



**NOTICE AND AGENDA FOR COMMITTEE OF THE WHOLE AND
SPECIAL VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
TUESDAY, AUGUST 16, 2022
AT 7:00 PM
COUNCIL CHAMBERS
125 SOUTH 5TH AVENUE
MAYWOOD, ILLINOIS**

AGENDA

THIS MEETING WILL BE CONDUCTED AS AN IN-PERSON MEETING.

Options to watch and listen to the public meeting:

Live Stream at Village Website Home Page via Village Facebook and YouTube Platforms:

Go to www.maywood-il.org and Click (Livestream).

**Public comments submitted electronically to the Village Clerk and
any responses will be read into the public meeting record.**

Please submit public comments via email in advance of the public meeting to:

cthompkins@maywood-il.org or tpavlik@maywood-il.org and/or faxing to (708) 681-8818.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 5. APPROVAL OF MINUTES FOR REGULAR BOARD MINUTES OF THE BOARD OF TRUSTEES TUESDAY, JULY 19, 2022. 6**
- 6. OATHS, REPORTS, PROCLAMATIONS, ANNOUNCEMENTS AND APPOINTMENTS**
 - A. Ceremonial Swearing In of newly hired Maywood Police Department Police Officers.
- 7. FINANCE MANAGEMENT REPORT(S):**
 - A. Financial Report by Lanya Satchell, Finance Director in the amount of \$615,577.56. 12
 - B. Warrant List #200258 through August 10, 2022 in the amount of \$1,608,164.07. 114
- 8. VILLAGE PRESIDENT REPORT AGENDA ITEM(S):**
 - A. School District 89 Public Safety Presentation. 128
 - B. Maywood Market Update for Discussion & Consideration. 132
 - C. Village of Maywood Website Update for Discussion & Consideration. 135
 - D. Maywood Police & Fire Commission Appointment (Marcellus Wells). 139
 - E. Maywood Liquor Commission Appointment (Tori Garron). 145

F. MyCivic & Beautification Update.	149
G. National League of Cities Update.	150
H. Maywood Water Assessment & Investment Update.	153
I. Maywood Federally Qualified Health Center Update.	179
J. American Rescue Plan Act (ARPA) Polco Update.	201
K. Discussion & Consideration: Recommendation Letter regarding Class E Liquor License for Village of Maywood Fest 2022. (Application and Ordinance included in the Omnibus for approval).	214
L. Discussion on Demolition of Vacant and Abandoned Structures.	215
9. PUBLIC COMMENTS:	
10. VILLAGE MANAGER REPORT AGENDA ITEM(S):	
A. Village Manager Report(s) regarding:	216
<ul style="list-style-type: none">• Transfer Station Cleanup• OSHA - Fire Department Compliance• Employee Handbook Revisions• Monthly Department Reports• MWRD-Green Alley Extension Submittal• ITEP-Grant Application• Memo Cabling Services• Comcast Services• Dell PCs & Tablets	
B. Recommendation regarding drop-off and loading zone parking signage for medical needs and handicapped persons (See Memorandum dated August 10, 2022 with Village staff recommendation).	281
C. Presentation by Chief Willis regarding MPD Proposal #26 for the purchase of 60 Body Worn Cameras at a cost of \$38,650.00 from SmartSystems, LLC, Approval Subaward ("Micro-Grant") Agreement between the Maywood Police Department and Justice & Security Strategies, Inc. (Micro-Grant Award amount of \$15,455.00 with \$15,455.00 Matching Village payments) and Draft Policy for Body Worn Cameras dated August 8, 2022.	282
D. Presentation by Chief Willis regarding 2022 Maywood Fest: September 9, 10, and 11, 2022 security recommendations.	315
1) MPD Proposal #27: 2022 Maywood Fest Security Quotes and Recommended Vendor (Raymil Consulting Services) dated August 8, 2022.	
2) Independent Contractor Agreement for Security Services for 2022 Maywood Fest (Raymil Consulting Services).	
3) Resolution Approving and Authorizing the Execution of an Independent Contractor Agreement with Raymil Consulting Services for Security Services for the 2022 Maywood Fest.	

11. VILLAGE ATTORNEY REPORT AGENDA ITEM(S):

A. Formation of new TIF Districts and possible creation of a 5th new TIF District [See attached map of 5 Proposed New TIF Districts, plus Madison St. - Washington Blvd. TIF District and Roosevelt Road TIF District]. 330

12. NEW BUSINESS AGENDA ITEMS:

A. Discussion and consideration of: Change Order No. 1 regarding Green Alley Infrastructure Project between the Village of Maywood and J. Nardulli, Inc.

B. Discussion and consideration regarding waiving competitive bidding for cabling upgrades for the police station and fire stations 1 and 2.

13. OMNIBUS AGENDA ITEMS:

A. Motion to approve the monthly Financial Report in the amount of \$615,577.56.

B. Motion to approve Warrant List #200258 through August 10, 2022 in the amount of \$1,608,164.07.

C. Motion to Approve Purchase of 60 Body Worn Cameras at a cost of \$38,650.45 from Smart Systems, LLC.

D. Motion to Approve Subaward (“Micro-Grant”) Agreement Between the Maywood Police Department and Justice & Security Strategies, Inc. (Micro-Grant Award Amount of \$15,455.00 with \$15,455.00 Matching Village Payment).

E. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A LABOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE FRATERNAL ORDER OF POLICE FOR TELECOMMUNICATORS (Term: May 1, 2020 To April 30, 2025), with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd. 332

F. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A LABOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE ILLINOIS COUNCIL OF POLICE FOR POLICE SERGEANTS (Term: May 1, 2019 to April 30, 2024), with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd. 337

G. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT WITH SUBURBAN GENERAL CONSTRUCTION, INC. FOR THE COMPLETION OF THE 2022 WATER MAIN IMPROVEMENTS PROJECT, AND THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER FUNDS TO PAY FOR THE PROJECT (Project Cost: \$979,972.00; Project Locations: 15th Avenue, 17th Avenue and 18th Avenue – St. Charles Road to Railroad Avenue), with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd. 342

H. RESOLUTION AUTHORIZING ACCEPTANCE OF AN INVEST IN COOK COUNTY GRANT FOR FISCAL YEAR 2022 IN THE AMOUNT OF \$161,000, AND EXECUTION OF A RELATED INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY FOR PHASE I AND PHASE II DESIGN ENGINEERING SERVICES (Project: Prairie Path Lights and Safety Street Improvements From 5th Avenue to 22nd Avenue), with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd. 356

I. RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INDEPENDENT CONTRACTOR AGREEMENT WITH RAYMIL CONSULTING SERVICES FOR SECURITY SERVICES FOR THE 2022 MAYWOOD FEST 387

- J. ORDINANCE AUTHORIZING THE APPROVAL AND EXECUTION OF A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT WITH J. NARDULLI CONCRETE, INC. FOR THE COMPLETION OF THE 2022 ROADWAY IMPROVEMENTS PROJECT, AND THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS AND VILLAGE GENERAL FUNDS TO PAY FOR THE PROJECT (Project Cost: \$1,752,498.00; Project Locations: Portions of 2nd Avenue, 3rd Avenue, 8th Avenue, Erie Street, School Street and Wilcox Street), with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd. 401
- K. AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "E" LIQUOR LICENSE (TEMPORARY LICENSE TO SELL OR TRANSFER LIQUOR ON MUNICIPALLY-OWNED PROPERTY) TO APPLICANT VILLAGE OF MAYWOOD FOR THE 2022 MAYWOOD FAMILY FEST TO BE HELD AT VETERANS MEMORIAL PARK (Maywood Fest – September 9, 10 and 11, 2022) 417
- L. Ordinance Approving a Zoning Map Amendment and Special Use for a Daycare Center for 1418 Madison Street (Avery & Pryor Construction LLC). 423
- M. An Ordinance Approving Change Order No. 1 between the Village of Maywood and J. Nardulli Concrete, Inc. regarding the 2022 Green Alley Infrastructure Project. 439
- N. Approval of a Motion to Waive Competitive Bidding and Approve a Proposal from Proven IT for a Category 6 Cabling Upgrade for the Police Station and for Fire Stations 1 and 2 in the amount equal to \$53,160.86.
- O. Approval of a Motion to Waive Competitive Bidding and Approve a Proposal from Comcast Business for Business Voice Edge Phone System and Comcast Internet Services in the amount equal to \$88,355.

14. OLD BUSINESS AGENDA ITEMS:

15. TRUSTEE COMMITTEE REPORTS/COMMENTS:

- A. Planning and Development Committee
- B. Fiscal Accountability and Government Transparency
- C. Community Policing and Public Safety
- D. Engagement and Communications
- E. Infrastructure and Sustainability
- F. Ordinance and Policy

16. CLOSED MEETING SESSION:

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. Probable and Imminent Litigation (5 ILCS 120/2(c)(11)).
- C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).
- D. The purchase or lease of real property for use by the Village (5 ILCS 120/2(c)(5)).
- E. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

17. ADJOURNMENT

cc:	Mayor	Nathaniel George Booker
	Trustees:	
		Isiah Brandon
		Miguel Jones
		Melvin L. Lightford, Sr.
		Aaron Peppers
		Antonio Sanchez
		Shabaun Reyes-Plummer
		Gwaine Dianne Williams
	Village Clerk	
	Acting Village Manager	James Krischke

The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan and the mask mandate for individuals within indoor public places.

VILLAGE OF MAYWOOD BOARD OF TRUSTEES
COMBINED COMMITTEE OF THE WHOLE MEETING
AND SPECIAL BOARD MEETING MINUTES
TUESDAY, JULY 19, 2022

Call to Order

The Village of Maywood Board of Trustees Combined Committee of the Whole Meeting and Special Board Meeting of Tuesday, July 19, 2022, was called to order by Mayor Nathaniel George Booker at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers, and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

LaSondra Banks, Community Engagement Manager
Craig Bronaugh Jr., Chief of Fire
Walter Duncan, Building and Code Enforcement Director
James Ellexson, Director of Human Resources
Michael Jurusik, Village Attorney
Bill Peterhansen, Village Engineer
Lanya Satchell, Finance Director
Connie Thompkins, Deputy Clerk II
John West, Public Works Director
Gwaine Dianne Williams, Village Clerk
Elijah Willis, Chief of Police/Interim Village Manager
Theodore Yancy, Deputy Chief of Police

Invocation: Reverend Lorenzo Webber, MPD Chaplain

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Regular Board Meeting of the Board of Trustees Tuesday, June 21, 2022.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments: Mayor Booker and Trustee Brandon made announcements. Trustee Sanchez presented Mr. Brighton Curry with an acknowledgement plaque for winning his boxing championship. Chief Willis presented the newly appointed Deputy Police Chief, Theodore Yancy. DC Yancy gave brief remarks.

Finance Management Report(s):

- A. Financial Report by Lanya Satchell, Finance Director in the amount of \$835,494.44. No discussion.
- B. Warrant List #200257 dated July 19, 2022 in the amount of \$1,216,029.34. No discussion.

Village President Report:

- A. Cost sharing proposal from Maywood Park District regarding cost related to Pool Use Agreement between Maywood Park District and Proviso Township High School District No. 209.

Motioned by Trustee Reyes-Plummer and Seconded by Trustee Lightford to approve.

Discussion: Village of Maywood's share of the cost is \$23,000 (pool chemicals and operational expenses).

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Summary Report (Unofficial Results) Issued by Cook County Clerk for the Three (3) Advisory Referendum Questions Proposed by the Village of Maywood Regarding Overnight Parking and Traffic Flow Regulations from the June 28, 2022 Election, with copy of Resolution No. R-2022-19 (Three (3) Advisory Referendum Questions for Overnight Parking Regulations).

Mayor Booker mentioned a study will need to be performed involving the Community Policing and Public Safety Committee, the Ordinance and Policy Committee, and the Village Engineer. The community will have the opportunity to come out to voice opinions on solutions to overnight parking.

- C. Discussion and consideration for Maywood Fest event and invoices.

Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to approve.

Discussion: Mayor Booker explained the request is to repay the park district for the \$24,150 payment paid in advance for the entertainers.

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Public Comments: L. Robinson, L. Redmond, E. Perkins, and G. Clay. Mayor Booker and Trustee Brandon responded.

Village Manager Report:

- A. Introduction of Deputy Police Chief Theodore Yancy. Chief Willis made the introduction.
- B. Introduction of newly hired Maywood Police Department Police Officers. Mayor Booker pulled this item.
- C. Maywood Police Department Proposal 22 dated July 11, 2022 for Intergovernmental Agreement for School District No. 89 and School District 209 for School Liaison Police Officer Services.
 - Chief Willis recommended reintroduction of the School Resource Officer-SRO Program (safety and crime prevention in the schools). Discussion ensued.

- D. Disposal of Surplus Personal Property (Maywood Police Department: Electronic Equipment and Motor Vehicles). Chief Willis gave a presentation. Discussion ensued.

Village Attorney Report: None

Omnibus Agenda Items:

Motioned by Trustee Sanchez and seconded by Trustee Reyes-Plummer to approve Omnibus Items A thru I. A. Motion to Approve the Monthly Financial Report in the amount of \$85,494.44. B. Motion to Approve Warrant List #200257 dated July 19, 2022 in the amount of \$1,216,029.34. C. Motion to Approve Village of Maywood Matching Grant Business Improvement Program - Guidelines & Application. D. Ordinance Authorizing the Disposal of Surplus Personal Property owned by the Village of Maywood (Maywood Police Department: Electronic Equipment and Motor Vehicles). E. Resolution Approving and Authorizing the Execution of a Bid Response and Construction Contract between the Village of Maywood and J. Nardulli Concrete, Inc. in the amount of \$753,762.50 to complete the 2022 Green Infrastructure Alley Improvements Project and Authorizing the Expenditure of MWRD Grant Funds and General Funds to pay for the work. F. Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement between the Board of Education of Proviso Township High School District 209 and the Village of Maywood, Illinois for School Liaison Officer Services. G. Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement between the Board of Education of Maywood | Melrose Park | Broadview District No. 89 and the Village of Maywood, Illinois for School Liaison Officer Services. H. Resolution Approving the content of and/or Release of Certain Closed Meeting Minutes of the Committee of the Whole and the Board of Trustees of the Village of Maywood (2022 Half Year Review). [All Closed Meeting Minutes are not for public review unless and until they are released by approval of the Village Board.] I. Motion to approve the Accu-tron Annual Contract.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business Agenda Items:

- A. Consideration and Approval of: Motion to reconsider the Approval of a Reinstatement and Release Agreement for Angela Smith.

Motioned by Trustee Jones and seconded by Trustee Brandon to table New Business Items A through E until after tonight's Closed Session discussion.

Discussion: None

Ayes: Trustees Sanchez, Reyes-Plummer, Jones, and I. Brandon

Nays: Mayor Booker, Trustees Lightford and Peppers

Abstain: None

Absent: None

Motion Carried

Old Business Agenda Items:

A. Status Report on Establishment of New Tax Increment Financing (TIF) Districts.

1. Proposed TIF District Maps for North TIF District, Middle TIF District, Area – 3 Mid-South TIF District and South TIF District (Village Engineer – Hancock Engineering).
2. Feasibility Study (Village TIF Consultant – Kane, McKenna and Associates, Inc.).
3. Proposed Adoption Schedule for New TIF Districts (Village Attorney – Klein, Thorpe and Jenkins, Ltd.).
4. Preparation of Legal Descriptions for 4 New TIF Districts by Krisch Land Surveying, LLC (See Krisch invoice dated December 14, 2021).

Attorney Jurusik gave a brief overview of Items A1 thru A4.

B. Consideration and approval of: Motion to approve invoice (\$2,400,000) for Preparation of Legal Descriptions for 4 New TIF Districts by Krisch Land Surveying, LLC.

Motioned by Trustee Sanchez and seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers, and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Trustee Committee Reports: None

- A. Planning and Development Committee
- B. Fiscal Accountability and Government Transparency Committee
- C. Community Policy and Public Safety Committee
- D. Engagement and Communications Committee
- E. Infrastructure and Sustainability Committee
- F. Ordinance and Policy Committee

Closed Session:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to recess into Closed Session at 9:03 p.m. for the purpose of discussing:

- A. Pending Litigation (5 ILCS 120/2(c)(11))
- B. Probable and Imminent (5 ILCS 120/2(c)(11))
- C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1))

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Reconvene to Open Session:

Roll call to adjourn closed session and reconvene the Combined Committee of the Whole/Special Board Meeting at 10:17 p.m. with a unanimous vote of the Board, all members present.

Continuation of New Business Items

Consideration and Approval of:

A. Motion to reconsider the Approval of a Reinstatement and Release Agreement for Angela Smith. No action taken.

B. Approval of Reinstatement and Release Agreement for Angela Smith.

Motioned by Trustee Reyes-Plummer and seconded by Trustee Sanchez to approve the Agreement for 10 Weeks of back pay with the Village matching IMRF contributions.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Lightford, and Peppers

Nays: Trustees Jones and Brandon

Abstain: None

Absent: None

Motion Carried

C. Consideration and approval of:

1. Motion to approve Resignation and Severance Agreement and Release Agreement and Release of All Claims for Chasity Wells-Armstrong. No Action

2. Motion to approve the Termination of the Employment Agreement between the Village of Maywood and Chasity Wells-Armstrong regarding the Village Manager position.

Motioned by Trustee Lightford and seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

D. Consideration and approval of: Resolution Approving and Authorizing the Execution of Employee Leasing Agreement for Acting Village Manager with GOVTEMPUSA, LLC (James Krischke).

Motioned by Trustee Brandon and seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers, and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- E. Consideration and approval of: Motion to Approve Conducting a National Search for a New Village Manager who shall be Appointed by the Village Board (Advertisement of the position and initial vetting of credentials of candidates per the educational and work experience requirements of the Village's Fiscal and Investment Policy to be managed by the Human Resources Director and Village Attorney).

Motioned by Trustee Lightford and seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer, Jones, Lightford, Peppers, and Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to close the Combined Committee of the Whole/Special Board Meeting at 10:22 p.m. with a unanimous roll call of the Village Board.

Nathaniel George Booker, Mayor

Gwaine Dianne Williams, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Interim Village Manager Elijah Willis
Village Clerk Gwaine Dianne Williams



Village of Maywood Financial Report

8/16/2022



OMNIBUS ITEM-FINANCIAL REPORT

It is with recommendation that the total below payments of \$615,577.56 be approved for payment.

	Vendor	Description	Amount	Expense
1	Accutron	Computer Consulting Services	\$7,916.66	01-18-51700
2	Azavar Audit	Contingency Payments	\$50,963.25	01-12-52400
3	Chicago Cleaning Con	Janitorial Services	\$7,500.00	01-53-52400
4	Chicago Communication	Contract Payment	\$7,177.21	01-40-52400
5	Fire Service	Vehicle Repairs	\$9,702.08	01-41-51300
6	H&H	Electrical Services	\$41,179.45	01-50-52100
7	Hancock Engineering	Engineering Services	\$192,705.45	Various Accts
8	IPMG	Audit/Renewal Deposit	\$37,985.00	41-55-52400
9	Klein Thorpe Jenkins	Legal Svcs Rendered	\$37,479.82	Various Accts
10	LRS	Garbage Services	\$167,232.00	41-55-57400
11	Taylor Excavating	Alley Grading	\$5,715.00	01-50-52400
12	T.P.I.	Plumbing/Building Inspections	\$18,936.00	01-23-52400
13	Twin Supplies	LED Light Bar	\$5,111.00	01-50-52100
14	Wexonline/Fleet	Fuel Purchases	\$25,975.64	Various Accts

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Accu-tron Computer Service

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for computer consulting services for the month of August 2022.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service Dates</u>
221321	08/10/2022	\$7,916.66	August 2022

RECOMMENDATION: It is recommendation that the total payments of \$7,916.66 be approved for payment. The expense account to be charged: 01-18-51700.

AccuTron Systems, Inc.

125 N. Halsted Street
Suite 303A
IL 60661

Invoice

Date	Invoice #
8/10/2022	221321

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Computer Consulting Service for the Month of August, 2022 Computer Consulting Service for the week ending August 5, 2022 Computer Consulting Service for the week ending August 12, 2022 Computer Consulting Service for the week ending August 19, 2022 Computer Consulting Service for the week ending August 6, 2022	7,916.66	7,916.66
		Total	\$7,916.66

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Azavar Audit

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice dated September 30, 2021 for contingency payments 1-33 for VMY/006-Sales Tax Audit.

RECOMMENDATION: It is recommendation that the total payments of \$50,963.25 be approved for payment. The expense account to be charged: 01-12-52400.

Azavar Audit
 55 East Jackson Blvd.
 Suite 2100
 Chicago, IL 60604

Invoice

Date	Terms	Due Date
9/30/2021	Net 90	12/29/2021

Invoice #	154826
Invoice #	1-33 of 33 & Retro
Invoice #	VMY/006 - Sales Tax Audits
Project Manager	Scott Shamberg

Village of Maywood
 Willie Norfleet, Jr., Village Manager
 1000 Mason Street
 Maywood, IL 60153

Quantity	Description	Rate	Amount
1	Contingency payment as contracted (see attached itemization)	99,722.43	99,722.43

**ACH Payment preferred or Remit payment to:Azavar - 55
 E Jackson Blvd., Ste. 2100 Chicago, IL 60604**

For ACH Payment information please contact accounting@azavar.com

Total	\$99,722.43
Payments/Credits	\$-48,759.18
Balance Due	\$50,963.25

Azavar Audit
 55 East Jackson Blvd.
 Suite 2100
 Chicago, IL 60604

Invoice

Date	Terms	Due Date
9/30/2021	Net 90	12/29/2021

Bill To
Village of Maywood Willie Norfleet, Jr., Village Manager 40 Masison Street Maywood, IL 60153

Invoice #	154826
Payment	1-33 of 33 & Retro
Project	VMY/006 - Sales Tax Audits
Project Manager	Scott Shamberg

Quantity	Description	Rate	Amount
1	Contingency payment as contracted (see attached itemization)	56,871.30	56,871.30
ACH Payment preferred or Remit payment to:Azavar - 55 E Jackson Blvd., Ste. 2100 Chicago, IL 60604			
For ACH Payment information please contact accounting@azavar.com		Total	\$56,871.30
		Payments/Credits	\$0.00
		Balance Due	\$56,871.30



Local Government Audit Program Contingency Billing Itemization

Client Code: **VMW - 006 / Sales Tax Review**

Date of Update	Client ID	Utility Taxpayer	Payment Number	Of Total Payments	Recovery Amount	Collection Period*	Contingency Percentage	Note	Payment Type	Due To Azavar
Aug-22	Sales Tax Address Corrections	IDOR	1	1	\$ 26,605.41	October-21	45.00%	Retro	One-Time Payment	\$ 11,972.43
Aug-22	Sales Tax Address Corrections	IDOR	1 to 33	33	\$ 99,775.25	October-21	45.00%		Future Recovery	\$ 44,898.86

Payment Due to Azavar: \$ 56,871.30

* Utilities normally have a 30-day collection and 30-day remittance period. For example a tax collected during the month of January would likely be remitted to a community at the end of February or at the beginning of March. In this example January would be the collection period and February would be the remittance period. Azavar attempts to bill for an update when the funds generated by that update is first received by a community. That is Azavar bills at the end of the remittance period for which a community receives funds from an update.

