



# ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION

*A Tradition of Excellence, One Student at a Time*

Agenda for October 17, 2022

5:30 PM

District Board Room

6051 Ash Street

Rockford, MN 55373

- 1. **CALL MEETING TO ORDER**
  - A. Board Roll Call
- 2. **Distinguished School Board Renaissance Award** 2
- 3. **Board Committees** 8
- 4. **Facilities Update** 29
- 5. **BOARD AND SUPERINTENDENT UPDATES AND ANNOUNCEMENTS**
  - A. Regular Meeting of the Board of Education: Monday, October 17, 2022 in the RMS School Board Room at 6:30 pm.
- 6. **ADJOURNMENT**

**Our Mission:** *In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

**Our Vision:** *Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.*

### **Rockford Board of Education**

Brady Anderson

Eric Gordee

Jenny Kneeland

Amy Edwards

Jessica Johnson

Beth Praska

Superintendent Rhonda Dean

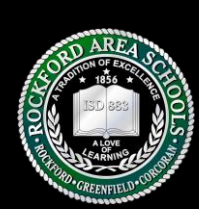


# Distinguished School Board Renaissance Award

Jill Gordee, Samantha Bloom, Aimee Roehl, Paul Menard



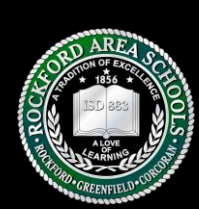
*In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally minded citizens*



# History of Award

The Distinguished School Board Renaissance Award was created by the Rockford School Board. Records go back as far as the Class of 2012 as recipients. The award was based, in part, on MSHSL recognized sports and activities.

MSHSL defined activities have changed significantly since 2012, resulting in a need for us to redefine the criteria for this award.



# Current Criteria

The award is earned by students who maintain a minimum 3.5 grade point average every grading term and participate in six seasons of MSHSL Fine Arts and six seasons of Athletics in grades 9-12.

Other recognized senior awards include sports, fine arts and academic performance as well.



# New Criteria with the Full Diploma Language

This “redefining” is an opportunity for RHS and the Rockford School Board to instead recognize the distinguished students who have pursued the full IB Diploma Program. This criteria includes:

- Students will take three HL(Higher Level) & three SL (Standard Level) classes and sit for exams in each
- Complete 4 years of a language
- Complete the Core elements - Extended Essay, CAS, Theory of Knowledge, defined as follows: <sup>5</sup>



# Core Elements

- Extended Essay
  - Students will complete a 4,000 word essay, supported by original research on a subject of the students choice. Students will develop skills for in-depth, independent research
- CAS - Creativity, Activity, Service
  - Requires participation in outside of class activities and reflection on learning outcomes
- Theory of Knowledge
  - Interdisciplinary course that challenges students to question the basis of knowledge and to reflect critically on how they know what they believe to be facts or truth.



**Thank You.**



# POLICY 213: School Board Committees

October 17, 2022 RAS Board Work Session

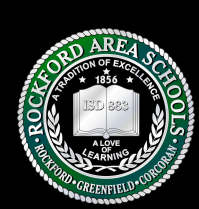


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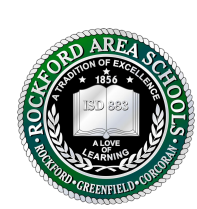
# Policy and Committees

- Policy 213 Revisit and Revisions
- Committee Revisit and Revisions
- Board Discussion
- Policy Timeline



# Policy 213 Revisist and Revision

- Current Policy and Current Board Committees
- Board Committees and Ad Hoc Committees
- Proposed Policy Board Committee Revisions



# Current Policy and Current Board Committees

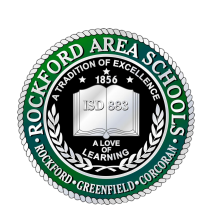
## III: APPOINTMENT OF COMMITTEES

A. The school board hereby appoints the following standing committees:

1. Audit
2. Personnel
3. Building and Grounds
4. Negotiations Committee(s) for various employee groups

B. The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.

C. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.



