

Board of Education Meeting
Monday, October 16, 2017 7:00 PM

Jr-Snr High School Media Center
740 Sherman Avenue
Grant, Nebraska 69140

Agenda

1. Call to Order
 1. Pledge of Allegiance
 2. Reminder to public of Open Meetings Law
 3. Roll Call
 4. Verification of Notice of Meeting
 5. Amendments to the Agenda
2. Consent Agenda
 1. Consider approving the 18 September 2017 Board minutes
 2. Approve Payment of the In & Out Claim (Each month the In & Out claim will be voted on separately so that there is no conflict of interest by Board Member Kroeker)
 3. Approve all other Bills and Payroll
3. Reports
 1. ESU 16 Director of Special Education - Kris Elmshaeuser
 2. Principal
 3. Curriculum Coordinator
 4. Activities Director
 5. Technology Director
 6. Superintendent
4. Public Comment
5. Discussion/Action Items
 1. Report and Review District Multicultural Education Policy and Curriculum
 2. Accept resignation of staff member.
 3. Consider amendment of \$1300.00 to superintendent's contract for compensation of partial Activity Director Duties
 4. Discuss and consider taking action on Weathercraft Roof Bid.
 5. Discuss and consider taking action of possible sale, lease, rent, or continued use of school real estate in Elsie.
 6. Discuss PCS future football classification and declaration for 2018 & 2019 school years.
 7. Review, consider, and take all necessary action to approve the series 3000 policies as presented and recommended by the Policy Committee.
6. Board Committee Reports
7. Executive Session
8. Adjournment

PERKINS COUNTY SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Monday, September 18, 2017

The regular monthly meeting of the Perkins County Schools Board of Education was called to order in the high school media center on Monday, September 18, 2017 at 7:02pm by President Jayson Bishop. The following board members answered roll call: Jayson Bishop, Ryan Hendricks, Amy Kroeker, Scott Osler, Angie Patrick and Larry Pritchett. Lance Steffen, Deanne Bishop and Tanya McArtor were present for part of the meeting, while Phillip Picquet was present for the entire meeting. The Pledge of Allegiance was recited, notation of the posted Open Meetings Law was made, and members Scott Osler and Jayson Bishop verified they had seen the published notice of the meeting.

At 7:03pm the budget hearing was opened. The hearing closed at 7:19pm.

At 7:21pm the hearing to set the final tax request was opened. The hearing closed at 7:22pm.

Consent Agenda

This motion to approve the agenda as presented, made by Amy Kroeker and seconded by Scott Osler, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Mrs. Angie Patrick: Yea, Mr. Larry Pritchett: Yea
Yea: 6, Nay: 0

Consider approving the 21 August 2017 Board minutes

This motion to approve the 21 August 2017 minutes, made by Scott Osler and seconded by Ryan Hendricks, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

Approve Payment of the In & Out Claim (Each month the In & Out claim will be voted on separately so that there is no conflict of interest by Board Member Kroeker)

This motion, to pay the In & Out claim of \$1,274.75, made by Scott Osler and seconded by Ryan Hendricks, Passed. Amy Kroeker: Abstain (With Conflict), Jayson Bishop: Yea, Ryan Hendricks: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 5, Nay: 0, Abstain (With Conflict): 1

Approve all other Bills and Payroll

This motion to pay General Fund claims of \$631,681.59 (Payroll \$201,098.46; Bills \$430,583.13) and Lunch Fund claims of \$22,766.41 (Payroll \$5,232.90; Bills \$17,533.51), made by Ryan Hendricks and seconded by Larry Pritchett, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

This motion to pay Depreciation Fund claims to Melchior Contracting for \$3,767.60 and to Weathercraft for \$18,834.78, made by Ryan Hendricks and seconded by Amy Kroeker, Passed.

Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

This motion to pay Special Building Fund claim to BOK Financial for \$939,441.25, made by Amy Kroeker and seconded by Larry Pritchett, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

Reports

Introduction of New Teachers

Weathercraft Roofing Information

Principal

Curriculum Coordinator

Activities Director

Technology Director

Superintendent

Public Comment

Discussion/Action Items

1. Consider approving the 2017-18 Budget & Tax Request Resolution
This motion to approve the 2017-2018 fiscal year budget of \$11,097,474.24 and the published tax request and corresponding property tax levy of \$5,134,434.00 and \$0.409554 respectively for General Fund purposes and the published tax request and corresponding property tax levy of \$1,010,101.00 and \$0.080572 respectively for special building purposes for the 2017-2018 fiscal year, made by Ryan Hendricks and seconded by Scott Osler, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0
2. Consider action to approve the removal of Carlie Wells as authorized signer for the Activity Fund with Adams Bank and authorize new Activities Director, Lance Steffen, as authorized card signer for the Activities Fund with Adams Bank.
This motion to consider action to approve the removal of Carlie Wells as authorized signer for the Activity Fund with Adams Bank and authorize new Activities Director, Lance Steffen, as authorized card signer for the Activities Fund with Adams Bank, made by Larry Pritchett and seconded by Angie Patrick, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0
3. Accept resignation/retirement of staff member.
This motion to accept resignation/retirement of Mary Curtis with appreciation for years of service, made by Larry Pritchett and seconded by Amy Kroeker, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0
4. Review and Approval of Teacher Evaluation Board Policies 4030, 4031, & 4032

This motion to approve board policies 4030, 4031 and 4032, made by Ryan Hendricks and seconded by Larry Pritchett, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

5. Annual Review of Assessment Policy 610.03

This motion to reaffirm the annual review of board policy 610.03, made by Larry Pritchett and seconded by Scott Osler, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

6. Review, consider, and take all necessary action to approve the series 4000 policies as presented and recommended by the Policy Committee.

This motion to approve board policies 4015, 4020-4025, 4027-4032, 4034, 4037 with changes, 4038-4039, 4042, 4043 with changes, 4044-4048, 4050-4053, 4054, 4056 with changes and 4057-4058, made by Amy Kroeker and seconded by Larry Pritchett, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

Board Committee Reports

Executive Session

Adjournment

Next meeting is scheduled for October 16, 2017 7pm. This motion to adjourn the meeting at 9:10pm, made by Amy Kroeker and seconded by Jayson Bishop, Passed. Jayson Bishop: Yea, Ryan Hendricks: Yea, Amy Kroeker: Yea, Scott Osler: Yea, Angie Patrick: Yea, Larry Pritchett: Yea
Yea: 6, Nay: 0

Bank Statement Reconciliation

Check Number	Vendor Name	Check Date	Check Amount
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Period from 09/01/2017 through 09/30/2017

Description: September 2017

Cleared Checks

011301	Kimball Public Schools	08/22/2017	35.00
011305	Creek Valley High School	08/25/2017	30.00
011307	Tielkes Sandwiches	08/25/2017	264.00
011308	Awards Unlimited	08/28/2017	140.74
011309	North Platte St. Pats	08/28/2017	80.00
011310	Bridgeport High School	09/08/2017	40.00
011311	Cash-Wa Distributing	09/08/2017	1,987.70
011313	Coca-Cola Refreshments	09/08/2017	1,077.35
011314	Hatch's Super Foods	09/08/2017	61.33
011315	McCook High School	09/08/2017	60.00
011316	Nebraska State Bar Foundation	09/08/2017	70.00
011317	Stadium Sports	09/08/2017	572.40
011318	The Thompson Co	09/08/2017	72.84
011319	Nebraska FCCLA	09/11/2017	40.00
011320	UNK High School XC Meet	09/11/2017	178.00
011321	University of Nebraska-Lincoln	09/12/2017	45.00
011322	Cash-Wa Distributing	09/12/2017	116.55
011323	Poppe's Posies	09/14/2017	34.49
011324	Payment Remittance Center	09/14/2017	910.42
011325	Dan Yilk	09/14/2017	440.00
011326	Ogallala Public Schools	09/18/2017	70.00
011328	Landen Lawless	09/18/2017	350.00
011330	In & Out	09/21/2017	181.00
011332	Bob Jochum	09/21/2017	88.00
011334	Randy Jochum	09/21/2017	88.00
011336	Frank Paxton Lumber Co. LLC	09/22/2017	1,513.83

Cleared Check Total: 8,546.65

Outstanding Checks

009934	Prairie Theatre	10/16/2014	15.00
010969	Perkins Co Food Pantry	12/20/2016	100.00
011306	District IX	08/25/2017	150.00
011312	Chase County High School	09/08/2017	80.00
011327	Bob Jochum	09/18/2017	440.00
011331	Jeff Boaka	09/21/2017	88.00
011333	Paul Jochum	09/21/2017	88.00
011335	Chris Miller	09/21/2017	88.00
011339	Medco Supply Co	09/25/2017	207.00
011340	Win Designs	09/25/2017	751.57
011341	Doug Babbitt	09/26/2017	108.43
011342	Country Supply	09/26/2017	46.39
011343	Poppe's Posies	09/26/2017	85.25
011344	Valentino's	09/26/2017	96.85

Bank Statement Reconciliation

Check Number	Vendor Name	Check Date	Check Amount
011345	Kris Freeland	09/28/2017	350.00
011346	Landen Lawless	09/28/2017	320.00
011347	First Insight Eyecare	09/28/2017	225.00
011348	Win Designs	09/28/2017	231.00
Outstanding Check Total:			3,470.49

Voided Checks

011290	Pro-Tuff Decals	09/21/2017	-553.00
011302	Magic-Wrighter INC	09/21/2017	-195.00
Voided Check Total:			-748.00

Bank Statement Reconciliation Summary

1. Statement Balance	239,219.79
2. - Outstanding Checks	3,470.49
3. + Outstanding Receipts	0.00
4. Total	<u>235,749.30</u>
5. + Investments	0.00
6. Book Balance	<u>235,749.30</u>

Updated September 30, 2017

2017-18 Perkins County Schools Certificates of Deposit/Investments

	CD INTEREST	MATURITY DATE(S)	CURRENT AMOUNTS
GENERAL FUND CD'S/INVESTMENTS			
Nebraska Liquid Asset Fund #9300632			\$16.45
Total			\$16.45
DEPRECIATION FUND CD'S			
Total			\$0.00
SPECIAL BUILDING FUND CD'S			
Total			\$0.00
ACTIVITY FUND CD'S			
Total			\$0.00
EMPLOYEE BENEFIT CD'S			
Commercial State Bank #2816	0.500%	18 Months 11/30/18	\$21,947.01
Total			\$21,947.01
Total Certificates of Deposit/Investments			\$21,963.46

SELECTED Data

Check Register

Arranged by:
Check Number

Check Number	Check Date	Vendor Name	Description	Amount
011310	09/08/2017	Bridgeport High School	entry fee	40.00
011311	09/08/2017	Cash-Wa Distributing	supplies	1,987.70
011312	09/08/2017	Chase County High School	entry fee	80.00
011313	09/08/2017	Coca-Cola Refreshments	supplies	1,077.35
011314	09/08/2017	Hatch's Super Foods	supplies	61.33
011315	09/08/2017	McCook High School	entry fee	60.00
011316	09/08/2017	Nebraska State Bar Foundation	entry form	70.00
011317	09/08/2017	Stadium Sports	pullover shirts	572.40
011318	09/08/2017	The Thompson Co	coffee	72.84
011319	09/11/2017	Nebraska FCCLA	fall leadership registration	40.00
011320	09/11/2017	UNK High School XC Meet	entry fee	178.00
011321	09/12/2017	University of Nebraska-Lincoln	range judging registration	45.00
011322	09/12/2017	Cash-Wa Distributing	supplies	116.55
011323	09/14/2017	Poppe's Posies	gift	34.49
011324	09/14/2017	Payment Remittance Center	supplies	910.42
011325	09/14/2017	Dan Yilk	officiating-FB	440.00
011326	09/18/2017	Ogallala Public Schools	entry fee	70.00
011327	09/18/2017	Bob Jochum	FB officiating	440.00
011328	09/18/2017	Landen Lawless	Officiating VB triangular	350.00
011330	09/21/2017	In & Out	pizza	181.00
011331	09/21/2017	Jeff Boaka	officiating-FB	88.00
011332	09/21/2017	Bob Jochum	officiating-FB	88.00
011333	09/21/2017	Paul Jochum	FB officiating	88.00
011334	09/21/2017	Randy Jochum	officiating-FB	88.00
011335	09/21/2017	Chris Miller	officiating-FB	88.00
011336	09/22/2017	Frank Paxton Lumber Co. LLC	supplies-wood	1,513.83
011339	09/25/2017	Medco Supply Co	supplies-tape	207.00
011340	09/25/2017	Win Designs	shirts	751.57
011341	09/26/2017	Doug Babbitt	musical supplies	108.43
011342	09/26/2017	Country Supply	musical supplies	46.39
011343	09/26/2017	Poppe's Posies	musical gifts	85.25
011344	09/26/2017	Valentino's	musical pizza	96.85
011345	09/28/2017	Kris Freeland	JH VB officiating	350.00
011346	09/28/2017	Landen Lawless	JH VB officiating	320.00
011347	09/28/2017	First Insight Eyecare	glasses	225.00
011348	09/28/2017	Win Designs	warm-up monogram JH VB	231.00
011352	10/05/2017	Kris Freeland	VB officials	167.50
011353	10/05/2017	Scott Johnson	VB officiating	167.50

Report Total: 11,537.40

ck # 11352 - 11353 (Oct cks) posted in wrong month

- 167.50
- 167.50
11,202.40

CLAIMS LIST SUMMARY
TO BE APPROVED AT THE OCTOBER 16, 2017 BOARD MEETING

GENERAL FUND

In & Out Bill	\$ 2,088.44
Payroll	\$ 201,571.41
Bills	<u>\$ 315,458.25</u>
Total	\$ 517,029.66

LUNCH FUND

Payroll	\$ 6,374.41
Bills	<u>\$ 21,894.23</u>
Total	\$ 28,268.64

DEPRECIATION FUND

SPECIAL BUILDING FUND

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1	GENERAL					
1-1100-110-00-1	Elem Teacher Salary	1,150,640.00	190,834.78	0.00	959,805.22	83.41
1-1100-110-00-2	Sec Teachers Salary	832,857.00	140,098.64	0.00	692,758.36	83.17
1-1100-120-00-1	Elem Substitute Sal	35,000.00	1,220.40	0.00	33,779.60	96.51
1-1100-120-00-2	Sec Substitute Sal	32,000.00	9,037.40	0.00	22,962.60	71.75
1-1100-140-00-1	Elem Cler/aides Sal	0.00	0.00	0.00	0.00	0.00
1-1100-140-00-2	Sec Aide Sal	0.00	0.00	0.00	0.00	0.00
1-1100-210-00-1	Elem Soc Sec-dist	89,877.00	14,160.58	0.00	75,716.42	84.24
1-1100-210-00-2	Sec Soc Sec-dist	65,566.00	11,223.17	0.00	54,342.83	82.88
1-1100-220-00-1	Elem Reg Retirement	115,000.00	18,768.84	0.00	96,231.16	83.67
1-1100-220-00-2	Sec Reg Retirement	82,500.00	13,265.76	0.00	69,234.24	83.92
1-1100-230-00-1	Elem Health Insure	325,490.00	53,914.72	0.00	271,575.28	83.43
1-1100-230-00-2	Sec.health Insure	192,800.00	31,548.64	0.00	161,251.36	83.63
1-1100-250-00-0	Insurance Deduction	25,000.00	9,094.97	0.00	15,905.03	63.62
1-1100-283-00-0	Unemployment	2,500.00	0.00	0.00	2,500.00	100.00
1-1100-290-00-2	Pro/Tech Support	12,800.00	4,119.96	0.00	8,680.04	67.81
1-1100-318-00-1	Elem ESU Contracted	8,600.00	500.00	0.00	8,100.00	94.18
1-1100-318-00-2	Prof/Tech Services	19,000.00	398.00	0.00	18,602.00	97.90
1-1100-318-01-2	Dist Learn Cont Serv	23,000.00	23,000.00	0.00	0.00	0.00
1-1100-319-00-1	High Ability	6,500.00	1,040.50	0.00	5,459.50	83.99
1-1100-410-00-1	Teaching Supplies	32,000.00	2,151.32	0.00	29,848.68	93.27
1-1100-410-09-2	Teaching Supplies	32,000.00	2,128.40	0.00	29,871.60	93.34
1-1100-416-00-1	Elem Enrichment	3,200.00	78.90	0.00	3,121.10	97.53
1-1100-418-00-2	Dual Credit	1,200.00	0.00	0.00	1,200.00	100.00
1-1100-420-00-1	Textbooks	20,000.00	0.00	0.00	20,000.00	100.00
1-1100-420-00-2	Textbooks	20,000.00	3,494.78	0.00	16,505.22	82.52
1-1100-421-00-1	Workbooks	15,000.00	100.75	0.00	14,899.25	99.32
1-1100-460-00-1	Computer Software	2,500.00	612.00	0.00	1,888.00	75.52
1-1100-460-00-2	Computer Soft	2,800.00	627.96	0.00	2,172.04	77.57
1-1100-460-01-2	Computer Supplies	6,000.00	335.26	0.00	5,664.74	94.41
1-1100-530-00-1	Furn And Equip	5,000.00	149.99	0.00	4,850.01	97.00
1-1100-530-00-2	Furn And Equip	14,000.00	0.00	0.00	14,000.00	100.00
1-1100-530-01-2	Dist Learn Equip	0.00	0.00	0.00	0.00	0.00
1-1100-530-09-2	Furn And Equip Gen	0.00	0.00	0.00	0.00	0.00
1-1100-560-00-1	Computer Hardware	25,000.00	999.00	0.00	24,001.00	96.00
1-1100-560-00-2	Computer Hard	25,000.00	677.58	0.00	24,322.42	97.28
1-1100-670-00-1	Travel And Mileage	3,200.00	0.00	0.00	3,200.00	100.00
1-1100-670-00-2	Travel & Expense	3,400.00	350.00	0.00	3,050.00	89.70
1-1100-690-00-1	Staff Development Elem	6,000.00	398.64	0.00	5,601.36	93.35
1-1100-690-00-2	Staff Development Sec	5,000.00	474.46	0.00	4,525.54	90.51
1-1125-110-00-1	Flex-Spending Instructional	4,500.00	0.00	0.00	4,500.00	100.00
1-1125-140-00-1	Flex-Spending Aides Salary	1,000.00	0.00	0.00	1,000.00	100.00

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-1125-210-00-1	Flex-Spending Social Security	500.00	0.00	0.00	500.00	100.00
1-1125-220-00-1	Flex-Spending Retirement	500.00	0.00	0.00	500.00	100.00
1-1125-410-00-1	Flex-Spending Supplies	200.00	0.00	0.00	200.00	100.00
1-1150-110-00-1	LEP Salary	30,000.00	4,994.60	0.00	25,005.40	83.35
1-1150-140-00-1	LEP Para/Aide Salaries	0.00	0.00	0.00	0.00	0.00
1-1150-210-00-1	LEP Social Security	2,800.00	375.95	0.00	2,424.05	86.57
1-1150-220-00-1	LEP Retirement	3,200.00	493.36	0.00	2,706.64	84.58
1-1150-410-00-1	Limited English Proficiency	1,500.00	0.00	0.00	1,500.00	100.00
1-1150-670-00-1	Travel & Expenses	300.00	0.00	0.00	300.00	100.00
1-1150-690-00-1	Other Misc. Expenses	250.00	0.00	0.00	250.00	100.00
1-1160-110-00-1	Poverty Instructional Salary	23,500.00	3,949.69	0.00	19,550.31	83.19
1-1160-140-00-1	Poverty Aides Salary	12,000.00	2,004.00	0.00	9,996.00	83.30
1-1160-140-00-2	Poverty Aides Salary	0.00	0.00	0.00	0.00	0.00
1-1160-210-00-1	Poverty Instructional Social	2,750.00	440.01	0.00	2,309.99	83.99
1-1160-210-00-2	Poverty Instructional Social	0.00	0.00	0.00	0.00	0.00
1-1160-220-00-1	Poverty Instructional	2,500.00	390.15	0.00	2,109.85	84.39
1-1160-220-00-2	Poverty Instructional	0.00	0.00	0.00	0.00	0.00
1-1160-410-00-1	Poverty-supplies	800.00	25.90	0.00	774.10	96.76
1-1160-420-00-1	Poverty Instructional	0.00	0.00	0.00	0.00	0.00
1-1160-530-00-1	Poverty Instructional	500.00	0.00	0.00	500.00	100.00
1-1160-560-00-2	Poverty Instructional	500.00	0.00	0.00	500.00	100.00
1-1190-110-00-1	Preschool Salary	63,000.00	11,328.00	0.00	51,672.00	82.01
1-1190-120-00-1	Preschool Substitute Salary	300.00	0.00	0.00	300.00	100.00
1-1190-140-00-1	Preschool Aide Salaries	29,000.00	5,539.83	0.00	23,460.17	80.89
1-1190-210-00-1	Preschool Social Security	8,500.00	1,132.42	0.00	7,367.58	86.67
1-1190-220-00-1	Preschool Retirement	10,500.00	1,666.16	0.00	8,833.84	84.13
1-1190-230-00-1	Preschool Health Insurance	32,000.00	5,279.36	0.00	26,720.64	83.50
1-1190-410-00-1	Preschool Supplies	2,000.00	1,169.98	0.00	830.02	41.50
1-1190-530-00-1	Preschool Furn & Equip	300.00	0.00	0.00	300.00	100.00
1-1200-110-00-1	Spec Ed Teach Salary	50,000.00	8,023.00	0.00	41,977.00	83.95
1-1200-120-00-1	Substitute Salaries	2,000.00	39.00	0.00	1,961.00	98.05
1-1200-140-00-1	Aide Salaries	77,800.00	11,431.81	0.00	66,368.19	85.30
1-1200-210-00-1	Social Security	12,000.00	1,478.06	0.00	10,521.94	87.68
1-1200-220-00-1	Retirement	15,000.00	1,921.70	0.00	13,078.30	87.18
1-1200-230-00-1	Health Insurance	53,000.00	8,822.44	0.00	44,177.56	83.35
1-1200-313-00-1	Prof/tech Pupil Serv	159,600.00	30,751.00	0.00	128,849.00	80.73
1-1200-314-00-1	Contract Services	0.00	0.00	0.00	0.00	0.00
1-1200-332-00-1	Mileage To Parents	500.00	0.00	0.00	500.00	100.00
1-1200-410-00-1	Supplies	2,000.00	99.00	0.00	1,901.00	95.05
1-1200-420-00-1	Textbooks	0.00	0.00	0.00	0.00	0.00
1-1200-450-00-1	Av Materials	0.00	0.00	0.00	0.00	0.00
1-1200-530-00-1	Furniture And Equip	1,000.00	0.00	0.00	1,000.00	100.00

