



ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

A Tradition of Excellence, One Student at a Time

Agenda for June 20, 2022

6:30 PM

Rockford Community Center

7600 County Rd 50

Rockford, MN 55373

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Board Roll Call
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **CONSENT ITEMS**
 - A. Consent--Approval of Minutes 3
 - B. Consent--Personnel 14
 - C. Consent--Approval of Bills and Wire Transfers 15
 - D. Consent--Approval of Open Enrollments 31
 - E. Consent -- Non-Classified Contract Continuation for 2022-23 School Year 32
 - F. Consent -- Superintendent Contract 2022-2023 33
 - G. Consent -- Summer School Personnel 34
 - H. Consent -- ESY School Personnel 36
 - I. Consent -- Property, Liability and Workers Compensation Renewal 37
 - J. Consent -- Technology Integrationist position 2022-2023 64
5. **SAFE & WELCOMING ENVIRONMENT**
 - A. Facilities Update 65
6. **FISCAL RESPONSIBILITY**
 - A. Resolution of Acknowledgement of Contributions/Donations 66
 - B. FY22 Revised and FY23 Original budget 67
7. **EFFICIENT & EFFECTIVE OPERATIONS**
 - A. Minnesota State High School League Renewal membership 2022-23 70
 - B. Resolution Establishing Dates for Filing Affidavits of Candidacy 74
 - C. Policy 614 - 2nd and final reading 76
8. **BOARD AND SUPERINTENDENT UPDATES AND ANNOUNCEMENTS**
 - A. Work Session: Wednesday, June 22, in the Rockford Community Center at 6:30 pm. This is a closed session to discuss the Superintendent's Evaluation
Work Session: Monday, July 18th, in the Rockford Community Center at 5:30 pm
Regular Meeting of the Board of Education: Monday, July 18, in the Rockford Community Center at 6:30 pm



ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

B. Board Committee Updates

9. **ADJOURNMENT**

Our Mission: *In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

Our Vision: *Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.*

Rockford Board of Education

Brady Anderson

Eric Gordee

Jenny Kneeland

Amy Edwards

Jessica Johnson

Beth Praska

Superintendent Rhonda Dean



Independent School District #883

Regular School Board Meeting

May 16, 2022

Chair Edwards called the meeting to order at 6:30 p.m.

Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

Board Roll Call

Members present: *Anderson, Edwards, Gordee, Johnson, Kneeland, and Praska*. Also present were *Superintendent Rhonda Dean, Buildings and Grounds Director James Leuer, Business Manager Tanley Lego, Interim RMS-CES Principal Rob Danneker, Interim Business Manager Chuck Herdegen, Teaching and Learning Director Kevin Keller, RMS-CES STEM Coordinator Beth Russell, Kent Johnson from PMA, and Ryan Hoffman from ICS*.

APPROVAL OF AGENDA

Motion by Johnson, seconded by Praska to approve the agenda as presented. Motion passed unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT ITEMS

Motion by Anderson, seconded by Kneeland to approve the consent items as presented. Motion carried unanimously.

- **Minutes:**
April 18, 2022 Regular Meeting

- **Personnel:**

Status	First Name	Last Name	Position	Date(s)
Retirement	Ruth	Durand	Special Ed Teacher	4/22/2022
Retirement	Judy	Peterson	Paraprofessional	6/6/2022
Hire	Derek	Bratsch	RHS Math Teacher	2022-2023
Hire	Rob	Danneker	Director of Teaching and Learning	07/01/2022
Hire	Julia	Hensel	LT Substitute 4th Grade	5/2/2022-6/3/2022
Hire	Chuck	Herdegen	Interim Business Manager	5/19/2022
Hire	Paul	Warzecha	Principal RMS-CES	07/01/2022
Hire	Mike	McNulty	Business Manager	07/01/2022
Hire	Nina	Robin-Carmichiel	REAMS Paraprofessional	5/11/22
Hire	Erin	Pollock	REAMS Paraprofessional	5/11/22
Hire	Miranda	Harrison	Director of Human Resources	6/6/2022
Hire	Courtney	Fogarty	RHS Science Teacher	2022-2023
Hire	Richard	Kline	RCC Instructor	5/10/2022
Hire	Lindsey	Condon	RCC Student Worker	5/10/2022
Hire	Ana	Jankowski	RCC Student Worker	5/10/2022
Resignation	Tanley	Lego	Business Manager	5/20/2022
Resignation	Rob	Danneker	POSA	6/30/2022
Resignation	Lindsay	Wurm	Special Ed Teacher	6/6/2022
Resignation	Jackelyn	Bekius	REAMS Counselor	6/6/2022
Non-Renewal	Susan	Littlefield	ADSI	6/6/2022
Non-Renewal	Emily	Matheson	3rd Grade Teacher	6/6/2022
Non-Renewal	Brian	Fredine	RHS Math Teacher	6/6/22

- ***Bills and Wire Transfers:***

April 2022 (listing attached)

Fund 01	\$1,444,919.18
Fund 02	\$85,626.58
Fund 04	\$16,631.27
Fund 07	\$0.00
Fund 21	\$16,858.24
Fund 45	\$20.83
Total:	\$1,564,056.10

Note: Reconciled as of 5/11/2022 by Tanley Lego, Business Manager

- **Open Enrollments:**

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	NR/OE
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Non-Resident Students Attending Rockford

Grade	Resident District	Number	Date Effective	NR/OE
5	Waconia	110	5/3/2022	NR
8	Waconia	110	5/3/2022	NR
10	Osseo	279	5/2/2022	NR

HIGH STUDENT ACHIEVEMENT

- **RMS-CES Report** - Robert Danneker presented an update regarding the school goals for the year and had students present their project “One Plant in every classroom”.
- **RHS Report** - Paul Menard presented an update regarding the school goals for the year and an IB update.
- **Resolution to Certify the Listing of Graduates** - Paul Menard presented a resolution to certify the listing of graduates for the 21-22 school year.

Motioned by Gordee, seconded by Johnson, to approve the following resolution as presented:

BE IT RESOLVED, by the School Board of Independent School District No. 883, authorizes Rockford High School Principal Paul Menard to grant high school diplomas on Friday, May 27, 2022 to all Rockford Area School district students that have met the State of Minnesota and Rockford Area School District graduation requirements.

On a roll call vote, the following voted in favor: Anderson, Gordee, Johnson, Kneeland, Praska, and Edwards. And the following voted against: None. Whereupon said resolution was declared duly passed and adopted.

- **QComp Annual Report** - Kevin Keller presented an update regarding Qcomp.

SAFE AND WELCOMING ENVIRONMENT

- **Joint Powers/Lease Agreement between Rockford Area Schools and the City of Rockford** - James Leuer, presented a proposal to the board regarding a lease agreement

for the shed that is located in the middle school field and the removal of the school shed due to bad condition.

Motioned by Gordee, seconded by Kneeland, to approve the Joint Powers/Lease Agreement between Rockford Area Schools and the City of Rockford as presented in the board packet. Motion passed unanimously.

- **Abatement Bond Project Update** - Ryan Hoffman from ICS, presented an update on the Abatement Project and requested the board to approve the soliciting of bids for the abatement bonds project.

Motioned by Praska, seconded by Gordee to approve the solicitation of bids for the abatement project as presented. Motion passed unanimously.

FISCAL RESPONSIBILITY

Kneeland motioned, seconded by Anderson, to approve the following resolution as presented:

- **Resolution of Acknowledgement of Contributions/Donations**

WHEREAS Minnesota Statute 123B.02 permits school boards to “receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

THEREFORE, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Rockford Lions	\$1,350.00	RMS Gift--DARE Program T-shirts
Rocket Boosters	\$40.00	Girls Soccer Activity Fund
Rockford Lions	\$1,700.00	DECA Activity Fund
Marlene Socher	\$100.00	Girls Track Activity Fund
Rockford Education Foundation	\$780.00	General Fund (REAMS Kindergarten Children's Museum Field Trip)
Rockford Education Foundation	\$79.92	General Fund (RHS Special Education Large Digit Calculators)
Anonymous Donation	\$4,000.00	Senior Outstanding Lunch Account Fees, Senior Outstanding Student Fees, Graduation Fund

On a roll call vote, the following voted in favor: Anderson, Gordee, Johnson, Kneeland, Praska, and Edwards. And the following voted against: None.

Whereupon said resolution was declared duly passed and adopted.

- **Resolution Ratifying the Sale of the General Obligation Facilities Maintenance and Tax Abatement Bonds, Series 2022A, in the Original Aggregate Principal Amount of \$6,915,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for their Payment** - Kent Johnson, from PMA presented an update on the sale of the bonds and presented a resolution for approval of the board.

Gordee motioned, seconded by Praska, to approve the following resolution as presented (please see attached at the end of the minutes). On a roll call vote, the following voted in favor: Anderson, Gordee, Johnson, Kneeland, Praska, and Edwards. And the following voted against: None.

Whereupon said resolution was declared duly passed and adopted.

- **Approval of Master Service Agreement and Project Amendment** - Ryan Hoffman from ICS presented the approval of the ICS Consulting LLC contracts B132, C132, and G802 for our upcoming construction projects related to the Abatement Bonds.

Motioned by Praska, seconded by Anderson Motion to approve the ICS Consulting LLC contracts B132 Master Service Agreement for District-Wide Improvement Projects related to long term planning, C132 and G802 Professional Service Agreement related to the Rockford Elementary and Middle School Parking Lot Improvement Projects as presented in the packet. Motion carried unanimously.

- **Project Change Authorization Resolution** - Ryan Hoffman from ICS, presented a resolution for approval of the change order decision making authority.

Resolution for Approval of Change Order Decision Making Authority

Member Anderson introduced the following resolution and Member Johnson moved for its adoption:

BACKGROUND: It is understood that construction projects may be accompanied by change orders to the construction contract, which may impact construction scope, duration, and/or budget. These change orders may arise due to unforeseen conditions, design changes, contractor requests, or owner requests. Typically, change order construction will not proceed until approval of the submitted change order is received by the acting contractor.

WHEREAS in an effort to streamline the construction change order review and approval process, the following levels of construction change order approval and decision-making authority are recommended by the Facility Committee:

- Level 1 Approval Authority – **Superintendent**
 - Approval of all change orders up to a limit of \$10,000.00
- Level 2 Approval Authority – **Facility Committee**
 - Approval of all change orders exceeding \$10,000.00 to a limit of \$175,000.00
- Level 3 Approval Authority – **ISD #883 School Board**

- Approval of all change orders exceeding \$175,000.00

Primary review and comment of all change orders will be performed by ICS. Change orders passing primary review and comment will be forwarded to the Design team for secondary review and comment. Change orders that have cleared primary and secondary review and comment will then be presented to the appropriate level of Change Order Decision Making Authority for final approval.

WHEREAS the approval levels of decision-making authority will comply as noted above. Approval of this resolution is recommended by the Facility Committee representing Independent School District No. 883.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 883 that the Resolution for Approval of Change Order Decision Making Authority be approved as presented.

On a roll call vote, the following voted in favor: Anderson, Gordee, Johnson, Kneeland, Praska, and Edwards. And the following voted against: None.

Whereupon said resolution was declared duly passed and adopted May 16, 2022.

- **Proposed Budget 2022-2023** - Tanley Lego and Chuck Herdegen presented the proposed budget for the 2022-2023 school year. This budget will be up for approval at the next board meeting.
- **New Depository Account** - Tanley Lego recommended the Board add an additional depository account at Old National Bank.
Motioned by Gordee, seconded by Johnson to approve the new depository account as presented. Motion carried unanimously.
- **Resolution to Authorize Interim Business Manager to Make Deposits, Pay Expenses, Invest, and Transfer Funds in the Best Interest of the District** - Tanley Lego presented a resolution to the board for approval to authorize the Interim Business Manager, Charles Herdegen, to work as acting Business Manager effective May 17, 2022, and to make deposits, pay expenses, invest, and transfer funds (including Electronic transfers) in the best interest of the District and the removal of our current Business Manager, Tanley Lego, due to resignation from our District. This includes the authority to invest and wire funds and issue checks between board meetings to pay bills so as to be eligible for discounts, deadlines, etc., with payment of the same to be approved by the school board at the next meeting at which payments of claims are approved. If the board agrees, action is needed.
Motioned by Gordee, seconded by Johnson to approve the resolution as presented. On a roll call vote, the following voted in favor: Anderson, Gordee, Johnson, Kneeland, Praska, and Edwards. And the following voted against: None.

Whereupon said resolution was declared duly passed and adopted.

EFFICIENT AND EFFECTIVE OPERATIONS

- **Policies 503R second and final reading** - Superintendent Dean presented policy 503R for a second reading and if no changes are made, she requested approval from the board.

Johnson motioned, Praska seconded to approve policy 503R as presented. Motion carried unanimously.

- **Policy 614 first reading**- Superintendent Dean presented policy 614 for a first reading mentioning these are MSBA changes. This policy will be up for second reading and approval if no changes are needed at the next meeting.
- **Board Meeting Dates 2022-23** - Superintendent Dean presented the schedule for Board work sessions and regular meetings for approval.

July 18, 2022	Work Session - 5:30 p.m.
July 18, 2022	Regular Meeting - 6:30 p.m.
August 15, 2022	Regular Meeting - 6:30 p.m.
August 29, 2022	Work Session - 6:30 p.m.
September 19, 2022	Work Session - 5:30 p.m.
September 19, 2022	Regular Meeting - 6:30 p.m.
October 3, 2022	Work Session - 6:30 p.m.
October 17, 2022	Regular Meeting - 6:30 p.m.
November 21, 2022	Work Session - 5:30 p.m.
November 21, 2022	Regular Meeting - 6:30 p.m.
December 5, 2022	Work Session - 6:30 p.m.
December 19, 2022	Regular Meeting (Truth in Taxation Hearing) 6:30pm
January 9, 2023	Organizational Meeting - 6:30 p.m.
January 23, 2023	Work Session - 5:30 p.m. (moved due to MLK Jr. Day)
January 23, 2023	Regular Meeting - 6:30 p.m.
February 6, 2023	Work Session - 6:30 p.m.
February 22, 2023	Regular Meeting - 6:30 p.m. (moved due to President's Day)
March 20, 2023	Work Session - 5:30 p.m.
March 20, 2023	Regular Meeting - 6:30 p.m.
April 3, 2023	Work Session - 6:30 p.m.
April 17, 2023	Regular Meeting - 6:30 p.m.
May 15, 2023	Work Session - 5:30 p.m.
May 15, 2023	Regular Meeting - 6:30 p.m.
June 21, 2023	Work Session - 6:30 p.m. - <i>Superintendent Evaluation</i>
June 26, 2023	Regular Meeting - 6:30 p.m.

- **RAS Parent and Student Handbook 2022-23** - The Board reviewed changes to the *RAS Student and Parent Handbook 2022-23*. *Anderson motioned to approve the RAS Student*

and Parent Handbook 2022-23 as presented. Kneeland seconded. Motion carried unanimously.

- **REAMS Handbook 2022-23** - The Board reviewed changes to the *REAMS Staff Handbook Supplement 2022-23*. Gordee motioned to approve the *REAMS Staff Handbook Supplement 2022-23 as presented*. Praska seconded. Motion carried unanimously.
- **RMS-CES Handbook 2022-23** - The Board reviewed changes to the *RMS-CES Staff Handbook Supplement for 2022-23*. Gordee motioned, seconded by Anderson. Motion carried unanimously.
- **RHS Handbook 2022-23** - The Board reviewed changes to the *RHS Staff Handbook Supplement for 2022-23*. Praska motioned, seconded by Gordee. Motion carried unanimously.
- **Galaxy Handbook 2022-23**- The Board reviewed changes to the *Galaxy Parent and Staff Handbook for 2022-23*. Gordee motioned, seconded by Anderson. Motion carried unanimously.
- **Early Childhood Handbooks 2022-23** - The Board reviewed changes to the *Early Childhood Parent and Staff Handbook for 2022-23*. Kneeland motioned, seconded by Anderson. Motion carried unanimously.

BOARD AND SUPERINTENDENT UPDATES AND ANNOUNCEMENTS

The Board and Superintendent gave updates on their committee assignments and events attended.

- Kneeland - Community Ed Advisory meeting, Awards committee meeting, RMS-CES Showcase.
- Anderson - awards committee meeting, Chamber Commerce luncheon, jazz concert.
- Gordee - Bond finance reviews, Facilities Committee, business manager interviews, negotiations committee for possible strategies for 284, and principals negotiations.
- Johnson - MAWSECO meeting, awards committee meeting, interview RMS-CES principal, high school band concert, jazz band concert.
- Edwards - HR interviews, facilities meeting, pre-meeting with vice chair and superintendent, band concert.
- Praska - pre-meeting with Superintendent and Chair, legislature meeting.
- Superintendent Dean - pre-meeting with the board chair, facilities committees, HR interviews, Business manager interviews, RMS-CES principal interviews, Teaching and Learning interviews, RMS-CES STEM and Academics showcase, bond call, MAWSECO advisory committee meeting, Chamber networking social and luncheon, ICS meetings, PMA meetings, FFA convention, Athena Award Banquet, Grand March and Prom, True team meet, Foundation meeting, MnMTSS meeting cohort, Band concert,

Johnson motioned to adjourn the meeting at 9:41 p.m. Anderson seconded. *Motion carried unanimously.*

Ivonne Padilla
Recorder

Jessica Johnson
Clerk



ROCKFORD AREA SCHOOLS
Independent School District 883
School Board Work Session Minutes
Monday, May 16, 2022

The Rockford Board of Education met in a work session on Monday, May 16, 2022. Amy Edwards called the work session meeting to order at 5:30 pm.

