

Agenda

Wednesday, July 8, 2026 7:00 PM

Winston-Dillard School District, 620 NW Elwood St, Winston, OR 97496

1. **Call To Order**

2. **Pledge of Allegiance**

3. **Roll Call - Establishment of a Quorum**

4. **Selection and Approval of New Board Member for
Position #2**

5. **Oath of Office**

6. **Election of Board Officers 2026-2027**

6.A. Board Chair

6.B. Vice Chair

7. **SUPERINTENDENT REPORT**

8. **Directors Report**

9. **ITEMS OF DISCUSSION**

9.A. Homeschool & Online Charter Schools Analysis

10. **ADOPTION OF CONSENT AGENDA**

10.A. Financial Statement

10.B. Minutes

10.B.1. Regular Session June 17, 2026

10.C. ***Approve the Following Designations for the 2026-27
School Year***

10.C.1. *District Officials*

10.C.1.a. Custodian of Funds - Kevin Wilson and Kim Shigley

10.C.1.b. Chief Administrative Office and Clerk - Kevin Wilson

10.C.1.c. Attorney of Record - Garrett, Hemman, Robertson, PC

10.C.1.d. District Auditor - Neuner, Davison, Cooley and Rapp, LLC

10.C.1.e. Insurance Agent of Record - Guy Kennerly, Acrisure Northwest also known as Umpqua Insurance

10.C.1.f. Budget Officer - Kim Shigley

10.C.1.g. Chief Financial Officer - Kim Shigley

10.C.2. *Depository of Funds*

10.C.2.a. Banner Bank

10.C.2.b. State Investment Pool

10.C.2.c. Douglas County Treasurer's Office

10.C.3. *Persons to Sign District Checks*

10.C.3.a. Kevin Wilson

10.C.3.b. Kim Shigley

10.C.4. *Persons to Use Facsimile Signatures as
Directed by the Superintendent*

10.C.4.a. Kim Shigley

10.C.4.b. Joan Bunch

10.C.4.c. Michele Dunham

10.C.4.d. Angela Guerrero

10.C.5. *Fidelity Bonds*

10.C.5.a. Kevin Wilson, \$50,000

10.C.5.b. Kim Shigley, \$50,000

10.C.5.c. Angela Guerrero, \$50,000

10.C.6. *Confidential and Supervisory Staff*

10.C.6.a. Administrative Accounting and Special
Education - Joan Bunch

10.C.6.b. Administrative Assistant/Human Resources
- Michele Dunham

10.C.6.c. Administrative Finance Specialist -
Angela Guerrero

10.C.7. Authorizing removing individual signers
on all district bank accounts and authorizing
adding signers for all district bank accounts at
Banner Bank, Winston OR

10.C.7.a. Kevin Wilson

10.C.7.b. Kim Shigley

10.C.8. Authorizing individuals to initiate bank
account information changes for the Local
Government Investment Pool Accounts Oregon State
Treasury

10.C.8.a. Kevin Wilson

10.C.8.b. Kim Shigley

10.C.9. Resolution 2026-27-1, Interfund
Borrowing

10.D. Recommended Inter-District Student
Transfers for the 2026-27 School Year

10.E. Personnel

10.E.1. Approve employment for Melanie Adams, MES
SpEd Teacher effective August 17, 2026.

10.F. Donations

10.F.1. DHS Thank You to Mr. & Mrs. Micken for
donation of \$4,730 to DHS Soccer Teams.

10.G. Adoption of Consent Agenda Motion

11. ACTION ITEMS

11.A. 2026-27 Board Meeting Schedule 2nd
Reading

12. COMMUNICATIONS

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT

15. UPCOMING

15.A. Regular Session at WDSB Board Room on
August 12, 2026 at 7:00 pm.

Winston-Dillard School District 116

Code: BCB
Adopted: 7/10/02
Readopted: 3/16/11; 7/10/24
Orig. Code: BCB

Board Officers

At its first scheduled meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

The Board chair will:

1. Assist the superintendent in establishing the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign the minutes, contract documents, Board resolutions, and other official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the Board chair to another Board member;
6. Appoint all committees unless otherwise ordered by the Board and shall be an ex-officio member of all such committees;
7. Have the right to discuss issues and vote on any issue.

