results for the students despite visits being cut short due to COVID-19. She is anxious to have the program resume and help prepare these students for a successful transition into adult life. She said this program is her “why” for entering a career in special education. The district has held 15 mobile food markets since November, with 100-200 families served at each event. Mrs. Underwood is extremely grateful to all of the volunteers who have helped make these events so successful. She recognized Ms. Tara Glynn’s efforts on the recent Indicator 14 survey, which resulted in several students being able to take advantage of additional services that were available to them. Feedback and data from the K-8 special education math program pilot reflects phenomenal growth for the students involved. Teachers involved in the pilot reported tremendous growth and progress in lessons that are aligned to the standards taught in general education classrooms.
- Budget Committee Update**
9. Dr. Craft reported the Budget Committee met on June 8, 2020 and a draft copy of the minutes was provided to the board. Highlights of the meeting included discussions on lunch and breakfast price increase recommendations, spending plans for \$1.7 million in federal CARES stimulus money, a progress report on the fiber optic network project, updates on various building and grounds projects, status of open personnel positions, and an update on the amended budget. The next budget committee meeting is scheduled for Monday, July 13, 2020 at 5:30 p.m.
- Curriculum Committee Report**
10. Mrs. Reulecke reported the Curriculum Committee met on May 27, 2020 and a draft copy of the minutes was provided to the board. The main topics covered include the proposed Consolidated District Plan, results of the CHS math textbook pilot, K-8 initiatives and needs assessment, district goals and initiatives with respect to ELA and math programs, and development of a return to learn plan including the challenges of meeting ISBE and IDPH guidelines.
- Approval of Minutes of Regular Meeting of 05/18/20 (Motion Passed)**
11. A motion was made by Soehlke and seconded by Kusmierczak that the minutes listed below be approved. Motion passed unanimously on voice vote.
- Regular Meeting – May 18, 2020

- Closed Session – Regular Meeting – May 18, 2020

Approval of Board Bills (Motion Passed)

12. A motion was made by Soehlke and seconded by Stutts that the Board bills for the Area Vocational Center Budget and the Unit 10 General Budget presented for payment on June 15, 2020, and attached to these minutes as Exhibit E-7 be approved and that the Treasurer be authorized to sign checks for same. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of Monthly Financial Statements (Motion Passed)

13. A motion was made by Soehlke and seconded by Kusmierczak that the monthly financial statements for Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center for May, 2020 be approved and attached to these minutes as Exhibit E-8. Motion passed unanimously on voice vote.

Approval of Amended 2019-2020 Unit #10 Budget (Motion Passed)

14. A motion was made by Soehlke and seconded by Reulecke to approve the amended 2019-2020 budget for Collinsville Community Unit School District No. 10 as presented in Exhibit E-9.1. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Approval of Spending in FY20 Prior to FY21 Approval (Motion Passed)

15. A motion was made by Soehlke and seconded by Hasamear that the Board authorize the interim expenditure of District and Collinsville Area Vocational Center Funds from July 1, 2020 through the date of final approval of the 2021 fiscal budgets. Motion passed unanimously on voice vote.

Approval of Resolution Appointing Representatives for MISSVIC (Motion Passed)

16. A motion was made by Soehlke and seconded by Stutts that the Board of Education appoint Uta Robison, Chief School Business Official, to serve as our voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors for the 2020-2021 Fiscal Year and to appoint Dr. Brad Skertich, Superintendent, to serve as our alternate voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors for the 2020-2021 Fiscal Year. Motion passed unanimously on voice vote.

Approval of Interfund Loan (Motion Passed)

17. A motion was made by Soehlke and seconded by Reulecke to approve an interfund loan from the Operations & Maintenance Fund to the Transportation Fund for up to \$1,500,000, to be repaid within one year or as soon as tax revenue is received,

whichever occurs first. Motion passed unanimously on voice vote.

**Approval of
Increases Per
the Healthy
Hunger-Free
Kids Act 2010
(Motion Passed)**

18. A motion was made by Soehlke and seconded by Hasamear to approve the following increases per the Healthy Hunger-Free Kids Act 2010 for the 2020-2021 school year as follows. Motion passed unanimously on voice vote.

Lunch prices from \$2.95 to \$3.05 for Collinsville Middle School and Collinsville High School;

Lunch prices from \$2.85 to \$2.95 for elementary schools;

Breakfast prices from \$1.35 to \$1.40 for Collinsville Middle School and Collinsville High School; and

Breakfast prices from \$1.25 to \$1.30 for elementary schools.

**Approval to
Establish
Hispanic
Heritage Club
at CHS
(Motion Passed)**

19. A motion was made by Soehlke and seconded by Craft to approve the Hispanic Heritage Club at Collinsville High School, as presented in Exhibit E-10.5, with no stipend for the sponsor. Motion passed unanimously on voice vote.

**Approval of
Consolidated
District Plan
(Motion Passed)**

20. A motion was made by Soehlke and seconded by Hasamear to approve the Consolidated District Plan, as presented in Exhibit E-10.6. Ms. Berry-Coleman said it is a very detailed plan focused on summarizing the needs assessment of all of the district's grants into one document. She shared additional information with respect to grant commonalities including meeting academic, social and emotional needs, but noted there are certain specifics unique to each individual grant. Once this document is approved, the individual grant approvals can get underway. Mrs. Reulecke said the curriculum committee will be looking for ways it can help achieve any of the goals set forth in the plan. Motion passed unanimously on voice vote.

**Approval of
CHS Math
Textbook Series
Proposal
(Motion Passed)**

21. A motion was made by Soehlke and seconded by Hasamear to approve the CHS Math Textbook Series Proposal, as presented in Exhibit E-10.7. Ms. Berry-Coleman spoke to the highlights of the Math Department's review and recommendation of this series adoption. The current textbooks have been in use since 2007 and are not aligned to current standards. Ms. Berry-Coleman reviewed the recommendation discussing courses that will be covered, options for accessing the materials in several languages,

availability of pre-programmed instructional videos, ability for online or offline usage, quizzes that may be taken online or traditionally, and flexibility to allocate licenses among the different courses. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

**Approval of
Bid for
Sanitary Sewer
Improvements
at CHS
(Motion Passed)**

22. A motion was made by Soehlke and seconded by Hasamear to approve the bid from Limbaugh Construction for sanitary sewer improvements at CHS. Mr. DeWitte gave some additional detail on the work included under both the bid and the alternate, and noted that the first part of the bid contains a \$40,000 contingency. He shared information with respect to how the successful bidder was chosen by totaling all of the items listed in the bid proposal. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

**Designation
of CAVC
2020-2021
Tentative
Budget
(Motion Passed)**

23. A motion was made by Soehlke and seconded by Hasamear that the budget as attached be designated the Tentative Budget for the Collinsville Area Vocational Center Joint Agreement for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and that it be made available for public inspection for at least thirty days beginning June 16, 2020 in the Administrative Office of Collinsville Community Unit School District No. 10 at 201 West Clay Street, Collinsville, Illinois, and further that a public hearing of said budget be held at 6:30 p.m. on the 17th day of August, 2020 at the Administration Annex, 123 W. Clay Street, Collinsville, Illinois 62234. Mrs. Robison said that currently the tentative budget is based on using figures from last year's budget. Before figures are finalized, she will meet with the incoming Area Vocational Center director to get his input. The tentative budget will be available on the district website. Motion passed unanimously on voice vote.

**Presentation of
Board Policy
Update**

24. Dr. Skertich said the proposed policy update is presented for the board's first reading and covers administrative procedures and grant flexibility regarding employee salaries and benefits during a pandemic. Mr. Peccola said approval of the update will be on the agenda for the July regular board meeting.

**Discussion of
November
School Board
Convention**

25. The board discussed options with respect to attendance at the annual school board convention in Chicago. At this time, it remains to be determined whether the convention will be held as scheduled or whether there will be options available for virtual

workshops and sessions. Concerns were expressed with respect to attendance during the pandemic, as well as Chicago's experience as a virus "hot spot." Mr. Peccola said the IASB has pushed back registration until July 27, and the board can wait to see what the situation is at that time. Mr. Peccola discussed past conference cancellation policies and whether those may be different given the current pandemic situation.

**Closed Session
(Motion Passed)**

26. A motion was made by Soehlke and seconded by Stutts that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel of the public body, pursuant to 5 ILCS 120/2(c)(1). Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes. (7:50 p.m.)

**Return to
Open Session**

27. The Regular Meeting returned to Open Session at 8:30 p.m. Those members present on roll call were: Peccola, Kusmierczak, Craft, Hasamear, Reulecke, Stutts and Soehlke.

**Report on
Closed Session
Discussion**

28. Mrs. Soehlke reported that during Closed Session the Board discussed the following:

1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel of the public body, pursuant to 5 ILCS 120/2(c)(1).

**Acceptance of
Resignations of
Non-Certified
Employees
(Motion Passed)**

29. A motion was made by Soehlke and seconded by Kusmierczak to approve the following non-certified resignations. Motion passed unanimously on voice vote.

Sha-net Davis, CMS Educational Assistant, resignation effective with the end of the 2019-2020 school year;

Llynn Huntley, District Computer Support Specialist, retirement effective with the end of the 2019-2020 school year.

**Approval of
Employment for
the 2019-2020
CHS and CMS
Summer School
Programs
(Motion Passed)**

30. A motion was made by Soehlke and seconded by Reulecke to employ the certified personnel, shown in Exhibit E-12.2, for the 2019-2020 Collinsville Middle School and Collinsville High School Summer School programs, effective June 1, 2020. Motion passed unanimously on voice vote.

**Approval of
Coaching**

31. A motion was made by Soehlke and seconded by Hasamear to approve Catherine Duke as CMS Head Girls' Basketball coach,

- Stipend
(Motion Passed)** Step 1, effective with the 2020-2021 school year. Motion passed unanimously on voice vote.
- Approval of
Extended
Contract Days
for Staff
(Motion Passed)** 32. A motion was made by Soehlke and seconded by Kusmierczak to approve extended contract days for the 2020-2021 school year for staff as shown in Exhibit E-12.4. Motion passed unanimously on voice vote.
- Acceptance of
Resignations
of Certified
Employees
(Motion Passed)** 33. A motion was made by Soehlke and seconded by Reulecke to approve the resignations of the following certified employees, effective with the end of the 2019-2020 school year. Motion passed unanimously on voice vote.

Natalie Roy, Caseyville Elementary Special Education teacher;
Traci Hemann, Webster Elementary 3rd grade teacher.
- Approval of
Employment of
Non-Certified
Employee
(Motion Passed)** 34. A motion was made by Soehlke and seconded by Hasamear to approve the employment of the following non-certified employee, effective with the 2020-2021 school year, pending employment requirements. Motion passed unanimously on voice vote.

Jessica Marth, Educational Assistant.
- Approval of
Employment of
Administrators
(Motion Passed)** 35. A motion was made by Soehlke and seconded by Stutts to approve the employment of the following administrators, effective with the 2020-2021 school year, as presented in Exhibit E-12.7. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

Alison Schumacher, 10-month Principal for Webster Elementary School;

Joseph McGinnis, 11-month Assistant Principal/Director of CAVC.
- Approval of
Administrative
Contracts
(Motion Passed)** 36. A motion was made by Soehlke and seconded by Reulecke to approve the 2020-2021 administrative contracts, as presented in Exhibit E-12.8. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.
- Approval of
Activity
Sponsors at
CHS
(Motion Passed)** 37. A motion was made by Soehlke and seconded by Stutts that the people shown in Exhibit E-12.9 be approved as Activity Sponsors for Collinsville High School for the 2020-2021 school year as presented. During discussion, it was clarified that the

exhibit will be corrected to reflect that the two sponsors for KahokStrong will split one stipend on Step 2. Mr. Kusmierczak preferred to table the motion until the board is provided the corrected exhibit. Mr. Mundorf provided input on the correction of the exhibit. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, no; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes.

**Approval of
Re-Employment
of Assistant
Athletic
Director
(Motion Passed)**

38. A motion was made by Soehlke and seconded by Stutts that Eric Anderson be re-employed as Assistant Athletic Director for Collinsville High School for the 2020-2021 school year. Motion passed unanimously on voice vote.

**Approval of
Department
Chairs at CHS
(Motion Passed)**

39. A motion was made by Soehlke and seconded by Reulecke that the people shown in Exhibit E-12.11 be approved as Department Chairs at Collinsville High School for the 2020-2021 school year. Motion passed unanimously on voice vote.

**Approval of
Appointment of
Behind-the-
Wheel Drivers
Education
Teachers at
CHS
(Motion Passed)**

40. A motion was made by Soehlke and seconded by Hasamear to approve the appointment of the 2019-2020 Summer School Behind-the-Wheel drivers education teachers and the 2020-2021 school year Behind-the-Wheel drivers education teachers for Collinsville High School, as shown in Exhibit E-12.12. Motion passed unanimously on voice vote.

**Approval of
Band Volunteers
(Motion Passed)**

41. A motion was made by Soehlke and seconded by Kusmierczak that the following people be approved as Band Volunteers for Collinsville High School for the 2020-2021 school year: Dylan Bram, Rocco Duranti, Jordan Harrington, Miguel Gonzalez, Gage Peek, Lydia Latham, Timothy McNulty and Michael McVickar. Motion passed unanimously on voice vote.

**Approval of
Employment
of Certified
Employee
(Motion Passed)**

42. A motion was made by Soehlke and seconded by Stutts to approve the employment of Marie Ackerman as a special education teacher for the District, effective with the 2020-2021 school year, pending employment requirements. Motion passed unanimously on voice vote.

Adjournment

43. There being no further business, Mr. Peccola declared the meeting adjourned at 8:38 p.m.

2. Approval of June 25, 2020 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Thursday, June 25, 2020

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience Input
5. Training on BoardBook Update
6. Discussion and Approval of Abatement Project Floor Replacement Bid
7. Closed Session
8. Return to Open Session
9. Report on Closed Session Discussion
10. Approval of Stipend Position
11. Approval of Resignation of Certified Employee
12. Approval of Amended Employment Contract
13. Approval of Employment of Administrator
14. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Thursday, June 25, 2020
2:00 p.m.

- Call to Order** 1. The Special Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on Thursday, June 25, 2020, at 2:00 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Gary Peccola, President; Gary Kusmierczak, Vice President (present after 2:10 p.m.); Dennis Craft, Treasurer; Tim Hasamear; Vicki Reulecke; and Michele Stutts. Absent was Jane Soehlke, Secretary.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Audience Input** 4. Due to COVID-19 restrictions, the public was provided an opportunity to give input to the Board via email and also by telephone. No emails or telephone calls were received.
- Training on BoardBook Update** 5. Mrs. Debbie Peccola and Mrs. Susan Frechman presented information to the Board regarding accessing board meeting packets using the new Premier version of BoardBook. The current version, BoardBook Classic, as well as the BoardBook app will no longer be available after June 30, 2020. Board members were provided information on login, passwords, accessing the board packet and viewing PDF attachments. There are some aspects of the software transition that have not gone smoothly, and there are some glitches that still need to be addressed. Mrs. Frechman and Mrs. Peccola will be getting information from a different electronic board packet vendor to see how it compares to the BoardBook Premier version.
- Discussion and Approval of Abatement Project Floor Replacement Bid (Motion Passed)** 6. Dr. Skertich and Mr. DeWitte presented information with respect to the abatement project floor replacement bids. The board was given information regarding three types of products, pricing for each, maintenance requirements and costs for each, expected product life spans and availability of grant funds. Earlier this week, Mr. DeWitte and Mr. Hasamear visited Highland High School to see the epoxy flooring firsthand. The board discussed advantages and disadvantages associated with the two types of

tile flooring and the epoxy product. Other points discussed included possible reduction in liability exposure for slip and fall and worker's compensation claims, how color palettes would allow combining epoxy flooring and tile flooring in the same building, benefits of using epoxy for restroom and locker room floors and what is involved with replacing epoxy flooring in the future. Dr. Skertich pointed out that whichever option the board chooses, the focus is on improvements to the two school buildings.

A motion was made by Craft and seconded by Kusmierczak to approve the flooring bid from Richardet for \$28,288 for Dorris Intermediate School and the flooring bid from Desco for \$54,910 for Collinsville High School. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, no; Reulecke, yes; Stutts, yes; Soehlke, absent.

**Closed Session
(Motion Passed)**

7. A motion was made by Craft and seconded by Reulecke that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1). Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, absent. (3:07 p.m.)

**Return to
Open Session**

8. The Special Meeting returned to Open Session at 3:24 p.m. Those members present on roll call were: Peccola, Kusmierczak, Craft, Hasamear, Reulecke and Stutts. Absent was Soehlke.

**Report on
Closed Session
Discussion**

9. Dr. Craft reported that during Closed Session the Board discussed the following:
1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1).

**Approval of
Stipend Position
(Motion Passed)**

10. A motion was made by Craft and seconded by Stutts to approve Brett Swip as head baseball coach for Collinsville High School, Step 12, for the 2020-21 school year. Motion passed unanimously on voice vote.

**Approval of
Resignation of
Certified
Employee**

11. A motion was made by Craft and seconded by Reulecke to approve the resignation of Miranda Robbins, Renfro Elementary School Assistant Principal, effective with the end of the 2019-20

(Motion Passed) school year. Motion passed unanimously on voice vote.

Approval of Amended Employment Contract (Motion Passed) 12. A motion was made by Craft and seconded by Kusmierczak to approve the amended employment contract of Alison Schumacher, as presented in Exhibit E-7.3. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, absent.

Approval of Employment of Administrator (Motion Passed) 13. A motion was made by Craft and seconded by Hasamear to approve the employment of Tesha Robinson as Assistant Principal of Collinsville High School, effective July 1, 2020, as presented in Exhibit E-7.4. Motion passed on roll call vote as follows: Peccola, yes; Kusmierczak, yes; Craft, yes; Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, absent.

Adjournment 14. There being no further business, Mr. Peccola declared the meeting adjourned at 3:27 p.m.

3. Approval of July 13, 2020 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, July 13, 2020

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience Input
5. Discussion of Return to Learn Plan
6. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, July 13, 2020
6:36 p.m.

- Call to Order** 1. The Special Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on Monday, July 13, 2020, at 6:36 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Gary Kusmierczak, Vice President; Dennis Craft, Treasurer; Tim Hasamear; Vicki Reulecke; Michele Stutts; Jane Soehlke, Secretary; and Gary Peccola, President.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Audience Input** 4. Due to COVID-19 restrictions, the public was provided an opportunity to give input to the Board via email and also by telephone. No telephone calls were received. The following email was received:
- (a) Email from Trish Mumper regarding district plans for returning to school.
- Discussion of Return to Learn Plan** 5. Dr. Skertich and the central administrative team members reviewed a snapshot view of the district's Return to Learn Plan that has been developed over the past weeks under guidance from the state. The focus has been on safety, education and communication. Three education scenarios were devised including In-Person Instruction, a Hybrid Plan and Remote Learning 2.0. Changes in state guidance, local data or a COVID-19 outbreak may require the district to pivot at any time prior to the beginning or during the coming school year. Dr. Skertich discussed childcare services to be offered in partnership with the YMCA, and said beginning and end times for the school day are still being finalized. He shared the results of a district survey that was answered by approximately 2,000 families and discussed school year calendar changes that will be recommended. Mr. Josh DeWitte discussed cleaning and safety measures and protocols that align with guidance from the Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH). Mr. Derek Turner reviewed technology aspects including providing Chromebooks for all students, GoGuardian remote

classroom support, purchase of new Chromebooks with larger screens for all K-12 teachers, and efforts to insure home internet access for all students. Ms. Berry-Coleman summarized the highlights of the In-Person Instruction model. Under the In-Person option, students will be in class five days a week under an abbreviated schedule to allow for cleaning and time for teachers to reach out to remote learners. Mrs. Ali Underwood shared the key points of the hybrid plan under which Pre-K/EC students will attend daily for half-day sessions. For grades K-12, Mondays will be reserved for social and emotional engagement, preview of the week's topics, individual conferences with remote learners, packet pickup/drop off and PLC's. Tuesdays and Thursdays will be in-person for last names M-Z and remote for last names A-L. Wednesdays and Fridays will be in-person for last names A-L and remote for last names M-Z. Special Education self-contained and resource in-person students, and career/technical education students will attend in-person Tuesdays through Fridays. In the event the district would return to a Phase 3 remote only learning plan, Mrs. Berry-Coleman said Remote Learning 2.0 is different from the remote learning that took place earlier this spring. School buildings will be open daily and teachers will have access to their classrooms to prepare and deliver lessons using district technology equipment. Teachers will periodically monitor email and respond to questions between 8 a.m. and 1 p.m., and will be available outside of those hours by appointment only. There will be attendance monitoring, grading accountability, and efforts to insure student engagement. Mr. Brad Hyre said all parents are being allowed to make an election for remote learning only with the stipulation that changes to that election can only be made at the end of grading periods. As part of registration, parents are being asked to agree to a COVID-19 Student Certification Check under which they will daily screen their children and keep them home if they do not meet the checklist criteria. Mr. Kevin Robinson said employees will also be given a checklist to self-screen themselves, but that is still under discussion with bargaining units. Visitors to school buildings will be limited, but will be screened and have temperatures taken at the individual building Raptor stations. Dr. Skertich noted that this plan is fluid and still evolving, and will continue to do so as guidance and changes are received from the state. The Board commended Dr. Skertich, the central administrators, principals and teachers who took part in putting the plan together. Mr. Peccola said the plan

is very impressive and the board appreciates all of the effort that went into it.

- Adjournment** 6. There being no further business, Mr. Peccola declared the meeting adjourned at 8:15 p.m.

7. Approval of Board Bills for July 2020

Open Accounts Payable List

Printed: 7/15/2020 11:25 AM

COLLINSVILLE 10

Vendor Name							ExOn		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #	
AMERI-CAN PORTABLES									
50810	26082540324G	REP/MAINT HS ATHL		750		90.00	7/1/20	20-2540-324-08-22	
50811	26082540323N	REP/MAINT SVC MS		750		90.00	7/1/20	20-2540-323-08-27	
50809	10011710013B	VOC HOUSE 310 South Seminary		750		95.00	7/1/20	10-171-01	
						<u>275.00</u>			
B&K AUTO SALES									
STMT	16151700323G	HS DR ED CAR REPAIRS		750		135.00	7/1/20	10-1700-323-15-22	
						<u>135.00</u>			
BARNES & NOBLE, INC.									
4006966	16553000410U	17-18 Preschool Expan. Dev.		750	8819201238	379.83	7/1/20	10-3000-410-55-490200-10	
4006966	16833000410U	17-18 Preschool Expan. Dev.		750	8819201238	379.83	7/1/20	10-3000-410-83-370500-10	
						<u>759.66</u>			
BASS COMPANY LLC									
130716	16012310690B	GRADUATION EXPENSES		750		309.00	7/1/20	10-2310-690-01-20	
						<u>309.00</u>			
BELLEVILLE FENCE CO									
15277	26082540323K	REP/MAINT SVC KREITNER		750		5,556.00	7/1/20	20-2540-323-08-25	
15276	26082540323G	REP/MAINT SVC HS		750		2,455.00	7/1/20	20-2540-323-08-22	
						<u>8,011.00</u>			
BLAYLOCK, EMILY									
REQUEST	16762210314U	19-20 TITLE II CONSULT (4932)		750		100.00	7/1/20	10-2210-314-76-493200-10	
						<u>100.00</u>			
BOZEMAN, PATTI									
REIMBURSE	160211304101	HS MISC SUPPLIES Contingency		750		38.89	7/1/20	10-1130-410-02-01	
MILEAGE	16032410332G	HS PRIN OFF TRAVEL (6*300)		750		12.88	7/1/20	10-2410-332-03-22	
						<u>51.77</u>			
BUYERS INDUSTRIAL SUPPLY									
10901	26082540323G	REP/MAINT SVC HS		750		1,008.33	7/1/20	20-2540-323-08-22	
10922	16882540410U	FY21 CARES Grant		750		1,980.50	7/1/20	10-2540-410-88-10	
10931	16882540410U	FY21 CARES Grant		750		594.00	7/1/20	10-2540-410-88-10	
10901	26082540323N	REP/MAINT SVC MS		750		1,008.33	7/1/20	20-2540-323-08-27	
						<u>4,591.16</u>			
BYTESPEED									
INV0140996	36935000500U	New Chromebook lease (3000 each) (1 of 4 years)		750	19500045	888,000.00	7/1/20	30-5000-500-93-10	

Open Accounts Payable List

Printed: 7/15/2020 11:25 AM
 COLLINSVILLE 10

Vendor Name						ExOn		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #
						888,000.00		
CARROLL SEATING COMPANY								
INV-1014059	26082540323G	REP/MAINT SVC HS		750		13,825.89	7/1/20	20-2540-323-08-22
						13,825.89		
CDW-G								
2620311	16882540410U	FY21 CARES Grant		750	19500065	4,813.00	7/1/20	10-2540-410-88-10
ZG20317	16882540410U	FY21 CARES Grant		750	19500065	4,813.00	7/1/20	10-2540-410-88-10
ZG20310	16882540410U	FY21 CARES Grant		750	19500065	5,611.00	7/1/20	10-2540-410-88-10
ZG20318	16882540410U	FY21 CARES Grant		750	19500065	9,601.00	7/1/20	10-2540-410-88-10
ZG20322	16882540410U	FY21 CARES Grant		750	19500065	4,015.00	7/1/20	10-2540-410-88-10
ZG23993	16882540410U	FY21 CARES Grant		750	19500065	3,217.00	7/1/20	10-2540-410-88-10
						32,070.00		
CENTRAL INSTITUTE FOR THE DEAF								
MORSS6-20	16924220680U	PRE-K MEDICAID TUITION		750		3,800.00	7/1/20	10-4220-680-92-10
						3,800.00		
CHEMSEARCHFE								
3991753	26082540323U	BLDGS/GRDS MAINT SVC		750		194.91	7/1/20	20-2540-323-08-10
3949593	260825403231	REP/MAINT SVC ADMIN		750		259.00	7/1/20	20-2540-323-08-01
3949593	26082540323R	REP/MAINT SVC RENFRO		750		282.50	7/1/20	20-2540-323-08-28
3949593	26082540323I	REPAIRS/MAINT DORRIS		750		282.50	7/1/20	20-2540-323-08-33
3949593	26082540323N	REP/MAINT SVC MS		750		897.50	7/1/20	20-2540-323-08-27
3949593	26082540323X	REP/MAINT SVC WEB ELEM		750		418.74	7/1/20	20-2540-323-08-31
						2,335.15		
CIFCO								
43349	26082540410N	MAINT SUPPLIES CMS		750		0.81	7/1/20	20-2540-410-08-27
46924	26082540323U	BLDGS/GRDS MAINT SVC		750		139.50	7/1/20	20-2540-323-08-10
						140.31		
CITY OF COLLINSVILLE								
DIESEL FUEL	26082540464U	MAINTENANCE GASOLINE		750		279.95	7/1/20	20-2540-464-08-10
DIESEL FUEL	26082540464U	MAINTENANCE GASOLINE		750		130.88	7/1/20	20-2540-464-08-10
						410.83		
CLEAN THE UNIFORM COMPANY								
58012	26072540240U	CUSTODIAL UNIFORMS		750		303.00	7/1/20	20-2540-240-07-10
						303.00		
COGNIA, INC.								