Board Roll Call

Members Kneeland, Gordee, Anderson, and Edwards were present. Also present were Superintendent Rhonda Dean, Business Manager Tanley Lego, Interim Business Manager Chuck Herdegen, and Ryan Hoffman from ICS.

Beth Praska arrived at 5:31pm.

Approval of the Agenda

Anderson motioned to approve the agenda, as presented. Kneeland seconded. *Motion carried unanimously.*

Proposed Budget 2022-2023

Tanley Lego and Chuck Herdegen presented the proposed budget for the 2022-2023 school year.

Jessica Johnson arrived at 5:40pm.

Master Service Agreement and Project Amendment

Ryan Hoffman from ICS presented the Master Service Agreement and Project Amendment for the Project Abatement Bond.

Board Announcements

A regular Board Meeting is scheduled for Monday, May 16, 2022, at 6:30 p.m. in the RCC.

Adjournment

Edwards motioned to adjourn the meeting at 6:18pm. Gordee seconded the motion. Motion carried unanimously.

Ivonne Padilla
Recorder

Jessica Johnson
Clerk



ROCKFORD AREA SCHOOLS
Independent School District 883
School Board Special Meeting Minutes
Monday, June 6, 2022

The Rockford Board of Education met in a special meeting on Monday, June 6, 2022. Chair Edwards called the special meeting to order at 11:00 am. Members Gordee, Anderson, Johnson, Praska, Kneeland, and Edwards were present. Also present was Superintendent Rhonda Dean, Buildings and Grounds Director James Leuer, Interim Business Manager Charles Herdegen and ICS representatives Ryan Hoffman and Chris Vogel.

Gordee motioned to approve the agenda as presented, Kneeland seconded. *Motion carried unanimously.*

Ryan Hoffman from ICS presented the resolution for approval to award the contract for the Abatement Bond Project.

Gordee motioned to approve the resolution to award New Look Contracting the bid for the 2022 Abatement Bond Projects for Rockford Area Schools Site Improvement Projects. Johnson seconded. On a roll call vote, the following voted in favor: Anderson, Edwards, Gordee, Johnson, Kneeland, and Praska. The following voted against: none. Resolution carried unanimously

Johnson motioned, Gordee seconded, to adjourn the meeting at 11:30 a.m. *Motion carried unanimously.*

Ivonne Padilla
Recorder

Jessica Johnson
Clerk



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Consent Personnel

Meeting Date: June 20, 2022

Prepared By: Superintendent's Office

Date Prepared: June 15, 2022

<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)
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Personnel Items:

Status	First Name	Last Name	Position	Date(s)
Hire	KellyAnn	Lockrem	HS Counselor	2022-2023
Hire	Dillon	Lundberg	Seasonal Grounds Worker	June 2022
Hire	Lincoln	Johnson	Seasonal Grounds Worker	June 2022
Resignation	Brian	Fleisner	Phy Ed Teacher	June 6, 2022
Resignation	Patricia	Vacek	Payroll and Benefits Coordinator	June 8, 2022
Resignation	Kevin	Hill	Social Studies teacher RMS-CES	June 6, 2022
Resignation	Kelly	Reeck	Social Studies teacher RMS-CES	June 6, 2022
Resignation	Melanie	DeWolfe	ECFE	May 25, 2022
Hire	Brielle	Muhonen	Kindergarten teacher - REAMS	2022-2023
Hire	Mickal	Erickson	RCC Instructor	June 13, 2022
Retirement	Ruth	Durand	Special Ed Teacher REAMS	June 6, 2022
Hire	Katherine	Schmidt	REAMS Counselor	2022-2023
Hire	Abbey	Veldhuizen	Speech and Language Pathologist	2022-2023
Hire	Jacob	Kraft	Summer Rocket Power Strength and Conditioning Coach	June 13, 2022
Hire	Aaron	Rickart	Phy Ed Teacher - REAMS	2022-2023



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: _____

Meeting Date: _____

Prepared by: _____

Date Prepared: _____

Information

Briefing

Action

Enclosure Item(s)

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	55574	AS2	1	4366		REGION 5A SECRETAR	202211		0		359.00	0.00
										0883	55867	AS2	1	1269		T-MOBILE	202211		0		0.00	1,260.00
										0883	55884	AS2	1	1215		XCEL ENERGY	202211		0		0.00	18,585.23
										0883	55886	AS2	1	1016		WRIGHT-HENNEPIN CC	202211		0		0.00	203.70
										0883	55887	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	992.10
										0883	55887	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	301.60
										0883	55888	AS2	1	1215		XCEL ENERGY	202211		0		0.00	469.92
										0883	55889	AS2	1	1522		ROTO-ROOTER INC	202211		0		0.00	776.00
										0883	55890	AS2	1	2081	remit	MAPLE LAKE PUBLIC S	202211		0		0.00	100.00
										0883	55891	AS2	1	2159	remit	DELANO PUBLIC SCHO	202211		0		0.00	100.00
										0883	55892	AS2	1	2291		PIONEER	202211		0		0.00	466.20
										0883	55895	AS2	1	3703		HEIDGERKEN, SCOTT	202211		0		0.00	68.00
										0883	55896	AS2	1	4890		GOLF TEAM PRODUCT	202211		0		0.00	52.00
										0883	55897	AS2	1	5143		THE WORKS	202211		0		0.00	2,190.00
										0883	55898	AS2	1	5403		MIDWEST SPECIAL INS	202211		0		0.00	210.00
										0883	55901	AS2	1	5806	remit	UNIVERSAL ATHLETIC,	202211		0		0.00	358.41
										0883	55902	AS2	1	5825	remit	WARD'S SCIENCE	202211		0		0.00	26.55
										0883	55903	AS2	1	6183		BUFFALO GUN CLUB, I	202211		0		0.00	3,030.00
										0883	55904	AS2	1	6197		EDUCATIONAL SCIENC	202211		0		0.00	116.99
										0883	55905	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	100.00
										0883	55905	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	125.00
										0883	55907	AS2	1	6623		ADVANCED IMAGING S	202211		0		0.00	5,718.00
										0883	55909	AS2	1	7519		COMMON THREAD CU	202211		0		0.00	85.00
										0883	55910	AS2	1	7545		TEACHERS ON CALL	202211		0		0.00	7,725.41
										0883	55912	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	55912	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	150.00
										0883	55913	AS2	1	7780		REMITEACHER SYNERGY, LI	202211		0		0.00	57.77
										0883	55914	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	60.50
										0883	55914	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	60.50
										0883	55915	AS2	1	8342		eREPLACEMENTPART	202211		0		0.00	24.62
										0883	55917	AS2	1	8391		US OMNI & TSACG COM	202211		0		0.00	297.84
										0883	55918	AS2	1	8412		PERFORMANCE FOOD	202211		0		0.00	341.08
										0883	55919	AS2	1	7981		AT&T MOBILITY	202211		0		0.00	38.23
										0883	55920	AS2	1	6250		MINNESOTA ZOO	202211		0		0.00	966.00
										0883	55921	AS2	1	1039		MINNESOTA ELEVATOF	202211		0		0.00	129.97
										0883	55922	AS2	1	1079		OFFICE DEPOT	202211		0		0.00	60.89
										0883	55923	AS2	1	1159		BANKWEST-CASH	202211		0		0.00	100.00
										0883	55924	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	402.37

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	55924	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	347.43
										0883	55924	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	8,977.55
										0883	55925	AS2	1	1200		CUB FOODS	202211		0		0.00	131.30
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	51.96
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	426.63
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	27.96
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	19.99
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	324.40
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	316.45
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	206.04
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	144.48
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	9.99
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	180.00
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	176.98
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	29.98
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	22.12
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	3,391.18
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	30.00
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	96.48
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	199.88
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	1,999.97
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	232.11
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	1,399.80
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	231.50
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	78.99
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	95.85
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	299.00
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	11.89
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	46.97
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	254.87
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	12.99
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	91.80
										0883	55927	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	8,553.80
										0883	55928	AS2	1	1826		ANDERSON, BRIAN	202211		0		0.00	190.00
										0883	55929	AS2	1	1828		TRAEN, TODD	202211		0		0.00	190.00
										0883	55930	AS2	1	2159	remit	DELANO PUBLIC SCHO	202211		0		0.00	2,075.65
										0883	55930	AS2	1	2159	remit	DELANO PUBLIC SCHO	202211		0		0.00	150.00
										0883	55931	AS2	1	2216		MENARDS INC	202211		0		0.00	55.60

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	55932	AS2	1	2237	BERGMANN, TROY	202211		0		0.00	85.00
										0883	55932	AS2	1	2237	BERGMANN, TROY	202211		0		0.00	119.00
										0883	55932	AS2	1	2237	BERGMANN, TROY	202211		0		0.00	85.00
										0883	55932	AS2	1	2237	BERGMANN, TROY	202211		0		0.00	85.00
										0883	55933	AS2	1	2248	MILLER, TODD	202211		0		0.00	88.00
										0883	55933	AS2	1	2248	MILLER, TODD	202211		0		0.00	170.00
										0883	55934	AS2	1	2301	STADTLANDER, DARW	202211		0		0.00	170.00
										0883	55935	AS2	1	4507	JENSEN, STEVE	202211		0		0.00	170.00
										0883	55937	AS2	1	4719	TRACTOR SUPPLY CRE	202211		0		0.00	47.32
										0883	55938	AS2	1	4811	KUPHAL BRENT	202211		0		0.00	190.00
										0883	55939	AS2	1	5853	remit ALL STATE COMMUNIC	202211		0		0.00	880.00
										0883	55940	AS2	1	6182	BAIN, GARY	202211		0		0.00	85.00
										0883	55941	AS2	1	6225	CAMPBELL, GREY	202211		0		0.00	255.00
										0883	55942	AS2	1	6282	SOUTHWEST METRO E	202211		0		0.00	2,041.21
										0883	55943	AS2	1	6356	MITEL NETSOLUTIONS	202211		0		0.00	3,465.72
										0883	55944	AS2	1	6437	TASC	202211		0		0.00	2.25
										0883	55945	AS2	1	6569	NWEJE, KARLA	202211		0		0.00	2,500.00
										0883	55945	AS2	1	6569	NWEJE, KARLA	202211		0		0.00	181.35
										0883	55946	AS2	1	6572	BEHRENS, CHARLES	202211		0		0.00	88.00
										0883	55947	AS2	1	6603	LANO EQUIPMENT -LOI	202211		0		0.00	43,254.13
										0883	55947	AS2	1	6603	LANO EQUIPMENT -LOI	202211		0		0.00	3,453.03
										0883	55947	AS2	1	6603	LANO EQUIPMENT -LOI	202211		0		0.00	163.79
										0883	55948	AS2	1	7219	DOW, BRIAN	202211		0		0.00	85.00
										0883	55949	AS2	1	7442	NORTHAGEN, DUANE	202211		0		0.00	88.00
										0883	55950	AS2	1	7681	INTERNATIONAL BACC.	202211		0		0.00	125.00
										0883	55951	AS2	1	7684	RUPNOW, CHARLES	202211		0		0.00	88.00
										0883	55952	AS2	1	7697	MARISELA V NELSON II	202211		0		0.00	30.00
										0883	55952	AS2	1	7697	MARISELA V NELSON II	202211		0		0.00	30.00
										0883	55953	AS2	1	7738	REMIGRANITE TELECOMMU	202211		0		0.00	717.21
										0883	55954	AS2	1	8189	PIECHOWSKI, DENNIS	202211		0		0.00	190.00
										0883	55955	AS2	1	8346	remit ROBERT HALF	202211		0		0.00	720.00
										0883	55956	AS2	1	8355	CUB - MAPLE GROVE	202211		0		0.00	66.69
										0883	55957	AS2	1	8402	REPUBLIC SERVICES, I	202211		0		0.00	1,963.50
										0883	55958	AS2	1	1039	MINNESOTA ELEVATOF	202211		0		0.00	469.42
										0883	55959	AS2	1	1057	HILLYARD	202211		0		0.00	1,425.87
										0883	55959	AS2	1	1057	HILLYARD	202211		0		0.00	7,299.20
										0883	55959	AS2	1	1057	HILLYARD	202211		0		0.00	1,302.31
										0883	55959	AS2	1	1057	HILLYARD	202211		0		0.00	1,575.95

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	55959	AS2	1	1057		HILLYARD	202211		0		0.00	10,105.57
										0883	55959	AS2	1	1057		HILLYARD	202211		0		0.00	9,194.68
										0883	55960	AS2	1	1089		TEACHER'S DISCOVER	202211		0		0.00	15.97
										0883	55961	AS2	1	1091		SCHMITT MUSIC CENTI	202211		0		0.00	137.55
										0883	55962	AS2	1	1102		JW PEPPER	202211		0		0.00	246.99
										0883	55962	AS2	1	1102		JW PEPPER	202211		0		0.00	217.25
										0883	55963	AS2	1	1111		SUPER DUPER PUBLIC	202211		0		0.00	182.70
										0883	55964	AS2	1	1152		RESOURCE TRAINING	202211		0		0.00	496.00
										0883	55965	AS2	1	1154		MSBA	202211		0		0.00	210.00
										0883	55966	AS2	1	1841		WRIGHT TECHNICAL C	202211		0		0.00	2,331.04
										0883	55967	AS2	1	2051		INTERMEDIATE DISTRI	202211		0		0.00	5,932.10
										0883	55967	AS2	1	2051		INTERMEDIATE DISTRI	202211		0		0.00	1,118.84
										0883	55968	AS2	1	2374		DEMCO INC	202211		0		0.00	32.14
										0883	55968	AS2	1	2374		DEMCO INC	202211		0		0.00	176.98
										0883	55969	AS2	1	3291	remit:	PEARSON	202211		0		0.00	200.61
										0883	55970	AS2	1	4335		4 POINT 0 SCHOOL SEF	202211		0		0.00	84,519.95
										0883	55971	AS2	1	4335		4 POINT 0 SCHOOL SEF	202211		0		0.00	6,916.62
										0883	55973	AS2	1	4673		INTEGRIPRINT	202211		0		0.00	352.02
										0883	55974	AS2	1	5149		TOLL COMPANY	202211		0		0.00	22.12
										0883	55975	AS2	1	5807		BOADA, JULIE	202211		0		0.00	2,250.00
										0883	55976	AS2	1	5974		KULLY SUPPLY	202211		0		0.00	463.46
										0883	55977	AS2	1	5992		ECM PUBLISHERS, INC	202211		0		0.00	71.24
										0883	55978	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	65.00
										0883	55978	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	125.00
										0883	55979	AS2	1	6282		SOUTHWEST METRO E	202211		0		0.00	27,936.78
										0883	55980	AS2	1	6481		GRADY'S ACE HARDW/	202211		0		0.00	409.00
										0883	55981	AS2	1	6913		NEE INVESTMENT 9, LL	202211		0		0.00	353.47
										0883	55981	AS2	1	6913		NEE INVESTMENT 9, LL	202211		0		0.00	302.30
										0883	55982	AS2	1	7197		UNIVERSITY OF MINNE	202211		0		0.00	2,484.00
										0883	55983	AS2	1	7480		CORPORATE MECHANI	202211		0		0.00	762.98
										0883	55984	AS2	1	7545		TEACHERS ON CALL	202211		0		0.00	8,447.50
										0883	55985	AS2	1	7570		CST MN - BIN # 170065	202211		0		0.00	79,499.02
										0883	55986	AS2	1	7661		HILLER COMMERCIAL F	202211		0		0.00	55,246.00
										0883	55987	AS2	1	7677		HERMAN'S LANDSCAPI	202211		0		0.00	2,040.00
										0883	55987	AS2	1	7677		HERMAN'S LANDSCAPI	202211		0		0.00	1,615.00
										0883	55987	AS2	1	7677		HERMAN'S LANDSCAPI	202211		0		0.00	1,615.00
										0883	55988	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	40.00
										0883	55988	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	30.00

