

Agenda

Wednesday, February 12, 2025 7:00 PM

Winston-Dillard School District, 620 NW Elwood St, Winston, OR 97496

1. **Call To Order**

2. **Pledge of Allegiance**

3. **Roll Call - Establishment of a Quorum**

4. **Superintendent Academic Awards - Elementary**

4.A. Brockway Elementary School - *Seraphina Myers*

4.B. Lookingglass Elementary School - *Sawyer Hammack*

4.C. McGovern Elementary School - *Khloe Baumgartner*

5. **DHS Student Report**

6. ***INTERMISSION***

7. **SUPERINTENDENT REPORT**

7.A. Enrollment & Updates

7.B. Diversity & Equity SB 732

8. **Directors Report**

9. **ITEMS OF DISCUSSION**

9.A. OSEA Negotiations - Establish Board Classified
Negotiation Team

9.B. Field Trip Requests

10. **ADOPTION OF CONSENT AGENDA**

10.A. Financial Statement

10.B. Minutes

10.B.1. Executive Session January 8, 2025

10.B.2. Regular Session January 8, 2025

10.B.3. Executive Session January 29, 2025 -
CANCELLED

10.C. 2025-26 Certificated Staff Extension
Recommendations

10.D. Recommended Inter-District Student
Transfers for the 2024-25 School Year

10.E. Donations

10.E.1. Thank you from DHS to Ronald & Nancy
Eldridge for \$200 donation to Marlys Hobson

Memorial Scholarship Fund.

- 10.E.2. Thank you from DHS to Nichols Bros for \$100 to DHS Scholarship Fund.
- 10.E.3. Thank you from DHS to Maralee Lawson for \$1000 to Marlys Hobson Memorial Scholarship Fund.
- 10.E.4. Thank you from DHS to Dr. Mark & Christopher Angle-Hobson for \$250 to Marlys Hobson Memorial Scholarship fund.
- 10.E.5. Thank you from DHS to Roseburg Honda for \$500 to DHS Athletics - Baseball.
- 10.E.6. Thank you from DHS to Roseburg Honda for \$500 to DHS Athletics - Softball
- 10.E.7. Thank you from DHS to Romtech for \$1500 donation to Golf program and \$1000 to Football program.
- 10.E.8. Thank you from DHS to Valley Drug for \$1000 donation to Golf Program.
- 10.F. Adoption of Consent Agenda Motion

11. ACTION ITEMS

- 11.A. Superintendent Evaluation 2024-25
- 11.B. Extend/Not Extend Superintendent Contract 2025-26
- 11.C. Resolution 2024-25-3 Douglas ESD 2025-26 Local Service Plan
- 11.D. Stronger Oregon - Roseburg Therapy, LLC
- 11.E. DHS CTE Work Area Paving - High School Success Grant/M98 Funds

12. COMMUNICATIONS

13. FOR THE GOOD OF THE ORDER

14. ADJOURNMENT

15. UPCOMING

- 15.A. Regular Session at WSDS Board Room on March 12, 2025 at 7:00 pm.

Winston-Dillard School District Student Enrollment 2024-25								
Grade Level	2/2/2024	Head Ct. 9/9/2024	10/4/2024	11/8/2024	12/6/2024	1/3/2024	2/7/2025	
K	94		99	99	99	98	101	
1	90		88	89	89	90	90	
2	106		88	89	90	89	85	
3	97		103	105	107	106	106	
4	105		101	99	98	97	98	
5	110		109	105	106	104	101	
Elem School Total	602	571	588	586	589	584	581	
6	88		104	106	106	106	107	
7	106		97	98	98	95	94	
8	91		111	110	110	111	111	
Middle School Total	285	308	312	314	314	312	312	
9	88		95	94	91	89	90	
10	121		92	87	86	86	83	
11	73		97	101	100	98	96	
12	57		76	73	70	70	69	
DAS	68	47	45	45	47	46	51	
High School Total	407	367	405	400	394	389	389	
Total Enrollment	1294	1246	1305	1300	1297	1285	1282	
1/3/2025								
Elementary Schools	PK	K	1	2	3	4	5	
McGovern - 230	0	0	0	0	77	80	73	
Brockway - 227(PK 279)	53	80	74	72	0	0	0	
Lookingglass -128(PK146)	18	18	16	17	29	17	31	
Total	71	98	90	89	106	97	104	
2/7/2025								
Elementary Schools	PK	K	1	2	3	4	5	
McGovern -233	0	0	0	0	80	80	73	
Brockway - 223(PK277)	54	82	73	68	0	0	0	
LES -125 (PK 143)	18	19	17	17	26	18	28	
Total	72	101	90	85	106	98	101	
							DAHS	
							9	1
							10	5
							11	25
							12	20
							Total	51

DEC Implementation - Two Possible Timeline Approaches

Approach A - Detailed implementation timeline

This approach to implementation uses the backward mapping strategy to identify key processes and procedures in order to fully enact Committees by September 15, 2025.

1. Getting Ready (leading up to Feb 2024)
 - Form or delegate a team/staff to help coordinate the DEC membership nomination process
 - Start to identify existing groups, teams, and work that could be involved in the development or functionality of your DEC
2. Understand and Prepare (February - June 2024)
 - “SB 732: District Equity Committee” to be added as an ongoing agenda item in local school board meetings.
 - Superintendent discusses SB 732 and its components with their school board.
 - Superintendent reviews SB 732 guidance with board members.
 - Superintendent and board develop an implementation plan.
3. Assess and Plan (July - August 2024)
 - Superintendents and designated planning teams design the application and candidate selection process.
 - Develop an understanding of the desired composition of the DEC in order to match demographics and needs of students and the broader school community. Design outreach to meet desired membership.
4. Engage (September 2024 - February 2025)
 - Find potential members to serve on the DEC through Community Engagement events.
 - Post information about the DEC on the district website.
5. Committee Member Application Period (March-July 2025)
 - Continue to seek applicants via intentional outreach and utilizing ESD partners.
 - Superintendent reviews applications and finalizes DEC appointee recommendations.
6. Local Approval (August 2025)
 - School board appoints members of the District Equity Committee at the recommendation of the superintendent.
 - The new DEC meets with the superintendent to collaborate on creating a shared understanding of the role of the DEC and supports needed.
7. Ongoing Implementation (September 15, 2025 and beyond)
 - First Meeting of the District Equity Committee is set and the work begins.

DEC Implementation - Two Possible Timeline Approaches

Approach B - Make use of organic opportunities to build momentum over time

This approach to implementation seeks to more organically develop the design and plans. Because the DEC offers flexibility for what it looks and feels like, seeking multiple viewpoints and design inputs can support a DEC that is uniquely situated and tailored to your district's and community's needs. While the largest districts in Oregon began implementing SB 732 in September 2022, many smaller and mid-size districts have time to foster teaching and learning opportunities around shared understanding of how best to implement DEC's.

What follows are some of the innovative and creative approaches that the larger districts have used and that could be of support to districts who are still in the beginning stages of this work:

- Utilizing sporting events, community engagement activities, and school-based activities as a platform to have preliminary informal conversations with community members, parents, students, and staff with the intention to provide shared understanding of District Equity Committees and start to identify individuals interested in serving on the DEC.
- Gathering a small cadre of interested parties as a means to listen and learn about the implementation of District Equity Committees. This cadre can serve as a voice to teach other groups and support in recruitment of potential District Equity Committee members.
- Encouraging school boards to learn about the implementation of District Equity Committees during board meetings and to help generate shared intentionality behind implementation.
- Dialogue around implementation of the DEC between administrators and students; administrators and staff; staff and students; and administrators and students.
- Attend community based organization meetings and/or civic organizational meetings to both provide information about the DEC and to potentially garner interest in serving on the DEC.
- Create a design/implementation committee to begin to structure the operationalizing of the DEC.