In the absence, incapacitation or death of the chair, the vice chair will perform the duties of chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. In absence of the designated Board secretary, the Board may name anyone present to serve as secretary for that meeting. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies;

5. Properly post all Board meetings.

Board or District Spokesperson

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of a majority of the Board.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040](#)

[ORS 332.045](#)
[ORS 332.057](#)

[OAR 166-400-0010\(9\)](#)

Cross Reference(s):

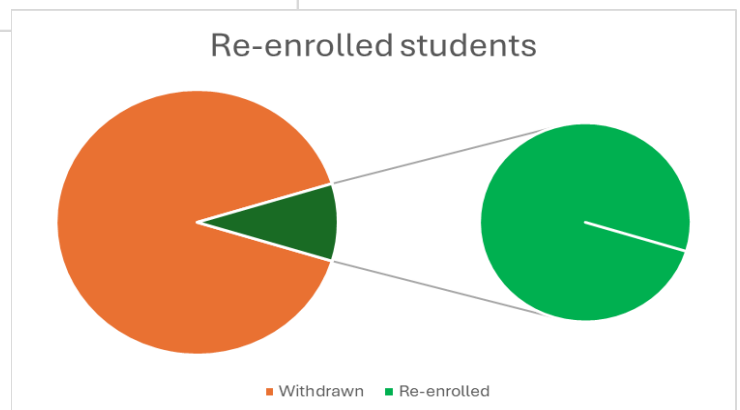
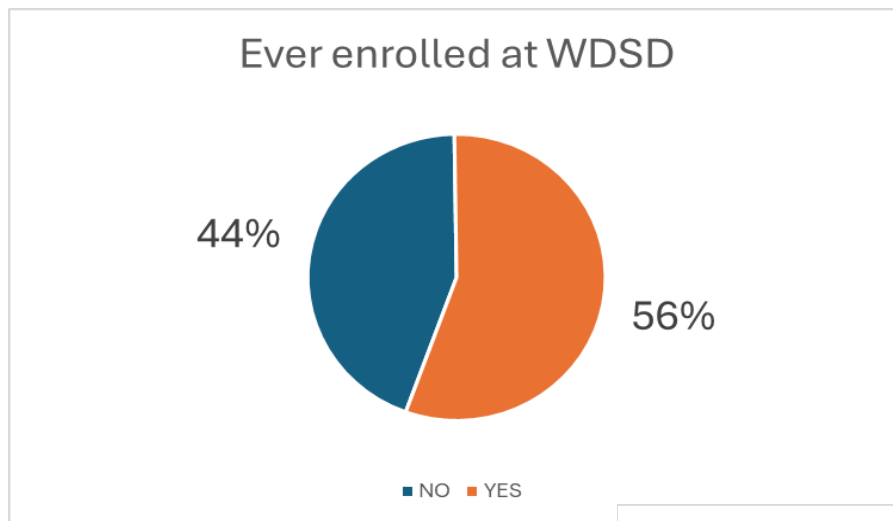
BC/BCA - Board Organization/Board Organizational Meeting



