



ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

A Tradition of Excellence, One Student at a Time

Agenda for January 21, 2026

6:30 PM

District Board Room

6051 Ash Street

Rockford, MN 55373

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Board Roll Call
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **CONSENT ITEMS**
 - A. Consent--Approval of Minutes 3
 - B. Consent--Personnel 14
 - C. Consent--Approval of Bills and Wire Transfers 15
 - D. Consent--Approval of Open Enrollments 32
 - E. Consent -- Approval of Teacher Seniority 33
 - F. Consent -- Approval of Principal Seniority 40
 - G. Consent -- Approval of EC Teacher Seniority 42
5. **SUPERINTENDENT REPORT**
 - A. Superintendents Report 45
 - B. REAMS Rocket Spotlight 46
6. **STUDENT ACHIEVEMENT AND GROWTH**
 - A. REAMS Celebration - Letter Leaders and Math Masters 47
 - B. REAMS Principal Report 48
7. **HEALTHY AND SUPPORTIVE ENVIRONMENT**
8. **STEWARDSHIP OF RESOURCES**
 - A. Resolution for Reduction in Programs and Positions 67
9. **CULTURE OF COLLECTIVE PURPOSE**
 - A. Mid Year DOP 68
 - B. Policy Review - Final Reading 83
10. **COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP**
 - A. Resolution of Acknowledgment of Contributions/Donations 128
 - B. Board of Education Work Session: Monday, February 2, 2026 at 5:30 pm in the District Office Board Room.
Finance Committee Meeting: Friday, February 13, 2026 at 8am virtually at meet.google.com/bej-vyuy-iyh



ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

Regular Meeting of the Board of Education: Wednesday, February 18, 2026 at 5:30 pm in the District Office Board Room.

- C. Closed Session - Mid Year Superintendent Review 129
- D. Board Committee Updates

11. **ADJOURNMENT**

Our Mission: *In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

Our Vision: *Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.*

Rockford Board of Education

Eric Gordee	Jessica Johnson
Jamie Hillstrom	Chris Morgan
Dr. Beth Praska	Kevin Sjodin
Superintendent Dr. Jeff Ridlehoover	



Independent School District #883

Regular School Board Meeting

Monday, December 15, 2024

Pursuant to due call and notice, the Rockford Board of Education met in a Regular School Board Meeting on Monday, December 15, 2024 in the District Board Room. Chair Gordee called the meeting to order at 6:00 pm. Members Gordee, Johnson, Morgan, Hillstrom, and Praska were present. Also present was Superintendent Jeff Ridlehoover, CFO Bridget Peterson, Ryan Schmidt from Schlenner Wenner & Co., Director of Business Operations Mike McNulty, and Administrative Assistant Courtney Neibert. Member Sjodin was absent.

Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Praska seconded by Morgan to approve the agenda. Motion passed unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT ITEMS

Motion by Hillstrom, seconded by Gordee to approve the consent items. Motion carried.

- **Minutes:**
 - November 24, 2025 Work Session
 - November 24, 2025 Regular Meeting

● **Personnel:**

Status	First Name	Last Name	Position	Date(s)
New Hire	Stephanie	Hopkins	REAMS SpEd Para	November 21, 2025
New Hire	James	Gostomski	Boys BB Asst Coach	December 1, 2025
New Hire	Brady	Anderson	8th Grade Boys BB	December 1, 2025
New Hire	Alexis	Shelstad	3rd Grade Teacher	December 10, 2025
New Hire	Holly	Kimball	Robotics Coach	November 6, 2025

● **Bills and Wire Transfers:**

November 2025 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 680,282.83
Fund 01 Payroll	\$ 711,838.67
Fund 01 BankWest	\$ 355,050.63
Fund 02 Food Service	\$ 255,475.54
Fund 04 Community Services	\$ 19,159.89
Fund 04 CEd-BWest/KSBank	\$ 3,536.52
Fund 06 Building Construction	\$ 1,089,088.00
Fund 07 Debt Redemption	\$
Fund 21 Student Activities	\$ 14,882.52
Fund 45 OPEB Trust	\$
Total All Funds	\$ 3,129,304.60

● **Open Enrollments:**

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
10	White Bear Lake	624	9/19/2025	student living with grandparents in White Bear Lake
4	Osseo	279	9/2/2025	family move; continuous enrollment
8	Eden Prairie	272	9/15/2025	attending EP Online
2	Eden Prairie	272	9/15/2025	attending EP Online

Non-Resident Students Attending Rockford

Grade	Resident District	Number	Date Effective	Address Change/New Enrollment
EC	Buffalo-Hanover-Montrose	877	12/1/2025	NEW ENROLLMENT: Closer proximity
6	Anoka Hennepin	11	12/1/2025	RE-ENROLLMENT
1	Anoka Hennepin	11	12/1/2025	RE-ENROLLMENT
4	Anoka Hennepin	11	12/1/2025	RE-ENROLLMENT

SUPERINTENDENT'S REPORT

- **December 2025 Superintendent's Report:** Dr. Jeff Ridlehoover presented an update on the schools.

STEWARDSHIP OF RESOURCES

- **Approval of FY2024-2025 Financial Audit Report:** CFO Bridget Peterson presented the FY24-25 Audit Report for approval.

Motion by Morgan seconded by Hillstrom to approve the FY24-25 Audit Report as presented. Motion passed unanimously.

- **Truth in Taxation Presentation and Public Comments:** CFO Bridget Peterson requested approval of the Truth in Taxation Hearing

There were no public comments.

Motion by Hillstrom, seconded by Johnson to approve the Truth in Taxation Hearing as presented. Motion passed unanimously.

- **Certification of 2025 Payable 2026 Levy:** CFO Bridget Peterson presented the Final Levy 2025 Pay 2026 certification for approval.

Motion by Johnson seconded by Praska to approve Final levy 2025 pay 2026 certification as presented. Motion passed unanimously.

CULTURE OF COLLECTIVE PURPOSE

- **Policy Committee Review First Read:** The board was presented with the following policies that were reviewed by the Policy Committee for approval. Policies 722, 731R, 801, 801 FORM, 805, 807, 301, 302, 303, 701.1, 701.2R, and 701.3R.
- **IOwA Reauthorization Resolution:** The board was presented the Resolution to Authorize Executive Assistant Courtney Neibert as the IOwA.

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will

authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Morgan motioned, seconded by Gordee, to approve the resolution Authorizing Assistant Courtney Neibert as the IOwA:

On a roll call vote, the following voted in favor: Gordee, Johnson, Morgan, Hillstrom, and Praska. And the following voted against: None.

Whereupon said resolution was declared duly passed and adopted.

COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP

● **Resolution of Acknowledgement of Contributions/Donations**

Johnson motioned, seconded by Hillstrom, to approve the following resolution as presented:

WHEREAS Minnesota Statute 123B.02 permits school boards to "receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

THEREFORE, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Wright County ADA	\$200.00	RHS FFA Fund
Rockford Education Foundation	\$59.07	General Fund Donation (RHS Live Specimens for IB Biology)
Rockford Education Foundation	\$174.93	General Fund Donation (RHS CNA Scrubs)
Rockford Education Foundation	\$53.98	General Fund Donation (RHS Tools and Supplies for Ag Classroom)
Rockford Education Foundation	\$144.79	General Fund Donation (RHS Rocket Block & IB Annunciation School Project supplies)
Rockford Education Foundation	\$518.95	General Fund Donation (RHS Spectrophotometer)
Rockford Education Foundation	\$130.00	General Fund Donation (REAMS Kindergarten Children's Museum Field Trip Deposit)
Alex, Jeff & Jovie Theismann	REAMS Donation:Foam stickers	General Fund Donation (REAMS)
Cassie, Thomas & Eloise Korzendorfer	REAMS Donation: Crayon Rocks & Mini space erasers	General Fund Donation (REAMS)
Nat, Becky & Haley Schmidt	REAMS Donation: White Boards, erasers, flip calendar, stickers, and magnetic borders	General Fund Donation (REAMS)
Kathleen, Nathan & Ethan Carlson	REAMS Donation: Push pins with wooden clips	General Fund Donation (REAMS)
Hanover Athletic Association	\$1,000.00	Football Activity Fund (for football helmet safety caps)
Anonymous Donation	Drinking Water System Pro 4000 System for use with Trout in the Classroom, total ocst \$1385.00	General Fund Donation (RMS)

215

On a roll call vote, the following voted in favor: Gordee, Johnson, Morgan, Hillstrom, and Praska. And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

● **Upcoming Meetings:**

- District All Employee Holiday Event: Wednesday, December 17, 2025 at 3:20pm at Clays.
- Regular Meeting of the Board of Education - Organizational Meeting: Monday, January 5, 2026 at 5:30pm in the District Office Board Room.
- Mayors, City Administrators, and Legislators Roundtable: Monday, January 5, 2026 at 7:00pm in the District Office Board Room.

- **Board Committee Updates:**
 - Gordee - Northwest Suburban Meetings, Board Prep Call, AMSD meeting, Launch Your Future Night.
 - Johnson - Policy Committee Meeting, MAWSECO Meeting.
 - Morgan - None.
 - Hillstrom - Policy Committee Meeting, MSBA Coffee & Conversation, SAFF Meeting.
 - Praska - Policy Committee Meeting, MREA Meeting.

Johnson motioned to adjourn the meeting at 7:01 p.m. & Gordee seconded. Motion carried unanimously.

*Courtney Neibert
Recorder*

*Jamie Hillstrom
Clerk*



Independent School District #883

Organizational Meeting

January 5, 2026

Chair Gordee called the meeting to order at 5:31 p.m.

Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

Board Roll Call

Members present: *Gordee, Johnson, Morgan, Hillstrom, and Sjodin*. Also present were Director of Business Operations Mike McNulty, Administrative Assistant Courtney Neibert, and *Superintendent Jeff Ridlehoover*.

CEREMONIAL OATH OF OFFICE & SCHOOL BOARD

The board members conducted the School Board Member Oath of Office.

APPROVAL OF AGENDA

Motion by Johnson seconded by Morgan to approve the agenda as presented. Motion passed unanimously.

ELECTION OF SCHOOL BOARD OFFICERS

School Board members were elected as the officers as follows:

- **Chair:** Jessica Johnson. Gordee motioned to nominate Johnson as Chair. Hearing no other nominations, Elected by Acclamation.
- **Vice Chair:** Eric Gordee. Hillstrom motioned to nominate Gordee as Vice-Chair. Hearing no other nominations, Elected by Acclamation.
- **Clerk:** Jamie Hillstrom. Gordee motioned to nominate Hillstrom as Clerk. Hearing no other nominations, Elected by Acclamation.
- **Treasurer:** Chris Morgan. Sjodin motioned to nominate Morgan as Treasurer. Hearing no other nominations, Elected by Acclamation.

COMMITTEES AND BOARDS

- **Renewal of Memberships:** Gordee motioned, seconded by Morgan to renew the following district memberships for the 2026-27 school year as presented. Motion passed unanimously
 - AMSD Member since 2015
 - CMERDC Member since 1981
 - MN Rural Education Association (MREA) Member since 2014
 - MN School Board Association Member for many decades (no record found on start date)
 - Resource Training and Solution Member since 1992
 - Schools Advocating for Fair Funding Member since 1979
- **Board Committee Assignments:** The Board discussed and assigned the various committees and assignments. Morgan motioned, seconded by Sjodin to assign the following Committee Assignments for the 2026-27 school year. Motion passed unanimously
 1. Finance Committee - (3) Morgan, Hillstrom, Sjodin
 2. Policy Committee - (3) Gordee, Hillstrom, Praska
 3. District Operations - (3) Gordee, Morgan, Johnson
 4. Negotiations - (3) Johnson, Sjodin, Praska
 5. Facilities Committee - (2) Johnson, Morgan
 6. Continuing Education Committee - (2) Sjodin, Hillstrom
 7. Curriculum, Instruction and Assessment Committee - (2) Praska, Hillstrom
 8. Community Education Advisory Board - (2) Morgan, Gordee
 9. Committee At-Large - (3) Johnson, Hillstrom, Sjodin
 10. Communications Committee - (3) Gordee, Hillstrom, Sjodin
 11. Minnesota State High School League (MSHSL) - (2) Sjodin, Hillstrom
 12. Chamber Committee - (2) Hillstrom, Gordee
 13. Legislative/MSBA Delegate Assembly - (2) Hillstrom, Gordee
 14. Association of Metro School Districts - (2) Gordee, Johnson
 15. Meeker & Wright Special Education Cooperative - (2) Johnson, Sjodin
 16. Northwest Suburban Integration School District - (2) Gordee, Morgan, Praska
 17. Schools Advocating for Fair Funding (SAFF) - (1) Hillstrom
 18. Minnesota Rural Education Association (MREA) - (1) Praska

EFFICIENT & EFFECTIVE OPERATIONS

- Hillstrom motioned to **Delegate the Statutory Duties of Clerk to the Executive Assistant.** This includes keeping the book of minutes of all district school board meetings, and preparation of reports that shall include the condition and value of school district property, receipts, and disbursements in detail and such other financial matters that may be called for by the commissioner of the Minnesota Department of Education. Gordee seconded. Motion passed unanimously.
- Morgan motioned to **Delegate the Statutory Duties of Treasurer to the School District CFO.** This includes depositing funds of the district in the official depository and preparing the monthly treasurer's report. Hillstrom seconded. Motion passed unanimously.

- Morgan motioned to approve a **Resolution Authorizing the School District CFO or Superintendent to Make Deposits, Pay Expenses, Invest and Transfer Funds in the best interest of the district**. This includes the authority to invest and wire funds issue checks between board meetings to pay bills so as to be eligible for discounts, deadlines, etc., with payment of the same to be approved by the school board at the next meeting at which payments of claims are approved. The motion for the adoption of the resolution was duly seconded by Member Sjodin. On a roll call vote, the following voted in favor: Hillstrom, Sjodin, Johnson, Gordee, Morgan. And the following voted against: None. Resolution passed.
- Hillstrom motioned to approve a **Resolution Authorizing the Use of Facsimile Signatures on payroll and voucher checks** in accordance with the provisions of Minn. Statutes 47.41 and 47.42 by roll call. The motion for the adoption of the resolution was duly seconded by Member Morgan. On a roll call vote, the following voted in favor: Hillstrom, Sjodin, Kneeland, Gordee, Morgan. And the following voted against: None. Resolution passed.
- Sjodin motioned to approve the **Compensation for School Board Members**. Morgan seconded. Motion passed unanimously.
- **Designating Time and Place of meetings**. All School Board meetings, unless otherwise noted, will be held in the District Office Board Room. The official posting place for school board meeting notices is in the hallway glass cases by the entrance to the district office. The board meets on the third Monday of the month for regular meetings starting at 5:30 pm unless otherwise stated. The following changes were discussed and implemented.

2026

January 5, 2026	Organizational Meeting - 5:30 p.m.
January 21, 2026	Work Session - 5:30 p.m. (<i>moved due to MLK Jr. Day</i>)
January 21, 2026	Regular Meeting - 6:30 p.m.
February 2, 2026	Work Session - 5:30 p.m.
February 18, 2026	Regular Meeting - 5:30 p.m. (<i>moved due to President's Day</i>)
March 16, 2026	Work Session - 5:30 p.m.
March 16, 2026	Regular Meeting - 6:30 p.m.
April 6, 2026	Work Session - 5:30 p.m.
April 20, 2026	Regular Meeting - 5:30 p.m.
May 18, 2026	Work Session - 5:30 p.m.
May 18, 2026	Regular Meeting - 6:30 p.m.
June 15, 2026	Work Session - 5:00 p.m. - Superintendent Evaluation
June 15, 2026	Regular Meeting - 6:30 p.m.
July 20, 2026	Work Session - 5:30 p.m.
July 20, 2026	Regular Meeting - 6:30 p.m.
August 3, 2026	Work Session - 5:30 p.m.
August 17, 2026	Regular Meeting - 5:30 p.m.
September 14, 2026	Work Session - 5:30 p.m.
September 14, 2026	Regular Meeting - 6:30 p.m.
October 5, 2026	Work Session - 5:30 p.m.

October 19, 2026 Regular Meeting - 5:30 p.m.
 November 23, 2026 Work Session - 5:30 p.m. (*moved due to MREA summit*)
 November 23, 2026 Regular Meeting - 6:30 p.m. (*moved due to MREA summit*)
 December 7, 2026 Work Session - 5:30 p.m.
 December 21, 2026 Regular Meeting (Truth in Taxation Hearing) - ~~5:30 p.m.~~ 6:00 p.m.

2027

January 4, 2027 Organizational Meeting - 5:30 p.m.
 January 20, 2027 Work Session - 5:30 p.m. (*moved due to MLK Jr. Day*)
 January 20, 2027 Regular Meeting - 6:30 p.m.
 February 1, 2027 Work Session - 5:30 p.m.
 February 17, 2027 Regular Meeting - 5:30 p.m. (*moved due to President's Day*)
 March 15, 2027 Work Session - 5:30 p.m.
 March 15, 2027 Regular Meeting - 6:30 p.m.
 April 5, 2027 Work Session - 5:30 p.m.
 April 19, 2027 Regular Meeting - 5:30 p.m.
 May 17, 2027 Work Session - 5:30 p.m.
 May 17, 2027 Regular Meeting - 6:30 p.m.
 June 14, 2027 Work Session - 5:00 p.m. - Superintendent Evaluation
 June 14, 2027 Regular Meeting - 6:30 p.m.

Gordee motioned, seconded by Hillstrom, to approve the time and place of meetings as presented. Motion passed unanimously.

- **Designating Official Media Outlet.** Gordee motioned, seconded by Johnson, to designate the Wright County Journal Press as the official media outlet. Motion passed unanimously.
- **Designating Official Depositories.** Hillstrom motioned, Morgan seconded, the following as the designated official depositories of the District:
 - Bankwest, Rockford
 - PMA Securities, Inc.
 - Associated Bank

Motion passed unanimously.

- **Designating Legal Counsel.** The board needs to designate official legal counsel for the school district with an option to seek advice outside of area in times of litigation. It is recommended to have firms:
 1. Kennedy & Graven
 2. Ratwik, Roszak and Maloney P.A.
 3. Squires, Waldspurger & Mace, P.A.

Persons authorized to contact legal counsel include the Board Chair and the Superintendent.

Sjodin motioned to approve the official legal counsel as presented. Johnson seconded. Motion passed unanimously.

BOARD AND SUPERINTENDENT UPDATES AND ANNOUNCEMENTS

Mayors, City Administrators and Legislators Roundtable: Monday, January 5, 2026 at 6:30 pm in the District Office Board Room

MSBA Conference: January 15 & 16, 2026 at 8:00 am at the Minneapolis Convention Center

Board of Education Work Session: Wednesday, January 21, 2026 at 5:30 pm in the District Office Board Room

Regular Meeting of the Board of Education: Wednesday, January 21, 2026 at 6:30 pm in the District Office Board Room

Gordee motioned to adjourn the meeting at 5:54 p.m. Johnson seconded. Motion carried unanimously.

Courtney Neibert
Recorder

Jamie Hillstrom
Clerk



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

New

Subject: Consent Personnel

Meeting Date: January 21, 2026

Prepared By: Human Resources Office

Date Prepared: January 19, 2026

<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)
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Personnel Items:

Status	First Name	Last Name	Position	Date(s)
New Hire	Timothy	Donka	DW PT Custodian	December 18, 2025
New Hire	Sara	Anderson	DW Custodain	January 5, 2026
New Hire	Jill	Lubben	LTS Jen Miltaon	January 19, 2026 - June 4, 2026
New Hire	Stacy	Welborn	LTS Calli Zastoupil	April 6, 2026-November 12, 2026
Lane Change	Abbey	Kaufman	MA to MA+10	January 15, 2026
Status Change	Pang	Lee	RHS Para to Para Sub	January 30, 2026
Status change	Haxel	Sususco-Trigg	resigned from REAMS Playground, staying at RCC	December 19, 2025
Leave	Derek	Bratsch	RHS Math	April 29, 2026 - June 5, 2026
Leave	Jennifer	Milton	REAMS Teacher	January 21, 2026 - June 5, 2026
Leave	Aaron	Rickart	REAMS	February 17, 2026 - March 6, 2026
Resignation	Tristen	Carter	RCC	November 1, 2025
Retirement	Dan	Pratt	Athletic Director	June 30, 2026



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: *Consent Bills Paid and Wires in December 2025*

Meeting Date: January 21, 2026

Prepared by: Mike McNulty

Date Prepared: January 13, 2026

Information Briefing Action Enclosure Item(s)

December 2025 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 563,704.76
Fund 01 Payroll	\$ 772,563.62
Fund 01 BankWest	\$ 110,025.00
Fund 02 Food Service	\$ 101,851.44
Fund 04 Community Services	\$ 15,752.63
Fund 04 CEEd-BWest/KSBank	\$ 3,060.10
Fund 06 Building Construction	\$ 2,550.00
Fund 07 Debt Redemption	\$ 550.00
Fund 21 Student Activities	\$ 7,146.99
Fund 45 OPEB Trust	\$
 Total All Funds	 \$ 1,577,204.54

