

MSAD Site Council Meeting

Wednesday, January 5, 2022 2:00 PM
Electronic Means

1. Welcome and Roll Call

2. Approval of Previous Meeting Minutes

3. Old Business

A. Parent Concerns

4. New Business

A. Review of Parent Survey

B. Review of Applications for the MSA Board

C. World's Best WorkForce Report

5. Reports

A. Policy and Procedure Review

B. Superintendent's Report

C. MSAD Director

D. Dorm Director Report

E. Other Reports (Athletic Director, Director of Communications, Site Council Board Representative, Student Body Government, Wellness Committee, Site Council Chair)

6. Committee Work

A. School Climate

B. Student Life

C. Instruction and Assessment

D. Statewide Visibility

E. Transition

7. Announcements

8. Adjournment



MSAD SITE COUNCIL – Draft Minutes

Location: Zoom Meeting

Date: November 3rd, 2021

Member Attendance

- Charissa Johnson (Parent) - present
- Dawn Hill (Parent) - present
- Benny Dow (Student) - absent
- Dalina Schwartz (Student) - absent
- Lance Gonzalez (Teacher) - present
- Laura SkyQuest (Teacher) - present
- Mike Adams (Residential) - absent
- Sabrina Hubmer (SEPA) - present
- Alison Aubrecht (Support Services) - present
- Kim Viskocil (Shared Services) - present
- Jennifer Smith-Hastings (Alumni) - absent
- Jay Marking (Deaf Community) - present
- Matt Rademacher (Deaf Community) - present
- Riss Leitzke (Deaf Blind Community) - present

Ex Officio Members

- Terry Wilding (Superintendent) - present
- Anne Grace Donatucci (MSAD Director) - present
- Ronda Jo Donatucci (MSAD Dorm Director) - present
- Jody Olson (MSAD Assistant Director) - present
- Lee Jones (MSAD Athletic Director) - absent
- Brittany Thomforde (MSA Director of Student Support Services) - present

1. Welcome and Roll Call - Lance called the meeting to order at 2:05 p.m.

2. Approval of Previous Meeting Minutes - Jay made a motion to approve the October minutes. Laura seconded the motion.

3. Old Business - Nothing at this time.

4. New Business

- **Parent Concerns** - Concerns were shared regarding campus safety. Terry reminded members that we have a school wide safety system in place. Regarding specific concerns, we are abiding by the proper legal guidelines and procedures to protect the rights and privacy of everyone. He assured members that there is a plan in place. He encouraged parents to contact him and Anne Grace with questions, but they cannot share details.
- **Scarecrow Fest** - Two videos from elementary teachers were shared regarding Scarecrow Fest concerns. It used to be a popular event, but there hasn't been much participation in recent years. Ideas were shared about ways to increase participation and advertisement of the event. The Statewide Visibility Committee will discuss this during their meeting today.

5. Reports

- **Policy and Procedure Review** - Discussion was held and feedback was provided.

- Policy #533 - Wellness - Nutrition and Physical Activity - The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.
- Policy #903 - Visitors to MSA Buildings and Sites - The purpose of this new policy is to provide guidelines and clear expectations regarding visitors on the MSA campuses, buildings, and other school property. This policy will take effect after Covid restrictions are lifted.
- **Superintendent**
 - Construction Design - Costs are skyrocketing and we need to scale back the scope of our plans to fit the budget. We are still in the estimates stage. We hope to share design ideas with others soon before we place the bids.
 - Summer School/ESY Program - A survey was sent to staff about possibly increasing the time and length of this program. Information will be shared soon.
 - Guide to Emergency Procedures - Thank you for last week's feedback. ILT is looking at creating quick, one-page reference sheets and binders with more detailed information. They hope to have the one-pager ready for the Site Council to review next month.
- **MSAD Director**
 - Our Winter Program will be held on December 17th. There will be invites and RSVPs. The Health and Safety Plan will still apply. There will be live streaming as well.
 - The annual World's Best WorkForce Report will be shared via Zoom. Dates will be shared soon.
 - PTSA will have a Virtual Parent Workshop on November 16th at 6pm entitled 'Supporting Bilingual Speech and Language Skills At Home'.
 - PTSA will host a Winter Wonderland with Signing Santa on December 8th.
 - Girls and boys basketball seasons will be starting soon.
 - MN Give to the Max Day is coming. The International Club is asking for donations.
 - We have two in-person tours coming up with potential enrollments.
 - We don't have any positions posted at this time.
- **MSAD Dorm Director**
 - ASP continues to be very busy. There have been a couple of field trips to orchards.
 - The Fall Fest was hosted on October 28th by Student Life and PTSA. There was a great turnout for a great event.
 - CVI, Career Ventures Incorporated, is providing Drivers Education to four of our 18-21 year old students.
 - The Scarecrow Fest wrapped up with 1st, 2nd, and 3rd place winners. PTSA generously donated the prizes which included treats from a local bakery, Crack of Dawn. Judges included local community members and alumni.
 - Signing Santa will be coming up on December 8th.
 - The Activity Coordinator position is still vacant. It will be posted for the third time. Please share it with others that may be interested.
- **Other Reports** (Athletic Director, Director of Communications, Site Council Board Representative, Student Body Government, Wellness Committee, Site Council Chair) - Nothing at this time.