SB732 District Equity Committee Notes

Taken from: https://www.oregon.gov/ode/studentsuccess/pages/district_equity_committees.aspx

Committee Name: For clarity, we will use DEC, but this is not a mandated name. "Districts may find that another name will make more sense for your particular community and context."

Purpose:

- Help school leaders identify what helps or hinders the success of students who have historically excluded, impacted, marginalized, or underserved.
- Provide opportunities "to engage those that have or might currently be marginalized."

Committee Role: To supplement and support local leadership in understanding how their decisions have affected students and to advise school boards and superintendents on the educational impacts of:

- policy decisions
- the larger district-wide climate
- issues impacting underserved student groups
- additional topics necessary to fully elevate student experience

Timeline: Districts with an average daily membership of 10,000 or less are required to first convene a DEC by September 15, 2025.

Participants: From the school district:

- Parents
- Employees*
- Students
- Community members

**for small/rural can include: IAs, custodians, nutrition staff, or counselors; in addition, medium and larger districts might engage asst superintendents, equity/literacy TOSAs, senior advisors, directors of services (SPED et al), district community and partnership coordinators, family engagement specialists, academic language specialists, or district emerging bilingual specialists.*

Size: Recommended range is anywhere from 8-14 people; *for small/rural: as few as five.* This is not a requirement; group size can be set within each district's policy formation.

Membership: The school board and superintendent must ensure that membership is primarily representative of underserved student groups. During this process, it is recommended to anchor in the guidance (link above) and to apply the district's equity lens and/or decision tool.

Superintendent's Role: Responsible for coordinating the member nomination process and proposing finalists to the school district board. *For small, rural: a principal or teacher leader with strong stewardship and capacity can lead the effort in conjunction with superintendent consultation.* Other groups with members who have the capacity include, but are not limited to:

- Education Service Districts can be key partners to help districts strategize/develop DECs
- Community Based Organizations
- Culturally-Specific Organizations
- Other organizations that regularly partner with school districts to assist students with meeting state and local standards and/or prepare them for post-high school transitions

SB732 District Equity Committee Notes

School Board's Role: Responsible for:

- Appointing candidates who are nominated by the superintendent based on applications submitted.
- Selecting at least one member of the DEC to serve on the school district budget committee.*

*A budget committee is not required to include a member of the DEC until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.

Organic Transition Possibilities: Launching a DEC will likely mean identifying existing work and teams in your district that can seamlessly tie in, overlap, or be moved to work with your DEC. Below are examples and types of groups to consider adapting or asking to help support the creation of the DEC:

- Site Committees
- Parent-Teacher or Family Organizations
- Existing equity and/or constituency groups
- SIA/other Community Advisory Groups, eg: IG Needs Assessment Committees

Required Resources:

Each school district, in consultation with the DEC, is required to provide sufficient support to members to participate in meetings, including, but not limited to, access to district-managed emails, translation and interpretation services, and relevant public meeting and security trainings.

Nominations and Filling Vacancies:

- The design of the application process can be by intentional outreach, an application or nomination process, or a combination.
- For the purpose of selecting members, the school board and superintendent:
 - May not deny members based on language;
 - May not deny members based on immigration status;
 - May not deny members based on protected class, including age, disability, national origin, race, color, marital status, religion, sex, sexual orientation, or gender identity;
 - May not appoint a voting member of the school board or the school district superintendent to an educational equity advisory committee; and
 - Must ensure that the composition of an educational equity advisory committee elevates underrepresented parent, employee, student, and community member voices.
 - The school district board and school district superintendent, in consultation with the educational equity advisory committee, shall fill vacancies on the committee in the same manner as original appointments.
- Disagreement - In the hypothetical case of disagreement or dissonance between the nominations of the superintendent and the appointments of the School Board, districts are encouraged to seek technical assistance from their legal counsel, education service district, OSBA, and COSA.
- Terms of Service - districts may consider establishing Member Terms of Service that clearly outlines the roles, responsibilities, and commitments of each member.
- Decision-making - see example from Deschutes Water Alliance in guidance.
- Support Staff - districts may designate a district staff member to the DEC specifically for administrative, operational, and coordination support.
- DEC's that advise both school board/superintendent may be subject to public meeting requirements.
- Member Terms of Service - districts may consider establishing guidance that clearly outlines the roles, responsibilities, and commitments of each member. This could be a collaborative opportunity for boards, district leaders, and DEC members to develop a Member Terms of Service agreement

SB732 District Equity Committee Notes

together (formal or informal), if desired. Since a school board selects the DEC, it may want to establish these terms in board adopted policy.

Recommendations:

- Beginning the Process:
 1. Form/delegate a team or staff to help coordinate the DEC membership nomination process.
 2. Start to identify existing groups, teams, and work that could be involved in the development or functionality of your DEC.
 3. Begin communicating SB732 criteria and plan/process to your school board and community.
- Items for DEC to consider:
 1. Topics that the DEC deems critical to its ability to represent and elevate educational equity impacts to student experiences in the district
 2. Topics submitted by the school board and superintendent
- Advisor to School Board - a DEC may select a single member to serve as advisor to the school district board, for the purpose of providing updates and acting as a liaison.
- Communication of Work - a DEC may prepare an annual report that is shared with the community as well as ODE; if not, it is highly recommended that there be some mechanism(s) for communicating this kind of information to the public: informal town halls, presentations at board meetings, district/school newsletters, and/or asking their ESD for support.

SB732 District Equity Committee Notes

Small Rural Accommodations: (consortium)

Small and Rural Accommodation (School districts with less than 1650 ADMw): For small and rural districts, implementation of DEC's may emerge in partnership with local ESDs or other small/rural schools where geography, distance, and population size is a potential barrier. As districts in these rural and remote areas wish to develop a DEC utilizing a regional approach in partnership with their ESDs, districts may apply for the accommodation and gain approval by:

1. Developing an initial plan with the ESD partner or additional partnering districts and outlining the architecture of how the DEC will be implemented along with how requirements set forth in OAR 581-022-2307 will be met⁴.
2. Submitting the initial plan by emailing responses to the questions below to ODE.EI@ode.oregon.gov:
 - i. Who is partnering? List relevant entities
 - ii. Who will be the primary point-of-contact for this partnership?
 - iii. How is this benefiting students, families, and communities? Describe how the assets and experiences of students and families who have been historically marginalized by our education systems will be able to inform and strengthen the DEC proposed?
 - iv. What is the geographic range the partnership would cover?
 - v. Please share how this partnership makes sense from a community sensibility?
 - vi. Any information that is ready that describes any agreements on how the requirements of SB 732 will be made across the partnership districts (i.e. liaisons to budget committee, member nominations, appointments, optional annual report, etc.)
3. ODE will review the initial plan and provide feedback if needed; ODE will make a determination on the accommodation and partner with districts to ensure implementation is both supported and successful. Additional documentation may be needed to formalize the plan.

⁴ This accommodation does not create new requirements, it provides ODE a way to see how the actual work being proposed would meet the requirements of existing laws and rules.