Rockford ISD #0883

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		65082		Wire	1	4718		MN TRUST		No	Yes	No	12/31/2025	161.16
AS2		65087		Wire	1	2009		EDUCATION MINNESOTA ROCKFORD - EI		No	Yes	No	12/02/2025	10,263.39
AS2		65088		Wire	1	2009		EDUCATION MINNESOTA ROCKFORD - EI		No	Yes	No	12/31/2025	9,687.12
AS2		65089		Wire	1	7649		TSA CONSULTING GROUP, INC.		No	Yes	No	12/02/2025	37,959.25
AS2		65090		Wire	1	7649		TSA CONSULTING GROUP, INC.		No	Yes	No	12/31/2025	51,888.27
AS2		64444	109563	Check	1	1828		TRAEN, TODD		Yes	Yes	Yes	12/09/2025	(305.00)
AS2		64596	109670	Check	1	8479		STMA VB BOOSTERS		Yes	Yes	Yes	12/15/2025	(450.00)
AS2		64775	109806	Check	1	1181		CITY OF ROCKFORD		Yes	Yes	Yes	12/02/2025	(100.00)
AS2		64870	109883	Check	1	6623		ADVANCED IMAGING SOLUTIONS		Yes	Yes	No	12/05/2025	5,954.59
AS2		64868	109884	Check	1	5853	CO remit	ALL STATE COMMUNICATIONS, LLC		Yes	Yes	No	12/05/2025	907.00
AS2		64878	109885	Check	1	8399		AMPION PBC		Yes	Yes	No	12/05/2025	218.79
AS2		64876	109886	Check	1	8238		BIRCHBARK BOOKS & NATIVE ARTS LLI		Yes	Yes	No	12/05/2025	543.23
AS2		64857	109887	Check	1	1059	remit	BLICK ART MATERIALS		Yes	Yes	No	12/05/2025	558.80
AS2		64877	109888	Check	1	8279		CADY BUSINESS TECHNOLOGIES, INC.		Yes	Yes	No	12/05/2025	2,718.60
AS2		64867	109889	Check	1	5507		CITY OF GREENFIELD WATER & SEWER I		Yes	Yes	No	12/05/2025	1,572.58
AS2		64859	109890	Check	1	1181		CITY OF ROCKFORD		Yes	Yes	No	12/05/2025	1,740.36
AS2		64879	109891	Check	1	8439		COMMON THREAD CUSTOM APPAREL		Yes	Yes	No	12/05/2025	106.96
AS2		64860	109892	Check	1	1200		CUB FOODS - BUFFALO		Yes	Yes	No	12/05/2025	476.68
AS2		64885	109893	Check	1	8852		CYBER ADVISORS LLC		Yes	Yes	No	12/05/2025	1,667.50
AS2		64869	109894	Check	1	6377		DISH		Yes	Yes	No	12/05/2025	138.11
AS2		64888	109895	Check	1	9041		ELDRIDGE PUBLISHING CO INC		Yes	Yes	No	12/05/2025	39.80
AS2		64890	109896	Check	1	9048		EYE CONTACT MEDIA LLC		Yes	Yes	No	12/05/2025	10,000.00
AS2		64882	109897	Check	1	8701	Remit	GAME ONE		Yes	Yes	No	12/05/2025	209.53
AS2		64871	109898	Check	1	7593		GRAPHITE PUBLISHING		Yes	Yes	No	12/05/2025	53.00
AS2		64884	109899	Check	1	8834	remit	GRIZZLY INDUSTRIAL, INC.		Yes	Yes	No	12/05/2025	18.94
AS2		64880	109900	Check	1	8500		HINCKLEY-FINLAYSON HIGH SCHOOL		Yes	Yes	No	12/05/2025	150.00
AS2		64866	109901	Check	1	5165	remit	ICS CONSULTING, LLC - 138006		Yes	Yes	No	12/05/2025	2,550.00
AS2		64858	109902	Check	1	1102		JW PEPPER		Yes	Yes	No	12/05/2025	117.94
AS2		64862	109903	Check	1	1578		KELLY SERVICES		Yes	Yes	No	12/05/2025	5,057.79
AS2		64872	109904	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	Yes	No	12/05/2025	160.00
AS2		64864	109905	Check	1	2216		MENARDS INC		Yes	Yes	No	12/05/2025	118.93
AS2		64861	109906	Check	1	1213		MINNESOTA CHILDREN'S MUSEUM		Yes	Yes	No	12/05/2025	130.00
AS2		64874	109907	Check	1	7873		ON SITE COMPANIES, INC.		Yes	Yes	No	12/05/2025	167.00
AS2		64856	109908	Check	1	1020	remit	PITNEY BOWES GLOBAL FINANCIAL SEF		Yes	Yes	No	12/05/2025	903.54
AS2		64889	109909	Check	1	9045		POPPLER, ANN		Yes	Yes	No	12/05/2025	238.00
AS2		64883	109910	Check	1	8715		PRATT, ELIZABETH		Yes	Yes	No	12/05/2025	40.00
AS2		64863	109911	Check	1	1683		PUSH PEDAL PULL		Yes	Yes	No	12/05/2025	574.75

Rockford ISD #0883

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		64886	109912	Check	1	9030		RAMSEY COUNTY HISTORICAL SOCIETY		Yes	Yes	No	12/05/2025	66.00
AS2		64865	109913	Check	1	4155	st. paul	REGION 4A		Yes	No	No	12/05/2025	200.00
AS2		64887	109914	Check	1	9040		SOLIANT HEALTH LLC		Yes	Yes	No	12/05/2025	4,239.45
AS2		64873	109915	Check	1	7786	REMIT	TERRAFORM PHOENIX II ARCADIA		Yes	Yes	No	12/05/2025	152.33
AS2		64875	109916	Check	1	8170	remit	US BANCORP GOV'NT LEASING & FINAN		Yes	Yes	No	12/05/2025	7,569.12
AS2		64855	109917	Check	1	1016	REMIT	WRIGHT-HENNEPIN		Yes	Yes	No	12/05/2025	437.25
AS2		64881	109918	Check	1	8684		YALE MECHANICAL, LLC		Yes	Yes	No	12/05/2025	687.00
AS2		64893	109919	Check	1	3989		D.S. ERICKSON & ASSOC, PLLC		Yes	Yes	No	12/05/2025	656.31
AS2		64891	109920	Check	1	1644		ISD #883 EDUCATION FOUNDATION		Yes	Yes	No	12/05/2025	559.00
AS2		64892	109921	Check	1	1969		SCHOOL SERVICE EMPLOYEES		Yes	Yes	No	12/05/2025	2,378.51
AS2		64926	109922	Check	1	1826		ANDERSON, BRIAN		Yes	Yes	No	12/12/2025	160.00
AS2		64942	109923	Check	1	7981		AT&T MOBILITY		Yes	Yes	No	12/12/2025	114.69
AS2		64919	109924	Check	1	1180		CENTERPOINT ENERGY		Yes	No	Yes	12/12/2025	7,645.22
AS2		64943	109925	Check	1	8126		COLEMAN, TAMMIE		Yes	Yes	No	12/12/2025	135.00
AS2		64929	109926	Check	1	2857		DECKER, MARK		Yes	No	No	12/12/2025	160.00
AS2		64944	109927	Check	1	8172		DRENNAN, CHRISTOPHER		Yes	Yes	No	12/12/2025	160.00
AS2		64928	109928	Check	1	2028		DVS RENEWAL		Yes	Yes	No	12/12/2025	191.25
AS2		64941	109929	Check	1	7815		EVENSON, CHAD		Yes	Yes	No	12/12/2025	160.00
AS2		64937	109930	Check	1	7625		GAULT, SARAH		Yes	Yes	No	12/12/2025	135.00
AS2		64940	109931	Check	1	7738	REMIT	GRANITE TELECOMMUNICATIONS, LLC		Yes	Yes	No	12/12/2025	1,021.89
AS2		64939	109932	Check	1	7736		JOHNSON CONTROLS FIRE PROTECTION		Yes	Yes	No	12/12/2025	624.22
AS2		64923	109933	Check	1	1578		KELLY SERVICES		Yes	Yes	No	12/12/2025	2,143.01
AS2		64947	109934	Check	1	8534		MALO, AMANDA		Yes	Yes	No	12/12/2025	135.00
AS2		64938	109935	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	Yes	No	12/12/2025	125.00
AS2		64921	109936	Check	1	1394		MBNA/BUSINESS CARD		Yes	Yes	No	12/12/2025	4,823.02
AS2		64933	109937	Check	1	6187	remit1	MN FFA		Yes	No	No	12/12/2025	472.00
AS2		64931	109938	Check	1	5558		MOUND -WESTONKA HIGH SCHOOL		Yes	No	No	12/12/2025	355.00
AS2		64936	109939	Check	1	7608		MOYNAGH, ROBERT JR.		Yes	Yes	No	12/12/2025	160.00
AS2		64935	109940	Check	1	6448		NEW DOMINION SCHOOL		Yes	Yes	No	12/12/2025	6,253.96
AS2		64922	109941	Check	1	1519		NORMAN, TODD		Yes	Yes	No	12/12/2025	160.00
AS2		64945	109942	Check	1	8300		PENNINGS, JILL		Yes	Yes	No	12/12/2025	80.00
AS2		64932	109943	Check	1	6031		POSTMASTER		Yes	Yes	No	12/12/2025	1,705.58
AS2		64946	109944	Check	1	8402		REPUBLIC SERVICES, INC.		Yes	Yes	No	12/12/2025	3,602.51
AS2		64918	109945	Check	1	1152		RESOURCE TRAINING & SOLUTIONS		Yes	Yes	No	12/12/2025	325.00
AS2		64924	109946	Check	1	1719		SCHOLASTIC BOOK FAIRS		Yes	Yes	No	12/12/2025	8,054.95
AS2		64934	109947	Check	1	6279		SHI INTERNATIONAL CORP.		Yes	Yes	No	12/12/2025	790.89
AS2		64950	109948	Check	1	9040		SOLIANT HEALTH LLC		Yes	Yes	No	12/12/2025	3,532.88

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Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		64948	109949	Check	1	8846	remit	THE BOELTER COMPANIES INC.		Yes	Yes	No	12/12/2025	5,298.02
AS2		64927	109950	Check	1	1828		TRAEN, TODD		Yes	Yes	No	12/12/2025	305.00
AS2		64930	109951	Check	1	4194		US BANK		Yes	Yes	No	12/12/2025	550.00
AS2		64949	109952	Check	1	8923	remit	VIKING SEWER & DRAIN CLEANING SER		Yes	No	No	12/12/2025	425.00
AS2		64925	109953	Check	1	1812	remit	WRIGHT COUNTY FINANCE DEPT		Yes	Yes	No	12/12/2025	1,762.94
AS2		64920	109954	Check	1	1215		XCEL ENERGY		Yes	Yes	No	12/12/2025	18,583.92
AS2		64962	109955	Check	1	4335		4 POINT 0 SCHOOL SERVICES		Yes	Yes	No	12/15/2025	71,048.81
AS2		64958	109956	Check	1	1492		ADAM'S PEST CONTROL INC		Yes	Yes	No	12/15/2025	141.36
AS2		64970	109957	Check	1	6623	remit	ADVANCED IMAGING SOLUTIONS		Yes	Yes	No	12/15/2025	240.00
AS2		64977	109958	Check	1	8390		BLUUM OF MINNESOTA, LLC		Yes	Yes	No	12/15/2025	2,087.15
AS2		64979	109959	Check	1	8621		CESO TRANSPORTATION, LLC		Yes	Yes	No	12/15/2025	117,298.04
AS2		64985	109960	Check	1	9050		CL ACTIVITIES - DANCE TEAM		Yes	No	No	12/15/2025	200.00
AS2		64960	109961	Check	1	2159	remit	DELANO PUBLIC SCHOOLS		Yes	No	No	12/15/2025	275.00
AS2		64976	109962	Check	1	8382		ECMECC		Yes	No	No	12/15/2025	3,127.94
AS2		64980	109963	Check	1	8678	remit	EDFINMN LLC		Yes	No	No	12/15/2025	9,225.00
AS2		64984	109964	Check	1	9041		ELDRIDGE PUBLISHING CO INC		Yes	Yes	No	12/15/2025	345.10
AS2		64981	109965	Check	1	8701	Remit	GAME ONE		Yes	Yes	No	12/15/2025	1,283.65
AS2		64952	109966	Check	1	1057		HILLYARD		Yes	Yes	No	12/15/2025	2,322.06
AS2		64965	109967	Check	1	4673		INTEGRIPRINT		Yes	Yes	No	12/15/2025	1,093.44
AS2		64955	109968	Check	1	1290		ISD 466 DASSEL-COKATO		Yes	No	No	12/15/2025	200.00
AS2		64975	109969	Check	1	8361		KAMIDA CONCRETE CONSTRUCTION, INC		Yes	No	No	12/15/2025	7,850.00
AS2		64959	109970	Check	1	1578		KELLY SERVICES		Yes	Yes	No	12/15/2025	4,003.56
AS2		64983	109971	Check	1	9035		KESTREL LLC		Yes	Yes	No	12/15/2025	331.09
AS2		64973	109972	Check	1	8010		LANGUAGE LINE SERVICES		Yes	Yes	No	12/15/2025	237.38
AS2		64969	109973	Check	1	6603		LANO EQUIPMENT -LORETTO		Yes	Yes	No	12/15/2025	1,950.67
AS2		64957	109974	Check	1	1471	remit	MCEA		Yes	Yes	No	12/15/2025	963.00
AS2		64961	109975	Check	1	2216		MENARDS INC		Yes	Yes	No	12/15/2025	2.29
AS2		64951	109976	Check	1	1039		MINNESOTA ELEVATOR, INC		Yes	Yes	No	12/15/2025	543.42
AS2		64972	109977	Check	1	7771	remit	MRI SOFTWARE, LLC		Yes	Yes	No	12/15/2025	114.00
AS2		64967	109978	Check	1	5187	remit	NCS PEARSON		Yes	Yes	No	12/15/2025	16.15
AS2		64971	109979	Check	1	7432		NORTH HENNEPIN COMMUNITY COLLEGE		Yes	No	No	12/15/2025	12,905.13
AS2		64968	109980	Check	1	6569		NWEJE, KARLA		Yes	Yes	No	12/15/2025	2,735.55
AS2		64954	109981	Check	1	1152		RESOURCE TRAINING & SOLUTIONS		Yes	Yes	No	12/15/2025	85.00
AS2		64982	109982	Check	1	9023		ROCKFORD ROCKETTES GYMNASTICS I		Yes	Yes	No	12/15/2025	2,676.00
AS2		64964	109983	Check	1	4535		ROCKFORD/GREENFIELD CHAMBER OF		Yes	No	No	12/15/2025	125.00
AS2		64978	109984	Check	1	8498		SCHMITT MUSIC ANOKA		Yes	No	No	12/15/2025	83.00
AS2		64953	109985	Check	1	1091		SCHMITT MUSIC CENTER		Yes	Yes	No	12/15/2025	355.00

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Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		64974	109986	Check	1	8029		SFM		Yes	Yes	No	12/15/2025	23,579.00
AS2		64963	109987	Check	1	4387		TAHER INC - BIN# 135092		Yes	Yes	No	12/15/2025	101,881.74
AS2		64966	109988	Check	1	5149		TOLL COMPANY		Yes	Yes	No	12/15/2025	138.38
AS2		64956	109989	Check	1	1416		WRIGHT COUNTY JOURNAL PRESS		Yes	Yes	No	12/15/2025	143.37
AS2		65025	109990	Check	1	8859		BARASA, ALEX		Yes	Yes	No	12/19/2025	30.00
AS2		65007	109991	Check	1	6791		BARFKNECHT, ALAN		Yes	No	No	12/19/2025	160.00
AS2		64994	109992	Check	1	2237		BERGMANN, TROY		Yes	Yes	No	12/19/2025	300.00
AS2		64987	109993	Check	1	1059	remit	BLICK ART MATERIALS		Yes	Yes	No	12/19/2025	84.76
AS2		65018	109994	Check	1	8279		CADY BUSINESS TECHNOLOGIES, INC.		Yes	Yes	No	12/19/2025	605.08
AS2		64989	109995	Check	1	1180		CENTERPOINT ENERGY		Yes	No	No	12/19/2025	4,851.63
AS2		65028	109996	Check	1	9051		CHARMTECH LABS LLC		Yes	No	No	12/19/2025	1,000.00
AS2		65010	109997	Check	1	7480		CORPORATE MECHANICAL, INC.		Yes	Yes	No	12/19/2025	2,360.00
AS2		65008	109998	Check	1	6826		DAY, ROGER		Yes	Yes	No	12/19/2025	160.00
AS2		65017	109999	Check	1	8265		DOMINO'S PIZZA		Yes	No	No	12/19/2025	170.00
AS2		65024	110000	Check	1	8856		DUNN, ALIJAH		Yes	Yes	No	12/19/2025	120.00
AS2		64996	110001	Check	1	2368		FORD, DANIEL		Yes	Yes	No	12/19/2025	160.00
AS2		65027	110002	Check	1	9049		GUARDIAN SPORTS, LLC		Yes	Yes	No	12/19/2025	5,163.25
AS2		64986	110003	Check	1	1057		HILLYARD		Yes	No	No	12/19/2025	3,720.46
AS2		64995	110004	Check	1	2323		HOUSE OF PRINT		Yes	Yes	No	12/19/2025	5,204.28
AS2		64998	110005	Check	1	3679	remit	INNOVATIVE OFFICE SOLUTIONS		Yes	Yes	No	12/19/2025	99.72
AS2		65000	110006	Check	1	4811		KUPHAL BRENT		Yes	No	No	12/19/2025	320.00
AS2		65012	110007	Check	1	7697		MARISELA V NELSON INTERPRETING		Yes	No	No	12/19/2025	290.00
AS2		65014	110008	Check	1	7857		MCLEOD COMMUNITY SOLAR ONE LLC		Yes	No	No	12/19/2025	957.54
AS2		65015	110009	Check	1	7858		MEEKER COMMUNITY SOLAR ONE LLC		Yes	No	No	12/19/2025	1,249.62
AS2		64993	110010	Check	1	2216		MENARDS INC		Yes	Yes	No	12/19/2025	55.32
AS2		64992	110011	Check	1	1917		MONAHAN, JEFF		Yes	Yes	No	12/19/2025	160.00
AS2		65006	110012	Check	1	6517		MYLES, JOHN		Yes	No	No	12/19/2025	80.00
AS2		65009	110013	Check	1	7418	remit1	OLD DOMINION BRUSH COMPANY		Yes	Yes	No	12/19/2025	1,376.75
AS2		65019	110014	Check	1	8300		PENNINGS, JILL		Yes	Yes	No	12/19/2025	40.00
AS2		64997	110015	Check	1	2398		PERFORMANCE TOURS		Yes	Yes	No	12/19/2025	721.20
AS2		65011	110016	Check	1	7641		PERRY, JOHN		Yes	Yes	No	12/19/2025	160.00
AS2		65023	110017	Check	1	8715		PRATT, ELIZABETH		Yes	Yes	No	12/19/2025	120.00
AS2		65021	110018	Check	1	8574		RADYSYUK, RUSLANA		Yes	Yes	No	12/19/2025	80.00
AS2		64999	110019	Check	1	3880		SCHERBER DREW		Yes	No	No	12/19/2025	160.00
AS2		64988	110020	Check	1	1092	Remit	SCHOOL SPECIALTY		Yes	No	No	12/19/2025	198.89
AS2		65026	110021	Check	1	9040		SOLIANT HEALTH LLC		Yes	Yes	No	12/19/2025	2,590.78
AS2		65029	110022	Check	1	9053		SOUTHWEST CHRISTIAN HIGH SCHOOL		Yes	No	No	12/19/2025	125.00

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Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
												Void	Date	
AS2		65004	110023	Check	1	6282		SOUTHWEST METRO EDUCATIONAL CO.		Yes	No	No	12/19/2025	2,079.20
AS2		65001	110024	Check	1	5324		SPANIER, TORY		Yes	Yes	No	12/19/2025	150.00
AS2		65020	110025	Check	1	8409		SQUIRES, WALDSPURGER & MACE, P.A.		Yes	Yes	No	12/19/2025	466.18
AS2		65022	110026	Check	1	8693		STERNE, MEGAN		Yes	Yes	No	12/19/2025	150.00
AS2		65013	110027	Check	1	7744		STMA VOLLEYBALL BOOSTERS		Yes	No	No	12/19/2025	450.00
AS2		65003	110028	Check	1	5735		STRUMBEL, JENNIFER		Yes	Yes	No	12/19/2025	120.00
AS2		65005	110029	Check	1	6437		TASC		Yes	Yes	No	12/19/2025	34.50
AS2		64990	110030	Check	1	1792		THREE RIVERS PARK DISTRICT		Yes	Yes	No	12/19/2025	4,139.10
AS2		64991	110031	Check	1	1828		TRAEN, TODD		Yes	No	No	12/19/2025	160.00
AS2		65016	110032	Check	1	8081		TURNBULL, BLAINE		Yes	Yes	No	12/19/2025	160.00
AS2		65002	110033	Check	1	5327		VIDMAR, GERALD		Yes	Yes	No	12/19/2025	150.00
AS2		65052	110034	Check	1	8859		BARASA, ALEX		Yes	Yes	No	12/23/2025	30.00
AS2		65036	110035	Check	1	2237		BERGMANN, TROY		Yes	Yes	No	12/23/2025	150.00
AS2		65048	110036	Check	1	7544		CAPTIVATE MEDIA + CONSULTING		Yes	Yes	No	12/23/2025	3,750.00
AS2		65040	110037	Check	1	5507		CITY OF GREENFIELD WATER & SEWER I		Yes	No	No	12/23/2025	894.96
AS2		65038	110038	Check	1	5274		DECKER, DUSTIN		Yes	No	No	12/23/2025	160.00
AS2		65032	110039	Check	1	1113		GRAINGER		Yes	Yes	No	12/23/2025	206.02
AS2		65049	110040	Check	1	8134		HEMMANN, MICHAEL		Yes	Yes	No	12/23/2025	160.00
AS2		65037	110041	Check	1	4955	remit	HENNEPIN CO ACCOUNTS RECEIV		Yes	Yes	No	12/23/2025	12,500.00
AS2		65030	110042	Check	1	1057		HILLYARD		Yes	No	No	12/23/2025	176.40
AS2		65031	110043	Check	1	1102		JW PEPPER		Yes	Yes	No	12/23/2025	182.99
AS2		65043	110044	Check	1	6472		KELLERMAN, RICH		Yes	Yes	No	12/23/2025	160.00
AS2		65034	110045	Check	1	1578		KELLY SERVICES		Yes	Yes	No	12/23/2025	4,048.20
AS2		65042	110046	Check	1	6029		KIDZART		Yes	Yes	No	12/23/2025	360.00
AS2		65044	110047	Check	1	6479		MAREK, MATTHEW		Yes	Yes	No	12/23/2025	160.00
AS2		65045	110048	Check	1	6517		MYLES, JOHN		Yes	No	No	12/23/2025	120.00
AS2		65054	110049	Check	1	9055		NOENNIG, JENNIFER		Yes	Yes	No	12/23/2025	135.00
AS2		65047	110050	Check	1	7377		RIECK, ELLEN		Yes	No	No	12/23/2025	135.00
AS2		65035	110051	Check	1	1946		SCHMIDT, AMY		Yes	No	No	12/23/2025	135.00
AS2		65051	110052	Check	1	8693		STERNE, MEGAN		Yes	Yes	No	12/23/2025	440.00
AS2		65041	110053	Check	1	5735		STRUMBEL, JENNIFER		Yes	Yes	No	12/23/2025	80.00
AS2		65053	110054	Check	1	8866		SWANSON, JULIA		Yes	Yes	No	12/23/2025	120.00
AS2		65046	110055	Check	1	6834		URBAN, NICHOLAS		Yes	No	No	12/23/2025	160.00
AS2		65050	110056	Check	1	8391		US OMNI & TSACG COMPLIANCE SERVIC		Yes	Yes	No	12/23/2025	309.52
AS2		65039	110057	Check	1	5327		VIDMAR, GERALD		Yes	Yes	No	12/23/2025	150.00
AS2		65033	110058	Check	1	1416		WRIGHT COUNTY JOURNAL PRESS		Yes	Yes	No	12/23/2025	821.71
AS2		65058	110059	Check	1	1492		ADAM'S PEST CONTROL INC		Yes	No	No	12/30/2025	193.64

