



# ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION

*A Tradition of Excellence, One Student at a Time*

Agenda for September 16, 2024

6:30 PM

District Board Room  
6051 Ash Street  
Rockford, MN 55373

1. **CALL MEETING TO ORDER**
  - A. Pledge of Allegiance
  - B. Board Roll Call
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **CONSENT ITEMS**
  - A. Consent--Approval of Minutes 3
  - B. Consent--Personnel 10
  - C. Consent--Approval of Bills and Wire Transfers 11
  - D. Consent--Approval of Open Enrollments 26
  - E. Consent -- FFA Field Trip 27
5. **SUPERINTENDENT REPORT**
  - A. Report 29
  - B. Board Recognition 30
6. **STUDENT ACHIEVEMENT AND GROWTH**
  - A. Celebration 31
  - B. Principal Report 32
  - C. Assessment Report 39
7. **HEALTHY AND SUPPORTIVE ENVIRONMENT**
8. **STEWARDSHIP OF RESOURCES**
  - A. Technology Report 65
  - B. Election/Ballot Question(s) Update 129
  - C. Capital Projects (Technology) Levy Update 130
  - D. Annual Preliminary Levy Certification 131
9. **CULTURE OF COLLECTIVE PURPOSE**
  - A. Learning and Innovation Report 135
  - B. Approval of the Board Handbook Revisions 153
  - C. Summer School Report 186
10. **COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP**
  - A. Resolution of Acknowledgment of Contributions/Donations 198
  - B. Negotiations Committee Meeting: Wednesday, September 18, 2024 at 5:00 pm in RMS-CES



# ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

lower conference room 11.

Board of Education Work Session: Monday, October 7, 2024 at 5:30 pm, in the District Office Board Room.

Board Member 101: Monday, October 21, 2024 at 4:15 pm in RMS-CES Lower Conference Room 11.

Regular Meeting of the Board of Education: Monday, October 21, 2024 at 5:30 pm in the District Office Board Room.

C. Board Committee Updates

11. **ADJOURNMENT**

**Our Mission:** *In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

**Our Vision:** *Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.*

### **Rockford Board of Education**

Jamie Hillstrom

Eric Gordee

Jenny Kneeland

Amy Edwards

Jessica Johnson

Dr. Beth Praska

Superintendent Dr. Jeff Ridlehoover



## Independent School District #883

### Regular School Board Meeting

Monday, August 19, 2024

Pursuant to due call and notice, the Rockford Board of Education met in a Regular School Board Meeting on Monday, August 19, 2024 in the District Board Room. Vice Chair Edwards called the meeting to order at 5:30 pm. Members Edwards, Johnson, Praska and Hillstrom were present. Also present was Superintendent Jeff Ridlehoover, Director of Finance and Operations Michael McNulty, and Administrative assistant Courtney Neibert. Members Gordee, and Kneeland were absent.

#### **Pledge of Allegiance**

The meeting opened with the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

*Motion by Johnson seconded by Praska to approve the agenda. Motion passed unanimously.*

#### **PUBLIC COMMENTS**

There were no public comments.

#### **CONSENT ITEMS**

*Motion by Hillstrom, seconded by Praska to approve the consent items. Motion carried.*

- **Minutes:**

- July 15, 2024 Work Session

- July 15, 2024 Regular Meeting

- **Personnel:**

| Status      | First Name | Last Name | Position                    | Date(s)        |
|-------------|------------|-----------|-----------------------------|----------------|
| New Hire    | Andraya    | Hill      | RMS - Math                  | 2024-2025      |
| New Hire    | Ashley     | Pellaton  | RMS-Math                    | 2024-2025      |
| Resignation | Amanda     | Anderson  | REAMS SpEd Paraprofessional | August 5, 2024 |
| New Hire    | Elizabeth  | Borders   | REAMS SpEd Paraprofessional | 2024-2025      |
| New Hire    | Christine  | Huge      | REAMS SpEd Paraprofessional | 2024-2025      |
| Retirement  | Diane      | VanOrsdol | REAMS Teacher               | June 5, 2024   |
| Rehire      | Diane      | VanOrsdol | REAMS Teacher               | 2024-2025      |
| New Hire    | Laura      | Kuker     | REAMS SpEd Teacher          | 2024-2025      |
| Rehire      | Krista     | Schroeder | REAMS Kindergarten          | 2024-2025      |
| Rehire      | Ann        | Steinle   | REAMS 4th Grade             | 2024-2025      |

- **Bills and Wire Transfers:**

July 2024 Disbursements Paid (listings attached):

|                               |                        |
|-------------------------------|------------------------|
| Fund 01 General Fund          | \$ 837,606.68          |
| Fund 01 Payroll               | \$ 704,905.63          |
| Fund 02 Food Service          | \$ 114,202.29          |
| Fund 04 Community Services    | \$ 6,565.48            |
| Fund 06 Building Construction | \$ 183,584.86          |
| Fund 07 Debt Redemption       | \$ 3,000.00            |
| Fund 21 Student Activities    | \$ 2230.63             |
| Fund 45 OPEB Trust            | \$ 0                   |
| <b>Total All Funds</b>        | <b>\$ 1,852,095.57</b> |

- **Open Enrollments:**

**Resident Students Attending Other Schools**

| Grade | Non-Resident District | Number | Date Effective | Address Change/New Enrollment                   |
|-------|-----------------------|--------|----------------|---|
| 8     | Orono                 | 278    | 9/3/2024       | Prefer Orono curriculum, bus stop close to home |
| 7     | Delano                | 879    | 9/3/2024       | Experienced bullies at RMS                      |
| 2     | Orono                 | 278    | 9/3/2024       | Family move; wants to stay enrolled @ Orono     |
| 8     | Delano                | 879    | 9/3/2024       | Highly rated school                             |

**Non-Resident Students Attending Rockford**

| Grade | Resident District        | Number | Date Effective | Address Change/New Enrollment                                       |
|-------|--------------------------|--------|----------------|---|
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--smaller school & magnet programs                    |
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--moving to Rockford soon                             |
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT  |
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--arts magnet school                                  |
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--older siblings attend Rockford                      |
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--grew up in Rockford; prefer smaller school          |
| 9     | Osseo                    | 279    | 9/3/2024       | NEW ENROLLMENT--prefers smaller school                              |
| 8     | Osseo                    | 279    | 9/3/2024       | NEW ENROLLMENT--prefers smaller school; aligns more with our values |
| 7     | Osseo                    | 279    | 9/3/2024       | NEW ENROLLMENT--prefers smaller school; aligns more with our values |
| 4     | Maple Lake               | 881    | 9/3/2024       | NEW ENROLLMENT--Great schools in Rockford                           |
| K     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--closer, better school for our kids                  |
| 6     | Osseo                    | 279    | 9/3/2024       | NEW ENROLLMENT--older siblings attend Rockford                      |
| K     | Elk River                | 728    | 9/3/2024       | NEW ENROLLMENT--District size                                       |
| 6     | Osseo                    | 279    | 9/3/2024       | NEW ENROLLMENT--plenty of activities offered                        |
| 9     | Buffalo-Hanover-Montrose | 877    | 9/3/2024       | NEW ENROLLMENT--previously attended Rockford                        |
| 11    | Anoka Hennepin           | 11     | 9/3/2024       | NEW ENROLLMENT--family choice, personal reasons                     |
| K     | Anoka Hennepin           | 11     | 9/3/2024       | NEW ENROLLMENT--family choice, personal reasons                     |
| 10    | Anoka Hennepin           | 11     | 9/3/2024       | NEW ENROLLMENT--family choice, personal reasons                     |
| 3     | Anoka Hennepin           | 11     | 9/3/2024       | NEW ENROLLMENT--family choice, personal reasons                     |
| 5     | Anoka Hennepin           | 11     | 9/3/2024       | NEW ENROLLMENT--family choice, personal reasons                     |
| 8     | Anoka Hennepin           | 11     | 9/3/2024       | NEW ENROLLMENT--family choice, personal reasons                     |
| 5     | Osseo                    | 279    | 9/3/2024       | NEW ENROLLMENT--prefers smaller school; aligns more with our values |

**SUPERINTENDENT’S REPORT**

- Dr. Jeff Ridlehoover presented an update on the schools.

**HEALTHY AND SUPPORTIVE ENVIRONMENT**

- **Website Update:** Executive Assistant Courtney Neibert presented an update on the website launch and upcoming changes.

## STEWARDSHIP OF RESOURCES

- **Buildings and Grounds Report:** Director of Finance and Operations Michael McNulty presented an update on the buildings and grounds department.
- **Lead in the Water Plan:** Director of Finance and Operations Michael McNulty presented for approval the lead in the water plan.

*Motion by Praska seconded by Johnson to approve the LEad in the Water plan as presented. Motion passed unanimously.*

- **284 Negotiations Update:** Director of Finance and Operations Michael McNulty presented an update on the 284 Negotiations.
- **Fee Approvals:** Dr. Ridlehoover presented fees for approval.
  - **Activities Fees**

*Motion by Johnson seconded by Praska to approve the activities fees as presented. Motion passed unanimously.*

- **Galaxy Fees**

*Motion by Johnson seconded by Hillstrom to approve the galaxy fees as presented. Motion passed unanimously.*

- **Meals fees**

*Motion by Praska seconded by Hillstrom to approve the meals fees as presented. Motion passed unanimously.*

- **Capital Levy Discussion:** Dr. Jeff Ridlehoover led a discussion on the capital levy.
- **Enrollment Update:** Dr. Jeff Ridlehoover presented an update on enrollment.

## CULTURE OF COLLECTIVE PURPOSE

- **Resolution Authorizing Superintendent Ridlehoover as IOwA:** Dr. Jeff Ridlehoover requested approval of the Resolution Authorizing Superintendent Ridlehoover as the school districts IOwA.

*Johnson motioned, seconded by Hillstrom, to approve the Resolution Authorizing Superintendent Ridlehoover as IOwA as presented.*

*On a roll call vote, the following voted in favor: Edwards, Johnson, Praska and Hillstrom. And the following voted against: None.*

*Whereupon said resolution was declared duly passed and adopted.*

- **Policy 527R 2nd Read:** The board was presented policy 527R for approval after being reviewed by the policy committee.

*Motion by Hillstom seconded by Praska to approve to policy 527R as presented. Motion passed unanimously.*

- **Board Handbook 1st Read:** The board was presented the Board Handbook as a first read.
- **Resolution Calling General Election:** The Board was presented the Resolution Calling General Election for approval.

*Praska motioned, seconded by Hillstrom, to approve the Resolution Calling General Election as presented.*

*On a roll call vote, the following voted in favor: Edwards, Johnson, Praska and Hillstrom. And the following voted against: None.*

*Whereupon said resolution was declared duly passed and adopted.*

- **State of the District/DOP SY24-25 Goals:** Dr. Jeff Ridlehoover presented a state of the district presentation along with a review of the DOP goals.

**COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP**

*Johnson motioned, seconded by Hillstrom, to approve the following resolution as presented:*

- **Resolution of Acknowledgement of Contributions/Donations**

WHEREAS Minnesota Statute 123B.02 permits school boards to “receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

THEREFORE, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

| <i>Donor</i>       | <i>Amount</i> | <i>Fund</i>  |
|--------------------|---------------|--|
| Caseys             | \$10.80       | General Fund (REAMS Gift Account) Loyalty Donation |
| Anonymous Donation | \$2,000.00    | Football Activity Fund                             |
| Rocket Boosters    | \$271.14      | Girls Soccer Activity Fund                         |
| Rocket Boosters    | \$562.67      | Track Activity Fund                                |
| Rocket Boosters    | \$3,000.00    | Concessions Startup Funds (General Fund Donation)  |

*On a roll call vote, the following voted in favor: Edwards, Johnson, Praska and Hillstrom. And the following voted against: None.*

*Whereupon said resolution was declared duly passed and adopted.*

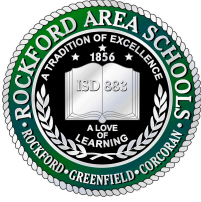
- **Upcoming Meetings:**
  - Negotiations Committee Meeting: Wednesday, September 18, 2024 at 5:00 p.m. in RMSCES Lower Conference Room 11.
  - Board of Education Work Session: Monday, September 16, 2024 at 5:30 p.m. in the District Office Board Room.
  - Regular Meeting of the Board of Education: Monday, September 16, 2024 at 6:30 p.m. in the District Office Board Room.

- **Board Committee Updates:**
  - Edwards - Facilities Committee Meeting, Communications Committee Meeting, Board Prep Call, Board Handbook work, Parade Baseball float.
  - Hillstrom - MSBA Summer Seminar, Policy Committee Meeting, Negotiations Committee Meeting, MASA Presentation, MSBA webinar.
  - Praska - Negotiations Committee Meetings, Communications Committee Meeting.
  - Johnson - MAWSECO Meetings, Policy Committee Meeting, Negotiations Committee Meetings, MASA Presentation, Board Handbook Work.

*Johnson motioned to adjourn the meeting at 7:17 p.m. Praska seconded. Motion carried unanimously.*

*Courtney Neibert  
Recorder*

*Jamie Hillstrom  
Clerk*



**ROCKFORD AREA SCHOOLS**  
**Independent School District 883**  
**School Board Work Session Minutes**  
**Monday, August 5, 2024**

Pursuant to due call and notice, the Rockford Board of Education met in a work session on Monday, August 5, 2024 in the District Board Room. Amy Edwards called the work session meeting to order at 5:30 pm. Members Gordee, Kneeland, Praska, Johnson, and Hillstrom were present. Also present was Superintendent Jeff Ridlehoover, and Administrative assistant Courtney Neibert.

- Board Handbook review
- Communications plan
- Review of fees
- December meeting time

Adjourned 6:45 pm

Courtney Neibert  
Recorder

Jamie Hillstrom  
Clerk



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Consent Personnel**

Meeting Date: September 16, 2024

Prepared By: Human Resources Office

Date Prepared: September 11, 2024

|                          |             |                          |          |                                     |        |                          |                   |
|--------------------------|-------------|--------------------------|----------|-------------------------------------|--------|--------------------------|-------------------|
| <input type="checkbox"/> | Information | <input type="checkbox"/> | Briefing | <input checked="" type="checkbox"/> | Action | <input type="checkbox"/> | Enclosure Item(s) |
|--------------------------|-------------|--------------------------|----------|-------------------------------------|--------|--------------------------|-------------------|

Personnel Items:

| Status        | First Name | Last Name  | Position                             | Date(s)              |
|---------------|------------|------------|--------------------------------------|----------------------|
| New Hire      | Mary       | Spangler   | RHS SpEd Paraprofessional            | 2024-2025            |
| New Hire      | Kelly      | Pahl       | REAMS Playground                     | 2024-2025            |
| Rehire        | Lana       | Halldorson | REAMS SpEd Teacher                   | 2024-2025            |
| Rehire        | Lindsey    | Seabright  | REAMS Kindergarten Grade             | 20-24-2025           |
| Rehire        | Joshua     | Westgaard  | RHS Business                         | 2024-2025            |
| Long Term Sub | Stacy      | Wellborn   | RHS Spanish                          | 8/26/2024-12/18/2024 |
| Leave         | Madison    | Wawrzaszek | RHS-SpEd Teacher                     | September 25, 2024   |
| Leave         | Leah       | Nelson     | RHS Spanish                          | 8/26/2024-12/18-2024 |
| Status Change | Lori       | Vigesaa    | .5 EC Teacher, .5 REAMS SpEd Teacher | 2024-2025            |
| Status Change | Denim      | Rynkievich | REAMS SpEd Paraprofessional          | 2024-2025            |
| Status Change | Erika      | Finanger   | REAMS SpEd Teacher                   | 2024-2025            |
| Lange Change  | Laura      | Ellos      | MA+10 to MA+20                       | September 15, 2024   |
| Lane Change   | Monica     | Pinkerman  | BA+30 to MA                          | September 15, 2024   |
| Lane Change   | Rachel     | Yakesh     | MA to MA+10                          | September 15, 2024   |
| Lane Change   | Polly      | Trandahl   | MA+20 to MA+30                       | September 15, 2024   |
| Resignation   | Michael    | Belland    | RHS SpEd Paraprofessional            | August 12, 2024      |
| Resignation   | Savannah   | Brandt     | RHS Ag                               | August 8, 2024       |



ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION

**Subject:** *Consent Bills Paid and Wires in August 2024*

Meeting Date: September 16, 2024

Prepared by: Mike McNulty

Date Prepared: September 10, 2024

Information       Briefing       Action       Enclosure Item(s)

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August 2024 Disbursements Paid (listings attached):

|                               |                     |
|-------------------------------|---------------------|
| Fund 01 General Fund          | \$ 618,753.98       |
| Fund 01 Payroll               | \$ 213,478.44       |
| Fund 02 Food Service          | \$ 36,857.69        |
| Fund 04 Community Services    | \$ 33,958.75        |
| Fund 06 Building Construction | \$ 212,511.79       |
| Fund 07 Debt Redemption       | \$ 0                |
| Fund 21 Student Activities    | \$ 6,429.13         |
| Fund 45 OPEB Trust            | \$                  |
| <br>Total All Funds           | <br>\$ 1,121,989.78 |

## Rockford ISD #0883 Payment Reg by Bank and Check

| Bank | Batch | Pmt No | Check No | Pay Type | Grp | Code | Rcd   | Vendor                           | Tax Class           | Print | Recon | Pay/Void |            | Amount    |
|------|-------|--------|----------|----------|-----|------|-------|----------------------------------|---------------------|-------|-------|----------|------------|-----------|
|      |       |        |          |          |     |      |       |                                  |                     |       |       | Void     | Date       |           |
| AS2  |       | 61567  | 107078   | Check    | 1   | 1644 |       | ISD #883 EDUCATION FOUNDATION    |                     | Yes   | No    | No       | 08/01/2024 | 510.00    |
| AS2  |       | 61568  | 107079   | Check    | 1   | 1969 |       | SCHOOL SERVICE EMPLOYEES         |                     | Yes   | No    | No       | 08/01/2024 | 739.50    |
| AS2  |       | 61576  | 107080   | Check    | 1   | 1369 |       | ABC LETTERING                    | Partnership         | Yes   | No    | No       | 08/01/2024 | 1,480.00  |
| AS2  |       | 61584  | 107081   | Check    | 1   | 6557 |       | AVID CENTER - SI PAYMENT         |                     | Yes   | No    | No       | 08/01/2024 | 10,034.00 |
| AS2  |       | 61589  | 107082   | Check    | 1   | 8390 |       | BLUUM OF MINNESOTA, LLC          |                     | Yes   | No    | No       | 08/01/2024 | 73,822.66 |
| AS2  |       | 61585  | 107083   | Check    | 1   | 7224 |       | BSN SPORTS, LLC                  |                     | Yes   | No    | No       | 08/01/2024 | 1,329.87  |
| AS2  |       | 61574  | 107084   | Check    | 1   | 1181 |       | CITY OF ROCKFORD                 |                     | Yes   | No    | No       | 08/01/2024 | 1,703.16  |
| AS2  |       | 61590  | 107085   | Check    | 1   | 8439 |       | COMMON THREAD CUSTOM APPAREL     | LLC - S Corp        | Yes   | No    | No       | 08/01/2024 | 1,511.00  |
| AS2  |       | 61593  | 107086   | Check    | 1   | 8810 |       | COUNTRYSIDE WOOD FLOORS, LLC     | Ind/Sole Proprietor | Yes   | No    | No       | 08/01/2024 | 750.00    |
| AS2  |       | 61573  | 107087   | Check    | 1   | 1130 | remit | FUN EXPRES,LLC                   |                     | Yes   | No    | No       | 08/01/2024 | 212.19    |
| AS2  |       | 61592  | 107088   | Check    | 1   | 8701 | Remit | GAME ONE                         | LLC - Partnership   | Yes   | No    | No       | 08/01/2024 | 669.43    |
| AS2  |       | 61583  | 107089   | Check    | 1   | 5714 |       | GREAT LAKES SPORTS               |                     | Yes   | No    | No       | 08/01/2024 | 2,004.82  |
| AS2  |       | 61582  | 107090   | Check    | 1   | 5421 |       | HIGH ROAD HEATING & COOLING      | S Corporation       | Yes   | No    | No       | 08/01/2024 | 119.97    |
| AS2  |       | 61591  | 107091   | Check    | 1   | 8620 |       | LOTUS HEALTHCARE SOLUTIONS, LLC  | LLC - C Corp        | Yes   | No    | No       | 08/01/2024 | 2,200.00  |
| AS2  |       | 61586  | 107092   | Check    | 1   | 7284 | REMIT | LVC COMPANIES, INC.              | S Corporation       | Yes   | No    | No       | 08/01/2024 | 1,193.65  |
| AS2  |       | 61572  | 107093   | Check    | 1   | 1098 |       | MACGILL & CO                     |                     | Yes   | No    | No       | 08/01/2024 | 1,435.10  |
| AS2  |       | 61581  | 107094   | Check    | 1   | 5330 |       | OVERHEAD DOOR CO. OF THE NORTHL  |                     | Yes   | No    | No       | 08/01/2024 | 24,254.00 |
| AS2  |       | 61587  | 107095   | Check    | 1   | 8049 |       | RAAA BASKETBALL                  |                     | Yes   | No    | No       | 08/01/2024 | 740.00    |
| AS2  |       | 61579  | 107096   | Check    | 1   | 2895 |       | ROCKET BOOSTERS                  |                     | Yes   | No    | No       | 08/01/2024 | 6,375.00  |
| AS2  |       | 61571  | 107097   | Check    | 1   | 1062 | remit | SCHOLASTIC INC                   |                     | Yes   | No    | No       | 08/01/2024 | 206.25    |
| AS2  |       | 61569  | 107098   | Check    | 1   | 1012 |       | SCHOOL SPECIALTY INC             |                     | Yes   | No    | No       | 08/01/2024 | 1,097.29  |
| AS2  |       | 61580  | 107099   | Check    | 1   | 3856 |       | TECH ACADEMY/COMPUTER EXPLORER   | S Corporation       | Yes   | No    | No       | 08/01/2024 | 630.00    |
| AS2  |       | 61588  | 107100   | Check    | 1   | 8170 | remit | US BANCORP GOVNT LEASING & FINAN | C Corporation       | Yes   | No    | No       | 08/01/2024 | 7,569.12  |
| AS2  |       | 61575  | 107101   | Check    | 1   | 1192 |       | VERIZON WIRELESS                 |                     | Yes   | No    | No       | 08/01/2024 | 341.59    |
| AS2  |       | 61577  | 107102   | Check    | 1   | 1424 |       | WEST MUSIC                       | S Corporation       | Yes   | No    | No       | 08/01/2024 | 135.93    |
| AS2  |       | 61578  | 107103   | Check    | 1   | 1841 |       | WRIGHT TECHNICAL CENTER          |                     | Yes   | No    | No       | 08/01/2024 | 1,663.03  |
| AS2  |       | 61570  | 107104   | Check    | 1   | 1016 |       | WRIGHT-HENNEPIN COOP. ELECTRIC   |                     | Yes   | No    | No       | 08/01/2024 | 206.70    |
| AS2  |       | 61594  | 107105   | Check    | 1   | 4673 |       | INTEGRIPRINT                     |                     | Yes   | No    | No       | 08/05/2024 | 1,563.45  |
| AS2  |       | 61609  | 107106   | Check    | 1   | 4335 |       | 4 POINT 0 SCHOOL SERVICES        |                     | Yes   | No    | No       | 08/08/2024 | 920.46    |
| AS2  |       | 61616  | 107107   | Check    | 1   | 6623 |       | ADVANCED IMAGING SOLUTIONS       |                     | Yes   | No    | No       | 08/08/2024 | 5,719.08  |
| AS2  |       | 61622  | 107108   | Check    | 1   | 8399 |       | AMPION PBC                       | C Corporation       | Yes   | No    | No       | 08/08/2024 | 298.86    |
| AS2  |       | 61620  | 107109   | Check    | 1   | 7981 |       | AT&T MOBILITY                    |                     | Yes   | No    | No       | 08/08/2024 | 38.23     |
| AS2  |       | 61603  | 107110   | Check    | 1   | 1180 |       | CENTERPOINT ENERGY               |                     | Yes   | No    | No       | 08/08/2024 | 866.23    |
| AS2  |       | 61604  | 107111   | Check    | 1   | 1200 |       | CUB FOODS - BUFFALO              |                     | Yes   | No    | No       | 08/08/2024 | 366.70    |
| AS2  |       | 61614  | 107112   | Check    | 1   | 6377 |       | DISH                             |                     | Yes   | No    | No       | 08/08/2024 | 125.09    |
| AS2  |       | 61627  | 107113   | Check    | 1   | 8678 | remit | EDFINMN LLC                      | S Corporation       | Yes   | No    | No       | 08/08/2024 | 9,000.00  |
| AS2  |       | 61628  | 107114   | Check    | 1   | 8701 | Remit | GAME ONE                         | LLC - Partnership   | Yes   | No    | No       | 08/08/2024 | 275.00    |
| AS2  |       | 61619  | 107115   | Check    | 1   | 7738 |       | GRANITE TELECOMMUNICATIONS, LLC  |                     | Yes   | No    | No       | 08/08/2024 | 873.79    |

## Rockford ISD #0883 Payment Reg by Bank and Check

| Bank | Batch | Pmt No | Check No | Pay Type | Grp | Code | Rcd    | Vendor                          | Tax Class     | Print | Recon | Pay/Void |            | Amount     |
|------|-------|--------|----------|----------|-----|------|--------|---------------------------------|---------------|-------|-------|----------|------------|------------|
|      |       |        |          |          |     |      |        |                                 |               |       |       | Void     | Date       |            |
| AS2  |       | 61601  | 107116   | Check    | 1   | 1057 |        | HILLYARD                        |               | Yes   | No    | No       | 08/08/2024 | 4,519.72   |
| AS2  |       | 61610  | 107117   | Check    | 1   | 5165 | remit  | ICS CONSULTING, LLC - 138006    |               | Yes   | No    | No       | 08/08/2024 | 31,061.79  |
| AS2  |       | 61621  | 107118   | Check    | 1   | 8031 | remit2 | ILLUMINATE EDUCATION, INC.      | C Corporation | Yes   | No    | No       | 08/08/2024 | 2,508.50   |
| AS2  |       | 61631  | 107119   | Check    | 1   | 8803 |        | JACKSON & ASSOCIATES LLC        | LLC - S Corp  | Yes   | No    | No       | 08/08/2024 | 181,450.00 |
| AS2  |       | 61618  | 107120   | Check    | 1   | 7697 |        | MARISELA V NELSON INTERPRETING  |               | Yes   | No    | No       | 08/08/2024 | 112.50     |
| AS2  |       | 61606  | 107121   | Check    | 1   | 1267 |        | MASSP                           |               | Yes   | No    | No       | 08/08/2024 | 175.00     |
| AS2  |       | 61600  | 107122   | Check    | 1   | 1039 |        | MINNESOTA ELEVATOR, INC         |               | Yes   | No    | No       | 08/08/2024 | 517.54     |
| AS2  |       | 61602  | 107123   | Check    | 1   | 1096 | remit  | NASCO                           |               | Yes   | No    | No       | 08/08/2024 | 2,824.16   |
| AS2  |       | 61611  | 107124   | Check    | 1   | 5330 |        | OVERHEAD DOOR CO. OF THE NORTHL |               | Yes   | No    | No       | 08/08/2024 | 3,025.00   |
| AS2  |       | 61629  | 107125   | Check    | 1   | 8730 |        | PERFORMANCE APPAREL, LLC        | LLC - S Corp  | Yes   | No    | No       | 08/08/2024 | 613.75     |
| AS2  |       | 61632  | 107126   | Check    | 1   | 8807 |        | PLAYPOWER LT FARMINGTON, INC.   | C Corporation | Yes   | No    | No       | 08/08/2024 | 2,529.00   |
| AS2  |       | 61625  | 107127   | Check    | 1   | 8481 |        | PRAIRIE RESTORATION, INC.       | C Corporation | Yes   | No    | No       | 08/08/2024 | 3,405.00   |
| AS2  |       | 61623  | 107128   | Check    | 1   | 8402 |        | REPUBLIC SERVICES, INC.         | C Corporation | Yes   | No    | No       | 08/08/2024 | 3,840.85   |
| AS2  |       | 61617  | 107129   | Check    | 1   | 6947 | remit  | ROGERS ATHLETIC COMPANY         |               | Yes   | No    | No       | 08/08/2024 | 506.00     |
| AS2  |       | 61626  | 107130   | Check    | 1   | 8498 |        | SCHMITT MUSIC ANOKA             |               | Yes   | No    | No       | 08/08/2024 | 629.92     |
| AS2  |       | 61605  | 107131   | Check    | 1   | 1232 | remit  | SCHOOL DATEBOOKS, INC.          |               | Yes   | No    | No       | 08/08/2024 | 1,389.89   |
| AS2  |       | 61608  | 107132   | Check    | 1   | 2193 |        | SCHOOL MATE                     |               | Yes   | No    | No       | 08/08/2024 | 2,399.78   |
| AS2  |       | 61599  | 107133   | Check    | 1   | 1012 |        | SCHOOL SPECIALTY INC            |               | Yes   | No    | No       | 08/08/2024 | 80.31      |
| AS2  |       | 61612  | 107134   | Check    | 1   | 6279 |        | SHI INTERNATIONAL CORP.         |               | Yes   | No    | No       | 08/08/2024 | 2,575.00   |
| AS2  |       | 61607  | 107135   | Check    | 1   | 1379 |        | SHIFFLER                        |               | Yes   | No    | No       | 08/08/2024 | 232.42     |
| AS2  |       | 61613  | 107136   | Check    | 1   | 6282 |        | SOUTHWEST METRO EDUCATIONAL CO. |               | Yes   | No    | No       | 08/08/2024 | 23.11      |
| AS2  |       | 61615  | 107137   | Check    | 1   | 6437 |        | TASC                            |               | Yes   | No    | No       | 08/08/2024 | 34.50      |
| AS2  |       | 61630  | 107138   | Check    | 1   | 8755 |        | THE ACCIDENTAL ADULT, LLC       | LLC - C Corp  | Yes   | No    | No       | 08/08/2024 | 1,462.50   |
| AS2  |       | 61624  | 107139   | Check    | 1   | 8443 |        | WOODBURN PRESS, LLC             | LLC - S Corp  | Yes   | No    | No       | 08/08/2024 | 259.86     |
| AS2  |       | 61659  | 107140   | Check    | 1   | 1394 |        | MBNA/BUSINESS CARD              |               | Yes   | No    | No       | 08/12/2024 | 11,783.33  |
| AS2  |       | 61660  | 107141   | Check    | 1   | 1394 |        | MBNA/BUSINESS CARD              |               | Yes   | No    | No       | 08/12/2024 | 738.00     |
| AS2  |       | 61658  | 107142   | Check    | 1   | 1215 |        | XCEL ENERGY                     |               | Yes   | No    | No       | 08/12/2024 | 23,274.46  |
| AS2  |       | 61662  | 107143   | Check    | 1   | 6282 |        | SOUTHWEST METRO EDUCATIONAL CO. |               | Yes   | No    | No       | 08/13/2024 | 7,955.64   |
| AS2  |       | 61661  | 107144   | Check    | 1   | 4387 |        | TAHER INC - BIN# 135092         |               | Yes   | No    | No       | 08/13/2024 | 23,136.72  |
| AS2  |       | 61675  | 107145   | Check    | 1   | 7723 |        | AMERICAN SPORT FLOORS           | LLC - S Corp  | Yes   | No    | No       | 08/16/2024 | 6,057.78   |
| AS2  |       | 61679  | 107146   | Check    | 1   | 8550 |        | HARTMAN PUBLISHING, INC.        | S Corporation | Yes   | No    | No       | 08/16/2024 | 516.22     |
| AS2  |       | 61674  | 107147   | Check    | 1   | 6054 | REMIT5 | HENNEPIN COUNTY TREASURER       |               | Yes   | No    | No       | 08/16/2024 | 287.00     |
| AS2  |       | 61671  | 107148   | Check    | 1   | 3207 | REMIT  | HOUGHTON MIFFLIN HARCOURT       |               | Yes   | No    | No       | 08/16/2024 | 3,423.16   |
| AS2  |       | 61682  | 107149   | Check    | 1   | 8815 |        | INTERMEDIATE SCHOOL DIST #917   |               | Yes   | No    | No       | 08/16/2024 | 709.08     |
| AS2  |       | 61680  | 107150   | Check    | 1   | 8615 |        | LIBERTY MUTUAL INSURANCE        |               | Yes   | No    | No       | 08/16/2024 | 474.00     |
| AS2  |       | 61670  | 107151   | Check    | 1   | 2216 |        | MENARDS INC                     |               | Yes   | No    | No       | 08/16/2024 | 124.22     |
| AS2  |       | 61676  | 107152   | Check    | 1   | 7771 | remit  | MRI SOFTWARE, LLC               |               | Yes   | No    | No       | 08/16/2024 | 30.00      |
| AS2  |       | 61667  | 107153   | Check    | 1   | 1096 | remit  | NASCO                           |               | Yes   | No    | No       | 08/16/2024 | 811.92     |

## Rockford ISD #0883 Payment Reg by Bank and Check

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|------|-------|--------|----------|----------|-----|------|--------|----------------------------------|---------------------|-------|-------|----------|------------|------------|
|      |       |        |          |          |     |      |        |                                  |                     |       |       | Void     | Date       |            |
| AS2  |       | 61678  | 107154   | Check    | 1   | 8225 |        | PARTY CRASHERS RC RACING         | Ind/Sole Proprietor | Yes   | No    | No       | 08/16/2024 | 228.00     |
| AS2  |       | 61672  | 107155   | Check    | 1   | 5040 |        | RAE CROWTHER                     |                     | Yes   | No    | No       | 08/16/2024 | 824.00     |
| AS2  |       | 61677  | 107156   | Check    | 1   | 8143 |        | SCRIBBLES SOFTWARE               | C Corporation       | Yes   | No    | No       | 08/16/2024 | 104.39     |
| AS2  |       | 61668  | 107157   | Check    | 1   | 1379 |        | SHIFFLER                         |                     | Yes   | No    | No       | 08/16/2024 | 959.80     |
| AS2  |       | 61681  | 107158   | Check    | 1   | 8619 |        | THREE ONE SIX BAR & GRILL        | Other               | Yes   | No    | No       | 08/16/2024 | 142.49     |
| AS2  |       | 61673  | 107159   | Check    | 1   | 5149 |        | TOLL COMPANY                     |                     | Yes   | No    | No       | 08/16/2024 | 52.70      |
| AS2  |       | 61669  | 107160   | Check    | 1   | 1416 |        | WRIGHT COUNTY JOURNAL PRESS      |                     | Yes   | No    | No       | 08/16/2024 | 146.26     |
| AS2  |       | 61704  | 107161   | Check    | 1   | 7224 |        | BSN SPORTS, LLC                  |                     | Yes   | No    | No       | 08/19/2024 | 89.10      |
| AS2  |       | 61706  | 107162   | Check    | 1   | 7544 |        | CAPTIVATE MEDIA + CONSULTING     | LLC - S Corp        | Yes   | No    | No       | 08/19/2024 | 5,850.00   |
| AS2  |       | 61713  | 107163   | Check    | 1   | 8621 |        | CESO TRANSPORTATION, LLC         | LLC - S Corp        | Yes   | No    | No       | 08/19/2024 | 115,909.18 |
| AS2  |       | 61684  | 107164   | Check    | 1   | 1007 |        | CMERDC                           |                     | Yes   | No    | No       | 08/19/2024 | 2,715.25   |
| AS2  |       | 61698  | 107165   | Check    | 1   | 5124 |        | DECKER EQUIPMENT/SCHOOL FIX      |                     | Yes   | No    | No       | 08/19/2024 | 140.26     |
| AS2  |       | 61693  | 107166   | Check    | 1   | 2374 |        | DEMCO INC                        |                     | Yes   | No    | No       | 08/19/2024 | 736.28     |
| AS2  |       | 61715  | 107167   | Check    | 1   | 8814 |        | DENCO SERVICES HEATING & COOLING | Ind/Sole Proprietor | Yes   | No    | No       | 08/19/2024 | 3,427.00   |
| AS2  |       | 61705  | 107168   | Check    | 1   | 7513 | remit  | FOLLETT SCHOOL SOLUTIONS         |                     | Yes   | No    | No       | 08/19/2024 | 420.00     |
| AS2  |       | 61714  | 107169   | Check    | 1   | 8701 | Remit  | GAME ONE                         | LLC - Partnership   | Yes   | No    | No       | 08/19/2024 | 382.20     |
| AS2  |       | 61700  | 107170   | Check    | 1   | 5416 |        | GRIMM DESIGN, LLC                |                     | Yes   | No    | No       | 08/19/2024 | 2,048.75   |
| AS2  |       | 61686  | 107171   | Check    | 1   | 1057 |        | HILLYARD                         |                     | Yes   | No    | No       | 08/19/2024 | 53.97      |
| AS2  |       | 61699  | 107172   | Check    | 1   | 5177 |        | HOLT - PETERSON CHARTER BUS      |                     | Yes   | No    | No       | 08/19/2024 | 2,250.00   |
| AS2  |       | 61710  | 107173   | Check    | 1   | 8241 |        | iHEALTH                          |                     | Yes   | No    | No       | 08/19/2024 | 50,000.00  |
| AS2  |       | 61709  | 107174   | Check    | 1   | 8031 | remit2 | ILLUMINATE EDUCATION, INC.       | C Corporation       | Yes   | No    | No       | 08/19/2024 | 12,762.50  |
| AS2  |       | 61697  | 107175   | Check    | 1   | 4673 |        | INTEGRIPRINT                     |                     | Yes   | No    | No       | 08/19/2024 | 552.50     |
| AS2  |       | 61702  | 107176   | Check    | 1   | 6603 |        | LANO EQUIPMENT -LORETTO          |                     | Yes   | No    | No       | 08/19/2024 | 87.17      |
| AS2  |       | 61685  | 107177   | Check    | 1   | 1044 |        | MAWSECO #938                     |                     | Yes   | No    | No       | 08/19/2024 | 16,970.55  |
| AS2  |       | 61692  | 107178   | Check    | 1   | 2216 |        | MENARDS INC                      |                     | Yes   | No    | No       | 08/19/2024 | 207.85     |
| AS2  |       | 61688  | 107179   | Check    | 1   | 1096 | remit  | NASCO                            |                     | Yes   | No    | No       | 08/19/2024 | 438.36     |
| AS2  |       | 61703  | 107180   | Check    | 1   | 6913 |        | NEE INVESTMENT 9, LLC            |                     | Yes   | No    | No       | 08/19/2024 | 1,002.31   |
| AS2  |       | 61683  | 107181   | Check    | 1   | 1006 |        | NORTHWEST SUBURBAN INTEGRATION   |                     | Yes   | No    | No       | 08/19/2024 | 4,396.00   |
| AS2  |       | 61708  | 107182   | Check    | 1   | 7873 |        | ON SITE COMPANIES, INC.          |                     | Yes   | No    | No       | 08/19/2024 | 2,818.63   |
| AS2  |       | 61689  | 107183   | Check    | 1   | 1152 |        | RESOURCE TRAINING & SOLUTIONS    |                     | Yes   | No    | Yes      | 08/19/2024 | 0.00       |
| AS2  |       | 61690  | 107184   | Check    | 1   | 1152 |        | RESOURCE TRAINING & SOLUTIONS    |                     | Yes   | No    | Yes      | 08/19/2024 | 0.00       |
| AS2  |       | 61695  | 107185   | Check    | 1   | 2895 |        | ROCKET BOOSTERS                  |                     | Yes   | No    | No       | 08/19/2024 | 90.00      |
| AS2  |       | 61696  | 107186   | Check    | 1   | 4535 |        | ROCKFORD/GREENFIELD CHAMBER OF   |                     | Yes   | No    | No       | 08/19/2024 | 125.00     |
| AS2  |       | 61712  | 107187   | Check    | 1   | 8498 |        | SCHMITT MUSIC ANOKA              |                     | Yes   | No    | No       | 08/19/2024 | 93.00      |
| AS2  |       | 61687  | 107188   | Check    | 1   | 1062 | remit  | SCHOLASTIC INC                   |                     | Yes   | No    | No       | 08/19/2024 | 893.75     |
| AS2  |       | 61701  | 107189   | Check    | 1   | 5574 |        | SUMMIT FIRE PROTECTION           |                     | Yes   | No    | No       | 08/19/2024 | 1,042.00   |
| AS2  |       | 61691  | 107190   | Check    | 1   | 2208 |        | TECH/CHECK                       |                     | Yes   | No    | No       | 08/19/2024 | 57,623.09  |
| AS2  |       | 61707  | 107191   | Check    | 1   | 7786 | REMIT  | TERRAFORM PHOENIX II ARCADIA     | LLC - Partnership   | Yes   | No    | No       | 08/19/2024 | 181.24     |