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	55989	AS2	1	7771	remit	MRI SOFTWARE, LLC	202211		0		0.00	2.00
										0883	55990	AS2	1	7959		SO BRIGHT PRODUCTI	202211		0		0.00	9,300.00
										0883	55991	AS2	1	8100	remit	REINDERS, INC.	202211		0		0.00	966.25
										0883	55992	AS2	1	8221		MYSTERY SCIENCE INC	202211		0		0.00	3,597.00
										0883	55993	AS2	1	8333		HERDEGEN, CHARLES	202211		0		0.00	383.76
										0883	55993	AS2	1	8333		HERDEGEN, CHARLES	202211		0		0.00	5,962.50
										0883	55994	AS2	1	8346	remit	ROBERT HALF	202211		0		0.00	720.00
										0883	55995	AS2	1	8399		AMPION PBC	202211		0		0.00	277.89
										0883	55996	AS2	1	8405		TIREWIZ LLC	202211		0		0.00	404.00
										0883	55998	AS2	1	6250		MINNESOTA ZOO	202211		0		0.00	756.00
										0883	56001	AS2	1	2009		EDUCATION FOUNDAT	202211		0		0.00	4,229.27
										0883	56002	AS2	1	2009		EDUCATION FOUNDAT	202211		0		0.00	4,229.27
										0883	56003	AS2	1	1644		ISD #883 EDUCATION F	202211		0		0.00	227.85
										0883	56004	AS2	1	1644		ISD #883 EDUCATION F	202211		0		0.00	227.85
										0883	56005	AS2	1	1969		SCHOOL SERVICE EMF	202211		0		0.00	924.08
										0883	56006	AS2	1	1969		SCHOOL SERVICE EMF	202211		0		0.00	923.32
										0883	56007	AS2	1	1012		SCHOOL SPECIALTY IN	202211		0		0.00	61.57
										0883	56008	AS2	1	1091		SCHMITT MUSIC CENTI	202211		0		0.00	31.30
										0883	56008	AS2	1	1091		SCHMITT MUSIC CENTI	202211		0		0.00	53.95
										0883	56008	AS2	1	1091		SCHMITT MUSIC CENTI	202211		0		0.00	613.63
										0883	56009	AS2	1	1102		JW PEPPER	202211		0		0.00	49.35
										0883	56009	AS2	1	1102		JW PEPPER	202211		0		0.00	182.99
										0883	56010	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	3,638.48
										0883	56010	AS2	1	1180		CENTERPOINT ENERG	202211		0		0.00	2,551.21
										0883	56011	AS2	1	1267		MASSP	202211		0		0.00	180.00
										0883	56012	AS2	1	2285		EHLERS & ASSOCIATE	202211		0		0.00	200.00
										0883	56012	AS2	1	2285		EHLERS & ASSOCIATE	202211		0		0.00	1,500.00
										0883	56013	AS2	1	2610		HWY 55 TRAILER SALE	202211		0		134.59	0.00
										0883	56013	AS2	1	2610		HWY 55 TRAILER SALE	202211		0		0.00	134.59
										0883	56014	AS2	1	3207	REMI	HOUGHTON MIFFLIN H.	202211		0		0.00	10,080.00
										0883	56015	AS2	1	4279		ROCKFORD RIVER DAY	202211		0		0.00	100.00
										0883	56016	AS2	1	5177		HOLT - PETERSON CH	202211		0		0.00	435.00
										0883	56017	AS2	1	5992		ECM PUBLISHERS, INC	202211		0		0.00	316.60
										0883	56018	AS2	1	6276		TURFWERKS	202211		0		0.00	89.22
										0883	56019	AS2	1	6290		CONNECTING POINT C	202211		0		0.00	238.42
										0883	56020	AS2	201	6623	remit	ADVANCED IMAGING S	202211		0		0.00	170.00
										0883	56021	AS2	1	7050		WAYZATA RESULTS, IN	202211		0		0.00	1,100.00
										0883	56022	AS2	1	7480		CORPORATE MECHANI	202211		0		0.00	446.00

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	56023	AS2	1	7545		TEACHERS ON CALL	202211		0		0.00	5,502.56
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	30.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	30.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	40.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	30.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	30.00
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	30.00
										0883	56025	AS2	1	7786		REMITERRAFORM PHOENIX	202211		0		0.00	184.18
										0883	56026	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	44.00
										0883	56028	AS2	1	1012		SCHOOL SPECIALTY IN	202211		0		0.00	47.96
										0883	56029	AS2	1	1057		HILLYARD	202211		0		0.00	37.56
										0883	56029	AS2	1	1057		HILLYARD	202211		0		0.00	98.25
										0883	56029	AS2	1	1057		HILLYARD	202211		0		0.00	37.56
										0883	56029	AS2	1	1057		HILLYARD	202211		0		0.00	11.70
										0883	56029	AS2	1	1057		HILLYARD	202211		0		0.00	75.12
										0883	56029	AS2	1	1057		HILLYARD	202211		0		0.00	37.56
										0883	56030	AS2	1	1091		SCHMITT MUSIC CENTI	202211		0		0.00	61.60
										0883	56030	AS2	1	1091		SCHMITT MUSIC CENTI	202211		0		0.00	17.09
										0883	56031	AS2	1	1181		CITY OF ROCKFORD	202211		0		0.00	1,224.20
										0883	56031	AS2	1	1181		CITY OF ROCKFORD	202211		0		0.00	33.00
										0883	56032	AS2	1	1230		RATWIK, ROSZAK & MA	202211		0		0.00	61.59
										0883	56032	AS2	1	1230		RATWIK, ROSZAK & MA	202211		0		0.00	846.00
										0883	56033	AS2	1	1719		SCHOLASTIC BOOK FA	202211		0		0.00	603.20
										0883	56034	AS2	1	1719		SCHOLASTIC BOOK FA	202211		0		0.00	1,561.55
										0883	56035	AS2	1	1745		HIGHWAY 55 RENTAL	202211		0		0.00	134.59
										0883	56036	AS2	1	1826		ANDERSON, BRIAN	202211		0		0.00	190.00
										0883	56037	AS2	1	1828		TRAEN, TODD	202211		0		0.00	190.00
										0883	56037	AS2	1	1828		TRAEN, TODD	202211		0		0.00	95.00
										0883	56038	AS2	1	1886		ISD 726-BECKER	202211		0		0.00	225.00
										0883	56039	AS2	1	2216		MENARDS INC	202211		0		0.00	9.98
										0883	56040	AS2	1	2237		BERGMANN, TROY	202211		0		0.00	85.00
										0883	56040	AS2	1	2237		BERGMANN, TROY	202211		0		0.00	176.00
										0883	56041	AS2	1	2301		STADTLANDER, DARW	202211		0		0.00	88.00
										0883	56042	AS2	21	2448		LHOTKA, MIKE	202211		0		0.00	50.00
										0883	56042	AS2	1	2448		LHOTKA, MIKE	202211		0		0.00	125.00
										0883	56043	AS2	1	2666		WRIGHT COUNTY CON	202211		0		0.00	3,095.00

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	56044	AS2	1	3366		MASMS	202211		0		0.00	350.00
										0883	56045	AS2	1	3400		ORDWAY CENTER-EDL	202211		0		0.00	60.00
										0883	56046	AS2	1	3539		CENGAGE LEARNING	202211		0		0.00	5,104.88
										0883	56047	AS2	1	4366		REGION 5A SECRETAR	202211		0		0.00	300.00
										0883	56048	AS2	1	4366		REGION 5A SECRETAR	202211		0		0.00	359.00
										0883	56049	AS2	1	4507		JENSEN, STEVE	202211		0		0.00	88.00
										0883	56050	AS2	1	4571		BORG DWAYNE	202211		0		0.00	95.00
										0883	56051	AS2	1	4811		KUPHAL BRENT	202211		0		0.00	176.00
										0883	56052	AS2	1	4937		RUSSELL SECURITY RE	202211		0		0.00	680.00
										0883	56053	AS2	1	5006		OTTEN BROS	202211		0		0.00	196.01
										0883	56054	AS2	1	5807		BOADA, JULIE	202211		0		0.00	206.23
										0883	56055	AS2	1	5832		WEBER, JASON	202211		0		0.00	176.00
										0883	56056	AS2	1	6015		AWARDS DIRECT - DIR	202211		0		0.00	21.59
										0883	56058	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	15.00
										0883	56058	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	125.00
										0883	56058	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	100.00
										0883	56058	AS2	1	6205		LAGERGREN, MARK	202211		0		0.00	125.00
										0883	56059	AS2	1	6225		CAMPBELL, GREY	202211		0		0.00	255.00
										0883	56060	AS2	1	6603		LANO EQUIPMENT -LOI	202211		0		0.00	2,475.00
										0883	56060	AS2	1	6603		LANO EQUIPMENT -LOI	202211		0		0.00	8,451.63
										0883	56061	AS2	1	6994		RHINO TECHNOLOGY	202211		0		0.00	290.00
										0883	56062	AS2	1	7432		NORTH HENNEPIN COI	202211		0		0.00	13,500.00
										0883	56063	AS2	1	7519		COMMON THREAD CU	202211		0		0.00	306.00
										0883	56064	AS2	1	7545		TEACHERS ON CALL	202211		0		0.00	5,138.74
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	120.00
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	70.00
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	40.00
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	56065	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00
										0883	56066	AS2	1	7857		MCLEOD COMMUNITY	202211		0		0.00	1,270.11
										0883	56067	AS2	1	7858		MEEKER COMMUNITY	202211		0		0.00	1,630.62
										0883	56068	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	136.14
										0883	56068	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	154.00
										0883	56068	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	1,258.00
										0883	56068	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	642.00
										0883	56068	AS2	1	7873		ON SITE COMPANIES, I	202211		0		0.00	136.14

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt Co	Pmt No	Bank Grp	Code	Rcd Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	56069	AS2	1	7959	SO BRIGHT PRODUCTI	202211		0	0.00	2,800.00
										0883	56070	AS2	1	7998	REMILITERACY RESOURC	202211		0	0.00	194.37
										0883	56071	AS2	1	8143	SCRIBBLES SOFTWARE	202211		0	0.00	120.90
										0883	56072	AS2	1	8215	NELSON, LEAH	202211		0	0.00	2,000.00
										0883	56073	AS2	1	8226	remit PROLAWNS INC.	202211		0	0.00	2,282.00
										0883	56074	AS2	1	8361	KAMIDA CONCRETE C	202211		0	0.00	2,150.00
										0883	56074	AS2	1	8361	KAMIDA CONCRETE C	202211		0	0.00	11,505.00
										0883	56075	AS2	1	8390	BLUUM OF MINNESOTA	202211		0	0.00	13,285.15
										0883	56076	AS2	1	8391	US OMNI & TSACG COM	202211		0	0.00	294.92
										0883	56077	AS2	1	8396	CP DIAMOND	202211		0	0.00	275.00
										0883	56078	AS2	1	8410	TOTALLY PROMOTION	202211		0	0.00	430.00
										0883	56079	AS2	1	8411	PREFERRED SHIPPING	202211		0	0.00	149.19
										0883	56080	AS2	1	8413	GOODHEART-WILCOX	202211		0	0.00	5,871.36
										0883	56081	AS2	1	8417	IBARMS	202211		0	0.00	4,530.00
										0883	56083	AS2	1	1192	VERIZON WIRELESS	202211		0	0.00	350.07
										0883	56084	AS2	1	8170	remit US BANCORP GOVNT I	202211		0	0.00	7,569.12
Account Total:																			\$493.59	\$625,611.07
0883	B	02	101	000			F		Cash & Cash Equiv	0883	55972	AS2	1	4387	TAHER INC - BIN# 1350	202211		0	0.00	87,675.60
										0883	56027	AS2	1	1159	BANKWEST-CASH	202211		0	0.00	93.87
Account Total:																			\$0.00	\$87,769.47
0883	B	04	101	000			F		Cash & Cash Equiv	0883	55885	AS2	1	6377	DISH	202211		0	0.00	113.06
										0883	55893	AS2	1	2323	HOUSE OF PRINT	202211		0	0.00	3,334.87
										0883	55899	AS2	1	5416	GRIMM DESIGN, LLC	202211		0	0.00	1,600.00
										0883	55906	AS2	1	6510	BERG ELLIE	202211		0	0.00	15.00
										0883	55906	AS2	1	6510	BERG ELLIE	202211		0	0.00	105.40
										0883	55908	AS2	1	7201	DOORWAY TO COLLEG	202211		0	0.00	1,500.00
										0883	55912	AS2	1	7697	MARISELA V NELSON II	202211		0	0.00	30.00
										0883	55916	AS2	1	8377	KNOPS, MEGAN	202211		0	0.00	46.00
										0883	55916	AS2	1	8377	KNOPS, MEGAN	202211		0	0.00	105.40
										0883	55925	AS2	1	1200	CUB FOODS	202211		0	0.00	148.08
										0883	55926	AS2	1	1394	MBNA/BUSINESS CAR	202211		0	0.00	43.00
										0883	55926	AS2	1	1394	MBNA/BUSINESS CAR	202211		0	0.00	7.99
										0883	55926	AS2	1	1394	MBNA/BUSINESS CAR	202211		0	0.00	129.99
										0883	55926	AS2	1	1394	MBNA/BUSINESS CAR	202211		0	0.00	383.13
										0883	55926	AS2	231	1394	MBNA/BUSINESS CAR	202211		0	0.00	495.00
										0883	55926	AS2	1	1394	MBNA/BUSINESS CAR	202211		0	0.00	531.96
										0883	55970	AS2	1	4335	4 POINT 0 SCHOOL SEF	202211		0	0.00	1,942.00

Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount																					
0883	B	04	101	000				F	Cash & Cash Equiv	0883	55997	AS2	1	8418		RIVER FALLS GYMNAS`	202211		0		0.00	275.00																					
										0883	56024	AS2	1	7697		MARISELA V NELSON II	202211		0		0.00	80.00																					
										0883	56064	AS2	1	7545		TEACHERS ON CALL	202211		0		0.00	104.63																					
										0883	56083	AS2	1	1192		VERIZON WIRELESS	202211		0		0.00	100.02																					
Account Total:																																								\$0.00	\$11,090.53		
0883	B	21	101	000				F	Cash & Cash Equiv	0883	54430	AS2	1	8294		KORANDA, CHRIS	202211		0		92.40	0.00																					
										0883	54441	AS2	1	8305		STAGEBERG, JESSICA	202211		0		150.00	0.00																					
										0883	55894	AS2	1	3100		AWARD EMBLEM MFG.	202211		0		0.00	349.42																					
										0883	55900	AS2	1	5547		UPS	202211		0		0.00	19.28																					
										0883	55911	AS2	1	7571		DAVID BANK STUDIO	202211		0		0.00	80.00																					
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	162.69																					
										0883	55926	AS2	1	1394		MBNA/BUSINESS CARC	202211		0		0.00	400.00																					
										0883	55936	AS2	1	4639		MENARDS MAPLE GRC	202211		0		0.00	40.30																					
										0883	55999	AS2	1	8294		KORANDA, CHRIS	202211		0		0.00	92.40																					
										0883	56000	AS2	1	8305		STAGEBERG, JESSICA	202211		0		0.00	150.00																					
										0883	56016	AS2	1	5177		HOLT - PETERSON CH	202211		0		0.00	440.00																					
										0883	56057	AS2	1	6187		MN FFA	202211		0		0.00	358.00																					
										0883	56057	AS2	1	6187		MN FFA	202211		0		0.00	60.00																					
										0883	56057	AS2	1	6187		MN FFA	202211		0		0.00	96.00																					
										0883	56082	AS2	1	8420		SHUTTERFLY LIFETOU	202211		0		0.00	485.08																					
Account Total:																																									\$242.40	\$2,733.17	
Report Total:																																										\$735.99	\$727,204.24
Net Payments																																											\$726,468.25

