NOTICE AND AGENDA FOR
COMMITTEE OF THE WHOLE/SPECIAL VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
TUESDAY, JUNE 10, 2025 AT 7:00 P.M.
COUNCILCHAMBERS
125 SOUTH 5TH AVENUE
MAYWOOD, ILLINOIS

THIS MEETING WILL BE CONDUCTED AS AN IN-PERSON MEETING.

Options to watch and listen to the public meeting:
Live Stream at Village Website Home Page via Village Facebook and YouTube platforms:
Go to www.maywood-il.org and click "Video on Demand".

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance to the Flag**
5. **Approval of minutes for Village Board Meeting of the Board of Trustees Tuesday, May 6, 2025 and May 20, 2025.** **13**
6. **Oaths, Reports, Proclamations, Announcements and Appointments**
7. **COMMITTEE OF THE WHOLE AGENDA ITEMS**
8. **Finance Management Reports:**
   - A. Finance Report in the amount of $1,171,623.02 18
   - B. Warrant List #200562, dated May 31, 2025, in the amount of $2,811,371.24. 82
9. **Village President's Report**
   - A. Status Report regarding: Approval of an Ordinance Authorizing the Creation and Issuance of a Class "F" (Special Event Space - Banquet Hall) Liquor License to T & JJ's Supreme Steaks and Catering Service, Inc. See Village Attorney Memo dated April 16, 2025 (Ordinance listed below under the Omnibus portion of the Agenda). 104
   - B. Status Report regarding: Proposal to Direct the Maywood Plan Commission/Zoning Board of Appeals to Hold a Public Hearing on A Zoning Code Text Amendment Decreasing the Spacing Requirement between Smoking Lounges (including Hookah Lounges) from 1,000 to 100 feet. See Village Attorney Memo dated June 4, 2025 (Motion listed below under the New Business portion of the Agenda). 131
   - C. Status Report regarding: Discussion of the Illinois Municipal League's Civility Pledge and 133

Approve a RESOLUTION ADOPTING THE VILLAGE OF MAYWOOD CIVILITY PLEDGE. See Village Attorney Memo dated June 4, 2025 (Resolution listed below under the Old Business portion of the Agenda).

10. **Public Comments:**

11. **Village Manager's Report(s):**

A. Status Report regarding: Monthly Reports by Village Manager and Department Heads. 149

B. Status Report regarding: Approval with Bid Waiver of Invoice #1610 dated May 1, 2025 issued by F&J Dimensions of Northlake, Illinois for repair and replacement of roofing of dugouts and concession facilities at Veterans' Park in the amount of $17,000.00. Source of Funding: General Fund. See Village Staff Memo dated May 1, 2025. (Motion listed under Omnibus portion of Agenda). 153

C. Status Report regarding: Approval with Bid Waiver of Invoice No. 26 dated April 29, 2025 issued by Professional Concrete Services LLC of Franklin Park, Illinois for concrete repairs at multiple Village sites in the amount of $11,000.00. Source of Funding: General Fund. See Village Staff Memo dated May 1, 2025. (Motion listed under Omnibus portion of Agenda). 165

D. Status Report regarding: Approval with Bid Waiver of Invoice No. 11503 dated May 13, 2025 issued by Gino's Heating & Plumbing, Inc. of Broadview, Illinois for *emergency* water service work at 1809 S. 23rd in the amount of $10,924.90. Source of Funding: Water & Sewer Maintenance Fund. See Village Staff Memo dated May 28, 2025. (Motion listed under Omnibus portion of Agenda). 169

E. Status Report regarding: Approval with Bid Waiver of Invoice No. 11501 dated May 6, 2025 issued by Gino's Heating & Plumbing, Inc. of Broadview, Illinois for *emergency* repair of water service line at 40 Madison Street (Village Hall) in the amount of $26,090.10. Source of Funding: Water & Sewer Maintenance Fund. See Village Staff Memo dated May 28, 2025. (Motion listed under Omnibus portion of Agenda). 182

F. Status Report regarding: Approval with Bid Waiver of Invoices Nos. 3231549 and 3235685, dated February 5, 2025 and March 13, 2025 submitted by Ray O'Herron of Danville, Illinois for the purchase of ammunition for Maywood Police Department officers' qualification and training in the combined amount of $22,847.50. Source of Funding: General Fund – Training. See Village Staff Memo dated May 19, 2025. (Motion listed under Omnibus portion of Agenda). 206

G. Status Report regarding: Approval of Invoice No. 25-5 submitted by Edward Delmore, a certified law enforcement instructor contracted through Northeast Multi-Regional Training ("NEMRT") in an amount not to exceed $9,500.00 to satisfy SAFE-T Act mandated training for 20 Maywood police officers. Source of Funding: General Fund – Training. See Village Staff Memo dated May 19, 2025. (Motion listed under Omnibus portion of Agenda). 212

H. Status Report regarding: Approval with Bid Waiver of March 1, 2025 Invoice No. 3206571, a proposal issued by Ray O'Herron of Danville, Illinois, in the amount of not to exceed $38,556.00 for the purchase of 34 replacement ballistic vests for Police Department officers, as required by Collective Bargaining Agreement and national standards for officer safety. Source of Funding: General Fund (subject to pending application for reimbursement of 50% of costs through Department of Justice Grant Program). See Village Staff Memo dated May 19, 2025. (Motion listed under Omnibus portion of Agenda). 218

I. Status Report regarding: Approval with Bid Waiver of submitted March 24, 2025 Invoice/Estimate by DNA Labs International of Deerfield Beach, FL in an amount not to exceed $5,665.00 for the engagement of forensic DNA analysis and services in an effort to resolve longstanding cold case. Source of Funding: General Fund – Contractual and Professional Services). See Village Staff memo dated April 1, 2025. (Motion listed under Omnibus portion of Agenda). 221

J. Status Report regarding: Approval with Bid Waiver for Proposed Estimate (Invoice No. 1606) dated April 10, 2025 and submitted by F&J Dimensions of Northlake, Illinois in an amount not to exceed 23,500.00 for all labor, materials and installation of an Outdoor Patio area at the Maywood Police Department. Source of Funding: Police Asset and Forfeiture Fund. See Village Staff Memo dated May 19, 2025. (Motion listed under Omnibus portion of Agenda). 224

K. Status Report regarding: Approval with bid waiver of the selection of Global Video Surveillance, Inc. of Chicago, Illinois for the purchase and installation of a new Audio Visual System with Public Address System for the 200 South 5th Avenue / Masonic Template Building in the amount of $10,005.00. Source of Funding: General Funds. See Village Staff Memo dated May 30, 2025. (Motion listed under Omnibus portion of Agenda). 232

L. Status Report regarding: Approval of Invoice No. 146 dated April 17, 2025 by Juan Operation Service System LLC of LaGrange, Illinois for site cleanup and seeding services at 1301 South 9th Avenue in the amount of $5,600.00. Source of Funding: Madison TIF. See Village Staff Memo dated May 29, 2025. (Motion listed under Omnibus portion of Agenda). 254

M. Status Report regarding: Approval of Invoice No. 144 dated April 15, 2025 by Juan Operation Service System LLC of LaGrange, Illinois for site cleanup and related services at 1600 South 1st Avenue in the amount of $5,800.00. Source of Funding: Madison TIF. See Village Staff Memo dated May 29, 2025. (Motion listed under Omnibus portion of Agenda). 257

N. Status Report regarding: Approval with bid waiver of Invoice # 4728 dated May 1, 2025 by Master Guys Demolition Inc. of Hickory Hills, Illinois for demolition related expenditures at 134 South 19th Avenue in the amount of $21,100.00. Source of Funding: SCP Grant. See Village Staff Memo dated May 29, 2025. (Motion listed under Omnibus portion of Agenda). 260

O. Status Report regarding: Approval with bid waiver of Invoice # 3732 dated May 19, 2025 by Master Guys Demolition Inc. of Hickory Hills, Illinois for demolition related expenditures at 1101 South 1st Avenue in the amount of $11,150.00. Source of Funding: Madison TIF. See Village Staff Memo dated May 29, 2025. (Motion listed under Omnibus portion of Agenda). 265

P. Status Report regarding: Approval with bid waiver of Invoice # 3733 dated May 19, 2025 by Master Guys Demolition Inc. of Hickory Hills, Illinois for demolition related expenditures at 1105 South 1st Avenue in the amount of $16,650.00. Source of Funding: Madison TIF. See Village Staff Memo dated May 29, 2025. (Motion listed under Omnibus portion of Agenda). 270

Q. Status Report regarding: Approval of Authorizing Staff to Issue a Request for Proposals for Redevelopment of Village-owned Property Located at 512 South 5th Avenue/PIN 15-11-327-1003 (the Oddfellows Building). See Village Staff Memo dated June 4, 2025. (Motion listed under Omnibus portion of Agenda). 275

R. Status Report regarding: Approval of Amendments to Fiscal Year 2025/2026 Budget for Vehicle Purchases and Personnel Matters (Amendment No. 1 – General Fund Expenditures). See Village Staff Memo dated June 10, 2025 and Village Attorney Memo dated June 4, 2025. (Ordinance listed under New Business portion of Agenda). 278

S. Status Report regarding: Approval of Code Amendment Ordinance to Change the Title of Director of Community Development to Director of Sustainability & Innovation. See Village Attorney Memo dated June 4, 2025. (Ordinance listed under New Business portion of Agenda). 319

T. Status Report regarding: Approval of AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE TIF MATCHING BUSINESS IMPROVEMENT PROGRAM GRANT FOR FOSTERS SHRIMP AND FAMILY LLC D/B/A FOSTERS FOR SIGNAGE IMPROVEMENTS AT THE 616 SOUTH FIFTH AVENUE PROPERTY LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO $2,844.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: Fosters Shrimp and Family LLC d/b/a Fosters). (Ordinance listed under Omnibus portion of Agenda). 327

U. Status Report regarding: Approval of Resolution Authorizing And Approving The 2025 Village of Maywood Employee Handbook, Human Resources Policies and Forms for the Purpose of Adopting Village Personnel Policy No: 410 (Floating Holiday). See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the New Business portion of the Agenda). 355

V. Status Report regarding: Approval of Resolution Authorizing The Negotiation Of A License Agreement WITH CXIV LLC / AVW Equipment Company For The Paving And Non-Exclusive Use Of A Portion Of Village Right-Of-Way For The Maneuvering Of Trucks Across The Street From 136 South 8th Avenue (PIN 15-11-145-048). See Village Attorney Memo dated June 4, 2025. (Resolution listed under Omnibus portion of Agenda). 363

W. Status Report regarding: Approval of Invoice/Proposal submitted by Conceptual Guardian Systems CGSI, in the amount of $7,700.00 for training of 22 officers in training course entitled *Two Day Building Entry and Control Tactics Combined for 21st Century Policing.* Source of Funding: General Fund – Training. See Village Staff Memo dated May 29, 2025. (Motion listed under Omnibus portion of Agenda

X. Status Report regarding: Approval with Bid Waiver of June 2, 2025 Invoices/Proposals Nos. P 25 05 107 and 109 through 113 in the amount of $20,550.00 submitted by Magnus Landscaping for landscaping at multiple properties. Source of Funding: General Fund. See Village Staff Memo dated June 2, 2025. (Motion listed under Omnibus portion of Agenda

Y. Status Report regarding: Approval with Bid Waiver of June 4, 2025 Proposal submitted by Paul Bunyon & Son's in the amount of $39,795.00 for various tree services at multiple properties. Source of Funding: General Fund. See Village Staff Memo dated June 4, 2025. (Motion listed under Omnibus portion of Agenda

Z. Status Report regarding: Approval with Bid Waiver of Invoice dated May 23, 2025 submitted by Joe Rizza Ford Lincoln in the amount of $31,410.70 for the purchase of a 2024 Ford Maverick for use by Code Department field staff. Source of Funding: General Fund. See Village Staff Memo dated June 6, 2025. (Motion listed under Omnibus portion of Agenda 376

AA. Status Report regarding: Approval of multiple Illinois Department of Transportation Resolutions for Maintenance Under the Illinois Highway Code for expenditures of Motor Fuel Tax Funds for fiscal years 2024, 2025 and 2026. Source of Funding: Motor Fuel Tax Funds. See Village Staff Memo dated June 2, 2025 (Motions listed under Omnibus portion of Agenda

BB. Status Report regarding: Approval with Bid Waiver of May 28, 2025 Proposal in the amount of $32,950.00 submitted by NuToys Leisure Products for the purchase of 8 379

backboards and poles to be installed at various parks. Source of Funding: General Funds and Glenn (Doc) Rivers donation. See Village Staff Memo date June 6, 2025. (Motion listed under Omnibus portion of Agenda

CC. Status Report regarding: A Resolution Approving the Waiver of the Competitive Bid Process and Authorizing the Approval and Execution of a Vendor Contract with G.A. Paving, LLC for the Conner Heise Memorial Park Reconstruction and Authorizing the Expenditure of Village Funds in an Amount Not to Exceed $345,000.00. Source of Funding: General Fund. See Village Staff Memo dated June 6, 2025. (Motion listed under Omnibus portion of Agenda 383

DD. Status Report regarding: Approval with Bid Waiver of Invoice dated June 2, 2025 submitted by Advantage Chevrolet in the amount of $54,314.00 for the purchase of a 2024 Chevrolet Silverado 1500 for use by the Village Manager's Office as an administrative vehicle. Source of Funding: General Fund. See Village Staff Memo dated June 10, 2025. (Motion listed under Omnibus portion of Agenda

EE. Status Report regarding: Approval with Bid Waiver of Invoice dated May 23, 2025 submitted by Advantage Chevrolet in the amount of $46,033.00 for the purchase of a 2025 Chevrolet Silverado 1500 for use by the Fire Department to attend Fire and EMS Operations and Certification and training. Source of Funding: General Fund. See Village Staff Memo dated June 6, 2025. (Motion listed under Omnibus portion of Agenda

FF. Status Report regarding: Approval with Bid Waiver of Invoice dated June 6, 2025 submitted by Bettenhausen Automotive in the amount of $64,639.00 for the purchase of a 2025 Jeep Grand Cherokee L for use by the Office of the Mayor. Source of Funding: General Fund. See Village Staff Memo dated June 10, 2025. (Motion listed under Omnibus portion of Agenda 386

GG. Status Report regarding: Approval with Bid Waiver of Invoice dated June 6, 2025 submitted by Joe Rizza Ford Lincoln in the amount of $31,110.70 for the purchase of one 2025 Ford Maverick for use by Community Commercial Resource Officers. Source of Funding: General Fund. See Village Staff Memo dated June 10, 2025 regarding the purchase of two vehicles. (Motion listed under Omnibus portion of Agenda

HH. Status Report regarding: Approval with Bid Waiver of Invoice dated June 6, 2025 submitted by Joe Rizza Ford Lincoln in the amount of $31,110.70 for the purchase of a second 2025 Ford Maverick for use by Community Commercial Resource Officers. Source of Funding: General Fund. See Village Staff Memo dated June 6, 2025 regarding the purchase of two vehicles. (Motion listed under Omnibus portion of Agenda

12. **Village Attorney Report:**

A. Status Report regarding: Approval of Ordinance for Economic Incentive Reimbursement Request For $550,000.00 For TIF Eligible Redevelopment Costs Incurred As Part Of The Starbucks Coffee Shop Project By 1700-1704 S 1st Ave LLC (Vequity). Source of Funding: Madison Street / Fifth Avenue TIF District. See Village Attorney Memo dated June 4, 2025 (Ordinance listed under Omnibus portion of Agenda). 388

B. Status Report regarding: Approval of Code Amendment Ordinance for Adoption of Lowest Responsible Bidder Guidelines for Construction Contracts & Responsible Bidder Toolkit per Indiana, Illinois, Iowa Foundation for Fair Contracting. See Village Attorney Memo dated June 4, 2025 (Ordinance listed under Omnibus portion of Agenda). 408

C. Status Report regarding: Approval of Resolution for 2025 Memorandum Of 430

Understanding (Non-Employee Deputization) For Maywood Police Officer To Serve On Cook County Sheriff's Office High Intensity Drug Trafficking Area Task Force. See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the Omnibus portion of the Agenda).

D. Status Report regarding: Approval of Resolution for Settlement And General Release, And Authorizing The Payment Of Settlement Funds In The Lawsuit Of Edwards V. Village Of Maywood And Sergeant Babicz (Case No. 24-CV-8486). See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the Omnibus portion of the Agenda). 453

E. Status Report regarding: Approval of Resolution for Settlement And General Release, And Authorizing The Payment Of Settlement Funds In The Lawsuit Of Davis, et al. v. Village of Maywood (Case No. 2024 L 11773). See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the Omnibus portion of the Agenda). 469

F. Status Report regarding: Approval of A RESOLUTION APPROVING AND RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO ACCEPT GRANT FUNDING FOR THE PHASE III CONSTRUCTION OF THE 19TH AVENUE ROADWAY AND STREETSCAPE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET). Project Funding Source(s): DCEO Grant Funds and Other Village Funds. See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the Omnibus portion of the Agenda). 485

G. Status Report regarding: Approval of A RESOLUTION AUTHORIZING THE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH EDWIN HANCOCK ENGINEERING COMPANY TO PERFORM PHASE I DESIGN ENGINEERING SERVICES RELATIVE TO THE 5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS PROJECT (5TH AVENUE FROM OAK STREET TO LAKE STREET; MAIN STREET FROM 1ST AVENUE TO 9TH AVENUE) AND THE APPROVAL OF THE EXPENDITURE OF GRANT FUNDS FROM REGIONAL TRANSPORTATION AUTHORITY OF NORTHEAST ILLINOIS ("RTA") ACCESS TO TRANSIT PLANNING GRANT TO PAY FOR THE SERVICES. See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the Omnibus portion of the Agenda). 536

H. Status Report regarding: Approval of Resolution Approving a Third Party Administrator Agreement Between the Village of Maywood and Insurance Program Managers Group Claims Management Services, L.L.C. Relative to the General Liability (Property and Casualty) Program and Workers' Compensation Program (Term: May 1, 2025 to May 1, 2026). See Village Attorney Memo dated June 4, 2025. (Resolution listed below under the Omnibus portion of the Agenda). 575

I. Status Report regarding: Formation of Four (4) New TIF Districts: Updated TIF Adoption Schedules and Public Meeting Dates / Times / Location.

1) Maywood North Area #1 TIF District (Main Street to North Village Limits):

a. Public Meeting Date: February 21, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office

2) Maywood Middle Area #2 TIF District (Northern Boundary of Union Pacific Railroad Limits to Madison Street):

a. Public Meeting Date: April 30, 2024.

b. Anticipated Joint Board of Review Meeting Date: TB

c. Anticipated Public Hearing Date: TBD

d. TIF Plan will be made available to the public by TBD

3) Maywood Mid-South Area #3 TIF District (Maywood Drive to Harrison Street):

a. Public Meeting Date: February 21, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation"; or at the Community Development Office or the Village Clerk's Office.

4) Maywood South Area #4 TIF District (Bataan Drive to Roosevelt Road):

a. Public Meeting Date: April 30, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan will be made available to the public by TBD

J. Public Meetings will commence at either 6:00 p.m. or 7:30 p.m., as posted, and be held in the Maywood Masonic Temple Building at 200 South 5th Avenue, Maywood, Illinois.

K. Public Hearings will commence at either 7:00 p.m. or 7:30 p.m., as posted, and be held in the Village Board Council Chambers at 125 South 5th Avenue, Maywood, Illinois.

(No Documents – Discussion Item Only – Not an Action Item).

13. Trustee Committee Reports: None

A. Community Policing & Public Safety Committee

B. Engagement & Communications Committee

C. Fiscal Accountability & Government Transparency Committee

D. Infrastructure & Sustainability Committee

E. Ordinance & Policy Committee

F. Planning & Development Committee

14. **VILLAGE BOARD AGENDA ITEMS**

15. **Omnibus Agenda Items:**

A. Motion to Approve the Monthly Financial Report in the amount of $1,171,623.02.

B. Motion to Approve the Warrant List #200562 dated May 31, 2025, in the amount of $2,811,371.24.

C. Motion to Approve and Bid Waiver for payment of Invoice #1610 dated May 1, 2025 issued by F&J Dimensions of Northlake, Illinois for repair and replacement of roofing of dugouts and concession

facilities at Veterans' Park in the amount of $17,000.00.

D. Motion to Approve and Bid Waiver for payment of Invoice No. 26 dated April 29, 2025 issued by Professional Concrete Services LLC of Franklin Park, Illinois for concrete repairs at multiple Village sites in the amount of $11,000.00.

E. Motion to Approve and Bid Waiver for payment of Invoice No. 11503 dated May 13, 2025 issued by Gino's Heating & Plumbing, Inc. of Broadview, Illinois for emergency water service work at 1809 South 23rd Avenue in the amount of $10,924.90.

F. Motion to Approve and Bid Waiver for payment of Invoice No. 11501 dated May 6, 2025 issued by Gino's Heating & Plumbing, Inc. of Broadview, Illinois for emergency repair of water service line at 40 Madison Street (Village Hall) in the amount of $26,090.10.

G. Motion to Approve and Bid Waiver for payment of combined Invoices Nos. 3231549 and 3235685 issued by Ray O'Herron of Danville, Illinois for the purchase of ammunition for Maywood Police Department officers' qualification and training in the combined amount of $22,847.50.

H. Motion to Approve payment of Invoice No. 25-5 in the amount of $9,500.00 issued by Edward Delmore, a certified law enforcement instructor contracted through Northeast Multi-Regional Training ("NEMRT"), to satisfy SAFE-T Act mandated training.

I. Motion to Approve and Bid Waiver for payment of Invoice No. 3206571, dated March 1, 2025 and proposed by Ray O'Herron of Danville, Illinois, in the amount of $38,556.00 for the purchase of 34 replacement ballistic vests for Police Department officers.

J. Motion to Approve and Bid Waiver for the payment of March 24, 2025 Estimate No. 210358 for the engagement of and for forensic and DNA analysis services by DNA Labs International of Deerfield Beach, Florida in an amount not to exceed $5,665.00.

K. Motion to Approve and Bid Waiver for the payment of Proposed Estimate (Invoice No. 1606) dated April 10, 2025 and submitted by F&J Dimensions of Northlake, Illinois in an amount not to exceed $23,500.00 for all labor, materials and installation of an Outdoor Patio area at Maywood Police Department.

L. Motion to Waive the Competitive Bidding Process in Lieu of Soliciation of Competitive Proposals and Approve the Selection of Global Video Surveillance, Inc. of Chicago, Illinois for the purchase and installation of a new Audio Visual System with Public Address System at the 200 South 5th Avenue / Masonic Temple Building in the amount of $10,005.00.

M. Motion to Approve payment of Invoice No. 146 dated April 17, 2025 by Juan Operation Service System LLC of LaGrange, Illinois for site cleanup and seeding services at Village property located at 1301 South 9th Avenue in the amount of $5,600.00.

N. Motion to Approve payment of Invoice No. 144 dated April 15, 2025 by Juan Operation Service System LLC of LaGrange, Illinois for site cleanup and seeding services at 1600 South 1st Avenue in the amount of $5,800.00.

O. Motion to Approve and Bid Waiver for payment of Invoice #4728 dated May 1, 2025 by Master Guys Demolition Inc. of Hickory Hills, Illinois for demolition related expenditures at 134 South 19th Avenue in the amount of $21,100.00.

P. Motion to Approve and Bid Waiver for payment of Invoice #3732 dated May 19, 2025 by Master Guys Demolition Inc. of Hickory Hills, Illinois for demolition related expenditures at 1101 South 1st Avenue in the amount of $11,150.00.

Q. Motion to Approve and Bid Waiver for payment of Invoice #3733 dated May 19, 2025 by Master Guys

Demolition Inc. of Hickory Hills, Illinois for demolition related expenditures at 1105 South 1st Avenue in the amount of $16,650.00.

R. Motion to Approve Authorizing Staff to Issue a Request for Proposals for Redevelopment of Village-owned Property Located at 512 South 5th Avenue/PIN 15-11-327-1003 (the Odd Fellows Building).

S. AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "F" (SPECIAL EVENT SPACE – BANQUET HALL) LIQUOR LICENSE TO T&JJ SUPREME STEAKS AND CATERING SERVICE, INC. AT 718 SOUTH 5TH AVENUE (Regular Hours of Operation and Extended Hours Pursuant to Section 117.41(F))

T. AN ORDINANCE APPROVING THE REIMBURSEMENT REQUEST OF THE AGREED-UPON ECONOMIC INCENTIVE AMOUNT FROM THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS FOR TIF ELIGIBLE REDEVELOPMENT COSTS INCURRED AS PART OF THE STARBUCKS COFFEE SHOP PROJECT AND AUTHORIZING THE RELEASE OF SUCH TIF FUNDS TO 1700-1704 S 1ST AVE LLC, OR ITS SUCCESSOR, SUBJECT TO CERTAIN PAYMENT CONDITIONS.

U. AN ORDINANCE AMENDING SECTION 36.08 (CONTRACTS AND PURCHASES), CHAPTER 36 (FINANCE AND TAXATION) OF TITLE III (ADMINISTRATION) OF THE MAYWOOD VILLAGE CODE DEFINING "LOWEST RESPONSIBLE BIDDER" CRITERIA AND COMPETITIVE BIDDING WAIVER PROCEDURES.

V. AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE TIF MATCHING BUSINESS IMPROVEMENT PROGRAM GRANT FOR FOSTERS SHRIMP AND FAMILY LLC D/B/A FOSTERS FOR SIGNAGE IMPROVEMENTS AT THE 616 SOUTH FIFTH AVENUE PROPERTY LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO $2,844.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: Fosters Shrimp and Family LLC d/b/a Fosters).

W. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A 2025 MEMORANDUM OF UNDERSTANDING (NON-EMPLOYEE DEPUTIZATION) BETWEEN THE VILLAGE OF MAYWOOD AND THE COOK COUNTY SHERIFF'S OFFICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE DEPARTMENT ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE (MAYWOOD POLICE DEPARTMENT OFFICER CHRISTOPHER WOZNICZKA).

X. A RESOLUTION APPROVING AND RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO ACCEPT GRANT FUNDING FOR THE PHASE III CONSTRUCTION OF THE 19TH AVENUE ROADWAY AND STREETSCAPE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) (DCEO Project No. SD240361/Grant No. 24-203671/Grant Amount: $1,450,000.00).

Y. A RESOLUTION AUTHORIZING THE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH EDWIN HANCOCK ENGINEERING COMPANY TO PERFORM PHASE I DESIGN ENGINEERING SERVICES RELATIVE TO THE 5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS PROJECT (5TH AVENUE FROM OAK STREET TO LAKE STREET; MAIN STREET FROM 1ST AVENUE TO 9TH AVENUE) AND THE APPROVAL OF THE EXPENDITURE OF GRANT FUNDS FROM REGIONAL TRANSPORTATION AUTHORITY OF NORTHEAST ILLINOIS ("RTA") ACCESS TO TRANSIT PLANNING GRANT TO PAY FOR THE SERVICES.

Z. A RESOLUTION APPROVING THE SETTLEMENT AND GENERAL RELEASE, AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE LAWSUIT OF EDWARDS V. VILLAGE OF MAYWOOD AND SERGEANT BABICZ (CASE NO. 24-CV-8486).

AA. A RESOLUTION APPROVING THE SETTLEMENT AND GENERAL RELEASE, AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE LAWSUIT OF DAVIS, ET AL. V. VILLAGE OF MAYWOOD (CASE

NO. 2024 L 11773)

BB. A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A THIRD PARTY ADMINISTRATOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND INSURANCE PROGRAM MANAGERS GROUP CLAIMS MANAGEMENT SERVICES, L.L.C. RELATIVE TO THE GENERAL LIABILITY (PROPERTY AND CASUALTY) PROGRAM AND WORKERS' COMPENSATION PROGRAM (TERM: MAY 1, 2025 TO MAY 1, 2026).

CC. A RESOLUTION AUTHORIZING THE NEGOTIATION OF A LICENSE AGREEMENT WITH CXIV LLC / AVW EQUIPMENT COMPANY FOR THE PAVING AND NON-EXCLUSIVE USE OF A PORTION OF VILLAGE RIGHT-OF-WAY FOR THE MANEUVERING OF TRUCKS ACROSS THE STREET FROM 136 SOUTH 8TH AVENUE (PIN 15-11-145-048).

DD. Motion to Approve and payment of Invoice/Proposal submitted by Conceptual Guardian Systems CGSI, in the amount of $7,700.00 for training of 22 officers in training course entitled *Two Day Building Entry and Control Tactics Combined for 21st Century Policing*

EE. Motion to Approve with Bid Waiver payment of June 2, 2025 Invoices/Proposals Nos. P 25-05-107 and 109 through 113 in the amount of $20,550.00 submitted by Magnus Landscaping for landscaping at multiple properties. Source of Funding: General Fund. See Staff Village Staff Memo dated June 2, 2025

FF. Motion to Approve with Bid Waiver for payment of Invoice/Proposal submitted by Paul Bunyon & Son's in the amount of $39,795.00 for various tree services at multiple properties

GG. Motion to Approve with Bid Waiver for payment of Invoice dated May 23, 2025 submitted by Joe Rizza Ford Lincoln in the amount of $31,410.70 for the purchase of a 2024 Ford Maverick for use by Code Department field staff.

HH. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $735,407.00 for Project Section No. 24-50-01-GM.

II. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $2,475,865.00 for Project Section No. 24-50-01-CP.

JJ. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $210,093.00 for Project Section No. 24-50-01-PR.

KK. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $494,900.00 for Project Section No. 24-50-01-CS.

LL. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $756,894.00 for Project Section No. 25-50-01-GM.

MM. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $3,000,000.00 for Project Section No. 25-50-01-CP.

NN. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $159,371.00 for Project Section No. 25-50-01-PR.

OO. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the

Illinois Highway Code for expenditures of MFT Funds in the amount of $780,549.00 for Project Section No. 26-50-01-GM.

PP. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $164,951.00 for Project Section No. 26-50-01-PR.

QQ. Motion to Approve Illinois Department of Transportation Resolution for Maintenance Under the Illinois Highway Code for expenditures of MFT Funds in the amount of $1,100,000.00 for Project Section No. 26-50-01-CP.

RR. Motion to Approve with Bid Waiver for payment of May 28, 2025 Invoice/Proposal in the amount of $32,950.00 submitted by NuToys Leisure Products for the purchase of 8 backboards and poles to be installed at various parks.

SS. Motion to Approve with Bid Waiver payment of Invoice dated June 2, 2025 submitted by Advantage Chevrolet in the amount of $54,314.00 for the purchase of a 2024 Chevrolet Silverado 1500 for use by the Village Manager's Office as an administrative vehicle.

TT. Motion to Approve with Bid Waiver payment of Invoice dated May 23, 2025 submitted by Advantage Chevrolet in the amount of $46,033.00 for the purchase of a 2025 Chevrolet Silverado 1500 for use by the Fire Department to attend Fire and EMS Operations and Certification and training.

16. **New Business Agenda Item(s):**

A. MOTION DIRECTING THE VILLAGE OF MAYWOOD PLAN COMMISSION / ZONING BOARD OF APPEALS ("PC/ZBA") TO HOLD A PUBLIC HEARING ON A ZONING CODE TEXT AMENDMENT DECREASING THE CURRENT SPACING RESTRICTION BETWEEN SMOKING LOUNGES, INCLUDING HOOKAH LOUNGES, FROM 1,000 FEET DOWN TO 100 FEET).

B. AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2025/2026 (MAY 1, 2025 THROUGH APRIL 30, 2026) VILLAGE OF MAYWOOD BUDGET (Amendment No. 1 – General Fund Expenditures), with the Budget Amendment document attached as Exhibit "A".

C. AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), SECTION 31.05 (COMMUNITY DEVELOPMENT DEPARTMENT) OF THE MAYWOOD VILLAGE CODE RELATIVE TO RESTRUCTURING AND REORGANIZATION OF SAID DEPARTMENT BY REPLACING THE DIRECTOR OF COMMUNITY DEVELOPMENT WITH THE NEW POSITION OF DIRECTOR OF SUSTAINABILITY & INNOVATION AND, AS NECESSARY, FOR THE CODIFIER TO UPDATE THE NEW POSITION IN ALL OTHER TITLES, CHAPTERS AND SECTIONS OF THE MAYWOOD VILLAGE CODE.

D. A RESOLUTION AUTHORIZING AND APPROVING THE 2025 VILLAGE OF MAYWOOD EMPLOYEE HANDBOOK, HUMAN RESOURCES POLICIES AND FORMS FOR THE PURPOSE OF ADOPTING VILLAGE PERSONNEL POLICY NO: 410 (FLOATING HOLIDAY).

E. Motion to Approve with Bid Waiver payment of Invoice dated June 6, 2025 submitted by Bettenhausen Automotive in the amount of $64,639.00 for the purchase of a 2025 Jeep Grand Cherokee L for use by the Office of the Mayor.

F. A RESOLUTION APPROVING THE WAIVER OF THE COMPETITIVE PROCESS AND AUTHORIZING THE APPROVAL AND EXECUTION OF A VENDOR CONTRACT WITH G.A. PAVING, LLC FOR THE CONNER HEISE MEMORIAL PARK RECONSTRUCTION PROJECT AND AUTHORIZING THE EXPENDITURE OF VILLAGE FUNDS IN AN AMOUNT NOT TO EXCEED $345,000.00.

G. Motion to Approve with Bid Waiver payment of Invoice dated June 6, 2025 submitted by Joe Rizza Ford Lincoln in the amount of $31,110.70 for the purchase of one 2025 Ford Maverick for use by

Community Commercial Resource Officers.

H. Motion to Approve with Bid Waiver payment of Invoice dated June 6, 2025 submitted by Joe Rizza Ford Lincoln in the amount of $31,110.70 for the purchase of a second 2025 Ford Maverick for use by Community Commercial Resource Officers.

17. **Old Business Agenda Item(s):**

A. A RESOLUTION ADOPTING THE VILLAGE OF MAYWOOD CIVILITY PLEDGE.

18. **Board of Trustees Comments/Information**

19. **For Information Only**

20. **Closed Meeting Session**

A. Pending Litigation (5 ILCS 120/2(c)(11))

B. Probable and Imminent Litigation (5 ILCS 120/2(c)(11)).

C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint (5 ILCS 120/2(c)(1))

D. Collective negotiating matters between the Village and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

E. The purchase or lease of real property for use by the Village (5 ILCS 120/2(c)(5)).

F. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

21. **Adjournment**

cc: Mayor — Nathaniel George Booker

Trustees: Isiah Brandon, Miguel Jones, Asia Ousley, Steven Smiley, Antonio Sanchez, Rahmaan “Ray” Williams

Village Clerk — Tori-Love Garron

Village Manager — Frank Torres

The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan and the mask mandate for individuals within indoor public places.

Combined Committee of the Whole / Village Board Meeting
Minutes
Tuesday, May 6, 2025

Call to Order

The Village of Maywood Board of Trustees Combined Committee of the Whole Meeting and Village Board Meeting of Tuesday, May 6, 2025, was called to order by Mayor Nathaniel George Booker at 7:00 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Nykita Kornegay, Village Deputy Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees R. Williams, A. Sanchez, M. Jones, M. Lightford, and I. Brandon. Absent: A. Peppers. There being a Quorum present, the meeting was convened.

Staff Attendance: Craig Bronaugh, Fire Chief, Walter Duncan, Director of Building and Code, James Ellexson, Human Resource Director, Tori Love Garron, Village Clerk, Michael Jurusik, Village Attorney, and Elijah Willis, Police Chief

Invocation: Trustee Ray Williams

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes for the Committee of the Whole and the Special Board Meeting of the Board of Trustees and Budget Public Hearing for Tuesday, February 4, 2025, and Budget Hearing Public for Wednesday, April 30, 2025
Motioned by Trustee Brandon and seconded by Trustee Lightford to approve
Ayes: Mayor Booker, Trustees Williams, Sanchez, Jones, Lightford, and Brandon.
Nays: None
Abstain: None
Absent: Trustee Peppers
Motion Carried

Oaths, Reports, Proclamations, Announcements, and Appointments: Mayor Nathaniel George Booker announced upcoming community events and programs

Finance Management Reports:
A. Financial Report in the amount of $1,075,315,14.
B. Warrant #200561 dated April 30, 2025, in the amount of $1,311,130,77.
Discussion: Trustee Brandon- A purchase being made for $64,000 (Mayor Booker Responded)

President's Report: None

Public Comments: C. Vandiver and L. Robinson (Mayor Booker Responded)

Manager Report: None

Village Attorney Report:
1. Status Report regarding: An Ordinance Approving And Authorizing The Execution Of A Term Sheet And Purchase And Sale Agreements With The County Of Cook, Illinois D/B/A Cook County Land Bank Authority For The Village Acquisition Of Real Properties Located Within The Village Of Maywood At 1500 2 South 1st Avenue, 1418 South 7th Avenue And 134 South 19th Avenue, And Approving And Authorizing The Expenditure Of Madison Street / Fifth Avenue Tax Increment Financing District Funds And/Or Other Available Funding Sources And The

Waiver Of Village Liens And Other Monies Due To The Village From The Cook County Land Bank Authority To Allow The Property Acquisitions (Ordinance listed below under the Omnibus portion of the Agenda).

2. Status Report regarding: Resolution Authorizing the Approval and Execution of a Settlement Agreement and Release of Claims for the Jhave'll Giovon Moore, Sr. v. Village of Maywood, et al. Litigation (Federal Court Case No. 22-CV-01409). See Confidential Village Attorney Memo dated April 30, 2025. (Resolution listed below under the Omnibus portion of the Agenda).
3. Status Report regarding: Resolution Authorizing The Approval And Execution Of The Settlement Agreements And General Releases, And Authorizing The Payment Of Settlement Funds In The Consolidated Lawsuits Of Curtis Powell v. Village Of Maywood, et al. (Case No. 2024 L 003531) and Nathan Burnett v. Village Of Maywood, et al. (Case No. 2024 L 006962). See Confidential Village Attorney Memo dated April 30, 2025. (Resolution listed below under the Omnibus portion of the Agenda).
4. Status Report regarding: A Resolution Approving A Settlement And Release Agreement, And Authorizing The Payment Of Settlement Funds To Resolve A Disputed Debt With AT&T. See Confidential Village Attorney Memo dated April 30, 2025. (Resolution listed below under the Omnibus portion of the Agenda).

Trustee Committee Reports: No Discussion

a. Community Policing & Public Safety Committee
b. Engagement & Communications Committee
c. Fiscal Accountability & Government Transparency Committee
d. Infrastructure & Sustainability Committee
e. Ordinance & Policy Committee
f. Planning & Development Committee

SPECIAL VILLAGE BOARD MEETING AGENDA ITEMS:

Omnibus Agenda Items: Motioned by Trustee Williams and seconded by Trustee Jones to approve Omnibus Items A through D

A. Motion to approve the monthly financial report in the amount of $1,075,315,14. **B**. Motion to approve the warrant list #200561 dated April 30, 2025, in the amount of $1,311,130,77. **C.** An ordinance approving and authorizing the execution of a term sheet and purchase and sale agreements with the County of Cook, Illinois d/b/a Cook County Land Bank Authority for the village acquisition of real properties located within the Village of Maywood at 1500 South 1st Avenue, 1418 South 7th Avenue and 134 South 19th Avenue, and approving and authorizing the expenditure of Madison Street / Fifth Avenue Tax Increment Financing District funds and/or other available funding sources and the waiver of village liens and other monies due to the Village from the Cook County Land Bank Authority to allow the property acquisitions**. D.** A resolution authorizing the approval and execution of a settlement agreement and general release in the Jhave'll Giovon Moore, Sr. v. Village of Maywood, et al. litigation (federal court case no. 22-cv-01409). **E**. A resolution authorizing the approval and execution of the settlement agreements and general releases and authorizing the payment of settlement funds in the consolidated lawsuits of Curtis Powell v. Village of Maywood, et al. (case no. 2024 L 003531) and Nathan Burnett v. Village of Maywood, et al. (case no. 2024 L 006962). **F.** A resolution authorizing the approval and execution of a settlement and release agreement, and authorizing the payment of settlement funds to resolve a disputed debt with AT&T.

Motioned by Trustee Williams and seconded by Trustee Jones to approve
Ayes: Mayor Booker, Trustees Williams, Sanchez, Jones, Lightford.
Nays: Trustee Brandon
Abstain: None
Absent: Trustee Peppers
Motion Carried

New Business:

Old Business Agenda Items: None

For Discussion Purposes: Trustee Jones announced the bike ride and the Manager Review (Mayor responded)

Adjournment: Motioned by Trustee Williams and seconded by Trustee Brandon to adjourn the Committee of the Whole Meeting and Village Board Meeting at 7:19 p.m. with a unanimous roll call of the Village Board.

_____ _____

Nathaniel George Booker, Mayor Tori Love Garron, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Manager Frank Torres
Village Clerk Tori Love Garron

Board of Trustees
Special Board Meeting / Swear-In
Tuesday, May 20, 2025 Minutes

Call to Order

The Village of Maywood Board of Trustees Special Board Meeting and Swear-In Meeting on Tuesday, May 20, 2025, was called to order by Mayor Nathaniel George Booker at 6:25 p.m. in the Masonic Temple at 200 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon a roll call by Nykita Kornegay, Village Deputy Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees R. Williams, A. Sanchez, M. Jones, M. Lightford, and I. Brandon. Absent: A. Peppers. There being a Quorum present, the meeting was convened.

Staff Attendance: Village Department heads

Invocation: Trustee Ray Williams

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Oaths, Reports, Proclamations, Announcements, and Appointments: Trustee Ray Williams announced Cook County Clerk Monica Gordon.

A. Special Presentation: Announced by Trustee Ray Williams
1. Arbdella "Della" Patterson- Not Present
2. Regina Rivers

B. Recognition of outgoing Village Trustees
    1. Melvin Lightford Sr.
    2. Aaron Peppers- Not Present
C. Inauguration of newly elected officers: Presented by Cook County Clerk Monica Gordon
    1. Office of Village Clerk- Tori Love Garron
    2. Office of Village Trustee
        a. Asia Ousley
        b. Antonio Sanchez
        c. Steven Smiley
    3. Office of Village President- Nathaniel George Booker
    4. Maywood Public Library: Sworn In by Cook County Clerk Monica Gordon
        a. LaSondra Banks- Office of Trustee
        b. Brianna Henderson- Office of Trustee
        c. Erica Sanchez- Office of Trustee
    5. Maywood Park District: Sworn In by Cook County Clerk Monica Gordon
        a. Tanya Butler- Office of Commissioner
        b. Anthony Cook- Office of Commissioner
        c. Taeveon Johnson- Office of Commissioner
        d. Marcellus Wells- Office of Commissioner
    6. School District 89
        a. Laighton Scott- Not Present

Public Comments: None

Adjournment: Motioned by Trustee Williams and Seconded by Trustee Ousley to adjourn the Committee of the Whole Meeting and Village Board Meeting at 7:26 p.m. with a unanimous roll call of the Village Board.

_____ _____

Nathaniel George Booker, Mayor Tori Love Garron, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Manager Frank Torres
Village Clerk Tori Love Garron

Village of Maywood

Financial Report

OMNIBUS ITEM-FINANCIAL REPORT

It is with recommendation that the total below payments of $1,171,623.02 be approved for payment.

	Vendor	Description	Amount	Expense
1	ABT Mailcom	Water Bill Processing	$5,273.43	41-55-52400
2	Accutron	Computer Consulting Services	$8,154.15	01-18-51700
3	Chicago Cleaning	Janitorial Service	$9,500.00	01-53-52400
4	De Lage Landen Fin Svc	Complete Care Agreement	$53,679.32	01-18-56500
5	DNA Labs International	Laboratory Services	$5,665.00	01-40-52400
6	Edward Delmore	Training	$9,500.00	01-40-56300
7	Forest Printing	May 2025 Newsletter	$7,143.91	01-12-56700
8	Industrial/Org Solutions	Oral Interviews	$7,950.00	01-42-52400
9	Leaf	Toshiba Copier Equipment	$10,217.67	01-19-54500
10	LRS	Waste Disposal	$184,661.30	Various Accounts
11	Maywood Library	Personal Property Tax Replacement	$22,222.53	01-14-61850
12	Most Dependable Fount	Drinking Fountains	$11,795.00	01-50-52400
13	Marsh McLennan Agency	WC Liability Insurance	$349,448.74	Various Accounts
14	NorthEast Multi Reg	Training Period 7/1/2025-7/1/2026	$7,220.00	01-40-56300
15	OnSolve LLC	Code Emergency Mobile System	$6,900.12	01-18-56500
16	T.P.I.	Plumbing Inspections	$8,488.64	01-23-52400
17	Village of Melrose Park	Water Services	$418,538.61	41-55-57301
18	Wex Bank/Fleet	Fuel Purchases *April & May	$45,264.60	Various Accounts

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, ABT Mailcom

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water bill processing and mailing for the Village of Maywood Water Department.

Invoice	Date	Amount	Description
52479	05/29/2025	$5,273.43	May Bill Processing and Mailing

RECOMMENDATION: It is recommended that the total payment of $5,273.43 be approved for payment. The expense account to be charged: 41-55-52400.

INVOICE

ABT MAILCOM
N1977 Schaitel Rd Ste 400
Lake Geneva, WI 53147

outsource@abt-corp.com
+2622489590

ABT MAILCOM
American Business Technologies, Inc.
YOUR MAILING FULFILLMENT SPECIALISTS

Bill to
Maywood, Village of
40 Madison St
Maywood, IL 60153

Shipping info
Ship via: USPS
Ship date: 05/29/2025

Invoice details
Invoice no.: 52479
Terms: Due on receipt
Invoice date: 05/29/2025
Due date: 05/29/2025

INVOICE #: 52479

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**4032 - Fulfillment - Mailcom**	Bill Processing and Mailing	5701	$0.925	$5,273.43

Total **$5,273.43**

Ways to pay

VISA DISCOVER BANK

If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.

Note to customer

If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.
Thank you for your continued business. Please contact us at 262-248-9590 with any questions you may have.

View and pay

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Accu-tron Computer Service

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for computer consulting services for the month of June 2025.

Invoice	Date	Amount	Service Dates
2025Jun	06/01/2025	$8,154.15	June 2025

RECOMMENDATION: It is recommended that the total payment of $8,154.15 be approved for payment. The expense account to be charged: 01-18-51700.

AccuTron Systems, Inc.

INVOICE

125 N Halsted Street
Suite 303A
Chicago, IL 60601

INVOICE # 2025JUN
DATE: 06/01/2025

BILL TO:

Village of Maywood
40 Madison Street
Maywood, IL 60153
708-450-6300

P.O. NUMBER	PROJECT	TERMS
		Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Computer Consulting Services for the Month of June 2025	$8,154.15	$8,154.15
	Computer Consulting Service Week End 06/06/2025		
	Computer Consulting Service Week End 06/13/2025		
	Computer Consulting Service Week End 06/20/2025		
	Computer Consulting Service Week End 06/27/2025		
		TOTAL DUE	**$8,154.15**

Make all checks payable to AccuTron Systems, Inc
If you have any questions concerning this invoice, contact Marvin Savage 312-671-0420, msavage@maywood-il.org

THANK YOU FOR YOUR BUSINESS!

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Chicago Cleaning Concierge

SPECIFIC ACTION REQUESTED: Payment approval of the invoice of attached invoice for janitorial services for the Village of Maywood.

Invoice	Date	Amount	Service Date
151	05/30/2025	$9,500.00	May 2025

RECOMMENDATION: It is recommended that the total payment of $9,500.00 be approved for payment. The expense account to be charged: 01-53-52400.

Date: May 30,, 2025
May
INVOICE # 151



To Village of Maywood
40 Maddison Street
Maywood IL, 60153
708 450-7400

	Description		Line Total
1	Sanitation/Disinfecting Services (CDC Compliance)		$9,500.00
		Subtotal Total	$9,500.00

Make all checks payable to Chicago Cleaning Concierge LLC

Chicago Cleaning Concierge LLC, Illinois60010 312-2001577
BLaster@chicagocleaningconcierge.com

Thank you for your business!

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Acting Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, DE LAGE LANDEN FINANCIAL SVCS

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #589910998 dated 05/01/2025 for The Village Hall & Police Department Server Project & Complete Care Agreement on behalf of contract from Impact.

RECOMMENDATION: It is recommended that the total payment of $53,679.32 be approved for payment. The expense account to be charged: 01-18-56500.

DE LAGE LANDEN FINANCIAL SERVICES, INC.
PO BOX 825736
PHILADELPHIA, PA 19182-5736

Remittance Section

Invoice Number:	590196088
Due Date:	06/01/2025
Due This Period:	$53,679.32

Amount Enclosed: $_____

Please make check payable to

Maywood, Village of
ATTN: AP/FINANCE DEPT
40 MADISON ST
MAYWOOD, IL 60153-2323

DE LAGE LANDEN FINANCIAL SERVICES, INC.
PO BOX 825736
PHILADELPHIA, PA 19182-5736

21000059019608800536793 21

Detach here. Please include the top payment coupon with your payment. Please allow 5-7 days for U.S. Postal Service delivery.

DE LAGE LANDEN FINANCIAL SERVICES, INC.
PO BOX 825736
PHILADELPHIA, PA 19182-5736
www.leasedirect.com

Contract Number:	500-50447706
Invoice Number:	590196088
Account Number:	1660891
Site Number:	5656023
Invoice Date:	05/08/2025
Period of Performance:	06/01/2025 - 06/30/2025
Due This Period:	$53,679.32

Important Messages

See Reverse For Important Information

Invoice Details

Description	Payment Amount	Tax	Total Amount	Applied Amount	Remaining Amount Due
PAYMENT	$53,679.32	$0.00	$53,679.32	$0.00	$53,679.32
Billed this Invoice	**$53,679.32**	**$0.00**	**$53,679.32**	**$0.00**	**$53,679.32**
Balance Due Previous Invoices					**$53,679.32**
Total Amount Due					**$107,358.64**

(Please see the following pages for details.)

Asset Details

Contract Number	Purchase Order	Make / Model	Asset Number	Serial Number	Install Date	Cost Center	Department	Payment Amount	Tax	Total Amount
500-50447706		OFFICE / Complete Care Packages	50447706_1	500-50447706	11/30/2022					
Asset Location: 40 MADISON ST MAYWOOD COOK IL 60153-2323 United States										
500-50447706		Docuware / Software	50490078_1	500-50490078	04/27/2023					
Comments: MIGRATION										
Asset Location: 40 MADISON ST MAYWOOD COOK IL 60153-2323 United States										

Asset Amount Total: **$53,679.32**

Account Summary

Invoice Number	Due Date	Amount Invoiced	Balance Due
589910998	05/01/2025	$53,679.32	$53,679.32
BALANCE DUE FOR PRIOR BILLED INVOICES			**$53,679.32**

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, DNA Labs International

SPECIFIC ACTION REQUESTED: Payment approval of the attached estimate #210358 dated 3/4/2025 for cold case laboratory services for the Village of Maywood Police Department.

RECOMMENDATION: It is recommended that the total payments of $5,665.00 be approved for payment. The expense account to be charged: 01-40-52400.

Village of
POLICE DEPARTMENT
MAYWOOD
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

April 1, 2025

To: Frank Torres
Village Manager

From: Elijah Willis
Chief of Police

Subject: Request for Services

The attached proposal is forwarded to your attention for consideration and for submission to the Regular Village Board Meeting as you deem appropriate and applicable:

I am writing to request authorization to engage the services of DNA Labs International to assist in resolving a longstanding cold case, reference number 06-24120, from 2006. The attached invoice pertains to this case, which our investigators are actively working to bring to a conclusion.

Both the Illinois State Crime Lab and the Federal Crime Lab have indicated they are unable to assist due to specific circumstances surrounding this case. However, they have recommended DNA Labs International as a suitable alternative. Given the sensitive nature of this investigation, I would prefer to discuss specific details in person to maintain confidentiality.

DNA Labs International, established in 2004, specializes in forensic DNA analysis and has a proven track record of assisting law enforcement agencies in resolving complex cases. Their advanced methodologies and technologies are particularly suited for extracting and analyzing DNA evidence in cases that have remained unsolved for extended periods. Engaging their services could significantly enhance our efforts to bring closure to this nearly two-decade-old case.

The cost for the proposed DNA analysis is $5,665. I propose that this expenditure be allocated from the **Maywood Police Department's budget item 01-40-52400,** designated for Contractual/Professional Services. According to the Village of Maywood's FY2023-2024 budget, this line item has an allocation of $160,000. Utilizing a portion of these funds for this purpose aligns with our commitment to leveraging professional services to enhance public safety and uphold justice.

I seek your approval to proceed with submitting the relevant evidence to DNA Labs International for further analysis. Please let me know a convenient time to discuss this matter in detail and address any questions or concerns you may have.

DNA Labs International
700 W Hillsboro Blvd Bldg 3
Deerfield Beach, FL 33441
+19544265163
accounting@dnalabsinternational.com
www.dnalabsinternational.com

DNA LABS INTERNATIONAL

Estimate

ADDRESS
Maywood Police Department
Maywood Police Department
125 South 5th Avenue
Maywood, IL 60153

ESTIMATE # 210358
DATE 03/24/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Accessioning/Screening - SpentShell TM - Cartridge/Shell Casing Base	Spent Shell Casings Swab Preparation and/or Bodily Fluid Identification - Base screening	1	995.00	995.00
Accessioning/Screening - SpentShell TM - Small Cartridge Casing	Sample Preparation and/or Bodily Fluid Identification - Spent Shell Casings - Small Cartridge	4	595.00	2,380.00
DNA STR Analysis - Evidence Sample	Evidence sample submitted	1	1,095.00	1,095.00
DNA STR Analysis - Suspect or Victim Standard	Swab from Suspect/Accused or Victim/Complainant	1	995.00	995.00
CODIS lab NDIS form review	per case for CODIS criteria review and approval	1	50.00	50.00
CODIS lab upload to database	per vendor-developed profile submitted to the CODIS lab for review/per vendor-developed CODIS confirmation profile submitted	1	150.00	150.00

Final invoice may differ if analysts determine that alternative tests would yield better results.

TOTAL **$5,665.00**

A 3.75% processing fee will be added for any credit card payments.

All invoices are due net 30. Late payments will incur additional fees.

Thank you for choosing our lab.
We appreciate your prompt payment.

Accepted By

Accepted Date

EFT/ACH INSTRUCTIONS: Bank United, 2201 W Hillsboro Blvd, Deerfield Beach, FL, 33442
Federal Tax ID #: 56-2486062 ABA Routing #: 067015779 Account #: 1500173420

Fiscal Year: **2026**

Purchase Order #: _____

Check Request Form

Department will Mail Check with completed Documentation

Check Recipient: DNA Labs International

Address: 700 W Hillsboro Blvd, Bldg 3
Deerfield Beach, FL 33441

Amount of Check: $5,665.00

Account to be Charged: 01-40-51300

Total Appropriated: _____

Expended to Date: _____

Available Balance: _____

Annual Purpose of Request: resolve a longstanding cold case, reference number 06-24120 from 2006.

Submitting Department: Police Department

Authorization: _____ **Date:** 5/6/2026

Approved by Finance Director: _____ **Date:** _____

Village Manager: _____ **Date:** _____

Form# F100

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Edward Delmore

SPECIFIC ACTION REQUESTED: Payment approval of invoice #25-5 dated 3/17/2025 for high-risk vehicle stop training for police officers.

RECOMMENDATION: It is recommended that the total payments of $9,500.00 be approved for payment. The expense account to be charged: 01-40-56300.

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4471

To: Chief E Willis
From: Commander D Diaz
Date: March 17th,2025

Subject: Proposal for High Risk traffic stop training

Purpose:

The purpose of this proposal is to present a two-day (16-hour) training program designed to prepare officers for high-risk vehicle stop tactics. This program, designed by Chief Edward J. Delmore through NEMERT, ensures that Maywood police officers receive effective and standardized training in compliance with state mandates.

This course meets the following Illinois State Mandates:

Mandate	Mandate Hours	Scenario-Based Hours
Constitutional Use of LE Authority	0.25	-
High-Risk Traffic Stops	**14.5**	**11**
Law Concerning Stops, Search, Use of Force	0.25	-
Officer Safety Techniques	0.5	-

The High-Risk Traffic Stop Instructor Training program aims to:

1. Develop skilled trainers who can instruct Illinois police officers in high-risk vehicle stop tactics.
2. Ensure compliance with Illinois state law enforcement mandates.
3. Enhance officer safety techniques through scenario-based, hands-on training.
4. Standardize training protocols across law enforcement agencies.
5. Improve decision-making skills during high-risk traffic stops to reduce risks to officers and the public.

Chief Ed Delmore has provided an invoice for the High Risk Vehicle Stop Instructor Course to be conducted at Maywood P.D. on May 8-9, 2025. The quoted price is for 20 police officers and is as follows: High Risk Vehicle Stop Instructor Program (20 Officers) – All Inclusive Total: $9500.00. Payment must be made to Edward Delmore. Subcontractors are paid by Delmore. Please see attached for further.

Commander Dennis Diaz
Maywood Police Department TRT/SCU
125 S 5th Ave
Maywood, IL 60153
708-450-4470 ext 4307
CCROC Committee Member
www.ccroc.org
https://namimetsub.org/

Edward Delmore

Invoice 25-5

Commander:

This invoice is for the High Risk Vehicle Stop Instructor Course to be conducted at Maywood P.D. on May 8-9, 2025.

Thank you!

High Risk Vehicle Stop Instructor Program (20 Officers) – All Inclusive Total: $9500.00

Please make payment to Edward Delmore. Subcontractors are paid by Delmore.

Edward Delmore

16630 Brigadoon Trail

Gulf Shores, AL 36542

(251) 269-1056

337-64-8334

Fiscal Year: **2026**

Purchase Order #: _____

Check Request Form

Department will Mail Check with completed Documentation

Check Recipient: Edward Delmore

Address: 16630 Brigadoon Trail
Gulf Shores, AL 36542

Amount of Check: $9,500.00

Account to be Charged: 01-40[redacted] 56300

Total Appropriated: _____

Expended to Date: _____

Available Balance: _____

Annual Purpose of Request: High Risk Vehicle Stop Instructor class May 8-9, 2025 for 20 police officers.

Submitting Department: Police Department

Authorization: #276 **Date:** 5/8/2025

Approved by Finance Director: _____ **Date:** 5-22-25

Village Manager: _____ **Date:** _____

Form# F100

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Forest Printing

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #127273 dated 05/13/2025 for May 2025 Newsletter. *The postage portion has already been paid.

RECOMMENDATION: It is recommended that the total payment of $7,143.91 be approved for payment. The expense account to be charged: 01-12-56700.

FPCO.

Forest Printing Company
7214 W. Madison Street
Forest Park, IL 60130
ph. 708-366-5100 fax 708-36
print@forestprinting.net

Invoice # 127273

Date: 5/13/25
Customer PO:

Accounts Payable
Village of Maywood
40 Madison Street
Maywood IL 60153

Quantity	Description	Amount
8,500	24 Page Newsletter - May 2025, (12 pages)	$ 7,143.91
	24 Page Newsletter - May 2025, 11 x 17 White 80# Gloss Text, 6 sheets, Offset, 4 colors front 4 colors back	
	PDF Proof	
	8,500 Saddle Stitch 24 Page Booklet	
8,191	Mailing Services	
	8,191 Postage Standard	$ 1,794.14

Sales Rep: House Account
Taken by: Vaughn Martini 24 Page Newsletter - May 2025

SUBTOTAL	$ 8,938.05
TAX	
SHIPPING	
TOTAL	$ 8,938.05
AMOUNT DUE	$ 8,938.05

Account Type: Charge
Please pay from this invoice.
To insure that your payment is properly applied, please include the top portion invoice with your payment. To reorder any of the above items by phone or via Email please reference your invoice number.
Thank you!

-VILLAGE OF MAYWOOD
CHECK REQUEST FORM

CHECK RECIPIENT:	**Forest Printing Company**
ADDRESS:	**7214 W. Madison Street**
CITY/STATE/ZIP:	**Forest Park, IL 60130**
AMOUNT OF CHECK:	**$7,143.91**
EXPENSE ACCOUNT:	**01-21-52400**
TAX ID#:	
PURPOSE FOR REQUEST:	**Village Newsletter printing production costs for newsletter (May Edition 2025)**
SUBMITTING DEPARTMENT:	**Community Engagement**
INDIVIDUAL SUBMITTING REQUEST:	**LaSondra Banks**
AUTHORIZATION:	LaSondra Banks 5/13/25 **DATE**
FINANCE DIRECTOR:	**DATE**
VILLAGE MANAGER:	**DATE**

PLEASE ATTACH SUPPORTING DOCUMENTATION

ADDITIONAL REQUEST:	

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Industrial/Organizational Solutions, Inc.

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #C62885A for FD Lieutenant Structured Oral Interview – 2025.

RECOMMENDATION: It is recommended that the total payment of $7,950.00 be approved for payment. The expense account to be charged: 01-42-52400.

Industrial/Organizational Solutions, Inc.
1520 Kensington Road ; Suite 110
Oak Brook IL 60523
www.iosolutions.com

Invoice

BILL TO: Village of Maywood
40 Madision
Finance Department
Attn: Gloria Clay
Maywood, IL 60153

DATE 4/30/2025

INVOICE # C62885A

ORDER #	P.O. NO.	REP
Job #4657		AE

ITEM	DESCRIPTION	QTY/HRS	RATE	AMOUNT
	FD Lieutenant Structured Oral Interview - 2025			
SOI	Structured Oral Interview		7,200.00	7,200.00
Assessor Fee	Assessor Honorariums	3	250.00	750.00

Recommended To Be Paid:

Expense Acct: 01-42-52100
Date: 5/8/25 PO #
Dept.Head: LaSondra Boyd

	Subtotal	$7,950.00
	Payments/Credits	$0.00
Please remit payment upon receipt	**Total**	$7,950.00

Please remit payment to I/O Solutions, Inc., 1520 Kensington Road, Suite 110 , Oak Brook IL 60523 ; Any questions regarding this invoice, please call (888)784-1290 or email : accounting@iosolutions.com

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Leaf

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice Toshiba copier equipment for the Village of Maywood.

RECOMMENDATION: It is recommended that the total payment of $10,217.67 be approved for payment. The expense account to be charged: 01-19-54500.

LEAF
P.O. BOX 5066
HARTFORD, CT 06102-5066

855-561-8014

Address Service Requested

VILLAGE OF MAYWOOD
ATTN: FRANCIS TORRES
40 MADISON STREET
MAYWOOD IL 60153-2323

Please provide address/contact changes on the reverse side.

Remittance Section

Contract Number:	**100-9782861-001**
Invoice Number:	18463784
Invoice Due Date:	06/20/2025
Current Invoice Due:	
Total Amount Due:	**$10,217.67**
Amount Remitted:	$ _____

Payments received after 05/26/2025 are not reflected on this invoice.

Use enclosed envelope and make payable to:

LEAF
P.O. BOX 5066
HARTFORD, CT 06102-5066

0110097828610010001459853001846378400102176 78

Keep lower portion for your records - Please return upper portion with your payment

LEAF
P.O. BOX 5066
HARTFORD, CT 06102-5066

Account Name: Village Of Maywood
Invoice Date: 05/26/2025
Invoice Due Date: 06/20/2025

Contract Number: **100-9782861-001**
Invoice Number: 18463784
Total Due: **$10,217.67**

Important Messages

MyLEAFNow Gives You More Time for What Matters Most

Focus less on bills and more on business in today's demanding environment with MyLEAFNow, **where you can now sign up to have PDF invoices delivered direct to your email inbox!**

With MyLEAFNow, everything you need to take control of your equipment financing is available right at your fingertips, wherever you work, on any connected device. And to make managing your equipment financing even easier, you can obtain W-9s directly from the MyLEAFNow portal!

Scan the QR code or visit
www.MyLEAFNow.com
to log in today.

IDENTIFICATION NUMBER	DESCRIPTION	PAYMENT	SALES\USE TAX	LATE CHARGES	TOTAL
Contract Number 100-9782861-001	17-Toshiba Copiers				
	DATE DUE 05/20/25	$4,304.67			$4,304.67
	LATE CHRGS			$459.85	$459.85
	INSURANCE				
	DATE DUE 04/20/25	$121.67			$121.67
	SUPPLY FREIGHT FEE				
	DATE DUE 05/20/25	$48.00			$48.00
	INSURANCE				
	DATE DUE 05/20/25	$121.67			$121.67
	DATE DUE 06/20/25	$4,436.00			$4,436.00
	SUPPLY FREIGHT FEE				
	DATE DUE 06/20/25	$48.00			$48.00
	INSURANCE				
	DATE DUE 06/20/25	$121.67			$121.67
Contract Number 100-9782861-002	2 Toshiba copier systems				
	DATE DUE 05/20/25	$245.82			$245.82

If you have questions regarding your bill, or if you would like to pay by phone please give us a call and we will be happy to assist you. • 855-561-8014

P.O. BOX 5066
HARTFORD, CT 06102-5066

Invoice Date: 05/26/2025
Invoice Due Date: 06/20/2025

Invoice Number: 18463784
Total Due: $10,217.67

IDENTIFICATION NUMBER	DESCRIPTION	PAYMENT	SALES\USE TAX	LATE CHARGES	TOTAL
(Continued)					
	LATE CHRGS			$26.48	$26.48
	INSURANCE				
	DATE DUE 05/20/25	$19.01			$19.01
	DATE DUE 06/20/25	$245.82			$245.82
	INSURANCE				
	DATE DUE 06/20/25	$19.01			$19.01
		PLEASE PAY THIS AMOUNT			**$10,217.67**

Equipment Detail Report

Contract Number: 100-9782861-001 P.O.#

Asset #	Ref #	Qty	Equipment Location	Model	Serial #	Description
989924		1	126 S 5th Ave MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89539	Toshiba 4525
989925		1	126 S 5th Ave MAYWOOD, IL 60153-2323	e-STUDIO330AC	CRHP73779	Toshiba 330
989926		1	126 S 5th Ave MAYWOOD, IL 60153-2323	e-STUDIO409AS	701943340PHKZ	Toshiba 409AS
989927		1	127 5th Ave MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89158	Toshiba 4525
989928		1	40 Madison Street MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89124	Toshiba 4525
989929		1	40 Madison Street MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89542	Toshiba 4525
989930		1	701 St Charles Rd MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89093	Toshiba 4525
989931		1	40 Madison Street MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89583	Toshiba 4525
989932		1	40 Madison Street MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89694	Toshiba 4525
989933		1	40 Madison Street MAYWOOD, IL 60153	e-STUDIO4525AC	SSGP89549	Toshiba 4525
989934		1	127 S 5th Ave MAYWOOD, IL 60153-2323	e-STUDIO330AC	CRJP74857	Toshiba 330
989935		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO409AS	701943340PHL7	Toshiba 409AS
989936		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO409AS	701943340PHKM	Toshiba 409AS
989937		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO409AS	701943340PHKW	Toshiba 409AS
989938		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO409AS	701943340PHK7	Toshiba 409AS
989939		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO409AS	701943340PHK9	Toshiba 409AS
989940		1	701 St Charles Rd MAYWOOD, IL 60153-2323	e-STUDIO409AS	701942840P0N7	Toshiba 409AS

Equipment Detail Report

Contract Number: 100-9782861-002 P.O.#

Asset #	Ref #	Qty	Equipment Location	Model	Serial #	Description
992467		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO4525AC	SSIP82317	Toshiba e-STUDIO4525AC
992468		1	40 Madison Street MAYWOOD, IL 60153-2323	e-STUDIO330AC	CRJP75439	Toshiba e-STUDIO330AC

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, LRS

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for waste disposal and residential garbage pickup services.

Invoice	Date	Amount	Description
MW2517	04/15/2025	$23,774.27	Waste Disposal Service
0006149714	05/31/2025	$160,887.03	Garbage Disposal *May 2025

RECOMMENDATION: It is recommended that the total payments of $184,661.30 be approved for payment. The expense account to be charged: 41-55-57400.

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

INVOICE

INVOICE NO.	MW2517
PAGE	1 of 13
DATE	04/15/25
CUSTOMER NO.	1051

VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/01/25	MS	MSW Reference: 235 Vehicle: VILLAGE OF MAYWOOD	MW-75714	0.02 TN	$53.47	$53.47
04/01/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-75722	0.91 TN	$53.47	$53.47
04/01/25	MS	MSW Reference: 2 Vehicle: VILLAGE OF MAYWOOD	MW-75723	3.85 TN	$53.47	$205.86
04/01/25	MS	MSW Reference: 235 Vehicle: VILLAGE OF MAYWOOD	MW-75726	0.08 TN	$53.47	$53.47
04/01/25	MS	MSW Reference: 231 Vehicle: VILLAGE OF MAYWOOD	MW-75727	0.11 TN	$53.47	$53.47
04/01/25	MS	MSW Reference: 201 Vehicle: VILLAGE OF MAYWOOD	MW-75728	0.39 TN	$53.47	$53.47
04/01/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-75745	0.27 TN	$53.47	$53.47
04/01/25	MS	MSW Reference: 235 Vehicle: VILLAGE OF MAYWOOD	MW-75751	0.02 TN	$53.47	$53.47
04/01/25	MS	MSW Reference: 235 Vehicle: VILLAGE OF MAYWOOD	MW-75755	0.06 TN	$53.47	$53.47
04/01/25	MS	MSW Reference: 201 Vehicle: VILLAGE OF MAYWOOD	MW-75756	0.32 TN	$53.47	$53.47
04/01/25	MS	MSW	MW-75759	0.11 TN	$53.47	$53.47

$23,774.27
APPROVED TO BE PAID
DATE: 5/28/25
DEPT HEAD: Greg Buchanan ob
EXPENSE ACCT. 01-50-52400
PO#:

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

INVOICE

INVOICE NO.	MW2517
PAGE	2 of 13
DATE	04/15/25
CUSTOMER NO.	1051

VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
		Reference: 201				
		Vehicle: VILLAGE OF MAYWOOD				
04/01/25	MS	MSW	MW-75766	3.18 TN	$53.47	$170.03
		Vehicle: VILLAGE OF MAYWOOD				
04/01/25	MS	MSW	MW-75768	0.26 TN	$53.47	$53.47
		Reference: 253				
		Vehicle: VILLAGE OF MAYWOOD				
04/02/25	MS	MSW	MW-75836	0.11 TN	$53.47	$53.47
		Reference: 232				
		Vehicle: VILLAGE OF MAYWOOD				
04/02/25	MS	MSW	MW-75840	0.30 TN	$53.47	$53.47
		Vehicle: VILLAGE OF MAYWOOD				
04/02/25	MS	MSW	MW-75843	0.12 TN	$53.47	$53.47
		Vehicle: VILLAGE OF MAYWOOD				
04/02/25	MS	MSW	MW-75844	0.18 TN	$53.47	$53.47
		Reference: 201				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75882	0.41 TN	$53.47	$53.47
		Reference: 232				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75889	0.05 TN	$53.47	$53.47
		Reference: 201				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75901	0.09 TN	$53.47	$53.47
		Reference: 235				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75907	2.38 TN	$53.47	$127.26
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75908	2.03 TN	$53.47	$108.54

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

INVOICE

INVOICE NO.	MW2517
PAGE	3 of 13
DATE	04/15/25
CUSTOMER NO.	1051

VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
		Reference: 2				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75938	0.04 TN	$53.47	$53.47
		Reference: 235				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75940	0.20 TN	$53.47	$53.47
		Reference: 232				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75942	2.92 TN	$53.47	$156.13
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75945	3.29 TN	$53.47	$175.92
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75948	0.09 TN	$53.47	$53.47
		Reference: 236				
		Vehicle: VILLAGE OF MAYWOOD				
04/03/25	MS	MSW	MW-75950	3.97 TN	$53.47	$212.28
		Vehicle: VILLAGE OF MAYWOOD				
04/04/25	MS	MSW	MW-75989	0.68 TN	$53.47	$53.47
		Reference: 201				
		Vehicle: VILLAGE OF MAYWOOD				
04/04/25	MS	MSW	MW-75990	0.06 TN	$53.47	$53.47
		Reference: 235				
		Vehicle: VILLAGE OF MAYWOOD				
04/04/25	MS	MSW	MW-76020	0.28 TN	$53.47	$53.47
		Vehicle: VILLAGE OF MAYWOOD				
04/04/25	MS	MSW	MW-76021	1.41 TN	$53.47	$75.39
		Vehicle: VILLAGE OF MAYWOOD				
04/04/25	MS	MSW	MW-76025	0.01 TN	$53.47	$53.47
		Reference: 235				

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

INVOICE

INVOICE NO.	MW2517
PAGE	4 of 13
DATE	04/15/25
CUSTOMER NO.	1051

VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/04/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 201	MW-76027	0.07 TN	$53.47	$53.47
04/04/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76031	0.05 TN	$53.47	$53.47
04/04/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 250	MW-76034	0.09 TN	$53.47	$53.47
04/04/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76036	0.40 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 201	MW-76085	0.19 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 236	MW-76086	0.09 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 232	MW-76088	0.31 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 235	MW-76101	0.22 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76128	0.07 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76130	0.02 TN	$53.47	$53.47
04/07/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76131	0.06 TN	$53.47	$53.47

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

INVOICE

INVOICE NO.	MW2517
PAGE	5 of 13
DATE	04/15/25
CUSTOMER NO.	1051

VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/08/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 201	MW-76172	0.13 TN	$53.47	$53.47
04/08/25	TR	Vehicle: VILLAGE OF MAYWOOD TIRES - CAR (EA) Reference: 201	MW-76172	4.00 EA	$6.00	$24.00
04/08/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 247	MW-76186	8.30 TN	$53.47	$443.80
04/08/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76194	8.61 TN	$53.47	$460.38
04/08/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 231	MW-76196	0.05 TN	$53.47	$53.47
04/08/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76208	0.04 TN	$53.47	$53.47
04/09/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76258	4.57 TN	$53.47	$244.36
04/09/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76259	0.14 TN	$53.47	$53.47
04/09/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 250	MW-76283	0.19 TN	$53.47	$53.47
04/09/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76284	4.68 TN	$53.47	$250.24
04/09/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76286	3.71 TN	$53.47	$198.37
		Vehicle: VILLAGE OF MAYWOOD				

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

INVOICE

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DATE	04/15/25
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VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/09/25	MS	MSW Reference: 1 Vehicle: VILLAGE OF MAYWOOD	MW-76287	1.45 TN	$53.47	$77.53
04/09/25	MS	MSW Reference: 246 Vehicle: VILLAGE OF MAYWOOD	MW-76289	1.60 TN	$53.47	$85.55
04/10/25	MS	MSW Reference: 231 Vehicle: VILLAGE OF MAYWOOD	MW-76321	0.31 TN	$53.47	$53.47
04/10/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76322	0.60 TN	$53.47	$53.47
04/10/25	MS	MSW Reference: 231 Vehicle: VILLAGE OF MAYWOOD	MW-76329	0.05 TN	$53.47	$53.47
04/10/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76348	3.06 TN	$53.47	$163.62
04/10/25	MS	MSW Reference: 250 Vehicle: VILLAGE OF MAYWOOD	MW-76380	0.53 TN	$53.47	$53.47
04/11/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76423	0.06 TN	$53.47	$53.47
04/11/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76429	0.07 TN	$53.47	$53.47
04/11/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76434	0.24 TN	$53.47	$53.47
04/12/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76462	0.25 TN	$53.47	$53.47

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VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/12/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76469	0.05 TN	$53.47	$53.47
04/14/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76486	3.90 TN	$53.47	$208.53
04/14/25	MS	MSW Reference: 247 Vehicle: VILLAGE OF MAYWOOD	MW-76491	5.30 TN	$53.47	$283.39
04/14/25	MS	MSW Reference: 249 Vehicle: VILLAGE OF MAYWOOD	MW-76492	2.71 TN	$53.47	$144.90
04/14/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76493	4.37 TN	$53.47	$233.66
04/14/25	MS	MSW Reference: 249 Vehicle: VILLAGE OF MAYWOOD	MW-76496	2.11 TN	$53.47	$112.82
04/14/25	MS	MSW Reference: 247 Vehicle: VILLAGE OF MAYWOOD	MW-76497	7.53 TN	$53.47	$402.63
04/14/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76500	4.23 TN	$53.47	$226.18
04/14/25	MS	MSW Reference: 249 Vehicle: VILLAGE OF MAYWOOD	MW-76502	4.70 TN	$53.47	$251.31
04/14/25	MS	MSW Reference: 247 Vehicle: VILLAGE OF MAYWOOD	MW-76504	5.67 TN	$53.47	$303.17

LRS - Maywood
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VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/14/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76507	4.32 TN	$53.47	$230.99
04/14/25	MS	MSW Reference: 249 Vehicle: VILLAGE OF MAYWOOD	MW-76509	5.25 TN	$53.47	$280.72
04/14/25	MS	MSW Reference: 247 Vehicle: VILLAGE OF MAYWOOD	MW-76510	6.74 TN	$53.47	$360.39
04/14/25	MS	MSW Reference: 231 Vehicle: VILLAGE OF MAYWOOD	MW-76512	0.10 TN	$53.47	$53.47
04/14/25	MS	MSW Reference: 249 Vehicle: VILLAGE OF MAYWOOD	MW-76515	5.77 TN	$53.47	$308.52
04/14/25	MS	MSW Reference: 247 Vehicle: VILLAGE OF MAYWOOD	MW-76516	8.53 TN	$53.47	$456.10
04/14/25	MS	MSW Reference: 253 Vehicle: VILLAGE OF MAYWOOD	MW-76517	4.41 TN	$53.47	$235.80
04/14/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76518	6.90 TN	$53.47	$368.94
04/14/25	MS	MSW Vehicle: VILLAGE OF MAYWOOD	MW-76519	7.56 TN	$53.47	$404.23
04/14/25	MS	MSW Reference: 247 Vehicle: VILLAGE OF MAYWOOD	MW-76525	8.80 TN	$53.47	$470.54
04/14/25	MS	MSW	MW-76527	5.59 TN	$53.47	$298.90

LRS - Maywood
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VILLAGE OF MAYWOOD
40 MADISON ST
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MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
		Reference: 249				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76529	5.41 TN	$53.47	$289.27
		Reference: 253				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76534	7.88 TN	$53.47	$421.34
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76536	8.35 TN	$53.47	$446.47
		Reference: 247				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76537	5.25 TN	$53.47	$280.72
		Reference: 249				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76539	5.45 TN	$53.47	$291.41
		Reference: 253				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76540	5.45 TN	$53.47	$291.41
		Reference: 249				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76542	5.40 TN	$53.47	$288.74
		Reference: 253				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76555	8.58 TN	$53.47	$458.77
		Reference: 247				
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76557	11.15 TN	$53.47	$596.19
		Vehicle: VILLAGE OF MAYWOOD				
04/14/25	MS	MSW	MW-76559	3.95 TN	$53.47	$211.21
		Reference: 253				

LRS - Maywood
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VILLAGE OF MAYWOOD
40 MADISON ST
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MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76562	4.08 TN	$53.47	$218.16
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 247	MW-76563	7.90 TN	$53.47	$422.41
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 231	MW-76564	0.16 TN	$53.47	$53.47
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76565	5.24 TN	$53.47	$280.18
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76566	4.64 TN	$53.47	$248.10
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76567	7.95 TN	$53.47	$425.09
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76569	4.94 TN	$53.47	$264.14
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76570	4.85 TN	$53.47	$259.33
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76573	5.76 TN	$53.47	$307.99
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76574	4.57 TN	$53.47	$244.36

LRS - Maywood
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DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 247	MW-76576	8.94 TN	$53.47	$478.02
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76578	5.15 TN	$53.47	$275.37
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76579	5.15 TN	$53.47	$275.37
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 247	MW-76583	7.73 TN	$53.47	$413.32
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76585	5.72 TN	$53.47	$305.85
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76586	5.17 TN	$53.47	$276.44
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 232	MW-76587	0.11 TN	$53.47	$53.47
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76588	7.82 TN	$53.47	$418.14
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76589	8.16 TN	$53.47	$436.32
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76592	4.03 TN	$53.47	$215.48
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76593	9.02 TN	$53.47	$482.30

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VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 249	MW-76595	5.22 TN	$53.47	$279.11
04/14/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 250	MW-76596	0.10 TN	$53.47	$53.47
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 231	MW-76617	0.15 TN	$53.47	$53.47
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76618	0.08 TN	$53.47	$53.47
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76626	4.67 TN	$53.47	$249.70
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 247	MW-76630	7.98 TN	$53.47	$426.69
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76633	4.31 TN	$53.47	$230.46
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 253	MW-76638	3.90 TN	$53.47	$208.53
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW Reference: 247	MW-76640	7.15 TN	$53.47	$382.31
04/15/25	MS	Vehicle: VILLAGE OF MAYWOOD MSW	MW-76644	4.00 TN	$53.47	$213.88

LRS - Maywood
1201 Greenwood Ave
Maywood, IL 60153
Phone : 773-733-7729
Email: MyDisposal@LRSrecycles.com

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VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

DATE	CODE	DESCRIPTION	REFERENCE	QTY	RATE	AMOUNT
		Reference: 253				
		Vehicle: VILLAGE OF MAYWOOD				
04/15/25	MS	MSW	MW-76647	2.81 TN	$53.47	$150.25
		Reference: 247				
		Vehicle: VILLAGE OF MAYWOOD				
04/15/25	MS	MSW	MW-76682	1.05 TN	$53.47	$56.14
		Vehicle: VILLAGE OF MAYWOOD				
		Material Summary				
		MS MSW			**398.33 TN**	**$23,750.27**
		TR TIRES - CAR (EA)			**4.00 EA**	**$24.00**

0-30 Days	31-60 Days	61-90 Days	Over 91 Days	Invoice Total
$31,621.19	$13,452.11	$0.00	$23,218.29	**$23,774.27**

Please detach coupon and remit with payment

REMIT

PAYMENT ADDRESS
LRS, LLC
PO BOX 4700
CAROL STREAM IL 60197-4700

Payment due upon receipt of this invoice. 1.5% per month (18% per annum) late charges on balances over 30 days from date of invoice.
Payments received after invoice date are not reflected.
To ensure proper credit, please include your account number on your check and include the bottom portion of this invoice.
When making payment on multiple accounts, please include the customer numbers and the amounts of payment.
We reserve the right to suspend service without notice on any past due account.

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VILLAGE OF MAYWOOD
40 MADISON ST
GREG BUCHANAN -PUBLIC WORKS DIR
MAYWOOD IL 60153-2323

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5500 PEARL ST #300
ROSEMONT, IL 60018-5303
Phone: (847) 779-7500
www.LRSrecycles.com

CUSTOMER NO	159458
INVOICE DATE	5/31/2025
INVOICE NO	0006149714
CUSTOMER PO	
DUE DATE	6/30/2025

BALANCE FWD	$582,386.06
PAYMENTS	$-288,691.12
CREDITS	$0.00
CHARGES	$160,887.03
BALANCE DUE	$454,581.97

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153-2323

DATE	QUANTITY	FREQUENCY	DESCRIPTION	AMOUNT
New Charges				
Site 159458-0001 - VILLAGE OF MAYWOOD - 40 MADISON ST, MAYWOOD				
5/1/2025 - 5/31/2025	6,500.00	Weekly	ORGANICS TAKE ALL	$17,483.63
5/1/2025 - 5/31/2025	6,500.00	Weekly	95 GALLON SERVICE RESIDENTIAL TRASH	$76,927.98
5/1/2025 - 5/31/2025	6,500.00	Weekly	65 GALLON SERVICE RESIDENTIAL RECYCLE	$27,973.81
5/30/2025	720.06		DISPOSAL COST (RESIDENTIAL)	$38,501.61

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	BALANCE DUE
$ 160,887.03	$ 151,725.48	$ 0.00	$ 141,969.46	$ 0.00	$ 454,581.97

LRS
PO BOX 4700
CAROL STREAM, IL 60197-4700
Phone: (847) 779-7500

CUSTOMER NO	INVOICE DATE	INVOICE NO	BALANCE DUE
159458	5/31/2025	0006149714	$ 454,581.97
YOUR REFERENCE NO		AMOUNT PAID	
		$	

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153-2323

Visit us on-line to make your payment

0000470091015945800000000000061497140016088703 7

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Maywood Public Library

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice dated 05/09/2025 for Personal Property Tax Replacement for April and May 2025.

RECOMMENDATION: It is recommended that the total payments of $22,222.53 be approved for payment. The expense account to be charged: 01-14-61850.

Maywood Public Library District
121 S. 5th Avenue
Maywood, IL 60153
(708) 343-1847
www.maywoodlibrary.org

Lanya Satchell
40 Madison Street
Maywood, IL 60153

May 9, 2025

Dear Ms. Satchell,

This is a request for payment for the Maywood Public Library District's share of personal property replacement taxes that the Village of Maywood received for April and May 2025 in the amount of **$22,222.53**.

Month	Village Payment	Percentage	MPLD Share
April 2025	$58,471.50	0.07877	$ 4,605.80
May 2025	$223,647.72	0.07877	$17,616.73

If you have any questions, I can be reached by phone at (708) 343-1847, ext. 28 or by email at dmartinez@maywoodlibrary.org.

Sincerely,

Daniela Martinez, Library Director
Maywood Public Library District

cc.Frank Torres, Village of Maywood, Village Manager
cc.Tanika Skipper, Village of Maywood, Accounts Payable Administrator
cc.Erica Sanchez, Maywood Public Library District Board Treasurer

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Most Dependable Fountains, Inc

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #INV80850 dated 10/04/2024 drinking water fountains at various locations for the Village of Maywood.

RECOMMENDATION: It is recommended that the total payment of $11,795.00 be approved for payment. The expense account to be charged: 01-50-52400.

MDF
MOST DEPENDABLE FOUNTAINS, INC.

INVOICE

5705 Commander Dr. Arlington, TN 38002-0587
(901) 867-0039 mostdependable.com

NUMBER **INV80850**
P.O. #
DATE OCT 0 4 2024

BILLED TO:
VILLAGE OF MAYWOOD
40 W MADISON STREET

MAYWOOD IL 60153

SHIPPED TO:
VILLAGE OF MAYWOOD
40 W MADISON STREET

MAYWOOD IL 60153

SHIP VIA FEDEX 85
CUSTOMER # VILLAGE OF MAYW

Order Date 9/23/2024

QUANTITY ORDERED	DESCRIPTION		DISCOUNT	UNIT PRICE	NET PRICE
2	440 SMFA	440 SMFA ADA DRINKING FOUNTA		2,840.00000	$5,680.00
2	PET FTN ATT.S	ATTACHED PET FOUNTAIN		$880.00000	$1,760.00
2	JUG FILLER	ATTACHED JUG FILLER		$515.00000	$1,030.00
2	RECESSED HOSE	ATTACHED RECESSED HB W/LOCK		$615.00000	$1,230.00
2.000	BLACK	BLACK		$0.00000	$0.00
2.000	MISC ITEMS	MISC		$800.00000	$1,600.00
	EXPEDITED PRODUCTION - 10 DAY SERVICE				

Recommended To Be Paid $11,795.00
Dept Head:
Expense Acct: 01-50-52400
Date: 4/23/25 PO #

Please Pay from Invoice. No statement will be issued.

FREIGHT F.O.B. FACTORY
ONE YEAR WARRANTY. LABOR NOT INCLUDED

SUB TOTAL	$11,300.00
SHIPPING	$495.00
TAX	$0.00
TOTAL AMOUNT (U.S. Dollars)	$11,795.00

REMIT TO: P.O. BOX 587 5705 COMMANDER DR. ARLINGTON, TN 38002-0587

Please be available and unload delivery truck in a timely manner. Truck lines are now charging a detention fee. This could result in additional charges from the freight carrier.

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, MarshMcLennan Agency, Assurance

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #4289 dated 5/20/2025 for premium down payment for WC + Liability, Auto and Crime Policies
(The below down payment has already been paid)

RECOMMENDATION: It is recommended that the total payment of $349,448.74 be approved for payment. The expense account to be charged: 01-56-59100 & 01-56-59800.

MarshMcLennan Agency

Marsh & McLennan Agency LLC
Telephone: (847) 797-5700

Village of Maywood
Village of Maywood
40 Madison Street
Maywood, IL 60153

RECOMMENDED TO BE PAID
DATE: 5/27/2025
DEPT HEAD:
EXPENSE ACCT: 01-56-52400
PO#

Invoice #	4289
Account Number	Date
MAYWOOD-01	5/20/2025
PAYMENT IS DUE UPON RECEIPT	
Amount Paid	Amount Due
	$349,448.74

PLEASE INCLUDE INVOICE NUMBER WITH PAYMENT AND REMIT USING ONE OF THESE OPTIONS:

Credit Card/echeck:
https://marshmma.appliedpay.com/

Check Payable to:
Marsh & McLennan Agency, LLC
PO Box 7410098
Chicago, IL 60674-5098

Express/Overnight/Courier Delivery:
Marsh & McLennan Agency, LLC
Bank of America
Assurance Agency Premium Fund Trust Lbx 10098
540 W. Madison Street - 4th Floor
Chicago, IL 60661

ACH/Wire:
Bank of America
One Bryant Park
New York, NY 10036
Beneficiary: Marsh & McLennan Agency LLC
Account Number: 8188990491
Routing Number ACH/EFT: 071000039
Routing Number Dom/Wires: 026009593

Please Note:
* Credit Card transactions have a 3.50% fee of total paid
* ACH transactions have a flat fee of $4.00 per transaction
* Both credit card and ACH have a per transaction limit of $1Millon

PLEASE PAY FROM THIS INVOICE.

Business Auto Policy Number: CA6676526 Effective: 5/1/2025 to 5/1/2026

Invoice #	Transaction Eff Date	Due Date	Trans	Description	Amount
4289	5/1/2025	5/20/2025	RENB	Premium Finance Down Payment	$69,876.99
4289	5/1/2025	5/20/2025	RENB	WC + Liability Installments	$220,739.75
4289	5/1/2025	5/20/2025	RENB	Auto Physical Damage Premium	$26,060.00
4289	5/1/2025	5/20/2025	RENB	Crime Premium	$2,772.00
4289	5/1/2025	5/20/2025	RFEE	Service Fee	$30,000.00

Total Invoice Balance: **$349,448.74**

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Northeast Multi-Regional Training

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for membership fees/training period 7/1/2025-7/1/2026 for the Village of Maywood Police Enforcement Department.

Invoice	Date	Amount
376863	04/14/2025	$7,220.00

RECOMMENDATION: It is recommended that the total payment of $7,220.00 be approved for payment. The expense account to be charged: 01-40-56300.

North East Multi-Regional Training
1717 Park Street, Suite 303
Naperville, IL 60563
Phone: 630-896-8860

Date	Invoice #	Customer #
04/14/2025	376863	1956

ANNUAL MEMBERSHIP INVOICE

BILL TO:

Attention: Chief
Maywood Police Department
125 South 5th Avenue
Maywood IL 60153

REMIT PAYMENT TO:

North East Multi-Regional Training
1717 Park Street
Suite 303
Naperville, IL 60563

RECOMMENDED TO BE PAID
DATE: 5/27/2025
DEPT HEAD: #276
EXPENSE ACCT: 01-40-56300
PO#

MEMBERSHIP FEES

This invoice is for the training period of: **07/01/2025 to 07/01/2026**

Please review your roster on-line and update as neccessary.

Add up all Full-Time Sworn (FTS) Officers and indicate the number below and muliply by the dues amount.

Add up all Part-Time Sworn (PTS) Officers you are paying for and indicate the number below and muliply by the dues amount.

Add up all Civilian Non-Sworn (CNS) Employees you are paying for and indicate the number below and muliply by the dues amount.

Calculate FTS, PTS, and CNS and indicated that total in the Total field below. This is the amount of your membership.

Departments having more than 125 full-time officers will only have to pay for a maxiumum of 125 officers. All other full-time officers are included within the membership. PTS Officer's and CNS employees are optional. However, if not paid for, you will be billed at the non-member rate for those individuals.

Please tear off and return this portion with your payment

North East Multi-Regional Training

1717 Park Street #303, Naperville, IL 60563: Phone: (630) 896-8860 Fax: (630) 229-0206

Elijah Willis
Maywood Police Department
125 South 5th Avenue
Maywood IL 60153

Invoice Date	Due Date	Invoice #	Customer #
04/14/2025	07/01/2025	376863	1956

Make check payable to:

North East Multi-Regional Training, Inc.
1717 Park Street, Suite 303
Naperville, IL 60563

45 # of Full-Time Officers x $95.00 =	$4,275.00
4 # of Part-Time Officers x $95.00 =	$ 380.00
27 # of Civilian Employees x $95.00 =	$2,565.00
TOTAL	$7,220.00

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, On Solve LLC

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices #15339793 dated 4/14/2025 for Code Emergency Alert Mobile System.

RECOMMENDATION: It is recommended that the total payments of $6,900.12 be approved for payment. The expense account to be charged: 01-18-56500.

OnSolve LLC
PO Box 945672
Atlanta, GA, US 30394-5672

460725 Maywood, Village of, IL
40 Madison Street
Madison, IL, US 60153

STATEMENT

CUSTOMER NO.	STATEMENT DATE
460725	05/15/2025
TOTAL DUE	
$6,900.12	

AMOUNT PAID

$ _____

INVOICE DATE	DUE DATE	TYPE	INVOICE NO	REFERENCE #	BALANCE
04/14/2025	06/14/2025	INV	15339793		6,900.12

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	TOTAL DUE
$6,900.12	$0.00	$0.00	$0.00	$0.00	$6,900.12

CODE EMERGENCY ALERT MOBILE SYSTEM

Recommended To Be Paid:

Expense Acct: 01-18-56520
Date: 5/15/25 PO # _____
Dept.Head: [signature]

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, T.P.I.

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for plumbing inspections and plan reviews for the Village of Maywood Code Enforcement Department.

Invoice	Date	Amount
202504	April 2025	$8,488.64

RECOMMENDATION: It is recommended that the total payments of $8,488.64 be approved for payment. The expense account to be charged: 01-23-52400.

T.P.I.