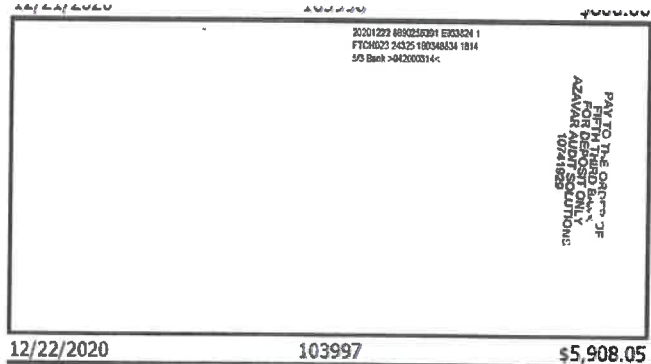
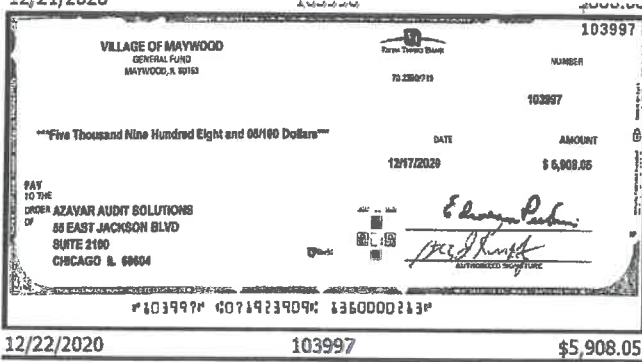
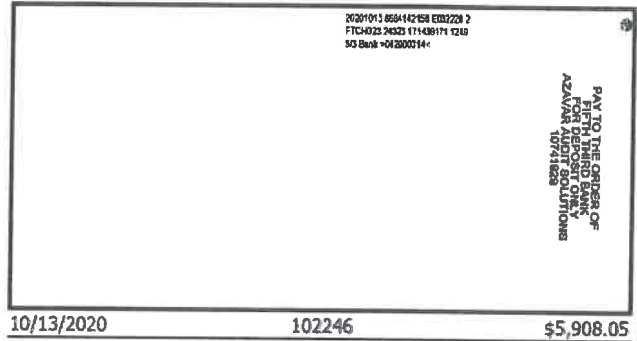
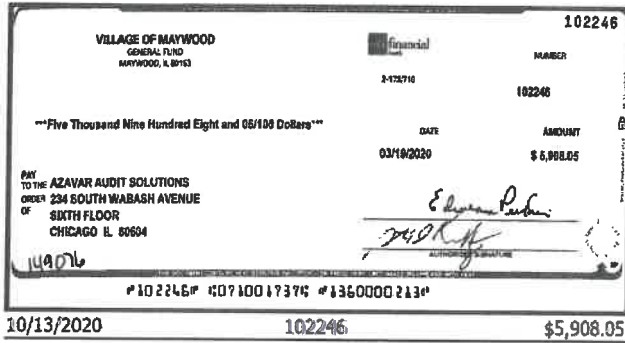
Re: Azavar: Overdue invoice of \$5,908.05 from Jan 2020

Sherna Ramos <sramos@maywood-il.org>

Thu 1/27/2022 3:36 PM

To: Lanya Satchell <lsatchell@maywood-il.org>

Both cleared. I'm wondering if 149076-A is a duplicate of 149076. Check 102246 paid invoice 149076 while check 103997 paid invoice 149076-A. I tried looking for the invoice on the Vendor Inquiry, the attachment for invoice 149076 gives me an error message when I click it.



From: Lanya Satchell <lsatchell@maywood-il.org>

Sent: Thursday, January 27, 2022 1:28 PM

To: Sherna Ramos <sramos@maywood-il.org>

Subject: Fw: Azavar: Overdue invoice of \$5,908.05 from Jan 2020

20

Please see below. They claimed not to have received the check.



CONFIDENTIAL AUDIT WORK PRODUCT

SUBJECT TO ILLINOIS DEPARTMENT OF REVENUE CONFIDENTIALITY AGREEMENT(S)

DATE: November 10, 2021

TO: Chasity Wells-Armstrong, Village Manager & Lanya Satchell, Director of Finance

FROM: Michele Bermingham, Azavar Government Solutions

SUBJECT: Village of Maywood Audit Program Findings Implementation Verification Report

The below listed addresses were corrected by Azavar Government Solutions and are properly coded to remit sales tax to the Village of Maywood.

- 4061-9656 Reliable Stores Inc 905 W Roosevelt Rd
- 3915-5331 Positive Mind Tees 2021 S 12th Ave

Please contact me directly at mbermingham@azavar.com with any questions.



Audit Findings Implementation Verification Report

Exhibit A

The Village of Maywood received a response dated August 8, 2014 from the Illinois Department of Revenue (IDOR) regarding the **2 address accounts** that Azavar had identified for correction. IDOR confirmed that all accounts have been changed to the Village of Maywood from their previous remitting locations per the exceptions letter sent in from the Village. Azavar did not receive a copy of this letter until September 2021 through IDOR.



#BWNKMGV
#CNXX X21X 7X69 1529#
VILLAGE OF MAYWOOD
ATTN: LANYA SATCHELL
40 MADISON ST
MAYWOOD IL 60153-2323

August 8, 2014



Letter ID: CNXXX21X7X691529

Account ID: 01173-25376

In response to your inquiry on March 19, 2014, we have verified and corrected the taxing jurisdiction for Positive Mind Tees (3915-5331) located at 2021 S 12th Ave, Maywood, Illinois and Reliable Stores Inc (4061-9656) at 905 W Roosevelt Rd, Maywood, Illinois, to the Village of Maywood.

Adjustments, allowed by statute, have been completed and should appear in the next sales tax allocation. We regret that we are unable to disclose any adjustment amount, due to the confidentiality provision as stated in 35 ILCS 120/11 (Retailer's Occupation Tax Act).

If you have any questions, please write us or call our Springfield office weekdays between 8:30 a.m. and 5:00 p.m. Our address and telephone number are listed below

Kevin McTague
Revenue Tax Specialist II

LOCAL TAX ALLOCATION DIVISION
ILLINOIS DEPARTMENT OF REVENUE
101 W JEFFERSON
SPRINGFIELD IL 62702-5145

(217) 524-6320
(217) 524-0526 fax



Exhibit B

Azavar Findings had previously been delivered to the Village in the form of a an Azavar template letter written from the perspective of the municipality. The letter and accompanying support documents were delivered in March 2014 with directions for submission to the State.

Sales Tax Review Results

Scott Shamberg
 To 'Lanya Satchell'
 Wed 3/19/2014 9:54 AM

Sales Tax_Maywood_Exceptions Letter_3-19-14.docx 24 KB
 905 W Roosevelt.pdf 794 KB
 2021 12th Ave.pdf 969 KB
 Maywood_Sales Tax_Exceptions_3-19-14.xlsx 13 KB

Good Morning Lanya,

Good news, I have some sales tax results for you. Please find attached, the results of the sales tax review. We found three addresses that IDOR is currently remitting sales tax to Broadview instead of Maywood. Please review the three addresses to ensure you agree with our assessment that they are in Maywood. If you agree, I have attached a letter and supporting documentation to be mailed to IDOR. Mail it to the address at the top of the letter and let me know when the letter has been sent. Let me know if you have any questions. Thanks!

Scott Shamberg, MPA
 Assistant to the President and Manager of Sales Tax
 Azavar Audit Solutions Inc.
 234 S. Wabash Ave
 Chicago, IL 60604
 Ph. (312) 583-0100 Ext.141
 Fax (312) 583-0200

March 19, 2014

Illinois Department of Revenue
 Local Tax Allocation Division (3-500)
 101 West Jefferson
 Springfield, IL 62794

To Whom It May Concern:

The Village of Maywood has found the below addresses have been remitting their sales taxes to the wrong governing body. We request that this address be changed in the Illinois Department of Revenue's sales tax records from the Village of Broadview. Attached is supporting documentation that these addresses are a Village of Maywood address and business.

Account Number	SITE	Owner	Company	Number	Direction	Address Name	Suffix	Unit	City	State	Zip
Broadview 3615-5231	1 P.	5651 LAWRENCE GA	POSITIVE	2021 S	12TH	AVE			MAYWOOD	IL	60513-1121
Broadview 3615-5231	2 P.	5651 LAWRENCE GA	POSITIVE	2021 S	12TH	AVE			MAYWOOD	IL	60513-1121
4062-8236	1 P.	5541 ROBABLE STORES INC		905 W	ROOSEVELT	RD			MAYWOOD	IL	60513-1340

We would also request that any prior, incorrectly paid tax remittances from this address be returned to Maywood. Please confirm when this address is corrected to code to remit to Maywood and the amount of previously paid taxes that will be returned to the Village of Maywood.

I appreciate your attention to this matter. Should you have any questions, please contact me at lsatchell@maywood-il.org.

Sincerely,

Lanya Satchell
Finance Director

Enclosures:
Documentation



Exhibit C

Concerning the original audit analysis work, the list below is a snapshot of the original taxpayer address location list used for the review from March 2014. It does not contain the addresses that Azavar corrected. The example below shows where Reliable Stores Inc with account number 4061-9656 is missing from the list.

```
4057-8216;001;PL;5999;THE OFFICE STORE INC;THE OFFICE STORE;18 S 16TH AVE;;MAYWOOD;IL;60153-1213;;
4058-4178;001;PL;0782;MARYS CUSTOM FLORALS AND GIFTS LTD.;;110 S 20TH AVE;;MAYWOOD;IL;60153-1235;;
4060-7038;001;PL;9999;SEBASTIAN RIVERA;;1106 N 8TH AVE;;MAYWOOD;IL;60153-1072;;
4061-9435;001;PL;7538;ACCURATE COLLISION AUTOBODY INC;;1205 S 8TH AVE;;MAYWOOD;IL;60153-1905;;
4062-0085;001;PL;5311;CONCEPCION CARDOSOAGUILAR;;1401 S 5TH AVE;;MAYWOOD;IL;60153-2128;;
4062-2886;001;PL;5399;ALANA KEYES;EXQUISITE SHOES;1707 S 7TH AVE;;MAYWOOD;IL;60153-2033;;
4063-1303;001;PL;7291;VICTOR NOLEN;NOLEN SNACK SHOPS;1701 S. FIRST AVENUE;LOBBY;MAYWOOD;IL;60153;;
4066-2446;001;PL;5211;3MEC INC;ORDUNOS SNOWPLOWING;1205 S 2ND AVE;;MAYWOOD;IL;60153-2224;;
4068-0746;001;PL;5712;CCC STORES LLC;CCC STORES LLC;1701 S 1ST AVE;;MAYWOOD;IL;60153-2421;;
```

Note: The addresses are listed by account number first. 4061-9656 would have appeared between the two highlighted lines.

Exhibit D

Since Azavar was unable to confirm with the Village the corrections and any revenues associated with the corrections at the time of the correction or in the immediate months/years following, Azavar must use best available data now pertaining to the corrections. Azavar was able to help facilitate the Village’s execution of a sales tax data sharing agreement with the state in November 2021. Azavar was also listed as an authorized party under the agreement and received its own confidential access to allocations data. Allocations data from prior 36 months including current month was requested and reviewed (August 2018-August 2021). IDOR will not provide access to any itemized sales tax allocations data greater than 36 months prior to the current period.

Messages		
Date	Subject	Account Type
11/12/2021	Remittance Report 1-696-427-152	Allocation
11/5/2021	Remittance Report 1-906-003-088	Allocation
11/5/2021	Remittance Report 1-070-877-840	Allocation
11/5/2021	Remittance Report 0-630-836-368	Allocation
11/5/2021	Remittance Report 1-277-316-240	Allocation



Exhibit E

In order to update the prior estimate of sales tax recoveries associated with the 2014 Azavar account corrections which had not been based on data directly associated with the taxpayer(s), an auditor sought to use the available allocations to update the estimate of recoveries. Only 19 of the 37 months of data were used as they occurred pre Covid-19 which had significant impact on type of sales associated with the taxpayer (gasoline). The auditor used 19 months (August 2018-February 2021) of combined MT & HMR sales and then divided each month's revenues by the associated average regional price for that same month to create a ratio simplex (revenues/price). The average ratio simplex for all 19 months was \$1,167.48. Azavar was then able to take the average regional price for gasoline for the periods associate with the correction (reallocation months as well as contingency billing contracted months) and multiple those month prices by the average ratio simplex to estimate the revenue to the Village for those months pertinent to the correction period. This method of estimation has the benefit of combining actual taxpayer revenue from reported allocations months with the impact of realized gasoline prices back in the year of correction and subsequent revenue sharing years. The amount of revenues Azavar now attributed to the 33 months of contingency sharing prospective months post correction (green fill), along with the standard retro reallocation of 6 periods per State statute (red fill), combine to the amount of \$126,380.66 allocated to the Village. Positive Mind Tees was excluded from the estimate as there was no available allocations data for the small business. The business no longer is operating.



Seq	Year	Mont	date	Price	Revenue	Count	Ratio
1	2014	1	1/1/2014	\$ 3.46	\$ 4,035.98	6	
2	2014	2	2/1/2014	\$ 3.54	\$ 4,139.13	5	
3	2014	3	3/1/2014	\$ 3.84	\$ 4,485.93	4	
4	2014	4	4/1/2014	\$ 4.02	\$ 4,688.02	3	
5	2014	5	5/1/2014	\$ 3.91	\$ 4,561.05	2	
6	2014	6	6/1/2014	\$ 4.02	\$ 4,636.31	1	
7	2014	7	7/1/2014	\$ 3.73	\$ 4,359.37	1	
8	2014	8	8/1/2014	\$ 3.63	\$ 4,237.37	2	
9	2014	9	9/1/2014	\$ 3.65	\$ 4,262.94	3	
10	2014	10	10/1/2014	\$ 3.35	\$ 3,909.69	4	
11	2014	11	11/1/2014	\$ 3.07	\$ 3,587.08	5	
12	2014	12	12/1/2014	\$ 2.63	\$ 3,069.77	6	
13	2015	1	1/1/2015	\$ 2.13	\$ 2,484.69	7	
14	2015	2	2/1/2015	\$ 2.38	\$ 2,779.19	8	
15	2015	3	3/1/2015	\$ 2.62	\$ 3,053.43	9	
16	2015	4	4/1/2015	\$ 2.70	\$ 3,153.07	10	
17	2015	5	5/1/2015	\$ 2.91	\$ 3,399.12	11	
18	2015	6	6/1/2015	\$ 3.12	\$ 3,640.44	12	
19	2015	7	7/1/2015	\$ 2.98	\$ 3,475.59	13	
20	2015	8	8/1/2015	\$ 2.98	\$ 3,480.96	14	
21	2015	9	9/1/2015	\$ 2.68	\$ 3,126.51	15	
22	2015	10	10/1/2015	\$ 2.59	\$ 3,017.94	16	
23	2015	11	11/1/2015	\$ 2.20	\$ 2,568.22	17	
24	2015	12	12/1/2015	\$ 2.07	\$ 2,420.77	18	
25	2016	1	1/1/2016	\$ 1.94	\$ 2,264.33	19	
26	2016	2	2/1/2016	\$ 1.68	\$ 1,962.53	20	
27	2016	3	3/1/2016	\$ 2.07	\$ 2,418.73	21	
28	2016	4	4/1/2016	\$ 2.24	\$ 2,609.90	22	
29	2016	5	5/1/2016	\$ 2.45	\$ 2,855.42	23	
30	2016	6	6/1/2016	\$ 2.64	\$ 3,083.02	24	
31	2016	7	7/1/2016	\$ 2.33	\$ 2,717.31	25	
32	2016	8	8/1/2016	\$ 2.32	\$ 2,705.52	26	
33	2016	9	9/1/2016	\$ 2.33	\$ 2,715.56	27	
34	2016	10	10/1/2016	\$ 2.30	\$ 2,689.87	28	
35	2016	11	11/1/2016	\$ 2.20	\$ 2,568.16	29	
36	2016	12	12/1/2016	\$ 2.40	\$ 2,804.00	30	
37	2017	1	1/1/2017	\$ 2.44	\$ 2,848.42	31	
38	2017	2	2/1/2017	\$ 2.33	\$ 2,725.19	32	
39	2017	3	3/1/2017	\$ 2.38	\$ 2,788.94	33	
40	2017	4	4/1/2017	\$ 2.55	\$ 2,980.87		
41	2017	5	5/1/2017	\$ 2.49	\$ 2,912.63		
42	2017	6	6/1/2017	\$ 2.39	\$ 2,795.53		
43	2017	7	7/1/2017	\$ 2.40	\$ 2,798.68		
44	2017	8	8/1/2017	\$ 2.43	\$ 2,833.77		
45	2017	9	9/1/2017	\$ 2.57	\$ 2,997.51		
46	2017	10	10/1/2017	\$ 2.56	\$ 2,993.89		
47	2017	11	11/1/2017	\$ 2.76	\$ 3,216.99		
48	2017	12	12/1/2017	\$ 2.56	\$ 2,993.42		
49	2018	1	1/1/2018	\$ 2.67	\$ 3,115.77		
50	2018	2	2/1/2018	\$ 2.56	\$ 2,994.00		
51	2018	3	3/1/2018	\$ 2.65	\$ 3,096.16		
52	2018	4	4/1/2018	\$ 2.85	\$ 3,323.12		
53	2018	5	5/1/2018	\$ 3.09	\$ 3,607.81		
54	2018	6	6/1/2018	\$ 3.07	\$ 3,580.08		
55	2018	7	7/1/2018	\$ 2.97	\$ 3,471.62		
56	2018	8	8/1/2018	\$ 2.93	\$ 3,633.62		
57	2018	9	9/1/2018	\$ 2.93	\$ 3,599.89		
58	2018	10	10/1/2018	\$ 2.99	\$ 3,207.06		
59	2018	11	11/1/2018	\$ 2.59	\$ 3,597.51		
60	2018	12	12/1/2018	\$ 2.25	\$ 2,904.02		
61	2019	1	1/1/2019	\$ 2.15	\$ 2,577.01		
62	2019	2	2/1/2019	\$ 2.35	\$ 2,432.28		
63	2019	3	3/1/2019	\$ 2.62	\$ 2,650.24		
64	2019	4	4/1/2019	\$ 3.01	\$ 3,199.34		
65	2019	5	5/1/2019	\$ 3.17	\$ 3,197.50		
66	2019	6	6/1/2019	\$ 2.97	\$ 3,361.17		
67	2019	7	7/1/2019	\$ 3.11	\$ 3,711.28		
68	2019	8	8/1/2019	\$ 2.83	\$ 3,490.97		
69	2019	9	9/1/2019	\$ 2.75	\$ 3,311.83		
70	2019	10	10/1/2019	\$ 2.75	\$ 2,865.54		
71	2019	11	11/1/2019	\$ 2.63	\$ 3,269.62		
72	2019	12	12/1/2019	\$ 2.60	\$ 3,199.96		
73	2020	1	1/1/2020	\$ 2.64	\$ 2,868.81		
74	2020	2	2/1/2020	\$ 2.56	\$ 3,160.30		

Revenue	\$ 126,380.66
45%	\$ 56,871.30

\$ 1,167.48 The Average Ratio (average of all the ratios)

*Actuals Ratio Simplex (Revenue/Price)

\$ 1,242.16
\$ 1,230.10
\$ 1,108.64
\$ 1,390.21
\$ 1,288.27
\$ 1,199.31
\$ 1,036.23
\$ 1,011.35
\$ 1,063.96
\$ 1,009.79
\$ 1,130.57
\$ 1,193.18
\$ 1,234.98
\$ 1,203.08
\$ 1,048.33
\$ 1,243.67
\$ 1,228.87
\$ 1,084.82
\$ 1,234.61



Exhibit F

Below is the revised bill that Maywood will receive from Azavar. Azavar has worked with IDOR allocations data and regional historic gas price data to estimate the actual revenues returned to the Village by the addresses listed on the cover page. The total amount is reflected in the invoice below and Azavar's share is calculated out.

AZAVAR		Municipal Audit Program Contingency Billing Itemization				Date: Client Code: VMW006 Azavar Billing			
Date of Correction Memo	Municipal Premise ID	Taxpayer	Payment Number	Of Total Payments	Recovery Amount	Contingency Percentage	Note	Payment Type	Due To Azavar
Aug-14	Sales Tax Address Corrections	IDOR	1	1	\$26,605.41	45%	Revised	Retro Payment	\$11,972.45
Aug-14	Sales Tax Address Corrections	IDOR	1 - 33	33	\$99,775.25	45%	Revised	Future Recovery	\$44,898.85
Current Month Amount Recovered:					\$126,380.66	Current Month Payment Due to Azavar:		\$56,871.30	

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Chicago Cleaning Concierge

SPECIFIC ACTION REQUESTED: Payment approval of the invoice of attached invoice for janitorial services & emergency hazardous clean-up for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service dates</u>
106	06/30/2022	\$7,500.00	July 2022

RECOMMENDATION: It is recommendation that the total payments of \$7,500.00 be approved for payment. The expense account to be charged: 01-53-52400.

INVOICE

Date: July 29, 2022

July 2022

INVOICE # 106



\$7,500.00

RECOMMENDED TO BE PAID

DATE: 8/10/22

DEPT HEAD: Job

EXPENSE ACCT: 01-53-52400

PO# _____

To Village of Maywood
40 Maddison Street
Maywood IL, 60153
708 450-7400

Description	Line Total
1. Sanitation/Disinfecting Services (CDC Compliance) Month of July	\$7,500
Subtotal	\$7,500
Total	

Make all checks payable to Chicago Cleaning Concierge LLC

Thank you for your business!

Chicago Cleaning Concierge LLC P.O Box 3481 Barrington, Illinois 60010 708-426-8490
BLaster@ChiCleanConcierge.com

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Chicago Communications

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #336745 dated 6/22/2022, for contract payment for the Village of Maywood Police Department.

RECOMMENDATION: It is recommendation that the total payments of \$7,177.21 be approved for payment. The expense account to be charged: 01-40-52400.



ACCOUNT NAME: Maywood Police Department
 ACCOUNT NUMBER: 4092710
 INVOICE DATE: 6/22/22
 PROJECT: 642 Maywood Police Department - DAS/BDA Solution
 SHOP: ELM Chicago Communications LLC

INVOICE 336745	PURCHASE ORDER Contract 6/09/22	AUTHORIZATION	AMOUNT DUE 7,177.21
-------------------	------------------------------------	---------------	------------------------

ACCOUNT ACTIVITY

Description	Price
- 45% - At time of Contract	7,177.21

IL Tax ID: E9998-1548-05

Total Amount	7,177.21
Sales Tax	.00
Balance Due	7,177.21

RECOMMENDED TO BE PAID
 DATE: 7/1/2022
 DEPT HEAD: [Signature]
 EXPENSE ACCT: 01-40-52400
 PO# _____

TOTAL DUE BY
7/22/22

Special Message



Check out our new website www.chicomm.com

An Equal Opportunity/Affirmative Action Employer

Please detach this portion and return with your payment.



ACCOUNT NAME: Maywood Police Department
 ACCOUNT NUMBER: 4092710
 INVOICE NUMBER: 336745

TOTAL AMOUNT DUE BY 7/22/22	AMOUNT DUE 7,177.21	AMOUNT PAID
--------------------------------	------------------------	-------------

Please make checks payable to:
Chicago Communications, LLC

Maywood Police Department
125 S 5th Ave
Maywood IL 60153

Chicago Communications LLC
ATTN: ACCOUNTS RECEIVABLE
200 SPANGLER AVE.
ELMHURST IL. 60126

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Fire Service, Inc.

SPECIFIC ACTION REQUESTED: Payment approval of the quote dated 10/29/2021 for repair to service vehicle #525 for The Village of Maywood Fire Department.

RECOMMENDATION: It is recommendation that the total payments of \$9,702.08 be approved for payment. The expense account to be charged: 01-41-51300.

Name	Maywood, Village of	Contact	Chief Bronaugh	Created	10/23/21	Year	2000
Address	EMAIL INVOICES cbronaugh@maywoodfire-il.o	Address 2	700 St. Charles Rd. Maywood, IL 60153	Time	8:50 AM	Make	Marion
Home	MORE EMAILS IN NOTES	V.I.N. #	3FRXX75G39V109293	Invoiced	12/30/21	Model	F-750
Work	708-257-5794 Chief	Engine Dat		Advisor	Tom T	SO#	27534
Fax	708-681-8840			Division	IL	Unit #	525
				PO#		Fleet #	
				Checked By		Miles In	27,661
				Page#	4 of 4	Miles Out	27,661

Job Description

Inbound Freight	13.99	13.99
-----------------	-------	-------

12. Replace / upgrade scene lights.	Line Total	3716.61															
Removed old scene lights and replace with new LED lights. Test - good.																	
<table border="1"> <thead> <tr> <th>Part Number</th> <th>Description</th> <th>QTY</th> <th>Each</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>FRC-SPA260-J20-W-A0</td> <td>Spectra MAX, 20K 240VAC</td> <td>2</td> <td>1661.44</td> <td>3322.88</td> </tr> <tr> <td>Inbound Freight</td> <td></td> <td></td> <td>22.47</td> <td>22.47</td> </tr> </tbody> </table>	Part Number	Description	QTY	Each	Total	FRC-SPA260-J20-W-A0	Spectra MAX, 20K 240VAC	2	1661.44	3322.88	Inbound Freight			22.47	22.47		
Part Number	Description	QTY	Each	Total													
FRC-SPA260-J20-W-A0	Spectra MAX, 20K 240VAC	2	1661.44	3322.88													
Inbound Freight			22.47	22.47													

13. Repair Zico fold out ladder lock.	Line Total	250.61										
Zico folding ladder lock loose. Disassembled and installed new bolt, handle and springs.												
<table border="1"> <thead> <tr> <th>Part Number</th> <th>Description</th> <th>QTY</th> <th>Each</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>EONE-3097-105-109</td> <td>Handle Casting ZICO</td> <td>1</td> <td>81.90</td> <td>81.90</td> </tr> </tbody> </table>	Part Number	Description	QTY	Each	Total	EONE-3097-105-109	Handle Casting ZICO	1	81.90	81.90		
Part Number	Description	QTY	Each	Total								
EONE-3097-105-109	Handle Casting ZICO	1	81.90	81.90								

Recommended To Be Paid:

Expense Acct: 01-41-51300
Date: 8/10/20 PO # _____
Dept. Head: [Signature]

FIRE SERVICE, INC.
9545 N. Industrial Dr. | St. John, IN 46373
219-365-7157 | Fax 219-365-8572 | www.fireserviceinc.com
2% Interest Per Month On All Past Due Account Over 30 Days Old,
Plus Any Legal Fee Due To Legal Action.