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|------|-------|--------|----------|----------|-----|------|--------|------------------------------------|---------------------|-------|-------|----------|------------|-----------|
|      |       |        |          |          |     |      |        |                                    |                     |       |       | Void     | Date       |           |
| AS2  |       | 61711  | 107192   | Check    | 1   | 8248 |        | TOTAL STRENGTH FITNESS             | Ind/Sole Proprietor | Yes   | No    | No       | 08/19/2024 | 2,240.00  |
| AS2  |       | 61694  | 107193   | Check    | 1   | 2666 |        | WRIGHT COUNTY CONFERENCE           |                     | Yes   | No    | No       | 08/19/2024 | 4,000.00  |
| AS2  |       | 61718  | 107194   | Check    | 1   | 1159 |        | BANKWEST-CASH                      |                     | Yes   | No    | No       | 08/23/2024 | 1,200.00  |
| AS2  |       | 61729  | 107195   | Check    | 1   | 5507 |        | CITY OF GREENFIELD WATER & SEWER I |                     | Yes   | No    | No       | 08/23/2024 | 425.18    |
| AS2  |       | 61716  | 107196   | Check    | 1   | 1007 |        | CMERDC                             |                     | Yes   | No    | No       | 08/23/2024 | 10,799.25 |
| AS2  |       | 61733  | 107197   | Check    | 1   | 8701 | Remit  | GAME ONE                           | LLC - Partnership   | Yes   | No    | No       | 08/23/2024 | 1,172.85  |
| AS2  |       | 61727  | 107198   | Check    | 1   | 4251 | REMIT  | HEINEMANN                          |                     | Yes   | No    | No       | 08/23/2024 | 14,406.08 |
| AS2  |       | 61725  | 107199   | Check    | 1   | 2323 |        | HOUSE OF PRINT                     |                     | Yes   | No    | No       | 08/23/2024 | 5,116.23  |
| AS2  |       | 61722  | 107200   | Check    | 1   | 1635 |        | IMAGEMARKET                        |                     | Yes   | No    | No       | 08/23/2024 | 573.00    |
| AS2  |       | 61728  | 107201   | Check    | 1   | 4673 |        | INTEGRIPRINT                       |                     | Yes   | No    | No       | 08/23/2024 | 1,897.68  |
| AS2  |       | 61723  | 107202   | Check    | 1   | 2051 |        | INTERMEDIATE DISTRICT 287          |                     | Yes   | No    | No       | 08/23/2024 | 4,131.00  |
| AS2  |       | 61724  | 107203   | Check    | 1   | 2216 |        | MENARDS INC                        |                     | Yes   | No    | No       | 08/23/2024 | 162.98    |
| AS2  |       | 61719  | 107204   | Check    | 1   | 1165 |        | MINNSPRA                           |                     | Yes   | No    | No       | 08/23/2024 | 125.00    |
| AS2  |       | 61734  | 107205   | Check    | 1   | 8715 |        | PRATT, ELIZABETH                   | Ind/Sole Proprietor | Yes   | No    | No       | 08/23/2024 | 125.00    |
| AS2  |       | 61720  | 107206   | Check    | 1   | 1230 |        | RATWIK, ROSZAK & MALONEY, P.A.     |                     | Yes   | No    | No       | 08/23/2024 | 19.50     |
| AS2  |       | 61717  | 107207   | Check    | 1   | 1152 |        | RESOURCE TRAINING & SOLUTIONS      |                     | Yes   | No    | No       | 08/23/2024 | 18,064.37 |
| AS2  |       | 61726  | 107208   | Check    | 1   | 2895 |        | ROCKET BOOSTERS                    |                     | Yes   | No    | No       | 08/23/2024 | 950.00    |
| AS2  |       | 61721  | 107209   | Check    | 1   | 1266 |        | SAFE COMMUNITIES OF WRIGHT CTY     |                     | Yes   | No    | No       | 08/23/2024 | 50.00     |
| AS2  |       | 61732  | 107210   | Check    | 1   | 8143 |        | SCRIBBLES SOFTWARE                 | C Corporation       | Yes   | No    | No       | 08/23/2024 | 57.56     |
| AS2  |       | 61731  | 107211   | Check    | 1   | 6295 | remit  | TEACHING STRATEGIES LLC            |                     | Yes   | No    | No       | 08/23/2024 | 973.25    |
| AS2  |       | 61730  | 107212   | Check    | 1   | 6272 |        | WAGNER, SUSANNE                    | Ind/Sole Proprietor | Yes   | No    | No       | 08/23/2024 | 210.00    |
| AS2  |       | 61737  | 107213   | Check    | 1   | 1177 |        | A MAZE'N FARMYARD                  | LLC - Partnership   | Yes   | No    | No       | 08/29/2024 | 930.00    |
| AS2  |       | 61742  | 107214   | Check    | 1   | 1369 |        | ABC LETTERING                      | Partnership         | Yes   | No    | No       | 08/29/2024 | 390.00    |
| AS2  |       | 61747  | 107215   | Check    | 1   | 7796 |        | ANTHEM SPORTS, LLC                 |                     | Yes   | No    | No       | 08/29/2024 | 1,071.14  |
| AS2  |       | 61751  | 107216   | Check    | 1   | 8222 |        | CBIZ INVESTMENT ADVISORY SERVICE   | LLC - C Corp        | Yes   | No    | No       | 08/29/2024 | 6.60      |
| AS2  |       | 61738  | 107217   | Check    | 1   | 1181 |        | CITY OF ROCKFORD                   |                     | Yes   | No    | No       | 08/29/2024 | 1,750.35  |
| AS2  |       | 61735  | 107218   | Check    | 1   | 1007 |        | CMERDC                             |                     | Yes   | No    | No       | 08/29/2024 | 7,811.15  |
| AS2  |       | 61745  | 107219   | Check    | 1   | 6727 | remit  | DAIKIN APPLIED                     |                     | Yes   | No    | No       | 08/29/2024 | 1,566.00  |
| AS2  |       | 61753  | 107220   | Check    | 1   | 8454 |        | JASPER SERVICES LLC                | Ind/Sole Proprietor | Yes   | No    | No       | 08/29/2024 | 600.00    |
| AS2  |       | 61746  | 107221   | Check    | 1   | 7697 |        | MARISELA V NELSON INTERPRETING     |                     | Yes   | No    | No       | 08/29/2024 | 125.00    |
| AS2  |       | 61748  | 107222   | Check    | 1   | 7857 |        | MCLEOD COMMUNITY SOLAR ONE LLC     |                     | Yes   | No    | No       | 08/29/2024 | 1,954.53  |
| AS2  |       | 61749  | 107223   | Check    | 1   | 7858 |        | MEEKER COMMUNITY SOLAR ONE LLC     |                     | Yes   | No    | No       | 08/29/2024 | 2,508.54  |
| AS2  |       | 61740  | 107224   | Check    | 1   | 1213 |        | MINNESOTA CHILDREN'S MUSEUM        |                     | Yes   | No    | No       | 08/29/2024 | 130.00    |
| AS2  |       | 61741  | 107225   | Check    | 1   | 1274 | remit1 | MINNESOTA DEPARTMENT OF HEALTH     |                     | Yes   | No    | No       | 08/29/2024 | 200.00    |
| AS2  |       | 61754  | 107226   | Check    | 1   | 8481 |        | PRAIRIE RESTORATION, INC.          | C Corporation       | Yes   | No    | No       | 08/29/2024 | 700.00    |
| AS2  |       | 61752  | 107227   | Check    | 1   | 8226 | remit  | PROLAWNS INC.                      | S Corporation       | Yes   | No    | No       | 08/29/2024 | 3,314.00  |
| AS2  |       | 61743  | 107228   | Check    | 1   | 4387 |        | TAHER INC - BIN# 135092            |                     | Yes   | No    | No       | 08/29/2024 | 13,520.97 |
| AS2  |       | 61744  | 107229   | Check    | 1   | 6437 |        | TASC                               |                     | Yes   | No    | No       | 08/29/2024 | 34.50     |

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|      |       |        |          |          |     |      |       |                                   |               |       |       | Void     | Date          |                |
| AS2  |       | 61750  | 107230   | Check    | 1   | 8170 | remit | US BANCORP GOVN'T LEASING & FINAN | C Corporation | Yes   | No    | No       | 08/29/2024    | 7,569.12       |
| AS2  |       | 61739  | 107231   | Check    | 1   | 1192 |       | VERIZON WIRELESS                  |               | Yes   | No    | No       | 08/29/2024    | 340.25         |
| AS2  |       | 61736  | 107232   | Check    | 1   | 1016 |       | WRIGHT-HENNEPIN COOP. ELECTRIC    |               | Yes   | No    | No       | 08/29/2024    | 353.40         |
|      |       |        |          |          |     |      |       |                                   |               |       |       |          | Bank Total:   | \$885,816.84   |
| PAY  |       | 61663  |          | Wire     | 1   | 2006 |       | US GOVERNMENT                     |               | No    | No    | No       | 08/16/2024    | 97,104.16      |
| PAY  |       | 61664  |          | Wire     | 1   | 1962 |       | MINNESOTA DEPT OF REVENUE         |               | No    | No    | No       | 08/16/2024    | 16,567.20      |
| PAY  |       | 61665  |          | Wire     | 1   | 1938 |       | TRA                               |               | No    | No    | No       | 08/16/2024    | 57,998.08      |
| PAY  |       | 61666  |          | Wire     | 1   | 1937 |       | PUBLIC EMPLOYEES RETIREMENT ASSO  |               | No    | No    | No       | 08/16/2024    | 11,512.68      |
| PAY  |       | 61755  |          | Wire     | 1   | 4050 |       | AFLAC                             |               | No    | No    | No       | 08/30/2024    | 295.00         |
| PAY  |       | 61756  |          | Wire     | 1   | 5459 |       | LEGAL SHIELD                      |               | No    | No    | No       | 08/30/2024    | 111.62         |
| PAY  |       | 61757  |          | Wire     | 1   | 1962 |       | MINNESOTA DEPT OF REVENUE         |               | No    | No    | No       | 08/30/2024    | 16,784.66      |
| PAY  |       | 61758  |          | Wire     | 1   | 2470 |       | MSRS                              |               | No    | No    | No       | 08/30/2024    | 1,668.70       |
| PAY  |       | 61759  |          | Wire     | 1   | 1937 |       | PUBLIC EMPLOYEES RETIREMENT ASSO  |               | No    | No    | No       | 08/30/2024    | 11,236.34      |
|      |       |        |          |          |     |      |       |                                   |               |       |       |          | Bank Total:   | \$213,278.44   |
|      |       |        |          |          |     |      |       |                                   |               |       |       |          | Report Total: | \$1,099,095.28 |

# Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Pmt<br>Batch | Pmt<br>Co | Pmt<br>No | Bank | Grp  | Code  | Rcd                   | Vendor | Pd   | JE<br>Co | JE<br>Cd | Debit<br>Amount | Credit<br>Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|--------------|-----------|-----------|------|------|-------|-----------------------|--------|------|----------|----------|-----------------|------------------|
| 0883 | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883         | 61567     | AS2       | 1    | 1644 |       | ISD #883 EDUCATION FC | 202502 | 0883 | 9347     |          | 0.00            | 10.00            |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61567     | AS2       | 1    | 1644 |       | ISD #883 EDUCATION FC | 202502 | 0883 | 9347     |          | 0.00            | 43.00            |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61567     | AS2       | 1    | 1644 |       | ISD #883 EDUCATION FC | 202502 | 0883 | 9347     |          | 0.00            | 22.00            |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61567     | AS2       | 1    | 1644 |       | ISD #883 EDUCATION FC | 202502 | 0883 | 9347     |          | 0.00            | 217.50           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61567     | AS2       | 1    | 1644 |       | ISD #883 EDUCATION FC | 202502 | 0883 | 9347     |          | 0.00            | 217.50           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61568     | AS2       | 1    | 1969 |       | SCHOOL SERVICE EMPL   | 202502 | 0883 | 9347     |          | 0.00            | 348.50           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61568     | AS2       | 1    | 1969 |       | SCHOOL SERVICE EMPL   | 202502 | 0883 | 9347     |          | 0.00            | 391.00           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61569     | AS2       | 1    | 1012 |       | SCHOOL SPECIALTY INC  | 202502 | 0883 | 9347     |          | 0.00            | 1,097.29         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61570     | AS2       | 1    | 1016 |       | WRIGHT-HENNEPIN COC   | 202502 | 0883 | 9347     |          | 0.00            | 206.70           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61571     | AS2       | 1    | 1062 | remit | SCHOLASTIC INC        | 202502 | 0883 | 9347     |          | 0.00            | 206.25           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61572     | AS2       | 1    | 1098 |       | MACGILL & CO          | 202502 | 0883 | 9347     |          | 0.00            | 502.16           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61572     | AS2       | 1    | 1098 |       | MACGILL & CO          | 202502 | 0883 | 9347     |          | 0.00            | 932.94           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61573     | AS2       | 1    | 1130 | remit | FUN EXPRES,LLC        | 202502 | 0883 | 9347     |          | 0.00            | 212.19           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61574     | AS2       | 1    | 1181 |       | CITY OF ROCKFORD      | 202502 | 0883 | 9347     |          | 0.00            | 825.31           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61574     | AS2       | 1    | 1181 |       | CITY OF ROCKFORD      | 202502 | 0883 | 9347     |          | 0.00            | 20.81            |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61574     | AS2       | 1    | 1181 |       | CITY OF ROCKFORD      | 202502 | 0883 | 9347     |          | 0.00            | 92.83            |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61574     | AS2       | 1    | 1181 |       | CITY OF ROCKFORD      | 202502 | 0883 | 9347     |          | 0.00            | 414.67           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61574     | AS2       | 1    | 1181 |       | CITY OF ROCKFORD      | 202502 | 0883 | 9347     |          | 0.00            | 349.54           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61575     | AS2       | 1    | 1192 |       | VERIZON WIRELESS      | 202502 | 0883 | 9347     |          | 0.00            | 241.51           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61577     | AS2       | 1    | 1424 |       | WEST MUSIC            | 202502 | 0883 | 9347     |          | 0.00            | 135.93           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61578     | AS2       | 1    | 1841 |       | WRIGHT TECHNICAL CEI  | 202502 | 0883 | 9347     |          | 0.00            | 1,663.03         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61581     | AS2       | 1    | 5330 |       | OVERHEAD DOOR CO. (   | 202502 | 0883 | 9347     |          | 0.00            | 24,254.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61582     | AS2       | 1    | 5421 |       | HIGH ROAD HEATING &   | 202502 | 0883 | 9347     |          | 0.00            | 119.97           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61583     | AS2       | 1    | 5714 |       | GREAT LAKES SPORTS    | 202502 | 0883 | 9347     |          | 0.00            | 364.99           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61583     | AS2       | 1    | 5714 |       | GREAT LAKES SPORTS    | 202502 | 0883 | 9347     |          | 0.00            | 1,639.83         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61584     | AS2       | 1    | 6557 |       | AVID CENTER - SI PAYM | 202502 | 0883 | 9347     |          | 0.00            | 10,034.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61585     | AS2       | 1    | 7224 |       | BSN SPORTS, LLC       | 202502 | 0883 | 9347     |          | 0.00            | 1,329.87         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61586     | AS2       | 1    | 7284 | REMI  | LVC COMPANIES, INC.   | 202502 | 0883 | 9347     |          | 0.00            | 577.70           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61586     | AS2       | 1    | 7284 | REMI  | LVC COMPANIES, INC.   | 202502 | 0883 | 9347     |          | 0.00            | 340.95           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61586     | AS2       | 1    | 7284 | REMI  | LVC COMPANIES, INC.   | 202502 | 0883 | 9347     |          | 0.00            | 152.50           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61586     | AS2       | 1    | 7284 | REMI  | LVC COMPANIES, INC.   | 202502 | 0883 | 9347     |          | 0.00            | 122.50           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61588     | AS2       | 1    | 8170 | remit | US BANCORP GOVN'T L   | 202502 | 0883 | 9347     |          | 0.00            | 7,569.12         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61589     | AS2       | 1    | 8390 |       | BLUUM OF MINNESOTA,   | 202502 | 0883 | 9347     |          | 0.00            | 547.66           |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61589     | AS2       | 1    | 8390 |       | BLUUM OF MINNESOTA,   | 202502 | 0883 | 9347     |          | 0.00            | 32,107.50        |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61589     | AS2       | 1    | 8390 |       | BLUUM OF MINNESOTA,   | 202502 | 0883 | 9347     |          | 0.00            | 32,107.50        |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61589     | AS2       | 1    | 8390 |       | BLUUM OF MINNESOTA,   | 202502 | 0883 | 9347     |          | 0.00            | 4,500.00         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61589     | AS2       | 1    | 8390 |       | BLUUM OF MINNESOTA,   | 202502 | 0883 | 9347     |          | 0.00            | 4,500.00         |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61589     | AS2       | 1    | 8390 |       | BLUUM OF MINNESOTA,   | 202502 | 0883 | 9347     |          | 0.00            | 60.00            |

## Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Batch | Pmt Co | Pmt No | Bank | Grp  | Code   | Rcd                   | Vendor | Pd   | JE Co | JE Cd | Debit Amount | Credit Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|-------|--------|--------|------|------|--------|-----------------------|--------|------|-------|-------|--------------|---------------|
| 0883 | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883  | 61592  | AS2    | 1    | 8701 | Remit  | GAME ONE              | 202502 | 0883 | 9347  |       | 0.00         | 585.43        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61593  | AS2    | 1    | 8810 |        | COUNTRYSIDE WOOD F    | 202502 | 0883 | 9347  |       | 0.00         | 750.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61599  | AS2    | 1    | 1012 |        | SCHOOL SPECIALTY INC  | 202502 | 0883 | 9347  |       | 0.00         | 20.52         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61599  | AS2    | 1    | 1012 |        | SCHOOL SPECIALTY INC  | 202502 | 0883 | 9347  |       | 0.00         | 59.79         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61600  | AS2    | 1    | 1039 |        | MINNESOTA ELEVATOR    | 202502 | 0883 | 9347  |       | 0.00         | 517.54        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61601  | AS2    | 1    | 1057 |        | HILLYARD              | 202502 | 0883 | 9347  |       | 0.00         | 3,525.46      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61601  | AS2    | 1    | 1057 |        | HILLYARD              | 202502 | 0883 | 9347  |       | 0.00         | 143.59        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61601  | AS2    | 1    | 1057 |        | HILLYARD              | 202502 | 0883 | 9347  |       | 0.00         | 590.57        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61601  | AS2    | 1    | 1057 |        | HILLYARD              | 202502 | 0883 | 9347  |       | 0.00         | 260.10        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61602  | AS2    | 1    | 1096 | remit  | NASCO                 | 202502 | 0883 | 9347  |       | 0.00         | 1,480.44      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61602  | AS2    | 1    | 1096 | remit  | NASCO                 | 202502 | 0883 | 9347  |       | 0.00         | 1,343.72      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61603  | AS2    | 1    | 1180 |        | CENTERPOINT ENERGY    | 202502 | 0883 | 9347  |       | 0.00         | 32.98         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61603  | AS2    | 1    | 1180 |        | CENTERPOINT ENERGY    | 202502 | 0883 | 9347  |       | 0.00         | 241.68        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61603  | AS2    | 1    | 1180 |        | CENTERPOINT ENERGY    | 202502 | 0883 | 9347  |       | 0.00         | 393.54        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61603  | AS2    | 1    | 1180 |        | CENTERPOINT ENERGY    | 202502 | 0883 | 9347  |       | 0.00         | 47.01         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61603  | AS2    | 1    | 1180 |        | CENTERPOINT ENERGY    | 202502 | 0883 | 9347  |       | 0.00         | 151.02        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61605  | AS2    | 1    | 1232 | remit  | SCHOOL DATEBOOKS, I   | 202502 | 0883 | 9347  |       | 0.00         | 576.13        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61605  | AS2    | 1    | 1232 | remit  | SCHOOL DATEBOOKS, I   | 202502 | 0883 | 9347  |       | 0.00         | 813.76        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61606  | AS2    | 1    | 1267 |        | MASSP                 | 202502 | 0883 | 9347  |       | 0.00         | 175.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61607  | AS2    | 1    | 1379 |        | SHIFFLER              | 202502 | 0883 | 9347  |       | 0.00         | 232.42        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61608  | AS2    | 1    | 2193 |        | SCHOOL MATE           | 202502 | 0883 | 9347  |       | 0.00         | 1,162.50      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61608  | AS2    | 1    | 2193 |        | SCHOOL MATE           | 202502 | 0883 | 9347  |       | 0.00         | 1,237.28      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61609  | AS2    | 1    | 4335 |        | 4 POINT 0 SCHOOL SER  | 202502 | 0883 | 9347  |       | 0.00         | 920.46        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61611  | AS2    | 1    | 5330 |        | OVERHEAD DOOR CO. (   | 202502 | 0883 | 9347  |       | 0.00         | 3,025.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61612  | AS2    | 1    | 6279 |        | SHI INTERNATIONAL CO  | 202502 | 0883 | 9347  |       | 0.00         | 2,575.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61613  | AS2    | 1    | 6282 |        | SOUTHWEST METRO EI    | 202502 | 0883 | 9347  |       | 0.00         | 23.11         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61615  | AS2    | 1    | 6437 |        | TASC                  | 202502 | 0883 | 9347  |       | 0.00         | 34.50         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61616  | AS2    | 1    | 6623 |        | ADVANCED IMAGING SC   | 202502 | 0883 | 9347  |       | 0.00         | 5,719.08      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61618  | AS2    | 1    | 7697 |        | MARISELA V NELSON IN  | 202502 | 0883 | 9347  |       | 0.00         | 112.50        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61619  | AS2    | 1    | 7738 |        | GRANITE TELECOMMUN    | 202502 | 0883 | 9347  |       | 0.00         | 873.79        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61620  | AS2    | 1    | 7981 |        | AT&T MOBILITY         | 202502 | 0883 | 9347  |       | 0.00         | 38.23         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61621  | AS2    | 1    | 8031 | remit: | ILLUMINATE EDUCATION  | 202502 | 0883 | 9347  |       | 0.00         | 2,508.50      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61622  | AS2    | 1    | 8399 |        | AMPION PBC            | 202502 | 0883 | 9347  |       | 0.00         | 298.86        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61623  | AS2    | 1    | 8402 |        | REPUBLIC SERVICES, IN | 202502 | 0883 | 9347  |       | 0.00         | 2,554.11      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61623  | AS2    | 1    | 8402 |        | REPUBLIC SERVICES, IN | 202502 | 0883 | 9347  |       | 0.00         | 1,286.74      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61624  | AS2    | 1    | 8443 |        | WOODBURN PRESS, LLI   | 202502 | 0883 | 9347  |       | 0.00         | 259.86        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61625  | AS2    | 1    | 8481 |        | PRAIRIE RESTORATION,  | 202502 | 0883 | 9347  |       | 0.00         | 3,405.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61626  | AS2    | 1    | 8498 |        | SCHMITT MUSIC ANOKA   | 202502 | 0883 | 9347  |       | 0.00         | 128.70        |

## Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Pmt<br>Batch | Pmt<br>Co | Pmt<br>No | Bank | Grp  | Code  | Rcd                 | Vendor | Pd   | JE<br>Co | JE<br>Cd | Debit<br>Amount | Credit<br>Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|--------------|-----------|-----------|------|------|-------|---------------------|--------|------|----------|----------|-----------------|------------------|
| 0883 | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883         | 61626     | AS2       | 1    | 8498 |       | SCHMITT MUSIC ANOKA | 202502 | 0883 | 9347     | 0.00     | 140.52          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61626     | AS2       | 1    | 8498 |       | SCHMITT MUSIC ANOKA | 202502 | 0883 | 9347     | 0.00     | 190.30          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61626     | AS2       | 1    | 8498 |       | SCHMITT MUSIC ANOKA | 202502 | 0883 | 9347     | 0.00     | 121.40          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61626     | AS2       | 1    | 8498 |       | SCHMITT MUSIC ANOKA | 202502 | 0883 | 9347     | 0.00     | 49.00           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61627     | AS2       | 1    | 8678 | remit | EDFINMN LLC         | 202502 | 0883 | 9347     | 0.00     | 9,000.00        |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61629     | AS2       | 1    | 8730 |       | PERFORMANCE APPARI  | 202502 | 0883 | 9347     | 0.00     | 613.75          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61630     | AS2       | 1    | 8755 |       | THE ACCIDENTAL ADUL | 202502 | 0883 | 9347     | 0.00     | 1,462.50        |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61632     | AS2       | 1    | 8807 |       | PLAYPOWER LT FARMIN | 202502 | 0883 | 9347     | 0.00     | 2,529.00        |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61658     | AS2       | 1    | 1215 |       | XCEL ENERGY         | 202502 | 0883 | 9347     | 0.00     | 23,274.46       |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 84.75           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 261.90          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 404.85          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 106.91          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 219.98          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 69.75           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 353.45          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 59.66           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 302.10          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 174.63          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 58.50           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 19.79           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 444.42          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 121.98          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 164.80          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 27.98           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 121.12          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 262.77          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 155.80          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 233.96          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 181.73          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 202.61          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 341.55          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 149.54          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 372.92          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 82.49           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 26.99           |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 322.99          |                  |
|      |   |    |     |     |     |     |     |    |                   | 0883         | 61659     | AS2       | 1    | 1394 |       | MBNA/BUSINESS CARD  | 202502 | 0883 | 9347     | 0.00     | 257.35          |                  |

## Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Batch | Pmt Co | Pmt No | Bank | Grp  | Code  | Rcd                   | Vendor | Pd   | JE Co | JE Cd | Debit Amount | Credit Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|-------|--------|--------|------|------|-------|-----------------------|--------|------|-------|-------|--------------|---------------|
| 0883 | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 752.36        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 1,368.02      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 127.98        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 234.74        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 197.18        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 70.99         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 1,972.78      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 960.40        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61660  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 738.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61662  | AS2    | 1    | 6282 |       | SOUTHWEST METRO EI    | 202502 | 0883 | 9347  |       | 0.00         | 7,955.64      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61667  | AS2    | 1    | 1096 | remit | NASCO                 | 202502 | 0883 | 9347  |       | 0.00         | 811.92        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61668  | AS2    | 1    | 1379 |       | SHIFFLER              | 202502 | 0883 | 9347  |       | 0.00         | 959.80        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61669  | AS2    | 1    | 1416 |       | WRIGHT COUNTY JOUR    | 202502 | 0883 | 9347  |       | 0.00         | 31.88         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61669  | AS2    | 1    | 1416 |       | WRIGHT COUNTY JOUR    | 202502 | 0883 | 9347  |       | 0.00         | 46.88         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61669  | AS2    | 1    | 1416 |       | WRIGHT COUNTY JOUR    | 202502 | 0883 | 9347  |       | 0.00         | 67.50         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61670  | AS2    | 1    | 2216 |       | MENARDS INC           | 202502 | 0883 | 9347  |       | 0.00         | 101.76        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61670  | AS2    | 1    | 2216 |       | MENARDS INC           | 202502 | 0883 | 9347  |       | 0.00         | 22.46         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61671  | AS2    | 1    | 3207 | REMI  | HOUGHTON MIFFLIN HA   | 202502 | 0883 | 9347  |       | 0.00         | 3,423.16      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61673  | AS2    | 1    | 5149 |       | TOLL COMPANY          | 202502 | 0883 | 9347  |       | 0.00         | 52.70         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61674  | AS2    | 1    | 6054 | REMI  | HENNEPIN COUNTY TRE   | 202502 | 0883 | 9347  |       | 0.00         | 287.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61675  | AS2    | 1    | 7723 |       | AMERICAN SPORT FLOC   | 202502 | 0883 | 9347  |       | 0.00         | 6,057.78      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61676  | AS2    | 1    | 7771 | remit | MRI SOFTWARE, LLC     | 202502 | 0883 | 9347  |       | 0.00         | 2.00          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61677  | AS2    | 1    | 8143 |       | SCRIBBLES SOFTWARE    | 202502 | 0883 | 9347  |       | 0.00         | 104.39        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61679  | AS2    | 1    | 8550 |       | HARTMAN PUBLISHING,   | 202502 | 0883 | 9347  |       | 0.00         | 516.22        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61680  | AS2    | 1    | 8615 |       | LIBERTY MUTUAL INSUF  | 202502 | 0883 | 9347  |       | 0.00         | 474.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61681  | AS2    | 1    | 8619 |       | THREE ONE SIX BAR & C | 202502 | 0883 | 9347  |       | 0.00         | 142.49        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61682  | AS2    | 1    | 8815 |       | INTERMEDIATE SCHOOL   | 202502 | 0883 | 9347  |       | 0.00         | 709.08        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61683  | AS2    | 1    | 1006 |       | NORTHWEST SUBURBA     | 202502 | 0883 | 9347  |       | 0.00         | 4,396.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 35.04         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 744.23        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 220.09        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61685  | AS2    | 1    | 1044 |       | MAWSECO #938          | 202502 | 0883 | 9347  |       | 0.00         | 16,970.55     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61686  | AS2    | 1    | 1057 |       | HILLYARD              | 202502 | 0883 | 9347  |       | 0.00         | 13.25         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61686  | AS2    | 1    | 1057 |       | HILLYARD              | 202502 | 0883 | 9347  |       | 0.00         | 40.72         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61687  | AS2    | 1    | 1062 | remit | SCHOLASTIC INC        | 202502 | 0883 | 9347  |       | 0.00         | 893.75        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61688  | AS2    | 1    | 1096 | remit | NASCO                 | 202502 | 0883 | 9347  |       | 0.00         | 438.36        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61689  | AS2    | 1    | 1152 |       | RESOURCE TRAINING &   | 202502 | 0883 | 9347  |       | 0.00         | 1,500.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61689  | AS2    | 1    | 1152 |       | RESOURCE TRAINING &   | 202502 | 0883 | 9347  |       | 1,500.00     | 0.00          |

## Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Batch | Pmt Co | Pmt No | Bank | Grp  | Code   | Rcd                   | Vendor | Pd   | JE Co | JE Cd | Debit Amount | Credit Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|-------|--------|--------|------|------|--------|-----------------------|--------|------|-------|-------|--------------|---------------|
| 0883 | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883  | 61690  | AS2    | 1    | 1152 |        | RESOURCE TRAINING &   | 202502 | 0883 | 9347  |       | 19,564.37    | 0.00          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61690  | AS2    | 1    | 1152 |        | RESOURCE TRAINING &   | 202502 | 0883 | 9347  |       | 0.00         | 19,564.37     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61691  | AS2    | 1    | 2208 |        | TECH/CHECK            | 202502 | 0883 | 9347  |       | 0.00         | 1,110.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61691  | AS2    | 1    | 2208 |        | TECH/CHECK            | 202502 | 0883 | 9347  |       | 0.00         | 56,513.09     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61692  | AS2    | 1    | 2216 |        | MENARDS INC           | 202502 | 0883 | 9347  |       | 0.00         | 73.75         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61692  | AS2    | 1    | 2216 |        | MENARDS INC           | 202502 | 0883 | 9347  |       | 0.00         | 94.24         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61692  | AS2    | 1    | 2216 |        | MENARDS INC           | 202502 | 0883 | 9347  |       | 0.00         | 39.86         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61693  | AS2    | 1    | 2374 |        | DEMCO INC             | 202502 | 0883 | 9347  |       | 0.00         | 246.44        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61693  | AS2    | 1    | 2374 |        | DEMCO INC             | 202502 | 0883 | 9347  |       | 0.00         | 339.80        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61693  | AS2    | 1    | 2374 |        | DEMCO INC             | 202502 | 0883 | 9347  |       | 0.00         | 150.04        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61694  | AS2    | 1    | 2666 |        | WRIGHT COUNTY CONFI   | 202502 | 0883 | 9347  |       | 0.00         | 4,000.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61695  | AS2    | 1    | 2895 |        | ROCKET BOOSTERS       | 202502 | 0883 | 9347  |       | 0.00         | 90.00         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61696  | AS2    | 1    | 4535 |        | ROCKFORD/GREENFIEL    | 202502 | 0883 | 9347  |       | 0.00         | 125.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61697  | AS2    | 1    | 4673 |        | INTEGRIPRINT          | 202502 | 0883 | 9347  |       | 0.00         | 552.50        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61698  | AS2    | 1    | 5124 |        | DECKER EQUIPMENT/SC   | 202502 | 0883 | 9347  |       | 0.00         | 140.26        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61699  | AS2    | 1    | 5177 |        | HOLT - PETERSON CHAI  | 202502 | 0883 | 9347  |       | 0.00         | 1,124.75      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61701  | AS2    | 1    | 5574 |        | SUMMIT FIRE PROTECTI  | 202502 | 0883 | 9347  |       | 0.00         | 1,042.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61702  | AS2    | 1    | 6603 |        | LANO EQUIPMENT -LOR   | 202502 | 0883 | 9347  |       | 0.00         | 135.84        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61702  | AS2    | 1    | 6603 |        | LANO EQUIPMENT -LOR   | 202502 | 0883 | 9347  |       | 48.67        | 0.00          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61703  | AS2    | 1    | 6913 |        | NEE INVESTMENT 9, LLC | 202502 | 0883 | 9347  |       | 0.00         | 458.53        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61703  | AS2    | 1    | 6913 |        | NEE INVESTMENT 9, LLC | 202502 | 0883 | 9347  |       | 0.00         | 543.78        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61704  | AS2    | 1    | 7224 |        | BSN SPORTS, LLC       | 202502 | 0883 | 9347  |       | 0.00         | 89.10         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61705  | AS2    | 1    | 7513 | remit  | FOLLETT SCHOOL SOLL   | 202502 | 0883 | 9347  |       | 0.00         | 420.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61706  | AS2    | 1    | 7544 |        | CAPTIVATE MEDIA + CO  | 202502 | 0883 | 9347  |       | 0.00         | 5,850.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61707  | AS2    | 1    | 7786 | REMI   | TERRAFORM PHOENIX I   | 202502 | 0883 | 9347  |       | 0.00         | 181.24        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61708  | AS2    | 1    | 7873 |        | ON SITE COMPANIES, IN | 202502 | 0883 | 9347  |       | 0.00         | 328.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61708  | AS2    | 1    | 7873 |        | ON SITE COMPANIES, IN | 202502 | 0883 | 9347  |       | 0.00         | 164.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61709  | AS2    | 1    | 8031 | remit: | ILLUMINATE EDUCATION  | 202502 | 0883 | 9347  |       | 0.00         | 12,762.50     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61710  | AS2    | 1    | 8241 |        | iHEALTH               | 202502 | 0883 | 9347  |       | 0.00         | 50,000.00     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61712  | AS2    | 1    | 8498 |        | SCHMITT MUSIC ANOKA   | 202502 | 0883 | 9347  |       | 0.00         | 93.00         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61713  | AS2    | 1    | 8621 |        | CESO TRANSPORTATIO    | 202502 | 0883 | 9347  |       | 0.00         | 115,909.18    |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61715  | AS2    | 1    | 8814 |        | DENCO SERVICES HEAT   | 202502 | 0883 | 9347  |       | 0.00         | 3,427.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61716  | AS2    | 1    | 1007 |        | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 933.15        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61716  | AS2    | 1    | 1007 |        | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 1,215.36      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61716  | AS2    | 1    | 1007 |        | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 3,790.16      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61716  | AS2    | 1    | 1007 |        | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 853.58        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61716  | AS2    | 1    | 1007 |        | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 363.30        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61716  | AS2    | 1    | 1007 |        | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 3,643.70      |

## Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Batch | Pmt Co | Pmt No | Bank | Grp  | Code  | Rcd                  | Vendor | Pd   | JE Co | JE Cd | Debit Amount | Credit Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|-------|--------|--------|------|------|-------|----------------------|--------|------|-------|-------|--------------|---------------|
| 0883 | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883  | 61717  | AS2    | 1    | 1152 |       | RESOURCE TRAINING &  | 202502 | 0883 | 9347  |       | 1,500.00     | 0.00          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61717  | AS2    | 1    | 1152 |       | RESOURCE TRAINING &  | 202502 | 0883 | 9347  |       | 0.00         | 19,564.37     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61718  | AS2    | 1    | 1159 |       | BANKWEST-CASH        | 202502 | 0883 | 9347  |       | 0.00         | 1,200.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61719  | AS2    | 1    | 1165 |       | MINNSPRA             | 202502 | 0883 | 9347  |       | 0.00         | 125.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61720  | AS2    | 1    | 1230 |       | RATWIK, ROSZAK & M/  | 202502 | 0883 | 9347  |       | 0.00         | 19.50         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61722  | AS2    | 1    | 1635 |       | IMAGEMARKET          | 202502 | 0883 | 9347  |       | 0.00         | 573.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61723  | AS2    | 1    | 2051 |       | INTERMEDIATE DISTRIC | 202502 | 0883 | 9347  |       | 0.00         | 4,131.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61724  | AS2    | 1    | 2216 |       | MENARDS INC          | 202502 | 0883 | 9347  |       | 0.00         | 162.98        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61726  | AS2    | 1    | 2895 |       | ROCKET BOOSTERS      | 202502 | 0883 | 9347  |       | 0.00         | 950.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61727  | AS2    | 1    | 4251 | REMI  | HEINEMANN            | 202502 | 0883 | 9347  |       | 0.00         | 14,406.08     |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61729  | AS2    | 1    | 5507 |       | CITY OF GREENFIELD W | 202502 | 0883 | 9347  |       | 0.00         | 33.00         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61729  | AS2    | 1    | 5507 |       | CITY OF GREENFIELD W | 202502 | 0883 | 9347  |       | 0.00         | 392.18        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61732  | AS2    | 1    | 8143 |       | SCRIBBLES SOFTWARE   | 202502 | 0883 | 9347  |       | 0.00         | 57.56         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61734  | AS2    | 1    | 8715 |       | PRATT, ELIZABETH     | 202502 | 0883 | 9347  |       | 0.00         | 125.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC               | 202502 |      | 0     |       | 0.00         | 11.97         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC               | 202502 |      | 0     |       | 29.98        | 0.00          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC               | 202502 |      | 0     |       | 0.00         | 4,618.79      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC               | 202502 |      | 0     |       | 0.00         | 1,581.85      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61736  | AS2    | 1    | 1016 |       | WRIGHT-HENNEPIN COC  | 202502 |      | 0     |       | 0.00         | 353.40        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61738  | AS2    | 1    | 1181 |       | CITY OF ROCKFORD     | 202502 |      | 0     |       | 0.00         | 391.01        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61738  | AS2    | 1    | 1181 |       | CITY OF ROCKFORD     | 202502 |      | 0     |       | 0.00         | 393.14        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61738  | AS2    | 1    | 1181 |       | CITY OF ROCKFORD     | 202502 |      | 0     |       | 0.00         | 92.83         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61738  | AS2    | 1    | 1181 |       | CITY OF ROCKFORD     | 202502 |      | 0     |       | 0.00         | 20.81         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61738  | AS2    | 1    | 1181 |       | CITY OF ROCKFORD     | 202502 |      | 0     |       | 0.00         | 852.56        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61739  | AS2    | 1    | 1192 |       | VERIZON WIRELESS     | 202502 |      | 0     |       | 0.00         | 240.17        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61740  | AS2    | 1    | 1213 |       | MINNESOTA CHILDREN'S | 202502 |      | 0     |       | 0.00         | 130.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61742  | AS2    | 1    | 1369 |       | ABC LETTERING        | 202502 |      | 0     |       | 0.00         | 390.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61744  | AS2    | 1    | 6437 |       | TASC                 | 202502 |      | 0     |       | 0.00         | 34.50         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61745  | AS2    | 1    | 6727 | remit | DAIKIN APPLIED       | 202502 |      | 0     |       | 0.00         | 1,566.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61746  | AS2    | 1    | 7697 |       | MARISELA V NELSON IN | 202502 |      | 0     |       | 0.00         | 125.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61747  | AS2    | 1    | 7796 |       | ANTHEM SPORTS, LLC   | 202502 |      | 0     |       | 0.00         | 800.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61748  | AS2    | 1    | 7857 |       | MCLEOD COMMUNITY S   | 202502 |      | 0     |       | 0.00         | 1,954.53      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61749  | AS2    | 1    | 7858 |       | MEEKER COMMUNITY S   | 202502 |      | 0     |       | 0.00         | 2,508.54      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61750  | AS2    | 1    | 8170 | remit | US BANCORP GOVN'T L  | 202502 |      | 0     |       | 0.00         | 7,569.12      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61751  | AS2    | 1    | 8222 |       | CBIZ INVESTMENT ADVI | 202502 |      | 0     |       | 0.00         | 6.60          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61752  | AS2    | 1    | 8226 | remit | PROLAWNS INC.        | 202502 |      | 0     |       | 0.00         | 1,117.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61752  | AS2    | 1    | 8226 | remit | PROLAWNS INC.        | 202502 |      | 0     |       | 0.00         | 2,197.00      |

### Rockford ISD #0883 Payment Distributions

| Co             | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description                | Batch | Pmt Co | Pmt No            | Bank | Grp  | Code | Rcd | Vendor                   | Pd     | JE Co | JE Cd | Debit Amount | Credit Amount |
|----------------|---|----|-----|-----|-----|-----|-----|----|----------------------------|-------|--------|-------------------|------|------|------|-----|--------------------------|--------|-------|-------|--------------|---------------|
| 0883           | B | 01 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv          | 0883  | 61754  | AS2               | 1    | 8481 |      |     | PRAIRIE RESTORATION,     | 202502 | 0883  | 9347  | 0.00         | 700.00        |
| Account Total: |   |    |     |     |     |     |     |    |                            |       |        |                   |      |      |      |     |                          |        |       |       | \$22,643.02  | \$618,753.98  |
| 0883           | B | 01 | 101 | 003 |     |     | F   |    | Cash & Cash Equiv - Payrol | 0883  | 61663  | PAY               | 1    | 2006 |      |     | US GOVERNMENT            | 202502 | 0883  | 9347  | 0.00         | 31,783.51     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61663  | PAY               | 1    | 2006 |      |     | US GOVERNMENT            | 202502 | 0883  | 9347  | 0.00         | 65,320.65     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61664  | PAY               | 1    | 1962 |      |     | MINNESOTA DEPT OF RE     | 202502 | 0883  | 9347  | 0.00         | 5,410.79      |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61664  | PAY               | 1    | 1962 |      |     | MINNESOTA DEPT OF RE     | 202502 | 0883  | 9347  | 0.00         | 11,156.41     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61665  | PAY               | 1    | 1938 |      |     | TRA                      | 202502 | 0883  | 9347  | 0.00         | 8,274.86      |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61665  | PAY               | 1    | 1938 |      |     | TRA                      | 202502 | 0883  | 9347  | 0.00         | 49,723.22     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61666  | PAY               | 1    | 1937 |      |     | PUBLIC EMPLOYEES RE      | 202502 | 0883  | 9347  | 0.00         | 11,512.68     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61755  | PAY               | 1    | 4050 |      |     | AFLAC                    | 202502 |       | 0     | 0.00         | 66.76         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61755  | PAY               | 1    | 4050 |      |     | AFLAC                    | 202502 |       | 0     | 0.00         | 66.76         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61755  | PAY               | 1    | 4050 |      |     | AFLAC                    | 202502 |       | 0     | 0.00         | 80.74         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61755  | PAY               | 1    | 4050 |      |     | AFLAC                    | 202502 |       | 0     | 0.00         | 80.74         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61756  | PAY               | 1    | 5459 |      |     | LEGAL SHIELD             | 202502 |       | 0     | 0.00         | 17.43         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61756  | PAY               | 1    | 5459 |      |     | LEGAL SHIELD             | 202502 |       | 0     | 0.00         | 38.38         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61756  | PAY               | 1    | 5459 |      |     | LEGAL SHIELD             | 202502 |       | 0     | 0.00         | 17.43         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61756  | PAY               | 1    | 5459 |      |     | LEGAL SHIELD             | 202502 |       | 0     | 0.00         | 38.38         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61757  | PAY               | 1    | 1962 |      |     | MINNESOTA DEPT OF RE     | 202502 |       | 0     | 0.00         | 5,604.90      |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61757  | PAY               | 1    | 1962 |      |     | MINNESOTA DEPT OF RE     | 202502 |       | 0     | 0.00         | 11,179.76     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61758  | PAY               | 1    | 2470 |      |     | MSRS                     | 202502 |       | 0     | 200.00       | 0.00          |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61758  | PAY               | 1    | 2470 |      |     | MSRS                     | 202502 |       | 0     | 0.00         | 1,304.75      |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61758  | PAY               | 1    | 2470 |      |     | MSRS                     | 202502 |       | 0     | 0.00         | 563.95        |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61759  | PAY               | 1    | 1937 |      |     | PUBLIC EMPLOYEES RE      | 202502 |       | 0     | 0.00         | 11,236.34     |
| Account Total: |   |    |     |     |     |     |     |    |                            |       |        |                   |      |      |      |     |                          |        |       |       | \$200.00     | \$213,478.44  |
| 0883           | B | 02 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv          | 0883  | 61661  | AS2               | 1    | 4387 |      |     | TAHER INC - BIN# 1350    | 202502 | 0883  | 9347  | 0.00         | 23,136.72     |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61741  | AS2               | 1    | 1274 |      |     | remit MINNESOTA DEPARTME | 202502 |       | 0     | 0.00         | 40.00         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61741  | AS2               | 1    | 1274 |      |     | remit MINNESOTA DEPARTME | 202502 |       | 0     | 0.00         | 40.00         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61741  | AS2               | 1    | 1274 |      |     | remit MINNESOTA DEPARTME | 202502 |       | 0     | 0.00         | 40.00         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61741  | AS2               | 1    | 1274 |      |     | remit MINNESOTA DEPARTME | 202502 |       | 0     | 0.00         | 40.00         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61741  | AS2               | 1    | 1274 |      |     | remit MINNESOTA DEPARTME | 202502 |       | 0     | 0.00         | 40.00         |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61743  | AS2               | 1    | 4387 |      |     | TAHER INC - BIN# 1350    | 202502 |       | 0     | 0.00         | 13,520.97     |
| Account Total: |   |    |     |     |     |     |     |    |                            |       |        |                   |      |      |      |     |                          |        |       |       | \$0.00       | \$36,857.69   |
| 0883           | B | 04 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv          | 0883  | 61575  | AS2               | 1    | 1192 |      |     | VERIZON WIRELESS         | 202502 | 0883  | 9347  | 0.00         | 100.08        |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61576  | AS2               | 1    | 1369 |      |     | ABC LETTERING            | 202502 | 0883  | 9347  | 0.00         | 288.00        |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61576  | AS2 <sup>23</sup> | 1    | 1369 |      |     | ABC LETTERING            | 202502 | 0883  | 9347  | 0.00         | 1,192.00      |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61579  | AS2               | 1    | 2895 |      |     | ROCKET BOOSTERS          | 202502 | 0883  | 9347  | 0.00         | 4,035.00      |
|                |   |    |     |     |     |     |     |    |                            | 0883  | 61579  | AS2               | 1    | 2895 |      |     | ROCKET BOOSTERS          | 202502 | 0883  | 9347  | 0.00         | 2,340.00      |

## Rockford ISD #0883 Payment Distributions

| Co   | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Batch | Pmt Co | Pmt No | Bank | Grp  | Code  | Rcd                   | Vendor | Pd   | JE Co | JE Cd | Debit Amount | Credit Amount |
|------|---|----|-----|-----|-----|-----|-----|----|-------------------|-------|--------|--------|------|------|-------|-----------------------|--------|------|-------|-------|--------------|---------------|
| 0883 | B | 04 | 101 | 000 |     |     | F   |    | Cash & Cash Equiv | 0883  | 61580  | AS2    | 1    | 3856 |       | TECH ACADEMY/COMPL    | 202502 | 0883 | 9347  |       | 0.00         | 630.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61587  | AS2    | 1    | 8049 |       | RAAA BASKETBALL       | 202502 | 0883 | 9347  |       | 0.00         | 740.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61591  | AS2    | 1    | 8620 |       | LOTUS HEALTHCARE S    | 202502 | 0883 | 9347  |       | 0.00         | 2,200.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61594  | AS2    | 1    | 4673 |       | INTEGRIPRINT          | 202502 | 0883 | 9347  |       | 0.00         | 1,563.45      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61604  | AS2    | 1    | 1200 |       | CUB FOODS - BUFFALO   | 202502 | 0883 | 9347  |       | 0.00         | 148.69        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61604  | AS2    | 1    | 1200 |       | CUB FOODS - BUFFALO   | 202502 | 0883 | 9347  |       | 0.00         | 48.87         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61604  | AS2    | 1    | 1200 |       | CUB FOODS - BUFFALO   | 202502 | 0883 | 9347  |       | 0.00         | 169.14        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61614  | AS2    | 1    | 6377 |       | DISH                  | 202502 | 0883 | 9347  |       | 0.00         | 125.09        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 135.97        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 125.95        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61678  | AS2    | 1    | 8225 |       | PARTY CRASHERS RC F   | 202502 | 0883 | 9347  |       | 0.00         | 228.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 346.63        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 72.10         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 37.49         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 38.69         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 104.51        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 56.20         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 934.98        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61684  | AS2    | 1    | 1007 |       | CMERDC                | 202502 | 0883 | 9347  |       | 0.00         | 125.29        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61700  | AS2    | 1    | 5416 |       | GRIMM DESIGN, LLC     | 202502 | 0883 | 9347  |       | 0.00         | 2,000.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61700  | AS2    | 1    | 5416 |       | GRIMM DESIGN, LLC     | 202502 | 0883 | 9347  |       | 0.00         | 48.75         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61708  | AS2    | 1    | 7873 |       | ON SITE COMPANIES, IN | 202502 | 0883 | 9347  |       | 0.00         | 662.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61708  | AS2    | 1    | 7873 |       | ON SITE COMPANIES, IN | 202502 | 0883 | 9347  |       | 0.00         | 498.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61708  | AS2    | 1    | 7873 |       | ON SITE COMPANIES, IN | 202502 | 0883 | 9347  |       | 0.00         | 990.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61708  | AS2    | 1    | 7873 |       | ON SITE COMPANIES, IN | 202502 | 0883 | 9347  |       | 0.00         | 176.63        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61711  | AS2    | 1    | 8248 |       | TOTAL STRENGTH FITNI  | 202502 | 0883 | 9347  |       | 0.00         | 1,100.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61711  | AS2    | 1    | 8248 |       | TOTAL STRENGTH FITNI  | 202502 | 0883 | 9347  |       | 0.00         | 1,140.00      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61721  | AS2    | 1    | 1266 |       | SAFE COMMUNITIES OF   | 202502 | 0883 | 9347  |       | 0.00         | 50.00         |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61725  | AS2    | 1    | 2323 |       | HOUSE OF PRINT        | 202502 | 0883 | 9347  |       | 0.00         | 5,116.23      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61728  | AS2    | 1    | 4673 |       | INTEGRIPRINT          | 202502 | 0883 | 9347  |       | 0.00         | 1,897.68      |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61730  | AS2    | 1    | 6272 |       | WAGNER, SUSANNE       | 202502 | 0883 | 9347  |       | 0.00         | 210.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61731  | AS2    | 1    | 6295 | remit | TEACHING STRATEGIES   | 202502 | 0883 | 9347  |       | 0.00         | 973.25        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC                | 202502 |      | 0     |       | 51.48        | 0.00          |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC                | 202502 |      | 0     |       | 0.00         | 311.90        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC                | 202502 |      | 0     |       | 0.00         | 970.00        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC                | 202502 |      | 0     |       | 0.00         | 297.73        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61735  | AS2    | 1    | 1007 |       | CMERDC                | 202502 |      | 0     |       | 0.00         | 100.37        |
|      |   |    |     |     |     |     |     |    |                   | 0883  | 61737  | AS2    | 1    | 1177 |       | A MAZE'N FARMYARD     | 202502 |      | 0     |       | 0.00         | 340.00        |

## Rockford ISD #0883 Payment Distributions

| Co             | L | Fd | Org | Pro | Crs | Fin | O/S | Ty | Description       | Batch | Pmt Co | Pmt No | Bank | Grp  | Code  | Rcd                   | Vendor | Pd   | JE Co | JE Cd | Debit Amount | Credit Amount |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|----------------|---|----|-----|-----|-----|-----|-----|----|-------------------|-------|--------|--------|------|------|-------|-----------------------|--------|------|-------|-------|--------------|---------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---------|-------------|--------------|----------------|
| 0883           | B | 04 | 101 | 000 |     |     |     | F  | Cash & Cash Equiv | 0883  | 61737  | AS2    | 1    | 1177 |       | A MAZE'N FARMYARD     | 202502 |      | 0     |       | 0.00         | 590.00        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61739  | AS2    | 1    | 1192 |       | VERIZON WIRELESS      | 202502 |      | 0     |       | 0.00         | 100.08        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61753  | AS2    | 1    | 8454 |       | JASPER SERVICES LLC   | 202502 |      | 0     |       | 0.00         | 600.00        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
| Account Total: |   |    |     |     |     |     |     |    |                   |       |        |        |      |      |       |                       |        |      |       |       |              |               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | \$51.48 | \$33,958.75 |              |                |
| 0883           | B | 06 | 101 | 000 |     |     |     | F  | Cash & Cash Equiv | 0883  | 61610  | AS2    | 1    | 5165 | remit | ICS CONSULTING, LLC - | 202502 | 0883 | 9347  |       | 0.00         | 31,061.79     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61631  | AS2    | 1    | 8803 |       | JACKSON & ASSOCIATI   | 202502 | 0883 | 9347  |       | 0.00         | 181,450.00    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
| Account Total: |   |    |     |     |     |     |     |    |                   |       |        |        |      |      |       |                       |        |      |       |       |              |               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         | \$0.00      | \$212,511.79 |                |
| 0883           | B | 21 | 101 | 000 |     |     |     | F  | Cash & Cash Equiv | 0883  | 61590  | AS2    | 1    | 8439 |       | COMMON THREAD CUS'    | 202502 | 0883 | 9347  |       | 0.00         | 1,511.00      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61592  | AS2    | 1    | 8701 | Remit | GAME ONE              | 202502 | 0883 | 9347  |       | 0.00         | 84.00         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61617  | AS2    | 1    | 6947 | remit | ROGERS ATHLETIC COI   | 202502 | 0883 | 9347  |       | 0.00         | 506.00        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61628  | AS2    | 1    | 8701 | Remit | GAME ONE              | 202502 | 0883 | 9347  |       | 0.00         | 275.00        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61659  | AS2    | 1    | 1394 |       | MBNA/BUSINESS CARD    | 202502 | 0883 | 9347  |       | 0.00         | 249.69        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61672  | AS2    | 1    | 5040 |       | RAE CROWTHER          | 202502 | 0883 | 9347  |       | 0.00         | 824.00        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61676  | AS2    | 1    | 7771 | remit | MRI SOFTWARE, LLC     | 202502 | 0883 | 9347  |       | 0.00         | 28.00         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61699  | AS2    | 1    | 5177 |       | HOLT - PETERSON CHAI  | 202502 | 0883 | 9347  |       | 0.00         | 1,125.25      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61714  | AS2    | 1    | 8701 | Remit | GAME ONE              | 202502 | 0883 | 9347  |       | 0.00         | 168.00        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61714  | AS2    | 1    | 8701 | Remit | GAME ONE              | 202502 | 0883 | 9347  |       | 0.00         | 214.20        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61733  | AS2    | 1    | 8701 | Remit | GAME ONE              | 202502 | 0883 | 9347  |       | 0.00         | 1,172.85      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
|                |   |    |     |     |     |     |     |    |                   | 0883  | 61747  | AS2    | 1    | 7796 |       | ANTHEM SPORTS, LLC    | 202502 |      | 0     |       | 0.00         | 271.14        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             |              |                |
| Account Total: |   |    |     |     |     |     |     |    |                   |       |        |        |      |      |       |                       |        |      |       |       |              |               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         | \$0.00      | \$6,429.13   |                |
| Report Total:  |   |    |     |     |     |     |     |    |                   |       |        |        |      |      |       |                       |        |      |       |       |              |               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |         |             | \$22,894.50  | \$1,121,989.78 |



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Open Enrollments**

Meeting Date: September 16, 2024

Prepared by: Business Office

Date Prepared: September 10, 2024

Information  Briefing  Action  Enclosure Item(s)

**Resident Students Attending Other Schools**

| Grade | Non-Resident District | Number | Date Effective | Address Change/New Enrollment               |
|-------|-----------------------|--------|----------------|---|
| 7     | Delano                | 879    | 9/3/2024       | looking for a change                        |
| K     | Orono                 | 278    | 9/3/2024       | older sibling attends Orono                 |
| K     | Orono                 | 278    | 9/3/2024       | quality offerings for students              |
| 5     | Delano                | 879    | 9/3/2024       | family move; want to stay enrolled @ Delano |
| 10    | Delano                | 879    | 9/3/2024       | family move; want to stay enrolled @ Delano |

**Non-Resident Students Attending Rockford**

| Grade | Resident       | Number | Date Effective | Address Change/New Enrollment   |
|-------|----------------|--------|----------------|---|
| 4     | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; Rockford is a better fit for child's learning style & development |
| 8     | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; smaller school setting  |
| 11    | Delano         | 879    | 9/3/2024       | NEW ENROLLMENT; better activities & SPED program                                  |
| 6     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 4     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 1     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 2     | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; siblings attend Rockford  |
| 1     | Osseo          | 279    | 9/3/2024       | NEW ENROLLMENT  |
| 1     | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; best fit for family   |
| K     | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; best fit for family   |
| 5     | Elk River      | 728    | 9/3/2024       | NEW ENROLLMENT; family wants child to learn in a safe space                       |
| 8     | Elk River      | 728    | 9/3/2024       | NEW ENROLLMENT; family wants child to learn in a safe space                       |
| K     | Delano         | 879    | 9/3/2024       | NEW ENROLLMENT  |
| 11    | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; wanted a smaller district   |
| 6     | Osseo          | 279    | 9/3/2024       | NEW ENROLLMENT; wanted a smaller district & magnet school                         |
| 8     | Osseo          | 279    | 9/3/2024       | NEW ENROLLMENT; wanted a smaller district & magnet school                         |
| K     | Delano         | 879    | 9/3/2024       | NEW ENROLLMENT; childcare & friends in Rockford                                   |
| 4     | Anoka Hennepin | 11     | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 11    | St. Michael    | 885    | 9/3/2024       | NEW ENROLLMENT; left STMA due to bullying, wanted to enroll in a new HS           |
| K     | Delano         | 879    | 9/3/2024       | NEW ENROLLMENT  |
| 6     | Delano         | 879    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 11    | Annandale      | 876    | 9/3/2024       | NEW ENROLLMENT; plan to move to Rockford soon                                     |
| 9     | Delano         | 879    | 9/3/2024       | NEW ENROLLMENT; moved from out of state & wants to stay in an IB school           |
| 1     | Buffalo        | 877    | 9/3/2024       | NEW ENROLLMENT; prefers Rockford Schools  |
| 11    | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 5     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 9     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 2     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 1     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |
| 4     | Buffalo        | 877    | 9/3/2024       | family move; want to stay enrolled @ Rockford                                     |

Note : Non-resident agreements will not be signed for families requesting a release from our school district. The students listed above are covered under MN Statute 124D.03, thus meeting the legal requirements for open enrollment.



Rockford Area Schools – ISD 883

**EXTENDED FIELD TRIP APPLICATION – FINAL APPROVAL**

Final approval must be granted prior to engaging in securing contracts and collecting fees from students. Approval of this final application authorizes the teacher/advisor to proceed with trip planning, including expending the appropriate funds.

School: Rockford High School

Group/Class: Rockford FFA

Teacher(s)/Advisor(s) submitting request: Monica Pinkerman

# of students: 4 # of school personnel: 1 # of chaperones: 0

Destination: Indianapolis, IN Address: 100 S Capitol Ave. Indianapolis, IN 46225

Have students received teachers' approval to miss class? Yes  No

Departure Date: Oct. 22 Departure Time: 8:00 AM Return Date: Oct. 26 Return Time: 10:00 PM

Days absent: When school is in session: 4 Non-school days/vacation time: 1

Have reasonable accommodations been made for students with disabilities? Yes  No

For trips that contract a tour service, has the contract been reviewed and approved by the Business Manager? Yes  No

For trips outside the Continental US and those using a travel services, provide the name of the travel service:  
N/A

**For trips outside of the Continental US, please attach your emergency procedures.**

Who has signed off on discussing school discipline policies with students? \_\_\_\_\_

Who has signed off on discussing school discipline policies with staff and chaperones? \_\_\_\_\_

**TRANSPORTATION: Attach request if using district transportation.**

School buses and/or 7 or 8 person vans:  N/A: \_\_\_\_\_

\_\_\_\_\_ Public Transportation \_\_\_\_\_ Contracted Transportation: \_\_\_\_\_

(Name of Service; attach contract)

Place of lodging: Renaissance North Indianapolis, IN Dates: Oct 22-25

**COSTS: (Estimate per student)**

|                     |                  |  |          |
|---------------------|------------------|--|----------|
| Transportation      | \$ <u>TBD</u>    | Expenses to be paid by the district  | \$ _____ |
| Meals               | \$ <u>0</u>      | Expenses to be paid by special funds   | \$ _____ |
| Substitute Teachers | \$ <u>0</u>      |  |          |
| Lodging             | \$ <u>50.00</u>  | Explain special funding and/or procedures for handling instances of economic need: | _____    |
| Other (fees, ins)   | \$ <u>65.00</u>  |  |          |
| Total               | \$ <u>125.00</u> |  |          |

**The following documentation must be attached:**

- Emergency procedures
- Tentative itinerary
- Signed memo of contract/insurance approval from Business Manager

**APPROVAL:** Final approval requires the following signatures

School Principal: [Signature] Date: 8/28/24

Superintendent (or Designee): [Signature] Date: 9.4.24

Board Approval: Yes  No  Date: \_\_\_\_\_

Comments \_\_\_\_\_ 27 \_\_\_\_\_

**FIELD TRIP/SPORTS /VAN  
TRANSPORTATION REQUEST  
Rockford Bus Service  
Rockford, MN 55373**

NOTE: Transportation Requests must be in the Transportation Office **2 WEEKS** prior to date of departure to ensure proper services. Use a separate request for each vehicle requested.

Date of Request: ~~8/22~~ 10/22/24

Transportation Needs: (circle) **(BUS)** LIFT BUS VAN BUS W/TRAILER

Date Transportation Needed: Tuesday 22<sup>nd</sup> Oct, 2024  
Day Month/Date/Year

Name of Team/Group: Rockford FFA

Destination (specific): Indianapolis, IN 605 Capitol Ave

Time of Departure: Tuesday 22<sup>nd</sup> 8:00 ~~A.M.~~ ~~P.M.~~

Loading Location: RCC

Est. Arrival Time at Destination: 12:30 Departure from Destination: ~~8:00 AM~~ 12:00 PM

ETA -Rockford ~~12:30~~ 6:00 PM Number to be Transported: 5

Teacher/Coach Responsible: Monica Finkerman Phone: 612-381-7735

Special Instructions: \_\_\_\_\_

APPROVED BY: *[Signature]* Date: 8/28/24  
Principal or Head of Department

**TRANSPORTATION OFFICE USE ONLY**

Driver: \_\_\_\_\_ Trip # \_\_\_\_\_ Bus # \_\_\_\_\_

End Odometer Reading: \_\_\_\_\_ Drivers Time; End of Trip \_\_\_\_\_

Begin Odometer Reading: \_\_\_\_\_ Drivers Time; Begin. Of Trip: \_\_\_\_\_

Actual Trip Mileage: \_\_\_\_\_ Driver's Time; TOTAL: \_\_\_\_\_

**CHARGES:**

1. Hour Charge: \_\_\_\_\_
2. Mileage Charge: \_\_\_\_\_
3. Misc. Charges: \_\_\_\_\_
4. Trip Total: \_\_\_\_\_ 28



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: September 2024 Superintendent's Report**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 12, 2024

Information     Briefing     Action     Enclosure Item(s)

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Dr. Jeff Ridlehoover to give updates on the district.



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: School Board Recognition**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

---

Dr. Jeff Ridlehoover to recognize our school board members



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: RMS-CES Celebration**

Meeting Date: September 16th, 2024

Prepared by: RMS-CES Principal Paul Warzecha

Date Prepared: September 13th, 2024

Information     Briefing     Action     Enclosure Item(s)

---

RMS-CES will be celebrating the leadership of several WEB leaders who have provided a positive experience for our incoming 5th grade student populations. Those being recognized are...

Darartu Mohamed

Stone Wachtler

Alexis Johnson

Mackenzie Lockwood



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: RMS-CES Principals Report**

Meeting Date: September 16th, 2024

Prepared by: RMS-CES Principal Paul Warzecha

Date Prepared: September 13th, 2024

Information     Briefing     Action     Enclosure Item(s)

---

RMS-CES Principal Paul Warzecha will be giving a brief [presentation](#) regarding RMS-CES happenings including an update on our efforts to welcome students, a safety day recap, and an update on BILT/BOLT.



# RMS-CES September Update

September 16th, 2024





## Student Celebrations: WEB Leaders

- **Darartu Mohamed**
- **Stone Wachtler**
- **Alexis Johnson**
- **Mackenzie Lockwood**



# Welcoming / Student Connectedness

- WEB Overview
- Class Meetings
- Hallway Vibes / Active Supervision
- New Student Orientation
- Boost in the Beginning



# Safety Day

**Intent:** The primary goal of Safety Day is to equip students with the necessary skills and knowledge to respond appropriately in emergency situations. By participating in a concentrated series of drills and safety discussions, students will develop the confidence and understanding needed to handle emergencies calmly and effectively. This day is designed to ensure that every student knows how to react during a fire, severe weather event, ALICE situation (Alert, Lockdown, Inform, Counter, Evacuate), or bus evacuation.

**Interaction:**

**School Wide Activities**

- 10 am Fire Drill
- 1pm Fire Drill
- 2:35 Bus evacuation

**Mini-Lessons**

- Severe Weather -Math
- ALICE Overview- ELA
- Barricade - Specials
- Counter- Science
- Evacuation -Social Studies
- Reunification-Social Studies

**Impact:** By the end of Safety Day, students will have a solid understanding of how to respond in various emergency situations. This concentrated training will help ensure that students feel prepared and confident, and parents can trust that their children know how to stay safe at school. Additionally, the Office Staff will summarize the day's learning and ensure that every new student receives this information as part of the onboarding process. Students who were absent on this day will receive training.



## BILT & BOLT Updates

### BILT

Hannah Oliverius

Jamie Madson

Holly Bjorn

Kris Mateyka

Abbi Budde

Kerry Toso-Carlson

### BOLT

Beth Russell

Kristin Nolby

Janee Udalla

Abbey Kaufman



**Thank You.**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Assessment Report**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

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Dr. Jeff Ridlehoover to give an assessment update

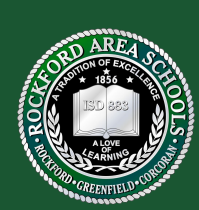


# Rockford Area Schools North Star Report & All Accountability Data

School Year 2023-2024

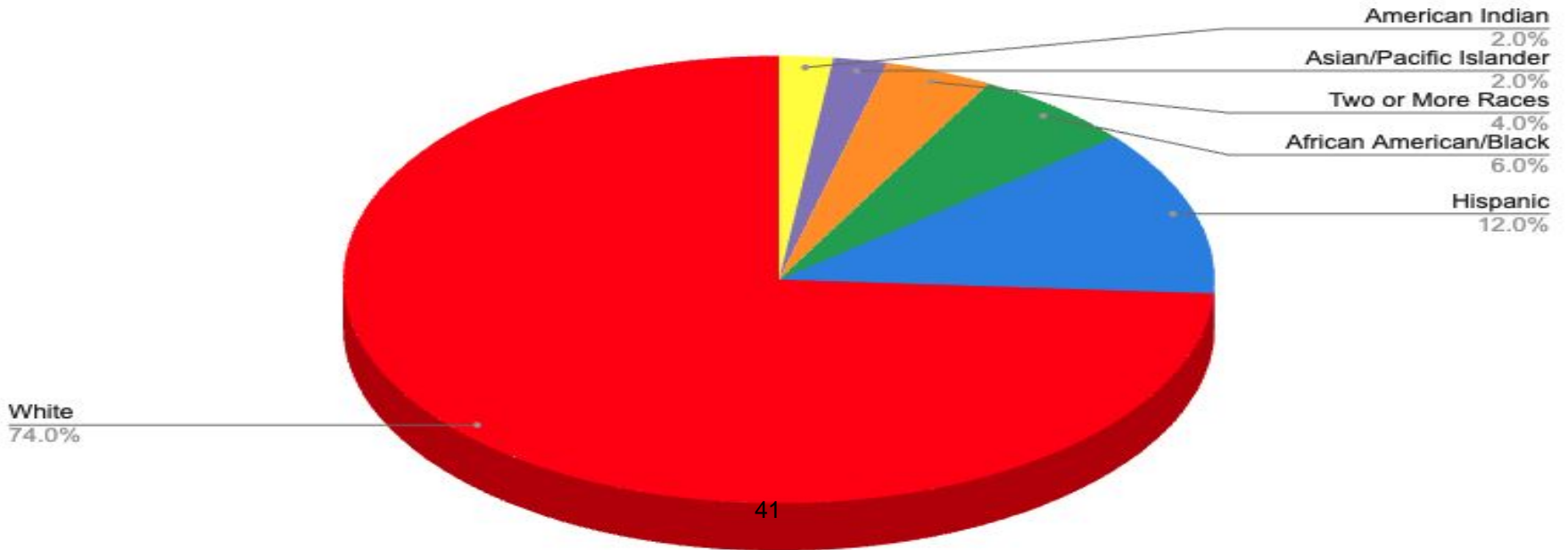


*In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally minded citizens*



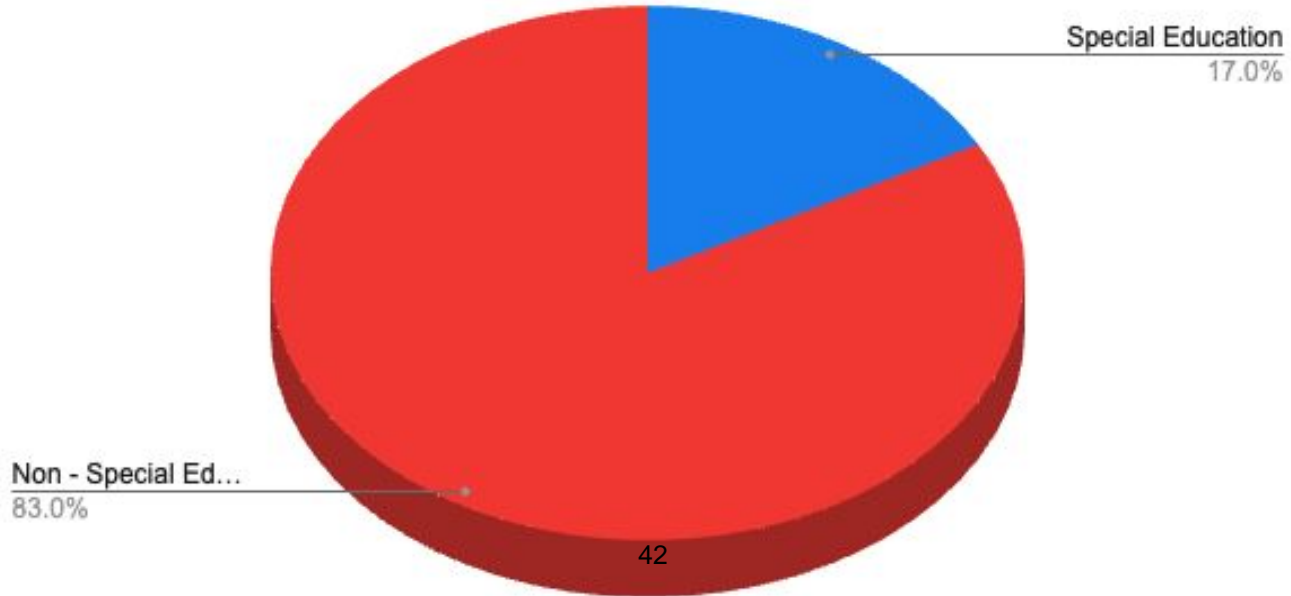
# District Profile

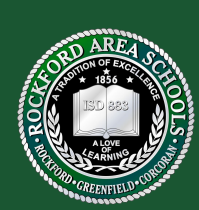
## RAS Student Demographics



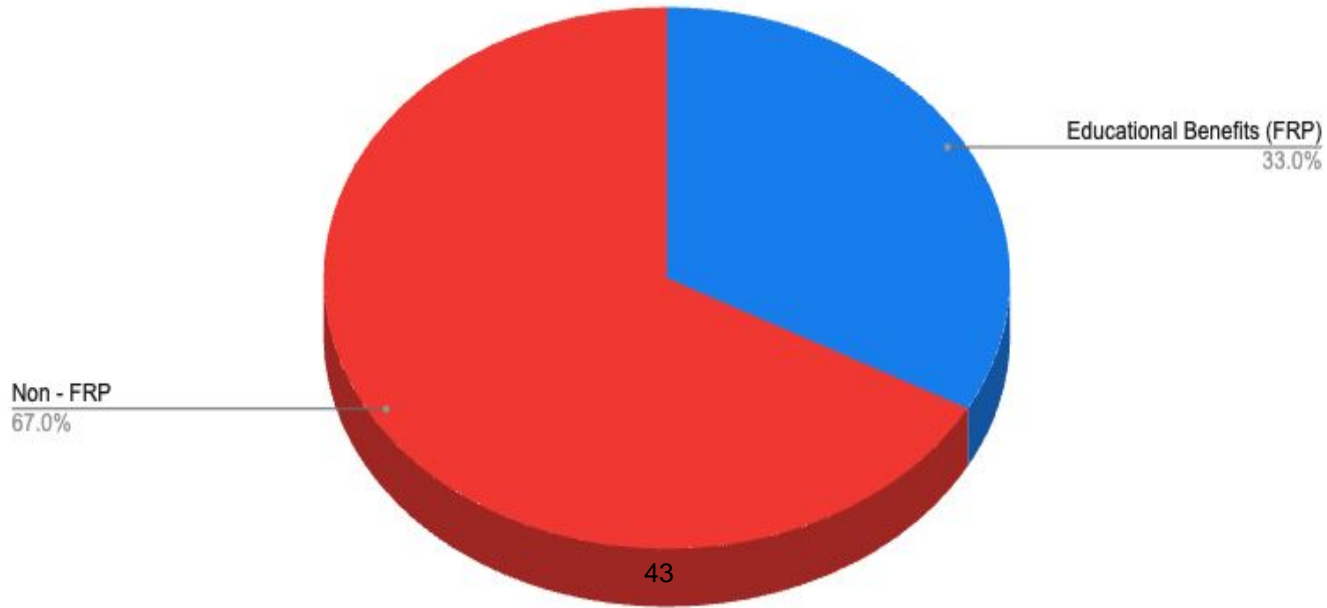


# District Profile - Special Education



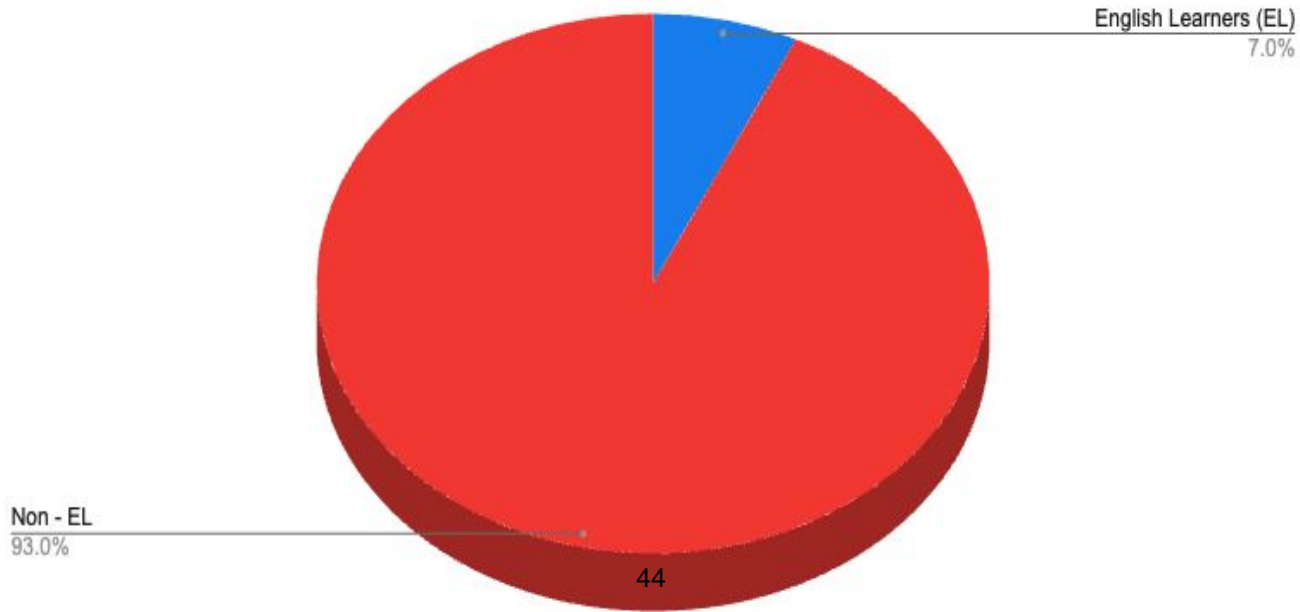


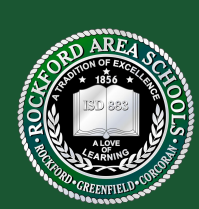
# District Profile - Educational Benefits





# District Profile - English Learners





# ESSA: Every Student Succeeds Act

## Minnesota's North Star

This plan provides a framework for how we will do this important work using Minnesota's new school accountability and support structure, the North Star Excellence and Equity System. Polaris—the North Star—is famous for holding nearly still in our vision while the entire northern sky moves around it. North Star guides our way towards better outcomes for the nearly one million students we collectively serve every day.