Invoice

JoAnne Tisinai, President
Steven J. Tisinai, Secretary, Treasurer
325 Spruce Street South Elgin, IL 60177

Summary of Services

April 2025

Village of Maywood

Invoice: 202504

Building Inspector	$1,400.00
Plumbing Inspector	$320.00
Plan Review Sub-total	$6,768.64
Total Amount Due:	**$8,488.64**

APPROVED TO BE PAID
DATE: 5/6/25
DEPT HEAD: Walter Duman
EXPENSE ACCT. 01-23-52400
PO#:

Building Inspector Detail

Date	Inspector	Rate	Hours	Amount
4/1/2025	Gerald Fuscone	$80.00	3	$240.00
4/3/2025	Gerald Fuscone	$80.00	4	$320.00
3/25/2025	Gerald Fuscone	$80.00	6	$480.00
3/31/2025	Gerald Fuscone	$80.00	4.5	$360.00
	*Upon review, this was not included on Invoice 202403			
	Sorry for any inconvenience			

Plumbing Inspection Detail

Date	Inspector	Rate	Hours	Amount
4/29/2025	John Davies	$80.00	4	$320.00

T.P.I.

Plan Review Detail

Date	Project	Address	Type	Amount
3/7/2025	AV Chicago	50 Madison Street	Commercial Plan Review	$2,269.26
			Commercial Plumbing Review	$412.00
3/14/2025	Two-Family Dwelling	203 S. 15th Avenue	Residential Plan Review	$422.50
			Residential Plumbing Review	$196.00
3/18/2025	SFR Additional & Remodel	806 S. 19th Avenue	Residential Plan Review	$422.50
			Residential Plumbing Review	$104.00
4/10/2025	AV Chicago	50 Madison Street	Commercial Plan Review	$1,148.13
			Commercial Plumbing Review	$412.00
4/10/2025	SFR Addition & Remodel	1239 S. 19th Avenue	Residential Plan Review	$422.50
			Residential Plumbing Review	$108.00
4/10/2025	SFR Additional & Remodel	806 S. 19th Avenue	Residential Plan Review	$211.25
			Residential Plumbing Review	$104.00
4/10/2025	SFR Additional & Remodel	1422 S. 13th Avenue	Residential Plan Review	$422.50
			Residential Plumbing Review	$114.00

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Village of Melrose Park

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water services provided 04/01/2025-04/30/2025 from the Village of Melrose Park.

Account	Date	Amount
422000-001	04/01/2025-04/30/2025	$214,978.49
422001-001	04/01/2025-04/30/2025	$203,560.12

RECOMMENDATION: It is recommended that the total payments of $418,538.61 be approved for payment. The expense account to be charged: 41-55-57301.

Account No.	Due Date	Amount Due	After Due Date
422000-001	6/2/2025	214,978.49	217,107.22

Service Address

USE OF MAIN E

MELROSE PARK, IL 60160

REGISTER ACCOUNT WWW.MELROSEPARK.ORG

PLEASE UPDATE YOUR PHONE NUMBER ON FILE

Remit Address

Village of Melrose Park

P.O. Box 1506

MELROSE PARK, IL 60161-1506

Mailing Address

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153

0422000001002149784 98

PLEASE SEND TOP PORTION WITH PAYMENT

Account No.	Service Address
422000-001	USE OF MAIN E

Service Period

4/1/2025 - 4/30/2025

Meter Readings

Water & Sewer

Meter No.	Read Dates	Days	Previous	Current	Usage	Unit Of Measure
94802056	3/31/2025 5/1/2025	31	567,506	619,899	52,393	100 CF

Previous Balance
401,059.83

Penalties
0.00

Adjustments
0.00

Payments Received
(398,954.10)

Balance at Billing
2,105.73

Current Billing

Charge Code	Amount
WATER	212,872.76

Current Charges
212,872.76

Balance Due
214,978.49

Due Date
6/2/2025

After Due Date
217,107.22

0422000001002149784 98

REGISTER ACCOUNT WWW.MELROSEPARK.ORG
PLEASE UPDATE YOUR PHONE NUMBER ON FILE

Account No.	Due Date	Amount Due	After Due Date
422001-001	6/2/2025	203,560.12	205,575.77

Service Address

USE OF MAIN W

MELROSE PARK, IL 60160

REGISTER ACCOUNT WWW.MELROSEPARK.ORG
PLEASE UPDATE YOUR PHONE NUMBER ON FILE

Remit Address

Village of Melrose Park

P.O. Box 1506

MELROSE PARK, IL 60161-1506

Mailing Address

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153

042200100100203560128

PLEASE SEND TOP PORTION WITH PAYMENT

Account No.	Service Address
422001-001	USE OF MAIN W

Service Period

4/1/2025 - 4/30/2025

Meter Readings

Water & Sewer

Meter No.	Read Dates	Days	Previous	Current	Usage	Unit Of Measure
94270731	3/31/2025 5/1/2025	31	769,756	819,366	49,610	100 CF

Previous Balance
379,731.80

Penalties
0.00

Adjustments
0.00

Payments Received
(377,737.11)

Balance at Billing
1,994.69

Current Billing

Charge Code	Amount
WATER	201,565.43

Current Charges
201,565.43

Balance Due
203,560.12

Due Date
6/2/2025

After Due Date
205,575.77

042200100100203560128

REGISTER ACCOUNT WWW.MELROSEPARK.ORG
PLEASE UPDATE YOUR PHONE NUMBER ON FILE

Village of Maywood
Interdepartmental Memorandum

TO: Village Mayor and Board of Trustees

FROM: Frank Torres, Village Manager

DATE: June 4, 2025

SUBJECT: Payment Approval, Wex Bank/Fleet Services

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for retail fuel purchases for the Village of Maywood.

Invoice	Date	Amount
104464009	04/30/2025	$22,953.70
105071468	05/31/2025	$22,310.90

RECOMMENDATION: It is recommended that the total payments of $45,264.60 be approved for payment. The expense account to be charged: Various Departments.

Invoice Statement

INVOICE NUMBER: 104464009
ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0496-00-653291-5	54800.00	30	APR-30-2025	MAY-22-2025	22953.70

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
APR-30-2025	Payment - Thank You		19240.73
APR-30-2025	Fuel Purchases	22581.53	
APR-30-2025	Other Purchases	90.67	
APR-30-2025	Other Adjustments this Period	281.50	

**Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing.

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
19240.73	19240.73	22953.70	0.00	22953.70

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

ACCOUNT NAME	VILLAGE OF MAYWOOD
ACCOUNT NUMBER	0496-00-653291-5
INVOICE NUMBER	104464009
BILL CLOSING DATE	APR-30-2025
AMOUNT DUE	22953.70
AMOUNT ENCLOSED	
PAYMENT DUE DATE	MAY-22-2025

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

TANIKA SKIPPER
VILLAGE OF MAYWOOD (04)
40 MADISON ST
MAYWOOD, IL 60153-2323

WEX BANK
P.O. BOX 4337
CAROL STREAM IL 60197-4337

0496006532915000000229537O 250522

Invoice Statement

INVOICE NUMBER: 105071468
ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0496-00-653291-5	54800.00	31	MAY-31-2025	JUN-20-2025	22310.90

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
MAY-26-2025	Payment - Thank You		22953.70
MAY-30-2025	Fuel Purchases	20654.33	
MAY-30-2025	Other Purchases	1371.07	
MAY-30-2025	Other Adjustments this Period	285.50	

**Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing.

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
22953.70	22953.70	22310.90	0.00	22310.90

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

ACCOUNT NAME	VILLAGE OF MAYWOOD
ACCOUNT NUMBER	0496-00-653291-5
INVOICE NUMBER	105071468
BILL CLOSING DATE	MAY-31-2025
AMOUNT DUE	22310.90
AMOUNT ENCLOSED	
PAYMENT DUE DATE	JUN-20-2025

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

TANIKA SKIPPER
VILLAGE OF MAYWOOD (04)
40 MADISON ST
MAYWOOD, IL 60153-2323

WEX BANK
P.O. BOX 4337
CAROL STREAM IL 60197-4337

0496006532915000000223109O 250620

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116183	ACCUTRON	COMPUTER CNLSTING SVCS *MAY 2025	MANAGEMENT INFORMATION SYSTE	8,154.15
Total 116183:				8,154.15
116184	AFFIRMED MEDICAL SERVICE	PW-FIRST AID SUPPLIES	PUBLIC WORKS	85.23
Total 116184:				85.23
116185	ALEXANDER EQUIPMENT COMPANY	STUMP REPAIRS	PUBLIC WORKS	962.00
Total 116185:				962.00
116186	AMERICAN NATIONAL SKYLINE, LLC	WINDOW CLEANING VILLAGE HALL LOBBY	PUBLIC WORKS	450.00
Total 116186:				450.00
116187	AMERICAN RECYCLING & DISPOSAL	PW-SEWER WASTE DISPOSAL	WATER & SEWER MAINTENANCE	2,574.94
116187	AMERICAN RECYCLING & DISPOSAL	PW-SEWER WASTE DISPOSAL	WATER & SEWER MAINTENANCE	1,581.52
Total 116187:				4,156.46
116188	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	401.24
116188	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	366.98
Total 116188:				768.22
116189	ANIMAL WELFARE LEAGUE	ANIMAL IMPOUNDMENT MARCH 2025	CODE ENFORCEMENT	510.00
Total 116189:				510.00
116190	ARTISTIC ENGRAVING	FIR-BRONAUGH DRESS CAP BADGES	FIRE	69.50
116190	ARTISTIC ENGRAVING	FIR-BADGES/HELMETS/SHIELDS/ETC	FIRE	265.00
Total 116190:				334.50
116191	ASSOCIATED TECHNICAL SERVICE	EMERGENCY LEAK LOCATION SERVICES	WATER & SEWER MAINTENANCE	1,240.00
116191	ASSOCIATED TECHNICAL SERVICE	EMERGENCY LEAK LOCATION SERVICES	WATER & SEWER MAINTENANCE	3,360.00
Total 116191:				4,600.00
116192	AUTOZONE	FIR- VEHICLE RADIATOR CAP	FIRE	4.52
Total 116192:				4.52
116193	Brady Industries of Illinois LLC	NIFTY NABBER 32' TRIGGGRIP (1/	LAND & BUILDINGS	1,671.50
116193	Brady Industries of Illinois LLC	GLOVES BROWN JERSEY MENS PVC DOT	LAND & BUILDINGS	669.10
116193	Brady Industries of Illinois LLC	CREDIT	LAND & BUILDINGS	100.00-
Total 116193:				2,240.60
116194	Broadview Hardware	SUPPLIES	CODE ENFORCEMENT	12.99
Total 116194:				12.99
116195	C&R DIRECTIONAL BORING INC	2125 S. 8TH DRILLING 80' OF COPPER	WATER & SEWER MAINTENANCE	1,500.00
Total 116195:				1,500.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116196	CHICAGO CLEANING CONCIERGE	JANITORIAL SERVICES FOR THE MONTH O	LAND & BUILDINGS	9,500.00
Total 116196:				9,500.00
116197	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
116197	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
116197	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
116197	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
Total 116197:				168.44
116198	COMCAST	FIR- INTERNET SVC 2/28-4/28/25	CENTRAL SERVICES	218.08
Total 116198:				218.08
116199	COMCAST	POL-INTERNET SVC 1/12-2/11	CENTRAL SERVICES	712.48
116199	COMCAST	POL-INTERNET SVC 3/12-4/11	CENTRAL SERVICES	712.48
116199	COMCAST	POL-INTERNET SVC 2/12-3/11	CENTRAL SERVICES	712.48
Total 116199:				2,137.44
116200	COMCAST	FIR-PHONE SVC 4/22-5/21/25	CENTRAL SERVICES	368.98
Total 116200:				368.98
116201	COMCAST	V/H-PHONE/INTERNET 2/28-4/28	CENTRAL SERVICES	1,039.96
Total 116201:				1,039.96
116202	COMCAST	PHONE/INTERNET 1210 S 9TH 2/7/25-3/6/25	PUMP STATION OPERATIONS	264.33
Total 116202:				264.33
116203	COMCAST	PREVIOUS CHARGES	PARKS & RECREATION	30.75
Total 116203:				30.75
116204	COMCAST CABLE	SERVICE TO ADDITIONAL TVWITH TV ADA	CENTRAL SERVICES	21.46
Total 116204:				21.46
116205	COMED #6435968000	METERED STREET LIGHTS 12/26-1/28/25	MOTOR FUEL TAX	48,836.00
Total 116205:				48,836.00
116206	ComEd #9336564000	ELECTRICAL SVCS 2/11-3/13/25	MOTOR FUEL TAX	43,196.26
Total 116206:				43,196.26
116207	COMED ACCOUNT #2868252222	ELECTRICAL SVCS 2/14-3/18/25	MOTOR FUEL TAX	12,747.48
Total 116207:				12,747.48
116208	CORE & MAIN LP	261-069020-000 6X20 REP CLP6.84-7.24 OD	WATER & SEWER MAINTENANCE	1,206.00
116208	CORE & MAIN LP	REED VKP10 ADJ 5-10' 2" VALVEKEY WITH	WATER & SEWER MAINTENANCE	290.00
116208	CORE & MAIN LP	1 IPERL 1G 3-TERM SCREW SM10.75"LL 7	WATER & SEWER MAINTENANCE	2,700.00
116208	CORE & MAIN LP	6056-1010RC 10 CI/PVCXCI/PVCCPLG STR	WATER & SEWER MAINTENANCE	377.96
116208	CORE & MAIN LP	H10374 REPAIR LID 2-1/2"	WATER & SEWER MAINTENANCE	645.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116208	CORE & MAIN LP	6 PVC SDR26 HW SWR PIPE (G)14'	WATER & SEWER MAINTENANCE	213.36
116208	CORE & MAIN LP	264-132015-013 12X15X1-1/2CCTAPT REP C	WATER & SEWER MAINTENANCE	326.50
116208	CORE & MAIN LP	TX3-0765-0000-000 6 CPLG6.55-7.05 LR 7.0	WATER & SEWER MAINTENANCE	2,997.00
116208	CORE & MAIN LP	261-069020-000 6X20 REP CLP6.84-7.24 OD	WATER & SEWER MAINTENANCE	603.00
116208	CORE & MAIN LP	36" MANHOLE COVER HOOK	WATER & SEWER MAINTENANCE	91.00
116208	CORE & MAIN LP	B44-666MNL 1-1/2 MINN CTS PJBC (NO LEA	WATER & SEWER MAINTENANCE	734.00
116208	CORE & MAIN LP	IPERL 1 6' 3W PE 1CF SM 6WHL14S4FDXXP	WATER & SEWER MAINTENANCE	1,350.00
116208	CORE & MAIN LP	FLEXNET M2 SFTWR SUPPORT YR1WALKB	WATER & SEWER MAINTENANCE	3,700.00
116208	CORE & MAIN LP	510M S/POINT M2 WIRED SP HR&LDSTOCK	WATER & SEWER MAINTENANCE	4,563.00
116208	CORE & MAIN LP	2X40 SOFT K COPPER USAPER FOOT	WATER & SEWER MAINTENANCE	1,046.40
116208	CORE & MAIN LP	IPERL 1 3TS 100CF SM 4WHL14S3FLXXBID	WATER & SEWER MAINTENANCE	450.00
116208	CORE & MAIN LP	510M S/POINT M2 WIRED SP HR&LDSTOCK	WATER & SEWER MAINTENANCE	4,563.00
116208	CORE & MAIN LP	Q14-23-Q34-13-NL LEAD-PAK CPLG1/2 XXS	WATER & SEWER MAINTENANCE	990.00
116208	CORE & MAIN LP	6056-1010RC 10 CI/PVCXCI/PVCCPLG STR	WATER & SEWER MAINTENANCE	375.98-
116208	CORE & MAIN LP	264-132015-015 12X15X2CCTAPT REP CLP	WATER & SEWER MAINTENANCE	394.00
116208	CORE & MAIN LP	8 PVC SDR35 SWR PIPE (G) 14'	WATER & SEWER MAINTENANCE	143.64
Total 116208:				27,007.88
116209	Critical Reach, Inc.	ANNUAL SUPPORT FEE	POLICE	815.00
Total 116209:				815.00
116210	Dion's Chicago Dream	PURCHASE OF DREAM VAULT *FOOD INITI	CORPORATE	75,000.00
Total 116210:				75,000.00
116211	Domonique Davis	OFFICE ASSISTANCE IN THE PUBLIC WOR	PUBLIC WORKS	1,164.00
Total 116211:				1,164.00
116212	EDWIN HANCOCK ENGINEERING CO	19TH AVENUE-PRIVATE SIDE LEAD WATER	WATER & SEWER MAINTENANCE	12,600.00
116212	EDWIN HANCOCK ENGINEERING CO	WASHINGTON BLVD PHASE III	MOTOR FUEL TAX	1,111.00
116212	EDWIN HANCOCK ENGINEERING CO	SAFE SCHOOL ROUTES-PED SAFETY IMP	PUBLIC WORKS	13,935.00
116212	EDWIN HANCOCK ENGINEERING CO	WASHINGTON BLVD PHASE III ENGINEERI	MOTOR FUEL TAX	4,670.74
116212	EDWIN HANCOCK ENGINEERING CO	5TH AVE RESURFACING HARRISON-QUINC	PUBLIC WORKS	9,400.00
116212	EDWIN HANCOCK ENGINEERING CO	2024 MAINTENANCE CONTRACT ASST	PUBLIC WORKS	675.00
116212	EDWIN HANCOCK ENGINEERING CO	DCEO PROJECT #SD240361 GRANT ADMN	TIF ADMINISTRATION	320.00
116212	EDWIN HANCOCK ENGINEERING CO	2024 GREEN INFRASTRUCTURE ALLEY IM	PUBLIC WORKS	80.00
116212	EDWIN HANCOCK ENGINEERING CO	5TH AVE /LAKE ST BUSINESS CORRIDOR E		37,975.00
116212	EDWIN HANCOCK ENGINEERING CO	2024 WATER LOSS ANALYSIS AND REPORT	WATER & SEWER MAINTENANCE	1,162.00
116212	EDWIN HANCOCK ENGINEERING CO	2025 MISC ENGINEERING	PUBLIC WORKS	160.00
116212	EDWIN HANCOCK ENGINEERING CO	PRAIRIE PATH LIGHTING AND SAFETY IMP	TIF ADMINISTRATION	9,300.00
116212	EDWIN HANCOCK ENGINEERING CO	5TH AVE LAKE ST BUSINESS CORRIDOR		8,800.00
116212	EDWIN HANCOCK ENGINEERING CO	5TH AVE RESURFACING HARRISON-QUINC	PUBLIC WORKS	5,060.00
116212	EDWIN HANCOCK ENGINEERING CO	2024 WATER LOSS ANALYSIS AND REPORT	WATER & SEWER MAINTENANCE	334.00
116212	EDWIN HANCOCK ENGINEERING CO	2025 GRANT APPLICATION	PUBLIC WORKS	605.00
116212	EDWIN HANCOCK ENGINEERING CO	2025 PLAN REVIEWS	PUBLIC WORKS	668.00
116212	EDWIN HANCOCK ENGINEERING CO	2025 CDBG ROADWAY IMPROVEMENTS	PUBLIC WORKS	12,780.00
116212	EDWIN HANCOCK ENGINEERING CO	5TH AVE RESURFACING HARRISON-QUINC	PUBLIC WORKS	14,100.00
116212	EDWIN HANCOCK ENGINEERING CO	ADA RAMP REPLACMENT/TRANSITION PLA	PUBLIC WORKS	160.00
116212	EDWIN HANCOCK ENGINEERING CO	5TH AVE RESURFACING HARRISON-QUINC	PUBLIC WORKS	4,840.00
116212	EDWIN HANCOCK ENGINEERING CO	PRAIRIE PATH LIGHTING AND SAFETY IMP	TIF ADMINISTRATION	600.00
116212	EDWIN HANCOCK ENGINEERING CO	2025 COMMERCIAL PARKING & ROADWAY I	TIF ADMINISTRATION	9,450.00
116212	EDWIN HANCOCK ENGINEERING CO	PRAIRIE PATH LIGHTING AND SAFETY IMP	TIF ADMINISTRATION	3,100.00
116212	EDWIN HANCOCK ENGINEERING CO	BUILD UP COOK (BUC) PROGRAM ASSISTA	PUBLIC WORKS	320.00
116212	EDWIN HANCOCK ENGINEERING CO	SAFE ROUTES TO SCHOOL-PED SAFETY I	PUBLIC WORKS	7,250.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116212:				159,455.74
116213	FAUST, INC.	LABOR	POLICE	175.00
Total 116213:				175.00
116214	FINK SAFE AND LOCK	SERVICE CALL	VILLAGE CLERK	758.00
Total 116214:				758.00
116215	FOREST SECURITY, INC.	200 BUILDING MONITORING SERVICE 4/1/2	PARKS & RECREATION	1,078.75
116215	FOREST SECURITY, INC.	200 BUILDING MONITORING SERVICE 4/1/2	PARKS & RECREATION	1,231.32
116215	FOREST SECURITY, INC.	BURGLAR ALARM MONITORING PUMP STA	PUMP STATION OPERATIONS	317.85
Total 116215:				2,627.92
116216	Gino's Heating & Plumbing, Inc.	2125 S. 8TH CONNECT DOMESTIC WATER	WATER & SEWER MAINTENANCE	1,213.80
Total 116216:				1,213.80
116217	Great Western States Supply, LLC	FIR-KIDS BADGE STICKERS FOR PUBLIC E	FIRE	296.75
Total 116217:				296.75
116218	Guardian Alliance Technologies, Inc.	CREDIT REPORTS ORDERED DURING CAL	POLICE	48.00
116218	Guardian Alliance Technologies, Inc.	CREDIT REPORTS ORDERED DURING CAL	POLICE	12.00
Total 116218:				60.00
116219	H&H ELECTRIC COMPANY	STREET LIGHT & TRAFFIC SIGNAL MAINTE	PUBLIC WORKS	9,155.02
Total 116219:				9,155.02
116220	HAWKINS, INC	CHLORINE CYLINDERS	PUMP STATION OPERATIONS	60.00
Total 116220:				60.00
116221	ILLINOIS COUNCIL OF POLICE &	UNION DUES *05/02/2025		115.00
Total 116221:				115.00
116222	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *05/02/2025 *DISPATCHERS		189.00
Total 116222:				189.00
116223	J & A CARTAGE, INC.	GRADE 8	MOTOR FUEL TAX	477.96
116223	J & A CARTAGE, INC.	CA7 & GRADE 8	MOTOR FUEL TAX	1,751.28
Total 116223:				2,229.24
116224	JKS VENTURES, INC.	3/4" LIMESTONE	MOTOR FUEL TAX	449.48
Total 116224:				449.48
116225	JOHN RICE	PERMIT FEE - 1905 S. 23RD AVE		105.00
116225	JOHN RICE	PERMIT FEE - 907 S. 10TH AVE		105.00
116225	JOHN RICE	PERMIT FEE - 619 S. 4TH AVE		25.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116225:				235.00
116226	Juan Miguel	REIMBURSEMENT OF STUDY MATERIAL	CODE ENFORCEMENT	189.20
Total 116226:				189.20
116227	JUICY JUBILEE LEMONDADE LLC	CATERED FOOD FOR YOUTH CAREER RE	COMMUNITY ENGAGEMENT	560.00
116227	JUICY JUBILEE LEMONDADE LLC	LUNCH FOR SENIOR PROGRAM 5/1/2025	COMMUNITY ENGAGEMENT	400.00
Total 116227:				960.00
116228	LEGENDS GRILL	CATERED MEALS SENIOR LUNCHEON *05/	COMMUNITY ENGAGEMENT	425.00
Total 116228:				425.00
116229	LRS Holdings, LLC	WASTE DISPOSAL SERVICES	PUBLIC WORKS	6,790.84
116229	LRS Holdings, LLC	WASTE DISPOSAL	PUBLIC WORKS	8,009.65
116229	LRS Holdings, LLC	WASTE DISPOSAL	PUBLIC WORKS	7,846.92
116229	LRS Holdings, LLC	WASTE DISPOSAL SERVICES	PUBLIC WORKS	7,962.32
116229	LRS Holdings, LLC	GARBAGE PICK UP MAR 2025	WATER COLLECTIONS	145,546.98
116229	LRS Holdings, LLC	WASTE DISPOSAL SERVICES	PUBLIC WORKS	8,465.13
Total 116229:				184,621.84
116230	MAGNUS AND ANDERSON	BUSHWOOD GOLF COURSE LAWN MAINTE	LAND & BUILDINGS	350.00
116230	MAGNUS AND ANDERSON	VILLAGE HALL LAWN MAINTENANCE	LAND & BUILDINGS	350.00
Total 116230:				700.00
116231	MAXINFLABLES	TENT/TABLE/CHAIR RENTAL *VILLAGE WID	COMMUNITY ENGAGEMENT	499.00
Total 116231:				499.00
116232	MAYWOOD EXPRESS	MONTHLY PRISONER MEALS FOR MARCH	POLICE	175.00
Total 116232:				175.00
116233	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 05/02/2025		14,374.95
Total 116233:				14,374.95
116234	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 05/02/2025		17,487.26
Total 116234:				17,487.26
116235	MELINA ZAPATA	PHOTGRAPHER *VILLAGE WIDE VILLAGE	COMMUNITY ENGAGEMENT	260.00
Total 116235:				260.00
116236	METROPOLITAN ALLIANCE	UNION DUES *05/02/2025		675.00
Total 116236:				675.00
116237	MHKT SOLUTIONS, INC	P&F-PRE EMPLOYMENT SVCS *LAW ENFO	POLICE & FIRE COMMISSION	2,100.00
Total 116237:				2,100.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116238	NU LIFE TIRE SERVICE	236 TIRE REPAIR	PUBLIC WORKS	70.00
116238	NU LIFE TIRE SERVICE	BACK HOE TIRE REPAIRS	WATER & SEWER MAINTENANCE	90.00
116238	NU LIFE TIRE SERVICE	BACK HOE & LOADER TIRE REPAIRS	PUBLIC WORKS	175.00
116238	NU LIFE TIRE SERVICE	LOADER TIRE REPAIRS	PUBLIC WORKS	96.00
116238	NU LIFE TIRE SERVICE	201 TIRE REPAIR	PUBLIC WORKS	20.00
116238	NU LIFE TIRE SERVICE	2015 FORD FUSION TIRE REPAIR	PUBLIC WORKS	75.00
116238	NU LIFE TIRE SERVICE	249 TIRE REPAIR	PUBLIC WORKS	80.00
116238	NU LIFE TIRE SERVICE	234 TIRE REPAIRS	PUBLIC WORKS	232.50
116238	NU LIFE TIRE SERVICE	247 TIRE REPAIRS	PUBLIC WORKS	225.00
116238	NU LIFE TIRE SERVICE	LAWNMOWER 4 NEW TIRES FOAM FILLED	LAND & BUILDINGS	730.00
116238	NU LIFE TIRE SERVICE	236 TIRE REPAIR	PUBLIC WORKS	110.00
116238	NU LIFE TIRE SERVICE	253 2 NEW TIRES	PUBLIC WORKS	515.00
Total 116238:				2,418.50
116239	OTIS ELEVATOR COMPANY	ELEVATOR MAINTENANCE VILLAGE HALL 3	PUBLIC WORKS	983.55
Total 116239:				983.55
116240	P.F. PETTIBONE & CO.	MAYWOOD (CUSTOM SEAL) POLICESHIPPI	POLICE	19.80
Total 116240:				19.80
116241	PAUL BUNYON & SONS	2017 S. 5TH REMOVE FALLEN LIMB	PUBLIC WORKS	550.00
116241	PAUL BUNYON & SONS	BATAAN PARK DELIVER PLAYGROUNG MU	LAND & BUILDINGS	700.00
116241	PAUL BUNYON & SONS	WINFIELD SCOTT PARK DELIVER PLAYGR	LAND & BUILDINGS	700.00
116241	PAUL BUNYON & SONS	WATER WORKS PARK DELIVER PLAYGRO	LAND & BUILDINGS	700.00
116241	PAUL BUNYON & SONS	DELIVER PLAYGROUNG MULCH 20 YDS @	PUBLIC WORKS	700.00
116241	PAUL BUNYON & SONS	VETERAN'S PARK DELIVER PLAYGROUNG	LAND & BUILDINGS	700.00
116241	PAUL BUNYON & SONS	LEXINGTON PARK DELIVER PLAYGROUNG	PUBLIC WORKS	700.00
116241	PAUL BUNYON & SONS	TOT LOT DELIVER PLAYGROUNG MULCH 2	LAND & BUILDINGS	700.00
Total 116241:				5,450.00
116242	PAUL J DOWD	CONTRACTUAL PUMP STATION OPERATO	PUMP STATION OPERATIONS	3,655.00
Total 116242:				3,655.00
116243	PIPE VIEW AMERICA	SEWER CLEANING AND TELEVISING	WATER & SEWER MAINTENANCE	76,559.13
Total 116243:				76,559.13
116244	PROFESSIONAL CONCRETE SERVICE	CONCRETE RESTORATION AFTER WATER	WATER & SEWER MAINTENANCE	4,000.00
Total 116244:				4,000.00
116245	QUICKET SOLUTIONS, INC.	SHIPPING	POLICE	50.00
Total 116245:				50.00
116246	Ryan Davis	DJ AND SOUND *VILLAGE WIDE VILLAGE P	COMMUNITY ENGAGEMENT	300.00
Total 116246:				300.00
116247	SERVICE EMPLOYEES LOCAL 73	UNION DUES 05/02/2025 *FIRE UNION		2,640.00
116247	SERVICE EMPLOYEES LOCAL 73	UNION DUES 05/02/2025 *SEIU TECH		776.76
116247	SERVICE EMPLOYEES LOCAL 73	UNION DUES 05/02/2025 *SEIU COPE		32.50

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116247:				3,449.26
116248	Shorewood Home & Auto Inc.	JOHN DEERE Z950M SERVICED	LAND & BUILDINGS	1,557.45
116248	Shorewood Home & Auto Inc.	JOHN DEERE Z930M SERVICED	LAND & BUILDINGS	2,377.86
116248	Shorewood Home & Auto Inc.	WRIGHT STANDER SERVICED	LAND & BUILDINGS	625.51
116248	Shorewood Home & Auto Inc.	JOHN DEERE GATOR TX 4X2 SERVICED	LAND & BUILDINGS	304.66
116248	Shorewood Home & Auto Inc.	JOHN DEERE Z950M SERVICED	LAND & BUILDINGS	1,251.27
Total 116248:				6,116.75
116249	South West Industries, Inc.	200 BLDG ELEVATOR MAINTENANCE APRIL	PARKS & RECREATION	214.00
Total 116249:				214.00
116250	Stanislaw Rzepka	STAINED & PAINTED DOG PARK ROOF & P	PUBLIC WORKS	3,350.00
116250	Stanislaw Rzepka	POURED CONCRETRE PAD FOR THE PED	PUBLIC WORKS	3,450.00
116250	Stanislaw Rzepka	INSTALLED PEDESTAL, CAMERA WITH AU	PUBLIC WORKS	4,350.00
Total 116250:				11,150.00
116251	STAPLES ADVANTAGE	RY25 DESK CALENDAR 22X17 BLK	POLICE	29.95
116251	STAPLES ADVANTAGE	5PK 8GB USB 2.0 FLASH DRIVE	POLICE	39.75
116251	STAPLES ADVANTAGE	8.5X11 COPY PAPER CS	POLICE	36.99
116251	STAPLES ADVANTAGE	CNTN 10PK 128G USB3.0 DTSTCKBK	POLICE	108.67
116251	STAPLES ADVANTAGE	128GB EXTREME PRO SD	POLICE	53.05
116251	STAPLES ADVANTAGE	DAWN ORIGINAL BLUE 70OZ + TAX	POLICE	10.61
Total 116251:				279.02
116252	Sutphen Corporation	FIR-NEW ENGINE / PUMPER FOR FIRE STA	FIRE	631,220.75
Total 116252:				631,220.75
116253	Target Solutions	FIR-ELECTRONIC TRAINING AND DOCUME	FIRE	4,938.56
Total 116253:				4,938.56
116254	TEAMSTERS LOCAL 705	UNION DUES *05/02/2025 *SA		44.00
116254	TEAMSTERS LOCAL 705	UNION DUES *05/02/2025		459.50
Total 116254:				503.50
116255	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *05/02/2025 *PART-TIME OFFI		34.00
Total 116255:				34.00
116256	Tempco Heating & Air Conditioning	FIR-FURNACE BLOWER MOTOR REPLACE	FIRE	1,067.35
Total 116256:				1,067.35
116257	TERRI EVANS	CONTRACTOR PAY 4/21-5/03/2025	VILLAGE MANAGER	3,200.00
Total 116257:				3,200.00
116258	The Eagle Uniform Company	FIR-BRONAUGH BUTTON DOWN SHIRTS	FIRE	118.80
116258	The Eagle Uniform Company	FIR- M. BOYLAND UNIFORM SHIRTS	FIRE	158.00
116258	The Eagle Uniform Company	FIR- D. MCCARTHY UNIFORM SHORTS	FIRE	12.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116258	The Eagle Uniform Company	FIR-M. JOSEPH UNIFORM PANTS AND TEE	FIRE	350.00
116258	The Eagle Uniform Company	FIR-SZEWCZYK JOBSHIRTS COMPLETE	FIRE	69.00
116258	The Eagle Uniform Company	FIR- D. MCCARTHY UNIFORM SHIRTS AND	FIRE	312.00
Total 116258:				1,019.80
116259	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION - LEXINGTON SCH	CODE ENFORCEMENT	43.00
Total 116259:				43.00
116260	TONY'S LAWNMOWER	SERVICE ON ECHO TRIMMERS	LAND & BUILDINGS	216.59
116260	TONY'S LAWNMOWER	SERVICE ON ECHO TRIMMERS	LAND & BUILDINGS	259.46
116260	TONY'S LAWNMOWER	SERVICE ON ECHO TRIMMERS	LAND & BUILDINGS	266.46
116260	TONY'S LAWNMOWER	SERVICE ON ECHO TRIMMERS	LAND & BUILDINGS	230.18
Total 116260:				972.69
116261	Trade Print Inc.	BUSINESS CARDS *ANNMARIE KURYLOWI	POLICE	59.00
Total 116261:				59.00
116262	ULINE	4X3 MAGNETIC FABRIC BULLETIN BOARD	PUBLIC WORKS	673.13
Total 116262:				673.13
116263	UTILITY SERVICE CO., INC.	QUARTERLY CHARGES ST. CHARLES WAT	WATER & SEWER MAINTENANCE	8,561.70
Total 116263:				8,561.70
116264	VERIZON WIRELESS	SURCHARGESAND OTHER CHARGES & C	POLICE	.02
116264	VERIZON WIRELESS	MONTHLY CHARGES + TAXES, & FEES	POLICE	36.01
116264	VERIZON WIRELESS	MONTHLY CHARGES + TAXES, & FEES	POLICE	36.01
Total 116264:				72.04
116265	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DEDUCTIO		50.00
116265	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED*D.BOL		197.46
Total 116265:				247.46
116266	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 05/02/2025		6,819.16
Total 116266:				6,819.16
116267	WESTCHESTER LOCK KEY SVC	KEYS CUT	PUBLIC WORKS	57.00
Total 116267:				57.00
116268	WILLIAMS TRANSPORTATION SOLUTI	TRANSPORATION OF AEROSTAR EXPLOR	COMMUNITY ENGAGEMENT	300.00
Total 116268:				300.00
116269	ZARNOTH BRUSH WORKS, INC.	ZBW-GB-EHH21ELGIN/TYMCO435 THREAD	PUBLIC WORKS	975.00
Total 116269:				975.00
116270	CNA SURETY	SURETY BOND *L.SATCHELL	HUMAN RESOURCES	297.50

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116270:				297.50
116271	MYISHA OWENS	INDEPENDANT CONTRACTOR PAY 4/3-4/28	COMMUNITY ENGAGEMENT	1,000.00
Total 116271:				1,000.00
116272	ROMIELL NESBITT	REFUND ADMIN HEARING/TOW	CORPORATE	2,235.00
Total 116272:				2,235.00
116273	AAB Contractors, Inc	CONTRACTOR - PLUMBER (5/1/25-5/8/25)	CODE ENFORCEMENT	1,750.00
Total 116273:				1,750.00
116274	ACCOUNTEMPS	SERVICE WEEK 05/02/25 *ANDREOUS DAVI	WATER COLLECTIONS	1,624.80
Total 116274:				1,624.80
116275	ACCUTRON	REIMB. TV PURCH 200 BLDG	PARKS & RECREATION	2,150.00
Total 116275:				2,150.00
116276	AFFIRMED MEDICAL SERVICE	FIRST AID/MEDICAL SUPPLIES REFILL	POLICE	64.12
Total 116276:				64.12
116277	AFRICAN AMERICAN MAYORS ASSOC	MEMBERSHIP DUES JUL25-JUN26	PRESIDENT & TRUSTEES	1,000.00
Total 116277:				1,000.00
116278	AIR ONE EQUIPMENT	FIR-BREATHING AIR QUALITY TEST OF OP	FIRE	165.00
116278	AIR ONE EQUIPMENT	FIR-GAS METER CALIBRATION	FIRE	90.00
Total 116278:				255.00
116279	ALLIED SERVICE GROUP, INC	POL-TRANSPORTATION OF DECEASED	POLICE	475.00
Total 116279:				475.00
116280	AUTOZONE	FIR-LONG NOSE LOCK PLIERS	FIRE	90.86
116280	AUTOZONE	FIR-HEADLIGHT AND BULB GREASE (FOR	FIRE	41.33
116280	AUTOZONE	FIR (2) SETS OF PLIERS	FIRE	29.68
Total 116280:				161.87
116281	BAKER TILLY VIRCHOW KRAUSE,LLP	AUDITOR'S FEES 4/30/2024	FINANCE	25,502.40
116281	BAKER TILLY VIRCHOW KRAUSE,LLP	AUDITOR'S FEES 4/30/2024	FINANCE	29,239.35
116281	BAKER TILLY VIRCHOW KRAUSE,LLP	AUDITOR'S FEES 4/30/2024	FINANCE	19,184.55
Total 116281:				73,926.30
116282	CDS OFFICE TECHNOLOGIES	CONTRACT BASE RATE CHARGE FOR THE	POLICE	190.00
Total 116282:				190.00
116283	Cellco Partnership	MAR 12 - APR 11 FLEET WIRELESS MONTH	POLICE	720.20

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116283:				720.20
116284	CHICAGO COMMUNICATION SERVICE	BILLING FOR MAY 2025 CCS MAINTENANC	POLICE	105.00
Total 116284:				105.00
116285	COMCAST	METRA-PHONE/INT SVC 4/13-5/12/25	CENTRAL SERVICES	133.30
Total 116285:				133.30
116286	COMCAST	FIR- INTERNET SVC 4/29-5/28	CENTRAL SERVICES	108.82
Total 116286:				108.82
116287	COMCAST	PHONE/INTERNET 1210 S 9TH 4/7/25-5/6/25	PUMP STATION OPERATIONS	261.22
Total 116287:				261.22
116288	COMCAST	300 OAK PHONE/INTERNET 4/11/25-5/10/25	PARKS & RECREATION	524.93
Total 116288:				524.93
116289	COMCAST	200 BLDG-PHONE SVCS 4/4/24-5/3/24	PARKS & RECREATION	432.52
Total 116289:				432.52
116290	CORE & MAIN LP	261-069012-000 6X12-1/2 REPCLP 6.84-7.24	WATER & SEWER MAINTENANCE	684.00
Total 116290:				684.00
116291	Domonique Davis	OFFICE ASSISTANCE IN THE PUBLIC WOR	PUBLIC WORKS	936.00
Total 116291:				936.00
116292	EBONY & IVORY PARTY DECOR KREA	DECOR *MAYWOOD QRTLY LNCHN MAY 20	COMMUNITY ENGAGEMENT	325.00
116292	EBONY & IVORY PARTY DECOR KREA	BALLOON TABLE DECOR *SENIOR/MOTHE	COMMUNITY ENGAGEMENT	175.00
116292	EBONY & IVORY PARTY DECOR KREA	SWEARING IN CEREMONY *5/20	COMMUNITY ENGAGEMENT	450.00
Total 116292:				950.00
116293	ELIJAH WILLIS	REIMB. FOR PARKING FOR POLICE CHIEF	POLICE	25.75
Total 116293:				25.75
116294	Eric Dent	REIMBURSEMENT FOR WEATHERTECH CA	POLICE	145.44
Total 116294:				145.44
116295	FELICIA BROWN - NELSON	P&F-MEETING *05/08/2025	POLICE & FIRE COMMISSION	300.00
Total 116295:				300.00
116296	Foreman Enterprises LLC	LANDSCAPING OF VACANT PROPERTIES	CODE ENFORCEMENT	1,450.00
116296	Foreman Enterprises LLC	LANDSCAPING/FLY DUMPING OF VACANT	CODE ENFORCEMENT	1,425.00
Total 116296:				2,875.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116297	FOREST PRINTING	POSTAGE *NEWSLETTER MAY 2025	COMMUNITY ENGAGEMENT	1,794.14
Total 116297:				1,794.14
116298	Francisco Alvarez	300 OAK ST POWER WASH & GRAFITTI RE	LAND & BUILDINGS	2,500.00
Total 116298:				2,500.00
116299	Gas Plus Inc	PD-112 CAR WASHES @ $5.00 PER WASH	POLICE	560.00
Total 116299:				560.00
116300	GEM ELECTRIC SUPPLY INC	FIR-BULBS	FIRE	30.00
Total 116300:				30.00
116301	GLORIA A. CLAY	P&F-SECRETARY TRAINING MEETING *05/1	POLICE & FIRE COMMISSION	250.00
Total 116301:				250.00
116302	Great Western States Supply, LLC	FIR-KIDS MATERIALS FOR PUBLIC EVENTS	FIRE	1,977.42
Total 116302:				1,977.42
116303	HINCKLEY SPRINGS	WATER SUPPLIES	CODE ENFORCEMENT	99.55
116303	HINCKLEY SPRINGS	5.0 GALLON BOTTLE DEPOSIT	POLICE	14.16-
Total 116303:				85.39
116304	ILLINOIS CITY/COUNTY MGMT ASSC	MEMBERSHIP DUES *F.TORRES	VILLAGE MANAGER	155.00
116304	ILLINOIS CITY/COUNTY MGMT ASSC	TRAINING CONFERENCE JUN 3-5 *F.TORR	VILLAGE MANAGER	175.00
Total 116304:				330.00
116305	ILLINOIS COUNCIL OF POLICE &	UNION DUES *05/16/2025		115.00
Total 116305:				115.00
116306	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *05/16/2025 *DISPATCHERS		189.00
Total 116306:				189.00
116307	IMPERIAL REALTY COMPANY	ANTENNA LEASE	POLICE	250.00
Total 116307:				250.00
116308	JAMES L. ELLEXSON	REIMB. ANNIVERSARY/BDAY CARDS	HUMAN RESOURCES	49.88
Total 116308:				49.88
116309	JESSE OLD FASHION BAR-B-QUE	FOOD FOR SUMMER YOUTH 5/17	COMMUNITY ENGAGEMENT	300.00
Total 116309:				300.00
116310	Jimmy Kifarkis	CONTRACTOR - ELECTRICIAN (4/29/25-5/8/	CODE ENFORCEMENT	1,200.00
Total 116310:				1,200.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116311	JORDAN A WARD	INDEPENDANT CONTRACTOR PAY 5/3/25-5	COMMUNITY ENGAGEMENT	500.00
Total 116311:				500.00
116312	JOY LOFTON	CAREEER & LIFE READINESS COORDINATI	COMMUNITY ENGAGEMENT	1,372.00
Total 116312:				1,372.00
116313	JUICY JUBILEE LEMONDADE LLC	CATERED FOOD FOR YOUTH CAREER RE	COMMUNITY ENGAGEMENT	590.00
Total 116313:				590.00
116314	Kendall Silas	REIMB.TRANSPORTATION COST 5/3/2025	COMMUNITY ENGAGEMENT	300.00
Total 116314:				300.00
116315	KLEIN, THORPE AND JENKINS LTD	ECONOMIC REDEVELOPMENT MATTERS	LAW	4,337.38
Total 116315:				4,337.38
116316	MAGNUS AND ANDERSON	BUSHWOOD GOLF COURSE LAWN MAINTE	LAND & BUILDINGS	350.00
116316	MAGNUS AND ANDERSON	LANDSCAPING - VARIOUS VACANT PROPE	CODE ENFORCEMENT	2,875.00
116316	MAGNUS AND ANDERSON	OVERGROWN WEEDS/FLY DUMPING/DEB	CODE ENFORCEMENT	2,500.00
116316	MAGNUS AND ANDERSON	VILLAGE HALL LAWN MAINTENANCE	LAND & BUILDINGS	350.00
Total 116316:				6,075.00
116317	MARCELLUS CASSIUS WELLS	P&F-MEETING *05/08/2025	POLICE & FIRE COMMISSION	250.00
Total 116317:				250.00
116318	Master Guys Demolition Inc	DEMO - 134 S. 19TH AVE		23,750.00
Total 116318:				23,750.00
116319	MAXINFLABLES	RENTS, TABLES & CHAIRS/BOUNCE HOUS	COMMUNITY ENGAGEMENT	480.00
Total 116319:				480.00
116320	MAYWOOD FIRE FIGHTERS ASSOCIA	FIRE FIGHTER ASSOC FEES *05/16/2025		585.00
Total 116320:				585.00
116321	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 05/16/2025		14,837.03
Total 116321:				14,837.03
116322	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 05/16/2025		17,798.98
Total 116322:				17,798.98
116323	METROPOLITAN ALLIANCE	UNION DUES *05/16/2025		675.00
Total 116323:				675.00
116324	MICHAEL BARB	ACCOUNTING SERVICES 4/28-5/9	FINANCE	3,158.71

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116324:				3,158.71
116325	MICKIAH D THOMPSON	CAREER LIFE & READINESS PROGRAM 5/3	COMMUNITY ENGAGEMENT	130.00
Total 116325:				130.00
116326	NEW ERA RESTAURANT	CATERED FOOD FOR 5/15/2025 SENIORS	COMMUNITY ENGAGEMENT	353.00
Total 116326:				353.00
116327	NICOR GAS 02-24-58-0000 4	GAS SERVICE 9TH & WILCOX 3/17/25-4/14/	PUMP STATION OPERATIONS	280.98
Total 116327:				280.98
116328	NICOR GAS #6708165415 3	410 MAIN GAS SERVICE 3/18/25-4/16/25	PUBLIC WORKS	118.58
Total 116328:				118.58
116329	North American Rescue Holdings LLC	FREIGHT CHARGE WAS NOT PAID ON ORI	POLICE	34.00
Total 116329:				34.00
116330	NORTH EAST MULTI-REGIONAL	TERRANCE BROWN	POLICE	175.00
116330	NORTH EAST MULTI-REGIONAL	DE-ESCALATION TECHNIQUES AND OFFIC	POLICE	350.00
Total 116330:				525.00
116331	ODP BUSINESS SOLUTIONS LLC	AWARD PLAQUE	PRESIDENT & TRUSTEES	16.99
Total 116331:				16.99
116332	PAUL BUNYON & SONS	810 S. 20TH STUMP REMOVAL	PUBLIC WORKS	375.00
Total 116332:				375.00
116333	PAUL J DOWD	CONTRACTUAL PUMP STATION OPERATO	PUMP STATION OPERATIONS	3,442.50
Total 116333:				3,442.50
116334	Pen-Link, LTD	GEOTIME FORMATS SUBSCRIPTION 1 LIC	POLICE	1,125.00
Total 116334:				1,125.00
116335	PLOTE CONSTRUCTION INC. D.B.A.	COLD PATCH	MOTOR FUEL TAX	4,977.00
Total 116335:				4,977.00
116336	RAY O'HERRON CO INC	UNIFORM - OFFICER DOYLE	CODE ENFORCEMENT	859.98
Total 116336:				859.98
116337	SERVICE EMPLOYEES LOCAL 73	UNION DUES 05/16/2025 *SEIU COPE		32.50
116337	SERVICE EMPLOYEES LOCAL 73	UNION DUES 05/16/2025 *SEIU TECH		827.20
Total 116337:				859.70
116338	SHRED - IT US JV LLC	DOCUMENT SHRED SERVICE	POLICE	19.03

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
116338	SHRED - IT US JV LLC	RECYCLING RECOVERY SURCHARGE	POLICE	27.03
Total 116338:				46.06
116339	SUNBELT RENTALS, INC	ROAD PLATE RENTAL	WATER & SEWER MAINTENANCE	1,256.95
Total 116339:				1,256.95
116340	SUNLIT EVENTS LLC	INDEPENDANT CONTRACTOR PAY 5/3/25-5	COMMUNITY ENGAGEMENT	570.00
Total 116340:				570.00
116341	TEAMSTERS LOCAL 705	UNION DUES *05/16/2025 *SA		48.00
116341	TEAMSTERS LOCAL 705	UNION DUES *05/16/2025		459.50
Total 116341:				507.50
116342	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *05/16/2025 *PART-TIME OFFI		36.00
Total 116342:				36.00
116343	The Standard Insurance Company	WORKSITE ACCIDENT, CRITICAL ILLNESS,	CENTRAL SERVICES	6,272.95
Total 116343:				6,272.95
116344	TONY JEMISON	P&F-MEETING *05/08/2025	POLICE & FIRE COMMISSION	250.00
Total 116344:				250.00
116345	Trade Print Inc.	FORMS/REPORTS	CODE ENFORCEMENT	218.00
Total 116345:				218.00
116346	ULINE	SHIPPING AND HANDLING + TAX	POLICE	68.61
Total 116346:				68.61
116347	USA BLUE BOOK	HACH DPD 1(FREE)	PUMP STATION OPERATIONS	147.64
Total 116347:				147.64
116348	VILLAGE OF BELLWOOD	AMMUNITION DIVIDED BY 7 DEPARMENTS	POLICE	31.72
Total 116348:				31.72
116349	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED*D.BOL		197.46
116349	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DEDUCTIO		50.00
Total 116349:				247.46
116350	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 05/16/2025		6,719.16
Total 116350:				6,719.16
116351	WESTCHESTER LOCK KEY SVC	ADJ. MEDECO MORT. CYL, LUBE LOCK, TI	POLICE	75.00
116351	WESTCHESTER LOCK KEY SVC	KEYS CUT	LAND & BUILDINGS	65.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116351:				140.00
116352	WILLIAMS TRANSPORTATION SOLUTI	TRANSPORATION OF AEROSTAR EXPLOR	COMMUNITY ENGAGEMENT	300.00
116352	WILLIAMS TRANSPORTATION SOLUTI	TRANSPORATION OF AEROSTAR EXPLOR	COMMUNITY ENGAGEMENT	300.00
Total 116352:				600.00
116353	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	1,831.00
Total 116353:				1,831.00
116354	ZARNOTH BRUSH WORKS, INC.	ELGIN ALL PRO STRIP BROOM	PUBLIC WORKS	430.00
Total 116354:				430.00
116355	ACCOUNTEMPS	SERVICE WEEK 05/09/25 *ANDREOUS DAVI	WATER COLLECTIONS	690.54
Total 116355:				690.54
116356	AIR ONE EQUIPMENT	FIR-INTAKE RELIEF VALVE FOR THE RESC	FIRE	217.00
116356	AIR ONE EQUIPMENT	FIR-FACEPIECE FLOWTEST	FIRE	10.00
Total 116356:				227.00
116357	BLUE CROSS BLUE SHIELD	HEALTH & DENTAL INS JUN 2025	CENTRAL SERVICES	444,330.78
Total 116357:				444,330.78
116358	Brady Industries of Illinois LLC	FIR-JANITORIAL SUPPLIES	FIRE	435.43
Total 116358:				435.43
116359	Broadview Hardware	FIR-JANITORIAL EQUIPMENT	FIRE	33.76
Total 116359:				33.76
116360	CRAIG BRONAUGH	FIR-REIMBURSEMENT OF PAYMENT FOR S	FIRE	44.00
Total 116360:				44.00
116361	DENARD WADE	FIR-REIMBURSEMENT FOR PAYMENT TO R	FIRE	85.00
Total 116361:				85.00
116362	ELIJAH WILLIS	REIMBURSEMENT FOR PICTURES FOR FAI	POLICE	175.00
Total 116362:				175.00
116363	Foreman Enterprises LLC	LANDSCAPING/FLY DUMPING OF VACANT	CODE ENFORCEMENT	1,500.00
116363	Foreman Enterprises LLC	TREE REMOVAL/DISPOSAL - 134 S. 19TH A	CODE ENFORCEMENT	3,500.00
116363	Foreman Enterprises LLC	TREE REMOVAL/DISPOSAL - 1412 S. 7TH A	CODE ENFORCEMENT	1,800.00
116363	Foreman Enterprises LLC	LANDSCAPING OF VACANT PROPERTIES	CODE ENFORCEMENT	1,110.00
Total 116363:				7,910.00
116364	FORT DEARBORN	PAINTING SUPPLIES FOR VILLAGE PRIDE	PUBLIC WORKS	584.51

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116364:				584.51
116365	Francisco Alvarez	REPAIRED EXHAUST HOSE, BRACKET & R	LAND & BUILDINGS	425.00
116365	Francisco Alvarez	POWER WASHED, & PAINTED EXTERIOR T	LAND & BUILDINGS	975.00
116365	Francisco Alvarez	INSTALLED 200 AMP SERVICE FOR VENDI	PARKS & RECREATION	325.00
116365	Francisco Alvarez	PAINTED GARAGE DOORS, GARAGE SERV	LAND & BUILDINGS	4,600.00
Total 116365:				6,325.00
116366	HILDEBRAND SPORTING GOODS	RECOGNITION PLAQUES/NAMES PLATES	PRESIDENT & TRUSTEES	360.00
Total 116366:				360.00
116367	HINCKLEY SPRINGS	HINCKLEY SPRINGS 5G DRINKING WATER	HUMAN RESOURCES	44.68
Total 116367:				44.68
116368	ILLINOIS SECTION AWWA	WATER DISTRB SYSTEM *A.HOWARD	WATER COLLECTIONS	641.00
116368	ILLINOIS SECTION AWWA	CERTIFIED WATER OPERATOR TRAINING	PUMP STATION OPERATIONS	756.00
116368	ILLINOIS SECTION AWWA	TEXT BOOK	WATER COLLECTIONS	85.00
Total 116368:				1,482.00
116369	Jovan Nicholson	TREE REMOVAL PROGRAM 1635 S 18TH	CODE ENFORCEMENT	1,150.00
Total 116369:				1,150.00
116370	LASONDRA BANKS	REIMB.COMMUNITY ENGAGEMENT ACTIVI	COMMUNITY ENGAGEMENT	225.85
Total 116370:				225.85
116371	LEGENDS GRILL	CATERED FOOD/SOUND EQUIPMENT *INA	COMMUNITY ENGAGEMENT	3,710.00
Total 116371:				3,710.00
116372	Leon Carlisle	TREE REMOVAL PROGRAM 1001 S 3RD	CODE ENFORCEMENT	650.00
Total 116372:				650.00
116373	MAGNUS AND ANDERSON	LANDSCAPING OF VACANT PROPERTIES	CODE ENFORCEMENT	2,150.00
116373	MAGNUS AND ANDERSON	LANDSCAPING OF VACANT PROPERTIES	CODE ENFORCEMENT	2,685.00
Total 116373:				4,835.00
116374	MCCANN INDUSTRIES INC	BACK HOE REPAIRS	WATER & SEWER MAINTENANCE	1,068.00
Total 116374:				1,068.00
116375	MIND OVER MATTER, INC	VOM BOARD RETREAT 5/22/2025	PRESIDENT & TRUSTEES	2,250.00
Total 116375:				2,250.00
116376	NAFISCO INC	STREET SIGNS & SUPPLIES	PUBLIC WORKS	3,822.50
Total 116376:				3,822.50
116377	NEW ERA RESTAURANT	BAL DUE CATERED FOOD 5/15	COMMUNITY ENGAGEMENT	78.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116377:				78.00
116378	PROFESSIONAL CONCRETE SERVICE	CONCRETE RESTORATION AFTER WATER	WATER & SEWER MAINTENANCE	4,500.00
116378	PROFESSIONAL CONCRETE SERVICE	CONCRETE RESTORATION AFTER WATER	WATER & SEWER MAINTENANCE	4,000.00
Total 116378:				8,500.00
116379	RAY O'HERRON CO INC	UNIFORM - D. FAIRLEY	CODE ENFORCEMENT	296.97
Total 116379:				296.97
116380	Ryan Davis	DJ SERVICES *YOUTH SUMMER RESOURC	COMMUNITY ENGAGEMENT	250.00
Total 116380:				250.00
116381	Soundbytes Auto Spa	CAR WASH - COMMUNITY ENGAGEMENT	PRESIDENT & TRUSTEES	25.00
Total 116381:				25.00
116382	SUN-TIMES MEDIA	LEGAL ADS	LAW	231.00
116382	SUN-TIMES MEDIA	LEGAL ADS	LAW	861.00
116382	SUN-TIMES MEDIA	LEGAL ADS	LAW	147.00
116382	SUN-TIMES MEDIA	LEGAL ADS	LAW	387.00
Total 116382:				1,626.00
116383	TERRI EVANS	CONTRACTOR PAY 5/5-5/17/2025	VILLAGE MANAGER	3,200.00
Total 116383:				3,200.00
116384	The Eagle Uniform Company	FIR-D. CERULLO T SHIRTS	FIRE	44.00
116384	The Eagle Uniform Company	FIR- D. CERULLO PANTS	FIRE	124.00
116384	The Eagle Uniform Company	FIR-D. CERULLO T-SHIRTS	FIRE	85.00
116384	The Eagle Uniform Company	FIR- D. CERULLO RAINCOAT	FIRE	226.00
Total 116384:				479.00
116385	The Standard Insurance Company	SUPPLEMENTAL INSURANCE APRIL 2025 *	CENTRAL SERVICES	1,846.89
Total 116385:				1,846.89
116386	THEODORE POLYGRAPH SERVICE,	P&F-EMPLOYEE SERVICES	POLICE & FIRE COMMISSION	200.00
Total 116386:				200.00
116387	Trina DeCuire	GYM SHOES DAMAGED BY ASPHALT AFTE	PUBLIC WORKS	135.00
Total 116387:				135.00
116388	UNITED STATES CONFERENCE OF M	FY 2026 MEMBERSHIP	PRESIDENT & TRUSTEES	2,257.00
Total 116388:				2,257.00
116389	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE MAY 2025	CENTRAL SERVICES	4,378.06
116389	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE MAY 2025	CENTRAL SERVICES	363.01

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116389:				4,741.07
116390	Will County Housing Development	PURCHASE OF 801 S 5TH AND 800-804 S 4	TIF ADMINISTRATION	4,500.00
Total 116390:				4,500.00
116391	WILLIAMS TRANSPORTATION SOLUTI	TRANSPORATION OF AEROSTAR EXPLOR	COMMUNITY ENGAGEMENT	300.00
Total 116391:				300.00
116392	AAB Contractors, Inc	CONTRACTOR - PLUMBING (5/13/25-5/22/25	CODE ENFORCEMENT	1,000.00
Total 116392:				1,000.00
116393	ACCUTRON	REIMB. LOCK/TRANSFORMER BUTTON	MANAGEMENT INFORMATION SYSTE	50.53
Total 116393:				50.53
116394	ASSURANCE a MARSH & MCLEAN AG	AUTO/CRIME PREM/SERVICE FEE	HUMAN RESOURCES	58,832.00
Total 116394:				58,832.00
116395	AUTOZONE	FIR-DEF FLUID AND GARAGE DOOR REMO	FIRE	52.17
Total 116395:				52.17
116396	CHICAGO COMMUNICATION SERVICE	BILLING FOR JUNE 2025 CCS MAINTENAN	POLICE	105.00
Total 116396:				105.00
116397	EDWIN HANCOCK ENGINEERING CO	2025 COMMERCIAL PARK AND ROADWAY I	TIF ADMINISTRATION	18,900.00
116397	EDWIN HANCOCK ENGINEERING CO	2025 CDBG ROADWAY IMPROVEMENTS	PUBLIC WORKS	8,520.00
116397	EDWIN HANCOCK ENGINEERING CO	2025 CDBG ROADWAY IMPROVEMENTS	PUBLIC WORKS	12,780.00
116397	EDWIN HANCOCK ENGINEERING CO	19TH AVE-PRIVATE SIDE LEAD WATER SVC	WATER & SEWER MAINTENANCE	6,000.00
116397	EDWIN HANCOCK ENGINEERING CO	5TH AVE RESURFACING IMP-HARRISON Q	PUBLIC WORKS	11,750.00
116397	EDWIN HANCOCK ENGINEERING CO	5TH AVE & LAKE ST BUSINESS CORRIDOR		5,500.00
116397	EDWIN HANCOCK ENGINEERING CO	SAFE ROUTES TO SCHOOL	PUBLIC WORKS	7,250.00
116397	EDWIN HANCOCK ENGINEERING CO	WASHINGTON BLVD PHASE III ENGINEERI	MOTOR FUEL TAX	14,199.95
Total 116397:				84,899.95
116398	ELIJAH WILLIS	REIMBURSEMENT FOR CAKE, PAPER LATE	POLICE	213.16
Total 116398:				213.16
116399	FELICIA BROWN - NELSON	P&F-MEETING *05/22/2025	POLICE & FIRE COMMISSION	300.00
Total 116399:				300.00
116400	Foreman Enterprises LLC	LANDSCAPING VARIOUS VACANT PROPER	CODE ENFORCEMENT	1,225.00
116400	Foreman Enterprises LLC	LANDSCAPING VARIOUS VACANT PROPER	CODE ENFORCEMENT	550.00
Total 116400:				1,775.00
116401	FRANK TORRES	REIMB. LODGING	VILLAGE MANAGER	332.16

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116401:				332.16
116402	Gas Plus Inc	116 WASHES AT $5.00 PER WASH FOR 3/1/	POLICE	580.00
Total 116402:				580.00
116403	GLORIA A. CLAY	P&F-SECRETARY TRAINING MEETING *05/2	POLICE & FIRE COMMISSION	250.00
Total 116403:				250.00
116404	Ian Canovi	CONSULTING SERVICES 5/11/25 TO 5/24/25	TIF ADMINISTRATION	379.50
Total 116404:				379.50
116405	Jimmy Kifarkis	CONTRACTOR - ELECTRICIAN (5/13/25-5/22	CODE ENFORCEMENT	1,200.00
Total 116405:				1,200.00
116406	JORDAN A WARD	INDEPENDANT CONTRACTOR PAY 5/12-5/2	COMMUNITY ENGAGEMENT	400.00
Total 116406:				400.00
116407	JOY LOFTON	CAREEER & LIFE READINESS COORDINATI	COMMUNITY ENGAGEMENT	728.00
Total 116407:				728.00
116408	Juan Operation Service System LLC	LANDSCAPING/DEBRIS DISPOSAL - 1607 S.	CODE ENFORCEMENT	4,780.00
Total 116408:				4,780.00
116409	Lindholm Roofing	HOMEOWNER'S IMPROVEMENT PROGRA	CODE ENFORCEMENT	4,500.00
Total 116409:				4,500.00
116410	MAGNUS AND ANDERSON	TRIM BUSHES	PARKS & RECREATION	300.00
116410	MAGNUS AND ANDERSON	MOWING / MAINTAIN LAWN / REMOVE DEB	LAND & BUILDINGS	350.00
116410	MAGNUS AND ANDERSON	317 ROOSEVELT RD CLEAR ENTIRE PROP	LAND & BUILDINGS	2,950.00
116410	MAGNUS AND ANDERSON	TRIM BUSHES	LAND & BUILDINGS	500.00
116410	MAGNUS AND ANDERSON	2120 S 5TH AVENUE CLEAR ENTIRE PROP	LAND & BUILDINGS	2,985.00
116410	MAGNUS AND ANDERSON	MOWING / MAINTAIN LAWN / REMOVE DEB	LAND & BUILDINGS	350.00
Total 116410:				7,435.00
116411	MARCELLUS CASSIUS WELLS	P&F-MEETING *05/22/2025	POLICE & FIRE COMMISSION	250.00
Total 116411:				250.00
116412	MARIA TORRES-GOMEZ	REIMBURSEMENT FOR UNIFORM	CODE ENFORCEMENT	204.80
Total 116412:				204.80
116413	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 05/30/2025		14,859.99
Total 116413:				14,859.99
116414	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 05/30/2025		17,301.43

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116414:				17,301.43
116415	MICHAEL BARB	ACCOUNTING SERVICES 5/12-5/23	FINANCE	3,115.44
Total 116415:				3,115.44
116416	MUNICIPAL CLERKS OF THE SOUTH &	CLERKS DINNER *6/5/2025	VILLAGE CLERK	70.00
Total 116416:				70.00
116417	Navigate360, LLC	ALICE INSTRUCTOR CERTIFICATION - CLA	POLICE	1,498.00
Total 116417:				1,498.00
116418	OUTDOOR HOME SERVICES HOLDIN	LAWN CARE SERVICE @ VILLAGE HALL &	LAND & BUILDINGS	1,520.00
Total 116418:				1,520.00
116419	PAUL BUNYON & SONS	MAINTENANCE PLAYGROUNDLEVELING O	LAND & BUILDINGS	350.00
116419	PAUL BUNYON & SONS	MAINTENANCE PLAYGROUNDLEVELING O	LAND & BUILDINGS	350.00
116419	PAUL BUNYON & SONS	MAINTENANCE PLAYGROUNDLEVELING O	LAND & BUILDINGS	350.00
116419	PAUL BUNYON & SONS	MAINTENANCE PLAYGROUNDLEVELING O	LAND & BUILDINGS	350.00
116419	PAUL BUNYON & SONS	MAINTENANCE PLAYGROUNDLEVELING O	LAND & BUILDINGS	350.00
116419	PAUL BUNYON & SONS	MAINTENANCE PLAYGROUND-DEWEED PL	PUBLIC WORKS	350.00
Total 116419:				2,100.00
116420	PAUL J DOWD	CONTRACTUAL PUMP STATION OPERATO	PUMP STATION OPERATIONS	3,782.50
Total 116420:				3,782.50
116421	PITNEY BOWES	RELAY 2500	POLICE	912.81
Total 116421:				912.81
116422	RAY O'HERRON CO INC	UNIFORM - D. FAIRLEY	CODE ENFORCEMENT	228.00
Total 116422:				228.00
116423	RONALD MILLER	SOUND EQPT/DJ *FATHERS DAY BBQ *6/14	COMMUNITY ENGAGEMENT	1,500.00
Total 116423:				1,500.00
116424	RONALD POWELL DBA	VM NAME UPDATES/DOOR SIGNAGE	PRESIDENT & TRUSTEES	750.00
Total 116424:				750.00
116425	SHARK AND RUBYS	CATERED FOOD *SENIOR LUNCH/BOARD	COMMUNITY ENGAGEMENT	500.00
Total 116425:				500.00
116426	South West Industries, Inc.	200 BLDG ELEVATOR MAINTENANCE MAY	PARKS & RECREATION	214.00
Total 116426:				214.00
116427	SUNLIT EVENTS LLC	INDEPENDANT CONTRACTOR PAY 5/12/25-	COMMUNITY ENGAGEMENT	270.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 116427:				270.00
116428	SUPERCO SPECIALTY PRODUCTS	CLEANING SUPPLIES	PUBLIC WORKS	681.88
Total 116428:				681.88
116429	TargetSolutions Learning, LLC	(1) MTK MOBILE TOOL-KIT SOFTWARE SUI	POLICE	1,823.26
Total 116429:				1,823.26
116430	The Standard Insurance Company	SUPPLEMENTAL INSURANCE MAY 2025	CENTRAL SERVICES	1,937.07
Total 116430:				1,937.07
116431	T-Mobile USA	AREA DUMP SVC *POLICE	POLICE	200.00
Total 116431:				200.00
116432	TONY JEMISON	P&F-MEETING *05/22/2025	POLICE & FIRE COMMISSION	250.00
Total 116432:				250.00
116438	Trade Print Inc.	NOTICES/FORMS	CODE ENFORCEMENT	1,038.00
Total 116438:				1,038.00
116439	TRAFFIC CONTROL COMPANY	2024 PAVEMENT STRIPING PROGRAM	PUBLIC WORKS	23,727.00
Total 116439:				23,727.00
116440	TRITON COLLEGE	ANNUAL GOLF OUTING	PRESIDENT & TRUSTEES	175.00
Total 116440:				175.00
116441	VILLAGE OF MELROSE PARK	ACCT #422001-001 04/01/2025-04/30/2025	WATER COLLECTIONS	203,560.12
116441	VILLAGE OF MELROSE PARK	ACCT #422000-001 04/01/2025-04/30/2025	WATER COLLECTIONS	214,978.49
Total 116441:				418,538.61
116442	WALTER DUNCAN	REIMBURSEMENT FOR UNIFORMS	CODE ENFORCEMENT	1,219.45
Total 116442:				1,219.45
116443	WIGIT'S TRUCK SERVICE	AMBULANCE 500-SUSPENSION/BRAKES/R	FIRE	4,683.99
Total 116443:				4,683.99
Grand Totals:				2,811,371.24

VILLAGE OF MAYWOOD

Warrant List #200562 through May 31, 2025

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below and authorize the payment when funds are available.

_____
President

_____
Village Manager

Attest

_____
Clerk

Village President

Item # 2

and

Omnibus # 19

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Office: 312.984.6432
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael T. Jurusik and Carlos S. Arévalo**
DATE: **June 4, 2025**
RE: **An Ordinance Authorizing the Creation and Issuance of a Class "F" (Special Event Space – Banquet Hall) Liquor License to T&JJ Supreme Steaks and Catering Service, Inc. at 718 S. 5th Avenue, with Extended Hours of Operation**

Per the request of Mayor / Local Liquor Control Commissioner Nathaniel George Booker, I have enclosed the following document for review, consideration and action at the June 10, 2025 Combined Committee of the Whole Meeting / Special Village Board Meeting:

> AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "F" (SPECIAL EVENT SPACE – BANQUET HALL) LIQUOR LICENSE TO T&JJ SUPREME STEAKS AND CATERING SERVICE, INC. AT 718 S. 5TH AVENUE (Extended Hours of Operation pursuant to Section 117.41(F))

T&JJ Supreme Steaks and Catering Service, Inc. (the "Applicant") filed an Application for a Class "F" (Special Event Space – Banquet Hall) Liquor License, with extended hours of operation, for the retail sale, service and consumption of alcoholic liquor as part of the operation of a special event and catering business located at the 718 S. 5th Avenue property (the "Licensed Premises"). It is anticipated that on June 10, 2025, pursuant to Section 117.21 (Applications for License) of the Maywood Village Code, the Maywood Joint Local Liquor Control, Cannabis and Tobacco Commission will conduct the required public hearing and then issue a recommendation relative to the request for a Class "F" (Special Event Space – Banquet Hall) Liquor License.

If there are any questions, please feel free to contact us.

Mike and Carlos

Enclosure
cc: Tori-Love Garron, Village Clerk (w/ encl.)
Nykita Kornegay, Deputy Village Clerk (w/ encl.)
Frank Torres, Village Manager (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)
Elijah Willis, Police Chief (w/ encl.)
Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.)

DRAFT 6.4.2025

ORDINANCE NO. CO-2025-__

AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "F" (SPECIAL EVENT SPACE – BANQUET HALL) LIQUOR LICENSE TO T&JJ SUPREME STEAKS AND CATERING SERVICE, INC. AT 718 S. 5TH AVENUE (Extended Hours Pursuant to Section 117.41(F))

WHEREAS, T&JJ Supreme Steaks and Catering, Inc. (the "Applicant") filed an Application for a Class "F" (Special Event Space, commonly referred to as a "Banquet Hall") Liquor License with the Village Clerk's Office to conduct retail sales and service of alcoholic liquor and to allow for the consumption of alcoholic liquor during special events as part of the operation of a banquet hall and catering business on property located at 718 S. 5th Avenue (the "Licensed Premises"); and

WHEREAS, on June 10, 2025, pursuant to Section 117.21 (Applications for License) of the Maywood Village Code ("MVC" or "Liquor Control Ordinance"), the Maywood Joint Local Liquor Control, Cannabis and Tobacco Commission ("Commission") conducted the required public hearing in accordance with a public hearing notice sent by or on behalf of the Applicant to all occupants of properties within 250 feet of the lot line of the Licensed Premises for which the license is sought, and then issued a recommendation finding that the Applicant ***is eligible to*** receive a Class "F" (Special Event Space - Banquet Hall) Liquor License with extended hours under the applicable provisions of the Illinois Liquor Control Act of 1934 and the Village of Maywood's ("Village") Liquor Control Ordinance. In addition, the Commission determined that the On-Site Manager is eligible to serve as an on-site liquor manager at the Licensed Premises; and

WHEREAS, Nathaniel George Booker, the Maywood Local Liquor Control Commissioner ("Commissioner"), has reviewed the Application and attended the June 10, 2025 Local Liquor Control Commission public hearing and ***likewise finds that the Applicant is eligible*** to receive a Class "F" (Special Event Space – Banquet Hall) Liquor License under the applicable provisions of the Illinois Liquor Control Act of 1934 and the Village's Liquor Control Ordinance for its stated, intended purpose of conducting retail sales and service of alcoholic liquor and allowing on-site consumption of alcoholic liquor during special events as part of the operation of a banquet hall and catering business at the Licensed Premises. The Commissioner also finds that the Applicant's On-Site Manager is eligible to serve as an on-site liquor manager at the Licensed Premises.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

SECTION 2: Approval of Creation of Liquor License for Applicant. Pursuant to Chapter 117, Section 117.23(F) of the Maywood Village Code, the President and Board of Trustees of the Village of Maywood authorize the creation of a Class "F" (Special Event Space – Banquet Hall) Liquor License for the purpose of allowing the Local Liquor Control Commissioner, in their discretion, to issue a Class "F" (Special Event Space – Banquet Hall) Liquor License to the Applicant, T&JJ Supreme Steaks and Catering, Inc., to

permit the Applicant to conduct retail sales and service and consumption of alcoholic liquors, as part of the operation of a banquet hall and catering business at the Licensed Premises. The Class "F" License will have extended hours pursuant to subsection 117.41(F)(2) of the MVC. The President and Board of Trustees of the Village of Maywood authorize the creation of a Class "F" (Special Event Space – Banquet Hall) Liquor License with extended hours for its issuance by the Local Liquor Control Commissioner, in their discretion, to the Applicant for the limited purposes stated in this Ordinance, SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 3.

SECTION 3: Authorization of Issuance of Liquor License to Applicant; Conditions. The issuance of a Class "F" (Special Event Space – Banquet Hall) Liquor License with extended hours to the Applicant for the Licensed Premises is subject to the discretion of the Local Liquor Control Commissioner and compliance with the following conditions:

A. Retail Sales, Service, Possession, Consumption of Alcohol; Hours of Operation. Retail sales and service and possession and consumption of alcoholic beverages shall be allowed only on the Licensed Premises in accordance with the applicable provisions of Chapter 117 (Alcoholic Beverages) of the MVC, including each of the subsections of Section 117.23(F) of the MVC, and shall be permitted only during the authorized times for extended hours as set forth in Section 117.41(F)(2) (Hours of Operation – Class "F" (Special Event Space – Banquet Hall) Liquor License) of the MVC: Extended hours from the hours of noon until 1:00 a.m. the next day on Monday through Thursday and Sunday and from the hours of noon until 3:00 a.m. the next day on Fridays, Saturdays and holidays. It shall be illegal to sell, serve, possess or consume alcoholic beverages in violation of the provisions set forth in this Ordinance. At no time, unless expressly authorized by a separately approved and issued Class F-2 (Special Event Space/Outdoor Liquor Café) Liquor License, shall any alcoholic liquor be sold or served to, or consumed by, any patron located in or on any outdoor sidewalk cafe or outdoor sitting area operated by the Applicant in conjunction with the operation of its banquet hall and catering business located at the Licensed Premises.

B. On-Site Manager. There shall be an on-site manager, who has applied to the Village and is qualified to serve in such capacity under the Village's Liquor Control Ordinance, physically present within the Licensed Premises at all times that alcoholic liquor is being sold or served or consumed. Each proposed on-site manager shall file with the Village a completed Supplemental Liquor Application, signed by the proposed on-site manager, that satisfies the liquor license eligibility and application requirements of Chapter 117 (Alcoholic Beverages) of the MVC. The proposed on-site manager(s) must satisfactorily pass the required criminal background check and the required Village staff investigations. Copies of the Supplemental Liquor Application, criminal background check report and Village staff investigation reports shall be submitted to the Commissioner and the Village Attorney for review.

C. State and Village Licenses; Payment of Fees. Prior to commencing retail sales and service of alcoholic liquor or allowing any consumption of alcoholic liquor at the Licensed Premises, the Applicant shall provide to the Local Liquor Control Commissioner evidence of issuance of all required State and Village licenses and payment of all required license fees, including a State liquor license or similar approval and each of the required Village business licenses. To be eligible for a renewal of the Class "F" (Special Event Space – Banquet Hall) Liquor License, the Applicant

shall pay all required license renewal fees, shall not owe the Village any debts, and shall be in full compliance with the applicable provisions of the MVC and other applicable laws and regulations.

D. BASSET / TIPS Training. The Applicant shall comply with the beverage, alcohol sellers and servers education and training (BASSET) requirements of Section 117.28 of the MVC.

E. Insurance and Indemnification. The Applicant shall comply with the insurance and indemnification requirements of Section 117.57 of the MVC.

F. Meetings with the Commissioner. The Applicant shall meet periodically with the Local Liquor Control Commissioner, at their request, to discuss the retail sale, service and consumption of alcoholic liquor in conjunction with the special event and catering operation at the Licensed Premises, and shall provide the Commissioner with information relative to its operations upon request.

G. Compliance with the Maywood Liquor Control Ordinance, the MVC and the Illinois Liquor Control Act of 1934. The Applicant and its on-site manager(s) shall comply with all of the applicable provisions of: (a) the MVC, including, without limitation, (b) the Liquor Control Ordinance as well as the regulations for a Class "F" (Special Event Space – Banquet Hall) Liquor License, (c) the Illinois Liquor Control Act of 1934 (235 ILCS 5/1-1), as amended, (d) the Video Gaming Act (230 ILCS 40/), as amended, and (e) all other applicable State laws and regulations including the State laws governing the retail sale, service and consumption of alcoholic liquor, the conditions set forth in this Ordinance and any other conditions or regulations imposed from time to time by the Corporate Authorities of the Village or the Local Liquor Control Commissioner.

H. Compliance with Other Laws. The Applicant and its representatives shall comply with the applicable provisions of County and State law and the MVC, including but not limited to the Fire Prevention Code, the Plumbing Code, the Building Code, the Property Maintenance Code, the Illinois Accessibility Code and the Zoning Code.

I. Suspension; Revocation; Termination. The Class "F" (Special Event Space – Banquet Hall) Liquor License issued to the Applicant may be suspended or revoked or terminated by action of the Village Board or by the Local Liquor Control Commissioner in the event of a violation of the Liquor Control Ordinance or any of the provisions of the Ordinance or as otherwise provided for in the MVC.

J. Issuance of Village Occupancy Permit. The Applicant shall obtain a certificate of occupancy from the Village for the Licensed Premises if a certificate of occupancy has not already been issued. If the Licensed Premises is being renovated or constructed, the occupancy permit shall only be issued in the event that the Licensed Premises is constructed in accordance with the applicable provisions of the MVC and in substantial conformance with the Applicant's Village-approved construction plans, which are on file with the Village's Building & Code Department and are incorporated into this Ordinance by reference.

K. Issuance of Liquor License; Extension of Time; Termination of Liquor License. If, within one hundred twenty (120) calendar days of the approval date of this Ordinance, the Local Liquor Control Commissioner has not issued the Class "F" (Special Event Space – Banquet Hall) Liquor

License to the Applicant or advised in writing of their intention to extend the 120-day period and issue the Class "F" (Special Event Space – Banquet Hall) Liquor License upon satisfaction of one or more conditions (e.g., issuance of an occupancy permit), then this Ordinance shall automatically become null and void without any further action or notice by the Corporate Authorities of the Village or the Local Liquor Control Commissioner.

L. Additional Regulations. The President and Board of Trustees or the Local Liquor Control Commissioner shall have the right to impose additional regulations and conditions in the interest of public safety relative to its retail sale, service and consumption of alcoholic liquor any time during the initial license year or any time thereafter when a renewal license is in effect.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED by me as Village President this 10th day of June, 2025 and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this ____ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY LIQUOR LICENSE APPLICANT

T&JJ SUPREME STEAKS AND CATERING SERVICE, INC. TO COMPLY WITH THE OBLIGATIONS, CONDITIONS, TERMS AND PROVISIONS SET FORTH IN MAYWOOD ORDINANCE NO. 25-____ FOR A CLASS "F" (SPECIAL EVENT SPACE – BANQUET HALL) LIQUOR LICENSE WITH EXTENDED HOURS FOR THE RETAIL SALE, SERVICE AND ON-PREMISES CONSUMPTION OF ALCOHOLIC LIQUOR AT 718 S. 5TH AVENUE

I, the undersigned Liquor License Applicant, have read and understand each of the above obligations, conditions, terms and provisions of this Ordinance that are required of T&JJ Supreme Steaks and Catering Service, Inc., including the obligations, conditions, terms and provisions set forth at Section 3 above, and have signed this ACKNOWLEDGEMENT AND AGREEMENT, as an authorized corporate officer of T&JJ Supreme Steaks and Catering Service, Inc., to confirm that T&JJ Supreme Steaks and Catering Service, Inc. shall be bound by and comply with each of the obligations, conditions, terms and provisions set forth above in the Ordinance granting a Class "F" (Special Event Space – Banquet Hall) Liquor License for the following Licensed Premises: 718 S. 5TH AVENUE, MAYWOOD, ILLINOIS 60153.

Liquor License Applicant:
T&JJ SUPREME STEAKS AND CATERING SERVICE, INC.

By: _____

Name:_____
Title: Applicant – Member

Date:_____, 2025

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2025-_____

AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "F" (SPECIAL EVENT SPACE – BANQUET HALL) LIQUOR LICENSE TO T&JJ SUPREME STEAKS AND CATERING SERVICE, INC. AT 718 S. 5TH AVENUE (Extended Hours Pursuant to Section 117.41(F))

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

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THIS APPLICATION MUST BE COMPLETED WITH EITHER TYPEWRITTEN OR HANDWRITTEN LEGIBLE TEXT. APPLICATIONS THAT ARE NOT LEGIBLE WILL BE NOT ACCEPTED.	PROVIDING INACCURATE INFORMATION SHALL BE CAUSE FOR LICENSE DENIAL AND/OR REVOCATION.

VILLAGE OF MAYWOOD - RETAIL LIQUOR LICENSE APPLICATION

NEW / RENEWAL: NEW/RENEWAL DATE: 2/25/25

($750.00 Non-Refundable Application Fee for Issuance of new Liquor License; one-time only fee)

Nathaniel George Booker, Honorable Presiding Village President
and Local Liquor Control Commissioner
Village of Maywood, Illinois

Reference in this Application to an owner shall mean any person who is an owner of more than five percent (5%) of the corporation, a partner in a partnership or a member of a limited liability company, which is applying for the license. All questions must be answered completely. QUESTIONS ARE TO BE ANSWERED ACCURATELY. IF QUESTIONS ARE NOT ANSWERED ACCURATELY, THE LICENSE WILL BE SUBJECT TO REVOCATION. IT WILL NOT BE A DEFENSE THAT ANSWERS WERE GIVEN TO THE BEST OF THE ANSWERER'S KNOWLEDGE. IT IS YOUR RESPONSIBILITY TO ASCERTAIN THE ACCURACY OF YOUR RESPONSE.
IF MORE SPACE IS NEEDED TO FULLY RESPOND, ATTACH A SEPARATE PAGE(S).

The undersigned (an owner), Maurice Smith (name), President (title) of T&JJ's Supreme Steaks and Catering Service Inc d/b/a _____ (business name and assumed name) makes application for a Class _____ liquor license, at the address of 718 S 5th Ave Maywood, IL 60153 for the period ending December 31, 2025, and tenders the sum of $_____, the prescribed fee as set forth in the following:

SCHEDULE OF ANNUAL FEES FOR THE VARIOUS CLASSES OF RETAIL LIQUOR LICENSES (SECTIONS 117.23 and 117.26 OF THE MAYWOOD VILLAGE CODE (MVC)):

		Application Fee	Annual Fee (Regular/**Extended Hours)
CLASS A:	Full Service Restaurant	$750.00	$ 2,100.00 / $ 2,400.00**
SUB-CLASS A-1:	Full Service Restaurant with Video Gaming	$750.00	$ 3,100.00 / $ 3,400.00
CLASS B:	Package Store	$750.00	$ 5,000.00* / $10,000.00*
CLASS C:	Temporary License - Special Events (Non-Village Property; Two-Day Maximum)	$ 75.00	$ 75.00
CLASS D:	Club	$750.00	$ 1,250.00
CLASS E:	Temporary License (Per Day)	$ 75.00	$ 125.00
CLASS F:	Municipal Property Only Banquet Hall License	$750.00	$ 1,000.00 / $1,300.00**
SUB-CLASS F-1:	Banquet Facilities / Restaurant	$750.00	$ 1,250.00 / $2,000.00**
SUB-CLASS F-2:	Banquet Facilities / Outdoor Liquor Café	$750.00	$ 300.00
CLASS G:	Restaurant Beer and Wine Only	$750.00	$ 1,600.00 / $1,900.00**
CLASS H:	Limited Service Restaurant; Beer and Wine Only	$750.00	$ 1,250.00 / $1,550.00**
CLASS I:	Package Store – Beer and Wine Only	$750.00	$ 2,500.00
CLASS J:	Outdoor Café License	$750.00	$ 300.00
CLASS K:	Caterer License	$750.00	$ 750.00 / $1,000.00**
CLASS L:	Limited Restaurant – Recreational Facility	$750.00	$ 1,550.00 / $1,850.00**
CLASS M:	Video Gaming Café/Bistro – Beer and Wine Only	$750.00	$ 1,250.00 / $2,000.00**
CLASS N:	Bar and Grill License	$750.00	$ 1,250.00 / $2,000.00**
CLASS O:	BYOB: Corkage License - Beer/Wine Only - Restaurant	$750.00	$ 1,000.00 / $1,300.00**
CLASS P:	BYOB: Corkage License – Smoking Lounge	$750.00	$ 1,000.00 / $1,300.00**
CLASS Q:	Fulfillment Center Package Sales and Delivery	$750.00	$ 3,200.00

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*See Section 117.23(B)(2,3) for eligibility and annual fees for a Class B (Package Store) liquor license.

AN OWNER MUST COMPLETE THIS APPLICATION. IF A MANAGER IS TO BE EMPLOYED BY THE OWNER, THE MANAGER WILL ALSO HAVE TO COMPLETE AND SUBMIT AN APPLICATION, WHICH WILL BE MARKED AS A "SUPPLEMENTAL APPLICATION." NO FEE WILL BE CHARGED TO PROCESS THE SUPPLEMENTAL APPLICATION. EACH LICENSE TERMINATES ON THE 31st DAY OF DECEMBER.

THIS INFORMATION MUST BE PROVIDED FOR EACH INDIVIDUAL, WHO WILL AT ANY PARTICULAR TIME, BE THE PERSON ON THE PREMISES, AND HAVE SUPERVISORY OR MANAGEMENT RESPONSIBILITY OVER OTHER EMPLOYEES. IF NEEDED, PLEASE PROVIDE REQUIRED INFORMATION ON A SEPARATE SHEET OF PAPER. ALL MANAGEMENT PERSONNEL MUST BE FINGERPRINTED BY THE MAYWOOD POLICE DEPARTMENT, AND MUST MAKE AN APPOINTMENT FOR FINGERPRINTING 72 HOURS IN ADVANCE. NO FINGERPRINTING WILL BE DONE WITHOUT AN APPOINTMENT.

SPECIAL EVENT LICENSE APPLICANTS MUST COMPLETE THE ATTACHED "SPECIAL EVENT RIDER."

INFORMATION ON APPLICANT AND PERSON COMPLETING THIS APPLICATION.
Pursuant to Title XI, Chapter 117, Section 117.21 of the Maywood Village Code, please provide the following information.

A. Name: Maurice Smith

Male: X Female: _____

B. Mailing Address: 718 S 5th Ave Maywood, IL 6015

C. Address of Residence: 1477 Calendula Ct Romeoville, IL 6044

D. Home Phone No.: n/a Cell: 773-981-7110

E. Work Phone No.: 708-338-1185 Pager: _____

F. Are You A Citizen of the U.S.? Yes (X) No ( )

G. If naturalized citizen, time and place of naturalization: n/a

H. Place of Birth: Chicago, IL

I. Driver's License Number: S530-5558-0119

J. Height: 6' 3"

K. Weight: 280

L. Color of eyes: Brown

M. Color of hair: Black

N. Social Security number: 341-80-2331

O. Vehicles owned with registration numbers: _____

P. Businesses owned or operated within the last 5 years that required a liquor license, stating: (a) Name of business; (b) State and municipal liquor license numbers; (c) Address; and (d) Phone number.

T&JJ's Supreme Steaks and Catering Service In
Business Name

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718 S 5th Ave Maywood, IL 60153

Address | Phone Number

Dates owned: From 10/2024 To Present

Describe any liquor license incident requiring police intervention:

None

State liquor license # 1A-0069599 Date of license 10/01/24

Municipal liquor license # 2025-08 Date of license

Name, address and telephone number of municipality issuing liquor license:

Village of Maywood

Q. Has any of the Applicant's liquor licenses ever been suspended or revoked?

Yes ( ) No (X) Please Explain:

R. State your relationship to the business for which the license is sought. OWNER

S. If this is a new license application, what kind of business was previously conducted in the space where you intend to operate your business? SAME BUSINESS- CHANGE OF OWNERSHII

T. Name and date of corporation to which license is to be issued.
T&JJ's Supreme Steaks and Catering Service Inc-

U. Name, address, and phone number, under which the licensed business will be operated.

T&JJ's Supreme Steaks and Catering Service Inc 708-338-1185

Business Name | Phone Number

718 S 5th Avenue Maywood, IL 60153

Address | City/State/Zip Code

V. Does the Applicant own the building or the space in which the business is located?
Yes ( ) No ( ) [Attach proof of ownership (e.g., a deed) to this Application].

W. Does the applicant lease the building or the space in which the business is located?
Yes (X) No ( ) [Attach a certified copy of Lease to this Application]

X. Is the nearest part of any church building used for worship services or educational programs within 100 feet of the nearest part of the proposed licensed premises?
Yes ( ) No (X)

Y. Is any school (other than an institution of higher learning), hospital, home for the aged, indigent persons or for veterans, their spouses and/or children within 100 feet of the proposed licensed premises? Yes ( ) No (X)

Z. Do you have or intend to have a manager or a management contract with another entity or person, who is not a bona fide employee, to manage the licensed business for you?
Yes ( ) No (X)

AA. If the answer to Question Number 8 is "Yes," state the name, age, address and telephone number of the manager, or for a management company state the same information, as applicable, for the company and for any assigned representative of the company who will serve as the on-site manager.

(The manager or management company must complete and submit an

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Application, which will be marked as a "Supplemental Application.").

BB. Has the Applicant made application for similar or other liquor license on premises other than described in this application? Yes ( ) No (X)
(If yes, provide disposition of such application on the Addendum)

CC. Date of incorporation or organization of your company: 04-05-2005
(As applicable, attach a copy of the Articles of Incorporation, Articles of Organization, Shareholders Agreement, Operating Agreement and Partnership Agreement).

DD. If the Applicant is a corporation or a limited liability company, has it ever been dissolved, either voluntarily or involuntarily? Yes ( ) No (X) If yes, list the date of reinstatement:

EE. If the Applicant is incorporated or organized in a state other than the State of Illinois, you must attach the document pursuant to which the company is qualified under Illinois law to transact business in Illinois.

1. List the names, addresses, dates of birth, telephone numbers and social security numbers of all Officers and Directors.

Maurice Smith	1477 Calendula Ct Romeoville, IL 6044[illegible]	President
Name	Address	Office Held
04-26-80	341-80-2331	773-981-7110
Date of Birth	Social Security No.	Phone No.
Troy Nathaniel	324-70-1451	Vice-President
Name	Address	Office Held
Date of Birth	Social Security No.	Phone No.
Name	Address	Office Held
Date of Birth	Social Security No.	Phone No.

2. List the names, addresses, dates of birth and social security numbers of all partners (if a partnership), members (if a limited liability company), or shareholders who own in the aggregate more than 5% of the stock of the corporation.

Maurice Smith	1477 Calendula Ct Romeoville, IL 6044[illegible]	100
Name	Address	% of Stock
04-26-80	341-80-2331	773-981-7110
Date of Birth	Social Security No.	Phone No.
Name	Address	% of Stock
Date of Birth	Social Security No.	Phone No.

3. Is the Applicant a subsidiary of a parent corporation? no. If so, state the name, address and telephone number of the parent corporation. *(The Local Liquor Control Commission has the right to require that the parent company complete and submit this Application).*

4. Is the Applicant obligated to pay a percentage of profits to any person or entity not listed in Question Numbers 1 and 2? Yes ( ) No (X) If yes, explain and identify the name, address and telephone number of such persons or entities:

5. Has the Applicant or any person listed in Question Numbers 1 or 2 or any of your managers ever held another liquor license in the United States? Yes ( ) No (X)
If yes, state the dates, city and state of each license:

License Holder: _____ Date: _____
City and State: _____

License Holder: _____ Date: _____
City and State: _____

6. Has the Applicant or any person listed in Question Numbers 1 or 2 or any of your managers ever been denied a liquor license from any jurisdiction? Yes ( ) No (X)
If yes, state the particulars: _____

7. Has the Applicant or any person listed in questions 1 or 2, or any of your managers/personnel ever had a previous liquor license (whether wholesale or retail) revoked by the Federal Government or by any state, county or local government?
Yes ( ) No (X) If yes, explain: _____

8. Other than when making an initial application for a license, has the Applicant or any predecessor to or subsidiary or corporate parent entity of the Applicant ever been subject to charges, hearing or investigation by any jurisdiction with respect to a liquor license?
NO If yes, please state: (a) the previous licensor; (b) the licensee(s) by names and addresses; (c) the address of the licensed premises; and (d) the names of the licensed establishment and the date or dates of such revocation or suspension:

9. If the answer to Question Numbers 6 or 7 is "Yes," describe every charge on a separate sheet: (a) the date of the charge; (b) the final disposition of the charge; and (c) name, address and telephone number of the municipality or other jurisdiction bringing the charge.