6. Committee Work - Strategic Planning Committees - Jason Branden joined the Statewide Visibility Committee and Megan Frowick-Morgan joined the Transition Committee.

- **School Climate** - Charissa Johnson, Dalina Schwartz, Dawn Hill, Alison Aubrecht, Mike Adams, Jody Olson
- **Student Life** - Laura SkyQuest, Jennifer Smith-Hastings, Jay Marking, Riss Leitzke, Hope Miller, Ronda Donatucci
- **Instruction and Assessment** - Ryan Johnson, Anne Grace Donatucci
- **Statewide Visibility** - Matt Rademacher, Kim Viskocil, Rachel Thimjon, Sonny Wasilowski, Micki O'Flynn, Shannon Swank, Jason Branden
- **Transition** - Katy Kelley-Rademacher, Sabrina Hubmer, Megan Frowick-Morgan, Brittany Thomforde

7. Announcements - Nothing at this time.

8. Adjournment - The meeting was adjourned at 3:04 p.m. Members broke up into their respective Strategic Planning committees. Lance will join each committee to check on their progress.



MSAD SITE COUNCIL – Draft Minutes

Location: Zoom Meeting

Date: December 8th, 2021

Member Attendance

- Charissa Johnson (Parent) - present
- Dawn Hill (Parent) - present
- (Student) - vacant
- (Student) - vacant
- Lance Gonzalez (Teacher) - absent
- Laura SkyQuest (Teacher) - present
- Mike Adams (Residential) - present
- Sabrina Hubmer (SEPA) - present
- Alison Aubrecht (Support Services) - present
- Kim Viskocil (Shared Services) - present
- Jennifer Smith-Hastings (Alumni) - absent
- Jay Marking (Deaf Community) - absent
- Matt Rademacher (Deaf Community) - absent
- Riss Leitzke (Deaf Blind Community) - absent

Ex Officio Members

- Terry Wilding (Superintendent) - present
- Anne Grace Donatucci (MSAD Director) - present
- Ronda Jo Donatucci (MSAD Dorm Director) - present
- Jody Olson (MSAD Assistant Director) - present
- Lee Jones (MSAD Athletic Director) - absent
- Brittany Thomforde (MSA Director of Student Support Services) - present

1. Welcome and Roll Call - Due to lack of quorum, we were unable to conduct our December meeting. Our Strategic Planning Committees met as planned.

2. Strategic Planning Committee Work

- **School Climate** - Charissa Johnson (chair), Dalina Schwartz, Dawn Hill, Alison Aubrecht, Mike Adams, Jody Olson, Laura SkyQuest, Jenna Johnson, Kirsten Mulally, Michele Heise, Micki O’Flynn, Kris Wagner, Becky DeGroot, Jessica Rivera, Tabitha Anderson
- **Student Life** - Hope Miller (chair), Jennifer Smith-Hastings, Jay Marking, Riss Leitzke, Ronda Donatucci
- **Instruction and Assessment** - Ryan Johnson (chair), Anne Grace Donatucci, Amy Amundsen, Alex Caddy, Shelley Mogni, Lisa Holton, Lindsey Nusbaum, Chelsea Paulson, Josh Paulson
- **Statewide Visibility** - Matt Rademacher (chair), Kim Viskocil, Rachel Thimjon, Sonny Wasilowski, Shannon Swank, Jason Branden
- **Transition** - Katy Kelley-Rademacher, Sabrina Hubmer, Megan Frowick-Morgan, Brittany Thomforde

F. Martin Duncan, Ed.D

**1210 Pine Point Curve
St. Peter, MN 56082**

**(507) 304-1706
duncanmarty32@gmail.com**

SUMMARY:

A skilled administrative and organizational leader with a strong record of achievement in general management, executive administration, financial planning and project management. Has achieved a reputation for excellence in organizational communications (taught English/Journalism 6 years); development of strong management teams; designing, implementing educational programs; and guiding programs to achieve organizational goals.