Invoice Total	
Terms	Net 20
Labor	\$9,955.15
Parts	\$8,229.97
Sublets	\$3,248.70
Supplies	\$300.00
Subtotal	\$21,733.76
Credit	-\$12,031.68
Total	\$9,702.08

Name	Maywood, Village of	Contact	Chief Bronaugh	Created	12/30/21	Year	2000
Address	EMAIL INVOICES cbronaugh@maywoodfire-il.o	Address 2	700 St. Charles Rd.	Time	8:50 AM	Make	Marion
Home	MORE EMAILS IN NOTES		Maywood, IL 60153	Invoiced	12/30/21	Model	F-750
Work	708-257-5794 Chief	V.I.N. #	3FRXX75G39V109293	Advisor	Tom T	SO#	27534
Fax	708-681-8840	Engine Dat		Division	IL	Unit #	525
				PO#		Fleet #	
				Checked By		Miles In	27,661
				Page#	1 of 4	Miles Out	27,661

Job Description

1. Install Honda EM5000 watt generator in L-2. Line Total 8329.25

Remove shelf and access panels from compartment L1.
Remove old generator cables and monitoring equipment (no longer in use).
Make cover plate for opening from old display.

Design and fabricate sliding shelf and mounting brackets for new generator.
Remove wheels; feet and handle from new generator.

Install new sliding tray. Install new power cable and connect to breaker box.
Re-assemble compartment L-1 panels and shelf. Install lock pins with lanyards for generator.

Honda Generator EM5000X3AG

Part Number	Description	QTY	Each	Total
ANC-2 X 2 X 1/4" 606	2 X 2 X 1/4" Alum Angle	12	8.23	98.76
MMC-2351K23	90o Angle Tum-Lock Male	1	62.53	62.53
MMC-7082K86	Cable, 4 Wire, 10GA.	1	127.88	127.88
MMC-90293A115	T-Handle W/Release Pin	2	40.67	81.34
MMC-9096T56	Connector, 3-Blade 90	1	107.07	107.07
NSI-3003H14	Alum Sheet 1/8" (per Sq)	15	10.94	164.10
Credit Card Parts			70.00	70.00

2. Customer complained driver's seat air switch leaking air. Line Total 116.10

Repaired airline connection/fitting at the seat switch

3. Check all drawer locks for proper operation. Line Total 549.00

rear and officer side drawer locks where installed and work properly

Part Number	Description	QTY	Each	Total
MMC-6603A4	Slides, Drawer, 24"	1	168.00	168.00
MMC-8930T32	3/64" Coated Cable	12	2.00	24.00
Lettering material			11.66	11.66
Inbound Freight			7.89	7.89

4. Replace air filter. Line Total 238.18

Changed air filter.

Part Number	Description	QTY	Each	Total
NAP-9666	Air Filter	1	103.18	103.18

FIRE SERVICE, INC.
9545 N. Industrial Dr. | St. John, IN 46373
219-365-7157 | Fax 219-365-8572 | www.fireserviceinc.com
 2% Interest Per Month On All Past Due Account Over 30 Days Old,
 Plus Any Legal Fee Due To Legal Action.

Invoice Total	
Terms	Net 20
Labor	\$9,955.15
Parts	\$8,229.97
Sublets	\$3,248.70
Supplies	\$300.00
Subtotal	\$21,733.76
Tax	\$0.00
Total	\$21,733.76

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, H&H Electric

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for attached invoices for street light maintenance and repair for the Village of Public Works Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
38863	03/31/2022	\$41,179.45

RECOMMENDATION: It is recommendation that the total payments of \$41,179.45 be approved for payment. The expense account to be charged: 01-50-52100.

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	PROJECT TITLE: VILLAGE OF MAYWOOD - STREET LIGHTING AND TRAFFIC SIGNAL MAINTENANCE.				
	LOCATION: VARIOUS - STREET LIGHTING AND TRAFFIC SIGNALS.				
	H&H WORK ORDER #: 17017.				
	DATE: TUESDAY, MARCH 1, 2022 - COMPLETED THE FOLLOWING WORK:				
1	MADISON ST. & 9TH AVE. - TRAFFIC SIGNAL INTERSECTION IN RED FLASH. ARRIVED AND GOT SHOCKED FROM CABINET SHELL. TROUBLESHOT WHY VOLTAGE ON CABINET HOUSING.				
-	FOUND FAULTY SURGE ARRESTOR. WENT TO SHOP FOR MATERIALS AND STOP SIGNS. (CORNER NEEDS TO GO DARK WHILE ARRESTOR IS REPLACED).				
-	INSTALLED NEW ARRESTOR. PICKED UP SIGNAGE. RESET CORNER AND OBSERVED. REGROUNDED CABINET TO GROUNDING ROD.				
-	VERIFIED NO VOLTAGE ON SHELL OF THE CABINET.				
2	LOCATED AND MARKED JULIE DIG TICKET #: A220600145 - 2ND AVE. & CHICAGO AVE. (EMERGENCY LOCATE).				
3	LOCATED AND MARKED JULIE DIG TICKET #: A003511559 - 316 W RANDOLPH ST.				
4	LOCATED AND MARKED JULIE DIG TICKET #: A220590439 - 1923 S 6TH AVE.				
5	LOCATED AND MARKED JULIE DIG TICKET #: A220540575 - 618 S 19TH AVE.				

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Invoice ID: 38863
 Invoice Date: 03-31-2022
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H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
6	LOCATED AND MARKED JULIE DIG TICKET #: X220591081 - 301 S 5TH AVE.				
7	LOCATED AND MAKRED JULIE DIG TICKET #: A220591530 - 711 S 9TH AVE.				
8	LOCATED AND MARKED JULIE DIG TICKET #: X220591317 - 1505 S 1ST AVE. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	16.00	HOUR	85.80	1,372.80
	Subtotal				1,372.80
	TRAFFIC SIGNAL CABINET SURGE ARRESTOR.	1.00	EACH	117.00	117.00
	0.75" GROUND ROD CLAMP.	1.00	EACH	2.77	2.77
	1-1/C#6AWG XLP/USE-2 CABLE.	3.00	FOOT	1.1592	3.48
	UTILITY MARKING PAINT - RED (20 OZ CAN).	5.00	EACH	2.90	14.50
	RED MARKING FLAGS (H&H).	35.00	EACH	.1390	4.87
	Subtotal				142.62
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	142.62	35.66
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	13.00	HOUR	46.00	598.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	6.00	HOUR	6.90	41.40
	Subtotal				2,190.48
DATE: WEDNESDAY, MARCH 2, 2022 - COMPLETED THE FOLLOWING WORK:					
1	MADISON ST. & 13TH AVE. - MARKED POLES CALLED OUT BY OLIVIA BROWN. OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	1.00	HOUR	128.70	128.70
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	1.00	HOUR	46.00	46.00

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Invoice ID: 38863
 Invoice Date: 03-31-2022
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 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Subtotal				174.70
	DATE: FRIDAY, MARCH 4, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	X220400660 - 1924 S 5TH AVE.				
2	X220601485 - 1421 S 19TH AVE.				
3	A220400633 - 1923 S 10TH AVE.				
4	A220400568 - 1701 4TH AVE.				
5	A220400571 - 1619 5TH AVE.				
6	A220400575 - 1426 S 5TH AVE.				
7	A220400604 - 1700 S 8TH AVE.				
8	A220400616 - 1618 S 9TH AVE.				
9	A220400943 - 1523 S 21ST AVE.				
10	A220400934 - 1612 S 20TH AVE.				
11	A220400914 - 1245 S 20TH AVE.				
12	A220400908 - 1238 S 19TH AVE.				
13	A220400896 - 1604 S 19TH AVE.				
14	A220400884 - 1606 S 18TH AVE.				
15	X220400902 - 1244 S 18TH AVE.				
16	X220400895 - 1400 ADAMS ST.				
17	X220400890 - 1441 VAN BUREN ST.				
18	X220400874 - 1602 S 18TH AVE.				
19	A220400758 - 1607 S 16TH AVE.				
20	A220400749 - 1605 S 15TH AVE.				
21	A220400727 - 1600 S 14TH AVE.				
22	A220400709 - 1600 S 13TH AVE.				
23	A220620362 - 2101 S 5TH AVE.				
24	X220400779 - 1514 S 9TH AVE.				
25	X220400800 - 1627 S 10TH AVE.				
26	X220601485 - 1421 S 19TH AVE.				
27	X220621485 - 1117 S 3RD AVE.				
28	A220621960 - 144 S 10TH AVE.				

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Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
29	X220621662 - 708 S 6TH AVE. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	17.50	HOUR	85.80	1,501.50
	Subtotal				1,501.50
	UTILITY MARKING PAINT - RED (20 OZ CAN). RED MARKING FLAGS (H&H).	12.00	EACH	2.90	34.80
	Subtotal	105.00	EACH	.1390	14.60
	Subtotal				49.40
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	49.40	12.35
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	17.50	HOUR	46.00	805.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	14.00	HOUR	6.90	96.60
	Subtotal				2,464.85

DATE: MONDAY, MARCH 7, 2022 - LOCATED AND
 MARKED JULIE DIG TICKET #:

- 1 A220400959 - 1234 S 21ST AVE.
- 2 A220400756 - 1234 S 16TH AVE.
- 3 A220400751 - 1236 S 15TH AVE.
- 4 A220400720 - 1237 S 14TH AVE.
- 5 X220621485 - 1117 S 3RD AVE.
- 6 A220621960 - 144 S 10TH AVE.
- 7 X220621662 - 708 S 6TH AVE.
- 8 X220631430 - N 1ST AVE. & W CHICAGO AVE.
- 9 X220660734 - 316 W RANDOLPH ST.
- 10 A220380753 - 1319 S 1ST AVE.
- 11 A220631886 - 714 S 2ND AVE.
- 12 A220631895 - 800 S 2ND AVE.
- 13 A220631915 - 703 S 4TH AVE.
- 14 A220631929 - 704 S 4TH AVE.
- 15 A220631940 - 707 S 4TH AVE.

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Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
16	A220631948 - 710 S 4TH AVE.				
17	A220631957 - 719 S 4TH AVE.				
18	A220631968 - 819 S 4TH AVE.				
19	A220631977 - 903 S 4TH AVE.				
20	A220631984 - 701 S 5TH AVE.				
21	X220631697 - 215 S 6TH AVE.				
22	X220631703 - 502 S 6TH AVE.				
23	X220631714 - 511 S 6TH AVE.				
24	X220631717 - 516 S 6TH AVE.				
25	X220631719 - 519 S 6TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	14.00	HOUR	85.80	1,201.20
	Subtotal				1,201.20
	UTILITY MARKING PAINT - RED (20 OZ CAN).	16.00	EACH	2.90	46.40
	RED MARKING FLAGS (H&H).	90.00	EACH	.1390	12.51
	Subtotal				58.91
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	58.91	14.73
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	14.00	HOUR	46.00	644.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	14.00	HOUR	6.90	96.60
	Subtotal				2,015.44

DATE: WEDNESDAY, MARCH 9, 2022 - COMPLETED THE FOLLOWING WORK:

1 19TH AVE. & WASHINGTON BLVD. - SIGNALS WERE TWISTED ON NORTH EAST CORNER. TIGHTENED TRAFFIC SIGNAL POST AND AIMED SIGNAL AND PEDESTRIAN SIGNAL.

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Invoice ID: 38863
 Invoice Date: 03-31-2022
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 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	2.00	HOUR	128.70	257.40
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.00	HOUR	46.00	92.00
	Subtotal				349.40
DATE: WEDNESDAY, MARCH 9, 2022 - COMPLETED THE FOLLOWING WORK:					
1	1109 S 13TH AVE. - LOCATED AND FAULT FIND TROUBLE CUT OUT PRIOR. COULD NOT COME UP WITH GOOD FAULT. HAND DUG BOTH RACEWAYS TO ACCESS UNITDUCT.				
-	PUSHED FISH TAPE FROM BOTH SIDES. FOUND CABLES BURNT UP TOGETHER. REPLACED CABLES. TEMPORARILY SPLICED ELECTRICAL FEED POLE (NEEDS REPLACEMENT).				
-	VERIFIED LIGHTS WORKING.				
2	LOCATED AND MARKED JULIE DIG TICKET #: A220681101 - 17TH AVE. & MADISON ST.				
3	LOCATED AND MARKED JULIE DIG TICKET #: X220680953 - 1421 S 19TH AVE.				
4	LOCATED AND MARKED JULIE DIG TICKET #: X220690437 - 1905 S 10TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	12.00	HOUR	85.80	1,029.60
	Subtotal				1,029.60
	2-1/C#6AWG XLP/USE-2 CABLE.	10.00	FOOT	2.3184	23.18
	#6 AWG (BLUE) TWO WAY CONNECTOR - LONG BARREL TYPE.	4.00	EACH	1.7932	7.17

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H&H Electric Co. Job: M-0009

To:
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 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	T&B#HS16-12L - HEAT SHRINK TUBE (#16AWG TO #12AWG) (8 INCH LENGTH).	4.00	EACH	2.7039	10.82
	UTILITY MARKING PAINT - RED (20 OZ CAN).	6.00	EACH	2.90	17.40
	RED MARKING FLAGS (H&H).	25.00	EACH	.1390	3.48
	Subtotal				62.05
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	62.05	15.51
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	12.00	HOUR	46.00	552.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	2.50	HOUR	6.90	17.25
	Subtotal				1,676.41

DATE: THURSDAY, MARCH 10, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:

- 1 X220660417 - 1ST AVE. & CHICAGO AVE.
- 2 X220661593 - 209 S 17TH AVE.
- 3 A220662446 - 1ST AVE. & CHICAGO AVE.
- 4 A220660836 - 1ST AVE. & CHICAGO AVE.
- 5 X220670718 - 25TH AVE. & I-290 RAMP.
- 6 X220670882 - 200 S 7TH AVE.
- 7 A220671537 - 1618 S 9TH AVE.
- 8 A220672569 - 1900 S MAYWOOD DR.
- 9 X220680381 - 2006 S 1ST AVE.
- 10 X220680433 - 1920 S 21ST AVE.
- 11 A220682873 - 1201 S GREENWOOD AVE.
- 12 X220690437 - 1905 S 10TH AVE.
- 13 A220660080 - 601 S 6TH AVE.
- 14 A220660081 - 610 S 6TH AVE.
- 15 A220660083 - 614 S 6TH AVE.
- 16 A220660084 - 617 S 6TH AVE.
- 17 A220660085 - 705 S 6TH AVE.
- 18 A220660086 - 706 S 6TH AVE.

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 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

Item	Description	Unit of		Unit Price	Amount
		Units	Measure		
19	A220660087 - 804 S 6TH AVE.				
20	A220660088 - 811 S 6TH AVE.				
21	A220660092 - 812 S 6TH AVE.				
22	A220660095 - 815 S 6TH AVE.				
23	A220660098 - 910 S 6TH AVE.				
24	A220660202 - 918 N 6TH AVE.				
25	A220660210 - 213 S 7TH AVE.				
26	A220660216 - 214 S 7TH AVE.				
27	A220660219 - 217 S 7TH AVE.				
28	A220660223 - 218 S 7TH AVE.				
29	A220660228 - 306 S 7TH AVE.				
30	A220660260 - 400 S 7TH AVE.				
31	A220660266 - 409 S 7TH AVE.				
32	A220660267 - 412 S 7TH AVE.				
33	A220660269 - 418 S 7TH AVE.				
34	A220660273 - 419 S 7TH AVE.				
35	A220660279 - 515 S 7TH AVE.				
36	A220660274 - 503 S 7TH AVE.				
37	A220660279 - 515 S 7TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	18.50	HOUR	85.80	1,587.30
	Subtotal				1,587.30
	UTILITY MARKING PAINT - RED (20 OZ CAN).	12.00	EACH	2.90	34.80
	RED MARKING FLAGS (H&H).	75.00	EACH	.1390	10.43
	Subtotal				45.23
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	45.23	11.31
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	18.50	HOUR	46.00	851.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	12.50	HOUR	6.90	86.25
	Subtotal				2,581.09

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Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
DATE: FRIDAY, MARCH 11, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:					
1	A220660298 - 605 S 7TH AVE.				
2	A220660302 - 615 S 7TH AVE.				
3	A220660307 - 619 S 7TH AVE.				
4	A220682232 - 1119 W HARRISON ST.				
5	A220660315 - 705 S 7TH AVE.				
6	A220660274 - 503 S 7TH AVE.				
7	A220660562 - 801 S 7TH AVE.				
8	X220660454 - 803 S 7TH AVE.				
9	X220660462 - 805 S 7TH AVE.				
10	X220660474 - 810 S 7TH AVE.				
11	X220660467 - 809 S 7TH AVE.				
12	X220660482 - 811 S 7TH AVE.				
13	X220660490 - 903 S 7TH AVE.				
14	X220660494 - 908 S 7TH AVE.				
15	X220660500 - 910 S 7TH AVE.				
16	X220660508 - 911 S 7TH AVE.				
17	X220660517 - 917 S 7TH AVE.				
18	X220660523 - 918 S 7TH AVE.				
19	X220660530 - 919 S 7TH AVE.				
20	X220660541 - 1001 S 7TH AVE.				
21	X220660549 - 210 S 9TH AVE.				
22	X220660555 - 218 S 9TH AVE.				
23	X220660562 - 220 S 9TH AVE.				
24	X220660668 - 900 S 9TH AVE.				
25	X220660582 - 318 S 9TH AVE.				
26	X220660589 - 406 S 9TH AVE.				
27	X220660595 - 501 S 9TH AVE.				
28	X220660608 - 504 S 9TH AVE.				
29	X220660614 - 510 S 9TH AVE.				

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Job Location:
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<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
30	X220660620 - 512 S 9TH AVE.				
31	X220660634 - 604 S 9TH AVE.				
32	X220660641 - 606 S 9TH AVE.				
33	X220660709 - 919 S 10TH AVE.				
35	X220660657 - 708 S 9TH AVE.				
36	X220660690 - 920 S 9TH AVE.				
37	X220660660 - 805 S 9TH AVE.				
38	X220660686 - 918 S 9TH AVE.				
39	X220660681 - 914 S 9TH AVE.				
40	X220660662 - 812 S 9TH AVE.				
41	X220660674 - 908 S 9TH AVE.				
42	X220660673 - 906 S 9TH AVE.				
43	X220660664 - 818 S 9TH AVE.				
44	X220660668 - 900 S 9TH AVE.				
45	X220660677 - 910 S 9TH AVE.				
46	X220660709 - 919 10TH AVE.				
47	X220660695 - 801 S 10TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	18.00	HOUR	85.80	1,544.40
	Subtotal				1,544.40
	UTILITY MARKING PAINT - RED (20 OZ CAN).	16.00	EACH	2.90	46.40
	RED MARKING FLAGS (H&H).	125.00	EACH	.1390	17.38
	Subtotal				63.78
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	63.78	15.95
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	18.00	HOUR	46.00	828.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	15.00	HOUR	6.90	103.50
	Subtotal				2,555.63

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 Website: www.hh-electric.com

Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	DATE: SATURDAY, MARCH 12, 2022 - COMPLETED THE FOLLOWING WORK:				
1	20TH AVE & HARRISON ST. - PICKED UP POLE AND ARM FROM PUBLIC WORKS FOR NORTH EAST CORNER. PULLED CONCRETE BUTT. INSTALLED ALUMINUM BUTT SET POLE.				
2	INSTALLED ADJACENT HANDHOLE, NO SPLICE REQUIRED. INSTALLED NEW FUSE KITS IN HANDHOLE AND TESTED POLE. DELIVERED ALL DEBRIS TO MAYWOOD WILCOX YARD. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	7.50	HOUR	85.80	643.50
	Subtotal				643.50
	11" X18" - QUAZITE HANDHOLE BOX AND COVER.	1.00	EACH	288.42	288.42
	1-1/C#10AWG XLP/USE-2 CABLE.	64.00	FOOT	.4598	29.43
	10 AMP TIME DELAY FUSE.	2.00	EACH	3.28	6.56
	BUSSMANN #2A0660 - RUBBER FUSEHOLDER BOOT.	4.00	EACH	1.84	7.36
	BUSSMANN #HEB-AA - SINGLE SCREW TYPE FUSEHOLDER, 30 AMP RATING.	2.00	EACH	6.67	13.34
	BUSSMANN #2A0660 - RUBBER FUSEHOLDER BOOT.	4.00	EACH	1.84	7.36
	140 WATT L.E.D. FIXTURE	1.00	EACH	366.00	366.00
	Subtotal				718.47
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	718.47	179.62
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.50	HOUR	46.00	115.00
	H&H EQUIPMENT #0017 -CRANE/DIGGER DERRICK TRUCK	2.50	HOUR	76.90	192.25
	Subtotal				1,848.84

DATE: SUNDAY, MARCH 13, 2022 - COMPLETED THE FOLLOWING WORK:

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To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	9TH AVE. & QUINCY ST. - TALL CONCRETE POLE KNOCKED DOWN. NOTHING SALVAGEABLE. SAFED OFF CABLES. HAULED AWAY DEBRIS. CONCRETE BUTT TO BE PICKED UP THE FOLLOWING DAY. DOUBLE TIME - LABOR RATE (TIME AFTER 3:30 P.M. ON SATURDAYS UNTIL MONDAY AT 12:00 A.M. AND INCLUDES ALL HOLIDAYS).	2.00	HOUR	171.60	343.20
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.00	HOUR	46.00	92.00
	Subtotal				435.20
DATE: MONDAY, MARCH 14, 2022 - COMPLETED THE FOLLOWING WORK:					
1	19TH AVE. & MAYWOOD DR. - CUT UP 28' CONCRETE POLE ON SOUTH EAST CORNER. SAFED OFF CABLES AND DELIVERED TO WILCOX YARD.				
2	NOTHING WAS REUSABLE. ADDED TO LIST FOR SET BACK. OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	2.50	HOUR	128.70	321.75
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.50	HOUR	46.00	115.00
	Subtotal				436.75
DATE: TUESDAY, MARCH 15, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:					
1	X220660713 - 315 W MADISON ST.				
2	X220660709 - 919 S 10TH AVE.				
3	X220660704 - 915 S 10TH AVE.				
4	X220660695 - 801 S 10TH AVE.				
5	X220660738 - 404 W SCHOOL ST.				

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To:
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 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
6	X220660730 - 902 S MADISON ST.				
7	X220660726 - 318 W MADISON ST.				
8	X220660695 - 801 S 10TH AVE.				
9	X220660690 - 920 S 9TH AVE.				
10	X220660686 - 918 S 9TH AVE.				
11	X220660681 - 914 S 9TH AVE.				
12	X220660709 - 919 S 10TH AVE.				
13	X220660677 - 910 S 9TH AVE.				
14	X220600713 - 315 W MADISON ST.				
15	X220660614 - 510 S 9TH AVE.				
16	X220660673 - 906 S 9TH AVE.				
17	X220660722 - 317 S 4TH AVE.				
18	X220660662 - 317 W MADISON ST.				
19	X220660664 - 818 S 9TH AVE.				
20	X220660730 - 902 W MADISON ST.				
21	X220660668 - 900 S 9TH AVE.				
22	X220660738 - 404 W SCHOOL ST.				
23	X220660660 - 805 S 9TH AVE.				
24	X220660657 - 708 S 9TH AVE.				
25	X220660648 - 704 S 9TH AVE.				
26	X220660641 - 606 S 9TH AVE.				
27	X220660634 - 604 S 9TH AVE.				
28	X220660620 - 512 S 9TH AVE.				
29	X220660608 - 504 S 9TH AVE.				
30	X220660614 - 510 S 9TH AVE.				
31	X220660595 - 501 S 9TH AVE.				
32	X220660589 - 406 S 9TH AVE.				
33	X220660582 - 318 S 9TH AVE.				
34	X220660575 - 314 S 9TH AVE.				
35	X220660568 - 302 S 9TH AVE.				
36	X220660555 - 218 S 9TH AVE.				
37	X220660549 - 210 S 9TH AVE.				