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60081	16012310640B	IASB dues, LUDA, Character Plus		750		1,200.00	7/1/20	10-2310-640-01-20
						<u>1,200.00</u>		
COLLINSVILLE COMM UNIT 10								
8273	16721110410U	PERKINS GRANT SUPPLIES		750		131.75	7/1/20	10-1110-410-72-10
						<u>131.75</u>		
CONNOR CO.								
S9149678.001	26082540410T	MAINT SUPPLIES TWIN ECHO		750		22.82	7/1/20	20-2540-410-08-30
						<u>22.82</u>		
COORDINATED YOUTH AND HUMAN SERVICES								
STMT	16924220680U	HS MEDICAID TUITION		750		3,477.98	7/1/20	10-4220-680-92-10
STMT	16924220680U	HS MEDICAID TUITION		750		632.36	7/1/20	10-4220-680-92-10
						<u>4,110.34</u>		
CREEKSIDE GARDENS								
REQUEST	26072540410G	CUSTODIAL SUPPLIES HS		750		65.96	7/1/20	20-2540-410-07-22
REQUEST	26072540410G	CUSTODIAL SUPPLIES HS		750		336.93	7/1/20	20-2540-410-07-22
REQUEST	26072540410G	CUSTODIAL SUPPLIES HS		750		6.87	7/1/20	20-2540-410-07-22
REQUEST	26072540410G	CUSTODIAL SUPPLIES HS		750		144.64	7/1/20	20-2540-410-07-22
						<u>554.40</u>		
CRUISE, CARLA								
REIMBURSE	16671250410U	LIPLEP SUPPLIES		750		249.00	7/1/20	10-1250-410-67-490900-10
						<u>249.00</u>		
DECKER EQUIPMENT								
347352A	26082540410M	MAINT SUPPLIES MARYVILLE		750		26.95	7/1/20	20-2540-410-08-26
						<u>26.95</u>		
DOIRON, CLAIRE								
REIMBURSE	16763700332U	19-20TITLE II NON PUB TRAVEL		750		60.00	7/1/20	10-3700-332-76-493200-10
						<u>60.00</u>		
EBSCO INFORMATION SERVICES								
1599149	16282220440G	HS PERIODICALS		750	0320044	245.74	7/1/20	10-2220-440-28-22
1599149	16282220440G	ELEM PERIODICALS		750	0320044	481.29	7/1/20	10-2220-440-28-04
						<u>727.03</u>		
EDUNOVELA.COM/TREE FROG PUBLISHING LLC								
INV2020-21	16491130414G	HS WORKBOOKS		750	2021000006	840.00	7/1/20	10-1130-414-49-22
						<u>840.00</u>		

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ENVIRONMENTAL CONSULTANTS								
10718	26082540323G	REP/MAINT SVC HS		750		690.00	7/1/20	20-2540-323-08-22
10747	26082540323I	REPAIRS/MAINT DORRIS		750		1,722.25	7/1/20	20-2540-323-08-33
10764	26082540323M	REP/MAINT SVC MARYVILLE		750		720.00	7/1/20	20-2540-323-08-26
10764	26082540323I	REPAIRS/MAINT DORRIS		750		570.00	7/1/20	20-2540-323-08-33
10758	960225353231	H/L/S District wide		750		6,000.00	7/1/20	90-2535-323-02-01
10746	26082540323G	REP/MAINT SVC HS		750		240.00	7/1/20	20-2540-323-08-22
10746	26082540323C	REP/MAINT SVC CASEYVILLE		750		380.00	7/1/20	20-2540-323-08-21
						10,322.25		
FGM, INC.								
20-2921.01-3	26012533311U	ARCH/ENG SVCS		750		4,082.50	7/1/20	20-2533-311-01-10
20-2942.01-2	26012533311U	ARCH/ENG SVCS		750		10,961.00	7/1/20	20-2533-311-01-10
20-2945.01-2	26012533311U	ARCH/ENG SVCS		750		6,844.12	7/1/20	20-2533-311-01-10
20-2963.01-1	26012533311U	ARCH/ENG SVCS		750		2,325.00	7/1/20	20-2533-311-01-10
20-2823.01-5	26012533311U	ARCH/ENG SVCS		750		97.50	7/1/20	20-2533-311-01-10
20-2920.01-3	26012533311U	ARCH/ENG SVCS		750		12,640.75	7/1/20	20-2533-311-01-10
						36,950.87		
FOLLETT SCHOOL SOLUTIONS INC								
698268	16051250410U	19-20 TITLE I INST MATLS		750		1,720.92	7/1/20	10-1250-410-05-430000-10
						1,720.92		
FRANCE MECHANICAL CORPORATION								
15934	26082540323N	REP/MAINT SVC MS		750		622.60	7/1/20	20-2540-323-08-27
15960	26082540323N	REP/MAINT SVC MS		750		2,355.11	7/1/20	20-2540-323-08-27
						2,977.71		
FRANCOTYP-POSTALIA								
RI104520132	16492410340G	HS OFFICE POSTAGE/RENTAL		750		252.00	7/1/20	10-2410-340-49-22
RI104520131	16492410340G	HS OFFICE POSTAGE/RENTAL		750		252.00	7/1/20	10-2410-340-49-22
						504.00		
FRONTLINE TECHNOLOGIES GROUP LLC								
INVJS121473	160226423121	DirHR (AppliTrack, Eval, Frontline)		750		3,889.91	7/1/20	10-2642-312-02-01
INVUS121527	160226423121	DirHR (AppliTrack, Eval, Frontline)		750		23,830.20	7/1/20	10-2642-312-02-01
INVUS111864	160226423121	DR HR APPLICTRACK		750		12,978.67	7/1/20	10-2642-312-02-01
INVUS115056	160226423121	DIRHR APPLITRACK		750		1,958.65	7/1/20	10-2642-312-02-01
						42,657.43		
GRAINGER								
9551623854	26082540700U	MAINTENANCE EQUIPMENT		750		335.00	7/1/20	20-2540-700-08-10

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9490922755	26082540700U	MAINTENANCE EQUIPMENT		750		(186.15)	7/1/20	20-2540-700-08-10
						148.85		
GREAT CIRCLE								
COLL6.20.155	16924220680U	ELEM MEDICAID TUITION		750		9,315.00	7/1/20	10-4220-680-92-10
COLL6.20.155	16924220680U	HS MEDICAID TUITION		750		17,010.00	7/1/20	10-4220-680-92-10
						26,325.00		
GUIN MUNDORF LLC								
46861	86012310318B	BOARD GOVERNANCE		750		3,378.75	7/1/20	80-2369-318-01-20
46863	86012310318B	PERSONNEL		750		765.00	7/1/20	80-2369-318-01-20
46864	86012310318B	PTAB		750		573.75	7/1/20	80-2369-318-01-20
46865	86012310318B	PTAB		750		450.00	7/1/20	80-2369-318-01-20
46866	86012310318B	PTAB		750		382.50	7/1/20	80-2369-318-01-20
						5,550.00		
HARRISON, SARAH								
REIMBURSE	160211304101	HS MISC SUPPLIES Contingency		750		90.79	7/1/20	10-1130-410-02-01
						90.79		
HERGENROTHER, HANNAH								
REIMBURSE	160211304101	HS MISC SUPPLIES Contingency		750		183.51	7/1/20	10-1130-410-02-01
						183.51		
IASA								
SKERTICH	160223206401	SUPERINTENDENT DUES AND FEES		750		1,274.59	7/1/20	10-2320-640-02-01
						1,274.59		
IDN-H.HOFFMAN INC								
5117621-00	26082540410U	MAINT SUPPLIES UNIT		750		304.91	7/1/20	20-2540-410-08-10
						304.91		
IESA								
2078	16451500640N	MS CONF DUES		750		155.00	7/1/20	10-1500-640-45-27
						155.00		
ILLINOIS ASSOC OF SCH BDS								
306967	16012310310B	IASB Policy update		750		6,150.00	7/1/20	10-2310-310-01-20
309889	16012310640B	IASB dues, LUDA, Character Plus		750		9,467.00	7/1/20	10-2310-640-01-20
						15,617.00		
ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS								
BRAD HYRE	160226416401	STUDENT SER DUES & FEES		750		832.62	7/1/20	10-2641-640-02-01

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						832.62		
ILLINOIS CENTER FOR AUTISM								
STMT	16124220687U	ELEM ILLINOIS CENTER FOR AUTISM		750		7,402.50	7/1/20	10-4220-680-12-10
STMT	16124220687U	ELEM ILLINOIS CENTER FOR AUTISM		750		5,287.50	7/1/20	10-4220-680-12-10
STMT	16124220687U	HS ILLINOIS CENTER FOR AUTISM		750		4,230.00	7/1/20	10-4220-680-12-10
STMT	16124220687U	HS ILLINOIS CENTER FOR AUTISM		750		4,230.00	7/1/20	10-4220-680-12-10
						21,150.00		
INDUSTRIAL SOAP COMPANY								
1296152	26082540323G	REP/MAINT SVC HS		750		12.90	7/1/20	20-2540-323-08-22
1295282	26072540410U	CUSTODIAL SUPPLIES UNIT		750		51.96	7/1/20	20-2540-410-07-10
1295282	16882540410U	FY21 CARES Grant		750		114.75	7/1/20	10-2540-410-88-10
1295176	16882540410U	FY21 CARES Grant		750		621.60	7/1/20	10-2540-410-88-10
1290913	26072540410I	CUSTODIAL SUPPLIES DORRIS		750		5.64	7/1/20	20-2540-410-07-33
1293833	16882540410U	FY21 CARES Grant		750		292.20	7/1/20	10-2540-410-88-10
1294107	26082540410G	MAINT SUPPLIES HS		750		12.90	7/1/20	20-2540-410-08-22
1297850	26082540323I	REPAIRS/MAINT DORRIS		750		597.66	7/1/20	20-2540-323-08-33
						1,709.61		
JOHNSON, CHARLIE								
STMT	16762210314U	19-20 TITLE II CONSULT (4932)		750		100.00	7/1/20	10-2210-314-76-493200-10
REIMBURSE	26082540410X	MAINT SUPPLIES WEBSTER		750		75.00	7/1/20	20-2540-410-08-31
REIMBURSE	26082540410S	MAINT SUPPLIES SUMMIT		750		25.00	7/1/20	20-2540-410-08-29
REIMBURSE	26082540410I	MAINT SUPPLIES CIS		750		21.39	7/1/20	20-2540-410-08-33
						221.39		
JOURNEYED.COM INC.								
10381835	16882225390U	CARES ACT GoGuarding FY21		750	19500062	163,905.00	7/1/20	10-2225-390-88-10
						163,905.00		
JW PEPPER & SONS, INC.								
352928781	16491130414G	HS WORKBOOKS		750	2021000004	243.96	7/1/20	10-1130-414-49-22
296016258	16141120410N	MS BAND/MUSIC SUPPLIES		750		29.90	7/1/20	10-1120-410-14-27
351399609	16141120410N	MS BAND/MUSIC SUPPLIES		750		203.00	7/1/20	10-1120-410-14-27
352686450	16491130414G	HS WORKBOOKS		750	2021000004	342.94	7/1/20	10-1130-414-49-22
351387850	16141120410N	MS BAND/MUSIC SUPPLIES		750		64.99	7/1/20	10-1120-410-14-27
						884.79		
L KEELEY CONSTRUCTION								
20-7555-001	66012540540G	CHS: VOC ceiling, paint walls HVAC		750		164,994.30	7/1/20	60-2540-540-01-22
						164,994.30		

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LAMP								
66423	16922523311U	MEDICAID ADM OUTREACH		750		7.50	7/1/20	10-2523-311-92-10
200312A	16673300115U	19-20 LIPLP (4909) Sal n-cert		750		58.80	7/1/20	10-3300-115-67-490900-10
						<u>66.30</u>		
LIMBAUGH CONSTRUCTION CO INC.								
20-2942.01	66012540540G	CHS: VOC ceiling, paint walls HVAC		750		13,463.10	7/1/20	60-2540-540-01-22
						<u>13,463.10</u>		
LINCOLN PRAIRIE BHC								
2020-14082	16924220680U	HS SPED MEDICAID TUITION		750		150.00	7/1/20	10-4220-680-92-10
						<u>150.00</u>		
MADISON COUNTY ROE								
FPJUNE20	160226423101	HR BACKGROUND INVESTIGAT		750		672.00	7/1/20	10-2642-310-02-01
						<u>672.00</u>		
MISSVIC								
STMT	86012310388B	MISS VIC PKG COVERAGE		750		378,624.34	7/1/20	80-2364-388-01-20
						<u>378,624.34</u>		
NIEDBALSKI, AMANDA								
000007525	16763700332U	19-20TITLE II NON PUB TRAVEL		750		120.00	7/1/20	10-3700-332-76-493200-10
						<u>120.00</u>		
NUWAY CONCRETE FORMS								
1709738	26082540410J	MAINT SUPPLIES JEFFERSON		750		9.95	7/1/20	20-2540-410-08-24
						<u>9.95</u>		
O.K. FASTENERS INC								
195716	26082540410U	MAINT SUPPLIES UNIT		750		26.35	7/1/20	20-2540-410-08-10
						<u>26.35</u>		
PURITAN SPRINGS BOTTLED WATER								
1064823	16012310410B	BOARD SUPPLIES		750		121.24	7/1/20	10-2310-410-01-20
						<u>121.24</u>		
RAKOWSKI, LINDSEY								
REIMBURSE	160225243401	POSTAGE & POSTAGE MACH Rental		750		59.60	7/1/20	10-2524-340-02-01
						<u>59.60</u>		
RAMAIR, INC.								
218686	26082540410J	MAINT SUPPLIES JEFFERSON		750		115.01	7/1/20	20-2540-410-08-24

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218685	26082540410T	MAINT SUPPLIES TWIN ECHO		750		241.16	7/1/20	20-2540-410-08-30	
218684	26082540410M	MAINT SUPPLIES MARYVILLE		750		413.04	7/1/20	20-2540-410-08-26	
218683	26082540410C	MAINT SUPPLIES CASEYVILLE		750		299.59	7/1/20	20-2540-410-08-21	
218682	26082540410K	MAINT SUPPLIES KREITNER		750		509.67	7/1/20	20-2540-410-08-25	
218690	26082540410I	MAINT SUPPLIES ADMIN BLDG		750		41.51	7/1/20	20-2540-410-08-01	
218689	26082540410S	MAINT SUPPLIES SUMMIT		750		146.04	7/1/20	20-2540-410-08-29	
218681	26082540410X	MAINT SUPPLIES WEBSTER		750		894.94	7/1/20	20-2540-410-08-31	
218680	26082540410I	MAINT SUPPLIES CIS		750		997.13	7/1/20	20-2540-410-08-33	
218679	26082540410N	MAINT SUPPLIES CMS		750		1,160.66	7/1/20	20-2540-410-08-27	
218678	26082540410G	MAINT SUPPLIES HS		750		1,535.40	7/1/20	20-2540-410-08-22	
218688	26082540410H	MAINT SUPPLIES HOLLY HGHTS		750		159.87	7/1/20	20-2540-410-08-23	
218687	26082540410R	MAINT SUPPLIES RENFRO		750		241.04	7/1/20	20-2540-410-08-28	
						6,755.06			
RAPTOR TECHNOLOGIES LLC									
62255RN	86012310390U	MISC TORT		750		6,600.00	7/1/20	80-2365-390-01-10	
						6,600.00			
REDEMIX									
839872	26082540323J	REP/MAINT SVC JEFFERSON		750		672.00	7/1/20	20-2540-323-08-24	
839436	26082540323J	REP/MAINT SVC JEFFERSON		750		583.50	7/1/20	20-2540-323-08-24	
						1,255.50			
RENAISSANCE LEARNING									
INV516286118:	160411104114	ELEM INSTR SUPPLIES/Mat TEXTS		750	0321003	1,590.00	7/1/20	10-1110-411-04-04	
INV516286118:	160411104114	ELEM INSTR SUPPLIES/Mat TEXTS		750	0321003	16,441.50	7/1/20	10-1110-411-04-04	
INV516286124:	160411104114	ELEM INSTR SUPPLIES/Mat TEXTS		750	0321003	36,549.00	7/1/20	10-1110-411-04-04	
INV516286118:	16481120410U	CHS MS RTI Materials (2ndary		750	0321003	25,249.50	7/1/20	10-1120-410-48-10	
INV516286518:	16061250314U	18-19 Title I Purchased Servic		750	05307002	16,495.80	7/1/20	10-1250-314-06-430000-10	
INV516286593:	16061250314U	18-19 Title I Purchased Servic		750	05307002	25,084.80	7/1/20	10-1250-314-06-430000-10	
INV516286518:	16061250314U	18-19 Title I Purchased Servic		750	05307002	16,499.70	7/1/20	10-1250-314-06-430000-10	
INV516286518:	16061250314U	18-19 Title I Purchased Servic		750	05307002	11,638.20	7/1/20	10-1250-314-06-430000-10	
INV516286539:	16061250314U	18-19 Title I Purchased Servic		750	05307002	6,989.10	7/1/20	10-1250-314-06-430000-10	
INV516286518:	16061250314U	18-19 Title I Purchased Servic		750	05307002	16,836.00	7/1/20	10-1250-314-06-430000-10	
INV516286518:	16061250314U	18-19 Title I Purchased Servic		750	05307002	6,989.10	7/1/20	10-1250-314-06-430000-10	
INV516286518:	16752210314U	Title II PURCH SERVICES		750	05307003	33,000.00	7/1/20	10-2210-314-75-493200-10	
						213,362.70			
RIDDELL SPORTS									
951117892	16012310324G	HS FOOTBALL EQU RECONDITIONI		750		7,302.52	7/1/20	10-2310-324-01-22	
						7,302.52			

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Vendor Name							ExOn	
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #
ROYAL PAPER INC.								
LS909.20-06	26072540410U	CUSTODIAL SUPPLIES UNIT		750		70.00	7/1/20	20-2540-410-07-10
						<u>70.00</u>		
ROYAL PAPER INC								
959102-1	26072540410J	CUSTODIAL SUPPLIES JEFFERSON		750		64.32	7/1/20	20-2540-410-07-24
959125-1	26072540410R	CUSTODIAL SUPPLIES RENFRO		750		77.95	7/1/20	20-2540-410-07-28
959145-1	26072540410C	CUSTODIAL SUPPLIES CASEYVILLE		750		385.92	7/1/20	20-2540-410-07-21
959122-1	26072540410X	CUSTODIAL SUPPLIES WEBSTER		750		192.96	7/1/20	20-2540-410-07-31
B972225-1	26072540410U	CUSTODIAL SUPPLIES UNIT		750		748.56	7/1/20	20-2540-410-07-10
L971539	26082540323G	REP/MAINT SVC HS		750		64.18	7/1/20	20-2540-323-08-22
L971139	26082540323G	REP/MAINT SVC HS		750		179.90	7/1/20	20-2540-323-08-22
L969481	26082540410G	MAINT SUPPLIES HS		750		4.60	7/1/20	20-2540-410-08-22
956958-2	16882540410U	FY21 CARES Grant		750		2,697.00	7/1/20	10-2540-410-88-10
						<u>4,415.39</u>		
SCHOWALTER & JABOURI								
201223	86012367317B	Audit District CUSD #10		750		6,495.00	7/1/20	80-2367-317-01-20
						<u>6,495.00</u>		
SHERWIN-WILLIAMS								
0721-0	26082540325U	MISC PAINTING WORK		750		589.95	7/1/20	20-2540-325-08-10
0289-8	26082540325U	MISC PAINTING WORK		750		589.95	7/1/20	20-2540-325-08-10
9953-9	26082540325U	MISC PAINTING WORK		750		393.30	7/1/20	20-2540-325-08-10
9432-4	26082540325U	MISC PAINTING WORK		750		201.65	7/1/20	20-2540-325-08-10
2-4440	26082540325U	MISC PAINTING WORK		750		190.26	7/1/20	20-2540-325-08-10
9984-5	26082540325U	MISC PAINTING WORK		750		218.52	7/1/20	20-2540-325-08-10
9567-7	26082540325U	MISC PAINTING WORK		750		277.31	7/1/20	20-2540-325-08-10
9365-6	26082540325U	MISC PAINTING WORK		750		196.65	7/1/20	20-2540-325-08-10
9352-4	26082540325U	MISC PAINTING WORK		750		251.48	7/1/20	20-2540-325-08-10
9575-0	26082540325U	MISC PAINTING WORK		750		80.66	7/1/20	20-2540-325-08-10
6547-1	26082540325U	MISC PAINTING WORK		750		201.65	7/1/20	20-2540-325-08-10
9961-2	26082540325U	MISC PAINTING WORK		750		393.30	7/1/20	20-2540-325-08-10
9770-7	26082540325U	MISC PAINTING WORK		750		120.95	7/1/20	20-2540-325-08-10
0979-4	26082540325U	MISC PAINTING WORK		750		206.65	7/1/20	20-2540-325-08-10
						<u>3,912.28</u>		
SHRED-IT								
8129960908	16012310311U	Shredding District (No SP ED)		750		32.73	7/1/20	10-2310-311-01-10
						<u>32.73</u>		
SKYWARD INC.								

Specialized Data Systems, Inc.

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Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #
0000204736	16212660310U	IDEA FLow Thru Service		750		10,835.80	7/1/20	10-2660-310-21-462000-10
						<u>10,835.80</u>		
SOUTHWESTERN CONFERENCE								
DUES	16451500640G	HS (SOUTHWEST) CONF DUES		750		1,200.00	7/1/20	10-1500-640-45-22
						<u>1,200.00</u>		
SPECIALIZED DATA SYSTEMS								
49000	160226604102	ACC SOFTWARE, SDS Worxtime		750		5,360.00	7/1/20	10-2660-410-02-02
						<u>5,360.00</u>		
SUMNERONE								
2537135	16211220470U	19-20 IDEA Flow Thru Supplies Ink		750		271.95	7/1/20	10-1220-470-21-462000-10
2570610	16492410411G	HS MAIN OFF STUDENT SUPPLIES		750		112.95	7/1/20	10-2410-411-49-22
2537206	16211220470U	19-20 IDEA Flow Thru Supplies Ink		750		96.95	7/1/20	10-1220-470-21-462000-10
						<u>481.85</u>		
TEC21 EDUCATIONAL SVCS								
C STREUTER	16753700332U	Title II (4932) TRAVEL		750		1,000.00	7/1/20	10-3700-332-75-493200-10
						<u>1,000.00</u>		
TECH ELECTRONICS INC								
N000029735	26082540323C	REP/MAINT SVC CASEYVILLE		750		816.26	7/1/20	20-2540-323-08-21
N000027961	26082540323X	REP/MAINT SVC WEB ELEM		750		688.00	7/1/20	20-2540-323-08-31
						<u>1,504.26</u>		
THOMAS REUTERS-WEST								
842624934	160226413331	Student Serv: Skyward,		750		1,148.00	7/1/20	10-2641-333-02-01
						<u>1,148.00</u>		
THYSSENKRUPP ELEVATOR CORPORATION								
3005338141	26082540323I	REPAIRS/MAINT DORRIS		750		924.69	7/1/20	20-2540-323-08-33
						<u>924.69</u>		
TRANE								
8358786	26082540323N	REP/MAINT SVC MS		750		299.39	7/1/20	20-2540-323-08-27
8312222	26082540410G	MAINT SUPPLIES HS		750		818.43	7/1/20	20-2540-410-08-22
8358833	26082540410X	MAINT SUPPLIES WEBSTER		750		93.84	7/1/20	20-2540-410-08-31
8358775	26082540410N	MAINT SUPPLIES CMS		750		670.50	7/1/20	20-2540-410-08-27
8272122	26082540410I	MAINT SUPPLIES CIS		750		207.78	7/1/20	20-2540-410-08-33
8272072	26082540410N	MAINT SUPPLIES CMS		750		3,118.00	7/1/20	20-2540-410-08-27
8312244	26082540410I	MAINT SUPPLIES CIS		750		393.16	7/1/20	20-2540-410-08-33
						<u>5,601.10</u>		

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Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #
TROY TIMES TRIBUNE								
87998	160225103501	CSBO ADVERTISING		750		14.00	7/1/20	10-2510-350-02-01
						<u>14.00</u>		
UNITED REFRIGERATION INC								
74062304-00	26082540410R	MAINT SUPPLIES RENFRO		750		67.00	7/1/20	20-2540-410-08-28
74099823-00	26082540410X	MAINT SUPPLIES WEBSTER		750		49.75	7/1/20	20-2540-410-08-31
74126907-00	26082540410I	MAINT SUPPLIES CIS		750		49.75	7/1/20	20-2540-410-08-33
73947726-00	26082540410N	MAINT SUPPLIES CMS		750		22.66	7/1/20	20-2540-410-08-27
73775098-00	26082540410K	MAINT SUPPLIES KREITNER		750		462.61	7/1/20	20-2540-410-08-25
73847995-00	26082540410I	MAINT SUPPLIES CIS		750		30.63	7/1/20	20-2540-410-08-33
73804804-00	26082540410K	MAINT SUPPLIES KREITNER		750		43.84	7/1/20	20-2540-410-08-25
74235903-00	26082540410U	MAINT SUPPLIES UNIT		750		93.77	7/1/20	20-2540-410-08-10
74187378-00	26082540410J	MAINT SUPPLIES JEFFERSON		750		237.16	7/1/20	20-2540-410-08-24
						<u>1,057.17</u>		
VILLAGE LOCKSMITH								
21560	26082540410R	MAINT SUPPLIES RENFRO		750		8.00	7/1/20	20-2540-410-08-28
						<u>8.00</u>		
VIRCO MFG CO								
91921621	26072540411U	FURNITURE		750	8819201240	4,719.60	7/1/20	20-2540-411-07-10
						<u>4,719.60</u>		
WATTS COPY SYSTEMS, INC.								
991313	16012310311B	UNIT wide COPY SERV Non-Cap lease		750		33.04	7/1/20	10-2310-311-01-20
991008	16012310311B	UNIT wide COPY SERV Non-Cap lease		750		6,798.47	7/1/20	10-2310-311-01-20
987353	16012310311B	UNIT wide COPY SERV Non-Cap lease		750		123.59	7/1/20	10-2310-311-01-20
						<u>6,955.10</u>		
WILLIAM BEDELL ACHIEVEMENT & RESOURCE CTR								
STMT	16124220681U	HS TUITION WILLIAM BEDELL		750		13,057.02	7/1/20	10-4220-680-12-10
STMT	16124220681U	ELEM TUITION WILLIAM BEDELL		750		15,233.19	7/1/20	10-4220-680-12-10
						<u>28,290.21</u>		
WILLIAMS OFFICE PRODUCTS								
48836-1	16212330410U	IDEA FLO THRU SUPPLIES		750		238.29	7/1/20	10-2330-410-21-462000-10
48771-1	160225104101	CSBO SUPPLIES		750		74.45	7/1/20	10-2510-410-02-01
48903-0	16212330410U	IDEA FLO THRU SUPPLIES		750		214.70	7/1/20	10-2330-410-21-462000-10
48988-1	16041110410T	TWIN ECHO TEACHER SUPPLIES		750		115.36	7/1/20	10-1110-410-04-30
49056-1	260825404101	MAINT SUPPLIES ADM BLDG		750		58.17	7/1/20	20-2540-410-08-01
49076-1	160225234101	AP ACT FD OFF SUPPLIES		750		15.98	7/1/20	10-2523-410-02-01

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Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Amount	Date	State Account #
						716.95		
XEROX CORPORATION								
010549111	160225743231	CENT DUPL REPAIR/MAINT()		750		1,300.71	7/1/20	10-2574-323-02-01
						<u>1,300.71</u>		
YORK INTERNATIONAL CORPORATION								
9563114-00	26082540410K	MAINT SUPPLIES KREITNER		750		134.00	7/1/20	20-2540-410-08-25
9597137-00	26082540410C	MAINT SUPPLIES CASEYVILLE		750		174.00	7/1/20	20-2540-410-08-21
						<u>308.00</u>		
						<u><u>\$2,176,460.10</u></u>		Report Total

Open Accounts Payable Fund Totals

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Fund Code	Description	Batch #	Amount
10	Education Fund	750	605,470.79
20	Oper, Build, & Maint Fund	750	101,262.57
30	Debt Service Fund	750	888,000.00
60	Capital Projects	750	178,457.40
80	Tort Fund	750	397,269.34
90	Fire Prevention and Safety Fund	750	6,000.00
Report Total			<u>\$2,176,460.10</u>

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COLLINSVILLE 10

Vendor Name								Due		
Invoice #	A.S.N.	Description	Claim #	Batch #	P.O. #	Dir. Dep.	Amount	Date	State Account #	
WILLIAMS OFFICE PRODUCTS										
48829-0	16952410410A	VOC OFFICE SUPPLIES		750		0.00	33.85	7/15/20	10-2410-410-95	
48824-1	16952410410A	VOC OFFICE SUPPLIES		750		0.00	45.44	7/15/20	10-2410-410-95	
477544-0	16952410410A	VOC OFFICE SUPPLIES		750		0.00	338.88	7/15/20	10-2410-410-95	
						<u>0.00</u>	<u>418.17</u>			
						<u>\$0.00</u>	<u>\$418.17</u>	Report Total		

Open Accounts Payable Fund Totals

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COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	750	418.17
Report Total			<u><u>\$418.17</u></u>

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 COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #	
8064511000	26072540466G	AMEREN ILLINOIS	ELECTRICITY HS	604		6/4/20	6/1/20	117283	36.60	20-2540-466-07-22	
6504989082	26072540466G		ELECTRICITY HS	604		6/4/20	6/1/20	117283	34.86	20-2540-466-07-22	
									Total	71.46	
XKF8914	16051250410U	CDW-G	19-20 TITLE I INST MATLS	604	195000!	6/4/20	6/1/20	117284	6,386.72	10-1250-410-05-430000-10	
									Total	6,386.72	
9346100000	26072540370G	CITY OF COLLINSVILLE	WATER /SEWER HS	604		6/4/20	6/1/20	117285	68.00	20-2540-370-07-22	
9346000000	26072540370G		WATER /SEWER HS	604		6/4/20	6/1/20	117285	4,150.32	20-2540-370-07-22	
9346001000	26072540371G		WATER HS ATHL FIELD	604		6/4/20	6/1/20	117285	46.34	20-2540-371-07-22	
9353000000	26072540370T		WATER & SEWER TWIN ECHO	604		6/4/20	6/1/20	117285	1,439.79	20-2540-370-07-30	
									Total	5,704.45	
0624740001	26072540370M	MARYVILLE WATER DEPARTMEI	WATER/SEWER MARYVILLE	604		6/4/20	6/1/20	117286	26.20	20-2540-370-07-26	
0624740002	26072540370M		WATER/SEWER MARYVILLE	604		6/4/20	6/1/20	117286	97.80	20-2540-370-07-26	
									Total	124.00	
9-19	16212130310U	REA, SHERRY	IDEA FLO TH Health Servi	604		6/4/20	6/1/20	117287	1,890.00	10-2130-310-21-462000-10	
9-20	16212130310U		IDEA FLO TH Health Servi	604		6/4/20	6/1/20	117287	1,890.00	10-2130-310-21-462000-10	
9-20	16212130310U		IDEA FLO TH Health Servi	604		6/4/20	6/1/20	117287	121.50	10-2130-310-21-462000-10	
									Total	3,901.50	
REFUND	14241611000U	ROSS, JOHN	STUDENT Breakfast/LUNCH SALES	604		6/4/20	6/1/20	117288	15.95	10-1611-24-00	
									Total	15.95	
REFUND	14241611000U	SCRUM, JENNIFER	STUDENT Breakfast/LUNCH SALES	604		6/4/20	6/1/20	117289	13.05	10-1611-24-00	
									Total	13.05	
449977873686	16841220410G	SYNCHRONY BANK/AMAZON	Grant DORS/STEP Store Supplies	604		6/4/20	6/1/20	117290	2,700.00	10-1220-410-84-22	
654948865767	16212330410U		IDEA FLO THRU SUPPLIES	604		6/4/20	6/1/20	117290	86.78	10-2330-410-21-462000-10	
986894639685	16212330410U		IDEA FLO THRU SUPPLIES	604		6/4/20	6/1/20	117290	154.95	10-2330-410-21-462000-10	
									Total	2,941.73	
7012135	26082540323C	THE HOME DEPOT	REP/MAINT SVC CASEYVILLE	604		6/4/20	6/1/20	117291	117.92	20-2540-323-08-21	
7012136	26082540323U		BLDGS/GRDS MAINT SVC	604		6/4/20	6/1/20	117291	383.49	20-2540-323-08-10	
6101184	26082540410G		MAINT SUPPLIES HS	604		6/4/20	6/1/20	117291	56.45	20-2540-410-08-22	
8024172	26082540410K		MAINT SUPPLIES KREITNER	604		6/4/20	6/1/20	117291	299.00	20-2540-410-08-25	
7622858	26082540410G		MAINT SUPPLIES HS	604		6/4/20	6/1/20	117291	27.40	20-2540-410-08-22	

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7242842	26082540410G		MAINT SUPPLIES HS	604		6/4/20	6/1/20	117291	10.02	20-2540-410-08-22
7242824	26082540410G		MAINT SUPPLIES HS	604		6/4/20	6/1/20	117291	11.69	20-2540-410-08-22
6013318	16012310690B		GRADUATION EXPENSES	604		6/4/20	6/1/20	117291	31.76	10-2310-690-01-20
2013699	260825404101		MAINT SUPPLIES ADMIN BLDG	604		6/4/20	6/1/20	117291	111.98	20-2540-410-08-01
1013812	260825404101		MAINT SUPPLIES ADMIN BLDG	604		6/4/20	6/1/20	117291	5.50	20-2540-410-08-01
243385	260825404101		MAINT SUPPLIES ADMIN BLDG	604		6/4/20	6/1/20	117291	13.36	20-2540-410-08-01
9024831	26082540410N		MAINT SUPPLIES CMS	604		6/4/20	6/1/20	117291	29.91	20-2540-410-08-27
9014072	26082540410N		MAINT SUPPLIES CMS	604		6/4/20	6/1/20	117291	41.91	20-2540-410-08-27
5014494	26082540410G		MAINT SUPPLIES HS	604		6/4/20	6/1/20	117291	148.46	20-2540-410-08-22
3514059	26082540410U		MAINT SUPPLIES UNIT	604		6/4/20	6/1/20	117291	12.24	20-2540-410-08-10
2613229	26082540410N		MAINT SUPPLIES CMS	604		6/4/20	6/1/20	117291	3.97	20-2540-410-08-27
								Total	1,305.06	
9854793919	16932660340U	VERIZON WIRELESS	TECHNOLOGY TELEPHONE	604		6/4/20	6/1/20	117292	727.65	10-2660-340-93-10
								Total	727.65	
REFUND	14241611000U	WILDE, GEORGIA	STUDENT Breakfast/LUNCH SALES	604		6/4/20	6/1/20	117293	15.15	10-1611-24-00
								Total	15.15	
831000854833	26072540340U	AT&T	TELEPHONE CHARGES	610		6/10/20	6/1/20	117294	471.69	20-2540-340-07-10
831000854831	26072540340U		TELEPHONE CHARGES	610		6/10/20	6/1/20	117294	662.12	20-2540-340-07-10
618345472347	26072540340U		TELEPHONE CHARGES	610		6/10/20	6/1/20	117294	266.42	20-2540-340-07-10
								Total	1,400.23	
0060168	16932660410U	HADDOCK CORPORATION	TECHNOLOGY GENERAL SUPPLIES	610		6/10/20	6/1/20	117295	7,232.40	10-2660-410-93-10
00060180	16932660332U		Re-Classified - TECHNOLOGY Prof TR	610		6/10/20	6/1/20	117295	9,094.40	10-2660-332-93-10
00060180	16932660332U		Re-Classified to 16932660323U	610		6/10/20	6/1/20	117295	(9,094.40)	10-2660-332-93-10
00060180	16932660323U		TECHNOLOGY Prof TRAVEL	610		6/10/20	6/1/20	117295	9,094.40	10-2660-323-93-10
								Total	16,326.80	
052013	16932660410U	1MILLION PROJECT FOUNDATIC	TECHNOLOGY GENERAL SUPPLIES	615	2020001	6/15/20	6/1/20	117296	4,500.00	10-2660-410-93-10
								Total	4,500.00	
582013436442	26082540410U	ADVANCE AUTO PARTS	MAINT SUPPLIES UNIT	615		6/15/20	6/1/20	117297	44.08	20-2540-410-08-10
								Total	44.08	
3007703535	26072540466M	AEP ENERGY	ELECTRICITY MARYVILLE	615		6/15/20	6/1/20	117298	637.82	20-2540-466-07-26