# Board Committees and Ad Hoc Committees

**Board Committee:** A standing committee designated by Policy 213. These committees must follow all open meeting laws.

**Ad Hoc Committee:** A committee in place for specific purposes, as deemed appropriate by the school board.



# Proposed Policy Board Committee Revisions

## Policy 213 Proposed Revisions

A. The school board hereby appoints the following standing committees:

1. ~~Audit~~ **Finance**
2. ~~Personnel~~ **Policy**
3. Building and Grounds
4. Negotiations Committee(s) for various employee groups

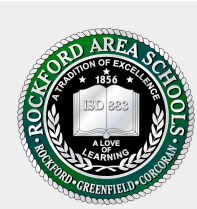
## Committee Member Revision

1. **Finance:** 3 Members  
Chair, Treasurer and Director
2. **Policy:** 3 Members  
Vice Chair, Clerk and Director
3. **Buildings and Grounds:** 3 Members  
Chair, Treasurer and Board Member
4. **Negotiations:** 3 Members  
3 Board Member Committee



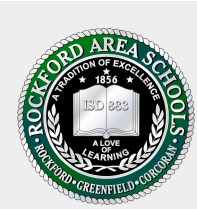
# Board Committee Revisit and Revisions

- Current Committees
- Proposed Changes to Board and Ad Hoc Committees
- Discussion on Term, Number and Mission



# Current Committees

- ❖ Minnesota State High School League
- ❖ Operations Committee
- ❖ Continuing Education Committee
- ❖ Curriculum Advisory System
- ❖ Accountability Committee
- ❖ Community Education Advisory Board
- ❖ Chamber Committee
- ❖ Legislative/MSBA Delegate Assembly
- ❖ Meeker & Wright County Education Cooperative (MAWSECO)
- ❖ Northwest Suburban Integration School District (NWSISD)
- ❖ Schools for Equity in Education (SEE) & Minnesota Rural Education Association (MREA)
- ❖ District Staff Development
- ❖ Committee At-Large
- ❖ Association of Metro School Districts (AMSD)
- ❖ Negotiations



# Proposed Board & Ad Hoc Committees

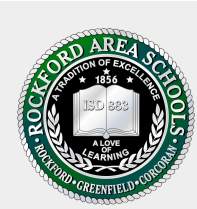
## School Board Committees

- ❖ Finance Committee
- ❖ Policy Committee
- ❖ Building and Grounds Committee
- ❖ Negotiations Committee

## Ad Hoc Committees

- ❖ Minnesota State High School League
- ❖ Facilities Committee (Replacing Operations)
- ❖ Continuing Education Committee
- ❖ Curriculum Advisory System Accountability Committee
- ❖ Community Education Advisory Board

- ❖ Chamber Representative (name change)
- ❖ Legislative/MSBA Delegate Assembly
- ❖ Meeker & Wright County Education Cooperative (MAWSECO)
- ❖ Northwest Suburban Integration School District (NWSISD)
- ❖ SEE & MREA Representative (New Name)
- ❖ District Staff Development
- ❖ Committee At-Large
- ❖ Association of Metro School Districts (AMSD)



# Terms, # of Members & Mission

## Term

- ❖ 1 year term

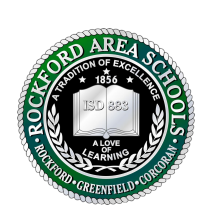
## Number of Members

- ❖ Board Committees (3 members each)
  - Finance Committee (Chair, Treasurer & Director)
  - Policy Committee (Vice Chair, Clerk & Director)
  - Building and Grounds Committee (Chair, Treasurer and another board member)
  - Negotiations (Three board members)

- ❖ Ad Hoc Committees
  - All, unless noted otherwise, 2 members appointed. First one is assigned and second one is the alternate.
  - Facilities Committee (B&G Committee members)
  - Committee At-Large (three members represent)

## Mission/Charge/Description

- ❖ Group Discussion



# POLICY COMMITTEE TIMELINE

1. **October Work Session Discussion and Recommendations**
2. **November Regular Session: First Reading of updated Policy 213 and Committee Revisions**
3. **Board reviews and submits any recommended changes**
4. **December Regular Session: Second Reading of updated Policy 213. Recommended for approval.**
5. **December Regular Session: Resolution for established standing and ad hoc committees.** (The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.)