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Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
38	X220660545 - 805 S 8TH AVE.				
39	X220660530 - 919 S 7TH AVE.				
40	X220660541 - 1001 S 7TH AVE.				
41	X220660523 - 918 S 7TH AVE.				
42	X220660517 - 917 S 7TH AVE.				
43	X220660494 - 908 S 7TH AVE.				
44	X220660508 - 911 S 7TH AVE.				
45	X220660500 - 910 S 7TH AVE.				
46	X220660482 - 811 S 7TH AVE.				
47	X220660474 - 810 S 7TH AVE.				
48	X220660467 - 809 S 7TH AVE.				
49	X220660490 - 903 S 7TH AVE.				
50	X220660562 - 220 S 9TH AVE.				
51	X220660454 - 803 S 7TH AVE.				
52	X220660462 - 805 S 7TH AVE.				
53	X220660274 - 709 S 7TH AVE.				
54	A220660302 - 615 S 7TH AVE.				
55	A220660307 - 619 S 7TH AVE.				
56	A220660279 - 515 S 7TH AVE.				
57	A220660298 - 605 S 7TH AVE.				
58	A220660315 - 705 S 7TH AVE.				
59	A220660267 - 412 S 7TH AVE.				
60	A220660266 - 409 S 7TH AVE.				
61	A220660260 - 400 S 7TH AVE.				
62	A220660228 - 306 S 7TH AVE.				
63	A220660223 - 218 S 7TH AVE.				
64	A220660219 - 217 S 7TH AVE.				
65	A220660216 - 214 S 7TH AVE.				
66	A220660210 - 213 S 7TH AVE.				
67	A220660216 - 214 S 7TH AVE.				
68	A220660202 - 918 N 6TH AVE.				
69	A220660098 - 910 S 6TH AVE.				

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Job Location:
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70	A220660095 - 815 S 6TH AVE.				
71	A220660092 - 812 S 6TH AVE.				
72	A220660088 - 811 S 6TH AVE.				
73	A220660086 - 706 S 6TH AVE.				
74	A220660085 - 705 S 6TH AVE.				
75	A220660084 - 617 S 6TH AVE.				
76	A220660083 - 614 S 6TH AVE.				
77	A220660081 - 610 S 6TH AVE.				
78	A220660080 - 601 S 6TH AVE.				
79	X220631717 - 516 S 6TH AVE.				
80	X220631719 - 519 S 6TH AVE.				
81	X220631715 - 515 S 6TH AVE.				
82	X220631714 - 511 S 6TH AVE.				
83	X220631708 - 505 S 6TH AVE.				
84	X220631703 - 502 S 6TH AVE.				
85	X220631698 - 215 S 6TH AVE.				
86	A220631968 - 819 S 4TH AVE.				
87	A220631957 - 719 S 4TH AVE.				
88	A220631940 - 707 S 4TH AVE.				
89	A220631929 - 704 S 4TH AVE.				
90	A220631915 - 703 S 4TH AVE.				
91	A220631886 - 714 S 2ND AVE.				
92	A220530984 - 1900 S MAYWOOD DR.				
93	A220730498 - 708 S 6TH AVE.				
94	A220731180 - 1205 S 3RD AVE.				
95	X220680433 - 1920 S 1ST AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	17.50	HOUR	85.80	1,501.50
	Subtotal				1,501.50
	UTILITY MARKING PAINT - RED (20 OZ CAN).	20.00	EACH	2.90	58.00
	RED MARKING FLAGS (H&H).	175.00	EACH	.1390	24.33

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Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Subtotal				82.33
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	82.33	20.58
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	13.50	HOUR	46.00	621.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	10.00	HOUR	6.90	69.00
	Subtotal				2,294.41
	DATE: WEDNESDAY, MARCH 16, 2022 - COMPLETED THE FOLLOWING WORK:				
1	9TH AVE. & ADAMS ST. - CLEARED KNOCKDOWN 14' CONCRETE POLE AT THE WEST QUADRANT. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	2.00	HOUR	85.80	171.60
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.00	HOUR	46.00	92.00
	Subtotal				263.60
	DATE: WEDNESDAY, MARCH 16, 2022 - COMPLETED THE FOLLOWING WORK:				
1	1925 21ST AVE. - CABLES HIT. CABLES SUCKED DOWN AT 1921 AND 1933 21ST AVE. DUG UP BOTH POLES TO PULL CABLES OUT OF RACEWAY.				
2	REPAIRED UNITDUCT BY ADDED IN NEW UNITDUCT. CABLE WAS NOT DAMAGED WE WERE ABLE TO BACK UP AT EACH POLE. POLE AT 1933 HAD CABLES PULLED OUT OF FIXTURE.				
3	MADE ALL SPLICES AT POLES AND LANDED CABLES ON FIXTURE. VERIFIED STREET LIGHT WORKING.				

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Job Location:
 MAYWOOD (TS & SL)

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	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	3.00	HOUR	85.80	257.40
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	2.00	HOUR	128.70	257.40
	Subtotal				514.80
	1.25" EMPTY UNITDUCT POLYETHYLENE (BLACK).	3.00	FOOT	.54	1.62
	10 AMP TIME DELAY FUSE.	1.00	EACH	3.28	3.28
	BUSSMANN #HEB-AA - SINGLE SCREW TYPE FUSEHOLDER, 30 AMP RATING.	1.00	EACH	6.67	6.67
	BUSSMANN #2A0660 - RUBBER FUSEHOLDER BOOT.	2.00	EACH	1.84	3.68
	Subtotal				15.25
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	15.25	3.81
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	5.00	HOUR	46.00	230.00
	Subtotal				763.86
	DATE: THURSDAY, MARCH 17, 2022 - COMPLETED THE FOLLOWING WORK:				
1	1818 S 5TH AVE. - REPAIRED OUTAGES.				
2	1814 13TH AVE. & MAYWOOD DR. - REPAIRED OUTAGES.				
3	1907 7TH AVE. - REPAIRED OUTAGES.				
4	6TH AVE. & VAN BUREN ST. - REPAIRED OUTAGES.				
5	713 ROOSEVELT RD. - REPAIRED OUTAGES.				
6	2018 1ST AVE. - REPAIRED OUTAGES.				
7	1600 1ST AVE. - REPAIRED OUTAGES.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	4.00	HOUR	85.80	343.20

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	Subtotal				343.20
	10 AMP TIME DELAY FUSE.	3.00	EACH	3.28	9.84
	PHOTOCELL CONTROL - TWIST LOCK TYPE - 120-305VOLTS.	5.00	EACH	11.2590	56.30
	Subtotal				66.14
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	66.14	16.54
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.00	HOUR	46.00	184.00
	Subtotal				609.88
	DATE: THURSDAY, MARCH 17, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A220753146 - 1002 S 6TH AVE.				
2	A220742706 - 313 W AUGUSTA ST.				
3	A220743277 - 1439 S 15TH AVE.				
4	X220742060 - W PINE ST. & S 4TH AVE.				
5	X220761114 - 1117 S 3RD AVE.				
6	X220761118 - 1923 S 6TH AVE.				
7	X220680433 - 1505 S 1 ST AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	6.00	HOUR	85.80	514.80
	Subtotal				514.80
	UTILITY MARKING PAINT - RED (20 OZ CAN).	2.00	EACH	2.90	5.80
	RED MARKING FLAGS (H&H).	12.00	EACH	.1390	1.67
	Subtotal				7.47
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	7.47	1.87
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	6.00	HOUR	46.00	276.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	6.00	HOUR	6.90	41.40
	Subtotal				841.54

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	DATE: THURSDAY, MARCH 17, 2022 - COMPLETED THE FOLLOWING WORK:				
1	1805 WASHINGTON BLVD. - TROUBLE SHOT OUTAGE. FOUND POLE TO HAVE NO VOLTAGE AT BASE.				
2	FAULT FIND CABLE TO THE NORTH WEST CORNER OF 18TH AVE. AND REPAIR CABLE TO SEND 240 VAC TO POLE. TESTED TO ENSURE OPERATION. STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	6.00	HOUR	85.80	514.80
	Subtotal				514.80
	T&B#HS12-6L - HEAT SHRINK TUBE (#12AWG TO #6AWG) (8 INCH LENGTH).	4.00	EACH	2.7106	10.84
	#6 AWG (BLUE) TWO WAY CONNECTOR - LONG BARREL TYPE.	4.00	EACH	1.7932	7.17
	1-1/C#6AWG XLP/USE-2 CABLE.	12.00	FOOT	1.1592	13.91
	Subtotal				31.92
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	31.92	7.98
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	6.00	HOUR	46.00	276.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	1.00	HOUR	6.90	6.90
	Subtotal				837.60

1 DATE: FRIDAY, MARCH 18, 2022 - COMPLETED THE FOLLOWING WORK:
 20TH AVE. & RAILROAD AVE. - DUG UP RACEWAYS ON SOUTH EAST CORNER. PULLED CONCRETE BUTT THEN FRAMED AND SET VILLAGE SUPPLIED POLE.

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	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	8.00	HOUR	85.80	686.40
	Subtotal				686.40
	2-1 /C#10AWG XLP/USE-2 CABLE.	25.00	FOOT	.9195	22.99
	10 AMP TIME DELAY FUSE.	2.00	EACH	3.28	6.56
	BUSSMANN #HEB-AA - SINGLE SCREW TYPE FUSEHOLDER, 30 AMP RATING.	2.00	EACH	6.67	13.34
	BUSSMANN #2A0660 - RUBBER FUSEHOLDER BOOT.	4.00	EACH	1.84	7.36
	Subtotal				50.25
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	50.25	12.56
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.00	HOUR	46.00	184.00
	H&H EQUIPMENT #0017 -CRANE/DIGGER DERRICK TRUCK	4.00	HOUR	76.90	307.60
	H&H EQUIPMENT #0346 - AIR COMPRESSOR.	4.00	HOUR	32.95	131.80
	Subtotal				1,372.61
	DATE: FRIDAY, MARCH 18, 2022 - COMPLETED THE FOLLOWING WORK:				
1	19TH AVE. & MAYWOOD DR. - SAW CUT SIDEWALK AND DUG UP RACEWAYS. PULLED CONCRETE BUTT THEN FRAMED AND SET POLE SUPPLIED BY VILLAGE				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	12.00	HOUR	85.80	1,029.60
	Subtotal				1,029.60
	2-1/C#10AWG XLP/USE-2 CABLE.	25.00	FOOT	.9954	24.89
	10 AMP TIME DELAY FUSE.	2.00	EACH	3.28	6.56
	BUSSMANN #HEB-AA - SINGLE SCREW TYPE FUSEHOLDER, 30 AMP RATING.	2.00	EACH	6.67	13.34

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	BUSSMANN #2A0660 - RUBBER FUSEHOLDER BOOT.	4.00	EACH	1.84	7.36
	Subtotal				52.15
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	52.15	13.04
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.00	HOUR	46.00	184.00
	H&H EQUIPMENT #0017 -CRANE/DIGGER DERRICK TRUCK	4.00	HOUR	76.90	307.60
	H&H EQUIPMENT #0346 - AIR COMPRESSOR.	4.00	HOUR	32.95	131.80
	ARROWBOARD (TRAFFIC CONTROL & PROTECTION) - TOWABLE TYPE.	4.00	HOUR	4.30	17.20
	Subtotal				1,735.39
	DATE: MONDAY, MARCH 21, 2022 - COMPLETED THE FOLLOWING WORK:				
1	9TH AVE. & AUGUSTA ST. - DUG UP AND STRAIGHTENED LIGHT POLE ON NORTH EAST CORNER.				
2	3RD AVE. & WASHINGTON BLVD. - DUG UP AND STRAIGHTENED LIGHT POLE ON NORTH WEST CORNER.				
3	1509 9TH AVE. - DUG UP RACEWAYS AND REMOVED BUTT. FRAMED AND SET NEW POLE AND ARM SUPPLIED BY THE VILLAGE.				
4	FILLMORE ST. & 1ST AVE. - FRAMED AND SET NEW 28' ALUMINUM POLE WITH ARM AND FIXTURE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	32.00	HOUR	85.80	2,745.60
	Subtotal				2,745.60
	BUSSMANN #HEB-AA - SINGLE SCREW TYPE FUSEHOLDER, 30 AMP RATING.	2.00	EACH	6.67	13.34

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	BUSSMANN #2A0660 - RUBBER FUSEHOLDER BOOT.	4.00	EACH	1.84	7.36
	10 AMP TIME DELAY FUSE.	2.00	EACH	3.28	6.56
	2-1 /C#10AWG XLP/USE-2 CABLE.	60.00	FOOT	.9954	59.72
	BLUE WIRE NUT - WING TYPE.	4.00	EACH	.4375	1.75
	PHOTOCELL CONTROL - TWIST LOCK TYPE - 105-305VOLTS.	1.00	EACH	11.2590	11.26
	L.E.D. FIXTURE	2.00	EACH	366.00	732.00
	20% DISCOUNT FOR USED MATERIAL ABOVE (L.E.D. FIXTURE).	-.20	PERCENT	366.00	-73.20
	ROUND TAPERED ALUMINUM POLE, 27'-8" X 8" X 4-1/2", WALL 0.188", COMPLETE W/DAMPER. SHAFT UNDRILLED AT TOP BUT FURNISHED WITH 2 GROMMETS. BOLT CIRCLE IS 10" - 11".	1.00	EACH	1,050.00	1,050.00
	10' BRACE STREET LIGHTING ARM	1.00	EACH	452.69	452.69
	Subtotal				2,261.48
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	2,261.48	565.37
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	16.00	HOUR	46.00	736.00
	H&H EQUIPMENT #0017 -CRANE/DIGGER DERRICK TRUCK	8.00	HOUR	76.90	615.20
	H&H EQUIPMENT #0346 - AIR COMPRESSOR.	4.00	HOUR	32.95	131.80
	Subtotal				7,055.45

DATE: TUESDAY, MARCH 22, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:

- 1 X220810925 - 1200 S ORCHARD AVE.
- 2 X220761791 - 1910 S 5TH AVE.
- 3 X220761794 - 1929 S 5TH AVE.
- 4 X220761800 - 1010 S 8TH AVE.
- 5 A220771555 - 1927 S 5TH AVE.
- 3 A220771895 - 902 N 5TH AVE.
- 7 X220400779 - 1514 S 9TH AVE.

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Invoice ID: 38863
 Invoice Date: 03-31-2022
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 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
8	A220801407 - 1000 W OAK ST.				
9	X220801089 - 1006 W OAK ST.				
10	X220801095 - 1012 W OAK ST.				
11	X220801096 - 1016 W OAK ST.				
12	X220801099 - 1110 W OAK ST.				
13	X220801116 - 125 S 13TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	14.00	HOUR	85.80	1,201.20
	Subtotal				1,201.20
	UTILITY MARKING PAINT - RED (20 OZ CAN).	9.00	EACH	2.90	26.10
	RED MARKING FLAGS (H&H).	75.00	EACH	.1390	10.43
	Subtotal				36.53
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	36.53	9.13
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	9.00	HOUR	46.00	414.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	9.00	HOUR	6.90	62.10
	Subtotal				1,722.96
	DATE: WEDNESDAY, MARCH 23, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	X220820382 - 1219 S 2ND AVE. (EMERGENCY LOCATE).				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	2.00	HOUR	85.80	171.60
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	1.00	HOUR	46.00	46.00
	SERVICE TRUCK - EQUIPPED WITH ELECTRICAL MATERIALS.	1.00	HOUR	34.50	34.50
	Subtotal				252.10

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H&H Electric Co. Job: M-0009

To:
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 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	DATE: THURSDAY, MARCH 24, 2022 - COMPLETED				
	THE FOLLOWING WORK:				
1	1839 S 11TH AVE. - SHORT CONCRETE BUTT SET KNOCKED DOWN. NOTHING SALVAGEABLE. BROUGHT DEBRIS TO MAYWOOD DUMP.				
2	1818 S 5TH AVE. - FIXTURE KNOCKED OFF OF POLE. CLEARED DEBRIS.				
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	2.00	HOUR	128.70	257.40
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	2.00	HOUR	46.00	92.00
	Subtotal				349.40
	DATE: FRIDAY, MARCH 25, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	X220801160 - 128 S 13TH AVE.				
2	X220801163 - 132 S 13TH AVE.				
3	X220801166 - 137 S 13TH AVE.				
4	X220801168 - 140 S 13TH AVE.				
5	X220801170 - 141 S 13TH AVE.				
5	X220801171 - 143 S 13TH AVE.				
7	A220801845 - 705 N 1ST AVE.				
8	A220811445 - 144 S 11TH AVE.				
9	A220811448 - 146 S 11TH AVE.				
10	A220811452 - 148 S 12TH AVE.				
11	A220811457 - 202 S 12TH AVE.				
12	A220811469 - 202 S 13TH AVE.				
13	A220811474 - 203 S 13TH AVE.				
14	A220811490 - 149 S 14TH AVE.				
15	A220811495 - 150 S 14TH AVE.				

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Invoice ID: 38863
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 Draw ID: 604
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H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
16	A220811497 - 152 S 14TH AVE.				
17	A220811503 - 200 S 14TH AVE.				
18	A220811518 - 201 S 2ND AVE.				
19	A220811533 - 202 S 2ND AVE.				
20	A220811537 - 205 S 2ND AVE.				
21	A220811541 - 201 S 3RD AVE.				
22	A220811548 - 207 S 6TH AVE.				
23	A220811555 - 211 S 6TH AVE.				
24	A220811562 - 204 S 7TH AVE.				
25	A220811589 - 209 S 7TH AVE.				
26	A220811593 - 210 S 7TH AVE.				
27	A220811595 - 213 S 7TH AVE.				
28	A220811597 - 214 S 7TH AVE.				
29	A220811601 - 200 S 8TH AVE.				
30	A220811608 - 126 S 9TH AVE.				
31	A220811615 - 130 S 9TH AVE.				
32	A220811620 - 132 S 9TH AVE.				
33	A220811622 - 210 S 9TH AVE.				
34	A220811639 - 908 W LAKE ST.				
35	A220811722 - 206 W OAK ST.				
36	A220811726 - 1311 W OAK ST.				
37	A220811729 - 900 W ST. CHARLES RD.				
38	X220811727 - MADISON ST. & ORCHARD AVE.				
39	X220811841 - 902 N 5TH AVE.				
40	X220820725 - 1215 S 8TH AVE.				
41	X220820732 - 1216 S 7TH AVE.				
42	X220821913 - 1409 S 4TH AVE.				
43	A220822760 - 2200 S MAYWOOD DR.				
44	A220832843 - 105 S 9TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	9.00	HOUR	85.80	772.20

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Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Subtotal				772.20
	UTILITY MARKING PAINT - RED (20 OZ CAN).	8.00	EACH	2.90	23.20
	RED MARKING FLAGS (H&H).	50.00	EACH	.1390	6.95
	Subtotal				30.15
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	30.15	7.54
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.00	HOUR	46.00	184.00
	SERVICE TRUCK - EQUIPPED WITH ELECTRICAL MATERIALS.	5.00	HOUR	34.50	172.50
	Subtotal				1,166.39
	DATE: FRIDAY, MARCH 25, 2022 - COMPLETED THE FOLLOWING WORK:				
1	1818 S 6TH AVE. - INSTALLED NEW MAYWOOD POST TOP FIXTURE.				
2	1939 S 7TH AVE. - INSTALLED NEW MAYWOOD POST TOP FIXTURE.				
3	2ND AVE. & VAN BUREN ST. - INSTALLED NEW MAYWOOD POST TOP FIXTURE.				
4	1117 ORCHARD AVE. - INSTALLED DOOR ON POLE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	4.00	HOUR	85.80	343.20
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	4.00	HOUR	46.00	184.00
	Subtotal				527.20

DATE: WEDNESDAY, MARCH 30, 2022 - COMPLETED THE FOLLOWING WORK:

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 Facsimile: (708)453-2851
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Invoice ID: 38863
 Invoice Date: 03-31-2022
 Draw ID: 604
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	17TH AVE. FROM MAYWOOD DR. TO HARRISON ST. - TROUBLESHOT OUTAGE. STARTED AT CONTROLLER ON 1220 17TH AVE. UNCOVERED MANHOLE AND TRACED 185 AM DRAW TO THE EAST TO 1217 17TH AVE..				
2	TRACED AMP SOUTH ON EAST SIDE TO ADAMS ST. UNCOVERED MANHOLE AND CONTINUED SOUTH. CHECKED MANHOLE AT VAN BUREN ST..				
3	THEN SOUTH TO HANDHOLE AT 1623 17TH AVE. RECOVERED ALL HANDHOLES AND CLOSE. FAULT FIND SOUTH ACROSS HARRISON ST. TO THE I-290 BRIDGE.				
4	UNSPliced UNDER BRIDGE TO CLEAR AMP DRAW. PULLED NEW SPAN FROM 1629 17TH AVE. TO LIGHTPOLE ON BRIDGE SOUTH OF HARRISON ST..				
5	ACCESSED CONDUIT FROM 20' LADDER THEN UNDER BRIDGE ON THE SOUTH SIDE. RESPLICED ALL ACCESS POINTS UNDER BRIDGE AND RECOILED ALL HANDHOLES.				
6	TORN UP SPAN ON BRIDGE DECK. NO FOLLOW UP REQUIRED. RESET CONTROLLER TO NORMAL OPERATION.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	10.00	HOUR	85.80	858.00
	Subtotal				858.00
	T&B#HS12-6L - HEAT SHRINK TUBE (#12AWG TO #6AWG) (8 INCH LENGTH).	10.00	EACH	2.7106	27.11
	BURNDY LLC YS6CLBOX 6 STRAIGHT CU BUTT SPLICE.	10.00	EACH	3.30	33.00
	1-1/C#6AWG XLP/USE-2 CABLE.	330.00	FOOT	1.1592	382.54

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H&H Electric Co. Job: M-0009

To:
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Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	3M SCOTCH SUPER 33+, 0.75" WIDE, 66' LONG, BLACK VINYL TAPE.	3.00	ROLL	4.1470	12.44
	10 AMP TIME DELAY FUSE.	4.00	EACH	3.28	13.12
	PHOTOCELL CONTROL - TWIST LOCK TYPE - 120-305VOLTS.	1.00	EACH	11.2590	11.26
	Subtotal				479.47
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	479.47	119.87
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	10.00	HOUR	46.00	460.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	2.00	HOUR	6.90	13.80
	Subtotal				1,931.14
	DATE: WEDNESDAY, MARCH 30, 2022 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A220841365 - 714 N 7TH AVE.				
2	A220872918 - 211 S 4TH AVE.				
3	X220871110 - W FILLMORE ST. & S 5TH AVE.				
4	X220870928 - 301 S 5TH AVE.				
5	X220870195 - W LAKE ST. & 9TH AVE.				
6	X220880306 - FILLMOREST. & 5TH AVE.				
7	A220631886 - 714 S 2ND AVE.				
8	A220631895 - 800 S 2ND AVE.				
9	A220631915 - 703 S 4TH AVE.				
10	A220631929 - 704 S 4TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	6.00	HOUR	85.80	514.80
	Subtotal				514.80
	RED MARKING FLAGS (H&H).	24.00	EACH	.1390	3.34
	UTILITY MARKING PAINT - RED (20 OZ CAN).	6.00	EACH	2.90	17.40
	Subtotal				20.74

continued

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Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	20.74	5.19
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	6.00	HOUR	46.00	276.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	6.00	HOUR	6.90	41.40
	Subtotal				858.13

- DATE: THURSDAY, MARCH 31, 2022 - COMPLETED THE FOLLOWING WORK:
- 1 10TH AVE. & SCHOOL ST. - INSTALLED MAYWOOD POST TOP FIXTURE AND NEW FUSE.
 - 2 1107 S 9TH AVE. - INSTALLED MAYWOOD POST TOP FIXTURE AND (2) NEW FUSES.
 - 3 GREEN ST. BETWEEN 8TH AVE. AND 9TH AVE. - INSTALLED MAYWOOD POST TOP FIXTURE AND NEW FUSE.
 - 4 627 S 15TH AVE. - ON LIST TO REPLACE BUT DID NOT NEED TO BE REPLACED. VERIFIED STREET LIGHT WORKING.
 - 5 2023 S 9TH AVE. - ON LIST TO REPLACE BUT DID NOT NEED TO BE REPLACED. VERIFIED STREET LIGHT WORKING.
 - 3 10TH AVE. & SCHOOL ST. - NORTH EAST CORNER ON LIST TO REPLACE BUT DID NOT NEED TO BE REPLACED. VERIFIED STREET LIGHT WORKING.
 - 7 2ND AVE. & VAN BUREN ST. - ON LIST TO REPLACE BUT DID NOT NEED TO BE REPLACED. VERIFIED STREET LIGHT WORKING.
 - 3 610 S 11TH AVE. - HANGING FIXTURE. FIXED POST TOP MOUNT FIXTURE AND REPLACED FUSE.
 - 3 10TH AVE. & SCHOOL ST. - FOUND CABLE TROUBLE.