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-1219-110-00-2	Spec. Ed. Salary	41,000.00	6,780.00	0.00	34,220.00	83.46
1-1219-120-00-2	Special Ed Sub	600.00	0.00	0.00	600.00	100.00
1-1219-140-00-2	Aides Salary Sped.	54,000.00	9,788.20	0.00	44,211.80	81.87
1-1219-210-00-2	Soc Sec-dist Share	7,800.00	1,072.00	0.00	6,728.00	86.25
1-1219-220-00-2	Ret . Sped.	9,800.00	1,595.47	0.00	8,204.53	83.71
1-1219-230-00-2	Health Insur Sped.	23,000.00	3,956.34	0.00	19,043.66	82.79
1-1219-313-00-2	Pupil Services	200.00	0.00	0.00	200.00	100.00
1-1219-332-00-2	Mileage To Parent	500.00	0.00	0.00	500.00	100.00
1-1219-360-00-2	Tuition To Other Districts	0.00	0.00	0.00	0.00	0.00
1-1219-410-00-2	Supplies	2,000.00	0.00	0.00	2,000.00	100.00
1-1219-420-00-2	Sec.sped Textbook	0.00	0.00	0.00	0.00	0.00
1-1219-530-00-2	Sec Sped Furn/equip	1,000.00	0.00	0.00	1,000.00	100.00
1-1219-690-00-2	Misc PT other	0.00	0.00	0.00	0.00	0.00
1-1290-313-00-1	Preschool SPED Indirect	1,000.00	126.25	0.00	873.75	87.37
1-1291-313-00-1	Preschool 3-5 SPED Indirect	0.00	78.91	0.00	-78.91	0.00
1-1292-313-00-1	Preschool 0-2 SPED Indirect	0.00	47.34	0.00	-47.34	0.00
1-1450-110-00-2	Voc Ag Salary	56,000.00	9,062.98	0.00	46,937.02	83.81
1-1450-120-00-2	Substitute Salaries	1,800.00	101.70	0.00	1,698.30	94.35
1-1450-210-00-2	Soc Sec-dist Share	4,500.00	678.00	0.00	3,822.00	84.93
1-1450-220-00-2	Retirement-dist Shar	5,700.00	895.22	0.00	4,804.78	84.29
1-1450-230-00-2	Health Insurance	21,284.00	3,547.32	0.00	17,736.68	83.33
1-1450-410-00-2	Supplies	0.00	0.00	0.00	0.00	0.00
1-1450-420-00-2	Textbooks	0.00	0.00	0.00	0.00	0.00
1-1450-530-00-2	Furniture & Equip	0.00	0.00	0.00	0.00	0.00
1-1450-630-00-2	Dues & Fees	700.00	0.00	0.00	700.00	100.00
1-1450-670-00-2	Travel & Expense	500.00	0.00	0.00	500.00	100.00
1-1450-690-00-2	Other Misc Expenses	0.00	0.00	0.00	0.00	0.00
1-1460-110-00-2	Family Consumer Ed	33,200.00	5,520.05	0.00	27,679.95	83.37
1-1460-120-00-2	Substitute Salaries	200.00	0.00	0.00	200.00	100.00
1-1460-210-00-2	Soc Sec- Dist Share	2,625.00	422.28	0.00	2,202.72	83.91
1-1460-220-00-2	Retirement-dist Shar	3,400.00	545.26	0.00	2,854.74	83.96
1-1460-230-00-2	Health Insurance	7,600.00	1,257.98	0.00	6,342.02	83.44
1-1460-410-00-2	Supplies	1,800.00	71.28	0.00	1,728.72	96.04
1-1460-420-00-2	Textbooks	4,000.00	0.00	0.00	4,000.00	100.00
1-1460-530-00-2	Furniture & Equip	500.00	0.00	0.00	500.00	100.00
1-1460-630-00-2	Dues Fees	0.00	0.00	0.00	0.00	0.00
1-1460-670-00-2	Travel & Expense	0.00	0.00	0.00	0.00	0.00
1-1460-690-00-2	Other Misc Expenses	0.00	0.00	0.00	0.00	0.00
1-1470-110-00-2	D-L Spanish Salary	63,440.00	10,486.88	0.00	52,953.12	83.46
1-1470-210-00-2	Social Security	5,000.00	793.18	0.00	4,206.82	84.13
1-1470-220-00-2	Retirement	6,900.00	1,035.88	0.00	5,864.12	84.98
1-1470-230-00-2	Health Ins employer paid DL	7,550.00	1,257.98	0.00	6,292.02	83.33

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-1470-410-00-2	Supplies	0.00	0.00	0.00	0.00	0.00
1-1470-460-00-2	Textbooks	0.00	0.00	0.00	0.00	0.00
1-1470-530-00-2	Furniture & Equipment	500.00	0.00	0.00	500.00	100.00
1-1470-630-00-2	Postage Phone Fax Costs	0.00	0.00	0.00	0.00	0.00
1-1470-670-00-2	Travel Expense	0.00	0.00	0.00	0.00	0.00
1-1470-690-00-2	Other Misc Expense	0.00	0.00	0.00	0.00	0.00
1-2120-110-00-1	Elem Guidance Salary	58,700.00	9,661.50	0.00	49,038.50	83.54
1-2120-110-00-2	Guidance Salary	42,100.00	6,839.59	0.00	35,260.41	83.75
1-2120-210-00-1	Social Security	4,550.00	684.18	0.00	3,865.82	84.96
1-2120-210-00-2	Soc Sec-dist Share	3,350.00	452.44	0.00	2,897.56	86.49
1-2120-220-00-1	Retirement	5,825.00	954.34	0.00	4,870.66	83.61
1-2120-220-00-2	Retirement-dist Shar	4,220.00	675.60	0.00	3,544.40	83.99
1-2120-230-00-1	Health Insurance	21,290.00	3,547.32	0.00	17,742.68	83.33
1-2120-230-00-2	Health Insurance	21,290.00	3,547.32	0.00	17,742.68	83.33
1-2120-410-00-1	Supplies	6,300.00	0.00	0.00	6,300.00	100.00
1-2120-410-00-2	Supplies	5,200.00	180.00	0.00	5,020.00	96.53
1-2120-530-00-1	Furniture & Equip	0.00	0.00	0.00	0.00	0.00
1-2120-530-00-2	Furniture & Equip	0.00	0.00	0.00	0.00	0.00
1-2120-670-00-1	Travel & Mileage	0.00	0.00	0.00	0.00	0.00
1-2120-670-00-2	Travel & Expenses	0.00	0.00	0.00	0.00	0.00
1-2120-690-00-1	Other Misc Expense	0.00	0.00	0.00	0.00	0.00
1-2120-690-00-2	Other Misc Expenses	0.00	0.00	0.00	0.00	0.00
1-2130-140-00-1	Health Services	18,000.00	2,290.00	0.00	15,710.00	87.27
1-2130-210-00-1	Health Soc. Sec.	1,400.00	175.18	0.00	1,224.82	87.48
1-2130-220-00-1	Health Retirement	2,000.00	0.00	0.00	2,000.00	100.00
1-2130-410-00-1	Health Supplies	1,000.00	534.63	0.00	465.37	46.53
1-2190-120-00-2	Pupil Sup Sub Salary	1,500.00	0.00	0.00	1,500.00	100.00
1-2190-140-00-2	Other Pupil Supp Sal	16,500.00	4,350.52	0.00	12,149.48	73.63
1-2190-210-00-2	Soc Sec Dist Share	1,600.00	326.17	0.00	1,273.83	79.61
1-2190-220-00-2	Retirement-dist Shar	1,000.00	285.03	0.00	714.97	71.49
1-2190-336-00-2	Gas And Oil	17,000.00	2,333.10	0.00	14,666.90	86.27
1-2190-338-00-2	Bus Repair & Maint	6,200.00	329.27	0.00	5,870.73	94.68
1-2190-410-00-2	Supplies	700.00	0.00	0.00	700.00	100.00
1-2190-641-00-2	Vehicle Glass Repair	650.00	0.00	0.00	650.00	100.00
1-2190-670-00-2	Travel & Expenses	2,000.00	0.00	0.00	2,000.00	100.00
1-2190-690-00-2	Other Misc Expenses	5,000.00	1,957.51	0.00	3,042.49	60.84
1-2222-110-00-1	Media Elem Salary	36,000.00	5,943.80	0.00	30,056.20	83.48
1-2222-110-00-2	Media High Salary	0.00	0.00	0.00	0.00	0.00
1-2222-120-00-1	Media Subst. Salary	0.00	0.00	0.00	0.00	0.00
1-2222-120-00-2	Substitute Salaries	0.00	0.00	0.00	0.00	0.00
1-2222-140-00-2	Clerical Aide	18,000.00	3,510.80	0.00	14,489.20	80.49
1-2222-210-00-1	Social Security	2,900.00	449.86	0.00	2,450.14	84.48

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-2222-210-00-2	Soc Sec-dist Share	1,500.00	261.26	0.00	1,238.74	82.58
1-2222-220-00-1	Retirement	3,700.00	587.12	0.00	3,112.88	84.13
1-2222-220-00-2	Retirement-dist Shar	1,920.00	346.79	0.00	1,573.21	81.93
1-2222-230-00-1	Health Insurance	7,600.00	1,257.98	0.00	6,342.02	83.44
1-2222-230-00-2	Health Insurance	7,915.00	1,318.78	0.00	6,596.22	83.33
1-2222-410-00-1	Supplies	110.00	0.00	0.00	110.00	100.00
1-2222-410-00-2	Supplies	1,000.00	220.47	0.00	779.53	77.95
1-2222-430-00-1	Library Books	1,400.00	0.00	0.00	1,400.00	100.00
1-2222-430-00-2	Library Mat-books	5,100.00	793.35	0.00	4,306.65	84.44
1-2222-440-00-1	Periodicals	1,250.00	0.00	0.00	1,250.00	100.00
1-2222-440-00-2	Periodicals	2,000.00	0.00	0.00	2,000.00	100.00
1-2222-450-00-1	Av Materials	0.00	0.00	0.00	0.00	0.00
1-2222-450-00-2	Audio-visual	0.00	0.00	0.00	0.00	0.00
1-2222-460-00-1	Computer Software	4,200.00	0.00	0.00	4,200.00	100.00
1-2222-530-00-1	Furniture And Equip	0.00	0.00	0.00	0.00	0.00
1-2222-530-00-2	Furniture & Equip	1,000.00	0.00	0.00	1,000.00	100.00
1-2222-690-00-1	Other Misc Expenses	0.00	0.00	0.00	0.00	0.00
1-2222-690-00-2	Other Misc Expenses	0.00	0.00	0.00	0.00	0.00
1-2310-240-00-0	ALICAP	88,400.00	88,356.00	0.00	44.00	0.04
1-2310-317-00-0	Legal Services	15,000.00	1,686.32	0.00	13,313.68	88.75
1-2310-319-00-0	Audit	13,800.00	0.00	0.00	13,800.00	100.00
1-2310-350-00-0	Advertising And Prin	7,000.00	607.60	0.00	6,392.40	91.32
1-2310-410-00-0	Supplies	500.00	0.00	0.00	500.00	100.00
1-2310-630-00-0	Dues And Fees	9,000.00	0.00	0.00	9,000.00	100.00
1-2310-670-00-0	Travel And Mileage	2,000.00	0.00	0.00	2,000.00	100.00
1-2310-690-00-0	Other Misc Expenses	500.00	0.00	0.00	500.00	100.00
1-2320-105-00-0	Gen Adm Salary	130,000.00	21,493.50	0.00	108,506.50	83.46
1-2320-110-00-0	Gen Adm Salary	0.00	0.00	0.00	0.00	0.00
1-2320-140-00-0	Clerical Salary	40,000.00	7,935.37	0.00	32,064.63	80.16
1-2320-210-00-0	Soc Sec-dist Share	13,332.00	2,183.64	0.00	11,148.36	83.62
1-2320-220-00-0	Retirement-dist Shar	16,800.00	2,853.21	0.00	13,946.79	83.01
1-2320-230-00-0	Health Insurance	29,197.00	4,866.10	0.00	24,330.90	83.33
1-2320-290-00-0	Other Emp Benefits	1,500.00	0.00	0.00	1,500.00	100.00
1-2320-290-00-2	Other Emp Benefits	2,400.00	0.00	0.00	2,400.00	100.00
1-2320-410-00-0	Supplies	700.00	10.00	0.00	690.00	98.57
1-2320-530-00-0	Furniture & Equip	500.00	0.00	0.00	500.00	100.00
1-2320-630-00-0	Dues & Fees	2,800.00	313.50	0.00	2,486.50	88.80
1-2320-670-00-0	Travel & Expenses	2,800.00	366.13	0.00	2,433.87	86.92
1-2320-690-00-0	Other Misc Expenses	500.00	87.50	0.00	412.50	82.50
1-2410-110-00-1	Elem Princ Salary	75,300.00	12,453.49	0.00	62,846.51	83.46
1-2410-110-00-2	Principal Salary	94,100.00	15,662.45	0.00	78,437.55	83.35
1-2410-140-00-1	Clerical Salary	35,000.00	6,613.26	0.00	28,386.74	81.10

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-2410-140-00-2	Clerical Salary	150.00	598.50	0.00	-448.50	-299.00
1-2410-210-00-1	Social Security	8,600.00	1,435.48	0.00	7,164.52	83.30
1-2410-210-00-2	Soc Sec-dist Share	7,400.00	1,232.41	0.00	6,167.59	83.34
1-2410-220-00-1	Retirement Dist Shar	11,100.00	1,883.38	0.00	9,216.62	83.03
1-2410-220-00-2	Retirement-dist Shar	9,500.00	1,547.10	0.00	7,952.90	83.71
1-2410-230-00-1	Health Insurance	29,197.00	4,866.10	0.00	24,330.90	83.33
1-2410-230-00-2	Health Insurance	21,284.00	3,547.32	0.00	17,736.68	83.33
1-2410-410-00-1	Supplies	0.00	0.00	0.00	0.00	0.00
1-2410-410-00-2	Supplies	0.00	0.00	0.00	0.00	0.00
1-2410-530-00-1	Furn And Equip	0.00	0.00	0.00	0.00	0.00
1-2410-530-00-2	Furniture & Equip	0.00	0.00	0.00	0.00	0.00
1-2410-630-00-1	Dues And Fees	1,900.00	460.00	0.00	1,440.00	75.78
1-2410-630-00-2	Dues & Fees	1,000.00	125.00	0.00	875.00	87.50
1-2410-670-00-1	Travel And Mileage	1,500.00	115.91	0.00	1,384.09	92.27
1-2410-670-00-2	Travel & Expense	1,500.00	115.91	0.00	1,384.09	92.27
1-2410-690-00-1	Other Expense	0.00	0.00	0.00	0.00	0.00
1-2410-690-00-2	Other Misc Expense	0.00	0.00	0.00	0.00	0.00
1-2510-140-00-0	Gen Business Support	48,000.00	9,763.08	0.00	38,236.92	79.66
1-2510-210-00-0	Soc Sec-dist Share	4,000.00	746.88	0.00	3,253.12	81.32
1-2510-220-00-0	Retirement-dist Shar	4,800.00	954.51	0.00	3,845.49	80.11
1-2510-230-00-0	Health Insurance	7,912.68	1,318.78	0.00	6,593.90	83.33
1-2510-327-00-0	Lease/rent Photocopy	26,500.00	4,030.68	0.00	22,469.32	84.78
1-2510-341-00-0	Postage	9,000.00	208.82	0.00	8,791.18	97.67
1-2510-342-00-0	Telephone	11,000.00	2,319.43	0.00	8,680.57	78.91
1-2510-343-00-0	Internet	0.00	0.00	0.00	0.00	0.00
1-2510-410-00-0	Supplies	16,000.00	1,542.25	0.00	14,457.75	90.36
1-2510-530-00-0	Furniture & Equip	0.00	0.00	0.00	0.00	0.00
1-2510-690-00-0	Other	5,500.00	133.29	0.00	5,366.71	97.57
1-2520-550-00-0	Vehicle Acquisition	40,000.00	0.00	0.00	40,000.00	100.00
1-2610-140-00-1	Elem Custod Salary	78,000.00	13,250.00	0.00	64,750.00	83.01
1-2610-140-00-2	Maint & Hi Cust Sals	73,000.00	15,536.80	0.00	57,463.20	78.71
1-2610-210-00-1	Social Security	5,800.00	1,013.62	0.00	4,786.38	82.52
1-2610-210-00-2	Soc Sec-dist Share	6,200.00	1,180.13	0.00	5,019.87	80.96
1-2610-220-00-1	Retirement	7,500.00	1,289.07	0.00	6,210.93	82.81
1-2610-220-00-2	Retirement Dist Shar	7,000.00	1,447.83	0.00	5,552.17	79.31
1-2610-230-00-1	Health Insurance	7,915.00	1,318.78	0.00	6,596.22	83.33
1-2610-230-00-2	Maint & Hs Cust Health Ins	15,826.00	2,637.56	0.00	13,188.44	83.33
1-2610-321-00-1	Fuel	21,000.00	217.31	0.00	20,782.69	98.96
1-2610-321-00-2	Fuel	50,000.00	0.00	0.00	50,000.00	100.00
1-2610-322-00-1	Electricity	32,000.00	6,490.26	0.00	25,509.74	79.71
1-2610-322-00-2	Electricity	90,000.00	18,945.47	0.00	71,054.53	78.94
1-2610-323-00-1	Madrid Utilities	500.00	56.76	0.00	443.24	88.64

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-2610-323-00-2	Water & Sewer	35,000.00	0.00	0.00	35,000.00	100.00
1-2610-410-00-1	Supplies	19,000.00	3,451.33	0.00	15,548.67	81.83
1-2610-410-00-2	Supplies	31,000.00	7,163.46	0.00	23,836.54	76.89
1-2610-690-00-0	Other Misc Expenses	250.00	0.00	0.00	250.00	100.00
1-2620-140-00-0	Plnt Maint Salaries	47,476.00	7,912.66	0.00	39,563.34	83.33
1-2620-210-00-0	Soc Sec-dist Share	4,000.00	596.37	0.00	3,403.63	85.09
1-2620-220-00-0	Retirement-dist Shar	5,700.00	781.60	0.00	4,918.40	86.28
1-2620-318-00-0	Contracted Services	97,000.00	13,631.94	0.00	83,368.06	85.94
1-2620-510-00-0	Improvement to Site/Grounds	26,000.00	0.00	0.00	26,000.00	100.00
1-2620-530-00-1	Capital Purchases &	4,000.00	0.00	0.00	4,000.00	100.00
1-2620-530-00-2	Capital Purchases &	4,000.00	0.00	0.00	4,000.00	100.00
1-2620-690-10-0	Imp-to Site/fields	7,000.00	2,492.64	0.00	4,507.36	64.39
1-2620-690-15-0	Upkeep-grnds & Bldgs	10,000.00	0.00	0.00	10,000.00	100.00
1-2620-690-20-0	Replcemt-plnt Equip	7,500.00	0.00	0.00	7,500.00	100.00
1-2620-690-25-0	School Imp & Emerg	0.00	0.00	0.00	0.00	0.00
1-2620-690-30-0	Miscellaneous	6,000.00	747.28	0.00	5,252.72	87.54
1-2750-140-00-0	Reg Bus Dr Salary	92,000.00	14,326.00	0.00	77,674.00	84.42
1-2750-210-00-0	Social Security	7,700.00	1,090.54	0.00	6,609.46	85.83
1-2750-220-00-0	Retirement	9,600.00	1,283.72	0.00	8,316.28	86.62
1-2750-336-00-0	Gas And Oil	35,000.00	3,881.60	0.00	31,118.40	88.90
1-2750-337-00-0	Tires And Parts	6,000.00	40.00	0.00	5,960.00	99.33
1-2750-338-00-0	Bus Repairs & Maint	45,000.00	9,321.06	0.00	35,678.94	79.28
1-2750-540-00-0	Bus Acquisition	0.00	0.00	0.00	0.00	0.00
1-2750-641-00-0	Vehicle Glass Repair	2,000.00	80.00	0.00	1,920.00	96.00
1-2750-690-00-1	Miscellaneous	4,000.00	541.00	0.00	3,459.00	86.47
1-2760-140-00-2	SPED Transp Salary	500.00	0.00	0.00	500.00	100.00
1-2760-210-00-2	SPED Transp Soc Sec	100.00	0.00	0.00	100.00	100.00
1-2760-220-00-2	SPED Transp Retirement	100.00	0.00	0.00	100.00	100.00
1-2760-332-00-0	SPED Transp Mileage To	500.00	0.00	0.00	500.00	100.00
1-2900-100-00-1	Early Retirement Salary	0.00	0.00	0.00	0.00	0.00
1-2900-210-00-1	Early Retirement Soc Sec	0.00	0.00	0.00	0.00	0.00
1-3500-690-00-1	Ed.innov.grant Elem	0.00	0.00	0.00	0.00	0.00
1-4200-110-00-0	Title I Salary	68,000.00	11,300.00	0.00	56,700.00	83.38
1-4200-140-00-0	Title I Para	13,490.00	2,518.50	0.00	10,971.50	81.33
1-4200-210-00-0	Title I Social Security	6,300.00	1,018.11	0.00	5,281.89	83.83
1-4200-220-00-0	Title I Retirement	8,000.00	1,364.96	0.00	6,635.04	82.93
1-4200-230-00-0	Title I Insurance	27,000.00	4,866.10	0.00	22,133.90	81.97
1-4200-410-00-0	Title I Supplies	600.00	0.00	0.00	600.00	100.00
1-4210-210-00-1	Title I Acct Soc Sec	340.00	275.18	0.00	64.82	19.06
1-4210-220-00-1	Title I Acct Ret	440.00	380.35	0.00	59.65	13.55
1-4210-318-00-1	Title I Accountability Contract	4,400.00	6,800.00	0.00	-2,400.00	-54.54
1-4320-230-00-0	NCLB Insurance	0.00	0.00	0.00	0.00	0.00