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3007703535	26072540466M		ELECTRICITY MARYVILLE	615		6/15/20	6/1/20	117298	1,060.46	20-2540-466-07-26
3007703546	26072540466X		ELECTRICITY WEBSTER	615		6/15/20	6/1/20	117298	4,626.25	20-2540-466-07-31
3007703546	26072540466X		ELECTRICITY WEBSTER	615		6/15/20	6/1/20	117298	3,774.82	20-2540-466-07-31
3007703557	26072540466K		ELECTRICITY KREITNER	615		6/15/20	6/1/20	117298	1,251.58	20-2540-466-07-25
3007703557	26072540466K		ELECTRICITY KREITNER	615		6/15/20	6/1/20	117298	837.91	20-2540-466-07-25
3007703568	26072540466R		ELECTRICITY RENFRO	615		6/15/20	6/1/20	117298	1,762.87	20-2540-466-07-28
3007703603	26072540466N		ELECTRICITY MS	615		6/15/20	6/1/20	117298	7,194.30	20-2540-466-07-27
3007703636	26072540466I		ELECTRICITY DORRIS	615		6/15/20	6/1/20	117298	7,619.20	20-2540-466-07-33
3007703625	26072540466G		ELECTRICITY HS	615		6/15/20	6/1/20	117298	14,507.67	20-2540-466-07-22
3007703614	26072540466G		ELECTRICITY HS	615		6/15/20	6/1/20	117298	9,232.25	20-2540-466-07-22
3007703614	26072540466G		ELECTRICITY HS	615		6/15/20	6/1/20	117298	9,887.56	20-2540-466-07-22
3007703603	26072540466N		ELECTRICITY MS	615		6/15/20	6/1/20	117298	7,310.67	20-2540-466-07-27
3007703568	26072540466R		ELECTRICITY RENFRO	615		6/15/20	6/1/20	117298	2,362.78	20-2540-466-07-28
3007703580	26072540466S		ELECTRICITY SUMMIT	615		6/15/20	6/1/20	117298	225.96	20-2540-466-07-29
3007703580	26072540466S		ELECTRICITY SUMMIT	615		6/15/20	6/1/20	117298	312.02	20-2540-466-07-29
3007703591	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	615		6/15/20	6/1/20	117298	374.73	20-2540-466-07-01
3007703591	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	615		6/15/20	6/1/20	117298	360.20	20-2540-466-07-01
3007703647	26072540466J		ELECTRICITY JEFFERSON	615		6/15/20	6/1/20	117298	155.54	20-2540-466-07-24
3007703647	26072540466J		ELECTRICITY JEFFERSON	615		6/15/20	6/1/20	117298	212.69	20-2540-466-07-24
3007703658	26072540466T		ELECTRICITY TWIN ECHO	615		6/15/20	6/1/20	117298	591.56	20-2540-466-07-30
3007703669	26072540466N		ELECTRICITY MS	615		6/15/20	6/1/20	117298	40.30	20-2540-466-07-27
3007703670	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	615		6/15/20	6/1/20	117298	42.49	20-2540-466-07-01
3007703670	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	615		6/15/20	6/1/20	117298	45.88	20-2540-466-07-01
3007703579	26072540466C		ELECTRICITY CASEYVILLE	615		6/15/20	6/1/20	117298	1,427.56	20-2540-466-07-21
3007703579	26072540466C		ELECTRICITY CASEYVILLE	615		6/15/20	6/1/20	117298	983.52	20-2540-466-07-21
3007703681	26072540466K		ELECTRICITY KREITNER	615		6/15/20	6/1/20	117298	52.36	20-2540-466-07-25
3007703692	26072540466I		ELECTRICITY ADMIN BLDG & ANNEX	615		6/15/20	6/1/20	117298	525.30	20-2540-466-07-01
3007703704	26072540466H		ELECTRICITY HOLLY HGTS	615		6/15/20	6/1/20	117298	414.26	20-2540-466-07-23
3007703704	26072540466H		ELECTRICITY HOLLY HGTS	615		6/15/20	6/1/20	117298	573.16	20-2540-466-07-23
3007703704	26072540466H		ELECTRICITY HOLLY HGTS	615		6/15/20	6/1/20	117298	584.51	20-2540-466-07-23

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									Total	78,988.18
0195112067	26072540466G	AMEREN ILLINOIS	ELECTRICITY HS	615		6/15/20	6/1/20	117299	34.86	20-2540-466-07-22
9289576013	10011710013B		VOC HOUSE 310 South Seminary	615		6/15/20	6/1/20	117299	14.20	10-171-01
9540416335	26072540466X		ELECTRICITY WEBSTER	615		6/15/20	6/1/20	117299	14.84	20-2540-466-07-31
5468217450	26072540466M		ELECTRICITY MARYVILLE	615		6/15/20	6/1/20	117299	39.74	20-2540-466-07-26
2916793131	26072540466I		ELECTRICITY DORRIS	615		6/15/20	6/1/20	117299	36.76	20-2540-466-07-33
0424293295	26072540466T		ELECTRICITY TWIN ECHO	615		6/15/20	6/1/20	117299	62.43	20-2540-466-07-30
									Total	202.83
4016572100	26072540370H	CASEYVILLE WATER DEPT	WATER/SEWER HOLLY HGTS	615		6/15/20	6/1/20	117300	104.63	20-2540-370-07-23
3022007500	26072540370C		WATER & SEWER CASEYVILLE	615		6/15/20	6/1/20	117300	72.13	20-2540-370-07-21
3022005000	26072540370C		WATER & SEWER CASEYVILLE	615		6/15/20	6/1/20	117300	72.13	20-2540-370-07-21
									Total	248.89
016782152420	26012549323U	CHARTER COMMUNICATIONS	FIBER WAN NETWORK	615		6/15/20	6/1/20	117301	65.03	20-2549-323-01-10
									Total	65.03
RQST	16763700332U	CHURCHILL CENTER & SCHOOL	Void 19-20TITLE II NON PUB TRAVEL	615		6/15/20	6/1/20	117302	675.00	10-3700-332-76-493200-10
									Total	675.00
1918000000	26072540370X	CITY OF COLLINSVILLE	WATER & SEWER WEBSTER	615		6/15/20	6/1/20	117303	1,551.14	20-2540-370-07-31
1294000000	26072540370S		WATER & SEWER SUMMIT	615		6/15/20	6/1/20	117303	126.70	20-2540-370-07-29
272	260725403701		WATER & SEWER ADMIN	615		6/15/20	6/1/20	117303	80.45	20-2540-370-07-01
2694000000	260725403701		WATER & SEWER ADMIN	615		6/15/20	6/1/20	117303	325.94	20-2540-370-07-01
3635030100	260725403701		WATER & SEWER ADMIN	615		6/15/20	6/1/20	117303	224.67	20-2540-370-07-01
									Total	2,308.90
1342715	120045350000	DELTA DENTAL OF ILLINOIS	EMP HEALTH INS PAY	615		6/15/20	6/1/20	117304	6,434.56	10-456
									Total	6,434.56
6798790	16282220430G	DEMCO	HS MEDIA CENTER MATLS	615	881920	6/15/20	6/1/20	117305	76.65	10-2220-430-28-22
									Total	76.65
W4679979010:	16831110410U	DISCOUNT SCHOOL SUPPLY	19-20 Preschool Expan PE	615	881920	6/15/20	6/1/20	117306	246.38	10-1110-410-83-370500-10
W4679979010:	16551110410U		17-18 Preschool Ex.DevSUPPLIES	615	881920	6/15/20	6/1/20	117306	246.37	10-1110-410-55-490200-10
									Total	492.75

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681548F	16282220323G	FOLLETT SCHOOL SOLUTIONS	HS MEDIA PURCHASED SVCS	615	881920	6/15/20	6/1/20	117307	183.28	10-2220-323-28-22
								Total	183.28	
MCGINNIS	16022210332U	GRANT WRITING USA	PROF DEVEL TRAVEL	615		6/15/20	6/1/20	117308	595.00	10-2210-332-02-10
								Total	595.00	
QTE50815	16282220430N	ITECH	MS MEDIA CENTER MATLS	615		6/15/20	6/1/20	117309	3,137.05	10-2220-430-28-27
								Total	3,137.05	
342076	160411104114	KOPYTEK INC.	ELEM INSTR SUPPLIES/Mat TEXTS	615	320046	6/15/20	6/1/20	117310	20,952.30	10-1110-411-04-04
								Total	20,952.30	
1190422752	16393700410U	LEGO EDUCATION	19-20 Titel IV NonPub materials	615	320040	6/15/20	6/1/20	117311	1,649.75	10-3700-410-39-440000-10
								Total	1,649.75	
SP1644	16051250410U	MYSTERY SCIENCE, INC.	19-20 TITLE I INST MATLS	615	520709	6/15/20	6/1/20	117312	498.00	10-1250-410-05-430000-10
								Total	498.00	
814669	16091120410N	NASCO	MS ART SUPPLIES	615	881920	6/15/20	6/1/20	117313	669.68	10-1120-410-09-27
								Total	669.68	
38506436	16212140410U	NCS PEARSON INC	IDEA FLO THRU SUPPLIES	615	192027	6/15/20	6/1/20	117314	206.25	10-2140-410-21-462000-10
								Total	206.25	
7202911	16671250410U	REALLY GOOD STUFF	LIPLEP SUPPLIES	615	881920	6/15/20	6/1/20	117315	41.52	10-1250-410-67-490900-10
								Total	41.52	
REFUND	14011811000G	RODGERS, VIVIAN	BOOK RENTAL & MATL FEES HS	615		6/15/20	6/1/20	117316	100.00	10-1811-01-00
REFUND	14931999001U		TECH Student Fees	615		6/15/20	6/1/20	117316	15.00	10-1999-93
								Total	115.00	
12253	16932660323U	WJR TECHNOLOGIES	REPLACES CHECK 113423	615		6/15/20	6/1/20	117317	32,500.00	10-2660-323-93-10
								Total	32,500.00	
147804	16932660410U	ANYWHERE CART	TECHNOLOGY GENERAL SUPPLIES	617	195000	6/17/20	6/1/20	117483	35.00	10-2660-410-93-10
								Total	35.00	
REIMBURSE	160211304101	BIENEMANN, ALEXANDRA	HS MISC SUPPLIES Contingency	617		6/17/20	6/1/20	117484	100.45	10-1130-410-02-01
								Total	100.45	
STMT	26242560540U	BLACK FRIDAY LIQUIDATORS	LUNCH PROG EQUIP	617		6/17/20	6/1/20	117485	2,550.00	20-2560-540-24-10
								Total	2,550.00	
REIMBURSE	16211220410U	BLEVINS, ANNE	19-20 IDEA FLO THRU SUPPLIES	617		6/17/20	6/1/20	117486	32.97	10-1220-410-21-462000-10

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								Total	<u>32.97</u>	
000037506042	26012549323U	CHARTER COMMUNICATIONS	FIBER WAN NETWORK	617		6/17/20	6/1/20	117487	6,795.05	20-2549-323-01-10
								Total	<u>6,795.05</u>	
4894000000	26072540370I	CITY OF COLLINSVILLE	WATER & SEWER CIS	617		6/17/20	6/1/20	117488	1,435.61	20-2540-370-07-33
4869010000	26072540370R		WATER & SEWER RENFRO	617		6/17/20	6/1/20	117488	231.14	20-2540-370-07-28
								Total	<u>1,666.75</u>	
SRO2019-20 0	86012310390U	CITY OF COLLINSVILLE	SRO OFFICERS	617		6/17/20	6/1/20	117489	65,960.00	80-2365-390-01-10
								Total	<u>65,960.00</u>	
2020-PD822	86012310390U	CITY OF COLLINSVILLE	MISC TORT	617		6/17/20	6/1/20	117490	5,910.30	80-2365-390-01-10
2020-PD821	86012310390U		MISC TORT	617		6/17/20	6/1/20	117490	3,234.79	80-2365-390-01-10
								Total	<u>9,145.09</u>	
MILEAGE	16932660332U	CONNER, SHELLEY	TECHNOLOGY Prof TRAVEL	617		6/17/20	6/1/20	117491	17.71	10-2660-332-93-10
								Total	<u>17.71</u>	
2477773	16181130410G	FLINN SCIENTIFIC, INC.	HS SCIENCE SUPPLIES	617	881920	6/17/20	6/1/20	117492	12.54	10-1130-410-18-22
								Total	<u>12.54</u>	
COLL5.20.153	16924220680U	GREAT CIRCLE	ELEM MEDICAID TUITION	617		6/17/20	6/1/20	117493	12,150.00	10-4220-680-92-10
COLL5.20.153	16924220680U		HS MEDICAID TUITION	617		6/17/20	6/1/20	117493	24,300.00	10-4220-680-92-10
								Total	<u>36,450.00</u>	
15420	26072540321U	IMEL PEST CONTROL	TRASH REMOVAL & PEST CONTROL	617		6/17/20	6/1/20	117494	925.00	20-2540-321-07-10
								Total	<u>925.00</u>	
LTC2604-AR	16932660332U	LEARNING TECHNOLOGY CENT	TECHNOLOGY Prof TRAVEL	617		6/17/20	6/1/20	117495	170.00	10-2660-332-93-10
								Total	<u>170.00</u>	
REIMBURSE	16212210332U	MELZER, LISA	19-20 IDEA FLO THRU TRAVEL	617		6/17/20	6/1/20	117496	10.00	10-2210-332-21-462000-10
								Total	<u>10.00</u>	
3220050000	26072540370C	METRO EAST SANITARY DIST	WATER & SEWER CASEYVILLE	617		6/17/20	6/1/20	117497	11.00	20-2540-370-07-21
3220075000	26072540370C		WATER & SEWER CASEYVILLE	617		6/17/20	6/1/20	117497	11.00	20-2540-370-07-21
								Total	<u>22.00</u>	
123920	16932660323U	OUTPUT UNLIMITED	TECHNOLOGY REPAIRS/MAINTENANCE	617		6/17/20	6/1/20	117498	27,186.05	10-2660-323-93-10
								Total	<u>27,186.05</u>	
MILEAGE	16932660332U	PENDLETON, CHRIS	TECHNOLOGY Prof TRAVEL	617		6/17/20	6/1/20	117499	27.42	10-2660-332-93-10

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MILEAGE	16932660332U		TECHNOLOGY Prof TRAVEL	617		6/17/20	6/1/20	117499	19.66	10-2660-332-93-10
									Total	47.08
REIMBURSE	160225243401	PETTY CASH ACCNTG OFFICE	POSTAGE & POSTAGE MACH Rental	617		6/17/20	6/1/20	117500	96.80	10-2524-340-02-01
REIMBURSE	160225243401		POSTAGE & POSTAGE MACH Rental	617		6/17/20	6/1/20	117500	92.35	10-2524-340-02-01
REIMBURSE	46012550332U		FIELD TRIPS FS (\$9 @ student)	617		6/17/20	6/1/20	117500	27.00	40-2550-332-01-10
REIMBURSE	46012550332U		FIELD TRIPS FS (\$9 @ student)	617		6/17/20	6/1/20	117500	78.00	40-2550-332-01-10
REIMBURSE	16012311410B		Public relations materials/ Retirement	617		6/17/20	6/1/20	117500	52.25	10-2311-410-01-20
									Total	346.40
REIMBURSE	16211220410U	REICHARDT, HANNAH	19-20 IDEA FLO THRU SUPPLIES	617		6/17/20	6/1/20	117501	58.05	10-1220-410-21-462000-10
									Total	58.05
154	16882540410U	SAFARI MEDICAL SUPPLIES	FY21 CARES Grant	617	881920	6/17/20	6/1/20	117502	652.89	10-2540-410-88-10
									Total	652.89
1-13	16212130310U	SCANZONI, LISA	IDEA FLO TH Health Servi	617		6/17/20	6/1/20	117503	100.00	10-2130-310-21-462000-10
1-14	16212130310U		IDEA FLO TH Health Servi	617		6/17/20	6/1/20	117503	360.00	10-2130-310-21-462000-10
1-15	16212130310U		IDEA FLO TH Health Servi	617		6/17/20	6/1/20	117503	360.00	10-2130-310-21-462000-10
									Total	820.00
21848973	160411104114	SCHOLASTIC EDUCATION INSID	ELEM INSTR SUPPLIES/Mat TEXTS	617	320045	6/17/20	6/1/20	117504	1,507.50	10-1110-411-04-04
21919432	160411104114		ELEM INSTR SUPPLIES/Mat TEXTS	617	320045	6/17/20	6/1/20	117504	753.75	10-1110-411-04-04
21932352	160411104114		ELEM INSTR SUPPLIES/Mat TEXTS	617	320045	6/17/20	6/1/20	117504	1,597.95	10-1110-411-04-04
									Total	3,859.20
208125243132	16051250410U	SCHOOL SPECIALTY SUPPLY	19-20 TITLE I INST MATLS	617	520711	6/17/20	6/1/20	117505	104.72	10-1250-410-05-430000-10
									Total	104.72
MILEAGE	16932660332U	WEISS, ERIC	TECHNOLOGY Prof TRAVEL	617		6/17/20	6/1/20	117506	32.14	10-2660-332-93-10
									Total	32.14
INV0330051	16051250410U	AKJ EDUCATION	19-20 TITLE I INST MATLS	623	520713	6/23/20	6/1/20	117516	873.18	10-1250-410-05-430000-10
									Total	873.18
618346636492	26072540340U	AT&T	TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	52.09	20-2540-340-07-10
618346626547	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	232.21	20-2540-340-07-10
618346622114	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	56.91	20-2540-340-07-10

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618346203590	26072540340U	AT&T	TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	200.98	20-2540-340-07-10
618346165641	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	56.91	20-2540-340-07-10
618346112425	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	80.51	20-2540-340-07-10
618346094216	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	51.67	20-2540-340-07-10
618343103706	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	156.25	20-2540-340-07-10
618343198473	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	101.32	20-2540-340-07-10
618343529941	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	276.52	20-2540-340-07-10
618343274745	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	134.99	20-2540-340-07-10
618343275312	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	98.92	20-2540-340-07-10
618343693087	26072540340U		TELEPHONE CHARGES	623		6/23/20	6/1/20	117517	154.59	20-2540-340-07-10
									Total	1,653.87
G08310	26082540410U	JOHN DEERE FINANCIAL	MAINT SUPPLIES UNIT	623		6/23/20	6/1/20	117518	12.99	20-2540-410-08-10
G10864	26082540410U		MAINT SUPPLIES UNIT	623		6/23/20	6/1/20	117518	235.60	20-2540-410-08-10
G28834	26082540410U		MAINT SUPPLIES UNIT	623		6/23/20	6/1/20	117518	7.63	20-2540-410-08-10
G28967	26082540410U		MAINT SUPPLIES UNIT	623		6/23/20	6/1/20	117518	25.08	20-2540-410-08-10
G43093	26082540411G		HS ATH MAINT SUPPLIES	623		6/23/20	6/1/20	117518	45.72	20-2540-411-08-22
									Total	327.02
132213314301	160123103111	MADISON COUNTY TREASURER	13-2-21-33-14-301-011	623		6/23/20	6/1/20	117519	353.16	10-2310-311-01-01
132212706102	160123103111		13-2-21-27-06-102-026	623		6/23/20	6/1/20	117519	517.28	10-2310-311-01-01
									Total	870.44
112975107001	160411104114	MCGRAW HILL SCHOOL EDUCATION	ELEM INSTR SUPPLIES/Mat TEXTS	623	0320049-	6/23/20	6/1/20	117520	426.30	10-1110-411-04-04
									Total	426.30
2004248153	10011710013B	RP LUMBER	VOC HOUSE 310 South Seminary	623		6/23/20	6/1/20	117521	4,089.74	10-171-01
									Total	4,089.74
21837370	16053300410U	SCHOLASTIC EDUCATION INSID	19-20 TITLE I Supplies	623	520714!	6/23/20	6/1/20	117522	43,233.11	10-3300-410-05-430000-10
									Total	43,233.11
03050210018	160123103111	ST. CLAIR COUNTY COLLECTOR	CONSULTING/Admin SERVICES	623		6/23/20	6/1/20	117523	109.94	10-2310-311-01-01
									Total	109.94
887369493468	16051250410U	SYNCHRONY BANK/AMAZON	19-20 TITLE I INST MATLS	623		6/23/20	6/1/20	117524	0.64	10-1250-410-05-430000-10
449699478756	16051250410U		19-20 TITLE I INST MATLS	623		6/23/20	6/1/20	117524	(10.64)	10-1250-410-05-430000-10

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
554699458968	16051250410U		19-20 TITLE I INST MATLS	623	520706:	6/23/20	6/1/20	117524	109.80	10-1250-410-05-430000-10
989474734346	160225704101		SWITCHBOARD OFF SUPPLIES	623		6/23/20	6/1/20	117524	85.98	10-2570-410-02-01
636788774643	26082540323K		REP/MAINT SVC KREITNER	623		6/23/20	6/1/20	117524	286.44	20-2540-323-08-25
936796865368	16051250410U		19-20 TITLE I INST MATLS	623		6/23/20	6/1/20	117524	61.86	10-1250-410-05-430000-10
465649338747	26082540323G		REP/MAINT SVC HS	623		6/23/20	6/1/20	117524	30.89	20-2540-323-08-22
487485635893	26072540410G		CUSTODIAL SUPPLIES HS	623		6/23/20	6/1/20	117524	(61.98)	20-2540-410-07-22
483439397496	26082540323G		REP/MAINT SVC HS	623		6/23/20	6/1/20	117524	(5.99)	20-2540-323-08-22
Total									497.00	
007774	16211220410U	WALMART COMMUNITY BRC	ESY SUPPLIES ELEM	623		6/23/20	6/1/20	117525	128.89	10-1220-410-21-462000-10
000000	16211220410U		ESY ELEM	623		6/23/20	6/1/20	117525	21.51	10-1220-410-21-462000-10
000000	16211220410U		ESY-HS	623		6/23/20	6/1/20	117525	161.46	10-1220-410-21-462000-10
000000	26072540410G		CUSTODIAL SUPPLIES HS	623		6/23/20	6/1/20	117525	19.88	20-2540-410-07-22
000000	26072540410G		CUSTODIAL SUPPLIES HS	623		6/23/20	6/1/20	117525	7.94	20-2540-410-07-22
000000	16211220410U		ESY HS	623		6/23/20	6/1/20	117525	27.73	10-1220-410-21-462000-10
000000	16841220410G		Grant DORS/STEP Store Supplies	623		6/23/20	6/1/20	117525	39.89	10-1220-410-84-22
Total									407.30	
3864012173	260725404651	AMEREN ILLINOIS	NATURAL GAS ADMIN BLDG	625		6/25/20	6/1/20	117526	64.29	20-2540-465-07-01
7416548493	26072540465H		NATURAL GAS HOLLYWOOD HEIGHTS	625		6/25/20	6/1/20	117526	145.05	20-2540-465-07-23
6621334004	260725404651		NATURAL GAS ADMIN BLDG	625		6/25/20	6/1/20	117526	81.17	20-2540-465-07-01
2479934005	26072540465X		NATURAL GAS WEBSTER	625		6/25/20	6/1/20	117526	962.56	20-2540-465-07-31
4866317008	26072540465C		NATURAL GAS CASEYVILLE	625		6/25/20	6/1/20	117526	153.26	20-2540-465-07-21
2756232005	26072540465K		NATURAL GAS KREITNER	625		6/25/20	6/1/20	117526	182.79	20-2540-465-07-25
8808982000	26072540465J		NATURAL GAS JEFFERSON	625		6/25/20	6/1/20	117526	128.71	20-2540-465-07-24
6830294009	26072540465N		NATURAL GAS MS	625		6/25/20	6/1/20	117526	1,038.84	20-2540-465-07-27
5352357001	26072540465S		NATURAL GAS SUMMIT	625		6/25/20	6/1/20	117526	94.76	20-2540-465-07-29
4113114000	26072540465R		NATURAL GAS RENFRO	625		6/25/20	6/1/20	117526	284.80	20-2540-465-07-28
6860139005	26072540466G		ELECTRICITY HS	625		6/25/20	6/1/20	117526	1,520.42	20-2540-466-07-22
7944225617	26072540465I		NATURAL GAS DORRIS	625		6/25/20	6/1/20	117526	743.60	20-2540-465-07-33
7944225617	26072540466I		ELECTRICITY DORRIS	625		6/25/20	6/1/20	117526	15.52	20-2540-466-07-33
0483929006	26072540465M		NATURAL GAS MARYVILLE	625		6/25/20	6/1/20	117526	201.15	20-2540-465-07-26

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
9567041000	26072540465T		NATURAL GAS TWIN ECHO	625		6/25/20	6/1/20	117526	157.13	20-2540-465-07-30
Total									5,774.05	
3856	160225104101	CARDMEMBER SERVICES	OFFICEMAX/DEPOT	625		6/25/20	6/1/20	117527	(339.80)	10-2510-410-02-01
1820	160225104101		OFFICEMAX/DEPOT	625		6/25/20	6/1/20	117527	333.00	10-2510-410-02-01
0144	26072540410N		MAGLINE INC	625		6/25/20	6/1/20	117527	336.12	20-2540-410-07-27
7520	160225104101		AMAZON PRIME	625		6/25/20	6/1/20	117527	119.00	10-2510-410-02-01
8422	16932660410U		GAZELLE MERCH	625		6/25/20	6/1/20	117527	(28.35)	10-2660-410-93-10
4553	16932660410U		AMAZON.COM	625		6/25/20	6/1/20	117527	169.99	10-2660-410-93-10
4193	16932660411U		ACROBAT PRO SUBS	625		6/25/20	6/1/20	117527	15.93	10-2660-411-93-10
1296	16932660410U		AMAZON PRIME	625		6/25/20	6/1/20	117527	119.00	10-2660-410-93-10
3766	16932660410U		HARBOR FREIGHT	625		6/25/20	6/1/20	117527	24.42	10-2660-410-93-10
4038	16932660310U		GOOGLE CLOUD	625		6/25/20	6/1/20	117527	247.48	10-2660-310-93-10
9009	16932660410U		HARBOR FREIGHT	625		6/25/20	6/1/20	117527	50.97	10-2660-410-93-10
6709	16932660410U		GAZELLE	625		6/25/20	6/1/20	117527	481.95	10-2660-410-93-10
0423	16451500332G		IPA	625		6/25/20	6/1/20	117527	199.00	10-1500-332-45-22
0054	16451500332G		IPA	625		6/25/20	6/1/20	117527	199.00	10-1500-332-45-22
0062	16212330410U		AHA PROCESS	625		6/25/20	6/1/20	117527	239.50	10-2330-410-21-462000-10
3937	16211220410U		ESY SPEECH ELEM TEACHERSPAYTE	625		6/25/20	6/1/20	117527	11.70	10-1220-410-21-462000-10
8139	16932660411U		ADOBE ACROPRO SUBS	625		6/25/20	6/1/20	117527	15.93	10-2660-411-93-10
1916	16882540410U		DGS RETAIL	625		6/25/20	6/1/20	117527	1,829.46	10-2540-410-88-10
0512	16012310690B		PARTY CITY	625		6/25/20	6/1/20	117527	(2.00)	10-2310-690-01-20
0142	160223203321		IPA	625		6/25/20	6/1/20	117527	199.00	10-2320-332-02-01
1905	16012310690B		PARTY CITY BOPIS	625		6/25/20	6/1/20	117527	25.95	10-2310-690-01-20
3616	16932660411U		ZOOM US	625		6/25/20	6/1/20	117527	104.99	10-2660-411-93-10
Total									4,352.24	
2363	16924220680U	GIANT STEPS OF ST. LOUIS, INC	MEDICAID TUITION	625		6/25/20	6/1/20	117528	5,438.37	10-4220-680-92-10
Total									5,438.37	
342077	160411104114	KOPYTEK INC.	ELEM INSTR SUPPLIES/Mat TEXTS	625	320047	6/25/20	6/1/20	117529	25,247.86	10-1110-411-04-04
Total									25,247.86	
849616	16091120410N	NASCO	MS ART SUPPLIES	625		6/25/20	6/1/20	117530	22.80	10-1120-410-09-27

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
WA79592	26082540323U	PRODUCTIVITY PLUS ACCOUNT	BLDGS/GRDS MAINT SVC	625		6/25/20	6/1/20	117531	721.87	20-2540-323-08-10
									Total	22.80
6504989082	26072540466G	AMEREN ILLINOIS	ELECTRICITY HS	629		6/29/20	6/1/20	117532	41.82	20-2540-466-07-22
6180031212	260725404651		NATURAL GAS ADMIN BLDG	629		6/29/20	6/1/20	117532	83.33	20-2540-465-07-01
8064511000	26072540466G		ELECTRICITY HS	629		6/29/20	6/1/20	117532	36.60	20-2540-466-07-22
									Total	161.75
3988014	16051250410U	BARNES & NOBLE, INC.	19-20 TITLE I INST MATLS	629	520714	6/29/20	6/1/20	117533	174.57	10-1250-410-05-430000-10
									Total	174.57
5204090000	26072540371G	CITY OF COLLINSVILLE	WATER HS ATHL FIELD	629		6/29/20	6/1/20	117534	22.00	20-2540-371-07-22
									Total	22.00
112974290001	160411104114	MCGRAW HILL SCHOOL EDUCA'	ELEM INSTR SUPPLIES/Mat TEXTS	629	0320049	6/29/20	6/1/20	117535	840.12	10-1110-411-04-04
									Total	840.12
REIMBURSE	86012310390U	SLY, MICHAEL	MISC TORT PHONE BREAKAGE	629		6/29/20	6/1/20	117536	444.00	80-2365-390-01-10
									Total	444.00
1001677654	16242560310U	SODEXO INC	LUNCH PROG CONT FOOD SVC CHG:	629		6/29/20	6/1/20	117537	106,483.44	10-2560-310-24-10
									Total	106,483.44
9856835637	16932660340U	VERIZON WIRELESS	TECHNOLOGY TELEPHONE	629		6/29/20	6/1/20	117538	435.39	10-2660-340-93-10
									Total	435.39
907708998	16451500414G	BSN SPORTS	HS BOYS WREST SUPPLIES	630		6/30/20	6/1/20	117558	216.88	10-1500-414-45-22
									Total	216.88
1351577	120045350000	DELTA DENTAL OF ILLINOIS	EMP HEALTH INS PAY	630		6/30/20	6/1/20	117559	8,896.55	10-456
									Total	8,896.55
REIMBURSE	16762210410U	GOTTSCHALK, WILLIAM B.	19-20 TITLE II SUPPLIES (4932)	630		6/30/20	6/1/20	117560	181.44	10-2210-410-76-493200-10
									Total	181.44
REQUEST	16141120640N	ILLINOIS MUSIC EDUCATORS AS	DISTRICT 6 PARTICIPATING FEE	630		6/30/20	6/1/20	117561	50.00	10-1120-640-14-27
									Total	50.00
0110100000	26072540370K	MOUND PUBLIC WATER	WATER & SEWER KREITNER	630		6/30/20	6/1/20	117562	19.91	20-2540-370-07-25
0110200000	26072540370K		WATER & SEWER KREITNER	630		6/30/20	6/1/20	117562	19.91	20-2540-370-07-25

Paid Accounts Payable by Check Number

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
0110300000	26072540370K	MOUND PUBLIC WATER	WATER & SEWER KREITNER	630		6/30/20	6/1/20	117562	16.75	20-2540-370-07-25
								Total	<u>56.57</u>	
972225	16932660410U	ROYAL PAPER INC.	TECHNOLOGY GENERAL SUPPLIES	630		6/30/20	6/1/20	117563	1,403.55	10-2660-410-93-10
								Total	<u>1,403.55</u>	
MILEAGE	161226203321	SCHWANDER, EVA	SPEC ED DIR TRAVEL	630		6/30/20	6/1/20	117564	26.91	10-2620-332-12-01
								Total	<u>26.91</u>	
061020-01	16212540390U	VILLAGE OF CASEYVILLE	IDEA FLO THRU SPEC ED	630		6/30/20	6/1/20	117565	1,560.00	10-2540-390-21-462000-10
								Total	<u>1,560.00</u>	
								Report Total	<u><u>\$565,515.80</u></u>	

Paid Accounts Payable (Fund Summary)

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COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	617	378,155.33
20	Oper, Build, & Maint Fund	623	111,706.38
40	Transportation Fund	617	105.00
80	Tort Fund	629	75,549.09
Report Total			<u><u>\$565,515.80</u></u>

Paid Accounts Payable by Check Number

Printed: 7/15/2020 7:43 AM
COLLINSVILLE 10

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
000009441	16951417410A	DELTA GASES	VOC GENL IND OCCUP WELD GASES	625		6/29/20	6/1/20	1190	1,681.71	10-1417-410-95
								Total	<u>1,681.71</u>	
48714-0	16951400411A	WILLIAMS OFFICE PRODUCTS	VOC GENL Student Supplies	625		6/29/20	6/1/20	1191	94.25	10-1400-411-95
								Total	<u>94.25</u>	
								Report Total	<u><u>\$1,775.96</u></u>	

Paid Accounts Payable (Fund Summary)

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COLLINSVILLE 10

Fund Code	Description	Batch #	Amount
10	Education Fund	625	1,775.96
Report Total			<u><u>\$1,775.96</u></u>

8. Monthly Financial Statements for June, 2020

BOARD AGENDA
July 20, 2020

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Uta Robison, Chief School Business Official



DATE: July 20, 2020

RE: Approval of Monthly Financial Statements

A separate agenda item is needed for Board approval of the monthly financial statements.