FIELD TRIP REQUESTS

February 12, 2025

DATE	SCHOOL	CLASS/GROUP	TRAVELING TO
1/18/2025	DHS	UPWARD BOUND/UCC	WILLAMETTE UNIVERSITY, SALEM OR
1/24/2025	DHS	ETS/UCC	OSU AND WOU CAMPUS TOUR
1/28/2025	BES	ALL STUDENTS	ROSEBURG HIGH SCHOOL - LITERACY PLAY
1/29/2025	BES	DLC CLASS	YMCA - WEEKLY HYDRO THERAPY UNTIL MAY 28TH
1/31/2025	DHS	ETS/UCC	UofO AND LCC CAMPUS TOURS
2/4/2025	DHS	UAV DRONE CLASS	LANE COMMUNITY COLLEGE
2/5/2025	DHS	FFA	SUTHERLIN HIGH SCHOOL - DEGREE & OFFICE ELECTIONS
2/12/2025	DHS	FFA	FAMILY CHURCH OF SUTHERLIN FOR CONTEST
2/12/2025	WMS	DLC CLASS	YMCA - WEEKLY HYDRO THERAPY UNTIL APRIL 23RD
2/19/2025	DHS	FFA	DOUGLAS CO. COURTHOUSE, COMMISSIONERS PROCLAMATION
2/21/2025	DHS	ETS/UCC	LIN BENTON CC & CHEMEKETA COLLEGE TOUR
2/25/2025	DHS	STUDENTS OF COLOR AFFIN	UMPQUA LIGHTHOUSE MUSEUM, REEDSPORT

Winston-Dillard School District #116
2024-2025

	<u>24/25 BUDGET</u>	<u>Estimate through 01/31/2025</u>	<u>24/25 PROJECTED</u>
REVENUES			
Property Taxes - Current	\$ 4,000,000	\$ 3,421,555	\$ 4,000,000
Property Taxes - Prior Years	100,000	39,824	100,000
County Sales Back Taxes	15,000	-	15,000
HERT (Heavy Equip) & HB5006 (Wildfire)	10,000	1,372	10,000
Back Property Tax Interest Earnings	10,000	7,117	10,000
Interest on Investments - Current Rate of 4.73%	360,000	218,785	360,000
Admissions from Other Schools	10,000	-	10,000
Student Fees	20,000	-	20,000
Rentals/Lease Income	-	-	-
Contributions/Donations	-	-	-
Recovery of Prior Year Expenditure	-	-	-
Miscellaneous	63,000	6,829	63,000
County School Fund	20,000	-	20,000
ESD Apportionment	115,000	38,007	115,000
State School Fund 24/25	12,550,000	8,399,581	12,550,000
State School Fund 24/25 Adj Estimate	-	-	52,525
SSF High Cost Disability 24/25	-	-	-
SSF Small HS Grant 24/25	-	-	-
State School Fund Prior Year 23/24 Adj	-	-	-
SSF High Cost Disability Prior Year 23/24 Adj	-	-	-
SSF Small HS Grant Prior Year 23/24 Adj	-	-	-
SSF NSLP Match	-	-	-
State Managed County Timber	150,000	-	150,000
Common School Fund (State Owned Rangelands)	182,000	86,547	173,094
Federal Forest Fees	-	-	-
Transfer In (From Fund 200 - ODOE)	35,000	-	35,000
Sale/Loss of Fixed Assets	10,000	-	10,000
SUB TOTAL REVENUES	\$ 17,650,000	\$ 12,219,617	\$ 17,693,619
Beginning Fund Balance	4,876,499	4,780,324	4,780,324
TOTAL REVENUES	<u>\$ 22,526,499</u>	<u>\$ 16,999,942</u>	<u>\$ 22,473,944</u>
EXPENDITURES			
Salaries	\$ 9,317,117	\$ 4,095,933	\$ 9,100,000
Payroll Costs	5,449,782	2,061,690	4,700,000
Purchased Services	4,002,450	1,491,308	4,002,450
Supplies & Materials	1,870,650	614,152	1,800,000
Capital Outlay	175,000	33,844	175,000
Other Objects	351,500	305,379	351,500
Transfer/NSLP Food Service Program	-	-	-
Transfer to Capital Project - SSF - Supplemental	-	-	-
Transfer to QSCB Fund 300	45,200	-	45,200
Transfer to Capital Project Fund 400	194,800	-	194,800
SUB TOTAL EXPENDITURES	\$ 21,406,499	\$ 8,602,306	\$ 20,368,950
Contingency	420,000	-	-
Unappropriated, Reserved for Next Year	700,000	-	-
TOTAL EXPENDITURES	<u>\$ 22,526,499</u>	<u>\$ 8,602,306</u>	<u>\$ 20,368,950</u>
TOTAL ESTIMATED REVENUES			22,473,944
TOTAL ESTIMATED EXPENDITURES			20,368,950
<i>Estimated Ending Fund Balance</i>			<u>\$ 2,104,994</u>
<i>(Of the \$22,526,499 budget the estimated the ending fund balance is 9.34%)</i>			

Fund 200 and 250

Fund 200 - Grants and Projects Fund	24/25 BUDGET	Estimate through 01/31/2025	24/25 PROJECTED
EXPENDITURES			
Salaries	\$ 2,096,538	\$ 943,522	\$ 2,096,538
Payroll Costs	1,207,453	462,765	1,207,453
Purchased Services	439,103	136,841	439,103
Supplies & Materials	546,242	212,334	546,242
Capital Outlay	375,000	110,936	375,000
Other Objects	-	-	-
Transfers to Other Funds	35,000	-	35,000
TOTAL EXPENDITURES	\$ 4,699,337	\$ 1,866,398	\$ 4,699,337

Fund 250 - Food Service Fund	24/25 BUDGET	Estimate through 01/31/2025	24/25 PROJECTED
EXPENDITURES			
Salaries	\$ 305,250	\$ 106,198	\$ 305,250
Payroll Costs	207,572	69,388	207,572
Purchased Services	130,000	70,833	130,000
Supplies & Materials	745,000	133,562	745,000
Capital Outlay	50,000	6,704	50,000
Other Objects	5,000	155	5,000
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 1,442,822	\$ 386,840	\$ 1,442,822

Fund 300 and 400

Fund 300 - Debt Service Fund	24/25 BUDGET	Estimate through 01/31/2025	24/25 PROJECTED
EXPENDITURES			
Principal and Interest	\$ 2,860,000	\$ 1,384,382	\$ 2,860,000
Contingency	1,452,478	-	-
TOTAL EXPENDITURES	\$ 4,312,478	\$ 1,384,382	\$ 2,860,000

*PERS Side Acct pmts for 24/25 are \$1,654,424.50 and will escalate to \$1,813,608 with final pmt in 2028.
GO Bond Series 2019 (DHS) payment for 24/25 is \$1,107,400. Final pmt 2039.
QSCB payment for 24/25 is \$51,817.50 and remains consistent through 2027.*

Fund 400 - Capital Project Fund	24/25 BUDGET	Estimate through 01/31/2025	24/25 PROJECTED
EXPENDITURES			
Purchased Services	\$ -	\$ -	\$ -
Supplies & Material	-	28,563	28,563
Capital Outlay	1,039,200	117,328	1,010,637
Other Objects	-	-	-
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 1,039,200	\$ 145,891	\$ 1,039,200



Winston-Dillard School District Board of Directors

District Office Conference Room
620 NW Elwood St., Winston, Or 97496

January 8, 2025 at 6:00 PM - Minutes

EXECUTIVE SESSION

1. Present: Jasmine Geyer Jeremy Mitchell Lorna Quimby Bob Shigley
 Curt Stookey Kevin Wilson Kim Shigley

2. Call To Order: 6:01 pm

3. Pledge of Allegiance

4. Roll Call - Establishment of a Quorum: All board members in attendance.
(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

5. To review and evaluate the employment-related performance of the chief executive officer of any public body a public officer, employee or staff member who does not request an open hearing per **ORS 192.660(2)(i)**.

Superintendent Kevin Wilson reviewed the evaluation process and timelines per district policy with the board. The board will meet for Executive Session on January 29, 2025 at 6:00 pm.

Attachments: (1)

- [Superintendent Goals 24 25](#)

6. ADJOURNMENT: 6:42 pm

7. UPCOMING

7.A. Regular Session at WSD District Office Board Room on January 8, 2025 at 7:00 pm.

7.B. Regular Session at WSD District Office Board Room on February 12, 2025 at 7:00 pm.