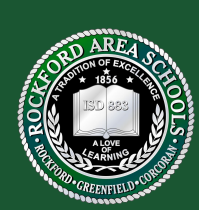


# ESSA: Every Student Succeeds Act



- Academic Achievement
- Progress Toward English Language Proficiency
- Academic Progress
- Graduation Rates
- Consistent Attendance

## Indicators

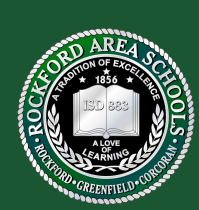


# ESSA: Every Student Succeeds Act

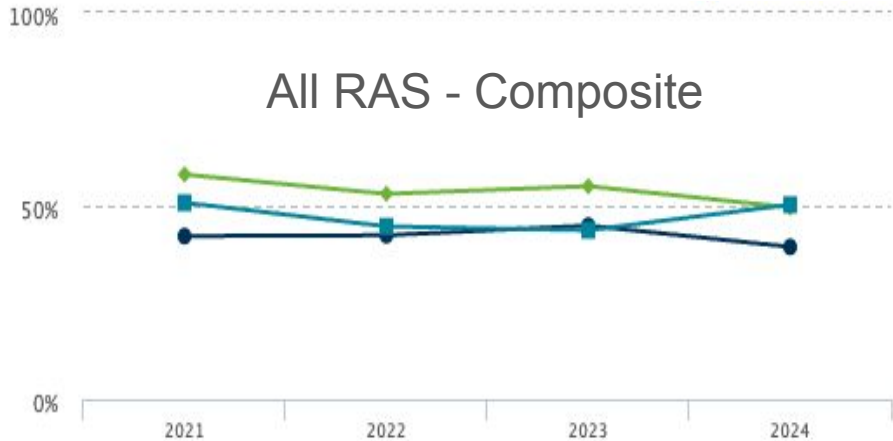


In its accountability system under the Every Student Succeeds Act (ESSA), Minnesota is using an achievement rate that is based on students reaching the Meets Standards or Exceeds Standards achievement levels on the Minnesota Comprehensive Assessments (MCAs) and Minnesota Test of Academic Skills (MTAS).

## Accountability



# ESSA: Every Student Succeeds Act



◆ Math
 ◆ Reading
 ◆ Science

| Subject        | 2021               | 2022               | 2023               | 2024               |
|----------------|--------------------|--------------------|--------------------|--------------------|
| <b>Math</b>    | <b>42.2%</b> (309) | <b>42.4%</b> (335) | <b>44.9%</b> (360) | <b>39.4%</b> (306) |
| <b>Reading</b> | <b>58.1%</b> (430) | <b>53.1%</b> (432) | <b>55.1%</b> (448) | <b>49.6%</b> (390) |
| <b>Science</b> | <b>50.8%</b> (95)  | <b>44.7%</b> (148) | <b>43.7%</b> (160) | <b>50.3%</b> (156) |

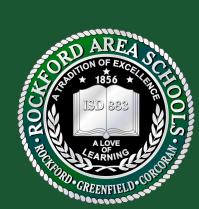
48

## State Averages:

- Math : 45.3%
- Reading: 49.7%
- Science: 39.2%

## Notes:

- REAMS increased Reading proficiency from 43.4% to 49.1%
- Literacy will remain a focus, with math taking an equally priority

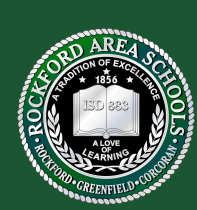


# ESSA: Every Student Succeeds Act



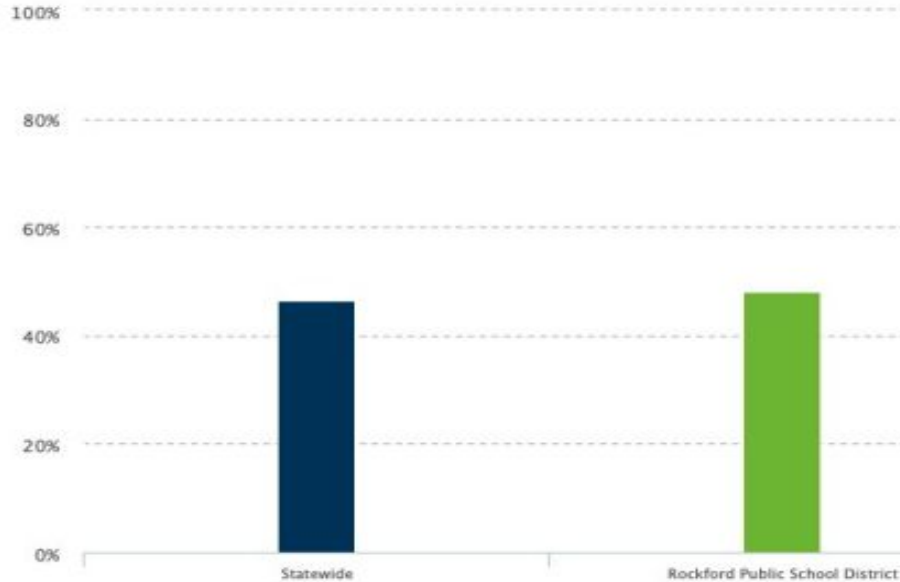
English language proficiency is the level of knowledge and skill with the English language required for academic success. Whenever a student increases their level of knowledge and skill, they are making progress toward English language proficiency. One key function of the Minnesota public school system is to help students make enough progress that they achieve English language proficiency within a reasonable period of time after entering Minnesota's public schools.

## Progress Toward English Language Proficiency



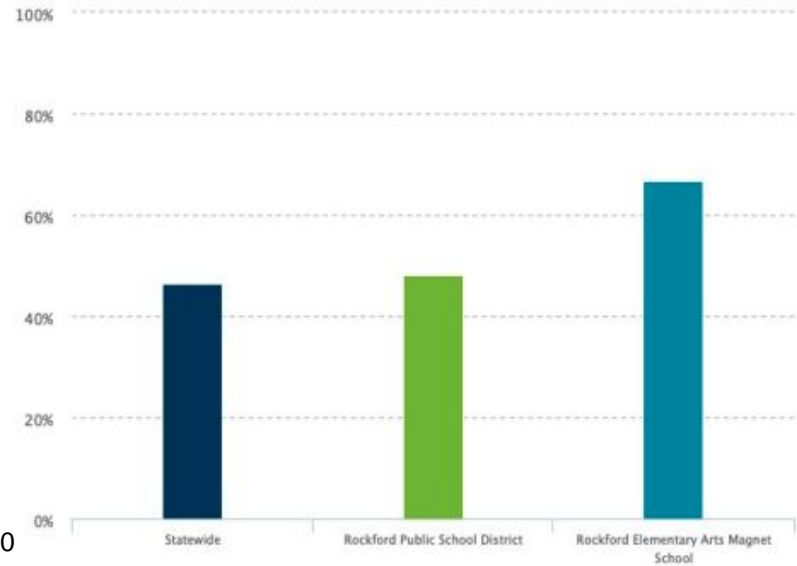
# ESSA: Every Student Succeeds Act

Progress Toward English Language Proficiency (ELP)



|                                | Statewide | Rockford Public School District |
|--------------------------------|-----------|---------------------------------|
| Average progress toward target | 46.4%     | 48.2%                           |
| Total                          | 66,134    | 90                              |

Progress Toward English Language Proficiency (ELP)



|                                | Statewide | Rockford Public School District | Rockford Elementary Arts Magnet School |
|--------------------------------|-----------|---------------------------------|--|
| Average progress toward target | 46.4%     | 48.2%                           | 66.7%                                  |
| Total                          | 66,134    | 90                              | 47                                     |

50

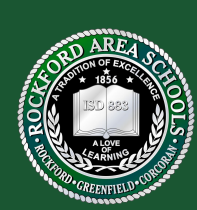


# ESSA: Every Student Succeeds Act



In a general sense, academic progress is an increase in students' learning. More specifically, for the purposes of ESSA accountability, academic progress refers to students increasing their learning relative to grade-level standards. This is measured using statewide tests in math and reading, and those subjects are used as a sample of students' progress overall.

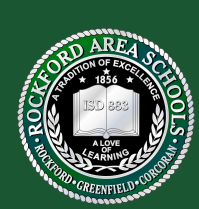
## Academic Progress



# ESSA: Every Student Succeeds Act

## Academic Progress Matrix

| Current Level<br>( across → )<br>Previous Level<br>( down ↓ ) | Does Not<br>Meet<br>Standards | Partially<br>Meets<br>Standard | Meets<br>Standards | Exceeds<br>Standards |
|---|-------------------------------|--------------------------------|--------------------|----------------------|
| Exceeds<br>Standards  | 0                             | 0                              | 0                  | 3                    |
| Meets<br>Standards  | 0                             | 0                              | 2                  | 5                    |
| Partially Meets<br>Standards                                  | 0                             | 2                              | 6                  | 9                    |
| Does Not Meet<br>Standards                                    | 0                             | 8                              | 12                 | 15                   |



# ESSA: Every Student Succeeds Act

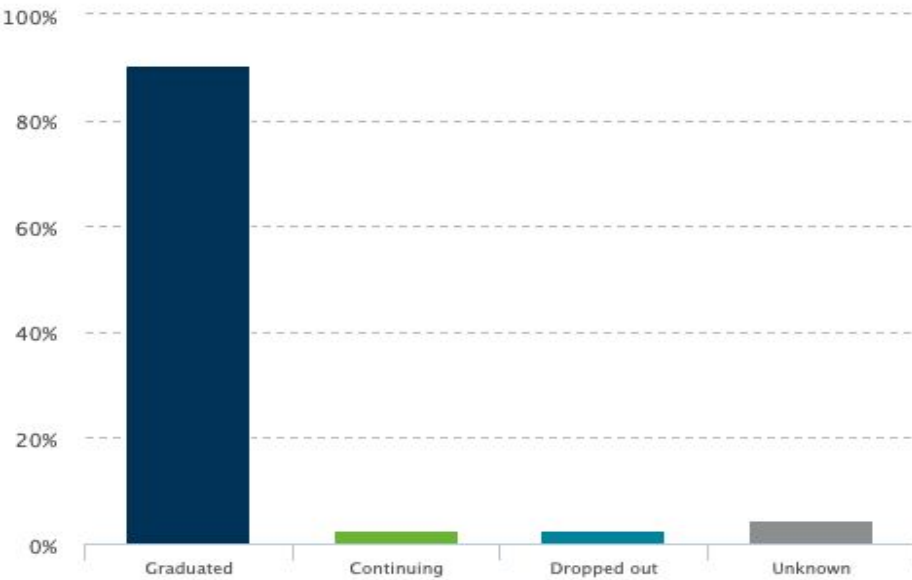


Graduation rates describe the percentage of students who graduate from a school. More specifically, graduation rates refer to all students in a given cohort who graduate within a specific period of time (for example, four years).

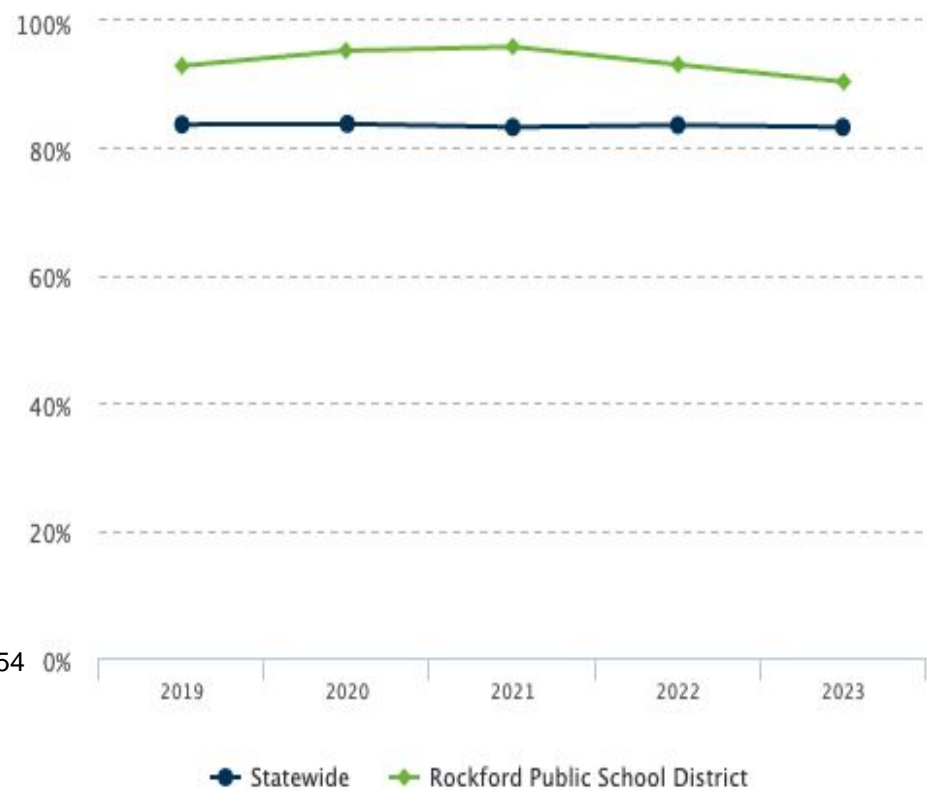
## Graduation Rates



# ESSA: Every Student Succeeds Act



| Organization                    | Graduated | Continuing | Dropped out | Unknown |
|---------------------------------|-----------|------------|-------------|---------|
| Rockford Public School District | 90.4%     | 2.6%       | 2.6%        | 4.4%    |
|                                 | 103       | 3          | 3           | 5       |



54 0%

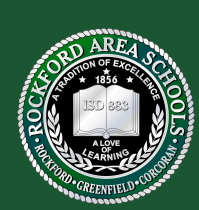


# ESSA: Every Student Succeeds Act

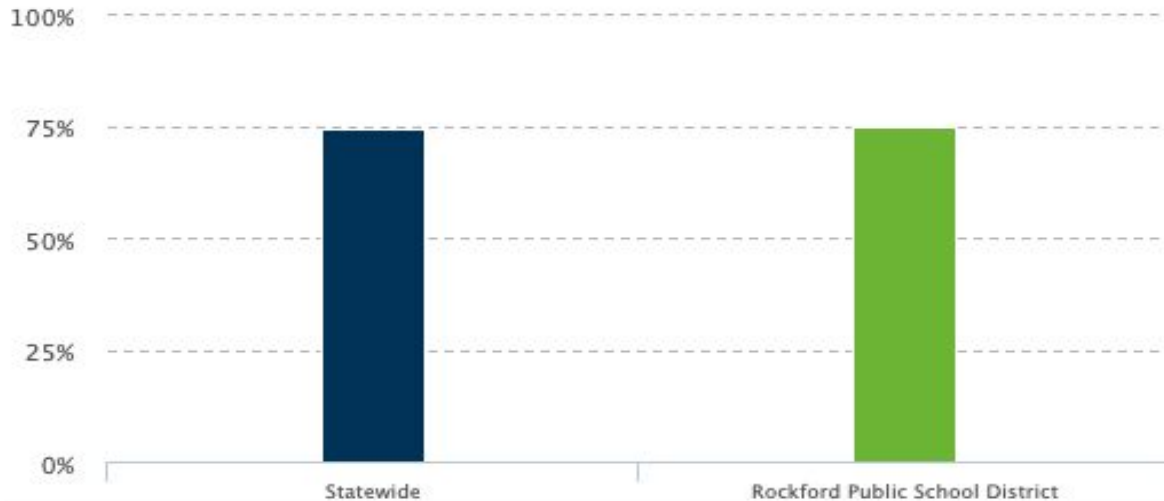


For the purposes of the Minnesota Department of Education (MDE), a student will be considered to be consistently attending school if they attend more than 90 percent of school days. Consistent attendance is the opposite of chronic absenteeism, which is defined as missing at least 10 percent of school days (the equivalent of missing one day out of every two traditional school weeks).

## Consistent Attendance



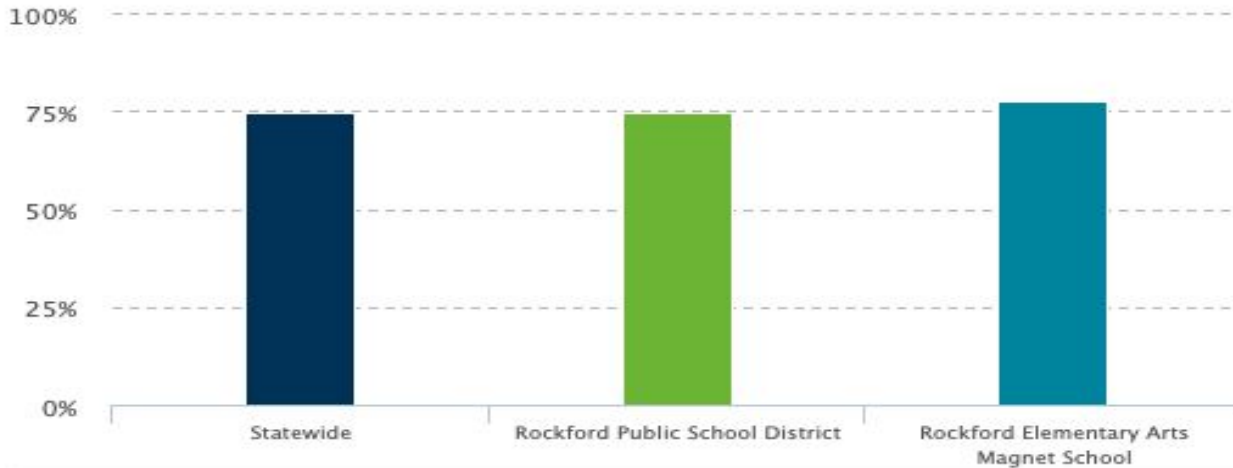
# ESSA: Every Student Succeeds Act



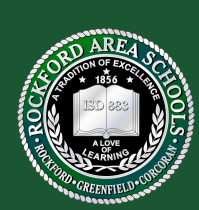
|                              | Statewide           | Rockford Public School District |
|------------------------------|---------------------|---------------------------------|
| <b>Consistent attendance</b> | 74.5% <sup>56</sup> | 74.7%                           |
| <b>Count</b>                 | 780,380             | 1,402                           |



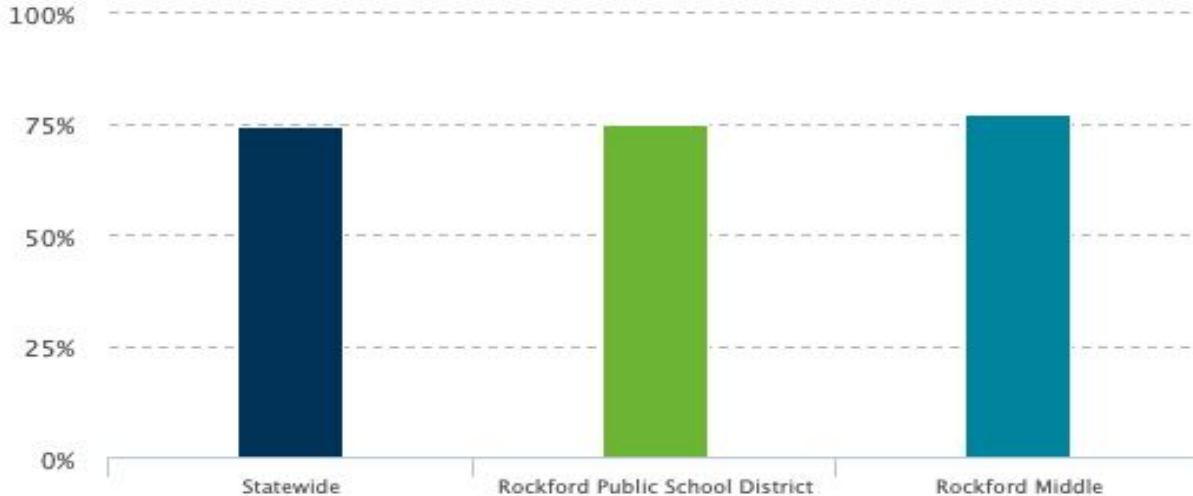
# ESSA: Every Student Succeeds Act



|                              | Statewide | Rockford<br>Public School<br>District | Rockford<br>Elementary Arts<br>Magnet School |
|------------------------------|-----------|---------------------------------------|--|
| <b>Consistent attendance</b> | 74.5%     | 57 74.7%                              | 77.4%  |
| <b>Count</b>                 | 780,380   | 1,402                                 | 442  |



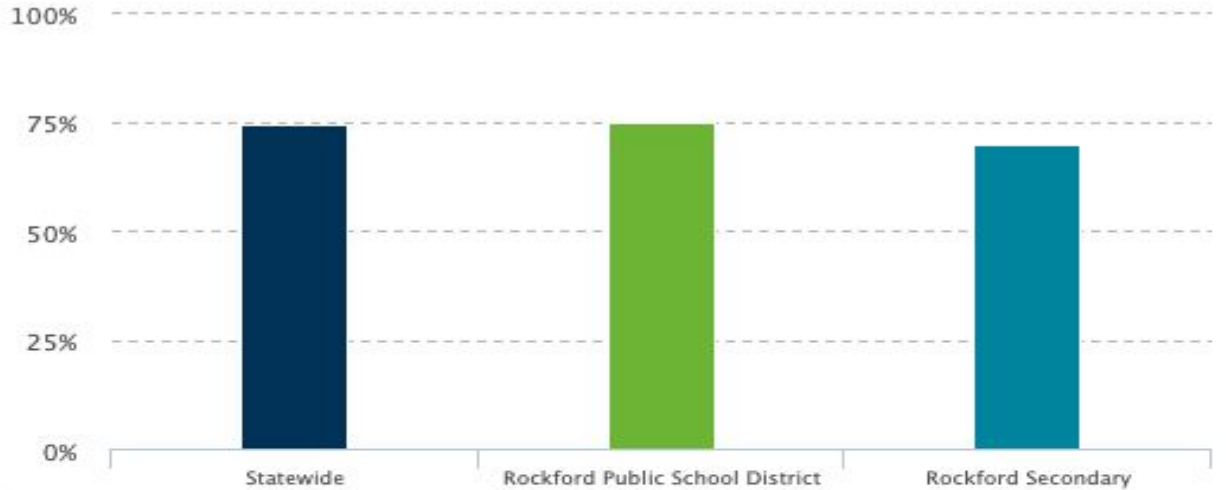
# ESSA: Every Student Succeeds Act



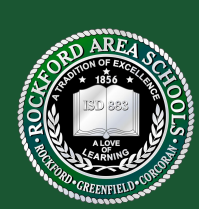
|                              | Statewide | Rockford Public School District | Rockford Middle |       |
|------------------------------|-----------|---------------------------------|-----------------|-------|
| <b>Consistent attendance</b> | 74.5%     | 58                              | 74.7%           | 77.1% |
| <b>Count</b>                 | 780,380   |                                 | 1,402           | 497   |



# ESSA: Every Student Succeeds Act



|                              | Statewide | Rockford Public School District | Rockford Secondary |
|------------------------------|-----------|---------------------------------|--------------------|
| <b>Consistent attendance</b> | 74.5%     | 59                              | 74.7%              |
| <b>Count</b>                 | 780,380   | 1,402                           | 463                |



# ESSA: Every Student Succeeds Act

always  
more to the  
story ● ● ●



# Tuition Savings to RAS Families - SY 2023-24

**\$858,000 in Savings!**

**273 Students**

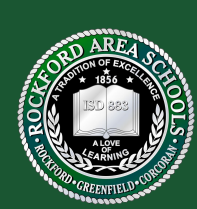


**1,053 College Credits**



**Earn college credit  
during high school**

**Student count reflects courses taken-Duplicates included**



# Post-Secondary Success

## 2022 College-Going



The total number of students earning a regular high school (HS) diploma and who enrolled in any Institution of Higher Education (IHE) within 16 months of graduation. Note: Data for most recent graduates is considered preliminary because it does not reflect a 16-month enrollment period.

| Organization name               | Number of students earning HS diploma | Number enrolled in any IHE within 16 months | Percent enrolled in any IHE within 16 months |
|---------------------------------|---------------------------------------|---|--|
| Statewide                       | 62,932                                | 38,168                                      | 61%  |
| Rockford Public School District | 110                                   | 77  | 70%  |

62

## 2022 College Credit Accumulation



The total number of students who graduated from high school with a regular high school diploma and enrolled in a public institution of higher education (IHE) within 16 months of graduation and who earned one year of college credit within two years of enrollment in a public IHE. Note: Data for most recent graduates is considered preliminary because it does not reflect a 16-month enrollment period.

| Organization name               | Number of students enrolling in a public IHE within 16 months | Number of students earning one year of credit within two years of enrollment | Percent earning one year of credit within two years of enrollment |
|---------------------------------|---|--|---|
| Statewide                       | 22,210  | 12,715   | 57%   |
| Rockford Public School District | 45  | 32   | 71%   |



# ESSA: Every Student Succeeds Act



- Instructional Cabinet
- BILT
- PLC
- Implementation



**Thank You.**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Technology Report**

Meeting Date: September 16, 2024

Prepared by: Jeff Kienitz, Director of Technology

Date Prepared: September 12, 2024

Information       Briefing       Action       Enclosure Item(s)\*

---

School Board Presentation – September 16, 2024  
Presenter: Jeff Kienitz, Director of Technology  
Length: No more than 20 minutes

**Welcome - Introduction and Framework of Discussion**

**Presentation of 1:1 Device Handbook** – posted for 2024-25

**Outline of Technology Strategies and Goals**

**1. Security and Safety**

- a. Phone system
  - i. Direct Inward Dial
  - ii. Phone application
  - iii. 911 phases and compliance
- b. FCC Analog conversion – Fire Panels, Fax, Elevators
- c. Cameras
  - i. Hennepin County
  - ii. Partial switch replacement
- d. Crisis Management
  - i. Sandy Hook Promise
  - ii. Staff mandatory training
  - iii. Various Management Plans

**2. Classroom Learning**

- a. Infinite Campus
  - i. Campus Learning
  - ii. Responsive Scheduling
- b. 1:1 program
  - i. Deployed
  - ii. Online Forms
  - iii. Improving cost controls



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

- c. Tableau
  - i. Data
  - ii. Early Warning data

**3. Essential Support Services**

- a. Infinite Campus
  - i. Behavioral updates
  - ii. Online attendance
  - iii. Hall Pass
- b. User name and password changes
- c. Domain name changes
- d. Archive Scanning services
- e. POS stations
- f. Infrastructure updates – switch replacement
- g. MDE – Data,
- h. Payment Center setup
- i. Capital Projects
- j. Cyber-Security

**4. Virtual Learning Services**

- a. Applications – user accounts
- b. Coordination with Teaching and Learning

**Inter-Agency support highlights**

Educational Resources – Vector/Safety/Tech Coordination  
ECMECC – November Security Audit/Cyber-Security/Integration/  
CISA – Indicators of Attack and Indicators of Compromise Training  
Compliance Agencies and regulations

**Review and Comment –**

\*Enclosure items – 1:1 handbook, Compliance handout

2024-25

1:1 District Issued Device Handbook



Rockford Area Schools – District 883  
A Tradition of Excellence, One Student at a Time.

9/4/2024

# Rockford Area Schools

## 1:1 District Issued Device Handbook

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[ANNEXES](#)

[Annex A: 1:1 District-Issued Device Policies, Guidelines, & Agreement Forms](#)

[Annex B: Rockford Area Schools Digital Learner Pledge Form](#)

[NOTES](#)

[TITLE IX](#)

## **Rockford Area Schools**

### **1:1 District Issued Device Handbook**

#### **Introduction**

Welcome to the Rockford Area School District's Device Integration Handbook. As we embark on this journey together, we are excited to guide both parents and students through the seamless integration of digital technology into education. Our goal is to equip you with the skills and tools needed to thrive in an ever-changing world dominated by information and technology.

In the sections that follow, you will gain a deeper understanding of how technology plays a pivotal role in modern education. From exploring the vast realm of information to experiencing the personalized advantages of having your own device, this handbook will empower you to make the most of your educational journey.

As you explore each content area, you'll discover how your personalized device acts as a catalyst for critical thinking, problem-solving, and dynamic interactions. We will also delve into the transformative impact of technology on teaching and learning, revealing how it enhances both the curriculum and your engagement.

Guidelines and protocols are outlined to ensure a positive and responsible use of your devices. Our commitment to your growth and success is evident throughout, as we guide you in leveraging technology to navigate challenges, foster critical thinking skills, and actively participate in our vibrant educational community.

Remember, your personalized device is more than just a tool – it's a gateway to a world of knowledge, a catalyst for personal growth, and a bridge to your future success. Embrace it, explore it, and harness its potential to shape not only your educational journey but also your journey beyond these walls.

The policies, procedures, and information within this document apply to all technology used at the Rockford Area Schools - Independent School District 883 by students, staff, or guests, including any other device considered by the administration to fall under this handbook.

This handbook is a collection of selected policies and administrative guidelines, as well as rules and regulations of the Rockford Area Schools District 883. If there is a conflict between Board policy and this handbook, the Board policy shall take precedent.

Teachers may establish supplementary requisites for technological utilization within their respective classrooms.

## Digital Learning Enhancement Plan Goals

**Goal 1: Digital Empowerment for Enhanced Learning:** Provide students with cutting-edge digital tools to enrich and expedite the learning process. By equipping students with these tools, we aim to foster a dynamic learning environment that encourages exploration, engagement, and deeper understanding of subjects.

**Goal 2: Innovative and Blended Learning Approach:** Employ innovative and blended learning strategies to revolutionize the delivery of our curriculum. By integrating technology into education, we seek to promote higher-order thinking skills, ensuring that students not only grasp foundational knowledge but also develop critical thinking abilities necessary for real-world problem-solving.

**Goal 3: Tailored Learning for Individual Growth:** Craft personalized content that caters to the unique learning needs of each student. Through customization, we aspire to provide an education that adapts to every student's pace, strengths, and areas of improvement, fostering a holistic and effective learning experience.

**Goal 4: Optimized Classroom Instruction:** Enhance the efficiency and effectiveness of classroom instruction through technology integration. By leveraging digital tools, we aim to create an interactive and dynamic learning atmosphere, where teachers can engage students more deeply, resulting in improved comprehension and retention of subject matter.

### 1.0 Receiving Your District Issued Device/Accessory

Student Technology will generally be distributed during the first week of school.

Parents/guardians and students should complete and sign the Technology Acceptable Use and Device Agreement forms prior to students being issued a device. These documents will need to be submitted at student registration. The forms should be made available through the districts parent portal programs (Infinite Campus).

#### 1.1 Agreement for Financial Responsibility

The assigned devices covered in this plan belong to Rockford Area Schools and will be returned at the end of the academic school year. Students who transfer, withdraw, or are expelled will need to return the device and accessories at the time of withdrawal. Devices assigned to students that are not returned may be considered and treated as stolen property. If a payment request is rendered and is not received, the account may be turned over to a collection agency and/or law enforcement agency.

If damage occurs to the device or accessory, the student should immediately report the damage and turn the device or accessory in. The device or accessory will be repaired or replaced by the district. Incidents of gross negligence or repeated incidents may result in financial restitution from the family, up to the cost of the entire device, if warranted. These costs are general costs and may fluctuate based on current market costs. Prices fluctuate with the market and inflation costs. Some of the costs are listed below:

- Chargers - \$20 to \$40.00 each
- Keyboards with trackpad - \$50.00 to \$65.00
- Screens vary in cost from \$49.73 to \$89.50
- Full replacements currently vary from \$250.00 for the Acers and \$275 for the HP 14 model. This cost doesn't include the licensing needed for Google and other services.

## 1.2 Device Check In

Student technology and accessories, including the charger, will be collected at the end of each school year for maintenance over summer vacation. The district will strive for each student to retain their original technology each year while enrolled at Rockford Area Schools in grades 5 to 12. When asked to do so, students must surrender/return the technology and accessories to Rockford School District. Any student who transfers out of the district will be required to return their technology and accessories. The average "life" span for a chrome book is about four years due to state testing requirements.

## 2.0 Taking Care of Your Device

### 2.1 General Precautions

Your personal device is a valuable tool that enhances your learning experience and empowers you to explore new horizons. To ensure its optimal performance and longevity, it's important to take proper care of your device. Follow these guidelines to maintain the functionality and reliability of your device:

1. **Keep it Clean:** Regularly clean the screen, keyboard, and exterior of your device using a soft, lint-free cloth. Avoid using harsh chemicals or abrasive materials that could damage the surface.
2. **Handle with Care:** Carry your device carefully to prevent scratches and impact damage. When handling your device, be gentle and avoid dropping it or subjecting it to unnecessary force. Keep food and liquids away from the devices.
3. **Charging Protocol:** Charge your device using the provided charger and cable. Avoid using third-party chargers, as they may not be compatible and could potentially harm your device. Overcharging can also impact battery life, so disconnect the charger once your device is fully charged.
4. **Temperature Awareness:** Keep your device in a moderate temperature range. Extreme heat or cold can affect battery performance and the overall functionality of your device. Avoid leaving it in direct sunlight or in a cold environment for extended periods.
5. **Software Updates:** Regularly update your device's software to ensure it has the latest security patches and features. These updates help maintain the device's performance

and protect it from potential security vulnerabilities. The district will periodically push updates out to the devices.

6. **Safe Transport:** When not in use, store your device in a safe and secure location. Avoid leaving it in areas prone to extreme temperatures, humidity, or the risk of theft.
7. **Internet Safety:** Use your device responsibly when accessing the internet. Be cautious of the websites you visit, and avoid clicking on suspicious links or downloading unfamiliar files that could potentially harm your device.
8. **Cords:** Carefully insert the headset cables, charging cable, and other cords into the device.
9. **Adjust Screen Brightness:** To conserve battery life and reduce eye strain, adjust the screen brightness to a comfortable level, especially when you're working in well-lit environments.
10. **Take Care of the Charger:** Keep your charger in a separate compartment of your bag to avoid tangling with other items. Avoid bending or stressing the charger cable excessively.

## 2.2 Carrying Devices

Here are some tips to help students carry and use Chromebooks efficiently:

1. **Position in Bag:** Place your Chromebook in the dedicated laptop compartment, if your bag has one. If not, choose a central location in your bag where it's less likely to experience impacts.
2. **Avoid Overloading:** While it's tempting to carry all your textbooks, notebooks, and other items in your bag, try to keep it relatively light to avoid putting excessive weight on your Chromebook. Do not place the device in a place where it may get stepped on.
3. **Avoid Rough Handling:** Be mindful when placing your bag on the ground or any surface. Avoid dropping your bag or placing heavy items on top of it.

## 2.3 The Basic Care of Your Device

Remember, taking good care of your device helps it last longer and work better, so you can get the most out of your learning. If you face any problems or have questions about how to keep your device in good shape, don't hesitate to ask the school's tech support for help. Your device is a strong tool – treat it well so it keeps being useful to you.

Keeping your Chromebook screen clean is important for maintaining good visibility and a pleasant user experience. Here are some screen cleaning tips for Chromebooks:

1. **Turn Off Your Chromebook:** Before cleaning the screen, turn off your Chromebook or put it in sleep mode to avoid accidentally triggering actions while cleaning.

