



NOTICE AND AGENDA FOR
COMMITTEE OF THE WHOLE/SPECIAL VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
TUESDAY, NOVEMBER 19, 2024 AT 7:00 P.M.
COUNCIL CHAMBERS
125 SOUTH 5TH AVENUE
MAYWOOD, ILLINOIS

THIS MEETING WILL BE CONDUCTED AS AN IN-PERSON MEETING.

Options to watch and listen to the public meeting:
Live Stream at Village Website Home Page via Village Facebook and YouTube platforms:
Go to www.maywood-il.org and Click "Video On Demand".
Public comments **can be** submitted electronically to the Village
and any responses will be read into the public meeting record.
Please submit public comments via email in advance of the public meeting to:
cthompkins@maywood-il.gov and nkornegay@maywood-il.gov .

AGENDA

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance to the Flag
5. Approval of minutes for Village Board Meeting of the Board of Trustees Tuesday, October 1, 2024. 12
6. Oaths, Reports, Proclamations, Announcements and Appointments:
7. **COMMITTEE OF THE WHOLE AGENDA ITEMS**
8. Finance Management Report(s):
 - A. Finance Report in the amount of \$1,473,211.25. 19
 - B. Warrant List #200555 dated October 31, 2024, in the amount of \$4,230,184.41. 178
9. President's Report(s):
 - A. Status Report regarding
 - B. Status Report regarding: Discussion of 2024 Real Estate Tax Levy Approval Process and Adoption Schedule for 2024 Tax Levy, 2024/2025 Budget Amendment Process, and 2025/2026 Annual Budget Process.
 - 1) KTJ Memorandum - TENTATIVE VILLAGE OF MAYWOOD FISCAL ADOPTION SCHEDULE FOR 2024 REAL ESTATE TAX LEVY AND 2025/2026 OPERATING BUDGET, dated September 25, 2024.
 - 2) **Final draft version of NOTICE OF PROPOSED REAL ESTATE TAX LEVY PUBLIC HEARING FOR THE**

VILLAGE OF MAYWOOD FOR YEAR 2024 (Per Finance Director Lanya Satchell).

3) Draft RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2024.

4) Draft AGENDA FOR TRUTH IN TAXATION PUBLIC HEARING ON THE PROPOSED 2024 REAL ESTATE TAX LEVY.

5) Draft ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE YEAR 2024 TAX LEVY, with Certification of Compliance with Truth in Taxation Law.

6) KTJ Memorandum dated September 25, 2024 regarding 2024 Tax Levy and 2025 / 2026 Annual Budget documents.

7) Village Staff Memorandum dated September 13, 2024 from Finance Director Lanya Satchell to Village Board regarding FY2024 Property Tax Levy.

[Discussion only – no formal Village Board action below. On October 1, 2024, the Village Board approved RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2024. See also Memo from Village Finance Director]

C. Status Report regarding: Approval and Ratification of the Village of Maywood to Serve as an Internship Host Site for the Road Home Paid Work Experience in conjunction with the Chicago Cook Workforce Partnership (CCWP). See, LaSondra Banks email dated October 15, 2024 (Motion listed below under the Omnibus Portion of the Agenda). 205

D. Status Report regarding: Approval of an Ordinance Amending Title XI (Business Regulations), Section 117.22 (Restrictions On Issuance Of Licenses) of the Maywood Village Code Relative to Eligibility Requirements On Issuance of Liquor Licenses. See Village Attorney Memo dated November 13, 2024. (Ordinance listed below under the Omnibus portion of the Agenda). 208

E. Status Report regarding: Approval of an Ordinance Authorizing the Creation and Issuance of a Class "A-1" (Full-Service Restaurant With Video Gaming) Liquor License to Yours Café and Bistro, LLC d/b/a Yours Café and Bistro at the 1115 Madison Street Property (Regular Hours of Operation). See Village Attorney Memo dated November 13, 2024. (Ordinance listed below under the Omnibus portion of the Agenda). 212

F. Status Report regarding: Appointment of Felicia Brown-Nelson to the Maywood Board of Fire and Police Commission for a term that extends from November 19, 2024 to December 31, 2026. See Resume of Felicia Brown-Nelson 219

G. Status Report regarding: Approval of Independent Contractor Agreement with Joseph Business School to provide *Beyond the Ribbon Cutting* and *Launch Connect* Programs to provide business retention initiatives and resources to local Maywood businesses and to foster economic development, improve community services, and ensure Maywood remains a thriving business destination. (Beyond The Ribbon Cutting Program Cost: Consulting And Assessment Services of \$1,750.00 Per Business; and Launch Connect Program Cost: Handbook Development Fee: \$2,500.00; Consulting and Assessment Services of \$1,000.00 Per Business). (Funding Source: Initiatives and Programing ARPA Funds) See Village Staff Memo dated November 15, 2024 (Motion listed below under the Omnibus portion of the Agenda). 225

10. Public Comments:

11. Village Manager's Report(s):

A. Status Report regarding: Monthly Reports by Village Manager and Department Heads	240
B. Status Report regarding: Approval of Emergency Manhole Replacement at 12th Avenue and Van Buren Street per Invoice dated July 3, 2024 and issued by Acqua Contractors of Elmhurst, Illinois in the amount of \$18,567.92 with Bid Waiver (Funding Source: Water Fund) (Motion listed below under the Omnibus portion of the Agenda).	260
C. Motion to Approve Engagement Letter with the law firm of Montana & Welch, LLC of Palos Heights, Illinois to Serve as Village Administrative Adjudication Officer.	264
D. Status Report regarding: Adoption of 2024 the Update of the Cook County Multi-Jurisdictional Hazard Mitigation Plan. See Village Attorney Memo dated November 13, 2024. (Resolution listed below under the Omnibus portion of the Agenda).	269
E. Status Report regarding: Initial review of Proposed Amendments to the Village’s Transit Oriented Development (TOD) Zoning Ordinance as prepared by Village Land Planning Consultant / Houseal Lavigne. See 28 page Memo dated September 25, 2024 from Village Land Planning Consultant Houseal Lavigne with Proposed Amendments. (Discussion by Village Board with formal action to be taken after the required public hearing has been held by the Maywood Plan Commission / Board of Appeals and its recommendation has been issued). PRESENTATION BY VILLAGE LAND PLANNING CONSULTANT HOUSEAL LAVIGNE REGARDING PROPOSED TRANSIT ORIENTED DEVELOPMENT (TOD) ZONING ORDINANCE AMENDMENTS.	
F. Status Report regarding: Approval of List of Proposed Hazardous Parkway Tree Removals to be Performed by Paul Bunyon & Sons Tree Services of Maywood, Illinois per Invoices in the amount of \$46,600.00 with Bid Waiver (Parkway Addresses: 1446 12 st South Avenue, 603 North 8 th Avenue, 228 South 16 th Avenue, 2110 South 7 th Avenue, 2114 South 6 th Avenue, 918 South 8 th Avenue, 153 South 13 th Avenue, 1509 South 4 th Avenue, 1900 South 3 rd Avenue, 710 North 7 th Avenue, 818 North 5 th Avenue, 1014 South 10 th Avenue, 629 South 12 th Avenue, 1234 South 21 st Avenue, 1601 South 10 th Avenue, 1605 South 10 th Avenue, 1631 South 15 th Avenue, 1617 South 9 th Avenue and 1929 South 12 th Avenue) See Village Staff Memo dated November 13, 2024. (Funding Source: General Corporate Funds) (Motion listed below under the Omnibus portion of the Agenda).	275
G. Status Report regarding: Approval of Landscape and Debris Removal Services to be Performed by Magnus Landscaping of Maywood, Illinois per Invoices dated October 21, 2024 in the collective amount of \$36,6250.00 with Bid Waiver (Property Addresses: Bataan Drive at 22 nd Avenue to 17 th Avenue and Bataan Avenue to 1 st Avenue, 611 South 13 th Avenue, 611 South 20 th Avenue, 2000 South 4 th Avenue, 1204 South 4 th Avenue, 311 Madison Street, 303 South 10 th Avenue, 622 South 11 th Avenue, 836 South 15 th Avenue, 1714 Washington Boulevard, 1618 Washington Boulevard and Harrison at 1 st Avenue to 19 th Avenue). See Village Staff Memo dated November 13, 2024. (Funding Source: General Corporate Funds) (Motion listed below under the Omnibus portion of the Agenda).	316
H. Status Report regarding: Approval of Low Bid Invoice dated September 16, 2024 with Denler, Inc. of Joliet, Illinois for 2024 Crack Filling Program. Project Location: Roadways Throughout the Village; Project Cost: \$28,054.40. (Project Funding: General Corporate Funds). See, Village Staff Memo dated November 12, 2024 (Motion listed below under the Omnibus Portion of the Agenda).	341
I. Status Report regarding: Approval of Emergency Water Main Repair Work at 9 th Avenue and St. Charles Road Per Invoice dated September 17, 2024 from Gino’s Heating &	343

Plumbing, Inc. of Broadview, Illinois in the amount of \$13,469.80 with a Bid Waiver. See Village Staff Memo dated November 12, 2024 (Funding Source: Water and Sewer Fund) (Motion listed below under the Omnibus Portion of the Agenda).

J. Status Report regarding: Approval of Emergency Sewer Main Repair Work at 9th Avenue and Warren Street Per Invoice Dated October 17, 2024 Submitted by Gino’s Heating & Plumbing, Inc. of Broadview, Illinois in the amount of \$20,825.95 with a Bid Waiver. See Village Staff Memo dated November 12, 2024 (Funding Source: Water and Sewer Fund) (Motion listed below under the Omnibus Portion of the Agenda). 350

K. Status Report regarding: Approval of Street Restoration Work for Emergency Sewer Main and Water Main Repair Work at 9th Avenue and St. Charles Road Per Invoice dated October 3, 2024 from Gino’s Heating & Plumbing, Inc. of Broadview, Illinois in the amount of \$11,216.80 with a Bid Waiver. See Village Staff Memo dated November 12, 2024 (Funding Source: Water and Sewer Fund) (Motion listed below under the Omnibus Portion of the Agenda). 353

L. Status Report regarding: Approval of Purchase of Two (2) Water Main Values for Water Main Repair Work at 9th Avenue and Madison Street Per Invoice dated November 12, 2024 from Midwest Chlorinating, Inc. of McHenry, Illinois in the amount of \$12,000.00 with a Bid Waiver. See Village Staff Memo dated November 13, 2024 (Funding Source: Water and Sewer Fund) (Motion listed below under the Omnibus Portion of the Agenda). 365

M. Status Report regarding: Approval of Purchase of Three (3) Street Light Poles (Stress 37’ LED Concrete Assembly with Top and Bottom Arms and Fixtures) Per Quote dated November 12, 2024 from Electric Resource Management of Wheaton, Illinois in the amount of \$33,153.00 with a Bid Waiver. See Village Staff Memo dated November 13, 2024 (Funding Source: General Corporate Funds) (Motion listed below under the Omnibus Portion of the Agenda). 367

N. Status Report regarding: Approval of Fence Work, Landscape and Paving Work, Shelter Construction Work, Concrete Pads and Walkway Work and ADA Parking and Driveway Entrance Pavement Work at Dog Park, Water Works Park and Parking and ADA Compliance Per Invoice Dated October 22, 2024 Submitted by Premium Contractor Services, Inc. of Chicago, Illinois in the amount of \$94,675.00 with a Bid Waiver. See Village Staff Memo dated November 15, 2024 (Funding Source: General Corporate Funds) (Motion listed below under the Omnibus Portion of the Agenda). 369

12. Village Attorney Report(s):

A. Status Report regarding: Approval of RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD (Program Year 2024) (21st Avenue Improvements - Van Buren Street to Wilcox Street) (Funding Source: CDBG Grant Funds). See Village Engineer Memo dated February 22, 2024 and Village Attorney Memo dated November 13, 2024. (Resolution listed below under the Omnibus portion of the Agenda). 371

B. Status Report regarding: Approval of RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING PHASE II DESIGN ENGINEERING SERVICES AND PHASE III CONSTRUCTION ENGINEERING SERVICES, AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT 422

PROGRAM (“CDBG”) AND VILLAGE GENERAL FUNDS TO PAY FOR THE ENGINEERING SERVICES RELATED TO THE 2025 CDBG ROADWAY IMPROVEMENTS PROJECT (21st Avenue From Van Buren Street To Wilcox Street – South Limits Of National Cycle Property) See Village Engineer Memo dated October 30, 2024 and Village Attorney Memo dated November 13, 2024. (Resolution listed below under the Omnibus portion of the Agenda).

C. Status Report regarding: Approval of a Joint Funding Agreement for State-Let Construction Work (BLR 05310C), a Local Public Agency Engineering Services Agreement (BLR 05530) and an Engineering Services Design Agreement for the 19th Avenue Private Lead Water Service Replacement Project (19th Avenue from Madison Street to Oak Street) (Funding Sources: Federal Surface Transportation Program Local (“STP-L”) Funds, Illinois Department of Commerce and Economic Opportunity Funds, Village Water and Sewer Funds, MFT Funds and General Corporate Funds). See Village Engineer Memo dated October 30, 2024 and Village Attorney Memo dated November 13, 2024. (Three (3) Resolutions listed below under the Omnibus portion of the Agenda). 452

D. Status Report regarding: Approval of a RESOLUTION AUTHORIZING AND CONSENTING TO A COOK COUNTY CLASS 7a PROPERTY TAX RATE INCENTIVE DESIGNATION FOR THE PROPERTY COMMONLY KNOWN AS 406 SOUTH 5th AVENUE, MAYWOOD, ILLINOIS (PIN 15-11-319-016-0000) (Applicant: Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill) See Village Staff Memo dated November 5, 2024 and Village Attorney Memo dated November 13, 2024. (Resolution listed below under the Omnibus portion of the Agenda). 454

E. Status Report regarding: Approval of a RESOLUTION AUTHORIZING AND CONSENTING TO A COOK COUNTY CLASS 7b PROPERTY TAX RATE INCENTIVE DESIGNATION FOR THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS (PINS 15-14-202-014-0000 AND 15-14-202-015-0000) (Applicant: 50 MADISON, LLC d/b/a AV CHICAGO) and an ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR 50 MADISON, LLC FOR BUILDING REHABILITATION AND RELATED UPGRADES AND IMPROVEMENTS AT THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS, LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: 50 Madison, LLC d/b/a AV Chicago). See Village Staff Memo dated November 8, 2024 and Village Attorney Memo dated November 13, 2024. (Ordinance and Resolution listed below under the Omnibus portion of the Agenda). 476

F. Status Report regarding: Approval of RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS REGARDING POST PENSION PROCEEDINGS FOR SIDNEY ALLGOOD AND AUTHORIZING THE PAYMENT OF CERTAIN BENEFITS AND COMPENSATION (SIDNEY ALLGOOD). See Confidential Village Attorney Memo dated November 13, 2024. (Resolution listed below under the Omnibus portion of the Agenda). 532

G. Status Report regarding: Approval of AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR THE CORNED BEEF FACTORY, LLC FOR INTERIOR BUILD-OUT COSTS, KITCHEN EQUIPMENT, PLUMBING AND ELECTRICAL UPGRADES, AND NEW SIGNAGE AND CANOPIES AT THE PROPERTY COMMONLY KNOWN AS 613 ROOSEVELT 545

ROAD, MAYWOOD, ILLINOIS, LOCATED WITHIN THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: The Corned Beef Factory, LLC). See Village Staff Memo dated November 1, 2024 and Village Attorney Memo dated November 13, 2024. (Ordinance listed below under the Omnibus portion of the Agenda).

H. Status Report regarding: Approval of AN ORDINANCE AMENDING CHAPTER 156 (TAX REACTIVATION PROGRAM) OF TITLE XV (LAND USAGE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE VILLAGE'S TAX REACTIVATION PROGRAM TO REVISE THE MINIMUM PURCHASE PRICE OF PROPERTIES BEING SOLD PURSUANT TO THE TAX REACTIVATION PROGRAM, INCREASE THE ADMINISTRATIVE COSTS REIMBURSEMENT DEPOSIT AMOUNT, REQUIRE AN ESCROW HOLD DEPOSIT AND TO MAKE OTHER CHANGES. See Village Attorney Memo dated November 13, 2024. (Ordinance listed below under the Omnibus portion of the Agenda).

570

I. Status Report regarding: Formation of Four (4) New TIF Districts: Updated TIF Adoption Schedules and Public Meeting Dates / Times / Location.

1) Maywood North Area #1 TIF District (Main Street to North Village Limits):

a. Public Meeting Date: February 21, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office.

2) Maywood Middle Area #2 TIF District (Northern Boundary of Union Pacific Railroad Limits to Madison Street):

Maywood Middle Area #2 TIF District (Northern Boundary of Union Pacific Railroad Limits to Madison Street):

a. Public Meeting Date: April 30, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan will be made available to the public by TBD

3) Maywood Mid-South Area #3 TIF District (Maywood Drive to Harrison Street):

a. Public Meeting Date: February 21, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office.

4) Maywood South Area #4 TIF District (Bataan Drive to Roosevelt Road):

- a. Public Meeting Date: April 30, 2024.
- b. Anticipated Joint Board of Review Meeting Date: TBD
- c. Anticipated Public Hearing Date: TBD
- d. TIF Plan will be made available to the public by TBD

J. Public Meetings will commence at either 6:00 p.m. or 7:30 p.m., as posted, and be held in the Maywood Masonic Temple Building at 200 South 5th Avenue, Maywood, Illinois.

K. Public Hearings will commence at either 7:00 p.m. or 7:30 p.m., as posted, and be held in the Village Board Council Chambers at 125 South 5th Avenue, Maywood, Illinois.

(No Documents – Discussion Item Only – Not an Action Item).

13. Trustee Committee Reports:

- A. Community Policing & Public Safety Committee: No Report
- B. Engagement & Communications Committee: No Report
- C. Fiscal Accountability & Government Transparency Committee: No Report
- D. Infrastructure & Sustainability Committee: No Report
- E. Ordinance & Policy Committee: No Report
- F. Planning & Development Committee: No Report

14. **VILLAGE BOARD AGENDA ITEMS**

15. Omnibus Agenda Items:

- A. Motion to Approve the Monthly Financial Report in the amount of \$1,473,211.25
- B. Motion to Approve the Warrant List #200555 dated October 31, 2024, in the amount of \$4,230,184.41.
- C. Motion to Ratify the Approval of the Village of Maywood to Serve as an Internship Host Site for the Road Home Paid Work Experience in conjunction with the Chicago Cook Workforce Partnership (CCWP).
- D. Motion to Approve Engagement Letter with the law firm of Montana & Welch, LLC of Palos Heights, Illinois to Serve as Village Administrative Adjudication Officer.
- E. Motion to Waive the Competitive Bidding Process and Approve the Payment of an Invoice dated July 3, 2024 and issued by Acqua Contractors of Elmhurst, Illinois in the amount of \$18,567.92 for the Completion of Emergency Manhole Replacement Work at the Intersection of 12th Avenue and Van Buren Street in the Village of Maywood.
- F. ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS), SECTION 117.22 (RESTRICTIONS ON ISSUANCE OF LICENSES) OF THE MAYWOOD VILLAGE CODE RELATIVE TO ELIGIBILITY REQUIREMENTS FOR THE ISSUANCE OF LIQUOR LICENSES.
- G. ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "A-1" (FULL-SERVICE RESTAURANT WITH VIDEO GAMING) LIQUOR LICENSE TO YOURS CAFÉ AND BISTRO, LLC D/B/A YOURS CAFÉ AND BISTRO AT 1115 MADISON STREET.
- H. AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR THE CORNED BEEF FACTORY, LLC FOR INTERIOR BUILD-OUT COSTS, KITCHEN EQUIPMENT, PLUMBING AND ELECTRICAL UPGRADES, AND NEW SIGNAGE AND CANOPIES AT THE PROPERTY COMMONLY KNOWN AS 613 ROOSEVELT ROAD, MAYWOOD, ILLINOIS, LOCATED WITHIN THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT,

AND FOR THE APPROPRIATION AND EXPENDITURE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: The Corned Beef Factory, LLC).

I. AN ORDINANCE AMENDING CHAPTER 156 (TAX REACTIVATION PROGRAM) OF TITLE XV (LAND USAGE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE VILLAGE'S TAX REACTIVATION PROGRAM TO REVISE THE MINIMUM PURCHASE PRICE OF PROPERTIES BEING SOLD PURSUANT TO THE TAX REACTIVATION PROGRAM, INCREASE THE ADMINISTRATIVE COSTS REIMBURSEMENT DEPOSIT AMOUNT, REQUIRE AN ESCROW HOLD DEPOSIT AND TO MAKE OTHER CHANGES.

J. AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR 50 MADISON, LLC FOR BUILDING REHABILITATION AND RELATED UPGRADES AND IMPROVEMENTS AT THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS, LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: 50 Madison, LLC d/b/a AV Chicago).

K. RESOLUTION AUTHORIZING AND CONSENTING TO A COOK COUNTY CLASS 7b PROPERTY TAX RATE INCENTIVE DESIGNATION FOR THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS (PINS 15-14-202-014-0000 AND 15-14-202-015-0000) (Applicant: 50 MADISON, LLC d/b/a AV CHICAGO).

L. RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE UPDATED COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR THE VILLAGE OF MAYWOOD.

M. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD (Program Year 2024) (21st Avenue Improvements - Van Buren Street to Wilcox Street at the South Limits of National Cycle Property).

N. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING PHASE II DESIGN ENGINEERING SERVICES AND PHASE III CONSTRUCTION ENGINEERING SERVICES, AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG") AND VILLAGE GENERAL FUNDS TO PAY FOR THE ENGINEERING SERVICES RELATED TO THE 2025 CDBG ROADWAY IMPROVEMENTS PROJECT (21st Avenue From Van Buren Street To Wilcox Street – South Limits Of National Cycle Property).

O. RESOLUTION APPROVING THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION (JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED CONSTRUCTION - STATE-LET CONSTRUCTION WORK) (FORM BLR 05310C) TO BE ENTERED INTO BY THE VILLAGE OF MAYWOOD AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT") AND FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR THE LOCAL AGENCY SHARE RELATED TO THE CONSTRUCTION OF CERTAIN STREET IMPROVEMENTS ALONG 19TH AVENUE UNDER IDOT PROJECT NUMBER 90KB(677), STATE JOB NO. C-91-179-21, MFT SECTION NO. 19-00140-00-FP. 578

P. RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT (BLR 05530) WITH THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE 19TH AVENUE 601

IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) AND FOR THE APPROPRIATION AND EXPENDITURE OF CERTAIN VILLAGE FUNDS TO PAY FOR THE ENGINEERING SERVICES.

Q. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF THE AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 19TH AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER AND SEWER FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT.

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R. RESOLUTION AUTHORIZING AND CONSENTING TO A COOK COUNTY CLASS 7a PROPERTY TAX RATE INCENTIVE DESIGNATION FOR THE PROPERTY COMMONLY KNOWN AS 406 SOUTH 5th AVENUE, MAYWOOD, ILLINOIS (PIN 15-11-319-016-0000) (Applicant: Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill).

S. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS REGARDING POST-PENSION PROCEEDINGS FOR SIDNEY ALLGOOD AND AUTHORIZING THE PAYMENT OF CERTAIN BENEFITS AND COMPENSATION (SIDNEY ALLGOOD).

T. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICES FOR LIST OF PROPOSED HAZARDOUS PARKWAY TREE REMOVALS TO BE PERFORMED BY PAUL BUNYON & SONS TREE SERVICES OF MAYWOOD, ILLINOIS IN THE AMOUNT OF \$46,600.00 (PARKWAY ADDRESSES: 1446 12ST SOUTH AVENUE, 603 NORTH 8TH AVENUE, 228 SOUTH 16TH AVENUE, 2110 SOUTH 7TH AVENUE, 2114 SOUTH 6TH AVENUE, 918 SOUTH 8TH AVENUE, 153 SOUTH 13TH AVENUE, 1509 SOUTH 4TH AVENUE, 1900 SOUTH 3RD AVENUE, 710 NORTH 7TH AVENUE, 818 NORTH 5TH AVENUE, 1014 SOUTH 10TH AVENUE, 629 SOUTH 12TH AVENUE, 1234 SOUTH 21ST AVENUE, 1601 SOUTH 10TH AVENUE, 1605 SOUTH 10TH AVENUE, 1631 SOUTH 15TH AVENUE, 1617 SOUTH 9TH AVENUE AND 1929 SOUTH 12TH AVENUE).

U. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICES DATED OCTOBER 21, 2024 SUBMITTED BY MAGNUS LANDSCAPING OF MAYWOOD, ILLINOIS IN THE COLLECTIVE AMOUNT OF \$36,6250.00 FOR LANDSCAPE AND DEBRIS REMOVAL SERVICES TO BE PERFORMED AT PROPERTY ADDRESSES: BATAAN DRIVE AT 22ND AVENUE TO 17TH AVENUE AND BATAAN AVENUE TO 1ST AVENUE, 611 SOUTH 13TH AVENUE, 611 SOUTH 20TH AVENUE, 2000 SOUTH 4TH AVENUE, 1204 SOUTH 4TH AVENUE, 311 MADISON STREET, 303 SOUTH 10TH AVENUE, 622 SOUTH 11TH AVENUE, 836 SOUTH 15TH AVENUE, 1714 WASHINGTON BOULEVARD, 1618 WASHINGTON BOULEVARD AND HARRISON AT 1ST AVENUE TO 19TH AVENUE AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

V. MOTION TO APPROVE LOW BID CONTRACTOR INVOICE DATED SEPTEMBER 16, 2024 SUBMITTED BY DENLER, INC. IN THE AMOUNT OF \$28,054.40 FOR THE COMPLETION OF THE 2024 VILLAGE WIDE ROADWAY CRACK FILLING PROGRAM AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

W. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICE DATED SEPTEMBER 17, 2024 SUBMITTED BY GINO'S HEATING & PLUMBING, INC. OF BROADVIEW, ILLINOIS IN THE AMOUNT OF \$13,469.80 FOR THE COMPLETION OF EMERGENCY WATER MAIN REPAIR WORK AT 9TH AVENUE AND ST. CHARLES ROAD AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

X. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICE DATED OCTOBER 17, 2024 SUBMITTED BY GINO'S HEATING & PLUMBING, INC. OF BROADVIEW, ILLINOIS IN THE AMOUNT OF \$20,825.95 FOR THE COMPLETION OF EMERGENCY SEWER MAIN REPAIR WORK AT 9TH AVENUE AND WARREN STREET AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

Y. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICE DATED OCTOBER 3, 2024 SUBMITTED BY GINO'S HEATING & PLUMBING, INC. OF BROADVIEW, ILLINOIS IN THE AMOUNT OF \$11,216.80 FOR STREET RESTORATION WORK RELATED TO EMERGENCY SEWER MAIN AND WATER MAIN REPAIR WORK AT 9TH AVENUE AND ST. CHARLES ROAD AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

Z. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICE DATED NOVEMBER 12, 2024 SUBMITTED BY MIDWEST CHLORINATING, INC. OF MCHENRY, ILLINOIS IN THE AMOUNT OF \$12,000.00 FOR THE PURCHASE OF TWO (2) WATER MAIN VALVES FOR WATER MAIN REPAIR WORK AT 9TH AVENUE AND MADISON STREET AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

AA. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE QUOTE DATED NOVEMBER 12, 2024 FROM ELECTRIC RESOURCE MANAGEMENT OF WHEATON, ILLINOIS IN THE AMOUNT OF \$33,153.00 FOR THE PURCHASE OF THREE (3) STREET LIGHT POLES (STRESS 37' LED CONCRETE ASSEMBLY WITH TOP AND BOTTOM ARMS AND FIXTURES) AND AUTHORIZE THE EXPENDITURE OF VILLAGE FUNDS TO PAY FOR THE WORK.

BB. MOTION TO APPROVE THE APPOINTMENT OF FELICIA BROWN-NELSON TO THE MAYWOOD BOARD OF FIRE AND POLICE COMMISSION FOR A TERM THAT EXTENDS FROM NOVEMBER 19, 2024 TO DECEMBER 31, 2026.

CC. MOTION TO WAIVE OF THE COMPETITIVE BIDDING PROCESS AND APPROVE INVOICE DATED OCTOBER 22, 2024 SUBMITTED BY PREMIUM CONTRACTOR SERVICES, INC. OF CHICAGO, ILLINOIS IN THE AMOUNT OF \$94,675.00 FOR COMPLETION OF FENCE WORK, LANDSCAPE AND PAVING WORK, SHELTER CONSTRUCTION WORK, CONCRETE PADS AND WALKWAY WORK AND ADA PARKING AND DRIVEWAY ENTRANCE PAVEMENT WORK AT THE VILLAGE DOG PARK, WATER WORKS PARK AND CERTAIN VILLAGE PARKING AREAS.

DD. MOTION TO APPROVE INDEPENDENT CONTRACTOR AGREEMENT WITH JOSEPH BUSINESS SCHOOL TO PROVIDE BEYOND THE RIBBON CUTTING AND LAUNCH CONNECT PROGRAMS TO PROVIDE BUSINESS RETENTION INITIATIVES AND RESOURCES TO LOCAL MAYWOOD BUSINESSES AND TO FOSTER ECONOMIC DEVELOPMENT, IMPROVE COMMUNITY SERVICES, AND ENSURE MAYWOOD REMAINS A THRIVING BUSINESS DESTINATION AND AUTHORIZE THE EXPENDITURE OF VILLAGE INITIATIVES AND PROGRAMING ARPA FUNDS TO PAY FOR THE SERVICES (BEYOND THE RIBBON CUTTING PROGRAM COST: CONSULTING AND ASSESSEMENT SERVICES OF \$1,750.00 PER BUSINESS; AND LAUNCH CONNECT PROGRAM COST: HANDBOOK DEVELOPMENT FEE: \$2,500.00 AND CONSULTING AND ASSESSEMENT SERVICES OF \$1,000.00 PER BUSINESS).

16. New Business Agenda Items: None

17. Old Business Agenda Items: None

18. Board of Trustee Comments: None

19. For Discussion Only Items: None

20. Closed Meeting Items for the purposes of discussing:

A. Pending Litigation (5 ILCS 120/2(c)(11)).

B. Probable and Imminent Litigations (5 ILCS 120/2(c)(11)).

C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint (5 ILCS 120/2(c)(1)).

D. Collective negotiating matters between the Village and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

E. The purchase or lease of real property for use by the Village (5 ILCS 120/2(c)(5)).

F. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

21. Adjournment:

cc: Mayor	Nathaniel George Booker
Trustees:	Isiah Brandon Miguel Jones Melvin L. Lightford, Sr. Aaron Peppers Antonio Sanchez Rahmaan "Ray" Williams
Acting Village Clerk Village Manager	Tori-Love Garron Frank Torres

The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan and the mask mandate for individuals within indoor public places.

Village of Maywood Board of Trustees
Combined Committee of the Whole / Village Board Meeting Minutes
Tuesday, October 1, 2024

Call to Order

The Village of Maywood Board of Trustees Combined Committee of the Whole Meeting and Village Board Meeting of Tuesday, October 1, 2024, was called to order by Mayor Nathaniel George Booker at 7:00 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Connie Thompkins, Village Deputy Clerk II, the following answered Present: Mayor Nathaniel George Booker, Trustees R. Williams, A. Sanchez, M. Jones, A. Peppers and M. Lightford. Absent: Trustee I. Brandon (arrive at 7:04). There being a Quorum present, the meeting was convened.

Staff Attendance:

Community Engagement Director Banks, Fire Chief Bronaugh Jr., Public Works Director Buchanan, Building & Code Director Duncan, Human Resource Director Ellexson, Acting Village Clerk Garron, Attorney Jurusik, Village Engineer Bill Peterhansen, Finance Director Lanya Satchell, Community Development Director Smith, Village Manager Frank Torres and Police Chief Willis.

Invocation: Chaplain Rodney Smith

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Committee of the Whole and the Special Board Meeting of the Board of Trustees for Tuesday, September 10, 2024.

Motioned by Trustee Sanchez and Seconded by Trustee Peppers to approve.

Ayes: Mayor Booker, Trustees Williams, Sanchez, Jones, Lightford, Peppers, and Brandon.

Motion Carried

Oaths, Reports, Proclamations, Announcements, and Appointments: Director Banks made announcements of public interests. Chief Bronaugh recognized Firefighters Juan Hernandez, Logan Steffes and Michael Nikischer for completion of the Fire Academy.

COMMITTEE OF THE WHOLE AGENDA ITEMS

Finance Management Reports:

- A. Warrant #200554 dated September 25, 2024 in the amount of \$2,328,221.89.
- B. Financial Report in the amount of \$3,272,139.37.

President Report(s):

- A. Fire and Police Commission New Applicants for consideration: (Motion listed below under the Omnibus portion of the Agenda.) Discussion: Trustee Brandon mentioned Marcellus Wells' application for the FPC Commission.
- B. Status Report regarding: Discussion of 2024 Real Estate Tax Levy Approval Process and Adoption Schedule for 2024 Tax Levy, 2024/2025 Budget Amendment Process and 2025/2026 Annual Budget Process.
 - a. KTJ Memorandum - TENTATIVE VILLAGE OF MAYWOOD FISCAL ADOPTION SCHEDULE FOR 2024 REAL ESTATE TAX LEVY AND 2025/2026 OPERATING BUDGET, dated September 25, 2024.

Presidents Report(s) cont'd):

- b. Draft NOTICE OF PROPOSED REAL ESTATE TAX LEVY PUBLIC HEARING FOR THE VILLAGE OF MAYWOOD FOR YEAR 2024.
- c. Draft RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2024.
- d. Draft AGENDA FOR TRUTH IN TAXATION PUBLIC HEARING ON THE PROPOSED 2024 REAL ESTATE TAX LEVY.
- e. Draft ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE YEAR 2024 TAX LEVY, with Certification of Compliance with Truth in Taxation Law.
- f. KTJ Memorandum dated September 25, 2024 regarding 2024 Tax Levy and 2025 / 2026 Annual Budget documents.

[Discussion only – no formal Village Board action below, except for Village Board action on RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2024. See also Memo from Village Finance Director]

- C. Status Report regarding: Approval of Appointment of Budget Officer (Village Manager Frances Torres) as required by Section 36.09(B)(1) of the Maywood Village Code. See, Village Attorney Memo dated September 25, 2024 (Resolution listed below under the Omnibus Portion of the Agenda).
- D. Status Report regarding: Approval of Resolution Setting the Regular Meeting Schedule of the Combined Committee of the Whole / Village Board Meetings of the President and Board of Trustees for Calendar Year 2025. See, Village Attorney Memo dated September 25, 2024 (Resolution listed below under the Omnibus Portion of the Agenda).
- E. Status Report regarding: Approval of Ordinance Authorizing a Class “Q” (Fulfillment Center Alcoholic Liquor Package Sales and Delivery) Liquor License for Kroger Fulfillment Network, LLC to Conduct Retail Sales and Subsequent Delivery of Alcoholic Liquor at the 1000 South 19th Avenue Property. See Village Attorney Memo dated September 25, 2024. (Ordinance listed below under the Omnibus portion of the Agenda.)
- F. Status Report regarding: Approval of Liquor License Application and Ordinance for a Class “N” (Bar and Grill) Liquor License for Taqueria El Duranguito, Inc. d/b/a Taqueria El Duranguito at the 402 West Lake Street Property with Regular Hours of Operation. See Village Attorney Memo dated September 25, 2024. (Ordinance listed below under the Omnibus portion of the Agenda.)

Public Comments: H. Weitzman, E. Perkins, P. Alexander, C. Vandiver and D. Kimbraugh. Mayor Booker, Attorney Jurusik and Trustees Jones responded to public comments

Manager’s Report(s):

- A. Status Report regarding: Monthly Reports by Village Manager and Department Heads.
- B. Status Report regarding: Approval of Demolition Estimate 1222 dated September 4, 2024 and issued by Premium Contractor Services, Inc. of Chicago, Illinois in the amount of \$31,500.00 To Demolish Vacant, Unsafe and Severely Dilapidated Privately Owned Structures at the 1615 South 6th Avenue Property with a Bid Waiver. (Source of Funding: Illinois Housing Development Authority’s Strong Communities Program Grant Funds.) See Village Staff Memo dated September 15, 2024 (Motion listed below under the Omnibus portion of the Agenda.) Removed By Village Manager for 9.10.2024 COW /BOT – Added to this Agenda Letter if Ready to Proceed.

Manager's Report(s) cont'd

- C. Status Report regarding: Request for approval for Village Manager, Village Engineer and Village Attorney to prepare and issue two (2) Requests for Proposals to create a stable of contractors who can perform Emergency and Routine Water System Repair Services per a fixed unit pricing schedule that covers a range of work and alternate pricing for specialty work so that the Village does not have to bid this work or approve bid waivers each time there is a need for these services. (No supporting documents)(Motion listed below under the Omnibus portion of the Agenda.)
- D. Status Report regarding: Approval of Job Proposal dated September 19, 2024 and issued by Gino's Heating & Plumbing, Inc. of Broadview, Illinois in the amount of \$17,907.10 to Emergency Sewer Repair Work at the Intersection of 15th Avenue and Van Buren Street (1600 South 15th Avenue) with a Bid Waiver. (Source of Funding: Water Fund.) See Village Staff Memo dated September 27, 2024 (Motion listed below under the Omnibus portion of the Agenda).
- E. Status Report regarding: Approval of an Estimate 1225 dated September 25, 2024 and issued by Premium Contractor Services, Inc. of Chicago, Illinois in the amount of \$22,000.00 to install an Eight (8) Foot High Perimeter Security Fence around Water Tower with a One (1) Person Gate and a Ten (10) Foot Wide Service Gate at the Water Pump Station Property as required by the Illinois Environmental Protection Agency with a Bid Waiver. (Motion listed below under the Omnibus portion of the Agenda).

Village Attorney Report:

- A. Status Report regarding: Approval of Amendments to Section 30.01 (President) and Section 30.27 (Compensation of Trustees) Chapter 30 (Village Administration) Title III (Administration) of the Maywood Village Code Relative to the Compensation of the Village President and Village Board of Trustees and the Village Clerk. See Village Attorney Memo dated September 25, 2024. (Ordinance listed below under the Omnibus Portion of the Agenda.) Discussion: Trustees Brandon, Jones, and Peppers mentioned the Amendment should have involved residential input and Board discussion to determine if the part-time mayor's position is entitled to an increase.
- B. Status Report regarding: Proposal of Old World Brick Paving, Inc. in the Amount of \$41,078.00 for Completion of the Green Infrastructure Alley Maintenance Project with a Bid Waiver (Source of Funds: Madison TIF District Funds and General Corporate Funds). See Village Engineer Memo dated September 16, 2024 and Village Attorney Memo dated September 25, 2024. (Ordinance is listed below under the Omnibus portion of the Agenda.)
- C. Status Report regarding: Approval of Proposal from M.E. Simpson Co., Inc. of Valparaiso, Indiana and dated June 25, 2024 in the amount of \$16,695.00 to perform a Village-wide Water System Leak Detection Survey (Source of Funds: Water Funds). See Village Engineer Memo dated September 16, 2024 and Village Attorney Memo dated September 25, 2024. (Resolution listed below under the Omnibus portion of the Agenda.)
- D. Status Report regarding: Approval of Code Amendment Ordinance Prohibiting the Issuance of Retail Tobacco Dealer's Licenses to Establishments Occupying Less Than 10,000 Square Feet of Gross Floor Area. See Village Attorney Memo dated September 25, 2024. (Ordinance listed below under the Omnibus portion of the Agenda.)
- E. Status Report regarding: Approval of Term Sheet and Purchase and Sale Agreements with the County of Cook, Illinois d/b/a Cook County Land Bank Authority for the Village Acquisition of Real Properties Located within the Village of Maywood at:

Village Attorney Report(s) Item E (cont'd):

18 South 21st Avenue, 29 South 20th Avenue, 122 South 16th Avenue, 134 South 14th Avenue, 227 South 19th Avenue, 205 South 10th Avenue, 422 South 16th Avenue, 417 North 7th Avenue, 719 South 4th Avenue, 803 South 4th Avenue, 803 South 4th Avenue, 903 South 4th Avenue, 1413 South 7th Avenue, 1205 South 16th Avenue, 1835 South 18th Avenue, 1928 South 17th Avenue, 2128 South 10th Avenue and 717 South 4th Avenue, and Approving and Authorizing the Expenditure of Madison Street / Fifth Avenue Tax Increment Financing District Funds, Illinois Housing Development Authority (IHDA) Strong Communities Program (SCP) Funds, Arpa Funds and Village General Corporate Funds the Waiver of Village Liens and other Monies Due to the Village from the Cook County Land Bank Authority to allow the Property Acquisitions. See Village Staff Memo dated September 25, 2024 and Attorney Memo dated September 25, 2024. (Ordinance listed below under the Omnibus portion of the Agenda.)

- F. Status Report regarding: Approval of a First Addendum to Redevelopment Agreement and a \$25,000.00 TIF Economic Incentive for Exclusive Bar and Grill LLC, for redevelopment of property located at 402 through 408 South 5th Avenue (Source of Funds: Madison TIF District Funds). See Village Attorney Memo dated September 25, 2024. (Ordinance is listed below under the Omnibus portion of the Agenda.)
- G. Status Report regarding: Formation of Four (4) New TIF Districts: Updated TIF Adoption Schedules and Public Meeting Dates / Times / Location
 - 1) Maywood North Area #1 TIF District (Main Street to North Village Limits):
 - a. Public Meeting Date: February 21, 2024
 - b. Anticipated Joint Board of Review Meeting Date: TBD
 - c. Anticipated Public Hearing Date: TBD
 - d. TIF Plan will be made available to the public on March 22, 2024 and is available on the Village's website: search "Maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office.
 - 2) Maywood Middle Area #2 TIF District (Northern Boundary of Union Pacific Railroad Limits to Madison Street):
 - a. Public Meeting Date: April 30, 2024
 - b. Anticipated Joint Board of Review Meeting Date: TBD
 - c. Anticipated Public Hearing Date: TBD
 - d. TIF Plan was made available to the public by TBD
 - 3) Maywood Mid-South Area #3 TIF District (Maywood Drive to Harrison Street):
 - a. Public Meeting Date: February 21, 2024
 - b. Anticipated Joint Board of Review Meeting Date: TBD
 - c. Anticipated Public Hearing Date: TBD
 - d. TIF Plan will be made available to the public on March 22, 2024 and is available on the Village's website: search "Maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office.
 - 4) Maywood South Area #4 TIF District (Bataan Drive to Roosevelt Road):
 - a. Anticipated Public Hearing Date: TBD
 - b. Public Meeting Date: April 30, 2024
 - c. Anticipated Joint Board of Review Meeting Date: TBD
 - d. TIF Plan was made available to the public by TBD

- H. Public Meetings will commence at either 6:00 p.m. or 7:30 p.m., as posted, and will be held in the Maywood Masonic Temple Building at 200 South 5th Avenue, Maywood, Illinois.
- I. Public Hearings will commence at either 7:00 p.m. or 7:30 p.m., as posted, and will be held in the Village Board Council Chambers at 125 South 5th Avenue, Maywood, Illinois.
(No Documents – Discussion Item Only – Not an action item).

Trustee Committee Reports: None

- a. Community Policing & Public Safety Committee
- b. Engagement & Communications Committee
- c. Fiscal Accountability & Government Transparency Committee
- d. Infrastructure & Sustainability Committee
- e. Ordinance & Policy Committee
- f. Planning & Development Committee

VILLAGE BOARD MEETING AGENDA ITEMS:

Omnibus Agenda Items: Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve Omnibus Items A through R: Except Item L

A. Motion to Approve the Monthly Financial Report in the amount of \$3,272,139.37. **B.** Motion to Approve the Warrant List #200554 dated September 25, 2024 in the amount of \$2,328,221.89. **C.** Motion to Direct the Village Manager, Village Engineer and Village Attorney to prepare and issue two (2) Requests for Proposals to create a stable of contractors who can perform Building Demolition Services and a separate stable of contractors who can perform Emergency and Routine Water System Repair Services per a fixed unit pricing schedule that covers a range of work and alternate pricing for specialty work so that the Village does not have to bid this work or approve bid waivers each time there is a need for these services. **D.** Motion to Waive Competitive Bidding and Authorize and Approve the Execution of a Demolition Estimate 1222 dated September 25, 2024 and issued by Premium Contractor Services, Inc. of Chicago, Illinois in the amount of \$31,500.00 To Demolish Vacant, Unsafe and Severely Dilapidated Privately Owned Structures at the 1615 South 6th Avenue Property and Approval of the Expenditure of Illinois Housing Development Authority's Strong Communities Program Grant Funds to Pay for the Work. Removed By Village Manager from 9.10.2024 COW / BOT – Added to this Agenda Letter if Ready to Proceed. **E.** Motion to Waive Competitive Bidding and Authorize and Approve the Execution of a Job Proposal dated September 19, 2024 and issued by Gino's Heating & Plumbing, Inc. of Broadview, Illinois in the Amount of \$17,907.10 to Emergency Sewer Repair Work at the Intersection of 15th Avenue and Van Buren Street (1600 South 15th Avenue). **F.** Motion to Waive Competitive Bidding and Authorize and Approve the Execution of an Estimate 1225 dated September 25, 2024 and issued by Premium Contractor Services, Inc. of Chicago, Illinois in the Amount of \$22,000.00 to Install an Eight (8) Foot High Perimeter Security Fence Around Water Tower with a One (1) Person Gate and a Ten (10) Foot Wide Service Gate at the Water Pump Station Property as required by the Illinois Environmental Protection Agency. **G.** Motion to Approve and Authorize accepting the new applications for the Fire and Police Commission from Tony Jemison and Marcellus C. Wells (2) two of the (3) three Commissioners for appointments and direct the Village Manager and Village Attorney to proceed as required. **H.** Ordinance Approving a First Addendum to a Redevelopment Agreement between Exclusive Bar and Grill LLC and the Village of Maywood for the Sale and Redevelopment of property commonly known as 402 – 408 South 5th Avenue and for the Appropriation and Expenditure of Madison Street / Fifth Avenue Tax Increment Financing District Funds to pay for TIF Eligible Redevelopment costs provided for in the First Addendum.

Omnibus Agenda Items: (cont'd)

I. Ordinance Authorizing the Creation and Issuance of a Class “Q” (Fulfillment Center Alcoholic Liquor Package Sales and Delivery) Liquor License to Kroger Fulfillment Network, LLC, an Ohio Limited Liability Company, at the 1000 South 19th Avenue Property. **J.** Ordinance Authorizing the Creation and Issuance of a Class “N” (Bar and Grill) Liquor License for Taqueria El Duranguito, Inc. D/B/A Taqueria El Duranguito at 402 West Lake Street, Maywood, Illinois (Regular Hours of Operation). **K.** Ordinance Amending Section 116.05 (License Fee; License Limitations), Chapter 116 (Tobacco) of Title Xi (Business Regulations) of the Maywood Village Code to Prohibit the Issuance of any New Retail Tobacco Dealer’s License to Establishments Occupying less than 10,000 Square Feet of Gross Floor Area. **M.** Ordinance Authorizing a Waiver of the Competitive Bid Process In Lieu of Solicitation of Competitive Proposals and Authorizing the Approval and Execution of a Proposal Dated July 13, 2024 with Old World Brick Paving, Inc. of River Grove, Illinois in the amount of \$41,078.00 for Completion of the Green Infrastructure Alley Maintenance Project and the Appropriation and Expenditure of Madison Street / 5th Avenue TIF District Funds and Village General Corporate Funds to pay for the work. **N.** Ordinance Approving and Authorizing the Execution of a Term Sheet and Purchase and Sale Agreements with the County of Cook, Illinois D/B/A Cook County Land Bank Authority for the Village Acquisition of Real Properties Located within the Village of Maywood at 18 South 21st Avenue, 29 South 20th Avenue, 122 South 16th Avenue, 134 South 14th Avenue, 227 South 19th Avenue, 205 South 10th Avenue, 422 South 16th Avenue, 417 North 7th Avenue, 719 South 4th Avenue, 803 South 4th Avenue, 803 South 4th Avenue, 903 South 4th Avenue, 1413 South 7th Avenue, 1205 South 16th Avenue, 1835 South 18th Avenue, 1928 South 17th Avenue, 2128 South 10th Avenue and 717 South 4th Avenue, and Approving and Authorizing the Expenditure of Madison Street / Fifth Avenue Tax Increment Financing District Funds and Illinois Housing Development Authority (Ihda) Strong Communities Program Round 2.0 (Scp2) Funds and the Waiver of Village Liens and other monies due to the Village from the Cook County Land Bank Authority to allow the Property Acquisitions. **O.** Resolution Authorizing the Approval and Execution of a Proposal from M.E. Simpson Co., Inc., Dated June 25, 2024 for the Performance of a Village-Wide Leak Detection Survey of the Village Water System in order to Locate Necessary Repairs and Reduce System Water Loss and Approval of Expenditure of Water Funds to pay for the work (Service Fee: \$16,695.00). **P.** Resolution Approving the Appointment of Village Manager Frances Torres as Budget Officer for the Village of Maywood. **Q.** Resolution Determining the Estimated Village of Maywood Real Estate Tax Levy for Year 2024. **R.** Resolution Approving the Regular Meeting Schedule of the Combined Committee of the Whole / Village Board Meetings of the President and Board of Trustees or Calendar Year 2025.

Ayes: Mayor Booker, Trustees Williams, Sanchez, Jones, Peppers, and Brandon

Absent: Trustee Lightford

Motion Carried

Omnibus Pulled Item:

L. Ordinance Amending Section 30.01 (President) and Section 30.27 (Compensation of Trustees) Chapter 30 (Village Administration) Title III (Administration) of the Maywood Village Code Relative to the Compensation of the Village President and Village Board of Trustees and the Village Clerk.

Motioned by Trustee Jones and Seconded by Trustee Brandon to Amend the increase for the mayor from \$65,000.00 to \$26,000.00 for approval.

Ayes: Trustees Jones, Peppers, and Brandon

Nayes: Mayor Booker, Trustees Williams, Sanchez and Lightford

Motion Failed

Motioned by Trustee Brandon and Seconded by Trustee Jones to Amend the increase for the mayor from \$65,000.00 to \$27,000.00 for approval.

Ayes: Trustees Jones, Peppers, and Brandon

Nayes: Mayor Booker, Trustees Williams, Sanchez and Lightford

Motion Failed

Motioned by Trustee Williams and Seconded by Trustee Sanchez to approve the Ordinance Amending Section 30.01 (President) and Section 30.27 (Compensation of Trustees) Chapter 30 (Village Administration) Title III (Administration) of the Maywood Village Code Relative to the Compensation of the Village President and Village Board of Trustees and the Village Clerk.

Ayes: Mayor Booker, Trustees Williams, Sanchez and Lightford

Nayes: Trustees Jones, Peppers, and Brandon

Motion Carried

New Business Agenda items: None

Old Business Agenda Items: None

For Discussion Purposes Only: None

Motioned by Trustee Williams and seconded by Trustee Sanchez to recess into Closed Session at 8:35 p.m. and the Village Board vote (6-0) in favor of discussion of: **A)** Pending Litigation (5 ILCS 120/2(c)(5)) and **E)** the setting of a price for sale or lease of property owned by the village (5 ILCS 120/2(c)(5)) .

Adjournment: Motioned by Trustee Sanchez and Seconded by Trustee Lightford to adjourn the Committee of the Whole Meeting and Village Board Meeting at 9:02 p.m. with a unanimous roll call in favor by the Village Board.

Nathaniel George Booker, Mayor

Tori Love Garron, Acting Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Manager Frank Torres
Acting Village Clerk Tori Love Garron
:cet



Village of Maywood

Financial Report



OMNIBUS ITEM-FINANCIAL REPORT

It is with recommendation that the total below payments of \$1,473,211.25 be approved for payment.

	Vendor	Description	Amount	Expense
1	ABT Mailcom	Water Bill Processing	\$15,763.85	41-55-52400
2	Accutron	Computer Consulting Services	\$8,154.15	01-18-51700
3	Acqua Contractors	Construction Services	\$99,097.88	TBD
4	Baker Tilly Virchow	Audit Services	\$24,278.00	01-14-52400
5	Cargill	Bulk Salt	\$16,016.60	12-10-89013
6	Chicago Cleaning	Janitorial Services	\$9,500.00	01-53-52400
7	ComEd	Electric Services	\$47,254.89	41-51-62650
8	Core & Main	Water/Sewer Supplies	\$19,673.50	41-52-53400
9	De Lage Landen/Impact	IT Services	\$31,409.36	01-18-61100
10	Denler	Fiberized Liquid Asphalt Crack	\$28,054.40	TBD
11	Edwin Hancock	Engineering Services	\$104,520.00	Various Accounts
12	H&H	Electrical Services	\$9,416.05	01-50-52100
13	Il Dept of Transportation	Traffic Signal Maintenance	\$6,303.51	01-50-52400
14	IMPG	PC/WC Audit Renewal	\$54,730.00	41-55-52400
15	J Nardulli	Construction Services	\$229,202.80	TBD
16	Klein Thorpe & Jenkins	Legal Services	\$90,012.66	01-15-52400/TIF
17	LRS	Waste Disposal/Garbage Pickup	\$286,069.75	41-55-57400
18	Maywood Public Library	Personal Property Tax Replacement	\$57,045.96	01-14-61850
19	M&J Asphalt	2024 Pavement Patching	\$81,817.00	01-50-52400
20	Ozinga	Concrete *Dog Park	\$5,733.00	22-39-60000
15	Scot Decal	Vehicle Stickers	\$8,013.07	01-14-52400
16	Southwestern Il College	Juvenile Officer Certification	\$7,009.00	01-40-56300
17	Trigg Construction	Construction Services	\$234,135.82	Various Accounts
18	University of Illinois	Fire Accountability Training	\$12,720.00	01-41-56300
19	Utility Service	Pedisphere Tank	\$16,006.66	41-52-87000
20	Village of Melrose Park	Water Services	\$345,822.24	41-55-57301
21	West Cook	Membership Dues	\$28,950.00	01-20-56100
22	Wexonline/Fleet	Retail Fuel Purchases	\$26,357.08	Various Accounts
23	Woodlake Occupational	Employee Services	\$10,090.00	01-41-40450

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, ABT Mailcom

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water bill processing and mailing for the Village of Maywood Water Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Description</u>
49720	08/29/2024	\$5,252.15	August Processing
50054	09/30/2024	\$5,254.00	September Processing
50329	10/29/2024	\$5,257.70	October Processing

RECOMMENDATION: It is recommended that the total payments of \$15,763.85 be approved for payment. The expense account to be charged: 41-55-52400.



INVOICE

ABT MAILCOM
N1977 Schaitel Rd Ste 400
Lake Geneva, WI 53147

outsourcing@abt-corp.com
+2622489590



Bill to
Maywood, Village of
40 Madison St
Maywood, IL 60153

Shipping info

Ship via: USPS
Ship date: 08/29/2024

Invoice details

Invoice no.: 49720
Terms: Due on receipt
Invoice date: 08/29/2024
Due date: 08/29/2024

INVOICE #: 49720

#	Date	Product or service	Description	Qty	Rate	Amount
1.		4032 - Fulfillment - Mailcom	Bill Processing and Mailing	5678	\$0.925	\$5,252.15

Total **\$5,252.15**

Overdue 08/29/2024

Ways to pay



If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.

Note to customer

Thank you for your continued business. Please contact us at 262-248-9590 with any questions you may have.

[Pay invoice](#)

INVOICE

ABT MAILCOM
N1977 Schaitel Rd Ste 400
Lake Geneva, WI 53147

outsourcing@abt-corp.com
+2622489590



Bill to
Maywood, Village of
40 Madison St
Maywood, IL 60153

Shipping info

Ship via: USPS
Ship date: 09/30/2024

Invoice details

Invoice no.: 50054
Terms: Due on receipt
Invoice date: 09/30/2024
Due date: 09/30/2024

INVOICE #: 50054

#	Date	Product or service	Description	Qty	Rate	Amount
1.		4032 - Fulfillment - Mailcom	Bill Processing and Mailing	5680	\$0.925	\$5,254.00

Total **\$5,254.00**

Ways to pay



If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.

Overdue 09/30/2024

Note to customer

If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.
Thank you for your continued business. Please contact us at 262-248-9590 with any questions you may have.

[Pay invoice](#)

INVOICE

ABT MAILCOM

N1977 Schaitel Rd Ste 400
Lake Geneva, WI 53147

outsourcing@abt-corp.com
+2622489590



Bill to

Maywood, Village of
40 Madison St
Maywood, IL 60153

Shipping info

Ship via: USPS
Ship date: 10/29/2024

Invoice details

Invoice no.: 50329
Terms: Due on receipt
Invoice date: 10/29/2024
Due date: 10/29/2024

INVOICE #: 50329

#	Date	Product or service	Description	Qty	Rate	Amount
1.		4032 - Fulfillment - Mailcom	Bill Processing and Mailing	5684	\$0.925	\$5,257.70

Total \$5,257.70

Ways to pay



If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.

Note to customer

If payment is made by Credit or Debit Cards a 3% processing fee will be added to the bill. No additional processing fees if paying by ACH or Check.

Thank you for your continued business. Please contact us at 262-248-9590 with any questions you may have.

[View and pay](#)

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Accu-tron Computer Service

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for computer consulting services for the month of November 2024.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service Dates</u>
2024Nov	11/01/2024	\$8,154.15	November 2024

RECOMMENDATION: It is recommended that the total payment of \$8,154.15 be approved for payment. The expense account to be charged: 01-18-51700.



AccuTron Systems, Inc.

125 N Halsted Street
 Suite 303A
 Chicago, IL 60601

INVOICE

INVOICE # 2024NOV
 DATE: 11/01/2024

BILL TO:

Village of Maywood
 40 Madison Street
 Maywood, IL 60153
 708-450-6300

	P.O. NUMBER	PROJECT	TERMS
			Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Computer Consulting Services for the Month of November 2024	\$8,154.15	\$8,154.15
	Computer Consulting Service Week End 11/01/2024		
	Computer Consulting Service Week End 11/08/2024		
	Computer Consulting Service Week End 11/15/2024		
	Computer Consulting Service Week End 11/22/2024		
	Computer Consulting Service Week End 11/29/2024		
TOTAL DUE			\$8,154.15

Make all checks payable to AccuTron Systems, Inc
 If you have any questions concerning this invoice, contact Marvin Savage 312-671-0420, msavage@maywood-il.org

THANK YOU FOR YOUR BUSINESS!

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Acqua Contractors Corp

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice dated 07/03/2024 for replacement of the manhole at 12th Avenue and Van Buren Street due to a collapsed structure within the roadway that caused a hole in the roadway to create unsafe driving conditions at this intersection.

Acqua Contractors completed this manhole replacement on July 3rd, 2024. The work involved excavating the area, installing a new manhole, reconnecting the pipes to the manhole and backfilling. The work required careful excavation around existing watermain and gas utilities.

During the replacement it was discovered that the mainline sewer pipe running west towards 13th Avenue was back pitched due to the existing watermain encroaching the sewer main. It was determined not to replace the pipe and leave it back pitched, but rather improve the condition of the sewer main for positive flow. This work involved resetting the manhole at a slightly deeper elevation and removing additional mainline sewer pipe to the east and west to ensure the sewer had positive flow in the correct direction. While removing this additional pipe, it was discovered that nearby roadway catch basin blind connected into the sewer mainline. This required installing additional materials and sewer main to ensure the drainage continues operating correctly.

This manhole replacement that occurred was more difficult and time consuming to replace than typical manholes due to the existing utilities that were worked around and the additional work completed from the back pitched sewer main that occurred to keep the drainage area from operating correctly.

We have verified the accuracy of the attached invoice for the labor hours, materials and equipment and compared them to our records. We are in agreement with the invoice provided.

RECOMMENDATION: It is recommended that the total payment of \$18,567.92 be approved for payment. The expense account to be charged: to be determined



October 9, 2024

Mr. Greg Buchanan
Director of Public Works
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: Manhole Replacement at 12th Avenue and Van Buren Street

Dear Mr. Buchanan:

At your direction, the replacement of the manhole at 12th Avenue and Van Buren Street was completed by Acqua Contractors due to a collapsed structure within the roadway that caused a hole in the roadway to create unsafe driving conditions at this intersection.

Acqua Contractors completed this manhole replacement on July 3rd, 2024. The work involved excavating the area, installing a new manhole, reconnecting the pipes to the manhole and backfilling. The work required careful excavation around existing watermain and gas utilities.

During the replacement it was discovered that the mainline sewer pipe running west towards 13th Avenue was back pitched due to the existing watermain encroaching the sewer main. It was determined not to replace the pipe and leave it back pitched, but rather improve the condition of the sewer main for positive flow. This work involved resetting the manhole at a slightly deeper elevation and removing additional mainline sewer pipe to the east and west to ensure the sewer had positive flow in the correct direction. While removing this additional pipe, it was discovered that a nearby roadway catch basin blind connected into the sewer mainline. This required installing additional materials and sewer main to ensure the drainage continues operating correctly.

This manhole replacement that occurred was more difficult and time consuming to replace than typical manholes due to the existing utilities that were worked around and the additional work completed from the back pitched sewer main that occurred to keep the drainage area from operating correctly.

We have verified the accuracy of the attached invoice for the labor hours, materials and equipment and compared them to our records. We are in agreement with the invoice provided. We recommend the Village approve invoice "Maywood I-290 FA2301-XXX MH Repl 12th & VB" in the amount of \$18,567.92.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,



William Peterhansen, P.E., CFM

July 30, 2024

Page 2 of 2

**cc: Mr. Greg Buchanan, Director of Public Works
Mr. Matt Gerber, Project Manager, Acqua Contractors**

Date Prepared: July 3, 2024



To: Rob Prohaska

From: 551 S ROUTE 83
ELMHURST, IL 60126

Owner: Village of Maywood
Project:

Location: 12th Ave and Van Buren

Reference No.:

Description of Work: **Replace 4' diameter manhole and reconnect all pipes.**

Date of Work: July 3, 2024

OCCUPATION LABOR	HOURS REG.	HOUR O/T 1.5	HOUR D/T 2.0	RATE	INSURANCE AMOUNT	PAYROLL AMOUNT
Excavator Oper - CLASS I - L. Garcia	8.00	0.50	-	\$ 62.00	\$ 527.00	\$ 542.50
Cert Loader Oper - CLASS II - M. Rendina	8.00	0.50	-	\$ 61.00	\$ 518.50	\$ 533.75
LABORER- FOREMAN - T. Nugent	8.00	0.50	-	\$ 61.25	\$ 520.63	\$ 535.94
LABORER- BOTTOM MAN A. Carvajal	8.00	-	-	\$ 53.50	\$ 428.00	\$ 428.00
LABORER - TOP MAN A. Sanchez	8.00	-	-	\$ 50.15	\$ 401.20	\$ 401.20
SUB - TOTAL LABOR	40.00	1.50	-		\$ 2,395.33	\$ 2,441.39
OPERATOR PENSION & WELFARE	17.00			HRS@ \$	48.93	\$ 831.81
LABORERS PENSION & WELFARE	24.50			HRS@ \$	35.54	\$ 870.73
SUB-TOTAL LABOR						\$ 4,143.93
PLUS 35% OF SUB-TOTAL						\$ 1,450.37
SUB-TOTAL LABOR						\$ 5,594.30
<u>PAYROLL ADDITIONS:</u>						
WORKMAN'S COMP. INS	23.19			% OF	\$ 2,395.33	\$ 555.48
P.L. AND P.D. (Liab. Ins.)	16.70			% OF	\$ 2,395.33	\$ 400.02
FED. UNEMPLOYMENT TAX	0.90			% OF	\$ 2,395.33	\$ 21.56
STATE UNEMPLOYMENT TAX	5.85			% OF	\$ 2,441.39	\$ 142.82
FED. SOCIAL SECURITY TAX	7.65			% OF	\$ 2,441.39	\$ 186.77
PAYROLL ADDITIONS						\$ 1,306.64
PLUS 10%						\$ 130.66
TOTAL PAYROLL ADDITIONS						\$ 1,437.30

TOTAL LABOR \$ 7,031.61

I HEREBY CERTIFY THAT THE ABOVE STATEMENT IS A COPY OF THAT PORTION OF THE PAYROLL WHICH APPLIES TO THE ABOVE STATED WORK AND THAT THE RATES SHOWN FOR TAXES AND INSURANCE ARE ACTUAL COSTS

ACQUA CORPORATION

BY _____

YEAR	EQUIPMENT MAKE	MODEL	HOURS	RATE	AMOUNT
	Komatsu	PC138USLC-10	8.00	\$ 104.87	\$ 838.96
	Deere	544K	8.00	\$ 57.95	\$ 463.60
	Ford	F350 Super Duty	8.50	\$ 43.49	\$ 369.67
TOTAL EQUIPMENT					\$ 1,672.23

MATERIALS

SOURCE	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4' Dia Manhole	1.00	EA	\$ 1,770.00	\$ 1,770.00
Type 1 Frame and Cover	1.00	EA	\$ 398.92	\$ 398.92
CA-6	39.28	TN	\$ 22.75	\$ 893.62
Dump Fee	4.00	EA	\$ 295.00	\$ 1,180.00
12" PVC SDR-26	23.00	FT	\$ 36.53	\$ 840.19
12" Non-Shear Mission Band	3.00	EA	\$ 122.00	\$ 366.00
10" PVC SDR-26	4.00	FT	\$ 23.03	\$ 92.12
10" Non-Shear Mission Band	1.00	EA	\$ 109.50	\$ 109.50
12"X6" PVC Tee	1.00	EA	\$ 625.00	\$ 625.00
6" PVC SDR-26	4.00	FT	\$ 7.83	\$ 31.32
6" PVC 45 Degree Bend	1.00	EA	\$ 98.72	\$ 98.72
6" Non-Shear Mission Band	1.00	EA	\$ 62.00	\$ 62.00
EZ Stick	4.00	Roll	\$ 12.50	\$ 50.00
3" Concrte Adjusting Ring	1.00	EA	\$ 32.00	\$ 32.00
2" Concrete Adjusting Ring	2.00	EA	\$ 27.95	\$ 55.90

SUB-TOTAL MATERIAL \$ 6,605.29
 PLUS 15% MATERIAL COST \$ 990.79

TOTAL MATERIAL \$ 7,596.08

AFFIDAVIT

THIS IS TO CERTIFY THAT THE MATERIALS ENTERED ON THIS FORCE ACCOUNT BILL WHICH WERE TAKEN FROM STOCK ARE SHOWN AT OUR COST

ACQUA CORPORATION

BY _____

RENTALS & SUBCONTRACTORS

SOURCE	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Semi Dump Truck	16.00	Hours	\$ 135.00	\$ 2,160.00

SUB-TOTAL RENTALS & SUBS	\$ 2,160.00
PLUS 5% OR \$100.00	\$ 108.00
TOTAL RENTAL & SUBS	<u>\$ 2,268.00</u>

TOTALS

TOTAL LABOR	\$ 7,031.61
TOTAL EQUIPMENT	\$ 1,672.23
TOTAL MATERIAL	\$ 7,596.08
TOTAL RENTALS	\$ 2,268.00
TOTAL COST	<u>\$ 18,567.92</u>

<u>TOTAL AMOUNT DUE</u>	<u>\$ 18,567.92</u>
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**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Acqua Contractors Corp

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #2301-12 dated 11/05/2024 for construction on the referenced project which includes local storm sewer improvements to the area bounded by 2nd Avenue, 9th Avenue, Harrison Street and Van Buren Street. The additional work to be completed in 2024 is located on 9th Avenue from Harrison Street to Van Buren Street, 7th Avenue and Harrison Street and at 3rd Avenue and Harrison Street. At a future date, the installed storm sewers will connect to a large diameter storm sewer to be installed by IDOT along Harrison Street and drain to the Des Plaines River by gravity.

The project to be constructed consists of the installation of approximately 2,540 feet of 36" RCP and 2,350 feet of 18" RCP storm sewer main; replacement of drainage structures and storm sewer laterals; replacement of certain sections of combined sewer; replacement or repair of defective combined sewer manholes; installation of approximately 1,500 feet of 8" ductile iron water main; connection and disconnection of water mains; installation of water services; removal and replacement of certain sections of curb and gutter, sidewalks, and driveway pavement; pavement; removal; excavation of existing pavements; reconstruction of pavements with aggregate base, hot-mix asphalt binder, and hot-mix asphalt surface courses; pavement patching; milling and resurfacing of hot mix asphalt pavements; pavement markings; landscaping restoration of the parkways; and other related work.

The work represented on this pay estimate includes work performed between September 21, 2024, and November 9, 2024. The work completed in this period was striping, landscaping and punch list work. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Acqua Contractors Corp. and have found them to be accurate.

RECOMMENDATION: It is recommended that the total payment of \$80,529.96 be approved for payment. The expense account to be charged: 21-10-87470.



November 12, 2024

Mr. Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: I-290 Corridor Storm Sewer Separation Project
Pay Estimate No. 12 and Final

Mr. Torres:

Acqua Contractors Corp. of Elmhurst, Illinois has completed construction work on the additional improvements for the reference project. The entire project includes local storm sewer improvements to the area bounded by 2nd Avenue, 9th Avenue, Harrison Street and Van Buren Street. The additional work to be completed in 2024 is located on 9th Avenue from Harrison Street to Van Buren Street, 7th Avenue and Harrison Street and at 3rd Avenue and Harrison Street. At a future date, the installed storm sewers will connect to a large diameter storm sewer to be installed by IDOT along Harrison Street and drain to the Des Plaines River by gravity.

The project to be constructed consists of the installation of approximately 2,540 feet of 36" RCP and 2,350 feet of 18" RCP storm sewer main; replacement of drainage structures and storm sewer laterals; replacement of certain sections of combined sewer; replacement or repair of defective combined sewer manholes; installation of approximately 1,500 feet of 8" ductile iron water main; connection and disconnection of water mains; installation of water services; removal and replacement of certain sections of curb and gutter, sidewalks, and driveway pavement; pavement removal; excavation of existing pavements; reconstruction of pavements with aggregate base, hot-mix asphalt binder, and hot-mix asphalt surface courses; pavement patching; milling and resurfacing of hot-mix asphalt pavements; pavement markings; landscaping restoration of the parkways; and other related work.

The work represented on this pay estimate includes work performed between September 21, 2024 and November 9, 2024. The work completed in this period was striping, landscaping and punch list work. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Acqua Contractors Corp. and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 2301-12-FINAL in the amount of \$80,529.96. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 12 and Final. The construction of the project is to be funded by the Cook County Community Development Block Grant Disaster Relief (CDBG-DR) program in the amount of \$3,302,000 and the Metropolitan Water Reclamation Water District

November 12, 2024

Page 2 of 2

(MWRD) Stormwater Partnership Program in the amount of \$4,000,000. The total amount of grant funds being provided to this project are \$7,302,000.

The grant funding will be provided to the Village in arrears, upon payment from the Village to the Contractor. We will promptly submit this pay estimate to MWRD for full reimbursement in the amount of the pay estimate, as soon as the cancelled checks to the contractor are provided to us.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.

A handwritten signature in cursive script, appearing to read "William D. Peterhansen", is written over a horizontal line.

William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Ms. Lanya Satchell, Director of Finance
Mr. Matt Gerber, Project Manager, Acqua Contractors

Attachments

I-290 Corridor Storm Sewer Separation Project
Owner: Village of Maywood
Contractor: Acqua Contractors
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 12
October 28, 2024

No.	Items	Unit	ADJUSTED CONTRACT VALUE		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
1	Earth Excavation	CuYd	2,500	\$ 150,000.00	0	284	2216	\$ 60.00	\$ 132,960.00
2	Undercut Excavation	CuYd	1,493	\$ 89,580.00	0	1,263	230	\$ 60.00	\$ 13,800.00
3	Porous Granular Embankment, 3"	CuYd	1,493	\$ 52,255.00	0	1,263	230	\$ 35.00	\$ 8,050.00
4	Exploratory Excavation	Hour	8	\$ 6,400.00	0	2	6	\$ 800.00	\$ 4,800.00
5	Removal and Disposal of Regulated Substances	CuYd	190	\$ 22,800.00	0	190	0	\$ 120.00	\$ -
6	Combination Curb and Gutter Removal	Foot	11,100	\$ 55,500.00	493	0	11593	\$ 5.00	\$ 57,965.00
7	Sidewalk Removal	SqFt	40,350	\$ 80,700.00	0	3,293	37057	\$ 2.00	\$ 74,114.00
8	Driveway Pavement Removal	SqYd	1,750	\$ 21,000.00	0	397	1353	\$ 12.00	\$ 16,236.00
9	Pavement Removal	SqYd	16,424	\$ 131,392.00	0	2,977	13447	\$ 8.00	\$ 107,576.00
10	Incidental Hot Mix Asphalt Surface Removal	SqYd	95	\$ 5,700.00	77	0	172	\$ 60.00	\$ 10,320.00
11	HMA Surface Removal, Variable Depth	SqYd	5,315	\$ 47,835.00	5,546	0	10861	\$ 9.00	\$ 97,749.00
12	8" Dia DIP, Class 52, Water Main	Foot	1,600	\$ 192,000.00	0	91	1509	\$ 120.00	\$ 181,080.00
13	6" Dia DIP, Class 52, Water Main	Foot	110	\$ 16,500.00	0	65	45	\$ 150.00	\$ 6,750.00
14	8" Gate Valve	Each	6	\$ 24,000.00	0	0	6	\$ 4,000.00	\$ 24,000.00
15	Valve Vault, Ty A, 4' Dia, Ty 1 Frame, Closed Lid	Each	6	\$ 18,000.00	0	0	6	\$ 3,000.00	\$ 18,000.00
16	Valve Box	Each	1	\$ 400.00	2	0	3	\$ 400.00	\$ 1,200.00
17	Fire Hydrant with Auxiliary Valve and Box	Each	6	\$ 48,000.00	0	0	6	\$ 8,000.00	\$ 48,000.00
18	Special Ductile Iron Fittings	Pound	3,000	\$ 3,000.00	0	1,216	1784	\$ 1.00	\$ 1,784.00
19	Restraint Joint, 8"	Each	80	\$ 6,640.00	0	24	56	\$ 83.00	\$ 4,648.00
20	Restraint Joint, 6"	Each	30	\$ 1,860.00	0	14	16	\$ 62.00	\$ 992.00
21	Fire Hydrant to be Removed	Each	6	\$ 1,200.00	0	0	6	\$ 200.00	\$ 1,200.00
22	Short Water Service, 1"	Each	25	\$ 57,500.00	0	2	23	\$ 2,300.00	\$ 52,900.00
23	Long Water Service, 1" (Directional Bore)	Each	38	\$ 125,400.00	0	3	35	\$ 3,300.00	\$ 115,500.00
24	Water Main Connections at 6th Ave and Congress St.	Each	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
25	Water Main Connections at 6th Ave and Van Buren St.	Each	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
26	Water Main Connections at 4th Ave and Congress St.	Each	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
27	Water Main Connections at 4th Ave and Van Buren St.	Each	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
28	Water Main Connections at 2nd Ave and Congress St.	Each	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
29	Water Main Connections at 2nd Ave and Van Buren St.	Each	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
30	6" Line Stop	Each	9	\$ 65,700.00	3	0	12	\$ 7,300.00	\$ 87,600.00
31	Pressure Testing and Disinfection	L.S.	1	\$ 2,500.00	0	0	1	\$ 2,500.00	\$ 2,500.00
32	10" Dia PVC Combined Sewer Pipe Replacement	Foot	55	\$ 8,690.00	4	0	59	\$ 158.00	\$ 9,322.00
33	12" Diameter, PVC Combined Sewer Pipe Replacement	Foot	115	\$ 20,125.00	0	9	106	\$ 175.00	\$ 18,550.00
34	Additional 10" Diameter, PVC Combined Sewer Pipe Replacement	Foot	10	\$ 1,600.00	0	6	4	\$ 160.00	\$ 640.00
35	Additional 12" Diameter, PVC Combined Sewer Pipe Replacement	Foot	10	\$ 1,780.00	17	0	27	\$ 178.00	\$ 4,806.00
36	6" Diameter, PVC Sanitary Sewer Service Pipe	Foot	775	\$ 100,750.00	0	233	542	\$ 130.00	\$ 70,460.00
37	10" x 6" PVC Sewer Service Connection	Each	13	\$ 37,700.00	0	11	2	\$ 2,900.00	\$ 5,800.00
38	12" x 6" PVC Sewer Service Connection	Each	11	\$ 33,000.00	2	0	13	\$ 3,000.00	\$ 39,000.00
39	6" Diameter, PVC Storm Sewer Pipe	Foot	423	\$ 54,990.00	72	0	495	\$ 130.00	\$ 64,350.00
40	8" Diameter, PVC Storm Sewer Pipe	Foot	80	\$ 11,200.00	17	0	97	\$ 140.00	\$ 13,580.00
41	10" Diameter, PVC Storm Sewer Pipe	Foot	885	\$ 139,830.00	34	0	919	\$ 158.00	\$ 145,202.00
42	12" Diameter, PVC Storm Sewer Pipe	Foot	490	\$ 84,770.00	123	0	613	\$ 173.00	\$ 106,049.00
43	10" Diameter, DIP Storm Sewer Pipe	Foot	555	\$ 101,565.00	45	0	600	\$ 183.00	\$ 109,800.00
44	12" Diameter, DIP Storm Sewer Pipe	Foot	100	\$ 20,100.00	0	17	83	\$ 201.00	\$ 16,683.00
45	18" Diameter, RCP Storm Sewer Pipe	Foot	2,375	\$ 581,875.00	0	30	2345	\$ 245.00	\$ 574,525.00
46	36" Diameter, RCP Storm Sewer Pipe (Above Combined Sewer)	Foot	825	\$ 219,450.00	0	24	801	\$ 266.00	\$ 213,066.00
47	36" Diameter, RCP Storm Sewer Pipe (Below Combined Sewer)	Foot	1,675	\$ 502,500.00	0	24	1651	\$ 300.00	\$ 495,300.00
48	Trench Backfill	CuYd	9,212	\$ 230,300.00	0	1,353	7859	\$ 25.00	\$ 196,475.00
49	Inlet, Type A, Type 1 Frame, Open Lid	Each	3	\$ 5,064.72	6	0	9	\$ 1,688.24	\$ 15,194.16
50	Type 'C' Catch Basin, 2' Diameter, Type 1 Frame, Open Lid	Each	0	\$ 1,771.45	0	0	0	\$ 1,771.45	\$ -
51	Restricted Depth Catch Basin, 4' Diameter, Type 1 Frame, Open Lid	Each	69	\$ 217,350.00	15	0	84	\$ 3,150.00	\$ 264,600.00
52	Restricted Depth Manhole, 4' Diameter, Type 1 Frame, Closed Lid	Each	7	\$ 42,350.00	5	0	12	\$ 6,050.00	\$ 72,600.00
53	Restricted Depth Manhole, 5' Diameter, Type 1 Frame, Closed Lid	Each	6	\$ 44,700.00	2	0	8	\$ 7,450.00	\$ 59,600.00
54	Restricted Depth Manhole, 6' Diameter, Type 1 Frame, Closed Lid	Each	14	\$ 203,000.00	0	0	14	\$ 14,500.00	\$ 203,000.00
55	Connection to Existing Structure	Each	13	\$ 13,000.00	2	0	15	\$ 1,000.00	\$ 15,000.00
56	Frames and Lids to be Adjusted	Each	22	\$ 17,600.00	0	18	4	\$ 800.00	\$ 3,200.00
57	Structure to be Reconstructed	Each	26	\$ 41,600.00	0	6	20	\$ 1,600.00	\$ 32,000.00
58	Frames and Lids	Each	30	\$ 12,000.00	0	9	21	\$ 400.00	\$ 8,400.00
59	Structure to be Removed	Each	133	\$ 19,950.00	0	0	133	\$ 150.00	\$ 19,950.00
60	Water Service Boxes and Valve Boxes to be Adjusted	Each	25	\$ 5,625.00	0	24	1	\$ 225.00	\$ 225.00
61	Seal 36" Diameter Pipe with Brick and Mortar	Each	22	\$ 16,500.00	0	6	16	\$ 750.00	\$ 12,000.00
62	Seal 18" Diameter Pipe with Brick and Mortar	Each	14	\$ 9,800.00	0	2	12	\$ 700.00	\$ 8,400.00
63	Seal 12" Diameter Pipe with Plug	Each	1	\$ 650.00	0	0	1	\$ 650.00	\$ 650.00
64	Combination Curb and Gutter, Type B-6.12 (Modified)	Foot	11,015	\$ 396,540.00	1,048	0	12063	\$ 36.00	\$ 434,268.00
65	Portland Cement Concrete Sidewalk, 5"	SqFt	40,350	\$ 363,150.00	0	1,873	38477	\$ 9.00	\$ 346,293.00
66	Detectable Warnings	SqFt	1,450	\$ 51,475.00	121	0	1571	\$ 35.50	\$ 55,770.50
67	Portland Cement Concrete Driveway Pavement, 7"	SqYd	1,750	\$ 122,500.00	0	397	1353	\$ 70.00	\$ 94,710.00
68	Portland Cement Concrete Driveway Pavement, 8"	SqYd	375	\$ 28,125.00	0	204	171	\$ 75.00	\$ 12,825.00
69	White Wax Compound	SqYd	8,630	\$ 12,945.00	0	8,630	0	\$ 1.50	\$ -
70	Portland Cement Concrete Base Course, 8"	SqYd	4,424	\$ 289,772.00	392	0	4816	\$ 65.50	\$ 315,448.00
71	Deformed Tie Bars	Each	865	\$ 8,650.00	9	0	874	\$ 10.00	\$ 8,740.00
72	Temporary Hot-Mix Asphalt Pavement	Ton	50	\$ 11,750.00	15	0	65	\$ 235.00	\$ 15,275.00
73	Incidental Hot-Mix Asphalt Surfacing	Ton	45	\$ 10,620.00	0	7	38	\$ 236.00	\$ 8,968.00
74	Geogrid for Ground Stabilization	SqYd	14,000	\$ 21,840.00	0	4,815	9185	\$ 1.56	\$ 14,328.60
75	Aggregate Base Course, Type B, 6"	SqYd	11,000	\$ 121,000.00	0	1,471	9529	\$ 11.00	\$ 104,819.00
76	Bituminous Materials (Tack Coat) SS-1	Gallon	1,855	\$ 36,250.00	0	365	1490	\$ 1.50	\$ 2,235.00

I-290 Corridor Storm Sewer Separation Project
Owner: Village of Maywood
Contractor: Acqua Contractors
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 12
October 28, 2024

No.	Items	Unit	ADJUSTED CONTRACT VALUE		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
77	Hot-Mix Asphalt - Longitudinal Joint Sealant	Foot	6,010	\$ 21,636.00	182	0	6192	\$ 3.60	\$ 22,291.20
78	Hot-Mix Asphalt Binder Course, IL 19.0, N50	Ton	2,800	\$ 308,000.00	0	413	2387	\$ 110.00	\$ 262,570.00
79	Leveling Binder (Machine Method), N50	Ton	783	\$ 121,365.00	297	0	1080	\$ 155.00	\$ 167,400.00
80	Hot-Mix Asphalt Surface Course, Mix D, N50	Ton	2,367	\$ 302,976.00	314	0	2681	\$ 128.00	\$ 343,168.00
81	Topsoil Placement, 3"	SqYd	14,643	\$ 76,143.60	0	1,426	13217	\$ 5.20	\$ 68,728.40
82	Sodding	SqYd	14,643	\$ 212,923.50	0	1,593	13050	\$ 14.50	\$ 189,225.00
83	Supplemental Watering	Unit	156	\$ 1,560.00	0	156	0	\$ 10.00	\$ -
84	Inlet Filters	Each	82	\$ 16,400.00	0	2	80	\$ 200.00	\$ 16,000.00
85	Thermoplastic Pavement Marking - Line 4"	Foot	1,475	\$ 2,286.25	619	0	2094	\$ 1.55	\$ 3,245.70
86	Thermoplastic Pavement Marking - Line 6"	Foot	3,173	\$ 7,456.55	97	0	3270	\$ 2.35	\$ 7,684.50
87	Thermoplastic Pavement Marking - Line 12"	Foot	114	\$ 530.10	371	0	485	\$ 4.65	\$ 2,255.25
88	Thermoplastic Pavement Marking - Line 24"	Foot	595	\$ 5,563.25	0	43	552	\$ 9.35	\$ 5,161.20
89	Remove and Reset Existing Brick Pavers	SqFt	600	\$ 9,300.00	0	550	50	\$ 15.50	\$ 775.00
90	Location of Water Services and Sanitary Sewer Services	LS	1	\$ 15,000.00	0	0	1	\$ 15,000.00	\$ 15,000.00
91	Tree Removal	In-Dia	200	\$ 9,350.00	0	181	19.5	\$ 46.75	\$ 911.63
92	Contingent Cash Allowance	Dollar	189,773	\$ 189,773.40	0	47,896	141877.8	\$ 1.00	\$ 141,877.80
93	Mobilization	L.S.	1	\$ 462,000.00	0	0	1	\$ 462,000.00	\$ 462,000.00
94	Traffic Control and Protection	L.S.	1	\$ 57,138.68	0	0	1	\$ 57,138.68	\$ 57,138.68

Total Awarded Contract Value	\$	7,302,000.00	\$	7,062,263.62
Less Amount Retained, 0%			\$	
Less Amount, Previous Invoices			\$	6,981,733.66
Total Amount Due, Pay Estimate No. 11	\$		\$	80,529.96



INVOICE

551 S IL ROUTE 83
 Elmhurst, IL 60126
 630-359-4648

Date: November 5, 2024
Invoice # 2301-12-FINAL
Job No# 2301
 Maywood I290 SSS

Bill To:
 VILLAGE OF MAYWOOD
 40 WEST MADISON STREET
 MAYWOOD, IL 60153

Job Name:
 I290 CORRIDOR STORM SEWER
 SEPARATION PROJECT
 MAYWODD, IL
 CDBG-DR PROJECT NO. 2013-DR-IN-R4-10

DESCRIPTION	AMOUNT
PAY ESTIMATE #12-FINAL	
CONTRACT	\$7,299,741.28
CHANGE ORDERS APPROVED TO DATE	<u>\$0.00</u>
TOTAL CONTRACT AMOUNT TO DATE	\$7,299,741.28
WORK COMPLETED TO DATE	\$7,062,263.62
LESS 0% RETENTION	<u>\$0.00</u>
	\$7,062,263.62
LESS PRIOR PAYMENT	<u>-\$6,981,733.66</u>
CURRENT AMOUNT DUE	\$80,529.96
 TOTAL AMOUNT DUE THIS INVOICE	 <u>\$80,529.96</u>

OWNER: Village of Maywood
 PAY REQUEST #: 12
 CONTRACT #: 1290
 PROJECT: 1290 Corridor Storm Sewer Separation
 PERIOD END: October 28, 2024
 ACQUA JOB #: 2301

ACQUA CONTRACTORS CORP
 551 S. IL ROUTE 83
 ELMHURST, IL 60126
 TEL: 630-359-4648
 FAX: 630-359-4971



AMERICAN CONTRACTORS	ITEM #	DESCRIPTION	CONTRACT		BID		PREVIOUSLY BILLED		CURRENT BILLING		COMPLETED TO DATE	
			QUANTITY	UNIT	COST/UNIT	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST
	1	Earth Excavation	2500	CY	60.00	\$ 150,000.00	2,216.00	\$ 132,960.00	-	\$ -	2,216.00	\$ 132,960.00
	2	Undercut Excavation	1483	CY	60.00	\$ 69,580.00	230.00	\$ 13,800.00	-	\$ -	230.00	\$ 13,800.00
	3	Porous Granular Embankment, 3	1493	CY	35.00	\$ 52,250.00	230.00	\$ 8,050.00	-	\$ -	230.00	\$ 8,050.00
	4	Exploratory Excavation	8	HR	800.00	\$ 6,400.00	6.00	\$ 4,800.00	-	\$ -	6.00	\$ 4,800.00
	5	Removal and Disposal of Regulated Substances	190	CY	120.00	\$ 22,800.00	-	\$ -	-	\$ -	-	\$ -
	6	Combination Curb and Gutter Removal	11100	FT	5.00	\$ 55,500.00	11,593.00	\$ 57,965.00	-	\$ -	11,593.00	\$ 57,965.00
	7	Sidewalk Removal	40350	SF	2.00	\$ 80,700.00	37,057.00	\$ 74,114.00	-	\$ -	37,057.00	\$ 74,114.00
	8	Driveway Pavement Removal	1750	SF	12.00	\$ 21,000.00	1,353.00	\$ 16,236.00	-	\$ -	1,353.00	\$ 16,236.00
	9	Pavement Removal	16424	SY	8.00	\$ 131,392.00	13,447.00	\$ 107,576.00	-	\$ -	13,447.00	\$ 107,576.00
	10	Incidental Hot-Mix Asphalt Surface Removal	95	SY	60.00	\$ 5,700.00	172.00	\$ 10,320.00	-	\$ -	172.00	\$ 10,320.00
	11	Hot-Mix Asphalt Surface Removal, Variable Depth	5315	SY	9.00	\$ 47,835.00	10,861.00	\$ 97,749.00	-	\$ -	10,861.00	\$ 97,749.00
	12	4" Diameter Ductile Iron Pipe, Class 52, Water Main	1800	FT	120.00	\$ 192,000.00	1,509.00	\$ 181,080.00	-	\$ -	1,509.00	\$ 181,080.00
	13	4" Diameter, Ductile Iron Pipe, Class 52, Water Main	110	FT	150.00	\$ 16,500.00	45.00	\$ 6,750.00	-	\$ -	45.00	\$ 6,750.00
	14	3" Gate Valve	6	EA	4,000.00	\$ 24,000.00	6.00	\$ 24,000.00	-	\$ -	6.00	\$ 24,000.00
	15	Valve Vault, Type A, 4' Diameter, Type 1 Frame, Closed Lid	6	EA	3,000.00	\$ 18,000.00	6.00	\$ 18,000.00	-	\$ -	6.00	\$ 18,000.00
	16	Valve Box	1	EA	400.00	\$ 400.00	3.00	\$ 1,200.00	-	\$ -	3.00	\$ 1,200.00
	17	Fire Hydrant with Auxiliary Valve and Box	6	EA	8,000.00	\$ 48,000.00	6.00	\$ 48,000.00	-	\$ -	6.00	\$ 48,000.00
	18	Steel Ductile Iron Fittings	3000	POUND	1.00	\$ 3,000.00	1,784.00	\$ 1,784.00	-	\$ -	1,784.00	\$ 1,784.00
	19	Restrained Joint, 6"	80	EA	83.00	\$ 6,640.00	56.00	\$ 4,480.00	-	\$ -	56.00	\$ 4,480.00
	20	Restrained Joint, 6"	30	EA	62.00	\$ 1,860.00	16.00	\$ 992.00	-	\$ -	16.00	\$ 992.00
	21	Fire Hydrant to be Removed	6	EA	200.00	\$ 1,200.00	6.00	\$ 6.00	-	\$ -	6.00	\$ 6.00
	22	Short Water Service, 1"	25	EA	2,300.00	\$ 57,500.00	23.00	\$ 52,900.00	-	\$ -	23.00	\$ 52,900.00
	23	Long Water Service, 1" (Directional Bore)	38	EA	3,300.00	\$ 125,400.00	35.00	\$ 115,500.00	-	\$ -	35.00	\$ 115,500.00
	24	Water Main Connections at 6th Avenue and Congress Street	1	EA	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	25	Water Main Connections at 6th Avenue and Van Buren Street	1	EA	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	26	Water Main Connections at 4th Avenue and Congress Street	1	EA	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	27	Water Main Connections at 4th Avenue and Van Buren Street	1	EA	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	28	Water Main Connections at 2nd Avenue and Congress Street	1	EA	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	29	Water Main Connections at 2nd Avenue and Van Buren Street	1	EA	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	30	3" Line Stop	9	EA	7,300.00	\$ 65,700.00	12.00	\$ 87,600.00	-	\$ -	12.00	\$ 87,600.00
	31	Pressure Testing and Disinfection	1	LS	2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00
	32	10" Diameter, PVC Combined Sewer Pipe Replacement	55	FT	158.00	\$ 8,690.00	59.00	\$ 9,322.00	-	\$ -	59.00	\$ 9,322.00
	33	12" Diameter, PVC Combined Sewer Pipe Replacement	115	FT	175.00	\$ 20,125.00	106.00	\$ 18,550.00	-	\$ -	106.00	\$ 18,550.00
	34	Additional 10" Pipe Replacement, PVC Combined Sewer Pipe Replacement	10	FT	160.00	\$ 1,600.00	4.00	\$ 640.00	-	\$ -	4.00	\$ 640.00
	35	Additional 12" Pipe Replacement, PVC Combined Sewer Pipe (repl)	10	FT	178.00	\$ 1,780.00	27.00	\$ 4,806.00	-	\$ -	27.00	\$ 4,806.00
	36	5" Diameter, PVC Sanitary Sewer Service Pipe	775	FT	130.00	\$ 100,750.00	542.00	\$ 70,460.00	-	\$ -	542.00	\$ 70,460.00
	37	10" x 6" PVC Sewer Service Connection	13	EA	2,900.00	\$ 37,700.00	2.00	\$ 5,800.00	-	\$ -	2.00	\$ 5,800.00
	38	12" x 6" PVC Sewer Service Connection	11	EA	3,000.00	\$ 33,000.00	13.00	\$ 39,000.00	-	\$ -	13.00	\$ 39,000.00
	39	5" Diameter, PVC Storm Sewer Pipe	423	FT	130.00	\$ 54,990.00	495.00	\$ 64,350.00	-	\$ -	495.00	\$ 64,350.00
	40	8" Diameter, PVC Storm Sewer Pipe	80	FT	140.00	\$ 11,200.00	97.00	\$ 13,580.00	-	\$ -	97.00	\$ 13,580.00
	41	10" Diameter, PVC Storm Sewer Pipe	885	FT	158.00	\$ 139,830.00	919.00	\$ 145,202.00	-	\$ -	919.00	\$ 145,202.00
	42	12" Diameter, PVC Storm Sewer Pipe	490	FT	173.00	\$ 84,770.00	613.00	\$ 106,049.00	-	\$ -	613.00	\$ 106,049.00
	43	10" Diameter, DIP Storm Sewer Pipe	595	FT	183.00	\$ 101,565.00	600.00	\$ 109,800.00	-	\$ -	600.00	\$ 109,800.00
	44	12" Diameter, DIP Storm Sewer Pipe	100	FT	201.00	\$ 20,100.00	83.00	\$ 16,683.00	-	\$ -	83.00	\$ 16,683.00
	45	18" Diameter, RCP Storm Sewer Pipe	2375	FT	245.00	\$ 581,875.00	2,345.00	\$ 574,525.00	-	\$ -	2,345.00	\$ 574,525.00
	46	36" Diameter, RCP Storm Sewer Pipe (Above Combined Sewer)	825	FT	266.00	\$ 219,450.00	801.00	\$ 213,066.00	-	\$ -	801.00	\$ 213,066.00
	47	36" Diameter, RCP Storm Sewer Pipe (Below Combined Sewer)	1675	FT	300.00	\$ 502,500.00	1,651.00	\$ 495,300.00	-	\$ -	1,651.00	\$ 495,300.00
	48	Trench Backfill	9212	FT	25.00	\$ 230,300.00	7,859.00	\$ 196,475.00	-	\$ -	7,859.00	\$ 196,475.00
	49	Inlet, Type A, Type 1 Frame, Open Lid	3	EA	1,686.24	\$ 5,064.72	9.00	\$ 15,194.16	-	\$ -	9.00	\$ 15,194.16
	50	Type C Catch Basin, 2' Diameter, Type 1 Frame, Open Lid	0	EA	1,771.45	\$ -	-	\$ -	-	\$ -	-	\$ -
	51	Restricted Depth Catch Basin, 4' Diameter, Type 1 Frame, Open Lid	69	EA	3,150.00	\$ 217,350.00	84.00	\$ 264,600.00	-	\$ -	84.00	\$ 264,600.00
	52	Restricted Depth Manhole, 4' Diameter, Type 1 Frame, Closed Lid	7	EA	6,050.00	\$ 42,350.00	12.00	\$ 72,600.00	-	\$ -	12.00	\$ 72,600.00
	53	Restricted Depth Manhole, 5' Diameter, Type 1 Frame, Closed Lid	6	EA	7,450.00	\$ 44,700.00	8.00	\$ 59,600.00	-	\$ -	8.00	\$ 59,600.00
	54	Restricted Depth Manhole, 6' Diameter, Type 1 Frame, Closed Lid	14	EA	14,500.00	\$ 203,000.00	14.00	\$ 203,000.00	-	\$ -	14.00	\$ 203,000.00
	55	Connection to Existing Structure	13	EA	1,000.00	\$ 13,000.00	15.00	\$ 15,000.00	-	\$ -	15.00	\$ 15,000.00
	56	Frames and Lids to be Adjusted	22	EA	800.00	\$ 17,600.00	4.00	\$ 3,200.00	-	\$ -	4.00	\$ 3,200.00
	57	Structure to be Reconstructed	26	EA	1,600.00	\$ 41,600.00	20.00	\$ 32,000.00	-	\$ -	20.00	\$ 32,000.00

FINAL WAIVER OF LIEN

STATE OF ILLINOIS

QTY #

LOAN #

COUNTY OF DUPAGE

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by

Village of Maywood

To furnish

Storm Sewer Separation

For the premises known as

I290 Corridor - Maywood, IL

Of which

Village of Maywood

is the owner.

The undersigned, for and in consideration of

eighty thousand five hundred twenty-nine 96/100

\$80,529.96

) Dollars, and other good and valuable consideration, the receipt where of is hereby acknowledged, do(es) hereby

waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics liens', with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, fund or other considerations due or to become due from the owner, on account of labor, services, material, fixture, apparatus or machinery heretofore furnished, or which may be furnished to this date, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

Given under

My

hand

Signed

and seal

on

this

5

Day of

November

2024

Signature and Seal:

Alex Rendina | President

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

STATE OF ILLINOIS

CONTRACTOR'S AFFIDAVIT

COUNTY OF DUPAGE

TO WHOM IT MAY CONCERN:

THE Undersigned, being duly sworn, deposes and says that he is

Alex Rendina

President

of the

Acqua Contractors Corp

Who is the contractor for the

Storm Sewer Separation

work on the

Building Located at

I290 Corridor - Maywood, IL

Owned by

Village of Maywood

That the total amount of the contract including extras* is

\$7,299,741.28

on which he has received payment of

\$6,981,733.66

prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and

that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material and labor, or both for said work and all parties having contracts or sub contracts for the specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

Names	What For	Contract Price	Amount Paid	This Payment	Balance Due
Acqua Contractors Corp	Labor/Materials	\$3,103,605.20	\$3,042,492.10	\$61,113.10	\$0.00
Welch Bros	Precast Structures	\$405,871.84	\$405,871.84	\$0.00	\$0.00
Core & Main	Water & Sewer Mtls	\$260,924.40	\$260,924.40	\$0.00	\$0.00
IG Demo	Concrete	\$1,204,867.27	\$1,192,818.60	\$12,048.67	(\$0.00)
DelToro Landscaping	Landscape	\$237,338.00	\$237,338.00	\$0.00	\$0.00
McGill Construction	HMA	\$736,818.92	\$729,450.73	\$7,368.19	(\$0.00)
Highway Safety Corp	Traffic Control	\$23,692.02	\$23,692.02	\$0.00	\$0.00
Vulcan Materials	Stone/Dirt Dumps	\$481,082.53	\$481,082.53	\$0.00	\$0.00
F&V Transport Inc	Trucking	\$241,448.75	\$241,448.75	\$0.00	\$0.00
Adriatica Construction Co	Trucking	\$328,780.24	\$328,780.24	\$0.00	\$0.00
Precision Pavement	Striping	\$14,209.75	\$14,209.75	\$0.00	\$0.00
Mid American Water	Water/Sewer Mtls	\$23,624.70	\$23,624.70	\$0.00	\$0.00
TOTAL LABOR AND MATERIAL TO COMPLETE		\$7,062,263.62	\$6,981,733.66	\$80,529.96	\$0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed This

5

day of

November

2024

Signature

Alex Rendina | President

Subscribed and sworn to before me this

day of 42

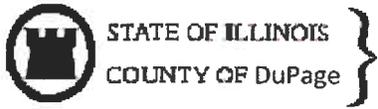
November

2024

EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT



OFFICIAL SEAL
ALEXA RENDINA
Notary Public, State of Illinois
Commission No. 909551
My Commission Expires
April 22 2028



FINAL WAIVER OF LIEN

Gty# _____

Escrow# _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by ACQUA CONTRACTORS to furnish Labor, Material and Equipment for Roadway Improvements for the premises known as Maywood IL Water Main Separation of which Maywood is the owner.

The undersigned, for and in consideration of Twelve Thousand Forty Eight Dollars and 67/100 \$12,048.67 Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 11/6/2024 COMPANY NAME J G Demo Inc. ADDRESS 741 W Racquet Club Drive, Addison, Illinois 60101

SIGNATURE AND TITLE [Signature] President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) George Chavez BEING DULY SWORN, DEPOSES OF (POSITION) President WHO IS THE (COMPANY NAME) J G Demo Inc. CONTRACTOR FURNISHING Labor, Material and Equipment for Roadway Improvement WORK ON THE BUILDING LOCATED AT Maywood IL Water Main Separation OWNED BY Maywood

That the total amount of the contract including extras* is \$1,204,867.27 on which he or she has received payment of \$1,192,818.60 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

Table with 6 columns: NAMES AND ADDRESSES, WHAT FOR, CONTRACT PRICE INCLUDING EXTRAS*, AMOUNT PAID, THIS PAYMENT, BALANCE DUE. Includes entry for J G Demo Inc. and a total row.

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 11/6/2024 SIGNATURE: [Signature] SUBSCRIBED AND SWORN TO BEFORE ME THIS Wednesday, 6 DAY OF November - 2024

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

[Signature] JOANNA CHAVEZ NOTARY PUBLIC



FINAL WAIVER OF LIEN

STATE OF ILLINOIS \
 } SS
 COUNTY OF WILL /

Cty # _____
 Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by ACQUA CONTRACTORS INC.
 to furnish MATERIAL AND LABOR TRUCKING
 for the premises known as 1290 CORRIDOR STORM SEWER SEPERATION PROJECT
 of which VILLAGE OF MAYWOOD is the owner

THE undersigned, for and in consideration of SEVEN THOUSAND THREE HUNDRED SIXTY EIGHT AND 19/100
\$7,368.19 Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es)
 hereby waive and release any and all lien or claim of, or right to lien, under the statutes of the State of Illinois, relating to mechanics' liens,
 with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery
 furnished, and on the moneys, funds or other considerations due or to become due from owner, on account of all labor, services, material,
 fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-
 described premises, INCLUDING EXTRAS.*

DATE NOVEMBER 7TH, 2024 COMPANY NAME MCGILL CONSTRUCTION LLC
 ADDRESS 21227 S. 80TH AVE.
FRANKFORT, IL. 60423

SIGNATURE AND TITLE

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS \
 } SS
 COUNTY OF WILL /

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, DWAYNE MCGILL BEING DULY SWORN, DEPOSES
 AND SAYS THAT HE OR SHE IS (POSITION) OWNER OF
 (COMPANY NAME) MCGILL CONSTRUCTION LLC WHO IS THE
 CONTRACTOR FURNISHING MATERIAL AND LABOR TRUCKING
 LOCATED AT 1290 CORRIDOR STORM SEWER SEPERATION PROJECT
 OWNED BY VILLAGE OF MAYWOOD

That the total of the contract including extras* is \$736,818.92 on which he or she has received payment of
\$729,450.73 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
 there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties
 who have furnished material or labor, or both, for said work and all parties having contracts for specific portions of said work
 or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all
 labor and material required to complete said work according to plans and specifications:

NAMES	What for	Contract Price	Amount Paid	This Payment	Balance Due
MCGILL CONSTRUCTION LLC	MATERIAL AND LABOR TRUCKING	\$736,818.92	\$729,450.73	\$7,368.19	\$0.00
		\$ -	\$ -	\$ -	\$0.00
		\$ -	\$ -	\$ -	\$0.00
		\$ -	\$ -	\$ -	\$0.00
		\$ -	\$ -	\$ -	\$0.00
		\$ -	\$ -	\$ -	\$0.00
TOTAL LABOR AND MATERIAL TO COMPLETE		\$ 736,818.92	\$ 729,450.73	\$ 7,368.19	\$ 0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor
 or there work of any kind done upon or in connection with said work other than above stated.

DATE NOV. 7TH 2024 SIGNATURE *Dwayne McGill*
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 7TH DAY OF NOVEMBER, 2024

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS,
 BOTH ORAL AND WRITTEN, TO THE CONTRACT.

OFFICIAL SEAL
Madeline Dranter
 NOTARY PUBLIC, STATE OF ILLINOIS
 My Commission Expires August 23, 2027

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Baker Tilly Virchow Krause, LLP

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for services in connection with the April 30, 2023 financial statement audit.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
BT2892125	08/27/2024	\$24,278.00

RECOMMENDATION: It is recommended that the total payments of \$24,278.00 be approved for payment. The expense account to be charged: 01-14-52400.



Baker Tilly US, LLP
1301 West 22nd Street • Suite 400
Oak Brook, IL 60523 • 630 990 3131



Village of Maywood
40 Madison St
Maywood, IL 60153

Invoice Date: October 31, 2024
Invoice Number: BT2972805
Client Number: 48514

INVOICE

AMOUNT

Fees	
Professional services rendered in connection with the April 30, 2023 financial statement audit: Work in progress as of October 30, 2024: \$30,348 Discount applied: \$6,070 Discounted amount due: \$24,278	\$24,278.00
Fees Total:	\$24,278.00
Expenses Total:	\$0.00
Invoice Total:	\$24,278.00

For questions, please contact Cynthia Park at 630 990 3131.

Balance is payable upon receipt or previously agreed upon terms.

**Please visit www.bakertilly.com/payment to pay by Credit Card, Debit Card, Crypto, or EFT using your Checking Account.
There is 3% surcharge on all Credit Card payments, and a 1.5% exchange fee on all Crypto payments.
There is no fee for Debit Card or EFT payments.**

Please ACH or wire payment to: US Bank, Milwaukee, WI Routing No: 075000022 Account No: 312220280 Reference #: BT2972805	Or send payment to: Baker Tilly US, LLP Box 78975 Milwaukee, WI 53278-8975	Reference: Client Number: 48514 Invoice Number: BT2972805 Amount Enclosed: \$ _____
---	--	---

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Cargill

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for bulk salt purchase for the Village of Maywood Public Works Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
2910084400	10/08/2024	\$16,016.60

RECOMMENDATION: It is recommended that the total payment of \$16,016.60 be approved for payment. The expense account to be charged: 12-10-89013.





INVOICE
2910084400

Cargill Salt Road Safety
A business of CARGILL, INCORPORATED
15407 MCGINTY ROAD WEST
WAYZATA MN 55391
USA

Remit To: Cargill, Incorporated
PO Box 843973
Dallas TX 75284-3973
USA

Bill-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON
40 MADISON ST
MAYWOOD IL 60153-2323
USA

Ship-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON
40 MADISON ST
MAYWOOD IL 60153-2323
USA

Sold-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON

RECOMMENDED TO BE PAID \$16,016.60
DATE: 11/12/24
DEPT HEAD: Kay Buchanan
EXPENSE ACCT: 12-10-89013
PO#

Billing Date: 10/08/2024
Sales Order: 9256317
Reference Date: 10/08/2024
Your Purchase Order: STORAGE FEES 2024 CONTRACT
Payment Terms: NET 30 DAYS FROM DATE OF INVOICE

Inco Terms: EXW PLANT
Shipment Date:
Gross Weight:

Currency: USD
Due Amt : 16,016.60
Due Date: 11/07/2024

(All date format in MM/DD/YYYY)

STORAGE FEES FOR 800.83 TONS X \$20 PER TON PER CONTRACT

Product Code	Sales Contract	Product Description	Priced Quantity	UoM	Price	Extended Amount
			Shipped Quantity			
500000442		WAREHOUSE STORAGE CHARGE	1	EA	16,016.60 USD/EA	16,016.60
			1	EA		
Subtotal						16,016.60
Sales Tax						0.00
INVOICE TOTAL						
USD						16,016.60

This sale may be subject to applicable discounts, allowances or rebates which are not reflected in the price shown.

All invoices must be paid within the terms quoted. We reserve the right to charge interest on overdue accounts.

For ACH(non CTX)and wire transfers, remittance advice should be emailed to remitdetail@cargill.com or faxed to 952-367-1672 in order to ensure accurate & timely allocation of funds.

These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Billing Enquiries

Telephone: 800-600-7258
Fax: 440-716-0610

Email:
Internet: www.cargillsalt.com

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Chicago Cleaning Concierge

SPECIFIC ACTION REQUESTED: Payment approval of the invoice of attached invoice for janitorial services for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service dates</u>
144	10/27/2024	\$9,500.00	October 2024

RECOMMENDATION: It is recommended that the total payment of \$9,500.00 be approved for payment. The expense account to be charged: 01-53-52400.



Date: October 27, 2024
October
INVOICE # 144



To Village of Maywood
40 Maddison Street
Maywood IL, 60153
708 450-7400

	Description	Line Total
1	Sanitation/Disinfecting Services (CDC Compliance)	\$9,500.00
	Subtotal Total	\$9,500.00

Make all checks payable to Chicago Cleaning Concierge LLC

Chicago Cleaning Concierge LLC P.O Box 3481Barrington, Illinois 60010 312-2001577
BLaster@chicagocleaningconcierge.com

Thank you for your business!

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, ComEd

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice for electric service for Street Lights and Village Buildings.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
Account #9055020000	09/17/2024	\$47,254.89

RECOMMENDATION: It is recommended that the total payment of \$47,254.89 be approved for payment. The expense account to be charged: 41-51-62650.





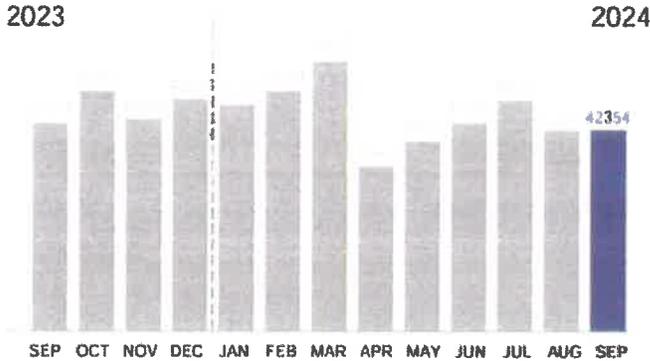
AN EXELON COMPANY

SERVICE FROM 8/14/24 THROUGH 9/13/24 (30 DAYS)
Retail Delivery Service - 100 kW to 400 kW

Village Of Maywood
0 9th Ave Wilcox Pump House
Maywood, IL 60153
(708) 681-8855

Past Balance Due Immediately	\$41,790.73
New Charges Due by 11/18/24	\$5,464.16
Total Amount Due	\$47,254.89

TOTAL USAGE (kWh)



Current month's reading is Actual.