If no charges were involved, state the reason for the investigation or hearing:

10. Has the Applicant, persons listed in Question Numbers 1 and 2, or any Staff members, your managers, ever been found guilty of a felony, a misdemeanor, including but not limited to any gambling offense, the sale or use of illegal drugs or any alcohol related traffic offense? NO. If so, explain the charge, the date, the city and state where the charge was brought, and the disposition. This must include all findings of guilty, whether subsequently vacated or not and shall specifically include any orders of court supervision, whether satisfactorily completed or not.

Name of Person: n/a Charge: _____

Date: _____ City and State: _____

Disposition: _____

Name of Person: n/a Charge: _____

Date: _____ City and State: _____

Disposition: _____

11. Please attach a verified financial statement showing the assets and liabilities of the Applicant dated no later than thirty (30) days prior to date of the Application. Additionally,

a verified financial statement must be submitted for all persons who will share in the profits or losses of a limited liability company or a partnership, which seeks a liquor license, as well as for shareholders owning more than five percent (5%) of a corporation which applies for a license.

12. The Applicant's Retailer Occupational Tax Registration (ROT) Number: 3329-3776 and

the Applicant's Federal Employer Identification Number (FEIN): 36-4502362

13. Is the Applicant delinquent in the payment of the Retailer's Occupational Tax (sales tax)? NO. If the answer is "Yes," explain: _____

14. Is any person listed in Question Numbers 1 and 2 or any of your managers an elected public official? Yes ( ) No (X) If yes, state the office and unit of government: _____

15. Is any other person directly or indirectly connected with the operation, ownership or management of the Applicant's place of business or the premises to be licensed an elected public official? Yes ( ) No (X). If yes, state the particulars: _____

16. Does any person listed in Question Numbers 1 or 2 or any of your managers hold any law enforcement office? Yes ( ) No (X). If yes, name the title and agency:

Person: _____
Title: _____

Agency: _____

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(When answering Question Numbers 17 through 26, the term "person" shall include any partnership in which the person was a partner, any limited liability company in which the person was a member, or any corporation in which the person was or is more than a 5% shareholder).

17. In the past two years, has any person listed in Question Numbers 1 or 2 or have any of your managers made any political contributions to any member of the Maywood Board of Trustees or to any member of the Illinois State Liquor Commission? NO

18. If the answer to question number 17 is "Yes," identify each contribution and the amount:

19. Does any person listed in Question Numbers 1 and 2 or any of your managers possess a current Federal Wagering or Gambling Device Stamp? NO. If so, state the reasons:

20. State the value of goods, wares and merchandise to be used in the business that are purchased and on hand at this time: $20,000

21. If this is a renewal application, has the ownership or management changed in any manner since the prior application? Yes. If yes, please explain the nature of the change(s): New owner

22. Does the business that is proposed to be licensed currently carry Dram Shop insurance coverage for the premises or have a binder for Dram Shop insurance coverage to be issued upon approval of the liquor license? YES. If so, attach a copy of the insurance certificate or binder. The Applicant should provide the Village Manager with at least a binder during the application review process in order to expedite the consideration of the application. A certificate of insurance meeting the requirements of the Maywood Village Code must be provided to the Village Manager following license approval in order for a liquor license to be issued.

23. If the premises are leased, does the owner of the premises carry Dram Shop or Liability Insurance coverage? n/a. If so, attach a copy of the insurance certificate.

(If the answer to either Question Number 24, 25 or 26 is "No," no license shall be issued pursuant to Title XI, Chapter 117, Section 117.22 of the Maywood Village Code.)

24. Pursuant to Title XI, Chapter 117, Section 117.22 of the Maywood Village Code, no license shall be issued if any of the below statements cannot be answered in the affirmative by the Applicant. By signing this Application, the Applicant affirmatively states that the Applicant is:

    A. A person who is a resident of the Village (unless Subsections J, K or L apply).

    B. A person of good character and reputation in the community in which he or she resides.

    C. A person who is a citizen of the United States.

    D. A person who has not been convicted of a felony under any federal or state law, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust

after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.

E. A person who has not been convicted of being the keeper of or is not keeping a house of ill fame.

F. A person who has not been convicted of pandering, sexual molestation or other crime or misdemeanor opposed to decency and morality.

G. A person whose license to sell alcoholic liquor has not been revoked for cause.

H. A person who at the time of application for renewal of license issued hereunder would be eligible for such license upon a first application.

I. A co-partnership, where all members of such co-partnership are qualified to obtain a license.

J. A corporation where:

(i) No officer, manager, or director, stockholder or stockholders thereof owning in the aggregate more than five percent (5%) of the stock of such corporation, is ineligible to receive a license hereunder for any reason other than citizenship and residency.

(ii) It is incorporated in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois, it is in good standing under the state of incorporation.

K. A person whose place of business is conducted and physically controlled and operated by a manager or agent and such manager or agent possesses the same qualifications required of an individual licensee hereunder.

L. A person who has not been convicted of a violation of any federal or state law concerning the sale or use of illegal drugs, or the manufacture, possession or sale of alcoholic liquor, or has not forfeited his bond to appear in court to answer charges of any such violation, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.

M. A person who either owns the premises (or the beneficial interest in a land trust owning the premises) for which a license is sought, or has a lease thereon for the full period for which the license is to be issued.

N. A person who is a beneficial owner of the business to be operated by the licensee.

O. A person who is not any full-time employee or officer of the Village, including members of the local liquor control commission, the Village President, members of the Board of Trustees, any members of either the Plan Commission, the Zoning Board of Appeals and the Board of Fire and Police Commissioners, and

no such employee, member or official shall be interested in any way, either directly or indirectly, in the manufacture, sale, or distribution of alcoholic liquors.

P. A person or entity to whom a federal wagering stamp has not been issued by the federal government for the current tax period.

Q. A person who has not been convicted of a gambling offense as proscribed by any of subsections (a) (3) through (a) (11) of Section 28-1 of, or as proscribed by Section 28-1.1 or 28-3 of, the Criminal Code of 1961, or as proscribed by a statute replaced by any of the aforesaid statutory provisions.

R. A person who is twenty-one (21) years of age or older.

S. A person who has obtained a state liquor license

25. Pursuant to Title XI, Chapter 117, Section 117.22 of the Maywood Village Code, by signing this Application, the Applicant affirmatively states that:

A. The Applicant has not been convicted of a felony or any other offenses prohibited under Title XI of the Maywood Village Code.

B. The Applicant will not violate any of the laws of the Village, the State or of the United States in the conduct or operation of the place of business to be licensed.

26. The Applicant shall complete and submit with this Application an Authorization for Release of Information Relative to Application for Retail Liquor License on a form approved by the Village and the attached Rider regarding the Village Code's prohibition on loitering.

IF A NEW MANAGER HAS BEEN OR IS ADDED TO THE BUSINESS, THAT PERSON MUST CONTACT THE MAYWOOD POLICE DEPARTMENT, (708) 450-4470, TO SCHEDULE AN APPOINTMENT TO BE FINGERPRINTED, AND MUST SUBMIT A SUPPLEMENTAL APPLICATION. THE APPOINTMENT SHOULD BE MADE MONDAY THROUGH FRIDAY FROM 9:00 A.M. TO 5:00 P.M.

A LIQUOR LICENSE IS NOT TRANSFERABLE. IF YOU ANTICIPATE A SALE OF THE BUSINESS, OR A CHANGE IN OWNERSHIP OR MANAGEMENT, IT IS YOUR SOLE RESPONSIBILITY TO ASSURE THAT THE REQUIRED NOTIFICATION AND/OR REAPPLICATION PROCESS IS STARTED AT LEAST 120 DAYS PRIOR TO THE CHANGE. ALL INVESTIGATIONS BY THE LOCAL AUTHORITIES MUST BE COMPLETED BEFORE THE LOCAL LIQUOR CONTROL COMMISSIONER AND LOCAL LIQUOR CONTROL COMMISSION WILL CONSIDER THE APPLICATION.

Corporate Seal
(If applicant is corporation)

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

The undersigned, Maurice Smith, first being duly sworn, under oath deposes and says that he/they is/are the Applicant(s) for the license requested in the foregoing Application; that he/they is/are of good repute, character and standing and that answers to the questions asked in the foregoing Application are true and correct in every detail. I further state that I have read and understand the Code provisions of the Maywood Village Code that govern the sale and delivery of alcoholic beverages. I further agree not to violate any of the laws of the State of Illinois, the United States of America or any of the ordinances of the Village of Maywood in the conduct of my place of business.

I ALSO UNDERSTAND THAT AN UNTRUE, INCORRECT OR MISLEADING ANSWER GIVEN IN THIS APPLICATION IS SUFFICIENT CAUSE FOR THE REFUSAL TO GRANT OR THE REVOCATION OF ANY LICENSE GRANTED PURSUANT TO THIS APPLICATION.

I further give my permission to the Village of Maywood or any agency of the Village of Maywood to check with any agency or individual named or referred to in this Application to verify or clarify any answer that I have given.

APPLICANT

Subscribed and Sworn to before me
this 25 day of February, 2025.

NOTARY PUBLIC

OFFICIAL SEAL
REGINA K. NEWSON
Notary Public, State of Illinois
Commission No. 936798
My Commission Expires
August 05, 2025

APPLICATION APPROVED:

Local Liquor Control Commissioner

Date:

Revised 8-25-23

262657_6

10

RIDER TO MAYWOOD LIQUOR LICENSE APPLICATION

Chapter 117 (Alcoholic Beverages), Subsection 117.59 (Liquor in public places: vehicles; No loitering) of the Maywood Village Code states as follows:

"(c) It shall be a violation of the Village's Liquor Ordinance for any holder of a liquor license to allow any person or persons to loiter on the licensed premises. The term loiter means: stand, sit or lie in or upon any private parking lot, private sidewalk, private walkway area, or private property utilized for public use, so as to hinder or obstruct unreasonably the free passage of pedestrians thereon or so as to prevent the free access into or out of the entrance(s) of any licensed premises, which is open to the public. A holder of a liquor license who violates this subsection shall be subject to citation and to all penalties provided in Section 117.99, including but not limited to monetary fines and suspension or revocation of his or her liquor license. Upon presentation to the Local Liquor Control Commissioner of evidence that a holder of a liquor license has been found guilty or entered a plea of guilty in a court of law for violation of this subsection, the Commissioner shall immediately suspend the liquor license held by that person for a period of seven (7) days, during which a public hearing shall be held. At the public hearing, a holder of a liquor license who has been found guilty in a court of law or who enters a plea of guilty relative to such a violation shall be subject to all penalties provided in Section 117.99, including but not limited to monetary fines and suspension or revocation of his or her liquor license."

I, THE UNDERSIGNED LIQUOR LICENSE APPLICANT, HAVE READ CHAPTER 117 (LIQUOR) OF THE MAYWOOD VILLAGE CODE, INCLUDING SUBSECTION 117.59 ABOVE, AND UNDERSTAND THE LIQUOR LICENSE REGULATIONS THAT ARE SET FORTH IN CHAPTER 117 AND MY OBLIGATION TO COMPLY WITH THE LIQUOR LICENSE REGULATIONS SET FORTH IN CHAPTER 117. IN THE EVENT THAT I AM ISSUED A LIQUOR LICENSE, I UNDERSTAND AND AGREE THAT ANY VIOLATION OF THE LIQUOR LICENSE REGULATIONS SET FORTH IN CHAPTER 117 SHALL RESULT IN ME BEING SUBJECT TO ALL PENALTIES PROVIDED IN SECTION 117.99, INCLUDING BUT NOT LIMITED TO MONETARY FINES AND SUSPENSION OR REVOCATION OF THE LIQUOR LICENSE.

LIQUOR LICENSE APPLICANT

By: _____
Applicant

Date: 3-14-25

By: _____
Notary Public

Date: 3/14/25

CHANTAIL PALMER
Official Seal
Notary Public - State of Illinois
My Commission Expires Jun 29, 2026

282667_6

11

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Vicki Yarbrough	
Hathaway Insurance Agency 1029 S. 17th Ave. Maywood IL 60153	PHONE (A/C, No, Ext): (708) 345-8183	FAX (A/C, No): (708) 345-8199
	E-MAIL ADDRESS: vickimarie_y@yahoo.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: NAUTILUS INSURANCE	
INSURED T&IJ'S SUPREME STEAKS & CATERING SERVICE INC 718 S 5th Ave MAYWOOD IL 60153	INSURER B: UNDERWRITERS AT LLOYD'S LONDON	
	INSURER C: RLI INSURANCE	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR X LIQUOR LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			NN1566818	06/15/2024	06/15/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
C	BUSINESS PROPERTY BUILDING: P/C			LSM0553643	12/31/2024	12/31/2025	BPP BUILDING LIQUOR BOND	69,000 690,000 2500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CATERING SERVICE,/RESTAURANT/BANQUET HALL

CERTIFICATE HOLDER

ILLINOIS LIQUOR COMMISSION
40 MADISON
MAYWOOD IL 60153

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
VICKI M YARBROUGH

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RLI SURETY
P.O. BOX 3967 PEORIA, IL 61612-3967
P: (800) 645-2402 E: asksurety@rlicorp.com
RLISURETY.COM

CONTINUATION CERTIFICATE

RLI Insurance Company hereby continues in force Bond No. LSM0553643

briefly described as Restaurant/Banquet Hall

bound unto the Village Of Maywood

on behalf of T&Jj's Supreme Steaks & Catering, Inc

Location Name & Address:	Bill To Name & Address (if different):
T&Jj's Supreme Steaks & Catering, Inc 718 S 5th Ave Maywood, IL 60153	

in the sum of $ 2,500.00 Dollars, for the term beginning December 31, 2024 and ending December 31, 2025 subject to all the covenants and conditions of the original bond referred to above.

This Continuation Certificate is executed upon the express condition that the Undersigned company's liability under said bond and under this and all Continuation Certificates issued in connection therewith shall not be cumulative and shall not in any event exceed the amount of said bond as hereinbefore set forth.

Dated this 2nd day of October, 2024.

RLI INSURANCE COMPANY CORPORATE SEAL ILLINOIS

RLI Insurance Company

By _____
Eric Raudins — Sr. Vice President

THIS MUST BE FILED WITH THE OBLIGEE.

M0000520

BASSET Card

STATE OF Illinois
LIQUOR CONTROL COMMISSION

January 31, 2025

Letter ID: L0373024424

MAURICE SMITH
1477 CALENDULA CT
ROMEOVILLE IL 60446

01/01

License No.: 5A-1146665
Expiration Date: 12/21/2027
License Type: Basset Card

Your "Student ID number" is: 1146665-7739817110

Your "Trainer's ID number" is: 5A-1146665

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.Illinois.gov (click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
50 W. Washington Street, Suite 209 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD

Date of Certification: 12/21/2021 Expires: 12/21/2027
Trainer's IL Liquor License Number: 5A-1146665
MAURICE SMITH
1477 CALENDULA CT
ROMEOVILLE IL 60446

****Card is not transferrable****

LCCB-01 (N-01/15)

P-000198

File Number 6416-079-6

STATE OF ILLINOIS

OFFICE OF

THE SECRETARY OF STATE

To all to whom these Presents Shall Come, Greeting:

I, **Alexi Giannoulias,** *Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that*

T & JJ'S SUPREME STEAKS & CATERING SERVICE, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON APRIL 06, 2005, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.

In Testimony Whereof, *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this* 6TH *day of* MARCH *A.D.* 2025 .

Authentication #: 2506503882 verifiable until 03/06/2026
Authenticate at: https://www.ilsos.gov

SECRETARY OF STATE

Maywood Police Department

125 South 5th Ave. Maywood, Cook County, IL. 60153

AUTHORITY FOR RELEASE OF INFORMATION

(Background Investigation Waiver)

To: Concerned Person or Authorized Representative of Any Organization, Institution or Repository of Records

APPLICANT'S NAME: MAURICE SMITH

DATE OF BIRTH: 04-26-1980

SOCIAL SECURITY NUMBER: 341-80-2331

DRIVER'S LICENSE NUMBER: S530-5558-0019

PHONE NUMBER: 773-981-7110

Having made application for a business/liquor license with the Village of Maywood, I hereby authorize for ninety days, from the date of execution hereof, any authorized representative of the Maywood Police Department the Village of Maywood and or any authorized assisting Law Enforcement agency bearing this release to obtain any information pertaining to my previous and current employment, credit history, public agencies, education, residence, academic achievement, personal information, friends, acquaintances, work performance, background investigations, polygraph examinations, any and all internal affairs investigations or disciplinary records, including any files that are deemed to be confidential and/or sealed and gather information from any person(s) or agency the Maywood Police Department deemed necessary to complete a thorough investigation.

I also authorize release of any criminal justice records of arrests, traffic violations, citations, detentions, probation and parole records, or any police reports or other police records in which I may be named for any reason, including any files that are deemed to be juvenile and confidential. I hereby direct you to release this information upon the request of the bearer, whether in person or by correspondence. I further authorize the bearer to make copies of these records.

This release is executed with the full knowledge and understanding that these records and information are for the official use of the Maywood Police Department or Village of Maywood in fulfilling official responsibilities, which may include sharing the records or information with other criminal justice agencies, Regional Criminal Justice Selection Centers or the State of Illinois or release to third parties as may be required by Illinois public records laws. I hereby release you, as the custodian of such records, and employer, educational institution, physician, hospital or other repository of medical records, credit bureau or consumer reporting agency, including its officers, employees, and related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. A copy of this form will be as effective as the original.

I hereby authorize the National Records Center, St. Louis, Missouri, or other custodian of my military record to release information or copies from my military personnel and related medical records, including a copy of my DD 214, Report of Separation, or other official documents from the United States Military denoting discharge status or current active military status to:

I also understand that by signing this release, I specifically waive any written notice to me of the disclosure of any disciplinary report, letters of reprimand, or other disciplinary action as required by the Illinois Personnel Records Act-820 ILCS 40/7. I understand that should information of a serious criminal nature surface as a result of this investigation, such information may be turned over to the proper authorities. I understand my rights under Title 5, United States Code, Section 552a, the Privacy Act of 1974, with regard to access of and to disclosure of records, and I waive those rights with the understand that information furnished will be used by the Maywood Police Department and the Village of Maywood in conjunction with their business licensing procedures.

Maurice Smith — Applicant's Signature

3-14-25 — Date

Applicant's Address

OATH

STATE OF ILLINOIS COUNTY OF COOK

Sworn to (or affirmed) and subscribed before me this 14th day of March, year 2025.

Signature of Notary Public – State of Illinois

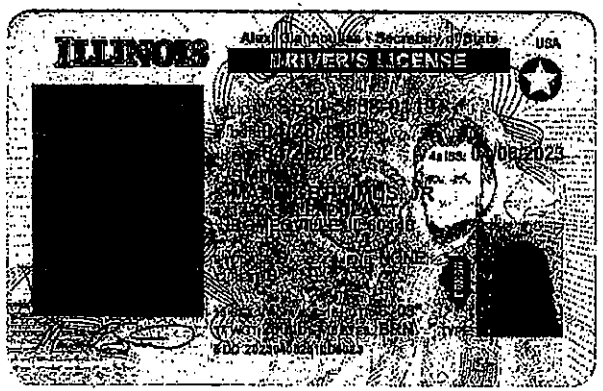
Print, Type, or Stamp Commissioned name of Notary Public

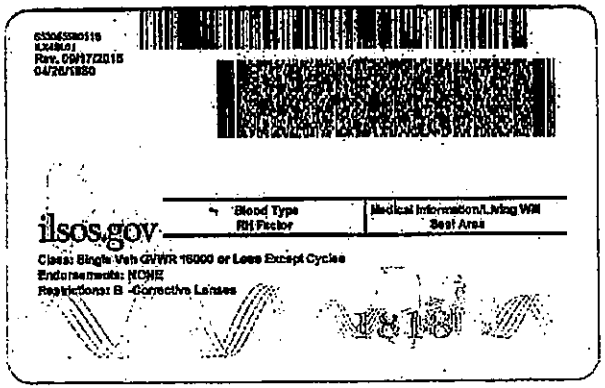
CHANTAIL PALMER
Official Seal
Notary Public - State of Illinois
My Commission Expires Jun 29, 2026

Personally Known ☐ or Produced Identification ☒

Type of Identification Produced Driver's License

MPD 1-100 (B)


ILLINOIS
DRIVER'S LICENSE
USA


ilsos.gov
Blood Type
Rh Factor
Medical Information/Living Will
Seal Area
Class: Single Veh GVWR 16000 or Less Except Cycles
Endorsements: NONE
Restrictions: B -Corrective Lenses

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4471

March 17th.2025
Village Clerks,

The Maywood Police Department received a request from the Village Clerks Office to perform a criminal background check on an individual who was applying for a peddler/business/liquor license. This inquiry was conducted March 17th, 2025 at the Maywood Police Dept.

Maurice Smith DOB 4/26/1980 : Has no prior criminal history.

If there are any questions or concerns related to this document or the information provided feel free to contact me directly
Sincerely,

Dennis Diaz
Operations Commander
Maywood Police Dept.
125 S. 5th Ave.
Maywood, IL. 60153
708-450-4440

Village President

Item # 3

New Business #1

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

DD 312 984 6419
mamarrs@ktjlaw.com

900 Oakmont Lane, Ste. 301
Westmont, Illinois 60559
T 312 984 6400

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael A. Marrs**
DATE: **June 4, 2025**
RE: **Proposed Zoning Code Text Amendment – Change in Spacing Requirement for Smoking Lounges**

At the request of Mayor Booker, it is proposed that the President and Board of Trustees approve a MOTION DIRECTING THE VILLAGE OF MAYWOOD PLAN COMMISSION/ZONING BOARD OF APPEALS ("PC/ZBA") TO HOLD A PUBLIC HEARING ON A ZONING CODE TEXT AMENDMENT DECREASING THE CURRENT SPACING RESTRICTION BETWEEN SMOKING LOUNGES, INCLUDING HOOKAH LOUNGES, FROM 1,000 FEET DOWN TO 100 FEET.

In Ordinance No. CO-2023-35, approved on June 20, 2023, the President and Board of Trustees approved a number of changes to the Village's Zoning Code. That Ordinance was entitled AN ORDINANCE AMENDING THE MAYWOOD ZONING ORDINANCE AND OFFICIAL ZONING MAP OF THE VILLAGE RELATIVE TO THE LOCATION, DEVELOPMENT, INSTALLATION, CONSTRUCTION, LICENSING AND OPERATION OF BARBER SHOPS, HAIR SALONS, NAIL SHOPS, LIVE MUSIC PERMITS, POP-UP RETAIL STORES, SPECIAL EVENT SPACES, TOBACCO SHOPS AND FAST-FOOD RESTAURANTS, THE CREATION OF AN ENTERAINMENT OVERLAY DISTRICT, AND TO MAKE VARIOUS OTHER CHANGES (the "Text Amendment Ordinance"). Among the changes made by the Text Amendment Ordinance was establishing smoking lounges as a permitted use within the Village. The definition of smoking lounges in the Text Amendment Ordinance was as follows: "An establishment engaged in the sale of tobacco/hemp products, as defined in this Ordinance, and similar products for on-site consumption. "Smoking Lounge" includes, but is not limited to, establishments known variously as cigar lounges, hookah lounges, vape lounges, tobacco clubs, tobacco bars, etc."

The Text Amendment Ordinance also included use restrictions for smoking lounges, including a spacing restriction that requires them to be at least 1,000 feet from any other smoking lounge. Mayor Booker has suggested that the spacing restriction between smoking lounges, including but not limited to hookah lounges, be decreased from 1,000 feet to 100 feet. As the restriction is included in the Village's Zoning Code, a public hearing before the Village's Plan Commission/Zoning Board of Appeals is required before the change can be formally approved by the President and Board of Trustees.

If there are any questions, please feel free to contact me.

Michael

cc. Tori-Love Garron, Village Clerk
Francis M. Torres, Village Manager
Walter Duncan, Director of Building & Code
Michele Kitch, Business Attraction & Retention Coordinator, CD Department
Michael T. Jurusik, Village Attorney

2055031_1

Village President

Item # 4

OLd Business

#1

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Office: 312.984.6432
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael T. Jurusik and Carlos S. Arévalo**
DATE: **June 4, 2025**
RE: **The Illinois Municipal League ("IML") has adopted a Civility Pledge**

We have enclosed the following documents for your review, further discussion and action at the Village of Maywood June 10, 2025 – Committee of the Whole/Special Village Board Meeting:

1. RESOLUTION ADOPTING THE VILLAGE OF MAYWOOD CIVILITY PLEDGE (action item).

    a. CIVILITY PLEDGE – attached as Group Exhibit "1" to the Resolution.
    b. Template Signature Page for all of the Village Board Members – attached as Group Exhibit "1" to the Resolution.
    c. Template Signature Page for each appointed and elected Village official – attached as Group Exhibit "1" to the Resolution.

The enclosures were initially presented to the Village Board as part of the May 22, 2025 Board Retreat – Special Village Board Meeting to discuss and vote on during its session with Dr. Edith Chears.

For background and informational purposes, we are also enclosing the following related materials provided by the IML: (a) IML News Release dated April 20, 2023; (b) IML Civility Pledge - Article dated May 2023; (c) National Institute for Civil Discourse - Engaging Differences - Key Principles and Best Practices; and (d) IML Civility Pledge - 7 Keys to a Respectful Meeting.

If adopted by the Village, the enclosed Resolution approves the IML's Civility Pledge and asks that the elected and appointed officials of the Village of Maywood sign the Civility Pledge and adhere to it during all public meetings and in all official actions. Also, the Resolution directs the posting of framed copies of the Civility Pledge and an executed version of the Resolution at the Village Hall at the 40 Madison Street Building and at the Village's Council Chambers at the 125 South 5th Avenue Building, and that the Civility Pledge is posted on the Village's website and social media pages.

If there are any questions, please contact me.

Mike and Carlos

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Francis Torres, Village Manager (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)

RESOLUTION NO. R-2025-__

A RESOLUTION ADOPTING
THE VILLAGE OF MAYWOOD CIVILITY PLEDGE

WHEREAS, the President and Board of Trustees of the Village of Maywood (the "Village"), a duly incorporated and existing home rule Illinois municipal corporation, recognize that the public exchange of diverse ideas, viewpoints and robust debate are essential to democratic self-governance; and

WHEREAS, the Village President and Board of Trustees of the Village, as elected officials of the Village, recognize the importance of engaging in free and spirited debate, while maintaining the highest standards of civility, honesty and mutual respect; and

WHEREAS, the Illinois Municipal League ("IML") has adopted a Civility Pledge which encourages the core tenets of civility; and

WHEREAS, the Civility Pledge states, "In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective." A copy of the IML's Civility Pledge and the Signature Page for all of the Village Board members to sign and the Signature Page for each appointed and elected Village official to sign are attached to this Resolution as **Group Exhibit "1"** and made a part hereof; and

WHEREAS, pursuant to their home rule powers and authority as provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) of the State of Illinois Constitution of 1970 and the applicable laws of the Illinois Municipal Code (65 ILCS 5/) and in order to publicly declare a commitment to civil discourse and to express concern for the common good and wellbeing of all residents of the Village, the Village President and Board of Trustees of the Village have determined that the approval and adoption of this Resolution and the IML's Civility Pledge for the Village of Maywood is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Adoption of Civility Pledge. The Village President and Board of Trustees of the Village approve and adopt for the Village the IML's Civility Pledge attached hereto as **Group Exhibit "1.**

SECTION 3: Request For Each Appointed And Elected Village Official To Sign The Civility Pledge. The elected and appointed officials of the Village of Maywood are asked to sign the Civility Pledge and adhere to it during all public meetings and in all official actions.

SECTION 4: Posting of the Civility Pledge and Retention of Signed Signature Pages. Upon approval of this Resolution, the President and Board of Trustees of the Village further authorize and direct the Village Clerk or the Village Manager, or their designees, to arrange for the posting of framed copies of

the Civility Pledge and an executed version of this Resolution at the Village Hall at the 40 Madison Street Building and at the Village's Council Chambers at the 125 South 5th Avenue Building, and that the Civility Pledge and an executed version of this Resolution be posted on the Village's website and social media pages. The Village Clerk's Office shall retain copies of this Village Board approved Resolution and the executed Signature Pages signed by the Village Board Members and the Signature Pages signed by the appointed and elected Village officials for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED the 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on the 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

(SEAL)

Group Exhibit "1"

Civility Pledge

And

Civility Pledge Signature Page
for
Village Board Members

And

Civility Pledge Signature Page
for
Individual Appointed and Elected Village Officials

(attached)

Civility Pledge

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective.

iml.org/civility

ILLINOIS MUNICIPAL LEAGUE

500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180 | Ph: 217.525.1220 | Fx: 217.525.7438 | **iml.org**

Civility Pledge

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective.

Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Alderperson/Trustee/Councilman	Alderperson/Trustee/Councilman
Mayor/Village President/Town President	City/Village/Town Clerk

Date

ILLINOIS MUNICIPAL LEAGUE

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iml.org/civility

Signature

Title Date

ILLINOIS MUNICIPAL LEAGUE

500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180 | Ph: 217.525.1220 | Fx: 217.525.7438 | **iml.org**

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, and is entitled:

RESOLUTION NO. R-2025 - _____

A RESOLUTION ADOPTING
THE VILLAGE OF MAYWOOD CIVILITY PLEDGE

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

IML News Release



FOR IMMEDIATE RELEASE
April 20, 2023

Contact:
Brad Cole, Executive Director
(217) 525-1220
BCole@iml.org

Local Officials Pledge to Foster Respect Throughout Illinois

Building Better Communities by Advocating for Civil Engagement

SPRINGFIELD – The Illinois Municipal League (IML) announced a Civility Pledge at its Spring Board of Directors meeting. The pledge seeks to restore civility in local governments, encourage productive dialogue and build public trust in all of Illinois' 1,295 cities, villages and towns.

A growing need for civility has become more relevant and significant at all levels of government, but especially at the local level. Residents and elected officials are often faced with challenging and complex issues that can spark strong emotions and create conflict. Adopting the pledge and putting civility at the forefront provides a foundation for effective community conversations.

The pledge reads, ***"In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective."***

"Even in these times of political disagreement, we believe in finding common ground and engaging in civil discussions about community issues that are important to everyone," **said IML President, Village President Catherine M. Adduci, Village of River Forest**. "The Civility Pledge is a reminder for all municipal officials and constituents to work together in the pursuit of understanding the points of view of others."

"The Civility Pledge reminds local officials that they can listen to competing views and respect each other," said **IML First Vice President, Mayor Mark T. Kupsky. City of Fairview Heights**. "If everyone is willing to follow the pledge, it will lead to a greater dialogue and the betterment of each of our communities."

All officials in Illinois municipalities are encouraged to incorporate the Civility Pledge wherever possible throughout their respective communities. The pledge can be stated before meetings, signed by each member of the city council or posted at city hall to remind everyone of the value of civil behavior. More information and resources are provided at iml.org/civility.

ABOUT THE ILLINOIS MUNICIPAL LEAGUE
The Illinois Municipal League is the statewide association representing local communities throughout Illinois. Founded in 1913, IML has worked continuously for the benefit of all 1,295 municipalities in Illinois to provide a formal voice on matters involving common interests.

###



Civility

BY ILLINOIS MUNICIPAL LEAGUE PUBLIC AFFAIRS STAFF

CIVILITY PLEDGE

For decades, politics and government at all levels have experienced their fair share of division, and we have witnessed individuals on opposite ends of the political spectrum disagree with or dislike individuals on the other side. We have observed the discord and conflict among state and local officials during meetings, and we have seen a rising number of physical encounters erupting across the nation.

With political divisions deepening, there are growing calls for more civility. Therefore, the conversation must shift to how we begin to turn around this trend that often ends in hostility. The Illinois Municipal League (IML) is taking a first step by providing all 1,295 cities, villages and towns with an opportunity to usher in an era of political civility.

IML is proud to introduce a Civility Pledge, which can assist local officials as they focus on bettering their communities. IML encourages all elected and appointed officials to sign the Civility Pledge. The pledge has four parts that explain how individuals can work together to do what is best for the municipality.

The first and second parts of the pledge are listening to and respecting others. Listening is a great communication tool that allows others to know that you respect their viewpoints, even if you don't agree with them. While you might not agree with their thoughts, it is appropriate to practice civility towards those individuals.

The third and fourth parts are remembering that everyone involved is held equally responsible and accountable for improving their community and developing different ideas that will accomplish that task. Elected and appointed officials are encouraged to foster and build relationships with each other while finding solutions for the betterment of their municipality.

Everyone is on the same team, even with differing political opinions, striving to accomplish the broad objective of making a community better. This pledge is meant to ensure that communication remains open, honest and transparent. It aims to cultivate trust through building positive and productive relationships.

President Abraham Lincoln closed his first Inaugural Address by saying, "We are not enemies, but friends. We must not be enemies. Though passion may have strained, it must not break our bonds of affection." Those words still ring true today, and now is the time for local officials in communities across Illinois to lead the charge in promoting and improving civility.

BY THE NUMBERS:

63% of voters believe that the decreasing amount of respect and civility in our political systems is an extremely or very serious threat to democracy.

21% of voters said political division is one of the most important issues facing the country.

2022 polls from the Georgetown Institute of Politics and Public Service.

SUGGESTED IDEAS FOR INCORPORATING THE CIVILITY PLEDGE:

- Have all elected and appointed officials individually sign the pledge.
- Have all members of the council or board sign the pledge together.
- Post the pledge at municipal buildings.
- State the pledge after the Pledge of Allegiance at public meetings.

More information and materials to help municipalities incorporate the civility pledge can be found at iml.org/civility.

Self Evaluation Services

The Illinois Municipal League (IML) provides self-evaluation services that allow officials in cities, villages and towns to meet in closed session to explore solutions to internal and external challenges.

The Illinois Open Meetings Act generally requires all meetings of municipalities to be open to the public. However, one of several exceptions allows the corporate authorities to meet in closed session for the subjects of "self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member." 5 ILCS 120/2(c)(16)

IML staff is available to attend an authorized closed session discussion or meeting. The discussion may address internal communications and relationships, meeting and business processes, roles of members and staff, ethical rules and conflicts of interests. A wide array of matters may be discussed and resolved using this process.

In addition to IML staff, in some circumstances, the municipality must retain a session facilitator that is capable of leading the meeting and assisting the participants in goal setting for that particular municipality. While IML may be able to assist in the preparation for the session, the selection of an appropriate facilitator is the municipality's responsibility and some discussions may need to be conducted in open session.

STEPS FOR SELF EVALUATION SERVICES:

DEVELOP A CONSENSUS
In order for the meeting to be successful, all members of the council or board must attend and participate. That commitment from the elected officials must be obtained in advance.

ENGAGE IML
IML staff will travel to your community on a pre-arranged date, subject to availability. The fee for this service is $500, which includes handbooks and materials that will be provided to participants. The municipality may be expected to reimburse IML for additional direct travel and/or lodging expenses.

CHOOSE A FACILITATOR
Select a qualified facilitator to assist in goal setting. The need for the meeting may arise from any number of events or circumstances; the right facilitator can make all the difference. The municipality is responsible for all costs incurred by a facilitator, if needed.

If your municipality is a member of IML and is interested in more information about IML self evaluation services, please email inquiry@iml.org.

NATIONAL INSTITUTE for CIVIL DISCOURSE

Key Principles and Best Practices

Engaging in conversations across the divide opens doors to finding common ground and moves our country toward a more perfect union. Our programs convey several key principles and best practices that are critical to connecting across divides, including: **Empathy** instead of vitriol; **Listening for Understanding** instead of hearing to overpower; and **Humility** instead of all-knowing. Reflect on those that speak to you, or recall a compelling personal experience.

Engaging Differences Constructively is Valuable:

- There's an intrinsic satisfaction when we successfully connect across divides. It fulfills some of the best of what it is to be human.
- Practically, how well we engage differences influences concrete outcomes. Failing to engage differences constructively can be enormously costly and painful for us as individuals and as a nation. On the other hand, engaging differences constructively can lead to new insights and better decisions. Drawing on the range of experience and perspective can feed innovative solutions that leave us all better off in tangible ways.
- Engaging differences constructively is essential to achieving the more perfect union that we all want. James Madison argued that because the American republic is so large and diverse, broad support could only be achieved on principles of "justice" and the "common good." The base of each party is only about one-third of the country. More than 40% of Americans consider themselves independents. It will never work for one-third to impose their will on the rest. We have to work together to find measures that can attract broad support for our system to function and to reach the wisest decisions.

Listening for Understanding:

- Listening is one of the most fundamental skills for engaging differences constructively.
- During conversations many of us have a tendency not to truly listen. We may hear their first comments and make assumptions about where the conversation will go, or we may be thinking about how we will counter their points.
- To Listen for Understanding, it helps to enter the conversation with curiosity and an open mind to really listen to what the other person is saying. It can help to ask respectful, clarifying questions for the purpose of learning rather than to invalidate the merit of the other person's perspective. It can also help to reflect back to the other side in your own words and ask if you've understood.

Empathy:

- We engage differences more constructively when we put ourselves in another person's shoes, when we see things from another person's point of view.
- It helps to be able to see the other person not as a stereotype of a political label but as a fellow human and American who wants our country to reach its full potential.

Humility:

- We engage differences more constructively when we recognize that other reasonable and moral people can reach different conclusions than we do.
- When we recognize that don't know everything we can benefit from hearing different insights from others.

Conscience:

- Respecting and empathizing with a different perspective is not the same as agreeing with it.
- We engage differences more constructively when we combine understanding and respecting others' perspectives with honoring the dictates of our own conscience.

Principled Advocacy:

- Empathy and Humility are different than going along to get along or abandoning one's own convictions.
- Simply accommodating others' views with which we genuinely disagree violates our own conscience and robs them of the opportunity to benefit from our honest views.
- We engage differences more constructively when we make our case on the merits without resorting to attacks on the character of those with different views or seizing on trivial missteps or misstatements they make.

Common Ground:

- As we engage our differences, it's important to remember and articulate our common ground.
- Because it's easy to fixate on our differences, it helps to acknowledge shared values, aspirations, and experience and to call out points of agreement.
- We've always had our disagreements. We've never fully realized our ideals. Still, we share a commitment to perfecting the promise of American self-government.



7 Keys to a Respectful Meeting

We can all help improve respect and civility in our community.

To help achieve this goal, our expectations are that we will:

1. **Listen attentively.**
   Stay in the moment. Pay attention to what is being said instead of thinking ahead to what you want to say in response.
2. **Respect the opinions of others.**
   You don't have to agree. Respect that others have their own experiences that shape their opinions.
3. **Keep an open mind.**
   Take time to weigh all sides of an issue.
4. **Give constructive comments, suggestions, and feedback.**
   Before you speak, ask yourself if what you have to say is helpful, civil, or necessary.
5. **Avoid personal attacks.**
   Getting personal doesn't advance the conversation, and it doesn't build a positive reputation.
6. **Remember the things we have in common.**
   Start with what you agree on. You may have less disagreement than you thought.
7. **Value the people, process, and results.**
   If others are willing to discuss difficult issues, show appreciation for their participation and the results.

For You to Consider

- In what other meetings could you use these expectations?
- Are people in leadership positions being good role models of respectful behavior?
- Are there any additional expectations that would be beneficial for your group to add?

VILLAGE MANAGERS REPORT

June 10, 2025

IT MATTERS - UPDATE

As previously reported, we are entering the last phase of scheduled IT improvements and implementation. Please see the following list of improvements and implementations that will be scheduled in the next 30 to 60 days. Updates provided.

- Village call tree/auto attendant service continues to be monitored and updated as needed. UPDATE – IT MADE SOME CHANGES TO ATTENDANT SERVICE. COMMUNITY ENGAGEMENT HAS CREATED A SHEET FOR RESIDENTS TO HAVE TO GET TO A LIVE PERSON IN EACH DEPARTMENT.
- Sequel server and license installation. Agenda item for approval of change order. UPDATE – IT IS USED A CLOUD BASED SYSTEM TO SAVE THE VILLAGE MONEY

Other IT related work that remains to be completed, or is ongoing, includes:

- Caselle department training and full implementation across all departments. This is ongoing. Building and Code continues to work with Caselle on customizing their software to our needs. Public Works training will be scheduled soon. UPDATE – CASELLE HAS NOT WORKED PROPERLY WITH BUILDING AND CODE OR PUBLIC WORKS. STAFF IS TESTING OTHER SOFTWARE TO MAKE THE DEPARTMENTS MORE EFFICIENCT AND USER FRIENDLY FOR BOTH STAFF AND THE PUBLIC
- My Civic updates and cleanup – LaSondra is working closely with each department to close out all outstanding 2024 My Civic inquiries as well as addressing new matters. UPDATE – WE ARE RECEIVING ISSUES AND RESOLVING THEM IN A TIMELY MANOR

AT&T SERVICE DISCONTINUED - UPDATE

As previously reported, the village has moved away from AT&T for all communication needs. All designated phone lines, emergency dispatch numbers, and direct circuits have been transferred to Comcast or disconnected. The village and AT&T have been in dispute over various charges that date back many years. Final invoices and past due accounts will be turned over to KTJ for resolution with AT&T. This matter will take time to resolve. Staff, along with KTJ, will monitor and work on a resolution. Update – final invoices have been received and have been forwarded to KTJ for review. KTJ has assigned an attorney to handle this matter. IN PROGRESS – KTJ REACHED OUT TO THE FINANCE DEPARTMENT AND IT TO GET SOME HISTORY. THE REACHED OUT TO AT&T TO HELP EXPLAIN THE INVOICES

FIRE FIGHTERS' UNION AGREEMENT – GRIEVANCES - UPDATE

Contract negotiations are ongoing. UPDATE - WE ARE ON THE FINALIZING TO BRING IT TO THE BOARD IN JULY

OTHER UNION NEGOTIATIONS - PUBLIC WORKS TEAMSTERS AND PATROL OFFICERS

Union negotiations for the two mentioned unions are in progress. This should be ready to be presented to the Village Board for approval soon. The Public Works Teamsters union agreement is set to expire in early 2024. Negotiations with the Teamsters are ongoing. Negotiations on the patrol officer's agreement are ongoing..

VILLAGE AUDITS – TIF REPORTS

The Finance Department and Baker Tilly have completed the 2023/2024 audit. The 2023/2024 DRAFT audit is being reviewed by the Finance Department.

In conjunction with our annual audits, TIF reports are being prepared for submittal.

BUILD UP COOK PROGRAM

The mayor's office along with staff have been working with representatives of Build Up Cook on funding opportunities for various needs throughout the village. Funding for this program will come from county ARPA proceeds. Build Up Cook has recently advised us of project funding that has been approved for Maywood. Projects that will receive funding include replacement of PD boiler system, water pump house generator replacement, and funding for improvements to the Ceasefire building. Additional documentation will follow. UPDATE- BUILD UP COOK HAS COME TO THE VILLAGE TO ASSESS SOME OF THE PROJECTS AND COMING UP WITH A TIMELINE TO COMPLETE THE PROJECTS THEY AGREED ON

RFQ – FOR ELECTRICAL, TRAFFIC LIGHTS, STREETLIGHTS, AND RELATED LOCATE SERVICES

The Villages of Broadview, Bellwood and Maywood will be issuing a joint Request for Qualifications (RFQ) for various municipal services related to village electrical services including traffic lights, streetlights and locate services. It has been many years since Maywood took this initiative. Teaming up with our neighbor communities (Broadview and Bellwood) is advantageous to Maywood and may help in providing lower and more stable pricing.

The RFQ will be going out in the next few weeks. Once we receive the submittals, we will evaluate the results and present them to the infrastructure committee for further review and/or recommendation. If acceptable, we will then enter into a mutually agreeable IGA with Broadview and Bellwood for acceptance and implementation. More information to follow. THIS IS STILL ONGOING

VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD PUBLIC WORKS DEPARTMENT

MONTHLY REPORT MAY 2025

MONTHLY ACTIVITY	PRE MONTH	MONTH	YTD
MyCivic Issues Reported	60	75	235
MyCivic Issues Completed	11	45	163
Fly Dumps Completed	36	20	170
Overtime Hours Worked	232.25	378.00	1,686.75
PartTime Hours Worked	0	0	0
STREETS	**PRE MONTH**	**MONTH**	**YTD**
Miles of Street Resurfaced	0	0	0
Sidewalk Repairs	12	0	15
Vehicle Maintenance Cost	23,007.63	19,876.59	105,423.42
Snow & Ice Removal By Event	0	0	26
Snow & Ice Removal Hours Worked	0	0	1,115.00
Tons of Road Salt Used	0	0	1,350
Street Sweeping Cycles (Leaf Pickup)	4	8	16
WATER/SEWER	**PRE MONTH**	**MONTH**	**YTD**
Water-Gallons Pumped (Millions)	71,108	70,370	351,484
Water System Repairs-Service Calls	5	7	26
Sewer System Repairs-Service Calls	2	0	9
Catch Basins Cleaned	5	0	19
STREET LIGHTING	**PRE MONTH**	**MONTH**	**YTD**
Street Light Repairs - Service Calls	81	105	350
FORESTRY	**PRE MONTH**	**MONTH**	**YTD**
Trees Removed	2	0	16
Trees Planted	0	0	0
Trees Trimmed	1	0	10
GREEN MAINTENANCE	**PRE MONTH**	**MONTH**	**YTD**
Mowing Cycles Completed	5	125	130
Abandon Building Cycles Completed (Contracted)	0	4	4
Abandon Building Cycles Completed (By Staff)	151 0	7	7

VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD FIRE DEPARTMENT

MONTHLY REPORT

May 2025 (CB)

TOTAL DISPATCHED MONTHLY CALLS	Previous Month	Month	YTD
FIRE/RESCUE		50	253
EMS/EMT ALL, INCLUDES VEHICLE ACCIDENTS		393	1954
HAZARDOUS CONDITION		9	51
GOOD INTENT CALLS FOR SERVICE		2	12
MUTUAL AIDE CALLS		11	115
FIRE ALARM/FALSE CALL		43	192
SEVERE WEATHER/NATURAL DISASTER		0	0
DISPATCHED/CANCELLED IN-ROUTE			
AVERAGE RESPONSE TIME-DISPATCH TO ON SCENE		3m	

BREAKDOWN OF INCIDENT TYPE	Previous Month	Month	YTD
STRUCTURE/BUILDING FIRES		5	9
RESIDENTIAL FIRES		4	9
COMMERCIAL FIRES		0	0
VEHICLE FIRES		1	8
OTHER FIRE TYPES – DUMPSTER, GRASS, GRILL, ETC...		1	8
EMS/EMT RESIDENTIAL			
EMS/EMT BUSINESS			
EMS/EMT VEHICLE ACCIDENT			
EMS/EMT MEDICAL ASSISTANCE			229
EMS/EMT TRANSPORT TO HOSPITAL			
EMS/EMT PEDESTRIAN			
EMS/EMT STANDBY			

FIRE INSPECTIONS	Previous Month	Month	YTD
TOTAL NUMBER OF FIRE INSPECTIONS		17	
COMMERICIAL BUILDING INSPECTIONS			
RESIDENTIAL INSPECTIONS			
REINSPECTIONS – ALL			
PLAN REVIEWS		2	

Village Manager
Item # 3

and

Omnibus # 3

VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director GB

Subject: Payment Approval to F&J Dimensions

Date: May 1, 2025

The roofing on the two dugouts and the concession stand at Veteran's Park were replaced by F&J Dimensions. Each roof was a complete tear-off. All old roofing materials were removed, and new material was installed. The repairs were completed in a professional & timely manner.

It is my recommendation to approve payment to F&J Dimensions in the amount of $17,000.00. Funding is available under budget line item # 15-60-52400.

F&J DIMESIONS

INVOICE

FROM:
Francisco Alvarez
217 Wagner Drive
Northlake, IL 60164
847-420-7292
lovo332@yahoo.com

DATE:
05/01/2025

INVOICE #
1610

$17,000.00
RECOMMENDED TO BE PAID
DATE: 5/01/25
DEPT HEAD: [signature]
EXPENSE ACCT: 15-60-52400
PO# _____

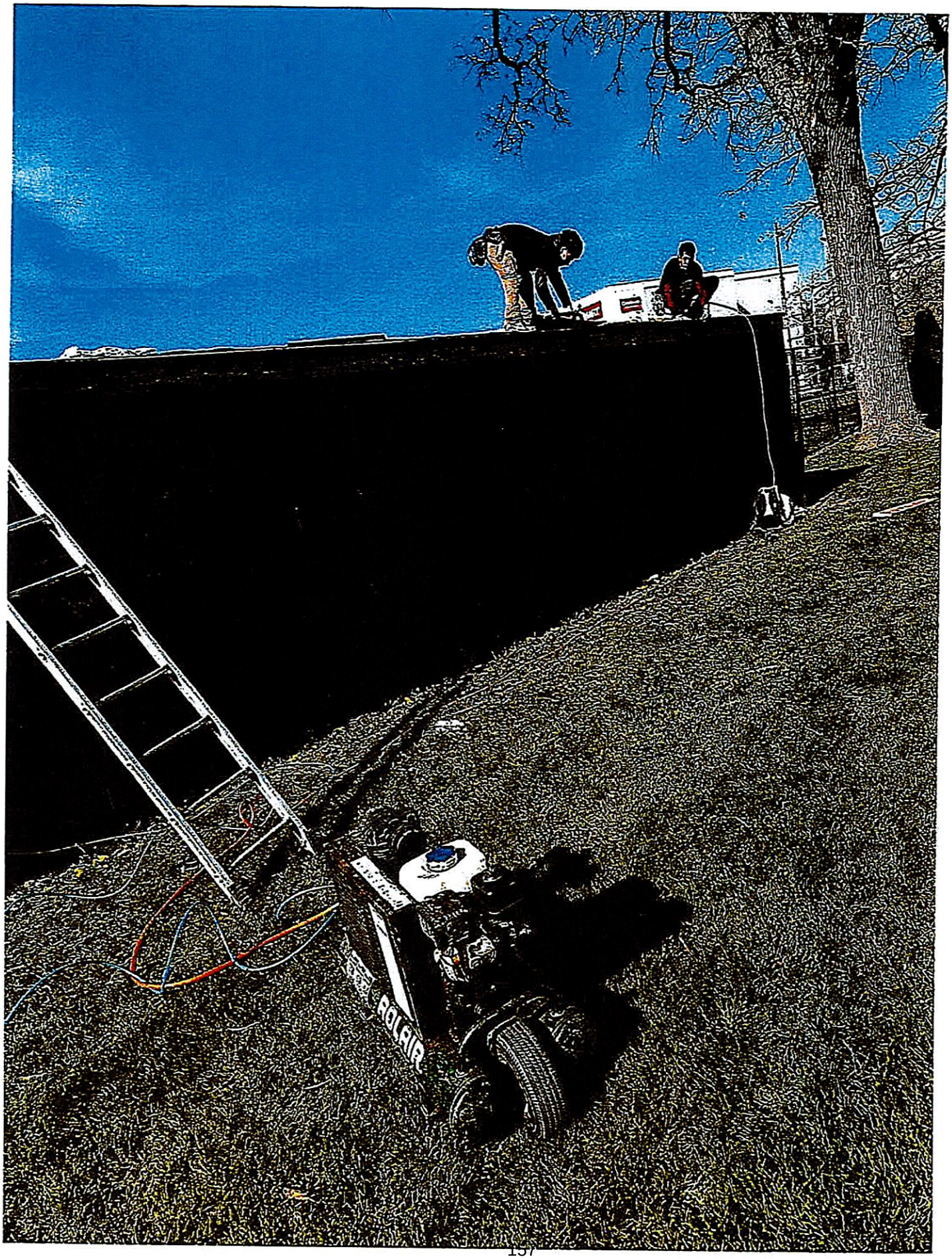
TO: Village of Maywood
40 Madison St
Maywood, IL 60153

Maywood Park
300 Oak St
Maywood, IL 60153

QTY	DESCRIPTION	TOTAL
	Dugouts: 2 Units	
	Remove old roof	
	Replace all water-damaged wood	
	Installed new plywood	
	Installed black architectural roof shingles	
	Install new aluminum fascia around the dugouts	
	Concession Stand:	
	Remove old roof	
	Removed water-damaged wood	
	Install new plywood	
	Install black architectural roof shingles	
	Install new aluminum fascia around the building	
	Materials and Labor Included | 10-year guarantee on shingles	
	TOTAL:	**$17,000.00**

Thank you for your business!

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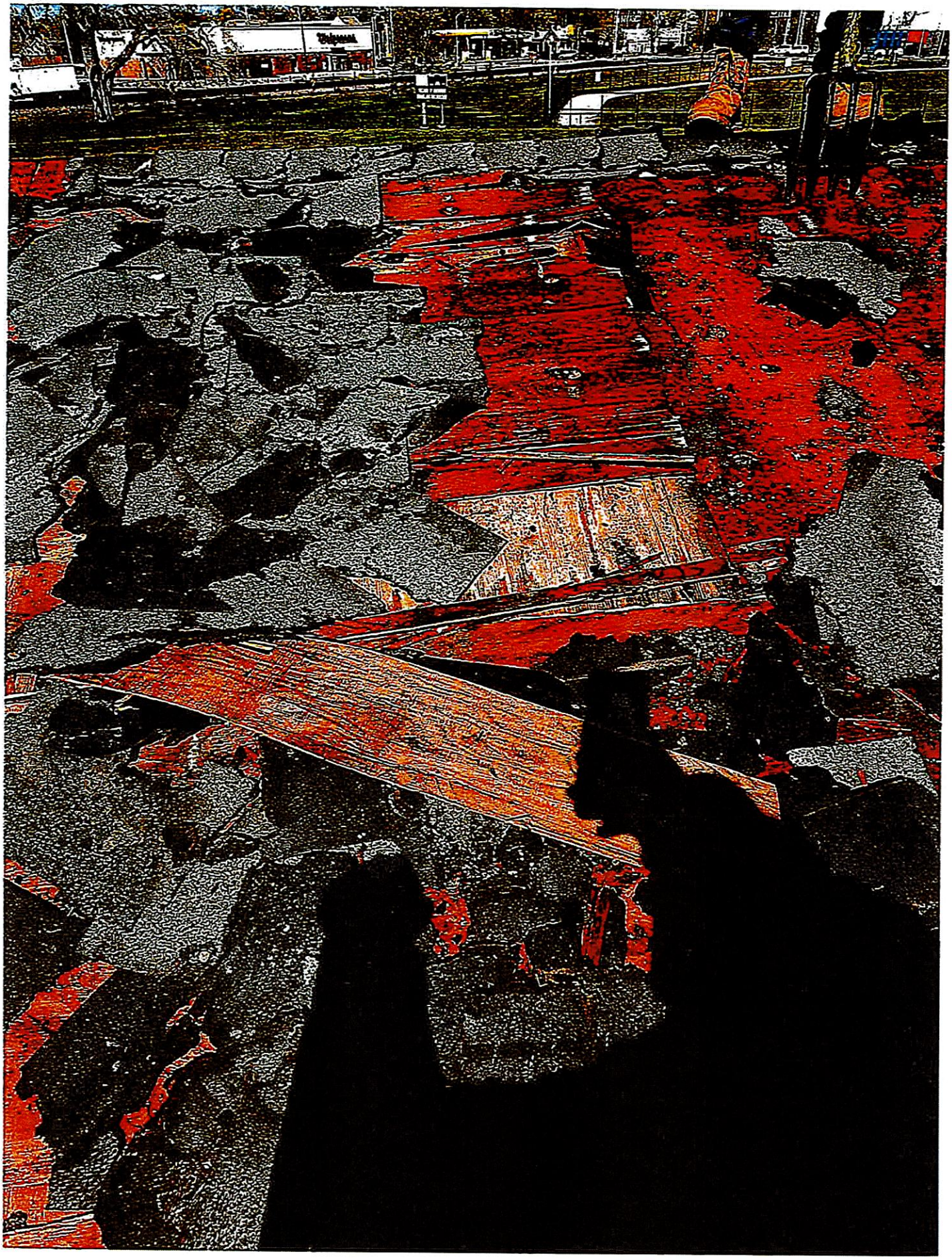
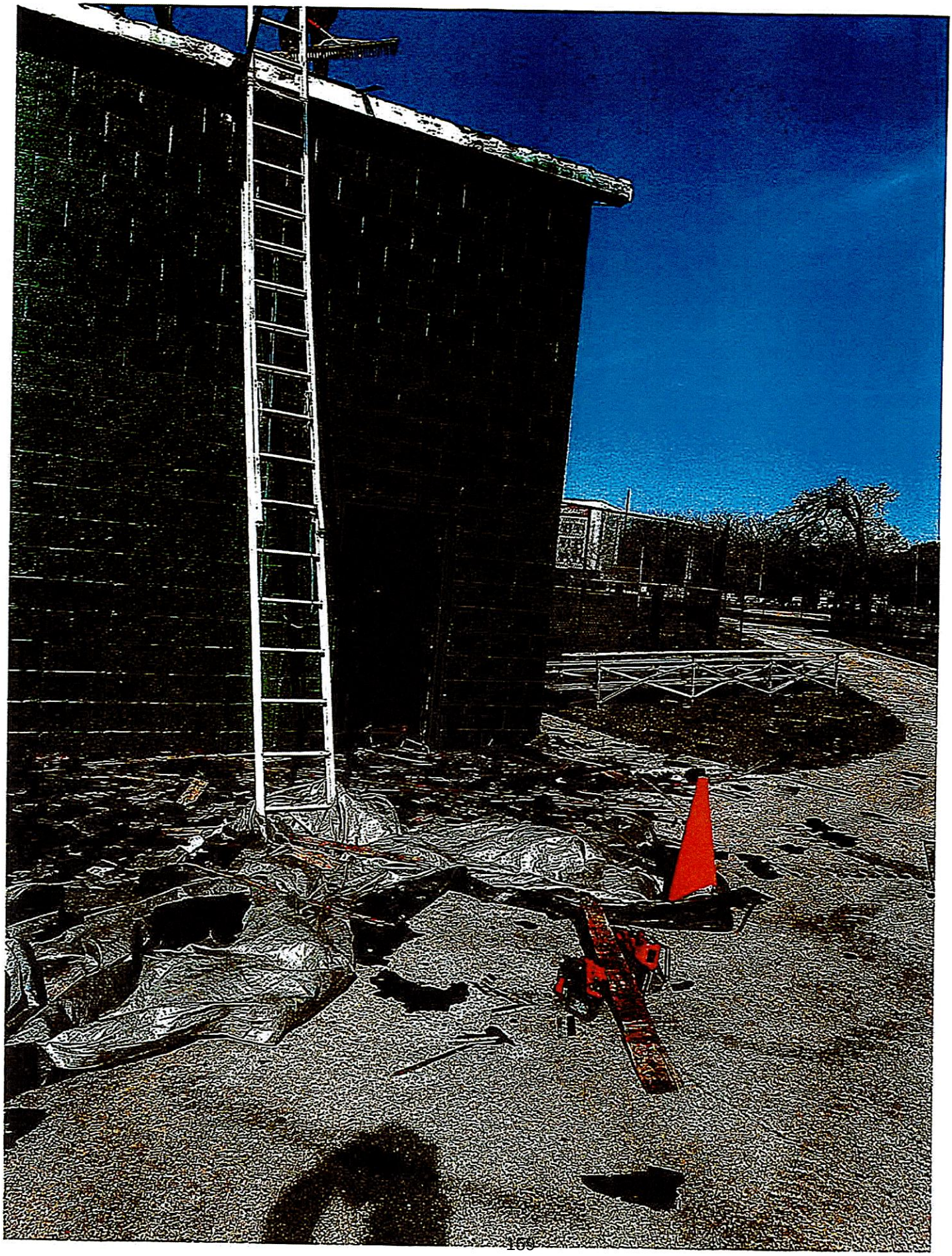
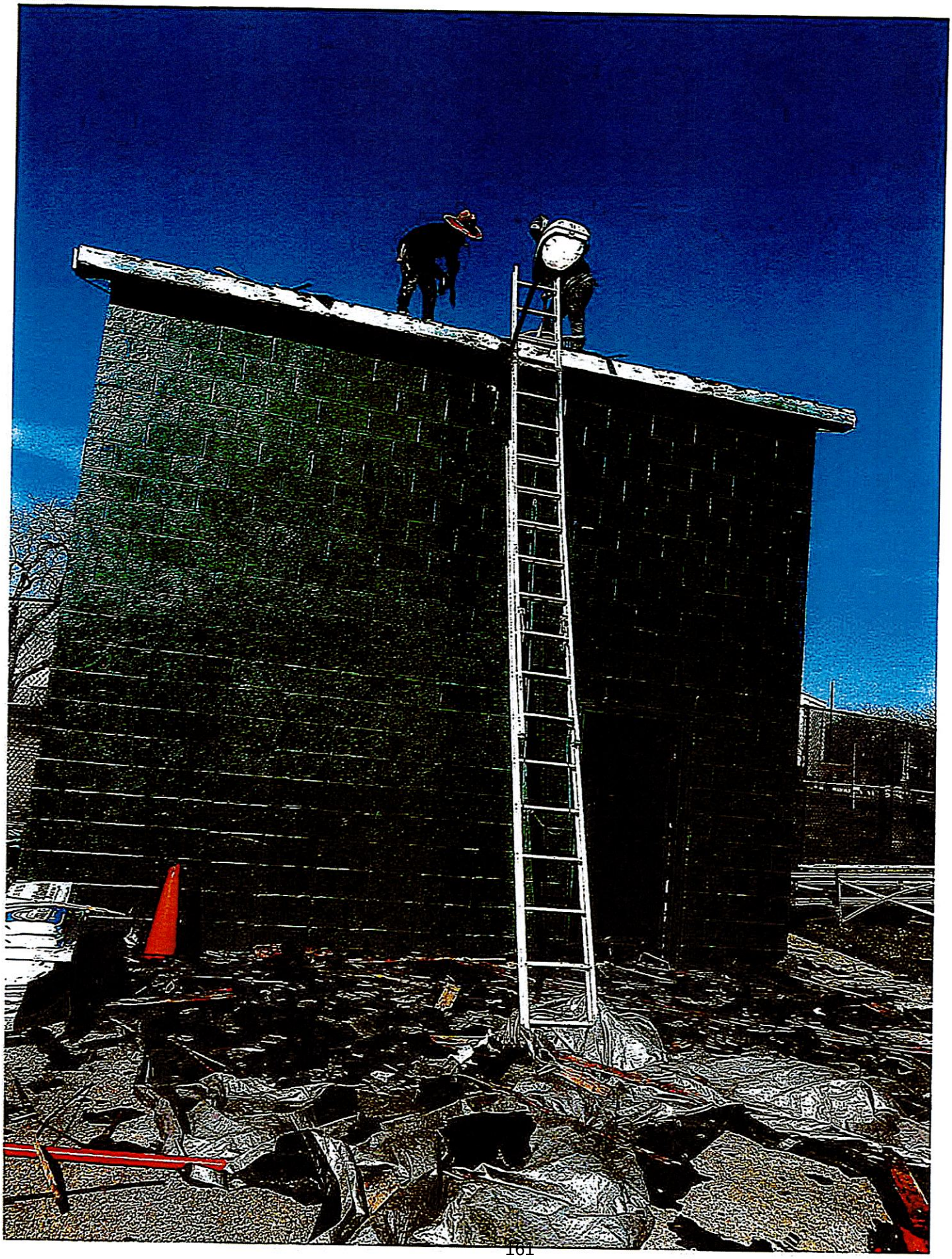
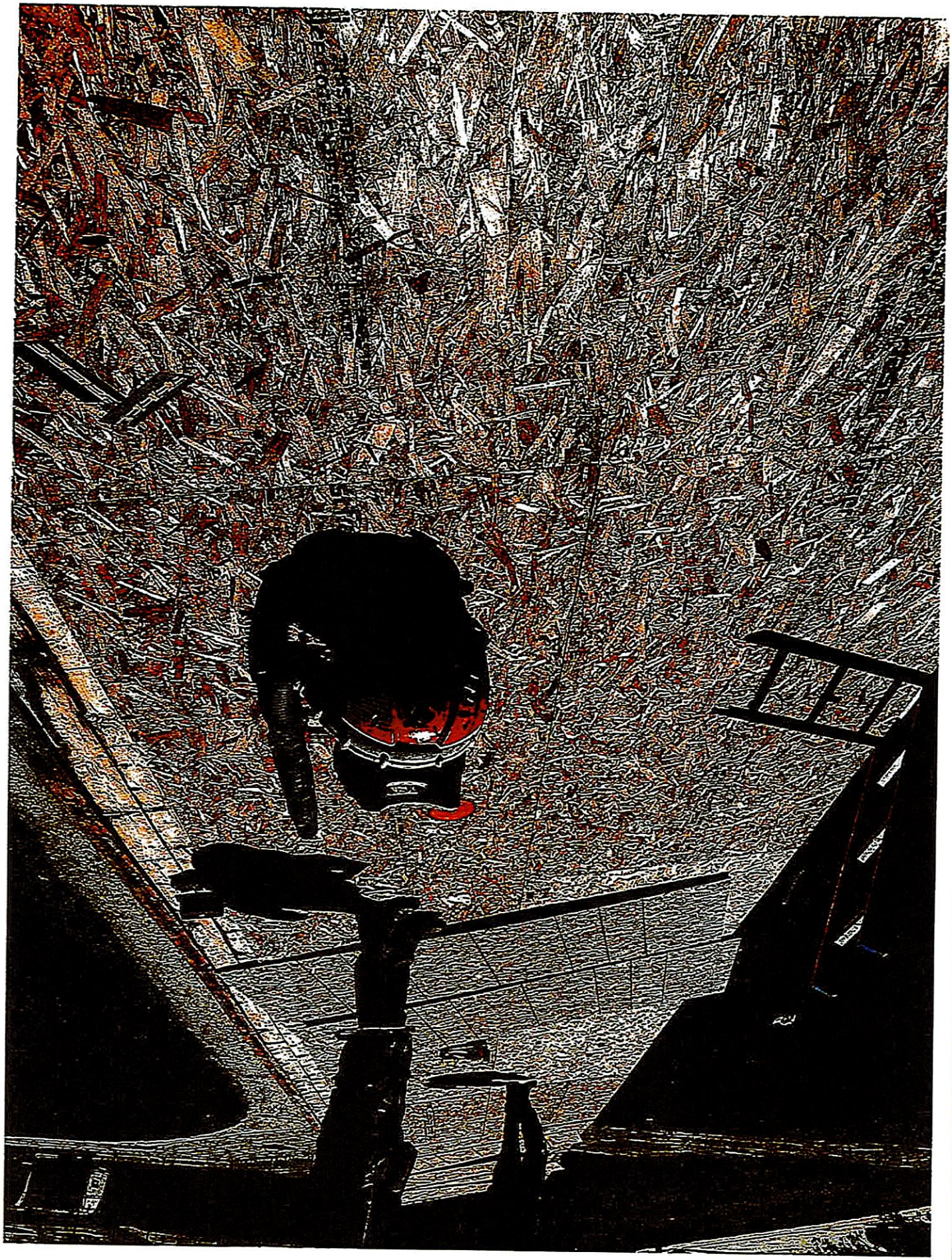














Village Manager

Item # 4

and

Omnibus # 4

VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director GB

Subject: Payment Approval to Professional Concrete Services LLC

Date: May 1, 2025

Professional Concrete services LLC performed concrete repair work at multiple sites throughout the Village. The locations completed are attached.

It is my recommendation to approve payment to Professional Concrete Services LLC in the amount of $11,000.00. Funding is available under budget line item # 01-50-52400.

Receipt

From: Professional Concrete Services LLC
Address: 3041 Maple St Franklin Park, IL 60131

Receipt Number 26
Receipt Date 04/29/25

$11,000.00
RECOMMENDED TO BE PAID
DATE: 5/9/25
DEPT HEAD:
EXPENSE ACCT: 09-50-52400
PO# _____

Customer Details

Name: Village Of Maywood

Address:40 Madison St. Maywood, IL 60153

Phone: 708-450-6300

Job Site	Before	After	Description of work	Cost of Job
10th and madison			Concrete alleyway patch	$2,500
704 N 5th Ave			3 concrete squares	$900

150 S 17th Ave		 	9 concrete squares	$2,700
1300 S 9th Ave			Maywood dog park Concrete bench slab	$2,000
1100 S 11th Ave			Concrete bench slab	$2,000
10th and adams	Was not able to photograph work previous to completion.		concrete patch	$900
				Total $11,000

Village Manager

Item # 5

and

Omnibus # 5

VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director GB

Subject: Payment Approval to Gino's Heating & Plumbing, Inc.

Date: May 28, 2025

Gino's Heating & Plumbing, Inc. repaired an emergency water service cut and seal at the address of 1809 S. 23rd. The trench was dug by hand so the service lines wouldn't be damaged. The corporation was removed and a stainless steel repair sleeve was installed. Upon completion, the trench was back filled, rebar was installed and the trench was restored with concrete.

It is my recommendation to approve payment to Gino's Heating & Plumbing, Inc. in the amount of $10,924.90. Funding is available under budget line item # 41-52-53400.

Invoice

Gino's Heating & Plumbing, Inc.
2840 S 12th Ave.
Broadview, IL 60155

Phone # 708-681-2840
Fax # 708-223-8992

Date	Invoice #
5/13/2025	11503

$10,924.90

APPROVED TO BE PAID
DATE: 5/28/25
DEPT HEAD: Greg Burbank
EXPENSE ACCT. 41-52-53400
PO#:

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
EMERGENCY WATER SERVICE CUT AND SEAL AT 1809 S. 23RD AVENUE 1. LOCATE EXISTING WATER SERVICE CORPORATION VALVE 2. SAW CUT STREET (APRROX 5' X 5' X 12") IN ORDER TO EXCAVATE 3. HYDRAULIC BREAK PAVEMENT AND REMOVE 4. EXCAVATE IN ORDER TO EXPOSE WATER SERVICE 5. EXCAVATE 2' OF TRENCH BY HAND IN ORDER TO PROTECT TWO (2) WATER SERVICE LINES 6. PREP SERVICE FOR DISCONNECTION 7. REMOVE CORPORATION VALVE AND INSTALL STAINLESS STEEL REPAIR SLEEVE 8. TURN ON WATER AND FLUSH SYSTEM 9. BACKFILL WITH COMPACTIBLE GRAVEL (APPROX. 8 TONS) 10. TEMP GRAVEL IN PLACE 11. PREP AREA FOR CONCRETE WITH REBAR 12. POUR HIGHWAY MIX 2.0 CONCRETE PATCH 13. FINISH CONCRETE 14. STEEL PLATE AREA OVERNIGHT AND SAFETY BARRICADE 15. HAUL AWAY DEBRIS AND CLEAN UP 16. REMOVE STEEL PLATES NEXT DAY	
STRAIGHT LABOR	5,432.40
SPOIL REMOVAL (1 LOAD)	640.00
GRAVEL (1 LOAD)	640.00
	Total

Invoice

Gino's Heating & Plumbing, Inc.
2840 S 12th Ave.
Broadview, IL 60155

Phone # 708-681-2840
Fax # 708-223-8992

Date	Invoice #
5/13/2025	11503

Bill To

Village of Maywood
40 Madison Street
Maywood, IL 60153

Description	Amount
EQUIPMENT : STEEL PLATE 8' X 10', EXCAVATOR 10', EXCAVATOR 15', SKIDSTEER, FRONT-END LOADER, HYDRAULIC BREAKER, AIR COMPRESSOR WITH JACKHAMMER, GENERATOR, TRENCH PUMP, SAFETY EQUIPMENT, COMPACTOR, STREET SAW, AND JOB SPECIFIC MATERIALS	3,812.50
DIESEL FUEL	400.00
Total	$10,924.90





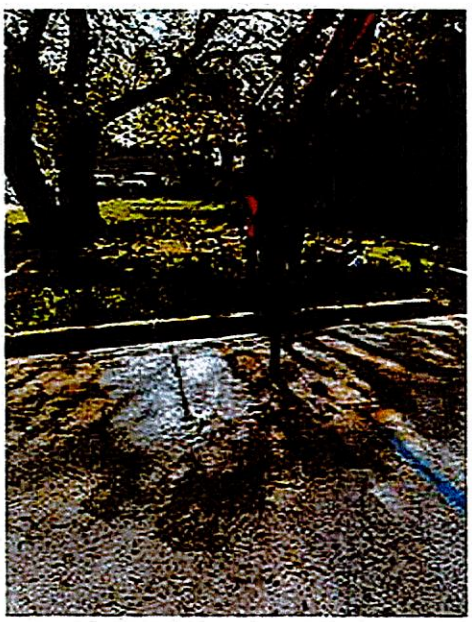














Village Manager
Item # 6

and

Omnibus # 6

Invoice

Gino's Heating & Plumbing, Inc.
2840 S 12th Ave.
Broadview, IL 60155

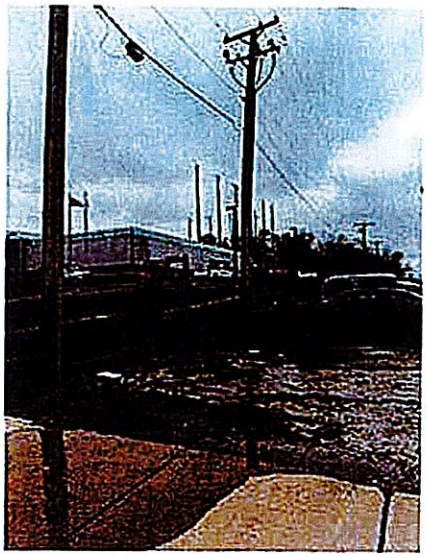
Phone # 708-681-2840
Fax # 708-223-8992

Date	Invoice #
5/6/2025	11501

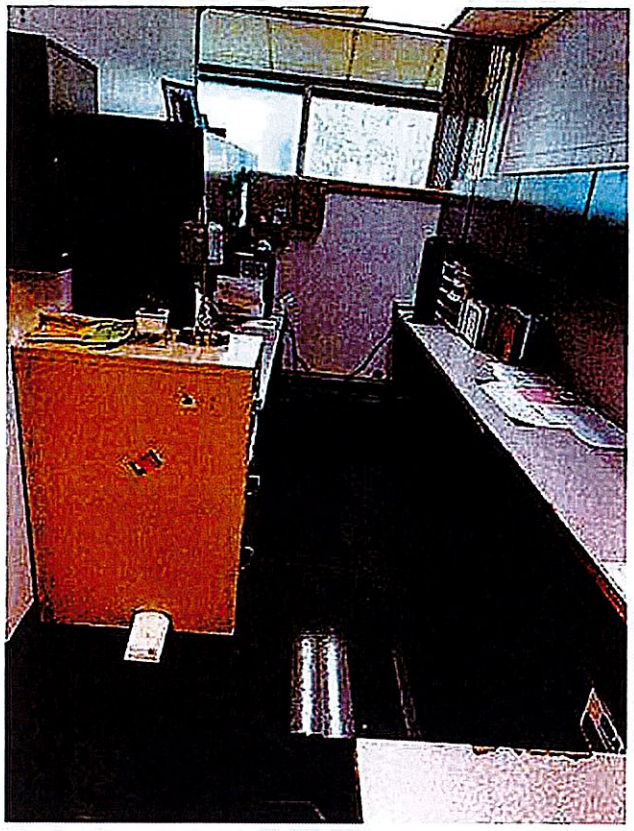
Bill To

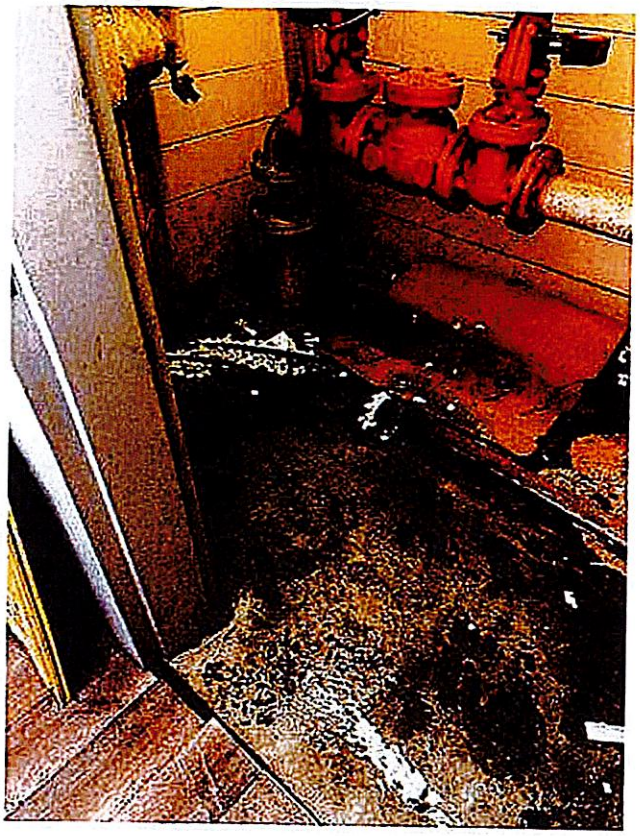
Village of Maywood
40 Madison Street
Maywood, IL 60153

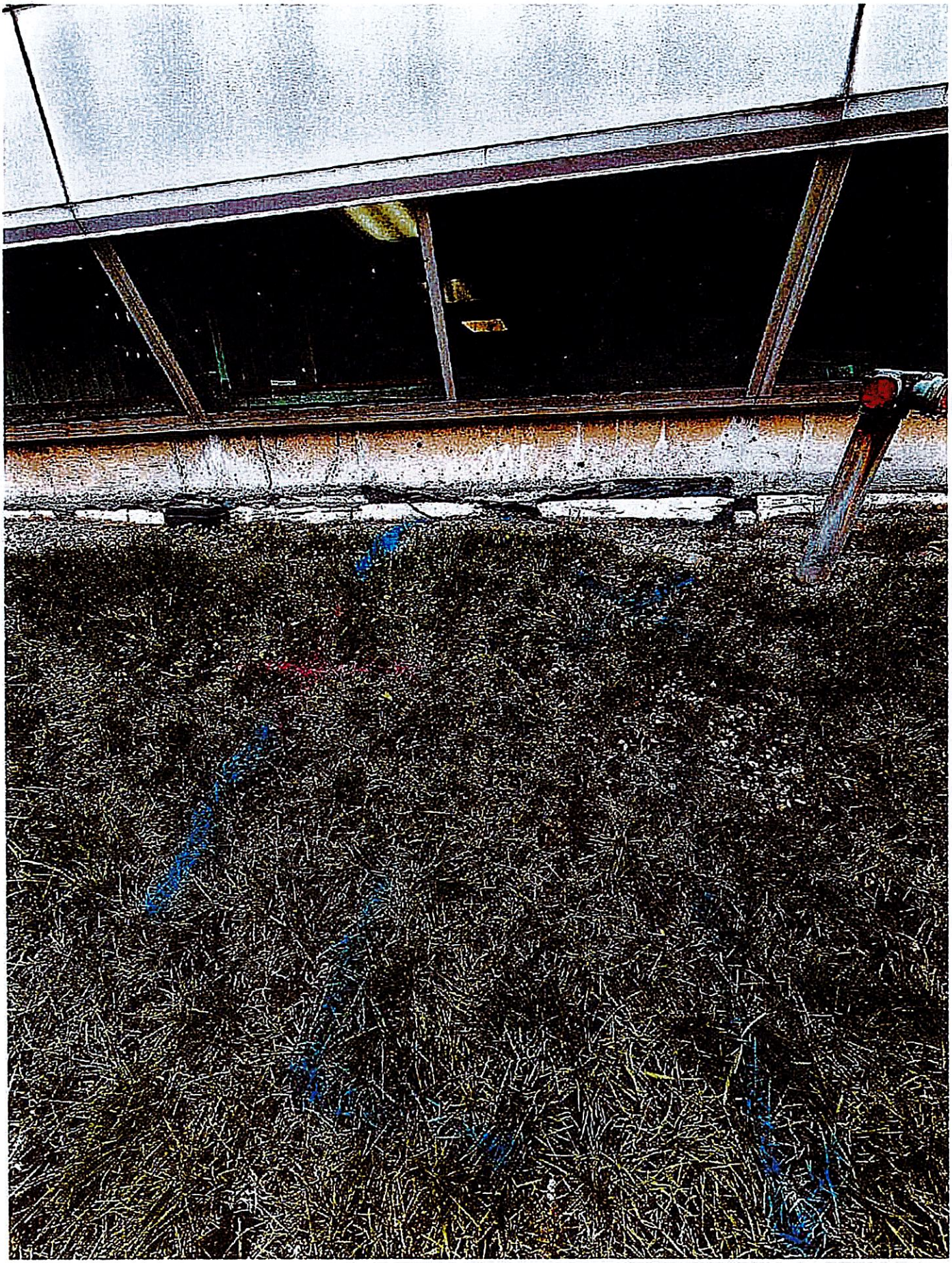
Description	Amount
OVERTIME LABOR	4,579.20
GRAVEL (3 LOADS)	1,800.00
EQUIPMENT : EXCAVATOR 10', EXCAVATOR 15', SKIDSTEER, FRONT-END LOADER, HYDRAULIC BREAKER, AIR COMPRESSOR WITH JACK HAMMER, GENERATOR, TRENCH PUMP, 2" TRASH PUMP, COMPACTOR, STREET SAW AND JOB SPECIFIC MATERIALS	5,614.70
DIESEL FUEL	240.00
ME SIMPSON- LOCATING COMPANY	1,645.00
Total	$26,090.10

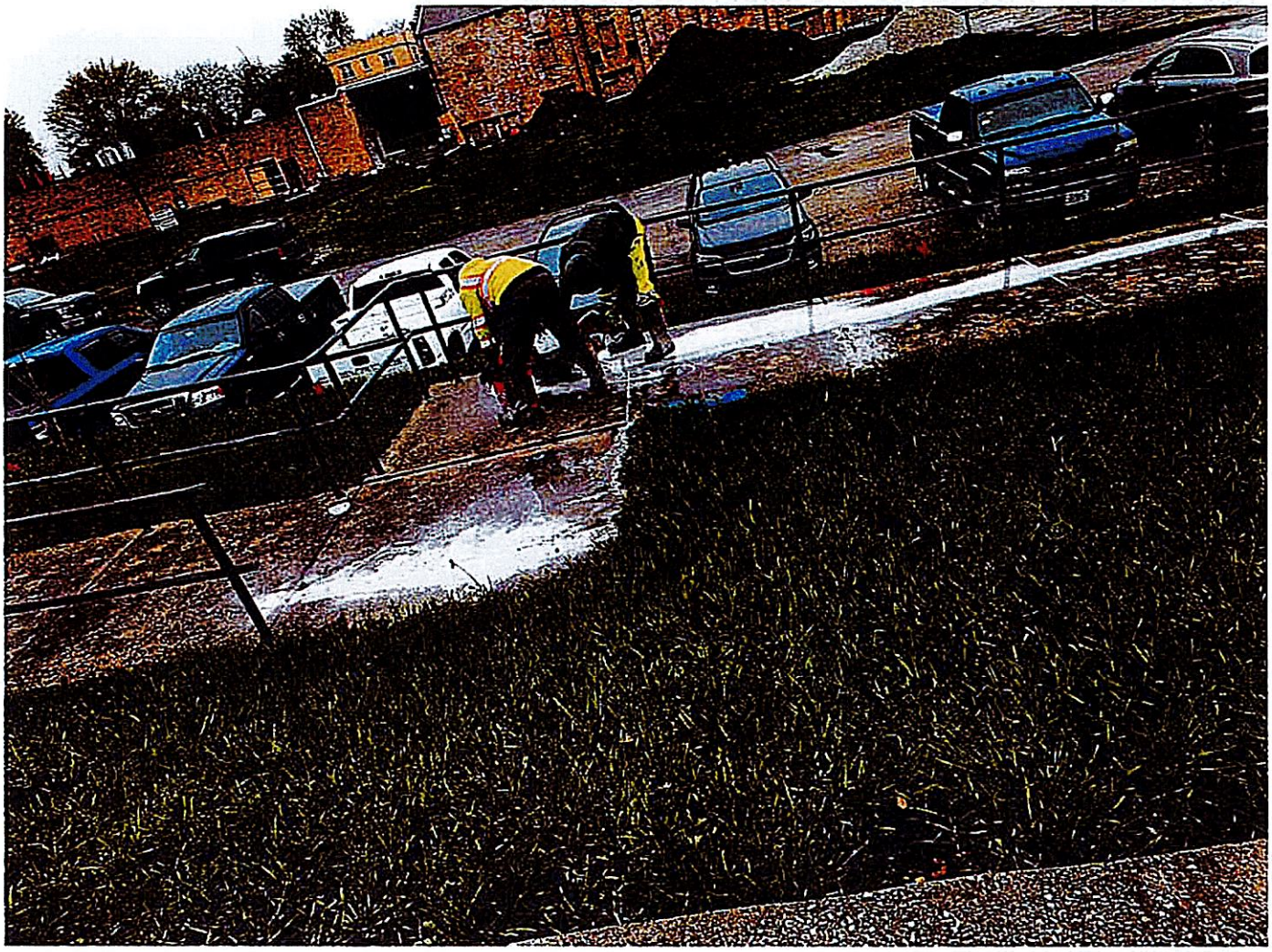


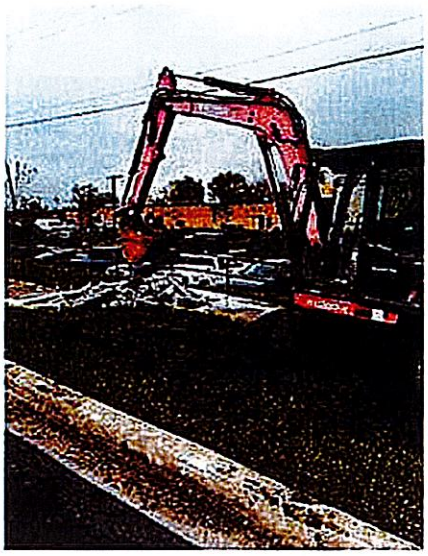


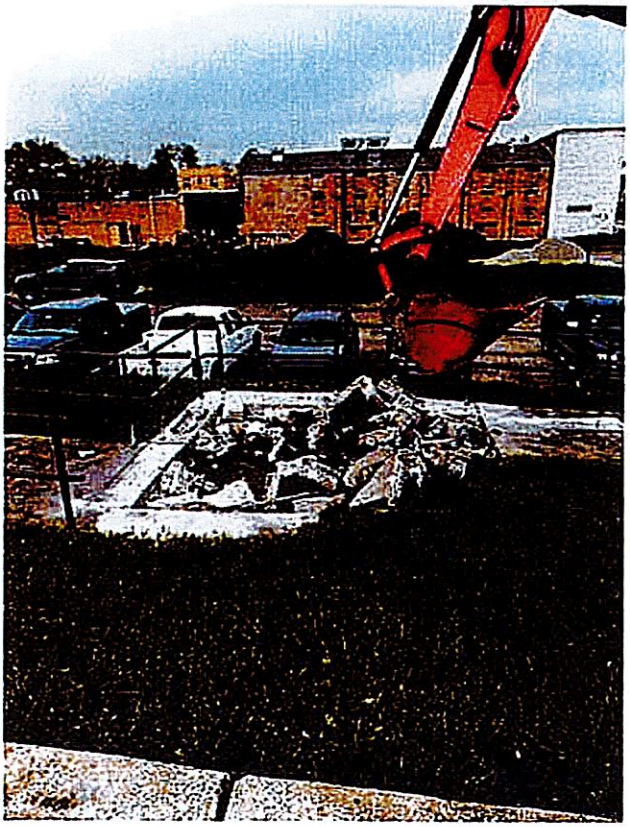






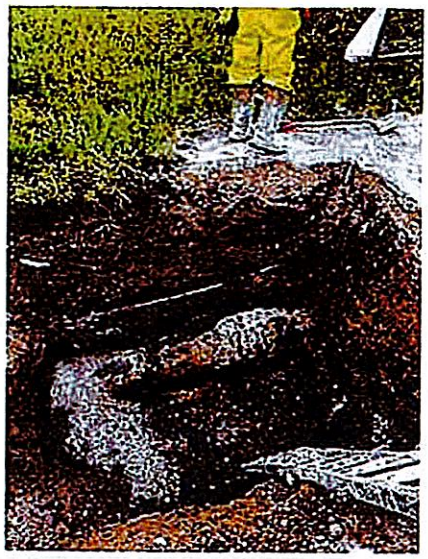


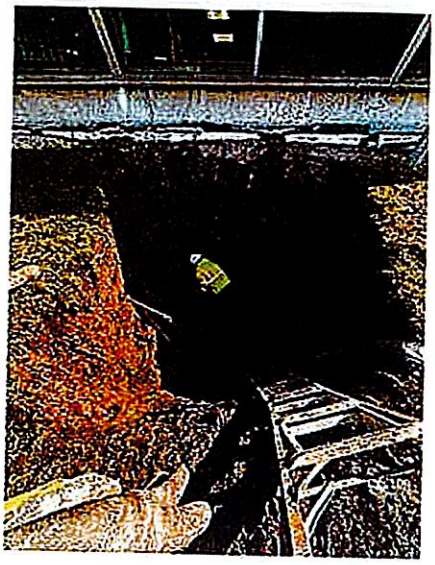




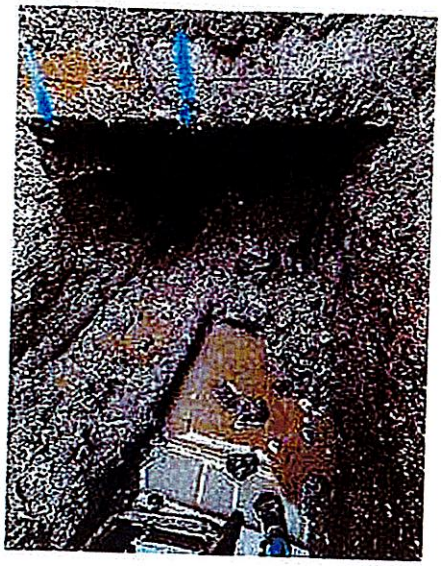








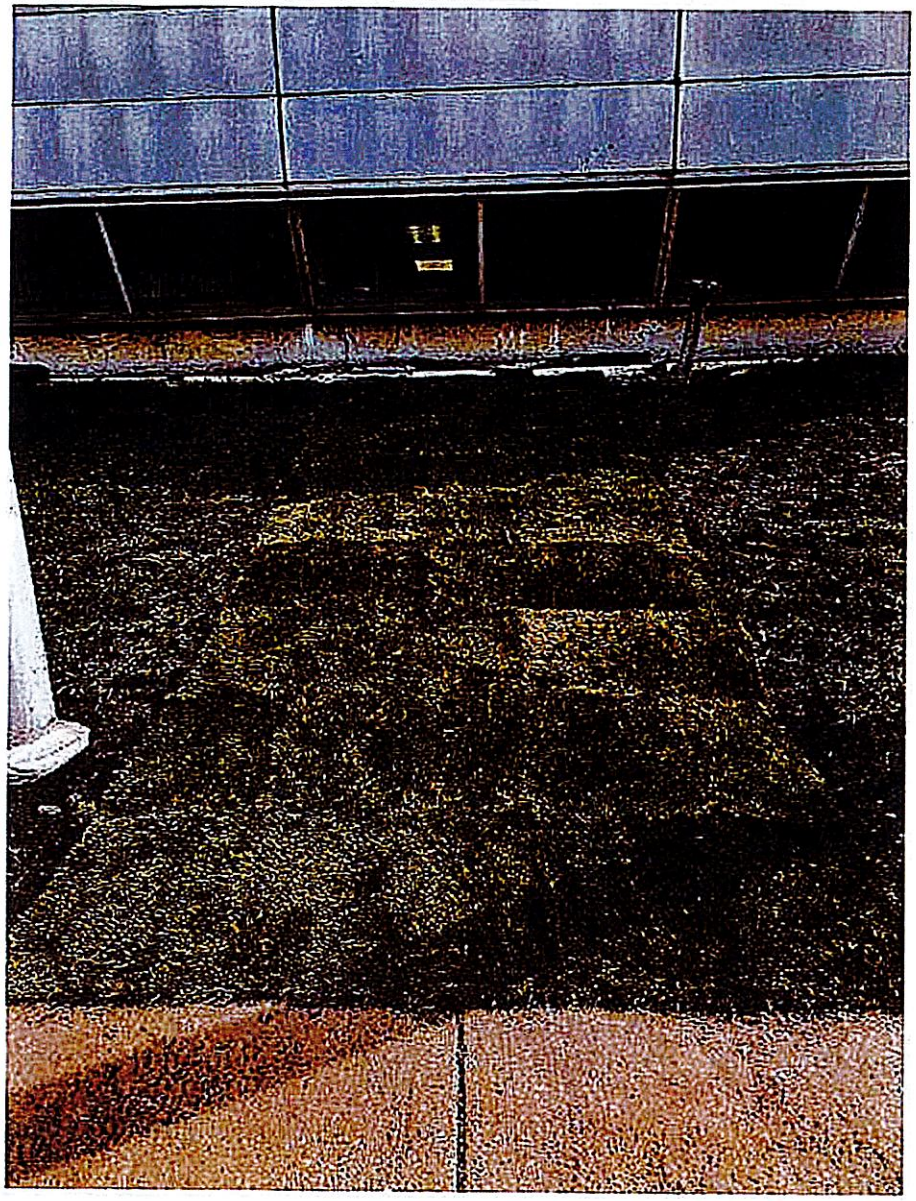


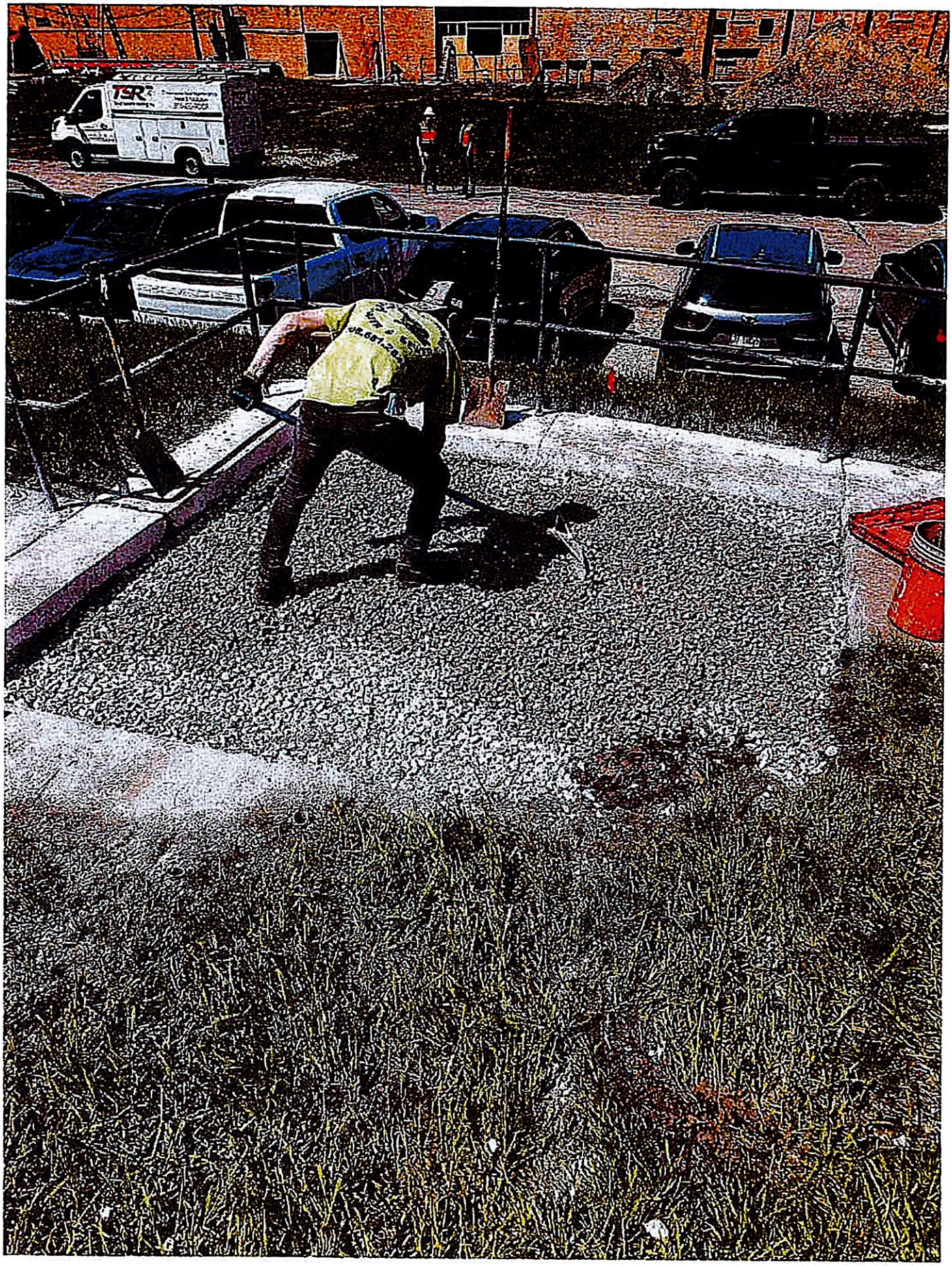




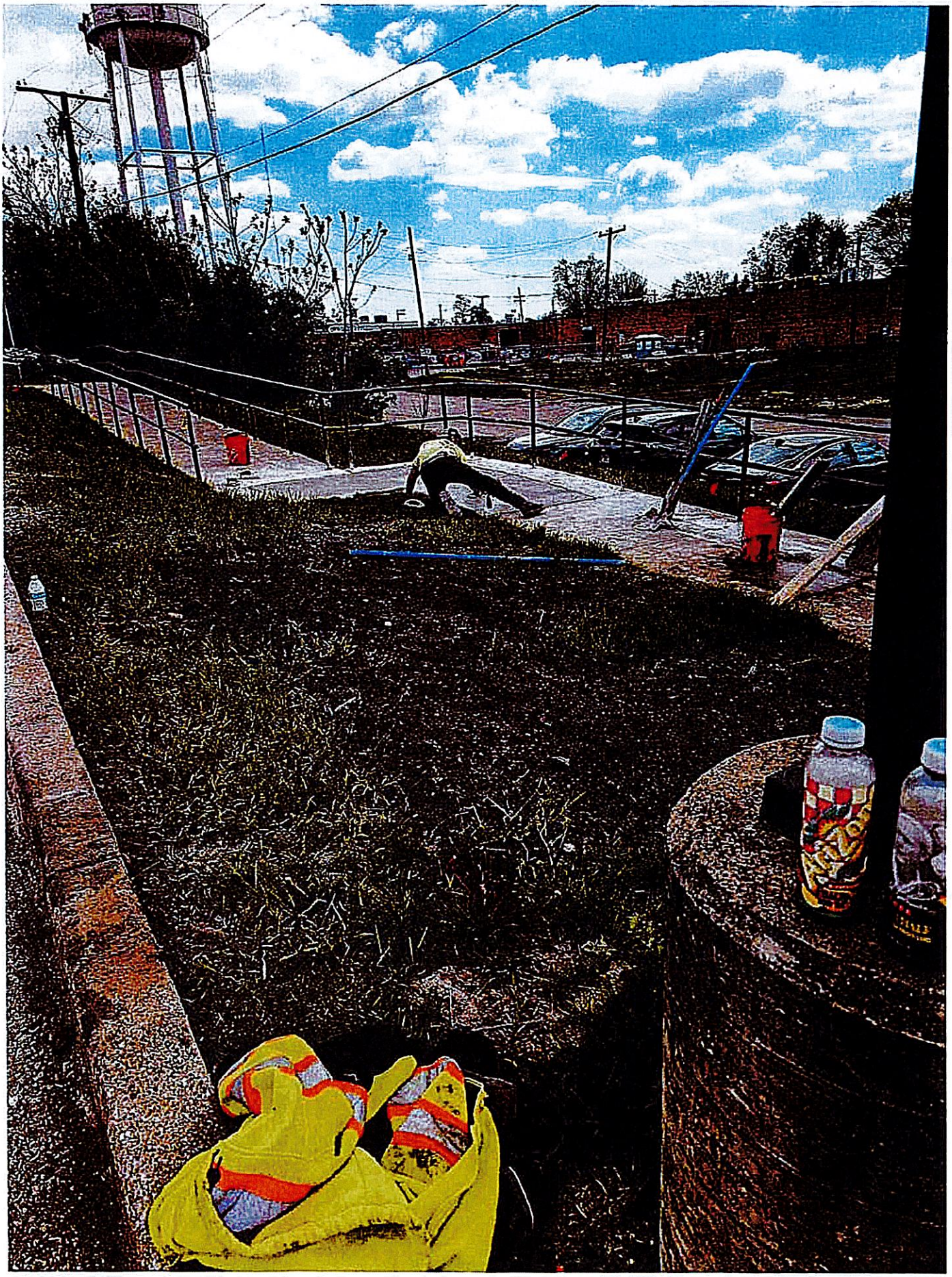


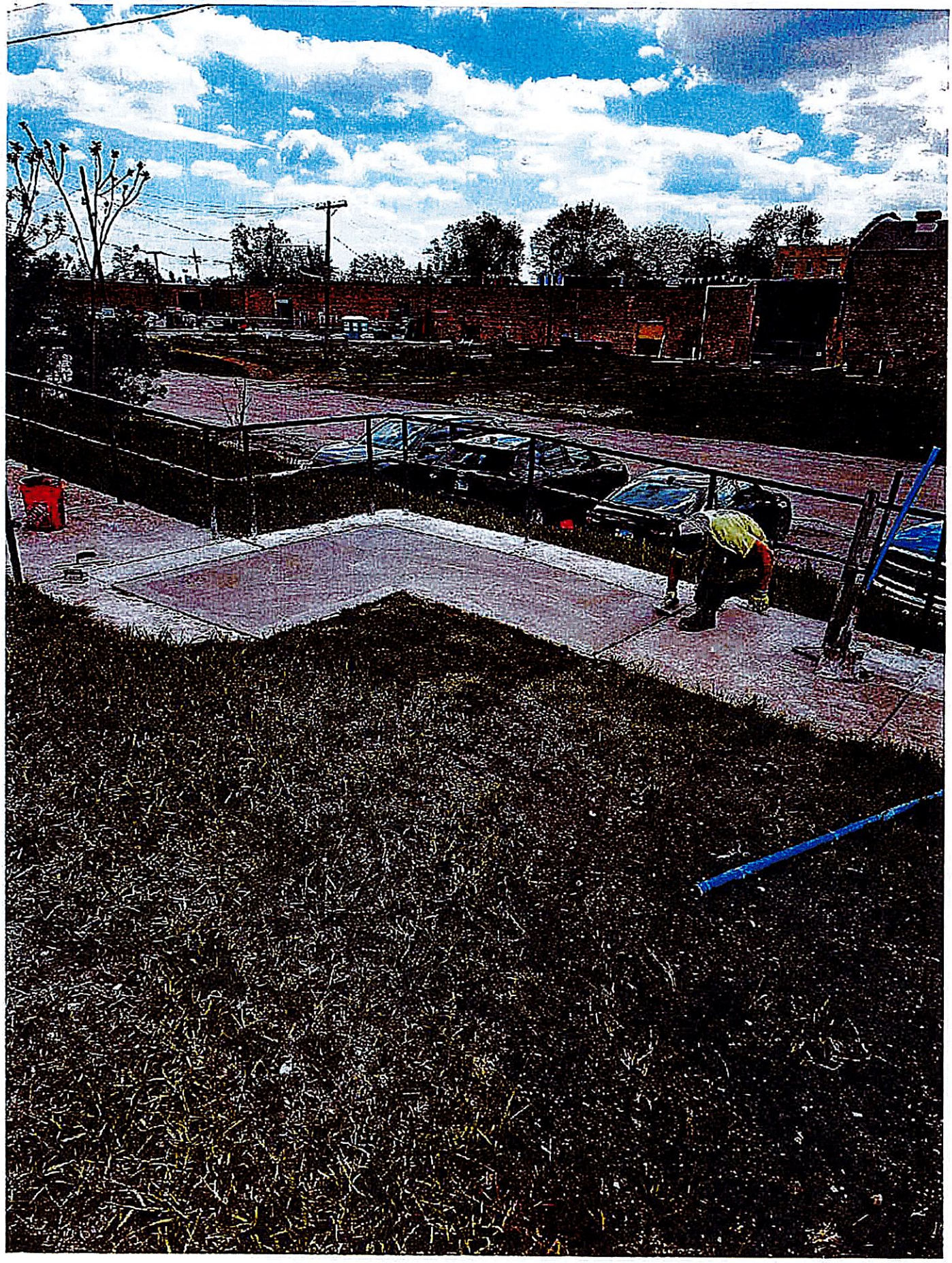





TSR







Village Manager

Item # 7

and

Omnibus # 7

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 19, 2025

To: Frank Torress
Village Manager

From: Chief Elijah Willis
Chief of Police

Subject: Proposal to Purchase Ammunition for Duty Weapons – FY26 Training Budget

Sir,

I am respectfully requesting your consideration and approval to present before the Committee of the Whole (COW) a proposal to purchase ammunition for the Maywood Police Department in the amount of ~~$22,852.50~~ $22,847.50. This purchase is necessary to ensure all sworn personnel are properly qualified with their duty weapons in accordance with Illinois State Police certification standards, as well as to support practice sessions throughout the year that sustain operational readiness and marksmanship proficiency.