I recommend approval of the following suggested motion:

“I move that the monthly financial statements of Collinsville Community Unit School District No.10 and the Collinsville Area Vocational Center for June 2020, be approved and attached to these minutes as Exhibit E-8.”

ss

Attachments

Fund Balance Report

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COLLINSVILLE 10

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	4,683,477.83	4,006,203.94	53,475,155.36	56,164,710.22	2,689,554.86	8,184,177.17	10,873,732.03
20	Oper, Build, & Maint Fund	230,817.96	263,667.26	3,329,229.07	7,245,104.90	3,915,875.83	2,148,664.63	6,064,540.46
30	Debt Service Fund	0.00	112,767.52	2,280,642.77	2,417,478.50	136,835.73	227,917.31	364,753.04
40	Transportation Fund	572,237.10	1,229,803.80	4,253,363.90	4,594,665.90	341,302.00	(788,772.11)	(447,470.11)
50	I.M.R.F./Soc. Sec. Fund	149,298.48	98,536.86	1,882,030.24	2,110,464.01	228,433.77	1,769,150.14	1,997,583.91
60	Capital Projects	(1,923.18)	83.51	954,115.70	1,002,312.41	48,196.71	74,095.33	122,292.04
70	Working Cash Fund	0.00	29,517.81	0.00	10,459,475.11	10,459,475.11	7,117,085.69	17,576,560.80
80	Tort Fund	408,189.76	122,240.36	6,078,264.59	2,420,064.73	(3,658,199.86)	4,238,498.30	580,298.44
90	Fire Prevention and Safety Fund	375.00	20,220.34	380,553.72	383,747.49	3,193.77	2,063,645.84	2,066,839.61
		<u>\$6,042,472.95</u>	<u>\$5,883,041.40</u>	<u>\$72,633,355.35</u>	<u>\$86,798,023.27</u>	<u>\$14,164,667.92</u>	<u>\$25,034,462.31</u>	<u>\$39,199,130.22</u>

Collinsville Community Unit School District No. 10
Statement of Changes in Fund Balance
Operating Funds
For the Month Ending June 30, 2020

	Education Fund (10)	Oper, Build, & Maint Fund (20)	Transportation Fund (40)	Working Cash Fund (70)	Total
Fund Balance May 31, 2020	\$ 11,551,005.92	\$ 6,031,691.16	\$ (1,105,036.81)	\$ 17,547,042.99	\$ 34,024,703.26
Revenue	4,006,203.94	263,667.26	1,229,803.80	29,517.81	5,529,192.81
Expenditures	(4,683,477.83)	(230,817.96)	(572,237.10)	-	(5,486,532.89)
Net Change	(677,273.89)	32,849.30	657,566.70	29,517.81	42,659.92
Fund Balance June 30, 2020	<u>\$ 10,873,732.03</u>	<u>\$ 6,064,540.46</u>	<u>\$ (447,470.11)</u>	<u>\$ 17,576,560.80</u>	<u>\$ 34,067,363.19</u>

Collinsville Community Unit School District No. 10
Statement of Changes in Fund Balance
For the Month Ending June 30, 2020

	Fund 10	Fund 20	Fund 30	Fund 40	Fund 50	Fund 60	Fund 70	Fund 80	Fund 90	Total
Fund Balance May 31, 2020	\$ 11,551,005.92	\$ 6,031,691.16	\$ 251,985.52	\$ (1,105,036.81)	\$ 2,048,345.53	\$ 120,285.35	\$ 17,547,042.99	\$ 866,247.84	\$ 2,046,994.27	\$ 39,358,561.78
Revenue	4,006,203.94	263,667.26	112,767.52	1,229,803.80	98,536.86	83.51	29,517.81	122,240.36	20,220.34	5,883,041.40
Expenditures	(4,683,477.83)	(230,817.96)	-	(572,237.10)	(149,298.48)	1,923.18	-	(408,189.76)	(375.00)	(6,042,472.95)
Net Change	(677,273.89)	32,849.30	112,767.52	657,566.70	(50,761.62)	2,006.69	29,517.81	(285,949.40)	19,845.34	(159,431.55)
Reclassified ck #116937										
Fund Balance June 30, 2020	\$ 10,873,732.03	\$ 6,064,540.46	\$ 364,753.04	\$ (447,470.11)	\$ 1,997,583.91	\$ 122,292.04	\$ 17,576,560.80	\$ 580,298.44	\$ 2,066,839.61	\$ 39,199,130.23
	0.00	-	0.00	-	-	-	-	0.00	-	-

06/30/20	
Revenue	\$ 5,883,041.40
Cash Receipts Total	6,096,607.16
CR to Expense Account	(12,312.15)
CR Asset	(862,680.12)
CR to Liab	(34,802.68)
JEs	523,675.57
AJs	172,712.77
From AP Report coded to Revenue	(159.15)
Total	\$ 5,883,041.40

06/30/20	
Expenditures	\$ (6,042,472.95)
AP Total by account report	(3,421,698.67)
Net PR 06/05/20	(1,086,953.61)
Net PR 06/19/20	(1,077,171.32)
Net PR 06/30/20	(55,753.05)
From Cash Receipts	12,312.15
From AP Rep. coded to Assets	10,726.19
From AP Rep. coded to Liab. other than PR Liab.	20,021.11
Sec 125 fee refunded	15.00
From AP Rep. coded to Rev.	159.15
JEs	(501,953.84)
Ajs	57,823.94
Total	\$ (6,042,472.95)

PR Liabilities	
06/05/20	(808,811.47)
06/19/20	(816,152.67)
06/30/20	(21,310.30)
Sec 125 fee refunded	(15.00)
	\$ (1,646,289.44)
Health Insur	\$ (20,021.11)
Total:	\$ (1,666,310.55)
From AP Rep. Coded to Liab.	(1,666,310.55)
Total:	\$ (1,666,310.55)

a/c 120045350000

Fund Balance Report

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COLLINSVILLE 10

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	64,451.50	22,326.54	894,731.40	958,318.04	63,586.64	613,601.05	677,187.69
20	Oper, Build, & Maint Fund	15,326.12	0.00	31,277.35	31,277.35	0.00	0.00	0.00
40	Transportation Fund	10,384.80	0.00	23,830.79	23,830.79	0.00	0.00	0.00
		<u>\$90,162.42</u>	<u>\$22,326.54</u>	<u>\$949,839.54</u>	<u>\$1,013,426.18</u>	<u>\$63,586.64</u>	<u>\$613,601.05</u>	<u>\$677,187.69</u>

Collinsville Area Vocational Center
Statement of Changes in Fund Balance
For the Month Ending June 30, 2020

	Fund 10	Fund 20	Fund 40	Total
Fund Balance May 31, 2020	\$ 719,312.66	\$ 15,326.12	\$ 10,384.80	\$ 745,023.58
Income	\$ 22,326.54	\$ -	-	\$ 22,326.54
Expenditures	(64,451.50)	(15,326.12)	(10,384.80)	(90,162.42)
Net change	\$ (42,124.96)	\$ (15,326.12)	\$ (10,384.80)	\$ (67,835.88)
Fund Balance June 30, 2020	\$ 677,187.69	\$ 0.00	-	\$ 677,187.69
	-	0.00	-	

06/30/20	
Income	\$ 22,326.54
Cash Receipts to Expense Account to Asset	-
From AP Report coded to revenue	
JE's	
AJ's	\$ 22,326.54
Total	\$ 22,326.54

06/30/20	
Expenditures	\$ (90,162.42)
AP Check Register	(24,713.81)
Net PR 06/05/20	(20,867.91)
Net PR 06/19/20	(19,479.58)
AJ's	(25,101.12)
Voided PR Liability	
From AP Report coded to revenue	-
From AP Rep. coded to Assets	
From Cash Receipts coded to exp acct	-
From AP Rep. coded to Liab. other than PR Liab.	
Total	\$ (90,162.42)

9. **Unfinished Business**

1. Approval of Board Policy Update

Operational Services

Administrative Procedure - Grant Flexibility; Payment of Employee Salaries During a Pandemic 1

The Superintendent may implement this procedure, after consultation with the Board², when it is determined it would be in the best interests of the District to utilize federal or State agency grant flexibilities that allow continued payment of employee salaries and benefits from grant funds during a pandemic. This procedure shall be implemented consistent with District practices required by Board policies 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*. **3**

During a pandemic, federal and/or State agencies may take official action to temporarily allow the District (as a grant recipient) to continue to charge employee salaries and benefits to grant funds while the activities of a grant are closed in whole or in part because of a pandemic, when those payments are made consistent with the District's local practices⁴ for the payment of salaries and benefits to *similarly situated* employees paid from *other* funding sources (i.e., not tied to grant-funds) during a pandemic. The Districts will use this procedure to address the payment of salaries and benefits to grant-funded employees and similarly situated non-grant funded employees during a pandemic. **5**

The footnotes should be removed before the material is used.

1 Depending upon the specific terms of government orders and/or guidance issued during a pandemic, this procedure may be required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure. See fin 3 below for further discussion. **Note:** Apart from this potential requirement tied to grant funding, there is no other federal or State law that requires a district to have a procedure that specifically addresses the payment of employee salaries during a pandemic.

2 The Superintendent needs to document his or her consultation with the Board under this procedure. This procedure does not require formal board action; however, documentation could be accomplished through board meeting minutes if discussed at a meeting or through correspondence from the Superintendent to Board members. See policy 2:140, *Communications To and From the Board*, and 2:140-E, *Guidance for Board Member Communications, Including Email Use* for guidance regarding compliance with the Open Meetings Act as it pertains to board member communications outside of a public meeting.

3 See policies 5:200, *Terms and Conditions of Employment and Dismissal*, at fin⁷ and 5:270, *Employment At-Will, Compensation, and Assignment*, for information about general sources of board authority for the payment of professional and educational support personnel.

4 The memorandum issued by the federal Office of Management and Budget (OMB) referenced in fin 4 below refers to grant recipients having a "policy," which is used in the generic sense and does not mean a formally adopted board policy. To avoid confusion regarding the federal government's use of the word "policy" in this context and the PRESS PRM's use of policy, this procedure uses the term "practices."

5 During the COVID-19 pandemic, the federal Office of Management and Budget (OMB) issued a memorandum on 3-19-20, that permitted federal agencies to allow grant recipients to continue to pay employee salaries and benefits from federal grant funds for a 90-day period, if such payments were made "consistent with the recipients' policy of paying salaries (under unexpected or extraordinary circumstances) from all funding sources." See www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf Specifically, the memorandum permitted relief from certain provisions of the federal uniform guidance for grants at 2 C.F.R. Part 200 that require grant expenditures to be directly tied to the activities of the grant. The Grant Accountability and Transparency Unit of the Illinois Governor's office, which administers the Grant Accountability and Transparency Act (GATA)(30 ILCS 708/), confirmed that the OMB flexibility memo also applied to State grants through GATA. See *Guidance for Short-Term Relief of 2 CFR 200*, at www2.illinois.gov/sites/GATA/Pages/default.aspx.

When school buildings are closed due to a pandemic, the Superintendent ~~shall~~ will:

1. Consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees,⁶ pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal* and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with the following: ⁷
 - a. Laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; ⁸
 - b. Collective bargaining agreements and any bargaining obligations; and
 - c. The terms of any grant under which an employee is being paid.
2. When permitted by the terms of any grant or related regulatory flexibility, and in consultation with the Board, ~~may authorize ensure that the District continues to charge~~ to continue charging the respective grants payment of the salaries and benefits to grant-funded employees when payment of salary and benefits is also being made to similarly situated non-grant funded employees.
3. Consult with the Board Attorney for guidance on the continued payment of salaries and benefits for grant-funded employees and similarly situated non-grant funded employees and any related legal obligations, such as collective bargaining. ⁹

The footnotes should be removed before the material is used.

Following the OMB memorandum, the U.S. Dept. of Education (DOE) issued its own guidance to grant recipients, stating that recipients could continue to pay employees with DOE grant funds when closed due to COVID-19, as long as the recipient paid "consistent with its policies and procedures, similarly situated employees whose compensation is paid with non-federal funds during an extended closure." See www2.ed.gov/documents/coronavims/factsheet-fiscal-questions.pdf. Neither the OMB nor DOE define *similarly situated* in their guidance; consult the board attorney for advice on this issue. Other agencies administering grant flexibilities during a pandemic such as COVID-19 may issue their own guidance regarding whether a grant recipient's local employee payment practices during extraordinary circumstances must address all employees, only similarly situated employees, or other subsets of employees. This procedure includes the *similarly situated* standard because districts receive much of their federal funding through DOE. Consult the board attorney if the district wants to modify this procedure based on agency guidance from agencies other than DOE.

⁶ 105 ILCS 5/10-23.8 and 5/10-23.8a (superintendent and other administrators salary and benefits); 105 ILCS 5/10-20.7, 5/10-21.1, 5/24-1, and 5/24-8, amended by P.A. 101-443, beginning with the 2020-2021 school year, (teacher minimum salary); and 105 ILCS 5/10-22.34, 5/10-23.5 (educational support personnel); 29 U.S.C. §201 .!e! - (payment of *exempt* employees as defined in the Fair Labor Standards Act (FLSA)); and 820 ILCS 115/3 (payment of non-exempt educational support personnel).

⁷ 105 ILCS 5/10-20.5 and 115 ILCS 5/1 ft - See paragraph four of *fin 1* in policy 4:180, *Pandemic Preparedness*.

⁸ The Fair Labor Standards Act (FLSA) (29 U.S.C. §201 .!e! -) generally requires employers to pay *exempt employees* their full salary for any week in which the employee performs work, regardless of the number of days or hours worked in that week; however, the FLSA does not require employers to pay them for any workweek in which they perform no work. ²⁹ C.F.R. §541.602. The FLSA has no such payment requirement for *non-exempt* employees who are generally paid on an hourly basis.

During the 2020 COVID-19 pandemic, the Governor and the Ill. State Board of Education (ISBE) issued directives and/or guidance regarding payment of school district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf. The Joint Statement cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

⁹ Staffing and payment of employees during a pandemic presents a number of complex and potentially fluid legal issues; regular consultation with the board attorney is critical under such circumstances to limit the district's liability.

- ~~4. Make recommendation(s) to the Board about the continued payment of grant-funded and similarly situated non grant funded employees' salary and benefits during the emergency closure.~~
5. Regularly report to the Board regarding the payment of grant-funded and similarly situated non-grant funded employees and the work being performed by those employees during the period of the emergency closure.

10. **New Business**

1. Consider Approving Resolution to approve the Remote and Blended Remote Learning Day Plan (also known as the District's Re-Opening Plan) for the 2020-2021 School Year

**RESOLUTION TO APPROVE THE 2020-2021 RE-OPENING PLAN
FOR COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10**

WHEREAS, the Board of Education of Collinsville Community Unit School District #10, County of Madison and St. Clair, State of Illinois, (“the Board”) has the responsibility to manage and operate the schools of said Collinsville Community Unit School District #10 (“District”); and

WHEREAS, the Illinois School Code, 105 ILCS 5/10-20 and 5/10-20.5, as amended (the “Code”), authorizes the Board to exercise all powers required for the maintenance, operation, and development of the District’s schools and adopt and enforce all necessary rules for the management and government of the District’s schools; and

WHEREAS, on March 9, 2020, Illinois Governor JB Pritzker declared all counties in Illinois as disaster areas pursuant to Section 7 of the Illinois Emergency Management Act (20 ILCS 3305/7) and directed implementation of the State’s Emergency Operations Plan in response to the novel coronavirus (“COVID-19”); and

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, the U.S. President declared a national state of emergency and Governor Pritzker ordered the closure of all public and private K-12 schools in Illinois in an effort to mitigate the spread of COVID-19; and

WHEREAS, on May 5, 2020, Governor JB Pritzker announced the Restore Illinois plan which addresses the public health approach to safely reopen the State; and

WHEREAS, on June 4, 2020, Governor JB Pritzker announced authorized in-person instruction during Phase 3 and Phase 4 of the Restore Illinois Plan; and

WHEREAS, on June 23, 2020, the Illinois State Board of Education issued Transition Joint Guidance with the Illinois Department of Public Health pertaining to the re-opening of schools for the 2020-2021 school year; and

WHEREAS, on June 26, 2020, Illinois entered Phase 4 of the Restore Illinois Plan; and

WHEREAS, Public Act 101-0643 (105 ILCS 5/10-30) requires that “the district shall adopt a remote and blended remote learning day plan approved by the general superintendent of schools”; and

WHEREAS, the Board has determined that it is necessary and in the best interests of the District to adopt a re-opening plan for the 2020-2021 school year; and

WHEREAS, the Board has reviewed and considered the remote and blended remote learning day plan (“Plan”) presented to it and attached hereto as Exhibit A; and

WHEREAS, the Board recognizes that it must give the District Superintendent and his designees the authority to exercise all necessary discretionary authority to implement and enforce the Plan given these unprecedented times.

NOW, THEREFORE, It Is Hereby Resolved by the Board of Education of Collinsville Community Unit School District #10, County of Madison and St. Clair, Illinois as follows:

Section 1. The preamble recitals of this Resolution are adopted and incorporated herein by this reference and found to be true and accurate statements.

Section 2. The Board authorizes and adopts the Collinsville Community Unit School District #10 re-opening plan (the “Plan”) for the 2020-2021 school year.

Section 3. The Plan takes precedent and supersedes all Board policies as necessary to implement the Plan.

Section 4. The Superintendent and his designees are authorized to determine all policies and exercise all discretionary authority to implement and enforce the Plan.

Section 5. The Superintendent is authorized to close any school building or District facility without further action by the Board. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent deems it in the best interests of the District and its students to open schools.

Section 6. The Superintendent is authorized, based upon the needs of the District to direct staff assignments during District closures in his discretion.

Section 7. This resolution shall take effect immediately upon its passage.

Ayes _____

Nays _____

Absent _____

This resolution is adopted this _____ day of July, 2020.

President, Board of Education

Attest: _____
Secretary, Board of Education

RETURN TO LEARNING
2020-2021

**COLLINSVILLE COMMUNITY
UNIT SCHOOL DISTRICT**
#10



Kahok Families,

Collinsville Community Unit School District #10 has developed a Return to Learning Plan for the 2020 – 2021 school year.

The COVID- 19 pandemic resulted in the immediate closure of In-Person instruction on March 16, 2020. As a result of the closure, our district and schools throughout Illinois developed Remote Learning opportunities for students and families. As we prepare for the 20-21 school year, the district made technical enhancements to improve the quality of instruction provided to all students regardless of the educational setting in the future.

First, students in grades K-12, will each have a device to utilize during the school year. Collinsville CUSD #10 will be 1:1 in all grade levels. Second, additional hotspot devices have been ordered for families in Caseyville, Collinsville and Maryville that do not have connectivity. Last a wifi access tower is being constructed at Kreitner Elementary School to provide connectivity to all students that reside in Fairmont City and State Park. Connectivity and devices will not continue to be a barrier to learning in the future and allow enhanced communication and between home and school.

While proactive steps are being taken to improve our efforts, the value of in person student and teacher interaction is key to student success and learning. The State of Illinois recognizes this fact and allows for students to return to In-Person Learning during Phases 3 & 4 of the Restore Illinois Plan adopted by Governor J.B. Pritzker accompanied by appropriate safety measures for students and staff as outlined by Illinois Department of Public Health and Illinois State Board of Education.

Collinsville Community Unit School District #10 discussed options and developed a Reopening Plan compliant with the Phase 4 guidelines for the 20-21 school year. This plan was developed with collaboration from administrative staff, various union leadership, community partners, medical professionals, the Regional Office of Education, and the Madison County Public Health Department.

Areas identified in the Return to Learning Plan include: **Wellness, Human Resources, Technology, Instruction, and Operations**. The areas will guide the day to day practices and procedures that occur in each school facility from entrance, exit, classroom instruction, lunch, etc. for our anticipated Return to Learning in the weeks ahead. While the plan is comprehensive, the district will be forthcoming if changes and adjustments are needed as we travel down uncharted waters.

Thank you for your time, effort and constant dedication to our students!

Mark B. Skertich Ed. D.
Superintendent

***This set of guidelines and protocols is being developed at this time, July 7, 2020. This document is an ever changing outline based upon the recommendations and guidelines set forth by the Illinois State Board of Education and IDPH under Phase 4 of the Illinois Restore plan and may be updated to reflect the changes and data as it evolves during the COVID 19 Pandemic.**

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I. WELLNESS

Staff & Student Protection Plan

Collinsville Community Unit School District #10 (CUSD #10) is committed to the health and safety of our students, staff, and their families. The following plan has been developed with that in mind. While our plan specifies guidelines for our staff, students, and buildings to follow, everyone's health and safety is dependent on each individual. Each staff member must ensure their own health and safety by adhering to these guidelines and reporting any issues or safety concerns to their building principal or supervisor. Each of us will play a role in our collective safety.

Each building principal or administrator will be responsible for submitting their individual plans for review and approval. Every effort must be made to ensure the health and safety of staff and students, including quarantine and a nurse's designated area within each building as feasible.

Physical Distancing

CUSD #10 students and staff are expected to maintain physical distancing to the greatest extent possible keeping in mind the recommendation of 6 feet apart throughout the school day. Signage reminding staff, visitors, and students to maintain physical distancing will be placed at all entrances, in classrooms and throughout other common areas. Physical distancing applies to all areas including the classroom, common areas and the main office. Student mixing must be reduced to a minimum. Students will remain with their grade level cohorts to reduce mixing grade levels within the building as much as possible. Within the schools this will allow for more precise contact tracing should a case of COVID-19 be confirmed at a location. This will also control the spread of COVID-19 to a specific grade level or classroom. Building administration and staff will review their student pick up and drop off procedures to maintain physical distancing.

Face Coverings and P.P.E.

CUSD #10 understands that physical distancing will not be possible for all circumstances. Students and staff will be required to properly wear Personal Protective Equipment (PPE). This may be a mask or a face shield. **This requirement is subject to change as these guidelines evolve from IDPH/ISBE.** Some exceptions allowed will be while teaching outside but a distance of 6 feet must be kept. Signage will be placed in areas requiring the use of face coverings. Gloves or other PPE must be used as needed when assisting students requires close contact. Collinsville School District will provide reusable masks to employees. Employees may use their own approved face covering. CUSD #10 requires that all students wear a face covering in order to comply with current IDPH/ISBE guidelines. If you are not medically able to wear a face mask, you will need to provide a doctor's note/medical documentation to be exempt from this requirement.

Hand Hygiene

Frequent hand washing and hand sanitizing is key to help prevent the spread of COVID-19. Staff members must clean hands as often as possible with soap and water for at least 20 seconds. When washing hands or using hand sanitizer, rub hands together thoroughly to create friction which helps loosen germs. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 70% alcohol may be used. Staff must avoid touching their mouth, eyes, or nose as much as possible. Staff and students must use hand sanitizer upon entering the classroom each time. Hand sanitizer will be provided by the District. Each building will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas. If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students.

Training

Each staff member will be required to complete safety training related to our physical distancing, face covering, hand hygiene procedures and protocols for a symptomatic staff member, student or visitor. Each building will provide training to staff that is specific to their unique circumstances. Hand hygiene and physical distancing will be included in our curriculum to help educate our students on the importance of proper hand hygiene and personal safety. Additionally, employees will be trained on the proper way to disinfect their workspace.

Facilities Cleaning Plan

Purpose: The districts plan for cleaning buildings to prevent the spread of cold, flu and Covid.

Objective: Prevent the spread of disease to staff, students, volunteers and community members through frequent, effective and safe cleaning and disinfecting procedures in district buildings and school buses.

Scope: Applies to all schools, offices, programs, auxiliary service buildings.

Routine cleaning is performed on a regularly scheduled basis by district custodial staff assigned to that building or area. Routine cleaning includes daily cleaning and disinfecting of all restrooms, scheduled sweeping of all floors, sanitizing of cafeteria tables, emptying trash and other building based tasks.

Supplemental cleaning is performed by either regular custodial staff, substitute custodial staff or temporary custodial staff assigned to perform cleaning over and above what is considered routine. Supplemental cleaning is focused on cleaning and disinfecting high touch surfaces, specifically for the purpose of preventing spread of disease.

Personal area cleaning is performed by all employees in their personal workspace, which may include their desk, telephone, keyboard, chair or any other items they use in performing their duties. This cleaning is customized to personal preference and standards and is done using district supplied cleaning products and equipment.

Routine high touch cleaning:

- Restroom stalls and dispensers
- Cafeteria tables
- Toilets, sinks and faucets
- Food preparation surfaces
- Drinking Fountains

Supplemental cleaning:

- Door handles and knobs (including exterior doors) • Elevator buttons • Handrails
- Recreation equipment/playground equipment • Vending machines • Countertops
- Light switches
- Copier, printer and fax control buttons • Front desk and lobby surfaces

Personal area cleaning:

- Teacher Desks
- Computer keyboards and mouse
- Phones
- Chair arms
- Remote controls
- Cabinet and file drawer handles
- Microwave, refrigerator, appliances • Coffee machines

Health Screenings

Parents are required to complete the COVID-19 Daily Student Checklist for their child(ren) each day before sending their child(ren) to school. An agreement for Daily Student Health Screening (by the parent/guardian) will be part of the Online Registration process completed by the parent/guardian.

If you answer YES to any of the questions below, have your child(ren) **STAY HOME**, contact your child's school to report their absence and contact your physician to report the information. Your child will not be permitted to return to school until you provide the District a statement from a physician that your child is cleared to return to school. If your child(ren) begins to feel sick while at school or experiences any of the symptoms listed below, your child(ren) should report the symptoms to their teacher immediately.

Collinsville CUSD #10 2020-21 Return to Learning Plan

Question	Yes	No
Does your child have a temperature over 100°F?	<input type="checkbox"/>	<input type="checkbox"/>
Is your child taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce fever?	<input type="checkbox"/>	<input type="checkbox"/>
Has your child had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Has your child returned from travel outside the United States or from a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Is your child experiencing any of the following symptoms?		
● Chills	<input type="checkbox"/>	<input type="checkbox"/>
● Cough	<input type="checkbox"/>	<input type="checkbox"/>
● Shortness of breath or difficulty breathing	<input type="checkbox"/>	<input type="checkbox"/>
● Fatigue	<input type="checkbox"/>	<input type="checkbox"/>
● Muscle or body aches	<input type="checkbox"/>	<input type="checkbox"/>
● Headache	<input type="checkbox"/>	<input type="checkbox"/>
● New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
● Sore Throat	<input type="checkbox"/>	<input type="checkbox"/>
● Congestion or runny nose	<input type="checkbox"/>	<input type="checkbox"/>
● Nausea or vomiting	<input type="checkbox"/>	<input type="checkbox"/>
● Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

Students who have had contact with someone who is positive for COVID-19 must follow the IDPH guidelines for self-monitoring and self-quarantine. Students will be provided with remote instruction during their self-quarantine.

Staff Checklists:

Instructions for Staff Self-certification:

- In accordance with the Illinois Department of Public Health and Illinois State Board of Education requirements, employees must be screened each day for COVID-19 symptoms and other criteria prior to entering a school building. You must screen yourself each day prior to reporting to work.
- If you do not meet all the following criteria, you must STAY HOME and immediately contact your supervisor. You will not be permitted to return to work until you provide the District a statement from a physician that you are cleared to return to work. The district will reimburse you for the actual cost of obtaining the statement from your physician, such as your out of pocket copay for the office visit.
- During your COVID-19 related absences, you will have the choice to use sick leave under the Emergency Paid Sick Leave Act (EPSLA), limited to a maximum of two weeks at full pay, or you may choose to use your District sick leave days. Please be aware the ESPLA sick leave expires on December 31st, 2020. Please notify your supervisor which sick leave you are choosing.
- If you start feeling sick while at work or experience symptoms listed below, report your symptoms to your supervisor immediately.
- By reporting to work you are certifying you have screened yourself and you meet all the following criteria to report to work.

Name: _____

Date: _____

Question	Yes	No
Do you have a temperature over 100.0 F?	<input type="checkbox"/>	<input type="checkbox"/>
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Are you experiencing any of the following symptoms?		
· Chills	<input type="checkbox"/>	<input type="checkbox"/>
· Cough	<input type="checkbox"/>	<input type="checkbox"/>
· Shortness of breath or difficulty breathing	<input type="checkbox"/>	<input type="checkbox"/>

Collinsville CUSD #10 2020-21 Return to Learning Plan

· Fatigue	<input type="checkbox"/>	<input type="checkbox"/>
· Muscle or body aches	<input type="checkbox"/>	<input type="checkbox"/>
· Headache	<input type="checkbox"/>	<input type="checkbox"/>
· New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
· Sore throat	<input type="checkbox"/>	<input type="checkbox"/>
· Congestion or runny nose	<input type="checkbox"/>	<input type="checkbox"/>
· Nausea or vomiting	<input type="checkbox"/>	<input type="checkbox"/>
· Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

Visitor Plan

Visitors must be restricted to authorized personnel only. Visitors to any building must always wear an appropriate and approved face covering and report directly to the main office for a wellness screening which includes a temperature check. Visitors will remain in the main office or other designated area for the duration of the visit. Students or staff will be asked to meet the visitor to conduct business as needed. Visitors will not have access to the building in general as to maintain physical distancing and student bubbling. This will be in addition to the normal sign in procedures.

COVID – 19 Visitor Checklist

Every visitor must be screened according to this checklist prior to entering school property.