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1-4330-690-00-0	REAP	0.00	0.00	0.00	0.00	0.00
1-4400-110-00	IDEA Part B	0.00	0.00	0.00	0.00	0.00
1-4403-300-00-0	IDEA-BASE School Age	12,000.00	0.00	0.00	12,000.00	100.00
1-4404-110-00-0	IDEA Salary	0.00	0.00	0.00	0.00	0.00
1-4404-210-00-0	IDEA Social Security	0.00	0.00	0.00	0.00	0.00
1-4404-220-00-0	IDEA Retirement	0.00	0.00	0.00	0.00	0.00
1-4404-230-00	IDEA Benefits/Health Ins	0.00	0.00	0.00	0.00	0.00
1-4404-300-00	IDEA Basic/Contract Services	35,886.00	15,557.76	0.00	20,328.24	56.64
1-4406-300-00	IDEA Preschool	4,313.00	4,314.00	0.00	-1.00	-0.02
1-4410-300-00-0	IDEA Enrollment Proverty	52,000.00	10,457.50	0.00	41,542.50	79.88
1-4411-000-00-0	IDEA Part B	0.00	0.00	0.00	0.00	0.00
1-4412-110-00-0	IDEA Nonpublic Salary	0.00	0.00	0.00	0.00	0.00
1-4412-210-00-0	IDEA Nonpublic Soc Sec	0.00	0.00	0.00	0.00	0.00
1-4412-220-00-0	IDEA Nonpublic Retirement	0.00	0.00	0.00	0.00	0.00
1-4412-300-00-0	IDEA Nonpublic Contract	0.00	0.00	0.00	0.00	0.00
1-4450-300-00-0	Medicaid Pupil Services	0.00	0.00	0.00	0.00	0.00
1-4455-690-00-0	Medicaid Administrative	17,000.00	0.00	0.00	17,000.00	100.00
1-4590-110-00	ARRA Instruction Program	0.00	0.00	0.00	0.00	0.00
1-4590-210-00	ARRA Instruction Program	0.00	0.00	0.00	0.00	0.00
1-4590-220-00	ARRA Retirement	0.00	0.00	0.00	0.00	0.00
1-4590-230-00	ARRA Health Ins	0.00	0.00	0.00	0.00	0.00
1-4610-000-00	Stimulus IDEA Part B	0.00	0.00	0.00	0.00	0.00
1-4610-110-00	Stimulus IDEA Salary	0.00	0.00	0.00	0.00	0.00
1-4610-210-00	Stimulus IDEA Social Security	0.00	0.00	0.00	0.00	0.00
1-4610-220-00	Stimulus IDEA Retirement	0.00	0.00	0.00	0.00	0.00
1-4610-510	Site Improvements	0.00	0.00	0.00	0.00	0.00
1-4610-530-00	Stimulus Capital Outlay	0.00	0.00	0.00	0.00	0.00
1-4630-000-00	IDEA Early Childhood	0.00	0.00	0.00	0.00	0.00
1-4810-000-00	Stimulus Title I purchase	0.00	0.00	0.00	0.00	0.00
1-4810-140-00-0	Stimulus Title I Salary	0.00	0.00	0.00	0.00	0.00
1-4810-210-00-0	Stimulus Title I Social Security	0.00	0.00	0.00	0.00	0.00
1-4810-220-00-0	Stimulus Title I Retirement	0.00	0.00	0.00	0.00	0.00
1-4810-410-00-0	Stimulus-supplies	0.00	0.00	0.00	0.00	0.00
1-4990-690-00-0	REAP FUNDS	15,000.00	515.00	0.00	14,485.00	96.56
1-8000-750-00-0	Trans-lunch Gen Supp	50,000.00	0.00	0.00	50,000.00	100.00
1-8000-752-00-0	Act-gen Fund Support	50,000.00	1,000.00	0.00	49,000.00	98.00
1-8000-759-00-0	Transfer Othr Funds	0.00	0.00	0.00	0.00	0.00
1-9000-759-00-0	Blue Cross Ins Received	0.00	0.00	0.00	0.00	0.00
1-9999-999-99-8	Tax Evaluation	9,414.78	9,414.06	0.00	0.72	0.00
1-9999-999-99-9	Budget Adjust-Protect Budget	1,609,025.54	0.00	0.00	1,609,025.54	100.00

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
1 Current Year Account Totals:		8,288,648.00	1,152,034.44	0.00	7,136,613.56	86.10
1	FUND Totals:	8,288,648.00	1,152,034.44	0.00	7,136,613.56	86.10

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
2	CAFETERIA FUND					
2-5000-110-00-0	Payroll	0.00	0.00	0.00	0.00	0.00
2-5000-120-00-0	Part Time Salary	8,000.00	1,702.19	0.00	6,297.81	78.72
2-5000-140-00-0	Payroll	84,327.24	15,422.52	0.00	68,904.72	81.71
2-5000-210-00-0	Social Security	7,500.00	1,138.46	0.00	6,361.54	84.82
2-5000-220-00-0	Retirement	7,500.00	1,523.41	0.00	5,976.59	79.68
2-5000-230-00-0	Health Insurance	35,000.00	6,593.90	0.00	28,406.10	81.16
2-5000-410-00-0	Food Expense	132,000.84	24,427.82	0.00	107,573.02	81.49
2-5000-690-00-0	Other Expense	3,999.26	226.75	0.00	3,772.51	94.33
2 Current Year Account Totals:		278,327.34	51,035.05	0.00	227,292.29	81.66
2 FUND Totals:		278,327.34	51,035.05	0.00	227,292.29	81.66

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
3	BUILDING FUND					
3-2620-317-00-0	Legal Services	0.00	0.00	0.00	0.00	0.00
3-2620-318-00-0	Contracted Services	0.00	0.00	0.00	0.00	0.00
3-2620-510-00-0	Improvement to Site/Grounds	0.00	0.00	0.00	0.00	0.00
3-5000-610-00-0	Note Principal Repayment	0.00	0.00	0.00	0.00	0.00
3-5000-620-00-0	Note Interest Payment	0.00	0.00	0.00	0.00	0.00
3-5000-630-00-0	Fees for Services	0.00	0.00	0.00	0.00	0.00
3 Current Year Account Totals:		0.00	0.00	0.00	0.00	0.00
3	FUND Totals:	0.00	0.00	0.00	0.00	0.00

ALL Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
5	EMPLOYEE BENEFIT FUND					
5-8000-110-00-0	Employee Benefit	0.00	0.00	0.00	0.00	0.00
5-8000-210-00-0	Employee Benefit Social	0.00	0.00	0.00	0.00	0.00
5-8000-500-00-0	Voluntary Separation Payment	0.00	0.00	0.00	0.00	0.00
5 Current Year Account Totals:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
5	FUND Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Report Totals:	<u>8,566,975.34</u>	<u>1,203,069.49</u>	<u>0.00</u>	<u>7,363,905.85</u>	<u>85.95</u>

Payroll Expense Summary

ALL Data

Arranged by:
Account Number

Fund	Account Number	Account Description	Earning	Withholding	Employer
FUND: 1					
	1-1100-110-00-1	Elem Teacher Salary	94,817.88		
	1-1100-110-00-2	Sec Teachers Salary	65,228.89		
	1-1100-120-00-1	Elem Substitute Sal	610.20		
	1-1100-120-00-2	Sec Substitute Sal	5,678.05		
	1-1100-210-00-1	Elem Soc Sec-dist			7,019.84
	1-1100-210-00-2	Sec Soc Sec-dist			5,333.46
	1-1100-220-00-1	Elem Reg Retirement			9,365.87
	1-1100-220-00-2	Sec Reg Retirement			6,492.12
	1-1100-230-00-1	Elem Health Insure			26,957.36
	1-1100-230-00-2	Sec.health Insure			15,774.32
	1-1150-110-00-1	LEP Salary	2,497.30		
	1-1150-210-00-1	LEP Social Security			188.01
	1-1150-220-00-1	LEP Retirement			246.68
	1-1160-110-00-1	Poverty Instructional Salary	1,974.83		
	1-1160-140-00-1	Poverty Aides Salary	948.00		
	1-1160-210-00-1	Poverty Instructional Social Securi			215.94
	1-1160-220-00-1	Poverty Instructional Retirement			195.07
	1-1190-110-00-1	Preschool Salary	5,141.50		
	1-1190-140-00-1	Preschool Aide Salaries	3,219.54		
	1-1190-210-00-1	Preschool Social Security			560.63
	1-1190-220-00-1	Preschool Retirement			825.88
	1-1190-230-00-1	Preschool Health Insurance			2,639.68
	1-1200-110-00-1	Spec Ed Teach Salary	4,011.50		
	1-1200-120-00-1	Substitute Salaries	39.00		
	1-1200-140-00-1	Aide Salaries	6,925.37		
	1-1200-210-00-1	Social Security			833.15
	1-1200-220-00-1	Retirement			1,080.32
	1-1200-230-00-1	Health Insurance			4,411.22
	1-1219-110-00-2	Spec. Ed. Salary	3,390.00		
	1-1219-140-00-2	Aides Salary Sped.	6,044.93		
	1-1219-210-00-2	Soc Sec-dist Share			616.28
	1-1219-220-00-2	Ret . Sped.			900.85
	1-1219-230-00-2	Health Insur Sped.			1,978.17
	1-1450-110-00-2	Voc Ag Salary	4,531.49		
	1-1450-120-00-2	Substitute Salaries	101.70		
	1-1450-210-00-2	Soc Sec-dist Share			342.89
	1-1450-220-00-2	Retirement-dist Shar			447.61
	1-1450-230-00-2	Health Insurance			1,773.66
	1-1460-110-00-2	Family Consumer Ed	2,760.02		
	1-1460-210-00-2	Soc Sec- Dist Share			211.14
	1-1460-220-00-2	Retirement-dist Shar			272.63
	1-1460-230-00-2	Health Insurance			628.99
	1-1470-110-00-2	D-L Spanish Salary	5,243.44		
	1-1470-210-00-2	Social Security			396.59
	1-1470-220-00-2	Retirement			517.94
	1-1470-230-00-2	Health Ins employer paid DL			628.99
	1-2120-110-00-1	Elem Guidance Salary	4,830.75		
	1-2120-110-00-2	Guidance Salary	3,419.80		
	1-2120-210-00-1	Social Security			342.59
	1-2120-210-00-2	Soc Sec-dist Share			226.22
	1-2120-220-00-1	Retirement			477.17

Payroll Expense Summary

ALL Data

Arranged by:
Account Number

Fund	Account Number	Account Description	Earning	Withholding	Employer
	1-2120-220-00-2	Retirement-dist Shar			337.80
	1-2120-230-00-1	Health Insurance			1,773.66
	1-2120-230-00-2	Health Insurance			1,773.66
	1-2130-140-00-1	Health Services	1,305.00		
	1-2130-210-00-1	Health Soc. Sec.			99.83
	1-2190-140-00-2	Other Pupil Supp Sal	3,242.57		
	1-2190-210-00-2	Soc Sec Dist Share			248.00
	1-2190-220-00-2	Retirement-dist Shar			202.34
	1-2222-110-00-1	Media Elem Salary	2,971.90		
	1-2222-140-00-2	Clerical Aide	1,949.70		
	1-2222-210-00-1	Social Security			224.93
	1-2222-210-00-2	Soc Sec-dist Share			145.50
	1-2222-220-00-1	Retirement			293.56
	1-2222-220-00-2	Retirement-dist Shar			192.59
	1-2222-230-00-1	Health Insurance			628.99
	1-2222-230-00-2	Health Insurance			659.39
	1-2320-105-00-0	Gen Adm Salary	10,746.75		
	1-2320-140-00-0	Clerical Salary	3,971.08		
	1-2320-210-00-0	Soc Sec-dist Share			1,092.08
	1-2320-220-00-0	Retirement-dist Shar			1,416.38
	1-2320-230-00-0	Health Insurance			2,433.05
	1-2410-110-00-1	Elem Princ Salary	6,226.75		
	1-2410-110-00-2	Principal Salary	7,831.23		
	1-2410-140-00-1	Clerical Salary	3,238.74		
	1-2410-210-00-1	Social Security			712.55
	1-2410-210-00-2	Soc Sec-dist Share			593.31
	1-2410-220-00-1	Retirement Dist Shar			934.99
	1-2410-220-00-2	Retirement-dist Shar			773.55
	1-2410-230-00-1	Health Insurance			2,433.05
	1-2410-230-00-2	Health Insurance			1,773.66
	1-2510-140-00-0	Gen Business Support	4,737.80		
	1-2510-210-00-0	Soc Sec-dist Share			362.44
	1-2510-220-00-0	Retirement-dist Shar			467.99
	1-2510-230-00-0	Health Insurance			659.39
	1-2610-140-00-1	Elem Custod Salary	6,342.75		
	1-2610-140-00-2	Maint & Hi Cust Sals	5,691.22		
	1-2610-210-00-1	Social Security			485.22
	1-2610-210-00-2	Soc Sec-dist Share			433.12
	1-2610-220-00-1	Retirement			626.53
	1-2610-220-00-2	Retirement Dist Shar			525.57
	1-2610-230-00-1	Health Insurance			659.39
	1-2610-230-00-2	Maint & Hs Cust Health Ins			1,318.78
	1-2620-140-00-0	Plnt Maint Salaries	3,956.33		
	1-2620-210-00-0	Soc Sec-dist Share			296.91
	1-2620-220-00-0	Retirement-dist Shar			390.80
	1-2750-140-00-0	Reg Bus Dr Salary	9,120.00		
	1-2750-210-00-0	Social Security			692.61
	1-2750-220-00-0	Retirement			874.57
	1-4200-110-00-0	Title I Salary	5,650.00		
	1-4200-140-00-0	Title I Para	1,480.99		
	1-4200-210-00-0	Title I Social Security			526.11
	1-4200-220-00-0	Title I Retirement			704.38

Payroll Expense Summary

ALL Data

Arranged by:
Account Number

Fund	Account Number	Account Description	Earning	Withholding	Employer
	1-4200-230-00-0	Title I Insurance			2,433.05
	1-4210-210-00-1	Title I Acct Soc Sec			225.53
	1-4210-220-00-1	Title I Acct Ret			306.28
	1-4210-318-00-1	Title I Accountability Contract Ser	3,100.00		
	1-931	Payable Account		-101,405.59	
FUND 1 Totals:			302,977.00	-101,405.59	122,632.81
FUND: 2					
	2-5000-120-00-0	Part Time Salary	292.50		
	2-5000-140-00-0	Payroll	9,108.32		
	2-5000-210-00-0	Social Security			633.38
	2-5000-220-00-0	Retirement			899.71
	2-5000-230-00-0	Health Insurance			3,296.95
	2-931	Payable Account		-3,026.41	
FUND 2 Totals:			9,400.82	-3,026.41	4,830.04
Report Totals:			312,377.82	-104,432.00	127,462.85

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
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Checks Available to Print

1 - GENERAL

			FRENCHMAN	Frenchman Valley Co-op		
10152017		10/11/2017		fuel, tire repair		1,963.93
					Check Total	1,963.93
					Vendor Total	1,963.93
			PERKTREA	Perkins County Treasurer		
10152017		10/11/2017		pipeline tax reimb		9,414.06
					Check Total	9,414.06
					Vendor Total	9,414.06
			2020TECH	2020 Technologies		
10152017		10/12/2017		managed services, switch		1,908.31
					Check Total	1,908.31
					Vendor Total	1,908.31
			ACCRECSOL	Accelerated Receivables Solutions		
2GARNARS.286		10/12/2017		October 2017 Payroll		367.58
					Check Total	367.58
					Vendor Total	367.58
			ACE	Ace Hardware		
12972/3		10/11/2017		parts		18.97
					Check Total	18.97
					Vendor Total	18.97
			ACTIFUND	Activity Fund		
10152017		10/11/2017		staff appreciation transfer		1,000.00
					Check Total	1,000.00
					Vendor Total	1,000.00
			ADAMLUMB	Adams Lumber		
10152017		10/11/2017		gravel, cement, lumber		2,045.97
					Check Total	2,045.97
					Vendor Total	2,045.97
			AFLAC 9	American Family Life		
2AFLAC9.286		10/12/2017		October 2017 Payroll		747.56
2AMFA9.286		10/12/2017		October 2017 Payroll		38.56
					Check Total	786.12
					Vendor Total	786.12
			AFLAC12	American Family Life		
2AFLAC12.286		10/12/2017		October 2017 Payroll		2,008.97
2AMFA.286		10/12/2017		October 2017 Payroll		348.94
					Check Total	2,357.91

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
					Vendor Total	2,357.91
			AMAZON	Amazon		
10152017		10/11/2017		10/11/2017 books, printer		905.11
					Check Total	905.11
					Vendor Total	905.11
			ARNUPHOL	Arnold's Upholstery		
1207		10/11/2017		10/11/2017 seat cover repair		824.40
					Check Total	824.40
					Vendor Total	824.40
			BAUMROUND	Ronda Baumfalk		
10152017		10/11/2017		10/11/2017 ins. deduct reimb		342.69
					Check Total	342.69
					Vendor Total	342.69
			BHE9834	Black Hills Energy		
10152017		10/11/2017		10/11/2017 fuel		117.19
					Check Total	117.19
					Vendor Total	117.19
			BLUECR01	Blue Cross/Blue Shield		
10152017		10/11/2017		10/11/2017 10 month emee prem		1,631.85
3DENTAL.286		10/12/2017		10/12/2017 October 2017 Payroll		5,841.15
3HEAL.286		10/12/2017		10/12/2017 October 2017 Payroll		65,497.31
					Check Total	72,970.31
					Vendor Total	72,970.31
			CASHWA	Cash-Wa Distributing		
10/17 ACT		10/11/2017		10/11/2017 MAPS testing snack		78.90
					Check Total	78.90
					Vendor Total	78.90
			CITYOFGR	City Of Grant		
10152017		10/11/2017		10/11/2017 electricity		12,836.25
					Check Total	12,836.25
					Vendor Total	12,836.25
			CLKSEDGCT	Clerk Sedgwick Co. Combined Court		
2GARNSEDGC.2		10/12/2017		10/12/2017 October 2017 Payroll		268.81
86					Check Total	268.81
					Vendor Total	268.81
			COUNINNS	Country Inns & Suites		
10152017		10/11/2017		10/11/2017 motel		178.20

Preliminary Check Register

Check Date Invoice	DD Invoice Date	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
					Check Total	178.20
					Vendor Total	178.20
			COUNTRY SU	Country Supply		
10152017	10/11/2017			10/11/2017 hose, duct tape, supplies		343.14
					Check Total	343.14
					Vendor Total	343.14
			CREDITMAN	Credit Management Services Inc		
2GARNCREDI.28 6	10/12/2017			10/12/2017 October 2017 Payroll		184.68
					Check Total	184.68
					Vendor Total	184.68
			DECKERREQ	Decker Equipment		
209931A	10/11/2017			10/11/2017 parts		101.20
211657A	10/11/2017			10/11/2017 parts		126.68
					Check Total	227.88
					Vendor Total	227.88
			EAKES	Eakes Office Solutions		
10152017	10/11/2017			10/11/2017 office supplies, maintenance s		3,283.30
					Check Total	3,283.30
					Vendor Total	3,283.30
			EFTPS	EFTPS Payroll Deposit		
2FICA.286	10/12/2017			10/12/2017 October 2017 Payroll		18,174.46
2FICM.286	10/12/2017			10/12/2017 October 2017 Payroll		4,250.42
2USIT.286	10/12/2017			10/12/2017 October 2017 Payroll		25,925.80
3FICA.286	10/12/2017			10/12/2017 October 2017 Payroll		18,174.46
3FICM.286	10/12/2017			10/12/2017 October 2017 Payroll		4,250.42
					Check Total	70,775.56
					Vendor Total	70,775.56
			ERICATURNE	Erica Turner		
10152017	10/12/2017			10/12/2017 ins. deduct reimb		114.29
					Check Total	114.29
					Vendor Total	114.29
			ESU16	ESU #16		
4274	10/11/2017			10/11/2017 workshop		25.00
4275	10/11/2017			10/11/2017 computer repair		398.00
4276	10/11/2017			10/11/2017 SPED, Preschool		30,703.88
					Check Total	31,126.88
					Vendor Total	31,126.88
			FIRST	FIRST		

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
24579		10/11/2017		HAL		450.00
					Check Total	450.00
					Vendor Total	450.00
10152017		10/11/2017	FREIDANA	Dana Freiberg ins. deduct reimb		895.32
					Check Total	895.32
					Vendor Total	895.32
10152017		10/11/2017	FRIESEN	Friesen Welding & Repair repairs		327.25
					Check Total	327.25
					Vendor Total	327.25
10152017		10/11/2017	GRANPHAR	Grant Pharmacy health supplies		29.32
					Check Total	29.32
					Vendor Total	29.32
10152017		10/11/2017	GRANTRIB	Grant Tribune/Johnson Publications legal proceedings		401.65
					Check Total	401.65
					Vendor Total	401.65
10152017		10/11/2017	GREAPL02	Great Plains Communications telephone		973.53
					Check Total	973.53
					Vendor Total	973.53
2468 10/17		10/11/2017	HATCSUPE	Hatch's Super Foods supplies		70.03
7010 0/17		10/11/2017		classroom supplies		45.75
					Check Total	115.78
					Vendor Total	115.78
10152017		10/11/2017	HI-LINE	Hi-Line Cooperative inc fuel		138.32
					Check Total	138.32
					Vendor Total	138.32
10152017		10/11/2017	HOMETOWNL	Hometown Leasing copier leasing		738.00
					Check Total	738.00
					Vendor Total	738.00
953415838		10/11/2017	HOUGMIFF	Houghton Mifflin Company teacher reading training		2,950.00