The ammunition will be procured from Ray O'~~Hara~~ HERRON, a long-standing and trusted vendor with whom the Village has successfully conducted business for several years. This request is supported by a detailed breakdown submitted by Commander Diaz, along with formal quotes provided by Ray O'Hara (attached for review).

Funding for this initiative will be drawn from the FY26 Police Department Training Line Item # (01-40-56300), which was allocated to support critical training functions, including firearms qualifications. Ensuring that our officers ~~are fully~~ trained and compliant with state-mandated firearms qualifications is not only essential for officer safety but also a core component of our department's accountability and service to the public.

Attachments:

- Commander Diaz Ammunition Justification Letter
- Vendor Quote – Ray O'Hara

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4471

To: Chief E Willis
From: Commander D Diaz
Date: March 7th,2025
Subject: Proposal for Additional Ammunition Purchase for Monthly Firearms Training

Purpose
The purpose of this proposal is to request approval for the purchase of an additional 28,000 rounds of .40 caliber ammunition to support ongoing firearms training for approximately 40 officers. This additional supply will allow officers to participate in monthly live-fire training sessions at the shooting range, enhancing marksmanship, weapon proficiency, and overall preparedness for field operations. This additional ammunition is separate from the amount set aside for the annual qualififcations.

Justification

1. Officer Readiness and Performance: Regular firearms training is essential for maintaining and improving shooting accuracy, weapon handling skills, and confidence under high-stress situations. We can implement use of force scenarios, shoot or no shoot scenarios etc. This aligns with our department's commitment to officer readiness and public safety.
2. Compliance with Best Practices: Industry best practices recommend frequent live-fire training to ensure officers can effectively respond to critical incidents. Many law enforcement agencies conduct monthly or quarterly shooting drills to maintain proficiency.
3. Sustainability of Training Program: Currently, our ammunition supply is limited set aside for only once a year state mandated qualifications, restricting officers from engaging in frequent live-fire training. Purchasing additional rounds ensures our officers can maintain a structured and consistent training schedule.
4. Potential for liability: A well trained police force consist with state mandates, and going beyond could mitigate those failure to train situations and costly lawsuits.

Cost and Budget Impact

- Requested Ammunition Purchase: 28,000 rounds of .40 caliber ammunition
- Estimated Cost: $10,000
- Cost Per Officer: Approximately 700 rounds annually per officer (or 60 rounds per month per officer) for monthly training
- Funding Considerations: This expenditure can be justified under training and equipment budgets. If necessary, alternative funding sources such as asset forfeiture funds can be explored for fiscal year 2026.

Conclusion
This investment in officer training is critical to maintaining a high level of firearm proficiency and operational effectiveness. Approval of this request will ensure our department continues to meet training standards while maximizing the performance and safety of our officers and the Village of Maywood.

I appreciate your consideration.

Please let me know if further details are needed.
Thank you

Commander Dennis Diaz
Maywood Police Department TRT/SCU
125 S 5th Ave
Maywood, IL 60153
708-450-4470 ext 4307

RAY O'HERRON
3549 N Vermilion St
Danville, IL 61832
www.oherron.com
rayoherron@oherron.com
1-800-223-2097

Quote

Quote # 3231549
Customer No: 00-60153PD
Date: 2/5/2025

BILL TO:

MAYWOOD POLICE DEPARTMENT
125 S FIFTH AVE
Maywood, IL 60153

SHIP TO:

MAYWOOD POLICE DEPARTMENT
125 S FIFTH AVE
Maywood, IL 60153

BADGE NO:	PAYMENT TERMS: NET 30 DAYS	ORDERED BY: BABICZ		ORDER COMMENT:	
ITEM NO	DESCRIPTION		QUANTITY	PRICE	EXT PRICE
	AJH				
RA556B	5.56mm 64GR BSB BOX/20		100.00	23.43	2,343.00
WM193K	5.56 M193 55gr FMJ 20rd/box		550.00	8.74	4,807.00
RA40T	40 S&W 180 GR JHP BOX/50		40.00	20.35	814.00
Q4238	40 S&W 180 GR FMJ BOX/50		340.00	14.45	4,913.00
	*****NO FREIGHT*****				
	STATE OF IL AMMO PRICING				

Sales Tax:	0.00
Quote Total:	**12,877.00**

THIS IS NOT AN INVOICE. ADDITIONAL SHIPPING CHARGES MAY APPLY.
Quoted prices are good until 30 days from date of quote or until otherwise noted.
If you have questions or are ready to place an order please email orders@oherron.com or call 1-800-223-2097

RAY O'HERRON

3549 N Vermilion St
Danville, IL 61832
www.oherron.com
rayoherron@oherron.com
1-800-223-2097

Quote

Quote # 3235685
Customer No: 00-60153PD
Date: 3/13/2025

BILL TO:

MAYWOOD POLICE DEPARTMENT
125 S FIFTH AVE
Maywood, IL 60153

SHIP TO:

CUSTOMER PICKUP

BADGE NO:	PAYMENT TERMS: NET 30 DAYS	ORDERED BY: CUSTOMER		ORDER COMMENT:	
ITEM NO	DESCRIPTION DM		QUANTITY	PRICE	EXT PRICE
Q4238	40 S&W 180 GR FMJ BOX/50		690.00	14.45	9,970.50

Sales Tax: 0.00
Quote Total: 9,970.50

THIS IS NOT AN INVOICE. ADDITIONAL SHIPPING CHARGES MAY APPLY.
Quoted prices are good until 30 days from date of quote or until otherwise noted.
If you have questions or are ready to place an order please email orders@oherron.com
or call 1-800-223-2097

Village Manager

Item # 8

and

Omnibus # 8

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 19, 2025

To: Frank Torress
Village Manager

From: Elijah Willis
Chief of Police

Subject: Proposal to Fund Mandated Training in Compliance with the Illinois SAFE-T Act

Sir,

In accordance with the mandates of the Illinois SAFE-T Act and to ensure the Maywood Police Department remains in full compliance with current state training requirements, I respectfully submit this proposal for your review and request authorization to present it before the Committee of the Whole (COW).

The department is requesting payment approval in the amount of $9,500 to cover the cost of instructor certification training for 20 officers. These officers will become certified instructors and will, in turn, train the remainder of the department internally. This strategy ensures sustainability, reduces future training costs, and increases in-house capacity for mandated instruction. The proposed training will be provided by Edward Delmore, a contracted law enforcement instructor through NEMRT (Northeast Multi-Regional Training). Attached to this proposal is the supporting letter from Commander Diaz, as well as Invoice #25-5 submitted by Mr. Delmore outlining the course and associated costs.

Funding for this training will be sourced from the FY26 Police Department Training Line Item (01-40-56300), which was budgeted to support compliance with statutory training obligations and enhance the professional development of our officers.

Attachments:

- Commander Diaz Justification Letter
- Invoice #25-5 – Edward Delmore

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4471

To: Chief E Willis
From: Commander D Diaz
Date: March 17th,2025

Subject: Proposal for High Risk traffic stop training

Purpose:

The purpose of this proposal is to present a two-day (16-hour) training program designed to prepare officers for high-risk vehicle stop tactics. This program, designed by Chief Edward J. Delmore through NEMERT, ensures that Maywood police officers receive effective and standardized training in compliance with state mandates.

This course meets the following Illinois State Mandates:

Mandate	Mandate Hours	Scenario-Based Hours
Constitutional Use of LE Authority	0.25	-
High-Risk Traffic Stops	**14.5**	**11**
Law Concerning Stops, Search, Use of Force	0.25	-
Officer Safety Techniques	0.5	-

The High-Risk Traffic Stop Instructor Training program aims to:

1. Develop skilled trainers who can instruct Illinois police officers in high-risk vehicle stop tactics.
2. Ensure compliance with Illinois state law enforcement mandates.
3. Enhance officer safety techniques through scenario-based, hands-on training.
4. Standardize training protocols across law enforcement agencies.
5. Improve decision-making skills during high-risk traffic stops to reduce risks to officers and the public.

Chief Ed Delmore has provided an invoice for the High Risk Vehicle Stop Instructor Course to be conducted at Maywood P.D. on May 8-9, 2025. The quoted price is for 20 police officers and is as follows: High Risk Vehicle Stop Instructor Program (20 Officers) – All Inclusive Total: $9500.00. Payment must be made to Edward Delmore. Subcontractors are paid by Delmore. Please see attached for further.

Commander Dennis Diaz
Maywood Police Department TRT/SCU
125 S 5th Ave
Maywood, IL 60153
708-450-4470 ext 4307
CCROC Committee Member
www.ccroc.org
https://nemimetsub.org/

Edward Delmore

Invoice 25-5

Commander:

This invoice is for the High Risk Vehicle Stop Instructor Course to be conducted at Maywood P.D. on May 8-9, 2025.

Thank you!

High Risk Vehicle Stop Instructor Program (20 Officers) – All Inclusive Total: $9500.00

Please make payment to Edward Delmore. Subcontractors are paid by Delmore.

Edward Delmore

16630 Brigadoon Trail

Gulf Shores, AL 36542

(251) 269-1056

337-64-8334

NORTH EAST MULTI-REGIONAL TRAINING

POLICE TRAINING

High Risk Vehicle Stops: Train-the- Trainer - 16TTT007

Return to

Cancellation for this class must be received by NEMRT 7 days prior to the start of the program in order to avoid being billed.

Location: Skokie Police Department

Start Date: 4/25/2023 End Date: 4/26/2023

Start Time: 08:00 AM End Time: 04:00 PM

Member Fee: $80.00 NonMember Fee: $210.00

Speaker(s): Edward J. Delmore

Department Max: 2

THIS COURSE MEETS THE FOLLOWING ILLINOIS STATE MANDATE(S)

Mandate	Mandate Hours	Scenario-Based Hours
Constitutional Use of LE Authority	0.25	
High-Risk Traffic Stops	14.5	11
Law Concerning Stops, Search, Use of For	0.25	
Officer Safety Techniques	0.5	

This two-day (16 hour) program has been designed by Chief Edward J. Delmore to provide students with the ability to instruct other Illinois police officers with high risk vehicle stop tactics.

This course is designed to develop high risk vehicle stop instructors/trainers who in-turn can train other Illinois police officers as mandated. Prior experience in law enforcement training is preferred but not required for attendees. Attendees should bring duty belts for the practical exercises although NO LETHAL OR NON-WEAPONS WILL BE USED OR ALLOWED IN THE PRACTICAL EXERCISE AREA

Village Manager

Item # 9

and

Omnibus # 9

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 19, 2025

To: Frank Torress
Village Manager

From: Chief Elijah Willis
Chief of Police

Subject: **Proposal to Purchase Ballistic Vests for Police Officers**

Sir,

I am respectfully submitting this proposal for your review and consideration to present before the Committee of the Whole (COW) for approval. The Maywood Police Department is requesting authorization to purchase thirty-four (34) ballistic vests at a total cost of **$38,556.00.**

This purchase aligns with the current Collective Bargaining Agreement (CBA), which mandates the replacement of ballistic vests every five (5) years to ensure officer safety and compliance with national standards. These vests are a critical component of our officers' personal protective equipment.

In addition to this request, the Police Department has submitted an application to the U.S. Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Grant Program. Upon approval, the grant will reimburse the Village 50% of the total purchase cost—resulting in an estimated reimbursement of **$19,278.00.** Funding for this initiative was discussed during the FY25 budget review and is designated under line item #41-40-87000. The upfront cost would be allocated from this line, with reimbursement anticipated following the DOJ's processing and approval.

I am available to provide any additional details or documentation needed to support this request. Thank you for your continued support of public safety initiatives and the wellbeing of our officers.

Enclosure:

- Quote for Vest

RAY O'HERRON
3549 N Vermilion St
Danville, IL 61832
www.oherron.com
rayoherron@oherron.com
1-800-223-2097

Quote

Quote # 3206571
Customer No: 00-60153PD
Date: 3/1/2025

BILL TO:

MAYWOOD POLICE DEPARTMENT
125 S FIFTH AVE
Maywood, IL 60153

SHIP TO:

MAYWOOD POLICE DEPARTMENT
125 S FIFTH AVE
Maywood, IL 60153

BADGE NO:	PAYMENT TERMS:	ORDERED BY:	ORDER COMMENT:
	NET 30 DAYS	Chief Willis	Armor Express Quote

ITEM NO	DESCRIPTION	QUANTITY	PRICE	EXT PRICE
	AJH			
RZRM3ARG2BRV	RAZOR IIIA, PANELS ONLY, MALE VARIOUS OFFICERS ARMOR	34.00	950.00	32,300.00
REVM	REVOLUTION CARRIER, MALE, BRAV BLACK CARRIER	34.00	109.00	3,706.00
PLTTSH5X8	T-SHOCK PLATE, 5X8	34.00	75.00	2,550.00

*****NO FREIGHT*****

---- BODY ARMOR & CARRIERS ARE CUSTOM ----
AFTER 24 HRS NO CHANGES OR CANCELLATIONS CAN BE ACCEPTED

ANY ALTERATION REQUEST MUST BE RECEIVED WITHIN 30 DAYS
OF THE INVOICE DATE

ALL CHARGES ARE THE RESPONSIBILITY OF THE CUSTOMER

Sales Tax:	0.00
Quote Total:	**38,556.00**

THIS IS NOT AN INVOICE. ADDITIONAL SHIPPING CHARGES MAY APPLY.
Quoted prices are good until 30 days from date of quote or until otherwise noted.
If you have questions or are ready to place an order please email orders@oherron.com
or call 1-800-22322097

Village Manager

Item # 10

and

Omnibus # 10

Village of

POLICE DEPARTMENT

MAYWOOD

125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

April 1, 2025

To: Frank Torres
Village Manager

From: Elijah Willis
Chief of Police

Subject: Request for Services

The attached proposal is forwarded to your attention for consideration and for submission to the Regular Village Board Meeting as you deem appropriate and applicable:

I am writing to request authorization to engage the services of DNA Labs International to assist in resolving a longstanding cold case, reference number 06-24120, from 2006. The attached invoice pertains to this case, which our investigators are actively working to bring to a conclusion.

Both the Illinois State Crime Lab and the Federal Crime Lab have indicated they are unable to assist due to specific circumstances surrounding this case. However, they have recommended DNA Labs International as a suitable alternative. Given the sensitive nature of this investigation, I would prefer to discuss specific details in person to maintain confidentiality.

DNA Labs International, established in 2004, specializes in forensic DNA analysis and has a proven track record of assisting law enforcement agencies in resolving complex cases. Their advanced methodologies and technologies are particularly suited for extracting and analyzing DNA evidence in cases that have remained unsolved for extended periods. Engaging their services could significantly enhance our efforts to bring closure to this nearly two-decade-old case.

The cost for the proposed DNA analysis is $5,665. I propose that this expenditure be allocated from the **Maywood Police Department's budget item 01-40-52400,** designated for Contractual/Professional Services. According to the Village of Maywood's FY2023-2024 budget, this line item has an allocation of $160,000. Utilizing a portion of these funds for this purpose aligns with our commitment to leveraging professional services to enhance public safety and uphold justice.

I seek your approval to proceed with submitting the relevant evidence to DNA Labs International for further analysis. Please let me know a convenient time to discuss this matter in detail and address any questions or concerns you may have.

#01-40-52400

DNA Labs International
700 W Hillsboro Blvd Bldg 3
Deerfield Beach, FL 33441
+19544265163
accounting@dnalabsinternational.com
www.dnalabsinternational.com

DNA LABS INTERNATIONAL

Estimate

ADDRESS
Maywood Police Department
Maywood Police Department
125 South 5th Avenue
Maywood, IL 60153

ESTIMATE # 210358
DATE 03/24/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Accessioning/Screening - SpentShell TM - Cartridge/Shell Casing Base	Spent Shell Casings Swab Preparation and/or Bodily Fluid Identification - Base screening	1	995.00	995.00
Accessioning/Screening - SpentShell TM - Small Cartridge Casing	Sample Preparation and/or Bodily Fluid Identification - Spent Shell Casings - Small Cartridge	4	595.00	2,380.00
DNA STR Analysis - Evidence Sample	Evidence sample submitted	1	1,095.00	1,095.00
DNA STR Analysis - Suspect or Victim Standard	Swab from Suspect/Accused or Victim/Complainant	1	995.00	995.00
CODIS lab NDIS form review	per case for CODIS criteria review and approval	1	50.00	50.00
CODIS lab upload to database	per vendor-developed profile submitted to the CODIS lab for review/per vendor-developed CODIS confirmation profile submitted	1	150.00	150.00

Final invoice may differ if analysts determine that alternative tests would yield better results.

TOTAL **$5,665.00**

A 3.75% processing fee will be added for any credit card payments.

All invoices are due net 30. Late payments will incur additional fees.

Thank you for choosing our lab.
We appreciate your prompt payment.

Accepted By

Accepted Date

EFT/ACH INSTRUCTIONS: Bank United, 2201 W Hillsboro Blvd, Deerfield Beach, FL, 33442
Federal Tax ID #: 56-2486062 ABA Routing #: 067015779 Account #: 1500173420

Village Manager

Item # 11

and

Omnibus # 11

Village of
POLICE DEPARTMENT
MAYWOOD
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 19, 2025

To: Frank Torress
Village Manager

From: Elijah Willis
Chief of Police

Subject: Proposal to Construct Outdoor Patio Area at Maywood Police Department

Sir,

I am writing to request authorization to present before the Committee of the Whole (COW) a proposal to fund the construction of an outdoor patio area at the Maywood Police Department. This initiative is intended to provide a functional and designated space for officers and staff to take breaks and decompress, especially during long shifts, which directly supports employee health, wellness, and morale.

The project would be completed by F&J Dimensions, a vendor with an established history of successfully completing municipal projects for the Village of Maywood. The total cost for construction is $23,500, as outlined in the attached quote Invoice #1606. The proposal includes all labor, materials, and installation.

Funding for this project would be sourced from the department's Police Asset and Forfeiture Account currently held at U.S. Bank. No general fund or operating budget impact is anticipated.

Attached is a supporting memorandum from Commander Diaz detailing the wellness benefits and functionality of the proposed space, along with the quote from F&J Dimensions.

Attachments;

- US Bank Statement
- F&J Invoice
- Commander Diaz Letter

VILLAGE OF MAYWOOD
POLICE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE

I propose a low-maintenance, weather appropriate outdoor area with:
- Durable picnic tables and benches
- Shade structures (umbrellas or canopy)
- Planters or simple landscaping
- Optional amenities like lighting, insect control, USB charging ports, or a wellness board

An ideal location would be a secure space in the rear of the station, away from public view but easily accessible to all staff.

See attached estimate for pricing.

Conclusion:

An outdoor patio may seem simple, but to the men and women of the Maywood Police Department, it could mean a lot. It would be a place to breathe, reset, and reconnect, which is a small but meaningful way to invest in the well being of those who serve the Village of Maywood.

I respectfully request your consideration and support in moving forward with the development of this space, knowing it will make a lasting impact on both morale and wellness for the entire department.

Thank you for your consideration,

Commander Dennis Diaz
Maywood Police Department TRT/SCU
125 S 5th Ave
Maywood, IL 60153
708-450-4470 ext 4307
CCPOC Committee Member
www.ccpoc.org
https://namimetsub.org/

VILLAGE OF MAYWOOD
POLICE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE

To: Chief E Willis

From: Commander D Diaz

Re: Outdoor patio space

Date: April 14th, 2025

Sir,

Synopsis:

This proposal is for the creation of an outdoor patio area for the sworn and civilian personnel of the Maywood Police Department. The goal is to provide a peaceful, functional space where staff can take breaks, recharge, and foster connection outside of the high demand environments in which they serve.

Need:

Police work on the streets, at the desk, or behind the scenes is very demanding and taxing. While our team is highly trained and deeply committed to service, the nature of this work takes a toll. At times, what's needed most is a few quiet minutes outdoors. Currently, there is no privately designated outdoor area for staff to decompress. Breaks are typically taken indoors or in vehicles, offering little relief from the pressures of the job. A thoughtfully designed patio would change that, creating a space that supports mental wellness, and boosts morale.

Mental Health and Wellness

Short breaks in an outdoor setting can reduce stress and improve mood. Access to a calming environment can offer meaningful relief.

Strengthening Team Bonds

An outdoor space encourages informal conversation and connection between shifts, during meals, or after difficult calls for service.

Personal Reset

Whether it's a few quiet minutes alone or a chat among colleagues, the patio serves as a mental reset button during long shifts.

F&J DIMESIONS

ESTIMATE

Francisco Alvarez
217 Wagner Drive
Northlake, IL 60164
847-420-7292
lovo332@yahoo.com

Village Of Maywood
40 Madison St
Maywood, IL 60153

Location: 125 S 5th Ave
Maywood, IL 60153

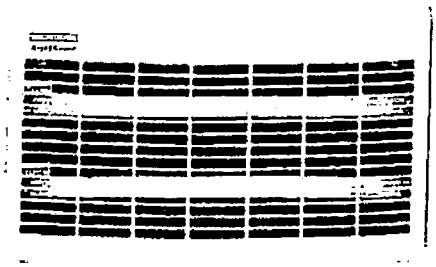
DATE:
04/10/2025

INVOICE #
1606

QTY	DESCRIPTION	TOTAL
	Remove all existing dirt, concrete, ricks, bricks, and gravel	
	Level and prepare the area for new construction	
	Build a new 28' x 18' concrete patio	
	Pour and finish new concrete	
	Install a new vinyl fence around the designated area including a gate door	
	*All work will be completed in accordance with village codes and regulations	
	*Materials and Labor Included	

TOTAL: $23,500.00

Thank you for your business!



FLOWTRON Electronic Insect Killer: 500 sq ft Max Coverage Area, 30 W, 2 Lamps Included, Plastic

Item **1ABE2** Mfr. Model **FC4900**

Web Price
$192.68 / each

Qty 1

Ship Pickup

Expected to arrive Thu. Feb 27.

Ship to 60126 | Change

Shipping Weight **9.73 lbs**

Ship Availability Terms

Add to List

Product Details

Catalog Page 932

Brand **FLOWTRON**

Manufacturer Part Number **FC4900**

Product Type **Electronic Bug Killer**

Maximum Coverage Area **500 sq ft**

Total Lamp Wattage **30 W**

Number of Lamps Included **2**

Overall Height **11 in**

Overall Width **18-1/2 in**

Overall Depth **3-1/4 in**

Housing Material **Plastic**

Current **1 A**

Voltage **120 V**

Number of Lamps Required **2**

Application **Agriculture; Commercial; Industrial**

Features
Portable Free Standing Unit; Replaceable No-Escape Adhesive Board; Wall Mounted

Includes **Fly Sex Lure Pheromone**

Display Qty **1**

Alternate Products



FLOWTRON Electronic Insect Killer: 1,200 sq ft Max Coverage Area, 30 W, 2 Lamps Included, Plastic

Item **1ABE1**

Web Price
$303.60 / each

Qty 1

Add to Cart

Display Sell UOM **EA**

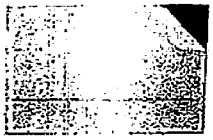
UNSPSC **10191703**

Country of Origin **Taiwan (subject to change)**

Product Description

These electronic insect killers use intense ultraviolet light to attract insects to a grid that shocks and eliminates them quickly in prescribed areas.

Compatible Products



FLOWTRON Replacement Adhesive Fly Boards For Use On Flying Insects, Bait Board Trap, 6 PK

Item **1ABE8**

Web Price

$59.78 / pkg. of 6

Qty 1 Add to Cart

FLOWTRON Blacklight Replacement Bulbs (4) Repl Bulbs, 15 W, 17 3/4 in Overall Ht, 2 PK

Item **1ABF1**

Web Price

$67.17 / pkg. of 2

Qty 1 Add to Cart



FLOWTRON Supplemental Fly Lure 1 Strip

Item **4LV49**

Web Price

$9.99 / each

Qty 1 Add to Cart



FLOWTRON Octenol Mosquito Attractant Cartridge

Item **4LV51**

Web Price

$13.64 / each

Qty 1 Add to Cart



Village Manager

Item # 12

and

Omnibus # 12

MEMO

COMPANY NAME

To:	Frank Torres
From:	Marvin Savage
CC:	.
Date:	05/30/25
Re:	AV System

COMMENTS: While gathering quotes to install an Audi Visual System in the 200 Building for Presentations and training, I found that the Village of Maywood would save 10 to 25 thousand dollars by my team purchasing and installing the equipment. I have found a capable Public Address system for an additional $1,000.00 to complete the needs of the 200 building. Therefore, I am seeking your approval of this system.

INNOVATIVE AV SYSTEMS

Community Hall AV Upgrade

2/21/2025

This Agreement is between

City of Maywood
40 Madison St
Maywood, IL

and

Innovative AV Systems
909 S IL Rt 83
Suite 105
Elmhurst, IL 60126 US
(312) 265-6282
http://www.iavschicago.com/

Scope Of Work

1. Project Overview:

This project will deliver a state-of-the-art AV system for the community hall, designed to enhance presentations, voice reinforcement, and wireless content sharing. The system will be managed through a wall-mounted touch panel, providing users with seamless control of all AV functions.

2. Key System Capabilities:

- **Video Distribution:** Four TCL displays will support flexible content distribution, allowing users to present from multiple sources, including laptops and wireless devices.
- **Source Routing:** A wall-mounted HDMI input plate with six inputs will facilitate easy connection of laptops and other devices. Users can route any source to any or all displays, with the option for extended display mode.
- **Audio System:** Twelve surface-mounted speakers will provide even room coverage, ensuring clear audio for both speech and multimedia content.
- **Voice Reinforcement:** Shure wireless microphones (two lavalier and two handheld) will support clear voice amplification for presenters.
- **Wireless Presentation:** Barco ClickShare will enable cable-free content sharing from personal devices.
- **System Control:** A wall-mounted touch panel, located above the HDMI input plate, will provide centralized control of the entire system, including source selection, volume adjustment, and display management.
- **Cable Management:** Surface-mount raceway will be installed to conceal all cabling from the

equipment rack to the displays and ceiling-mounted speakers, ensuring a clean and professional installation.

3. Implementation Scope:

The project will include the following key deliverables:

- Installation of four TCL displays, a six-input HDMI wall plate, and a touch panel for system control.
- Integration of audio components, including surface-mounted speakers and wireless microphones.
- Deployment of Barco ClickShare for wireless content sharing.
- Installation of surface-mount raceway to conceal all cabling.
- System programming, testing, commissioning, and user training.

4. Project Timeline:

The project is expected to be completed within four weeks, covering installation, system configuration, testing, and end-user training.

5. Acceptance Criteria:

The system will be considered complete upon successful demonstration of all functional capabilities, with client approval during the final walkthrough and training session.

Pricing Summary

Equipment:	$26,363.41
Installation Services:	$18,528.72
Shipping, misc:	$790.90
Grand Total:	**$45,683.03**

Payment Terms

Payment Schedule	Amount	Due Date
Initial Deposit	$36,546.42	
Final	$9,136.61	

Client accepts this Quote inclusive of its Scope of Work, Pricing and Payment Terms. Contractor agrees to furnish the equipment and materials listed and perform the work in an expedient, workmanlike and professional manner.

Client: **Marvin Savage** **Date:**

Contractor: **Innovative AV Systems** **Date:**

	Unit Price	Price

VILLAGE OF MAYWOOD

03-03-2025

Project:

AV Systems Investment

Prepared for:

Kendall Silas

Village of Maywood

40 Madison Street

Maywood IL. 60153

Prepared by:

Steve Shiparski

sshiparski@avchicago.com

AV Chicago

Contract Expiration Date: April 3rd, 2025

Project Number: 03-03-1025

SHOW READY

Being show ready extends well beyond setting up a project; it's a mindset. It's who we are.

ALL-IN

All-In means being honest, being diligent, but most importantly, being there for our customers. Nothing is perfect, we're going to be there when it matters most–live.

HUMAN

While we deal in technology, our expertise is anything but technical. We are service-oriented and that means being uncompromisingly people-oriented.

HELLO!

Thanks for the opportunity to deliver this proposal. We look forward to partner with you on your next project. For over 40 years we have strived to provide the best in technology to our clients. At the heart of that is our commitment to being Show Ready, All-In, and Human-Centric in all we do. We strive every day to constantly improve, deliver our best work, and make the whole process easy on you. Our team is earnest, forthright and approachable. We take pride in our work, have concern for your outcomes, and value our direct relationship with you.

We thank you for the opportunity to discuss your specific project needs and how we can meet and exceed your expectations. Please let us know if there is anything we can do to improve your experience with us.

Warmest regards,

Justin C. Frick
Co-Owner / President
jfrick@avchicago.com

Andrew M. Brode
Co-Owner / President
abrode@avchicago.com

PROJECT SUMMARY

AV Chicago to install new AV systems including the following –

A new wall mounted equipment rack is to be mounted in the coat room just inside the main room to the left. The new rack will house a new video HDMI switcher which will allow four separate images on the customers existing displays or the same image on all. This quote also includes a video feed to the gym with an HDMI jack for future use. An Apple TV unit will be installed in the equipment rack for secure wireless content access from your laptop or iPad etc. The new equipment rack will also include a new professional mixer/amp and a new wireless microphone system which includes the choice of a handheld or lavalier style microphone. The new wireless microphone system comes with rechargeable batteries and a rechargeable battery docking station. Two wireless microphone antenna cables will be run into the meeting room for the 2 new wireless microphone antennas for a stable connection. The equipment rack will also be equipped with a power conditioner to protect your new equipment. Your new system also includes 4 new highly efficient professional speakers which will deliver clear even sound though out the entire space. All the new wiring will be cased in a professional powder coated metal wiremold where possible. The new system will also have 2 HDMI hard wired connections, one behind the podium and one by the equipment rack.

Installation Exclusions – The following work is **not included** in our Scope of Work

- Electrical power to the equipment rack.
- Network settings and connection
- All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration.
- All millwork (moldings, trim, cut outs, etc.).
- Furniture modifications (table cuts, credenza cuts, etc.).

- Painting and patching.
- Permits (unless specifically provided for and identified within the contract).

Client Responsibilities

- Providing all required permits and passes for AVC personnel.
- Electrical power to the equipment rack.
- Network settings and connection
- All AC power, including power cabling, equipment, receptacles, floor boxes, risers, conduit between risers, raceways, etc., will be furnished, installed and made available at AVC required locations by others.
- All Network configurations including IP addresses are to be provided, operational and functional before integration begins. AVC will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration.
- There is a temporary secure storage area for equipment during a multiple-day integration.
- Scheduling all necessary employees for system training.

Assumptions – if these prove false a Change Order will be required

- There is sufficient accessibility and space in ceiling area for infrastructure support hardware.
- Any owner furnished equipment shall be available to display and test system audio/video connections and will integrate with the purchased equipment and system(s).

- Any owner-furnished equipment shall be in good working order. Cost to repair or replace defective equipment shall be in addition to the proposed cost herein.
- This proposal, if applicable, is based upon the re-utilization of existing cabling and/or equipment, which is assumed to be in proper operating condition. In the event that it is determined that the existing cabling and/or equipment is not in proper operating condition, AVC will submit a proposal for the additional costs to furnish and install new cabling and/or equipment where required.
- All above ceiling cable runs are assumed to have an unobstructed path from end to end unless otherwise noted. Any walls, beams, etc. discovered during the installation process necessitating additional unplanned labor and time will result in a change order with additional costs.
- If consumer grade flat panel displays (TVs) are specified by the end user as part of the integration project and they prove to be defective or incompatible with the proposed system, a return charge of $ 350.00 per TV will be assessed to correct the problem.
- There is ready access to the building / facility and the room(s) for equipment and materials.
- This proposal is based on a continuous work cycle, with no delays, performed during normal working hours. Monday through Friday, excluding company holidays.
- Work is to be performed at – 40 Madison Street, Maywood, IL 60153

- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days.
- In developing a comprehensive proposal for equipment and integration services AVC's Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the Site Survey form are incorrect or have changed for your particular project or project site, please let your Sales Representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.
- The documented Change Control process will be used to the maximum extent possible – the Client will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders.
- Manufacturer equipment latest firmware updates will be performed during the course of the installation. No Manufacturer firmware will be incorporated after Substantial Completion (equipment/room available for Client's functional use) has been achieved. Further firmware updates are the Client's responsibility or AVC can be contracted on a time and materials basis to perform further updates. It should be noted that a

firmware update on one piece of equipment may require other items to be updated as well in order to maintain system integrity and optimum functionality.

- AVC will be allowed to photograph the finished project and post pictures on its website. The owner's name will not be used without written permission.

Implementation Standards

AVC will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

Project Management: AVC shall coordinate:

- Developing a project schedule (with Client and AVC milestones).
- Staging equipment and materials at shop and installation site.
- Submittals of operator manuals of all equipment documentation.
- Installation supervision.
- Substantial Completion (room available for use)
- Completion of final punch list items.

On-Site Installation shall include:

- Pulling, bundling and terminating audio and video cables.
- Adjusting and balancing audio gain as required.
- Assuring the finished system meets the design criteria and functions per the design concept.

- Site cleanup and disposal, etc.
- Completion of final punch list items.

Amendments of Design or Contract:

- Any changes made to the design of the system or the contractual agreements in implementation or functionality will require a "Contract Change Order" form signed by an authorized decision maker for the Client.
- Any price changes that should follow an amendment will be reflected on the final bill unless otherwise stated or agreed upon by AVC and the client.
- It is understood by the Client that any changes made may affect delivery time tables and work schedules.

Knowledge Transfer (Training)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment start up, stop, and shut down
- Who to call when help is required
- All persons requiring system training must be present at the agreed upon time. Return trips to train individuals not present at the agreed upon time will be billed as an additional charge.

Standard Warranty

AVC and its installation subcontractor warrant the Audiovisual System furnished to be free from defects in workmanship (i.e. cables, connections and structures) failure for a period of 90 days from the date of acceptance or first beneficial use. Such defects shall be corrected in a timely and responsible manner. Manufacturer's equipment warranties are of varying lengths (usually 90 days to 3 years). AVC shall warranty this equipment for the term established by the manufacturer on a depot basis. Warranty does not apply to any product that has been subject to misuse, neglect, accident or operational error.

Upon your signed acceptance of this proposal, our project team will get to work securing the necessary materials and personnel. Leading up to your system installation, you will be connected with our in-house project coordination team to review your system and schedule the installation timeline. If you need any assistance or need to make changes in the meantime, please contact your AV Chicago account manager, **Steve Shiparski at sshiparski@avchicago.com. 630-330-3388.**

PRICING DETAIL

Liberty	4x4 HDMI / HDBaseT Matrix Switcher	1
Apple	Apple TV Gen 2021 4K	1
Kramer	HDMI cable with Ethernet - 6 ft	6
WCW	Cat 6 Cable White 1000' Plenum (White)	1
Kramer	HDMI cable with Ethernet - 25 ft	2
Aten	HDMI HDBaseT Lite Transmitter Wall Plate	1
Wiremold	Wiremold Extra Deep Device Box	1
Wirmold Legrand	2000 Series Steel Raceway Base and Cover, Ivory, 5 ft.	100
Wirmold Legrand	2000 Series Cover Clip Fitting, Ivory	20
Wirmold Legrand	2000 Series Flat Elbow Fitting, Ivory, 2-1/2 in.	10
Wiremold	Midsize Decora/GFCI Device Wall Plate, Nylon 1-Gang, White	1
Aten	HDMI HDBaseT Receiver (Gym)	1
Aten	HDMI over single CAT5 Extender w/US ADP (Rack)	1
TP Link	POE Switch 16-Port PoE+ PORT Rack-mountable	1
Yamaha	Mixer/ Amp 6 Channel	1
Yamaha	(Pair) 4" 2-Way Surface Mount Speakers, White Version	4
WCW	Speaker Wire 18/2 500' White	1
Middle Atlantic	EWR Economical Pivoting Wall Rack 12RU and 22" Deep	1
Pyle Pro	Rack Mount 1800-Watt Power Conditioner w/ 8 Outlets	1
Shure	Digital Wireless Combo System with SM58® Handheld and WL185m Lavalier Microphones	1
Shure	Rechargeable Battery	2
Shure	Dual docking recharging station	1
Shure	Antenna Cable 25'	2
Shure	Antenna Mounting Bracket Kit	2
Shure	½ Wave Dipole Antenna	2
Roland Pro	XLR Audio Cable 3'	1
AVC	Misc. Cables, Connectors, Straps, etc.	1

Tax	$1,570.30
Shipping	$Incl.
Total Investment Installed	**$27,266.31**

PAYMENT TERMS

80% down payment at acceptance, 20% due upon completion.

A 3% credit card processing fee will apply.

Domestic Wire Transfer Instructions:

Bank Name: JP Morgan Chase, N.A.

Routing/Transit Number/ABA: 071000013

Account Number: 802816095

For deposit to the account of: AV Chicago, Inc

Bank Address and Contact Information:

JP Morgan Chase, N.A.

10 South Dearborn Street

Chicago, IL 60603

Phone: 312.732.1164

Check Mailing Address:

AV Chicago, Inc.

619 W. Taylor St.

Chicago, IL 60607

THE NOT-SO-FINE PRINT

AV Chicago, Inc. ("AVC") hereby proposes to provide equipment and services to the Client, as described in section one herein, detailed in the "Quote" under the following terms and conditions:

1. Client: Shall be defined as the individual and/or organization authorizing and/or receiving equipment and/or services from AVC.

2. Payments and Deposits: Payments are due per the Payment Terms listed on the Quote Form. Unless specified differently, 50% of the quoted amount is due to confirm a project. The remaining balance is due 15 days after the final commissioning of the system. Payments may be made by check or wire transfer.

Credit card payments are also accepted. Unless agreed to prior, a processing fee of 3% will be applied to credit card payments.

If full payment is made in advance and the final total cost is less than the original Quote, a refund will be issued for the difference.

Any discounts or adjustments will only apply if the amount due is paid within the terms quoted. All past due amounts shall accrue interest at the rate of 1.5% per month.

Client is responsible for all fees associated with a charge back or declined cards.

3. Certificates of Insurance or Other Required Documentation: AVC agrees to maintain insurance in full force and effect so long as this Agreement shall remain effective, a Commercial General Liability Insurance Policy with minimum limits for bodily injury of $1,000,000 each occurrence and $2,000,000 in the aggregate. Insurance limits beyond this or requirements for specific insurance riders may be billed to the client. Requests to be named as an additionally insured must be received 3 business days prior to the start of any project.

4. Client & Site Availability: The Client or the Client's designee agrees to ensure all project site be available for AVC's crews to begin the installation of the Client's system. Delays to project start may incur additional charges.

5. Cancellations: To recover the losses that come with project cancelations, AVC will charge the Client a cancelation fee when a project is canceled after confirmation. The fee will be based on the system planning, engineering, equipment sourcing and equipment charges incurred to the date of cancellation.

6. Scope of Work Adjustments: AVC makes every reasonable effort to provide accurate quotes based on information received from the Client, their representatives, contractors, the facility and others involved in the project. Based on project scope and schedule provided by Client at time of agreement, proposed budget will not exceed proposed amount. Necessary or requested amendments to project scope and/or timeline may result in increases. If such an event occurs, client approval of updated labor budget will be required.

7. Equipment:

Unless Client is under a support contract, AVC is not responsible for the operation and maintenance of the systems installed or purchased by Client. All equipment warrente'

8. Additional Fees, Union or Special Labor: Should the project require union labor of any kind, or require their own designated audiovisual staff, electrician or other staff member from the facility to provide services for the project, all fees and expenses for such labor and/or services shall be paid by the Client.

9. Permits or Permissions: The Client shall obtain and pay for any permits or permissions required for by any municipality or licensing agency having jurisdiction over the project site. Any such fees paid by AVC shall be reimbursed by the Client.

10. Indemnity: Except as set forth herein, AVC is not responsible for any indirect, incidental, special, consequential, punitive or other damages, losses or inconveniences caused by the Client's use and operation of the equipment, or the inability to use the equipment, or any services related thereto. The Client shall indemnify and hold harmless AVC, its agents, contractors, and employees for any actions under contract, negligence, strict liability or other legal or equitable theories and for any property damage, personal injuries and other losses caused by the equipment, the use of the equipment, or services ordered and/or provided by AVC unless such action is attributed to AVC's negligence or willful misconduct. The Client agrees to reimburse AVC for all expenses incurred due to any claim or attempted claim, or actions resulting from this order, including but not limited to any settlement costs, attorney's fees and costs, and time incurred by AVC staff at prevailing labor rates. AVC provides no warranties or guarantees to Client of any kind, express or implied, and assumes no responsibility or liability for the performance or non-performance of the equipment or services. The Client agrees that the total liability of AVC shall not exceed a refund of any amount paid in advance to AVC by the Client.

11. No Third-Party Rights: This Agreement (defined herein) is solely between AVC and the Client that is the party to this Agreement and no third-party beneficiaries are intended.

12. AVC Remedies: In the event of the Client's default of any term or condition of this Agreement, AVC may, without notice, take possession of and remove the equipment from any location at any

time. AVC, its employees, contractors and agents shall not be liable (to any extent possible) for any claim for damage or trespass arising out of such removal. The retaking of possession shall not relieve the Client of any obligations, including the payments due. Further, AVC is entitled to recover from the Client all costs and expenses incurred in enforcing this Agreement and in repossessing the equipment, including, but not limited to collection services, AVC administrative time, court costs and reasonable attorney's fees and costs, even if legal action is not filed. All fees, reimbursements and remedies of AVC are cumulative. AVC may pursue any and all legal and equitable relief available.

13. Agreement: Any changes or deviations from the Quote or The Services Agreement Terms and Conditions shall be in writing. The provisions of this Agreement shall be severable in the event any provision is deemed invalid or unenforceable. The Agreement shall be construed according to the laws of the State of Illinois and any action shall be brought only in the courts of proper jurisdiction located in Cook County, City of Chicago, Illinois.

*Please Note - *Most city and State ordinances require sound systems in public places (School gyms, auditoriums etc.) to have emergency auto ducking in place. If for some reason your system does not and AVC brings this to your attention. AVC assumes no liability. Please see your account manager for further information.

I certify that I am authorized to accept the Quote listed above and accept the AV Chicago, Inc. Services Agreement Terms and Conditions.

For AV Chicago:

Signed: _____

Date: _____

For The Village of Maywood:

Signed: _____

Title: _____

Date: _____

Invoice

GLOBAL
VIDEO

25-121

Global Video Surveillance Inc
125 North Halsted Street
Chicago, IL 60661
Phone312-648-8627

TO Village of Maywood
40 Madison Street
Maywood IL, 60153

Qty		Unit Price	Line Total
1	4 X 4 Video wall plates with display Cabinet and Remote Controller. A Permanent Laptop for Displaying Via HDMI · Installation of four TCL displays, a six-input HDMI wall plate, and a touch panel for system control. · Integration of audio components, including surface-mounted speakers and wireles Video Distribution: Four TCL displays will support flexible content distribution, allowing users to present from multiple sources, including laptops and wireless devices. For Presentation and event viewing	10,005.00	10,005.00

Thank you for your business!

Subtotal	
Sales Tax	
Total	$10,005.00

Make all checks payable to GLOBAL VIDEO SURVEILLANCE, Inc..

Village Manager

Item # 13

and

Omnibus # 13

MEMO

To: Village Manager Francis Torres

From: Walter Duncan Building & Code

CC:

Date: 05/29/2025

Re: Invoice for village owned properties lot clean up and seeding 1301 s. 9th Avenue.

Comments: Hello Manager,

AGENDA ITEM

Please find the attached invoice in the amount of $5,600.00 and request for payment for services rendered on village owned property. Lot clean up and seeding 1301 s. 9th Avenue. Juan operation services system LLC performed the following services.

1. Site cleanup
2. Land grading
3. Topsoil application
4. Seeding and Fertilization

All work has been completed. The funding for this demolition work can be taken from the TIFF

Walter Duncan

Director of Building & Code

Village of Maywood

Juan operation service system LLC
800 11th ave
La Grange Illinois 60525
773-621-2731
juanoperationservicesystem@gmail.com

INVOICE

Walter Duncan
40 Madison
Maywood, IL 60153

Invoice #	0000146
Invoice Date	04/17/2025
Due Date	04/17/2025

Item	Description	Unit Price	Quantity	Amount
	Property Address: 1301 S. 9th Ave	1.00	5600.00	5,600.00
	Debris & Brush Removal Cleared and removed brush and debris from the property.			
	Ground Leveling Leveled the ground surface to ensure proper grading and soil preparation.			
	Topsoil Installation Supplied and spread 60 yards of pulverized topsoil.			
	Seeding & Fertilizing Applied high-quality grass seed and fertilizer to support lawn establishment.			
	Erosion Control Installed straw blanket over treated areas for soil stabilization and seed protection.			
	Debris Disposal Disposed of approximately 2 tons of debris off-site.			
	If pictures of the completed work are required, please feel free to request them.			

Subtotal	5,600.00
Total	5,600.00
Amount Paid	0.00
Balance Due	$5,600.00

Village Manager

Item # 14

and

Omnibus # 14

MEMO

To: Village Manager Francis Torres

From: Walter Duncan Building & Code

CC:

Date: 05/29/2025

Re: Invoice for village owned properties lot clean up and seeding 1600 s. 1st Avenue.

Comments: Hello Manager,

AGENDA ITEM

Please find the attached invoice in the amount of $5,800.00 and request for payment for services rendered on village owned property. Lot clean up and seeding 1600 s. 1st Avenue. Juan operation services system LLC performed the following services.

1. Site cleanup
2. Land grading
3. Topsoil application
4. Seeding and Fertilization

All work has been completed. The funding for this demolition work can be taken from the TIFF

Walter Duncan

Director of Building & Code

Village of Maywood

Juan operation service system LLC
800 11th ave
La Grange Illinois 60525
773-621-2731
juanoperationservicesystem@gmail.com

INVOICE

Walter Duncan
40 Madison
Maywood, IL 60153

Invoice #	0000144
Invoice Date	04/15/2025
Due Date	04/15/2025

Item	Description	Unit Price	Quantity	Amount
	1600 S. 1st Ave Site Cleanup: Removed and cleaned all debris and brush from the property. Land Grading: Leveled the ground for uniform surface preparation. Topsoil Application: Supplied and applied 60 yards of pulverized topsoil. Seeding & Fertilizing: Applied high-quality seed and fertilizer to promote turf growth. Erosion Control: Installed straw blanket to protect seeded areas and support germination. Debris Disposal: Disposed of approximately 3 tons of debris off-site. (Please reach out if photos of the completed work are needed — they are available upon request.)	1.00	5800.00	5,800.00

Subtotal	5,800.00
Total	5,800.00
Amount Paid	0.00
Balance Due	$5,800.00

Village Manager

Item # 15

and

Omnibus # 15

MEMO

To: Village Manager Francis Torres

From: Walter Duncan Building & Code

CC:

Date: 05/29/2025

Re: Invoice for demolition related expenditures at 134 s.19th Avenue.

Comments: Hello Manager,

AGENDA ITEM

The property located at 134 s.19th Avenue was demolished by Master Guys Demolition Inc. Please find the attached invoice in the amount of $21,100 for demolition related expenditures. disconnection of domestic water service, Asbestos inspection report, Asbestos remediation work, junk removal from lot, and Cook County Environmental Permit. All demolition work has been completed. The funding for this demolition work can be taken from the SCP grant program. This project has been pre-approved by the Illinois housing development authority.

Walter Duncan

Director of Building & Code

Village of Maywood

Service Address

134 s 19th Ave,
Maywood, IL, 60153

Bill To

Village Of Maywood
c/o Walter Duncan
(Dir of Bldg & Code Dept)
40 Madison Street
Maywood, IL 60153
(708) 450-4429

Master Guys Demolition Inc.

7667 W. 95th Street , Suite LL 01
Hickory Hills, IL 60457
Phone: (708) 770-1935
Email: masterguysdemolition@gmail.com
Web: Masterguysdemolition.com

Payment terms	Due upon receipt
Invoice #	4728
Date	05/01/2025

Description	Total
Junk removal from yard,	$5,000.00
Water disconnection at the main and sewer disconnection - Disconnect of (1) Existing water service - permit and street opening included; - Concrete &/or asphalt street and any additional patching included; - Water disconnection requirements - if pipe is over 2" additional pricing may apply;	$6,500.00
Asbestos Inspection Report	$650.00
Cook County Environmental Permit	$450.00

Asbestos Abatement	$8,500.00

Master Guys Demolition, Inc. will perform the following duties:

1. Provide the removal of all Asbestos containing building materials as indicated on the initial asbestos

inspection report. This includes but is not limited to 1st entry/living rm floor tiles and all exterior

siding. After removal, a letter will be issued stating that all asbestos floor tiles have been removed.

2. All waste will be double bagged and properly disposed of. We will provide a waste manifest.

3. An air clearance will be provided at the end of the project if applicable.

4. We will take care of all necessary permits and notifications.

Total cost includes labor, materials, waste disposal, permits and any other costs that Master Guys Demolition, Inc. might incur during this project.

Subtotal	$21,100.00
Total	**$21,100.00**

Notes:

The work was performed in compliance with the Illinois Prevailing Wage Act.

All scrap and recycling materials will be property of Master Guys Demolition .
All debris will be disposed & recycled.

Estimate is valid for 60 days.

Hickory Hills, IL. 60457

Village Of Maywood c/o Walter Duncan (Dir of Bldg & Code Dept)

Village Manager

Item # 16

and

Omnibus # 16

MEMO

To: Village Manager Francis Torres

From: Walter Duncan Building & Code

CC:

Date: 05/29/2025

Re: Invoice for demolition related expenditures at 1101 s. 1st Avenue.

Comments: Hello Manager,

AGENDA ITEM

Please find the attached invoice and request for payment of demolition related expenditures at 1101 s. 1st Avenue in the amount of $11,150.00. Master Guys Demolition Inc performed the following services.

1. Disconnection of water service and sewer connection.
2. Removal of foundation and concrete slab,
3. Backfilling, leveling and grading of site.

All work has been completed. The funding for this demolition work can be taken from the TIFF

Walter Duncan

Director of Building & Code

Village of Maywood

Service Address

1101 S 1ST AVE,
MAYWOOD, IL

Bill To

Village Of Maywood
c/o Walter Duncan
(Dir of Bldg & Code Dept)
40 Madison Street
Maywood, IL 60153
(708) 450-4429

Master Guys Demolition Inc.

7667 W. 95th Street , Suite LL 01
Hickory Hills, IL 60457
Phone: (708) 770-1935
Email: masterguysdemolition@gmail.com
Web: Masterguysdemolition.com

Payment terms	Due upon receipt
Invoice #	3732
Date	05/19/2025

Description	Total
1101 S 1ST AVE, MAYWOOD, IL Removal of foundations and concrete slabs 5 trucks @ $350.00 per 1 truck	$1,750.00
Labor 6 hours @ $150.00 per 1 hour	$900.00
- Clean up; - backfill; - level the ground; - fine grading; - seed the grass;	$2,000.00
Water disconnection at the main and sewer disconnection - Disconnect of (1) Existing water service - permit and street opening included; - Concrete &/or asphalt street and any additional patching included; - Water disconnection requirements - if pipe is over 2" additional pricing may apply;	$6,500.00

Subtotal	$11,150.00
Total	**$11,150.00**

Notes:

The work was performed in compliance with the Illinois Prevailing Wage Act.

All scrap and recycling materials will be property of Master Guys Demolition .
All debris will be disposed & recycled.

Estimate is valid for 60 days.

Hickory Hills, IL. 60457

Village Of Maywood c/o Walter Duncan (Dir of Bldg & Code Dept)

Village Manager

Item # 17

and

Omnibus # 17

MEMO

To: Village Manager Francis Torres

From: Walter Duncan Building & Code

CC:

Date: 05/29/2025

Re: Invoice for demolition related expenditures at 1105 s. 1st Avenue.

Comments: Hello Manager,

AGENDA ITEM

Please find the attached invoice and request for payment of demolition related expenditures at 1105 s. 1st Avenue in the amount of $16,650.00. Master Guys Demolition Inc performed the following services.

1. Disconnection of water service and sewer connection.
2. Removal of foundation and concrete slab,
3. Backfilling, leveling and grading of site.

All work has been completed. The funding for this demolition work can be taken from the TIFF

Walter Duncan

Director of Building & Code

Village of Maywood

Service Address

1105 S 1st Ave,
Maywood, IL 60153

Bill To

Village Of Maywood
c/o Walter Duncan
(Dir of Bldg & Code Dept)
40 Madison Street
Maywood, IL 60153
(708) 450-4429

Master Guys Demolition Inc.

7667 W. 95th Street , Suite LL 01
Hickory Hills, IL 60457
Phone: (708) 770-1935
Email: masterguysdemolition@gmail.com
Web: Masterguysdemolition.com

Payment terms	Due upon receipt
Invoice #	3733
Date	05/19/2025

Description	Total
1105 S 1st Ave, Maywood, IL 60153 Removal of foundations and concrete slabs 3 trucks @ $350.00 per 1 truck	$1,050.00
Labor 4 hours @ $150.00 per 1 hour	$600.00
- Clean up; - backfill; - level the ground; - fine grading; - seed the grass;	$2,000.00
TWO CUTS - Water disconnection at the main and sewer disconnection - Disconnect of (1) Existing water service - permit and street opening included;	$13,000.00

- Concrete &/or asphalt street and any additional patching included;

- Water disconnection requirements - if pipe is over 2" additional pricing may apply;

Subtotal	$16,650.00
Total	**$16,650.00**

Notes:

The work was performed in compliance with the Illinois Prevailing Wage Act.

All scrap and recycling materials will be property of Master Guys Demolition .
All debris will be disposed & recycled.

Estimate is valid for 60 days.

Hickory Hills, IL. 60457

Village Of Maywood c/o Walter Duncan (Dir of Bldg & Code Dept)

Village Manager

Item # 18

and

Omnibus # 18

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6307
COMMUNITY DEVELOPMENT

To: Frank Torres, Village Manager

From: Michele Kitch, Business Attraction and Retention Coordinator

Date: June 5, 2025

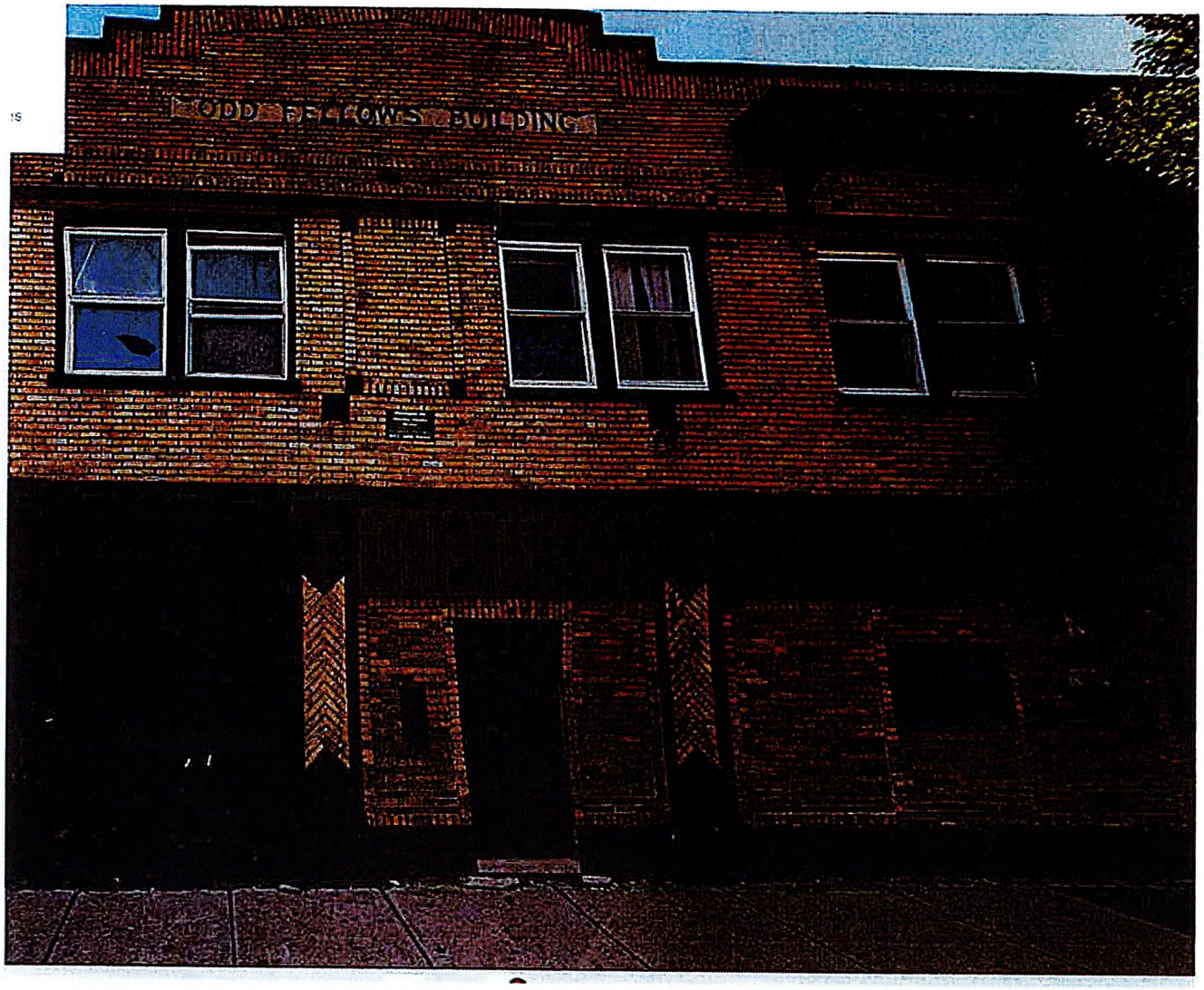
Re: 512 S. 5th – Odd Fellows Building (PIN 15-11-327-013-1001 to 1004)

BACKGROUND

The Village of Maywood owns the property at 512 S. 5th commonly known as the Odd Fellows Bulding at the northwest corner of Washington and 5th Avenue. The property is zone C-2 Pedestrian Oriented Commercial. The property had last been used as mixed use commercial on the first floor and residential on the second floor. The lot is approximately 9,940 square feet. The building has been vacant for several years and due to the lack of use and maintenance of the building, part of the chimney has fallen down. To minimize potential safety issues, the building has been fenced off. While there was a letter of intent issued for the redevelopment of this property, the party has not moved forward with the necessary documents and funding to purchase the property. As such, Community Development would like to issue a Request for Proposal to identify other interested parties that would like to purchase and redevelop the building. A picture of the property is provided on the next page.

RECOMMENDATION

Community Development recommends the issuance of a Request for Proposal for 512 S. 5th, Maywood IL and listing the property with a commercial broker to expand market reach.



2

Village Manager

Item # 19

AND

New Business #2

K T J KLEIN, THORPE & JENKINS ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael T. Jurusik**
DATE: **June 4, 2025**
RE: **Amendments to Fiscal Year 2025/2026 Budget (Amendment No. 1 – General Fund Expenditures)**

Per the direction of Village Manager Frank Torres, I have enclosed the following document for consideration, discussion and action at the June 10, 2025 Village Board Meeting:

> ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2025/2026 (MAY 1, 2025 THROUGH APRIL 30, 2026) VILLAGE OF MAYWOOD BUDGET (Amendment No. 1 – General Fund Expenditures), with the Budget Amendment document attached as **Exhibit "A"**.

NOTE: The Village of Maywood ("Village") staff will provide a Village staff memorandum that explains the proposed budget amendments as well as the budget amendment document that will be discussed by the Village Board. The budget amendment document is an attachment to the enclosed Ordinance.

Budget Amendment Procedure – Illinois Budget Statute and Village Investment and Fiscal Policy

Under the Budget Officer Statute (65 ILCS 5/8-2-9.1 *et seq*. and Section 36.09 of the Maywood Village Code) that the Village is subject to, the Village is only authorized by State law to spend monies that have been previously appropriated in the annual Budget. Pursuant to 65 ILCS 5/8-2-9.6 and Section 36.09(D) of the Village Code, **the annual Budget may be amended from time to time upon approval of two-thirds (2/3rds) of the Corporate Authorities, which requires an affirmative vote by 5 of 7 Village Board members to account for changes in the priorities of the Village expenditures, changes in projects, capital improvements, personnel, and fluctuations in revenues and unanticipated expenses during the Budget year.** It is common practice for the Village (and other municipalities) to review its annual Budget and approve amendments to the Budget so that the "Village-approved appropriations" set forth in the Budget match the expenses that are paid out during the fiscal year which are covered by the Budget.

Article IX (Investment and Financial Performance Reporting) of the Village's Investment and Fiscal Policy requires the Village to operate within a "Balanced Budget" (as defined in the Policy) throughout each fiscal year:

IX. INVESTMENT AND FINANCIAL PERFORMANCE REPORTING

* * *

Balanced Budget. **The Village shall operate within a Balanced Budget (as defined herein) in each fiscal year.** Not later than forty-five (45) days before the end of each fiscal year, the Finance Director must submit to the President and Board of Trustees the proposed Balanced Budget for the next fiscal year. "Balanced Budget" means, with respect to a Fiscal Year, a budget in each case approved by the Board of Trustees in which (i) the amount of projected revenues and the amount of projected expenses are equal, and (ii) any prior year encumbrance (e.g., an expense incurred in the immediately preceding fiscal year but not paid until the current fiscal year) is reflected in such budget as an expense which is offset by a corresponding prior year fund balance relating to such expense included in such budget. (emphasis added.)

If there are any questions, please contact me.

Mike

Enclosure

cc: Tori-Love Garron, Village Clerk (w/ encl.)
Frank Torres, Village Manager (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)
Steve Kuptz, Village Treasurer (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.)
Carlos S. Arevalo, Village Attorney (w/ encl.)

ORDINANCE NO. CO-2025-_____

AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2025/2026 (MAY 1, 2025 THROUGH APRIL 30, 2026) VILLAGE OF MAYWOOD BUDGET

(Amendment No. 1 – General Fund Expenditures)

WHEREAS, the Corporate Authorities of the Village of Maywood adopted and approved the Village's Fiscal Year 2025/2026 Budget (May 1, 2025 through April 30, 2026) under Ordinance Number CO-2025-09 on April 30, 2025; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the annual Budget may be amended from time to time upon approval of two-thirds (2/3rds) of the Corporate Authorities; and

WHEREAS, the Corporate Authorities have determined that it is necessary to make certain amendments to the Fiscal Year 2025/2026 Budget in an effort to achieve a balanced Fiscal Year 2025/2026 Budget and to more accurately reflect actual revenues and expenditures for Fiscal Year 2025/2026 in accordance with the Amended Budget attached hereto and made a part hereof as **Exhibit "A"**.

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each of the Whereas paragraphs set forth above in this Ordinance is incorporated by reference into and made a part of this Section 1 as if fully set forth herein.

SECTION 2: Approval of Budget Amendments. The Corporate Authorities of the Village of Maywood approve the amendments to the Village's Fiscal Year 2025/2026 Budget (May 1, 2025 through April 30, 2026) as adopted and approved under Ordinance Number CO-2025-12 in accordance with the transfers, revisions, additions and deletions as set forth in **Exhibit "A"** attached hereto and made a part hereof.

SECTION 3: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

SECTION 4: Repealer. Any ordinance, or portion thereof, in conflict with this Ordinance is repealed to the extent of such conflict.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me, as Village President, and attested by the Village Clerk on this 10th day of June, 2025.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me, as Village Clerk, in pamphlet form this __ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

AMENDED FISCAL YEAR 2025/2026
(MAY 1, 2025 THROUGH APRIL 30, 2026) VILLAGE OF MAYWOOD BUDGET
(Amendment No. 1 – General Fund Expenditures)

(attached)

Village of Maywood

Budget Amendment

Fiscal Year 2026

(May 1, 2025 - April 30, 2026)

LANYA D. SATCHELL – DIRECTOR OF FINANCE

VILLAGE OF MAYWOOD
FINANCE DEPARTMENT

40 MADISON STREET, MAYWOOD, ILLINOIS 60153
708-450-6320 (WATER BILLING)
708-450-6310 (FINANCE DEPT.)

TO: Frank Torres, Village Manager

FROM: Lanya Satchell, Director of Finance

DATE: June 6, 2025

RE: Proposed FY26 BUDGET AMENDMENT

As the Village continues its commitment to building a healthy community, economic opportunity, environmental quality, and community safety are crucial elements. The proposed budget reallocations have been strategically planned to ensure the success of our initiatives that address the social determinants of health. These changes reflect our careful consideration of the community's needs.

CORPORATE FUND

The Village Manager's Department added the position of Village Executive Coordinator and increased contractual and professional services by $25,000, resulting in a total department increase of $121,433.

The President and Trustee Department has an increase of $64,639 resulting from the reallocation of the approved vehicle purchase from fiscal year 2025 to fiscal year 2026.

The Community Engagement Department will see a significant increase of $168,988. This additional funding will cover the costs associated with salaries and benefits for two new positions – the Community Engagement Coordinator and the Communications & Marketing Manager. These positions are crucial for enhancing our community engagement efforts.

The Public Works Department has recognized a decrease in Capital Outlay of $790,608. This reduction is due to the final cost associated with the 19th Avenue construction project being less than budgeted, resulting in a surplus in this area of the budget.

Lands and Buildings have an increase in Capital Outlay of $200,000 to cover the cost of minor renovations needed at Village Hall.

The most noticeable change is the reorganization of the Community Development department, now known as the Department of Sustainability and Innovation. This Department will include a total of eight (8) employees. The positions are as follows: Director, Business Manager, Sustainability and Innovation Coordinator, Special Projects Manager, Public and Security Wellness Coordinator, and three (3) Community Commercial Resource Officers.
These changes reflect an increase of $568,370 to the total departmental budget.

The HR Department had a reduction of $96,433 resulting from the reassignment of the Human Resource Coordinator to the Manager's Department as the NEW Village Executive Coordinator.

The funding sources for reallocations are $236,389, budgeted for repayment of the Working Capital Reserve Fund, which has been paid, and $790,608 through the reduction of costs associated with 19th Ave. Madison-Oak Construction Project.

PARKS & RECREATION FUND

As the Village maintains responsibility for its village-owned parks and community resource facilities, and as we strive to provide resources for initiatives addressing social determinants of health, the creation of two new positions is necessary to facilitate these initiatives. The two positions are Director and Athletics & Activities Coordinator. Salaries and benefits total $186,195. An additional $31,195 will be recognized with increased fees as programs are expanded.

VILLAGE OF MAYWOOD
ADMINISTRATIVE & PROFESSIONAL STAFF SALARY ANALYSIS
FY 2026 OUTLOOK - NEW/REVISED POSITIONS

MANAGER'S OFFICE		
Job Description	GL Account #	FY2026 SALARIES
VOM EXECUTIVE COORDINATOR	01-12-40100	74,637.38
	DEPARTMENT TOTAL	**74,637.38**

COMMUNITY ENGAGEMENT		
Job Description	GL Account #	FY2026 SALARIES
COMMUNITY ENGAGEMENT COORDINATOR	01-21-40100	60,000.00
COMMUNICATIONS & MARKETING MANAGER	01-21-40100	70,000.00
	DEPARTMENT TOTAL	**130,000.00**

SUSTAINABILITY & INNOVATION		
Job Description	GL Account #	SALARIES
DIRECTOR	01-54-40100	110,000.00
BR MANAGER	01-54-40100	77,601.38
SPECIAL PROJECTS MANAGER	01-54-40100	70,000.00
SUSTAINABILITY & INNOVATION COORDINATOR	01-54-40100	67,275.00
PUBLIC SECURITY & WELLNESS	01-54-40100	75,000.00
COMMUNITY COMMERCIAL RESOURCE OFFICER	01-54-40100	60,000.00
COMMUNITY COMMERCIAL RESOURCE OFFICER	01-54-40100	60,000.00
COMMUNITY COMMERCIAL RESOURCE OFFICER	01-54-40100	60,000.00
	DEPARTMENT TOTAL	**579,876.38**
		7,725.00
		587,601.38

PARKS & RECREATION		
MANAGER	15-60-40100	80,000.00
ATHELETICS & ACTIVITIES COORDINATOR	15-60-40100	70,000.00
	DEPARTMENT TOTAL	**150,000.00**

VILLAGE OF MAYWOOD
FY2025-2026
BUDGET AMENDMENT DRAFT

CORPORATE FUND

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
VILLAGE MANAGER				
01-12-40100	STRAIGHT TIME	147,000	74,637	221,637
01-12-40310	SICK BUY BACK	3,795	1,915	5,710
01-12-40400	FICA TAXES	6,615	5,710	12,325
01-12-40410	I.M.R.F.	11,246	3,359	14,605
01-12-40415	HEALTH/VISION/LIFE INSURANCE	34,765	10,812	45,577
01-12-40417	VOYA EXPENSE	-	-	-
01-12-51300	MAINTENANCE VEHICLE	-	-	-
01-12-52400	CONTRACTUAL/PROF SERVICES	7,500	25,000	32,500
01-12-87000	CAPITAL OUTLAY - OVER $5,000	57,000	-	57,000
	TOTAL VILLAGE MANAGER	**267,921**	**121,433**	**389,354**
PRESIDENT & TRUSTEES				
01-20-87000	CAPITAL OUTLAY - OVER $5,000	-	64,639	64,639
	TOTAL PRESIDENT & TRUSTEES	**-**	**64,639**	**64,639**
COMMUNITY ENGAGEMENT				
01-21-40100	REGULAR SALARIES	177,450	127,550	305,000
01-21-40400	FICA TAXES	23,520	9,758	33,278
01-21-40410	I.M.R.F.	13,528	5,740	19,268
01-21-40415	HEALTH/VISION/LIFE INSURANCE	36,931	25,940	62,871
	TOTAL COMMUNITY ENGAGEMENT	**251,429**	**168,987**	**420,416**

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
PUBLIC WORKS				
01-50-87000	CAPITAL OUTLAY-OVER $5,000	2,092,225	(790,608)	1,301,617
	TOTAL PUBLIC WORKS	**2,092,225**	(790,608)	**1,301,617**
LAND & BUILDINGS				
01-53-87000	CAPITAL OUTLAY-OVER $5,000	-	200,000	200,000
	TOTAL LAND & BUILDINGS	-	200,000	**200,000**
SUSTAINABILITY & INNOVATION				
01-54-40100	STRAIGHT TIME	169,001	418,600	587,601
01-54-40310	SICK BUY BACK	4,500	-	4,500
01-54-40400	FICA TAXES	12,929	32,023	44,952
01-54-40410	I.M.R.F.	7,605	18,837	26,442
01-54-40415	HEALTH/VISION/LIFE INSURANCE	33,620	38,910	72,530
01-54-87000	CAPITAL OUTLAY-OVER $5,000	-	60,000	60,000
	TOTAL COMMUNITY DEV.	**227,655**	**568,370**	**796,025**
HUMAN RESOURCES				
01-56-40100	STRAIGHT TIME	200,390	(74,637)	125,753
01-56-40310	SICK BUY BACK	3,830	(1,915)	1,915
01-56-40400	FICA TAXES	15,330	(5,710)	9,620
01-56-40410	I.M.R.F.	9,018	(3,359)	5,659
01-56-40415	HEALTH/VISION/LIFE INSURANCE	55,334	(10,812)	44,522
	TOTAL HUMAN RESOURCES	283,902	(96,433)	187,469
01-99-99963	*WORKING CAPITAL RESERVE FUND*	236,389	*(236,389)*	-

PARKS & RECREATION

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
REVENUES				
RECREATION SERVICES				
15-61-30540	RECREATION FEES	5,000	31,195	36,195
	TOTAL REC SERVICES REVENUE	**5,000**	**31,195**	**36,195**
	TOTAL PARKS & REC FUND REVENUE	**5,000**	**31,195**	**36,195**
EXPENSES				
15-60-40100	REGULAR SALARIES	-	150,000	150,000
15-60-40310	FICA TAXES	-	11,475	11,475
15-60-40400	IMRF	-	6,750	6,750
15-60-40410	HEALTH/VISION/LIFE INSURANCE	-	12,970	12,970
15-60-52400	CONTRACTUAL/PROF SERVICES	150,000	(150,000)	-
	TOTAL PARKS & RECREATION EXPENSE	150,000	31,195	181,195
	TOTAL PARKS & REC FUND EXPENSE	**150,000**	**31,195**	**181,195**
	TOTAL FUND REVENUE	5,000	31,195	36,195
	TOTAL FUND EXPENSE	150,000	31,195	181,195

VILLAGE OF MAYWOOD
FY2025-2026
BUDGET AMENDMENT DRAFT

CORPORATE FUND

REVENUES		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-10-30125	ADMINISTRATIVE HEARINGS	40,000	-	40,000
01-10-30126	COMPLIANCE TICKETS	5,000	-	5,000
01-10-30130	AMBULANCE & RESCUE FEES	1,200,000	-	1,200,000
01-10-30140	ANIMAL RELEASE	3,000	-	3,000
01-10-30150	BOARD UP	1,000	-	1,000
01-10-30160	BOOT CHARGES	1,000	-	1,000
01-10-30154	YARD SALE	1,000	-	1,000
01-10-30170	BUILDING PERMITS	400,000	-	400,000
01-10-30175	ENTERPRISE ZONE	10,000	-	10,000
01-10-30200	BUSINESS LICENSE	90,000	-	90,000
01-10-30211	CLERK'S OFFICE FEES	2,000	-	2,000
01-10-30220	FRANCHISE FEES	200,000	-	200,000
01-10-30230	CERTIFICATE OF INSPECTION	40,000	-	40,000
01-10-30235	CODE VIOLATIONS	40,000	-	40,000
01-10-30240	CONTRACTORS LICENSE	67,500	-	67,500
01-10-30250	DOG TAGS	2,000	-	2,000
01-10-30260	DONATIONS	5,000	-	5,000
01-10-30280	ELEVATOR INSPECTIONS	3,500	-	3,500
01-10-30290	FINES/ FORFEITURES	7,000	-	7,000
01-10-30300	FINGERPRINTS	2,500	-	2,500
01-10-30330	GRANTS	50,000	-	50,000
01-10-30335	HEALTH INSPECTIONS	12,500	-	12,500
01-10-30365	JUDGEMENTS & LIENS	65,000	-	65,000
01-10-30370	INTEREST	20,000	-	20,000
01-10-30375	INVESTMENTS - 5/3 SECURITIES	100,000	-	100,000
01-10-30390	LIQUOR LICENSE	75,000	-	75,000
01-10-30405	MAYWOOD PROVISO OFFICER	220,000	-	220,000
01-10-30410	MAINTENANCE OF HIGHWAYS	75,000	-	75,000
01-10-30440	MISC	100,000	-	100,000
01-10-30445	IL DEBT RECOVERY PROGRAM	5,000	-	5,000
01-10-30450	REDLIGHT REVENUE	100,000	-	100,000
01-10-30455	OCCUPANCY PERMIT	10,000	-	10,000
01-10-30460	PARKING FINES	65,000	-	65,000
01-10-30470	PARKING PERMITS	10,000	-	10,000
01-10-30480	VACANT BLDG REGISTRATION	100,000	-	100,000
01-10-30500	POLICE TOWING	100,000	-	100,000
01-10-30516	POLICE/FIRE REPORTS	1,000	-	1,000
01-10-30519	POLICE SEIZURES	20,000	-	20,000
01-10-30520	COOK COUNTY PTAX -5/3	15,166,667	-	15,166,667

REVENUE - CONT'D

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-10-30521	POLICE TRAFFIC ENFORCEMENT	10,000	-	10,000
01-10-30522	SALES TAX	2,600,000	-	2,600,000
01-10-30523	INCOME TAX	3,500,000	-	3,500,000
01-10-30524	PERS PROP REPLACE TAX	1,500,000	-	1,500,000
01-10-30526	LOCAL USE TAX	825,000	-	825,000
01-10-30529	TELECOMMUNICATIONS TAX	285,000	-	285,000
01-10-30531	COMM ED UTAX	800,000	-	800,000
01-10-30532	NI GAS UTAX	500,000	-	500,000
01-10-30540	PROPERTY TAX - POLICE PENSION	5,861,326	-	5,861,326
01-10-30541	PROPERTY TAX - FIRE PENSION	3,839,290	-	3,839,290
01-10-30545	VIDEO GAMING TAX	60,000	-	60,000
01-10-30547	CANNABIS USE TAX	36,000	-	36,000
01-10-30548	CASINO TAX	160,000	-	160,000
01-10-30550	REIMBURSEMENTS TO VILLAGE	150,000	-	150,000
01-10-30590	SALE OF PROPERTY	25,000	-	25,000
01-10-30600	SPECIAL SIGNS	30,000	-	30,000
01-10-30620	SUMMARY ABATEMENT	2,000	-	2,000
01-10-30630	TRANSFER STAMPS	250,000	-	250,000
01-10-30650	VEHICLE STICKERS	225,000	-	225,000
01-10-30720	ZBA HEARINGS	250	-	250
01-10-30730	ZONING MAPS	250	-	250
01-10-30760	50 / 50 SIDEWALK	25,000	-	25,000
	TOTAL CORPORATE	**39,099,783**	-	**39,099,783**

SPECIAL EVENT REVENUE

01-21-30602	MAYWOOD FEST	50,000	-	50,000
01-21-30603	COMMUNITY EVENTS	15,000	-	15,000
	TOTAL SPECIAL EVENT REVENUE	65,000	-	65,000
	TOTAL FUND REVENUE	**39,164,783**	-	**39,164,783**

EXPENSES

VILLAGE CLERK		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-11-40100	STRAIGHT TIME	139,133	-	139,133
01-11-40310	SICK BUY BACK	2,308	-	2,308
01-11-40400	FICA TAXES	11,315	-	11,315
01-11-40410	I.M.R.F.	6,656	-	6,656
01-11-40415	HEALTH/VISION/LIFE INSURANCE	12,970	-	12,970
01-11-52400	CONTRACTUAL/PROF SERVICES	5,000	-	5,000
01-11-53000	CODIFICATION	-	-	-
01-11-53100	RECORD CONVERSION	100	-	100
01-11-53800	ADVERTISING	550	-	550
01-11-54000	BLOCK CLUB	10,000	-	10,000
01-11-54500	EQUIPMENT RENTAL/LEASE	500	-	500
01-11-55100	POSTAGE	450	-	450
01-11-55200	COURIER SERVICES	20	-	20
01-11-55410	CELLULAR PHONE	1,200	-	1,200
01-11-55500	PRINTING	500	-	500
01-11-56100	MEMBERSHIP & DUES	1,300	-	1,300
01-11-56300	TRAINING/SEMINARS	3,500	-	3,500
01-11-56400	BACKGROUND CHECK	1,000	-	1,000
01-11-60100	OFFICE/COMPUTER SUPPLIES	5,000	-	5,000
01-11-60800	PHOTOGRAPH SUPPLIES	300	-	300
01-11-61700	MISC.	500	-	500
01-11-61714	CLERK GARRON	8,500	-	8,500
	TOTAL VILLAGE CLERK	**210,802**	-	**210,802**

VILLAGE MANAGER		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-12-40100	STRAIGHT TIME	147,000	74,637	221,637
01-12-40310	SICK BUY BACK	3,795	1,915	5,710
01-12-40400	FICA TAXES	6,615	5,710	12,325
01-12-40410	I.M.R.F.	11,246	3,359	14,605
01-12-40415	HEALTH/VISION/LIFE INSURANCE	34,765	10,812	45,577
01-12-40417	VOYA EXPENSE	-	-	-
01-12-51300	MAINTENANCE VEHICLE	-	-	-
01-12-52400	CONTRACTUAL/PROF SERVICES	7,500	25,000	32,500
01-12-54500	EQUIPMENT RENTAL/LEASE	500	-	500
01-12-55100	POSTAGE	100	-	100
01-12-55200	COURIER SERVICES	100	-	100
01-12-55410	CELULLAR PHONE	600	-	600
01-12-55500	PRINTING	750	-	750
01-12-56100	MEMBERSHIP & DUES	1,750	-	1,750
01-12-56300	TRAINING/SEMINARS	10,000	-	10,000
01-12-56700	NEWSLETTER	-	-	-
01-12-60100	OFFICE /COMPUTER SUPPLIES	3,600	-	3,600
01-12-61700	MISC	5,000	-	5,000
01-12-62610	GASOLINE	-	-	-
01-12-87000	CAPITAL OUTLAY - OVER $5,000	57,000	-	57,000
	TOTAL VILLAGE MANAGER	**290,321**	121,433	**411,754**

FINANCE		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-14-40100	STRAIGHT TIME	251,059	-	251,059
01-14-40200	OVERTIME	3,000	-	3,000
01-14-40310	SICK BUY BACK	6,000	-	6,000
01-14-40400	FICA TAXES	19,206	-	19,206
01-14-40410	I.M.R.F.	11,298	-	11,298
01-14-40415	HEALTH/LIFE/VISION INSURANCE	84,507	-	84,507
01-14-52400	CONTRACTUAL/PROF SERVICES	210,500	-	210,500
01-14-54500	EQUIPMENT RENTAL/LEASE	2,000	-	2,000
01-14-55100	POSTAGE	3,500	-	3,500
01-14-55200	COURIER SERVICES	250	-	250
01-14-56100	MEMBERSHIP & DUES	1,500	-	1,500
01-14-56300	TRAINING/SEMINARS	7,500	-	7,500
01-14-56400	TUITION REIMBURSEMENT	5,000	-	5,000
01-14-60100	OFFICE SUPPLIES	8,000	-	8,000
01-14-61700	MISC.	1,250	-	1,250
01-14-61850	LIBRARY-PERSONAL PROPERTY TAX	118,155	-	118,155
01-14-61875	BANK FEES	2,500	-	2,500
01-14-87000	CAPITAL OUTLAY - OVER $5,000	35,000	-	35,000
	TOTAL FINANCE	**770,225**	-	**770,225**

LAW		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-15-52400	CONTRACTUAL/PROF SERVICES	425,000	-	425,000
01-15-53800	ADVERTISING	10,000	-	10,000
01-15-56600	REFERENCE MATERIAL	500	-	500
01-15-59900	FILING FEES	10,000	-	10,000
	TOTAL LAW	**445,500**	**-**	**445,500**

MANAGEMENT INFORMATION SYSTEM		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-18-51700	COMPUTER CONSULTANT	95,000	-	95,000
01-18-52400	CONTRACTUAL/PROF SERVICES	373,000	-	373,000
01-18-54700	SERVICE AGREEMENT	23,425	-	23,425
01-18-56500	SUBSCRIPTIONS	53,748	-	53,748
01-18-60100	OFFICE/COMPUTER SUPPLIES	5,000	-	5,000
01-18-61100	COMPUTER HARDWARE/SOFTWARE	11,500	-	11,500
01-18-80100	COMPUTERS	27,500	-	27,500
	TOTAL MIS	**589,173**	**-**	**589,173**

CENTRAL SERVICES		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-19-52400	CONTRACTUAL/PROF SERVICES	10,000	-	10,000
01-19-54500	EQUIPMENT RENTAL/LEASE	40,000	-	40,000
01-19-55400	TELEPHONE	150,000	-	150,000
01-19-58000	HEALTH INSURANCE	657,126	-	657,126
01-19-59100	LIABILITY INSURANCE	1,072,952	-	1,072,952
01-19-59500	CLAIMS PAYMENT	1,100,000	-	1,100,000
01-19-59800	WORKER'S COMP INSURANCE	150,241	-	150,241
	TOTAL CENTRAL SERVICES	**3,180,319**	**-**	**3,180,319**