Visitor Name: _____ Visitor Company: _____

Date: _____ Time: _____ Phone Number: _____

Question	Yes	No
Do you have a temperature over 100.0 F?	<input type="checkbox"/>	<input type="checkbox"/>
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>

Collinsville CUSD #10 2020-21 Return to Learning Plan

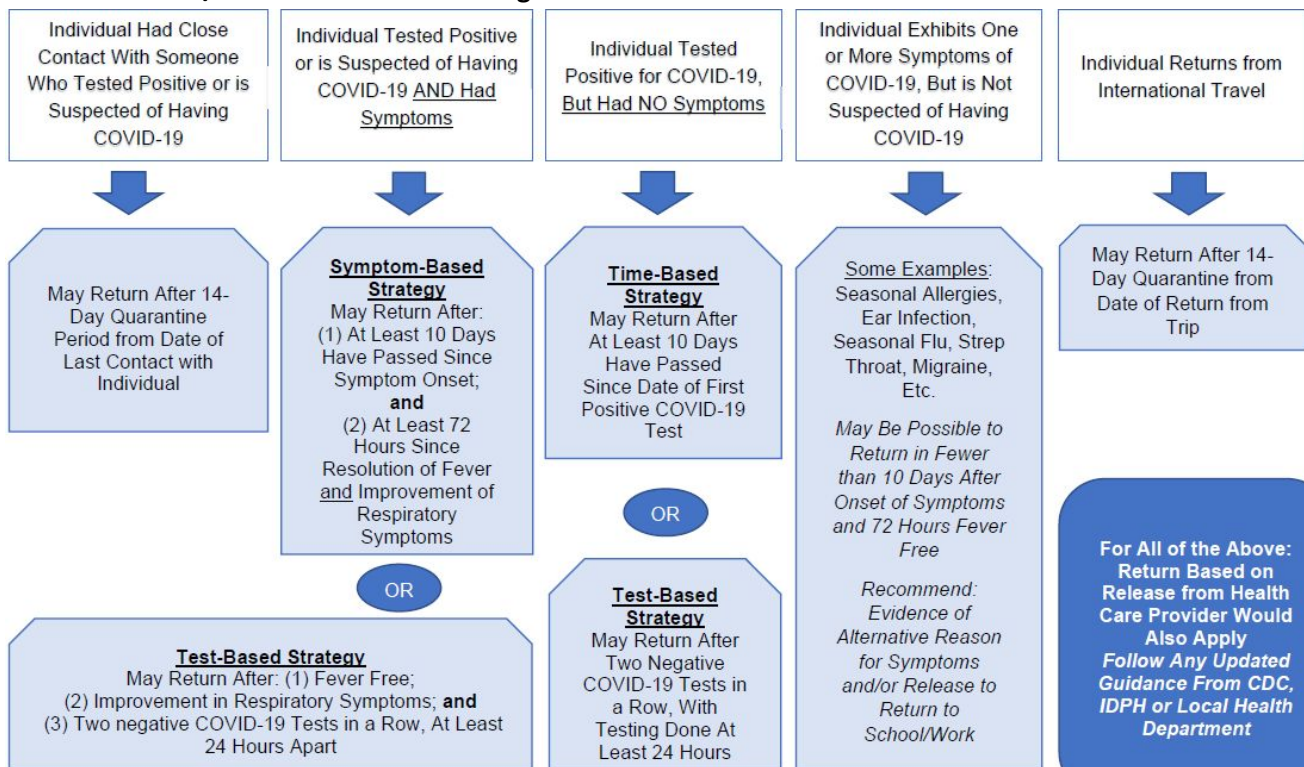
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Are you experiencing any of the following symptoms?		
· Headache, chills and/or muscle aches	<input type="checkbox"/>	<input type="checkbox"/>
· Cough and/or Shortness of breath (not activity related)	<input type="checkbox"/>	<input type="checkbox"/>
· Sore throat, runny nose, and or congestion	<input type="checkbox"/>	<input type="checkbox"/>
· New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
· Nausea, vomiting, and/or diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

*If the visitor replied YES to any of the questions above, do not permit the visitor to enter school property.

*Upon entry to school property instruct the visitor to:

- Wash their hands or use alcohol-based hand sanitizer.
- Wear a cloth face covering at all times.
- Observe social distancing by avoiding close contact with other individuals.

Return to School/Work Flowchart following a COVID-19 Related Absence:



General Classroom Guidance through all stages

The following guidelines must be considered for each location. The face covering requirement is subject to change as guidelines evolve:

Pre-Kindergarten/Early Childhood Classrooms

- Classroom areas must be clearly marked to show where to sit, stand or line-up in order to practice social distancing
- Students will remain with the same classroom group throughout the day, services will take place in the classroom when feasible
- Common areas must be clearly marked to show where to stand or line-up for 6 foot spacing
- Restroom and hand washing breaks must be scheduled and coordinated throughout the day
- Recess must be scheduled and coordinated by classroom to minimize student mixing
- Hand sanitizing must occur whenever anyone enters the classroom
- Classrooms will be cleaned after each use or at least daily
- Building staff must review their student pick up and drop off procedures

Kindergarten to 6th grade classrooms

- Seating must be arranged to practice social distancing to the greatest extent possible
- Common areas and tables must be clearly marked to show where to sit, stand or line-up for 6 foot spacing
- Students should remain with the same classroom group throughout the day, teachers will change classrooms rather than students when possible
- Restroom and hand washing breaks must be scheduled and coordinated throughout the day
- Recess must be scheduled and coordinated by grade level to minimize student mixing
- Hand sanitizing must occur whenever anyone enters and exits the classroom
- School supplies must not be shared between students or staff
- Classrooms will be cleaned daily

7th grade to 12th grade classrooms

- Seating must be arranged to practice social distancing to the greatest extent possible
- Common areas and tables must be clearly marked to show where to sit, stand or line-up for 6 foot spacing
- Staggered transitions times and schedules must be reviewed
- Desks will be wiped down by students at the end of each class period
- Hand washing must be encouraged throughout the day
- Schedules will be coordinated to minimize student mixing
- Hand sanitizing must occur whenever anyone enters and exits the classroom
- School supplies must not be shared between students or staff
- Classrooms will be cleaned daily
- Building staff must review their student arrival and dismissal procedures

Hallways, Main Office, and Common Areas

- Six feet physical distancing
- Face coverings will be required for staff and students
- Areas will be clearly marked to indicate safe distancing for students
- Health screenings will take place for visitors
- Clearly visible signage reminding everyone of physical distancing and face coverings usage at entryways, hallways, classrooms, and common areas
- Playground equipment will be sanitized by relief aids
- Sections of the playground will be designated by class/grade level to minimize mixing of students
- Only Authorized personnel will have access to buildings. Visitors will be as needed only – and will be restricted to a main office area (Clearly visible signage at each entryway)
- Students will be restricted to specific areas as identified by the building principal
- High touch areas will be cleaned throughout the day
- Water fountains will be turned off with the exception of water bottle fill stations

Cafeteria

- Six feet physical distancing or to the greatest extent possible
- A meal procedure plan must be developed in collaboration with Sodexo and submitted for approval
- Cafeteria must be cleaned in between use
- Areas will be clearly marked to indicate safe distancing for students
- Clearly visible signage reminding everyone of physical distancing and face coverings usage at entryways, hallways, classrooms, and common areas
- Students and staff face coverings required (if not eating)
- Procedures for entry and exit must be developed

Restrooms

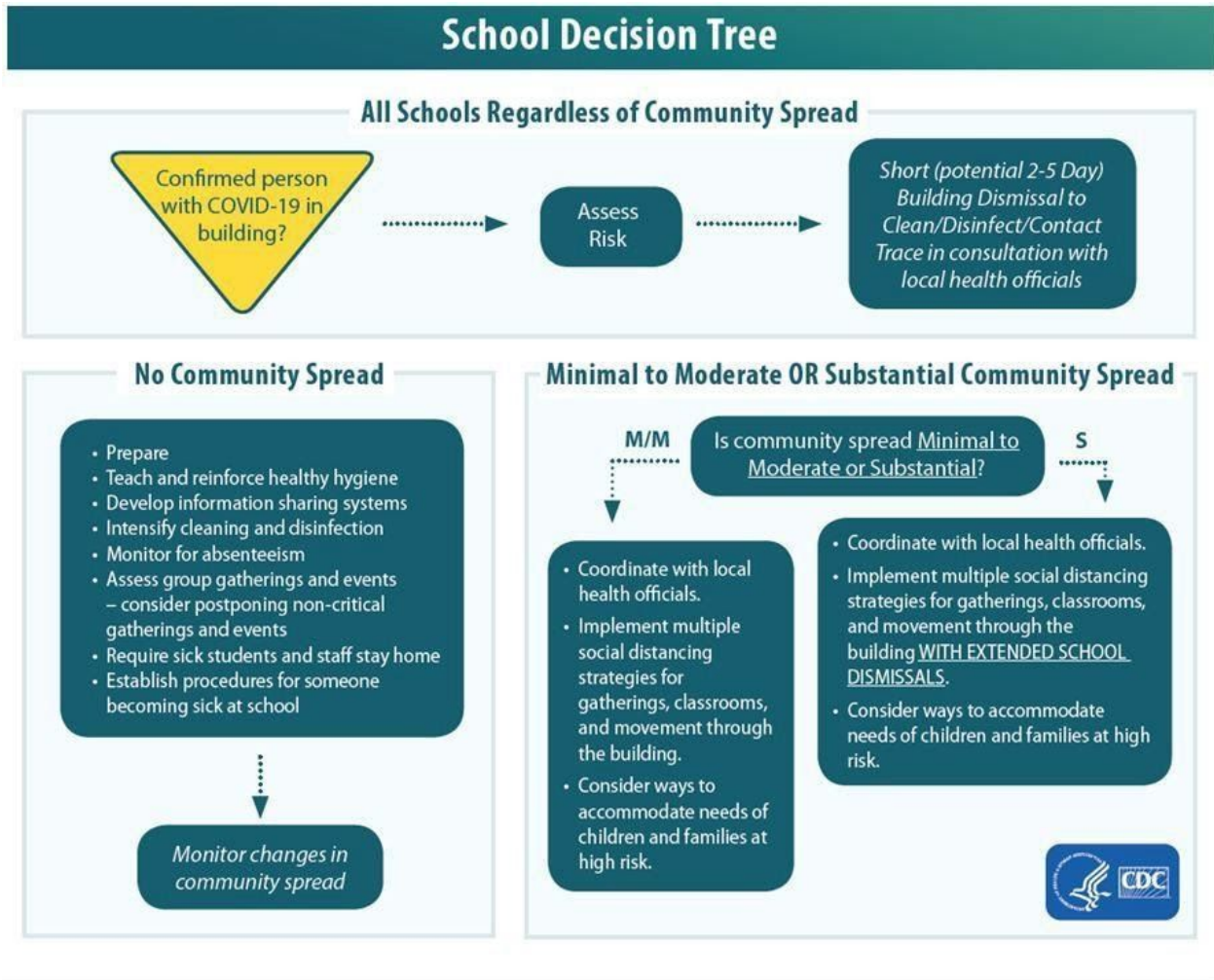
- Six feet physical distancing or to the greatest extent possible
- Face coverings will be required for staff and students
- Areas will be clearly marked to indicate safe distancing for students
- Clearly visible signage reminding everyone of physical distancing and face coverings
- Restroom and handwashing breaks must be scheduled and coordinated as feasible
- High touch areas will be cleaned throughout the day
- Restrooms must be assigned to student groups as feasible

Shared Objects

Students and staff are restricted from borrowing or sharing any items. The CDC recommends that electronic devices, toys, books, and other games or learning aids not be shared. Electronics, including, but not limited to, tablets, touchscreens, keyboards, remote controls, lunchroom keypads, door entry systems, etc., must be cleaned before and after use. Items that must be shared or communally used, must be cleaned after use and individuals perform hand hygiene between uses. Utilizing hand sanitizer before and after use of books or library material is recommended. Do not use items like play food, dishes, and utensils. Instead use materials that can be thrown out, cleaned after one use, or labeled for individual use. Machine washable cloth toys must be used by one individual at a time and cleaned in between uses or must not be used at all.

School Closure Plan

Collinsville CUSD #10 must be prepared for a short-term closure, regardless of community spread, **if an infected person has been in a school building**. If this happens, the CDC recommends the following procedures regardless of the level of community spread.



Coordinate with local health officials

Once learning of a COVID-19 case in someone who has been in a school, Collinsville CUSD #10 will immediately notify the Madison County Public Health Department, and the two entities will collaborate to determine appropriate next steps related to the staff, students, school and programs.

School Dismissal in Case of Outbreak

The school, grade level or classroom may be dismissed from 2 to 5 days. This initial short-term dismissal allows time for Collinsville CUSD #10 and the local health officials to gain a better understanding of the COVID- 19 situation impacting the school. Local health officials will help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

- Schools are not expected to make decisions about dismissal or canceling events on their own. Collinsville CUSD #10 along with the Madison County Health Department recommendations for the scope (e.g., a single school, multiple schools, or the full district) and duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
- During any school dismissal, all extracurricular group activities, school-based afterschool programs, and large events (e.g., assemblies, spirit nights, field trips, and sporting events) will be cancelled.
- During any school dismissal staff, students, and their families are discouraged from gathering or socializing anywhere. This includes group childcare arrangements, as well as gathering at places like a friend's house, a favorite restaurant, or the local shopping mall.
- During any school dismissal, remote learning will continue for all students M-F as scheduled.
- Meal distribution will be offered for families affected by the school closure and specific information will be provided if and when the time arises.

Communication Plan

Collinsville CUSD #10 will coordinate with the Madison County Public Health Department to communicate dismissal decisions and the possible COVID-19 exposure.

Communication to families and staff will align with the communication methods already in use (SkyAlert, District website, social media, district app, etc.) In such a circumstance, Collinsville CUSD #10 will maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act. Families will be notified of the planned duration of the closure and the anticipated return to In- Person Learning

Cleaning and Disinfection

Custodial and maintenance staff will follow the established cleaning procedures for building cleaning and disinfection.

Close off areas used by the individuals with COVID-19 and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.

Cleaning staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.

If surfaces are dirty, they must be cleaned using a detergent or soap and water prior to disinfection.

Extending the school dismissal

Temporarily dismissing PK-12 schools is a strategy to stop or slow the further spread of COVID-19 in communities. The need to extend school closures will be made in collaboration with the Madison County Health Department.

- School dismissals and event cancellations may be extended if advised by Madison County Health officials. The nature of these actions (e.g., geographic scope, duration) may change as the local outbreak situation evolves.
- During school dismissals (after cleaning and disinfection), Collinsville CUSD #10 may stay open for staff members (unless ill) while students stay home. Keeping facilities open: a) allows teachers to develop and deliver lessons and materials remotely, thus maintaining continuity of teaching and learning; and b) allows other staff members to continue to provide services and help with additional response efforts. Decisions on which, if any, staff must be allowed in the school will be made in collaboration with the Madison County Health Department.
- Administrators must seek guidance from local health officials to determine when students and staff will return to schools and what additional steps are needed for the school community. In addition, students and staff who are well but are taking care of or share a home with someone with a case of COVID-19 must follow instructions from local health officials to determine when to return to school.

Required Physicals

Due to effects of the recent physical distancing and shelter in place mandates, the District understands that going to the Doctor office for Well Visits and Physicals have been a challenging task. However, the mandated date set forth by the State of Illinois is that physicals and updated immunization records be submitted to the school district no later than October 15th. CUSD 10 encourages you to obtain these requirements as soon as possible and submit the updated medical information to your student's school. If you have questions or concerns, please contact your student's school nurse or visit the Health and Wellness web page under Parent Resources on Kahoks.org.

Clerical staff and nurses will be keeping track of families who are not in compliance as the standard operating procedure.

Safety Education for Students

Students will be receiving grade level appropriate education and guidance for proper physical distancing, the use of PPE and proper hand hygiene during the first two (2) weeks of school and reinforced throughout the year. Each school will develop a plan for providing our students with building specific safety measures to follow and why these measures are important.

II. HUMAN RESOURCES

Labor unions will be instrumental in developing any semblance of a workable in-person instruction in the fall. Both parties (i.e. District & labor unions) will work cooperatively and collaboratively in finding solutions. The District will operate by mostly developing guidelines and protocols for employees. The District will continue to monitor input from the PRESS Policy Organization, as well as from professional organizations such as IASA, IASB, and others as it surveys the landscape about returning to school in the fall of 2020.

Staff Return Plan

The way and manner employees would be expected to conduct district business in the fall of 2020 will be dictated by executive and legislative guidance from the state of Illinois. The District will make that decision, including a decision regarding a hybrid operation of an A/B Day, as more information becomes available. It is entirely possible that teachers and staff may be asked to continue to operate in the Remote Learning mode as it was implemented during the spring 2020 shutdown of schools, especially given the recent resurgence of COVID 19 cases across the nation. If Remote Learning days are continued in response to the resurgence, the CUSD 10 Curriculum & Instruction Department will continue to guide learning content as it relates to engagement, standards, and assessments. The District will make every effort to follow all CDC, IDPH, and Madison County Health Department guidelines. Additionally, It will be imperative to adequately prepare and train all district staff on remote and hybrid learning plans.

Absences that are tied to COVID-19 concerns must be accompanied by a physician's note, or official notice from a health agency containing relevant information/direction regarding the claimed condition. Eligible employees would be entitled to any COVID-19 related federal, State, and locally mandated leaves or accommodations. Otherwise, employees would be expected to use their accrued time bank for their absence from work (sick time, personal, vacation time, etc.).

Work from Home

If the District determines that it is both necessary and appropriate for employees to work from home, the following Student Privacy Policy guidelines must be observed by teachers regarding instructing students virtually.

- It is permissible for a teacher to take student records home, including students' personally identifiable information (PII), for the purpose of preparing and instructing students online. However, the teacher MUST take great care to protect the information from being disclosed to unauthorized individuals.
- It is permissible for non-students in an enrolled student's home to observe virtual lessons provided students' PII is NOT disclosed during the lesson. However, as a precaution, letting non-students observe must be discouraged given the likelihood that PII may be disclosed deliberately or inadvertently during virtual instruction.
- Teachers are strongly advised to warn their students against sharing PII of themselves or their fellow students during online instruction.
- It is permissible for a teacher to record classes and share it with students who are unable to attend the session provided the recording does not contain PII. And, if the recorded class contains PII, the teacher may edit the recording, or the teacher MUST obtain appropriate written consent, electronically or otherwise, before sharing the recording; such recording can ONLY be shared with students who are enrolled in the teacher's class.
- It is permissible for a teacher to conduct a "Parent-student" conference virtually while the teacher's significant other is in the same room provided no PII is disclosed. If PII must be discussed during the virtual conference, then the teacher MUST either (a) Move away from his/her spouse to hold such discussion, or (b) Obtain prior consent from the parent/guardian in writing (email, letter, etc.) prior to holding the conference

Liability Exposure for COVID-19 Related Issues

The District will consult extensively with its Legal Counsel regarding all potential claims about the pandemic. Liability claims are currently estimated to be low because the COVID-19 contagion is not easily attributable to any one environment or source. The average person interacts with the general public in their personal, social, family, and work lives and which means it would be difficult to isolate any one location as the source of the contagion.

Staffing Levels

The staffing pattern in the schools in the fall of 2020 will depend on whether the State government and/or ISBE permits in-person instruction to occur. Furthermore, if permitted to occur, it will also depend on the guidelines that are provided or the requirements that are imposed including physical distancing and personal protective equipment.

Every effort shall be made to ensure subs are available in all employee categories to fill vacancies and/or absences that could be a result of the COVID-19 health precautions. In the event of any unforeseen circumstances, the district will comply with Federal, State, IDPH, ISBE and CDC guidelines.

The district will monitor staffing levels within each building to ensure optimal operations for teaching and learning. In the event that staffing levels drop below the ability for the building to maintain optimal operations, the district will review options and make a decision.

Teacher Evaluation

The district and the labor union will need to review, discuss, and bargain the potential impact Executive Orders or legislation may have on evaluation procedures.

Professional Travel and Field Trip Requests

District sponsored travel may be limited. All travel will align with current IDPH, ISBE and CDC guidelines.

III. TECHNOLOGY

We believe that device availability along with access to the internet are key to student Blended and Remote Learning. Therefore, technology will play a vital role in student success. Under phases 3 and 4 of the Restore Illinois plan, student Remote Learning will be an integral part of the return to school for our students. Restricted In-Person Learning will be allowed during phase 3 and as a result most learning would be through remote means. As the State of Illinois enters phase 4, more in person learning will be allowed. We understand that families may elect for complete Remote Learning rather than return to In-Person Learning. Parents that choose this option should select this option during online registration and communicate with their child(rens) respective building principal.

Devices & Web Access

A device and web access will be required for both blended and all remote learning options. The district will provide a device for every student. Parents will need to maintain this device and web access in their homes for student access to lessons, personalized learning, and assignment retrieval. In the event of a COVID-19 related closure, paper packets may be made available as needed. Internet access will be provided for those students who do not have access at home. All district-issued devices are filtered and monitored by technology staff whether at home or at school.

Device Distribution Plan

Collinsville High School - Devices will be distributed at CHS Registration

Collinsville Middle School - Devices will be distributed at CMS Move-in Day

Dorris Intermediate School - Devices will be distributed the first week of school

All Elementary Schools - Devices will be assigned the first week of school and sent home as needed

These devices will be the responsibility of the student and the parent while at home. The parent may be financially responsible for any lost, damaged, or stolen devices, including the power cords. Collinsville Community Unit #10 will communicate the device return date to parents. If a family leaves the district, all district property must be returned to the home school. Technical support will be provided by the home school. Parents can contact their home school with any questions regarding their device. For additional information, please refer to the Chromebook Student User Agreement found in the handbook.

IV. INSTRUCTION

Option 1 – Traditional Learning Model

Overview

The impact of lost instructional time and social emotional development on children should be anticipated and our schools will need to be prepared to adjust curriculum and instructional practices accordingly without the expectation that all lost academic progress can be caught up. Plans to make up for lost academic progress due to school closures and distress associated with the pandemic should be balanced by a recognition of the likely continued distress of educators and students that will persist as our schools re-open to full capacity. If the academic expectations are unrealistic, school will likely become a source of further distress for students (and educators) at a time when they need additional support. It is also critical to maintain a balanced curriculum with continued physical education, fine arts, extracurricular activities, and other learning experiences rather than an exclusive emphasis on core subject areas.

The Collinsville School District Return to Learn Plan will outline academic, social, and emotional supports that will be implemented to their fullest ability as a means to get students back on track and support their continued academic and social growth.

Assessment

District reopening plans will include a diagnostic assessment component for all students returning to school to determine learning loss, to inform modifications to curriculum standards and expectations and to identify support services that may be required.

- A. A kindergarten screening tool will be implemented and given to all incoming kindergarten students once school fully reopens. Ideally, we would give this assessment during the spring to equip students with resources needed to advance their skills throughout the summer months prior to entry to kindergarten.
- B. Elementary students in grades K-6 will be assessed using aimswebPlus and STAR Reading and Math. These tools will identify students needing tier 2 and tier 3 intervention services. The data will also be used to group students for small group instruction within the classroom, determine after school tutoring groups, and provide enrichment opportunities for those students meeting benchmarks.
- C. Middle school students in grade 7-8 will be assessed using MAP, STAR Reading and Common Formative Assessments to identify those needing additional academic support, RTI services, tutoring, and enrichment.
- D. High school students in grades 9 and 10 will be assessed using MAP in reading and math and common formative assessments in all other subjects. High school English and Math departments will also analyze 8th grade data to determine course placements and additional supports, such as RTI, learning strategies, and tutoring services.
- E. ELL students will be assessed in both their native language and English to address deficiencies in language acquisition and academic skills.

Classroom Instruction

Each student will have had a unique remote learning experience. Students will enter the 2020-21 school year with various levels of mastery from prior coursework. For this reason, it is recommended that students are assessed in each content area to inform teachers of current student achievement and needs. It is recommended that the reintegration assessments are teacher-developed “quick checks” to help inform vertical articulation and help teachers identify focus areas in specific standards for individual students. The recommendation to assess is not meant to replace existing screening or placement assessments that are currently being administered at the district/school level.

Teachers should also identify the standards that were not covered during remote learning. When making determinations to fill in learning gaps consider the following questions:

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Classroom instruction in CUSD #10 will emphasize quality over quantity, be data-driven and based on the student’s individual needs and abilities. Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Intervention Services

- A. Tier 2 students who are slightly below grade level in reading/writing and/or math will receive intervention services to monitor progress towards grade level skills. These students will also have access to enrichment activities if they choose to participate. Transportation will be provided for after-school programs.

These services will include:

1. Elementary School: small group/differentiated instruction, before/after school tutoring, push-in supports and digital programs
2. Intermediate School: use “power 40” minutes to provide instruction in deficiency areas, small group/differentiated instruction, before/after school tutoring, push-in supports and digital programs

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3. Middle School: small group/differentiated instruction, before/after school tutoring, digital programs, check-in/check-out, learning strategies, reading enrichment, RTI services/Freckle Math
4. High School: after school tutoring, remote tutoring, check-in/check-out, learning strategies, credit recovery, writing lab, math lab

B. Tier 3 students who have significant deficits in reading/writing and/or math will receive intervention services to monitor progress towards grade level skills. These students will focus on supporting progress toward grade-level skills with intense interventions.

These services will include:

1. Elementary School: Title 1/Intervention Services
2. Intermediate School: Intervention Services
3. Middle School: RTI services/Read 180, Freckle Math, Summer Learning Program
4. High School: RTI Services, Jumpstart Program, Summer Learning Program

C. Students who receive special education services will continue to receive those services as outlined and agreed upon in their most recent annual reviews. Additionally, they will continue to be benchmarked as often as their non-disabled peers and progress monitored more frequently in Reading and Math using Aimsweb Plus, NWEA MAP, teacher created assessments, and other formative assessments as determined by their IEP Goals and Objectives. Parents may request IEP Meetings at any point to discuss their child’s progress and any concerns they may have in order to collaborate with the multidisciplinary team of educators who work with their child.

Social Emotional Support

Students in grades K through 12th grade who are identified as needing social skill development or social-emotional support will continue to have access to mentors and/or social workers throughout the school year. In K-6 classrooms, teachers will be required to spend 15 minutes per day on SEL activities. During the 2020-2021 school year, the following programs and services will continue to be implemented to provide students with social emotional support.

Elementary/Intermediate	Middle School	High School
PATHS SEL Curriculum	AIM Curriculum	Teachers as Mentor
PBIS	Trauma Informed/Restorative Practices	Targeted Study Hall
SEL Coaching	Health Curriculum	During/After-School Support Groups
Trauma Informed/ Restorative Practices	SEL/Academic After-School Program	Health Curriculum
Social Work Services	Social Work Services	Social Work/Guidance Counselors
	Jumpstart to 7th Grade	Jumpstart to 9th Grade
	PBIS	Trauma Informed/ Restorative Practices

Enrichment Programs

An enrichment program is a specialized program for students who need to learn at a higher level than in a typical classroom. It allows students who need an extra challenge in the classroom to stay engaged and interested in learning. We will offer enrichment opportunities for students who were able to stay caught up and/or advance during the remote learning experience.

Elementary/Intermediate: Renzulli Learning Program and differentiation in the classroom including project-based instruction

After school options for K-6 students: STEM Club, Spanish Camp, Cooking, Knitting, Legos, Yoga, ART Club

Middle School: Advanced Placement classes, Art, Music, and Spanish classes, FUSION, PLTW, Extracurricular Opportunities

High School: AP and Dual Credit classes, Saturday Scholars, SAT prep, Extracurricular Options

Community Partnerships

- A. Chestnut Health Systems provides mental health counseling services to students who have struggled with depression and suicidal ideations. They provide school based services/counseling as well as in home services during extended breaks such as winter break or summer vacation.
- B. Meadow Heights - Volunteers, including certified staff members, provide after school tutoring to any interested students 2 nights a week for 60 minutes per night.
- C. SIUE Upward Bound
- D. Collinsville Library, Fairmont City Library, Maryville Library and Caseyville Library provide clubs, events and enrichment programs for students during the summer, after school/evenings and partner with schools to share resources.
- E. Collinsville Food Pantry provides weekly Tote Me Home Bags for students and families who have an unstable food source.
- F. Universidad- College and Career Readiness Program for hispanic students
- G. Give 30 is a free mentoring program which provides at risk students positive support. Members of the community volunteer 30 minutes each week, meeting with the students during their study hall period. Give30 training is provided by the ROE.
- H. Heartlinks is a Grief Counseling Group for students who have experienced a loss or death of a family member or friend.
- I. Hoyleton-Spanish speaking counselor
- J. YMCA
- K. Fairmount Library

Option 2 Hybrid/Blended Learning Model

Overview

Collinsville Community Unit Schools has developed a blended learning model which places student and staff safety as a priority. The intent of the blended model is to allow students in person while maintaining CDC and IDPH guidelines for physical distancing through a reduced number of students in each building. By reducing student numbers, physical distancing will have the best opportunity for success. This can reduce the risk of an increase in the spread of COVID-19 to students and adults throughout the community. Each school would be responsible for developing their own unique physical distancing plans for their building. Face coverings for all students and staff would be required as specified by the Phase 4 Guidelines. This requirement is subject to change as these guidelines evolve. Classrooms will be cleaned and disinfected daily. Emphasis will be placed on high touch surfaces and common areas. Restrooms, cafeterias, and other common areas will be cleaned throughout the day.

The A/B schedule has been developed to provide a reduction in the number of students in our buildings to allow physical distancing and other safety systems an opportunity to be successful while still offering in person learning to occur. As a result, administration will continue to find creative ways to include all students for in person learning. The district will be monitoring enrollment levels at our buildings.

Students will follow an A/B style schedule Tuesday through Friday. Students on the A schedule will attend school in person on Tuesdays and Thursdays. Students on the B schedule will attend in person on Wednesdays and Fridays. On Mondays, all students will receive remote learning instruction (with exception of potential on-campus flexible scheduling for high school) for all students with teachers having PLC's and planning time. Families will be assigned the same schedule for student continuity across schools.

Hybrid Blended Learning Schedule

	Mon	Tues	Wed	Thurs	Fri
Pre-K/EC	AM/PM Attend daily	AM/PM	AM/PM	AM/PM	AM/PM
Grades K-6	Social Emotional Engagement Preview of Week's topics Individual Conferences With Remote Learners Packet pick up/drop off PLCS	Last name A-L In-person Last Name M-Z Remote Special Education Self Contained and Resource In-Person	Last name M-Z In-person Last Name A-L Remote Special Education Self Contained and Resource In-Person	Last name A-L In-person Last Name M-Z Remote Special Education Self Contained and Resource In-Person	Last name M-Z In-person Last Name A-L Remote Special Education Self Contained and Resource In-Person
Grades 7-12	Social Emotional Engagement Preview of Week's topics Individual Conferences With Remote Learners Packet pick up/drop off PLCS	Last name A-L In-person Last Name M-Z Remote Special Education Self Contained and Resource In-Person CTE In-person	Last name M-Z In-person Last Name A-L Remote Special Education Self Contained and Resource In-Person CTE In-person	Last name A-L In-person Last Name M-Z Remote Special Education Self Contained and Resource In-Person CTE In-person	Last name M-Z In-person Last Name A-L Remote Special Education Self Contained and Resource In-Person CTE In-person

*ELL pull-out and tier 3 students will be given priority for services 4-days per week.

Instruction

Each student will have had a unique remote learning experience. Students will enter the 2020-21 school year with various levels of mastery from prior coursework. For this reason, it is recommended that students are assessed in each content area to inform teachers of current student achievement and needs. It is recommended that the reintegration assessments are teacher-developed “quick checks” to help inform vertical articulation and help teachers identify focus areas in specific standards for individual students. The recommendation to assess is not meant to replace existing screening or placement assessments that are currently being administered at the district/school level.