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Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
													Date		
AS2		65063	110060	Check	1	8390		BLUUM OF MINNESOTA, LLC		Yes	No	No	12/30/2025		2,328.57
AS2		65056	110061	Check	1	1181		CITY OF ROCKFORD		Yes	No	No	12/30/2025		2,386.28
AS2		65059	110062	Check	1	1578		KELLY SERVICES		Yes	No	No	12/30/2025		5,546.69
AS2		65060	110063	Check	1	2162		MUSIC THEATRE INTERNATIONAL		Yes	No	No	12/30/2025		140.00
AS2		65061	110064	Check	1	7873		ON SITE COMPANIES, INC.		Yes	No	No	12/30/2025		167.00
AS2		65064	110065	Check	1	9040		SOLIANT HEALTH LLC		Yes	No	No	12/30/2025		2,308.15
AS2		65055	110066	Check	1	1089		TEACHER'S DISCOVERY		Yes	No	No	12/30/2025		129.00
AS2		65062	110067	Check	1	8170	remit	US BANCORP GOV'N'T LEASING & FINAN		Yes	No	No	12/30/2025		7,569.12
AS2		65057	110068	Check	1	1192		VERIZON WIRELESS		Yes	No	No	12/30/2025		401.92
													Bank Total:		\$690,587.24
OPEB		65065		Wire	1	4718		MN TRUST		No	Yes	No	12/02/2025		20.83
													Bank Total:		\$20.83
PAY		65069		Wire	1	2470		MSRS		No	Yes	No	12/02/2025		16,882.94
PAY		65070		Wire	1	2006		US GOVERNMENT		No	Yes	No	12/09/2025		33,862.29
PAY		65071		Wire	1	2006		US GOVERNMENT		No	Yes	No	12/16/2025		116,992.65
PAY		65072		Wire	1	1962		MINNESOTA DEPT OF REVENUE		No	Yes	No	12/10/2025		6,207.18
PAY		65073		Wire	1	1962		MINNESOTA DEPT OF REVENUE		No	Yes	No	12/17/2025		19,432.50
PAY		65074		Wire	1	1962		MINNESOTA DEPT OF REVENUE		No	No	No	12/31/2025		23,174.94
PAY		65075		Wire	1	1937		PUBLIC EMPLOYEES RETIREMENT ASSO		No	Yes	No	12/16/2025		20,966.96
PAY		65076		Wire	1	1937		PUBLIC EMPLOYEES RETIREMENT ASSO		No	No	No	12/31/2025		26,541.91
PAY		65077		Wire	1	1938		TRA		No	Yes	No	12/09/2025		16,648.22
PAY		65078		Wire	1	1938		TRA		No	Yes	No	12/16/2025		70,392.10
PAY		65079		Wire	1	1938		TRA		No	No	No	12/31/2025		73,593.22
PAY		65080		Wire	1	4050		AFLAC		No	No	No	12/31/2025		295.00
PAY		65081		Wire	1	5459		LEGAL SHIELD		No	No	No	12/31/2025		111.60
PAY		65083		Wire	1	2006		US GOVERNMENT		No	No	No	12/31/2025		136,990.24
PAY		65084		Wire	1	8741		Medsurety		No	Yes	No	12/31/2025		31,757.49
PAY		65085		Wire	1	3431		MEDICA		No	Yes	No	12/11/2025		159,314.19
PAY		65086		Wire	1	8119		GIS BENEFITS, INC.		No	Yes	No	12/11/2025		19,400.19
													Bank Total:		\$772,563.62
WES		65066		Wire	1	1968		BANKWEST ROCKFORD		No	Yes	No	12/31/2025		2,351.60
WES		65067		Wire	1	8480		Kansas State Bank		No	Yes	No	12/31/2025		733.50
WES		65068		Wire	1	1968		BANKWEST ROCKFORD		No	Yes	No	12/05/2025		110,000.00
													Bank Total:		\$113,085.10
													Report Total:		\$1,576,256.79

Payment Distributions

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		64444	AS2	1	1828		TRAEN, TODD	202606	10154	305.00	0.00
B	01	101	000				F			64596	AS2	1	8479		STMA VB BOOSTERS	202606	10154	450.00	0.00
B	01	101	000				F			64775	AS2	1	1181		CITY OF ROCKFORD	202606	10154	100.00	0.00
B	01	101	000				F			64855	AS2	1	1016	REMI	WRIGHT-HENNEPIN	202606	10154	0.00	353.40
B	01	101	000				F			64855	AS2	1	1016	REMI	WRIGHT-HENNEPIN	202606	10154	0.00	83.85
B	01	101	000				F			64856	AS2	1	1020	remit	PITNEY BOWES GLOBAL	202606	10154	0.00	903.54
B	01	101	000				F			64857	AS2	1	1059	remit	BLICK ART MATERIALS	202606	10154	0.00	558.80
B	01	101	000				F			64858	AS2	1	1102		JW PEPPER	202606	10154	0.00	89.25
B	01	101	000				F			64858	AS2	1	1102		JW PEPPER	202606	10154	0.00	28.69
B	01	101	000				F			64859	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	559.41
B	01	101	000				F			64859	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	115.89
B	01	101	000				F			64859	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	1,043.25
B	01	101	000				F			64859	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	21.81
B	01	101	000				F			64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	127.98
B	01	101	000				F			64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	142.37
B	01	101	000				F			64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	5.88
B	01	101	000				F			64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	71.93
B	01	101	000				F			64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	18.67
B	01	101	000				F			64861	AS2	1	1213		MINNESOTA CHILDREN'S	202606	10154	0.00	130.00
B	01	101	000				F			64862	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	4,837.47
B	01	101	000				F			64864	AS2	1	2216		MENARDS INC	202606	10154	0.00	94.52
B	01	101	000				F			64864	AS2	1	2216		MENARDS INC	202606	10154	0.00	24.41
B	01	101	000				F			64865	AS2	1	4155	st. p	REGION 4A	202606	10154	0.00	200.00
B	01	101	000				F			64867	AS2	1	5507		CITY OF GREENFIELD W	202606	10154	0.00	1,572.58
B	01	101	000				F			64868	AS2	1	5853	CO re	ALL STATE COMMUNIC/	202606	10154	0.00	907.00
B	01	101	000				F			64870	AS2	1	6623		ADVANCED IMAGING SC	202606	10154	0.00	5,954.59
B	01	101	000				F			64871	AS2	1	7593		GRAPHITE PUBLISHING	202606	10154	0.00	53.00
B	01	101	000				F			64872	AS2	1	7697		MARISELA V NELSON IN'	202606	10154	0.00	30.00
B	01	101	000				F			64872	AS2	1	7697		MARISELA V NELSON IN'	202606	10154	0.00	30.00
B	01	101	000				F			64872	AS2	1	7697		MARISELA V NELSON IN'	202606	10154	0.00	100.00
B	01	101	000				F			64873	AS2	1	7786	REMI	TERRAFORM PHOENIX I	202606	10154	0.00	152.33
B	01	101	000				F			64874	AS2	1	7873		ON SITE COMPANIES, IN	202606	10154	0.00	167.00
B	01	101	000				F			64875	AS2	1	8170	remit	US BANCORP GOVN'T L	202606	10154	0.00	7,569.12
B	01	101	000				F			64876	AS2	1	8238		BIRCHBARK BOOKS & P	202606	10154	0.00	543.23
B	01	101	000				F			64877	AS2	1	8279		CADY BUSINESS TECHN	202606	10154	0.00	2,718.60
B	01	101	000				F			64878	AS2	1	8399		AMPION PBC	202606	10154	0.00	218.79
B	01	101	000				F			64880	AS2	1	8500		HINCKLEY-FINLAYSON I	202606	10154	0.00	150.00

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		64881	AS2	1	8684		YALE MECHANICAL, LL	202606	10154	0.00	687.00
B	01	101	000				F			64882	AS2	1	8701	Remit	GAME ONE	202606	10154	0.00	160.61
B	01	101	000				F			64882	AS2	1	8701	Remit	GAME ONE	202606	10154	0.00	48.92
B	01	101	000				F			64883	AS2	1	8715		PRATT, ELIZABETH	202606	10154	0.00	40.00
B	01	101	000				F			64884	AS2	1	8834	remit	GRIZZLY INDUSTRIAL, II	202606	10154	0.00	18.94
B	01	101	000				F			64885	AS2	1	8852		CYBER ADVISORS LLC	202606	10154	0.00	1,667.50
B	01	101	000				F			64886	AS2	1	9030		RAMSEY COUNTY HIST	202606	10154	0.00	66.00
B	01	101	000				F			64887	AS2	1	9040		SOLIANT HEALTH LLC	202606	10154	0.00	2,826.30
B	01	101	000				F			64887	AS2	1	9040		SOLIANT HEALTH LLC	202606	10154	0.00	1,413.15
B	01	101	000				F			64888	AS2	1	9041		ELDRIDGE PUBLISHING C	202606	10154	0.00	39.80
B	01	101	000				F			64890	AS2	1	9048		EYE CONTACT MEDIA LI	202606	10154	0.00	10,000.00
B	01	101	000				F			64891	AS2	1	1644		ISD #883 EDUCATION FC	202606	10154	0.00	279.50
B	01	101	000				F			64891	AS2	1	1644		ISD #883 EDUCATION FC	202606	10154	0.00	279.50
B	01	101	000				F			64892	AS2	1	1969		SCHOOL SERVICE EMPL	202606	10154	0.00	1,154.85
B	01	101	000				F			64892	AS2	1	1969		SCHOOL SERVICE EMPL	202606	10154	0.00	1,223.66
B	01	101	000				F			64893	AS2	1	3989		D.S. ERICKSON & ASSO	202606	10154	0.00	117.88
B	01	101	000				F			64893	AS2	1	3989		D.S. ERICKSON & ASSO	202606	10154	0.00	121.54
B	01	101	000				F			64893	AS2	1	3989		D.S. ERICKSON & ASSO	202606	10154	0.00	212.28
B	01	101	000				F			64893	AS2	1	3989		D.S. ERICKSON & ASSO	202606	10154	0.00	204.61
B	01	101	000				F			64918	AS2	1	1152		RESOURCE TRAINING &	202606	10154	47.00	0.00
B	01	101	000				F			64918	AS2	1	1152		RESOURCE TRAINING &	202606	10154	0.00	372.00
B	01	101	000				F			64919	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	471.39
B	01	101	000				F			64919	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	74.60
B	01	101	000				F			64919	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	534.74
B	01	101	000				F			64919	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	6,188.25
B	01	101	000				F			64919	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	376.24
B	01	101	000				F			64920	AS2	1	1215		XCEL ENERGY	202606	10154	0.00	18,583.92
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	37.99
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	3.99
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	64.92
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	13.49
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	54.99
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	408.98
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	287.76
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	8.49
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	315.98
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	117.36

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	135.92
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	99.99
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	29.99
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	58.58
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	111.63
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	39.24
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	174.93
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	551.39
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	144.79
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	137.95
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	553.66
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	59.97
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	49.99
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	18.12
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	6.77
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	76.64
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	529.00
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	170.96
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	26.55
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	117.39
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	129.65
B	01	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	20.00
B	01	101	000				F			64922	AS2	1	1519		NORMAN, TODD	202606	10154	0.00	160.00
B	01	101	000				F			64923	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	2,143.01
B	01	101	000				F			64924	AS2	1	1719		SCHOLASTIC BOOK FAI	202606	10154	0.00	8,054.95
B	01	101	000				F			64925	AS2	1	1812	remit	WRIGHT COUNTY FINAN	202606	10154	0.00	1,762.94
B	01	101	000				F			64926	AS2	1	1826		ANDERSON, BRIAN	202606	10154	0.00	160.00
B	01	101	000				F			64927	AS2	1	1828		TRAEN, TODD	202606	10154	0.00	305.00
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25
B	01	101	000				F			64928	AS2	1	2028		DVS RENEWAL	202606	10154	0.00	21.25

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		64929	AS2	1	2857		DECKER, MARK	202606	10154	0.00	160.00
B	01	101	000				F			64931	AS2	1	5558		MOUND -WESTONKA HI	202606	10154	0.00	355.00
B	01	101	000				F			64932	AS2	1	6031		POSTMASTER	202606	10154	0.00	1,705.58
B	01	101	000				F			64934	AS2	1	6279		SHI INTERNATIONAL CO	202606	10154	0.00	197.72
B	01	101	000				F			64934	AS2	1	6279		SHI INTERNATIONAL CO	202606	10154	0.00	593.17
B	01	101	000				F			64935	AS2	1	6448		NEW DOMINION SCHOO	202606	10154	0.00	6,253.96
B	01	101	000				F			64936	AS2	1	7608		MOYNAGH, ROBERT JR	202606	10154	0.00	160.00
B	01	101	000				F			64937	AS2	1	7625		GAULT, SARAH	202606	10154	0.00	135.00
B	01	101	000				F			64938	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	45.00
B	01	101	000				F			64938	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	30.00
B	01	101	000				F			64938	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	50.00
B	01	101	000				F			64939	AS2	1	7736		JOHNSON CONTROLS FI	202606	10154	0.00	624.22
B	01	101	000				F			64940	AS2	1	7738	REMI	GRANITE TELECOMMUN	202606	10154	0.00	1,021.89
B	01	101	000				F			64941	AS2	1	7815		EVENSON, CHAD	202606	10154	0.00	160.00
B	01	101	000				F			64942	AS2	1	7981		AT&T MOBILITY	202606	10154	0.00	114.69
B	01	101	000				F			64943	AS2	1	8126		COLEMAN, TAMMIE	202606	10154	0.00	135.00
B	01	101	000				F			64944	AS2	1	8172		DRENNAN, CHRISTOPHE	202606	10154	0.00	160.00
B	01	101	000				F			64945	AS2	1	8300		PENNINGS, JILL	202606	10154	0.00	80.00
B	01	101	000				F			64946	AS2	1	8402		REPUBLIC SERVICES, IN	202606	10154	0.00	3,579.51
B	01	101	000				F			64947	AS2	1	8534		MALO, AMANDA	202606	10154	0.00	135.00
B	01	101	000				F			64948	AS2	1	8846	remit	THE BOELTER COMPANI	202606	10154	0.00	2,649.01
B	01	101	000				F			64949	AS2	1	8923	remit	VIKING SEWER & DRAIN	202606	10154	0.00	425.00
B	01	101	000				F			64950	AS2	1	9040		SOLIANT HEALTH LLC	202606	10154	0.00	3,532.88
B	01	101	000				F			64951	AS2	1	1039		MINNESOTA ELEVATOR	202606	10154	0.00	543.42
B	01	101	000				F			64952	AS2	1	1057		HILLYARD	202606	10154	0.00	816.10
B	01	101	000				F			64952	AS2	1	1057		HILLYARD	202606	10154	0.00	116.44
B	01	101	000				F			64952	AS2	1	1057		HILLYARD	202606	10154	0.00	1,389.52
B	01	101	000				F			64953	AS2	1	1091		SCHMITT MUSIC CENTEF	202606	10154	0.00	44.00
B	01	101	000				F			64953	AS2	1	1091		SCHMITT MUSIC CENTEF	202606	10154	0.00	33.00
B	01	101	000				F			64953	AS2	1	1091		SCHMITT MUSIC CENTEF	202606	10154	0.00	105.00
B	01	101	000				F			64953	AS2	1	1091		SCHMITT MUSIC CENTEF	202606	10154	0.00	44.00
B	01	101	000				F			64953	AS2	1	1091		SCHMITT MUSIC CENTEF	202606	10154	0.00	85.00
B	01	101	000				F			64953	AS2	1	1091		SCHMITT MUSIC CENTEF	202606	10154	0.00	44.00
B	01	101	000				F			64954	AS2	1	1152		RESOURCE TRAINING &	202606	10154	0.00	85.00
B	01	101	000				F			64955	AS2	1	1290		ISD 466 DASSEL-COKA	202606	10154	0.00	200.00
B	01	101	000				F			64956	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	13.56
B	01	101	000				F			64956	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	36.81

Payment Distributions

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		64956	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	60.06
B	01	101	000				F			64956	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	32.94
B	01	101	000				F			64958	AS2	1	1492		ADAM'S PEST CONTROL	202606	10154	0.00	141.36
B	01	101	000				F			64959	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	3,923.50
B	01	101	000				F			64960	AS2	1	2159	remit	DELANO PUBLIC SCHOC	202606	10154	0.00	275.00
B	01	101	000				F			64961	AS2	1	2216		MENARDS INC	202606	10154	0.00	2.29
B	01	101	000				F			64962	AS2	1	4335		4 POINT 0 SCHOOL SER'	202606	10154	0.00	63,770.56
B	01	101	000				F			64962	AS2	1	4335		4 POINT 0 SCHOOL SER'	202606	10154	0.00	5,561.08
B	01	101	000				F			64963	AS2	1	4387		TAHER INC - BIN# 1350	202606	10154	0.00	30.30
B	01	101	000				F			64964	AS2	1	4535		ROCKFORD/GREENFIELD	202606	10154	0.00	125.00
B	01	101	000				F			64965	AS2	1	4673		INTEGRIPRINT	202606	10154	0.00	203.34
B	01	101	000				F			64965	AS2	1	4673		INTEGRIPRINT	202606	10154	0.00	890.10
B	01	101	000				F			64966	AS2	1	5149		TOLL COMPANY	202606	10154	25.27	0.00
B	01	101	000				F			64966	AS2	1	5149		TOLL COMPANY	202606	10154	0.00	25.27
B	01	101	000				F			64966	AS2	1	5149		TOLL COMPANY	202606	10154	0.00	25.25
B	01	101	000				F			64966	AS2	1	5149		TOLL COMPANY	202606	10154	30.15	0.00
B	01	101	000				F			64966	AS2	1	5149		TOLL COMPANY	202606	10154	0.00	143.28
B	01	101	000				F			64967	AS2	1	5187	remit	NCS PEARSON	202606	10154	0.00	16.15
B	01	101	000				F			64968	AS2	1	6569		NWEJE, KARLA	202606	10154	0.00	235.55
B	01	101	000				F			64968	AS2	1	6569		NWEJE, KARLA	202606	10154	0.00	2,500.00
B	01	101	000				F			64969	AS2	1	6603		LANO EQUIPMENT -LOR	202606	10154	0.00	1,950.67
B	01	101	000				F			64970	AS2	1	6623	remit	ADVANCED IMAGING SC	202606	10154	0.00	240.00
B	01	101	000				F			64971	AS2	1	7432		NORTH HENNEPIN COMI	202606	10154	0.00	12,905.13
B	01	101	000				F			64972	AS2	1	7771	remit	MRI SOFTWARE, LLC	202606	10154	0.00	114.00
B	01	101	000				F			64973	AS2	1	8010		LANGUAGE LINE SERVI	202606	10154	0.00	237.38
B	01	101	000				F			64974	AS2	1	8029		SFM	202606	10154	0.00	23,579.00
B	01	101	000				F			64975	AS2	1	8361		KAMIDA CONCRETE COI	202606	10154	0.00	7,850.00
B	01	101	000				F			64976	AS2	1	8382		ECMECC	202606	10154	0.00	25.00
B	01	101	000				F			64976	AS2	1	8382		ECMECC	202606	10154	0.00	3,102.94
B	01	101	000				F			64977	AS2	1	8390		BLUUM OF MINNESOTA,	202606	10154	0.00	790.92
B	01	101	000				F			64977	AS2	1	8390		BLUUM OF MINNESOTA,	202606	10154	0.00	1,296.23
B	01	101	000				F			64978	AS2	1	8498		SCHMITT MUSIC ANOKA	202606	10154	0.00	83.00
B	01	101	000				F			64979	AS2	1	8621		CESO TRANSPORTATIO	202606	10154	0.00	117,298.04
B	01	101	000				F			64980	AS2	1	8678	remit	EDFINMN LLC	202606	10154	0.00	9,225.00
B	01	101	000				F			64981	AS2	1	8701	Remit	GAME ONE	202606	10154	0.00	1,283.65
B	01	101	000				F			64983	AS2	1	9035		KESTREL LLC	202606	10154	0.00	331.09
B	01	101	000				F			64984	AS2	1	9041		ELDRIDGE PUBLISHING (202606	10154	0.00	345.10

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		64985	AS2	1	9050		CL ACTIVITIES - DANCE	202606	10154	0.00	200.00
B	01	101	000				F			64986	AS2	1	1057		HILLYARD	202606	10154	0.00	104.19
B	01	101	000				F			64986	AS2	1	1057		HILLYARD	202606	10154	0.00	941.86
B	01	101	000				F			64986	AS2	1	1057		HILLYARD	202606	10154	0.00	838.22
B	01	101	000				F			64986	AS2	1	1057		HILLYARD	202606	10154	0.00	1,836.19
B	01	101	000				F			64987	AS2	1	1059	remit	BLICK ART MATERIALS	202606	10154	0.00	84.76
B	01	101	000				F			64988	AS2	1	1092	Remit	SCHOOL SPECIALTY	202606	10154	0.00	198.89
B	01	101	000				F			64989	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	1,875.97
B	01	101	000				F			64989	AS2	1	1180		CENTERPOINT ENERGY	202606	10154	0.00	2,975.66
B	01	101	000				F			64990	AS2	1	1792		THREE RIVERS PARK DI	202606	10154	0.00	4,139.10
B	01	101	000				F			64991	AS2	1	1828		TRAEN, TODD	202606	10154	0.00	160.00
B	01	101	000				F			64992	AS2	1	1917		MONAHAN, JEFF	202606	10154	0.00	160.00
B	01	101	000				F			64993	AS2	1	2216		MENARDS INC	202606	10154	0.00	55.32
B	01	101	000				F			64994	AS2	1	2237		BERGMANN, TROY	202606	10154	0.00	150.00
B	01	101	000				F			64994	AS2	1	2237		BERGMANN, TROY	202606	10154	0.00	150.00
B	01	101	000				F			64996	AS2	1	2368		FORD, DANIEL	202606	10154	0.00	160.00
B	01	101	000				F			64998	AS2	1	3679	remit	INNOVATIVE OFFICE SO	202606	10154	0.00	99.72
B	01	101	000				F			64999	AS2	1	3880		SCHERBER DREW	202606	10154	0.00	160.00
B	01	101	000				F			65000	AS2	1	4811		KUPHAL BRENT	202606	10154	0.00	160.00
B	01	101	000				F			65000	AS2	1	4811		KUPHAL BRENT	202606	10154	0.00	160.00
B	01	101	000				F			65001	AS2	1	5324		SPANIER, TORY	202606	10154	0.00	150.00
B	01	101	000				F			65002	AS2	1	5327		VIDMAR, GERALD	202606	10154	0.00	150.00
B	01	101	000				F			65003	AS2	1	5735		STRUMBEL, JENNIFER	202606	10154	0.00	120.00
B	01	101	000				F			65004	AS2	1	6282		SOUTHWEST METRO EI	202606	10154	0.00	2,079.20
B	01	101	000				F			65005	AS2	1	6437		TASC	202606	10154	0.00	34.50
B	01	101	000				F			65006	AS2	1	6517		MYLES, JOHN	202606	10154	0.00	80.00
B	01	101	000				F			65007	AS2	1	6791		BARFKNECHT, ALAN	202606	10154	0.00	160.00
B	01	101	000				F			65008	AS2	1	6826		DAY, ROGER	202606	10154	0.00	160.00
B	01	101	000				F			65009	AS2	1	7418	remit	OLD DOMINION BRUSH	202606	10154	0.00	1,376.75
B	01	101	000				F			65010	AS2	1	7480		CORPORATE MECHANIC	202606	10154	0.00	2,360.00
B	01	101	000				F			65011	AS2	1	7641		PERRY, JOHN	202606	10154	0.00	160.00
B	01	101	000				F			65012	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	100.00
B	01	101	000				F			65012	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	30.00
B	01	101	000				F			65012	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	30.00
B	01	101	000				F			65012	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	100.00
B	01	101	000				F			65012	AS2	1	7697		MARISELA V NELSON IN	202606	10154	0.00	30.00
B	01	101	000				F			65013	AS2	1	7744		STMA VOLLEYBALL BO	202606	10154	0.00	450.00