AVERAGE DAILY USE (monthly usage/days in period)

Current Month	74.8° avg. temp	1411.8 kWh	↑ +3% from last year
Last Month	76.8° avg. temp	1461.6 kWh	
Last Year	76.1° avg. temp	1369.8 kWh	

⚡ Ten 100W light bulbs for 1 hour = 1 kWh

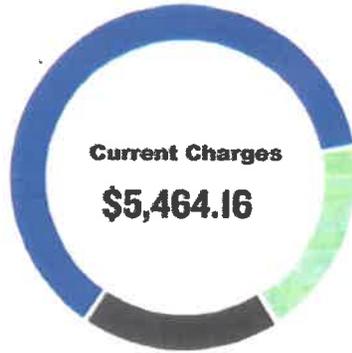
CURRENT CHARGES SUMMARY

See reverse side for details →

SUPPLY
\$3,434.91

Hudson Energy provides your energy.

www.hudsonenergyservices.com
1.845.228.3400



DELIVERY
\$1,029.69

ComEd delivers electricity to your business.

ComEd.com
1.800.334.7661

TAXES & FEES \$999.56

Return only this portion with your check made payable to ComEd. Please write your account number on your check.



0114780 01 AV 0.545 **AUTO T1 0 1195 60153-232340 -C02-00-P14794-I123 7



VILLAGE OF MAYWOOD
ORDINANCE CONSIDERATION ACCT
FINANCE DEPT
40 MADISON ST
MAYWOOD, IL 60153-2323



COMED
PO BOX 6111
CAROL STREAM, IL 60197-6111



52

Pay your bill online, by phone or by mail.

See reverse side for more info →

Account # 9055152000

Past Balance Due Immediately	\$41,790.73
New Charges Due by 11/18/24	\$5,464.16
Total Amount Due	\$47,254.89
Payment Amount:	

9055152000000000000043230000006

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Core & Main

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for water/sewer supplies for the Village of Maywood Public Works Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
V668288	09/25/2024	\$5,825.50
V733946	10/11/2024	\$13,848.00

RECOMMENDATION: It is recommended that the total payment of \$19,673.50 be approved for payment. The expense account to be charged: 41-52-53400.





INVOICE

Invoice # **V668288**
 Invoice Date **9/25/24**
 Account # **080440**
 Sales Rep **GABRIEL ORTEGA**
 Phone # **630-665-1800**
 Branch # **229** **St. Charles, IL**
 Total Amount Due **\$5,835.50**

1830 Craig Park Court
 St. Louis, MO 63146

Remit To:
 CORE & MAIN LP
 PO BOX 28330
 ST LOUIS, MO 63146

690 1 MB 0.622 E0049X I0071 D13418265078 S2 P10492268 0001:0001



VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD IL 60153-2323

Shipped to:
 Water Department
 40 Madison Street
 Maywood, IL

CUSTOMER JOB- W&S-1 W&S-1

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
9/18/24	9/24/24	VERBAL GINO	W&S-1	W&S-1		E	V668288

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
211202M	20 MJ 22-1/2 C153 IMP	1	1		2787.00000	EA	2,787.00
211202P	20 MJXPE 22-1/2 C153 IMP	1	1		3048.50000	EA	3,048.50
21AMF201120DRC	MEGALUG 20 1120 DI KIT C111 T-HEAD BN&G	3	3			N/C EA	

Recommended To Be Paid ~~\$~~ **5,835.50**
 Dept. Head: Riz Ruchan
 Expense Acct: 41-52-53400
 Date: 11/12/24 PO # _____

- Manage billing online
- Reprint invoices
- Retrieve proof of deliveries

Be suspicious of emails requesting wire transfers or payments to Core & Main using updated remittance information. For tips about how to identify bad actors, visit coreandmain.com/identifying-fraud.

Freight	Delivery	Handling	Restock	Misc.		Subtotal:	5,835.50
						Other:	0.00
						Tax:	0.00
						Invoice Total:	\$5,835.50

Terms: NET 30
 Ordered By: GINO

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: <https://coreandmain.com/terms-of-sale/>.



INVOICE

Invoice # **V733946**
 Invoice Date **10/11/24**
 Account # **080440**
 Sales Rep **GABRIEL ORTEGA**
 Phone # **630-665-1800**
 Branch # **229** **St. Charles, IL**
 Total Amount Due **\$13,848.00**

1830 Craig Park Court
St. Louis, MO 63146

Remit To:
 CORE & MAIN LP
 PO BOX 28330
 ST LOUIS, MO 63146

557 1 MB 0.622 EDD80X I0110 D13498493744 S2 P10520828 0001:0002



VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD IL 60153-2323

Shipped to:
 Water Department
 40 Madison Street
 Maywood, IL

CUSTOMER JOB- W&S-1 W&S-1

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
9/30/24	10/10/24	SEE BELOW	W&S-1	W&S-1		CORE & MAIN LP	V733946

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
61WTWB67K83416	CUSTOMER PO#- VERBAL TRAVIS K834 CMLPT TOP ASSEMBLY 16" BO 5 1/4" VO MAYWOOD SPEC	3	3		4616.00000	EA	13,848.00

Recommended To Be Paid **\$ 13,848.00**
 Dept. Head: Mary Burrows
 Expense Acct: 41-52-53400
 Date: 11/12/24 PO # _____

Online ADVANTAGE™

- Manage billing online
- Reprint invoices
- Retrieve proof of deliveries

Be suspicious of emails requesting wire transfers or payments to Core & Main using updated remittance information. For tips about how to identify bad actors, visit coreandmain.com/identifying-fraud.

Freight	Delivery	Handling	Restock	Misc.		Subtotal:	13,848.00
						Other:	0.00
						Tax:	0.00
						Invoice Total:	\$13,848.00

Terms: NET 30
 Ordered By: TRAVIS

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: <https://coreandmain.com/terms-of-sale/>.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Acting Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, DE LAGE LANDEN FINANCIAL SVCS

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #83119548 dated 11/01/2024 for The Village Hall & Police Department Server Project & Complete Care Agreement on behalf of contract from Impact.

RECOMMENDATION: It is recommended that the total payment of \$31,409.36 be approved for payment. The expense account to be charged: 01-18-61100.





DE LAGE LANDEN FINANCIAL SERVICES, INC.
PO BOX 41602
PHILADELPHIA, PA 19101-1602

REMITTANCE SECTION

Invoice Number: 83119548
Due Date: 11/01/2024
Due This Period: \$31,409.36



Amount Enclosed: \$ _____

3342007978 PRESORT PBPS022
MAYWOOD, VILLAGE OF
ATTN: AP/FINANCE DEPT
40 MADISON ST
MAYWOOD IL 60153-2323

Please make check payable to:

DE LAGE LANDEN FINANCIAL SERVICES, INC.
PO BOX 41602
PHILADELPHIA, PA 19101-1602

2100000831195480031409361

Detach here. Please include the top payment coupon with your payment. Please allow 5-7 days for U.S. Postal Service delivery.



DE LAGE LANDEN FINANCIAL SERVICES, INC.
PO BOX 41602
PHILADELPHIA, PA 19101-1602

Contract Number: 500-50447706
Invoice Number: 83119548
Account Number: 1660891
Site Number: 5656023
Invoice Date: 10/06/2024

WWW.LEASEDIRECT.COM

Period of Performance: 11/01/2024-11/30/2024
Due This Period: \$31,409.36

IMPORTANT MESSAGES

*Please review your equipment location(s) for tax purposes.

MAKING ELECTRONIC PAYMENTS?

- ✓ If paying by ACH or Wire, please forward detailed remittance advice to EFT@LEASEDIRECT.COM to ensure timely application of payment.
- ✓ Enroll in direct debit by visiting WWW.LEASEDIRECT.COM and clicking on manage payments.

See Reverse For Important Information

INVOICE DETAILS

Description	Payment Amount	Tax	Total Amount	Applied Amount	Remaining Amount Due
PAYMENT	\$29,037.90	\$0.00	\$29,037.90	\$0.00	\$29,037.90
LATE FEE	\$1,451.90	\$0.00	\$1,451.90	\$0.00	\$1,451.90
FINANCE CHARGE	\$919.56	\$0.00	\$919.56	\$0.00	\$919.56
Billed this Invoice	\$31,409.36	\$0.00	\$31,409.36	\$0.00	\$31,409.36

(Please see the following pages for details.)

ASSET DETAILS

Contract Number	Serial Number	Purchase Order	Make / Model	Asset Number	Install Date	Cost Center	Department	Payment Amount	Tax	Total Amount
500-50447706	500-50447706		OFFICE / Complete Care Packages	50447706_1						
500-50447706	500-50490078		Docuware / Software	50490078_1						
Asset Location: 40 MADISON ST MAYWOOD COOK IL 60153-2323 United States										
Comments: MIGRATION										
Asset Location: 40 MADISON ST MAYWOOD COOK IL 60153-2323 United States										

Asset Amount Total: \$0.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Acting Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Denler, Inc

SPECIFIC ACTION REQUESTED: Payment approval of the invoice #20214006 dated 09/16/2024 for fiberized modified liquid asphalt crack sealant for the Village of Maywood Public Works Department.

RECOMMENDATION: It is recommended that the total payments of \$28,054.40 be approved for payment. The expense account to be charged: TIF/General Fund.



October 28, 2024

**Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153**

**Re: 2024 Crack Filling Program
Pay Estimate No. 1 and Final**

Dear Mr. Torres:

Denler, Inc. of Joliet, IL, has completed construction on the referenced project. The project involves crack filling of various streets within the Village of Maywood.

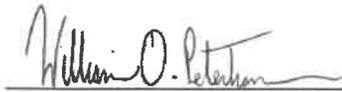
The work represented on this pay estimate includes work performed between September 12, 2024 and September 13, 2024. The work involves cleaning out dirt and debris from pavement cracks on roadway pavement and filling those cracks with fiber asphalt crack fill. Crack filling streets will preserve the life of the roadway pavement within the Village of Maywood.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 20214006, dated September 16, 2024 in the amount of \$28,054.40. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 1 and Final. The project is eligible for Madison TIF funds (26%) and General Funds (74%) based on the specific locations of work.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

**cc: Mr. Greg Buchanan, Director of Public Works
Mr. Tim Malone, Project Manager, Denler, Inc.**

2024 Crack Filling Program
Owner: Village of Maywood
Contractor: Dentler Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 1 and Final
September 25, 2024

No.	Items	Unit	CONTRACT VALUE			Completed	Remaining	Unit Price	Amount
			Quantity	Value	Overage				
1	Crack Filling	Lbs	16,300	\$ 28,688.00	0	360	1.76	\$ 28,054.40	
Total Awarded Contract Value				\$ 28,688.00				\$ 28,054.40	
Less Amount Retained, 0%								\$ -	
Less Amount, Previous Invoices								\$ -	
Total Amount Due, Pay Estimate No. 1 and Final								\$ 28,054.40	

copy

DENLER, INC.

20502 S. Cherry Hill Rd., Joliet, IL 60433
(708) 479-5005 • Fax (708) 479-5015
www.parkinglots.net

Page:
1

INVOICE

Bill To:

Village of Maywood
40 Madison St.
Maywood, IL 60153

John West

Job Site:

Village of Maywood
Final Payment Request
Maywood, IL 60153

Voice: 708-450-4463

Fax:

Invoice Number: 20214006

Invoice Date: 9/16/24

Due Date: 10/16/24

Customer PO	Customer	Payment Terms
	Village of Maywood	Net 30 Days

Item Qty	Description	Amount
15940.00	Lbs of fiberized liquid asphalt crack filler applied	28,054.40

TOTAL	\$	28,054.40
--------------	-----------	------------------

Finance charges will be applied to all over due accounts.

Site Development

Asphalt & Concrete Paving • Lighting • Excavations
Concrete Curb Construction • Sewer Construction • Grading

Site Maintenance

Sweeping • Seal Coating • Asphalt Patching & Repair
Concrete Repairs • Crack & Joint Routing & Repair • Striping

FINAL WAIVER OF LIEN

STATE OF IL
COUNTY OF Will

} SS

COPY

Gty # _____

Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Maywood
to furnish Labor & Materials
for the premises known as Various Streets
of which Village of Maywood is the owner.

THE undersigned, for and in consideration of Twenty Eight Thousand, Fifty Four Dollars & 40/100
(\$ 28,054.40) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged,
do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of IL,
relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the
material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due
from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be
furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE September 16, 2024 COMPANY NAME Denler, Inc.
ADDRESS 20502 S. Cherry Hill Rd., Joliet, IL 60433

SIGNATURE AND TITLE *David J Denler*
* Extras include but are not limited to change orders, both oral and written, to the contract.

STATE OF IL
COUNTY OF Will

} SS

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

The undersigned David J Denler being duly sworn, deposes
and says that he or she is President
of Denler, Inc. who is the
contractor furnishing Crack Sealing work on the building
located at Various Street Locations
owned by Village of Maywood

That the total amount of the contract including extras* is \$ 28,054.40 on which he has received payment of
\$ 0.00 prior to this payment.

That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the
validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said
work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof
and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work
according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Denler, Inc.	Labor & Materials	28,054.40	0.00	28,054.40	0.00

Total Labor And Material Including Extras* To Complete	28,054.40	0.00	28,054.40	0.00
--	-----------	------	-----------	------

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of
any kind done upon or in connection with said work other than above stated.

DATE September 16, 2024 Signature: *David J Denler*
Subscribed and sworn before me this 16th day of September

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Jeanette L. Malone



**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Edwin Hancock Engineering

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for engineering services rendered for the Village of Maywood Public Works Department.

Invoice	Date	Amount	Description
24-0818	09/30/2024	\$35,033.50	2024 Roadway Improvements
24-0819	09/30/2024	\$12,550.50	South Maywood Drive Roadway Improvements
24-0822	09/30/2024	\$14,427.50	5 th Ave and Lake Strett Business Corridor Enh
24-0925	10/31/2024	\$21,858.50	2024 Roadway Improvements
24-0926	10/31/2024	\$13,970.00	5 th Ave and Lake Strett Business Corridor Enh
24-0927	10/31/2024	\$6,680.00	South Maywood Drive Roadway Improvements

RECOMMENDATION: It is recommended that the total payment of \$104,520.00 be approved for payment. The expense account to be charged: Various Accounts.





Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 9/30/2024
INVOICE NO: 24-0818
BILLING THROUGH: 8/31/2024

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, DIRECTOR OF FINANCE
40 MADISON STREET
MAYWOOD, IL 60153

5652321901 - 2024 Roadway Improvements – Construction Engineering

Engineering services related to construction observation, measurement of contractor quantities, preparation of contractor pay estimates, and utility coordination.

PROFESSIONAL SERVICES

TITLE	HOURS	RATE	AMOUNT
CAD - II	1.00	\$108.00	\$108.00
ENG TECH - I	34.25	\$48.00	\$1,644.00
ENGINEER - I	176.00	\$105.00	\$18,480.00
ENGINEER - II	19.50	\$117.00	\$2,281.50
ENGINEER - IV	40.00	\$135.00	\$5,400.00
ENGINEER - VI	44.50	\$160.00	\$7,120.00
TOTAL SERVICES	315.25		\$35,033.50

BILL NO. 10, AMOUNT DUE THIS INVOICE \$35,033.50

This invoice is due on 10/30/2024

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

SERVICES BTD	EXPENSES BTD	LAST INV NO	LAST INV DATE	LAST INV AMT	LAST PAY AMT	PREV UNPAID AMT
\$103,163.75	\$0.00	24-0717	8/31/2024	\$32,946.25	\$3,399.00	\$64,731.25



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 9/30/2024
INVOICE NO: 24-0819
BILLING THROUGH: 8/31/2024

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, DIRECTOR OF FINANCE
40 MADISON STREET
MAYWOOD, IL 60153

5652403501 - South Maywood Drive Roadway Improvements – Construction Engineering

Engineering services related to construction observation, measurement of contractor quantities, preparation of contractor pay estimates, and utility coordination.

PROFESSIONAL SERVICES

TITLE	HOURS	RATE	AMOUNT
ENGINEER - II	36.50	\$117.00	\$4,270.50
ENGINEER - IV	40.00	\$135.00	\$5,400.00
ENGINEER - VI	18.00	\$160.00	\$2,880.00
TOTAL SERVICES	94.50		\$12,550.50

BILL NO. 8, AMOUNT DUE THIS INVOICE \$12,550.50

This invoice is due on 10/30/2024

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

SERVICES BTD	EXPENSES BTD	LAST INV NO	LAST INV DATE	LAST INV AMT	LAST PAY AMT	PREV UNPAID AMT
\$60,508.00	\$0.00	24-0720	8/31/2024	\$24,039.00	\$2,424.50	\$45,533.00



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 9/30/2024
INVOICE NO: 24-0822
BILLING THROUGH: 8/31/2024

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, DIRECTOR OF FINANCE
40 MADISON STREET
MAYWOOD, IL 60153

5652326680 - 5th Avenue and Lake Street Business Corridor Enhancements

Engineering services related to preliminary Design and review of locations, easements for gateway signage and corridor monuments.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Preliminary and Design Engineering	\$110,000.00	20.00	\$22,000.00	\$16,500.00	\$5,500.00
Services by Others	\$92,060.00	25.96	\$23,894.72	\$14,967.22	\$8,927.50
TOTAL	\$202,060.00		\$45,894.72	\$31,467.22	\$14,427.50

BILL NO. 7, AMOUNT DUE THIS INVOICE \$14,427.50

This invoice is due on 10/30/2024

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$45,894.72	\$25,564.72	\$20,330.00



Hitchcock Design, Inc.
Remittance Address
PO Box 8290
Carol Stream, IL 60197-8290
331-229-5448

Hancock Engineering Company
 9933 Roosevelt Road
 Westchester, IL 60154
 William Peterhansen

Invoice number 33343
 Date 08/31/2024
 Project **Maywood Streetscape**

Preferred payment method: ACH @ Naperville Bank & Trust
 Routing ABA# 071925389 Account# 2915286952
 Questions or comments - Sue Tleib - stleib@hitchcockdesigngroup.com

Phase I - Preliminary Design

	Hours	Rate	Billed Amount
Jr Associate	26.50	130.00	3,445.00
Principal	12.50	230.00	2,875.00
Sr Associate	8.11	190.00	1,540.90
Phase subtotal			7,860.90

Phase II - Final Design

	Hours	Rate	Billed Amount
Jr Associate	2.00	130.00	260.00
Principal	1.00	230.00	230.00
Sr Associate	2.14	190.00	406.60
Phase subtotal			896.60

Reimbursable Expenses

	Cost Amount	Multiplier	Billed Amount
In House Color Prints	128.00		170.00

Invoice total 8,927.50

Invoicing Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining
Phase I - Preliminary Design	22,730.00	14,867.50	7,860.90	1.60
Phase II - Final Design	32,060.00	0.00	896.60	31,163.40
Reimbursable Expenses	270.00	99.72	170.00	0.28
Total	55,060.00	14,967.22	8,927.50	31,165.28

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
33114	07/26/2024	402.50		67	402.50		



Hancock Engineering Company
Project Maywood Streetscape

Invoice number 33343
Date 08/31/2024

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
33343	08/31/2024	8,927.50	8,927.50				
	Total	9,330.00	8,927.50	402.50	0.00	0.00	0.00

Summary for the period ending August 31, 2024.

1. Met with Village representatives to review signage and streetscape alternatives.
2. Revised signage and streetscape alternatives based on Village feedback.

942

**RECOMMENDED
FOR APPROVAL**

EDWIN HANCOCK ENGINEERING CO.

Will O. Patten

DATE 9-24-24

PROJECT NO. 565-23-20680



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, DIRECTOR OF FINANCE
40 MADISON STREET
MAYWOOD, IL 60153

INVOICE DATE: 10/31/2024
INVOICE NO: 24-0925
BILLING THROUGH: 9/30/2024

5652321901 - 2024 Roadway Improvements – Construction Engineering

Engineering services related to construction observation, measurement of contractor quantities, preparation of contractor pay estimates, and utility coordination.

PROFESSIONAL SERVICES

TITLE	HOURS	RATE	AMOUNT
CAD - II	2.00	\$108.00	\$216.00
ENGINEER - I	89.50	\$105.00	\$9,397.50
ENGINEER - IV	51.00	\$135.00	\$6,885.00
ENGINEER - VI	33.50	\$160.00	\$5,360.00
TOTAL SERVICES	176.00		\$21,858.50

BILL NO. 11, AMOUNT DUE THIS INVOICE \$21,858.50

This invoice is due on 11/30/2024

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

SERVICES BTD	EXPENSES BTD	LAST INV NO	LAST INV DATE	LAST INV AMT	LAST PAY AMT	PREV UNPAID AMT
\$125,022.25	\$0.00	24-0818	9/30/2024	\$35,033.50	\$64,731.25	\$35,033.50

Recommended To Be Paid

Dept.Head: _____

Expense Acct: _____

Date: _____ PO # _____



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 10/31/2024
INVOICE NO: 24-0926
BILLING THROUGH: 9/30/2024

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, DIRECTOR OF FINANCE
40 MADISON STREET
MAYWOOD, IL 60153

5652326680 - 5th Avenue and Lake Street Business Corridor Enhancements

Engineering services related to Preliminary Design and review of locations, preparation of Preliminary Design plans for IDOT Permit Submittal, grant administration, easements for gateway signage and corridor monuments.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Preliminary and Design Engineering	\$110,000.00	30.00	\$33,000.00	\$22,000.00	\$11,000.00
Services by Others	\$92,060.00	29.18	\$26,864.72	\$23,894.72	\$2,970.00
TOTAL	\$202,060.00		\$59,864.72	\$45,894.72	\$13,970.00

BILL NO. 8, AMOUNT DUE THIS INVOICE \$13,970.00

This invoice is due on 11/30/2024

cc: Ms. Tanika Skipper, Accounts Payable

Recommended To Be Paid

Dept. Head: _____

Expense Acct: _____

Date: _____ PO # _____

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$59,864.72	\$25,564.72	\$34,300.00



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 10/31/2024
INVOICE NO: 24-0927
BILLING THROUGH: 9/30/2024

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, DIRECTOR OF FINANCE
40 MADISON STREET
MAYWOOD, IL 60153

5652403501 - South Maywood Drive Roadway Improvements – Construction Engineering

Engineering services related to construction observation, measurement of contractor quantities, preparation of contractor pay estimates, and utility coordination.

PROFESSIONAL SERVICES

TITLE	HOURS	RATE	AMOUNT
ENGINEER - IV	24.00	\$135.00	\$3,240.00
ENGINEER - VI	21.50	\$160.00	\$3,440.00
TOTAL SERVICES	45.50		\$6,680.00

BILL NO. 9, AMOUNT DUE THIS INVOICE \$6,680.00

Recommended To Be Paid

This invoice is due on 11/30/2024

cc: Ms. Tanika Skipper, Accounts Payable

Dept.Head: _____

Expense Acct: _____

Date: _____ PO # _____

ACCOUNT SUMMARY

SERVICES BTD	EXPENSES BTD	LAST INV NO	LAST INV DATE	LAST INV AMT	LAST PAY AMT	PREV UNPAID AMT
\$67,188.00	\$0.00	24-0819	9/30/2024	\$12,550.50	\$45,533.00	\$12,550.50

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, H&H Electric

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for street light maintenance and repair for the Village of Public Works Department.

<u>Invoice</u>	<u>Amount</u>	<u>Date</u>
4379	04/30/2024	\$6,629.33

RECOMMENDATION: It is recommended that the total payment of \$6,629.33 be approved for payment. The expense account to be charged: 01-50-52100.



H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
PROJECT TITLE: VILLAGE OF MAYWOOD - STREET LIGHT AND TRAFFIC SIGNAL MAINTENANCE.					
LOCATION: VARIOUS - STREET LIGHTING AND TRAFFIC SIGNALS.					
H&H WORK ORDER #: 20660.					
DATE: MONDAY, APRIL 1, 2024 - COMPLETED THE FOLLOWING WORK:					
1	500 5TH AVE. - INSTALLED 10 AMP FUSE.				
2	620 5TH AVE. - INSTALLED 10 AMP FUSE AND L.E.D. LAMP.				
3	900 5TH AVE. - INSTALLED L.E.D. LAMP.				
4	1304 5TH AVE. - INSTALLED MEDIUM BASE SOCKET AND L.E.D. LAMP.				
5	1310 5TH AVE. - TIGHTENED L.E.D. LAMP.				
6	1419 5TH AVE. - TIGHTENED L.E.D. LAMP.				
7	1243 5TH AVE. - INSTALLED L.E.D. LAMP. ADJUSTED SHORTENED CABLES IN FIXTURES.				
8	1001 5TH AVE. - INSTALLED 10 AMP FUSE.				
9	601 5TH AVE. - INSTALLED L.E.D. LAMP.				
10	513 5TH AVE. - INSTALLED L.E.D. LAMP.				
11	401 5TH AVE. - INSTALLED 10 AMP FUSE.				
12	125 5TH AVE. - INSTALLED 10 AMP FUSE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	10.00	HOUR	109.10	1,091.00
	Subtotal				1,091.00
	10 AMP TIME DELAY FUSE.	5.00	EACH	9.1736	45.87
	LAMP, L.E.D., MEDIUM BASE, 35 WATT.	6.00	EACH	78.89	473.34
	MEDIUM BASE LAMP SOCKET.	1.00	EACH	8.3947	8.39

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Subtotal				527.60
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	527.60	131.90
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	5.00	HOUR	59.60	298.00
	SERVICE TRUCK - EQUIPPED WITH ELECTRICAL MATERIALS.	5.00	HOUR	33.90	169.50
	ARROWBOARD (TRAFFIC CONTROL & PROTECTION) - TOWABLE TYPE.	5.00	HOUR	4.30	21.50
	Subtotal				2,239.50
	DATE: TUESDAY, APRIL 2, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A240871738 - 2111 3RD AVE.				
2	X240871499 - 2105 3RD AVE.				
3	X240881811 - 149 18TH AVE.				
4	A240891011 - 2105 3RD AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	1.50	HOUR	109.10	163.65
	Subtotal				163.65
	UTILITY MARKING PAINT - RED (20 OZ CAN).	1.00	EACH	3.55	3.55
	RED MARKING FLAGS (H&H).	16.00	EACH	.1599	2.56
	Subtotal				6.11
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	6.11	1.53
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	1.50	HOUR	59.60	89.40
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	1.50	HOUR	6.90	10.35
	Subtotal				271.04

DATE: WEDNESDAY, APRIL 10, 2024 - LOCATED
 AND MARKED JULIE DIG TICKET #:

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	A241002005 - 217 2ND AVE.				
2	X240990504 - 105 9TH AVE.				
3	X240990651 - 406 5TH AVE.				
4	X240990684 - 1201 16TH AVE.				
5	A240993721 - 844 15TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	3.00	HOUR	109.10	327.30
	Subtotal				327.30
	UTILITY MARKING PAINT - RED (20 OZ CAN).	2.50	EACH	3.55	8.88
	RED MARKING FLAGS (H&H).	10.00	EACH	.1599	1.60
	Subtotal				10.48
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	10.48	2.62
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	3.00	HOUR	59.60	178.80
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	3.00	HOUR	6.90	20.70
	Subtotal				539.90
	DATE: FRIDAY, APRIL 12, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	X241010974 - 1117 1ST AVE.				
2	A241010947 - 2111 3RD AVE.				
3	A241011085 - 502 6TH AVE.				
4	A241011163 - 909 9TH AVE.				
5	A241030963 - 211 14TH AVE.				
6	A241022289 - 1917 22ND AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	4.50	HOUR	109.10	490.95
	Subtotal				490.95
	UTILITY MARKING PAINT - RED (20 OZ CAN).	5.50	EACH	3.55	19.53

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	RED MARKING FLAGS (H&H).	35.00	EACH	.1599	5.60
	Subtotal				25.13
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	25.13	6.28
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.50	HOUR	59.60	268.20
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	4.50	HOUR	6.90	31.05
	Subtotal				821.61
	DATE: MONDAY, APRIL 15, 2024 - COMPLETED THE FOLLOWING WORK:				
1	9TH AVE. & MADISON ST. - TRAFFIC SIGNAL WAS IN FLASH DUE TO POWER OUTAGE. CHECKED CONNECTIONS AT SECONDARY AND SERVICE BOX. FOUND FAULTY NEUTRAL IN SERVICE BOX.				
2	SECONDARY CABLE WAS TIGHT. RESET AND VERIFIED WORKING.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	3.00	HOUR	109.10	327.30
	Subtotal				327.30
	#6 AWG (BLUE) TWO WAY CONNECTOR - LONG BARREL TYPE.	1.00	EACH	2.5458	2.55
	Subtotal				2.55
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	2.55	.64
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	3.00	HOUR	59.60	178.80
	Subtotal				509.29

1 DATE: TUESDAY, APRIL 16, 2024 - LOCATED
AND MARKED JULIE DIG TICKET #:
A241062349 - 1603 7TH AVE.

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
2	X241062137 - WASHINGTON BLVD. & 21ST AVE.				
3	X241062141 - WASHINGTON BLVD. & 17TH AVE.				
4	A241064149 - WASHINGTON BLVD. & 13TH AVE. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	3.00	HOUR	109.10	327.30
	Subtotal				327.30
	UTILITY MARKING PAINT - RED (20 OZ CAN).	5.00	EACH	3.55	17.75
	RED MARKING FLAGS (H&H).	50.00	EACH	.1599	8.00
	Subtotal				25.75
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	25.75	6.44
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.50	HOUR	59.60	149.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	2.50	HOUR	6.90	17.25
	Subtotal				525.74
	DATE: WEDNESDAY, APRIL 17, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A241073804 - RICE ST. & 8TH AVE. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	1.00	HOUR	109.10	109.10
	Subtotal				109.10
	UTILITY MARKING PAINT - RED (20 OZ CAN).	.50	EACH	3.55	1.78
	Subtotal				1.78
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	1.78	.45
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	1.00	HOUR	59.60	59.60
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	1.00	HOUR	6.90	6.90
	Subtotal				177.83

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	DATE: THURSDAY, APRIL 18, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	X241090741 - 2118 1ST AVE.				
2	A241083766 - 5TH AVE. & HURON ST.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	.50	HOUR	109.10	54.55
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	.50	HOUR	163.70	81.85
	Subtotal				136.40
	UTILITY MARKING PAINT - RED (20 OZ CAN).	1.50	EACH	3.55	5.33
	Subtotal				5.33
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	5.33	1.33
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	1.00	HOUR	59.60	59.60
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	1.00	HOUR	6.90	6.90
	Subtotal				209.56
	DATE: FRIDAY, APRIL 19, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A241093606 - 2013 8TH AVE. (EMERGENCY LOCATE).				
2	A241100649 - 1315 9TH AVE.				
3	X241100195 - 1014 6TH AVE.				
4	X241100191 - 1005 6TH AVE.				
5	A241092304 - 1201 16TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	3.00	HOUR	109.10	327.30

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Subtotal				327.30
	UTILITY MARKING PAINT - RED (20 OZ CAN).	3.00	EACH	3.55	10.65
	RED MARKING FLAGS (H&H).	30.00	EACH	.1599	4.80
	Subtotal				15.45
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	15.45	3.86
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.00	HOUR	59.60	238.40
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	3.00	HOUR	6.90	20.70
	Subtotal				605.71
	DATE: MONDAY, APRIL 29, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A241170069 - 922 MADISON ST.				
2	A241161185 - 1325 4TH AVE.				
3	A241161146 - 1300 3RD AVE.				
4	A241161168 - 1301 4TH AVE.				
5	A241154090 - 1201 16TH AVE.				
6	A241152992 - 817 18TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	2.00	HOUR	109.10	218.20
	Subtotal				218.20
	UTILITY MARKING PAINT - RED (20 OZ CAN).	3.50	EACH	3.55	12.43
	RED MARKING FLAGS (H&H).	25.00	EACH	.1599	4.00
	Subtotal				16.43
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	16.43	4.11
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.00	HOUR	59.60	119.20
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	2.00	HOUR	6.90	13.80
	Subtotal				371.74

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 43799
 Invoice Date: 04-30-2024
 Draw ID: 630
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD

Item	Description	Units	Unit of Measure	Unit Price	Amount
	DATE: TUESDAY, APRIL 30, 2024 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A241213653 - 1404 20TH AVE. (EMERGENCY LOCATE CALLED IN BY VINCE).				
2	A241213650 - 1931 5TH AVE.				
3	A241213647 - 905 ADAMS ST.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	2.00	HOUR	109.10	218.20
	Subtotal				218.20
	UTILITY MARKING PAINT - RED (20 OZ CAN).	1.50	EACH	3.55	5.33
	RED MARKING FLAGS (H&H).	15.00	EACH	.1599	2.40
	Subtotal				7.73
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	7.73	1.93
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.00	HOUR	59.60	119.20
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	1.50	HOUR	6.90	10.35
	Subtotal				357.41

6,629.33
 Recommended To Be Paid
 Dept. Head: *[Signature]*
 Expense Acct: *01-50-52100*
 Date: *10/30/24* PO # _____

Invoice Total: 6,629.33

H&H ELECTRIC CO.

2830 COMMERCE STREET
FRANKLIN PARK IL 60131-2927
PHN: (708)453-2222/FAX: (708)453-2851

PURCHASE ORDER

ATTENTION: _____

To: SUNRISE ELECTRIC SUPPLY, INC.
130 SOUTH ADDISON ROAD
ADDISON IL 60101
PHN: (630)543-1111/FAX: (630)543-1678

Deliver to: H&H ELECTRIC CO.
2830 COMMERCE STREET
FRANKLIN PARK, IL 60131

Purchase Order No. M0023-9267

Job No. M-0023
Order Date Tuesday, May 2, 2023
Delivery Date Tuesday, May 2, 2023
Purchaser GS

Cost Code	Description	Quantity	Units	Rate	Amount
100	PART # 10045 - LEV 10045 PORC K-LES MED BASE PORCELAIN SOCKET	30.00	EACH	8.3947	251.84
100	2" SET SCREW COUPLING FOR RIGID STEEL CONDUIT	14.00	EACH	21.7621	304.67
	THIS IS AUTHORIZATION TO RELEASE ALL MATERIALS.				0.00
	PLEASE CONFIRM THE RECEIPT OF THIS ORDER WITH LEAD TIMES FOR MATERIALS - ALL IN WRITING.				0.00
	PLEASE INCLUDE THE FOLLOWING ON MATERIAL PACKING LISTS "H&H JOB M-0023 (FRANKLIN PARK MAINT)."				0.00
	THIS MATERIAL IS TAX EXEMPT. THE CERTIFICATE FOLLOWS THIS ORDER.				0.00
	SUNRISE QUOTE # 1319904				0.00

Total Order Amount

\$556.51

H&H ELECTRIC CO.

2830 COMMERCE STREET
FRANKLIN PARK IL 60131-2927
PHN: (708)453-2222/FAX: (708)453-2851

PURCHASE ORDER

ATTENTION: _____

To: SUNRISE ELECTRIC SUPPLY, INC.
130 SOUTH ADDISON ROAD
ADDISON IL 60101
PHN: (630)543-1111/FAX: (630)543-1878

Deliver to: H&H ELECTRIC CO.
2830 COMMERCE STREET
FRANKLIN PARK, IL 60131

Purchase Order No. **C56ST-9233**

Job No. C-56ST
Order Date Wednesday, March 22, 2023
Delivery Date Wednesday, March 22, 2023

Purchaser GS

Cost Code	Description	Quantity	Units	Rate	Amount
100	SAT S5854 50 WATT METAL HALIDE MEDIUM BASE LAMP	40.00	EACH	15.1163	604.65
100	SAT S4379 150W METAL HALIDE MEDIUM BASE LAMP	40.00	EACH	19.0116	760.46
100	SAT S3129 LU150/ED17/ENV 150W HPS MEDIUM BASE LAMP	60.00	EACH	12.2674	736.04
100	EFSE MEQ10 500V MIDGET TD FUSE	300.00	EACH	9.1736	2,752.08
	THIS IS AUTHORIZATION TO RELEASE ALL MATERIALS				0.00
	PLEASE CONFIRM THE RECEIPT OF THIS ORDER WITH LEAD TIMES FOR MATERIALS - ALL IN WRITING.				0.00
	PLEASE INCLUDE THE FOLLOWING ON MATERIAL PACKING LISTS "H&H JOB C-56ST (SKOKIE MAINT)."				0.00
	THIS MATERIAL IS TAX EXEMPT. THE CERTIFICATE FOLLOWS THIS ORDER.				0.00
	SUNRISE QUOTE # 1310100				0.00

Total Order Amount **94,853.24**

H&H ELECTRIC CO.

2830 COMMERCE STREET
 FRANKLIN PARK IL 60131-2927
 PHN: (708)453-2222/FAX: (708)453-2851

PURCHASE ORDER

ATTENTION: _____

To: GRAYBAR ELECTRIC CO.
 12431 COLLECTIONS CENTER DRIVE
 CHICAGO IL 60693
 PHN: (630)893-3600/FAX: (630)671-6600

Deliver to: H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131

Purchase Order No. M0023-9475

Job No. M-0023
Order Date Wednesday, December 13, 2023
Delivery Date Wednesday, December 13, 2023

Purchaser GS

Cost Code	Description	Quantity	Units	Rate	Amount
100	GE LED COBB LIGHT PART # 115ED28/750 - LED 5000K HID - TYPE B BALLAST BYPASS	50.00	EACH	160.2900	8,014.50
100	GE LED COBB LIGHT PART # 35ED17/750 - LED 35W 5000LM 5000K HID REPLACEMENT LED COBB LIGHT LAMP	50.00	EACH	78.8900	3,944.50
	THIS IS AUTHORIZATION TO RELEASE ALL MATERIALS.				0.00
	PLEASE CONFIRM THE RECEIPT OF THIS ORDER WITH LEAD TIMES FOR MATERIALS - ALL IN WRITING.				0.00
	PLEASE INCLUDE THE FOLLOWING ON MATERIAL PACKING LISTS "H&H JOB M-0023 (FRANKLIN PARK)."				0.00
	THIS MATERIAL IS TAX EXEMPT. THE CERTIFICATE FOLLOWS THIS ORDER.				0.00
	GRAYBAR QUOTE # 0244782597				0.00

Total Order Amount \$11,959.00

H&H ELECTRIC CO.

2830 COMMERCE STREET
 FRANKLIN PARK IL 60131-2927
 PHN: (708)453-2222/FAX: (708)453-2851

PURCHASE ORDER

ATTENTION: _____

To: GRAYBAR ELECTRIC CO.
 12431 COLLECTIONS CENTER DRIVE
 CHICAGO IL 60693
 PHN: (630)893-3600/FAX: (630)671-6600

Deliver to: H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131

Purchase Order No. M0023-9400

Job No. M-0023
Order Date Wednesday, October 11, 2023
Delivery Date Wednesday, October 11, 2023

Purchaser GS

Cost Code	Description	Quantity	Units	Rate	Amount
100	MRV70/U/MED - 70W METAL HALIDE MEDIUM BASE LAMP	20.00	EACH	28.2000	564.00
100	T&B 54805 BLUE TWO WAY LONG BARREL COMPRESSION SPLICE FOR #6 CABLE	300.00	EACH	2.5458	763.74
	THIS IS AUTHORIZATION TO RELEASE ALL MATERIALS.				0.00
	PLEASE CONFIRM THE RECEIPT OF THIS ORDER WITH LEAD TIMES FOR MATERIALS - ALL IN WRITING.				0.00
	PLEASE INCLUDE THE FOLLOWING ON MATERIAL PACKING LISTS "H&H JOB M-0023 (FRANKLIN PARK)."				0.00
	THIS MATERIAL IS TAX EXEMPT. THE CERTIFICATE FOLLOWS THIS ORDER.				0.00
	GRAYBAR QUOTE # 0244519810				0.00
Total Order Amount					\$1,327.74

JSN CONTRACTORS SUPPLY
11 S 007 WEST ST.
NAPERVILLE, IL 60565
630-857-6130

Invoice

DATE	INVOICE #
3/5/2024	86865

BILL TO	SHIP TO
H & H ELECTRIC COMPANY 2830 COMMERCE ST. FRANKLIN PARK, IL 60131	JOB M-0009

RECEIVED
 MAR 08 2024

DUE DATE	P.O. NUMBER
4/4/2024	JOB M-0009

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENSION
KRYSO3911	KRYLON 20 oz. APWA RED MARKING PAINT	84	3.55	298.20T
KRYSO3901	KRYLON 20 oz WHITE MARKING PAINT	60	3.55	213.00T

C

H&H Job: M-0009

Cost Code: 205

Category: MAT

Account: 5010.10

Amount: 511.21

APPROVED

MAR 27 2024

BY: Louie Veneziano
President
H&H Electric Company

SALES ORDER #799165 PAYMENT TERMS-NET 30 DAYS	Subtotal	511.20
	0% Tax	
	Total	511.20

JSN CONTRACTORS SUPPLY
11 S 007 WEST ST.
NAPERVILLE, IL 60565
630-857-6130

Invoice

DATE	INVOICE #
10/16/2023	86672

BILL TO	SHIP TO
H & H ELECTRIC COMPANY 2830 COMMERCE ST. FRANKLIN PARK, IL 60131	JOB M-0009

DUE DATE	P.O. NUMBER
11/15/2023	JOB M-0009

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENSION
UMFREDHH	4" x 5" RED UTILITY MARKING FLAG ON 30" WIRE STAFF-PRINTED "H & H ELECTRIC"-BUNDLE OF 100	40	15.99	639.60T

M-0009

H&H Job: M-0009

Cost Code: 205

Category: MAT

Account: 5010⁰⁰

Amount: 639.60.

RECEIVED

OCT 19 2023

By:

APPROVED

OCT 26 2023

BY: Louie Veneziano
President
H&H Electric Company

SALES ORDER #724872 PAYMENT TERMS-NET 30 DAYS	Subtotal	639.60
	0% Tax	
	Total	639.60

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Illinois Department of Transportation

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for traffic signal intersection maintenance.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
65524	09/06/2024	\$6,303.51

RECOMMENDATION: It is recommendation that the total payments of \$6,303.51 be approved for payment. The expense account to be charged: 01-50-52400.





Responsibility Code: 9170

Invoice No: 65524

Date: 9/6/2024

Revenue Code : 6511

Payer No: 3770000001554

Maywood, Village of
Attn: Lanya D. Satchell - Director of Finance
40 Madison St
Maywood, IL 60153

T/S No.	Location	Share	Monthly Cost
14183	5th Avenue @ Main Street/ St. Charles T-01a Traffic Signal Intersection (Permanent)	50%	4 / 24 \$257.29 5 / 24 \$257.29 6 / 24 \$257.29 Subtotal \$771.87
14190	Washington Boulevard @ 5th Avenue T-01a Traffic Signal Intersection (Permanent)	50%	4 / 24 \$257.29 5 / 24 \$257.29 6 / 24 \$257.29 Subtotal \$771.87
14195	Madison Street @ 5th Avenue T-01a Traffic Signal Intersection (Permanent)	50%	4 / 24 \$257.29 5 / 24 \$257.29 6 / 24 \$257.29 Subtotal \$771.87
14215	Madison Street @ 17th Avenue T-01a Traffic Signal Intersection (Permanent)	75%	4 / 24 \$385.93 5 / 24 \$385.93 6 / 24 \$385.93 Subtotal \$1,157.79

PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE

Make check payable to STATE TREASURER and mail to:

ILLINOIS DEPARTMENT OF TRANSPORTATION

Attention: Financial Services

201 West Center Court

Schaumburg, IL 60196

Phone: 847-705-4032 Fax: 847-705-4750



Maywood, Village of
Attn: Lanya D. Satchell - Director of Finance
40 Madison St
Maywood, IL 60153

Responsibility Code: 9170
Invoice No: 65524
Date: 9/6/2024
Revenue Code: 6511
Payer No: 3770000001554

T/S No.	Location	Share	Monthly Cost
14220	Lake Street @ 9th Avenue T-01a Traffic Signal Intersection (Permanent)	100%	4 / 24 \$514.57 5 / 24 \$514.57 6 / 24 \$514.57 Subtotal \$1,543.71
14245	Chicago Avenue @ 9th Avenue T-01a Traffic Signal Intersection (Permanent)	25%	4 / 24 \$128.64 5 / 24 \$128.64 6 / 24 \$128.64 Subtotal \$385.92
3656	IL 171/1st Avenue @ Warren T-01a Traffic Signal Intersection (Permanent)	33.333%	4 / 24 \$171.52 5 / 24 \$171.52 6 / 24 \$171.52 Subtotal \$514.56
3720	Lexington Avenue @ 25th Avenue T-01a Traffic Signal Intersection (Permanent)	25%	4 / 24 \$128.64 5 / 24 \$128.64 6 / 24 \$128.64 Subtotal \$385.92

Recommended to Be Paid **\$6,303.51**
 Dept. Head *Meg Durham*
 Expense Acct: 01-50-52400
 Date: 10/23/24 PO # _____

TOTAL AMOUNT DUE	\$6,303.51
------------------	------------

PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE

Make check payable to STATE TREASURER and mail to:

ILLINOIS DEPARTMENT OF TRANSPORTATION

Attention: Financial Services

201 West Center Court

Schaumburg, IL 60196

Phone: 847-705-4032 Fax: 847-705-4750

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Insurance Program Managers Group

SPECIFIC ACTION REQUESTED: Payment approval of the PC/WC audit/renewal deposit for the Village of Maywood.

<u>INVOICE</u>	<u>DATE</u>	<u>AMOUNT</u>
S-INV006240	05/15/2024	\$24,250.00
S-INV006241	05/15/2024	\$30,480.00

RECOMMENDATION: It is recommended that the total payments of \$54,730.00 be approved for payment. The expense account to be charged: 41-55-52400.





Invoice

Page: 1 of 1

Invoice S-INV006240

Invoice Date May 15, 2024

Customer: Village of Maywood
40 Madison Street
Maywood, IL 60153
USA

RECOMMENDED TO BE PAID
DATE: 10/15/2024
DEPT HEAD: Jennifer
EXPENSE ACCT: 01-56-6170
PO#

Customer ID
MAYWOOD

Description	Amount
2024 - 2025 Renewal Min Deposit	24,250.00
Total Due	24,250.00

Please make checks payable to:
IPMG, 225 Smith Road, St Charles, IL 60174
For questions please call IPMG at 630-377-5845



Invoice

Page: 1 of 1

Invoice S-INV006241

Invoice Date May 15, 2024

Customer: Village of Maywood
40 Madison Street
Maywood, IL 60153
USA

RECOMMENDED TO BE PAID	
DATE:	10/15/2024
DEPT HEAD:	[Signature]
EXPENSE:	CC. 01-56-6170
PO#:	

Description	Amount
Customer ID	
MAYWOOD	
2023 - 2024 Audit PC	30,480.00
Total Due	30,480.00

Please make checks payable to:
IPMG, 225 Smith Road, St Charles, IL 60174
For questions please call IPMG at 630-377-5845

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Acting Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, J. Nardulli Concrete

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #20241111 dated 11/11/2024 for construction on the referenced project which includes improvements of five (5) existing stone alleys within the north section of the Village. The alleys to be improved are as follows:

- Alley 108-Alley bounded by 8th Ave., 9th Ave Huron St., and Superior St
- Alley 109-Alley bounded by 7th Ave., 8th Ave Huron St., and Superior St
- Alley 110-Alley bounded by 6th Ave., 7th Ave Huron St., and Superior St
- Alley 119-Alley bounded by 5th Ave., 6th Ave Erie St., and Huron St
- Alley 323-Alley bounded by 7th Ave., 8th Ave Rice St., and Hugh Muir Ln.

The project to be constructed consists of Portland Cement Concrete pavement that drains itself towards permeable pave blocks with the alley pavement. An aggregate storage layer for storm water will be located beneath the pavement. Also included are improvements to garage aprons, private entry walks adjacent to the alley pavement, landscape restoration, and necessary work to properly complete this project in accordance with the specifications.

The work represented on this pay estimate includes work performed between June 15, 2024, and October 31, 2024. Generally, the work performed within this period includes installation of storm sewer and drainage structures, excavation of soils, installation of aggregate base layer, concrete alley pavement, and permeable brick pavers. We have reviewed the work performed and have found the work represented by the quantities of this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of J. Nardulli Concrete Inc. and have found them to be accurate.

RECOMMENDATION: It is recommended that the total payments of \$229,202.80 be approved for payment. The expense account to be charged: MWRD/General Fund.



November 12, 2024

**Mr. Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153**

**Re: 2024 Green Infrastructure Alley Improvements Project
Pay Estimate No. 3 and Final**

Dear Mr. Torres:

J. Nardulli Concrete, Inc., of Cicero, Illinois has completed construction on the referenced project. The project involves the improvement of five (5) existing stone alleys within the north section of the Village. The alleys to be improved are as follows:

- **Alley 108 – Alley bounded by 8th Ave., 9th Ave., Huron St., and Superior St.**
- **Alley 109 – Alley bounded by 7th Ave., 8th Ave., Huron St., and Superior St.**
- **Alley 110 – Alley bounded by 6th Ave., 7th Ave., Huron St. and Superior St.**
- **Alley 119 – Alley bounded by 5th Ave., 6th Ave., Erie St., and Huron St.**
- **Alley 323 – Alley bounded by 7th Ave., 8th Ave., Rice St. and Hugh Muir Ln.**

The project to be constructed consists of a Portland Cement Concrete pavement that drains itself towards permeable paver blocks within the alley pavement. An aggregate storage layer for storm water will be located beneath the pavement. Also included are improvements to garage aprons, private entry walks adjacent to the alley pavement, landscape restoration, and necessary work to properly complete this project in accordance with the specifications.

The work represented on this pay estimate includes work performed between June 15, 2024 and October 31, 2024. Generally, the work performed within this period includes installation of storm sewer and drainage structures, excavation of soils, installation of aggregate base layer, concrete alley pavement, permeable brick pavers and other ancillary work. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of J. Nardulli Concrete, Inc., and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 20241111, dated November 11, 2024 in the amount of \$229,202.80. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 3 and Final. The construction of the project will be funded through the Green Infrastructure program of the MWRD at a matching rate of 70.1% MWRD funds to 29.9% Village funds.

The specific breakdown of funding for this Pay Estimate No. 3 and Final is \$160,671.16 MWRD reimbursable funds and \$68,531.64 Village Funds.

November 12, 2024

Page 2 of 2

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Marco Arellano, Project Manager, J. Nardulli Concrete, Inc.

2024 GI Alley Improvements Project
 Owner: Village of Maywood
 Contractor: J. Nardulli Concrete, Inc.
 Engineer: Edwin Hancock Engineering Co.
 Engineer's Pay Estimate No. 3 and Final
 November 8, 2024

No.	Items	Unit	CONTRACT VALUE		QUANTITY			Completed	Unit Price	Amount
			Quantity	Value	Overage	Remaining				
1	Combination Curb and Gutter Removal	Foot	800	\$ 6,400.00	0	118	682	8.00	\$ 5,456.00	
2	Sidewalk Removal	SqFt	2,500	\$ 6,250.00	185	0	2685	2.50	\$ 6,712.50	
3	Garage Apron Removal	SqYd	1,200	\$ 18,000.00	0	137	1063	15.00	\$ 15,945.00	
4	Pavement Removal	SqYd	275	\$ 4,675.00	0	2	273	17.00	\$ 4,641.00	
5	Incidental Hot-Mix Asphalt Surface Removal	SqYd	825	\$ 8,250.00	0	194	631	10.00	\$ 6,310.00	
6	Earth Excavation for Alley Pavement	CuYd	1,600	\$ 88,000.00	167	0	1767	55.00	\$ 97,185.00	
7	Earth Excavation (Special)	CuYd	250	\$ 13,750.00	271	0	521	55.00	\$ 28,655.00	
8	Trench Backfill	CuYd	375	\$ 375.00	0	27	348	1.00	\$ 348.00	
9	Bollards	Each	15	\$ 4,500.00	0	15	0	300.00	\$ -	
10	Rest. Depth CB, 4' Dia., Type 1 Frame, Open Lid	Each	2	\$ 19,000.00	1	0	3	9,500.00	\$ 28,500.00	
11	Inlet, Type A, Type 1 Frame, Open Lid	Each	1	\$ 3,500.00	0	0	1	3,500.00	\$ 3,500.00	
12	8" Dia. PVC Storm Sewer	Foot	465	\$ 73,935.00	5	0	470	159.00	\$ 74,730.00	
13	Connection to Existing Sewer	Each	2	\$ 13,000.00	1	0	3	6,500.00	\$ 19,500.00	
14	Inlet Filters	Each	3	\$ 450.00	1	0	4	150.00	\$ 600.00	
15	Inline Check Valve, 8"	Each	2	\$ 7,000.00	0	0	2	3,500.00	\$ 7,000.00	
16	Concrete Curb, Type B	Foot	130	\$ 5,850.00	0	32	98	45.00	\$ 4,410.00	
17	Comb Conc C&G, Ty B-6.12 (Mod)	Foot	800	\$ 28,000.00	0	118	682	35.00	\$ 23,870.00	
18	Portland Cement Concrete Sidewalk, 5"	SqFt	2,500	\$ 22,500.00	185	0	2685	9.00	\$ 24,165.00	
19	Portland Cement Concrete Garage Apron, 7"	SqYd	1,200	\$ 102,000.00	0	137	1063	85.00	\$ 90,355.00	
20	Detectable Warnings	SqFt	140	\$ 3,920.00	20	0	160	28.00	\$ 4,480.00	
21	Portland Cement Concrete Alley Pavement, 8"	SqYd	1,400	\$ 133,000.00	0	151	1249	95.00	\$ 118,655.00	
22	Portland Cement Concrete Base Course, 8"	SqYd	130	\$ 11,050.00	17	0	147	85.00	\$ 12,495.00	
23	Portland Cement Concrete Alley Return, 8"	SqYd	185	\$ 17,020.00	0	54	131	92.00	\$ 12,052.00	
24	Deformed Tie Bars	Each	175	\$ 1,225.00	5	0	180	7.00	\$ 1,260.00	
25	Edge Grade Adjustment	Foot	315	\$ 3,150.00	0	97	218	10.00	\$ 2,180.00	
26	Permeable Brick Pavers	SqYd	550	\$ 94,050.00	0	21	529	171.00	\$ 90,459.00	
27	Incidental Hot-Mix Asphalt Surfacing	SqYd	1,200	\$ 48,000.00	0	569	631	40.00	\$ 25,240.00	
28	Water/Proof Liner	SqFt	3,000	\$ 6,000.00	0	480	2520	2.00	\$ 5,040.00	
29	Filter Fabric	SqYd	4,200	\$ 21,000.00	0	311	3889	5.00	\$ 19,445.00	
30	Aggregate Base Course, CA-7.4"	SqYd	2,000	\$ 24,000.00	0	69	1931	12.00	\$ 23,172.00	

2024 GI Alley Improvements Project
Owner: Village of Maywood
Contractor: J. Nardulli Concrete, Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 3 and Final
November 8, 2024

No.	Items	Unit	CONTRACT VALUE		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
31	Aggregate Base Course, CA-1	CuYd	900	\$ 54,000.00	0	153	747	60.00	\$ 44,820.00
32	Aggregate Base Course, Type B, 9"	SqYd	1,200	\$ 14,400.00	0	569	631	12.00	\$ 7,572.00
33	Topsoil Placement, 3"	SqYd	400	\$ 4,000.00	0	325	75	10.00	\$ 750.00
34	Sodding	SqYd	400	\$ 5,000.00	0	325	75	15.00	\$ 1,125.00
35	Supplemental Watering	Unit	25	\$ 2,500.00	0	25	0	100.00	\$ -
36	Tree Removal	In-Dia	25	\$ 3,000.00	97	0	122	120.00	\$ 14,640.00
37	Fence to be Removed and Replaced (502)	Foot	40	\$ 1,200.00	0	7	33	30.00	\$ 990.00
38	Fence to be Removed and Replaced (508)	Foot	120	\$ 3,600.00	0	7	113	30.00	\$ 3,390.00
39	Observation Well	Each	5	\$ 4,000.00	0	0	5	800.00	\$ 4,000.00
40	Garage Trench Drain	LS	1	\$ 12,625.00	0	0	1	12,625.00	\$ 12,625.00
41	Informational Signage	Each	5	\$ 1,450.00	0	0	5	290.00	\$ 1,450.00
42	12" X 18" Sign Panel (Type 1)	Each	5	\$ 625.00	0	0	5	125.00	\$ 625.00
43	Construction Video	Unit	10	\$ 4,000.00	0	0	10	400.00	\$ 4,000.00
44	Traffic Control & Protection	LS	1	\$ 32,200.00	0	0	1	32,200.00	\$ 32,200.00
45	Horizontal Control	LS	1	\$ 6,500.00	0	0	1	6,500.00	\$ 6,500.00

Total Awarded Contract Value	\$	937,950.00
Less Amount Retained, 0%	\$	-
Less Amount, Previous Invoices	\$	661,844.70
Total Amount Due, Pay Estimate No. 3 and Final	\$	229,202.80

J NARDULLI CONCRETE, INC.

PCC Pavement • Curb & Gutter • Sidewalks & Driveways

INVOICE

DATE	CUSTOMER #	NUMBER
11/11/2024		20241111

BILL TO
Village Of Maywood
40 Madison Street.
Maywood IL. 60153

Re:
Village Of Maywood
2024 GI Alley Improvements Project
Pay Estimate No.3 & Final

ITEM NO	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
1	Combination Curb and Gutter Removal	Foot	682.00	\$ 8.00	\$ 5,456.00
2	Sidewalk Removal	SqFt	2685.00	\$ 2.50	\$ 6,712.50
3	Driveway Pavement Removal	SqYd	1063.00	\$ 15.00	\$ 15,945.00
4	Pavement Removal	SqYd	273.00	\$ 17.00	\$ 4,641.00
5	Incidental Hot-Mix Asphalt Surface Removal	SqYd	631.00	\$ 10.00	\$ 6,310.00
6	Earth Excavation for Alley Pavement	CuYd	1767.00	\$ 55.00	\$ 97,185.00
7	Earth Excavation (Special)	CuYd	521.00	\$ 55.00	\$ 28,655.00
8	Trench Backfill	CuYd	348.00	\$ 1.00	\$ 348.00
9	Bollards	CuYd	0.00	\$ 300.00	\$ -
10	Rest. Depth CB, 4' Dia., Type 1 Frame, Open Lid	Each	3.00	\$ 9,500.00	\$ 28,500.00
11	Inlet, Type A, Type 1 Frame, Open Lid	Each	1.00	\$ 3,500.00	\$ 3,500.00
12	8" Dia, PVC Storm Sewer	Foot	470.00	\$ 159.00	\$ 74,730.00
13	Connection to Existing Sewer	Each	3.00	\$ 6,500.00	\$ 19,500.00
14	Inlet Filters	Each	4.00	\$ 150.00	\$ 600.00
15	Inline Check Valve, 8"	Each	2.00	\$ 3,500.00	\$ 7,000.00
16	Concrete Curb, Type B	Foot	98.00	\$ 45.00	\$ 4,410.00
17	Comb Conc C&G, Ty B-6.12 (Mod)	Foot	682.00	\$ 35.00	\$ 23,870.00
18	Portland Cement Concrete Sidewalk, 5"	SqFt	2685.00	\$ 9.00	\$ 24,165.00
19	Portland Cement Concrete Garage Apron, 7"	SqYd	1063.00	\$ 85.00	\$ 90,355.00
20	Detectable Warnings	SQFT	160.00	\$ 28.00	\$ 4,480.00
21	Portland Cement Concrete Alley Pavement, 8"	SqYd	1249.00	\$ 95.00	\$ 118,655.00
22	Portland Cement Concrete Base Course, 8"	SqYd	147.00	\$ 85.00	\$ 12,495.00
23	Portland Cement Concrete Alley Return, 8"	SqYd	131.00	\$ 92.00	\$ 12,052.00
24	Deformed Tie Bars	Each	180.00	\$ 7.00	\$ 1,260.00
25	Edge Grade Adjustment	Foot	218.00	\$ 10.00	\$ 2,180.00
26	Permeable Brick Pavers	SqYd	529.00	\$ 171.00	\$ 90,459.00
27	Incidental Hot-Mix Asphalt Surfacing	SqYd	631.00	\$ 40.00	\$ 25,240.00
28	WaterProof Liner	SQFT	2520.00	\$ 2.00	\$ 5,040.00
29	Filter Fabric	SqYd	3889.00	\$ 5.00	\$ 19,445.00
30	Aggregate Base Course, CA-7, 4"	SqYd	1931.00	\$ 12.00	\$ 23,172.00
31	Aggregate Base Course, CA-1	CuYd	747.00	\$ 60.00	\$ 44,820.00
32	Aggregate Base Course, Type B, 9"	SqFt	631.00	\$ 12.00	\$ 7,572.00
33	Topsoil Placement, 3"	SqYd	75.00	\$ 10.00	\$ 750.00
34	Sodding	SqYd	75.00	\$ 15.00	\$ 1,125.00
35	Supplemental Watering	Unit	0.00	\$ 100.00	\$ -
36	Tree Removal	IN-DIA	122.00	\$ 120.00	\$ 14,640.00
37	Fence to be Removed and Replaced (502)	Foot	33.00	\$ 30.00	\$ 990.00
38	Fence to be Removed and Replaced (508)	Foot	113.00	\$ 30.00	\$ 3,390.00
39	Observation Well	Each	5.00	\$ 800.00	\$ 4,000.00
40	Garage Trench Drain	LS	1.00	\$ 12,625.00	\$ 12,625.00
41	Informational Signage	Each	5.00	\$ 290.00	\$ 1,450.00
42	12" X 18" Sign Panel (Type 1)	Each	5.00	\$ 125.00	\$ 625.00
43	Construction Video	Unit	10.00	\$ 400.00	\$ 4,000.00
44	Traffic Control & Protection	L.S.	1.00	\$ 32,200.00	\$ 32,200.00
45	Horizontal Control	L.S.	1.00	\$ 6,500.00	\$ 6,500.00

TOTAL	\$ 891,047.50
RETAINER 0%	\$ -
LESS PREVIOUS PAYMENTS	\$661,844.70
TOTAL DUE PE # 3 & Final	\$ 229,202.80

FINAL WAIVER

To Whom It May Concern:

WHEREAS the undersigned has been employed by VILLAGE OF MAYWOOD to furnish labor and material for CONCRETE CONSTRUCTION work for the project known as 2024 GREEN INFRASTRUCTURE ALLEY IMPROVEMENTS of which VILLAGE OF MAYWOOD is the owner.

The undersigned, for and in consideration of TWO HUNDRED TWENTY NINE THOUSAND TWO HUNDRED AND TWO 80/100 (\$229,202.80) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do (es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, ADDITIONALLY, the undersigned hereby waives and releases any and all of the undersigned's rights and claims under the Illinois Public Construction Bond Act to the same extent the undersigned waives and releases any and all lien or claim of, or right to lien under the statutes of Illinois relating to mechanics liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, service, material, fixtures, apparatus or machinery, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS*

DATE November 11, 2024

Company Name: J. NARDULLI CONCRETE, INC.
Address: 3517 S. 60th CT., CICERO, ILLINOIS 60804

SIGNATURE AND TITLE *Jose A. Gaucin* PRESIDENT

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF ILLINOIS
COUNTY OF COOK

CONTRACTOR'S AFFIDAVIT

To Whom It May Concern:

THE UNDERSIGNED, JOSE A. GAUCIN BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS PRESIDENT OF J. NARDULLI CONCRETE, INC. WHO IS THE CONTRACTOR FURNISHING LABOR AND EQUIPMENT FOR CONCRETE CONSTRUCTION WORK ON THE PROJECT KNOWN AS 2024 GREEN INFRASTRUCTURE ALLEY IMPROVEMENTS OWNED BY VILLAGE OF MAYWOOD.

That the total amount of the contract including extras* \$ 891,047.50 on which he or she has received payment of \$ 661,844.70 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE INCL. EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
J. NARDULLI CONCRETE, INC.	LBR.PR.F.OH.EQP.	\$498,344.12	\$344,733.18	\$ 153,610.94	\$ 0.00
OZINGA READY MIX	READYMIX	\$107,177.88	\$ 96,757.88	\$ 10,420.00	\$ 0.00
HEIDELBERG MATERIALS	STONE	\$37,948.84	\$ 3,156.68	\$ 34,792.16	\$ 0.00
SUBURBAN GENERAL CONSTRUCTION	UNDERGROUND	\$134,237.00	\$114,288.30	\$ 19,948.70	\$ 0.00
CR SCHMIDT	Permeable Pavers	\$90,459.00	\$ 80,028.00	\$ 10,431.00	\$ 0.00
MOHR OIL COMPANY	FUEL	\$22,880.66	\$ 22,880.66	\$ 0	\$ 0.00
TOTAL LABOR & MATERIAL INCLUDING EXTRAS* TO COMPLETE		\$891,047.50	\$661,844.70	\$ 229,202.80	\$ 0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 11/11/2024

Signature: *Jose A. Gaucin*

SUBSCRIBED AND SWORN TO BEFORE ME THIS 11/11/2024

Marco Arellano
NOTARY PUBLIC

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



OZINGA®

FINAL WAIVER OF LIEN

STATE OF: ILLINOIS

WHEREAS, the undersigned, Ozinga Ready Mix Concrete, Inc., an Illinois Corporation, has been employed by J NARDULLI CONCRETE INC Contractor, to furnish ready mix concrete for the premises owned by

and known as 2024 MAYWOOD INFRASTRUCTURE GREEN ALLEY

in the city of MAYWOOD.

NOW, THEREFORE, the undersigned, for and in consideration of the amount of \$ 10,420.00 Dollars, the receipt whereof is hereby acknowledged, does hereby waive and release any and all lien claims of or right to or claim of lien under the statutes of the State of Indiana relating to mechanic's liens, with respect to and on the above-described premises, and the improvements thereon, and on the material furnished, and on the moneys or other considerations due to or to become due from the owner, on account of material heretofore furnished, or which may be furnished at any time hereafter, by the undersigned, to or on account of the said contract or the said owner, for the above-described premises.

Dated: 08/09/2024

OZINGA READY MIX CONCRETE, INC.

By: _____

Jordan B.

Its: CREDIT MANAGER



170379
00020228
000135

Patricia A. Zeeb

UNCONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

J. NARDULLI CONCRETE, INC.
3517 SOUTH 60TH CT
CICERO, IL 60804

The undersigned has been paid and has received a progress payment in the sum of **\$34,513.76** for labor, services, equipment or material furnished to **J. NARDULLI CONCRETE, INC.** on the job of

Said project is commonly known as the
2024 GREEN ALLEY - MAYWOOD

The undersigned does hereby release any Mechanic's Lien, Stop Notice or bond right on the above referenced job to the following extent: This release covers a progress payment for labor, services, equipment or material furnished to **J. NARDULLI CONCRETE, INC.** and does not cover any retention or items furnished after that date, except for disputed claims for additional work in the amount of **\$0.00**.

This release does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a recession, abandonment or breach of the contract, or the right of the undersigned to recovery compensation for furnished labor, services, equipment or material covered by this release if that furnished labor, services, equipment or material was not compensated by the progress payment. This release shall not cover unpaid or unauthorized change orders. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

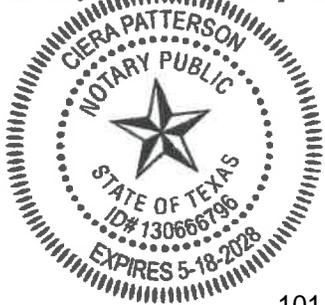
Dated: 06/24/2024

By: 
Laura C. Torres
Heidelberg Materials

STATE OF TEXAS
COUNTY OF DALLAS

Subscribed and sworn to (or affirmed) before me on 24th day of June 2024, by
Laura C. Torres, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.


Notary Signature



FINAL WAIVER

**J. NARDULLI CONCRETE, INC.
3517 SOUTH 60TH COURT
CICERO, IL 60804**

The undersigned has been **PAID IN FULL** for all labor, services, equipment or material furnished to **J. NARDULLI CONCRETE, INC.** on the job of

Said project is commonly known as the

2024 ALLEY IMPROVEMENTS MAYWOOD

The undersigned does hereby waive and release any right to a mechanic's lien, stop notice or any right against a labor and material bond on the job, except for disputed claims for additional work in the amount of \$ 0.00. **RECEIVED \$278.40 AS PAYMENT IN FULL.**

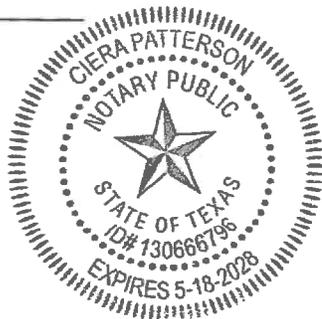
Dated: 08/05/2024

By: 
**Laura C. Torres
Heidelberg Materials**

**STATE OF TEXAS
COUNTY OF DALLAS**

Subscribed and sworn to (or affirmed) before me on 05th day of August 2024, by
Laura C. Torres, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.


Notary Signature





DBE • WBE • FBE CERTIFIED

35215 TALBOT AVENUE, WARRENVILLE, IL 60655

PHONE: 630.293.5885 FAX: 630.293.7030 EMAIL: info@crschmidt.com

Invoice

Date	Invoice #
11/4/2024	4579

Bill To

J Nardulli Concrete, Inc.
 3517 South 60th Court
 Cicero, IL 60804

Description	Sched Value	Prior %	Previous Amt.	Curr %	Project	
					Contract/PO #	Pay App #
						Maywood 2024 Green Alley Improvements
Item #26 - Permeable Brick Pavers - 9 SY @ \$171/SY (Final RE Qty-529 SY)	90,459.00	98.30%	88,920.00	1.70%	1,539.00	100.00%
Retention Release					8,892.00	
Please indicate invoice number on check stub.				Total	\$10,431.00	

Contact Alysa Niederbrach (alysa@crschmidt.com | 630.576.0750) with questions or comments on this invoice/pay app.

Contact Claudia Benitez (claudia@crschmidt.com | 630.318.6580) for waivers, certified payroll or any other docs/info necessary to issue payment.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO OWNER: Village of Maywood
c/o Nardulli Concrete, Inc.

PROJECT: Maywood 2024 Green Alley Impr
Maywood, IL

APPLICATION #: 3
PERIOD TO: 11.04.2024
PROJECT #s:
Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: C.R. Schmidt, Inc.
3S215 Talbot Avenue
Warrenville, IL 60555
Permeable Pavers

ARCHITECT:
CONTRACT DATE: 3.13.2024

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from Owner, & that current payment shown herein is now due

- 1. ORIGINAL CONTRACT SUM..... \$94,050.00
- 2. Net change by Change Orders..... \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$94,050.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$90,459.00
(Column G on G703)

5. RETAINAGE:

- a. 0.0% of completed work \$0.00
(Columns D + E on G703)
- b. 0.0% of Store Material \$0.00
(Column F on G703)
- Total Retainage (Line 5a + 5b or Total in Column I of G703) \$0.00

- 6. TOTAL EARNED LESS RETAINAGE..... \$90,459.00
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$80,028.00
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE..... \$10,431.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$3,591.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved in this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Orders		

CONTRACTOR: C.R Schmidt, Inc.

By: *C.R Schmidt* Date: 11.04.2024

State of Illinois

County of DuPage

Subscribed and sworn to before me on

11.04.2024

Notary Public:

My Commission expires: 04.01.2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, base on site observations and the date comprising this application, the Architect certifies to Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

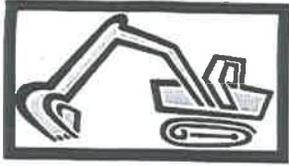
AMOUNT CERTIFIED..... \$

Attached explanation if amount certified differs from amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.

ARCHITECT:

By: _____ Date: _____

Certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor.



Suburban General Construction, Inc

1019 E. 31st St., LaGrange Pk., IL 60526
(708) 354-0544 office, (708) 354-6236 fax

Inv.#24-14C

11/11/2024



Subject: Payment Request #3 & Final
Project: 2024 Green Infrastructure Alley Improvements Project
Owner: Village of Maywood

#	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
8	Trench Backfill	348	CY	\$ 1.00	\$ 348.00
10	Restricted Depth Catch Basin, 4'-Dia., Type 1 Frame, Open Lid	2	EA	\$ 9,500.00	\$ 19,000.00
11	Inlet, Type A, Type 1 Frame, Open Lid	1	EA	\$ 3,500.00	\$ 3,500.00
12	8" Dia., PVC Storm Sewer	446	FT	\$ 159.00	\$ 70,914.00
13	Connection to Existing Sewer	2	EA	\$ 6,500.00	\$ 13,000.00
14	Inlet Filters	4	EA	\$ 150.00	\$ 600.00
15	Inline Check Valve, 8"	2	EA	\$ 3,500.00	\$ 7,000.00
40	Garage Trench Drain	1	LS	\$ 12,625.00	\$ 12,625.00
E1	Install 1 2" Inlet & Approx. 15' of 8" PVC in Alley #109	1	LS	\$ 7,250.00	\$ 7,250.00

WORK COMPLETED TO DATE: \$ 134,237.00

LESS 0% RETAINAGE: \$ -

LESS PREVIOUS PAYMENTS: \$ 114,288.30

TOTAL AMOUNT PAYMENT REQUEST #3 & FINAL \$ 19,948.70

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
 COUNTY OF COOK
 TO WHOM IT MAY CONCERN:

Gty # _____
 Loan # _____

WHEREAS the undersigned has been employed by J Nardulli Concrete, Inc.
 to furnish Underground Sewer Repair
 for the premises known as Various Alley Locations
 of which the Village of Maywood is the owner.
 The Undersigned, for and in consideration of Nineteen Thousand Nine Hundred Forty Eight Dollars and Seventy Cents
\$19,948.70 dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do (es) hereby waive and release any and
 all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the
 improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the
 owner, on account of labor services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above described premises.

GIVEN UNDER MY HAND AND SEAL THIS 11th DAY OF November, 2024

SIGNATURE AND TITLE: [Signature] Assistant Secretary

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing
 waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
 COUNTY OF COOK
 TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, BEING DULY SWORN, DEPOSED AND SAYS THAT HE IS Assistant Secretary
 OF THE Suburban General Construction, Inc., 1019 E. 31st St., LaGrange Park, IL 60526
 WHO IS THE CONTRACTOR FOR THE Village of Maywood Green Alley WORK
 ON THE BUILDING LOCATED AT Various Alley Locations
 OWNED BY THE Village of Maywood

That the Total Amount of the Contract Including Extras is \$134,237.00 on which he has received payment of \$ 114,288.30
 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity
 of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts
 for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include
 all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Suburban General Construction, Inc.	Labor & Materials	\$ 84,859.66	\$65,277.46	\$ 19,582.20	\$ -
Great Lakes Concrete	Structures	\$ 4,674.26	\$4,307.76	\$ 366.50	\$ -
Heidelburg Materials	Stone / Landfill	\$ 15,771.16	\$15,771.16	\$ -	\$ -
J & A Cartage	Trucking	\$ 10,982.50	\$10,982.50	\$ -	\$ -
Mid American Water	Pipe	\$ 17,949.42	\$17,949.42	\$ -	\$ -
TOTAL LABOR AND MATERIAL TO COMPLETE		\$ 134,237.00	\$114,288.30	\$ 19,948.70	\$ -

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind
 done or to be done upon or in connection with said work other than above stated.

Signed This 11th day of November, 2024

Signature: [Signature]

Subscribed and Sworn before me on this 11 day of November, 2024

Signature: [Signature]



FINAL WAIVER OF LIEN

State of Illinois,
DuPage County

August 2, 2024

TO ALL WHOM IT MAY CONCERN:

Whereas, we the undersigned **GREAT LAKES CONCRETE, LLC** have been employed by **Suburban General Construction, Inc** to furnish Sewer Materials Village of Maywood – 2024 Green Alley Infrastructure Improvement

Location: Various

Owner: Village of Maywood

in Section	Township	Range
County of Cook	Maywood	State of <u>Illinois</u>

Now, Therefore, Know Ye,
That we the undersigned, for and in consideration of

Three Hundred Sixty-Six Dollars & 50/100, (366.50)

and other good and valuable considerations, the receipt whereof is hereby acknowledged, do we hereby waive and release any and all lien, or claim, or right of lien on said above-described building and premises under the Statutes of the State of Illinois relating to Mechanic's Liens, on account of labor or materials, or both, furnished or which may be furnished by the undersigned to or on account of the said

Suburban General Construction, Inc for said building or premises.

Given under my hand and seal this 2nd day of August 24

Great Lakes Concrete, LLC



(Handwritten Signature) (Seal)

Susan Spriet, Manager

(Handwritten Signature)

Boryana Stavreva, Notary Public

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Klein Thorpe & Jenkins

SPECIFIC ACTION REQUESTED: Payment approval for Legal Retainer & Services Rendered during August and September 2024.

<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
09/30/2024	\$6,894.00	Legal Retainer August 2024
09/30/2024	\$35,900.81	Legal Services August 2024
11/07/2024	\$5,285.00	Legal Retainer September 2024
11/07/2024	\$41,932.85	Legal Services September 2024

RECOMMENDATION: It is recommended that the total payments of \$90,012.66 be approved for payment. The expense account to be charged: 01-15-52400/TIF.



For the November 19, 2024 Village Board Meeting

CONFIDENTIAL AGENDA ITEMS

**ITEMS TO BE ADDED TO THE FINANCE DIRECTOR'S
MONTHLY FINANCE REPORT FOR APPROVAL:**

**Statement for Legal Services for August 2024
Pertaining to General Matters, in the amount of
\$6,894.00, with a cover memo dated November
13, 2024 from Klein, Thorpe and Jenkins, Ltd.**

**Statements for Legal Services for August 2024
Pertaining to Employment and Labor Matters,
Litigation Matters, and Economic Redevelopment
Matters and Miscellaneous Matters, in the total
amount of \$35,900.81, with a cover memo dated
November 13, 2024 from Klein, Thorpe and
Jenkins, Ltd.**

**Do Not Post On Board Book
For Public View.**

**Do Not List Statements as Action Items
on the Agenda.**

For the November 19, 2024 Village Board Meeting

CONFIDENTIAL AGENDA ITEMS

**ITEMS TO BE ADDED TO THE FINANCE DIRECTOR'S
MONTHLY FINANCE REPORT FOR APPROVAL:**

**Statement for Legal Services for September 2024
Pertaining to General Matters, in the amount of
\$5,285.00, with a cover memo dated November
13, 2024 from Klein, Thorpe and Jenkins, Ltd.**

**Statements for Legal Services for September
2024 Pertaining to Employment and Labor
Matters, Litigation Matters, and Economic
Redevelopment Matters and Miscellaneous
Matters, in the total amount of \$41,932.85, with a
cover memo dated November 13, 2024 from Klein,
Thorpe and Jenkins, Ltd.**

**Do Not Post On Board Book
For Public View.**

**Do Not List Statements as Action Items
on the Agenda.**

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, LRS

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for waste disposal and residential garbage pickup services.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Description</u>
0005341627	09/30/2024	\$140,242.60	Garbage Disposal Sept 2024
0005469158	10/31/2024	\$145,827.15	Garbage Disposal Oct 2024

RECOMMENDATION: It is recommended that the total payments of \$286,069.75 be approved for payment. The expense account to be charged: 41-55-57400.





5500 PEARL ST #300
 ROSEMONT, IL 60018-5303
 Phone: (847) 779-7500
 www.LRSrecycles.com

CUSTOMER NO	159458
INVOICE DATE	9/30/2024
INVOICE NO	0005341627
CUSTOMER PO	
DUE DATE	10/30/2024

BALANCE FWD	\$297,600.53
PAYMENTS	\$-297,600.53
CREDITS	\$0.00
CHARGES	\$140,242.60
BALANCE DUE	\$140,242.60

**VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD, IL 60153-2323**

DATE	QUANTITY	FREQUENCY	DESCRIPTION	AMOUNT
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New Charges

Site 159458-0001 - VILLAGE OF MAYWOOD - 40 MADISON ST, MAYWOOD

9/1/2024 - 9/30/2024	6,500.00	Weekly	ORGANICS TAKE ALL	\$16,974.40
9/1/2024 - 9/30/2024	6,500.00	Weekly	95 GALLON SERVICE RESIDENTIAL TRASH	\$74,687.36
9/1/2024 - 9/30/2024	6,500.00	Weekly	65 GALLON SERVICE RESIDENTIAL RECYCLE	\$27,159.04
9/28/2024	420.53		DISPOSAL COST (RESIDENTIAL)	\$21,421.80

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	BALANCE DUE
\$ 140,242.60	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 140,242.60

LRS

PO BOX 4700
 CAROL STREAM, IL 60197-4700
 Phone: (847) 779-7500

VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD, IL 60153-2323

CUSTOMER NO	INVOICE DATE	INVOICE NO	BALANCE DUE
159458	9/30/2024	0005341627	\$ 140,242.60
YOUR REFERENCE NO		AMOUNT PAID	
		\$	

Visit us on-line to make your payment



5500 PEARL ST #300
 ROSEMONT, IL 60018-5303
 Phone: (847) 779-7500
 www.LRSrecycles.com

CUSTOMER NO	159458
INVOICE DATE	10/31/2024
INVOICE NO	0005469158
CUSTOMER PO	
DUE DATE	11/30/2024
BALANCE FWD	\$140,242.60
PAYMENTS	\$0.00
CREDITS	\$0.00
CHARGES	\$145,827.15
BALANCE DUE	\$286,069.75

**VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD, IL 60153-2323**

DATE	QUANTITY	FREQUENCY	DESCRIPTION	AMOUNT
------	----------	-----------	-------------	--------

New Charges

Site 159458-0001 - VILLAGE OF MAYWOOD - 40 MADISON ST, MAYWOOD

10/1/2024 - 10/31/2024	6,500.00	Weekly	ORGANICS TAKE ALL	\$16,974.40
10/1/2024 - 10/31/2024	6,500.00	Weekly	95 GALLON SERVICE RESIDENTIAL TRASH	\$74,687.36
10/1/2024 - 10/31/2024	6,500.00	Weekly	65 GALLON SERVICE RESIDENTIAL RECYCLE	\$27,159.04
10/25/2024	530.16		DISPOSAL COST (RESIDENTIAL)	\$27,006.35

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	BALANCE DUE
\$ 145,827.15	\$ 140,242.60	\$ 0.00	\$ 0.00	\$ 0.00	\$ 286,069.75

LRS

PO BOX 4700
 CAROL STREAM, IL 60197-4700
 Phone: (847) 779-7500

VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD, IL 60153-2323

CUSTOMER NO	INVOICE DATE	INVOICE NO	BALANCE DUE
159458	10/31/2024	0005469158	\$ 286,069.75
YOUR REFERENCE NO		AMOUNT PAID	
		\$	

Visit us on-line to make your payment

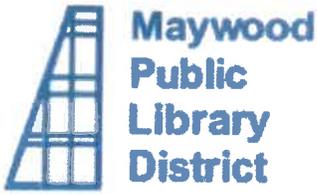
**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Maywood Public Library

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice dated 10/24/2024 for Personal Property Tax Replacement for May, July, August, October 2024.

RECOMMENDATION: It is recommended that the total payments of \$57,045.96 be approved for payment. The expense account to be charged: 01-14-61850.

A handwritten signature in blue ink, appearing to be 'F. Torres', is located in the lower right quadrant of the page.



Maywood Public Library District
121 S. 5th Avenue
Maywood, IL 60153
(708) 343-1847
www.maywoodlibrary.org

Lanya Satchell
40 Madison Street
Maywood, IL 60153

October 24, 2024

Dear Ms. Satchell,

This is a request for payment for the Maywood Public Library District’s share of personal property replacement taxes that the Village of Maywood received for May 2024 through October 2024 in the amount of **\$57,045.96**.

Month	Village Payment	Percentage	MPLD Share
May 2024	\$263,924.54	0.07877	\$ 20,789.34
July 2024	\$236,148.85	0.07877	\$ 18,601.44
August 2024	\$44,046.45	0.07877	\$ 3,469.54
October 2024	\$180,089.36	0.07877	\$14,185.64

If you have any questions, I can be reached by phone at (708) 343-1847, ext. 28 or by email at dmartinez@maywoodlibrary.org.

Sincerely,

10/24/2024

**Daniela Martinez, Interim Director
Maywood Public Library District**

- cc. James Kriskche, Village of Maywood, Village Manager
- cc. Tanika Skipper, Village of Maywood, Accounts Payable Administrator
- cc. Erica Sanchez, Maywood Public Library District Board Treasurer

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, M&J Asphalt Paving Company

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #27565 dated 11/11/2024 for the 2024 Pavement Patching Program for the Village of Maywood Public Works Department.

The work represented on this pay estimate includes work performed between October 23, 2024 and October 31, 2024. The work involves hot-mix asphalt surface removal in preparation of placing new hot-mix asphalt surface course in areas where the pavement has deteriorated. The scope of work also includes restoring pavement from utility repairs such as watermain breaks.p

RECOMMENDATION: It is recommended that the total payments of \$81,817.00 be approved for payment. The expense account to be charged: 01-50-52400.



November 12, 2024

Mr. Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: 2024 Asphalt Pavement Patching Program
Pay Estimate No. 1 and Final

Dear Mr. Torres:

M&J Asphalt Paving Company, Inc. of Cicero, IL has completed construction on the referenced project. The project involves asphalt pavement patches on various streets within the Village of Maywood.

The work represented on this pay estimate includes work performed between October 23, 2024 and October 31, 2024. The work involves hot-mix asphalt surface removal in preparation of placing new hot-mix asphalt surface course in areas where the pavement has deteriorated. The scope of work also includes restoring pavement from utility repairs such as watermain breaks.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 27565, dated November 11, 2024 in the amount of \$81,817.00. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 1 and Final.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Mike Denault, Project Manager, M&J Asphalt Paving Company, Inc.

2024 Asphalt Pavement Patching Program
Owner: Village of Maywood
Contractor: M&J Asphalt
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 1 and Final
November 12, 2024

No.	Items	Unit	CONTRACT VALUE				Overage	Remaining	Completed	Unit Price	Amount
			Quantity	Value	Value	Value					
1	Hot-Mix Asphalt Surface Removal (Surface Patch)	Sq Yd	1,500	\$ 18,000.00	0	354	1146	12.00	\$	13,752.00	
2	Bituminous Materials (Tack Coat)	Gallon	200	\$ 2.00	0	0	200	0.01	\$	2.00	
3	Class "D" Patches, Type I-IV, 4"	Sq Yd	500	\$ 33,500.00	0	19	481	67.00	\$	32,227.00	
4	Hot-Mix Asphalt Surface, Mix D, N50, 2"	Sq Yd	2,000	\$ 34,000.00	108	0	2108	17.00	\$	35,836.00	
Total Awarded Contract Value				\$ 85,502.00					\$	81,817.00	
Less Amount Retained, 0%									\$	-	
Less Amount, Previous Invoices									\$	-	
Total Amount Due, Pay Estimate No. 1 and Final									\$	81,817.00	

- INVOICE -



Asphalt Paving & Patching • Concrete Installation & Repair • Sealcoating • Striping • Excavating • Decorative Paving • Snow & Ice Control

INVOICE

M & J ASPHALT PAVING COMPANY, INC.
 3124 S. 60th COURT
 CICERO, ILLINOIS 60804
 Suburbs 708/222-1200 · Chicago: 773/582-3555 · FAX 708/222-1213
 www.mjasphalt paving.com

INVOICE DATE	CUSTOMER NO.	INVOICE NUMBER
November 11, 2024	2024-8988	27565
P.O. NUMBER	WORK ORDER NO.	SHIP DATE

TO: Village of Maywood
 40 Madison Street
 Maywood, Illinois 60153

JOB SITE: Village of Maywood
 2024 Asphalt Pavement Patching Program
 Various Locations

ESTIMATE No. 1 & Final

SALES PERSON	TERMS	SHIP VIA	F.O.B.

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Hot-Mix Asphalt Surface Removal (Surface Patch)	1,146.00	Sq Yd	\$ 12.00	\$ 13,752.00
2	Bituminous Materials (Tack Coat)	200.00	Gal	\$ 0.01	\$ 2.00
3	Class "D" Patches, Type I-IV, 4 in.	481.00	Sq Yd	\$ 67.00	\$ 32,227.00
4	Hot-Mix Asphalt Surface, Mix D, N50, 2 in.	2,108.00	Sq Yd	\$ 17.00	\$ 35,836.00
Estimate No. 1 & Final TOTAL					\$ 81,817.00
Less <u>0%</u> Retention					\$ -
120 Subtotal					\$ 81,817.00
Amount Received					\$ -
Estimate No. 1 & Final Amount Due					\$ 81,817.00

WAIVER OF LIEN - FINAL
MATERIALS OR LABOR (ILLINOIS)

STATE OF ILLINOIS

DuPage COUNTY

SS.

November 12, 2024

TO ALL WHOM IT MAY CONCERN:

Whereas, We the undersigned K-Five Hodgkins LLC
a Subsidiary of K-Five Construction has been employed by _____
M & J Asphalt Paving Co., Inc. to furnish
Bituminous Asphalt

for the building _____ known as Number 2024 Asphalt Pavement Patching Program
City of Maywood, IL situated on Lot _____
Owned by Village of Maywood

in Section _____, Township _____, Range _____
County of Cook State of Illinois.

Now, Therefore, Know Ye, That We the undersigned, for and in consideration of _____
Sixteen Thousand Three Hundred Sixty Six Dollars and Thirty One Cents

and other good and valuable considerations, the receipt whereof is hereby acknowledged, do _____ hereby waive and
release any and all lien, or claim, or right of lien on said above described building and premises under the Statutes of
the State of Illinois relating to Mechanics' Liens, on account of labor or materials, or both, furnished or which may be
furnished by the undersigned to or on account of the said _____

_____ for said building or premises.
Given Under Our hand and seal this _____ Twelfth day
of November 2024

[Handwritten Signature]

Seal

Exact copy should be made and retained.

K-Five Hodgkins LLC Seal

SUBSCRIBED AND SWORN TO BEFORE ME THIS

12 DAY OF November, 2024

[Handwritten Signature]
NOTARY PUBLIC



**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Ozinga Ready Mix Concrete, Inc.

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #ARI02349944 dated 9/17/2024 concrete purchased for dog park.

RECOMMENDATION: It is recommended that the total payment of \$5,733.00 be approved for payment. The expense account to be charged: 22-39-60000.

A handwritten signature in blue ink, appearing to be 'Frank Torres', is located in the lower right quadrant of the page.

OZINGA

WE EXIST TO MAKE A POSITIVE IMPACT ON INDIVIDUALS,
THEIR FAMILIES AND THE COMMUNITY FOR GENERATIONS

Ozinga Ready Mix Concrete, Inc.
P.O. Box 7410053, Chicago, IL 60674-5053
P: 708.326.4200 F: 708.326.4329

SOLD TO

Village of Maywood
40 Madison St
Maywood, IL 60153

INVOICE

CUSTOMER NO.	DATE	INVOICE NO.	PAGE
CU027675	09/17/2024	ARI02349944	1 of 2

POS REFERENCE NO.
2144321

P.O. NO.	TERMS
	Net30

JOB NO.	LOT(S)
000050	

SHIPPED TO
9TH AVE & WILCOX ST MAYWOOD, IL

DATE	PLANT	TICKET NO.	QUANTITY	UOM	DESCRIPTION	PRICE	EXTENSION
09/17/24	150	124280	9.00	CYD	ENVIRONMENTAL CHARGE	3.25	29.25
09/17/24	150	124280	9.00	CYD	71-PCC-Z961 6.1 BG WR FULL AE	217.25	1955.25
09/17/24	150	124283	9.00	CYD	ENVIRONMENTAL CHARGE	3.25	29.25
09/17/24	150	124283	9.00	CYD	71-PCC-Z961 6.1 BG WR FULL AE	217.25	1955.25
09/17/24	150	124291	8.00	CYD	ENVIRONMENTAL CHARGE	3.25	26.00
09/17/24	150	124291	8.00	CYD	71-PCC-Z961 6.1 BG WR FULL AE	217.25	1738.00

PRODUCT RECAP	QTY	PRICE	EXTENSION	TAX	TOTAL
EC ENVIRONMENTAL CHARGE	26.00	3.25	84.50	0.00	84.50
Z961 71-PCC-Z961 6.1 BG WR FULL AE	26.00	217.25	5648.50	0.00	5648.50

Dog Park

RECOMMENDED TO BE PAID
 DATE: 9-24-24
 DEPT HEAD: [Signature]
 EXPENSE ACCT: 22-39-6000
 PO# _____

TOTAL CYDS:	26.00	TAXABLE AMOUNT:	0.00
TOTAL TONS:	0.00	EXEMPT AMOUNT:	5,733.00
		SALES TAX:	0.00
		INVOICE TOTAL:	5,733.00

ALL ORDERS ARE SUBJECT TO THE TERMS AND CONDITIONS FOUND AT: OZINGA.COM/TERMS

OZINGA

WE EXIST TO MAKE A POSITIVE IMPACT ON INDIVIDUALS,
THEIR FAMILIES AND THE COMMUNITY FOR GENERATIONS

Ozinga Ready Mix Concrete, Inc.
P.O. Box 7410053, Chicago, IL 60674-5053
P: 708.326.4200 F: 708.326.4329

SOLD TO

Village of Maywood
40 Madison St
Maywood, IL 60153

REMITTANCE COPY

CUSTOMER NO.	DATE	INVOICE NO.	PAGE
CU027675	09/17/2024	ARI02349944	2 of 2

POS REFERENCE NO.	
2144321	

P.O. NO.	TERMS
	Net30

JOB NO.	LOT(S)
000050	

SHIPPED TO
9TH AVE & WILCOX ST MAYWOOD, IL

	PRODUCT RECAP	QUANTITY	UOM	PRICE	EXTENSION	TAX	TOTAL
EC	ENVIRONMENTAL CHARGE	26.00	CYD	3.25	84.50	0.00	84.50
Z961	71-PCC-Z961 6.1 BG WR FULL AE	26.00	CYD	217.25	5648.50	0.00	5648.50

TOTAL CYDS:	26.00	TAXABLE AMOUNT:	0.00
TOTAL TONS:	0.00	EXEMPT AMOUNT:	5,733.00
		SALES TAX:	0.00
		INVOICE TOTAL:	5,733.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Scot Decal Company

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for the purchase of the 2025 vehicle/business license decals.

RECOMMENDATION: It is recommended that the total payments of \$8,013.07 be approved for payment. The expense account to be charged: 01-14-52400.



Scot Decal Company, Inc.

P.O. Box 553
Westmont, IL 60559

Invoice

Date	Invoice #
10/18/2024	26622

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60133

Ship To
Village of Maywood 40 Madison Street Maywood, IL 60133

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
VERBAL	Net 30	NS	10/18/2024	Scot		

Quantity	Description	Price Each	Amount
9,393	2025 MAYWOOD VEHICLE LICENSE DECALS FOUR COLOR PROCESS PRINTED ON ACETATE MATERIAL WITH 90LB WHITE LINER AND READABLE TAB WITH CLASSIFICATION AND NUMBER. BEND N' PEEL BACKING PAPER. CLASSIFICATIONS: 2,000 - SENIOR CITIZEN - WHITE BACKGROUND FLOODCOATED TO EDGE # 401 - 2,400 6,000 - PASENGER # 3,001 - 9,000 100 - DUPLICATE #16,001 - 16,100 1,000 - TRUCK #17,001 - 18,000 200 - BUS # 21,001 - 21,200 75 - RECREATIONAL VEHICLE #22,001 - 22,075 2 - MAYOR #1 - 2 2 - VILLAGE MANAGER #3 - 4 12 - TRUSTEE #5 - 16 2- CLERK #17-18	0.44872	4,214.87
9,393	MAYWOOD DECALS WITH PRINT ON BACK	0.035	328.76
9,393	MAYWOOD DECALS ENCLOSED IN GLASSINE BAGS	0.08	751.44
	CLASSIFICATION CHARGE	50.00	50.00
50	2025 OFFICIAL STARS (BACKORDER)	0.00	0.00

Stars will be shipped separately!	Total	\$5,345.07
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Scot Decal Company, Inc.

Invoice

P.O. Box 553
Westmont, IL 60559

Date	Invoice #
10/18/2024	26623

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60133

Ship To
Village of Maywood 40 Madison Street Maywood, IL 60133

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
VERBAL	Net 30	NS	10/18/2024	Scot		

Quantity	Description	Price Each	Amount
300	2025 MAYWOOD 1 1/4" X 1 1/4" MOTORCYCLE PLATES BLACK ALUM. NUMBERED 101 - 400. EXP. 12-31-25	0.73333	220.00
200	2025 MAYWOOD BLACK DOG BONE ANIMAL TAGS LINKS ATTACHED. NUMBERED 1 - 200	1.30	260.00
400	2025 MAYWOOD BUSINESS LICENSE DECALS TWO COLORS: BLACK AND WHITE PRINTED ON 2MIL TRANSLUCENT ACETATE MATERIAL. BEND N' PEEL BACKING PAPER. # 1 - 400	1.3925	557.00
150	2025 MAYWOOD VENDING LICENSE DECALS ONE COLOR: BLACK PRINTED ON WHITE KROME-KOTE MATERIAL. BEND N' PEEL BACKING PAPER. CLASSIFICATIONS: 75 - VENDING # 1 - 75 50 - CIGARETTE # 1 - 50 25 - GUMBALL # 1 - 25	2.76667	415.00
600	DECALS ENCLOSED IN GLASSINE BAGS	0.08	48.00
50	2025 MAYWOOD GAMING LICENSE DECALS ONE COLOR BLACK PRINTED ON WHITE KROME-KOTE MATERIAL. BEND N' PEEL BACKING PAPER. NUMBERED 1 - 50	6.40	320.00
	Shipping and handling	75.00	75.00

Thank you for your business.	Total	\$1,895.00
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Scot Decal Company, Inc.

Invoice

P.O. Box 553
Westmont, IL 60559

Date	Invoice #
10/18/2024	26624

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60133

Ship To
Village of Maywood 40 Madison Street Maywood, IL 60133

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
VERBAL	Net 30	NS	10/18/2024	Scot		

Quantity	Description	Price Each	Amount
100	2025 MAYWOOD PARKING PERMIT DECALS **METALLIC FOIL (TO REPLACE INSIDE REFLECTIVE) BEND N' PEEL BACKING PAPER. TWO COLORS PER QUARTER. CLASSIFICATIONS: 50 - JAN-JUN WHITE BACKGROUND WITH PMS 431 DARK GREY VEHICLE PRINT - TRIANGLE 50 - JUL-DEC PMS 431 DARK GREY VEHICLE BACKGROUND WITH WHITE PRINT - TRIANGLE	7.65	765.00
100	DECALS ENCLOSED IN GLASSINE BAGS	0.08	8.00

Thank you for your business.

Total	\$773.00
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**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, South Western Illinois College

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #26050255-091024 dated 09/10/2024 for Juvenile Officer Certification 9/6/2024-11/15/2024.

RECOMMENDATION: It is recommended that the total payments of \$7,009.00 be approved for payment. The expense account to be charged: 01-40-56300.





THIRD PARTY CONTRACT INVOICE

Invoice No.	Org ID	Invoice Date	Total Balance
26050255-091024	26050255	09/10/2024	7,009.00

Please remit payment to:

MAYWOOD POLICE DEPARTMENT
 ATTN: CHIEF VALDIMIR TALLEY
 125 SOUTH 5TH AVE
 MAYWOOD, IL 60153

Southwestern Illinois College
 ATTN: Marquez, Marion Holmes
 2500 Carlyle Ave
 Belleville, IL 62221
 (618) 235-2700

Detach and return with payment

Session 154

TAX ID#:
 Term: 2024 Fall

ID	SSN	Student Name	Description	Amount
26155437	XXX-XX-XXXX	O'Hara, Nicholas	Charges DUE	7,009.00

Reference:

Subj	Cat #	Start Dt	End Dt	Description	CIPS	Credits	Fee / Tuition	Amount
AOJ	154	09/06/2024	11/15/2024	Juvenile Officer Certific	43.0107	2.00	Crs/Class Fees	269.00
							Police Academy OC Tr	15.00
							Police Academy Taser	45.00
							Tuition - Police Aca	6,680.00

TOTAL DUE	7,009.00
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RECOMMENDED TO BE PAID
 DATE: 9/30/2024
 DEPT HEAD: [Signature]
 EXPENSE ACCT: 01-40-56300
 PO# _____

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Triggs Construction

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice 2407-05 dated 10/31/2024 for construction on the reference project which involves the improvement of South Maywood Drive from the western Village limit to 19th Avenue.

The project to be constructed consists of reconstruction of South Maywood Drive to a Portland Cement Concrete Pavement and replacement of combination curb and gutter, sidewalk along the south side and concrete driveway aprons to the businesses. Storm sewer pipe and structure replacements are to be installed as part of this project. This project will improve drainage conditions along this roadway as well as roadway surface conditions. Also included are improvements to business entry walks, adjacent asphalt surfacing and landscape restoration.

The work represented on this pay estimate includes work performed between September 21, 2024, and October 31, 2024. Generally, the work performed within this period includes removal of roadway pavement, concrete curb and gutter, sidewalk and driveway; aggregate subgrade improvements, and hot-mix asphalt roadway resurfacing, landscaping, striping and other ancillary work. We have reviewed the work performed and have found the work represented by the quantities on this estimate has been satisfactorily completed to date. We have reviewed the current project quantities with representatives of Triggs Construction and have found them to be accurate.

RECOMMENDATION: It is recommended that the total payment of \$41,189.77 be approved for payment. The expense account to be charged: Madison St TIF.



November 12, 2024

Mr. Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: South Maywood Drive Roadway Improvements
Pay Estimate No. 5

Dear Mr. Torres:

Triggi Construction, Inc., of West Chicago, has substantially completed the referenced project. The project involves the improvement of South Maywood Drive from the western Village limit to 19th Avenue.

The project to be constructed consists of reconstructing South Maywood Drive to a Portland Cement Concrete pavement and replacement of combination curb and gutter, sidewalk along the south side and concrete driveway aprons to the businesses. Storm sewer pipe and structure replacements are to be installed as part of this project. This project will improve drainage conditions along this roadway as well as roadway surface conditions. Also included are improvements to business entry walks, adjacent asphalt surfacing and landscape restoration.

The work represented on this pay estimate includes work performed between September 21, 2024 and October 31, 2024. Generally, the work performed within this period includes removal of roadway pavement, concrete curb and gutter, sidewalk and driveway; aggregate subgrade improvements, and reconstruction of roadway to concrete pavement, curb and gutter, sidewalk and driveway pavements, hot-mix asphalt roadway resurfacing, landscaping, striping and other ancillary work. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Triggi Construction, Inc., and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 2407-05, dated October 31, 2024 in the amount of \$41,189.77. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 5. The construction of the project will be funded through the Cook County's Invest in Cook Expansion Program and the American Rescue Plan Act (ARPA) in the amount of \$700,000.00 with the remaining balance being paid through the Madison Street TIF.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



November 12, 2024

Page 2 of 2

William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Art Merkelz, Project Manager, Triggi Construction, Inc.

2024 South Maywood Drive Roadway Improvements
Owner: Village of Maywood
Contractor: Triggl Construction Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 5
November 8, 2024

No.	Items	Unit	CONTRACT VALUE				Completed	Remaining	Overage	Unit Price	Amount
			Quantity	Value	Value	Value					
1	Earth Excavation	CuYd	900	\$ 45,000.00	0	163	737	50.00	\$	36,850.00	
2	Undercut Excavation	CuYd	90	\$ 90.00	0	90	0	1.00	\$	-	
3	Porous Granular Embankment, 3"	CuYd	90	\$ 90.00	0	90	0	1.00	\$	-	
4	Removal and Disposal of Regulated Substances	CuYd	1,400	\$ 1,400.00	0	254	1146	1.00	\$	1,146.00	
5	Combination Curb and Gutter Removal	Foot	1,900	\$ 13,300.00	0	114	1786	7.00	\$	12,502.00	
6	Sidewalk Removal	SqFt	3,700	\$ 7,400.00	57	0	3757	2.00	\$	7,514.00	
7	Driveway Pavement Removal	SqYd	600	\$ 15,000.00	404	0	1004	25.00	\$	25,100.00	
8	Pavement Removal	SqYd	3,550	\$ 71,000.00	0	326	3224	20.00	\$	64,480.00	
9	Incidental Hot-Mix Asphalt Surface Removal	SqYd	500	\$ 12,500.00	0	240	260	25.00	\$	6,500.00	
10	12" Diameter, PVC Combined Sewer Pipe Replacement	Foot	18	\$ 4,500.00	0	1	17	250.00	\$	4,250.00	
11	Additional 12" Diameter, PVC Combined Sewer Pipe Replacement	Foot	4	\$ 4.00	0	4	0	1.00	\$	-	
12	12" Diameter, PVC Combined Sewer Pipe	Foot	295	\$ 26,550.00	0	2	293	90.00	\$	26,370.00	
13	10" Diameter, DIP Storm Sewer Pipe	Foot	130	\$ 14,300.00	0	30	100	110.00	\$	11,000.00	
14	Trench Backfill	CuYd	100	\$ 100.00	0	21	79	1.00	\$	79.00	
15	Inlet, Type A, Type 1 Frame, Open Lid	Each	2	\$ 4,000.00	0	0	2	2,000.00	\$	4,000.00	
16	Restricted Depth Catch Basin, 4' Diameter, Type 1 Frame, Open Lid	Each	5	\$ 27,500.00	0	0	5	5,500.00	\$	27,500.00	
17	10" X 4" Catch Basin Trap And Restrictor	Each	5	\$ 2,500.00	0	0	5	500.00	\$	2,500.00	
18	Restricted Depth Manhole, 4' Diameter, Type 1 Frame, Closed Lid	Each	4	\$ 30,000.00	0	0	4	7,500.00	\$	30,000.00	
19	Frames and Lids to be Adjusted	Each	1	\$ 500.00	0	0	1	500.00	\$	500.00	
20	Frames and Lids	Each	1	\$ 400.00	0	0	1	400.00	\$	400.00	
21	Structure to be Removed	Each	3	\$ 450.00	0	0	3	150.00	\$	450.00	
22	Combination Concrete Curb and Gutter, Type B-6.12 (Special)	Foot	1,900	\$ 66,500.00	0	114	1786	35.00	\$	62,510.00	
23	Concrete Curb, Type B	Foot	60	\$ 2,700.00	0	42	18	45.00	\$	810.00	
24	Portland Cement Concrete Sidewalk, 5"	SqFt	3,700	\$ 23,125.00	57	0	3757	6.25	\$	23,481.25	
25	High-Early Portland Cement Concrete Driveway Pavement, 8"	SqYd	600	\$ 48,000.00	404	0	1004	80.00	\$	80,320.00	
26	High Early Portland Cement Concrete Pavement, 8" (Jointed)	SqYd	3,650	\$ 328,500.00	0	426	3224	90.00	\$	290,160.00	
27	Deformed Tie Bars	Each	30	\$ 300.00	4	0	34	10.00	\$	340.00	
28	Temporary Access (Commercial Entrance)	Each	20	\$ 6,500.00	0	17	3	325.00	\$	975.00	
29	Portland Cement Concrete Base Course, 8"	SqYd	20	\$ 1,500.00	0	4	16	75.00	\$	1,200.00	
30	Aggregate for Temporary Access	Ton	500	\$ 10,000.00	0	492	8	20.00	\$	1,600.00	

2024 South Maywood Drive Roadway Improvements
Owner: Village of Maywood
Contractor: Trigg Construction Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 5
November 8, 2024

No.	Items	Unit	CONTRACT VALUE			Completed	Remaining	Coverage	Unit Price	Amount
			Quantity	Value	Value					
31	Aggregate Base Course, Type B, 6"	SqYd	3,650	\$ 36,500.00	0	15	0	10.00	\$ 36,650.00	
32	Aggregate Base Course, Type B, 9"	SqYd	400	\$ 5,000.00	0	0	140	12.50	\$ 3,250.00	
33	Geogrid for Ground Stabilization	SqYd	4,000	\$ 20,000.00	0	0	335	5.00	\$ 18,325.00	
34	Incidental Hot-Mix Asphalt Surfacing	Ton	125	\$ 31,250.00	0	0	68	250.00	\$ 14,250.00	
35	Topsoil Placement, 3"	SqYd	600	\$ 4,800.00	0	0	184	8.00	\$ 3,328.00	
36	Sodding	SqYd	600	\$ 6,000.00	0	0	184	10.00	\$ 4,160.00	
37	Supplemental Watering	Unit	100	\$ 100.00	0	0	100	1.00	\$ -	
38	Inlet Filters	Each	9	\$ 1,215.00	0	3	0	135.00	\$ 1,620.00	
39	Polyurea Pavement Marking - Line 4" (Yellow)	Foot	315	\$ 1,575.00	0	0	95	5.00	\$ 1,100.00	
40	Polyurea Pavement Marking - Line 6" (White)	Foot	315	\$ 2,362.50	0	0	38	7.50	\$ 2,077.50	
41	Polyurea Pavement Marking - Line 24" (White)	Foot	125	\$ 3,750.00	0	0	49	30.00	\$ 2,280.00	
42	6" Bollard	Each	17	\$ 5,950.00	0	0	0	350.00	\$ 5,950.00	
43	Temporary Hot-Mix Asphalt Pavement	Ton	10	\$ 2,500.00	0	0	10	250.00	\$ -	
44	Contingent Cash Allowance	Dollar	20,000	\$ 20,000.00	0	3,890	0	1.00	\$ 23,889.90	
45	Traffic Control and Protection	LS	1	\$ 38,000.00	0	0	0	38,000.00	\$ 38,000.00	

13
 00
 Total Awarded Contract Value \$ 942,711.50
 Less Amount Retained, 5%
 Less Amount, Previous Invoices
 Total Amount Due, Pay Estimate No. 5

\$ 875,977.65
 \$ 43,798.88
 \$ 790,989.00
 \$ 41,189.77

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
COUNTY OF COOK

} SS

Gty # _____
Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by VILLAGE OF MAYWOOD
to furnish LABOR AND MATERIALS

for the premises known as SOUTH MAYWOOD DRIVE ROADWAY IMPROVEMENTS
of which VILLAGE OF MAYWOOD

is the owner.

THE undersigned, for and in consideration of Forty One Thousand One Hundred Eighty Nine and 77/100 Dollars
(\$41,189.77) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and
release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS, relating to mechanics' liens, with respect
to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the
moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery,
furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE November 11, 2024

COMPANY NAME Triggi Construction, Inc.