620 NW Elwood, Winston, OR 97496

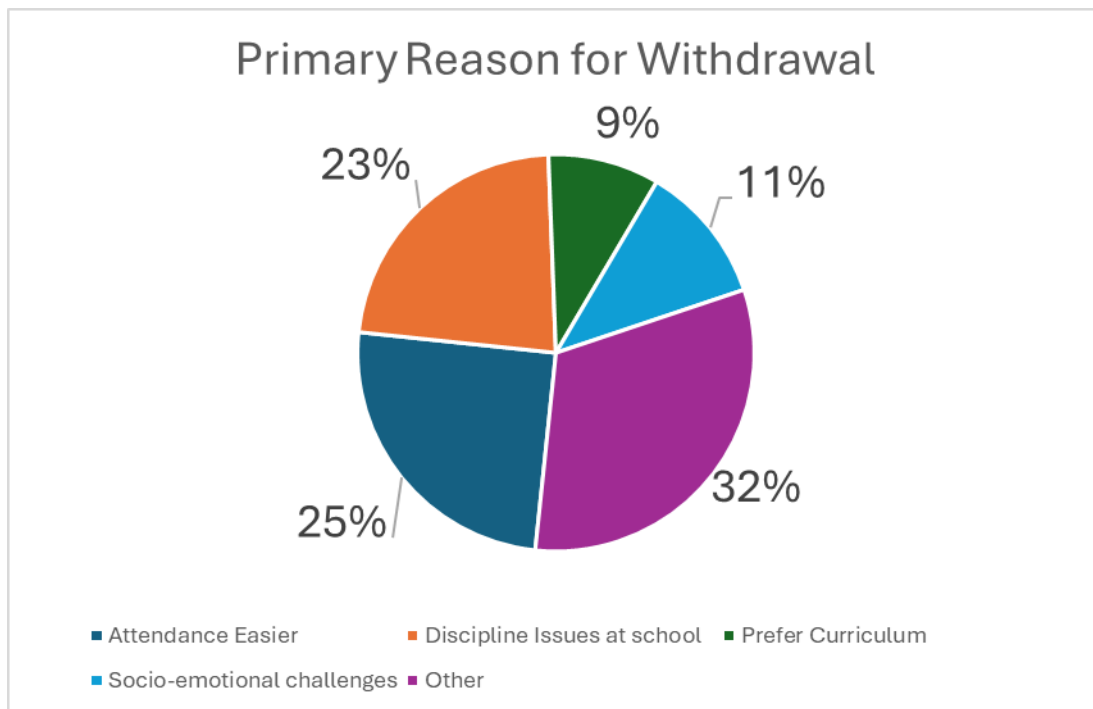
Data source: Students living within Winston-Dillard School District boundaries at some point during the 2025-26 school year enrolled in home school or online programs.

1. 95 students on the list
 - a. 44% or 42 students have never been enrolled in WDSD schools. We have no contact information for these students
 - b. 56% or 53 students were at some point in their education enrolled at WDSD. Contact information is limited to when they were last enrolled
 - c. 5 students of these students returned to WDSD during the 25-26 school year



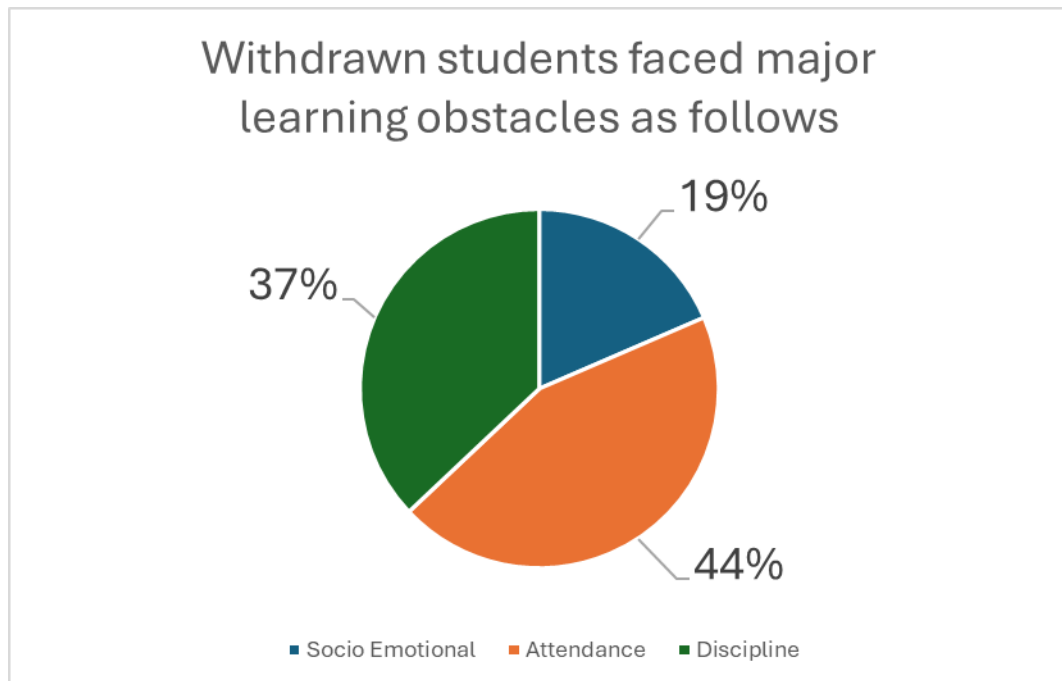
2. Of those students ever enrolled in WDSB schools their primary reason for leaving was:

- a. Attendance is easier 25%
- b. Discipline issues at school 23%
- c. Socio-emotional challenges 11%
- d. Prefer the online curriculum 9%
- e. Other 32%
- i. Combination of Attendance / Socio-emotional challenges
- ii. Combination of Socio-emotional/Discipline challenges
- iii. Anxiety attending public school
- iv. Father teaches at online school
- v. Mother prefers students at home
- vi. Expelled
- vii. Interdistrict transfer revoked
- viii. Struggles to attend school
- ix. Trying to find a school student can be successful in
- x. Sent to state run facility
- xi. Withdrew to earn GED



3. Withdrawn students faced at least one major learning obstacle as follows:

- a. Attendance 44%
- b. Discipline 37%
- c. Socio-emotional 19%



Winston-Dillard School District #116
2025-2026

	25/26 BUDGET	Estimate through 06/30/2026	25/26 PROJECTED
REVENUES			
Property Taxes - Current	\$ 4,000,000	\$ 3,839,504	\$ 4,000,000
Property Taxes - Prior Years	100,000	62,607	100,000
Electric Cooperative Tax in Lieu of Property Taxes	-	16,293	16,293
County Sales Back Taxes	15,000	-	15,000
HERT (Heavy Equip) & HB5006 (Wildfire)	-	3,732	4,000
Back Property Tax Interest Earnings	10,000	8,576	10,000
Interest on Investments - Current Rate of 4.04%	375,000	293,607	375,000
Admissions from Other Schools	-	-	-
Student Fees	30,000	27,000	30,000
Rentals/Lease Income	-	-	-
Contributions/Donations	-	-	-
Recovery of Prior Year Expenditure	-	-	-
Miscellaneous	65,000	50,000	65,000
County School Fund	20,000	-	20,000
ESD Apportionment	115,000	113,681	113,681
State School Fund 25/26	13,500,000	13,408,515	13,500,000
State School Fund 25/26 Adj Estimate	-	-	(750,000)
SSF High Cost Disability 25/26	-	-	76,771
SSF Small HS Grant 25/26	-	-	64,335
State School Fund Prior Year 24/25 Adj	-	-	335,936
SSF High Cost Disability Prior Year 24/25 Adj	-	-	(32,161)
SSF Small HS Grant Prior Year 24/25 Adj	-	-	1,609
SSF NSLP Match	-	-	-
State Managed County Timber	150,000	-	-
Common School Fund (State Owned Rangelands)	185,000	173,723	173,663
Federal Forest Fees	66,519	-	100,000
Transfer In (From Fund 200 - ODOE)	-	-	-
Sale/Loss of Fixed Assets	10,000	-	10,000
SUB TOTAL REVENUES	\$ 18,641,519	\$ 17,997,238	\$ 18,229,127
Beginning Fund Balance	4,240,000	4,275,856	4,275,856
TOTAL REVENUES	<u>\$ 22,881,519</u>	<u>\$ 22,273,094</u>	<u>\$ 22,504,983</u>
EXPENDITURES			
Salaries	\$ 10,103,296	\$ 9,623,384	\$ 9,650,000
Payroll Costs	4,997,148	4,677,644	4,700,000
Purchased Services	4,092,150	3,149,094	3,700,000
Supplies & Materials	1,900,725	1,201,277	1,300,000
Capital Outlay	60,000	19,622	20,000
Other Objects	368,200	380,845	380,000
Transfer/NSLP Food Service Program	-	-	-
Transfer to QSCB Fund 300	45,200	-	45,200
Transfer to Capital Project Fund 400	194,800	-	194,800
SUB TOTAL EXPENDITURES	\$ 21,761,519	\$ 19,051,867	\$ 19,990,000
Contingency	420,000	-	-
Unappropriated, Reserved for Next Year	700,000	-	-
TOTAL EXPENDITURES	<u>\$ 22,881,519</u>	<u>\$ 19,051,867</u>	<u>\$ 19,990,000</u>
TOTAL ESTIMATED REVENUES			22,504,983
TOTAL ESTIMATED EXPENDITURES			19,990,000
<i>Estimated Ending Fund Balance</i>			<u>\$ 2,514,983</u>
<i>(Of the \$22,881,519 budget the estimated ending fund balance is 11%)</i>			