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		65014	AS2	1	7857		MCLEOD COMMUNITY S	202606	10154	0.00	957.54
B	01	101	000				F			65015	AS2	1	7858		MEEKER COMMUNITY S	202606	10154	0.00	1,249.62
B	01	101	000				F			65016	AS2	1	8081		TURNBULL, BLAINE	202606	10154	0.00	160.00
B	01	101	000				F			65018	AS2	1	8279		CADY BUSINESS TECHN	202606	10154	0.00	605.08
B	01	101	000				F			65019	AS2	1	8300		PENNINGS, JILL	202606	10154	0.00	40.00
B	01	101	000				F			65020	AS2	1	8409		SQUIRES, WALDSPURG	202606	10154	0.00	466.18
B	01	101	000				F			65021	AS2	1	8574		RADYSYUK, RUSLANA	202606	10154	0.00	80.00
B	01	101	000				F			65023	AS2	1	8715		PRATT, ELIZABETH	202606	10154	0.00	120.00
B	01	101	000				F			65024	AS2	1	8856		DUNN, ALIJAH	202606	10154	0.00	60.00
B	01	101	000				F			65024	AS2	1	8856		DUNN, ALIJAH	202606	10154	0.00	60.00
B	01	101	000				F			65025	AS2	1	8859		BARASA, ALEX	202606	10154	0.00	30.00
B	01	101	000				F			65026	AS2	1	9040		SOLIANT HEALTH LLC	202606	10154	0.00	2,590.78
B	01	101	000				F			65028	AS2	1	9051		CHARMTECH LABS LLC	202606	10154	0.00	1,000.00
B	01	101	000				F			65030	AS2	1	1057		HILLYARD	202606	10154	0.00	176.40
B	01	101	000				F			65031	AS2	1	1102		JW PEPPER	202606	10154	0.00	182.99
B	01	101	000				F			65032	AS2	1	1113		GRAINGER	202606	10154	0.00	206.02
B	01	101	000				F			65033	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	31.00
B	01	101	000				F			65033	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	27.13
B	01	101	000				F			65033	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	635.70
B	01	101	000				F			65033	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	63.94
B	01	101	000				F			65033	AS2	1	1416		WRIGHT COUNTY JOUR	202606	10154	0.00	63.94
B	01	101	000				F			65034	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	3,968.14
B	01	101	000				F			65035	AS2	1	1946		SCHMIDT, AMY	202606	10154	0.00	135.00
B	01	101	000				F			65036	AS2	1	2237		BERGMANN, TROY	202606	10154	0.00	150.00
B	01	101	000				F			65037	AS2	1	4955	remit	HENNEPIN CO ACCOUNT	202606	10154	0.00	12,500.00
B	01	101	000				F			65038	AS2	1	5274		DECKER, DUSTIN	202606	10154	0.00	160.00
B	01	101	000				F			65039	AS2	1	5327		VIDMAR, GERALD	202606	10154	0.00	150.00
B	01	101	000				F			65040	AS2	1	5507		CITY OF GREENFIELD W	202606	10154	0.00	82.32
B	01	101	000				F			65040	AS2	1	5507		CITY OF GREENFIELD W	202606	10154	0.00	812.64
B	01	101	000				F			65041	AS2	1	5735		STRUMBEL, JENNIFER	202606	10154	0.00	80.00
B	01	101	000				F			65043	AS2	1	6472		KELLERMAN, RICH	202606	10154	0.00	160.00
B	01	101	000				F			65044	AS2	1	6479		MAREK, MATTHEW	202606	10154	0.00	160.00
B	01	101	000				F			65045	AS2	1	6517		MYLES, JOHN	202606	10154	0.00	80.00
B	01	101	000				F			65045	AS2	1	6517		MYLES, JOHN	202606	10154	0.00	40.00
B	01	101	000				F			65046	AS2	1	6834		URBAN, NICHOLAS	202606	10154	0.00	160.00
B	01	101	000				F			65047	AS2	1	7377		RIECK, ELLEN	202606	10154	0.00	135.00
B	01	101	000				F			65048	AS2	1	7544		CAPTIVATE MEDIA + CO	202606	10154	0.00	3,750.00

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L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	000				F	Cash & Cash Equiv		65049	AS2	1	8134		HEMMANN, MICHAEL	202606	10154	0.00	160.00
B	01	101	000				F			65050	AS2	1	8391		US OMNI & TSACG COM	202606	10154	0.00	309.52
B	01	101	000				F			65052	AS2	1	8859		BARASA, ALEX	202606	10154	0.00	30.00
B	01	101	000				F			65053	AS2	1	8866		SWANSON, JULIA	202606	10154	0.00	120.00
B	01	101	000				F			65054	AS2	1	9055		NOENNIG, JENNIFER	202606	10154	0.00	135.00
B	01	101	000				F			65055	AS2	1	1089		TEACHER'S DISCOVERY	202606	10154	0.00	129.00
B	01	101	000				F			65056	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	1.62
B	01	101	000				F			65056	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	1,217.97
B	01	101	000				F			65056	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	1,110.45
B	01	101	000				F			65056	AS2	1	1181		CITY OF ROCKFORD	202606	10154	0.00	56.24
B	01	101	000				F			65057	AS2	1	1192		VERIZON WIRELESS	202606	10154	0.00	301.44
B	01	101	000				F			65058	AS2	1	1492		ADAM'S PEST CONTROL	202606	10154	0.00	96.82
B	01	101	000				F			65058	AS2	1	1492		ADAM'S PEST CONTROL	202606	10154	0.00	96.82
B	01	101	000				F			65059	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	5,546.69
B	01	101	000				F			65061	AS2	1	7873		ON SITE COMPANIES, IN	202606	10154	0.00	167.00
B	01	101	000				F			65062	AS2	1	8170	remit	US BANCORP GOVN'T L	202606	10154	0.00	7,569.12
B	01	101	000				F			65063	AS2	1	8390		BLUUM OF MINNESOTA,	202606	10154	0.00	2,328.57
B	01	101	000				F			65064	AS2	1	9040		SOLIANT HEALTH LLC	202606	10154	0.00	2,308.15
B	01	101	000				F			65082	AS2	1	4718		MN TRUST	202606	10154	0.00	161.16
B	01	101	000				F			65087	AS2	1	2009		EDUCATION MINNESOT/	202606	10158	0.00	5,155.02
B	01	101	000				F			65087	AS2	1	2009		EDUCATION MINNESOT/	202606	10158	0.00	5,108.37
B	01	101	000				F			65088	AS2	1	2009		EDUCATION MINNESOT/	202606	10158	0.00	5,051.20
B	01	101	000				F			65088	AS2	1	2009		EDUCATION MINNESOT/	202606	10158	0.00	4,635.92
B	01	101	000				F			65089	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	4,862.74
B	01	101	000				F			65089	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	4,820.74
B	01	101	000				F			65089	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	8,491.31
B	01	101	000				F			65089	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	5,650.95
B	01	101	000				F			65089	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	8,537.56
B	01	101	000				F			65089	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	5,595.95
B	01	101	000				F			65090	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	11,351.43
B	01	101	000				F			65090	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	9,455.08
B	01	101	000				F			65090	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	5,785.95
B	01	101	000				F			65090	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	4,862.74
B	01	101	000				F			65090	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	14,647.12
B	01	101	000				F			65090	AS2	1	7649		TSA CONSULTING GRO/	202606	10158	0.00	5,785.95
										29						Account Total:		\$957.42	\$563,704.76
B	01	101	003				F	Cash & Cash Equiv -		65069	PAY	1	2470		MSRS	202606	10154	0.00	8,441.47

Payment Distributions

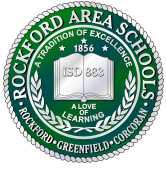
Period: 202606-202606 JE Code: 0-99999999

L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	01	101	003				F	Cash & Cash Equiv -		65069	PAY	1	2470		MSRS	202606	10154	0.00	8,441.47
B	01	101	003				F			65070	PAY	1	2006		US GOVERNMENT	202606	10154	0.00	33,862.29
B	01	101	003				F			65071	PAY	1	2006		US GOVERNMENT	202606	10154	0.00	116,992.65
B	01	101	003				F			65072	PAY	1	1962		MINNESOTA DEPT OF RE	202606	10154	0.00	6,207.18
B	01	101	003				F			65073	PAY	1	1962		MINNESOTA DEPT OF RE	202606	10154	0.00	19,432.50
B	01	101	003				F			65074	PAY	1	1962		MINNESOTA DEPT OF RE	202606	10154	0.00	23,174.94
B	01	101	003				F			65075	PAY	1	1937		PUBLIC EMPLOYEES RE	202606	10154	0.00	20,966.96
B	01	101	003				F			65076	PAY	1	1937		PUBLIC EMPLOYEES RE	202606	10154	0.00	26,541.91
B	01	101	003				F			65077	PAY	1	1938		TRA	202606	10154	0.00	16,648.22
B	01	101	003				F			65078	PAY	1	1938		TRA	202606	10154	0.00	70,392.10
B	01	101	003				F			65079	PAY	1	1938		TRA	202606	10154	0.00	73,593.22
B	01	101	003				F			65080	PAY	1	4050		AFLAC	202606	10154	0.00	147.50
B	01	101	003				F			65080	PAY	1	4050		AFLAC	202606	10154	0.00	147.50
B	01	101	003				F			65081	PAY	1	5459		LEGAL SHIELD	202606	10154	0.00	55.80
B	01	101	003				F			65081	PAY	1	5459		LEGAL SHIELD	202606	10154	0.00	55.80
B	01	101	003				F			65083	PAY	1	2006		US GOVERNMENT	202606	10154	0.00	136,990.24
B	01	101	003				F			65084	PAY	1	8741		Medsurety	202606	10158	0.00	31,757.49
B	01	101	003				F			65085	PAY	1	3431		MEDICA	202606	10158	0.00	159,314.19
B	01	101	003				F			65086	PAY	1	8119		GIS BENEFITS, INC.	202606	10158	0.00	19,400.19
Account Total:																		\$0.00	\$772,563.62
B	01	101	004				F	Cash & Cash Equiv -		65066	WES	1	1968		BANKWEST ROCKFORD	202606	10154	0.00	25.00
B	01	101	004				F			65068	WES	1	1968		BANKWEST ROCKFORD	202606	10154	0.00	110,000.00
Account Total:																		\$0.00	\$110,025.00
B	02	101	000				F	Cash & Cash Equiv		64963	AS2	1	4387		TAHER INC - BIN# 13509	202606	10154	0.00	101,851.44
Account Total:																		\$0.00	\$101,851.44
B	04	101	000				F	Cash & Cash Equiv		64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	87.52
B	04	101	000				F			64862	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	220.32
B	04	101	000				F			64863	AS2	1	1683		PUSH PEDAL PULL	202606	10154	0.00	574.75
B	04	101	000				F			64869	AS2	1	6377		DISH	202606	10154	0.00	138.11
B	04	101	000				F			64879	AS2	1	8439		COMMON THREAD CUS'	202606	10154	0.00	106.96
B	04	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	41.91
B	04	101	000				F			64946	AS2	1	8402		REPUBLIC SERVICES, IN	202606	10154	0.00	23.00
B	04	101	000				F			64948	AS2	1	8846	remit	THE BOELTER COMPANI	202606	10154	0.00	2,649.01
B	04	101	000				F			64957	AS2	1	1471	remit	MCEA	202606	10154	0.00	963.00
B	04	101	000				F			64959	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	80.06
B	04	101	000				F			64962	AS2	1	4335		4 POINT 0 SCHOOL SER	202606	10154	0.00	127.82

Payment Distributions

Period: 202606-202606 JE Code: 0-99999999

L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Cd	Debit Amount	Credit Amount
B	04	101	000				F	Cash & Cash Equiv		64962	AS2	1	4335		4 POINT 0 SCHOOL SER	202606	10154	0.00	1,589.35
B	04	101	000				F			64982	AS2	1	9023		ROCKFORD ROCKETTE	202606	10154	0.00	2,676.00
B	04	101	000				F			64995	AS2	1	2323		HOUSE OF PRINT	202606	10154	0.00	5,204.28
B	04	101	000				F			65022	AS2	1	8693		STERNE, MEGAN	202606	10154	0.00	150.00
B	04	101	000				F			65034	AS2	1	1578		KELLY SERVICES	202606	10154	0.00	80.06
B	04	101	000				F			65042	AS2	1	6029		KIDZART	202606	10154	0.00	360.00
B	04	101	000				F			65051	AS2	1	8693		STERNE, MEGAN	202606	10154	0.00	440.00
B	04	101	000				F			65057	AS2	1	1192		VERIZON WIRELESS	202606	10154	0.00	100.48
B	04	101	000				F			65060	AS2	1	2162		MUSIC THEATRE INTER	202606	10154	0.00	140.00
Account Total:																		\$0.00	\$15,752.63
B	04	101	004				F	Cash & Cash Equiv -		65066	WES	1	1968		BANKWEST ROCKFORD	202606	10154	0.00	2,304.28
B	04	101	004				F			65066	WES	1	1968		BANKWEST ROCKFORD	202606	10154	0.00	22.32
B	04	101	004				F			65067	WES	1	8480		Kansas State Bank	202606	10154	0.00	480.00
B	04	101	004				F			65067	WES	1	8480		Kansas State Bank	202606	10154	0.00	253.50
Account Total:																		\$0.00	\$3,060.10
B	06	101	000				F	Cash & Cash Equiv		64866	AS2	1	5165	remit	ICS CONSULTING, LLC -	202606	10154	0.00	2,550.00
Account Total:																		\$0.00	\$2,550.00
B	07	101	000				F	Cash & Cash Equiv		64930	AS2	1	4194		US BANK	202606	10154	0.00	550.00
Account Total:																		\$0.00	\$550.00
B	21	101	000				F	Cash & Cash Equiv		64860	AS2	1	1200		CUB FOODS - BUFFALO	202606	10154	0.00	22.33
B	21	101	000				F			64889	AS2	1	9045		POPPLER, ANN	202606	10154	0.00	238.00
B	21	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	0.00	235.21
B	21	101	000				F			64921	AS2	1	1394		MBNA/BUSINESS CARD	202606	10154	11.16	0.00
B	21	101	000				F			64933	AS2	1	6187	remit	MN FFA	202606	10154	0.00	472.00
B	21	101	000				F			64997	AS2	1	2398		PERFORMANCE TOURS	202606	10154	0.00	721.20
B	21	101	000				F			65017	AS2	1	8265		DOMINO'S PIZZA	202606	10154	0.00	170.00
B	21	101	000				F			65027	AS2	1	9049		GUARDIAN SPORTS, LL	202606	10154	0.00	5,163.25
B	21	101	000				F			65029	AS2	1	9053		SOUTHWEST CHRISTIAN	202606	10154	0.00	125.00
Account Total:																		\$11.16	\$7,146.99
Report Total:																		\$968.58	\$1,577,204.54



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Open Enrollments

Meeting Date: January 21, 2026

Prepared by: Business Office

Date Prepared: January 12, 2026

Information Briefing Action Enclosure Item(s)

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
2	Buffalo Hanover Montrose	877	9/2/2025	family move; want to stay enrolled at Buffalo

Non-Resident Students Attending Rockford

Grade	Resident District	Number	Date Effective	Address Change/New Enrollment
10	Anoka Hennepin	11	1/15/2026	NEW ENROLLMENT

Note : Non-resident agreements will not be signed for families requesting a release from our school district. The students listed above are covered under MN Statute 124D.03, thus meeting the legal requirements for open enrollment.



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: 2025-26 Continuing Contract Teacher Seniority List

Meeting Date: January 21, 2026

Prepared by: Mike McNulty

Date Prepared: January 20, 2026

Information Briefing Action Enclosure Item(s)

Per the current Master Agreement between the Rockford Area Schools and Education Minnesota - Rockford, here is presented the 2025-2026 Continuing Contract Teacher Seniority List for Board of Education for approval.

Action item:

Section 5. Establishment of Seniority List:

1. The District shall cause a seniority list (by name, date of employment, areas of licensure, and current assignment) to be prepared from its records. It shall thereupon post such list in an official place in each school building of the District no later than January 15 of each year.
2. Any person whose name appears on such list and who may disagree with the findings of the District and the order of seniority in said list shall have ten (10) working days from the date of posting to supply written documentation, proof, and request for seniority change to the District.
3. Within ten (10) working days thereafter, the District shall evaluate any and all such written communications regarding the order of seniority contained in said list and may make such changes the District deems warranted. A final seniority list shall thereupon be prepared by the District, which list as revised shall be binding on the District and any Teacher subject to the grievance procedure.

Each year thereafter, the District shall cause such seniority list to be updated.

Rockford Area Schools
Independent School District No. 883

2025-26 updated 1/20/2026

CONTINUING CONTRACT TEACHER SENIORITY LIST

1. This list is intended to reflect the first day of the most recent continuous service in the district and major and minor licensure filed with the school district office as of December 19, 2025.
2. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.
3. Expiration refers to licensure expiration. A license expires June 30 in the year indicated.
4. Per the current Master Agreement, for teachers hired prior to Jan. 1, 2024, means date of board approval with the school board; ties go to the lower File Folder number.
For teachers hired after January 1, 2024, seniority will be defined by the date and time the employee's contract was signed with the school district in a position requiring a license.

Number	Name	First Day	File Folder	Yrs - Rockford as of December 2025	Months	Tier	Current Valid Licensure	Expiration	General Assignment
1	Sprague, Jennifer	9/8/1989	295950	33	3	4	Elementary Education (1-6)	2028	ES ADSIS Reading
2	Engebretson, Dawn	8/31/1993	327256	32	3	4	Elementary Education (K-6) Coaching (7-12)	2030 2030	ADSIS Math
3	Ulen, Cheryl	8/31/1993	341845	32	4	4	Mathematics (7-12)	2030	HS Math
4	Merila, Julie	8/29/1994	350771	31	3	4	English/Language Arts (7-12) Coaching (7-12)	2027 2027	HS English
5	Peterson, Colleen	1/3/1995	305327	30	11	4	Developmental / Adaptive Phy Ed (PreK-12) Physical Education (K-12) Coaching (7-12) Driver and Traffic Safety (9-12)	2028 2028 2028 2028	ES Physical Education / DAPE
6	Hester, Jason	8/29/1995	352743	30	3	4	Life Sciences (7-12) Physical Education (K-12)	2028 2028	MS / HS Physical Education
7	Belanger, Amy	8/29/1995	357508	30	3	4	Specific Learning Disabilities (K-12) Mild to Moderate Mentally Hdcp (K-12)	2028 2028	MS Special Education
8	Nolby, Kristen	9/9/1996	344768	29	3	4	Elementary Education (1-6) Coaching (7-12)	2026 2026	ADSIS Math
9	Madson, Jamie	11/18/1996	355894	29		4	Elementary Education (K-6) Keyboarding For Computer Application (K-8) Coaching (7-12)	2028 2028 2028	MS A & I
10	Mateyka, Kristine	8/31/1998	350263	27	3	4	Elementary Education (K-6) Coaching (7-12)	2029 2029	MS English

11	Biorn, Holly	8/31/1998	365795	27	3	4	Elementary Education (K-6)	2030	EXCEL Coordinator
12	Merila, Steven	8/31/1998	373040	27	3	4	Physical Sciences (Physics and Chem) (7-12)	2026	HS Science
13	Johnson, Marty	8/31/1998	377368	27	3	4	Elementary Education (1-6)	2027	ES Grade 2
14	Hendrickson, Jan	4/12/1999	311670	26	8	4	English/Language Arts (7-12)	2028	MS English
							Specific Learning Disabilities (K-12)	2028	
15	Sarsland, Corina	8/30/1999	343208	26	3	4	Life Sciences (7-12)	2028	MS Science
							Coaching (7-12)	2028	
							Principal (K-12)	2026	
16	Wilts, Bonnie	8/30/1999	357434	26	3	4	Elementary Education (1-6)	2030	MS Social Studies
							Coaching (7-12)	2030	
17	Roelofs, Joel	8/30/1999	375615	26	3	4	Coaching (7-12)	2028	MS PE/Health
							Health (5-12)	2028	
							Driver and Traffic Safety (7-12)	2028	
							Physical Education (K-12)	2028	
18	Tauber, Michael	8/30/1999	381683	26	3	4	Social Studies (7-12)	2027	HS Social Studies
19	Sanner, Tracy	8/30/1999	383135	25	3	4	English/Language Arts (7-12)	2027	MS Special Education
							Emotional Behavior Disorders (K-12)	2027	
20	Eliason, Darren	8/28/2000	383855	25	3	4	Vocal and Classroom Music (K-12)	2027	ES CIC (0.5) / Music (0.5)
							Principal (K-12)	2026	
21	Neff, Kevin	8/28/2000	385556	25	3	4	Elementary Education (1-6)	2028	TOSA Tech Integrationist
							Keyboard For Computer Application (K-8)	2028	
							Mathematics (5-8)	2028	
22	Koste, Anne	8/28/2000	386982	25	3	4	Elementary Education (1-6)	2028	ES Grade 1
23	Klukas-Weber, Cheri	8/27/2002	352919	23	3	4	Visual Arts (K-12)	2027	ES/HS Art
24	Young, Caroline	8/27/2002	394274	23	3	4	Social Studies (5-12)	2028	HS Social Studies
25	Wirth, Molly	8/18/2003	392152	22	3	4	Secondary Guidance and Counseling (7-12)	2027	MS Counselor
							School Counselor (K-12)	2027	
26	Houghton, Daniel	8/25/2004	394360	21	3	4	Social Studies (7-12)	2027	HS Social Studies

27	Mattson, Kathryn	8/25/2004	417063	21	3	4	Communication Arts/Literature (5-12)	2030	HS English, Learning & Innovation
28	Russell, Beth	8/29/2005	422934	20	3	4	Communication Arts/Literature (5-12)	2026	MS Digital Skills
							Library Media Specialist (K-12)	2026	
29	Ferdig, Jerald	8/29/2006	387299	19	3	4	Instrumental and Classroom Music (K-12)	2028	HS Band
30	Hedeen Childers, Tamara	7/20/2009	372018	16	4	4	Elementary Education (K-6)	2027	ES Grade 2
							Reading (K-12)	2027	
31	Trandahl, Polly	5/17/2010	321227	15	6	4	Elementary Guidance & Counseling (1-6)	2027	HS ADSIS Math/Reading/AVID
							Elementary Education (K-6)	2027	
							Middle School Guidance & Counseling (MS)	2027	
							Reading (K-12)	2027	
32	Yakesh, Rachel	1/31/2011	381543	14	10	4	Elementary Education (K-6)	2027	ES ADSIS Reading
33	Milton, Jennifer	8/22/2012	448595	13	3	4	Elementary Education (K-6)	2030	ES Title Math
							Communications Arts/Literature (5-8)	2030	
							Social Studies (5-8)	2030	
34	Pennings, Benjamin	7/15/2013	397319	12	5	4	Social Studies (5-12)	2028	HS Social Studies
35	Gregory, McKenzie	8/26/2013	472437	12	3	4	Elementary Education (K-6)	2030	ES Grade 3
36	Hammer, Kylene	9/26/2013	468971	12	2	4	Elementary Education (1-6)	2028	ES Grade 2
37	Farmer, Laura	9/26/2013	472919	12	2	4	Elementary Education (K-6)	2030	ES Grade 3
							Early Childhood Ed (B-Grade 3)	2030	
38	Bakken, Amanda	1/2/2014	439306	11	11	4	Elementary Education (K-6)	2030	ES Grade 2
							Social Studies (5-8)	2030	
39	Rygg, Diane	8/25/2015	286035	10	3	4	Elementary Education (1-6)	2030	ES ELL
							English as a Second Language (K-12)	2030	
40	Stariha, Paul	8/25/2015	330571	10	3	4	Coaching (7-12)	2026	HS Special Education
							Social Studies (7-12)	2026	
							Academic Behavioral Strategist (K-12)	2026	
							Autism Spectrum Disorders (B-12)	2026	
41	Ellos, Laura	8/25/2015	403568	10	3	4	Speech Language Pathologist (PreK-12)	2028	ES Speech
42	Gordee, Jill	8/25/2015	478967	10	3	4	School Counselor (K-12)	2030	HS CIC (0.5) / IB Grant (0.5)
							Principal (K-12)	2029	