2. **Use a Microfiber Cloth:** A microfiber cloth is gentle on the screen and effectively removes dust, fingerprints, and smudges. Avoid using paper towels, tissues, or rough materials that could scratch the screen.
3. **Dampen the Cloth:** If there are stubborn smudges or dirt, lightly dampen the microfiber cloth with water. Make sure the cloth is not dripping wet; just slightly damp is sufficient.
4. **Avoid Harsh Chemicals:** Do not use harsh cleaning agents, ammonia-based products, or any abrasive substances on your Chromebook screen. These can damage the screen's protective coatings.
5. **Gently Wipe the Screen:** Starting from the top, gently wipe the screen in a circular or vertical motion. Apply minimal pressure to avoid damaging the screen.
6. **Focus on Problem Areas:** If there are specific areas that require more attention, gently rub in a circular motion with the dampened cloth until the smudges are gone.
7. **Dry the Screen:** After cleaning, use a dry portion of the microfiber cloth to wipe away any remaining moisture.
8. **Avoid Excess Moisture:** Make sure the cloth is only slightly damp. Excess moisture can seep into the device and cause damage.
9. **Don't Spray Liquids Directly:** Avoid spraying cleaning solution or water directly onto the screen. Moisture can seep into the edges and potentially damage the internal components.
10. **Clean the Keyboard and Body:** While you're at it, you can also gently wipe down the keyboard and the body of the Chromebook with the damp microfiber cloth. Just be careful not to let any moisture drip into the keys.
11. **Be Gentle with Touchscreens:** If your Chromebook has a touchscreen, be extra gentle when cleaning to avoid applying too much pressure on the screen.
12. **Regular Maintenance:** Make screen cleaning a part of your regular maintenance routine to prevent buildup of dirt and oils.
13. **Avoid Screen Protectors:** While screen protectors can provide an extra layer of protection, they can also affect touch sensitivity and display clarity. If you choose to use a screen protector, make sure it's specifically designed for your Chromebook model.
14. **Clean Hands:** Before using your Chromebook, ensure your hands are clean to prevent transferring oils and dirt to the screen.
15. **Use Compressed Air for Keyboard:** If dust or debris gets caught in your keyboard, use compressed air to gently blow them out. Hold the Chromebook at an angle to prevent the debris from falling back into the device.

Regular, gentle cleaning using the right techniques will help keep your Chromebook screen looking clear and vibrant while prolonging its lifespan.

### 3.0 Using Your Device at School

Devices are meant to be used at school every day. Besides following what teachers expect for using technology, you can also use the device to check your student portal, review assignments, read announcements, verify schedules, and more. It's important for students to bring their device to all classes, unless a teacher tells them not to.

#### 3.1 Devices Left at Home

If a student forgets their district-provided device at home, they can borrow a temporary device from the Media Center. The borrowed device must be given back by the end of the school day. They also need to call home to let a parent or guardian know about their oversight. If a student keeps leaving their device at home, they might have to leave it at school for a week or more. Repeating this behavior could lead to further actions decided by the school principal or other administrator.

#### 3.2 Device Undergoing Repair

The Media Center will offer temporary devices for students whose devices are being fixed because of regular use or warranty problems. However, if the repair is needed because the general precautions weren't followed or there was purposeful harm, the student might face disciplinary actions set by the school principal or other administrator.

#### 3.3 Charging Your Device's Battery

Every day, students should bring their devices to school with a full battery. Students must charge their devices every evening. If a student's device isn't fully charged or runs out of battery during the day, it's their responsibility to charge it.

#### 3.4 Device Settings

Here are some Chromebook setting guidelines:

1. **Privacy Settings:** Make sure your privacy settings are set to protect your personal information. Avoid sharing sensitive details online.
2. **Screen Brightness:** Adjust the screen brightness to a comfortable level for your eyes, especially in well-lit areas.
3. **Notifications:** Customize your notification settings to avoid distractions during classes. Mute or limit notifications when you're studying.
4. **Backgrounds:** If the device settings allow, choose appropriate wallpapers or backgrounds that are school-friendly. Avoid using distracting or inappropriate images. Using improper content as a screensaver or saving it on the device provided by the

district is not allowed. Having pictures of guns, weapons, explicit content, inappropriate language, alcohol, drugs, symbols related to gangs, or any other content that's not suitable for school can lead to disciplinary measures.

5. **Passwords/Pin:** Set up a strong password or PIN to secure your Chromebook. Keep this information private and don't share it with anyone.
6. **Auto-Lock:** Configure your Chromebook to automatically lock after a period of inactivity. This adds an extra layer of security.
7. **Chrome Extensions:** If allowed, install educational Chrome extensions that can assist with your learning. Avoid adding unnecessary or distracting extensions.
8. **Bookmarking:** Organize your bookmarks for easy access to educational resources, online textbooks, and helpful websites.
9. **Storage Management:** Regularly clean up and organize your files. Delete any unnecessary files to free up storage space.
10. **Backup:** Use Google Drive to back up important files to prevent data loss in case of device issues.
11. **Accessibility Settings:** If needed, adjust accessibility settings to cater to your specific needs. Chromebooks offer features for better readability and navigation.
12. **Language and Input:** Set your preferred language and keyboard input for ease of use.
13. **Time Management:** Use the calendar app to schedule tasks, assignments, and events. Set reminders to stay on top of your responsibilities.
14. **Google Classroom:** Your school uses Google Classroom, familiarize yourself with its features to efficiently manage assignments and class materials.
15. **Safe Browsing:** Enable safe browsing settings to protect yourself from potentially harmful websites or content.
16. **Charging Reminder:** Keep an eye on your battery level and charge your Chromebook regularly to avoid running out of power during class.
17. **Sharing and Collaboration:** Learn how to share documents and collaborate on Google Drive. This is useful for group projects.
18. **Help and Support:** If you're unsure about any settings or features, don't hesitate to ask your teacher or tech support for assistance.

Remember that Chromebooks are tools for learning, so setting them up properly can help you focus on your studies while staying safe and productive online.

### 3.5 Sound

Keep the sound turned off unless you get permission from your teacher for learning reasons. You can bring your own headphones or earbuds to use with your device. The school generally doesn't provide headphones, except for school testing.

### 3.6 Home Internet Access

Students can connect their district-provided devices to WiFi for internet access. This helps them use the device at home or outside school. If you have trouble with internet at home, get in touch with your parents or the Internet Service Provider (ISP) for help. You can also contact technology support during the school day for assistance.

If necessary, many students can access free internet services to support their learning needs. These services help students stay connected and engaged in their studies, even when they're outside of school. Several organizations and programs offer free WiFi access in public spaces, libraries, and community centers. Additionally, some Internet Service Providers (ISPs) offer discounted or even free internet plans specifically for students and low-income families. Please contact your local ISP for details. These initiatives aim to bridge the digital divide and ensure that every student has the opportunity to access educational resources and online learning platforms without limitations.

The Federal Communications Commission (FCC) in the United States has various programs and initiatives aimed at promoting internet access and bridging the digital divide. One of the well-known programs is the Lifeline program, (<https://www.fcc.gov/general/lifeline-program-low-income-consumers>) which offers discounted phone and internet services to eligible low-income individuals and families. The exact details and availability of these programs may change over time, so it's recommended to visit the FCC's official website or contact them directly for the most up-to-date information on programs related to free or discounted internet services for students and low-income households.

## 4.0 Managing Your Files and Saving Your Work

### 4.1 Saving Documents with the Device

Each student has a school managed Google account which includes Google Email, Drive and Classroom. The access levels within the programs are determined by regulation, age, policy, and parents. Students should regularly save their work to Google Drive from their devices. It's important to back up essential files as a precaution against data loss in case of malfunctions, system resets, or re-imaging. Google Drive offers ample storage and the convenience of accessing documents from various devices. For instance, a student can write a document on Chromebook, save it to Google Drive, and retrieve it on their device. Alternatively, documents can be saved by emailing them to oneself.

**It's the student's responsibility to ensure work isn't lost due to technical issues or accidental deletion. Device problems are not a valid excuse for not submitting assignments.**

## **4.2 Network Connectivity**

The Rockford Area School District cannot assure that its network will be operational at all times. If the network experiences occasional downtime, the District will not take responsibility for any lost or unavailable data. It's important to note that using applications that evade established Rockford School District policies, proxies and filtering violates the Acceptable Use Policies. Repeated violations will lead to disciplinary measures.

## **5.0 Applications Installed into the Devices**

### **5.1 Installed Applications**

The pre-installed applications provided by the Rockford School District must be kept functional and readily accessible on the device at all times. It's required for students to utilize their school email or other computer logins. Moreover, it's explicitly prohibited to use proxy or torrent sites to bypass the firewall or filtering mechanisms. This policy is in place to maintain a secure and productive digital environment.

### **5.2 Additional Applications**

Occasionally, the school might introduce applications intended for specific courses. These applications will be accessible through the District's self-service programs like Google Work Space, Chrome Extensions, Apple ID, Adobe Console, or the Microsoft Console.

### **5.3 Personal Applications and Inspection**

Students are permitted to download applications for personal use, but these applications must align with the district's Acceptable Use Policy and the MN Student Data Privacy Act. Students should discuss additional applications needed for instructional purposes with their teacher and follow the procedures established for vetting and posting the applications. Keep in mind that non-school applications can be removed by school personnel whenever necessary. The school reserves the right to randomly monitor devices to ensure appropriate application usage and regulatory compliance. It's important to remember that these devices belong to the school, and school Administration or staff may request inspections at any time, requiring passcodes or passwords to unlock the device.

If any games or applications are found to be inappropriate, they will be removed, and there could be disciplinary consequences. During class time, personal application usage is allowed based on the teacher's discretion. Failing to follow classroom rules regarding application usage may result in disciplinary action.

You can use personal applications at home, provided that:

1. **Applications:** The applications' content (games, music, etc.) is suitable for a district/school-owned device and aligns with the district's Acceptable Use Policy.
2. **Consent:** You have permission from your parent/guardian.
3. **Assignments:** All school-related tasks are complete.

#### 5.4 Procedure for changing or re-loading software

If unlawful software or malware is found, the applications and files may be removed, and this might even require the device to be re-imaged. In situations of technical issues, re-imaging the device could be necessary for resolution. However, it's important to note that in these instances, the school cannot be held responsible for any software that gets deleted due to the re-imaging process.

#### 5.5 Application upgrades

Occasionally, there are upgraded versions of licensed software offered. For students in PK-12, there might be instances where they need to update their district-approved applications using the various district self-service programs. The district's patch management program will also push many updates out to the devices automatically. This may sometimes cause the device or application to work slower for a short period of time as it updates.

### 6.0 Acceptable Use

The Rockford School District is delighted to offer access to devices (equipped with essential programs for classes), the district network (providing email and online classroom access), student data storage, and the Internet. To access these resources, students and parents need to sign and return the provided form to the school.

While these materials aim to enrich educational goals, students might find ways to access non-educational content or use the provided hardware and software beyond its intended purpose. Therefore, it's crucial to adhere to the rules. Not following these rules could lead to temporary or permanent loss of internet, email, or other technology privileges. Violations may result in disciplinary consequences, including suspension or expulsion. In some cases, law enforcement agencies might be involved.

Using these technologies in an educational setting comes with responsibilities.

#### 6.1 Parent/Guardian Responsibilities

Parents and guardians play a crucial role in supporting students' effective and responsible use of devices like the districts' 1:1 Chromebooks. Here are some responsibilities they should consider:

1. **Understanding School Policies:** Familiarize themselves with the school's policies regarding Chromebook or other device use, including acceptable use, internet safety, and care and maintenance guidelines.
2. **Communication with School:** Stay informed about any updates, announcements, or workshops related to the Chromebook program by regularly checking school communications and attending parent-teacher meetings.
3. **Supervision:** Monitor your child's Chromebook or other device usage, especially for younger students, to ensure they are using it for educational purposes and following school and family guidelines.
4. **Setting Expectations:** Establish clear expectations for Chromebook or other device use at home, including designated study times and appropriate websites and applications.
5. **Internet Safety:** Educate your child about internet safety, responsible online behavior, and the importance of protecting personal information.
6. **Device Care:** Teach your child how to properly care for the Chromebook or other device, including carrying it safely, cleaning the screen, and charging it.
7. **Charging Routine:** Help your child develop a routine for charging the Chromebook or other device, so it's ready for use during school hours.
8. **Filtering and Monitoring:** Consider using parental control software or built-in filtering tools on your home network to ensure their child's online activities are appropriate and safe.
9. **Open Communication:** Encourage your child to communicate any issues, concerns, or experiences related to the Chromebook or other device, whether technical or social.
10. **Addressing Issues:** If their child faces technical problems or struggles with using the Chromebook, parents should support them by seeking assistance from the school's tech support team.
11. **Creating a Learning Environment:** Provide a quiet and comfortable space for their child to use the Chromebook for studying and completing assignments.
12. **Time Management:** Help their child manage screen time and strike a balance between online and offline activities.

By actively participating in the child's Chromebook or other device usage and promoting responsible digital citizenship, parents and guardians contribute to a positive and productive learning experience.

## 6.2 School Responsibilities

Rockford School District has several responsibilities when implementing a Chromebook or other device program. Here are some key ones:

1. **Policy Development:** Rockford School District has developed comprehensive policies and guidelines for device use, covering acceptable use, internet safety, data privacy, device care, and consequences for misuse.
2. **Technical Support:** Rockford School District is committed to provide technical support for students, teachers, and parents to address any issues related to device setup, software, connectivity, and troubleshooting ensuring that each student receives a functional device and necessary accessories, like chargers.
3. **Device Management:** Implement a Mobile Device Management (MDM) system to manage and monitor devices, including software updates, security patches, and remote device management.
4. **Internet Filtering:** Set up internet filtering and content blocking to protect students from accessing inappropriate or harmful content.
5. **Digital Citizenship Education:** Offer digital literacy and responsible technology use programs to educate students about online behavior, privacy, cyberbullying, and ethical use.
6. **Teacher Training:** Provide professional development to teachers on integrating technology effectively into the curriculum and managing a classroom using Chromebooks and other devices.
7. **Curriculum Integration:** Work with educators to align the use of devices with educational goals and incorporate digital resources into the curriculum. The Rockford School District strives to be ready for blended and E-Learning days, as needed.
8. **Security and Privacy:** Ensure that student data is stored securely, follow data privacy regulations, and obtain parental consent for any data collection or sharing.
9. **Network Infrastructure:** Maintain a reliable and robust network infrastructure to support a high number of devices and ensure consistent connectivity.
10. **Equity Considerations:** Address potential equity issues, such as providing devices to students who lack internet access at home or ensuring accessibility for students with disabilities.
11. **Regular Maintenance:** Establish a schedule for device maintenance, updates, and repairs to keep devices in good working condition.

12. **Parent Communication:** Keep parents informed about the program's objectives, guidelines, and any changes through regular communication channels.
13. **Content Filtering:** Regularly review and update content filtering to adapt to new online threats and ensure a safe online environment.
14. **Data Backup and Recovery:** Implement data backup systems to prevent data loss and have protocols in place for recovering lost or corrupted data.
15. **Evaluation and Improvement:** Continuously assess the effectiveness of the program, gather feedback from stakeholders, and make improvements based on the collected data.
16. **Community Partnerships:** Collaborate with community organizations and internet service providers to address connectivity issues for students who lack internet access at home.

By fulfilling these responsibilities, school districts can create a successful and well-managed 1:1 device program that enhances learning experiences while ensuring student safety and data privacy.

### 6.3 Student Responsibilities

Highlighted below are some acceptable use responsibilities for Rockford Area School's students when using Chromebooks or other devices on and off campus:

1. **Educational Purpose:** Use the device primarily for educational purposes, including assignments, research, and communication related to schoolwork. Students should read, understand and follow the Rockford School District Acceptable Use Policy for Technology. The policy can be reviewed by clicking [Policy 524 - Internet Acceptable Use and Safety Policy](#).
2. **Responsible Behavior:** Behave respectfully and responsibly online, treating others as you would in a face-to-face environment.
3. **Cyberbullying Prevention:** Do not engage in cyberbullying, harassment, or any harmful online behavior towards peers or others.
4. **Respect Copyright:** Adhere to copyright laws by only using and sharing content that you have the rights to, and giving proper credit when necessary.
5. **Privacy Awareness:** Respect the privacy of others by not sharing personal information or images without permission.
6. **Safe Browsing:** Use the internet for appropriate and safe content, refraining from accessing or sharing inappropriate or harmful material.

7. **Appropriate Communication:** Communicate online in a courteous and respectful manner, adhering to proper language and tone.
8. **Reporting Issues:** Report any inappropriate content, cyberbullying, or any issues you encounter online to a teacher or school authority.
9. **Device Care:** Handle the device responsibly, keeping it clean and protected from damage.
10. **Password Security:** Keep your login credentials private and secure, avoiding sharing them with anyone.
11. **Respect Classroom Rules:** Follow teachers' instructions regarding device use in the classroom, including when and how devices should be used.
12. **Digital Etiquette:** Maintain proper digital etiquette when communicating with teachers, classmates, and others.
13. **Report Misuse:** If you notice any fellow student misusing technology or violating acceptable use policies, report it to a teacher or appropriate school staff.
14. **Respectful Sharing:** If required to collaborate on projects or share files, ensure that shared content is respectful and relevant to the task.
15. **Internet Safety:** Be cautious while sharing personal information online, and avoid engaging with strangers.
16. **Online Etiquette:** Understand and follow netiquette guidelines when interacting with others on the internet.

By following these acceptable use responsibilities, K-12 students contribute to a safe and productive digital learning environment while developing essential skills in responsible technology use.

#### **6.4 Student Activities Strictly Prohibited**

Listed below are some activities that are strictly prohibited for Rockford School District students when using Chromebooks or other devices in an educational setting:

1. **Cyberbullying and Harassment:** Engaging in any form of cyberbullying, harassment, or online intimidation towards peers, teachers, or others is prohibited. Rockford Area Schools Policy 514 provides additional information. The policy can be reviewed by clicking [Policy 514 – Bullying Prohibition Policy](#). Inappropriate messaging, chatting, using social media's tools and applications is prohibited.
2. **Inappropriate Content:** Accessing, sharing, or creating explicit, offensive, or inappropriate content, including images, videos, or messages. Sending mass emails or spamming is included. Sending, accessing, uploading, downloading, or distributing,

offensive, profane, threatening, pornographic, obscene, or sexually explicit materials are additional examples of prohibited conduct.

3. **Hacking or Unauthorized Access:** Attempting to hack into school systems, other students' accounts, or unauthorized access to files or networks.
4. **Plagiarism and Copyright Violation:** Copying or using others' work without proper attribution or permission, and sharing copyrighted material without authorization. Use of sites selling term papers, book reports and other forms of student work is an additional example of prohibitive conduct.
5. **Malicious Software:** Downloading or installing malware, viruses, or other malicious software that can harm devices, networks, or data.
6. **Unauthorized Devices:** Connecting unauthorized hardware, such as USB drives or external devices, without explicit permission. Students swapping or sharing devices amongst each other for non-educational purposes is discouraged.
7. **Proxy or VPN Usage:** Using proxies or VPNs to bypass school filters or security measures, or to access blocked websites.
8. **Personal Social Media During Class:** Using personal social media accounts or messaging platforms during class time without teacher permission.
9. **Distraction During Class:** Using devices for non-educational purposes during class, causing distractions to oneself or others.
10. **Cyberstalking:** Engaging in cyberstalking or repeatedly harassing others online.
11. **Unauthorized System Changes:** Making unauthorized changes to device settings, configurations, or software. The changing of device security settings (exceptions include personal settings such as font size, brightness, etc.) are discouraged.
12. **Sharing Personal Information:** Sharing personal information, contact details, or addresses with strangers online. Students should refrain from giving out personal information except in an instructional context or in the performance of Rockford School District business and with permission of the school district.
13. **Unauthorized Streaming or Downloads:** Streaming or downloading content not related to school activities during class or study time.
14. **Impersonation:** Pretending to be someone else or being anonymous, whether a student, teacher, or anyone else, online is prohibited.
15. **Vandalism and Defacement:** Vandalizing or defacing websites, online documents, or any digital content. Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer

viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed.

16. **Sharing Passwords:** Sharing login credentials, passwords, or passcodes with others, compromising security.
17. **Online Gambling:** Engaging in online gambling or participating in any illegal online activities.
18. **Accessing Inappropriate Sites:** Accessing websites or content that is not suitable for an educational environment.
19. **Unauthorized Purchases:** Making online purchases using school devices or accounts without proper authorization.
20. **Violations of Privacy:** Violating others' privacy by sharing private messages, images, or information without consent. Gaining access to other student's accounts, files, and/or data is an example. Password sharing is another example of prohibitive conduct.
21. **Doxing:** Posting personal information or encouraging others to share personal information about individuals online.

Strictly adhering to these prohibited activities ensures a safe and productive digital learning environment, promotes responsible technology use, and prevents disruptions within the school community.

### 6.5 Legal Propriety

It is important to follow trademark and copyright laws as well as all license agreements. Not knowing the law doesn't exempt you as ignorance of the law is not immunity. If you're uncertain, seek guidance from a teacher or parent.

Plagiarism goes against district and school policies. Students should always attribute sources, whether you're quoting or summarizing. This includes all kinds of internet media like images, videos, music, and text.

The use or possession of hacking software is completely forbidden. Breaking state or federal laws can lead to legal action or school-related consequences.

### 6.6 Student Discipline

Devices provided by the Rockford School District are primarily intended for educational use. However, they can also be used at home for other purposes, with a focus on prioritizing school-related activities. If a student violates any part of this handbook, the District's Acceptable Use Policy or other established disciplinary policies/plans while using the device at home or school, appropriate consequences will apply as outlined in the policy.

- 1. Discipline in the School Environment:** Each school's discipline policies encompass the use of devices in a learning environment. Refer to school-specific materials or directly contact the school Principal for more information. Rockford Schools District Policy 506 contains additional information relating to student discipline. The policy can be reviewed by clicking [Policy 506 – Student Discipline Policy](#).
  
- 2. Gradual Discipline Approach:** Disciplinary measures follow a progressive approach. Initial, minor infractions might result in milder consequences compared to repeated or more severe offenses. The following examples are for illustration purposes, as appropriate steps will vary based on the student and situation. The following list are examples and may not be all inclusive.
  - Verbal warning
  - In-class repercussions
  - School-based consequences
  - Contact with parents
  - Referral to administration
  - Limited or loss of access to certain applications
  - Loss of device or mobile devices during class
  - Loss of device or network access for a longer duration
  - Suspension
  
- 3. Classroom Interventions:** For minor infractions, initial interventions will likely take place within the classroom. These could include verbal warnings, adjustments to seating arrangements, and communication with parents.
  
- 4. Consequences:** If a user engages in unauthorized activities, the student's school officials can revoke network access without prior notice. Additionally, access to the device itself can be withdrawn by school officials if unauthorized activities are detected.

## 6.7 Cyberbullying

As stated earlier in section 6.4, students using devices and other technology services are reminded of the district's policies regarding bullying and harassment, including cyberbullying. A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment.

The following policies provide additional guidance:

District Policy 413 (Harassment and Violence) - the policy can be reviewed by clicking [Policy 413 – Harassment and Violence](#).

District Policy 514 Bullying Prohibition Policy - the policy can be reviewed by clicking [Policy 514 – Bullying Prohibition Policy](#).

District Policy 524 (Acceptable Use Policy for Technology) - the policy can be reviewed by clicking [Policy 524 - Internet Acceptable Use and Safety Policy](#).

## 7.0 Protecting and Storing your Device

### 7.1 Device Identification

Students will receive devices with special labels attached by the Technology Services Department. These labels must remain on the devices at all times, regardless of what happens. If a label becomes detached, students should promptly return the device so that we can apply a new label. The school maintains a comprehensive inventory of all devices. When the labels are scanned into the inventory system, this procedure assigns responsibility for the devices to the respective users.

### 7.2 Passcode Protection

Student devices provided by the district must have passcode or password protection. In Elementary and Middle School, many of these passcodes are already set by the school district and given to the student. In High School, most students can set their passcodes themselves.

It's crucial for students to keep their passcodes secret. Passcodes should never be shared, published, or posted. If a student doesn't follow this agreement or any part of this standard, there might be unintended consequences, like a breach of data privacy.

If a student forgets their passcode or suspects it has been compromised, they should reach out for assistance to the Technology Services Department.

### 7.3 Storing Your Device

It is the student's responsibility to keep the devices assigned to them secure. Students are encouraged to take their district-issued devices home every day after school. Taking care of your Chromebook is important to ensure it stays in good condition and functions properly. Proper storage is a key part of keeping your device safe and ready for use. Here are some guidelines for storing your Chromebook:

1. **Safe Environment:** Store your Chromebook in a clean and dry place, away from direct sunlight, extreme temperatures, and moisture. Avoid placing it on surfaces where liquids could accidentally spill. Devices should not be stored in a student's vehicle when at school or at home.

2. **Charging:** Before storing your Chromebook, make sure it's charged to at least 50%. Long-term storage with a completely depleted battery could lead to battery damage.
3. **Closing the Lid:** When storing your Chromebook, close the lid gently. This helps protect the screen from potential damage.
4. **Disconnect External Devices:** If you've connected any external devices like USB drives or accessories, disconnect them before storing the Chromebook. This prevents accidental damage to ports and connectors.
5. **Secure Location:** Store your Chromebook in a secure location where it's less likely to be knocked over or stepped on. Avoid leaving it in places where it could fall, like the edge of a table or an unstable surface. Nothing should be placed on top of the device.
6. **Passcode Protection:** If your Chromebook has a passcode or password, make sure to engage this security feature before storing it. This adds an extra layer of protection against unauthorized access.
7. **Cleanliness:** Before storing, wipe the screen and keyboard with a soft, lint-free cloth to remove smudges and dirt. Avoid using abrasive materials or harsh chemicals.
8. **Avoid Weight:** Don't place heavy objects on top of your Chromebook, as this can damage the screen, keyboard, or internal components.
9. **Regular Use:** If you plan to store your Chromebook for an extended period, it's still a good idea to turn it on and let it update occasionally. This ensures that your device stays up-to-date with the latest software and security patches.

Remember that proper storage helps prolong the life of your Chromebook and ensures that it's ready for use whenever you need it. By following these guidelines, you can keep your device in excellent condition for a long time to come.

#### **7.4 Devices Left Unattended**

Ensuring the safety of the district-issued device is of utmost importance. It's crucial to never leave the device unattended, unless you are in the designated safe areas. Leaving the device unattended increases the chance of it being stolen. If the device is stolen due to being left unattended, the district may request the responsible person to cover the costs of a replacement device.

If an unattended device is found, it will be relocated either to the school office or the Technology Services office, where it can be safeguarded. Repeated occurrences of leaving the device unattended will result in disciplinary actions being implemented. Your cooperation in this matter contributes to the security and proper use of the devices provided by the district.

## 8.0 Repairing or Replacing your Device

### 8.1 Warranty

Rockford School District generally purchases devices with a standard warranty. This coverage assures protection against defects in materials and craftsmanship. The scope of this limited warranty encompasses standard usage, mechanical malfunctions, or defects in construction. In the event of such issues, replacement parts will be supplied for necessary repairs or device replacement.

It is important to note that this warranty does not cover damages arising from misuse, abuse, or negligence. We kindly request that all problems encountered with devices be promptly reported to the designated area for appropriate assistance. Your diligence in promptly addressing device concerns contributes to the smooth functioning of our equipment.

### 8.2 School/Student Responsibilities

In this section, we outline the responsibilities of both students and the school concerning the care, maintenance, and repair of school-issued devices. It's important that students understand their role in keeping devices functional and in good condition. Please refer to [Section 2.0 Taking Care of Your Device](#), for more details on device maintenance.

#### **Device Malfunctions and Damages: Reporting and Repair**

If a device malfunctions or sustains damage, it is the student's responsibility to promptly report the issue to the school office. Normal maintenance and repair issues are covered by the Technology Services Department of the Rockford School District. However, if damages are found to be a result of not following the safety procedures outlined in this handbook, the student may be held accountable for the associated repair charges. The district will consider a family's ability to reimburse the district for damages or repairs. One criterion used with the eligibility for free and or reduced meals.

#### **School District's Repair Responsibility:**

The school district is responsible for repairing the following:

- Devices that malfunction due to manufacturing or application defects.
- Devices that are damaged through regular use (excluding accessories like chargers, cords, cases, or other accessories).
- Any issue covered under warranty.
- First-time accidental damages may be covered and determined on a case by case basis.

#### **Student/Family Responsibility:**

Students and their families are responsible for the following:

- The District encourages the students to fully utilize the devices being issued to promote a successful learning environment. Ensuring that the devices are properly taken care, stored correctly, and transported in a protective manner is important.
- Replacing lost items and damaged accessories (cables, chargers, devices, cases, or other accessories). The school will replace the item and invoice the family.
- Fully covering repair costs for intentionally damaged devices.

### **Repair Costs:**

The estimated replacement costs for some damages and repairs are found in [Section 1.1](#).

### **Repair Scenarios:**

1. **1st accidental break:** Parents consulted with possible repair paid by school, loaner device provided, repaired device returned promptly. A decision would be made by the school and parent as to who pays the repair.
2. **2nd or further accidental breaks:** Repair paid by student, no loaner device provided (exceptions at administration's discretion), device returned after payment.
3. **1st intentional break:** Repair paid by student, no loaner device provided (exceptions at administration's discretion), device returned after payment.
4. **2nd or further intentional breaks:** Repair paid by student, no loaner device provided (exceptions at administration's discretion), device returned after payment.

### **Student Responsibilities During Repairs:**

When a device requires repair, students are expected to:

- Notify parents/guardians about the repair and ensuing bill.
- Make payment to the school office promptly.
- If the break was intentional or a second break, students may work with pen and paper until repair and payment are completed (exceptions determined by administration).
- Inform teachers of any necessary adjustments to assignments.

Repair turnaround time is typically 1-2 days.

### **Examples:**

- *Accidental breaks:* Device in a backpack, tripping, stepping on the device, dropping from a counter or desk.
- *Intentional breaks or damage:* Deep scratches inconsistent with normal wear, extreme bending, throwing the device, any damage admitted to being intentional by a student.

Understanding these responsibilities will help ensure the smooth functioning of devices and minimize disruptions in learning.

### 8.3 Claim

In the event that a district-issued device is stolen or damaged due to fire, students or parents are required to file a police or fire report. A copy of the report must be submitted to the Principal's office before a replacement device can be provided. To enhance awareness about district-owned equipment, the Rockford School District will collaborate with the schools' Resource Officers to notify the sheriff's department of the situation.

## 9.0 Common Questions

**Question: Does the school district encourage the use of BYOD (bring your own device)?**

**Answer:** The Rockford School District is not endorsing a BYOD in lieu of receiving a district issued device for several reasons:

1. **Equity and Accessibility:** BYOD programs can exacerbate existing disparities in technology access among students. Not all students may have access to their own devices, leading to inequalities in learning experiences and potentially hindering those without devices.
2. **Consistency:** Using a variety of different devices can make it challenging for teachers to provide consistent learning experiences and technical support. Compatibility issues, different software versions, and varying capabilities of devices can complicate lesson planning and troubleshooting.
3. **Security:** When students bring their own devices, there's a risk of introducing potentially harmful software, viruses, or security vulnerabilities into the school's network. Maintaining a secure digital environment becomes more complex when numerous devices are involved.
4. **Digital Divide:** A BYOD program can deepen the digital divide by allowing students with more advanced devices to access educational resources and applications that might not be available to those with older or less capable devices.
5. **Distractions:** BYOD programs can lead to increased distractions in the classroom, as students may use their personal devices for non-educational purposes during class time.
6. **Privacy Concerns:** Using personal devices can raise privacy concerns, as school staff may have limited control over the content accessed on students' devices. This can potentially lead to inappropriate content being displayed or shared within the school environment.
7. **Technical Support:** Managing a variety of different devices can strain the school's technical support resources. Troubleshooting issues on a wide range of devices can be time-consuming and complex.

8. **Policy and Regulation:** Schools need clear policies for device use, internet access, and data security. Implementing these policies consistently across various personal devices can be challenging.
9. **Teacher Training:** Teachers need training to effectively integrate technology into their teaching. Dealing with a variety of devices may require additional training and professional development.
10. **Liability:** Schools may be held liable for any damage, loss, or theft of personal devices brought to school premises. This could create legal complications.

It's important for a school district to carefully evaluate the benefits and challenges of a BYOD program and consider whether the potential educational gains outweigh the potential drawbacks. The 1:1 program at Rockford Area Schools is relatively new and the district is still learning the long-term viability and use of the 1:1 device and learning whether or not to implement a full or limited BYOD program.

**Question: Does the school district have an insurance program for devices?**

**Answer:** At this time the district does not have an insurance program available for parents. The district is in the process of analyzing costs and may offer a program in the future. The district is currently trying to recycle and reuse the parts from the discarded chrome books and other devices to offset the cost of purchasing parts. The district does this to reduce costs that may need to be recovered by invoicing students, parents or guardians assigned the devices.

**Question: What if a student experiences technical issue?**

**Answer:** When technical issues arise, teachers are aware that such challenges are a natural aspect of using technology, and students should not face penalties due to these issues. Additionally, there are no restrictions preventing students from downloading assignments at school or home and printing them on paper. Teachers should not prevent students from choosing to complete assignments using paper.

Students will receive instruction in basic device troubleshooting to equip them with foundational skills. Students should have a grasp of these troubleshooting techniques. If a student encounters device problem beyond these basics, they should seek assistance from the Media Center or the Technology Services Department.

In certain cases, a student might need to temporarily exchange their device for a loaner during the day. However, given that all work should be saved to Google Drive, this switch should not disrupt the student's access to their work. It's crucial that students understand this, as it ensures their work remains accessible and uninterrupted.

**Question: What if I forgot my password or username?**

**Answer:** The student can talk with their teacher to resolve the issue. The student may be sent to the Technology Services Office for additional help in resetting user names or passwords.

**Question: How should the camera and microphone be used on my device?**

**Answer:** The use of microphones and cameras on Chromebooks or other devices is an integral aspect of modern learning. These features enable interactive and collaborative experiences, enhancing the educational process. To ensure a respectful and safe environment for all, the following guidelines are provided:

1. **Educational Use:** Microphones and cameras should be used for educational purposes only, as directed by teachers and in alignment with the curriculum.
2. **Privacy and Respect:** Students must be mindful of their surroundings when using microphones and cameras. Ensure that unintended or private content is not shared inadvertently.
3. **Consent:** When participating in live video sessions, students should be aware that their video and audio may be visible and audible to the entire class. By joining the session, students provide implied consent for their video and audio to be shared in the virtual classroom environment.
4. **Engagement:** During virtual classes, students are encouraged to engage actively by using cameras and microphones, as appropriate. This promotes a sense of connection and participation within the virtual classroom.
5. **Camera Etiquette:** Whenever possible, use appropriate backgrounds during video sessions. Ensure that the camera's focus is on the student and their learning environment.
6. **Muting:** When not actively participating, students are encouraged to mute their microphones to minimize background noise and distractions.
7. **Unauthorized Use:** Recording or capturing class sessions, including images, audio, or video, without explicit teacher permission is prohibited.
8. **Reporting Concerns:** If students encounter any inappropriate or concerning use of microphones or cameras, they should immediately report it to a teacher or school staff member.

By adhering to these guidelines, students contribute to a positive and effective online learning environment while respecting the privacy and rights of all participants.

**Question: How will students save materials and projects?**

**Answer:** Rockford School District utilizes Google for Education to help provide a framework of programs and support including Google Email and Drive. This is the primary source of storage

for students. A couple other school-issued programs that contain storage are Adobe Creative Suites and Microsoft Office 365.

**Question: Are programs used for curriculum vetted for use?**

**Answer:** Yes, the program allowed for use in curriculum and instruction are listed on the school website. These are referred to as Digital Tools and can be located by clicking "[Digital Tools.](#)"

**Question: Can I use my personal and district assigned devices whenever I want in school?**

**Answer:** The building Principal's may have an established best practice in place with regards to electronic devices during instructional time. The Principal may post this practice in the school's handbook or in other written form. In Rockford School District, teachers have the authority to decide whether electronic devices can be used during instructional periods. It's important to honor and comply with the instructions provided by each teacher. If a teacher permits the use of electronic devices, it's crucial to observe the following guidelines:

1. **Adherence to Policies:** Users must strictly follow district policies while using electronic devices.
2. **Educational Purposes:** Devices should be utilized solely for educational activities and purposes, as directed by the teacher.
3. **Minimized Distractions:** It's essential that device use does not create distractions or disruptions within the learning environment.
4. **In-Class Use:** Unless otherwise authorized by school personnel, electronic devices should only be used within the classroom during instructional time.

Teachers' decisions regarding the use of electronic devices are made to ensure effective learning and minimize disruptions. By adhering to their guidance and observing these guidelines, we contribute to a positive and focused educational environment.

**Question: How do I connect to the internet off campus?**

**Answer:** To connect a Chromebook to the internet at home, you can follow these steps:

1. **Power On:** Turn on your Chromebook if it's not already powered on.
2. **Wi-Fi Icon:** In the bottom-right corner of the screen, you'll see the network icon. It looks like a series of bars or a Wi-Fi symbol. Click on this icon.
3. **Networks Available:** A list of available Wi-Fi networks will appear. Locate your home Wi-Fi network from the list.
4. **Select Network:** Click on your home Wi-Fi network's name.

5. **Enter Password:** If your Wi-Fi network is secured (requires a password), a pop-up window will appear asking you to enter the network password. Type in the password accurately.
6. **Connect:** After entering the password, click the "Connect" button.
7. **Connected:** Once successfully connected, the network icon will change to show that you're connected to the internet.

Your Chromebook is now connected to your home Wi-Fi network, and you should be able to browse the internet and use online services. Remember that you'll need the correct Wi-Fi password to connect to a secured network.

If you have trouble connecting, make sure you're entering the correct password and that you're within range of your Wi-Fi router. If you continue to have issues, you might need to troubleshoot your Wi-Fi connection or contact your internet service provider for assistance.

#### **Question: What if I don't have internet at home?**

**Answer:** If you don't have internet access at home, there are still a few options to consider for using your Chromebook:

1. **Offline Mode:** Many Chromebook applications and tools can work in offline mode. You can work on documents, read e-books, and use certain applications without an active internet connection. Any changes you make will be synced once you're back online.
2. **Public Wi-Fi:** You might be able to find public Wi-Fi hotspots in your area, such as libraries, cafes, community centers, or even some public parks. Be cautious about using public Wi-Fi for sensitive activities and always prioritize your online safety.
3. **Mobile Hotspot:** If you have a smartphone with a data plan, you can enable mobile hotspot functionality. This turns your phone into a Wi-Fi hotspot, allowing your Chromebook to connect to the internet through your phone's data connection. Keep in mind that this could use a significant amount of data from your mobile plan.
4. **School or Community Resources:** Check with your school counselor, the district's Technology Services Office or local community organizations. They might have resources available to help students access the internet.
5. **Internet Service Assistance Programs:** Some internet service providers help provide programs for low-income households, providing affordable internet access to students and families. Check with local ISPs to see if you're eligible for such programs.