WINSTON-DILLARD SCHOOL DISTRICT BOARD OF DIRECTORS

District Office Board Room 19
620 NW Elwood Dr, Winston OR 97496
January 8, 2025 at 7:00 PM - Minutes

REGULAR SESSION

Present: Jasmine Geyer Jeremy Mitchell Lorna Quimby Bob Shigley
 Curt Stookey Kevin Wilson Kim Shigley

1. **Call To Order:** 7:00 pm

2. **Pledge of Allegiance:** Led by Jasmine Geyer.

3. **Roll Call** - Establishment of a Quorum: All board members in attendance.
(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

4. **SUPERINTENDENT AWARD** - Secondary

4.A. Dillard Alternative High School - *Dakota Lemar-Childs*

4.B. Winston Middle School - *Emilia Olinghouse*

5. School Board Appreciation

Mr. Wilson, Superintendent took a moment to thank our board members as well as acknowledging the Oregon Governors proclamation. Each of schools thanked the board as well as presenting them with various treats and gifts.

Attachments: (1)

- [School-Board-Recognition-Month-Dec-2024](#)

6. **DHS Student Report:** No report at this time.

7. **INTERMISSION**

8. Presentation

8.A. **Audit Presentation by Vickie Rapp, CPA of Neuner Davidson & Company**
Vickie Rapp of Neuner Davidson & Company gave an overview of the audit that was conducted for the 2023-24 school year. The audit did not find any internal control or fraud issues.

Attachments: (2)

- [SAS 114 - Findings to BOD](#)
- [WDSB Fin Rpt 06-30-2024](#)

9. SUPERINTENDENT REPORT

9.A. Enrollments and Updates

Current enrollment numbers show a decline in enrollment.

Attachments: (1)

- [\(1\) Jan 2025](#)

9.B. 2023-24 At a Glance District Profiles

The board reviewed the district profiles provided by Oregon Department of Education (ODE). The profiles compare our schools to those in the state regarding attendance, class

size, teacher retention and assessment data. Data shows that the district overall made a 10% improvement for Chronic Absenteeism. The district also showed improvements in graduation rates.

Attachments: (3)

- [ODE 2324 District Profiles](#)
- [Cohort Attendance Data 2022-23 2023-24 simplified](#)
- [ODE Grad Rates as of 12.6.24](#)

10. **Directors Report:** None at this time.

11. ITEMS OF DISCUSSION

11.A. 2025 School Board Elections

Position #2 held by Jasmine Geyer, Position # 3 held by Bob Shigley and Position # 4 held by Jeremy Mitchell will expire June 30, 2025. Notice will go out in February and elections will be held in May. Candidate filing date is February 8, 2025 - March 20, 2025. For more information visit website: <https://douglascountyor.gov/178/Elections> to obtain the SEL 190 Candidate Filing District form. If you would like to seek re-election you must re-file the candidate filing form before the deadline.

11.B. OSBA Policy Updates

Mr. Wilson reported to the board that OSBA has changes in policy since the completion of the desk audit and will provide the updates at the February meeting.

11.C. Field Trip Requests

Attachments: (1)

- [FT Requests for JAN 2025](#)

12. ADOPTION OF CONSENT AGENDA

12.A. Financial Statement

Attachments: (2)

- [GF - Financial Statements 12.31.24](#)
- [Other Funds - Financial Statements 12.31.24](#)

12.B. Minutes

12.B.1. Regular Session December 11, 2024

Attachments: (1)

- [Dec 11, 2024 Reg Sess Minutes](#)

12.C. Personnel

12.C.1. Approve resignation from Shilo Hester, MES Child Dev. Specialist effective December 19, 2024.

12.C.2. Approve resignation from Katrina Scott, BES Dean of Students effective December 19, 2024.

12.D. Donations

12.D.1. Thank you from DHS to Dr. Mark & Christopher Angle-Hobson for donation of \$250 to Marlys Hobson Memorial Scholarship Fund.

Attachments: (1)

- [Thank you to Angle-Hobson](#)

12.E. Recommended Inter-District Student Transfers for 2024-25 School Year

12.F. Adoption of Consent Agenda Motion

Bob Shigley made the motion for the Winston-Dillard School District Board of Directors approve the Consent Agenda as presented. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

13. ACTION ITEMS

13.A. 2025-26 Budget Calendar 2nd Reading

Bob Shigley made the motion for the Winston-Dillard School District Board of Directors approve the 2025-26 Budget Calendar as presented. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

Attachments: (1)

- [2025-2026 Budget Calendar](#)

13.B. Winston-Dillard Postponement of Selection and Use of Adopted Instructional Materials - Health

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors to approve postponement of Selection and Use of Adopted Health Curriculum until the 2025-26 school year. Bob Shigley seconded the motion and all approved.

(Jasmine Geyer, Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

14. COMMUNICATIONS: None at this time.

15. FOR THE GOOD OF THE ORDER

Mr. Craig Anderson, DHS Principal introduced Mr. Robbins the new Athletic Director/Asst. Principal who is also an alumni of Douglas High School. He also reported the school body will be taking part in a school wide "Sadie Hawkins" dance.

Mr. Jeremiah Robbins, DHS AD/Asst. Principal shared he is excited to be back in the district. Mrs. Lisa Dickover, BES Principal said the teaching staff are gearing up for the mid-year benchmark assessments for reading and math. She also reported they are seeing improvement in the new kindergarten intervention program. Mrs. Dickover gave a shout out to all her staff, first responders and Mr. Beard, Facilities Manager for their quick response to the unplanned fire drill that took place right before the holiday break.

Mrs. Janna Norton, MES Principal reported that the school building was re-keyed over the holiday break. Her staff have been reviewing the iReady data and they made posters which will chart the student's progress that the students will have access to. Mrs. Norton also shared that Mrs. Robbins implemented a "Literacy Circle" that seems to be going very well.

Mrs. Emily Ledbetter, LES Principal reported the annual Christmas play went smoothly and the students performed great and was well attended. She also took a moment to recognize the Lookingglass community, Church and Fire Dept that worked together to adopt 9 families for the holiday season and provided gifts for those entire families. Students will be participating in the "Battle of the Benchmarks" starting next week which is intended to inspire and encourage the students to do their best.

Mr. Dave Welker, WMS Principal reported that the students are excited to be back in school and they will also be preparing for the winter assessments. Upcoming, the teachers will be participating in a "SIOP" Sheltered Instruction Observation Protocol training which is a hands on learning tool to teach vocabulary.

Mrs. Michelle Clarno, WMS Asst. Principal reported the boys and girls wrestling teams did very well at Districts and both placed 2nd overall. They saw an increase of students turning out

for wrestling this season and anticipates that to continue. Girls' basketball season try outs are underway and they are seeing a large number of girls attending the try-outs.

16. ADJOURNMENT: 7:35 pm

17. UPCOMING

17.A. Executive Session at WSD District Office Conference Room on January 29, 2025 at 6:00 pm.

17.A. Regular Session at WSD District Office Board Room on February 12, 2025 at 7:00 pm.