MAJOR CAREER RESPONSIBILITIES:

All general management functions of guiding independent school districts and community based human services programs including: operations and administration; financial management; design and development of organizational policies/procedures; project/program management; implementation of operational and financial systems; development of marketing programs and materials; facilities management; public/community/media relations; special program development and evaluation; contract negotiation and management; grant writing and administration; hiring, training and motivation of key management and administrative staff and all human resource functions. Have managed staffs up to 185 and budgets up to \$15 million.

CAREER HISTORY:

2017-2021	Board of Directors, MN State Academies, Faribault
2011-2012	Superintendent, One Year Contract, Alden Conger Schools
2007-	Received Director's Award from MSBA (January 2007)
2003-2007	Ambassador Award from MSBA (4x); Lifetime Member MASA Foundation Board
2003-2015	Board of Directors, St. Peter Public Schools 2003-2015
2001-2007	Occasional Substitute Teaching; and Serving as Ambassador for Public Schools
2004-2005	Guardian ad Litem, 5 th Judicial District Southern Minnesota (Dec 2004-Aug 2005)
2000-2003	Substitute Teaching at Cleveland, St. Peter & Mankato Schools; Wrote Two Novels
1993-2000	Superintendent of Schools GREENWAY SCHOOLS, Coleraine, MN Superintendent with <i>K-4 Principal Duties, Marble Elementary 1996-1999</i>
1991-1993	Executive Director DAKOTA COUNTRY TOURISM, Redwood Falls, MN
1991-1993	Marketing Director BRANDT ELECTRIC, Olivia, MN
1985-1990	Superintendent of Schools OLIVIA PUBLIC SCHOOLS, Olivia, MN
1980-1985	Superintendent of Schools HOWARD LAKE-WAVERLY, Howard Lake, MN
1977-1980	Superintendent of Schools AMBOY-GOOD THUNDER, Amboy, MN
1975-1977	High School Principal SHERBURN-DUNNELL SCHOOLS, Sherburn, MN

EDUCATION:

2003	Ed.D. Educational Administration	Pacific Western University (Awarded 1-15-03)
1975	Ed.S. Educational Administration	Minnesota State University
1969	M.A.T. Education	Mankato State University
1967	B.A. English/Theater	Mankato State College

TEACHING: Fairmont Public High School; English & Journalism 1971-74
Prescott, AZ; Eng & Journalism 1970-71; Pomona, CA Eng & Journalism 1969-70

OLUWAGBENGA OMONIYI OGUNGBE MS, MPH, MBBS, ASP, CSP

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Objectives

My philosophy and approach to the practice of risk management, workers' compensation, loss control, and safety are premised on the utilization of quality data, field observations, and robust business analytics to identify major drivers of losses in an organization, and prescribe qualitative and quantitative strategies towards assuring injury prevention, effective case management, and competitive cost containment measures. This also includes the applications of the concepts and principles of environmental, occupational health and safety (EOHS) to contribute to an organization's profitability through the anticipation, identification, analysis, and control of situations that may result in losses in the form of risks of injuries to employees, property, environment, or product-related losses.

Summary of Qualifications

I am a credentialed Certified Safety Professional (CSP) with additional experience in clinical and public health practices; expertise in EOHS best practices, as well as working knowledge of regulations of various government agencies.

I possess proficient computer and strong interpersonal skills, technical knowledge and strong skills in verbal and written communications.