ADDRESS 1975 Powis Rd, POB 235, West Chicago, IL 60186-0235

SIGNATURE AND TITLE: 
GIOVANNI DIFRUSCOLO, PRESIDENT

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF COOK

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) GIOVANNI DIFRUSCOLO BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
(COMPANY NAME) Triggi Construction, Inc. WHO IS THE
CONTRACTOR FURNISHING LABOR AND MATERIALS WORK ON THE BUILDING
LOCATED AT S MAYWOOD DR & 19TH AVE, MAYWOOD, IL 60153
OWNED BY VILLAGE OF MAYWOOD

That the total amount of the contract including extras* is \$942,711.50 on which he or she has received payment of \$790,989.00 prior to this
payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity
of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties
having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become
due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TRIGGI CONSTRUCTION INC. P.O. BOX 235 WEST CHICAGO, IL 60186-0235	REPLACEMENT- CONCRETE	632,102.75	571,743.93	-20,214.30	80,573.12
SUBURBAN GENERAL CONSTRUCTION INC. 1019 E 31ST STREET LAGRANGE PARK, IL 60526	STORM SEWER	112,967.00	94,488.30	7,182.00	11,296.70
AMERICAN TOPSOIL CHICAGO INC. P.O. BOX 92052 ELK GROVE VILLAGE, IL 60009	LANDSCAPING	7,488.00	2,995.20	3,744.00	748.80
WORK ZONE SAFETY INC 17051 GAYLORD ROAD CREST HILL, IL 60403	TRAFFIC CONT & PROT	10,000.00	6,750.00	2,250.00	1,000.00
PRECISION PAVEMENT MARKINGS INC. 1220 BELL COURT PINGREE GROVE, IL 60140	PAVT. MARKINGS	5,153.75	0.00	3,486.82	1,666.93
PRAIRIE MATERIAL 5185 PAYSHPERE CIRCLE CHICAGO, IL 60674	READY MIX CONCRETE	175,000.00	115,011.57	44,741.25	15,247.18

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF COOK

} SS

TO WHOM IT MAY CONCERN:

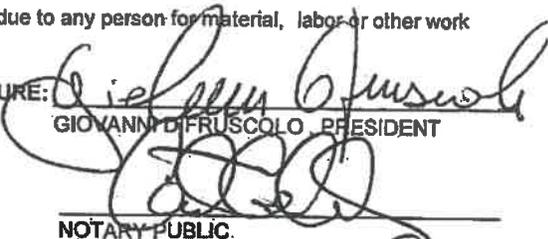
THE UNDERSIGNED, (NAME) GIOVANNI DIFRUSCOLO BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
(COMPANY NAME) Triggi Construction, Inc. WHO IS THE
CONTRACTOR FURNISHING LABOR AND MATERIALS WORK ON THE BUILDING
LOCATED AT S MAYWOOD DR & 19TH AVE, MAYWOOD, IL 60153
OWNED BY VILLAGE OF MAYWOOD

That the total amount of the contract including extras* is \$942,711.50 on which he or she has received payment of \$790,989.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		942,711.50	790,989.00	41,189.77	110,532.73

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE November 11th, 2024

SIGNATURE: 
GIOVANNI DIFRUSCOLO, PRESIDENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS 11th DAY OF NOVEMBER, 2024

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

NOTARY PUBLIC.

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FIVE

Invoice # 2407-05

Date 10/31/2024 Page # 1

Job ID 2407

SOUTH MAYWOOD DRIVE
ROADWAY IMP
S MAYWOOD DR & 19TH AVE
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4251	EARTH EXCAVATION	737.00	CY	\$50.00	\$36,850.00
4252	UNDERCUT EXCAVATION				
4253	POROUS GRAN EMBANKMENT 3"				
4254	REM & DISP REG SUBSTANCES	1,146.00	CY	\$1.00	\$1,146.00
4255	CURB AND GUTTER REMOVAL	1,786.00	FT	\$7.00	\$12,502.00
4256	SIDEWALK REMOVAL	3,757.00	SF	\$2.00	\$7,514.00
4257	DRIVEWAY PAVT REMOVAL	1,004.00	SY	\$25.00	\$25,100.00
4258	PAVEMENT REMOVAL	3,224.00	SY	\$20.00	\$64,480.00
4259	INCIDENTAL HMA SURF REMOVAL	260.00	SY	\$25.00	\$6,500.00
4260	12" PVC COMB SEWER PIPE REPL	17.00	FT	\$250.00	\$4,250.00
4261	ADDL 12" PVC COMB SEWER PIPE				
4262	12" PVC COMB SEWER PIPE	293.00	FT	\$90.00	\$26,370.00
4263	10" DIP STORM SEWER PIPE	100.00	FT	\$110.00	\$11,000.00
4264	TRENCH BACKFILL	79.00	CY	\$1.00	\$79.00
4265	INLET A T1 FR OL	2.00	EA	\$2,000.00	\$4,000.00
4266	R-D CATCH BASIN 4' T1 FR OL	5.00	EA	\$5,500.00	\$27,500.00
4267	10" X 4" CB TRAP & RESTRICTOR	5.00	EA	\$500.00	\$2,500.00
4268	R-D MANHOLE 4' T1 FR CL	4.00	EA	\$7,500.00	\$30,000.00
4269	FRAME AND LID ADJUSTED	1.00	EA	\$500.00	\$500.00
4270	FRAME AND LID	1.00	EA	\$400.00	\$400.00
4271	STRUCTURE TO BE REMOVED	3.00	EA	\$150.00	\$450.00
4272	CURB AND GUTTER B6.12 SPL	1,786.00	FT	\$35.00	\$62,510.00
4273	CONCRETE CURB TYPE B	18.00	FT	\$45.00	\$810.00
4274	PCC SIDEWALK 5"	3,757.00	SF	\$6.25	\$23,481.25

Continued

Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FIVE

Invoice # 2407-05

Date 10/31/2024 Page # 2

Job ID 2407

SOUTH MAYWOOD DRIVE
ROADWAY IMP
S MAYWOOD DR & 19TH AVE
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4275	HES PCC DRIVEWAY PAVT 8"	1,004.00	SY	\$80.00	\$80,320.00
4276	HES PCC PAVEMENT 8" (JTD)	3,224.00	SY	\$90.00	\$290,160.00
4277	DEFORMED TIE BARS	34.00	EA	\$10.00	\$340.00
4278	TEMP ACCESS - COMM ENTRANCE	3.00	EA	\$325.00	\$975.00
4279	PCC BASE COURSE 8"	16.00	SY	\$75.00	\$1,200.00
4280	AGGREGATE FOR TEMP ACCESS	8.00	TN	\$20.00	\$160.00
4281	AGGREGATE BASE CSE TYPE B 6"	3,665.00	SY	\$10.00	\$36,650.00
4282	AGGREGATE BASE CSE TYPE B 9"	260.00	SY	\$12.50	\$3,250.00
4283	GEOGRID FOR GROUND STAB	3,665.00	SY	\$5.00	\$18,325.00
4284	INCIDENTAL HMA SURFACING	57.00	TN	\$250.00	\$14,250.00
4285	TOPSOIL PLACEMENT 3"	416.00	SY	\$8.00	\$3,328.00
4286	SODDING	416.00	SY	\$10.00	\$4,160.00
4287	SUPPLE WATERING				
4288	INLET FILTERS	12.00	EA	\$135.00	\$1,620.00
4289	POLYUREA PAVT MK 4" YELLOW	220.00	FT	\$5.00	\$1,100.00
4290	POLYUREA PAVT MK 6" WHITE	277.00	FT	\$7.50	\$2,077.50
4291	POLYUREA PAVT MK 24" WHITE	76.00	FT	\$30.00	\$2,280.00
4292	6" BOLLARD	17.00	EA	\$350.00	\$5,950.00
4293	TEMP HMA PAVEMENT				
4294	CONTINGENT CASH ALLOWANCE	23,889.90	DL	\$1.00	\$23,889.90
4295	TRAFFIC CONTROL AND PROTECT	1.00	LS	\$38,000.00	\$38,000.00
9990	RESERVED				

Continued

Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FIVE

Invoice # 2407-05

Date 10/31/2024 Page # 3

Job ID 2407

SOUTH MAYWOOD DRIVE
ROADWAY IMP
S MAYWOOD DR & 19TH AVE
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
Original Contract		942,711.50		Work Completed to Date	875,977.65
Approved Change Orders		0.00		Less Retentions	43,798.88
Current Contract		942,711.50		Net Completed to Date	832,178.77
				Less Net Previously Billed	790,989.00
Balance to Complete		66,733.85		Net Due This Invoice	41,189.77

TERMS: NET DUE 10/31/2024.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Acting Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Triggs Construction

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice 2408-04 dated 10/31/2024 for construction on the reference project which involves the improvement of various streets within the Village of Maywood such as:

- Legion Street from 9th Avenue to 5th Avenue
- 8th Avenue from Wilcox Street to Legion Street
- 7th Avenue from Wilcox Street to Legion Street
- 6th Avenue from Wilcox Street to Green Street

The project to be constructed consists of reconstructing pavements to Portland Cement Concrete pavement, resurfacing roadway pavements with Hot-Mix Asphalt and replacement of combination curb and gutter, sidewalk, and driveway aprons. Storm sewer pipe and structure replacements are to be installed as part of this project. This project will improve drainage conditions along this roadway as well as roadway surface conditions. Also included are improvements to entry walks, adjacent asphalt surfacing and landscape restoration.

The work represented on this pay estimate includes work performed between September 21, 2024, and October 31, 2024. Generally, the work performed within this period includes pavement removal and excavation, concrete pavement reconstruction and combination curb and gutter, sidewalk and driveway apron replacement, roadway milling and concrete base patching, roadway asphalt paving, landscaping, signage and pavement striping. We have reviewed the work performed and have found the work represented by the quantities on this estimate has been satisfactorily completed to date. We have reviewed the current project quantities with representatives of Triggs Construction and have found them to be accurate.

RECOMMENDATION: It is recommended that the total payment of \$153,951.05 be approved for payment. The expense account to be charged: Madison St TIF.



November 12, 2024

Mr. Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: Maywood 2024 Roadway Improvements
Pay Estimate No. 4

Dear Mr. Torres:

Triggi Construction, Inc., of West Chicago, Illinois has substantially completed the referenced project. The project involves the improvement of various streets within the in Village of Maywood:

- Legion Street from 9th Avenue to 5th Avenue
- 8th Avenue from Wilcox Street to Legion Street
- 7th Avenue from Wilcox Street to Legion Street
- 6th Avenue from Wilcox Street to Green Street

The project to be constructed consists of reconstructing pavements to Portland Cement Concrete pavement, resurfacing roadway pavements with Hot-Mix Asphalt and replacement of combination curb and gutter, sidewalk, and driveway aprons. Storm sewer pipe and structure replacements are to be installed as part of this project. This project will improve drainage conditions along this roadway as well as roadway surface conditions. Also included are improvements to entry walks, adjacent asphalt surfacing and landscape restoration.

The work represented on this pay estimate includes work performed between September 21, 2024 and October 31, 2024. Generally, the work performed within this period includes pavement removal and excavation, concrete pavement reconstruction and combination and curb and gutter, sidewalk and driveway apron replacement, roadway milling and concrete base patching, roadway asphalt paving, landscaping, signage and pavement striping. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Triggi Construction, Inc., and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 2408-04, dated October 31, 2024 in the amount of \$153,951.05. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 4. The construction of the project will be funded through the Village of Maywood's Madison TIF fund.

November 12, 2024

Page 2 of 2

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Art Merkelz, Project Manager, Triggs Construction, Inc.

2024 Roadway Improvements
Owner: Village of Maywood
Contractor: Trigg Construction Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 4
November 8, 2024

No.	Items	Unit	AWARDED		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
1	Earth Excavation	CuYd	700.0	\$ 31,500.00	0	373	\$ 45.00	\$ 14,715.00	
2	Undercut Excavation	CuYd	160.0	\$ 160.00	0	147	\$ 1.00	\$ 13.00	
3	Porous Granular Embankment, 3"	CuYd	160.0	\$ 160.00	0	147	\$ 1.00	\$ 13.00	
4	Exploratory Excavation	Hour	10.0	\$ 750.00	0	10	\$ 75.00	\$ -	
5	Combination Curb and Gutter Removal	Foot	4,980.0	\$ 42,330.00	0	246	\$ 8.50	\$ 40,239.00	
6	Sidewalk Removal	SqFt	12,000.0	\$ 24,000.00	3,435	0	\$ 2.00	\$ 30,870.00	
7	Driveway Pavement Removal	SqYd	2,540.0	\$ 50,800.00	0	504	\$ 20.00	\$ 40,720.00	
8	Pavement Removal	SqYd	5,860.0	\$ 117,200.00	0	2,328	\$ 20.00	\$ 70,640.00	
9	Incidental Hot-Mix Asphalt Surface Removal	SqYd	140.0	\$ 3,500.00	167	0	\$ 25.00	\$ 7,675.00	
10	Hot-Mix Asphalt Surface Removal, Variable Depth	SqYd	4,990.0	\$ 37,425.00	0	335	\$ 7.50	\$ 34,912.50	
11	10" Diameter, PVC Comb Sewer Pipe Replacement	Foot	54.0	\$ 18,900.00	0	0	\$ 350.00	\$ 18,900.00	
12	Add'l 10" Dia., PVC Comb Sewer Pipe Replacement	Foot	12.0	\$ 12.00	0	8	\$ 1.00	\$ 4.00	
13	10"x 6" PVC Sewer Service Connections	Each	4.0	\$ 2,800.00	0	0	\$ 700.00	\$ 2,800.00	
14	6" Diameter, PVC Sanitary Sewer Service Pipe	Foot	70.0	\$ 70.00	0	16	\$ 1.00	\$ 54.00	
15	10" Diameter, PVC Storm Sewer Pipe	Foot	300.0	\$ 21,000.00	0	44	\$ 70.00	\$ 17,920.00	
16	12" Diameter, PVC Storm Sewer Pipe	Foot	30.0	\$ 2,400.00	0	2	\$ 80.00	\$ 2,400.00	
17	12" Diameter, DIP Storm Sewer Pipe	Foot	30.0	\$ 2,850.00	0	8	\$ 95.00	\$ 2,090.00	
18	Trench Backfill	CuYd	400.0	\$ 400.00	0	162	\$ 1.00	\$ 238.00	
19	Inlet, Type A, Type 1 Frame, Open Lid	Each	6.0	\$ 9,000.00	0	1	\$ 1,500.00	\$ 7,500.00	
20	Restricted Depth CB, 4' Diameter, Type 1 Frame, Open Lid	Each	6.0	\$ 35,100.00	1	0	\$ 5,850.00	\$ 40,950.00	
21	Connection to Existing Structure	Each	3.0	\$ 4,500.00	1	0	\$ 1,500.00	\$ 6,000.00	
22	Frames and Lids to be Adjusted	Each	6.0	\$ 3,720.00	0	0	\$ 620.00	\$ 3,720.00	
23	Water Services Boxes and Valve Boxes to Be Adjusted	Each	6.0	\$ 450.00	0	6	\$ 75.00	\$ -	
24	Structure to be Reconstructed	Each	13.0	\$ 51,350.00	0	0	\$ 3,950.00	\$ 51,350.00	
25	Structure to be Removed	Each	19.0	\$ 4,275.00	0	4	\$ 225.00	\$ 3,375.00	
26	Frames and Lids	Each	13.0	\$ 5,135.00	0	0	\$ 395.00	\$ 5,135.00	
27	Manhole Bench Repair	Each	1.0	\$ 2,500.00	0	0	\$ 2,500.00	\$ 2,500.00	
28	Inlet Filters	Each	25.0	\$ 3,375.00	0	1	\$ 135.00	\$ 3,240.00	
29	Comb Concrete Curb & Gutter, Type B-6.12 (Modified)	Foot	4,150.0	\$ 124,500.00	0	410	\$ 30.00	\$ 112,200.00	
30	Comb Concrete Curb & Gutter, Type B-6.12 (Special)	Foot	760.0	\$ 26,600.00	234	0	\$ 35.00	\$ 34,790.00	

2024 Roadway Improvements
Owner: Village of Maywood
Contractor: Trigg Construction Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 4
November 8, 2024

No.	Items	Unit	AWARDED		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
31	Concrete Curb , Type B	Foot	70.0	\$ 3,500.00	0	54	16	\$ 50.00	\$ 800.00
32	Portland Cement Concrete Sidewalk, 5"	SqFt	12,000.0	\$ 90,000.00	3,435	0	15,435	\$ 7.50	\$ 115,762.50
33	Detectable Warnings	SqFt	400.0	\$ 10,000.00	0	20	380	\$ 25.00	\$ 9,500.00
34	Portland Cement Concrete Driveway Pavement, 7"	SqYd	600.0	\$ 42,000.00	407	0	1007	\$ 70.00	\$ 70,490.00
35	High-Early PCC Driveway Pavement, 8"	SqYd	1,560.0	\$ 124,800.00	0	462	1098	\$ 80.00	\$ 87,840.00
36	High-Early PCC Pavement, 8" (Jointed)	SqYd	2,220.0	\$ 177,600.00	0	262	1958	\$ 80.00	\$ 156,640.00
37	Aggregate Base Course, Type B, 6"	SqYd	2,220.0	\$ 22,200.00	0	262	1958	\$ 10.00	\$ 19,580.00
38	Aggregate Base Course, Type B, 9"	SqYd	140.0	\$ 2,450.00	0	29	111	\$ 17.50	\$ 1,942.50
39	Portland Cement Concrete Base Course, 8"	SqYd	3,360.0	\$ 252,000.00	0	1,263	2097	\$ 75.00	\$ 157,275.00
40	Deformed Tie Bars	Each	3,000.0	\$ 9,000.00	0	1,908	1092	\$ 3.00	\$ 3,276.00
41	Geogrid for Ground Stabilization	SqYd	2,220.0	\$ 11,100.00	0	262	1958	\$ 5.00	\$ 9,790.00
42	Hot-Mix Asphalt Surface Course, Mix D, N50, 2"	Ton	700.0	\$ 70,000.00	0	147	553	\$ 100.00	\$ 55,300.00
43	Leveling Binder (Machine Method), N50, 1 1/4"	Ton	600.0	\$ 60,000.00	0	264	336	\$ 100.00	\$ 33,600.00
44	Incidental Hot-Mix Asphalt Surfacing	Ton	50.0	\$ 15,000.00	4	0	54	\$ 300.00	\$ 16,200.00
45	Bituminous Materials (Tack Coat) SS-1	Gallon	1,200.0	\$ 12.00	0	552	648	\$ 0.01	\$ 6.48
46	Hot-Mix Asphalt - Longitudinal Joint Sealant	Foot	1,990.0	\$ 12,437.50	0	391	1599	\$ 6.25	\$ 9,993.75
47	Topsill Placement, 3"	SqYd	5,000.0	\$ 40,000.00	0	195	4805	\$ 8.00	\$ 38,440.00
48	Sodding	SqYd	5,000.0	\$ 50,000.00	0	195	4805	\$ 10.00	\$ 48,050.00
49	Supplemental Watering	Unit	100.0	\$ 100.00	0	100	0	\$ 1.00	\$ -
50	Thermoplastic Pavement Marking - Line 6"	Foot	1,000.0	\$ 2,000.00	46	0	1046	\$ 2.00	\$ 2,092.00
51	Thermoplastic Pavement Marking - Line 24"	Foot	110.0	\$ 880.00	135	0	245	\$ 8.00	\$ 1,960.00
52	Polyurea Pavement Marking - Line 4"	Foot	500.0	\$ 2,500.00	312	0	812	\$ 5.00	\$ 4,060.00
53	Polyurea Pavement Marking - Line 6" (White)	Foot	700.0	\$ 5,250.00	0	283	417	\$ 7.50	\$ 3,127.50
54	Polyurea Pavement Marking - Line 24" (White)	Foot	150.0	\$ 4,500.00	61	0	211	\$ 30.00	\$ 6,330.00
55	Polyurea Pavement Marking - Letters and Symbols	SqFt	10.0	\$ 250.00	0	6	4	\$ 25.00	\$ 100.00
56	Precast Concrete Parking Blocks	Each	25.0	\$ 6,250.00	0	4	21	\$ 250.00	\$ 5,250.00
57	6" Inseta Valve	Each	3.0	\$ 46,500.00	0	0	3	\$ 15,500.00	\$ 46,500.00
58	Valve Vault, Type A, 4' Diameter, Type 1 Frame, Closed Lid	Each	3.0	\$ 7,500.00	0	0	3	\$ 2,500.00	\$ 7,500.00
59	Temporary Hot-Mix Asphalt Pavement	Ton	50.0	\$ 12,500.00	0	50	0	\$ 250.00	\$ -
60	Restricted Depth Manhole, 4' Dia., Type 1 Frame, Closed Lid	Each	3.0	\$ 42,750.00	0	0	3	\$ 14,250.00	\$ 42,750.00
61	Alley to be Regraded	SqYd	220.0	\$ 3,300.00	0	64	156	\$ 15.00	\$ 2,340.00
62	Inversion Lining of 10" Combination Sewer	Foot	320.0	\$ 20,800.00	0	0	320	\$ 65.00	\$ 20,800.00
63	Permanent Reinstatement of Services	Each	11.0	\$ 825.00	0	0	11	\$ 75.00	\$ 825.00
64	Trim Protruding Tap	Each	10.0	\$ 1,500.00	0	0	10	\$ 150.00	\$ 1,500.00
65	Sign Panel, Type 1	SqFt	250.0	\$ 6,250.00	0	56	194	\$ 25.00	\$ 4,850.00
66	Telescoping Steel Sign Support	Foot	600.0	\$ 9,000.00	0	184	416	\$ 15.00	\$ 6,240.00
67	Contingent Cash Allowance	Dollar	50,000.00	\$ 50,000.00	0	42,517	7483.04	\$ 1.00	\$ 7,483.04

2024 Roadway Improvements
Owner: Village of Maywood
Contractor: Trigli Construction Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 4
November 8, 2024

No.	Items	Unit	AWARDED		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
58	Traffic Control and Protection	LS	1.0	\$ 21,250.00	0	0	1.0	\$ 21,250.00	\$ 21,250.00
Total				\$ 1,862,766.50					\$ 1,574,247.27
Less Amount Retained, 5%									\$ 78,712.36
Less Amount, Previous Invoices									\$ 1,341,583.86
Total Amount Due, Pay Estimate No. 4									\$ 153,951.05

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
COUNTY OF COOK

} SS

Gty # _____
Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by VILLAGE OF MAYWOOD

to furnish LABOR AND MATERIALS

for the premises known as MAYWOOD - 2024 ROADWAY IMPROVEMENTS

of which VILLAGE OF MAYWOOD

is the owner.

THE undersigned, for and in consideration of One Hundred Fifty Three Thousand Nine Hundred Fifty One and 05/100 Dollars

(\$153,951.05) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE November 11, 2024

COMPANY NAME Triggi Construction, Inc.

ADDRESS 1975 Powis Rd, POB 235, West Chicago, IL 60186-0235

SIGNATURE AND TITLE:

Giovanni DiFrusco
GIOVANNI DIFRUSCOLO, PRESIDENT

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF COOK

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) GIOVANNI DIFRUSCOLO

BEING DULY SWORN, DEPOSES

AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT

OF

(COMPANY NAME) Triggi Construction, Inc.

WHO IS THE

CONTRACTOR FURNISHING LABOR AND MATERIALS

WORK ON THE BUILDING

LOCATED AT VARIOUS LOCATIONS, MAYWOOD, IL 60153

OWNED BY VILLAGE OF MAYWOOD

That the total amount of the contract including extras* is \$1,862,766.50 on which he or she has received payment of \$1,341,583.86 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDNG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TRIGGI CONSTRUCTION INC. P.O. BOX 235 WEST CHICAGO, IL. 60186-0235	REPLACEMENT- CONCRETE	931,938.42	686,690.55	-30,356.92	275,604.79
SUBURBAN GENERAL CONSTRUCTION INC. 1019 E 31ST STREET LAGRANGE PARK, IL. 60526	STORM SEWER	262,400.00	229,230.00	0.00	33,170.00
LINDAHL BROTHERS INC. 622 E GREEN STREET BENSENVILLE, IL 60106-2579	ASPHALT PAVING/MILL	154,791.39	139,312.25	0.00	15,479.14
AMERICAN TOPSOIL CHICAGO INC. P.O. BOX 92052 ELK GROVE VILLAGE, IL 60009	LANDSCAPING	76,880.00	63,894.80	7,297.20	5,688.00
WORK ZONE SAFETY INC 17051 GAYLORD ROAD CREST HILL, IL 60403	TRAFFIC CONT & PROT	21,815.00	9,652.50	9,981.00	2,181.50
VISU-SEWER CLEAN & SEAL INC. W230 N4855 BETKER ROAD PEWAUKEE, WI 53072	STORM SEWER	22,565.00	18,216.00	2,092.50	2,256.50
PRECISION PAVEMENT MARKINGS INC. 1220 BELL COURT PINGREE GROVE, IL 60140	PAVT. MARKINGS	17,376.69	0.00	15,639.02	1,737.67
PRAIRIE MATERIAL 5185 PAYSHPERE CIRCLE CHICAGO, IL 60674	READY MIX CONCRETE 148	375,000.00	194,587.76	149,298.25	31,113.99

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF COOK

} SS

TO WHOM IT MAY CONCERN:

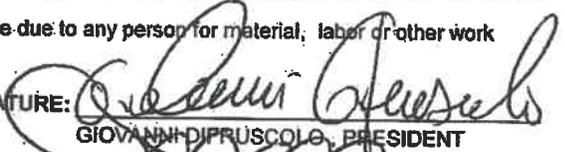
THE UNDERSIGNED, (NAME) GIOVANNI DIFRUSCOLO BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
(COMPANY NAME) Triggi Construction, Inc. WHO IS THE
CONTRACTOR FURNISHING LABOR AND MATERIALS WORK ON THE BUILDING
LOCATED AT VARIOUS LOCATIONS, MAYWOOD, IL 60153
OWNED BY VILLAGE OF MAYWOOD

That the total amount of the contract including extras* is \$1,862,766.50 on which he or she has received payment of \$1,341,583.86 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		1,862,766.50	1,341,583.86	153,951.05	367,231.59

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE November 11th, 2024

SIGNATURE: 
GIOVANNI DIFRUSCOLO, PRESIDENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS 11th DAY OF NOVEMBER, 2024

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

NOTARY PUBLIC

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FOUR

Invoice # 2408-04

Date 10/31/2024 Page # 1

Job ID 2408

MAYWOOD - 2024 ROADWAY
IMPROVEMENTS
VARIOUS LOCATIONS
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4301	EARTH EXCAVATION	327.00	CY	\$45.00	\$14,715.00
4302	UNDERCUT EXCAVATION	13.00	CY	\$1.00	\$13.00
4303	POROUS GRAN EMBANKMENT 3"	13.00	CY	\$1.00	\$13.00
4304	EXPLORATORY EXCAVATION				
4305	CURB AND GUTTER REMOVAL	4,734.00	FT	\$8.50	\$40,239.00
4306	SIDEWALK REMOVAL	15,435.00	SF	\$2.00	\$30,870.00
4307	DRIVEWAY PAVT REMOVAL	2,036.00	SY	\$20.00	\$40,720.00
4308	PAVEMENT REMOVAL	3,532.00	SY	\$20.00	\$70,640.00
4309	INCIDENTAL HMA SURF REMOVAL	307.00	SY	\$25.00	\$7,675.00
4310	HMA SURFACE REMOVAL VD	4,655.00	SY	\$7.50	\$34,912.50
4311	10" PVC COMB SEWER PIPE REPL	54.00	FT	\$350.00	\$18,900.00
4312	ADDL 10" PVC COMB SEWER PIPE	4.00	FT	\$1.00	\$4.00
4313	10" X 6" PVC SEWER SERVICE CONNECT	4.00	EA	\$700.00	\$2,800.00
4314	6" PVC SAN SEWER SERVICE PIPE	54.00	FT	\$1.00	\$54.00
4315	10" PVC STORM SEWER PIPE	256.00	FT	\$70.00	\$17,920.00
4316	12" PVC STORM SEWER PIPE	28.00	FT	\$80.00	\$2,240.00
4317	12" DIP STORM SEWER PIPE	22.00	FT	\$95.00	\$2,090.00
4318	TRENCH BACKFILL	238.00	CY	\$1.00	\$238.00
4319	INLET A T1 FR OL	5.00	EA	\$1,500.00	\$7,500.00
4320	R-D CATCH BASIN 4' T1 FR OL	7.00	EA	\$5,850.00	\$40,950.00
4321	CONNECT TO EXIST SEWER	4.00	EA	\$1,500.00	\$6,000.00

Continued

Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FOUR

Invoice # 2408-04

Date 10/31/2024 Page # 2

Job ID 2408

MAYWOOD - 2024 ROADWAY
IMPROVEMENTS
VARIOUS LOCATIONS
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4322	FRAME AND LID ADJUSTED	6.00	EA	\$620.00	\$3,720.00
4323	WATER BOX / VALVE BOX ADJUST				
4324	STRUCTURE RECONSTRUCTED	13.00	EA	\$3,950.00	\$51,350.00
4325	STRUCTURE TO BE REMOVED	15.00	EA	\$225.00	\$3,375.00
4326	FRAME AND LID	13.00	EA	\$395.00	\$5,135.00
4327	MANHOLE BENCH REPAIR	1.00	EA	\$2,500.00	\$2,500.00
4328	INLET FILTERS	24.00	EA	\$135.00	\$3,240.00
4329	CURB AND GUTTER B6.12 MOD	3,740.00	FT	\$30.00	\$112,200.00
4330	CURB AND GUTTER B6.12 SPL	994.00	FT	\$35.00	\$34,790.00
4331	CONCRETE CURB TYPE B	16.00	FT	\$50.00	\$800.00
4332	PCC SIDEWALK 5"	15,435.00	SF	\$7.50	\$115,762.50
4333	DETECTABLE WARNINGS	380.00	SF	\$25.00	\$9,500.00
4334	PCC DRIVEWAY PAVT 7"	1,007.00	SY	\$70.00	\$70,490.00
4335	HES PCC DRIVEWAY PAVT 8"	1,098.00	SY	\$80.00	\$87,840.00
4336	HES PCC PAVEMENT 8" (JTD)	1,958.00	SY	\$80.00	\$156,640.00
4337	AGGREGATE BASE CSE TYPE B 6"	1,958.00	SY	\$10.00	\$19,580.00
4338	AGGREGATE BASE CSE TYPE B 9"	111.00	SY	\$17.50	\$1,942.50
4339	PCC BASE COURSE 8"	2,097.00	SY	\$75.00	\$157,275.00
4340	DEFORMED TIE BARS	1,092.00	EA	\$3.00	\$3,276.00
4341	GEOGRID F/ GROUND STAB	1,958.00	SY	\$5.00	\$9,790.00
4342	HMA SURFACE CSE MIX D N50 2"	553.00	TN	\$100.00	\$55,300.00
4343	LEVEL BINDER MM N50 1.25"	336.00	TN	\$100.00	\$33,600.00
4344	INCIDENTAL HMA SURFACING	54.00	TN	\$300.00	\$16,200.00
4345	BIT MATLS TACK COAT SS-1	648.00	GL	\$0.01	\$6.48

Continued

Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FOUR

Invoice # 2408-04

Date 10/31/2024 Page # 3

Job ID 2408

MAYWOOD -2024 ROADWAY
IMPROVEMENTS
VARIOUS LOCATIONS
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4346	HMA LONGITUDINAL JOINT SEALANT	1,599.00	FT	\$6.25	\$9,993.75
4347	TOPSOIL PLACEMENT 3"	4,805.00	SY	\$8.00	\$38,440.00
4348	SODDING	4,805.00	SY	\$10.00	\$48,050.00
4349	SUPPLE WATERING				
4350	THPL PAVT MK LINE 6"	1,046.00	FT	\$2.00	\$2,092.00
4351	THPL PAVT MK LINE 24"	245.00	FT	\$8.00	\$1,960.00
4352	POLYUREA PAVT MK LINE 4"	812.00	FT	\$5.00	\$4,060.00
4353	POLYUREA PAVT MK LINE 6"	417.00	FT	\$7.50	\$3,127.50
4354	POLYUREA PAVT MK LINE 24"	211.00	FT	\$30.00	\$6,330.00
4355	POLYUREA PAVT MK L&S	4.00	SF	\$25.00	\$100.00
4356	PRECAST CONC PARKING BLOCK	21.00	EA	\$250.00	\$5,250.00
4357	6" INSERTA VALVE	3.00	EA	\$15,500.00	\$46,500.00
4358	VALVE VAULT A.4' T1 FR CL	3.00	EA	\$2,500.00	\$7,500.00
4359	TEMP HMA PAVEMENT				
4360	R-D CATCH BASIN 4' T1 FR CL	3.00	EA	\$14,250.00	\$42,750.00
4361	ALLEY TO BE REGRADED	156.00	SY	\$15.00	\$2,340.00
4362	INVERSION LINE 10" COMB SEWER	320.00	FT	\$65.00	\$20,800.00
4363	PERMANENT REINSTATE SERVICES	11.00	EA	\$75.00	\$825.00
4364	TRIM PROTRUDING TAP	10.00	EA	\$150.00	\$1,500.00
4365	SIGN PANEL TYPE 1	194.00	SF	\$25.00	\$4,850.00
4366	TELES STEEL SIGN SUPPORT	416.00	FT	\$15.00	\$6,240.00

Continued

Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE FOUR

Invoice # 2408-04

Date 10/31/2024 Page # 4

Job ID 2408

MAYWOOD - 2024 ROADWAY
IMPROVEMENTS
VARIOUS LOCATIONS
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4367	CONTINGENT CASH ALLOWANCE	7,483.04	DL	\$1.00	\$7,483.04
4368	TRAFFIC CONTROL AND PPROTECT	1.00	LS	\$21,250.00	\$21,250.00
9990	RESERVED				
Original Contract		1,862,766.50			1,574,247.27
Approved Change Orders		0.00			78,712.36
Current Contract		1,862,766.50			1,495,534.91
					1,341,583.86
Balance to Complete		288,519.23			153,951.05

TERMS: NET DUE 10/31/2024.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Triggs Construction

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice 2408-A-01 dated 10/31/2024 for construction on the reference project which involves the improvements to the intersection of 10th Avenue and Randolph Street.

The project to be constructed focused on the removal and replacement of combination curb and gutter, and sidewalk at the intersection 10th Avenue and Randolph Street to make ADA compliant sidewalk and street crossings. The full curb heads were removed and replaced with depressed curbs for smooth transition to cross the street. Portland Cement Concrete sidewalks were then constructed along the south side and concrete driveway aprons to the businesses. Storm sewer pipe and structure replacements are to be installed as part of this project. This project will improve drainage conditions along this roadway as well as roadway surface conditions. Also included are improvements to business entry walks, adjacent asphalt surfacing and landscape restoration.

The work represented on this pay estimate includes work performed between September 1, 2024, and October 31, 2024. We have reviewed the work performed and have found the work represented by the quantities on this estimate has been satisfactorily completed to date. We have reviewed the current project quantities with representatives of Triggs Construction and have found them to be accurate.

RECOMMENDATION: It is recommended that the total payment of \$38,995.00 be approved for payment. The expense account to be charged: TBD.



November 12, 2024

Mr. Frank Torres
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: 10th Avenue and Randolph Street ADA Improvements
Pay Estimate No. 1 & Final

Dear Mr. Torres:

Triggi Construction, Inc., of West Chicago, Illinois has completed construction on the referenced project. The project ADA sidewalk improvements to the intersection of 10th Avenue and Randolph Street.

The project constructed focused on the removal and replacement of combination curb and gutter and sidewalk at the intersection 10th Avenue and Randolph Street to make ADA compliant sidewalk and street crossings. The full curb heads were removed and replaced with depressed curbs for smooth transitions to cross the street. Portland Cement Concrete sidewalks were then constructed with new Detectable Warning tiles. Also, included was asphalt pavement restoration that was disturbed from combination curb and gutter removals as well as landscape restoration.

The work represented on this pay estimate includes work performed between September 1, 2024 and October 31, 2024. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Triggi Construction, Inc., and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 2408-A-01, dated October 31, 2024 in the amount of \$38,995.00. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 1 and Final.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Art Merkelz, Project Manager, Triggi Construction, Inc.

10th and Randolph ADA Improvements
Owner: Village of Maywood
Contractor: Trigg Construction Inc.
Engineer: Edwin Hancock Engineering Co.
Engineer's Pay Estimate No. 1 & Final
October 23, 2024

No.	Items	Unit	CONTRACT VALUE			Overage	Remaining	Completed	Unit Price	Amount
			Quantity	Value	Value					
1	Curb and Gutter Remove and Replace	Foot	140	\$ 7,700.00		13	0	153	55.00	\$ 8,415.00
2	PCC Sidewalk Remove and Replace	SqFt	1,100	\$ 16,500.00		0	33	1067	15.00	\$ 16,005.00
3	Detectable Warnings	Each	8	\$ 2,400.00		0	0	8	300.00	\$ 2,400.00
4	Sodding and Topsoil	SqYd	136	\$ 4,080.00		4	0	140	30.00	\$ 4,200.00
5	HMA Surface Remove and Replace	SqYd	40	\$ 6,000.00		2	0	42	150.00	\$ 6,300.00
6	Structure Adjustment	Each	2	\$ 1,350.00		0	1	1	675.00	\$ 675.00
7	Traffic Control and Protection	LS	1	\$ 1,000.00		0	0	1	1,000.00	\$ 1,000.00
				\$ 39,030.00						\$ 39,030.00
Total Awarded Contract Value				\$						\$ 39,030.00
Less Amount Retained, 0%										\$ -
Less Amount, Previous Invoices										\$ -
Total Amount Due, Pay Estimate No. 1 & Final										\$ 38,995.00

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF COOK

} SS

Cty # _____
Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by VILLAGE OF MAYWOOD
to furnish LABOR AND MATERIALS
for the premises known as MAYWOOD - 10TH AVE & RANDOLPH ST ADA IMPROVEMENTS
of which VILLAGE OF MAYWOOD is the owner.

THE undersigned, for and in consideration of Thirty Eight Thousand Nine Hundred Ninety Five and 00/100 Dollars
(\$38,995.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and
release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS, relating to mechanics' liens, with respect
to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the
moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus of machinery,
heretofore furnished, or which may be furnished at anytime hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE November 12, 2024

COMPANY NAME Triggi Construction, Inc.
ADDRESS 1975 Powis Rd, POB 235, West Chicago, IL 60186-0235

SIGNATURE AND TITLE: 
GIOVANNI DIFRUSCOLO, PRESIDENT

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF COOK

} SS

TO WHOM IT MAY CONCERN:

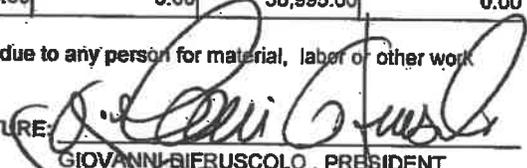
THE UNDERSIGNED, (NAME) GIOVANNI DIFRUSCOLO BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
(COMPANY NAME) Triggi Construction, Inc. WHO IS THE
CONTRACTOR FURNISHING LABOR AND MATERIALS. WORK ON THE BUILDING
LOCATED AT 10TH AVE & RANDOLPH ST, MAYWOOD, IL 60153
OWNED BY VILLAGE OF MAYWOOD

That the total amount of the contract including extras* is \$38,995.00 on which he or she has received payment of \$0.00 prior to this
payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity
of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties
having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become
due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TRIGGI CONSTRUCTION INC. P.O. BOX 235 WEST CHICAGO, IL 60186-0235	REPLACEMENT- CONCRETE	38,995.00	0.00	38,995.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		38,995.00	0.00	38,995.00	0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work
of any kind done or to be done upon or in connection with said work other than above stated.

DATE November 12th, 2024

SIGNATURE: 
GIOVANNI DIFRUSCOLO, PRESIDENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS 12th DAY OF NOVEMBER, 2024

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

NOTARY PUBLIC

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



Triggi Construction, Inc.

1975 Powis Rd, POB 235
West Chicago, IL 60186-0235

Phone (630)584-4490 Fax (630)584-0271

Customer ID 27

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

Phone (708)344-1200
PAY ESTIMATE ONE & FINAL

Invoice # 2408-A-01

Date 10/31/2024 Page # 1

Job ID 2408-A

MAYWOOD - 10TH AND RANDOLPH
10TH AVE & RANDOLPH ST
MAYWOOD, IL 60153

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
4375	CURB AND GUTTER REM& REPL	153.00	FT	\$55.00	\$8,415.00
4376	PCC SIDEWALK REM & REPL	1,067.00	SF	\$15.00	\$16,005.00
4377	DETECTABLE WARNINGS	8.00	EA	\$300.00	\$2,400.00
4378	SODDING AND TOPSOIL	140.00	SY	\$30.00	\$4,200.00
4379	HMA SURFACE REM & REPL	42.00	SY	\$150.00	\$6,300.00
4380	STRUCTURE ADJUSTMENT	1.00	EA	\$675.00	\$675.00
4381	TRAFFIC CONTROL AND PROTECT	1.00	LS	\$1,000.00	\$1,000.00
9990	RESERVED				

Work Completed to Date	38,995.00
Less Retentions	0.00
Net Completed to Date	38,995.00
Less Net Previously Billed	0.00
Net Due This Invoice	38,995.00

TERMS: NET DUE 10/31/2024.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, University of Illinois

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #UFIWB353 dated 10/27/2024 for payment for Incident Command System (ICS) and Fireground Accountability Overview training for the Village of Maywood Fire Department.

RECOMMENDATION: It is recommended that the total payments of \$12,720.00 be approved for payment. The expense account to be charged: 01-41-56300.





SALES INVOICE

Make checks payable to the University of Illinois.

Write account number and sales invoice number on the check and return lower portion with payment.

MAIL TO: University of Illinois Payment Center, General A/R, 28394 Network Place, Chicago, IL 60673-1283.



DEPT.

INVOICE NUMBER

UF

UFIWB353

ONLINE: To enroll your account on the GAR Online Payment Center, please use this link:

<https://ipay.uillinois.edu/gar/welcome.cfm>

From the landing page, choose the option for accounts beginning with "@".

On the next screen, click on the word "enroll".

Enter all the requested information and then click "enroll" at the bottom of the page.

INVOICE DATE: 10/27/24

If you have any questions about this statement, call (217) 333-7737.

BILL TO:

MAYWOOD FD
 CRAIG A BRONAUGH JR CHIEF
 700 W ST CHARLES RD
 MAYWOOD, IL 60153

CUSTOMER ACCOUNT NUMBER

@01505067

PURCHASE ORDER NUMBER

Description of Charges	AMOUNT
Class # 202500882 - Incident Command System (ICS) and Fireground Accountability Overview MAYWOOD IL / START DATE: 10/22/2024 CLASS CHARGES	\$ 4,240.00
Class # 202500896 - Incident Command System (ICS) and Fireground Accountability Overview MAYWOOD IL / START DATE: 10/23/2024 CLASS CHARGES	\$ 4,240.00
Class # 202500897 - Incident Command System (ICS) and Fireground Accountability Overview MAYWOOD IL / START DATE: 10/24/2024 CLASS CHARGES	\$ 4,240.00
<div data-bbox="717 1094 1214 1325" data-label="Text"> <p>RECOMMENDED TO BE PAID DATE: <i>October 28, 2024</i> DEPT HEAD: <i>[Signature]</i> EXPENSE ACC#: <i>01-41-56300</i></p> </div>	
Return lower portion with payment.	PLEASE PAY THIS TOTAL \$12,720.00

CREDIT: UNIVERSITY OF ILLINOIS

Please clearly print name and address changes here.

Name _____

Address _____

City _____ State _____ Zip _____

CUSTOMER INFORMATION

MAYWOOD FD
 CRAIG A BRONAUGH JR CHIEF
 700 W ST CHARLES RD
 MAYWOOD, IL 60153

CUSTOMER ACCOUNT NUMBER

@01505067

SALES INVOICE NUMBER

UFIWB353

INVOICE DATE

10/27/24

AMOUNT DUE

\$12,720.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Utility Service Co.,

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for the 500,000 Pedisphere St Charles Road Tank-Quarterly.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
579345	04/01/2023	\$7,444.96
612785	10/01/2024	\$8,561.70

RECOMMENDATION: It is recommended that the total payments of \$16,006.66 be approved for payment. The expense account to be charged: 41-52-87000.



*** INVOICE REPRINT ***

Correspondence Only:

Mail Payments to:

UTILITY SERVICE CO., INC.
P. O. Box 1350
Perry, Georgia 31069
(478) 987-0303

UTILITY SERVICE CO., INC.
P. O. Box 207362
DALLAS, TX 75320-7362
(478) 987-0303

BILL TO

SHIP TO

VILLAGE OF MAYWOOD, IL
40 MADISON STREET
MAYWOOD, IL 60153

VILLAGE OF MAYWOOD, IL
ST CHARLES ROAD
500,000 PEDISPHERE
ST CHARLES ROAD TANK
MAYWOOD, IL 60153

PLEASE INCLUDE THE INVOICE NUMBER ON PAYMENT

Customer Number: 37594

DUE UPON RECEIPT

INV. #	INV DATE	DESCRIPTION	AMOUNT	TAX	TOTAL
579345	01-APR-23	500,000 PEDISPHERE ST CHARLES ROAD TANK- Quarterly	\$7,444.96	\$0.00	\$7,444.96

TOTAL DUE TO
UTILITY SERVICE CO., INC. \$7,444.96

\$ 7,444.96

RECOMMENDED TO BE PAID	
DATE:	11/17/24
DEPT HEAD:	<i>[Signature]</i>
EXPENSE ACCT:	41-52-89000
PO#	

Correspondence Only:
UTILITY SERVICE CO., INC.
P. O. Box 1350
Perry, Georgia 31069
(478) 987-0303



Mail Payments to:
UTILITY SERVICE CO., INC.
P. O. Box 207362
DALLAS, TX 75320-7362
(478) 987-0303

INVOICE

Bill To:
VILLAGE OF MAYWOOD, IL
40 MADISON STREET
MAYWOOD, IL 60153

Please Inquire about ACH at
invoicing@usgwater.com

PLEASE INCLUDE THE INVOICE NUMBER ON PAYMENT

Customer Number: 37594

DUE UPON RECEIPT

or based on contract, if different

<u>PROJECT#</u>	<u>INV. #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>TOTAL</u>
129396	612785	01-OCT-24	500,000 PEDISPHERE ST CHARLES ROAD TANK-Quarterly	\$8,561.70	\$0.00	\$8,561.70
TOTAL DUE TO UTILITY SERVICE CO., INC.						\$8,561.70

Recommended To Be Paid ~~\$~~ 8,561.70
Dept. Head: Greg Buchanan
Expense Acct: 41-52-87000
Date: 11/12/24 PO # _____

Thank You For Your Business
Questions regarding invoicing please email invoicing@usgwater.com
Have you discussed your Advanced Metering Infrastructure (AMI) needs with your USG Water System Consultant?

A 1.5% PER MONTH FINANCE CHARGE MAY BE CHARGED FOR ALL PAST DUE INVOICES.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Village of Melrose Park

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water services provided 09/02/2024-09/30/2024 from the Village of Melrose Park.

<u>Account</u>	<u>Date</u>	<u>Amount</u>
422000-001	09/02/2024-09/30/2024	\$177,459.65 *This invoice has been paid.
422001-001	09/02/2024-09/30/2024	\$168,362.59 *This invoice has been paid.

RECOMMENDATION: It is recommended that the total payments of \$345,822.24 be approved for payment. The expense account to be charged: 41-55-57301.



Account No.	Due Date	Amount Due	After Due Date
422000-001	11/11/2024	374,653.29	376,427.89

Service Address	Remit Address
USE OF MAIN E MELROSE PARK, IL 60160 REGISTER ACCOUNT WWW.MELROSEPARK.ORG	Village of Melrose Park P.O. Box 1506 MELROSE PARK, IL 60161-1506

Mailing Address

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153



042200000100374653298

✂ PLEASE SEND TOP PORTION WITH PAYMENT ✂

Account No.	Service Address
422000-001	USE OF MAIN E

Service Period	Meter Readings
----------------	----------------

9/1/2024 - 9/30/2024	Water & Sewer						
Meter No.	Read Dates	Days	Previous	Current	Usage	Unit Of Measure	
1155111	9/2/2024 10/1/2024	29	232,991	276,668	43,677	100 CF	

Previous Balance

197,193.64

Penalties

0.00

Adjustments

0.00

Payments Received

0.00

Balance at Billing

197,193.64

Current Billing

Charge Code	Amount
WATER	177,459.65

Current Charges

177,459.65

Balance Due

374,653.29

Due Date

11/11/2024

After Due Date

376,427.89



042200000100374653298

REGISTER ACCOUNT WWW.MELROSEPARK.ORG

Account No.	Due Date	Amount Due	After Due Date
422001-001	11/11/2024	355,447.49	357,131.12

Service Address	Remit Address
USE OF MAIN W MELROSE PARK, IL 60160 REGISTER ACCOUNT WWW.MELROSE PARK.ORG	Village of Melrose Park P.O. Box 1506 MELROSE PARK, IL 60161-1506

Mailing Address

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153



042200100100355447498

✂ PLEASE SEND TOP PORTION WITH PAYMENT ✂

Account No.	Service Address
422001-001	USE OF MAIN W

Service Period	Meter Readings
----------------	----------------

9/1/2024 - 9/30/2024	Water & Sewer						
Meter No.	Read Dates	Days	Previous	Current	Usage	Unit Of Measure	
94270731	9/2/2024 10/1/2024	29	454,436	495,874	41,438	100 CF	

Previous Balance	187,084.90
Penalties	0.00
Adjustments	0.00
Payments Received	0.00
Balance at Billing	187,084.90
Current Billing	
Charge Code	Amount
WATER	168,362.59
Current Charges	168,362.59
Balance Due	355,447.49
Due Date	11/11/2024

After Due Date	357,131.12
-----------------------	------------



042200100100355447498

REGISTER ACCOUNT WWW.MELROSE PARK.ORG

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, West Cook County Solid Waste Agency

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for membership dues for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Description</u>
0005624-IN	08/15/2024	\$5,200.00	FY2024-2025 Dues *RDP Program
0010984-IN	08/31/2024	\$23,750.00	FY2024-2025 Dues *Census

RECOMMENDATION: It is recommended that the total payments of \$28,950.00 be approved for payment. The expense account to be charged: 01-20-56100.



INVOICE

West Cook County Solid Waste Agency
2000 5th Ave., Bldg N
River Grove, IL 60171
(708) 453-9115

INVOICE NUMBER: 0005624-IN

INVOICE DATE: 8/15/2024

Village of Maywood
40 E Madison St.
Maywood, IL 60153-1390

CUSTOMER NO. 0000615

CUSTOMER P.O.:

CONTACT: Accounts Payable

TERMS: NO TERMS

SALES CD	DESCRIPTION	QUANTITY	PRICE	AMOUNT
DUES	FY2024-2025 Membership Dues	EACH 1.000	5,200.000	5,200.00

Recommended To Be Paid:

Expense Acct: 01-20-56100
Date: 10/16/24 PO # _____
Dept. Head: _____

Net Invoice:	5,200.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	5,200.00

INVOICE

West Central Municipal Conference
2000 5th Ave., Bldg N
River Grove, IL 60171
(708) 453-9100

INVOICE NUMBER: 0010984-IN

INVOICE DATE: 8/31/2024

VILLAGE OF MAYWOOD
40 EAST MADISON STREET
FINANCE DEPARTMENT
MAYWOOD, IL 60153
CONTACT: Accounts Payable

CUSTOMER NO. 0000141

CUSTOMER P.O.:

TERMS: NET 30 DAYS

SALES CD	DESCRIPTION		QUANTITY	PRICE	AMOUNT
DUES	FY2024-2025 Membership dues	EA	1.000	23,750.000	23,750.00

Recommended To Be Paid

Dept. Head: _____

Expense Acct: 01-20-56100

Date: 10/16/24 PO # _____

Net Invoice:	23,750.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	23,750.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 6, 2024
SUBJECT: Payment Approval, Wex Bank/Fleet Services

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for retail fuel purchases for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
99957443	09/30/2024	\$26,357.08

RECOMMENDATION: It is recommended that the total payments of \$26,357.08 be approved for payment. The expense account to be charged: Various Departments.





Invoice Statement

INVOICE NUMBER: 99957443
ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0496-00-653291-5	54800.00	30	SEP-30-2024	OCT-22-2024	26357.08

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
SEP-25-2024	Payment - Thank You		25075.01
SEP-30-2024	Fuel Purchases	26126.45	
SEP-30-2024	Other Purchases	2.63	
SEP-30-2024	Other Adjustments this Period	228.00	

****Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing.**

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT. SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
25075.01	25075.01	26357.08	0.00	26357.08

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

ACCOUNT NAME	VILLAGE OF MAYWOOD
ACCOUNT NUMBER	0496-00-653291-5
INVOICE NUMBER	99957443
BILL CLOSING DATE	SEP-30-2024
AMOUNT DUE	26357.08
AMOUNT ENCLOSED	
PAYMENT DUE DATE	OCT-22-2024

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

TANIKA SKIPPER
VILLAGE OF MAYWOOD (04)
40 MADISON ST
MAYWOOD, IL 60153-2323



WEX BANK
P.O. BOX 4337
CAROL STREAM IL 60197-4337

171

04960065329150000002635708 241022



**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Frank Torres, Village Manager
DATE: November 13, 2024
SUBJECT: Payment Approval, Woodlake Occupational Health

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #3245 for employee services for the Village of Maywood Fire Department.

RECOMMENDATION: It is recommended that the total payment of \$10,090.00 be approved for payment. The expense account to be charged: 01-41-40450.

A handwritten signature in blue ink, appearing to be 'Frank Torres', is located at the bottom right of the page.

Woodlake Occupational Health
 1111 Superior St.
 Suite 506
 Melrose Park, IL 60160
 Phone: 708-919-9900
 FEIN: 87-3957246

Invoice
November 05, 2024

Bill to: James Ellexson
 Village of Maywood
 125 S. 5th Ave
 Maywood, IL 60153

For: Village of Maywood
 Fire Department

Invoice # 3245

<u>Proc Code</u>	<u>Date</u>	<u>Description</u>	<u>Qty</u>	<u>Charge</u>	<u>Receipt</u>	<u>Adjust</u>	<u>Balance</u>
	10/15/2024	Vision Testing	1.00	22.00			22.00
	10/15/2024	Respirator Questionnaire Review	1.00	25.00			25.00
	10/15/2024	Physical Exam	1.00	70.00			70.00
	10/15/2024	Audiometric Exam	1.00	52.00			52.00
80053	10/15/2024	Comprehensive Metabolic Panel	1.00	60.00			60.00
80061	10/15/2024	Lipid Profile	1.00	82.00			82.00
81000	10/15/2024	UA - Urinalysis	1.00	25.00			25.00
85025	10/15/2024	Complete Blood Count with Diff	1.00	44.00			44.00
86580	10/15/2024	TB Quantiferon Gold	1.00	70.00			70.00
86706	10/15/2024	Hepatitis B Surface Antibody	1.00	80.00			80.00
94010	10/15/2024	Pulmonary Function Testing Spirometry	1.00	44.00			44.00
96000	10/15/2024	EKG	1.00	82.00			82.00
Michael M Cerullo XXX-XX-5169 Balance Due:							656.00
	10/04/2024	Vision Testing	1.00	22.00			22.00
	10/04/2024	Respirator Questionnaire Review	1.00	25.00			25.00
	10/04/2024	Physical Exam	1.00	70.00			70.00
	10/04/2024	Audiometric Exam	1.00	52.00			52.00
80053	10/04/2024	Comprehensive Metabolic Panel	1.00	60.00			60.00
80061	10/04/2024	Lipid Profile	1.00	82.00			82.00
81000	10/04/2024	UA - Urinalysis	1.00	25.00			25.00
85025	10/04/2024	Complete Blood Count with Diff	1.00	44.00			44.00
86580	10/04/2024	TB Quantiferon Gold	1.00	70.00			70.00
94010	10/04/2024	Pulmonary Function Testing Spirometry	1.00	44.00			44.00
96000	10/04/2024	EKG	1.00	82.00			82.00
Nicholas L Cerullo XXX-XX-7735 Balance Due:							576.00
	10/29/2024	Vision Testing	1.00	22.00			22.00
	10/29/2024	Audiometric Exam	1.00	52.00			52.00
	10/29/2024	Respirator Questionnaire Review	1.00	25.00			25.00
	10/29/2024	Physical Exam	1.00	70.00			70.00
80053	10/29/2024	Comprehensive Metabolic Panel	1.00	60.00			60.00
80061	10/29/2024	Lipid Profile	1.00	82.00			82.00
81000	10/29/2024	UA - Urinalysis	1.00	25.00			25.00
85025	10/29/2024	Complete Blood Count with Diff	1.00	44.00			44.00
86580	10/29/2024	TB Quantiferon Gold	1.00	70.00			70.00
86706	10/29/2024	Hepatitis B Surface Antibody	1.00	80.00			80.00
96746	10/29/2024	Hepatitis B Vaccine	1.00	132.00			132.00

Invoice # 3245 (continued) page 2

94010	10/29/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/29/2024	EKG	1.00	82.00	82.00
Keith J Chervinko XXX-XX-7714 Balance Due:					788.00
	10/01/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/01/2024	Physical Exam	1.00	70.00	70.00
	10/01/2024	Audiometric Exam	1.00	52.00	52.00
	10/01/2024	Vision Testing	1.00	22.00	22.00
80053	10/01/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/01/2024	Lipid Profile	1.00	82.00	82.00
81000	10/01/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/01/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/01/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/01/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/01/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/01/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/01/2024	EKG	1.00	82.00	82.00
David Hughes XXX-XX-7555 Balance Due:					731.00
	10/17/2024	Vision Testing	1.00	22.00	22.00
	10/17/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/17/2024	Audiometric Exam	1.00	52.00	52.00
	10/17/2024	Physical Exam	1.00	70.00	70.00
80053	10/17/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/17/2024	Lipid Profile	1.00	82.00	82.00
81000	10/17/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/17/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/17/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/17/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/17/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/17/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/17/2024	EKG	1.00	82.00	82.00
Michael R Joseph XXX-XX-3804 Balance Due:					731.00
	10/29/2024	Vision Testing	1.00	22.00	22.00
	10/29/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/29/2024	Physical Exam	1.00	70.00	70.00
	10/29/2024	Audiometric Exam	1.00	52.00	52.00
80053	10/29/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/29/2024	Lipid Profile	1.00	82.00	82.00
81000	10/29/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/29/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/29/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/29/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/29/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/29/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/29/2024	EKG	1.00	82.00	82.00
Daniel E McCarthy XXX-XX-7718 Balance Due:					731.00
	10/17/2024	Vision Testing	1.00	22.00	22.00
	10/17/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/17/2024	Physical Exam	1.00	70.00	70.00
	10/17/2024	Audiometric Exam	1.00	52.00	52.00
80053	10/17/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00

Invoice # 3245 (continued) page 3

80061	10/17/2024	Lipid Profile	1.00	82.00	82.00
81000	10/17/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/17/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/17/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/17/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/17/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/17/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/17/2024	EKG	1.00	82.00	82.00

Daniel C McDowell XXX-XX-7559 Balance Due:

731.00

	10/03/2024	Vision Testing	1.00	22.00	22.00
	10/03/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/03/2024	Physical Exam	1.00	70.00	70.00
	10/03/2024	Audiometric Exam	1.00	52.00	52.00
80053	10/03/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/03/2024	Lipid Profile	1.00	82.00	82.00
81000	10/03/2024	UA - Urinalysis	1.00	25.00	25.00
85025	10/03/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/03/2024	TB Quantiferon Gold	1.00	70.00	70.00
94010	10/03/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/03/2024	EKG	1.00	82.00	82.00

Jon O'Dowd XXX-XX-7619 Balance Due:

576.00

	10/15/2024	Vision Testing	1.00	22.00	22.00
	10/15/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/15/2024	Physical Exam	1.00	70.00	70.00
	10/15/2024	Audiometric Exam	1.00	52.00	52.00
81000	10/15/2024	UA - Urinalysis	1.00	25.00	25.00
94010	10/15/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/15/2024	EKG	1.00	82.00	82.00
80053	10/18/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
84153	10/18/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/18/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/18/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/18/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00

Jimmie T Robinson XXX-XX-7623 Balance Due:

649.00

	10/10/2024	Audiometric Exam	1.00	52.00	52.00
	10/10/2024	Vision Testing	1.00	22.00	22.00
	10/10/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/10/2024	Physical Exam	1.00	70.00	70.00
80053	10/10/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/10/2024	Lipid Profile	1.00	82.00	82.00
81000	10/10/2024	UA - Urinalysis	1.00	25.00	25.00
85025	10/10/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/10/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/10/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/10/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/10/2024	EKG	1.00	82.00	82.00

Karen L Ross XXX-XX-7557 Balance Due:

656.00

	10/03/2024	Audiometric Exam	1.00	52.00	52.00
	10/03/2024	Vision Testing	1.00	22.00	22.00
	10/03/2024	Respirator Questionnaire Review 175	1.00	25.00	25.00

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80053	10/03/2024	Physical Exam	1.00	70.00	70.00
80061	10/03/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
81000	10/03/2024	Lipid Profile	1.00	82.00	82.00
85025	10/03/2024	UA - Urinalysis	1.00	25.00	25.00
86580	10/03/2024	Complete Blood Count with Diff	1.00	44.00	44.00
94010	10/03/2024	TB Quantiferon Gold	1.00	70.00	70.00
96000	10/03/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
		EKG	1.00	82.00	82.00

Donald J Roszak XXX-XX-7616 Balance Due: 576.00

	10/10/2024	Vision Testing	1.00	22.00	22.00
	10/10/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/10/2024	Physical Exam	1.00	70.00	70.00
	10/10/2024	Audiometric Exam	1.00	52.00	52.00
80053	10/10/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/10/2024	Lipid Profile	1.00	82.00	82.00
81000	10/10/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/10/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/10/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/10/2024	TB Quantiferon Gold	1.00	70.00	70.00
94010	10/10/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/10/2024	EKG	1.00	82.00	82.00

Fred W Saffold XXX-XX-7622 Balance Due: 651.00

	10/08/2024	Vision Testing	1.00	22.00	22.00
	10/08/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/08/2024	Physical Exam	1.00	70.00	70.00
	10/08/2024	Audiometric Exam	1.00	52.00	52.00
80053	10/08/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/08/2024	Lipid Profile	1.00	82.00	82.00
81000	10/08/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/08/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/08/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/08/2024	TB Quantiferon Gold	1.00	70.00	70.00
94010	10/08/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/08/2024	EKG	1.00	82.00	82.00

Laighton H Scott XXX-XX-5902 Balance Due: 651.00

	10/08/2024	Vision Testing	1.00	22.00	22.00
	10/08/2024	Respirator Questionnaire Review	1.00	25.00	25.00
	10/08/2024	Physical Exam	1.00	70.00	70.00
	10/08/2024	Audiometric Exam	1.00	52.00	52.00
80053	10/08/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/08/2024	Lipid Profile	1.00	82.00	82.00
81000	10/08/2024	UA - Urinalysis	1.00	25.00	25.00
85025	10/08/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/08/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/08/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/08/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/08/2024	EKG	1.00	82.00	82.00

Phillip S Tierney XXX-XX-7625 Balance Due: 656.00

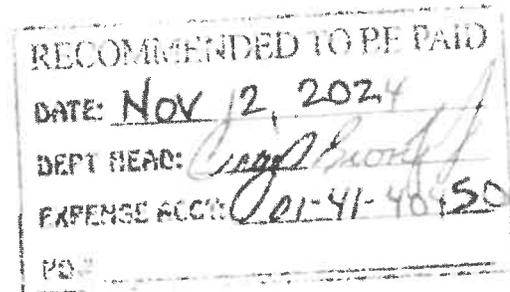
	10/01/2024	Physical Exam	1.00	70.00	70.00
	10/01/2024	Audiometric Exam	176 1.00	52.00	52.00

Invoice # 3245 (continued) page 5

	10/01/2024	Vision Testing	1.00	22.00	22.00
	10/01/2024	Respirator Questionnaire Review	1.00	25.00	25.00
80053	10/01/2024	Comprehensive Metabolic Panel	1.00	60.00	60.00
80061	10/01/2024	Lipid Profile	1.00	82.00	82.00
81000	10/01/2024	UA - Urinalysis	1.00	25.00	25.00
84153	10/01/2024	Prosthetic Antigen Screening	1.00	75.00	75.00
85025	10/01/2024	Complete Blood Count with Diff	1.00	44.00	44.00
86580	10/01/2024	TB Quantiferon Gold	1.00	70.00	70.00
86706	10/01/2024	Hepatitis B Surface Antibody	1.00	80.00	80.00
94010	10/01/2024	Pulmonary Function Testing Spirometry	1.00	44.00	44.00
96000	10/01/2024	EKG	1.00	82.00	82.00

Denard L. Wade XXX-XX-3881 Balance Due: 731.00

Invoice # 3245 Balance Due: 10090.00



Please remit 10,090.00 to
 Please place invoice number 3245 on check

Woodlake Occupational Health
 1111 Superior St.
 Suite 506
 Melrose Park, IL 60160
 Phone: 708-919-9900

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
112834	PUBLIC SAFETY DIRECT, INC.	PAIR OF WHELEN MICRON STUD MOUNTE		298.00
Total 112834:				298.00
114426	S2 EXPRESS GRILL	BOXED LUNCHES *CHICAGO FOOTBALL C	COMMUNITY ENGAGEMENT	250.00
Total 114426:				250.00
114427	ACCOUNTEMPS	SERVICE WEEK 09/20/24 *ANDREOUS DAVI	WATER COLLECTIONS	1,299.84
Total 114427:				1,299.84
114428	ACCUTRON	REIMB. TV FOR VILLAGE CHAMBERS	PRESIDENT & TRUSTEES	609.00
Total 114428:				609.00
114429	ANIMAL WELFARE LEAGUE	ANIMAL IMPOUNDMENT	CODE ENFORCEMENT	714.00
Total 114429:				714.00
114430	Armand Advertising LLC.	FIR-FIRE SAFETY EDUCATION MATERIALS	FIRE	275.60
Total 114430:				275.60
114431	ASSOCIATED ATTRACTIONS ENTERP	FLOAT RENTAL *PROVISO EAST HOMECO	CORPORATE	1,500.00
Total 114431:				1,500.00
114432	ASSURANCE a MARSH & MCLEAN AG	COMMERCIAL INLAND MARINE	CENTRAL SERVICES	837.00
Total 114432:				837.00
114433	AUTOZONE	LICENSE PLATE BRACKET AND LOCKS FO	POLICE	125.08
Total 114433:				125.08
114434	BNDR Consulting LLC	LANDSCAPING OF VARIOUS PROPERTIES	CODE ENFORCEMENT	1,175.00
Total 114434:				1,175.00
114435	CDS OFFICE TECHNOLOGIES	HAVIS SIDE POLE MOUNT PANASONCI TO		15,606.00
Total 114435:				15,606.00
114436	CHICAGO CHICKEN SHACK CORP	CAREER & LIFE READINESS MEALS *9/23/2	COMMUNITY ENGAGEMENT	75.00
114436	CHICAGO CHICKEN SHACK CORP	CAREER & LIFE READINESS MEALS *9/19/2	COMMUNITY ENGAGEMENT	120.00
Total 114436:				195.00
114437	CONWAY BUS COMPANY, INC	BUS TRANSPORT *CHICAGO FOOTBALL C	COMMUNITY ENGAGEMENT	425.00
Total 114437:				425.00
114438	CRAIG BRONAUGH	FIR-SERVICE (OIL CHANGE AND WIPER BL	FIRE	149.46
Total 114438:				149.46
114439	DEPT.OF CENTRAL MANAGEMENT SV	POL-COMMUNICATION CHARGES	POLICE	835.17

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114439:				835.17
114440	Domonique Davis	OFFICE ASSISTANCE IN THE PUBLIC WOR	PUBLIC WORKS	1,596.00
Total 114440:				1,596.00
114441	FAUST, INC.	(3) FEDERAL HANDHELD SIREN, FEDSIG LI		37,517.43
Total 114441:				37,517.43
114442	Foreman Enterprises LLC	2120 ST. CHARLES RD. (TRASH REMOVAL)	CODE ENFORCEMENT	300.00
Total 114442:				300.00
114443	GLOBAL SURVELLIANCE.COM, INC.	INSTALLATION 8 IP CAMERAS *VILLAGE HA	LAND & BUILDINGS	4,300.00
Total 114443:				4,300.00
114444	H&H ELECTRIC COMPANY	STREET LIGHT & TRAFFIC SIGNAL MAINTE	PUBLIC WORKS	2,399.52
Total 114444:				2,399.52
114445	ILLINOIS COUNCIL OF POLICE &	UNION DUES *9/20/2024		138.00
Total 114445:				138.00
114446	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *09/20/2024 *DISPATCHERS		192.00
Total 114446:				192.00
114447	JERI THOMAS	BLOCK PARTY DEPOSIT REFUND *2024	CORPORATE	50.00
Total 114447:				50.00
114448	JORDAN A WARD	INDEPendant CONTRACTOR PAY 9/9-9/21	COMMUNITY ENGAGEMENT	1,400.00
Total 114448:				1,400.00
114449	Kendall Silas	OIL CHANGE UNIT 180	POLICE	157.97
114449	Kendall Silas	RADIO BATTERIES, TRAILER HITCH, TRAIL	POLICE	412.94
114449	Kendall Silas	REIMB. POSTAGE FOR VENDOR PAYMENT	POLICE	30.28
114449	Kendall Silas	HITCH INSTALLED ON 184 TO PULL TRAIL	POLICE	389.00
Total 114449:				990.19
114450	KODAAUTO	WHELEN EQUIPMENT WITH GUN RACK MO		27,700.32
Total 114450:				27,700.32
114451	KONICA MINOLTA PREMIER FINANCE	CONTRACT #450-0118210-000 9/4/2024-10/3	CENTRAL SERVICES	247.50
114451	KONICA MINOLTA PREMIER FINANCE	CONTRACT #450-0104651-000 *9/1/2024-9/3	CENTRAL SERVICES	1,267.85
Total 114451:				1,515.35
114452	MAGNUS AND ANDERSON	29 S 20TH REMOVE HEAVILY OVERGROW	LAND & BUILDINGS	500.00
114452	MAGNUS AND ANDERSON	SIDEWALK SERVICING WEED CONTROL &	LAND & BUILDINGS	1,750.00
114452	MAGNUS AND ANDERSON	119 S 12TH REMOVE HEAVILY OVERGRO	LAND & BUILDINGS	2,900.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114452	MAGNUS AND ANDERSON	12 N 4TH REMOVE HEAVILY OVERGROWN	LAND & BUILDINGS	4,100.00
114452	MAGNUS AND ANDERSON	2001 ST CHARLES REMOVE HEAVILY OVE	LAND & BUILDINGS	900.00
114452	MAGNUS AND ANDERSON	20 S 19TH REMOVE HEAVILY OVERGROW	LAND & BUILDINGS	1,000.00
Total 114452:				11,150.00
114453	Mass Communcations Group Incorporate	PRINTING SERVICES - 12 T-SHIRTS	COMMUNITY DEVELOPMENT	353.50
Total 114453:				353.50
114454	Master Guys Demolition Inc	DEMO - 900 S. 5TH	TIF ADMINISTRATION	78,990.00
Total 114454:				78,990.00
114455	MAYWOOD FIRE FIGHTERS ASSOCIA	FIRE FIGHTER ASSOC FEES *09/20/2024		600.00
Total 114455:				600.00
114456	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 09/20/2024		15,063.56
Total 114456:				15,063.56
114457	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 09/20/2024		18,674.30
Total 114457:				18,674.30
114458	MBEY Enterprises, LLC	418 S. 9TH AVE. (CUTTING HIGH WEEDS A	CODE ENFORCEMENT	150.00
114458	MBEY Enterprises, LLC	LANDSCAPING FOR VACANT PROPERTIES	CODE ENFORCEMENT	1,250.00
Total 114458:				1,400.00
114459	METROPOLITAN ALLIANCE	UNION DUES *09/20/2024		652.50
Total 114459:				652.50
114460	MICKIAH D THOMPSON	CAREER LIFE & READINESS PROGRAM 9/9	COMMUNITY ENGAGEMENT	1,480.00
Total 114460:				1,480.00
114461	NATIONAL FIRE PROTECTION ASSOC	FIR-FIRE PREVENTION BANNERS	FIRE	273.48
Total 114461:				273.48
114462	NEW ERA RESTAURANT	CATERED FOOD FOR SEPT 18 CLRI YOUT	COMMUNITY ENGAGEMENT	175.04
114462	NEW ERA RESTAURANT	CATERED FOOD FOR SEPT 20TH CLRI YO	COMMUNITY ENGAGEMENT	185.04
Total 114462:				360.08
114463	ODP BUSINESS SOLUTIONS LLC	HR-OFFICE SUPPLIES	HUMAN RESOURCES	67.45
114463	ODP BUSINESS SOLUTIONS LLC	HR-OFFICE SUPPLIES	HUMAN RESOURCES	53.39
Total 114463:				120.84
114464	PAUL BUNYON & SONS	1939 S 12TH REMOVED SILVER MAPLE & G	PUBLIC WORKS	2,500.00
114464	PAUL BUNYON & SONS	1000 N MAYWOOD DR. TREE REMOVAL	PUBLIC WORKS	1,000.00
Total 114464:				3,500.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114465	PAYLESS AUTO BODY	BODY WORK FOR PLATE # MP16620 REAR	POLICE	4,709.40
Total 114465:				4,709.40
114466	PREMIUM CONTRACTOR SERVICES I	LANDSCAPING AND PAVING *VARIOUS ALL		12,000.00
114466	PREMIUM CONTRACTOR SERVICES I	DOG PARK FENCE		17,000.00
114466	PREMIUM CONTRACTOR SERVICES I	LANDSCAPING AND PAVING *VARIOUS ALL		20,000.00
Total 114466:				49,000.00
114467	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK PROGRAM INSTALLED 16	PUBLIC WORKS	4,800.00
Total 114467:				4,800.00
114468	RecDesk LLC	WEBSITE HOSTING *200 BLDG	PARKS & RECREATION	4,883.00
Total 114468:				4,883.00
114469	RONALD POWELL DBA	LETTERING FOR EXPLORER POLICE TRUC		3,600.00
Total 114469:				3,600.00
114470	Ryan Davis	DJ AUDIO SERVICES *MAYWOOD FEST	COMMUNITY ENGAGEMENT	200.00
Total 114470:				200.00
114471	SERVICE EMPLOYEES LOCAL 73	UNION DUES 09/20/2024 *SEIU COPE		25.00
114471	SERVICE EMPLOYEES LOCAL 73	UNION DUES 09/20/2024 *SEIU TECH		529.23
Total 114471:				554.23
114472	STAPLES ADVANTAGE	OPENER,LTR,SERRATED	POLICE	2.41
114472	STAPLES ADVANTAGE	REMOVER,STAPLE,JAWST,3,BK	POLICE	4.78
114472	STAPLES ADVANTAGE	STAPLES LEGAL LETTER TRAY BLK	POLICE	17.55
114472	STAPLES ADVANTAGE	SHARPIE FINE PERM BLACK 12/DZ	POLICE	11.29
Total 114472:				36.03
114473	T.P.I.	CONTRACTORS BUILDING/PLUMBING *AU	CODE ENFORCEMENT	2,392.75
Total 114473:				2,392.75
114474	TEAMSTERS LOCAL 705	UNION DUES *09/20/2024		458.71
114474	TEAMSTERS LOCAL 705	UNION DUES 09/20/2024 *SA		40.00
Total 114474:				498.71
114475	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *9/20/2024 *PART-TIME OFFIC		34.00
Total 114475:				34.00
114476	TERRI EVANS	INITIATIVES & PROGRAMMING MGR 9/9/20	VILLAGE MANAGER	3,200.00
Total 114476:				3,200.00
114477	The Eagle Uniform Company	FIR-M. NIKISCHER CLASS "A" UNIFORM	FIRE	105.00
114477	The Eagle Uniform Company	FIR-M. NIKISCHER CLASS "A" UNIFORM	FIRE	294.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114477:				399.00
114478	TIAKA C BLAIR	INDEPENDENT CONTRACTOR 9/9-9/12/24	PRESIDENT & TRUSTEES	312.50
Total 114478:				312.50
114479	Trade Print Inc.	OFFICE SUPPLIES/PRINTING	CODE ENFORCEMENT	350.00
Total 114479:				350.00
114480	TURNOUT RENTAL	FIR-BUNKER PANTS RENTAL FOR F. GALS	FIRE	35.00
Total 114480:				35.00
114481	VCG UNIFORM/CARLSON MURRAY	FIR- UNIFORMS L. SCOTT	FIRE	234.85
Total 114481:				234.85
114482	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED*D.LE		75.00
114482	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED *P.ZA		50.00
Total 114482:				125.00
114483	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE *SEPT 2024	CENTRAL SERVICES	2,167.57
Total 114483:				2,167.57
114484	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 09/20/2024		5,819.00
Total 114484:				5,819.00
114485	WALMART	TV *CODE ENFORCEMENT TRAINING	CODE ENFORCEMENT	238.00
Total 114485:				238.00
114486	WALTER DUNCAN	REIMBURSEMENT FOR OIL CHANGE - COD	CODE ENFORCEMENT	107.53
Total 114486:				107.53
114487	WIGIT'S TRUCK SERVICE	307-HVAC/THERMOSTAT/SOLONOID/ETC	CODE ENFORCEMENT	3,168.90
114487	WIGIT'S TRUCK SERVICE	253 REPAIRED BROKEN DOOR, REPLACED	PUBLIC WORKS	1,217.57
114487	WIGIT'S TRUCK SERVICE	233 REPAIRED DOOR, PM UNIT REPLACED	LAND & BUILDINGS	2,678.98
114487	WIGIT'S TRUCK SERVICE	CHIPPER REPAIRS	PUBLIC WORKS	2,782.30
114487	WIGIT'S TRUCK SERVICE	REPLACED SENSORS & PARTS LISTED, P	PUBLIC WORKS	4,332.74
114487	WIGIT'S TRUCK SERVICE	NEW SWEEPER REPAIRED STEERING AXL	PUBLIC WORKS	1,842.72
114487	WIGIT'S TRUCK SERVICE	ANNUAL VEHICLE INSPECTION FORMS	PUBLIC WORKS	43.80
Total 114487:				16,067.01
114488	Xavier Doyle	CAREER LIFE READINESS PROGRAM 9/8/2	COMMUNITY ENGAGEMENT	1,860.00
Total 114488:				1,860.00
114489	BEST OF PROVISO TOWNSHIP	TOUR DE PROVISO 2024 PARTICIPATION	COMMUNITY ENGAGEMENT	500.00
Total 114489:				500.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114490	ACCOUNTEMPS	SERVICE WEEK 09/27/24 *MARLON DAVIS	FINANCE	1,645.88
Total 114490:				1,645.88
114491	ACCUTRON	COMPUTER CNLSTING SVCS *OCT 2024	MANAGEMENT INFORMATION SYSTE	8,154.15
Total 114491:				8,154.15
114492	AIR ONE EQUIPMENT	FIR-STRUCTURAL FIREFIGHTING BOOTS F	FIRE	434.00
114492	AIR ONE EQUIPMENT	FIR-HURST CUTTER-SPREADERS MAINT	FIRE	360.00
Total 114492:				794.00
114493	ALEXZONDREA TAYLOR	P&F-CLERICAL WORK 9/16-9/24/2024	COMMUNITY ENGAGEMENT	800.00
Total 114493:				800.00
114494	ALL AROUND AMUSEMENT	WRISTBAND DISCOUNTS *MAYWOOD FES	COMMUNITY ENGAGEMENT	6,330.00
Total 114494:				6,330.00
114495	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	407.74
114495	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	366.76
Total 114495:				774.50
114496	ARCHIVE DUPLICATION	RETRACTABLE CUSTOM BANNERS	VILLAGE CLERK	629.75
Total 114496:				629.75
114497	ASHLAND ADDISON FLORIST	SYMPATHY SPRAYS	PRESIDENT & TRUSTEES	475.05
Total 114497:				475.05
114498	BRANDON BARKER	DJ SERVICES TEEN ZONE MAYWOOD FES	COMMUNITY ENGAGEMENT	150.00
114498	BRANDON BARKER	DJ *AFTERSCHOOL PROGRAM	COMMUNITY ENGAGEMENT	200.00
Total 114498:				350.00
114499	Brixton Bloke LLC	CONSULTING SERVICES 9/1/24 - 9/30/24-	COMMUNITY DEVELOPMENT	1,933.25
Total 114499:				1,933.25
114500	Broadview Hardware	MISC KEYS	PUBLIC WORKS	23.97
114500	Broadview Hardware	FINAL SALE ITEM	PUMP STATION OPERATIONS	1.00
114500	Broadview Hardware	GRDN HOSE VNYL GR 5/8 X 75	PUMP STATION OPERATIONS	33.99
114500	Broadview Hardware	BLUE MARKING PAINT	WATER & SEWER MAINTENANCE	43.96
114500	Broadview Hardware	12' COMP TREE PRUNER	PUBLIC WORKS	79.99
114500	Broadview Hardware	SCR FEEDTUBE CUTTER	PUMP STATION OPERATIONS	12.99
114500	Broadview Hardware	LONG TAPE MEASR YLW 100'	PUMP STATION OPERATIONS	18.99
114500	Broadview Hardware	MARKING PAINT WB FL GRN	PUMP STATION OPERATIONS	39.96
114500	Broadview Hardware	MARK PAINT CAU BLU 15OZ	PUMP STATION OPERATIONS	29.97
114500	Broadview Hardware	ELECTRCL TP 3/4"X60' BLK	WATER & SEWER MAINTENANCE	1.99
114500	Broadview Hardware	EXT SCREW PH #8X3" 1#	WATER & SEWER MAINTENANCE	13.99
114500	Broadview Hardware	MAGNUM LOCK2.5 SHKL 2PK	PUBLIC WORKS	57.98
114500	Broadview Hardware	GORILLA SHIPNG TAPE 35YD	LAND & BUILDINGS	27.98
114500	Broadview Hardware	PLASTIC PAIL 5 GL CMN	LAND & BUILDINGS	34.95
114500	Broadview Hardware	SPRYPNT 2X SAT NUTMEG	PUBLIC WORKS	7.99

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114500:				429.70
114501	BROADVIEW TRUE VALUE HARDWAR	FIR-RODENT ABAITMENT	FIRE	16.92
Total 114501:				16.92
114502	CAMIC JOHNSON LTD	ADMINISTRATIVE HEARING SERVICES (9/6/	CODE ENFORCEMENT	450.00
Total 114502:				450.00
114503	CHICAGO CLEANING CONCIERGE	JANITORIAL SERVICES FOR THE MONTH O	LAND & BUILDINGS	9,500.00
Total 114503:				9,500.00
114504	COMCAST	PHONE/ INTERNET AT FIRE STATION NO. 2	CENTRAL SERVICES	98.36
Total 114504:				98.36
114505	CUBE SMART	STORAGE RENTAL FOR CHRISTMAS DECO	PUBLIC WORKS	211.00
Total 114505:				211.00
114506	Dana Safety Supply, Inc	TUFLOC PACKAGE, SINGLE T-RAIL MT BLA		3,949.00
Total 114506:				3,949.00
114507	DE LAGE LANDEN FINANCIAL SVCS	COMPLETE CARE PACKAGE IMPACT *AUG-	MANAGEMENT INFORMATION SYSTE	88,565.60
Total 114507:				88,565.60
114508	EBONY & IVORY PARTY DECOR KREA	BALLON DECOR *COMMUNITY EVENTS	COMMUNITY ENGAGEMENT	305.00
Total 114508:				305.00
114509	FIRE SERVICE INCORPORATED	FIR-TRUCK 502 REPAIR OF THE VEHICLE'S	FIRE	7,074.95
Total 114509:				7,074.95
114510	Foreman Enterprises LLC	10 (TON CA-6 STONE) & WEED BLOCK DEL	MOTOR FUEL TAX	3,820.00
114510	Foreman Enterprises LLC	LANDSCAPING VARIOUS VACANT PROPER	CODE ENFORCEMENT	3,000.00
114510	Foreman Enterprises LLC	FLY DUMPING VARIOUS VACANT PROPER	CODE ENFORCEMENT	4,750.00
Total 114510:				11,570.00
114511	FOREST SECURITY, INC.	MONTHLY CHARGE - \$14.00/MONTH FORM	PARKS & RECREATION	12.13
114511	FOREST SECURITY, INC.	TRIP CHARGE	PUBLIC WORKS	50.00
114511	FOREST SECURITY, INC.	FA TAKEOVER -REPLACE RADIO	PUBLIC WORKS	135.00
Total 114511:				197.13
114512	Gino's Heating & Plumbing, Inc.	HATCH REPAIRS ON THE WATER TANKS	PUMP STATION OPERATIONS	4,900.00
114512	Gino's Heating & Plumbing, Inc.	EMERGENCY SEWER REPAIRS @ 1600 S.	WATER & SEWER MAINTENANCE	17,907.10
Total 114512:				22,807.10
114513	GLORIA A. CLAY	P&F-MEETING *09/26/2024	POLICE & FIRE COMMISSION	200.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114513:				200.00
114514	H&H ELECTRIC COMPANY	STREET LIGHT & TRAFFIC SIGNAL MAINTENANCE	PUBLIC WORKS	9,416.05
Total 114514:				9,416.05
114515	HINCKLEY SPRINGS	HINCKLEY SPRINGS 5G DRINKING WATER	HUMAN RESOURCES	29.62
Total 114515:				29.62
114516	Ian Canovi	INTERN SERVICES 9/15/24 - 9/28/24	TIF ADMINISTRATION	423.50
Total 114516:				423.50
114517	ILLINOIS FIRE & POLICE	2024 FALL SEMINAR	POLICE & FIRE COMMISSION	2,400.00
Total 114517:				2,400.00
114518	IMPACT NETWORKING LLC	MISC FIN CHARGE	MANAGEMENT INFORMATION SYSTEMS	541.60
Total 114518:				541.60
114519	INTERNATIONAL CODE COUNCIL	TRAINING/EXAM VOUCHER - 302	CODE ENFORCEMENT	240.00
Total 114519:				240.00
114520	Jimmy Kifarkis	CONTRACTOR - ELECTRICAL SERVICES 9/15/24 - 9/28/24	CODE ENFORCEMENT	1,200.00
Total 114520:				1,200.00
114521	JKS VENTURES, INC.	PW-3/4 LIMESTONE	MOTOR FUEL TAX	2,280.00
Total 114521:				2,280.00
114522	JUAN CARLOS DELGADO	DJ *HISPANIC HERITAGE CELEBRATION	COMMUNITY ENGAGEMENT	1,200.00
Total 114522:				1,200.00
114523	Kendall Silas	HOMELAND SECURITY *STIPEND 09/21, 9/2	POLICE	950.00
Total 114523:				950.00
114524	LAW BULLETIN	NOTICE OF DEMOLITIONS	LAW	568.40
Total 114524:				568.40
114525	Lino's Remolding Inc.	FIR-INSTALLATION OF SHOWER STALL PA	FIRE	3,500.00
Total 114525:				3,500.00
114526	LRS Holdings, LLC	WASTE DISPOSAL	PUBLIC WORKS	8,905.32
114526	LRS Holdings, LLC	WASTE DISPOSAL	PUBLIC WORKS	8,913.48
114526	LRS Holdings, LLC	WASTE DIPOSAL	PUBLIC WORKS	11,703.45
114526	LRS Holdings, LLC	WASTE DISPOSAL	PUBLIC WORKS	4,733.48
Total 114526:				34,255.73

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114527	MARCELLUS CASSIUS WELLS	P&F-MEETING *09/26/2024	POLICE & FIRE COMMISSION	150.00
Total 114527:				150.00
114528	Maria L. Martinez	DANCE PERFORMANCE *HISPANCE HERIT	COMMUNITY ENGAGEMENT	350.00
Total 114528:				350.00
114529	MAXINFLABLES	RENTAL OF BOUNCY HOUSE, MECHANICA	COMMUNITY ENGAGEMENT	1,044.00
Total 114529:				1,044.00
114530	MAYWOOD FINE ARTS ASSOCIATION	2024 PUMPKIN PATCH SPONSORSHIP	COMMUNITY ENGAGEMENT	500.00
Total 114530:				500.00
114531	MBEY Enterprises, LLC	LANDSCAPING OF VARIOUS VACANT PRO	CODE ENFORCEMENT	2,125.00
Total 114531:				2,125.00
114532	NICANDRO DIAZ	LIVE BAND *HISPANIC HERITAGE MONTH 1	COMMUNITY ENGAGEMENT	600.00
Total 114532:				600.00
114533	Patty Tallitsch	REFUND PAID 2X CONTRACTORS LICENSE	CORPORATE	100.00
Total 114533:				100.00
114534	PAUL BUNYON & SONS	1422 S 14TH TREE & STUMP REMOVAL	PUBLIC WORKS	2,500.00
114534	PAUL BUNYON & SONS	1904 S 10TH TREE & STUMP REMOVAL	PUBLIC WORKS	3,500.00
114534	PAUL BUNYON & SONS	1208 S 1ST REMOVE FALLEN TREE & STU	PUBLIC WORKS	2,600.00
Total 114534:				8,600.00
114535	PAUL J DOWD	CONTRACTUAL PUMP STATION OPERATO	PUMP STATION OPERATIONS	3,995.00
Total 114535:				3,995.00
114536	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK PROGRAM INSTALLED 20	PUBLIC WORKS	6,000.00
Total 114536:				6,000.00
114537	RAMROD DISTRIBUTORS, INC	JANITORIAL SUPPLIES	LAND & BUILDINGS	2,079.48
Total 114537:				2,079.48
114538	RAY O'HERRON CO INC	CODE OFFICER UNIFORM - 303	CODE ENFORCEMENT	1,549.94
114538	RAY O'HERRON CO INC	CODE OFFICER UNIFORM	CODE ENFORCEMENT	100.00
Total 114538:				1,649.94
114539	READITH ESTER	P&F-MEETING *09/26/2024	POLICE & FIRE COMMISSION	150.00
Total 114539:				150.00
114540	RUSSO POWER EQUIPMENT	JD Z930M RIDING MOWER REPAIRS	LAND & BUILDINGS	578.17
114540	RUSSO POWER EQUIPMENT	SHOVEL / ROUND POINT / OPEN BACK / 16	LAND & BUILDINGS	29.98

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114540:				608.15
114541	Ryan Davis	SPEAKERS/MIC *PRESS CONFERENCE 10/	COMMUNITY ENGAGEMENT	250.00
Total 114541:				250.00
114542	SHERMAN LAW P.C.	REFUND AMB REPORT *D.PARKS	CORPORATE	15.00
Total 114542:				15.00
114543	South West Industries, Inc.	200 BLDG ELEVATOR MAINTENANCE SEPT	PARKS & RECREATION	214.00
Total 114543:				214.00
114544	STAPLES ADVANTAGE	FIR-TONER CARTRIDGE	FIRE	127.83
Total 114544:				127.83
114545	SUBURBAN LABORATORIES INC	LEAD & COPPER	PUMP STATION OPERATIONS	507.00
Total 114545:				507.00
114546	THE BLUE LINE	FEATURED DEPARTMENT - LAW ENFORCE	POLICE	2,187.00
114546	THE BLUE LINE	FEATURED DEPARTMENT - LAW ENFORCE	POLICE	2,187.00
Total 114546:				4,374.00
114547	The Eagle Uniform Company	FIR-UNIFORMS HUGHES	FIRE	53.00
114547	The Eagle Uniform Company	FIR-GALSIM UNIFORMS FOR FIRE ACADE	FIRE	226.00
Total 114547:				279.00
114548	THERESA WILSON DBA	CATERED FOOD *CLRI YOUTH PROGRAM	COMMUNITY ENGAGEMENT	120.00
114548	THERESA WILSON DBA	CATERED FOOD *CLRI YOUTH PROGRAM	COMMUNITY ENGAGEMENT	106.80
Total 114548:				226.80
114549	Trade Print Inc.	PRINTING BUSINESS CARDS - 303	CODE ENFORCEMENT	58.00
Total 114549:				58.00
114550	UNIVERSITY OF ILLINOIS	FIR-FIRE ACADEMY TRAINING FOR R. GAL	FIRE	6,200.00
Total 114550:				6,200.00
114551	VICKY HOLT	BLOCK PARTY REFUND	CORPORATE	50.00
Total 114551:				50.00
114552	VILLAGE OF MELROSE PARK	ACCT #422000-001 08/01/2024-08/31/2024	WATER COLLECTIONS	199,165.58
114552	VILLAGE OF MELROSE PARK	ACCT #422001-001 08/01/2024-08/31/2024	WATER COLLECTIONS	188,955.75
Total 114552:				388,121.33
114553	VISION SERVICE PLAN (IV)	VISION CARE OCTOBER 2024	CENTRAL SERVICES	4,341.75

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114553:				4,341.75
114554	WIGIT'S TRUCK SERVICE	ELEMENT	PUBLIC WORKS	190.90
114554	WIGIT'S TRUCK SERVICE	BATTERY	WATER & SEWER MAINTENANCE	157.37
114554	WIGIT'S TRUCK SERVICE	3/8 ALLOY STEEL	PUBLIC WORKS	.58
114554	WIGIT'S TRUCK SERVICE	REF / OIL	WATER & SEWER MAINTENANCE	20.33
114554	WIGIT'S TRUCK SERVICE	FUSE	PUBLIC WORKS	3.94
114554	WIGIT'S TRUCK SERVICE	BATTERY	PUBLIC WORKS	323.12
114554	WIGIT'S TRUCK SERVICE	DIESEL EXH FLUID GALLON	PUBLIC WORKS	81.93
114554	WIGIT'S TRUCK SERVICE	SERVICE CALL / REPAIR NO START / JUMP	WATER & SEWER MAINTENANCE	125.00
114554	WIGIT'S TRUCK SERVICE	GREASE CARTRIDGE	PUMP STATION OPERATIONS	13.13
114554	WIGIT'S TRUCK SERVICE	REDUCER SLEEVE	PUBLIC WORKS	34.76
Total 114554:				951.06
114555	X5 UNLIMITED	RENTAL OF TENTS & CHAIRS *BACK TO SC	COMMUNITY ENGAGEMENT	220.00
114555	X5 UNLIMITED	RENTAL OF TABLE & CHAIRS *INSPIRE FES	COMMUNITY ENGAGEMENT	125.00
114555	X5 UNLIMITED	RENTAL OF ADDTNL TENTS TABLES *MAY	COMMUNITY ENGAGEMENT	218.00
Total 114555:				563.00
114556	ACQUA CONTRACTORS CORP	I-290 CORRIDOR STORM SEWER SEPARAT	CDBG	319,383.43
Total 114556:				319,383.43
114557	GA PAVING LLC	2024 ALLEY RESURFACING PROJECT		290,000.00
114557	GA PAVING LLC	2024 ALLEY RESURFACING PROJECT		310,000.00
114557	GA PAVING LLC	2024 ALLEY RESURFACING PROJECT		348,984.24
114557	GA PAVING LLC	STREET RESURFACING @ 2ND AVE & WAS	MOTOR FUEL TAX	50,000.00
114557	GA PAVING LLC	PAVING OF BASKETBALL COURT		49,750.00
Total 114557:				1,048,734.24
114558	IL DEPT OF HFS	FIR-HFS BUREAU OF FISCAL OPERATIONS	CORPORATE	967,922.66
Total 114558:				967,922.66
114559	KRZYSTOF WILKOWSKI	REFUND 50/50 SIDEWALK REPLACEMENT	CORPORATE	650.00
Total 114559:				650.00
114560	OZINGA READY MIX CONCRETE, INC	MATERIAL *DOG PARK RENOVATION	PARKS & RECREATION	3,748.50
Total 114560:				3,748.50
114561	PREMIUM CONTRACTOR SERVICES I	LANDSCAPING AND PAVING *VARIOUS ALL		10,000.00
Total 114561:				10,000.00
114562	TRIGGI CONSTRUCTION, INC.	SOUTH MAYWOOD DRIVE ROADWAY IMPR		76,501.28
114562	TRIGGI CONSTRUCTION, INC.	MAYWOOD 2024 ROADWAY IMPROVEMEN	TIF ADMINISTRATION	315,295.41
Total 114562:				391,796.69
114563	AA RENTAL CENTER	REPLACEMENT CK #114202 *MAYWOOD F	COMMUNITY ENGAGEMENT	3,460.75

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114563:				3,460.75
114564	ACCOUNTEMPS	SERVICE WEEK 09/27/24 *ANDREOUS DAVI	WATER COLLECTIONS	1,577.68
114564	ACCOUNTEMPS	SERVICE WEEK 10/04/24 *MARLON DAVIS	FINANCE	1,299.38
Total 114564:				2,877.06
114565	ACCUTRON	LAPTOP FOR F&P COMMISSION	POLICE & FIRE COMMISSION	537.00
Total 114565:				537.00
114566	AFFIRMED MEDICAL SERVICE	POL-MEDICAL SUPPLIES BANDAGES, ANIT	POLICE	163.41
Total 114566:				163.41
114567	AFFORDABLE BACKYARD TENTS	DIFFERENCE IN PMT FOR TENT USE AT MA	POLICE	50.00
Total 114567:				50.00
114568	AL PIEMONTE FORD SALES, INC.	POL-PARTS	POLICE	383.03
Total 114568:				383.03
114569	AMERICAN RECYCLING & DISPOSAL	PW-SEWER WASTE DISPOSAL	WATER & SEWER MAINTENANCE	1,478.46
Total 114569:				1,478.46
114570	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	407.74
114570	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	366.76
Total 114570:				774.50
114571	ANIMAL WELFARE LEAGUE	ANIMAL IMPOUNDMENT	CODE ENFORCEMENT	1,326.00
Total 114571:				1,326.00
114572	Broadview Hardware	PACKAGE TAPE	CODE ENFORCEMENT	29.95
114572	Broadview Hardware	FIR-BUILDNG MAINTENANCE (SMALL MAIN	FIRE	78.28
Total 114572:				108.23
114573	CDS OFFICE TECHNOLOGIES	IT ARBITRATOR MAYWOOD 9/7-10/6	POLICE	190.00
Total 114573:				190.00
114574	CHICAGO CHICKEN SHACK CORP	CAREER & LIFE READINESS MEALS *10/2/2	COMMUNITY ENGAGEMENT	120.00
114574	CHICAGO CHICKEN SHACK CORP	CAREER & LIFE READINESS MEALS *10/07/	COMMUNITY ENGAGEMENT	120.00
Total 114574:				240.00
114575	COMCAST	POL-PHONE/INTERNET SVC 9/12--10/11	CENTRAL SERVICES	695.26
Total 114575:				695.26
114576	CONSTANCE THOMPKINS	REIMB.RETENTION DISP/DIGITAL IIMC	VILLAGE CLERK	120.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114576:				120.00
114577	CORE & MAIN LP	FORD SIMDMHS-4 7/8" HOLE SAW	WATER & SEWER MAINTENANCE	162.00
114577	CORE & MAIN LP	264-069012-009 6X12-1/2X1CCTAPT REP CL	WATER & SEWER MAINTENANCE	1,194.00
114577	CORE & MAIN LP	LA04-44SNL 1 45 SWFCTXPJ(CTS)(NO LEA	WATER & SEWER MAINTENANCE	655.00
Total 114577:				2,011.00
114578	Domonique Davis	OFFICE ASSISTANCE IN THE PUBLIC WOR	PUBLIC WORKS	1,176.00
Total 114578:				1,176.00
114579	DOOR AND WINDOW GUARD	3 MONTH DOOR RENTAL - 1615 S. 6TH		500.00
Total 114579:				500.00
114580	DORA VACCARO	BROKEN WINDOW REPLACEMENT DONE B	PUBLIC WORKS	218.96
Total 114580:				218.96
114581	FIRE SERVICE INCORPORATED	FIR-BASE MOUNTING KIT	FIRE	129.23
Total 114581:				129.23
114582	Flex	FLEX ONLINE	HUMAN RESOURCES	90.75
Total 114582:				90.75
114583	Foreman Enterprises LLC	LANDSCAPING/TRASH REMOVAL	CODE ENFORCEMENT	2,200.00
Total 114583:				2,200.00
114584	FOREST SECURITY, INC.	EQUIPMENT AND MAINTENANCE FORCLO	POLICE	1,416.78
Total 114584:				1,416.78
114585	Francisco Alvarez	REPLACE DAMAGED PIPE IN THE SINK OF	LAND & BUILDINGS	575.00
Total 114585:				575.00
114586	Franzen Plumbing	FIR-FIRE STATION NO. 2 FRONT WASHRO	FIRE	524.82
Total 114586:				524.82
114587	Fuller's Auto Body Inc.	23 FORD MAVERICK BODY REPAIRS	CODE ENFORCEMENT	1,377.02
Total 114587:				1,377.02
114588	GALAXY EMBROIDERY, INC	PINK UNIFORM T-SHIRTS FOR BREAST CA	PUBLIC WORKS	453.50
Total 114588:				453.50
114589	Gas Plus Inc	CAR WASH - CODE ENFORCEMENT VEHIC	CODE ENFORCEMENT	225.00
Total 114589:				225.00
114590	GEM BUSINESS FORMS	DELIVERY	POLICE	125.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114590:				125.00
114591	Guardian Alliance Technologies, Inc.	POL- GUARDIAN PLATFORM SOFTWARE LI	POLICE	50.00
Total 114591:				50.00
114592	HALLETT MOVERS	FURNITURE FOR LUNCH ROOM/OFFICES	PUBLIC WORKS	626.60
Total 114592:				626.60
114593	IL Assoc. of Property & Evidence Mgrs	2024 IAPEM 1-DAY CONFERENCE ATTEND	POLICE	75.00
Total 114593:				75.00
114594	ILLINOIS COUNCIL OF POLICE &	UNION DUES *10/04/2024		138.00
Total 114594:				138.00
114595	ILLINOIS DEPARTMENT OF LABOR	WAGE CLAIM #24-0000611	WATER COLLECTIONS	500.00
Total 114595:				500.00
114596	ILLINOIS FIRE & POLICE	FALL 2024 SEMINAR *T.JEMISON	POLICE & FIRE COMMISSION	600.00
Total 114596:				600.00
114597	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *10/04/2024 *DISPATCHERS		168.00
Total 114597:				168.00
114598	JORDAN A WARD	INDEPENDANT CONTRACTOR PAY 9/23-10/	COMMUNITY ENGAGEMENT	1,000.00
Total 114598:				1,000.00
114599	LAJUAN WADE	BLOCK PARTY DEPOSIT REFUND	CORPORATE	150.00
Total 114599:				150.00
114600	LASONDRA BANKS	REIMB.COMMUNITY ENGAGEMENT ACTIVI	COMMUNITY ENGAGEMENT	254.83
Total 114600:				254.83
114601	LRS Holdings, LLC	LOOSE YARDS	PUBLIC WORKS	45.00
Total 114601:				45.00
114602	MAYWOOD EXPRESS	POL- PRISONER MEALS OCT-DEC 2023	POLICE	24.50
Total 114602:				24.50
114603	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 10/04/2024		15,063.56
Total 114603:				15,063.56
114604	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 10/04/2024		17,389.24

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114604:				17,389.24
114605	MBEY Enterprises, LLC	LANDSCAPING VARIOUS PROPERTIES	CODE ENFORCEMENT	675.00
Total 114605:				675.00
114606	METROPOLITAN ALLIANCE	UNION DUES *10/04/2024		630.00
Total 114606:				630.00
114607	MICKIAH D THOMPSON	CAREER LIFE & READINESS PROGRAM 9/2	COMMUNITY ENGAGEMENT	1,080.00
Total 114607:				1,080.00
114608	MID AMERICAN WATER, INC	20" CL52, CEMENT LINED, ASPHALTIOCOA	WATER & SEWER MAINTENANCE	3,060.00
Total 114608:				3,060.00
114609	MIDWEST911, INC.	LABOR: ONSITE CALL SERVICE CALL - ZO	POLICE	99.95
Total 114609:				99.95
114610	NORTH EAST MULTI-REGIONAL	CLOSE QUARTER HANGUN SKILLS: FOR J	POLICE	300.00
Total 114610:				300.00
114611	ODP BUSINESS SOLUTIONS LLC	KANGURU DVD DUPLICATOR 1 T314910	POLICE	418.59
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	96.83
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	7.79
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	13.19
114611	ODP BUSINESS SOLUTIONS LLC	PAPER, FORE MP COLORS, BE 3 REAMS	POLICE	68.97
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	124.30
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	69.16
114611	ODP BUSINESS SOLUTIONS LLC	COMMUTER IPH 13/14/15 BLAC8005678	WATER & SEWER MAINTENANCE	165.83
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	61.97
114611	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	CODE ENFORCEMENT	16.79
114611	ODP BUSINESS SOLUTIONS LLC	MARKER, SHARPIE, FINE 36CT, NOT, POST	POLICE	84.67
114611	ODP BUSINESS SOLUTIONS LLC	CART, LUGGAGE, SAMSONITE	POLICE	37.39
114611	ODP BUSINESS SOLUTIONS LLC	TICKETS, PAPER, ED,RED	POLICE	8.99
Total 114611:				1,174.47
114612	OTIS ELEVATOR COMPANY	SERVICE CALL	PUBLIC WORKS	95.00
Total 114612:				95.00
114613	PORTER LEE CORPORATION	12 ROLLS: WHITE BARCOD LABELS 4X5 4	POLICE	566.00
Total 114613:				566.00
114614	PREMIUM CONTRACTOR SERVICES I	LANDSCAPING AND PAVING *15TH & MADI	TIF ADMINISTRATION	3,000.00
114614	PREMIUM CONTRACTOR SERVICES I	DEMO SITE *1600 S 1ST AVE	TIF ADMINISTRATION	15,000.00
Total 114614:				18,000.00
114615	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #303	CODE ENFORCEMENT	160.99
114615	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #302	CODE ENFORCEMENT	985.97

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114615	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #307	CODE ENFORCEMENT	182.99
114615	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #310	CODE ENFORCEMENT	78.00
Total 114615:				1,407.95
114616	REGINA RIVERS	BLOCK PARTY DEPOSIT REFUND	CORPORATE	150.00
Total 114616:				150.00
114617	RENNE RODRIGUEZ	BAND *HISPANIC HERITAGE 10/5	COMMUNITY ENGAGEMENT	700.00
Total 114617:				700.00
114618	RESTORE CONSTRUCTION	BOARD UP - 217 S. 17TH AVE	CODE ENFORCEMENT	829.00
Total 114618:				829.00
114619	RONALD POWELL DBA	LETTERING FOR TRAILER/LIGHT TOWER M		1,680.00
Total 114619:				1,680.00
114620	RUSSO POWER EQUIPMENT	GLOVES/MECHANICS/HIGH VIZ/LARGE	LAND & BUILDINGS	23.97
Total 114620:				23.97
114621	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/04/2024 *FIRE UNION		2,800.00
114621	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/04/2024 *SEIU COPE		25.00
114621	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/04/2024 *SEIU TECH		529.23
Total 114621:				3,354.23
114622	Stanislaw Rzepka	SERVICE FEE:	PARKS & RECREATION	350.00
114622	Stanislaw Rzepka	TOTAL LABOR:	PUBLIC WORKS	625.00
114622	Stanislaw Rzepka	TOTAL LABOR:	PUBLIC WORKS	1,494.00
Total 114622:				2,469.00
114623	SUNBELT RENTALS, INC	PROTECTION PLAN	WATER & SEWER MAINTENANCE	163.95
Total 114623:				163.95
114624	TEAMSTERS LOCAL 705	UNION DUES *10/04/2024		458.71
114624	TEAMSTERS LOCAL 705	UNION DUES 10/04/2024 *SA		40.00
Total 114624:				498.71
114625	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *10/04/2024 *PART-TIME OFFI		34.00
Total 114625:				34.00
114626	TERRI EVANS	INITIATIVES & PROGRAMMING MGR 9/23/2	VILLAGE MANAGER	3,200.00
114626	TERRI EVANS	REIMB. WATCH PARTY/PRESS EVENT/CARI	COMMUNITY ENGAGEMENT	919.40
Total 114626:				4,119.40
114627	The Eagle Uniform Company	FIR-UNIFORMS J. AGUIRRE	FIRE	90.00
114627	The Eagle Uniform Company	FIR-UNIFORMS K . HEHOE	FIRE	196.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114627:				286.00
114628	T-Mobile USA	TIMING ADVANCE FOR INVESTIGATIONS	POLICE	50.00
Total 114628:				50.00
114629	Trade Print Inc.	400 PRE-TOW NOTICE FOR ABANDONED	POLICE	800.00
114629	Trade Print Inc.	BUSINESS CARDS - R.JONES	CODE ENFORCEMENT	58.00
Total 114629:				858.00
114630	TRANS UNION LLC	TRULOOKUP PERSON, DL, EMAIL, VEHICL	POLICE	355.00
Total 114630:				355.00
114631	TRITON COLLEGE	FOUNDATION PRESIDENT RECEPTION *10/	PRESIDENT & TRUSTEES	100.00
Total 114631:				100.00
114632	Twilight Home Services	RESTROOM RENTAL 10/8-11/7	PARKS & RECREATION	275.00
Total 114632:				275.00
114633	UNIFORM & ACCESSORIES	UNIFOMRS *HOMELAND	POLICE	1,195.41
Total 114633:				1,195.41
114634	VILLAGE OF BELLWOOD	SRT TRAINING AMMUNITION *2024	POLICE	367.86
Total 114634:				367.86
114635	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED *P.ZA		50.00
Total 114635:				50.00
114636	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 10/04/2024		5,794.00
Total 114636:				5,794.00
114637	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	2,578.00
Total 114637:				2,578.00
114638	Xavier Doyle	CAREER LIFE READINESS PROGRAM 9/23/	COMMUNITY ENGAGEMENT	1,800.00
Total 114638:				1,800.00
114639	A-1 Cutting Edge Landscaping	BOARD UP & CLEAN UP - 5TH ROOSEVELT	TIF ADMINISTRATION	4,250.00
114639	A-1 Cutting Edge Landscaping	BOARD UP & CLEAN UP - 5TH ROOSEVELT	TIF ADMINISTRATION	4,200.00
Total 114639:				8,450.00
114640	ACCOUNTEMPS	SERVICE WEEK 09/27/24 *JANNAI BATES	POLICE	1,267.56
114640	ACCOUNTEMPS	SERVICE WEEK 10/04/24 *JANNAI BATES	POLICE	1,282.50
Total 114640:				2,550.06

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114641	ACCUTRON	REIMB. HDMI EXTENDERS	MANAGEMENT INFORMATION SYSTE	195.45
Total 114641:				195.45
114642	ANAYA & SONS FENCE CO.	REPLACED 6 FT TALL AND 18FT WIDE CHAI	FIRE	2,200.00
Total 114642:				2,200.00
114643	ASSOCIATED TECHNICAL SERVICE	MOBILIZATION CHARGE	WATER & SEWER MAINTENANCE	26.00
114643	ASSOCIATED TECHNICAL SERVICE	MOBILIZATION CHARGE	WATER & SEWER MAINTENANCE	40.00
Total 114643:				66.00
114644	AUTOsist INC	FLEET MAINTENANCE MANAGEMENT SOF	MANAGEMENT INFORMATION SYSTE	4,920.00
Total 114644:				4,920.00
114645	Brady Industries of Illinois LLC	FIR-LIQUID LAUNDRY DETERGENT	FIRE	200.00
Total 114645:				200.00
114646	C&R DIRECTIONAL BORING INC	1300 S. 9TH DRILLING 80' OF 1 COPPER	WATER & SEWER MAINTENANCE	1,500.00
Total 114646:				1,500.00
114647	CHICAGO CHICKEN SHACK CORP	CAREER & LIFE READINESS MEALS *10/14/	COMMUNITY ENGAGEMENT	120.00
Total 114647:				120.00
114648	CHICAGO TITLE INSURANCE CO	TITLE FEES - 402 AND 408 S 5TH	TIF ADMINISTRATION	3,210.00
Total 114648:				3,210.00
114649	COMCAST	410 MAIN METRA-PHONE/INT SVC 9/13/24-	CENTRAL SERVICES	129.85
Total 114649:				129.85
114650	COMCAST	V/H-PHONE/INTERNET 8/29/24-9/28/24	PARKS & RECREATION	521.71
Total 114650:				521.71
114651	COMCAST	PHONE/INTERNET 1210 S 9TH 9/7/24-10/6/2	PUMP STATION OPERATIONS	243.26
Total 114651:				243.26
114652	COMCAST	300 OAK PHONE/INTERNET 9/11/24-10/10/2	PARKS & RECREATION	521.71
Total 114652:				521.71
114653	COOK COUNTY CLERK	PLAT OF RESUBDIVISION - NATIONAL CYC	LAW	135.00
Total 114653:				135.00
114654	Cook County Land Bank Authority	PROPERTY ACQUISITION - SCP R2.0	COMMUNITY DEVELOPMENT	24,258.00
Total 114654:				24,258.00
114655	DEARBORN NATIONAL	GROUP LIFE 10/1/2024 TO 10/31/2024	CENTRAL SERVICES	15,431.44