Douglas High

Donation Receipt

To: Ronald & Nancy Eldredge
17071 Upland Road
Bend, OR 97707

Date: 12/20/2024

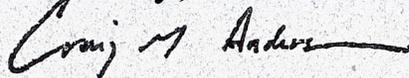
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to Marlys Hobson Memorial
Scholarship Fund

VALUE: \$200.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Maralee Lawson
1564 NE Kennedy Lane
Hillsboro, OR 97124

Date: 12/13/2024

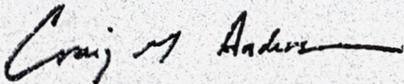
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to Marlys Hobson Memorial
Scholarship Fund

VALUE: \$1000.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Nichols Bros
700 Old Brockway Road
Winston, OR 97496

Date: 12/23/2024

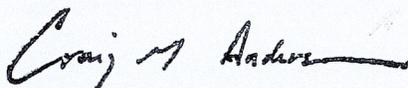
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Scholarship Fund

VALUE: \$100.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Dr. Mark & Christopher Angle-Hobson
3139 Cedar Links Drive
Medford, OR 97504

Date: 12/16/2024

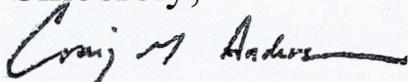
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to Marlys Hobson Memorial
Scholarship Fund

VALUE: \$250.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Roseburg Honda
1950 NW Mulholland Drive
Roseburg, Oregon 97470

Date: 1/24/2025

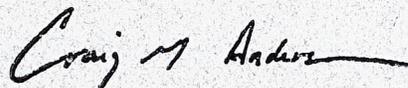
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Athletics - Baseball

VALUE: \$500.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Roseburg Honda
1950 NW Mulholland Drive
Roseburg, Oregon 97470

Date: 1/24/2025

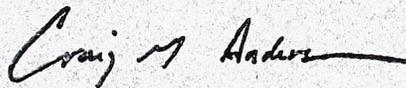
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Athletics - Softball

VALUE: \$500.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Romtec
18240 N Bank Road
Roseburg, Oregon 97470

Date: 1/29/2025

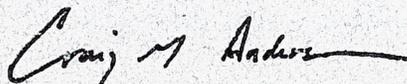
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Athletics – Golf Program

VALUE: \$1500.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Romtec
18240 N Bank Road
Roseburg, Oregon 97470

Date: 1/29/2025

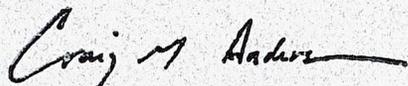
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Athletics – Football Program

VALUE: \$1000.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

Douglas High

Donation Receipt

To: Valley Drug
250 NW Main Street
Winston, OR 97496

Date: 1/29/2025

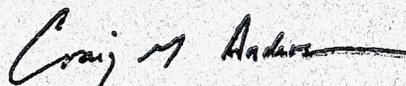
From: Douglas High School
1381 N.W. Douglas
Winston, OR. 97496

Description: Donation to DHS Athletics – Golf Program

VALUE: \$1000.00

Thank you for your generous donation. We are very appreciative of the support for our students in their future endeavors.

Sincerely,



Craig Anderson
DHS Principal
Tax ID # 93-6000445

“Home of the Trojans”

2025-26 LOCAL SERVICE PLAN RESOLUTION # 2024-25-3

WHEREAS, Douglas Education Service District and its component school districts have collaboratively created a local service plan according to ORS 344.175;

THEREFORE, BE IT RESOLVED, the Board of Directors of

Winston-Dillard School District No. 116 approve the local service plan as presented.
School District

Date of adoption: February 12, 2025

Board Chair

Superintendent

2025 - 2026 LOCAL SERVICE PLAN

GENERAL FUND / RESOLUTION SERVICES

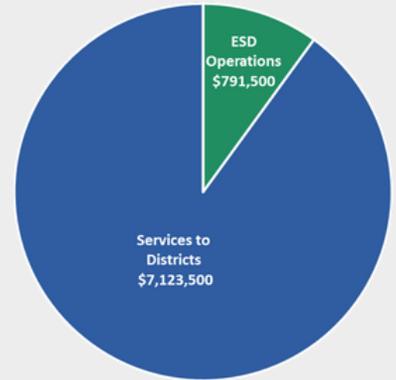
Douglas ESD provides services to approximately 13,000 students in 13 component districts.

We specialize in four main areas:

- Special Education
- Technology
- Instructional Services
- Administrative

Our primary service areas encompass a broad spectrum of programs, including behavioral support, speech and language services, and nursing services. By aligning our services with the priorities set annually by superintendents, we have enhanced mental health services for students, increased preschool enrollment, and supported students in career and technical education.

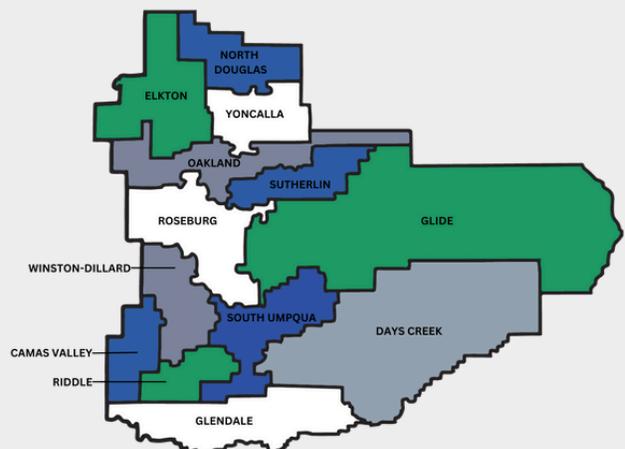
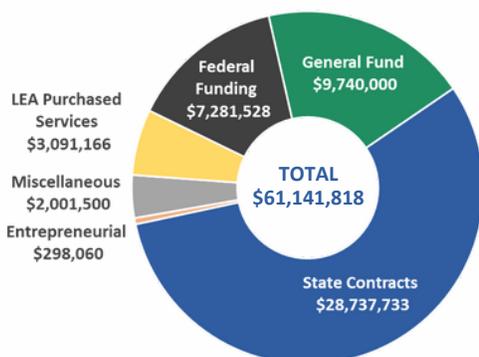
Beyond our mission and geographic boundaries of Douglas County, the Douglas ESD serves an even larger region through several statewide contracts.



SPECIAL EDUCATION & NURSING

Services	FTE	Description
Autism Consulting/Evaluation Support	3.9	Collaborates with the Southern Oregon Regional Autism Team and the Oregon Autism Commission to deliver training and coaching adhering to best practices for autism care to staff and districts.
Child Find	5.9	Provides staff to conduct evaluations for children ages birth to 5 who have suspected delays for the purpose of determining their eligibility for Early Intervention or Early Childhood Special Education services.
Complex Needs Classroom	4.2	Offers specialized instruction for students PreK to 21 experiencing physical and developmental disabilities by focusing on enhancing motor and communication skills.
Nursing	3.2	Protects and promotes student health and wellness by providing onsite school nursing care; care coordination between school, home and community resources; and health and safety education.
Occupational Therapy/Physical Therapy (OT/PT) Consult	2.3	Consultative services are provided for students with orthopedic impairment, autism spectrum disorder, traumatic brain injury and/or other health impairments with significant motor involvement.
Special Education Evaluation & Support (SEECs)	0.9	Provides school districts with licensed school psychologists offering expert evaluations, re-evaluations, coaching, and modeling to support accurate special education assessments.
Special Education Coordination	0.4	Coordinates resources, delivers professional learning, provides on-site visits, technical assistance, compliance support, and grant research and writing.
Speech-Language Therapy Program	33.3	Provides research-based communication therapy to children who have speech and language disorders. Services include identification, diagnostic evaluation, and intervention; hearing screenings; and AAC resources.

DOUGLAS ESD ALL REVENUE DETAILS



TECHNOLOGY

Services	FTE	Description
Digital Curriculum	-	Delivers digital curriculum through streaming media to enhance instruction and student learning. Available to all districts, providing access to educational streaming media libraries.
Network Services	2.2	Provides IT services, including content filtering, licensing, antivirus and firewall protection, WiFi management and hosting, and file storage.