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		54430	100953	Check	1	8294	KORANDA, CHRIS		Yes	No	Yes	05/17/2022	(92.40)
AS2		54441	100975	Check	1	8305	STAGEBERG, JESSICA		Yes	No	Yes	05/17/2022	(150.00)
AS2		55574	102009	Check	1	4366	REGION 5A SECRETARY		Yes	No	Yes	05/26/2022	(359.00)
AS2		55867	102257	Check	1	1269	T-MOBILE		Yes	No	No	05/02/2022	1,260.00
AS2		55885	102258	Check	1	6377	DISH		Yes	No	No	05/04/2022	113.06
AS2		55884	102259	Check	1	1215	XCEL ENERGY		Yes	No	No	05/04/2022	18,585.23
AS2		55907	102260	Check	1	6623	ADVANCED IMAGING SOLUTIONS		Yes	No	No	05/05/2022	5,718.00
AS2		55894	102261	Check	1	3100	AWARD EMBLEM MFG. CO., INC		Yes	No	No	05/05/2022	349.42
AS2		55906	102262	Check	1	6510	BERG ELLIE	Ind/Sole Proprietor	Yes	No	No	05/05/2022	120.40
AS2		55903	102263	Check	1	6183	BUFFALO GUN CLUB, INC.		Yes	No	No	05/05/2022	3,030.00
AS2		55887	102264	Check	1	1180	CENTERPOINT ENERGY		Yes	No	No	05/05/2022	1,293.70
AS2		55909	102265	Check	1	7519	COMMON THREAD CUSTOM APPAREL		Yes	No	No	05/05/2022	85.00
AS2		55911	102266	Check	1	7571	DAVID BANK STUDIO		Yes	No	No	05/05/2022	80.00
AS2		55891	102267	Check	1	2159	remit DELANO PUBLIC SCHOOLS		Yes	No	No	05/05/2022	100.00
AS2		55908	102268	Check	1	7201	DOORWAY TO COLLEGE FOUNDATION		Yes	No	No	05/05/2022	1,500.00
AS2		55904	102269	Check	1	6197	EDUCATIONAL SCIENCE		Yes	No	No	05/05/2022	116.99
AS2		55915	102270	Check	1	8342	eREPLACEMENTPARTS.COM		Yes	No	No	05/05/2022	24.62
AS2		55896	102271	Check	1	4890	GOLF TEAM PRODUCTS		Yes	No	No	05/05/2022	52.00
AS2		55899	102272	Check	1	5416	GRIMM DESIGN, LLC		Yes	No	No	05/05/2022	1,600.00
AS2		55895	102273	Check	1	3703	HEIDGERKEN, SCOTT & SIEW WEI		Yes	No	No	05/05/2022	68.00
AS2		55893	102274	Check	1	2323	HOUSE OF PRINT		Yes	No	No	05/05/2022	3,334.87
AS2		55916	102275	Check	1	8377	KNOPS, MEGAN	Ind/Sole Proprietor	Yes	No	No	05/05/2022	151.40
AS2		55905	102276	Check	1	6205	LAGERGREN, MARK		Yes	No	No	05/05/2022	225.00
AS2		55890	102277	Check	1	2081	remit MAPLE LAKE PUBLIC SCHOOLS		Yes	No	No	05/05/2022	100.00
AS2		55912	102278	Check	1	7697	MARISELA V NELSON INTERPRETING		Yes	No	No	05/05/2022	260.00
AS2		55898	102279	Check	1	5403	MIDWEST SPECIAL INSTRUMENTS		Yes	No	No	05/05/2022	210.00
AS2		55914	102280	Check	1	7873	ON SITE COMPANIES, INC.		Yes	No	No	05/05/2022	121.00
AS2		55918	102281	Check	1	8412	PERFORMANCE FOODSERVICE	C Corporation	Yes	No	No	05/05/2022	341.08
AS2		55892	102282	Check	1	2291	PIONEER		Yes	No	No	05/05/2022	466.20
AS2		55889	102283	Check	1	1522	ROTO-ROOTER INC		Yes	No	No	05/05/2022	776.00
AS2		55913	102284	Check	1	7780	REMIT TEACHER SYNERGY, LLC		Yes	No	No	05/05/2022	57.77
AS2		55910	102285	Check	1	7545	TEACHERS ON CALL		Yes	No	No	05/05/2022	7,725.41
AS2		55897	102286	Check	1	5143	THE WORKS		Yes	No	No	05/05/2022	2,190.00
AS2		55901	102287	Check	1	5806	remit UNIVERSAL ATHLETIC, LLC		Yes	No	No	05/05/2022	358.41
AS2		55900	102288	Check	1	5547	UPS		Yes	No	No	05/05/2022	19.28
AS2		55917	102289	Check	1	8391	US OMNI & TSACG COMPLIANCE SERV	C Corporation	Yes	No	No	05/05/2022	297.84
AS2		55902	102290	Check	1	5825	remit1 WARD'S SCIENCE ²⁵		Yes	No	No	05/05/2022	26.55
AS2		55886	102291	Check	1	1016	WRIGHT-HENNEPIN COOP. ELECTRIC		Yes	No	No	05/05/2022	203.70
AS2		55888	102292	Check	1	1215	XCEL ENERGY		Yes	No	No	05/05/2022	469.92

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		55919	102293	Check	1	7981	AT&T MOBILITY		Yes	No	No	05/05/2022	38.23
AS2		55920	102294	Check	1	6250	MINNESOTA ZOO		Yes	No	No	05/10/2022	966.00
AS2		55939	102295	Check	1	5853	remit ALL STATE COMMUNICATIONS, INC		Yes	No	No	05/12/2022	880.00
AS2		55928	102296	Check	1	1826	ANDERSON, BRIAN		Yes	No	No	05/12/2022	190.00
AS2		55940	102297	Check	1	6182	BAIN, GARY		Yes	No	No	05/12/2022	85.00
AS2		55923	102298	Check	1	1159	BANKWEST-CASH		Yes	No	No	05/12/2022	100.00
AS2		55946	102299	Check	1	6572	BEHRENS, CHARLES		Yes	No	No	05/12/2022	88.00
AS2		55932	102300	Check	1	2237	BERGMANN, TROY	Ind/Sole Proprietor	Yes	No	No	05/12/2022	374.00
AS2		55941	102301	Check	1	6225	CAMPBELL, GREY	Ind/Sole Proprietor	Yes	No	No	05/12/2022	255.00
AS2		55924	102302	Check	1	1180	CENTERPOINT ENERGY		Yes	No	No	05/12/2022	9,727.35
AS2		55956	102303	Check	1	8355	CUB - MAPLE GROVE		Yes	No	No	05/12/2022	66.69
AS2		55925	102304	Check	1	1200	CUB FOODS		Yes	No	No	05/12/2022	279.38
AS2		55930	102305	Check	1	2159	remit DELANO PUBLIC SCHOOLS		Yes	No	No	05/12/2022	2,225.65
AS2		55948	102306	Check	1	7219	DOW, BRIAN		Yes	No	No	05/12/2022	85.00
AS2		55953	102307	Check	1	7738	REMIT GRANITE TELECOMMUNICATIONS, LLC		Yes	No	No	05/12/2022	717.21
AS2		55950	102308	Check	1	7681	INTERNATIONAL BACCALAUREATE OR		Yes	No	No	05/12/2022	125.00
AS2		55935	102309	Check	1	4507	JENSEN, STEVE		Yes	No	No	05/12/2022	170.00
AS2		55938	102310	Check	1	4811	KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	05/12/2022	190.00
AS2		55947	102311	Check	1	6603	LANO EQUIPMENT -LORETTO		Yes	No	No	05/12/2022	46,870.95
AS2		55952	102312	Check	1	7697	MARISELA V NELSON INTERPRETING		Yes	No	No	05/12/2022	60.00
AS2		55926	102313	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	05/12/2022	12,564.02
AS2		55927	102314	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	05/12/2022	8,553.80
AS2		55931	102315	Check	1	2216	MENARDS INC		Yes	No	No	05/12/2022	55.60
AS2		55936	102316	Check	1	4639	MENARDS MAPLE GROVE		Yes	No	No	05/12/2022	40.30
AS2		55933	102317	Check	1	2248	MILLER, TODD		Yes	No	No	05/12/2022	258.00
AS2		55921	102318	Check	1	1039	MINNESOTA ELEVATOR, INC		Yes	No	No	05/12/2022	129.97
AS2		55943	102319	Check	1	6356	MITEL NETSOLUTIONS		Yes	No	No	05/12/2022	3,465.72
AS2		55949	102320	Check	1	7442	NORTHAGEN, DUANE	Ind/Sole Proprietor	Yes	No	No	05/12/2022	88.00
AS2		55945	102321	Check	1	6569	NWEJE, KARLA		Yes	No	No	05/12/2022	2,681.35
AS2		55922	102322	Check	1	1079	OFFICE DEPOT		Yes	No	No	05/12/2022	60.89
AS2		55954	102323	Check	1	8189	PIECHOWSKI, DENNIS	Ind/Sole Proprietor	Yes	No	No	05/12/2022	190.00
AS2		55957	102324	Check	1	8402	REPUBLIC SERVICES, INC.	C Corporation	Yes	No	No	05/12/2022	1,963.50
AS2		55955	102325	Check	1	8346	remit ROBERT HALF	C Corporation	Yes	No	No	05/12/2022	720.00
AS2		55951	102326	Check	1	7684	RUPNOW, CHARLES		Yes	No	No	05/12/2022	88.00
AS2		55942	102327	Check	1	6282	SOUTHWEST METRO EDUCATIONAL C		Yes	No	No	05/12/2022	2,041.21
AS2		55934	102328	Check	1	2301	STADTLANDER, DARWIN		Yes	No	No	05/12/2022	170.00
AS2		55944	102329	Check	1	6437	TASC		Yes	No	No	05/12/2022	2.25
AS2		55937	102330	Check	1	4719	TRACTOR SUPPLY CREDIT PLAN		Yes	No	No	05/12/2022	47.32
AS2		55929	102331	Check	1	1828	TRAEN, TODD		Yes	No	No	05/12/2022	190.00

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		55970	102332	Check	1 4335		4 POINT 0 SCHOOL SERVICES		Yes	No	No	05/16/2022	86,461.95
AS2		55971	102333	Check	1 4335		4 POINT 0 SCHOOL SERVICES		Yes	No	No	05/16/2022	6,916.62
AS2		55995	102334	Check	1 8399		AMPION PBC	C Corporation	Yes	No	No	05/16/2022	277.89
AS2		55975	102335	Check	1 5807		BOADA, JULIE		Yes	No	No	05/16/2022	2,250.00
AS2		55983	102336	Check	1 7480		CORPORATE MECHANICAL, INC.		Yes	No	No	05/16/2022	762.98
AS2		55985	102337	Check	1 7570		CST MN - BIN # 170065		Yes	No	No	05/16/2022	79,499.02
AS2		55968	102338	Check	1 2374		DEMCO INC		Yes	No	No	05/16/2022	209.12
AS2		55977	102339	Check	1 5992		ECM PUBLISHERS, INC.		Yes	No	No	05/16/2022	71.24
AS2		55980	102340	Check	1 6481		GRADY'S ACE HARDWARE		Yes	No	No	05/16/2022	409.00
AS2		55993	102341	Check	1 8333		HERDEGEN, CHARLES	Ind/Sole Proprietor	Yes	No	No	05/16/2022	6,346.26
AS2		55987	102342	Check	1 7677		HERMAN'S LANDSCAPE SUPPLIES INC		Yes	No	No	05/16/2022	5,270.00
AS2		55986	102343	Check	1 7661		HILLER COMMERCIAL FLOORS		Yes	No	No	05/16/2022	55,246.00
AS2		55959	102344	Check	1 1057		HILLYARD		Yes	No	No	05/16/2022	30,903.58
AS2		55973	102345	Check	1 4673		INTEGRIPRINT		Yes	No	No	05/16/2022	352.02
AS2		55967	102346	Check	1 2051		INTERMEDIATE DISTRICT 287		Yes	No	No	05/16/2022	7,050.94
AS2		55962	102347	Check	1 1102		JW PEPPER		Yes	No	No	05/16/2022	464.24
AS2		55976	102348	Check	1 5974		KULLY SUPPLY		Yes	No	No	05/16/2022	463.46
AS2		55978	102349	Check	1 6205		LAGERGREN, MARK		Yes	No	No	05/16/2022	190.00
AS2		55988	102350	Check	1 7697		MARISELA V NELSON INTERPRETING		Yes	No	No	05/16/2022	70.00
AS2		55958	102351	Check	1 1039		MINNESOTA ELEVATOR, INC		Yes	No	No	05/16/2022	469.42
AS2		55989	102352	Check	1 7771	remit	MRI SOFTWARE, LLC		Yes	No	No	05/16/2022	2.00
AS2		55965	102353	Check	1 1154		MSBA		Yes	No	No	05/16/2022	210.00
AS2		55992	102354	Check	1 8221		MYSTERY SCIENCE INC.	C Corporation	Yes	No	No	05/16/2022	3,597.00
AS2		55981	102355	Check	1 6913		NEE INVESTMENT 9, LLC		Yes	No	No	05/16/2022	655.77
AS2		55969	102356	Check	1 3291	remit2	PEARSON		Yes	No	No	05/16/2022	200.61
AS2		55991	102357	Check	1 8100	remit	REINDERS, INC.		Yes	No	No	05/16/2022	966.25
AS2		55964	102358	Check	1 1152		RESOURCE TRAINING & SOLUTIONS		Yes	No	No	05/16/2022	496.00
AS2		55997	102359	Check	1 8418		RIVER FALLS GYMNASTICS CLUB		Yes	No	No	05/16/2022	275.00
AS2		55994	102360	Check	1 8346	remit	ROBERT HALF	C Corporation	Yes	No	No	05/16/2022	720.00
AS2		55961	102361	Check	1 1091		SCHMITT MUSIC CENTER		Yes	No	No	05/16/2022	137.55
AS2		55990	102362	Check	1 7959		SO BRIGHT PRODUCTIONS		Yes	No	No	05/16/2022	9,300.00
AS2		55979	102363	Check	1 6282		SOUTHWEST METRO EDUCATIONAL C		Yes	No	No	05/16/2022	27,936.78
AS2		55963	102364	Check	1 1111		SUPER DUPER PUBLICATIONS		Yes	No	No	05/16/2022	182.70
AS2		55972	102365	Check	1 4387		TAHER INC - BIN# 135092		Yes	No	No	05/16/2022	87,675.60
AS2		55960	102366	Check	1 1089		TEACHER'S DISCOVERY		Yes	No	No	05/16/2022	15.97
AS2		55984	102367	Check	1 7545		TEACHERS ON CALL		Yes	No	No	05/16/2022	8,447.50
AS2		55996	102368	Check	1 8405		TIREWIZ LLC	LLC - S Corp	Yes	No	No	05/16/2022	404.00
AS2		55974	102369	Check	1 5149		TOLL COMPANY		Yes	No	No	05/16/2022	22.12
AS2		55982	102370	Check	1 7197		UNIVERSITY OF MINNESOTA DULUTH		Yes	No	No	05/16/2022	2,484.00

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
AS2		55966	102371	Check	1	1841	WRIGHT TECHNICAL CENTER		Yes	No	No	05/16/2022		2,331.04
AS2		55999	102372	Check	1	8294	KORANDA, CHRIS		Yes	No	No	05/17/2022		92.40
AS2		55998	102373	Check	1	6250	MINNESOTA ZOO		Yes	No	No	05/17/2022		756.00
AS2		56000	102374	Check	1	8305	STAGEBERG, JESSICA		Yes	No	No	05/17/2022		150.00
AS2		56001	102375	Check	1	2009	EDUCATION FOUNDATION - EMR		Yes	No	No	05/17/2022		4,229.27
AS2		56002	102376	Check	1	2009	EDUCATION FOUNDATION - EMR		Yes	No	No	05/17/2022		4,229.27
AS2		56003	102377	Check	1	1644	ISD #883 EDUCATION FOUNDATION		Yes	No	No	05/17/2022		227.85
AS2		56004	102378	Check	1	1644	ISD #883 EDUCATION FOUNDATION		Yes	No	No	05/17/2022		227.85
AS2		56005	102379	Check	1	1969	SCHOOL SERVICE EMPLOYEES		Yes	No	No	05/17/2022		924.08
AS2		56006	102380	Check	1	1969	SCHOOL SERVICE EMPLOYEES		Yes	No	No	05/17/2022		923.32
AS2		56020	102381	Check	1	6623	remit ADVANCED IMAGING SOLUTIONS		Yes	No	No	05/19/2022		170.00
AS2		56010	102382	Check	1	1180	CENTERPOINT ENERGY		Yes	No	No	05/19/2022		6,189.69
AS2		56019	102383	Check	1	6290	CONNECTING POINT COMPUTER CEN		Yes	No	No	05/19/2022		238.42
AS2		56022	102384	Check	1	7480	CORPORATE MECHANICAL, INC.		Yes	No	No	05/19/2022		446.00
AS2		56017	102385	Check	1	5992	ECM PUBLISHERS, INC.		Yes	No	No	05/19/2022		316.60
AS2		56012	102386	Check	1	2285	EHLERS & ASSOCIATES		Yes	No	No	05/19/2022		1,700.00
AS2		56016	102387	Check	1	5177	HOLT - PETERSON CHARTER BUS		Yes	No	No	05/19/2022		875.00
AS2		56014	102388	Check	1	3207	REMIT HOUGHTON MIFFLIN HARCOURT		Yes	No	No	05/19/2022		10,080.00
AS2		56013	102389	Check	1	2610	HWY 55 TRAILER SALES		Yes	No	Yes	05/19/2022		0.00
AS2		56009	102390	Check	1	1102	JW PEPPER		Yes	No	No	05/19/2022		232.34
AS2		56024	102391	Check	1	7697	MARISELA V NELSON INTERPRETING		Yes	No	No	05/19/2022		430.00
AS2		56011	102392	Check	1	1267	MASSP		Yes	No	No	05/19/2022		180.00
AS2		56026	102393	Check	1	7873	ON SITE COMPANIES, INC.		Yes	No	No	05/19/2022		44.00
AS2		56015	102394	Check	1	4279	ROCKFORD RIVER DAYS		Yes	No	No	05/19/2022		100.00
AS2		56008	102395	Check	1	1091	SCHMITT MUSIC CENTER		Yes	No	No	05/19/2022		698.88
AS2		56007	102396	Check	1	1012	SCHOOL SPECIALTY INC		Yes	No	No	05/19/2022		61.57
AS2		56023	102397	Check	1	7545	TEACHERS ON CALL		Yes	No	No	05/19/2022		5,502.56
AS2		56025	102398	Check	1	7786	REMIT TERRAFORM PHOENIX II ARCADIA		Yes	No	No	05/19/2022		184.18
AS2		56018	102399	Check	1	6276	TURFWERKS	C Corporation	Yes	No	No	05/19/2022		89.22
AS2		56021	102400	Check	1	7050	WAYZATA RESULTS, INC.		Yes	No	No	05/19/2022		1,100.00
AS2		56027	102401	Check	1	1159	BANKWEST-CASH		Yes	No	No	05/25/2022		93.87
AS2		56036	102402	Check	1	1826	ANDERSON, BRIAN		Yes	No	No	05/26/2022		190.00
AS2		56056	102403	Check	1	6015	AWARDS DIRECT - DIRECT IMPRESSIC		Yes	No	No	05/26/2022		21.59
AS2		56040	102404	Check	1	2237	BERGMANN, TROY	Ind/Sole Proprietor	Yes	No	No	05/26/2022		261.00
AS2		56075	102405	Check	1	8390	BLUUM OF MINNESOTA, LLC		Yes	No	No	05/26/2022		13,285.15
AS2		56054	102406	Check	1	5807	BOADA, JULIE		Yes	No	No	05/26/2022		206.23
AS2		56050	102407	Check	1	4571	BORG DWAYNE 28	Ind/Sole Proprietor	Yes	No	No	05/26/2022		95.00
AS2		56059	102408	Check	1	6225	CAMPBELL, GREY	Ind/Sole Proprietor	Yes	No	No	05/26/2022		255.00
AS2		56046	102409	Check	1	3539	CENGAGE LEARNING		Yes	No	No	05/26/2022		5,104.88