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114655:				15,431.44
114656	DES PLAINES MATERIAL AND SUPPLY	24" X 46"INLET W/ BOTTOM	WATER & SEWER MAINTENANCE	392.34
114656	DES PLAINES MATERIAL AND SUPPLY	4" FRAME W CLOSED LID L/D REV	WATER & SEWER MAINTENANCE	348.28
114656	DES PLAINES MATERIAL AND SUPPLY	MANHOLE TWIST	WATER & SEWER MAINTENANCE	223.98
114656	DES PLAINES MATERIAL AND SUPPLY	TIE DOWN STRAP 2"X 27T	WATER & SEWER MAINTENANCE	28.04
Total 114656:				992.64
114657	ELIJAH WILLIS	REIMB.FUND CONTRIBUTED TO MAYWOO	POLICE	700.00
Total 114657:				700.00
114658	FIRE SERVICE INCORPORATED	FIR-ANNUAL TESTING OF ALL FIRE DEPAR	FIRE	2,347.60
Total 114658:				2,347.60
114659	FIRST INSURANCE FUNDING	GENERAL LIAB INS PMT *NOVEMBER 2024	WATER COLLECTIONS	64,446.45
Total 114659:				64,446.45
114660	FOREST SECURITY, INC.	QUARTERLY MONITORING 200 S. 5TH	PARKS & RECREATION	1,231.32
114660	FOREST SECURITY, INC.	QUARTERLY MONITORING PUMP STATION	PUMP STATION OPERATIONS	317.85
Total 114660:				1,549.17
114661	GLORIA A. CLAY	P&F-MEETING *10/10/2024	POLICE & FIRE COMMISSION	250.00
Total 114661:				250.00
114662	Ian Canovi	INTERN SERVICES 9/20/24-10/12/24	TIF ADMINISTRATION	517.00
Total 114662:				517.00
114663	JANET GODSEY	REFUND VETERANS PARK RENTAL DEPOS	CORPORATE	100.00
Total 114663:				100.00
114664	Jimmy Kifarkis	CONTRACTOR - ELECTRICIAN (10/1/24-10/1	CODE ENFORCEMENT	1,200.00
Total 114664:				1,200.00
114665	KONICA MINOLTA BUSINESS	COPIER MAINT AGREEMENT 07/02/2024-08/	CENTRAL SERVICES	1,689.46
114665	KONICA MINOLTA BUSINESS	COPIER MAINT AGREEMENT 09/02/2024-10/	CENTRAL SERVICES	1,797.99
Total 114665:				3,487.45
114666	KONICA MINOLTA PREMIER FINANCE	CONTRACT #450-0118210-000 9/4/2024-10/3	CENTRAL SERVICES	247.50
Total 114666:				247.50
114667	MAGNUS AND ANDERSON	1101 S 1ST CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	2,550.00
114667	MAGNUS AND ANDERSON	1105 S 1ST CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	3,500.00
114667	MAGNUS AND ANDERSON	1309 S 5TH CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	2,500.00
Total 114667:				8,550.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114668	MARCELLUS CASSIUS WELLS	P&F-MEETING *10/10/2024	POLICE & FIRE COMMISSION	250.00
Total 114668:				250.00
114669	MINOLTA BUSINESS SOLUTIONS	COPIER RENTAL *SEPT 2024	CENTRAL SERVICES	1,491.62
Total 114669:				1,491.62
114670	MPC COMMUNICATIONS & LIGHTING	FIR-ENGINE 505 EMERGENCY LIGHTS REP	FIRE	3,908.75
Total 114670:				3,908.75
114671	NAFISCO INC	DELIVERY CHARGE - NAFISCO TRUCK	PUBLIC WORKS	80.00
114671	NAFISCO INC	STOP SIGN PURCHASE	PUBLIC WORKS	1,160.00
Total 114671:				1,240.00
114672	ODP BUSINESS SOLUTIONS LLC	OTTERBOX COMMUTER PHONE CASES	PUBLIC WORKS	329.44
114672	ODP BUSINESS SOLUTIONS LLC	PAPER,OD6028288	PUBLIC WORKS	83.98
114672	ODP BUSINESS SOLUTIONS LLC	CARTRIDGE 067 BLACK8382576	POLICE	71.99
114672	ODP BUSINESS SOLUTIONS LLC	SERTA AIR MID BACK CHAIRS BLACK	PUBLIC WORKS	989.97
Total 114672:				1,475.38
114673	OTIS ELEVATOR COMPANY	ELEVATOR SERVICES - 40 MADISON VILLA	PUBLIC WORKS	983.55
Total 114673:				983.55
114674	PAUL BUNYON & SONS	1915 S. 7TH ONE (1) SILVER MAPLECOMPL	PUBLIC WORKS	3,750.00
114674	PAUL BUNYON & SONS	WINFIELD SCOTT PARK RESTORE AND LE	PARKS & RECREATION	300.00
114674	PAUL BUNYON & SONS	BATAAN PARK RESTORE AND LEVEL PLAY	PARKS & RECREATION	300.00
114674	PAUL BUNYON & SONS	LEXINGTON PARK RESTORE AND LEVEL P	PARKS & RECREATION	300.00
114674	PAUL BUNYON & SONS	CONNER-HEISE PARK RESTORE AND LEV	PARKS & RECREATION	300.00
114674	PAUL BUNYON & SONS	TOT LOT RESTORE AND LEVEL PLAYGROU	PARKS & RECREATION	300.00
114674	PAUL BUNYON & SONS	VETERAN'S MEMORIAL PARK RESTORE A	PARKS & RECREATION	300.00
114674	PAUL BUNYON & SONS	WATER WORKS PARK RESTORE AND LEVE	PARKS & RECREATION	300.00
Total 114674:				5,850.00
114675	PAUL J DOWD	CONTRACTUAL PUMP STATION OPERATO	PUMP STATION OPERATIONS	3,910.00
Total 114675:				3,910.00
114676	PEP BOYS	FLEET SYNTHETIC OIL CHANGE LABOR	POLICE	10.60
114676	PEP BOYS	PROSTART STARTING/CHARGING SYSTEM	POLICE	14.39
Total 114676:				24.99
114677	PITNEY BOWES	CONTRACT #0040846002 8/30/24-11/29/24	FINANCE	886.65
Total 114677:				886.65
114678	QUILL CORPORATION	FIN-OFFICE SUPPLIES	FINANCE	24.33
114678	QUILL CORPORATION	CLERK-OFFICE SUPPLIES	VILLAGE CLERK	252.96
114678	QUILL CORPORATION	CLERK-OFFICE SUPPLIES	VILLAGE CLERK	336.13
114678	QUILL CORPORATION	FIN-TONER	FINANCE	106.99
114678	QUILL CORPORATION	FIN-OFFICE SUPPLIES	FINANCE	75.75

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114678:				796.16
114679	RAY GALSIM JR	REIMB. TRAVEL EXPENSE *FIRE ACADEMY	FIRE	1,155.60
Total 114679:				1,155.60
114680	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #304	CODE ENFORCEMENT	1,080.93
114680	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #307	CODE ENFORCEMENT	339.96
114680	RAY O'HERRON CO INC	UNIFORM - CODE OFFICER #303	CODE ENFORCEMENT	346.08
Total 114680:				1,766.97
114681	Scientel Solutions LLC	INITIAL ASSESSMENT & EVALUATION, ANN	POLICE	9,600.00
Total 114681:				9,600.00
114682	SOUTHWESTERN ILLINOIS COLLEGE	TUITION - POLICE ACADEMY FOR BROWN,	POLICE	1,500.00
Total 114682:				1,500.00
114683	TASB, INC	BOARDBOOK SUBSCRIPTION/SUPPORT 9/	MANAGEMENT INFORMATION SYSTE	4,000.00
Total 114683:				4,000.00
114684	The Eagle Uniform Company	FIR-UNIFORMS A. SZEWCZYK	FIRE	46.00
114684	The Eagle Uniform Company	FIR- L. STEFFES UNIFORMS	FIRE	69.00
114684	The Eagle Uniform Company	FIR- UNIFORMS K. ROSS	FIRE	260.00
114684	The Eagle Uniform Company	FIR-UNIFORMS L. STEFFES	FIRE	201.00
Total 114684:				576.00
114685	TONY JEMISON	P&F-MEETING *10/10/2024	POLICE & FIRE COMMISSION	250.00
Total 114685:				250.00
114686	TRINITY ECO SOLUTIONS	ATHEA 314 VACATE WEED KILLER	LAND & BUILDINGS	1,977.50
Total 114686:				1,977.50
114687	Tyrone Williams	REIMBURSEMENT FOR THE PURCHASE O	WATER & SEWER MAINTENANCE	64.68
Total 114687:				64.68
114688	W.W. GRAINGER, INC	VEHICLE INSPECTION FORMS	PUBLIC WORKS	309.60
Total 114688:				309.60
114689	Cook County Land Bank Authority	PROPERTY ACQUISITION - 8 PINS - CO-202	COMMUNITY DEVELOPMENT	17,550.00
Total 114689:				17,550.00
114690	SHARK AND RUBYS	CATERED FOOD *SENIOR BINGO	COMMUNITY ENGAGEMENT	230.00
Total 114690:				230.00
114691	AA RENTAL CENTER	EQUIPMENT RENTAL *PRAIRIE PATH EVEN	COMMUNITY ENGAGEMENT	737.50

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114691:				737.50
114692	ACCOUNTEMPS	SERVICE WEEK 10/18/24 *MICHAEL GRANT	FINANCE	2,199.90
Total 114692:				2,199.90
114693	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	395.84
114693	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	356.18
Total 114693:				752.02
114694	AUTOZONE	FIR-VEHICLE MOTOR OIL	FIRE	27.90
114694	AUTOZONE	FIR-DEF FLUID	FIRE	134.72
Total 114694:				162.62
114695	BNDR Consulting LLC	LANDSCAPING OF VARIOUS VACANT PRO	CODE ENFORCEMENT	1,150.00
Total 114695:				1,150.00
114696	CHICAGO CHICKEN SHACK CORP	CAREER & LIFE READINESS MEALS *10/21/	COMMUNITY ENGAGEMENT	120.00
Total 114696:				120.00
114697	CINTAS FIRE PROTECTION	FIR-FIRE EXTINGUISHERS MAINT. AND CE	FIRE	439.69
Total 114697:				439.69
114698	COPS TESTING SERVICE	P&F-LAW ENFC PRE-EMPLOYMENT	POLICE & FIRE COMMISSION	500.00
114698	COPS TESTING SERVICE	P&F-LAW ENF WRITTEN EXAMS	POLICE & FIRE COMMISSION	761.55
114698	COPS TESTING SERVICE	P&F-LAW ENFC PRE-EMPLOYMENT	POLICE & FIRE COMMISSION	500.00
Total 114698:				1,761.55
114699	CUBE SMART	STORAGE RENTAL FOR CHRISTMAS DECO	PUBLIC WORKS	211.00
Total 114699:				211.00
114700	Culture Amp	CULTURE AMP PLATFORM	HUMAN RESOURCES	3,375.00
Total 114700:				3,375.00
114701	Domonique Davis	OFFICE ASSISTANCE IN THE PUBLIC WOR	PUBLIC WORKS	1,548.00
Total 114701:				1,548.00
114702	DORA VACCARO	PAYMENT FOR BODY DAMAGE TO VEHICL	PUBLIC WORKS	500.00
Total 114702:				500.00
114703	EDWIN HANCOCK ENGINEERING CO	GET THE LEAD OUT (GLO) INITIAVE ILLINOI	WATER & SEWER MAINTENANCE	480.00
114703	EDWIN HANCOCK ENGINEERING CO	2024 MAINTENANCE CONTRACT ASSISTAN	PUBLIC WORKS	2,060.00
114703	EDWIN HANCOCK ENGINEERING CO	DCEO PROJECT #SD240361 GRANT ADMIN	TIF ADMINISTRATION	1,320.00
114703	EDWIN HANCOCK ENGINEERING CO	2024 GRANT APPLICATIONS	PUBLIC WORKS	240.00
114703	EDWIN HANCOCK ENGINEERING CO	PLAN REVIEW:SOUTH BLDG ADDTN 135 S	COMMUNITY DEVELOPMENT	480.00
114703	EDWIN HANCOCK ENGINEERING CO	2024 MISC ENGINEERING	PUBLIC WORKS	160.00
114703	EDWIN HANCOCK ENGINEERING CO	BUILD UP COOK (BUC) PROGRAM ASSISTA	PUMP STATION OPERATIONS	160.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114703	EDWIN HANCOCK ENGINEERING CO	WASHINGTON BLVD PHASE III ENGINEERI	PUBLIC WORKS	3,856.19
114703	EDWIN HANCOCK ENGINEERING CO	2024 NPDES-MS4 COMPLIANCE	WATER & SEWER MAINTENANCE	254.00
114703	EDWIN HANCOCK ENGINEERING CO	2024 GREEN INFRASTRUCTURE ALLEY IM	PUBLIC WORKS	3,140.50
114703	EDWIN HANCOCK ENGINEERING CO	2024 MISC ENGINEERING	PUBLIC WORKS	615.00
114703	EDWIN HANCOCK ENGINEERING CO	DCEO PROJECT #SD240361 GRANT ADMIN	TIF ADMINISTRATION	160.00
114703	EDWIN HANCOCK ENGINEERING CO	2024 MAINTENANCE CONTRACT ASST	PUBLIC WORKS	935.00
114703	EDWIN HANCOCK ENGINEERING CO	PRAIRIE PATH LIGHTING AND SAFETY IMP	PUBLIC WORKS	1,200.00
Total 114703:				15,060.69
114704	Exclusive Bar and Grill LLC	REFUND OF DEPOSIT FOR PURCHASE OF	TIF ADMINISTRATION	990.00
Total 114704:				990.00
114705	Extreme Canopy	TENT FOR THE PUBLIC WORKS DEPARTM	PUBLIC WORKS	1,740.00
Total 114705:				1,740.00
114706	Fuller's Auto Body Inc.	REPAIR BUMPER	CODE ENFORCEMENT	2,184.33
Total 114706:				2,184.33
114707	Gas Plus Inc	75 WASHES @ \$5.00 PER WASH	POLICE	375.00
Total 114707:				375.00
114708	Gino's Heating & Plumbing, Inc.	EMERGENCY RODDING @ THE 200 BLDG	PARKS & RECREATION	336.60
114708	Gino's Heating & Plumbing, Inc.	100 ANTI THEFT B-BOXES & 2 ANTI THEFT	WATER & SEWER MAINTENANCE	1,270.00
Total 114708:				1,606.60
114709	Globe Life Liberty National Division	SUPPLEMENTAL INSURANCE OCT BILLING		8,928.11
Total 114709:				8,928.11
114710	ILLINOIS COUNCIL OF POLICE &	UNION DUES *10/18/2024		115.00
Total 114710:				115.00
114711	ILLINOIS FIRE & POLICE	2024 MEMBERSHIP RENEWAL	POLICE & FIRE COMMISSION	400.00
Total 114711:				400.00
114712	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *10/18/2024 *DISPATCHERS		168.00
Total 114712:				168.00
114713	ILLINOIS TAX INCREMENT ASSOC	DUES 6/1/24-5/31/25	VILLAGE MANAGER	550.00
Total 114713:				550.00
114714	JORDAN A WARD	INDEPENDANT CONTRACTOR PAY 10/06-1	COMMUNITY ENGAGEMENT	1,140.00
Total 114714:				1,140.00
114715	KONICA MINOLTA PREMIER FINANCE	CONTRACT #450-0104651-000 *11/1/2024-11	CENTRAL SERVICES	1,267.85

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114715:				1,267.85
114716	MAGNUS AND ANDERSON	1323 S. 5TH CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	1,500.00
114716	MAGNUS AND ANDERSON	604 S. 13TH CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	3,250.00
114716	MAGNUS AND ANDERSON	606 S. 13TH CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	1,500.00
114716	MAGNUS AND ANDERSON	822 S. 12TH CLEAR ENTIRE PROPERTY OF	LAND & BUILDINGS	3,250.00
Total 114716:				9,500.00
114717	MAYWOOD FIRE FIGHTERS ASSOCIA	FIRE FIGHTER ASSOC FEES *10/18/2024		600.00
Total 114717:				600.00
114718	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 10/18/2024		14,970.34
Total 114718:				14,970.34
114719	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 10/18/2024		17,063.63
Total 114719:				17,063.63
114720	MBEY Enterprises, LLC	LANDSCAPING OF VARIOUS VACANT PRO	CODE ENFORCEMENT	1,750.00
Total 114720:				1,750.00
114721	MICKIAH D THOMPSON	CAREER LIFE & READINESS PROGRAM 10/	COMMUNITY ENGAGEMENT	1,120.00
Total 114721:				1,120.00
114722	MURRAY AND TRETTEL, INC	SNOW AND ICE STORM WARNING 2024/20	PUBLIC WORKS	1,200.00
Total 114722:				1,200.00
114723	NEW ERA RESTAURANT	CATERED FOOD FOR OCT 2ND CLRI YOUT	COMMUNITY ENGAGEMENT	235.00
114723	NEW ERA RESTAURANT	CATERED FOOD FOR OCT 4TH CLRI YOUT	COMMUNITY ENGAGEMENT	235.00
114723	NEW ERA RESTAURANT	CATERED FOOD FOR OCT 8TH CLRI YOUT	COMMUNITY ENGAGEMENT	201.08
114723	NEW ERA RESTAURANT	CATERED FOOD FOR OCT 15TH CLRI YOU	COMMUNITY ENGAGEMENT	201.08
Total 114723:				872.16
114724	NICOR GAS	GAS SERVICE 300 OAK ST 7/16/24-8/15/24	PARKS & RECREATION	140.32
114724	NICOR GAS	GAS SERVICE 300 OAK ST 8/15/24-9/16/24	PARKS & RECREATION	140.33
Total 114724:				280.65
114725	NICOR GAS 02-24-58-0000 4	GAS SERVICE 9TH & WILCOX 7/15/24-8/14/	PUMP STATION OPERATIONS	486.76
114725	NICOR GAS 02-24-58-0000 4	GAS SERVICE 9TH & WILCOX 8/14/24-9/13/	PUMP STATION OPERATIONS	156.96
Total 114725:				643.72
114726	NICOR GAS #6708165415 3	410 MAIN GAS SERVICE 7/16/24-8/15/24	PUBLIC WORKS	44.37
114726	NICOR GAS #6708165415 3	410 MAIN GAS SERVICE 8/15/24-9/16/24	PUBLIC WORKS	32.70
Total 114726:				77.07
114727	OGDEN AUTO GLASS	TINATED 2 FRONT WINDOWS FORD EXPLO	POLICE	80.00
114727	OGDEN AUTO GLASS	TINTED 2 WINDOWS FORD F150	POLICE	80.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 114727:				160.00
114728	PAUL BUNYON & SONS	1609 S. 18TH TREE REMOVAL 1 NORWAY	PUBLIC WORKS	2,500.00
Total 114728:				2,500.00
114729	PREMIUM CONTRACTOR SERVICES I	FENCE AROUND WATER TOWER PER EPA	PUMP STATION OPERATIONS	22,000.00
Total 114729:				22,000.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 1647 S. 10TH, 2017 S. 5TH	PUBLIC WORKS	3,600.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 1639 S. 14TH, 423 S. 15TH	PUBLIC WORKS	3,300.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 1934 S. 17TH	PUBLIC WORKS	2,700.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 317 S. 2ND & 320 N. 7TH	PUBLIC WORKS	3,900.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 313 S. 11TH	PUBLIC WORKS	3,300.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 317 S. 2ND	PUBLIC WORKS	2,100.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 400 S. 20TH	PUBLIC WORKS	3,600.00
114730	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK 400 S. 20TH	PUBLIC WORKS	3,300.00
114730	PROFESSIONAL CONCRETE SERVICE	DRIVEWAY APRON RESTORATION FROM	WATER & SEWER MAINTENANCE	4,500.00
Total 114730:				30,300.00
114731	REGINA RIVERS	REIMB.BLOCK PARTY SUPPLIES *2ND SCH	VILLAGE CLERK	829.91
Total 114731:				829.91
114732	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/18/2024 *SEIU COPE		25.00
114732	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/18/2024 *SEIU TECH		529.23
Total 114732:				554.23
114733	T.P.I.	BUILDING/PLUMBING CONTRACTORS SEP	CODE ENFORCEMENT	3,477.00
Total 114733:				3,477.00
114734	TAYLOR CONTRACTING SERVICES	FURNACE EVALUATION @ THE 200 BLDG	PARKS & RECREATION	420.00
Total 114734:				420.00
114735	TEAMSTERS LOCAL 705	UNION DUES *10/18/2024		458.71
114735	TEAMSTERS LOCAL 705	UNION DUES 10/18/2024 *SA		40.00
Total 114735:				498.71
114736	TERRI EVANS	INITIATIVES & PROGRAMMING MGR 10/05/	VILLAGE MANAGER	3,200.00
Total 114736:				3,200.00
114737	THERESA WILSON DBA	CATERED FOOD *CLRI YOUTH PROGRAM	COMMUNITY ENGAGEMENT	275.00
114737	THERESA WILSON DBA	CATERED FOOD *CLRI YOUTH PROGRAM	COMMUNITY ENGAGEMENT	75.00
Total 114737:				350.00
114738	T-Mobile USA	CELLULAR SVC *HOMELAND	POLICE	29.38
114738	T-Mobile USA	CELLULAR SVC *FIRE	FIRE	235.04
114738	T-Mobile USA	CELLULAR SVC *FIRE	FIRE	333.36
114738	T-Mobile USA	CELLULAR SVC *FIRE	FIRE	333.36

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
114738	T-Mobile USA	CELLULAR SVC *FIRE	FIRE	333.36
Total 114738:				1,264.50
114739	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DEDUCTIO		50.00
Total 114739:				50.00
114740	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 10/18/2024		5,794.00
Total 114740:				5,794.00
114741	Xavier Doyle	CAREER LIFE READINESS PROGRAM 10/0	COMMUNITY ENGAGEMENT	1,380.00
Total 114741:				1,380.00
114742	ZARNOTH BRUSH WORKS, INC.	LEAF RAKES FOR SWEEPER	PUBLIC WORKS	809.60
Total 114742:				809.60
Grand Totals:				4,230,184.41

VILLAGE OF MAYWOOD

Warrant List #200555 through October 31, 2024

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below and authorize the payment when funds are available.

President

Village Manager

Attest

Clerk

Jean Charpentier

From: LaSondra Banks <lbanks@maywood-il.gov>
Sent: Tuesday, October 15, 2024 12:48 PM
To: Michael T. Jurusik; Francis Torres
Cc: Jean Charpentier
Subject: Fw: TIME SENSITIVE REQUEST: Maywood Village Board of Trustees Poll

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. -IT Department

Good afternoon Attorney Jurusik,

Results from the Board Poll (as of today, 10/15/24) for approval for ratification {Internship Host Site for the Road Home Paid Work Experience in conjunction with the Chicago Cook Workforce Partnership(CCWP)} at the November 19th board meeting. The majority responded with Yes.

Booker (Yes)
Jones (Yes)
Sanchez (Yes)
Lightford (Yes)
Williams (Yes)
Peppers (Yes)
Brandon (No response)

Best,
LaSondra M. Banks
Director of Community Engagement
Village of Maywood
Phone: 708.450.6366
Mobile: 708.466.6305
Web: www.maywood-il.gov



From: LaSondra Banks <lbanks@maywood-il.gov>

Sent: Monday, October 14, 2024 1:38 PM

To: Tori Garron <tgarron@maywood-il.gov>; Connie Thompkins <cthompkins@maywood-il.gov>; Nykita Kornegay <nkornegay@MAYWOOD-IL.GOV>

Cc: Nathaniel Booker <nbooker@maywood-il.gov>

Subject: Fw: TIME SENSITIVE REQUEST: Maywood Village Board of Trustees Poll

Good afternoon Clerk's Office-

Update: results from the Board Poll (as of 1:36 pm). Still waiting to hear back from 1 Trustee.

Booker (Yes)

Jones (Yes)

Sanchez (Yes)

Lightford (Yes)

Williams (Yes)

Peppers (Yes)

Brandon (Waiting for response)

Best,

LaSondra M. Banks

Director of Community Engagement

Village of Maywood

Phone: 708.450.6366

Mobile: 708.466.6305

Web: www.maywood-il.gov



From: LaSondra Banks <lbanks@maywood-il.gov>

Sent: Monday, October 14, 2024 11:23 AM

To: Ray Williams <rwilliams@maywood-il.gov>; Isiah Brandon <ibrandon@maywood-il.gov>; Antonio Sanchez <asanchez@maywood-il.gov>; Miguel Jones <mjones@maywood-il.gov>; Aaron Peppers <a peppers@maywood-il.gov>; Melvin Lightford <mlightford@maywood-il.gov>

Cc: Nathaniel Booker <nbooker@maywood-il.gov>; Tori Garron <tgarron@maywood-il.gov>; Francis Torres <ftorres@MAYWOOD-IL.GOV>; Connie Thompkins <cthompkins@maywood-il.gov>; Nykita Kornegay <nkornegay@MAYWOOD-IL.GOV>; Michael T Jurusik <mtjurusik@ktjlaw.com>; Jean Charpentier <JCharpentier@ktjlaw.com>

Subject: TIME SENSITIVE REQUEST: Maywood Village Board of Trustees Poll

Good morning Board of Trustees,

The Village of Maywood has been asked to serve as an Internship Host Site for the Road Home Paid Work Experience in conjunction with the Chicago Cook Workforce Partnership(CCWP) with a start date within the next 10 days. The purpose of this 10-week program is to provide young adults with a safe, well-defined, and supervised internship that allows them to gain valuable workplace experience.

PLEASE NOTE: the participants will be working with our Public Works Department and supervised by the Department Director. The Village has no financial responsibility for this program, we are only a worksite! All payroll, participant selection, and other financial matters will be handled directly by CCWP.

We would like to POLL the Board TODAY to receive approval to move forward as a Worksite. This agreement will be ratified at the November 19th meeting. Please reply to me only via email with a YES or NO. Your response is needed by the end of today. Thank you in advance for your reply!

Best,

LaSondra M. Banks
Director of Community Engagement
Village of Maywood
Phone: 708.450.6366
Mobile: 708.466.6305
Web: www.maywood-il.gov





MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: November 13, 2024
RE: An Ordinance Amending Title XI (Business Regulations), Section 117.22 (Restrictions on Issuance of Licenses) of the Maywood Village Code Relative to Eligibility Requirements for the Issuance of Liquor Licenses

Per the request of Mayor / Local Liquor Control Commissioner Nathaniel George Booker, I have enclosed the following document for review, consideration and action at the November 19, 2024 Combined Committee of the Whole Meeting / Special Village Board Meeting:

AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS), SECTION 117.22 (RESTRICTIONS ON ISSUANCE OF LICENSES) OF THE MAYWOOD VILLAGE CODE RELATIVE TO ELIGIBILITY REQUIREMENTS FOR THE ISSUANCE OF LIQUOR LICENSES

Section 117.22 of the Maywood Village Code (“MVC”) lists restrictions on the issuance of liquor licenses within the Village of Maywood (“Village”). Subsection “O” prohibits the issuance of liquor licenses to “any full-time employee or officer of the Village, including members of the Local Liquor Control Commission, the Village President, members of the Board of Trustees, any members of either the Plan Commission, the Zoning Board of Appeals and the Board of Fire and Police Commissioners, and no such employee, member or official shall be interested in any way, either directly or indirectly, in the manufacture, sale or distribution of alcoholic liquors; provided, however, the restrictions of this division (O) of this section shall not apply to Class E licenses as long as the employee or official of the Village is not financially interested in the sale or distribution of the alcoholic liquor.”

The Village Code is more restrictive in this respect than the State Liquor Control Act (235 ILCS 5/6-2), which has been amended in recent years to allow certain village officers to hold State and local liquor licenses. The proposed amendment adds to Subsection “O” to clarify that the Village Clerk is not restricted from holding a liquor license. This amendment being made to the Village Code is necessary to allow the issuance of a Class A-1 Liquor License to Yours Café & Bistro, LLC, as the Village Clerk is a manager of the LLC.

If there are any questions, please feel free to contact me.

Mike

Enclosure

cc: Connie Thompkins, Deputy Village Clerk (w/ encl.)
Frank Torres, Village Manager (w/ encl.)
Layna Satchell, Finance Director (w/ encl.)
Police Chief Elijah Willis (w/ encl.)
Angela Smith, Director of Community Development (w/ encl.)
Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.)

additions to existing text marked with underlined text; deletions to existing text marked using ~~strikethrough~~

ORDINANCE NO. CO-2024-____

**AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS),
SECTION 117.22 (RESTRICTIONS ON ISSUANCE OF LICENSES) OF THE MAYWOOD VILLAGE CODE
RELATIVE TO ELIGIBILITY REQUIREMENTS FOR THE ISSUANCE OF LIQUOR LICENSES**

WHEREAS, the Village of Maywood (“Village”) is a home rule municipal corporation and is a unit of local government having all of the powers and authority granted to such municipalities as provided by Article VII (Local Government), Section 1 (Municipalities and Units of Local Government) and Section 6 (Powers of Home Rule Units) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs and to protect the public health, safety and welfare; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety and welfare of its citizens; and

WHEREAS, Village President and Board of Trustees desire to make adjustments relative to eligibility requirements on the issuance of liquor licenses, as set forth in the Village Code, to allow a Village Clerk to hold a liquor license within the Village, consistent with State law; and

WHEREAS, pursuant to its home rule authority granted under Article VII (Local Government), Section 6(a) (Powers of Home Rule Units) of the Illinois Constitution of 1970, and the authority granted under the applicable provisions of the Illinois Municipal Code (65 ILCS 5/) and the Local Government Compensation Act (50 ILCS 45/), the Village President and Village Board of Trustees find that it is in the best interests of the Village, the Village residents, business owners, property owners and the public to approve the Code Amendments set forth in this Ordinance.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Code Amendments. Subsection O of Section 177.22 (Restrictions on Issuance of Licenses) of Chapter 117 (Alcoholic Beverages) of Title XI (Business Regulations) is amended to read in its entirety at follows (additions to existing text marked with underlined text; deletions to existing text marked using ~~strikethrough~~):

“(O) Any full-time employee or officer of the Village, including members of the Local Liquor Control Commission, the Village President, members of the Board of Trustees, any members of either the Plan Commission, the Zoning Board of Appeals and the Board of Fire and Police Commissioners, and no such employee, member or official shall be interested in any way, either directly or indirectly, in the manufacture, sale or distribution of alcoholic liquors; provided, however, the restrictions of this division (O) of this section shall not apply to either the Village

Clerk, or to Class E licenses as long as the employee or official of the Village is not financially interested in the sale or distribution of the alcoholic liquor.”

SECTION 3: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 4: Severability. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than the part affected by such decision.

SECTION 5: Ratification. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 19th day of November 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 19th day of November, 2024 and attested to by the Deputy Village Clerk this same day.

Nathaniel George Booker, Village President

ATTEST:

Connie Thompkins, Deputy Village Clerk

Published by me in pamphlet form this 19th day of November, 2024.

Connie Thompkins, Deputy Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Connie Thompkins, Deputy Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2024-_____

**AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS),
SECTION 117.22 (RESTRICTIONS ON ISSUANCE OF LICENSES) OF THE MAYWOOD VILLAGE CODE
RELATIVE TO ELIGIBILITY REQUIREMENTS FOR THE ISSUANCE OF LIQUOR LICENSES**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting held on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the roll call vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Connie Thompkins, Deputy Village Clerk

[SEAL]



MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: November 13, 2024
**RE: An Ordinance Authorizing the Creation and Issuance of a Class "A-1"
(Full-Service Restaurant With Video Gaming) Liquor License to Yours Café & Bistro, LLC
D/B/A Yours Café And Bistro at 1115 Madison Street**

Per the request of Mayor / Local Liquor Control Commissioner Nathaniel George Booker, I have enclosed the following document for review, consideration and action at the November 19, 2024 Combined Committee of the Whole Meeting / Special Village Board Meeting:

AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "A-1" (FULL-SERVICE RESTAURANT WITH VIDEO GAMING) LIQUOR LICENSE TO YOURS CAFÉ & BISTRO, LLC D/B/A YOURS CAFÉ AND BISTRO AT 1115 MADISON STREET

Yours Café and Bistro, LLC d/b/a Yours Café and Bistro (the "Applicant") filed an Application for a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License with the Village Clerk's Office to conduct retail sales and service of alcoholic liquor and to allow for the consumption of alcoholic liquor as part of the operation of a full service restaurant located at the 1115 Madison Street property (the "Licensed Premises"). On October 29, 2024, the Maywood Local Liquor Control Commission ("Commission") initially reviewed the Application and unanimously recommended approval subject to the Village Code being amended to allow the Village Clerk to hold a liquor license, consistent with State law. Prior to the Village Special Board meeting on November 19, 2024, the Commission plans to hold the public hearing regarding the request pursuant to Section 117.21 (Applications for License) of the Maywood Village Code). Assuming the Commission finds following the hearing that the Applicant is eligible to receive a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License under the applicable provisions of the Illinois Liquor Control Act of 1934 and the Village's Liquor Control Ordinance, and the Village Code is amended to allow the Village Clerk to hold a liquor license (that amending Ordinance has been submitted separately), and the Maywood Local Liquor Control Commissioner Nathaniel George Booker concurs with the findings and recommendations of the Commission and Board, the Ordinance authorizing the issuance of the Class "A-1" Liquor License to the Applicant may be approved.

If there are any questions, please feel free to contact me.

Mike

Enclosure

cc: Connie Thompkins, Deputy Village Clerk (w/ encl.)
Frank Torres, Village Manager (w/ encl.)
Layna Satchell, Finance Director (w/ encl.)
Police Chief Elijah Willis (w/ encl.)
Angela Smith, Director of Community Development (w/ encl.)
Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/ encl.)
Michael A. Marrs, KTJ (w/ encl.)

ORDINANCE NO. CO-2024-_____

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF
A CLASS "A-1" (FULL-SERVICE RESTAURANT WITH VIDEO GAMING) LIQUOR LICENSE
TO YOURS CAFÉ & BISTRO, LLC D/B/A YOURS CAFÉ AND BISTRO
AT 1115 MADISON STREET**

WHEREAS, Yours Café and Bistro, LLC d/b/a Yours Café and Bistro (the "Applicant") filed an Application for a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License with the Village Clerk's Office to conduct retail sales and service of alcoholic liquor and to allow for the consumption of alcoholic liquor as part of the operation of a full service restaurant with video gaming on property located at the 1115 Madison Street (the "Licensed Premises"); and

WHEREAS, on October 29, 2024, the Maywood Local Liquor Control Commission ("Commission") gave initial consideration to the Application and made an initial recommendation finding that the Applicant is eligible to receive a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License under the applicable provisions of the Illinois Liquor Control Act of 1934 and the Village's Liquor Control Ordinance, subject to the Maywood Village Code being amended to allow the Village Clerk, who is a manager of the Applicant, to hold a local liquor license; and

WHEREAS, on November 19, 2024, pursuant to Section 117.21 (Applications for License) of the Maywood Village Code ("MVC" or "Liquor Control Ordinance"), the Commission held a public hearing to consider the Application and then issued a recommendation finding that the Applicant is eligible to receive a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License under the applicable provisions of the Illinois Liquor Control Act of 1934 and the Village's Liquor Control Ordinance, subject to the MVC being amended to allow the Village Clerk, who is a manager of the Applicant, to hold a local liquor license; and

WHEREAS, Nathaniel George Booker, Maywood Local Liquor Control Commissioner ("Commissioner"), has reviewed the Application and attended both the October 29, 2024 Local Liquor Control Commission meeting and the November 19, 2024, Local Liquor Control Commission public hearing and likewise finds that the Applicant is eligible to receive a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License under the applicable provisions of the Illinois Liquor Control Act of 1934 and the Village's Liquor Control Ordinance for its stated, intended purpose of conducting retail sales and service of alcoholic liquor and allowing on-site consumption of alcoholic liquor as part of the operation of a full service restaurant with video gaming located at the Licensed Premises subject to the MVC being amended to allow the Village Clerk, who is a manager of the Applicant, to hold a local liquor license.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

SECTION 2: Approval of Creation of Liquor License for Applicant. Pursuant to Chapter 117, Section 117.23(A) of the Maywood Village Code, the President and Board of Trustees of the Village of Maywood authorize the creation of a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor

License for the purpose of allowing the Local Liquor Control Commissioner, in his/her discretion, to issue a Class "A-1" Liquor License to the Applicant, Yours Café and Bistro, LLC d/b/a Yours Café and Bistro, to permit the Applicant to conduct retail sales and service and consumption of alcoholic liquors, as part of the operation of a full service restaurant with video gaming located at the Licensed Premises. The President and Board of Trustees of the Village of Maywood authorize the creation of a Class "A-1" Liquor License for its issuance by the Local Liquor Control Commissioner, in his/her discretion, to the Applicant for the limited purposes stated in this Ordinance, SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 3.

SECTION 3: Authorization of Issuance of Liquor License to Applicant; Conditions. The issuance of a Class "A-1" Liquor License to the Applicant for the Licensed Premises is subject to the discretion of the Local Liquor Control Commissioner and compliance with the following conditions:

- A. **Retail Sales, Service, Possession, Consumption of Alcohol; Hours of Operation.** Retail sales and service and possession and consumption of alcoholic beverages shall be allowed only on the Licensed Premises in accordance with the applicable provisions of Chapter 117 (Alcoholic Beverages) of the MVC, including each of the subsections of Section 117.23(A-1) of the MVC, and shall be **permitted only during the authorized times as set forth in Section 117.41(A) (Hours of Operation – Class "A" Liquor License) of the MVC: Regular Closing Hours (Mondays through Sundays, commencing at 11:00 a.m. until 11:00 p.m., with extended hours from 11:00 p.m. on New Year's Eve Day to 2:00 a.m. on New Year's Day).** It shall be illegal to sell, serve, possess or consume alcoholic beverages in violation of the provisions set forth in this Ordinance. At no time, unless expressly authorized by a separately approved and issued Class J (Outdoor Liquor Café) Liquor License, shall any alcoholic liquor be sold or served to, or consumed by, any patron located in or on any outdoor sidewalk cafe or outdoor sitting area operated by the Applicant in conjunction with the operation of its restaurant located at the Licensed Premises.
- B. **On-Site Manager.** There shall be an on-site manager, who has applied to the Village and is qualified to serve in such capacity under the Village's Liquor Control Ordinance, physically present within the Licensed Premises at all times that alcoholic liquor is being sold or served or consumed. Each proposed on-site manager shall file with the Village a completed Supplemental Liquor Application, signed by the proposed on-site manager, that satisfies the liquor license eligibility and application requirements of Chapter 117 (Alcoholic Beverages) of the MVC. The proposed on-site manager(s) must satisfactorily pass the required criminal background check and the required Village staff investigations. Copies of the Supplemental Liquor Application, criminal background check report and Village staff investigation reports shall be submitted to the Commissioner and the Village Attorney for review.
- C. **State and Village Licenses; Payment of Fees.** Prior to commencing retail sales and service of alcoholic liquor or allowing any consumption of alcoholic liquor at the restaurant, the Applicant shall provide to the Local Liquor Control Commissioner evidence of issuance of all required State and Village licenses and payment of all required license fees, including a State liquor license or similar approval and each of the required Village business licenses. To be eligible for a renewal of the Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License, the Applicant shall pay all required license renewal fees, shall not owe the Village any debts, and shall be in full compliance with the applicable provisions of the MVC and other applicable laws and regulations.

- D. BASSET / TIPS Training. The Applicant shall comply with the beverage, alcohol sellers and servers education and training (BASSET) requirements of Section 117.28 of the MVC.
- E. Insurance and Indemnification. The Applicant shall comply with the insurance and indemnification requirements of Section 117.57 of the MVC.
- F. Meetings with the Commissioner. The Applicant shall meet periodically with the Local Liquor Control Commissioner, at his/her request, to discuss the retail sale, service and consumption of alcoholic liquor in conjunction with the restaurant operation at the Licensed Premises and shall provide the Commissioner with information relative to its operations upon request.
- G. Compliance with the Maywood Liquor Control Ordinance, the MVC and the Illinois Liquor Control Act of 1934. The Applicant and its on-site manager(s) shall comply with all of the applicable provisions of (a) the MVC, including, without limitation, (b) the Liquor Control Ordinance as well as the regulations for a Class "A-1" Liquor License, (c) the Illinois Liquor Control Act of 1934 (235 ILCS 5/1-1), as amended, (d) the Video Gaming Act (230 ILCS 40/), as amended, and (e) all other applicable State laws and regulations including the State laws governing the retail sale, service and consumption of alcoholic liquor, the conditions set forth in this Ordinance and any other conditions or regulations imposed from time to time by the Corporate Authorities of the Village or the Local Liquor Control Commissioner.
- H. Compliance with Other Laws. The Applicant and its representatives shall comply with the applicable provisions of County and State law and the MVC, including but not limited to the Fire Prevention Code, the Plumbing Code, the Building Code, the Property Maintenance Code, the Illinois Accessibility Code and the Zoning Code.
- I. Suspension; Revocation; Termination. The Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License issued to the Applicant may be suspended or revoked or terminated by action of the Village Board or by the Local Liquor Control Commissioner in the event of a violation of the Liquor Control Ordinance or any of the provisions of the Ordinance or as otherwise provided for in the MVC.
- J. Issuance of Village Occupancy Permit. The Applicant shall obtain a certificate of occupancy from the Village for the Licensed Premises. The occupancy permit shall only be issued in the event that the Licensed Premises is constructed in accordance with the applicable provisions of the MVC and in substantial conformance with the Applicant's Village-approved construction plans, which are on file with the Village's Building & Code Department and are incorporated into this Ordinance by reference.
- K. Issuance of Liquor License; Extension of Time; Termination of Liquor License. If, within ninety (90) days of the approval date of this Ordinance, the Local Liquor Control Commissioner has not issued the Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License to the Applicant or advised in writing of his/her intention to issue the Class "A-1" Liquor License upon satisfaction of one or more conditions (e.g., issuance of an occupancy permit), then this Ordinance shall automatically become null and void without any further action or notice by the Corporate Authorities of the Village or the Local Liquor Control Commissioner.

- L. Required Code Amendment. The Village Code shall have been amended to authorize the issuance of a local liquor license to the Village Clerk, who is an officer of the Village, which is consistent with current State law.
- M. Additional Regulations. The President and Board of Trustees or the Local Liquor Control Commissioner shall have the right to impose additional regulations and conditions in the interest of public safety relative to its retail sale, service and consumption of alcoholic liquor any time during the initial license year or any time thereafter when a renewal license is in effect.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President this 19th day of November, 2024 and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Connie Thompkins, Deputy Village Clerk

Published by me in pamphlet form this ____ day of November, 2024

Connie Thompkins, Deputy Village Clerk

**ACKNOWLEDGEMENT BY LIQUOR LICENSE APPLICANT
YOURS CAFÉ & BISTRO, LLC D/B/A YOURS CAFÉ AND BISTRO
FOR A CLASS "A-1" (FULL SERVICE RESTAURANT WITH VIDEO GAMING) LIQUOR LICENSE
FOR THE RETAIL SALE, SERVICE AND ON-PREMISES CONSUMPTION OF ALCOHOLIC LIQUOR
AT THE AT 1115 MADISON STREET**

I, the undersigned Liquor License Applicant, agree to comply with and fulfill each and every term, condition and obligation set forth above in the Ordinance granting a Class "A-1" (Full Service Restaurant With Video Gaming) Liquor License for the following Licensed Premises: 1115 MADISON STREET, MAYWOOD, ILLINOIS 60153

**Liquor License Applicant:
YOURS CAFÉ & BISTRO, LLC D/B/A YOURS CAFÉ AND BISTRO**

By: _____

Name: _____

Title: Applicant – Member

Date: _____, 2024

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Connie Thompkins, Deputy Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2024- _____

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF
A CLASS "A-1" (FULL SERVICE RESTAURANT WITH VIDEO GAMING) LIQUOR LICENSE
TO YOURS CAFÉ & BISTRO, LLC D/B/A YOURS CAFÉ AND BISTRO
AT 1115 MADISON STREET**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 12th day of November, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Connie Thompkins, Deputy Village Clerk

[SEAL]



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, ILLINOIS 60153 • 708-450-6300

VILLAGE OF MAYWOOD BOARD, COMMITTEE AND COMMISSION APPLICATION FORM

Applicant's Name: Felicia Brown-Nelson (Print)

Name of Board or Commission applying for: Board of Fire & Police Commission

Home Address: 1444 S. 11th Ave.: Maywood, IL 60153

Number of years in residence: 10

Home Phone Number: _____ Mobile Phone Number: 312-985-6630

Current Employer: Crafting Profitable Alignments

Employer Address: 415 S. 5th Ave, Ste 714; Maywood, IL 60153

Occupation: Accounting

List education: Master's Degree in Accounting

List any convictions of violation of local, state or federal law: N/A

The term "Village" as used in this Application includes all boards, commissions and committees (e.g. Planning & Zoning, Liquor Authority, Historic Preservation, Traffic & Safety, Fire & Police etc.) of the Village as well as the Board of Local Improvements, the Emergency Telephone System Board.

The term "immediate family member" includes father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, step-father, step-mother, step-son, step-daughter, step-brother, step-sister, half-brother, half-sister, and including the father, mother, grandfather or grandmother of the individual's spouse and the individual's fiancé or fiancée. (Definition taken from Section 10 of State Officials and Employees Ethics Act (8 ILCS 430/10)).

Are you, or any immediate family member who lives with you, currently involved in any lawsuit or legal action against the Village: NO

Do you currently serve as an appointed or elected official for any other unit of local government (e.g., library district, park district, school district, township commissioner, county), or any county, state or federal agency. If so, please describe your appointed or elected position and your current term of office.

NO

Are you currently employed by any other unit of local government (e.g., library district, park district, school district, township, county), or any county, state or federal agency? If so, please describe your employment position and state whether your employer has any policies that would prohibit you from serving as an appointed official of the Village.

NO

Do you, or any immediate family member who lives with you, currently do business with the Village or have a business relationship with a person or a company that does business with the Village? If so, please describe the type of business that you do with the Village or the business relationship(s) that you have with other persons or companies that do business with the Village.

NO

Do you, or any immediate family member who lives with you, have any contracts (e.g., rental agreements, voucher agreements, leases, licenses, vendor agreements, business contracts, financial incentive agreements, etc.) with the Village or have any contracts with a person or a company that does business with the Village? If so, please describe the contracts that you have with the Village or with persons or companies that do business with the Village.

NO

Do you, or any immediate family member who lives with you, own any real estate or buildings or a company (e.g., property management company or vendor or service company) that currently does business with the Village or has a contract with the Village or receives money or financial incentives from the Village? If so, please list the address of each real property and the owners for each real property; state the name of the company and owners of the company; and describe the contract or agreement:

NO

Do you, or any immediate family member who lives with you, work for a company or own a company that currently does business with the Village or has a contract with the Village or receives money or financial incentives from the Village? If so, please describe the business relationship(s) and/or the contractual relationship(s) between the company and the Village, and state whether your salary or compensation is, directly or indirectly, related to the business relationship(s) or the contractual relationship(s) that exist with the Village.

NO

Do you currently owe money to the Village of Maywood? If so, please describe the reason why you owe money to the Village, the amount of money due to the Village, and whether or not you are actively contesting the amount of money due to the Village.

NO

Are you related to any Village employee or elected official? NO (Yes/No). If so, please disclose:

PLEASE ATTACH YOUR RESUME AND COVER LETTER EXPRESSING YOUR INTEREST

What other volunteer obligations do you have? NOMCO & Order of Eastern Stars

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this Application being disqualified from further consideration.

Signature: Felicia Brown-Nelson Date: 10/15/2024

Form updated: 11.5.2021

FELICIA BROWN-NELSON

Maywood, Illinois 60153

mzbrownnelson@gmail.com (312) 985-6630

Accountant with account management experience, client relations and reconciling accounts. Known for being people-oriented, efficient, and finding the best results. Analytical thinker with excellent abilities in resolving disputes and managing client issues in a minimal time frame. Energetic self-starter that is loyal, committed and sets high standards.

EDUCATION

Keller Graduate School of Management; Downers Grove, IL: **Master's in Accounting and Finance**

National Louis University; Chicago, IL: **Bachelor's Degree in Business Management**

Lean Six Sigma - **Certified**

Scrum Master Certificate – **Pending**

Power Point Certificate – **Pending**

Excel Certificate – **Pending**

Business Analyst Certificate – **Pending**

PROFESSIONAL EXPERIENCE

Robert Half – Salaried Professional Service

Chicagoland Area

September 2018 – April 2020

Accountant / Financial Analysis / Property Accountant / Sr. Credit & Collections

- AP: Uploading and Coding Invoices, Attaining Lien Waivers for Invoices >\$10k, Check Request
- AR: Sending out rent statements
- Complete AR and AP Process
- Preparing Expense Reports
- Creating new jobs for Property Managers in Yardi
- Performed credit and collection functions including but not limited to collecting delinquent account balances, resolving disputes, and/or discrepancies, processing credit applications
- Worked with different departments and sales team to resolve customer payment issues
- Evaluated and adjusted delinquent accounts
- Assisted customer with terms to secure payments for past due amounts and/or establish alternative payment options
- Documented collection activities and recommended accounts for charge-off
- Communicated effectively, both verbally and in writing to manage active portfolio of accounts
- Resolved customer service and routing issues with minimal supervision
- Journal Entries
- Month End Process
- Bank Reconciliations
- Collections
- 3-Ways matching Invoices
- Analyzing daily sales transactions and manage sales team inbox.
- Communicated and interacted with Sales Team on pricing discrepancies.
- Pricing with customers and cross referenced with agreed pricing in the system
- Input adjustments/entries to pricing into system
- Updated data in Excel and Audit entries for accuracy
- Ensures all lease terms are accurately reflected in the lease database
- Work with G/L team to ensure proper intercompany netting accuracy
- Create Database for 2019 Budget for lease payments

W3 Consulting - Contract Position

Naperville, IL

July 2018 – August 2018

Sr. Operation Specialist

- Managed a team of 4 people day to day activities for remediation project of bankruptcy loans.
- Delivered daily updates from multiple project teams and assigning work to various team members.

Finance Resources – Contract Position

Chicago, IL

March 2018 – April 2018

Accountant

- Aging Review Analysis
- Unclaimed Property Research and processing annual unclaimed property (annual letters to residents, etc.)

Marquette Management
Property Accountant

Westmont, IL

April 2017 – February 2018

- Completed Journal Entries within Yardi Voyager System
- Managed Accounts Receivables and Accounts Payables
- Entered monthly rent and utility charges for 350 Multifamily Unit Facility
- Reconciled Monthly Bank Accounts and Managed General Ledger
- Received and validated vendor invoices for payment, answer vendor inquiries and investigate discrepancies
- Performed Bimonthly Fund Request, Check Runs and expense reports for properties
- Completed month end close and Prepared Monthly Financial Package
- Completed Monthly Move Ins/Outs and Transfers

Connect Search - Contract Position
Accountant

Rosemont, IL

February 2017 – March 2017

- Assisted in the conversion from Sage to Microsoft Dynamics AX
- Managed Accounts Payable and Accounts Receivable
- Completed Monthly Journal Entries
- Created vendors and entered credit limited

Robert Half – Contract Position
Accountant

Elk Grove Village, IL

November 2016 – February 2017

- Assisted in the conversion from Sage to Microsoft Dynamics AX
- Managed Accounts Payable and Accounts Receivable
- Created vendors and entered credit limited
- Completed Monthly Journal Entries

Foresite Realty Partners, LLC
Associate Property Accountant

Rosemont, IL

August 2015 – April 2016
October 2015 – April 2016

- Maintained Operations Specialist duties
- Prepared/Reviewed - Monthly/Quarterly/Annual Financial Statement and month end close
- Receivership Related Financial Reports for 5 – 10 Properties
- Completed Monthly Journal Entries and Monthly Bank Reconciliations
- Prepared Construction Draws Filings
- Treasury Management (Bank Account and Security Deposit) for 15 Properties
- CAM Reconciliation for 4 - 7 Commercial Properties

Operations Specialist – Contract Position (Accounts Payables Specialist)

August 2015 – December 2015

- Received and validated vendor invoices for processing of payment, answer vendor inquiries and assist in investigation of pricing discrepancies
- Performed bimonthly check runs
- Maintained accounts payable into Rent Manager System
- Set up and maintained vendor files, credit applications and 1099 reporting files
- Prepared Power Purchase Agreements (PPA)
- Processed Security Deposit Refunds requests
- Reviewed payroll timesheets for final check for portfolio of properties
- Audit Commissions and expense reports for portfolio of properties
- Coordinated the utility accounts for transitioning properties
- Completed payables package for Regional Managers Review

LaSalle Network - Contract Position
Accounts Receivables Specialist

Westmont, IL

April 2015 – June 2015

- Processed accounts receivable transactions including entry of cash receipts and billing adjustments within JD Edw System
- Processed Cash Receipts for multiple properties ensuring their cutoffs are met
- Communicate with internal and external customers and tenants

Felicia Brown-Nelson

- Answered tenant, accountant and property inquiries via email and phone

H&R Block - Seasonal

Chicago, IL

July 2014 – April 2015

Office Manager I

- Managed the day-to-day office operations and performance of an H&R Block tax office
- Served as the front-line manager responsible for office growth, leadership, development and responsible for all aspects of a small tax office operation
- Provided administrative support to the regional office in the areas of customer service, operational reports, and supplies related to the district offices
- Paid regional expenses and completed on boarding process
- Scheduled and conducted Hiring Fair

HSBC

Elmhurst, IL

September 2001 – June 2014

Foreclosure-Bankruptcy Specialist / Senior Loss Mitigation Specialist / Collection Representative

- Assisted internal and external customers to retain homes through acceptable payment arrangement, establishing communication to help customers successfully complete the sale of homes and closely adhering to all corporate protocols
- Resolved client concerns and managed conflict resolution while monitoring daily the Customer Information Management tool. This resulted in continuous follow up with the customers
- Effectively used all company policies and procedures ensuring compliance regulations
- Reviewed real estate accounts to identify applicable strategies, including collections repayment plans, loss mitigation prevention, and exit strategies
- Conferred with attorneys, trustees, realtors, and appraisers as necessary
- Updated collections systems with applicable information
- Analyzed and initiated appropriate action to the assigned PHL/RE Bankruptcy accounts. Helped customers re-establish payments while in active bankruptcy and worked with the customer's attorney to find the best long-term plan.
- Handled collection concerns, bankruptcy reaffirmation agreements, settlement proposals, bankruptcy proofs of claims, Chapter 13 plans, and negotiation of terms on Bankruptcy accounts
- Responsible for developing viable solutions which help our clients address deficiencies and retain their property

Memo

To: Village of Maywood Stakeholders
From: Frank Torres, Village Manager
cc: Mayor Nathaniel Booker
Date: November 15, 2024
Re: Beyond the Ribbon Cutting

Overview:

This memorandum seeks the Village Board’s approval to establish a partnership with Joseph Business School and additional consulting partners to enhance business retention initiatives within Community Development. These programs are designed to provide Maywood businesses with consulting resources to ensure their growth, success, and long-term viability within the community.

Funding for these programs will be allocated through Initiatives and Programming ARPA funds.

Program Descriptions

1. Beyond the Ribbon Cutting
 - Objective: Strengthen business retention efforts by offering coaching and strategic support to Maywood business owners.
 - Key Features:
 - One-on-one coaching tailored to individual business needs.
 - Strategic guidance to help businesses adapt, grow, and thrive.
 - Community-centric outcomes to ensure residents have access to needed services.

- Impact: This program extends beyond initial support by equipping business owners with tools to scale operations, create jobs, and contribute to the local economy.
 - 2. Launch Connect
 - Objective: Assist smaller businesses that are ready to scale but require additional resources and guidance.
 - Key Features:
 - Targeted coaching to address operational and growth challenges.
 - Connections to networks and tools for scaling effectively.
 - Tailored programming for businesses that have expressed a need for further support.
 - Impact: By nurturing these businesses, we aim to retain them within the Village and position Maywood as an attractive hub for future entrepreneurs.
-

Deliverables

Joseph Business School will provide a comprehensive plan outlining key milestones, coaching frameworks, and measurable outcomes for each program. Specific deliverables are detailed in the attached documentation for review.

Long-Term Goals

The implementation of these programs will not only support existing Maywood businesses but also create a ripple effect, attracting new enterprises to the Village. These initiatives are aligned with our broader strategy to foster economic development, improve community services, and ensure Maywood remains a thriving business destination.

Recommendation

I recommend the Board approve the partnership with Joseph Business School to implement the *Beyond the Ribbon Cutting* and *Launch Connect* programs. This initiative will leverage ARPA funds to enhance our business retention efforts and bolster community development.

Attachments

1. Detailed deliverables from Joseph Business School
2. Proposed timeline for program implementation
3. Budget allocation for ARPA funding

November 8, 2024

The Honorable Nathaniel Booker
Mayor of Maywood
40 Madison Street
Maywood, IL 60153

Dear Mayor Booker,

IN CONSIDERATION OF the matters described below and of the mutual benefits and obligations outlined in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Consultant (individually, the "Party" and collectively, the "Parties" to this Agreement) agree as follows:

The Client hereby agrees to engage the Consultant to provide the Client with the following consulting services (the "Services"):

SCOPE OF WORK: Business Development Support Program
Beyond the Ribbon: 6-Month Post-Opening Success Program

PROGRAM OVERVIEW

Beyond the Ribbon is a structured six-month program designed to help newly opened businesses establish strong operational foundations, optimize their market presence, and achieve sustainable growth. The program combines hands-on advisory support with practical tools and metrics-driven evaluation.

Month 1: Operational Assessment & Strategy Alignment

Week 1-2: Business Health Check

- Comprehensive operational assessment
- Financial health review
- Staff performance evaluation
- Customer feedback analysis
- Technology systems audit
- Market positioning review

Week 3-4: Strategy Development

- Creation of 6-month strategic roadmap
- Setting SMART goals and KPIs
- Resource allocation planning
- Risk assessment and mitigation strategies
- Development of action plans

Month 2: Customer Experience & Market Optimization

- Mystery shopping program implementation
- Customer feedback system setup
- Service delivery optimization
- Market presence evaluation
- Competition analysis
- Brand consistency audit
- Local marketing strategy development

Month 3: Financial Management & Growth Planning

- Cash flow management review
- Pricing strategy optimization
- Expense analysis and optimization
- Revenue stream diversification planning
- Financial forecasting
- Budget adjustment recommendations
- Investment planning for growth

Month 4: Operational Efficiency & Scale Preparation

- Process optimization
- Technology integration assessment
- Inventory management review
- Staff training needs analysis
- Standard operating procedures documentation
- Quality control systems implementation
- Vendor relationship optimization

Month 5: Market Expansion & Business Development

- Market opportunity analysis
- Growth strategy development
- Marketing plan optimization
- Partnership opportunity identification
- Community engagement planning
- Digital presence enhancement
- Customer retention strategy development

Month 6: Sustainability & Future Planning

- Long-term sustainability planning
- Success metrics review

- Growth trajectory analysis
- Future resource needs assessment
- Strategic partnerships evaluation
- 12-month forward planning

PROGRAM COMPONENTS

1. Advisory Support

- Monthly one-on-one advisory sessions
- Bi-weekly check-ins

2. Tools & Resources

- Business planning dashboard tool
- Financial tracking templates
- Operations manual template
- Marketing toolkit
- HR documentation templates
- Vendor management system
- Customer feedback tools

3. Training & Development

- Online learning modules
- Peer networking sessions
- Industry-specific webinars
- Leadership development resources

4. Performance Tracking

- Monthly performance scorecards
- KPI tracking dashboard
- Progress reports
- Benchmark comparisons
- ROI analysis

DELIVERY METHODS

In-Person Support

- Monthly on-site advisory meetings
- Workshop participation
- Networking events

Virtual Support

- Online resource portal
- Virtual consulting sessions
- Digital tool access

PROGRAM GRADUATION REQUIREMENTS

1. Completion of all monthly assessments
2. Attendance at minimum 5 advisory sessions
3. Implementation of key recommended tools
4. Achievement of defined KPIs
5. Development of 12-month forward plan

PROGRAM CUSTOMIZATION

The program can be tailored based on:

- Business type and industry
- Current stage of growth
- Specific challenges and goals
- Resource availability
- Market conditions
- Prior participation in LaunchPad™ Connect

TERMS OF AGREEMENT

The Term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of Services, subject to earlier termination as provided in this Agreement. The Term may be extended with the written consent of the Parties.

COMPENSATION

- a) Total compensation for the **consulting and assessment services is \$1,750 per business**. Compensation shall be due after the first on-site advisory session.
- b) If the Client terminates this Agreement before completion of the Services but where Services have been partially performed, the Consultant will be entitled to pro rata payment of the Compensation to the date of termination if there has been no breach of contract on the part of the Consultant.

REIMBURSEMENT OF EXPENSES

- a) The Consultant will be reimbursed occasionally for reasonable and necessary expenses incurred by the Consultant in connection with providing the Services.
- b) The Client must pre-approve all Expenses.

TRAVEL AND EXPENDITURES CLAUSE

The Client agrees to reimburse the Consultant for all reasonable, customary, and necessary travel and accommodation expenses in connection with the performance of services under this Agreement, provided that such expenses are pre-approved by the Client.

Pre-Approval: The Client will provide prior written notice if any onsite visits or related travel is required. If an onsite visit is not required, all required travel and expenses must be pre-approved, and the Consultant must provide the Client with an initial estimated budget for pre-approval before incurring any such costs.

Reimbursable Expenses: The parties agree that the following list provides examples of expenses that may be reasonably reimbursed: airfare, ground transportation, hotel, and meals. However, it is understood that any expenses incurred with upgrades or additional costs beyond the standard allowance must be pre-approved in advance and are subject to the Client's 'reasonableness' standards.

Expense Reports: Expense reports detailing all travel and expenses must be submitted to the Client within five (5) days upon the completion of each trip, accompanied by a receipt or electronic evidence of the expense, and must include a detailed description of the expense, the date the expense was incurred, and the business purpose for which the expense related to the performance of the Services.

Any non-preapproved expense that the Client deems not reasonable or necessary to the Services must be paid by the Consultant, and non-reimbursable such expenditures may include but are not limited to, meals or costs related to recreational, entertainment, or alcoholic beverages.

Payment: Reimbursement of approved expense reports will be made within seven (7) days after notice of approval from the Client. The Consultant will be responsible for all personal expenses or other charges or expenses not in compliance with this clause or not approved as part of an expense report.

Modification of Terms: This clause may be revised or amended only by the parties' mutual written Agreement.

AUTONOMY

Except as otherwise provided in this Agreement, the Consultant will have complete control over working time, methods, and decision-making concerning the provision of the Services in accordance with the Agreement. The Consultant will work autonomously and not at the direction of the Client. However, the Consultant will be responsive to the Client's reasonable needs and concerns.

EQUIPMENT

Except as otherwise provided in this Agreement, the Consultant will provide, at the Consultant's own expense, any equipment, software, materials, and other supplies necessary to deliver the Services under the Agreement.

CONFIDENTIALITY

- a) The Consultant acknowledges that during the engagement, Joseph Business Services will have access to and become acquainted with various innovations, processes, information, records, and specifications owned or licensed by the Client and/or used by the Client in connection with the operation of its business including, without limitation, the Client's business and product processes, methods, vendor lists, accounts, and procedures. The

Consultant agrees that she will not disclose any of the aforesaid, directly or indirectly, or use them in any manner, either during the Term of this Agreement or at any time thereafter, except as required during this engagement with the Client.

- b) All files, records, documents, specifications, information, letters, notes, and similar items relating to the Client's business, whether prepared by the Consultant or otherwise coming into her possession, shall remain the Client's exclusive property. The Consultant shall not retain copies of the preceding without the Client's prior written permission. Upon the expiration or earlier termination of this Agreement, or whenever requested by the Client, the Consultant shall immediately deliver to the Client all such files, records, documents, specifications, information, and other items in her possession or under her control.
- c) The Consultant further agrees that they will not disclose retention as an independent consultant or the terms of this Agreement to any person outside of Joseph Business Services without the prior written consent of the Client and shall at all times preserve the confidential nature of the relationship to the Client and the services hereunder.

OWNERSHIP OF INTELLECTUAL PROPERTY

- a) All intellectual property and related material, including any trade secrets, moral rights, goodwill, relevant registrations or applications for registration, and rights in any patent, copyright, trademark, trade dress, industrial design, and trade name (the "Intellectual Property") that is developed or produced under this Agreement, is a "work made for hire" and will be the sole property of the Client. The use of the Client's Intellectual Property will not be restricted in any manner.
- b) The Consultant may not use the Intellectual Property for any purpose other than that contracted for in this Agreement except with the Client's written consent. The Consultant will be responsible for any and all damages resulting from the unauthorized use of the Intellectual Property.

CAPACITY/INDEPENDENT CONTRACTOR

- a) In providing the Services under this Agreement, it is expressly agreed that the Consultant acts as an independent contractor, not an employee. The Consultant and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a service contract. The Client is not required to pay or make any contributions to any social security, local, state, or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension, or any other employee benefit for the Consultant during the term.
- b) The Consultant is responsible for paying and complying with reporting requirements for all local, state, and federal taxes related to payments made to the Consultant under this Agreement.

NOTICE

All notices, requests, demands, or other communications required or permitted by the Terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:

- a. Joseph Business Services, 7600 W. Roosevelt Road, Forest Park, IL 60130
- b. Village of Maywood, 40 Madison Street, ²³²Maywood, IL 60153

or to such other address as either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight courier

MODIFICATION OF AGREEMENT

No amendment, change, or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

SUCCESSORS AND ASSIGNS

All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs if any, successors and assigns.

CHOICE OF LAW

The laws of Illinois shall govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the parties hereto.

ARBITRATION

Any controversies arising out of the terms of this Agreement or its interpretation shall be settled by a meeting of the Company and the Contractor.

ENTIRE UNDERSTANDING

This document and any exhibit attached constitute the entire understanding and Agreement of the parties, and any and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

UNENFORCEABILITY OF PROVISIONS

Suppose any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable. In that case, the remainder of the Agreement shall remain in full force and effect.

ACCEPTANCE

I have read and understand Joseph Business Services' proposal and accept this document and our Agreement's payment terms and conditions for moving forward.

Approved by:

Mayor Nathaniel Booker
Village of Maywood

Melissa Duff Brown
Joseph Business Services

Date: _____

Date: _____

November 8, 2024

The Honorable Nathaniel Booker
Mayor of Maywood
40 Madison Street
Maywood, IL 60153

Dear Mayor Booker,

IN CONSIDERATION OF the matters described below and of the mutual benefits and obligations outlined in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Consultant (individually, the "Party" and collectively, the "Parties" to this Agreement) agree as follows:

The Client hereby agrees to engage the Consultant to provide the Client with the following consulting services (the "Services"):

SCOPE OF WORK: Business Development Support Program
LaunchPad Connect™ – Your Guided Journey to Opening Day

PROGRAM OVERVIEW

This comprehensive business development support program is designed to assist the Village of Maywood in fostering successful business launches and sustainable growth within the village and target the concept to opening stage of business development.

OBJECTIVES

- Establish a structured support system for new businesses during the pre-launch and early operational phases
- Reduce barriers to entry for new businesses
- Increase the success rate of new businesses within the village
- Create standardized processes for business support and development
- Foster economic growth within the community

SCOPE OF SERVICES

Initial Business Consultation

- Participate in initial permitting meetings with prospective business owners
- Document business concept and preliminary plans
- Establish preliminary timeline for business launch

Business Readiness Assessment

- Conduct comprehensive readiness analysis including:
 - ✓ Financial preparedness
 - ✓ Market analysis
 - ✓ Operational readiness
 - ✓ Regulatory compliance
 - ✓ Resource availability
- Provide detailed report with recommendations
- Identify potential challenges and mitigation strategies

Customer Journey Mapping

- Facilitate customer journey mapping sessions
- Identify key touchpoints and moments of truth
- Develop customer persona profiles
- Create actionable strategies for customer experience optimization
- Document journey maps for future reference and updates

Village Business Handbook Development

- Create comprehensive digital handbook including:
 - ✓ Permitting processes and requirements
 - ✓ Local regulations and compliance guidelines
 - ✓ Available resources and support services
 - ✓ Important contact information
 - ✓ Timeline expectations
- Checklist for business launch
- Maintain and update handbook as needed

Ongoing Business Advisory Support

- Assign dedicated business advisor
- Conduct up to four consulting sessions
- Track progress against established metrics
- Provide guidance and recommendations
- Connect businesses with additional resources as needed

Note: Existing businesses that relocate to the Village of Maywood will receive assessment and advisory support based on growth planning.

DELIVERABLES

1. Initial consultation summary and action plan
2. Business readiness assessment report
3. Customer journey maps and strategy document
4. Digital business handbook
5. Monthly progress reports as needed
6. Final program evaluation report

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COMPENSATION

- a) Total compensation for the **handbook development is \$2,500**. A deposit of 50%, **\$ 1,250** shall be due upon acceptance of the proposal. The remaining balance is due at project completion.
- b) Total compensation for the **consulting and assessment services is \$1,000 per business**. Compensation shall be due when after the introductory permitting meeting.
- c) If the Client terminates this Agreement before completion of the Services but where Services have been partially performed, the Consultant will be entitled to pro rata payment of the Compensation to the date of termination if there has been no breach of contract on the part of the Consultant.

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Approved by:

Mayor Nathaniel Booker
Village of Maywood

Melissa Duff Brown
Joseph Business Services

Date: _____

Date: _____

VILLAGE MANAGERS REPORT

November 19, 2024

IT MATTERS - UPDATE

As previously reported, we are entering the last phase of scheduled IT improvements and implementation. Please see the following list of improvements and implementations that will be scheduled in the next 30 to 60 days. Updates provided.

- Microsoft One Drive Implementation – Impact is coordinating implementation with Marvin. All village email accounts to be upgraded. Implementation will be scheduled within 2-3 weeks. UPDATE – THIS IS COMPLETE
- Multi Factor Authentication (MFA) – final implementation of MFA will occur within the next 30 days. Staff testing of DUO MFA devices started on Friday March 15th. Full implementation will begin the week of March 25th. Mostly complete – final issues in process of resolving. UPDATE-THIS IS COMPLETE
- Umbrella Security Policy – internet security controls and restrictions. Access to certain websites will be restricted based on best practices. Important department websites have been considered and will remain open as needed. This policy and the restricted websites can be adjusted if needed. UPDATE – IN PROGRESS AND BEING TESTED.
- Village call tree/auto attendant service continues to be monitored and updated as needed. UPDATE – IT MADE SOME CHANGES TO ATTENDANT SERVICE
- Sequel server and license installation. Agenda item for approval of change order. Implementation mid-April. UPDATE – IT IS LOOKING FOR A SOLUTION THAT IS CLOUD BASED

Other IT related work that remains to be completed, or is ongoing, includes:

- Caselle department training and full implementation across all departments. This is ongoing. Building and Code continues to work with Caselle on customizing their software to our needs. Public Works training will be scheduled soon. UPDATE – WORKING WITH CASELLE TO BRING CASELLE TO PUBLIC WORKS.
- My Civic updates and cleanup – LaSondra is working closely with each department to close out all outstanding 2023 My Civic inquiries as well as addressing new matters. UPDATE – MOST OF THE OUTSTANDING ISSUES HAVE BEEN ADDRESSED
- Research Police Department body worn and in-car camera systems with regards to improved technology and storage capabilities. UPDATE – THIS IS COMPLETED
- IT inventory – Impact will assist Marvin and Village administration with creating an IT inventory of all equipment as well as establishing an IT replacement program. UPDATE – IN PROGRESS WITH IMPACT.

As a reminder, all village emails have been migrated to a “.gov” domain. Old email addresses using the “.org” domain will be maintained and linked to the new email address for the foreseeable future.

If you are having trouble accessing your new email, please let me know or contact Marvin directly. Marvin and/or an Impact engineer can assist with getting you set up properly.

AT&T SERVICE DISCONTINUED - UPDATE

As previously reported, the village has moved away from AT&T for all communication needs. All designated phone lines, emergency dispatch numbers, and direct circuits have been transferred to Comcast or disconnected. The village and AT&T have been in dispute over various charges that date back many years. Final invoices and past due accounts will be turned over to KTJ for resolution with AT&T. This matter will take time to resolve. Staff, along with KTJ, will monitor and work on a resolution. Update – final invoices have been received and have been forwarded to KTJ for review. KTJ has assigned an attorney to handle this matter. IN PROGRESS - NOTHING NEW TO REPORT.

FIRE FIGHTERS' UNION AGREEMENT – GRIEVANCES - UPDATE

Contract negotiations are expected to start up soon, hopefully in the upcoming weeks. In an effort to keep negotiations moving forward, the village will submit revised contract terms to the union for their consideration prior to April 2nd. With regards to grievances, most of the outstanding grievances have been resolved and /or are actively being worked on. A couple remains open. Depending on certain outcomes, some grievances and/or union negotiation matters may advance to arbitration. All efforts will be taken to find reasonable compromises to our differences so that a contract can be agreed to, and grievances resolved. UPDATE - WE ARE VERY CLOSE ON AN AGREEMENT

OTHER UNION NEGOTIATIONS - PUBLIC WORKS TEAMSTERS, PD SERGEANTS, AND PATROL OFFICERS

Union negotiations for the three mentioned unions are in progress or will be shortly. We are actively working with the PD Sergeants on a new contract and expect to reach agreement very soon. This should be ready to be presented to the Village Board for approval in May. The Public Works Teamsters union agreement is set to expire in early 2024. Negotiations started but have come to a halt. No reason was provided. Negotiations should begin shortly. Negotiations on the patrol officer's agreement will begin shortly. We are waiting on the union attorney for available dates. More information to follow. ONGOING

MAPS JR. GRANT - UPDATE

The grant period has ended. Final expenses are being compiled, reconciled, and submitted for payment/reimbursement. Any program expenses (over/under) will be addressed during this process. The program managers, coordinators, and/or supervisors are working on the submittals required by the Finance Department.

Reconciliation of the grant funds and final DOJ reporting will follow. The mayor's office, along with community engagement staff has managed the grant program and they will work with PD and Finance to submit the closeout reports.

VILLAGE AUDITS – TIF REPORTS

As previously reported, the 2020/2021 audit was presented to the Fiscal Accountability Committee on Tuesday September 18th and approved by the village board on October 10th.

The Finance Department and Baker Tilly are nearing completion of the 2021/2022 audit. The 2021/2022 audit will be on the Finance Committee Agenda for initial discussion on March 20th. It is expected that the audit will be on the May/June village board agenda for approval.

Work has begun on the 2022/2023 audit with Baker Tilly. We have spoken with our Baker Tilly account representative regarding an accelerated schedule to completion. A fall timeframe for completion of the 2022/2023 audit was agreed. Additionally, Baker Tilly agreed to completing the 2023/2024 audit within the required state timeline.

In conjunction with our annual audits, TIF reports are being prepared for submittal. TIF reports from 2020/2021 will be submitted in May followed by the reports for 2021/2022.

COOK COUNTY/ELEVATE LEAD SERVICE LINE REPLACEMENT PROGRAM – LEAD LINE INSPECTION AND LOCATE GRANT

The Cook County/Elevate Lead Service Line Replacement Program was officially launched on May 1, 2023. Progress is being made and the program continues to move forward.

The Lead Line inspection program has been implemented. The goal of the program is to inspect ~100 homes randomly selected throughout the village. To date, 16 homes have been inspected showing 7 properties with lead line exposure. Advanced efforts have been made to reach our goal of 100 homes to be inspected, including additional mailings, website notification, and newsletter outreach. M.E. Simpson will continue the inspection process. More results to follow.

BUILD UP COOK PROGRAM

The mayor's office along with staff have been working with representatives of Build Up Cook on funding opportunities for various needs throughout the village. Funding for this program will come from county ARPA proceeds. Build Up Cook has recently advised us of project funding that has been approved for Maywood. Projects that will receive funding include replacement of PD boiler system, water pump house generator replacement, and funding for improvements to the Ceasefire building. Additional documentation will follow.

2024/2025 BUDGET PREPARATIONS - UPDATE

As you know, the 2024/2025 annual budget is on the upcoming April agenda for approval. The budget was presented to the Finance Committee for review on March 20th. This year's budget, including ARPA funding, addresses many needs of the village. A great deal of effort went into the preparation of the budget for this upcoming year. Thanks go out to Finance Director Satchell and all the department heads for diligently working on their budgets and focusing on operations and future needs of the village. UPDATE – THIS IS COMPLETED AND MAKING SURE DIRECTORS ARE ADHEARING TO THEIR BUDGETS

RFQ – FOR ELECTRICAL, TRAFFIC LIGHTS, STREETLIGHTS, AND RELATED LOCATE SERVICES

The Villages of Broadview, Bellwood and Maywood will be issuing a joint Request for Qualifications (RFQ) for various municipal services related to village electrical services including traffic lights, streetlights and locate services. It has been many years since Maywood took this initiative. Teaming up with our neighbor communities (Broadview and Bellwood) is advantageous to Maywood and may help in providing lower and more stable pricing.

The RFQ will be going out in the next few weeks. Once we receive the submittals, we will evaluate the results and present them to the infrastructure committee for further review and/or recommendation. If acceptable, we will then enter into a mutually agreeable IGA with Broadview and Bellwood for acceptance and implementation. More information to follow.



VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD FIRE DEPARTMENT

MONTHLY REPORT

TOTAL DISPATCHED MONTHLY CALLS

	Previous Month	Month	YTD
FIRE/RESCUE			
EMS/EMT ALL, INCLUDES VEHICLE ACCIDENTS		51	501
HAZARDOUS CONDITION		464	4122
GOOD INTENT CALLS FOR SERVICE		18	126
MUTUAL AIDE CALLS		3	34
FIRE ALARM/FALSE CALL		14	176
SEVERE WEATHER/NATURAL DISASTER		8	72
DISPATCHED/CANCELLED IN-ROUTE			
AVERAGE RESPONSE TIME-DISPATCH TO ON SCENE			

BREAKDOWN OF INCIDENT TYPE

	Previous Month	Month	YTD
STRUCTURE/BUILDING FIRES			
RESIDENTIAL FIRES		1	13
COMMERCIAL FIRES		1	2
VEHICLE FIRES			
OTHER FIRE TYPES – DUMPSTER, GRASS, GRILL, ETC...		1	11
EMS/EMT RESIDENTIAL		6	31
EMS/EMT BUSINESS			
EMS/EMT VEHICLE ACCIDENT			
EMS/EMT MEDICAL ASSISTANCE		24	
EMS/EMT TRANSPORT TO HOSPITAL			
EMS/EMT PEDESTRIAN			
EMS/EMT STANDBY		25	

FIRE INSPECTIONS

	Previous Month	Month	YTD
TOTAL NUMBER OF FIRE INSPECTIONS			
COMMERCIAL BUILDING INSPECTIONS		15	
RESIDENTIAL INSPECTIONS		12	
REINSPECTIONS – ALL		3	
PLAN REVIEWS		3	
		1	

CHIEF CRAIG BRONAUGH

OCTOBER 2024

11-01-2024



VILLAGE OF MAYWOOD

MAYWOOD COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY REPORT

BUSINESS/PROJECT ACTIVITY	October-23	October-24	FY 2024 May- October 2023	FY 2025 May- October 2024
Commercial Development Meetings	1	3	13	18
Residential Development Meetings	0	0	3	2
New Business License Apps/Outreach	14	22	33	110
Business License Renewal/Outreach	5	6	54	13
Plan Reviews/Submittals	1	0	3	1
Meetings w/Outside Agencies	12	6	47	50
Existing Business Meetings/Outreach	36	20	44	54
Grand Opening/Groundbreaking Events	1	2	1	8
Properties Acquired/Sold		2	0	3
Grants Applied for		0	4	0
Incentives Requested		2	1	3

ZONING ACTIVITY	October-23	October-24	FY 2024 May- October 2023	FY 2025 May- October 2024
Total Zoning Cases			0	0
- Text/Map Amendments		0	3	1
- Variations/Appeals		0	0	0
- Special Uses	1	0	1	3
- Site Plan		0	1	0
- Subdivision		0	0	0
Zoning Reviews/Verification	17	19	40	21
Zoning Permits/Sign Permits	1	3	57	61

MEETINGS/HEARINGS	October-23	October-24	FY 2024 May- October 2023	FY 2025 May- October 2024
Planning & Zoning Commission			0	0
- Regular Meeting	1	1	4	4
- Public Hearing	1	1	3	5
Historic Preservation Commission			0	0
- Regular Meeting		1	0	3
- Subdivision		0	0	0
Community Meetings	1	8	5	9

F. Torres



VILLAGE OF MAYWOOD BUILDING & CODE DEPARTMENT MONTHLY REPORT

	Sept. 2024	Oct. 2024	Oct. 2024 YTD
CODE ENFORCEMENT			
My Civic Issues Reported	570	62	632
My Civic Issues Completed	522	65	587
Vehicles Towed	12	0	12
Tall Grass & Weeds Notices	247	18	265
Citizens Complaint	189	28	217
Citations Issued	1542	127	1669
PROPERTY MANAGEMENT	Sept. 2024	Oct. 2024	Oct. 2024 YTD
Landlord Registrations	103	4	107
Fees Collected	\$6,865.00	\$180.00	\$7,045.00
Vacant Building Registrations	106	26	132
Fees Collected (Collected at Cashier)	\$66,576.34	\$6,500.00	\$73,076.34
Animal License Sold	161	0	161
Fees Collected	\$1,610.00	\$0.00	\$1,610.00
Elevator Inspections	?	?	?
Elevator Inspection Fee	\$4,666.00	\$0.00	\$4,666.00
Lien Collected/Citations Paid	245	27	272
Fees Collected	\$119,872.00	\$23,216.00	\$143,088.00
Garage Sales	104	21	125
Fee Collected	\$,1040.00	\$210.00	\$1,250.00
FOIA	222 ²⁴⁶	27	249

Totals	\$200,629.34	\$30,106.00	\$230,735.34

Report Criteria:

Permit Type: Permit type = "Sale Inspection - Commercial", "Sale Inspection - Residential", "Sales Inspection - Mixed Use", "Rental Inspection - Commercial", "Rental Inspection - Residential", "Garage Sale"

Issued Date	Permit Number	Property Address	Applicant	Total Fees
Garage Sale				
09/26/2024	P-24-1243	1142 Nichols Lane	CURRENT RESIDENT	10.00
09/26/2024	P-24-1244	1109 North 7th Avenue	GONZALEZ, OCTAVIO	10.00
09/26/2024	P-24-1245	719 N. 6th Ave.	Juan Rogel	10.00
09/27/2024	P-24-1251	1215 S 13th Ave	ROBINSON, GEORGE	10.00
09/27/2024	P-24-1255	805 North 4th Avenue	CASTRO, ATILANO	10.00
10/01/2024	P-24-1275	1908 South 19th Avenue	BLANCAS, JENNIFER	10.00
10/02/2024	P-24-1285	2106 South 9th Avenue	SALGADO, JOSE & GONZALEZ, ALEXANDRA	10.00
10/03/2024	P-24-1290	816 North 3rd Avenue	NAVARRO, ADOLFO	10.00
10/03/2024	P-24-1292	405 South 6th Avenue	A, EDILBERTO	10.00
10/03/2024	P-24-1296	919 N 5th Ave	GODINEZ, MARIA	10.00
10/03/2024	P-24-1297	719 N 6th Ave	T D NAVARRO, MRS	10.00
10/03/2024	P-24-1298	712 North 5th Avenue	Diaz	10.00
10/04/2024	P-24-1307	146 South 19th Avenue	SALMERON, ARMANDO	10.00
10/04/2024	P-24-1308	1014 2nd Avenue	BOUMAN, JOHN	10.00
10/09/2024	P-24-1329	1609 Washington Blvd	ROMO, JUAN	10.00
10/10/2024	P-24-1337	605 S. 6th Ave.	Elva DeSantos	10.00
10/11/2024	P-24-1335	148 S. 9th Ave.	Isidro Munoz	10.00
10/11/2024	P-24-1342	708 North 5th Avenue	CISNEROS, ALEJANDRO	10.00
10/17/2024	P-24-1375	816 North 3rd Avenue	NAVARRO, ADOLFO	10.00
10/17/2024	P-24-1376	1022 So. 9th Ave.	Dalia Trevine	10.00
10/25/2024	P-24-1409	510 North 2nd Avenue	Arechiga	10.00
Total Garage Sale:				210.00
				<u>21</u>
Rental Inspection - Commercial				
	Sale-24-0348	417 Lake Street	LUIS E ACOSTA	.00
	Sale-24-0351	901 South 5th #B Avenue	I Mark development LLC	360.00
	Sale-24-0362	417 Lake Street	LUIS ACOSTA	25.00
	Sale-24-0363	417 Lake Street	LUIS ACOSTA	.00
Total Rental Inspection - Commercial:				385.00
				<u>4</u>
Sale Inspection - Commercial				
	Sale-24-0350	509 Lake St.	Juan Barragan	.00
	Sale-24-0367	1200 Madison St	GERMAN GUERRERO	25.00
09/27/2024	Sale-24-0347	50 W Madison St	REUSE DEPOT LLC	900.00
Total Sale Inspection - Commercial:				925.00
				<u>3</u>
Sale Inspection - Residential				
	Sale-24-0349	1116 South 2nd Avenue	VASQUEZ, MARIA	90.00
	Sale-24-0352	400 S. 16th Ave.	Newrez LLC	90.00
	Sale-24-0353	306 North 2nd Avenue	CURRENT OWNER	90.00
	Sale-24-0354	2115 S 10th Ave	WILLIAMS, SONYA D	90.00
	Sale-24-0355	2121 South 5th Avenue	PEREZ, OMAR	90.00

Issued Date	Permit Number	Property Address	Applicant	Total Fees
	Sale-24-0356	819 S. 3rd Ave.	Glenn Dunson	90.00
	Sale-24-0357	2121 S. 3rd Ave..	Jose Hernandez.	90.00
	Sale-24-0358	1917 S 9th Avenue	ELLIS, NORMA J	90.00
	Sale-24-0361	209 South 15th Avenue	CURRENT OWNER	90.00
	Sale-24-0365	639 SOUTH 12TH AVENUE	VADA KORNEGAY	90.00
	Sale-24-0366	110 S. 12th Ave.	Andrew Hale	90.00
	Sale-24-0368	212 S 11th Ave	PABLO MENDEZ,JUAN	90.00
	Sale-24-0369	824 S 13th Avenue	LA NUA LLC	90.00
	Sale-24-0371	138 South 15th Avenue	CHAVEZ, CLAUDIA	90.00
	Sale-24-0372	218 South 7th Ave	HOUSE (DECEASED), IZORA	90.00
	Sale-24-0373	1420 South 17th AVenue	Exceptional Enterpriees	90.00
	Sale-24-0374	1811 Harrison St.	TLH TD Illinois Properties LLC	90.00
	Sale-24-0378	1404 South 8thAvenue	IRISSON JR, HECTOR & EDITH	.00
	Sale-24-0379	1501 Washington Blvd	2024 GC PROPERTIES LLC	90.00
	Sale-24-0380	626 S. 14th Ave.	Canaan AME Church	90.00
	Sale-24-0383	436 S. 12th Ave.	Second Baptist	30.00
	Sale-24-0387	810 South 19th Avenue	FORTRESS REAL ESTATE	150.00
	Sale-24-0388	823 South 19th Avenue	JASON STUCK	210.00
	Sale-24-0390	1016 South 1st Avenue	Kelly	30.00
	Sale-24-0392	1706 South 9th Avenue	MASON	90.00
10/24/2024	Sale-24-0381	1116 Orchard Avenue	KAMRA, SHANTANU	30.00
10/24/2024	Sale-24-0382	95 Erie Street	ELMORE, SAINT	90.00
10/28/2024	Sale-24-0384	1119 Nichols Lane	JEAN-BART, FRANTZ	90.00
10/29/2024	Sale-24-0385	1820 S 3rd Ave	LACKEY, ANTHONY	90.00
Total Sale Inspection - Residential:				2,520.00
				29
Grand Totals:				4,040.00
				57

Report Criteria:

Selected types: Billing, Billing Adjustment, Write off

License Type.License type = LIKE "%CONTR%" OR LIKE "%LANDLORD%"

Business Name	Account Number	Type	Reference Number	Description	Source ID	Check Number	Amount	License Type
ELECTRICAL CONTRACTO								
Francisco Electric	34433	Bill	4	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
WOLFPACK ELECTRIC LLC (24-734)	34437	Bill	3	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
Intertec Construction	34454	Bill	2	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
A Plus Electrical Solutions Inc.	34473	Bill	1	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
AMBIA ENERGY LLC (24-753) 34482	34482	Bill	4	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
BLUE STRIKE ELECTRIC 24-759 3449	34499	Bill	2	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
BME Electric Inc.	34506	Bill	9	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
New Gen Electric LLC	34510	Bill	4	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
PRADO ELECTRIC INC 24-769 34526	34526	Bill	6	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
Rino's Heating & Cooling	34523	Bill	3	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
Mendez Electric Inc.	34535	Bill	1	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
Luke Renovation Inc.	34555	Bill	4	ELECTRICAL CONTRACTOR			100.00	ELECTRICAL
WILLIAM HACH	201	Bill	20505	GENERAL CONTRACTOR			100.00	GENERAL CO
Prime Remodeling and Construction	34422	Bill	4	GENERAL CONTRACTOR			100.00	GENERAL CO
D&A Paving Inc.	34423	Bill	2	GENERAL CONTRACTOR			100.00	GENERAL CO
Midwest Windows Direct Inc.	34424	Bill	1	GENERAL CONTRACTOR			100.00	GENERAL CO
153 Home Improvement	34435	Bill	6	GENERAL CONTRACTOR			100.00	GENERAL CO
SOLIS ASPHALT PAVING INC 24-735	34436	Bill	9	GENERAL CONTRACTOR			100.00	GENERAL CO
North Shore Painting & Restoration	34441	Bill	23	GENERAL CONTRACTOR			100.00	GENERAL CO
Revival Builders Inc..	34444	Bill	26	GENERAL CONTRACTOR			100.00	GENERAL CO
Certified Window Systems, Inc.	34445	Bill	27	GENERAL CONTRACTOR			100.00	GENERAL CO
L AND R LABOR LLC (24-740) 34448	34448	Bill	4	GENERAL CONTRACTOR			100.00	GENERAL CO
Malik Lighting & Signs Inc.	34467	Bill	1	GENERAL CONTRACTOR			100.00	GENERAL CO
INFINITY HOME IMPROVMENT (24-74	34465	Bill	6	GENERAL CONTRACTOR			100.00	GENERAL CO
Forza Development LLC	34466	Bill	7	GENERAL CONTRACTOR			100.00	GENERAL CO
Oakwood Construction Services Inc.	34469	Bill	3	GENERAL CONTRACTOR			100.00	GENERAL CO
Delta Glass & Construction Inc.	34471	Bill	5	GENERAL CONTRACTOR			100.00	GENERAL CO
A&B Environmental Construction Inc.	34475	Bill	3	GENERAL CONTRACTOR			100.00	GENERAL CO
GOT DUMPED INC (24-755) 34485	34485	Bill	3	GENERAL CONTRACTOR			100.00	GENERAL CO
QMK Construction	34502	Bill	5	GENERAL CONTRACTOR			100.00	GENERAL CO
FM Home Maintenance & Remodeling I	34512	Bill	1	GENERAL CONTRACTOR			100.00	GENERAL CO
Establishing Firm Foundation	34521	Bill	1	GENERAL CONTRACTOR			100.00	GENERAL CO
TRON SOLAR LLC (24-774) 34536	34536	Bill	4	GENERAL CONTRACTOR			200.00	GENERAL CO
MKJ Roofing Inc.	34541	Bill	1	GENERAL CONTRACTOR			100.00	GENERAL CO
Garcia Roofing	34544	Bill	1	GENERAL CONTRACTOR			100.00	GENERAL CO
Proven Roofing & Construction	34546	Bill	5	GENERAL CONTRACTOR			100.00	GENERAL CO
RIGHT WAY CONSTRUCTION 24-781	34551	Bill	2	GENERAL CONTRACTOR			100.00	GENERAL CO
SB Stucco Inc.	34553	Bill	2	GENERAL CONTRACTOR			100.00	GENERAL CO
PRODUCT CONSTRUCTION CORP 24	34556	Bill	5	GENERAL CONTRACTOR			100.00	GENERAL CO
McNulty General Contracting LLC	34554	Bill	3	GENERAL CONTRACTOR			100.00	GENERAL CO
MMC REMODELING LLC 24-786 3456	34560	Bill	9	GENERAL CONTRACTOR			100.00	GENERAL CO
Strong Clean Up	34559	Bill	10	GENERAL CONTRACTOR			100.00	GENERAL CO
Thomas Brosnan	34545	Bill	2	LANDLORD REGISTRATION			25.00	LANDLORD R
NYKITA TANKSLEY	34432	Bill	3	LANDLORD REGISTRATION			35.00	LANDLORD R
MAYWOOD MANAGEMENT	34455	Bill	3	LANDLORD REGISTRATION			85.00	LANDLORD R
DL&3D Enterprises LLC	34524	Bill	4	LANDLORD REGISTRATION			35.00	LANDLORD R
A&BLANDSCAPING & TREE SERVICE	5	Bill	19900	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
BNDR CONSULTING	33295	Bill	20333	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
Ascencion Nieto	33347	Bill	20338	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
Ranieri's Landscaping Service Inc.	33409	Bill	20346	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
ROJAS GROUP INC	33566	Bill	20360	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
Magnus & Anderson	33577	Bill	20362	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN

Business Name	Account Number	Type	Reference Number	Description	Source ID	Check Number	Amount	License Type
GROUND PROS INC	33648	Bill	20372	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
Martin Gonzalez Landscaping	33719	Bill	20378	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
G E STONE LANDSCAPING	33884	Bill	20395	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
Juan Operation Services System LLC	33888	Bill	20399	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
MBEY Enterprises LLC	33896	Bill	20402	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
AJ Construction Management Inc.	33903	Bill	20403	LANDSCAPING CONTRACTORS			100.00	LANDSCAPIN
Batiste Masonry Contractors	34533	Bill	20449	MASONARY CONTRACTOR			100.00	MASONARY
MCCARTHY BROS CO	326	Bill	20483	PAVING CONTRACTOR			100.00	PAVING CON
MRMB Construction Inc.	34542	Bill	2	PLUMBING CONTRACTOR			.00	PLUMBING C
DANNY'S ROOFING	133	Bill	20458	ROOFING CONTRACTOR			100.00	ROOFING CO
153 Home Improvement	34435	Bill	6	ROOFING CONTRACTOR			.00	ROOFING CO
Desired Roofing Improvements, Inc.	34456	Bill	4	ROOFING CONTRACTOR			100.00	ROOFING CO
NICK'S ROOFING & SIDING LLC 24-75	34480	Bill	8	ROOFING CONTRACTOR			100.00	ROOFING CO
NORTHWIND EXTERIORS PLLC 24-75	34493	Bill	2	ROOFING CONTRACTOR			100.00	ROOFING CO
RAMIRO PEREZ ROOFING 24-757	34497	Bill	6	ROOFING CONTRACTOR			100.00	ROOFING CO
Zion Roofing & Insulation, Inc.	34513	Bill	2	ROOFING CONTRACTOR			100.00	ROOFING CO
S-D-T-C Restoration PLLC	34534	Bill	20487	ROOFING CONTRACTOR			100.00	ROOFING CO
ABP REMODELING 24-775 34537	34537	Bill	5	ROOFING CONTRACTOR			100.00	ROOFING CO
MKJ Roofing Inc.	34541	Bill	1	ROOFING CONTRACTOR			.00	ROOFING CO
Garcia Roofing	34544	Bill	1	ROOFING CONTRACTOR			.00	ROOFING CO
Proven Roofing & Construction	34546	Bill	5	ROOFING CONTRACTOR			.00	ROOFING CO
Total [Licensetype.License type]:	2371588						6,680.00	
Grand Totals:	2371588						6,680.00	

Selected types: Billing, Billing Adjustment, Write off

License Type. License type = LIKE "%CONTR%" OR LIKE "%LANDLORD%"

Report Criteria:

Selected statuses: Approved, Issued, Submitted

Issued Date	Permit Number	Property Address	Applicant	Total Valuation	Total Fees
Building Permit					
09/26/2024	P-24-1108	2006 South 2nd Avenue	Franto Environmental Inc	0.00	700.50
09/26/2024	P-24-1181	426 South 21st Avenue	Nona Home Corporation	2,000.00	55.00
09/26/2024	P-24-1183	414 South 11th Avenue	Unity Solar Group	3,700.00	100.00
09/26/2024	P-24-1213	400 South 21st Avenue	Feldco	1,969.00	45.00
09/26/2024	P-24-1236	1008 South 17th	V-Tech	300.00	40.00
09/26/2024	P-24-1240	1839 South 11th Avenue	Doors 4 You Inc	3,236.22	37.50
09/27/2024	P-24-0938	2037 S. 2nd Ave.	ION Developer, LLC	4,816.00	15.00
09/27/2024	P-24-1214	1605 S 10th Ave	Toussaint Smith	1,800.00	25.00
09/27/2024	P-24-1219	611 Maple Street	Frances Sanchez	10,000.00	215.00
09/27/2024	P-24-1222	639 South 20th Avenue	HARDNEY, LORA	17,100.00	290.00
09/27/2024	P-24-1231	1631 S. 10th Ave.	Canga Restoration	21,413.11	435.00
09/27/2024	P-24-1234	1408 s 19th	Bright Planet Solar	20,000.00	225.00
09/27/2024	P-24-1237	1929 S. 8th Ave.	Canga Restoration	12,491.35	255.00
09/27/2024	P-24-1241	619 S. 9th Ave.	Brad Suster	5,000.00	115.00
09/27/2024	P-24-1252	101 Maple St	Dannys Roofing & Const	0.00	55.00
09/27/2024	P-24-1256	1706 South 5th Avenue	PACHECO, ISMAEL	1,200.00	35.00
09/30/2024	P-24-0929	246 S 17th Avenue	MOLINA, IVAN	5,500.00	85.00
09/30/2024	P-24-1177	447 South 14th Avenue	Little Max Constructin LLC	13,000.00	275.00
09/30/2024	P-24-1260	206 s 21st	BYRD, ELSON & JOHNNIE	500.00	25.00
09/30/2024	P-24-1262	1610 South 3rd Avenue	BREWER, ROCHELLE	0.00	62.50
09/30/2024	P-24-1264	150 South 14th Avenue	Four Seasons HEating & Air Con	15,650.00	125.50
10/01/2024	P-24-0995	1014 N 4TH AVENUE	DJZ Unlimted Concrete & Asphal	14,375.00	200.00
10/01/2024	P-24-1192	130 S. 18th Ave..	HT RENOVATORS INC	1,250.00	35.00
10/01/2024	P-24-1223	130 S. 18th Ave..	HT RENOVATORS INC	1,800.00	45.00
10/01/2024	P-24-1246	200 South 7th Avenue	SunRun Installation Services	13,338.00	204.00
10/01/2024	P-24-1247	1446 S 13th Ave	SunRun Installation Services	14,079.00	253.00
10/01/2024	P-24-1248	318 S. 8th Ave.	SunRun Installation Services	13,338.00	246.00
10/01/2024	P-24-1250	1242 South 15th Avenue	SunRun Installation Services	14,079.00	253.00
10/01/2024	P-24-1257	2013 S. 6th Ave.	SunRun Installation Services	6,669.00	204.00
10/01/2024	P-24-1268	405 NOrth 6th Avenue	153 Home Improvement	18,000.00	375.00
10/01/2024	P-24-1273	143 South 10th Avenue	HOTCHKISS, MECHELL	0.00	35.00
10/02/2024	P-24-1235	2121 South 7th Avenue	C&N Construction	6,400.00	135.00
10/02/2024	P-24-1265	612 South 3rd Avenue	Francisco Electric	4,800.00	120.00
10/02/2024	P-24-1267	1229 S 16th Avenue	SOTO, EVER	3,500.00	85.00
10/02/2024	P-24-1276	1630 South 16th Avenue	SIMPSON, MARY	8,400.00	87.50
10/02/2024	P-24-1281	1009 South 10th Avenue	Denard Wade	0.00	35.00
10/02/2024	P-24-1282	405 North 3rd Avenue	John Rice	5,000.00	25.00
10/03/2024	P-24-1233	1236 So 13th avenue	RK Roofing Co	2,800.00	65.00
10/03/2024	P-24-1274	1913 S 2ND AVE	DJZ Unlimted Concrete & Asphal	0.00	25.00
10/03/2024	P-24-1293	1909 South 21st Avenue	Desired Roofing Improvement, Inc.	9,500.00	205.00
10/03/2024	P-24-1295	113 South 14th Avenue	Edwin's Roofing Experts PLLC	10,000.00	215.00
10/04/2024	P-24-1242	518 N. 8th Ave...	Marcopolo Centeno	6,300.00	135.00
10/04/2024	P-24-1254	1628 S. 13th Ave.	Lissette Barrientos	2,800.00	65.00
10/04/2024	P-24-1284	1202 South 16th Ave #D	DELGADO,ROCIO	400.00	25.00
10/04/2024	P-24-1305	305 N 4th Ave	LANDERAS,FRANCISCO	4,800.00	230.00
10/07/2024	P-24-1258	233 South 12th Avenue	HERNANDEZ, ELICEO	7,500.00	82.50
10/07/2024	P-24-1272	227 S 18th Ave	Morris Wise	105,000.00	14,160.20
10/07/2024	P-24-1309	2023 S. 8th Ave	R-Advance & Remodeling	5,500.00	25.00
10/07/2024	P-24-1310	2025 South 8th Avenue	R-Advance & Remodeling	5,500.00	25.00
10/07/2024	P-24-1312	1503 South 3rd Avenue	Door 4 You Inc	3,711.80	.00
10/07/2024	P-24-1313	1231 South 18th Avenue	Four Seasons HEating & Air Con	8,880.00	145.50
10/07/2024	P-24-1314	1418 S 13th Avenue	US Home Restoration Authority	8,269.56	.00
10/08/2024	P-24-0931	2013 S. 5th Ave.	William Baker	0.00	25.00
10/08/2024	P-24-0998	126 S. 12th Ave.	Angel Roofing Corp.	4,500.00	155.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation	Total Fees
10/08/2024	P-24-1182	2026 south 12th Avenue	RJ Concrete Inc.	10,600.00	75.00
10/08/2024	P-24-1277	1418 South 18th Avenue	RESTORE CONSTRUCTION INC	0.00	.00
10/08/2024	P-24-1315	6 South 16th Avenue	Quezada	850.00	25.00
10/08/2024	P-24-1319	1616 S 2nd Avenue	DUBON, SAYRA	8,900.00	185.00
10/08/2024	P-24-1325	121 S. 9th Ave.	ECO General Contractors Inc.	31,267.00	635.00
10/08/2024	P-24-1326	610 South 13th Avenue	SERNA, JUAN	300.00	25.00
10/09/2024	P-24-1287	2001 South 12th Avenue	Mas Construction Design &	0.00	255.00
10/09/2024	P-24-1306	1203 S 3rd Ave	INFINITY HOME IMPROVMENT (24-745) 34465	0.00	315.00
10/09/2024	P-24-1330	424 S. 17th Ave.	Four Seasons HEating & Air Con	5,590.00	78.50
10/10/2024	P-24-1303	313 North 6th Avenue	Royal Flush Plumbing	0.00	380.00
10/10/2024	P-24-1333	115 S 15th Ave	Lindholm Roofing	22,080.00	455.00
10/10/2024	P-24-1334	1825 S 8th Ave	CARLA DIOUME	1,500.00	45.00
10/11/2024	P-24-1085	601 S 5th Ave	ATIO AHMED	0.00	380.00
10/11/2024	P-24-1339	1238 South 16th Avenue	NORTHWIND EXTERIORS PLLC 24-756	3,650.00	.00
10/11/2024	P-24-1340	833 South 17th Avenue	Professional Concrete Services	0.00	50.00
10/11/2024	P-24-1341	1715 S 4th Avenue	LOPEZ, JOSE J	100.00	.00
10/14/2024	P-24-1343	1639 South 10th Avenue	Doors 4 You Inc	644.38	12.50
10/14/2024	P-24-1346	1900 S 19th Avenue	A&D Home Improvement	1,500.00	45.00
10/14/2024	P-24-1349	130 S. 9th Ave.	MA Glacier Plumbing Inc.	1,200.00	475.00
10/15/2024	P-24-1215	412 South 12th Avenue	YASEV BARRETTO	0.00	940.00
10/15/2024	P-24-1261	412 South 6th Avenue	ULISES ZAMORA	40,000.00	.00
10/15/2024	P-24-1291	1647 S. 10th Ave.	Edward Gal Inc.	150.00	15.00
10/15/2024	P-24-1299	615 North 4th Avenue	DE VEGA CONCRETE LLC (24-5970) 34147	0.00	.00
10/15/2024	P-24-1355	1831 South 6th avenue	JOHNSON, HOSEA A	0.00	37.50
10/16/2024	P-24-1331	1205 South 4th Avenue	BEST WINDOWS INC (24-613) 34184	4,225.00	95.00
10/16/2024	P-24-1353	1100 N. 7th Ave.	Clotilde Zacatenco	8,000.00	175.00
10/16/2024	P-24-1363	1619 S 6th Avenue	OCAMPO, NAYELI	2,500.00	.00
10/16/2024	P-24-1370	515 North 4th Avenue	BONILLA, SIMON	0.00	125.00
10/17/2024	P-24-0937	1400 S. 17th Ave.	Eldes Home Remodeling, LLC	42,675.00	865.00
10/17/2024	P-24-1336	419 S 19th Ave	joyce mc crimmon	0.00	25.00
10/17/2024	P-24-1347	615 North 4th Avenue	ABC PHCE	10,608.00	144.00
10/17/2024	P-24-1372	620 South 17th Avenue	MAGALLANES, LUIS	100.00	25.00
10/17/2024	P-24-1378	1511 S. 7th Ave.	Doors 4 You Inc	801.00	12.50
10/18/2024	P-24-1304	1917 S. 22nd Ave.	Steel and Loeber Lumber Co	24,300.00	220.00
10/18/2024	P-24-1345	920 South 9th Avenue	BLUE STRIKE ELECTRIC 24-759 34499	0.00	15.00
10/18/2024	P-24-1350	25 N 5th Ave	US Waterproofing	11,773.75	245.00
10/18/2024	P-24-1379	1445 south 13th Avenue	LeafFilter North of Illinois L	0.00	55.00
10/18/2024	P-24-1381	819 South 6th Avenue	GREENE, C	1,000.00	12.50
10/21/2024	P-24-1172	818 N. 4th Ave.	DJZ United Concrete & Asphalt	0.00	.00
10/21/2024	P-24-1351	1222 South 18th Avenue	A&D Home Improvement	7,200.00	155.00
10/21/2024	P-24-1364	1004 N 4th Ave	Feldco	882.00	25.00
10/21/2024	P-24-1371	406 So. 16th Ave	Tri-Star Roofing&Construction	8,590.00	185.00
10/21/2024	P-24-1389	111 South 11th Avenue	Doors 4 You Inc	692.41	25.00
10/21/2024	P-24-1390	408 S 8th Avenue	FINEOUT, AMY	1,000.00	35.00
10/22/2024	P-24-1359	1913 S 4th Avenue	DODD, SINIKI	0.00	75.00
10/22/2024	P-24-1395	1825 South 12th Avenue	ABP REMODELING 24-775 34537	0.00	495.00
10/23/2024	P-24-0391	1701 S 1st Ave	TRIAD ASSOCIATES,INC.	0.00	720.00
10/23/2024	P-24-0455	1420 South 17th AVenue	Exceptional Enterpriees	20,000.00	415.00
10/23/2024	P-24-1348	600 So 5th Ave	QMK Construction	3,000.00	75.00
10/23/2024	P-24-1362	404 South 10th Avenue	GOMEZ, ADRAIN NUNEZ	1,200.00	35.00
10/23/2024	P-24-1391	431 S 21st Ave	FANCHER, LILLIE	400.00	25.00
10/23/2024	P-24-1399	808 S 9th Ave	ESTRADA,ALEXANDER	0.00	95.00
10/24/2024	P-24-1149	2036 south 11th Avenue	GROUP SOTO HOME REMODELING 24-657	30,000.00	1,195.00
10/24/2024	P-24-1324	1005 South 3rd Avenue	A&B Environmental Construction Inc.	3,721.00	85.00
10/24/2024	P-24-1385	1200 Madison St	Advance Fire Equipment	4,000.00	95.00
10/24/2024	P-24-1403	800 South 2nd Avenue	Toledo Restoration LLC	6,450.00	135.00
10/25/2024	P-24-1279	7 North 4th Avenue	CHRISTIAN,MAXINE	32,320.00	665.00
10/25/2024	P-24-1286	3 NORTH 4TH AVE	SKEWYRSKI, JAN	38,000.00	785.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation	Total Fees
10/25/2024	P-24-1357	2121 S. 3rd Ave..	New Gen Electric LLC	1,700.00	45.00
10/25/2024	P-24-1384	409 South 11th Avenue	Establishing Firm Foundation	6,000.00	135.00
10/25/2024	P-24-1407	317 S. 8th Ave.	Garcia Roofing	11,650.00	245.00
10/25/2024	P-24-1412	124 S 18th Avenue	Four Seasons HEating & Air Con	15,285.00	119.50
10/25/2024	P-24-1413	1010 Madison street	L AND R LABOR LLC (24-740) 34448	96,000.00	1,925.00
10/25/2024	P-24-1415	416 S 2nd Ave	S & R Vazquez Construction	14,765.00	305.00
10/25/2024	P-24-1416	317 S 3rd Ave	S & R Vazquez Construction	12,123.00	255.00
10/25/2024	P-24-1417	710 South 3rd Avenue	Mega Best Construction Inc.	8,500.00	185.00
10/29/2024	P-24-1386	418 North 5th Avenue	SALVADOR CARDENAS	0.00	70.00
10/29/2024	P-24-1392	49 West Lake Street	VNU COnstruction LLC	22,800.00	465.00
10/29/2024	P-24-1408	2033 South 9th Avenue	SunRun Installation Services	9,633.00	210.00
10/29/2024	P-24-1418	1924 South 8th Ave	SB Stucco Inc.	9,360.00	195.00
10/29/2024	P-24-1420	825 S 17TH AVE	JOSE JAVIER HERNADEZ	0.00	35.00
10/30/2024	P-24-1388	1110-12 OAK ST	LEE HRBROWSKI	4,500.00	50.00
10/30/2024	P-24-1401	3 NORTH 4TH AVE	MKJ Roofing Inc.	16,250.00	335.00
10/30/2024	P-24-1411	607 North 6th Avenue	Proven Roofing & Construction	19,632.00	405.00
10/30/2024	P-24-1423	7 N. 4th Ave.	MKJ Roofing Inc.	16,250.00	335.00
10/30/2024	P-24-1430	1019 N 6th Avenue	Blanton Brothers	8,261.00	175.00
Total Building Permit:				<u>1,114,643.58</u>	<u>38,388.70</u>
Dumpster					
10/01/2024	P-24-1271	3 NORTH 4TH AVE	LRS RECYCLE	0.00	60.00
10/16/2024	P-24-1365	25 N 5th Ave	MAYWOOD FINE ART	0.00	30.00
10/23/2024	P-24-1396	123 S. 10th Ave..	Rene Lopez	0.00	40.00
Total Dumpster:				<u>0.00</u>	<u>130.00</u>
Electrical - Solar Panel					
10/08/2024	P-24-1259	1937 S 10th Avenue	FREEDOM FOREVER ILLINOIS, LLC	29,575.50	361.00
Total Electrical - Solar Panel:				<u>29,575.50</u>	<u>361.00</u>
Electrical Miscellaneous					
10/03/2024	P-24-1280	115 S. 11th Ave.	V-Tech	4,000.00	15.00
10/04/2024	P-24-1201	1200 Madison Street	NAVARRO SERVICES INC (24-714)	0.00	15.00
10/15/2024	P-24-1316	232 s 20th	A Plus Electrical Solutions Inc.	0.00	15.00
10/29/2024	P-24-1368	2119 S. 6th Ave.	Electric Work Force..	300.00	15.00
10/29/2024	P-24-1387	915 North 3rd Avenue	PRADO ELECTRIC INC 24-769 34526	1,600.00	75.00
Total Electrical Miscellaneous:				<u>5,900.00</u>	<u>135.00</u>
Electrical Service					
10/25/2024	P-24-1288	1200 Madison St	R BUSTAMANTE ELECTRIC 24-355	0.00	215.00
Total Electrical Service:				<u>0.00</u>	<u>215.00</u>
Fence - Residential					
09/30/2024	P-24-1263	1936 South 4th Avenue	A&S Fence 24-353	2,230.00	17.50
10/08/2024	P-24-1320	1242 S 12th Ave	FIRST FENCE COMPANY	750.00	17.50
10/09/2024	P-24-1301	1625 South 18th Avenue	A&S Fence 24-353	0.00	35.00
10/10/2024	P-24-1352	2039 S. 11th Ave.	FIRST FENCE COMPANY	2,525.00	35.00
10/16/2024	P-24-1366	1930 S 9th	NEELY, VALINDA	0.00	17.50
10/17/2024	P-24-1374	1610 S 5th Ave.	Abbya Diaz	2,000.00	35.00
10/21/2024	P-24-1356	819 south 8th Avenue	Secure Fence	6,850.00	35.00
10/22/2024	P-24-1393	835 South 17th Avenue	A&S Fence 24-353	0.00	35.00
10/23/2024	P-24-1383	2000 South 7th Avenue	Secure Fence	0.00	35.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation	Total Fees
10/23/2024	P-24-1397	1645 South 15th Avenue	Cardinal Fence	7,252.00	35.00
10/23/2024	P-24-1398	247 South 17th Avenue	HINTON, TAMMARA	0.00	35.00
10/24/2024	P-24-1404	1612 South 9th Avenue	BURKE, LEKESHIA	0.00	35.00
10/29/2024	P-24-1425	1708 S 8th Avenue	A&M Fence Corporation	0.00	35.00
Total Fence - Residential:				21,607.00	402.50
Garage					
10/14/2024	G-2024-0005	150 S. 20th Ave.	E&D CONSTRUCTION INC (24-444)	0.00	120.00
Total Garage:				0.00	120.00
Garage Sale					
10/04/2024	P-24-1307	146 South 19th Avenue	SALMERON, ARMANDO	0.00	10.00
Total Garage Sale:				0.00	10.00
HVAC - General					
09/27/2024	P-24-1238	155 South 21st Avenue	KING HVAC SYSTEMS,LLC (24-615) 34186	0.00	147.00
10/07/2024	P-24-1205	1939 south 8th Avenue	ABC Plumbing Heating Cooling	0.00	130.00
10/18/2024	P-24-1367	627 South 19th Avenue	ABC PHCE	0.00	125.50
10/21/2024	P-24-1344	100 Lake Street	CMS/NEXTECH 24-24-758	45,418.00	905.00
Total HVAC - General:				45,418.00	1,307.50
New Construction					
10/11/2024	NC-2024-0003	1931 S 7th Ave.	Avery & Pryor	295,000.00	5,305.00
Total New Construction:				295,000.00	5,305.00
Plumbing					
10/04/2024	P-24-1266	402 Lake Street	Exclusive Plumbing Inc	820.00	45.00
10/15/2024	P-24-1358	1200 S 17th Avenue	F3 Remodelers/Plumbing	0.00	.00
Total Plumbing:				820.00	45.00
Sale Inspection - Commercial					
09/27/2024	Sale-24-0347	50 W Madison St	REUSE DEPOT LLC	0.00	900.00
Total Sale Inspection - Commercial:				0.00	900.00
Sale Inspection - Residential					
10/24/2024	Sale-24-0381	1116 Orchard Avenue	KAMRA, SHANTANU	30.00	30.00
10/24/2024	Sale-24-0382	95 Erie Street	ELMORE, SAINT	0.00	90.00
10/28/2024	Sale-24-0384	1119 Nichols Lane	JEAN-BART, FRANTZ	0.00	90.00
10/29/2024	Sale-24-0385	1820 S 3rd Ave	LACKEY, ANTHONY	0.00	90.00
Total Sale Inspection - Residential:				30.00	300.00
Windows					
10/15/2024	P-24-1338	1820 South 19th Avenue	Home Depot U.S.A Inc.	3,246.00	75.00
10/16/2024	P-24-1253	1801 Harrison St..	Midwest Windows Direct Inc.	7,512.00	165.00
10/24/2024	P-24-1332	1019 South 16th Avenue	A&B Environmental Construction Inc.	6,580.00	145.00
10/29/2024	P-24-1402	1420 North Maywood Drive	Power Home Remodeling	22,732.76	465.00
Total Windows:				40,070.76	850.00

Grand Totals:

1,553,064.84

48,459.70



VI
 VILLAGE PRESIDENT, MAYOR
 MAYWOOD PUBLIC WORKS
 MONTHLY REPORT

MONTHLY ACTIVITY	PRE. MONTH	MONTH
MyCivic Issues Reported	88	94
MyCivic Issues Completed	25	50
Fly Dumps Completed	21	25
Overtime Hours Worked	872.50	359.00
PartTime Hours Worked		
STREETS	PRE MONTH	MONTH
Miles of Street Resurfaced	1	1.5
Sidewalk Repairs	36	181
Vehicle Maintenance Cost	22,000.00	14,599.00
Snow & Ice Removal By Event	0	0
Snow & Ice Removal Hours Worked	0	0
Tons of Road Salt Used	0	0
Street Sweeping Cycles (Leaf Pickup)	8	8
WATER/SEWER	PRE MONTH	MONTH
Water-Gallons Pumped (Millions)	57,421.000	65,351.000
Water System Repairs-Service Calls	4	6
Sewer System Repairs-Service Calls	1	2
Catch Basins Cleaned	4	3
STREET LIGHTING	PRE MONTH	MONTH
Street Light Repairs - Service Calls	38	42
FORESTRY	PRE MONTH	MONTH
Trees Removed	13	5
Trees Planted	0	0
Trees Trimmed	9	1
GREEN MAINTENANCE	PRE MONTH	MONTH
Mowing Cycles Completed	48	20
Abandon Building Cycles Completed (Contracted)	20	10
Abandon Building Cycles Completed (By Staff)	15	1

LLAGE OF MAYWOOD

NATHANIEL GEORGE BOOKER

WORKS DEPARTMENT

THLY REPORT OCTOBER 2024

YTD
736
448
160
3,490.75
YTD
3.5
217
228,399.98
21
2,089.50
700
68
YTD
645,939.000
59
29
51
YTD
458
YTD
95
15
55
YTD
336
38
57

October 9, 2024

Mr. Greg Buchanan
Director of Public Works
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: Manhole Replacement at 12th Avenue and Van Buren Street

Dear Mr. Buchanan:

At your direction, the replacement of the manhole at 12th Avenue and Van Buren Street was completed by Acqua Contractors due to a collapsed structure within the roadway that caused a hole in the roadway to create unsafe driving conditions at this intersection.

