

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

West Hanover Township
7171 Allentown Blvd
Harrisburg, PA 17112

THURSDAY, AUGUST 21, 2025
Board of Supervisors Meeting 6:00 PM

1. **Call to Order**
2. Roll Call
3. Pledge of Allegiance
4. Invocation by Rev. Dale Miller, Mt. Laurel Church
5. **Public Hearing**
 - A. Official Map
6. **Approval of the July 17th Meeting Minutes**
7. Municipal Complex update and presentation by Matthew McQuaide, RA, NCARB from Kimmel-Bogrette Architecture + Site
8. State Police were unable to attend but provided us with the following information from January 1, 2025 through July 29, 2025:
110 Citations resulting from traffic stops
278 Written warnings from traffic stops
17 DUI arrests made as a result of a traffic stop
5 DUI crashes
75 Reportable crashes
66 Domestic related incidents
21 Simple assaults
46 theft and retail theft
9. WHT Fire Company In-Person Report
10. **Correspondence: None**
11. **First Public Comment**
12. **Presentations, Staff & Board Reports**
 - A. July Zoning Report
 - B. July Engineer's Report
 - C. July WHT Fire Chief's Report
 - D. July Parks & Recreation Meeting Minutes
 - E. July Environmental Advisory Committee (EAC) Mtg. Minutes
 - F. June South Central Emergency Services Chief's Report
 - G. Property Maintenance Log for July 17th through August 13th
 - H. S R Duffie Status Report
13. **Treasurer's Report**
 - A. Monthly Deposits for July were \$4,586,989.09
 - B. **Expenditures**
 - (1) Payroll for July 25th, Net: \$52,630.14 - Gross: \$72,236.23
 - (2) Payroll for August 8th, Net: 51,066.96 - Gross: \$70,189.60
 - (3) Vouchers pre-paid via paper check, ACH transfers & Vendor Sites in the amount of \$1,717,536.58

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14. Old Business - None

15. Zoning & Planning

A. Staff recommends approval of Financial Security Adjustment #1, CD High School Athletic Field, in the amount of \$84,091.00, leaving a zero balance, as reviewed by HRG.

B. Staff recommends approval of Financial Security Adjustment #1, 155 Alva Drive, in the amount of \$13,662.00, leaving a balance of \$1,760.00, as reviewed by HRG.

C. Staff recommends approval of Financial Security Adjustment #1, 315 S. Oak Grove Road - SWMP, in the amount of \$6,383.00, leaving a balance of \$10,547.00, as reviewed by HRG.

D. Staff recommends approval of Financial Security Adjustment #1, Lot 15 on Sterling Road, in the amount of \$14,065.00, leaving a balance of \$2,200.00, as reviewed by HRG.

E. Staff recommends approval of Financial Security Adjustment #1, Lot 5, 7170 Sterling Road, in the amount of \$10,948.00, leaving a balance of \$1,925.00, as reviewed by HRG.

F. Staff recommends approval of Financial Security Adjustment #1, 1014 N. Fairville Avenue, in the amount of \$12,247.00, leaving a zero balance, as reviewed by HRG.

G. Staff recommends approval of Financial Security Adjustment #3, 889 Shawnee Drive, in the amount of \$2,200.00, leaving a zero balance, as reviewed by HRG.

16. New Business

A. Administration recommends approval of Ordinance 2025-07, Adopting an Official Map detailing trails, bike lanes, sidewalks and public lands.

B. Administration recommends approval of Resolution 2025-34, Adopting the Trail Feasibility Study.

C. Administration recommends approval of H. Edward Black and Associates, Ltd. additional fee request in the amount of \$21,940.00 for additional meetings held onsite and virtually to address ongoing construction issues and fees to cover the project close-out and NPDESA permit termination.

D. Administration recommends approval of S.R. Duffie Consulting's proposal for a time extension related to the current Agency Construction Management services for 6.3 months for site work, the new Administration Building and new Public Works facility in the amount of \$165,979.

E. Administration recommends approval of Change Order PW-EC-007 Shannon A. Smith, Inc. to add material and labor for additional raceway for data installation in the amount of \$1,599.60.

F. Administration recommends approval of Change Order PW-GC-013 ECI Construction for a credit of \$11,003.00 to not install the crane at the Public Works Maintenance Garage.

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G. Administration recommends approval of Change Order PW-GC-014 ECI Construction to provide labor, materials and equipment to paint the walls at Public Works in the amount of \$12,841.00.

H. Administration recommends approval of H. Edward Black and Associates, Ltd. to assist with bid documents for a separate project to pave the municipal complex. The scope of work includes preparation of a project manual, specifications, bid drawing, bidding period services (RFIs and Addendums) through PennBID, bid tabulation and construction administration not to exceed \$5,000.00.

I. Administration recommends approval of Your Choice Specialties' proposal to purchase and install wash bay equipment at the Public Works Facility. The total cost of \$42,632.88, with 50%, or \$21,316.00 required as a deposit.

J. Administration recommends acceptance of the 2026 Budget Schedule

K. Administration presents Republic Services' request to renew their contract, which expires June 30, 2026, until June 30, 2027 with the quarterly rate being \$140.58.

17. **Second Public Comment**

18. Parks & Recreation Upcoming Events:

9/9 - Blood Drive 12:30 pm – 5:00 pm

9/18 –Senior Luncheon: Chicken Pie, creamy Cole Slaw, Dinner Roll Dessert: Peach Cobbler

9/25 – Senior Bingo starts at 12:30 pm

10/1 - Pot Pie Drive Thru 12 – 5 pm

10/19 – Fall Community Festival 3-7

19. **Supervisor Comments**

20. **Adjournment**