

# MSAD Site Council Meeting

Wednesday, December 8, 2021 2:00 PM  
Electronic Means

1. **Welcome and Roll Call**

2. **Approval of Previous Meeting Minutes**

3. **Old Business**

A. Parent Concerns

4. **New Business**

5. **Reports**

A. Policy and Procedure Review

B. Superintendent's Report

1. Safety/Security Corridor update/feedback

2. 2022-2023 calendar process

3. Employee of the Month update/feedback

C. MSAD Director

D. Dorm Director Report

6. **Strategic Planning Committee Work**

A. School Climate

B. Student Life

C. Instruction and Assessment

D. Statewide Visibility

E. Transition

7. **Announcements**

8. **Adjournment**



## MSAD SITE COUNCIL – Draft Minutes

Location: Zoom Meeting

Date: November 3rd, 2021

### Member Attendance

- Charissa Johnson (Parent) - present
- Dawn Hill (Parent) - present
- Benny Dow (Student) - absent
- Dalina Schwartz (Student) - absent
- Lance Gonzalez (Teacher) - present
- Laura SkyQuest (Teacher) - present
- Mike Adams (Residential) - absent
- Sabrina Hubmer (SEPA) - present
- Alison Aubrecht (Support Services) - present
- Kim Viskocil (Shared Services) - present
- Jennifer Smith-Hastings (Alumni) - absent
- Jay Marking (Deaf Community) - present
- Matt Rademacher (Deaf Community) - present
- Riss Leitzke (Deaf Blind Community) - present

### Ex Officio Members

- Terry Wilding (Superintendent) - present
- Anne Grace Donatucci (MSAD Director) - present
- Ronda Jo Donatucci (MSAD Dorm Director) - present
- Jody Olson (MSAD Assistant Director) - present
- Lee Jones (MSAD Athletic Director) - absent
- Brittany Thomforde (MSA Director of Student Support Services) - present

**1. Welcome and Roll Call** - Lance called the meeting to order at 2:05 p.m.

**2. Approval of Previous Meeting Minutes** - Jay made a motion to approve the October minutes. Laura seconded the motion.

**3. Old Business** - Nothing at this time.

### 4. New Business

- **Parent Concerns** - Concerns were shared regarding campus safety. Terry reminded members that we have a school wide safety system in place. Regarding specific concerns, we are abiding by the proper legal guidelines and procedures to protect the rights and privacy of everyone. He assured members that there is a plan in place. He encouraged parents to contact him and Anne Grace with questions, but they cannot share details.
- **Scarecrow Fest** - Two videos from elementary teachers were shared regarding Scarecrow Fest concerns. It used to be a popular event, but there hasn't been much participation in recent years. Ideas were shared about ways to increase participation and advertisement of the event. The Statewide Visibility Committee will discuss this during their meeting today.

### 5. Reports

- **Policy and Procedure Review** - Discussion was held and feedback was provided.

- Policy #533 - Wellness - Nutrition and Physical Activity - The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.
- Policy #903 - Visitors to MSA Buildings and Sites - The purpose of this new policy is to provide guidelines and clear expectations regarding visitors on the MSA campuses, buildings, and other school property. This policy will take effect after Covid restrictions are lifted.
- **Superintendent**
  - Construction Design - Costs are skyrocketing and we need to scale back the scope of our plans to fit the budget. We are still in the estimates stage. We hope to share design ideas with others soon before we place the bids.
  - Summer School/ESY Program - A survey was sent to staff about possibly increasing the time and length of this program. Information will be shared soon.
  - Guide to Emergency Procedures - Thank you for last week's feedback. ILT is looking at creating quick, one-page reference sheets and binders with more detailed information. They hope to have the one-pager ready for the Site Council to review next month.
- **MSAD Director**
  - Our Winter Program will be held on December 17th. There will be invites and RSVPs. The Health and Safety Plan will still apply. There will be live streaming as well.
  - The annual World's Best WorkForce Report will be shared via Zoom. Dates will be shared soon.
  - PTSA will have a Virtual Parent Workshop on November 16th at 6pm entitled 'Supporting Bilingual Speech and Language Skills At Home'.
  - PTSA will host a Winter Wonderland with Signing Santa on December 8th.
  - Girls and boys basketball seasons will be starting soon.
  - MN Give to the Max Day is coming. The International Club is asking for donations.
  - We have two in-person tours coming up with potential enrollments.
  - We don't have any positions posted at this time.
- **MSAD Dorm Director**
  - ASP continues to be very busy. There have been a couple of field trips to orchards.
  - The Fall Fest was hosted on October 28th by Student Life and PTSA. There was a great turnout for a great event.
  - CVI, Career Ventures Incorporated, is providing Drivers Education to four of our 18-21 year old students.
  - The Scarecrow Fest wrapped up with 1st, 2nd, and 3rd place winners. PTSA generously donated the prizes which included treats from a local bakery, Crack of Dawn. Judges included local community members and alumni.
  - Signing Santa will be coming up on December 8th.
  - The Activity Coordinator position is still vacant. It will be posted for the third time. Please share it with others that may be interested.
- **Other Reports** (Athletic Director, Director of Communications, Site Council Board Representative, Student Body Government, Wellness Committee, Site Council Chair) - Nothing at this time.

**6. Committee Work - Strategic Planning Committees** - Jason Branden joined the Statewide Visibility Committee and Megan Frowick-Morgan joined the Transition Committee.

- **School Climate** - Charissa Johnson, Dalina Schwartz, Dawn Hill, Alison Aubrecht, Mike Adams, Jody Olson
- **Student Life** - Laura SkyQuest, Jennifer Smith-Hastings, Jay Marking, Riss Leitzke, Hope Miller, Ronda Donatucci
- **Instruction and Assessment** - Ryan Johnson, Anne Grace Donatucci
- **Statewide Visibility** - Matt Rademacher, Kim Viskocil, Rachel Thimjon, Sonny Wasilowski, Micki O'Flynn, Shannon Swank, Jason Branden
- **Transition** - Katy Kelley-Rademacher, Sabrina Hubmer, Megan Frowick-Morgan, Brittany Thomforde

**7. Announcements** - Nothing at this time.

**8. Adjournment** - The meeting was adjourned at 3:04 p.m. Members broke up into their respective Strategic Planning committees. Lance will join each committee to check on their progress.