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 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	12.00	HOUR	85.80	1,029.60
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	1.00	HOUR	128.70	128.70
	Subtotal				1,158.30
	10 AMP TIME DELAY FUSE.	5.00	EACH	3.28	16.40
	PHOTOCELL CONTROL - TWIST LOCK TYPE - 105-305VOLTS.	5.00	EACH	14.7510	73.76
	Subtotal				90.16
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	90.16	22.54
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	13.00	HOUR	46.00	598.00
	Subtotal				1,869.00
Invoice Total:					41,179.45

41,179.45

Recommended To Be Paid:

Expense Acct: 01-50-52100
 Date: 8/3/22 PO # _____
 Dept. Head: J. W. [Signature]

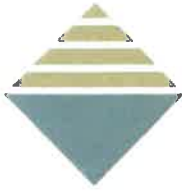
**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Hancock Engineering

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for engineering services rendered for the Village of Maywood Public Works Department.

Invoice	Date	Amount	Description
22-0673	07/25/2022	\$18,447.12	Central Sewer Separation Improvement
22-0674	07/25/2022	\$17,900.00	19 th Avenue Improvements
22-0676	07/25/2022	\$59,150.00	2022 Roadway Improvements
22-0677	07/25/2022	\$31,150.00	2022 Water Main Improvements
22-0680.21	07/25/2022	\$15,727.95	Washington Boulevard Phase II Engineering

RECOMMENDATION: It is recommendation that the total payments of \$192,705.45 be approved for payment. The expense account to be charged: Various Accounts.



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, FINANCE DIRECTOR
40 MADISON STREET
MAYWOOD, IL 60153

INVOICE

INVOICE DATE: 7/25/2022
INVOICE NO: 22-0673
BILLING THROUGH: 6/30/2022

5652026015 - Central Sewer Separation Improvement (CDBG-DR)

Engineering services related to preliminary design of proposed storm sewers in the area between 13th Avenue, 1st Avenue, Harvard Street, and Bataan Drive. Continuation of Hydraulic Analysis in the area between 21st Avenue, 1st Avenue, Harrison Street, and Illinois Prarie Path. Plan Design of restoration plans including edge of pavement grades and ADA grading. Progress review meeting with MWRD.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$511,000.00	50.00	\$255,500.00	\$204,400.00	\$51,100.00
Services by Others (See Attached)	\$127,120.00	91.93	\$116,862.88	\$99,185.38	\$17,677.50
TOTAL	\$638,120.00		\$372,362.88	\$303,585.38	\$68,777.50

BILL NO. 6, AMOUNT DUE THIS INVOICE \$68,777.50

This invoice is due on 8/24/2022

cc: Tanika Skipper, Accounts Payable



INVOICE

Remit Electronic Payments to:
 First Midwest Bank
 Routing Number: 071901604
 Account Number: 8100217309

Remit Checks to:
 RJN Group, Inc.
 PO Box 926
 Bedford Park, IL 60499-0926

Attention: William Peterhansen
 Hancock Engineering
 9933 Roosevelt Road
 Westchester, IL 60154
 UNITED STATES

Invoice : 385002
 Bill Count : 2
 Invoice Date : 7/7/2022
 Project : 11385000
 Project Name : Hancock - Maywood Storm Sewer Separation

For Professional Services Rendered Through 7/1/2022

Email invoices to bpeterhansen@ehancock.com

	Fee	% Complete	Billings		
			To Date	Previous	Current
1000 - Maywood Storm Sewer Separation	43,600.00	64.44	28,095.00	10,417.50	17,677.50
Subtotal for Maywood Storm Sewer Separation :			28,095.00	10,417.50	17,677.50
Subtotal :			28,095.00	10,417.50	17,677.50
			Current Billings		<u>17,677.50</u>
			Amount Due This Bill		<u>17,677.50</u>

Project To Date Summary			
Contract Amount	Billed To Date	Amount Previously Billed	Amount Due This Invoice
43,600.00	28,095.00	10,417.50	17,677.50

(767)

 DATE 7-11-22
 PROJECT NO. 565-20-26015

1000 - Maywood Storm Sewer Separation

Rate Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Data Analyst	30.00	90.000	2,700.00
Project Director	1.50	250.000	375.00
Sr. Data Analyst	0.50	115.000	57.50
Sr. Project Engineer	1.50	130.000	195.00
Sr. Project Manager	70.00	205.000	14,350.00
	Total Rate Labor		17,677.50
Total Bill Task: 1000 - Maywood Storm Sewer Separation			17,677.50



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 7/25/2022
INVOICE NO: 22-0674
BILLING THROUGH: 6/30/2022

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, FINANCE DIRECTOR
40 MADISON STREET
MAYWOOD, IL 60153

5652124401 - 19th Avenue Improvements: Design Engineering

Engineering service related to design of plan and profile drawings, utility drawings, maintenance of traffic, and detour plans.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$179,000.00	25.00	\$44,750.00	\$26,850.00	\$17,900.00
TOTAL	\$179,000.00		\$44,750.00	\$26,850.00	\$17,900.00

BILL NO. 4, AMOUNT DUE THIS INVOICE \$17,900.00

This invoice is due on 8/24/2022

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$44,750.00	\$26,850.00	\$17,900.00
	70	



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 7/25/2022
INVOICE NO: 22-0676
BILLING THROUGH: 6/30/2022

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, FINANCE DIRECTOR
40 MADISON STREET
MAYWOOD, IL 60153

5652213301 - 2022 Roadway Improvements

Engineering services related to preparation of plans, specifications, and bidding documents.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$169,000.00	60.00	\$101,400.00	\$42,250.00	\$59,150.00
TOTAL	\$169,000.00		\$101,400.00	\$42,250.00	\$59,150.00

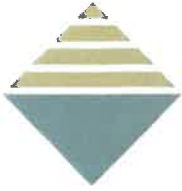
BILL NO. 2, AMOUNT DUE THIS INVOICE \$59,150.00

This invoice is due on 8/24/2022

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$101,400.00	\$0.00	\$101,400.00



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 7/25/2022
INVOICE NO: 22-0677
BILLING THROUGH: 6/30/2022

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. LANYA SATCHELL, FINANCE DIRECTOR
40 MADISON STREET
MAYWOOD, IL 60153

5652213405 - 2022 Water Main Improvements

Engineering services related to preparation of plans, specifications, and bidding documents.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$89,000.00	60.00	\$53,400.00	\$22,250.00	\$31,150.00
TOTAL	\$89,000.00		\$53,400.00	\$22,250.00	\$31,150.00

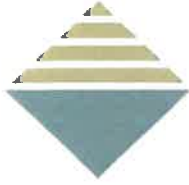
BILL NO. 2, AMOUNT DUE THIS INVOICE \$31,150.00

This invoice is due on 8/24/2022

cc: Ms. Tanika Skipper, Accounts Payable

ACCOUNT SUMMARY

BILLED TO DATE	PAID TO DATE	BALANCE DUE
\$53,400.00	\$0.00 72	\$53,400.00



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

INVOICE DATE: 7/25/2022
INVOICE NO: 22-0680.21
BILLING THROUGH: 6/30/2022

ATTN: MS. LANYA SATCHELL, FINANCE DIRECTOR

5651923101 - WASHINGTON BOULEVARD, PHASE II ENGINEERING

ENGINEERING SERVICES RENDERED:

I. Direct Labor (DL)			
Previous	07/01/2020 - 05/31/2022		\$110,421.69
Current	06/01/2022 - 06/30/2022		<u>\$6,657.96</u>
Total DL			\$117,079.65
II. Overhead - (OH)			
DL * 110.42%			<u>\$134,970.21</u>
			\$252,049.86
III. Fixed Fee -	\$39,134.32	93.3050%	\$36,546.10
IV. Services by Others - Current Invoice Copies Attached			
Previous:	(Krisch Land Surveying)	\$9,600.00	
Previous:	(Gewalt Hamilton)	\$21,857.16	
Previous:	(SantaCruz)	\$29,728.50	
Current:		\$0.00	<u>\$61,185.66</u>
TOTAL PROJECT COST			\$349,781.62
Less Previously Billed			-334,053.67
BILL NO. 21, AMOUNT DUE THIS INVOICE			<u>\$15,727.95</u>

This invoice is due on 8/24/2022

cc: Ms. Tanika Skipper, Accounts Payable

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Insurance Program Managers Group

SPECIFIC ACTION REQUESTED: Payment approval of the PC/WC audit/renewal deposit for the Village of Maywood.

<u>INVOICE</u>	<u>DATE</u>	<u>AMOUNT</u>
SALES000000016421	07/14/2022	\$24,250.00
SALES000000016422	07/14/2022	\$2,600.00
SALES000000016423	07/14/2022	\$9,900.00
SALES000000016424	07/14/2022	\$785.00
SALES000000016425	07/14/2022	\$150.00
SALES000000016426	07/14/2022	\$150.00
SALES000000016247	07/14/2022	\$150.00

RECOMMENDATION: It is recommendation that the total payments of \$37,985.00 be approved for payment. The expense account to be charged: 41-55-52400.

Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174

Sales / Invoices	SALES000000016421
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2022-2023 Renewal Min Deposi	MAYWOOD			Amount \$24,250.00

Subtotal	\$24,250.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Payment	\$0.00
Total Due	\$24,250.00

Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174

Sales / Invoices	SALES000000016422
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2021-2022 Audit WC	MAYWOOD			Amount \$2,600.00

Subtotal	\$2,600.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Payment	\$0.00
Total Due	\$2,600.00

Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174

Sales / Invoices	SALES000000016423
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2021-2022 Audit PC	MAYWOOD			Amount \$9,900.00

Subtotal	\$9,900.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Payment	\$0.00
Total Due	\$9,900.00

Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174

Sales / Invoices	SALES000000016424
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2020-2021 Audit WC	MAYWOOD			Amount \$785.00
				Subtotal \$785.00
				Misc \$0.00
				Tax \$0.00
				Freight \$0.00
				Trade Discount \$0.00
				Payment \$0.00
				Total Due \$785.00

**Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174**

Sales / Invoices	SALES000000016425
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2018-2019 Audit PC	MAYWOOD			Amount \$150.00
				Subtotal \$150.00
				Misc \$0.00
				Tax \$0.00
				Freight \$0.00
				Trade Discount \$0.00
				Payment \$0.00
				Total Due \$150.00

Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174

Sales / Invoices	SALES000000016426
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2018-2019 Audit WC	MAYWOOD			Amount \$150.00

Subtotal	\$150.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Payment	\$0.00
Total Due	\$150.00

Insurance Program Managers Group
225 Smith Road
St. Charles IL 60174

Sales / Invoices	SALES000000016427
Date	7/14/2022

Customer:

Village of Maywood 40 Madison Street Maywood IL 60153

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: 2015-2016 Audit WC	MAYWOOD			Amount \$150.00
				Subtotal \$150.00
				Misc \$0.00
				Tax \$0.00
				Freight \$0.00
				Trade Discount \$0.00
				Payment \$0.00
				Total Due \$150.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Klein Thorpe & Jenkins

SPECIFIC ACTION REQUESTED: Payment approval for Legal Services Rendered during June 2022.

<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
Legal Retainer	\$8,890.00	Legal Retainer Svcs June 2022
Legal	\$28,589.82	Legal Svcs June 2022

RECOMMENDATION: It is recommendation that the total payments of \$37,479.82 be approved for payment. The expense account to be charged: 01-15-52400.

For the August 16, 2022 Village Board Meeting

CONFIDENTIAL AGENDA ITEMS

**ITEMS TO BE ADDED TO THE FINANCE DIRECTOR'S
MONTHLY FINANCE REPORT FOR APPROVAL:**

Statement for Legal Services for June 2022 Pertaining to General Matters, in the amount of \$8,890.00, with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd.

Statements for Legal Services for June 2022 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$28,589.82, with a cover memo dated August 10, 2022 from Klein, Thorpe and Jenkins, Ltd.

**Do Not Post On Board Book
For Public View.**

**Do Not List Statements as Action Items
on the Agenda.**

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, LRS

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for garbage pickup service for May and July 2022.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service</u>
0002532379	05/31/2022	\$147,727.96	May
002774122	07/30/2022	\$147,287.24	July

RECOMMENDATION: It is recommendation that the total payments of \$290,501.52 be approved for payment. The expense account to be charged: 41-55-57400.



LRS
 5500 PEARL ST #300
 ROSEMONT, IL 60018-5303
 Phone: (847) 779-7500
 Fax: (773) 685-6043
 www.LRSrecycles.com

CUSTOMER NO	159458
INVOICE DATE	5/31/2022
INVOICE NO	0002532379
CUSTOMER PO	
DUE DATE	6/30/2022
BALANCE FWD	\$138,262.71
PAYMENTS	\$0.00
CREDITS	\$0.00
CHARGES	\$147,727.96
BALANCE DUE	\$285,990.67

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	BALANCE DUE
\$147,727.96	\$138,262.71	\$0.00	\$0.00	\$0.00	\$285,990.67

DATE	QUANTITY	FREQUENCY	DESCRIPTION	AMOUNT
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New Charges

Site 159458-0001 - VILLAGE OF MAYWOOD - 40 MADISON ST, MAYWOOD

5/1/2022 - 5/31/2022	6,500.00	Weekly	95 GALLON SERVICE RESIDENTIAL TRASH	\$70,400.00
5/1/2022 - 5/31/2022	6,500.00	Weekly	65 GALLON SERVICE RESIDENTIAL RECYCLE	\$25,600.00
5/1/2022 - 5/31/2022	6,500.00	Weekly	ORGANICS TAKE ALL	\$16,000.00
5/31/2022	775.01		DISPOSAL COST (RESIDENTIAL)	\$35,727.96

Total New Charges: \$147,727.96

PLEASE KEEP THIS INVOICE FOR YOUR RECORDS

LRS
 PO BOX 554892
 DETROIT, MI 48255-4892
 Phone: (847) 779-7500

CUSTOMER NO	INVOICE DATE	INVOICE NO	BALANCE DUE
159458	5/31/2022	0002532379	\$285,990.67
YOUR REFERENCE NO		AMOUNT PAID	
		\$	

Visit us on-line to make your payment on this invoice

VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD, IL 60153-2323



LRS
 5500 PEARL ST #300
 ROSEMONT, IL 60018-5303
 Phone: (847) 779-7500
 Fax: (773) 685-6043
 www.LRSrecycles.com

CUSTOMER NO	159458
INVOICE DATE	7/30/2022
INVOICE NO	0002774122
CUSTOMER PO	
DUE DATE	8/29/2022

BALANCE FWD	\$437,142.02
PAYMENTS	\$-138,262.71
CREDITS	\$0.00
CHARGES	\$147,287.24
BALANCE DUE	\$446,166.55

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	BALANCE DUE
\$ 147,287.24	\$ 298,879.31	\$ 0.00	\$ 0.00	\$ 0.00	\$ 446,166.55

DATE	QUANTITY	FREQUENCY	DESCRIPTION	AMOUNT
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New Charges

Site 159458-0001 - VILLAGE OF MAYWOOD - 40 MADISON ST, MAYWOOD

7/1/2022 - 7/31/2022	6,500.00	Weekly	95 GALLON SERVICE RESIDENTIAL TRASH	\$70,400.00
7/1/2022 - 7/31/2022	6,500.00	Weekly	65 GALLON SERVICE RESIDENTIAL RECYCLE	\$25,600.00
7/1/2022 - 7/31/2022	6,500.00	Weekly	ORGANICS TAKE ALL	\$16,000.00
7/30/2022	765.45		DISPOSAL COST (RESIDENTIAL)	\$35,287.24

Total New Charges: \$147,287.24

PLEASE KEEP THIS INVOICE FOR YOUR RECORDS

LRS
 PO BOX 554892
 DETROIT, MI 48255-4892
 Phone: (847) 779-7500

CUSTOMER NO	INVOICE DATE	INVOICE NO	BALANCE DUE
159458	7/30/2022	0002774122	\$ 446,166.55
YOUR REFERENCE NO		AMOUNT PAID	
		\$	

Visit us on-line to make your payment on this invoice

VILLAGE OF MAYWOOD
 40 MADISON ST
 MAYWOOD, IL 60153-2323

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Taylor Excavating & Construction, Inc

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #300-3456 dated 05/31/2022 for alley grading for the Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$8,500.00 be approved for payment. The expense account to be charged: 01-50-52400.



Taylor Excavating & Construction, Inc.

3228 S. Wood St.
Chicago, IL 60608

Invoice

Date	Invoice #
5/31/2022	300-3456

Bill To
Village of Maywood, Attn: John West Maywood, IL

Project		Terms	Due Date
TE-Maywood Alley Grading		Net 15	6/15/2022
Quantity	Description	Rate	Amount
1	Grading Alley Way Work completed 5/19/2022, FT #4082 Days; Union Operator, Machine & Fuel	2,125.00	2,125.00
1	Work completed 5/20/2022, FT #4083 Days; Union Operator, Machine & Fuel	2,125.00	2,125.00
1	Work completed 5/23/2022, FT #4084 Days; Union Operator, Machine & Fuel	2,125.00	2,125.00
1	Work completed 5/24/2022, FT #4085 Days; Union Operator, Machine & Fuel	2,125.00	2,125.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p>RECOMMENDED TO BE PAID</p> <p>DATE: <u>7/13/22</u></p> <p>DEPT HEAD: <u>[Signature]</u></p> <p>EXPENSE ACCT: <u>101-50-52400</u></p> <p>PO# _____</p> </div>		<p>\$ 8,500.00</p>	
<p>***Please update with our new address*** 3228 S. Wood St., Chicago, IL 60608</p>			<p>Total \$8,500.00</p>
Phone #	Fax #	Web Site	<p>Payments/Credits \$0.00</p>
773-489-5387	773-489-6048	www.taylorexcavatingandwrecking.com	<p>Balance Due \$8,500.00</p>

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, T.P.I.

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for 2022 plumbing and building inspections for the Village of Maywood Code Enforcement Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
202205	May 2022	\$18,936.00

RECOMMENDATION: It is recommendation that the total payments of \$18,936.00 be approved for payment. The expense account to be charged: 01-23-52400.

T.P.I.

Invoice

JoAnne Tisinai, President
Steven J. Tisinai, Secretary, Treasurer
325 Spruce Street South Elgin, IL 60177

Summary of Services

May 2022

Village of Maywood

Invoice:

202205

<u>Plumbing Inspection Sub-total</u>	<u>\$0.00</u>
<u>Building Inspection Sub-total</u>	<u>\$15,945.00</u>
<u>Plan Review Sub-total</u>	<u>\$2,991.00</u>
<u>Total Amount Due:</u>	<u>\$18,936.00</u>

APPROVED TO BE PAID
7/12/22
DATE: _____
DEPT HEAD: _____
EXPENSE ACCT. _____
PO#: _____

T.P.I.

Plan Review Detail

Date	Project	Size	Amount
6/8/2022	SFR Remodel/Addition 809 S. 15th	Residential Plan Review Residential Plumbing Review	\$422.50 \$78.00
6/13/2022	Interior Alterations	Commercial Plan Review Commercial Plumbing Review	\$661.50 \$216.00
6/23/2022	SFR Remodel/Addition 1231 S. 11th Ave.	Residential Plan Review Residential Plumbing Review	\$422.50 \$114.00
6/24/2022	Gas Station/Mini Mart 209 W. Roosevelt Rd.	Commercial Plan Review Commercial Plumbing Review	\$808.50 \$268.00

Property Maintenance Inspection Detail

Date	Inspector	Rate	Hours	Amount
4/27/2022	Connor McGinnis	\$60.00	7.5	\$450.00
4/28/2022	Connor McGinnis	\$60.00	7.5	\$450.00
4/29/2022	Connor McGinnis	\$60.00	7	\$420.00
5/2/2022	Connor McGinnis	\$60.00	6.5	\$390.00
5/4/2022	Connor McGinnis	\$60.00	8.25	\$495.00
5/5/2022	Connor McGinnis	\$60.00	7.5	\$450.00
5/6/2022	Connor McGinnis	\$60.00	7.75	\$465.00
5/9/2022	Connor McGinnis	\$60.00	7.5	\$450.00
5/10/2022	Connor McGinnis	\$60.00	7	\$420.00
5/11/2022	Connor McGinnis	\$60.00	7	\$420.00
5/12/2022	Connor McGinnis	\$60.00	6.25	\$375.00
5/16/2022	Connor McGinnis	\$60.00	6	\$360.00
5/17/2022	Connor McGinnis	\$60.00	7.5	\$450.00
5/18/2022	Connor McGinnis	\$60.00	8	\$480.00
5/19/2022	Connor McGinnis	\$60.00	6.75	\$405.00
5/20/2022	Connor McGinnis	\$60.00	7.5	\$450.00
5/23/2022	Connor McGinnis	\$60.00	8.25	\$495.00
5/24/2022	Connor McGinnis	\$60.00	7.75	\$465.00
5/25/2022	Connor McGinnis	\$60.00	6.75	\$405.00
5/26/2022	Connor McGinnis	\$60.00	6.25	\$375.00
5/27/2022	Connor McGinnis	\$60.00	6.5	\$390.00
5/31/2022	Connor McGinnis	\$60.00	6.25	\$375.00
6/1/2022	Connor McGinnis	\$60.00	6	\$360.00
6/2/2022	Connor McGinnis	\$60.00	6.5	\$390.00
6/3/2022	Connor McGinnis	\$60.00	6	\$360.00
6/6/2022	Connor McGinnis	\$60.00	6	\$360.00
6/7/2022	Connor McGinnis	\$60.00	6.5	\$390.00
6/8/2022	Connor McGinnis	\$60.00	6	\$360.00
6/9/2022	Connor McGinnis	\$60.00	7	\$420.00
6/10/2022	Connor McGinnis	\$60.00	6.5	\$390.00
6/13/2022	Connor McGinnis	\$60.00	6.5	\$390.00
6/14/2022	Connor McGinnis	\$60.00	6	\$360.00
6/15/2022	Connor McGinnis	\$60.00	4	\$240.00
6/16/2022	Connor McGinnis	\$60.00	7.75	\$465.00
6/17/2022	Connor McGinnis	\$60.00	6	\$360.00
6/20/2022	Connor McGinnis	\$60.00	6	\$360.00
6/27/2022	Connor McGinnis	\$60.00	4.75	\$285.00
6/28/2022	Connor McGinnis	\$60.00	5.5	\$330.00
6/29/2022	Connor McGinnis	\$60.00	6	\$360.00
6/30/2022	Connor McGinnis	\$60.00	5.5	\$330.00

PLAN REVIEW COST BREAKDOWN

PERMIT #NOT INDICATED

6.8.2022

<u>VILLAGE NAME</u>	<u>PROJECT NAME & ADDRESS</u>	<u>INSTRUCTIONS</u>
Village of Maywood 40 Madison St. Maywood, IL 60153	SFR Addition & Remodel 809 S. 15 th Maywood, IL	This is an ongoing cost breakdown of our plan review fees that will be invoiced to the Village at the end of each month. This form is to help the Village calculate fees for permit costs etc.

<u>DESCRIPTION</u>	<u>PLAN REVIEW DATE</u>	<u>TOTAL</u>
Residential Plan Review	6/8/22	\$422.50
Residential Plumbing Plan Review		<u>\$78.00</u>
		Total: \$500.50

Phone: (630) 443-1567
www.tpi1@tpibcc.com

T.P.I. BUILDING CODE CONSULTANTS, INC.
321-325 Spruce St.
South Elgin, IL 60177

Fax: (630) 443-2495
Email: tpi1@tpibcc.com

T.P.I.
Building Code Consultants, Inc.

321-325 Spruce St
South Elgin, IL 60177
Phone [630] 443-1567
Fax [630] 443-2495

DATE: June 8, 2022

PROJECT ADDRESS: 809 S 15th
Maywood, IL

PERMIT NO.: Not Indicated

DESCRIPTION: Addition and interior remodeling to a single family residence

SHEETS REVIEWED: C-s, D-1, A-1, A-2, S-1, S-2, S-3, M-1, M-2, P-1, E-1 dated 05/2022

PLANS PREPARED BY: Manuel Alfonso Velez

PLANS REVIEWED BY: Steve V Tisinai, MCP, IL Licensed Plumber

REVIEW STATUS: **Not Approved.** Submit revised plans and/or documents addressing the comments below.

Please note: It is strongly suggested that any revisions submitted shall have an attached "Point-by-Point Response Letter", responding to and/or regarding plan review comments, indicating the number of the comment or issue and the page in which the revision is located, i.e., "Building Comment, Item #4, Page A6". Also, all revisions on the plans should be accompanied by a "symbol" that is incorporated in the legend on the Title Sheet indicating the revision date, as well as a "cloud" around each revision. This will help speed the revision process. Thank you for your assistance in this matter.

