

# WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

<https://zoom.us>  
7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, NOVEMBER 21, 2024**  
**Board of Supervisors Meeting 6:00 PM**

1. **Call to Order**
2. Pledge of Allegiance
3. Invocation by Father Richard McAlister from Holy Name of Jesus Church
4. **Approval of the October 3 Workshop Minutes**
5. Approval of the October 17 Meeting Minutes
6. Presentation of the 2023 Financial Audit by Nick Shearer of Hamilton & Musser, PC
7. WHT Fire Company In-Person Report
8. **Correspondence: None**
9. **First Public Comment**
10. **Presentations, Staff & Board Reports**
  - A. October Zoning Report
  - B. October Engineer's Report
  - C. October WHT Fire Chief's Report
  - D. September Parks & Recreation Meeting Minutes
  - E. October Parks & Recreation Meeting Minutes
  - F. October Environmental Advisory Committee (EAC) Mtg. Minutes
  - G. September South Central Emergency Services Chief's Report
  - H. Property Maintenance Log for October 17th through November 14th
11. **Treasurer's Report**
  - A. Monthly Deposits for October were in the amount of \$88,810.02.
  - B. **Expenditures**
    - (1) Payroll for October 18, Net: \$39,116.23 - Gross: \$54,225.56.
    - (2) Payroll for November 1: Net: \$39,111.20 - Gross: \$54,262.38.
    - (3) Payroll for November 15, Net: \$39,252.24 - Gross: \$54,345.26.
    - (4) October vouchers pre-paid via paper check, ACH transfers & Vendor Sites for were in the amount of \$2,057,479.31.
12. **Old Business: None**
13. **Zoning & Planning**
  - A. Staff recommends the approval of Financial Security Adjustment #2, 889 Shawnee Drive, in the amount of \$2,657.00. This will leave a balance of \$2,200.00, as reviewed by HRG.
  - B. Staff recommends the approval of Financial Security Adjustment #2, 7801 Allentown Boulevard - Dollar General, in the amount of \$26,269.00. This will leave a balance of \$58,800.00, as reviewed by HRG.
14. Administration recommends approval of Resolution 2024-33, Agricultural Security Area, 820 N. Fairville Avenue.
15. **New Business**

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A. Administration recommends the approval of advertising, and making available for public review, the 2025 Tentative Budget.

B. Administration recommends scheduling a public hearing on Thursday, February 20th at 6 p.m. and advertising the public hearing for a draft of the West Hanover Township Subdivision and Land Development Ordinance (SALDO).

C. Administration recommends approval of Michael Baker's proposal for the WHT Comprehensive Plan Update, not to exceed \$77,615.00.

D. Administration recommends approval of the proposal from Higher Information Group to provide cabling, audio visual and security solutions for the new municipal complex in the amount of \$86,251.16. This amount is less than the budgeted amount.

E. Administration recommends approval of a Change Order from JDI Site Solutions, LLC, to increase the contract sum by \$10,700.00 to install, rent and remove chain link fencing at the Bucks Tavern site.

F. Administration recommends approval of the request by Fine Line Homes to review and dismiss one of the comments made by HRG on a recent inspection for the dedication of the street in Mayberry Phase 2, regarding removing and replacing thirteen saw cut driveway depressions.

G. Administration recommends approval of the revised Grant of Easement and Assignment of Lease Agreement between Crown Castle Towers 09 LLC and West Hanover Township.

H. Administration recommends approval of the Second Amendment to Land Lease Agreement between West Hanover township and Celco Partnership d/b/a/ Verizon Wireless.

## 16. **Second Public Comment**

### 17. Parks & Recreation Upcoming Events

11/30 – NYC on Your Own Bus Trip

12/04 – Golden Oldies Dance 7 – 10 pm

12/05 – An Elvis Christmas @ Penns Peak Bus Trip

12/07 – Dickens of a Christmas – Wellsboro Bus Trip

12/11 – Blood Drive 12:30 – 5:30 pm

12/13 – Holiday with the Duponts Bus Trip

12/14 – Breakfast with Santa 8 – 11 am

12/15 – Yule Log 6 – 8 pm

## 18. **Supervisor Comments**

## 19. **Adjournment**