**NEEDS TO BE IN PLACE FOR JANUARY ORGANIZATIONAL MEETING**



**QUESTIONS  
or  
COMMENTS?**



**Thank You.**



## ROCKFORD AREA SCHOOLS 2022 SCHOOL BOARD COMMITTEES AND POSITIONS

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1. **MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL)** - Serve as board representative to the Minnesota State High School League. Receives mailings and usually has state level meeting at MSBA Leadership Conference. For more information, go to [www.mshsl.org](http://www.mshsl.org)

**2022 Assignment: 1) Kneeland 2) Anderson**

2. **OPERATIONS COMMITTEE** - *Board Chair and Treasurer* serve on this committee with community business representatives, Business Manager and Superintendent. Meets three times per year to review finance and business topics as well as buildings and grounds projects as needed.

**2022 Assignment: Edwards and Gordee**

3. **CONTINUING EDUCATION COMMITTEE** - Serve as Rockford board representative. The purpose of the committee is to promote professional growth of certified staff. It will also verify Continuing Education Units (CEUs) and requirements for clock hours for relicensure. Meets regularly as needed.

**2022 Assignment: 1) Johnson 2) Kneeland**

4. **CURRICULUM ADVISORY SYSTEM ACCOUNTABILITY COMMITTEE** - Serve as board representative on this advisory committee. The purpose of the committee is to provide community input for new initiatives and curriculum instruction. Committee plans to meet two to three times per year; meeting time and location TBD.

**2022 Assignment: 1) Anderson 2) Praska**

5. **COMMUNITY EDUCATION ADVISORY BOARD** - Serve as Rockford board representative on committee. The advisory board makes program recommendations to the school board. Meets quarterly, usually in the evening. This committee also includes the ECFE/School Readiness Advisory Committee. Committee meets four times a year as needed in the evening.

**2022 Assignment: 1) Kneeland 2) Anderson**

6. **CHAMBER COMMITTEE** - Serve as Rockford School District representative to the Rockford/Greenfield Chamber of Commerce. Meets on a regular bi-monthly basis during the day in Rockford.

**2022 Assignment: 1) Praska 2) Anderson (Johnson as alternate)**

7. **LEGISLATIVE/MSBA DELEGATE ASSEMBLY** - Serve as Rockford board legislative liaison for Area 20 with Minnesota School Board Association. May attend regional and state delegate assembly meetings. Delegate Assembly members are elected by mail ballot in summer of odd years for a two-year term (currently 2017-2018 calendar years). For more information, go to [www.mnsba.org](http://www.mnsba.org).

**2022 Assignment: 1) Gordee 2) Parska**

8. **MEEKER & WRIGHT SPECIAL EDUCATION COOPERATIVE (MAWSECO)** - Serve as Rockford representative on MAWSECO governing board. Usually meets monthly in the evening on fourth Tuesday at the MAWSECO building in Howard Lake. For more information, go to [www.mawseco.k12.mn.us](http://www.mawseco.k12.mn.us).

**2022 Assignment: 1)Johnson 2)Anderson**



## ROCKFORD AREA SCHOOLS 2022 SCHOOL BOARD COMMITTEES AND POSITIONS

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9. **NORTHWEST SUBURBAN INTEGRATION SCHOOL DISTRICT (NWSISD)** - Serve as Rockford board representative on the NWSISD Governing board. The board usually meets monthly in the evening on third Wednesday during school year at their district office in Brooklyn Park. For more information, go to [www.nws.k12.mn.us](http://www.nws.k12.mn.us).