COMMENTS:

BUILDING (2003 International Building Code and Village of Maywood Code)

1. Revise the plans to indicate that all exterior walls shall be a minimum of five feet from all property lines and other structures or indicate on the plans that all walls less than five feet shall have a fire-resistance rating of at least 1-hour. Provide UL system number and design. (Section R302.1)
2. Revise the plans to indicate that all soffits less than five feet from the lot line shall have a fire-resistance rating of at least 1-hour on the underside. Provide UL system number and design. (Section R302.1)
3. Provide details on the new winder stairs showing that the stairs shall have a minimum tread depth of 10" measured at a point 12" from the inside and shall have a minimum depth of 6" at the narrowest point. Riser heights shall be a maximum of 7-3/4". All stairs shall be uniform in dimension. (Section R311.5.3)

ENERGY CONSERVATION (2018 International Energy Conservation Code)

1. No energy code deficiencies noted.

ELECTRICAL (1999 National Electric Code as Amended)

1. No electric code deficiencies noted.

PLUMBING (2014 Illinois Plumbing Code as Amended)

Domestic Water Service Size: New 1"

Water Meter Size: 1"

Floor Drains: 0

Equipment: 1

Water Fixture Units: 27

Fixtures: 8

Basement Rough In: 0

1. The booster pump requires approval from the Illinois Department of Public Health Plumbing Department prior to installation. Such approval letter shall be available at the final inspection.
2. All new plumbing fixtures must bear the water sense label. **DO NOT REMOVE THE WATERSENSE LABEL PRIOR TO PASSING THE FINAL INSPECTION AND HAVE FIXTURE CUT SHEETS ONSITE FOR FINAL INSPECTION.**
3. A stack test is required on all waste and vent piping at the time of the rough inspection.
4. 100 psi air test or water pressure required on water piping at time of rough inspection.
5. 25 psi air test required on all gas piping at the time of the rough inspection.
6. All new plumbing must meet Illinois Plumbing Code and Village of Maywood ordinances.
7. Water service from main to building to be installed by a licensed plumber.

Additional comments may result, dependent upon your responses to the above items.

This review is based upon and limited to the information presented on the drawings and/or material submitted. Matters not presented within the construction documents submitted nor items not requested for review, which are required for the granting of permits by the jurisdiction, are assumed to be reviewed and inspected by others and not to be considered as part of this review unless otherwise herein specifically requested. No responsibility or duty is accepted, implied, or extended to, for and/or resulting from construction in any phase, form, or manner. All areas of review not referenced in the headings above, including the existing base building, zoning, and engineering, are reviewed by others.

The plan review does not imply that the submittal is either approved or disapproved by the municipality for which it is being reviewed. Submittal approval, disapproval, and the granting of permits to start work must be obtained from the municipality.

Please note: The omission of any comments or requirements from this review does not relieve the applicant, designer, owner, or contractors from their obligations to comply with all ordinances, rules and adopted codes of the Village of Maywood.

PLAN REVIEW COST BREAKDOWN

PERMIT #NOT INDICATED **6.13.2022**

VILLAGE NAME	PROJECT NAME & ADDRESS	INSTRUCTIONS
Village of Maywood 40 Madison St. Maywood, IL 60153	Interior Alterations 406 S. 5 th Avenue Maywood, IL	This is an ongoing cost breakdown of our plan review fees that will be invoiced to the Village at the end of each month. This form is to help the Village calculate fees for permit costs etc.

DESCRIPTION	PLAN REVIEW DATE	TOTAL
2,159 sq. ft. Commercial Plan Review	6/13/22	\$661.50
Commercial Plumbing Plan Review		<u>\$216.00</u>
		Total: \$877.50

T.P.I.
Building Code Consultants, Inc.

321-325 Spruce St
South Elgin, IL 60177
Phone [630] 443-1567
Fax [630] 443-2495

DATE: June 13, 2022

PROJECT ADDRESS: 406 S 5th Ave
Maywood, IL 60153

PERMIT NO.: Not Indicated

DESCRIPTION: 2,159 sqft interior alterations to an existing building of unknown
Construction Type for proposed new Use Group A-2 (assumed previous Use
Group B). Unknown Fire Protection Status

SHEETS IN SET: T1, A1, A2, A3, A4, AC1, M1, M2, M3, E1, E2, P1, FA1, F2 dated 12/4/21

PREPARED BY: Eben C Smith

REVIEWED BY: Steve V Tisinai, MCP, IL Licensed Plumber

REVIEW STATUS: **Not Approved.** Submit revised plans and documentation addressing the
comments below

This review is based upon and limited to the information presented on the drawings and/or material submitted. Matters not presented within the construction documents submitted nor items not requested for review, which are required for the granting of permits by the jurisdiction, are assumed to be reviewed and inspected by others and not to be considered as part of this review unless otherwise herein specifically requested. No responsibility or duty is accepted, implied, or extended to, for and/or resulting from construction in any phase, form or manner. All areas of review not referenced in the headings below, including zoning and engineering, are reviewed by others.

The following plan review does not imply that the submittal is either approved or disapproved by the municipality for which it is being reviewed. Submittal approval, disapproval, and the granting of permits to start work must be obtained from the municipality.

COMMENTS:

BUILDING (2003 International Building Code with Amendments)

1. Note: All exterior site engineering, zoning and fire safety installations and requirements, including grading, drainage, signage, rooftop screening, exterior light levels, landscaping, irrigation, parking

space counts, aesthetics, special uses, setbacks, fire sprinklers, fire alarms, etc. are reviewed by others under separate submittal and, as such, are not within the scope of this review.

2. Submit complete plans and specifications under separate cover for the modifications of the Fire Alarm system.
3. Revise the plans to remove references to the International Residential Code and the insulation values relating to residential buildings and replace with the appropriate information for commercial buildings.
4. Revise the Assumed Design Loads to show the required loading per the IBC. (Table 1607.1)
5. Indicate on the plans if the building is protected with a Fire Sprinkler System.
6. If so, submit complete plans and specifications under separate cover for the required modifications of the sprinkler system
7. If not, revise the plans to show that the building shall be protected with a Fire Alarm System in accordance with Section 903.2.1.2 or provide code sections showing why this building undergoing a remodel and change in Use Group does not need to provide one. (Section 3406.1)
8. The means of egress, including the area of exit discharge, shall be provided with emergency illumination. The loss of any one bulb shall not leave the area in total darkness. Identify the location of all emergency lights inside to the building and provide dual-head emergency lights at the exterior of all exit doors. (Section 1006.3 and NEC Article 700.16)
9. Revise the plans to show that the new stairs shall be enclosed in a minimum 1-hour Fire Barrier. (Section 1019.1)
10. Provide the UL system number and design for all Fire Resistance Rated Construction (Fire Barriers, Fire Partitions, Horizontal Assemblies)
11. Provide details on the plans for the required barrier in the first floor of the stairwell to prevent access to areas with a ceiling height of less than 80". (Section 1003.3.1)
12. Revise the plans to show the correct stair tread depth and riser height. (Section 1009.3)
13. Revise the plans to show that all ductwork which penetrates a rated floor/ceiling assembly shall be enclosed in a shaft. Provide complete construction details. (Section 712.4)
14. Provide details on the plans how the second floor meets the requirements for a single exit. Note the occupant load shall be based on Table 1004.1.2 and shall include all accessible areas including the roof top. (Section 1018.1)
15. Revise the plans to show that all doors in the means of egress shall swing in the direction of travel (Section 1008.1.2)
16. Revise the plans to show that all doors in the means of egress shall be provided with fire / panic hardware. (Section 1008.1.9)
17. Verify on the plans that all egress doors shall have a floor or landing at the same elevation on both the inside and outside of the door. (Section 1008.1.4)
18. Verify on the plans that there shall be exit signs over the required exit doors. (Section 1011.1)
19. Provide details on the Exit Discharge from all exit doors showing the required path of travel to the public way (Section 1023.1)

STRUCTURAL (2003 International Building Code as Amended)

1. Provide details on the existing roof structure for the proposed patio showing that it is capable of supporting the required live load of 100 psf. (Table 1607.1)
2. Provide structural details showing that the roof structure is capable of supporting the new roof top equipment.

ENERGY CONSERVATION (2018 International Energy Conservation Code)

1. Provide verification that the new lighting system complies with the energy conservation code. The required submittal is a completed COMcheck Interior Lighting Compliance Certificate.

ACCESSIBILITY (2018 Illinois Accessibility Code)

1. This project includes a modification that effects the usability of a "Primary Function Area". The cost of this project shall be combined with the previous interior demolition project to assess the extent of accessible upgrades required. Provide complete details showing that the Accessible Route from the parking lot into the building and to all affected areas, as well as the bathrooms and drinking fountains are readily accessible and usable by persons with disabilities. The required upgrades to accessible items shall be necessary up to a limit of 20% of the cost of the overall alteration. (Section 202.4) The required upgrades shall be in the following order of priority (Section 202.5.3.2 interpolated to 202.4 at the direction of Felicia Burton): 1. Accessible entrance and means of egress; 2. Accessible route between the entrance and the primary function area being altered; 3. At least one accessible toilet room for each sex; 4. Accessible parking spaces; 5. An accessible route from the site arrival point (parking stalls) to the building entrance. Please note, per Section 206.4, at least 60% of all public entrances must be accessible.
 - Provide a total cost for this project and verify that an elevator installation would exceed the 20%
2. Revise the plans to show the required clear maneuvering space on the pull side of all doors, including the ones to the bathrooms. (Section 404.2.4.1)
3. The signage for the bathrooms shall be located a minimum of 48" above finished floor to the baseline of the lowest characters and a maximum of 60" above finished floor to the baseline of the highest character. (Section 703.4.1)
4. Revise the plans to show that all lights not controlled by an occupancy sensor shall be controlled by a time switch. (C405.2.2)
5. Revise the plans to show the stairs shall have a graspable handrail on both sides of the stairs and shall have the required extensions at both the top and bottom which shall be in the direction of travel of the stair. (Section 505)

MECHANICAL (2003 International Mechanical Code with Amendments)

1. Submit a test and balance report to the Village prior to final inspection.
2. Revise the ventilation schedule to include the required amounts of outdoor air to be provide to each space. (Table 403.3)
3. Provide complete shop drawings for the hood and duct system showing compliance with Sections 506, 507, 508.
4. Revise the roof plan to show the location of the MAU.
5. Revise the plans to provide dimensions and details showing that the kitchen exhaust meets the requirements of Section 506.3.12.3
6. If the Grease Duct is moved inside the building, provide complete details on the required shaft enclosure per Section 506.3.10.
7. If applicable, a copy of the Type-1 hood duct wrap specifications shall be available at the time of the rough and above ceiling inspections in order to verify application and clearance requirements.
8. Verify on the plans that all new or relocated mechanical equipment and roof access points within 10ft of the roof edge shall be provided with guards a minimum of 42" tall. (Section 304.10)
9. Indicate on the plans that a performance test and capture and containment test of the Type I exhaust duct system shall be performed and that copies of all such test reports shall be submitted to the Village prior to final inspection. (Sections 106.3.1, 507.16 and 507.16.1)
10. Indicate on the plans that a leakage test shall be scheduled and performed in the presence of the Village inspector for the Type I exhaust duct prior to enclosing with the listed insulation. (Section 506.3.3.1)

ELECTRICAL (1999 National Electric Code as Amended)

1. Note only: New 400A, 120/240V service indicated
2. Indicate the location of the proposed electric panels and show the required clear working space in front of all electric panels. (Article 110.26)

PLUMBING (2014 Illinois Plumbing Code)

Water Service Size: Existing 1"
Fixtures: 18
Equipment: 5

Water Meter Size: Existing
Floor Drains: 6

1. Revise the plans to show the required plumbing fixtures for the space based on the occupant load and Appendix A Table B. (Section 890.810)
 - a. Provide a minimum one urinal in the men's room
 - b. All public buildings require a service sink on each floor with restrooms
2. The Water Supply Fixture Units appear to be at 34 without the required urinal or service sink on the 2nd floor. 34 is the maximum allowed WSFU on a 1". Revise the plans to show a properly sized water service. If a sprinkler system is required, then the building must use a combined water service.
3. Isolation valves are required on the water distribution piping to allow the water supply to fixtures in one room to be shut off without affecting the water supply to fixtures in any other room. Note this requirement is separate from the fixture stop. (Section 890.1190)
4. Revise the plumbing drawings to indicate the location of the grease interceptor. (Section 890.510)
 - a. Indicate on the plans that the 3-compartment sink, the service sink on the floor with the kitchen, and any floor drains in food prep areas shall discharge to the grease interceptor.
 - b. the grease interceptor shall connect directly to the sanitary sewer and shall be properly vented on the discharge side with there being an indirect connection between the 3-compartment sink and the line to the grease interceptor. (Section 890.510(a)(6) and Illustration C)
5. Stack test with water required on all rough and underground plumbing.
6. 100lb air test or water pressure required on water piping at time of rough inspection.
7. 25 psi air test required on gas piping at time of rough inspection.
8. All new plumbing fixtures must bear the water sense label. **DO NOT REMOVE THE WATERSENSE LABEL PRIOR TO PASSING THE FINAL INSPECTION AND HAVE FIXTURE CUT SHEETS ONSITE FOR FINAL INSPECTION.**
9. Water service from building to main to be installed by an Illinois Licensed Plumber

Additional comments may result, dependent upon your responses to the above items.

Please note: It is strongly suggested any revisions submitted shall have an attached "Point-by-Point Response Letter", responding to and/or regarding plan review comments, indicating the number of the comment or issue and the page in which the revision is located, i.e., "Building Comment, Item #4, Page-A6". Also, all revisions on the plans should be accompanied by a "symbol" that is incorporated in the legend on the Title Sheet indicating the revision date, as well as a "Cloud" around each revision. This will help speed the revision process. Thank you for your assistance in this matter.

Please note: The omission of any comments or requirements from this review does not relieve the applicant, designer, owner, or contractors from their obligations to comply with all ordinances, rules and adopted codes of the Village of Maywood.

PLAN REVIEW COST BREAKDOWN

PERMIT #NOT INDICATED

6.23.2022

VILLAGE NAME	PROJECT NAME & ADDRESS	INSTRUCTIONS
Village of Maywood 40 Madison St. Maywood, IL 60153	SFR Addition & Remodel 1231 S. 11 th Avenue Maywood, IL	This is an ongoing cost breakdown of our plan review fees that will be invoiced to the Village at the end of each month. This form is to help the Village calculate fees for permit costs etc.

DESCRIPTION	PLAN REVIEW DATE	TOTAL
Residential Plan Review	6/23/22	\$422.50
Residential Plumbing Plan Review		<u>\$114.00</u>
		Total: \$536.50

Phone: (630) 443-1567
www.tpi1@tpibcc.com

T.P.I. BUILDING CODE CONSULTANTS, INC.
321-325 Spruce St.
South Elgin, IL 60177

Fax: (630) 443-2495
Email: tpi1@tpibcc.com

4. Add the following note to the plans: Exterior or load bearing walls with plates cut, drilled or notched more than 50% of the width of the stud shall have a galvanized metal tie 16 gage and 1½ inches (1½") wide fastened to each plate. (Section: R602.6.1)
5. Add the following note to the plans: Exterior or load bearing walls with studs drilled within 5/8" of the face of the stud shall be reinforced with a structural stud shoe. (Section R602.6)
6. Provide framing details for the new stairway opening.
7. The plans indicate the main roof to have a pitch of 5:12, but the elevation views appear to show a flat roof. Remove the conflicting information.
8. If a flat roof (low slope / less than 2:12) is proposed:
 - a. Indicate the type of roofing materials and minimum slope for the flat roofs. (Section R106.1.1)
 - b. Revise the plans to indicate a minimum slope of ¼" per foot for all flat roofs. (Sections R905.11 – 905.15)
 - c. Provide a structural detail(s) indicating the means of support for the flat roofs. Where the roof pitch is less than 3:12, structural members that support rafters and ceiling joists, such as ridge beams, hips and valleys, shall be designed as beams. (Section R802.3)
9. Indicate the number of roof vents to be provided and provide calculations verifying the roof space is properly ventilated. (Section: R806.2)
10. Revise the plans to indicate a minimum twenty two inch (22") by thirty inch (30") attic access opening which is in a readily accessible location. Attic areas over thirty (30) square feet with a clear vertical height over thirty inches (30") require an attic access. (Section: R807.1)
11. Revise the plans to show the required emergency escape and rescue window in all bedrooms. The emergency escape and rescue opening in all rooms that may be used as sleeping rooms shall be 5.7 square feet with a minimum clear open width of 20" and a minimum clear open height of 24". Note: these minimum dimensions will not meet the 5.7 square feet opening requirements. (Section R310.1.1, 310.1.2, 310.1.3)
12. Provide complete details on the window wells for the basement egress windows and the required ladder and cover. (Section R310.2)
13. All stairways shall be provided with a light in the immediate vicinity of each and every landing of the stairway, including the top and bottom. Alternatively, provide a light directly over each section of stairs. The control for these lights shall be a 3-way switch located at the top and bottom of the stairs. (Section R303.6).
14. Provide combustion air for all fuel gas appliances in the 2nd floor laundry room including the clothes dryer in compliance with section G2407 and provide calculations. The installation of a full-louvered door or two air transfer grills (a minimum of 100 sq. in. each and located within 12" of the floor and ceiling) is code compliant.
15. Provide combustion air for all fuel gas appliances in the basement mechanical room including the clothes dryer, furnace, and water heater in compliance with section G2407 and provide calculations. The installation of a full-louvered door or two air transfer grills (a minimum of 100 sq. in. each and located within 12" of the floor and ceiling) is code compliant.

ENERGY CONSERVATION (2018 International Energy Conservation Code)

PERSCRPTIVE METHOD

1. All plans submitted for permit after June 30, 2019, are required to comply with the 2018 International Energy Conservation Code as adopted and amended by the State of Illinois.
2. Provide compliance with Chapter 4 of the International Energy Conservation Code or submit a completed, compliant RES-check document. (Section R402.1.2)
 - a. The minimum wall R-value for insulation is R-20 (or R-13/R-5)
 - b. The minimum ceiling R-value for insulation is R-49
 - i. To utilize the exception for R-38, the uncompressed R-38 must extend fully over the exterior wall top plate. Provide details how this will be obtained. (Section R402.2.1)
 - c. The minimum basement wall R-value is R-19 (R-15 Continuous)

3. Indicate on the plans the U-factor of all windows shall be a maximum of 0.30. (Table R402.1.2)

ELECTRICAL (1999 National Electric Code as Amended)

1. Sheet E2 was not submitted as indicated on the Title Sheet. Need to verify the electric service size calculations for the 100A service.
2. Provide an electric plan for the first floor:
 - a. Install wall receptacles so that no point along the floor line in any wall space is more than 6 feet measured horizontally from an outlet in that space. (Article: 210.52(A)(1))
 - b. Install wall receptacles on all wall spaces 2 feet or wider. (Article: 210.52(A)(2)(1))
 - c. countertop receptacles are to be installed so no point along the wall line is more than twenty-four inches (24") from a receptacle outlet. Countertops twelve inches (12") or larger require a receptacle. (Article: 210.52(c))
 - d. Provide at least one receptacle on the island. The outlet shall not be located more than 12" from the countertop and shall not be located under more than a 6" overhang. (Article 210.52(c))
3. Revise the second floor electric plans to install wall receptacles on all wall spaces 2 feet or wider. (Article: 210.52(A)(2)(1)) See bedrooms between closet and door.

PLUMBING (2014 Illinois Plumbing Code as Amended)

Domestic Water Service Size: 1" Required
Water Meter Size: 1" Required
Floor Drains: 1
Equipment: 4

Water Fixture Units: 40
Fixtures: 22
Basement Rough In: 0

1. Revise the plans to show a new minimum 1-1/4" water service.
2. The installation of a booster pump must be approved by the Illinois Department of Public Health. Provide such approval.
3. If not existing, the main water lines from the water meter to the water heater and first set of risers must be increased to a minimum of 1-1/4". Note this is regardless of the installation and/or approval of a booster pump.
4. The isometric drawings appear to be missing some plumbing fixtures. Revise and ensure pipe sizing per Appendix A.
5. All new plumbing fixtures must bear the water sense label. DO NOT REMOVE THE WATERSENSE LABEL PRIOR TO PASSING THE FINAL INSPECTION AND HAVE FIXTURE CUT SHEETS ONSITE FOR FINAL INSPECTION.
6. A stack test is required on all waste and vent piping at the time of the rough and underground inspections.
7. 100 psi air test or water pressure required on water piping at time of rough inspection.
8. 25 psi air test required on all gas piping at the time of the rough inspection.
9. All new plumbing must meet Illinois Plumbing Code and Village of Maywood ordinances.

Additional comments may result, dependent upon your responses to the above items.

This review is based upon and limited to the information presented on the drawings and/or material submitted. Matters not presented within the construction documents submitted nor items not requested for review, which are required for the granting of permits by the jurisdiction, are assumed to be reviewed and inspected by others and not to be considered as part of this review unless otherwise herein specifically requested. No responsibility or duty is accepted, implied, or extended to, for and/or resulting from construction in any phase, form or manner. All areas of review not referenced in the headings above, including the existing base building, zoning and engineering, are reviewed by others.

The plan review does not imply that the submittal is either approved or disapproved by the municipality for which it is being reviewed. Submittal approval, disapproval and the granting of permits to start work must be obtained from the municipality.

Please note: The omission of any comments or requirements from this review does not relieve the applicant, designer, owner, or contractors from their obligations to comply with all ordinances, rules and adopted codes of the Village of Maywood.

PLAN REVIEW COST BREAKDOWN

PERMIT #NOT INDICATED

6.24.2022

VILLAGE NAME	PROJECT NAME & ADDRESS	INSTRUCTIONS
Village of Maywood 40 Madison St. Maywood, IL 60153	Gas Station/Mini Mart 209 W. Roosevelt Rd. Maywood, IL	This is an ongoing cost breakdown of our plan review fees that will be invoiced to the Village at the end of each month. This form is to help the Village calculate fees for permit costs etc.

DESCRIPTION	PLAN REVIEW DATE	TOTAL
3,206 sq. ft. Commercial Plan Review	6/24/22	\$808.50
Commercial Plumbing Plan Review		<u>\$268.00</u>
		Total: \$1,076.50

T.P.I.
Building Code Consultants, Inc.

321-325 Spruce St
South Elgin, IL 60177
Phone [630] 443-1567
Fax [630] 443-2495

DATE: June 24, 2022

PROJECT ADDRESS: Gas Station / Mini Mart
209 W Roosevelt Rd
Maywood, IL 60153

PERMIT NO.: Unknown

DESCRIPTION: 3,206 sqft new construction of a gas station and mini mart, Use Group M.
The building will not be protected with a fire sprinkler system. Note:
Canopy structure and pumps not part of this review.

SHEETS IN SET: A-1 through A-17, S-1, S-2, S-3, M-1, P-1, P-2, E-1, E-2, PM-1 dated
11/22/21

PREPARED BY: Proyekt Studio, LLC

REVIEWED BY: Steve V. Tisinai, MCP, IL Licensed Plumber

REVIEW STATUS: **Not Approved** Submit revised plans and documentation addressing the
comments below

This review is based upon and limited to the information presented on the drawings and/or material submitted. Matters not presented within the construction documents submitted nor items not requested for review, which are required for the granting of permits by the jurisdiction, are assumed to be reviewed and inspected by others and not to be considered as part of this review unless otherwise herein specifically requested. No responsibility or duty is accepted, implied, or extended to, for and/or resulting from construction in any phase, form or manner. All areas of review not referenced in the headings below, including zoning and engineering, are reviewed by others.

The following plan review does not imply that the submittal is either approved or disapproved by the municipality for which it is being reviewed. Submittal approval, disapproval and the granting of permits to start work must be obtained from the municipality.

COMMENTS:

BUILDING (2003 International Building Code with Amendments)

1. Note: All exterior site engineering, zoning and fire safety installations and requirements, including grading, drainage, signage, rooftop screening, exterior light levels, landscaping, irrigation, parking space counts, aesthetics, special uses, setbacks, fire sprinklers, fire alarms, etc. are reviewed by others under separate submittal and, as such, are not within the scope of this review.
2. In accordance with the Illinois Equitable Restrooms Act, single user restrooms shall be designated non-gender specific. Direction from the Illinois Department of Public Health is that all signage shall not reference any genders (no man, woman, or split man/woman). Will verify proper signage during inspections.