To find the most accurate and current information, you can visit the following websites:

**FCC Lifeline Program:** Visit the FCC's Lifeline Program page for detailed information about the program, eligibility criteria, and application process: [FCC Lifeline Program](#)

**USAC Lifeline Program:** The Universal Service Administrative Company (USAC) administers the Lifeline program. You can visit their website for application information and resources: [USAC Lifeline Program](#)

**National Verifier:** The National Verifier is a tool used to determine Lifeline eligibility. You can find more information about the National Verifier on the USAC website: [National Verifier](#)

It's important to communicate with your teachers and school if you don't have reliable internet access at home. They might be able to provide alternative assignments or offer solutions to support your learning.

## 10.0 Parents' Guide

### Online Safety and Digital Citizenship Resources

#### Cyber Safety Guide for Parents

Ensuring the safety of our students in the digital world is a shared responsibility. As parents and guardians, you play a vital role in helping your child navigate the online landscape safely and responsibly. This guide provides essential tips and strategies to promote cyber safety for your child:

##### 1. Open Communication:

- Establish an open and ongoing dialogue with your child about their online activities.
- Encourage them to share their experiences, concerns, and any online interactions that make them uncomfortable.

##### 2. Set Ground Rules:

- Establish clear guidelines for screen time, device usage, and online activities.
- Define appropriate online behavior, including treating others with respect and refraining from sharing personal information.

##### 3. Educate About Privacy:

- Teach your child to safeguard their personal information, including full name, address, school, phone number, and passwords.
- Remind them that not everyone online may be who they claim to be.

##### 4. Monitor Online Activities:

- Regularly review your child's online profiles, social media accounts, and friend lists.
- Keep an eye on the websites, applications, and games they use.

### **5. Use Parental Controls:**

- Utilize device and app-specific parental controls to manage and limit your child's online experiences.
- Consider software that filters content, sets time limits, and monitors online activities.

### **6. Teach Critical Thinking:**

- Help your child develop critical thinking skills to evaluate information and identify potential online threats.
- Discuss the importance of verifying information before sharing or believing it.

### **7. Encourage Reporting:**

- Let your child know they can come to you with any concerns about online interactions or content.
- Teach them how to report inappropriate behavior or content on websites and applications.

### **8. Be a Role Model:**

- Demonstrate responsible online behavior in your own interactions and discussions.
- Model appropriate screen time management and digital etiquette.

### **9. Online Friendships:**

- Advise your child to only accept friend requests or connections from people they know in real life.
- Discuss the potential risks of communicating with strangers online.

### **10. Cyberbullying Awareness:**

- Teach your child about cyberbullying and what to do if they encounter it.
- Encourage them to report any instances of cyberbullying to you or a trusted adult.

By actively engaging in your child's online experiences and equipping them with the tools to navigate safely, you empower them to make responsible decisions in the digital world. Remember that fostering open communication and trust is key to creating a positive and secure online environment for your child.

There are several websites that provide valuable resources and information to support parents in promoting cyber safety for their children. Here are a few trusted websites that offer tips, guides, and tools for parents:

1. **Common Sense Media:** Common Sense Media offers a variety of resources to help parents navigate the digital world with their kids. They provide reviews of applications, games, and movies, as well as articles on topics related to online safety and digital citizenship. Website: [Common Sense Media](#)
2. **ConnectSafely:** ConnectSafely is a non-profit organization dedicated to promoting online safety. They offer resources for parents, educators, and teens, covering topics like social media, cyberbullying, and privacy. Website: [ConnectSafely](#)
3. **National Online Safety:** This organization provides a range of online safety resources and courses for parents and educators. They cover topics such as social media platforms, online gaming, and cyberbullying. Website: [National Online Safety](#)
4. **Family Online Safety Institute (FOSI):** FOSI offers guides and resources to help families navigate the digital world safely. They cover topics like screen time management, online privacy, and digital well-being. Website: [Family Online Safety Institute](#)
5. **StaySafeOnline:** Managed by the National Cyber Security Alliance, StaySafeOnline provides resources for families, educators, and businesses to enhance online safety. They offer tips, videos, and guides for parents. Website: [StaySafeOnline](#)
6. **NetSmartz Workshop:** Created by the National Center for Missing & Exploited Children, NetSmartz Workshop offers resources and interactive activities to educate kids and parents about internet safety. Website: [NetSmartz Workshop](#)
7. **Google Family Safety Center:** Google's Family Safety Center provides tools and tips to help families stay safe online. They offer resources on online privacy, managing screen time, and safe online communication. Website: [Google Family Safety Center](#)
8. **SANS Institute** – The Sans Institute promotes several ways to stay safe online. They work to help spread security awareness programs that can be used in your home. Website: [SANS Institute – Secure the Family](#)

These websites offer a wealth of information, guides, and tools that can help parents navigate the digital world with their children and promote a safe and responsible online experience. Always ensure to explore and evaluate the content on these websites to find the information that suits your specific needs.

## **Annexes**

### **Annex A: 1:1 District-Issued Device Policies, Guidelines, & Agreement Forms**

### Permission Form for Access to Technology - Rockford School District 883

Signing this form gives permission for my enrolled child or children to access and use electronic technology provided by the Rockford School District for educational purposes. I understand and agree to the following terms and conditions:

1. **Educational Use:** I acknowledge that access to technology in the Rockford School District is intended for educational purposes and opportunities. I understand that all use of Rockford School District's electronic technology must align with educational programming and curriculum.
2. **Compliance with Guidelines:** My child agrees to comply with all district guidelines, policies, and agreements regarding the use of electronic devices provided by the Rockford School District.
3. **Ownership and Review:** I acknowledge that the school-issued device is the property of the Rockford School District. I understand that the district reserves the right to review or seize the device at any time.
4. **Privacy Expectations:** I understand that my child should have a limited to minimal expectation of privacy for materials or activity on the school-issued device. I am aware that the district may access and monitor device usage as needed to follow the Federal and State rules and regulations.
5. **Guideline Compliance:** I acknowledge that failure to comply with the Rockford School District - 1:1 District Issued Device Handbook, as well as all district policies including District Policy 524 Internet Acceptable Use and Safety Policy, District Policy 514 Bullying Prohibition, and District Policy 506 Student Discipline, may result in consequences including the loss of privilege to take the device home, use the school-issued device, or other appropriate disciplinary actions.

By signing this permission form, I affirm that I have read and understood the terms and conditions outlined above. I agree to ensure my child's compliance with these guidelines and to support their responsible and educational use of electronic technology provided by the Rockford School District.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Name: (Signature) \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

I have read all the policies and guidelines in the Rockford School District - **1:1 District Issued Device Handbook**. I understand my responsibilities as a parent/guardian. I authorize Rockford School District - 883 to allow my student access to educational applications which may require a minimum age of 13 years or older.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Annex B: Rockford Area Schools Digital Learner Pledge Form

### Digital Learner Pledge Form

I understand the importance of responsible and respectful use of technology as a digital learner. I commit to uphold the following principles to ensure a positive and productive digital learning experience:

**1. Respectful Communication:**

- I will communicate online with kindness, respect, and empathy, just as I would in person.
- I will avoid using language or behavior that may hurt, insult, or offend others.

**2. Privacy and Personal Information:**

- I will not share personal information, such as my full name, address, phone number, or passwords, online without permission.
- I understand that what I post online can be seen by others, and I will be cautious about sharing private details.

**3. Cyberbullying Prevention:**

- I will not engage in cyberbullying or any form of online harassment.
- I will report any instances of cyberbullying or inappropriate behavior I come across.

**4. Intellectual Property and Citations:**

- I will respect copyright laws and give proper credit when using others' work, images, or content.
- I will create and share original content, giving credit when I use someone else's work.

**5. Digital Safety and Security:**

- I will keep my passwords secure and not share them with anyone.
- I will be cautious about clicking on links or downloading files from unknown sources.

**6. Device and Screen Time Balance:**

- I will use technology for educational purposes and manage my screen time to maintain a healthy balance between online and offline activities.

- I will take good care of my device and accounts.
- I will not leave my device unattended.
- I will charge the devices battery so it is ready for class.
- I will be responsible for all damages or loss caused intentionally or by misuse or abuse.
- I agree to return the device, the charger and other accessories in good condition.
- I will not deface the device or place inappropriate decorations on the device.
- I will not deface or remove the serial number or inventory stickers on the device or accessories.

**7. Responsible Research and Information Evaluation:**

- I will critically evaluate online information to ensure its accuracy and reliability before using it for my assignments.

**8. Online Etiquette:**

- I will follow the guidelines set by my school and educators for online participation, discussions, and assignments.
- I will adhere to appropriate netiquette and refrain from disruptive or inappropriate behavior online.

By signing this pledge, I commit to being a responsible digital learner and contributing to a positive online environment for myself and others. I understand that my actions in the digital world reflect on me and the values of our learning community.

**Student Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please keep this pledge form as a reminder of your commitment to responsible digital learning.

## **NOTES:**

Reviewed by: Jeff Kienitz, Director of Technology

Written: August 2023

Revised/Reviewed: September 2024

Outside Sources accredited with the formation of this handbook:

Hegna, Jen (Byron Public Schools) 1:1 District Issued Handbook, August 2023, Google Drive Shares

Samek, Joseph (Elk River Public Schools) 1:1 Chromebook Flyer and 1:1 Key Resources for planning 1:1 Rollout, August 2023, Google Drive shares

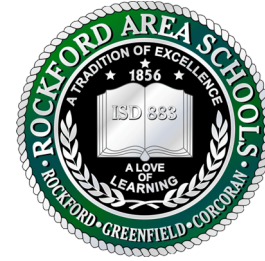
ChatGPT by OpenAI (chat.openai.com) used for clarification with grammar and structure, last updated September 2021.

## **Title IX:**

Rockford Area Schools does not discriminate on the basis of sex and prohibits sex discrimination in any educational program or activity that it operates, as required by Title IX, including employment.

All Title IX reports and concerns should be directed to the Superintendent of Schools

More information can be found at <https://www.rockford883.org/district/departments/human-resources/title-ix>



## Memorandum

**Date:** August 4, 2024

**Submitted by:** Jeff Kienitz,

Director of Technology, Rockford Area School District – ISD 883

**Contact:** Jeff.Kienitz@rockford883.org

**Subject:** Rockford Area Schools – Federal, State, Local, and Insurance Regulations and Policies.

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## Federal, State, Local and Insurance Regulations and Policies Pertaining to Cybersecurity, Internet Use, and the Deployment of Technology Services in Minnesota K-12 Schools.

**Introduction, Purpose, and Scope:** This document outlines the federal, state, and local regulations, as well as insurance requirements, governing cybersecurity, internet use, and technology deployment in K-12 schools in Minnesota, with a focus on Rockford Area Schools.

Technology Services at Rockford Area Schools play a vital role in many areas of school operations. It is responsible for ensuring district safety and security (e.g. visitor screening, cameras, door controls, alarms, 911 location, et.al.) directly supporting curricular and instructional resources (1:1 devices and programs, content filtering, assessments, online curriculum, records programs, et.al.), maintaining infrastructure (e.g. phone, switches, wireless, building controls, et. al.) and providing safe online communication platforms for all stakeholders (e.g., email, messaging, chat, fax, print/copy services, et.al.).

Like all other PreK-12 schools in Minnesota, Rockford Area Schools must adhere to a variety of federal, state, local, and insurance regulations to ensure the safe, secure, and appropriate use of the internet and technology in educational settings. This overview combines federal guidelines with specific state regulations and local school district policies to provide a general understanding of the legal framework governing the use of technology in schools concerning safety and security, internet use, cybersecurity, and data privacy. While most of these rules are mandated, unfortunately they are often not adequately funded nor have funding adjusted for inflation.

### Federal Regulations and Policies

#### 1. National K-12 Educational Technology Plan (2024)

- **Description:** Current national strategic plan outlining goals and initiatives for K-12 education, including technology integration. Schools are encouraged to adopt and align best practices to the US Department of Education’s vision and plan for technology integration.
- **Source:** U.S. Department of Education, National Educational Technology Plan 2024. Available at <https://tech.ed.gov/netp/>.

#### 2. Critical Infrastructure Act of 2022

- **Description:** Requires reporting of cyber incidents affecting critical infrastructure, including educational institutions to the federal government. Designates K-12 schools as critical infrastructure.
  - **Legal Citation:** Public Law 117-103 - Division Y
3. **K-12 Cybersecurity Act of 2021**
- **Description:** Legislation aimed at improving cybersecurity in K-12 educational institutions. Prompts the Cybersecurity and Infrastructure Security Agency (CISA) to develop recommendations and guidelines for schools to address risk.
  - **Legal Citation:** Public Law No: 117-47
4. **Protection of Pupil Rights Amendment (PPRA)**
- **Description:** Protection of Pupils Rights Amendment (PPRA) affords parents and/or “eligible students” certain rights regarding our conduct of surveys, collection and use of information, and certain physical exams.
  - **Legal Citation:** Section 445 of the General Education Provisions Act, 34 CFR 98
5. **Health Insurance Portability and Accountability Act (HIPAA)**
- **Description:** Privacy regulations affecting educational institutions indirectly.
  - **Legal Citation:** 42 U.S.C. §§ 1320d et seq.; 45 C.F.R. Parts 160, 164
6. **Children's Internet Protection Act (CIPA)**
- **Purpose:** Requires schools receiving E-rate funding to implement internet safety policies and technology protection measures.
  - **Filtering Requirements:** Schools must block access to:
    - Obscene content
    - Child pornography
    - Content harmful to minors (e.g., explicit sexual content, extreme violence)
  - **Citation:** 47 U.S.C. § 254(h); 47 C.F.R. § 54.520
7. **Protecting Children in the 21st Century Act**
- **Purpose:** Enhances CIPA by mandating education on appropriate online behavior.
  - **Requirements:** Schools must educate students about:
    - Appropriate online behavior
    - Social networking safety
    - Cyberbullying awareness and response

- **Citation:** 47 U.S.C. § 254(h)(5)(B)

#### 8. **Family Educational Rights and Privacy Act (FERPA)**

- **Purpose:** Protects the privacy of student education records.
- **Requirements:** Ensures that any data collected via internet activities complies with FERPA regulations.
- **Citation:** 20 U.S.C. § 1232g; 34 C.F.R. Part 99

#### 9. **Children's Online Privacy Protection Act (COPPA)**

- **Purpose:** Regulates the collection of personal information from children under 13.
- **Requirements:** Websites and online services must obtain parental consent before collecting personal information from children under 13.
- **Citation:** 15 U.S.C. §§ 6501-6506; 16 C.F.R. Part 312

#### 10. **Americans with Disabilities Act (ADA)**

- **Description:** Ensuring accessibility in public entities, including educational services.
- **Legal Citation:** 42 U.S.C. §§ 12101 et seq.; 28 C.F.R. Part 35

#### 11. **Electronic Communications Privacy Act (ECPA)**

- **Purpose:** Protects wire, oral, and electronic communications. Schools must ensure that any monitoring of student communications complies with wiretapping laws, protecting the privacy of electronic communications.
- **Requirements:** Schools must comply with regulations concerning the interception and access of electronic communications, typically by obtaining consent through Acceptable Use Policies (AUPs).
- **Citation:** 18 U.S.C. §§ 2510-2523

#### 12. **Copyright Law (U.S. Copyright Act)**

- **Purpose:** Protects original works of authorship, including literary, dramatic, musical, and certain other intellectual works.
- **Requirements:** Schools must ensure that any use of copyrighted materials complies with copyright laws. This includes:
  - **Fair Use Doctrine:** Allows limited use of copyrighted material without permission for educational purposes, such as criticism, comment, news reporting, teaching, scholarship, or research.
  - **Public Performance Rights:** Requires schools to obtain licenses for the public performance of copyrighted works (e.g., showing a movie).

- **Digital Millennium Copyright Act (DMCA):** Schools must comply with DMCA provisions, including safe harbor protections if they promptly remove infringing content upon notification.
- **Citation:** 17 U.S.C. §§ 101 et seq.

### 13. Federal Data Retention and Classification

- **FERPA Data Retention:** Schools must keep education records for a period specified by state law or local policy. FERPA does not mandate specific retention periods but requires protection of records.
- **Citation:** 34 CFR Part 99; 20 U.S.C. § 1232g
- **Department of Education Guidelines:** Provides guidance on best practices for data retention and classification in educational institutions.

### 14. Section 508 of the Rehabilitation Act

- **Purpose:** Ensures that electronic and information technology is accessible to people with disabilities.
- **Requirements:** Schools must ensure that online applications, websites, and electronic documents (e.g., PDF files, Word documents) are accessible. This includes:
  - **Web Content Accessibility Guidelines (WCAG) 2.0:** Schools must follow WCAG 2.0 standards to ensure website accessibility.
  - **Accessible PDFs and Documents:** Schools must ensure that PDF files and Word documents used on websites are accessible, including features like text readability by screen readers, properly tagged structure, alternative text for images, and proper color contrast.
- **Citation:** 29 U.S.C. § 794d; 36 C.F.R. Part 1194

### 15. GASB 96 Compliance

- **Description:** Schools must follow GASB Statement No. 96 for subscription-based IT arrangements, requiring recognition of subscription liabilities and corresponding assets.
- **Requirement:** Rockford School District ISD 883 must comply with GASB Statement No. 96 for any subscription-based IT arrangements to ensure accurate financial reporting and transparency.
- **Citations:** GASB 96

### 16. Elementary and Secondary Education Act (ESEA)

- **Description:** Federal funding and provisions for technology integration in schools.
- **Legal Citation:** 20 U.S.C. § 6301 et seq.

## 17. Individuals with Disabilities Education Act (IDEA)

- **Description:** Ensuring educational rights and provisions for students with disabilities.
- **Legal Citation:** 20 U.S.C. §§ 1400 et seq.; 34 C.F.R. Part 300

## U.S. Department of Commerce: National Institute of Standards and Technology

The National Institute of Standards and Technology (NIST) is a physical sciences laboratory and a non-regulatory agency of the United States Department of Commerce. It was established in 1901 and is one of the oldest physical science laboratories in the United States.

In the context of NIST, NICE refers to the **National Initiative for Cybersecurity Education**. This initiative is focused on improving cybersecurity education, training, and workforce development in the United States. It is a collaborative effort among government, academia, and industry to enhance the nation's cybersecurity capabilities by developing a skilled workforce. Through the myriads of federal regulations and insurance mandates, Rockford School District strives to abide by the NIST standards to achieve compliance with the rules and regulations discussed in this memorandum.

### Key Components of the NICE Framework:

#### 1. Workforce Framework for Cybersecurity (NICE Framework):

- The NICE Framework provides a common lexicon to describe cybersecurity work and workers. It identifies the knowledge, skills, abilities, and tasks (KSATs) associated with various roles within cybersecurity.
- It helps organizations develop training and education programs by outlining specific competencies and roles required for different cybersecurity jobs.

#### 2. Education and Training Programs:

- NICE promotes the development and adoption of cybersecurity education programs across all levels, from K-12 to higher education and professional training.
- It supports efforts to integrate cybersecurity concepts into broader educational curricula to increase awareness and interest in cybersecurity careers.

#### 3. Workforce Development:

- NICE works to align education and workforce development with industry needs, ensuring that the training provided matches the skills required in the job market.
- It encourages the development of pathways for students and professionals to enter and advance in cybersecurity careers.

#### 4. Partnerships and Collaboration:

- NICE fosters collaboration among government agencies, educational institutions, and private-sector organizations to address cybersecurity workforce challenges.

- It facilitates the sharing of best practices, research, and resources to improve cybersecurity education and training.

These NIST/NICE resources provide detailed guidance and tools to help K-12 schools enhance cybersecurity measures, ensure compliance with insurance requirements, and establish policies aligned with the NIST Cybersecurity Framework, which provides a comprehensive framework for managing and improving cybersecurity practices. For additional framework options, the NICE Framework by NIST offers a resource center for current versions at [NICE Framework Resource Center](#).

1. **Data Protection and Privacy:** Implement measures to safeguard sensitive student and staff data (PII).
  - **Source:** Family Educational Rights and Privacy Act (FERPA). U.S. Department of Education. Available at: <https://studentprivacy.ed.gov/>
2. **Cybersecurity Policies and Procedures:** Establish documented policies and procedures for cybersecurity practices, ensuring alignment with the National Institute of Standards and Technology (NIST) Cybersecurity Framework.
  - **Source:** National Institute of Standards and Technology (NIST) Cybersecurity Framework. Available at: <https://www.nist.gov/cyberframework>
3. **Incident Response Plan:** Develop a plan for responding to cybersecurity incidents.
  - **Source:** Federal Trade Commission (FTC). Data Breach Response: A Guide for Business. Available at: <https://www.ftc.gov/tips-advice/business-center/guidance/data-breach-response-guide-business>
4. **Compliance with Laws and Regulations:** Adhere to federal and state laws on data privacy and cybersecurity.
  - **Source:** Children's Online Privacy Protection Act (COPPA). Federal Trade Commission (FTC). Available at: <https://www.ftc.gov/tips-advice/business-center/guidance/complying-coppa-frequently-asked-questions>
5. **Insurance Coverage:** Obtain cybersecurity insurance to cover financial losses from cyber incidents.
  - **Source:** Cyber liability insurance providers (specific providers can vary).
6. **Risk Assessment and Mitigation:** Conduct regular assessments to identify and mitigate cybersecurity risks.
  - **Source:** Department of Homeland Security (DHS) Cybersecurity. Cybersecurity Risk Assessment. Available at: <https://www.dhs.gov/cisa/cybersecurity>
7. **Employee Training:** Train staff on cybersecurity best practices and awareness.
  - **Source:** Cybersecurity and Infrastructure Security Agency (CISA). Cybersecurity Training Resources. Available at: <https://www.cisa.gov/cybersecurity-training>

8. **Center for Internet Security** – Multi-state Information Sharing and Analysis Center
  - **Purpose - Establishing Essential Cyber Hygiene**
  - **Source:** <https://www.cisecurity.org/insights/white-papers/establishing-essential-cyber-hygiene>

## Minnesota State Regulations

### 1. Internet Filtering

- **Description:** Schools must filter internet content to block access to materials harmful to minors.
- **Requirement:** It is required that Rockford School District ISD 883 filters internet content to protect students from accessing harmful materials as mandated by Minnesota law.
- **Citations:** Minn. Stat. § 125B.15

### 2. Minnesota Safe and Supportive Schools Act (Anti-Bullying Law)

- **Purpose:** Addresses bullying and cyberbullying in schools and ensures safe and responsible use of technology.
- **Requirements:**
  1. Schools must develop and implement policies to prevent and respond to bullying, including cyberbullying.
  2. These policies must define bullying, outline procedures for reporting and investigating incidents, and specify disciplinary actions.
  3. Schools must provide education and resources to students and staff on recognizing and addressing bullying behavior.
  4. Annual training for staff and educational programs for students on bullying prevention.
  5. Schools must develop policies and provide education on internet safety, including online behavior and personal information protection.
- **Citation:** Minn. Stat. § 121A.031

### 3. Minnesota Government Data Practices Act (MGDPA) - Chapter 13

- **Purpose:** Governs the collection, storage, use, and dissemination of data on individuals by government entities, including public schools.
- **Requirements:**

1. **Student Data Privacy:** Schools must protect the privacy of students' educational data. This includes ensuring that any personal data collected, stored, or shared complies with MGDPA provisions.
  2. **Data Access:** Defines who has access to student data and under what circumstances.
  3. **Parental Rights:** Parents and eligible students have the right to access and challenge the accuracy of educational records.
  4. **Data Security:** Schools must implement measures to secure student data from unauthorized access or breaches.
    - **Citation:** Minn. Stat. § 13.01-13.99, specifically § 13.32 for education data
- 4. Contracts for Computers or Related Equipment or Service. (e.g. Advertising)**
- **Purpose:** Regulates advertising on school websites to protect children.
  - **Requirements:** School districts in Minnesota must not enter into agreements to advertise on school websites aimed at children without first holding a public hearing. This statute ensures transparency and community involvement in decisions related to advertising that could impact students.
  - **Citation:** Minn. Stat. § 125B.022
- 5. Minnesota Data Retention and Classification**
- **Purpose:** Provides specific guidelines on the retention and classification of student records.
  - **Requirements:**
    1. **Retention Schedule:** Schools must follow state-mandated retention schedules for student records.
    2. **Classification:** Schools must classify data according to public, private, and confidential categories, ensuring compliance with privacy protections.
  - **Citation:** Minn. Stat. § 138.17 (Minnesota Historical Society), which governs the retention of government records, including those in public schools.
- 6. Minnesota Cyber Incident Reporting (SF 4874)**
- **Purpose:** Enhances protection and response strategies for cybersecurity incidents.
  - **Requirements:** Starting fall 2024, schools must report significant cybersecurity incidents impacting their networks, systems, and information.
  - **Citation:** SF 4874 (2024)
- 7. Minnesota IT Services – Enterprise Information Security Policies and Standards**

- **Purpose:** Executive Order 22-20 requires Minnesota’s executive branch to work with non-executive branch entities and critical infrastructure providers to improve information security programs across the State of Minnesota.
- **Requirements:** MN IT provides guidance on security policies and standards for the State of Minnesota. These policies were developed to help schools implement their own protocols and best practices with an emphasis on legal, regulatory, industry standards, and the needs of the entity to protect its organization and stakeholders.
- **Citation:** <https://mn.gov/mnit/government/policies/security/>

## Rockford Area Schools ISD 883 Policies

### 1. Policy 604: Curriculum Development

- **Description:** Outlines procedures for developing and evaluating curriculum to ensure alignment with state standards and educational goals.
- **Requirement:** Rockford School District ISD 883 must follow Policy 604 to maintain curriculum consistency and effectiveness in accordance with educational standards.
- **Citations:** Rockford Area Schools ISD 883 Policy 604

### 2. Policy 621: Testing Accommodations, Modifications, and Exemptions

- **Description:** Defines guidelines for providing accommodations, modifications, and exemptions during testing to ensure fair assessment of all students.
- **Requirement:** It is required that Rockford School District ISD 883 adheres to Policy 621 to accommodate students appropriately during testing, ensuring fair assessment practices.
- **Citations:** Rockford Area Schools ISD 883 Policy 621

### 3. Policy 515: Protection and Privacy of Pupil Records

- **Description:** Addresses procedures for maintaining the confidentiality and security of student records in compliance with state and federal privacy laws.
- **Requirement:** Rockford School District ISD 883 must implement Policy 515 to protect the privacy and confidentiality of student records as required by law.
- **Citations:** Rockford Area Schools ISD 883 Policy 515

### 4. Policy 406: Public and Private Personnel Data

- **Description:** Governs the collection, use, and dissemination of personnel data to ensure privacy and confidentiality for staff members.
- **Requirement:** It is required that Rockford School District ISD 883 complies with Policy 406 to protect the privacy of personnel data in accordance with legal standards.
- **Citations:** Rockford Area Schools ISD 883 Policy 406

## 5. Policy 731r: Internet Acceptable Use and Safety

- **Description:** Establishes guidelines for responsible internet use and safety measures to protect students and staff from online threats.
- **Requirement:** Rockford School District ISD 883 must enforce Policy 731r to promote safe and responsible internet use among students and staff members.
- **Citations:** Rockford Area Schools ISD 883 Policy 731r

## Minimum Requirements for School Districts to obtain Cyber Security Insurance

Cyber insurance providers recommend various security controls to help organizations reduce the risk of cyber incidents and improve their eligibility for coverage. These controls are often based on industry standards and best practices and are designed to strengthen an organization's cybersecurity posture. Here are some commonly recommended security controls by cyber insurers: Rockford Area Schools are mandated to follow these recommendations.

1. Multi-Factor Authentication (MFA):
  - Require MFA for accessing sensitive systems and data to add an additional layer of security beyond just passwords.
2. Regular Data Backups:
  - Implement frequent backups of critical data and ensure backups are stored securely and tested for restoration capability.
3. Endpoint Protection:
  - Use endpoint detection and response (EDR) tools to monitor and protect devices from malware, ransomware, and other threats.
4. Patch Management:
  - Regularly update and patch software, operating systems, and applications to protect against known vulnerabilities.
5. Network Segmentation:
  - Divide networks into segments to limit the spread of malware and restrict access to sensitive data to only those who need it.
6. Incident Response Plan:
  - Develop and maintain a robust incident response plan that outlines procedures for identifying, containing, and mitigating cyber incidents.
7. Employee Training and Awareness:
  - Conduct regular cybersecurity training and awareness programs for employees to educate them about phishing attacks, social engineering, and other common threats.

#### 8. Access Controls:

- Implement strict access controls and policies to ensure that users have only the minimum level of access necessary for their roles.

#### 9. Security Monitoring:

- Use security information and event management (SIEM) systems to continuously monitor network traffic and detect suspicious activities.

#### 10. Email Filtering and Protection:

- Implement email security measures such as spam filters, phishing detection, and attachment scanning to reduce the risk of email-borne threats.

#### 11. Encryption:

- Encrypt sensitive data both at rest and in transit to protect it from unauthorized access.

#### 12. Vendor Risk Management:

- Assess and manage risks associated with third-party vendors and service providers, ensuring they also have adequate security controls in place.

#### 13. Firewall and Intrusion Detection/Prevention Systems:

- Use firewalls and intrusion detection/prevention systems (IDS/IPS) to safeguard network perimeters and detect unauthorized access attempts.

#### 14. Secure Configuration:

- Ensure that systems, networks, and applications are securely configured according to industry best practices and are regularly reviewed.

By implementing these security controls, Rockford Area School District strives to improve their cybersecurity defenses but also enhance their eligibility for cyber insurance coverage and potentially reduce their premiums. Insurers often assess the presence and effectiveness of these controls during the underwriting process.

### **Summary and Call to Action**

In today's rapidly evolving digital landscape, ensuring the security, privacy, and effective use of technology in educational settings is paramount. Rockford Area Schools, like all Minnesota K-12 institutions, must navigate a complex web of federal, state, and local regulations while also meeting the expectations of insurance providers. This comprehensive framework supports a safe and enriching learning environment that empowers students and staff to leverage technology responsibly and effectively, enhancing safety and security, instructional and curricular resources, infrastructure, and virtual learning opportunities.

#### **Call to Action**

##### **1. Continuous Policy Review and Updates**

Rockford Area Schools should commit to regularly reviewing and updating all cybersecurity,

internet use, and technology policies. This proactive approach ensures compliance with evolving laws and standards and adapts to emerging threats and technological advancements. Establishing a dedicated task force or committee to oversee these updates can facilitate this process, ensuring that policies align with the latest safety and security requirements.

**2. Ongoing Education and Training**

Continuous education and training for students, staff, and stakeholders are vital in fostering a culture of cybersecurity awareness and safe technology use. Rockford Area Schools should implement regular training sessions and workshops to keep everyone informed about best practices, potential threats, and tools for enhancing safety and security in both physical and virtual environments.

**3. Strengthening Instructional and Curricular Resources**

Integrating technology into instructional and curricular resources is essential for modern education. Rockford Area Schools should ensure that these resources are up-to-date, accessible, and aligned with state and federal standards. Leveraging digital tools to enhance learning outcomes can provide students with engaging and relevant educational experiences.

**4. Enhancing Technological Infrastructure**

Investing in robust technological infrastructure is essential to support secure and efficient operations, including virtual learning environments. Rockford Area Schools should prioritize funding and resources towards upgrading systems, implementing advanced security measures, and exploring innovative educational technologies that enhance both in-person and virtual learning while maintaining safety and security.

**5. Securing Virtual Learning Opportunities**

With the growing importance of virtual learning, Rockford Area Schools should continue to expand and refine online educational offerings. This includes ensuring that virtual platforms like Google for Education, Microsoft Office 365, Adobe Creative Suites, ConnectEd, Pearson Assessments, Infinite Campus, and many other online curricular programs are secure, user-friendly, and equipped with the necessary tools to support effective teaching and learning.

**6. Collaborating with Experts and Partners**

Collaborate with cybersecurity experts, industry partners, and other educational institutions to share best practices and stay ahead of potential risks. Participating in regional and national forums and leveraging resources from organizations like the National Institute of Standards and Technology (NIST) can provide valuable insights and support for both in-person and virtual environments.

**7. Advocating for Funding and Support**

Recognize the importance of adequate funding to implement and maintain these critical measures across all areas, including infrastructure and virtual learning. Advocate for increased financial support from local, state, and federal sources to ensure the necessary resources are available for technology integration and cybersecurity enhancements.

**8. Monitoring and Evaluation**

Establish regular monitoring and evaluation processes to assess the effectiveness of current

practices and identify areas for improvement in safety, security, instructional resources, and virtual learning. Utilizing data-driven insights can help Rockford Area Schools make informed decisions about technology and security strategies.

By committing to these actions, Rockford Area Schools can continue to provide a secure and supportive environment that empowers students and educators to harness the full potential of technology in their educational journey. Building a durable foundation of safety, innovation, and accessibility will equip our students with the skills and knowledge needed to thrive in an increasingly digital world.



# Technology Report

*presented by,*  
*Jeff Kienitz, Director of Technology*

*16 September 2024*

**#ROCKETS883**





# Agenda: Technology Goals and Objectives

## Welcome - Introduction and Framework of Discussion

- Safety and Security
- Classroom Learning
- Essential Support Services
- Virtual Learning Services
- Inter-Agency Highlights
- Review and Comment



# Security and Safety

## Security and Safety

- In Progress - Phone system installation
  - Direct Inward Dial (DID)
  - Phone application deployment (MiCollab)
  - Various 911 deployment phases and compliance (building, room, location, geo-fencing)
  - 20 phone replacements recently due to old age
- On Deck: FCC Analog to Digital conversion – Fire Panels, Fax, Elevators, Utility Meters, “Piggy back” phones  
(Replaces POTS – plain old Telephone services – FCC mandate)



# Security and Safety

## Security and Safety

- Cameras/Door Alarms
  - Hennepin County Sheriff Operations Center Collaboration.
  - Partial switch replacement completed.
  - Repaired/Added cameras to RMS and RHS.
  - Planned additions for RMS/REAMS (funding dependent). (100k needed)



# Security and Safety

## Security and Safety

- Crisis Management
  - Sandy Hook Promise
  - Staff mandatory training
- Various Management Plans
  - Cyber Security
  - Safety Committee
  - Crisis Management Teams



# Classroom Learning

## Classroom Learning

### Infinite Campus -

- Campus Learning – additional permissions granted
- Responsive Scheduling
- Staff and Student credentials updated (domain conversion)

### 1:1 program update

- Added about 320 devices and Deployed over 1600.
- Online Forms to parents via portal
- Improving cost controls

### Tableau

- Data – permission to teachers to view
- Early Warning data



# Essential Support Services

## Essential Support Services

- Infinite Campus
  - Behavioral updates and coding updates
  - Online attendance
  - Hall Pass
  - Ed-Fi conversions of MCCC underway
- User name and password changes this fall for students 5-12.



# Essential Support Services

## Essential Support Services

- Archive Scanning services
- Point of Sale stations (grant MDE)
- MDE – Data – Perkins, GRR, MCC, Perkins, Early Childhood, etc.
- Payment Center setup
- Capital Projects planning for Summer 2025 (75k federal funding) Firewall replacement, for example.
- Cyber-Security – review and practice of plans needed before November.



# Virtual Learning Services

## Virtual Learning Services

- Applications – user accounts (i.e. portal, clever, athletics).
- Coordination with Teaching and Learning.
- Google for Education Workspace and Infinite Campus Integration.



# Inter-Agency support highlights

## Inter-Agency support highlights

- Regional: Educational Resources – Vector/Safety/Tech Coordination
- Regional: ECMECC – November Security Audit/Cyber-Security/Integration/
- State: Deputy Fire Marshall – Office of Public Safety
- State of MN: Minnesota Cyber Incident Reporting (SF 4874)
- Federal: CISA: Indicators of Attack and Indicators of Compromise Training  
(Cybersecurity Infrastructure Security Agency)
- MS-ISAC: MDBR reporting (Multi-State Information Sharing and Analysis Center) 513 attempts of Malware prevented 9-1 to 9-7.
- Federal: USAC/FCC: Cyber-Security Pilot Program – September 17, 2024 window opens
- Federal: CRDC: Office of Civil Rights data collection for 23-24 school year.
- Handout: Compliance Agencies and Regulations



# Review and Comment

QUESTIONS or COMMENTS?



**Thank You.**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Election/Ballot Question(s) Update**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

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Dr. Jeff Ridlehoover to give an update on Election/Ballot Question(s)



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Capital Projects (Technology) Levy Update**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

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Dr. Jeff Ridlehoover to give an update on the Capital Projects Levy



ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION

**Subject:** *Certify Proposed Levy 2024 Pay 2025*

Meeting Date: September 16, 2024

Prepared by: Bridget Peterson, CFO

Date Prepared: September 11, 2024

Information       Briefing       Action       Enclosure Item(s)

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This proposed certification is for taxes payable in calendar year 2025 and is revenue for the 2025-2026 school year. I recommend we approve the proposed levy at “maximum”. Proposed levies for school districts carry the option of levying the “Maximum” versus a specific amount due to continuing updates by the Department of Education. This “Maximum” option protects school districts whose levies may increase. Levying a specific dollar amount prevents further increases.

We are required to certify our Proposed Levy to the County Auditors by September 30, 2024. The information submitted to the County Auditors is the information used for the proposed property taxes mailed to each taxpayer in November.

Truth in Taxation statutes require a hearing be conducted during regular school board meetings. The statute also requires that the date and time of the regular school board meeting when hearings are scheduled be announced at the time the proposed levy is certified.

The Truth in Taxation hearing will be held during the regular board meeting on December 16, 2024, at 5:30 pm.

**Recommendation:**

Approve 2024 Payable 2025 Proposed Levy as presented.

Minnesota Department of Education  
Levy Limitation and Certification Report  
2024 Payable 2025

District Number-Type: 0883-01  
District Name: Rockford Public School District  
Home County: Wright County

Date Printed: 9/13/24  
Limits Updated: 9/11/24  
Proposed Submitted: 9/13/24

**LIMIT**

**PROPOSED**

**SUBTOTALS BY LEVY CATEGORY**

- GENERAL - RMV VOTER
- GENERAL - RMV OTHER
- GENERAL - NTC VOTER
- GENERAL - NTC OTHER
- COMMUNITY SERVICE - NTC OTHER
- GENERAL DEBT - NTC VOTER
- GENERAL DEBT - NTC OTHER
- OPEB DEBT - NTC VOTER
- OPEB DEBT - NTC OTHER

The School Board has voted to certify the MAXIMUM levy authority.

After October 1st, the county auditor should consult the Minnesota Department of Education (MDE) website for the district's current levy limitation and use this amount for the Truth in Taxation notices.