PRESIDENT & TRUSTEES		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-20-40100	REGULAR SALARIES	153,900	-	153,900
01-20-40310	SICK BUY BACK	-	-	-
01-20-40400	FICA TAXES	11,773	-	11,773
01-20-40410	I.M.R.F.	4,005	-	4,005
01-20-40415	HEALTH/VISION/LIFE INSURANCE	12,970	-	12,970
01-20-51300	VEHICLE MAINTENANCE	-	-	-
01-20-52400	CONTRACTUAL/PROF SERVICES	10,000	-	10,000
01-20-55100	POSTAGE	250	-	250
01-20-55410	CELLULAR PHONE	7,000	-	7,000
01-20-55500	PRINTING	2,000	-	2,000
01-20-56100	MEMBERSHIP & DUES	40,000	-	40,000
01-20-56300	TRAINING/SEMINARS	50,000	-	50,000
01-20-60100	OFFICE/COMPUTER SUPPLIES	1,000	-	1,000
01-20-61700	MISCELLANEOUS	5,000	-	5,000
01-20-61715	TREASURER KUPTZ	2,200	-	2,200
01-20-71000	LEASE PAYMENTS	10,312	-	10,312
01-20-67913	COMMUNITY EVENTS	5,000	-	5,000
01-20-87000	CAPITAL OUTLAY - OVER $5,000	-	64,639	64,639
01-20-87100	INTEREST EXPENSE	300	-	300
	TOTAL PRESIDENT & TRUSTEES	**315,711**	**64,639**	**380,349**

COMMUNITY ENGAGEMENT		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-21-40100	REGULAR SALARIES	177,450	127,550	305,000
01-21-40310	SICK BUY BACK	4,614	-	4,614
01-21-40400	FICA TAXES	23,520	9,758	33,278
01-21-40410	I.M.R.F.	13,528	5,740	19,268
01-21-40415	HEALTH/VISION/LIFE INSURANCE	36,931	25,940	62,871
01-21-51300	VEHICLE MAINTENANCE	-	-	-
01-21-52400	CONTRACTUAL/PROF SERVICES	176,984	-	176,984
01-21-55100	POSTAGE	100	-	100
01-21-55410	CELLULAR PHONE	1,000	-	1,000
01-21-55500	PRINTING	5,000	-	5,000
01-21-56100	MEMBERSHIP & DUES	500	-	500
01-21-56300	TRAINING/SEMINARS	7,500	-	7,500
01-21-60100	OFFICE SUPPLIES	500	-	500
01-23-62610	GAS	-	-	-
01-21-67900	MAYWOOD FEST	100,000	-	100,000
01-21-67904	COMMUNITY EVENTS	70,000	-	70,000
01-21-67913	VILLAGE SPONSORSHIP	35,500	-	35,500
01-21-87000	CAPITAL OUTLAY-OVER $5,000	-	-	-
	TOTAL COMMUNITY ENGAGEMENT	**653,127**	**168,988**	**822,115**

CODE ENFORCEMENT		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-23-40100	STRAIGHT TIME	834,284	-	834,284
01-23-40200	ALL OVERTIME	10,000	-	10,000
01-23-40310	SICK BUY BACK	4,500	-	4,500
01-23-40400	FICA TAXES	63,525	-	63,525
01-23-40410	I.M.R.F.	37,368	-	37,368
01-23-40415	HEALTH/VISION/LIFE INSURANCE	249,704	-	249,704
01-23-40500	UNIFORM ALLOWANCE	6,300	-	6,300
01-23-51200	MAINTENANCE EQUIPMENT	1,000	-	1,000
01-23-51300	MAINTENANCE VEHICLE	-	-	-
01-23-51800	ELEVATOR INSPECTOR	5,000	-	5,000
01-23-52400	CONTRACTUAL/PROF SERVICES	210,900	-	210,900
01-23-52500	BOARD UP SERVICES	75,000	-	75,000
01-23-54500	EQUIPMENT RENTAL/LEASE	2,500	-	2,500
01-23-55100	POSTAGE	1,500	-	1,500
01-23-55410	CELLULAR PHONE	7,550	-	7,550
01-23-55500	PRINTING	5,000	-	5,000
01-23-56100	MEMBERSHIP & DUES	1,500	-	1,500
01-23-56300	TRAINING/SEMINARS	7,500	-	7,500
01-23-56600	REFERENCE MATERIAL	4,000	-	4,000
01-23-60100	OFFICE SUPPLIES	5,000	-	5,000
01-23-60200	ANIMAL CONTROL SUPPLIES	2,000	-	2,000
01-23-60300	ANIMAL CONTROL IMPOUND	30,000	-	30,000
01-23-61700	MISCELLANEOUS	1,500	-	1,500
01-23-62610	GAS	-	-	-
01-23-68000	DEMO OF STRUCTURES	200,000	-	200,000
01-23-71000	LEASE PAYMENTS	-	-	-
01-23-87000	CAPITAL OUTLAY-OVER $5,000	59,000	-	59,000
01-23-87002	TREE REMOVAL PROGRAM	25,000	-	25,000
	TOTAL CODE ENFORCEMENT	**1,849,631**	-	**1,849,631**

POLICE		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-40-40100	SALARY-REGULAR	5,793,904	-	5,793,904
01-40-40200	ALL OVERTIME	450,000	-	450,000
01-40-40310	SICK BUY BACK	40,000	-	40,000
01-40-40311	COURT TIME	-	-	-
01-40-40400	FICA TAXES	185,000	-	185,000
01-40-40410	I.M.R.F.	7,200	-	7,200
01-40-40415	HEALTH/VISION/LIFE INSURANCE	1,300,000	-	1,300,000
01-40-40500	UNIFORM ALLOWANCE	30,000	-	30,000
01-40-40550	POLICE PENSION EXPENSE	5,861,326	-	5,861,326
01-40-51100	MAINTENANCE BUILDINGS	-	-	-
01-40-51200	MAINTENANCE EQUIPMENT	7,500	-	7,500
01-40-51300	MAINTENANCE VEHICLE	-	-	-
01-40-52400	CONTRACTUAL/PROF SERVICES	238,945	-	238,945
01-40-54500	EQUIPMENT RENTAL/LEASE	10,100	-	10,100
01-40-55100	POSTAGE	15,000	-	15,000
01-40-55410	CELLULAR PHONE	15,000	-	15,000
01-40-55500	PRINTING	9,000	-	9,000
01-40-56100	MEMBERSHIP & DUES	20,302	-	20,302
01-40-56300	TRAINING	79,700	-	79,700
01-40-56500	EDUCATION REIMBURSEMENT	20,000	-	20,000
01-40-56600	REFERENCE MATERIAL	500	-	500
01-40-60100	OFFICE SUPPLIES	15,000	-	15,000
01-40-60400	PROGRAM SUPPLIES	24,000	-	24,000
01-40-61000	FOOD	5,000	-	5,000
01-40-61500	UNIFORMS	5,000	-	5,000
01-40-61700	MISC - SEIZURE EXPENSES	5,000	-	5,000
01-40-62000	EXPLORER POST	2,500	-	2,500
01-40-62610	REGULAR GAS	-	-	-
01-40-71000	LEASE PAYMENTS	-	-	-
01-40-87000	CAPITAL OUTLAY-OVER $5,000	52,655	-	52,655
01-40-87100	INTEREST EXPENSE		-	-
01-40-88000	HOMELAND SECURITY	15,000	-	15,000
	TOTAL POLICE	**14,207,632**	-	**14,207,632**

FIRE		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-41-40100	SALARY-REGULAR	4,176,325	-	4,176,325
01-41-40200	ALL OVERTIME	250,000	-	250,000
01-41-40310	SICK BUY BACK	85,000	-	85,000
01-41-40320	EMT PAY	35,350	-	35,350
01-41-40400	FICA TAXES	77,239	-	77,239
01-41-40410	I.M.R.F.	1,500	-	1,500
01-41-40415	HEALTH/VISION/LIFE INSURANCE	1,034,300	-	1,034,300
01-41-40450	EMPLOYEE PHYSICALS	20,000	-	20,000
01-41-40500	UNIFORM ALLOWANCE	16,700	-	16,700
01-41-40550	FIRE PENSION EXPENSE	3,839,290	-	3,839,290
01-41-51100	MAINTENANCE BUILDINGS	-	-	-
01-41-51200	MAINTENANCE EQUIPMENT	7,500	-	7,500
01-41-51300	MAINTENANCE VEHICLE	-	-	-
01-41-52400	CONTRACTUAL/PROF SERVICES	65,425	-	65,425
01-41-54500	EQUIPMENT RENTAL/LEASE	3,000	-	3,000
01-41-55100	POSTAGE	500	-	500
01-41-55410	CELLULAR PHONE	2,000	-	2,000
01-41-55500	PRINTING	2,000	-	2,000
01-41-56100	MEMBERSHIP & DUES	14,086	-	14,086
01-41-56300	TRAINING/SEMINARS	40,000	-	40,000
01-41-60100	OFFICE SUPPLIES	2,000	-	2,000
01-41-60300	JANITORIAL SUPPLIES	3,000	-	3,000
01-41-60700	COMPUTER SUPPLIES	-	-	-
01-41-60710	FIRE SAFETY EDUCATION	5,248	-	5,248
01-41-60800	PHOTOGRAPH SUPPLIES	500	-	500
01-41-61500	UNIFORMS	39,036	-	39,036
01-41-61700	MISC.	5,000	-	5,000
01-41-62600	FUEL	-	-	-
01-41-63000	MEDICAL SUPPLIES	35,000	-	35,000
01-41-63200	RADIO MAINTENANCE	22,000	-	22,000
01-41-71000	LEASE PAYMENTS	-	-	-
01-41-87000	CAPITAL OUTLAY-OVER $5,000	90,686	-	90,686
01-41-87100	INTEREST EXPENSE	-	-	-
	TOTAL FIRE	**9,872,685**		**9,872,685**

POLICE & FIRE COMMISSION		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-42-52400	CONTRACTUAL/PROF SERVICES	37,500	-	37,500
01-42-53300	COMMISSIONERS	18,600	-	18,600
01-42-55100	POSTAGE	300	-	300
01-42-55500	PRINTING	500	-	500
01-42-56100	MEMBERSHIP & DUES	600	-	600
01-42-56300	TRAINING/SEMINARS	5,000	-	5,000
01-42-60100	OFFICE SUPPLIES	1,000	-	1,000
	TOTAL POLICE & FIRE COMMISSION	**63,500**	-	**63,500**

PUBLIC WORKS		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-50-40100	STRAIGHT TIME	544,140	-	544,140
01-50-40200	ALL OVERTIME	18,000	-	18,000
01-50-40310	SICK BUY BACK	5,000	-	5,000
01-50-40400	FICA TAXES	39,332	-	39,332
01-50-40410	I.M.R.F.	22,622	-	22,622
01-50-40415	HEALTH/VISION/LIFE INSURANCE	271,200	-	271,200
01-50-40500	UNIFORM ALLOWANCE	4,200	-	4,200
01-50-51100	MAINTENANCE BUILDINGS	136,700	-	136,700
01-50-51200	MAINTENANCE EQUIPMENT	37,000	-	37,000
01-50-51300	MAINTENANCE VEHICLE	252,500	-	252,500
01-50-52100	MAINTENANCE ELECTRICAL	166,500	-	166,500
01-50-52400	CONTRACTUAL/PROF SERVICES	789,700	-	789,700
01-50-54500	EQUIPMENT RENTAL	13,000	-	13,000
01-50-55100	POSTAGE	250	-	250
01-50-55410	CELLULAR PHONE	3,300	-	3,300
01-50-55500	PRINTING	500	-	500
01-50-56100	MEMBERSHIP & DUES	6,000	-	6,000
01-50-56300	TRAINING/SEMINARS	10,000	-	10,000
01-50-60100	OFFICE SUPPLIES	4,000	-	4,000
01-50-60300	JANITORIAL SUPPLIES	-	-	-
01-50-60600	OTHER SUPPLIES	20,500	-	20,500
01-50-61500	UNIFORMS	17,300	-	17,300
01-50-61700	MISCELLANEOUS	2,500	-	2,500
01-50-62200	MAINTENANCE SUPPLIES	23,000	-	23,000
01-50-62610	GASOLINE	152,300	-	152,300
01-50-62650	ELECTRIC	10,000	-	10,000
01-50-62670	HEAT	5,000	-	5,000
01-50-71000	LEASE PAYMENTS	98,337	-	98,337
01-50-87000	CAPITAL OUTLAY-OVER $5,000	2,092,225	(790,608)	1,301,617
01-50-87100	INTEREST EXPENSE	18,349	-	18,349
	TOTAL PUBLIC WORKS	**4,763,455**	(790,608)	**3,972,847**

LAND & BUILDINGS		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-53-40100	STRAIGHT ITME	481,775	-	481,775
01-53-40200	ALL OVERTIME	20,000	-	20,000
01-53-40310	SICK BUY BACK	1,500	-	1,500
01-53-40400	FICA TAXES	45,127	-	45,127
01-53-40410	I.M.R.F.	26,545	-	26,545
01-53-40415	HEALTH/VISION/LIFE INSURANCE	98,255	-	98,255
01-53-40500	UNIFORM ALLOWANCE	2,625	-	2,625
01-53-51200	MAINTENANCE EQUIPMENT	3,800	-	3,800
01-53-51300	MAINTENANCE VEHICLE	-	-	-
01-53-52400	CONTRACTUAL SERVICES	196,000	-	196,000
01-53-54500	EQUIPMENT RENTAL	3,350	-	3,350
01-53-55300	CELLULAR PHONES	2,700	-	2,700
01-53-60300	JANITORIAL SUPPLIES	24,000	-	24,000
01-53-61500	UNIFORMS	8,000	-	8,000
01-53-62200	MAINTENANCE SUPPLIES	10,000	-	10,000
01-53-87000	CAPITAL OUTLAY-OVER $5,000	-	200,000	200,000
	TOTAL LAND & BUILDINGS	**923,677**	200,000	**1,123,677**

SUSTAINABILITY & INNOVATION		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-54-40100	STRAIGHT TIME	169,001	418,600	587,601
01-54-40310	SICK BUY BACK	4,500	-	4,500
01-54-40400	FICA TAXES	12,929	32,023	44,952
01-54-40410	I.M.R.F.	7,605	18,837	26,442
01-54-40415	HEALTH/VISION/LIFE INSURANCE	33,620	38,910	72,530
01-54-51300	MAINTENANCE VEHICLE	-	-	-
01-54-52400	CONTRACTUAL/ PROF SERVICES	113,850	-	113,850
01-54-54500	EQUIPMENT RENTAL	-	-	-
01-54-55100	POSTAGE	2,000	-	2,000
01-54-55410	CELLULAR PHONE	1,500	-	1,500
01-54-55500	PRINTING	3,000	-	3,000
01-54-56100	MEMBERSHIP & DUES	3,600	-	3,600
01-54-56300	TRAINING/SEMINARS	9,500	-	9,500
01-54-56600	REFERENCE MATERIAL	250	-	250
01-54-60100	OFFICE/COMPUTER SUPPLIES	3,000	-	3,000
01-54-61700	MISC.	1,000	-	1,000
01-54-62610	GAS	-	-	-
01-54-67906	HISTORIC PRESERVATION COMM	7,500	-	7,500
01-54-67907	PLAN COMM/ZONING BOARD APPEAL	5,000	-	5,000
01-54-87000	CAPITAL OUTLAY-OVER $5,000	-	60,000	60,000
	TOTAL COMMUNITY DEV.	**377,855**	568,370	**946,225**

HUMAN RESOURCES		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
01-56-40100	STRAIGHT TIME	200,390	(74,637)	125,753
01-56-40310	SICK BUY BACK	3,830	(1,915)	1,915
01-56-40400	FICA TAXES	15,330	(5,710)	9,620
01-56-40410	I.M.R.F.	9,018	(3,359)	5,659
01-56-40415	HEALTH/VISION/LIFE INSURANCE	55,334	(10,812)	44,522
01-56-40550	UNEMPLOYMENT INSURANCE	20,000	-	20,000
01-56-40900	EMPLOYEE ENGAGEMENT	20,000	-	20,000
01-56-52400	CONTRACTUAL/PROF SERVICES	75,380	-	75,380
01-56-53800	ADVERTISING	5,000	-	5,000
01-56-55100	POSTAGE	150	-	150
01-56-55200	COURIER SERVICES	100	-	100
01-56-55410	CELLULAR PHONE	650	-	650
01-56-55500	PRINTING	500	-	500
01-56-56100	MEMBERSHIP & DUES	600	-	600
01-56-56300	TRAINING/SEMINARS	3,000	-	3,000
01-56-56600	REFERENCE MATERIAL	1,000	-	1,000
01-56-59100	LIABILITY INSURANCE	-	-	-
01-56-59400	FIDELITY BONDS	2,000	-	2,000
01-56-59500	CLAIMS PAYMENT	-	-	-
01-56-59800	WORKER'S COMP INSURANCE	-	-	-
01-56-60100	OFFICE SUPPLIES	1,500	-	1,500
01-56-61700	MISCELLANEOUS	1,000	-	1,000
	TOTAL HUMAN RESOURCES	**414,782**	(96,433)	318,349
01-99-99963	*WORKING CAPITAL RESERVE FUND*	236,389	*(236,389)*	-
				-
				-
	TOTAL FUND EXPENSE	39,164,783	-	39,164,783
	TOTAL FUND REVENUE	39,164,783	-	39,164,783
	TOTAL FUND EXPENSE	39,164,783		39,164,783
	NET REVENUE OVER EXPENSES	-	-	-

MOTOR FUEL TAX

REVENUES		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
12-10-30370	INTEREST INCOME	-	-	-
12-10-30420	MOTOR FUEL TAX	945,500	-	945,500
12-10-30430	APPROPRIATION OF CASH BALANCE	1,100,000	-	1,100,000
12-10-30440	APPROPRIATION OF REBUILD IL. FUNDS	-	-	-
	TOTAL MFT REVENUE	**2,045,500**	-	2,045,500

EXPENSES				
12-10-40110	SALARY	147,080	-	147,080
12-10-40200	OVERTIME	-	-	-
12-10-40310	SICK BUY BACK	-	-	-
12-10-40400	FICA TAXES	11,252	-	11,252
12-10-40410	IMRF	6,619	-	6,619
12-10-40415	HEALTH/VISION/LIFE INSURANCE	-	-	-
12-10-52400	CONTRACTUAL/PROF SERVICES	-	-	-
12-10-80000	CAPITAL PROJECTS	1,100,000	-	1,100,000
12-10-89013	GENERAL MAINTENANCE	780,549	-	780,549
	TOTAL MFT EXPENSE	**2,045,500**	-	2,045,500

TOTAL FUND REVENUE	2,045,500	-	2,045,500
TOTAL FUND EXPENSE	2,045,500	-	2,045,500
NET REVENUE OVER EXPENSES	-	-	-

PARKS & RECREATION

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
REVENUES				
15-10-30440	GRANT REVENUE	-	-	-
15-10-30520	PROPERTY TAX REVENUE	150,000	-	150,000
15-10-30900	APPROPRIATION OF FUND BALANCE	-	-	-
	TOTAL PARKS & RECREATION REVENUE	150,000	-	150,000
RECREATION SERVICES				
15-61-30540	RECREATION FEES	5,000	31,195	36,195
	TOTAL REC SERVICES REVENUE	5,000	**31,195**	**36,195**
	TOTAL PARKS & REC FUND REVENUE	**155,000**	**31,195**	**186,195**
EXPENSES				
15-60-40100	REGULAR SALARIES	-	150,000	150,000
15-60-40310	SICK BUY BACK		-	-
15-60-40400	FICA TAXES		11,475	11,475
15-60-40410	IMRF		6,750	6,750
15-60-40415	HEALTH/VISION/LIFE INSURANCE		12,970	12,970
15-60-52400	CONTRACTUAL/PROF SERVICES	150,000	(150,000)	-
15-60-54500	EQUIPMENT RENTAL/LEASE	-	-	-
15-60-55400	TELEPHONE	2,500	-	2,500
15-60-60000	GRANT EXPENSE	-	-	-
15-60-62650	ELECTRIC	1,000	-	1,000
15-60-62670	HEAT	1,500	-	1,500
	TOTAL PARKS & RECREATION EXPENSE	155,000	31,195	186,195
	TOTAL PARKS & REC FUND EXPENSE	**155,000**	**31,195**	**186,195**
	TOTAL FUND REVENUE	155,000	31,195	186,195
	TOTAL FUND EXPENSE	155,000	31,195	186,195
	NET REVENUE OVER EXPENSES	-		

REVENUES

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
CDBG				
21-10-30100	2025 CDBG ROADWAY IMP.	200,000	-	200,000
	TOTAL CDBG REVENUE	**200,000**	-	**200,000**

EXPENSES

CDBG				
21-10-87510	2025 CDBG ROADWAY IMP.	200,000	-	200,000
	TOTAL CDBG EXPENSE	**200,000**	-	**200,000**
	TOTAL FUND REVENUE	200,000	-	200,000
	TOTAL FUND EXPENSE	200,000	-	200,000
	NET REVENUE OVER EXPENSES	-	-	-

FEDERAL GRANTS FUND

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
REVENUES				
22-10-30300	COPS HIRING RECOVERY PROGRAM	166,667	-	166,667
22-10-30700	AMERICAN RESCUE PLAN ACT	-	-	-
22-10-30900	RTA ACCESS TO TRANSIT GRANT	44,000	-	44,000
22-10-30900	ARPA-APPROPRIATION OF FUND BAL.	627,825	-	627,825
	TOTAL FEDERAL GRANT REVENUE	**838,492**	**-**	**838,492**
EXPENSES				
COPS HIRING RECOVERY PROGRAM				
22-34-40100	SALARY - COPS HIRING GRANT	166,667	-	166,667
	TOTAL COPS GRANT EXPENSE	**166,667**	**-**	**166,667**
AMERICAN RESCUE PLAN ACT				
22-39-10000	PUBLIC HEALTH	-	-	-
22-39-20000	NEGATIVE ECONOMIC IMPACT	-	-	-
22-39-30000	SERVICES TO IMPACTED COMM.	-	-	-
22-39-40000	PREMIUM PAY	-	-	-
22-39-50000	INFRASTRUCTURE	-	-	-
22-39-60000	REVENUE REPLACEMENT	627,825	-	627,825
22-39-70000	ADMINISTRATIVE	-	-	-
	TOTAL ARPA GRANT EXPENSE	**627,825**		**627,825**
RTA ACCESS TO TRANSIT GRANT				
22-41-52200	DESIGN ENGINEERING	44,000	-	44,000
	TOTAL RTA ACCESS TO TRANSIT GRANT	**44,000**	**-**	**44,000**
	TOTAL FUND REVENUE	838,492	-	838,492
	TOTAL FUND EXPENSE	838,492	-	838,492
	NET REVENUE OVER EXPENSES	-	-	-

WATER, SEWER & GARBAGE FUND

REVENUE

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
WATER COLLECTIONS				
41-55-30370	INTEREST	-	-	-
41-55-30600	SALE OF WATER METERS	35,000	-	35,000
41-55-30700	WATER DEPOSITS	(5,000)	-	(5,000)
41-55-30710	WATER SALES	7,590,567	-	7,590,567
41-55-30711	PENALTIES	350,000	-	350,000
41-55-30712	WRITE OFF/ADJUSTMENTS	(1,500)	-	(1,500)
41-55-30716	TURNING WATER BACK ON	30,000	-	30,000
41-55-30750	SEWER REVENUE	340,000	-	340,000
41-55-30800	GARBAGE REVENUE	1,860,000	-	1,860,000
41-55-30900	REIMBURSEMENTS TO WATER FUND	2,294,542	-	2,294,542
	TOTAL WATER COLLECTIONS REVENUE	**12,493,609**	**-**	**12,493,609**
	TOTAL FUND REVENUE	**12,493,609**		**12,493,609**

EXPENSE

	PUMP STATION OPERATIONS	ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
41-51-40100	STRAIGHT TIME	93,625	-	93,625
41-51-40200	ALL OVERTIME	1,000	-	1,000
41-51-40310	SICK BUY BACK	2,000	-	2,000
41-51-40400	FICA TAXES	7,162	-	7,162
41-51-40410	I.M.R.F.	4,213	-	4,213
41-51-40415	HEALTH/VISION/LIFE INSURANCE	40,948	-	40,948
41-51-40500	UNIFORM ALLOWANCE	750	-	750
41-51-51100	MAINTENANCE BUILDINGS	16,000	-	16,000
41-51-51200	MAINTENANCE EQUIPMENT	13,800	-	13,800
41-51-52400	CONTRACTUAL/PROF SERVICES	126,500	-	126,500
41-51-55300	CELLULAR PHONE	540	-	540
41-51-55500	PRINTING	500	-	500
41-51-56300	TRAINING/SEMINARS	5,000	-	5,000
41-51-61500	UNIFORMS	1,300	-	1,300
41-51-62200	MAINTENANCE SUPPLIES	20,000	-	20,000
41-51-62650	ELECTRIC	60,000	-	60,000
41-51-62670	HEAT	24,000	-	24,000
41-51-87000	CAPITAL OUTLAY-OVER $5,000	63,290	-	63,290
	TOTAL PUMP STATION OPERATIONS	**480,629**	-	**480,629**

WATER & SEWER MAINTENANCE		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
41-52-40100	STRAIGHT TIME	413,740	-	413,740
41-52-40200	ALL OVERTIME	35,000	-	35,000
41-52-40310	SICK BUY BACK	4,700	-	4,700
41-52-40400	FICA TAXES	31,651	-	31,651
41-52-40410	I.M.R.F.	18,618	-	18,618
41-52-40415	HEALTH/VISION/LIFE INSURANCE	141,310	-	141,310
41-52-40500	UNIFORM ALLOWANCE	2,400	-	2,400
41-52-51200	MAINTENANCE EQUIPMENT	10,000	-	10,000
41-52-51300	MAINTENANCE VEHICLE	35,000	-	35,000
41-52-52400	CONTRACTUAL/PROF SERVICES	660,200	-	660,200
41-52-53400	WATER & SEWER REPAIRS	477,450	-	477,450
41-52-54500	EQUIPMENT RENTAL	15,000	-	15,000
41-52-55300	CELLULAR PHONE	1,000	-	1,000
41-52-56300	TRAINING / SEMINARS	8,000	-	8,000
41-52-60600	CAPITAL OUTLAY-UNDER $5,000	85,000	-	85,000
41-52-61500	UNIFORMS	5,720	-	5,720
41-52-62200	MAINTENANCE SUPPLIES	15,000	-	15,000
41-52-62610	GASOLINE	5,000	-	5,000
41-52-71000	LEASE PAYMENT	100,372	-	100,372
41-52-87000	CAPITAL OUTLAY-OVER $5,000	2,387,295	-	2,387,295
41-52-87001	FLOOD CONTROL ASSISTANCE	50,000	-	50,000
41-52-87100	INTEREST EXPENSE	25,202	-	25,202
	TOTAL WATER & SEWER MAINT.	**4,527,658**	**-**	**4,527,658**

WATER COLLECTIONS		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
41-55-40100	STRAIGHT TIME	306,141	-	306,141
41-55-40200	ALL OVERTIME	2,500	-	2,500
41-55-40310	SICK BUY BACK	3,500	-	3,500
41-55-40400	FICA TAXES	23,420	-	23,420
41-55-40410	I.M.R.F.	13,776	-	13,776
41-55-40415	HEALTH/VISION/LIFE INSURANCE	103,898	-	103,898
41-55-52400	CONTRACTUAL/PROF SERVICES	836,836	-	836,836
41-55-54500	EQUIPMENT RENTAL/LEASE	1,500	-	1,500
41-55-55100	POSTAGE	10,000	-	10,000
41-55-55500	PRINTING	5,000	-	5,000
41-55-56300	TRAINING/SEMINARS	20,000	-	20,000
41-55-56400	TUITION REIMBURSEMENT	10,000	-	10,000
41-55-57300	WATER PURCHASES	-	-	-
41-55-57301	VOLUME CHARGE - MELROSE PARK	4,380,000	-	4,380,000
41-55-57302	CAPACITY CHARGE - MELROSE PARK	-	-	-
41-55-57400	GARBAGE EXPENSE	1,740,000	-	1,740,000
41-55-57510	DEPRECIATION EXPENSE	-	-	-
41-55-57600	LIEN FILING FEES	5,000	-	5,000
41-55-57665	REFUND WATER DEPOSITS	5,000	-	5,000
41-55-60100	OFFICE SUPPLIES	5,000	-	5,000
41-55-61500	UNIFORMS	3,750	-	3,750
41-55-62200	MAINTENANCE SUPPLIES	10,000	-	10,000
41-55-70000	DEBT SERVICE - WATER FUND	-	-	-
41-55-71000	LEASE PAYMENTS	-	-	-
41-55-92700	BANK FEES	-	-	-
	TOTAL WATER COLLECTIONS EXPENSE	**7,485,322**	**-**	**7,485,322**
	TOTAL FUND EXPENSES	**12,493,609**	**-**	**12,493,609**
	TOTAL FUND REVENUE	12,493,609	-	12,493,609
	TOTAL FUND EXPENSE	12,493,609	-	12,493,609
	NET REVENUE OVER EXPENSES	-	-	-

MADISON AVE TIF

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
REVENUES				
72-33-30370	INTEREST	1,000	-	1,000
72-33-30620	MADISON AVE TIF	2,600,000	-	2,600,000
72-33-30900	APPROPRIATION OF FUND BALANCE	1,772,642	-	1,772,642
	TOTAL MADISON TIF REVENUE	**4,373,642**	-	**4,373,642**
EXPENSES				
72-33-40100	REGULAR SALARIES	105,930	-	105,930
72-33-40310	SICK BUY BACK	1,500	-	1,500
72-33-40400	FICA TAXES	11,455	-	11,455
72-33-40410	IMRF	6,738	-	6,738
72-33-40415	HEALTH/VISION/LIFE INSURANCE	14,319	-	14,319
72-33-52400	CONTRACTUAL/PROF SERVICES	667,700	-	667,700
72-33-68000	DEMO OF STRUCTURES	75,000	-	75,000
72-33-80000	CAPITAL PROJECTS	2,400,000	-	2,400,000
72-33-82000	PUBLIC IMPROVEMENTS	191,000	-	191,000
72-33-87000	BUSINESS IMPROVEMENT PROGRAM	200,000	-	200,000
72-33-87200	PROPERTY ACQUISITION	600,000	-	600,000
72-33-88000	CURB APPEAL PILOT PROGRAM	100,000	-	100,000
	TOTAL MADISON TIF EXPENSE	**4,373,642**	-	**4,373,642**
	TOTAL FUND REVENUE	4,373,642	-	4,373,642
	TOTAL FUND EXPENDITURES	4,373,642	-	4,373,642
	NET REVENUE OVER EXPENSES	-	-	-

ROOSEVELT ROAD TIF

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
REVENUES				
73-33-30620	ROOSEVELT TIF	400,000	-	400,000
73-33-30900	APPROPRIATION OF FUND BALANCE	305,465	-	305,465
	TOTAL ROOSEVELT RD TIF REVENUE	**705,465**	-	705,465
EXPENSES				
73-33-40100	STRAIGHT TIME	78,376	-	78,376
73-33-40310	SICK BUY BACK	1,968	-	1,968
73-33-40400	FICA	5,857	-	5,857
73-33-40410	IMRF	3,445	-	3,445
73-33-40415	HEALTH/VISION/LIFE INSURANCE	14,319	-	14,319
73-33-52400	CONTRACTUAL/PROF SERVICES	67,500	-	67,500
73-33-68000	DEMO OF STRUCTURES	-	-	-
73-33-80000	CAPITAL PROJECTS	369,000	-	369,000
73-33-86000	PUBLIC IMPROVEMENTS	-	-	-
73-33-87000	BUSINESS IMPROVEMENT PROGRAM	100,000	-	100,000
73-33-87200	PROPERTY ACQUISITION	15,000	-	15,000
73-33-88000	CURB APPEAL PILOT PROGRAM	50,000	-	50,000
	TOTAL ROOSEVELT RD TIF EXPENSE	**705,465**	-	705,465
	TOTAL FUND REVENUE	705,465	-	705,465
	TOTAL FUND EXPENDITURES	705,465	-	705,465
	NET REVENUE OVER EXPENSES	-	-	-

STATE GRANTS

		ORIGINAL BUDGET	AMENDMENT	REVISED BUDGET
REVENUES				
77-33-30450	STRONG COMMUNITY PROGRAM GRAN	464,000	-	464,000
77-33-30460	REBUILD MAIN STREET GRANT	2,252,000	-	2,252,000
77-33-30470	BLACK CAUCUS GRANT	2,500,000	-	2,500,000
77-33-30480	COOK COUNTY ARPA GRANT	297,251	-	297,251
	TOTAL STATE GRANTS REVENUE	**5,513,251**	-	5,513,251
EXPENSES				
STRONG COMMUNITY PROGRAM GRANT				
77-33-52300	ADMINISTRATION	46,400	-	46,400
77-33-62601	GRASS CUTTING	2,600	-	2,600
77-33-68000	DEMO OF STRUCTURES	40,000	-	40,000
77-33-87200	PROPERTY ACQUISITION	-	-	-
77-33-87300	REHABILITATION	375,000	-	375,000
	TOTAL SCP GRANT EXPENSE	**464,000**	-	464,000
REBUILD MAIN STREET GRANT				
77-34-52200	DESIGN ENGINEERING	160,000	-	160,000
77-34-53400	CONSTRUCTION MANAGEMENT	99,000	-	99,000
77-34-53500	CONSTRUCTION EXPENSE	1,096,000	-	1,096,000
77-34-60400	MASONRY	90,000	-	90,000
77-34-61700	CONTINGENCY	181,000	-	181,000
77-34-87200	PROPERTY ACQUISITION	626,000	-	626,000
	TOTAL RMSG GRANT EXPENSE	**2,252,000**	-	2,252,000
BLACK CAUCUS GRANT				
77-35-52200	DESIGN ENGINEERING	1,050,000	-	1,050,000
77-35-53500	CONSTRUCTION EXPENSE	285,500	-	285,500
77-35-61700	CONTINGENCY	131,500	-	131,500
77-35-68000	DEMO OF STRUCTURES	768,000	-	768,000
77-35-87200	PROPERTY ACQUISITION	265,000	-	265,000
	TOTAL BLACK CAUCUS GRANT EXPENSE	**2,500,000**	-	2,500,000
COOK COUNTY ARPA GRANT				
77-36-83200	S. MAYWOOD DRIVE 19TH-21ST	297,251	-	297,251
	TOTAL COOK COUNTY ARPA GRANT EXPENSE	**297,251**	-	297,251
				-
	TOTAL FUND REVENUE	5,513,251	-	5,513,251
	TOTAL FUND EXPENDITURES	5,513,251	-	5,513,251
	NET REVENUE OVER EXPENSES	-	-	-

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2025-_____

AN ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2025/2026 (MAY 1, 2025 THROUGH APRIL 30, 2026) VILLAGE OF MAYWOOD BUDGET (Amendment No. 1 – General Fund Expenditures)

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this __ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Manager

Item # 21

AND

New Business #3

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Office: 312.984 6432
Email:mtjurusik@ktjlaw.com

900 Oakmont Lane
Westmont, Illinois 60559

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael T. Jurusik and Carlos S. Arévalo**
DATE: **June 4, 2025**
RE: **Amendments To Title III (Administration), Section 31.05 (Community Development Department) of the Maywood Village Code To Replace the Director of Community Development Title With The Director Of Sustainability & Innovation Title, And To Implement a New Scope of Job Duties and to Make Related / Necessary Code Amendments**

Per the request of Villag Manager Frank Torres, we have enclosed the following document for review, consideration and action at the June 10, 2025 Committee of the Whole / Special Village Board Meeting:

AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), SECTION 31.05 (COMMUNITY DEVELOPMENT DEPARTMENT) OF THE MAYWOOD VILLAGE CODE RELATIVE TO RESTRUCTURING AND REORGANIZATION OF SAID DEPARTMENT BY REPLACING THE DIRECTOR OF COMMUNITY DEVELOPMENT WITH THE NEW POSITION OF DIRECTOR OF SUSTAINABILITY & INNOVATION AND, AS NECESSARY, FOR THE CODIFIER TO UPDATE THE NEW POSITION IN ALL OTHER TITLES, CHAPTERS AND SECTIONS OF THE MAYWOOD VILLAGE CODE

Consistent with the ongoing reorganization and restructuring of Village operations, particularly in the Community Development Department, a Code Amendment in Title III (Administration), Section 31.05 (Community Development Department), a Code Amendment is necessary to reflect the new position of Director of Sustainability & Innovation, which will replace the existing position of Community Development Director. The purpose of the amendment is to capture the broader and more comprehensive set of responsibilities and objectives of the new position. In addition, the Ordinance provides direction for the Codifier to effectuate changes throughout the entire Code of Ordinances for the purpose of consistency and clarification. While additional changes are being implemented within the Community Development Department, those changes do not require a Code amendment.

If you have any questions, please contact us.

Mike and Carlos

Enclosure
cc. Tori-Love Garron, Village Clerk (w/ encl.)
Frank Torres, Village Manager (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)
James Ellexson, HR Director (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.)

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ORDINANCE NO. CO-2025-____

AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), SECTION 31.05 (COMMUNITY DEVELOPMENT DEPARTMENT) OF THE MAYWOOD VILLAGE CODE RELATIVE TO RESTRUCTURING AND REORGANIZATION OF SAID DEPARTMENT BY REPLACING THE DIRECTOR OF COMMUNITY DEVELOPMENT WITH THE NEW POSITION OF *DIRECTOR OF SUSTAINABILITY & INNOVATION* AND, AS NECESSARY, FOR THE CODIFIER TO UPDATE THE NEW POSITION IN ALL OTHER TITLES, CHAPTERS AND SECTIONS OF THE MAYWOOD VILLAGE CODE

WHEREAS, the Village of Maywood ("Village") is a home rule municipal corporation and is a unit of local government having all of the powers and authority granted to such municipalities as provided by Article VII (Local Government), Section 1 (Municipalities and Units of Local Government) and Section 6 (Powers of Home Rule Units) of the Constitution of the State of Illinois of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs and to protect the public health, safety and welfare; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety and welfare of its citizens; and

WHEREAS, Village President and Board of Trustees of the Village of Maywood (the "Village Board") desire to make adjustments to the structure and organization of its administration and workforce, as set forth in the Village Code, and to allow for the replacement of the Community Development Director with a new position of Director of Sustainability & Innovation and associated matters including appointment, job requirements, training and funding, consistent with State law and Village regulations and provisions as set forth below in Section 2 of this Ordinance (the "Code Amendments"); and

WHEREAS, the Director of Sustainability & Innovation will be funded through the annual budget of the Village and the funding sources to pay compensation said position shall consist of available, eligible and lawful public funds including but not limited to primarily Village General Corporate funds, available and eligible grant funds, and on a much more limited basis available and eligible tax increment funds from active Tax Increment Financing (TIF) Districts TIF-eligible reimbursable tasks that qualify under 65 ILCS 11-74.4-3(q)(1 and 1.5); and

WHEREAS, pursuant to its home rule authority granted under Article VII (Local Government), Section 6(a) (Powers of Home Rule Units) of the Constitution of the State of Illinois of 1970, and the authority granted under the applicable provisions of the Illinois Municipal Code (65 ILCS 5/) and the Local Government Compensation Act (50 ILCS 45/), the Village President and Village Board of Trustees find that it is in protective of the health, welfare and safety of and in the best interests of the Village, the Village residents, local businesses, property owners and the public to approve the Code Amendments set forth in this Ordinance.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

SECTION 2: Code Amendments. Section 31.05 (Community Development Department) of Chapter 31 (Village Departments) of Title III (Administration) of the Maywood Village Code is amended to read in its entirety as follows (additions to existing text marked with underlined text; deletions to existing text marked using ~~strikethrough~~):

§ 31.05 COMMUNITY DEVELOPMENT DEPARTMENT.

(A) *Creation and purpose*. There is created a Community Development Department, an executive department of the Village. The Community Development Department shall be under the jurisdiction and control of the Village Manager. The Community Development Department shall provide for the administration and coordination of all economic and land development, planning and zoning issues and related activities within the Village.

(B) *Composition*. The Community Development Department shall be composed of such officials, deputies, assistants and employees, including supervisors, inspectors, clerks, project assistants and other employees as may be necessary to carry out the functions of the Department and as may be financed by the President and Board of Trustees in the annual budget of the Village.

(C) *Director of Sustainability & Innovation ~~Director of Community Development~~*. The head and direct supervisor of the Community Development Department shall be known as the Director of Sustainability & Innovation. ~~Director of Community Development.~~ The Director of Sustainability & Innovation ~~Director of Community Development~~ shall be appointed by the Village Manager and shall be an official of the Village. The Director of Sustainability & Innovation ~~Director of Community Development~~ shall report directly to the Village Manager. The duties and responsibilities of the Director of Sustainability & Innovation ~~Director of Community Development~~ shall include oversight of the economic and land development, planning and zoning activities of the Village, as set forth in more detail below. All of the powers, duties, and responsibilities of the Director of Sustainability & Innovation ~~Director of Community Development~~ as set forth below may be performed by the Director of Sustainability & Innovation ~~Director of Community Development~~, in his or her discretion, or may be performed at his or her direction. A bond shall be posted and paid for by the Village on behalf of the Director of Sustainability & Innovation ~~Director of Community Development~~ in an amount to be determined by the Village Manager at the time of his or her appointment.

(D) *Powers, duties and responsibilities*. The powers, duties and responsibilities of the Director of Sustainability & Innovation ~~Director of Community Development~~, and his or her subordinates, shall be under the supervision and at the direction of the Village Manager, and shall include, but are not limited to:

(1) Oversight of all planning and zoning matters, including, but not limited to:

(a) General oversight of all planning activities within the Village, including the development and periodic updating of a comprehensive plan for the Village.

(b) Enforcing the zoning regulations adopted by the Village.

(c) Providing public information on the provisions of the Village zoning regulations.

(d) Processing and forwarding to the Plan Commission/Zoning Board of Appeals all applications for appeals, variations, special uses, map or text amendments, or other matters on which the Plan Commission/Zoning Board of Appeals is required to review pursuant to law, this Code, or the Village's zoning regulations.

(e) Reviewing and preparing recommendations on all matters going before the Plan Commission/Zoning Board of Appeals and otherwise assisting the Plan Commission/Zoning Board of Appeals in the administration of its duties and responsibilities.

(f) Maintaining possession of appropriate records and files pertaining to the zoning regulations of the Village, including, but not limited to, zoning maps, amendments, special uses, variations, and appeals.

(g) Acting as Zoning Administrator and carrying out the powers and duties of the Zoning Administrator as set forth in the Village's zoning regulations.

(2) Oversight of all economic development activities within the Village, including but not limited to:

(a) Monitoring all new residential, commercial and industrial development within the Village.

(b) Planning, managing and developing programs related to residential, commercial and industrial redevelopment within the Village.

(c) Activities related to protecting and strengthening the character of the residential, commercial and industrial areas located within the Village.

(d) Oversight of properties owned by the Village and coordinating the acquisition and/or transference of same.

(e) Striving to have properties placed back onto the tax rolls and/or to otherwise become economically productive.

(3) Oversight of all community development functions and grant activities related to community development within the Village, including, but not limited to:

(a) Investigation of matters pertaining to community development and federal and state grant aid programs.

(b) Preparation of applications and supporting documentation regarding requests to federal and state agencies for funds for local housing and community development needs, and at the authorization of the President and Board, to file such applications as may be required.

(c) Carrying out activities related to housing and housing rehabilitation.

(d) Supervising the inspection of substandard housing, the preparation of cost estimates, and the preparation of rehabilitation job specifications.

(e) Reviewing and recommending to the President and Board of Trustees or other appropriate Village body approval of loans and grants related to community development and rehabilitation.

(f) Submitting to the appropriate funding agencies such reports as may be required quarterly, semi-annually, annually, biannually, and the like. Such reports include

any reports required by the United States Department of Housing and Urban Development. A copy of all periodical reports shall also be submitted to the President and Board of Trustees.

(4) Other miscellaneous duties, including, but not limited to:

(a) Keeping all records of transactions of the Community Development Department, including all records required by federal and state funding agencies, all financial records, records and files related to applications for rehabilitation loans and grants, and other such records as may be necessary for the efficient operation of the Department.

(b) Oversight and management of all environmental Brownfield areas within the Village.

(c) Managing the registration of landlords pursuant to § 150.100 of the Village Code.

(d) The performance of any other duties at the direction of the Director of Sustainability & Innovation. ~~Director of Community Development~~.

(E) *At-will employee*. Notwithstanding wording contained in other parts of the Village Code, the Director of Sustainability & Innovation ~~Director of Community Development~~ is an at-will employee and shall serve at the pleasure of the Village Manager.

SECTION 3: Codifier to Make All Necessary Internal Amendments. To the extent necessary, all tables of contents, indexes, headings, and internal references or cross-references to sections and other text that need to be amended or deleted within the Maywood Code of Ordinances, as amended, as a consequence of the above Code Amendments, shall be amended by the Village's codifier so as to be consistent with the terms of this Ordinance. Specifically, and as may be applicable, such amendments shall include but not be limited to the following sections: Section 30.12 (Standing Committees), 72.04 (Parking Scofflaw), 90.04 (Definitions – Fair Housing), 94.20 (House Numbers), 111.20 (Motor Vehicles Repair Shops), 111.37 (Real Estate Transfer Tax), 111.41 (Temporary Use of Trailer for Office), 112.03 (Licenses – Rooming Houses), 116.12 (Enforcement; Administration - Tobacco), 120.05 (General Location, Siting Criteria and Preferences – Wireless Communication Tower and Antennas), 120.08 (Availability of Suitable Existing Towers, Other Structures, or Alternative Technology – Wireless Communication Tower and Antennas), 120.10 (Landscaping – Wireless Communication Tower and Antennas), 120.12 (Roads and Parking – Wireless Communication Tower and Antennas), 120.13 (Information Required – Wireless Communication Tower and Antennas), 120.15 (Administratively Approved Uses – Wireless Communication Tower and Antennas), 120.18 (Setbacks – Wireless Communication Tower and Antennas), 120.22 (Business Registration Permits – Wireless Communication Tower and Antennas), 128.04 (Vacation Rental License Issuance and Renewal; Prohibitions), 150.009 (Decisions of Director of Community Development Final), 150.034 (Improperly Maintained Buildings Subject to Nuisance Abatement Proceedings – Building Regulations), 152.03 (How to Use This Chapter – Special Flood Hazard Areas), 152.04 (Duties of Enforcement – Special Flood Hazard Areas), 152.06 (Occupation and Use of Special Flood Fringe Areas – Special Flood Hazard Areas), 152.07 (Occupation and Use of Designated Flood Areas – Special Flood Hazard Areas), 152.99 (Penalties – Special Flood Hazard Areas), 153.04 (Regulations Applicable to Electronic Billboards), 155.03 (Administration – Adjacent Neighbors Land Acquisition Program), 156.02 (Administration – Tax Reactivation Program), 158.03 (Creation of Historic Preservation Commission; Term and Appointment), 158.17 (Issuance of Certificate of Appropriateness – Historic Preservation Commission and Designation of Landmarks and Historic Districts), 158.20 (Appeals – Historic

Preservation Commission and Designation of Landmarks and Historic Districts), and 158.22 (Zoning Amendments Affecting Landmarks and Historic Districts – Historic Preservation Commission and Designation of Landmarks and Historic Districts).

SECTION 4: Repeal of Conflicting Legislation; Severability; Validity of Non-Conflicting Legislation. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. Except as to the Text Amendments set forth above in this Ordinance, all Chapters and Sections of the Maywood Code of Ordinances, as amended, shall remain in full force and effect.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 10th day of June, 2025 and attested to by the Village Clerk this same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this ____ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2025-____

AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), SECTION 31.05 (COMMUNITY DEVELOPMENT DEPARTMENT) OF THE MAYWOOD VILLAGE CODE RELATIVE TO RESTRUCTURING AND REORGANIZATION OF SAID DEPARTMENT BY REPLACING THE DIRECTOR OF COMMUNITY DEVELOPMENT WITH THE NEW POSITION OF DIRECTOR OF SUSTAINABILITY & INNOVATION AND, AS NECESSARY, FOR THE CODIFIER TO UPDATE THE NEW POSITION IN ALL OTHER TITLES, CHAPTERS AND SECTIONS OF THE MAYWOOD VILLAGE CODE

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting held on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the roll call vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Manager

Item # 22

and

Omnibus # 22

2048034_1

K T J KLEIN, THORPE & JENKINS ATTORNEYS AT LAW

Michael A. Marrs

Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael A. Marrs**
DATE: **June 4, 2025**
RE: **Madison Street / Fifth Avenue TIF District Economic Incentive - Village TIF Matching Grant Business Improvement Program - Fosters Shrimp and Family LLC d/b/a Fosters Grant Request for Signage Improvements at the 616 South Fifth Avenue Property**

Per the request of Community Development Staff and Village Manager Frank Torres, I have enclosed the following documents for review, consideration and action at the June 10, 2025 Combined Committee of the Whole Meeting / Regular Village Board Meeting:

1. AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE TIF MATCHING BUSINESS IMPROVEMENT PROGRAM GRANT FOR FOSTERS SHRIMP AND FAMILY LLC D/B/A FOSTERS FOR SIGNAGE IMPROVEMENTS AT THE 616 SOUTH FIFTH AVENUE PROPERTY LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO $2,844.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: Fosters Shrimp and Family LLC d/b/a Fosters), with a copy of the Application attached to the Ordinance as Exhibit "A".
2. Village Staff Memo dated June 4, 2025 regarding this matter.

Application for TIF Matching Grant Business Improvement Program Grant

Fosters Shrimp and Family LLC d/b/a Fosters ("Applicant") has submitted an application for a Village TIF Matching Grant Business Improvement Program Grant improvements at their 616 South Fifth Avenue property, consisting of exterior signage improvements to the existing restaurant facility. Per the Grant Program, the maximum grant request is up to $25,000.00 of reimbursement of eligible improvements. This Grant Program is funded with TIF Funds from the Madison Street / Fifth Avenue TIF District Fund. See also, the enclosed Village Staff Memo dated June 4, 2025 regarding this matter.

The Village Staff Memo and the Applicant's Project Proposal identify eligible "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), consisting of: signage improvements ("TIF Eligible Redevelopment Project Costs").

The Applicant proposes to make signage improvements costing a total of $5,688. Under the Village's TIF Matching Grant Business Improvement Program, the Village will match 50% of the cost of improvements up to a maximum amount of $25,000. So the request in this case is for $2,844.

Eligibility of Project for TIF Reimbursement

The actual, documented TIF Eligible Redevelopment Project Costs associated with the Project will be eligible for payment to the Applicant from the Madison Street / Fifth Avenue TIF District Fund because: (1) the Project site is located within the Madison Street / Fifth Avenue TIF District; and (2) these costs are for the type of work that are included under the definition of "redevelopment project costs," as set forth

in Section 11-74.4-3(q) of the TIF Act, which include:

> (q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following:
>
> ***
>
> (3) Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, fixtures, and leasehold improvements; and the cost of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment; including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification;
>
> ***

Compliance with the Madison Street / Fifth Avenue TIF Redevelopment Plan and Project

The proposed Project complies with the goals and objectives of the Madison Street / Fifth Avenue TIF Redevelopment Plan and Project (adopted January 1997 and amended in October 2020) and the Plan supports the use of TIF District Funds to pay the economic incentive for the Project.

If there are any questions, please feel free to contact me.

Michael

Enclosures

cc. Tori-Love Garron, Village Clerk (w/ encls.)
Francis M. Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Walter Duncan, Director of Building & Code (w/ encls.)
Michele Kitch, Business Attraction & Retention Coordinator, CD Department (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)

ORDINANCE NO. CO-2025-_____

AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE TIF MATCHING BUSINESS IMPROVEMENT PROGRAM GRANT FOR FOSTERS SHRIMP AND FAMILY LLC D/B/A FOSTERS FOR SIGNAGE IMPROVEMENTS AT THE 616 SOUTH FIFTH AVENUE PROPERTY LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO $2,844.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: Fosters Shrimp and Family LLC d/b/a Fosters)

WHEREAS, the Village of Maywood (the "Village") has the authority, pursuant to the laws of the State of Illinois, to promote the health, safety and welfare of the Village and its inhabitants, to prevent the presence of blight, to encourage private development in order to enhance the local tax base and increase additional tax revenues realized by the Village, to foster increased economic activity within the Village, to increase employment opportunities within the Village, and to enter into contractual agreements with third parties to achieve the aforesaid purposes, and to otherwise take action in the best interests of the Village; and

WHEREAS, the Village is authorized, under the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4, as amended (the "TIF Act"), to finance redevelopment in accordance with the conditions and requirements set forth in the TIF Act; and

WHEREAS, pursuant to Ordinance No. CO-97-01, Ordinance No. CO-97-02 and Ordinance No. CO-97-03, adopted March 27, 1997, the Village approved a tax increment redevelopment plan and project (the "TIF Plan"), designated the tax increment redevelopment project area (the "Redevelopment Project Area"), and adopted tax increment financing relative to the Village's "Madison Street / Fifth Avenue Tax Increment Financing District" (the "TIF District"); and

WHEREAS, pursuant to Ordinance Number CO-2013-12 (adopted March 13, 2013) and Ordinance Numbers CO-2020-39, CO-2020-40 and CO-2020-41, adopted December 29, 2020, the Village approved amendments to the TIF Plan in order to extend the term of the TIF District to December 31, 2032; and

WHEREAS, the TIF District was established as a bonded TIF District, and as a "pay-as-you-go" funded TIF District, which means that incremental tax revenues would be used to pay for Village-approved eligible TIF project costs or TIF economic incentives as such funds are generated through year-to-year increases in the equalized assessed valuation ("EAV") of the properties within the TIF District. There are no bond proceeds or other debt financing issued to pay for eligible TIF project costs or TIF economic incentives at this time; and

WHEREAS, Fosters Shrimp and Family LLC d/b/a Fosters ("Applicant") has submitted an Application for a Village TIF Matching Grant Business Improvement Program Grant for 50% of the cost of exterior signage improvements to the existing restaurant facility located on property at 616 South Fifth Avenue (the "Property"). The cost of the exterior signage improvements is $5,688, so the amount of the TIF Matching Grant sought is $2,844 (the "Maximum Grant Amount"). The Application identifies eligible "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q),

consisting of storefront signage ("TIF Eligible Redevelopment Project Costs") (the "Project"). A copy of the Application is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, the purpose of the Grant Program is to encourage the redevelopment of real property and the rehabilitation of existing buildings and to attract new businesses and to retain existing businesses in the TIF District by reimbursing a portion of investments made in such real property and existing buildings that qualify as TIF Eligible Redevelopment Project Costs, thereby implementing the TIF Plan. Per the Grant Program, the maximum grant request is up to $25,000.00 of reimbursement of TIF Eligible Redevelopment Project Costs ("Capped Grant Amount"). This Grant Program is funded in part with TIF Funds from the Madison Street / Fifth Avenue TIF District Fund; and

WHEREAS, it is necessary for the successful completion of the Project that the Village approve the attached Application to provide for an economic incentive to encourage the redevelopment of the Property, thereby implementing the TIF Plan; and

WHEREAS, the Applicant is unable and unwilling to undertake the redevelopment of the Property, but for certain tax increment financing ("TIF") incentives, to be provided by the Village in accordance with the TIF Act and the home rule powers of the Village, which the Village is willing to provide under the terms and conditions contained in the attached Application. The Parties agree that, but for the TIF incentives, to be provided by the Village, the Applicant cannot successfully and economically develop the Property in a manner satisfactory to the Village; and

WHEREAS, the President and Board of Trustees of the Village have determined that it is desirable and in the Village's best interests to: (a) assist the Applicant, as set forth in the attached Application, in order to stimulate and induce redevelopment of the Property; and (b) agree to reimburse certain actual, documented TIF Eligible Redevelopment Project Costs incurred by the Applicant as part of completing the Project, in an amount not to exceed the Maximum Grant Amount of $2,844 sought here, all in accordance with the terms and provisions of the TIF Act, the Village's home rule authority, and the terms of the Grant Program; and

WHEREAS, the Village is authorized under Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5) (the "Economic Development Statute") to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any commercial enterprise, that are deemed necessary or desirable for the promotion of economic development within the Village; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve the attached Application (**Exhibit "A"**) and to approve the expenditure of its TIF District Funds for the reimbursement of a portion of the actual, documented TIF Eligible Redevelopment Project Costs associated with the Project pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5), and the TIF Act, and find that approving the Application and appropriating and authorizing the expenditure of funds from the TIF District Fund in accordance with the applicable provisions of the TIF Act, the Economic Development Statute and the attached Application, subject to the Maximum Grant Amount of $2,844 sought here, is protective of the health, welfare and

safety of and in the best interests of the Village, its residents, property owners, local businesses and the public.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Authority. The Village is a duly constituted and organized home rule municipality, as described in Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Illinois Constitution of 1970, and, as such, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and incur debt. The adoption of this Ordinance implements the TIF Plan in accordance with the TIF Act.

SECTION 3: Execution and Delivery of Application and Other Documents. The President and Board of Trustees of the Village authorize the approval and execution of the Application (**Exhibit "A"**), for the purposes set forth in this Ordinance. The President and Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or their designee, to execute and deliver the executed, final version of the Application, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Application. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Ordinance and the Application, to the Applicant for record retention purposes.

SECTION 4: Estimate of Expenditures. The Village intends to incur Expenditures in connection with the Project, consistent with the TIF Plan and in accordance with the Application, including, but not limited to, the following:

1. The actual, documented eligible "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), and as listed in the attached Application for the Project (**Exhibit "A"**) ("TIF Eligible Redevelopment Project Costs") incurred by the Applicant for the completion of the Project, subject to the terms imposed on the payment of the economic incentive by the Grant Program and the payment of TIF District Funds not to exceed the Maximum Grant Amount of $2,844 sought here.

2. Costs for Village-related professional services related to the Project, including but not limited to legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.

SECTION 5: Authorization of Expenditures Under the Application. The expenditure of funds from the TIF District Fund is authorized up to the Maximum Grant Amount of $2,844 sought here, provided that the Applicant completes the Project, and payment of the economic incentive is subject to the Applicant's compliance with the economic incentive reimbursement terms as set forth in the Grant Program.

SECTION 6: Repealer; Severability. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: Ratification. All actions of the President and Board of Trustees, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 8: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this ___ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

APPLICATION FOR A VILLAGE TIF MATCHING BUSINESS IMPROVEMENT PROGRAM GRANT FOR FOSTERS SHRIMP AND FAMILY LLC D/B/A FOSTERS FOR SIGNAGE IMPROVEMENTS AT THE 616 SOUTH FIFTH AVENUE PROPERTY (Applicant: Fosters Shrimp and Family LLC d/b/a Fosters)

(attached)

VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, IL 60153 - www.Maywood-IL.gov

Maywood Matching Grant Business Improvement Program

Guidelines & Application

Purpose:
To generate investment in the commercial structures Village wide and promote the revitalization throughout commercial corridors in line with comprehensive planning.

Approval:
In addition to meeting the eligibility criteria, approval will be based on the design and merit of the project upon review by the Projects, Planning and Development Committee whose membership includes the Village President, Village Manager, Community Development Director, and the Director of Building & Code.. Applications will go before the Village President and Board of Trustees for final approval.

Grants may be awarded for up to 50% of an approved project up to a $50,000.grant for Tier 1 projects and up to a $25,000 grant for Tier 2 projects.

Tier 1: Proposed projects meet all conditions of the matching grant business improvement program and include a material investment defined as meeting one of the following:

1. tax reactivation of a property that has been off the tax rolls for five (5) or more tax years; or
2. building improvements estimated to cost $250,000 or greater

Tier 2: Proposed projects meet all conditions of the matching grant business improvement program but do not meet the additional requirements of a Tier 1 project.

If more applications are received than current funding levels allow, the committee reserves the right to prioritize applications on the basis of extent of the work, level of private funding and the relative impact of the proposed improvements to the area. The amount of available program funds is determined annually by the President and Board of Trustees of the Village as part of the approval of the Village's annual budget Once the annual allocation of program funds are expended, the President and Board of Trustees of the Village reserve the right to appropriate additional program funds for use in the then-current program year, if such funds are available. The funding sources for the Program grants consist of TIF District Funds from active Village TIF Districts, eligible county, state and federal funding allocated to the Village, Village General Corporate Funds and other lawful, eligible funds in the possession of the Village. Only projects located within a particular TIF District shall be eligible for TIF District Funds from that particular TIF District, provided the project work is a TIF eligible redevelopment cost, as defined by the Illinois Tax Increment Allocation Redevelopment Act.

Eligibility Criteria and General Conditions of Participation:

Getting started – Eligibility criteria
Financial assistance is available for:

- Façade renovation, including masonry, carpentry, windows and doors;

VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, IL 60153 - www.Maywood-IL.org

Matching Grant Business Improvement Program Application

Fosters Shrimp & family
Applicant Name | Phone | Secondary Phone

616 S. 5th Ave Maywood, IL, 60153
Mailing Address (Street/City/State/Zip)

Fostersnunn@gmail.com
Email

Building Information

James E. Nunn 708-955-6689
Business Owner Name | Phone | Secondary Phone

Mailing Address (Street/City/State/Zip)

Email

Applicant is Business Owner/Tenant | Street Address(es) of building for which grant is sought

Total Number of Storefronts | Number of Stories | Building Frontage (in feet)

Photo Permission | Design/Drawing | Bids/Estimates | Lease Permissions | Proof of Ownership | Owners'

RECEIVED
MAY 2025
BY: MC

Tenant(s) Lease Expiration Date(s)

Tenant(s) Lease Expiration Date(s)

Statement of Agreement

The applicant (undersigned) agrees to comply with the guidelines and procedures of the Maywood Matching Grant Business Improvement Program. The applicant understands that s/he must submit copies of the contract for work, design drawings, invoices/waivers of lien, copy of permits upon completion of the approved improvements.

James E Flynn 5,9,25

Signature of Applicant Date

PROJECT INFORMATION

Proposed use of funds (Check all that apply and briefly describe work)

Type of Work	Est. Cost
Brick Cleaning and tuck-pointing _____	$_____
Storefront rehab/replacement _____	$_____
Window/door repair/replacement _____	$_____
Painting of exterior surface _____	$_____
Exterior lighting _____	$_____
Awning _____	$_____
Signage 5,688.00 $6.180	$ 5,688.00
Total Cost of Project _____	$_____
Total Grant Request _____	$_____

Note: Applicant must provide copy of proof of ownership, all proposed materials and design drawings for estimated scope of work
and, upon completion, a copy of the contractors' waivers of lien for evidence of payment.

ATTACH:

_____Building design
_____Bids and/or estimates
_____Color samples
_____Catalog cuts of lighting fixtures
_____Sign design
_____Logo for business signage

MCDC/FacadeGuidelines.doc

Office Use Only:
Date Received:
Committee Meeting Date: Grant Awarded: Applicant Notified:
Funds Deposit into Account #:

To: tamikarahim2014@gmail.com <tamikarahim2014@gmail.com>

Hi Tamika,

Thank you again for reaching out about your restaurant storefront sign!

Based on your request, we've created a custom mockup designed to be installed on the exterior of your restaurant. The sizing ensures your sign stands out and creates a bold visual impact. We're happy to adjust the size or design further if needed to better fit your space.

Below are two sign style options with corresponding sizes and discounted pricing:

🛠 Custom Storefront Sign Options

1. 3D Metal Backlit Signs

- **41" x 51" – $2,198.00**
- **51" x 67" – $2,884.00**
- **61" x 80" – $4,416.00**

2. 3D Backlit + Frontlit Signs

- **41" x 51" – $2,989.00**
- **51" x 67" – $3,884.00**
- **61" x 80" – $5,688.00**

What's Included:
✔ Durable, professional-grade mounting hardware
✔ UL-Certified LEDs
✔ 2-Year Warranty
✔ 10–12 Business Day Turnaround
✔ First-Time Customer Discount (already applied)

Purchase Your Sign Here

If you'd like to customize the size, color, or material type, just let us know — we're happy to make adjustments to match your vision.

You can reach us anytime at info@voltsigns.com or via call/WhatsApp at **(855) 490-7446**.

Looking forward to your feedback!

ESTIMATE

Quick Sign Services
15545 S 71st Ct
101
Orland Park, Illinois 60462
United States

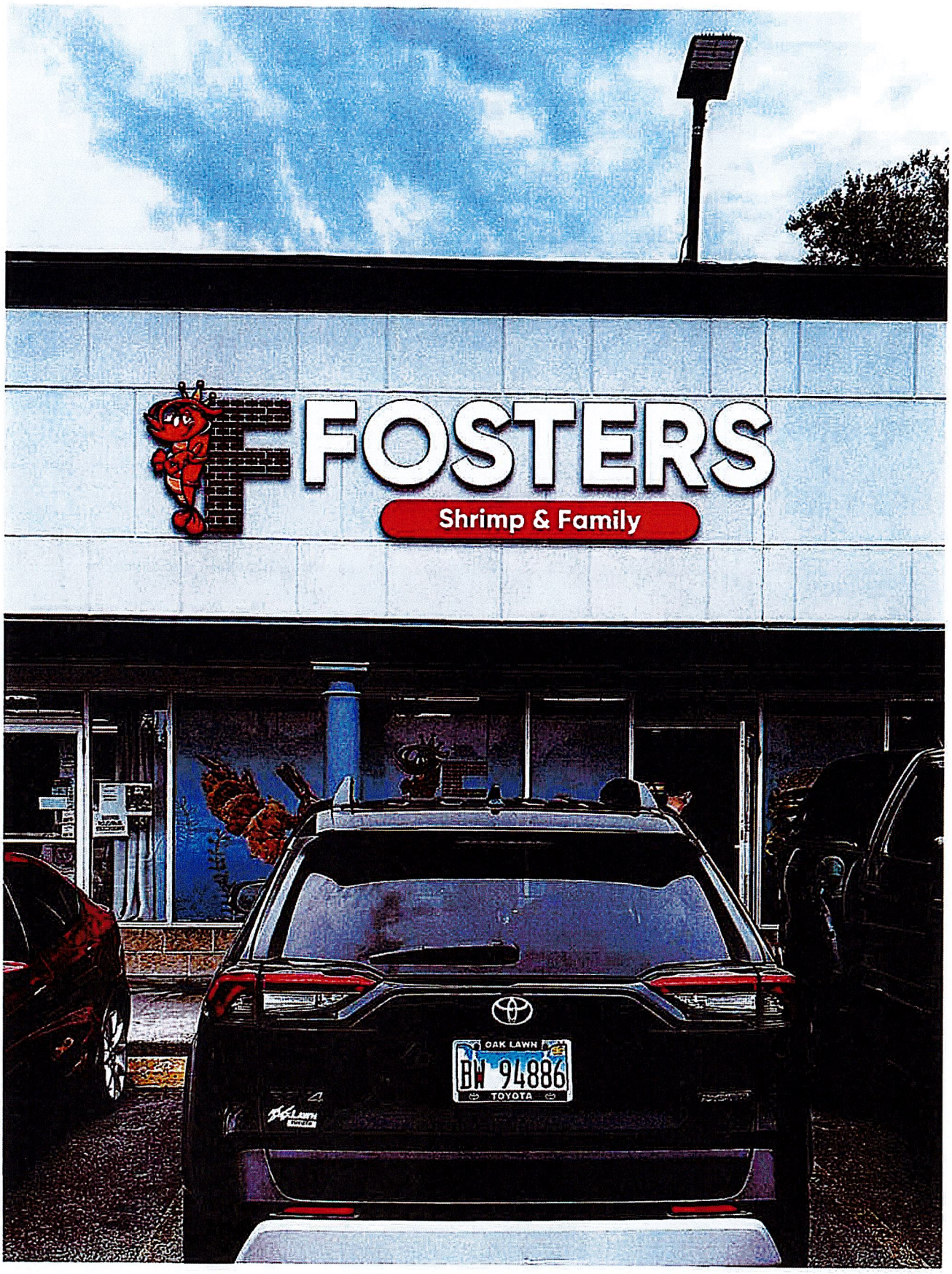
7088641239

Bill to
Fosters Shrimp & Family

Tamikanunn2014@gmail.com

Estimate Number: 000158
Estimate Date: May 8, 2025
Valid Until: June 7, 2025
Grand Total (USD): $3,900.00

Items	Quantity	Price	Amount
Channel Letter Custom lit channel letters reading "FOSTERS" (28" tall letters) Brick-style "F" with shrimp character (50" tall x 47.76" wide) Illuminated lightbox: "Shrimp & Family" (104" x 12")	1	$3,900.00	$3,900.00
		Grand Total (USD):	**$3,900.00**


FOSTERS
Shrimp & Family
OAK LAWN
BW 94886
TOYOTA

STORE LEASE

DATE OF LEASE	TERM OF LEASE		MONTHLY RENT
	BEGINNING	ENDING	
August 13, 2024	September 1, 2024	August 31, 2029	SEE RIDER #23

Location of Premises:

616 S 5th Ave, Maywood Illinois 60153

Purpose:

Restaurant

	LESSEE:	LESSOR:
NAME:	FOSTERS SHRIMP AND FAMILY LLC	NAME: FAKHOURI BROTHERS ENTERPRISES, INC
ADDRESS:	616 Sth Ave	ADDRESS: 6601 S Cass Ave STE (H)
CITY:	Maywood, IL 60153	CITY: Westmont, IL 60559

In consideration of the mutual covenants and agreements herein stated, Lessor hereby leases to Lessee and Lessee hereby leases from Lessor solely for the above purpose the premises designated above (the "Premises"), together with the appurtenances thereto, for the above Term.

RENT 1. Lessee shall pay Lessor or Lessor's agent as rent for the Premises the sum stated above, monthly in advance, until termination of this lease, at Lessor's address stated above or such other address as Lessor may designate in writing.

WATER, GAS AND ELECTRIC CHARGES 2. Lessee will pay, in addition to the rent above specified, all water rents, gas and electric light and power bills taxed, levied or charged on the Premises, for and during the time for which this lease is granted, and in case said water rents and bills for gas, electric light and power shall not be paid when due, Lessor shall have the right to pay the same, which amounts so paid, together with any sums paid by Lessor to keep the premises in a clean and healthy condition, as herein specified, are declared to be so much additional rent and payable with the installment of rent next due thereafter.

SUBLETTING; ASSIGNMENT 3. The Premises shall not be sublet in whole or in part to any person other than Lessee, and Lessee shall not assign this lease without, in each case, the consent in writing of Lessor first had and obtained; nor permit to take place by any act or default of himself or any person within his control any transfer by operation of law of Lessee's interest Created hereby; nor offer for lease or sublease the Premises, nor any portion thereof, by placing notices or signs of "To Let", or any other similar sign or notice in any place, nor by advertising the same in any newspaper or place or manner whatsoever without, in each case, the consent in writing of Lessor first had obtained. If Lessee, or any one or more of the Lessees, if there be more than one, shall make an assignment for the benefit of creditors, or shall be adjudged a bankrupt, Lessor may terminate this lease, and in such event Lessee shall at once pay Lessor a sum of money equal to the entire amount of rent reserved by this lease for the then unexpired portion of the term hereby created, as liquidated damages.

LESSEE NOT TO MISUSE 4. Lessee will not permit any unlawful or immoral practice, with or without his knowledge or consent, to be committed or carried on in the Premises by himself or by any other person. Lessee will not allow the Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that hereinbefore specified. Lessee will not keep or use or permit to be kept or used in or on the Premises or any place contiguous thereto any flammable fluids or explosives, without the written permission of Lessor first had obtained. Lessee will not load floors beyond the floor load rating prescribed by applicable municipal ordinances. Lessee will not use or allow the use of the Premises for any purpose whatsoever that will injure the reputation of the Premises or of the building of which they are a part.

CONDITION ON POSSESSION 5. Lessee has examined and knows the condition of the Premises and has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof, and no agreements or promises to decorate, alter, repair or improve the Premises, have been made by Lessor or his agent prior to or at the execution of this lease that are not herein expressed.

REPAIRS AND MAINTENANCE 6. Lessee shall keep the Premises and appurtenances thereto in a clean, sightly and healthy condition., and in good repair, all according to the statutes and ordinances in such cases made and provided, and the directions of public officers thereunto duly authorized, all at his own expense, and shall yield the same back to Lessor upon the termina-

tion of this lease, whether such termination shall occur by expiration of the term, or in any other manner whatsoever, in the same condition of cleanliness, repair and sightlines as at the date of the execution hereof, loss by fire and reasonable wear and tear excepted. Lessee shall make all necessary repairs and renewals upon the Premises and replace broken globes, glass and fixtures with material of the same size and quality as that broken and shall insure all glass in windows and doors of the Premises at his own expense. If, however, the Premises shall not thus be kept in good repair and in a clean, sightly and healthy condition by Lessee, as aforesaid, Lessor may enter the same, himself or by his agents, servants or employees, without such entering causing or constituting a termination of this lease or an interference with the possession of the Premises by Lessee, and Lessor may replace the same in the same condition of repair, sightlines, healthiness and cleanliness as existed at the date of execution hereof, and Lessee agrees to pay Lessor, in addition to the rent hereby reserved, the expenses of Lessor in thus replacing the Premises in that condition. Lessee shall not cause or permit any waste, misuse or neglect of the water, or of the water, gas or electric fixtures.

ACCESS TO PREMISES

7. Lessee will allow Lessor or any person authorized by Lessor free access to the Premises for the purpose of examining or exhibiting the same, or to make any repairs or alterations thereof which Lessor may see fit to make, and Lessee will allow Lessor to have placed upon the Premises at all times notices of "For Sale" and "For Rent", and Lessee will not interfere with the same.

NON-LIABILITY OF LESSOR

8. Lessor shall not be liable to Lessee for any damage or injury to him or his property occasioned by the failure of Lessor to keep the Premises in repair, and shall not be liable for any injury done or occasioned by wind or by or from any defect of plumbing, electric wiring or of insulation thereof, gas pipes, water pipes or steam pipes, or from broken stairs, porches, railings or walks, or from the backing up of any sewer pipe or down-spout, or from the bursting, leaking or running of any tank, tub, washstand, water closet or waste pipe, drain, or any other pipe or tank in, upon or about the Premises or the building of which they are a part nor from the escape of steam or hot water from any radiator, it being agreed that said radiators are under the control of Lessee, nor for any such damage or injury occasioned by water, snow or ice being upon or coming through the roof, skylight, trap-door, stairs, walks or any other place upon or near the Premises, or otherwise, nor for any such damage or injury done or occasioned by the falling of any fixture, plaster or stucco, nor for any damage or injury arising from any act, omission or negligence of co-tenants or of other persons, occupants of the same building or of adjoining or contiguous buildings or of owners of adjacent or contiguous property, or of Lessor's agents or Lessor himself, all claims for any such damage or injury being hereby expressly waived by Lessee.

RESTRICTIONS (SIGNS, ALTERATIONS, FIXTURES)

9. Lessee shall not attach, affix or exhibit or permit to be attached, affixed or exhibited, except by Lessor or his agent, any articles of permanent character or any sign, attached or detached, with any writing or printing thereon, to any window, floor, ceiling, door or wall in any place in or about the Premises, or upon any of the appurtenances thereto, without in each case the written consent of Lessor first had an obtained; and shall not commit or suffer any waste in or about said premises; and shall make no changes or alterations in the Premises by the erection of partitions or the papering of walls, or otherwise, without the consent in writing of Lessor; and in case Lessee shall affix additional locks or bolts on doors or window, or shall place in the Premises lighting fixtures or any fixtures of any kind, without the consent of Lessor first had and obtained, such locks, bolts and fixtures shall remain for the benefit of Lessor, and without expense of removal or maintenance to Lessor. Lessor shall have the privilege of retaining the same if he desires. If he does not desire to retain the same, he may remove and store the same, and Lessee agrees to pay the expense of removal and storage thereof. The provisions of this paragraph shall not however apply to Lessee's trade fixtures, equipment and moveable furniture.

HEAT

10. Where building is equipped for the purpose, Lessor shall furnish to Lessee a reasonable amount of heat, from October 1st to May 1st, whenever in Lessor's judgment necessary for comfortable use of the Premises, during customary business hours (excluding Sundays and holidays, but not earlier than 8 a.m. nor later than 6 p.m. unless specifically stated herein. Lessor does not warrant that heating service will be free from interruptions caused by strike, accident or other cause beyond the reasonable control of Lessor, or by renewal or repair of the heating apparatus in the building. Any such interruption shall not be deemed an eviction or disturbance of Lessee's use and possession of Premises, nor render Lessor liable to Lessee in damages. All claims against Lessor for injury or damage arising from failure to furnish heat are hereby expressly waived by Lessee.

FIRE AND CASUALTY

11. In case the Premises shall be rendered untenantable by fire, explosion or other casualty, Lessor may, at his option, terminate this lease or repair the Premises within sixty days. If Lessor does not repair the Premises within said time, or the building containing the Premises shall have been wholly destroyed, the term hereby created shall cease and determine.

TERMINATION;

12. At the termination of the term of this lease, by lapse of time or otherwise, Lessee will yield up immediate possession of the Premises to Lessor, in good condition and repair, loss by fire and ordinary wear excepted, and

HOLDING OVER

will return the keys therefore to Lessor at the place of payment of rent. If Lessee retains possession of the Premises or any part thereof after the termination of the term by lapse of time or otherwise, then Lessor may at its option within thirty days after termination of the term serve written notice upon Lessee that such holding over constitutes either (a) renewal of this lease for one year, and from year to year thereafter, at double the rental (computed on an annual basis) specified in Section 1, or (b) creation of a month to month tenancy, upon the terms of this lease except at double the monthly rental specified in Section 1, or (c) creation of a tenancy at sufferance, at a rental of Dollars per day for the time Lessee remains in possession. If no such written notice is served then a tenancy at sufferance with rental as stated at © shall have been created. Lessee shall also pay to Lessor all damages sustained by Lessor resulting from retention of possession by Lessee. The provisions of this paragraph shall not constitute a waiver by Lessor of any right of re-entry as hereinafter set forth; nor shall receipt of any rent or any other act in apparent affirmance of tenancy operate as a waiver of the right to terminate this lease for a breach of any of the covenants herein.

LESSOR'S REMEDIES

13. If Lessee shall vacate or abandon the Premises or permit the same to remain vacant or unoccupied for a period of ten days, or in case of the non-payment of the rent reserved hereby, or any part thereof, or of the breach of any covenant in this lease contained, Lessee's right to the possession of the Premises thereupon shall terminate, with or without any notice or demand whatsoever, and the mere retention of possession thereafter by Lessee shall constitute a forcible detainer of the Premises; and if the Lessor so elects, but not otherwise, and with or without notice of such election or any notice or demand whatsoever, this lease shall thereupon terminate, and upon the termination of Lessee's right of possession, as aforesaid, whether this lease be terminated or not, Lessee agrees to surrender possession of the Premises immediately, without the receipt of any demand for rent, notice to quit or demand for possession of the Premises whatsoever, and hereby grants to Lessor full and free license to enter into and upon the Premises or any part thereof, to take possession thereof with or without process of law, and to expel and to remove Lessee or any other person who may be occupying the Premises or any part thereof, and Lessor may use such force in and about expelling and removing Lessee and other persons as may reasonable be necessary, and Lessor may re-possess himself of the Premises as of his former estate, but such entry of the Premises shall not constitute a trespass or forcible entry or detainer, nor shall it cause a forfeiture of rents due by virtue thereof, nor a waiver of any covenant, agreement or promise in this lease contained, to be performed by Lessee. Lessee hereby waives all notice of any election made by Lessor hereunder, demand for rent, notice to quit, demand for possession, and any and all notices and demands whatsoever, of any and every nature, which may or shall be required by any statute of this state relating to forcible entry and detainer or to landlord and tenant, or any other statute, or by the common law, during the term of this lease or any extension thereof. The acceptance of rent, whether in a single instance or repeatedly, after it falls due, or after knowledge of any breach hereof by Lessee, or the giving or making of any notice or demand, whether according to any statutory provision or not, or any act or series of acts except an express written waiver, shall not be construed as a waiver of Lessor's right to act without notice or demand or of any other right hereby given Lessor, or as an election not to proceed under the provisions of this lease.

RIGHT TO RELET

14. If Lessee's right to the possession of the Premises shall be terminated in any way, the Premises, or any part thereof, may, but need not, be relet by Lessor, for the account and benefit of Lessee, for such rent and upon such terms and to such person or persons and for such period or periods as may seem fit to the Lessor, but Lessor shall not be required to accept or receive any tenant offered by Lessee, nor to do any act whatsoever or exercise any diligence whatsoever, in or about the procuring of another occupant or tenant to mitigate the damages of Lessee or otherwise, Lessee hereby waiving the use of any care or diligence by Lessor in the reletting thereof; and if a sufficient sum shall not be received from such reletting to satisfy the rent hereby reserved, after paying the expenses of reletting and collection, including commissions to agents, and including also expenses of redecorating, Lessee agrees to pay and satisfy all deficiency; but the acceptance of a tenant by Lessor, in place of Lessee, shall not operate as a cancellation hereof, nor to release Lessee from the performance of any covenant, promise or agreement herein contained, and performance by any substituted tenant by the payment of rent, or otherwise, shall constitute only satisfaction pro tanto of the obligations of Lessee arising hereunder.

COSTS AND FEES

15. Lessee shall pay upon demand all Lessor's costs, charges and expenses, including fees of attorneys, agents and others retained by Lessor, incurred in enforcing any of the obligations of Lessee under this lease or in any litigation, negotiation or transaction in which Lessor shall, without Lessor's fault, become involved through or on account of this lease.

CONFESSION OF JUDGMENT

16. Lessee hereby irrevocably constitutes and appoints any attorney of any court or record in this State, to be his true and lawful attorney for him and in his name and stead, to enter his appearance in any suit or suits that may be brought in any court in this State at any time when any money is due hereunder for rent or otherwise, to waive the issuing of process and service thereof and trial by jury or otherwise, and to confess a judgment or judgments for such money so due and for costs of suit and for reasonable attorney's fees in favor of Lessor, and to release all errors that may occur or intervene in such proceedings, including this issuance of execution upon any such judgment, and

to stipulate that no writ of error or appeal shall be prosecuted from such judgment or judgments, nor any bill in equity filed, nor any proceedings of any kind taken in law or equity to interfere in any way with the operation of such judgment or judgments or of execution may immediately issue thereon.

LESSOR'S LIEN

17. Lessor shall have a first lien upon the interest of Lessee under this lease, to secure the payment of all moneys due under this lease, which lien may be foreclosed in equity at any time when money is overdue under this lease; and the Lessor shall be entitled to name a receiver of said leasehold interest, to be appointed in any such foreclosure proceeding, who shall take possession of said premises and who may relet the same under the orders of the court appointing him.

REMOVAL OF OTHER LIENS

18. In event any lien upon Lessor's title results from any act or neglect of Lessee, and Lessee fails to remove said lien within ten days after Lessor's notice to do so, Lessor may remove the lien by paying the full amount thereof or otherwise and without any investigation or contest of the validity thereof, and Lessee shall pay Lessor upon r equest the amount paid out by Lessor in such behalf, including Lessor's costs, expenses and counsel fees.

REMEDIES NOT EXCLUSIVE

19. The obligation of Lessee to pay the rent reserved hereby during the balance of the term hereof, or during any extension hereof, shall not be deemed to be waived, released or terminated, nor shall the right and power to confess judgment given in paragraph 16 hereof be deemed to be waived or terminated by the service of any five-day notice, other notice to collect, demand for possession, or notice that the tenancy hereby created will be terminated on the date therein named, the institution of any action of forcible detainer of ejectment of any judgment for possession that may be rendered in such action, or any other act or acts resulting in the termination of Lessee's right to possession of the Premises. The Lessor may collect and receive any rent due from Lessee, and payment of receipt thereof shall not waive or affect any such notice, demand, suit or judgment, or in any manner whatsoever waive, affect, change, modify or alter any rights of remedies which Lessor may have by virtue hereof.

NOTICES

20. Notices may be served on either party, at the respective addresses given at the beginning of this lease, either (a) by delivering or causing to be delivered a written copy thereof, or (b) by sending a written copy thereof by United States certified or registered mail, postage prepaid, addressed to Lessor or Lessee at said respective addresses in which event the notice shall be deemed to have been served at the time the copy is mailed.

MISCELLA-NEOUS

21. (a) Provisions typed on this lease and all riders attached to this lease and signed by Lessor and Lessee are hereby made a part of this lease.

(b) Lessee shall keep and observe such reasonable rules and regulations now or hereafter required by Lessor, which may be necessary for the proper and orderly care of the building of which the Premises are a part.

(c) All covenants, promises, representations and agreements herein contained shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

(d) The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to exclude or waive the right to the use of another.

(e) The words "Lessor" and "Lessee" wherever used in this lease shall be construed to mean Lessors or Lessees in all cases where there is more than one Lessor or Lessee, and to apply to individuals, male or female, or to firms or corporations, as the same may be described as Lessor or Lessee herein, and the necessary grammatical changes shall be assumed in each case as though fully expressed. If there is more than one Lessee the warrant of attorney in paragraph 16 is given jointly and severally and shall authorize the entry of appearance of, and waiver of issuance of process and trial by jury by, and confession of judgment against any one or more of such Lessees, and shall authorize the performance of every other act in the name of and on behalf of any one or more of such Lessees.

SEVER-ABILITY

22. If any clause, phrase, provision or portion of this lease or the application thereof to any person or circumstance shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this lease nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion hereof to other persons or circumstances.

23. Where there is a conflict between the provisions of this Rider and the Store Lease to which this Rider is attached, the provisions of this Rider shall govern and prevail.

24. The base rental for the lease term shall be as follows:

Beginning of Period	End of Period	Rent For Each Month During Such Period
September 1, 2024	August 31, 2025	$2,800.00
September 1, 2025	August 31, 2026	$2,884.00
September 1, 2026	August 31, 2027	$2,970.52
September 1, 2027	August 31, 2028	$3,059.64

25. Lessee shall have 1 option to extend the lease for an additional two years. Such option must be exercised by the Lessee 120 days prior to the expiration of the base lease period. If the option is exercised the base rent shall be increased by 3% per year.

26. Lessee shall deposit with Lessor the sum ~~of~~ -------- as a security deposit, upon execution of this agreement.

27. Lessee further covenants and agrees that in connection with the operation and use of the demised premises or the business thereon, he will not violate or permit a violation of any ordinance, rule, regulation, statute, or law, and further covenants and agrees to observe comply with, and execute all present and future laws, rules, requirements, ordinances and regulations of the City or Village in which the premises is located.

28. Lessee agrees to indemnify and save harmless, the lessor, owner and the premises from any and all claims, liability, responsibility, damage, out-lay or expense that lessor may incur or any cost or expense to which he may be put by reason of any injury and/or claimed injury to person and/or property or by reason of any claim or account thereof, resulting from the condition of the premises and/or any addition which may be erected upon the premises and/or any part of the same and all areas, pipes, utilities and facilities appurtenant thereto during the term hereby granted, or from the failure to keep or put the same in repair and good order, or from the use or manner of the use thereof, or from the management, operation or maintenance of the same or the business therein conducted.

29. Lessee shall at Lessees cost place the appropriate channel lettering sign on the business location. Lessee shall do all repairs required for the premises and takes the premises as is.

30. At all times during the term of this Lease, Lessee, at Lessee's cost and expense, shall (a) pay for the electricity used by the systems in, on and/or for the premises, (b) remove Lessee's trash at the time specified by Lessor from the premises, and (c) Keep, maintain, repair and replace in good operating condition all of the premises, including without limitation the interior of the premises, the walls, floors, doors, and ceiling of the premises, Air Conditioning, heating, ventilation, exhaust, plumbing, electrical and lighting fixtures, equipment and/or systems in, on and/or for the premises as well as all items attached as Exhibit A. All of the items described

in clause (c) of the preceding sentence, together with all of the Lessee's improvements to the premises to be part of the premises, exclusive of removable trade fixtures and, shall become the property of the Lessor at the expiration of the Lease.

31. Lessee, at Lessee's cost and expense, shall at all times maintain comprehensive public liability and property damage insurance as follows:

A) Bodily injury (fatal or nonfatal) to any person not less than two hundred fifty Thousand and No/100ths ($250,000.00) Dollars, and to more than one person, not less than five hundred Thousand Dollars and no/100ths ($500,000.00) Dollars.

B) Damage to property of not less than fifty thousand ($50,000.00) dollars.

Said policies to be in such form and issued by such companies as are reasonably satisfactory to Lessor and shall not be cancelable without the written consent of the Lessor. Lessor and his agents thereof shall be named as additional insured under the policy of such insurance and shall be sent a copy of said policy at each renewal year. In addition, a certificate of such insurance shall be delivered by Lessee to Lessor upon request by Lessor. If for any reason, Lessee refuses or cannot obtain said policy or if lessee does not list lessor as an additional party or otherwise does not comply with provision 31 as listed above, then Lessor may at his sole discretion, after giving lessee 5 day notice to cure said violation do any or all of the following;

A) Terminate said leasehold and institute a forcible detainer action to regain possession of said premises.

B) Obtain said insurance for and on behalf of the Lessee and for such costs as are reasonable. In such cases, all monies paid by Lessor for said insurance shall become additional rent due in its entirely immediately after said payment is made by said Lessor.

32. If rent payments are made on or after the 10th day of the month then in addition to the rent specified above, Lessee shall pay $150.00 of the rent as additional rent for that month. This payment is not intended to preclude Lessor from using any other remedy available under this lease. Instead it is in addition to said rights and remedies of lessor.

33. If any mechanics or other liens or order for the payment of money shall be filed against the premises by reason of or arising from any repair, improvement, replacement or change relating to said premises, then lessee shall have the same removed or insured or bonded over within 20 days or shall be in default of this lease agreement.

34. Lessee cannot assign or sublet the premises without written consent of the Lessor, which consent shall not be unreasonably withheld.

IN WITNESS WHEREOF, Lessor and Lessee have signed this Lease as of this day of

LESSOR:

FAKHOURI BROTHERS ENTERPRISES INC.
PRESIDENT: RAMZI FAKHOURI

LESSEE:

FOSTERS SHRIMP AND FAMILY LLC
MANAGERL: JAMES E. NUNN

Business Entity Search

Entity Information

Entity Name
FOSTERS SHRIMP AND FAMILY LLC

Principal Address
616 5TH AVE
MAYWOOD,IL 601530000

File Number
14759522
Status
NGS on 06-01-2025

Entity Type
LLC
Type of LLC
Domestic

Org. Date/Admission Date

06-18-2024
Jurisdiction
IL

Duration
PERPETUAL

Property Characteristics for PIN:

15-11-335-010-0000



PROPERTY ADDRESS

616 S 5TH AVE
MAYWOOD
60153
Township: PROVISO

MAILING ADDRESS

RAMZI FAKHOURI
50 SAWGRASS DR
LEMONT, IL 60439

PROPERTY CHARACTERISTICS

CURRENT INFORMATION

Assessed Value:
(2023 Assessor Certified)
Assessment Information: 86,998
Estimated Property Value:

Lot Size (SqFt): 10,050
Building (SqFt):
Property Class: 5-17
Tax Rate : 14.284
Tax Code : 31196

TAX BILLED AMOUNTS & TAX HISTORY

2024: $17,855.41* Paid in Full
2023: $32,464.39 Paid in Full
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available
*=(1st Install Only)

EXEMPTIONS

2024: Not Available
2023: 0 Exemptions Received
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available

APPEALS

2024: Not Available
2023: Not Available
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available

REFUNDS AVAILABLE

No Refund Available

TAX SALE (DELINQUENCIES)

2024: Tax Sale Has Not Occurred
2023: Tax Sale Has Not Occurred
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available

DOCUMENTS, DEEDS & LIENS

No Documents Found

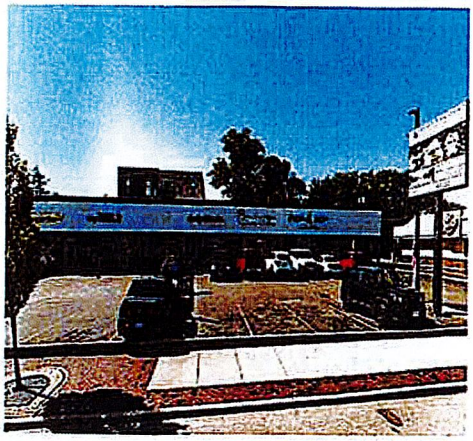
All years referenced herein denote the applicable tax year (i.e., the year for which taxes were assessed). Parcels may from time to time be consolidated or subdivided. If information regarding a particular PIN appears to be missing for one or more tax years, it is possible that the PIN has changed due to a consolidation or subdivision. Users may contact the Cook County Clerk's Office for information regarding PIN lineage. Users should also note that the information displayed on this site does not include special assessments (which are billed and collected by municipalities) or omitted taxes (which are assessed on an ad hoc basis by the Cook County Assessor's Office). Please direct inquiries regarding the status of special assessments to your municipality. Questions regarding omitted taxes should be directed to the Assessor's Office.

Note: This printout cannot be used as a tax bill.

Privacy - Terms

Property Characteristics for PIN:

15-11-335-009-0000



PROPERTY ADDRESS

614 S 5TH AVE
MAYWOOD
60153
Township: PROVISO

MAILING ADDRESS

RAMZI FAKHOURI
50 SAWGRASS DR
LEMONT, IL 60439

PROPERTY CHARACTERISTICS

CURRENT INFORMATION

Assessed Value:
(2023 Assessor Certified)
Assessment Information: 93,777
Estimated Property Value:

Lot Size (SqFt): 10,510
Building (SqFt):
Property Class: 5-17
Tax Rate : 14.284
Tax Code : 31196

TAX BILLED AMOUNTS & TAX HISTORY

2024:	$19,186.73*	Paid in Full
2023:	$34,884.96	Paid in Full
2022:		Not Available
2021:		Not Available
2020:		Not Available
2019:		Not Available

*=(1st Install Only)

EXEMPTIONS

2024: Not Available
2023: 0 Exemptions Received
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available

APPEALS

2024: Not Available
2023: Not Available
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available

REFUNDS AVAILABLE

No Refund Available

TAX SALE (DELINQUENCIES)

2024: Tax Sale Has Not Occurred
2023: Tax Sale Has Not Occurred
2022: Not Available
2021: Not Available
2020: Not Available
2019: Not Available

DOCUMENTS, DEEDS & LIENS

No Documents Found

All years referenced herein denote the applicable tax year (i.e., the year for which taxes were assessed). Parcels may from time to time be consolidated or subdivided. If information regarding a particular PIN appears to be missing for one or more tax years, it is possible that the PIN has changed due to a consolidation or subdivision. Users may contact the Cook County Clerk's Office for information regarding PIN lineage. Users should also note that the information displayed on this site does not include special assessments (which are billed and collected by municipalities) or omitted taxes (which are assessed on an ad hoc basis by the Cook County Assessor's Office). Please direct inquiries regarding the status of special assessments to your municipality. Questions regarding omitted taxes should be directed to the Assessor's Office.