STRUCTURAL (2003 International Building Code as Amended)

1. The Village inspector must inspect all concrete before it is poured. All required rebar shall be supported and secured in place prior to the inspection. "Mucking in" of rebar is not permitted. (ACI 318 Section 7.5.1)
2. Provide structural calculations showing that the proposed footings are capable of supporting the required live and dead loads.
3. Provide a copy of a geotechnical report to verify the soil design conditions correspond with the proposed design. (Section 1803.2)

ENERGY CONSERVATION (2018 International Energy Conservation Code)

1. Provide verification that the building's thermal envelope complies with the requirements of the Energy Conservation Code. The required submittal is a completed COMcheck Thermal Envelope Compliance Certificate (Section C401.2)
2. Provide verification that the building's interior lighting system complies with the Energy Conservation Code. The required submittal is a completed COMcheck Interior Lighting Compliance Certificate. (Section C405.3)
3. Provide verification that the building's exterior lighting system complies with the Energy Conservation Code. The required submittal is a completed COMcheck Exterior Lighting Compliance Certificate. (Section C405.4)
4. Indicate on the plans and in the supporting documentation the required Additional Efficiency Package Option in accordance with Section C406 as directed by Section C401.2(2).
5. Indicate on the plans that the building shall be tested for air leakage in accordance with Section C402.5. It shall be tested at a 0.3 inch water gauge and have better than 0.40 cfm/sqft.
6. Provide details on the plans how the hot water distribution piping will comply with Section C404.5 for the maximum allowed distance from the plumbing fixture to the heated water supply.
7. Revise the plans to show that all lights not controlled by an occupancy sensor shall be controlled by a time switch. (Section C405.2.2)

ACCESSIBILITY (2018 Illinois Accessibility Code)

1. Revise the plans to show the required clear maneuvering space on the pull side of all doors, including Doors 4 and 6. Employee work areas shall be designed so a person can enter and exit. (Section 404.2.4.1)

MECHANICAL (2003 International Mechanical Code with Amendments)

1. Submit a test and balance report to the village prior to final inspection.
2. Revise the plans to show that any parapet wall located within 10ft of all RTU's and roof access hatch locations shall either be 42" tall or provide details on the required guardrails. (Section 306.5)

ELECTRICAL (1999 National Electric Code as Amended)

1. The plans have conflicting information regarding the electric service size. The floor plan indicates 1200 A and the riser indicates 800 A. Remove the conflicting information in order to verify proper service entrance conductor sizing.
2. Revise the plans to show proper service entrance conductor sizing per Table 310.16. (2) Sets of 500 kcmil are rated for a maximum of 760A. The 800A service will require a minimum of (2) sets of 600 and the 1200A would require (3) sets of 600. (Article 110.14(C)(1))
3. Revise the plans to show that all available grounding electrodes are bonded to the electric service. This will include the concrete encased electrode in the footing. (Article 250.50)

PLUMBING (2014 Illinois Plumbing Code as Amended)- NOT APPROVED

Domestic Water Service Size: 1-1/2"

Water Meter Size: 1-1/2"

Floor Drains: 15

Equipment: 18

Water Fixture Units:

Fixtures: 9

Basement Rough In: 0

1. Revise the plans to show that the mop sink (and any floor drains in the future food places which may be located in food prep areas) shall discharge through the grease interceptor. (Section 890.510)
2. Provide calculations supporting the size of the grease interceptor. (Section 890.510)
3. Stack test with water required on all rough and underground plumbing.
4. 100lb air test or water pressure required on water piping at time of rough inspection.
5. 25 psi air test required on gas piping at time of rough inspection.
6. All new plumbing fixtures must bear the water sense label. DO NOT REMOVE THE WATERSENSE LABEL PRIOR TO PASSING THE FINAL INSPECTION AND HAVE FIXTURE CUT SHEETS ONSITE FOR FINAL INSPECTION.
7. The water service shall be installed by an Illinois Licensed Plumber from the water main to the building.
8. Each piece of equipment connected to the domestic water shall have a separate dual check in addition to its own shut off valve.

Additional comments may result, dependent upon your responses to the above items.

Please note: It is strongly suggested any revisions submitted shall have an attached "Point-by-Point Response Letter", responding to and/or regarding plan review comments, indicating the number of the comment or issue and the page in which the revision is located, i.e. "Building Comment, Item #4, Page-A6". Also, all revisions on the plans should be accompanied by a "symbol" that is incorporated in the legend on the Title Sheet indicating the revision date, as well as a "Cloud" around each revision. This will help speed the revision process. Thank you for your assistance in this matter.

Please note: The omission of any comments or requirements from this review does not relieve the applicant, designer, owner or contractors from their obligations to comply with all ordinances, rules and adopted codes of the Village of Maywood

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Twin Supplies

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #14743G dated 4/14/2022 for (10) LED light bars for the Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$5,110.00 be approved for payment. The expense account to be charged: 01-50-52100.

TWIN SUPPLIES, LTD.

High Efficiency Lighting

INVOICE

http://twinsupplies.net 1010 JORIE BLVD, Suite 124 OAK BROOK, IL 60523
PHONE: (630) 590-5138 FAX: (630) 537-1045 EMAIL: info@twinsupplies.net

Date	Invoice #
4/14/2022	14743G

Bill To	
Village of Maywood 40 Madison Street Maywood, IL 60153-2323	
John West	708-450-4463 (Joh...

Ship To
Public Works/Village Hall Attn: John West 42 W Madison Maywood, IL 60153
jwest2@maywood-il.org

P.O. No.	Terms	Project Completion ...	Rep	Survey Date	Ship Via	Grant Number
	Net 15		NS	3/11/2022	Drop Off	

Qty	Item Code	Description	Price Each	Amount
10	LEXINGTON-52W	LEXINGTON - 52W; 21 LEDS PER BAR, 4000K, 350MA DRIVE CURRENT, LENSED, 7 PIN PCR, BLACK (DLC)	511.00	5,110.00
	SHIPPING	SHIPPING INCLUDED	0.00	0.00
ORDERED 03/11 PER JOHN WEST				
03/29_ Delivered by Tom S.				

~~5,110.00~~ 5,110.00

RECOMMENDED TO BE PAID
DATE: <u>7/29/22</u>
DEPT HEAD: <u>J West</u>
EXPENSE ACCT: <u>001-50-52100</u>
PO#

Payments/Credits:	\$0.00
-------------------	--------

Subtotal:	\$5,110.00
Sales Tax: (0.0%)	\$0.00
Total:	\$5,110.00
Balance Due:	\$5,110.00



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<http://facebook.com/twinsupplies>

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: James Krischke, Acting Village Manager
DATE: August 10, 2022
SUBJECT: Payment Approval, Wex Bank/Fleet Services

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for retail fuel purchases for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
82679802	07/31/2022	\$25,975.64

RECOMMENDATION: It is recommendation that the total payments of \$25,975.64 be approved for payment. The expense account to be charged: Various Departments.

Invoice Statement

INVOICE NUMBER: 82679802
 ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0496-00-653291-5	54800.00	31	JUL-31-2022	AUG-22-2022	25975.64

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
JUL-19-2022	Payment - Thank You		29909.91
JUL-29-2022	Fuel Purchases	25755.07	
JUL-29-2022	Other Purchases	6.57	
JUL-29-2022	Other Adjustments this Period	214.00	

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
29909.91	29909.91	25975.64	0.00	25975.64

CALL CUSTOMER SERVICE TO PAY BY PHONE
 FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.
 TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

P.O. Box 639
 Portland, ME 04104-0639

TANIKA SKIPPER
 VILLAGE OF MAYWOOD (04)
 40 MADISON ST
 MAYWOOD, IL 60153-2323

ACCOUNT NAME	VILLAGE OF MAYWOOD
ACCOUNT NUMBER	0496-00-653291-5
INVOICE NUMBER	82679802
BILL CLOSING DATE	JUL-31-2022
AMOUNT DUE	25975.64
AMOUNT ENCLOSED	
PAYMENT DUE DATE	AUG-22-2022

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
 To avoid processing delays, remit all payments to:



WEX BANK
 P.O. BOX 4337
 CAROL STREAM IL 60197-4337

112

04960065329150000002597564 220822



Financial Summary

ACCOUNT NUMBER: 0496-00-653291-5
 FLEET NAME: VILLAGE OF MAYWOOD (04)

ULTIMATE PARENT ACCOUNT:
 WEX Fleet Universal (Primary)

REPORT FOR:
 VILLAGE OF MAYWOOD (04)
 0496-00-653291-5
 JUL-01-2022 TO JUL-31-2022

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	SERVICE \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
CE	Unleaded Plus	45.07	6,028	0.00	273.18	0.00	0.00	0.00	273.18	4891.27
	Unleaded Regular	140.61	5,369	0.00	754.78	0.00	0.00	0.00	754.78	
	Monthly Card Charge	2.00	2,000	4.00	0.00	0.00	0.00	0.00	0.00	
FIRE DPT	PERIOD			4.00	1027.96	0.00	0.00	0.00	1027.96	1031.96
	YTD			28.00	6038.91	0.00	0.00	0.00	6038.91	
	Diesel #1	357.64	5,596	0.00	2003.40	0.00	0.00	0.00	2003.40	
MAYOR	Unleaded Regular	500.53	5,380	0.00	2892.01	0.00	0.00	0.00	2892.01	29405.52
	Unleaded Regular	30.48	5,393	0.00	169.86	0.00	0.00	0.00	169.86	
	Monthly Card Charge	13.00	2,000	26.00	0.00	0.00	0.00	0.00	0.00	
P WORKS	PERIOD			26.00	4885.27	0.00	0.00	0.00	4885.27	71.92
	YTD			182.00	29200.52	23.00	0.00	0.00	29223.52	
	Unleaded Regular	12.82	5,298	0.00	67.92	0.00	0.00	0.00	67.92	
POLICE	Monthly Card Charge	2.00	2,000	4.00	0.00	0.00	0.00	0.00	0.00	1287.80
	PERIOD			4.00	67.92	8.00	0.00	0.00	67.92	
	YTD			28.00	1251.80	0.00	0.00	0.00	1251.80	
VMO	Diesel #1	449.91	5,701	0.00	2496.42	0.00	0.00	0.00	2496.42	7616.19
	Regular Diesel #2	215.59	5,649	0.00	1217.55	0.00	0.00	0.00	1217.55	
	Unleaded Plus	508.46	5,617	0.00	2824.41	0.00	0.00	0.00	2824.41	
Unassigned	Unleaded Regular	179.42	5,348	0.00	955.14	0.00	0.00	0.00	955.14	58961.97
	Unleaded Super	15.20	1,990	0.00	94.10	0.00	0.00	0.00	94.10	
	Monthly Card Charge	65.00	2,000	130.00	0.00	0.00	0.00	0.00	0.00	
ACCOUNT TOTALS	PERIOD			130.00	12206.30	13.00	0.00	0.00	12206.30	14.00
	YTD			836.00	58110.97	0.00	0.00	0.00	58961.97	
	Monthly Card Charge	2.00	2,000	4.00	0.00	0.00	0.00	0.00	0.00	
ACCOUNT TOTALS	Overnight Delivery Fee	0.00	0.000	14.00	0.00	0.00	0.00	0.00	0.00	85.00
	PERIOD			14.00	0.00	0.00	0.00	0.00	0.00	
	YTD			85.00	0.00	0.00	0.00	0.00	0.00	
ACCOUNT TOTALS	Diesel #1	807.55	11,297	0.00	4499.82	0.00	0.00	0.00	4499.82	1217.55
	Regular Diesel #2	215.59	5,649	0.00	1217.55	0.00	0.00	0.00	1217.55	
	Unleaded Ethanol (10% blend)	15.30	5,678	0.00	86.90	0.00	0.00	0.00	86.90	

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
107417	ADVANCED ONE LEGAL	COPY OF TRANSCRIPTS *S.KUPTZ	LAW	229.00
107417	ADVANCED ONE LEGAL	COPY OF TRANSCRIPTS *W.NORFLEET	LAW	547.80
107417	ADVANCED ONE LEGAL	COPY OF TRANSCRIPTS *M.LUCAS	LAW	411.00
Total 107417:				1,187.80
107418	AIR ONE EQUIPMENT	FIR-LEAK DETECTOR	FIRE	431.00
Total 107418:				431.00
107419	ALEXZONDREA TAYLOR	P&F-CLERICAL WORK 6/27-7/8/2022	POLICE & FIRE COMMISSION	800.00
Total 107419:				800.00
107420	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	333.32
107420	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	313.51
107420	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	330.84
107420	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	386.44
107420	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	351.89
107420	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	362.41
Total 107420:				2,078.41
107421	Amici Property Group, LLC	ESCROW RELEASE *207 AUGUSTA		1,450.00
Total 107421:				1,450.00
107422	CLIFFORD CHRISTIAN	FLOOD CONTROL PROGRAM	COMMUNITY DEVELOPMENT	1,500.00
Total 107422:				1,500.00
107423	CONSTANCE THOMPKINS	REIMB.NAME DESK PLATE	VILLAGE CLERK	32.00
Total 107423:				32.00
107424	Cynthia Washington	ESCROW RELEASE *1926 S 2ND		500.00
Total 107424:				500.00
107425	EDWIN HANCOCK ENGINEERING CO	2021 IFF DEVELOPMENTS	CODE ENFORCEMENT	438.00
Total 107425:				438.00
107426	Gateview Capital LLC	ESCROW RELEASE *134 S 16TH		5,800.00
Total 107426:				5,800.00
107427	GENE WASHINGTON	P&F-MEETING *07/12/2022	POLICE & FIRE COMMISSION	150.00
Total 107427:				150.00
107428	GLORIA A. CLAY	P&F-MEETING *07/12/2022	POLICE & FIRE COMMISSION	200.00
Total 107428:				200.00
107429	Helen Jeter	TREE REMOVAL PROGRAM	COMMUNITY DEVELOPMENT	700.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107429:				700.00
107430	JAMES T BREWER	P&F-MEETING *07/12/2022	POLICE & FIRE COMMISSION	150.00
Total 107430:				150.00
107431	Jimmy Kifarkis	COD-ELECTRICAL SVCS 6/28-7/7	CODE ENFORCEMENT	1,200.00
Total 107431:				1,200.00
107432	KEARA BEAL	BLOCK PARTY REFUND	CORPORATE	100.00
Total 107432:				100.00
107433	Kendall Silas	HOMELAND SECURITY *PAYROLL 6/11 & 6/	POLICE	1,153.60
Total 107433:				1,153.60
107434	MARK DWYER	COD-PLUMBING SVC 6/28-7/7	CODE ENFORCEMENT	800.00
Total 107434:				800.00
107435	MAYWOOD PARK DISTRICT	REIMB *SECURITY SYSTEM 200 S 5TH	PARKS & RECREATION	4,851.50
Total 107435:				4,851.50
107436	MCCANN INDUSTRIES INC	BACKHOE REPAIRS	WATER & SEWER MAINTENANCE	486.05
107436	MCCANN INDUSTRIES INC	BACKHOE REPAIRS	WATER & SEWER MAINTENANCE	2,883.35
Total 107436:				3,369.40
107437	MESIROW INSURANCE SERVICES	2 OF 4 INSTALLMENT PMTS *EXCESS WOR	HUMAN RESOURCES	31,888.00
107437	MESIROW INSURANCE SERVICES	PROFESSIONAL LIABILITY 2 OF 4	HUMAN RESOURCES	21,750.50
107437	MESIROW INSURANCE SERVICES	2 OF 4 INSTALLMENT PMTS *BUSINESS AU	HUMAN RESOURCES	49,108.00
107437	MESIROW INSURANCE SERVICES	PROFESSIONAL LIABILITY 2 OF 4	HUMAN RESOURCES	19,079.50
107437	MESIROW INSURANCE SERVICES	2 OF 4 INSTALLMENT PMTS *COMMERCIAL	HUMAN RESOURCES	20,864.25
107437	MESIROW INSURANCE SERVICES	2 OF 4 INSTALLMENT PMTS *COMMERCIAL	HUMAN RESOURCES	29,509.75
Total 107437:				172,200.00
107438	PAULA CANO	BLOCK PARTY REFUND	CORPORATE	50.00
Total 107438:				50.00
107439	PETTY CASH	REIMB.CONF ROOM SUPPLIES *T.THOMPS	VILLAGE MANAGER	69.06
Total 107439:				69.06
107440	READITH ESTER	P&F-MEETING *07/12/2022	POLICE & FIRE COMMISSION	150.00
Total 107440:				150.00
107441	STEVE STRAROPOLOUS	REFUND VACANT BLDG REGISTRATION	CORPORATE	325.00
107441	STEVE STRAROPOLOUS	REFUND DEPOSIT	WATER COLLECTIONS	165.86
Total 107441:				490.86

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
107442	Veronica Alvarado	ESCROW RELEASE *714 N 7TH		3,300.00
Total 107442:				3,300.00
107443	Vigilant Solutions, LLC	(1 OF 5) YEARLY PMT (15) DEPLOY CAMER	POLICE	25,476.00
Total 107443:				25,476.00
107444	PITNEY BOWES	EQUIPMENT RENTAL 11/28/21-2/27/22	FINANCE	886.65
Total 107444:				886.65
107445	PITNEY BOWES INC	FIN-POSTG.MTR.RNTL.SUPPLIES	FINANCE	162.67
107445	PITNEY BOWES INC	POSTG.MTR.RNTL.REPAIR/PARTS/LABOR	FINANCE	1,990.50
107445	PITNEY BOWES INC	POSTG.MTR.RNTL.REPAIR/PARTS/LABOR	FINANCE	1,153.50
Total 107445:				3,306.67
107446	SPRINT	CELLULAR SVC *HOMELAND	POLICE	39.28
Total 107446:				39.28
107447	ACCUTRON	COMPUTER CNLSTING SVCS *JULY 2022	MANAGEMENT INFORMATION SYSTE	6,300.00
Total 107447:				6,300.00
107448	ALLIED SERVICE GROUP, INC	TRANSPORTATION MAYWOOD POLICE DE	POLICE	6,600.00
Total 107448:				6,600.00
107449	AT&T	FIN-708R0600499513 4/17-5/16/22	CENTRAL SERVICES	3,097.11
107449	AT&T	FIN-708R0600499513 5/17-6/16/22	CENTRAL SERVICES	3,097.11
Total 107449:				6,194.22
107450	AT&T	708 R060166 4321 4/17-5/16/22	CENTRAL SERVICES	2,747.85
107450	AT&T	708 R060166 4321 5/17-6/16/2022	CENTRAL SERVICES	2,747.85
Total 107450:				5,495.70
107451	AT&T	FIR-708Z5302258771 4/17-5/16/22	CENTRAL SERVICES	6,194.22
107451	AT&T	FIR-708Z5302258771 5/17-6/16/22	FIRE	6,194.22
Total 107451:				12,388.44
107452	AT&T	FIN-708Z5302511724 4/17-5/16/22	CENTRAL SERVICES	6,194.22
107452	AT&T	FIN-708Z5302511724 5/17-6/16/22	CENTRAL SERVICES	6,194.22
Total 107452:				12,388.44
107453	AT&T	FIR-708Z5305408001 5/17-6/16/22	CENTRAL SERVICES	1,831.90
Total 107453:				1,831.90
107454	AT&T	708 Z531191 0651 4/17-5/16/22	CENTRAL SERVICES	8,189.43
107454	AT&T	708 Z531191 0651 5/17-6/16/22	CENTRAL SERVICES	8,189.43

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107454:				16,378.86
107455	AT&T	POL-7084504471 0957 3/26-4/25/22	CENTRAL SERVICES	12,320.93
107455	AT&T	POL-7084504471 0957 5/26-6/25/22	CENTRAL SERVICES	12,321.00
Total 107455:				24,641.93
107456	CHICAGO POLICE DEPARTMENT	BASIC METROPOLITAN TRAINING *T. GARZ	POLICE	2,386.00
Total 107456:				2,386.00
107457	COMED # 0023058102	STREET LIGHTS PUMP STATION	MOTOR FUEL TAX	63.75
Total 107457:				63.75
107458	CRAIG BRONAUGH	FIRE-OXYGEN FOR EMS OPERATIONS	FIRE	1,085.06
Total 107458:				1,085.06
107459	D & K SERVICE	FIR-500, 501 AND 508 SAFETY INSPECTION	FIRE	120.00
Total 107459:				120.00
107460	DEARBORN NATIONAL	LIFE INS PREM MAY & JUNE 2022	CENTRAL SERVICES	4,953.00
Total 107460:				4,953.00
107461	ELIJAH WILLIS	REIMB-4 NOTICE SPEED CHECK OUTDOO	POLICE	114.60
Total 107461:				114.60
107462	EXACTA ILLINOIS SURVEYORS, INC	LAND SURVEY - 715-717 S 7TH AVE	COMMUNITY DEVELOPMENT	545.00
Total 107462:				545.00
107463	H&H ELECTRIC COMPANY	STREET LIGHT & TRAFFIC SIGNAL MAINTEN	PUBLIC WORKS	11,880.21
Total 107463:				11,880.21
107464	HOUSE OF DOORS INC	FIR-COMMERCIAL COIL CORDS FOR GARA	FIRE	555.43
Total 107464:				555.43
107465	JKS VENTURES, INC.	GRADE 8 LIMESTONE	MOTOR FUEL TAX	3,680.50
Total 107465:				3,680.50
107466	JOLIAN ALEXANDRO	REFUND DEPOSIT *319304149-00	WATER COLLECTIONS	63.44
Total 107466:				63.44
107467	LEDONNE TRUE VALUE HARDWARE	MAINTENANCE SUPPLIES	PUBLIC WORKS	23.47
Total 107467:				23.47
107468	LRS Holdings, LLC	FINANCE CHARGE	PUBLIC WORKS	4.91
107468	LRS Holdings, LLC	WASTE DISPOSAL	PUBLIC WORKS	182.20