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	PO Date	Manual Check Number	Amount
						Check Total	2,950.00
						Vendor Total	2,950.00
			IDEALLIN	Ideal Linen Supply			
702844		10/11/2017		10/11/2017	cleaners		128.98
705828		10/11/2017		10/11/2017	liners, soap		542.98
706085		10/11/2017		10/11/2017	mops, mats		156.27
706089		10/11/2017		10/11/2017	mop, mats		126.34
711974		10/11/2017		10/11/2017	mops, mats		157.89
711977		10/11/2017		10/11/2017	mops, mats		123.21
						Check Total	1,235.67
						Vendor Total	1,235.67
			IMPERIAL	Imperial Counry Ford			
117382		10/11/2017		10/11/2017	seatbelt repair		109.75
117385		10/11/2017		10/11/2017	seatbelt repair		88.34
						Check Total	198.09
						Vendor Total	198.09
			IN & OUT	In & Out			
10152017		10/11/2017		10/11/2017	fuel, pizza		2,088.44
						Check Total	2,088.44
						Vendor Total	2,088.44
			JOHNALEX	Alex Johnson			
10152017		10/11/2017		10/11/2017	fuel reimb		28.65
						Check Total	28.65
						Vendor Total	28.65
			JUNILIBR	Junior Library Guild			
377144		10/11/2017		10/11/2017	books		456.40
						Check Total	456.40
						Vendor Total	456.40
			KEMLING	Troy Kemling			
10152017		10/11/2017		10/11/2017	ins. deduct reimb		450.00
						Check Total	450.00
						Vendor Total	450.00
			KIRKPATA	Anne Kirkpatrick			
10152017		10/11/2017		10/11/2017	ins. deduct reimb		450.00
						Check Total	450.00
						Vendor Total	450.00
			KRAULOU	Lou Kraus Music			
141745		10/11/2017		10/11/2017	repairs		30.00
						Check Total	30.00

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
					Vendor Total	30.00
3572		10/11/2017	KSBSCHOOL	KSB School Law legal services		866.66
					Check Total	866.66
					Vendor Total	866.66
10152017		10/11/2017	LAURIESUM	Laurie Summers ins. deduct reimb		450.00
					Check Total	450.00
					Vendor Total	450.00
9305266299		10/11/2017	LAWSPRO	Lawson Products Inc cleaners		120.94
					Check Total	120.94
					Vendor Total	120.94
10152017		10/11/2017	LEEBROOK	Brooke Lee ins. deduct reimb		359.92
					Check Total	359.92
					Vendor Total	359.92
2LEGALSH.286		10/12/2017	LEGALSHIEL	LegalShield October 2017 Payroll		182.93
					Check Total	182.93
					Vendor Total	182.93
1190267876		10/11/2017	LEGOEDU	Lego Education HAL		160.50
					Check Total	160.50
					Vendor Total	160.50
10152017		10/11/2017	LOYBRAD	Brad Loy gas reimb		550.62
					Check Total	550.62
					Vendor Total	550.62
1044101		10/11/2017	MACGILL	William V Macgill & Co health supplies		466.97
					Check Total	466.97
					Vendor Total	466.97
32626		10/11/2017	MALOUF	Monte Malouf JR & Associates belt		24.64
					Check Total	24.64
					Vendor Total	24.64
			MAR'S	Mar's Service Center Inc		

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
10152017		10/11/2017		service vehicles		131.18
					Check Total	131.18
					Vendor Total	131.18
10152017		10/11/2017	MEGANAPOL	Megan Apolius drug testing		125.00
					Check Total	125.00
					Vendor Total	125.00
2MG403B.286		10/12/2017	MGTRUST	MG Trust Company October 2017 Payroll		500.00
2MG403ROTH.2 86		10/12/2017		October 2017 Payroll		3,045.00
					Check Total	3,545.00
					Vendor Total	3,545.00
10152017		10/11/2017	MIKESMALL	Mike's Small Engine Repair repair		76.48
					Check Total	76.48
					Vendor Total	76.48
10152017		10/11/2017	NAPAAUTO	Imperial NAPA parts		35.77
					Check Total	35.77
					Vendor Total	35.77
10152017		10/11/2017	NCSA	NCSA membership dues		335.00
					Check Total	335.00
					Vendor Total	335.00
2NEIT.286		10/12/2017	NEBRDEPT	Nebraska Depart. Of Revenue October 2017 Payroll		9,232.59
					Check Total	9,232.59
					Vendor Total	9,232.59
2NTRT.286		10/12/2017	NEBRRETI	Nebraska Retirement System October 2017 Payroll		28,583.63
3NTRT.286		10/12/2017		October 2017 Payroll		28,869.47
					Check Total	57,453.10
					Vendor Total	57,453.10
13721		10/11/2017	NEBRSAFE	Nebraska Safety & Fire Equip. Elem monitoring fee		360.00
					Check Total	360.00
					Vendor Total	360.00

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
73341		10/11/2017	NEDEPA02	NE DOL/Finance elevator inspection		120.00
					Check Total	120.00
					Vendor Total	120.00
27214		10/11/2017	NOVUAUTO	Novus Auto Glass windshield repair		35.00
					Check Total	35.00
					Vendor Total	35.00
10152017		10/11/2017	NPPD	Nebraska Public Power District electricity		28.60
					Check Total	28.60
					Vendor Total	28.60
10152017		10/11/2017	ONESOUR	One Source background checks		87.50
					Check Total	87.50
					Vendor Total	87.50
116625		10/11/2017	PAULSEN	Paulsen Inc curb stops		875.00
					Check Total	875.00
					Vendor Total	875.00
2BCBS.286		10/12/2017	PCSB CBS	Perkins County Schools October 2017 Payroll		1,845.80
					Check Total	1,845.80
					Vendor Total	1,845.80
10152017		10/12/2017	PCSTRANS	PCS Transaction Cash postage, classroom supplies		433.82
					Check Total	433.82
					Vendor Total	433.82
3539747		10/11/2017	PEPPER	J. W. Pepper & Son, Inc music		50.99
					Check Total	50.99
					Vendor Total	50.99
10152017		10/11/2017	PHILPICQ	Phillip Picquet meal reimb		10.00
					Check Total	10.00
					Vendor Total	10.00
10152017		10/11/2017	PINN VISA	Pinnacle Bank gas, meals		91.14

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
					Check Total	91.14
					Vendor Total	91.14
10152017		10/11/2017	PITNEY	Pitney Bowes postage machine rental		30.00
					Check Total	30.00
					Vendor Total	30.00
10152017		10/11/2017	QUALDIES	Quality Diesel Inc bus repairs and maintenance		490.22
					Check Total	490.22
					Vendor Total	490.22
19818		10/11/2017	QUICELEC	Quick Electric compressor repair		40.00
					Check Total	40.00
					Vendor Total	40.00
10152017		10/11/2017	REESMECH	Reese Mechanical repairs		1,695.00
					Check Total	1,695.00
					Vendor Total	1,695.00
10152017		10/11/2017	ROSSAUTO	Ross Family Auto Parts parts		39.35
					Check Total	39.35
					Vendor Total	39.35
208119324315		10/11/2017	SCHOSP02	School Specialty Inc. laminating film		189.96
					Check Total	189.96
					Vendor Total	189.96
10152017		10/11/2017	SCHWTARA	Tara Schwanebeck ins. deduct reimb		450.00
					Check Total	450.00
					Vendor Total	450.00
10152017		10/11/2017	SNYDSTEV	Steve Snyder ins. deduct reimb		450.00
					Check Total	450.00
					Vendor Total	450.00
137763		10/11/2017	SPIKEBALL	Spikeball PE supplies		299.00
					Check Total	299.00

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
					Vendor Total	299.00
2LTD.286		10/12/2017	T & T MAR	Principal Life Group October 2017 Payroll		461.21
					Check Total	461.21
					Vendor Total	461.21
10152017		10/12/2017	TATEDIAN	Diana Tate ins. deduct reimb		201.55
					Check Total	201.55
					Vendor Total	201.55
10152017		10/11/2017	VIAERO	Viaero cell phones		179.68
					Check Total	179.68
					Vendor Total	179.68
2VSPVISION.286		10/12/2017	VISIONSP	Vision Service Plan (CT) October 2017 Payroll		417.65
					Check Total	417.65
					Vendor Total	417.65
2CAFE.286		10/12/2017	WAGEWORKS	WageWorks, Inc. October 2017 Payroll		2,135.00
2DCARE.286		10/12/2017		October 2017 Payroll		2,686.00
					Check Total	4,821.00
					Vendor Total	4,821.00
10152017		10/11/2017	WALLSALE	Wally's Sales & Service supplies		277.11
					Check Total	277.11
					Vendor Total	277.11
86350		10/11/2017	WESTINTER	West Interactive Services Corp School Messenger		2,000.00
					Check Total	2,000.00
					Vendor Total	2,000.00
10152017		10/11/2017	WFBUSMC	Payment Remittance Center HAL, classroom supplies		1,025.53
					Check Total	1,025.53
					Vendor Total	1,025.53
10152017		10/12/2017	WWADMINFEE	WageWorks compliance fee		27.42
					Check Total	27.42
					Vendor Total	27.42

Preliminary Check Register

Check Date Invoice	DD Invoice Date	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	Manual Check Number	Amount
1 - GENERAL Totals:						317,546.69
2 - CAFETERIA FUND						
			AFLAC 9	American Family Life		
2AFLAC9.286	10/12/2017			10/12/2017 October 2017 Payroll		617.09
2AMFA9.286	10/12/2017			10/12/2017 October 2017 Payroll		41.25
				Check Total		658.34
				Vendor Total		658.34
			BLUECR01	Blue Cross/Blue Shield		
3DENTAL.286	10/12/2017			10/12/2017 October 2017 Payroll		257.30
3HEAL.286	10/12/2017			10/12/2017 October 2017 Payroll		3,039.65
				Check Total		3,296.95
				Vendor Total		3,296.95
			CASHWA	Cash-Wa Distributing		
10/17 ES	10/11/2017			10/11/2017 ES food expense		6,185.86
10/17 HS	10/11/2017			10/11/2017 HS food expense		5,351.93
				Check Total		11,537.79
				Vendor Total		11,537.79
			EFTPS	EFTPS Payroll Deposit		
2FICA.286	10/12/2017			10/12/2017 October 2017 Payroll		513.32
2FICM.286	10/12/2017			10/12/2017 October 2017 Payroll		120.06
2USIT.286	10/12/2017			10/12/2017 October 2017 Payroll		252.01
3FICA.286	10/12/2017			10/12/2017 October 2017 Payroll		513.32
3FICM.286	10/12/2017			10/12/2017 October 2017 Payroll		120.06
				Check Total		1,518.77
				Vendor Total		1,518.77
			HATCSUPE	Hatch's Super Foods		
2410 10/17	10/11/2017			10/11/2017 food expense		372.58
				Check Total		372.58
				Vendor Total		372.58
			KIRKPATA	Anne Kirkpatrick		
101517	10/11/2017			10/11/2017 meal reimb		7.15
				Check Total		7.15
				Vendor Total		7.15
			NEBRDEPT	Nebraska Depart. Of Revenue		
2NEIT.286	10/12/2017			10/12/2017 October 2017 Payroll		87.54
				Check Total		87.54
				Vendor Total		87.54
			NEBRRETI	Nebraska Retirement System		
2NTRT.286	10/12/2017			10/12/2017 October 2017 Payroll		890.79
3NTRT.286	10/12/2017			10/12/2017 October 2017 Payroll		899.71

Preliminary Check Register

Check Date Invoice	DD	Check Number Invoice Date	Vendor ID PO Number	Vendor Name Description	PO Date	Manual Check Number	Amount
						Check Total	1,790.50
						Vendor Total	1,790.50
			NEDEPART	Food Distribution Program			
10152017		10/11/2017		freight	10/11/2017		1,056.58
						Check Total	1,056.58
						Vendor Total	1,056.58
			PCSB CBS	Perkins County Schools			
2BCBS.286		10/12/2017		October 2017 Payroll	10/12/2017		112.43
						Check Total	112.43
						Vendor Total	112.43
			PCSTRANS	PCS Transaction Cash			
10152017		10/12/2017		postage, classroom supplies	10/12/2017		120.00
						Check Total	120.00
						Vendor Total	120.00
			PINN VISA	Pinnacle Bank			
10152017		10/11/2017		gas, meals	10/11/2017		31.39
						Check Total	31.39
						Vendor Total	31.39
			SEROVIRG	Virginai Serowski			
10152017		10/11/2017		meal reimb	10/11/2017		8.75
						Check Total	8.75
						Vendor Total	8.75
			THOMPSON	The Thompson Co			
10/17 ES		10/11/2017		ES food expense	10/11/2017		486.50
10/17 HS		10/11/2017		HS food expense	10/11/2017		417.04
						Check Total	903.54
						Vendor Total	903.54
			VISIONSP	Vision Service Plan (CT)			
2VSPVISION.286		10/12/2017		October 2017 Payroll	10/12/2017		74.92
						Check Total	74.92
						Vendor Total	74.92
			WAGEWORKS	WageWorks, Inc.			
2CAFE.286		10/12/2017		October 2017 Payroll	10/12/2017		205.00
2DCARE.286		10/12/2017		October 2017 Payroll	10/12/2017		112.00
						Check Total	317.00
						Vendor Total	317.00
2 - CAFETERIA FUND Totals:							21,894.23
Total of Checks Available to Print:							339,440.92

Receipt Journal

Receipt Number	Receipt Date	Description	Received From	Total	Sales Tax	Amount Less Tax
Line	Activity	Name		Amount		
Journal Number: 253				Posted: 10/05/2017 05:04:06 PM		
000000	09/01/2017	laptop	Staff			
1	6080	Laptop		50.00	0.00	50.00
			Receipt Totals:	50.00	0.00	50.00
000000	09/01/2017	annual ad	Business			
1	5017	Annual		25.00	0.00	25.00
2	5017	Annual		125.00	0.00	125.00
			Receipt Totals:	150.00	0.00	150.00
000000	09/01/2017	fees	Student			
1	3005	FFA		30.00	0.00	30.00
2	4009	Activity Fees		25.00	0.00	25.00
			Receipt Totals:	55.00	0.00	55.00
000000	09/01/2017	athletic pass	Patron			
1	4004	Athletic Passes		50.00	0.00	50.00
			Receipt Totals:	50.00	0.00	50.00
000000	09/01/2017	reeds	Student			
1	5005	Music-Instrumental		11.50	0.00	11.50
			Receipt Totals:	11.50	0.00	11.50
000000	09/01/2017	jackets (JHVB)	JH VB			
1	4020	Organizational Concessions		502.00	0.00	502.00
2	4020	Organizational Concessions		60.00	0.00	60.00
3	4020	Organizational Concessions		90.00	0.00	90.00
4	4020	Organizational Concessions		30.00	0.00	30.00
			Receipt Totals:	682.00	0.00	682.00
000000	09/06/2017	athletic passes	Patrons			
1	4004	Athletic Passes		100.00	0.00	100.00
2	4004	Athletic Passes		125.00	0.00	125.00
3	4004	Athletic Passes		100.00	0.00	100.00
			Receipt Totals:	325.00	0.00	325.00
000000	09/05/2017	activity fee	Students			
1	4009	Activity Fees		75.00	0.00	75.00
			Receipt Totals:	75.00	0.00	75.00
000000	09/05/2017	reimbursement	NE State Fair			
1	5005	Music-Instrumental		150.00	0.00	150.00
			Receipt Totals:	150.00	0.00	150.00
000000	09/06/2017	reimbursement	FAV Electronics			
1	6080	Laptop		586.50	0.00	586.50
			Receipt Totals:	586.50	0.00	586.50

Receipt Journal

Receipt Number	Receipt Date	Description	Received From	Total	Sales Tax	Amount Less Tax
Line	Activity	Name		Amount		
000000	09/08/2017	dues	Students			
1		3005 FFA		30.00	0.00	30.00
2		3005 FFA		90.00	0.00	90.00
3		3005 FFA		60.00	0.00	60.00
			Receipt Totals:	180.00	0.00	180.00
000000	09/08/2017	concessions	Patron			
1		4012 Concession Stand		225.58	0.00	225.58
2		3005 FFA		121.48	0.00	121.48
			Receipt Totals:	347.06	0.00	347.06
000000	09/08/2017	gate	Patrons			
1		2004 VB-Middle School		272.10	0.00	272.10
			Receipt Totals:	272.10	0.00	272.10
000000	09/08/2017	reimbursement	NE FFA Foundation			
1		3005 FFA		144.09	0.00	144.09
			Receipt Totals:	144.09	0.00	144.09
000000	09/08/2017	yearbook ad	Businesses			
1		5017 Annual		225.00	0.00	225.00
			Receipt Totals:	225.00	0.00	225.00
000000	09/12/2017	gate	Patrons			
1		2003 VB-High School		173.50	0.00	173.50
2		2004 VB-Middle School		173.50	0.00	173.50
			Receipt Totals:	347.00	0.00	347.00
000000	09/12/2017	concessions	Patrons			
1		4012 Concession Stand		295.75	0.00	295.75
2		3005 FFA		159.25	0.00	159.25
			Receipt Totals:	455.00	0.00	455.00
000000	09/14/2017	yearbook ad	Businesses			
1		5017 Annual		425.00	0.00	425.00
			Receipt Totals:	425.00	0.00	425.00
000000	09/15/2017	dues	Students			
1		1020 Class of 2019 Juniors		50.00	0.00	50.00
2		3005 FFA		30.00	0.00	30.00
			Receipt Totals:	80.00	0.00	80.00
000000	09/18/2017	athletic passes	Patrons			
1		4004 Athletic Passes		250.00	0.00	250.00
			Receipt Totals:	250.00	0.00	250.00
000000	09/18/2017	dues	Students			
1		3005 FFA		30.00	0.00	30.00

Receipt Journal

Receipt Number	Receipt Date	Description	Received From	Total	Sales Tax	Amount Less Tax
Line	Activity	Name		Amount		
2	1021	Class of 2020-Sophomores		20.00	0.00	20.00
Receipt Totals:				50.00	0.00	50.00
000000	09/18/2017	concessions	Patrons			
1	4012	Concession Stand		722.90	0.00	722.90
2	5023	Robotics		389.26	0.00	389.26
3	5023	Robotics		11.50	0.00	11.50
Receipt Totals:				1123.66	0.00	1123.66
000000	09/18/2017	gate	Patrons			
1	2001	FB-High School		1430.00	0.00	1430.00
Receipt Totals:				1430.00	0.00	1430.00
000000	09/18/2017	yearbook ads	Businesses			
1	5017	Annual		350.00	0.00	350.00
Receipt Totals:				350.00	0.00	350.00
000000	09/18/2017	class dues	Student			
1	1020	Class of 2019 Juniors		25.00	0.00	25.00
Receipt Totals:				25.00	0.00	25.00
000000	09/20/2017	gate	Patron			
1	2003	VB-High School		363.11	0.00	363.11
Receipt Totals:				363.11	0.00	363.11
000000	09/20/2017	class dues	Student			
1	1020	Class of 2019 Juniors		25.00	0.00	25.00
Receipt Totals:				25.00	0.00	25.00
000000	09/20/2017	concessions-JH VB	Patrons			
1	4012	Concession Stand		365.62	0.00	365.62
2	4020	Organizational Concessions		196.88	0.00	196.88
Receipt Totals:				562.50	0.00	562.50
000000	09/21/2017	pop sales	Staff			
1	4012	Concession Stand		4.00	0.00	4.00
Receipt Totals:				4.00	0.00	4.00
000000	09/22/2017	yearbook ads	Business			
1	5017	Annual		700.00	0.00	700.00
Receipt Totals:				700.00	0.00	700.00
000000	09/25/2017	pop sales	Staff			
1	4012	Concession Stand		11.50	0.00	11.50
Receipt Totals:				11.50	0.00	11.50
000000	09/25/2017	act fee	Student			
1	4009	Activity Fees		25.00	0.00	25.00

Receipt Journal

Receipt Number	Receipt Date	Description	Received From	Total	Sales Tax	Amount Less Tax
Line	Activity	Name		Amount		
Receipt Totals:				25.00	0.00	25.00
000000	09/25/2017	homecoming dance	Students			
1		3003 Student Council-HS		201.00	0.00	201.00
Receipt Totals:				201.00	0.00	201.00
000000	09/25/2017	baked goods	Patrons			
1		1020 Class of 2019 Juniors		169.01	0.00	169.01
Receipt Totals:				169.01	0.00	169.01
000000	09/25/2017	concessions	Patrons			
1		4012 Concession Stand		765.63	0.00	765.63
2		1020 Class of 2019 Juniors		412.27	0.00	412.27
Receipt Totals:				1177.90	0.00	1177.90
000000	09/25/2017	gate	Patrons			
1		2001 FB-High School		1448.00	0.00	1448.00
Receipt Totals:				1448.00	0.00	1448.00
000000	09/25/2017	musical gate	Patrons			
1		5008 Musical Play		468.00	0.00	468.00
Receipt Totals:				468.00	0.00	468.00
000000	09/25/2017	yearbook ad	Businesses			
1		5017 Annual		125.00	0.00	125.00
Receipt Totals:				125.00	0.00	125.00
000000	09/25/2017	athletic pass	Patron			
1		4004 Athletic Passes		50.00	0.00	50.00
Receipt Totals:				50.00	0.00	50.00
000000	09/25/2017	football gate	Patron			
1		2002 FB-Middle School		207.00	0.00	207.00
Receipt Totals:				207.00	0.00	207.00
000000	09/26/2017	concessions (Diana Tate	Patron			
1		4012 Concession Stand		101.07	0.00	101.07
2		4020 Organizational Concessions		54.43	0.00	54.43
Receipt Totals:				155.50	0.00	155.50
000000	09/26/2017	yearbook ad	Businesses			
1		5017 Annual		175.00	0.00	175.00
Receipt Totals:				175.00	0.00	175.00
000000	09/29/2017	dues	Students			
1		3005 FFA		150.00	0.00	150.00
2		3006 FCCLA		20.00	0.00	20.00
Receipt Totals:				170.00	0.00	170.00