Note: This printout cannot be used as a tax bill.

Privacy - Terms

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2025-_____

AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE TIF MATCHING BUSINESS IMPROVEMENT PROGRAM GRANT FOR FOSTERS SHRIMP AND FAMILY LLC D/B/A FOSTERS FOR SIGNAGE IMPROVEMENTS AT THE 616 SOUTH FIFTH AVENUE PROPERTY LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO $2,844.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: Fosters Shrimp and Family LLC d/b/a Fosters)

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6307
COMMUNITY DEVELOPMENT

To: **Frank Torres, Village Manager**

From: **Michele Kitch, Business Attraction and Retention Coordinator**

Date: **June 4, 2025**

Re: **Request for TIF Matching Grant Business Improvement – 616 S 5th, Maywood, IL 60153**
Funding: Madison St. & 5th Ave TIF – Account 72-33-87000

BACKGROUND

The Village of Maywood has received a TIF Matching Grant Business Improvement Program application from Fosters Shrimp and Family LLC. The business opened in 2024 and operates as Fosters at 616 S. 5th, Maywood, IL 60153 under a 5 year lease. The property is located in the Madison St./5th Ave TIF. The business owner plans to add new signage which is estimated to cost $5,688. The business is seeking 50% reimbursement of the cost of the sign and its installation. The business has submitted the required documentation for the grant and the property taxes at the property are current.

Village Manager

Item # 23

AND

New Business #5

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Office: 312.984 6432
Email:mtjurusik@ktjla

900 Oakmont Lane
Westmont, Illinois 60559

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik and Carlos S. Arévalo
DATE: June 4, 2025
RE: Approval of Floating Holiday Policy (Policy No. 410) for the Village Employees

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We have enclosed the following documents for review, consideration and action at the June 10, 2025 Committee of the Whole / Special Village Board Meeting:

A RESOLUTION AUTHORIZING AND APPROVING A FLOATING HOLIDAY POLICY (POLICY NO. 410) FOR THE VILLAGE OF MAYWOOD, with a copy of the Floating Holiday Policy attached as Exhibit "A" to the Resolution

Per the direction of Village Manager Frank Torres, we have prepared a new policy entitled "Floating Holiday Policy (Policy No. 410)" for incorporation into the Employee Handbook. The purpose of this Policy is to acknowledge the importance of time off for religious or cultural holidays, or state or federal holidays during which the Village remains open and to allow the full-time employees to participate in non-recognized days or holidays of their choice.

In addition to establishing a Floating Holiday, the Policy also outlines availability, notice and approval processes as well as associated conditions.

If you have any questions, please contact us.

Mike and Carlos

Enclosures
cc. Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
James Ellexson, HR Director (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)

2055267_1

RESOLUTION NO. R-2025-_____

A RESOLUTION AUTHORIZING AND APPROVING A FLOATING HOLIDAY POLICY (POLICY NO. 410) FOR THE VILLAGE OF MAYWOOD

WHEREAS, the Village of Maywood ("Village") is a home-rule municipal corporation and is a unit of local government as provided by Article VII (Local Government), Section 1 (Municipalities and Units of Local Government) and Section 6 (Powers of Home Rule Units) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village of Maywood has previously adopted and maintained in effect the Village of Maywood Employee Handbook and Human Resources Policies and Forms; and

WHEREAS, the Village President and Board of Trustees of the Village of Maywood (the "Village Board") find that it is necessary to update the current Employee Handbook and HR Policies and Forms applicable to Village operations to meet Federal and State laws and regulations and to stay current on operational policies within the Village pertaining to employee management; and

WHEREAS, the Village Board recognizes the importance of time off for religious or cultural holidays, or state or federal holidays during which the Village remains open and believes that adoption of a floating holiday policy will allow the full-time employees to participate in non-recognized days or holidays; and

WHEREAS, the Village has prepared a new policy entitled "Floating Holiday Policy (Policy No. 410)" for incorporation into the Employee Handbook, which is currently referred to as the "Village of Maywood Employee Handbook", and which incorporates all of the pertinent Human Resources Policies and Forms (collectively referred to as the "Handbook"). A copy of the Floating Holiday Policy (Policy No. 410) is attached hereto as **Exhibit "A"** and made a part hereof. Copies of the Handbook are on file with the Village Clerk's Office and the Human Resources Department, and the Handbook is incorporated herein by reference; and

WHEREAS, the Village President and Board of Trustees of the Village of Maywood find that it is protective of the health, welfare and safety of and in the best interests of the Village, its appointed and elected officials, contractors, its residents and all Village employees that the attached Floating Holiday Policy (Policy No. 410) be approved and incorporated into the Employee Handbook (**Exhibit "A"**), and be distributed to all appointed and elected Village officials and employees.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Floating Holiday Policy (Policy No. 410). The President and Board of Trustees of the Village Maywood approve and adopt the Floating Holiday Policy (Policy No. 410), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof, which Policy shall be incorporated into the Village of Maywood Employee Handbook and Human Resources Policies and Forms.

SECTION 3: Written Notice of Floating Holiday Policy (Policy No. 410). The Village President and Board of Trustees further authorize and direct the Village Manager, or their designee, to promptly provide written notice to all Village Employees, all Appointed and Elected Village officials, and all Village contractors of the attached Floating Holiday Policy (Policy No. 410), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof, and to distribute copies of the Floating Holiday Policy (Policy No. 410) to each Village employee, all Appointed and Elected Village officials, and all Village contractors, as appropriate, and to have the Village employees, Village officials and Village contractors sign and return to the Village Manager, or their designee, an acknowledgement form that confirms receipt of the attached Floating Holiday Policy (Policy No. 410), as appropriate.

SECTION 4: Effective Date of Village of Maywood Floating Holiday Policy (Policy No. 410). The attached Floating Holiday Policy (Policy No. 410)(**Exhibit "A"**) shall become effective on the date that this Resolution is passed by a majority vote of the corporate authorities of the Village, and replaces and supersedes all prior policies on their respective topics and all personnel and/or employee manuals, including without limitation the last version of the Village of Maywood Employee Handbook and Human Resources Policies and Forms approved by the President and Board of Trustees with the passage of Resolution No. R-2025-___ on June 10, 2025.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES: _____
NAYS: _____
ABSENT: _____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

Floating Holiday Policy
(Policy No. 410)

(attached)

Village of Maywood

Policy Title: Floating Holiday

Department: Human Resources
Policy No: 410 **Pages 1 of 2**

Purpose

The Village of Maywood recognizes the importance of time off for religious or cultural holidays, or state or federal holidays during which the Village remains open. The purpose of the floating holiday is to allow the full-time employees to participate in these non-recognized days or holidays.

Eligibility

All full-time non-probationary employees.

Policy

All full-time, non-probationary employees receive one floating holiday per year in addition to the Village of Maywood's regular paid holidays. This floating holiday may be used for religious or cultural holidays, or other state or federal holidays during which the Village of Maywood remains open.

The floating holiday is available at the beginning of each calendar year for all current employees. New employees will be granted a floating holiday after 6 months of service to the Village.

Employees must request the floating holiday no more than 2 weeks in advance, and it must be approved by their Department Head. Approval will depend on seniority and staffing levels at the time of the request.

Floating holidays will not be carried over to the next year, not may it be cashed out if not taken or paid upon termination of employment.

CROSS REFERENCE

Handbook – Holidays

Effective Date: 6.10.2025

Name (Printed)	Title	Signature
James Ellexson	Director, Human Resources	
Frank Torres	Village Manager	

Original Date: June 10, 2025

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2025-_____

A RESOLUTION AUTHORIZING AND APPROVING A FLOATING HOLIDAY POLICY (POLICY NO. 410) FOR THE VILLAGE OF MAYWOOD

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Manager
Item # 24

and

Omnibus # 29

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
From: **Michael A. Marrs**
Date: **June 4, 2025**
Re: **Resolution Authorizing Negotiation of a License Agreement for Paving and Use of Village Right-of-Way Across from AVW Loading Dock at 136 South 8th Avenue (PIN 15-11-145-048)**

Per the request of Village Manager Frank Torres, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE NEGOTIATION OF A LICENSE AGREEMENT WITH CXIV LLC/AVW EQUIPMENT COMPANY FOR THE PAVING AND NON-EXCLUSIVE USE OF A PORTION OF VILLAGE RIGHT-OF-WAY FOR THE MANEUVERING OF TRUCKS ACROSS THE STREET FROM 136 SOUTH 8TH AVENUE (PIN 15-11-145-048) with a survey and location map attached as Group Exhibit "A"; and

2. A Village Staff Memo from M. Kitch to F. Torres dated June 4, 2025.

The Village has received a request from CXIV LLC, property owner of AVW Equipment Company (the "Applicant"), a longstanding business within the Village, to pave and maintain a small section of Village right-of-way opposite the new AVW Equipment Company warehouse building dock doors located at 136 South 8th Street, Maywood, Illinois (PIN 15-11-145-048). The paved area will help trucks to safely maneuver as they enter and exit the new warehouse building.

In the event the Village Board desires to grant the request, we recommend it be done through negotiation of a license agreement with the Applicant for the paving and non-exclusive use of the portion of Village right-of-way in question. We also recommend that any authorization to negotiation such a license agreement be subject to the following conditions:

1. All paving of the Licensed Right-of-Way shall be done at the sole cost and expense of the Applicant;
2. All maintenance of the Licensed Right-of-Way, once paved, shall be at the sole cost and expense of the Applicant;
3. Paving shall not commence until all applicable permits and Village reviews have been completed; and
4. Paving shall conform to Village specifications to be determined by the Village Engineer as necessary to support the use by trucks; and
5. The License Agreement for the paving and use of the Licensed Right-of-Way shall be brought back to the Board following negotiation for approval and/or ratification; and
6. In the event Applicant undertakes paving of the Licensed Right-of-Way prior to approval and/or ratification of the License Agreement, paving shall be undertaken at Applicant's exclusive risk, and subject to a signed waiver, hold harmless and indemnification agreement acceptable in form to the Village Manager and Village Attorney.

The above conditions are specified in the attached Resolution.

Please contact me with any questions.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Michele Kitch, Business Attraction and Retention Coordinator (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

RESOLUTION NO. R-2025-_____

A RESOLUTION AUTHORIZING THE NEGOTIATION OF A LICENSE AGREEMENT WITH CXIV LLC/AVW EQUIPMENT COMPANY FOR THE PAVING AND NON-EXCLUSIVE USE OF A PORTION OF VILLAGE RIGHT-OF-WAY FOR THE MANEUVERING OF TRUCKS ACROSS THE STREET FROM 136 SOUTH 8TH AVENUE (PIN 15-11-145-048)

WHEREAS, the Village of Maywood (the "Village") is a home rule unit pursuant to the provisions of Article VII (Local Government), Section 6(a) (Powers of Home Rule Units) of the Constitution of the State of Illinois of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Village of Maywood has received a request from CXIV LLC, property owner of AVW Equipment Company (the "Applicant"), a longstanding business within the Village, to pave and maintain a small section of Village right-of-way opposite the new AVW Equipment Company warehouse building dock doors located at 136 South 8th Street, Maywood, Illinois (PIN 15-11-145-048); and

WHEREAS, the proposed portion of right-of-way to be paved and maintained by the Applicant (the "Licensed Right-of-Way") is shown on the attachments in **Group Exhibit "A"** attached hereto and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, Cook County, Illinois (the "Village") having considered the request, and corresponding benefits to the Applicant, find the request to be acceptable, subject to certain conditions, and authorize staff and the Village Attorney to negotiate a License Agreement for the paving and non-exclusive use by the Applicant of the Licensed Right-of-Way, subject to the following:

1. All paving of the Licensed Right-of-Way shall be done at the sole cost and expense of the Applicant;
2. All maintenance of the Licensed Right-of-Way, once paved, shall be at the sole cost and expense of the Applicant;
3. Paving shall not commence until all applicable permits and Village reviews have been completed; and
4. Paving shall conform to Village specifications to be determined by the Village Engineer as necessary to support the use by trucks; and
5. The License Agreement for the paving and use of the Licensed Right-of-Way shall be brought back to the Board following negotiation for approval and/or ratification; and
6. In the event Applicant undertakes paving of the Licensed Right-of-Way prior to approval and/or ratification of the License Agreement, paving shall be undertaken at Applicant's exclusive risk, and subject to a signed waiver, hold harmless and indemnification agreement acceptable in form to the Village Manager and Village Attorney.

WHEREAS, the President and Board of Trustees, subject to the foregoing conditions, find that authorizing the negotiation of a license agreement for the non-exclusive use by the Applicant of a portion of Village Right-of-Way as set forth above is protective of the health, safety and welfare of and in the best interests of the Village, its residents, property owners, local business and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Authorization to Negotiate a License Agreement with Applicant. The President and Board of Trustees of the Village Maywood, having found Applicant's request to be acceptable, authorize staff and the Village Attorney to negotiate a License Agreement with Applicant for the paving and non-exclusive use by the Applicant of the Licensed Right-of-Way at the location shown in **Group Exhibit "A"**, subject to the following conditions:

1. All paving of the Licensed Right-of-Way shall be done at the sole cost and expense of the Applicant;
2. All maintenance of the Licensed Right-of-Way, once paved, shall be at the sole cost and expense of the Applicant;
3. Paving shall not commence until all applicable permits and Village reviews have been completed; and
4. Paving shall conform to Village specifications to be determined by the Village Engineer as necessary to support the use by trucks; and
5. The License Agreement for the paving and use of the Licensed Right-of-Way shall be brought back to the Board following negotiation for approval and/or ratification; and
6. In the event Applicant undertakes paving of the Licensed Right-of-Way prior to approval and/or ratification of the License Agreement, paving shall be undertaken at Applicant's exclusive risk, and subject to a signed waiver, hold harmless and indemnification agreement acceptable in form to the Village Manager and Village Attorney.

SECTION 3: Repealer; Severability; Ratification. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 4: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

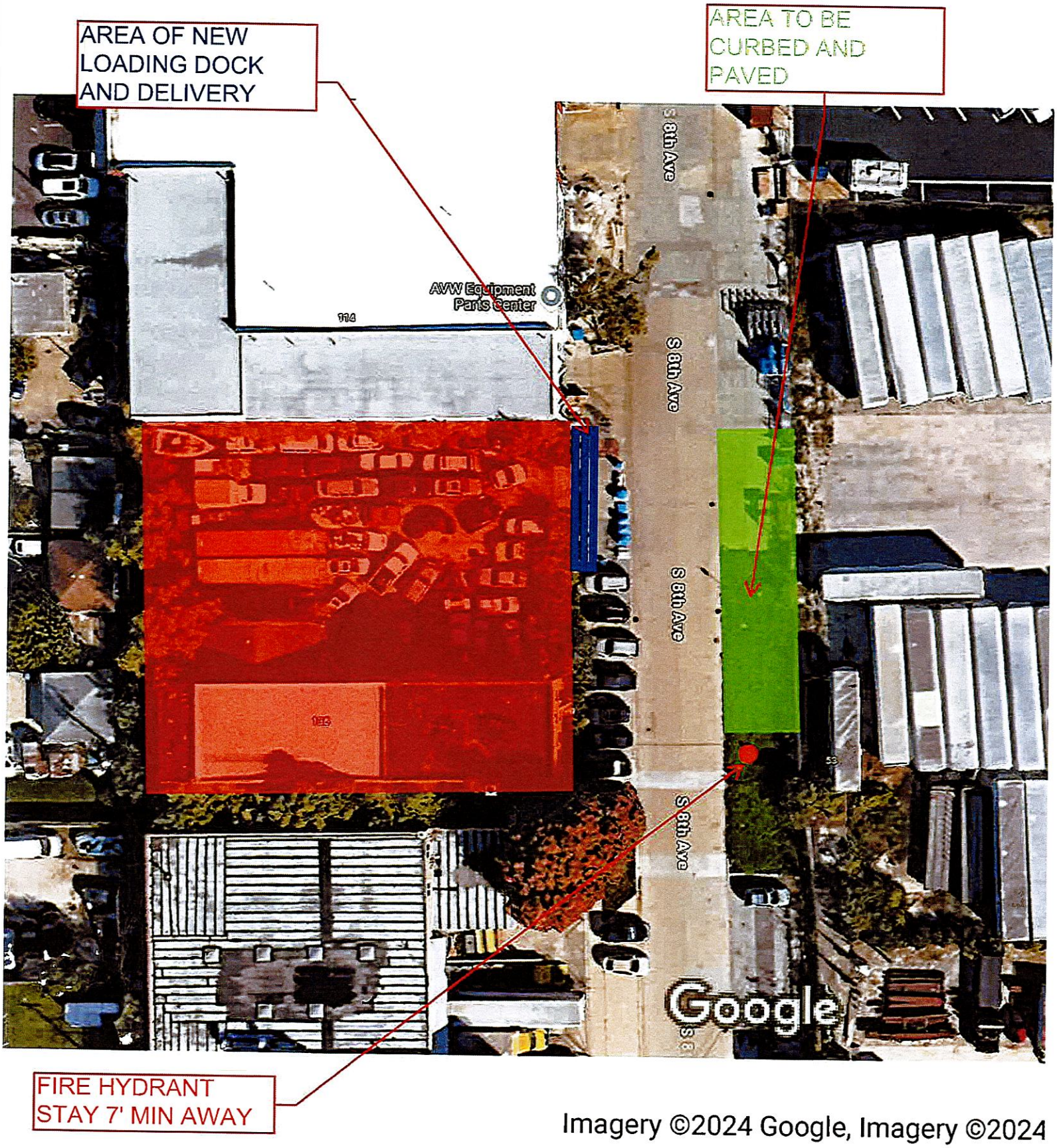
ATTEST:

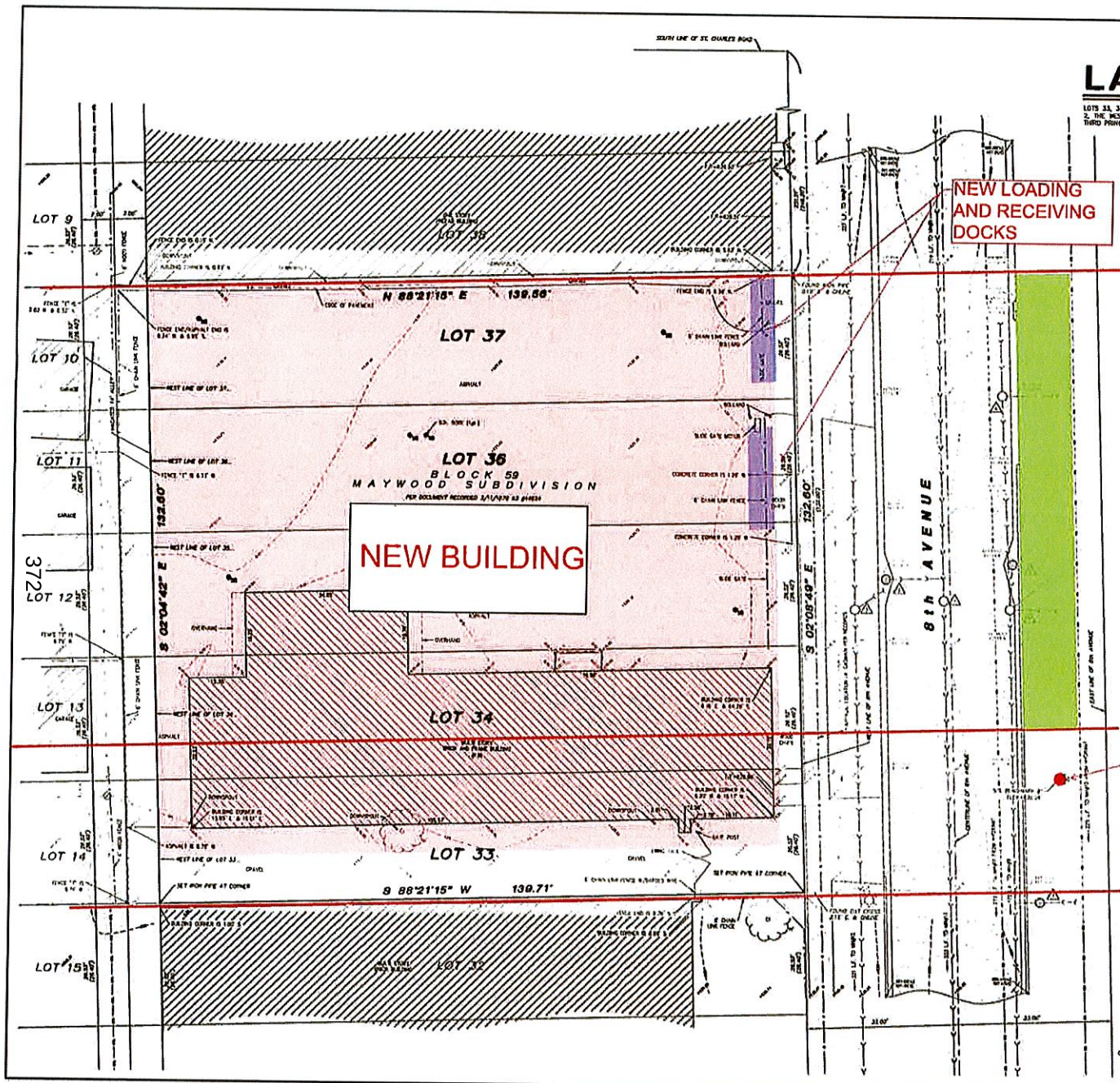
_____
Tori-Love Garron, Village Clerk

Group Exhibit "A"

LOCATION MAP AND SURVEY
SHOWING LOCATION OF PROPOSED LICENSED RIGHT-OF-WAY

(attached)


AREA OF NEW LOADING DOCK AND DELIVERY
AREA TO BE CURBED AND PAVED
AVW Equipment Parts Center
S 8th Ave
S 8th Ave
S 8th Ave
S 8th Ave
114
Google
FIRE HYDRANT STAY 7' MIN AWAY
Imagery ©2024 Google, Imagery ©2024



ALTA / NSPS LAND TITLE SURVEY

LOTS 33, 34, 35, 36 AND 37 IN BLOCK 59 IN MAYWOOD SUBDIVISION OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 2, THE WEST 1/2 OF SECTION 11, AND THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

SURVEY NOTES:

1. SITE BENCHMARK #1 – BURY BOLT ON HYDRANT ON THE EAST SIDE OF 8TH AVENUE, ACROSS THE STREET FROM CONCRETE APRON SOUTH OF 136 S. 8th AVENUE AS SHOWN. ELEVATION=830.04' (NAVD88)
2. PERMANENT INDEX NUMBER (P.I.N. #): 15-11-115-048
3. THE LOCATION OF UNDERGROUND UTILITIES WAS DETERMINED BY FIELD OBSERVATION AND VISIBLE MARKINGS ONLY.
4. PROPERTY AREA: 0.425 ACRES (18,515 SQUARE FEET)
5. FIELD WORK COMPLETED ON 4/12/2023.
6. ACCORDING TO OUR INTERPOLATION OF THE FLOOD INSURANCE RATE MAP THIS SITE IS LISTED AS BEING IN A ZONE "X", DESCRIBED AS "AREA OF MINIMAL FLOOD HAZARD" PER F.E.M.A. PANEL NO 17031C0036J DATED 8/19/2008.
7. SURVEY PREPARED FOR: AVW EQUIPMENT COMPANY
8. BUILDING TIES & DIMENSIONS SHOWN ARE MEASURED FROM THE OUTSIDE FACE OF THE BUILDING.
9. THERE ARE NO PARKING STALLS ON PROPERTY
10. ZONING REPORT NOT PROVIDED TO SURVEYOR. ACCORDING TO THE VILLAGE OF MAYWOOD ZONING MAP THE PROPERTY IS ZONED: BP BUSINESS INDUSTRIAL PARK.
11. BASIS OF BEARINGS IS TRUE NORTH BASED ON ILLINOIS STATE PLANE COORDINATE SYSTEM, ILLINOIS EAST 1201 ZONE.
12. ANY DISCREPANCIES FOUND WITHIN THIS DOCUMENT NEED TO BE REPORTED TO THE SURVEYOR AS SOON AS POSSIBLE.

TITLE NOTES:

SURVEY WAS PREPARED WITH THE AID OF A TITLE COMMITMENT PREPARED BY CHICAGO TITLE INSURANCE COMPANY COMMITMENT NUMBER 23CSC4099215LP, HAVING AN EFFECTIVE DATE OF MARCH 17, 2023.

SCHEDULE B EXCEPTIONS: NONE

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

TO:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1-3, 6(B), 7(A), 8, 9 AND 11(A) OF TABLE "A" THEREOF. THE FIELD WORK WAS COMPLETED ON 4/12/2023.

GIVEN UNDER MY HAND AND SEAL THIS 24th DAY OF APRIL, A.D. 2023
AT HOFFMAN ESTATES, ILLINOIS.

FRANK J. MARKOU – PLS 035-003538 – EXPIRES 11/30/2023
ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184.007570-0015

PROFESSIONAL LAND SURVEYOR FRANK J. MARKOU 035-003538 STATE OF ILLINOIS

N

SCALE: 1" = 10'
0 5 10 20
BAR SCALE

LEGEND

WT GROUP
Engineering with Precision, Vision and Passion
2015 Spring Road, Suite 650, Oak Brook, IL 60523
P 630.990.8225 F 630.990.8626
1. License No. 184.007570 Illinois, 2. License No. 184.007570 Wisconsin, 3. License No. 184.007570 Indiana
© COPYRIGHT 2023 THE WT GROUP, LLC

WT Group
Engineering | Design | Consulting

AVW EQUIPMENT CO
136 S. 8TH AVENUE
MAYWOOD, ILLINOIS

ISSUE
TO DATE
CLIENT 4/24/23

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

CHECKED
DRAWN FSM
JOB: C2300330

SUR-1
SHEET 1 OF 1
ALTA/NSPS
LAND TITLE SURVEY

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2025-_____

A RESOLUTION AUTHORIZING THE NEGOTIATION OF A LICENSE AGREEMENT WITH CXIV LLC/AVW EQUIPMENT COMPANY FOR THE PAVING AND NON-EXCLUSIVE USE OF A PORTION OF VILLAGE RIGHT-OF-WAY FOR THE MANEUVERING OF TRUCKS ACROSS THE STREET FROM 136 SOUTH 8TH AVENUE (PIN 15-11-145-048)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on this 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6307
COMMUNITY DEVELOPMENT

To: **Frank Torres, Village Manager**

From: **Michele Kitch, Business Attraction and Retention Coordinator**

Date: **June 4, 2025**

Re: **Request to pave and use a small portion of the Village right-of-way**
Funding: No Village expenditure

BACKGROUND

The Village of Maywood has received a request from CXIV LLC property owner of AVW Equipment Company to pave and maintain a small section of the Village right-of-way that is opposite of the new warehouse building dock doors at 136 S. 8th, Maywood, IL 60153 (PIN 15-11-145-048-0000). The paving of this area will allow for improved maneuvering of trucks that need to access the warehouse. The company proposes to pave and maintain the small section of Village right-of-way. The request was reviewed by the Director of Building and Code, Fire Department Chief and the Village Engineer who did not express any concerns as long as the project proceeds through the normal permit and review process.

RECOMMENDATION

Community Development recommends the approval of this request to support the warehouse development.

Village of Maywood

Memo

To: The Village Board

From: Village Manager Torres

cc:

Date: 6/10/2025

Re: Motion to purchase two Vehicles for the Community Commercial Resource Officer

---

Village Board

Please see the attached quote to purchase two vehicles for the Community Commercial Resource Officers. These new positions will be visiting the Business and patrolling the parks. They will also be helping various departments and assisting with Community events. The Capital Line item 01-54-87000

JOE RIZZA FORD LINCOLN

8100 W. 159th Street
Orland Park, IL 60462
PHONE (708) 403-0300

WORKSHEET

LINCOLN

NEW ☒ USED ☐ DEMO ☐

Date 06/06/2025

Sales Person George Kraft

Year	Make/Model	Body Type
2025	Ford Maverick	

VIN Number	Mileage
3FTTW8A30SRB08575	10

Stock Number	Color Combination
NS8462	Oxford White

Cash Price of Vehicle	$ $31,980.28	
ELC	$ $35.00	
Documentary Service Fee	$ $367.70	
Special Benefits Program	$	
Total	$ $32,682.98	
Illinois Sales Tax	$ $0.00	
Cook County Tax	$ $0.00	
Other Taxes (if any)	$ $0.00	
Federal Luxury Excise Tax	$	
Cash Price of Vehicle	$ $32,682.98	
License, Transfer, Title, Drive Away Fee	$ $179.00	
Service Contract	$	
Total Purchase Price	$ $32,861.98	
Cash Down Payment	$	
Trade in Allowance	$	
Due In_____ Days per Note	$	
Rebates Applied	$1,451.28	
Total Down Payment	$ $1,451.28	
Unpaid Cash Balance Due	$ $31,110.70	

Customer ID

Customer Name Village Of Maywood DOB

Co-Buyer DOB

E-mail lsatchell@maywood.il.org

Res. Address 40 Madison St

City Maywood State IL Zip 601532323

Business Address

City State Zip

Residence Phone (708) 450-6314

Business Phone

Cell Phone

Drivers License Number	Co-Buyer Drivers License Number
Social Security Number	Co-Buyer Social Security Number

TRADE IN VEHICLE

Year	Make	Model	Color

VIN # Mileage

Year	Make	Model	Color

VIN # Mileage

Balance Owed To Acct. #

Address

Used Car Allowance (Used Car Allowance does not always reflect actual value)	$
Estimated Balance Owed on Car (Subject to verification)	$
Net Allowance on Used Car	$

I agree to trade-in the vehicle described above to Rizza under the terms set forth above. If the balance due on the trade-in vehicle the customer is selling is an amount greater than shown above, the customer agrees to pay the additional amount in cash upon request I certify that the above information about my trade-in is correct.

Signature of Customer _____

THIS TRANSACTION IS NON CANCELABLE AFTER THE SIGNING OF THE AGREEMENT EXCEPT AS PROVIDED HEREIN. IF YOU FAIL TO COMPLY WITH YOUR OBLIGATIONS UNDER THIS CONTRACT, YOU WILL BE LIABLE FOR THE REASONABLE ATTORNEY'S FEE'S INCURRED BY RIZZA IN THE ENFORCEMENT OF THE CONTRACT, AS WELL AS OTHER CHARGES.

I ACKNOWLEDGE THAT RIZZA AND ITS AGENTS AND THE REPRESENTATIVES HAVE MADE NO REPRESENTATIONS, AGREEMENTS OR PROMISES, CONCERNING THE CONTRACT, FINANCING OR THE VEHICLE BEING PURCHASED HEREUNDER, THAT DO NOT APPEAR IN WRITING. BY SIGNING BELOW RIZZA CERTIFIES THAT ALL IDENTIFYING NUMBERS CONTAINED IN THIS BILL OF SALE AGREE WITH THOSE ON THE CERTIFICATE OF TITLE.

Customer Signature _____ Approved and Accepted By _____

JOE RIZZA FORD LINCOLN

8100 W. 159th Street
Orland Park, IL 60462
PHONE (708) 403-0300

WORKSHEET

LINCOLN

NEW ☒ USED ☐ DEMO ☐

Date 06/06/2025

Sales Person George Kraft

Year	Make/Model	Body Type
2025	Ford Maverick	

VIN Number	Mileage
3FTTW8A39SRB08445	10

Stock Number	Color Combination
NS8463	Oxford White

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Other Taxes (if any)	$ $0.00	
Federal Luxury Excise Tax	$	
Cash Price of Vehicle	$ $32,682.98	
License, Transfer, Title, Drive Away Fee	$ $179.00	
Service Contract	$	
Total Purchase Price	$ $32,861.98	
Cash Down Payment	$	
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Due In_____ Days per Note	$	
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Total Down Payment	$ $1,451.28	
Unpaid Cash Balance Due	$ $31,110.70	

Customer ID

Customer Name Village Of Maywood DOB

Co-Buyer DOB

E-mail lsatchell@maywood.il.org

Res. Address 40 Madison St

City Maywood State IL Zip 601532323

Business Address

City State Zip

Residence Phone (708) 450-6314

Business Phone

Cell Phone

Drivers License Number	Co-Buyer Drivers License Number
Social Security Number	Co-Buyer Social Security Number

TRADE IN VEHICLE

Year	Make	Model	Color

VIN # Mileage

Year	Make	Model	Color

VIN # Mileage

Balance Owed To Acct. #

Address

Used Car Allowance (Used Car Allowance does not always reflect actual value)	$
Estimated Balance Owed on Car (Subject to verification)	$
Net Allowance on Used Car	$

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Customer Signature _____ Approved and Accepted By _____

VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director GB

Subject: Acceptance of Proposal and Approval of Payment to NuToys Leisure Products

Date: June 6, 2025

NuToys Leisure Products has submitted a proposal for the purchase of eight (8) backboards and poles, as pictured in the attached proposal to be installed at various parks throughout the Village

It is my recommendation to approve the attached proposal submitted by NuToys Leisure Products and approve payment in the amount of $32,950.00 Funding is available under budget line item # 01-50-8700. A portion of the cost will be shared by Glenn (Doc Rivers) who grew up in Maywood.

Box 7075
Westchester, IL 60154
708-579-9055
708-579-0109 (fax)
1-800-526-6197

ORDER FORM/PROPOSAL

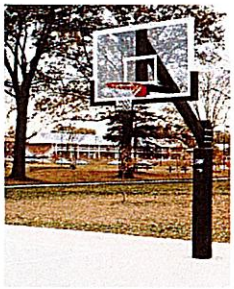
May 28, 2025

BILL TO:
Village of Maywood
40 Madison St.
Maywood, IL 60153
Attn: Accounts Payable

SHIP TO:
PLEASE CONFIRM

PROJECT NAME: VARIOUS PARKS
CALL 24 HOURS PRIOR TO DELIVERY: PLEASE PROVIDE

QTY.	NO.	DESCRIPTION	EACH	TOTAL
8	BA873-BK	Bison Ultimate Basketball System-6" Square Post with 60" safe play area-42" x 72" Clear Tempered glass, Ultimate fixed breakaway rim, Nylon Net. Unconditional Lifetime Warranty.	$ 4,035	$ 32,280
		Shipping Cost		670
		Total Delivered Price		$ 32,950



*Picture shown with Optional Backboard padding and Pole padding.

*For Steel Backboard-deduct $975 from each.

Above pricing is subject to change.

Please include a copy of your Sales Tax Exemption Certificate with Order Placement. Sales Tax will be charged, if applicable.

Above prices include shipping but not installation.

TERMS: Our terms are net 30 to tax supported institutions or those who have an account with us. 1-1/2% per month interest will be charged on past due accounts.

Signature Title Date

MYW25VIL1.MZ

VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director GB

Subject: Acceptance of Proposal and Approval of Payment to G.A. Paving, LLC

Date: June 6, 2025

G.A. Paving LLC has submitted a proposal for Conner Hiese Memorial Park (10th Park) to demo sections of the park and install a new basketball court and sidewalks surrounding the park. The specifications are detailed in the attached proposal.

It is my recommendation to approve the attached proposal submitted by G.A Paving, LLC and approve payment in the amount of $345,000. Funding is available under budget line item # 01-50-8700.

G.A. PAVING, LLC
3705 WARREN AVE - BELLWOOD, IL 60104
TEL: 708-540-4585 - FAX: 708-540-4586
www.gapaving.us

Mayor Booker@Maywood
Mr Buchanan@Public Works
708.450.4463

Date: 6.5.25
Job Name: Conner Hiese Memorial Park Reconstruction
Job Location: Maywood IL

G.A. Paving is pleased to provide the following proposal for work to be done at the site listed above.

Basketball Courts	**$150,000**

Mobilize to site and set up traffic control
Excavation of 20,000 SF of Existing Grass and Stone 12" and Install 6" of 3" rock, following by 3" of Grade 8 Stone. Compact Area and Prep for Asphalt.
Install 3" of N-50 HMA Surface and Compact
All Compaction to meet or Exceed IDOT Standards
Finish Basketball Courts with Sports Master Surface Coatings with Tri Color Design-3 Step Process Seal and Allow to Dry
Install Stiping Base Lines and Basketball Stencils.
Clean Area and Demobilize

Walking Path Surrounding Park	**$130,000**

Mobilize to site and set up traffic control
Complete Excavation of Approximate 20,000 sf of Existing Sidewalks and necessary Grass-landscape Excavation includes but not limited to 8" depth and widen area to 8' to accommodate path
Install 5' Grade 8 Stone/asphalt grindings. Compact Area in preparation of HMA
Install 3" of N-50 Surface and Compact Area.
All Compaction to meet or Exceed IDOT Standards

Demolition of Remaining Area	**$55,000.00**

Mobilize to site and set up traffic control
Includes but not limited to Removal of Fencing, Poles and Concrete Slabs
This also includes erossion control and Backfilling
Dismantle Sprinklers and Park Playground Equipment

Landscaping Restoration	**$10,000.00**

Mobilize to site and set up traffic control
Grade necessary areas
Install Topsoil and Regrade
Install Seed and Blanket
Demobilize

TOTAL	**$345,000.00**

George Angelillo Owner 630-780-0934
Nancy Willard Project Manager 630-370-7005
Emily Ultsch: Office Manager 708-540-4585

Notes & Exclusions

Due to the required turnaround on these proposals we were not able to fully investigate the sites or vet the current market conditions and optimize logistics. As such the provided pricing is budgetary in nature. If any sites are awarded to us we reserve the right to request changes/modifications to the contract pricing based on site conditions and/or requirements that may have been missed in the proposal stages

Completion timelines for 2023 will be pending asphalt plant opening dates. We will operate in a workmanlike manner in an attempt to meet the proposed deadline but will not be held to punitive damages if the material vendors are delayed in opening. Additionally, any carryover work not completed in 2022 will be subject to price changes based on current material and fuel/oil prices which will be determined prior to work commencing.

Permit acquisition is the sole responsibility of the Client/Owner. GA Paving can acquire permits upon request. Associated costs, including administrative manhours and down time for inspections, will be included in final invoicing.

Traffic control included where needed. Soft restoration and landscaping is not included unless explicity stated.

Field QA/QC is not included. Materials guaranteed to meet/exceed minimum IDOT specifications

Due to current volatility in the asphalt and fuel markets, pricing above is approved for work completed by June 30th, 2022. Significant increases in costs associated with the work will be passed through to Client/Purchaser.

Price assumes full site access and does not include multiple mobilizations/demobilizations.

G.A. Paving is signatory with multiple trade unions. Site-specific union or residency utilization is not included, and if required may result in additional charges.

Agreement Conditions and Acceptance

All payments due upon completion of work. A service charge of 1% per month may be applied to amounts due for more than 30 days from invoicing. Collections costs, including, but not limited to attorney fees, if any, will be the sole responsibility of purchaser.

A deposit may be required to procure job-specific materials. Deposits and progress payments will be discused and agreed upon by Owner/Client and Contractor curing contract execution/prior to work commencing.

Should Contractor not receive invoiced amounts within 30 days of invoice(s) date, warranties may be voided and/or nullified.

This agreement, inclusive of all attached documents, specifications, conditions, surveys, and plans constitutes the entire agreement between the parties and supersedes prior agreements, conditions and/or promises. No changes may be made to this Agreement unless approved by both parties in writing.

It is understood and agreed upon by both parties that the process of pavement removal in immediate vicinity of landscaped areas may result in damage. Contractor will remove all debris resulting from the work process, but it will not be held responsible for the landscape restoration, irrigation repairs, and unmarked private utilities, unless otherwise specified in the Agreement.

It is understood and agreed upon by both parties that the process of pavement removal in immediate vicinity of existing structures (such as adjacent pavements, decorative or structural walls, etc.) may result in damage to said structure. Contractor will operate using best practices to mitigate potential damages but will not be held liable to property damage.

The concrete curing process may result in shrinking of volume, which in turn may lead to surface cracking. To reduce the potential of such inherited conditions, Contractor will install control joints according to the current industry standards. Contractor cannot, however, guarantee crack free surface.

Due to the nature of compaction requirements on aggregate base materials and hot asphalt pavements, the vibrations from compaction equipment may transfer to nearby structures, including (but not limited to) underground utilities and basements, walls and floors of nearby buildings. This can sometimes result in loosening of objects affixed to walls and ceilings, and accelerated deterioration of interior or exterior finishes. The Contractor will not be held liable to property damage resulting from the use of vibratory compaction equipment in the work area.

All materials used for the work process are guaranteed to be as specified in the Agreement. All work will be performed and completed in a professional manner consistent with today's industry standards. Should alterations or deviations from the specifications of the Agreement become necessary due to unforeseeable conditions beyond the Contractor's control; changes will be presented in writing to Purchaser together with adjusted additional costs.

This Agreement and any subsequent changes are upon conditions of force majeure, labor disputes, strikes, accidents, severe weather conditions.

CONTRACTOR
G.A. Paving, LLC

Nancy Willard
Assistant Project Manager

Signature & Date

Acceptance by Client/Purchaser

Company

Agent & Position (Printed)

Signature *Date*

Project reference:
Conner Hiese Memorial Park Reconstructior TBD

Village of Maywood

Memo

To: The Village Board

From: Village Manager Torres

cc:

Date: 6/10/2025

Re: Motion to purchase an Administrative Vehicle for the Office of the Mayor

---

Village Board

Please see the attached quote to purchase a vehicle for the Office of the Mayor. The office of the Mayor's car that has been used will move into another department. The Capital Line item 01-20-87000

Bettenhausen
AUTOMOTIVE OF LOCKPORT
16471 W. 159th St
Lockport, IL 60441
(815)524-0831

Date/Time: Jun 6, 2025 02:06 PM
Buyer: Frank Torres
Phone: C: (708) 785-5198
Phone:
Address: 40 Madison St
Maywood, IL 60153

Salesperson: Jamie Kwak

2025 Jeep Grand Cherokee L, Body Type: Sport Utility LJ80175

Color: Diamond Black Crystal Pearlcoat, 19 Miles VIN:1C4RJKEG6S8699709

Cash	Balance Due
$ Down	
$0	**$64,639**
$0	**$64,639**

MSRP/Retail	**$69,655.00**
Discount	**$5,735.00**
Selling Price	**$63,920.00**
Trade Difference	**$63,920.00**
Government Fees	**$351.00**
Proc/Doc Fees	**$367.70**
Subtotal (Selling Price +	**$64,638.70**
Total Balance Due	**$64,638.70**

X _____
Customer Signature

_____
Date

X _____
Manager Signature

_____
Date

With approved credit

Village Attorney

Item # 1

and

Omnibus # 20

2048034_1

K T J KLEIN THORPE & JENKINS ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: June 4, 2025
RE: Madison Street / Fifth Avenue TIF District Economic Incentive
Economic Incentive Reimbursement Request For $550,000.00 For TIF Eligible Redevelopment Costs Incurred As Part Of The Starbucks Coffee Shop Project By 1700-1704 S 1st Ave LLC (Vequity)

Per the request of Village Manager Frank Torres, I have enclosed the following documents for review, consideration and action at the June 10, 2025 Combined Committee of the Whole Meeting / Special Village Board Meeting:

1. AN ORDINANCE APPROVING THE REIMBURSEMENT REQUEST OF THE AGREED-UPON ECONOMIC INCENTIVE AMOUNT OF $550,000.00 OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS FOR TIF ELIGIBLE REDEVELOPMENT COSTS INCURRED AS PART OF THE STARBUCKS COFFEE SHOP PROJECT AND AUTHORIZING THE RELEASE OF SUCH TIF FUNDS TO 1700-1704 S 1ST AVE LLC, OR ITS SUCCESSOR, SUBJECT TO CERTAIN PAYMENT CONDITIONS
2. Supplemental Transmittal Letter and Notice of Substantial Completion dated June 13, 2024 from Developer / Operator 1700-1704 S 1st Ave LLC (Vequity) and Initial Transmittal Letter dated May 3, 2024 and supporting documents relative to the Economic Incentive Reimbursement Request For Up To $550,000.00 ("Reimbursement Request").

Michele Kitch, Business Attraction and Retention Coordinator of the Community Development Department, will provide a Village staff memorandum that relates to this Reimbursement Request matter as well.

Economic Incentive Reimbursement Request

With the passage of Ordinance No. CO-2023-22 on May 16, 2023, the Village Board approved an ECONOMIC INCENTIVE AND TAX INCREMENT ALLOCATION FINANCING DEVELOPMENT AGREEMENT WITH DEVELOPER 1700-1704 S 1ST AVE LLC that provides for the payment to the Developer of up to $550,000.00 of tax increment generated by the Property on a "pay-as-you-go" basis for the documented TIF eligible redevelopment costs ("Maximum TIF Incentive Amount" or "TIF Incentive") incurred as part of the Starbucks Coffee Shop Project ("Project"), subject to the payment terms set forth in the Agreement. The Project consisted of the acquisition of and redevelopment the 1704 and 1718 South 1st Avenue properties by demolishing two (2) existing residential-styled buildings and constructing a 29 parking space parking lot and drive-thru lane facility on those properties, and the purchase and rehabilitation of an existing retail / restaurant building located on the 1700 South 1st Avenue property for use as a 2,717 square foot use coffee shop operation with a drive-thru facility. The Developer estimated the total development costs to complete the Project to be approximately $4,500,000.00. The Developer has completed the Project and has submitted its request for reimbursement of the Economic Incentive.

The Project's eligible "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), consist of: elimination of / consolidation of curb cuts; off-site improvements to public property (sidewalks, landscaping, etc.); on-site improvements and infrastructure; acquisition (land); engineering and architectural as it relates to off-site improvements; environmental consultation and remediation, if any; legal - zoning, environmental, etc.; interest carry on construction loan; utility relocation; material shortages/supply chain issues; high property taxes (Cook County taxes); and below market rents ("TIF Eligible Redevelopment Project Costs"). The Developer also sought available Enterprise Zone benefits based on the Project.

Summary of Economic Incentive Agreement

A summary of the economic TIF District incentive payable to the Developer for completion of the Project is as follows:

- **$550,000.00 to be paid to the Developer on a "Pay-As-You-Go" basis over the remaining life of the Madison Street / Fifth Avenue TIF District ("Maximum TIF Incentive Amount"), which is supported by the following Village commitment in the Agreement.**
- **An annual amount of 70% of the *ad valorem* taxes to be generated by the Project, which are due and when collected are paid to the Treasurer of the Village for deposit by the Treasurer into a special tax allocation sub-fund account ("1700-1718 S 1st Avenue Project TIF Incentive Fund") for repayment of actual, documented TIF Eligible Redevelopment Project Costs incurred for the Project**, as approved by the Village in accordance with the reimbursement approval process set forth in the Agreement.
- **NOTE: 30% of the *ad valorem* taxes to be generated by the Project will be available to the Village to spend throughout the TIF District on other projects.** Once the Maximum TIF Incentive Amount is met, the Agreement terminates and 100% of the *ad valorem* taxes generated by the Project will be available to the Village to spend throughout the TIF District on other projects.
- Note: The sole funding source to pay the Developer the $550,000.00 incentive amount is the TIF District increment generated by the Project and the Project properties. If the TIF District increment does not generate enough dollars to pay the $550,000.00 incentive amount over the remaining life of the TIF District, the Developer does not get paid the full amount of the incentive.
- **NOTE: The Developer will not get paid any TIF incentive until the end of December 2025, after the Village Board approves another Ordinance in December 2025 that authorizes the payout of the TIF increment generated in calendar year 2025 per the Agreement.**

In 2020, the Madison Street / Fifth Avenue TIF District term was extended to December 31, 2032. The final TIF District increment payable to the Developer will be the year 2032 *ad valorem* taxes levied, collected and paid by the Cook County Assessor / Treasurer to the Village throughout calendar year 2033 and possibly calendar year 2034.

Eligibility of Project for TIF Reimbursement

The actual, documented TIF Eligible Redevelopment Project Costs associated with the Project will be eligible for payment to the Developer from the Madison Street / Fifth Avenue TIF District Fund because:

(1) The Project site is located within the Madison Street / Fifth Avenue TIF District; and (2) these costs are for the type of work that are included under the definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, which include:

(q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following: ***

(1.6) The cost of marketing sites within the redevelopment project area to prospective businesses, developers, and investors;

(2) Property assembly costs, including but not limited to acquisition of land and other property, real or personal, or rights or interests therein, demolition of buildings, site preparation, site improvements that serve as an engineered barrier addressing ground level or below ground environmental contamination, including, but not limited to parking lots and other concrete or asphalt barriers, and the clearing and grading of land;

(3) Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, fixtures, and leasehold improvements; and the cost of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment; including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification;

(4) Costs of the construction of public works or improvements, ...

(6) Financing costs, including but not limited to all necessary and incidental expenses related to the issuance of obligations and which may include payment of interest on any obligations issued hereunder including interest accruing during the estimated period of construction of any redevelopment project for which such obligations are issued and for not exceeding 36 months thereafter and including reasonable reserves related thereto;

(11) Interest cost incurred by a redeveloper related to the construction, renovation or rehabilitation of a redevelopment project provided that:

(A) such costs are to be paid directly from the special tax allocation fund established pursuant to this Act;

(B) such payments in any one year may not exceed 30% of the annual interest costs incurred by the redeveloper with regard to the redevelopment project during that year;

(C) if there are not sufficient funds available in the special tax allocation fund to make the payment pursuant to this paragraph (11) then the amounts so due shall accrue and be payable when sufficient funds are available in the special tax allocation fund;

(D) the total of such interest payments paid pursuant to this Act may not exceed 30% of the total (i) cost paid or incurred by the redeveloper for the redevelopment project plus (ii) redevelopment project costs excluding any property assembly costs and any relocation costs incurred by a municipality pursuant to this Act;

Compliance with the Madison Street / Fifth Avenue TIF Redevelopment Plan and Project

The proposed Project complies with the goals and objectives of the Madison Street / Fifth Avenue TIF Redevelopment Plan and Project (adopted January 1997 and amended in October 2020) and the Plan supports the use of TIF District Funds to pay the economic incentive for the Project.

If there are any questions, please feel free to contact me.

Mike

Enclosures

cc. Tori-Love Garron, Village Clerk (w/ encls.)
Francis M. Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Walter Duncan, Director of Building & Code (w/ encls.)
Michele Kitch, Business Attraction & Retention Coordinator, CD Department (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

ORDINANCE NO. CO-2025-_____

AN ORDINANCE APPROVING THE REIMBURSEMENT REQUEST OF THE AGREED-UPON ECONOMIC INCENTIVE AMOUNT OF $550,000.00 OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS FOR TIF ELIGIBLE REDEVELOPMENT COSTS INCURRED AS PART OF THE STARBUCKS COFFEE SHOP PROJECT AND AUTHORIZING THE RELEASE OF SUCH TIF FUNDS TO 1700-1704 S 1ST AVE LLC, OR ITS SUCCESSOR, SUBJECT TO CERTAIN PAYMENT CONDITIONS

WHEREAS, the Village of Maywood (the "Village") has the authority, pursuant to the laws of the State of Illinois, to promote the health, safety and welfare of the Village and its inhabitants, to prevent the presence of blight, to encourage private development in order to enhance the local tax base and increase additional tax revenues realized by the Village, to foster increased economic activity within the Village, to increase employment opportunities within the Village, and to enter into contractual agreements with third parties to achieve the aforesaid purposes, and to otherwise take action in the best interests of the Village; and

WHEREAS, the Village is authorized, under the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4, as amended (the "TIF Act"), to finance redevelopment in accordance with the conditions and requirements set forth in the TIF Act; and

WHEREAS, pursuant to Ordinance No. CO-97-01, Ordinance No. CO-97-02 and Ordinance No. CO-97-03, adopted March 27, 1997, the Village approved a tax increment redevelopment plan and project (the "TIF Plan"), designated the tax increment redevelopment project area (the "Redevelopment Project Area"), and adopted tax increment financing relative to the Village's "Madison Street / Fifth Avenue Tax Increment Financing District" (the "TIF District"). Pursuant to Ordinance Number CO-2013-12 (adopted March 13, 2013) and Ordinance Numbers CO-2020-39, CO-2020-40 and CO-2020-41, adopted December 29, 2020, the Village approved amendments to the TIF Plan in order to extend the term of the TIF District to December 31, 2032 (collectively, "TIF Ordinances"); and

WHEREAS, the TIF District was established as a bonded TIF District, and as a "pay-as-you-go" funded TIF District, which means that incremental tax revenues would be used to pay for Village-approved eligible TIF project costs or TIF economic incentives as such funds are generated through year-to-year increases in the equalized assessed valuation ("EAV") of the properties within the TIF District. There are no bond proceeds or other debt financing issued to pay for eligible TIF project costs or TIF economic incentives at this time; and

WHEREAS, 1700-1704 S 1ST AVE LLC, an Illinois limited liability company (the "Developer"), is the owner and developer of the real property located at 1700 to 1718 South 1st Avenue, which are generally located at the northwest corner of 1st Avenue and Harrison Street (the "Property"). The Property is located within the TIF District. The Developer acquired and redeveloped the Property by demolishing two (2) existing residential-styled buildings at the 1704 and 1718 South 1st Avenue properties and constructed a parking lot (29 parking spaces) and a drive-thru lane facility on those properties and completed the rehabilitation of the existing retail / restaurant building located on the 1700 South 1st Avenue property and then leased the Property to Starbucks, for use as a 2,717 square foot coffee shop operation with a drive-thru facility (the "Project"). The Developer estimated the total

development costs (inclusive of all hard and soft costs) to complete the Project to be approximately $4,500,000.00; and

WHEREAS, with the passage of Ordinance No. CO-2023-22 on May 16, 2023, the President and Board of Trustees of the Village approved an "ECONOMIC INCENTIVE AND TAX INCREMENT ALLOCATION FINANCING DEVELOPMENT AGREEMENT WITH DEVELOPER 1700-1704 S 1ST AVE LLC" that provides for the payment to the Developer of up to $550,000.00 of tax increment generated by the Property ("Project Incremental Property Taxes") on a "pay-as-you-go" basis for the documented TIF eligible redevelopment costs ("Maximum TIF Incentive Amount" or "TIF Incentive") incurred as part of the Project, subject to the payment terms set forth in the Agreement. A copy of the Agreement is incorporated by reference into this Ordinance; and

WHEREAS, the Developer has completed the Project and has submitted its request for reimbursement of the TIF Incentive, which is set forth in a Supplemental Transmittal Letter / Reimbursement Request and Notice of Substantial Completion dated June 13, 2024 from the Developer and Initial Transmittal Letter / Reimbursement Request dated May 3, 2024 from the Developer and their supporting documents (collectively the "Reimbursement Request"). A copy of the Reimbursement Request is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, the Village is authorized under Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5) (the "Economic Development Statute") to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any commercial enterprise, that are deemed necessary or desirable for the promotion of economic development within the Village; and

WHEREAS, subject to the payment terms set forth in the Agreement, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve the attached Reimbursement Request, and to approve the expenditure of a portion of the Project Incremental Property Taxes for payment to the Developer for the TIF eligible redevelopment costs associated with the Project pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5), and the TIF Act, and finds that it is in the best interests of the Village, its residents, property owners, local businesses and the public to approve this Ordinance.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Authority. The Village is a duly constituted and organized home rule municipality, as described in Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Illinois Constitution of 1970, and, as such, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and incur debt. The adoption of this Ordinance implements the TIF Plan in accordance with the TIF Act.

SECTION 3: Approval of Reimbursement Request and Other Related Documents. The President and Board of Trustees of the Village approve the Reimbursement Request (**Exhibit "A"**) in an amount equal to the Maximum TIF Incentive Amount ($550,000.00) for completion of the Project and authorize the payment of up to $550,000.00 of the Project Incremental Property Taxes on a "pay-as-you-go" basis to the Developer, or its successor, subject to the payment conditions set forth in the Agreement.

SECTION 4: Execution of Reimbursement Request and Other Documents. The President and Board of Trustees of the Village authorize and direct the Village President and Village Clerk, or their designees, to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under this Ordinance. The Village Clerk, or their designee, shall transmit a certified copy of this Ordinance and a copy of Reimbursement Request to the Developer for its record retention purposes. The President and Board of Trustees of the Village further authorize and direct the Village Manager, the Village Engineer and the Village Attorney, or their designees, to take all necessary actions to comply with the Village's obligations under this Ordinance.

SECTION 5: Authorization of Expenditures Under the Agreement. The expenditure of a portion of the tax increment generated by the Property on a "pay-as-you-go" basis from the "1700-1718 S 1st Avenue Project TIF Incentive Fund" (as defined in the Agreement) is authorized up to the Maximum TIF Incentive Amount as set forth in the Agreement, and payment of the TIF Incentive is subject to the Developer's compliance with its obligations and applicable provisions as set forth in the Agreement.

SECTION 6: Repealer; Severability. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: Ratification. All actions of the President and Board of Trustees, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 8: Delivery of Certified Copy of Ordinance and Other Signed Documents. After approval and execution of this Ordinance by the Village President and Village Clerk, or their designees, the Village Clerk's Office shall arrange for the delivery of a certified copy of this Ordinance to the Developer for record retention purposes.

SECTION 9: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this ___ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

Reimbursement Request Submitted by the Developer:
Supplemental Transmittal Letter / Reimbursement Request
and Notice of Substantial Completion dated June 13, 2024 from the Developer
and Initial Transmittal Letter / Reimbursement Request dated May 3, 2024
from the Developer and their Supporting Documents

(attached)

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226 N MORGAN STREET
SUITE 300
CHICAGO, IL 60607

www.vequity.com
312 985 0976

Village of Maywood
30 Madison Street
Maywood, IL 60153
Attention: Village Manager
Email: jkrischke@maywood-il.org

With a copy to:
Village Attorney
Klein, Thorpe and Jenkins, Ltd
900 Oakmont Lane, Suite 301
Westmont, IL 60559
Attention: Michael T Jurusik
Email: mtjurusik@ktjlaw.com

RE: Economic Incentive and Tax Increment Allocation Financing Development Agreement & TIF Eligible Redevelopment Project Costs – Starbucks 1700-18 S First Avenue, Maywood IL

Please let this letter serve as notice of Substantial Completion for the aforementioned project by 1700-1704 S 1st Ave LLC, an Illinois Limited Liability Company. 1700-1704 S 1st Ave LLC, as "Developer" of the above referenced project is entitled to economic incentives of $550,000.

Please let this letter serve as establishing the right to reimbursement per the Redevelopment Agreement between The Village of Maywood and 1700-1704 S 1st Ave LLC. Enclosed please find a summary of TIF eligible redevelopment project costs for the Total TIF Eligible Project Costs. Also enclosed please find payment instructions

TIF Eligible Redevelopment Project Cost: $550,000

The eligible costs have met and exceeded the requirement of the redevelopment agreement. I have enclosed the below for further review.

- Expenditure summary
- Construction escrow statement Contractors Sworn Statement
- Paid invoices
- Proof of payment to subcontractors
- Suppliers
- Executed Lien Waivers
- W9

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226 N MORGAN STREET
SUITE 300
CHICAGO, IL 60607

www.vequity.com
+ 312 985 0976

WIRE INSTRUCTIONS:

Bank Name: Lakeside Bank 2800 N Ashland Ave, Chicago IL 60657
Name on Bank Account (Beneficiary): 1700-1704 S 1st Ave LLC
Beneficiary Address: 226 N Morgan Street, Suite 300 Chicago IL 60607
ABA Routing Number (US) 071001504
Beneficiary Account Number: 1000089078

If payment by check is preferred, please make check payable to 1700-1704 S 1st Ave LLC

Sincerely,

CHRISTOPHER ILEKIS
MANAGER
1700-1704 S 1st Ave LLC

226 N. MORGAN STREET | SUITE 300
CHICAGO, IL 60607

+ www.vequity.com
+ 312.985.0974 (O) | 708.302.4443 (C)
+ c.ilekis@vequity.com

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WWW.VEQUITYREALESTATEADVISORS.COM

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June 13, 2024

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312.985.0976

Village of Maywood
30 Madison Street
Maywood, IL 60153
Attention: Village Manager
Email: jkrischke@maywood-il.org

With a copy to:
Village Attorney
Klein, Thorpe and Jenkins, Ltd
900 Oakmont Lane, Suite 301
Westmont, IL 60559
Attention: Michael T Jurusik
Email: mtjurusik@ktjlaw.com

RE: Economic Incentive and Tax Increment Allocation Financing Development Agreement & TIF Eligible Redevelopment Project Costs – Starbucks 1700-18 S First Avenue, Maywood IL

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Please let this letter serve as establishing the right to reimbursement per the Redevelopment Agreement between The Village of Maywood and 1700-1704 S 1st Ave LLC. Enclosed please find a summary of TIF eligible redevelopment project costs for the Total TIF Eligible Project Costs. Also enclosed please find payment instructions

TIF Eligible Redevelopment Project Cost: $550,000

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WIRE INSTRUCTIONS:

Bank Name: Lakeside Bank 2800 N Ashland Ave, Chicago IL 60657
Name on Bank Account (Beneficiary): 1700-1704 S 1st Ave LLC
Beneficiary Address: 226 N Morgan Street, Suite 300 Chicago IL 60607
ABA Routing Number (US) 071001504
Beneficiary Account Number: 1000089078

If payment by check is preferred, please make check payable to 1700-1704 S 1st Ave LLC

Sincerely,

CHRISTOPHER ILEKIS
MANAGER
1700-1704 S 1st Ave LLC

226 N. MORGAN STREET | SUITE 300
CHICAGO, IL 60607

708.302.4443 (C)
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June 13, 2024

Village of Maywood
30 Madison Street
Maywood, IL 60153
Attention: Village Manager
Email: jkrischke@maywood-il.org

With a copy to:
Village Attorney
Klein, Thorpe and Jenkins, Ltd
900 Oakmont Lane, Suite 301
Westmont, IL 60559
Attention: Michael T Jurusik
Email: mtjurusik@ktjlaw.com

RE: Economic Incentive and Tax Increment Allocation Financing Development Agreement & TIF Eligible Redevelopment Project Costs – Starbucks 1700-18 S First Avenue, Maywood IL as amended by letter received May 24, 2024

Please let this letter serve as receipt of comments addressed to 1700-1701 S 1st Ave LLC and sent May 24, 2024, for the Economic Incentive and Tax Increment Allocation Financing Development Agreement dated May 19, 2023. In response to your letter ownership has removed the following files that were seen as duplicates

- Application and Certificate for Payment for Project (Owner: 1700-1704 S 1st Ave LLC) from contractor (Vequity Construction, LLC) dated February 1, 2024 ($88,734.00) (1 Page).
- Final Lien Waiver for General Contracting issued on February 1, 2024 by Vequity Construction , LLC ($88,734.00) with Contractor's Affidavit dated February 1, 2024 ($88,734.00) (2 Pages)
- Final Lien Waiver for Door Frames, Nichiha Material, Canopies, Nichiha Allowance, Patio Fence, Dumpster Gates, Pedestrian Enclosure and GC issued on February 1, 2024 by Vequity Construction, LLC ($260) with Contractors Affidavit dated February 1, 2024 ($260.00) (1 Page)

In addition to the removal of the above as stated in Paragraph 4 of the above referenced letter 1700-1704 S 1st Ave LLC has supplemented and/or corrected the Reimbursement Package with the below items:

- Attached Exhibit F, Template Reimbursement Request Letter for TIF Redevelopment Project Costs and Certificate of Reimbursable Project Costs
- Provide a detailed summary of the TIF eligible expenses and corresponding supporting documents
- Removed duplicated supporting documents (as noted above)
- Attached corresponding invoice/proof of payment and lien waivers for numerous subcontracts listed in the Sworn Statement for Contractor and Subcontractor to Owner for Project and in the Application and Certificate for Payment for Project
- Attached documentation for Lakeside Bank (interest loan fee and closing costs/inspection
- Attached documentation for "development fee" final lien waiver and explanation of TIF eligible cost
- Attached Exhibit G, Per Section 3.0 of the Agreement, for compliance with the annual TIF report that the Village is required to file with the State of Illinois Comptroller

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+ 312 985.0976

WIRE INSTRUCTIONS:

Bank Name: Lakeside Bank 2800 N Ashland Ave, Chicago IL 60657
Name on Bank Account (Beneficiary): 1700-1704 S 1st Ave LLC
Beneficiary Address: 226 N Morgan Street, Suite 300 Chicago IL 60607
ABA Routing Number (US) 071001504
Beneficiary Account Number: 1000089078

If payment by check is preferred, please make check payable to 1700-1704 S 1st Ave LLC

Sincerely,

CHRISTOPHER ILEKIS
MANAGER
1700-1704 S 1st Ave LLC

226 N. MORGAN STREET | SUITE 300
CHICAGO, IL 60607

708.302.4443 (C)
+ c.ilekis@vequity.com

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EXHIBIT F
Reimbursement Request Letter for TIF Redevelopment Project Costs and Certificate of Reimbursable Project Costs

June 13, 2024
To: Village Hall
Village of Maywood
30 Madison Street
Maywood, Illinois 6015 3
Attention: Village Manager and Village Engineer

RE: Economic Incentive and Tax Increment Allocation Financing
Development Agreement dated May 19, 2023 {"Agreement")
Developer: 1700-1704 S 1ST AVE LLC
Reimbursement Request No: 1

You are requested to disburse funds from the 1700-1718 South 1st Avenue Project TIF Incentive Fund of the Madison Street/ Fifth Avenue Tax Increment Fund established by the Village pursuant to Section 4 of the Agreement in the amount(s}, to the person(s} and for the purpose(s} set forth in this Reimbursement Request. The terms used in this Reimbursement Request shall have the meanings given to those terms in the Agreement.

1. REIMBURSEMENT REQUEST NO.: 1
2. PAYMENT DUE TO: 1700-1704 S 1st AVE LLC
3. AMOUNT TO BE DISBURSED: $550,000

Reimbursement of eligible Interest Costs shall be paid directly from the Village's 1700-1718 South 1st Avenue Project TIF Incentive Fund or the Madison Street/ Fifth Avenue Tax Increment Fund, provided the Developer is actively engaged in the completion of the Project following the Effective Date of this Agreement in accordance with 65 ILCS 5/11-74.4-3(q) (6 and 11}, as amended, and payout of those funds shall follow the review and approval process set forth in Sections 3 and 4 of the Agreement. Reimbursement of other TIF Eligible Redevelopment Project Costs shall be paid to the Developer from the 1700-1718 South 1st Avenue Project TIF Incentive Fund on a "pay-as-you-go" basis pursuant to Sections 3 and 4 of the Agreement.

4. The amount requested to be disbursed pursuant to this Reimbursement Request will be used to reimburse the Developer for those actual, documented, incurred TIF Eligible Redevelopment Project Costs detailed in Schedule "A" attached to this Reimbursement Request, subject to the Maximum TIF Incentive Amount payable to the Developer as set forth in the Agreement.

5. The undersigned certifies that:

(i) I am Manager of 1700 – 1704 S 1st Ave LLC ("Developer") and I am authorized by the Developer to make the following representations on behalf of Developer to the Village of Maywood for the purpose of inducing the Village to make certain payments to Developer, as hereafter set forth.

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226 N MORGAN STREET
SUITE 300
CHICAGO, IL 60607

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- 312 985 0976

(ii) The amounts to be reimbursed pursuant to this Reimbursement Request were made or incurred or financed and were necessary for the Project and were made or incurred in accordance with the construction contracts, plans and specifications heretofore in effect.
(iii) The expenditures for which amounts are requisitioned represent proper TIF Eligible Redevelopment Project Costs, have not been included in any previous Reimbursement Request, have been properly recorded on the Developer's books, and are set forth in Schedule "A", with paid invoices attached for all sums for which reimbursement is requested.
(iv) The moneys requisitioned are not greater than those necessary to reimburse the Developer for its funds actually advanced for TIF Eligible Redevelopment Project Costs.
(v) The amount of TIF Eligible Redevelopment Project Costs to be reimbursed in accordance with this Reimbursement Request, together with all amounts reimbursed to the Developer pursuant to Section 4 of the Agreement is not in excess of the Maximum TIF Incentive Amount.
(vi) The Developer is not in default under the Agreement, and nothing has occurred to the knowledge of the Developer that would prevent the performance of its obligations under the Agreement

6. Attached to this Reimbursement Request is Schedule "A", together with copies of paid invoices or bills of sale, copies of waivers of lien, and a contractor's sworn statement and affidavit and other supporting documents covering all items for which reimbursement is being requested, and a copy of the TIF Eligible Redevelopment Project Cost Schedule on which it has been noted all Eligible Redevelopment Project Costs heretofore reimbursed to the Developer.

1700-1704 S 1ST AVE LLC

By: 

Name: Christopher Ilekis-Manager Date: June 13, 2024

RECOMMENDED FOR PAYMENT PER TERMS OF AGREEMENT:

VILLAGE OF MAYWOOD, ILLINOIS

By: _____

Name: _____ Date: _____
Village Manager

By: _____

Name: _____ Date: _____
Village Engineer

VILLAGE BOARED APPROVAL:

By: _____

Name: _____ Date: _____
Village President

vequity
real estate. redefined.

VEQUITY
226 N MORGAN STREET
SUITE 300
CHICAGO, IL 60607

www.vequity.com
• 312 985.0976

Schedule "A"
To
Reimbursement Request Letter for TIF Redevelopment Project Costs and Certificate of Reimbursable Project Costs

- Itemized expenditures
- Identification of relationship of each expenditure to development project
- Evidence of payment (paid invoices)
- proof of payment to contractors, subcontractors and suppliers
- Executed lien waivers
- Construction escrow statements
- Financing statements
- Lender progress payments
- Evidence of wire transfers
- Contractor's sworn statement and affidavit
- Lender financing statements
- Amount of this payment request
- Total payments received to date

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2025-_____

AN ORDINANCE APPROVING THE REIMBURSEMENT REQUEST OF THE AGREED-UPON ECONOMIC INCENTIVE AMOUNT OF $550,000.00 OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS FOR TIF ELIGIBLE REDEVELOPMENT COSTS INCURRED AS PART OF THE STARBUCKS COFFEE SHOP PROJECT AND AUTHORIZING THE RELEASE OF SUCH TIF FUNDS TO 1700-1704 S 1ST AVE LLC, OR ITS SUCCESSOR, SUBJECT TO CERTAIN PAYMENT CONDITIONS

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Attorney

Item # 2

and

Omnibus # 21

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Office: 312.984.6419
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael A. Marrs and Kaylee M. Hartman**
DATE: **June 4, 2025**
RE: **Ordinance Amending Section 36.08 (Contracts and Purchases), Chapter 36 (Finance and Taxation) of Title III (Administration) of the Maywood Village Code Relative to Defining "Lowest Responsible Bidder" Criteria and Competitive Bidding Waiver Procedures**

Per the request of Village Manager Frank Torres, we have enclosed the following documents for your review, consideration and action at an upcoming Special Village Board Meeting:

> AN ORDINANCE AMENDING SECTION 36.08 (CONTRACTS AND PURCHASES), CHAPTER 36 (FINANCE AND TAXATION) OF TITLE III (ADMINISTRATION) OF THE MAYWOOD VILLAGE CODE DEFINING "LOWEST RESPONSIBLE BIDDER" CRITERIA AND COMPETITIVE BIDDING WAIVER PROCEDURES with the Indiana-Illinois-Iowa Foundation for Fair Contracting Responsible Bidder Toolkit attached as Exhibit "A".

Currently, Section 36.08 of the Maywood Village Code ("MVC") requires a competitive bidding process. Section 36.08(A)(2)(a) requires all work or other public improvement which is not to be paid for in whole or in part by special assessment, and where the estimated cost exceeds $20,000.00, to be awarded via a competitive bidding process, unless competitive bidding is waived by a 2/3 vote of the corporate authorities. Section 36.08(A)(2)(b) of the MVC requires all single purchases of, and individual contracts for supplies, materials, and/or services where the estimated cost exceeds $10,000.00 to be awarded via a competitive bidding process, unless competitive bidding is waived by a 2/3 vote of the corporate authorities.

Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1) requires a competitive bidding process for any work or public improvement which is not to be paid in whole or in part by special assessment or special taxation, and where the expense will exceed $25,000.00. The competitive bidding process can be waived by a "vote of two-thirds of all the alderpersons or trustees then holding office." 65 ILCS 5/8-9-1. Additionally, Section 8-9-2 of the Illinois Municipal Code (65 ILCS 5/8-9-2) states that the "corporate authorities may provide by ordinance that all supplies needed for use of the municipality shall be furnished by contract, let to the lowest bidder."

The proposed code amendments in the attached Ordinance amend MVC § 36.08(A)(2)(a) and (b) to require a simple majority vote of corporate authorities (instead of the present 2/3 majority) to waive competitive bidding requirements for work or other public improvements which are not to be paid in whole or in part by special assessment or special taxation, and where the expense will exceed $20,000, and to require a simple majority vote of corporate authorities (instead of the present 2/3 majority) for single purchases or individual contracts for supplies, materials, and/or services over $10,000.

The proposed code amendments also incorporate additional criteria for determining the lowest responsible bidder based on recommendations in the Responsible Bidder Toolkit published by the Indiana, Illinois, Iowa Foundation for Fair Contracting (Exhibit "A" to the Ordinance). Pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1), the Village is authorized to award contracts to the "lowest responsible bidder in the manner to be prescribed by ordinance," and has previously created robust criteria for identifying the lowest responsible bidder.

If there are any questions, please contact me.

Michael & Kaylee

Enclosures

cc. Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)

additions to existing text marked with underlined text; deletions to existing text marked using ~~strikethrough~~

ORDINANCE NO. CO-2025-___

AN ORDINANCE AMENDING SECTION 36.08 (CONTRACTS AND PURCHASES), CHAPTER 36 (FINANCE AND TAXATION) OF TITLE III (ADMINISTRATION) OF THE MAYWOOD VILLAGE CODE RELATIVE TO DEFINING "LOWEST RESPONSIBLE BIDDER" CRITERIA AND COMPETITIVE BIDDING WAIVER PROCEDURES

WHEREAS, the Village of Maywood (the "Village") is a home rule unit pursuant to the provisions of Article VII (Local Government), Section 6(a) (Powers of Home Rule Units) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1), the Village shall award all contracts for any work or other public improvement which is not to be paid in part by special assessment or special taxation, when the expense thereof exceeds $25,000.00, to the "lowest responsible bidder in the manner to be prescribed by ordinance;" and

WHEREAS, Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1) grants the Village the authority and discretion to determine the manner of and criteria for selecting the "lowest responsible bidder" and it is deemed necessary to establish criteria to identify which bidder constitutes the "lowest responsible bidder" for the purposes of awarding procurement contracts; and

WHEREAS, Section 8-9-2 of the Illinois Municipal Code (65 ILCS 5/8-9-2) states the "corporate authorities may provide by ordinance that all supplies needed for use of the municipality shall be furnished by contract, let to the lowest bidder...." for the purposes of awarding procurement contracts; and

WHEREAS, the Village has previously adopted guidelines for determining the "lowest responsible bidder" and now seeks to incorporate further guidelines recommended by the Indiana, Illinois, Iowa Foundation for Fair Contracting in its Responsible Bidder Toolkit, attached hereto as **Exhibit "A"**; and

WHEREAS, Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1), authorizes the corporate authorities of the Village to waive competitive bidding requirements in certain circumstances; and

WHEREAS, pursuant to its home rule authority granted under Article VII (Local Government), Section 6(a) (Powers of Home Rule Units) of the Illinois Constitution of 1970, and the authority granted under the applicable provisions of the Illinois Municipal Code (65 ILCS 5/), the Village President and Village Board of Trustees find that it is protective of the health, safety and welfare of and in the best interests of the Village, the Village residents, business owners, property owners and the public to approve the Code Amendments set forth in this Ordinance.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: **Incorporation.** Each of the Whereas paragraphs above are incorporated into Section 1 of this Ordinance as material terms hereof.

SECTION 2: **Code Amendments**. Section 36.08 (Contracts and Purchases) of Chapter 36 (Finance and Taxation) of Title III (Administration) is amended to read, in part, as follows (additions to existing text marked with underlined text; deletions to existing text marked using ~~strikethrough~~):

"§ 36.08 CONTRACTS AND PURCHASES.

(A) *Competitive bidding procedures.*

(1) *Competitive bidding required.* Any work or other public improvement which is not to be paid for in whole or in part by special assessment and all purchases of, and contracts for supplies, materials and services shall, except as specifically provided herein, be based whenever possible on competitive bids.

(2) *Formal contracts.*

(a) All work or other public improvement which is not to be paid for in whole or in part by special assessment, except as otherwise provided herein, when the estimated cost thereof shall exceed $20,000 shall be purchased by formal, written contract from the lowest qualified and responsible bidder, after due notice inviting bids, unless competitive bidding is waived by a majority vote ~~of 2/3~~ of the corporate authorities.

(b) All single purchases of, and individual contracts for supplies, materials and/or services, except as otherwise provided herein, when the estimated cost thereof shall exceed $10,000, shall be purchased by formal written contract from the lowest qualified and responsible bidder, after due notice inviting bids, unless competitive bidding is waived by a vote of ~~2/3~~ a majority of the corporate authorities. When no single purchase of or individual contract for, specific types of supplies, materials or services exceeds $10,000, but the total dollar value of all purchases and/or contracts for said specific types of supplies, materials or services during the Village's fiscal year does exceed said amount, said purchases and/or contracts shall be handled as set forth in division (C) of this section, at the lowest obtainable price, from the most qualified, responsible contractor/vendor. It is not the intent of this division to encourage the circumvention of the bidding requirements and, to the extent practicable, Village staff is encouraged to rely upon the competitive bidding process. Rather, the competitive bidding exemption provided by this division is intended to recognize and address those situations in which a competitive bidding requirement is not necessarily practicable, and can be eliminated without jeopardizing the Village's ability to obtain a low and competitive price from a qualified responsible contractor/vendor. Except for items or services routinely used in the course of Village business on a frequent basis purchased from one supplier.

[. . .]

(6) *Submittal and award of bids.*

(a) Bids shall be submitted to the Village and shall be identified as bids on the envelope. Bids should include Federal Employer Tax Identification Number or Social Security Number (for individuals), and information relevant to the considerations set forth in subdivision (e) below, including information on whether the bidder is a Minority Business Enterprise, Women's Business Enterprise, or Persons with Disability Enterprise (MBE/WBE/PBE) or will use MBE, WBE, or PBE subcontractors. For the purpose of determining whether a bidder qualifies as a MBE, WBE, or PBE, the Village adopts the

definitions contained in Section 2 of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/2), including the definitions contained therein of the terms minority person, female, person with a disability, minority owned business, female owned business, and business owned by a person with a disability. Proof of current certification as a MBE/WBE/PBE through the State Business Enterprise Program for Minorities, Females, and Persons with Disabilities, or similar certification with Cook County, the City of Chicago, the Chicago Minority Business Development Council, Women's Business Development Center or the Illinois Department of Transportation or other similar federal, state or county agency should accompany all bids for which qualification as a MBE/WBE/PBE is sought.

(b) Bids shall be opened in public at the time and place stated in the public notices, and conform to the requirements of division (D) of this section.

(c) A tabulation of all bids received shall be made by the Village Manager, Finance Director, or their designee and the tabulation of the bids with a recommendation from Village staff shall be furnished to the President and Board of Trustees at its next regular meeting.

(d) The President and Board of Trustees shall have the sole authority to reject all bids or parts of all bids. The Village shall not accept the bid of a contractor who is in default on the payment of taxes, licenses or other monies due the Village, the County of Cook or the State of Illinois.

(e) The President and Board of Trustees shall have the authority to award contracts within the purview of this section. Unless rejected in whole or in part, contracts shall be awarded to the lowest qualified and responsible bidder on the basis of the bid that is in the best interest of the Village to accept. In awarding a contract, in addition to price, the President and Board of Trustees shall consider any 1 or more of the following items for purposes of determining the lowest qualified and responsible bidders:

1. The ability, capacity and skill of the bidder to perform the contract to provide the service required;
2. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
4. The quality of performance of previous contracts or services;
5. Whether the bidder is a Minority Business Enterprise, Women's Business Enterprise, or Person with Disability Business Enterprise (MBE/WBE/PBE) or will use MBE, WBE, or PBE subcontractors. For the purpose of determining whether a bidder qualifies as a MBE, WBE, or PBE, the Village adopts the definitions contained in Section 2 of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/2), including the definitions contained therein of the terms minority person, female, person with a disability, minority owned business, female owned business, and business owned by a person with a disability. Proof of current certification as a MBE/WBE/PBE through the State Business Enterprise Program for Minorities, Females, and Persons with Disabilities, or similar certification with Cook County, the City of Chicago, the Chicago Minority Business Development Council, Women's Business Development Center or the Illinois Department of Transportation should accompany all bids for which qualification as a MBE/WBE/PBE is sought;
6. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service, including all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations;
7. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
8. The quality, availability and adaptability of the supplies or contractual services to the particular use required;
9. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;

10. The number and scope of conditions attached to the bid; ~~and~~

11 Distance Village staff will have to travel to bidder's place of business;

12. Compliance with all applicable laws and Village code and ordinance prerequisites to doing business in Illinois and the Village, including required Village licenses;

13. Evidence of sufficient insurance coverage, including certificates of insurance indicating at least the following coverage at minimum limits established by the Village: general liability, worker's compensation, completed operations, automobile, hazardous occupation, product liability, and professional liability;

14. Participation in apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training;

15. Adoption of a Sexual Harassment Policy pursuant to 775 ILCS 5/2-105;

16. Furnishing of required Performance and Payment Bonds;

17. Submission of a Contractor's Drug-Free Workplace Certification;

18. Submission of an Indemnity and Hold Harmless Agreement; and

19. Submission of an Anti-Collusion Affidavit of Compliance.

[. . .]."

SECTION 3: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 4: Severability. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than the part affected by such decision.

SECTION 5: Ratification. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED by me, and attested by the Village Clerk, on this 10th day of June, 2025.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this __ day of _____, 2025.

_____
Tori-Love Garron, Village Clerk

EXHIBIT A

INDIANA, ILLINOIS, IOWA FOUNDATION FOR FAIR CONTRACTING IN ITS RESPONSIBLE BIDDER TOOLKIT

(ATTACHED)

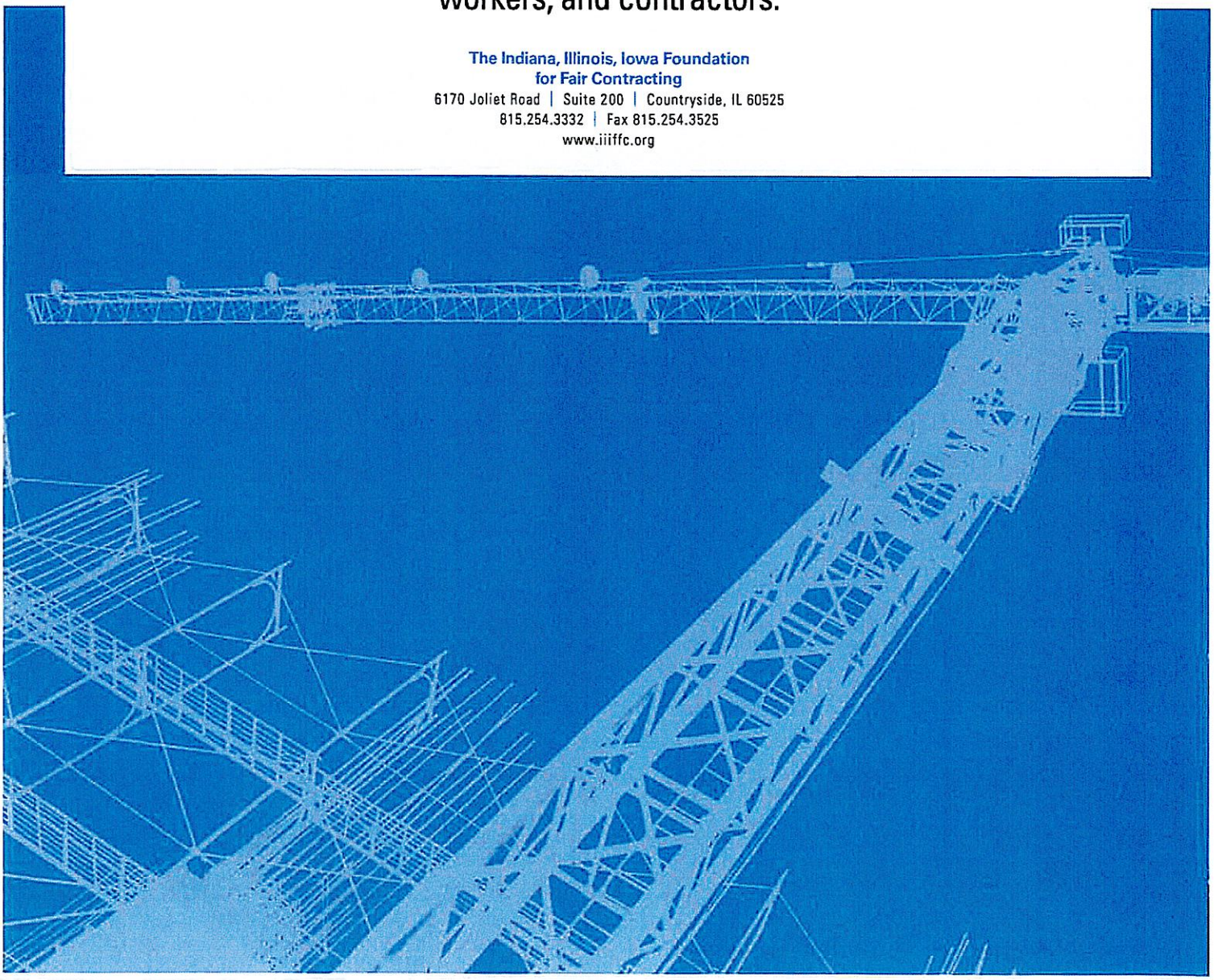
Indiana-Illinois-Iowa

FOUNDATION FOR FAIR CONTRACTING

FFC

We make it fair for taxpayers, workers, and contractors.

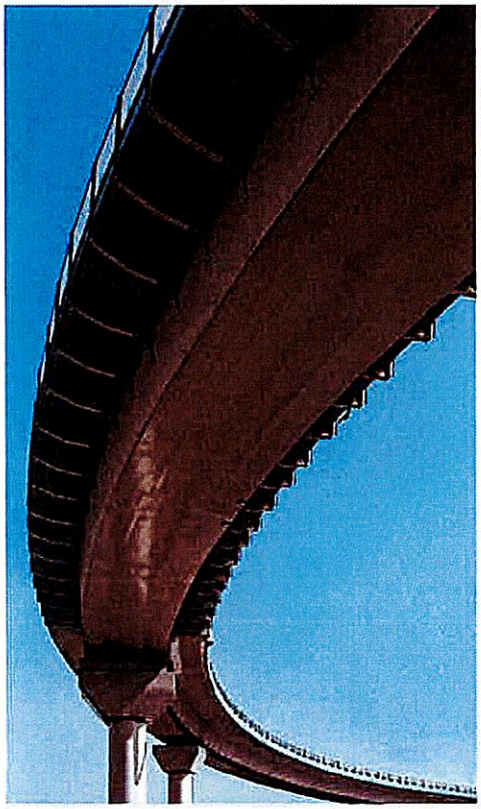
The Indiana, Illinois, Iowa Foundation for Fair Contracting
6170 Joliet Road | Suite 200 | Countryside, IL 60525
815.254.3332 | Fax 815.254.3525
www.iiiffc.org

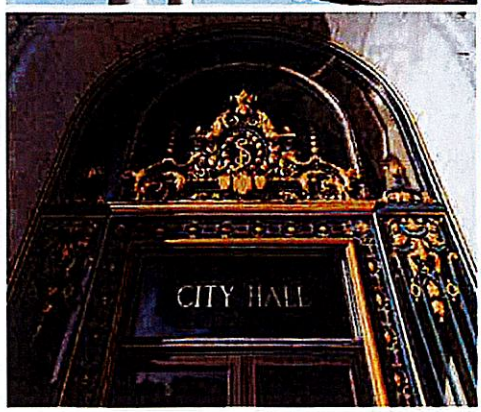


Indiana-Illinois-Iowa Foundation for Fair Contracting

Responsible Bidder Toolkit

Providing Greater Taxpayer Value









Responsible Bidder Toolkit

A publication of the Indiana, Illinois, Iowa Foundation for Fair Contracting

We make it fair for taxpayers, workers, and contractors.

6170 Joliet Road | Suite 200 | Countryside, IL 60525
815.254.3332 | Fax 815.254.3525
www.iiiffc.org

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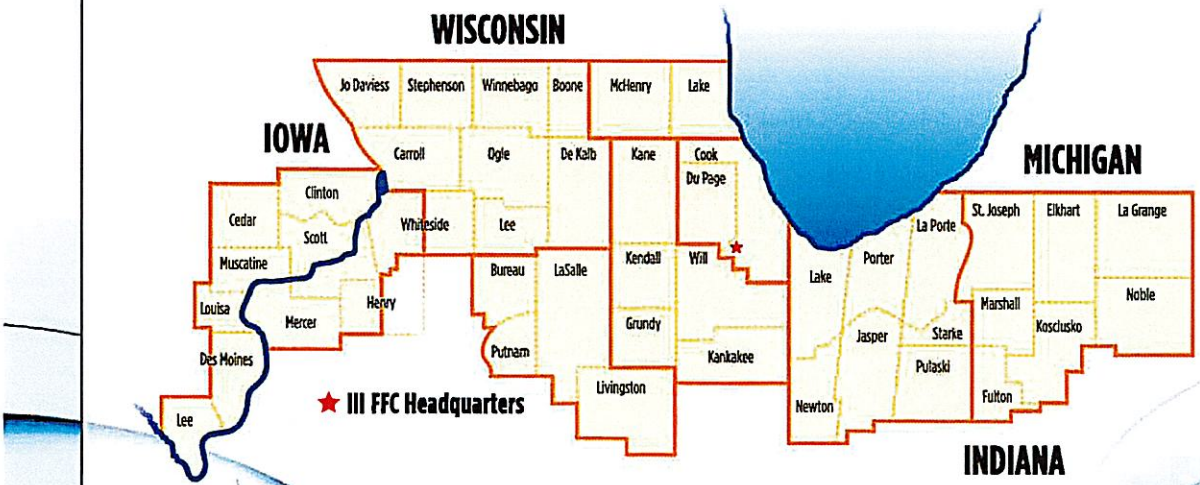

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www.jvmurphy.com



Indiana-Illinois-Iowa FFC Foundation for Fair Contracting

Dear Community Member,

As a non-for-profit labor-management organization, the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) is committed to public policies that reward work, ensure business growth, and create broad-based prosperity that benefit workers, businesses, and taxpayers alike. The III FFC is driven by the idea of raising standards in the construction industry. Since its inception, the III FFC has focused on increasing market share for responsible contractors, work opportunities for skilled craftsmen, and value for taxpayers by executing a comprehensive program of procurement oversite, jobsite monitoring, and public policy education. One tool the III FFC promotes in furtherance of these goals in the public construction arena is the Responsible Bidder Ordinance (RBO).

State and local laws often require public construction contracts to be awarded to the lowest responsible bidder. However, the law rarely defines "responsible," leading to the misconception that "responsible" simply means financially responsible. The definition of "responsible bidder" set by the National Institute of Government Purchasing is: "A bidder or offeror who has the capacity in all respects to perform fully the contract requirements, and the experience, integrity, perseverance, reliability, capacity, facilities, equipment, and credit which will assure good faith performance." Indeed, local governments may choose a bidder, even though not the lowest bidder, so long as the decision is in the public interest, without fraud, unfair dealing or favoritism, and there is a reasonable basis for the award. With this in mind, there are many ways to define "responsible" bidder.

This poses a question: how can these qualities be proven? What evidence can be provided to objectively support these traits? RBOs provide governing bodies and taxpayers with solid assurances and objective criteria by which a bidder can be deemed responsible.

RBOs contain requirements that ensure bidders and contractors are abiding by applicable laws and are meeting their legal responsibilities. Such ordinances ensure that contractors are able to compete on a level playing field, as well as protect workers from exploitation. RBOs provide assurance that responsible contractors and skilled workers are providing taxpayers with efficient and productive construction.

Today, various public bodies across the country are adopting RBOs, creating safer working environments, more on-time completions, and lower costs. Responsible bidding is a "win" for businesses, workers, and taxpayers alike.

The following pages explain why RBOs are an important tool for communities to ensure greater taxpayer value.