Fund 200 and 250

Fund 200 - Grants and Projects Fund

	25/26 BUDGET	Estimate through 06/30/2026	25/26 PROJECTED
EXPENDITURES			
Salaries	\$ 2,506,989	\$ 1,926,293	\$ 2,000,000
Payroll Costs	1,268,608	916,457	1,000,000
Purchased Services	740,000	217,697	740,000
Supplies & Materials	577,957	189,267	577,957
Capital Outlay	270,000	142,400	270,000
Other Objects	-	16,030	-
Transfers to Other Funds	-	-	-
TOTAL EXPENDITURES	\$ 5,363,553	\$ 3,408,144	\$ 4,587,957

Fund 250 - Food Service Fund

	25/26 BUDGET	Estimate through 06/30/2026	25/26 PROJECTED
EXPENDITURES			
Salaries	\$ 407,963	\$ 346,537	\$ 405,948
Payroll Costs	199,249	208,595	199,249
Purchased Services	-	26,409	30,000
Supplies & Materials	858,788	400,088	828,788
Capital Outlay	20,000	5,128	20,000
Other Objects	-	2,015	2,015
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 1,486,000	\$ 988,773	\$ 1,486,000

Fund 300 and 400

Fund 300 - Debt Service Fund	25/26 BUDGET	Estimate through 06/30/2026	25/26 PROJECTED
EXPENDITURES			
Principal and Interest	\$ 3,030,000	\$ 3,030,000	\$ 3,030,000
Contingency	820,200	-	-
TOTAL EXPENDITURES	\$ 3,850,200	\$ 3,030,000	\$ 3,030,000

*PERS Side Acct pmts for 25/26 are \$1,731,434 and will escalate to \$1,813,608 with final pmt in 2028.
GO Bond Series 2019 (DHS) payment for 25/26 is \$1,137,500. Final pmt 2039.*

Fund 400 - Capital Project Fund	25/26 BUDGET	Estimate through 06/30/2026	25/26 PROJECTED
EXPENDITURES			
Purchased Services	\$ -	\$ 16,385	\$ -
Supplies & Material	-	7,241	7,241
Capital Outlay	539,200	162,679	531,959
Other Objects	-	-	-
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 539,200	\$ 186,305	\$ 539,200



WINSTON-DILLARD SCHOOL DISTRICT BOARD OF DIRECTORS

District Office Board Room
620 NW Elwood Dr. Winston OR 97496

June 17, 2026 at 7:00 PM - MINUTES

REGULAR SESSION

PRESENT: Susan Chase Lorna Quimby Bob Shigley Curt Stookey
 Kevin Wilson Kim Shigley

1. **Call To Order:** 7:00 pm

2. **Pledge of Allegiance:** Led by Bob Shigley.

3. **Roll Call** - Establishment of a Quorum: Four board members in attendance.
(Susan Chase, Lorna Quimby, Bob Shigley, Curt Stookey)

4. 2026-2027 Budget Hearing

Receive Public Input - At this time, we will open the budget hearing for public input.

5. SUPERINTENDENT REPORT

5.A. Enrollment: The enrollment numbers for the end of the year are down compared to last month. We hope to increase enrollment.

Attachments: (1)

- [\(6\) June 2026](#)

6. **Directors Report:** None at this time.