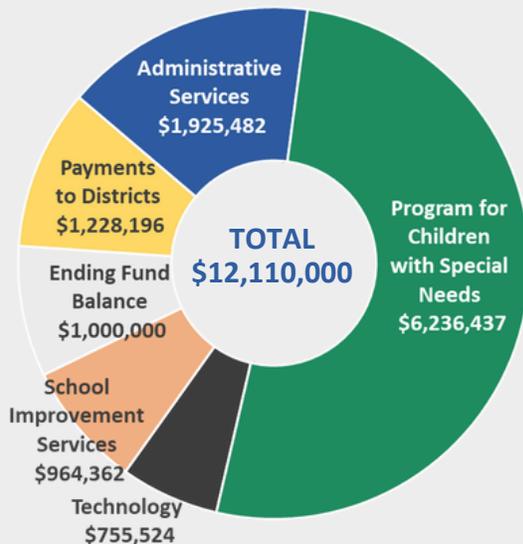
SCHOOL IMPROVEMENT SERVICES

Services	FTE	Description
Behavioral Health Coordination	.2	Coordinates training and support in trauma-informed practices, social-emotional learning, classroom management, nonviolent crisis prevention, suicide prevention, threat assessment, problem solving, growth mindset, and positive behavioral interventions and supports.
Instructional Coaching Support	1.9	Develops professional learning opportunities for educators to enhance effective instruction by providing training, materials and consultation.
Instructional Education Coordination	.8	Coordinates resources, delivers professional learning, provides on-site visits, technical assistance, compliance support, and grant research and writing.
Notification System for Home-Schooled Children	.2	Manages the notification system for homeschooled students in Douglas County. Informs families of their homeschooling responsibilities and involves collecting assessment data through standardized tests.

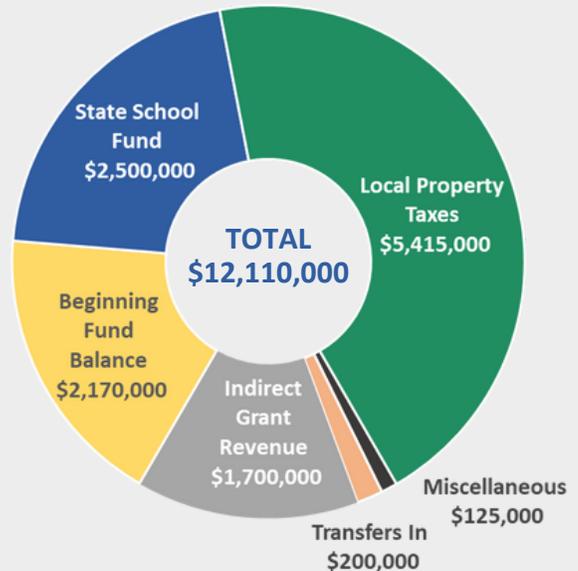
ADMINISTRATIVE

Services	FTE	Description
Business Services	3.9	Assists local districts with business services needs.
Communications	2.5	Collaborates with schools and community partners to enhance public outreach, employing strategies for media support, and crisis communications.
Countywide Licensed Substitute Services	-	Partners with EduStaff, LLC to provide licensed and classified substitutes, handling recruitment, hiring, and training. Provides substitute teaching licensure guidance.
Courier	.33	Delivers materials weekly to schools and offers book-sharing services to libraries in Douglas County.
Human Resources	5	Provides Human Resources support and consulting, job postings, TSPC licensure, FMLA and Paid Leave Oregon leave assistance, and compliance with labor laws and regulations.

GENERAL FUND EXPENDITURES



GENERAL FUND REVENUE DETAILS



2025 - 2026 REGIONAL, STATE & FEDERAL GRANTS & CONTRACTS

These various programs and services are funded through philanthropic grants, state funding that includes Student Investment Account (SIA) grants, and federal funding.

Services	FTE	Description
EI/ECSE Regional Coordination for Southern Oregon	.9	Coordinates EI/ECSE programs throughout the five county region (Douglas, Josephine, Jackson, Klamath, & Lake) of Southern Oregon.
Douglas County EI/ECSE	62.8	Provides early intervention and early childhood special education services for children birth to five with developmental delays, offering consistent, tailored instruction to support learning and enhance physical abilities. The children are evaluated and/or served by a team of specialists, including autism, behavior, physical & occupational therapists, speech/language pathologist, early intervention, school psychologist, & nurses. A collaborative, social-emotional preschool is shared with Roseburg School District.
Jackson County EI/ECSE	94.7	Provides early intervention and early childhood special education services for children birth to five with developmental delays, offering consistent, tailored instruction to support learning and enhance physical abilities in Jackson County. The children are evaluated and/or served by a team of specialists, including autism, behavior, physical & occupational therapists, speech/language pathologist, early intervention, school psychologist, & nurses.
Business Champion for Kids	1.2	Assists employers of all sizes to implement family-friendly practices to attract and retain employees. Co-leads the Douglas County Childcare Coalition with Care Connections and Education.
Care Connections & Education	11.1	Supports early learning professionals to meet their professional and program development goals across all types of care and education. Conduct statewide training and supports such as program coaching, peer networks, DELC system navigation and connection to college coursework and degrees. CC&E promotes recruitment, training, and retention of a high-quality, diverse early learning and child care workforce.
Carl Perkins Grant	1.0	Coordinates school districts and Umpqua Community College to lead and support career and technical education (CTE) systems to prepare students for the workforce through hands-on, applied learning opportunities that align with student interests and the regional economy.
Douglas Regional Educator Network	3.6	Douglas REN advances the profession of teaching through authentic communication, professional learning, and equitable and inclusive practices. Develops professional learning opportunities for educators to enhance effective instruction by providing training, materials, and consultation.
Early Childhood Behavioral Health Consultation	1	A prevention-based service for childcare and preschool providers in Douglas County, who work with infants and young children, ages 5 months to 5 years. The goal is to build the capacity of families and early learning providers and teachers who serve children who have social-emotional needs. No qualifying diagnosis is necessary to access services.
Horizons	9.6	Collaborates with Department of Human Services, Roseburg Public Schools and the Juvenile Department to support youth with diverse life experiences, trauma exposure, and high-level behavioral and mental health needs to equip them for post-high school life.
Juvenile Department Education Program	1.6	Collaborates with the Oregon Department of Education for the Juvenile Detention Education Program. A licensed teacher, along with a Transition Specialist, provides education in the Douglas County Juvenile Detention Center, offering GED prep, credit recovery, college-level CLEP testing, and employment coaching.
Oregon Technology Access Program (OTAP)	1.2	Coordinates statewide professional development, communities of practice, and technical assistance in Assistive Technology, Augmentative and Alternative Communication, Universal Design for Learning, and Accessible Educational Materials.
Regional and Statewide Services for Students with Orthopedic Impairments (RSOI)	.8	Offers regional and statewide training, technical assistance, and resources to therapists and related professionals to provide services for learners with orthopedic impairments and to assess functional skills and address access to school environments and curriculum, as well as safety of students and staff.
Regional Inclusive Services	0.4	Regional services are provided as a contract service with Southern Oregon ESD and helps provide a Physical Therapist and ASD support for the county.

REGIONAL, STATE & FEDERAL CONTRACTS & GRANTS continued...