Teachers should also identify the standards that were not covered during remote learning. When making determinations to fill in learning gaps consider the following questions:

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Classroom instruction in CUSD #10 will emphasize quality over quantity, be data-driven and based on the student’s individual needs and abilities. Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Monday Expectations

All students will meet remotely with teachers on Mondays. Teachers will utilize this time for social emotional engagement and provide an overview of the lessons which will be covered and the assignments which will be assigned during the upcoming week. Additionally, students will have the opportunity to ask questions, conference with their teachers, and make in-person appointments as needed. These goals will be addressed via Google Meets and Google Classroom. The teachers will hold their weekly Professional Learning Communities (PLCs) on Mondays rather than Wednesdays in order to avoid the further disruption of the consistency of instruction for students on the B schedule. The staff will also utilize this time for additional remote learning preparation and distribution of materials.

Student Attendance

During Blended and Remote Learning, attendance will be taken daily. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all districts and student scenarios under the COVID-19 conditions. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present when the one-to-one daily connection is not practical:

- Video conference “check-ins.”
- Wellness checks coupled with a question on student engagement/participation in lessons.
- Phone calls coupled with a question on student engagement/participation in lessons.
- Text messages or email communications coupled with a question on student engagement/participation in lessons.
- Packet collections by school personnel.

Teachers will document student attendance and keep a log of all absences.

Grading

Collinsville School District will use the district’s traditional grading policy for both remote and blended learning. Students will be expected to complete all assignments, assessments, and projects in a timely manner. All assignments will be graded when appropriate and students will be provided with feedback on each graded assignment. The district will provide teachers and students with the appropriate resources to complete assignments. Students will receive a midterm grade and follow the district's grading calendar. K-4 students will use the Standards Based Model and only be evaluated on the standards that are taught during that term.

Incomplete

Students can only receive an incomplete grade when a situation occurs that is beyond their control.

Students who encounter long-term illness while engaged in remote only learning will have an opportunity to make up their assignments, assessments, and projects. The student may need to provide documentation to support their inability to complete the class.

Teachers will create an individualized plan for the student and the student will be given one full term to make-up the assignments. Once the work is complete, the student will receive the grade earned. Students who do not complete the assignments by the end of the term will receive a failing grade for the class.

Students should start this process with their guidance counselor.

Pre-K/Early Childhood

Pre-K and Early Childhood students will attend everyday, Tuesday-Friday. Teachers will implement strategies to model and reinforce social and physical distancing and movement.

Suggestions include:

- Use carpet squares, mats, trays, or other visuals for spacing.
- Model social distancing when interacting with children, families, and staff.
- Create and develop a scripted story/role play around social distancing, as well as hand washing, proper etiquette for sneezes, coughs, etc.
- Give frequent verbal reminders to children.
- Hang pictures within the school building to give constant reminders
- Send home a tip sheet to parents and caregivers so they can also learn about social distancing.
- Offer more opportunities for individual play and solo activities, such as fine motor activities (e.g., drawing, coloring, cutting, puzzles, and other manipulatives).
- Plan activities that do not require close physical contact between multiple children. Keep groups separate for special activities, such as art, music, and exercising.
- Stagger indoor and outdoor play and adjust schedules to reduce the number of children in the same area.

Special Education Self-Contained and Resource Students

Students who receive special education services and support in the special education setting will attend school for in person instruction daily, Tuesdays through Fridays. This applies to students who are in self contained programs such as our Life Skills, Autism and ED classes as well as those who receive English Language Arts, Math, Science and Social Studies for their academic instruction in the special education classrooms (Resource). This will provide the opportunity for our students with the most significant academic and social emotional needs to receive the specialized instruction and related services as outlined in their IEPs on a more consistent basis with traditional methods of instruction. Additionally, it will allow these students the opportunity to experience some remote instruction on Mondays as well in order to better prepare them for 100% remote instruction should schools close again due to the pandemic.

English Learners

Students who receive EL services and support, in the pull-out setting, will be given priority to attend in person instruction every day, Tuesdays through Fridays. This will provide the opportunity for our students with the most significant academic and social emotional needs to receive specialized instruction and services.

Tier 3 Students

Students who receive Tier 3 instructional services through Title 1 will be given priority to attend in person instruction every day, Tuesdays through Fridays. This will provide the opportunity for our students with the most significant academic and social emotional needs to receive specialized instruction and services.

Seniors

Seniors (12th grade students) will have the option to enroll in only courses required for graduation and will not be required to carry a full schedule. Seniors that choose this option will have all of their classes consecutively and will be expected to leave campus upon completion of their classes each day. Any senior interested in enrolling in required classes only should contact their guidance counselor for more information.

Career and Technical Education (CTE)

Students enrolled in a CTE program will attend their CTE classes in person daily, Tuesday-Friday. These students will receive their core classes following the A/B schedule.

Driver's Education Behind-the-Wheel

In order to provide behind-the-wheel training to students in driver's education in compliance with all Secretary of State and IDPH safety requirements, the following procedures must be followed:

- Only two students and one instructor per vehicle
 - Face coverings must be worn
 - Eating and drink are prohibited in the vehicle
 - Windows must be open whenever possible
 - Do not make any unnecessary stops during the training
 - Complete hand hygiene with soap & water or hand sanitizer, before and after driving
- Clean and disinfect the steering wheel, door handles, seatbelt fastener, controls/dials, keys, etc. in between each behind-the-wheel session
- Conduct regular routine cleaning and disinfecting of the seats

Physical Education, Gymnasiums, and Locker Rooms

Physical activity can support students' overall health and help reduce stress and anxiety. Whenever feasible and weather permitting, schools should select outdoor PE activities that allow physical distancing. If physical education must be taught inside, consider using separate partitions in open spaces, utilizing markings on the gymnasium floor/wall/field to maintain distance between participants. Hand shaking, high fives, or other physical contact is prohibited. It is recommended that PE teachers use a megaphone or microphone to maximize physical distancing.

The use of shared equipment is not recommended. Any shared equipment must be cleaned between each use and disinfected at the end of each class. Fitness centers with equipment such as treadmills, elliptical, stationary bicycles, weights, etc., must be cleaned and sanitized before and after each class. Focus on frequently touched surfaces such as keypads, hand weights, handles, etc. Students and staff must wash their hands or use hand sanitizer at the start and end of each class period or when hands are visibly dirty. Students must perform hand hygiene after the use of each piece of equipment.

Schools must consider eliminating the need for use of locker rooms, as well as allowing students to participate in activities without changing clothing.

Monday- Friday 100% Remote Learners

A family that chooses Remote Learning when in person instruction is being offered, must make that determination for their child(ren) for a minimum of 1 academic quarter/trimester at a time. These students will be placed on their teacher of record's roster as they would during a traditional school year. They must follow the remote learning expectations set by the district/state in order to be counted as present and earn grades. If a family would like to transition their child(ren) back to in person instruction they must put that request in writing to the building principal of the school their child(ren) attends prior to the end of the grading period in which they have committed to remote learning. In order to access the instruction and curriculum via remote learning through the school district, the student must attend Google Meets sessions, participate in Google Classroom assignments and schedule individual meetings and conferences with their teacher(s). Teachers will not be available when they are providing instruction to students in attendance Tuesdays through Fridays. Appointments must be made in advance. These appointments would preferably be scheduled for Mondays or at an agreed upon time between the teacher and the student/family.

Child Care/Latchkey

The district is partnering with CMT YMCA to allow families access to Y Club (before and after school services) regardless if student attendance is daily, blended, or remote. Information is available on the www.kahoks.org website under Before & After School Program or the CMT YMCA website at:

<https://gwrymca.org/locations/collinsville-maryville-troy-ymca/after-school-enrichment-program-cmt-ymca>

Option 3 Remote Learning 2.0 Model

Overview

Collinsville School District 10 will implement Remote Learning Days caused by the COVID-19 outbreak and in accordance with ISBE guidance. These remote learning days will be similar to traditional school days in that students will engage in learning activities facilitated by teachers. The lessons will focus on essential course skills and content appropriate for an extended period of remote learning.

Building Availability

During a Phase 3, remote only learning plan, school buildings will be open daily and teachers will have access to their classrooms to prepare and deliver lessons using available classroom technology equipment. During a Phase 1 or 2 plan, all buildings will be closed and teachers will only have access during scheduled times.

Teacher Availability

Teachers will periodically monitor their email and respond to questions between the hours of 8:00 a.m. and 1:00 p.m. Teachers will be available outside of these hours by appt. only. Questions will be responded to individually or in a mass communication using district approved electronic resources. Teachers will use various means to stay connected with students, including: webpage updates, Google Classroom updates, ClassDojo, emails, phone calls, Remind updates, etc., to help the instructor connect with, reassure, and provide students with feedback and encouragement. Students have flexibility to complete their assignments at any time.

Monday	Tuesday	Wednesday	Thursday	Friday
Remote Learning Faculty Meetings	Remote Learning	Remote Learning 1-hour PLC Meetings	Remote Learning	Remote Learning K-4 Packet pick-up/drop off per school schedules

Student Attendance

During Remote Learning, attendance will be taken daily. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all districts and student scenarios under the COVID-19 conditions. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present when the one-to-one daily connection is not practical:

- Video conference “check-ins.”
- Wellness checks coupled with a question on student engagement/participation in lessons.
- Phone calls coupled with a question on student engagement/participation in lessons.
- Text messages or emails coupled with a question on student engagement/participation in lessons.
- Packet collections by school personnel.

Grading

Collinsville School District will use the district's traditional grading policy for both remote and blended learning. Students will be expected to complete all assignments, assessments, and projects in a timely manner. All assignments will be graded when appropriate and students will be provided with feedback on each graded assignment. The district will provide teachers and students with the appropriate resources to complete assignments. Students will receive a midterm grade and follow the district's grading calendar. K-4 students will use the Standards Based Model and only be evaluated on the standards that are taught during that term.

Incomplete

Students can only receive an incomplete grade when a situation occurs that is beyond their control. Students who encounter long-term illness while engaged in remote only learning will have an opportunity to make up their assignments, assessments, and projects. The student may need to provide documentation to support their inability to complete the class.

Teachers will create an individualized plan for the student and the student will be given one full term to make-up the assignments. Once the work is complete, the student will receive the grade earned. Students who do not complete the assignments by the end of the term will receive a failing grade for the class. Students should start this process with their guidance counselor or assistant principal.

Child Care/Latchkey

The district is partnering with the Collinsville, Maryville and Troy YMCA to allow families access to child care and/or latchkey service regardless if student attendance is daily, blended, or remote learning. Information for interested families will be provided regarding sign up, cost and options in the days ahead.

Instruction

Classroom instruction during remote learning will emphasize quality over quantity, be data-driven and based on the student's individual needs and abilities. Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Illinois State Board of Education Engagement Suggestions

Grade Level	Minimum	Maximum	Recommended Length of Sustained Attention
PreK	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/ day	90 minutes/day	3-5 minutes
1-2	45 minutes/day	90 minutes/day	5-10 minutes
3-5	60 minutes/day	120 minutes/day	10-15 minutes
6-8	Class: 15 minutes/day Total: 90 minutes/day	Class: 30 minutes/day Total: 180 minutes/day	1 subject area or class
9-12	Class: 20 minutes/day Total: 120 minutes/day	Class: 45 minutes/day Total: 270 minutes/day	1 subject area or class

Communication and Engagement

1. Principals/Assistant Principals

- a. Send daily announcements via email, youtube, facebook, and/or twitter.
- b. Meet with teachers and staff weekly using Google Meet
- c. Send monthly surveys to parents and teachers
- d. Share daily activities and creative lessons that your teachers are posting with the rest of your staff and community via social media, Google+, and/or email.
- e. Share professional development, educational articles and/or conduct book study
- f. When invited, attend IEP meetings via Google Meet.
- g. Attend PLC meetings
- h. Utilize Instructional Coaches, Coordinators and Department Chairs for projects you are working on. They can assist with data analysis, research, resources and/or professional development.

2. PreK-6 Elementary Teachers

- a. Send weekly announcements to parents via email, Skyward, ClassDojo, or Google Classroom. Announcements should include weekly lessons and activities, including activities for students without internet access.
- b. Recorded lessons should be shared daily and teachers should connect with students using Google Meet several times a week. Lessons and activities should reinforce skills that have already been introduced in addition to teaching new material.
- c. Have one on one digital tutorials with students who need extra support.

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- d. Special Education teachers check in regularly with the students on your caseload, collaborate with your general education colleagues and related service providers, and continue to document all contacts home in the contact section of Skyward.
- e. When invited, attend IEP meetings via Google Meet.
- f. Title teachers and ELL teachers should provide services with individual students on a rotating schedule.
- g. Attend scheduled meetings with your administration and coordinators using Google Meet.
- h. PLC teams should meet weekly using Google Meet, for 1-hour to discuss lesson plans, activities, digital and non-digital communication and share ideas. This time is flexible and can be determined by the team. Please keep agendas for these meetings.
- i. Utilize your instructional coaches and coordinators as a resource for lesson planning, professional development and instructional resources.
- j. Share ideas via social media and Google+

3. Secondary Teachers Grades 7-12

- a. Send weekly announcements to students via email or Google Classroom. Announcements should include weekly assignments.
- b. Send weekly announcements and updates to parents.
- c. Use Google Classroom to post recorded lessons daily and engage with students.
- d. Have one on one digital tutorials with students who need extra support.
- e. Special Education teachers check in regularly with the students on your caseload, collaborate with your general education colleagues and related service providers, and continue to document all contacts home in the contact section of Skyward.
- f. When invited, attend IEP meetings via Google Meet.
- g. Encourage students to have group discussions via Google Meet. Assign group activities to encourage student engagement.
- h. PLC teams should meet weekly on Wednesdays using Google Meet, for 1-hour to discuss lesson plans, activities, digital and non-digital communication and share ideas. This time is flexible and can be determined by the team. Please keep agendas for these meetings.
- i. Attend scheduled meetings with your administration and coordinators using Google Meet.
- j. Share ideas using social media, Google +, and email.

District, School Teacher, Student and Family Responsibilities

Responsibilities	
District Responsibilities	<ul style="list-style-type: none"> ● Develop thoughtful, accessible remote learning plans using stakeholder input, when possible. ● Support schools in planning and implementing remote learning plans. ● Help schools identify needed resources in the community (academic, health, social, emotional).

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<p>School Responsibilities</p>	<ul style="list-style-type: none"> ● Implement remote learning plans ● Communicate regularly with all stakeholders. ● Support teachers in planning and implementing remote learning plans. ● Help families find needed resources in the community (academic, health, social).
<p>Teacher Responsibilities</p>	<ul style="list-style-type: none"> ● Make remote learning activities available in a timely manner. ● Be available at scheduled times to answer student/caregiver questions. ● Provide timely feedback on student work. ● Communicate regularly with students. ● Provide a range of meaningful learning opportunities that meet the needs of all learners during the period of closure. ● Provide regular feedback to students on progress related to learning activities.
<p>Non Certified Staff Responsibilities</p>	<ul style="list-style-type: none"> ● Conduct regular wellness checks via phone and in person, when possible, on teacher-identified groups of disengaged students ● Deliver instructional materials, digital devices, etc. to transportation-less students and families ● Form support groups to encourage social interactions for students struggling with the change in learning environment ● Conduct small-group, research-based counseling sessions to support students' social, emotional and behavioral health ● Form parent support groups to help parents navigate remote and blended learning expectations, technological challenges, employment challenges, etc. ● Provide academic and emotional support to students before, during and after class sessions ● Assist classroom teachers with relevant educational duties (attendance, organization, small/large group instruction, etc.) ● Participate in virtual/remote classrooms to better assist students during class times or online availability ● Collaborate with classroom teacher(s) on content and delivery ● Systems.
<p>Student Responsibilities</p>	<ul style="list-style-type: none"> ● Review assigned work. ● Complete your assigned work by the due date. ● Ask clarifying questions when you need help or don't understand ● Be respectful to yourself, teachers and peers.
<p>Parent/Caregiver/ Family Responsibilities</p>	<ul style="list-style-type: none"> ● Review work assigned to the student. ● Reserve a space for students to complete remote learning work. ● Encourage students to get enough sleep. ● Set sensible time limits for technology use. ● Talk to students about their work every day. ● Help students establish and follow regular daily routines.

Students with Special Education Services

Students who receive special education services in the general education setting will continue to receive assignments from their general education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and The Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.

Students who receive special education services in the general education and special education setting will receive assignments and activities from their general education teacher and from the special education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and The Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.

Students who receive special education services in the Special Education Setting will receive all of their assignments and activities from their special education teacher(s). The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The assignments and activities assigned should all support the student's progress towards their IEP goals and objectives.

Related Services: Speech, Social Work, Occupational Therapy, Physical Therapy, Adapted PE

Each student's case manager and related service provider(s) should collaborate with the parents/guardians of the students on their caseloads to determine the service delivery model that will work best for the student including teletherapy on an approved teletherapy platform. Additional resources may be posted to the District backpack and/or emailed/mailed to parents/guardians which may include home practice activity resources, including videos, website links, etc. These team decisions should be based upon the student's goals and objectives outlined in their IEPs and take into consideration available technology as well as the amount of time the student will need to dedicate to their core academics. The related service provider and parents/guardians will develop an agreed upon schedule and mode to deliver the services. These plans should be revisited often and adjusted as necessary to meet each student's individual needs.

IEP Meetings

Will continue as scheduled via Google Meets. Please watch your emails for invitations and any important changes to the schedule from your IEP Coordinator.

Initial Evaluations/Re-evaluations

Will be completed to the greatest extent possible unless they require face to face assessment components in which case they must be postponed until school resumes in order to keep staff and students safe and abide by the shelter in place order and social distancing guidelines.

SEL and Relationships

The health and mental well-being of students is our top priority. Accommodations and modifications can and should be done when appropriate for students and their mental health.

Social Emotional Activities Outside Remote Learning

Suggestions for Additional Activities				
Mind	Body	Spirit	Environment	Family
<ul style="list-style-type: none"> ● Reading, e.g., independent reading, listening to someone else read, audiobooks ● Puzzles, Word Searches ● Write a story or in a journal ● Count money ● Draw a map of your neighborhood ● Building with blocks or Legos ● Listen to a podcast ● Watch a documentary ● Practice another language ● Invent something 	<ul style="list-style-type: none"> ● Take a walk ● Dance ● Exercise ● Fine/gross motor activities ● Stretch or do yoga ● Play a sport 	<ul style="list-style-type: none"> ● Listen to music or sing ● Playing (inside or outside) ● Creative arts ● Coloring or drawing ● Imaginative play ● Meditate ● Do something you've been avoiding 	<ul style="list-style-type: none"> ● Clean up your room ● Do age-appropriate chores ● Gardening ● Fix something broken ● Take care of pets or plants ● Cook or bake 	<ul style="list-style-type: none"> ● Write a letter to someone ● Play board games with a family member ● Tell jokes or riddles ● Build a fort and tell stories in it ● Offer to help someone

Maintaining Connectedness to the Community

FREE student meal service is provided to ALL children in the CUSD 10 community during the COVID-19 pandemic closure. We encourage families to take advantage of this offer to ensure all of our children are fed. Meals are made by our Sodexo food service staff and are distributed once a day in brown bags that include: one student lunch and a grab & go breakfast item for the following morning. The district provides a brown-bag lunch service via drive-thru pick up at selected locations and bus delivery routes. Information about this program can be found at:

<https://www.kahoks.org/headlines/major-update-on-food-distribution-effective-monday-march-23/>

V. OPERATIONS

Food Services

The following plan outlines meal distribution for the blended/hybrid learning model. This distribution plan is dependent on approval from the U.S Department of Agriculture or USDA.

Cafeterias/Food Service Schools should consider the number of students and adults in the cafeteria during each breakfast and lunch period and ensure that it does not exceed that maximum gathering size per the Restore Illinois plan (no more than 50 individuals during Phase 4, if possible). To ensure the maximum occupancy is not exceeded, alternate scheduling or the addition of meal service times may be considered to adhere to capacity limits.

The release of classrooms to the cafeteria may be considered to help ensure social distancing while students wait in line. Plans to deliver meals to classrooms or having students eat outdoors while ensuring social distancing is implemented will also be considered. Areas where students consume meals should be thoroughly cleaned and disinfected between groups and after meals.

Meals will be individually plated. Buffets, salad bars, and the sharing of food and utensils will be prohibited. The use of disposable food service items (e.g., utensils, dishes) will be considered. Regular precautions will be taken regarding food allergies and dietary needs. Face coverings must be removed during eating, so it is important to ensure 6-foot distance between individuals as much as possible. Considerations also should be given to food consumed during times other than mealtimes, such as by preschool students.

The following options will be considered for meal logistics:

1. GRAB and GO:
 - a. Meals Packaged and Delivered to designated pick-up locations
2. Grab and Go in the server selected by the student or handed out by a Sodexo attendant
3. In Classroom Service of Prepackaged Meals
4. Traditional Service from behind the sneeze guards while students practice social distancing during queuing. Maybe dine-in or takeaway.
5. Meals packed cold for students to take home. These may be intended for cold consumption or re-heating (Full day or half day pack out).

Food service personnel must use appropriate PPE, including gloves and face coverings, while preparing and distributing food. Frequent hand hygiene will be required. Individuals should wash their hands after removing their gloves or after directly handling food service items that have been used. Hand hygiene must be performed prior to and after eating a meal or consuming any food items.

Each building will design their own unique meal distribution plan for their location in conjunction with the Food Services Team and according to USDA standards.

Transportation

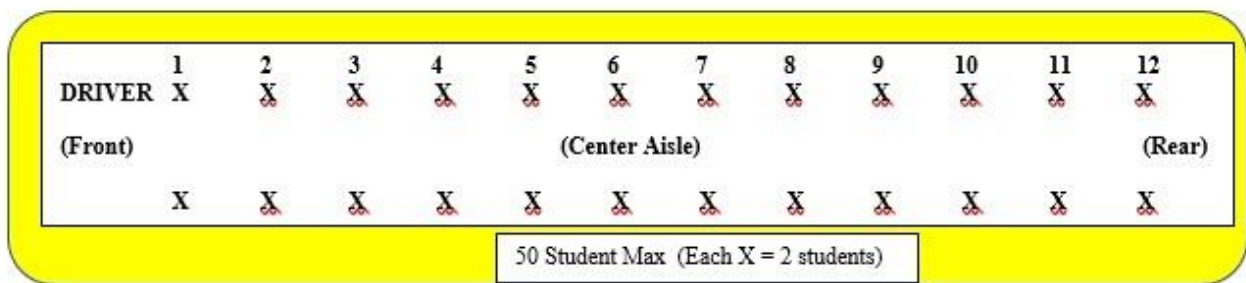
First Student Bus Company Transportation has played a critical role in the operations for many aspects of our student’s education. Transportation has developed several safety protocols to keep our staff and students safe during the COVID-19 pandemic.

Student transportation procedures have been developed to assure compliance with all applicable expectations under state and federal guidelines. All individuals on a bus must wear a face covering, no more than 50 individuals should be on a bus at one time, and social distancing must be maintained to the greatest extent possible. Students must undergo symptom and temperature checks, which may include self-certification, before boarding a bus. Drivers and monitors must wear approved and appropriate PPE and perform regular hand hygiene. Drivers and monitors must undergo symptom and temperature checks or self-certify and verify that they are free of symptoms before the start of each workday. Drivers and monitors who have a temperature greater than 100.4 degrees Fahrenheit/38 degrees Celsius or symptoms of COVID-19 may not work. Drivers and monitors who become ill during their route should contact their supervisor immediately. 42 Student transportation should apply the most feasible social distancing guidelines. The CDC recommends that entities should “create distance between children on school buses ...when possible.” No more than 50 individuals may be on a vehicle at any one time during Phase 4. All physical changes to school transportation vehicles must meet Illinois Department of Transportation (IDOT) and Secretary of State rules and regulations. All required IDOT inspections should occur.

Physical Distancing During Transport

Following the CDC guidelines, school buses must be allowed to have no more than 50* students on board. As a result of these guidelines designed to protect students and staff from the spread of COVID-19, the capacity on our school buses may be reduced. We will be prioritizing students who have transportation written into their IEP and students identified through the MCKinney Vento Act.. These students will be given priority regarding transportation needs. With the hybrid/blended learning model, the number of students attending school each day will be reduced. Therefore, we anticipate to be able to accommodate most all student transportation requests.

72 passenger school bus with 12 rows of seating



School Bus Sanitation

The transportation sanitation plan will include daily disinfection of the First Student Bus Company fleet. Bus company facilities will be cleaned daily (or between use on all vehicles) with emphasis on high touch surfaces and restrooms. A physical distancing and PPE plan has been developed for the transportation staff when they are at the bus garage. Schools buses will be disinfected daily at the end of routes using only products that meet the EPA criteria and manufacturers' guidelines and allowed to sit overnight for maximum disinfectant dwell time.

Planning Document

Standard Operating Procedures for Return to School Checklist for Principals

This Standard Operating Procedure has been designed to be used with the Return to School (RTS) Principal Checklist. This procedure will take you through the checklist step-by-step and assist in identifying any areas in your building that are in need of preparation/procedure prior to students and staff returning to school in the fall. You are asked to prepare your building and complete the checklist by implementing all steps and processes necessary to meet the guidelines set forth by the Return to Learn Plan. With the tools provided, you will be able to assure that your building is ready for students and meets or exceeds all health and safety expectations this fall.

A. Getting Prepared

Please begin this process by establishing your own Return to Learn building committee. This committee must include all stakeholders within your building. Please include custodians, teachers, secretaries, nurses (if applicable), cafeteria, support personnel and stakeholders in your building committee.

Please read the RTL Plan put together by the Central Office Team thoroughly. Emphasis must be placed on reading and understanding the school closure plan. Address any questions you may have with Central Office Staff. You may want to re-familiarize yourself with your building layout, staff & student numbers and any schedule changes (encore classes, services, lunch schedules etc.) and any other information that will be important in determining the Return to Learn Plan specifically outlined for your building.

You may also want to consider starting consistent communication with your building staff and students and their families prior to the start of school to ensure everyone will be familiar and comfortable with the health and safety expectations and guidelines for the coming school year. Weekly messages to parents should begin the last week of July. Please include any updates or changes relevant to the start of the 2020-21 school year.

B. Signage and PPE

Ensure you have all signage and supplies needed to meet or exceed the health and safety guidelines set forth by the Return to Learn Committee prior to students and staff returning to your building. Signage can be ordered from the Operations and Maintenance Department.

Make sure all building staff is aware of PPE expectations and procedures. Create action steps to follow should a staff member forget to bring their face covering. Extra face coverings available for such cases and how to get the mask to your staff prior to building entry. In some special cases, additional or specialized PPE may be needed, such as special needs classrooms. Please coordinate these specialized PPE requests to the Special Education Department.

Be sure that orders for PPE are placed through the standard requisition process. Please have PPE available and on hand for visitors and staff as applicable.

C. Student Enrollment & Registration

What is the difference between Enrollment and Registration?

Students who are NEW to the Collinsville School District (did not attend last year) are required to *enroll*

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online through [Skyward Family Access](#) or in person at the Student Services Office, 123 West. Clay Street, Collinsville. When completing the enrollment process in-person, a parent or guardian must be present and will be asked for proof of residency and a copy of the child's birth certificate. (For proof of residency requirements, See Enrollment Information below).

Registering during the summer (Online Registration is only available during the summer):

Once enrolled, students are required to *register* each year for the upcoming school year.

STUDENT ENROLLMENT

Families may enroll NEW STUDENTS TO THE DISTRICT for the 2020-2021 school year ONLINE through Skyward Family Access. **If you do not already have a Skyward Family Access account**, please create an account by clicking here: [New Student Enrollment Account Request](#) to sign up for an account and begin the enrollment process. Please note that a valid email address is required. If you do not have a valid email address, you may obtain a free one through Gmail, Yahoo mail or Outlook. **If you currently have a student attending school in the Collinsville Unit 10 School District**, please use your Skyward Login to complete the New Student Online Enrollment Application. SEE the [NSOE Online Enrollment Guide](#) for assistance (<https://www.kahoks.org/parents/enrollment/>).

NOTE: Students who attended school in the Collinsville School District in 2019-2020 are not required to re-enroll in the school District. Students will be placed in their appropriate grade in the student's elementary school attendance area based upon enrolled residence address or at the appropriate grade at DIS (5th/6th grade), CMS (7th/8th grade) or CHS (9-12 grade).

If you do not have a student attending school in the Collinsville Unit 10 School District, please request a temporary Skyward Login and Password by clicking here [New Student Enrollment: Account Request](#).

If you currently have a student attending school in the Collinsville Unit 10 School District, please use your current [Skyward Login](#) to complete the New Student Online Enrollment Application.

As you are completing the enrollment process, you will have the opportunity to scan and attach (as pdf or photo) the required documents as part of the enrollment application. This step is required to complete the enrollment application.

- Parent/Guardian Photo ID
- Child's Birth Certificate (Official)
- Parent/Guardian Proof of Residence within the CUSD10 School Boundary (Evidence from Category I and Category II – See Document Attached).

Additional Documents to Provide if Applicable

- Parenting Plan/Court Order
- Proof of guardianship (or completed Affidavit) if the child is living with an adult other than the legal guardian(s).
- Foster Parent Placement Forms

STUDENT REGISTRATION

The On-Line Registration window will open at 6:00PM on Monday, July 13, 2020.

Parents/Guardians of new students who have enrolled into the Collinsville School District (attending school

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in the District for the first time this school year) will receive a letter that will outline directions for completing the Online Registration process and include your Family Access Username and Password for your child's Skyward Family Access Account.

Parents/Guardians of returning students to the Collinsville School District (students who attended a school in Unit No. 10 last year) should complete the registration process through your existing Family Access Account.

Parents/Guardians will need the Family Access Username and Password to log into the Skyward Family Access Account. If you have forgotten your username and/or password, you may retrieve this information via the Family Access Link on the Kahoks.org website (See Skyward icon on top of website page).

Families new to the District who have not completed the enrollment process must enroll your child into the Collinsville Community Unit School District No. 10. This may be completed online through Skyward Family Access. **If you do not already have a Skyward Family Access account**, please create an account by clicking here: [New Student Enrollment Account Request](#) to sign up for an account and begin the enrollment process.

Collinsville High School Students will need to attend their assigned return to school day during the week of July 27 in order to receive class schedules, textbooks, Chromebook, ID picture, P.E. uniforms and to reserve parking. All other students (grade K-8) may complete the entire registration process Online via the Skyward Family Access Portal beginning July 13, 2020 (6:00PM).

Collinsville Middle School Students should attend the CMS Move-In Day on August 12th (1:00PM-7:00PM) or August 13th (8:00AM – 4:00PM) to tour the building, find their classes and lockers, and receive a paper copy of their schedules.

Please note that the following information may be accessed via the CUSD10 website at www.kahoks.org

- 1) Bus Transportation information (Bus Assignment Information available on August 14, after 3:30PM)
- 2) The 2020-2021 School Calendar
- 3) Medical and Health requirements and forms
- 4) Student and Parent Handbooks for 2020-2021
- 5) The Open House schedule for each school in CUSD10
- 6) School Supply Lists for students in grade Pre-K through grade 8
- 7) Information regarding Student Fees for the 2020-2021 school year
- 8) Free/Reduced Illinois Lunch Applications (Forms may be completed via Skyward Family Access)
- 9) Teacher Assignment for students in grades K-6 (Available on August 14 after 3:30PM)

When can I find out who my child's teacher is and/or my child's class schedule?

Collinsville High School Students must attend Centralized Registration on either July 28 (A-K) or July 29 (L-Z) from 1:00PM - 7:00PM in order to receive their class schedule as well as PE Uniforms, Athletic Participation Information, CHS Bands Information, Parking Assignments (Qualified students in grades 11 and 12), Driver's Education Information, Photo IDs, Textbooks and Chromebooks.