Education

- **Executive Certificate in Business Analytics for Leaders** (October, 2019)
University of Minnesota Carlson's School of Management, Minneapolis, Minnesota, USA
- **Masters of Science in Risk Control / Environmental Health & Safety** (Dec., 2013)
University of Wisconsin, Stout, College of Management, Menomonie, Wisconsin, USA
- **Masters of Public Health (MPH) in Environmental & Occupational Health**, (May, 2011)
University of Minnesota, School of Public Health, Minneapolis, Minnesota, USA
- **Bachelor of Medicine, Bachelor of Surgery (MBBS)** [MD equivalent] (March, 2003)
University of Ilorin, College of Health Sciences, Kwara State, Nigeria

Professional Experience

- **Member, Governing Board of Directors & Officer of Business Affairs** (June, 2018 to present)
Minnesota State Academies, appointed by the Executive Governor of the State of Minnesota
 - Oversees the activities of the Minnesota State Academies (MSA) alongside other board members.
 - Member, Policy Committee of the MSA with responsibilities to legislate and update policies for the MSA.
 - Provides general direction and delegates the implementation of policies to the MSA administrators
- **Account Risk Manager**
Risk Administration Services (RAS) Inc., Sioux Falls, South Dakota, USA (December, 2018 to present)
 - Recommend proactive measures at mitigating losses through thorough overview, review, and trend analysis of the risk performance of organizations.
 - Acting as the Quarterback to coordinate service offerings for all large accounts towards ensuring incident prevention, cost containment, effective case management.
 - Assist organizations to effectively, proactively, and intuitively manage risk exposures using evidence-based approach.
- **Loss Control Specialist**
Risk Administration Services (RAS) Inc., Sioux Falls, South Dakota, USA (February 2017 to December, 2018)
 - Development and enhancement of organizations' loss control programs.
 - Reduction of client's risk exposures through the provisions of safety, human factors, and ergonomic services.
 - Coordination, facilitation, and implementation of highly technical and customizable loss control programs and services such as Functional Job Analysis, Challenging Behavior Injury Reduction (CBIR), Ergonomics Analysis, OSHA Compliance, Industrial Hygiene, Accident/Injury Investigation, Return to Work / Stay at Work programs
 - Develop training manuals; and conduct safety and ergonomics trainings for employees.

- Consultations on wide-ranging environmental, occupational health and safety (EOHS) topics.

➤ **Senior Safety Engineer**

M. A. Mortenson Construction, Minneapolis, Minnesota USA (May, 2014 – February, 2017)

As the Safety Manager overseeing multiple projects, I have the responsibilities to:

- Developed and administered the 'Zero Injury' policy and culture of Mortenson Construction.
- Managed all the environmental, health and safety components of the project, including pre-project, pre-phase and pre-task planning activities.
- Developed site-specific safety programs, including emergency action plans (EAP).
- Reviewed and monitored safety submittals as well as subcontractor activities.
- Developed safety training manuals; conducted orientation, re-orientation and training for new and current employees
- Conducted accident investigations by performing root cause analysis & implementing corrective/preventative actions.
- Designed, implemented and reviewed the safety management system, industrial hygiene, and ergonomics policies and programs of the company with a view to ensuring continuous improvement, and eliminating or mitigating exposures.
- Assisted in designing, implementing and coordinating such proactive safety programs like behavior-based safety (BBS), health and wellness programs, and employees' safety incentives programs.

➤ **Environmental, Health & Safety Specialist**

Greatbatch Medical, Plymouth, Minnesota USA (April, 2013 to April, 2014)

- Evaluated facility's lockout/tagout program to determine gaps & proffered solutions that reflected best practices.
- Performed assessment of various equipment and machines utilized at Greatbatch Inc. to determine their sources of energy, and performed comprehensive hazard analysis to identify potential hazards in each equipment.
- Wrote LOTO procedures and designed placards for each equipment, determining the modifications and retrofitting required to make each equipment LOTO-capable.
- Conducted accident investigations using root cause analysis, and proffered solutions to prevent recurrence.
- Conducted ergonomics analysis and proffered solutions to ergonomics issues and concerns.

➤ **Occupational Health & Safety Associate**

Park Nicollet Research Institute, St Louis Park, Minnesota USA (May 2010 to December, 2013)

- Ran and pilot-tested marching guarding and injury prevention software programs that were designed for hazard analysis and assessment in manufacturing companies.
- Safety climate surveys on and safety audit visits to shops and manufacturing companies
- Job hazard analysis in manufacturing industries that utilized heavy-duty equipment.
- Participated in the Collision Auto Repair Safety Study (CARSS).