43	Nelson, Leah	8/25/2015	485440	10	3	4	English as a Second Language (K-12) Spanish (K-12)	2026 2026	HS Spanish (0.5) / EL (0.5)
44	Morgan, Becca	8/25/2015	486398	10	3	4	Public School Nurse (PreK-12)	2026	School Nurse
45	Cosgrove, Stephanie	8/25/2015	486663	10	3	4	Science (5-8) Chemistry (9-12)	2026 2026	HS Science
46	Kaufman, Abbey	1/2/2016	491479	9	11	4	Social Studies (5-12)	2027	MS Social Studies
47	Anderson, Mali	1/11/2016	479545	9	11	4	Elementary Education (K-6)	2027	ES Kindergarten
48	Gunderson, Sarah	8/22/2016	408072	9	3	4	Visual Arts (K-12)	2030	MS Art
49	Oliverius, Hannah	8/22/2016	490995	9	3	4	Science (5-8) Life Science (9-12)	2027 2027	MS Science
50	Probst, Alexandra	8/22/2016	493290	9	3	4	Elementary Education (1-6)	2028	ES Grade 1
51	Vasseei, Alex	8/22/2016	495419	9	3	4	Math (5-12)	2027	HS Math
52	Schnettler, Lanaya	12/19/2016	498571	8	11	4	Academic & Behavior Strategist (K-12)	2028	MS Special Education
53	Wawrzaszek, Madison	5/21/2017	501271	8	6	4	Learning Disabilities (K-12) Developmental Disabilities (K-12) Emotional Behavior Disorders (K-12)	2028 2028 2028	HS Special Education
54	Folger, Katie	8/24/2017	404801	8	3	4	Elementary Education (K-6) Communication Arts / Literature (5-8)	2028 2028	ES Grade 1
55	Oeding, Brenda	9/18/2017	485882	8	2	4	Elementary Education (K-6)	2027	ES Kindergarten
56	Tensen, Cara	9/18/2017	491213	8	2	4	Elementary Education (K-6) Early Childhood Education (B-Grade 3)	2027 2027	ES Grade 1
57	Laidly, Suzanne	9/18/2017	496681	8	2	4	Elementary Education (1-6)	2028	ES Grade 1
58	Udalla, Janee	2/1/2018	466871	7	10	4	Communication Arts / Literature (5-12) Reading	2028 2028	MS English
59	Schneider, Corissa	8/21/2018	415346	7	3	4	Elementary Education (K-6) Autism Spectrum Disorders (K-12) Developmental Disabilities (K-12) Communication Arts / Literature (5-8)	2030 2030 2030 2030	TOSA SpEd Assessment

60	Bauer, Britta (on leave)	8/21/2018	473372	7	3	4	Instrumental and Classroom Music (K-12)	2029	MS Band
61	Beattie, Amber	8/21/2018	501261	7	3	4	Communication Arts / Literature (5-12)	2028	MS ADSIS Reading
62	Zastoupil, Calli	8/21/2018	505483	7	3	4	Spanish (5-12)	2028	HS Spanish
63	Von Kaenel, Robert	6/17/2019	427849	6	5	4	Communication Arts / Literature (5-12)	2027	HS English
64	Gruber, Kaytlyn	6/17/2019	500854	6	5	4	Elementary Education (K-6)	2028	ES Kindergarten
65	Korzendorfer, Cassandra	7/8/2019	424447	6	5	4	Communication Arts / Literature (5-12)	2026	MS English
66	Bird, Krista	8/19/2019	424909	6	3	4	Communication Arts / Literature (5-8)	2026	ES / MS ELL
							Elementary Education (K-6)	2026	
							EL (K-12)	2026	
67	Bloom, Samantha	1/16/2020	1004868	5	10	4	School Counselor (K-12)	2028	HS Counselor
68	Penick, Kacie	8/28/2020	441129	5	3	4	ECSPed (B-Age 6), ECE (B-Grade 3)	2029	ECSE
69	Carlson, Kerry	6/21/2021	439815	4	5	4	Spanish (K-12)	2029	MS Spanish/CCP/AVID
70	Desmarais-H, Jennifer	9/20/2021	350885	4	3	4	Elementary Education (K-6)	2027	HS Media Specialist (0.5) HS Avid (.34)
71	Kenady, Andrew	9/20/2021	486325	4	2	4	Communication Arts/Literature (5-12)	2028	HS English
72	Ellie Engstrom	2/15/2022	1015407	3	10	4	School Counselor (K-12)	2030	HS/MS Counselor
73	Allison Leistico	2/16/2022	1015638	3	9	4	School Counselor (K-12)	2030	ES Counselor
74	Katherine Reynolds	8/16/2020	1018055	3	6	4	School Counselor (K-12)	2030	ES Counselor
75	Bratsch, Derek	7/1/2022	501036	3	5	4	Mathematics (5-12)	2028	HS Math
76	Budde, Abbilyn	7/15/2022	517026	3	5	4	Science (5-8)	2028	MS Science
							Life Science (9-12)	2028	
77	Veldhuizen, Abbey	8/16/2022	433223	3	3	4	Speech-Language Pathologist (PreK-12)	2030	District Speech/Patho
78	Rickart, Aaron	8/16/2022	513911	3	3	4	Physical Ed (K-12), Health (5-12), DAPE (PreK-12)	2030	Elem PE/DAPE
79	Reeves, Alyson	8/16/2022	1016909	3	3	4	Early Childhood Education (B-Grade 3)	2030	MS Special Education

80	Stall, Allyson	8/16/2022	1017222	3	3	4	Elementary Education (K-6)	2030	ES Grade 3
81	Miller, Kelly	10/27/2007	1016265	3	3	4	Social Studies (5-12)	2030	MS Social Studies
82	Seabright, Lindsey	06/06/2022	1016695	3	2	4	Elementary Education (K-6)	2030	ES Kindergarten
83	Sindelir, Erin	4/12/2023	453851	2	8	4	Elementary Education (K-6)	2026	Student Support Spec.
							Science (5-8)	2026	
84	Douglas, Suzanne	5/12/2023	510031	2	7	3	Learning Disabilities (K-6)	2026	ES Special Education
85	Siltala-Habib, Brenna	6/20/2023	502326	2	5	4	Elementary Education (K-6)	2028	ES Grade 4
86	Thell, Elizabeth	06/21/2023	1003968	2	5	4	Elementary Education (K-6)	2028	ES Grade 4
87	Schoeller, Elizabeth	7/17/2023	472121	2	4	4	Science (5-8)	2028	HS Science
							Life Science (9-12)	2028	
							Chemistry (9-12)	2028	
88	Beard, Emily	7/18/2023	472322	2	4	4	Elementary Education (K-6)	2029	ES Grade 2
89	George, Anne	8/21/2023	442064	2	3	4	Elementary Education (K-6)	2029	ES Grade 4
							Communication Arts/Literature (5-8)	2029	
90	Sehlin-Goneau, Brenda	8/22/2023	292674	2	3	4	Elementary Education (1-6)	2026	HS Special Education
							Emotional Behavior Disorders (K-12)	2026	
							Learning Disabilities (K-12)	2026	
							Autism Spectrum Disorders (K-12)	2026	
							Mild to Moderate Mentally HDPC (K-12)		
91	Andring, Christina	11/20/2023	389768	2		4	Mild to Moderate Mentally HDPC (K-12)	2030	District Special Education
							Teacher Coordinator WBL (9-12)	2030	
92	Nelson, Stephen	04/08/24	471130	1	8	4	Academic & Behavior Strategist (K-12)	2029	HS Special Education
							Life Science (9-12)	2029	
93	LeAnn Marudas	11/04/2024	422324	1	1	4	Elementary Education (K-6)	2029	ES Title English
							Age 3 - PreK	2029	



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: 2025-26 Principal Seniority List

Meeting Date: January 21, 2026

Prepared by: Mike McNulty

Date Prepared: January 13, 2026

Information

Briefing

Action

Enclosure Item(s)

Per the current Master Agreement between the Rockford Area Schools and Education Minnesota - Rockford, here is presented the 2025-2026 Principal Seniority List for Board of Education for approval.

Action item:

Section 6. Establishment of Seniority List:

Subd. 1. Preparation: The School Board shall annually cause a seniority list (by name, date of employment, qualification, position, and grade level assignment) to be prepared from its records. This list shall be available to view in the School District office by January 20th.

Subd. 2: Request for Change: Any principal whose name appears on such list and who may disagree with the order of seniority in said list shall have ten (10) days from the date of the list's availability to supply written documentation, proof, and request for seniority change to the Superintendent.

Subd. 3. Final List: Within twenty (20) days from the date of the original list, the School District shall evaluate any and all such written communications regarding the order of seniority contained in said list and may make such changes the School District deems warranted. A final seniority list shall then be prepared by the School District, which list, as revised, shall be binding on the School District and any principal.

Rockford Area Schools
Independent School District No. 883

2025-26 updated 12/19/2025

PRINCIPAL SENIORITY LIST

1. This list is intended to reflect the first day of the most recent continuous service in the district and major and minor licensure filed with the school district office as of December 19, 2025.
2. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.
3. Expiration refers to licensure expiration. A license expires June 30 in the year indicated.
4. Per the current Master Agreement, additions to this list establish the First Day as the date of Board action on the hire; ties go to the lower File Folder number.

Number	Name	First Day	File Folder	Tier/Scope	Current Valid Licensure	Expiration	General Assignment
1	Nyhus, Brenda	7/10/2006	367945	4	Vocal & Classroom Music	2029	Elementary Principal
				Prof Admin	Principal K-12		
2	Menard, Paul	1/27/2020	422891	4	Communication Arts/Lit 5-12	2026	High School Principal
				Prof Admin	Principal K-12		
3	Warzecha, Paul	7/1/2022	436203	4	Mathematics (5-8)	2027	Middle School Principal
				4	Elementary Education K-6		
				Prof Admin	Principal K-12		



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: 2025-26 EC Teacher Seniority List

Meeting Date: January 21, 2026

Prepared by: Mike McNulty

Date Prepared: January 20, 2026

Information Briefing Action Enclosure Item(s)

Per the current Master Agreement between the Rockford Area Schools and Education Minnesota - Rockford, here is presented the 2025-2026 EC Teacher Seniority List for Board of Education for approval.

Action item:

Section 8. Seniority:

1. Seniority commences on the date of board approval as an ECFE and/or SR teacher. Teachers hired in the ECFE and/or SR programs shall accumulate no seniority on the K-12 teachers' seniority list. No K-12 teacher will be allowed to accumulate seniority to replace an ECFE and/or SR teacher. The District will create separate seniority lists for ECFE teachers and SR teachers. Teachers hired in the ECFE program shall accumulate no seniority on the SR teacher's seniority list, and vice versa.
2. In the event that a teacher resigns, retires, or otherwise ends employment with the School District, but is later rehired, the teacher's seniority will reset to the date of Board approval of the rehire.
3. The ECFE/SR seniority lists will be posted within the worksite on or before January 15 of each year. Any teacher who feels that an error has been made on the seniority list shall have ten (10) working days from the date of posting to supply written documentation, proof, and request for seniority change to the District.
4. Within ten (10) working days thereafter, the District shall evaluate any and all written communications regarding the order of seniority and may make such changes the District deems warranted. A final seniority list shall thereupon be prepared by the District, which list as revised shall be binding on the District and any Teacher subject to the grievance procedure.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Rockford Area Schools
 Independent School District No. 883
2025-26 updated 12/19/2025

CONTINUING CONTRACT ECFE/SR TEACHER SENIORITY LIST

1. This list is intended to reflect the first day of the most recent continuous service in the district and major and minor licensure filed with the school district office as of December 19, 2025.
2. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.
3. Expiration refers to licensure expiration. A license expires June 30 in the year indicated.
4. Per the current Master Agreement, for teachers hired prior to Jan. 1, 2024, means date of board approval with the school board; ties go to the lower File Folder number. For teachers hired after January 1, 2024, seniority will be defined by the date and time the employee's contract was signed with the school district in a position requiring a license.

Number	Name	First Day	File Folder	Yrs - Rockford as of December 2025	Months	Tier	Current Valid Licensure	Expiration	General Assignment
1	Deann Denise Lommel	8/25/2015	361902	10	3	4	ELEMENTARY EDUCATION (K-6)	2025	School Readiness/PreSchool
							PRE-KINDERGARTEN	2025	
2	Bethann Joy Brooks	8/25/2015	371516	10	3	4	PRE-KINDERGARTEN	2026	School Readiness/PreSchool
							PARENT AND FAMILY EDUCATION	2026	
3	Jessica Marie Koch	3/16/2021	446342	4	9	4	LIFE SCIENCES (9-12)	2027	ECFE Parent Educator
							PARENT AND FAMILY EDUCATION	2027	
4	Lori Vigesaa	10/14/2021	395787	4	3	4	EARLY CHILDHOOD SPECIAL EDUCATION (B-Age 6)	2027	ECFE/ECSE Teacher

Non- Continuing

5	Jessica Attleson	8/5/2025	NA		4	NA	NA	NA	School Readiness/PreSchool
6	Joy Johnson	10/14/2025	NA		1	NA	NA	NA	School Readiness/PreSchool



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: January 2026 Superintendent's Report

Meeting Date: January 21, 2026

Prepared by: Superintendent's Office

Date Prepared: January 7, 2026

Information Briefing Action Enclosure Item(s)

Dr. Jeff Ridlehoover to give updates on the district.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: REAMS Rocket Spotlight

Meeting Date: January 21, 2026

Prepared by: Brenda Nyhus

Date Prepared: 1-12-2026

Information Briefing Action Enclosure Item(s)

Alex Probst
REAMS First Grade Teacher



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: REAMS Celebration

Meeting Date: January 21, 2026

Prepared by: Brenda Nyhus

Date Prepared: 1-12-2026

Information Briefing Action Enclosure Item(s)

Letter Leaders and Math Masters students

The program's purpose is to provide leadership opportunities for our oldest students in the building and for our youngest learners to gain mastery in foundational literacy and math concepts.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: REAMS Principals Report

Meeting Date: January 21, 2026

Prepared by: Brenda Nyhus

Date Prepared: 1-12-2026

Information Briefing Action Enclosure Item(s)

Brenda Nyhus Powerpoint Goals Report



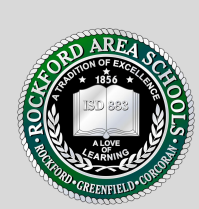
Rockford Area Schools

*presented by,
Brenda Nyhus REAMS Principal*

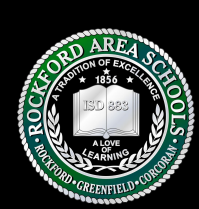
January 21, 2026

#ROCKETS883





Rockford Elementary Arts Magnet School General Updates

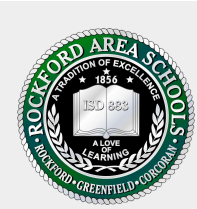


General Updates

- **Kids Heart Challenge-Kick off end of January**
- **I Love to Read Month-February**
- **Kindergarten Round Up-February 5th**



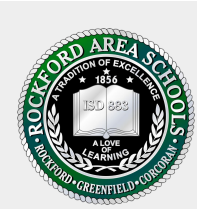
Rockford Elementary Arts Magnet School 2025-2026 School Improvement Goals



REAMS School Improvement Plan (SIP)-Goal #1

Instructional Design

- Teachers have continued to evaluate and refine standards-alignments within their teaching focus
- Classroom teachers continue curriculum mapping with CKLA
- Interventionists/special education staff evaluate structures for addressing students needs
- Specialists will continue curriculum maps K-4.
(*PLCs *Common Planning Time⁵³ *Staff Development Days)



REAMS School Improvement Plan (SIP)-Goal #1 Engagement Continuum

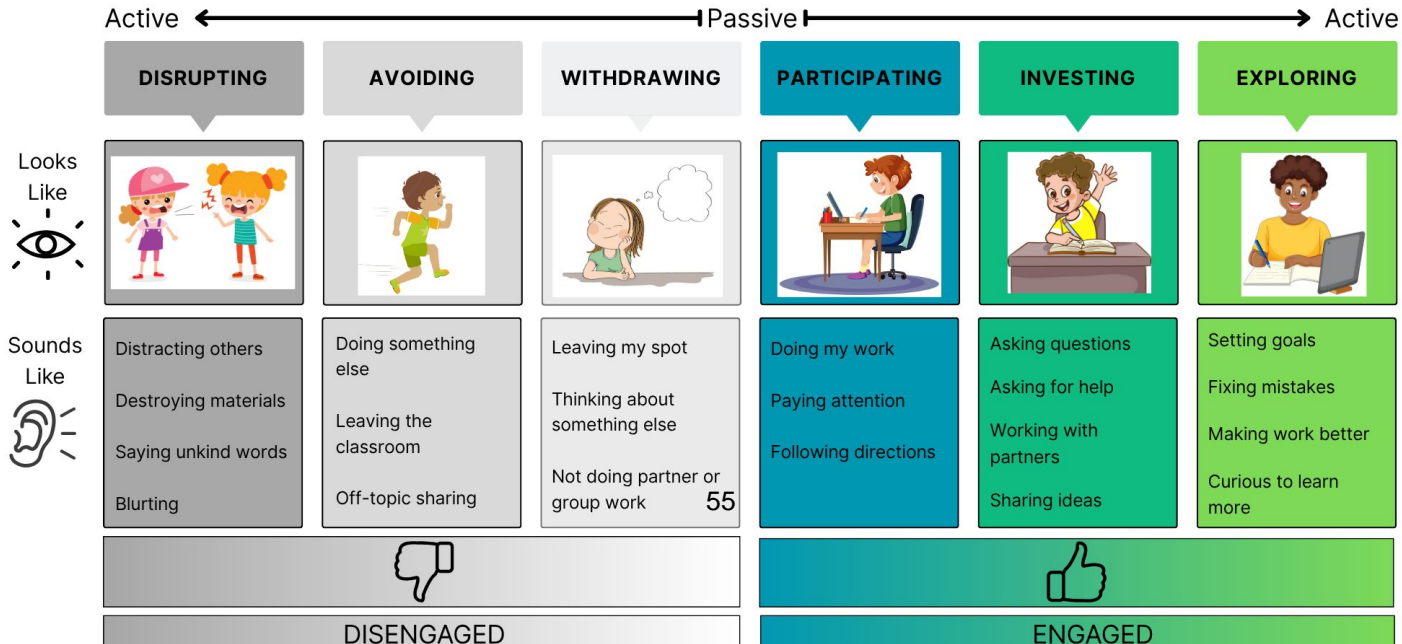
During the 2025-2026 school year, staff and students will learn and implement a building wide engagement continuum.



REAMS School Improvement Plan (SIP)-Goal #1 Engagement Continuum



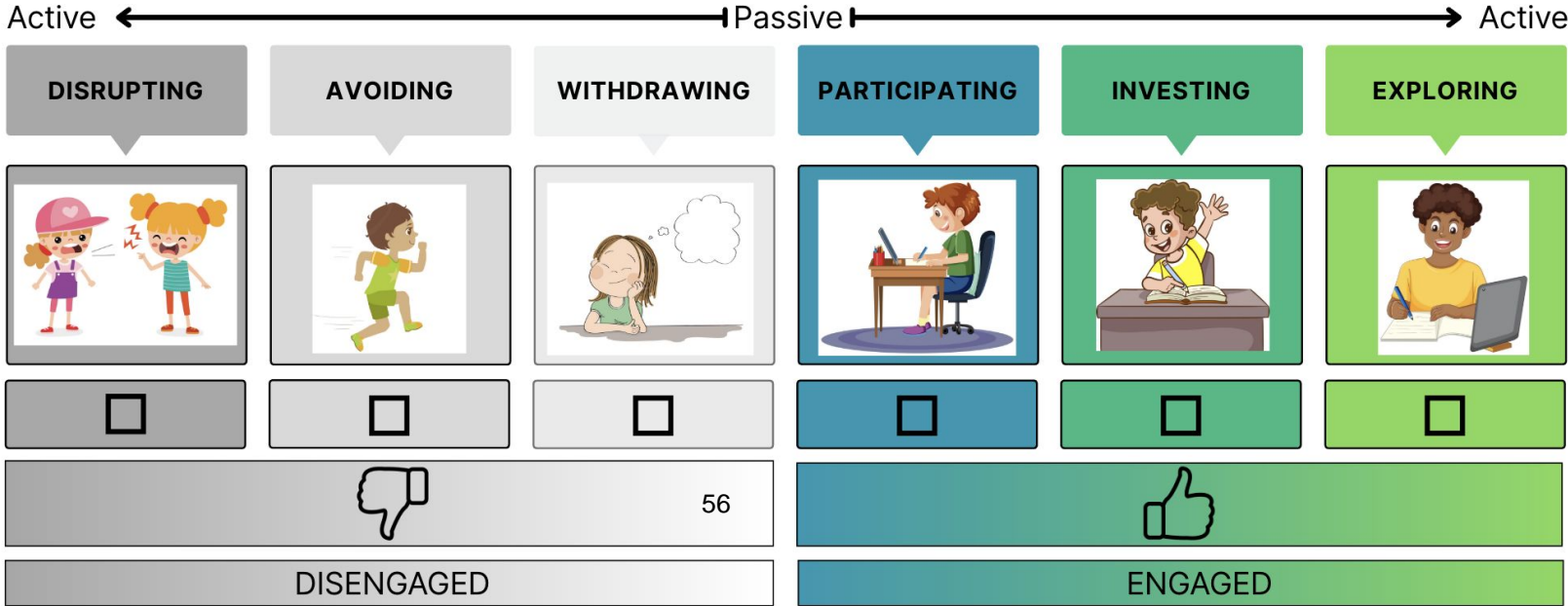
Engage to Learn



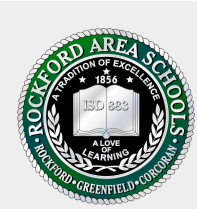


REAMS School Improvement Plan (SIP)-Goal #1 Engagement Continuum

Where were you in class today?