Services	FTE	Description
Regional Technical Assistance Provider (R-TAP)	.44	Provides special education development training and instructions from Oregon Department of Education.
School-Based Behavioral Health Grant	17.5	Clinical Mental Health interns are placed in local districts, throughout the duration of the grant, to provide all tiers of supportive services for students social, behavioral, emotional, and mental well-being. These services can include universal supports, skill building groups, and/or individualized supports. Grant duration is January 2023 - December 2025.
Small Rural School Support Program	1.5	Provides responsive and intensive administrative support for small and rural school districts, including data analysis, assistance with managing and reporting on state and federal programs, and coordination with ESD teams to reduce administrative burdens and ensure effective use of funds to maintain continuity of instruction and enhance district operations.
South-Central Early Learning Hub	6.1	South-Central Early Learning Hub (SCELH) is part of a statewide system funded and contracted through the Department of Early Learning and Care (DELIC) partnering for regional early care and education developmental continuum from birth to children entering into K12. SCELH also administers Preschool Promise Coordinated Enrollment, Community UPLIFT, and Kindergarten Readiness Partnership/Innovation (KPI).
Student Safety Prevention Specialist	1	Collaborates with the Oregon Department of Education, offering equity-based training, policy development, suicide prevention protocol implementation, and staff and student training on safety topics.
Student Success Plan Grant	1.0	Provides support for Latinx, Indigenous and English Language Learner communities by fostering inclusive spaces, strengthening community collaboration, and delivering professional learning opportunities for educators.
Take Root Parenting Connection	4.3	Offers free education opportunities for parents and caregivers in Douglas, Lake, and Klamath counties, providing multi-week series and one-night workshops to support parenting. Offers free Parent Resource Center to support Douglas County families.
Transition Network	1.3	Collaborates with the Oregon Department of Education to enhance post-educational outcomes for students experiencing disabilities to improve employment services. Fosters partnerships with agencies, organizations and school districts.
Youth Development	4.9	Collaborates with schools and youth-serving partners to provide complementary supports to best connect students with learning and life. Mentors work with referred Middle School and High School youth to create individual plans for their future to include job skills, graduation, and post-secondary opportunities.

STUDENT INVESTMENT ACCOUNT (SIA) PROGRAMS

SIA funds are designed to support students' mental and behavioral health needs and to increase academic achievement and reduce disparities among historically underserved groups, including students from diverse racial or ethnic backgrounds, students with disabilities, Emerging Bilingual students, and those experiencing poverty, homelessness, or foster care.

Services	FTE	Description
Equity Coach	1	Delivers supports for students and educators to foster culturally aware, empathetic, and equitable school environments, while supporting youth, to ensure inclusive practices that empower underrepresented populations.
Family Resource Support	1	Provides essential resources and services to homeless students and families, ensuring stability, educational access, and connection to community support systems.
Instructional Coaching - SPED Focus	1	Develops professional learning opportunities for educators with a focus on best practices for supporting students identified as needing Special Education Services.
Technical Assistance	1	Offers technical assistance to support rural districts, including federal and state grant applications and reporting.
Youth Reengagement	.8	Collaborates with schools and youth-serving partners to provide complementary supports to best connect students with learning and life. Mentors work with referred Middle School and High School youth to create individual plans for their future to include job skills, graduation, and post-secondary opportunities.

2025 - 2026 DOUGLAS ESD CONTRACTED SERVICES & PROGRAMS



In collaboration with the state agencies, Douglas ESD contracts serve up to 13,000 students in 48 schools within the 13 school districts we serve. We facilitate an expansive list of P-20 programs.

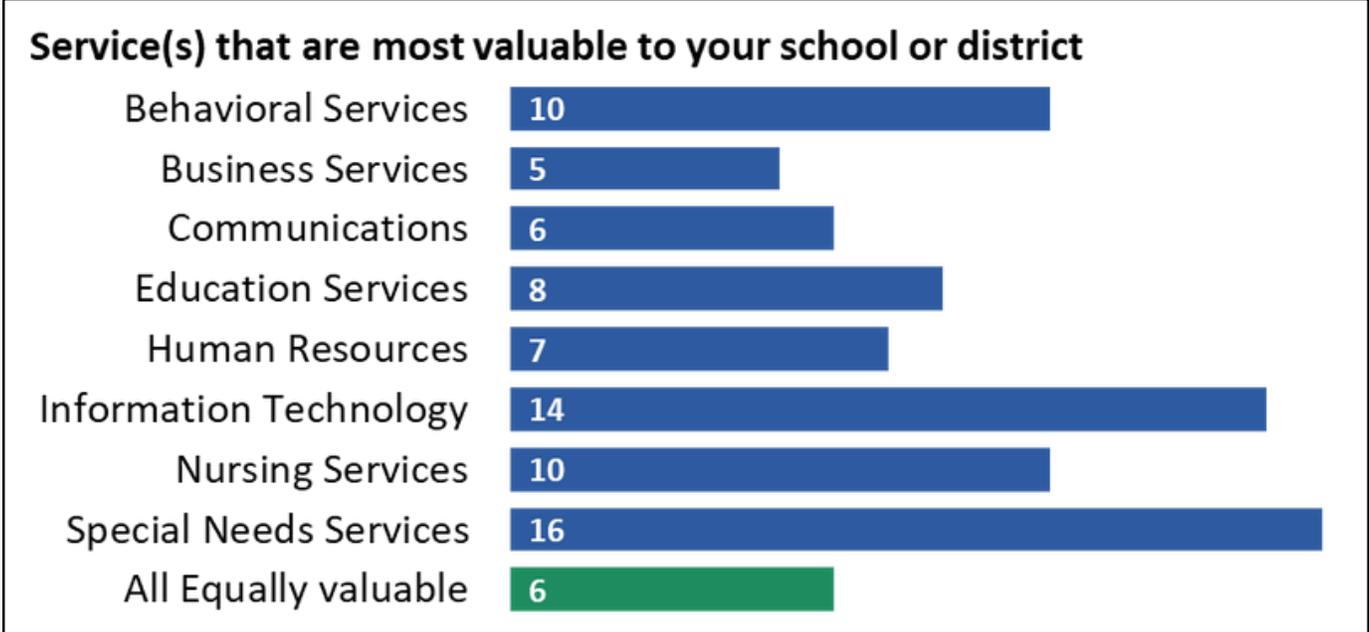
Services	FTE	Description
Behavior Support Services	7.1	Behavioral support staff serve school districts by addressing classroom and student-specific issues that may impede learning. Using a school district's positive behavior system, the staff may work with the classroom teacher, principal, student, family or other agencies to help students succeed.
Business Services	3.8	Tailored contracted services oversee payroll, accounts, grant invoicing, fiscal oversight, budget preparation, trainings and strategic planning.
Communications	.5	Offers personalized communication/marketing strategies and plans for districts, covering social media and website management, training, and video/photography services.
Data Collection Support	.1	Ensures accurate submission of school and student information to meet state and federal mandates. Offers data management support to schools and districts.
District Test Coordination	.9	Oversees state assessments, offers support on policies, data management, and coordination. Helps educators understand assessment nuances and facilitate local policy adoption, with outreach to parents and the community.
Electronic Information & Design	2.4	Services include grant data management and reporting; forms/survey design, development, management, and reporting; data collection and reporting; inter-district student transfer data management; student services; mandatory reporting automation.
Human Resources	2	Delivers custom support to districts for recruitment, retention, employee leave processing, adherence to state and federal compliance, job postings, licensure assistance and employee performance.
Nursing	3.2	Contracts with districts to provide tailored medical support for students and staff. Services include classes and workshops, clinics, updating medical records and procuring medical statements for SPED evaluations.
Print Services	2	Supports districts with cost-effective printing, design, book binding, and direct mails. Also provides services to local businesses and nonprofits.
Regional ASD Teacher	1	Facilitates a class that serves the most significantly impacted autistic students in the districts in Douglas ESD Region.
School-to-Career	.6	Provides districts with information on college, scholarships, job skills, resumes, and explores various post-high school options.
Site-Based IT Services	9	Offers on-site technical expertise to school districts to maintain and enhance computing infrastructure, ensuring uninterrupted online resources for students and staff.
Special Education Evaluation & Support (SEECs)	3.4	Offers school districts crucial support, including a licensed school psychologist, expertise in autism spectrum disorders, and traumatic brain injury. Ensures specialized evaluations, with coaching and modeling, for students in need.



Providing collaborative, high-quality, equitable and locally responsive educational services to the community.