Receipt Journal

Receipt Number	Receipt Date	Description	Received From	Total	Sales Tax	Amount Less Tax
Line	Activity	Name		Amount		
000000	09/29/2017	entry fee	St Pats School			
1	2004	VB-Middle School		40.00	0.00	40.00
			Receipt Totals:	40.00	0.00	40.00
000000	09/30/2017	interest earned	Adams Bank			
1	6090	Interest Earned		33.72	0.00	33.72
			Receipt Totals:	33.72	0.00	33.72
000000	09/11/2017	uniforms	Cheerleaders			
1	3001	Cheerleaders-HS		1000.00	0.00	1000.00
			Receipt Totals:	1000.00	0.00	1000.00
000000	09/29/2017	FFA dues	Students			
1	3005	FFA		120.00	0.00	120.00
			Receipt Totals:	120.00	0.00	120.00
			Journal Totals:	15070.15	0.00	15070.15

ALL Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
1	GENERAL				
1-1110	Taxes	5,134,434.00	855,945.08	4,278,488.92	83.32
1-1115	Carline Tax	150.00	91.42	58.58	39.05
1-1120	Public Power Distrcit Sales Tax	60,000.00	0.00	60,000.00	100.00
1-1125	Motor Vehicle Fees	295,000.00	21,369.08	273,630.92	92.75
1-1210	Tuition Received D-L Spanish	70,000.00	0.00	70,000.00	100.00
1-1216	Dual Credit	0.00	0.00	0.00	0.00
1-1310	Trans Other District	0.00	0.00	0.00	0.00
1-1320	Transportation Regular	0.00	0.00	0.00	0.00
1-1410	Interest	1,500.00	121.30	1,378.70	91.91
1-1610	License Fees	2,200.00	0.00	2,200.00	100.00
1-1990	Other Local Receipts	1,000.00	0.00	1,000.00	100.00
1-2110	County Fees/license	0.00	0.00	0.00	0.00
1-2130	Other County Receipt	0.00	0.00	0.00	0.00
1-2210	ESU Receipts	11,000.00	0.00	11,000.00	100.00
1-3110	State Aid	0.00	5,288.00	-5,288.00	0.00
1-3120	Special Education	170,000.00	0.00	170,000.00	100.00
1-3125	Sped Transportation	0.00	0.00	0.00	0.00
1-3130	Homestead Exemption	16,000.00	0.00	16,000.00	100.00
1-3131	Property Tax Credit	180,000.00	0.00	180,000.00	100.00
1-3135	High Ability Learners	4,100.00	0.00	4,100.00	100.00
1-3150	School Lunch State	0.00	0.00	0.00	0.00
1-3165	Birth to Age 5 SPED	0.00	0.00	0.00	0.00
1-3180	Prorate Mtr Vehicle	8,200.00	0.00	8,200.00	100.00
1-3200	State Apportionment	85,000.00	0.00	85,000.00	100.00
1-3300	In-lieu tax NPPD 1957	577.80	0.00	577.80	100.00
1-3400	Insurance Prem Tax	0.00	0.00	0.00	0.00
1-3500	State Lottery Grant	0.00	0.00	0.00	0.00
1-3512	Eec Quality Ed Grant	0.00	19,276.92	-19,276.92	0.00
1-3540	Early Childhood Tuition	18,000.00	2,200.00	15,800.00	87.77
1-3550	Grant Money	0.00	750.00	-750.00	0.00
1-3990	Other State Approp.	0.00	0.00	0.00	0.00
1-4100	Title I 2003 Carryover	0.00	0.00	0.00	0.00
1-4200	Title I	35,000.00	3,478.85	31,521.15	90.06
1-4300	Title II Part A NCLB T & P Train	0.00	0.00	0.00	0.00
1-4310	Title IIA	0.00	0.00	0.00	0.00
1-4404	IDEA Base Allocation	35,886.00	0.00	35,886.00	100.00
1-4406	IDEA Preschool	4,314.00	0.00	4,314.00	100.00
1-4410	IDEA Enrollment-Poverty	51,841.00	0.00	51,841.00	100.00
1-4412	IDEA Nonpublic	0.00	0.00	0.00	0.00
1-4420	SPED Base Funding	0.00	0.00	0.00	0.00
1-4450	Medicaid Payments (MIPS)	600.00	44.12	555.88	92.64
1-4455	Medicaid Administrative Activities	10,000.00	0.00	10,000.00	100.00
1-4599	ARRA Stabilization Fund	0.00	0.00	0.00	0.00
1-4610	ARRA IDEA B	0.00	0.00	0.00	0.00

ALL Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
1-4630	IDEA Part B (Stim)	0.00	0.00	0.00	0.00
1-4700	Vocational Ed/fed	0.00	0.00	0.00	0.00
1-4810	Title I (Stimulus)	0.00	0.00	0.00	0.00
1-4850	E-Rate Rebates	0.00	0.00	0.00	0.00
1-4960	Title IV Part A NCLB Safe & Drug	0.00	0.00	0.00	0.00
1-4985	Title II Pard D NCLB Technology	0.00	0.00	0.00	0.00
1-4990	Other Federal Recpts	0.00	0.00	0.00	0.00
1-4992	REAP	15,000.00	0.00	15,000.00	100.00
1-5300	Insurance Adjustment	0.00	0.00	0.00	0.00
1-5400	Sale Of Property	500.00	4,500.00	-4,000.00	-800.00
1-5500	Transfer/other Funds	0.00	0.00	0.00	0.00
1-5690	Other Non Revenue	0.00	2,147.43	-2,147.43	0.00
1-9000	County Treasurer's Commission	-51,000.00	-11,572.90	-39,427.10	77.30
1-9008	Esu 16-payroll Dedct	0.00	0.00	0.00	0.00
1-9400	Employee Benefit	0.00	0.00	0.00	0.00
1-9560	Cafeteria Transfer	240,000.00	22,766.41	217,233.59	90.51
1-9999	Budget Adjust-Protect Budget Auth	1,889,345.20	0.00	1,889,345.20	100.00
1	FUND Totals:	8,288,648.00	926,405.71	7,362,242.29	88.82

ALL Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
2	CAFETERIA FUND				
2-1100	Child & Adult Lunches	0.00	0.00	0.00	0.00
2-1200	Adult Lunches	0.00	0.00	0.00	0.00
2-1700	Federal Reimbursement	0.00	0.00	0.00	0.00
2-1800	State Reimbursement	0.00	0.00	0.00	0.00
2-1900	District Transfers	0.00	0.00	0.00	0.00
2-1950	Other Income	0.00	0.00	0.00	0.00
2	FUND Totals:	0.00	0.00	0.00	0.00

ALL Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
3	BUILDING FUND				
3-1110	Taxes	0.00	0.00	0.00	0.00
3-1115	Carline Tax	0.00	0.00	0.00	0.00
3-1120	Public Power Distrcit Sales Tax	0.00	0.00	0.00	0.00
3-1410	Interest	0.00	0.00	0.00	0.00
3-1990	Other Local Receipts	0.00	0.00	0.00	0.00
3-3130	Homestead Exemption	0.00	0.00	0.00	0.00
3-3131	Property Tax Credit	0.00	0.00	0.00	0.00
3-3180	Prorate Mtr Vehicle	0.00	0.00	0.00	0.00
3-5200	Long Term Loans	0.00	0.00	0.00	0.00
3-5400	Sale Of Property	0.00	0.00	0.00	0.00
3-9000	County Treasurer's Commission	0.00	0.00	0.00	0.00
3	FUND Totals:	0.00	0.00	0.00	0.00

ALL Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
4	DEPRECIATION FUND				
4-1110	Taxes	0.00	0.00	0.00	0.00
4	FUND Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

ALL Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 10/31/2017

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
5	EMPLOYEE BENEFIT FUND				
5-8000	Revenue For Salaries	0.00	0.00	0.00	0.00
5	FUND Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Report Totals:	<u><u>8,288,648.00</u></u>	<u><u>926,405.71</u></u>	<u><u>7,362,242.29</u></u>	<u><u>88.82</u></u>

Revenue Journal (Preliminary)

Fiscal Year: 2018

Entry Line	Date Account	Received From	Receipt Description	Accrue	Description	Bank ID/Account Receivable	Received
Journal:		10/12/2017					
Entry	10/12/2017				September receipts	A GENERAL	Sandhills State
1	1-1125		Motor Vehicle Fees			0.00	21,369.08
2	1-1110		Taxes			0.00	855,945.08
3	1-9000		County Treasurer's Commission			0.00	-11,572.90
4	1-1115		Carline Tax			0.00	91.42
5	1-3512		Eec Quality Ed Grant			0.00	19,276.92
6	1-3110		State Aid			0.00	5,288.00
7	1-3550		Grant Money			0.00	750.00
8	1-4450		Medicaid Payments (MIPS)			0.00	44.12
9	1-3540		Early Childhood Tuition			0.00	2,200.00
10	1-5690		Other Non Revenue			0.00	2,147.43
11	1-5400		Sale Of Property			0.00	4,500.00
12	1-4200		Title I			0.00	3,478.85
13	1-9560		Cafeteria Transfer			0.00	22,766.41
14	1-1410		Interest			0.00	121.30
Totals for Entry 10379						0.00	926,405.71
Totals for Journal						0.00	926,405.71

Bank Account Totals			
A	GENERAL FUND	Sandhills State Bank	926,405.71

Fund Summary		Receivable	Received
1	GENERAL	0.00	926,405.71

October Transaction Cash

(September Transactions)

UNL/Lincoln	SafeServe Conference	\$ 120.00	2-5000-690-00-0
United Cultures	Spanish Concert	\$ 285.00	1-1100-410-09-2
PCS-Cash	HS Postage Bag	\$ 148.82	1-2510-341-00-0

TOTAL \$ 553.82

2017-2018 Perkins County Schools Treasurer's Report - October 2017 - (For the month of September 2017)						
INTEREST RATES			0.10% Sandhills State	0.20% Pinnacle		
	GENERAL FUND	LUNCH FUND	SPECIAL BUILDING FUND	DEPRECIATION FUND	EMPLOYEE BENEFIT FUND	ACTIVITY FUND
Balance Forward	\$1,179,614.40	\$58,329.53	\$808,600.34	\$169,221.37	\$0.00	\$231,133.55
EXPENDITURES						
Payroll	\$206,331.36	\$5,232.90				
Bills	\$449,351.39	\$17,533.51	\$939,441.25	\$22,602.38		\$11,202.40
Total Bills	\$655,682.75	\$22,766.41	\$939,441.25	\$22,602.38	\$0.00	\$11,202.40
RECEIPTS						
LOCAL RECEIPTS	\$895,367.82	\$11,584.30	\$223,257.66	\$0.00		\$15,036.43
STATE RECEIPTS	\$27,514.92	\$4,979.24				
FEDERAL RECEIPTS	\$3,522.97					
Total	\$926,405.71	\$16,563.54	\$223,257.66	\$0.00	\$0.00	\$15,036.43
Void Checks						\$748.00
Returned Checks						
Transfers						
CD Deposit into Checking						
Bank Charges						
Bank Error/Correction						
Lunch/Other Refunds						
Interest		\$8.78	\$31.45	\$25.47		\$33.72
Ending Balance	\$1,450,337.36	\$52,135.44	\$92,448.20	\$146,644.46	\$0.00	\$235,749.30
CD's/Investments	\$16.45			\$0.00	\$21,947.01	
TOTAL FUND BALANCE	\$1,450,353.81	\$52,135.44	\$92,448.20	\$146,644.46	\$21,947.01	\$235,749.30
EXPENDITURES TO-DATE	\$632,916.34	\$22,766.41	\$939,441.25	\$22,602.38	\$0.00	\$11,202.40
Budget Total	\$8,288,648.00	\$278,327.24	\$1,881,614.00	\$66,430.00	\$21,655.00	\$560,800.00
						TOTAL CD's:
						\$21,963.46
Keep in mind, the amount listed for Total Bills under General Fund is actually the Total Bills for the General and Lunch Fund because initially it is all paid out of the General Fund. The Lunch Fund then reimburses the General Fund each month. The \$22,766.41 indicated above is the amount that the Lunch Fund reimbursed the General Fund in September for its share of Payroll and Bills. Correspondingly, this is one of the deposits included in the General Fund under Local Receipts.						

Curriculum Report

School Board Meeting – Oct. 16, 2017

Submitted By: Deanne Bishop – Curriculum Director

OUTLINE

1. Curriculum Map Assistance

2. HAL Overview

1. Curriculum Map Assistance

This summer I transferred all of our PK-12 courses curriculum maps to an organized series of spreadsheets. I also made a detailed list of all of the “gaps” in those maps and areas that need to be updated to reflect the latest versions of state standards as presented by NDE. In total, this affects 23 teachers in our district. I have been working with the administrators and Laurie Summers (head of substitute teacher coverage) to organize some on-the-clock, curricula work time for these staff members.

Over the course of two days (Nov. 2nd for Jr/Sr HS staff members and Nov. 8th for Elementary teachers), each of these 23 teachers will meet with me, in small groups, for two-hour chunks of time to review the rewriting process. Laurie Summer is coordinating floating sub coverage for their classes as they cycle through these sessions. Although two hours will not be near enough time for most of them to complete their maps, we hope that it gets the ball rolling in the right direction. In addition to this, we intend to schedule a similar pull-out session during the 2nd semester. Hopefully there will also be a few hours during spring professional development time that we can set aside for this purpose.

Our goal is to have updated maps for all of these 23 staff members by the end of the 2017-18 school year.

2. HAL Overview

Current Perkins Co. Students Who Meet the High Ability Learner Requirements For 2017-18

3 rd grade – 2 students	8 th grade – 3 students (1 new)
4 th grade – 4 students (1 new, 1 on probation)	9 th grade – 2 students
5 th grade – 2 students	10 th grade – 2 students
6 th grade – 2 students (both new)	11 th grade – 4 students (1 new, 1 on probation)
7 th grade – 4 students	12 th grade – 3 students (1 on probation)

Total: 28

HAL Coordinator: Jasmine Schafer

Here is the handbook wording for HAL qualifications:

Must meet 3 out of the 5 areas below:

1. Exemplary grades which qualify the student to be in the top 10% of his/her class or demonstrated evidences of exceptional potential (e.g. abilities, intelligence, artistic strengths, creativity, leadership).
2. Teacher or parent referral in which the scores total 85% or above. If more than one referral is filled out, the average of the scores is used.
3. MAPs scale scores in the 95th percentile or higher in one or more of the following categories; reading, math, language arts, or science.
4. NeSA scale scores between 165-200 in reading, math, or science. For identification for their senior year, students’ ACT section scores will replace the NeSA scores. A score between 30-36 in reading, English, math, or science qualifies them in this category.
5. Creative/Artistic checklist, completed by a qualified instructor, in which the scores total 85% or above.

For elementary students #s 1 and 5 do not apply, so they must meet #s 2-4. Second graders are not tested in NESA during the spring, so third graders qualify based on their MAPs scores and teacher recommendation.

Ms. Schafer indicated that the 3rd- 8th grade weekly pull-out HAL sessions started during the week of Oct. 2-6. All groups started out by working on interest surveys and logic puzzles.

October 2017 Activities and Athletic Director Board Report:

1. The Girls golf team competed in Districts Oct. 2nd. Congrats on a good season.
2. The spring musical went well for our kids. There were some outstanding actors.
3. Cross Country: Perkins County held the SPVA Cross Country Invite. Big thanks to all the volunteers and especially to Jayson Bishop. Boys Finished 2nd , Hailey Snyder placed 11th, Caden Waitley received 1st place, Jaden Dietlein 6th, Nathan Kemling 7th.
4. District Results from October, 12th: Boys Runner Up – State Qualifying Team, Caden 1st, Jaden 7th – Individual qualifiers
5. Volleyball- SPVA is October 14, 2017: The tournament is being held at Ogallala. The girls were seeded 6th and played Hershey first game. I finished this report before the Tournament concluded.
6. There are growing talks of Perkins County being the Conference host for SPVA Volleyball. Nothing has been voted on yet, there is just interest in moving it from Ogallala to a Conference site.
7. One Acts team has begun practice.
8. Mock Trial teams competed at their first meet in Grant at the Courthouse Oct. 16th. They have 18 team members.
9. I attended a District Football Meeting on 9/27 to discuss the new boys-only count and classification. After the information I received at the meeting, we are not eligible in any way if we opt down to 8 man. I've added the enrollment numbers again from last meeting and have added what future classes look like at this point as well.

Numbers below.

9-11 Enrollment eligible for 8 man playoffs: 47 Boys

Current Total Boy Count 9-12: 69

Current Football Team: 20

This year's 9-11 Enrollment Numbers for use in the 2018-19 athletic cycles:

Total Count: 72

Boys ONLY – 51

Girls ONLY – 21

Next year's 9-11 Enrollment Numbers for use in the 2019-20 mid-cycle exemption:

Total Count – 81

Boys ONLY – 50

Girls ONLY – 31

Projected Boys 9-11, 20-21 Cycle: 38

Projected Boys 9-11, 22-23 Cycle: 45

Technology Report
October 2017
Submitted by Renee Seiler

PowerSchool Updates

- So far PowerSchool EMS updates have been working. They update from 4:00 – 6:00 p.m. local time on prearranged days. No major issues to report.

Promethean Boards

- We have 3 older boards in the district that are no longer working. 20/20 Technologies has 5-year old boards from another school district for \$300 each. We have purchased 5 of those boards to start replacing those that don't work and have 2 as backups.
- May need to consider other options in the future. Epson BrightLink 685wi is a cheaper option that utilizes the white boards that are already in the rooms. They use white board markers, Epson pens and they are interactive by touch. To see the BrightLink in action click [HERE](#) to watch a short video and see product specs including wireless connections.

iPads

- Needed - 10 new iPads for the High School (see attached)
- Activities is in need of 4 of those 10. The varsity coaches will check out at the beginning of their season, and check back in at the end. Coaches use the iPads to upload game film and stats through Hudl. Our iPads cannot be updated any further to facilitate those uploads.
- The remaining 6 will replace classroom iPads that are no longer working.

Items for future meetings:

Elementary class sizes are increasing. For the 2018-2019 school year, consider moving Jr High laptops to Elementary to help replace units that cannot be repaired and to fill 2 more carts. Move older high school units to Jr High and purchase new laptops to replace high school units.

2017-2018 Enrollment		2018-2019 Projected Enrollment	
K	28	K	30
1	35	1	28
2	25	2	35
3	36	3	25
4	30	4	36
5	38	5	30
6	24	6	38
7	32	7	24
8	22	8	32
9	22	9	22
10	29	10	22
11	23	11	29
12	31	12	23
Total	375	Total	374

Total Units Available

White Laptops

- 3 checked out to students whose computers are either at Apple or the ESU for repair
- 7 will go to elementary to start filling another cart (these cannot be updated any further)

Silver MacBook Pro

- 13" Issued: 120 (Grades 6-8 + 2 Carts @ 20 each)
- 13" In Cabinet" 4 (just got back from ESU) / 2 are parts only
- 13" Out for Repair: 6 (sent down 10/11/17)
- 15" Issued: 28 (Elem K-6 classrooms)
- 15" In Cabinet: 2 (parts only)
- 15" Out for Repair: 3 (sent down 10/11/2017)

Silver MacBook Air

- 13" Issued: 107 (Grades 9-12)
- 13" Out for Repair: 1 @ Apple for repair
- 13" In Cabinet: 22 (10-15 could go to JH next year)

Revised: September 12, 2005

Perkins County Schools
Grant, Nebraska

BP 604.15
INSTRUCTION

MULTICULTURAL EDUCATION

Students shall have an equal opportunity for a quality education without discrimination, regardless of their race, religion, color, sex, marital status, national origin, or disability.

The education program shall be free of discrimination and provide equal opportunity for the students. The education program shall foster knowledge of and respect and appreciation for the culture, history, and contributions of diverse cultural groups including, but not limited to, African Americans, Hispanic Americans, Native Americans, and Asian Americans. It shall place special emphasis on human relations and sensitivity toward all races.

The Board shall adopt a written plan for the implementation of multicultural education and shall evaluate this plan at least every five years. During the evaluation process, the Board shall involve parents, students, employees, and a diverse representation of the community members in assessing the effectiveness and appropriateness of the program. The plan shall establish district goals for the multicultural program and will include staff development to assist the district in pursuing these goals. The plan shall include a process for selection appropriate materials and shall incorporate multicultural education into all subject areas of the core curriculum of grades kindergarten through twelve.

The superintendent will annually report the status of the multicultural education program to the board.