Acqua Contractors completed this manhole replacement on July 3rd, 2024. The work involved excavating the area, installing a new manhole, reconnecting the pipes to the manhole and backfilling. The work required careful excavation around existing watermain and gas utilities.

During the replacement it was discovered that the mainline sewer pipe running west towards 13th Avenue was back pitched due to the existing watermain encroaching the sewer main. It was determined not to replace the pipe and leave it back pitched, but rather improve the condition of the sewer main for positive flow. This work involved resetting the manhole at a slightly deeper elevation and removing additional mainline sewer pipe to the east and west to ensure the sewer had positive flow in the correct direction. While removing this additional pipe, it was discovered that a nearby roadway catch basin blind connected into the sewer mainline. This required installing additional materials and sewer main to ensure the drainage continues operating correctly.

This manhole replacement that occurred was more difficult and time consuming to replace than typical manholes due to the existing utilities that were worked around and the additional work completed from the back pitched sewer main that occurred to keep the drainage area from operating correctly.

We have verified the accuracy of the attached invoice for the labor hours, materials and equipment and compared them to our records. We are in agreement with the invoice provided. We recommend the Village approve invoice "Maywood I-290 FA2301-XXX MH Repl 12th & VB" in the amount of \$18,567.92.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,



William Peterhansen, P.E., CFM

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Matt Gerber, Project Manager, Acqua Contractors

Date Prepared: July 3, 2024



To: Rob Prohaska

From: 551 S ROUTE 83
ELMHURST, IL 60126

Owner: Village of Maywood
Project:

Location: 12th Ave and Van Buren

Reference No.:

Description of Work: Replace 4' diameter manhole and reconnect all pipes.

Date of Work: July 3, 2024

OCCUPATION LABOR	HOURS REG.	HOUR O/T 1.5	HOUR D/T 2.0	RATE	INSURANCE AMOUNT	PAYROLL AMOUNT
Excavator Oper - CLASS I - L. Garcia	8.00	0.50	-	\$ 62.00	\$ 527.00	\$ 542.50
Cert Loader Oper - CLASS II - M. Rendina	8.00	0.50	-	\$ 61.00	\$ 518.50	\$ 533.75
LABORER- FOREMAN - T. Nugent	8.00	0.50	-	\$ 61.25	\$ 520.63	\$ 535.94
LABORER- BOTTOM MAN A. Carvajal	8.00	-	-	\$ 53.50	\$ 428.00	\$ 428.00
LABORER - TOP MAN A. Sanchez	8.00	-	-	\$ 50.15	\$ 401.20	\$ 401.20
SUB - TOTAL LABOR	40.00	1.50	-		\$ 2,395.33	\$ 2,441.39
OPERATOR PENSION & WELFARE	17.00			HRS@ \$	48.93	\$ 831.81
LABORERS PENSION & WELFARE	24.50			HRS@ \$	35.54	\$ 870.73
SUB-TOTAL LABOR						\$ 4,143.93
PLUS 35% OF SUB-TOTAL						\$ 1,450.37
SUB-TOTAL LABOR						\$ 5,594.30
<u>PAYROLL ADDITIONS:</u>						
WORKMAN'S COMP. INS	23.19			% OF	\$ 2,395.33	\$ 555.48
P.L. AND P.D. (Liab. Ins.)	16.70			% OF	\$ 2,395.33	\$ 400.02
FED. UNEMPLOYMENT TAX	0.90			% OF	\$ 2,395.33	\$ 21.56
STATE UNEMPLOYMENT TAX	5.85			% OF	\$ 2,441.39	\$ 142.82
FED. SOCIAL SECURITY TAX	7.65			% OF	\$ 2,441.39	\$ 186.77
PAYROLL ADDITIONS						\$ 1,306.64
PLUS 10%						\$ 130.66
TOTAL PAYROLL ADDITIONS						\$ 1,437.30

TOTAL LABOR \$ 7,031.61

I HEREBY CERTIFY THAT THE ABOVE STATEMENT IS A COPY OF THAT PORTION OF THE
 PAYROLL WHICH APPLIES TO THE ABOVE STATED WORK AND THAT THE RATES SHOWN
 FOR TAXES AND INSURANCE ARE ACTUAL COSTS

ACQUA CORPORATION

BY _____

YEAR	EQUIPMENT MAKE	MODEL	HOURS	RATE	AMOUNT
	Komatsu	PC138USLC-10	8.00	\$ 104.87	\$ 838.96
	Deere	544K	8.00	\$ 57.95	\$ 463.60
	Ford	F350 Super Duty	8.50	\$ 43.49	\$ 369.67
TOTAL EQUIPMENT					\$ 1,672.23

MATERIALS

SOURCE	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4' Dia Manhole	1.00	EA	\$ 1,770.00	\$ 1,770.00
Type 1 Frame and Cover	1.00	EA	\$ 398.92	\$ 398.92
CA-6	39.28	TN	\$ 22.75	\$ 893.62
Dump Fee	4.00	EA	\$ 295.00	\$ 1,180.00
12" PVC SDR-26	23.00	FT	\$ 36.53	\$ 840.19
12" Non-Shear Mission Band	3.00	EA	\$ 122.00	\$ 366.00
10" PVC SDR-26	4.00	FT	\$ 23.03	\$ 92.12
10" Non-Shear Mission Band	1.00	EA	\$ 109.50	\$ 109.50
12"X6" PVC Tee	1.00	EA	\$ 625.00	\$ 625.00
6" PVC SDR-26	4.00	FT	\$ 7.83	\$ 31.32
6" PVC 45 Degree Bend	1.00	EA	\$ 98.72	\$ 98.72
6" Non-Shear Mission Band	1.00	EA	\$ 62.00	\$ 62.00
EZ Stick	4.00	Roll	\$ 12.50	\$ 50.00
3" Concrte Adjusting Ring	1.00	EA	\$ 32.00	\$ 32.00
2" Concrete Adjusting Ring	2.00	EA	\$ 27.95	\$ 55.90
SUB-TOTAL MATERIAL				\$ 6,605.29
PLUS 15% MATERIAL COST				\$ 990.79
TOTAL MATERIAL				\$ 7,596.08

AFFIDAVIT

THIS IS TO CERTIFY THAT THE MATERIALS ENTERED ON THIS FORCE ACCOUNT BILL WHICH
 WERE TAKEN FROM STOCK ARE SHOWN AT OUR COST

ACQUA CORPORATION

BY _____

RENTALS & SUBCONTRACTORS

SOURCE	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Semi Dump Truck	16.00	Hours	\$ 135.00	\$ 2,160.00

SUB-TOTAL RENTALS & SUBS	\$	2,160.00
PLUS 5% OR \$100.00	\$	108.00
TOTAL RENTAL & SUBS	\$	<u>2,268.00</u>

TOTALS

TOTAL LABOR	\$	7,031.61
TOTAL EQUIPMENT	\$	1,672.23
TOTAL MATERIAL	\$	7,596.08
TOTAL RENTALS	\$	<u>2,268.00</u>
TOTAL COST	\$	<u>18,567.92</u>

<u>TOTAL AMOUNT DUE</u>	\$	<u>18,567.92</u>
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November 15, 2024

Village of Maywood
40 Madison Street
Maywood, Illinois 60153
Attn: Frank Torres, Village Manager

Re: Legal Representation at Administrative Adjudication Hearings

Dear Mr. Torres:

This letter will confirm that Montana & Welch, LLC (“M&W”), would be pleased to represent the Village of Maywood (the “Village”), in connection with the services set forth below, on the following terms and conditions:

1. **Services.** Our representation will include hearing officer for administrative adjudications. M&W shall not take on any project or task without the prior consent or authorization of the Village. We will work with the Village to develop a protocol for this process.
2. **Fees and Charges.** Our services for these matters will be charged at the hourly rates set forth below, together with out-of-pocket costs and disbursements.
 - (a) **Fees.** Our time will be billed at the hourly rate of \$210.00/hour. We may assign any lawyer or legal assistant within the firm to handle certain tasks, as we deem appropriate.
 - (b) **Reimbursement Costs.** If applicable, costs and disbursements will be billed to you at our actual cost, and may include court fees, court reporter and transcription costs, messenger, special mail or overnight delivery services, outside duplication costs and computerized legal research fees.
 - (c) **Invoices.** Detailed invoices will be submitted monthly. We will provide further substantiation of fees and charges as may be required from time to time. Our invoices are due and payable within thirty (30) days of the date of the invoice. Your failure to timely pay all invoices submitted constitutes good cause for us to withdraw from this representation.
3. **Discharge and Withdrawal.** The Board of Trustees of the Village of Maywood may discharge M&W as hearing officer at any time for any reason with or without good cause; and we may withdraw with your consent or for good cause. Good cause includes your breach of this agreement, your refusal to cooperate with us in our representation or to follow our advice on a material matter (it being understood that nothing herein

contained either expressly or implicitly obligates you to follow our advice), or any fact or circumstance that would render our continuing services unlawful or unethical. When our services conclude, all unpaid fees and charges must be paid promptly. After our services conclude and upon payment of all unpaid fees and charges, we will, upon your request, deliver any of your documents or property in our possession, to you or as you direct in writing.

4. Disclaimer of Guaranty. Nothing in this agreement and nothing in our statements should be construed as a promise or guaranty about the outcome of any legal matter. We make no such promises or guaranties.
5. Limitation and Control of Services. It is understood that the services we will render hereunder are at your express authorization and direction. It is anticipated that such authorization and direction will be given orally or written by you.

If the foregoing correctly sets forth the understanding between the Trustees of Village of Maywood and M&W, please execute the enclosed copy of this letter as indicated and return it to us as soon as possible.

Please be aware that this letter is intended to create a legally binding agreement pursuant to Illinois law.

We look forward to working with you.

Very truly yours,

MONTANA & WELCH, LLC



Matthew M. Welch

The Village of Maywood understands and agrees to the terms of this Engagement Letter for Legal Services.

By: _____

Date: _____

TERMS OF ENGAGEMENT FOR LEGAL SERVICES

The following is an explanation of the basis on which Montana & Welch, LLC (“*Firm*”) bills for its services and the expenses and advances incurred on behalf of its clients, and details various practices and policies of the Firm which govern the relationship between the Firm and its clients. Unless modified in writing by mutual agreement, these terms will be an integral part of the agreement between the parties. Please review these Terms of Engagement for Legal Services (“*Terms*”) carefully and contact us promptly if you have any questions.

BILLING ARRANGEMENTS, FEES AND TERMS OF PAYMENT

The Firm shall submit invoices to our clients monthly during our engagement. This procedure ensures our clients have a current understanding of our charges and can budget legal expenses. Invoices are influenced by the amount of time expended and the current hourly billing rates of the lawyers involved in the matter. Each invoice is ordinarily reviewed by the attorney who has primary billing responsibility for that particular client prior to its submission to the client for payment. The attorney reviews the time recorded to the client’s account since the last billing.

The Firm will keep accurate records of the time devoted to the particular matter, including conferences (both in person and over the telephone), negotiations, factual and legal research and analysis, document preparation and revision, and other related matters. Firm time is recorded in units of one quarter of an hour. The hourly billing rates of attorneys and paralegals/law clerks in the Firm are as follows: attorney rate of \$210.00 per hour; and paralegal rate of \$150.00 and law clerk rate of \$75.00 per hour.

Clients are also billed for direct expenses incurred in connection with handling their matters, such as special mail services, messenger and overnight delivery services; for advances incurred on behalf of a client such as filing fees, court reporters, arbitrators consulting fees, and printing, computerized legal research and travel expenses. Where significant expenses are involved, the Firm may request that the client pay the cost directly.

The Firm is often requested to estimate the amount of fees and costs likely to be incurred in connection with a particular matter. Whenever requested, we will furnish such an estimate based upon the Firm’s professional judgment, but always with a clear understanding that it is not a maximum or fixed-fee quotation. The ultimate cost may be more than the amount estimated.

Payment of invoices shall be paid within thirty (30) days of the date of the invoice, as delayed payment adds to the Firm’s overall costs of providing services. In addition, the Firm reserves the right to discontinue performance and to withdraw as your attorneys, regardless of the status of any matter in which we are involved and subject to only our

ethical obligations, if any invoice remains unpaid for more than ninety (90) days after the date of the invoice.

PROVISION OF LEGAL SERVICES

The retention of a lawyer does not ensure that the desired outcome will be achieved. The Firm cannot guarantee the results of its services. Rather, the Firm will at all times act on your behalf to the best of our availability and will provide competent representation to its clients. Competent representation requires the legal knowledge, skill, thoroughness and preparation necessary to handle the client's matters. Any expressions on our part regarding the outcome of legal matters are expressions of our best professional judgment but are not guarantees. Such opinions are necessarily limited by our knowledge of the facts and are based on the state of the law at the time they are expressed.

CLIENT RESPONSIBILITIES

The Firm expects the client to be actively involved with the matters we are handling for them, to participate in meetings and to provide whatever information and cooperation may be necessary. We also expect that the information the Firm receives from the client will be accurate and complete. If a client does not cooperate with the Firm or provides the Firm with information which is incomplete or inaccurate, the Firm reserves the right to withdraw as attorneys for the client.

TERMINATION

Client may terminate our representation at any time, with or without cause, by notifying the Firm. Client termination of Firm services will not affect its responsibility for payment of legal services rendered and additional charges incurred before termination and in connection with an orderly transition of the matter.

The Firm is subject to the rules of professional responsibility for the jurisdiction in which the Firm practices, which list several types of conduct or circumstances that require or allow the Firm to withdraw from representing a client, including for example nonpayment of fees or costs, misrepresentation or failure to disclose material facts, action contrary to our advice, and conflicts of interest with another client. The Firm tries to identify in advance and discuss with our clients any situation which may lead to our withdrawal and, if withdrawal ever becomes necessary, the Firm shall provide written notice to client of such withdrawal.

Except for original corporate records or any records or files which we receive from you or third parties with the understanding that they belong to you, it is agreed that all of our files, copies of documents, correspondence or other materials which we may accumulate in connection with our representation of you shall be the property of Montana & Welch, LLC. You may have copies at any time during our representation of you. Upon termination of the engagement and upon request, the Firm will return your property to

you within thirty (30) days of such termination. However, it is specifically agreed that we have the right to dispose of our files at such time as we determine that such files no longer need to be retained. After disposal, these materials will no longer be available.

Your agreement to this engagement constitutes your acceptance of the foregoing terms and conditions as well as any additional terms and conditions set forth in the accompanying engagement letter. If any term contained herein is unacceptable to you, please advise the Firm now so that we can resolve any differences and proceed with a clear, complete, and consistent understanding of our relationship.

Please indicate your receipt of the Terms and your approval of the terms herein by signing this document where indicated below and returning a copy to the Firm by email to mwelch@montanawelch.com. Please retain a copy for your records.

Respectfully,

MONTANA & WELCH, LLC



Matthew M. Welch

Terms for Engagement of Legal Services APPROVED and ACCEPTED:

By: _____

Its: _____

Date: _____



MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik
Date: November 13, 2024
Re: Adoption of 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan

Per the request of Fire Chief Craig Bronaugh, I have enclosed the following document for review, discussion and action during an upcoming Committee of the Whole Meeting / Village Board Meeting:

RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE UPDATED COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR THE VILLAGE OF MAYWOOD, with a copy of the 2024 Plan on file with the Village Clerk's Office and incorporated by reference as Exhibit "A" of the Resolution

On October 10, 2000, the U.S. Congress passed the Disaster Mitigation Act of 2000 ("Act"), which provides the legal framework for the Federal Emergency Management Agency ("FEMA") emergency mitigation relief funding and activities and planning requirements for state, local and tribal governments as a condition of mitigation grant assistance emphasizing the need for pre-disaster mitigation of potential hazards. As a condition of future funding for mitigation projects, the Act requires jurisdictions to prepare and adopt a hazard mitigation plan to identify and address certain vulnerabilities that exist prior to and during a disaster.

The Act requires a hazard mitigation plan be updated every five years, and, in accordance with the Act's requirements, one hundred twenty-five (125) Cook County jurisdictions engaged in the FEMA-prescribed mitigation planning process to prepare the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan ("2024 Plan"). The 2024 Plan has been approved by the Illinois Emergency Management Agency and Federal Emergency Management Agency, Region V.

The enclosed Resolution approves and authorizes the adoption of the 2024 Plan, allowing the Village of Maywood to receive grant funds through the Cook County Hazard Mitigation Grant Program ("HMGP"). NOTE: The Village Board approved the 2019 version of the Plan in October 2019.

If there are any questions, please contact me.

Mike

Enclosure

cc: Tori-Love Garron, Village Clerk (w/ encl.)
Francis M. Torres, Village Manager (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)
Craig Bronaugh, Fire Chief (w/ encl.)
Elijah Willis, Police Chief (w/ encl.)
Greg Buchanan, Public Works Director (w/ encl.)
Angela Smith, Community Development Director (w/encl.)
Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/encl.)
Walter Duncan, Director of Building and Code (w/ encl.)
Bill Peterhansen, Village Engineer (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.) 269

RESOLUTION NO. R-2024- _____

**A RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF
THE UPDATED COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN
FOR THE VILLAGE OF MAYWOOD**

WHEREAS, the Village of Maywood (“Village”) recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, the Village recognizes the importance of reducing or eliminating vulnerability to disasters caused by natural hazards for the overall good and welfare of the community; and

WHEREAS, on October 10, 2000, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Act”), which provides the legal framework for the Federal Emergency Management Agency (“FEMA”) emergency mitigation relief funding and activities and planning requirements for state, local and tribal governments as a condition of mitigation grant assistance emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, as a condition of future funding for mitigation projects, the Act requires jurisdictions to prepare and adopt a hazard mitigation plan to identify and address certain vulnerabilities that exist prior to and during a disaster; and

WHEREAS, FEMA supports post-disaster grant funding through the Hazard Mitigation Plan Grant Program, which has, as a condition of funding eligibility, a requirement for jurisdictions to prepare and adopt a hazard mitigation plan; and

WHEREAS, to maintain continued eligibility for FEMA Mitigation Grant Assistance Programs, the Act requires a hazard mitigation plan be updated every five (5) years; and

WHEREAS, in accordance with the Act's requirements, one hundred twenty-five (125) Cook County jurisdictions engaged in the FEMA-prescribed mitigation planning process to prepare the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan (“2024 Plan”) and its associated local hazard mitigation plan annexes; and

WHEREAS, the 2024 Plan has been approved by the Illinois Emergency Management Agency and Federal Emergency Management Agency, Region V. A copy of the 2024 Plan is on file with the Village Clerk’s Office and is incorporated by reference as Exhibit “A” and made a part hereof; and

WHEREAS, adoption of the 2024 Plan will allow the Village of Maywood to receive grant funds through the Cook County Hazard Mitigation Grant Program (“HMGP”); and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve this Resolution allowing the Village to participate in the 2024 Plan pursuant to its home rule powers provided by Article VII (Local Government), Section 6 (Powers Of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Municipal Code (65 ILCS 5/11-1 *et seq.*), and find that

adopting the 2024 Plan is protective of the health, safety and welfare of and in the best interests of the Village and its residents, property owners, local businesses and the general public, so that the Village and its residents, property owners and local businesses can apply for and receive the benefits available under the 2024 Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Adoption of the 2024 Plan and Continued Participation in the 2019 Plan and Subsequent Plan Review Process and Progress Reporting. The President and Board of Trustees of Village of Maywood accept, approve and adopt in its entirety Volume 1, the Countywide Mitigation Actions in Volume 2, and the Village Jurisdictional Annex of Volume 2 of the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan, copies of which are incorporated by reference herein and made a part of this Resolution, so that the Village and its residents, property owners and local businesses can apply for and receive the benefits available under the 2024 Plan.

The Village of Maywood will continue to participate in updating and revising the 2024 Plan, with another plan review and revision to occur within a five year cycle. Designated Village staff will provide annual progress reports on the status of implementation of the 2024 Plan to the President and Board of Trustees.

The President and Board of Trustees of the Village of Maywood also authorize and direct the Village President, the Village Clerk and the Village Manager, or their designees, to take all actions that are necessary and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the 2024 Plan.

SECTION 3: Appropriation and Authorization of Expenditure of Village Funds. The President and Board of Trustees of the Village appropriate and authorize the expenditure of lawful, eligible, budgeted Village funds to pay all costs that are necessary to fulfill the Village's obligations under the 2024 Plan.

SECTION 4: Delivery of Signed Documents. After approval of this Resolution by the Village Board and its execution by the Village President and Village Clerk, a certified copy of this Resolution and any other required documents shall be delivered to Cook County, the Illinois Emergency Management Agency and to any other necessary parties or governmental entities with oversight jurisdiction by the Village Manager, or their designee, to confirm the Village's approval of the 2024 Plan in order to become a participating jurisdiction under the 2024 Plan and for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November, 2024, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Exhibit "A"

2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan

(on file with the Village Clerk's Office and incorporated herein by reference)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024- _____

**A RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF
THE UPDATED COOK COUNTY MULTI- JURISDICTIONAL HAZARD MITIGATION PLAN
FOR THE VILLAGE OF MAYWOOD**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Tori-Love Garron, Village Clerk

[SEAL]



**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager
From: Greg Buchanan, Public Works Director *HB*
Subject: Contract Proposal & Payment Approval for Paul Bunyon & Son's
Date: November 13, 2024

Paul Bunyon & Sons and I compiled a hazardous tree list by driving throughout the Village. In the past we have experienced major issues with hazardous trees and would like to remedy the situation before it becomes a concern. I am requesting that the attached tree list be approved for removal by Paul Bunyon & Sons.

It is my recommendation to contract Paul Bunyon & Son's to remove the hazardous trees on the list provided and approve payment in the amount of \$46,400.00. Funding is available under budget line item # 01-50-52400.

Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1126

LOCATION 1446 S 21st

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- Three (3) Chinese Elm complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$6000

CLIENT APPROVAL(initial) _____ **DATE** _____

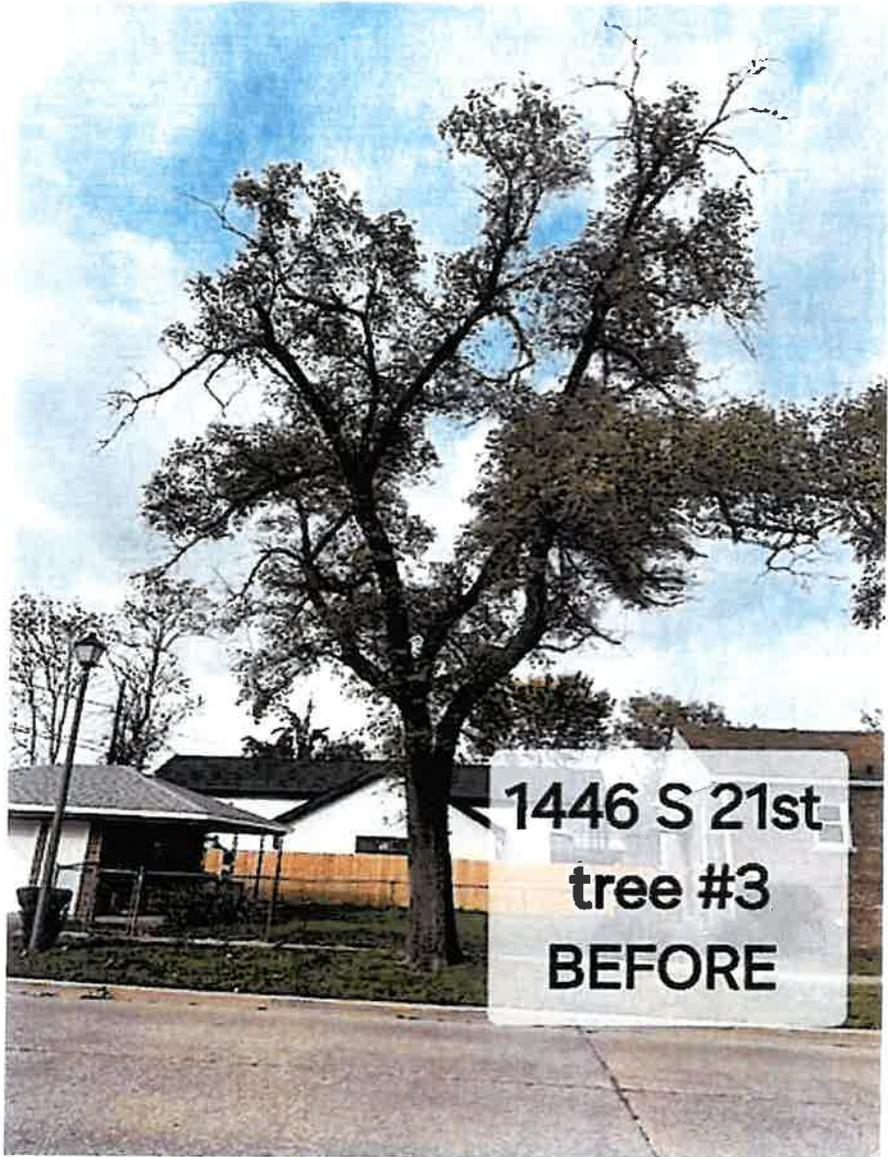
CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service







Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1127

LOCATION 603 N 8th (Superior side)

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Silver Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$3000

CLIENT APPROVAL (initial) _____ DATE _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**603 N 8th
(Superior side)
BEFORE**

Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1132

LOCATION 228 S 16th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Lady of Heaven DEAD/split complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$1800

CLIENT APPROVAL(initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1128

LOCATION 2110 S 7th (vacant house)

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Honey Locust complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$5000

CLIENT APPROVAL (initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**2110 S 7th
(vacant house)
BEFORE**

Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1129

LOCATION 2114 S 6th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) American Elm DED complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$4500

CLIENT APPROVAL (Initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**2114 S 6th
BEFORE**

Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1124

LOCATION 918 S 8th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$2800

CLIENT APPROVAL (initial) _____ DATE _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



918 S 8th
BEFORE

Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1133

LOCATION 153 S 13th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple DEAD complete removal with stump restoration
- Haul away all wood, brush and tree debris

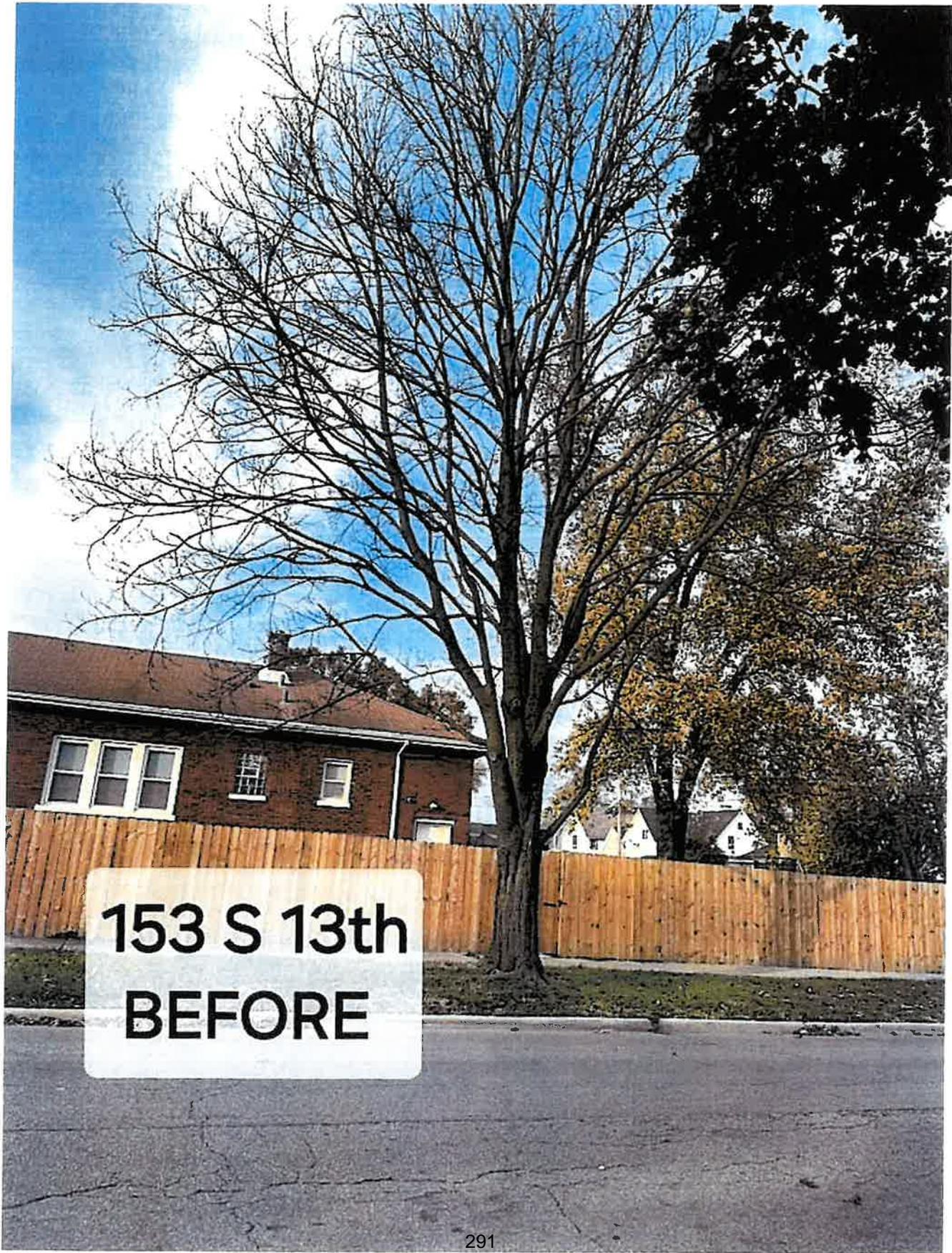
ESTIMATE COST \$1500

CLIENT APPROVAL(initial) _____ DATE _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**153 S 13th
BEFORE**

Paul Bunyon Tree Service – Estimate

October 31, 2024

ESTIMATE #E1125

LOCATION 1509 S 4th

COMPANY / CLIENT

Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Silver Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$4000

CLIENT APPROVAL(initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



1509 S 4th
BEFORE

Paul Bunyon Tree Service – Estimate

October 31 2024

ESTIMATE #E1130

LOCATION 1900 S 3rd

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$2600

CLIENT APPROVAL (Initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**1900 S 3rd
BEFORE**

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1112

LOCATION 710 N 7th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Mulberrie complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$2000

CLIENT APPROVAL (Initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



710 N 7th
BEFORE

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1113

LOCATION 818 N 5th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$750

CLIENT APPROVAL(initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



818 N 5th
BEFORE

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1114

LOCATION 1014 S 10th

COMPANY / CLIENT

Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Honey Locust complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$2200

CLIENT APPROVAL (initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



1014 S 10th
BEFORE

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1115

LOCATION 629 S 12th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$1300

CLIENT APPROVAL(initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



629 S 12th
BEFORE

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1120

LOCATION 1234 S 21st

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Silver Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$2200

CLIENT APPROVAL(Initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1118

LOCATION 1601 S 10th

COMPANY / CLIENT

Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$1550

CLIENT APPROVAL (initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1119

LOCATION 1605 S 10th

COMPANY / CLIENT

Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$1550

CLIENT APPROVAL (Initial) _____

DATE _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**1605 S 10th
BEFORE**

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1121

LOCATION 1631 S 15th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$750

CLIENT APPROVAL (initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



1631 S 15th
BEFORE

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1116

LOCATION 1617 S 9th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

ESTIMATE COST \$1950

CLIENT APPROVAL(initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



**1617 S 9th
BEFORE**

Paul Bunyon Tree Service – Estimate

October 15, 2024

ESTIMATE #E1117

LOCATION 1929 S 12th

COMPANY / CLIENT Village of Maywood
40 Madison Street
Maywood, IL 60153

SCOPE OF WORK

- One (1) Norway Maple complete removal with stump restoration
- Haul away all wood, brush and tree debris

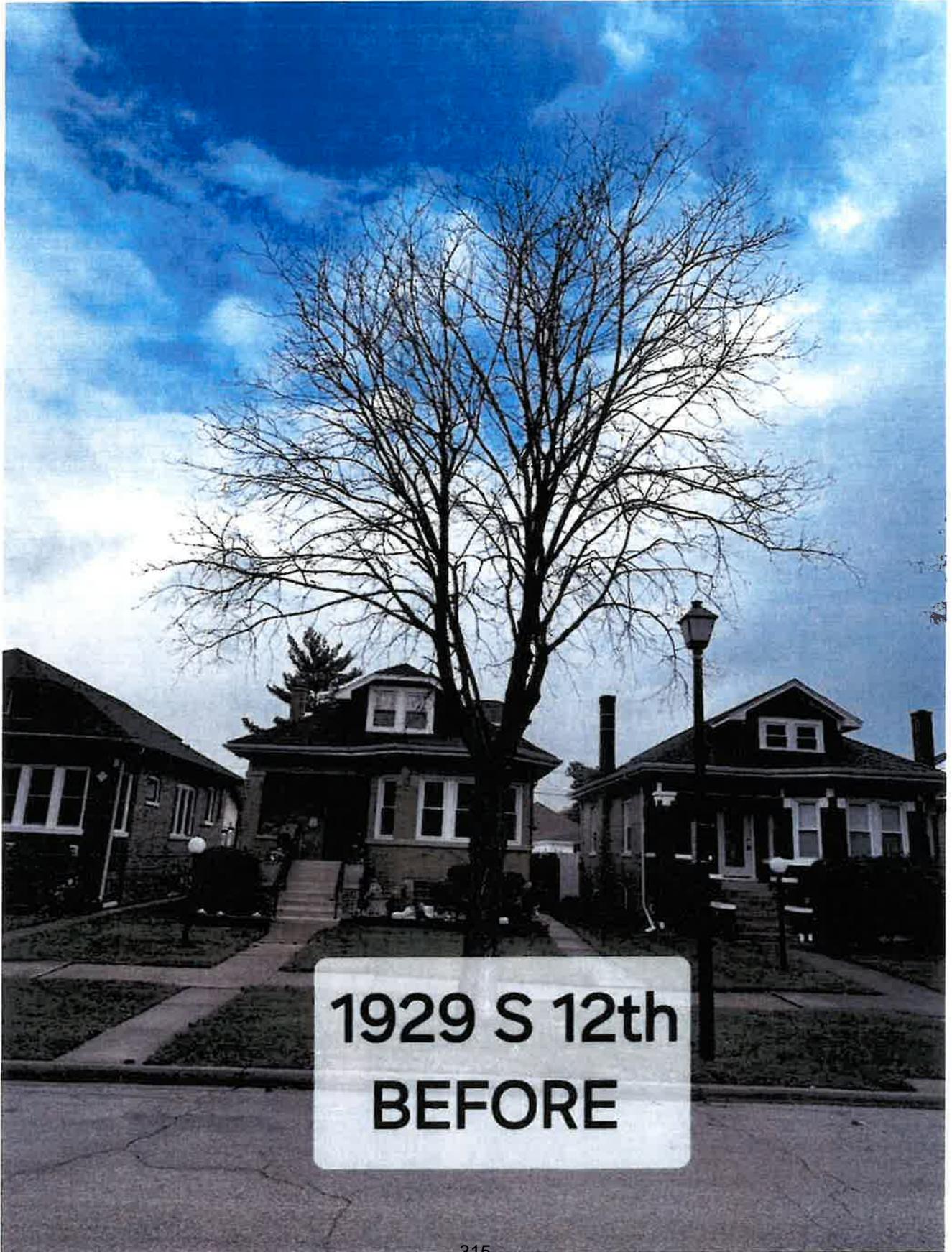
ESTIMATE COST \$950

CLIENT APPROVAL (initial) _____ **DATE** _____

CLIENT SIGNATURE _____

CLIENT REQUEST DATE TO START _____

Tim Mullis, Owner/President Paul Bunyon & Sons Tree Service



1929 S 12th
BEFORE



**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager
From: Greg Buchanan, Public Works Director *GB*
Subject: Contract Proposal & Payment Approval for Magnus & Anderson
Date: November 13, 2024

Magnus & Anderson and I completed a survey throughout the Village and compiled a list of properties that require enhancement and would assist in creating a positive image throughout the Village. The locations on the attached list were compiled.

It is my recommendation to contract Magnus & Anderson to complete the list provided and approve payment in the amount of \$36,625.00. Funding is available under budget line item # 01-50-52400.



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM BAT 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

Bataan Dr. at 22nd Ave to 17th Ave / Bataan Dr. at
12th Ave to 1st Ave along the highway in
Maywood

INV TOTAL

Clear entire property of heavily overgrown
vegetation, flydump and debris as needed \$ 2,600.00

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL \$2,600.00

BATAAN HW

MAGNUS LANDSCAPING

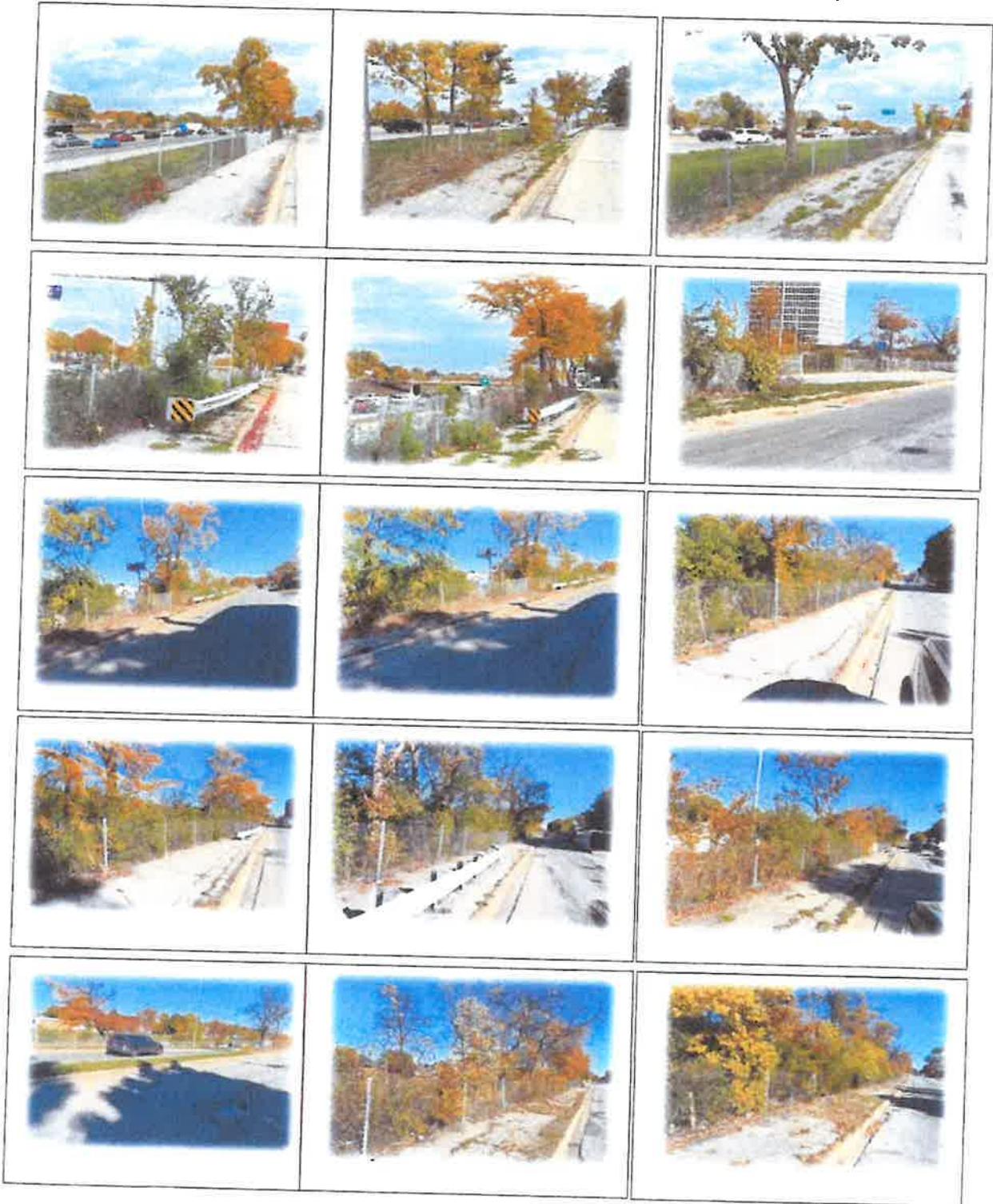
BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM BAT 1001

ADDRESS:

Bataan Dr. at 22nd Ave to 17th Ave / Bataan Dr. at 12th Ave to 1st Ave along the highway in Maywood



BATAAN HW BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 61113 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

611 S 13th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	4,000.00
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Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL **\$4,000.00**

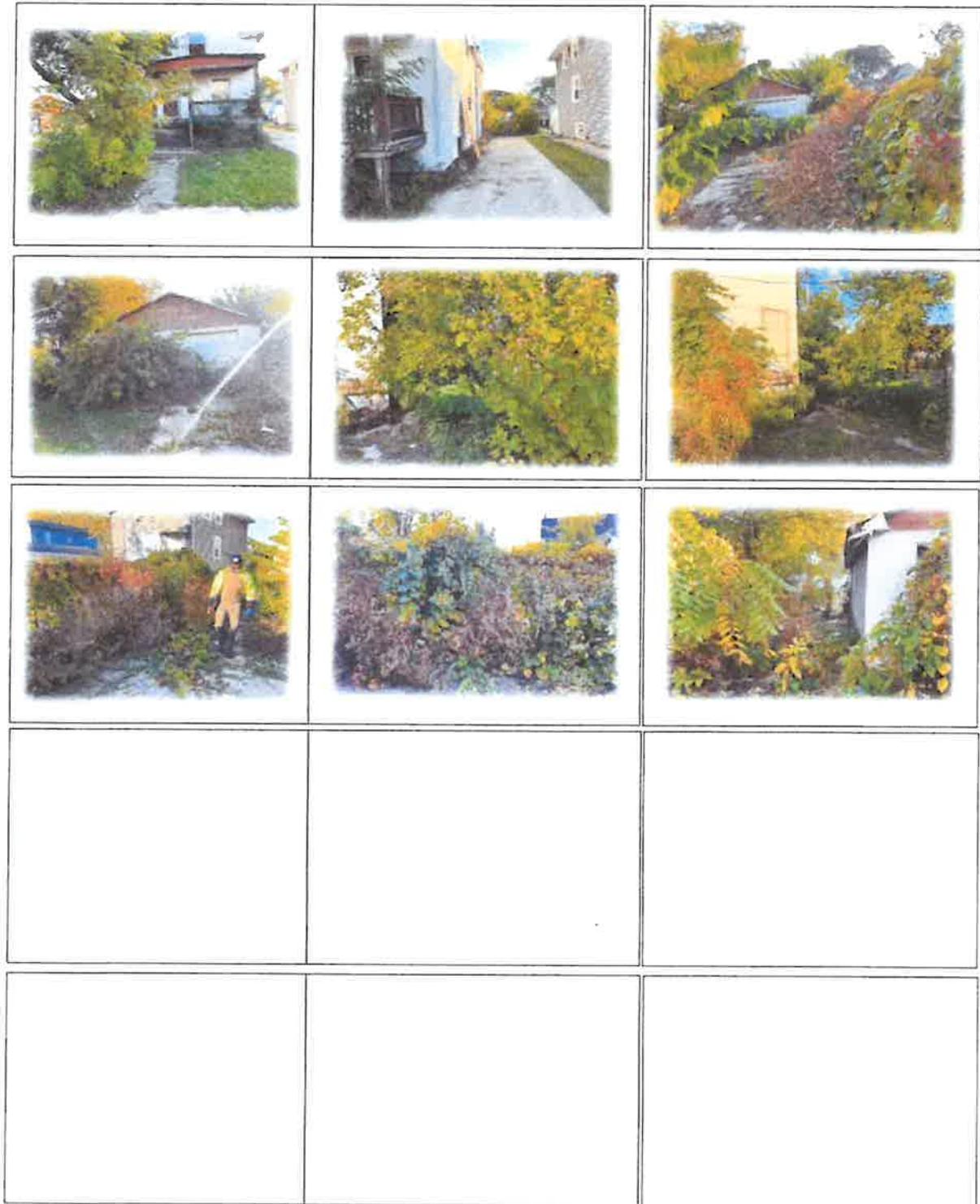
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 61113 1001

ADDRESS: 611 S 13th Ave Maywood



611 S 13th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 61120 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

611 S 20th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	3,600.00
--	----	----------

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL \$3,600.00

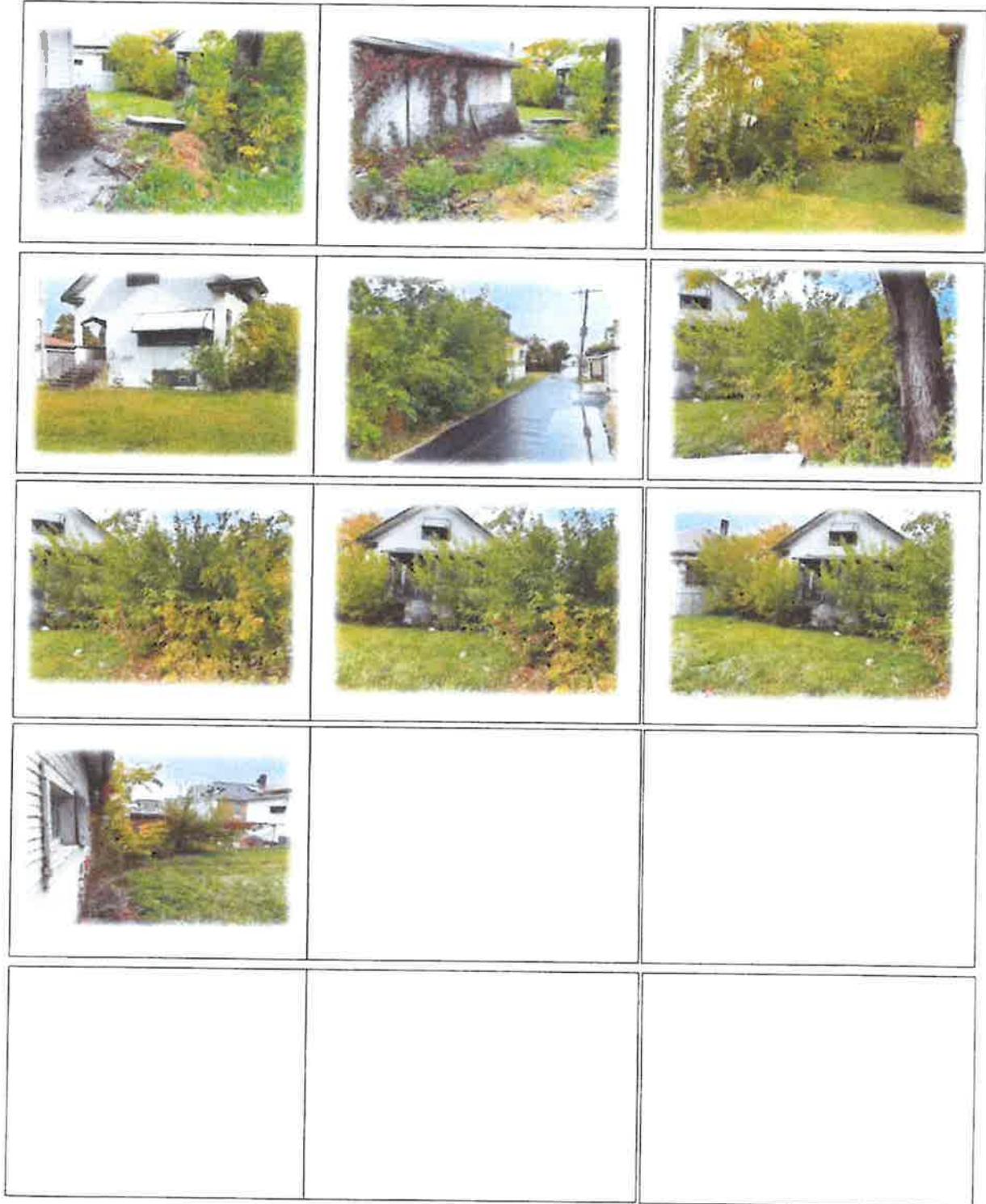
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 61120 1001

ADDRESS: 611 S 20th Ave Maywood



611 S 20th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 2000 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

2000 S 4th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	3,800.00
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Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL **\$3,800.00**

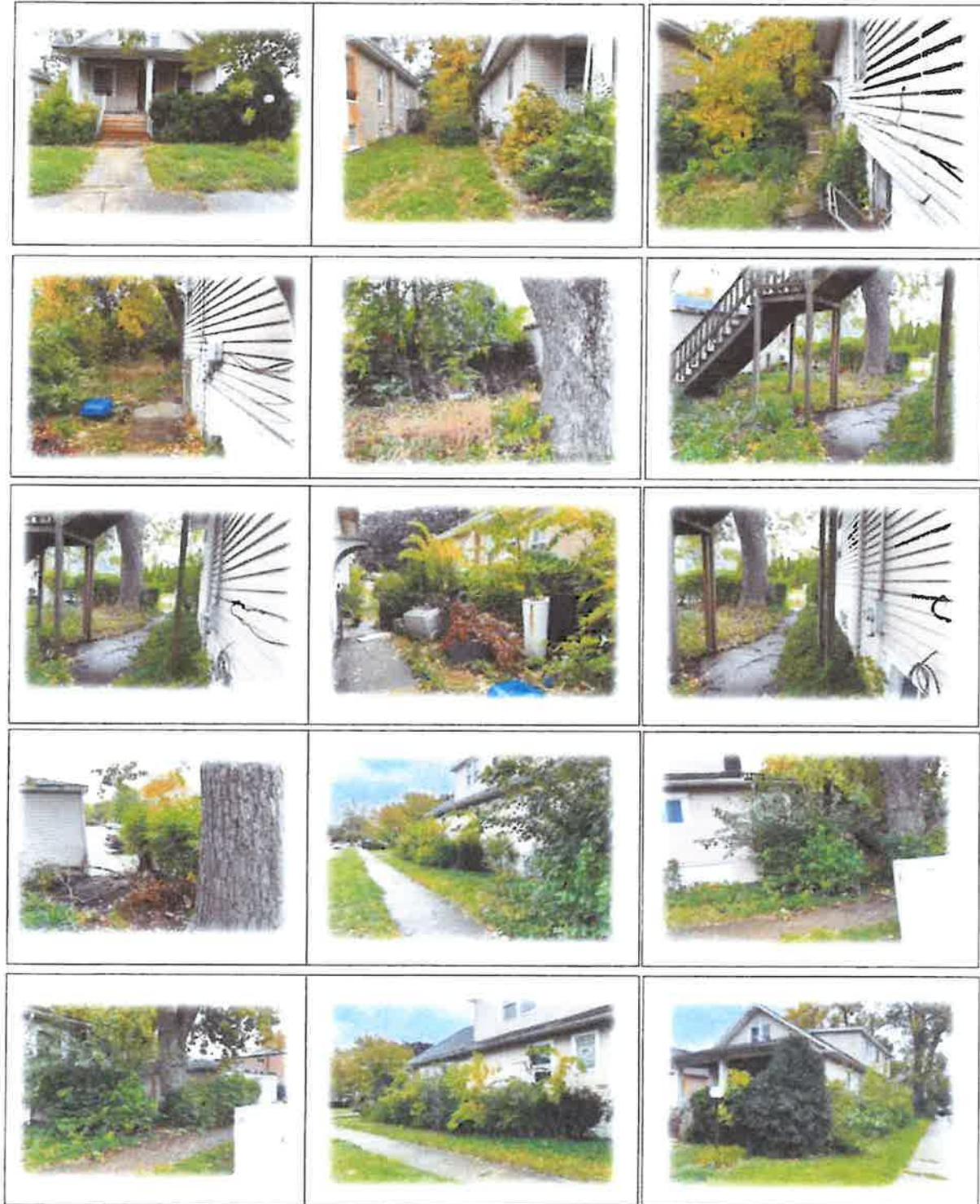
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 2000 1001

ADDRESS: 2000 S 4th Ave Maywood



2000 S 4th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 1204 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

1204 S 4th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	3,200.00
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Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL \$3,200.00

1204 S 4th

MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 1204 1001

ADDRESS: 1204 S 4th Ave Maywood



1204 S 4th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 311M 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

311 Madison Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$ 2,375.00
--	-------------

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL **\$2,375.00**

311 Madison

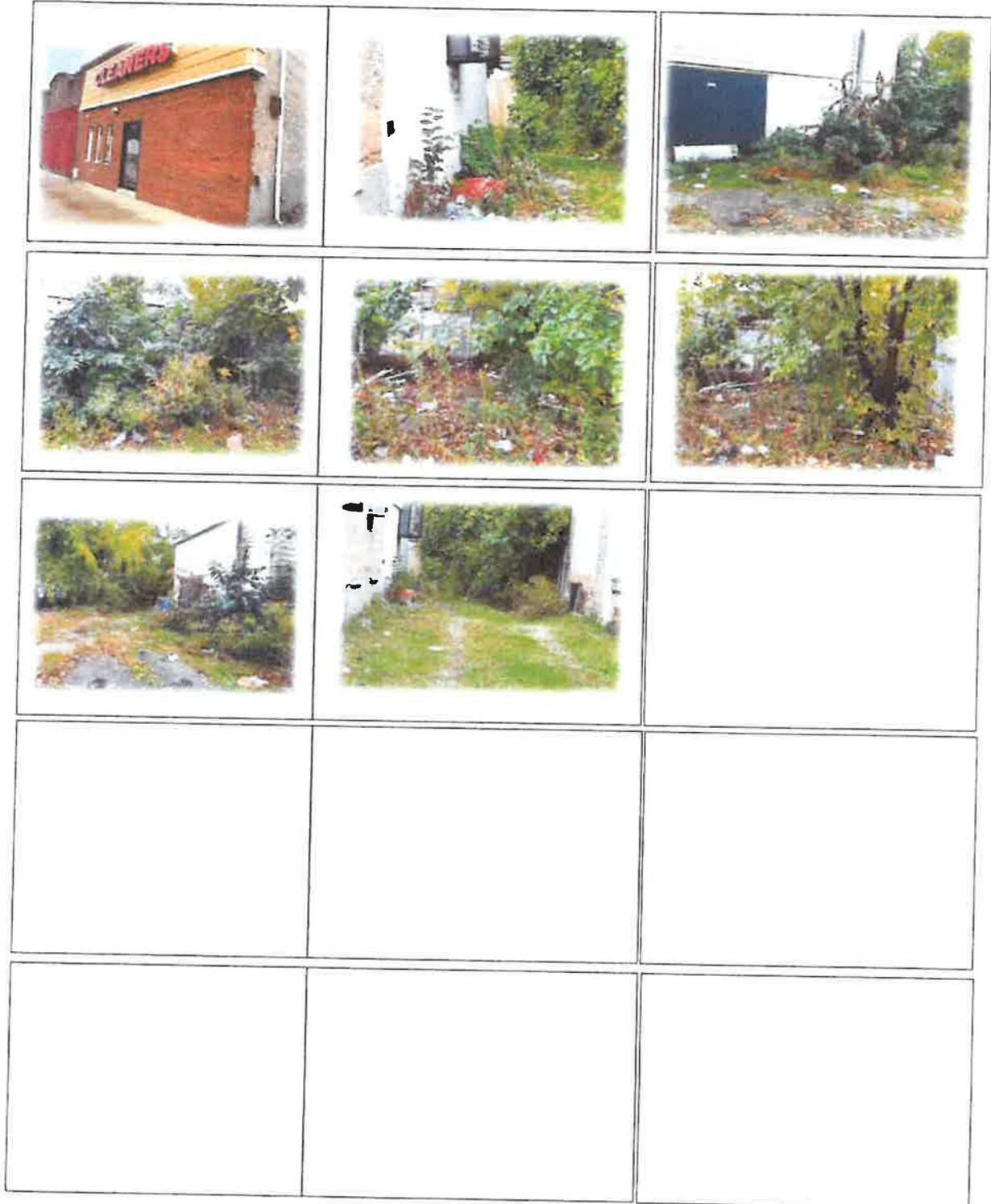
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 311M 1001

ADDRESS: 311 Madison Maywood



311 Madison BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 303 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

303 S 10th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	1,500.00
--	----	----------

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL \$1,500.00

MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 303 1001

ADDRESS: 303 S 10th Ave Maywood



303 S 10th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 622 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

622 S 11th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	2,550.00
--	----	----------

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL \$2,550.00

622 S 11th

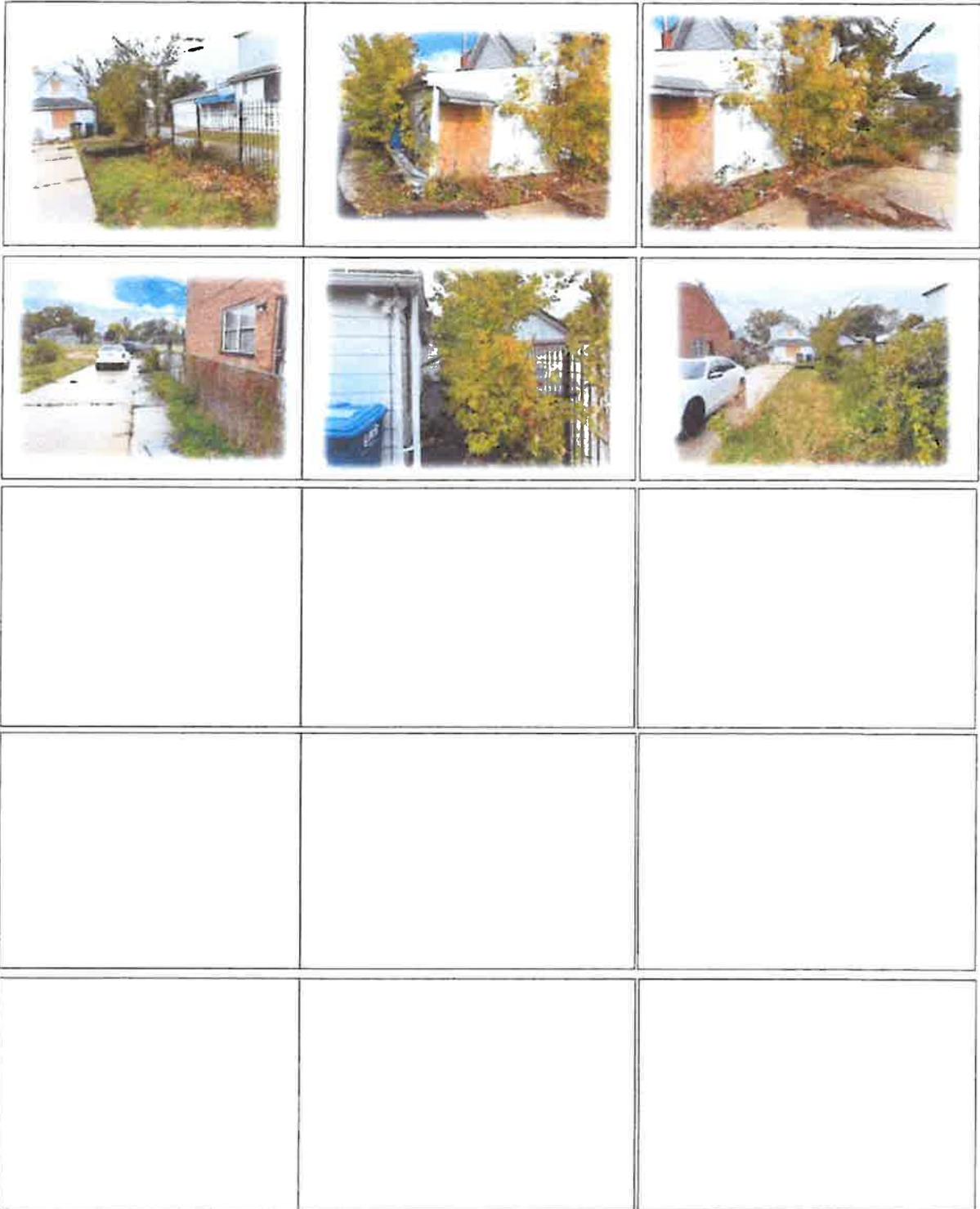
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 622 1001

ADDRESS: 622 S 11th Ave Maywood



622 S 11th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 836 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, Il 60153

836 S 15th Ave Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	3,500.00
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Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL **\$3,500.00**

MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 836 1001

ADDRESS: 836 S 15th Ave Maywood



836 S 15th BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 1714W 001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

1714 Washington Blvd Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$ 3,200.00
--	-------------

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL \$3,200.00

1714 Washington

MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 1714W 001

ADDRESS: 1714 Washington Blvd Maywood



1714 Washington BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM 1618W 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, IL 60153

1618 Washington Blvd Maywood

INV TOTAL

Clear entire property of heavily overgrown vegetation, flydump and debris as needed	\$	3,500.00
--	----	----------

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

TOTAL **\$3,500.00**

1618 Washington

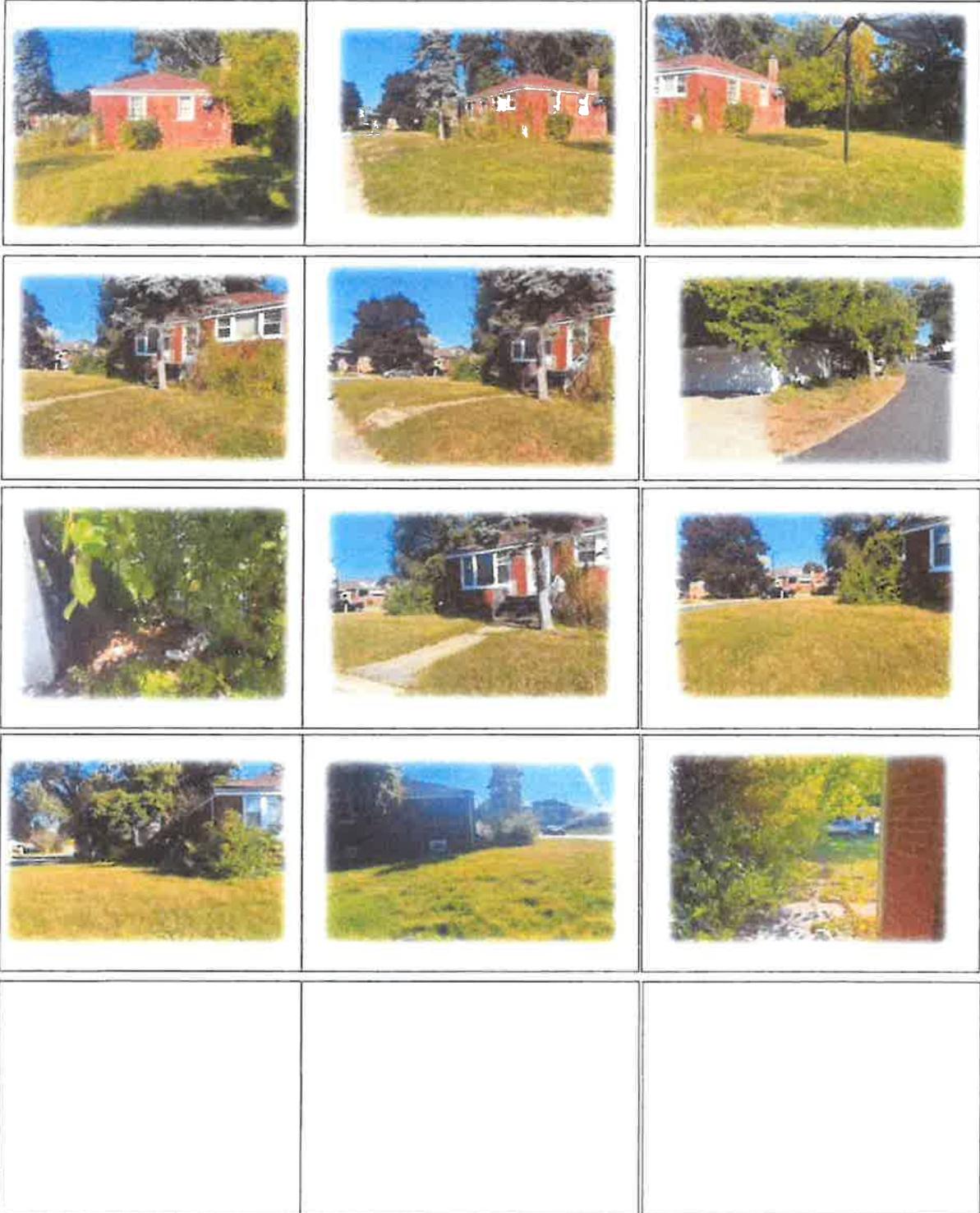
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM 1618W 1001

ADDRESS: 1618 Washington Blvd Maywood



1618 Washington BEFORE PICS



INVOICE

Magnus Landscaping
Quality Landscaping at It's Best

DATE: October 21, 2024
INVOICE # VOM HARR 1001

PO Box 622
Maywood, Illinois 60153
PHONE: 630.715.3200
FAX: 708.223.0477

BILL TO: Village of Maywood
40 W Madison
Maywood, Il 60153

Harrison at 1st Ave to 19th Ave along the highway
in Maywood

INV TOTAL

Clear entire property of heavily overgrown
vegetation, flydump and debris as needed \$ 2,800.00

Make all checks payable to Magnus and Anderson Landscaping. If you have any questions concerning this invoice, please contact Dennis Magnus at 630-715-3200.

THANK YOU FOR YOUR BUSINESS!

HARRISON HW

TOTAL \$2,800.00

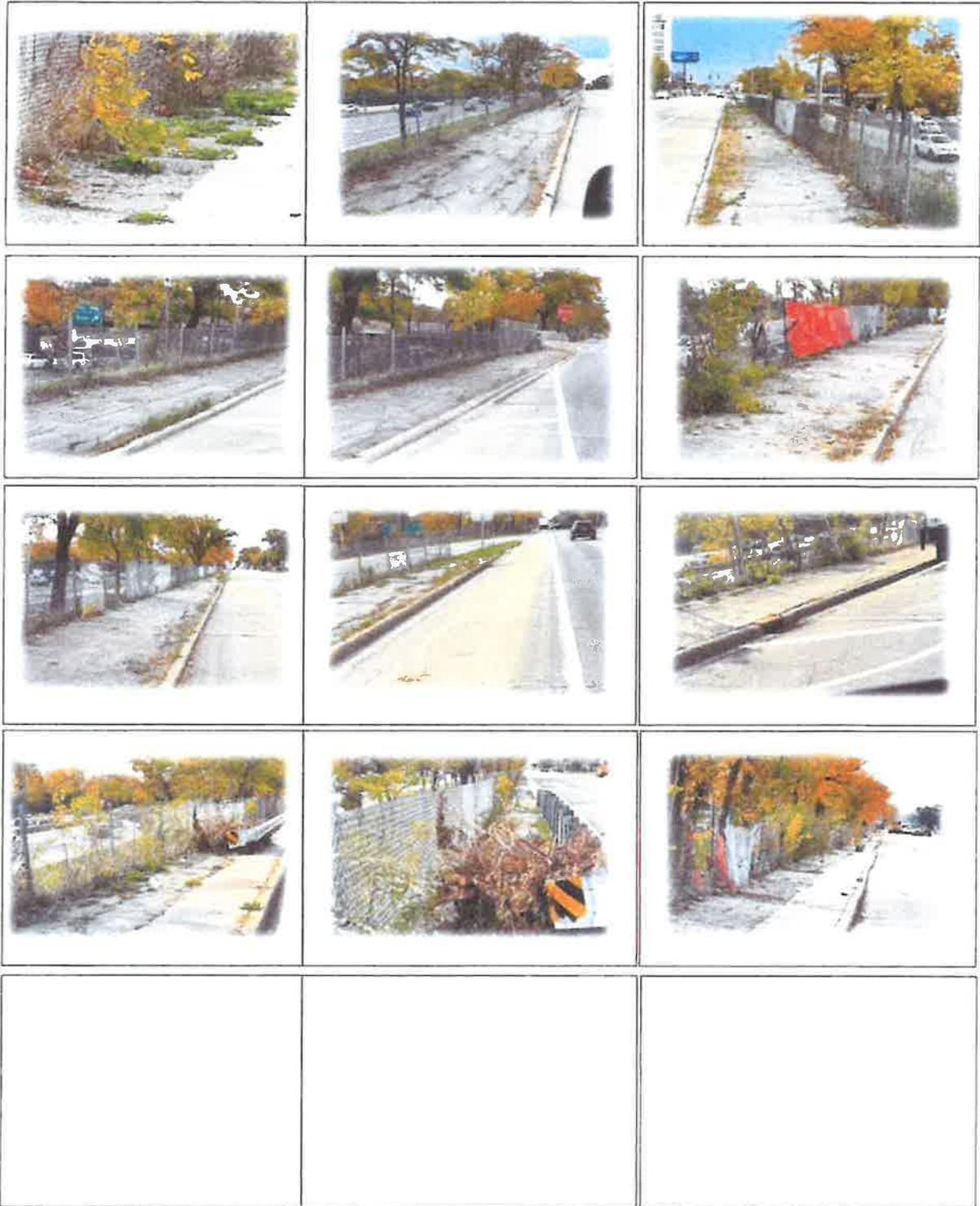
MAGNUS LANDSCAPING

BEFORE PICTURES

BACK UP FOR INVOICE DATE 10/21/2024

INVOICE # VOM HARR 1001

ADDRESS: it Ave to 19th Ave along the highway in Maywood



HARRISON HW BEFORE PICS



**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager
From: Greg Buchanan, Public Works Director *GB*
Subject: Approval of Payment to Denlar, Inc.
Date: November 12, 2024

Denlar, Inc. was the low bidder through the bidding process performed by Hancock Engineering. Denlar, Inc. completed fiberized liquid asphalt crack filling for the streets required to prevent further separation.

It is my recommendation to approve payment to Denlar, Inc. in the amount of \$28,054.40. Funding is available under budget line item # 01-50-52400.

DENLER, INC.

20502 S. Cherry Hill Rd., Joliet, IL 60433
(708) 479-5005 • Fax (708) 479-5015
www.parkinglots.net

Page:
1

INVOICE

Bill To:

Village of Maywood
40 Madison St.
Maywood, IL 60153

John West

Job Site:

Village of Maywood
Final Payment Request
Maywood, IL 60153

Voice: 708-450-4463

Fax:

Invoice Number: 20214006

Invoice Date: 9/16/24

Due Date: 10/16/24

Customer PO	Customer	Payment Terms
	Village of Maywood	Net 30 Days

Item Qt	Description	Amount
15940.00	Lbs of fiberized liquid asphalt crack filler applied	28,054.40

Recommended to Be Paid **\$ 28,054.40**
Dept. Head: Gay Buchanan
Expense Acct: 01-50-52400
Date: 11/12/24 PO # _____

TOTAL \$ **28,054.40**

Finance charges will be applied to all over due accounts.

Site Development

Asphalt & Concrete Paving • Lighting • Excavations
Concrete Curb Construction • Sewer Construction • Grading

342

Site Maintenance

Sweeping • Seal Coating • Asphalt Patching & Repair
Concrete Repairs • Crack & Joint Routing & Repair • Striping



**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director *MB*

Subject: Approval of Payment to Gino's Heating & Plumbing, Inc.

Date: November 12, 2024

An emergency water main break occurred @ 9th Avenue & St. Charles Rd. Gino's Heating & Plumbing, Inc. were called to repair the emergency water main break. The leaking connection was repaired by packing the joint as necessary. The section was backfilled, and barricades were placed at the area for safety.

It is my recommendation to approve payment to Gino's Heating & Plumbing, Inc. in the amount of \$13,469.80. Funding is available under budget line item # 41-52-53400.



Gino's Heating & Plumbing, Inc.

**2840 S 12th Ave.
Broadview, IL 60155**

Phone # 708-681-2840
Fax # 708-223-8992

Invoice

Date	Invoice #
9/17/2024	11414

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
EMERGENCY WATER MAIN BREAK REPAIR AT 9TH AVENUE & ST. CHARLES DAY 1 1. SCHEDULED EMERGENCY WATER MAIN BREAK REPAIR 2. ORDERED NECESSARY MATERIALS TO REPAIR SECTION OF 20" WATER MAIN 3. MANAGE DELIVERED MATERIALS ON JOB SITE 4. CLOSE TRAFFIC IN BOTH DIRECTIONS TO PROVIDE SAFE WORKING SPACE 5. SAW CUT CURB AND STREET 6. EXCAVATE CURB, STREET AND PARKWAY 7. EXPOSE CONCRETE AROUND WATER MAIN IN ORDER TO LOCATE LEAKING CONNECTION 8. JACKHAMMER AND REMOVE CONCRETE ENCASEMENT AROUND MAIN FITTING 9. CLEAN AREA AROUND LEAKING FITTING TO PREPARE FOR REPAIR 10. TEMPORARILY REPAIR LEAKING CONNECTION BY PACKING JOINT AS NEEDED 11. ORDERED BY VILLAGE OF MAYWOOD TO ORDER NECESSARY MATERIALS TO REPLACE SECTION OF WATER MAIN INCLUDING FITTINGS 12. BACKFILL WITH COMPACTIBLE GRAVEL TO GRADE 13. COMPACT IN PLACE	
	Total



Gino's Heating & Plumbing, Inc.

2840 S 12th Ave.
Broadview, IL 60155

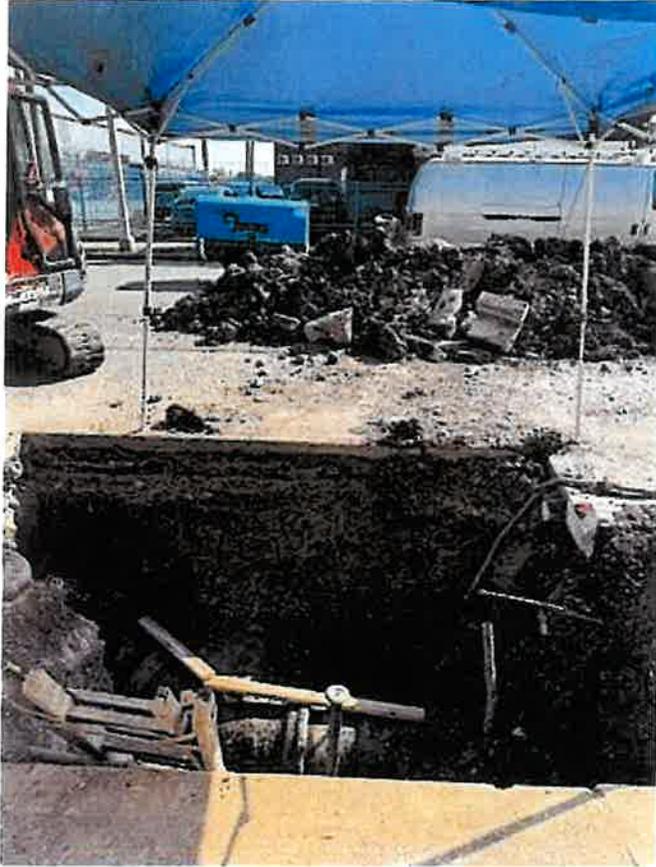
Phone # 708-681-2840
Fax # 708-223-8992

Invoice

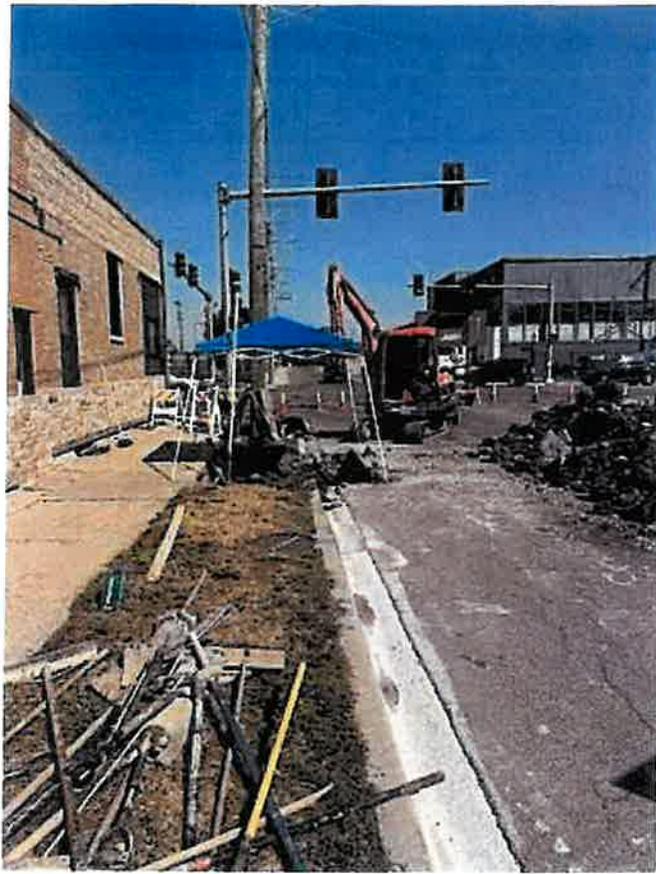
Date	Invoice #
9/17/2024	11414

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
14. BARRICADE AREA FOR SAFETY WHILE WAITING FOR MATERIAL DELIVERY	
15. REMOVE MACHINES AND EQUIPMENT	
16. OPEN UP TRAFFIC LANES	
STRAIGHT LABOR	6,712.80
OVERTIME LABOR	1,190.70
SPOIL REMOVAL (1.5 LOADS)	960.00
GRAVEL (1.5 LOADS)	960.00
EQUIPMENT : EXCAVATOR, SKIDSTEER, FRONT END LOADER, HYDRAULIC BREAKER, AIR COMPRESSOR WITH JACKHAMMER, TRENCH PUMP, SAFETY EQUIPMENT, COMPACTOR, STREET SAW, AND JOB SPECIFIC MATERIALS	3,431.30
DIESEL FUEL	215.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> RECOMMENDED TO BE PAID DATE: <u>11/12/24</u> DEPT HEAD: <u>[Signature]</u> EXPENSE ACCT: <u>41-52-53400</u> PO# _____ </div>	\$ 13,469.80
Total	\$13,469.80











**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager

From: Greg Buchanan, Public Works Director *MB*

Subject: Approval of Payment to Gino's Heating & Plumbing, Inc.

Date: November 12, 2024

An emergency sewer repair was required @ 9th Avenue & Warren Street. Gino's Heating & Plumbing, Inc. were called to complete the repair. Once the sewer repair was rectified the area was cleaned, the curb & street were restored with concrete and barricades were placed at the area for the concrete to cure & for safety purposes.

It is my recommendation to approve payment to Gino's Heating & Plumbing, Inc. in the amount of \$20,825.95. Funding is available under budget line item # 41-52-53400.



Gino's Heating & Plumbing, Inc.

**2840 S 12th Ave.
Broadview, IL 60155**

Phone # 708-681-2840
Fax # 708-223-8992

Invoice

Date	Invoice #
10/17/2024	11420

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
EMERGENCY SEWER REPAIR AT WARREN STREET WEST OF 9TH AVENUE INTERSECTION 1. CLOSE TRAFFIC TO WEST WARREN STREET 2. REMOVE STEEL TRAFFIC PLATES COVERING SINK HOLE 3. SAW CUT APPROX. 10' X 14' 4. HYDRAULIC BREAK PAVEMENT AND REMOVE 5. REMOVE CONCRETE IN ORDER TO EXCAVATE 6. EXCAVATE HOLE IN ORDER TO EXPOSE BROKEN SEWER LINE 7. HAND EXCAVATE APPROX 13' OF SEWER LINE 8. REMOVE TOP SECTION OF HAND BUILT BRICK SEWER 9. INSTALL 18' OF 16" C900 PLASTIC PIPE 10. BRICK AND MORTAR PATCH BOTH ENDS TO CREATE UNOBSTRUCTED FLOW PATH 11. BED NEW SEWER PIPE IN GRAVEL 12. COMPACT TRENCH IN LIFTS WITH COMPACTIBLE GRAVEL 13. PREP AREA FOR CONCRETE 14. SPIKE INTO EXISTING STREET AND CURB FOR REBARS 15. LAY WIREMESH 16. POUR 4,000 PSI CONCRETE WITH 1% ACCELERATOR 17. FINISH CONCRETE 18. SAFETY BARRICADE AREA OVERNIGHT 19. HAUL AWAY DEBRIS AND CLEAN UP 20. PICK UP BARRICADES WHEN CONCRETE CURES	
	Total



Gino's Heating & Plumbing, Inc.

2840 S 12th Ave.
Broadview, IL 60155

Phone # 708-681-2840
Fax # 708-223-8992

Invoice

Date	Invoice #
10/17/2024	11420

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
STRAIGHT LABOR	9,506.70
OVERTIME LABOR	2,037.15
SPOIL REMOVAL (1 LOAD)	640.00
GRAVEL (1.5 LOAD)	960.00
EQUIPMENT : EXCAVATOR, SKIDSTEER, FRONT-END LOADER, HYDRAULIC BREAKER, AIR COMPRESSOR WITH JACKHAMMER, GENERATOR, SAFETY EQUIPMENT, COMPACTOR, STREET SAW AND JOB SPECIFIC MATERIALS	7,467.10
DIESEL FUEL	215.00
<p>ALL INVOICES MUST BE PAID WITHIN 30 DAYS OF RECEIPT OR A SERVICE CHARGE OF 2% PER MONTH WILL BE APPLIED.</p>	
<p>RECOMMENDED TO BE \$20,825.95</p> <p>DATE: <u>11/2/24</u></p> <p>DEPT HEAD: <u>Ag. Budnik</u></p> <p>EXPENSE ACCT: <u>41-52-53400</u></p>	
<p>Total \$20,825.95</p>	



**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager
From: Greg Buchanan, Public Works Director *MB*
Subject: Approval of Payment to Gino's Heating & Plumbing, Inc.
Date: November 12, 2024

Gino's Heating & Plumbing completed street restoration @ 9th Avenue & St. Charles Rd. after utility street openings were finalized. The area was cleaned, the curb was formed and prepared for concrete. The section was backfilled, concrete was restored, and barricades were placed at the area for safety.

It is my recommendation to approve payment to Gino's Heating & Plumbing, Inc. in the amount of \$11,216.80. Funding is available under budget line item # 41-52-53400.



Gino's Heating & Plumbing, Inc.

2840 S 12th Ave.
Broadview, IL 60155

Phone # 708-681-2840
Fax # 708-223-8992

Invoice

Date	Invoice #
10/3/2024	11418

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
STREET RESTORATIONS AFTER UTILITY OPENINGS AT 9TH AVENUE & ST. CHARLES 1. SAW CUT STREET 2. TRIM STREET OPENING AS NECESSARY 3. DIG OPENING TO PREPARE OF CONCRETE 4. SPIKE STREET WITH REPAIR 5. RE-TEMP GRAVEL IN PLACE 6. INSTALL WIRE MESH 7. POUR HIGHWAY GRADE CONCRETE 8. FINISH CONCRETE 9. PLATE AREA OVER FRESH CONCRETE WITH TWO (2) LARGE STEEL PLATES 10. BACK AROUND PLATES WITH COLD PATCH TO SECURE IN PLACE 11. REMOVE PLATES AND COLD PATCH AFTER CONCRETE CURES NEXT DAY 12. HAUL AWAY SPOILS AND CLEAN UP 13. PREP CURB, CURB LANE AND PARKWAY 14. FRAME FOR NEW CURB 15. TRIM AND SPIKE CURB LANE FOR CONCRETE 16. FILL PARKWAY WITH TOPSOIL AND GRASS SEED 17. POUR HIGHWAY GRADE CONCRETE CURB AND CURBLANE OPENING 18. FORM NEW CURB 19. FINISH CONCRETE	
	Total



Gino's Heating & Plumbing, Inc.

2840 S 12th Ave.
Broadview, IL 60155

Phone # 708-681-2840
Fax # 708-223-8992

Invoice

Date	Invoice #
10/3/2024	11418

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

Description	Amount
20. BARRICADE AREA OVERNIGHT WITH SAFETY BARRICADES UNTIL CURED	
21. HAUL AWAY DIRT AND CLEAN UP	
STRAIGHT LABOR	6,013.20
SPOIL REMOVAL (.5 LOAD)	320.00
EQUIPMENT : STEEL PLATES, EXCAVATOR, SKID STEER, AIR COMPRESSOR WITH JACK HAMMER, GENERATOR, SAFETY EQUIPMENT, STREET SAW, COMPACTOR, AND JOB SPECIFIC MATERIALS	4,733.60
DIESEL FUEL	150.00
ALL INVOICES MUST BE PAID WITHIN 30 DAYS OF RECEIPT OR A SERVICE CHARGE OF 2% PER MONTH WILL BE APPLIED.	
RECOMMENDED TO BE PAID \$ 11,216.80 DATE: <u>11/13/24</u> DEPT HEAD: <u>[Signature]</u> EXPENSE ACCT: <u>4152-53400</u> PO# _____	
Total	\$11,216.80



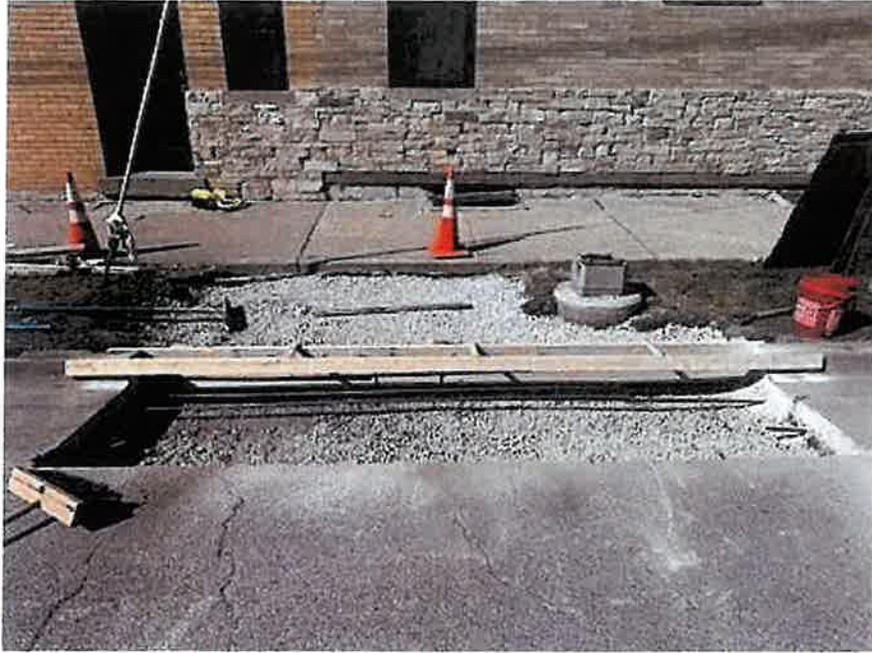


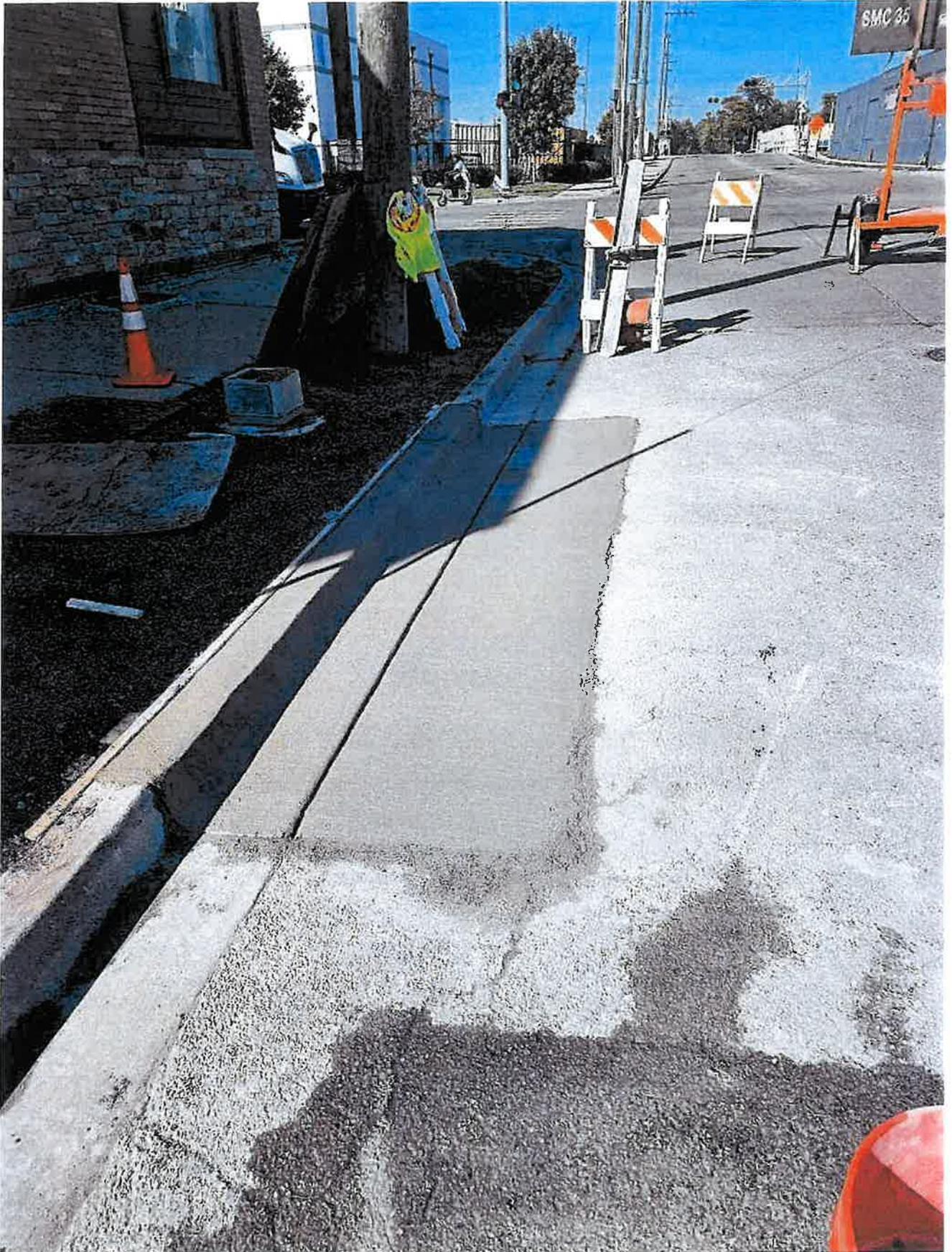
















**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager
From: Greg Buchanan, Public Works Director *GB*
Subject: Payment Approval to Midwest Chlorinating, Inc.
Date: November 13, 2024

Midwest Chlorinating, Inc. will supply the Village with two valves for the leak we are experiencing @ 9th Avenue & Madison Street. The current valves have run their course and are in need of replacement.

It is my recommendation to approve payment to Midwest Chlorinating, Inc. in the amount of \$12,000.00. Funding is available under budget line item # 41-52-53400.

Midwest Chlorinating, Inc.
 221 N. Emerald Dr.
 McHenry, IL 60051
 630-539-7459
 office@midwestchlorinating.com

Invoice



BILL TO
 Village of Maywood
 Attn: Greg Buchannan
 40 Madison St
 Maywood, IL 60153

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
418-24pc	11/12/2024	\$12,000.00	12/12/2024	Net 30	

QTY	ACTIVITY	DESCRIPTION	RATE	AMOUNT
2	Insertion Valve	Two 6" AVT EZ valves	6,000.00	12,000.00
1	Date of Service	11-14-24 9th and Madison	0.00	0.00
BALANCE DUE				\$12,000.00

RECOMMENDED TO BE PAID **\$12,000.00**

DATE: 11/13/24

DEPT HEAD: [Signature]

EXPENSE ACCT: 41-52-53400



**VILLAGE OF MAYWOOD
INTERDEPARTMENTAL MEMORANDUM**

To: Frank Torres, Village Manager
From: Greg Buchanan, Public Works Director *GB*
Subject: Approval of payment to Electrical Resource Management for the purchase of (3) 37' Light Poles
Date: November 13, 2024

Electrical Resource Management have submitted a proposal for 3 Stress 37' LED concrete assembly complete with top & bottom arms & fixtures. These are the large ornamental streetlight poles located on the main streets throughout the Village.

It is my recommendation to approve the purchase & payment of 3 Stress 37' LED concrete assembly complete with top & bottom arms & fixtures in the amount of \$33,153.00. Funding is available under budget line item # 01-50-52100.

Date: Nov 12, 2024

Quote: ERM24-17102-4

Quote

Page 1/2



Electrical Resource Management
401 S. Carlton Avenue
Wheaton IL 60187

Phone:

Fax:

From: Samantha Adamson

Quoter Ph:

Email: sadamson@thewillgroup.com

Project Village of Maywood - - 8/26/24 Request
Location Maywood IL
Quote ERM24-17102-4

To: Greg Buchanan
Village of Maywood
Maywood IL 60153
Email: gbuchanan@maywood-il.org

For
Bid Date Sep 10, 2024
Expires Nov 29, 2024

QTY	Type	MFG	Part	Price	UQ	ExtPrice
3		STRESS	37' CONCRETE POLE ASSEMBLY COMPLETE WITH TOP & BOTTOM ARMS & FIXTURES LED	\$11,051.00		\$33,153.00
			Line Note: CCT TBC prior to PO			
Total:						\$33,153.00

Notes:

PLEASE REFER TO THIS QUOTE # WHEN ORDERING

FREIGHT INCLUDED FOR QUANTITIES SHOWN

LEAD TIME 16-18 WEEKS

****LEAD TIME SUBJECT TO CHANGE****

Terms and conditions of sale:

If anchor bolts are included and pre-shipment is required, contact our office.

NO labor charge back will be paid without prior authorization from the factory.

Manufacturer's standard freight terms apply.

Freight claims are the responsibility of the customer.

Pricing and freight are based upon receiving an order for the entire BOM quoted above. Any deviation will result in a requote.

No liquidated damages will be accepted based upon material delivery delays

If a structural stamp is required with the submittals, contact our office.

Memo

To: Mayor and the Village board
From: Village Manager Frank Torres
cc:
Date: 11/15/2024
Re: Dog Park, Water Works Park, Parking and ADA Compliance

Mayor and Village Board

The board approved the dog park along with four other parks to be updated this summer. The dog park is connected to both water works park and the pump station. The original invoice the board passed was just for fencing and a walkway to the dog park. With adding the dog park staff recognized some additional work that needed to be done to water works park for safety along with parking and ADA compliance to sidewalks and parking. This much needed work required some additional cost to complete The dog park, waterworks park, parking and ADA compliance. Please see attached invoice.

Premium Contractor Services Inc.
 6814 W Archer Ave. Suite 106
 Chicago, IL 60638
 +18722785480
 contact@premiumcsi.com



BILL TO
 Frank Torres
 Village of Maywood
 40 Madison Street
 Maywood, IL 60153

SHIP TO
 Frank Torres
 Village of Maywood
 40 Madison Street
 Maywood, IL 60153

INVOICE 1772

DATE 10/22/2024 TERMS Due on receipt

DUE DATE 11/01/2024

P.O. NUMBER
 Dog park add

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	10 Exterior Trim & Decks	Added fence to increase dog park size and to secure playground	385	55.00	21,175.00
	26 Landscaping & Paving	Build parking along 9th Ave	1	13,500.00	13,500.00
	06 Framing	Build Shelter 22X24	1	30,000.00	30,000.00
	03 Concrete	Added pads and walkways	1	12,500.00	12,500.00
	02 Site Work	Build ADA parking and pave driveway entrance	1	17,500.00	17,500.00

https://swipesimple.com/links/lnk_8714dc61
 Payment Link: https://swipesimple.com/links/lnk_8714dc61

TOTAL DUE \$94,675.00

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik
Date: November 13, 2024
**Re: The 2024 Community Development Block Grant Program Year (“CDBG Program”) --
 Subrecipient Grant Agreement for the 2025 CDBG Roadway Improvement Project
 (21st Avenue from Van Buren Street to Wilcox Street – South Limits of National Cycle Property)**

Per the request of Village Manager Frank Torres and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD (Program Year 2024) (21st Avenue Improvements – Van Buren Street to Wilcox Street at the South Limits of National Cycle Property), with a copy of the Agreement attached as Exhibit “A” to the Resolution.
2. Hancock Memorandum dated February 22, 2024, attached to this Memorandum.

Application, Project and Scope of Work

The enclosed Resolution approves and authorizes the Village of Maywood to file an application with Cook County for an allocation of funds during the 2024 Program Year under the Community Development Block Grant Program (“CDBG Program”) to complete the 21st Avenue from Van Buren Street to Wilcox Street Roadway Improvements Project (“Project”), which is described in the Village Engineer’s Project Memorandum dated February 22, 2024. The Total Estimated Project Cost is \$623,600.00. The requested amount of CDBG Program funds to complete the Project and the amount of needed Village matching funds and Project funding sources are as follows:

- Community Development Block Grant (“CDBG”) 2024 Program Year: \$200,000.00
- Matching Village Funds from General Corporate Fund: \$423,600.00

The enclosed Authorizing Resolution is a required submittal to Cook County as part of the Village’s CDBG Program Application.

If there are any questions, please contact me.

Mike

Enclosures

- cc: Tori-Love Garron, Village Clerk (w/ encls.)
 Frank Torres, Village Manager (w/ encls.)
 Lanya Satchell, Finance Director (w/ encls.)
 Greg Buchanan, Interim Public Works Director (w/ encls.)
 Angela Smith, Community Development Director (w/encls.)
 Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/encls.)
 Walter Duncan, Director of Building and Code (w/ encls.)
 Bill Peterhansen, Village Engineer (w/ encls.)
 Michael A. Marrs, Village Attorney (w/ encls.)

MEMO

Date: February 22, 2024

To: Village of Maywood

Attn: Mr. James Kruschke, Acting Village Manager

cc: Ms. Angela Smith, Director of Community Development
Mr. Greg Buchanan, Interim Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: Cook County Community Development Block Grant
2024 Program Year Application

Cook County has moved forward with its annual Community Development Block Grant (CDBG) call for projects, for Program Year 2024.

Background

The Village is allowed to submit one project requesting up to \$400,000 in CDBG funds. Based upon recent history, it is anticipated that the Village will be the recipient of program grant monies in the range of \$200,000 to \$310,000. If the Village receives less than the amount requested, the scope of the project and the amount of match funds may be adjusted accordingly. The Village is not required to include matching funds for the project, but including the matching funds is one criteria that Cook County takes into consideration in approving projects.

The 2023 Roadway Condition Map was utilized to determine potential streets for improvement. The qualifying criteria included Streets rated “1 – Pavement in Very Poor Condition” or “2 - Pavement in Poor Condition”, and which were located within the Census Block Tracts of 51.0% low to moderate income, the lowest percentage to qualify an project under the “Area Benefit” criteria for funding eligibility.

We met with staff to perform a Village-wide comprehensive review of capital improvement projects, including a review of TIF boundaries, recently completed projects, proposed projects, and pending grant applications.

There has been a focus to complete road and sewer improvements over the past several years within the census tract block bounded by Harrison Street, Wilcox Street, 21st Avenue, and 17th Avenue. The proposed project along 21st Avenue will be the 5th project in this vicinity to be

completed. Recently improved roadways include 19th Avenue from Harrison St. to VanBuren St. (2020), 21st Avenue from Harrison St. to VanBuren St. (2022), Wilcox Street from 21st Ave. to 19th Ave. (2022) and 19th Ave. from VanBuren St. to Winfield Scott Park (2023). It has historically been intended to perform CDBG funded roadway projects in areas that are outside of the Madison TIF.

The following project is presented for the consideration of the Board:

2025 CDBG Roadway Improvements Project

Project Scope

The project involves improvements to 21st Avenue from VanBuren Street to Wilcox Street (south limits of National Cycle).

The proposed improvements to 21st Avenue will connect with the following recent improvements and “fill the gap”:

- To the south - 21st Avenue from Harrison Street to VanBuren Street was recently improved via the CDBG program in 2022.
- To the north - Wilcox Street from 21st Avenue to 19th Avenue was improved in 2022 through balances from the Madison Street TIF, in conjunction with the National Cycle addition.

The work along 21st Avenue from Van Buren Street to Adams Street will include complete removal and replacement of the concrete curb and gutter and driveways, intermittent sidewalk replacement, replacement of ADA compliant roadway crossings, replacement of drainage structures and sewer laterals where repair is needed, combined sewer repairs as observed through television inspection, the removal and excavation of the existing pavement, installation of 6” aggregate base course, 4” of full depth hot-mix asphalt binder course and 2” of hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

The work along 21st Avenue from Adams Street to Wilcox Street will include “value resurfacing”. The Value Resurfacing scope includes streets that have been identified to have been part of the curb and gutter drainage improvement program in the early 1990’s. As such, the pavement was not addressed at that time and is estimated to not have been improved for at least 40 years. However, the cost per linear foot is generally the lowest as the curbs and driveway aprons are not in need of replacement.

The work within this section will include pavement milling, patching as needed with 8” Portland Cement Concrete Base Course, intermittent removal and replacement of the concrete curb and gutter and driveways, intermittent sidewalk replacement, replacement of ADA compliant roadway crossings, drainage structure repairs as observed through field inspection, combined sewer repairs as observed through television inspection, installation of 1” hot-mix asphalt level binder course and 2” of hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

Breakdown of Costs

ITEM	CDBG FUNDS	MATCHING FUNDS	TOTAL
Capital Infrastructure: Construction	\$ 400,000	\$ 133,000	\$ 533,000
Professional Services: (Design and Construction Engineering, CDBG Grant Administration)	\$ 0	\$ 90,600	\$ 90,600
Total	\$ 400,000	\$ 223,600	\$ 623,600

Notables

It has historically been intended to perform CDBG funded roadway projects in areas that are outside of the Madison TIF. There was a previous focus to complete road and sewer improvements over the previous decade within the census tract block bounded by Madison Street, Washington Boulevard, west Village limits, and 17th Avenue.

Note, awards are typically announced in late August and construction would follow in 2025 if the Village is fortunate to receive an award.

Funding

The matching funds as listed above will need to come from the general fund.

Application Timeline and Action

Applications are due to Cook County on **March 22, 2024**. A resolution to submit the application will need to be approved at the March 5, 2024 board meeting. If it is agreed upon to move forward with selecting the above improvement, we will prepare the application with attached resolution and submit prior to the deadline.

If you should have questions, please call our office at your convenience.