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		56031	102410	Check	1 1181		CITY OF ROCKFORD		Yes	No	Yes	05/26/2022	1,257.20
AS2		56063	102411	Check	1 7519		COMMON THREAD CUSTOM APPAREL		Yes	No	No	05/26/2022	306.00
AS2		56077	102412	Check	1 8396		CP DIAMOND		Yes	No	No	05/26/2022	275.00
AS2		56080	102413	Check	1 8413		GOODHEART-WILCOX PUBLISHER	C Corporation	Yes	No	No	05/26/2022	5,871.36
AS2		56035	102414	Check	1 1745		HIGHWAY 55 RENTAL		Yes	No	No	05/26/2022	134.59
AS2		56029	102415	Check	1 1057		HILLYARD		Yes	No	No	05/26/2022	297.75
AS2		56081	102416	Check	1 8417		IBARMS	Other	Yes	No	No	05/26/2022	4,530.00
AS2		56038	102417	Check	1 1886		ISD 726-BECKER		Yes	No	No	05/26/2022	225.00
AS2		56049	102418	Check	1 4507		JENSEN, STEVE		Yes	No	No	05/26/2022	88.00
AS2		56074	102419	Check	1 8361		KAMIDA CONCRETE CONSTRUCTION,	S Corporation	Yes	No	No	05/26/2022	13,655.00
AS2		56051	102420	Check	1 4811		KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	05/26/2022	176.00
AS2		56058	102421	Check	1 6205		LAGERGREN, MARK		Yes	No	No	05/26/2022	365.00
AS2		56060	102422	Check	1 6603		LANO EQUIPMENT -LORETTO		Yes	No	No	05/26/2022	10,926.63
AS2		56042	102423	Check	1 2448		LHOTKA, MIKE		Yes	No	No	05/26/2022	175.00
AS2		56070	102424	Check	1 7998	REMIT	LITERACY RESOURCES, LLC		Yes	No	No	05/26/2022	194.37
AS2		56065	102425	Check	1 7697		MARISELA V NELSON INTERPRETING		Yes	No	No	05/26/2022	550.00
AS2		56044	102426	Check	1 3366		MASMS		Yes	No	No	05/26/2022	350.00
AS2		56066	102427	Check	1 7857		MCLEOD COMMUNITY SOLAR ONE LLC		Yes	No	No	05/26/2022	1,270.11
AS2		56067	102428	Check	1 7858		MEEKER COMMUNITY SOLAR ONE LLC		Yes	No	No	05/26/2022	1,630.62
AS2		56039	102429	Check	1 2216		MENARDS INC		Yes	No	No	05/26/2022	9.98
AS2		56057	102430	Check	1 6187		MN FFA		Yes	No	No	05/26/2022	514.00
AS2		56072	102431	Check	1 8215		NELSON, LEAH	Ind/Sole Proprietor	Yes	No	No	05/26/2022	2,000.00
AS2		56062	102432	Check	1 7432		NORTH HENNEPIN COMMUNITY COLLE		Yes	No	No	05/26/2022	13,500.00
AS2		56068	102433	Check	1 7873		ON SITE COMPANIES, INC.		Yes	No	No	05/26/2022	2,326.28
AS2		56045	102434	Check	1 3400		ORDWAY CENTER-EDUCATION SALES		Yes	No	No	05/26/2022	60.00
AS2		56053	102435	Check	1 5006		OTTEN BROS		Yes	No	No	05/26/2022	196.01
AS2		56079	102436	Check	1 8411		PREFERRED SHIPPING, INC.	S Corporation	Yes	No	No	05/26/2022	149.19
AS2		56073	102437	Check	1 8226	remit	PROLAWNS INC.	S Corporation	Yes	No	No	05/26/2022	2,282.00
AS2		56032	102438	Check	1 1230		RATWIK, ROSZAK & MALONEY, P.A.		Yes	No	No	05/26/2022	907.59
AS2		56047	102439	Check	1 4366		REGION 5A SECRETARY		Yes	No	No	05/26/2022	300.00
AS2		56048	102440	Check	1 4366		REGION 5A SECRETARY		Yes	No	No	05/26/2022	359.00
AS2		56061	102441	Check	1 6994		RHINO TECHNOLOGY GROUP		Yes	No	No	05/26/2022	290.00
AS2		56052	102442	Check	1 4937		RUSSELL SECURITY RESOURCE INC		Yes	No	No	05/26/2022	680.00
AS2		56030	102443	Check	1 1091		SCHMITT MUSIC CENTER		Yes	No	No	05/26/2022	78.69
AS2		56033	102444	Check	1 1719		SCHOLASTIC BOOK FAIRS		Yes	No	No	05/26/2022	603.20
AS2		56034	102445	Check	1 1719		SCHOLASTIC BOOK FAIRS		Yes	No	No	05/26/2022	1,561.55
AS2		56028	102446	Check	1 1012		SCHOOL SPECIALTY INC		Yes	No	No	05/26/2022	47.96
AS2		56071	102447	Check	1 8143		SCRIBBLES SOFTWARE	C Corporation	Yes	No	No	05/26/2022	120.90
AS2		56082	102448	Check	1 8420		SHUTTERFLY LIFETOUGH, LLC	C Corporation	Yes	No	No	05/26/2022	485.08

Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		56069	102449	Check	1 7959		SO BRIGHT PRODUCTIONS		Yes	No	No	05/26/2022	2,800.00
AS2		56041	102450	Check	1 2301		STADTLANDER, DARWIN		Yes	No	No	05/26/2022	88.00
AS2		56064	102451	Check	1 7545		TEACHERS ON CALL		Yes	No	No	05/26/2022	5,243.37
AS2		56078	102452	Check	1 8410		TOTALLY PROMOTIONAL	S Corporation	Yes	No	No	05/26/2022	430.00
AS2		56037	102453	Check	1 1828		TRAEN, TODD		Yes	No	No	05/26/2022	285.00
AS2		56076	102454	Check	1 8391		US OMNI & TSACG COMPLIANCE SERV	C Corporation	Yes	No	No	05/26/2022	294.92
AS2		56055	102455	Check	1 5832		WEBER, JASON	Ind/Sole Proprietor	Yes	No	No	05/26/2022	176.00
AS2		56043	102456	Check	1 2666		WRIGHT COUNTY CONFERENCE		Yes	No	No	05/26/2022	3,095.00
AS2		56084	102457	Check	1 8170	remit	US BANCORP GOVN'T LEASING & FINA	C Corporation	Yes	No	No	05/26/2022	7,569.12
AS2		56083	102458	Check	1 1192		VERIZON WIRELESS		Yes	No	No	05/26/2022	450.09

Bank Total: \$726,468.25

Report Total: \$726,468.25



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Open Enrollments

Meeting Date: June 20, 2022

Prepared by: Business Office

Date Prepared: June 14, 2022

Information
 Briefing
 Action
 Enclosure Item(s)

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	NR/OE	Address Change/New Enrollment
1	Delano	879	3/25/2022	OE	family move--staying enrolled @ Delano
6	Delano	879	3/25/2022	OE	family move--staying enrolled @ Delano
10	Delano	879	3/25/2022	OE	family move--staying enrolled @ Delano
11	Delano	879	4/11/2022	OE	family move--staying enrolled @ Delano
1	Delano	879	5/16/2022	OE	family move; mom is a teacher @ Delano
K	Delano	879	9/6/2022	OE	older siblings attend Delano
K	Delano	879	9/6/2022	OE	older siblings attend Delano & mom teaches there
K	Delano	879	9/6/2022	OE	family move; older siblings attend Delano
K	Delano	879	9/6/2022	OE	live closer to Delano Schools
K	Delano	879	9/6/2022	OE	older siblings attend Delano

Non-Resident Students Attending Rockford

Grade	Resident District	Number	Date Effective	NR/OE	Address Change/New Enrollment
2	Osseo	279	4/4/2022	NR	family move (was previously/currently enrolled here)
6	Hopkins	270	5/9/2022	NR	family move (was previously/currently enrolled here)
6	Osseo	279	9/6/2022	NR	NEW ENROLLMENT
6	Osseo	279	9/6/2022	NR	NEW ENROLLMENT
K	Elk River	728	9/6/2022	NR	NEW ENROLLMENT
5	Osseo	279	9/6/2022	NR	NEW ENROLLMENT
6	Osseo	279	9/6/2022	NR	NEW ENROLLMENT
3	Howard Lake-Waverly-Winsted	2687	9/6/2022	NR	family move (was previously/currently enrolled here)
K	Howard Lake-Waverly-Winsted	2687	9/6/2022	NR	NEW ENROLLMENT
K	Howard Lake-Waverly-Winsted	2687	9/6/2022	NR	NEW ENROLLMENT
K	Elk River	728	9/6/2022	NR	NEW ENROLLMENT

Note : Non-resident agreements will not be signed for families requesting a release from our school district. The students listed above are covered under MN Statute 124D.03, thus meeting the legal requirements for open enrollment.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Non-Classified Contract Continuation for 2022-23 School Year							
Meeting Date: June 20, 2022							
Prepared by: Superintendent's Office							
Date Prepared: June 8, 2022							
<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)

Proposed continuation of the following non-classified contracts for the 2022-23 School Year (headcount in each position):

- Activities Director (1)
- Building Safety Specialist (1)
- Community Education Director (1)
- Data Specialist (1)
- Director of Buildings & Grounds (1)
- Director of Finance and Operations (1)
- Director of Human Resources (1)
- Director of Teaching & Learning (1)
- Director of Technology (1)
- District Office Assistant & MARSS Coordinator (1)
- ECFE / SR Coordinator (1)
- Executive Assistant to Superintendent (1)
- Health Office Assistant (2)
- Payroll & Benefits Clerk (1)
- Purchasing & Account Clerk (1)
- RCC Membership Coordinator (1)
- SACC Coordinator (1)
- Technology Assistant II (3)



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Consent --Superintendent Contract 2022-2023 School Year

Meeting Date: June 20, 2022

Prepared by: Superintendent's Office

Date Prepared: June 13, 2022

<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)
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The Superintendent salary for the 2022-23 school year will be \$166,686, which is a 2.5% increase. This increase is in concordance with the provisions set forth in the 2021-2023 Superintendent Contract.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Staffing – Summer Programming, 2022

Meeting Date: June 13, 2022

Prepared by: Robert Danneker, Director of Student Services

Date Prepared: June 8, 2022

Information
 Briefing
 Action
 Enclosure Item(s)

Summer Programming Hiring				
Assignment	Staff		Location	Days
High School Credit Recovery (RHS & Maple Hill)	Bloom	Sam	RHS	12/12
June 13-16, 20-23, 27-30 (M-Th)	Holm	Madison	Maple Hill	12/12
3.5hrs/day (3hrs instruction; 0.5hrs prep)	Luehrs	Nicki	RHS	12/12
	Wurm	Lindsay	RHS	12/12
High School Credit Recovery (RHS only)	Bloom	Sam	RHS	9/12
July 11-14, 18-21, 25-28 (M-Th)	Luehrs	Nicki	RHS	12/12
3.5hrs/day (3hrs instruction; 0.5hrs prep)				
RMS-CES Targeted Services (RMS-CES only)	Bowen	Kirstin	RMS-CES	16/16
July 11-14, 18-21, 25-28 & Aug 1-4 (M-Th)	Nolby	Kristen	RMS-CES	8/16
3.5hrs/day (3hrs instruction; 0.5hrs prep)				
RMS-CES Targeted Services (Maple Hill)	Bird	Krista	Maple Hill	8/8
Aug 8-11, 15-18				
3.5hrs/day (3hrs instruction; 0.5hrs prep)				



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

REAMS Targeted Services (REAMS only)	Biorn	Holly	REAMS	16/16
July 11-14, 18-21, 25-28 & Aug 1-4 (M-Th)	Hedeen	Tamara	REAMS	8/16
3.5hrs/day (3hrs instruction; 0.5hrs prep)	Miller	Becky	REAMS	16/16
	Rist	Michelle	REAMS	12/16
	Tensen	Cara	REAMS	16/16
	VanOrsdol	Diane	REAMS	12/16
	Yakesh	Rachel	REAMS	16/16
REAMS Targeted Services (Maple Hill only)	Archibald	Kimberly	Maple Hill	16/16
July 25-28 & Aug 1-4, 8-11, 15-18 (M-Th)	Johnson	Marty	Maple Hill	16/16
3.5hrs/day (3hrs instruction; 0.5hrs prep)	Larson	Meghan	Maple Hill	16/16
	Probst	Alex	Maple Hill	12/16
Data Support	Neff	Kevin	District-wide	
16 hours				



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Consent ESY Personnel			
Meeting Date: June 20, 2022			
Prepared by: Superintendent's Office			
Date Prepared: June 13, 2022			
<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing
<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)

ESY Hiring			
Assignment	Staff	Assignment	Staff
ESY Teaching	Kacie Penick	ESY Teacher Subs	Kristin Bowen
	Tehya Reinbold		Lanaya Schnettler
	Kimberly Archibald		Emily Bartels
	Laura Ellos		Stephanie Sauer
	Paul Stariha		
ESY Paraprofessional	Kari Wilmot	ESY Para Subs	Jacob Roh
	Loryssa Stefanich		LouAnn Eberspacher
	Erin Pollock		Pang Lee
	Merry Lanars		Faith Lusk
	Michael Belland		
	Tonya Curtis		
	Katherine Kelly		
	Karen Bombard		



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: _____

Meeting Date: _____

Prepared by: _____

Date Prepared: _____

Information

Briefing

Action

Enclosure Item(s)

Premium Summary & Comparison

COVERAGE	2021 – 2022 (HANOVER) ANNUALIZED EXPIRING PREMIUMS	2022 – 2023 (HANOVER) PROPOSED RENEWAL PREMIUMS
Property	85,466	97,139
General Liability	15,281	15,374
Educators Legal Liability	7,089	6,287
Crime	943	943
Cyber	154	164
Inland Marine	4,755	4,755
Equipment Breakdown	Included	Included
Automobile	10,264	11,482
Automobile – Inland Marine Policy	1,189	1,296
Umbrella	8,033	8,984
MN Surcharge	427.27	485.63
Terrorism	Included	Included
Package Policy Sub-Total	\$133,601.27	\$146,909.63
Workers' Compensation – SFM	110,056	89,096
Volunteer Accident - HSR	350	350
Total Estimated Annual Premium:	\$244,007.27	\$236,355.63

*Expiring Premium does include endorsements processed during the policy term.

Coverage Options - Accept or Decline

Coverage	Annual Premium	ACCEPT	DECLINE
1-Owned Drone	\$180.50		



Business Insurance Proposal

ROCKFORD ISD #883

6051 Ash Street Rockford, MN 55373

Presented By: Amy Diedrich, CSR, CEBS

Presented On: June 6, 2022

Policy Term: 07/01/22 to 07/01/23

Proposal Expires On: 07/01/22

Table of Contents

BUSINESS INSURANCE PROPOSAL

- Named Insureds
- Location Schedule
- Property
- Crime
- Inland Marine
- General Liability
- School Leaders Errors & Omissions
- Business Automobile
- Workers' Compensation
- Umbrella

PREMIUM SUMMARY & COMPARISON

- Premium Summary & Comparison
- Coverage Comparison
- Direct Bill Payment Terms
- Compensation Disclosure & Limitation of Liability
- Disclaimer
- Terrorism Risk Insurance Coverage
- Best Rating & Best Financial Performance Rating

Property

SEE ATTACHED STATEMENT OF VALUES

COVERAGE:

Coverage is provided on a Special Cause of Loss basis subject to all Policy Conditions, Limitations and Exclusions.

BLANKET BUILDINGS, BUSINESS PERSONAL PROPERTY & PROPERTY IN OPEN:	\$125,285,833	Includes Equipment Breakdown
BLANKET BUSINESS INCOME & EXTRA EXPENSE:	\$1,000,000	
EARTHQUAKE:	\$1,000,000	
FLOOD:	\$1,000,000	
SEWER BACKUP:	Included	
DEDUCTIBLE:	\$5,000 \$25,000 \$25,000 \$1,000	Property Earthquake Flood Gold Property Broadening Endorsement
PROPERTY VALUATION:	Replacement Cost	
EXTENDED PERIOD OF INDEMNITY:	60 Days Included	
COINSURANCE:	Agreed Amount Agreed Amount 100%	Building Business Personal Property Business Income / Extra Expense
BUILDING ORDINANCE & LAW: COVERAGE A	\$500,000	
COVERAGE B	Included	
COVERAGE C	Included	
ADDITIONAL INSURED & LLP	American Capital Financial Service, Inc.	