Legal Reference: Neb. Statute 79-719 et seq.
 NDE Rule 10.004.01A3
 NDE Rule 16

Cross Reference: 103 Equal Educational Opportunity
 600 Goals and Objectives of the Educational Program

EXAMPLES OF DISTRICT-WIDE MULTICULTURAL LESSONS (2015-16)

TEACHER	COURSE and/or GRADE LEVEL OF LESSON	TOPIC OF LESSON	LESSON CONTENT	TECHNOLOGY / MEDIA / RESOURCES USED DURING LESSON
Bishop	Chemistry (11th-12th)	History of the Periodic Table	Students learn about the contributions of non-American chemists which led to the formation of the periodic table. (Dalton-English, Mendeleev-Russian, Cannizzaro-Italian, Moseley-English)	Chemistry textbook Youtube video clip Promethean board
Bishop	Astronomy (9th-12th)	Constellation / Asterism Information	Students learn about the difference between Greek “constellations” and our modern “asterisms.” Students look at Greek astronomers’ classification systems (including Arabic names for stars and Hipparchus’ absolute magnitude chart). They also review the origins and stories of Greek & Chinese mythology that accompany some of these constellations.	Youtube video clips Promethean board Online ClassAction interactive simulations *Students’ laptops
Graney	Spanish 1	Pre-Columbian Cultures of Mexico	Students learn how the many pre-columbian cultures that inhabited Mexico can be seen in the culture of modern Mexico. Students also locate where these past cultures still thrive in Mexico.	YouTube Student research - Internet Student presentation Student posters
Graney	Spanish 2	Cultures of Spain	Students learn that there are several groups of people with their own unique language and customs that make up the “Spanish” culture. Students research a different topic concerning Spain’s culture every Friday and respond to specific questions via email.	Internet YouTube 1to1 devices
Steffen	Geography 9	All of the Class	The class is dedicated to the study of different cultures and the way they interact with certain regions, as well as with the rest of the world. I spend a lot of the time in this class trying to convey to them a sense of how different cultures behave and try to convey a sense of perspective from the culture of focus. I have multiple individual lessons in which I try to express different cultures in a positive light and hope to help my students understand that “different” doesn’t mean “bad” when we talk about cultures other than our own.	-Lecture -Video -Student Research/Presentation -Cultural Simulations

Steffen	Psychology	Study of Racism and Prejudice	The development of prejudice/racism is discussed in-depth over the course of about 3 days. I give a history on it (how prejudice was an evolutionary trait that helped our ancestors determine what was safe/unsafe) and carry that into modern day. We spend a large amount of time simply talking about racism and the way it affects people of different cultures from a psychological perspective as evidenced in psychological and scientific research.	-Lecture -Whole Class/Small Group Discussion -Video -Student research
Walker	Guidance	Prejudice	Students will know the importance of not prejudging people. Treat people the way you want them to treat you. Stand up for people who are being treated with prejudice. Learn about other cultures, countries, and peoples.	Discussion video sharing
Walker	Guidance	You are Special	Identifying traits that make individuals special and unique. This may include heritage, skin color, ethnicity, family makeup, socioeconomic and etc.	-Group Discussion, -sharing -story
L. Wurst	Art 10	Kachina Cubism Problem	Focusing on the artwork of Native American Culture and the work of female artist Helen Hardin. Students studied her artwork and described it in their journal, and created a project based on her abstract style and elements of her work included in their own.	-Journaling -Project -Connecting to their own experiences -slideshow presentation
L. Wurst	Art 9	Greek Art Unit	Students focused on the artwork from Ancient Greece, particularly the pottery. Students journaled about the amphora and the red and black figure painting on the vessels. They examined some of the patterns of the Archaic Period and included them into their final project. By seeing individual difference they could make their own choices and decisions.	-Journaling -Visual Notes (sketches) -Slideshow presentation -Project work
Walker	Guidance	Respect	Respecting others regardless of race, gender, socioeconomic group, etc.	Group discussion sharing story video
Walker	Guidance	6th Career class	Exploring how some jobs are stereotyped, by race, gender, ethnic group, socioeconomic group	Discussion, research

King	Biology	Genetics	Students learn where genetic differences come from and how different ethnic groups are essentially identical to each other.	-Lectures, group discussions
King	Biology	Ecology	Exploring how differences came to be - based on geographic and environmental factors (importance of dark skin for Africans, white skin for Europeans, etc).	-Labs, group discussions, lectures
King	Anatomy	Skeletal System	Who's in your closet skeleton identification activity. Students identify features and perform measurements on the anatomy skeletons to determine heritage and age of the skeletons. Similarities and differences discussed.	Lab activity
Schultz	6 Social St.	Pre-Columbian Cultures	Students will learn how the Maya, Aztec, and Inca developed advanced civilizations in Mesoamerica	Lectures; maps discussions; wksts Art: Maya calendars Aztec masks
Schultz	6 Social St.	Mexico	Students will learn about Mexico's geography, history, cultural influences, and modern-day issues	Lectures discussions; wksts maps Art: Day of the Dead
Schultz	6 Social St.	Central America and Caribbean	Students will learn about the geography, history, cultural influences, and modern day living in Central America and the Caribbean nations	Lectures discussions; wksts maps; videos
Schultz	6 Social St.	Caribbean/ South America	Students will learn about the geography, history, cultural influences, and modern-day living in South American countries that border the Caribbean Sea	Lectures discussions; wksts maps; videos
Schultz	5 Social St.	Colonial Settlements	Students will learn how the immigrants from European nations influenced our language, customs, economy, etc.	Lectures discussions; wksts maps; videos

Ochsner	Family and Consumer Science 9-12 Social Issues	Prejudice, Diversity and Stereotypes	<p>Social Issues class does an activity during a lesson on understanding prejudices and diversity that helps students understand cultural differences and how we need to recognize stereotypes and prejudices to treat all people equally. The activity includes making index cards that have descriptions of different types of people from all cultural backgrounds. Each person has an index card placed on their back and they don't know what they have been labeled with. Each person has to guess what their label is by the way others act towards them. Sometimes we mix in religious differences or disabilities as well.</p> <p>*After the activity we spend quite a bit of time processing about how the students felt, why others acted towards them in stereotypical ways (if they did) and how they need to recognize stereotypes and prejudices to treat people in an unbiased manner and respect each person as an individual.</p>	Activity and Discussion
Ochsner	Family and Consumer Science 9-12 Foods	Appreciating Differences and Respect	<p>An activity I plan to use in my Foods Class when I introduce our fruits unit. Set a variety of apples (red, yellow, green apple, pink lady, fuji, granny smith, red delicious, etc) on the table or have one for each student. Ask the students to name the colors or variety of apples. Cut the apples open and talk about how they have different colors of skin on the outside... but are the same on the inside, just like people. Talk about how to treat all people fairly and not judge them by the color or variety (nationality). Just like all the apples will taste different all people will have different ideas, views and thoughts, but should all be treated with respect and valued as a person. Let the students enjoy the snack as you talk about these ideas!</p>	Activity and Discussion
Wood	5th Reading	Racial Segregation in the Major Leagues.	<p>Read <i>Satchel Paige</i>. This lesson encompasses the reality of racial segregation in the Major Leagues. The students learn about the trials African Americans faced during this time and how they worked to overcome these trials. We briefly discussed the history of the Jim Crow Laws.</p>	Lectures, Video 42 with parent approval.
Hite	7th Reading	The Barrio Boy	<p>Read <i>The Barrio Boy</i>. This story talks about immigrants starting school. Their feelings about going to a new school, meeting friends, new teachers, and learning new languages.</p>	Read story, activity, discussion

Hite	7th World History	World Religions	Studying world religions, founder, when founded, symbol, where it was founded, and beliefs.	Activity, discussions, lectures, videos
Hite	7th World History	Ancient Civilizations	Contributions to our world from the ancient civilizations: Mesopotamia, Egypt, Hebrew Kingdoms, India, China, Japan	Activities, discussions, lectures, videos
Hite	8th American History	Immigration, Ellis Island		
Hite	8th American History	Slavery		
Marquardt	Science	Space Exploration	Students learn about the contributions made by scientists other than Americans.	Textbook, videos
Marquardt	PE	New Games	Games from other countries and searched, shared and played by the students	Research, discuss & participate
Seiler	Economics	Global Economy	Students learn about different economies around the world and how those affect our economy and those cultures that are living in the U.S.	Discussion, case studies, youtube videos, research
Seiler	Business Law	Consumer Laws	Students learn about consumer laws that have been established over the years as a result of race relations and why different cultures need to be represented in our laws	Discussion, case studies, youtube videos, research
Boldt	Recent Hist.	Native Am. Movement	A brief overview of the struggles that native americans face. Their struggles to adapt and their movement to reclaim land they feel was taken from them.	Guided Reading, Worksheets, AIM fact finding and tests.
M Snyder	ELL	Holidays, Festivals and Seasons	Students learn about customs and traditions from different cultural groups including those in America and their own heritage. They talk about the similarities and differences they see from vocab cards, story and other various visual aids.	IDEA vocab cards, storybook "The Tiny Seed", Discussion, compare/contrast graphic organizer.
M Snyder	2nd Reading	Cultures	Students read "Dear Juno." They learn about a boy, living in America, who receives a letter from his Grandmother in Seoul. The letter is in a different language and Juno needs his parents to read it for him. We	Charts, story, graphic organizer, discussion

			discuss how they can be penpals even if they both speak different languages. Students compare different cultures and languages.	
M Snyder	2nd Reading	Unit 6 Traditions	This whole Unit, consisting of 5 stories, talks about traditions and different cultures. They learn about American Heros. American Baseball, American Revolution, Hispanic and Native American Cultures.	"Just Like Josh Gibson" "Red, White and Blue" "A Birthday Basket for Tia" "Cowboys" "Jingle Dancer"
Cole	K-6 PE	New Games	I have a week long unit that we play games from other countries.	Discuss and Play
Turner	6th English	Culture	Our class receives the Scholastic Scope magazine once a month and there are different types of articles for the students to read through. We read "Why Are Your Clothes So Cheap?" and watched a video about the lives of men, women, and children from Bangladesh who make our clothes and the types of conditions they work in.	Scope Magazine. Online video.
Waitley	2nd Reading	Culture/Traditions	We read stories about Native Americans, George Washington Carver, Cowboy, and a couple stories that relate to the Hispanic Culture We also identify urban and rural areas and their characteristics	Read, discuss, make tortillas, watch videos of Native American dances and Powwows, visit the sale barn, and Ash Hollow
Waitley	2nd Social Studies	Christmas Around the World Culture/Traditions	Learn about how countries around the world celebrate the Christmas holiday.	Compare their traditions with ours, Listen to Christmas songs in other languages, make items that are common in other countries we study.
Putnam	12th World Lit	Racial Segregation/ Apartheid <i>Cry, The</i>	Students learn about the South African Apartheid, and are asked to evaluate various forms of racism and segregation based on discrimination, both on US soil, and elsewhere.	<i>Cry, The Beloved Country</i> Online Research and

		<i>Beloved Country</i>		presentations of South African customs and Apartheid Lecture Discussion
Putnam	12th World Lit	Literature from around the World	This entire class is set up to span cultures from all around the world. Students read and analyze works from various places in order to appreciate how culture dictates various components of literature.	"World Literature" text Lecture Discussion Research
P. Wurst	8th Reading	Cultures and Literature from around the world	Our literature textbook has several stories and articles that teach about cultural values and social justice. Here are a few examples: "Gentleman of Rio en Medio" by Juan A. A. Sedillo (Cultural differences ensue between people of Mexican heritage and Anglos.) "The American Dream" by Martin Luther King, Jr. (This is one of Dr. King's famous speeches) "Tears of Autumn" by Yoshiko Uchida (A Japanese girl leaves home.) "Hamadi" by Naomi Shihab Nye (A friendship forms between a Palestinian refugee and a teenage girl) "Thank You, M'am" by Langston Hughes (An African-American woman's surprising response to a young African-American purse-snatcher) "Baseball" by Lionel G. Garcia (A group of Mexican-American children create their own rules to baseball.) from "Harriet Tubman: Conductor on the Underground Railroad" by Ann Petry (This gives students an introduction to the bravery of Harriet Tubman.) "The Vision of Maya Ying Lin" by Brent Ashabranner (A young Chinese-American student designs the Vietnam Memorial.) from "I Know Why the Caged Bird Sings" by Maya Angelou (The famous African-American author tells what encouraged her love of language.)	Prentice Hall Literature Common Core Edition Grade 8, Lecture, Discussion
Babbitt	Animal Science	Animal Production to fight world hunger	Student teams create a video showing poverty and hunger all over the world and research solutions and challenges to solving the problem. From poverty to displacement to natural disasters. Learning not only the differences of cultures, but use of animals to solve these issues.	Laptops, I-movie, soundtrack and video editing.

Kathy Woodmancy

Aug
30

to lance.steffen, dean.friedel, me, lindsey.perlin.

It is with a heavy heart that I tender my resignation as a Perkins County Cheerleading Coach. I have thoroughly enjoyed the time spent working with the kids and I will miss them more than words can say.

As a mother of a current cheerleader, I would be honored to be asked to drive the girls to any and all games and activities and would love to help with practices as needed.

I will bring my copies of the school building keys this afternoon and leave them in the office.

Thank you for allowing me to serve in this capacity for the past few years. I have considered it an honor.

**AMENDMENT TO
SUPERINTENDENT'S CONTRACT OF EMPLOYMENT
PERKINS COUNTY SCHOOLS**

This Amendment is made by and between the **Board of Education of Perkins County Schools**, legally known as **Perkins County School District 68-0020**, and referred to as "the Board" and "the School District" respectively, and **Phillip Picquet**, referred to herein as "the Superintendent."

Section 2. Salary is amended by adding the following to the end of the current paragraph:

In consideration of an additional payment of \$1300.00 for the 2017-18 school year, the Superintendent agrees to perform all duties assigned by the Board for the position of Activities Director.

Section 4. Superintendent's Duties is amended by adding the following to the end of the current paragraph:

In addition, the Superintendent agrees to perform all duties assigned by the Board for the Position of Activities Director.

All other terms and conditions of the Superintendent's employment agreement for the period of July 1, 2017 through June 30, 2019 and dated March 20, 2017, shall remain in full force and effect.

Phillip Picquet
Superintendent

Executed on October ____, 2017

Jayson Bishop
School Board President

Executed on October ____, 2017

Proposal

Nebraska Branch Offices:

1020 West 1st
 Ogallala, Nebraska 69153
 (308) 284-6029

RR 1, Box 58
 McCook, Nebraska 69001
 (308) 345-6670
 FAX (308) 345-4389

Weathercraft Companies

Roofing, Sheet Metal, Siding & Overhead Door Contractors

2401 East 8th Street, PO Box 1949
 North Platte, Nebraska 69103-1949
 Business Phone: (308) 534-3480
 Toll Free: (800) 662-2981
 FAX: (308) 532-4625

Colorado Branch Offices:

115 South Clayton, Box 295
 Brush, Colorado 80723
 (970) 842-4311
 FAX (970) 842-0708

Proposal Submitted to: Perkins County Schools		Phone 308-352-4735	Date 18-Sep-17
Street 740 Sherman Ave.		Job Name Re-roof areas H and J	
City, State and Zip Code Grant, NE. 69140		Job Location High School	
Salesmen Brian Blickensderfer	Date of Plans	Job Phone	

Furnish materials and labor to repair roof as follows:

Roof H

- Tear off existing modified roof material, haul away
- Install 2 layers of 2" ISO insulation to roof H, fastened down by hot mopped tar. This will have an R-value of 24
- Install new .060 mil EPDM fully adhered roof system per Firestone Building Products manufacturer specifications
- Flash all existing thru roof penetrations and curbs with new flashing per Firestone Building Products manufacturer specs
- Flash up all walls terminating under cap stone with termination bar
- Install new 6" box gutter and open face downspout on south west end
- Install new through wall scupper, collector head and open face downspout on north west end
- System includes a 15 yr. Firestone Building Products Manufacturing Warranty on labor and material repair costs

Total Installed: \$98,815.62

Option to install 1 layer of 2" insulation giving an R-value of 12. Installed: \$83,104.63

We Propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Ninety eight thousand eight hundred fifteen and sixty two dollars (***\$98,815.62**)

Payment to be made as follows:

30 days following completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature Brian Blickensderfer
 Brian Blickensderfer

This proposal may be withdrawn by us if not accepted within 45 days.

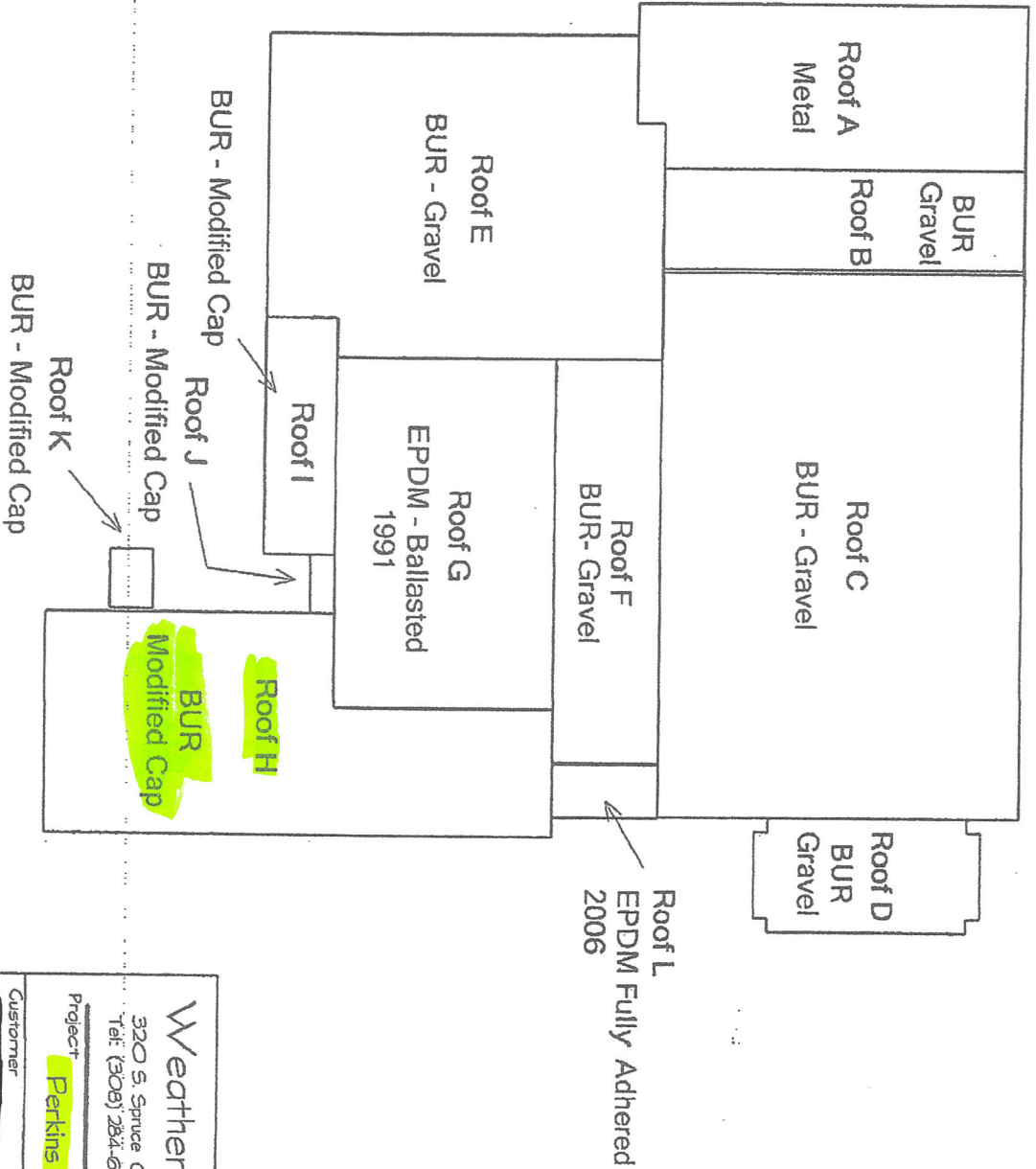
Acceptance of Proposal

The above prices and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Weathercraft Roofing Co.

320 S. Spruce Ogallala NE 69153
Tel: (308) 284-6029 Fax: (308) 284-9957

Project: Perkins County High School

Customer: [Redacted] - Supr Phillip Request

DWG. By: Jeremy Rechsteiner

Date: June 12th, 2006 Scale: N.T.S.

This drawing is the property of Weathercraft Roofing Co. It may not be reproduced without consent.

3001 Budget

The board of education shall adopt a budget each year to support the school district's programs and services for the ensuing fiscal year. The superintendent of schools shall be responsible for developing the budget subject to the direction and decisions of the board. The budget document shall be under continuous development, based upon the requirements of the adopted educational program.

The superintendent shall prepare the proposed budget in accordance with board policies and goals, state statutes and regulations. As the district's spending plan, the budget will be based on up-to-date revenue estimates, and will reflect the assessed needs and programs approved by the board.

The board shall present the proposed budget to the public so that patrons may review it and participate in any public hearing(s). The board shall consider and adopt the budget in accordance with Nebraska law.

Except for bids required under the section "Bid Letting and Contracts," the board's adoption of the budget shall authorize the purchases without further board action.

At each monthly board meeting, the superintendent will provide a report on the current status of the major sections of the budget.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3002 Deposits

The board of education shall designate the depository or depositories for all school funds. All funds received by the district shall be deposited promptly in the proper account of each such depository. All funds shall be insured by the Federal Deposit Insurance Corporation or a surety bond approved by the board on securities of the United States government pledged by joint custody receipt.

Funds collected by district representatives shall be receipted, accounted for, and directed without delay to the proper depository. Funds exceeding \$_____ shall not be left overnight in school buildings, except in safes provided for the safekeeping of valuables.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3005
School Activities Fund

The superintendent of schools shall establish an activities fund account to be used to finance the operations of student organizations, inter-school athletics, and other school activities that are not a part of any other fund. The school activities fund is a school district account. All transactions related to the activities fund shall be conducted through an account at a board-approved depository.

The superintendent shall manage the activities fund and serve as its treasurer. The superintendent may divide the activities fund into more than one account to allocate portions of the fund for different purposes.

Funds in an activity's account after the activity ceases to exist shall be transferred to the general fund or such other fund as the board may choose. Funds left in a graduating class's account may be transferred into any other school account at any time after graduation upon board approval.

As school activities are a responsibility of the school district, any deficit in the activity fund shall be paid from the general fund.