COOK COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT (DPD)
Community Development Block Grant (CDBG)

Federal Funding Accountability and Transparency Act (FFATA)

Check one: CDBG-CI CDBG-PS CDBG-CV ESG

All Federal grants obligated on or after October 1, 2010, must meet the terms and conditions of the Federal Funding Accountability and Transparency Act of 2006 (FFATA) and the new requirements established by the federal Office of Management and Budget. As a prime recipient of federal funds, the Department of Planning and Development (DPD) is required to collect sub-award and executive compensation information from sub-recipients for entry into a publicly searchable online database. The total federal funding authorized under this Federal Award equals or exceeds \$30,000.00, as defined in 2 CFR 170-320 must be completed. Your agency, as a DPD delegate, is considered a federal sub-recipient and is therefore required to provide the sub-recipient information below for each federally funded DPD contract you receive.

As a condition of your CDBG award, please complete the form below and submit it with your CDBG Subrecipient Agreement.

Awardee Data Fields

Awardee Name: _____
 Awardee Address: _____
 Awardee UEI: _____
 Awardee FAIN: _____
 Awarded Amount: _____
 Awardee Project Description: _____
 Awardee Project Number: _____
 Award Period (from/to) (mm/dd/yyyy): _____

Did your agency receive:

(1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; Yes No

(2) \$25 million or more in annual gross revenues from US Federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements in the preceding completed fiscal year?

Please answer Yes No

Does the public have access to information about the compensation of the executives in your municipality or agency through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986? Please answer Yes No

Names and Compensation of Highly Compensated Officers. The names and total compensation of your agency's five most highly compensated officers.

Name 1: _____	Amount: _____
Name 2: _____	Amount: _____
Name 3: _____	Amount: _____
Name 4: _____	Amount: _____
Name 5: _____	Amount: _____

Authorizing Official

Name: _____ Title: _____

Signature: _____ Date: _____

Email: _____ Phone #: _____

Cook County DPD Finance Manager

376

Signature: _____ Date: _____



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Instructions for Executing Subrecipient Agreements

In an effort to streamline the process of signing and executing Subrecipient Agreements, please follow the instructions below. Failure to follow instructions will cause delays in executing your agreement.

You have received your agreement package via email this year. Please follow the instructions below and bring two signed and sealed (if applicable) copies to the Subrecipient Agreement Workshop in November. The agreement will be reviewed during the Workshop for any problems or omissions.

- **Capital Improvement**, Economic Development and Demolition Projects – **Wednesday, November 13, 2024 (9:00am to 12:00pm)**
- **Public Service**, Planning and ESG Projects– **Wednesday, November 13, 2024 (1:00pm to 4:00pm)**

Both Workshops will be held at the **Cook County Administration Building, 22nd Floor Conference Rooms G & H, 69 W. Washington, Chicago, IL 60602.**

The Agreement Package that you received via email contains the following:

- Agreement Cover Page
- Subrecipient Agreement (15 pages)
- Exhibits A through E

Instructions for Execution of the Subrecipient Agreement

- 1) Print and execute **two** copies of the complete Agreement Package.
- 2) Do not remove any pages of the agreement package. Use only the agreement and exhibits sent to you by the County. Please review the agreement and exhibits. However, do not make any changes in the agreement or exhibits. If you identify any issues or errors, please let us know.
- 3) A Board/Council Resolution authorizing an official to execute the Subrecipient Agreement is required. A sample resolution is included later in these instructions. Two original copies of the Resolution are needed – one for each copy of the Subrecipient Agreement.

- 4) A Certification of the above resolution is required. A sample certification for non-profits is included later in these instructions. We assume that units of government have their own certification format. Two original copies of the Certification are needed – one for each copy of the Subrecipient Agreement.
- 5) Complete the entire Subrecipient portion of the signature page of the Subrecipient Agreement (page 15). The Subrecipient Official who executes the signature page must be the person authorized by the Resolution. The Attest signature and Attorney signature are also required. The only exception is for a non-profit Subrecipient who does not have an Attorney. Please be sure that all signatures are dated.
- 6) Complete Exhibit D in a similar fashion to how you executed the signature page of the Subrecipient Agreement in Step 5 above. An Attorney signature is not needed on Exhibit D. Again, please be sure all signatures are dated.
- 7) All signatures must be original signatures. Copies of any signed pages will not be accepted.
- 8) The corporate or municipal seal must be displayed on all signature pages. The seal is needed on the Subrecipient Agreement signature page (page 14), the Resolution, the Certification, and Exhibit D. If a non-profit Subrecipient does not have a seal, you must inform the County in writing of this fact and bring the written notice to your Subrecipient Workshop with your Agreement Packages.
- 9) Staple both completed Agreement Packages in the upper lefthand corner. Insert the original Resolution and Certification after the agreement signature page (page 15). **Bring both completed Agreement Packages to your Subrecipient Workshop in November.**
- 10) Please review the list below, which highlights common execution problems from past years.

CDBG SUBRECIPIENT AGREEMENT EXECUTION – COMMON PROBLEMS

- The Subrecipient Agreement must be signed by the person authorized by the Resolution (see Step 5 above).
- The Subrecipient Agreement signature page must be signed, sealed and dated. If a non-profit agency does not have a seal, a written notice is needed (see Step 8 above).
- The date of the Attest signature on the Subrecipient Agreement signature page must match the date of the Subrecipient Official's signature.
- The Resolution must have the correct project number.

- The date that the Subrecipient Agreement signature page is executed cannot be earlier than the date the Resolution is passed.

- The Resolution must be signed and sealed and must use appropriate resolution language (see sample Resolution later in these instructions).

- The Certification date cannot be earlier than Resolution date.

- The Certification must be signed and sealed and must use appropriate certification language (see sample Certification later in these instructions).

- The date on the Resolution must match the Resolution date referenced in the Certification.

SAMPLE RESOLUTION

PLEASE NOTE: The below resolution is a sample resolution. Do not use this sample, but rather execute a resolution on your own letterhead. If you would like an editable sample resolution in Microsoft Word, please contact Sonia Brown at (312) 603-1052.

When completing your resolution, use a position title only and **DO NOT** name a specific individual. Include both paragraphs in your resolution. You may also designate additional positions or positions different than those listed in the sample below for executing documents if you so choose.

***Please remember to submit two (2) original signed and sealed resolutions to Cook County, one with each Subrecipient Agreement Package, as described in the instructions above.**

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED BY THE (Mayor/President/Chairman and (Council/Board of Trustees/Board of Directors of the (insert agency name) that the (President/Mayor/Chairman) and the (Clerk/Secretary) be and are hereby directed and authorized to submit the Subrecipient Agreement, all understandings and assurances and to execute the 2024 Community Development Block Grant (CDBG) Program Year Agreements with the County of Cook, Illinois for Project Number(s) _____, a copy of which (is/are) on file with the (Clerk/Secretary).

BE IT FURTHER RESOLVED BY THE (Mayor/President/Chairman and (Council/Board of Trustees/Board of Directors of the (insert agency name) that the (insert position title here- should be more than one position - **if you chose more than one position use the word “or” and not the word “and”**) be and is hereby directed and authorized to execute any and all additional documents necessary to carry out the 2024 Community Development Block Grant (CDBG) Program for the_____.

Dated this ___ day of _____, 2024.

ATTEST:

By: _____
Board President/Chairman (Signature)

Printed Name

BY: _____
Secretary/Clerk (Signature)

Printed Name

(SEAL)

SAMPLE CERTIFICATION

PLEASE NOTE: This below certification is a sample certification for non-profits. Do not use this sample, but rather execute a certification on your own letterhead. If you would like an editable sample certification in Microsoft Word, please contact Sonia Brown at (312) 603-1052.

***Please remember to submit two (2) original signed and sealed certifications to Cook County, one with each Subrecipient Agreement Package, as described in the instructions above.**

CERTIFICATION

The undersigned and duly qualified acting Secretary of the Board of Directors of _____ hereby certifies that the attached copy of the resolution authorizing execution of the 2024 Community Development Block Grant (CDBG) Subrecipient Agreement with the County of Cook, Illinois is a true and correct copy of said resolution as passed by the Board of Directors of _____ on _____, 2024, and which is still in full force and effect as of _____.

By: _____
Secretary - Signature

Printed Name

(SEAL)

RESOLUTION NO. R-2024 - _____

**A RESOLUTION
AUTHORIZING AND APPROVING THE EXECUTION OF
A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT
BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD
(Program Year 2024)
(21st Avenue Improvements – Van Buren Street to Wilcox Street
at the South Limits of National Cycle Property)**

WHEREAS, the Village of Maywood (the “Village” or the “Subrecipient”) has been awarded a grant (the “Grant”) from Cook County for an allocation of funds during the 2024 Program Year under the Community Development Block Grant Program (“CDBGP”) in order to complete a capital improvement within the Village described as follows: Complete roadway reconstruction, drainage improvements, combined sewer repair and ADA improvements in the Village (the “Project”); and

WHEREAS, the total estimated Project cost is \$623,600.00. Under the attached Community Development Block Grant Program Subrecipient Agreement (the “Subrecipient Agreement”), the Village will receive \$200,000.00 of CDBGP Grant Funds, which can be used only to pay for the Project’s construction work. It is anticipated that the Village will pay a \$333,000.00 matching contribution relative to the Project construction work and also pay \$90,600.00 for the design engineering services and construction management services fees associated with the Project. If the Project costs exceed the estimates, the Village will use General Corporate Funds of the Village to pay for any extra costs; and

WHEREAS, the Village agrees to approve and enter into the attached Subrecipient Agreement with Cook County, wherein Cook County agrees to provide CDBGP Grant Funds to the Village in an amount not to exceed Two Hundred Thousand and No/100 Dollars (\$200,000.00), which shall be used for completion of the Project, all in accordance with the terms and conditions set forth in the Subrecipient Agreement. A copy of the Subrecipient Agreement is attached hereto as **Exhibit “A”** and is on file with the Village Clerk’s Office; and

WHEREAS, the Village will use the CDBGP Grant Funds solely and exclusively for eligible activities in connection with the Project and for no other purpose; and

WHEREAS, the President and Board of Trustees of the Village deem it to be in the best interests of the Village, its residents, business owners, property owners and the public to accept the Grant and enter into the Subrecipient Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Grant and Subrecipient Agreement. The President and Board of Trustees of the Village authorize the approval and execution of the Community Development Block Grant Program Subrecipient Agreement (the “Subrecipient Agreement”) (**Exhibit “A”**) to be entered into with Cook County for the purposes stated in the Subrecipient Agreement, and further approve the expenditure of

the CDBGP Grant Funds and the Village’s General Corporate Funds to pay for the Project construction costs and the professional engineering services to be performed by the Village Engineer in regard to the Project.

SECTION 3: Acceptance of Grant and Execution and Delivery of Grant and the Subrecipient Agreement and Other Related Documents. The President and Board of Trustees of the Village of Maywood further authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, accept the CDBGP Grant Funds and execute and deliver such additional documents, instruments and certificates as may be necessary or desirable for the Village to perform its obligations under the Grant and the Subrecipient Agreement.

SECTION 4: Approval and Execution of Other Necessary Documents Related to the Grant and the Subrecipient Agreement. The President and Board of Trustees of the Village ratify, authorize, confirm and approve all documents and instruments executed in connection with the Grant and the Subrecipient Agreement, including those acts taken prior to the date hereof.

SECTION 5: Delivery of Documents Related to the Grant and the Subrecipient Agreement. After approval of this Resolution and execution of all necessary documents the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, are authorized and directed to transmit executed originals or certified copies of all documents, including the Grant and the Subrecipient Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Grant and the Subrecipient Agreement.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November, 2024, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024 - _____

**A RESOLUTION
AUTHORIZING AND APPROVING THE EXECUTION OF
A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT
BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD
(Program Year 2024)
(21st Avenue Improvements –
Van Buren Street to Wilcox Street at the South Limits of National Cycle Property)**

which Resolution was passed by a roll call vote the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Tori-Love Garron, Village Clerk

[SEAL]

Exhibit "A"

**A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT
BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD
(Program Year 2024)
(21st Avenue Improvements – Van Buren Street to Wilcox Street
at the South Limits of National Cycle Property)**

(attached)

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM
PROGRAM YEAR 2024
October 1, 2024 through September 30, 2025**



VILLAGE OF MAYWOOD

**CDBG PY 2024
SUBRECIPIENT AGREEMENT**

**PROJECT NUMBER:
2406-021**

**AWARD:
\$200,000**

**AWARDED TITLE:
2025 CDBG Roadway Improvements Project**

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT

THIS AGREEMENT, made and entered into as of the first day of October 2024, the first day of the Program Year, by and between the COUNTY OF COOK, a body politic of the State of Illinois, (hereinafter referred to as the "County"), and **Village of Maywood** a qualifying entity, (hereinafter referred to as the "Subrecipient,")

WITNESSETH:

WHEREAS, the County is a home rule unit pursuant to the 1970 Illinois Constitution, Article VII, Section 6 and has been designated as an "Urban County" by the United States Department of Housing and Urban Development ("HUD") under the provisions of the Housing and Community Development Act of 1974, as amended, (hereinafter referred to as the "Act"), and the County will receive an entitlement of funds during the period of October 1, 2024 through September 30, 2025, pursuant to said Act; and,

[SUBRECIPIENTS TO CHECK THE APPLICABLE BOX]

WHEREAS, the Subrecipient is a Municipality and derives its authority from the "Illinois Municipal Code" (65 ILCS 5/1-1-1, et seq.), and, if the Subrecipient is a home rule Municipality, from its home rule powers as provided in the 1970 Illinois Constitution, Article VII, Section 6; or

WHEREAS, the Subrecipient is a Township and derives its authority from the "Township Code" (60 ILCS 1/1-1, et seq.); or

WHEREAS, the Subrecipient is a Park District and derives its authority from the "Park District Code" (70 ILCS 1205/1-1, et seq.) or;

WHEREAS, the Subrecipient is a Housing Authority and derives its authority from the "Housing Authorities Act" (310 ILCS 10/1, et seq.); or

WHEREAS, the Subrecipient is an Intergovernmental Agency and derives its authority from the 1970 Illinois Constitution, Article VII, Section 10 and the "Intergovernmental Cooperation Act" (5 ILCS 220/1, et seq.); and

WHEREAS, the 1970 Illinois Constitution, Article VII, Section 10 and the "Intergovernmental Cooperation Act" (5 ILCS 220/1, et seq.) provide authority for intergovernmental cooperation; or

WHEREAS, the Subrecipient is a Not-For-Profit Corporation and derives its authority to operate in Illinois pursuant to the "General Not For Profit Corporation Act of 1986" (805 ILCS 105/101.01 et seq.); and

WHEREAS, the Subrecipient, with a **NPFADU3GJVG3** has elected to participate in the County's Community Development Block Grant ("CDBG") Program CFDA 14.218 under the aforesaid Act and the County has the right and authority under said Act to allocate a portion of its funds to the Subrecipient; and, the County has considered the application of the Subrecipient for funds for the purpose described in the Subrecipient's Project Summary (including any special provisions) attached hereto as Exhibit "E" which includes a detailed description of the work, and has approved the Project s, a complete budget and schedule for completing the work within the required allocated time and within its corporate or jurisdictional limits (hereinafter referred to as **2406-021**)

NOW THEREFORE, the parties do hereby agree as follows:

1. Recitals.

The foregoing recitals are hereby incorporated by reference into and made a part of this Agreement.

2. Exhibits and Attachments.

A. The Subrecipient will comply with the provisions of the following Exhibits which are attached hereto, made a part hereof and incorporated herein by reference:

1. An Equal Employment Opportunity Certificate (Exhibit "A")
2. Assurances (Exhibit "B")
3. Administrative Requirements (Exhibit "C")
4. Certificate of Lobbying (Exhibit "D")
5. Project Summary and Line Item Budget (Exhibit "E")

Execution of this Agreement by the Subrecipient means agreement and compliance with the certifications, assurances and administrative requirements contained in Exhibits A - D.

B. The Subrecipient will comply with the provisions of, and, where necessary, file the forms included in, the Cook County Community Development Block Grant Program Procedures and Operations Guide, as amended from time to time, which is incorporated herein by reference as if fully set out herein. The Subrecipient will also comply with the provisions of, and, where necessary, file forms included in the following handbooks, as amended from time to time, which are incorporated herein by reference as if fully set out herein:

1. If the project is an **acquisition** project, or if it contains a temporary relocation component, HUD Handbook 1378 Relocation and Real Property Acquisition and Cook County Real Property Acquisition and Relocation Handbook; and
2. If the project is a **residential rehabilitation** project, the Cook County Manual of Administrative Procedures for Residential Rehabilitation;
3. If the project has a housing related component coming within the scope of 24 CFR Part 35, the County of Cook, Illinois Policies and Procedures for Lead-Based Paint in Housing Programs.

The Subrecipient shall also use the forms, documents, agreements, or contracts required for use by the County whether included in said Manuals or provided separately therefrom, and as amended from time to time. For the purposes of this Agreement and for the purposes of the CDBG Program, the term "Subgrantee" as used in forms, documents, other agreements, contracts or as used in the Manuals shall mean Subrecipient.

All activities funded with CDBG funds must meet one of the CDBG program's National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR 570.208. The Subrecipient certifies that the activities carried out under this Agreement will meet one of the aforementioned national objectives.

3. **Administrative Regulations and Compliance.**

The Subrecipient agrees, pursuant to 24 CFR Part 570, to comply with the provisions of the following:

- A. The uniform administrative requirements set out in 24 CFR Section 570.502; and
- B. All Federal rules and regulations described in Subpart K of 24 CFR Part 570; provided, however, that the Subrecipient does not assume the County's responsibilities under 24 CFR Section 570.604 and 24 CFR Part 52.
- C. Administrative Requirements pursuant to Exhibit C.

4. **Agreement to Undertake the Project.**

The Subrecipient agrees to undertake the work and activities described herein and in its Project Summary (Exhibit E).

5. **Grant Award.**

The County hereby agrees to make a grant for a sum not to exceed the CDBG budget amount identified in Exhibit E. The Subrecipient agrees to abide by the Act and to use said funds solely for the purpose of paying for **2406-021** in accordance with the approved Project Summary (Exhibit E). **NO FUNDS MAY BE OBLIGATED PRIOR TO THE ISSUANCE BY THE COUNTY OF THE AUTHORIZATION TO INCUR GRANT COSTS. CAPITAL IMPROVEMENT PROJECTS WILL ALSO RECEIVE A NOTICE TO PROCEED WHEN CONSTRUCTION CAN BEGIN.**

6. **Equal Employment Opportunity Compliance; Minority and Women Owned Businesses.**

A. The Subrecipient agrees and authorizes the County and HUD to conduct on-site reviews, to examine personnel and employment records and to conduct any other procedures, practices, or investigations to assure compliance with the provisions of Exhibit "A" - Equal Employment Opportunity Certification, and, further will fully cooperate therewith. The Subrecipient agrees to post HUD Notice No. 901 in conspicuous places available to employees and applicants for employment.

B.

The Subrecipient agrees that, to the greatest extent practicable, procurement for construction, professional services, goods, and equipment will include minority and women-owned firms in the procurement process in compliance with 24 CFR 85.36(e). The construction shall be done by bonded contractors acceptable to the CDBG Program and must comply with the affirmative goal of using minority and women-owned businesses (MBE/WBE) which is currently set at 24% MBE and 10% WBE based upon the current County ordinance. The Subrecipient may use the County's Directory of Minority Business Enterprises, Women Business Enterprises and Disadvantaged Business Enterprises in its efforts to comply with this paragraph.

7. **Compliance with Laws, Rules and Regulations; Performance Measurement Goals; and National Objectives**

A. The Subrecipient shall at all times observe and comply with all laws, ordinances, rules or regulations of the Federal, State, County and local governments, as amended from time to time, which may in any manner affect the performance of this Agreement. The Subrecipient shall be subject to and comply with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards found at 2 CFR Part 200. The Subrecipient shall be liable to the County in the same

manner that the County shall be liable to the Federal Government, and, shall further be liable to perform all acts to the County in the same manner the County performs these functions to the Federal Government. Provided, however, that the County may, from time to time, impose stricter regulations or requirements than required by Federal laws, rules and regulations, and that the Subrecipient hereby agrees to comply with said County regulations or requirements. **Additionally, the Subrecipient agrees to attend two (2) related County sponsored workshops and/or training sessions during the program year, as applicable. Failure to attend may subject the Subrecipient to non-compliance penalties under Paragraph 21.**

B. The Subrecipient understands and agrees that their activities and programs under the CDBG program are designed to address the needs of low-income areas or individuals and that their performance and progress will be measured to that end. **Quarterly performance reports** shall be due to the County at a date determined by the County. The Subrecipient is required to submit the final performance Report with the last payment request. The Subrecipient understands and agrees that the failure to submit timely performance reports will place future CDBG funding requests in jeopardy. **The County reserves the right to deny requests for future funding, in part or in whole, due to the failure to comply with the stated rules and regulations.**

C. Subrecipient agrees that all projects and their individual activities funded in whole or in part with CDBG funds must meet one of three national objectives:

1. Benefit low- and moderate-income people in the following categories;
 - a. Area benefit activities
 - b. Limited clientele activities
 - c. Housing activities
 - d. Job creation
2. Aid in the prevention or elimination of slum and blight; and
3. Meet an urgent need.

Subrecipient agrees that it will provide documentation to show the number of persons/households assisted, their characteristics, gender of single head of household, and the number of low- and moderate-income beneficiaries that were assisted. Written quantitative evidence that income qualifications were met is required to support the eligibility of this project, as applicable.

D. Subrecipient may assess reasonable fees for the use of the facilities or services associated with this project; however, such fees must not be excessive as to exclude low and moderate income persons from making use of the facilities or services. (24 CFR 570.200(b)(2)).

8. Conflict of Interest.

A. The Subrecipient understands and agrees that no director, officer, agent or employee of the Subrecipient may:

1. have any interest, whether directly or indirectly, in any contract (including those for the procurement of supplies, equipment, construction or services), the performance of any work pertaining to this Agreement, the transfer of any interest in real estate or the receipt of any program benefits;
2. represent, either as agent or otherwise, any person, association, trust or corporation, with respect to any application or bid for any contract or work pertaining to the Agreement;
3. take, accept or solicit, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his or her vote or actions.

Any contract made and procured in violation of this provision is void and no funds under this Agreement may be used to pay any cost under such a contract.

B. The Subrecipient understands and agrees that any person who is a director, officer, agent or employee of the Subrecipient who, either directly or indirectly, owns or has an interest in any property included in the project area shall disclose, in writing, to the Board of the Subrecipient said interest and the dates and terms and conditions of any disposition of such interest. All such disclosures shall be made public and shall be acknowledged by the Board and entered upon the minutes of the Subrecipient as well as reported to the County. If an individual holds such an interest, that individual shall not participate in any decision-making process in regard to such redevelopment plan, project or area or communicate with other members concerning any matter pertaining to said redevelopment plan, project or area. The Subrecipient agrees that all potential conflicts of interest shall be reported by the County to HUD with a request for a ruling prior to proceeding with the project.

For the purposes of this paragraph, pursuant to 24 CFR Section 570.611(b), these conflict of interest provisions applies only to those persons who:

1. exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under the County program;
2. are in a position to participate in a decision-making process or gain inside information with regard to such activities;
3. may obtain personal or financial interest or benefit from the activity; or
4. have an interest in any contract or agreement with respect thereto or the proceeds thereunder.

C. The Subrecipient agrees and understands that it and its officers, agents or employees must abide by all provisions of 2 CFR Part 200 and 24 CFR Section 570.611, as applicable.

D. The Subrecipient agrees and understands that shall it incorporate, or cause to be incorporated, the provisions contained in this Paragraph 8 in all contracts or subcontracts entered into pursuant to this Agreement.

E. In the event of failure or refusal of the Subrecipient to comply, the County may terminate or suspend in whole or in part any contractual agreements with the Subrecipient pursuant to Paragraph 17 of this Agreement and may take any of the actions set out therein.

F. For the purposes of this Agreement, a person will be deemed to include the individual, members of his or her immediate family, his or her partners and any organization which employs or is about to employ any one of these, and shall mean those persons set out in 24 CFR Section 570.611(C).

G. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The County shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers Compensation Insurance, as the Subrecipient is an independent contractor.

9. **Environmental Review Procedures: Authorization to Incur Grant Costs.**

The County and the Subrecipient shall adhere to the following schedule, as applicable.

- A. The County Planning and Development staff will undertake the required environmental review for the project.
- B. Upon completion of the environmental review, the County shall assume the responsibility for obtaining the "removal of grant conditions" pursuant to Section 104(h) of Title I of the Housing and Community Development Act of 1974, as amended.
- C. Upon receipt of a "Notice of Removal of Grant Conditions" from HUD, the County shall send the Subrecipient, by first class, prepaid mail, an "AUTHORIZATION TO INCUR GRANT COSTS".
- D. After issuance of the "AUTHORIZATION TO INCUR GRANT COSTS", the Subrecipient shall follow all procedures set out in the Cook County Community Development Block Grant Program Procedures and Operations Guide, and, where necessary, the handbooks set out in Section 2.B. of this Agreement.

10. Lobbying:

The Subrecipient hereby certifies that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions; and
- C. It will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.
- D. Lobbying Certification

The certification located in Exhibit D is a material representation of fact upon which reliance was placed when this transaction was made or entered into, Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

11. Hatch Act: Davis Bacon

- A. The Subrecipient agrees that no funds provided, nor personnel employed under the Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.
- B. The Subrecipient agrees to comply with the requirements of the Davis-Bacon Act (40 U.S.C. 327 et seq.) and The Copeland "Anti-Kickback" Act, 18 U.S.C. 847, as supplemented in 29 CFR Part 5.

12. Copyright

If this contract results in any copyrightable material or inventions, the County and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

13. Religious Activities

The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction or proselytization.

14. Environmental Conditions

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- Clean Air, 42 U.S.C., 7401, et seq;

- Federal Water Pollution Control Act, as amended, 31 U.S.C., 1251, et seq, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder:

- Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement. In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

E. Debris and Hazardous Substances

The Subrecipient shall not allow any contractor, subcontractor or other party to conduct any generation, transportation, or recycling of construction or demolition debris, clean or general or uncontaminated soil generated during construction, remodeling, repair and demolition of utilities, structures, and roads that is not commingled with any waste, without the maintenance of documentation identifying the hauler, generator, place or origin of the debris or soil, the weight or volume of the debris or soil, and the location, owner and operator of the facility where the debris or soil was transferred, disposed, recycled or treated.

The Subrecipient further represents that it will perform due diligence in relation to any property that is funded under this grant and that neither it nor its contractors, subcontractors or other third parties have handled, buried, stored, retained, refrained, refined, transported, processed, manufactured, generated, produced, spilled, allowed to seep, lead, escape or leach, or pumped, poured, emptied, discharged, injected, dumped, transferred, or otherwise disposed of or dealt with Hazardous Substances with respect to the Property in violation of any currently applicable Environmental Laws.

The Subrecipient agrees to confirm that in relation to any property funded under this grant that there has been no seepage, leak, escape, leach, discharge, injection, release, emission, spill, pumping, pouring, emptying, dumping, or other release of Hazardous Substances in violation of any currently applicable Environmental Laws from the Property onto or into any adjacent property or waters.

The Subrecipient affirms that it (nor its contractor, subcontractor or property owner to the best of its knowledge under due diligence performed by the Subrecipient) will not use its grant monies to perform rehabilitation or repair work on property that the owners or other parties have received notice from the governmental authority of a violation of Environmental laws nor any request for information pursuant to section 204(e) of CERCLA with respect to the property.

The Subrecipient agrees to defend, indemnify and hold the County and its Officers, employees and agents harmless from and against, and shall reimburse the County for, any and all losses, claims, liability, damages, costs, and expense including but not limited to reasonable legal defense costs, attorney's fees, court costs, environmental consultant's fees and advances, settlements, judgments, judgment interest, prejudgment interest or post-judgment interest, for actions or causes of action, economic loss, injunctive relief, injuries to person, property or natural resources, arising in connection with the discharge, escape, release, or presence of any Hazardous Substance at or from the property whether foreseeable or unforeseeable, regardless of the source of such release or when such release occurred or such presence is discovered and whether such discharge, escape, release, or presence of any Hazardous Substance at or from the Property is by an affirmative act or by omission by the Subrecipient or by the Subrecipient's officers, agents, employees or contractors. The foregoing indemnity includes, without limitation, all costs of removal, remediation of any kind, and disposal of such Hazardous Substance (whether or not such Hazardous Material may be legally allowed to remain in the Property if removal or remediation is prudent), all cost of determining whether the Property is in compliance and causing the Property to be in compliance with all applicable Environmental laws, all costs associated with claims for injunctive relief, damages to persons, property, or natural resources or economic loss, and the County's reasonable attorneys' and consultants' fees and court costs.

15. Time to Start Project; Time to Finish Project.

A. The Subrecipient understands and agrees that all projects must be started within three (3) months from the date of the "Authorization to Incur Grant Costs" from the County. Any written requests for exceptions or extensions must be submitted and approved in writing within the three (3) months after the "Authorization to Incur Grant Costs" is issued.

B. Capital Improvement/Demolition. The Subrecipient represents to the County that the aforesaid project shall be completed within twelve (12) months from the receipt of the "Authorization to Incur Grant Costs" from the County. Any requests for extension beyond the twelve (12) months to complete the project must be submitted in writing sixty (60) days before the end of the twelve (12) months to complete. Upon completion or work stoppage, unused and/or unencumbered funds are to be promptly returned to the County. **The grant amount awarded hereunder must be completely expended within 12 months of the date of the Authorization to Incur Grant Costs; however, the Subrecipient understands and agrees that it is to make efforts to actually expend all funds before the end of the Program Year for this award on September 30, 2025.**

16. Records Maintenance.

A. The Subrecipient shall maintain during the term of this contract and for a period of five (5) years thereafter complete and adequate financial records, accounts and other records to support all program expenditures. These records and accounts shall include, but not be limited to, the following: records providing a full description of each activity being assisted with CDBG funds including its location and eligibility; a general ledger that supports the costs charged to the CDBG program; records documenting procurement of goods and services; contracts for goods and services, lease and rental agreements; invoices; billing statements; cancelled checks; timecards signed by employees and supervisors; personnel authorization of records; payroll registers; payroll tax records; bank statements; bank reconciliation reports; subcontractor agreements; schedules containing comparisons of budgeted amounts and actual expenditures; and construction progress schedules signed by the appropriate party (i.e. general contractor and/or architect).

B. The Subrecipient will give HUD, the Comptroller General, and the County, and any authorized representative of each of them, access to all books, accounts, records, reports, files, and other papers, or property pertaining to the administration, receipt and use of CDBG funds to necessitate such reviews and audits.

C. The Subrecipient agrees to comply with the records maintenance requirements set forth in 24 CFR 570.506 insofar as they apply to each activity undertaken.

17. Return of Funds and Accounts Receivables; Expiration of Project.

Subrecipient agrees, pursuant to 24 CFR Part 570, to comply with the provisions of the following:

- A. The uniform administrative requirements set out in 24 CFR Section 570.502;
- B. All Federal rules and regulations described in Subpart K of 24 CFR Part 570; provided, however, that the Subrecipient does not assume the County's responsibilities under 24 CFR Section 570.604 and 24 CFR Part 52;
- C. The requirements of 24 CFR Section 570.503 (b)(3) that any program income derived from the use of CDBG funds (including any investments thereof) on hand at the end of the term of the Agreement shall be returned or repaid to the County.

- D. The remedies for noncompliance and provisions on termination in accordance with 24 CFR part 200, subpart D.
- E. The requirements of 24 CFR 570.503(b)(7), Reversion of Assets, as modified by 24 CFR 570.501(b). Specifically, the Subrecipient shall ensure that any real property under the Subrecipient's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000 is either:

(1.) used to meet one of the National Objectives set forth in 24 CFR 570.208, as may be amended or redesignated, for at least five (5) years after the date that Subrecipient is no longer considered by HUD to be a part of the County's urban county; or

(2.) if any such real property is not used in accordance with subsection (1.) above, Subrecipient shall pay the County an amount equal to the current market value of the property, less any portion of the value attributable to the expenditures of CDBG Funds for the acquisition of, or improvement to, the property. No payment to the County is required after the period of time described in subsection (1.) above.

18. Prohibition on Assignment or Transfer of Agreement or Funds.

The Subrecipient shall not assign or delegate this Agreement or any part thereof and the Subrecipient shall not transfer or assign any funds or claims due or that become due without the prior written approval of the County. Any transfer, assignment or delegation of any part of this Agreement or any funds from this Agreement shall be a violation of this Agreement and shall be of no effect. Violation of this provision may result in cancellation, termination or suspension of funds, or of this Agreement in whole or in part at the discretion of the County pursuant to paragraph 21 of this Agreement including any of the actions set out therein.

19. Blank Forms and Documents.

The Subrecipient shall, upon request of the County, submit any and all forms, documents, agreements and contracts to the County for review to determine compliance with program requirements. Such review shall not be deemed to be approval of individual agreements or contracts entered into by the Subrecipient nor of items in said forms, documents, agreements, and contracts not related to program requirements.

20. Obligation for Costs and Future Projects.

A. Neither the County nor any of its officers, agents, employees, or servants shall be obligated or bear liability for payment of amounts expended by the Subrecipient in excess of the grant funds awarded under this Agreement. Neither the County nor any of its officers, agents, employees, or servants shall be obligated or bear liability for the performance of any obligations undertaken or costs incurred by the Subrecipient, participants in a program funded under this Agreement or contractor hired pursuant to a program funded under this Agreement. The allocation of funds under this Agreement shall in no way obligate the County to operate or construct any project provided for under the provisions of this Agreement. No County funds other than the amount of CDBG funds specified herein and received from HUD by the County shall be disbursed to the Subrecipient pursuant to this Agreement.

B. This Agreement neither obligates nor precludes the County from further accepting or distributing funds nor restricts nor limits the powers of the County to use such funds pursuant to the provisions of the Act.

C. This Agreement neither obligates nor precludes the Subrecipient from further accepting funds or assistance pursuant to the Act.

D. **The Subrecipient agrees that all cost overruns are the responsibility of the Subrecipient. The Subrecipient further agrees that it shall be solely liable for the repayment of unused funds, program income funds, or disallowed, unauthorized or ineligible expenses. Any actions taken by the County pursuant to paragraph 17 of this Agreement shall not affect the liability of the Subrecipient for the repayment of the funds.**

21. Indemnification.

A. The Subrecipient shall indemnify the County, and its officers, agents, employees, or servants, against and hold them harmless from all liabilities, claims, damages, losses, and expenses, including but not limited to legal defense costs, attorney's fees, settlements, judgments, prejudgment interest, or post judgment interest whether by direct suit or from third parties arising out of any acts, commissions, or omissions of the Subrecipient and its officers, agents, employees or servants, of a recipient or potential recipient of any moneys or benefits from the Subrecipient, of a participant in a program operated pursuant to this Agreement, of a contractor hired pursuant to a program operated under this Agreement, or any officers, agents, employees, or servants of any of these, in a claim or suit brought by any person or third party in connection with this Agreement or from any claim or suit by any person or third party against the County or any of its agents, officers, employees, or servants.

B. In the event a claim or suit is brought against the County, or its officers, agents, employees, or servants for which the Subrecipient is responsible pursuant to subparagraph A. of this paragraph, the Subrecipient will defend, at its own cost and expense, any suit or claim and will pay any resulting claims, judgments, damages, losses, expenses, prejudgment interest, post judgment interest, or settlements against the County, or its officers, agents, employees or servants.

C. The indemnification obligation under this paragraph shall not be limited in any way to the limitations on the amount or type of damages, compensation or benefits payable by or for the Subrecipient under any law or by the amount of or limitations on insurance coverage, if any, held by the Subrecipient.

22. Suspension or Termination of Agreement.

A. The Subrecipient agrees that, pursuant to 2 CFR Part 200 and 570.503(b)(7), if the County determines that the Subrecipient:

1. has not complied with or is not complying with;
2. has failed to perform or is failing to perform; or
3. is in default under any of the provisions of the Agreement whether due to failure or inability to perform or any other cause whatsoever; the County, after notification to the Subrecipient by written notice of said non-compliance or default and failure by the Subrecipient to correct said violations within ten (10) business days, may:
 - a. suspend or terminate this Agreement in whole or in part by written notice, and/or:
 - b. demand refund of any funds disbursed to Subrecipient;
 - c. deduct any refunds or repayments from any funds obligated to, but not expended by the Subrecipient whether from this or any other project;

- d. temporarily withhold cash payments pending correction of deficiencies by the Subrecipient or more severe enforcement action by the County;
- e. disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;
- f. withhold further awards for the program;
- g. take other remedies legally available; or
- h. take appropriate legal action.

B. The County may send written notice suspending, effective immediately, the performance of the work under this Agreement, if it determines in its sole discretion, that it is necessary for the efficiency of the Program or to safeguard the Program pursuant to paragraph C.

C. The County may send written notice to the Subrecipient suspending or terminating the Agreement in whole or in part effective immediately if it determines, in its sole discretion that the Subrecipient has, including but not limited to:

- 1. used or is using fraudulent, coercive or dishonest practices;
- 2. demonstrated or is demonstrating incompetence, untrustworthiness, or financial irresponsibility; or
- 3. endangered or is endangering the life, safety, health or welfare of one or more persons in the conduct or performance of the work set out in Exhibit E hereto. The County may also take any of the actions listed in subparagraph A. of this paragraph; provided, however, that said actions may be taken effective immediately rather than upon ten (10) days written notice.

D. The Subrecipient agrees that, pursuant to 2 CFR Part 200 and 570.503(b)(7), this Agreement may be terminated for convenience, in whole or in part, as follows:

1. by the County, with consent of the Subrecipient, in which case the Subrecipient shall agree upon the termination conditions, including the effective date, and, in the case of partial termination, the portion to be terminated; or

2. by the Subrecipient, upon written notification to the County, setting forth the reasons for such termination the effective date, and in the case of partial termination, the portion to be terminated; provided, however, that if the County determines that the remaining portion of the grant will not accomplish the purpose for which the grant was given the County may terminate the entire grant under either 24 CFR Section 85.43 or 85.44(a).

E. The written notice given under any of the subparagraphs of this paragraph may be delivered by regular mail, certified mail return receipt requested, facsimile or personal service.

23. Notice.

Notice and communications under this Agreement shall be sent first class, prepaid mail to the respective parties as follows:

TO THE COUNTY: Ms. Susan M. Campbell, Director
Department of Planning and Development
69 W. Washington, 29th Floor
Chicago, IL 60602

TO THE SUBRECIPIENT: Mr. Nathaniel George Booker, Mayor
Village of Maywood
40 Madison Street
Maywood, IL 60153-2323

The Subrecipient agrees that the County will be consulted in the planning of any events related to the project and provided reasonable notice regarding the timing of the events.

24. SIGNAGE

The Subrecipient shall prepare and erect appropriate signage to indicate the County's participation in the projects and the source of funds for the projects, subject to the prior approval of the County. Whenever projects receive funding from HUD, signage shall be consistent with criteria established by HUD. In general, this requirement is anticipated to apply to capital improvement and residential development projects. The Subrecipient will ensure that signs are prepared according to the requirements and specifications for signage set forth in the Cook County Community Development Block Grant Program Procedures and Operations Guide. The Subrecipient shall include such requirements and specifications in any bid documents with contractors who shall prepare and erect all signage according to such specifications.

25. Effective Date; Close Out of Grant.

This Agreement shall be effective as of the first day of October 2023, and shall continue in effect for all periods in which the Subrecipient has control over CDBG funds including Program Income, and until this project is closed out in accordance with grant closeout procedures established by the County. For the purpose of this Agreement and applicable Federal rules and regulations, this Agreement shall be deemed expired when the County gives written notice that the grant is closed.

26. Binding Authority.

The individuals executing this AGREEMENT on behalf of the COUNTY and the SUBRECIPIENT represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this AGREEMENT.

27. Entire Agreement and Savings Clause.

A. This AGREEMENT sets forth all the covenants, conditions and promises between the COUNTY and the SUBRECIPIENT with regard to the matters set forth herein, and it supersedes all prior negotiations, statements or agreements, either written or oral, with regard to its subject matter. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this AGREEMENT.

B. If any provision of this AGREEMENT, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this AGREEMENT shall remain in full force and effect.

[THE REMAINDER OF THIS PAGE PURPOSEFULLY LEFT BLANK.]

COUNTY OF COOK:

BY: _____
Dir. of Dept. of Planning and Development (Signature) Printed Name Date
County of Cook

Approved as to Form: _____
Assistant State's Attorney (Signature) Printed Name Date

SUBRECIPIENT:

BY: _____
Subrecipient Official (Signature) Subrecipient Official (Printed Name) Date

TITLE: _____

ATTEST: _____
Subrecipient Clerk/Secretary (Signature) Subrecipient Clerk/Secretary (Printed Name) Date

Subrecipient Seal:

Approved as to Form: _____
Subrecipient Attorney (Signature) Subrecipient Attorney (Printed Name) Date

ATTACH: Exhibits
Resolution

EXHIBIT A
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The signatory to this Agreement to which this Exhibit A is attached understands and agrees that it is a Subrecipient of the Community Development Block Grant Program of the County of Cook and agrees that there shall be no discrimination against any employee who is employed in carrying out work receiving assistance from the County and the United States Department of Housing and Urban Development ("HUD"), or against any applicant for such employment, because of race, color, religion, sex, age, national origin, ancestry, marital status, handicap or unfavorable discharge from military service, including but not limited to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and the selection for training, including but not limited to apprenticeship; discipline and tenure, terms, privileges or conditions of employment. The Subrecipient agrees to abide by the Certifications contained herein as well as any and all equal employment opportunity provisions contained in the Agreement to which this is attached and all equal employment opportunity provisions of federal, state and local laws and regulations.

The Subrecipient shall adhere to the following requirements:

- (1) The requirements of Title VIII of Civil Rights Act of 1968, 42 U.S.C. 3601-3619 and implementing regulations; Executive Order 11063 and implementing regulations at 24 CFR Part 107; and Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2002d) and implementing regulations issued at 24 CFR Part 1, as amended.
- (2) The prohibitions against discrimination on the basis of age under the Age Discrimination in Employment Act of 1975 (42 U.S.C. 6101-6107); the prohibitions against discrimination against handicapped individuals under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the implementing regulations at 24 CFR Part 8; and the prohibitions against discrimination against those with disabilities under the Americans with Disabilities Act (42 U.S.C. Section 12101, et. seq.).
- (3) The requirements of Executive Order 11246, as amended by Executive Orders 11375 and 12086, and the regulations issued under the Order at 41 CFR Chapter 60.
- (4) The requirements of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, and implementing regulations at 24 CFR Part 135, as amended from time to time.

- (5) The requirements of Executive Orders 11625, 12432, and 12138. Consistent with HUD's responsibilities under these Orders, the Subrecipient must make efforts to encourage the use of minority and women's business enterprises in connection with activities funded under this part.
- (6) The Illinois Human Rights Act (775 ILCS 5/1-101, et seq.).

The Subrecipient further agrees to the following:

- (7) It will be bound by said equal opportunity clause with respect to its own employment practices when it participates in any County or HUD assisted work, provided, however, that if the Subgrantee so participating is a unit of local government, the said equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such unit of local government which does not participate in work on or under the contract.
- (8) It will assist and cooperate actively with the County or HUD in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations and relevant orders of the Secretary of Labor, the Secretary of Housing and Urban Development, State of Illinois, and the County.
- (9) It will furnish the County or HUD such information as they may require for the supervision of such compliance, and will otherwise assist the County or HUD in the discharge of primary responsibility for securing compliance.
- (10) It will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order and 24 CFR Part 24.
- (11) It will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Secretary of Labor, the County or HUD.
- (12) In the event that it fails or refuses to comply with the undertaking set forth, the County or HUD may cancel, terminate or suspend in whole or in part any contractual agreements the County or HUD may have with the Subrecipient; may refrain from extending any further assistance to the Subrecipient under any program until satisfactory assurance of future compliance has been received from the Subrecipient, or may refer the case to HUD or other appropriate agency for appropriate legal proceedings.
- (13) It will comply with the provisions of the Americans with Disabilities Act, as amended from time to time (42 USC Section 12101, et seq.).

Exhibit A, Page 2

- (14) Pursuant to 24 CFR Section 570.607, it will incorporate or cause to be incorporated into any contract for \$10,000 or more, or modification thereof, as defined in the regulation of the Secretary of Labor at 41 CFR Chapter 60, as amended, which is paid for in whole or in part with funds obtained pursuant to Community Development Block Grant Program, the equal opportunity clause required by 41 CFR 60-4.4 of the regulations.

EXHIBIT B
ASSURANCES

In accordance with the Housing and Community Development Act of 1974, as amended (the "Act"), and 24 CFR Section 570.303, the Subrecipient hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of Federal funds for this federally-assisted program. Also, the Subrecipient gives assurances and certifies with respect to the grant that, if applicable:

- A. It possesses legal authority to make a grant submission and to execute a community development and housing program.
- B. Prior to submission of its application to Cook County, the Subrecipient followed a detailed citizen participation plan which meets citizen participation requirements under 24 CFR Section 91.105, prepared its final statement of community development objectives and projected use of funds, and made the application available to the public, as required by 24 CFR Section 91.105.
- C. It has developed a housing and community development plan, for the period specified by the County, that identifies community development and housing needs and specifies both short- and long-term community development objectives that provided decent housing and expand economic opportunities primarily for persons of low and moderate income and that have been developed in accordance with the primary objective and requirements of the Housing and Community Development Act of 1974 as amended.
- D. It is following the current Comprehensive Consolidated Plan (CCP) which has been prepared by the County and approved by HUD pursuant to 24 CFR Part 91 and which meets the requirements of Section 104(c)(1) of the Housing and Community Development Act of 1974, as amended, and that any housing activities to be assisted with CDBG funds be consistent with the CCP;

It is following the current CCP which has been prepared by the County and approved by HUD in accordance with Section 105 of the Cranston- Gonzalez National Affordable Housing Act.

- E. It has developed its Program so as to give maximum feasible priority to activities which benefit low-and-moderate-income persons or aids in the prevention or elimination of slums or blight.
- F. It will minimize displacement of persons as a result of activities assisted with federal funds for this federally-assisted program.
- G. It will not attempt to recover any capital costs of public improvements assisted in whole or part under Section 106 or with amounts resulting from a guarantee

under Section 108 of the Housing and Community Development Act of 1974, as amended, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements (assisted in part with Community Development Block Grant funds) unless (1) funds received under Section 106 are used to pay the proportion of such fee or assessment that relates to the capital cost of such public improvements that are financed from revenue sources other than under Title I of the Act (however, an assessment or charge may be made against the property with respect to public improvements funded by a source other than Community Development Block Grant funds); or (2) for purpose of assessing any amount against properties owned and occupied by persons of low and moderate income who are not persons of very low income, the Subrecipient and Grantee certify to the Secretary that it lacks sufficient funds received under Section 106 to comply with the requirements of subparagraph (1) above.

- H. Its chief executive officer, chief elected official, or other officer of the Subrecipient approved by the County is authorized and consents on behalf of the Subrecipient and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of the requirements of such Act and regulations.
- I. The grant will be conducted and administered in compliance with the following requirements:
 - 1. The Subrecipient in its municipal operations and in the administration of this Agreement will affirmatively further fair housing;
 - a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000(d)), as amended, and implementing regulations issued at 24 CFR Part 1, as amended; and
 - b. The Fair Housing Act (18 U.S.C. Sections 3601-3619) and implementing regulations, as amended;
 - 2. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, and implementing regulations, if any;
 - 3. Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto, as amended
 - 4. Section 3 of the Housing and Urban Development Act of 1968, as amended. All Section 3 covered contracts shall include language applying Section 3 requirements for a Section 3 project, including, but not limited to the following:
 - a. Employment and training.
 - i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 workers within the metropolitan area (or nonmetropolitan county) in which the project is located.
 - ii. Where feasible, priority for opportunities and training described in paragraph a. i. of this section should be given to:

1. Section 3 workers residing within the service area or the neighborhood of the project, and;
 2. Participants in YouthBuild programs.
- b. Contracting.
- i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located.
 - ii. Where feasible, priority for contracting opportunities described in paragraph b. i. of this section should be given to:
 1. Section 3 business concerns that provide economic opportunities to Section 3 workers residing within the service area or the neighborhood of the project, and
 2. YouthBuild programs.
 - c. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).
 - d. Section 3 requirements shall apply to all contractors, as well as all subrecipient agreements and contracts for a Section 3 project.
 - e. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual obligations or other impediment that would prevent them from complying with the part 75 regulations.
 - f. The contractor agrees to include in any contract or agreement language to apply Section 3 to any and all subcontractors. All subrecipients, contractors, and subcontractors must meet the requirements of §75.19, regardless of whether Section 3 language is included in subrecipient agreements, program regulatory agreements, or contracts. All contractors and subcontractors must meet the requirements of §75.9, regardless of whether Section 3 language is included in contracts.
5. Executive Order 11246, as amended by Executive Order 11375 and 12086, and implementing regulations issued at 41 CFR Chapter 60, as amended;
 6. Executive Order 11063, as amended by Executive Order 12259, and implementing regulations at 24 CFR Part 107, as amended;

7. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and implementing regulations issued at 24 CFR Part 8, as amended;
8. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and implementing regulations when published for effect;
9. It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended, as required under Section 570.606(b) and Federal implementing regulations at 49 CFR; it has in place a plan and is following the requirements in Section 570.606(c) governing the residential anti-displacement and relocation assistance plan required under Section 104(d) of the Act (including a certification that the Subrecipient is following such a plan); the relocations requirements of Section 570.606(c) governing displacement subject to Section 104(k) of the Act; and the relocation requirements of Section 570.606(d) governing optional relocation assistance under Section 105(a)(11) in connection with any activity assisted with funding under the CDBG Program;
10. The labor standards requirements as set forth in 24 CFR Section 570.603, Subpart K and HUD regulations issued to implement such requirements, as amended; including but not limited to Davis-Bacon (40 USC 276A - 276A-5), as amended, and the Contract Work Hours and Safety Standards Act (40 USC 327 et. seq.), as amended;
11. Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution;
12. The National Flood Insurance Program (Section 201 (d), 42 USC 4105 (d), and the flood insurance purchases requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234, 42 USC 4012a);
13. The regulations, policies, guidelines and requirements of 24 CFR Part 570, and OMB Circulars A-87, A-122, and A-128, as applicable, as they relate to the acceptance and use of Federal funds under this federally- assisted program, and as amended from time to time;
14. The Americans with Disabilities Act, as amended from time to time (42 USC Section 12101, et seq.);
15. The Build America, Buy America Act (BABA), enacted on November 15, 2021, as part of the Infrastructure Investment and Job Act (IIJA), Pub. L. 117-58. The Act establishes a domestic content procurement preference (“Buy America Preference” or “BAP”) for federal infrastructure programs. Steps developed by HUD must be implemented to ensure that the iron, steel, manufactured products, and construction materials used in a project are produced in the United States.

CDBG funds awarded under the Agreement are subject to the provisions of the Act, 41 U.S.C. 8301-8305. No funds under this Agreement will be used for or in aid of any personal political purpose and it will comply with the provision of the Hatch Act which limits the political activity of employees.

- J. It will comply with the lead-based paint requirements of 24 CFR Part 35 (in particular Subparts A, B, J, K and R) issued pursuant to the Lead-based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846); and, that its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with 24 CFR Section 570.608, as both are now or hereafter amended.
- K. If a facility is developed as a result of the assisted activities, no unreasonable fee may be charged for the use of such facility, and, such fee, if charged, must not have the effect of precluding use by low-and-moderate-income persons.
- L. No CDBG funds will be used to employ, award contracts to, or otherwise engage the services of or fund any contract or sub-contractor of the Subrecipient during any period of debarment, suspension or placement on ineligibility status under the provisions of 24 CFR Part 24 or 570.609, as applicable, and Executive Order 11246, as amended by Executive Order 12086.
- M.
 1. In accordance with Section 519 of Public Law 101-144, (the 1990 HUD Appropriations Act), the Subrecipient, if a municipality, certifies that it has adopted and is enforcing a policy prohibiting the use of excessive force by its police department against any individuals engaged in nonviolent civil rights demonstrations.
 2. The Subrecipient, if a municipality, certifies that it has a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.
- N. The Subrecipient certifies that it is complying with the Illinois Drug Free Workplace Act ("Act"), (30 ILCS 580/1, et seq.), and, if applicable, that it is complying with the Federal Drug Free Workplace Act (41 U.S.C. Section 701, et seq.).

EXHIBIT C
ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Subrecipient agrees to comply with 24 CFR 570 and agrees to adhere to the accounting principles and procedures required therein, utilize internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles

The Subrecipient shall administer its program in conformance with OMB Circulars A-122, "Cost Principles for Non-Profit Organizations. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record Keeping

1. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG Program;
- c. Records required to determine the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the fair housing and equal opportunity components of the CDBG Program;
- f. Financial records as required by 24 CFR 570.
- g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

2. Client Data

The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other bases for determining eligibility, and description of service provided. Such information shall be made available to the County or their designees for review upon request.

3. Disclosure

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the County's or Subrecipient's responsibilities with respect to services provided under the contract is prohibited by the Federal Law unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

4. Close-outs

The Subrecipient's obligation to the County shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the County), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds including program income.

5. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the County, County representative, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current County policy concerning subrecipient audits and OMB Circular A-133.

C. Reporting and Payment Procedures

1. Program Income

The Subrecipient shall report monthly all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the County at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the County.

2. Indirect Costs

If indirect costs are charged, the Subrecipient will develop an indirect cost allocation plan for determining the appropriate Subrecipient's share of administrative costs and shall submit such plan to the County for approval, in a form specified by the County.

3. Payment Procedures

The County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with any approved budget and County policy concerning payments. With the exception of certain advances, payments will be made for eligible expense actually incurred by the Subrecipient, and not to exceed actual cash requirements. Payments will be adjusted by the County in accordance with advance fund and program income balances available in Subrecipient accounts. In addition, the County reserves the right to liquidate funds available under this contract for costs incurred by the County on behalf of the Subrecipient.

4. Performance Reports

The Subrecipient shall submit Performance Reports to the County in the form, content, and frequency as required by the County.

D. Procurement

1. Compliance

The Subrecipient shall comply with current County policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) Shall revert to the County upon termination of this Agreement.

2. OMB Standards

Unless specified otherwise within this Agreement, the Subrecipient shall procure all materials, property, or services in accordance with the requirements of 24 CFR 570.

3. Travel

The Subrecipient shall obtain written approval from the County for any travel outside the metropolitan area with funds provided under this Agreement.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. The Subrecipient shall transfer to the County any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 C FR 570.208 until five (5) years after expiration of this Agreement [or such longer period of time as the County deems appropriate]. If the Subrecipient fails to use CDBG-assisted real property in a manner that meet a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the County an amount equal to the current fair market value of the property less any portion of the value

attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the County. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period.

3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the County for the CDBG program or (b) retained after compensating the County [an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment].

RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

If applicable to the Project, the Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable County's ordinances, resolutions and policies concerning the displacement of persons from their residences.

EXHIBIT D

**CERTIFICATE REGARDING LOBBYING
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
COUNTY OF COOK**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperation agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when the transaction contemplated in the Community Development Block Grant Program SUBRECIPIENT AGREEMENT bearing this same date ("Subrecipient Agreement") was made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each failure.

SUBRECIPIENT:

BY: _____
Subrecipient Official (Signature) Subrecipient Official (Printed Name) Date

TITLE: _____

ATTEST: _____
Subrecipient Clerk/Secretary (Signature) Subrecipient Clerk/Secretary (Printed) Date

Subrecipient Seal:



EXHIBIT E - PROJECT SUMMARY

2024 Program Year: October 1, 2024 through September 30, 2025

Project Manager Aubrey Hills

SUBRECIPIENT Village of Maywood

ADDRESS 40 Madison Street CITY Maywood ZIP 60153-2323

Frank Torres 708-785-5198 ftorres@maywood-il.gov
 PROGRAM MANAGER PHONE FAX E-MAIL

PROJNUM 2406-021 IDIS No. PROJECT TITLE 2025 CDBG Roadway Improvements Project

Account #:
9428225-580170.100

Eligibility Citation	Award Amount	Additional Amount	Total Budget Summary	Award Match	Match_Source_1
	\$200,000		\$623,600	\$423,600	General Funds
				Award Match2	Match_Source_2

SUMMARY PROJECT DESCRIPTION: Street and pavement reconstruction along 21st avenue

Eligibility:

<p>LMI</p> <input type="checkbox"/> Does Not Apply <input checked="" type="checkbox"/> Area Benefit <input type="checkbox"/> Limited Clientele	<p>Slum Blight</p> <input checked="" type="checkbox"/> Does Not Apply <input type="checkbox"/> Area <input type="checkbox"/> Spot	<p>Is Acquisition Required?</p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	--	---

Census Tracts	Block Groups	L/M Income %
8177.00	4	62.36%

NARRATIVE:

Awarded Location
21st Avenue from Van Buren Street to Wilcox Street

AWARDED Project Description
 The proposed project is located along 21st Avenue from Van Buren Street to Wilcox Street. The project will provide for an improved connection between two (2) recent capital improvement projects. The project will include pavement reconstruction, resurfacing, drainage improvements, combined sewer repairs, and ADA Improvements to areas in need.

Note: The environmental review requirement must be cleared by the County in accordance with 24 CFR 58.22 prior to the incurrence of costs on activities that would limit the choice of reasonable alternatives. The County has no obligation to fund this Project until the County has cleared the environmental review requirement and issued an Authorization to Incur Grant Costs to the Subrecipient.

Specific Anticipated Accomplishments

The improvements will increase pavement drainage, provide adequate pavement surface and structure for vehicles, and provide safe pedestrian walkways. The improvements will assist in safely conveying traffic, both vehicular and pedestrian between Van Buren Street and Wilcox Street into the heart of the local roads along the west Village boundary. The improvements will provide a completely improved connection between Harrison Street and Wilcox Street in conjunction with the recent improvements to the north and south.

Environmental Review	Amendment	Amendment Date	Project Manager
			Aubrey Hills

PROJECT COMPLETION SCHEDULE

Month 1

Notice to Incur Costs

Month 2

Engineering Agreement Approval

Month 3

Prepare Plans and Specifications

Month 4

Prepare Plans and Specifications

Month 5

Submit Plans and Bidding Documents for County Review

Month 6

Advertise for Bids/Award Contract

PROJECT COMPLETION SCHEDULE

Month 7

Construction

Month 8

Construction

Month 9

Construction, Punch List, and Project Completion

Month 10

Submit Final Pay Estimate

Month 11

Submit Final Project Closeout Documents to Cook County

Month 12

Begin In-House Annual Maintenance Program

PROJECT ACTIVITY:	LINE ITEM BUDGET		
	CDBG Funds	Matching Funds	TOTAL
Capital Improvement	\$200,000	\$333,000	\$533,000
Single-Family Rehabilitation	_____	_____	_____
Economic Development	_____	_____	_____
Demolition/Clearance	_____	_____	_____
Acquisition	_____	_____	_____
Relocation	_____	_____	_____
TOTAL PROJECT ACTIVITY:	\$200,000	\$333,000	\$533,000

Administration and Planning Grants include Fair Housing activities. Public Service Grants include Housing Counseling activities. Project Activity costs for these projects should be indicated below as Project Delivery costs.

PROJECT DELIVERY: *(You are encouraged to use CDBG Funds for salaries only.)*

	CDBG Funds	Matching Funds	TOTAL
Staff Salaries	_____	_____	_____
Office Rent/Utilities	_____	_____	_____
Postage	_____	_____	_____
Printing (Rental Equipment)	_____	_____	_____
Publication/Notices	_____	_____	_____
Project Travel @ \$.67 per mile OR current IRS rate.	_____	_____	_____
Other: _____	_____	_____	_____
Other: _____	_____	_____	_____

Professional Services: *(Need to be Procured if using CDBG Funds.)*

Architect	_____	_____	_____
Engineering	_____	\$90,600	\$90,600
Legal	_____	_____	_____
Accounting (except Single Audit)	_____	_____	_____
Other: _____	_____	_____	_____
Other: _____	_____	_____	_____

TOTAL PROJECT DELIVERY: _____ \$90,600 \$90,600

CDBG Grand Total	Match Grand Total	GRAND TOTAL ALL
\$200,000	\$423,600	\$623,600

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik
Date: November 13, 2024
**Re: 2024 Community Development Block Grant Program Year ("CDBG Program") --
Professional Engineering Services Agreement with Hancock Engineering Company for Phase II
Design Engineering Services and Phase III Construction Engineering Services for the 2025
CDBG Roadway Improvement Project (21st Avenue from Van Buren Street to Wilcox Street –
South Limits of National Cycle Property)**

Per the request of Village Engineer Bill Peterhansen, I have enclosed the following documents for your review, consideration and action at the November 19, 2024 Combined Committee of the Whole / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING PHASE II DESIGN ENGINEERING SERVICES AND PHASE III CONSTRUCTION ENGINEERING SERVICES, AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG") AND VILLAGE GENERAL FUNDS TO PAY FOR THE ENGINEERING SERVICES RELATED TO THE 2025 CDBG ROADWAY IMPROVEMENTS PROJECT (21st Avenue From Van Buren Street To Wilcox Street – South Limits of National Cycle Property), with the Agreement attached as Exhibit "A".
2. Hancock Memorandum dated October 30, 2024 (the "Memorandum"), attached to this Memorandum.

Application, Project and Scope of Work

The enclosed Resolution approves and authorizes the Village of Maywood to file an application with Cook County for an allocation of funds during the 2024 Program Year under the Community Development Block Grant Program ("CDBG Program") to complete the 21st Avenue from Van Buren Street to Wilcox Street Roadway Improvements Project ("Project"), which is described in the Village Engineer's Project Memorandum dated October 30, 2024. The Total Estimated Project Cost is \$623,600.00. The requested amount of CDBG Program funds to complete the Project and the amount of needed Village matching funds and Project funding sources are as follows:

- Community Development Block Grant ("CDBG") 2024 Program Year: \$200,000.00.
- Matching Village Funds from General Corporate Fund: \$423,600.00.

The enclosed Authorizing Resolution is a required submittal to Cook County as part of the Village's CDBG Program Application.

The Village of Maywood ("Village") applied for and received a \$200,000.00 Community Development Block Grant ("CDBG") to pay for a portion of the construction services to complete certain street and sewer work on 21st Avenue from Van Buren Street to Wilcox Street – South Limits of National Cycle Property (the "Project"). The Total Estimated Project Cost is \$623,600.00. Per the CDBG Subrecipient Agreement, the Village is obligated to pay the following matching Project costs from its own funds: (a) \$90,600.00 for Phase II Design Engineering Service fees and Phase III Construction Engineering Service fees; and (b) \$333,000.00 for construction services. Per the enclosed Agreement, the estimated cost to complete the Phase II Design Engineering Services is \$42,600.00 and the estimated cost to complete the Phase III Construction Engineering Services is \$48,000.00 for a total estimated cost of \$90,600.00. This Project is not within an existing TIF District, so General Funds will be used to pay for the Village's matching funds.

If there are any questions, please contact me.

Mike

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Greg Buchanan, Public Works Director (w/ encls.)
Angela Smith, Community Development Director (w/encls.)
Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/encls.)
Walter Duncan, Director of Building and Code (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)

MEMO

Date: October 30, 2024

To: Village of Maywood

Attn: Mr. Frank Torres, Village Manager

cc: Ms. Angela Smith, Director of Community Development
Mr. Greg Buchanan, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: Cook County Community Development Block Grant (CDBG)
Design and Construction Engineering Agreement
2025 CDBG Roadway Improvements Project (Project 2406-021)

Background

The Village has received a subrecipient agreement from Cook County for the 2025 CDBG Roadway Improvements. The next step in the process is to approve a professional services agreement for the design and construction engineering of the project.

Project Scope

The project involves roadway and drainage improvements to 21st Avenue from VanBuren Street to Wilcox Street (south limits of National Cycle).

The proposed improvements to 21st Avenue will connect with the following recent improvements and “fill the gap”:

- To the south - 21st Avenue from Harrison Street to VanBuren Street was recently improved via the CDBG program in 2022.
- To the north - Wilcox Street from 21st Avenue to 19th Avenue was improved in 2022 through balances from the Madison Street TIF, in conjunction with the National Cycle addition.

The work along 21st Avenue from Van Buren Street to Adams Street will include complete removal and replacement of the concrete curb and gutter and driveways, intermittent sidewalk replacement, replacement of ADA compliant roadway crossings, replacement of drainage structures and sewer laterals where repair is needed, combined sewer repairs as observed through television inspection, the removal and

excavation of the existing pavement, installation of 6" aggregate base course, 4" of full depth hot-mix asphalt binder course and 2" of hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

The work along 21st Avenue from Adams Street to Wilcox Street will include "value resurfacing". The Value Resurfacing scope includes streets that have been identified to have been part of the curb and gutter drainage improvement program in the early 1990's. As such, the pavement was not addressed at that time and is estimated to not have been improved for at least 40 years. However, the cost per linear foot is generally the lowest as the curbs and driveway aprons are not in need of replacement.

The work within this section will include pavement milling, patching as needed with 8" Portland Cement Concrete Base Course, intermittent removal and replacement of the concrete curb and gutter and driveways, intermittent sidewalk replacement, replacement of ADA compliant roadway crossings, drainage structure repairs as observed through field inspection, combined sewer repairs as observed through television inspection, installation of 1" hot-mix asphalt level binder course and 2" of hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

The roadway pavement was classified as "1 - Pavement in "Very Poor" condition". The improvements to 21st Avenue from Adams Street to Wilcox Street will consist of the "Value Resurfacing" scope. The roadway pavement was classified as "2 – Pavement in "Poor Condition".

Summary of Engineering Fees

The Preliminary & Design Engineering Fee for this project is \$42,600, which represents the time to collect and draft existing topographical survey information of the site; design curb and gutter grades, sidewalk grades, and underground utility improvements; prepare detailed proposed plans of the improvements; prepare specifications, bid documents, and estimates of cost in accordance with respective policies and procedures of the Village of Maywood, HUD, Cook County's Community Development Block Grant program, the submittal and obtaining of permits to the Metropolitan Sanitary District of Greater Chicago regarding sewer improvements in a combined sewer area; assisting the Village staff in reviewing received proposals and making a recommendation of award to the Village Board; and the preparation of contract documents upon award by the Village Board.

The Construction Engineering Services is proposed to be completed as an hourly rate, which includes an upper limit not to exceed of \$48,000. The Construction Engineering Services include attending a preconstruction conference; administration of the construction and grant documentation per Cook County requirements; layout of the improvements; construction inspection of proposed improvements noting compliance and deficiencies in work; documentation of quantities completed; preparation of pay estimates; review of contractor's submittal of invoices and waivers; completion of contractor employee interviews and review of certified payrolls in accordance with

Davis Bacon procedures; the preparation and submittal of vouchers for CDBG grant fund disbursements from Cook County to the Village; final closeout documentation for Cook County funds expended on the project; and a final walk through with Village staff and creation of a punch list (if necessary) of items requiring further attention; and the making of a recommendation of final acceptance of the project upon conclusion.

Breakdown of Costs

ITEM	CDBG FUNDS	MATCHING FUNDS	TOTAL
Capital Infrastructure: Construction	\$ 200,000	\$ 333,000	\$ 533,000
Professional Services: (Design and Construction Engineering, CDBG Grant Administration)	\$ 0	\$ 90,600	\$ 90,600
Total	\$ 200,000	\$ 423,600	\$ 623,600

Notables

It has historically been intended to perform CDBG funded roadway projects in areas that are outside of the Madison TIF. There was a previous focus to complete road and sewer improvements over the previous decade within the census tract block bounded by Madison Street, Washington Boulevard, west Village limits, and 17th Avenue.

We offer the following project schedule:

Approval of Engineering Agreement	November 19, 2024
Completion of Design	February 21, 2025
Permit Approval and Advertisement of Project	March 10, 2025
Opening of Proposals	April 1, 2025
Award of Contract	May 6, 2025
Begin Construction	June 1, 2025
Completion of Construction	September 1, 2025

Action

If the board would like to move forward with the Design and Construction Engineering services and complete the project within the above timeframe, a resolution will need to be approved.

If you should have questions, please call our office at your convenience.

RESOLUTION NO. R-2024- _____

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF
AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING PHASE II
DESIGN ENGINEERING SERVICES AND PHASE III CONSTRUCTION ENGINEERING SERVICES,
AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM (“CDBG”) AND VILLAGE GENERAL FUNDS TO PAY FOR
THE ENGINEERING SERVICES RELATED TO THE 2025 CDBG ROADWAY IMPROVEMENTS PROJECT
(21st Avenue From Van Buren Street To Wilcox Street – South Limits of National Cycle Property)**

WHEREAS, the Village of Maywood (“Village”) applied to Cook County for an allocation of funds during the 2024 Program Year under the Community Development Block Grant Program (“CDBG”) and received a \$200,000.00 CDBG Grant to pay for a portion of the construction services to complete certain street and sewer work on 21st Avenue from Van Buren Street to Wilcox Street, the south limits of the National Cycle Property (the “Project”). The Total Estimated Project Cost is \$623,600.00; and

WHEREAS, with the passage of Resolution No. R-2024-___, on November 11, 2024, the Village President and Board of Trustees of the Village of Maywood (the “Village” or “Village Board”) accepted the CDGB Grant Funds and entered into an agreement entitled “Intergovernmental Agreement” with Cook County, acting by and through its Cook County Department of Transportation and Highways (“CCDOT”), relative to the receipt of the Grant Funds (the “Grant Agreement”). Per the Grant Agreement, the Village is obligated to pay the following matching Project costs from its own funds: (a) \$90,600.00 for Phase II Design Engineering Service fees and Phase III Construction Engineering Service fees; and (b) \$333,000.00 for construction services. Copies of the Grant Agreement and Resolution are incorporated by reference into this Resolution and are on file with the Village Clerk’s Office; and

WHEREAS, the President and Board of Trustees of the Village desire to hire Edwin Hancock Engineering Company (the “Engineer”) to perform the Phase II Design Engineering Services and the Phase III Construction Engineering Services for the Project. The Village Board and the Engineer agree to enter into an agreement entitled “AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2025 CDBG ROADWAY IMPROVEMENTS PROJECT (21ST AVENUE FROM VAN BUREN STREET TO WILCOX STREET – SOUTH LIMITS OF NATIONAL CYCLE PROPERTY) IN MAYWOOD, ILLINOIS” (the “PES Agreement”), a copy of which is attached hereto as Exhibit “A” and made a part hereof; and

WHEREAS, per the enclosed PES Agreement, the estimated cost for the Engineer to complete the Phase II Design Engineering Services is \$42,600.00 and the estimated cost for the Engineer to complete the Phase III Construction Engineering Services is \$48,000.00, which amounts to a total estimated cost of \$90,600.00 to secure the performance of the Phase II Design Engineering Services and the Phase III Construction Engineering Services for the Project; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve and enter into the attached PES Agreement (Exhibit “A”) pursuant to their home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and find that entering into the PES Agreement is in the best interests of the Village, its residents,

property owners, businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Documents. The Village President and Board of Trustees of the Village authorize the approval and execution of the attached PES Agreement (**Exhibit "A"**), to be entered into with the Engineer for the purpose of authorizing the Engineer to perform the Phase II Design Engineering Services and the Phase III Construction Engineering Services for the Project, and authorize and direct the Village President and Village Clerk, or their designees, to execute the final version of the PES Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 3: Approval of Financial Obligations and Other Documents. The President and Board of Trustees also agree to appropriate and authorize the expenditure of Village General Funds to pay an amount not to exceed \$90,600.00 for the performance of the Phase II Design Engineering Services and the Phase III Construction Engineering Services for the Project as set forth in the PES Agreement for the Project. The President and Board of Trustees authorize and direct the Village President and Village Clerk, or their designees, to execute the PES Agreement, and to execute and deliver all other instruments, payments and documents that are necessary to fulfill the Village’s obligations under the PES Agreement.

SECTION 4: Delivery of Signed Documents. The President and Board of Trustees of the Village of Maywood authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including this Resolution and the attached PES Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by CCDOT or any other governmental oversight regulatory agency, in order to comply with the terms of the PES Agreement and for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____
NAYS: _____
ABSENT: _____

APPROVED by me as Village President, and attested by the Village Clerk, on the 19th day of November, 2024.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Exhibit "A"

**Agreement Between The Village Of Maywood
And The Edwin Hancock Engineering Company For Furnishing
Phase II Design Engineering Services and Phase III Construction Engineering Services
Related To The 2025 CDBG Roadway Improvements Project
(21st Avenue From Van Buren Street To Wilcox Street – South Limits of National Cycle Property)**

(attached)

AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

**FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES**

for the

2025 CDBG ROADWAY IMPROVEMENTS PROJECT

in

MAYWOOD, ILLINOIS

October 2024

AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
2025 CDBG ROADWAY IMPROVEMENTS PROJECT
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the engineering services required for the 2025 CDBG ROADWAY IMPROVEMENTS PROJECT, hereinafter referred to as "PROJECT", which will generally include roadway improvements along 21st Avenue from Van Buren Street to Wilcox Street, in the Village of Maywood, Cook County, Illinois, as part of the PY2024 Cook County CDBG Program, described in detail as follows:

The scope of work of the project shall include complete removal and replacement of the concrete curb and gutter, driveway aprons, intermittent sidewalk replacement, replacement of ADA compliant curb ramps at roadway crossings, drainage structure repairs as observed through field inspection, combined sewer repairs as observed through television inspection, complete pavement reconstruction and installation of geotechnical fabric, aggregate base course, 4" hot-mix asphalt binder, 2" hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

Design Engineering includes the preparation of plans, specifications and bidding documents for the proposed work in accordance with requirements of Cook County Community Development Block Grant (CCCDBG) authorities and the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), preparation and submittal of applications for permits required from various agencies, and performance of other necessary engineering services outlined in Section A.I of this Agreement.

Construction Engineering includes providing line and grade staking of the proposed work, observation of the work to become familiar with the progress and quality of the work completed and to determine if the work when completed will be in accordance with the contract documents, attendance at meetings during construction as may be required, measurement of quantities and preparation of pay estimates as required, as well as other services outlined in Section A.II of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

- I. To perform, or be responsible for the performance of, the following Design Engineering services for the proposed improvement:
 - a. Preparing preliminary design criteria.
 - b. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.
 - c. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.
 - d. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.
 - e. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.
 - f. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids.
 - g. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.
- II. To perform, or be responsible for the performance of, the following Construction Engineering services for the proposed improvement:
 - a. Consulting on interpretations of plans and specifications and any changes under consideration as construction proceeds, including attending such meetings as may be required to inform the VILLAGE on the progress of the work.
 - b. Checking of shop and equipment drawings.
 - c. Providing line-and-grade staking.
 - d. Providing resident observation of the construction work to become familiar with the progress and quality of the work completed and to

determine if the work when completed will be in accordance with the contract documents.

- e. Making final measurement of quantities of work performed under the contract as required to be able to update Village records and atlas.
 - f. Maintaining a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - g. Advising the VILLAGE of defects and deficiencies in the work of the contractor, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - h. Making any necessary changes in working plans as may be required after the award of the construction contract and during construction of the improvement.
 - i. Preparing contractor's partial and final payment estimates, change orders, and other records that may be required.
 - j. Attending site-inspection and documentation review progress meetings with Cook County, the preparation and submittal of vouchers for CDBG grant fund disbursements from Cook County to the VILLAGE, and final closeout documentation for Cook County funds expended on the project.
 - k. Performing final inspection of all improvements.
- III. To cause to be furnished, when required, the following services by subletting the work to a firm or firms qualified to provide the following services:
- a. Proportioning and testing of Portland Cement Concrete and Hot-Mix Asphalt mixtures in accordance with project specifications.
 - b. All compaction or density tests as required by the specifications.
- IV. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

- I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:
 - a. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Forty-Two Thousand Six Hundred dollars (\$42,600.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.
 - b. **To pay the Engineer as compensation for all Construction Engineering services performed as stipulated in above Section A.II at the hourly rates as found in Attachment "A" not to exceed Forty-Eight Thousand dollars (\$48,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The CONSTRUCTION ENGINEERING not to exceed amount is based upon the scope of work as listed in Section A.II.

The hourly rates for each classification of personnel are based upon the background of experience and the current salary of the personnel being assigned to a project. In the billing process the hourly invoicing rate of the personnel assigned to the PROJECT will be consistent with the most current Schedule of Hourly Rates at the date of service (Schedule of Hourly Rates subject to change as of March 1 annually).

- c. To pay for the subletted services as stipulated in above Section A.III at the actual cost to the ENGINEER; "Cost to ENGINEER" shall be validated by the ENGINEER furnishing the VILLAGE copies of such invoices from the party doing the work. The cost for the subletted services in Section A.III are not included within the Design or Construction Engineering fees, and must be agreed upon in writing in advance of the work.

- d. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A". However, the most current Schedule of Hourly Rates shall be utilized at the date of service (Schedule of Hourly Rates subject to change as of March 1 annually).
- e. That payment to the ENGINEER for the services rendered shall be made in the following manner:
 - 1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.
 - 2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

- I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from soil surface and subsurface investigations with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.
- II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

- III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

- IV. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2024

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Mayor

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)



Executed by the ENGINEER, this

_____ day of _____, 2024

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2024 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	\$160.00
ENGINEER – V	\$145.00
ENGINEER – IV	\$135.00
ENGINEER – III	\$127.00
ENGINEER – II	\$117.00
ENGINEER – I	\$105.00
ENGINEERING TECHNICIAN – V	\$134.00
ENGINEERING TECHNICIAN – IV	\$124.00
ENGINEERING TECHNICIAN – III	\$92.00
ENGINEERING TECHNICIAN – II	\$73.00
ENGINEERING TECHNICIAN - I	\$48.00
CAD MANAGER	\$128.00
CAD - II	\$108.00
CAD – I	\$93.00
ADMINISTRATIVE	\$65.00

**Note: Schedule of Hourly Rates is subject to change annually as of March 1st.
The most current Schedule of Hourly Rates will be in effect at the date of service.**

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. THE ENGINEER AGREES:

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);
- (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. Minimum Limits of Insurance

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$1,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$100,000 per accident.

c. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions

The policies are to contain, or be endorsed to contain the following provisions:

(1) **General Liability and Automobile Liability Coverages**

- (a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.
- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.
- (d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) **All Coverages**

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

- 2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..
- 3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.
- 4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.
6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order.
7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.
8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:
 - a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;
 - b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
 - c. If ENGINEER makes a general assignment for the benefit of creditors;
 - d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;
 - e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;
9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.
10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.
11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits

imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.
13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.
14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.
15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.
16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.
17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.
18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly

authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

- a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.
- b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.
- c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
- d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.
20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.
21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:
 - a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.
 - b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).
22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.
23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall

not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:
 - a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Mr. Frank Torres, Village Manager
 - b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY,
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President
 - c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.
25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.
26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.
27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.
28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.
29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. CERTIFICATION OF ENGINEER

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
 - b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
 - c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;
 - d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)
 - e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

- (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
 - (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
 - (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.
- f. in compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

- (1) Publishing a statement:
 - (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.
 - (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:
 - (i) abide by the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 - (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
 - (3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.
 - (4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.
 - (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
 - (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.
 - j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

- k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.
- l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.
- m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
- n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.
- o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

<u>Design Engineering Fee</u>	
Preliminary Engineering	\$1,200.00
Topographic Survey	\$4,500.00
CADD Drafting	\$6,000.00
Utility Coordination	\$1,500.00
Plans	\$13,000.00
Specifications	\$6,400.00
MWRD Permitting	\$4,000.00
Bid Engineering	\$1,000.00
Project Administration	\$5,000.00
	<hr/>
	\$42,600.00

Estimated Sub-Consultant Fees

QA Materials Testing \$ 3,000.00*

* These sub-consultant fees are not included in the upper limit of this Agreement.

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024- _____

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF
AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING PHASE II
DESIGN ENGINEERING SERVICES AND PHASE III CONSTRUCTION ENGINEERING SERVICES,
AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM ("CDBG") AND VILLAGE GENERAL FUNDS TO PAY FOR
THE ENGINEERING SERVICES RELATED TO THE 2025 CDBG ROADWAY IMPROVEMENTS PROJECT
(21st Avenue From Van Buren Street To Wilcox Street – South Limits of National Cycle Property)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Tori-Love Garron, Village Clerk

[SEAL]



MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik
Date: November 13, 2024
Re: 19th Avenue - Lead Water Service Replacement Project (19th Avenue from Madison Street to Oak Street)

Per the request of Village Engineer Bill Peterhansen, I have enclosed the following documents for your review, consideration and action at the November 19, 2024 Combined Committee of the Whole / Special Village Board Meeting:

1. A RESOLUTION APPROVING THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION (JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED CONSTRUCTION - STATE-LET CONSTRUCTION WORK) (FORM BLR 05310C) TO BE ENTERED INTO BY THE VILLAGE OF MAYWOOD AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT") AND FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR THE LOCAL AGENCY SHARE RELATED TO THE CONSTRUCTION OF CERTAIN STREET IMPROVEMENTS ALONG 19TH AVENUE UNDER IDOT PROJECT NUMBER 90KB(677), STATE JOB NO. C-91-179-21, MFT SECTION NO. 19-00140-00-FP.
2. A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT (BLR 05530) WITH THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE 19TH AVENUE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) AND FOR THE APPROPRIATION AND EXPENDITURE OF CERTAIN VILLAGE FUNDS TO PAY FOR THE ENGINEERING SERVICES.
3. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF THE AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 19TH AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER AND SEWER FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT.
4. Hancock Memorandum dated October 30, 2024 (the "Memorandum"), attached as Exhibit "A" to each Resolution.

Application, Project and Scope of Work

The enclosed Resolutions approve and authorize the Village of Maywood to complete the 19th Avenue - Private Lead Water Service Replacement Project ("Project"), which is described in the Village Engineer's Project Memorandum dated October 30, 2024. The Total Estimated Project Cost is \$6,667,660.00. The Project funding sources are as follows:

- Federal Funding from Joint Funding Agreement for State-Let Construction Work: \$2,533,000.00.

- Illinois Department of Commerce and Economic Opportunity (“ILDCEO”) Funds: \$1,450,000.00.
- Estimated Matching Village Funds: \$4,084,660.00.

The enclosed Resolutions are required for the engineering work to commence for the Project. The first Resolution, approving the Joint Funding Agreement for State-Let Construction Work, is the funding mechanism that ensures that the Village will pay the State of Illinois for the Village’s share of the construction costs. The agreement also ensures that the Village will receive **\$2,533,000** in federal funds. The second Resolution, approving the Local Public Agency Engineering Services Agreement, is a Professional Services Agreement for the required Construction Engineering Services per IDOT. The final Resolution, approving the Hancock Engineering Services Agreement, is required by IDOT who determined that the proposed work on the private side lead water service replacement shall be performed outside the IDOT related contract. The scope of the work includes the replacement of existing lead water services outside the right-of-way, from the right-of-way line to each building within the Project scope.

If there are any questions, please contact me.

Mike

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Frank Torres, Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
Greg Buchanan, Public Works Director (w/ encls.)
Angela Smith, Community Development Director (w/encls.)
Michele Kitch, Business Attraction and Retention Coordinator / CD Department (w/encls.)
Walter Duncan, Director of Building and Code (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)



MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 13, 2024
Re: Cook County Class 7a Real Estate Tax Rate Incentive for Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill for the Property at 406 South 5th Avenue (PIN 15-11-319-016-0000)

Per the request of Community Development Staff/Village Manager Frank Torres, I have enclosed the following documents for review, consideration and action at the November 19, 2024 Combined Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING AND CONSENTING TO A COOK COUNTY CLASS 7a PROPERTY TAX RATE INCENTIVE DESIGNATION FOR THE PROPERTY COMMONLY KNOWN AS 406 SOUTH 5th AVENUE, MAYWOOD, ILLINOIS (PIN 15-11-319-016-0000) (Applicant: Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill), with a copy of the Application attached to the Resolution as Exhibit "B".
2. Village Staff Memo dated November 12, 2024 regarding this matter.

Exclusive Bar and Grill LLC has submitted to the Village of Maywood ("Village") a Cook County Class 7a Property Tax Incentive Eligibility Application concerning the Subject Property at 406 South 5th Avenue. Exclusive Bar and Grill LLC intends to rehabilitate the existing building on the Subject Property. The rehabilitation will be in conjunction with properties on each side of the Subject Property recently purchased by Exclusive Bar and Grill LLC on which will be constructed a paved parking lot with landscaping, and an outdoor patio with seating and landscaping.

Due to the recent increase in Cook County property tax burden that has been shifted to commercial, manufacturing and industrial properties, Exclusive Bar and Grill LLC requests that the Village consent to the approval of the Cook County Class 7a Tax Rate Incentive Eligibility Designation in order to assist with and encourage the redevelopment and use of the Subject Property for its bar and grill business (the "Business Activity"). Pursuant to the Cook County Real Property Classification Ordinance, the Class 7a Tax Incentive may be approved by Cook County if the Village adopts a Resolution expressing its support and consent for the approval and its determination that the use of the Subject Property is necessary and beneficial to the local economy. If approved, the Subject Property will be assessed at 10% of market value as opposed to 25% of market value for a ten (10) year period, plus 15% of market value in the 11th year and 20% of market value in the 12th year.

There are a number of conditions of approval, that are set forth in Section 3 of the Resolution, that Exclusive Bar and Grill LLC is required to comply with in order to receive and remain eligible to continue to receive property tax incentives under the Cook County Class 7a Eligibility Designation. These are similar to conditions recently placed on other tax incentive requests submitted to and consented to by the Village.

If the Board approves the enclosed Resolution in support of the Application for the Cook County Class 7a Tax Rate Incentive Eligibility Designation, the Resolution will be forwarded to Cook County for consideration and action by the County Board.

If there are any questions, please contact me.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
 Francis M. Torres, Village Manager (w/ encls.)
 Lanya Satchell, Finance Director (w/ encls.)
 Angela Smith, Director of Community Development Department (w/ encls.)
 Walter Duncan, Director of Building & Code (w/ encls.)
 Michele Kitch, Business Attraction & Retention Coordinator, CD Department (w/ encls.)
 Bill Peterhansen, Village Engineer (w/ encls.)
 Michael T. Jurusik, Village Attorney (w/ encls.)



Village of

MAYWOOD

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-6307
COMMUNITY DEVELOPMENT

To: Frank Torres, Village Manager

**From: Angela Smith, Director of Community Development
Michele Kitch, Business Attraction and Retention Coordinator**

Date: November 12, 2024

Re: Request for Cook County Class 7a resolution – 406 S. 5th, Maywood, IL 60153 (building)

BACKGROUND

The Village of Maywood has received a Cook County Class 7a application from Exclusive Bar & Grill LLC for 406 S 5th for its development of a sports bar and grill, parking lot and outdoor patio ("Project"). The Cook County Class 7a classification was an incentive supported by the Village of Maywood as part of the redevelopment agreement which was previously presented to the Village Board in December 2022 (R-2022-60). The Class 7a incentive will be applied to the building at 406 S. 5th, Maywood, IL 60153 – PIN 15-11-319-016-0000. The parking lot will be constructed at 402 S. 5th and the patio at 408 S. 5th and are both on separate PINS.

FISCAL IMPACT

As presented in December 2022, the estimated fiscal tax impact for the Project with the Class 7a on the building over a ten-year period exceeds **\$660,000**.

Proposed Project: Exclusive Bar and Grill

Estimated Fiscal Impact

		Proposal Est. Annual Property Tax No 7a Incentive 2 Village Lots	Proposal Est. Annual Property Tax After 7a Incentive Building	Proposal Est. Annual Retail Sales Tax Maywood Share 2%	Total Tax Revenue 10 Years
Developed	1	\$ 6,037	\$ 12,000	\$ 40,502	\$ 58,539
	2	\$ 6,067	\$ 12,060	\$ 44,553	\$ 62,680
	3	\$ 6,098	\$ 12,120	\$ 49,008	\$ 67,226
	4	\$ 6,128	\$ 12,181	\$ 49,008	\$ 67,317
	5	\$ 6,159	\$ 12,242	\$ 49,008	\$ 67,408
	6	\$ 6,189	\$ 12,303	\$ 49,008	\$ 67,500
	7	\$ 6,220	\$ 12,365	\$ 49,008	\$ 67,593
	8	\$ 6,252	\$ 12,426	\$ 49,008	\$ 67,686
	9	\$ 6,283	\$ 12,488	\$ 49,008	\$ 67,779
	10	\$ 6,314	\$ 12,551	\$ 49,008	\$ 67,873
Total		\$ 61,747	\$ 122,736	\$ 477,117	\$ 661,601

RECOMMENDATION

Motion to approve a resolution for the Cook County Class 7a property tax classification for 406 S. 5th, PIN 15-11-319-016-0000.

RESOLUTION NO. R-2024-_____

**A RESOLUTION AUTHORIZING AND CONSENTING TO
A COOK COUNTY CLASS 7a PROPERTY TAX RATE INCENTIVE DESIGNATION
FOR THE PROPERTY COMMONLY KNOWN AS 406 SOUTH 5th AVENUE, MAYWOOD, ILLINOIS
(PIN 15-11-319-016-0000)
(Applicant: Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill)**

WHEREAS, the Cook County Board of Commissioners has amended the Cook County Real Property Classification Ordinance to provide various real estate tax incentives to property owners who build, rehabilitate, enhance and occupy property which is located within Cook County, and which is used for industrial and/or commercial purposes; and

WHEREAS, the Village of Maywood (the "Village"), consistent with the Cook County Real Property Classification Ordinance, as amended, wishes to induce industry and commercial uses to locate and expand in the Village by offering financial incentives in the form of property tax relief; and

WHEREAS, Exclusive Bar and Grill LLC is the sole owner of the property located at 406 South 5th Avenue, Maywood, Illinois (the "Subject Property"). The Subject Property consists of one (1) Property Index Number ("PIN") and is legally described in Exhibit "A" attached hereto and made a part hereof. Exclusive Bar and Grill LLC desires to rehabilitate the property and to then operate a bar and grill business on the Subject Property known as Exclusive Bar and Grill ("Exclusive"); and

WHEREAS, Tiffany Wilbert, on behalf of Exclusive Bar and Grill LLC, has submitted to the Village a Cook County Class 7a Property Tax Rate Incentive Eligibility Application concerning the Subject Property (See Exhibit "B" attached hereto and made a part hereof), as well as certain supplemental materials requested by the Village. If approved, the Application will be filed with the Cook County Assessor's Office; and

WHEREAS, due to the recent increase in Cook County property tax burden that has been shifted to commercial, manufacturing and industrial properties, Exclusive Bar and Grill LLC requests that the Village consent to the approval of the Class 7a Eligibility Designation in order to assist with and encourage the occupancy and use of the Subject Property as a bar and grill (the "Business Activity"); and

WHEREAS, pursuant to the Cook County Real Property Classification Ordinance, the Class 7a Tax Rate Incentive Designation may be approved by Cook County if the Village adopts a Resolution expressing its support and consent for the approval and its determination that the use of the Subject Property is necessary and beneficial to the local economy; and

WHEREAS, if the Cook County Class 7a Tax Rate Incentive Designation is approved by the Village and by Cook County, the Subject Property will be assessed at 10% of market value as opposed to 25% of market value for a ten (10) year period, plus 15% of market value in the 11th year and 20% of market value in the 12th year; and

WHEREAS, as a condition of approval of the Cook County Class 7a Tax Rate Incentive Designation, Exclusive Bar and Grill LLC agrees to occupy and utilize the Subject Property for commercial purposes, including its proposed Business Activity, and agrees to comply with the conditions of approval set forth

below in Section 3. The owner of Exclusive Bar and Grill LLC has signed the attached Acknowledgement, which confirms their agreement to comply with the conditions of approval set forth in Section 3 below in exchange for the Village Board's approval of the Cook County Class 7a Tax Rate Incentive Designation. A copy of the Acknowledgement is attached as Exhibit "C" and made a part hereof; and

WHEREAS, the Village President and Board of Trustees desire for Exclusive Bar and Grill LLC to conduct its Business Activity on the Subject Property within the Village, and for Exclusive Bar and Grill to make improvements to the Subject Property; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, after consideration of the request of Exclusive Bar and Grill LLC and input by Village staff and the public at the November 19, 2024 Special Meeting of the Board, desire to grant final approval of the Cook County Class 7a Tax Rate Incentive Designation, subject to the conditions of approval set forth below in Section 3 of this Resolution. The Village Board expressly stated its support for and consent to approve of the Cook County Class 7a Eligibility Designation for the Subject Property after finding and determining that the proposed commercial use of the Subject Property by Exclusive is necessary and beneficial to the local economy, and further finding such support and consent to be in the best interests of the Village and its residents, property owners, businesses and the public. In making its finding and determination, the President and Board of Trustees specifically find that the five (5) eligibility factors set forth in Section 74-65(a) of the Code of Ordinances of Cook County, Illinois have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each of the Whereas paragraphs listed above are incorporated by reference and made a part of Section 1 of this Resolution.

SECTION 2: Findings and Determination Regarding Eligibility of Subject Property for Cook County Class 7a Property Tax Rate Incentive Designation. SUBJECT TO THE CONDITIONS SET FORTH IN SECTION 3 BELOW, the President and Board of Trustees find and determine that it is appropriate to approve a Cook County Class 7a Tax Rate Incentive Designation for the Subject Property to Exclusive Bar and Grill LLC pursuant to the Cook County Real Property Classification Ordinance, as amended.

SECTION 3: Approval of Cook County Class 7a Property Tax Rate Incentive Designation With Conditions of Approval. The President and Board of Trustees authorize, support and consent to the Cook County Class 7a Property Tax Rate Incentive Eligibility Designation for the Subject Property only for the proposed bar and grill use by Exclusive Bar and Grill LLC at the Subject Property, which is commonly known as 406 South 5th Avenue (PIN 15-11-319-016-0000), Maywood, Illinois, and legally described in Exhibit "A" attached hereto and made a part hereof. The President and Board of Trustees specifically find that the five (5) eligibility factors set forth in Section 74-65(a) of the Code of Ordinances of Cook County, Illinois have been met. The Village's support and consent as specified above is SUBJECT TO THE FOLLOWING:

- A. In exchange for the Village of Maywood granting the local municipal approval of the Cook County Class 7a Property Tax Rate Incentive Designation, Exclusive Bar and Grill LLC (or its successor in interest) agrees to:
 - a. Occupy and utilize the Subject Property for commercial, manufacturing and industrial purposes, including its proposed Business Activity.

- b. Seek to provide employment opportunities to Village residents, including provision of and/or participation in job training programs and job advancement programs and hiring whenever possible.
 - c. Hire qualified Village residents whenever possible.
 - d. Participate in and support Maywood community initiatives and events, and Village partnerships that promote the health, welfare and safety of the Village and its residents.
 - e. Participate in an infrastructure partnership that directly impacts the promotion of better infrastructure for residents in Maywood neighborhoods outside of the Madison Street / 5th Avenue TIF District.
 - f. Provide and/or participate in programs and initiatives that promote business development, economic development and workforce development opportunities within the Village.
 - g. Provide written annual status reports to the Village Board, or additional status reports as requested by the Village Board during the term of the Cook County Class 7a Property Tax Rate Incentive Designation, that detail Exclusive Bar and Grill LLC's on-going, commercially reasonable efforts and progress in meeting the goals, objectives, commitments and conditions of this Resolution. The reports shall contain illustrative information and data pertaining to the status of Exclusive Bar and Grill LLC's on-going, commercially reasonable efforts and progress in meeting the goals and objectives, commitments and conditions of this Resolution; however, Exclusive Bar and Grill LLC's proprietary and/or confidential information and data shall not be included in the reports. Exclusive Bar and Grill LLC's owner shall appear before and deliver each status report to the Village Board at a public Village Board meeting.
 - h. Exclusive Bar and Grill LLC agrees to sign the Acknowledgement attached hereto as **Exhibit "C"** and made a part hereof, which confirms their agreement to comply with the foregoing commitments in exchange for the Village Board approval of the Cook County Class 7a Tax Rate Incentive.
 - i. Exclusive Bar and Grill LLC agrees to complete, sign and file the Application for the Cook County Class 7a Tax Rate Incentive, including the Affidavit regarding compliance with the Cook County Living Wage Ordinance, along with a certified, executed copy of this Resolution and such other documents required by Cook County.
- B. If Exclusive Bar and Grill LLC (or its successor in interest) fails to comply with the above conditions, the Village shall file a request with Cook County or any other governmental agency with oversight jurisdiction or shall file an action with the Cook County court system to terminate the Cook County Class 7a Property Tax Rate Incentive Designation by Cook County, and Exclusive Bar and Grill LLC (or its successor in interest) shall not object to the termination request of the Village.

SECTION 4: Findings of Consistency with Village Rehabilitation Plan. The President and Board of Trustees find the redevelopment of the Subject Property to be consistent with the overall plan for rehabilitation of the area surrounding the Subject Property.

SECTION 5: Delivery and Filing of Executed, Certified Copy of Resolution. Upon approval and execution of this Resolution, the Clerk of the Village of Maywood shall provide to the Director of the Community Development Department and the Applicant certified copies of this Resolution for purposes

of filing with the Office of the Cook County Assessor, Room 312, County Building, Chicago, Illinois or such other appropriate Cook County office.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me, and attested by the Village Clerk, on this 19th day of November, 2024.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Exhibit "A"

LEGAL DESCRIPTION OF THE SUBJECT PROPERTY

THE SUBJECT PROPERTY:

Lot 17 and the South 18 feet of Lot 18 in Block 82 in Maywood, being a Subdivision of the S 1/2 of the SW 1/4 of Section 2, the West 1/2 of Section 11, and the NW 1/4 of Section 14, Township 39 North, Range 12, East of the Third Principal Meridian, in Cook County, Illinois.

ADDRESS: 406 South 5th Avenue, Maywood, Illinois 60153

PIN: 15-11-319-016-0000

Exhibit "B"

**COOK COUNTY CLASS 7a
PROPERTY TAX INCENTIVE ELIGIBILITY APPLICATION**

(attached)



CLASS 7A
ELIGIBILITY APPLICATION

CONTROL NUMBER

Carefully review the Class 7a Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Development Incentives Department (312) 603-7529. This application, a *filing fee of \$500.00*, and supporting documentation (*except drawings and surveys*) must be filed as follows:

This application must be filed **PRIOR TO** the commencement of New Construction or **PRIOR TO** the commencement of Substantial Rehabilitation Activities or **PRIOR TO** the commencement of Reoccupation of Abandoned Property.

Applicant Information

Name: Tiffany Wilbert
Company: Exclusive Bar and Grill Telephone: (708) 259-9448
Address: 2217 S. 23rd AVE
City: Broadview State: IL Zip Code: 60155
Email Address: tiffnicsyk@yahoo.com

Contact Person (if different than the Applicant)

Name: _____
Company: _____ Telephone: (____) _____
Address: _____
City: _____ State: _____ Zip Code: _____
Email Address: _____

Property Description (per PIN)

If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street address: (1) 406 S. 5th Ave
Permanent Real Estate Index Number: 15-11-319-016
(2) _____
Permanent Real Estate Index Number: 15-11-319-015
(3) _____
Permanent Real Estate Index Number: 15-11-319-011
City: Maywood State: IL Zip Code: 60153

Township: Proviso Existing Class: _____

Identification of Persons Having an Interest In the Property

Attach a complete list of all owners, developers, occupants and other interested parties (including all beneficial owners of a land trust) identified by names and addresses, and the nature and extent of their interest.

Property Use

General Description of Proposed Property Usage Bar and Grill

Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.

Attach legal description, site dimensions and square footage and building dimensions and square footage.

Include copies of materials, which explain the occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

Employment Opportunities

How many construction jobs will be created as a result of this development? 6

How many permanent full-time and part-time employees do you now employ in Cook County?

Full-time: 10-15 Part-time: 5-8

How many new permanent full-time jobs will be created by this proposed development? 10-15

How many new permanent part-time jobs will be created by this proposed development? 5-8

Nature of Development

Indicate nature of the proposed development by checking the appropriate space:

- New Construction (Read and Complete Section A below)
- Substantial Rehabilitation (Read and complete Section A below)
- Occupation of Abandoned Property – No Special Circumstances (Read and complete Section B)
- Occupation of Abandoned Property – With Special Circumstances (Read and complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of *New Construction* or *Substantial Rehabilitation*, provide the following information:

Estimated date of construction commencement (excluding demolition if any):

12-12-2022

Estimated date of construction completion:

5-1-2023

Total redevelopment cost, excluding land:

\$ 6,606,095

Attach copies of the following:

1. Specific description of the proposed *New Construction* or *Substantial Rehabilitation*
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits (*including date of issuance*)
5. Complete description of the cost and extent of the *Substantial Rehabilitation* or *New Construction* (*including such items as contracts, itemized statements of all direct and indirect costs, contractor's affidavits, etc*)

SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 12 continuous months prior to the purchase for value?

YES NO

When and by whom was the subject property last occupied prior to the purchase for value?

Per water department - water was last turned off 6/15/2016 and has not been on since

Attach copies of the following documents:

- (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment
- (b) Information (such as statements of utility companies) which demonstrate that the property was vacant and unused and indicate duration of such vacancy

2. Application must be made to the Assessor prior to occupation:

Estimated date of reoccupation: May 2023
Date of Purchase: November 2021
Name of purchaser: Darian Wilbert
Name of seller: _____
Relationship of purchaser to seller: None

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a purchase for value, but the period of *abandonment prior to purchase was less than 12 months*, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was no purchase for value, but the period of *abandonment prior to the application 12 continuous months or greater*, complete section (2).

SECTION 1 - Property Purchase (less than 12 months vacant)

How long was the period of abandonment prior to the purchase for value? over 20 years

When and by whom was the subject property last occupied prior to the purchase for value?

Unknown

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (such as statements of utility companies) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 12-month abandonment period (for additional information contact the Cook County Bureau of Economic Development – 312-603-1000).

Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of Reoccupation:

May 2023

Date of purchase:

November 2021

Name of purchaser:

Davian Wilbert

Name of seller:

Relationship of purchaser to seller:

None

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

SECTION 2 – No Purchase (more than 12 months vacant)

How long has the subject property been unused?

- 12 or greater continuous months (*Eligible for Special Circumstance*)
 Less than 12 continuous months (*Not Eligible for Special Circumstance*)

When and by whom was the subject property last occupied prior to the filing of this application?

Unknown

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. Also, include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value (for additional information contact the Cook County Bureau of Economic Development – 312-603-1000).

Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of reoccupation: May 2023

Local Approval

A certified copy of a resolution or ordinance from the municipality in which the real estate is located (or the County Board, if the real estate is located in an unincorporated area) must accompany this Application. The ordinance or resolution must expressly state that the municipality supports and consents to this Class 7a Application and that it finds Class 7a necessary for development to occur on the subject property. This resolution must expressly state that the five eligibility factors, which must be present to demonstrate the area is "in need of commercial development", are satisfied.

Finalizing the Incentive Process

In order to finalize the class change you will need to file an **Incentive Appeal** with supporting documentation (including **Proof of Occupancy**) in the year that the property has been substantially occupied. It is advised that you access our website (www.cookcountyassessor.com) to determine the allowable filing dates for such action.

When filing an appeal requesting an Incentive Class Change a \$100.00 filing fee (made out to the Cook County Assessor) must be included. The property cannot receive Class 7A designation until you file an Incentive Appeal, AND this office grants reclassification for the parcel(s).

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.

[Handwritten Signature]
Signature
Therese Willbert
Print Name

12-7-2022
Date
Owner
Title

***Note: If title to the property is held in trust or by a corporation or a partnership, this Class 7a Eligibility Application must be signed by the beneficiary, officer and/or general partner.**

Revised 4/1/2022

2. Real Estate Tax Analysis:

Real estate taxes within the area, during the last six years and potential real estate taxes are not being fully realized due to the depressed condition of the area, and/or subject site, or property values as determined by the assessed value (AV) or equalized assessed value (EAV) for the redevelopment area or specific subject site have declined over the last six years, or property values as determined by the AV or EAV are increasing at a rate that is less than the balance of the municipality's AV or EAV for the last six years and property values as determined by the AV or EAV for the redevelopment area/site are increasing at a rate that is less than Consumer Price Index (CPI) for All Urban

3. D. Owners, Developers, Prime Tenants and other Interested Parties:

Darian and Tiffany Willbert are the owners of the business.

2217 S 23rd Ave

Broadview, IL 60155

708-259-9448 -Tiffany

E. Development Schedule:

Construction should start 12-19-22 and per contractors should be completed in 5 months which would make the business ready for business.

4. Assistance and Necessity

Certification of the commercial development project for Class 7a designation will materially assist development and rehabilitation of the area and the commercial development project would not go forward without the full incentive offered under Class 7a.

5. Increased Tax Revenue and Employment:

Certification of the commercial development project for Class 7a designation is reasonably expected to ultimately and definitely result in an increase in real property tax revenue and employment opportunities within the area.

Exhibit "C"

**ACKNOWLEDGEMENT BY APPLICANT FOR
COOK COUNTY CLASS 7a PROPERTY TAX INCENTIVE**

I, the undersigned Applicant, agree to comply with and fulfill each and every term, condition and obligation set forth above in the Resolution granting a Cook County Class 7a Property Tax Rate Incentive Designation for the real estate commonly known as 406 South 5th Avenue (PIN 15-11-319-016-0000) and legally described in **Exhibit "A"** attached to this Resolution, including each of the conditions set forth in Section 3 of the above Resolution.

Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill

By: _____
Name: Tiffany Wilbert
Its: Authorized Owner/Manager/Member

Date: _____, 2024

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024-_____

**A RESOLUTION AUTHORIZING AND CONSENTING TO
A COOK COUNTY CLASS 7a PROPERTY TAX RATE INCENTIVE DESIGNATION
FOR THE PROPERTY COMMONLY KNOWN AS 406 SOUTH 5th AVENUE, MAYWOOD, ILLINOIS
(PIN 15-11-319-016-0000)
(Applicant: Exclusive Bar and Grill LLC d/b/a Exclusive Bar and Grill)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Tori-Love Garron, Village Clerk

[SEAL]



MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 13, 2024
Re: Cook County Class 7b Real Estate Tax Rate Incentive and Village TIF Matching Business Improvement Program Grant for 50 Madison LLC for the Property at 50 Madison Street (PINs 15-14-202-014-0000, 15-14-202-015-0000)

Per the request of Community Development Staff/Village Manager Frank Torres, I have enclosed the following documents for review, consideration and action at the November 19, 2024 Combined Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING AND CONSENTING TO A COOK COUNTY CLASS 7b PROPERTY TAX RATE INCENTIVE DESIGNATION FOR THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS (PIN(s) 15-14-202-014-0000, 15-14-202-015-0000) (Applicant: 50 Madison LLC d/b/a AV Chicago), with a copy of the Application attached to the Resolution as Exhibit "B".
2. AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR 50 MADISON, LLC FOR BUILDING REHABILITATION AND RELATED UPGRADES AND IMPROVEMENTS AT THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS, LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: 50 Madison, LLC d/b/a AV Chicago), with a copy of the Application attached to the Ordinance as Exhibit "A".
3. Village Staff Memo dated November 8, 2024, regarding these matters.

Class 7b Property Tax Rate Incentive Designation

50 Madison LLC has submitted to the Village of Maywood ("Village") a Cook County Class 7b Property Tax Incentive Eligibility Application concerning the Subject Property at 50 Madison Street. 50 Madison LLC owns and operates AV Chicago, a live event production company, and intends to rehabilitate the existing building on the Subject Property, redevelop the outdoor space and landscaping, and upgrade the parking lot and parkway parking area, in order to operate an office to serve as the headquarters of AV Chicago, a warehouse space to store its audio-visual equipment, and an event space to be used for corporate events, conferences, weddings, galas, private parties, community engagement events, and other opportunities.

Due to the recent increase in Cook County property tax burden that has been shifted to commercial, manufacturing and industrial properties, 50 Madison LLC requests that the Village consent to the approval of the Cook County Class 7b Tax Rate Incentive Eligibility Designation in order to assist with and encourage the redevelopment and use of the Subject Property for its office / warehouse / event space business (the "Business Activity"). Pursuant to the Cook County Real Property Classification Ordinance, the Class 7b Tax Incentive may be approved by Cook County if the Village adopts a Resolution expressing its support and consent for the approval and its determination that the use of the Subject Property is necessary and beneficial to the local economy. If approved, the Subject Property will be assessed at 10% of market value as opposed to 25% of market value for a ten (10) year period, plus 15% of market value in the 11th year and 20% of market value in the 12th year.

There are a number of conditions of approval that are set forth in Section 3 of the Resolution that 50 Madison LLC is required to comply with in order to receive and remain eligible to continue to receive property tax incentives under the Cook County Class 7b Eligibility Designation. These are similar to conditions recently placed on other tax incentive requests submitted to and consented to by the Village.

TIF Matching Business Improvement Program Grant

50 Madison LLC has also submitted an application to the Village for a grant from the Village's Madison / Fifth Avenue TIF District matching business improvement program. The purpose of the program is to encourage the redevelopment and rehabilitation of existing buildings and to attract new businesses to the TIF district by reimbursing a portion of investments made in such buildings that qualify for inclusion in the program. Per the program, the amount of the grant is capped at \$25,000.00 of reimbursement per project, and the funds are drawn from the Madison Street / Fifth Avenue TIF District funds.

A portion of the costs associated with the Project are eligible for payment from the Madison / Fifth Avenue TIF District Fund because the costs are the type of improvements that are included under the definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q). Specifically, the proposed Project falls within the following categories of reimbursable TIF-eligible redevelopment project costs:

(q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following:

(3) Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, ...

Projects eligible for grant program funds include façade renovations, awnings, signage, exterior lighting, roofing, parking lot repairs, architectural designs, electrical, plumbing, and HVAC work. The renovation of the property at 50 Madison Street will be extensive in nature. The TIF matching business improvement grant funds will be applied to portions of the overall project consisting of new interior structure buildout, replacement of windows and doors, and tuckpointing work on the brick exterior façade.

If the Board approves the enclosed Resolution in support of the Application for the Cook County Class 7b Tax Rate Incentive Eligibility Designation, the Resolution will be forwarded to Cook County for consideration and action by the County Board.

If there are any questions, please contact me.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
 Francis M. Torres, Village Manager (w/ encls.)
 Lanya Satchell, Finance Director (w/ encls.)
 Angela Smith, Director of Community Development Department (w/ encls.)
 Walter Duncan, Director of Building & Code (w/ encls.)
 Michele Kitch, Business Attraction & Retention Coordinator, CD Department (w/ encls.)
 Bill Peterhansen, Village Engineer (w/ encls.)
 Michael T. Jurusik, Village Attorney (w/ encls.)



Village of

MAYWOOD

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-6307
COMMUNITY DEVELOPMENT

To: Frank Torres, Village Manager

**From: Angela Smith, Director of Community Development
Michele Kitch, Business Attraction and Retention Coordinator**

Date: November 8, 2024

**Re: Request for Cook County Class 7b and TIF Matching Grant Business Improvement – 50
Madison, Maywood, IL 60153**

BACKGROUND

The Community Development Dept. has been working with AV Chicago Inc. and its owners Mr. Andrew Brode and Mr. Justin Frick regarding their proposed purchase of 50 Madison. AV Chicago is a live event production company that supports conference and corporate events, trade shows, galas and other events in the Chicagoland area and throughout the United States. The owners have been looking for a new location to house AV Chicago's office headquarters and equipment storage. Additionally, the Village of Maywood has granted a special use permit(CO-2024-34) to allow for a special event space within the building where both internal and external events such as corporate events, conferences, weddings, galas, private parties, community engagement events, and other opportunities.