Collinsville Middle School Students: Class Schedules will be available at the CMS Move-In Day on August 12 (1:00PM – 7:00PM) and August 14 (8:00AM – 4:00PM) and via the Skyward Family Access

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Portal on August 12 (1:00PM). Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the [Schedule Tab](#) (from the menu options on the left) on August 12 (1:00PM).

Dorris Intermediate School and Elementary School Students may access their teacher assignment via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the [Schedule Tab](#) (from the menu options on the left) on August 14 (after 3:30PM).

When can I find out my child's bus information?

Students may access their bus transportation information via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's bus information via the [Student Information](#) menu link (on the left). On the Student Information screen, parents/guardians will click [View Bus Schedule](#) to view the assigned bus number. Parents/Guardians should then click the [View Pickup/Dropoff Bus Stops](#) link to see detailed information regarding the bus stop. This information will be available on August 14 (after 3:30PM).

D. Building Arrival and Dismissal

As mentioned in the Return to Learning Plan, attempting to maintain physical distancing is an important step to help keep your staff and students safe. In order to do so, you will need to complete several steps throughout your building, starting with all entrance/exit points.

For this area, you will need to identify which classrooms or grade levels will be entering/leaving your building and which doors they will be using to do so. If certain doors are only to be used by certain grade levels or classes, this will need to be clearly indicated at each entrance/exit. You will also need to clearly mark the areas outside your building where students will be waiting prior to the start of school. Doorstops must be used to keep doors propped open if possible to discourage unnecessary touching of these high-use surfaces. In addition, signage will need to be posted at each door to direct visitors where to go and what to expect (Visitor Policy). Signage with PPE and Health Procedures will also need to be posted at each entry/exit door. You are also encouraged to review your student pick-up and drop-off procedure to ensure the physical distancing and health guidelines can be met with your current process and update/change it as necessary.

Depending on your building needs, you may want to assign staff to monitor students prior to entering the building to encourage social distancing.

E. Hallways and Passing Times

Your building hallways and high traffic areas will need special consideration in preparation for student return as many mitigation options are not achievable here.

It is recommended that you create a hallway roadmap or plan to determine the path(s) each class or grade level will take to the various locations students may need to travel to (bathroom, office, cafeteria, etc.). Hallways must be clearly marked with direction of travel, if applicable as well as clearly indicated 6-foot spacing on hallway floors outside bathrooms, building doors and other waiting areas to show students and staff where to wait.

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Throughout your hallways, signage reminding everyone of physical distancing and face coverings usage will need to be posted and clearly visible.

In high traffic areas, creation of a hallway usage schedule may be beneficial to avoid any unnecessary congestion; this may include but is not limited to scheduled restroom breaks, travel to/from cafeteria, playground etc.).

If hallways in your building are completely off-limits, they must also be clearly marked and/or cordoned off.

Locker usage must be avoided if at all possible. If lockers must be used, they must be assigned with as much distance between students as possible.

F. Office Area

Your building's office may be a high-traffic area even with a reduced number of students in your building. Staff, students and visitors may be coming through this area at various points of the school day.

You may need to rearrange your main office area so that office staff is able to work at least 6-feet apart from each other. Waiting areas for students and visitors must be clearly marked to encourage physical distancing. Signage reminding everyone of physical distancing guidelines and face coverings usage must be posted.

The Visitor Policy and Health Screening Procedure must be posted in an area highly visible as visitors enter the office, such as the entry door. You will need to determine which office staff member(s) will be performing the Health Screening and take each visitor's temperature with the no-touch thermometer. The thermometer, PPE and Health Questionnaire must be stored in an area that is easily accessible for your office staff.

G. Cafeteria

Sodexo, the building principal and Central Office Staff will need to determine if and how each cafeteria will be used during phase 4 of the Governor's Restore Illinois Plan. Any decisions, changes or alterations to your meal distribution plan **MUST** be coordinated with Sodexo and Central Office Staff. This group **MUST** be involved and consulted during this planning phase.

The following plan outlines meal distribution for the blended/hybrid learning model. This distribution plan is dependent on approval from the U.S Department of Agriculture or USDA.

Cafeterias/Food Service Schools should consider the number of students and adults in the cafeteria during each breakfast and lunch period and ensure that it does not exceed that maximum gathering size per the Restore Illinois plan (no more than 50 individuals during Phase 4, if possible). To ensure the maximum occupancy is not exceeded, alternate scheduling or the addition of meal service times may be considered to adhere to capacity limits.

The release of classrooms to the cafeteria may be considered to help ensure social distancing while students wait in line. Plans to deliver meals to classrooms or having students eat outdoors while ensuring social distancing is implemented will also be considered. Areas where students consume meals should be thoroughly cleaned and disinfected between groups and after meals.

Meals will be individually plated. Buffets, salad bars, and the sharing of food and utensils will be prohibited.

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The use of disposable food service items (e.g., utensils, dishes) will be considered. Regular precautions will be taken regarding food allergies and dietary needs. Face coverings must be removed during eating, so it is important to ensure 6-foot distance between individuals as much as possible. Considerations also should be given to food consumed during times other than mealtimes, such as by preschool students.

The following options will be considered for meal logistics:

1. GRAB and GO:
 - a. Meals Packaged and Delivered to designated pick-up locations
2. Grab and Go in the server selected by the student or handed out by a Sodexo attendant
3. In Classroom Service of Prepackaged Meals
4. Traditional Service from behind the sneeze guards while students practice social distancing during queuing. May be dine-in or takeaway.
5. Meals packed cold for students to take home. These may be intended for cold consumption or re-heating (Full day or half day pack out).

Food service personnel must use appropriate PPE, including gloves and face coverings, while preparing and distributing food. Frequent hand hygiene will be required. Individuals should wash their hands after removing their gloves or after directly handling food service items that have been used. Hand hygiene must be performed prior to and after eating a meal or consuming any food items.

Each building will design their own unique meal distribution plan for their location in conjunction with the Food Services Team and according to USDA standards.

Signage reminding everyone of physical distancing and face coverings usage will need to be posted throughout the room.

H. Classrooms

Classroom set-up will differ from building to building and maybe even from room to room. We do encourage you to incorporate as many health guidelines as possible to create consistent student groups to ensure the health and safety of all students and staff.

To avoid student mixing as much as possible, students need to remain with the same classroom group throughout the day with teachers changing classrooms during passing time when possible.

Classroom areas will need to be clearly marked to let students know where to sit, stand or wait with social distancing; off-limit areas must be clearly marked as such. Students' desks must be spaced apart and facing the same direction. If tables are being used instead of desks, they must be clearly marked to indicate where students can or cannot sit.

If a classroom doesn't have its own bathroom, a bathroom schedule will need to be created to avoid congestion in the hallways and bathrooms. The same applies to recess which must be limited to one grade level on the playground at a time.

Classrooms must have hand sanitizer available at each door and students must be encouraged to use hand sanitizer each time they enter the room. Signage reminding everyone of handwashing and –sanitizing expectations must be posted throughout the classroom. If a sink is present in the classroom, a sign reminding students of proper handwashing techniques must be posted near it. Students must also be reminded not to share school supplies (refer to the 'Shared Objects' section of the Return to Learn

Plan.

Music related education will follow the most current IDPH/ISBE guidelines for student and staff safety measures.

The District will consider moving music and band-related courses outside when feasible. Music and band classes may be organized into smaller classes, minimizing the number of students for sectional or group rehearsal to provide for social distancing. Where possible, separate partitions may be used in open spaces; utilize markings on classroom floor/wall/practice field.

Students should wear face coverings while singing and avoid touching, choreography, and singing/playing in circles. Students should sanitize hands prior to handling instruments. Instruments should not be shared at any time. Sanitize hands after using instruments. It is permissible for band members to remove their masks during the time they are playing, but only if necessary. Students should provide their own equipment for class; sharing of equipment between students should be prohibited. Long-term rentals are permitted; however, instruments should be properly cleaned and sanitized between rentals. Students should disinfect musical instruments between classes, if possible. Instruments should be cleaned using approved disinfectant and recommended cleaning guidelines (National Federation of State High School Associations, National Association of Music Merchants, National Association for Music Education [instrument cleaning](#)). Special care shall be taken with instrument mouthpieces; it is recommended that reed players use plastic instead of cane reeds.

Conductors should face students from more than 10 feet away from the first row of singers/band members. Where possible, conductors are encouraged to wear glasses/goggles or install a plexiglass shield.

I. Physical Education, Gymnasiums, and Locker Rooms

Physical activity can support students' overall health and help reduce stress and anxiety. Whenever feasible and weather permitting, schools must select outdoor PE activities that allow physical distancing. If physical education must be taught inside, consider using separate partitions in open spaces, utilizing markings on the gymnasium floor/wall/field to maintain distance between participants. Hand shaking, high fives, or other physical contact is prohibited. It is recommended that PE teachers use a megaphone or microphone to maximize physical distancing.

The use of shared equipment is not recommended. Any shared equipment must be cleaned between each use and disinfected at the end of each class. Fitness centers with equipment such as treadmills, elliptical, stationary bicycles, weights, etc., must be cleaned and sanitized before and after each class. Focus on frequently touched surfaces such as keypads, hand weights, handles, etc. Students and staff must wash their hands or use hand sanitizer at the start and end of each class period or when hands are visibly dirty. Students must perform hand hygiene after the use of each piece of equipment.

Schools must consider eliminating the need for use of locker rooms, as well as allowing students to participate in activities without changing clothing.

J. Restrooms

Your buildings' restrooms will be one of your high-traffic areas. The area immediately outside the door must be clearly marked to show students where to wait or stand with 6-foot spacing, including sinks if necessary.

Signage reminding everyone of proper handwashing techniques, physical distancing and face coverings usage must be clearly posted. Sufficient amounts of hand soap and paper towels need to be available at all times.

K. Common Areas

Common areas must be prepared for student use prior to the start of school.

As with the other areas, they will need to be clearly marked to show students where to sit, stand or wait with 6-foot spacing. Signage reminding everyone of physical distancing and face coverings usage must be posted throughout the room.

L. Student Services

Your special needs students will need to receive services when they return to your building. Determine which services can be provided in the classroom and designate and clearly mark those areas. If you determine that not all services can be provided in the classrooms, designate a room or rooms and create a schedule. A cleaning procedure and/or schedule for these rooms will need to be developed. Signage to remind everyone of physical distancing and face coverings usage will need to be posted here as well.

M. Sick Student/Staff

Please familiarize yourself with sick student/staff guidelines as much as possible and communicate it to your building staff so everyone will know what to do in case of a sick student or staff member.

You will need to designate an area in your building as the Sick Student/Staff Quarantine Area and it will need to be clearly marked as such. Any sick person must wait in this quarantine area until they can go home. If you have a sick student, a staff member must be supervising the student until they are able to leave. Action steps need to be set in place in case a parent/guardian is not reachable or able to pick-up their student.

Hand sanitizer and/or PPE must be available in your quarantine area. Signage reminding everyone of physical distancing and face coverings usage must be posted.

N. Facial Coverings

Current guidance from ISBE and IDPH is facial coverings are to be worn by students and staff throughout the school day. Clearly articulate this to students and staff throughout the school day and place signage throughout your building. Staff are encouraged to remind students frequently throughout the school day.

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Checklists are provided below to help ensure you have covered each area of your buildings Return to Learn plan and procedures.

Please mark each step as you complete it or indicate if not applicable.

Building Arrival & Dismissal

- Designate Entry & Exit doors for each grade level
- Acquire signage for each door to clearly indicate entry/exit usage by classroom, grade level or as determined by building principal to accommodate building
- Schedule and coordinate staff to ensure proper supervision
- Create/post signage to let visitors know where to go and what to expect (Health Screening) at each door
- Create/post signage with PPE and Health Procedures

- Clearly mark outside area to show students where to wait with 6-foot spacing
- Review student pick-up and drop-off procedures

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Hallways & Passing Time

- Create a roadmap for each classroom to determine navigation of the building (to bathrooms, recess, office etc.)
 - Communicate roadmap to teachers and other staff, as necessary
- Mark direction of travel on hallway floor, if applicable
- Clearly mark 6-ft spacing on hallway floor, as applicable (outside restrooms, building exits and other waiting areas)
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
- Schedule and coordinate staff to ensure proper supervision?
- Create classroom/grade level specific schedule for hallway usage (scheduled restroom breaks, travel to cafeteria, playground etc.)
- Allow time for desks to be cleaned for classes that change
 - Create/post signage for hallways that are completely off-limits

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Office Area

- All staff should practice social distancing
- Clearly mark office area to encourage physical distancing for staff, students and/or visitors who need to come to the office
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
- Create/post clearly visible signage with Visitor Policy and Health Screening Guidelines
 - Determine which staff person will perform Health Screenings
 - Determine storage location for no-touch thermometer, if applicable
 - Clearly communicate the health screening process and health questions to ask visitors to staff performing screenings.

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Cafeteria

- Determine where and how meal consumption will occur, implement social distancing and limit student numbers in the cafeteria (no more than 50 or every other seat)
 - Will additional seating be needed
- Clearly mark areas to show students where to wait, sit or stand with social distancing
 - Lunch line, if applicable
 - Outside cafeteria, if applicable
 - Lunch tables
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
- Coordinate breakfast and lunch plans with Sodexo
- Schedule and coordinate staff to ensure proper supervision

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Classrooms

- Clearly mark areas to show students where to wait, sit or stand with 6-foot spacing
- Desks should be spaced apart facing the same direction

- Clearly mark tables to indicate where students can and can't sit
- Create a restroom schedule, if necessary
- Create a recess schedule, if necessary
- Ensure hand sanitizer is readily available at all classroom entrance doors
- Create/post signage for each classroom to reminding students of handwashing/-sanitizing process and expectations
- Create/post signage to remind students not to share school supplies, if applicable
- Schedule midday cleaning of classroom hard surfaces and/or cleaning between classes that change
- Establish a cleaning regimen for equipment (playground, weightroom, educational materials used by multiple groups, sensory room, etc.)
- If meals will be eaten in the cafeteria or other designated area, create delivery or pick-up plan for each classroom or grade level
 - If meals will be delivered, designate delivery staff and create schedule
 - If meals will be picked up from cafeteria, designate person and create schedule

Notes/Comments:

Collinsville CUSD #10 2020-21 Return to Learning Plan
COVID-19 Policy & Procedure Building Compliance Principal Checklist

Restrooms

- Clearly mark areas to show students where to wait or stand with 6-foot spacing, including sinks if necessary
- Create/post clearly visible signage reminding everyone of handwashing procedure, physical distancing and face coverings usage
- Schedule and coordinate staff to ensure proper supervision
- Schedule regular cleaning of restrooms throughout the day
- Ensure hand washing supplies are readily available

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Common Areas

- Clearly mark areas to show students where to wait, sit or stand with 6-foot spacing
- Schedule and coordinate staff to ensure proper supervision
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Services

- Determine which services can be provided in classrooms
 - Designate and clearly mark area in classroom
- Determine which services can't be provided in classrooms
 - Designate room(s)
 - Create schedule
 - Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage
 - Schedule and coordinate staff to ensure proper supervision

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Sick Student/Staff Procedures

- Clearly communicate Sick Student/Staff Procedure to staff
- Designate Sick Student/Staff Waiting Area
- Determine which staff member will be waiting with sick student until parent pick-up
- Ensure hand sanitizer and/or PPE is readily available in designated waiting area
- Create action steps if parent of sick student can't be reached or is unable to pick-up student
- Create/post clearly visible signage reminding everyone of physical distancing and face coverings usage

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Signage and PPE

- Ensure all necessary signage has been created and/or ordered and posted
- Ensure staff is aware of PPE procedure and expectations
 - Have a plan if staff forgets to bring their face covering
 - Will extra face coverings be made available
 - How will staff retrieve extra face covering/enter building w/o one?

Notes/Comments:

COVID-19 Policy & Procedure Building Compliance Principal Checklist

Hygiene and Cleaning

- Schedule staff and student training regarding social distancing and hygiene with Nurse Lisa
- Schedule Maintenance Department to provide staff training on proper use of cleaning products (i.e. wipes, spray solutions, etc.)

Notes/Comments:

2. Approval of 2020-2021 Collinsville Community
Unit School District #10 Student and Parent
Handbook Revisions



MEMO

TO: Dr. Mark B. Skertich, Superintendent of Schools

FROM: Bradley Hyre, Assistant Superintendent - Student Services

DATE: July 13, 2020

RE: CUSD10 Student and Parent Handbook Revisions (2020-2021)

The following items are proposed as 2020-2021 CUSD10 Student and Parent Handbook revisions for compliance with Governor Pritzker's Restore Illinois Plan and as recommended by Mr. Brian Schwarz, Legal Counsel for the Illinois Principals Association (IPA).

Pursuant to Governor JB Pritzker's [Restore Illinois](#) plan, which lays out a public health approach to safely reopen our state, this handbook revision recommendation complies with the transition to the Revitalization phase, Phase 4, which is when the reopening of schools and the resumption of in-person instruction can occur. As regions enter Phase 4, public and nonpublic schools located in them must adhere to the following requirement outlined by IDPH:

Student Attendance

Daily attendance and engagement of students should be expected whether students are participating in classes in-person or remotely. Districts, schools, and teachers should make daily contact with all students and families, especially those who are not in attendance or not engaging in classes, whether in-person or remotely. **Districts must discontinue practices or rewards that encourage perfect attendance or would discourage individuals from staying at home when they are ill.**

I recommend approval of the following suggested motion:

Approval of 2020-2021 Collinsville Unit School District #10 Student and Parent Handbook Revisions

Recommended Motion: "I move to approve the proposed Attendance Policy revision, the proposed CHS Exam Policy revision, the proposed Instruction During Pandemic Policy, and the proposed Student Behavior Policy revision to be reflected in the 2020-2021 Collinsville Community Unit School District #10 Student and Parent Handbook, as presented in **Exhibit E-_____**."

ATTENDANCE POLICY

COLLINSVILLE C.U.S.D. NUMBER TEN (10) ATTENDANCE POLICY

The Kahok family offers and embraces opportunities for everyone to reach his/her fullest potential. One of the keys to receiving an excellent education experience is regular school attendance. The Collinsville School District attendance plan complies with the Illinois School Code Section 105 ILCS 5/26-2A. In accordance with the requirements of The School Code of Illinois and in recognition of the responsibilities imposed upon parents therein, it is the policy of the Board of Education of District No. 10 that students shall attend school during the entire time school is in session and be on time for classes. The Board believes that regular class attendance fosters successful academic performance and development of punctuality, self-discipline and responsibility.

The School Code of Illinois defines chronic absenteeism as missing school for five (5) percent of the previous 180 school days. That equates to nine (9) days of absence over a 180-day period. The school will provide three (3) written notifications (to include school and community resources available) before legal action may be taken. The parent and/or student may be subject to legal citation through the courts. Special circumstances such as hospitalization, chronic illness etc. will be considered in this process. Collinsville Community Unit School District Ten (10) appreciates the cooperation of parents and students on this matter of vital importance to your child's education.

COVID-19 STUDENT CERTIFICATION CHECK

Before sending students to school, parents/guardians must conduct a [COVID-19 Student Certification Check](#) each day. If parents/guardians answer YES to any of the questions of the daily COVID-19 Student Certification check, parents/guardians will: 1) keep the child at home; 2) contact the child's school to report his/her absence; and 3) contact the child's physician to report the information. If the parent/guardian answers YES to any of the questions of the COVID-19 Student Certification check, the parent/guardian understands that the child will not be able to return to school until the parent/guardian provides the District a statement from the child's physician that the child is cleared to return to school. Parents/Guardians must advise their child to report any symptoms identified on the daily Student Certification Checklist to his/her teacher immediately if the child starts feeling sick while at school.

ABSENTEEISM/ABSENCE REPORTING

In order for an absence to be considered reported, a parent or guardian of a student who is going to be absent from school must notify the school by telephone or Skyward Family Access account.

1. In order for an absence to be considered reported, a parent or must notify the school. Messages may be left twenty-four (24) hours a day. An absence without proper notification to the attendance office will result in an absence being unexcused. State the name of the student who is going to be absent, his/her grade, the reason for the absence, and the phone number where the parent or guardian can be reached for verification.
2. Collinsville Community Unit School District #10 parents and guardians may also conveniently report a student absence using your [Skyward Family Access](#) account or the Skyward App. While you can choose to call your child's school to report an absence, using Skyward Family Access gives you the ability to report or request an absence 24/7 using your computer or mobile device.

How to Report an Absence Using Skyward Family Access

1. Log into [Skyward Family Access](#) and select ATTENDANCE from the menu options on the left;
2. Click on ENTER ABSENT REQUEST toward the middle upper right of the Attendance screen;
3. Select the ADD REQUEST link to the right in the Attendance pop-up window;
4. Enter the *Start Date* and the *End Date*; and Check "All Day" OR indicate times for the absence;
5. Choose a reason for the request from the drop-down menu;
6. Add any additional comments for the office;
7. When finished, click SAVE;
8. After clicking SAVE on the previous screen, the absent request will appear as *PENDING*;
9. You will receive a confirmation email stating the request has been created;
10. Once the school office has processed the absence request, you will receive an additional email with confirmation.

To report an absence using the Skyward App:

1. Log into your Skyward App; Click on the menu option in the upper right corner of the screen;
2. Choose ATTENDANCE;
3. Select ADD ABSENCE REQUEST;
4. Enter the *Start Date* and *End Date*; Mark "All Day - Yes" OR indicate times for the absence;
5. Choose a reason for the request from the drop-down menu;
6. Add any additional comments for the office;
7. When finished, click SUBMIT;
8. The request will appear as *PENDING* until it is approved by the school;
9. Once the school office has processed the absence request, you will receive an email confirmation.

The determination as to whether an absence is classified as reported, documented or unexcused is the sole responsibility of the school. The responsibility of the parent is to report the absence. All requests for reported absences, MUST be reported to the attendance office within five (5) days of the student's absence. If a student has an appointment with a treating health care provider or physician, they must bring a note from them explaining the absence. At the District's request, a note from a health care provider may also be required to validate extended or repeated illnesses before being excused.

Commented [c1]: Added language to reflect required COVID-19 Daily Student Certification Check as required by ISBE and as outlined in the CUSD10 Return to Learn Plans.

Commented [c2]:

All students who are absent for five or more consecutive days must provide written documentation from a health care provider for the absences to be considered excused (reported/documented). Any student who has been absent 10 or more days in a semester must provide written documentation from their health care provider (with the dates of the absence) for each subsequent day of non-attendance. Students who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building principal.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CHS)

It shall be the policy of Collinsville High School that student participation in any co-curricular activity (athletics or non-athletic activities) requires a student to be in attendance on the day of the co-curricular event.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CMS)

Absence from School on Day of Extracurricular or Athletic Activity: A student who is absent from school after noon is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.

ATTENDANCE POLICIES AND PROCEDURES

Reported Absences: A 'reported pass' will be issued when the parent/guardian notifies school via phone/electronic message of a student's personal illness, serious family illness, court appearance, attending a military honors funeral to sound TAPS, observance of a religious holiday, family emergency, other situations beyond the control of the student and as determined by the Board of Education other such circumstances which cause reasonable concern to the parent for the safety or health of the student. Additionally, a student will be excused for up to 5 days per school year in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. The student and the student's parent/guardian shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Documented Absences: A documented absence will be issued when a parent/guardian presents documentation of a student's absence for personal illness, serious family illness, the death of an immediate family member, court appearance or any absence which is beyond the control of the student (ie. in the case where a nurse has to send a student home for illness, to include, but not limited to, head lice, fever, and vomiting). The following documentation must be presented to the Main Office regarding documented absences: 1) For personal or family illness – a note from a treating health care provider, physician, or dentist; 2) For court appearances – a document from the court system; 3) For parent/guardian active duty/leave/return from deployment – a document from the military service. Requests by parents/guardians to have an absence recorded as 'documented' must present the documentation within five (5) days from the date of the student's absence. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Release Time for Religious Instruction/Observance: A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s). Students with Reported or Documented absences or excused for religious reasons will be given an opportunity to make up any examination, study, or work requirement within a reasonable time (usually one day for each day of absence).

Medical Non-Compliance: This code will be used when a student is excluded from school due to failure to comply with physical examination and immunization requirements. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as unexcused. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

College Day/Military Day (Collinsville High School): Juniors and seniors who find it necessary to visit colleges/ universities, vocational/technical schools, or military facilities of their choice may be granted two

days each year for this purpose in accordance with guidelines set by the principal. A visitation request form (available in the Counseling Department) MUST be signed by a parent and submitted to the counselor not less than two days prior to the proposed date of visitation. An unexcused absence will be recorded without the proper approval. Students are encouraged to set up visitation dates on Saturdays or when school is not in session. No visitation days will be approved after May 1st unless specifically requested by a post-secondary school. Additional visitation days may be granted with prior approval from the principal. College Days are NOT allowed on state mandated test days (i.e. SAT/PSAT state testing).

Unexcused Absences: An unexcused absence will be assigned for any absences in which the parent/guardian does not notify the school attendance office. Students will not be allowed to make-up work missed due to an unexcused absence. The following acts (even with parental consent) are considered an unexcused absence: failure to attend in-school supervision and/or Short Term Option Program (STOP). Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Any student who has accumulated fifteen (15) consecutive days of unexcused absence with no school contact from a parent/guardian ("lost child", whereabouts cannot be determined) shall be withdrawn from Collinsville Community Unit School District Ten (10). The District shall use its best efforts to notify the parent(s), guardian(s), or other person(s) who has charge of a student if the school system plans to withdraw such student (including, calling all known phone numbers, including emergency contacts, and visiting the last known address). The date of withdrawal shall be marked retroactive to the last of attendance. If a school has been notified by a parent/guardian that a student will no longer be attending, such student shall be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. If a student with a disability has been absent without valid cause for fifteen (15) consecutive days, the District will convene an IEP/504 meeting to ascertain the reason for the absences, whether the nonattendance is related to the student's disability, and if appropriate, a plan to stop the recurring nonattendance of the student. If a school has been notified by a parent/guardian that a student will be on an extended trip taking the student out of school for more than fifteen (15) consecutive days, such student may be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. Absences that are not due to illness must be pre arranged with the principal, if possible, and may or may not be excused.

Tardies: A tardy may be defined as a student's failure to be in an assigned seat in the classroom at the appropriate time. All tardies will be submitted to the office on an hourly basis. Those students arriving late to school should report to the attendance/school office and sign in. If a student will be late to school, a parent or guardian MUST notify the school prior to the student arriving to school. The only excused tardy is written medical notification. The district provides transportation to and from school. Any student arriving late to school on a school bus shall not be counted as tardy. For Collinsville High School/Collinsville Middle School student, accumulation of tardies will result in discipline. At CHS, tardy discipline will be cumulative by quarter. Students arriving late to school or leaving early from school, due to a medical, dental, counseling, court, or similar appointment, must provide proof of the appointment from the agency, upon returning to school. Failure to do so may be counted as an unexcused absence.

Truancy: Parents have the legal obligation to see that their children attend school at all times it is in session (Illinois School Code, Section 26-1, 26-2). A "truant" is defined as a child subject to compulsory school attendance and who is absent without valid cause from such attendance for more than 1% but less than 5% of the past 180 school days. A student is counted as truant if there is an absence during any part of the school day without permission from a parent/guardian and the attendance office is not notified of an absence within five (5) school days. Students considered truant are subject to school discipline. A student who misses fifteen (15) consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion for a period not to exceed two (2) years. A parent or guardian who knowingly and willfully permits a child to be truant may be convicted of a Class C misdemeanor, which carries a maximum penalty of thirty days in jail and/or a fine of up to \$500.00. Chronic truancy is defined as a child who is absent without valid cause (recognized excuse) for five percent (5%) or more of the previous 180 regular attendance days. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the attendance office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day.

AN ORDINANCE AMENDING THE COLLINSVILLE MUNICIPAL CODE RELATING TO TRUANCY

BE IT ORDAINED BY THE CITY COUNCIL OF COLLINSVILLE THAT:

SECTION 1: The Collinsville Municipal Code is amended to add a Division 10:92 under Chapter 10 entitled "Truancy" to read as follows:

01:92-1 Truancy Prohibited. It shall be unlawful for any person enrolled in a public, private or parochial school to absent him or herself from attendance at school without parental permission. Any person, who shall so absent himself, shall be guilty of the offense of truancy and be subject to a fine not to exceed \$750 for each offense. Emergency or unforeseen absences due to illness or other causes beyond the control of the person so absenting him or herself from school without parental permission shall not constitute truancy if permission is submitted in writing to the proper school authorities within 24 hours after such absence.

01:92-2 False Excuse Prohibited. It shall be an offense under this ordinance for a parent or person in loco parentis to knowingly submit to the proper school authorities a written excuse under Section 10:921 that contains false information. A person convicted of an offense under this Section shall be subject to a fine of not more than \$500 for each offense.

01:92-3 Parental Permission Shall include permission from a person in loco parentis, and shall be given for reasons only of personal illness, serious family illness, death in the family, serious home emergencies, necessary and lawful family support employment, religious convocation classes, Principal's permission, and compelling family reasons.

SECTION 2: This ordinance shall be in full force and effect from and after its passage, recording and publication according to law. Publication shall be in pamphlet form.

EARLY DISMISSALS (Collinsville High School)

Once a student arrives at school, he/she will need two types of permission to leave campus. The student will need school permission and parental permission. School permission must be acquired in advance from a school administrator. Parent permission must be given in the form of an advanced phone call or a signed and dated note from parent or guardian confirming the need to leave campus for a valid cause. The student should present a written request to the Attendance Office before school. The Attendance Office will then present the student with an early dismissal form to be given to his/her instructor. Advanced parent/Guardian confirmation for an early dismissal will be recorded as a reported absence for the hours of class(es) missed. A documented pass will be issued upon receipt of written verification from a physician, dentist, court representative, etc. No early dismissal will be permitted unless confirmation can be made with the parent by phone or in person. Early dismissals will be allowed only in necessary and reasonable situations where no other arrangements can be made. If a student becomes ill at school and wishes to go home, he/she is encouraged to check with the school nurse. If the school nurse is not available, the student is encouraged to check with an administrator. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office). Before leaving campus, the student must sign out in the Attendance Office. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day. *Students who fail to sign out before leaving campus will have the dismissal considered unexcused.* If the student returns on the same day as an early dismissal, the student must sign in at the Attendance Office before going to class.

Note: A description of discipline programs (including ISS and STOP) are found in the Student Behavior section of this handbook.

EXAM POLICY (COLLINSVILLE HIGH SCHOOL)

EXAM EXEMPTION POLICY

SAT testing: Seniors who took the School Day SAT in April of the previous school year and who received a score of 1250 or higher AND have five or fewer absences during first semester AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from taking 1st semester final exams.

Seniors who took the School Day SAT test in April AND who received a score of 1000 or higher AND who have five or fewer absences during the entire school year AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from 2nd semester final exams. Students not enrolled in Collinsville High School during SAT School Day testing are required to take first semester examinations in all classes.

~~If any student misses more than five days of school for anything other than school approved field trips/school approved absences, or has any unexcused absences, such student shall forfeit all SAT incentives.~~

Final Exam Exemption Policy (Second Semester Only)

In order to promote positive attendance, positive behavior and reward hard work, students may be exempt from taking second semester final examinations if the following criteria are met:

Attendance/Discipline: 1) The student must have no unexcused absences and no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program during the school year; 2)

Commented [c3]: Recommended deletion to comply with the Governor's Restore Illinois Plan and required by the Illinois Department of Public Health.