Adopted on: ___10-16-17_____

Revised on: _____

Reviewed on: _____

3007
Review of Bills

The president of the board of education shall appoint a board member or committee of the board to meet with the superintendent of schools each month to review all bills that are to be presented to the board for payment. The board member or committee shall report its recommendations to the board.

Adopted on: ___10-16-17_____

Revised on: _____

Reviewed on: _____

3008
Gifts, Grants and Bequests

The school district encourages those who wish to make gifts, grants, bequests or devises of property, real or personal, to the school district to make such donations through the district's foundation. The superintendent or his or her designee is authorized to accept on behalf of the school district gifts of personal property that are consistent with the district's mission and objectives and which the superintendent reasonably believes has a fair market value of \$_____ or less. In its sole discretion, the board of education may accept all other donations when they are consistent with the district's mission and objectives. Upon acceptance, donations shall become the sole property of the district. The donation will be under the complete control of the board or school district which will not have any obligation to replace it if it is destroyed or becomes obsolete.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

**3009
Audit**

The board of education shall appoint a certified public accountant or public accounting firm to audit all school accounts annually and report to the board of education. The audit shall include all areas required by law and the rules of the Nebraska Department of Education. The auditor is not obligated to follow generally accepted accounting principles (GAAP) but shall conduct the audit according to the standards of the auditing profession.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

**3010
Insurance**

The board or education shall purchase such insurance as it deems appropriate to protect the district, the board as a corporate body, individual board members, appointed officers, employees, and volunteers from financial loss arising from any claim, demand, suit or judgment. The district may, but is not required to, solicit bids or quotes for insurance coverage.

The board shall review its insurance coverage before its expiration date, or as need dictates.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3013
Emergency Closings

School shall be held on the dates set forth on the official calendar, and shall not be closed or dismissed except when superintendent or his or her designee determines that it is impossible or impracticable to hold school. When school is closed there will be no school-sponsored activities held without the permission of the superintendent or building administrator.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3014
Use of School Property

1. Use of Specific Facilities by Application and Agreement
 - a. The district permits non-commercial use of the following facilities by individual patrons for their personal health and wellness: weight room, track, and [REDACTED]. The district understands that it would not be feasible to require a patron to apply to use facilities like the weight room on every occurrence. The facility uses defined in this paragraph are an exception to the general facility use requirements contained in this policy for ease of administration and efficiency. All other facility uses must comply with the other provisions of this policy.
 - b. These particular facilities may be used upon only one application and upon signing the district's written waiver and agreement.
 - c. Use of these facilities is governed by this and other district policy and the agreement signed by the user. A copy of each agreement will be maintained in the district's central office.

2. General Facilities Use Guidelines
 - a. School facilities may be used by various education and community organizations and individuals when it is in the interest of the general public.
 - b. School facilities may not be used for personal profit and other commercial purposes. The district opens its facilities to district patrons for the benefit of the public, not commercial uses. Due to the complications created by groups or individuals using district facilities for commercial purposes, these uses are prohibited. Booster clubs and other organizations raising money purely for the support of student groups, as defined below, and not for personal profit are not considered commercial uses but must comply with the district's policies which apply to these groups.
 - c. Any person or group using school facilities must assure that it will be responsible for maintaining order, protecting property, and providing security and safety.
 - d. Only those organizations and persons who are known to school officials, who have financial resources sufficient to cover all rentals

and possible damages, and who are willing to discharge such obligations shall be permitted to use the school facilities and equipment.

- e. The rental fees for school facilities shall be set by the board.
- f. Non-curricular student groups or non-student groups (as those terms are defined below) that wish to use the facility must submit a facility use application which may be obtained from the district's central office. The application must be received by the superintendent prior to the approval of any facility use.
- g. The shop and weight room may not be used by students when school is not in session, unless supervised by a district staff member or a responsible adult upon approval of the superintendent. Use of the shop and weight room in violation of this provision may lead to the students being denied access to these facilities or other consequences permitted by board policy and Nebraska law.
- h. Any person or group using the school facilities, for any purpose, must comply with all of the district's policies, rules, and regulations.

3. Definitions

- a. "Curriculum-related student groups" shall mean students participating in school-sponsored activities, supervised by district staff, related to the curriculum, and recognized by the board.
- b. "Extracurricular student groups" shall mean students participating in an extracurricular activity, sponsored by the district, supervised by district staff, and recognized by the board, such as athletic teams and academic teams which are not otherwise categorized as "curriculum-related student groups."
- c. "Non-curriculum related student groups" shall mean all other groups comprised primarily of students who attend the district participating in activities such as Boy Scouts, Girl Scouts, 4-H, political groups, religious groups, and other similar youth groups.
- d. "Non-student group" shall mean all other groups or individuals who apply to use district facilities.

- e. "Superintendent" shall mean the superintendent of schools or his/her designee.

4. Use of School Property by Student Groups

a. Curriculum-related and Extracurricular student groups

- i.) Curriculum-related and Extracurricular student groups may use school facilities at no cost to the group, if they restore the facilities to their prior state after using them.
- ii.) The district shall bear any costs associated with use by these groups (*e.g.*, the fee paid to a cook or a custodian required to be in attendance).
- iii.) Curriculum-related and Extracurricular student groups have priority over non-curriculum related student groups and non-student groups.

b. Non-curriculum related student groups

- i. Non-curriculum related student groups may use the school building during non-instructional time. Such use shall be without charge.
 - (1) Such uses shall occur while the building is normally open and there is a minimum of interference with custodians or other student and staff facility use.
 - (2) These groups may use the school buildings in the evening for meetings if the group is sponsored by an adult and the adult (1) files the application to use the facilities on behalf of the group and (2) assumes responsibility for cleanup and placing the area back in the condition it was in prior to use.
- ii. Non-curriculum related student groups must apply for use of the facilities and secure the superintendent's permission before using school facilities.
- iii. Non-curriculum related student groups may meet only on school premises at times and places determined by the superintendent.

- iv. Non-curriculum related student groups must meet each of the following conditions to secure the superintendent's permission to use school facilities:
 - (1) The facility use will occur during non-instructional time.
 - (2) The district has facilities available to accommodate the group.
 - (3) The use is voluntary and for the general benefit of the student participants.
 - (4) The use will not substantially interfere with the orderly conduct of educational activities and other programs within the school.

5. Use of facilities by non-student groups

- a. The superintendent may authorize the use of any school facilities for non-school activities by non-student groups.
- b. In addition to the guidelines listed elsewhere in this policy and other board policies or administrative protocol, the superintendent will consider the following when making determinations regarding use of district facilities by non-student groups:
 - i. The local education association may hold meetings when classes are not in session and staff members are not on duty.
 - ii. Non-student groups which provide education-related programming and services for students and staff may be given priority of use over other outside groups. The superintendent has sole discretion in determining whether proposed uses relate sufficiently to the district's educational standards and programs.
 - iii. Non-student groups which provide programming and services for community members and others living within the district may be given priority of use over other outside groups.
- c. Denial of access

- i. The superintendent may limit or deny access to school buildings, grounds, and activities to any person whom the superintendent deems to be using the facilities inappropriately and contrary to the district's mission.
 - ii. Upon determining that a person or group has engaged in, or is engaging in conduct that constitutes grounds for exclusion under this policy, the superintendent shall take such action as he or she determines appropriate, including directing the person to cease engaging in the conduct or to leave the school premises or activity immediately. The superintendent may request assistance from law enforcement authorities to remove an offending person from the school grounds. A person who enters school premises in violation of these conditions shall be deemed to be trespassing.
 - iii. The superintendent shall have the authority to fix the time when, and the conditions under which, the offending person may return to school premises.
6. Students, staff, and community members may use or lease school equipment for non-school use only if they have received the prior permission of the superintendent.
7. Proof of Insurance
 - a. When any non-curriculum related or non-student group utilizes school district facilities, the group submitting the facility use application may be asked to provide proof of insurance up to the current tort claims limits applicable to political subdivision in the State of Nebraska. Currently, those limits are \$1,000,000 per person for any number of claims arising out of a single occurrence and \$5,000,000 for all claims arising out of a single occurrence.
 - b. The district may require the non-curriculum related or non-student group to include the district as an additional insured on any such policies and may refuse access to its facilities until proof of satisfaction of this requirement is submitted to the superintendent.
8. No Fees for Admission

- a. Non-curriculum related and non-student groups may not charge a fee to participate in or be a spectator at any recreational activity, event, or other such gathering occurring on district grounds unless approved in advance by the superintendent.
- b. If the district retains control over the area of the premises in which the non-curricular and non-student group desires to use, meaning the district provides supervision, staffing, custodial services, or otherwise maintains its control during the group's use of the facilities, the group may not charge a fee for admission under any circumstances.
- c. Non-curricular and non-student groups may charge for parking or vehicle entry onto the premises unless otherwise prohibited by the superintendent.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3015
Time Away From School Activities

As it is important for students to have some nights free from school activities, school activities will not be scheduled on Wednesday nights or on Sundays without the approval of the superintendent *or their designee*.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

"Option A"

3016

Smoking

Smoking, including the possession or use of vapor products, alternative nicotine products, or any other such look-alike product, is not permitted on school property at any time.

"Option B"

3016

Use of Tobacco Products

The use or possession of any tobacco product, including the use of vapor products, alternative nicotine products, or any other such look-alike product, is not permitted on school property at any time.

"Option C"

3016

Smoking

Smoking, including the use of vapor products, alternative nicotine products, or any other such look-alike product, is permitted by non-students on school property only in specifically designated areas.

Adopted on: ___10-16-17_____

Revised on: _____

Reviewed on: _____

3017
Press Releases

Only individuals who have prior administrative approval may issue press releases regarding school-related activities and events. The superintendent may delegate responsibility for communicating with the media to building principals, the activities director, event sponsors, and other staff on an ad hoc basis.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3019
Sale or Disposal of School Property

In selling school property, whether real or personal, the board of education shall be mindful of its financial obligation to the taxpayers of the school district. The board may sell school property in the manner it deems most appropriate for the particular property (e.g., by taking bids, by auction, or by selling the property for a specified price). The board shall take action at a regular meeting to approve the sale or disposal of property by the statutorily required two-thirds vote of the members before selling or disposing of it.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3020
Copyright Compliance

Copyrighted print, audio, video, software and other media may be reproduced only when the use of the reproduction is a fair use in compliance with the Copyright Act or when the written permission for such use by reproduction has been obtained from the copyright holder. Any staff member who violates this policy will face disciplinary action up to and including the cancellation, non-renewal, or termination of the employee's employment. Any student who violates this policy will face disciplinary action up to and including expulsion, depending on the seriousness of the misconduct. Individuals who subject the school district to financial penalty for copyright violations may be required to reimburse the district for its costs for such violation.

Adopted on: _____10-16-17_____

Revised on: _____

Reviewed on: _____

3021
Operation of School Business Office

The central office of the school district shall generally be open for business from 8:00 a.m. to 4:30 p.m. every weekday except for New Year's Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving and Christmas Day. The office shall generally be open, even on days when school is cancelled due to inclement weather. The Superintendent shall be responsible for ensuring that the central office is appropriately staffed when the district is open for business and shall be responsible for supervising all staff employed in the central office.

Adopted on: _____ 10-16-17 _____

Revised on: _____

Reviewed on: _____

3022 Volunteers

Volunteers provide valuable assistance to school district staff and enrich the education program. Community members are encouraged to volunteer their services to the district under the conditions set forth below.

1. Volunteers must provide the district with directory information including their name, address, and telephone number.
2. Upon request by the district, volunteers must promptly execute a Volunteer Services Agreement.
3. The district may, but is not required to, conduct a criminal background check on any volunteer. A potential volunteer who refuses to undergo a background check will not be permitted to volunteer for the district.
4. Volunteers shall not perform the duties of a teacher as that term is defined in Nebraska statutes or regulations.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3023
Electronic Records Management Policy

In order to meet the District's technical and business needs and to achieve good faith, routine operation of the District's electronic information system, it is the policy of this District to retain electronically stored information in a form with its metadata intact ("ESI") for a period of _____ from the date the ESI is created ("Retention Period"). At the expiration of the Retention Period, the ESI shall be subject to overwriting or deletion from the District's electronic files and records, except as otherwise required by these policies or state and federal law. When ESI is relevant or may reasonably become relevant to pending or reasonably anticipated litigation, such ESI shall be retained until the pending litigation is over or until the reasonable anticipation of litigation no longer exists, regardless of whether such ESI's Retention Period has expired. When ESI is relevant or may reasonably become relevant to pending or reasonably anticipated litigation, the District's central administration office shall send a litigation hold memorandum to all personnel that may have access to such ESI.

Adopted on: _____
Revised on: _____
Reviewed on: _____

3024

Booster Clubs and Parent-Teacher Organizations

Parent-teacher organizations and booster clubs (collectively, "Supporting Entities") promote goodwill throughout the community and strengthen educational programs via parental and community involvement in the district. However, the district's involvement with Supporting Entities may result in negative legal and political consequences.

Supporting Entities are separate entities from the district and board. Therefore, district employees may only participate in a Supporting Entity's activities as a member, officer, or director of the Supporting Entity. District employees may not participate in Supporting Entities in their capacity as a district employee. Further, in-school announcements for Supporting Entity sponsored functions must provide a clear indication that the function is sponsored by the Supporting Entity.

Notwithstanding anything herein to the contrary, an administrator employed by the district may attend the meetings of the Supporting Entity. An administrator who attends Supporting Entity meetings must strongly **recommend** that the Supporting Entity adopt the following policies:

- (a) The Supporting Entity should legally establish itself as a Nebraska Nonprofit Organization.
- (b) The Supporting Entity should require that
 - i. all checks written out of the Supporting Entity's checking account contain two signatures;
 - ii. sales slips, receipts, or invoices for every expenditure be provided to the Supporting Entity's treasurer and kept in the Supporting Entity's records; and
 - iii. bank statements be reviewed and approved by the Supporting Entity treasurer and reconciled by a Supporting Entity officer that does not have check-signing authority.

Supporting Entities may only use the district's facilities for meetings or public activities, and may only use the district's names, logos, or mascots, upon prior written approval of a district administrator.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3025
Returned Checks

Any individual or entity that writes a check to the school district which is returned due to insufficient funds must reimburse the school district in cash for the amount of the check plus a \$30.00 returned check charge. Individuals or entities whose checks are repeatedly returned due to insufficient funds may be prohibited from paying amounts due to the school district via check.

Adopted on: _____

Revised on: _____

Reviewed on: _____

**3026
Handbooks**

The school district’s handbooks for students and staff are intended to convey information and explain school regulations and procedures that are necessary for the school to run smoothly and efficiently. Although the board of education may take action to approve the handbooks annually, the administration has the authority to change the contents of any handbook so long as the changes are consistent with board policy.

None of the district’s handbooks creates a “contract” between the school district, staff members, parents or students.

If any information contained in any handbook conflicts with board policy or state statute, the policy or statute will govern.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3027

Resolution of Conflicts Between Parents Over School Issues

It is in students' best educational interests to have parents work cooperatively with each other and with school personnel regarding their children's education. In certain circumstances, parents disagree with each other regarding their children's education or other issues involved with the school district. Though such disagreements typically occur with separated or divorced parents, this regulation is not limited to those circumstances.

1) Obtaining Records and Conferring with Teachers.

All parents can obtain their children's records and meet with their children's teachers regardless of custody or visitation rights unless a court enters an order otherwise or their parental rights have been terminated. The district will not schedule separate parent-teacher conferences absent extraordinary circumstances.

2) Accessing a Child at School/Picking Up a Child.

School personnel will neither interpret nor enforce court orders governing the relations between separated or divorced parents unless the court order terminates the parental rights of a parent, limits a parent to supervised visitation with minor children or otherwise specifically limits the parent's access to the child at school. In all other circumstances, parents may contact their child while at school or pick a child up from school at any time. School staff are not responsible for enforcing visitation schedules contained in any court order to which the school district is not a party.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3028
Sex Offenders

The safety of the students attending school is very important to the board of education. School employees, parents, and students should be aware of dangers posed by sex offenders living within the school district, and should be vigilant in providing protection against these dangers.

The Nebraska Legislature has enacted the Nebraska Sex Offender Registration Act. The Act requires sex offenders to register with the local county sheriff where they reside. The school district shall notify staff members, parents, and students of any registered sex offenders residing in the school district. Such notice shall contain information about the availability of further information on the State Patrol's web page, and shall inform the recipient of the prohibition against using the information for any retaliatory purpose against the sex offender, the offender's family, or the offender's employer. Only information deemed non-confidential pursuant to NEB. REV. STAT. §§ 29-4006 and 29-4009 will be disclosed in the aforementioned notification.

The board does not generally permit registered sex offenders on school grounds, at any school sponsored activity, or on any property under the control of the school district. The superintendent or his/her designee is hereby empowered to notify sex offenders of this policy and to grant limited permission to attend certain activities on a case-by-case basis.

Students who are registered sex offenders shall not be precluded from receiving a free education from the school district on that basis. The school district will consider a student's status as a registered sex offender in determining the student's educational placement and program.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3029
Distribution of Flyers Advertising Non-School Organization
Activities

As students can derive social and educational benefits from activities sponsored by non-school organizations, groups or individuals, the district will distribute flyers advertising activities of non-school organizations that meet the requirements set forth below:

1. The flyer may not contain statements that are obscene, lewd, vulgar, profane; violate federal, state or local laws or regulations; violate board policy; advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs; incite violence; advocate use of force or urge violation of federal, state or municipal law, district policy or regulations; interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.
2. The non-school organization must contact the district office to (a) inform the district that it wishes to have flyers distributed to students and (b) obtain a date from the office on which the flyers will be delivered.
3. The non-school organization must provide a sufficient number of copies of the flyer and must deliver them to the district at least three days before the date the flyers are to be distributed.
4. The flyer may not advertise any activity which will take place during instructional time or during school-sponsored activities.
5. The flyer must include a statement explaining that the organization is not affiliated with or endorsed by the district.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3030 Automatic External Defibrillator (AED) Program

An automatic external defibrillator (AED) is a portable device used to induce electrical stimulation to the heart muscle in the event of a potential cardiac arrest. The school district has a limited number of AEDs in its facilities. The location of the AEDs will be determined by the AED Program Coordinator in consultation with members of the school district administration and the local fire/EMS department. The presence of AEDs in certain locations in selected district buildings does not imply that AEDs will generally be available in all locations or in all district buildings. Likewise, the district does not make any promise, express or implied, that a trained staff member will be available to operate the AED in the event of a potential cardiac arrest.

1. Equipment

Equipment shall be an automated external defibrillator in working condition that meets standards established by the Federal Food and Drug Administration and is in compliance with the manufacturer's maintenance schedule. Gifts, grants and donations, including in-kind donations, designated for obtaining an automated external defibrillator, or for inspection, maintenance or training in the use of an automated external defibrillator will be accepted and placed into a special district account to assist in obtaining and maintaining AEDs.

When the school acquires an AED it will notify the local emergency medical service of the existence, location, and type of the AED, and will notify EMS of any change in the location of such defibrillator. If an AED is located in a bus or other school vehicle, only the primary site where the vehicle or object is located will be reported to EMS.

2. Program Coordinator

- a. The School District's AED Program Coordinator is ___PCS School Nurse_____. (Insert the name of the position: i.e. the superintendent of schools, the school nurse, etc.)
- b. The Program Coordinator shall:
 - Consult with the school's administration and the medical advisor to develop a

written protocol for the use of AEDs, and post such protocol near each AED

- Select employees for AED training
- Arrange for appropriate training of anticipated users at least annually
- Maintain a training schedule that includes the names of those trained and dates both of current training and dates for recertification.
- Check equipment according to the manufacturer's guidelines and take appropriate action in the event of any variance or need
- Maintain on file a specification sheet on each approved AED model
- Monitor the effectiveness of this system
- Communicate with medical director on issues related to medical emergency response program including post-event reviews
- Coordinate with the local fire department and police department
- Take appropriate steps after an AED event, including sharing of data with appropriate medical and EMS personnel, cleaning, replacing or recharging components of the AED as appropriate.

3. Medical Oversight

a. The medical advisor of the AED program is _____, MD.

b. The medical advisor has ongoing responsibility for:

- Providing medical direction for use of AEDs
- Writing a prescription for AEDs
- Reviewing and approving guidelines for emergency procedures related to use of AEDs and cardio pulmonary resuscitation
- Evaluation of post-event review forms and digital files downloaded from the AED

4. Volunteer Responders

Anyone may, at their discretion, provide voluntary assistance to victims of medical emergencies. The extent to which these individuals respond shall be appropriate to their training and experience, and may include CPR, AED or medical first aid.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3031
Students Electing to Attend School in Adjoining State

The board shall deny applications of students seeking to attend school in an adjoining state. The board shall make an exceptions to this policy only upon a showing by the student’s family that (1) the student will suffer extreme and unusual harm if not allowed to attend school in an adjoining state; or (2) the district’s financial circumstances will be unaffected by the out-of-state transfer.

This policy shall not apply to out-of-state placements of students with verified disabilities by their Individualized Education Plan Teams.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3032 Copying Fees for School District Records

Requests for copies of school district records shall be subject to applicable copying fees. No fee shall be charged for providing a copy of a student or public record if a specific law or regulation requires the copy to be provided without charge.

Student Records. Students and their parents or guardians shall not be charged any fee to inspect and review the student's files or records. Students and their parents or guardians who desire a copy of the student's files or records shall pay the reasonable cost of reproduction as follows:

- Black and white letter or legal-sized photocopies: No charge for the first ___ copies; ___ cents for each copied page thereafter.
- Computer data printouts: No charge for the first ___ pages; ___ cents for each page thereafter.
- Other medium: Actual cost of reproduction.
- Postage fees: Actual cost

Students and their parents or guardians **shall not be charged any fee:**

- To search for or retrieve any student's files or records.
- For a copy of a student's Individualized Education Plan (IEP).
- For copy of the special education evaluation report and the documentation of determination of eligibility for special education services upon completion of the administration of assessments and other evaluation measures.
- If the fee effectively prevents the parents from exercising their right to inspect and review student records.