Mr. Brode and Mr. Frick established 50 Madison LLC to purchase the building, renovate it and lease it to AV Chicago. The budget for renovations and upgrades is estimated at approximately \$2.8 million. The building would include 6,600 square feet of office space, 1,250 square foot employee lounge, and a new 900 square foot lobby. The business would use the existing 22,000 warehouse storage space for its audio-visual equipment that is used in providing its business event services. Additionally, an event space of 7500 square feet is planned along with redeveloped outdoor space, landscaping and an upgraded parking lot and parkway parking. (Project renderings are attached.) The project is expected to bring up to 35 new positions to the Village of Maywood.

The Village of Maywood has received a Cook County Class 7b application and TIF Matching Grant Business Improvement Program application to help offset some of the costs of the project. The estimated property tax impact is provided below. The TIF matching grant request is for up to \$25,000 grant reimbursement to upgrade the space to accommodate new interior buildout, replacement/repair of windows and doors or tuckpointing the brick exterior. The property is in the Madison St./5th Ave TIF.

FISCAL IMPACT

The estimated property tax impact over a ten-year period is over \$1.3 million. Additional sales tax revenue is expected to be generated from rentals of the special event space which has not been forecasted at this time.

Proposed Project: 50 Madison			
Estimated Fiscal Impact			
		Proposal Est. Annual Property Tax After 7b Incentive	
Developed	1	\$	129,254
	2	\$	129,254
	3	\$	129,901
	4	\$	129,901
	5	\$	129,901
	6	\$	130,550
	7	\$	130,550
	8	\$	130,550
	9	\$	131,203
	10	\$	131,203
Total		\$	1,302,268

RECOMMENDATION

Motion to approve a resolution for the Cook County Class 7b property tax classification for 50 Madison.

Motion to approve a TIF matching grant not to exceed \$25,000 (50%/50% matching incentive) to 50 Madison LLC for reimbursement of a portion of the redevelopment costs associated with the interior build out costs, window repair/replacement or exterior brick tuckpointing at 50 Madison with payment of \$25,000 from the Madison St./5th Ave TIF.



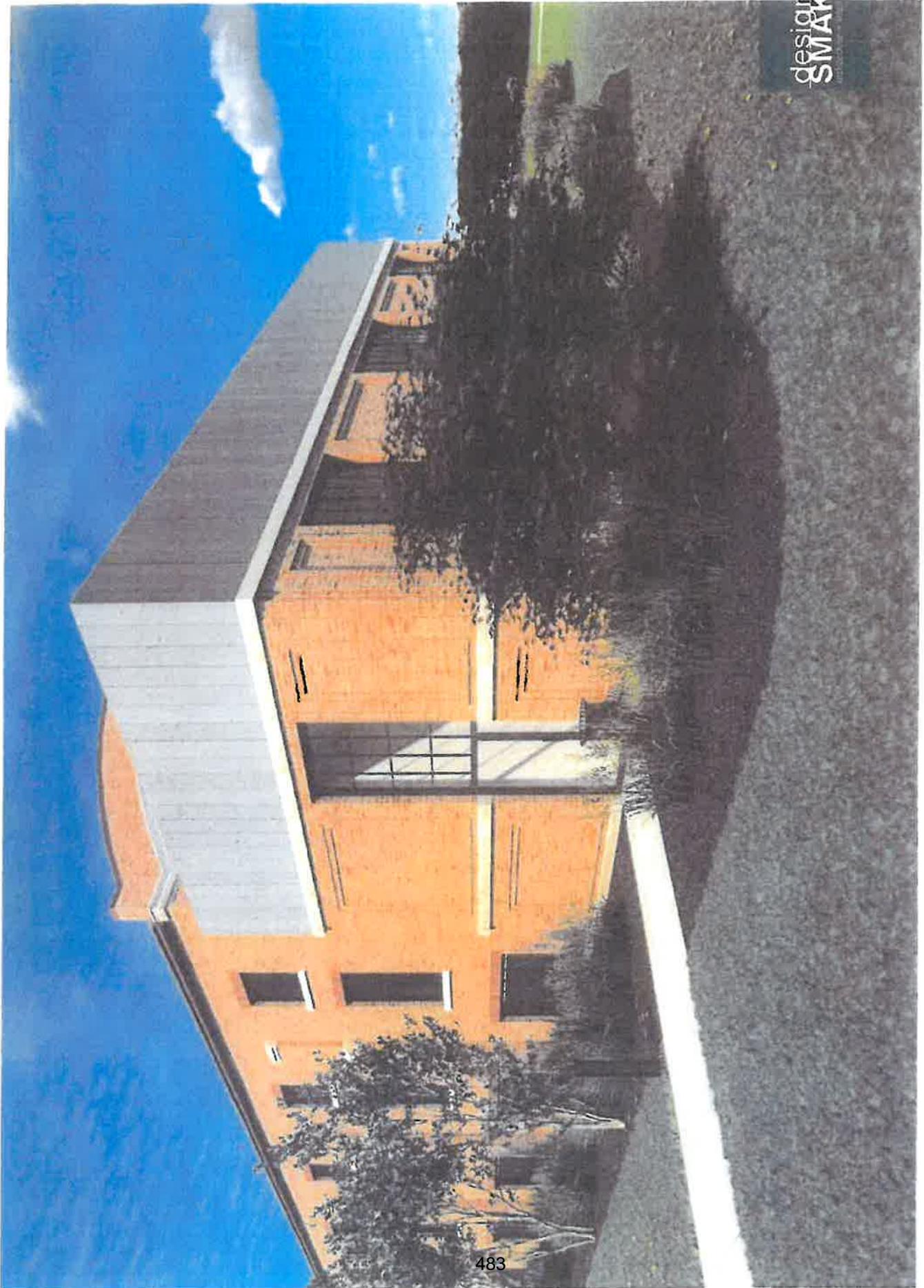
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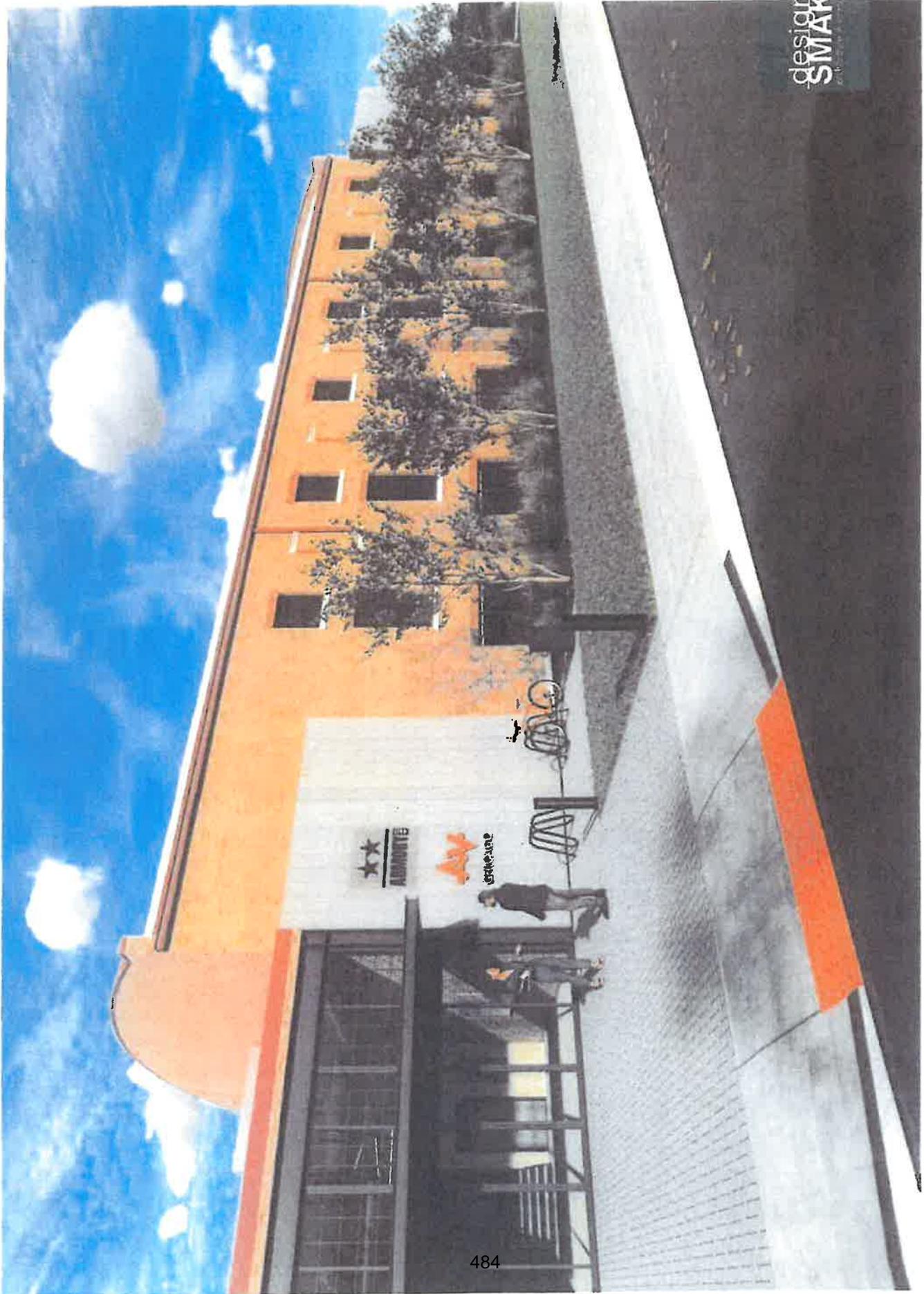
AV **CHICAGO**
ARMORY



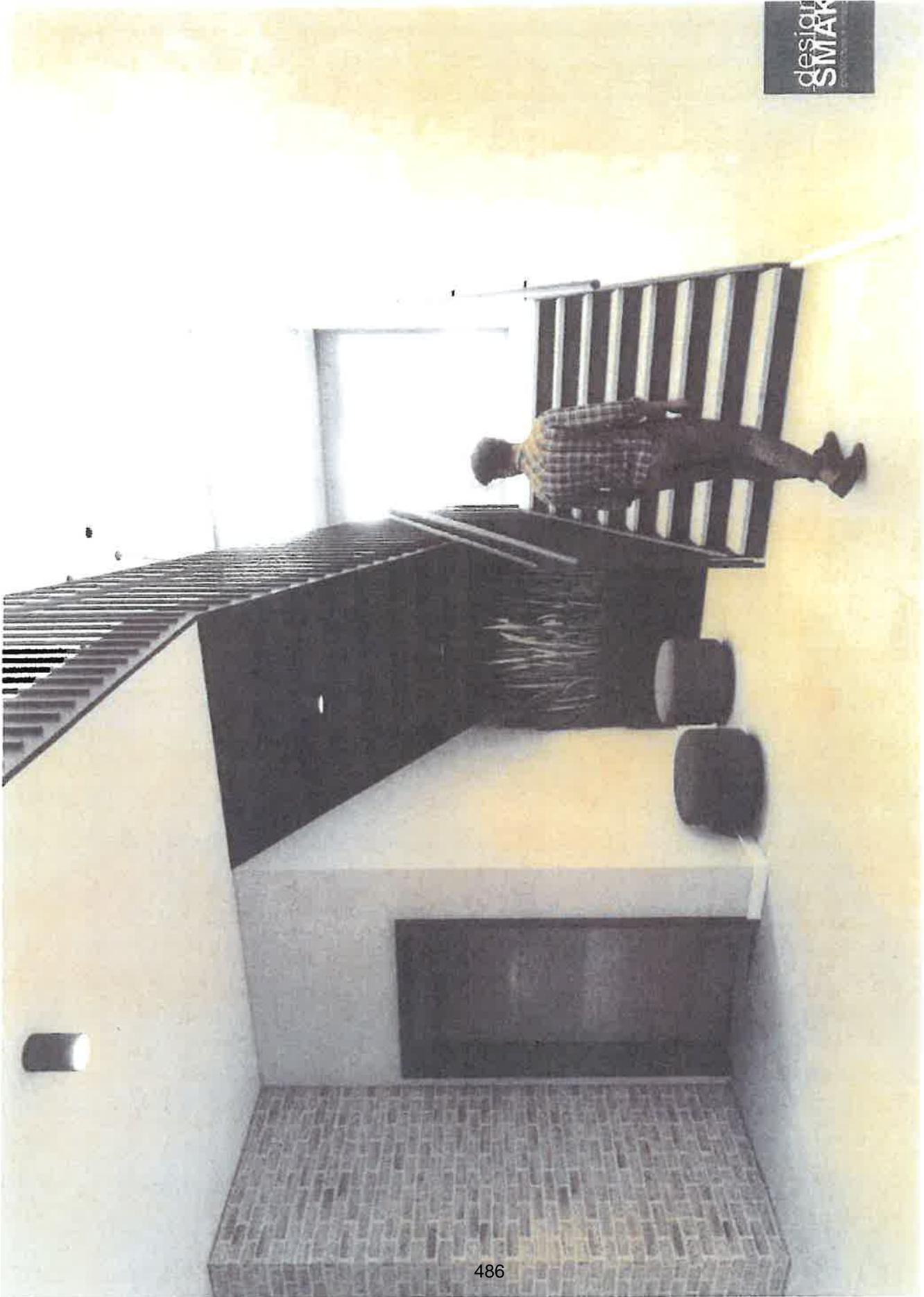
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CHICAGO









ORDINANCE NO. CO-2024-_____

**AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR 50 MADISON, LLC FOR BUILDING REHABILITATION AND RELATED UPGRADES AND IMPROVEMENTS AT THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS, LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION
(Applicant: 50 Madison, LLC d/b/a AV Chicago)**

WHEREAS, the Village of Maywood (the “Village”) has the authority, pursuant to the laws of the State of Illinois, to promote the health, safety and welfare of the Village and its inhabitants, to prevent the presence of blight, to encourage private development in order to enhance the local tax base and increase additional tax revenues realized by the Village, to foster increased economic activity within the Village, to increase employment opportunities within the Village, and to enter into contractual agreements with third parties to achieve the aforesaid purposes, and to otherwise take action in the best interests of the Village; and

WHEREAS, the Village is authorized, under the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4, as amended (the “TIF Act”), to finance redevelopment in accordance with the conditions and requirements set forth in the TIF Act; and

WHEREAS, pursuant to Ordinance No. CO-97-01, Ordinance No. CO-97-02 and Ordinance No. CO-97-03, adopted March 27, 1997, the Village approved a tax increment redevelopment plan and project (the “TIF Plan”), designated the tax increment redevelopment project area (the “Redevelopment Project Area”), and adopted tax increment financing relative to the Village’s “Madison Street / Fifth Avenue Tax Increment Financing District” (the “TIF District”); and

WHEREAS, pursuant to Ordinance Number CO-2013-12 (adopted March 13, 2013) and Ordinance Numbers CO-2020-39, CO-2020-40 and CO-2020-41, adopted December 29, 2020, the Village approved amendments to the TIF Plan in order to extend the term of the TIF District to December 31, 2032; and

WHEREAS, the TIF District was established as a bonded TIF District, and as a “pay-as-you-go” funded TIF District, which means that incremental tax revenues would be used to pay for Village-approved eligible TIF project costs or TIF economic incentives as such funds are generated through year-to-year increases in the equalized assessed valuation (“EAV”) of the properties within the TIF District. There are no bond proceeds or other debt financing issued to pay for eligible TIF project costs or TIF economic incentives at this time; and

WHEREAS, 50 Madison, LLC (“Applicant”) has submitted an application (the “Application”) for a Village TIF Matching Grant Business Improvement Program Grant for the redevelopment of the property commonly known as 50 Madison Street, Maywood, Illinois (the “Property”), including the interior and exterior renovation of the existing building, the redevelopment of the outdoor space and landscaping, and the upgrading of the parking lot and parkway parking area, as part of the establishment of a new office, warehouse, and special event facility. The Application identifies eligible “redevelopment project

costs,” as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), consisting of: rehabilitation of the existing building, including the interior build-out costs, window repair or replacement, and exterior brick tuckpointing (“TIF Eligible Redevelopment Project Costs”) (the “Project”). A copy of the Application is attached hereto as Exhibit “A” and made a part hereof; and

WHEREAS, the purpose of the Grant Program is to encourage the redevelopment of real property and the rehabilitation of existing buildings and to attract new businesses and to retain existing businesses in the TIF District by reimbursing a portion of investments made in such real property and existing buildings that qualify as TIF Eligible Redevelopment Project Costs, thereby implementing the TIF Plan. Per the Grant Program, the maximum grant request is up to \$25,000.00 of reimbursement of TIF Eligible Redevelopment Project Costs (“Capped Grant Amount”). This Grant Program is funded in part with TIF Funds from the Madison Street / Fifth Avenue TIF District Fund; and

WHEREAS, it is necessary for the successful completion of the Project that the Village approve the attached Application to provide for an economic incentive to encourage the redevelopment of the Property, thereby implementing the TIF Plan; and

WHEREAS, the Applicant is unable and unwilling to undertake the redevelopment of the Property, but for certain tax increment financing (“TIF”) incentives, to be provided by the Village in accordance with the TIF Act and the home rule powers of the Village, which the Village is willing to provide under the terms and conditions contained in the attached Application. The Parties agree that, but for the TIF incentives to be provided by the Village, the Applicant cannot successfully and economically develop the Property in a manner satisfactory to the Village; and

WHEREAS, the President and Board of Trustees of the Village have determined that it is desirable and in the Village's best interests to: (a) assist the Applicant, as set forth in the attached Application, in order to stimulate and induce redevelopment of the Property; and (b) agree to reimburse certain actual, documented TIF Eligible Redevelopment Project Costs incurred by the Applicant as part of completing the Project, in an amount not to exceed the Capped Grant Amount, all in accordance with the terms and provisions of the TIF Act, the Village’s home rule authority, and the terms of the Grant Program; and

WHEREAS, the Village is authorized under Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5) (the “Economic Development Statute”) to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any commercial enterprise, that are deemed necessary or desirable for the promotion of economic development within the Village; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve the attached Application (Exhibit “A”) and to approve the expenditure of the Village’s TIF District Funds for the reimbursement of a portion of the actual, documented TIF Eligible Redevelopment Project Costs associated with the Project pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5), and the TIF Act, and find that approving the Application and appropriating and authorizing the expenditure of funds from the TIF District Fund in accordance with the applicable provisions of the TIF Act, the Economic Development Statute and the

attached Application, subject to the Capped Grant Amount, is in the best interests of the Village, its residents, property owners, businesses and the public.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Authority. The Village is a duly constituted and organized home rule municipality, as described in Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Illinois Constitution of 1970, and, as such, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and incur debt. The adoption of this Ordinance implements the TIF Plan in accordance with the TIF Act.

SECTION 3: Execution and Delivery of Application and Other Documents. The President and Board of Trustees of the Village authorize the approval and execution of the Application (**Exhibit "A"**), for the purposes set forth in this Ordinance. The President and Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or their designee, to execute and deliver the executed, final version of the Application, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Application. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Ordinance and the Application, to the Applicant for record retention purposes.

SECTION 4: Estimate of Expenditures. The Village intends to incur Expenditures in connection with the Project, consistent with the TIF Plan and in accordance with the Application, including, but not limited to, the following:

1. The actual, documented eligible "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), and as listed in the attached Application for the Project (**Exhibit "A"**) ("TIF Eligible Redevelopment Project Costs") incurred by the Applicant for the completion of the Project, subject to the terms imposed on the payment of the economic incentive by the Grant Program and the payment of TIF District Funds not to exceed the Capped Grant Amount.
2. Costs for Village-related professional services related to the Project, including but not limited to legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.

SECTION 5: Authorization of Expenditures Under the Application. The expenditure of funds from the TIF District Fund is authorized up to the Capped Grant Amount, provided that the Applicant completes the Project, and payment of the economic incentive is subject to the Applicant's compliance with the economic incentive reimbursement terms as set forth in the Grant Program.

SECTION 6: Repealer; Severability. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause

and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: Ratification. All actions of the President and Board of Trustees, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 8: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 19th day of November 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November 2024, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Published by me in pamphlet form this 19th day of November 2024.

Tori-Love Garron, Village Clerk

Exhibit "A"

**APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR 50 MADISON, LLC FOR BUILDING REHABILITATION AND RELATED UPGRADES AND IMPROVEMENTS AT THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS, LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION
(Applicant: 50 Madison, LLC d/b/a AV Chicago)**

(attached)



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, IL 60153 - www.Maywood-IL.org

Maywood Matching Grant Business Improvement Program

Guidelines & Application

Purpose:

To generate investment in the commercial structures Village wide and promote the revitalization throughout commercial corridors in line with comprehensive planning.

Approval:

In addition to meeting the eligibility criteria, approval will be based on the design and merit of the project upon review by the Design Committee whose membership include Village President, a Trustee of the Planning and Development Committee, Village Manager, Community Development Director, Director of Building & Code along with Village Engineer. Approves will go before the Village President and Board of Trustees for final approval.

Grants may be awarded for up to 50% of an approved project up to \$25,000. If more applications are received than current funding levels allow, the committee reserves the right to prioritize applications on the basis of extent of the work, level of private funding and the relative impact of the proposed improvements to the area. In 2022, a total of \$300,000 will be available for this program.

Eligibility Criteria and General Conditions of Participation:

Getting started – Eligibility criteria

Financial assistance is available for:

- Façade renovation, including masonry, carpentry, windows and doors;
- Awnings; and/or signage and exterior lighting.
- Roofing
- Parking lot repairs
- Architectural Designs
- Electrical, Plumbing and HVAC

The program is available for both commercial property owners and commercial tenants Village-wide.

Tenants must have a lease with a minimum 3-year lease remaining and written permission from the property owner concerning the proposed improvements. A letter of intent may be considered to meet the standard during the application process.)

The building owner and tenant must be in good standing with the Village of Maywood, including, but not limited to taxes, licenses, assessments, and loans and/or grants, code requirements. The building owner and tenant must also be in good standing and current with all government taxing bodies which intersect and/or impact the Village of Maywood.

Home-based and not-for-profit businesses are not eligible.

The application and statement of agreement must be submitted and approved before the project is begun. The grant is not retroactive; any costs, other than related architectural services, incurred prior to approval are ineligible. Architectural/design fees previously incurred may be retroactive and can be submitted as part of the overall cost of improvements and will be included in the normal reimbursement calculations.

The applicant contribution will at least match any grant dollars awarded.

Getting approved

The applicant must submit a complete application with all necessary attachments.

All projects are subject to design review. Minimum design standards for site and building improvements are provided in this document. These guidelines are not intended to substitute for architectural drawings needed. Emphasis would be on those façade designs which bring out and enhance the original character of a building. Improvements should complement the original architecture and be in keeping with the neighborhood buildings. Normal maintenance, as a major component of the scope of work, may not be eligible.

The improvements must be in compliance with relevant building codes of the Village of Maywood. Any changes in the approved scope of work must be submitted in writing for approval prior to implementation.

Getting to work

To ensure competitive pricing among contractors/tradespeople, at least two bids for each aspect of the project may be required. Sworn contractor's statements identifying all elements and costs of the proposed improvements shall be required.

- Contractor selection, all necessary permits and inspections will be the responsibility of the applicant. Copies of permits are required documentation.
- Contractors/Trades people must be licensed and bonded in the Village of Maywood.
- Once the applicant provides the bids, a letter of commitment addressing the approved grant amount and any special circumstances will be issued.
- Work must be completed within 6 months of approval or the grant will be forfeited.

- If the applicant serves as the contractor on the project, the contractor's profit will not be considered as an eligible expenditure for the portion of the work the applicant performs as a contractor. Estimates from two other contractors will be required for the cost evaluation of the project.

The Village of Maywood, or their agent, reserves the right to request information as deemed necessary for program administration purposes. Failure to comply with any of the criteria or requests from the committee may forfeit the grant.

Guidelines and Program Approved by the Village Board at the July 19, 2022 Special Village Board Meeting.



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, IL 60153 - www.Maywood-IL.org

Matching Grant Business Improvement Program Application

50 Madison LLC

847-571-6587

312-882-7955

Applicant Name

Phone

Secondary Phone

619 W. Taylor St., Chicago, IL 60607

Mailing Address (Street/City/State/Zip)

abrode@avchicago.com & jfrick@avchicago.com

Email

Building Information

**Andrew Brode / Justin Frick
7955**

847-571-6587

312-882-

Business Owner Name

Phone

Secondary Phone

50 Madison St., Maywood IL 60152

Mailing Address (Street/City/State/Zip)

abrode@avchicago.com & jfrick@avchicago.com

Email

Building Owner and Tenant

50 Madison St.

Applicant is Business Owner/Tenant

Street Address(es) of building for which grant is sought

2

2

99'

Total Number of Storefronts

Number of Stories

Building Frontage (in feet)

Photo
Permission

Design/Drawing

Bids/Estimates

Lease Permissions

Proof of Ownership

Owners'

AV Chicago, Inc.

2030

Tenant(s)

Lease Expiration Date(s)

The Armory

2030

Tenant(s)

Lease Expiration Date(s)

Statement of Agreement

The applicant (undersigned) agrees to comply with the guidelines and procedures of the Maywood Matching Grant Business Improvement Program. The applicant understands that s/he must submit copies of the contract for work, design drawings, invoices/waivers of lien, copy of permits upon completion of the approved improvements.



June 6th, 2024

Signature of Applicant

Date

**VILLAGE OF MAYWOOD MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM
PROJECT INFORMATION**

Proposed use of funds (Check all that apply and briefly describe work)

Type of Work	Est. Cost
Brick Cleaning and tuck-pointing _____	<u>\$75,000</u>
Storefront rehab/replacement _____	<u>\$500,000</u>
Window/door repair/replacement _____	<u>\$125,000</u>
Painting of exterior surface _____	<u>\$ N/A</u>
Exterior lighting _____	<u>\$50,000</u>
Awning _____	<u>\$ N/A</u>
Signage _____	<u>\$ N/A</u>
Total Cost of Project _____	<u>\$2,800,000</u>
Total Grant Request _____	<u>\$25,000</u>

Note: Applicant must provide copy of proof of ownership, all proposed materials and design drawings for estimated scope of work

and, upon completion, a copy of the contractors' waivers of lien for evidence of payment.

ATTACH:

√ _____ Building design

√ _____ Bids and/or estimates

√ _____ Color samples

√ _____ Catalog cuts of lighting fixtures

N/A _____ Sign design

N/A _____ Logo for business signage

MCDC/FacadeGuidelines.doc

Office Use Only:

Date Received:

Committee Meeting Date:

Funds Deposit into Account #:

Grant Awarded:

Applicant Notified:

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2024-_____

AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR 50 MADISON, LLC FOR BUILDING REHABILITATION AND RELATED UPGRADES AND IMPROVEMENTS AT THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS, LOCATED WITHIN THE MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION

(Applicant: 50 Madison, LLC d/b/a AV Chicago)

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November 2024.

Tori-Love Garron, Village Clerk

[SEAL]

RESOLUTION NO. R-2024-_____

**A RESOLUTION AUTHORIZING AND CONSENTING TO
A COOK COUNTY CLASS 7b PROPERTY TAX RATE INCENTIVE DESIGNATION
FOR THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS
(PIN(s) 15-14-202-014-0000 & 15-14-202-015-0000)
(Applicant: 50 Madison LLC d/b/a AV Chicago)**

WHEREAS, the Cook County Board of Commissioners has amended the Cook County Real Property Classification Ordinance to provide various real estate tax incentives to property owners who build, rehabilitate, enhance and occupy property which is located within Cook County, and which is used for industrial and/or commercial purposes; and

WHEREAS, the Village of Maywood (the "Village"), consistent with the Cook County Real Property Classification Ordinance, as amended, wishes to induce industry and commercial uses to locate and expand in the Village by offering financial incentives in the form of property tax relief; and

WHEREAS, 50 Madison LLC is under contract to purchase the property located at 50 Madison Street, Maywood, Illinois (the "Subject Property"). The Subject Property consists of two (2) parcels which are legally described in Exhibit "A" attached hereto and made a part hereof. The owners of 50 Madison LLC desire to rehabilitate the property and to then operate their live event production company known as AV Chicago ("AV Chicago") on the Subject Property; and

WHEREAS, Andrew Brode, on behalf of 50 Madison LLC, has submitted to the Village a Cook County Class 7b Property Tax Rate Incentive Eligibility Application concerning the Subject Property (see Exhibit "B" attached hereto and made a part hereof), as well as certain supplemental materials requested by the Village. If approved, the Application will be filed with the Cook County Assessor's Office; and

WHEREAS, due to the recent increase in Cook County property tax burden that has been shifted to commercial, manufacturing and industrial properties, 50 Madison LLC requests that the Village consent to the approval of the Class 7b Eligibility Designation in order to assist with and encourage the occupancy and use of the Subject Property as an office, warehouse, and event space (the "Business Activity"); and

WHEREAS, pursuant to the Cook County Real Property Classification Ordinance, the Class 7b Tax Rate Incentive Designation may be approved by Cook County if the Village adopts a Resolution expressing its support and consent for the approval and its determination that the use of the Subject Property is necessary and beneficial to the local economy; and

WHEREAS, if the Cook County Class 7b Tax Rate Incentive Designation is approved by the Village and by Cook County, the Subject Property will be assessed at 10% of market value as opposed to 25% of market value for a ten (10) year period, plus 15% of market value in the 11th year and 20% of market value in the 12th year; and

WHEREAS, as a condition of approval of the Cook County Class 7b Tax Rate Incentive Designation, 50 Madison LLC agrees to occupy and utilize the Subject Property for commercial purposes, including its proposed Business Activity, and agrees to comply with the conditions of approval set forth below in Section 3. The President of 50 Madison LLC has signed the attached Acknowledgement, which confirms their agreement to comply with the conditions of approval set forth in Section 3 below in exchange for

the Village Board's approval of the Cook County Class 7b Tax Rate Incentive Designation. A copy of the Acknowledgement is attached as **Exhibit "C"** and made a part hereof; and

WHEREAS, the Village President and Board of Trustees desire for 50 Madison LLC to conduct its Business Activity on the Subject Property within the Village, and for 50 Madison LLC to make improvements to the Subject Property; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, after consideration of the request of 50 Madison LLC and input by Village staff and the public at the November 19, 2024, Special Meeting of the Board, desire to grant final approval of the Cook County Class 7b Tax Rate Incentive Designation, subject to the conditions of approval set forth below in Section 3 of this Resolution. The Village Board expressly stated its support for and consent to approve of the Cook County Class 7b Eligibility Designation for the Subject Property after finding and determining that the proposed commercial use of the Subject Property by 50 Madison LLC is necessary and beneficial to the local economy, and further finding such support and consent to be in the best interests of the Village and its residents, property owners, businesses and the public. In making its finding and determination, the President and Board of Trustees specifically find that the five (5) eligibility factors set forth in Section 74-65(a) of the Code of Ordinances of Cook County, Illinois have been met. In addition, the President and Board of Trustees of the Village find and determine that there are special circumstances supporting "abandonment" of the Subject Property, as requested by, and specified in, the Application.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each of the Whereas paragraphs listed above are incorporated by reference and made a part of Section 1 of this Resolution.

SECTION 2: Findings and Determination Regarding Eligibility of Subject Property for Cook County Class 7b Property Tax Rate Incentive Designation. SUBJECT TO THE CONDITIONS SET FORTH IN SECTION 3 BELOW, the President and Board of Trustees find and determine that it is appropriate to approve a Cook County Class 7b Tax Rate Incentive Designation for the Subject Property to 50 Madison LLC pursuant to the Cook County Real Property Classification Ordinance, as amended.

SECTION 3: Approval of Cook County Class 7b Property Tax Rate Incentive Designation With Conditions of Approval. The President and Board of Trustees authorize, support and consent to the Cook County Class 7b Property Tax Rate Incentive Eligibility Designation for the Subject Property only for the proposed office, warehouse, and event space use by 50 Madison LLC at the Subject Property, which is commonly known as 50 Madison Street (PIN(s) 15-14-202-014-0000, 15-14-202-015-0000), Maywood, Illinois, and legally described in **Exhibit "A"** attached hereto and made a part hereof. The President and Board of Trustees specifically find that the five (5) eligibility factors set forth in Section 74-65(a) of the Code of Ordinances of Cook County, Illinois have been met. In addition, the President and Board of Trustees of the Village find and determine that there are special circumstances supporting "abandonment" of the Subject Property, as requested by, and specified in, the Application. The Village's support and consent as specified above is SUBJECT TO THE FOLLOWING:

- A. In exchange for the Village of Maywood granting the local municipal approval of the Cook County Class 7b Property Tax Rate Incentive Designation, 50 Madison LLC (or its successor in interest) agrees to:

- a. Occupy and utilize the Subject Property for commercial, manufacturing and industrial purposes, including its proposed Business Activity.
 - b. Seek to provide employment opportunities to Village residents, including provision of and/or participation in job training programs and job advancement programs and hiring whenever possible.
 - c. Hire qualified Village residents whenever possible.
 - d. Participate in and support Maywood community initiatives and events, and Village partnerships that promote the health, welfare and safety of the Village and its residents.
 - e. Participate in an infrastructure partnership that directly impacts the promotion of better infrastructure for residents in Maywood neighborhoods outside of the Madison Street / 5th Avenue TIF District.
 - f. Provide and/or participate in programs and initiatives that promote business development, economic development and workforce development opportunities within the Village.
 - g. Provide written annual status reports to the Village Board, or additional status reports as requested by the Village Board during the term of the Cook County Class 7b Property Tax Rate Incentive Designation, that detail 50 Madison LLC's on-going, commercially reasonable efforts and progress in meeting the goals, objectives, commitments and conditions of this Resolution. The reports shall contain illustrative information and data pertaining to the status of 50 Madison LLC's on-going, commercially reasonable efforts and progress in meeting the goals and objectives, commitments and conditions of this Resolution; however, 50 Madison LLC's proprietary and/or confidential information and data shall not be included in the reports. 50 Madison LLC's owner shall appear before and deliver each status report to the Village Board at a public Village Board meeting.
 - h. 50 Madison LLC agrees to sign the Acknowledgement attached hereto as **Exhibit "C"** and made a part hereof, which confirms their agreement to comply with the foregoing commitments in exchange for the Village Board approval of the Cook County Class 7b Tax Rate Incentive.
 - i. 50 Madison LLC agrees to complete, sign and file the Application for the Cook County Class 7b Tax Rate Incentive, including the Affidavit regarding compliance with the Cook County Living Wage Ordinance, along with a certified, executed copy of this Resolution and such other documents required by Cook County.
- B. If 50 Madison LLC (or its successor in interest) fails to comply with the above conditions, the Village shall file a request with Cook County or any other governmental agency with oversight jurisdiction or shall file an action with the Cook County court system to terminate the Cook County Class 7b Property Tax Rate Incentive Designation by Cook County, and 50 Madison LLC (or its successor in interest) shall not object to the termination request of the Village.

SECTION 4: Findings of Consistency with Village Rehabilitation Plan. The President and Board of Trustees find the redevelopment of the Subject Property to be consistent with the overall plan for rehabilitation of the area surrounding the Subject Property.

SECTION 5: Delivery and Filing of Executed, Certified Copy of Resolution. Upon approval and execution of this Resolution, the Clerk of the Village of Maywood shall provide to the Director of the Community Development Department and the Applicant certified copies of this Resolution for purposes

of filing with the Office of the Cook County Assessor, Room 312, County Building, Chicago, Illinois or such other appropriate Cook County office.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 19th day of November 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me, and attested by the Village Clerk, on this 19th day of November 2024.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Exhibit "A"

LEGAL DESCRIPTION OF THE SUBJECT PROPERTY

THAT PART OF THE NORTH 464.90 FEET OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING WEST OF A LINE 991.0 FEET EAST OF THE CENTER LINE OF FIRST AVENUE AND EAST OF THE EAST LINE OF GREENWOOD AVENUE, IN THE VILLAGE OF MAYWOOD, IN COOK COUNTY, ILLINOIS.

ADDRESS: 50 WEST MADISON, MAYWOOD, ILLINOIS 60153

PIN(s): 15-14-202-014-0000 & 15-14-202-015-0000

Exhibit "B"

**COOK COUNTY CLASS 7b
PROPERTY TAX INCENTIVE ELIGIBILITY APPLICATION**

(attached)



CLASS 7B
ELIGIBILITY APPLICATION

CONTROL NUMBER

Carefully review the Class 7b Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Development Incentives Department (312) 603-7529. This application, a filing fee of \$500.00, and supporting documentation must be filed as follows:

This application must be filed PRIOR TO the commencement of New Construction or the commencement of Substantial Rehabilitation Activities or PRIOR TO the Reoccupation of Vacant/Abandoned Property.

Applicant Information

Name: Andrew Brode

Company: 50 Madison, LLC Telephone: (847) 571-6587

Address: 619 W Taylor St

City: Chicago State: IL Zip Code: 60607

Email Address: abrode@avchicago.com

Contact Person (if different than the Applicant)

Name: _____

Company: _____ Telephone: (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Property Description (per PIN)

If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street address: (1) 50 Madison St.

Permanent Real Estate Index Number: 15-14-202-014-0000

(2) 50 Madison St.

Permanent Real Estate Index Number: 15-14-202-015-0000

(3) _____

Permanent Real Estate Index Number: _____

City: Maywood State: IL Zip Code: 60152

Township: Proviso Existing Class: Commercial

Identification of Persons Having an Interest in the Property

Attach a complete list of all owners, developers, occupants and other interested parties (including all beneficial owners of a land trust) identified by names and addresses, and the nature and extent of their interest.

Property Use

- ✓ **General Description of Proposed Property Usage** _____
- ✓ Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.
- ✓ Attach legal description, site dimensions and square footage and building dimensions and square footage.
- ✓ Include copies of materials, which explain the occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

Employment Opportunities

How many construction jobs will be created as a result of this development? _____

How many permanent full-time and part-time employees do you now employ in Cook County?

Full-time: 29 Part-time: 1

How many new permanent full-time jobs will be created by this proposed development? 4-6

How many new permanent part-time jobs will be created by this proposed development? 4-6

Nature of Development

Indicate nature of the proposed development by checking the appropriate space:

- New Construction (Read and Complete Section A below)
- Substantial Rehabilitation (Read and complete Section A below)
- Occupation of Abandoned Property – No Special Circumstances (Read and complete Section B)
- Occupation of Abandoned Property – With Special Circumstances (Read and complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of *New Construction* or *Substantial Rehabilitation*, provide the following information:

Estimated date of construction commencement (excluding demolition if any): _____

Estimated date of construction completion: _____

Total redevelopment cost, excluding land: \$ _____

Attach copies of the following:

1. Specific description of the proposed *New Construction* or *Substantial Rehabilitation*
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits (*including date of issuance*)
5. Complete description of the cost and extent of the *Substantial Rehabilitation* or *New Construction* (*including such items as contracts, itemized statements of all direct and indirect costs, contractor's affidavits, etc*)

SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 12 continuous months prior to the purchase for value?

YES NO

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of such vacancy

2. Application must be made to the Assessor prior to occupation:

Estimated date of reoccupation: _____
Date of Purchase: _____
Name of purchaser: _____
Name of seller: _____
Relationship of purchaser to seller: _____

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

✓

SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a **purchase for value**, but the period of ***abandonment prior to purchase was less than 12 months***, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of ***abandonment prior to the application 12 continuous months or greater***, complete section (2).

SECTION 1 - Property Purchase (less than 12 months vacant)

How long was the period of abandonment prior to the purchase for value? 3 weeks - month

When and by whom was the subject property last occupied prior to the purchase for value?

The property was rented by Reuse Depot. The rent was signifiganly under market rate and only occupied portions of the building.

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting “abandonment” as determined by the municipality, or the County Board, if located in an unincorporated area. *Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 12-month abandonment period* (for additional information contact the Cook County Bureau of Economic Development – 312-603-1000).

Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of Reoccupation: February 2025
Date of purchase: September 2024
Name of purchaser: AV Chicago/50 Madison LLC
Name of seller: Atlantic Properties, LLC
Relationship of purchaser to seller: None

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

SECTION 2 – No Purchase (more than 12 months vacant)

How long has the subject property been unused?

- 12 or greater continuous months (*Eligible for Special Circumstance*)
- Less than 12 continuous months (*Not Eligible for Special Circumstance*)

When and by whom was the subject property last occupied prior to the filing of this application?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting “abandonment” as determined by the municipality, or the County Board, if located in an unincorporated area. Also, include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value (for additional information contact the Cook County Bureau of Economic Development – 312-603-1000).

Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of reoccupation: _____

Local Approval

A certified copy of a resolution or ordinance from the municipality in which the real estate is located (or the County Board, if the real estate is located in an unincorporated area) should accompany this Application. The ordinance or resolution must expressly state that the municipality supports and consents to this Class 7b Application and that it finds Class 7b necessary for development to occur on the subject property. This resolution must expressly state that the five eligibility factors, which must be present to demonstrate that the area is "in need of commercial development", are satisfied.

In addition, a copy of the application must be submitted to the Cook County Bureau of Economic Development (BED) for their approval (for additional information contact BED at 312-603-1000.

Finalizing The Incentive Process

In order to finalize the class change you will need to file an **Incentive Appeal** with supporting documentation (including **Proof of Occupancy**) in the year that the property has been substantially occupied. It is advised that you access our website (www.cookcountyassessor.com) to determine the allowable filing dates for such action.

When filing an appeal requesting an Incentive Class Change a \$100.00 filing fee (made out to the Cook County Assessor) must be included. The property cannot receive Class 7B designation until you file an Incentive Appeal, AND this office grants reclassification for the parcel(s).

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.



Signature
Andrew Brode

Print Name

06/06/2024

Date
President

Title

**Note: If title to the property is held in trust or by a corporation or a partnership, this Class 7b Eligibility Application must be signed by the beneficiary, officer and/or general partner.*

Revised 4/1/2022

Cook County Assessor Class 7B Eligibility Application

Property Use Overview

50 Madison, LLC. is planning to redevelop the property located at 50 Madison St. to relocate the headquarters for AV Chicago, a live event production company, as well as restore the historic 33rd Tank & Infantry Co. Armory for use as a multi-purpose event space.

The project consists of three phases: first, the updating of the warehouse facility for use by AV Chicago's operations; second, the buildout of office space for AV Chicago's headquarters; lastly the rehabilitation of the armory portion for use as a multi-purpose event space. A \$2.5-3.5 million investment will be made to make the significant structural, operational, aesthetic, & environmental efficiency improvements that will be on top of the \$1.2 million to purchase the building.

As depicted in the proposed renderings and floorplans, a few highlights of the full completed facility include:

- 22,000 sq ft warehouse with an efficient layout for safe handling, loading/unloading, and storage of equipment. Additional spaces for fabrication, maintenance, and equipment testing will be created. This will expand AV Chicago's capacity for more equipment & personnel to support projects.
- 6,600 sq ft spacious, modern office will include dedicated conference and training rooms, collaboration spaces, private offices, and employee workstations. This allows for future expansion of the sales, project management and engineering teams.
- A new 900 sq ft bright, welcoming lobby entrance will serve as multi-level access to AV Chicago's offices and the multi-purpose space. A new elevator will be added to bring the building up to current ADA standards.
- 1,250 sq ft comfortable and well-appointed employee lounge for employees.
- 7,500 sq ft of multi-use facility to accommodate both internal and external events
- Fully redeveloped and landscaped site including green space for outdoor events
- Parking for 74 vehicles with room for expansion.

- Significant energy efficiency upgrades including opportunities for large solar roof.

AV Chicago Headquarters & Operations Facility

AV Chicago is a live event production company that works with companies and organizations to provide the technology to their events. The 30 person staff includes corporate/leadership, sales, marketing, production planning, and operations as well as equipment housing and logistics. All positions are fulltime and have a full benefits package including health, vision, dental and life insurance in addition to 401K matching. It is company policy that no fulltime employee be paid under \$50,000/year. That number is updated yearly based on cost of living. AV Chicago also has a yearly paid internship program. The production industry is made of a significant number of independent contractors. With that, AV Chicago keeps a roster of 250+ of those professionals many of whom are regularly supporting the warehousing and technical needs of the company. The property will include office space, meetings rooms and with a significant portion dedicated to the equipment operations. The operations facility is used to house the equipment that is engineered and packaged that is ultimately sent to event sites. AV Chicago's office hours at 8:30am-5pm Monday through Friday. The warehouse operates 7am-5pm Monday through Friday and on evenings and weekends as needed. Off hour activities in the facility are usually limited to 1-2 people. AV Chicago does operate a fleet of 6 trucks. Those vehicles operate on an as needed basis and usually consist of nothing more than pulling into the dock area for storage with no long outdoor idling.

The Armory (multi-use space)

The interior of The Armory is intended to be restored to many of its original finishes including bare brick walls, hard wood flooring, exposed vaulted beam truss ceiling, and with modern windows and doors cut back into original locations on the exterior. The space will be kept open to be adapted to many uses. Amenities will include green rooms / bride & groom suites, catering prep area, dedicated restrooms, coat check, storage & office space, guest and staff parking, and lobby area with art, educational materials, & memorial artifacts dedicated to Maywood and the facility's military history.

The intended use of the event space include:

- o Galas Events
- o Weddings
- o Corporate Meetings
- o Conferences
- o Educational Seminars
- o Private Parties

- Community Engagement Events
- Theatrical Performances
- Specialty Entertainment Events
- Workforce Development & Training
- Studio/Sound Stage for Video Production & Photo Shoots
- Internal events for AV Chicago including Client & product demos and Industry education events

**Cook County Assessor
Class 7B Eligibility Application**

Property Legal Description

THAT PART OF THE NORTH 464.90 FEET OF THE NORTHEAST QUARTER OF SECTION 14,
TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING
WEST OF A LINE 991.0 FEET EAST OF THE CENTER LINE OF FIRST AVENUE AND EAST OF
THE EAST LINE OF GREENWOOD AVENUE, IN THE VILLAGE OF MAYWOOD, IN COOK
COUNTY, ILLINOIS.

ADDRESS: 50 WEST MADISON, MAYWOOD, ILLINOIS 60153

PIN: 15-14-202-014-0000 & 15-14-202-015-0000

Property Details

Properties Details

134,417sq/ft (3.08 Acres)

Building

~320ft x 100ft

41,098sq/ft

- 24,930sq/ft Storage/Equipment Handling Area
- 6,600sq/ft Office
- 7,200sq/ft Multipurpose venue
- 2,360sq/ft Common area



ALTA/ACSM Land Title Survey

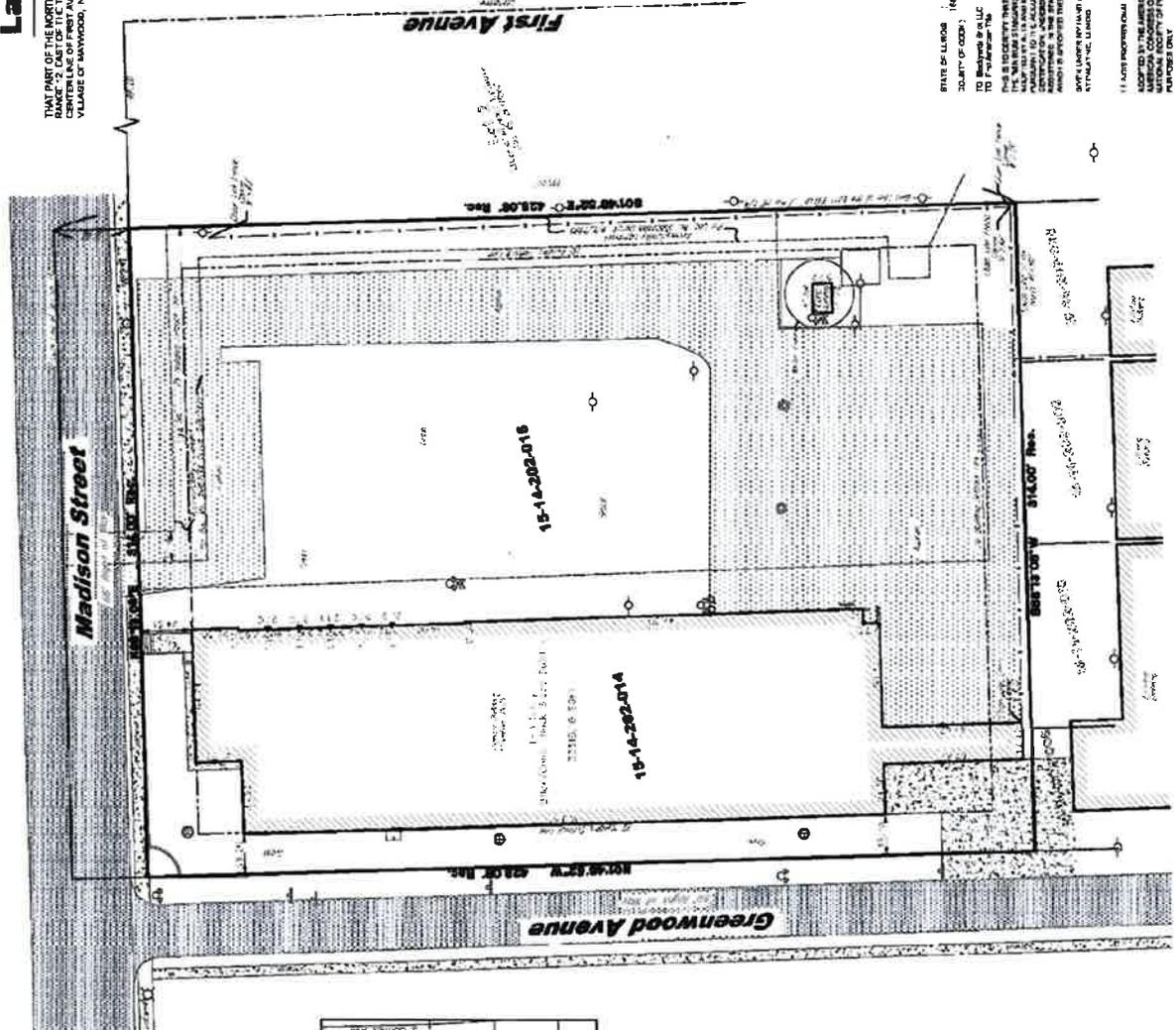
THAT PART OF THE NORTH 400 FEET OF THE NORTHEAST 1/4 OF SECTION 14, TOWNSHIP 29 NORTH, RANGE 72 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING WEST 51 FEET EAST OF THE EAST LINE OF GREENWOOD AVENUE, IN THE VILLAGE OF MAYWOOD, HICKORY COUNTY, ILLINOIS

EXCEPTIONS, SCHEDULE B

THE SURVEYOR HAS BEEN ADVISED THAT THE FOLLOWING ARE EXCEPTIONS TO THE SURVEY AND THAT THE SURVEYOR HAS NOT BEEN ADVISED OF ANY OTHER EXCEPTIONS TO THE SURVEY. THE SURVEYOR HAS NOT BEEN ADVISED OF ANY OTHER EXCEPTIONS TO THE SURVEY.

STATE OF ILLINOIS
COUNTY OF COCKER
TO Belding & Co., LLC
TO Fulbright & Leary, LLP

STATE OF ILLINOIS
COUNTY OF COCKER
TO Belding & Co., LLC
TO Fulbright & Leary, LLP



Location Map

1. This is a plat of a portion of a section 6, 15, 14.
2. Prepared for the use of Belding & Co., LLC.
3. The address is 50 W. Madison Street, Maywood, Illinois.
4. The lot is 15-14-282-014, 15-14-282-015.
5. The acreage shown herein is derived from the use of the record B.L. and is subject to change for corrections or improvements not made in this survey.
6. Changes shown on this plat conform with the subdivision on the plat and are subject to the same.
7. This plat is prepared as part of a subdivision survey for the lot 15-14-282-014, 15-14-282-015.
8. The lot is 15-14-282-014, 15-14-282-015.
9. The lot is 15-14-282-014, 15-14-282-015.
10. The lot is 15-14-282-014, 15-14-282-015.
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17. The lot is 15-14-282-014, 15-14-282-015.
18. The lot is 15-14-282-014, 15-14-282-015.
19. The lot is 15-14-282-014, 15-14-282-015.
20. The lot is 15-14-282-014, 15-14-282-015.

Street Name
ALTA/ACSM
Land Title Survey

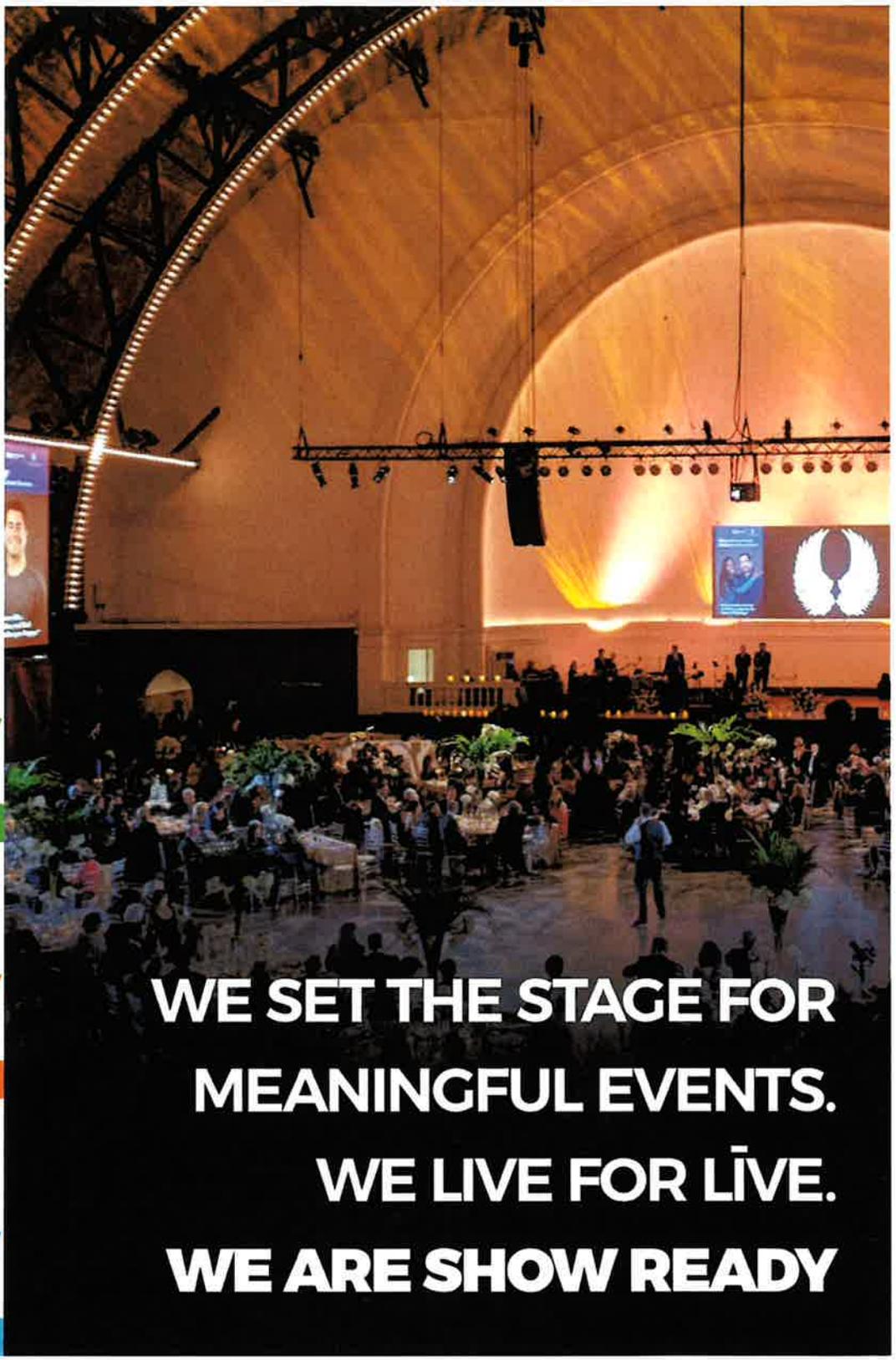
Job Number
LS140029
Sheet Number
ALTA/ACSM

Site Address:
50 W. Madison Street
Maywood, Illinois

Drawn by: [Blank] Date: 01-15-14
Checked: [Blank]
Land Surveying Services, Inc.
27 N. [Blank] [Blank] [Blank]
Professional Design Firm License No. 124-000000



2023 Business Overview



**WE SET THE STAGE FOR
MEANINGFUL EVENTS.
WE LIVE FOR LIVE.
WE ARE SHOW READY**

SHOW READY

Being show ready extends well beyond setting up a project; it's a mindset. It's who we are.

ALL-IN

All-In means being honest, being diligent, but most importantly, being there for our customers. Nothing is perfect, we're going to be there when it matters most—live.

HUMAN

While we deal in technology, our expertise is anything but technical. We are service-oriented and that means being uncompromisingly people-oriented.



Ten years ago when we purchased AV Chicago, we knew we had a successful company. More importantly we knew it takes more than just sales to be successful. Over the years we have restlessly looked for opportunities to grow and refine who AV Chicago is. In 2019 we to the stage at our quarterly all-staff meeting to unveil AV Chicago's new branding. It had less to do with marketing but more about sharing our team's voice. One of the more exciting items to present was our list of core values. They are simple, yet powerful, words we live by as a company. They hang on our walls, accompany every proposal and employment contract. The first of three has great significant meaning to our organization; We are "Show Ready." That phrase is so much more than what we do for our clients on show site. As a company and team, we live to be Show Ready in all ways, for our clients, the company, each other, and our community at large. Being Show Ready isn't just a requirement for our employees, but it is also one for us, the owners, and leaders of AVC. Being Show Ready demands that we fairly, honestly, and faithfully lead our organization to steady, controlled growth as well as engage as active members in the industry and community we call home. Technology is the easy part. It is the pairing of that technology with the people that make meaningful experiences for our clients and their audiences. As owners, we spend a significant amount of time working on just that, the people. It's building teams, developing clients, and forging relationships with vendors, partners, and others outside of our business.

We look forward to sharing a little about who AV Chicago is and look forward to the partnerships we can build within the next community we call home.

Show Ready,

A handwritten signature in black ink, appearing to read 'Justin C. Frick'.

Justin C. Frick
Co-President

A handwritten signature in black ink, appearing to read 'Andrew M. Brode'.

Andrew M. Brode
Co-President



Company History

Established in 1982, AV Chicago specializes in audio, video, lighting, staging, and event services for conferences, trade shows, galas, and private gatherings of varying sizes. The company was born out of an AV systems design and installation. In 2000, everything but the equipment rental business was sold. At that time, the company relocated to Chicago to better service the Chicagoland region. In 2014, AV Chicago was sold to the current owners, Andrew Brode and Justin Frick. The business has continued to grow, and in 2017 Edge ShowTek was acquired by AV Chicago and relocated to AV Chicago's office and warehouse facilities.

2000: Wizdum Audio is sold, and AV Chicago relocates to a 2,500 sq/ft. Space in Arlington Heights.

2003: AVC moves to Chicago and occupies a 3,500 sq/ft location on the city's north side.

2004: Sales jump 96% over the prior year as the company work with a broader array of clientele.

2006: In need of space for expansion, AV Chicago moves to a 15,000 sq/ft facility on North Ave.

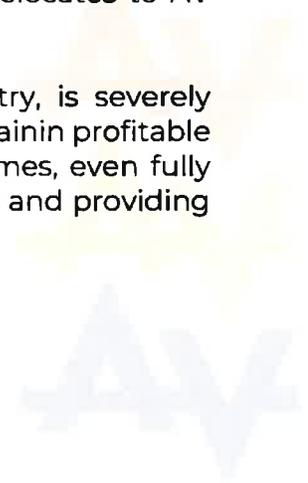
2009: As many businesses fall victim to tough economic times, AV Chicago remained profitable.

2012: The company moves to a newly renovated 23,000 sq/ft. facility in Chicago's South Loop with over 20 people full time employees.

2014: AV Chicago is purchased by its current owners, Andrew Brode and Justin Frick.

2017: In August, AV Chicago acquires Edge ShowTek which relocates to AV Chicago's South Loop operation and eliminate no jobs.

2020-2022: AV Chicago, as well as the entire events industry, is severely impacted by the COVID-19 pandemic. Ownership is able to remain profitable successfully navigating the company through these trying times, even fully supplementing health insurance for all furloughed employees and providing virtual event education to clients and staff.



2023: AV Chicago launches a new AV equipment sales and integrations division, install permanent AV solutions in schools, park district & municipal facilities and airports.

Product Offerings

AV Chicago provides audio, video, lighting, Staging, and related production technology services to meetings, conferences, galas, and branded experiences locally and throughout the US. Our services start at varying stages of the event planning process. Once AV Chicago is involved, clients work with our sales and project management teams to design a variety of production elements, establishing budgets and timelines to deliver expected outcomes. Planning can include technical design, production schedules, crew requirements, venue considerations, equipment specification, and logistics requirements.

After the project is confirmed, the internal operations team takes over to execute the project. Tasked with selecting the technical personnel, preparation of the equipment, and transportation logistics, our event operations team plays a crucial role in ensuring the project goes off as expected.

On a single project, there may be anywhere from 1-30 crew members, and the attendance can vary from 10 to upwards of 60,000. Events may run for a few hours or over a week. AV Chicago is capable of handling several simultaneous events of all shapes and sizes. On average, though, most projects take a crew of 4-8 people, last two days, and have attendances of a few hundred.

AV Chicago is equipped to handle a large volume of projects and to fulfill them in a short time. In an industry where event lead times are ever shortening, this is one of the traits that distinguishes AV Chicago from other AV providers. The company does this through a continually refined process and attention to the client experience. That experience includes a custom-built event portal, a simple confirmation process, and, most importantly, a team that is "all in," a core value of AV Chicago.



Client Profiles

The vast majority of AV Chicago's buyers fall into one of three profiles. The first are local and regional event producers. AV Chicago provides them equipment, labor, and logistics to their event. In many circumstances, they already have a plan for their event, including the equipment specifications. AV Chicago is there to fulfill those needs and provide logistical support. The buyer may be an out of state AV company who is providing service to their client's event in Chicago and do not wish to bring in their equipment and labor. In these situations, they may send a few of their staff and rely on AV Chicago for the remainder. Other times, the producer does not own equipment and needs a partner to fulfill their specified needs.

The second buyers are meeting planners. The planner may work directly within an organization, or they may be part of a company that provides meeting planning services to multiple companies. Either way, they are regularly organizing various meetings at once. They look to their AV provider to "make it happen." With this client type, AV Chicago may be providing a full-service product that includes room layout, show schedule, and third-party vendor planning.

The last buyer type is venues or other facilities in need of equipment because they do not own enough to fulfill their needs. Other times they may not carry the product at all and need someone to supply it. This client is looking for little to no technical guidance. Instead, they mostly need a partner to fulfill their equipment needs.



Management Team

Andrew Brode – *Co-President*

Andrew has over 25 years of experience working in many facets of event production, television engineering, and software development in both non-profit and corporate spaces. Before joining AV Chicago, he served as the Director of System Development for Weigel Broadcasting, home of the national networks, MeTV, Decades, H&I, and Movies!, along with a dozen local stations located in the Midwest. As part of that role, he provided leadership to the engineering operations of Weigel's Broadcast Operations Center and supported hundreds of network-affiliated stations. As a member of the company's engineering management team, he contributed to Weigel's capital expansions and upgrades, operations, and human capital recruiting. At AV Chicago, he provides leadership to both the financial, marketing, and operations of the company. In addition to these inward-facing roles, he also works in a business development capacity. Outside of the company, he is currently the incoming president of ILEA and a member of MPI industry groups. In addition to those, he is active AVIXA, the AV industry trade association and the Event Production Network.

Justin Frick – *Co-President*

Justin has spent the past 20 years working with artists, associations, corporations, and event producers to help design and execute meaningful and impactful events. Prior to working for AV Chicago, he spent time working in radio broadcast production, entertainment venue production management, and touring the U.S. and abroad in entertainment production and management. In 2003, he joined AV Chicago as its third employee and has been instrumental in driving it from a \$400K a year audiovisual equipment rental company to the \$7MM+ full-service production company it is today. Justin's responsibilities include general management oversight, development of key personnel, product, and service offerings, and as well as the company's sales and brand strategy.

Amanda Boyer – *General Manager*

Amanda graduated from James Madison University with BBA in Marketing, with a concentration in B2B marketing. After graduating Amanda went into sales where she sold office technology and then found her next career opportunity at AVIXA, the trade association for the AV industry, for almost 11 years. In her time at AVIXA, Amanda moved from sales, to strategic relationship development and then into leading the Membership department where she was responsible for AVIXA's North American market and the strategic direction for AVIXA's global membership. In that time, Amanda was dedicated to empowering and growing her team and she has always made it a priority to

put her team first. That dedication to her team not only provided results of year over year double digit growth but also allowed her to learn so much in return. In 2021, Amanda joined AV Chicago as the general manager. In her role she has been charged to help lead the organization through recovery from the pandemic and be the catalyst for exponential growth and ended 2021 surpassing its revenue targets. During that time, she also earned her Executive Leadership MBA from James Madison University in December 2021.

Anne Vo – *Director Business Services*

Cindi Webber – *Director of Sales*

Rob Lynn – *Director of Productions/Technology*



Staff

Fulltime Staff

Senior Leadership – 3

General manager who oversees all business processes and leads the leadership team. Ownership is focused on the overall mission and vision of the company and product offerings.

Field Technical Staff – 6

Responsible for the onsite technical setup and operation of equipment.

Driver – 2

Responsible for delivery and pickup of equipment to events.

Warehouse Staff – 8

Handles the picking and packing of equipment used in the field. Also, includes repair and fabrication staff.

Logistics/Operations – 2

Coordinates the movement of equipment and staff to project sites.

Project Management – 5

Highly technical staff that oversees coordinating equipment and personnel needs of projects. This includes building the technical aspects of a project.

Sales – 5

Works with clients to understand their needs and sell the solution for their event.

Business Services – 2

Oversee all accounting, HR and business matters of the company.

Total 33

Additional Staffing

AV Chicago, like most others in the industry, relies heavily on contract labor to staff in busy seasons. At any given time, there may be 20 or more contract employees working on projects. The operations team maintains an active list of 300+ freelancers.

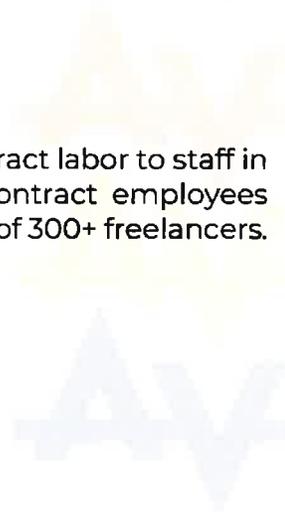


EXHIBIT "C"

**ACKNOWLEDGEMENT BY APPLICANT FOR
COOK COUNTY CLASS 7b PROPERTY TAX INCENTIVE**

I, the undersigned Applicant, agree to comply with and fulfill each and every term, condition and obligation set forth above in the Resolution granting a Cook County Class 7b Property Tax Rate Incentive Designation for the real estate commonly known as 50 Madison Street (PIN(s) 15-14-202-014-0000, 15-14-202-015-0000) and legally described in Exhibit "A" attached to this Resolution, including each of the conditions set forth in Section 3 of the above Resolution.

50 Madison LLC

By: _____
Name: Andrew Brode
Its: President

Date: _____, 2024

50 MADISON LLC

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024-_____

**A RESOLUTION AUTHORIZING AND CONSENTING TO
A COOK COUNTY CLASS 7b PROPERTY TAX RATE INCENTIVE DESIGNATION
FOR THE PROPERTY COMMONLY KNOWN AS 50 MADISON STREET, MAYWOOD, ILLINOIS
(PIN(s) 15-14-202-014-0000 & 15-14-202-015-0000)
(Applicant: 50 Madison LLC d/b/a AV Chicago)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November 2024.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November 2024.

Tori-Love Garron, Village Clerk

[SEAL]

RESOLUTION NO. R-2024-__

**A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF
A SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS REGARDING
POST PENSION PROCEEDINGS FOR SIDNEY ALLGOOD AND
AUTHORIZING THE PAYMENT OF CERTAIN BENEFITS AND COMPENSATION
(SIDNEY ALLGOOD)**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois (the "Village") desire to enter into an agreement relating to and addressing certain benefits and compensation due to Sidney Allgood ("Allgood") from the Village, namely a SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS – POST PENSION PROCEEDINGS (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, the Agreement incorporates terms agreed upon between the Village and Allgood providing for compensation and benefits to Allgood in amounts indicated in the Agreement (Exhibit "A") in Paragraph 3; and

WHEREAS, the Village of Maywood, a home rule Illinois municipal corporation, has the authority to approve and enter into the attached Agreement (Exhibit "A") pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, and finds that entering into the Agreement is in the best interests of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Maywood authorize the approval and execution of the "SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS – POST PENSION PROCEEDINGS" (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof. The Board of Trustees further authorizes and directs the Village President and the Village Clerk, or their designees, and/or the Village Manager, or their designee, to execute and deliver the final version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Approval of Financial Obligations and Other Documents. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 4: Delivery of Signed Documents. The President and Board of Trustees of the Village authorize and direct that the Village President, the Village Clerk, the Village Manager and the Village

Attorney, or their designees, transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties that are entitled to receive such documents for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 19th day of November, 2024 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November, 2024, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Exhibit "A"

**SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS –
POST PENSION PROCEEDINGS
(SIDNEY ALLGOOD)**

(attached)

**SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS –
POST PENSION PROCEEDINGS**

This **SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS – POST PENSION PROCEEDINGS** (“Agreement”) is made by and between the Village of Maywood, an Illinois municipal corporation (“VILLAGE”) and Sidney Allgood (“Employee”). (The VILLAGE and the Employee are at times referred to herein individually as a “Party” and collectively as the “Parties”).

RECITALS

WHEREAS, Employee has been employed as an employee of the VILLAGE in the role of police officer since July 8, 2008; and

WHEREAS, Employee suffered an injury that occurred on August 5, 2020, and subsequently pursued a line of duty disability pension application with the Maywood Police Pension Board; and

WHEREAS, on June 11, 2024, the Maywood Police Pension Board awarded a line of duty disability benefits pursuant to 40 ILCS 5/3-114.1; and

WHEREAS, the parties agree the Public Employee Disability Act, 5 ILCS 345/1 *et seq.*, (“PEDA”) provides in relevant part:

Whenever an eligible employee suffers any injury in the line of duty which causes him to be unable to perform his duties, he shall continue to be paid by the employing public entity on the same basis as he was paid before the injury, with no deduction from his sick leave credits, compensatory time for overtime accumulations or vacation, or service credits in a public employee pension fund during the time he is unable to perform his duties due to the result of the injury, but not longer than one year in relation to the same injury, except as otherwise provided under subsection (b-5).
5 ILCS 345/1(b)

WHEREAS, Employee last received his regular salary from the Village on or about August 27, 2021; and

WHEREAS, Employee received no other salary or benefits from the Village until the Village paid some PEDA benefits from July 23, 2023, through September 2, 2023; and

WHEREAS, Employee acknowledges that for any period in which Employee receives PEDA benefits, he is not entitled to receive additional Total Temporary Disability (“TTD”) benefits (TTD being generally equivalent to 2/3 of an employee’s salary); and

WHEREAS, it is the desire of the VILLAGE and the Employee to settle and resolve all the terms of Employee's separation from employment as a result of the Pension Board's award of the Pension Board's disability award and to fix and determine all of the rights of each Party with regard to Employee's employment, and all related matters, including but not limited to temporary continuation of certain benefits provided for under this Agreement, any disputes existing between them as of the Effective Date (as defined below) of this Agreement, and any claims that could be brought by Employee against the VILLAGE in relation to the employment relationship and the separation of that relationship; and

WHEREAS, the considerations exchanged herein do not constitute and shall not be interpreted as an admission of liability or of any sort of wrongdoing on the part of Employee or VILLAGE, or as any violation of any federal, State or local statute, ordinance, regulation, order or common law; and

WHEREAS, it is in the best interests of both Parties to enter into this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals, the Parties' mutual promises, and the financial compensation and other valuable consideration set forth herein, the sufficiency of which is acknowledged, the VILLAGE and Employee agree as follows:

1. Incorporation. The initial statements contained in the above Whereas paragraphs are incorporated into this Section 1 as if fully set forth herein and are material terms of this Agreement.

2. Compensation Owed. Employee acknowledges full receipt of all compensation, reimbursements and employment benefits, statutory or otherwise, due from the VILLAGE through the Employee's last payroll paid which occurred on or about August 27, 2021, and waives any and all claims relating to same.

3. Separation Benefit. Subject to the provisions of this Agreement, and in consideration for entering into this Agreement and for the severance payments, setoffs and other statutory owed benefits set forth herein, the VILLAGE shall provide Employee with the following benefits:

- a. An amount equal to **Six Thousand Twenty-eight and 34/100 DOLLARS (\$6,028.34)**, which amount is owed, due and payable to the VILLAGE by the Employee as reimbursement for the VILLAGE's advanced payments of Employee's share of health insurance premiums since the Employee's last date of work on September 17, 2021, until such date as Employee allowed Village health insurance coverage to lapse. The Parties agree that the VILLAGE will forego collection of said amounts from Employee. **The amount due to the VILLAGE would be deemed fully reimbursed if and only if Employee has**

executed and not revoked this Agreement pursuant to Paragraph 18 of this Agreement.

- b. The Parties agree that Employee will also be paid **unused vacation time accrued pursuant to the terms of Employee's collective bargaining agreement as follows:** the cash equivalent of 547 hours at his current hourly rate of \$47.93, totaling a **gross amount of Twenty-six thousand two hundred seventeen and 71/100 DOLLARS (\$26,217.71)** as part of the Separation Payment. This lump sum amount represents all vacation pay due to the Employee. Employee acknowledges he previously received a partial payment for the cash equivalent of 320 hours of accrued, but unused vacation on February 10, 2022.
 - i. This earned and unused benefit time will be paid out in a single lump sum payment to Employee. There shall also be no deduction for pension contributions. The parties agree the lump sum payment for the earned and unused benefit time, as defined in Ill. Admin. Code 50, §4402.60(c), is not considered salary for purposes of computing pension benefits.
 - ii. The payment for the unused vacation time shall be made within two (2) weeks of the Village's approval of this agreement.

- c. The VILLAGE shall also tender PEDA benefits to Employee for the period of between September 2, 2022, and July 22, 2023. This period represents twenty-two pay periods of PEDA compensation owed to Employee. **A gross amount of Eighty-eight Thousand Five Hundred Seventy-four and 64/100 DOLLARS (\$88,574.64) is due and owed by the VILLAGE to Employee.** The Parties acknowledge that the payment of PEDA benefits is a back payment for the time period September 2, 2022, and July 22, 2023.
 - i. The Parties agree the VILLAGE will not report this payment as income to either the federal or State of Illinois revenue authorities, in accordance with PEDA, and no deductions will be made for federal or state income tax or FICA, as these payments should have been made during the PEDA period. However, as PEDA is considered salary for pension purposes the appropriate Employee withholding shall be made and forwarded from the Village to the Maywood Police Pension Fund on behalf of the Employee. Employee acknowledges that PEDA benefits are payable to Employee as a full salary for a period of 12 months and that during such period of PEDA benefits, Employee shall not receive any TTD (2/3 of his salary) as workers' compensation benefits. Employee acknowledges and agrees that payment of PEDA as provided in this Subparagraph 3.c shall be made in four quarterly installments. The four installment payments of

PEDA shall be made on December 1, 2024, March 1, 2025, June 1, 2025 and September 1, 2025.

- d. The VILLAGE'S payment to Employee of the Separation Payment in accordance with this Agreement is in full satisfaction and discharge of any and all amounts due or payable to Employee by the VILLAGE, whether salary, vacation pay, severance, expense reimbursement, or employment benefits, statutory or otherwise not identified above and included as part of this agreement.
- e. Employee agrees that all tax liability, which may result from the Separation Payment, payment of other compensation due him and the provision of benefits as set forth in this Agreement, rests with him alone.
- f. Employee agrees to not file for unemployment insurance benefits in exchange for payment of the Separation Payment.

4. Consideration. Employee acknowledges that he would not be entitled to the whole Separation Benefits provided for in Paragraph 3 above in the absence of his signing this Agreement, that the Separation Benefits constitute a substantial economic benefit to Employee, and that they constitute good and valuable consideration for the various commitments undertaken by Employee in this Agreement.

5. Transition; Cooperation. Employee agrees that he will work in good faith with the VILLAGE to coordinate his separation as may be required of the VILLAGE.

6. Parties Released. For purposes of this Agreement, the term "VILLAGE Releasees" means the VILLAGE of Maywood, each of its past, present and future representatives, officers, appointed and elected officials, mayor/president and trustees, agents, employees, engineers, insurers, volunteers and attorneys.

7. General Release. Employee, for and on behalf of himself and each of his personal and legal representatives, heirs, devisees, executors, successors and assigns, hereby acknowledges full and complete satisfaction of, and fully and forever waives, releases, acquits and discharges the VILLAGE Releasees from any and all claims, causes of action, demands, liabilities, damages, obligations and debts (collectively referred to as "Claims") of every kind and nature, whether known or unknown, suspected or unsuspected, or fixed or contingent, which Employee holds as of the date Employee signs this Agreement, or at any time previously held against the VILLAGE Releasees, or any of them, arising out of any matter whatsoever (with the exception of breaches of this Agreement) with the exception of any pending workers' compensation claim subject to any appropriate set-off on account of Employees disability pension award, in Employee's pending case IWCC No. 23WC01334. Employee's entitlement to any benefits pursuant to Public Safety Employee Benefits Act ("PSEBA") have already been granted by the Village. This Agreement, and its release of Claims, specifically includes, but is not limited to, any and all Claims:

- a. Arising out of or in any way related to Employee's employment with the VILLAGE, or the separation of Employee's employment;

- b. As applicable, arising out of or in any way related to any contract or agreement between Employee and the VILLAGE, including but not limited to the Collective Bargaining Agreement;
- c. Arising under or based on the Equal Pay Act of 1963; Title VII of the Civil Rights Act of 1964; Section 1981 of the Civil Rights Act of 1866; the Americans With Disabilities Act of 1990; the Family and Medical Leave Act of 1993; the Fair Labor Standards Act of 1938; the National Labor Relations Act; the Worker Adjustment and Retraining Notification Act of 1988; the Employee Retirement Income Security Act of 1974 (“ERISA”) (excepting claims for vested benefits, if any, to which Employee is legally entitled thereunder); the Illinois Constitution; the Illinois Human Rights Act;; the Illinois Wage Payment and Collection Act; the Cook County Human Rights Ordinance, or any other federal, state, county or local law, statute, ordinance, decision, order, policy or regulation prohibiting employment discrimination; providing for the payment of wages or benefits; or otherwise creating rights or claims for employees or officers, including, but not limited to, any and all claims alleging breach of public policy; the implied obligation of good faith and fair dealing; or any express, implied, oral or written contract; handbook; manual; policy statement or employment practice; or alleging misrepresentation; defamation; libel; slander; interference with contractual relations; intentional or negligent infliction of emotional distress; invasion of privacy; false imprisonment; assault; battery; fraud; negligence; or wrongful discharge; and
- d. Arising under or based on the Age Discrimination in Employment Act of 1967 (“ADEA”), as amended by the Older Workers Benefit Protection Act (“OWBPA”), and alleging a violation thereof based on any action or failure to act by the VILLAGE Releasees, or any of them, at any time prior to the Effective Date of this Agreement.

8. Intended Scope of Release. It is the intention of the Parties and is fully understood and agreed by them that this Agreement includes a General Release of Claims (with the exception of breaches of this Agreement and claims for vested benefits, if any, to which Employee is legally entitled under ERISA as well as the pending workers’ compensation claim, subject to any appropriate set-off on account of Employee’s disability pension award, in Employee’s pending case, IWCC No. 23WC01334) that Employee holds or previously held against the VILLAGE Releasees, or any of them, whether or not they are specifically referred to herein. No reference herein to any specific claim, statute or obligation is intended to limit the scope of this Agreement, and its release of Claims, and, notwithstanding any such reference, this Agreement shall be effective as a full and final bar to all Claims of every kind and nature, whether known or unknown, suspected or unsuspected, or fixed or contingent, released in this Agreement. Excluded from the general release set forth above are any claims which cannot be waived by law. Also excluded from the general release set forth above are the rights to file a charge with or participate in an investigation conducted by an administrative, legislative or judicial agency, or to report any allegations of unlawful conduct to federal, State or local officials for investigation. Employee does waive, however, his right to any monetary recovery should the Equal Employment Opportunity Commission or any other agency pursue any claims on his behalf if he files a charge or participates

in an investigation.

9. Employee Waiver of Rights. As part of the foregoing General Release, the Intended Scope of Release and the Covenant Not to Sue sections of this Agreement and this Waiver of Rights section, Employee is waiving all of his rights to any recovery, compensation, or other legal, equitable or injunctive relief (including, but not limited to, compensatory damages, liquidated damages, punitive damages, back pay, front pay, attorneys' fees, and reinstatement to employment) from the VILLAGE Releasees, or any of them, in any administrative, arbitral, judicial or other action brought by or on behalf of Employee in connection with any Claim released in this Agreement.

10. Covenant Not to Sue. In addition to all other obligations contained in this Agreement, Employee agrees that Employee will not initiate, bring or prosecute any suit or action against any of the VILLAGE Releasees in any federal, state, county or municipal court, with respect to any of the Claims released in this Agreement. Further, Employee is aware of no claims or causes of action which he has or might have against the VILLAGE or the VILLAGE Releasees, except those he is releasing and for which he is covenanting not to sue the VILLAGE or the VILLAGE Releasees.

11. Remedies for Breach.

- a. If Employee, or anyone on Employee's behalf, initiates, brings or prosecutes any suit or action against any or all of the VILLAGE Releasees in any federal, state, county or municipal court, with respect to any of the Claims released in this Agreement, or if Employee breaches any of the terms of this Agreement, then: (a) Employee shall be liable for the payment of all damages, costs and expenses, including all attorneys' fees incurred by the VILLAGE Releasees, or any of them, in connection with such suit, action or breach; (b) the VILLAGE shall no longer be obligated to make any Separation Payments not already made to Employee prior to Employee's breach of this Agreement; and (c) Employee, upon demand by the VILLAGE, shall repay to the VILLAGE the value of the Separation Benefits and the premiums paid pursuant to Paragraph 4 above previously provided to Employee.
- b. If the VILLAGE breaches any of the terms of this Agreement, then the VILLAGE shall be liable for the payment of all damages, costs and expenses, including all attorneys' fees incurred by Employee, in connection with such suit, action or breach.

12. No Admission of Liability. Nothing in this Agreement constitutes or shall be construed as an admission of liability on the part of the VILLAGE Releasees, or any of them. The VILLAGE Releasees expressly deny any liability of any kind to Employee, and particularly any liability arising out of or in any way related to Employee's employment with the VILLAGE or the separation from employment with the VILLAGE.

13. Warranty of Return of VILLAGE Property. Employee warrants and acknowledges that Employee has turned over all Confidential Information (as defined in the Employment

Agreement), equipment or other property issued to Employee by VILLAGE, along with all documents, notes, computer files, VILLAGE credit cards, keys, alarm codes, alarm instructions, and other materials which Employee had in Employee's possession or subject to Employee's control, relating to the VILLAGE and/or any of its members. Employee further warrants and acknowledges that Employee has not retained any such documents, notes, computer files or other materials (including any copies or duplicates thereof).

14. Covenant Not to Access VILLAGE's Computer Network. Employee agrees that, subsequent to the termination of Employee's employment with the VILLAGE, Employee will not access or attempt to access, directly or indirectly, by any manner whatsoever, the VILLAGE's computer network, including, without limitation, the VILLAGE's email system, the VILLAGE's electronic document storage and retrieval system, and the VILLAGE's computer network servers and related equipment.

15. Warranty of Understanding and Voluntary Nature of Agreement. Employee acknowledges that Employee has carefully read and fully understands all of the provisions of this Agreement; that Employee knows and understands the rights Employee is waiving by signing this Agreement; and that Employee has entered into this Agreement knowingly and voluntarily, without coercion, duress or overreaching of any sort. Employee has had the opportunity to review and discuss this Agreement with his attorney and he fully understands this Agreement's provisions and their legal and practical effect.

16. Time to Consider and Attorney Consultation. **EMPLOYEE AGREES AND ACKNOWLEDGES THAT THE VILLAGE HAS ADVISED HIM TO CONSULT WITH AN ATTORNEY REGARDING THIS AGREEMENT PRIOR TO SIGNING BELOW. EMPLOYEE UNDERSTANDS AND AGREES THAT HE HAS BEEN PROVIDED WITH AT LEAST TWENTY-ONE (21) CALENDAR DAYS TO CONSIDER HIS ACCEPTANCE OF THIS AGREEMENT AND THE ABILITY TO CONSULT WITH COUNSEL, AND THAT HE HAS BEEN ADVISED OF HIS RIGHT TO CHANGE HIS MIND AND REVOKE HIS ACCEPTANCE OF THIS AGREEMENT AT ANY TIME WITHIN SEVEN (7) CALENDAR DAYS FROM THE DATE, AS SHOWN BELOW, ON WHICH HE HAS SIGNED THIS AGREEMENT.**

17. Revocation Period. **EMPLOYEE AGREES AND UNDERSTANDS THAT HE MAY REVOKE HIS APPROVAL OF THIS AGREEMENT WITHIN SEVEN (7) CALENDAR DAYS AFTER HE SIGNS THIS AGREEMENT AND THAT THIS AGREEMENT SHALL NOT BECOME EFFECTIVE OR ENFORCEABLE UNTIL EIGHT (8) CALENDAR DAYS AFTER THE DATE ON WHICH EMPLOYEE SIGNS BELOW. IN ORDER TO REVOKE THIS AGREEMENT, EMPLOYEE MUST DELIVER A WRITTEN NOTICE TO THE MAYWOOD VILLAGE MANAGER'S OFFICE AT VILLAGE HALL AT 40 EAST MADISON STREET, MAYWOOD, ILLINOIS OF EMPLOYEE'S DECISION TO REVOKE HIS APPROVAL OF THIS AGREEMENT, AND SAID NOTICE MUST BE RECEIVED BY THE VILLAGE MANAGER'S OFFICE NO LATER THAN SEVEN (7) CALENDAR DAYS FOLLOWING THE DATE OF EMPLOYEE'S EXECUTION OF THIS AGREEMENT. IF EMPLOYEE DOES NOT REVOKE HIS APPROVAL OF THIS AGREEMENT, HE WILL RECEIVE THE**

SEPARATION PAYMENT AND SEPARATION BENEFITS DESCRIBED IN THIS AGREEMENT, AND THIS AGREEMENT SHALL BECOME EFFECTIVE AND ENFORCEABLE ON THE DATE IMMEDIATELY AFTER THE SEVEN (7) CALENDAR DAY REVOCATION PERIOD EXPIRES (THE “EFFECTIVE DATE”).

18. **Employee Status.** Employee shall be deemed to be separated from employment as a Maywood police officer due to Employee’s award of a line of duty disability and shall be subject to annual examinations and certification of disability requirements pursuant to Section 3-115 and 3-116 of the Illinois Police Pension Code.

19. **Freedom of Information Act.** Employee acknowledges and agrees that this Agreement is subject to public inspection, and photocopying and distribution to the public pursuant to a FOIA request.

20. **Severability.** The provisions of this Agreement are fully severable. Therefore, if any provision of this Agreement is for any reason determined to be invalid or unenforceable, such invalidity or unenforceability will not affect the validity or enforceability of any of the remaining provisions. Furthermore, any invalid or unenforceable provisions shall be modified or restricted to the extent and in the manner necessary to render the same valid and enforceable, or, if such provision cannot under any circumstances be modified or restricted, it shall be excised from this Agreement without affecting the validity or enforceability of any of the remaining provisions. The Parties agree that any such modification, restriction or excision may be accomplished by their mutual written agreement or, alternatively, by disposition of a court or other tribunal.

21. **Entire Agreement/Integration.** This Agreement constitutes the sole and entire agreement between Employee and the VILLAGE with respect to the subjects addressed in it, and supersedes all prior or contemporaneous agreements, understandings and representations, oral and written, including but not limited to the Employment Agreement, with respect to those subjects.

22. **No Waiver By VILLAGE.** No waiver, modification or amendment of any of the provisions of this Agreement shall be valid and enforceable unless in writing and executed by Employee and the VILLAGE’S Board President, or his/her designee, or the VILLAGE approval is effective by operation of law.

23. **Successors and Assigns.** This Agreement shall be binding upon, and shall inure to the benefit of, Employee and Employee’s personal and legal representatives, heirs, devisees, executors, successors and assigns, and the VILLAGE, its successors and assigns.

24. **Choice of Law; Jurisdiction.** This Agreement and any amendments hereto shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of law principles.

25. **Amendments.** This Agreement may not be amended, revoked, changed or modified except by way of a written agreement executed by Employee and the VILLAGE’S President of the Board.

26. Counterparts. This Agreement may be executed in counterparts and shall be binding upon both Parties in the same manner as though all Parties' signatures appeared in a single, signed Agreement.

NOTICE TO EMPLOYEE: BY SIGNING THIS AGREEMENT YOU ARE WAIVING YOUR RIGHTS ARISING PRIOR TO THE DATE OF THIS AGREEMENT, IF ANY, UNDER THE AGE DISCRIMINATION IN EMPLOYMENT ACT, AS AMENDED.

YOU ARE ALSO GENERALLY RELEASING THE VILLAGE FROM ANY AND ALL OTHER CLAIMS YOU MAY HAVE OTHER THAN THOSE EXCLUDED ABOVE.

PRIOR TO SIGNING THIS AGREEMENT, YOU SHOULD CONSULT AN ATTORNEY.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the respective dates set forth below, and each hereby acknowledges receipt of an executed copy of this Agreement.

**On behalf of
the VILLAGE OF MAYWOOD**

By: _____
Name: Nathaniel George Booker
Title: Mayor

Date: _____, 202

**Employee:
SIDNEY ALLGOOD**

By: _____

Date: 11/13/2024, 2024

**Attested by:
Village's Representative**

By: _____
Name: Tori-Love Garron
Title: Village Clerk

Date: _____, 202

On behalf of Employee:

Subscribed and sworn to before me this 13
day of _____, 2024

Notary Public



MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. MARRS
Date: November 13, 2024
Re: Village TIF Matching Business Improvement Program Grant from Corned Beef Factory, LLC for the Property at 613 Roosevelt Road

Per the request of Community Development Staff/Village Manager Frank Torres, I have enclosed the following documents for review, consideration and action at the November 19, 2024 Combined Committee of the Whole Meeting / Special Village Board Meeting:

1. AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR THE CORNED BEEF FACTORY, LLC FOR INTERIOR BUILD-OUT COSTS, KITCHEN EQUIPMENT, PLUMBING AND ELECTRICAL UPGRADES, AND NEW SIGNAGE AND CANOPIES AT THE PROPERTY COMMONLY KNOWN AS 613 ROOSEVELT ROAD, MAYWOOD, ILLINOIS, LOCATED WITHIN THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION (Applicant: The Corned Beef Factory, LLC), with a copy of the Application attached to the Ordinance as Exhibit "A".
2. Village Staff Memo dated November 1, 2024 regarding this matter.
3. Plans related to the Buildout of the Property.

The Corned Beef Factory, LLC has submitted an application to the Village for a grant from the Village's Roosevelt Road TIF District matching business improvement program. The Corned Beef Factory, LLC intends to rehabilitate the existing building on the Subject Property in order to develop a sports bar and grill with up to 24 restaurant seats, a Class N liquor license with extended hours, and adult video gaming. The property taxes from 2018 – 2023 for all PINs (15-14-326-025, 15-14-326-024, 15-14-326-023, 15-14-326-022, 15-14-326-021 and 15-14-326-020) at the Subject Property are paid.

The purpose of the matching grant program is to encourage the redevelopment and rehabilitation of existing buildings and to attract new businesses to the TIF district by reimbursing a portion of investments made in such buildings that qualify for inclusion in the program. Per the program, the amount of the grant is capped at \$25,000.00 of reimbursement per project, and the funds are drawn from the Roosevelt Road TIF District funds.

A portion of the costs associated with the Project are eligible for payment from the Roosevelt Road TIF District Fund because the costs are the type of improvements that are included under the

definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q). Specifically, the proposed Project will utilize the funds for certain expenses which fall within the following categories of reimbursable TIF-eligible redevelopment project costs:

(q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following:

(3) Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, ...

Projects eligible for grant program funds include façade renovations, awnings, signage, exterior lighting, roofing, parking lot repairs, architectural designs, electrical, plumbing, and HVAC work. The TIF matching business improvement grant funds will in this case be applied to portions of the overall project consisting of interior build-out costs, kitchen equipment, plumbing, and electrical upgrades, and new signage and canopies.

If there are any questions, please contact me.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
 Francis M. Torres, Village Manager (w/ encls.)
 Lanya Satchell, Finance Director (w/ encls.)
 Angela Smith, Director of Community Development Department (w/ encls.)
 Walter Duncan, Director of Building & Code (w/ encls.)
 Michele Kitch, Business Attraction & Retention Coordinator, CD Department (w/ encls.)
 Bill Peterhansen, Village Engineer (w/ encls.)
 Michael T. Jurusik, Village Attorney (w/ encls.)

ORDINANCE NO. CO-2024-_____

**AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR THE CORNED BEEF FACTORY, LLC FOR INTERIOR BUILD-OUT COSTS, KITCHEN EQUIPMENT, PLUMBING AND ELECTRICAL UPGRADES, AND NEW SIGNAGE AND CANOPIES AT THE PROPERTY COMMONLY KNOWN AS 613 ROOSEVELT ROAD, MAYWOOD, ILLINOIS, LOCATED WITHIN THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION
(Applicant: The Corned Beef Factory, LLC)**

WHEREAS, the Village of Maywood (the “Village”) has the authority, pursuant to the laws of the State of Illinois, to promote the health, safety and welfare of the Village and its inhabitants, to prevent the presence of blight, to encourage private development in order to enhance the local tax base and increase additional tax revenues realized by the Village, to foster increased economic activity within the Village, to increase employment opportunities within the Village, and to enter into contractual agreements with third parties to achieve the aforesaid purposes, and to otherwise take action in the best interests of the Village; and

WHEREAS, the Village is authorized, under the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4, as amended (the “TIF Act”), to finance redevelopment in accordance with the conditions and requirements set forth in the TIF Act; and

WHEREAS, pursuant to Ordinance No. CO-97-04, Ordinance No. CO-97-05 and Ordinance No. CO-97-06, adopted March 27, 1997, the Village of Maywood (“Village”) approved a tax increment redevelopment plan and project (the “TIF Plan”), designated the tax increment redevelopment project area (the “Redevelopment Project Area”), and adopted tax increment financing relative to the Village's “Roosevelt Road Tax Increment Financing District” (the “TIF District”); and

WHEREAS, pursuant to Ordinance Number CO-2013-13 (adopted March 13, 2013) and Ordinance Numbers CO-2020-42, CO-2020-43 and CO-2020-44, adopted December 29, 2020, the Village approved amendments to the TIF Plan in order to extend the term of the TIF District to December 31, 2032; and

WHEREAS, the TIF District was established as a bonded TIF District, and as a “pay-as-you-go” funded TIF District, which means that incremental tax revenues would be used to pay for Village-approved eligible TIF project costs or TIF economic incentives as such funds are generated through year-to-year increases in the equalized assessed valuation (“EAV”) of the properties within the TIF District. There are no bond proceeds or other debt financing issued to pay for eligible TIF project costs or TIF economic incentives at this time; and

WHEREAS, The Corned Beef Factory, LLC (“Applicant”) has submitted an application (the “Application”) for a Village TIF Matching Grant Business Improvement Program Grant for the redevelopment of the property commonly known as 613 Roosevelt Road, Maywood, Illinois (the “Property”), including the interior and exterior renovation of the existing building. The Application identifies eligible “redevelopment project costs,” as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), consisting of: interior build-out costs, kitchen equipment, plumbing, and electrical

upgrades, and new signage and canopies. ("TIF Eligible Redevelopment Project Costs") (the "Project"). A copy of the Application is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, the purpose of the Grant Program is to encourage the redevelopment of real property and the rehabilitation of existing buildings and to attract new businesses and to retain existing businesses in the TIF District by reimbursing a portion of investments made in such real property and existing buildings that qualify as TIF Eligible Redevelopment Project Costs, thereby implementing the TIF Plan. Per the Grant Program, the maximum grant request is up to \$25,000.00 of reimbursement of TIF Eligible Redevelopment Project Costs ("Capped Grant Amount"). This Grant Program is funded in part with TIF Funds from the Roosevelt Road TIF District Fund; and

WHEREAS, it is necessary for the successful completion of the Project that the Village approve the attached Application to provide for an economic incentive to encourage the redevelopment of the Property, thereby implementing the TIF Plan; and

WHEREAS, the Applicant provided a Scope of Work Clarifications and Qualifications Proposal in the attached Application indicating that the total cost of construction for the Project will be \$266,533.20; and

WHEREAS, the property taxes from 2018 – 2023 for all PINs (15-14-326-025, 15-14-326-024, 15-14-326-023, 15-14-326-022, 15-14-326-021, and 15-14-326-020) at the commercial space are paid; and

WHEREAS, the Applicant is unable and unwilling to undertake the redevelopment of the Property, but for certain tax increment financing ("TIF") incentives, to be provided by the Village in accordance with the TIF Act and the home rule powers of the Village, which the Village is willing to provide under the terms and conditions contained in the attached Application. The Parties agree that, but for the TIF incentives to be provided by the Village, the Applicant cannot successfully and economically develop the Property in a manner satisfactory to the Village; and

WHEREAS, the President and Board of Trustees of the Village have determined that it is desirable and in the Village's best interests to: (a) assist the Applicant, as set forth in the attached Application, in order to stimulate and induce redevelopment of the Property; and (b) agree to reimburse certain actual, documented TIF Eligible Redevelopment Project Costs incurred by the Applicant as part of completing the Project, in an amount not to exceed the Capped Grant Amount, all in accordance with the terms and provisions of the TIF Act, the Village's home rule authority, and the terms of the Grant Program; and

WHEREAS, the Village is authorized under Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5) (the "Economic Development Statute") to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any commercial enterprise, that are deemed necessary or desirable for the promotion of economic development within the Village; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve the attached Application (Exhibit "A") and to approve the expenditure of the Village's TIF District Funds for the reimbursement of a portion of the actual, documented TIF Eligible Redevelopment Project Costs associated with the Project pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Section 6

(Powers of Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5), and the TIF Act, and find that approving the Application and appropriating and authorizing the expenditure of funds from the TIF District Fund in accordance with the applicable provisions of the TIF Act, the Economic Development Statute and the attached Application, subject to the Capped Grant Amount, is in the best interests of the Village, its residents, property owners, businesses and the public.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Authority. The Village is a duly constituted and organized home rule municipality, as described in Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Illinois Constitution of 1970, and, as such, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and incur debt. The adoption of this Ordinance implements the TIF Plan in accordance with the TIF Act.

SECTION 3: Execution and Delivery of Application and Other Documents. The President and Board of Trustees of the Village authorize the approval and execution of the Application (Exhibit "A"), for the purposes set forth in this Ordinance. The President and Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or their designee, to execute and deliver the executed, final version of the Application, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Application. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Ordinance and the Application, to the Applicant for record retention purposes.

SECTION 4: Estimate of Expenditures. The Village intends to incur Expenditures in connection with the Project, consistent with the TIF Plan and in accordance with the Application, including, but not limited to, the following:

1. The actual, documented eligible "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), and as listed in the attached Application for the Project (Exhibit "A") ("TIF Eligible Redevelopment Project Costs") incurred by the Applicant for the completion of the Project, subject to the terms imposed on the payment of the economic incentive by the Grant Program and the payment of TIF District Funds not to exceed the Capped Grant Amount.

SECTION 5: Authorization of Expenditures Under the Application. The expenditure of funds from the TIF District Fund is authorized up to the Capped Grant Amount, provided that the Applicant completes the Project, and payment of the economic incentive is subject to the Applicant's compliance with the economic incentive reimbursement terms as set forth in the Grant Program.

SECTION 6: Repealer; Severability. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: Ratification. All actions of the President and Board of Trustees, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 8: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 19th day of November 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November 2024, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

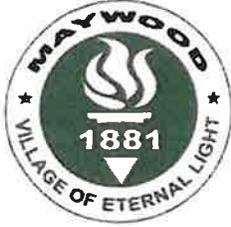
Published by me in pamphlet form this 19th day of November 2024.

Tori-Love Garron, Village Clerk

Exhibit "A"

**APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR THE CORNED BEEF FACTORY, LLC FOR INTERIOR BUILD-OUT COSTS, KITCHEN EQUIPMENT, PLUMBING AND ELECTRICAL UPGRADES, AND NEW SIGNAGE AND CANOPIES AT THE PROPERTY COMMONLY KNOWN AS 613 ROOSEVELT ROAD, MAYWOOD, ILLINOIS, LOCATED WITHIN THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION
(Applicant: The Corned Beef Factory, LLC)**

(attached)



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, IL 60153 - www.Maywood-IL.org

Matching Grant Business Improvement Program Application

Carne & Beef Factory 312-735-3199
Applicant Name Phone Secondary Phone

613 Roosevelt Rd
Mailing Address (Street/City/State/Zip)

ISSA@DriveNetworkInc.com
Email

Building Information

ISSA Fakhour 312-735-3199
Business Owner Name Phone Secondary Phone

1721 S Stewart Lombard IL 60148
Mailing Address (Street/City/State/Zip)

ISSA@DriveNetworkInc.com
Email

TENANT 613 Roosevelt Rd
Applicant is Business Owner/Tenant Street Address(es) of building for which grant is sought

8 1
Total Number of Storefronts Number of Stories Building Frontage (in feet)

Photo Permission Design/Drawing Bids/Estimates Lease Permissions Proof of Ownership Owners'

✓ 67 months plus two 5 year renewals
Tenant(s) Lease Expiration Date(s)

Tenant(s)

Lease Expiration Date(s)

Statement of Agreement

The applicant (undersigned) agrees to comply with the guidelines and procedures of the Maywood Matching Grant Business Improvement Program. The applicant understands that s/he must submit copies of the contract for work, design drawings, invoices/waivers of lien, copy of permits upon completion of the approved improvements.



Signature of Applicant

10/23/21

Date

**VILLAGE OF MAYWOOD MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM
PROJECT INFORMATION**

Proposed use of funds (Check all that apply and briefly describe work)

Type of Work	Est. Cost
Brick Cleaning and tuck-pointing _____	\$ _____
Storefront rehab/replacement _____	\$ <u>240,000.00</u>
Window/door repair/replacement _____	\$ _____
Painting of exterior surface _____	\$ _____
Exterior lighting _____	\$ _____
Awning _____	\$ _____
Signage _____	\$ <u>10,000.00</u>
Total Cost of Project _____	\$ <u>250,000.00</u>
Total Grant Request _____	\$ <u>25,000.00</u> \$ 250,000.00

Note: Applicant must provide copy of proof of ownership, all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractors' waivers of lien for evidence of payment.

ATTACH:

- Building design
- Bids and/or estimates
- Color samples
- Catalog cuts of lighting fixtures
- Sign design
- Logo for business signage

MCDC/FacadeGuidelines.doc

Office Use Only:

Date Received:

Committee Meeting Date:

Funds Deposit into Account #:

Grant Awarded:

Applicant Notified:

S CONSTRUCTION Co.

GENERAL CONTRACTORS

Date: October 11, 2024

Project: **GAMING CAFÉ BUILDOUT**
613 Roosevelt Rd, Maywood IL 60513

Proposal Scope of Work Clarifications & Qualifications

Description	Qty	Unit	TOTAL
01 General Requirements			\$45,000.00
Project Duration: 3-4 Months	3-4	MO	Incl
Supervision / Project Manager	1	LS	Incl
Commercial Liability Insurance/Workers Compensation	1	LS	Incl
Mobilization & Demobilization	1	LS	Incl
Temporary Controls & Facilities	1	LS	Incl
Barricades, Dust Wall, Scaffold	1	LS	Incl
Dumpsters	1	LS	Incl
Cleanup & Final Cleanup	1	LS	Incl
02 Selective Demolition			\$22,680.00
Remove existing Partition Wall	1	LS	Incl
Remove existing Ceramic/Porcelain Floor Tile	1	LS	Incl
Remove existing Carpet	1	LS	Incl
Sawcut floors for underground plumbing and patchback as needed	1	LS	Incl
Haul away all concrete debris and spoils	1	LS	Incl
06 Millwork			\$13,570.00
BAR/SERVICE AREA - Furnish and install Decorative Distressed Wood Wall per photos of existing location	1	LS	Incl
PONY WALL between DINING/GAMING - Furnish and install Decorative Panels with chicken wire to match panels per photos of existing location	1	LS	Incl
GAMING, DINING, HALLWAY, MOPSINK ROOM - Furnish and install Baseboard	1	LS	Incl
06 FRP			\$6,480.00
PREP AREA - FRP full height	1	LS	Incl
08 Doors, Frames, Hardware			\$3,100.00
C3 - 3' x 7' Wood Door with HM Frame and Hardware	1	EA	Incl
C4 - 3' x 7' Wood Door with HM Frame	1	EA	Incl

Proposal

Scope of Work Clarifications & Qualifications

	Description	Qty	Unit	TOTAL
	C5 - 3' x 7' Aluminum Restaurant Swinging Traffic Door	1	EA	Incl
	Furnish and install Doors Frames and Hardware	3	EA	Incl
	09 ACT			\$1,900.00
	KITCHEN, PREP - Duraclean Smooth 2x4 Ceiling Tile	1	LS	Incl
	09 Framing & Drywall			\$18,300.00
	3-5/8" Metal Studs, 5/8" Gypsum Board (2-Sides), Diagonal Bracing Metal Studs to Deck	1	LS	Incl
	2x6 Metal Studs, (1) Layer 5/8" Gypsum Board, (1) Layer 5/8" Water Resistant Gypsum Board to Deck	1	LS	Incl
	2x4 Wood Studs, 5/8" Gypsum Board (2-Sides) to 3'-6" High	1	LS	Incl
	SERVICE AREA SOFFIT - 3-5/8" Metal Studs, 5/8" Gypsum Board (3-Sides)	1	LS	Incl
	Cut and patch drywall for Plumbing and Electrical work	1	LS	Incl
	09 Painting			\$5,700.00
	DOORS & FRAMES - Paint or Stain Doors	5	EA	Incl
	BASEBOARD - Paint Baseboard	1	LS	Incl
	WALLS - Labor and material to prime and apply (2) coats of finish paint	1	LS	Incl
	ACT CEILINGS - Paint Black	1	LS	Incl
	09 Polished Concrete			\$7,500.00
	DINING, HALLWAY - Polished Concrete	1	LS	Incl
	09 Carpet			\$1,360.00
	GAMING - Carpet Tile	1	LS	Incl
	09 Tiling			\$14,000.00
	BATHROOM 105 - Floor Tile (\$3.50/SF MATERIAL ALLOWANCE)	1	LS	Incl
	BATHROOM 104 - Floor Tile (\$3.50/SF MATERIAL ALLOWANCE)	1	LS	Incl
	MOP ROOM - Floor Tile (\$3.50/SF MATERIAL ALLOWANCE)	1	LS	Incl
	PREP AREA 103 - Floor Tile (\$3.50/SF MATERIAL ALLOWANCE)	1	LS	Incl
	PREP AREA 103 - Glazed Wall Tile (\$6.50/SF MATERIAL ALLOWANCE) per photos of a different location	1	LS	Incl
	BATHROOM 104 - Wall Tile to 4' High (\$6.50/SF MATERIAL ALLOWANCE)	1	LS	Incl
	BATHROOM 105 - Wall Tile to 4' High (\$6.50/SF MATERIAL ALLOWANCE)	1	LS	Incl

Proposal

Scope of Work Clarifications & Qualifications

Description		Qty	Unit	TOTAL
	MOP ROOM - Wall Tile full height at Mop Sink (\$6.50/SF MATERIAL ALLOWANCE)	1	LS	Incl
10	Solid Surfaces			\$2,500.00
	SERVICE COUNTER - Quartz, 3cm Eased Edge, Countertops	1	LS	Incl
10	Toilet Accessories			\$2,200.00
	Bradley 42" Grab Bar	2	EA	Incl
	Bradley 36" Grab Bar	2	EA	Incl
	Bradley 18" Vertical Grab Bar	2	EA	Incl
	Bradley 24"x36" Stainless Steel Frames Mirrors	2	EA	Incl
	Bradley Surface Mounted Dual Roll Toilet Paper Holders	2	EA	Incl
	Bradley Surface Mounted Paper Towel Dispensers	4	EA	Incl
	Bradley Surface Mounted Soap Dispensers	4	EA	Incl
	Bradley Pipe Wrap Kits	2	EA	Incl
	Install Toilet Accessories	1	LS	Incl
11	Equipment			
	KITCHEN Equipment including Stainless Steel Wall Cladding			BY OWNER
15	Fire Protection			\$8,500.00
	Provide labor and material to relocate sprinkler heads	1	LS	Incl
	Engineering Plan and Shop Drawings	1	EA	Incl
15	Plumbing			\$45,000.00
	Domestic Water Piping	1	EA	Incl
	Sanitary Waste and Vent Piping	1	EA	Incl
	Gas Piping	2	EA	Incl
	Furnish and install Plumbing Fixtures as per plans and specs	1	EA	Incl
	Furnish and install Gas Water Heater as per plans and specs	2	EA	Incl
	Furnish and install Floor Sink as per plans and specs	1	EA	Incl
	Furnish and install Floor Drain and Cleanouts as per plans and specs	1	EA	Incl
	Furnish and install Open Site Drain as per plans and specs	1	EA	Incl
	Furnish and install Grease Separator as per plans and specs	1	EA	Incl
15	HVAC	1	LS	\$17,000.00
	Provide labor and material to relocate supply openings	1	LS	Incl
	Provide labor and material to relocate returns	1	LS	Incl

Proposal

Scope of Work Clarifications & Qualifications

Description	Qty	Unit	TOTAL
Provide labor and material to install the general exhaust for the Kitchen area and Mop Sink	1	LS	Incl
Provide labor and material to relocate and supply of the Thermostat	1	LS	Incl
Provide Test and Balance Report	1	EA	Incl
16 Electrical	1	LS	\$32,000.00
Install owner-furnished Light Fixtures	1	EA	Incl
EXIT Sign with Battery Backup Local Code	3	EA	Incl
EMERGENCY Light Battery Pack Unit with Light Heads	4	EA	Incl
Furnish and install Conduit and Wiring per plans and per City Code	1	EA	Incl
Furnish & install J-Boxes, Switches, Receptacles, Data Receptacles, etc.	1	EA	Incl
Provide power and termination to all Plumbing Equipment	1	EA	Incl
Provide power and termination to all HVAC Equipment	1	EA	Incl
Provide labor and material for Data at Game Machines	1	LS	Incl
Fire Alarm NOT INCLUDED	1	LS	EXCL
Sub-Total			\$246,790.00
8% Overhead & Profit			\$19,743.20
TOTAL COST OF CONSTRUCTION			\$266,533.20

Since 1998

HERNANDEZ SIGNS AND AWNINGS INC.