NOTE: The insured is responsible for verifying their property limits are accurate and sufficient.

Crime

COVERAGE	LIMIT	DEDUCTIBLE
Employee Dishonesty (Form A) – Blanket	\$100,000	\$500
Forgery Or Alteration (Form B)	\$100,000	\$500
Theft, Disappearance & Destruction (Form C) – Blanket		
Inside The Premises	\$10,000	\$500
Outside The Premises	\$10,000	\$500
Computer Fraud (Form F)	\$100,000	\$500
Funds Transfer	\$100,000	\$500

Loss Sustained Form: Applies to losses that result from acts committed during the policy period and discovered during the policy period or during the Extended Period to Discover Loss.

Extended Period to Discover Loss: 1 year from the date of termination

Inland Marine

COVERAGE	LIMIT
BAND UNIFORMS & MUSICAL INSTRUMENTS	\$190,600
- subject to a \$500 deductible at Replacement Cost	
MISCELLANEOUS EQUIPMENT	\$32,000
- subject to a \$500 deductible at Actual Cash Value	
COMMERCIAL ARTICLES	\$193,745
- audio-visual equipment and supplies	
- subject to a \$500 deductible at Replacement Cost	
FIBER OPTIC CABLE	\$200,000
- 8000 FT & 2000 FT	
- subject to a \$500 deductible at Replacement Cost	
SMART BOARDS	\$165,300
- Included in EDP limit	
- subject to a \$500 deductible at Replacement Cost	
COMPUTER HARDWARE	\$1,618,933
COMPUTER SOFTWARE & EXTRA EXPENSE	Included
- subject to a \$500 deductible	Included

Automobile Inland Marine Policy

2015 UNITED CUSTOMIZED TRAILER	\$39,000
- Replacement Cost	
- Stated Value	
- subject to a \$1,000 deductible	

Inland Marine - Data Compromise

DATA BREACH	
Data Breach Coverage Aggregate Limit of Insurance	\$10,000
Data Breach Expense Coverage Aggregate Sublimit of Insurance	\$10,000
Additional Expense Coverage Aggregate Sublimit of Insurance	\$10,000
- subject to a \$1,000 deductible	
Cyber Business Interruption Waiting Period Deductible	24 Hours

COVERAGE OVERVIEW

This service & expense coverage is provided if the loss, theft, accidental release or accidental publication of this data might result in the fraudulent use of such information.

General Liability

COVERAGE - OCCURRENCE FORM	LIMIT
General Aggregate	\$2,000,000
Products & Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage To Premises Rented to You	\$100,000
Medical Expense (excluding students)	\$15,000
Sexual Misconduct & Molestation Liability – Each Loss / Aggregate	\$1,000,000 / \$1,000,000
Innocent Party Aggregate Defense Expense Amount	\$300,000
Violent Event Response Coverage –Per Person/Aggregate / Event	\$100,000/\$100,000 / \$100,000
COVERAGE – CLAIMS MADE FORM	LIMIT
Employee Benefits Liability - Each Employee	\$1,000,000
Employee Benefits Liability - Aggregate	\$3,000,000
Retro Date	7/1/2008
Deductible	\$1,000

CLASS CODE	CLASSIFICATION	21-22 PREMIUM BASIS	22-23 PREMIUM BASIS
47471	Schools- K-8	1,155	1,048
47473	Schools- Public High school	492	480
41716	Day Care Centers	200	21
48638	Stadiums operated by insured-not for profit	6,300	6,300
47469	Schools- Faculty Liability for corporal punishment of students	209	205
	nurses	1	
49870	YMCA	47,000	47,000
47051	Vacant Land – Real Estate Development Property – 6051 Ash Street, Rockford	56 Acres	56 Acres

General Liability (Continued)

COVERAGE EXCLUSIONS/LIMITATIONS *(Exclusions/Limitations included but not limited to the following. Please refer to your policy for a complete list of Exclusions/Limitations):*

- Pollution Liability Exclusion
- Employment - Related Practices Exclusion
- Lead Exclusion
- Fungi/Mold or Bacteria Exclusion
- Law Enforcement Exclusion
- Trampoline Exclusion

COMMENT:

- This policy is not subject to annual audit.

School Leaders Errors & Omissions Liability

COVERAGE – CLAIMS MADE FORM	LIMIT
Each Wrongful Act	\$1,000,000
Aggregate	\$1,000,000
Deductible – One Wrongful Act	\$15,000
Retro Date	7/1/2008
Aggregate Defense Expense Amount – Non-Monetary Relief	\$100,000
Deductible	\$5,000
EDUCATIONAL INSTITUTION EMPLOYMENT PRACTICES LIABILITY	
Each Wrongful Act	\$1,000,000
Aggregate	\$1,000,000
Deductible – One Wrongful Act	\$15,000
Retro Date	7/1/2008

WHO IS PROTECTED:

- Educational Institutions
- Trustees, Board Members or Commissioners
- Employees and Student Teachers
- Volunteer Workers
- Administrators

AREAS OF COVERAGE:

Wrongful acts reported during the policy period, subject to policy conditions and exclusions

DEFENSE COSTS:

Defense costs are in addition to the limit of liability for an amount equal to the limit of liability

EXCLUSIONS:

- | | |
|--|--|
| Libel, Slander, Defamation of Character | Intentional Fraudulent, Dishonest or Criminal Acts |
| Bodily Injury or Property Damage | Asbestos |
| Sexual Abuse or Molestation of Students | Pollution |
| Cross Claims or Counter Claims | Lead |
| Hazardous Properties of Nuclear Material | Punitive Damages |
| Pending & Prior Litigation | Salary Awards |

Business Automobile

COVERAGE	VEHICLES COVERED	LIMIT
Liability	Any Auto	\$1,000,000
Personal Injury Protection	All Autos Subject to No-Fault Laws	Basic
Uninsured Motorist	Owned Autos Only	\$1,000,000
Underinsured Motorist	Owned Autos Only	\$1,000,000
Hired/Non-Owned Liability	Hired/Non-Owned Autos	Included
Physical Damage		
Comprehensive Coverage	Owned Autos Only	\$500
Collision Coverage	Owned Autos Only	\$1,000
Hired Car Physical Damage	Hired Autos	\$50,000
Owner's Actual Loss of Use		\$1,000
Coverage Enhancement:	Form #: 461-0252	

COVERAGE FEATURES:

- Educational Institution Business Auto Coverage Broadening Endorsement

COVERED AUTOS: Rating basis 10 auto's & trailers

NOTE: Mobile Equipment that is subject to a compulsory or financial responsibility law or other motor vehicle insurance law in the state it is licensed or garaged is now deemed an auto and must be scheduled under the Automobile Policy.

Volunteer Accident Coverage

Class of Insured Persons: All volunteer workers of the Policyholder for who premium has been paid.

Description of Hazards Covered: Insured persons are covered for injury resulting from an accident which occurs directly from; 1) activities that are scheduled, sponsored or supervised by the policy holder; or 2) premises owned, leased or borrowed by the policy holder; or 3) travel scheduled sponsored or supervised by the policy holder.

Eligible Persons: All authorized volunteers of the policyholder.

Covered Activities: Participation in and attendance at the following Policyholder Supervised and Sponsored activities: All volunteer activities.

Philadelphia Insurance		
Accident Medical Expense:	\$5,000 (per Participant, per Accident)	\$100,000 (per Participant, per Accident)
Accident Medical Expense Aggregate:	No Aggregate	No Aggregate
Benefit Amount:	100% of Usual & Customary Charge	100% of Usual & Customary Charge
Accident Dental Expense:	Included in Medical	Included in Medical
Deductible:	\$0	\$0
Deductible Type:	None	None
Benefit Period:	1 year	1 year
Plan Type:	Full Excess	Full Excess
Accidental Death:	\$25,000	\$25,000
Accidental Dismemberment:	Up to \$50,000 per Schedule of Covered Losses	Up to \$50,000 per Schedule of Covered Losses
Accidental Paralysis:	\$50,000	\$50,000
AD&D and Paralysis Aggregate:	\$500,000 (per accident)	\$500,000 (per accident)

Workers' Compensation - SFM

EMPLOYER'S LIABILITY:

Bodily Injury by Accident:	Each Accident	\$500,000
Bodily Injury by Disease:	Per Policy	\$500,000
Bodily Injury by Disease:	Each Employee	\$500,000

STATES: MN

SCHEDULE OF OPERATIONS:

STATE	CODE	CLASSIFICATION	21-22 PAYROLL	22-23 PAYROLL	21-22 RATE	22-23 RATE	PREMIUM
MN	8868	Professional EE's	\$9,994,216	\$9,994,216	.59	0.61	\$60,965
MN	9101	All other EE's	\$530,125	\$530,125	5.76	5.78	\$30,641
						Manual Premium	\$91,606
						Increased Limit Factor	733
						Experience Mod (1.02)	1,847
						Premium Discount	-8,116
						Expense Constant	205
						Terrorism	526
						Estimated Annual Premium	\$86,801
						MN Special Compensation Fund Assessment	2,295
						*Total Estimated Cost:	\$89,096

* This Workers' Compensation policy is subject to an annual audit. The final premium is determined after the audit has been completed.

Workers' Compensation (Continued)

- **Effective January 1st, 2022** the maximum annual remuneration for executive officers, partners, sole proprietors and members/owners of limited liability companies increases from \$237,952 to **\$256,256**. Minimum annual remuneration will also increase from \$59,488 to **\$64,064**.

NOTATIONS:

- Workers' Compensation quotation contemplates exposures in the states listed above. Some carriers are not licensed in all states. Therefore, you must notify us if you have any operations or plan to hire any employees to work in states other than those listed above.
- Beginning January 1, 2003, the information page on your Workers' Compensation policy will show a surcharge for Minnesota's Special Compensation Fund assessments. Until now, the amount of the assessment has been built into your rates and included in the total estimated annual premium amount. New state law does not consider the SCF assessment as premium and requires insurers to take the assessment out of their rate and identify it separately.
 - This new "SCF assessment" line item on your policy information page does not represent a new charge to you.
 - The SCF assessment used to be built into your insurance rate. Now it will be displayed separately.
 - The separately displayed amount should be comparable to what you paid last year, assuming the factors that go into figuring your estimated premium are also comparable.
 - The SCF, administered by the Minnesota Department of Labor and Industry, pays benefits to injured workers of uninsured employers and supplemental benefits to certain low-wage workers. It also pays the cost of operating the state's worker's compensation system, including the Office of Administration Hearings, the Workers' Compensation Court of Appeals and certain department divisions including MN OSHA.
- You may be required under the Workers' Compensation law of your state to include liability for compensation to employees of contractors (or subcontractors) as well as to contractors (or subcontractors) without employees performing work for you. However, this does not apply if the contractor (or subcontractor) has furnished you with a Certificate of Insurance indicating he has Workers' Compensation coverage.

Umbrella

LIMIT OF LIABILITY	LIMIT
Each Occurrence	\$5,000,000
Annual Aggregate	\$5,000,000
Retention	\$0

COVERAGE:

The policy agrees to *pay on behalf of* the Insured for all sums, which they are obligated to pay as damages resulting from all operations. The Limit of Liability is over the policy limits of the primary insurance.

COMMENTS:

- This policy includes a Fungi/Mold or Bacteria Exclusion.
- This policy is not subject to audit

UNDERLYING SCHEDULE:

COVERAGE		LIMIT
General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products Aggregate	\$2,000,000
	Personal Injury	\$1,000,000
	Advertising Injury	\$1,000,000
Automobile Liability	Combined Single Limit	\$1,000,000
Employers Liability	B.I. Each Accident	\$500,000
	B.I. by Disease Policy Limit	\$500,000
	B.I. by Disease each Employee	\$500,000
Employee Benefits Liability	Each Employee/Aggregate	\$1,000,000/\$3,000,000
Sexual Misconduct	Each Loss/Aggregate	\$1,000,000/\$1,000,000
Educators Legal Liability	Each Loss/Aggregate	\$1,000,000/\$1,000,000

Premium Summary & Comparison

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Coverage Options - Accept or Decline

Coverage	Annual Premium	ACCEPT	DECLINE
1-Owned Drone	\$180.50		

Premium Summary & Comparison (Continued)

TERMS AND CONDITIONS:

- **Expiring premium does not include endorsements processed during the year.**
- Gold Broadening Enhancements

PAYMENT TERMS & PLAN(S):

- Direct Bill - Annual
- Philadelphia – Volunteer Accident – annual pay

Request to Bind Insurance Coverage

Please bind insurance coverage as specifically quoted and identified in this proposal. I understand coverage is ONLY bound when written confirmation is received from the carrier(s).

Signature: _____ Date: _____

Print Name: _____ Title: _____

Direct Bill Payment Terms

Your policy is what we refer to as Direct Bill. This means that you are billed directly by the insurance company, instead of making payments to Marsh & McLennan Agency.

You will receive all future bills from your insurance company, and will make out your checks directly to them.

You will be given a number to call with any billing questions you might have, but you are welcome to call us for help in resolving your billing questions.

PREMIUM DEPOSIT:

We must receive the required deposit premium from you before coverage can be put in force. All future installments under the payment plan will be billed to you even if the policy has not yet been issued. You will be provided with "binders" as proof of coverage once the deposit is paid.

INSTALLMENTS:

Future installments will be billed to you by the insurance company in advance of the day they are due. They should be mailed in time to be received by the insurance company by the due date. It is important that you pay your premiums on time because some carriers are eliminating the existing pay plan if there are too many late payments.

ENDORSEMENTS (POLICY CHANGES):

For most policy changes, you will not be billed until the change (endorsement) is processed by the insurance company. Then, depending on the insurance company and the amount, it will either be due in thirty (30) days, or split out over your remaining installments. If you have problems understanding the bill, call us.

AUDITS:

Certain policies (usually Workers' Compensation and General Liability) are auditable policies. This means that the premium you are charged throughout the year is based on the estimates of payroll, sales, etc. that were included on the application. After the policy period ends, you will be contacted by someone representing the insurance company to do an audit of your actual payroll or sales figures.

These audited figures are used to re-figure your premium. You may either owe additional premium or have money coming back. Audit billings are usually due immediately. Audits should be reviewed in detail to be sure they are correct. Audits should get prompt attention when you get them. (Make sure to ask for a copy of the auditor's work papers before they leave. This can help you understand an audit and will also help determine if people are included under the correct classification codes.)

We thank you for your business.

Compensation Disclosure & Limitation of Liability

Marsh & McLennan Agency LLC (“MMA”) prides itself on being an industry leader in the area of transparency and compensation disclosure. We believe you should understand how we are paid for the services we are providing to you. We are committed to compensation transparency and to disclosing to you information that will assist you in evaluating potential conflicts of interest.

As a professional insurance producer, MMA and its subsidiaries facilitate the placement of insurance coverage on behalf of our clients. As an independent insurance agent, MMA may have authority to obligate an insurance company on behalf of our clients and as a result, we may be required to act within the scope of the authority granted to us under our contract with the insurer. In accordance with industry custom, we are compensated either through commissions that are calculated as a percentage of the insurance premiums charged by insurers, or fees agreed to with our clients.

MMA engages with clients on behalf of itself and in some cases as agent on behalf of its non-US affiliates with respect to the services we may provide. For a list of our non-US affiliates, please visit: <https://mma.marshmma.com/non-us-affiliates>. In those instances, MMA will bill and collect on behalf of the non-US Affiliates amounts payable to them for placements made by them on your behalf and remit to them any such amounts collected on their behalf;

MMA receives compensation through one or a combination of the following methods:

- **Retail Commissions** – A retail commission is paid to MMA by the insurer (or wholesale broker) as a percentage of the premium charged to the insured for the policy. The amount of commission may vary depending on several factors, including the type of insurance product sold and the insurer selected by the client.
- **Client Fees** – Some clients may negotiate a fee for MMA’s services in lieu of, or in addition to, retail commissions paid by insurance companies. Fee agreements are in writing, typically pursuant to a Client Service Agreement, which sets forth the services to be provided by MMA, the compensation to be paid to MMA, and the terms of MMA’s engagement. The fee may be collected in whole, or in part, through the crediting of retail commissions collected by MMA for the client’s placements.
- **Contingent Commissions** – Many insurers agree to pay contingent commissions to insurance producers who meet set goals for all or some of the policies the insurance producers place with the insurer during the current year. The set goals may include volume, profitability, retention and/or growth thresholds. Because the amount of contingent commission earned may vary depending on factors relating to an entire book of business over the course of a year, the amount of contingent commission attributable to any given policy typically will not be known at the time of placement.