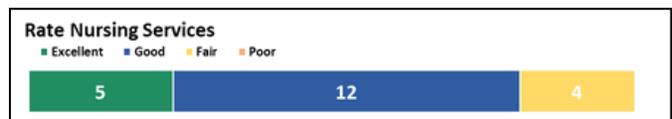
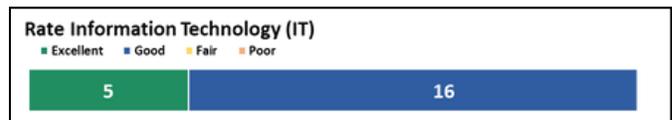
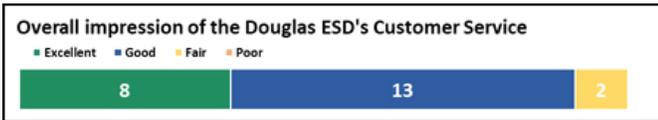
2025-2026 SURVEY RESULTS

The annual Local Service Plan survey is sent to a combination of school district leaders in the Douglas ESD region, including superintendents, assistant superintendents, business managers, principals, special education directors, and other district administrators. The 25-26 survey received 35 responses.



*Not in ranked order. Respondents were able to select any and/or all services valued by their district.

RATE THE SERVICES USED





EXCAVATION & PAVING LLC

Proposal For: Winston School District
Location: Douglas High
Bid Date: 01/27/25

We propose to perform the following:

Prep and pave woodshop area, install curtain drain in front of building \$ 23,395.00
- Install 3" of Level 3, 1/2" dense asphalt and compact

Total Proposal \$ 23,395.00

General Conditions:

Exclusions

- Bond fees as well as any construction fees, surveying, and permits.
- Sanitary facilities to be provided by others
- Material testing is by Others. (IF NEEDED: Contact Umpqua Sand & Gravel for Pricing 541 673 3273)
- Posting/Towing Vehicles by Others.
- Seal coat and prime coats are excluded.
- Temporary protection of light fixtures, sign bases and concrete by other.
- All temporary or permanent surface markings, striping, logos, traffic sensors are excluded.
- Work area will be free and clear of obstructions.
- Adjustments of utilities, pavement cleaning, sweeping before paving operations.
- Rock, poor soil conditions, water in excavations, and any other unforeseen conditions may incur additional costs.

Inclusions:

- All Materials and Equipment associated to perform the project.
- Payment due at end of project or as previously agreed.
- Standard operating hours are 7:00 AM to 6:00 PM Monday through Friday.
- This proposal is to be all or none and may not be split up or divided.

If Owner or Prime Contractor insists upon completion of the work against the advice of Umpqua Aggregate Resources Excavation & Paving, LLC regarding weather, subsurface, or surface conditions, they shall assume all risks or defects inherited with such conditions.

Submitted By: _____ Accepted By: _____



EXCAVATION & PAVING LLC

Proposal For: Winston School District
Location: Douglas High School
Bid Date: 02/06/25

We propose to perform the following:

Prep and pave driveway to barn \$ 12,098.00
 - Install 3" of Level 3, 1/2" dense asphalt and compact

Total Proposal \$ 12,098.00

General Conditions:

Exclusions

- Bond fees as well as any construction fees, surveying, and permits.
- Sanitary facilities to be provided by others
- Material testing is by Others. (IF NEEDED: Contact Umpqua Sand & Gravel for Pricing 541 673 3273)
- Posting/Towing Vehicles by Others.
- Seal coat and prime coats are excluded.
- Temporary protection of light fixtures, sign bases and concrete by other.
- All temporary or permanent surface markings, striping, logos, traffic sensors are excluded.
- Work area will be free and clear of obstructions.
- Adjustments of utilities, pavement cleaning, sweeping before paving operations.
- Rock, poor soil conditions, water in excavations, and any other unforeseen conditions may incur additional costs.

Inclusions:

- All Materials and Equipment associated to perform the project.
- Payment due at end of project or as previously agreed.
- Standard operating hours are 7:00 AM to 6:00 PM Monday through Friday.
- This proposal is to be all or none and may not be split up or divided.

If Owner or Prime Contractor insists upon completion of the work against the advice of Umpqua Aggregate Resources Excavation & Paving, LLC regarding weather, subsurface, or surface conditions, they shall assume all risks or defects inherited with such conditions.

Submitted By: _____ Accepted By: _____

Address | 835 SE Sheridan St Roseburg OR 97470

Phone | 541-784-7990

Location: 1381 NW Douglas Blvd, Winston, OR 97496

Project: Douglas High School Agg area paving

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	AC paving: 38' x 55' area - Pave (1) lift at 3" thick completed. - Grade existing aggregate base to allow for asphalt section. No grading plan is provided, drainage is not gaurenteed. - Over Excavation, if needed we will reccomend and need to be approved by customer prior to completion. - Mobilization is shown as a cost in this line.	\$1,950.00	\$1,950.00
125	Section #1 (RED Highlight). - 6,469 sq.ft. Note: Drainage concern along the building at the NE of this section. Also Approach to saw mill needs needs concrete apron of some sort to allow to equipment traffic.	\$182.00	\$22,750.00
78	Section #2 (GREEN Highlight) - 3,861 sq. ft.	\$197.00	\$15,366.00
51	Section #3 (BLUE Highlight) - 2,593 sq. ft.	\$175.00	\$8,925.00
			\$0.00
		SUBTOTAL	\$48,991.00
		TOTAL	\$48,991.00

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

Customer responsible for all private unmarked utilities.

Date

Sign Below to Accept Quote:

Authorized Rep

LTM, Incorporated dba

Proposal and Contract



P.O. Box 1427
 Roseburg, Oregon 97470
 EQUAL OPPORTUNITY EMPLOYER

Oregon License #56603
 California License #567735
 Telephone 541-679-6744
 Fax 541-679-9757

DATE: 01/29/25

PROPOSAL SUBMITTED TO:	JOB NAME/DESCRIPTION/LOCATION:
Douglas High School Shelby Beard 541-671-6331 Beards@wdsd.org 1381 NW Douglas Blvd. Winston, OR 97496	Douglas High School Paving Budget 1381 NW Douglas Blvd. Winston, OR 97496 Bid with 2025 BOLI Rates

We hereby propose to furnish all materials, labor and equipment necessary for the completion of :

QUANTITY		DESCRIPTION	UNIT PRICE	TOTAL PRICE
12,720	SF	Parking Lot Prep as Detailed Below:		
		<u>Work Includes:</u>	1 LUMP SUM	\$60,145.00
1	LS	▶ Mobilization: Of crews and equipment		
1	EA	▶ Install 24" x24" steel Gibson catch basin with 6" outlet. At agricultural building entrance.	\$3,083.00	\$3,083.00
20	FT	▶ Install 6" ADS storm line and tie into existing storm system.	\$118.00	\$2,360.00
65	CY	▶ Remove material to create match points along all concrete withing work area.		
90	TN	▶ Place and compact 1"-0 base rock to adjust grad For drainage.		
12,720	SF	▶ Fine grade and prep for new asphalt. All areas will be prof rolled to check for sub grade stability.		
290	TN	▶ Place 3" of compacted commercial grade, 1/2" Dense Asphalt on prepped grade. Place in (1) 3" lift. The area in front of the wood shop will have 5" of asphalt placed in (2) lifts.		
			Sub total	\$65,588.00
3,300	SF	▶ If over excavation is needed for the wood shop paving. An additional 12" of material will be removed. Geogrid fabric and 12" of 1"-0 will be placed and compacted in all over excavated areas.	\$6.84	\$22,572.00
			Grand Total	\$88,160.00

Notes:

- 1 Based on site visit and not an engineered design.
- 2 Based on completing during regular business hours of operation.
- 3 Site needs to be free and clear of items that may be in the way of prep work and paving.
- 4 This proposal assumes the exiting subbase material is adequate for the purpose of this work. If upon grading to create drainage, the existing subbase material is soft and unsuitable and has to be removed to create a adequate subbase, the additional excavation and subbase material will be an additional cost completed per the square foot price listed above.
- 5 Weather conditions may influence the completion of this work.