56



REAMS School Improvement Plan (SIP)-Goal #1

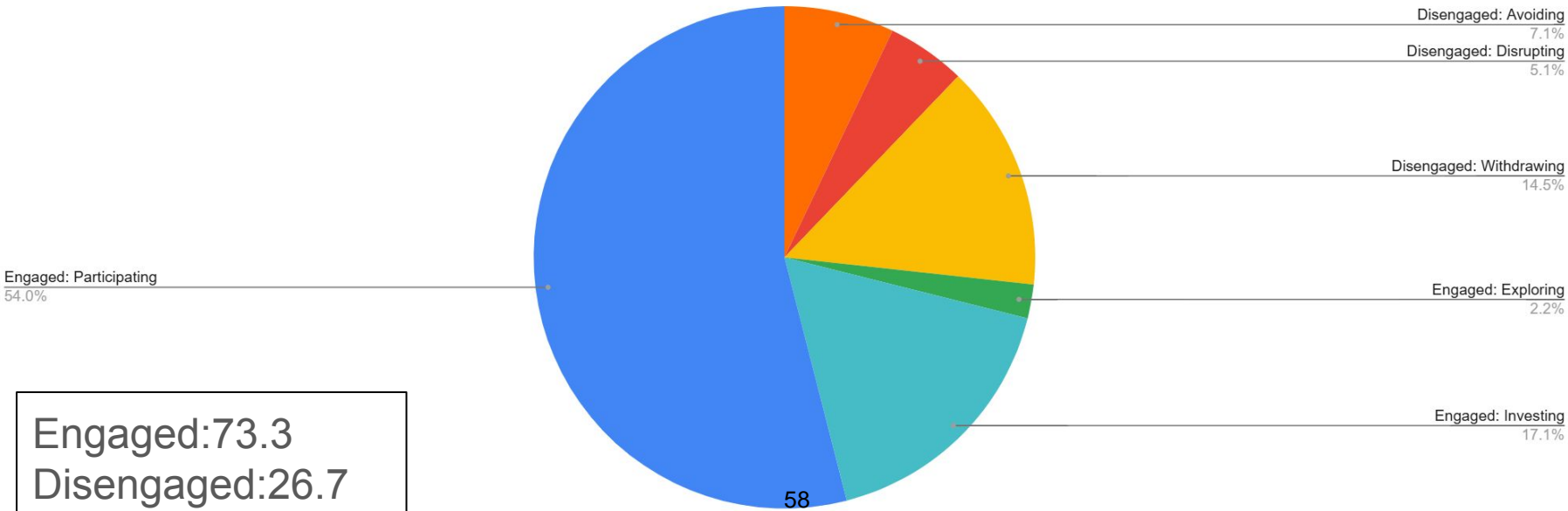
Engagement Continuum

- All teachers in grades K-4 are identifying student engagement levels. Students in all classrooms are self-reflecting with various strategies: (thumbs up/down, 1-6, etc).
- Students at this level are really learning what it means to be engaged.
- Grades 3 and 4 -Teachers are also collecting engagement data from their students electronically.



REAMS School Improvement Plan (SIP)-Goal #1 Engagement Continuum-Teacher Responses

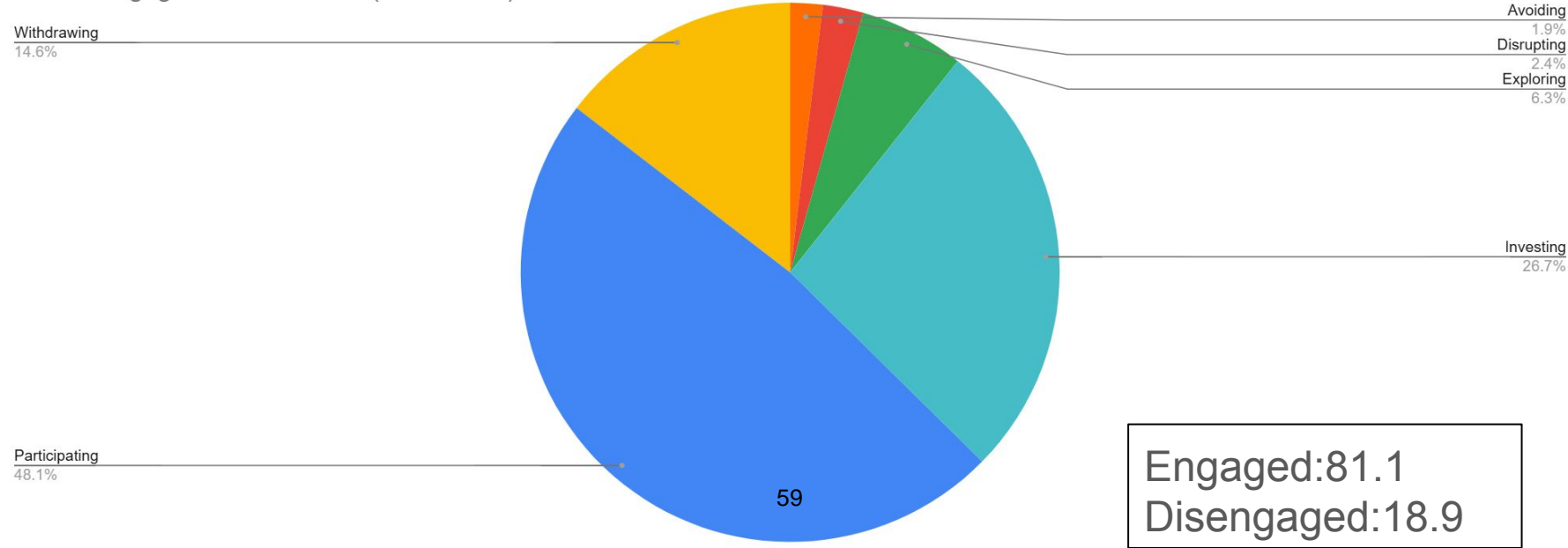
Teacher Reflection on Engagement

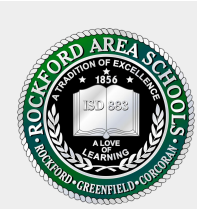




REAMS School Improvement Plan (SIP)-Goal #1 Engagement Continuum-Student Responses

Student Engagement Reflection (Grades 3-4)



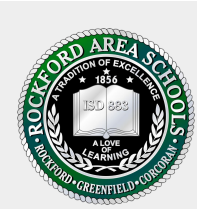


REAMS School Improvement Plan (SIP)-Goal #1

Data Backed Student Support

During the 2025–2026 school year, REAMS will strengthen the MTSS process and Student Achievement Plan by:

- **Maintaining and refining** the data review structures established in 2024–2025, while identifying opportunities to improve effectiveness and efficiency.
- **Facilitating student ownership of learning** by guiding students in reflecting on their FAST scores, setting meaningful academic goals, and tracking progress throughout the year.
- **Implementing targeted Student Achievement Action Plans** for identified students, using data-driven decisions to provide supports that address specific academic and behavioral needs. **SAP Plans 70 students**
- *The collective aim is to ensure consistent, systematic support for all learners.*

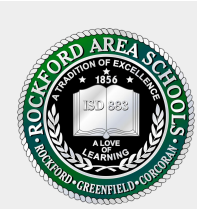


REAMS School Improvement Plan (SIP)-Goal #2

Student Connectedness

Students in grades three and four will be given mySABERS survey in the fall and spring regarding their sense of belonging at REAMS. Students in grades K-4 will receive weekly guidance lessons with the counselors during the 2024-25 school year.

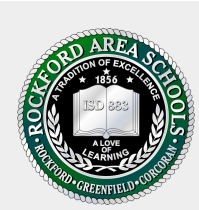
- The counselors will administer the mySABERS survey with the third and fourth grade teachers. Letters will be sent home to parents prior to the survey as an opt out option. Guidance lessons will be provided by the counselors to each class in grades K-4 weekly. Lessons will include topics of connectedness.
- mySABERS was given in October to students. Teachers took the mySABERS about each of their students in October as well. Parents of Identified students were notified and have received additional support by meeting with the counselors and time with a Rockee Buddy.



REAMS School Improvement Plan (SIP)-Goal #3

Student Growth based on FastBridge Testing

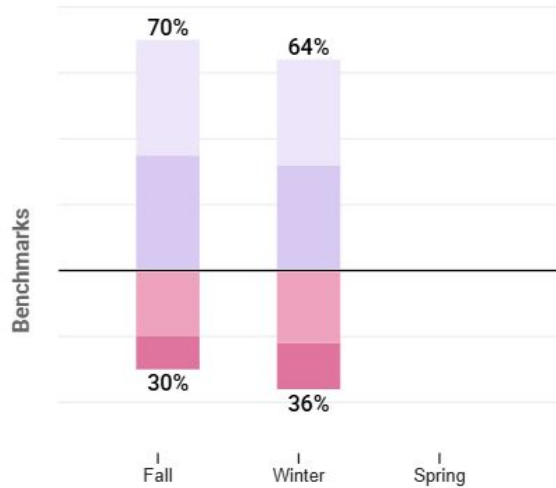
By the end of the school year, 25% of students who tested in the “some risk” or “high risk” categories in math and reading will demonstrate growth by either moving into the “low risk” or “some risk” category, or by meeting or beating their spring predicted score based on their fall growth report score.



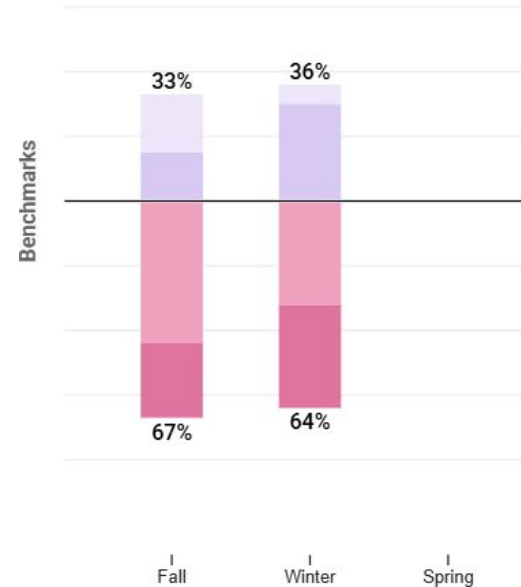
REAMS School Improvement Plan (SIP)-Goal #3

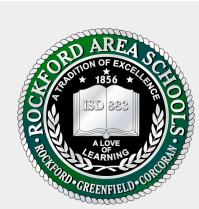
Fall Data (Some Risk and High Risk Students)

Whole Building



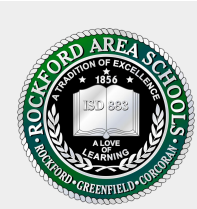
ML Learners





REAMS work with COMPASS

- *Collaborative Minnesota Partnerships to Advance Student Success-Through Resource Training and Solutions*
- Identified Area-ML Specific Hispanic and Latino Students
- Team at Rockford working with two consultants to really drill down in data and assistance to raise achievement in this cell of students.



REAMS School Improvement Plan (SIP)-Goal #3

Student Growth based on FastBridge Testing

What Next?:

- Analyze data on the January 19 staff development day
- Individualize plans (SAP) for students who are at Some and High Risk
- Review schedule specific to WIN time for the 2026-27 school year to increase instructional time
- Can we work together better as an entire school to address the needs of struggling students?
- Use of IXL-assisting students in their growth
- Team of teachers and Brenda meeting with Continuous Improvement team from Resource Training and Solutions⁶⁵ to work on targeted areas of need



Thank You.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

**Subject: Resolution Directing the Administration to make
Recommendation for Reductions in Programs and Positions and Reasons
Therefore**

Meeting Date: January 21, 2026

Prepared by: Superintendent's Office

Date Prepared: January 8, 2026

Information Briefing Action Enclosure Item(s)

This resolution is required if the district would need to make any budget reductions for the 2026-27 school year. It has been adopted annually to ensure that we have covered all necessary procedures in the event reductions would need to occur. By adopting the resolution, we are not required to make any reductions.

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS
FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE.**

- WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and
- WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and
- WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District #883, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of program or positions to effectuate economies in the school district and reduce expenditures, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of position and curtailment of positions.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Mid Year DOP

Meeting Date: January 21, 2026

Prepared by: Superintendent's Office

Date Prepared: January 8, 2026

Information Briefing Action Enclosure Item(s)

Dr. Jeff Ridlehoover will present a Mid Year DOP review



Rockford Area Schools

District Operational Plan (DOP)

Goals, strategies and performance indicators

School Year 2025-26

This District Operational Plan is organized around the areas of strategic planning, aligned to the Superintendent goals provided by the Rockford Area Schools Board of Education and reflects both the current work and future goals of school district administration.

The Mission of Rockford Area Schools

In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.

Rockford Area Schools Strategic Directions

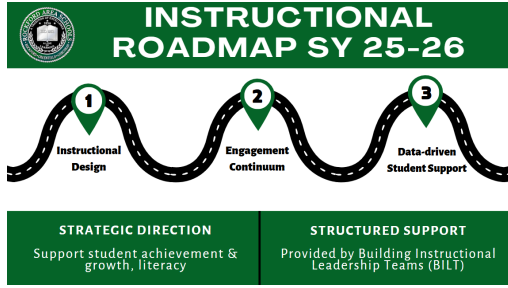
<u>Strategic Direction</u>	<u>Definition</u>	<u>Rationale</u>
Student Achievement and Growth	Provide high quality instruction, curriculum, and professional development for staff, to impact our students through a robust learning experience.	Through continuous improvement, provide each and every student with a comprehensive education that gives students opportunities to pursue their own personal/professional goals and aspirations.
Healthy and Supportive Environment	Promote respect and collaboration in order to foster secure relationships where all people feel valued and safe. Cultivating a culture to empower all to share new and innovative ideas, and advocate for their own wellbeing, as well as the wellbeing of others.	People do better when they feel better.
Community, School and Family Partnerships	Strengthen and grow supportive and trusting relationships through community outreach and partnerships that encourage collaboration to drive school and community growth.	Community and family engagement promotes school success and satisfaction. Partnerships based on mutual trust and support help to foster this involvement.
Culture of Collective Purpose	Through interconnectedness & interdependence, we create a school community where each person belongs, contributes and feels a sense of ownership.	To create a culture of connectedness where each individual understands their unique value and vital role as part of the school community.
Stewardship of Resources	Strategically investing our resources in a responsible and efficient way that ensures the best possible educational experience for students while also promoting sustainability and ethical financial practices.	To create systems and structures that allow our resources, for quality educational experiences, to be maximized and provide transparency and trust throughout the school community.

Student Growth and Achievement

Rationale

Rationale	Leader(s)
<p><i>Our purpose as a school district is to educate our students and maximize their individual gifts and talents. Providing quality programming, ensuring our teachers are trained in best practices, and partnering with students and families to offer opportunities that connect to their passions is important to overall student growth and achievement.</i></p>	<p>Dr. Jeff Ridlehoover Kathy Mattson Melissa Joseph</p>

Goals	Strategies	Performance Indicators	Timeframe
<p>Implementation of our new Amplify CKLA elementary literacy curriculum</p>	<p>Continuation and enhancements related to regular and ongoing professional development aligned to the adopted curriculum</p> <p>Literacy coaching “on demand”</p> <p>Parent/family communication and engagement</p>	<p>Teacher evaluations Common Planning Meetings</p> <p>PLC Documentation (Overview)</p> <p>Goal Modified via Staff Feedback</p> <p>Benchmark data/literacy night 11/3, 11/6 (Slides, Literacy Math)</p>	<p>SY 2025-26</p> <p>SY 2025-26</p> <p>N/A</p> <p>SY 2025-26</p>
<p>Engage in a comprehensive review of our middle school mathematics curriculum</p>	<p>Follow the RAS comprehensive curriculum review and adoption protocol</p>	<p>Final selection of a new curriculum via data gathering and a consensus-building protocol (in progress)</p> <p>RAS Mathematics Curriculum Review Process & Timeline</p>	<p>Spring 2026</p>
<p>Engage in the work associated with the new/revised RAS Instructional Roadmap</p>	<p>Professional learning and development</p> <p>The adoption of two additional</p>	<p>Roadmap</p> <p>October 15 PD Day</p>	<p>SY 2025-2026 (ongoing)</p>

Goals	Strategies	Performance Indicators	Timeframe
	professional development days	November 15 PD Day 	
School Improvement Plans (SIP) Template 25-26 REAMS, RMS-CES, RHS	Align School Improvement Plans (SIP's) to RAS strategic directions and instructional roadmap	SIP (REAMS, RMS-CES, RHS)	SY 2025-26
Aligning our work in the areas of literacy and ADSIS intervention with a sustainable MTSS process	Increase our collective work related to interventions, utilizing a systematic approach to the MTSS framework.	MTSS data collection process - Aligned MTSS process across buildings (Slides) Quarterly meeting overview Intervention menus Multilingual learner supports (ISRs all in Infinite Campus)	SY 2025-26
Continue our work as a statewide model school district in providing students and families with high-quality Magnet programming at all levels	Continued collaboration with our NWSISD partner school districts. Work with our NWSISD partners, Buffalo and Fridley, to revise our grant proposal for potential submission in spring 2026.	Student/Family Feedback Grant process and progress with our NWSISD partners REAMS: Arts Integration Activities (4 C posters) RMS Reflection & Review (Magnet Integration Form)	SY 2025-26 (In Progress) SY 2025-26 SY 2025-26 SY 2025-26

Goals	Strategies	Performance Indicators	Timeframe
		RHS IB Self-Study (MYP, DP/CP)	SY 2025-26
Create an early learning outdoor space that can be utilized by our Preschool, ECFE, and Galaxy programs to enhance our current alignment with our magnet programs.	Connect and collaborate with local partners to provide guidance on design and construction requirements as well as potential sources of financial support.	Successful Implementation and ready for use sometime during 26-27 SY	Multi-Year Project - Timeframe for Completion is SY 2027-28

Healthy and Supportive Environment

Rationale

Leader(s)

<i>Per the rationale established by the Board of Education, “people do better when they feel better,” our work will center on ensuring that every student and member of our staff is treated with respect and kindness. In addition, we are committed to a proactive approach of establishing clear processes to assist students, families, and staff when challenges occur.</i>			Dr. Jeff Ridlehoover Kathy Mattson Melissa Joseph Jeff Kienitz Courtney Neibert
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Goals	Strategies	Performance Indicators	Timeframe
Profile of a RAS Graduate	Development of a comprehensive vision that accurately portrays the essential qualities and characteristics of a RAS graduate	Staff, student, parent, & community input One page overview and corresponding implementation plan	SY 2025-26 (In Progress)
Implement/Initiate our work towards a more Personalized Learning model	Construct and implement professional learning tailored toward whole group, small group, and individualized/independent	The development and implementation of common vocabulary amongst students and staff	SY 2025-26 (In Progress)

Goals	Strategies	Performance Indicators	Timeframe
	practice instructional pedagogy		
Data use to drive instruction	The utilization of data and professional learning tailored to instructional pedagogy	PD/PLC Work in alignment with testing cycles (process in progress)	SY 2025-26
Student engagement focus	Professional development to create a common E-12 language aligned to our engagement efforts	Professional learning materials/agendas (Inquiry & Engagement)	SY 2025-26
	Purposeful and targeted instruction for students aligned to engagement	Classroom instruction materials/visuals connected to engagement (REAMS, Secondary)	SY 2025-26
Continued work with our Magnet school programs to enhance high quality instructional programming and an exceptional daily experience	Regular and ongoing check-ins with CICs as well as our partner schools in the NWSISD	NWSISD meeting agendas and accompanying documentation	SY 2025-26
The creation of a comprehensive E-12 curriculum review cycle	Reflect on standards implementation dates, curriculum maps to create a cycle for implementation	Review cycle document that encompasses a district-wide instructional overview--January work focus	SY 2025-26 (In Progress)

Community, School, and Family Partnerships

Rationale

Leader(s)

<p><i>Students perform better when strong partnerships exist between our schools, our families, and the greater community. Clear and transparent communication as well as the solicitation of feedback from all stakeholders ensures that all voices are heard and greater understanding is gained.</i></p>	<p>Dr. Jeff Ridlehoover Melissa Joseph Jeff Kienitz Courtney Neibert</p>
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	Kathy Mattson
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Goals	Strategies	Performance Indicators	Timeframe
Rockford in 88.3 seconds	Develop a monthly video demonstrating a variety of high-impact endeavors that highlight Rockford Area Schools	2025-2026 Videos	Fall 2025 and ongoing
Through collaboration, work to ensure Rockford Area Schools is accurately branded as an E-12 school district	Work collaboratively with stakeholders as well as our internal and contracted marketing team to share information and accurately promote our programming in the area of early learning	EC E-12 Brochure Eye Contact Media Partnership - Video Logo enhancements Events	Summer/Fall 2025
Increase alignment in our Preschool and Galaxy work to create consistent and supportive experiences for all children participating in both.	Share and reflect on current practices to identify approaches that support developmental continuity. Explore effective strategies as it pertains to Literacy.	Professional Development Observation by the CE Director in both programs Implementation begins in the spring of 2026 (round 1) and round 2 will occur just prior to school starting in the fall	SY 2025-26
IB credits (Jill)	Engage IB stakeholders and legislative leaders throughout the state to draft comprehensive legislation that allows for a wider acceptance of IB credits at higher education institutions	Legislative lobbying efforts and related documentation	SY 2025-26 (In Progress)

Goals	Strategies	Performance Indicators	Timeframe
Brand and roll out Launch your future: EC and career prep	Highlight/publicize college earning credit opportunities available to students in Rockford Area Schools as well as the career pathways leading to career preparation and industry certification	Video exemplar (In Progress) K-12 Magnet Presentation Launch Your Future Pathway	Fall 2025/Winter 2026
A commitment to enhanced communication via an increase in accessible communication in multiple languages	Training on translating routes	Language Access Plan Translated documents, QR codes, links on district documents	SY 2025-26

Culture of Collective Purpose

Rationale

Leader(s)

<p><i>Strong organizations are built on trust, collaboration, partnership, and understanding. Establishing clear direction, strong lines of internal and external communication, and a shared leadership model will provide all stakeholders with common purpose related to our individual and collective work.</i></p>		<p>Dr. Jeff Ridlehoover Kathy Mattson Bridget Peterson Mike McNulty Melissa Joseph Jeff Kienitz</p>
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Goals	Strategies	Performance Indicators	Timeframe
Increase the overall effectiveness and leadership capacity of our Building Operational Leadership Teams (BILT) by utilizing our Advisor model	Collaboration related to defining the role and work given our BILT structure	BILT Advisor Evaluations (BILT eval, BILT Advisor draft) Clear Workflow Map for Advisors	SY 2025-26 SY 2025-26

Goals	Strategies	Performance Indicators	Timeframe
I-Cab	Periodic meetings to reflect on roadmap implementation and ongoing teacher needs	Meeting agendas Responsive work/direction as a result of meetings (in progress)	SY 2025-26
BILT/BOLT Year 2	Regular meetings with clear agendas and strategies for sharing out information	Highlight work facilitated by BILT and BOLT at each site	SY 2025-26
Continued review of the RAS safety committee work	Review of protocols Handbook revisions Quarterly meetings	Agendas Safety documents	SY 2025-26
Continued review and improvement of the RAS OnBoarding and OffBoarding processes	Responsive reflection and collaboration to make sure the system is clear and provides the needed info effectively to all involved	Staff feedback	SY 2025-26
Continue our evolution in providing high quality support by reimagining support positions	Reflection Staff Input	Implementation of a restructured administrative support structure	Spring 2026
Increase the collective capacity of our building and program leaders	Book study <i>Clear Leadership</i>	Informal dialogue Increased leadership capacity	SY 2025-26 (In Progress)