Compensation Disclosure & Limitation of Liability

- **Supplemental Commissions** – Certain insurers and wholesalers agree to pay supplemental commissions, which are based on an insurance producer's performance during the prior year. Supplemental commissions are paid as a percentage of premium that is set at the beginning of the calendar year. This percentage remains fixed for all eligible policies written by the insurer during the ensuing year. Unlike contingent commissions, the amount of supplemental commission is known at the time of insurance placement. Like contingent commissions, they may be based on volume, profitability, retention and/or growth.
- **Wholesale Broking Commissions** – Sometimes MMA acts as a wholesale insurance broker. In these placements, MMA is engaged by a retail agent that has the direct relationship with the insured. As the wholesaler, MMA may have specialized expertise, access to surplus lines markets, or access to specialized insurance facilities that the retail agent does not have. In these transactions, the insurer typically pays a commission that is divided between the retail and wholesale broker pursuant to arrangements made between them.
- **Other Compensation & Sponsorships** – From time to time, MMA may be compensated by insurers for providing administrative services to clients on behalf of those insurers. Such amounts are typically calculated as a percentage of premium or are based on the number of insureds. Additionally, insurers may sponsor MMA training programs and events.

We will be pleased to provide you additional information about our compensation and information about alternative quotes upon your request. For more detailed information about the forms of compensation we receive please refer to our Marsh & McLennan Agency Compensation Guide at <https://www.marshmma.com/resource/compensation-guide-for-client.pdf>

MMA's aggregate liability arising out of or relating to any services on your account shall not exceed ten million dollars (\$10,000,000), and in no event shall we be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits or other economic loss arising out of or relating to such services. In addition, you agree to waive your right to a jury trial in any action or legal proceeding arising out of or relating to such services. The foregoing limitation of liability and jury waiver shall apply to the fullest extent permitted by law.

Disclaimer

No coverage is provided by this summary, nor can it be construed to replace any provision of the policy. Refer to the actual policy for complete information on the coverages provided. If there is a conflict between the policy and this summary, the provisions of the policy shall govern.

This proposal contains a brief outline of coverages and not a complete explanation of insurance being presented. It is intended to provide a summary of coverage for your review. Only the policy itself can provide a detailed description of the terms conditions, exclusions and endorsements of coverage. A complete specimen policy form will be made available upon your request. For details of coverage refer to the policy itself when issued. This document is neither a binder nor a legal interpretation of the insurance coverage.

In evaluating your exposures to loss, we are dependent upon information provided by you. You ultimately choose the values elected. If there are any areas that need to be evaluated prior to binding coverage, or should any of your exposures change after coverage is bound, such as the beginning of new operations, hiring employees in new states, buying additional property, autos, equipment, etc., please let us know so coverage can be discussed. While we will strive to place your insurance with reputable, highly rated companies, we cannot guarantee the financial stability of an insurance company.

In order to ensure that your important changes are properly communicated, please contact us as questions arise and or exposure changes occur. We must discuss how they affect your insurance program.

The changes in exposure that have an impact on your insurance program include, but are not limited to, those listed below:

1. Changes to any operation such as expansion to another state, new products, etc.
2. Mergers and/or acquisitions of new companies
3. Any assumed contractual liability, granting of indemnities, or hold harmless agreements
4. Circumstances which may require an increase in liability insurance limits
5. Any changes to fire or theft protection, such as installation or disconnection of sprinkler system, burglar alarms, etc. This includes alterations to same.
6. Any changes to scheduled equipment such as contractors' equipment, computer equipment, etc.
7. Property, of yours that is in transit, unless we have previously arranged for this insurance.
8. Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises purchased, constructed, or occupied.
9. Any new exposures or plans for foreign travel or operations

Your insurance program will only be as good as the communication between your organization and Marsh & McLennan Agency.

Terrorism Risk Insurance Act

COMPARISON OF THE FEDERAL TERRORISM INSURANCE BACKSTOP LEGISLATION AS OF JANUARY 8, 2015

	TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT OF 2007 (EXPIRED)	TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT OF 2015
TERMINATION	December 31, 2014	December 31, 2027
MAKE-AVAILABLE PROVISION	Must make coverage available for certified acts of terrorism on same terms and conditions as for other covered risks.	No change.
COVERED ACTS	Foreign and domestic terrorism in the US and on US interests abroad. Includes an act of war for workers' compensation policies only.	No change.
CERTIFICATION LEVEL	\$5 million	No change.
CERTIFICATION	Act of terrorism must be certified by the Secretary of Treasury, Attorney General, and the Secretary of State	The Secretary of Treasury must consult with the Secretary of Homeland Security (removes the Secretary of State and Attorney General).
PROGRAM TRIGGER	\$100 million in insured loss in a program year.	Phased in increase starting on January 1, 2016: 2015 - \$100 million 2017 - \$140 million 2019 - \$180 million 2016 - \$120 million 2018 - \$160 million 2020 - \$100 million
COVERED LINES	Commercial property/casualty insurance (including excess insurance, workers' compensation, and directors and officers insurance).	No change.
INSURER DEDUCTIBLE (PERCENT OF DIRECT EARNED PREMIUM)	20%	No change.
FEDERAL REINSURANCE QUOTA SHARE	85%	Phased in decrease starting on January 1, 2016. 2015 - 85% / 15% 2017 - 83% / 17% 2019 - 81% / 19% 2016 - 84% / 16% 2018 - 82% / 18% 2020 - 80% / 20%
INSURANCE INDUSTRY RETENTION FOR MANDATORY RECOUPMENT	\$27.5 billion	Increases the current mandatory recoupment amount of \$27.5 billion by \$2 billion each calendar year until the mandatory recoupment amount reaches \$37.5 billion Once the insurance marketplace aggregate retention amount reaches \$37.5 billion, the Treasury Secretary is to issue a final rule to annually revise the amount so that is equal to the annual average of the sum of insurer deductibles for all insurers participating in the program for the prior three calendar years.
RECOUPMENT AMOUNT	133%	140%
RECOUPMENT TIMING	For acts occurring on or after January 1, 2012, recoupment by September 30, 2017.	For acts occurring on or before December 31, 2017, recoupment by September 30, 2019. For acts occurring in 2018, 35% of amount must be collected by September 30, 2019, and the remainder by September 30, 2024. For acts on or after January 1, 2019, recoupment by September, 30, 2024.
CAP ON LIABILITY	\$100 billion	No change.
TIMING OF CERTIFICATION	Not addressed.	Final rules to be issued by the Secretary of Treasury within nine months of its report to Congress, which will include a certification timeline.
NUCLEAR, BIOLOGICAL, CHEMICAL, AND RADIOLOGICAL (NBCR) TERRORISM	No separate treatment of NBCR terrorism.	No change.
DATA COLLECTION	Not addressed.	Beginning in 2016, requires Treasury to collect data from insurers on terrorism insurance, including premiums and take-up rates.
RISK SPREADING MECHANISMS	Not addressed.	Advisory committee to encourage development of private market risk spreading mechanisms.
DISCRETIONARY RECOUPMENT	Surcharges to not exceed 3%	No change.

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Best Financial Ratings

COMPANY	A.M. BEST RATING	WEBSITE	RATING DATE
Accident Fund	A XII	www.accidentfund.com	11/5/2020
Acuity	A+ XV	www.acuity.com	1/14/2021
Affiliated FM Insurance Co.	A+ XV	www.affiliatedfm.com	1/8/2021
Allied Insurance Group	A+ XV	www.alliedinsurance.com	12/17/2020
American Compensation Ins Co. (RTW)	A- XII	www.rtw.com	7/18/2020
American Interstate	A IX	www.amerisafe.com	6/23/2020
Capitol Indemnity	A IX	www.capitolindemnity.com	10/29/2020
AXA XL / Catlin	A+ XV	www.xlcatlin.com	9/29/2020
AIG	A XV	www.aig.com	8/19/2020
Chubb	A++ XV	www.chubb.com	12/31/2020
Cincinnati Insurance Company	A+ XV	www.cinfin.com	1/27/2021
CNA	A XV	www.cnacentral.com	7/14/2020
Community Insurance Corporation	Not Rated	www.communityinsurancecorporation.com	N/A
Continental Western	A+ XV	www.continentalwestern.com	5/19/2020
Crum & Forster	XIV	www.cfans.com	7/10/2020
Dakota Truck Underwriters (member of Dakota Group)	A- VII	www.rascompanies.com	7/22/2020
EMC	A XIV	www.emcinsurance.com	12/11/2020
Fidelity & Deposit of Maryland	A+ XV	www.zurichna.com	10/2/2020
Firemans Fund	A+ XV	www.firemansfund.com	9/10/2020
Hanover	A XV	www.hanover.com	6/18/2020
Harleysville	A+ XV	www.harleysvillegroup.com	12/17/2020
Hartford	A+ XV	www.thehartford.com	6/19/2020
Hartford Steam Boiler	A++ X	www.hsb.com	7/21/2020
Indiana Insurance (member of Liberty Mutual)	A XV	www.indiana-ins.com	6/26/2020
Indiana Lumbermens Mutual	A- VIII	www.pliml.com	5/20/2021
Lexington	A XV	www.aig.com	8/19/2020
Liberty Mutual	A XV	www.libertymutualgroup.com	6/26/2020
Markel	A XV	www.markelcorp.com	9/11/2020
Medmarc	A XIII	www.medmarc.com	3/16/2021
OneBeacon / Atlanta Specialty	A+ XV	www.onebeacon.com	4/22/2021
Pennsylvania Lumbermens Mutual	A- VIII	www.plmins.com	5/20/2021
Philadelphia	A++ XV	www.phly.com	12/10/2020
QBE	A XV	www.qbena.com	3/11/2021
SFM	A- VIII	www.sfmic.com	3/3/2021
Society Insurance	A- VIII	www.societyinsurance.com	6/19/2020
Travelers	A++ XV	www.travelers.com	11/5/2020
United Fire & Casualty	A X	www.ufginsurance.com	12/17/2020
United Heartland (see Accident Fund)	A XII	www.accidentfund.com	11/5/2020
Virginia Surety	A XIV	www.assurant.com	7/8/2020
Wausau (member of Liberty Mutual)	A XV	www.wausau.com	6/26/2020
West Bend Mutual Insurance/NSI	A XII	www.thesilverlining.com	5/21/2020
Western National Mutual Insurance Company	A+ X	www.wnins.com	7/8/2020
Westfield National Insurance Company	A XV	www.westfieldinsurance.com	1/12/2021
Zurich	A+ XV	www.zurichna.com	10/2/2020

Secure Best's Ratings Scale

A++ and A+
A and A-
B++ and B+

Superior
Excellent
Very Good

Vulnerable Best's Ratings

B and B-
C++ and C+
C and C-
D
Fair
Marginal
Weak
Poor

Financial Size Category (per million)

FSC I less than 1	FSC V 10 to 25	FSC IX 250 to 500	FSC XIII 1,250 to 1,500
FSC II 1 to 2	FSC VI 25 to 50	FSC X 500 to 750	FSC XIV 1,500 to 2,000
FSC III 2 to 5	FSC VII 50 to 100	FSC XI 750 to 1,000	FSC XV greater than 2,000
FSC IV 5 to 10	FSC VIII 100 to 250	FSC XII 1,000 to 1,250	



Marsh & McLennan Agency
6160 Golden Hills Drive
Minneapolis, MN 55416
763.746.8000



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: _____

Meeting Date: _____

Prepared by: _____

Date Prepared: _____

Information

Briefing

Action

Enclosure Item(s)



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: _____

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Information

Briefing

Action

Enclosure Item(s)



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

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Information

Briefing

Action

Enclosure Item(s)

Rockford Area Schools ISD 883
Original Budget 2022-2023

	Projected	2022-2023	2022-2023	2022-2023	Projected
	Fund Balance	Original Budget	Original Budget	Annual	Fund Balance
	06/30/22	Revenue	Expenditures	Change	06/30/23
General Fund (Fund 01)					
Restricted/Reserved Funds:					
Long Term Facilities Management (LTFM)	\$231,073	\$562,289	\$450,509	\$111,780	\$342,853
Staff Development	\$149,787	\$233,260	\$233,260	\$0	\$149,787
Operating Capital	\$625,432	\$242,833	\$604,000	(\$361,167)	\$264,265
Safe Schools	\$30,000	\$63,691	\$93,691	(\$30,000)	\$0
Learning and Development	\$0	\$343,515	\$343,515	\$0	\$0
Basic Skills	\$0	\$307,583	\$307,583	\$0	\$0
Achievement & Integration	\$17,486	\$221,108	\$238,594	(\$17,486)	\$0
Medical Assistance - 3rd Party Billing	\$3,323	\$13,135	\$13,135	\$0	\$3,323
Student Activity Fund	\$128,079	\$82,875	\$82,875	\$0	\$128,079
Total Restricted/Reserved Fund Balance	\$1,185,180	\$2,070,289	\$2,367,162	(\$296,873)	\$888,307
Assigned-Future Capital Projects	\$352,451	\$50,000	\$0	\$50,000	\$402,451
Alternative Compensation/Q Comp	\$312,076	\$397,482	\$397,482	\$0	\$312,076
Covid Relief Funds	\$0	\$677,809	\$677,809	(\$0)	(\$0)
IB Program	\$0	\$358,026	\$358,026	\$0	\$0
Scholarships	\$9,292	\$0	\$1,224	(\$1,224)	\$8,068
Machine Shop	\$1,903	\$0	\$1,903	(\$1,903)	\$0
Unreserved/Unassigned Funds	\$3,435,445	\$18,266,883	\$18,016,883	\$250,000	\$3,685,446
Total Unreserved Fund Balance	\$4,111,167	\$19,750,200	\$19,453,327	\$296,873	\$4,408,040
Grand Total General Fund	\$5,296,347	\$21,820,489	\$21,820,489	\$0	\$5,296,347
Food Service (Fund 02)	\$253,792	\$1,094,535	\$992,580	\$101,955	\$355,747
Community Education (Fund 04)					
Reserved for Community Education	\$86,891	\$767,634	\$730,626	\$37,008	\$123,899
Reserved for Early Childhood/Family Educ.	\$68,361	\$102,312	\$113,463	(\$11,151)	\$57,210
Reserved for School Readiness	(\$11,767)	\$277,237	\$273,067	\$4,170	(\$7,597)
Reserved for Adult Basic Education	\$0	\$7,570	\$7,570	\$0	\$0
Total Community Education	\$143,485	\$1,154,753	\$1,124,726	\$30,027	\$173,512
Building Construction (Fund 06)	\$6,631,247	\$0	\$5,000,000	(\$5,000,000)	\$1,631,247
Debt Service (Fund 07)	\$935,225	\$4,314,791	\$4,658,101	(\$343,310)	\$591,915
OPEB (Fund 45)	\$1,020,681	\$9,000	\$71,350	(\$62,350)	\$958,331
Grand Total All Funds	\$14,280,777	\$28,393,568	\$33,667,246	(\$5,273,678)	\$9,007,099
General Fund Unreserved Fund Balance as a Percent of Total General Fund Expenditures					20.20%



ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION

Subject: Resolution for Membership in the MSHSL

Meeting Date: June 20, 2022

Prepared by: Activities Office

Date Prepared: June 8, 2022

Information

Briefing

Action

Enclosure Item(s)

Minnesota Statutes Section 128C.01 requires individual school boards each year to authorize membership in the Minnesota State High School League. The resolution affirms that the Board delegates control, supervision and regulation of League-sponsored athletic and fine arts activities to the MSHSL; that the Board adopts the Constitution, Bylaws and Rules and Regulations of the League; and that the administration for and the "responsibility for supervising the activities are assigned to official school representatives.

By signing this resolution for membership, the Board affirms they have reviewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language. A link to the video is found here--
<https://youtu.be/B5V-i561k7I>

If the board agrees, action is needed.

2022-2023 Resolution for Membership in the Minnesota State High School League

RESOLVED, that the Governing Board of School District Number 883, County of Wright, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school listed below (name all high schools in the district):

Rockford High School

is authorized by this, the Governing Board of said school district or school to:



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Renew its membership in the Minnesota State High School League; and,
Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.



**2022-2023 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of _____ School, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high schools listed below (name all high schools under your governing board):

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League;
School Enrollment (grades 9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District/School Office Address: _____

Head of School/Superintendent's Phone: _____

Head of School/Superintendent's Email: _____

This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.

2022-2023 RESOLUTION FOR MEMBERSHIP

This information on page must be entered electronically on the MSHSL Resolution for Membership 2022-2023 Form on the League website once for each high school under your governing board.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

- Designated School Board Member
- Designated School Representative

208.02 ACTIVITY REPRESENTATIVES

- Boys Sports
- Girls Sports
- Speech
- Music

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

- Board Member
- Student
- Parent
- Faculty Member

MAILING REPRESENTATIVE

By signature on the first page, I have verified that all required representatives above have been entered electronically on the MSHSL Resolution for Membership 2022-2023 Form.



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: Resolution Establishing Dates for Filing Affidavits of Candidacy

Meeting Date: June 20, 2022

Prepared by: Superintendent's Office

Date Prepared: June 13, 2022

Information

Briefing

Action

Enclosure Item(s)

Approval is needed for the attached Resolution to start the process of the school board election this year.

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 883, as follows,

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No.883 shall begin on August 2, 2022, and shall close on August 16, 2022. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 16, 2022.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the Crow River News, the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 883 ROCKFORD, MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 883 shall begin on August 2, 2022 and shall close at 5:00 o'clock p.m. on August 16, 2022.