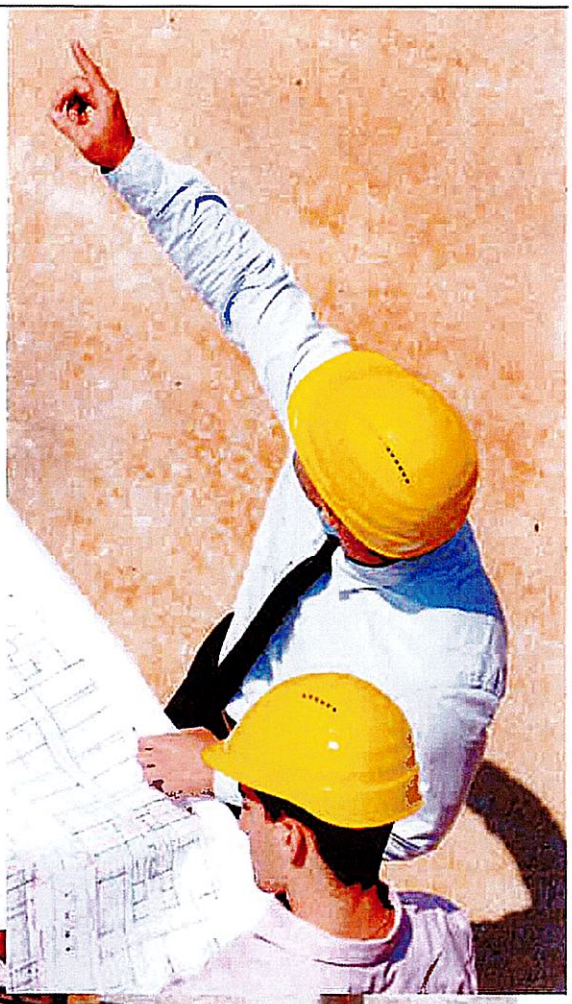
Sincerely,

Marc R. Poulos
Executive Director

The Indiana, Illinois, Iowa Foundation for Fair Contracting
6170 Joliet Road | Suite 200 | Countryside, IL 60525 | 815.254.3332 | Fax 815.254.3525 | www.iiiffc.org

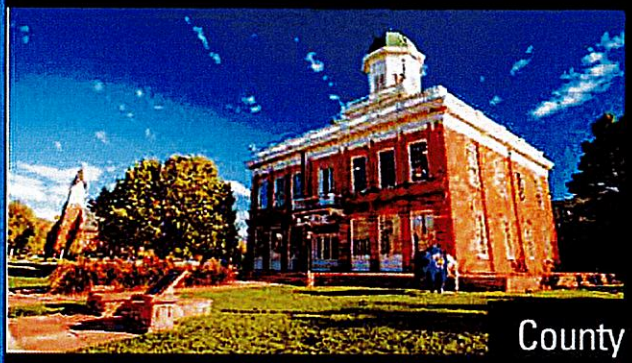
What is a Responsible Bidder Ordinance?

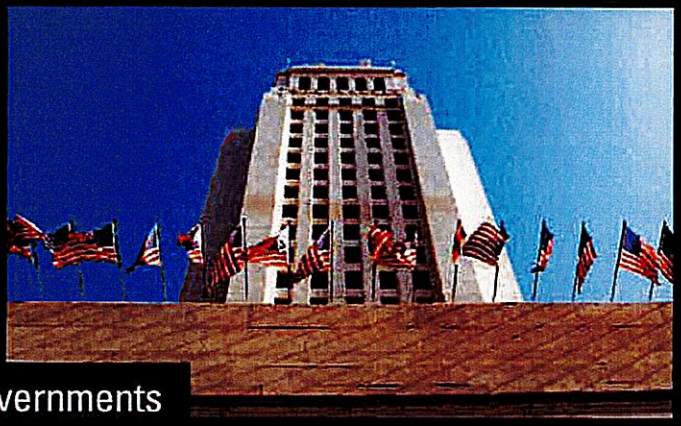
- The lowest bidder is not always a responsible bidder.
- The purpose of an RBO is to help ensure that your city, town, county, or school system hires only responsible contractors who will provide the highest quality work efficiently, safely, on time, and on budget.
- An RBO serves as a kind of "protection plan" for local governments by establishing clear, objective criteria that contractors must meet to be eligible to bid on public works projects.
- RBOs tend to increase the likelihood that local contractors employing local workers will perform the construction work. This means a stronger local tax base, lower unemployment, and more dollars circulating through local businesses.
- RBOs ensure that public bodies have the discretion to reward responsible contractors based on objective criteria that provides a well-trained, safe, and substance free workforce.





Who uses RBOs?





County governments

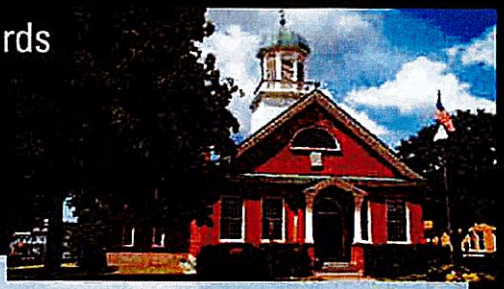


Cities and towns





Fire districts and park boards







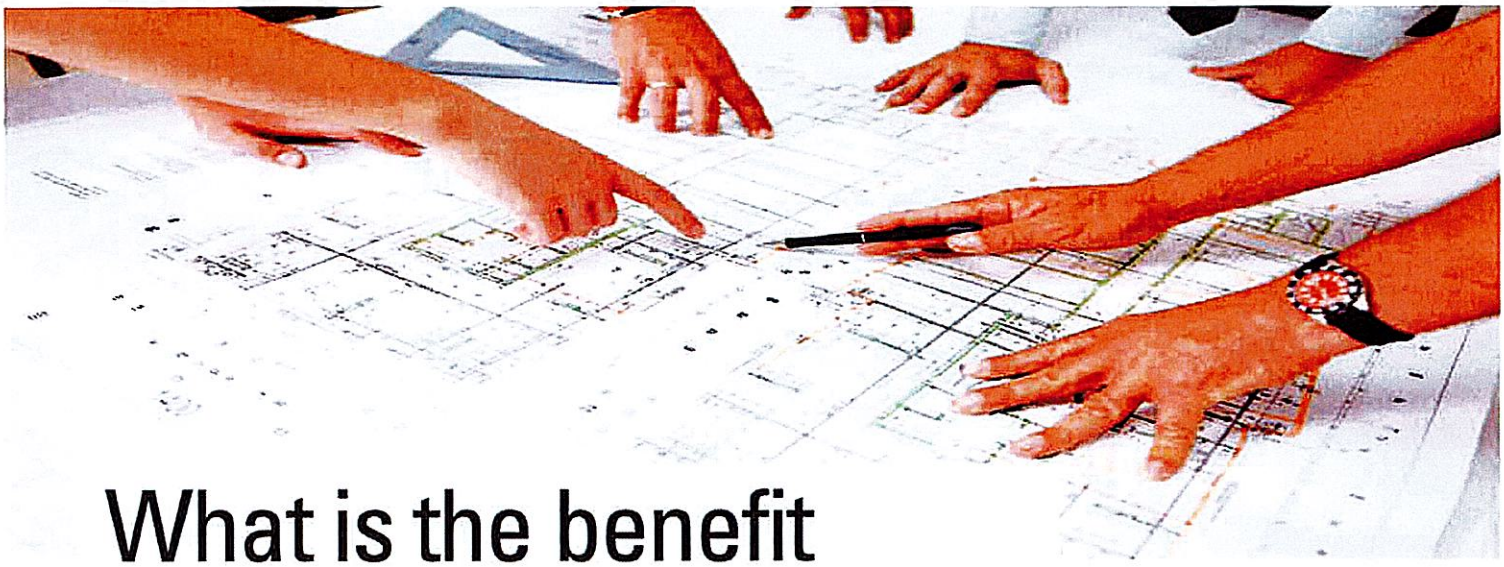
5

Compliance requirements of an RBO

Responsible Bidder Ordinances require contractors performing public works construction in your community to meet high standards.

- Compliance with all applicable laws and ordinances prerequisite to doing business in the state.
- Compliance with state or federal prevailing wage laws, and all rules and regulations therein.
- Evidence of participation in apprenticeship and training programs applicable to the work to be performed on the project approved by and registered with the United States Department of Labor. The required evidence includes a copy of all applicable apprenticeship standards and apprenticeship agreements for any apprentices who will perform on the project.
- A copy of a written drug testing plan pursuant to applicable state law.
- A sworn statement that individuals who will perform work on the project are properly classified as either an employee or an independent contractor under applicable state and federal laws and local ordinances.
- A sworn statement listing all bidder's employees who will perform work on the project and evidence that all listed employees are covered under bidder's current workers' compensation insurance policy and properly classified under such policy.
- Documents evidencing any professional or trade license required by law or local ordinance for any specialty work for which the bidder is seeking a contract award; additionally, the bidder must disclose any suspension or revocation of licenses held by the company, or of any director, officer or manager employed by the bidder.





What is the benefit of having an RBO?

By adopting an RBO, communities can help ensure that only responsible companies receive public works contracts.

- An RBO helps local governments hire contractors who are up-to-date on basic compliance standards such as having proper business registration, past history of compliance with environmental, labor and safety laws, proof of relevant insurance coverage, and apprenticeship and training participation. These standards help ensure successful construction projects.
- When costs on public works overrun or on-the-job injuries occur, taxpayers pick up the tab. With the help of an RBO, communities can protect themselves from abuse of taxpayer dollars and build better quality infrastructure.



7

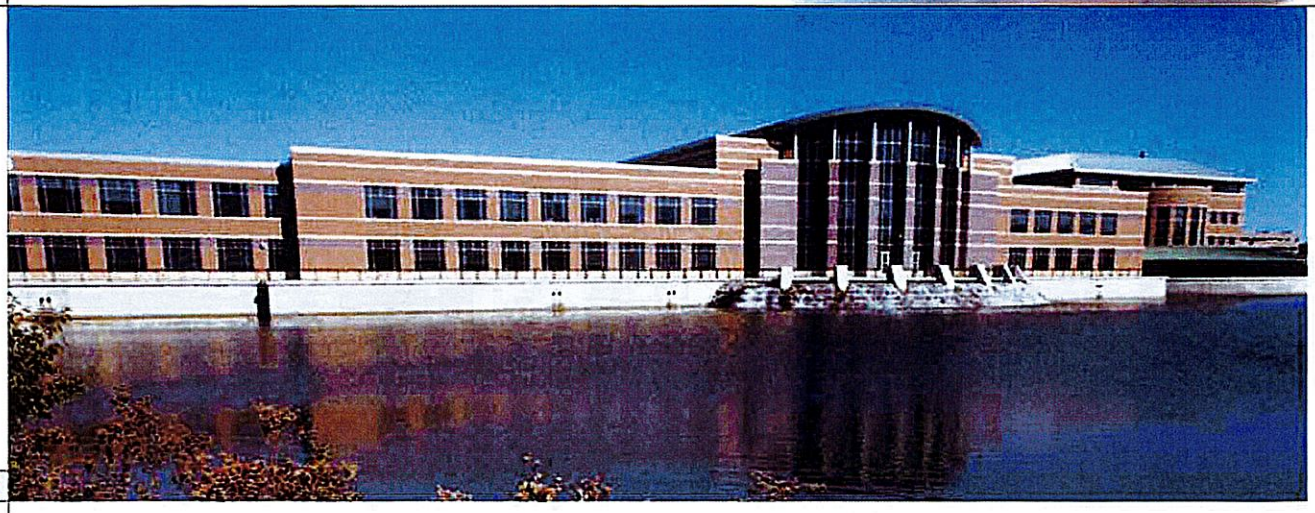
Registered apprenticeship programs

RBOs require contractors to show participation in USDOL-approved apprenticeship programs applicable to the work to be performed on a given project.

Documentation showing participation in a USDOL-approved program may include written standards of apprenticeship. These standards outline the terms of apprentice employment, training, and supervision and must include minimum hours of classroom instruction and on-the-job training.

By enacting an RBO, only qualified workers can perform on the jobsite. Workers who have completed their respective apprenticeship programs have completed rigorous training, some with over 6,000 hours on-the-job training and over 150 hours each year in the classroom. Apprenticeship programs require continuous education, resulting in the best skilled and trained craftsmen to work on taxpayer funded projects.





Frequently asked questions

The FAQs listed in this section address questions you may have about the adoption of a Responsible Bidder Ordinance.

Will a Responsible Bidder Ordinance result in increased costs?

An RBO should not result in additional costs and is likely to result in savings to public bodies by screening out contractors that do not meet the minimum bidding requirements set forth in the ordinance and in related state and federal laws. State agencies already provide enforcement for most of these provisions.

Setting minimum bidding standards with an RBO provides greater assurance that the public body is working with contractors committed to skill development and training, competitive wages and fringe benefits, and a safe workplace. The result is a highly trained workplace committed to producing the best construction available.

What documents should a public body request to evidence compliance with applicable laws and ordinances prerequisite to doing business in the State?

The public body may require a contractor to submit documentation that the contractor is registered and in good standing with the Secretary of State and any other similar requirements established by the public body that are prerequisite to performing work in the jurisdiction. The contractor must also provide copies of any professional or trade license required by law or local ordinance for any trade or specialty area in which the contractor is seeking a contract award and disclose any suspension or revocation of such license. Finally, the public body may require the contractor to disclose determinations by a court or government agency for violations of federal, state, or local laws, such as violations of tax, licensing, environmental, prevailing wage or workplace safety laws.

Why require a sworn statement of prevailing wage/ compliance?

The purpose of prevailing wage laws is to ensure that a decent wage is paid to employees performing work on public construction projects. These laws also protect local contractors from unfair competition by preventing underbidding on public works projects. A sworn statement verifies that the contractor has reviewed the applicable law(s), agrees to pay the applicable wages and will comply with the other requirements of the law(s). By reinforcing what is already required under state and federal laws, a pubic body emphasizes the importance of compliance.

Does it matter whether the bidder is a union or non-union contractor?

Responsible bidding is not a union/non-union issue. RBOs simply ensure that public works projects are awarded to contractors that meet the minimum requirements of local, state and federal laws and provide greater taxpayer value.

Why should a public body be concerned with classification of employees and independent contractors?

Contractors have an incentive to misclassify employees as independent contractors because misclassification relieves obligations to pay their share of social security taxes, federal unemployment taxes, workers' compensation premiums and state unemployment insurance contributions, often decreasing payroll costs by as much as 15 to 30 percent. Requiring a contractor to provide a sworn statement that all individuals working on the project are properly classified puts the contractor on notice that the public body will not tolerate misclassification to the detriment of workers or taxpayers.

Is the Responsible Bidder Ordinance lawful?

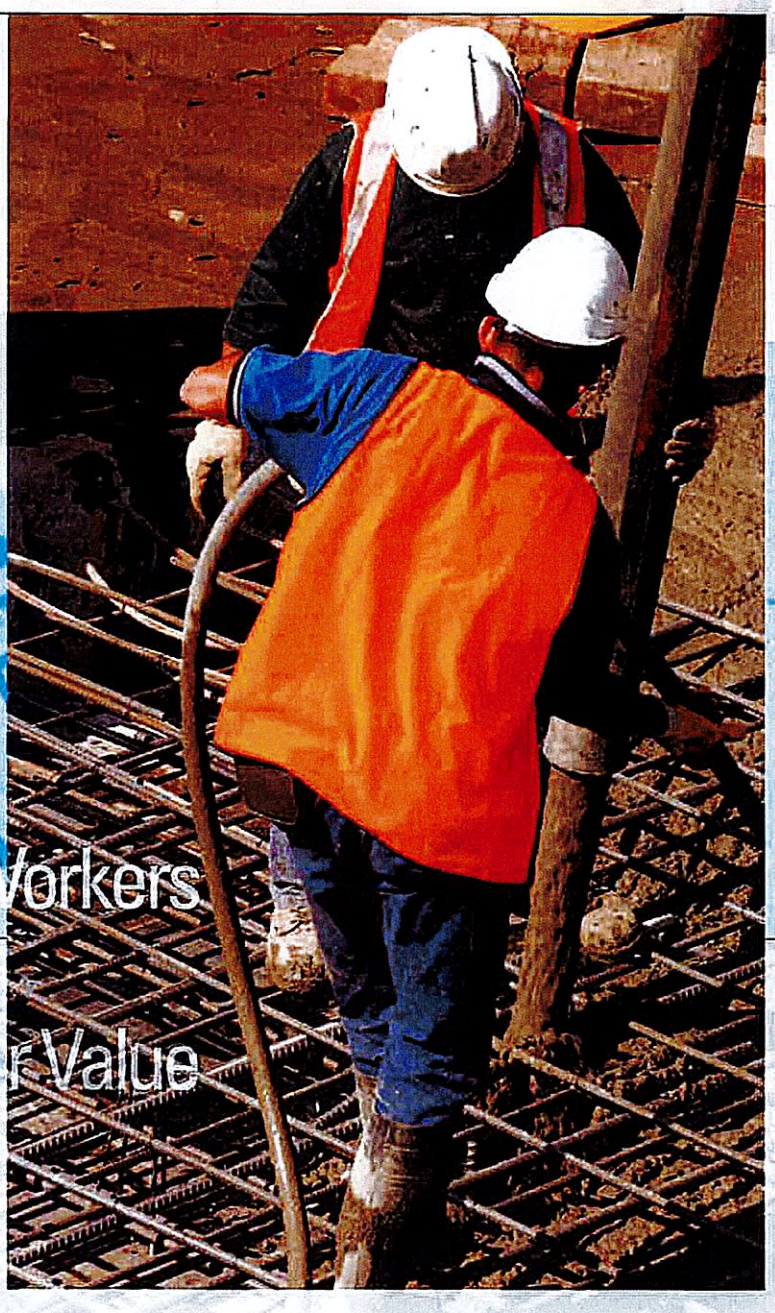
Yes. State laws and regulations already include "responsible bidder" requirements on state construction projects. Many communities have already adopted RBOs in their communities.

Visit http://iiiffc.org/bidding/ for a list of communities with existing ordinances.

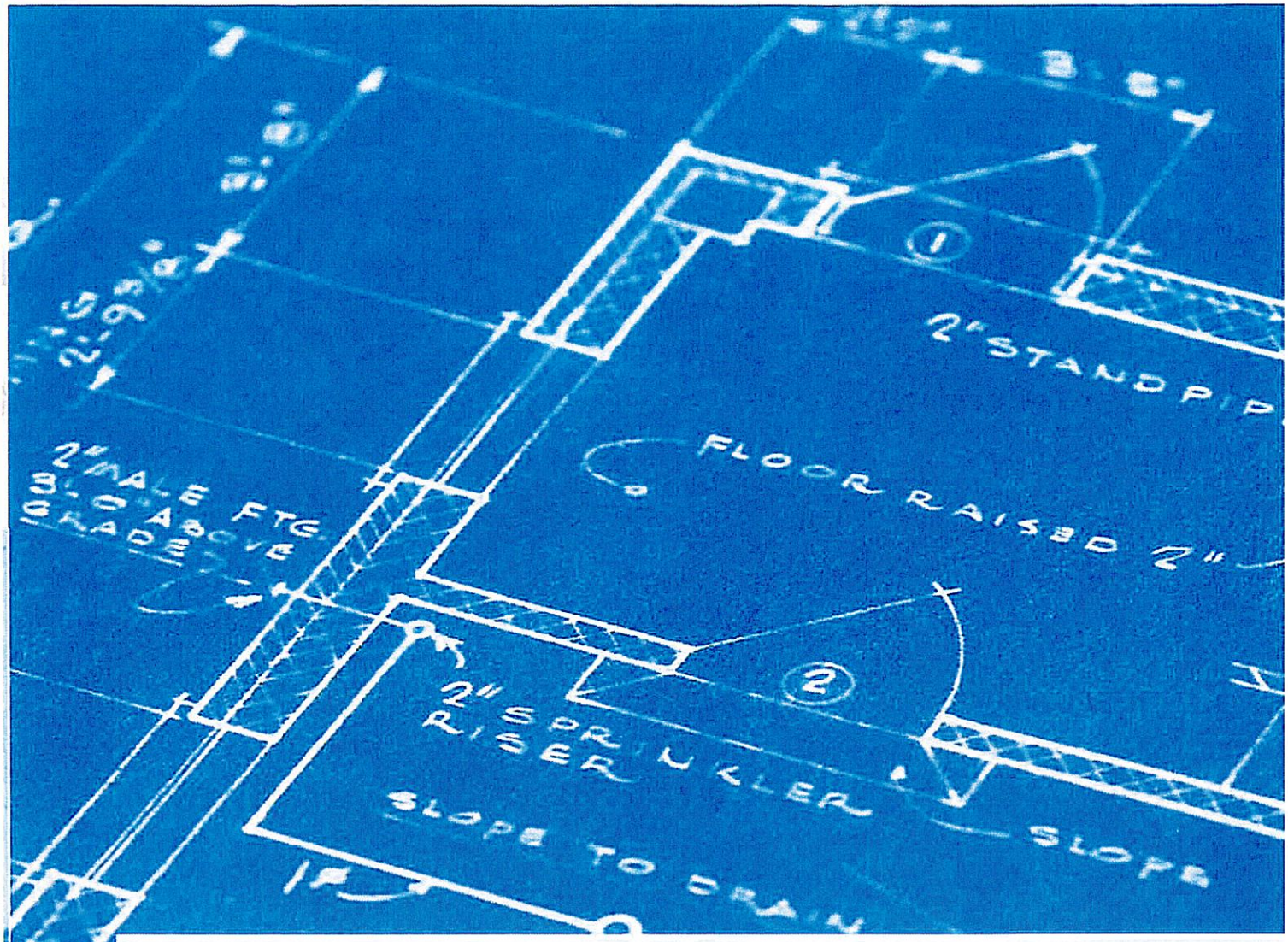
The next step.

The next step to providing greater taxpayer value is to adopt a comprehensive Responsible Bidding Ordinance for your community. You will find all the information you need to get started in the pocket on the opposite page.

For additional assistance, please contact the III FFC office, or visit our website at www.iiiffc.org.



Trained Workers
Safe Workers
On Time, On Budget
Greater Taxpayer Value



Indiana-Illinois-Iowa FOUNDATION FOR FAIR CONTRACTING FFC

We make it fair for taxpayers, workers, and contractors.

The Indiana, Illinois, Iowa Foundation for Fair Contracting
6170 Joliet Road | Suite 200 | Countryside, IL 60525
815.254.3332 | Fax 815.254.3525
www.iiiffc.org

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2025-_____

AN ORDINANCE AMENDING SECTION 36.08 (CONTRACTS AND PURCHASES), CHAPTER 36 (FINANCE AND TAXATION) OF TITLE III (ADMINISTRATION) OF THE MAYWOOD VILLAGE CODE DEFINING "LOWEST RESPONSIBLE BIDDER" CRITERIA AND COMPETITIVE BIDDING WAIVER PROCEDURES

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Attorney

Item # 3

and

Omnibus # 23

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell 708.638.0355
mtjurusik@ktjlaw.com

900 Oakmont Lane
Westmont, Illinois 60559

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael T. Jurusik**
Carlos S. Arévalo
DATE: **June 4, 2025**
RE: **2025 Memorandum Of Understanding (Non-Employee Deputization) For Maywood Police Officer To Serve On Cook County Sheriff's Office High Intensity Drug Trafficking Area Task Force**

Per the recommendation of Police Chief Elijah Willis, I have enclosed the following document for your review, consideration and action at an upcoming Village Board Meeting:

A RESOLUTION APPROVING AND AUTHORIZING THE APPROVAL AND EXECUTION OF A 2025 MEMORANDUM OF UNDERSTANDING (NON-EMPLOYEE DEPUTIZATION) BETWEEN THE VILLAGE OF MAYWOOD AND THE COOK COUNTY SHERIFF'S OFFICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE OFFICER ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE (MAYWOOD POLICE DEPARTMENT OFFICER CHRISTOPHER WOZNICZKA)

The enclosed draft Resolution approves and authorizes execution of a Memorandum of Understanding (attached to the Resolution as Exhibit "A"), which assigns Maywood Police Officer Christopher Wozniczka to serve on the Cook County Sheriff's High Intensity Drug Trafficking Area Task Force ("Task Force"). Officer Wozniczka will remain a Village of Maywood ("Village") employee, but he must be deputized as Deputy Sheriff in order to participate on the Task Force. The Village has previously entered into a Memorandum of Understanding under similar terms to allow a Village officer to serve on the Task Force.

Key Terms of the Memorandum of Understanding ("MOU"):

- Section 2. One (1) Village Police Officer (Christopher Wozniczka) will serve on the Task Force.
- Sections 4, 5 and 6. The Village Police Officer will carry a firearm and have arrest authority within Cook County while serving on the Task Force.
- Section 10. There is not a mutual indemnification provision. The Village indemnifies the Cook County Sheriff for all liability and shall indemnify, hold harmless and defend the Sheriff's Office, its officials, employees and agents against any and all losses, liabilities, claims, suits, actions, damages, judgments, costs, charges and expenses (including litigation costs, attorney's fees and pre-judgment interest) from or in connection with the Deputized Non-Employee's acts or omissions (the "claim(s)") that may be suffered by the Sheriff's Office arising out of or resulting from the deputization of the Deputized Non-Employee.
- Section 13. The Village continues to employ and pay the salary and employee benefits (pension, workers compensation insurance, health insurance, etc.) for the Maywood Police Officer while he/she serves on the Task Force. Officer Wozniczka will not be deemed a Cook County Sheriff's Office employee.

- Sections 14 and 19. The MOU has a one (1) year term and may be renewed annually.

If there are any questions, please contact us.

Mike and Carlos

Enclosures

cc. Tori Love-Garron, Village Clerk (w/ encls.)
Francis Torres, Village Manager (w/ encls.)
Elijah Willis, Chief of Police (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)

RESOLUTION NO. R-2025-___

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A 2025 MEMORANDUM OF UNDERSTANDING (NON-EMPLOYEE DEPUTIZATION) BETWEEN THE VILLAGE OF MAYWOOD AND THE COOK COUNTY SHERIFF'S OFFICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE DEPARTMENT ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE (MAYWOOD POLICE DEPARTMENT OFFICER CHRISTOPHER WOZNICZKA)

WHEREAS, the Village of Maywood (the "Village"), operating as a home rule municipality, has all of the powers and authority granted to such municipalities pursuant to Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the President and Board of Trustees of Village of Maywood ("Village Board") and the Cook County Sheriff's Office ("Sheriff's Office") desire to enter into an Intergovernmental Agreement ("Agreement"), for the purpose of assigning and deputizing Village of Maywood Police Officer Christopher Wozniczka as a member of the High Intensity Drug Trafficking Area Task Force ("Task Force") to conduct criminal investigations and make Task Force related arrests within Cook County. A copy of the Agreement is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), the President and Board of Trustees of the Village have the authority to approve and enter into the attached Agreement, and find that entering into the Amendment to the Agreement is protective of the health, safety and welfare of and in the best interests of the Village, its residents, business owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, ILLINOIS AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of the Agreement and Other Related Documents. The President and Board of Trustees of the Village of Maywood approve and authorize the execution of the Agreement, in substantially the form attached hereto as **Exhibit "A"**, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and authorize and direct the President and Clerk of the Village (or their designees) to execute the final version of the Agreement.. Further, the Village Board authorizes and directs the Village President and the Village Clerk, or their designees, to execute all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. The Village Board also authorizes and directs the Village Manager, or their designee, to take all necessary actions to comply with the Village's obligations under the Agreement.

SECTION 3: Delivery of Executed Documents. After Village Board approval and execution of this Resolution and the Agreement, the Village Clerk, or their designee, shall arrange for the delivery of

executed originals or certified copies of all documents, including this Resolution and the attached Agreement, to the Cook County Sheriff's Office for submittal and record retention purposes.

SECTION 4: Effective Date. This Resolution shall be effective immediately upon its passage and approval, or as otherwise provided by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

[SEAL]

Exhibit "A"

A 2025 MEMORANDUM OF UNDERSTANDING (NON-EMPLOYEE DEPUTIZATION) BETWEEN THE VILLAGE OF MAYWOOD AND THE COOK COUNTY SHERIFF'S OFFICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE DEPARTMENT ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE (MAYWOOD POLICE DEPARTMENT OFFICER CHRISTOPHER WOZNICZKA)

(attached)

MEMORANDUM OF UNDERSTANDING
Non-Employee Deputization

This Memorandum of Understanding ("MOU") is entered into by and between the MAYWOOD POLICE DEPARTMENT ("Employer Agency") and the COOK COUNTY SHERIFF'S OFFICE ("Sheriff's Office"), on the terms and conditions below:

1) This MOU is entered into pursuant to authority granted to public agencies, which is defined to include, among other things, "any unit of local government as defined in the Illinois Constitution of 1970," under 5 ILCS 220/3.

2) Pursuant to the authority granted under 55 ILCS 5/3-6008, the Sheriff's Office agrees to appoint, CHRISTOPHER WOZNICZKA ("Deputized Non-Employee"), an employee of the Employer Agency, as Deputy Sheriff, subject to the terms and conditions contained herein and the incorporated Non-Employee Deputization Agreement, attached as Exhibit A.

3) Employer Agency represents that Deputized Non-Employee is assigned to be a member of the High Intensity Drug Trafficking Area Task Force ("Task Force") and requires deputization in order to conduct criminal investigations and make Task Force related arrests within Cook County, but outside the Employer Agency's jurisdiction. Thus, deputization of the Deputized Non-Employee is necessary for the Deputized Non-Employee to carry out his or her Task Force duties. Employer Agency further represents that the services provided by the Deputized Non-Employee include a law enforcement function, which is listed on each Deputized Non-Employee's application, attached as Exhibit B.

4) Deputized Non-Employee shall be authorized to carry weapons pursuant to their law enforcement function for the Task Force and shall comply with all applicable state and federal laws and Employer Agency policies, rules and regulations related to the carrying and use of weapons.

5) Employer Agency represents that Deputized Non-Employee satisfies the annual Illinois Law Enforcement Training and Standards Board certified 40 Hour Firearms Training Course.

6) The Deputized Non-Employee shall have the power of arrest, pursuant to his Task Force duties, only while on-duty with the Task Force, except to the extent that Deputized Non-Employee already has arrest powers within Employer Agency's jurisdiction. Deputized Non-Employee shall comply with all Employer Agency's policies, rules and regulations while on-duty with the Task Force. Deputized Non-Employee will also adhere to the Sheriff's Office general order No. 11.2.20.0 regarding Rules of Conduct. Where there is a conflict between the standards or requirements of the Employer Agency and the Sheriff's Office, the standard or requirement that provides the greatest organizational protection or benefit will apply, unless the Sheriff's Office and the Employer Agency jointly resolve the conflict otherwise.

7) Employer Agency represents that the Deputized Non-Employee has received Illinois Law Enforcement Training and Standards Board approved Law Enforcement Officer training pursuant to 50 ILCS 705/8.1.

8) The Sheriff's Office agrees to provide the Deputized Non-Employee with a Sheriff's Office identification card and badge, attached as Exhibit C, which may be renewed annually only by submission of a renewal application for deputization, approval of that renewal application and the renewal of this MOU. The Deputized Non-Employee must surrender such identification card and badge to the Sheriff's Office immediately upon termination, resignation, change of assignment, change of title, suspension, or other separation from Employer Agency or the Task Force.

9) The Employer Agency agrees to immediately report to the Sheriff's Office any incident or public complaint against a Deputized Non-Employee, which involves the powers bestowed by virtue of his

or her deputization, or actions attempted or taken by the Deputized Non-Employee, which are directly or indirectly related to such Deputized Non-Employee's Deputy Sheriff status.

10) The Employer Agency shall assume all liability for and shall indemnify, hold harmless and defend the Sheriff's Office, its officials, employees and agents against any and all losses, liabilities, claims, suits, actions, damages, judgments, costs, charges and expenses (including litigation costs, attorney's fees and pre-judgment interest) from or in connection with the Deputized Non-Employee's acts or omissions (the "claim(s)") that may be suffered by the Sheriff's Office arising out of or resulting from the deputization of the Deputized Non-Employee. The indemnity provision shall apply to any and all claim(s) brought or filed against the Sheriff's Office and/or the Sheriff with respect to the deputization of such Deputized Non-Employee, whether such claim(s) are rightfully or wrongfully brought or filed. This indemnity provision is applicable to the full extent allowed by the laws of the State of Illinois and the United States. However, this indemnity provision shall not waive any immunity claims that either party may assert.

11) The Employer Agency shall not compromise or settle any claim(s) on behalf of the Sheriff's Office and/or the Sheriff without the Sheriff's Office's prior written approval.

12) The Employer Agency shall give the Sheriff's Office notice of any claim(s) for which the Sheriff's Office is entitled to indemnification pursuant to this MOU. Such notice shall be given within 48 hours after the Employer Agency has knowledge of such claim(s) and shall provide all pertinent information regarding such claim(s), including the nature, history and factual circumstances thereof and indemnify and address of the claimant(s) and the counsel to such claimant(s).

13) The Sheriff's Office shall not be responsible for any costs, financial obligations, or claim(s), associated with the employment of any Deputized Non-Employee. Nothing herein shall be deemed or construed by the Employer Agency, Deputized Non-Employee, Sheriff's Office nor by any third party, as creating the relationship of employer and employee, principal or agent, or of joint venture, between the Deputized Non-Employee and the Sheriff's Office, or any relationship between Deputized Non-Employee and the Sheriff's Office other than that of independent contractor.

14) The provisions of this MOU shall be in full force and effect upon execution of this Agreement by Employer Agency and the Sheriff's Office for a term of one (1) year.

15) The Employer Agency and Deputized Non-Employee shall immediately notify the Sheriff's Office in writing when any Deputized Non-Employee resigns, retires, changes assignment, obtains any leave of absence or is terminated. Termination of the Deputized Non-Employee shall not relieve the Employer Agency from the indemnities required hereunder resulting from any claim(s) which took place during the term of this MOU.

16) The Employer Agency and Deputized Non-Employee shall immediately notify the Sheriff's Office in writing when any Deputized Non-Employee is arrested for and/or convicted of any crime.

17) The Employer Agency and Deputized Non-Employee shall immediately notify the Sheriff's Office in writing within forty-eight (48) hours of any change in a Deputized Non-Employee's name, address, weapon, or other information contained in his or her application.

18) A lost or stolen identification card and/or badge must be reported to the local law enforcement agency in whose jurisdiction the loss occurs. The Sheriff's Office must be notified in writing within twenty-four (24) hours of any loss of identification card and/or badge with a copy of the police report attached.

19) This MOU may be renewed annually under the same terms and conditions by the mutual written consent of the parties.

20) The MOU may be terminated by either party upon five (5) calendar days' notice.

21) Neither party shall modify or amend the terms of this MOU without prior written approval of both parties.

22) In the event that any provision of this MOU is held invalid, illegal or unenforceable, the remaining provisions shall be enforced to the maximum extent permitted by applicable law.

23) Waiver by either party of any term or condition of this MOU shall not be deemed to constitute a continuing waiver thereof nor of any further or additional right that such party may hold under this MOU.

24) Notice regarding this MOU must be sent to:

a. Cook County Sheriff's Office
Attn: Legal Department
Richard J. Daley Center
Room 704, Chicago, Illinois, 60602

b. Maywood Police Department
Attn: Chief of Police
125 South 5th Avenue
Maywood, IL 60153

25) This MOU and the legal authority of those executing this MOU has been reviewed and approved by the Employer Agency's legal counsel.

26) This MOU shall be governed, construed and enforced in accordance with Illinois law, without regard to its conflict of laws rules.

IT IS SO AGREED:

COOK COUNTY SHERIFF'S OFFICE

By: _____

Title: *General Counsel*

Date: _____

MAYWOOD POLICE DEPARTMENT

By: _____

Title: *[Chief of Police / Village President]*

Date: _____

By: _____

Title: *General Counsel*

Date: _____

Exhibit A

Non-Employee Deputization Agreement

INITIAL EACH TO INDICATE YOUR AGREEMENT:

CW 1) I, CHRISTOPHER WOZNICZKA ("Deputized Non-Employee"), understand, acknowledge and accept that my deputization is subject to the terms and limitations described in the Memorandum of Understanding ("MOU") between MAYWOOD POLICE DEPARTMENT ("Employer Agency") and the COOK COUNTY SHERIFF'S OFFICE ("Sheriff's Office").

CW 2) I understand, acknowledge and accept that I must surrender such identification card and badge to the Sheriff's Office immediately upon termination, resignation, change of assignment, change of title, suspension or other separation from Employer Agency or the Task Force.

CW 3) I understand, acknowledge and accept that I am only authorized to carry a firearm while on-duty conducting law enforcement services for the Task Force.

CW 4) I understand, acknowledge and accept that I must comply with all Employer Agency and Sheriff's Office policies, rules and regulations.

CW 5) I understand, acknowledge and accept that my arrest powers within Cook County, but outside Employer Agency's jurisdiction, are limited to while I am on-duty conducting law enforcement services for the Task Force.

CW 6) I understand, acknowledge and agree that I have completed the Illinois Law Enforcement Training and Standards Board certified 40 Hour Firearms Training Course.

CW 7) I understand, acknowledge and accept that my identification card and badge must be renewed annually only by submission and approval of a renewal application for deputization and renewal of the MOU.

CW 8) I understand, acknowledge and accept that my deputization does not create the relationship of employer and employee, principal or agent, or of joint venture, between the Sheriff's Office and me, or any relationship other than that of independent contractor.

CW 9) I understand, acknowledge and accept that this Non-Employee Deputization Agreement shall be in full force and effect upon full execution of this Agreement for a term of one (1) year, but may be terminated by either party for any reason whatsoever.

CW 10) I understand, acknowledge and accept that I must immediately notify the Sheriff's Office in writing when I resign, retire, change assignment, obtain any leave of absence or am terminated from the Employer Agency or Task Force.

CW 11) I understand, acknowledge and accept that I must immediately notify the Sheriff's Office when I am arrested for any crime and/or convicted.

CW 12) I understand, acknowledge and accept that I must immediately notify the Sheriff's Office in writing within forty-eight (48) hours of any change my name, address, weapon, or other information contained in my application.

CW 13) I understand, acknowledge and accept that if my identification card and badge and/or badge are lost or stolen, I must report to the local law enforcement agency in whose jurisdiction the loss occurs, and I must notify the Sheriff's Office in writing within twenty-four (24) hours of any loss of identification card and badge with a copy of the police report attached.

CW 14) I understand, acknowledge and accept that if any information or certifications provided pursuant to my application, including my FOID Card, are no longer valid, my deputization is immediately terminated and I must immediately surrender my identification card and badge to the Department of Human Resources at the Sheriff's Office.

CW 15) I represent and certify that the identification card and badge, copies of which are attached as Exhibit C, are the ONLY identification and badge I have in my possession from the Sheriff's Office. All other identification cards and badges previously issued by any department of the Sheriff's Office is hereby voided and must be surrendered to the Department of Human Resources of the Sheriff's Office.

IT IS SO AGREED:

Deputized Non-Employee	**Cook County Sheriff's Office**
Signature 305	By:
Print Name: *Christopher Wozniczka*	Title: *General Counsel*
Date: 04/29/25	Date:

Exhibit B

Application for Deputization

Exhibit C

Copy of Identification Card and Badge

Department Letterhead

Sgt. Andrew P. Douvris

CCSPD/SCSU Chicago Hidta

1401 Maybrook Drive

Maywood Illinois 60153

andrew.douvris@ccsheriff.org

312-656-2069

The Maywood Police Department is submitting an overtime reimbursement request for Police/Officer Christopher Wozniczka. Officer Wozniczka is assigned to the CCSPD HIDTA Initiative.

Period of Reimbursement:

Officer:

Overtime Rate:

Total Hours Worked:

Total Amount:

Federal Tax Identification #:

I have reviewed the request. I find that it is accurate and represents actual costs incurred by the Berkeley PD for authorized overtime paid to P/O Hoekstra. This request has not been submitted to OCDETF, or any other agency for reimbursement.

Respectfully,

Two signature lines one for Maywood PD

One for Sgt. Andrew Douvris

Last Name | First | MI | Star # | Unit Code | JDE#

Cook County Sheriff's Police Department

Timekeeping/Attendance/Overtime Report

☐ Floating Holiday (1FH)	☐ Overtime	☐ Suspension with Pay (7P)	☐ RDO Change (10)
☐ Medical (3)	☐ Time Due (4)	☐ Suspension without Pay (7A)	☐ On Duty Injury (40)
☐ Family Medical (3F)	☐ Personal Day (5)	☐ Excused Absence (8A)	☐ On Duty Injury RDO (40R)
☐ Family Medical Leave Act FMLA (3FMLA)	☐ Vacation (6)	☐ Academic Training (9)	

Date _____ Duty Status on this date: ☐ On Duty ☐ RDO

Duty Hours on this date: _____ to _____

Overtime Hours Worked _____ to _____

Total Hours: ☐ Code: | Watch Assignment: | Day Off Key (DOK):

Employee Signature: Date:

Reason:

Office Use Only
Time Keepers Initials:
Date:

By signing below, I certify that no Political Reasons (or) Factors were considered in any decision I made or action I took related to this Employment Action. Further, I do not know of or have any reason to believe that anyone else considered or took action based on Political Reasons or Factors with respect to this Employment Action.

AUTHORIZED BY: DATE:

APPROVED BY: DATE:

REVIEWED BY: DATE:

(BUREAU CHIEF, UNIT COMMANDER, UNIT COMMANDING OFFICER ONLY)

Last Name | First | MI | Star # | Unit Code | JDE#

Cook County Sheriff's Police Department

Timekeeping/Attendance/Overtime Report

☐ Floating Holiday (1FH) ☐ Overtime ☐ Suspension with Pay (7P) ☐ RDO Change (10)
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☐ Family Medical Leave Act FMLA (3FMLA) ☐ Vacation (6) ☐ Academic Training (9)

Date _____ Duty Status on this date: ☐ On Duty ☐ RDO

Duty Hours on this date: _____ to _____

Overtime Hours Worked _____ to _____

Total Hours: ☐ Code: | Watch Assignment: | Day Off Key (DOK):

Employee Signature: Date:

Reason:

Office Use Only
Time Keepers Initials:
Date:

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AUTHORIZED BY: DATE:

APPROVED BY: DATE:

REVIEWED BY: DATE:

(BUREAU CHIEF, UNIT COMMANDER, UNIT COMMANDING OFFICER ONLY)

Last Name | First | MI | Star # | Unit Code | JDE#

Cook County Sheriff's Police Department

Timekeeping/Attendance/Overtime Report

☐ Floating Holiday (1FH)	☐ Overtime	☐ Suspension with Pay (7P)	☐ RDO Change (10)
☐ Medical (3)	☐ Time Due (4)	☐ Suspension without Pay (7A)	☐ On Duty Injury (40)
☐ Family Medical (3F)	☐ Personal Day (5)	☐ Excused Absence (8A)	☐ On Duty Injury RDO (40R)
☐ Family Medical Leave Act FMLA (3FMLA)	☐ Vacation (6)	☐ Academic Training (9)	

Date _____ Duty Status on this date: ☐ On Duty ☐ RDO

Duty Hours on this date: _____ to _____

Overtime Hours Worked _____ to _____

Total Hours: ☐ Code: | Watch Assignment: | Day Off Key (DOK):

Employee Signature: Date:

Reason:

Office Use Only
Time Keepers Initials:
Date:

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AUTHORIZED BY: DATE:

APPROVED BY: DATE:

REVIEWED BY: DATE:

(BUREAU CHIEF, UNIT COMMANDER, UNIT COMMANDING OFFICER ONLY)

Last Name | First | MI | Star # | Unit Code | JDE#

Cook County Sheriff's Police Department

Timekeeping/Attendance/Overtime Report

☐ Floating Holiday (1FH) ☐ Overtime ☐ Suspension with Pay (7P) ☐ RDO Change (10)
☐ Medical (3) ☐ Time Due (4) ☐ Suspension without Pay (7A) ☐ On Duty Injury (40)
☐ Family Medical (3F) ☐ Personal Day (5) ☐ Excused Absence (8A) ☐ On Duty Injury RDO (40R)
☐ Family Medical Leave Act FMLA (3FMLA) ☐ Vacation (6) ☐ Academic Training (9)

Date _____ Duty Status on this date: ☐ On Duty ☐ RDO

Duty Hours on this date: _____ to _____

Overtime Hours Worked _____ to _____

Total Hours: ☐ Code: | Watch Assignment: | Day Off Key (DOK):

Employee Signature: Date:

Reason:

Office Use Only
Time Keepers Initials:
Date:

By signing below, I certify that no Political Reasons (or) Factors were considered in any decision I made or action I took related to this Employment Action. Further, I do not know of or have any reason to believe that anyone else considered or took action based on Political Reasons or Factors with respect to this Employment Action.

AUTHORIZED BY: DATE:

APPROVED BY: DATE:

REVIEWED BY: DATE:

(BUREAU CHIEF, UNIT COMMANDER, UNIT COMMANDING OFFICER ONLY)

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

___ - ___ - ____

or

Employer identification number

__ - _____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income; and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor[2]
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee[1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner[1]
6. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity[4]
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint*. You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my office, entitled:

RESOLUTION NO. R-2025-___

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A 2025 MEMORANDUM OF UNDERSTANDING (NON-EMPLOYEE DEPUTIZATION) BETWEEN THE VILLAGE OF MAYWOOD AND THE COOK COUNTY SHERIFF'S OFFICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE DEPARTMENT ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE (MAYWOOD POLICE DEPARTMENT OFFICER CHRISTOPHER WOZNICZKA)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Attorney

Item # 4

and

Omnibus Item # 26

and

Closed Meeting # 2

RESOLUTION NO. R-2025-_____

RESOLUTION APPROVING THE SETTLEMENT AGREEMENT AND GENERAL RELEASE, AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE LAWSUIT OF *EDWARDS V. VILLAGE OF MAYWOOD AND SERGEANT BABICZ* (CASE NO. 24-CV-8486)

WHEREAS, the Village of Maywood ("Village") is a home rule municipality established and existing in accordance with Article VII (Local Government), Section 6 (Powers Of Home Rule Units) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has reached terms on the settlement of the litigation in *Edwards v. Village of Maywood and Sergeant Babicz*, Case No. 24-cv-8486, which was filed in the United State District Court for the Northern District of Illinois, Eastern Division against the Village and Sergeant Babicz, a Maywood Police Department ("MPD") employee; and

WHEREAS, the Plaintiffs have provided a signed Settlement Agreement and General Release to the Village and the individual Police Officer, releasing their claims against the Village and the individual Police Officer. A copy of the Settlement Agreement and General Release is attached to this Resolution as **Exhibit 1**; and

WHEREAS, pursuant to the Settlement Agreement and General Release, the Plaintiffs have agreed to dismiss the lawsuit with prejudice against the Village and the Police Officer and otherwise waives all claims regarding this incident or any other; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, the President and Board of Trustees of the Village of Maywood find that approving the Settlement Agreement and General Release and authorizing the payment of the settlement funds is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Maywood approve and authorize the execution of the Settlement Agreement and General Release, substantially in the form as attached hereto as **Exhibit 1**, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney. Further, the Board of Trustees authorize and direct the Village President and Village Clerk, or their designees, to execute the Settlement Agreement and General Release, and to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Settlement Agreement and General Release.

SECTION 3: Approval of Financial Obligations and Other Documents. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill

the Village's obligations under the Settlement Agreement and General Release.

SECTION 4: Delivery of Signed Documents. After the approval of this Resolution and execution of the Settlement Agreement and General Release, the President and Board of Trustees of the Village authorize and direct that the Village President, the Village Clerk, the Village Manager and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties that are entitled to receive such documents for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 10th day of June 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 10th day of June 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit 1

SETTLEMENT AGREEMENT AND GENERAL RELEASE

(attached)

IN THE UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF ILLINOIS
EASTERN DIVISION

DENZEL EDWARDS,	)	
	)	
Plaintiff,	)	**No. 24-CV-8486**
	)	
v.	)	**Judge John F. Kness**
	)	
VILLAGE OF MAYWOOD and SERGEANT BABICZ, STAR NO. 274,	)	**Magistrate Judge Beth W. Jantz**
	)	
Defendants.	)	

SETTLEMENT AGREEMENT AND GENERAL RELEASE

This Settlement Agreement and General Release ("Agreement") is made and entered into this 20th day of May 2025, by and between DENZEL EDWARDS ("Plaintiff") and the VILLAGE OF MAYWOOD (the "Village" or "Defendant"), and all known and unknown officers, employees, and agents of the Village of Maywood or Maywood Police Department and all past and current appointed and elected officials, presidents, and trustees, employees, volunteers, agents, attorneys, and representatives of the Village of Maywood, including named officer SERGEANT MICHAEL BABICZ (who are referred to at times collectively with the Village as "Defendants"), and any other officer. Plaintiff and Defendants are referred to individually at times in this Agreement as "Party" and collectively referred to at times in this Agreement as the "Parties."

PREAMBLE

WHEREAS, Plaintiff filed a Complaint against the Defendants and said case is pending in the Northern District of Illinois, Eastern Division (the "Court") as Case No. 24-cv-8486 (the "Lawsuit"); and

WHEREAS, Plaintiff asserted claims for civil damages against Defendants as set forth more particularly in the pleadings in the Lawsuit, including claims of unconstitutional entry/search, malicious prosecution, and indemnification, which claims Defendants have denied and continue to deny; and

WHEREAS, it is now the desire of Plaintiff and Defendants to fully and finally resolve and settle the Lawsuit, their respective claims, causes of action, or actionable matters of any kind which exist between them and any and all other claims or matters which may exist or arguably existed between them, as of the effective date of this Agreement, and enter into a full and final compromise, settlement, and mutual release.

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the mutual promises and covenants set forth below, the sufficiency of which is acknowledged:

1. Incorporation of the Preamble. Each of the introductory statements contained in the Preamble above are incorporated into Section 1 of this Agreement by reference and are material terms and provisions agreed to by Plaintiff and Defendants.

2. Compromise and Settlement. This Agreement constitutes the compromise and settlement of disputed claims and causes of action that is made to avoid further costs of litigation. Nothing contained herein, nor any actions taken by Plaintiff or Defendants in connection herewith, shall constitute, be construed as, or be deemed to be, an admission of fault, liability or wrongdoing whatsoever on the part of Plaintiff or Defendants.

3. Settlement of All Claims. Plaintiff and Defendants intend this Agreement to be a complete and total resolution and settlement of any and all claims and causes of action or actionable matters of any kind, whether asserted or not asserted, known or unknown, that Plaintiff may have

or could have had against Defendants or any potential named or unnamed prior or potential Defendants from any and all injuries or claims arising out of or relating to Plaintiff's allegations and claims asserted against Defendants as set forth in the pleadings in the Lawsuit, including claims of unconstitutional entry/search, malicious prosecution, and indemnification, and which Defendants may or could have against Plaintiff.

4. Dismissal of the Lawsuit. Plaintiff agrees that once a written settlement is fully executed by Plaintiff and Defendant Village of Maywood, he will dismiss with prejudice the individual Defendant from the Lawsuit, specifically identified as Sergeant Michael Babicz, and will settle individually with only the Village of Maywood, before dismissing the Lawsuit against the Village of Maywood pursuant to terms of settlement set forth in this Agreement. Specifically, Plaintiff acknowledges and agrees that, within five (5) calendar days after the Village of Maywood and Plaintiff have executed this Agreement, he shall: (1) execute and file with the Court a notice of voluntary dismissal with prejudice of the individual Defendant, Sergeant Michael Babicz; and (2) when Defendant Village of Maywood or its attorneys are in possession of the settlement checks noted in paragraph 6, below, Plaintiff will execute and file with the Court a stipulation of dismissal with prejudice of the Village of Maywood. As part of this settlement, each Party agrees to be responsible for the payment of their own respective attorney's fees and litigation costs. The notices of voluntary dismissal with prejudice shall be executed and filed consistent with the form notices attached hereto as Exhibit A and Exhibit B.

5. Release, Waiver and Discharge of Claims. Plaintiff DENZEL EDWARDS, individually and on behalf of any family members, personal representatives, administrators, successors and assigns, does fully and finally release, waive and forever discharge the Village of Maywood and its past and current appointed and elected officials, mayors and trustees, employees,

volunteers, insurers, insurance programs, risk management pools, agents, attorneys, successors, assigns and representatives of the Village of Maywood, all known and unknown officers, employees and agents of the Maywood Police Department, including named Defendant Sergeant Michael Babicz (collectively "Released Parties") from any and all claims, controversies, liabilities, judgments, causes of action, damages, demands, costs, attorney's fees and expenses, known and unknown, vested or contingent, direct or indirect, whether recoverable under the constitutions, statutes, or common law of the United States of America or State of Illinois, that DENZEL EDWARDS may have, had, or may now have against the Released Parties, including but not limited to: (1) the claims and allegations made or that could have been made in the lawsuit entitled *Edwards v. Village of Maywood, et al.*, Case No. 24-cv-8486, pending in the United States District Court for the Northern District of Illinois, Eastern Division, (2) any and all other acts or omissions of any kind or nature allegedly committed by or omitted by the Released Parties from the beginning of time to the date of execution of this Agreement.

As part of the Agreement and in consideration for the payment to Plaintiff by the Village described in paragraph 6 below, this release and waiver also includes any and all acts or omissions of any kind or nature allegedly committed by or omitted by the Released Parties and any claims that Plaintiff has or may have arising out of or related in any way to Plaintiff's arrest by Maywood Police Department Officers on or about September 17, 2022, and any related investigation, detention, criminal charges, and prosecution in the case entitled *People of the State of Illinois v. Denzel M. Edwards*, Case No. 22400605901.

This Agreement further expresses a full and complete settlement of such alleged claims and liabilities asserted by DENZEL EDWARDS and denied by the Released Parties for any and all economic or non-economic damages of any kind, including but not limited to general, specific,

punitive, exemplary, medical or medically related expenses, loss of income, wages, other monies, and attorney fees and costs in exchange for the performance of the obligations, and any other considerations and compensation to be paid under this Agreement.

6. Payment to the Plaintiff. In return for Plaintiff's dismissal of the Lawsuit with prejudice in the following order: first, the dismissal of the individually named Defendant with prejudice shall occur; and then the dismissal of the Village of Maywood pursuant to settlement with prejudice shall occur; thereafter, Plaintiff waives and releases of all of his claims, causes of action, and other actionable matters of any kind from any time prior to the execution of this Agreement shall become effective and irrevocable upon the payment to Plaintiff and his attorneys by the Village of the sum of **$25,000.00 (Twenty Five Thousand and No/100 Dollars), inclusive of all of Plaintiff's attorney's fees and litigation costs and litigation expenses incurred by the Plaintiff or Plaintiff's attorneys relative to the Lawsuit, within thirty (30) calendar days of the execution of the Agreement and of final approval by the Village of Maywood Board of Trustees. No other economic consideration or financial payments shall be paid by the Village and/or the other named Defendants to Plaintiff under this Agreement beyond the financial compensation stated in this paragraph. The above payment is being made to settle the Lawsuit based on a cost of defense economic decision of the Village and not a decision related to the merits of Plaintiff's allegations set forth in the Lawsuit.**

7. Plaintiff's Responsibility for Liens; Hold Harmless Obligation. Plaintiff agrees to assume responsibility for all outstanding liens of any kind, those known and unknown, including but not limited to -- medical liens, tax liens, real property liens, Medicare/Medicaid liens and attorney liens -- from the proceeds of this settlement. To the extent that any person seeks to enforce any liens against Defendants, or anyone associated with the Village, Plaintiff agrees to hold

harmless Defendants or anyone associated with the Village, and its past, current and future elected and appointed officials, President and Trustees, officers, employees, attorneys, agents, volunteers, successors, executors, legal and/or personal representatives of any kind, insurers and assigns (hereinafter referred to as "Village Affiliates") for all said liens. Plaintiff also agrees to pay the costs of defense incurred by Defendants and Village Affiliates in defending themselves against the enforcement of said liens and to assume all costs, expenses and attorney's fees related to said defense.

8. Mutual General Release and Covenant Not to Sue. DENZEL EDWARDS, on behalf of his heirs known and unknown, executors, administrators, successors and assigns, for and in consideration of the payment set forth herein, and Defendants, including the Village of Maywood, irrevocably and unconditionally release and forever until the end of time discharge each other and the Village Affiliates from any and all claims, administrative charges, liabilities, debts, demands, grievances and causes of action of any kind (hereinafter referred to as the "Claims"), whether at law or in equity, whether accrued, contingent or inchoate, and whether known or unknown, suspected or unsuspected, or otherwise which Plaintiff has, had or may have against Defendants or the Village Affiliates arising from or relating to any acts or omissions through the effective date of this Agreement, or involving the future or continuing effects of any acts or omissions which occurred through the effective date of this Agreement.

The Claims released and waived by this Agreement include, but are not limited to:

(1) the specific Claims relating to or arising out of the allegations and the Claims set forth in the pleadings in the Lawsuit, including claims of unconstitutional entry/search, malicious prosecution, and indemnification, claims for pain and suffering, mental and emotional distress, and monetary damages, or other claims under any federal, state or

local constitution, statute, regulation, order, ordinance, common law or other authority having the force of law; and

(2) Any and all claims that Plaintiff has or may have arising out of or related in any way to Plaintiff's arrest by Maywood Police Department Officers on or about September 17, 2022, and any related investigation, detention, criminal charges, and prosecution in the case entitled *People of the State of Illinois v. Denzel M. Edwards*, Case No. 22400605901.

Plaintiff acknowledges and agrees that the nature, materiality, extent and results of the Claims compromised and released by this Agreement may not now all be known or anticipated by him. However, it is the intention of Plaintiff and Defendants hereto THAT THIS AGREEMENT SHALL BE EFFECTIVE AS A BAR FOR ALL TIME TO EACH AND EVERY CLAIM, CHARGE, LIABILITY, AND/OR CAUSE OF ACTION OF ANY KIND THAT PLAINTIFF MAY HAVE OR HAS HAD AGAINST DEFENDANTS AND THE VILLAGE AFFILIATES. Plaintiff further acknowledges and agrees that even if he may hereafter discover facts different from or in addition to those now known, suspected or believed to be true with respect to such claims, demands or causes of action, this Agreement will be and remain effective in all respects notwithstanding any such different or additional facts.

9. No Attorneys' Fees and Costs. Plaintiff waives his right, if any, to the payment of attorney's fees and costs and expenses by the Village or the Village Affiliates. Plaintiff will pay all attorney's fees and litigation costs he incurred, and Plaintiff will bear all of his incurred expenses in the negotiation and preparation of this Agreement.

10. Choice of Law; Savings Provision; Venue. This Agreement will be governed by Illinois law. If any provisions of this Agreement shall be invalidated or refused enforcement by

any court of competent jurisdiction, the provisions not invalidated or refused enforcement shall remain in full force and effect.

11. Entire Agreement. This Agreement represents the entire agreement between Plaintiff and Defendants with respect to the matters set forth herein and supersedes all prior agreements or understandings, if any, between Plaintiff and Defendants. Plaintiff acknowledges that except for the explicit provisions of this Agreement, no promises or representations of any kind have been made to him by Defendants or their attorneys, to induce him to enter into this Agreement. No modification of this Agreement can be made except in writing and signed by Plaintiff and an authorized representative of the Village of Maywood.

12. For Settlement Only. This Agreement is entered into for settlement purposes only and represents the compromise of all disputed Claims, actual or potential, which Plaintiff has or may believe he has. Neither this Agreement, the decision to enter into this Agreement, nor anything done pursuant to this Agreement, shall be construed to be an admission or evidence of any wrongdoing or liability by Plaintiff or Defendants, such wrongdoing and liability being expressly denied. Nor will this Agreement, its existence or its terms, be admissible in any proceeding other than a proceeding to enforce the terms of this Agreement.

13. Representations and Warranties by Plaintiff and Defendants. Plaintiff and Defendants represent and warrant that (a) they have the capacity, full power and authority to enter into this Agreement; (b) the individual signing on behalf of the Village is authorized to do so; (c) they have not assigned, encumbered or in any manner transferred all or any portion of the claims covered by this Agreement; (d) there are no other Claims, charges, complaints, actions for relief, suits, arbitrations or other claims or proceedings, pending between Plaintiff and Defendants in any

court, before any agency, or in any forum; and (e) no other person or third party has any right, title or interest in any of the Claims covered by this Agreement.

14. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of Plaintiff and Defendants, and their respective personal representatives, official representatives, agents, insurers, attorneys, executors, administrators, heirs, successors and assigns.

15. Knowing and Voluntary Signing of Binding Contract. Plaintiff represents and warrants that he has read this Agreement and understands all of its terms and he executes this Agreement voluntarily and without duress or undue influence, and with full knowledge of its significance, intending to be legally bound. Plaintiff acknowledges that by signing this Agreement, he is GIVING UP ALL CLAIMS AGAINST THE INDIVIDUAL DEFENDANT, MAYWOOD POLICE DEPARTMENT, DEFENDANTS NAMED OR UNNAMED, AND THE VILLAGE OF MAYWOOD OR ANY OF ITS AGENTS OR OFFICERS. The Parties further acknowledge and agree that this is a settlement of disputed claims, and that this settlement is not an admission of liability of any wrongful, unlawful or unconstitutional act, omission or conduct by or on the part of any of the Released Parties, the same being denied, and that this settlement shall not serve as evidence or notice of any wrongful, unlawful or unconstitutional act, omission or conduct by or on the part of the Released Parties in any court or proceeding of any kind, except in a proceeding to enforce the terms of the settlement. The Parties also acknowledge and agree that this settlement is made to avoid the uncertainty and expense of litigation and for the purpose of judicial economy.

16. Opportunity To Consult Advisors. Plaintiff and Defendants have had reasonable opportunity to consult with attorneys or other advisors of their own choosing before executing this Agreement.

17. Counterparts. This Agreement may be executed in counterparts, each of which may be signed separately and may be enforceable as an original, but all of which together shall constitute but one agreement.

18. Confidentiality. Plaintiff and the Village agree that the terms of this Agreement are strictly confidential, unless disclosure is required by law or authorized below, and therefore agree that from date of presentment of this Agreement to them and in the future, they shall not disclose, permit, or cause the disclosure of any information concerning this Agreement to any individual except as outlined below or as required by law. Plaintiff and his undersigned attorney acknowledge and agree that they shall keep the amount and substance of this settlement confidential and shall not disclose or publish the same to any person or entity, except to their attorneys, tax advisors, spouse, and any other individual to whom disclosure is required by law or by a court or Judge. Likewise, Defendants and their undersigned counsel acknowledge that they shall keep the amount and substance of this settlement confidential and shall not disclose the same to any person or entity, except to their attorneys, insurance carriers, tax advisors, or as otherwise required by law, such as budgetary regulations, applicable provisions of the Illinois Freedom of Information Act, or as required by any other law. The Parties acknowledge that this Agreement must be approved at an open meeting of the Village and is subject to disclosure pursuant to the Illinois Freedom of Information Act. Each party shall be liable for any proven damages in the event that either party is found to have breached this confidentiality provision in a court of law. The prevailing party will be entitled to reimbursement of legal fees and costs incurred in such action. It is further agreed that One Hundred Dollars ($100.00) of the settlement paid herein includes consideration for this Agreement concerning confidentiality.

The undersigned acknowledge and understand that they are making a final settlement and that this is a general release and settlement of all claims.

19. Mutual Non-Disparagement. Plaintiff nor the Village of Maywood, but specifically the board, and any defendant shall not directly or indirectly, in any capacity or manner, make, express, transmit speak, write, verbalize or otherwise communicate in any way, or cause, further, assist, solicit, encourage, support or participate in any of the foregoing, any remark, comment, message, information, declaration, communication or other statement of any kind, whether verbal, in writing, electronically transferred or otherwise, that is reasonably construed to be derogatory or critical of, or negative toward the Village, or its officials, agents, employees, or attorneys, or Plaintiff, regarding the matters alleged in the lawsuit filed by Plaintiff against the Village and the former individual Defendants. Communication regarding this settlement or the opposing party to this lawsuit (Plaintiff or Defendant and its employees and former employees) shall be governed by paragraph 19, except as otherwise required by law.

IN WITNESS WHEREOF, Plaintiff and Defendant Village of Maywood have executed this Agreement by affixing their signatures and the dates of execution where indicated below. The effective date of this Agreement, as noted on Page 1 above, shall be the date on which the last signatory signs and dates this Agreement.

DENZEL EDWARDS	VILLAGE OF MAYWOOD
Name: [redacted]	Name: _____
Dated: 05/20/2025	Dated: _____

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2025-_____

RESOLUTION APPROVING THE SETTLEMENT AGREEMENT AND GENERAL RELEASE, AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE LAWSUIT OF *EDWARDS V. VILLAGE OF MAYWOOD AND SERGEANT BABICZ* (CASE NO. 24-CV-8486)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Attorney

Item # 5

and

Omnibus Item # 27

and

Closed Meeting # 3

2048034_1

RESOLUTION NO. R-2025-_____

RESOLUTION APPROVING THE SETTLEMENT AGREEMENT AND GENERAL RELEASE, AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE LAWSUIT OF *DAVIS, ET AL. V. VILLAGE OF MAYWOOD* (Case No. 2024 L 11773)

WHEREAS, the Village of Maywood ("Village") is a home rule municipality established and existing in accordance with Article VII (Local Government), Section 6 (Powers Of Home Rule Units) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has reached terms on the settlement of the litigation in *Davis, et al. v. Village of Maywood*, Case No. 2024 L 11773, which was filed in the Circuit Court of Cook County, Illinois against the Village; and

WHEREAS, the Plaintiffs have provided a signed Settlement Agreement and General Release to the Village, releasing their claims against the Village. A copy of the Settlement and General Release is attached to this Resolution as **Exhibit 1**; and

WHEREAS, pursuant to the Settlement Agreement and General Release, the Plaintiffs have agreed to dismiss the lawsuit with prejudice against the Village and otherwise waives all claims regarding this incident or any other; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, the President and Board of Trustees of the Village of Maywood find that approving the Settlement Agreement and General Release and authorizing the payment of the settlement funds is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Maywood approve and authorize the execution of the Settlement Agreement and General Release, substantially in the form as attached hereto as **Exhibit 1**, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney. Further, the Board of Trustees authorize and direct the Village President and Village Clerk, or their designees, to execute the Settlement Agreement and General Release, and to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Settlement Agreement and General Release.

SECTION 3: Approval of Financial Obligations and Other Documents. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill the Village's obligations under the Settlement Agreement and General Release.

SECTION 4: Delivery of Signed Documents. After the approval of this Resolution and execution of the Settlement and General Release, the President and Board of Trustees of the Village authorize and direct that the Village President, the Village Clerk, the Village Manager and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties that are entitled to receive such documents for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 10th day of June 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of June 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit 1

SETTLEMENT AGREEMENT AND GENERAL RELEASE

(attached)

IN THE CIRCUIT COURT OF COOK COUNTY,
COUNTY DEPARTMENT, LAW DIVISION

ANDREW DAVIS, and **JAIRAME DAVIS**, Independent Administrator on behalf of the Estate of **LEE ANTHONY DAVIS**,	)	Case No. 2024L011773
Plaintiffs,	)	
vs.	)	
VILLAGE OF MAYWOOD, a municipal corporation,	)	
Defendant.	)	

SETTLEMENT AGREEMENT AND GENERAL RELEASE

This Settlement Agreement and General Release ("Agreement") is made and entered into this 15th day of May, 2025, by and between ANDREW DAVIS and JAIRAME DAVIS, Independent Administrator on behalf of the Estate of LEE ANTHONY DAVIS ("Plaintiffs") and the VILLAGE OF MAYWOOD (the "Village" or "Defendant"), and all known and unknown officers, employees, and agents of the Village of Maywood or Maywood Police Department and all past and current appointed and elected officials, presidents, and trustees, employees, volunteers, agents, attorneys, and representatives of the Village of Maywood (who are referred to at times collectively with the Village as "Defendants"), and any other officer. Plaintiffs and Defendants are referred to individually at times in this Agreement as "Party" and collectively referred to at times in this Agreement as the "Parties."

PREAMBLE

WHEREAS, Plaintiffs filed a Complaint against the Defendants and said case is pending in the Circuit Court of Cook County, Law Division (the "Court") as Case No. 2024L011773 (the "Lawsuit"); and

WHEREAS, Plaintiffs asserted claims for civil damages against Defendants as set forth more particularly in the pleadings in the Lawsuit, including claims under the Illinois Domestic Violence Act of 1986 ("IDVA"), which claims Defendants have denied and continue to deny; and

WHEREAS, it is now the desire of Plaintiffs and Defendants to fully and finally resolve and settle the Lawsuit, their respective claims, causes of action, or actionable matters of any kind which exist between them and any and all other claims or matters which may exist or arguably existed between them, as of the effective date of this Agreement, and enter into a full and final compromise, settlement, and mutual release.

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the mutual promises and covenants set forth below, the sufficiency of which is acknowledged:

1. Incorporation of the Preamble. Each of the introductory statements contained in the Preamble above are incorporated into Section 1 of this Agreement by reference and are material terms and provisions agreed to by Plaintiffs and Defendants.

2. Compromise and Settlement. This Agreement constitutes the compromise and settlement of disputed claims and causes of action that is made to avoid further costs of litigation. Nothing contained herein, nor any actions taken by Plaintiffs or Defendants in connection herewith, shall constitute, be construed as, or be deemed to be, an admission of fault, liability or wrongdoing whatsoever on the part of Plaintiffs or Defendants.

3. Settlement of All Claims. Plaintiffs and Defendants intend this Agreement to be a complete and total resolution and settlement of any and all claims and causes of action or actionable matters of any kind, whether asserted or not asserted, known or unknown, that Plaintiffs may have or could have had against Defendants or any potential named or unnamed prior or potential Defendants from any and all injuries or claims arising out of or relating to Plaintiff's allegations and claims asserted against Defendants as set forth in the pleadings in the Lawsuit, including claims under the Illinois Domestic Violence Act of 1986, and which Defendants may or could have against Plaintiffs.

4. Dismissal of the Lawsuit. Plaintiffs agree that once a written settlement is fully executed by Plaintiffs and Defendant Village of Maywood, they will settle individually with only the Village of Maywood, before dismissing the Lawsuit against the Village of Maywood pursuant to terms of settlement set forth in this Agreement. When Defendant Village of Maywood or its attorneys are in possession of the settlement checks noted in paragraph 6, below, Plaintiffs will execute and file with the Court a stipulation of dismissal with prejudice of the Village of Maywood. As part of this settlement, each Party agrees to be responsible for the payment of their own respective attorney's fees and litigation costs. The stipulation to dismiss with prejudice shall be executed and filed consistent with the form notice attached hereto as Exhibit A.

5. Release, Waiver and Discharge of Claims. Plaintiffs ANDREW DAVIS and JAIRAME DAVIS, Independent Administrator on behalf of the Estate of LEE ANTHONY DAVIS, individually and on behalf of any family members, personal representatives, administrators, successors and assigns, does fully and finally release, waive and forever discharge the Village of Maywood and its past and current appointed and elected officials,

mayors and trustees, employees, volunteers, insurers, insurance programs, risk management pools, agents, attorneys, successors, assigns and representatives of the Village of Maywood, all known and unknown officers, employees and agents of the Maywood Police Department, (collectively "Released Parties") from any and all claims, controversies, liabilities, judgments, causes of action, damages, demands, costs, attorney's fees and expenses, known and unknown, vested or contingent, direct or indirect, whether recoverable under the constitutions, statutes, or common law of the United States of America or State of Illinois, that Plaintiffs may have, had, or may now have against the Released Parties, related to: (1) the claims and allegations made or that could have been made in the lawsuit entitled *Davis, et al. v. Village of Maywood*, Case No. 2024L011773, pending in the Circuit Court of Cook County, Law Division and (2) any and all other acts or omissions of any kind or nature allegedly committed by or omitted by the Defendants from the beginning of time to the date of execution of this Agreement of all Parties, heirs and otherwise.

This Agreement further expresses a full and complete settlement of such alleged claims and liabilities asserted by Plaintiffs and denied by the Released Parties for any and all economic or non-economic damages of any kind, including but not limited to general, specific, punitive, exemplary, medical or medically related expenses, loss of income, wages, other monies, and attorney fees and costs in exchange for the performance of the obligations, and any other considerations and compensation to be paid under this Agreement.

6. Payment to the Plaintiffs. In return for Plaintiffs' dismissal of the Lawsuit with prejudice in the following order: first, the dismissal of the Village of Maywood pursuant to settlement with prejudice shall occur; thereafter, Plaintiffs' waiver and release as outlined in this Agreement becomes effective and irrevocable upon the payment to Plaintiffs and their attorneys

by the Village of the sum of **$1,500,000.00 (One Million, Five Hundred Thousand and No/100 Dollars), inclusive of all of Plaintiffs' attorney's fees and litigation costs and litigation expenses incurred by the Plaintiffs or Plaintiffs' attorneys relative to the Lawsuit, within thirty (30) calendar days of the execution of the Agreement and of final approval by the Village of Maywood Board of Trustees. No other economic consideration or financial payments shall be paid by the Village and/or the other named Defendants to Plaintiffs under this Agreement beyond the financial compensation stated in this paragraph. The above payment is being made to settle the Lawsuit based on a cost of defense economic decision of the Village and not a decision related to the merits of Plaintiffs' allegations set forth in the Lawsuit.**

7. Plaintiffs' Responsibility for Liens; Hold Harmless Obligation. Plaintiffs and the Estate of Lee Anthony Davis agree to assume responsibility for all outstanding liens of any kind, those known and unknown, including but not limited to -- medical liens, tax liens, real property liens, Medicare/Medicaid liens and attorney liens -- from the proceeds of this settlement. To the extent that any person seeks to enforce any liens against Defendants, or anyone associated with the Village, Plaintiffs agrees to hold harmless Defendants or anyone associated with the Village, and its past, current and future elected and appointed officials, President and Trustees, officers, employees, attorneys, agents, volunteers, successors, executors, legal and/or personal representatives of any kind, insurers and assigns (hereinafter referred to as "Village Affiliates") for all said liens.

8. Mutual General Release and Covenant Not to Sue. Plaintiffs and the Estate of Lee Anthony Davis, on behalf of their heirs known and unknown, executors, administrators, successors and assigns, for and in consideration of the payment set forth herein, and Defendants,

including the Village of Maywood, irrevocably and unconditionally release and forever until the end of time discharge each other and the Village Affiliates from any and all claims, administrative charges, liabilities, debts, demands, grievances and causes of action of any kind (hereinafter referred to as the "Claims"), whether at law or in equity, whether accrued, contingent or inchoate, and whether known or unknown, suspected or unsuspected, or otherwise which Plaintiffs has, had or may have against Defendants or the Village Affiliates in accordance with paragraph 5 of this Agreement.

The Claims released and waived by this Agreement include, but are not limited to:

(1) the specific Claims relating to or arising out of the allegations and the Claims set forth in the pleadings in the Lawsuit, including the pleadings since 2017, and including claims under the Illinois Domestic Violence Act of 1986, claims for pain and suffering, mental and emotional distress, and monetary damages, or other claims under any federal, state or local constitution, statute, regulation, order, ordinance, common law or other authority having the force of law; and

(2) any and all other acts or omissions of any kind or nature allegedly committed by or omitted by the Defendants from the beginning of time to the date of execution of this Agreement of all Parties, heirs and otherwise.

Plaintiffs acknowledge and agree that the nature, materiality, extent and results of the Claims compromised and released by this Agreement may not now all be known or anticipated by him. However, it is the intention of Plaintiffs and Defendants hereto THAT THIS AGREEMENT SHALL BE EFFECTIVE AS A BAR FOR ALL TIME TO EACH AND EVERY CLAIM, CHARGE, LIABILITY, AND/OR CAUSE OF ACTION OF ANY KIND THAT PLAINTIFFS (and the Estate and Heirs of Lee Anthony Davis) MAY HAVE OR HAS

HAD AGAINST DEFENDANTS AND THE VILLAGE AFFILIATES AS SET FORTH HEREIN. Plaintiffs further acknowledges and agrees that even if they may hereafter discover facts different from or in addition to those now known, suspected or believed to be true with respect to such claims, demands or causes of action released pursuant to the terms of this Agreement, this Agreement will be and remain effective in all respects notwithstanding any such different or additional facts.

9. No Attorneys' Fees and Costs. Plaintiffs waive their right, if any, to the payment of attorney's fees and costs and expenses by the Village or the Village Affiliates. Plaintiffs will pay all attorney's fees and litigation costs he incurred, and Plaintiffs will bear all of his incurred expenses in the negotiation and preparation of this Agreement.

10. Choice of Law; Savings Provision; Venue. This Agreement will be governed by Illinois law. If any provisions of this Agreement shall be invalidated or refused enforcement by any court of competent jurisdiction, the provisions not invalidated or refused enforcement shall remain in full force and effect.

11. Entire Agreement. This Agreement represents the entire agreement between Plaintiffs and Defendants with respect to the matters set forth herein and supersedes all prior agreements or understandings, if any, between Plaintiffs and Defendants. Plaintiffs acknowledge that except for the explicit provisions of this Agreement, no promises or representations of any kind have been made to him by Defendants or their attorneys, to induce him to enter into this Agreement. No modification of this Agreement can be made except in writing and signed by Plaintiffs and an authorized representative of the Village of Maywood.

12. For Settlement Only. This Agreement is entered into for settlement purposes only and represents the compromise of all disputed Claims, actual or potential, which Plaintiffs have

or may believe he has. Neither this Agreement, the decision to enter into this Agreement, nor anything done pursuant to this Agreement, shall be construed to be an admission or evidence of any wrongdoing or liability by Plaintiffs or Defendants, such wrongdoing and liability being expressly denied. Nor will this Agreement, its existence or its terms, be admissible in any proceeding other than a proceeding to enforce the terms of this Agreement.

13. Representations and Warranties by Plaintiffs and Defendants. Plaintiffs and Defendants represent and warrant that (a) they have the capacity, full power and authority to enter into this Agreement; (b) the individual signing on behalf of the Village is authorized to do so; (c) they have not assigned, encumbered or in any manner transferred all or any portion of the claims covered by this Agreement; (d) there are no other Claims, charges, complaints, actions for relief, suits, arbitrations or other claims or proceedings, pending between Plaintiffs and Defendants in any court, before any agency, or in any forum; and (e) no other person or third party has any right, title or interest in any of the Claims covered by this Agreement.

14. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of Plaintiffs and Defendants, and their respective personal representatives, official representatives, agents, insurers, attorneys, executors, administrators, heirs, successors and assigns (including the Estate of Lee Anthony Davis and all heirs of Lee Anthony Davis).

15. Knowing and Voluntary Signing of Binding Contract. Plaintiffs represent and warrant that they have read this Agreement and understand all of its terms and they execute this Agreement voluntarily and without duress or undue influence, and with full knowledge of its significance, intending to be legally bound. Plaintiffs acknowledge that by signing this Agreement, he is GIVING UP ALL CLAIMS AGAINST THE INDIVIDUAL DEFENDANTS, MAYWOOD POLICE DEPARTMENT, DEFENDANTS NAMED OR UNNAMED, AND THE

VILLAGE OF MAYWOOD OR ANY OF ITS AGENTS OR OFFICERS IN ACCORDANCE WITH PARAGRAPH 5 OF THIS AGREEMENT. The Parties further acknowledge and agree that this is a settlement of disputed claims, and that this settlement is not an admission of liability of any wrongful, unlawful or unconstitutional act, omission or conduct by or on the part of any of the Released Parties, the same being denied, and that this settlement shall not serve as evidence or notice of any wrongful, unlawful or unconstitutional act, omission or conduct by or on the part of the Released Parties in any court or proceeding of any kind, except in a proceeding to enforce the terms of the settlement. The Parties also acknowledge and agree that this settlement is made to avoid the uncertainty and expense of litigation and for the purpose of judicial economy.

16. Opportunity To Consult Advisors. Plaintiffs and Defendants have had reasonable opportunity to consult with attorneys or other advisors of their own choosing before executing this Agreement.

17. Counterparts. This Agreement may be executed in counterparts, each of which may be signed separately and may be enforceable as an original, but all of which together shall constitute but one agreement.

18. Confidentiality. Plaintiffs and the Village agree that the terms of this Agreement are strictly confidential, unless disclosure is required by law or authorized below, and therefore agree that from date of presentment of this Agreement to them and in the future, they shall not disclose, permit, or cause the disclosure of any information concerning this Agreement to any individual except as outlined below or as required by law. Plaintiffs and their undersigned attorney acknowledge and agree that they shall keep the amount and substance of this settlement confidential and shall not disclose or publish the same to any person or entity, except to their

attorneys, tax advisors, spouse, and any other individual to whom disclosure is required by law or by a court or Judge. Likewise, Defendant and their undersigned counsel acknowledge that they shall keep the amount and substance of this settlement confidential and shall not disclose the same to any person or entity, except to their attorneys, insurance carriers, tax advisors, or as otherwise required by law, such as budgetary regulations, applicable provisions of the Illinois Freedom of Information Act, or as required by any other law. The Parties acknowledge that this Agreement must be approved at an open meeting of the Village and is subject to disclosure pursuant to the Illinois Freedom of Information Act. Each party shall be liable for any proven damages in the event that either party is found to have breached this confidentiality provision in a court of law. The prevailing party will be entitled to reimbursement of legal fees and costs incurred in such action. It is further agreed that One Hundred Dollars ($100.00) of the settlement paid herein includes consideration for this Agreement concerning confidentiality.

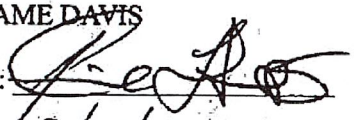
The undersigned acknowledge and understand that they are making a final settlement and that this is a general release and settlement of all claims.

19. Mutual Non-Disparagement. Plaintiffs nor the Village of Maywood, but specifically the board, and any defendant shall not directly or indirectly, in any capacity or manner, make, express, transmit speak, write, verbalize or otherwise communicate in any way, or cause, further, assist, solicit, encourage, support or participate in any of the foregoing, any remark, comment, message, information, declaration, communication or other statement of any kind, whether verbal, in writing, electronically transferred or otherwise, that is reasonably construed to be derogatory or critical of, or negative toward the Village, or its officials, agents, employees, or attorneys, or Plaintiffs, regarding the matters alleged in the lawsuit filed by Plaintiffs against the Village. Communication regarding this settlement or the opposing party to

this lawsuit (Plaintiffs or Defendant and its employees and former employees) shall be governed by paragraph 19, except as otherwise required by law.

IN WITNESS WHEREOF, Plaintiffs and Defendant Village of Maywood have executed this Agreement by affixing their signatures and the dates of execution where indicated below. The effective date of this Agreement, as noted on Page 1 above, shall be the date on which the last signatory signs and dates this Agreement.

JAIRAME DAVIS

Name: 

Dated: 5/15/2025

ANDREW DAVIS

Name: 

Dated: 5/15/2025

VILLAGE OF MAYWOOD

Name: _____

Dated: _____

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2025-_____

RESOLUTION APPROVING THE SETTLEMENT AGREEMENT AND GENERAL RELEASE, AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE LAWSUIT OF *DAVIS, ET AL. V. VILLAGE OF MAYWOOD* (Case No. 2024 L 11773)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Attorney

Item # 6

and

Omnibus # 24

2048034_1

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
From: **Michael A. Marrs**
Date: **June 4, 2025**
Re: **Resolution Approving and Ratifying the Execution of a Grant Agreement with the Illinois Department of Commerce and Economic Opportunity to Accept Grant Funding for the Phase III Construction of the 19th Avenue Roadway and Streetscape Improvements Project**

Per the request of Village Manager Frank Torres, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION APPROVING AND RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO ACCEPT GRANT FUNDING FOR THE PHASE III CONSTRUCTION OF THE 19TH AVENUE ROADWAY AND STREETSCAPE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) with the Grant Agreement attached as Exhibit 1; and

2. A memo from Edwin Hancock Engineering dated June 5, 2025.

The enclosed Resolution approves and ratifies the execution of a Grant Agreement awarding the Village $1,450,000.00 in State funding for the Phase III Construction of the 19th Avenue Roadway and Streetscape Improvements Project (19th Avenue from Madison Street to Oak Street). There is no Village match required in order to utilize the Grant Funds.

Please contact me with any questions.

Michael

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Greg Buchanan, Public Works Director (w/ encls.)
Walter Duncan, Director of Building and Code (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)

2055344_1

RESOLUTION NO. R-2025-__

A RESOLUTION APPROVING AND RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO ACCEPT GRANT FUNDING FOR THE PHASE III CONSTRUCTION OF THE 19TH AVENUE ROADWAY AND STREETSCAPE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) (DCEO Project No. SD240361/Grant No. 24-203671/Grant Amount: $1,450,000.00)

WHEREAS, the President and Board of Trustees of the Village of Maywood (the "Village Board"), operating as a home rule municipality, have all of the powers and authority granted to such municipalities pursuant to Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the State of Illinois, through its Department of Commerce and Economic Opportunity ("DCEO"), has approved the Village of Maywood as the recipient of grant funds for the Phase III Construction of the 19th Avenue Roadway and Streetscape Improvements Project (19th Avenue from Madison Street to Oak Street); and

WHEREAS, the Village Board and the State of Illinois have jointly determined that it is in the best interests of the Village of Maywood ("Village"), its residents, property owners, businesses and the public to enter into the attached "Grant Agreement Between the State of Illinois, Department Of Commerce And Economic Opportunity And The Village Of Maywood (DCEO Project No. SD240361/Grant No. 24-203671) that includes attached Exhibits consisting of Exhibit A (Project Description), Exhibit B (Deliverables or Milestones), Exhibit C (Contact Information), Exhibit D (Performance Measures and Standards) and Exhibit E (Specific Conditions) (the "Grant Agreement"). A copy of the Grant Agreement as executed by the Village, which contains all of the terms, conditions and obligations that the parties will be responsible for as part of their participation in the Grant Agreement, is attached hereto as **Exhibit "1"** and made a part hereof; and

WHEREAS, under the Grant Agreement, the DCEO agrees to pay to the Village, in accordance with the terms and provisions of the Grant Agreement, an amount equal to $1,450,000.00 for completion of the Project. No matching Village funds are required in order to utilize the Grant; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Grant Agreement, and find that entering into the Grant Agreement is protective of the health, safety and welfare of and in the best interests of the Village, its residents, property owners, local businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, ILLINOIS AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of the Grant Agreement. The President and Board of Trustees of the Village of Maywood approve and ratify the execution of the attached Grant Agreement (**Exhibit "1"**).

SECTION 3: Execution of the Grant Agreement and Other Related Documents. The President and Board of Trustees of the Village ratify the execution by the Village President of the Grant Agreement, and further authorize and direct the Village President and Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, to execute the attached Grant Agreement (**Exhibit "1"**), and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the Grant Agreement.

SECTION 4: Approval of Financial Obligations Under the Grant Agreement. The President and Board of Trustees of the Village further appropriate and approve the expenditure of the Grant Funds, Village General Corporate Funds and such other lawful, eligible Village funds to pay for the Project construction costs and the professional engineering services to be performed by the Village Engineer in regard to the Project that are necessary to fulfill the Village's obligations under the Subrecipient Grant Agreement

SECTION 5: Delivery of Signed Documents. The President and Board of Trustees of the Village direct the Village Clerk's Office, or its designee, to forward a certified copy of this Resolution and a fully executed copy of the Grant Agreement to the State of Illinois, Department of Commerce and Economic Opportunity ("DCEO"), and to any other parties and agencies that are entitled to receive such documents, as required and directed by any governmental oversight regulatory agency, in order to comply with the terms of the Grant Agreement and for submittal and record retention purposes.

SECTION 6: Authorization and Ratification of Prior Approvals and Signed Documents. The President and Board of Trustees of the Village ratify, authorize, confirm and approve all documents and instruments executed in connection with the Grant Agreement, including those acts taken prior to the date hereof.

SECTION 7: Effective Date. This Resolution shall be effective immediately upon its passage and approval, or as otherwise provided by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of June, 2025. by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

[SEAL]

Exhibit "1"

**Grant Agreement Between the State of Illinois,
Department of Commerce and Economic Opportunity and the Village of Maywood
(DCEO Project No. SD240361/Grant No. 24-203671/Grant Amount: $1,450,000.00)**

(attached)

GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
AND
Village of Maywood

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and Village of Maywood (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: _____
Signature of Kristin A. Richards, Director

Date: _____

By: _____
Signature of Designee

Date: _____

Printed Name: _____

Printed Title: _____
Designee

By: _____
Signature of Second Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Second Grantor Approver

By: _____
Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Third Grantor Approver

VILLAGE OF MAYWOOD

By: _____
Signature of Authorized Representative

Date: 5-13-25

Printed Name: Nathaniel G Booker

Printed Title: Mayor

Email: nbooker@maywood-il.gov

By: _____
Signature of Second Grantee Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____
Second Grantee Approver
(optional at Grantee's discretion)

PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1. Term. This Agreement is effective on **05/01/2025** and expires on **04/30/2027** (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds must not exceed **$1,450,000.00**, of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

The Award amount listed in Paragraph 2.2 is not a guarantee of payment, and Grantee's receipt of Grant Funds is contingent upon all terms and conditions of this Agreement.

Reimbursement
Payments to the Grantee are subject to the Grantee's submission and certification of eligible costs and any documentation as required by the Grantor. Payment shall be initiated upon the Grantor's approval of eligible costs and cash amount requested for reimbursement of those costs.

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is **N/A**, the federal awarding agency is **N/A**, and the Federal Award date is **N/A**. If applicable, the Assistance Listing Program Title is **N/A** and Assistance Listing Number is **N/A**. The Catalog of State Financial Assistance (CSFA) Number is 420-00-1758 and the CSFA Name is Site Improvements. If applicable, the State Award Identification Number (SAIN) is 1758-56988.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and **NPFADU3GJVG3** is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: **366005990** is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

_____	Individual	_____	Pharmacy-Non Corporate
_____	Sole Proprietorship	_____	Pharmacy/Funeral Home/Cemetery Corp.
_____	Partnership	_____	Tax Exempt
_____	Corporation (includes Not For Profit)	_____	Limited Liability Company (select applicable tax classification)
_____	Medical Corporation		
X	Governmental Unit	_____	P = partnership
_____	Estate or Trust	_____	C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 et seq.).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 USC 1251 et seq.).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA)**. Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 et seq.); and the Age Discrimination Act of 1975 (42 USC 6101 et seq.).

(q) Internal Revenue Code and Illinois Income Tax Act. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5),

and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 et seq.) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee will be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee must remit annually any amount due in accordance with 2 CFR 200.305(b)(9) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in ARTICLE II, **PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge the *de minimis* rate as set forth in 2 CFR 200.414(f), which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including appropriate programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee due to the funding source or pursuant to specific award conditions. 2 CFR 200.208. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in **PART TWO**, **PART THREE**, or **Exhibit E** pursuant to specific award conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If

Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount as set out in 2 CFR 200.501(a) in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO**, **PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, but expends at least the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(2) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities as set forth in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must notify any potential subrecipient that the subrecipient must obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b)(2).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the

Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.113; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose.

Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, Grantee must, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee must obtain Prior Approval for the use of those funds (2 CFR 200.467) and must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies

available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) Non-governmental entities. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 et seq.) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) Governmental entities. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 et seq. Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation,

federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.11. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.12. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.13. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.14. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.15. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

Grantee must complete the Award Activities described on this **Exhibit A**, the Deliverables and Milestones listed on **Exhibit B** and the Performance Measures listed on **Exhibit D** within the term of this Agreement, as provided in Paragraph 2.1, herein.

AUTHORITY: The Grantor is authorized to make this Award pursuant to 20 ILCS 605/605-55 and/or 20 ILCS 605/605-30.

The purpose of this authority is as follows:

To make and enter into contracts, including grants, as authorized pursuant to appropriations by the General Assembly. and/or to use the State and federal programs, grants, and subsidies that are available to assist in the discharge of the provisions of the Civil Administrative Code of Illinois.

PROJECT DESCRIPTION:

The Grantee is a governmental entity providing services to the Village of Maywood in Cook County.

Grant funds will be utilized for a portion of the costs, including any that are prior incurred, associated with various roadway improvements along the Grantee-owned 19th Avenue between Madison Street and Oak Street in the Village of Maywood, Illinois. The existing roadway has deteriorated and needs to be replaced. The pavement base course has also failed, and the surface has experienced substantial raveling and rutting. The existing signage and striping do not meet current standards, and traffic is often observed swerving into other lanes to avoid potholes presenting a significant safety concern. There is also a need for sidewalk and pedestrian crossing improvements to allow greater accessibility to PACE bus stops. Grant funds will cover the removal, purchase, and replacement of approximate ½ mile long section of existing roadway, deteriorated pavement, and existing base course. Grant funds will also cover the removal and replacement of concreted curb, gutters, sidewalk, driveways, and detectable warnings at intersections. All other costs associated with the completion of this project will be paid via the use of other funding sources.

Specifically, Grant funds will include a portion of the costs associated with the project as follows:

Paving/Concrete/Masonry - to include costs associated with the removal, purchase, and replacement of items such as: asphalt pavement, new concrete curb and gutters, new sidewalks, subgrade materials, ADA detectable warnings, and all other related items.

Excavation/Site Prep/Demo – to include costs associated with site cleaning and the delivery of materials to landfill.

The completion of this project will benefit the public by providing safer travel and reduce delays in a congested area. Improving the sidewalk will provide safer width and grade for pedestrians and bicyclists and make the area ADA accessible for the residents and visitors that travel through the Village of Maywood.

EXHIBIT B

DELIVERABLES OR MILESTONES

To be stated on the initial submitted Periodic Performance Report (PPR), as directed by the Report Deliverable Schedule, the Grantee will provide a detailed task list of projected deliverables, which must be approved by Grantor. These tasks and associated due dates, and any subsequent revisions, shall be incorporated by reference into this Agreement. These tasks will be used to measure performance throughout the life of the Award and can be updated and reported on each PPR reporting due date.

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Kristin A. Richards

Title: Director

Address: 1011 S. 2nd St.
Springfield, IL 62704

GRANTEE CONTACT

Name: Nathaniel G Booker

Title: Mayor

Address: 40 Madison Street
Maywood, IL 60153-2323

GRANTEE PAYMENT ADDRESS
(If different than the address above)

Address: N/A

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Starlin Lewis
Title: Grant Manager
Address: 1011 S. 2nd St.
Springfield, IL 62704
Phone: 217-555-1234
TTY#: (800) 785-6055
Email Address: Starlin.A.Lewis@illinois.gov

GRANTEE CONTACT

Name: Bill Peterhansen
Title: Vice President

Address: 40 Madison Street
Maywood, IL 60153-2323
Phone: 708-865-0300
TTY#: N/A
Email Address: bpeterhansen@ehancock.com

GRANTEE DESIGNEES

The following are designated as Authorized Designee(s) for the Grantee (*See* **PART TWO**, ARTICLE XXIII):

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

GRANTOR CONTACT FOR AUDIT OR CONSOLIDATED YEAR-END FINANCIAL REPORTS QUESTIONS—AUDIT UNIT

Email: externalauditunit@illinois.gov

GRANTOR CONTACT FOR FINANCIAL CLOSEOUT QUESTIONS—PROGRAM ACCOUNTANT

Name: Sam Huston
Email: samuel.huston@illinois.gov
Phone: 000-000-0000
Fax#: N/A

Address: IDCEO-ACCOUNTING OFFICE
1011 S 2ND ST
SPRINGFIELD IL 62704-3004

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

To be stated on the initial submitted Periodic Performance Report (PPR), as directed by the Report Deliverable Schedule, the Grantee will incorporate project specific performance measures within the corresponding section of the PPR. The project specific performance measures will encompass the following standardized performance measures listed below.