**SUBTOTALS BY FUND**

- GENERAL FUND
- COMMUNITY SERVICES FUND
- GENERAL DEBT SERVICE FUND
- OPEB/PENSION DEBT SERVICE FUND

If there is a change to the district's levy limitation after October 1st, the county will be notified by MDE via email. Before finalizing tax computations for the Truth in Taxation notices, counties should double check the MDE website to be sure no changes have been made to the district's levy limitation that the county is not already aware of through this email process.

**SUBTOTALS BY TAX BASE**

- REFERENDUM MARKET VALUE
- NET TAX CAPACITY

**SUBTOTALS BY TRUTH IN TAXATION CATEGORY**

- VOTER APPROVED
- OTHER

**TOTAL LEVY**

- TOTAL LEVY

The school district must submit the completed original of this form to the home county auditor by September 30, 2024. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by October 7, 2024.

The certified levy listed above is the levy voted by the school board for taxes payable in 2025.

Signature of School Board Clerk

\_\_\_\_\_

Date of Certification

\_\_\_\_\_

Rockford Area Schools  
Property Tax Levy Payable 2025

**SUMMARY:**

| Description               | Dec-23<br>Final<br>Payable 2024 | Sep-24<br>Proposed<br>Payable 2025 | Dollar Change<br>Final 2024 vs Prop 2025 |
|---------------------------|---------------------------------|------------------------------------|--|
| General                   | \$3,595,994.30                  | \$3,401,392.71                     | (\$194,601.59)                           |
| Community Service         | \$124,353.97                    | \$107,152.02                       | (\$17,201.95)                            |
| Debt Service              | \$4,933,936.87                  | \$4,982,508.07                     | \$48,571.20                              |
| Total Proposed Levy       | <u>\$8,654,285.14</u>           | <u>\$8,491,052.80</u>              | <u>(\$163,232.34)</u>                    |
| Overall Percentage Change |                                 |                                    | -1.89%                                   |

**GENERAL FUND:**

| Description                      | Final<br>Payable 2024 | Proposed<br>Payable 2025 | Dollar Change<br>Final 2024 vs Prop 2025 |
|----------------------------------|-----------------------|--------------------------|--|
| Referendum                       | \$1,605,214.75        | \$1,483,687.55           | (\$121,527.20)                           |
| Local Optional                   | \$1,260,953.96        | \$1,139,668.72           | (\$121,285.24)                           |
| Equity Levy                      | \$214,689.21          | \$200,062.84             | (\$14,626.37)                            |
| Transition Revenue               | \$48,541.08           | \$44,182.91              | (\$4,358.17)                             |
| Operating Capital Levy           | \$188,495.49          | \$222,852.05             | \$34,356.56                              |
| Alt Teacher Comp                 | \$146,654.69          | \$139,869.73             | (\$6,784.96)                             |
| Achievement & Integration        | \$59,394.60           | \$63,322.46              | \$3,927.86                               |
| Safe Schools                     | \$62,791.19           | \$59,608.80              | (\$3,182.39)                             |
| Long-Term Facilities             | \$231,412.42          | \$215,596.83             | (\$15,815.59)                            |
| Career & Technical               | \$70,381.15           | \$67,007.85              | (\$3,373.30)                             |
| Abatements                       | \$0.00                | \$47,590.86              | \$47,590.86                              |
| Building Leases                  | \$26,418.13           | \$26,740.10              | \$321.97                                 |
| Reemployment Levy                | \$15,000.00           | \$23,000.00              | \$8,000.00                               |
| <b>Subtotal for current year</b> | <u>\$3,929,946.67</u> | <u>\$3,733,190.70</u>    | <u>(\$196,755.97)</u>                    |

**Prior Year Adjustments:**

|  |                     |                     |                 |
|--|---------------------|---------------------|-----------------|
| Referendum                               | \$4,068.10          | (\$28,233.68)       | (\$32,301.78)   |
| Local Optional                           | (\$38,595.43)       | \$29,221.11         | \$67,816.54     |
| Equity Revenue                           | (\$6,931.31)        | (\$5,273.68)        | \$1,657.63      |
| Transition Revenue                       | \$0.00              | (\$1,186.95)        | (\$1,186.95)    |
| Operating Capital                        | \$1,367.96          | (\$314.88)          | (\$1,682.84)    |
| Operating Capital - Bond Adjustment      | (\$221,882.00)      | (\$144,795.00)      | \$77,087.00     |
| Safe Schools                             | (\$2,855.16)        | (\$2,457.00)        | \$398.16        |
| Long-Term Facilities                     | \$1,386.51          | (\$38,921.61)       | (\$40,308.12)   |
| Career & Technical                       | (\$33,493.54)       | (\$33,493.54)       | \$0.00          |
| Advance Abatement                        | (\$27,999.87)       | \$0.00              | \$27,999.87     |
| Achievement & Integration                | (\$3,378.62)        | (\$2,717.82)        | \$660.80        |
| Alt Teacher Comp                         | (\$5,639.01)        | (\$10,244.01)       | (\$4,605.00)    |
| TIF (Tax Increment Financing) Adjustment | \$0.00              | (\$132,965.60)      | (\$132,965.60)  |
| Reemployment                             | \$0.00              | \$39,584.67         | \$39,584.67     |
| <b>Subtotal for prior year</b>           | <u>(333,952.37)</u> | <u>(331,797.99)</u> | <u>2,154.38</u> |

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|                                |                       |                       |                       |
|--------------------------------|-----------------------|-----------------------|-----------------------|
| <b>Total General Fund Levy</b> | <u>\$3,595,994.30</u> | <u>\$3,401,392.71</u> | <u>(\$194,601.59)</u> |
|--------------------------------|-----------------------|-----------------------|-----------------------|

| <b>COMMUNITY SERVICE FUND:</b> | Final        | Proposed     | Dollar Change           |
|--------------------------------|--------------|--------------|-------------------------|
| Description                    | Payable 2024 | Payable 2025 | Final 2024 vs Prop 2025 |
| Basic Community Ed.            | \$72,437.33  | \$74,975.69  | \$2,538.36              |
| Early Child. Family Ed.        | \$38,685.79  | \$45,375.85  | \$6,690.06              |
| Home Visiting                  | \$1,184.52   | \$1,468.48   | \$283.96                |
| School Age Day Care            | \$15,000.00  | \$0.00       | (\$15,000.00)           |
| Abatements                     | \$0.00       | \$310.05     | \$310.05                |

**Prior Year Adjustments:**

|                            |              |               |               |
|----------------------------|--------------|---------------|---------------|
| Early Childhood Family Ed. | (\$1,957.80) | \$0.00        | \$1,957.80    |
| School Age Day Care        | \$0.00       | (\$15,000.00) | (\$15,000.00) |
| Advance Abatement          | (\$1,029.88) | \$0.00        | \$1,029.88    |
| Home Visit                 | \$34.01      | \$21.95       | (\$12.06)     |

|                               |                     |                     |                      |
|-------------------------------|---------------------|---------------------|----------------------|
| Total Community Ed. Fund Levy | <u>\$124,353.97</u> | <u>\$107,152.02</u> | <u>(\$17,201.95)</u> |
|-------------------------------|---------------------|---------------------|----------------------|

| <b>DEBT SERVICE FUND:</b>         | Final                 | Proposed              | Dollar Change           |
|-----------------------------------|-----------------------|-----------------------|-------------------------|
| Description                       | Payable 2024          | Payable 2025          | Final 2024 vs Prop 2025 |
| Debt Service Levy                 | \$4,806,159.00        | \$4,724,452.00        | (\$81,707.00)           |
| Long-Term Facilities Debt Service | \$255,382.26          | \$272,677.72          | \$17,295.46             |
| Abatements                        | (\$33,686.28)         | (\$14,624.30)         | \$19,061.98             |
| Long-Term Facilities Adj          | \$16.18               | \$2.65                | (\$13.53)               |
| Excess Fund Balance Adj           | (\$93,934.29)         | \$0.00                | \$93,934.29             |
| Total Debt Service Fund Levy      | <u>\$4,933,936.87</u> | <u>\$4,982,508.07</u> | <u>\$48,571.20</u>      |



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Learning & Innovation Report**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

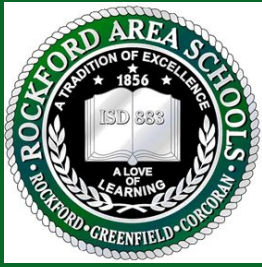
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Dr. Jeff Ridlehoover to present an update on the Learning & Innovation Department



# Department of Learning & Innovation Updates: September 2024

# Reflect: Professional Development



# BILT Institute

## August 2024



## Quote to Consider

A team that's too busy to **reflect**  
is a team that's too busy to **improve.**

*from Homerun Leadership Training 8/7/24*



# Teacher Voices

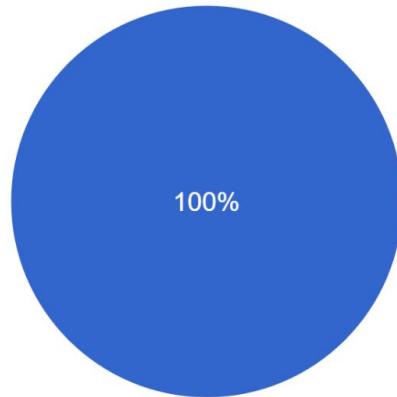
- This has been unbelievable. My team is amazing and has given insight and direction to the next steps. It feels like many people were energized by this work.
- I think that a model where teachers and staff have ownership will be empowering and create an atmosphere where everyone feels they have a voice in how our district grows
- SHARED LEADERSHIP! We have so many smart people in this district and BILT is yet another way that teachers are able to utilize their skills to improve student achievement.
- Thank you, so much. This is important work that has been a long time coming.
- It's obvious that the two of you, Kathy and Jeff, care very much about the staff and want the best for the staff to make this a successful school year and district going forward.
- Thank you for this invigorating session.
- Thanks you both, Jeff and Kathy for your work! This was SO good and your legwork shows. BRAVO!!!!!!



# AUGUST PROFESSIONAL DEVELOPMENT FLOATING DAY 2024 ROCKFORD AREA SCHOOLS

Did you like the format provided by this floating day of professional development?

110 responses



- Yes
- No

The streak continues!

141



# AUGUST PROFESSIONAL DEVELOPMENT FLOATING DAY 2024 ROCKFORD AREA SCHOOLS

## Teacher Voices

- Love this format!!
- This worked great. Workshop week felt much more reasonably paced this year compared to the past few years.
- It's nice for teachers to have time to work on the things that are most important for us to complete in order to begin the school year on a positive note.
- I loved having this as an option! Thank you!
- I appreciate the flexibility!
- Great job! Clear directions and nice timeline.
- So grateful!



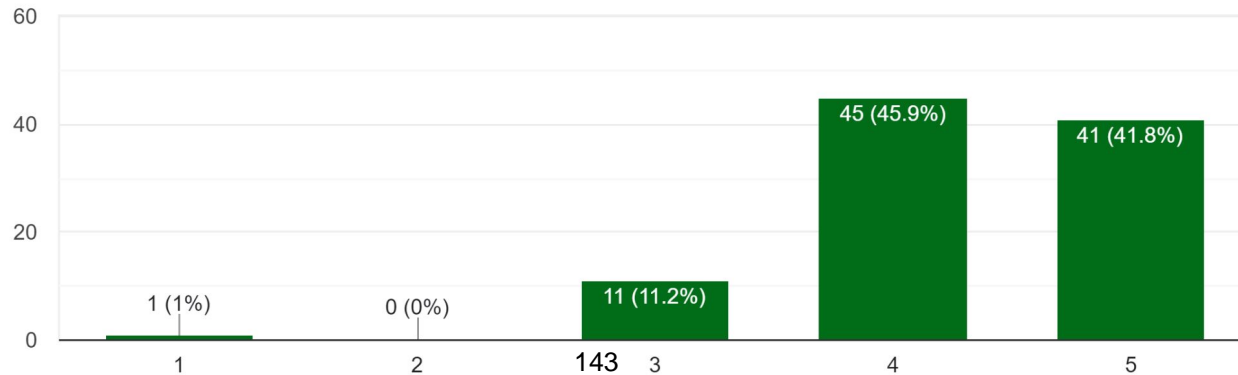
# WORKSHOP WEEK

## AUGUST 2024

# ROCKFORD AREA SCHOOLS

Rate the degree to which you agree with the following statement: Workshop week provided me with information I needed, time with my teams, and time to work on what I needed to work on.

98 responses

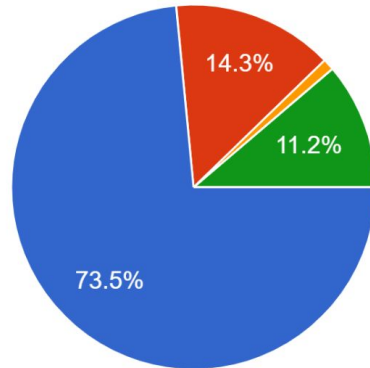




# WORKSHOP WEEK AUGUST 2024 ROCKFORD AREA SCHOOLS

The format of this year's workshop week was different than last year. Meetings were back to back and in the morning (to the extent possible) to allow work better, about the same, or worse for you?

98 responses



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- It was better.
- It was about the same.
- It was worse.
- I wasn't here last year, so I'm not sure!



# WORKSHOP WEEK

## AUGUST 2024

# ROCKFORD AREA SCHOOLS

## Teacher Voices

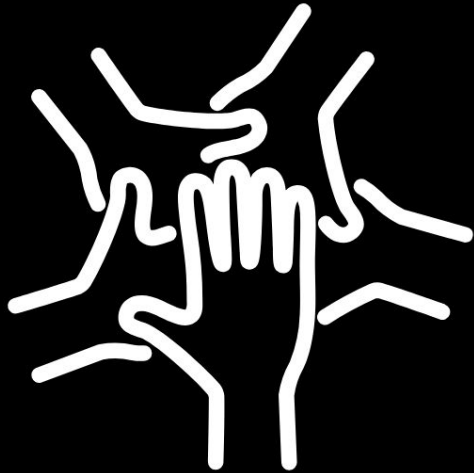
- Love this format!!
- This worked great. Workshop week felt much more reasonably paced this year compared to the past few years.
- It's nice for teachers to have time to work on the things that are most important for us to complete in order to begin the school year on a positive note.
- I loved having this as an option! Thank you!
- I appreciate the flexibility!
- Great job! Clear directions and nice timeline.
- So grateful!

## Overall

Was there constructive feedback? Yes!  
Open sharing reflects trust in the process.  
We're reflecting. We're growing.

# What's next?

# Building Instructional



# Leadership Team

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The purpose of BILT is to **empower a team of teachers to lead instructional practices** within their buildings in alignment with district goals, building goals, team goals, and individual goals. The BILT **works in partnership** with school and district administration to **lead meaningful, collaborative work that results in increased student achievement and growth**. This work will take shape through building/team meetings, Professional Learning Communities (PLCs), and professional development opportunities throughout the year.



# INSTRUCTIONAL ROADMAP SY 24-25

1

## Standards

Clear purpose

2

## Learning Targets

Students know the purpose

3

## Assessments

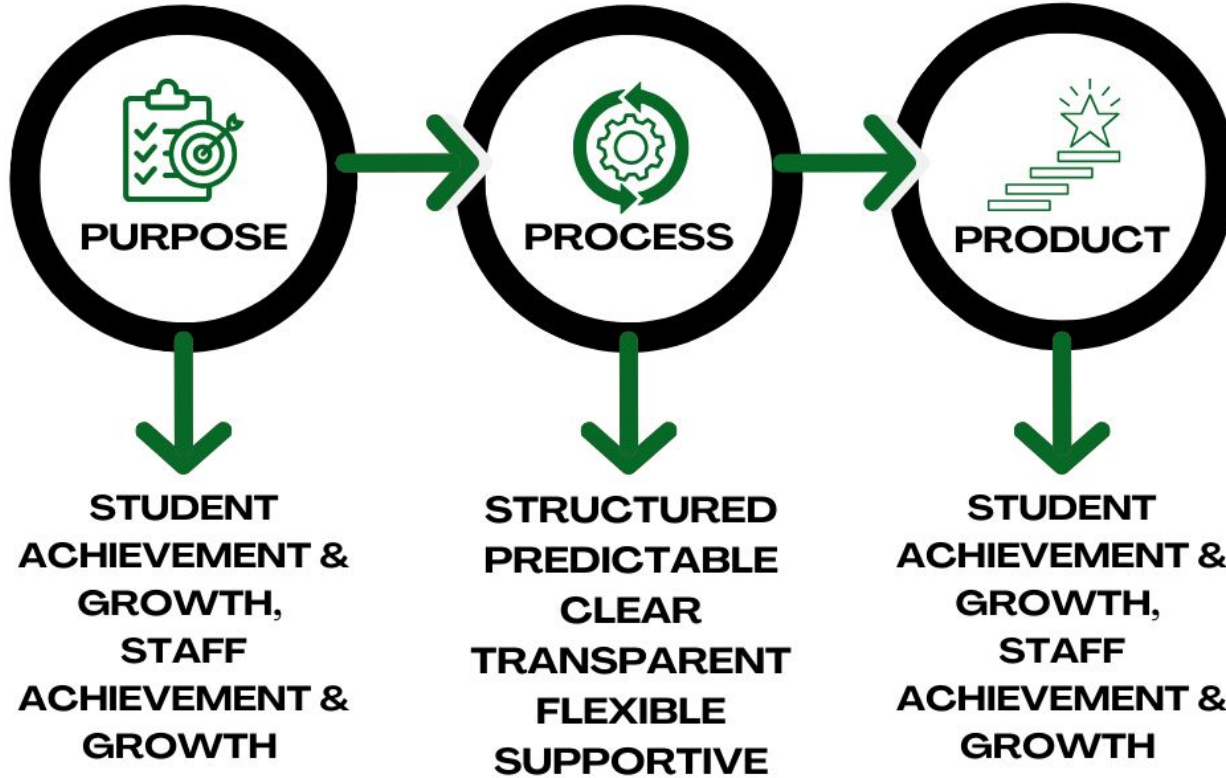
Assess the purpose

## STRATEGIC DIRECTION

Support student achievement & growth, literacy

## STRUCTURED SUPPORT

Implementation of Building Instructional Leadership Teams (BILT)



# BILT Meetings

- Reflection on August PD
- October PD Planning
- PLC Planning
- School Improvement Plans



**Thank you!**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Board Handbook Final Read**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

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The new Board Handbook Is up for final approval.



# BOARD MEMBER HANDBOOK

## 2024-2025 SCHOOL YEAR



### OUR MISSION

*In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

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## INTRODUCTION

This document has been prepared as a guide for current board members and prospective board candidates on the roles, responsibilities, and expectations of the Rockford Area Schools Board of Education. It is also intended to inform the general community on how the Board fulfills professional responsibilities.

## BOARD POLICY GOVERNANCE

Like many school districts in the state of Minnesota and around the nation, the Rockford board utilizes the tenets of policy and governance to support its work and to assist it in defining the roles of the Board and the mission, vision, and values of the District. It is the Board's role with direction from the community to set policy, develop clear expectations for results, and to evaluate progress. The Superintendent, with the assistance of the district leadership team, carries out the district's daily operations in alignment with board policies and expectations. This allows the board to maintain a system-wide focus and supports an appropriate distinction between policy, management, and administration.

## REPRESENTATIVE GOVERNMENT

The community's voice is most directly heard in their vote for whom they select to represent them. *Each board member represents the whole district.* As elected representatives, Board members are responsible for making many decisions on behalf of the community. There are just a handful of exceptions where the board is allowed/required, by state law, to conduct a community-wide vote. Examples of this provision are when the school board moves forward with a levy referendum to raise taxes in the community to support the ongoing operation of the district and when the board may decide to move forward with a bond referendum to increase taxes to improve or expand district facilities or capital projects.

## LEADERSHIP DIRECTORY 2024-2025

**Eric Gordee**- Chair  
612-251-1557  
egordee@rockford883.org

**Amy Edwards**- Vice Chair  
612-554-3678  
aedwards@rockford883.org

**Jenny Kneeland**- Treasurer  
952-292-6956  
jkneeland@rockford883.org

**Jamie Hillstrom**- Clerk  
952-807-2722  
jhillstrom@rockford883.org

**Dr. Beth Praska**- Director  
763-360-7329  
bpraska@rockford883.org

**Jessica Johnson**- Director  
612-709-1221  
jjohnson@rockford883.org



## BOARD COMMITTEES

| SCHOOL BOARD COMMITTEES        |   | 2024                                   |
|--------------------------------|---|--|
| 1                              | FINANCE COMMITTEE                                       | Kneeland<br>Gordee<br>Edwards          |
| 2                              | POLICY COMMITTEE  | Johnson<br>Hillstrom<br>Praska         |
| 3                              | DISTRICT OPERATIONS COMMITTEE                           | Gordee<br>Kneeland<br>Edwards          |
| 4                              | NEGOTIATIONS COMMITTEE                                  | Johnson<br>Praska<br>Edwards/Hillstrom |
| SCHOOL BOARD AD HOC COMMITTEES |   | 2024                                   |
| 5                              | FACILITIES COMMITTEE                                    | Gordee<br>Edwards                      |
| 6                              | CONTINUING EDUCATION COMMITTEE                          | Johnson<br>Kneeland                    |
| 7                              | CURRICULUM ADVISORY SYSTEM ACCOUNTABILITY COMMITTEE     | Hillstrom<br>Praska                    |
| 8                              | COMMUNITY EDUCATION ADVISORY BOARD                      | Kneeland<br>Hillstrom                  |
| 9                              | DISTRICT STAFF DEVELOPMENT                              | Kneeland<br>Praska                     |
| 10                             | COMMITTEE AT-LARGE                                      | Kneeland<br>Gordee<br>Edwards          |
| 11                             | COMMUNICATIONS COMMITTEE                                | Praska<br>Edwards                      |
| SCHOOL BOARD REPRESENTATIVE    |   | 2024                                   |
| 12                             | MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL)              | Kneeland<br>Hillstrom                  |
| 13                             | CHAMBER COMMITTEE                                       | Hillstrom<br>Praska                    |
| 15                             | LEGISLATIVE/MSBA DELEGATE ASSEMBLY                      | Gordee<br>Praska                       |
| 16                             | ASSOCIATION OF METRO SCHOOL DISTRICTS                   | Gordee<br>Edwards                      |
| 17                             | MEEKER & WRIGHT SPECIAL EDUCATION COOPERATIVE (MAWSECO) | Johnson<br>Hillstrom                   |
| 18                             | NORTHWEST SUBURBAN INTEGRATION SCHOOL DISTRICT (NWSISD) | Gordee<br>Hilstrom                     |
| 19                             | SEE (SAFF) and MREA REPRESENTATIVE                      | Praska (SEE)<br>Kneeland (MREA)        |

## EXECUTIVE TEAM

**Superintendent** - Dr. Jeff Ridlehoover  
763-477-9165 Ext. 4002  
jeff.ridlehoover@rockford883.org

**Executive Assistant to the Superintendent** - Courtney Neibert  
763-477-9165 Ext. 4004  
courtney.neibert@rockford883.org

**Director of Business Operations** - Mike McNulty  
763-477-9165 Ext. 4006  
michael.mcnulty@rockford883.org

**Director of Technology** - Jeff Kienitz  
763-477-7540 Ext. 4008  
jeff.kienitz@rockford883.org

**Director of Community Education** - Melissa Joseph  
763-477-4563 Ext. 3804  
melissa.joseph@rockford883.org

**Consultant CFO** - Bridget Peterson  
bridget.peterson@rockford883.org

## THE STORY OF THE ROCKFORD PUBLIC SCHOOLS

### Our History

Rockford Area Schools have a rich history and storied tradition, originating in 1856, two years before Minnesota became a state! From our earliest days, until the present, we have continued to educate and serve district residents with a commitment of strong academics and a comprehensive educational program that encompasses arts, activities, and the three magnet school programs offered today. For more information, and a detailed description of the history of Rockford Area Schools, please visit <https://www.rockford.k12.mn.us/district/history>.

### Rockford Area Schools Today

The Rockford School District encompasses over 42.43 square miles. The district has a Pre-K through twelfth grade enrollment of approximately 1680 students and a total district population of 9,450 residents. Rockford Area Schools serves all or a portion of the communities of Buffalo, Rockford, Greenfield, and Corcoran and is located in Hennepin and Wright counties.

### **District Mission** (Our Core Purpose)

In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.

### **Our Vision** (What we Intend to Create)

Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.

### **Our Core Values** (What Drives Our Words and Actions)

- **Excellence:** To be our best, expect our best; to be inspired daily to become the very best we can be
- **Students First:** A safe, healthy environment to challenge, engage and inspire all students
- **Community:** It's about all of us, all the time
- **Integrity:** Align actions and words with values and beliefs while respecting differences
- **Stewardship:** Care and responsibility with our resources including natural and social environments
- **Student Experience:** All students have access to engage in a rich arts and academics environment, and an abundance of extracurricular opportunities

### **Strategic Directions** (Drivers of Our Continuous Improvement)

#### Student Achievement and Growth

- Elevate instruction through quality curriculum and professional development, to provide our students with a robust schooling experience that encourages them to reach their full potential.
- Rationale: To provide each and every student with a comprehensive education that provides opportunities to pursue their own personal/professional goals and life aspirations.

#### Healthy and Supportive Learning Environment

- Definition: Promote respect and collaboration at all levels to foster secure relationships where people feel valued and safe, empowering them to share new and innovative ideas and advocate for their own wellbeing and the wellbeing of others.
- Rationale: People do better when they feel better.

#### Community, School, and Family Partnerships

- Develop supportive and trusting relationships through community outreach and partnerships that encourage engagement that drives school and community growth.
- Rationale: Community and family engagement drives school success and enrollment. Partnerships where there is mutual trust and support helps to foster this involvement.

#### Culture of Collective Purpose

- Definition: Through interconnectedness and interdependence, we create a school community where each person belongs, contributes, and feels a sense of ownership.

- Rationale: To create a culture of connectedness where each individual understands their unique value and vital role as part of the collective entity.

### Stewardship of Resources

- Managing our resources in a responsible and ethical way by effectively investing in our people, infrastructure, and finances.
- Rationale: To create systems and structures that allow our resources to be maximized and provide transparency and trust throughout the school community.

## LISTING OF DISTRICT FACILITIES/SCHOOLS

### Facilities Maps

#### **Rockford Area Schools District Office**

- 6051 Ash Street | Rockford, MN 55373
- Ph. 763-477-9165
- Fax 763-477-5833

#### **Rockford Elementary Arts Magnet School (REAMS)**

- 7650 County Road 50 | Rockford, MN 55373
- Ph. 763-477-5837
- Fax 763-477-5025
- Principal: Brenda Nyhus
- Principal email: breanda.nyhus@rockford883.org
- Serves grades PreK-4

#### **Rockford Middle School – Center for Environmental Studies (RMS-CES)**

- 6051 Ash Street | Rockford, MN 55373
- Ph. 763-477-5831
- Fax 763-477-5832
- Principal: Paul Warzecha
- Principal email: paul.warzecha@rockford883.org
- Serves grades 5-8

#### **Rockford High School - IB (RHS)**

- 7600 County Road 50 | Rockford, MN 55373
- Ph. 763-477-5846
- Fax 763-477-6123
- Principal: Paul Menard
- Principal email: paul.menard@rockford883.org
- Serves grades 9-12

#### **Rockford Community Center (RCC)**

- 7650 County Road 50 | Rockford, MN 55373
- Ph. 763-477-5846
- Fax 763-477-6123
- Director of Community Education: Melissa Joseph
- email: melissa.joseph@rockford883.org

### Requirements for School Board Candidates

School District #833 Board of Education members are elected officials. Elections are held in November of even-numbered years. To avoid having all six seats up for election simultaneously, the seats are scheduled for election on an alternating basis, with three seats open one year and the remaining three being open two years later. This pattern and process then repeats itself.

### Eligibility Requirements (Source: *Minnesota School Boards Association*)

To be eligible for a School Board seat, you must be:

- At least 21 years old
- An eligible voter
- A district resident for at least 30 days prior to the election/appointment
- Not a convicted sex offender

### Term of Office

Board members are elected to four-year terms commencing on January 1 of the year following the November election and ending on December 31, four years later. A member who has been appointed to fill the unfinished term of a member will need to run for election depending on when they were appointed. There is no limit on the number of consecutive terms a member can serve.

### Filling Vacancies (Source: *MN Statute 123B.09*)

A vacancy on the Board shall occur when a member dies, resigns, or ceases to be a resident of District #833. In addition, if a member of the Board of Education is unable to serve on the Board and attend its meetings for ninety (90) days or more because of illness or prolonged absence from the District, the Board may, at any regular or special meeting thereof, through resolution declare a vacancy to exist. All vacancies will be filled according to Minnesota Statutes.

The term of a member elected during a special election shall not exceed the term of the member they are replacing. Nor can the term of a Board of Education member be lengthened by the Member's resignation and subsequent selection by the Board.

Minnesota Statute requires that once the Board approves an appointment, the appointed board member cannot be seated until 30 days after the appointment.

## STANDARDS FOR SCHOOL BOARD LEADERSHIP

(Source: *MSBA 2017 and TeamWorks International*)

School boards are most effective when members focus on the big picture: creating policy, setting goals, and engaging stakeholders, all with the ultimate goal of improving student achievement. When boards focus on administrative issues, school districts suffer. Divided boards lead to a divided community, Rockford Board members vote according to district interests as they interpret, listen, and seek to understand the diverse perspectives of individuals and group interests on any issue or situation.

The Rockford Board strives for excellence in governance, operates in partnership with the Superintendent, strives for excellence in management, and partners for excellence in consultation with students, families, the general public, and staff.

### **Standard 1: Conduct and Ethics**

The School Board, as a whole, provides leadership to the community on behalf of the school district by conducting its business in a fair, respectful, legal, and responsible manner.

An effective, high-performing school board strives to meet the following benchmarks:

1. Recognizes that the School Board team consists of school board members and the Superintendent and evaluates its performance at least annually.
2. Takes full responsibility for its activity and behavior, at and away from the school board table.
3. Encourages its members to express their individual opinions, respect others' opinions, and vote according to their convictions.
4. Speak with one voice after reaching a decision.
5. Spending time on board governance work rather than staff work – focuses on the ends and not the means.
6. Provide for orientation, onboarding, and ongoing training for all School Board members.
7. Follow established policies, including the chain of command, by directing families, members of the general public, and staff to the appropriate person to resolve their concern.
8. Set an example of respectful and civil leadership.

### **Standard 2: Vision**

The School Board in close collaboration with the Superintendent and with community input, envisions the educational future of the community and then formulates the goals, defines the outcomes, and sets the course for the school district.

An effective and high-performing School Board strives to meet the following benchmarks:

1. Use clear, focused, attainable, and measurable goals and outcomes to support gains in student achievement.

2. Develop a multi-year plan, which includes well-crafted school district belief statements, a mission statement, a vision statement, strategic directions, and an annual district operational plan (DOP) with goals and objectives that enable the school board to evaluate school district performance.
3. Regularly monitor the district operational plan (DOP) to evaluate progress toward goal achievement and school district success.
4. Ensure that the school district belief statements, mission statement, vision statement, strategic directions, and operational plan goals and objectives are reflected in School Board policies, mirrored in the budget planning and implementation efforts, and supported district-wide.
5. Communicate the strategic directions and progress on the annual operational plan goals to the community.

### **Standard 3: Structure**

To achieve its vision, the School Board establishes organizational and physical structures for student and staff success.

An effective, high-performing School Board strives to meet the following benchmarks:

1. Create organizational and physical structures in which all students and staff have the resources and support to maximize achievement and success. The School Board creates the conditions for success throughout the district.
2. Advocate and provide for learning through a rigorous curriculum, effective technology, and a safe and secure environment.
3. Select and employ one person – the Superintendent – as the school district’s chief executive officer to lead and manage the school district.
4. Hold the Superintendent accountable for school district performance and compliance with written school board policy.
5. Delegate the authority to the Superintendent to recommend and evaluate all school district staff within the standards established through written school board policies.
6. Accept ultimate responsibility for the care, management, fiscal oversight, and control of the district while understanding that the day-to-day operations will be conducted by the staff.

### **Standard 4: Accountability**

The School Board is accountable to the community for constantly monitoring the conditions affecting the school district as a whole. The School Board and individual members are also accountable to themselves, students, families, other Board members, the Superintendent, and staff.

An effective, high-performing School Board strives to meet the following benchmarks.

1. Recognize the duty to itself and the community to determine whether the authority delegated to the Superintendent is being used as intended.

2. The School Board shall engage in a self-evaluation process at least annually to determine how successfully they have performed in meeting the expectations established in district policies, the district mission statement, vision statement, core values, strategic directions, and district operational plan.
3. Evaluate the Superintendent's performance annually.
4. Use student achievement data and other agreed-upon indicators as the basis for assessing progress toward school district goals and compliance with School Board policies and state and federal laws.
5. Recognize the distinction between "monitoring data" (data used by the school board to address accountability) and "management data" (data used by staff for making operational decisions).

**Standard 5: Advocacy and Communication**

The School Board advances its vision at the local, regional, state, and national levels.

An effective, high-performing School Board strives to meet the following benchmarks.

1. Focus on community-wide concerns and values that best support student achievement and a positive daily student experience rather than being overly influenced by special interests.
2. Develop communication strategies to build trust between the School Board and the Superintendent, staff, students, and community.
3. Utilize a public relations strategy that supports the flow of information in/out of the district.
4. Engage and build relationships with both public and private stakeholders.
5. Advocate on local, state, and national levels.

In general, Board members are expected to follow a code of ethics that will guide their decision-making as it relates to the unique expectations and needs of the Rockford Area Schools. MN Statute 123B.09 as well as the District's Code of Ethics Policy 209 which expectations, functions, and legal obligations for board members: Source ISD #883 Policy 209.

## EXPECTATIONS OF A SCHOOL BOARD MEMBER

Source: School District #833 Policy 209, Code of Ethics

### **Attendance, Participation, and Professionalism in Meetings:**

- Attend all School Board meetings, including work sessions, committee meetings, Board retreats, and required professional development sessions.
- Come to meetings prepared for discussion of the agenda items.
- Listen to the opinions and views of others including, but not limited to other school board members, administration, staff, students, and community members.
- Whenever possible (and as soon as possible), email the Superintendent and Chair with questions or concerns that arise when reviewing materials for a meeting, along with any errors that you may notice. This will allow the administration to prepare and address the questions in their presentations, along with correcting any errors in advance of the meeting.
- Vote your conscience after informed discussion unless abstaining because of a conflict of interest.
- Support the decision of the Board even if it differs from your position concerning the issue.
- Recognize the integrity of your predecessors and associates and show appreciation and respect for their work.
- Be motivated by a desire to provide the best possible education for the students of our district.
- Consistently remind yourself about the proper duties and functions of a school board member.

### **The Functions and Work of a School Board Member:**

- Focus on governance and policy work as much as possible.
- Remember, your responsibility is to set policy – not to implement policy.
- Consider yourself a trustee of public education and do your best to protect, conserve, and lead the work.
- Recognize that your responsibility, exercised through the actions of the school board as a whole, is to see that the school district is effectively managed and operated – not to manage it yourself.
- Work in partnership with the Superintendent/chief executive.
- Delegate the implementation and management of School Board decisions to the Superintendent.
- Develop new district policies as needed and review existing Board policies on a scheduled basis.
- Develop a vision for the district along with strategic directions to guide the work of the board and administration.
- Collaborate with the Superintendent to develop the priority goals for the annual district operational plan.
- Establish a plan for consistently monitoring progress in reaching the goals in the operational plan.

- Align the annual budget and allocation of resources with the priorities identified in the annual operational plan.
- Ensure that facilities are safe, and secure and meet the needs of students and staff.
- Communicate effectively with all stakeholders.
- Collaborate with community partners.
- Advocate for preK–12 public education at the local, state, and national levels.
- Provide by levy of tax, necessary funds for the operation of the school district.
- Approve and/or negotiate contracts with employee groups and with other entities for services appropriate and necessary for the operation of the school district.
- Hire and annually appraise the Superintendent.
- Perform other acts as the School Board shall deem reasonable and necessary for the operation and governance of the school district.
- Commit to ongoing professional development both as individual board members and collectively as a board.

#### **Legal Obligations of a School Board Member:**

- Comply with all federal, state, and local laws related to work as a school board member.
- Comply with all school district policies as adopted by the School Board.
- Abide by the rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
- Recognize that school district business may be legally transacted only in an open meeting of the School Board.
- Avoid conflicts of interest and refrain from using a school board position for personal gain.
- Take no private action that will compromise the school board or administration.
- Guard the confidentiality of information that is protected under applicable law.

### **ADDRESSING SCHOOL BOARD ACCOUNTABILITY AND SELF-EVALUATION**

The Board and each of its members must be committed to faithful compliance with the provisions of the board’s policies. Failure to deal with violations of its policies risks the loss of public confidence in the Board’s ability to govern effectively. In the event of a member’s violation of policy or other forms of misconduct, the board shall address the issue by using the following steps:

1. Conversation in a private setting between the offending member and the school board Chair or other individual members; such conversation will be reported to the balance of the board.
2. Discussion in a public meeting between the offending member and the full school board.
3. Public censure, by simple majority vote, of the offending member of the school board, as well as removal from committees and leadership positions, to which the member has been appointed or elected.
4. Removal from the School Board for proper cause by a concurrent vote of at least four members. The Board member to be removed will be duly notified of the time and place

of the meeting for which the vote is to be taken and for the reasons for the proposed removal. The Board member will be given an opportunity to be heard in defense against the removal (MN 123.B.09; Subd. 9).

NOTE: Most Board member issues and situations are intended to fall into Category 1. Categories 2, 3, and 4 are intended for extreme and/or repeated instances of violations where Category 1 has not resulted in a change in member behaviors.

### **School Board Self Evaluation:**

Effective School Board leadership practice recommends that a board go through a process of self-evaluation on at least an annual basis. Self-evaluation is a proactive step that a School Board can take to hold themselves collectively accountable for monitoring their ongoing effectiveness. The purpose of the self-evaluation is to provide the board with an opportunity to reflect on their work over the previous year and identify areas where they could benefit from further discussion and/or training. Suggested components of the self-evaluation process are:

- Collectively identifying the most important categories of board work in the previous year (or those categories that have been previously identified as high priorities).
- Board members are allowed to individually and with anonymity to respond to a survey regarding these categories. NOTE: This information is typically sent to the administrative assistant, who supports the school board, to be collated and then all responses are shared with board members.
- A work session is then scheduled for the Board in which discussion can take place to identify themes that have emerged from the survey.
- Based on this discussion an action plan is developed to address the issue/s which have been identified.