E-mail: hernandezsigns@comcast.net

<https://hernandezsignsawnings.com>

Date 10/18/2024

4800 S. Richmond St. Chicago, IL 60632 * Tel:(773)823-7006, Fax(773)696-9137

Submitted To: THE CORNED BEEF FACTORY PH: 312.735.3188 Job Site: _____

Street: 613 ROOSEVELT RD City: MAYWOOD State: IL ZC: 60153

THIS IS AN ESTIMATE FOR 62 AWNING RECOVER AND FOR A SET OF CHANNEL LETTERS THAT WILL SAY

"THE CORNED BEEF FACTORY"

MEASUREMENTS: **2X:** 9'W X 11'H X 2'P AND CAHNNEL LETTERS WILL BE 2'H EACH LETTER

MATERIAL: SUNBRELLA CANVAS, ALUMINUM FRAME, LED LIGHTS AND ACRYLIC PLASTIC

COLOR: RED AND BLACK W/ WHITE INFO

LABOR

INSTALLATION

Job Specifications: ONE YEAR WARRANTY

ISSA@DRIVERNETWORKINC.COM

- Completed
- Recover
- Awnings
- Electric Signs
- Other

Price	\$10,400
Sales tax	
Total Price	\$10,400
Deposit	\$5,200
C.O.D Balance	\$5,200

50% DEPOSIT IS REQUIRED AND BALANCE IS DUE WHEN JOB IS COMPLETED NO EXCEPTION

> If project includes information work will start as soon as design is approved

> Installation on or about 2-3 WEEKS

> Payment Terms _____

No additions or charge to be made above specifications

Erection or delivery subject to delays caused by strikes, lockouts, fires, accidents or other causes beyond our control. Tiles shall not pass to buyer with delivery of said personal property but shall remain vested in Seller until the entire purchase price is paid. Buyer hereby acknowledges receipt of said of personal property. Upon default by buyer in the payment of any installation of the price or in the performance of any agreement of Buyer herein. Seller may without notice take possession of said personal property as Seller's own individual and sole property, free & clear of any claim by buyer, and retain any all payments made is liquidated damages for the use by Buyer and for depreciation and for expense to Seller of taking possession of personal property, or Seller, without notice, may take possession of said personal property and sell same without notice, in with case the proceeds of sell shall be applied upon the unpaid balance of the price expenses to seller of taking possession, storage and resale.

Acceptance of Proposal

The above price specifications and conditions are satisfactory and are hereby accepted. We are authorized to do the work as specified on contract. Payment will be made as outlined above. once contract is signed contract is valid for ONLY 90 days. We are not responsible for merchandise left here after 90 days.

- With Permit
(With additional charge)
- Without Permit

No cash refund-No deposit refund

After job has been completed and customer has not paid on time there will be an additional charge of 5% every day that passes until client has paid Full



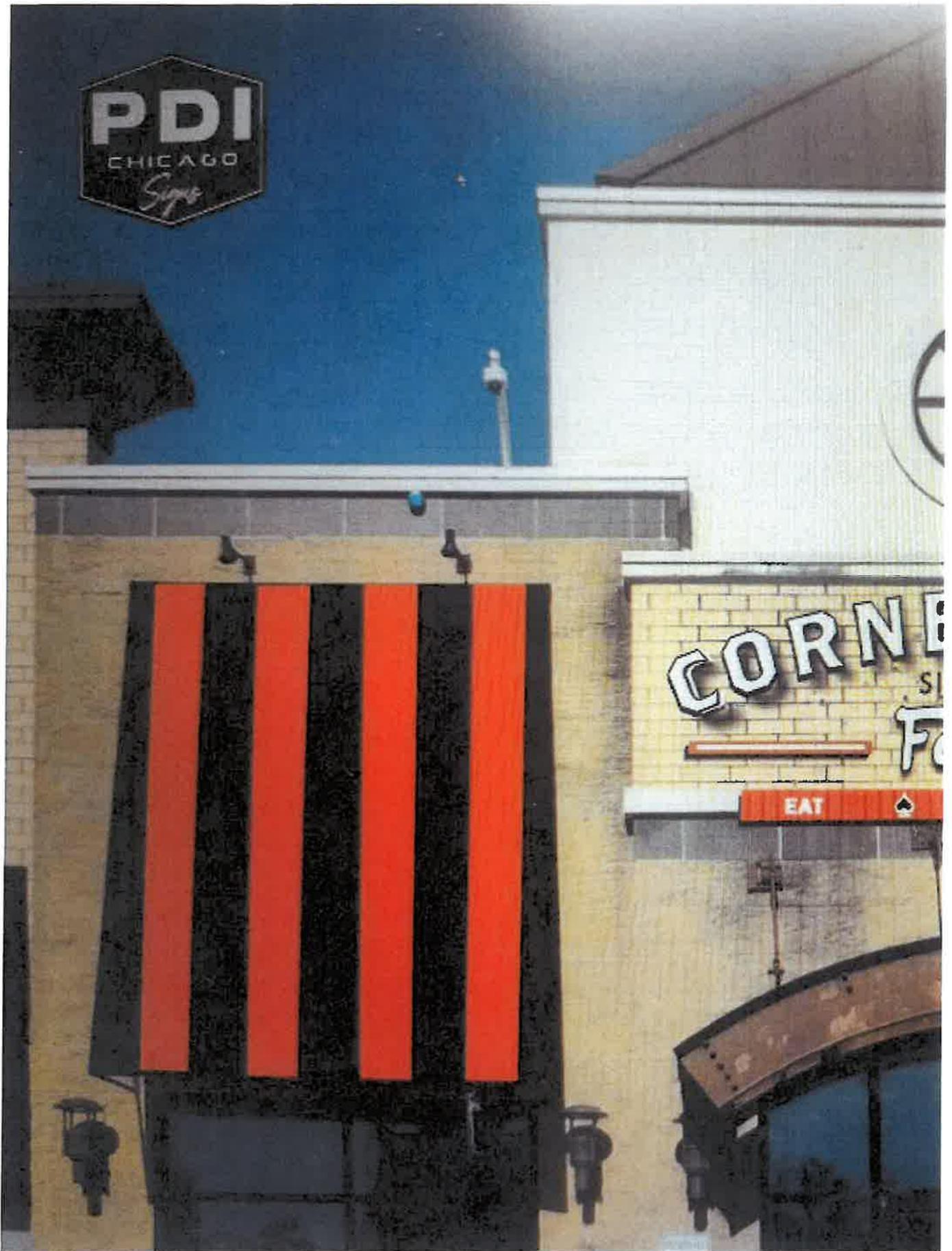
559

Signature X _____

Signature X _____

Date of Acceptance _____

Thank you for your Business



STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2024-_____

**AN ORDINANCE AUTHORIZING THE APPROVAL OF AN APPLICATION FOR A VILLAGE OF MAYWOOD TIF MATCHING GRANT BUSINESS IMPROVEMENT PROGRAM GRANT FOR THE CORNED BEEF FACTORY, LLC FOR INTERIOR BUILD-OUT COSTS, KITCHEN EQUIPMENT, PLUMBING AND ELECTRICAL UPGRADES, AND NEW SIGNAGE AND CANOPIES AT THE PROPERTY COMMONLY KNOWN AS 613 ROOSEVELT ROAD, MAYWOOD, ILLINOIS, LOCATED WITHIN THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, AND FOR THE APPROPRIATION AND EXPENDITURE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FUNDS IN AN AMOUNT EQUAL TO \$25,000.00 TO PAY FOR TIF ELIGIBLE REDEVELOPMENT COSTS RELATED TO THE GRANT APPLICATION
(Applicant: The Corned Beef Factory, LLC)**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November 2024.

Tori-Love Garron, Village Clerk

[SEAL]



Village of

MAYWOOD

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-6307
COMMUNITY DEVELOPMENT

To: Frank Torres, Village Manager

**From: Angela Smith, Director of Community Development
Michele Kitch, Business Attraction and Retention Coordinator**

Date: November 1, 2024

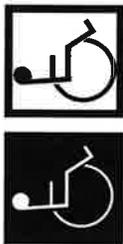
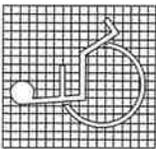
Re: Request for TIF Matching Grant Business Improvement – 613 Roosevelt, Maywood, IL 60153

BACKGROUND

The Village of Maywood has received a TIF Matching Grant Business Improvement Program application from The Corned Beef Factory – Maywood LLC for improvements to 613 Roosevelt for the development of a sports bar and grill with up to 24 restaurant seats, class N liquor license with extended hours and adult video gaming. The menu provides signature sandwiches such as reubens, turkey reubens, italian beef, and grilled cheese. Estimated new investment in the location is approximately \$250,000 in addition to lease costs for the initial lease term of 67 months with the option for two 5 year renewals. The business anticipates creating a total of 5 full-time and part-time positions. The Corned Beef Factory has locations in Chicago and West Chicago. The request is for up to \$25,000 grant reimbursement to upgrade the space to accommodate new interior buildout, kitchen equipment, plumbing and electrical upgrades and new signage and canopies. The property is in the Roosevelt Road TIF district. Property taxes for all PINs at the commercial space are paid.

RECOMMENDATION

Motion to approve a TIF matching grant not to exceed \$25,000 (50%/50% matching incentive) to the owner of The Corned Beef Factory - Maywood LLC for reimbursement of a portion of the redevelopment costs associated with the interior build out costs at 613 Roosevelt with payment of \$25,000 from the Roosevelt Road TIF.

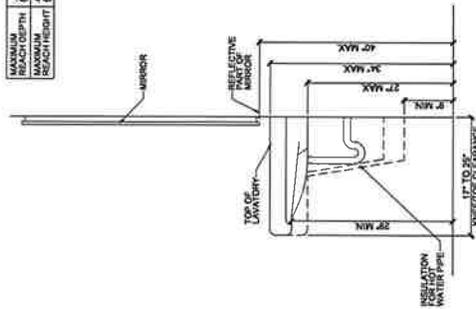
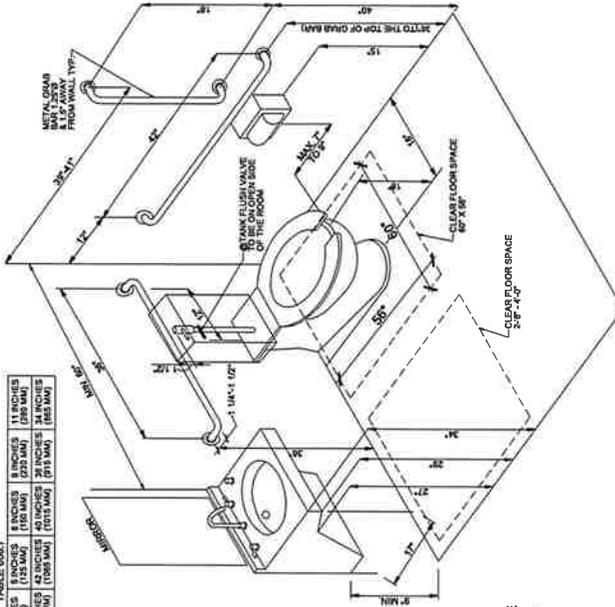


703.6.3 DISPLAY CONDITIONS INTERNATIONAL SYMBOL OF ACCESSIBILITY
SCALE: N.T.S.

703.6.3 PROPORTIONS INTERNATIONAL SYMBOL OF ACCESSIBILITY
SCALE: N.T.S.

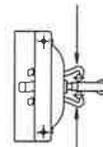
TABLE 603.7

MAXIMUM REACH DEPTH	2 INCHES (51 MM)	8 INCHES (203 MM)	11 INCHES (279 MM)
MAXIMUM REACH HEIGHT	48 INCHES (1219 MM)	40 INCHES (1016 MM)	36 INCHES (914 MM)
MAXIMUM REACH DISTANCE	11 INCHES (279 MM)	15 INCHES (381 MM)	19 INCHES (483 MM)

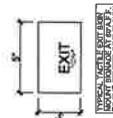


804 LOCATION OF ACCESSIBLE FIXTURES AND ACCESSORIES
SCALE: N.T.S.

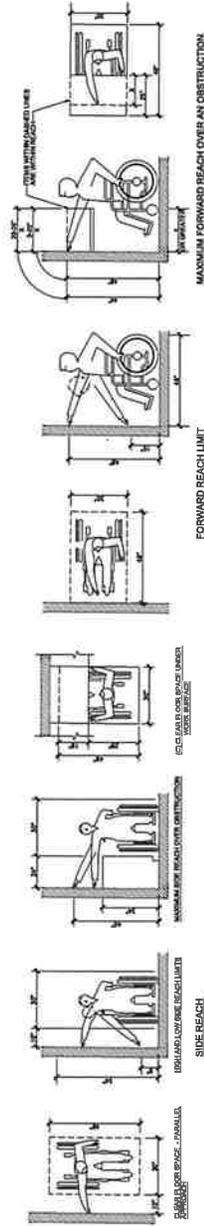
703.5 LOCATION OF PIPES AND SIGNS AT DOORS
SCALE: N.T.S.



603.6 EXPOSED PIPES AND SURFACES
SCALE: N.T.S.
ALL EXPOSED PIPES AND SURFACES UNDER LAVATORY AND SINKS SHALL BE INSULATED OR OTHERWISE COVERED WITH A FINISH OF ABRASIVE SURFACES UNDER LAVATORIES AND SINKS.



VISIBLE TACTILE EXIT SIGN TO THE CENTER OF THE SIGN



MAXIMUM FORWARD REACH OVER AN OBSTRUCTION

FORWARD REACH LIMIT

50% CLEARANCE OVER REACH LIMITS

MINIMUM REACH LIMITS OVER OBSTRUCTIONS

SIDE REACH

50% CLEARANCE OVER REACH LIMITS

DRAWING INDEX:
A1: SITE PLAN, DEMOLITION PLANS, NOTES, AND DETAILS
A2: FLOOR PLANS, SCHED., NOTES, AND DETAILS
A3: NOTES, AND DETAILS
P1: PLUMBING RISER DIAGRAMS, NOTES, SCHEDULES AND DETAILS
E1: ELECTRICAL PLANS, NOTES, AND DETAILS

INTERIOR REMODELING OF EXISTING RETAIL SPACE
AT
613 ROOSEVELT RD.
MAYWOOD, IL 60153

NOTES, AND DETAILS

Sheet Number:

A-3



MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. MARRS
Date: November 13, 2024
Re: Ordinance Amending Chapter 156 (Tax Reactivation Program) of Title XV (Land Usage) of the Maywood Village Code Relative to the Village's Tax Reactivation Program to Revise the Minimum Purchase Price of Properties Being Sold Pursuant To The Tax Reactivation Program, Increase The Administrative Costs Reimbursement Deposit Amount, Require An Escrow Hold Deposit and to Make Other Changes

Per the request of Community Development Staff/Village Manager Frank Torres, I have enclosed the following document for review, consideration and action at the November 19, 2024 Combined Committee of the Whole Meeting / Special Village Board Meeting:

AN ORDINANCE AMENDING CHAPTER 156 (TAX REACTIVATION PROGRAM) OF TITLE XV (LAND USAGE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE VILLAGE'S TAX REACTIVATION PROGRAM TO REVISE THE MINIMUM PURCHASE PRICE OF PROPERTIES BEING SOLD PURSUANT TO THE TAX REACTIVATION PROGRAM, INCREASE THE ADMINISTRATIVE COSTS REIMBURSEMENT DEPOSIT AMOUNT, REQUIRE AN ESCROW HOLD DEPOSIT AND TO MAKE OTHER CHANGES

The Tax Reactivation Program is a longstanding Village Program designed to facilitate the sale of Village-owned properties for redevelopment and to get properties back to a property tax producing status. Community Development staff is now planning to utilize the program more actively for the sale of residential properties for rehabilitation or new construction and has recommended certain changes to the Program. Specific changes made in this Ordinance include raising the minimum sale price of a property sold pursuant to the Tax Reactivation Program to \$5,000, increasing the amount of the Administrative Costs Reimbursement Deposit to \$7,500 (previously \$5,000), and making the Deposit non-refundable, and requiring a new Escrow Hold Deposit which will be held at the title company after a property sale to ensure any property sold pursuant to the Program is developed in the manner, and according to the time frame, set forth in a Redevelopment Agreement entered into as part of each sale.

If there are any questions, please contact me.

Michael

Enclosure

cc: Tori-Love Garron, Village Clerk (w/ encl.)
Francis M. Torres, Village Manager (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)
Angela Smith, Director of Community Development Department (w/ encl.)
Walter Duncan, Director of Building & Code (w/ encl.)
Michele Kitch, Business Attraction & Retention Coordinator, CD Department (w/ encl.)
Jamila Danzy, Village Real Estate Consultant (w/ encl.)
Michael T. Jurusik, Village Attorney (w/ encl.)

ORDINANCE NO. CO-2024-_____

**AN ORDINANCE AMENDING CHAPTER 156 (TAX REACTIVATION PROGRAM)
OF TITLE XV (LAND USAGE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO
THE VILLAGE'S TAX REACTIVATION PROGRAM TO REVISE THE MINIMUM PURCHASE PRICE
OF PROPERTIES BEING SOLD PURSUANT TO THE TAX REACTIVATION PROGRAM,
INCREASE THE ADMINISTRATIVE COSTS REIMBURSEMENT DEPOSIT AMOUNT,
REQUIRE AN ESCROW HOLD DEPOSIT AND TO MAKE OTHER CHANGES**

WHEREAS, the Village of Maywood ("Village") is a home rule municipal corporation and is a unit of local government having all of the powers and authority granted to such municipalities as provided by Article VII (Local Government), Section 1 (Municipalities and Units of Local Government) and Section 6 (Powers of Home Rule Units) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs and to protect the public health, safety and welfare; and

WHEREAS, the Village's Tax Reactivation Program, as adopted in 2002 and amended in 2012, was enacted to allow the Village to convey certain parcels of land to eligible applicants for the purpose of returning such parcels to the tax rolls of the Village and so that such parcels may be maintained, beautified, and otherwise improved; and

WHEREAS, the President and Board of Trustees find it in the best interests of the Village of Maywood to further update its Tax Reactivation Program by adopting certain amendments, as set forth below.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph set forth above is incorporated by reference into this Section 1.

SECTION 2: Code Amendments. Chapter 156 (Tax Reactivation Program) of Title XV (Land Usage) shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using ~~strikethrough~~):

"§ 156.01 ESTABLISHMENT, PURPOSE, AND ADMINISTRATION.

Pursuant to the Village's home rule authority, there is hereby established a Tax Reactivation Program to be administered by the Village. The Tax Reactivation Program will allow the Village to convey certain parcels of land to eligible applicants for the purpose of returning such parcels to the tax rolls of the Village and so that such parcels may be maintained, beautified, and otherwise improved.

§ 156.02 ADMINISTRATION.

The Director of Community Development or his or her designee shall be responsible for the screening of applicants for the acquisition of property under the Tax Reactivation Program. The Director of Community Development or his or her designee shall establish criteria, guidelines, and procedures for the screening of applicants and shall recommend to the President and Board of Trustees those applicants and parcels eligible for the Tax Reactivation Program. The Director of Community Development or his or her designee is authorized to negotiate and execute, on behalf of the Village, all documents (other than quitclaim deeds) as are required or necessary to accomplish the conveyance of properties to approved applicants, subject to the review and approval of the Village Attorney.

§ 156.03 MAINTENANCE OF LIST.

The Village shall maintain a list of Village-owned real property which shall include those parcels available for sale under the Tax Reactivation Program. This list shall be made available to the public in the Village Clerk's office during normal business hours.

§ 156.04 PURCHASE.

(A) *Purchase price.* The minimum purchase price for a single parcel shall be ~~\$5,000~~\$1,000. All offers that conform with the requirements of the Tax Reactivation Program shall be submitted to the President and Board of Trustees for consideration. The President and Board of Trustees, in their sole discretion, may accept or reject the offer. All offers and accompanying documentation must conform to the requirements of the Tax Reactivation Program. Acceptance of a bid and authorization for the sale of a parcel shall be by approval of a Resolution by a simple majority vote of the President and Board of Trustees.

(B) *Public utilities and easements.* If public utilities, street lighting, sanitary or storm sewers, fire hydrants and related water service lines, public sidewalks or any other above or below grade infrastructure or public improvements (the "public facilities") are located within any portion of the parcel to be sold, the Village shall reserve in the quitclaim deed, a public utility or sidewalk easement of sufficient size to accommodate the repair, replacement, or maintenance of the public facilities or the installation of additional public facilities. The Village Engineer, in his or her discretion, shall determine the size of the required easement area. The quitclaim deed will not remove or release any existing non-Village easement rights or other conditions of public record that are enforceable by other persons or private or public entities.

(C) ~~Other costs~~Administrative Costs Reimbursement Deposit.

(1) Following approval of the authorizing resolution, the applicant shall, within 48 hours of such approval, make ~~an initial~~ deposit with the Village ~~in the amount of \$7,500.~~\$4,500. ~~The purpose of this administrative costs reimbursement deposit is to provide reimbursement to the Village of the Village's fees, costs and expenses to be incurred in the course of preparing, processing, approving and carrying out the conveyance of the property and associated redevelopment agreement.~~ ~~The purpose of the initial deposit shall be to provide a \$1,000 deposit towards the purchase price, along with funds to~~

~~reimburse the Village for fees, costs and expenses incurred in the course of preparing, processing, approving and carrying out the conveyance of the property, including but not limited to title and closing costs and fees, survey costs, the preparation of the quitclaim deed and resolution approving the sale deed, other conveyance documents, the preparation of a redevelopment agreement, the mailing of any notices required under this chapter, legal fees incurred by the Village relative to the conveyance, including the preparation of any of the foregoing documents, administrative costs to the Village relative to the sale and development and any filing or recording fees charged by the County Recorder of Deeds or any other governmental agency. The administrative costs reimbursement deposit is nonrefundable.~~

(2) The applicant remains obligated to pay, prior to or at closing, the ~~balance of the purchase price, as well as the balance of total actual administrative fees and costs incurred by the Village under the Tax Reactivation Program, including any title commitment, closing costs or legal fees in excess of the amount of the administrative costs reimbursement initial deposit. ~~The balance of any deposit, if any, after the actual incurred costs and fees are satisfied, shall be promptly returned to the applicant at or following the closing.~~~~

(3) Once the deposit is received, the Village Attorney will order a title commitment and the Village Engineer will evaluate the parcel relative to the Village's need to retain certain types of easements or the necessity to relocate any public facilities or to install a sidewalk in the parcel. There may be public or private easements or conditions of title that affect the parcel, but if the Tax Reactivation Purchaser desires to acquire the parcel, he or she will take subject to such encumbrances. The Village Attorney will deliver to the applicant or to his or her attorney copies of the title commitment and the Village Engineer's written recommendation relative to the necessary easements or conditions that the Village will require as part of the sale.

(D) Escrow Hold Deposit.

(1) Following approval of the authorizing resolution, the applicant shall also, within 48 hours of such approval, make a deposit with the Village in an amount recommended by staff and approved by the Board of Trustees as deemed necessary to secure the timely performance of the applicant of the development and other obligations entered into by the applicant under this program and the redevelopment agreement to be entered into by the parties. This "Escrow Hold Deposit" shall be provided by the Village to the title company at closing, to be held at the title company, in escrow, for the duration of the development of the property or until termination of the redevelopment agreement, whichever is earlier. The applicant shall receive a refund of the escrow hold deposit upon the earlier of the issuance of a final occupancy certificate for the completed development of the property, or the termination of the redevelopment agreement. Notwithstanding the foregoing, the redevelopment agreement shall provide that, in the event of the applicant's non-performance, the escrow hold deposit may be forfeited to the Village as damages and in reimbursement for the Village's costs in pursuing termination and reconveyance of the property.

§ 156.05 REDEVELOPMENT AGREEMENT.

All applicants shall, prior to sale, be required to enter into a redevelopment agreement with the Village wherein the applicant agrees to:

(A) Pay the Village for all costs and expenses, ~~including the cost of obtaining an affidavit of title or title commitment prior to conveyance and the other costs~~ reimbursable to the Village under this section;

(B) Accept title to the parcel by a recordable quitclaim deed;

(C) Provide the Village with a list of the project improvements, a site plan for the property, and any building plans for the property;

(D) Complete the project and pay property taxes as set forth in the redevelopment agreement or title to the property may, in the sole discretion of the Village President and Board of Trustees, revert back to the Village;

(E) Pay all debts, judgments or other money owed the village prior to or at closing on the parcel; ~~and~~

(F) Provide the administrative costs reimbursement deposit required in § 156.04 within 48 hours of approval of the conveyance by the Village Board of Trustees; ~~and~~

(G) Provide the escrow hold deposit required in § 156.04 within 48 hours of approval of the conveyance by the Village Board of Trustees.

§ 156.06 CONDITIONS OF SALE.

(A) All parcels sold under the Tax Reactivation Program shall either through covenants, conditions and restrictions in the deed or provisions in the redevelopment agreement:

(1) Require the parcel to be developed ~~and maintained~~ as set forth in the redevelopment agreement. Failure to comply with this may, in the sole discretion of the Village President and Board of Trustees, obligate the applicant to pay all taxes, penalties and interest accrued against the property during the time period the applicant owned the parcel, and cause the property to be reconveyed to the Village; and

(2) Provide that the parcel is being conveyed in “as is, where is condition, including any environmental conditions existing in, on, or beneath the property”.

(B) The Village Board may require that other covenants, conditions or restrictions be required that are deemed to be in the public interest.

(C) The conditions of sale, whether imposed through the deed or redevelopment agreement, may be made to run with the land for a period of time to be determined by the Village.

§ 156.07 CONVEYANCE OF TITLE.

Upon the approval of sale of a parcel by the President and Board of Trustees, the title of such property shall be transferred to the applicant by issuance of a quitclaim deed by the Village, as grantor, to the applicant-purchaser, as grantee. Fee simple title to the property shall be conveyed by the Village to the applicant in "as is, where is condition, including any environmental conditions existing in, on, or beneath the property". The President or his or her proxy are authorized to execute, and the Village Clerk authorized to attest, quitclaim deeds conveying title to applicants upon approval by the President and Board of Trustees. The Village, at the applicant's cost, shall record the deed with the office of the County Recorder of Deeds within 30 days of the date of sale. Conveyance of the property shall take place within 90 days of approval. If conveyance does not take place within the 90 days, the authority given by the President and Board of Trustees for conveyance of the property shall automatically terminate unless the time for conveyance has been extended in writing by mutual agreement of the parties. ~~Upon such termination, the balance of the initial deposit, minus any out-of-pocket costs incurred by the Village prior to termination, shall be returned to the applicant.~~

§156.08 RESPONSIBILITY FOR TAXES.

Subsequent to the date of sale and issuance of the quitclaim deed, the applicant will assume responsibility for all newly imposed real estate taxes and any other state, county or Village fees, charges, taxes or assessments applicable to the parcel."

SECTION 3: Codifier to Make All Necessary Internal Amendments. To the extent necessary, all tables of contents, indexes, headings, and internal references or cross-references to sections and other text that need to be amended or deleted within the Maywood Code of Ordinances, as amended, as a consequence of the above Code Amendments, shall be amended by the Village's codifier so as to be consistent with the terms of this Ordinance.

SECTION 4: Repeal of Conflicting Legislation; Severability; Validity of Non-Conflicting Legislation. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Maywood Village Code, as amended, shall remain in full force and effect.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect following its adoption, approval and publication, as provided by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President this 19th day of November, 2024 and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

Published by me in pamphlet form this ____ day of November, 2024.

Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2024-_____

AN ORDINANCE AMENDING CHAPTER 156 (TAX REACTIVATION PROGRAM) OF TITLE XV (LAND USAGE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE VILLAGE'S TAX REACTIVATION PROGRAM TO REVISE THE MINIMUM PURCHASE PRICE OF PROPERTIES BEING SOLD PURSUANT TO THE TAX REACTIVATION PROGRAM, INCREASE THE ADMINISTRATIVE COSTS REIMBURSEMENT DEPOSIT AMOUNT, REQUIRE AN ESCROW HOLD DEPOSIT AND TO MAKE OTHER CHANGES

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Tori-Love Garron, Village Clerk

[SEAL]

RESOLUTION NO. R-2024-_____

**RESOLUTION APPROVING THE LOCAL PUBLIC AGENCY AGREEMENT
FOR FEDERAL PARTICIPATION (JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED
CONSTRUCTION - STATE-LET CONSTRUCTION WORK) (FORM BLR 05310C)
TO BE ENTERED INTO BY THE VILLAGE OF MAYWOOD AND
THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT") AND
FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR
THE LOCAL AGENCY SHARE RELATED TO THE CONSTRUCTION OF CERTAIN STREET IMPROVEMENTS
ALONG 19TH AVENUE UNDER IDOT PROJECT NUMBER 90KB(677),
STATE JOB NO. C-91-179-21, MFT SECTION NO. 19-00140-00-FP**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois, a home rule Illinois municipal corporation, desire to participate in the Illinois Department of Transportation's ("IDOT") Surface Transportation Program ("STP Program") for the purpose of funding a portion of the certain construction work related to the reconstruction of 19th Avenue from Madison Street to Oak Street in accordance with the terms set forth in the Local Public Agency Agreement for Federal Participation (Joint Funding Agreement for State-Let Construction Work) (the "LPA Agreement"), a copy of which is attached hereto and made a part hereof as Exhibit "A"; and

WHEREAS, the improvements to be constructed under the LPA Agreement (Exhibit "A") consist of the reconstruction of 19th Avenue from Madison Street to Oak Street W, including the removal and replacement of asphalt pavement; removal and replacement of curb and gutter, driveway aprons, and the public sidewalk; installation of storm sewer and drainage structures; installation of a 8" ductile iron water main at certain locations, aggregate base course, hot-mix asphalt (HMA) pavement, pavement markings, restoring disturbed parkways with topsoil and sod, and all other appurtenant work, within the Village's corporate boundaries (the "Project"). The estimated Total Project Costs, after competitive bidding of the Project, is \$6,667,660.00; and

WHEREAS, the State of Illinois, through the IDOT, has agreed to participate and provide the funding for the actual construction costs associated with the Project through the STP Program at a level of 80% of the actual construction cost, but not to exceed an amount equal to \$2,533,000.00, in accordance with the terms set forth in the attached LPA Agreement (Exhibit "A"); and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of an amount equal to \$4,084,660.00, or as much as may be needed to match federal funds from General Corporate Funds or other available lawful funding sources, to pay the Village's portion of all related construction costs for the Project improvements under IDOT Project Number 90KB(667), State Job No. C-91-179-21, MFT Section No. 19-00140-00. The Village anticipates using \$1,450,000.00 of Illinois Department of Commerce and Economic Opportunity Funds and \$1,853,860.00 of General Corporate Funds or and/or Motor Fuel Tax Funds and \$2,280,800.00 of Village Sewer and Water Funds to pay its share to complete the Project. The Village further agrees to pay 100% of all related Project construction costs in excess of the \$2,533,000.00 STP Program funding threshold for the Project; and

WHEREAS, the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached LPA Agreement (Exhibit "A") and to appropriate and authorize the expenditure of a mix of federal Surface Transportation Program Local ("STP-L") Funds, Illinois Department of Commerce and Economic Opportunity ("ILDCEO") Funds, Village General Corporate Funds, Village

Motor Fuel Tax ("MFT") Funds, and funds from the Village's Water and Sewer Fund for the Project pursuant to its home rule powers and contracting authority provided by Section 6 (Powers of Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of Article VII (Local Government) of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and finds that entering into the LPA Agreement is protective of the health, safety and welfare of and in the best interests of the Village and its residents, businesses, property owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: Incorporation. Each paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Related Documents. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the Local Public Agency Agreement for Federal Participation (Joint Funding Agreement for State-Let Construction Work) to be entered into with the Illinois Department of Transportation ("IDOT"), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof. The President and Board of Trustees also agree to appropriate and authorize the expenditure of an amount equal to \$4,084,660.00, or as much as may be needed to match federal funds from the STP-L Funds, ILDCEO Funds, Village General Corporate Funds, Village MFT Funds and funds from the Village's Water and Sewer Fund or other available, lawful, eligible funds, to pay the Village's share of all related construction costs for the Project improvements under Illinois Department of Transportation Project Number 90KB(677), State Job No. C-91-179-21, MFT Section No. 19-00140-00-FP. Further, the President and Board of Trustees authorize and direct the Village President and Village Clerk, or their designees,

SECTION 3: Approval of Financial Obligations and Other Documents. The President and Board of Trustees also authorize and direct the Village President, the Village Clerk, the Village Manager and the Village Attorney to execute and deliver the LPA Agreement and to execute and deliver all other Project related instruments and documents that are necessary to fulfill the Village's obligations under the LPA Agreement and to arrange to pay all Village Board-authorized costs that are necessary to fulfill the Village's obligations under the LPA Agreement. In addition, the Village Board authorizes and directs the Village President and the Village Clerk, or their designees, to execute any updated version of the attached LPA Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 4: Delivery of Signed Documents. After Village Board approval of this Resolution and execution of the Resolution and the Agreement, the President and Board of Trustees of the Village of Maywood authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, execute and transmit executed originals or certified copies of all documents, including this Resolution and the attached Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by IDOT or any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its approval as required by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 19th day of November, 2024.

Nathaniel George Booker, Village President

ATTEST:

Tori Love-Garron, Village Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori Love-Garron, Village Clerk of the Village of Maywood, Cook County, Illinois, certify that the attached document is a true and correct copy now on file in my office, entitled:

RESOLUTION NO. R-2024-_____

**RESOLUTION APPROVING THE LOCAL PUBLIC AGENCY AGREEMENT
FOR FEDERAL PARTICIPATION (JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED
CONSTRUCTION - STATE-LET CONSTRUCTION WORK) (FORM BLR 05310C)
TO BE ENTERED INTO BY THE VILLAGE OF MAYWOOD AND
THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT") AND
FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR
THE LOCAL AGENCY SHARE RELATED TO THE CONSTRUCTION OF CERTAIN STREET IMPROVEMENTS
ALONG 19TH AVENUE UNDER IDOT PROJECT NUMBER 90KB(677),
STATE JOB NO. C-91-179-21, MFT SECTION NO. 19-00140-00-FP**

which was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Meeting of the Board of Trustees held on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November 2024.

SEAL

Tori Love-Garron, Village Clerk

EXHIBIT "A"

**LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION
(JOINT FUNDING AGREEMENT FOR FEDERALLY FUNDED CONSTRUCTION –
STATE-LET CONSTRUCTION WORK) (FORM BLR 05310C)
ENTERED INTO BETWEEN THE VILLAGE OF MAYWOOD AND
THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT")
FOR THE CONSTRUCTION OF CERTAIN STREET IMPROVEMENTS ALONG 19TH AVENUE
UNDER IDOT PROJECT NUMBER 90KB(677), STATE JOB NO. C-91-179-21,
MFT SECTION NO. 19-00140-00-FP**

(attached)

SCHEDULE 5 –
LPA APPROPRIATION RESOLUTION

**Please attach the completed/signed LPA
Appropriation Resolution**

***Please note:* The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.**



LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number
Village of Maywood		Cook	19-00140-00-FP
Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU	N/A	CMAP	04-19-0009

Construction

State Job Number	Project Number
C-91-179-21	90KB(677)

Local Let/Day Labor
 Construction on State Letting
 Construction Engineering
 Utilities
 Railroad Work

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
19th Avenue	MUN 2090	0.46 mile	From	To
			00.14	00.60

Location Termini

Oak Street to Madison Street

Current Jurisdiction	Existing Structure Number(s)	
LPA	N/A	<input type="button" value="Remove"/>

PROJECT DESCRIPTION

The work consists of removal of the existing pavement; removal and replacement of the curb and gutter, driveway aprons, and sidewalks; installation of storm sewer and drainage structures; installation of an 8" ductile iron water main, aggregate base course, hot-mix asphalt (HMA) pavement, pavement markings, restoring disturbed parkways with topsoil and sod, and all other appurtenant work necessary to complete the project.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Maywood	19-00140-00-FP	C9117921	90KB(677)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "STATE". The STATE and LPA jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "FHWA".

I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The STATE may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the LPA by the STATE or the federal funding source, (ii) the Governor or STATE reserves funds, or (iii) the Governor or STATE determines that funds will not or may not be available for payment. The STATE shall provide notice, in writing, to LPA of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the STATE, the STATE must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the STATE determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the STATE may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the STATE without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If LPA fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

- 2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The LPA certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. LPA certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is LPA's responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The LPA certifies to the best of its knowledge that its officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. LPA certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. LPA certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the LPA, or its affiliate(s), is/are delinquent in the payment of any debt to the STATE, unless the LPA, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and STATE acknowledges the LPA may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The LPA certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or

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commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

- 2.7 **Construction of Fixed Works.** The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- 2.8 **Criminal Convictions.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).
- 2.9 **Improper Influence.** The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.
- 2.10 **Telecom Prohibition.** The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.
- 2.11 **Personal Conflict of Interest** - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:
- the employee, officer, board member, or agent;
 - any member of his or her immediate family;
 - his or her partner; or
 - an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- 2.12 **Organizational Conflict of Interest** - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.
- 2.13 **Accounting System.** The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information

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pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the LPA shall use reasonable efforts to ensure that funding streams are delineated within LPA's accounting system. See 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

- 3.1 **Single Audits:** The LPA shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, LPA expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), LPA must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the STATE (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the STATE (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes.

- 3.2 **STATE Audits:** The STATE may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The LPA agrees to implement any audit findings contained in the STATE's authorized inspection or review, final audit, the STATE's independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The LPA shall maintain for three (3) years from the date of final project closeout by the STATE, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The LPA shall permit, and shall require its contractors and auditors to permit, the STATE, and any authorized agent of the STATE, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the LPA with regard to the Project. The LPA in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized STATE representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the STATE's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the STATE (including auditors), by the state of Illinois or by federal statute. The LPA shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the STATE for recovery of any funds paid by the STATE under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.
- 4.3 **Reimbursement Requests:** For reimbursement requests the LPA will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** LPA's and the STATE must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice

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may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

- 4.6 **Project Closeout:** The LPA shall provide the final report to the appropriate STATE district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the STATE if on the STATE highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the LPA shall certify to the STATE that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the LPA, the STATE, and the FHWA if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.
- 5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.
- 5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the STATE and the FHWA.
- 5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.7 To regulate parking and traffic in accordance with the approved project report.
- 5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.10 For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT - approved LPA DBE Program or on STATE awarded contracts, this agreement shall be administered under the provisions of the STATE'S USDOT approved Disadvantaged Business Enterprise Program.
- 5.12 That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.

VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Title II and III Requirements.
- 6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
- 6.3 To provide all initial funding and payments to the contractor for construction work let by the STATE. The LPA will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Maywood	19-00140-00-FP	C9117921	90KB(677)

- 6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:
- a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1.	Division of Cost
<input checked="" type="checkbox"/>	2.	Location Map
<input checked="" type="checkbox"/>	3.	Risk Assessment
<input checked="" type="checkbox"/>	4.	Attestations
<input checked="" type="checkbox"/>	5.	Resolution*
<input type="checkbox"/>		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

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Village of Maywood	19-00140-00-FP	C9117921	90KB(677)

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Nathaniel George Booker

Title of Official

Village President

Signature

Date

--	--

The above signature certifies the agency's TIN number is
366005990 conducting business as a Governmental Entity.

DUNS Number 074381526

UEI NPFADU3GJVG3

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

--	--

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

--	--

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

--	--

Michael Prater, Chief Counsel

Date

--	--

Vicki Wilson, Chief Fiscal Officer

Date

--	--

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

Please check this box to open a fillable Resolution form within this form.

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Village of Maywood	19-00140-00-FP	Cook		

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	0 points - no significant changes in the last 4 or more years; 1 point - minor changes, but majority of key staff and officials have not changed in the last 4 years; 2 points - significant key staff or elected leadership changes within the last 3 years; 3 points - significant key staff and elected leadership changes within the last 3 years	0
	What is the LPA's history with federal-aid funded transportation projects?	0 points - One or more federal-aid funded transportation projects initiated per year; 1 point - At least one project initiated within the past three years; 2 points - AT least one project initiated within the past 5 years; 3 points - None or more than 5 years	1
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	0 points - Full-time employee with experience designated as being in "responsible charge"; 1 point - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; 2 points - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; 3 points - LPA staff have no prior experience or technical expertise and relying solely on consultant	1
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	0 points - No; 1 point - Delays of 6 or more months; 2 points - Delays of up to 1 year; 3 points - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	0 points - yes; 3 points - no	0
	What is the LPA's accounting system?	0 points - Automated accounting software; 1 point - Spreadsheets; 2 points - paper only; 3 points - none	0
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	0 points - yes; 3 points - no	0
Audits	When was the last time a financial statement audit was conducted?	0 points - in the past year; 1 point - in the past two years; 2 points - in the past three years; 3 points - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	0 points - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; 1 point - Financial review?; 2 points - Other type? or no audit required; 3 points - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	0 points - no; 3 points - yes, or no audits required	0
	Have the findings been resolved?	0 points - yes or no findings; 1 point - in progress; 3 points - no	0

Summary of Risk	
General History of Performance	2
Financial Controls	0
Audits	0
Total	2

District Review Signature & Date
Fely Gregorio
Digitally signed by Fely Gregorio
 Date: 2024.08.01 12:16:46
 -05'00'

Central Office Review Signature & Date
Teresa Cline
Digitally signed by Teresa Cline
 Date: 2024.08.02 12:11:55
 -05'00'

Additional Requirements? Yes No

Local Public Agency	Section Number	State Job Number	Project Number
Village of Maywood	19-00140-00-FP	C9117921	90KB(677)

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Village of Maywood LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?
 Yes No

2. Does the Village of Maywood LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current Village of Maywood LPA fiscal year?
 Yes No

If answers to question 1 and 2 are no, please proceed to the signature section.
 If answer to question 1 is yes, please answer question 3a.
 If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Village of Maywood LPA performed a single audit for their previous fiscal year?
 Yes No
 i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?
 Yes No

b. For the current fiscal year, does the Village of Maywood LPA intend to comply with Subpart F of 2 CFR 200?
 Yes No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Lanya Satchell	Director of Finance	Village of Maywood

Signature & Date


MEMO

Date: October 30, 2024

To: Village of Maywood

Attn: Mr. Frank Torres, Village Manager

Cc: Ms. Lanya Satchell, Director of Finance
Mr. Greg Buchanan, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: 19th Avenue Improvements – Phase III Construction
Section No. 19-00140-00-FP; Job Number C-91-179-21

1. *Joint Funding Agreement for State-Let Construction Work (BLR 05310C)*
2. *Local Public Agency Engineering Services Agreement (BLR 05530)*
3. *Engineering Services Design Agreement for “19th Avenue – Private Side Lead Water Service Replacement”*

Background

We are now nearing the Phase III Construction of the 19th Avenue Improvements Project, from Madison Street to Oak Street. The project is scheduled for a January 2025 Illinois Department of Transportation (IDOT) Letting. Work is then slated to begin by April of 2025.

Scope of Work

The proposed improvements include of the complete removal of the existing pavement; complete removal and replacement of curb and gutter, driveway aprons, and the public sidewalk; installation of storm sewer and drainage structures; replacement of combined sewer and sanitary sewer services at certain locations; installation of a new 8” diameter ductile iron water main and complete lead water service replacement to the building, aggregate base course, full depth 9” hot-mix asphalt (HMA) pavement, pavement markings, signage, restoring disturbed parkways with topsoil and sod, and all other appurtenant work necessary to complete the project.

Project Funding

Federal Funding through the Surface Transportation Program (STP) has been programmed and secured through the North Central Council of Mayors (NCCM) to cover \$2,271,000 of the

construction costs, as well as \$262,000 of construction engineering. Additionally, the Village is receiving \$1,450,000 from the Illinois Department of Commerce and Economic Opportunity (IL DCEO). The Village is responsible to pay for the remainder of the construction and construction engineering costs. The costs can be paid through Village General Funds, Motor Fuel Tax (MFT) Funds, and/or Water & Sewer Funds.

The following is a Summary of Project Costs:

Item	Costs
Phase III - Construction Costs	\$6,158,000
Phase III - Construction Engineering Costs	\$509,660
TOTAL COSTS	\$6,667,660
Less Federal Funding	(\$2,533,000)
Less IL - DCEO Funds	(\$1,450,000)
Remaining Costs to Village	\$4,084,660
 <i><u>Breakdown of Remaining Costs to Village</u></i>	
Estimated Costs Eligible for Sewer and Water Funds	\$2,280,800
General Funds or Additional MFT Funds	\$1,853,860

It has been anticipated that the Village will need to use Sewer and Water Funds for certain project items such as water main replacement or combined sewer repairs, with an estimated total of \$2,280,800. The costs for those items were strategically budgeted for by intentionally not performing any water main improvements in 2024.

The Village has the option of using either General Funds or MFT Funds to cover the remaining expenses as indicated above in the amount of \$1,853,860. If project bids are fortunate to come in lower than projected, the Village would receive a direct savings accordingly.

Agreements

There are three (3) associated agreements attached to this memo, to be considered by the Board.

1. *Joint Funding Agreement for State-Let Construction Work (BLR 05310C)* – This agreement is the mechanism that ensures that the Village will pay the State of Illinois for the Village’s share of the construction costs. The Village will be paying for the Construction “in arrears”. This agreement also ensures that the Village will receive \$2,533,000 in Federal Funding.
2. *Local Public Agency Engineering Services Agreement (BLR 05530)* – This agreement is a Professional Services Agreement for the required Construction Engineering Services per IDOT. Note the agreement is in Federal format so that the Village has the option of supplementing with MFT funds.

3. *Engineering Services Agreement for "19th Avenue – Private Side Lead Water Service Replacement"* – Over the course of IDOT's review of the Plans, Specifications, and Estimates of Cost, they have determined that the proposed work on the private side lead water service replacement shall be performed outside of the IDOT related contract. The work will need to be performed through a separate, but parallel construction contract. The two (2) construction contracts will be set up to work in harmony [See attached letter required by IDOT, for reference]. The scope of work will include replacement of existing lead water services outside of the right-of-way, from the right-of-way line to the building. This work is required and shall be performed in accordance with the recently mandated Lead Service Line Replacement and Notification Act (LSLRNA) ([Public Act 102-0613](#)) and 415 ILCS 5/17.12. Hancock Engineering will complete this separate Design contract and place for bid in January 2025. The construction engineering oversight will remain addressed as part of the above item #2.

Qualification Based Selection Process

Qualification Based Selection (QBS) of Professional Services was utilized for this project in order to keep the Construction Engineering eligible for federal funds. A formal request for proposals was published and various consultant proposals were evaluated and scored by Village Staff over the course of June of 2024. Procedures for QBS as meet the requirements of 23 CFR 172 and the Brooks Act have been adhered to. Hancock Engineering Co. was selected as the top consultant for the project.

The Engineering Fee stated in the agreement is at an hourly rate, not-to-exceed cost format. As such, if the construction process is expedited and/or certain favorable conditions occur, then the Village will see a reduction in Construction Engineering Service costs. All manhours utilized on the project will need to be approved by IDOT.

Construction Engineering Service Highlights:

- a. Consulting on interpretations of plans and specifications and any changes under consideration as construction proceeds, including attending such meetings as may be required to inform the VILLAGE on the progress of the work.
- b. Checking of shop and equipment drawings.
- c. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain sample and perform testing as noted below.
- d. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.

- f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
- g. Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
- h. Providing line-and-grade staking.
- i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
- j. Providing resident observation of the construction work to become familiar with the progress and quality of the work completed and to determine if the work when completed will be in accordance with the contract documents.
- k. Making final measurement of quantities of work performed under the contract as required to be able to update Village records and atlas.
- l. Maintaining a daily record of the contractors activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
- m. Advising the VILLAGE of defects and deficiencies in the work of the contractor, but the ENGINEER does not guarantee the performance of the contract by the contractor.
- n. Making any necessary changes in working plans as may be required after the award of the construction contract and during construction of the improvement.
- o. Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.
- p. Revision of contract drawings to reflect as built conditions.
- q. Act as resident construction supervisor and coordinate with the LPA employee In Responsible Charge.
- r. Performing final inspection of all improvements and punch list activities.
- s. Hosting and attending weekly progress meetings.

Project Schedule

The project has a construction completion requirement of 210 Calendar Days. Work is anticipated to begin in Late March of 2025 with a late September 26, 2025.

Funding Schedule

The funding of Items #1 and #2 above will occur after May 1, 2025 and therefore during Fiscal Year 2025-2026.

The funding of Item #3 will occur during Fiscal Year 2024-2025.

Action

If the Village would like to move forward with the 19th Avenue Improvements Project, the three (3) attached agreements will need to be approved by Resolution.

We are available, at your convenience, to answer any questions regarding this project and our proposal.

RESOLUTION NO. R-20242-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
AN ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL PUBLIC AGENCY ENGINEERING SERVICES
AGREEMENT (BLR 05530) WITH THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF
PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE 19TH AVENUE IMPROVEMENTS PROJECT
(19TH AVENUE FROM MADISON STREET TO OAK STREET) AND FOR THE APPROPRIATION AND
EXPENDITURE OF CERTAIN VILLAGE FUNDS TO PAY FOR THE ENGINEERING SERVICES**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois, a home rule Illinois municipal corporation (the "Village"), desire to hire the Edwin Hancock Engineering Company (the "Engineer") to perform Phase III construction engineering services (the "Engineering Services") associated with the 19th Avenue Improvement Project (the "Project"), as further described in the Scope of Services set forth in the Illinois Department of Transportation ("IDOT") formatted "Local Public Agency Engineering Services Agreement (BLR 05530)" (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof. The estimated Total Project Costs, after competitive bidding of the Project, is \$6,667,660.00. The estimated total fee for Engineering Services, including all subconsultant engineering work, is \$509,660.00; and

WHEREAS, the Project is further described as: the reconstruction of 19th Avenue between Madison Street and Oak Street, including the removal and replacement of asphalt pavement; removal and replacement of curb and gutter, driveway aprons, and the public sidewalk; installation of storm sewer and drainage structures; installation of a 8" ductile iron water main at certain locations, aggregate base course, hot-mix asphalt (HMA) pavement, pavement markings, restoring disturbed parkways with topsoil and sod, and all other appurtenant work, within the Village's corporate boundaries; and

WHEREAS, the State of Illinois, through the IDOT, has agreed to participate and provide the funding for the actual construction costs associated with the Project through the STP Program at a level of 80% of the actual construction cost, but not to exceed an amount equal to \$2,533,000.00, in accordance with the terms set forth in the Local Public Agency Agreement for Federal Participation (Joint Funding Agreement for State-Let Construction Work) (the "LPA Agreement"), a copy of which is incorporated herein by reference; and

WHEREAS, the President and Board of Trustees of the Village of Maywood have agreed to appropriate and authorize the expenditure of an amount equal to \$4,084,660.00 , or as much as may be needed to match federal funds from its allocation of Federal Surface Transportation Program Local ("STP L") Funds, Illinois Department of Commerce and Economic Opportunity ("ILDCEO") Funds, Village Motor Fuel Tax ("MFT") Funds, Village General Corporate Funds and funds from the Village's Water and Sewer Fund or other available lawful funding sources, to pay the Village's portion of all related construction costs for the Project improvements under IDOT Project Number 90KB(677), State Job No. C-91-179-21, MFT Section No. 19-00140-00. The Village anticipates using \$262,000 in federal STP-L Funds, \$1,450,000.00 of ILDCEO Funds and \$1,853,860.00 of General Corporate Funds or and/or MFT Funds and \$2,280,800.00 of Village Sewer and Water Funds to pay its share to complete the Project. The Village further agrees to pay 100% of all related Project construction costs in excess of the \$2,533,000.00 STP Program funding threshold for the Project; and

WHEREAS, the subconsultant services to be performed on behalf of the Engineer for the Project consist of professional testing / engineering services to be performed by Testing Service Corporation (not to exceed cost of \$12,725.00); and

WHEREAS, the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement (**Exhibit "A"**) and to approve the expenditure of STP-L Funds, ILDCEO Funds, Village MFT Funds, Village General Corporate Funds and funds from the Village's Water and Sewer Fund, or other lawful, eligible funds, to pay for the completion of the Engineering Services for the Project as set forth in the Agreement pursuant to its home rule powers and contracting authority provided by Section 6 (Powers of Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of Article VII (Local Government) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and finds that entering into the Agreement is protective of the health, safety and welfare of and in the best interests of the Village and its residents, businesses, property owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Agreement. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached "ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT (BLR 05530) WITH THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE 19TH AVENUE IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS" (the "Agreement") (**Exhibit "A"**), and authorize and direct the Village President and Village Clerk, or their designees, to execute the final version of the Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 3: Approval of Financial Obligations and Other Related Documents. The President and Board of Trustees also agree to appropriate and authorize the expenditure of its allocation of STP-L Funds and ILDCEO Funds as well as Village General Corporate Funds, Village MFT Funds and funds from the Village's Water and Sewer Fund or other available, lawful, eligible funds, to pay an amount not to exceed \$509,660.00 for the performance of the Engineering Services for the Project as set forth in the Agreement for the Project. The President and Board of Trustees authorize and direct the Village President and Village Clerk, or their designees, to execute the Agreement, and to execute and deliver all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 4: Delivery of Signed Documents. The President and Board of Trustees of the Village of Maywood authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including this Resolution and the attached Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by IDOT or any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its approval as required by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 19th day of November, 2024.

Nathaniel George Booker, Village President

ATTEST:

Tori Love-Garron, Village Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK’S CERTIFICATE

I, Tori Love-Garron, Village Clerk of the Village of Maywood, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. R-2024- _____

RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT (BLR 05530) WITH THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE 19TH AVENUE IMPROVEMENTS PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) AND FOR THE APPROPRIATION AND EXPENDITURE OF CERTAIN VILLAGE FUNDS TO PAY FOR THE ENGINEERING SERVICES

which was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Meeting of the Board of Trustees held on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

SEAL

Tori Love-Garron, Village Clerk

Exhibit "A"

**Illinois Department Of Transportation Local Public Agency Engineering Services Agreement
(BLR 05530) With The Edwin Hancock Engineering Company For Furnishing Of
Phase III Construction Engineering Services For The 19th Avenue Improvements Project
(19th Avenue from Madison Street to Oak Street) In Maywood, Illinois**

(attached)



Local Public Agency Engineering Services Agreement

Using Federal Funds? [X] Yes [] No Agreement For: Federal CE Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency: Village of Maywood County: Cook Section Number: 19-00140-00-FP Job Number: C-91-179-21 Project Number: 90KB(677) Contact Name: Frank Torres Phone Number: (708) 450-6300 Email: ftorres@maywood-il.gov

SECTION PROVISIONS

Local Street/Road Name: 19th Avenue Key Route: FAU 2090 Length: 0.50 MI Structure Number: N/A

Location Termini: Madison Street to Oak Street Add Location Remove Location

Project Description: The work consists of removal of the existing pavement; removal and replacement of the curb and gutter, driveway aprons, and sidewalks; installation of storm sewer and drainage structures; installation of an 8" ductile iron water main, aggregate base course, hot-mix asphalt (HMA) pavement, pavement markings, restoring disturbed parkways with topsoil and sod, and all other appurtenant work necessary to complete the project.

Engineering Funding: [X] Federal [] MFT/TBP [] State [] Other Anticipated Construction Funding: [X] Federal [] MFT/TBP [] State [] Other

AGREEMENT FOR

[X] Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name: Edwin Hancock Engineering Co. Contact Name: Bill Peterhansen Phone Number: (708) 865-0300 Email: bpeterhansen@ehancock.com

Address: 9933 Roosevelt Road City: Westchester State: IL Zip Code: 60154

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer: Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor: Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor: A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- Exhibit E: BC 775/776
- Exhibit F: TSC Proposal for Matl. Testing
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:

- (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Lump Sum

Specific Rate

Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 12. For Construction Engineering Contracts:
 - (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee in Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
 - (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
 - (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
 - (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
 - (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Edwin Hancock Engineering Co.	36-1185970	\$496,935.00
Subconsultants		
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Testing Service Corporation	350-93-7582	\$12,725.00
Subconsultant Total		\$12,725.00
Prime Consultant Total		\$496,935.00
Total for all work		\$509,660.00

AGREEMENT SIGNATURES

Attest: The **Local Public Agency Type** **Village** of **Local Public Agency** **Village of Maywood**

By (Signature & Date)
[Signature & Date Box]

By (Signature & Date)
[Signature & Date Box]

Local Public Agency **Village of Maywood** **Local Public Agency Type** **Village** Clerk

Title **Village President**

(SEAL)

Executed by the ENGINEER:

Attest: **Prime Consultant (Firm) Name** **Edwin Hancock Engineering Co.**

By (Signature & Date)
[Signature & Date Box]

By (Signature & Date)
[Signature & Date Box]

Title **Vice President**

Title **President**

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Maywood	Edwin Hancock Engineering Co.	Cook	19-00140-00-FP

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- a. Consulting on interpretations of plans and specifications and any changes under consideration as construction proceeds, including attending such meetings as may be required to inform the VILLAGE on the progress of the work.
- b. Checking of shop and equipment drawings.
- c. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain sample and perform testing as noted below.
- d. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
- f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
- g. Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
- h. Providing line-and-grade staking.
- i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
- j. Providing resident observation of the construction work to become familiar with the progress and quality of the work completed and to determine if the work when completed will be in accordance with the contract documents.
- k. Making final measurement of quantities of work performed under the contract as required to be able to update Village records and atlas.
- l. Maintaining a daily record of the contractors activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
- m. Advising the VILLAGE of defects and deficiencies in the work of the contractor, but the ENGINEER does not guarantee the performance of the contract by the contractor.
- n. Making any necessary changes in working plans as may be required after the award of the construction contract and during construction of the improvement.
- o. Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.
- p. Revision of contract drawings to reflect as built conditions.
- q. Act as resident construction supervisor and coordinate with the LPA employee In Responsible Charge.
- r. Performing final inspection of all improvements.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Maywood	Edwin Hancock Engineering Co.	Cook	19-00140-00-FP

**EXHIBIT B
PROJECT SCHEDULE**

The project is scheduled for the November 8, 2024 Letting. Construction is scheduled to begin in Spring of 2025. Construction will take approximately 6 months to complete. We anticipate that all paperwork and the final pay estimate will be completed by April 1, 2026.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Maywood	Edwin Hancock Engineering Co.	Cook	19-00140-00-FP

**Exhibit C
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes Due date of submittal

Method(s) used for advertisement and dates of advertisement

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria	Weighting
Technical Approach	20%
Specialized Federally-Funded Construction Experience	30%
Staff Capabilities	20%
References	20%
In-State of Local Presence	10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Top three consultants ranked for this project in order	
1	Hancock Engineering
2	Gewalt Hamilton, Inc.
3	Less than 3 consultant responses received - IDOT approval granted 10-28-24.

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Maywood	Edwin Hancock Engineering Co.	Cook	19-00140-00-FP
16 LPA is a home rule community (Exempt from QBS).			<input checked="" type="checkbox"/> <input type="checkbox"/>

Instructions for BLR 05530 - Page 1 of 3
Form instructions are not to be submitted with the form

This form shall be used for a Local Public Agency (LPA) to enter into an agreement with an Engineering firm in connection with a project funded with Federal, State, and/or Motor Fuel Tax (MFT) funds. Based on the selection of type of engineering agreement and funding type, the form will change. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual.

This form can also be used for structure inspections.

When filing out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Using Federal Funds? The user must select yes or no. Based on the selection, a drop-down menu will appear. The language of the form changes based on the selection.
Selecting yes indicates federal funds will be used to fund all or a portion of the engineering for this phase of this project.
Selecting no indicates no federal funds will be used to fund any engineering for this phase of the project.

Agreement For If yes was selected for using Federal Funds, select Federal PE or Federal CE from the drop-down. If no was selected for using Federal Funds, select MFT PE, MFT CE, or MFT PE-CE.

Agreement Type Number From the drop down, select the type of agreement, types to choose from are: Original or Supplemental
If the agreement is for a supplemental, insert the number of the supplemental using number 1 for the first supplemental, and increase the numbering as the supplementals increase.

Local Public Agency

Local Public Agency Insert the name of the LPA. This field value is used to populate the LPA name in the Agreement Signatures and the Exhibit pages.
County Insert the name of the county in which the LPA is located.
Section Number Insert the section number applied to this project without dashes, dashes are automatically inserted.
Job Number Insert the job number assigned for the project, if applicable.
Project Number Insert the project number assigned for this project, if applicable.
Contact Name Insert the name of the LPA contact for this project.
Phone Number Insert the phone for the LPA contact listed to the left without dashes.
Email Insert the email for the LPA contact listed to the left.

Section Provisions

Location Use the add location button to add additional locations, if needed, for up to a total of five locations. If there are more than five locations, use various.
Local Street/Road Name Insert the local street/road name.
Key Route Insert the key route of the street/road listed to the left, if applicable.
Length Insert the length in miles as it pertains to the location listed to the left. For a structure insert 0.01.
Structure Number Insert the existing structure number(s) for this project.
Location Termini Insert the beginning and ending termini as it pertains to this location for this project.
Add Location Use this button to add additional location.
Remove Location Use this button to remove a location added in error. Please note that at least one location is required.
Project Description Insert a description of the work to be accomplished by this project.
Engineering Funding Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other." The form will change based on the box(es) checked.
Anticipated Construction Funding Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other."

Instructions for BLR 05530 - Page 2 of 3

Agreement For	Select the check box for the type of engineering the agreement is for. Phase I for Preliminary Engineering, Phase II for Design Engineering, Phase III for Construction Engineering. When Federal Funds are used, Phase I and Phase II can be selected when the agreement is for Federal PE. When Federal CE is selected, only Phase III can be selected. For MFT, the Phases can be selected based on the original selection at the top of the form for the agreement type.
Consultant	
Primary Consultant (Firm) Name	Insert the name of the primary consultant firm that will be executing this agreement. This field value is used to populate the consultant name in the Agreement Summary, Agreement Signatures and the Exhibit pages.
Contact Name	Insert the name of the contact for the firm listed to the left.
Phone Number	Insert the phone number for the contact listed to the left, without dashes.
Email	Insert the email of the contact listed to the left.
Address	Insert the address of the firm listed to the left.
City	Insert the city of the firm listed to the left.
State	Insert the state of the firm listed to the left.
Zip Code	Insert the zip code of the firm listed to the left.
Agreement Exhibits	Check all that apply, for boxes checked that do not have a description, insert the name of the exhibit.
Exhibit A	Insert the scope of services covered by this agreement/ project. This exhibit is required.
Exhibit B	Insert the project schedule that applies to this agreement/ project. This exhibit is required.
Exhibit C	Qualification Based Selection (QBS) Checklist process must be followed when the value of engineering will meet and/or exceed the threshold in 50 ILCS 510. If the process does not apply, check the form not applicable checkbox on the top of the exhibit page. If the process applies and using federal funds, complete items 1 through 13. If the process applies and using state funds, complete items 14 through 16.
Exhibit D	Cost Plus Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514). If the method of compensation was checked (under LPA Agrees item 4) as Cost Plus Fixed Fee (Anniversary Raise or Fixed Raise) in the agreement, then this exhibit is required and the correct BLR form: BLR 05514 for Fixed Raise or BLR 05513 for Anniversary Raise.
Exhibit	Use the remaining boxes and lines to add additional exhibits as needed.
LPA Agrees	
Method of Compensation	Select the method of compensation for this agreement by checking the applicable box. If Percent is checked (this is only available when agreement is for MFT funds.), insert in the box the applicable percentage. If Lump Sum is checked, complete the box after lump sum showing the lump sum compensation amount. For agreements funded with federal funds the lump sum shall be determined by using the Cost Plus Fixed Fee formula. If Specific Rate is checked, insert the specific rate in the box. The specific rate cannot exceed \$150,000. For a federal project this is limited to testing services only. If Cost Plus Fixed Fee is checked, select the type of raise the agreement will use: Anniversary or Fixed. If this method is selected, BLR 05513 or BLR 05514 must be included in the exhibits.

Instructions for BLR 05530 - Page 3 of 3

Agreement Summary

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on the first pages of the agreement.
TIN/FEIN/SS	Insert the Prime Consultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount.
Subconsultant(s)	As applicable, insert the name of each subconsultant engaged in this agreement/ project. Subconsultants are defined as any firm that is required to complete a Cost Estimate of Consultant Services (CECS) Worksheet.
TIN/FEIN/SS	Insert the Subconsultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount for the subconsultant listed to the left.
Add Subconsultant	If additional lines are needed for additional subconsultants, insert lines as needed and complete the required information.
Subconsultant Total	This field is automatically completed, it is the sum of all the agreement amounts for all subconsultants listed.
Prime Total	This field is automatically completed, it is the amount of the prime consultant fee as listed above.
Total for All	This field is automatically completed, it is the sum of the subconsultant and the prime total.

Agreement Signatures

Executed by LPA

Local Public Agency Type	From the drop down, select the type of LPA. Types to choose from are: City, County, Town, or Village.
Local Public Agency	Field populated from the Local Public Agency entered on the first pages of the agreement.
By	The LPA clerk will sign here.
By	The LPA official authorized to sign this agreement will sign and date here.
Seal of LPA	The LPA will seal the document here.
Title	Insert the title of the LPA official who signed above.

Executed by the Engineer

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on first pages of the agreement.
By	The person(s) authorized to sign this agreement from the engineering firm will sign and date here.
Title	Insert the title of the person signing above.

For Agreement using MFT or State Funds only:

Regional Engineer	Upon approval the Regional Engineer will sign and date here.
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A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.

Following approval, distribution will be as follows:

- Central Office (only for Projects using State and/or Federal Funds)
- District
- Engineer (Municipal, Consultant or County)
- Local Public Agency Clerk



Local Public Agency Village of Maywood	County Cook	Section Number 19-00140-00-FP
Prime Consultant (Firm) Name Edwin Hancock Engineering Company	Prepared By William Peterhansen	Date 7/9/2024
Consultant / Subconsultant Name Edwin Hancock Engineering Company	Job Number C-91-179-21	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM 18 MONTHS	OVERHEAD RATE 116.15%
START DATE 11/8/2024	COMPLEXITY FACTOR 0
RAISE DATE 3/1/2025	% OF RAISE 2.00%
END DATE 5/7/2026	

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	11/8/2024	3/1/2025	4	22.22%
1	3/2/2025	3/1/2026	12	68.00%
2	3/2/2026	5/1/2026	2	11.56%

Local Public Agency

Village of Maywood

Consultant / Subconsultant Name

Edwin Hancock Engineering Company

County

Cook

Section Number

19-00140-00-FP

Job Number

C-91-179-21

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL DIRECT COSTS:	\$0.00

Local Public Agency
 Village of Maywood

County
 Cook

Section Number
 19-00140-00-FP

Consultant / Subconsultant Name
 Edwin Hancock Engineering Company

Job Number
 C-91-179-21

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Project Closeout			Material Testing												
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	
Engineer VI	73.61	16	3.08%	2.26													
Engineer V	55.93	24	4.62%	2.58													
Engineer IV	48.45	240	46.15%	22.36													
Engineer III	40.61	40	7.69%	3.12													
Engineer II	34.60	80	15.38%	5.32													
Engineer I	33.79	120	23.08%	7.80													
Eng. Tech V	49.37																
Eng. Tech IV	41.35																
Eng. Tech III	27.01																
CAD Tech II	32.91																
TOTALS		520.0	100%	\$43.45	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0

cc: **Engineer of Local Roads and Streets, Central Bureau of Local Roads and Streets**
Engineer of Construction, Central Bureau of Construction
Resident Construction Supervisor
Local Public Agency

Instructions for Preparation of Form BC 775

23 CFR 635.105 requires that the state transportation department (STD) has responsibility for the construction of all Federal-aid projects, and is not relieved of such responsibility by authorizing performance of the work by a local public agency or other Federal agency.

When a project is located on a street or highway over which the STD does not have legal jurisdiction, or when special conditions warrant, the STD, while not relieved of overall project responsibility, may arrange for the local public agency having jurisdiction over such street or highway to perform the work with its own forces or by contract. In those instances where a local public agency elects to use consultants for construction engineering services, the local public agency shall provide a full-time employee of the agency to be in responsible charge of the project.

The full-time local public agency employee in responsible charge of the project shall perform the following duties and functions:

- Administer inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of projects;
- Maintain familiarity of day to day project operations, including project safety issues;
- Make or participate in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the project on a frequency that is commensurate with the magnitude and complexity of the project;
- Review financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
- Direct project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation; and
- Aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the project.

The Department of Transportation, in accordance with the requirements, requires the local public agency to identify the local public agency employee who will be in responsible charge of each Federal-Aid project which will be constructed under the supervision of the county, municipality or other public agency. County Engineers, Municipal Engineers, and full-time local public agency employees registered as a professional engineer should be identified in the pre-construction meeting minutes. All other resident construction supervisors must submit their qualifications on this form for approval by the department. Resident construction supervisors who are consultants shall be certified in Documentation of Contract Quantities and their firm shall be prequalified in Construction Inspection.

This form will be completed by the applicant, endorsed by a representative of the local public agency, and submitted to the Deputy Director Division of Highways, Regional Engineer prior to the start of construction. This signatory for the local public agency should be the County Engineer or Municipal Engineer, as applicable. In the event a municipality does not have a Municipal Engineer, the applicant will be recommended by the appropriate municipal authority.

If a consultant is named on this form, the approved form will be included as an attachment to the appropriate construction engineering consultant agreement.

This document should be discussed as part of the preconstruction conference and a copy of the approved form retained with the preconstruction meeting minutes.



Certificate of Proficiency

This certificate is awarded to

Alex Alejandro

for successfully completing the examination for

Documentation of Contract Quantities

Certificate Number: 23-20697
Effective Date: 3/20/2023
Expiration Date: 3/20/2027
Professional Development Hours: 14

A handwritten signature in cursive script, reading 'Mark Neale', positioned above a horizontal line.

Mark Neale, P.E. – IDOT Documentation Engineer

A handwritten signature in cursive script, reading 'Gregory J. Renshaw', positioned above a horizontal line.

Gregory J. Renshaw, P.E. - Principal Research Engineer ICT



Regional Engineer

Jose Rios

Contract Number

District

1

Letting Date

11/08/24

Department of Transportation

Address

201 West Center Court

Municipality

Maywood

Route

FAU 2090

County

Cook

City

Schaumburg

State

IL

Zip Code

60196

Project Number

90KB(677)

Job Number

C-91-179-21

Section Number

19-00140-00-FP

I consider the following individual to be qualified as a local public agency construction inspector. In addition, I certify that adequate instruction has been given this individual concerning the requirements of the contract, specifications and construction manual which pertain to the work which he/she will inspect. This individual has been instructed on the proper procedures for any necessary tests. Furthermore, if a consultant, this individual has a valid Documentation of Contract Quantities certification.

Approved

Signature and Title of Resident Construction Supervisor

Date

Applicants Name

Thomas Gromada

The following describes the educational background, experience and other qualifications of the named applicant to serve as an inspector on this project.

For Consultants Employees: Documentation of Contract Quantities certificate number is 21-18519

I have a degree in Civil Engineering from the University of Illinois Chicago. I have 12 years of experience serving as a resident construction inspector for municipal projects that have been administered by IDOT and local agencies.

If the Resident from BC-775 is a consultant, the local public agency employee in responsible charge must also approve this individual.

Approved

Signature and Title of In Responsible Charge from BC-775

Date

Instructions for Preparation of Form BC 776

23 CFR 635.105 requires that the state transportation department (STD) has responsibility for the construction of all Federal-aid projects, and is not relieved of such responsibility by authorizing performance of the work by a local public agency or other Federal agency.

A consultant may be utilized for periodic examination and consultation or for full-time technical inspection of construction. However, the prime responsibility for general supervision of the construction must remain with the state. The state (or county or municipality under agreement with the state) cannot be relieved of its responsibility to ensure that the work is performed in accordance with the approved project plans, specifications and estimate.

Therefore, the Department of Transportation requires the local public agency to submit the qualifications of all personnel who will be assigned to construction layout and inspection duties on each Federal-Aid project which will be constructed under the supervision of the county, municipality or other local public agency. This form will be approved by the resident construction supervisor. If the resident construction supervisor is a consultant, this form will also be approved by the local public agency employee in responsible charge.

If a consultant is named on this form, the approved form will be included as an attachment to the construction engineering consultant agreement.

The approved form will be submitted to the Deputy Director Division of Highways, Regional Engineer prior to the start of construction. This form should be discussed as part of the preconstruction conference and a copy of the approved form retained with the preconstruction meeting minutes.



Certificate of Proficiency

This certificate is awarded to

Thomas Gromada

for successfully completing the examination for

Documentation of Contract Quantities

Certificate Number: 21-18519
Effective Date: 4/5/2021
Expiration Date: 4/5/2025
Professional Development Hours: 14

Tim Kell - Engineer of Construction

Gregory J. Renshaw, P.E. - Senior Research Engineer ICT



TESTING SERVICE CORPORATION

Corporate Office

360 South Main Place, Carol Stream, IL 60188-2404
630.462.2600

July 11, 2024

Mr. William O. Peterhansen, P.E.
Edwin Hancock Engineering Company
9933 Roosevelt Road
Westchester, IL 60154-2749

RE: P.N. 73,510
Construction Material Engineering
19th Street FAU
Maywood, IL

Dear Mr. Peterhansen, P.E.:

Testing Service Corporation (TSC) is pleased to submit this proposal to provide the Construction Material Engineering for the referenced project. The broad objectives of our work will be to conduct and interpret tests, and to report our findings as directed by Edwin Hancock Engineering Company.

TSC is staffed and equipped to provide any of the following services that may be ordered by you:

- **Field Quality Control Services**
 - Observe proof-rolling operations.
 - Recommend amount of undercut using IDOT cone penetrometer procedure.
 - Perform in-place density tests on engineered fill/backfill and granular base course.
 - Test plastic concrete for slump, air content, temperature, unit weight and cast test cylinders.
 - Establish rolling pattern for bituminous concrete pavement mix with nuclear density gauge.
 - Pickup samples in the field for laboratory tests.

- **Bituminous Concrete Batch Plant Quality Control Services**
 - Daily hot bin and extraction analysis.
 - Sampling and testing of stockpile materials.
 - Check and adjust mixing formulas, as necessary.
 - Check temperatures of bitumen, drum and final mix.
 - Mold Marshall samples and check for stability and flow or determine density of Prepared (HMA) specimen by means of Gyratory Compactor.
 - Other tests as required by current IDOT procedures guide.

- **Portland Cement Concrete Batch Plant Quality Control Services**
 - Verify that current IDOT mix design is being used.
 - Check moisture content of fine aggregate.
 - Perform sieve analysis on stockpiled materials, as required by IDOT criteria.
 - Check the slump, air and temperature of final mix.
 - Other tests, as required by current IDOT procedure guide.

- **Laboratory**
 - Perform laboratory compaction curve for each soil type used.
 - Determine density and thickness for core samples submitted by contractor.
 - Aggregate gradation and soundness analysis.
 - Perform compressive and flexural strength tests for concrete cylinders and beams.
 - Other tests, as required.

- **QA Manager Services**

- Review test results performed by our technicians in accordance with IDOT specification.
- Monitor and schedule site visits to test 20% of the total quantities for HMA and PCC mixes.
- Complete the necessary paperwork for PCC and HMA testing and electronically submit them to IDOT and your office.

TSC's field technicians are represented by Local 150 of the International Union of Operating Engineers. Supervision of the testing, observation, and reporting is provided by a Registered Professional Engineer. Reports will generally be issued on a weekly basis as work progresses. Invoices will be issued monthly, subsequent to the reporting period.

A budget amount of Twelve Thousand Seven Hundred and Twenty-Five Dollars (\$12,725.00) is recommended for your project. This estimate is based on a review of plans and specifications provided by Edwin Hancock Engineering Company and prior experience on similar projects. TSC's itemized estimate is included in the "Assumptions and Estimated Fee" portion of this proposal. Factors such as weather and contractor efficiency and deviations from minimum testing and observation requirements may significantly impact the CME budget. Our fee is further subject to this proposal being accepted by you on or before December 31, 2024.

The Services performed by TSC under this proposal are now subject to prevailing wage regulations under Illinois law. Prevailing wage rates are established in June by the State of Illinois. Should the established wage be changed between the time of this proposal and the time of work, it will be necessary to revise this proposal so that the rates required by law are properly reflected. Prevailing wage categories are defined as follows:

Material Tester I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

Material Tester II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete and concrete and asphalt batch plants, adjusting proportions of bituminous mixtures.

TSC's fees include TSC's services being performed subject to the attached General Conditions which are incorporated herein. Unless we receive written instructions to the contrary, invoices will be sent to:

Mr. William O. Peterhansen, P.E.
Edwin Hancock Engineering Company
9933 Roosevelt Road
Westchester, IL 60154-2749
Tel: (708) 865-0300
Email: bpeterhansen@ehancock.com

When completing the attached project data form, kindly indicate who is to receive copies of TSC's report and other project data.

Your consideration of our proposal is appreciated. We look forward to being of service to you on this project.

Respectfully Submitted,
TESTING SERVICE CORPORATION



Jeffrey Schmitz
Project Engineer

Enc: Hancock General Conditions
Project Data Sheet

Approved and accepted for _____ by:

(NAME)

(TITLE)

(DATE)

SCHEDULE OF FEES

CONSTRUCTION MATERIALS ENGINEERING SERVICES

ITEM I **FIELD SERVICES**

A.	Material Tester I	Per Hour: \$ 117.00
B.	Material Tester II	Per Hour: \$ 120.00
C.	Transportation, Light Vehicle	Per Trip: \$ 60.00
	<p>The time is portal-to-portal from the office servicing the project. Increase hourly rate by 1.5 for over 8.0 hours per day on Saturday. Increase hourly rate by 1.7 for Sunday or Holiday work. The minimum trip charge for 0 to 4 hours is four (4) hours and for 4 to 8 hours is eight (8) hours Monday through Friday and eight (8) hours on Saturday and Sunday.</p> <p>Engineering services for summary report preparation are invoiced at the Graduate Engineer Rate.</p>	
D.	Use of Nuclear Moisture/Density Gauge	Per Day: \$ 50.00
E.	Pickup Concrete Test Samples	
	1. Fewer than 20 Cylinders at Grade Level	Per Trip: \$ 100.00
	2. 20 or more Cylinders or Cylinders in Basement or on Elevated Deck or Concrete Beams	Per Trip: \$ 150.00
F.	Structural Steel Test Equipment	
	1. Ultrasonic Flaw Detector	Per Day: \$ 50.00
	2. Magnetic Particle Yoke	Per Day: \$ 35.00
G.	Fire-Proofing	
	1. Cohesion Test Supplies	Per Day: \$ 60.00
	2. Density Test	Each: \$ 45.00

ITEM II **LABORATORY SERVICES**

A. Soils		
1. Compaction Curve to establish the Maximum Dry Unit weight and optimum water content		
	a. Modified (AASHTO T180, ASTM D1557)	Each: \$ 250.00
	b. Standard (AASHTO T99, ASTM D698)	Each: \$ 225.00

c. Add for Methods B, C, or D	Each: \$	20.00
2. Thin-Walled Tube Samples		
a. Combined Water Content & Dry Unit Weight Determination	Each: \$	20.00
b. Unconfined Compressive Strength	Each: \$	20.00
B. Portland Cement Concrete/Aggregates		
1. Concrete Test Cylinders (4"x8")		
a. Compressive Strength	Each: \$	16.00
b. Spares/Handling Charge	Each: \$	16.00
c. Trim End of Specimen When Necessary	Additional: \$	10.00
2. Concrete Test Cylinders (6"x12")		
a. Compressive Strength	Each: \$	19.00
b. Spares/Handling Charge	Each: \$	19.00
c. Trim End of Specimen When Necessary	Additional: \$	10.00
3. Concrete Beams for Flexural Strength Testing	Each: \$	50.00
4. Mortar Cubes		
a. Compressive Strength	Each: \$	19.00
b. 2" Cube Mold	Per Day: \$	8.00
5. Contractor Made Cylinders	Each: \$	30.00
a. Trim End of Specimen When Necessary	Additional: \$	10.00
6. Evaluation of Mortars for Plain & Reinforced Masonry		
a. Pre-Construction	Each: \$	350.00
b. Cement/Aggregate Ratio	Each: \$	50.00
7. Masonry Block Prisms	Each: \$	50.00
8. Sieve Analysis		
a. Washed w/200 Sieve	Each: \$	100.00
b. Unwashed	Each: \$	75.00
C. Bituminous Concrete		
1. Extraction Analysis		
a. Unwashed	Each: \$	225.00
b. Washed	Each: \$	250.00
2. Compaction of Bituminous Mixture by Gyratory Methods and Bulk Specific Gravity Test	Set of Two \$	225.00
3. Theoretical Maximum Specific Gravity of Paving Mixture	Each: \$	100.00

- | | |
|--|-----------------|
| 4. Determining Asphalt Content by Ignition Oven: | Each: \$ 125.00 |
| 5. Determining Asphalt Content by Ignition Oven
and Washed Gradation: | Each: \$ 200.00 |
| 6. Bulk Density of Core Specimens | Each: \$ 50.00 |

ITEM III **CONSULTATION AND REPORT PREPARATION**

- | | |
|--|-----------------------|
| A. Registered Professional Engineer, Principal | Per Hour: \$ 200.00 |
| B. Registered Professional Engineer | Per Hour: \$ 175.00 |
| C. Graduate Civil Engineer | Per Hour: \$ 160.00 |
| D. Daily Engineering Services | Per Hour: \$ 160.00 |
| E. Transportation | |
| 1. Light Vehicle | Trip Charge: \$ 60.00 |
| 2. Light Vehicle (Over 100 miles round trip) | Per Mile: \$ 0.60 |
| 3. Public Transportation | Cost + 10% |

The above rates are valid through December 31, 2024.

ASSUMPTIONS & ESTIMATED FEE

The following estimate is based on our current cost structure.

Portland Cement Concrete/Plant					
Item No.	ITEMS	Unit	Quantity	Unit Price	Amount
1	Material Tester II	Hour	16	120.00	\$ 1,920.00
2	Material Tester II (Overtime)	Hour		180.00	\$ 0.00
3	Travel, Light Vehicle	Trip	2	60.00	\$ 120.00
4	Pickup Test Samples	Each		100.00	\$ 0.00
5	Concrete Test Cylinders (6" x 12")	Each		19.00	\$ 0.00
6	Concrete Test Cylinders (4" x 8")	Each		16.00	\$ 0.00
7	Sieve Analysis, Aggregate	Each		75.00	\$ 0.00
8	Sieve Analysis with #200 Wash	Each		100.00	\$ 0.00
9	Density of Core Sample	Each		50.00	\$ 0.00
Subtotal					\$ 2,040.00

Estimate Basis – Six plant visits to test and monitor the production of PCC mixes for pavement (1 trip), sidewalks (2 trips), handholes (1 trip) and combination curb and gutter (2 trips).

Portland Cement Concrete/Field					
Item No.	ITEMS	Unit	Quantity	Unit Price	Amount
1	Material Tester I	Hour	16	117.00	\$ 1,872.00
2	Material Tester I (Overtime)	Hour		175.00	\$ 0.00
3	Travel, Light Vehicle	Trip	6	60.00	\$ 360.00
4	Pickup Test Samples	Each	6	100.00	\$ 600.00
5	Concrete Test Cylinders (6" x 12")	Each	24	19.00	\$ 456.00
6	Concrete Test Cylinders (4" x 8")	Each		16.00	\$ 0.00
7	Sieve Analysis, Aggregate	Each		100.00	\$ 0.00
Subtotal					\$ 3,288.00

Estimate Basis – Six site visits to test and sample concrete placed for pavement (1 trip), sidewalks (2 trips), handholes (1 trip) and combination curb and gutter (2 trips).

Bituminous Concrete/Plant					
Item No.	ITEMS	Unit	Quantity	Unit Price	Amount
1	Material Tester II	Hour	16	120.00	\$ 1,920.00
2	Material Tester II (Overtime)	Hour		180.00	\$ 0.00
3	Travel, Light Vehicle	Trip	2	60.00	\$ 120.00
4	Pickup Test Samples	Each		100.00	\$ 0.00
5	Nuclear Moisture Density Gauge	Day		50.00	\$ 0.00
6	Bituminous Concrete Extraction Analysis	Each	2	225.00	\$ 450.00
7	Compaction of Bituminous Mixture by Gyratory Methods and Bulk Specific Gravity Test	Set of Two	2	225.00	\$ 450.00
8	Theoretical Maximum Specific Gravity of Paving Mixture	Each	2	100.00	\$ 200.00
Subtotal					\$ 3,140.00

Estimate Basis – Two plant visits to monitor and sample the production of HMA mixes placed for binder and surface courses.

Bituminous Concrete/Field					
Item No.	ITEMS	Unit	Quantity	Unit Price	Amount
1	Material Tester I	Hour	12	117.00	\$ 1,404.00
2	Material Tester I (Overtime)	Hour		175.00	\$ 0.00
3	Travel, Light Vehicle	Trip	4	60.00	\$ 240.00
4	Pickup Test Samples	Each		100.00	\$ 0.00
5	Nuclear Moisture Density Gauge	Day	2	50.00	\$ 100.00
6	Bituminous Concrete Extraction Analysis	Each		225.00	\$ 0.00
7	Compaction of Bituminous Mixture by Gyratory Methods and Bulk Specific Gravity Test	Set of Two		225.00	\$ 0.00
8	Density of Core Samples	Each	8	50.00	\$ 400.00
Subtotal					\$ 2,144.00

Estimate Basis – Two site visits to monitor the compaction of HMA mixes placed for binder and surface courses. Two plant visits to pick up core samples for verification testing.

Project Coordination & Report Preparation					
Item No.	ITEMS	Unit	Quantity	Unit Price	Amount
1	Project Engineer	Hour	12	175.00	\$ 2,100.00
2	QA Manager	Hour		160.00	\$ 0.00
Subtotal					\$ 2,100.00

TSC's base fee schedule includes up to three copies of each report.

Estimated Total: \$ 12,712.00

RECOMMENDED BUDGET: \$ 12,725.00

STANDARD TERMS AND CONDITIONS

For purposes of this Agreement, the term Subconsultant shall refer to:

Testing Service Corporation
(Company Name)

RESPONSIBILITY OF SUBCONSULTANT – Subconsultant will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

CHANGES IN SCOPE – Hancock Engineering reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the Subconsultant and Hancock Engineering shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes. No Extra Work shall be undertaken by the Subconsultant without prior written authorization from the Hancock Engineering.

SUSPENSION OF SERVICES – Hancock Engineering may, at any time, by written order to Subconsultant (Suspension of Services Order) require Subconsultant to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Subconsultant shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Hancock Engineering, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

TERMINATION – This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Hancock Engineering, under the same terms, whenever Hancock Engineering shall determine that termination is in its best interests. Costs incurred by Subconsultant shall be reimbursed by Hancock Engineering.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

COMPLIANCE WITH LAWS – The Subconsultant will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

DELAYS – Subconsultant will not be liable for the delays due to force majeure or any conditions beyond its control.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

HAZARDOUS MATERIALS/POLLUTANTS – Unless otherwise provided by this Agreement, the Engineer and Engineer’s consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site.

RIGHT OF ACCESS – Subconsultant shall have access to the job site in order to perform its work.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

SEVERABILITY – Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Hancock Engineering and Subconsultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by the law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS – If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

STANDARD OF CARE – The standard of care for all professional engineering, survey or related professional services performed or furnished by the Subconsultant under this agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality.

REUSE OF DOCUMENTS – All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Subconsultant pursuant to this Agreement are intended for use on the Project only. They cannot be used by Hancock Engineering or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Subconsultant, shall be at Hancock Engineering’s, or others, sole risk.

SUBCONTRACTS – Subconsultant may subcontract portions of the work, but each subcontractor must be approved by Hancock Engineering in writing.

PAYMENT – Hancock Engineering shall be invoiced once each month for work performed during the preceding period. Hancock Engineering will pay each invoice to the Subconsultant within fifteen (15) days of receiving payment from its Client (Village).

INSURANCE – Subconsultant will maintain insurance coverage in the following minimum amounts:

- Professional Liability - \$2,000,000 per claim/aggregate
- General Liability –
 1. 1,000,000 Each Occurrence – Bodily Injury
 2. 1,000,000 Each Occurrence – Property Damage
 3. 2,000,000 Aggregate
- Automotive Liability (including non-ownership and hired car coverage) - \$1,000,000 Per Person/Per Occurrence
- Employer’s Liability - \$500,000 Each
- Worker’s Compensation – Per Statutory

INDEMNIFICATION

Subconsultant shall indemnify and hold harmless Hancock Engineering from loss or expense, including reasonable attorney’s fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Subconsultant.

Hancock Engineering shall indemnify and hold harmless Subconsultant under this Agreement, from loss or expense, including reasonable attorney’s fees, for claims for person injuries (including death) or property damage arising out of the sole negligent act, error omission of Hancock Engineering.

In the event of joint or concurrent negligence of Subconsultant and Hancock Engineering, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.



TESTING SERVICE CORPORATION

General Information: _____

Project Name: _____

Project Address: _____

City/State/Zip: _____

County: _____

Project Manager: _____

Email: _____

Telephone: _____

Site Contact: _____

Email: _____

Telephone: _____

Send Invoice to: _____

Purchase Order Number: _____

Attention: _____

Company: _____

Address: _____

City/State/Zip: _____

Email: _____

Telephone: _____

Cell Phone: _____

If waivers are required, please provide the Owner's name here _____

IMPORTANT NOTES: _____

Completed by: _____

Signature: _____

Name: _____

Date: _____

Distribute Reports as Follows:

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Email: _____

Telephone: _____

Cell Phone: _____

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Email: _____

Telephone: _____

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Email: _____

Telephone: _____

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Email: _____

Telephone: _____

MEMO

Date: October 30, 2024

To: Village of Maywood

Attn: Mr. Frank Torres, Village Manager

Cc: Ms. Lanya Satchell, Director of Finance
Mr. Greg Buchanan, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: 19th Avenue Improvements – Phase III Construction
Section No. 19-00140-00-FP; Job Number C-91-179-21

1. *Joint Funding Agreement for State-Let Construction Work (BLR 05310C)*
2. *Local Public Agency Engineering Services Agreement (BLR 05530)*
3. *Engineering Services Design Agreement for “19th Avenue – Private Side Lead Water Service Replacement”*

Background

We are now nearing the Phase III Construction of the 19th Avenue Improvements Project, from Madison Street to Oak Street. The project is scheduled for a January 2025 Illinois Department of Transportation (IDOT) Letting. Work is then slated to begin by April of 2025.

Scope of Work

The proposed improvements include of the complete removal of the existing pavement; complete removal and replacement of curb and gutter, driveway aprons, and the public sidewalk; installation of storm sewer and drainage structures; replacement of combined sewer and sanitary sewer services at certain locations; installation of a new 8” diameter ductile iron water main and complete lead water service replacement to the building, aggregate base course, full depth 9” hot-mix asphalt (HMA) pavement, pavement markings, signage, restoring disturbed parkways with topsoil and sod, and all other appurtenant work necessary to complete the project.

Project Funding

Federal Funding through the Surface Transportation Program (STP) has been programmed and secured through the North Central Council of Mayors (NCCM) to cover \$2,271,000 of the

construction costs, as well as \$262,000 of construction engineering. Additionally, the Village is receiving \$1,450,000 from the Illinois Department of Commerce and Economic Opportunity (IL DCEO). The Village is responsible to pay for the remainder of the construction and construction engineering costs. The costs can be paid through Village General Funds, Motor Fuel Tax (MFT) Funds, and/or Water & Sewer Funds.

The following is a Summary of Project Costs:

Item	Costs
Phase III - Construction Costs	\$6,158,000
Phase III - Construction Engineering Costs	\$509,660
TOTAL COSTS	\$6,667,660
Less Federal Funding	(\$2,533,000)
Less IL - DCEO Funds	(\$1,450,000)
Remaining Costs to Village	\$4,084,660
 <i><u>Breakdown of Remaining Costs to Village</u></i>	
Estimated Costs Eligible for Sewer and Water Funds	\$2,280,800
General Funds or Additional MFT Funds	\$1,853,860

It has been anticipated that the Village will need to use Sewer and Water Funds for certain project items such as water main replacement or combined sewer repairs, with an estimated total of \$2,280,800. The costs for those items were strategically budgeted for by intentionally not performing any water main improvements in 2024.

The Village has the option of using either General Funds or MFT Funds to cover the remaining expenses as indicated above in the amount of \$1,853,860. If project bids are fortunate to come in lower than projected, the Village would receive a direct savings accordingly.

Agreements

There are three (3) associated agreements attached to this memo, to be considered by the Board.

1. *Joint Funding Agreement for State-Let Construction Work (BLR 05310C)* – This agreement is the mechanism that ensures that the Village will pay the State of Illinois for the Village’s share of the construction costs. The Village will be paying for the Construction “in arrears”. This agreement also ensures that the Village will receive \$2,533,000 in Federal Funding.

2. *Local Public Agency Engineering Services Agreement (BLR 05530)* – This agreement is a Professional Services Agreement for the required Construction Engineering Services per IDOT. Note the agreement is in Federal format so that the Village has the option of supplementing with MFT funds.

3. *Engineering Services Agreement for “19th Avenue – Private Side Lead Water Service Replacement”* – Over the course of IDOT’s review of the Plans, Specifications, and Estimates of Cost, they have determined that the proposed work on the private side lead water service replacement shall be performed outside of the IDOT related contract. The work will need to be performed through a separate, but parallel construction contract. The two (2) construction contracts will be set up to work in harmony [See attached letter required by IDOT, for reference]. The scope of work will include replacement of existing lead water services outside of the right-of-way, from the right-of-way line to the building. This work is required and shall be performed in accordance with the recently mandated Lead Service Line Replacement and Notification Act (LSLRNA) ([Public Act 102-0613](#)) and 415 ILCS 5/17.12. Hancock Engineering will complete this separate Design contract and place for bid in January 2025. The construction engineering oversight will remain addressed as part of the above item #2.

Qualification Based Selection Process

Qualification Based Selection (QBS) of Professional Services was utilized for this project in order to keep the Construction Engineering eligible for federal funds. A formal request for proposals was published and various consultant proposals were evaluated and scored by Village Staff over the course of June of 2024. Procedures for QBS as meet the requirements of 23 CFR 172 and the Brooks Act have been adhered to. Hancock Engineering Co. was selected as the top consultant for the project.

The Engineering Fee stated in the agreement is at an hourly rate, not-to-exceed cost format. As such, if the construction process is expedited and/or certain favorable conditions occur, then the Village will see a reduction in Construction Engineering Service costs. All manhours utilized on the project will need to be approved by IDOT.

Construction Engineering Service Highlights:

- a. Consulting on interpretations of plans and specifications and any changes under consideration as construction proceeds, including attending such meetings as may be required to inform the VILLAGE on the progress of the work.
- b. Checking of shop and equipment drawings.
- c. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain sample and perform testing as noted below.
- d. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR “Project Procedures Guide” and the policies of the STATE.

- f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
- g. Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
- h. Providing line-and-grade staking.
- i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
- j. Providing resident observation of the construction work to become familiar with the progress and quality of the work completed and to determine if the work when completed will be in accordance with the contract documents.
- k. Making final measurement of quantities of work performed under the contract as required to be able to update Village records and atlas.
- l. Maintaining a daily record of the contractors activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
- m. Advising the VILLAGE of defects and deficiencies in the work of the contractor, but the ENGINEER does not guarantee the performance of the contract by the contractor.
- n. Making any necessary changes in working plans as may be required after the award of the construction contract and during construction of the improvement.
- o. Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.
- p. Revision of contract drawings to reflect as built conditions.
- q. Act as resident construction supervisor and coordinate with the LPA employee In Responsible Charge.
- r. Performing final inspection of all improvements and punch list activities.
- s. Hosting and attending weekly progress meetings.

Project Schedule

The project has a construction completion requirement of 210 Calendar Days. Work is anticipated to begin in Late March of 2025 with a late September 26, 2025.

Funding Schedule

The funding of Items #1 and #2 above will occur after May 1, 2025 and therefore during Fiscal Year 2025-2026.

The funding of Item #3 will occur during Fiscal Year 2024-2025.

Action

If the Village would like to move forward with the 19th Avenue Improvements Project, the three (3) attached agreements will need to be approved by Resolution.

We are available, at your convenience, to answer any questions regarding this project and our proposal.

RESOLUTION NO. R-2024-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF THE AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 19TH AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER AND SEWER FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

WHEREAS, the President and Board of Trustees (the “Corporate Authorities”) of the Village of Maywood, Cook County, Illinois (the “Village”) desire to hire Edwin Hancock Engineering Company (the “Engineer”) to perform Phase II Design Engineering Services (the “Services”) associated with the following improvements to be made in calendar year 2025: the 19th Avenue – Private Side Lead Water Service Replacement Project (the “Project”) in accordance with the terms set forth in the attached “AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 19TH AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT PROJECT IN MAYWOOD, ILLINOIS” (the “Agreement”), a copy of which is attached hereto as Exhibit “A” and made a part hereof; and

WHEREAS, the Engineer has prepared a memorandum dated October 30, 2024 that provides a detailed summary of the Project and the estimated costs to complete the Project, a copy of which is on file with the Village Clerk’s Office and is incorporated by reference into this Resolution. The estimated construction cost to complete the Project is \$6,667,660.00, and the Project work consists of removal and replacement of asphalt pavement; removal and replacement of curb and gutter, driveway aprons, and the public sidewalk; installation of storm sewer and drainage structures; installation of a 8” ductile iron water main at certain locations, aggregate base course, hot-mix asphalt (HMA) pavement, pavement markings, restoring disturbed parkways with topsoil and sod, and all other appurtenant work

WHEREAS, the source of monies used to pay for the construction of the Project and the Services provided under the attached Agreement will consist of Village General Corporate Funds, funds from the Village’s Water and Sewer Fund or such other lawful Village funds; and

WHEREAS, the Agreement provides for the payment to the Engineer for the furnishing of the Services for the Project in an amount not to exceed \$30,000.00; and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sums from funds from the Village’s Water and Sewer Fund and the Village General Corporate Funds for the purpose of paying the Engineer to perform the Services for the Project in accordance with the Agreement; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), the TIF Act and the Illinois Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement, and find that entering into the Agreement is protective of the health, welfare and

safety of and in the best interests of the Village, its residents, property owners, business owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Related Documents. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement (**Exhibit "A"**) to be entered into with the Engineer, or any updated version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, for the purpose of authorizing the Engineer to perform the Services for the Project. In addition, the President and Board of Trustees authorize and direct the President and Clerk, or their designees, to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Appropriation and Authorization of Expenditure of TIF Funds and Other Village Funds for Performance of Project-Related Services Under the Agreement. The President and Board of Trustees of the Village of Maywood authorize the appropriation and expenditure of Village General Corporate Funds, funds from the Village's Water and Sewer Fund or such other lawful Village funds to pay for the Services provided for under the attached Agreement, and the appropriation and expenditure of such other eligible, available public funds, to pay the following amounts for the performance of the Services set forth in the Agreement for the Project in an amount not to exceed \$30,000.00.

SECTION 4: Delivery of the Agreement and Other Documents. After Village Board approval of this Resolution and execution of the Resolution and the Agreement, the Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Repealer; Severability; Ratification. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 19th day of November, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November, 2024, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF THE AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 19TH AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT PROJECT (19TH AVENUE FROM MADISON STREET TO OAK STREET) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER AND SEWER FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 19th day of November, 2024, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of November, 2024.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 19th day of November, 2024.

Tori-Love Garron, Village Clerk

[SEAL]

Exhibit "A"

**AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES FOR THE 19TH AVENUE –
PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT PROJECT IN MAYWOOD, ILLINOIS**

(attached)

AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

**FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES**

for the

19th AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT

in

MAYWOOD, ILLINOIS

October 2024

AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
19th AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as “VILLAGE”, and the Edwin Hancock Engineering Co., hereinafter referred to as “ENGINEER”, covers the furnishing of Professional Engineering Services necessary to provide the engineering services required for the 19th AVENUE – PRIVATE SIDE LEAD WATER SERVICE REPLACEMENT, hereinafter referred to as “PROJECT”, which will generally include lead water service replacement to the following location in the Village of Maywood, Cook County, Illinois:

19th Avenue – Madison Street to Oak Street

The scope of work will include replacement of existing lead water services outside of the right-of-way, from the right-of-way line to the building in accordance with the Lead Service Line Replacement and Notification Act (LSLRNA) ([Public Act 102-0613](#)) and 415 ILCS 5/17.12.

The work is required to be performed per the above requirements of the State of Illinois, but is not eligible to be included in the 19th Avenue Improvements Project Contract Documents per the Illinois Department of Transportation (IDOT). As such, the work will be constructed in sequence with the proposed 19th Avenue Improvements Project, but under separate contract.

Design Engineering includes the preparation of plans, specifications and bidding documents for the proposed work, preparation and submittal of applications for permits required from various agencies, bid analysis, assistance with award of contract, and performance of other necessary engineering services relative to the improvement prior to the start of construction, as outlined in Section A.I of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

- I. To perform, or be responsible for the performance of, the following Design Engineering services for the proposed improvement:
 - a. Preparing preliminary design criteria.

- b. Preparing preliminary plans.
 - c. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.
 - d. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.
 - e. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.
 - f. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.
 - g. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids.
 - h. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.
- II. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

- I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:
 - a. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Thirty Thousand dollars (\$30,000.00), unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment**

to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

- b. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A".
- c. That payment to the ENGINEER for the services rendered shall be made in the following manner:
 1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.
 2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

- I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from soil surface and subsurface investigations with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.
- II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

- III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

- IV. ENGINEER shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction Work, since these are solely the contractor's rights and responsibilities under the contract documents.

- V. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2024

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Mayor

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)



Executed by the ENGINEER, this

_____ day of _____, 2024

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2024 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	\$160.00
ENGINEER – V	\$145.00
ENGINEER – IV	\$135.00
ENGINEER – III	\$127.00
ENGINEER – II	\$117.00
ENGINEER – I	\$105.00
ENGINEERING TECHNICIAN – V	\$134.00
ENGINEERING TECHNICIAN – IV	\$124.00
ENGINEERING TECHNICIAN – III	\$92.00
ENGINEERING TECHNICIAN – II	\$73.00
ENGINEERING TECHNICIAN - I	\$48.00
CAD MANAGER	\$128.00
CAD - II	\$108.00
CAD – I	\$93.00
ADMINISTRATIVE	\$65.00

**Note: Schedule of Hourly Rates is subject to change annually as of March 1st.
The most current Schedule of Hourly Rates will be in effect at the date of service.**

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. THE ENGINEER AGREES:

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);
- (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. Minimum Limits of Insurance

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$1,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$100,000 per accident.

c. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions

The policies are to contain, or be endorsed to contain the following provisions:

- (1) General Liability and Automobile Liability Coverages

- (a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.
- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.
- (d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. Acceptability of Insurers

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

- 2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..
- 3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.
- 4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.
6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order.
7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.
8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:
 - a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;
 - b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
 - c. If ENGINEER makes a general assignment for the benefit of creditors;
 - d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;
 - e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;
9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.
10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.
11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.
13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.
14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.
15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.
16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.
17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.
18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER

acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

- a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.
- b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.
- c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
- d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.
20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.
21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:
 - a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.
 - b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).
22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.
23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a

contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:
 - a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Mr. Frank Torres, Village Manager
 - b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President
 - c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.
25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.
26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.
27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.
28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.
29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. CERTIFICATION OF ENGINEER

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
 - b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
 - c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;
 - d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)
 - e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

- (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Rights' Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
 - (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
 - (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.
- f. in compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:
- (1) Publishing a statement:

- (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.
 - (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:
 - (i) abide by the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2) Establishing a drug-free awareness program to inform employees about:
- (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
- (3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.
- (4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.
- (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.
 - j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.
 - k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having

monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

- i. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.
- m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
- n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.
- o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Design Engineering Fee

Preliminary Engineering	\$3,000.00
Utility Coordination	\$2,500.00
Specifications	\$8,500.00
Project Coordination	\$3,000.00
Internal Plumbing Coordination	\$2,000.00
Resident Notifications	\$1,000.00
IEPA Permitting Addenda	\$3,000.00
MWRD Permitting Addenda	\$3,000.00
Bid Engineering	\$1,500.00
Project Administration	\$2,500.00
	<hr/>
Total Design Engineering Fee	\$30,000.00

MEMO

Date: October 30, 2024

To: Village of Maywood

Attn: Mr. Frank Torres, Village Manager

Cc: Ms. Lanya Satchell, Director of Finance
Mr. Greg Buchanan, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: 19th Avenue Improvements – Phase III Construction
Section No. 19-00140-00-FP; Job Number C-91-179-21

1. *Joint Funding Agreement for State-Let Construction Work (BLR 05310C)*
2. *Local Public Agency Engineering Services Agreement (BLR 05530)*
3. *Engineering Services Design Agreement for “19th Avenue – Private Side Lead Water Service Replacement”*

Background

We are now nearing the Phase III Construction of the 19th Avenue Improvements Project, from Madison Street to Oak Street. The project is scheduled for a January 2025 Illinois Department of Transportation (IDOT) Letting. Work is then slated to begin by April of 2025.

Scope of Work

The proposed improvements include of the complete removal of the existing pavement; complete removal and replacement of curb and gutter, driveway aprons, and the public sidewalk; installation of storm sewer and drainage structures; replacement of combined sewer and sanitary sewer services at certain locations; installation of a new 8” diameter ductile iron water main and complete lead water service replacement to the building, aggregate base course, full depth 9” hot-mix asphalt (HMA) pavement, pavement markings, signage, restoring disturbed parkways with topsoil and sod, and all other appurtenant work necessary to complete the project.

Project Funding

Federal Funding through the Surface Transportation Program (STP) has been programmed and secured through the North Central Council of Mayors (NCCM) to cover \$2,271,000 of the

construction costs, as well as \$262,000 of construction engineering. Additionally, the Village is receiving \$1,450,000 from the Illinois Department of Commerce and Economic Opportunity (IL DCEO). The Village is responsible to pay for the remainder of the construction and construction engineering costs. The costs can be paid through Village General Funds, Motor Fuel Tax (MFT) Funds, and/or Water & Sewer Funds.

The following is a Summary of Project Costs:

Item	Costs
Phase III - Construction Costs	\$6,158,000
Phase III - Construction Engineering Costs	\$509,660
TOTAL COSTS	\$6,667,660
Less Federal Funding	(\$2,533,000)
Less IL - DCEO Funds	(\$1,450,000)
Remaining Costs to Village	\$4,084,660
 <i><u>Breakdown of Remaining Costs to Village</u></i>	
Estimated Costs Eligible for Sewer and Water Funds	\$2,280,800
General Funds or Additional MFT Funds	\$1,853,860

It has been anticipated that the Village will need to use Sewer and Water Funds for certain project items such as water main replacement or combined sewer repairs, with an estimated total of \$2,280,800. The costs for those items were strategically budgeted for by intentionally not performing any water main improvements in 2024.

The Village has the option of using either General Funds or MFT Funds to cover the remaining expenses as indicated above in the amount of \$1,853,860. If project bids are fortunate to come in lower than projected, the Village would receive a direct savings accordingly.

Agreements

There are three (3) associated agreements attached to this memo, to be considered by the Board.

1. *Joint Funding Agreement for State-Let Construction Work (BLR 05310C)* – This agreement is the mechanism that ensures that the Village will pay the State of Illinois for the Village’s share of the construction costs. The Village will be paying for the Construction “in arrears”. This agreement also ensures that the Village will receive \$2,533,000 in Federal Funding.

2. *Local Public Agency Engineering Services Agreement (BLR 05530)* – This agreement is a Professional Services Agreement for the required Construction Engineering Services per IDOT. Note the agreement is in Federal format so that the Village has the option of supplementing with MFT funds.

3. *Engineering Services Agreement for "19th Avenue – Private Side Lead Water Service Replacement"* – Over the course of IDOT's review of the Plans, Specifications, and Estimates of Cost, they have determined that the proposed work on the private side lead water service replacement shall be performed outside of the IDOT related contract. The work will need to be performed through a separate, but parallel construction contract. The two (2) construction contracts will be set up to work in harmony [See attached letter required by IDOT, for reference]. The scope of work will include replacement of existing lead water services outside of the right-of-way, from the right-of-way line to the building. This work is required and shall be performed in accordance with the recently mandated Lead Service Line Replacement and Notification Act (LSLRNA) ([Public Act 102-0613](#)) and 415 ILCS 5/17.12. Hancock Engineering will complete this separate Design contract and place for bid in January 2025. The construction engineering oversight will remain addressed as part of the above item #2.

Qualification Based Selection Process

Qualification Based Selection (QBS) of Professional Services was utilized for this project in order to keep the Construction Engineering eligible for federal funds. A formal request for proposals was published and various consultant proposals were evaluated and scored by Village Staff over the course of June of 2024. Procedures for QBS as meet the requirements of 23 CFR 172 and the Brooks Act have been adhered to. Hancock Engineering Co. was selected as the top consultant for the project.

The Engineering Fee stated in the agreement is at an hourly rate, not-to-exceed cost format. As such, if the construction process is expedited and/or certain favorable conditions occur, then the Village will see a reduction in Construction Engineering Service costs. All manhours utilized on the project will need to be approved by IDOT.

Construction Engineering Service Highlights:

- a. Consulting on interpretations of plans and specifications and any changes under consideration as construction proceeds, including attending such meetings as may be required to inform the VILLAGE on the progress of the work.
- b. Checking of shop and equipment drawings.
- c. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain sample and perform testing as noted below.
- d. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.

- f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
- g. Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
- h. Providing line-and-grade staking.
- i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
- j. Providing resident observation of the construction work to become familiar with the progress and quality of the work completed and to determine if the work when completed will be in accordance with the contract documents.
- k. Making final measurement of quantities of work performed under the contract as required to be able to update Village records and atlas.
- l. Maintaining a daily record of the contractors activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
- m. Advising the VILLAGE of defects and deficiencies in the work of the contractor, but the ENGINEER does not guarantee the performance of the contract by the contractor.
- n. Making any necessary changes in working plans as may be required after the award of the construction contract and during construction of the improvement.
- o. Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.
- p. Revision of contract drawings to reflect as built conditions.
- q. Act as resident construction supervisor and coordinate with the LPA employee In Responsible Charge.
- r. Performing final inspection of all improvements and punch list activities.
- s. Hosting and attending weekly progress meetings.

Project Schedule

The project has a construction completion requirement of 210 Calendar Days. Work is anticipated to begin in Late March of 2025 with a late September 26, 2025.

Funding Schedule

The funding of Items #1 and #2 above will occur after May 1, 2025 and therefore during Fiscal Year 2025-2026.

The funding of Item #3 will occur during Fiscal Year 2024-2025.

Action

If the Village would like to move forward with the 19th Avenue Improvements Project, the three (3) attached agreements will need to be approved by Resolution.

We are available, at your convenience, to answer any questions regarding this project and our proposal.