- Did the deliverables specified in the task list submitted pursuant to Exhibit B lead to the completion of the project described in Exhibit A?
- Given the total amount of Grant Funds available, does the percent currently drawn and expended directly correlate to the percent of the completion of the project to date?
- At the time of Award closeout, has the Grantee fulfilled the public purpose of the project stated in Exhibit A?

The Grantor reserves the right to deny any voucher request(s) at its discretion, based on lack of progress toward meeting completion goals. If the Grantee fails to meet any of the performance measures/goals, and if deemed appropriate at the discretion of the Grantor, the Grant Funds may be decreased by an amount proportionate to the size of the shortfall, and/or the Grantee may be responsible for the return of the Grant Funds in the amount specified by the Grantor. Grantor may initiate a grant modification(s) to de-obligate Grant Funds based on non-performance. The Grantee will submit grant modification requests as necessary in a timely manner, including a request to de-obligate Grant Funds in an amount that the Grantee determines will be unspent by the end of the Grant Agreement Term.

EXHIBIT E

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

There were no conditions resulting from the Internal Control Questionnaire (ICQ).

There were no conditions resulting from the Programmatic Risk Assessment.

PART TWO – GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
AUTHORIZED SIGNATORY

23.1. Authorized Signatory. In processing this Award and related documentation, Grantor will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed in the Grantee's signature block or on **Exhibit C**. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to Grantor, the Authorized Signatory must either send written notice to Grantor indicating the name of the designee, or provide notice as set forth in **Exhibit C**. Without this notice, Grantor will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated on **Exhibit C** or on the appropriate form provided by Grantor. If an Authorized Designee(s) appears on **Exhibit C**, the Grantee should verify the information and indicate any changes as necessary. Signatures of both the Authorized Signatory and the Authorized Designee are required in order for the Authorized Designee to have signature authority under this Agreement.

ARTICLE XXIV
ADDITIONAL AUDIT PROVISIONS

24.1. Discretionary Audit. The Grantor may, at any time and in its sole discretion, require a program-specific audit, or other audit, SAS 115/AU-C265 letters (Auditor's Communication of Internal Control Related Matters) and SAS 114/AU-C260 letters (Auditor's Communication With Those Charged With Governance).

ARTICLE XXV
ADDITIONAL MONTORING PROVISIONS

25.1. Cooperation with Audits and Inquiries, Confidentiality. Pursuant to ARTICLE IX, above, the Grantee is obligated to cooperate with the Grantor and other legal authorities in any audit or inquiry related to the Award. The Grantor or any other governmental authority conducting an audit or inquiry may require the Grantee to keep confidential any audit or inquiry and to limit internal disclosure of the audit or inquiry to those Grantee personnel who are necessary to support the Grantee's response to the audit or inquiry. This confidentiality requirement does not limit Grantee's right to discuss an audit or inquiry with its legal counsel. If a third party seeks to require the Grantee, pursuant to any law, regulation, or legal process, to disclose an audit or inquiry that has been deemed confidential by the Grantor or other governmental authority, the Grantee must promptly notify the entity that is conducting the audit or inquiry of such effort so that the entity that is conducting the audit or inquiry may seek a protective order, take other appropriate action, or waive compliance by the Grantee with the confidentiality requirement.

ARTICLE XXVI
ADDITIONAL INTEREST PROVISIONS

26.1. Interest Earned on Grant Funds. Interest earned on Grant Funds in an amount up to $500 per year may be retained by the Grantee for administrative expenses unless otherwise provided in **PART THREE**. Any additional interest earned on Grant Funds above $500 per year must be returned to the Grantor pursuant to Paragraphs 4.3 and 29.2 herein, or as otherwise instructed by the Grant Manager or as set forth in **PART THREE**. All interest earned must be expended prior to Grant Funds. Any unspent Grant Funds or earned interest unspent must be returned as Grant Funds to the Grantor as described in Paragraphs 4.3 and 29.2 herein. All interest earned on Grant Funds must be accounted for and reported to the Grantor as provided in ARTICLE X herein. If applicable, the Grantor will remit interest earned and returned by Grantee to the U.S. Department of Health and Human Services

Payment Management System through the process set forth at 2 CFR 200.305(b)(9), or as otherwise directed by the federal awarding agency. The provisions of this Paragraph are inapplicable to the extent any statute, rule or program requirement provides for different treatment of interest income. Any provision that deviates from this paragraph is set forth in **PART THREE**.

ARTICLE XXVII
ADDITIONAL BUDGET PROVISIONS

27.1. Restrictions on Line Item Transfers. Unless set forth otherwise in **PART THREE** herein, Budget line item transfers within the guidelines set forth in paragraph 6.2 herein, which would not ordinarily require approval from Grantor, but vary more than ten percent (10%) of the current approved Budget line item amount, are considered changes in the project scope and require Prior Approval from Grantor pursuant to 44 Ill. Admin. Code 7000.370(b).

ARTICLE XXVIII
ADDITIONAL REPRESENTATIONS AND WARRANTIES

28.1. Grantee Representations and Warranties. In connection with the execution and delivery of this Agreement, the Grantee makes the following representations and warranties to Grantor:

(a) That it has no public or private interest, direct or indirect, and will not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of the Grantee's services and obligations under this Agreement;

(b) That no member of any governing body or any officer, agent or employee of the State, has a personal financial or economic interest directly in this Agreement, or any compensation to be paid hereunder except as may be permitted by applicable statute, regulation or ordinance;

(c) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by this Agreement;

(d) That to the best of the Grantee's knowledge and belief, the Grantee, its principals and key project personnel:

(i) Are not presently declared ineligible or voluntarily excluded from contracting with any federal or State department or agency;

(ii) Have not, within a three (3)-year period preceding this Agreement, been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of federal or state antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making a false statement, or receiving stolen property;

(iii) Are not presently indicted for, or otherwise criminally or civilly charged, by a government entity (federal, state or local) with commission of any of the offenses enumerated in subparagraph (ii) of this certification; and

(iv) Have not had, within a three (3)-year period preceding this Agreement, any judgment rendered in an administrative, civil or criminal matter against the Grantee, or any entity associated

with its principals or key personnel, related to a grant issued by any federal or state agency or a local government.

Any request for an exception to the provisions of this subparagraph (d) must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction; and

(e) Grantee certifies that it is not currently operating under, or subject to, any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Grantee's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify Grantor of any such investigation. Grantee acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that Grantor is authorized to declare Grantee out of compliance with this Agreement and suspend or terminate the Agreement pursuant to ARTICLE XIII herein and any applicable rules.

ARTICLE XXIX
ADDITIONAL TERMINATION, SUSPENSION, BILLING SCHEDULE AND NON-COMPLIANCE PROVISIONS

29.1. Remedies for Non-Compliance. If Grantor suspends or terminates this Agreement pursuant to ARTICLE XIII herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

(a) Direct the Grantee to refund some or all of the Grant Funds disbursed to it under this Agreement; and

(b) Direct the Grantee to remit an amount equivalent to the "Net Salvage Value" of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, "Net Salvage Value" is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses.

29.2. Grant Refunds. In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq.*, the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of that date.

29.3. Grant Funds Recovery Procedures. In the event that Grantor seeks to recover from Grantee Funds received pursuant to this Award that: (i) Grantee cannot demonstrate were properly spent, or (ii) have not been expended or legally obligated by the time of expiration or termination of this Award, the Parties agree to follow the procedures set forth in the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq.* (GFRA), for the recovery of Grant Funds, including the informal and formal hearing requirements. All remedies available in Section 6 of the GFRA will apply to these proceedings. The Parties agree that Grantor's Administrative Hearing Rules (56 Ill. Admin. Code Part 2605) and/or any other applicable hearing rules shall govern these proceedings.

29.4. Grantee Responsibility. Grantee will be held responsible for the expenditure of all Grant Funds received through this Award, whether expended by Grantee or a subrecipient or contractor of Grantee. Grantor may seek any remedies against Grantee permitted pursuant to this Agreement and 2 CFR 200.339 for the action of a subrecipient or contractor of Grantee that is not in compliance with the applicable statutes, regulations or the terms and conditions of this Award.

29.5. Billing Schedule. In accordance with paragraph 4.8, herein Grantee must submit all payment requests to Grantor within thirty (30) days of the end of the quarter, unless another billing schedule is specified in **PART THREE** or Paragraph 2.3. Failure to submit such payment request timely will render the amounts billed an

unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee must timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension cannot be unreasonably withheld. The payment requirements of this Paragraph supersede those set forth in Paragraph 4.8.

ARTICLE XXX
ADDITIONAL MODIFICATION PROVISIONS

30.1. Modifications by Operation of Law. This Agreement is subject to such modifications as the Grantor determines, in its sole discretion, may be required by changes in federal or State law or regulations applicable to this Agreement. Grantor will initiate such modifications, and Grantee will be required to agree to the modification in writing as a condition of continuing the Award. Any such required modification will be incorporated into and become part of this Agreement as if fully set forth herein. The Grantor will timely notify the Grantee of any pending implementation of or proposed amendment to any laws or regulations of which it has notice.

30.2. Discretionary Modifications. If either the Grantor or the Grantee wishes to modify the terms of this Agreement other than as set forth in ARTICLES V and VI and Paragraphs 30.1 and 30.3, written notice of the proposed modification must be given to the other Party. Modifications will only take effect when agreed to in writing by both the Grantor and the Grantee. However, if the Grantor notifies the Grantee in writing of a proposed modification, and the Grantee fails to respond to that notification, in writing, within thirty (30) days, the Grantor may commence a process to suspend or terminate this Award. In making an objection to the proposed modification, the Grantee must specify the reasons for the objection and the Grantor will consider those objections when evaluating whether to follow through with the proposed modification. The Grantor's notice to the Grantee must contain the Grantee name, Agreement number, Amendment number and purpose of the revision. If the Grantee seeks any modification to the Agreement, the Grantee must submit a detailed narrative explaining why the Project cannot be completed in accordance with the terms of the Agreement and how the requested modification will ensure completion of the Grant Activities, Deliverables, Milestones and/or Performance Measures (**Exhibits A**, **B** and **D**).

30.3. Unilateral Modifications. The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement.

30.4. Management Waiver. The Parties agree that the Grantor may issue a waiver of specific requirements of this Agreement after the term of the Agreement has expired. These waivers are limited to non-material changes to specific provisions that the Grantor determines are necessary to place the Grantee in administrative compliance with the requirements of this Agreement. A management waiver issued after the Term of the Agreement has expired will supersede the original requirements of this Agreement that would normally require a modification of this Agreement to be executed. The Grantor will make no modifications of this Agreement not agreed to prior to the expiration of the Agreement beyond what is specifically set forth in this Paragraph.

30.5. Term Extensions. The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (**Exhibits A**, **B** and **D**) must be completed during the Term of the Agreement. Extensions of the Term will be granted only for good cause, subject to the Grantor's discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension. If Grantee provides reasonable extenuating circumstances, Grantee may request an extension of the Award Term with less than sixty (60) days remaining.

ARTICLE XXXI
ADDITIONAL CONFLICT OF INTEREST PROVISIONS

31.1. Bonus or Commission Prohibited. The Grantee shall not pay any bonus or commission for the purpose of obtaining the Grant Funds awarded under this Agreement.

ARTICLE XXXII
ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS

32.1. Equipment Management. The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of equipment and materials must be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate law enforcement authorities.

32.2. Purchase of Real Property. If permitted by the Award Budget and scope of activities provided in this Agreement, a Grantee may use the Grant Funds during the Award Term for the costs associated with the purchase of real property (as defined by 2 CFR 200.1) either through the use of reimbursement or advanced funds as permitted in Paragraph 2.3 of this Agreement for the following purposes and consistent with the Grantor's bondability guidelines and 2 CFR 200:

(a) Cash payment of the entirety or a portion of the real property acquisition;

(b) Cash Payment of a down payment for the acquisition;

(c) Standard and commercially reasonable costs required to be paid at the acquisition closing (*i.e.*, closing costs); or

(d) Payments to reduce the debt incurred by Grantee to purchase the real property.

32.3. Bonding Requirements. If Grant Funds through this Award are used for construction or facility improvement projects that exceed the Simplified Acquisition Threshold, the Grantee must comply with the minimum bonding requirements listed in 2 CFR 200.326(a) – (c). Grantor will not accept the Grantee's own bonding policy and requirements.

32.4. Lien Requirements. Grantor may direct Grantee in writing to record a lien or notice of State or federal interest on the property purchased or improved with Grant Funds. 2 CFR 200.316. If Grantor makes this direction and the Grantee does not comply, the Grantor may: (a) record the lien or notice of State or federal interest and reduce the amount of the Grant Funds by the cost of recording the lien or notice of State or federal interest, or (b) suspend this Award until Grantee complies with Grantor's direction.

ARTICLE XXXIII
APPLICABLE STATUTES

To the extent applicable, Grantor and Grantee shall comply with the following:

33.1. Land Trust Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds will be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein. This affidavit must be filed with the Illinois Office of the Comptroller as an attachment to this Agreement.

33.2. Historic Preservation Act (20 ILCS 3420/1 *et seq.*). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee must not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

33.3. Victims' Economic Security and Safety Act (820 ILCS 180 *et seq.*). If the Grantee has one (1) or more employees, it may not discharge or discriminate against an employee who is a victim of domestic or sexual violence, or who has a family or household member who is a victim of domestic or sexual violence, for taking up to the allowable amount of leave from work to address the domestic violence, pursuant to the Victims' Economic Security and Safety Act. 820 ILCS 180/20(a)(2). The Grantee is not required to provide paid leave under the Victims' Economic Security and Safety Act, but may not suspend group health plan benefits during the leave period. Any failure on behalf of the Grantee to comply with all applicable provisions of the Victims' Economic Security and Safety Act, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by statute or regulation.

33.4. Equal Pay Act of 2003 (820 ILCS 112 *et seq.*). If the Grantee has one (1) or more employees, it is prohibited by the Equal Pay Act of 2003 from: (a) discriminating between employees by paying unequal wages on the basis of sex for doing the same or substantially similar work; (b) discriminating between employees by paying wages to an African-American employee at a rate less than the rate at which the Grantee pays wages to another employee who is not African-American for the same or substantially similar work; (c) remedying violations of the Equal Pay Act of 2003 by reducing the wages of other employees or discriminating against any employee exercising their rights under the Equal Pay Act of 2003; and (d) screening job applicants based on their current or prior wages or salary histories, or requesting or requiring a wage or salary history from an individual as a condition of employment or consideration for employment. Any failure on behalf of the Grantee to comply with all applicable provisions of the Equal Pay Act of 2003, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by statute or regulation.

33.5. Steel Products Procurement Act (30 ILCS 565/1 *et seq.*). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565/1 *et seq.*).

33.6. Business Enterprise for Minorities, Women, and Persons with Disabilities Act and Illinois Human Rights Act (30 ILCS 575/0.01; 775 ILCS 5/2-105). The Grantee acknowledges and hereby certifies compliance with the provisions of the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, and the equal employment practices of Section 2-105 of the Illinois Human Rights Act for the provision of services which are directly related to the Award activities to be performed under this Agreement.

33.7. Identity Protection Act (5 ILCS 179/1 *et seq.*) and Personal Information Protection Act (815 ILCS 530/1 *et seq.*). The Grantor is committed to protecting the privacy of its vendors, grantees and beneficiaries of programs and services. At times, the Grantor will request social security numbers or other personal identifying information. Federal and state laws, rules and regulations require the collection of this information for certain purposes relating to employment and/or payments for goods and services, including, but not limited to, Awards. The Grantor also collects confidential information for oversight and monitoring purposes.

Furnishing personal identity information, such as a social security number, is voluntary; however, failure to provide required personal identity information may prevent an individual or organization from using the services/benefits provided by the Grantor as a result of state or federal laws, rules and regulations.

To the extent the Grantee collects or maintains protected personal information as part of carrying out the Award activities, the Grantee must maintain the confidentiality of the protected personal information in accordance with applicable law and as set forth below.

(a) Personal Information Defined. As used herein, "Personal Information" shall have the definition set forth in the Personal Information Protection Act, 815 ILCS 530/5 ("PIPA").

(b) Protection of Personal Information. The Grantee must use at least reasonable care to protect the confidentiality of Personal Information that is collected or maintained as part of the Award activities and (i) not use any Personal Information for any purpose outside the scope of the Award activities and (ii) except as otherwise authorized by the Grantor in writing, limit access to Personal Information to those of its employees, contractors, and agents who need such access for purposes consistent with the Award Activities. If Grantee provides any contractor or agent with access to Personal Information, it must require the contractor or agent to comply with the provisions of this Paragraph.

(c) Security Assurances. Grantee represents and warrants that it has established and will maintain safeguards against the loss and unauthorized access, acquisition, destruction, use, modification, or disclosure of Personal Information and shall otherwise maintain the integrity of Personal Information in its possession in accordance with any federal or state law privacy requirements, including PIPA. These safeguards must be reasonably designed to (i) ensure the security and confidentiality of the Personal Information, (ii) protect against any anticipated threats or hazards to the security or integrity of Personal Information, and (iii) protect against unauthorized access to or use of Personal Information. Additionally, Grantee will have in place policies, which provide for the secure disposal of documents and information which contain Personal Information, including but not limited to shredding documents and establishing internal controls over the authorized access to such information. 815 ILCS 530/40.

(d) Breach Response. In the event of any unauthorized access to, unauthorized disclosure of, loss of, damage to or inability to account for any Personal Information (a "Breach"), Grantee agrees that it will promptly, at its own expense: (i) report such Breach to the Grantor by telephone with immediate written confirmation sent by e-mail, describing in detail any accessed materials and identifying any individual(s) who may have been involved in such Breach; (ii) take all actions necessary or reasonably requested by the Grantor to stop, limit or minimize the Breach; (iii) restore and/or retrieve, as applicable, and return all Personal Information that was lost, damaged, accessed, copied or removed; (iv) cooperate in all reasonable respects to minimize the damage resulting from such Breach; (v) provide any notice to Illinois residents as required by 815 ILCS 530/10, 815 ILCS 530/12 or applicable federal law, in consultation with the Grantor; and (vi) cooperate in the preparation of any report related to the Breach that the Grantor may need to present to any governmental body.

(e) Injunctive Relief. Grantee acknowledges that, in the event of a breach of this Paragraph, Grantor will likely suffer irreparable damage that cannot be fully remedied by monetary damages. Accordingly, in addition to any remedy which the Grantor may possess pursuant to applicable law, the Grantor retains the right to seek and obtain injunctive relief against any such breach in any Illinois court of competent jurisdiction.

(f) Compelled Access or Disclosure. The Grantee may disclose Personal Information if it is compelled by law, regulation, or legal process to do so, provided the Grantee gives the Grantor at least ten (10) days' prior notice of such compelled access or disclosure (to the extent legally permitted) and reasonable assistance if the Grantor wishes to contest the access or disclosure.

ARTICLE XXXIV
ADDITIONAL MISCELLANEOUS PROVISIONS

34.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee must provide Workers' Compensation insurance where the same is required and accepts full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

34.2. Required Notice. Grantee agrees to give prompt notice to the Grantor of any event that may materially affect the performance required under this Agreement. Any notice or final decision by Grantor relating to (a) a Termination or Suspension (ARTICLE XIII), (b) Modifications, Management Waivers or Term Extensions (ARTICLE XXX) or (c) Assignments (Paragraph 22.2) must be executed by the Director of the Grantor or her or his authorized designee.

ARTICLE XXXV
ADDITIONAL REQUIRED CERTIFICATIONS

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

35.1. Sexual Harassment. The Grantee certifies that it has written sexual harassment policies that must include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and the Human Rights Commission; and (vii) protection against retaliation as provided by Sections 6-101 and 6-101.5 of the Illinois Human Rights Act. 775 ILCS 5/2-105(A)(4). A copy of the policies must be provided to the Grantor upon request.

35.2. Federal, State and Local Laws; Tax Liabilities; State Agency Delinquencies. The Grantee is required to comply with all federal, state and local laws, including but not limited to the filing of any and all applicable tax returns. If Grantee is delinquent in filing and/or paying any federal, state and/or local taxes, the Grantor will disburse Grant Funds only if the Grantee enters into an installment payment agreement with the applicable tax authority and remains in good standing with that authority. Grantee is required to tender a copy of all relevant installment payment agreements to the Grantor. In no event may Grantee utilize Grant Funds to discharge outstanding tax liabilities or other debts owed to any governmental unit. **The execution of this Agreement by the Grantee is its certification that: (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.**

35.3. Lien Waivers. If applicable, the Grantee must monitor construction to assure that necessary contractors' affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

35.4. Grant for the Construction of Fixed Works. Grantee certifies that all Projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement will be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the

construction of the Projects, Grantee must comply with the requirements of the Prevailing Wage Act including, but not limited to: (a) paying the prevailing rate of wages required by the Illinois Department of Labor, or a court on review, to all laborers, workers and mechanics performing work with Grant Funds provided through this Agreement, (b) inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Project must be paid to all laborers, workers, and mechanics performing work under this Award; and (c) requiring all bonds of contractors to include a provision as will guarantee the faithful performance of the prevailing wage clause as provided by contract.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART THREE – PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXXVI
REPORT DELIVERABLE SCHEDULE

36.1. External Audit Reports. External Audit Reports may be required. Refer to ARTICLE XII of this Agreement to determine whether you are required to submit an External Audit Report and the applicable due date.

36.2. Annual Financial Reports. Annual Financial Reports may be required. Refer to Paragraph 12.2 of this Agreement to determine whether you are required to submit Annual Financial Reports.

36.3. Required Periodic Reports. Below is the required periodic reporting schedule for this Award.

July 2025

- Quarterly Periodic Financial Report (07/30/2025) - Covering Period of 05/01/2025 - 06/30/2025; Send To: Grant Manager
- Quarterly Periodic Performance Report (07/30/2025) - Covering Period of 05/01/2025 - 06/30/2025; Send To: Grant Manager

October 2025

- Quarterly Periodic Financial Report (10/30/2025) - Covering Period of 07/01/2025 - 09/30/2025; Send To: Grant Manager
- Quarterly Periodic Performance Report (10/30/2025) - Covering Period of 07/01/2025 - 09/30/2025; Send To: Grant Manager

January 2026

- Quarterly Periodic Financial Report (01/30/2026) - Covering Period of 10/01/2025 - 12/31/2025; Send To: Grant Manager
- Quarterly Periodic Performance Report (01/30/2026) - Covering Period of 10/01/2025 - 12/31/2025; Send To: Grant Manager

April 2026

- Quarterly Periodic Financial Report (04/30/2026) - Covering Period of 01/01/2026 - 03/31/2026; Send To: Grant Manager
- Quarterly Periodic Performance Report (04/30/2026) - Covering Period of 01/01/2026 - 03/31/2026; Send To: Grant Manager

July 2026

- Quarterly Periodic Financial Report (07/30/2026) - Covering Period of 04/01/2026 - 06/30/2026; Send To: Grant Manager
- Quarterly Periodic Performance Report (07/30/2026) - Covering Period of 04/01/2026 - 06/30/2026; Send To: Grant Manager

October 2026

- Quarterly Periodic Financial Report (10/30/2026) - Covering Period of 07/01/2026 - 09/30/2026; Send To: Grant Manager
- Quarterly Periodic Performance Report (10/30/2026) - Covering Period of 07/01/2026 - 09/30/2026; Send To: Grant Manager

February 2027

- Quarterly Periodic Financial Report (02/01/2027) - Covering Period of 10/01/2026 - 12/31/2026; Send To: Grant Manager
- Quarterly Periodic Performance Report (02/01/2027) - Covering Period of 10/01/2026 - 12/31/2026; Send To: Grant Manager

April 2027

- Quarterly Periodic Financial Report (04/30/2027) - Covering Period of 01/01/2027 - 03/31/2027; Send To: Grant Manager
- Quarterly Periodic Performance Report (04/30/2027) - Covering Period of 01/01/2027 - 03/31/2027; Send To: Grant Manager

May 2027

- Quarterly Periodic Financial Report (05/31/2027) - Covering Period of 04/01/2027 - 04/30/2027; Send To: Grant Manager
- Quarterly Periodic Performance Report (05/31/2027) - Covering Period of 04/01/2027 - 04/30/2027; Send To: Grant Manager

June 2027

- End of grant Closeout Financial Report (06/14/2027) - Covering Period of 05/01/2025 - 04/30/2027; Send To: Grant Manager
- End of grant Closeout Performance Report (06/14/2027) - Covering Period of 05/01/2025 - 04/30/2027; Send To: Grant Manager

36.4. Changes to Reporting Schedule. Changes to the schedules for periodic reporting, the external audit reports and the annual financial reports do not require a formal modification to this Agreement pursuant to Paragraph 22.4 and ARTICLE XXX, and may be changed unilaterally by the Grantor if necessitated by a change in the project schedule or at the discretion of the Grantor. The Grantee may not modify the reporting deliverable schedules in ARTICLES X, XI, XII and XXXVI unilaterally, and must obtain prior written approval from Grantor or the Grant Accountability and Transparency Unit of the Governor's Office of Management and Budget, if applicable, to change any reporting deadlines.

ARTICLE XXXVII
GRANT-SPECIFIC TERMS/CONDITIONS

37.1. Funding. If this Award is bond-funded, all expenditures shall be in accordance with all applicable bondability guidelines.

37.1. Use of Real Property. Grantee shall use any real property acquired, constructed or improved with Grant Funds pursuant to this Agreement to provide the programs and services specified herein for at least the Award Term stated in Paragraph 2.1. Grantee shall comply with the real property use and disposition requirements set forth in 2 CFR 200.311.

37.2. Projects Requiring External Sign-offs.

(1) Pursuant to applicable statute(s), this Award requires sign-off by the following State agency(ies). **The status of the sign-off is indicated as of the date the Award is sent to the Grantee for execution:**

	AGENCY	SIGN-OFF RECEIVED	SIGN-OFF OUTSTANDING
_____	Illinois State Historic Preservation Office	_____	_____
_____	Illinois Dept. of Agriculture	_____	_____
_____	Illinois Dept. of Natural Resources	_____	_____
_____	Illinois Environmental Protection Agency	_____	_____
X	NONE APPLICABLE		

While **any** external sign-off is outstanding, the provisions of Item (3), immediately below apply with respect to the disbursement of funds under this Award.

NOTE: The fact that a sign-off has been received in no way relieves the Grantee of its obligation to comply with any conditions or requirements conveyed by the applicable agency(ies) in conjunction with the issuance of the sign-off for the project funded under this Agreement.

(2) For projects subject to review by the Illinois Environmental Protection Agency (IEPA), the Grantee must, prior to construction, obtain a construction permit or "authorization to construct" from the IEPA pursuant to the provisions of the Environmental Protection Act, 415 ILCS 5/1 *et seq*.

(3) External Sign-Off Provisions:

a.) The Project described in Exhibit A and funded under this Agreement is subject to review by the external agency(ies) indicated in Item (1) immediately above. Grantee must comply with requirements established by said agency(ies) relative to their respective reviews. **Any requirements communicated to the Grantor shall be incorporated into this Agreement as follows: as an attachment to this Agreement (immediately following PART THREE) at the time of the Agreement execution.** The Grantee is contractually obligated to comply with such requirements.

b.) Grantee is responsible for coordinating directly with the applicable external agency(ies) relative to said reviews. Except as specifically provided below, the Grantor's obligation to disburse funds under this Agreement is contingent upon notification by the applicable agency(ies) that all requirements applicable to the project described in this Agreement have been satisfied. Upon receipt of said notification, disbursement of the Grant Funds shall be authorized in accordance with the provisions of Paragraph 2.3 herein.

c.) Prior to notification of compliance by the applicable external agency(ies), the Grantee may request disbursement of funds **only** for the following purposes: administrative, contractual, legal, engineering, or architectural costs incurred which are necessary to allow for compliance by the Grantee of requirements established by the external agency(ies). **FUNDS WILL NOT BE DISBURSED FOR LAND ACQUISITION OR ANY TYPE OF CONSTRUCTION OR OTHER ACTIVITY WHICH PHYSICALLY IMPACTS THE PROJECT SITE PRIOR TO RECEIPT BY THE GRANTOR OF THE REQUIRED NOTIFICATION FROM ALL APPLICABLE AGENCIES.**

d.) If external sign-offs are indicated in this paragraph 37.3, disbursement of Grant Funds (whether advance or scheduled) are subject to the restrictions set forth by the External Sign-Off Provisions of this paragraph 37.3. Upon receipt of all required sign-offs, the Grantor's Accounting Division will be notified of authorization to disburse Grant Funds in accordance with the disbursement method indicated herein.

37.3. Prevailing Wage Act Compliance. The work to be performed under this Agreement is subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*). Grantee shall comply with all requirements of the Prevailing Wage Act, including but not limited to: (a) inserting into all contracts for construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract and (b) all required reporting and documentation.

37.5. Compliance with Illinois Works Jobs Program Act. Grantee must comply with requirements in the Illinois Works Jobs Program Act (30 ILCS 559/Art. 20). For Awards with an estimated total project cost of $500,000 or more, the Grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules (*see* 14 Ill. Admin. Code Part 680). The "estimated total project cost" is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. Grantee must submit a Budget Supplement Form (available on the Grantor's website) to the Grantor within ninety (90) days of the execution of this Award. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Of this goal, at least half of those apprenticeship hours shall be performed by graduates of the Illinois Works Pre-apprenticeship Program, the Illinois Climate Works Pre-apprenticeship Program, or the Highway Construction Careers Training Program. Grantee is permitted to seek from the Grantor a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The Grantee must ensure compliance for the life of the entire project, including during the term of the Award and after the Term ends, if applicable, and will be required to report on and certify its compliance.

37.6. Compliance with Business Enterprise Program. If applicable to this Grant, Grantee acknowledges that it is required to comply with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act ("BEP") (30 ILCS 575/0.01 *et seq.*), which establishes a goal for contracting with businesses that have been certified as owned and controlled by persons who are minority, female or who have disabilities. Grantee shall maintain compliance with the BEP Utilization Plan submitted in conjunction with the Agreement and shall comply with all reporting requirements.

37.7. Compliance with the Employment of Illinois Workers on Public Works Act: In a period of excessive unemployment rates, Grantees (1) constructing or building any public works or (2) cleaning-up and disposing on-site of hazardous waste, and that clean-up or on-site disposal is funded or financed in whole or in part with State funds or funds administered by the State, are required to employ at least 90% Illinois laborers on such project. For projects involving clean-up and on-site disposal of hazardous waste, emergency response or immediate removal activities are excluded. This requirement applies to all labor whether skilled, semi-skilled or unskilled, whether manual or non-manual. A period of excessive unemployment rates is defined as any month immediately following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures. Any public works project financed in whole or in part by federal funds administered by the State of Illinois is covered under the provisions of this requirement, to the extent permitted by any applicable federal law or regulation. (30 ILCS 570). Grantee may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the agency within the first quarter of the Contract Term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of the contractor; and (d) be approved by the agency.

37.8. Interest on Grant Funds for this Award. Because this Award may be subject to the Grantor's bondability guidelines, Grantee must comply with the interest requirements contained in Paragraph 4.7 and is not permitted to retain interest earned on Grant Funds, as stated in Paragraph 26.1, unless specifically notified by Grantor that Grantee may do so.

ARTICLE XXXVIII
BOND FUNDED GENERAL GRANT PROVISIONS

38.1. Bond Funded General Grant Provisions. It is the intent of the State that all or a portion of the costs of this Project will be paid or reimbursed from the proceeds of tax-exempt bonds subsequently issued by the State.

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my office, entitled:

RESOLUTION NO. R-2025-__

A RESOLUTION APPROVING AND RATIFYING THE EXECUTION OF A GRANT AGREEMENT WITH THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO ACCEPT GRANT FUNDING FOR THE PHASE III CONSTRUCTION OF THE 19TH AVENUE ROADWAY AND STREETSCAPE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) (DCEO Project No. SD240361/Grant No. 24-203671/Grant Amount: $1,450,000.00)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

2055345_1

HANCOCK ENGINEERING 100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: June 5, 2025

To: Village of Maywood

Attn: Mr. Frank Torres, Village Manager

cc: Greg Buchanan, Director of Public Works
Lanya Satchell, Director of Finance

From: Bill Peterhansen, P.E., CFM

Re: 19th Avenue Improvements – Madison Street to Oak Street
Phase III Construction
Department of Commerce and Economic Opportunity (DCEO) Funding
DCEO Project No. SD240361
Grant No. 24-203671

Background

The Village was previously awarded $1,450,000 in infrastructure funds from Illinois DCEO to pay for a portion of the construction of 19th Avenue. The grant funds were sponsored by Illinois State Senate Majority Leader Kimberly Lightford.

We have now received final administrative approval from Illinois DECO to move forward and utilize the funds for the construction of the project in accordance with the terms of the attached grant agreement.

There are no matching funds required to utilize this grant.

Due to the size and cost of the 19th Avenue Improvements project, we had previously inserted these funds into the overall schedule of costs in order to keep the use of general funds to a minimum.

Action

If the Village would like to move forward with approval of the grant agreement, a resolution will need to be approved.

We are available, at your convenience, to answer any questions regarding this project.

Village Attorney
Item # 7

and

Omnibus # 25

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
From: **Michael A. Marrs**
Date: **June 4, 2025**
Re: **Approval of Professional Services Agreement with Edwin Hancock Engineering Company for Phase I Design Engineering Services Relative to the 5th Avenue and Main Street Multimodal Access Improvements Project (5th Avenue from Oak Street to Lake Street; Main Street from 1st Avenue to 9th Avenue)**

Per the request of Village Manager Frank Torres, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH EDWIN HANCOCK ENGINEERING COMPANY TO PERFORM PHASE I DESIGN ENGINEERING SERVICES RELATIVE TO THE 5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS PROJECT (5TH AVENUE FROM OAK STREET TO LAKE STREET; MAIN STREET FROM 1ST AVENUE TO 9TH AVENUE) AND THE APPROVAL OF THE EXPENDITURE OF GRANT FUNDS FROM REGIONAL TRANSPORTATION AUTHORITY OF NORTHEAST ILLINOIS ("RTA") ACCESS TO TRANSIT PLANNING GRANT, with a copy of the Agreement attached as Exhibit "1" to the Resolution.

2. Hancock Memorandum dated May 21, 2025.

Project and Scope of Work

The Village was awarded a 2022 Regional Transportation Authority ("RTA") Transit Program Grant, also known as an RTA Access To Transit Planning Grant, in support of a proposed Village Project entitled, "5th Avenue and Main Street Multimodal Access Improvements Project," which, if constructed, will result in improvements to the downtown pedestrian and bicycle infrastructure (the "Project"). Specifically, the Project calls for the installation of a covered bicycle shelter, several heated bus shelters, wayfinding signage, and thermoplastic pavement marking improvements.

On May 8, 2024, the President and Board of Trustees of the Village of Maywood ("Village Board") approved Resolution No. R-2024-018, which approved and authorized the selection of Edwin Hancock Engineering Company ("Hancock") under a QBS process to perform the engineering services for the Project. No agreement regarding those services was ever executed between Hancock and the Village however, and no design engineering work related to the Project has been performed.

At this time, it is proposed that the Village Board approve the attached Resolution authorizing the approval of a professional services agreement (the "Agreement") with Hancock for performance of the Phase I Design Engineering Services relative to the Project. A copy of the proposed Agreement is attached to the Resolution as Exhibit "1". See the enclosed Village Engineer's Memorandum dated May 21, 2025 for the description of the 5th Avenue and Main Street Multimodal Access Improvements Project ("Project") and the Scope of Work for the Project.

The lump sum not-to-exceed cost of the Phase I Design Engineering Services to be performed by Hancock is $39,000. The Regional Transportation Authority "Access to Transit" Grant Funds awarded to the Village for the Project is $44,000. There is no Village match required.

Please contact me with any questions.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Greg Buchanan, Public Works Director (w/ encls.)
Walter Duncan, Director of Building and Code (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

RESOLUTION NO. R-2025-___

A RESOLUTION AUTHORIZING THE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH EDWIN HANCOCK ENGINEERING COMPANY TO PERFORM PHASE I DESIGN ENGINEERING SERVICES RELATIVE TO THE 5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS PROJECT (5TH AVENUE FROM OAK STREET TO LAKE STREET; MAIN STREET FROM 1ST AVENUE TO 9TH AVENUE) AND THE APPROVAL OF THE EXPENDITURE OF GRANT FUNDS FROM REGIONAL TRANSPORTATION AUTHORITY OF NORTHEAST ILLINOIS ("RTA") ACCESS TO TRANSIT PLANNING GRANT TO PAY FOR THE SERVICES

WHEREAS, the Department of Community Development for the Village of Maywood ("Village Staff") submitted a Project Application for a 2022 Regional Transportation Authority ("RTA") Transit Program Grant, also known as an RTA Access To Transit Planning Grant, in support of the proposed Village Project entitled, "5th Avenue and Main Street Multimodal Access Improvements Project," which, if constructed, will result in improvements to the downtown pedestrian and bicycle infrastructure (the "Project"). Specifically, the Project calls for the installation of a covered bicycle shelter, several heated bus shelters, wayfinding signage, and thermoplastic pavement marking improvements. Grant funds for the Project were subsequently approved for award to the Village (the "Grant Funds"); and

WHEREAS, to secure an engineering partner to assist with the design of the Project, on January 9, 2024, Village Staff publicly solicited bids under a Qualified Based Selection ("QBS") Process for engineering services in the Chicago Sun-Times newspaper. Due to the federal funding requirements of the Project, the Village had to comply with the QBS Process when selecting an engineer for the Project. After receiving the results of the QBS bidding process, the engineering firm that responded and successfully met the requirements of the issued request for qualifications and was determined by Village Staff to be the most qualified bidder was Edwin Hancock Engineering Company ("Hancock"); and

WHEREAS, on May 8, 2024, the President and Board of Trustees of the Village of Maywood ("Village Board") approved Resolution No. R-2024-018, which approved and authorized the selection of Edwin Hancock Engineering Company under a QBS process to perform the engineering services for the Project. No agreement regarding those services was ever executed between Hancock Engineering and the Village however, and no design engineering work related to the Project has been performed; and

WHEREAS, the Village was recently notified that the current Phase I of the Project is being funded through RTA Sales taxes (the "RTA Grant Funds") and is no longer federal funding, meaning a QBS selection process for design engineering services is no longer required. Nonetheless, Village staff would like to retain the services of Edwin Hancock Engineering ("Hancock") to perform the Phase I Design Engineering Services consistent with the previous award and the Village's existing relationship with Hancock as Village Engineer, and recommends that the President and Board of Trustees of the Village accept and adopt its recommendation, authorize the approval of Hancock to perform the Phase I Design Engineering Services relative to the Project, authorize the execution of an "Agreement between the Village of Maywood and Edwin Hancock Engineering Company for Furnishing of Professional Engineering Services for the 5th Avenue and Main Street Multimodal Access Improvements in Maywood, Illinois" (the "Agreement") a copy of which is attached hereto as **Exhibit "1"** and made a part hereof, and approve the use of the RTA Grant Funds to pay for same ; and

WHEREAS, the President and Board of Trustees of the Village of Maywood (the "Village Board"), pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/) and

the Illinois Intergovernmental Cooperation Act (5 ILCS 220) and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7) and the Local Government Professional Services Selection Act (50 ILCS 510/), find and determine that Hancock is qualified to perform the Phase I Design Engineering Services relative to the Project and select Hancock to perform the Phase I Design Engineering Services relative to the Project, authorize execution of the Agreement in a not to exceed lump sum payment amount of $39,000.00 (the "Engineering Fee"), find that entering into the Agreement is protective of the health, welfare and safety of and in the best interests of the Village and its residents, property owners, local businesses and the public, and authorize the use of the RTA Grant Funds to pay the Engineering Fee.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, ILLINOIS AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Agreement with Edwin Hancock Engineering. The President and Board of Trustees of the Village of Maywood approve and authorize the selection of Edwin Hancock Engineering Company to perform Phase I Design Engineering Services for the Project in a not to exceed lump sum payment amount of $39,000.00, and authorize and approve the execution of the attached Agreement (**Exhibit "1"**) regarding same.

SECTION 3: Execution of the Agreement and Approval of Financial Obligations and Other Related Documents. The President and Board of Trustees of the Village authorize and direct the Village President and Village Clerk, or their designees, to execute the final version of the attached Agreement (**Exhibit "1"**), which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and authorize the execution of all other instruments and documents and the payment of all costs that are necessary to fulfill the Village's obligations under the Agreement, including the Engineering Fee, from the RTA Grant Funds received by the Village, and the execution of all other instruments and documents and payment of all costs that are necessary to fulfill the Village's obligations under the RTA Access To Transit Planning Grant Program.

SECTION 4: Delivery of Signed Documents. The President and Board of Trustees of the Village direct the Village Clerk's Office, or its designee, to forward certified copies of this Resolution and a fully executed copy of the Agreement to RTA, Hancock, and any other governmental agency with regulatory oversight jurisdiction of the Project for submittal and record retention purposes.

SECTION 5: Effective Date. This Resolution shall be effective immediately upon its passage and approval, or as otherwise provided by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

[SEAL]

EXHIBIT "1"

PROFESSIONAL SERVICES AGREEMENT WITH EDWIN HANCOCK ENGINEERING COMPANY TO PERFORM PHASE I DESIGN ENGINEERING SERVICES RELATIVE TO THE 5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS PROJECT (5TH AVENUE FROM OAK STREET TO LAKE STREET; MAIN STREET FROM 1ST AVENUE TO 9TH AVENUE)

(ATTACHED)

AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES

for the

5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS

in

MAYWOOD, ILLINOIS

May 2025

AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
5th AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the Phase I Preliminary Engineering services required for the 5th AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS, hereinafter referred to as "PROJECT", which will generally include the study of covered bicycle shelters in close proximity of the 5th Avenue Train Station which is served by Metra, heated bus shelters along 5th Avenue as served by PACE, and wayfinding signage for the Train Station. Also included are thermoplastic pavement marking improvements. ADA access will be reviewed as part of the study and additional ADA improvements/measures will be included in the vicinity on an as needed basis. The project limits are along 5th Avenue from Oak Street to Lake Street, and Main Street from 9th Avenue to 1st Avenue, in the Village of Maywood, Cook County, Illinois.

Phase I Preliminary Engineering includes the preparation of BLR 19100 report in accordance with the requirements of the Illinois Department of Transportation (IDOT) and performance of other necessary engineering services outlined in Section A.I of this Agreement.

The scope of the improvements will include the following items:

- Covered bicycle shelters in close proximity of the 5th Avenue Train Station
- Heated bus shelters along 5th Avenue as served by PACE
- Wayfinding signage for the Train Station
- Thermoplastic Pavement Marking Improvements
- ADA access (as needed)

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

I. To perform, or be responsible for the performance of, the following Phase I Preliminary Engineering services for the proposed improvement:

a. Preparing preliminary design criteria.

b. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.

c. Hosting of a Public Informational Meeting.

d. Preparation of the Categorical Exclusion Group 1 Report (Illinois Department of Transportation Form BLR 19100) in accordance with the current requirements of the Illinois Department of Transportation. Key items included as part of the PDR are:

i. Investigation of necessary Right-of-Way/Easements.
ii. Preliminary design of covered bicycle shelters.
iii. Preliminary design of heated bus shelters.
iv. Preliminary design of wayfinding signage to the Train Station.
v. Preliminary design of thermoplastic pavement markings.
vi. Preliminary design of the proposed ADA ramps including curb and gutter and sidewalk grading.
vii. Coordination with existing public utilities.
viii. Coordination with PACE, METRA, and UPRR Railroad.
ix. Analysis of existing accident data at roadway crossings.
x. Preparation of preliminary estimate of costs.
xi. Attendance at several meetings including meetings with representatives of the Illinois Department of Transportation, Federal Highway Administration as well as internal meetings with the personnel from the Village.
xii. Endorsing all documents furnished by the ENGINEER pursuant to this AGREEMENT by showing his signature and professional seal where such is required by Law.
xiii. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

II. To cause to be furnished, when required, the following services by subletting the work to a firm or firms qualified to provide the following services:

i. Performance of a Preliminary Environmental Site Assessment (PESA) in accordance with the current requirements of the Illinois Department of Transportation, by Environmental Engineer.

III. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:

a. **To pay the Engineer as compensation for all Preliminary Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Thirty-Nine Thousand dollars ($39,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The PRELMINARY ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

b. To pay for the subletted services as stipulated in above Section A.II at the actual cost to the ENGINEER; "Cost to ENGINEER" shall be validated by the ENGINEER furnishing the VILLAGE copies of such invoices from the party doing the work. The cost for the subletted services in Section A.III are not included within the Preliminary or Design Engineering fees, and must be agreed upon in writing in advance of the work.

c. For any related work requested of the ENGINEER that is outside the scope

of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A".

d. That payment to the ENGINEER for the services rendered shall be made in the following manner:

1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.

2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from subconsultant work with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.

II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this

AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

IV. ENGINEER shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction Work, since these are solely the contractor's rights and responsibilities under the contract documents.

IV. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2025

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Mayor

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)

Executed by the ENGINEER, this

_____day of _____, 2025

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2025 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	$165.00
ENGINEER – V	$150.00
ENGINEER – IV	$140.00
ENGINEER – III	$130.00
ENGINEER – II	$120.00
ENGINEER – I	$110.00
ENGINEERING TECHNICIAN – V	$138.00
ENGINEERING TECHNICIAN – IV	$125.00
ENGINEERING TECHNICIAN – III	$100.00
ENGINEERING TECHNICIAN – II	$78.00
ENGINEERING TECHNICIAN - I	$60.00
CAD MANAGER	$133.00
CAD - II	$110.00
CAD – I	$98.00
ADMINISTRATIVE	$70.00

Note: Schedule of Hourly Rates is subject to change annually as of March 1st.
The most current Schedule of Hourly Rates will be in effect at the date of service.

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. **THE ENGINEER AGREES:**

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

   a. **Minimum Scope of Insurance**

   Coverage shall be at least as broad as:

   (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);

   (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);

   (3) Professional Liability/Malpractice Liability policy; and

   (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

   b. **Minimum Limits of Insurance**

   The ENGINEER shall maintain limits no less than:

   (1) Commercial General Liability: $1,000.000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000.

   (2) Automobile Liability: $1,000,000 combined single limit per accident or bodily injury and property damage.

   (3) Professional Liability: $1,000,000 single limit for errors and omissions, professional/malpractice liability.

   (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of $100,000 per accident.

   c. **Deductibles and Self-Insured Retentions**

   Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

   d. **Other Insurance Provisions**

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

(a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.

(b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.

(c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.

(d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..

3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.

8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

   a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

   b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

   c. If ENGINEER makes a general assignment for the benefit of creditors;

   d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;

   e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;

9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.

10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the

PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.

14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk,

and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.

b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.

c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.

20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.

21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall

pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.

b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Mr. Frank Torres, Village Manager

b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be

affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. **CERTIFICATION OF ENGINEER**

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

   a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;

   b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);

   c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;

   d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)

   e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

      (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

      (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

      (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

      (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

      (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.

f. in compliance with 775 ILCS 5/2-105(A)(4)by having in place and enforcing a written sexual harassment policy.

g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

(1) Publishing a statement:

(a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

(b) Specifying the actions that will be taken against employees for violations of such prohibition.

(c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

(i) abide by the terms of the statement; and

(ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(2) Establishing a drug-free awareness program to inform employees about:

(a) the dangers of drug abuse in the workplace;

(b) the ENGINEER's policy of maintaining a drug-free workplace;

(c) any available drug counseling, rehabilitation, and employee assistance program; and

(d) the penalties that may be imposed upon employees for drug violations.

(3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.

(4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.

(5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

(6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.

j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forebearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.

m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the

performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Phase I Project Development Report (PDR)	
Topographic Survey	$2,000
Environmental Survey Report	$3,000
PESA Review	$500
Utility Correspondence and Review	$1,000
Public Transportation Correspondence	$1,000
Prefinal Phase I Report	$18,500
Final Phase I Report	$5,000
Coordination Meetings: District One and Federal	$2,000
Public Meetings	$2,000
Project Administration	$4,000
Phase I Project Development Report Fee	**$39,000**

Estimated Sub-Consultant Fees	
True North (Preliminary Environmental Site Assessment)	$5,000
Total Estimated Sub-Consultant Fees	**$5,000**

***The sub-consultant fees <u>are not included</u> within the upper limit of this agreement. They are covered within the RTA Access to Transit grant.**

TRUE NORTH
CONSULTANTS

1000 East Warrenville Road, Suite 140
Naperville, IL 60563

O: 630.717.2880
F: 630.689.5881

ConsultTrueNorth.com

May 20, 2024

Mr. Bill Peterhansen, P.E.
Edwin Hancock Engineering Co.
9933 Roosevelt Road
Westchester, IL 60154

RE: Proposal - Preliminary Environmental Site Assessment
5th Avenue & Main Street Multimodal Access Improvements PESA
Maywood, Illinois 60153
TNC Proposal #P124-594

Dear Mr. Peterhansen,

True North Consultants, Inc. (True North) is pleased to provide this proposal to perform a Preliminary Environmental Site Assessment (PESA) for the proposed 5th Avenue & Main Street Multimodal Access Improvements, located along 5th Avenue from Oak Street to Lake Street, and Main Street from 9th Avenue to 1st Avenue in Maywood, Cook County, Illinois (the Site).

The following sections of this proposal present background information, scope of services, estimated costs, schedule, and limitations.

BACKGROUND

On May 10, 2024, Edwin Hancock Engineering (Client) requested that True North provide a proposal to complete a PESA for the above referenced project as depicted on the provided project extent exhibit. The scope of work is limited to the attached project concept plan including the study of heated bicycle shelter, heated bus shelters, wayfinding signage and ADA improvements. The adjoining properties to the Site are a combination of residential, commercial and industrial property uses for the length of the specified project area. This assessment would be performed to provide a screening of public information to determine the environmental status of the project area.

SCOPE OF SERVICES

True North will perform this PESA in conformance with the requirements outlined by *Illinois Department of Transportation (IDOT) in Bureau of Design and Environment (BDE) 95-12, BDE 96-8,* the *Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation Infrastructure Projects,* and *Section 20-12.03(b) - Preliminary Environmental Site Assessment* of the *IDOT Bureau of Local Roads Manual* (Second Edition OFS 2012-1). The IDOT protocols are generally consistent with *The American Society for Testing and Materials (ASTM) Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process (E 1527-13).*

1. Historical Records Review: Available historical records associated with the Site and surrounding properties will be reviewed. These records include city directories, Sanborn Fire Insurance Maps, and aerial photographs. Commonly known or reasonably ascertainable information will also be pursued to the extent necessary to document information about the Site.

N

2. Environmental Regulatory Records Review: A computer search of Federal, State, Tribal, and local government agency records will be performed to determine if the Site or adjacent properties are included within the selected regulatory databases. Based on the results of this query, the Site and its surrounding properties shall be evaluated for recognized environmental concerns. Queries shall be performed, but not be limited to, the following regulatory databases:

   - National Priority List (NPL) of Hazardous Waste Sites;
   - Hazardous Waste Treatment, Storage, Disposal Facilities (TSDF);
   - Underground Storage Tank or Leaking Underground Storage Tank Locations (UST/LUST);
   - Sanitary Landfill and Solid Waste Sites (SL/SWS);
   - State Hazardous Waste Sites (SHWS);
   - CERCLIS sites; and
   - Small and Large Quantity Hazardous Waste Generators (RCRIS-SQG/LGG).

3. Site Reconnaissance: True North shall provide an Environmental Professional, as defined in 40 CFR 312, to perform a Site visit to make observations of on-site conditions and immediately adjacent properties from the project area right-of-way.

4. Report Preparation: A summary report shall be prepared to summarize the activities and results of the assessment. The report shall include pertinent documentation to support the screening results of this assessment. The report shall also include a conclusions section that shall summarize the evaluated conditions based on the information collected. One hard copy and electronic copy (PDF) of the report will be provided to the Client.

   Please note that the scope of services for the PESA does not include a review of or survey for cultural resources, asbestos, radon, lead-based paint, lead in drinking water, industrial hygiene, health & safety, ecological field studies, indoor air quality, biological pollutants, or high voltage power lines. In addition, surveys for potential jurisdictional wetlands, oil/gas well records, mineral rights records, or mining areas are also considered beyond the scope of this assessment. No wetland delineation or sampling of soil, water, air, or building materials for laboratory analyses shall be performed during the assessment.

PROJECT COSTS

True North proposes to complete the stated scope of work in accordance with the attached General Terms & Conditions. Project Costs are included in the provided Attachment A. The estimated cost includes all professional labor, travel, materials, supplies, equipment, laboratory analytical fees and expenses as specified above.

Should the Client request a change in the scope-of-work, or should circumstances render the current estimate invalid, a new estimate will be prepared and mutually agreed to in writing before further work proceeds. The General Terms & Conditions shall apply to the proposed work and is attached for your review. Written authorization to proceed will form a binding contract and indicates your acceptance of General Terms & Conditions. Any changes to the General Terms & Conditions must be agreed to in writing by both parties prior to your authorization to proceed.

SCHEDULE

True North can proceed with the above scope of work immediately upon receipt of authorization to proceed.

N

True North can provide the summary report within six weeks of authorization to proceed assuming governmental agency responses and associated documentation is provided in a timely manner.

LIMITATIONS & QUALIFICATIONS

It is assumed for purposes of this estimate that access to the Site is available during normal working hours and that records relating to the properties are reasonably ascertainable. In addition, there are no encumbrances on the property that may limit observations.

The results reported and any opinions reached by True North are for the benefit of the Client and unless agreed to by True North in writing, are not to be disclosed to or relied upon by any other party. The results and opinions set forth by True North shall be valid from the date of the final report for a timeframe limited to that specified in the standard.

This assessment is only meant to be a screening of environmental documents readily available for the project area. True North may recommend further assessment activities based on the findings of this screening.

This proposal is valid for a period of 45 days from the date of this proposal. In the event that authorization is received after 45 days from the date of this proposal, True North reserves the right to resubmit a new cost estimate for approval to reflect any additional costs associated with the proposed scope of work, if necessary.

TERMS OF AGREEMENT

If this proposal meets with your approval, please sign the attached service agreement and return it to our office via mail, fax or e-mail. This agreement for professional services represents a contract between True North Consultants, Inc. and the Client. The Standard Terms and Conditions are hereby incorporated as part of this agreement.

True North appreciates the opportunity to offer this proposal for environmental assessment consulting services. If you have any questions, please contact me at 630.717.2880.

Regards,
TRUE NORTH CONSULTANTS

Marjory Bredrup

Marjory Bredrup
Principal Consultant

Brian S. Mihelich
Project Executive

Attachment: Project Costs and Authorization
Site Map
Hancock General Terms & Conditions

TRUE NORTH CONSULTANTS

Trusted Partner. Leading Environmental Solutions.

True North Consultants, Inc.
1000 East Warrenville Road, Suite 140
Naperville IL 60563
(630) 717-2880
mbredrup@consulttruenorth.com

ATTACHMENT A

Proposal Date: 5/20/2024
Proposal #: P124-594

Client

Edwin Hancock Engineering Company
Bill Peterhansen
9933 Roosevelt Road
Westchester, IL 60154

Project

Multimodal Access Improvements PESA
5th Ave: Lake St to Oak St and
Main St: 1st Ave to 9th Ave
Maywood, Illinois 60153

Description	Quantity	Units	Rate	Amount
Preliminary Environmental Site Assessment (PESA)	1	Project	$5,000.00	$5,000.00

Subtotal $5,000.00

Total **$5,000.00**

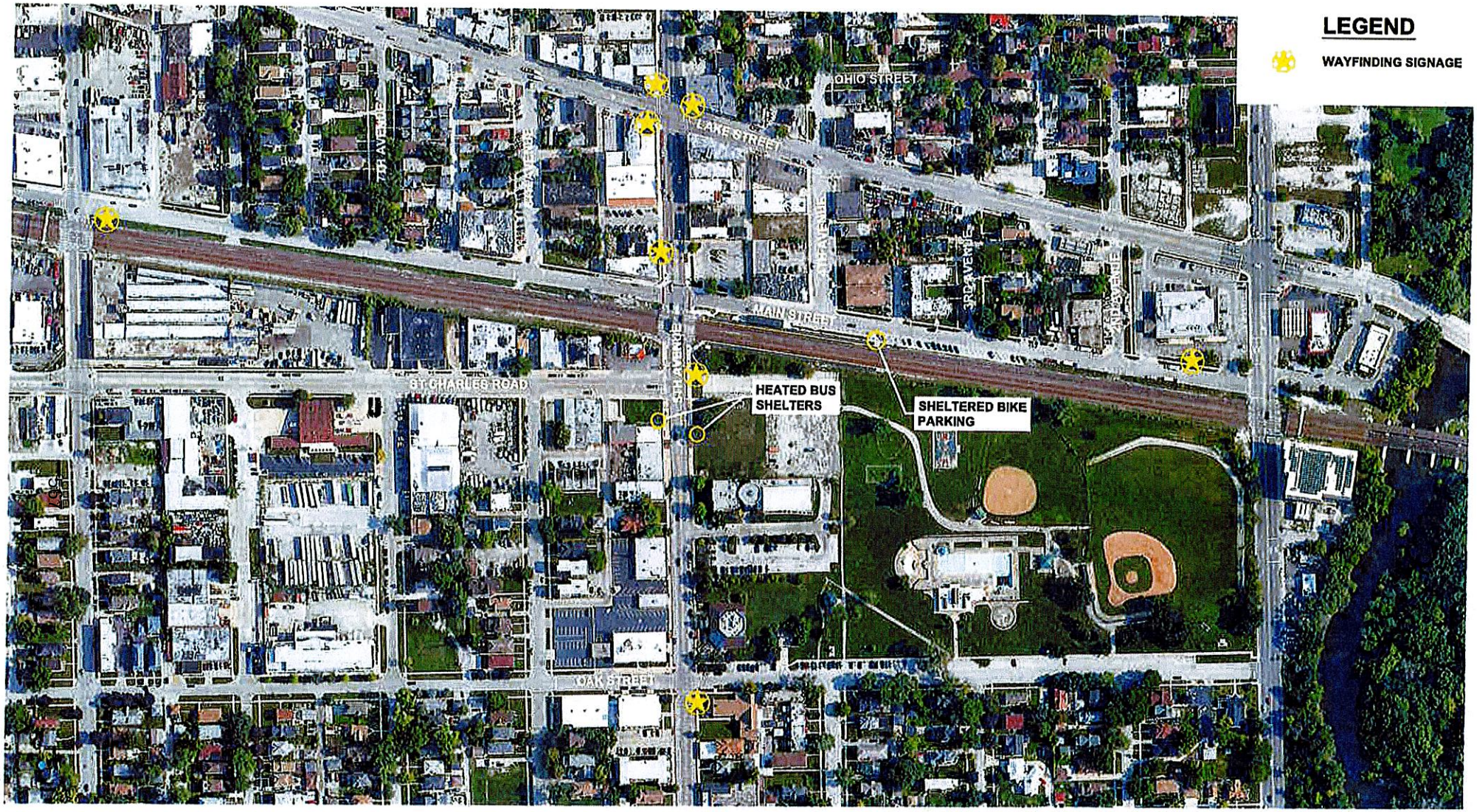
Authorization to Proceed

1. The hereby agree to the proposed scope, schedule and fees set forth within.
2. The attached terms and conditions are an integral part of this agreement.
3. Upon execution, this document represents a binding authorization to proceed.

Client Acceptance (sign below):

Print Name _____ Signature: _____ Date: _____

Thank You For Your Business!



Access to Transit Program
2022 Call for Project Application
5th Avenue And Main Street Multimodal Access Improvements
Village of Maywood, Illinois
Project Concept Plan

STANDARD TERMS AND CONDITIONS

For purposes of this Agreement, the term Subconsultant shall refer to:

True North Consultants, Inc.

(Company Name)

RESPONSIBILITY OF SUBCONSULTANT – Subconsultant will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

CHANGES IN SCOPE – Hancock Engineering reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the Subconsultant and Hancock Engineering shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes. No Extra Work shall be undertaken by the Subconsultant without prior written authorization from the Hancock Engineering.

SUSPENSION OF SERVICES – Hancock Engineering may, at any time, by written order to Subconsultant (Suspension of Services Order) require Subconsultant to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Subconsultant shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Hancock Engineering, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

TERMINATION – This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Hancock Engineering, under the same terms, whenever Hancock Engineering shall determine that termination is in its best interests. Costs incurred by Subconsultant shall be reimbursed by Hancock Engineering.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

COMPLIANCE WITH LAWS – The Subconsultant will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

DELAYS – Subconsultant will not be liable for the delays due to force majeure or any conditions beyond its control.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

HAZARDOUS MATERIALS/POLLUTANTS – Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site.

RIGHT OF ACCESS – Subconsultant shall have access to the job site in order to perform its work.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

SEVERABILITY – Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Hancock Engineering and Subconsultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by the law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS – If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

STANDARD OF CARE – The standard of care for all professional engineering, survey or related professional services performed or furnished by the Subconsultant under this agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality.

REUSE OF DOCUMENTS – All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Subconsultant pursuant to this Agreement are intended for use on the Project only. They cannot be used by Hancock Engineering or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Subconsultant, shall be at Hancock Engineering's, or others, sole risk.

SUBCONTRACTS – Subconsultant may subcontract portions of the work, but each subcontractor must be approved by Hancock Engineering in writing.

PAYMENT – Hancock Engineering shall be invoiced once each month for work performed during the preceding period. Hancock Engineering will pay each invoice to the Subconsultant within fifteen (15) days of receiving payment from its Client (Village).

INSURANCE – Subconsultant will maintain insurance coverage in the following minimum amounts:

- Professional Liability - $2,000,000 per claim/aggregate
- General Liability –
    1. 1,000,000 Each Occurrence – Bodily Injury
    2. 1,000,000 Each Occurrence – Property Damage
    3. 2,000,000 Aggregate
- Automotive Liability (including non-ownership and hired car coverage) - $1,000,000 Per Person/Per Occurrence
- Employer's Liability - $500,000 Each
- Worker's Compensation – Per Statutory

INDEMNIFICATION

Subconsultant shall indemnify and hold harmless Hancock Engineering from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Subconsultant.

Hancock Engineering shall indemnify and hold harmless Subconsultant under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for person injuries (including death) or property damage arising out of the sole negligent act, error omission of Hancock Engineering.

In the event of joint or concurrent negligence of Subconsultant and Hancock Engineering, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my office, entitled:

RESOLUTION NO. R-2025-___

A RESOLUTION AUTHORIZING THE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH EDWIN HANCOCK ENGINEERING COMPANY TO PERFORM PHASE I DESIGN ENGINEERING SERVICES RELATIVE TO THE 5TH AVENUE AND MAIN STREET MULTIMODAL ACCESS IMPROVEMENTS PROJECT (5TH AVENUE FROM OAK STREET TO LAKE STREET; MAIN STREET FROM 1ST AVENUE TO 9TH AVENUE) AND THE APPROVAL OF THE EXPENDITURE OF GRANT FUNDS FROM REGIONAL TRANSPORTATION AUTHORITY OF NORTHEAST ILLINOIS ("RTA") ACCESS TO TRANSIT PLANNING GRANT TO PAY FOR THE SERVICES

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]

HANCOCK ENGINEERING 100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: May 21, 2025

To: Village of Maywood

Attn: Mr. Frank Torres, Village Manager

cc: Ms. Michele Kitch, Business Attraction and Retention Coordinator
Mr. Greg Buchanan, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: 5th Avenue and Main Street Multimodal Access Improvements
5th Avenue from Oak Street to Lake Street; Main Street from 1st Avenue to 9th Avenue
Phase I Preliminary Design Agreement
RTA Contract A2T-2022-04
Section No. 24-00143-00-MS

Background

The Village of Maywood was awarded an "Access to Transit" Grant through the Regional Transportation Authority (RTA) of Northeast Illinois. The grant applies to a Preliminary Engineering Study of proposed multi-modal access improvements in the vicinity of the 5th Avenue Train Station.

The Village board approved the grant agreement in the amount of $44,000, with no Village match required.

Recently, we learned through conversation with RTA representatives that the funding for this particular phase of work is through local RTA sales tax and no longer "federal funding", as previously experienced. As such, the work may proceed upon approval by the Village Board and does not need to continue to wait for agreement review and approval in Springfield by IDOT.

After the Phase I preliminary engineering is completed, the project would then be eligible for additional RTA funds, TAP-L, CMAQ, and/or other funds for the subsequent phases through construction.

Summary of Proposed Project

5th Avenue and Main Street Multimodal Access Improvements:
5th Avenue from Oak Street to Lake Street; Main Street from 1st Avenue to 9th Avenue

The Phase I Preliminary Engineering Study will include a preliminary design, review of feasibility, and estimates of cost pertaining to the following items:

- Covered bicycle shelters in close proximity of the 5th Avenue Train Station
- Heated bus shelters along 5th Avenue as served by PACE
- Wayfinding signage for the Train Station
- Thermoplastic Pavement Marking Improvements
- ADA access (as needed)
- Review of Land Acquisition (if necessary)

Preliminary Engineering Highlights

The attached professional services agreement covers the preliminary engineering services through the Federal approval track, as reviewed by the Illinois Department of Transportation (IDOT). Also included are the pertinent subconsultants to complete certain work.

Funding

100% of the funding for Phase I Preliminary Engineering is included as part of this grant and is fully reimbursable. As such, there is no Village match.

Proposed Schedule of Improvements

The project will take a number of years to pass through the necessary stages to receive all approvals from IDOT. If the Village is fortunate to receive one of the above mentioned grants for construction, the schedule is as follows:

Phase I Engineering – IDOT Approval	December 2026
Phase II Engineering – IDOT Approval	September 2027
IDOT Letting	November 2027
Begin Construction	March 2028
Complete Project	June 2028

Action

If the Village Board is interested in moving forward with the preliminary engineering, a resolution needs to be approved.

If you should have questions, please call our office at your convenience.

Village Attorney

Item # 8

and

Omnibus # 28

2048034_1

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
mtjurusik@ktjlaw.com

900 Oakmont Lane, Ste. 301
Westmont, Illinois 60559
T 312 984 6400

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
FROM: **Michael T. Jurusik**
DATE: **June 4, 2025**
RE: **IPMG Third Party Administrator Agreement for May 1, 2025 to May 1, 2026**

Per the direction of Village Manager Frank Torres, I have enclosed the following documents for your review, consideration and action at the June 10, 2025 Special Village Board Meeting:

> A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A THIRD PARTY ADMINISTRATOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND INSURANCE PROGRAM MANAGERS GROUP CLAIMS MANAGEMENT SERVICES, L.L.C. RELATIVE TO THE GENERAL LIABILITY (PROPERTY AND CASUALTY) PROGRAM AND WORKERS' COMPENSATION PROGRAM (TERM: MAY 1, 2025 TO MAY 1, 2026), with a copy of the "Third Party Administrator Agreement (General Liability (Property and Casualty) Program and Workers Compensation Program) (Term: May 1, 2025 to May 1, 2026)" and Exhibits attached to the Resolution as Exhibit "1".

Summary of Terms of the enclosed Third-Party Administrator Agreement:

- The Agreement is for one (1) year (Term: May 1, 2025 to May 1, 2026).
- The "Fee Schedule" for the claims administration services provided by IPMG to the Village in regard to workers compensation claims and general liability (property and casualty) claims is set forth in Exhibit "A" to the Agreement, which remain at the same rates as the prior TPA Agreement.
- NOTE: there is a new fee added to this Exhibit "A" (Fee Schedule): "Subrogation Service", which means if IPMG recovers any funds on behalf of the Village via subrogation, IPMG will receive 20% of collected dollar amount.
- Exhibit "B" (Claims Service Plan) is part of the Agreement and details the specific obligations of the parties in regard to handling claims and payment for services, and obligations of the parties upon termination of the Agreement.

If there are any questions, please contact me.

Michael

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Francis Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
James Ellexson, Director of Human Resources (w/ encls.)
Michael Marrs, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

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RESOLUTION NO. R-2025 - _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A THIRD PARTY ADMINISTRATOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND INSURANCE PROGRAM MANAGERS GROUP CLAIMS MANAGEMENT SERVICES, L.L.C. RELATIVE TO THE GENERAL LIABILITY (PROPERTY AND CASUALTY) PROGRAM AND WORKERS' COMPENSATION PROGRAM (TERM: MAY 1, 2025 TO MAY 1, 2026)

WHEREAS, the President and Board of Trustees of the Village of Maywood desire to continue to retain a third party administrator to provide claims administration services for its general liability (property and casualty) coverage program and workers' compensation coverage program pursuant to a written Agreement entitled "Third Party Administrator Agreement (General Liability (Property and Casualty) Program and Workers Compensation Program) (Term: May 1, 2025 to May 1, 2026)", a copy of which is attached hereto as **Exhibit "1"** (the "Agreement") and made a part hereof, subject to the terms contained in the Agreement; and

WHEREAS, Insurance Program Managers Group Claims Management Services, L.L.C., an Illinois limited liability company ("IPMG"), desires to continue to serve as third party administrator to the Village of Maywood (the "Village") to provide claims administration services for the Village's general liability (property and casualty) coverage program and workers' compensation coverage program in accordance with the terms, provisions and conditions of the attached Agreement **(Exhibit "1")**; and

WHEREAS, the compensation to be paid to IPMG by the Village under the attached Agreement for the claims administration services to be provided by IPMG to the Village in regard to workers compensation claims and general liability (property and casualty) claims is set forth in the "Fee Schedule", which is attached to the Agreement as Exhibit "A". In regard to the specific obligations of the parties in regard to handling claims, payment for services and obligations of the parties upon termination of the Agreement, those details are set forth in Exhibit "B" (Claims Service Plan) of the Agreement; and

WHEREAS, the Village of Maywood and IPMG are authorized to enter into the Agreement pursuant to Article VII (Local Government), Section 6 (Powers Of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970 and applicable provisions of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and the Illinois Municipal Code (65 ILCS 5/); and

WHEREAS, the President and Board of Trustees of the Village of Maywood have determined that it is in the Village's best interests to enter into the attached Agreement with IPMG.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The recitals set forth above are incorporated by reference into this Section 1 as material terms.

SECTION 2: Approval of and Execution of Agreement. The President and Board of Trustees of the Village of Maywood approve and authorize the execution of the final version of the attached "Third Party Administrator Agreement (General Liability (Property and Casualty) Program and Workers

Compensation Program) (Term: May 1, 2025 to May 1, 2026)" (the "Agreement"), a copy of said Agreement being attached hereto as **Exhibit "1"** and made a part hereof. The final version of the Agreement may contain non-substantive and non-financial modifications, provided that the modifications are approved by the Village Attorney. Further, the President and Board of Trustees of the Village of Maywood authorize and direct the Village President and Village Clerk, or their designees, to execute said Agreement and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Delivery of Executed Resolution and Agreement. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Resolution and the attached Agreement, to IPMG for its record retention purposes.

SECTION 4: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 10th day of June, 2025, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of June, 2025, by the Village President of the Village of Maywood, and attested by the Village Clerk, on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "1"

**THIRD PARTY ADMINISTRATOR AGREEMENT
BETWEEN THE VILLAGE OF MAYWOOD AND INSURANCE PROGRAM MANAGERS GROUP CLAIMS MANAGEMENT SERVICES, L.L.C. RELATIVE TO THE GENERAL LIABILITY (PROPERTY AND CASUALTY) PROGRAM AND WORKERS' COMPENSATION PROGRAM
(TERM: MAY 1, 2025 TO MAY 1, 2026)**

(attached)

THIRD PARTY ADMINISTRATOR AGREEMENT

(TERM: MAY 1, 2025 TO MAY 1, 2026)

This Third-Party Administrator Agreement ("Agreement") is entered into as of May 1, 2025, by and between Insurance Program Managers Group Claims Management Services, L.L.C., an Illinois limited liability company ("IPMG Claims Management Services") located at 225 Smith Road, St. Charles, Illinois 60174 and the Village of Maywood, an Illinois home rule municipal corporation, ("Client") located at 40 East Madison Street, Maywood, Illinois 60153.

RECITALSError! Bookmark not defined.

A. IPMG Claims Management Services is in the business of providing claims administrative services, including those set forth in Paragraph B of the Recitals and Section 2 of Page 1 below.

B. In reliance on the expertise of IPMG Claims Management Services to provide claims administrative services, Client desires to contract with IPMG Claims Management Services to provide, and IPMG Claims Management Services desires to provide, claims administrative services claims received within the term of this Agreement for those lines of coverage outlined in **Exhibit "A"**, which is attached hereto and made a part hereof.

AGREEMENT

In consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

1. Recitals. The above recitals are incorporated into this Agreement and made a part hereof.

2. Third Party Administrator Services. In consideration of payment from Client to IPMG Claims Management Services of the fees in accordance with the Fee Schedule attached hereto as **Exhibit "A"** and made a part hereof, IPMG Claims Management Services agrees to provide the following services, as specified in the service plan attached hereto as **Exhibit "B"** and made a part hereof, to Client for Client's Insurance Coverages:

   (a) Evaluation and establishment of reserves for claims.

   (b) Investigation and adjustment of claims.

   (c) Supervision of medical treatment of injured claimants.

   (d) Negotiation of settlements with claimants.

   (e) Participation in the selection and assistance in the supervision of attorneys appointed to defend formal claims.

   (f) Audit of medical, hospital and miscellaneous expenses prior to making payments.

   (g) Payment from funds made available by Client of any final award, judgment or settlement of a claim or loss, together with all expenses incurred for investigation, negotiation or defense.

   (h) Monitoring of claims for subrogation.

   (i) Preparation of regular reports detailing claims, payments and reserves.

   (j) Preparation of reports required by excess insurers.

(k) Preparation and filing of reports required by applicable governmental agencies.

3. Term and Termination. This Agreement shall be effective for the period outlined in **Exhibit "B"** unless terminated sooner as provided herein. At the conclusion of the term of this Agreement, IPMG Claims Management Services will continue to service claims until closed for an additional fee as set forth in **Exhibit "A"**.
This Agreement (as a whole) may be terminated prior to the Termination Date upon the earliest of any of the following:

(a) the written agreement of the parties hereto;

(b) following at least thirty (30) calendar days' written notice by either party to the other if the other is in breach or default of any material obligation under this Agreement and does not cure such breach or default within thirty (30) calendar days of said notice;

(c) automatically upon bankruptcy, receivership, disability or liquidation of IPMG Claims Management Services.

(d) following at least fourteen (14) calendar days' written notice by IPMG Claims Management Services that Client has failed to provide sufficient funds for the performance of IPMG Claims Management Services' obligations pursuant to the Claims Service Plan, attached hereto as **Exhibit "B"** and Client's failure to provide such funds within the period set forth in the notice.

4. Insurance. IPMG Claims Management Services agrees to obtain and maintain errors and omissions insurance with $1million dollars ($1,000,000) occurrence/aggregate limits. IPMG Claims Management Services shall not commence TPA Services hereunder until it has obtained all insurance required hereunder.

5. Independent Contractor/Binding Authority. IPMG Claims Management Services and Client are independent contractors and shall be solely responsible for the employment, control and direction of their employees and agents. Nothing in this Agreement shall be construed to establish a partnership or joint venture between the parties. Except as otherwise expressly provided herein, each party shall bear its own expenses with respect to the services to be provided pursuant to this Agreement.

6. Notices. All necessary notices, demands and requests required or permitted to be given hereunder shall be deemed duly given if personally delivered, mailed by certified or registered mail, postage prepaid, if sent by courier by overnight carrier, or if sent by facsimile with hard copy to follow via first class mail with evidence of facsimile transmission, and, subject to subsequent designation of another address, addressed as follows:

If to Client:	If to IPMG Claims Management Services:
	Mike Castro
Village Manager	Sr. Vice President
Village of Maywood	IPMG Claims Management Services.
40 East Madison Street	225 Smith Road
Maywood, Illinois 60153	St. Charles, Illinois 60174

7. Confidentiality. IPMG Claims Management Services acknowledges the confidentiality of records and information it receives from Client and agrees that such records and information will be used solely for the purpose of providing the services contemplated by this Agreement.

8. Successors and Assigns. This Agreement is binding on any and all successors to the parties and assignable, in whole or any part, only with the written consent of the non-assigning party.

9. Remedies Cumulative. All rights and remedies conferred upon the parties hereto by this Agreement or by law, in equity or otherwise, shall be cumulative of each other, and neither the exercise nor the partial exercise nor the failure to exercise any such right or remedy shall preclude the later exercise of such right or remedy or the exercise of any other right or remedy.

10. Severability. If any provision of this Agreement is invalid, illegal or unenforceable by reason of any rule of law, administrative order, judicial decision or public policy, all other terms and provisions of this Agreement shall remain in full force and effect. If, moreover, any one or more of the provisions contained in this Agreement shall for any reason be held to be excessively broad as to time, duration, activity or subject, it shall be construed, by limiting and reducing it, so as to be enforceable to the full extent compatible with the applicable law as it shall then appear.

11. Amendment and Waiver. This Agreement may be amended, or any provision of this Agreement may be waived, provided that such amendment or waiver will be binding on the party against whom enforcement of such amendment or waiver is sought, only if such amendment or waiver is in writing and signed by the party against whom enforcement of such amendment or waiver is sought. The waiver by any party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any other breach.

12. References. All references herein to the singular shall include the plural as the case may require. All references to the masculine gender shall be construed as references to the feminine gender as the case may require.

13. Captions. The captions and headings used in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement or any of the provisions hereof.

14. Governing Law. This Agreement shall be governed by, interpreted and construed in accordance with the laws of the State of Illinois.

15. Compliance with Laws. IPMG Claims Management Services shall comply with any and all applicable laws, regulations and rules promulgated by any federal, state, local, or other governmental authority or regulatory body pertaining to all aspects of the services under this Agreement. The scope of the laws, regulations and rules referred to in this paragraph includes, but is in no way limited to, the Occupational Safety and Health Act (OSHA) standards, the Illinois Human Rights Act, the Illinois Equal Pay Act of 2003, the Occupational Safety and Health Act along with the standards and regulations promulgated pursuant thereto (including but not limited to those safety requirements involving work on elevated platforms), all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, the Substance Abuse Prevention on Public Works Projects Act, Prevailing Wage Laws, the Smoke Free Illinois Act, the USA Security Act, the Federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Department of Transportation, Illinois Environmental Protection Act, Illinois Department of Human Rights, Human Rights Commission, EEOC, Metropolitan Water Reclamation District of Greater Chicago and the Village of Maywood.

16. Contract Representations.

A. No Collusion. IPMG Claims Management Services represents and certifies that it is not barred from contracting with a unit of State or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by the Village, unless IPMG Claims Management Services is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 et seq. of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 et seq.; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq. IPMG Claims Management Services represents that the only

persons, firms or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm or corporation. If at any time it shall be found that IPMG Claims Management Services has, in procuring this Agreement, colluded with any other person, firm or corporation, then IPMG Claims Management Services shall be liable to the Village for any loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

B. Conflict of Interest.

(a) IPMG Claims Management Services represents and certifies that, to the best of its knowledge: (1) no Village employee or agent is interested in the business of IPMG Claims Management Services or this Agreement; (2) as of the date of this Agreement, neither IPMG Claims Management Services nor any person employed or associated with IPMG Claims Management Services has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither IPMG Claims Management Services nor any person employed by or associated with IPMG Claims Management Services shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

(b) IPMG Claims Management Services agrees to perform no professional services during the term of this Agreement for any person, firm or corporation, for any project or work that may be subject to the Village's review/inspection, to occur or occurring within the corporate limits of the Village without notification to the Village prior to rendering services. IPMG Claims Management Services agrees to provide the Village with written notification whenever the services provided under this Agreement shall require IPMG Claims Management Services to review or inspect a project, business or work performed by any other firm or corporation for whom IPMG Claims Management Services is or has within the previous twelve (12) months provided professional services, or with any of IPMG Claims Management Services' partners or principals have a financial interest.

C. Illinois Freedom Of Information Act. IPMG Claims Management Services agrees to furnish all documentation related to this Agreement and any documentation related to the Village required under an Illinois Freedom of Information Act (ILCS 140/1 et seq.) ("FOIA") request within three (3) calendar days after the Village issues notice of such request to IPMG Claims Management Services. IPMG Claims Management Services agrees to defend, indemnify and hold harmless the Village from any costs, fines or sanctions and agrees to pay all reasonable costs connected therewith (including, but not limited to, reasonable attorney and witness fees, filing fees and any other expenses) for the Village to defend any and all causes, actions, causes of action, disputes, prosecutions or conflicts arising from IPMG Claims Management Services' actual or alleged violation of the FOIA or IPMG Claims Management Services' failure to furnish all documentation related to a request within three (3) calendar days after the Village issues notice of a request. Furthermore, should IPMG Claims Management Services request that the Village utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, IPMG Claims Management Services agrees to pay all costs connected therewith (such as reasonable attorney and witness fees, filing fees and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. IPMG Claims Management Services agrees to defend, indemnify and hold harmless the Village and agrees to pay all costs connected therewith (such as reasonable attorney and witness fees, filing fees and any other expenses and any awards of plaintiff's attorney's fees, court costs, fines or sanctions) to defend any denial of a FOIA request by IPMG Claims Management Services' request to utilize a lawful exemption to the Village.

D. Equal Opportunity Employer. IPMG Claims Management Services shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act. Contractor certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights (IDHR) Equal Opportunity clause as required by the IDHR's Regulations (44 Ill. Admin. Code, Part 750, Appendix A). As required by State law and IDHR Regulation, the Equal Opportunity clause is incorporated by reference as though fully set forth herein.

17. Entire Agreement. This Agreement, including any exhibits hereto and any other documents referred to or provided for herein, represents the entire agreement among the parties with respect to the subject matter hereof, and shall not be modified or affected by any other offer, proposal, statement or representation, whether oral or written, made by or for any party in connection with the negotiation of the terms hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

IPMG
CLAIMS MANAGEMENT SERVICES, L.L.C.

By:_____
Name: Michael Castro
Title: Sr. Vice President

Date: _____

VILLAGE OF MAYWOOD

By: _____
Name:
Title: Village President

Date: _____

EXHIBIT "A"
FEE SCHEDULE

This fee schedule shall be attached to and constitute an integral part of the Third Party Administrator Agreement into on May 1, 2025 (the "Third Party Administrator Agreement"), between Insurance Program Managers Group Claims Management Services, L.L.C. ("IPMG Claims Management Services") and the Village of Maywood ("Client"). Client agrees to pay IPMG Claims Management Services fees for services provided pursuant to the Third Party Administrator Agreement as follows:

1. Client agrees to pay IPMG Claims Management Services an annual minimum and deposit fee of Fifteen Thousand Eight Hundred Thirty-Five Dollars ($15,835.00) for the Workers Compensation service and Eight Thousand Four Hundred Fifteen Dollars ($8,415.00) for the Property & Casualty service upon execution of the Third Party Administrator Agreement.

2. (a) 1. Thirteen Thousand Three Hundred Sixty Dollars ($13,360.00) of the annual minimum and deposit fee will be credited against the following per claim(ant) rates for new claims received by IPMG Claims Management Services:

Workers Compensation:

Indemnity	$1,080
Medical Only	$260

(a) 2. Five Thousand Nine Hundred Forty Dollars ($5,940.00) of the annual minimum and deposit fee will be credited against the following per claim(ant) rates for new claims received by IPMG Claims Management Services:

Property & Casualty:

Auto Physical Damage	$728
Auto Liability	$840
General Liability	$840
Police Liability	$1092
Public Officials and Employees Liability	$1,228
Crime	$1,060

Workers Compensation and Property & Casualty:

Post Agreement Term Monthly Handling Fee *Will only apply in the event of a non-renewal of the TPA Agreement.	$50
Incident Report	$25

Claim Handling Fees that may apply per claim:

Attorney Represented Claimants	$195
Excess Reportable Claims	$195
Medicare Data Reporting	$130
Subrogation Service	20% of Recovery
Telephonic Medical Case Management	$110 Per hour

(b) IPMG Claims Management Services will perform an audit within sixty (60) calendar days of the termination date of the Third Party Administrator Agreement to determine claims frequency and status during the preceding annual period, which audit shall be made available

to Client. In the event that the audit establishes that the above allocated portion of annual minimum and deposit ($13,360 for Workers Compensation and $5,940 for Property & Casualty) has been exceeded by actual claims experience, then IPMG Claims Management Services may invoice Client at that time for additional sums due IPMG Claims Management Services in accordance with the above per claim(ant) rates.

Upon non-renewal of any term of this Agreement, IPMG Claims Management Services will continue to administer open claims at a cost of $50 per month per open claim. This service will be provided automatically by IPMG Claims Management Services unless the client notifies IPMG Claims Management Services in writing before expiration of the term contained in **Exhibit "B"** of this Agreement.

(c) If a claim changes to a different claim status, Client agrees to pay the difference between the two rates. This includes any applicable claims handling fee as a result of such change status. Such claims handling fees will be chargeable at the time of the audit described above and may thereafter be invoiced on a quarterly basis or annually at the discretion of IPMG for any additional post term charges incurred after the original annual audit.

3. Four Thousand Nine Hundred Fifty Dollars ($4,950.00) of the annual minimum and deposit fee represents an administrative fee, which shall include the following services:

(a) Monthly or quarterly loss runs (or as needed)
(b) Claim Loss Fund Payment and Cash Log Tracking
(c) State reports assistance
(d) Claims review and report
(e) Provider 1099s
(f) Excess Reporting
(g) Systems
(h) Supervision
(i) Data storage and maintenance
(j) Medicare Data Reporting to comply with Section 111 of the Medicare and Medicaid Act
(k) On line claims reporting (In-Sight) – Unlimited users
(l) Access to operating system for system reports and claim status
(m) Implementation of Best Practice Litigation Handling Guidelines and Legal Audits
(n) Medical Bill Review and Re-pricing (at cost – no hidden fees)
(o) Pharmacy prescription drug card program (at cost – no hidden fees)
(p) IPMG Nurse Case Management at $85 per hour
(q) Implementation of Preferred Provider Program (PPP)
(r) PPP implementation warrants use of IPMG in house NCM

4. Additional expense, including the printing of computer compatible checks, carrier cost, other programming or printing specifically requested by Client shall be invoiced at IPMG Claims Management Services' cost.

Dated: Effective Date - May 1, 2025

IPMG
CLAIMS MANAGEMENT SERVICES, L.L.C.
By:_____
Name: Michael Castro
Title: Sr. Vice President
Date: _____

VILLAGE OF MAYWOOD
By: _____
Name:
Title: Village President
Date: _____

EXHIBIT "B"

CLAIMS SERVICE PLAN

This service plan shall be attached to and constitute an integral part of the Third Party Administrator Agreement entered into on May 1, 2024 (the "Third Party Administrator Agreement") between Insurance Program Managers Group Claims Management Services, L.L.C. ("IPMG Claims Management Services") and the Village of Maywood ("Client").

Term: 12 Months
May 1, 2025 to May 1, 2026

W I T N E S S:

IPMG Claims Management Services and Client agree as follows:

IPMG Claims Management Services Agrees:

1. (a) To receive and review all claims and/or losses reported during the term of this Agreement which involve claims under Client Insurance Coverages (as defined in the Third Party Administrator Agreement).

   (b) To establish, evaluate and reserve all such claims.

   (c) To investigate, adjust, settle or resist all reported losses and/or claims within discretionary settlement authority limit.

   (d) To investigate, adjust, settle or resist all reported losses and/or claims that are in excess of the discretionary settlement authority limit subject to approval of Client.

   (e) To utilize medical cost containment programs (i.e., utilization review, PPO network, audits and similar cost containment service) to manage the costs of medical services on claims where such programs are allowed by governmental authority.

   (f) To participate in the selection and assist in the supervision of attorneys appointed to defend formal claims.

   (g) To investigate and advise Client of all situations involving subrogation and, where appropriate, pursue collection from responsible third parties.

   (h) Advise Client of all claims which meet the reporting threshold of Client's excess insurance program and to report such claims to the appropriate carrier; provided, however, that Client has furnished IPMG Claims Management Services with complete copies of all excess policies which could apply to the claims reported during the term of this Agreement.

   (i) To print and distribute claim and claims expense payments on all Client claims handled by IPMG Claims Management Services.

   (j) To ensure that all payments, other than legal expense or medical bills that are greater than $5,000, have a second signature from the Client before such are issued.

2. To make necessary filings of claim reports with appropriate governmental agencies.

3. To furnish all claim forms necessary for proper claims administration.

4. To establish claim and/or loss files for each reported claim and/or loss. Such files shall be the exclusive property of Client. Such files are available for review by Client at any reasonable time, with notice.

5. To furnish Client with reports as agreed to by IPMG Claims Management Services and Client.

6. If included in **Exhibit "A"**, to take over the handling of all claims pending as of the effective date of the Third Party Administrator Agreement and provide those services set forth in sections 1(a)-(i) above for such claims.

Client Agrees:

1. To assure that funds are available from which IPMG Claims Management Services may draw at any time and from time to time for claim and/or loss payments and for associated allocated expense within the discretionary settlement authority limit and for claim and/or loss payments in excess of the discretionary settlement authority limit subject to approval of Client.

2. To pay IPMG Claims Management Services fees in accordance with the Fee Schedule attached as **Exhibit "A"** to the Third Party Administrator Agreement.

3. To pay IPMG Claims Management Services within thirty (30) days of the effective date of all invoices.

4. (a) To pay all Allocated Loss Expense in addition to the claim service fee to be paid to IPMG Claims Management Services as prescribed in the Third Party Administrator Agreement.

   (b) Allocated Loss Expense shall include but not be limited to attorneys' fees; court reporters' fees; transcript fees; the cost of obtaining public records; witness fees; witnesses' travel expense; commercial photographers' fees; experts' fees (i.e., engineering, physicians, chemists, etc.); fees for independent medical examinations; all outside expense items; and any other similar fee, cost or expense associated with the investigation, negotiation, settlement or defense of any claim hereunder or as required for the collection of subrogation on behalf of Client.

   (c) To pay all Unallocated Loss Expense, which is defined as automobile appraisal or property appraisal fees and extraordinary travel expense incurred by IPMG Claims Management Services at the request of Client.

   (d) To provide IPMG Claims Management Services with complete copies of all excess policies which could apply to the claims reported during the term of this Agreement..

IPMG Claims Management Services and Client Mutually Agree as Follows:

1. (a) The term of this service plan shall be as agreed to in the Third Party Administrator Agreement between Client and IPMG Claims Management as outlined in **Exhibit "B"**.

   (b) Client shall have the option upon termination or expiration of the Third Party Administrator Agreement:

      (i) with the approval of the applicable carrier, to assign to a third party or to self-handle to a conclusion all claims and/or losses and associated services pending on the date of termination or expiration of the Third Party Administrator Agreement, such handling not to result in any expense or reduction in revenue to IPMG Claims Management Services; or

(ii) to have IPMG Claims Management Services continue to service the open claims for an additional fee of $50 per claim per month. Sufficient funds of Client, including allocated claim and/or loss expense, shall remain available to IPMG Claims Management Services to liquidate such claims and/or losses. Such will be further subject to the claims handling fees as outlined in **Exhibit "A"**.

2. To not employ a person who has been employed by any other party to this Agreement at any time during the term of the Third Party Administrator Agreement, unless the person to be employed shall not have been employed by the other party during the immediately preceding twelve (12) months, or unless the hiring party shall have the other party's prior written consent. This provision shall survive the termination of the Third Party Administrator Agreement for a period of one (1) year.

3. IPMG Claims Management Services agrees to store closed files at no additional cost to Client while IPMG Claims Management Services is providing claims service to Client. After this period, files will either be returned to Client or stored at Client's option and expense. IPMG Claims Management Services agrees to store the closed claims after Client ceases handling claims for Client for up to five (5) years. If stored by IPMG Claims Management Services, Client will be charged a one-time inventory fee and monthly storage fees at IPMG Claims Management Services' outside vendor's prevailing rates.

Indemnification.

(a) Notwithstanding anything to the contrary herein, IPMG Claims Management Services agrees to indemnify, hold harmless and defend the Client and each of its officers, directors, agents, servants and employees from and against all liability, damages or costs, including reasonable attorney fees and court costs, incurred as a result of any claimed error or omission or intentionally wrongful act of IPMG Claims Management Services, its corporate parents, subsidiaries and affiliates, and each of their officers, directors, agents, servants and employees, or breach of any material term or condition of this Agreement by IPMG Claims Management Services, its officers, directors, agents, servants and employees, except to the extent that such liability, damages or costs result from the wrongful actions or directions of the Client, or its officers, directors, agents, servants or employees.

(b) Notwithstanding anything to the contrary herein, Client agrees to indemnify, hold harmless and defend IPMG Claims Management Services, its corporate parents, subsidiaries and affiliates, and each of their officers, directors, agents, servants and employees from and against all liability, damages or costs, including reasonable attorney fees and court costs, incurred as a result of any claimed error or omission or intentionally wrongful act of the Client and each of its officers, directors, agents, servants and employees, or breach of any material term or condition of this Agreement by Client, its officers, directors, agents, servants and employees, except to the extent that such liability, damages or costs result from the wrongful actions or directions of IPMG Claims Management Services or its officers, directors, agents, servants or employees.

Dated: Effective Date - May 1, 2025

IPMG
CLAIMS MANAGEMENT SERVICES, L.L.C.

By:_____
Name: Michael Castro
Title: Sr. Vice President

Date: _____

VILLAGE OF MAYWOOD

By: _____
Name:
Title: Village President

Date: _____

STATE OF ILLINOIS)
) **SS**
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2025 - _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A THIRD PARTY ADMINISTRATOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND INSURANCE PROGRAM MANAGERS GROUP CLAIMS MANAGEMENT SERVICES, L.L.C. RELATIVE TO THE GENERAL LIABILITY (PROPERTY AND CASUALTY) PROGRAM AND WORKERS' COMPENSATION PROGRAM (TERM: MAY 1, 2025 TO MAY 1, 2026)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting held on the 10th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of June, 2025.

_____
Tori-Love Garron, Village Clerk

[SEAL]