~~The student must have five (5) or fewer (cumulative) absences for the school year. If the student is absent the day before exams, he/she will be required to take the exams unless excused by an administrator before the absence; 3) School sponsored or sanctioned activities, such as field trips, athletic events, approved college/career days are exempt from and will not count toward the five (5) day absence total. However, it is the responsibility of the student to inform the teacher of the activity and to make arrangements for make-up work. Absences due to illness, surgery, or attendance at a funeral will not be exempt from the five (5) day exam total. Students not enrolled in Collinsville High School for the full year are required to take second semester finals.~~

Academics: Students who earn a semester overall grade of 'A' or 'B' in a class and comply with all stipulations of the attendance/discipline requirements (as outlined above) will be exempt from the semester exam for that class.

Students who meet the criteria to be excused from final exams may opt to take any/all final exams to try to raise their grade at no risk of lowering their grade. Students not exempt from exams who skip their semester final will receive a zero on that exam which may result in a loss of credit for that class.

EXAM MAKE-UP POLICY

Students are required to take semester exams: 1) during the class period(s) and 2) on the day(s) assigned. Documentation from a medical physician and/or principal approval is required for students missing final exams. Parents should not schedule appointments or vacations for students during final exams. If a student misses the first semester final exam(s) with a documented absence, he/she will be expected to make up these exams no later than the first three days of the second semester. If a student misses the second semester final exams with a documented/approved absence, he/she will be expected to make up these exams no later than the first week of summer break. Students will not be permitted to complete semester final exams before the scheduled exam period. If snow days are used, the final date for second semester changes, thus moving the date of second semester final exams. Please take this into consideration as you are scheduling vacations. Students may not be permitted to make up final exams for unexcused absences that occur on a final exam day (i.e. vacation). Students enrolled in a dual credit course with Southwestern Illinois College are required to take that final exam.

Commented [c4]: Recommended deletion to comply with the Governor's Restore Illinois Plan and required by the Illinois Department of Public Health.

PANDEMIC (INSTRUCTION DURING PANDEMIC)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.

Commented [c5]: Added language as recommended by Brian Schwartz, legal counsel for Illinois Principals Association. Provides general information for pandemics and other health emergencies. This procedure is meant to be supplemented with additional timely information regarding a particular pandemic or other health emergency.

8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.

9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.

10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.

11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.

12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT 10 RETURN TO LEARN SUMMARY (SCHOOL YEAR 2020-2021)

Aim: To safely open schools including extracurricular activities for the 2020-2021 school year and respond accordingly during the year.

• We believe that our staff members are our most valuable asset to increase student's educational outcomes and in-person instruction is our goal if at all possible.

• All efforts shall be made, to the greatest extent possible, to adhere to the Illinois Department of Public Health, Illinois State Board of Education and Madison County Health Department guidelines to avoid cancellations or mandated closures.

• Health guidelines will help guide decisions to establish a safe and effective learning environment for students, staff, and families as we navigate the ever-evolving COVID 19 pandemic.

Collinsville CUSD #10 has developed three (3) plans for the 2020-2021 school year. Any of the plans may be implemented throughout the school year based on the current context of Madison County health data, including COVID confirmed positive cases, presumptive positive cases, and our COVID positivity rate, and any statewide mandates to which the District may be subject, including but not limited to any Executive Orders of the Governor which may be in place at the time.

Return to Learn at 100% Capacity – All students and staff will attend five days a week with PPE and social distancing guidelines in place to the greatest extent possible. *This may require an altered school day (i.e. potentially adjusting the beginning or end of the day schedule).* Accommodations will be made for our students who are immunocompromised. Face coverings are not required to be worn outside and these spaces will be utilized to allow for time outside when the weather permits. Our maximum capacity in any one space is fifty (50) total individuals to the extent possible.

Return to Learn Blended Remote at approximately 50% Capacity - Students will be divided into two groups with a split schedule. Half of the students will have a Tuesday/Thursday in school schedule and the other half will attend in person on Wednesday/Friday. Monday will be remote learning for all. The students are divided alphabetically with families within the same household running on the same schedule. On the split schedule, when students are attending in-person, the same health and safety protocols designated above for full capacity will be in place. *This may require an altered school day (i.e. potentially adjusting the beginning or end of the day schedule).*

*Students who receive Special Education services, are enrolled in the District's Pre-kindergarten and Early Childhood Education programs and/or those students who receive English Language Learning services will be given priority to attend daily to meet each student's academic and social emotional needs as outlined by state guidance.

Return to Learn Remote Only - If a COVID outbreak occurs within CUSD10/Madison County, and the District is required to close buildings for a set amount of time, the District will automatically shift to the remote learning option until the District can resume in person learning.

Collinsville Community Unit School District No. 10 is providing parents/guardians a Remote Only option for the 2020-2021 school year. This designation may be selected during on-line registration and cannot be changed until a quarter, trimester or semester concludes depending on the students grade level and/or course load.

*Please note that CAVC is not an option for the virtual classroom as we have specific guidelines from the state that does not allow the flexibility with required hands-on learning outcomes for Career and Technical Education. Furthermore, Behind the Wheel must be done in person with the required face coverings per ISBE/IDPH.

*State guidance continues to evolve, as this occurs, district plans, practices and procedures will evolve throughout the school year. Regular communication will be provided to parents throughout the school year.

Commented [c6]: Added language to reflect the Collinsville CUSD10 Return to Learn Plans.

Regardless of the setting for the upcoming school year, all students will be provided a 1:1 device in grades K-12. Daily attendance is expected, grades will be taken and curriculum will include review of previously covered content and new content to ensure student's progress and grow throughout the school year.

Remote (Online) Instruction Notification

During the 2020-2021 school year, students in Collinsville CUSD10 may be utilizing Remote Instruction to provide continuing classroom instruction either in an exclusive format or as a part of a Hybrid/Blended Learning Plan. During an exclusive Remote and/or Hybrid/Blended Learning Plan, online instruction may be in the form of video and/or audio recordings which may be accessed via live feed or at a later time. The primary focus of the video and audio recording will be on the instruction and the classroom instructor(s), not on any students present in the classroom. However, questions and comments asked and spoken by students will be part of the recording. Only students assigned to the specific class will have access to the video recording. The recordings will not be made public by the District. Remote (Online) Instruction may be utilized during the 2020-2021 school year and will be subject to video and audio recording and as such, video and/or audio recordings of students may be captured.

Commented [c7]: Added language to Notify Parents/Guardians of video/audio capturing during Remote Learning.

STUDENT BEHAVIOR

Copies of all School District policies on student behavior are available in the School office.

GENERAL DISCIPLINARY AUTHORITY

Because the Board of Education is entrusted with protecting the safety, health and welfare of the students, staff and property of the School District, it may be necessary at times to discipline students whose conduct affects the well-being of the schools. Discipline is determined on a case-by-case basis and is at the discretion of the administration and the Board of Education. The level of consequences imposed will be consistent with the Illinois School Code. Out-of-school suspensions and expulsions are only used for legitimate educational purposes. The district will make all reasonable efforts to resolve disruptions and minimize the length of exclusion to the greatest extent possible before disciplining a student with a suspension or expulsion. The District does not use zero-tolerance discipline except as required by federal law or the Illinois School Code. In accordance with constitutional due process and statutory requirements, the Board of Education may suspend or expel students in cases of gross disobedience or misconduct that occurs on or off campus. This includes on school buses, at bus stops, while students are traveling to or from school at school sponsored events, activities connected with the school program; any event having a nexus with the school; at any other time such action is necessary for the safety and supervision of students; **and during periods of remote learning**. The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to: 1) on, or within sight of, school grounds before, during, or after school hours or at any time; 2) off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school; 3) Traveling to or from school or a school activity, function, or event; or 4) anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Only the Board of Education may determine to expel a student from school or from the school bus. The Superintendent, Assistant Superintendents, Principal and Assistant Principals may suspend students from school or the school bus for up to ten (10) school days. Suspensions or expulsions of students shall occur in compliance with procedural regulations to be promulgated and implemented by the administrators of the district. Disciplinary measures other than suspension or expulsion shall be determined by the administration and established in general regulations governing student discipline.

GENERAL PROCEDURES FOR RESOLVING SCHOOL PROBLEMS

School problems can best be resolved at the campus level, where problems start. In order to resolve problems, parents, guardians, and students can meet with a teacher at an appropriate time to discuss existing problems. If the parents, guardians, or students are dissatisfied with the teacher's decision or explanation, they can meet with the building administrator to review the area of concern. If the parents, guardians, or students are dissatisfied with the building administrator's decision or explanation, they can meet with the Director of Student Services to review the area of concern. If further assistance is needed, then parents, guardians, or students can meet with the Superintendent of Schools.

RESPONSIBILITIES IN BEHAVIOR INTERVENTIONS

The effective enforcement of the school based disciplinary management system is essential in keeping a school and school related activities free of disruption and are dependent on the exercise of the responsibilities by the following:

Students

Commented [c8]: Added language as recommended by Mr. Brian Schwartz (IPA Legal Counsel). In July of 2020, we updated this procedure to (1) specify that the discipline code applies during periods of remote learning, and (2) add language relative to the new time-out and restraint requirements imposed by ISBE.

Adhere to school, district, and classroom rules and regulations for behavior and good conduct, 2) Attend all classes regularly and be on time, 3) Prepare for class with appropriate materials and completed assignments, 4) Know that the use, possession, distribution and/or sale of illegal or unauthorized drugs, alcohol, and weapons are unlawful and prohibited and that students may be searched in accordance with Board Policy and state and federal law in order to assure a safe school environment, 5) Show respect for others, 6) Conduct oneself in a responsible manner, 7) Pay required fees and fines, 8) Report threats to the safety of other students, teachers, and staff members, 9) Cooperate with staff members in the investigation of disciplinary matters, 10) Use technology and computers appropriately.

Parents

1) Support school, district, and classroom rules for student behavior and ensure that their children conduct themselves according to district standards, 2) Provide the school with a current address and home, work, and cellular telephone numbers, 3) Ensure student attendance at school by state law (student attendance is the sole responsibility of the parent or legal guardian), 4) Provide the appropriate school personnel with any student information that will affect the student's ability to learn, 5) Read, acknowledge, and understand that school policies and procedures are applicable to their children's conduct while they are at school and while they are attending events having a nexus with the school.

Teachers

Establish classroom-management procedures that concentrate on good student conduct and support school and district policies and procedures.

Administrators

Develop with all members of the school community an effective School-Based Discipline Management System that promotes and maintains the support of good student behavior.

Board of Education

Clarify the District's purpose, connect with the community, delegate authority, and monitor school performance. Serious offenses are those that substantially disrupt or materially interfere with the orderly process in the classroom, bus transportation, the school or any school-related activity and may include 'persistent' misbehavior. 'Persistent' shall be defined as more than one repeated instance of an administrative infraction. An administrator may find, on the basis of the facts and circumstances of the case that a student may benefit in an alternative educational setting.

Disciplinary measures applied to handicapped students are in accordance with the Rules and Regulations to Govern the Administration and Operation of Special Education in the State of Illinois, Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973.

DISCIPLINE PROGRAMS

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Disciplinary actions apply equally to all students. All discipline will be imposed on a case-by-case basis. Potential disciplinary measures include, without limitation, any of the following measures: Oral correction; Disciplinary conference, phone call, letter, and/or e-mail; Parent/guardian notification; Temporary removal from the classroom; Restitution for lost or stolen goods or property; Community Service; After-school study or Before-school study provided the student's parent/guardian has been notified; Restitution or restoration, as applicable, from vandalism; Seizure of contraband, confiscation and temporary retention of the personal property that was used to violate school rules; Exclusion from extracurricular activities such as field-trips, commencement exercises/awards ceremonies; Suspension of bus riding privileges; Restriction or removal of computer-use privileges for up to one school year; Suspension from school (and all school activities) for up to ten (10) days; Expulsion from school and all school activities for a definite time period not to exceed two (2) years; Notification to juvenile authorities or other law enforcement in circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies; Transfer to the Center for Educational Opportunities (Madison County Regional Safe School Program) or other Alternative Education Program(s) if a student is expelled or otherwise qualifies for transfer under State Law; Any other appropriate disciplinary actions determined by the administration. The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Potential disciplinary measures also include, without limitation, the following measures:

Warning: This notifies a student and perhaps his/her parents/legal guardians that he/she is in violation of a rule or privilege of attending school.

Detention (CHS): The detention program is primarily a supervised study time for students. Students assigned detentions shall not be penalized academically. The program will run from 7:00AM – 7:45AM Monday

through Friday and from 3:00PM to 4:00PM Monday, Tuesday, Thursday, and Friday. Parents may request that their child be given the next level of consequence in place of detention (In School Supervision). This request must be made prior to the scheduled detention assignment. Any student who refuses to serve, misbehaves, skips or intentionally misses an assigned detention will be assigned to In School Supervision on the following day. Students not reporting to detention on the day assigned may be reassigned to ISS the following day. Any changes to detentions must be made by a parent/guardian ONLY by contacting the appropriate administrator. For morning detention, the change must be made before 3 p.m. the day prior to the assigned detention. For afternoon detention, the change must be made by 12 p.m. on the day of the assigned detention.

Detention (CMS):

Reason for Detention: A teacher, staff member, or an administrator can write a referral for any reason considered interfering with the education process or noncompliance of school rules.

Notice: A one (1) day notice of before/after school detentions must be given by all teachers in order for the student to inform their parents, to arrange transportation, and to notify the location of the detention.

Lunch Detentions: Assigned by administration and are served during student's lunch period. Students in Lunch Detention will have lunch provided to them (based on their recorded lunch status) or will be permitted to bring lunch from home.

Absences: If absent or suspended, the student is required to serve the detention the next day he/she returns to school. It is the student's responsibility to remember the detention obligation.

Detention Rules: All school rules apply to detention. A student cannot be late or disruptive for detentions and must be busy with schoolwork during the entire detention period. Students are expected to arrive in the detention room on time, bring and work on assignments/school work.

Skipping Detention or Not Following the Rules of Detention: If a student skips detention or chooses not to follow the rules of detention, then the student may be assigned more detentions or ISS.

Tardy Detention: Tardy detentions will be assigned by the administration.

Teacher Detention: Teacher detentions will be held by the classroom teacher in a supervised classroom before or after school, or during lunch periods.

Problems: If a student or parent has questions concerning detention, they should contact the teacher regarding teacher-issued detention(s) or contact the administrations regarding administrative-issued detention(s).

In School Supervision (ISS) – (CHS): Students will serve In School Supervision (ISS) at school during the school day for as many days as their disciplinary consequences stipulate. During this time, students should work on the assignments being covered in their classes. Students serving ISS will be counted present and receive full credit for academic work completed. Teachers must provide assignments for credit at the student's request. If a student has an unexcused absence in conjunction with serving an ISS, then make-up work will not be permitted. Students are responsible for obtaining assignments from their teachers prior to reporting to ISS. ISS is the last opportunity a student has for remaining in school following disciplinary infractions. If a student chooses not to follow proper ISS procedure, he/she will be suspended out of school, and may reserve an additional day in ISS and/or STOP program assignment. Abuse of an ISS assignment or continued violation of ISS rules may result in the loss of the ISS option. Students or their parent/guardian MUST provide transportation home should the ISS assignment not be completed successfully. In order to change an ISS, the request must be made by 12 p.m. the day before the assigned ISS. An OSS may be requested in lieu of an ISS ONLY by a parent/guardian. Note: School work may not be made up when a parent opts for OSS instead of ISS.

The following are rules, regulations, and procedures for the Collinsville High School ISS assignment: 1) Students must be in their seats when the 7:55 a.m. bell rings; 2) Students may not talk or cause any type of disruption or distraction to the "Absolute Quiet" atmosphere of the ISS; 3) No sleeping is permitted; 4) Students are to be studying, reading, and completing academic assignments quietly. Students must come prepared with pen, pencil, etc. to work in ISS; 5) Students are responsible to acquire and return make-up work for missed classes; 6) Lunch is spent in ISS. Students may bring a lunch from home or order a lunch. All drinks must be sealed. No soda is permitted in the ISS room; 7) A type "A" lunch is the only purchasable option. No other eating or drinking is permitted. Gum and cough drops are not permitted at any time; 8) Once the lunch orders have been placed, no additions will be made; 9) There will be three breaks during the day. There will be no other breaks, trips to the lockers, or use of the phones except for medical reasons or emergencies; 10) Students who leave ISS early on will not receive credit for the day and would therefore serve the ISS on the next day of attendance. The student will still receive academic credit for all work completed; 11) Students who are absent from school on days to be spent in ISS must make up the days absent when they return to school; 12) In the event that school is canceled for any reason on the day of an ISS assignment, the student should report to ISS on the first day that school resumes; In the event that a student is absent on the day of an ISS assignment, the student should report to ISS on the first day that the student returns to school, 13) Dismissal is at 2:55 P.M. Students are to take all of their books and materials with them each day of an ISS assignment. Nothing is to be left in the ISS room. Anything left in the room will be taken to the Lost and Found; 14) Students who fail to successfully complete an ISS assignment may be sent home. For a failure to complete ISS assignment: 1)

the office will contact the parent; 2) the parent must arrange for student transportation home, and; 3) the day may be recorded as an Out of School Suspension. Additional failures of ISS may result in out of school suspension for the number days remaining for the ISS assignment.

If a parent/guardian is not able to arrange for transportation home: 1) the student will be sent to the library testing center; 2) the day attendance will be recorded as an in-building absence (IA) and; 3) the student must serve a STOP assignment on the next day of student attendance.

In-School Supervision (ISS) (CMS)

In-school supervision may be offered as an alternative to out-of-school suspension.

Students assigned to In-School Supervision (ISS) must first report to first period class and then proceed to the ISS room. It is the student's responsibility to obtain homework assignments and take work materials to ISS daily. Administrators will give students ample time to collect homework assignments. Any student who refuses to report to ISS will be subject to STOP or out-of-school suspension. The rules of ISS are posted in the ISS room and are available to parents/guardians upon request. Failure of In-School Supervision (ISS); Students must pass a full day of ISS to fulfill their ISS obligation. The ISS Supervisor will determine whether a student passes or fails based on the compliance of the student to the rules of ISS. If a student chooses not to follow proper ISS procedures, s/he may be suspended out of school for the day s/he failed. Based on the reason for ISS failure, the remaining ISS days may be turned into STOP or Out-of-School Suspensions. Parents are encouraged to avoid scheduling appointments or requesting early dismissal(s) of students on an assigned, ISS day(s). Changes to the ISS date(s) selected by administration may only occur when the parent/guardian of the assigned student contacts the administrator who made the assignment to request an alternative ISS date(s). CMS encourages all students to serve ISS assignments; parent(s)/guardian(s) may opt for their child to serve one day of Out-of-school suspension for every ISS assigned to their child, but it is highly discouraged. Students who are absent from school on days to be spent in ISS will have to make up the days absent when they return to school. Homework assignments completed during ISS can be turned in for credit when the student returns to regular classes. Quizzes and tests missed while a student is assigned to ISS can be made up. All students in ISS will have a lunch provided to them (based on their recorded lunch status) during a common ISS lunch period. ISS assignments must be served on school days when school is in session. In the event that the ISS day(s) assigned to a student spans a day(s) classified as a district emergency day (i.e. snow day) the emergency day(s) will not be counted toward the fulfillment of the ISS assignment.

Short Term Option Program (STOP) (DIS/CMS/CHS): The Short-Term Option Program (STOP) is designed to keep suspended students in school. Students assigned to the STOP program report directly to the school office upon arrival to the school campus and are then transported to the Center for Educational Opportunities (CEO) Madison County (IL) Regional Safe School located in Troy, Illinois. Teachers at the Regional Safe School STOP Program work with students to complete assigned academic work from Collinsville High School.

Out of School Suspension (OSS): A student's out of school suspension assignment is determined on a case-by-case basis and is at the discretion of school administrators and Board of Education. *The level of consequences imposed will be consistent with the Illinois School Code.* Students assigned to Out of School Suspension (OSS) will not be allowed on school district property at any time during their Out of School Suspension. Out of School Suspensions are assigned only for days when school is in session. In the event that school is cancelled for any reason during the period of an out of school suspension, the student will serve the remaining day(s) of the out of school suspension period on the next day(s) that school resumes. During an out of school suspension assignment, the student will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are suspended Out-of-School for longer than 4 school days may be provided appropriate and available support services during the period of their suspension as determined by school officials.

Out of School Suspension Procedures (OSS)

The following are suspension procedures: 1) Before suspension, the student shall be provided a conference during which the charges will be explained and the student will be given an opportunity to respond to the charges; 2) A pre-suspension conference is not required and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable; 3) Any suspension shall be reported immediately to the student's parent(s)/guardian(s). A written notice of the suspension shall state the reasons for the suspension, including any school rule that was violated, and a notice to the parent(s)/guardian(s) of their right to a review of the suspension. A copy of the notice shall be given to the Board of Education; 4) Upon request of the parent(s)/guardian(s), the Board of Education or a hearing Officer appointed shall conduct a review of the suspension by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or the hearing officer and may be represented by counsel. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action, as it finds appropriate.

NOTE: *Parents/Guardians who elect not to send their child to school on a day of assigned In-School suspension and/or Short-Term Option Program (STOP) will be considered as unexcused absences from school. Students will not be allowed to make up work missed due to these days of unexcused absence.*

Expulsion

Expellable acts include, but are not limited to, serious misbehavior and/or illegal acts that threaten to impair the educational efficiency of the school and/or that most seriously disrupt the orderly educational process in the classroom and/or school. Expulsion may occur if misbehavior occurs on school property or at any school-sponsored or school-related activity on or off of school property that may cause a serious threat to the safety of the school community. Expulsion means removal of a student from school for more than ten consecutive school days and possible placement in an alternative setting for one (1) to two (2) school years. The terms of expulsion also mean that a student who has received out-of-school suspension, is being considered for expulsion, and/or has been expelled is prohibited from being on school/district grounds, at school-sponsored activities, or present at any function affiliated with the school district for the time span of the suspension/expulsion.

Expulsion Procedures

The following are expulsion procedures: 1) Before expulsion, the student and parent(s)/guardian(s) shall be provided written notice of the time, place, and purpose of a hearing by registered or certified mail requesting the appearance of the parent(s)/guardian(s). If requested, the student shall have a hearing, at the time and place designated in the notice, conducted by the Board or hearing officer appointed by it. If a hearing officer is appointed by the Board, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate; 2) During the expulsion hearing, the student and his or her parent(s)/guardian(s) may be represented by counsel, present witnesses, and other evidence and cross-examine the witnesses. At the expulsion hearing, the Board or hearing officer shall hear evidence of whether the student is guilty of gross disobedience or misconduct as charged. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

Readmission to school after an expulsion

In order for a student to be readmitted to the school after completing an expulsion, the student and/or parent/legal guardian must complete the following (consecutively): 1) Meet all standards of passing the Alternative School-CEO/ETC and or the terms of the expulsion specified by the C.U.S.D. No. 10 Board of Education (school and/or the CUSD10 District Office should receive documentation verifying completion of the Alternative School within the allotted time frame of enrollment); 2) The student and/or parent/legal guardian must call the C.U.S.D. No. 10 Administrative Office to arrange a time to show proof of residency in the school district; 3) High School and Middle School students and/or parent/legal guardian must call the school to meet with his/her counselor/building Principal in order to arrange for class registration for the upcoming semester.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of out-of-school suspension. Students suspended out of school for five (5) or more days shall have a maximum of five (5) days to submit academic work to their teacher.). Long term assignments such as research projects and papers assigned before a suspension and due during the suspension may be turned in on the day the student returns from suspension without penalty. Long term assignments made during a suspension are due on the assigned due date. The District has the discretion of providing additional support services as deemed appropriate by school officials.

Students may be disciplined for misconduct or gross disobedience, including, but not limited to the following: Academic dishonesty (including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores); Any threatening, harassing, or intimidating behavior; Attendance in restricted areas; Bus misconduct; Cafeteria misconduct; (In the absence of a reasonable believe that an emergency exists) Calling emergency responders (calling 911), signaling or setting off alarms or signals indicating the presence of an emergency or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity; Computer (inappropriate use); Conduct that includes public lewdness or indecent exposure, defined to include offenses against chastity, common decency, morals, and the like; Disobeying rules of student conduct or directives from staff members or school officials (Examples of disobeying staff directives include refusing a staff member's request to stop or submit to a search); Disrespect (behaviors verbal or in writing that are abusive or derogatory in nature); Dress/grooming (inappropriate displays); Endangerment of the physical or psychological well-being of school personnel or students by conduct or actions (including engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school

operations, or an educational function, including but not limited to, conduct that may reasonably be considered to be a threat or an attempted intimidation of a staff member; or endanger the health or safety of students, staff, or school property); Engaging in Bullying, Hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other student to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or school computer network, or other comparable conduct); Engaging in the offense of retaliation against a staff member for that person's performance of upholding the rules and regulation of the school; Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault; Engaging in teen dating violence; Failure to abide by rules and regulation at extracurricular activities or at co-curricular activities such as field trips; Falsifying information; Fighting (with or without assault of another student or staff member – this includes any intentional physical contact such as hitting, slapping, punching, shoving, etc.); Gambling; Gang Activity or Gang-like activity; Horseplay (pushing, shoving, etc.); Inappropriate displays of affection; Insubordination (willful failure to respond and carry out the directions of an administrator or school personnel); Knowingly making a false report against a staff member that is later determined to be unsubstantiated at the conclusion of any investigation initiated as a result of the report; Loitering; Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studies within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school; Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal; Participation in an illegal organization such as a fraternity, sorority, secret society, gang, cult, or other criminal combination prohibited by law; Profanity and Vulgarity (language, objects or gestures that may be found to be offensive to the commonly accepted standards of decency; Repeated violation of classroom or transportation rules; Selling or soliciting for sale any merchandise without proper administrative permission; Setting off the fire alarm and/or tampering with fire extinguishers and/or automated external defibrillators (AEDs); Tardiness/Truancy; The possession and/or use of any object/material which reasonably could be considered to be distracting to the educational setting of the school (including, but not limited to, guitars, guitar cases, flowers, balloons, skateboards, hoverboards, unarmed aircraft systems, drones); The possession of matches or other flammable materials; The possession and use of cellular and wireless telephones, laser pointers, IPODs, and electronic viewing or listening devices (including, but not limited to: pagers, text messaging devices, two-way radios, personal digital assistants [PDAs], audio, video, photographic or similar digital devices capable of storing, sharing, and/or transmitting information on campus or at functions during school hours or at any other time in a manner that disrupts the educational process or violates the rights of others, including using the device to take photographs in the locker rooms or bathrooms, cheat or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting."); The throwing of snowballs; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, of any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco or nicotine products (including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law and board policy); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of medical cannabis, unless authorized under Ashley's Law and board policy, is prohibited; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), purchase, or being under the influence of harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list

(unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale (or offering for sale), or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system (The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications); The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's Law; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of "look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of any weapons (including guns and knives and/or look alike weapons) or violating the procedures listed in the Weapons Policy of this handbook; The use, possession, control, or transfer of a firearm, a look alike, knife, brass knuckle or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm; Theft (including possession, distribution or attempt to obtain or distribute stolen items) and/or damage to property; Trespassing (entering school property or a school facility without proper authorization. NOTE: any student suspended out of school may not enter the school grounds, attend any school sporting events, or school-related activity or building at any time during the suspension); Unprepared for class (ie. not dressing for physical education class); Vandalism; Vehicle Infractions (including driving and parking without a sticker); Verbal confrontation; Violation of the cell phone/electronic device policy, including, not limited to: harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent; Violation of the CHS Parking Permit Policy; Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing; Violations of rules or procedures established by the classroom teacher; Any other acts that interfere with the orderly educational process in the classroom or the school.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

DISCIPLINE OF STUDENTS WITH DISABILITIES

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

DISCIPLINARY INFRACTIONS & CONSEQUENCES

Building Principals reserve the right to determine appropriate disciplinary actions for offenses which are not contained in the aforementioned list. Similarly, the administration reserves the right, on a case-by-case basis, to deviate from the specified disciplinary actions when such deviations are determined to be necessary for the proper and safe operation of our school. Any infraction, depending upon the surrounding circumstances, may warrant discipline up to and including expulsion.

CORPORAL PUNISHMENT

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in a physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

ISOLATED TIME OUT, TIME OUT AND PHYSICAL RESTRAINT

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others.

3. Approval of Updated 2020-21 School Year
Calendar

Collinsville Community Unit School District #10 School Calendar 2020-21

AUGUST

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
RPD	18	19	20	21
24	25	26	27	28
31				

- 13-14 Institute Days – No School
- 17 Remote Planning Day
- 18 1st Day of Student Attendance

SEPTEMBER

M	T	W	T	F
	1	2	3	4
X	8	9	10	11
14	15	16	17	RPD
21	22	23	24	25
28	29	30		

- 7 Labor Day - No School
- 18 Remote Planning Day

OCTOBER

M	T	W	T	F
			1	2
5	6	7	8	RPD
12	13	14	15	16
19	20	21	22	23
26	27	28	29	PT

- 9 Remote Planning Day
- 30 Parent Teacher Conf. – No School

NOVEMBER

M	T	W	T	F
PT	X	4	5	6
9	10	X	12	13
16	17	18	19	20
23	24	=	X	=
30				

- 2 Parent Teacher Conf. – No School
- 3 Election Day – No School
- 11 Veteran's Holiday - No School
- 25-27 Thanksgiving Break - No School

DECEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	=	=	X
=	=	=	=	

- 23-31 Winter Break – No School

JANUARY

M	T	W	T	F
				X
4	5	6	7	8
11	12	13	14	15
X	19	20	21	22
25	26	27	28	29

- 1 Winter Break – No School
- 15 Institute Day – No School
- 18 ML King Day – No School

FEBRUARY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
X	16	17	18	19
22	23	24	25	26

- 15 President's Day – No School

MARCH

M	T	W	T	F
X	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- 1 Casimir Pulaski Day – No School

APRIL

M	T	W	T	F
=			=	=
	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 1-5 Spring Break – No School

MAY

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
X				

- 25 Last Day of Student Attendance
- 26 Institute Day – No School
- 31 Memorial Day

Semester Grading Periods (5th – 12th):

- 1st Period: August 17 – October 16 (41)
- 2nd Period: October 19 – December 22 (41)
- 3rd Period: January 4 – March 12 (46)
- 4th Period: March 15 – May 18 (46)

Trimester Grading Periods (Kdg – 4th):

- 1st Trimester: August 17 – November 13 (58)
- 2nd Trimester: Nov. 16 – February 19 (56)
- 3rd Trimester: February 22 – May 18 (60)

*Last Student Attendance Day – May 25

This date includes the use of 5 emergency days. If no emergency days are used, the last day of school would be May 18.

Legal School Holiday.....	X
Institute Day.....	<input type="checkbox"/>
Inservice Day.....	IS
Non-Attendance Day.....	=
Parent/Teacher Conference.....	PT
Remote Planning Day (Remote Student Attendance).....	RPD
Thirty (30) minute early dismissal on Wednesdays.....	_

Please Note: Students will be dismissed 30 minutes early every Wednesday during the school year. (Subject to change based on Return to Learn Plan)

4. Discuss Transfer of Funds from Education Fund
to Transportation Fund

5. Discussion of District Goals

6. Presentation of Board Policy Updates

11. **Closed Session**

12. **New Business**

1. Consider Action on the Board's Semi-Annual
Review of Closed Session Minutes

13. **Personnel**

1. Approval of Stipend and Volunteer Positions

2. Certified Employee Resignations

3. Non-Certified Employee Resignations

4. Certified Employee Recommendations for
Employment

5. Recommendation for Activity Sponsors, Coaches,
and Department Chairs for Collinsville Middle
School

6. Motion to Re-Employ At Will Employees for the
2020-21 School Year

7. Employment Recommendation for Administrator

14. **Adjourn**