Stewardship of Resources

Rationale

Leader(s)

<i>As stewards of resources consisting of physical assets, human capital, and monetary reserves, it is prudent to</i>	Dr. Jeff Ridlehoover
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<p><i>provide the public, as well as our internal stakeholders, with accurate, relevant, and timely reporting of district affairs.</i></p>	<p>Bridget Peterson Mike McNulty Melissa Joseph Jeff Kienitz Dan Pratt</p>
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Goals	Strategies	Performance Indicators	Timeframe
Review of student activity fees	Perform a comprehensive review of our activity fees that accounts for revenue versus expenses as well as comparisons of similar geographical districts as well as those similar is scope of offerings and size of school system	Final product and recommendation to the Board of Education	Spring 2026 (In Progress) Note - With the levy passage in November 2025 we are likely to keep all fees status quo for SY 2026-27
Negotiate fair and fiscally sound employee contracts	<p>Establish financial parameters that demonstrate fair compensation packages to all employee bargaining groups while also remaining cognizant of the need to balance current and future financial constraints and obligations of RAS</p> <p>Review language in contract for clarity in fiscal, policy, and procedural accuracy</p>	<p>EMR Master Contract- Completed and Ratified November 2025</p> <p>284 Contract</p> <p>Finalized Contracts</p>	<p>Fall 2025</p> <p>Winter 2026</p> <p>SY 2024-2025</p>
Potential Levy (if approved by the Board of Education)	Clearly and transparently articulate to all stakeholders (parents / guardians/ employees / members of	<p>District Publications</p> <p>Social Media</p>	Summer/Fall 2025

	the community) the need for additional financial resources to both support and enhance the educational experience of all RAS students	Direct Mail or Electronic Mail Staff Presentations Community Presentations	
Finalize the expenditures of Bond funds	Complete all major and minor projects related to the bond monies associated with the RAS capital improvement projects	Track resurface REAMS Parking Lot REAMS Carpet DO Carpet Final Bond Fund Projects	Fall 2025
Maximize and align our technology vision with resources via a comprehensive assessment	Conduct an annual technology inventory and needs assessment to identify underused assets and opportunities for repurposing Implement lifecycle management practices including proactive maintenance, scheduled refresh cycles, and surplus device reallocation Align new purchases with curriculum, safety, and infrastructure goals as outlined in the district’s strategic and technology plans	Update Technology Plan to 2025-2026 school year Annual cost savings or value recaptured through reallocation and optimized procurement Identify reductions in technology procurement and programs to fit reduced budget allocations Write 1:1 Handbooks and Technology Plan	Summer/Fall 2025 (In Progress) SY 2025-26 (In Progress) SY 2025-26 (In Progress) SY 2025-26 (In Progress)
Leverage grant funding to maximize current software	Identify eligible local, state, and federal grant opportunities (e.g.,	Number and dollar value of software licenses funded through	SY 2025-26 (In Progress)

<p>licenses</p>	<p>E-rate, Title I/IV, cybersecurity, or workforce readiness)</p> <p>Prioritize grant applications that support renewal, expansion, or integration of high-impact instructional or operational software</p> <p>Work with department leaders to align grant requests with current license usage data, renewal timelines, and identified instructional/operational needs</p> <p>Track software usage analytics to justify continued funding and avoid paying for unused licenses</p>	<p>grants</p> <p>Percentage reduction in general fund spending on software</p> <p>Number of software tools retained or expanded due to grant support</p> <p>Alignment of licensed software with curriculum and district strategic priorities (as documented in annual tech reports or audits)</p>	
<p>Strengthen our cyber training modules to assist in the detection and responsiveness related to cyber security threats</p>	<p>Expand the scope of cybersecurity training to include real-world phishing simulations, role-based modules (e.g., admin, teachers, tech staff), and emerging threat scenarios</p>	<p>Completion rate of required cybersecurity training modules (goal: 100% annually)</p> <p>Measured reduction in staff phishing test failure rate (e.g., decrease by 25% over 12 months)</p>	<p>Summer/Fall2025 (In Progress)</p> <p>To date: Training was set up in Vector for 25-26. Phishing rates have been monitored via knowBe4 software and is on track. Working to revise and submit the cybersecurity policies to the auditor in Feb2026 for compliance with MN Statute 16E.03. Working with our insurance liaison in building</p>

	<p>Partner with a cybersecurity awareness provider (e.g., KnowBe4 or similar) to deliver interactive, trackable modules tailored to K–12 environments</p> <p>Implement a tiered training model based on user access levels and data sensitivity</p> <p>Incorporate cybersecurity expectations and response protocols into annual mandatory training and onboarding procedures for key staff</p>	<p>Increase in number of reported phishing attempts or suspicious activity via internal reporting tools</p> <p>Audit compliance with Minnesota Statute 16E.03 and cyber insurance requirements</p> <p>Review and publish protocols relating to CyberSecurity</p>	<p>documentation for compliance. Also working with CISA, MN State University, Homeland Security, and insurance in maintaining compliance.</p> <p>Winter 2025</p> <p>SY 2025-26</p> <p>SY 2025-26</p>
<p>Strengthen and enhance our infrastructure resource inventory protocols</p>	<p>Improve the current inventory system and review existing data</p> <p>Implement standardized naming conventions, asset tagging, and regular audit schedules across all buildings.</p> <p>Develop and maintain a digital infrastructure map documenting</p>	<p>Conduct a comprehensive audit of technology assets.</p> <p>100% of infrastructure assets logged with location, status, and lifecycle metadata</p> <p>Completion of infrastructure audits with discrepancies reduced</p>	<p>Fall 2025 (In Progress)</p> <p>SY 2025-26 (In Progress)</p> <p>SY 2025-26 (In Progress)</p>

	<p>physical locations, connections, lifecycle status, and dependencies.</p> <p>Align inventory records with cybersecurity asset management practices and procurement/retirement processes.</p>	<p>by 90% within 12 months</p> <p>Improve Inventory system integration with procurement and maintenance logs</p>	<p>SY 2025-26 (In Progress)</p>
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**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Policy Committee Policy Updates - Final Reading

Meeting Date: January 21, 2026

Prepared by: Superintendent's Office

Date Prepared: January 8, 2026

Information Briefing Action Enclosure Item(s)

The following policies have been reviewed by the policy committee and are up for a Final read.

Policy Number	Policy Name	Changes
722	Public Data Requests	None
731R	Information Security Policy	None
801	Equal Access to School Facilities	MSBA
801	801 FORM	None
805	Waste Reduction and Recycling	MSBA
807	Health and Safety Policy	MSBA
301	School District Administration	None
302	Superintendent	None
303	Superintendent Selection	None
701.1	Modification of School District Budget	None
701.2R	Fund Balance Policy	None
701.3R	Federal Procurement Standards Policy	None



Adopted: 11/20/00
Reviewed: 1999, 2022
Revised: _____

Orig. 1995

301 SCHOOL DISTRICT ADMINISTRATION

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the school board.

II. GENERAL STATEMENT OF POLICY

- A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services equitably.
- B. The school board expects all activities related to school district operations to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the school board.
- C. The school board shall seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for sound management of the schools.
- D. Although the school board holds the superintendent ultimately responsible for administration of the school district, the school board also recognizes the direct responsibility of principals for educational results and effective leadership at the school building level.
- E. The school board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Legal References: Minn. Stat. §123B.143 (Superintendent)
Minn. Stat. §123B.147 (Principals)

Cross References: None



Adopted: 11/20/00
Reviewed: 2011, 2022
Revised: 05/21/12

Orig. 1995

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. §123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)
MSBA/MASA Model Policy 301 (School District Administration)
MSBA/MASA Model Policy 303 (Superintendent Selection)
MSBA/MASA Model Policy 304 (Superintendent Contract, Duties, and Evaluation)
MSBA/MASA Model Policy 305 (Policy Implementation)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 510 (School Activities)
MSBA/MASA Model Policy 511 (Student Fundraising)



MSBA/MASA Model Policy 513 (Student Promotion, Retention, and Program Design)
MSBA/MASA Model Policy 602 (Organization of School Calendar and School Day)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 802 (Disposition of Obsolete Equipment and Material)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)
MSBA/MASA Model Policy 905 (Advertising)
MSBA/MASA Model Policy 906 (Community Notification of Predatory Offenders)
MSBA/MASA Model Policy 907 (Rewards)



Adopted: 11/20/00
Reviewed: 2016
Revised: 07/24/17

Orig. 1995

303 SUPERINTENDENT SELECTION

I. PURPOSE

The purpose of this policy is to convey to the school community that the authority to select and employ a superintendent is vested in the school board.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent to serve as the chief executive officer of the school district and to conduct the daily operations of the school district.

III. QUALIFICATIONS

- A. The school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the superintendent position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.
- B. The school board will consider professional preparation, experience, skill and demonstrated competence of qualified applicants in making a final decision.

IV. SELECTION

- A. A process for recruitment, screening, and interviewing of candidates shall be developed by the school board.
- B. The school board may contract for assistance in the search for a superintendent.
- C. The school board shall provide the contract for the superintendent and specifically identify all conditions of employment mutually agreed upon with the superintendent. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Rules, Chapter 3512

Cross References: None



Adopted: 11/15/04

Reviewed: 2000

Revised: 06/15/15 , 01/23/2023

Orig. 1996

701.1 MODIFICATION OF SCHOOL DISTRICT BUDGET

[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes]

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to modify its revenue and expenditure budgets in accordance with the applicable provisions of law.

III. REQUIREMENT

- A. The school district's adopted expenditure budget shall be considered the school board's expenditure authorization for that school year.
- B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the superintendent shall recommend the proposed changes to the school board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the school board to make an informed decision. A school board member may also propose modifications on that board member's own motion, provided, however, the school board member is encouraged to review the proposed modifications with the superintendent prior to their being proposed so that the administration may prepare necessary background materials for the school board prior to its consideration of those proposed modifications.
- C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an amendment to the expenditure budget by the school board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues available for that purpose in that fund.
- D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The superintendent shall make recommendations to the school board for appropriate revisions. If necessary, the school board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Legal References: Minn. Stat. §123B.77 (Accounting, Budgeting and Reporting Requirements)



Rockford Area School District #883 -- Policy 701.1

Cross References: MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)



Rockford Area School District #883 -- Policy 701.2R

Adopted: 4-17-06

Revised: 4-21-25

701.2R FUND BALANCE POLICY

I. PURPOSE

The purpose of this policy is to insure the financial stability for the District, to provide a sound basis to justify continuation of the strong financial rating, and to provide a reserve enabling the district to deal with unforeseen budget expenditures.

II. GENERAL STATEMENT OF POLICY

To ensure the financial strength and stability of the District, the Board will endeavor to maintain an unappropriated fund balance of at least 12-15 % of the District's Unobligated General Fund Operating Expenditure Budget.

III. DEFINITIONS

A. Unappropriated Fund Balance- Fund Balance in the District's General Fund, which is not earmarked for spending or reserved as required by state law.

IV. REQUIREMENT

When the General Fund unappropriated balance is projected to decrease below 15 % of the General Fund budget, the District shall initiate one or more of the following measures:

- A. Reduce expenditures through implementation of cost containment measures.
- B. Seek opportunities to increase revenue. Consider fee increases where appropriate. Examine options to increase enrollment.
- C. If permitted by state law, request from voters additional revenue through an increase in the operating referendum or other financial options.
- D. A combination of the above options.



Adopted: 8-19-19
Revised: _____

Orig. 2019

701.3R FEDERAL PROCUREMENT STANDARDS POLICY

I. CONFLICTS OF INTEREST

No employee, officer, or agent of Rockford Area Schools will participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of Rockford Area Schools must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, unless the financial interest is not substantial or the gift is an unsolicited item of nominal value. Disciplinary actions will be applied for violations of such standards by officers, employees, or agents of Rockford Area Schools.

Because of relationships with a parent company, affiliate, or subsidiary organization, Rockford Area Schools is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization and will not procure with those organizations.

II. PROCUREMENT UNDER FEDERAL AWARDS

Procurement of goods and services whose costs are charged to federal awards received by the Rockford Area Schools are subject to all of the specific purchasing policies of the organization. In addition, procurements associated with Federal awards are subject to the following supplemental policies:

- A. Rockford Area Schools will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase.
- B. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- C. Rockford Area Schools will consider entering into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services, and using Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- D. Rockford Area Schools will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- E. Rockford Area Schools will maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.



- F. All procurement transactions will be conducted in a manner providing full and open competition. All prequalified lists of persons, firms, or products which are used in acquiring goods and services will be current and include enough qualified sources to ensure maximum open and free competition. Potential bidders will not be precluded from qualifying during the solicitation period.
- G. All solicitations will incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated. All solicitations will also identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- H. All necessary affirmative steps will be taken to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- I. A cost or price analysis will be performed in connection with every procurement action in excess of the Simplified Acquisition Threshold (\$150,000) including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, Rockford Area Schools will make independent estimates before receiving bids or proposals.
- J. All procurement files will be made available for inspection upon request by a Federal awarding agency.
- K. All contracts will require the contractor to certify in writing that it has not been suspended or disbarred from doing business with any federal agency.

III. METHODS OF PROCUREMENT

Rockford Area Schools will use one of the following methods of procurement.

- A. Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$10,000 or the amount listed for micro-purchase in the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (or \$2,000 in the case of acquisitions for construction subject to the Davis-Bacon Act). To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.
- B. Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase



procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

- C. Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.
- D. All purchases of at least \$25,000, but less than \$175,000, shall be made by obtaining written quotations from at least three responsible vendors. All purchases of \$175,000 or more shall be made by obtaining sealed bids from responsible vendors. Sealed bids shall be utilized when required by the Federal awarding agency. (in grant agreement)

In order for sealed bidding to be feasible, the following conditions will be present:

- 1. A complete, adequate, and realistic specification or purchase description is available;
- 2. Two or more responsible bidders are willing and able to compete effectively for the business;
- 3. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- 1. The invitation for bids will be publicly advertised and bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids;
 - 2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 - 3. All bids will be publicly opened at the time and place prescribed in the invitation for bids;
 - 4. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 - 5. Any or all bids may be rejected if there is a sound documented reason.
- E. Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
 - 1. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;



2. Proposals must be solicited from an adequate number of qualified sources;
 3. The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 4. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 5. Competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- F. Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
1. The item is available only from a single source;
 2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
 4. After solicitation of a number of sources, competition is determined inadequate.

IV. **SUSPENSION AND DEBARMENT**

Rockford Area Schools will review all grant purchases to verify that purchases will not be made against contractors that are on the Debarment or Suspension list supplied by the Government. Each department using federal funds will review all requisition requests submitted for all grant accounts to make sure the contractor is not on the debarment list. This list is available at - <https://www.sam.gov/>. If a match is found, the Grant Coordinator will notify Accounts Payable to not process the requisition. All results of searches will be attached to the filed paperwork for verification of search.

V. **PROVISIONS INCLUDED IN ALL CONTRACTS**

It is the policy of Rockford Area Schools to include all of the following provisions, as applicable, in all contracts (including small purchases) with contractors and sub-awards:

- A. **Remedies:** All contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (currently \$150,000) shall contain contractual provisions or conditions that allow for administrative, contractual, or legal remedies in instances in which a contractor violates or breaches the contract terms.
- B. **Termination:** All contracts in excess of \$10,000 shall contain suitable provisions for termination by Rockford Area Schools, including the manner by which termination shall be



effected and the basis for settlement. In addition, such contracts shall describe the conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated due to circumstances beyond the control of the contractor.

- C. **Equal Employment Opportunity:** All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- D. **Davis-Bacon Act, as amended (40 U.S.C. 3141-3148):** If included in the federal agency's grant program legislation, all construction contracts of more than \$2,000 awarded by Rockford Area Schools and its sub recipients shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. It is the policy of Rockford Area Schools to place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. Rockford Area Schools shall also obtain reports from contractors on a weekly basis in order to monitor compliance with the Davis-Bacon Act. Rockford Area Schools shall report all suspected or reported violations to the Federal awarding agency.
- E. **Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333):** [Where applicable] All contracts awarded by Rockford Area Schools excess of \$100,000 for contracts that involve the employment of mechanics or laborers shall include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence
- F. **Rights to Inventions Made Under a Contract or Agreement:** Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and Rockford Area Schools in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations



and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

- G. **Clean Air Act (42 U.S.C. 7401-7671q and the Federal Water Pollution Control Act (33 U.S.C. 1251 -1387), as amended:** Contracts and sub-awards of amounts in excess of \$150,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- H. **Debarment and Suspension (E.O.S 12549 and 12689):** For all contracts, Rockford Area Schools shall obtain from the contractor a certification that neither the contractor nor any of its principal employees are listed on the Excluded Parties List System in SAM.
- I. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):** For all contracts or Sub-grants of \$100,000 or more, Rockford Area Schools shall obtain from the contractor or sub-grantee a certification that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Likewise, since each tier provides such certifications to the tier above it, Rockford Area Schools shall provide such certifications in all situations in which it acts as a sub-recipient of a sub-grant of \$100,000 or more.

Legal References: 31 U.S.C. 1352 (Byrd Anti-Lobbying Amendment)
33 U.S.C. 1251 -1387 (Federal Water Pollution Control Act)
40 U.S.C. 3141-3148 (Davis-Bacon Act)
40 U.S.C. 327-333 9 (Contract Work Hours and Safety Standards Act)
42 U.S.C. 7401-7671 (Clean Air Act)

Cross References: Policy 701 (Establishment and Adoption of School District Budget)
Policy 702 (Accounting)



Adopted: 08-20-2018

Orig. 2017

Revised: 09-19-2022, 11/21/2022, 9/15/25, 1/2025

722 PUBLIC DATA AND DATA SUBJECT REQUESTS

I. PURPOSE

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

III. DEFINITIONS

A. Confidential Data on Individuals

Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

B. Data on Individuals

All government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual.

C. Data Practices Compliance Officer

The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

D. Government Data

All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

E. Individual

"Individual" means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes section 524.5-102, subdivision 6, "individual" includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the responsible authority shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the responsible authority determines that withholding the data would be in the best interest of the minor.



F. Inspection

“Inspection” means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public’s own computer equipment.

G. Not Public Data

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

I. Private Data on Individuals

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. Protected Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data (a) not public and (b) not accessible to the subject of the data.

K. Public Data

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

L. Public Data Not on Individuals

Data accessible to the public pursuant to Minnesota Statutes section 13.03.

M. Public Data on Individuals

Data accessible to the public in accordance with the provisions of section 13.03.

N. Responsible Authority

The individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

O. Summary Data



Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

IV. REQUESTS FOR PUBLIC DATA

- A. All requests for public data must be made in writing directed to the responsible authority.
 1. A request for public data must include the following information:
 - a. Date the request is made;
 - b. A clear description of the data requested;
 - c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - d. Method to contact the requestor (such as phone number, address, or email address).
 2. Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.
 3. The identity of the requestor is public, if provided, but cannot be required by the government entity.
 4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- B. The responsible authority will respond to a data request at reasonable times and places as follows:
 1. The responsible authority will notify the requestor in writing as follows:
 - a. The requested data does not exist; or
 - b. The requested data does exist but either all or a portion of the data is not accessible to the requestor; or
 - (1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and



shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.

- (2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.
 - c. The requested data does exist and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.
 2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.
 3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.
 4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.
 5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.
- C. If the school district notifies the requesting person that responsive data or copies are available for inspection or collection, and the requesting person does not inspect the data or collect the copies within five business days of the notification, the school district may suspend any further response to the request until the requesting person inspects the data that has been made available, or collects and pays for the copies that have been produced.

V. REQUEST FOR SUMMARY DATA

- A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.



1. A request for the preparation of summary data must include the following information:
 - a. Date the request is made;
 - b. A clear description of the data requested;
 - c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - d. Method to contact requestor (phone number, address, or email address).
- B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:
 1. The estimated costs of preparing the summary data, if any; and
 2. The summary data requested; or
 3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or
 4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.
- C. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

VI. DATA BY AN INDIVIDUAL DATA SUBJECT

- A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.
- B. Private or confidential data on an individual shall not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes section 13.04, except as provided in Minnesota Statutes section 13.05, subdivision 4.
- C. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is



the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.

- D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six (6) months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.
- E. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.
- F. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten (10) days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible.
- G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.
- H. The determination of the responsible authority may be appealed by a data subject pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the Commissioner of the Minnesota Department of Administration ("Commissioner") shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the Commissioner may refer the matter to mediation. Following these efforts, the Commissioner shall dismiss the appeal or issue the order and notice of hearing.
- I. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.



- J. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the Commissioner's order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

VII. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA

- A. All requests for individual subject data must be made in writing directed to the responsible authority.
- B. A request for individual subject data must include the following information:
 - 1. Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;
 - 2. Date the request is made;
 - 3. A clear description of the data requested;
 - 4. Proof that the individual is the data subject or the data subject's parent or guardian;
 - 5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - 6. Method to contact the requestor (such as phone number, address, or email address).
- C. The identity of the requestor of private data is private.
- D. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- E. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

VIII. COSTS

- A. Public Data
 - 1. The school district will charge for copies provided as follows:
 - a. One hundred (100) or fewer pages of black and white, letter or legal sized paper copies will be charged at twenty-five (25) cents for a one-sided copy or fifty (50) cents for a two-sided copy.
 - b. More than one hundred (100) pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the



data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.

- (1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).
 - (2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.
2. All charges must be paid for [in cash or by check] in advance of receiving the copies.

[Note: the district should identify the payment methods that it will accept.]

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.
2. The school district may assess costs associated with the preparation of summary data as follows:
 - a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;
 - b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines



that a reasonable fee would be the charges set forth in section VIII.A of this policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

IX: Annual Review and Posting

- A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.
- B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

Data Practices Contacts

Responsible Authority:

Superintendent of Schools
Rockford Area Schools
6051 Ash Street, Rockford, MN 55373
763-477-9165

Data Practices Designee(s):

Business Manager
Financial and Business Records
6051 Ash Street, Rockford, MN 55373
763-477-9165

Special Education Coordinator or designee
Special Education Records
7650 County Road 50, Rockford MN 55373
763-477-5837

Rockford Elementary Arts Magnet School Principal or designee
Student Educational Records
7650 County Road 50, Rockford, MN 55373
763-477-5837

Rockford Middle School Center for Environmental Studies Principal or designee



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Student Educational Records
6051 Ash Street, Rockford, MN 55373
763-477-5831

Rockford High School Principal or designee
Student Educational Records
7600 County Road 50, Rockford, MN 55373
763-477-5846

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.01 (Government Data)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.025 (Government Entity Obligation)
Minn. Stat. § 13.03 (Access to Government Data)
Minn. Stat. § 13.04 (Rights of Subjects to Data)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32 (Educational Data)
Minn. Rules Part 1205.0300 (Access to Public Data)
Minn. Rules Part 1205.0400 (Access to Private Data)

Cross References: MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Resources: MN Department of Administration: [Actual Cost](#)
MN Department of Administration: [Copy Costs](#)
MN Department of Administration: [Education Data](#)



Adopted: 03/21/16

Reviewed: _____

Revised: 9/19/2022

731R INFORMATION SECURITY POLICY

I. PURPOSE

The purpose of this policy is to authorize and direct the Superintendent to establish, implement, educate, and maintain a data governance plan comprised of a series of information technology security protocols and procedures.