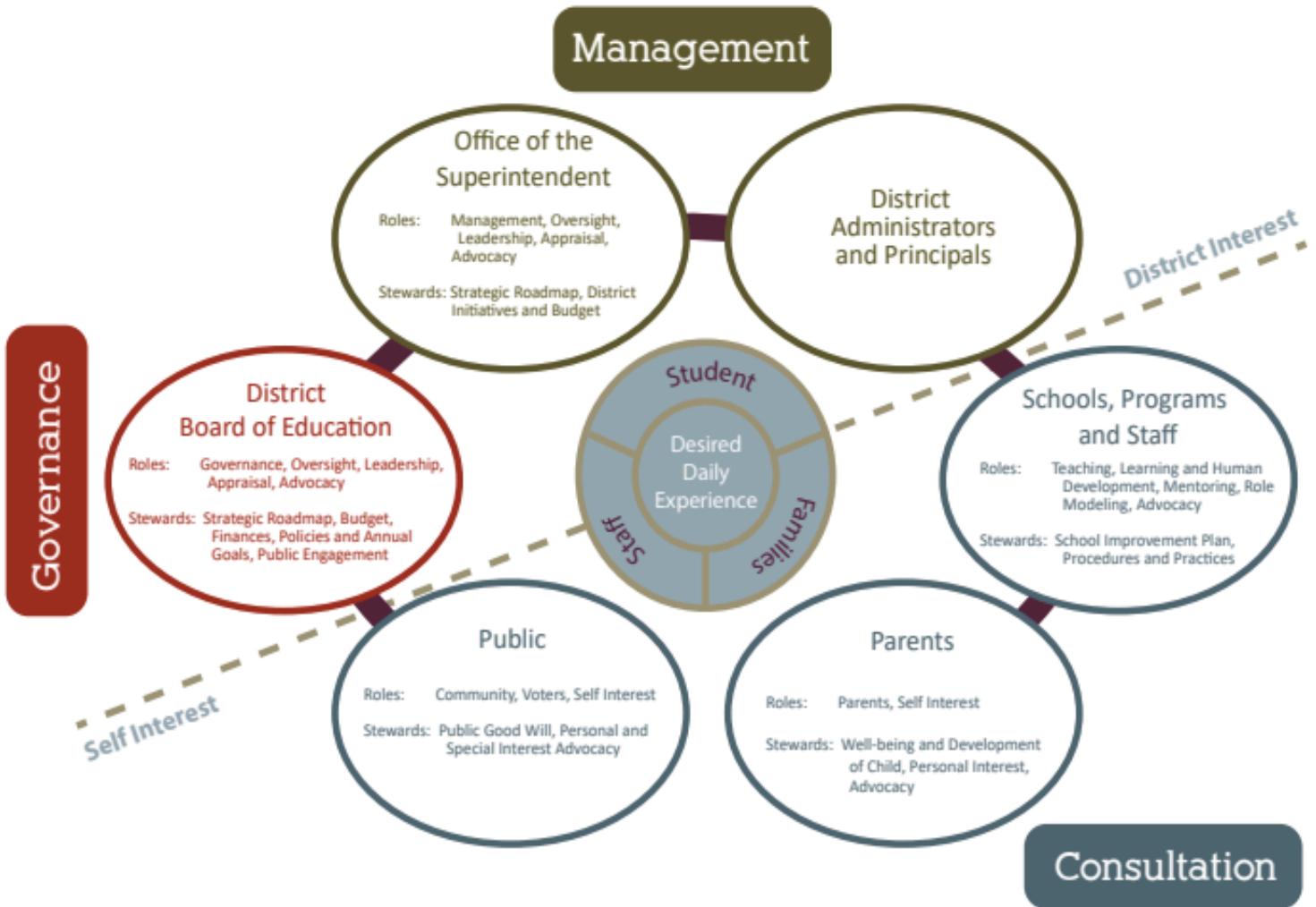
## **CHARACTERISTICS OF EFFECTIVE SCHOOL BOARDS**

Source: MSBA; Center for Public Education, 2019

- Effective School Boards commit to a vision of high expectations for student achievement and quality instruction and define clear goals toward that vision.
- Effective School Boards have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.
- Effective School Boards are accountability-driven, spending less time on operational issues and more time focused on policies to improve student achievement.
- Effective School Boards have a collaborative relationship with staff and the community and establish a strong communication structure to inform and engage internal and external stakeholders in setting and achieving district goals.
- Effective School Boards are data-savvy; they embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.
- Effective School Boards align and sustain resources, such as professional development, to meet district goals.

- Effective School Boards lead as a united team with the superintendent, each form their respective roles, with strong collaboration and mutual trust.
- Effective School Boards participate in team development and training, sometimes with their Superintendents, to build shared knowledge, values, and commitments for their improvement efforts.

Rockford Area Schools operate under the tenants of the Educational Leadership Support Systems Framework, created and shared by *Teamworks International* (outlined below). This framework places the desired daily experience of students at the center and outlines the parameters and partnership of effective governance, management, and consultation.



## ROLES OF THE SCHOOL BOARD AND ADMINISTRATION

Source: TeamWorks International

While there is some degree of overlap in roles and responsibilities, it is more important to understand the difference between the groups, especially in teams of authority.

### **Governance, Management, and Consultation:**

Acting as a group, the **School Board** has the sole authority (no other entity has it) of school district **governance** and the board has six primary responsibilities:

- Create the conditions in the district for all students to be successful and for all staff to be able to do their best work.
- District governance and policy review and development.
- Operational performance oversight and organizational direction.
- Board governance policy.
- Superintendent relations.
- Public engagement, community relations, and advocacy for public education.

### Roles Related to Board Responsibilities:

- Establishing, reviewing, and updating policies based on legislative changes and recommendations from the Superintendent.
- Hiring and evaluating the Superintendent, the chief administrator, and the only employee whom the Board supervises.
- Addressing questions and concerns about items on the Board/s agendas and/or the Superintendent.
- Annually approving budget parameters, and the subsequent annual overall budget established within the parameters.
- Identifying decisions that require community engagement and directing the administration to seek input and/or feedback before board action.
- Advocating for students and the school district with legislators.
- Approving policies, as recommended by the Superintendent, that will support/guide the management and operation of the school district.
- Working with the Superintendent to establish goals aligned with the district's strategic directions and monitoring progress toward the attainment of those goals.

\*The above roles are primary examples and are not intended to be a full and complete list of all roles and responsibilities of the Board of Education.

**District administration** has the sole authority (no other entity has it) of school district **management** and the administration has six primary responsibilities:

- Resource management: financial, human and physical.
- Instructional leadership at the district and principal levels.
- Performance management & appraisal and professional development.
- Continuous improvement.
- Aligning procedures and practices with district policy.
- Relationships with parents, community members, and staff.

Roles Related to administrative responsibilities:

- Implement policy and make recommendations for policy updates and changes.
- Hiring, supervising, and evaluating all staff and all operations.
- Addressing questions and concerns about school/district operations including questions and/or concerns about staff members (other than the superintendent).
- Allocating and managing resources (financial, human, and physical) within the board-approved budget and budget parameters. Examples include determining specific class sizes and class offerings within the board's parameters.
- Engage in ongoing efforts to assess and develop meaningful relationships with parents and the general community.
- Support the board's advocacy including but not limited to, information gathering and issue identification.
- Review, select, and implement curriculum, including materials, in a manner consistent with board-approved policies.
- Develop and implement in collaboration with the board an annual district operational plan to achieve district goals. This process is focused on continuous improvement, system accountability, professional development, and a robust communications plan to inform all internal and external stakeholder groups of progress toward goal attainment

\*The above roles are primary examples and are not intended to be a full and complete list of all roles and responsibilities of the Board of Education.

**Staff, students, parents, guardians, and the general public** have the sole authority (no other entity has it) of **consultation** and these entities have four primary responsibilities.

- Voice of self and collective interest.
- Assessing risks and merits of various options as part of the decision-making processes and/or the daily operations of the district.
- Responsibly resisting or opposing change.
- Provide input and feedback to the School Board and the administration.

## Application of Excellence in Governance

NOTE: The following scenarios are intended to provide examples of how it is recommended that School Board members address various types of concerns from the general public, parents, staff, and students.

### Situation:

What do I do if I get a call with concerns from a:

- Staff member
- Student
- Parent

Sound governance practice:

Check the name, status, and phone number for contact.

Always seek to identify the situation or interest, but generally, do not agree or commit to resolving the concern personally.

1. Redirect the staff member to their supervisor, and notify the Superintendent's Office. CAUTION: Do not get involved in employment/contractual issues.
  2. Redirect the student to the principal and notify the Superintendent's Office. CAUTION: Follow district procedures if a safety concern is raised.
  3. Redirect parent to teacher/principal/administrator as appropriate and notify the Superintendent's Office. CAUTION: Don't attempt to deal with issues of groups, only the individual parent.
- Overall: do not agree to confidentiality or commit to limit your options of notification.
  - Be available for contact in the future if redirecting does not address the concern.
  - Be alert to patterns of like concerns, and if present, notify the superintendent's office.
  - If concern raises governance or political questions, contact the Board Chair in addition to the Superintendent's Office.

### Situation:

What do I do if I get an email with concerns from a:

- Staff member
- Student
- Parent

Sound governance practice:

- It is important to send an acknowledgment email to the person who emailed, thanking them for reaching out and then letting them know that you have forwarded their concern to the Superintendent's Office.
- After you respond to the email's author and forward their concern to the Superintendent's Office as stated above, additional engagement or seeking to understand the issue is not necessary.

- Do not cc or bc to any individual or group, do not “reply to all.”
- Be alert to patterns of like concerns, and if present, notify the Superintendent’s office.
- If concern raises governance or political questions/concerns, contact the Board Chair in addition to the Superintendent’s Office.

Situation:

What do I do if I get stopped in public (school event, grocery store, garage sale, etc.) by a concerned:

- Staff member
- Student
- Parent

Sound governance practice:

- Check the name, status, and get a phone number for contact.
- Always seek to identify the situation or interest, but generally, do not agree or commit to resolve personally.
  1. Redirect the staff member to their supervisor, and notify the Superintendent’s Office. CAUTION: Do not get involved in employment/contractual issues.
  2. Redirect parent to teacher/principal/administrator as appropriate and notify the Superintendent’s Office. CAUTION: Don’t attempt to deal with issues of groups, only the individual parent.
  3. Redirect the student to their principal and notify the Superintendent’s Office. CAUTION: If a safety concern is raised, follow district procedures.

Overall:

- Do not agree to confidentiality or commit to limiting your options of notification.
- Be available for contact in the future if redirecting does not address the concern.
- Be alert to patterns of like concerns, and if present, notify the Superintendent’s Office.
- If the concern raises governance or political questions/concerns, contact the Board Chair in addition to the Superintendent’s Office.

Situation:

As a Board member, what do I do when information about me, the school board, or the school district is incorrectly referenced in a social media post?

Sound governance practice:

CAUTION: As a School Board member, it is not advised to engage in social media debates and criticisms.

- Contact the Board Chair and the Superintendent’s Office directly to make them aware of the issue so that, if warranted, appropriate district staff can quickly provide factual information on the social media platform. Also, it may be determined that legal counsel

and/or law enforcement may be contacted if there is a concern regarding confidentiality or safety.

- Ideally, the school district will have staff and community advocates who will participate in social media groups regularly to communicate district information and monitor news and activity that pertains to the school district.

Situation:

As a Board member, what do I do if I have a concern or complaint?

Sound governance practice:

- Contact the Board Chair and the Superintendent directly, preferably in person or by phone to express your specific concern.
- Don't engage in serial meetings with other board members (a violation of the Open Meeting Law).
- Be clear as to the nature of your concern, is it about another board member, an administrator, a staff member, a policy, or a current issue before the board? Be clear as to:
  1. What you have experienced.
  2. What your thoughts are about the issue?
  3. What are your feelings about the issue and the circumstances related to it?
  4. What do you want to see happen to address your concern?
- Identify what in your concern is governance work and what is management work.
- Seek to increase your understanding, with an assumption of trust and competence for your board colleagues and district staff.
- Don't represent other individual's interests or other group interests as your own.
- Don't raise issues as a surprise in work sessions or business meetings. Allow the Board Chair and Superintendent time to research and prepare for a board discussion, if warranted.

Situation:

What if I disagree with a report or presentation to the Board?

Sound governance practice:

- Submit questions and concerns to the Superintendent's Office following the existing Board protocols.
- Reflect and identify the specific reasons for your concern/s.
- Request a meeting with the Superintendent to discuss your concern/s.
- Do not surprise administrators or board colleagues in business meetings or work sessions with your disagreements and/or concern/s.
- Praise publicly and confront privately.

## COMPENSATION AND REIMBURSEMENT

### Compensation

Board compensation is reviewed annually by the board during the organizational meeting and voted on for approval. All board members receive a base yearly stipend. Additional stipends are given based on officer status, participation in required school board committees and attendance at ad hoc committee meetings. All compensation details are provided in the [School Board Compensation guide](#).

### Reimbursement Procedures

Board members are expected to fill out a [board report voucher](#) monthly indicating any meetings attended that month along with the duration of each meeting. For board members actively involved in negotiations indicate your monthly activity on the voucher. This form is provided in the board members folders at each board meeting and is to be given back to the administrative assistant to be processed in a timely manner.

## ELECTION AND ROLES OF SCHOOL BOARD OFFICERS

Source: Rockford Public Schools Policies 201 and 202.

### Election of Officers

The Chair, Vice-Chair, Treasurer, and Clerk of the Board are elected annually at the Board's January Organizational Meeting. Before the Organizational Meeting, during a December work session, the Board will have a conversation and discussion regarding officers for the subsequent year. In the event of an election year, newly elected board members will be invited to the December work session and asked to partake in the board conversation and discussion to ensure sound transition plans by exiting board members and create a positive collaborative environment to facilitate the subsequent year planning. To elect Board Officers, Board policy and MSBA first meeting in January guidelines will be used to determine the acting chair. The new acting chair will guide the elections of the remaining board officers by following the Board policy and MSBA processes and procedures. In the case of a stalemate, the Board will follow proper MSBA processes and procedures to elect officers. Once elected and sworn into office, the Chair, Vice-Chair, Treasurer, and Clerk will immediately assume their duties. In the event of an election year, newly elected board members will be invited to the December work session to ensure sound transition plans by exiting board members and create a positive collaborative environment to facilitate the subsequent year planning.

### Roles of Board Officers

There are four official officers of the School Board: Chair, Vice-Chair, Treasurer and Clerk. These positions are determined annually at the Board's Organizational Meeting. Officers must be elected to maintain the order of meeting proceedings. In addition, all board members maintain equal rights and equal voices.

### Role of the Chair:

Provides leadership to the Board, ensures the faithful execution of the Board's processes, exercises responsibilities with integrity, reflects the spirit and intent of the Board's policies, and serves as the Board's official spokesperson. The Chair has the following specific authority and duties:

- Monitor Board actions to ensure that they are consistent with the Board's own rules and policies and with other obligations imposed by agencies whose authority supersedes the Board's authority.
- Conduct and monitor Board meeting deliberations to ensure that Board discussion and attention are focused on Board issues, as defined in Board policy.
- Assure that Board meeting discussions are productive, efficient, orderly, and open.
- Conduct Board meetings using the authority as described in Robert's Rules of Order.
- Represent the Board as its official spokesperson about issues decided by the Board and other matters related to official Board business.
- The Chair is not authorized to exercise any power as an individual to supervise or direct the Superintendent or any employee of the district.
- The Chair may delegate authority, when appropriate to other Board members but the Chair remains accountable for members' use of that delegated authority.
- Execute all documents authorized by the Board, except as otherwise provided by law.
- Countersign all orders upon the Treasurer for claims allowed by the Board, represent the district in all actions and perform all the duties usually incumbent on the Chair.
- Facilitate the process of assigning board members to district committees and as liaisons with other organizations.
- On behalf of the Board and in concert with the Superintendent and Vice-Chair, develop proposed meeting agendas for business meetings, work sessions and retreats.

### Role of the Vice-Chair:

- The Vice-Chair shall perform the Chair's duties in the event of the Chair's temporary absence.
- Serves in an executive capacity, participating in all governance prep meetings with the Superintendent and Board Chair.
- Facilitates Board Work sessions.
- Conduct and monitor Board meeting deliberations to ensure that Board discussion and attention are focused on Board issues, as defined in Board policy, in partnership with Board Chair.
- Assure that Board meeting discussions are productive, efficient, orderly, and open, in partnership with Board Chair.

### Role of the Treasurer:

- Works closely with the Director of Business Operations.
- Serves as chair of the finance committee consistent with policy 213.
- Makes all reports which are called for by the Board and which are consistent with Minn. Stat. 123B.14

### Role of the Clerk:

- The Clerk shall keep and maintain permanent records of the Board, including records of the minutes of school board meetings and other required records of the school board. All votes taken at meetings required to be open to the public pursuant to the Minnesota Open Meeting Law will be recorded for that purpose. Public records maintained by the school district shall be available to members of the public during the school district's regular business hours. Minutes of school board meetings shall be available for review at the school district's administrative offices after they have been prepared. Minutes of a school board meeting shall be approved or modified by the school board at a subsequent meeting.
- Serves as chair of the policy committee consistent with policy 213.
- Review meeting minutes with the Executive Assistant prior to approval of the board.
- Other duties of the Clerk as defined in Minn. Stat. 123B.14
- Performs the duties of the Chair in the absence of temporary absence of the Chair and Vice-Chair.

## Meetings and Expectations

### **Board Meetings**

A quorum of members is defined as four (4) or more members of the Board and a quorum must be present for a Board meeting to be official and before any action can be taken by the board. All meetings of the Board are considered public meetings, including committee meetings, and therefore shall be open to the public to attend.

At the organizational meeting (held no later than January 15<sup>th</sup> each year) the Board will set its meeting schedule for the upcoming year. Additional "special" meetings may be called, as needed, throughout the year. All meetings not previously approved during the organizational meeting are considered special meetings and must be properly noticed to the public.

The Board Chair presides over all meetings, and along with the Vice-Chair and Superintendent, sets the agenda for the committee-of-the-whole and regular board meetings. Meetings are conducted in accordance with Robert's Rules Order.

### **Attendance at Board Meetings**

All Board members are expected to attend all meetings (including work sessions, committee meetings, special meetings, and Board retreats). However, it is recognized that sometimes scheduling conflicts will occur. Therefore, a member should notify the Board Chair and the Superintendent, or the Executive Assistant to the School Board at least 24 hours (and preferably sooner) before the meeting whenever they are unable to attend a scheduled meeting.

### **Organizational Meeting**

The Board is required to hold an organizational meeting no later than January 15<sup>th</sup> of each year. The primary purpose of this meeting is to elect members to serve as Chair, Vice-Chair, Treasurer and Clerk. The Rockford School Board also uses this meeting to establish regular meeting dates for the year as well as a number of other business items.

### **Regular Business Meetings**

The school board conducts their regular Board Business Meetings on the third Monday of each month. Odd months are held after the board work session beginning at 6:30 pm, even months beginning at 5:30 pm. Regular business meetings are held in the boardroom of the Rockford Area Schools District Office, located 6051 Ash St. Rockford, Minnesota.

### **Work Sessions**

Odd months are held prior to the regular meeting of the board beginning at 5:30 pm. Even months are held on the first Monday of the month beginning at 5:30 pm. Work Sessions are held in the boardroom of the Rockford Area Schools District Office, located at 6051 Ash St. Rockford, Minnesota.

The work session is used to provide the Board with additional information regarding important topics that are either currently in front of the Board or those that will be coming to the Board soon. These sessions also provide board members with additional time for discussion of the items.

### **Board Retreats**

The School Board will schedule retreats as needed during the year for planning work and for professional development sessions.

### **Special Meetings**

A meeting is labeled a “special meeting” if it is called after the meetings for the year have been scheduled and approved by the Board at the Organizational Meeting in January.

For a special meeting, the School Board will post written notice of the meeting’s date, time, place, and purpose/s. The School Board’s actions at the special meeting are limited to those topics included in the notice. The notice will also be delivered, by standard or electronic mail, to each person who has filed a written request for notice of special meetings. The notice will be posed and mailed, or delivered at least three days before the date of the meeting.

### **Emergency Meetings**

An emergency meeting is a special meeting called because of circumstances that, in the judgment of the school board, require immediate attention. If the school board discusses or acts upon any matters not specifically related to the emergency, the minutes of the meeting must include specific descriptions of those matters.

### **Closed Sessions**

Minnesota Statutes govern what constitutes a closed session. They are the Labor negotiations strategy, Bureau of Mediation Services, preliminary considerations of charges, performance evaluations, attorney-client meetings, dismissal hearings, coaches’ opportunity to respond to non-renewal, discuss certain non-public data, purchase and sale of property, and security matters. For additional information on how the Rockford School Board addresses closed sessions reference Board Policy #205.

### **Annual Review Items**

Some items are reviewed as a part of an [annual rotation](#). These items are updated by the District office.

## Call to Order

The following call to order statement is read at the beginning of each board meeting.

As a reminder, this is a meeting in public, not a public meeting. Public input shall be taken during the Public Comment section of the agenda.

The School Board's purpose is to ensure that the educational system within our jurisdiction operates effectively and efficiently to meet the needs of students, parents, teachers, and the community at large under 6 main tenants

1. Setting Vision and Direction
2. Policy Creation and Oversight
3. Budget Approval and Financial Oversight
4. Hiring and Evaluation of Superintendent
5. Community Engagement
6. Advocacy and Leadership

Overall, the school board's role is to provide strategic leadership and governance to ensure that all students have access to a high-quality education that prepares them for success in school and beyond.

### \*\*Definitions\*\*

- Setting Vision and Direction- The school board is responsible for setting the overall vision and direction for the school district. This involves establishing goals, priorities, and objectives that align with the needs and expectations of the community.
- Policy Creation and Oversight- School boards develop policies that govern various aspects of the educational system, including curriculum, student conduct, staff hiring and evaluation, budgeting, facilities management, and more. These policies provide a framework for decision-making and ensure consistency and fairness across the district.
- Budget Approval and Financial Oversight- School boards play a crucial role in approving the district's budget and ensuring that financial resources are allocated appropriately to support educational programs and initiatives. They also oversee financial management practices to ensure accountability and transparency.
- Hiring and Evaluation of Superintendent- The school board hires and evaluates the superintendent, who serves as the chief executive officer of the school district. The superintendent is responsible for implementing the board's policies and managing the day-to-day operations of the district. This is the only employee the board has authority. All other employees falls under the superintendent's management responsibility.
- Community Engagement- School boards serve as a link between the school district and the community, representing the interests and concerns of various stakeholders. They engage with parents, teachers, students, and other community members to gather input, address issues, and foster collaboration.

- Advocacy and Leadership- School boards advocate for the needs of the district and its students at the local, state, and sometimes national levels. They may work with legislators, government agencies, and other organizations to promote policies and initiatives that support educational excellence and equity.

## COMMITTEES OF THE SCHOOL BOARD

There are numerous committees on which Board members serve. Some of these are internal committees that operate within the purview of the district and others which may be governed by external entities. Committee meetings (formal meetings in which a quorum of the Board is in attendance) convened by the school board are subject to the Open Meetings Act of Minnesota, meaning that they are open to the public to attend.

It is the responsibility of the School Board to assign members to serve on committees as well as liaisons to the various organizations and partnerships affiliated with the school district. Board committee assignments for the subsequent year are discussed during the December work session and the slate is approved at the annual organizational meeting in January. The work session discussion is to ensure board alignment between member interest/s, abilities, and time commitment with the committees on which they serve. Many of the roles on Board Committees are connected to officer appointments; therefore, officer appointment is a critical consideration when discussing official Board Committees. Board committees consist of 3 members each, Finance Committee (Chair, Treasurer & Director), Policy Committee (Clerk & 2 other board members), District Operations Committee (One officer and two board member), and Negotiations (One officer and two board members).

Rockford Area Schools have four main committees:

### Finance:

The finance committee meets with the District Director of Business Services and Superintendent to discuss key issues related to the financial health of the district. These items typically include budget planning, enrollment & revenue projections, potential levy or bonding needs, and the impact of current and future employee contracts.

### Policy:

One of the primary responsibilities of a School board is to develop new policies and to review existing policies. The Board Policy Committee reviews policies and recommends them to the full Board for review, discussion, and approval. The committee meets quarterly to review policies that arise either from legislative changes (due to changes in state statute or federal law) or from administrative changes (arising from district staff or board members). Once reviewed and approved by the Policy Committee, the policies are brought forward to the Board, which presents them to the community for a “first reading” by placing them on the regular business meeting agenda.

“First Readings” serve as an introduction of the policy or changes to the policy, to district staff and the community. It is a way of providing notice that the Board is seeking to implement these rules and regulations. The public is afforded two additional school board meetings to review the proposed policy and to provide feedback.

### District Operations:

This meets with the District Director of Business Operations and/or Superintendent and other related designees as needed to review the status and needs of the physical resources. This includes all infrastructure needs of the district with a priority placed on deferred and current maintenance needs of all district buildings and athletic facilities.

### Negotiations:

The negotiations committee meets with the Superintendent, Finance Director, and other members of the district administrative team to develop strategies for contract negotiations with all district employee groups. Committee members also attend all negotiations meetings with bargaining units.

## **AD HOC COMMITTEES**

Board members serve as liaisons to various organizations and partnerships affiliated with the school district. It is the Board's responsibility to assign members to these ad hoc committees and this is typically done at the Board Organization Meeting in January. Ad hoc committee assignments for the subsequent year are discussed during the December work session. The assignments from the previous year are reviewed and the Board considers as a whole if any committee assignments should be added or removed for the subsequent calendar year. The Board then discusses and determines assignment during the December work session. The work session discussion is to ensure board alignment between member interest/s, abilities, and time commitment with the committee roles they are asked to serve. Committee assignments will be confirmed at the January Organizational Meeting. Examples of liaison roles are listed below:

### Facilities Committee

*Board Chair and Treasurer* serve on this committee with community business representatives, Director of Operations and Superintendent. Meets three times per year to review finance and business topics as well as buildings and grounds projects as needed.

### Continuing Education Committee

Serve as Rockford Board representative. The purpose of the committee is to promote professional growth of certified staff. It will also verify Continuing Education Units (CEUs) and requirements for clock hours for relicensure. Meets regularly as needed.

### Curriculum Advisory System Accountability Committee

Serve as Board representative on this advisory committee. The purpose of the committee is to provide community input for new initiatives and curriculum instruction. Committee plans to meet two to three times per year; meeting time and location TBD.

### Community Education Advisory Committee

Serve as Rockford Board representative on committee. The advisory board makes program recommendations to the school board. Meets quarterly, usually in the evening. This committee also includes the ECFE/School Readiness Advisory Committee. Committee meets four times a year as needed in the evening.

### Meeker & Wright Special Education Cooperative (MAWSECO)

Serve as Rockford representative on MAWSECO governing board. Usually meets monthly in the evening on the fourth Tuesday at the MAWSECO building in Howard Lake. For more information, go to [www.mawseco.k12.mn.us](http://www.mawseco.k12.mn.us).

### Northwest Suburban Integration School District (NWSISD)

Is a collaboration of seven school districts in the northwest metro region. The member districts are Anoka–Hennepin, Brooklyn Center, Buffalo-Hanover-Montrose, Elk River, Fridley, Osseo, and Rockford. The purpose of the collaboration is to establish educational programming at one or more sites located within the boundaries of the seven school districts. The programming shall include comprehensive performance-oriented curricula and instruction, including magnet school programming, and may include, but shall not necessarily be limited to, early childhood education, elementary education, secondary education, adult learning, extended day/extended year learning opportunities, childcare, parent education, and community outreach.

### Schools Advocating for Fair Funding (SAFF) & Minnesota Rural Educators Association (MREA)

- SAFF: In collaboration with approximately 30 other K-12 school districts, SAFF advocates for improved tax equalization to address the unfair tax burden on taxpayers in low-property wealth school districts. SAFF does so by engaging with state leaders, facilitating collaboration between both administrators and school board members, and by providing financial analysis and comparison to highlight the funding needs.
- MREA: Focuses, lobbies, and educates member districts on topics that are of highest importance to schools in greater Minnesota. This includes funding sources and equitable distribution as well as other resources such as human capital, technology, and instructional needs.

### District Staff Development

Serve as board representative on the District Staff Development Committee. Committee meets with the board representative as needed.

### Committee At-Large

Serve as Rockford board representative. The committee meets as needed to discuss items under study such as activities, technology, transportation, food service, student data support, referendum steering committee, spearheading of superintendent search and other district needs.

### Association of Metropolitan School Districts (AMSD)

Rockford Area Schools along with approximately 40 other K-12 school districts, is a member of the AMSD organization. The mission of AMSD is to advocate for metropolitan school districts and advance legislation that supports student achievement. AMSD is a strong voice for public education both at the Legislature and in the media with a proactive agenda and a commitment to action. AMSD's primary task is to lobby at the state level for the needs of metropolitan school districts. However, AMSD's Board believes that its lobbying efforts are most effective when the organization plays a role in shaping the broader public debate on K-12 issues and advocates for policies that benefit the State as a whole.

### Communications Committee

This committee is composed of two board appointees with the Board Chair serving in an advisory capacity. Meetings will occur as needed.

### Minnesota State High School League (MSHSL)

Serve as board representative to the Minnesota State High School League. Receives mailings and usually has state level meetings at MSBA Leadership Conference. For more information, go to [www.mshsl.org](http://www.mshsl.org)

### Chamber Committee

Serve as Rockford School District representative to the Rockford/Greenfield Chamber of Commerce. Meets on a regular bi-monthly basis during the day in Rockford. Only one member, representing the board, can attend the meetings.

### Minnesota School Board Association (MSBA)

The Minnesota School Boards Association (MSBA) is a private, nonprofit organization that exists to support public school boards and public education. The MSBA is a leading advocate for public education: supports, promotes, and strengthens the work of public school boards through professional development opportunities, policy development and maintenance, legislative guidance and information, and legal advice.

MSBA offers a four-phase training program for board members which supports them in developing a foundational understanding of their work as educational leaders.

## **POSITIONS THAT REPORT TO THE SCHOOL BOARD**

NOTE: There is only one position that reports to the school board.

### **Role of the Superintendent**

The Superintendent of Schools reports directly to the board and holds all executive and administrative authority and responsibility for the effective operation of the school, excluding those areas of control that are required by statute to be exercised directly by the Board. The Superintendent acts as the district leader with the support of the district's administrative team. The Superintendent may delegate specific powers or duties to assistants and subordinates while maintaining final responsibility for any actions taken. The Superintendent is also responsible for evaluating her/his leadership team.

### Key Functions and Responsibilities of the Superintendent

- Vision, Continuous Improvement, And Focus of District Work.
  1. Partner with the board to design a vision for high student achievement and for every student to have a high-quality daily school experience.
  2. Responsible for the structure, practices, and outcomes for continuous improvement in all aspects of school and district functions, in alignment with the district strategic directions and annual district operational plan (DOP).
  3. Facilitate the process of identifying/executing the district's goals and objectives.

- Communication and Collaboration
  1. Interact effectively with the School Board.
  2. Establish and maintain effective internal and external communication systems.
  
- Policies and Governance
  1. Develop procedures that define how policy will be implemented.
  2. Work with the Policy Committee to draft policy for the full board.
  3. Recommend to the Board policies on all school system functions.
  4. Implement Board policies.
  5. Demonstrate effective leadership skills and professionalism in the daily management of the school district.
  
- Instruction
  1. Lead the district in the development and implementation of a rigorous and relevant curriculum that leads to increased student achievement.
  2. Set clear expectations for district-wide high-quality instruction and comprehensive assessment.
  3. Set clear expectations for a district-wide commitment that every student will have a positive daily school experience.
  4. Provide full access and full opportunity for all students.
  5. Develop and maintain a leadership culture where professional development is highly valued and all staff are expected to grow and develop their skills to meet the needs of all students.
  
- Resources
  1. Recommend to the Board the employment and selection of the administrative, instructional, and support staff.
  2. Assign, evaluate, and support district staff.
  3. Oversees and administers the procurement and use of district funds and facilities to maximize efficiency and minimize waste.
  4. Identify and address specific district tasks or problems that emerge (such as the need for new facilities or the need for a levy campaign).

## TITLE IX

Rockford Area Schools does not discriminate on the basis of sex and prohibits sex discrimination in any educational program or activity that it operates, as required by Title IX, including employment.

All Title IX reports and concerns should be directed to the Superintendent of Schools

More information can be found at

<https://www.rockford883.org/district/departments/human-resources/title-ix>

## SCHOOL BOARD POLICIES

**Policy 201** - Legal Status of the School Board

**Policy 202** - School Board Officers

**Policy 203** - Operation of School Board - Governing Rules

**Policy 203.1** - School Board Procedures; Rules of Order

**Policy 203.2** - Order of the Regular School Board Meeting

**Policy 203.5** - School Board Meeting Agenda

**Policy 203.6** - Consent Agenda

**Policy 204** - School Board Meeting Minutes

**Policy 205** - Open Meetings and Closed Meetings

**Policy 206** - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings

**Policy 207** - Public Hearings

**Policy 208** - Development, Adoption and Implementation of Policies

**Policy 209** - Code of Ethics

**Policy 209** - Code of Ethics Addendum

**Policy 210** - Conflict of Interest - School Board Members

**Policy 211** - Criminal or Civil Action Against School District, School Board Member, Employee or Student

**Policy 212** - School Board Member Development

**Policy 213R** - School Board Committees

**Policy 214** - Out-of-State Travel by School Board Members

## WORKS CITED

Eligibility Requirements for School Board Members, Minnesota School Boards Association (MSBA)

Rockford Public Schools 200 Series Policies

Standards for School Board Leadership, Minnesota School Boards Association (MSBA)  
Governance and Management, TeamWorks International

Minnesota School Boards Association (MSBA) School Board Workshop Series

*Last updated: \_\_\_\_\_*

*This handbook will be reviewed and updated each summer.*



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Summer School Report**

Meeting Date: September 16, 2024

Prepared by: Superintendent's Office

Date Prepared: September 13, 2024

Information     Briefing     Action     Enclosure Item(s)

---

Dr. Jeff Ridlehoover to present a final summer school report.



# Learning & Innovation Update

Final Report of Summer School 2024

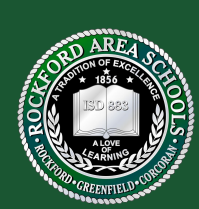


*In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally minded citizens*



# 2024 Summer Programming





# Purpose

- Serve “At-Risk” Students
  - K-8: Targeted Services for identified students
  - 9-12: Credit Recovery

“At Risk” is defined by data demonstrating below grade-level mastery and/or credit deficiency



# 2024 Summer Programming



- Students are identified and invited
- Continual learning plans developed and signed (CLP)
- Two Types of Intervention
  - Credit Recovery (9-12)
  - Targeted Services (K-8)
- Partnership with Wright Tech (SAAP)



# 2024 Summer Programming



## Credit Recovery and Academic Help

- 55 Students (rising 9th, 10th, and 11th Grades)
- 76 Credits Earned/Recovered
  - 42 Edmentum
  - 34 In-Person/Direct Instruction
    - 7 Science
    - 8 ELA
    - 28 Mathematics
    - 33 Social Studies

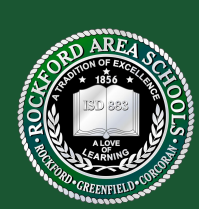


# 2024 Summer Programming



- **83 Students (Grades 1-8)**
- **Total Hours of Intervention**
  - **2,019 Hours**

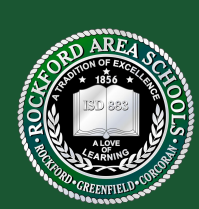
**Targeted Services**



# 2024 Summer Programming



- **Students Generate “Seat Time”**
  - **K-8 at \$5.47/hour**
  - **9-12 at \$6.02/hour**
  
- **Less 10% to Wright Tech (\$4.92 and \$5.42)**



# 2024 Summer Programming



- **Students Generate “Seat Time”**
  - **State Revenue (Paid in SY2025) = \$16,701**
  - **Staffing Expenses = \$23,073**
  - **Net (-\$6,372)**
- **Note: This is for General Education Only (not ESY)**



# 2024 Summer Programming





# 2024 Summer Programming

## RHS

Staff:

Samantha Bloom

Madison Holm (sub)

Andrew Kenady (sub)

Polly Trandahl

Cheryl Ulen

## RMS - Math and Reading Focus

13 enrolled students

Staff:

Erin Sindelar

## REAMS - Math and Reading Focus

Staff:

Emily Beard

Anne Koste

Marty Johnson

Elizabeth Thell

## Maple Hill - Olympic Theme

34 enrolled students

Staff:

Erika Finanager

Alex Probst

Cara Tenesen



**Thank You.**



**ROCKFORD AREA SCHOOLS**  
**INDEPENDENT SCHOOL DISTRICT 883**  
**BOARD OF EDUCATION**

**Subject: Acknowledgement of Contributions Resolution**

Meeting Date: September 16, 2024

Prepared by: Business Office

Date Prepared: September 10, 2024

|                                      |                                   |  |  |
|--------------------------------------|-----------------------------------|--|--|
| <input type="checkbox"/> Information | <input type="checkbox"/> Briefing | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Enclosure Item(s) |
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**RESOLUTION**

Whereas Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

| <i>Donor</i>                  | <i>Amount</i>                                   | <i>Fund</i>  |
|-------------------------------|---|--|
| Rockford Education Foundation | \$4,989.66                                      | General Fund (REAMS Transportation for Kindergarten Como Zoo fieldtrip; RHS payment for CNA exams @ St. Cloud Tech & Ridgewater Community College)                             |
| Rockford Education Foundation | \$2,399.78                                      | General Fund (RMS-CES Student Planners)  |
| Rockford Education Foundation | \$197.18  | General Fund (RHS Diamond Painting Stickers for Rocket Block)  |
| Rockford Education Foundation | \$1,389.89                                      | General Fund (REAMS Student Planners)  |
| Rockford Education Foundation | \$426.40  | General Fund (REAMS 3rd & 4th grade Battle of the Books; RMS 5th-8th grade Battle of the Books; Light table accessories for preschool; REAMS Sensory Room Trampoline for SPED) |
| Rockford Education Foundation | \$2,334.97                                      | General Fund (REAMS Sensory Room Swing for SPED & Light Table for Preschool)   |
| Rockford Education Foundation | \$130.00  | General Fund (REAMS Children's Museum Fieldtrip Deposit (Kindergarten))  |
| Rocket Boosters               | \$1,125.25                                      | Girls Soccer Activity Fund   |
| Cole Sundeen                  | \$4.80  | Food Service Fund (donating remaining amount of senior lunch account balance towards outstanding senior lunch account balances)  |
| Anonymous Donation            | \$1,000.00                                      | Wrestling Activity Fund  |
| We Can                        | 4 large boxes of school supplies and headphones | General Fund Donation  |