➤ **Graduate Consultant**

Minnesota Institute of Public Health, St Paul, Minnesota USA (Jan, 2011 to June, 2011)

- Developed guidelines for families of seniors with substance abuse issues.
- Developed hospital surveys for early detection of addiction problems in retired seniors during routine doctors' visits.
- Assisted in developing a booklet in preventing gambling problems in older adults.
- Worked with public health practitioners in Infectious Diseases, Occupation Medicine and Environmental Health.

➤ **Internship & Field Experience**

Fairview Health Services & HealthPartners Clinic, Minnesota, USA. (June, 2010 to December, 2010)

- Took part in Inter-disciplinary committee meetings on Infection Control, Sharps Control and Employee Safety of Fairview Health Services.
- Reviewed blood and body fluid policies and case managements with healthcare personnel.
- Learned and acquired expertise in the operation of TB Surveillance and Prevention programs.

➤ **Director of Medical Services**

Mercy International Missions Inc., St Paul, USA. (June 2009 to present)

- Coordinated all medical services of Mercy International Missions in conjunction with the medical team.

- Coordinated and directed annual medical outreaches at Osi-Ekiti, Ekiti State, Nigeria since 2010.
- Supervision of the medical staff of MIM's mobile clinic.
- Coordinated, in conjunction with other Board members, the implementation of programs to achieve the goals of MIM in providing free and affordable health care to the people of Ekiti State, Nigeria.

➤ **Medical Officer**

Departments of Medicine & Pediatrics, Federal Medical Center, Nigeria (Mar 2005 to June 2007)

- Medical consultations at the medical & pediatric out-patient clinics
- Medical rounding on patients on admission and care of patients in emergencies
- Coordinated clinical seminars and scientific conferences.
- Trained medical interns who were undergoing rotations in Medical & Pediatrics departments
- Conducted local clinical studies

➤ **Certifications, Licensure & Industrial Training:**

- **University of Minnesota Carlson School of Management**
 - Business Analytics for Leaders (October, 2019)
- **Board of Certified Safety Professionals (BCSP)**
 - Certified Safety Professional (CSP) – August, 2017
 - Associate Safety Professional (ASP) – June, 2015
- **Federal Emergency Management Authority (FEMA) Certificate Courses**
 - Emergency Planning & Emergency Management
 - Incident Management System; Decision Making & Problem Solving
- **US Coast Guard: Standards of Training, Certification & Watch-keeping (STCW 95) Training**
 - Personal Survival Techniques; and Personal Safety & Social Responsibility
 - Basic Fire Fighting
 - Helicopter Underwater Egress Training [HUET] – METS Model 5
- **American Heart Association (AHA) Life Support Certifications**
 - CPR, First Aid AED, and Blood-borne pathogens
- **OSHA certifications**
 - OSHA 10-hour code, OSHA30-hour code, and OSHA 510
 - Hazard Communications & Globally Harmonized System (GHS)

Membership of Professional Associations

- Chair, Body of Knowledge (BoK) Committee of the Blacks in Safety Engineering (BISE) and member, BoK, American Society of Safety Professionals (ASSP).
- Member, American Society of Safety Professionals (ASSP)
- Member, American Industrial Hygiene Association (AIHA)

Volunteer Experience & Honors

- Member, Governing Board of Directors, Minnesota State Academies – appointed by the Governor of Minnesota.
- Member, Board of Directors of Mercy International Missions Inc, USA – June 2009 to present.
- Pastor & Member, Board of Directors of Christ Miracle Church Mission, USA – September 2014 to present.
- Member, Board of Directors, Ekiti in the Diaspora for Economic and Social Development – 2010 to present
- Member, Board of Directors of Gloria Charities

Professional Development Conferences

- Presenter at the 2020 Minnesota School Board Association (MSBA) annual conference.
 - Topic: *'Reducing Challenging Behaviors in the Classroom'*.
- Presenter at the annual conference of the Federation of Environmental Technologists (FET), Oct., 2013
 - Topic: *'Factors Responsible for the Failure of Lockout/Tagout Program'*
- Participant & Moderator at the Regional & International Professional Development Conferences (PDC) of the American Society of Safety Professionals (ASSP).

Tiffany Johnson

7779 Jeffery Ave South Cottage Grove, MN 55016 (651) 458-0950 E-Mail: godsinme@rocketmail.com

Job History/Duties

California Licensed Homeschool Teacher

2006 to Present

Cottage Grove, MN

1. Coordinated curriculum in reading, taught English word study program and taught a step by step English paragraph to essay program.
2. Taught a professional reading program with no errors. Taught touch-math, Spectrum and Houghton Mifflin, Envision.
3. Taught hands on science projects (i.e., biological garden, etc.) Hired teachers to teach additional enrichment courses music, art, museum, zoo, environmental nature school, dance, soccer, swimming, etc.
4. Went on global field trip to Germany, England, Russia, Ukraine, East Coast, West Coast, etc.