**2022 Assignment: 1) Gordee 2) Praska**

10. **SCHOOLS FOR EQUITY IN EDUCATION (SEE)** - Serve as board representative at General Membership meetings. Day meetings are usually held five to six times during the school year. For more information, go to [www.schoolsforequity.org](http://www.schoolsforequity.org).

**MINNESOTA RURAL EDUCATION ASSOCIATION (MREA)** - Board members would not need to be a designated district representative for/to MREA. The Board and district leadership would all be subscribed to their weekly newsletter, *Insider Briefing* (if they do not opt out). For more information, go to [www.mreavoice.org](http://www.mreavoice.org). Board representatives may be designated to attend their annual conference in Brainerd in November. Also, as board members attend MSBA meetings, there may be other involvement with MREA as well.

**2022 Assignment: 1) Praska 2) Kneeland**

11. **DISTRICT STAFF DEVELOPMENT** - Serve as board representative on District Staff Development Committee. Committee meets with the board representative as needed.

**2022 Assignment: 1) Kneeland 2) Praska**

12. **COMMITTEE AT-LARGE** - Serve as Rockford board representative. The committee meets as needed to discuss items under study such as activities, technology, transportation, food service, student data support, referendum steering committee and other district needs.

**2022 Assignment: Anderson, Gordee, Kneeland**

13. **ASSOCIATION OF METRO SCHOOL DISTRICTS** - The Board Chair is the board representative to this organization, with the Vice-chair serving as alternate. They meet monthly on the first Friday of the month (August through May) starting at 7 am at the TIES Conference Center. For more information, go to [www.asmd.org](http://www.asmd.org).

**2022 Assignment: 1: Edwards 2: Praska**

14. **NEGOTIATIONS** - The three board member committee works with Business Manager and Superintendent. We currently have:

- A two-year agreement with School Service Employees Union No. 284 through *June 30, 2022*.
- An two-year agreement with Rockford Public Schools Principal’s Association through June 30, 2022.
- A two-year agreement with Education Minnesota-Rockford *through June 30, 2021*.

**2022 Assignment: Gordee, Johnson, Praska (Edwards as alternate for Gordee)**

**Board Contact Info:**

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Eric Gordee	612.251.1557	rsbgordeee@rockford.k12.mn.us
Jessica Johnson	612.709.1221	rsbjohnsonj@rockford.k12.mn.us
Jenny Kneeland	952.292.6956	rsbkneelandj@rockford.k12.mn.us
Beth Praska	763.360.7329	rsbpraskab@rockford.k12.mn.us



## ROCKFORD AREA SCHOOLS 2023 SCHOOL BOARD COMMITTEES AND AD HOC COMMITTEES

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### 2023 SCHOOL BOARD COMMITTEES

1. **FINANCE COMMITTEE** - Board Chair, Treasurer and a Director serve on this committee and work with the Director of Finance and Operations and Superintendent.  
**2022 Assignment: Gordee, TBD**
2. **POLICY COMMITTEE** – Vice Chair, Clerk and a Director serve on this committee and work with the Superintendent and Executive Assistant.  
**2022 Assignment: Johnson, TBD, TBD**
3. **BUILDINGS AND GROUNDS COMMITTEE** - Board Chair, Treasurer and another board member serve on this committee and work with the Director of Buildings and Grounds and the Superintendent.  
**2022 Assignment: Edwards and Gordee**
4. **NEGOTIATIONS COMMITTEE** - The three board member committee works with Director of Human Resources, Director of Finance and Operations and Superintendent.  
**2022 Assignment: Gordee, Johnson, Praska (Edwards as alternate for Gordee)**