Failure to secure and protect the confidentiality, integrity and availability of information assets in today's highly networked environment can damage or shut down systems that operate critical infrastructure, financial and business transactions; vital curricular functions; compromise data; and result in legal and regulatory non-compliance.

This policy benefits all stakeholders of Rockford Area Schools by defining a framework that will assure appropriate measures are in place to protect the confidentiality, integrity and availability of data; and assure staff and all other affiliates understand their role and responsibilities, have adequate knowledge of security policy, procedures and practices and know how to protect information.

II. Scope

This policy encompasses all systems, automated and manual, for which Rockford Area Schools has administrative responsibility, including systems managed or hosted by third parties on behalf of the entity. It addresses all information, regardless of the form or format, which is created or used in support of School District activities.

Information security measures apply to all Rockford Area Schools agents and employees and all district operations. Any unauthorized access, use, transfer, or distribution of district information by any employee, affiliated or non-affiliated vendor, student, or any other individual, may result in appropriate disciplinary action, which may include a recommendation for termination and other legal action.

III. General Statement of Policy

This policy acts as an umbrella document to all other security policies and associated standards. This policy defines the responsibility to:

- protect and maintain the confidentiality, integrity and availability of information and related infrastructure assets;
- manage the risk of security exposure or compromise;
- assure a secure and stable information technology environment;



- identify and respond to events involving information asset misuse, loss or unauthorized disclosure;
- monitor systems for anomalies that might indicate compromise; and
- promote and increase the awareness of information security.

IV. Functional Responsibility and Requirement

The District Administrative Team is responsible for:

1. evaluating data security risks on behalf of the entity;
2. identifying information security responsibilities and goals and integrating them into their relevant program or department processes;
3. supporting the consistent implementation of information security policies, protocols and standards;
4. supporting security through clear direction and demonstrated commitment of appropriate resources;
5. promoting awareness of information security best practices through the regular dissemination of materials provided by the Superintendent or designated information security representative;
6. implementing the process for determining information classification and categorization, based on legal and regulatory requirements to determine the appropriate levels of protection for that information;
7. implementing the process for information asset identification, handling, use, transmission, and disposal based on information classification and categorization;
8. participating in the response to security incidents;
9. complying with notification requirements in the event of a breach of private information, including the requirements in Minnesota Statutes § 13.055;
10. adhering to specific legal and regulatory requirements related to information security;
11. communicating legal and regulatory requirements to the Superintendent or designated information security representative; and
12. communicating requirements of this policy and the associated standards, including the consequences of non-compliance, to the workforce and third parties, and addressing adherence in third party agreements.

The Superintendent or designated information security representative is responsible for:

1. maintaining familiarity with School District functions and requirements;
2. maintaining an adequate level of current knowledge and proficiency in information security through annual continuing professional education directly related to information security;
3. assessing compliance with information security policies and legal and regulatory information security requirements;
4. evaluating and understanding information security risks and how to appropriately manage those risks;
5. representing and assuring security architecture considerations are addressed;
6. determine appropriate access permissions in order for staff to complete their duties.
7. advising on security issues related to procurement of products and services;
8. escalating security concerns that are not being adequately addressed according to the applicable reporting and escalation procedures;
9. disseminating threat information to appropriate parties;



10. participating in the response to potential security incidents;
11. ensuring new employees are provided with instruction and/or documented procedures that relate to their job descriptions;
12. participating in the development of district wide protocols and procedures that considers the School District's needs; and
13. promoting information security awareness.

The Director of Technology and Information Services is responsible for:

1. supporting security by providing clear direction and consideration of security controls in the data processing infrastructure and computing network(s);
2. providing resources needed to maintain a level of information security control consistent with this policy;
3. identifying and implementing all processes, policies, protocols and controls relative to security requirements defined by federal, state, various regulatory agencies, and this policy;
4. implementing the proper controls for information owned based on the data classification designations;
5. providing training to appropriate staff or other stakeholders on secure operations (e.g., user access, social media, data privacy);
6. report to the Rockford Area Schools Board of Directors annually and submit interim reports at the request of the Superintendent, on the current status of the school district technology protocols and procedures
7. fostering the participation of information security with staff and other stakeholders in protecting information assets, and in identifying, selecting and implementing appropriate and cost-effective security controls and procedures; and
8. implementing business continuity and disaster recovery plans.

All employees and other individuals performing services on behalf of the School District that involve the access, use, or creation of government data are responsible for:

1. understanding the baseline information security controls necessary to protect the confidentiality, integrity and availability of information entrusted;
2. protecting information and resources from unauthorized use or disclosure;
3. informing the Superintendent and Information Security designee(s) if there are any problems with an established protocol or procedure or if they are aware of concerns about compliance with a defined protocol or procedure;
4. protecting private, confidential, and non-public data from unauthorized use or disclosure;
5. Any individual granted access to private data is responsible for maintaining the privacy of that data and complying with applicable data privacy rules and policies. Access will be used only in accordance with the authority delegated to the individual to conduct district operations.
6. It is the express responsibility of authorized users to safeguard the information they are entrusted with, ensuring compliance with all aspects of this policy and additional related district policies and/or procedures.
7. These security measures apply to district information regardless of location. Users who transfer or transport district information "off-campus" for any reason must ensure that they are able to comply with all information security measures prior to transporting or transferring the information.
8. abiding by [Internet Acceptable Use and Safety Policy - Policy 524](#); and



9. reporting suspected information security incidents or weaknesses to the Director of Technology and Superintendent or the designated information security representative.

V. Policy Review

This policy will be reviewed on an annual basis.

Legal References:

Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.05 subd. 5 (Data Protection)
Minn. Stat. § 13.055 subd. 6 (Security Assessments)
Minn. Stat. § 13.393 (Attorneys)
15 U.S.C. § 6501 et seq. (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 et seq. (Copyrights)
20 U.S.C. § 1232G (Family Educational Rights and Privacy Act)
34 C.F.R. § 300.610-300.627 (Confidentiality of Information)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000(CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Public Law No. 113-283 (12/18/2014)
Strengthening American Cybersecurity Act of 2022 (March 2022) S.360
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data) MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records) MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies) MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination) MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Grievance Procedures and Process)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 722 (Public Data Requests)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA, School Law Bulletin “I” (School Records – Privacy – Access to Data)
NIST Cybersecurity Framework – Policy Template Guide - [cisecurity.org/ms-isac/](https://cisa.gov/ncsc/sectors/cyberoperational-resilience/framework)



Adopted: 12/16/02

Orig. 1995

Reviewed: 2006

Revised: 08/19/13

801 EQUAL ACCESS TO SCHOOL FACILITIES

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during noninstructional time.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. The school board has created a limited open forum for students enrolled in secondary schools during which noncurriculum-related student groups shall have equal access and a fair opportunity to conduct meetings during noninstructional time.
- C. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- D. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- E. In adopting and implementing this equal access policy, the school district will NOT:
 - 1. influence the form or content of any prayer or other religious activity;
 - 2. require any person to participate in prayer or other religious activity;
 - 3. expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
 - 4. compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee;
 - 5. sanction meetings that are otherwise unlawful;
 - 6. limit the rights of groups of students based on the size of the group;
 - 7. abridge the constitutional rights of any person.



III. DEFINITIONS

- A. "Limited open forum" means that the school grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during noninstructional time.
- B. "Secondary school" means any school with enrollment of pupils ordinarily in grades 7 through 12 or any portion thereof.
- C. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- D. "Meeting" includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- E. "Noninstructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including such other periods that occur during the school day when no classroom instruction takes place.

IV. FAIR OPPORTUNITY CRITERIA

Schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- E. Nonschool persons may not direct, control, or regularly attend activities of student groups.

V. PROCEDURES

- A. Any student who wishes to initiate a meeting under this policy shall apply to the principal of the building at least 48 hours in advance of the time of the activity or meeting. The student must agree to the following:
 - 1. All activities or meetings must comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.



2. The activities or meetings are voluntary and student-initiated. The principal may require assurances of this fact.
- B. Student groups meeting under this policy must comply with the following rules:
1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
 3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- C. Students applying for use of school facilities under this policy must provide the following information to the principal: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- D. The building principal has responsibility to:
1. Keep a log of application information.
 2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
 3. Note the condition of the facilities and equipment before and after use.
 4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity.
 5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- E. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
- F. Nonschool persons may not direct, conduct, control, or regularly attend meetings and activities held pursuant to this policy.
- G. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.



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- H. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

- Legal References:** 20 U.S.C. §§ 4071-74 (Equal Access Act)
20 U.S.C. § 7905 (Boy Scouts of America Equal Access Act)
Board of Educ. of Westside Community Schools v. Mergens, 496 U.S. 226, ~~1105 S.Ct. 2356~~ (1990)
Good News Club v. Milford Central School, 533 U.S. 98, ~~1215 S.Ct. 2093~~ (2001)
Child Evangelism Fellowship of Minnesota v. Special Sch. Dist. 1, 690 F.3d 996 (8th Cir. 2012)
Child Evangelism Fellowship of Minnesota v. Elk River Area School Dist. 728, 599 F.Supp. 2d 1136 (D. Minn. 2009)
- Cross References:** MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)
~~MSBA Service Manual, Chapter 13, School Law Bulletin "O" (Equal Access Act)~~

**Independent School District No. 883
Application for Use of Facilities Form
Equal Access Act Meeting**

Statement of Policy

It is the policy of this school district to grant equal access to school facilities for students who wish to conduct a meeting for religious, political, or philosophical discussion during noninstructional time, pursuant to the Equal Access Act.

Provision of school facilities does not constitute school district sponsorship of such meeting, and the views expressed therein may or may not reflect those of the school administration, staff, or board of education and are neither approved nor disapproved by them.

Name of student initiating request: _____

School: _____

Grade: _____

Home Room: _____

Date of Meeting: _____

Time: _____

Estimated number to attend : _____

Special Equipment needs: _____

(School District Use Only)

Room assigned: _____

Condition of Facilities: _____

Staff (if any) assigned to supervise: _____

Notes: _____



Adopted: 12/16/02
Reviewed: 2016
Revised: 07/24/17

Orig. 1996

805 WASTE REDUCTION AND RECYCLING

I. PURPOSE

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and surplus property and the establishment of a program of education to develop an awareness of environmentally sound waste management. (~~Minn. Stat. § 115A.15, Subd. 1~~)

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

III. DEFINITIONS

- A. "Lamp recycling facility" means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps. (~~Minn. Stat. § 116.93, Subd. 1~~)
- B. "Mixed solid waste" means garbage, refuse, source-separated compostable materials and other solid waste but does not include auto hulks, street sweepings, ash, construction debris, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters and other materials collected, processed, and disposed of as separate waste materials. (~~Minn. Stat. § 115A.03, Subd. 21~~)
- C. "Packaging" means a container and any appurtenant materials that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels. (~~Minn. Stat. § 115A.03, Subd. 22b~~)
- D. "Postconsumer materials" means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item. (~~Minn. Stat. § 115A.03, Subd. 24b~~)
- E. "Rechargeable battery" means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a battery exempted by the Commissioner of the Minnesota Pollution Control Agency (PCA) (Commissioner). (~~Minn. Stat. § 115A.9157~~)



- F. "Recyclable commodities" means materials, pieces of equipment, and parts which are not reusable but which contain recoverable resources. ~~(Minn. Stat. § 115A.15, Subd. 1a(a))~~
- G. "Recyclable materials" means materials that are separated from mixed solid waste for the purpose recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes.. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material. ~~(Minn. Stat. § 115A.03, Subd. 25a)~~
- H. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use. ~~(Minn. Stat. § 115A.03, Subd. 25b)~~
- I. "Resource conservation" means the reduction in the use of water, energy and raw materials. ~~(Minn. Stat. § 115A.03, Subd. 26a)~~
- J. "Reusable commodities" means materials, pieces of equipment, parts, and used supplies which can be reused for their original purpose in their existing condition. ~~(Minn. Stat. § 115A.15, Subd. 1a(b))~~
- K. "Source-separated compostable materials" means mixed solid waste that:
 - 1. are separated at the source by waste generators for the purpose of preparing it for use as compost;
 - 2. are collected separately from other mixed municipal solid wastes and are governed by state licensing provisions;
 - 3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
 - 4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA's class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and
 - 5. may be delivered to a transfer station, mixed municipal solid waste processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the Commissioner determines that no other person is willing to accept the materials.~~(Minn. Stat. § 115A.03, Subd. 32a)~~
- L. "Waste reduction" or "source reduction" means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:
 - 1. reusing the product in its original form;



2. increasing the life span of a product;
 3. reducing material or the toxicity of material used in production or packaging; or
 4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.
- (Minn. Stat. § 115A.03, Subd. 36b)

IV. WASTE DISPOSAL

- A. The school district will attempt to decrease the amount of waste consumable materials by:
 1. reduction of the consumption of consumable materials whenever practicable;
 2. full utilization of materials prior to disposal;
 3. minimization of the use of non-biodegradable products whenever practicable.
- B. Each school district facility shall also collect at least three recyclable materials, such as, but not limited to, the following: paper, glass, plastic, and metal. (Minn. Stat. § 115A.151)
- C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located. (Minn. Stat. § 115A.151)
- D. Prior to entering into a contract for the management of mixed solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:
 1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
 2. develop and implement a plan for managing the potential liability; and
 3. submit the information in (1) and (2) above to the PCA.

If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the district prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities. (Minn. Stat. § 115A.46, Subd. 5; Minn. Stat. § 115A.471; Minn. Stat. § 458D.07, Subd. 4)



- E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze (other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle) in or on:
1. Solid waste or solid waste management facilities other than a recycling facility or household hazardous waste collection facility;
 2. the land unless approved by the PCA; or
 3. the waters of the state, an individual sewage treatment system, or in a storm water or waste water collection or treatment system unless:
 - a. permitted to do so by the operator of the system and the PCA;
 - b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
 - c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records available for inspection for a minimum of three years following generation of the waste antifreeze.
- ~~(Minn. Stat. § 115A.916)~~
- F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
1. in solid waste; or
 2. in a wastewater disposal system.
- ~~(Minn. Stat. § 115A.932, Subd. 1(a))~~
- G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
1. in a solid waste processing facility; or
 2. in a solid waste disposal facility.
- ~~(Minn. Stat. § 115A.932, Subd. 1(b))~~
- H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a



household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under [Minnesota Statutes Section Minn. Stat. § 216B.241, Subdivision Subs. 2. and 4.](#) (~~Minn. Stat. § 115A.932, Subd. 1(c))~~

- I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid that was purchased for use or used by the school district. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a nonremovable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed. (~~Minn. Stat. § 115A.915, Minn. Stat. § 115A.9155, Subd. 1; Minn. Stat. § 115A.9157, Subd. 2~~)

- J. The school district may not place yard waste:
 - 1. in mixed municipal solid waste;
 - 2. in a disposal facility; or
 - 3. in a resource recovery facility, except for the purposes of reuse, composting, or cocomposting; or
 - 4. in a plastic bag unless exempt as specified in [Minnesota Statutes Section Minn. Stat. § 115A.931\(c\), \(d\), or \(e\).](#) (Minn. Stat. § 115A.931)

- K. The school district may not place a telephone directory:
 - 1. in solid waste;
 - 2. in a disposal facility; or
 - 3. in a resource recovery facility, except a recycling facility. (~~Minn. Stat. § 115A.951, Subd. 2~~)

- L. The school district may not:
 - 1. place major appliances in mixed municipal solid waste; or
 - 2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility. (~~Minn. Stat. § 115A.9561~~)

- M. The school district may not place in mixed municipal solid waste an electronic product containing a cathode-ray tube. (~~Minn. Stat. § 115A.9565~~)



- N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries. (~~Minn. Stat. § 115A.961, Subd. 3~~)

V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS

- A. When practicable and when the price of recycled materials does not exceed the price of non-recycled materials by more than 10 percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district. (~~Minn. Stat. § 16C.073, Subd. 3(a)~~)
- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste. (~~Minn. Stat. § 16C.073, Subd. 3(b)~~)
- C. Whenever practicable, the school district will:
1. purchase uncoated copy paper, office paper, and printing paper unless the coated paper is made with at least 50 percent post-consumer material;
 2. purchase recycled content copy paper with at least 30 percent postconsumer material by weight and purchase office and printing paper with at least 10 percent postconsumer material by weight;
 3. purchase paper which has not been dyed with colors, excluding pastel colors;
 4. purchase recycled content copy, office, and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
 5. use reusable binding materials or staples and bind documents by methods that do not use glue;
 6. use soy-based inks;
 7. purchase printer or duplication cartridges that:
 - a. have 10 percent post-consumer material; or
 - b. are purchased as remanufactured; or
 - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in [Minnesota Statutes Section Minn. Stat. § 115A.03, Subdivision Subd. 25b](#);
 8. produce reports, publications and periodicals that are readily recyclable;



- 9. purchase paper which has been made on a paper machine located in Minnesota; and
- 10. print documents on both sides of the paper where commonly accepted publishing practices allow.

~~(Minn. Stat. § 16C.073, Subd. 2)~~

- D. The school district may not use a specified product included on the prohibited products list published in the State Register. ~~(Minn. Stat. § 115A.9651)~~
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling company in their bids. ~~(Minn. Stat. § 16C.073, Subd. 3(b))~~

VI. OTHER

The policy of the school district to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional and state levels.

- Legal References:**
- Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)
 - Minn. Stat. § 115A.03 (Definitions)
 - Minn. Stat. § 115A.15 (State Government Resource Recovery)
 - Minn. Stat. § 115A.151 (Recycling Requirements; Public Entities; Commercial Buildings; Sports Facilities)~~(State and Local Facilities)~~
 - Minn. Stat. § 115A.46 ((Regional and Local Solid Waste Management Plan; RequirementsRequirements)
 - Minn. Stat. § 115A.471 (Public Entities; ManagementManagement of Solid Waste)
 - Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)
 - Minn. Stat. § 115A.9155 (DisposingDisposal of Certain Dry Cell Batteries)
 - Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)
 - Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)
 - Minn. Stat. § 115A.931 (Yard Waste; Prohibition)
 - Minn. Stat. § 115A.932 (Mercury Prohibition)
 - Minn. Stat. § 115A.951 (Telephone Directories)
 - Minn. Stat. § 115A.9561 (Major Appliances)
 - Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)
 - Minn. Stat. § 115A.961, Subd. 3 (Household Batteries; Collection, Processing, and Disposal)
 - Minn. Stat. § 115A.9651 Listed Metals in Specified Products, Enforcement)
 - Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)



Rockford Area School District #883 -- Policy 805

Minn. Stat. § 216B.241, Subds. 2 and 4 (Public Utilities; Energy Conservation and Optimization ~~Energy Conservation Improvement~~)

Minn. Stat. § 458D.07 (Sewage Collection and Disposal)

National Solid Waste Management Ass'n v. Williams, et al., 966 F.Supp. 844 (D. Minn. 1997)

Cross References: *None*



Adopted: 06/18/12
Reviewed: 2015
Revised: 07/18/16

Orig. 2012

807 HEALTH AND SAFETY POLICY

The subdivisions of Minn. Stat. § 123B.57 that relate to a school district's ability to apply for health and safety revenue have been repealed effective fiscal year 2017. The provisions of this policy substantially reflect statutory requirements.

I. PURPOSE

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.
- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district may form a health and safety advisory committee to be appointed by the superintendent. The health and safety advisory committee will be composed of employees and other individuals with specific knowledge of related issues. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The superintendent may request that the safety committee established under [Minnesota Statutes Section Minn. Stat. § 182.676](#) carry out all or part of the duties of the advisory committee or the advisory committee may consider recommendations from a separate safety committee established under [Minnesota Statutes Section Minn. Stat. § 182.676](#).

III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and subject to



the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.

- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

IV. PROGRAM AND PLANS

A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:

- 1. Asbestos
- 2. Fire and Life Safety
- 3. Employee Right to Know
- 4. Emergency Action Planning
- 5. Combustible and Hazardous Materials Storage
- 6. Indoor Air Quality
- 7. Mechanical Ventilation
- 8. Mold Cleanup and Abatement
- 9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
- 10. Infectious Waste/Bloodborne Pathogens
- 11. Community Right to Know
- 12. Compressed Gas Safety
- 13. Confined Space Standard
- 14. Electrical Safety
- 15. First Aid/CPR/AED
- 16. Food Safety Inspection
- 17. Forklift Safety
- 18. Hazardous Waste
- 19. Hearing Conservation
- 20. Hoist/Lift/Elevator Safety
- 21. Integrated Pest Management
- 22. Laboratory Safety Standard/Chemical Hygiene Plan



23. Lead
24. Control of Hazardous Energy Sources (Lockout/Tagout)
25. Machine Guarding
26. Safety Committee
27. Personal Protection Equipment (PPE)
28. Playground Safety
29. Radon
30. Respiratory Protection
31. Underground and Above Ground Storage Tanks
32. Welding/Cutting/Brazing
33. Fall Protection
34. National Emission Standards for Hazardous Air Pollutants for School Generators established by the United States E.P.A.
35. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action **will be** taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

V. BUDGET

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent, or such other school



official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

VI. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

Legal References: Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)
Minn. Stat. § 123B.57 (~~Capital Expenditure~~; Health and Safety Projects)
Minn. Stat. § 182.676 (Safety Committees)
Minn. Rules Part 5208.0010 (Accident and Injury Reduction Program;

Applicability)

Minn. Rules Part 5208.0070 (Accident and Injury Reduction Program;
Alternative Forms of Committee)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 806 (Crisis Management Policy)



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Acknowledgement of Contributions Resolution

Meeting Date: January 21, 2026

Prepared by: Business Office

Date Prepared: January 12, 2026

Information Briefing Action Enclosure Item(s)

RESOLUTION

Whereas Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Anonymous Donations	\$102.00	Class of 2033 Deep Portage Donations
Give MN	\$90.00	Rockford High School Gift Fund
Heinzen-Ditter VFW Post 5903	\$500.00	RHS Band Fund
Box Tops	\$448.60	REAMS Gift Fund
Box Tops	\$575.10	RMS Gift Fund
Farmer's Union Foundation	\$1,500.00	RHS FFA Fund
National FFA Organization	\$500.00	RHS FFA Fund
NW Area Jaycees	\$1,000.00	RHS FFA Fund
Anonymous Donation	\$300.00	RHS Band/Choir Trip Fund



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Closed Session - Mid-Year Superintendent Review

Meeting Date: January 21, 2026

Prepared by: Superintendent's Office

Date Prepared: January 8, 2026

Information Briefing Action Enclosure Item(s)

The board will enter into closed session to discuss the Mid-Year Superintendent's Review pursuant to Minnesota Statute section 13D.05.

Subd. 3. What meetings may be closed. (a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.