Student Records – Transfer School. A copy of the student's files or records, including academic material and any disciplinary material relating to any suspension or expulsion shall be provided at no charge, upon request, to any public or private school to which the student transfers.

Public Records. Individuals requesting copies of public records shall pay the actual added cost of making the copies available.

- For photocopies, actual added costs may include a reasonably apportioned cost of the supplies, such as paper, toner, other equipment used in preparing the copies, and any additional payment obligation for the time of contractors necessarily incurred to comply with the copy request.

- For printouts of computerized data on paper, actual added cost may include computer run time and the cost of materials for making the copy.
- For electronic data, the actual added cost may include the reasonably calculated actual added cost of the computer run time, any necessary analysis and programming, and production of a report in the form furnished to the requester.
- The actual added cost shall not include any charge for the existing salary or pay obligation to public officer or employees for the first four hours of searching, identifying, physically redacting, or copying records, but fees may be charged after the first four hours.
- The district shall not charge any fee for copies of public records that is prohibited by law but reserves the right to charge any other fee allowed by law.

The fee schedule for public records copies is as follows:

- Black and white letter or legal-sized photocopies: No charge for the first ____ copies; ____ cents for each copied page thereafter.
- Computer data printouts: No charge for the first ____ pages; ____ cents for each page thereafter.
- Other medium: Actual cost of reproduction.
- Postage fees: Actual cost

Deposit. The school district may require a deposit before providing copies of student or public records if the estimated cost to fulfill the request exceeds fifty dollars.

Waiver. Documents may be furnished without charge or at a reduced charge where the district determines that waiver or reduction is in the public interest.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3034
DISBURSEMENTS

Notwithstanding any provision of any other policy, facsimile signatures of board members may be used to sign any warrant, check, or other instrument drawn upon bank depository funds of the district, and a person or persons delegated by the board may sign and validate all warrants, checks, and other instruments drawn upon bank depository funds of the district.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3035

Chain of Command – District Administration

The superintendent shall be in control of all school district operations except as provided by another policy or as otherwise provided by law. Following is the administrative chain of command working from the lowest level on the chain upward.

Student Discipline:	1. Classroom Teacher 2. Principal/Assistant Principal 3. Superintendent
Instruction or Curriculum:	1. Teacher 2. Principal/Curriculum Director 3. Superintendent
Transportation:	1. Bus Driver 2. Principal/Assistant Principal 3. Superintendent
Facilities, Grounds, or Maintenance:	1. Custodial staff 2. Head custodian 3. Principal 4. Superintendent
Policy or Handbook:	1. Principal 2. Superintendent
Athletics:	1. Coach 2. Athletic/Activities Director 3. Principal 4. Superintendent
Personnel:	1. Employee in question 2. Principal 3. Superintendent
All Other Matters	1. Building Principal 2. Superintendent

Absent extraordinary circumstances, each matter must be addressed at whatever level the initial action occurred. If the matter is not resolved, the individual may raise it with the next person on the chain of command. This

policy does not supersede any individual's right to contact Board members directly. However, whenever a matter is brought directly to the Board as a whole or to a Board member as an individual, it will be referred to the appropriate individual in the chain of command for study and resolution. The most effective means of initial communication is a personal conference, e-mail, or telephone conversation. E-mail addresses and phone numbers can be found on the school district's website at [_____](#).

Adopted on: _____

Revised on: _____

Reviewed on: _____

3037 Petty Cash

The elementary school, middle school, high school, and school district office each shall have a petty cash fund for the purchase of materials, supplies, services, or other school related goods and services in circumstances requiring immediate payment.

Fund Custodians. The amount of each fund will not exceed \$_____. The individuals holding the following employment positions shall be the custodians of each petty cash fund and shall administer and be responsible for them:

Elementary School: _____
Middle School: _____
High School: _____
District Office: _____

Petty fund disbursements may only be made with the authorization of the petty cash fund custodian or the superintendent.

Documentation. All petty cash fund disbursements are to be supported by an itemized receipt or other sufficient evidence that documents the expenditure. The itemized receipt or supporting documentation shall include the name of the business, contact information, the date, a description of each item sufficient to give the board reasonable notice of the item purchased, and the price. Designated school personnel shall maintain the documentation for at least 10 years or as otherwise required by Schedule 24 – Local Agencies (General Records) maintained by the Nebraska Records Management Division. Employees shall maintain copies of any documentation submitted to the school district. Expenses will be assigned to the proper budget account.

Unauthorized Purchases. In no event shall the petty cash fund be used for personal purchases, purchases that are not school related, alcohol purchases, or purchases that are not allowed by law. Such unauthorized use shall result in discipline, up to and including the end of employment. Individuals who make unauthorized purchases shall reimburse the district for the expense within ten days of the purchase or the discovery of the unauthorized purchase, whichever occurs first.

Purchase Review Procedures. The superintendent, or his or her designee, and the school district treasurer shall conduct independent reviews of petty cash fund expenditures on a monthly basis. Any unlawful or unauthorized expenditure or other discrepancy shall be brought to the attention of the offending employee, if any, and the board. The superintendent or his or her

designee shall provide the board at each regular meeting with petty cash fund documentation that includes a description of each item sufficient to give the board reasonable notice of the items purchased. Any unlawful or unauthorized purchase shall be addressed as provided by board policy or as otherwise allowed by law.

Reconciliation and Closeout. Each petty cash fund will be reconciled by the school district treasurer and closed out at the end of the fiscal year (June 30th). The petty cash fund will be reestablished by the board of education at its July meeting or at such other meeting as determined by the board.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3043 Design-Build Contracts

This policy is adopted pursuant to the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. § 13-2901 through § 13-2914).

The board shall adopt a resolution by a two-thirds affirmative vote selecting the design-build contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract.

Definitions. For purposes of this policy:

1. Board means the District's Board of Education.
2. Department means the Nebraska Department of Education.
3. Design-Build Contract (DB Contract) means a contract which is subject to qualification-based selection between the District and a Design-Builder to furnish (a) architectural, engineering, and related design services for a project pursuant to the Nebraska Political Subdivisions Construction Alternatives Act (Act) and (b) labor, materials, supplies, equipment, and construction services for a project pursuant to the Act.
4. Design-Builder means a legal entity which proposes to enter into a DB Contract which is subject to qualification-based selection pursuant to the Act.
5. District means Perkins County Public Schools.
6. NEARA means the Nebraska Engineers and Architects Regulation Act.
7. Performance-Criteria Developer (PCD) means any person licensed or any organization issued a certificate of authorization to practice architecture or engineering pursuant to the NEARA who is selected by the District pursuant to this policy to assist the District in the development of Project Performance Criteria, Requests For Proposals, evaluation of Proposals, evaluation of construction under a DB Contract to determine adherence to the Project Performance Criteria, and any additional services requested by the District to represent its interests in relation to a project.
8. Project Performance Criteria means the performance requirements of the project suitable to allow the Design-Builder to make a Proposal.

Performance requirements include the following, if required by the project: capacity, durability, standards, ingress and egress requirements, description of the site, surveys, soil and environmental information concerning the site, interior space requirements, material quality standards, design and construction schedules, site development requirements, provisions for utilities, storm weather retention and disposal, parking requirements, applicable governmental code requirements, and other criteria for the intended use of the project.

9. Proposal means an offer in response to a Request For Proposals ("RFP") by a Design-Builder to enter into a DB Contract for a project pursuant to the Act.
10. Act means the Nebraska Political Subdivisions Construction Alternatives Act.
11. Request for Proposals (RFP) means the documentation by which the District solicits Proposals.
12. Superintendent means the District's Superintendent of Schools.

Procedures. The District shall follow the procedures below in connection with any DB Contract.

1. Rules and Procedures for Selecting and Hiring a PCD for a Specific Project.

A. The District shall encourage eligible persons or organizations who desire to provide services to the District as a PCD to submit a statement of qualifications and performance data to the District. At least thirty days prior to selecting and hiring a PCD, the District shall publish notice in a newspaper of general circulation in the District that it is seeking a PCD for a design-build project. The notice shall include the following:

- (1) A general description of the Design-Build project;
- (2) Directions regarding how interested persons or organizations can apply for consideration by the District;
- (3) The date by which persons or organizations must submit their applications; and
- (4) A statement that any person or organization applying for consideration by the District must obtain a copy of

the District's Design-Build Contract Policy from the Superintendent.

- B. To apply to be the District's PCD, applicants must submit a current statement of qualifications and performance data to the District. The statement of qualifications must include evidence that the applicant is licensed or certified to practice architecture or engineering pursuant to the NEARA. Applicants must update any information provided to the District to reflect any changed conditions of the applicant.
- C. Applicants shall first be certified by the Superintendent as qualified to act as a PCD for the District. In order to certify an applicant, the Superintendent shall make a finding that a PCD is fully qualified to render the required service. Factors to be considered in making this finding shall include capabilities to perform, adequacy of personnel, past record and performance, and experience; and may also include consideration of recent, current, and projected workloads; experience; equipment and facilities; promptness, and the quality of work previously done by applicant; suitability to the particular task; willingness to meet time and budget requirements; and such other qualities as are found necessary to consider in order to determine whether or not, if awarded the contract, the applicant could perform it strictly in accordance with its terms capabilities to perform.
- D. The Board shall evaluate each qualified applicant's current statement of qualifications and performance data. The Board shall conduct discussions with, and may require public presentations by no less than three applicants regarding their qualifications, approach to the project, ability to furnish the required service, and other factors identified above.
- E. The Board shall select, in order of preference, at least three applicants deemed to be most highly qualified to perform the required services after considering the factors outlined above.
- F. The Board shall negotiate a contract with the most qualified applicant for compensation which the Board determines is fair and reasonable. In making this determination, the Board shall conduct a detailed analysis of the cost of the professional services required in addition to considering their scope and complexity. For all lump-sum or cost-plus-a-fixed-fee professional service contracts, the Board shall require the applicant receiving the award to

execute a certificate stating that wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of contracting. Any contract under which such a certificate is required shall contain a provision that the original contract price and any additions thereto shall be adjusted to exclude any significant sums by which the Board determines the contract price had been increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such contract adjustments shall be made within one year following the end of the contract.

- G. If the Board is unable to negotiate a satisfactory contract with the applicant considered to be the most qualified at a price the Board determines to be fair and reasonable, it shall terminate negotiations with that applicant. The Board may then undertake negotiations with the second most qualified applicant. If the Board fails to reach an agreement with the second most qualified applicant, it shall terminate negotiations with that applicant. The Board shall then undertake negotiations with the third most qualified applicant.
- H. If the Board is unable to negotiate a satisfactory contract with any of the selected applicants, it shall either select additional applicants in order of their competence and qualification and continue negotiations in accordance with this policy until an agreement is reached or review the agreement under negotiation to determine the possible cause for failure to achieve a negotiated agreement.
- I. The Board may designate a committee to carry out any or all of the Board's duties under the PCD selection section of this policy, provided that the Board must approve any agreement with an applicant prior to its execution. Any such committee must have among its membership at least one person who is licensed to practice architecture or engineering pursuant to the NEARA.
- J. The public shall not be excluded from the meetings or proceedings under this section of this policy in accordance with the Open Meetings Act.
- K. The contract between the District and the PCD shall contain a prohibition against contingent fees as follows: "The PCD warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the PCD, to solicit or

secure this agreement and that the PCD has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the PCD, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or the making of this agreement." Upon violation of such provision, the District shall have the right to terminate the agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, or consideration.

- L. The PCD is ineligible to be included as a provider of any services in a Proposal for the project on which it has acted as a PCD.
- M. A PCD may not be employed by or may not have a financial or other interest in a Design-Builder that will submit a Proposal.

2. Procedures and standards to be used to prequalify Design-Builders.

- A. The District, with the help of the PCD, shall prepare a request for letters of interest. The request for letters of interest shall:
 - (1) Describe the project in sufficient detail to permit a Design-Builder to submit a letter of interest;
 - (2) Be published in a newspaper of general circulation within the District at least 30 days prior to the deadline for receiving letters of interest; and
 - (3) Be sent by first-class mail to any Design-Builder upon request.
- B. Letters of interest shall be reviewed by the District in consultation with the PCD. The District and the PCD will evaluate prospective Design-Builders based on the information submitted to the District in response to the request for letters of interest.
- C. The District shall select at least three prospective Design-Builders, except that if only two Design-Builders have submitted letters of interest, the District shall select at least two prospective Design-Builders. Such selected Design-Builders shall be considered prequalified and eligible to receive and respond to the RFP.

- D. The District and PCD shall use the following standards when selecting which prospective Design-Builders to prequalify: capabilities to perform, adequacy of personnel, past record and performance, and experience; and may also include consideration of recent, current, and projected workloads; experience; equipment and facilities; promptness, and the quality of work previously done by applicant; suitability to the particular task; willingness to meet time and budget requirements; and such other qualities as are found necessary to consider in order to determine whether or not, if awarded the contract, the applicant could perform it strictly in accordance with its terms capabilities to perform.

3. Procedures for the preparation and content of RFPs.

- A. The District, with the help of the PCD, shall prepare the RFP, which shall contain:
 - (1) The identity of the school district for which the project will be built and will execute the Design-Build Contract;
 - (2) A copy of this Design-Build Contract Policy and all other policies adopted by the District relating to the DB Contract;
 - (3) The proposed terms and conditions of the DB Contract, including any terms and conditions which are subject to further negotiation. The proposed general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The proposed terms and conditions may set forth an initial determination of the manner by which the Design-Builder selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding;
 - (4) A project statement which contains information about the scope and nature of the project;
 - (5) Project Performance Criteria;
 - (6) Budget parameters for the project;
 - (7) Any bonds or insurance required by law or as may be additionally required by the District;
 - (8) The criteria for evaluation of Proposals and the relative weight of each criterion;
 - (9) A requirement that the Design-Builder provide a written statement of its proposed approach to the design and construction of the project, which may include graphic

materials illustrating the proposed approach to design and construction but shall not include price proposals;

(10) A requirement that the Design-Builder agree to the following conditions:

- (i) An architect or engineer licensed to practice in Nebraska will participate substantially in those aspects of the offering which involve architectural or engineering services;
- (ii) At the time of the design-build offering, the Design-Builder will furnish to the Board a written statement identifying the architect or engineer who will perform the architectural or engineering work for the design-build project;
- (iii) The architect or engineer engaged by the Design-Builder to perform the architectural or engineering work with respect to the design-build project will have direct supervision of such work and may not be removed by the Design-Builder prior to the completion of the project without the written consent of the Board;
- (iv) A Design-Builder offering design-build services with its own employees who are design professionals licensed to practice in Nebraska will: (a) comply with the NEARA by procuring a certificate of authorization to practice architecture or engineering and (b) submit proof of sufficient professional liability insurance; and
- (v) The rendering of architectural or engineering services by a licensed architect or engineer employed by the Design-Builder will conform to the NEARA and rules and regulations adopted under the Act; and

(11) Other information the District chooses to require.

B. At least 30 days prior to the deadline for receiving and opening Proposals, the notice of the RFP shall be:

- (1) Published in a newspaper of general circulation within the District;
- (2) Filed with the Department; and

- (3) Sent by first-class mail to the prequalified Design-Builders only.

4. Procedures for preparing and submitting Proposals.

- A. Prequalified Design-Builders shall prepare and submit Proposals as required by the RFP.
- B. All Proposals shall be sealed. Proposals shall not be opened until expiration of the time established for making Proposals as set forth in the RFP.
- C. Proposals may be withdrawn at any time prior to acceptance.
- D. The District has the right to reject any and all Proposals except for the purpose of evading the law. The District may thereafter solicit new Proposals using the same or a different Project Performance Criteria.

5. Procedures for evaluating Proposals.

- A. The District may only proceed to negotiate and enter into a DB Contract if there are at least two proposals from prequalified Design-Builders.
- B. The District shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the District. Members of the selection committee shall include (1) members of the school board, (2) members of the school administration or staff, (3) the school's architect or engineer (4) any person having special expertise relevant to selection of a design-builder under the Act, and (5) a resident of the District other than an individual included in subdivisions (1) through (4) of this subsection. A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a design-builder who has a proposal being evaluated and shall not be employed by the District or the school's architect or engineer.
- C. The selection committee and the District shall evaluate proposals taking into consideration the criteria enumerated in subdivisions (1) through (7) of this subsection with the maximum percentage of total points for evaluation which may be assigned to each criterion set forth following the criterion. The following criteria shall be evaluated, when applicable:

- (1) The financial resources of the design-builder to complete the project **(up to ten percent)**;
- (2) The ability of the proposed personnel of the design-builder to perform **(up to thirty percent)**;
- (3) The character, integrity, reputation, judgment, experience, and efficiency of the design-builder **(up to thirty percent)**;
- (4) The quality of performance on previous projects **(up to thirty percent)**;
- (5) The ability of the design-builder to perform within the time specified **(up to thirty percent)**;
- (6) The previous and existing compliance of the design-builder with laws relating to the contract **(up to ten percent)**; and
- (7) Such other information as may be secured having a bearing on the selection **(up to twenty percent)**.

NOTE TO BE DELETED: The percentages listed above must be modified so that they add up to 100%. This can be done directly in the policy, at the time the school board designates the Design-Build method for a specific project, or at a later time but before the RFP is published and sent out.

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records for purposes of NEB. REV. STAT. § 84-712.01.

- D. The District shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.

6. Procedures for Negotiations between the District and Design-Builders Submitting Proposals Prior to the District's Acceptance of a Proposal.

- A. The District may attempt to negotiate a DB Contract with the highest ranked Design-Builder selected by the Board and may enter into a DB Contract after negotiations.
- B. The negotiations shall include a final determination of the manner by which the design-builder selects a subcontractor.
- C. If the District is unable to negotiate a satisfactory DB Contract with the highest ranked Design-Builder, it may terminate negotiations with that Design-Builder. The District may then undertake negotiations with the second highest ranked Design-Builder and may enter into a DB Contract with that Design-Builder after negotiations.
- D. If the District is unable to negotiate a satisfactory DB Contract with the second highest ranked Design-Builder, it may terminate negotiations with that Design-Builder. The District may then undertake negotiations with the third highest ranked Design-Builder, if any, and may enter into a DB Contract with that Design-Builder after negotiations.
- E. If the District is unable to negotiate a satisfactory DB Contract with any of the ranked Design-Builders, it may either revise the RFP and solicit new Proposals or cancel the design-build process.
- F. If the District is able to negotiate a satisfactory contract with a design-builder, the District shall file a copy of all design-build contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the design-builder shall file a copy of all contract modifications and change orders with the State Department of Education.

7. Procedures for Filing and Acting on Formal Protests Relating to the Solicitation or Execution of DB Contracts.

- A. Definitions.
 - (1) Interested party shall mean an actual or prospective bidder whose direct economic interest would be affected by the award of a contract by the District to another party or by the failure of the District to award a contract to such actual or prospective bidder.
 - (2) Protest shall mean a written objection by an interested party on any phase of the bidding process, including specification, preparation, bid solicitation, and intent to award.

B. Right to Protest. An interested party may protest to the Superintendent. The protest shall be submitted in writing on company letterhead within five working days after public notice of the bid. Protests based on alleged apparent improprieties in a solicitation or other request for proposals must be filed before bid opening or the closing date for receipt of proposals. In all other cases, the protest must be filed within five working days following the selection of the design-builder. To expedite handling of protests, the envelope containing the protest should be clearly labeled "Protest". The written protest shall include as a minimum the following:

- (1) The name and address of the interested party;
- (2) Appropriate identification of the relevant solicitation, and if a bid has been opened, its number, and date of opening;
- (3) A detailed statement of reasons for the protest;
- (4) Supporting, exhibits, evidence, or documents to substantiate any claims unless not available within the filing time, in which case the expected availability date shall be indicated; and a list of all persons who have knowledge of facts relevant to the protest; and
- (5) The action(s) the protestor desires the school district to take to resolve the protest.

The Superintendent will immediately decide upon receipt of the protest whether or not the award of a contract shall be delayed, or if the protest is timely received after the award, whether the performance of the contract should be suspended. The school district shall not proceed further with the solicitation or with the award of the contract and shall suspend performance under the contract, if awarded, unless the Superintendent makes a written determination that the protest is clearly without merit or that award of the contract without delay is necessary to protect the substantial interests of the District.

C. Authority to Resolve Protests. Prior to the commencement of an administrative review by the Board concerning any protest, the Superintendent shall attempt to resolve any protest filed by an interested party concerning any solicitation. If the protest is not resolved by mutual agreement, the Superintendent shall create and deliver a Decision to the protestor within a reasonable time after the written protest was

received. The Decision shall include a written summary of the Superintendent's investigation and a recommendation regarding the outcome of the protest. The Decision shall (1) state the reasons for the action taken, and (2) inform the interested party of their right to the administrative review by the Board. A copy of the Decision shall be mailed or otherwise furnished immediately to the interested party and any other party intervening protester and all other bidders. If not satisfied with the decision of the Superintendent, any interested party protester may appeal to the Board, but the decision shall be final unless the interested party protester files a timely appeal with the Board.

D. Board Appeal Procedures. Any interested party protester, within five working days of receipt of a decision of the Superintendent, may file with the Superintendent a written notice of appeal for an administrative review before the Board. The Notice of Appeal must clearly state the action protested and the basis of appeal. The Board will conduct an administrative review at its next regularly scheduled meeting or at a special meeting. The school district board of education shall consider the Decision of the Superintendent and shall make the final decision on the protest. The school district board of education's decision shall be final.

8. Refinements and Changes. A DB Contract may be conditioned upon later refinements in scope and price and may permit the District, in agreement with the Design-Builder, to make changes in the project without invalidating the DB Contract. Later refinements shall not, however, exceed the scope of the project statement contained in the RFP.

9. Projects Excluded. The District shall not use a design-build contract for any construction project excluded by NEB. REV. STAT. § 13-2914 or any other applicable law.

Adopted on: _____
Revised on: _____
Reviewed on: _____