### 2023 SCHOOL BOARD AD HOC COMMITTEES

1. **MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL)** - Serve as board representative to the Minnesota State High School League. Receives mailings and usually has state level meeting at MSBA Leadership Conference. For more information, go to [www.mshsl.org](http://www.mshsl.org)  
**2022 Assignment: 1) Kneeland 2) Anderson**
2. **FACILITIES COMMITTEE** - Board members assigned to Building and Grounds Committee serve on this committee with community business representatives, Business Manager and Superintendent. Meets three times per year to review finance and business topics as well as buildings and grounds projects as needed.  
**2022 Assignment: Edwards and Gordee**
3. **CONTINUING EDUCATION COMMITTEE** - Serve as Rockford board representative. The purpose of the committee is to promote professional growth of certified staff. It will also verify Continuing Education Units (CEUs) and requirements for clock hours for relicensure. Meets regularly as needed.  
**2022 Assignment: 1) Johnson 2) Kneeland**
4. **CURRICULUM ADVISORY SYSTEM ACCOUNTABILITY COMMITTEE** - Serve as board representative on this advisory committee. The purpose of the committee is to provide community input for new initiatives and curriculum instruction. Committee plans to meet two to three times per year; meeting time and location TBD.  
**2022 Assignment: 1) Anderson 2) Praska**
5. **COMMUNITY EDUCATION ADVISORY BOARD** - Serve as Rockford board representative on committee. The advisory board makes program recommendations to the school board. Meets quarterly, usually in the evening. This committee also includes the ECFE/School Readiness Advisory Committee. Committee meets four times a year as needed in the evening.  
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## ROCKFORD AREA SCHOOLS

### 2023 SCHOOL BOARD COMMITTEES AND AD HOC COMMITTEES

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Adopted: 9/18/00  
Reviewed: 2007  
Revised: 06/16/08

Orig. 1996

## 213 SCHOOL BOARD COMMITTEES

### I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

### II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution, which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes, as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

### III. APPOINTMENT OF COMMITTEES

- A. The school board hereby appoints the following standing committees:
  - 1. Audit
  - 2. Personnel
  - 3. Building and Grounds

4. Negotiations Committee(s) for various employee groups
- B. The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.
- C. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

**IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES**

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.
- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

**Legal References:** Minn. Stat. Ch. 13D (Open Meeting Law)

**Cross References:** MSBA Model Policy 201 (Legal Status of the School Board)  
MSBA Model Policy 203 (Operation of the School Board - Governing Rules)  
MSBA Service Manual, Chapter 13, School Law Bulletin "C" (Minnesota's Open Meeting Law)