7. ITEMS OF DISCUSSION

7.A. WDSB Secondary Schools Recap

7.A.1. Dillard Alternative & Douglas High School: Mr. Jones, Asst. Principal gave a PowerPoint presentation that showed their school direction, mission, vision and improvement goals. One of the goals was to increase graduation rates and DHS graduated 100% of the seniors currently attending. This rate does not reflect the state 4-year cohort rate, but improvement is being made. The Freshman On Track goal for 25-26 was 85% and with all the hard work the staff have put in the goal was passed with a 92%. Attendance did not see a significant improvement. Mr. Jones also shared student survey data in regards to student staff engagement and approach with students.

7.A.2. Winston Middle School: Mrs. Clarno, Asst. Principal/AD also presented a PowerPoint that showcased the two priorities the school staff are focusing on. The staff felt like each grade level needs to be ready to transition to the next grade level. The second priority is attendance; trying to improve that engagement and belonging and reduce chronic absenteeism. One of the big changes this year to help implement the priorities was adding an advisory period at the beginning of the day. The data shows that at the end of semester 1, the 6th graders were 96% on track, 7th grade at 83% and 8th graders came in at 94%. Second semester numbers dipped just a bit so the staff will work on finding the root cause for that. Next year their area of need for the entire building is skill development. They plan to create predictable advisory lessons that are centered around belonging. Each grade level pinpointed a skill that needs some extra work. They also plan to do some targeted

interventions centered on that Center for High School Success work. Overall the attendance rates improved a few points so they will be making attendance a higher priority for next school year.

7.B. Board Vacancy Interview Committee

The district did not receive any applications before the June 15th deadline. The board discussed an interview committee but decided that all current board members would serve on the committee. The new application deadline is set for July 1st and then will meet on July 8th for special session to review applicants and narrow it down to a couple of finalists.

During Regular Session on the 8th the board would take action and appoint one of the finalists that would serve until June 30, 2027.

7.C. 2026-2027 Board Meeting Schedule 1st Reading

Per policy BD/BDA: The regular meeting schedule will be established at the organizational meeting in July and may be changed by the Board with proper notice. No later than the next regular meeting following July 1, the board will hold an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. Typically, we hold all meetings on the 2nd Wednesday of each month unless it falls on a recognized holiday. The district recommended changing the November, May and June meetings to the third Wednesday due to veterans' day and spring budgeting needs. The board will meet on July 8th for the first meeting in 2026-27.

Attachments: (2)

- [BD BDA D1](#)
- [BD MT SCHEDULE 2026-27](#)

7.D. OSBA Summer School Sessions

Formerly the Summer Board Conference. OSBA will be offering two regional sessions: July 10, 2026 in Redmond or July 16, 2026 in Eugene. These sessions will provide the same opportunities for training, collaboration, networking and inspiration as the annual summer conference but in a more compact package. Mr. Wilson asked the board to reach out to the board secretary if they are interested in attending so that arrangements can be made.

Attachments: (1)

- [2026-SummerSchoolSessions-MainFlyer](#)

8. Close Budget Hearing

At this time, we will close the budget hearing if there is no other input.

9. ADOPTION OF CONSENT AGENDA

9.A. Financial Statement

Attachments: (2)

- [Financial Statements - GF - 05.31.26](#)
- [Financial Statements - Other Funds - 05.31.26](#)

9.B. Minutes

9.B.1. Special Session May 27, 2026

Attachments: (1)

- [May 27, 2026 Special Sess Minutes](#)

9.B.2. Regular Session May 27, 2026

Attachments: (1)

- [May 27, 2026 Reg Sess Minutes](#)

9.B.3. Budget Board Session June 3, 2027

Attachments: (1)

- [June 3, 2026 Budget Board Minutes](#)

9.C. Personnel

9.C.1. Accept resignation from Mikenna Fusco, MES 4th GR effective June 12, 2026

9.C.2. Transfers

9.C.2.a. Heather Lindsay-Carpernter, BES Grade 1 to MES Teacher

9.D. Donation

9.D.1. Thank you from DHS to Mzuri Wildlife Foundation for the \$500 donation to DHS Trap Club.