The general election shall be held on Tuesday, November 8, 2022. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district election clerk, 6051 Ash Street, Rockford, MN 55373. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5 o'clock p.m. on August 16, 2022.

Dated:
6/20/2022

BY ORDER OF THE SCHOOL BOARD

Jessica Johnson, School District Clerk



**ROCKFORD AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT 883
BOARD OF EDUCATION**

Subject: _____

Meeting Date: _____

Prepared by: _____

Date Prepared: _____

Information

Briefing

Action

Enclosure Item(s)



Adopted: 2/11/02
Reviewed: 2017, 2022
Revised: 12/17/18

Orig. 1997

614 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE

I. PURPOSE

The purpose of this policy is to set forth the school district's testing plan and procedure.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to implement procedures for testing, test security, documentation, and record keeping.

III. DUTIES OF SCHOOL DISTRICT PERSONNEL REGARDING TEST ADMINISTRATION

A. Superintendent

1. Responsibilities before testing.
 - a. Designate a district assessment coordinator and district technology coordinator.
 - b. The superintendent, or a designee who has been authorized to be the identified official with authority by the school board, pre-authorizes staff access for applicable Minnesota Department of Education (MDE) secure systems.
 - c. Annually review and recertify staff who have access to MDE secure systems.
 - d. Read and complete the *Assurance of Test Security and Non-Disclosure*.
[\[Note: This form is available on the Minnesota PearsonAccess Next website – see Cross references for website address.\]](#)
 - e. Establish a culture of academic integrity.
 - f. Fully cooperate with MDE representatives conducting site visits or Minnesota Test of Academic Skills (MTAS) audits during testing.
 - g. Ensure student information is current and accurate.
 - h. Ensure that a current district test security procedure is in place and that all relevant staff have been provided district training on test administration and test security.



- i. Ensure that a current process is included for tracking which students tested with which test monitors and any other adult(s) who were present in the testing room (e.g., staff providing assistance, paraprofessionals, etc.).
 - j. Confirm the district assessment coordinator has current information and training specific to test security and the administration of statewide assessments.
 - k. Confirm the district assessment coordinator completes Pre-test Editing in the Test Web Edit System (WES).
 - l. Post on the school district website the complete Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing form.
2. Responsibilities after testing.
- a. Confirm the district assessment coordinator and Minnesota Automated Reporting Student System (MARSS) coordinator complete Post-test Editing in Test WES.
 - b. Verify with the district assessment coordinator that all test security issues have been reported to MDE and are being addressed.
 - c. Confirm the MARSS coordinator has updated all student records for Post-test Editing.
 - d. Confirm the district assessment coordinator has finalized the district's assessment information prior to the close of Post-test Editing in Test WES.
 - e. Confirm the district assessment coordinator, or designee, has access to the Graduation Requirements Records (GRR) system and enters necessary information.
 - f. Discuss assessment results with the district assessment coordinator and school administrators.

B. District Assessment Coordinator

1. Responsibilities before testing.
 - a. Serve as primary contact with MDE regarding policy and procedure questions related to test administration.
 - b. Read and complete the *Assurance of Test Security and Non-Disclosure*.
 - c. Confirm all staff who handle test materials, administer tests, or have access to secure test content have completed the *Assurance of Test Security and Non-Disclosure*.



- (1) Maintain the completed *Assurance of Test Security and Non-Disclosure* for two years after the end of the academic school year in which testing took place.
- d. Review with all staff the *Assurance of Test Security and Non-Disclosure* and their responsibilities thereunder.
- e. Identify appropriate tests for students and ensure student data sent to service providers for testing are correct.
- f. Establish district testing schedule within the testing windows specified by the MDE and service providers.
- g. Prepare testing conditions, including user access to service provider websites, preparing readiness for online testing, preparing a plan for tracking which students test on which computers or devices, ensure accommodations are indicated as necessary, providing students with opportunity to become familiar with test format, item types, and tools prior to test administration; establishing process for inventorying and distributing secure test materials where necessary; preparing procedures for expected and unexpected situations occurring during testing; planning for addressing technical issues while testing; identify staff who will enter student responses from paper accommodated test materials and scores from MTAS administration online.
- h. Train school assessment coordinators, test monitors, MTAS test administrators, and ACCESS (test for English language learners) and Alternate ACCESS test administrators.
 - (1) Provide training on proper test administration and test security. (Pearson's Training Management System)
 - (2) Verify staff complete any and all test-specific training.
- i. Maintain security of test content, test materials, and record of all staff involved.
 - (1) Receive secure paper test materials from the service provider and immediately lock them in a previously identified secure area, inventory same, and contact service provider with any discrepancies.
 - (2) Organize secure test materials for online administrations and keep them secure.
 - (3) Define chain of custody for providing test materials to test monitors and administrators. The chain of custody must address the process for providing test materials on the day of testing, distributing test materials to and collecting test



materials from students at the time of testing, keeping test materials secure between testing sessions, and returning test materials after testing is completed.

j. Confirm that all students have appropriate test materials.

2. Responsibilities on testing day(s).

a. Conduct random, unannounced visits to testing rooms to observe staff adherence to test security and policies and procedures.

b. Fully cooperate with MDE representatives conducting site visits or MTAS audits.

c. Contact the MDE assessment contact within 24 hours of a security breach and submit the *Test Security Notification* in Test WES within 48 hours.

d. Address invalidations and test or accountability codes.

3. Responsibilities after testing.

a. Ensure that student responses from paper accommodated test materials and MTAS scores are entered.

b. Arrange for secure disposal of all test materials that are not required to be returned within 48 hours after the close of the testing window.

c. Return secure test materials as outlined in applicable manuals and resources.

d. Collect security documents and maintain them for two years from the end of the academic school year in which testing took place.

e. Review student assessment data and resolve any issues.

f. Distribute Individual Student Reports no later than fall parent/teacher conferences.

g. Enter Graduation Requirements Records in the GRR system.

C. School Principal

1. Responsibilities before testing.

a. Designate a school assessment coordinator and technology coordinator for the building.

b. Be knowledgeable about proper test administration and test security as outlined in manuals and directions.



- c. Read and complete the *Assurance of Test Security and Non-Disclosure*.
 - d. Communicate the importance of test security and expectation that staff will keep test content secure and act with honesty and integrity during test administration.
 - e. Provide adequate secure storage space for secure test materials before, during, and after testing until they are returned to the service provider or securely disposed of.
 - f. Ensure adequate computers and/or devices are available and rooms appropriately set up for online testing.
 - g. Verify that all test monitors and test administrators receive proper training for test administration.
 - h. Ensure students taking specified tests have opportunity to become familiar with test format, item types, and tools prior to test administration.
 - i. Include the complete Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing form in the student handbook.
2. Responsibilities on testing day(s).
 - a. Ensure that test administration policies and procedures and test security requirements in all manuals and directions are followed.
 - b. Fully cooperate with MDE representatives conducting site visits or MTAS audits.
3. Responsibilities after testing.
 - a. Ensure all secure test materials are collected, returned, and/or disposed of securely as required in any manual.
 - b. Ensure requirements for embargoed final assessment results are followed.

D. School Assessment Coordinator

1. Responsibilities before testing.
 - a. Implement test administration and test security policies and procedures.
 - b. Read and complete the *Assurance of Test Security and Non-Disclosure*.
 - c. Ensure all staff who handle test materials, administer tests, or have access to secure test content read and complete the *Assurance of Test Security and Non-Disclosure*.



- d. Identify appropriate tests for students and ensure student data sent to service providers for testing are correct.
- e. Prepare testing conditions, including the following: schedule rooms and computer labs; arrange for test monitors and administrators; arrange for additional staff to assist with unexpected situations; arrange for technology staff to assist with technical issues; develop a plan for tracking which students test on which computers or devices; plan seating arrangements for students; ensure preparations are completed for Optional Local Purpose Assessment (OLPA), Minnesota Comprehensive Assessment (MCA), and ACCESS online testing; ensure accommodations are properly reported; confirm how secure paper test materials will arrive and quantities to expect; address accommodations and specific test administration procedures; determine staff who will enter the student responses from paper accommodated test materials and scores from MTAS administrations online.
- f. Train staff, including all state-provided training materials, policies and procedures, and test-specific training.
- g. Maintain security of test content and test materials.
 - (1) Receive secure paper test materials from the service provider and immediately lock them in a previously identified secure area, inventory same, and contact service provider with any discrepancies.
 - (2) Organize secure test materials for online administrations and keep them secure.
 - (3) Follow chain of custody for providing test materials to test monitors and administrators. The chain of custody must address the process for providing test materials on the day of testing, distributing test materials to and collecting test materials from students at the time of testing, keeping test materials secure between testing sessions, and returning test materials after testing is completed.
 - (4) Identify need for additional test materials to district assessment coordinator.
 - (5) Provide MTAS student data collection forms if necessary.
 - (6) Distribute applicable ACCESS and Alternate ACCESS *Test Administrator Scripts* and *Test Administration Manuals* to test administrators so they can become familiar with the script and prepare for test administration.



- (7) Confirm that all students taking ACCESS and Alternate ACCESS have appropriate test materials and preprinted student information on the label is accurate.
2. Responsibilities on testing day(s).
 - a. Distribute materials to test monitors and ACCESS test administrators and ensure security of test materials between testing sessions and that district procedures are followed.
 - b. Ensure *Test Monitor and Student Directions* and *Test Administrator Scripts* are followed and answer questions regarding same.
 - c. Fully cooperate with MDE representatives conducting site visits or MTAS audits, as applicable.
 - d. Conduct random, unannounced visits to testing rooms to observe staff adherence to test security and test administration policies and procedures.
 - e. Report testing irregularities to district assessment coordinator using the *Test Administration Report*.
[\[Note: This form is available on the Minnesota PearsonAccess Next website – see Cross references for website address.\]](#)
 - f. Report security breaches to the district assessment coordinator as soon as possible.
 3. Responsibilities after testing.
 - a. Ensure that all paper test materials are kept locked and secure and security checklists completed.
 - b. Ensure that student responses from paper accommodated test materials and MTAS scores are entered.
 - c. Arrange for secure disposal of all test materials that are not required to be returned within 48 hours after the close of the testing window.
 - d. Return secure test materials as outlined in applicable manuals and resources.
 - e. Prepare materials for pickup by designated carrier on designated date(s). Maintain security of all materials.
 - f. Ensure requirements for embargoed final assessment results are followed.

E. Technology Coordinator



1. Ensure that district is prepared for online test administration and provide technical support to district staff.
2. Acquire all necessary user identifications and passwords.
3. Read and complete the *Assurance of Test Security and Non-Disclosure*.
4. Fully cooperate with MDE representatives conducting site visits or MTAS audits.
5. Attend district training and any service provider technology training.
6. Review, use, and be familiar with all service provider technical documentation.
7. Prepare computers and devices for online testing.
8. Confirm site readiness.
9. Provide all necessary accessories for testing, technical support/troubleshooting during test administration and contact service provider help desks as needed.

F. Test Monitor

1. Responsibilities before testing.
 - a. Read and complete the *Assurance of Test Security and Non-Disclosure*.
 - b. Attend trainings related to test administration and security.
 - c. Complete required training course(s) for tests administering.
 - d. Be knowledgeable about how to contact the school assessment coordinator during testing, where to pick up materials on day of test, and plan for securing test materials between test sessions.
 - e. Be knowledgeable regarding student accommodations.
 - f. Remove or cover any instructional posters or visual materials in the testing room.
2. Responsibilities on testing day(s).
 - a. Before test.
 - (1) Receive and maintain security of test materials.
 - (2) Verify that all test materials are received.
 - (3) Ensure proper number of computers/devices or paper accommodated test materials are present.



- (4) Verify student testing tickets and appropriate allowable materials.
 - (5) Assign numbered test books to individual students.
 - (6) Complete information as directed.
 - (7) Record extra test materials.
- b. During test.
- (1) Verify that students are logged in and taking the correct test or using the correct grade-level and tier test booklet for students with paper accommodated test materials.
 - (2) Follow all directions and scripts exactly.
 - (3) Follow procedures for restricting student access to cell phones and other electronic devices, including wearable electronic devices.
 - (4) Stay in testing room and remain attentive during entire test session. Practice active monitoring by circulating throughout the room during testing.
 - (5) Be knowledgeable about responding to emergency or unusual circumstances and technology issues.
 - (6) Do not review, discuss, capture, email, post, or share test content in any format.
 - (7) Ensure all students have been provided the opportunity to independently demonstrate their knowledge.
 - (8) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
 - (9) Document the students who tested with the test monitor and any other adult(s) who were present in the testing room (e.g., staff providing assistance, paraprofessionals, etc.).
 - (10) Document students who require a scribe or translated directions or any unusual circumstances and report to school assessment coordinator.
 - (11) Report any possible security breaches as soon as.
- c. After test.
- (1) Follow directions and scripts exactly.



- (2) Collect all materials and keep secure after each session. Upon completion return to the school assessment coordinator.
- (3) Immediately report any missing test materials to the school assessment coordinator.

G. MTAS Test Administrator

1. Before testing.
 - a. Read and complete the *Assurance of Test Security and Non-Disclosure*.
 - b. Attend trainings related to test administration and security.
 - c. Complete required training course(s) for tests administering.
 - d. Be knowledgeable as to when and where to pick up MTAS materials and the school's plan for keeping test materials secure.
 - e. Prepare test materials for administration, including objects and manipulatives, special instructions, and specific adaptations for each student.
2. Responsibility on testing day(s).
 - a. Before the test.
 - (1) Maintain security of materials.
 - (2) Confirm appropriate MTAS materials are available and prepared for student.
 - b. During the test.
 - (1) Administer each task to each student and record the score.
 - (2) Be knowledgeable about how to contact the district or school assessment coordinator, if necessary, and responding to emergency and unusual circumstances.
 - (3) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
 - (4) Document and report and unusual circumstances to district or school assessment coordinator.
 - c. After the test.
 - (1) Keep materials secure.



- (2) Return all materials.
- (3) Return objects and manipulatives to classroom.
- (4) Enter MTAS scores online or return data collection forms to the district or school assessment coordinator.

H. MARSS Coordinator

1. Responsibilities before testing.
 - a. Confirm all eligible students have unique state student identification (SSID) or MARSS numbers.
 - b. Ensure English language and special education designations are current and correct for students testing based on those designations.
 - c. Submit MARSS data on an ongoing basis to ensure accurate student demographic and enrollment information.
2. Responsibilities after testing.
 - a. Ensure accurate enrollment of students in schools during the accountability windows.
 - b. Ensure MARSS identifying characteristics are correct, especially for any student not taking an accountability test.
 - c. Work with district assessment coordinator to edit discrepancies during the Post-test Edit window in Test WES.

I. Any Person with Access to Test Materials

Read and complete the *Assurance of Test Security and Non-Disclosure*.

IV. TEST SECURITY

A. A.—Test Security Procedures will be adopted by school district administration.

[Note: This form is available on the Minnesota PearsonAccess Next website – see Cross references for website address.]

B. Students will be informed of the following:

1. The importance of test security;
2. Expectation that students will keep test content secure;
3. Expectation that students will act with honesty and integrity during test administration;



4. Expectation that students will not access cell phones, wearable technology (e.g., smart watches, fitness trackers), or other devices that can electronically send or receive information. The test of a student who wears a device during testing must be invalidated.

If a student completes testing and then accesses a cell phone or other prohibited device (including wearable technology), the school district must take further action to determine if the test should be invalidated, rather than automatically invalidating the test.

5. Availability of the online Test Security Tip Line on the MDE website for reporting suspected incidents of cheating or other improper or unethical behavior

C. Staff will be informed of the following:

1. Availability of the online Test Security Tip Line on the MDE website for reporting suspected incidents of cheating or other improper or unethical behavior.
2. Other contact information and options for reporting security concerns.

V. REQUIRED DOCUMENTATION FOR PROGRAM AUDIT

A. The school district shall maintain records necessary for program audits conducted by MDE. The records must include documentation consisting of the following:

1. Signed *Assurance of Test Security and Non-Disclosure* forms must be maintained for two years after the end of the academic year in which the testing took place.
2. School district security checklists provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
3. School security checklists provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
4. Test Monitor Test Materials Security Checklist provided for each group of students assigned to a test monitor must be maintained for two years after the end of the academic school year in which testing took place.
5. School district test monitor tracking documentation must be maintained for two years after the end of the academic year in which the tracking took place.
6. ACCESS and Alternate ACCESS Packing List and Security Checklist provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
7. Documentation of school district staff training on test administration and test security must be maintained for two years after the end of the academic school year in which testing took place.



8. Test Security Notification must be maintained for two years after the end of the academic school year in which testing took place.
9. Test Administration Report must be maintained for one year after the end of the academic school year in which testing took place.
10. Record of staff trainings and test-specific trainings must be maintained for one year after the end of the academic year in which testing took place.

Legal References:

Minn. Stat. § 13.34 (Examination Data)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum Instruction, and Student Achievement; Striving for the World’s Best Workforce)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.36, Subd. 2 (School Accountability)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.082 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References:

MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 615 (Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
[Minnesota PearsonAccess Next Resources and Forms:
http://minnesota.pearsonaccessnext.com/policies-and-procedures/](http://minnesota.pearsonaccessnext.com/policies-and-procedures/)