Adopted: 9/18/00  
Reviewed: 2007  
Revised: 06/16/08

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School Board Update

October 17, 2022

# Rockford Area School District 883

# Construction Update

## 2022 Abatement Bond Projects At a Glance

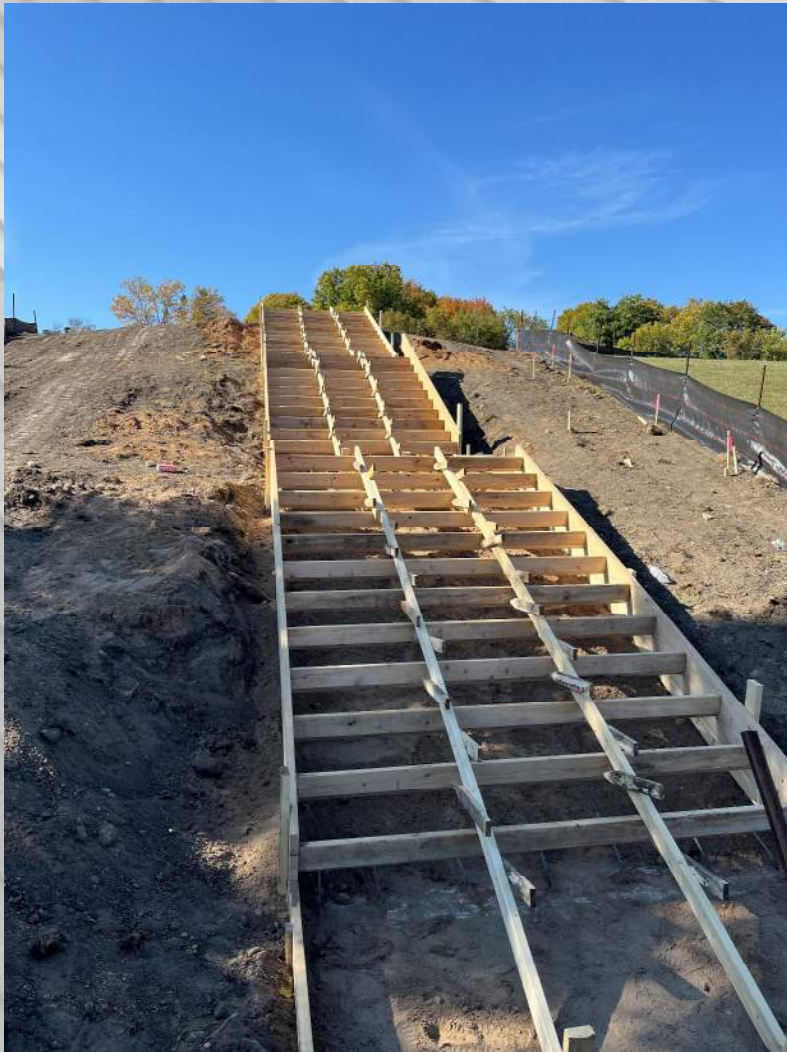
### Rockford ES/HS

- Storm sewer installation complete, nearly finished with drain tile
- Underground storage system installed and backfilled
- Final export of un-used material underway
- Entire site being brought to rough grade for curb installation
- Repairs of South parking lot underway

### Rockford MS

- Remainder of sidewalk and curb poured.
- Stairs have been poured
- Light bases for all light poles have been formed and poured
- Rain guardian turrets installed

# Construction Update – Photos (MS)



MS stairs being formed for concrete



MS Stairs poured and forms removed

# Construction Update – Photos (MS)



Light bases formed and ready for concrete



Remainder of sidewalk poured

# Construction Update – Photos (ES/HS)



Storm sewer installation underway



Storm sewer complete and backfilled

# Construction Update – Photos (ES/HS)



Excavations for underground storage system



Underground storage system installed and backfill underway

# Construction Update – Photos (ES/HS)



Water main lowered.

# Budget Status

<b>Funding – Abatement Only</b>	<b>\$3,000,000</b>		
	Budget	Cost-to-Date	Cost-to-Complete
Permits/Owner Costs	\$24,500	\$1,250	\$23,250
Fees/Services	\$366,000	\$246,856	\$119,144
FF&E	\$240,000	\$0	\$240,000
Construction	\$2,250,000	\$629,414	\$1,620,586
Contingency	\$119,500	\$30,376	\$89,124
<b>Totals</b>	<b>\$3,000,000</b>	<b>\$907,896</b>	<b>\$2,092,104</b>

# Planning Update

## Abatement Projects – Nearing completion for 2022

## LTFM Projects – In Design – Same as September update

- ES/HS Roofing is in pre-design. Scheduled to be completed summer 2023 & 2024
- HS/MS Exterior Façade repairs in pre-design. Scheduled to be completed summer 2023 & 2024
- RCC flooring is being tested, options will be presented in October to Facility Committee. Replacement timeframe to be determined based on use.

## Lease Levy / Capital Facility Bonding Projects – In Planning

- Internal and External Stakeholders information gathering last week
- Attended RAAA Board meeting for collaboration on facility needs
- Secure Entries are in schematic design process.
- Funding source – Lease Levy and Capital Facility Bonds – School Board approved similar to Abatement and LTFM Bonds. Funds are specific scope items and based on enrollment.

# Planning Timeline

## October

- Information gathering
- Design / Planning Update
- Facility Committee Meeting – Review Stakeholder information

## November

- Facility Committee Meeting(s) – Review all info and organize for the School Board.
- November 21 – Work-Session and Board meeting – Final conceptual design, budget, schedule and impact presented.

## December

- Final resolution prepared for project approval if appropriate.

# Questions



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