Attachments: (1)

- [DHS Thank You to Mzuri Wildlife Foundation](#)

9.D.2. Thank You from WMS to Knife River for 3 yards of cement valued at \$500.00.

Attachments: (1)

- [WMS Thank You to Knife River](#)

9.E. Recommended Inter-District Transfers for the 2026-27 School Year

9.F. Adoption of Consent Agenda Motion

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors approve the Consent Agenda as presented. Susan Chase seconded the motion and all approved.

(Susan Chase, Lorna Quimby, Bob Shigley, Curt Stookey)

10. ACTION ITEMS

10.A. Budget Resolution 2025-26-7, Resolution Adopting the Budget, Resolution Making Appropriations, Resolution Imposing the Tax, Resolution Categorizing the Tax

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors to approve Resolution 2025-26-7 as presented. Lorna Quimby seconded the motion and all approved.

(Susan Chase, Lorna Quimby, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Resolution 2025-26-7 Adopting the Budget](#)

11. COMMUNICATIONS: None at this time.

12. FOR THE GOOD OF THE ORDER

Mrs. Lisa Dickover, BES Principal shared that the students and staff had a great end of the school year with a field day at DHS. She also said that it seemed that the students wished to leave for summer break and that made the staff feel like they did a great job connecting with the students. Mrs. Dickover also shared that summer school and ESY will be starting on July 6th they anticipate about 107 elementary students participating.

Mr. Rob Holveck, WMS Principal gave kudos for Mr. Dickover who did a fabulous job with the leadership students and the activities planned by the leadership students. He said that the group is growing and already planning on different areas that can help contribute to improving student life. He also shared that Mrs. Clarno did a great job with some of the students in regards to behavior who were struggling toward the end of year.

Mr. Craig Anderson, DHS Principal said the booster club did a great job with their luau fundraiser. He also said graduation went well and thanked the board members that attended.

Mr. Kevin Wilson, Superintendent reported that students in the community were already being served meals. Mr. Micken and Mr. Wilson met with the Grocery Outlet owners for their donation of approximately 1000 pounds of peanut butter. He reported that 130 families had received lunch that day, so Mr. Micken and the food service team were doing a great job.

13. **ADJOURNMENT:** 7:53 pm

14. **UPCOMING**

14.A. Regular Session at WDSB District Office Board Room on July 8, 2026 at 7:00 pm



Winston-Dillard School District No. 116

RESOLUTION 2026-27-1

Acknowledgment of Interfund Loans

WHEREAS, the Winston-Dillard School District No. 116 cash accounts are commingled for most of the individual funds;

WHEREAS, revenue, payroll, accounts payable and other financial transactions are generally executed through a single checking account;

WHEREAS, Individual fund transactions may create a deficit cash balance in a given fund, nevertheless, covered by cash balances of other funds, causing an interfund loan;

WHEREAS, Local Budget Law (294.460) requires interfund loans to be authorized by the governing body;

THEREFORE BE IT RESOLVED, that the Board of Directors of Winston-Dillard School District #116, Douglas County, Oregon hereby adopts this resolution to approve interfund loans arising from normal revenue, payroll and accounts payable transactions.

Chairman Board of Directors

July 8, 2026
Date

Douglas High

Donation Receipt

To: Mr. & Mrs. Kyle Micken
868 Little Valley Road
Roseburg, OR 97471

Date: 6/18/2026

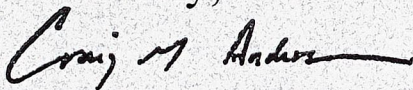
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Soccer Teams

VALUE: \$4730.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

"Home of the Trojans"



620 NW Elwood, Winston, OR 97496

Board Meeting Schedule – 2026/2027

2026

July	08
August	12
September	09
October	14
November	18 (3 rd Wed/month due to Veterans Day on 2 nd Wed)
December	09

2027

January	13
February	10
March	10
April	14
May	19 (3 rd Wednesday)
June	16 (3 rd Wednesday)

All Board Meetings will be held at the District Office Board room.
Generally, unless changed by board action, the meetings
will begin at 7:00 p.m. on the date specified above.