Tenure Classroom Teacher

2002 to 2006

West Covina Unified School District, West Covina, CA

1. Coordinated and taught curriculum for every subject (math, science, social studies, reading, writing, physical education, art, music, etc.)
2. Supervised lunch duty, recess, after school, etc.
3. Managed and created lesson plans, report cards, meetings', analyze and conducted assessments.

Substitute

2001 to 2002

Compton Unified School District, Compton, CA

4. Coordinated curriculum and lesson plans. Worked with Open Court and Saxon Math. Adminstrated test and analyzed students test and assignments. Taught all areas of curriculum for grades K-8.

Substitute

2001 to 2001

Wiseburn School District, Hawthorne, CA

5. Maintained effective classroom management standards. Used provided lesson plans to deliver efficient instruction and a clear understanding of presented material. Taught all areas of curriculum for grades 3rd – 8th grade. Chaperoned end of the school year field trip

Teachers Aide

2000 to 2001

Los Cerritos Elementary School, Long Beach, CA

6. Worked with students and teachers in each of the different content areas. Provided educational enrichment and remediation assistance.

Gift Shop

1994 to 1996

Hilton, Bloomington, MN

7. Helped corporate employers manage conferences. Work with international guest near the Mall of America, Minneapolis International Airport and Minnesota Military base.

Lynnhurst Park Recreational Leader

1994 to 1995

Minneapolis, MN

8. Taught classes. Manage the facility. Took care of the equipment.

University of Minnesota Program Coordinator

1995 to 1995

Falcon Heights, MN

9. Taught classes. Coordinator International events and family events. Hired people. Managed a budget.

Lab Assistant University of Minnesota Soil Science Department

1995 to 1995

10. Managed soil samples from agricultural sites and tested them in computerized chemical machines that tested for various chemical and pollution run-off in farm soil. Managed the chemical data and statistics for Scientist. Cleaned the lab and equipment.

Receptionist

1993 to 1994

Woodbury, MN

11. Maintained all appointments for stylist. Kept facility clean.

Dyno Gyros

1993 to 1994

Saint Paul, MN

12. Helped the family franchise their business.

Preventive Medicine/ Environmental Health Specialist

1993 to 1999

US Army

Conducted health inspections, assessed data and made recommendations for corrections on various health issues. Deployed to Guatemala (Minnesota Reserves) to teach Health and Safety inspections. Deployed to Bosnia and Macedonia (First Infantry) where I conducted health and safety inspections. Taught health and safety classes. Was stationed in Germany with First Infantry Division. Was deployed several places as the minority female. Worked very

closely with the Chief of Staff in Bosnia. Personally met Secretary of Defense Thomas Longstreth, whom gave me his business card.

Education

Masters Degree

Major: Education

California State University Long Beach, CA USA

GPA:3.875

Date Completed: 2002

Bachelors Degree

Major: Psychology

California State University Long Beach, CA USA

GPA:3.4

Date Completed: 2000

Associate Degree

Major: General Education

University of Maryland

GPA: 3.2

Dated Completed: 1998

High School Diploma

Major: College Prep

South Saint Paul High School

GPA: 3.0 Started attending the University of Minnesota my senior year of High School.

Dated Completed: 1994

Licenses/Certificates/Additional Training

Multiple Subject Teaching Credential with CLAD emphasis

Scholastic Honors

The National Honor Society of Phi Kappa Phi

The National Honor Society of Psychology (Psi Chi)

The International Honor Society for Educators (Pi Lambada Theta)

Dean's List at CSU Long Beach and University of Maryland

Assistant Manager/Projectionist

Armed Security Officer / Unarmed Security

Concessions/Usher

AVERI M. TURNER

Minneapolis, MN 55412 · 612-990-7550 · averi.turner@gmail.com

Objective: Seeking to obtain more experience as a young Board Member with excellent communication and public speaking skills. Successfully raised program funds for organizations such as: The Urban League's Young Professionals, KIPP Minnesota, and Hollywood Studio of Dance; have at least 5 years of experience as a leader in roles of problem-solving, managing paperwork, managing groups of people, and creating meeting agendas. Bringing exceptional strategic planning, proven advocacy expertise, and fundraising skills to support other Board Members.

PROFESSIONAL EXPERIENCE

KIPP Legacy, MINNEAPOLIS, MN 2021 - PRESENT
2nd Grade Teacher & Content Leader

- Facilitate, lead, and teach a group of 15 students who are assessed on the Minnesota State Standards
- Differentiate english language arts, writing, and math lessons for students to enhance students reading, writing, and critical thinking skills in order to ensure students master grade level content
- Actively seek feedback from all relevant stakeholders in order for students to be successful in-person or distance learning

Goldroom Restaurant & Lounge, MINNEAPOLIS, MN 2019 - PRESENT
Server

- Greeting customers while taking their food and drink orders
- Setting tables and rearranging the dining area to accommodate larger groups and prepare the restaurant for special events
- Ensuring cooking utensils and kitchen area are cleaned to comply with state regulations
- Collaborating with the kitchen and bar staff for prompt and correct delivery of orders

KIPP Northstar, MINNEAPOLIS, MN 2019 - 2021
2nd Grade Teacher & Content Leader (Teach For America Twin Cities 2019 Corps Member)

- Facilitate, lead, and teach a group of 24 students who are assessed on the Minnesota State Standards
- Design English Language Arts lessons for grade level that enhances students critical thinking skills
- Actively seek feedback from all relevant stakeholders in order for students to be successful in-person or distance learning

JAIYEROOF INC, GREENBELT, MD 2018 – 2019
Community Outreach Intern

- Identified and implemented a community-based partnership aligned with strategic short- and long-term priorities based on the needs of the community for a partner organization in Nigeria, Africa
- Developed and implemented comprehensive community outreach plan in collaboration with senior leadership team
- Secured grants, major gifts, and sponsorships from new and continuing partners

MORGAN STATE UNIVERSITY, BALTIMORE, MD 2017 – 2019
Office Assistant, Vice President for Student Affairs

- Managed process to convert confidential student records, department correspondence, reports, forms, and critical documents into database system and digital archive
- Provided research, logistics, communications, and organizational support to key staff and special projects

Program Intern, School of Community Health and Policy - ASCEND CBPR

- Conducted quantitative and qualitative research and analysis on the health needs and service experiences of re-entry populations for a health promotion research program funded by the National Institute of Health
- Implemented outreach and engagement strategies aligned to key principles of community-based participatory research and presented research findings to participants, policy makers, and various community stakeholders

ADDITIONAL EXPERIENCE AND LEADERSHIP

KIPP Minnesota, MINNEAPOLIS, MN
ALUMNI TEACHER REPRESENTATIVE BOARD MEMBER (2021-2024)

TEACH FOR AMERICA ALUMNI ASSOCIATION TWIN CITIES, MINNEAPOLIS, MN
ALUMNI BOARD MEMBER (2021 - 2023)

TEACH FOR AMERICA TWIN CITIES, MINNEAPOLIS, MN
MENTOR, New Corps Member Induction (2020)
MEMBER AND CULTURE COMMITTEE LEAD, Corps Member Leadership Council (2019 - 2021)

MORGAN STATE UNIVERSITY, BALTIMORE, MD 2017 – 2019
LEADERSHIP ROLES, Student Government, NAACP, National Council of Negro Women, Office of Community Service

GENDER DYNAMIX, CAPE TOWN, SOUTH AFRICA
Research Assistant, Provided multi-site research and organization support to gender equity NGO (Summer 2018)

STANFORD UNIVERSITY, PALO ALTO, CA
University Innovation Fellow (2017 - 2019)

UNIVERSITY OF IOWA, IOWA CITY, IA
Research Intern, Summer Research Opportunities Internship Program (Summer 2016)

EDUCATION

Learning Disabilities Association, Inc. (LDA Minnesota), MINNEAPOLIS, MN 2022 - 2023
(deferred until Fall 2022)
Special Education Teacher License Holder

SAINT MARY'S UNIVERSITY OF MINNESOTA, MINNEAPOLIS, MN 2019 - PRESENT
(anticipated)
Masters of Arts in Teaching

MORGAN STATE UNIVERSITY, BALTIMORE, MD May 2019
Bachelor of Science in Business Administration and in Health Education (Double Major)