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107468:				187.11
107469	MCKESSON MEDICAL-SURGICAL INC	FIR-MEDICAL SUPPLIES	FIRE	57.38
107469	MCKESSON MEDICAL-SURGICAL INC	FIR-MEDICAL SUPPLIES	FIRE	387.01
107469	MCKESSON MEDICAL-SURGICAL INC	FIR-MEDICAL SUPPLIES	FIRE	.20
107469	MCKESSON MEDICAL-SURGICAL INC	FIR-MEDICAL SUPPLIES	FIRE	780.65
107469	MCKESSON MEDICAL-SURGICAL INC	FIR-MEDICAL SUPPLIES	FIRE	86.07
Total 107469:				1,311.31
107470	METROPOLITAN MAYORS CAUCUS	2022 MEMBERSHIP DUES	PRESIDENT & TRUSTEES	1,058.04
Total 107470:				1,058.04
107471	MIDWEST AIR PRO, INC.	FIR-EXHAUST SYSTEM REPAIR	FIRE	1,296.00
Total 107471:				1,296.00
107472	Mohammad Musa	REFUND OVERPMT *100 MADISON	CORPORATE	30.00
Total 107472:				30.00
107473	NICOR GAS	GAS SERVICE POOL 4/18/22-5/17/22	PARKS & RECREATION	162.50
Total 107473:				162.50
107474	NICOR GAS 02-24-58-0000 4	GAS SERVICE-9TH WILCOX	PUMP STATION OPERATIONS	311.59
Total 107474:				311.59
107475	NICOR GAS #6708165415 3	410 MAIN GAS SERVICE	PUBLIC WORKS	161.66
Total 107475:				161.66
107476	OCCUPATIONAL HEALTH CENTERS	HR-EMPLOYEE SERVICES	HUMAN RESOURCES	1,510.00
107476	OCCUPATIONAL HEALTH CENTERS	HR-EMPLOYEE SERVICES	HUMAN RESOURCES	73.00
Total 107476:				1,583.00
107477	ODELSON STERK MURPHEY FRAZIER	LEGAL SVCS REND THROUGH 4/30/2022	LAW	23,080.00
107477	ODELSON STERK MURPHEY FRAZIER	PROFESSIONAL SVCS REND THROUGH 4/	LAW	832.50
Total 107477:				23,912.50
107478	PEP BOYS	POL-MP16180-BLOWER/MOTOR ASSMBLY	POLICE	836.90
107478	PEP BOYS	POL-M16183 BRAKES/ROTORS/LABOR	POLICE	1,068.36
Total 107478:				1,905.26
107479	PUBLIC SAFETY DIRECT, INC.	MPD 2022 FORD INTERCEPTOR UTILITY U	POLICE	10,131.86
Total 107479:				10,131.86
107480	ROMEOVILLE FIRE ACADEMY	FAE AUSTIN BROOKS	FIRE	550.00
Total 107480:				550.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
107481	SAFEGUARD BUSINESS SYSTEMS	SIGNATURE STAMP	PRESIDENT & TRUSTEES	40.95
Total 107481:				40.95
107482	SEWERTECH LLC	2022 SEWER CLEANING/TELEVISIONING	PUBLIC WORKS	8,881.67
Total 107482:				8,881.67
107483	TAPPED IN INC	FIR-MAINTANANCE OF EXHAUST FAN AT S	FIRE	1,500.00
107483	TAPPED IN INC	FIR- ELECTRICAL MAINTENANCE	FIRE	1,000.00
Total 107483:				2,500.00
107484	TONY'S LAWNMOWER	CRAFTSMAN LAWNMOWER REPAIRS	LAND & BUILDINGS	218.40
Total 107484:				218.40
107485	TRI COUNTY BOARD UP	SECURE WOOD ON SITE	CODE ENFORCEMENT	75.00
107485	TRI COUNTY BOARD UP	BOARD UP - 1615 ST. CHARLES RD	CODE ENFORCEMENT	75.00
Total 107485:				150.00
107486	AMARI BALDWIN	REFUND TOW #22-06238	LAW	2,315.00
Total 107486:				2,315.00
107487	CITY OF CHICAGO-	ACCT #432533-432533 4/18-5/17/2022	WATER COLLECTIONS	141,883.29
Total 107487:				141,883.29
107488	HERSCHMAN LEVISON HOBFOLL PLL	LEGAL SVCS REND 6/16-7/12	LAW	8,520.00
Total 107488:				8,520.00
107489	MAYWOOD PARK DISTRICT	REIMB. MAYWOOD FEST EXPENSES *DEP	CORPORATE	11,325.00
Total 107489:				11,325.00
107490	ALEXZONDREA TAYLOR	P&F-CLERICAL WORK 7/11-7/22	POLICE & FIRE COMMISSION	800.00
Total 107490:				800.00
107491	ANIMAL WELFARE LEAGUE	ANIMAL IMPOUNDMENT *MAY 2022	CODE ENFORCEMENT	204.00
Total 107491:				204.00
107492	Broadview Hardware	MPW MAINTENANCE SUPPLIES	PUBLIC WORKS	151.76
107492	Broadview Hardware	PW MAINTENANCE SUPPLIES	PUBLIC WORKS	85.55
107492	Broadview Hardware	PW MAINTENANCE SUPPLIES	PUBLIC WORKS	315.93
107492	Broadview Hardware	PW MAINTENANCE SUPPLIES	PUBLIC WORKS	505.57
107492	Broadview Hardware	PW MAINTENANCE SUPPLIES	PUBLIC WORKS	160.61
107492	Broadview Hardware	PW MAINTENANCE SUPPLIES	PUBLIC WORKS	237.11
Total 107492:				1,456.53
107493	CHICAGO CLEANING CONCIERGE	JANITORIAL SERVICES FOR JUNE 2022	LAND & BUILDINGS	8,225.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107493:				8,225.00
107494	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	110.00
107494	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	110.00
107494	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	110.00
107494	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	110.00
Total 107494:				440.00
107495	COMCAST #8771 20 001 0416648	PHONE/INTERNET SVC 200 S. 5TH	PARKS & RECREATION	392.88
107495	COMCAST #8771 20 001 0416648	PHONE /INTERNET SVC 200 S. 5TH	PARKS & RECREATION	272.93
Total 107495:				665.81
107496	COMCAST CABLE	ACCT #8771 20 001 0005151 7/4-8/3	CENTRAL SERVICES	21.04
Total 107496:				21.04
107497	COMED	LIGHT CONTROLLER 911 S. 7TH 4/14/22-5/1	MOTOR FUEL TAX	162.23
Total 107497:				162.23
107498	COMED	ELECTRIC SERVICE104 S. 1ST 4/14/2022-5/	MOTOR FUEL TAX	48.08
Total 107498:				48.08
107499	COMED #0511089044	CONTROLLER 1600 MADISON 4/13/2022 - 5/	MOTOR FUEL TAX	271.00
Total 107499:				271.00
107500	COMED #0536720000	ELECTRIC SVC VILLAGE HALL 4/14/22-5/13/	PUBLIC WORKS	10.34
Total 107500:				10.34
107501	COMED #5490211003	ELECTRIC SERVICE 1019 ST. CHARLES 4/1	MOTOR FUEL TAX	112.83
Total 107501:				112.83
107502	COMED #6080392012	ELECTRIC SERVICE 100 S. 1ST 4/14/22-5/13	MOTOR FUEL TAX	237.35
107502	COMED #6080392012	ELECTRIC SERVICE 100 S. 1ST 4/14/2022-5/	MOTOR FUEL TAX	80.93
Total 107502:				318.28
107503	COMED #6164044004	ELECTRIC SERVICE 701 S. 6TH 4/18/22-5/1	MOTOR FUEL TAX	53.63
Total 107503:				53.63
107504	DELL BUSINESS CREDIT	COMPUTERS FOR *CLERK OFFICE	VILLAGE CLERK	3,525.75
Total 107504:				3,525.75
107505	DEPT.OF CENTRAL MANAGEMENT SV	POL-COMMUNICATION CHARGES	POLICE	978.94
Total 107505:				978.94
107506	Franzen Plumbing	PLUMBING SERVICES @ VILLAGE HALL	PUBLIC WORKS	303.75
107506	Franzen Plumbing	PLUMBING SERVICES @ POLICE STATION	PUBLIC WORKS	175.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
107506	Franzen Plumbing	PLUMBING SERVICES @ POLICE STATION	PUBLIC WORKS	200.00
107506	Franzen Plumbing	PLUMBING SERVICES @ VILLAGE HALL	PUBLIC WORKS	175.00
Total 107506:				853.75
107507	GREENWOOD TRANSFER	WASTE DISPOSAL SERVICES	PUBLIC WORKS	16,690.45
Total 107507:				16,690.45
107508	Guardian Alliance Technologies, Inc.	GUARDIAN SOFTWARE PLATFORM PSA M	POLICE	102.00
Total 107508:				102.00
107509	IL Law Enforcement Admin Prof L3C	IL LEAP CONFERENCE	POLICE	299.00
Total 107509:				299.00
107510	J.G. Uniforms, Inc.	UNIFORM VOUCHER UTILIZED BY PTO CAJ	POLICE	226.45
Total 107510:				226.45
107511	Jimmy Kifarkis	CONTRACTOR - ELECTRICIAN 7/12-7/21/22	CODE ENFORCEMENT	1,200.00
Total 107511:				1,200.00
107512	JTJ General	MULTIPLE PROPERTIES FOR LANDSCAPIN	CODE ENFORCEMENT	1,675.00
107512	JTJ General	MULTIPLE PROPERTIES FOR LANDSCAPIN	CODE ENFORCEMENT	2,435.91
107512	JTJ General	MULTIPLE PROPERTIES FOR LANDSCAPIN	CODE ENFORCEMENT	1,350.00
107512	JTJ General	MULTIPLE PROPERTIES FOR LANDSCAPIN	CODE ENFORCEMENT	2,050.00
Total 107512:				7,510.91
107513	Lynda Elmore	FLOOD CONTROL PROGRAM	WATER & SEWER MAINTENANCE	1,700.00
Total 107513:				1,700.00
107514	MARK DWYER	CONTRACTOR - PLUMBING 7/12-7/21/22	CODE ENFORCEMENT	800.00
Total 107514:				800.00
107515	MCCANN INDUSTRIES INC	BACKHOE REPAIRS	WATER & SEWER MAINTENANCE	6,597.52
Total 107515:				6,597.52
107516	MP AUTO SALES & REPAIR, INC	2022 FORD EXPLORER OIL CHANGE	POLICE	70.00
107516	MP AUTO SALES & REPAIR, INC	13 CHEVY IMPALA CHARGE AC	POLICE	90.00
107516	MP AUTO SALES & REPAIR, INC	2014 CHEVY MALIBU REPLACE WIND SPOI	POLICE	114.00
107516	MP AUTO SALES & REPAIR, INC	2013 CHEVY MALIBU OIL CHANGE	POLICE	55.00
Total 107516:				329.00
107517	OFFICE DEPOT	OFFICE SUPPLIES	CODE ENFORCEMENT	82.77
107517	OFFICE DEPOT	OFFICE SUPPLIES	CODE ENFORCEMENT	61.98
107517	OFFICE DEPOT	OFFICE SUPPLIES	CODE ENFORCEMENT	71.68
107517	OFFICE DEPOT	OFFICE SUPPLIES	CODE ENFORCEMENT	245.68
Total 107517:				462.11

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
107518	P.F. PETTIBONE & CO.	POLICE DEPT PATCHES	POLICE	1,064.15
Total 107518:				1,064.15
107519	PITNEY BOWES	POL-LEASED EQUIPMENT	POLICE	1,619.58
Total 107519:				1,619.58
107520	PROCHAMPS	62 FORECLOSURE/7 VACANT REGISTRATI	CORPORATE	8,615.50
Total 107520:				8,615.50
107521	RAY O'HERRON CO INC	HOMELAND UNIFORM ORDER, SHIRTS, BE	POLICE	518.73
Total 107521:				518.73
107522	SUBURBAN LABORATORIES INC	DISINFECTANT BY PRODUCTS	PUMP STATION OPERATIONS	1,020.00
Total 107522:				1,020.00
107523	TAYLOR EXCAVATING & CONSTRUCTI	PW-CONTRACTED ALLEY GRADING	PUBLIC WORKS	3,105.00
107523	TAYLOR EXCAVATING & CONSTRUCTI	PW-CONTRACTED ALLEY GRADING	PUBLIC WORKS	5,715.00
107523	TAYLOR EXCAVATING & CONSTRUCTI	PW-CONTRACTED ALLEY GRADING	PUBLIC WORKS	4,250.00
Total 107523:				13,070.00
107524	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION	CODE ENFORCEMENT	100.00
107524	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION - 1401 S. 12TH AVE	CODE ENFORCEMENT	100.00
Total 107524:				200.00
107525	TONY'S LAWNMOWER	NEW ECHO SPOOLS	LAND & BUILDINGS	21.99
Total 107525:				21.99
107526	WINKLER TREE SERVICE	TREE TRIMMING & REMOVAL VARIOUS	PUBLIC WORKS	18,000.00
Total 107526:				18,000.00
107527	ALVARO ALVAREZ	ESCROW RELEASE *1425 S 20TH		1,750.00
Total 107527:				1,750.00
107528	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	89.06
107528	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	333.32
107528	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	351.89
Total 107528:				774.27
107529	BLUE CROSS BLUE SHIELD	HEALTH INS COVERAGE *AUG 2022	HUMAN RESOURCES	255,945.02
Total 107529:				255,945.02
107530	BRANDON BARKER	DJ B-LOW FOR NNO 8.2.22	POLICE	250.00
Total 107530:				250.00
107531	CHICAGO GAME AND GO	GAME TRUCK RENTAL *NNO 8/2/2022	POLICE	475.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107531:				475.00
107532	DANIEL HODGES	ESCROW RELEASE *1205 S 8TH		9,950.00
Total 107532:				9,950.00
107533	DEARBORN NATIONAL	LIFE INS PREM JULY 2022	CENTRAL SERVICES	2,111.45
Total 107533:				2,111.45
107534	DRONE EVENTS LLC	DRONE VIDEOGRAPHY FOR NNO 8.2.22	POLICE	650.00
Total 107534:				650.00
107535	Elan City Inc.	2 US SOLAR EVOLIC SOLUTION WHITE RE	POLICE	3,249.50
Total 107535:				3,249.50
107536	KOPY KAT	2 BANNERS FOR NAT'L NIGHT OUT	POLICE	144.00
Total 107536:				144.00
107537	Maria L. Martinez	DANCE PERFORMANCE *NNO 8/2/2022	POLICE	250.00
Total 107537:				250.00
107538	MUNICIPAL EMPLOYEE	HEALTH/DENTAL/VISION INSURANCE *JUL	CENTRAL SERVICES	135,794.64
107538	MUNICIPAL EMPLOYEE	HEALTH/DENTAL/VISION INSURANCE *AUG	CENTRAL SERVICES	136,973.94
Total 107538:				272,768.58
107539	Munico Corp	10 RBBER SPEED BUMPS	POLICE	1,309.50
Total 107539:				1,309.50
107540	THERESA WILSON DBA	300 ASSORTED SANDWICHES & CHIPS FO	POLICE	1,650.00
Total 107540:				1,650.00
107541	Traffic Control & Protection Inc.	212-SOLAR EMPCO HI-INTENSITY B LIGHT	POLICE	2,025.00
Total 107541:				2,025.00
107542	Vigilant Solutions, LLC	15 L6Q QUICK DEPLOY CAMERAS AND SO	POLICE	25,476.00
Total 107542:				25,476.00
107543	Windy City Ice Cream LCC	ICE CREAM TRUCK FOR NNO 8.2.22 - 200 B	POLICE	750.00
Total 107543:				750.00
107544	MAXINFLABLES	TENT/GENERATOR *NNO 8/2/2022	POLICE	1,165.00
Total 107544:				1,165.00
107579	ALONZO TRAVIS III	REIMB.SEWER DRAIN LICENSE	PUBLIC WORKS	125.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107579:				125.00
107580	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	383.25
Total 107580:				383.25
107581	ASHLAND ADDISON FLORIST	SYMPATHY SPRAY	VILLAGE MANAGER	140.63
Total 107581:				140.63
107582	AUTOZONE	FIR-AUTO SUPPLIES	FIRE	60.77
Total 107582:				60.77
107583	BAKER TILLY VIRCHOW KRAUSE,LLP	AUDITOR'S FEES 4/30/2021	FINANCE	11,400.00
Total 107583:				11,400.00
107584	CABENO ENVIROMENTAL	REFUND HYDRANT METER RENTAL	WATER COLLECTIONS	1,782.60
Total 107584:				1,782.60
107585	CAMIC JOHNSON LTD	ADMINISTRATIVE HEARING 6/03/2022 & 6/1	CODE ENFORCEMENT	750.00
107585	CAMIC JOHNSON LTD	ADMINISTRATIVE HEARING FOR 7/1/22 & 7/	CODE ENFORCEMENT	750.00
Total 107585:				1,500.00
107586	CIVIC SYSTEMS, LLC	SEMI ANNUAL SOFTWARE SUPPORT JUL-	FINANCE	9,979.00
Total 107586:				9,979.00
107587	COMCAST	FIR- SV/INTERNET STATION 5/29-6/28	CENTRAL SERVICES	124.03
Total 107587:				124.03
107588	COMCAST	FIR-INTERNET SVC 6/22-7/21/22	CENTRAL SERVICES	437.51
107588	COMCAST	FIR-INTERNET SVC 5/22-6/21/22	CENTRAL SERVICES	439.13
Total 107588:				876.64
107589	EDWIN HANCOCK ENGINEERING CO	WASHINGTON BOULEVARD, PHASE II ENGI	PUBLIC WORKS	18,447.12
107589	EDWIN HANCOCK ENGINEERING CO	CENTRAL SEWER SEPERATION	WATER & SEWER MAINTENANCE	46,187.50
107589	EDWIN HANCOCK ENGINEERING CO	2022 GREEN INFRASTRUCTURE ALLEY IM	PUBLIC WORKS	5,800.00
Total 107589:				70,434.62
107590	FLEET SERVICES	FUEL *POLICE	POLICE	9,595.06
Total 107590:				9,595.06
107591	FOREST PRINTING	SUMMER 2022 NEWSLETTER	VILLAGE MANAGER	5,380.04
Total 107591:				5,380.04
107592	GENE WASHINGTON	P&F-MEETING *07/28/2022	POLICE & FIRE COMMISSION	150.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107592:				150.00
107593	GLORIA A. CLAY	P&F-MEETING *07/28/2022	POLICE & FIRE COMMISSION	200.00
Total 107593:				200.00
107594	HILDEBRAND SPORTING GOODS	(2) DESK PLATES *VMO	VILLAGE MANAGER	60.00
Total 107594:				60.00
107595	HOME DEPOT CREDIT SERVICES	FIR-BUILDING HARDWARE	FIRE	236.94
Total 107595:				236.94
107596	ILLINOIS EPA	NPDES FEE 7/1/22-6/30/23	WATER & SEWER MAINTENANCE	5,007.40
Total 107596:				5,007.40
107597	ILLINOIS MUNICIPAL LEAGUE	IML CONFERENCE	PRESIDENT & TRUSTEES	1,715.00
Total 107597:				1,715.00
107598	INTERNATIONAL INSTITUTE OF	ANNUAL MEMBERSHIP DUES 2022	VILLAGE CLERK	445.00
Total 107598:				445.00
107599	JAMES T BREWER	P&F-MEETING *07/28/2022	POLICE & FIRE COMMISSION	150.00
Total 107599:				150.00
107600	LOYOLA UNIVERSITY MED CENTER	FIR-EMERGENCY MEDICAL TECHNICIAN S	FIRE	1,500.00
Total 107600:				1,500.00
107601	LRS Holdings, LLC	GARBAGE PICK UP *JUNE 2022	WATER COLLECTIONS	151,151.35
Total 107601:				151,151.35
107602	MESIROW INSURANCE SERVICES	SURETY BOND *S.KUPTZ	HUMAN RESOURCES	415.00
Total 107602:				415.00
107603	ODELSON STERK MURPHEY FRAZIER	LEGAL SVCS REND THROUGH 5/31/2022	LAW	20,349.84
107603	ODELSON STERK MURPHEY FRAZIER	LEGAL SVCS REND THROUGH 5/31/2022	LAW	3,810.46
107603	ODELSON STERK MURPHEY FRAZIER	LEGAL SVCS REND THROUGH 5/31/2022	LAW	300.00
Total 107603:				24,460.30
107604	READITH ESTER	P&F-MEETING *07/28/2022	POLICE & FIRE COMMISSION	150.00
Total 107604:				150.00
107605	SBC GLOBAL SERVICES, INC.	FIR-MAINT BILLING 6/29-7/28	CENTRAL SERVICES	221.45
Total 107605:				221.45
107606	SHABAUN REYES-PLUMMER	REIMB. MILEAGE/CONFERENCE EXPENSE	PRESIDENT & TRUSTEES	563.95

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 107606:				563.95
107607	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION - 1401 S. 12TH AV	CODE ENFORCEMENT	100.00
107607	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTIONS	CODE ENFORCEMENT	300.00
Total 107607:				400.00
107608	TRI COUNTY BOARD UP	BOARD-UP FOR 1307 S. 8TH AVE.	CODE ENFORCEMENT	120.00
Total 107608:				120.00
107609	TYRONE WILLIAMS	REIMB.PURCH OF SEWER INLET	WATER & SEWER MAINTENANCE	188.26
Total 107609:				188.26
107610	UNIVERSITY OF IL AT URBANA-	FIREFIGHTER ACADEMY *R.HAMILTON	FIRE	5,100.00
Total 107610:				5,100.00
107611	UTILITY SERVICE CO., INC.	500,000 PEDISPHERE ROAD TANK	WATER & SEWER MAINTENANCE	7,444.96
Total 107611:				7,444.96
107612	VILLAGE OF MELROSE PARK	ACCT #422001-001 5/20-6/19/2022	WATER COLLECTIONS	25,755.07
Total 107612:				25,755.07
107613	PROCHAMPS	34 FORECLOSURE/17 VACANT REGISTRAT	CORPORATE	6,575.00
Total 107613:				6,575.00
107614	RESOURCE MANAGEMENT ASSOCIA	P&F-WRITTEN/ORAL EXAMINATIONS	POLICE & FIRE COMMISSION	7,538.22
107614	RESOURCE MANAGEMENT ASSOCIA	P&F-FIRE CAPTAIN EXAMS	POLICE & FIRE COMMISSION	4,385.29
Total 107614:				11,923.51
107615	SUN-TIMES MEDIA	LEGAL ADS	LAW	2,774.00
Total 107615:				2,774.00
107616	Arthur P. O'hara Inc.	OFFICE CREDENZA	VILLAGE MANAGER	1,802.00
Total 107616:				1,802.00
Grand Totals:				1,608,164.07

VILLAGE OF MAYOOD

Warrant List #200528 through August 10, 2022

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below and authorize the payment when funds are available.

President

Village Manager

Attest

Clerk

Village of Maywood Tuesday, August 16, 2022

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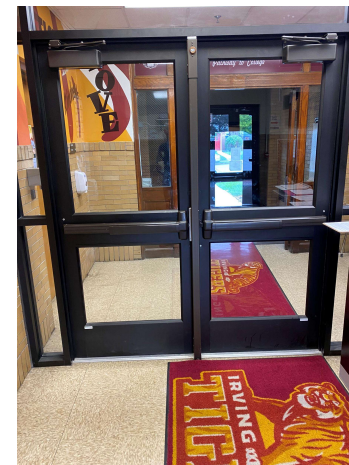
VILLAGE OF TRUSTEES REGULAR BOARD MEETING

Federal Commission on School Safety Recommendations

- Strong Security Team
- Security Assessments
- Development and Implementation of Appropriate Plans for Security and Emergency

Best Practices for School Security

- Security Management
- Emergency Operation Plan
- School Improvements
 - Layers of Security
 - Access Controls
 - Video
 - Screening
- Procedures



Emergency Drills

School Safety Drill Act

- Establishes a minimum requirement and standard for schools to follow when conducting school safety drills
- Encourages schools and first responders to work together
- Communities and schools may exceed requirements and standards

Types of drills:

1. School Evacuation (3)
2. Bus Evacuation (1)
3. Law Enforcement (1)
4. Severe Weather/Shelter-in-Place (1)

Living Word now operating Living Fresh Market

Megachurch owns Forest Park Plaza where grocery store is located

by Andy Viano October 12, 2021 of the Forest Park Review

Living Word Church has entered the grocery business.

Living Fresh Market's now-former co-owner Ken Casaccio confirmed Monday that he and his partners have sold the eastern anchor store at Forest Park Plaza to its landlord, Living Word Christian Center, in a deal that closed Friday, Oct. 8.

Melody Winston, the daughter of Living Word founder Rev. Bill Winston, was traveling but confirmed the transaction in an email.

"Yes, the rumor is true," Winston wrote. "Forest Park Plaza has a new grocery tenant run by new management. More details to come as this store is currently making its transition."

The store was open for business Monday with mostly full shelves and modest inconveniences, notably the inability to process electronic benefit transfer (EBT) transactions or sell alcohol. A sign on the front door said a still-processing liquor license was to blame for the store's roped-off liquor section.

Mayor Rory Hoskins said the church could rebrand the location in the coming months and that the now-owners have already applied for a liquor license in order to resume alcohol sales. Those licenses do not automatically transfer between owners.

Self-described supermarket consultant Joseph Welsh said he has been brought in by church leaders to oversee the newly formed business.

"We've got a transition phase that we're undergoing," Welsh said. "We're going to be in transition for a while, a few weeks at least, and then the shelves will start to replenish. We have a new supplier and we should have the store in good shape by the holidays."

Welsh said he had been consulting with Living Word for "a couple months" before taking the keys Friday. He declined further comment on any future plans for the location.

Living Word, the Forest Park megachurch founded by Rev. Winston, acquired the Forest Park Plaza shopping center in the 7500-7600 block of Roosevelt Road in 1998. The multi-acre property includes the church itself, a handful of church-affiliated businesses and several commercial tenants.

The 70,000-plus square foot Living Fresh Market location at 7520 Roosevelt Road was occupied by a different grocery brand, Ultra Foods, until 2017 when Ultra's parent company, Strack & Van Til, filed for bankruptcy.

Living Fresh Market's arrival and a partnership with the Casaccio brothers, who also own Chicago's Leamington Foods under a separate LLC, was heralded as a "new beginning" for the location by former mayor Anthony Calderone when it opened in May 2018.

Casaccio, speaking from one of Leamington Foods' locations Monday, declined to comment in detail on the sale, directing questions to the church.

"I would let them answer that question," he said when asked why the business was sold. "The church was very good and we're willing to help them any way we can."

Melody Winston had previously expressed hope for a long-term partnership between the church, the Casaccio brothers and the village.

"We knew what you needed and as a landlord, we like to give something to the community of substance," she said at the store's 2018 ribbon-cutting ceremony. "In naming this grocery store Living Fresh Market, they intentionally wanted it to live and go on for generations and generations and generations, as they have in the past."

Living Fresh Market is located less than a mile from Forest Park's Walmart Supercenter, which offers an array of grocery and produce offerings, something that Hoskins speculated could have made operating the Living Fresh store more challenging. Hoskins said despite any possible overlap, he and the village would support the new Living Fresh Market as much as possible.

"We want to see every store succeed and the village tries to cut red tape and work with operators," Hoskins said. "We pull for all of our businesses."

Forest Park Plaza's other anchor location has been empty since late 2018 when Home Owners Bargain Outlet (HOBO) exited the storefront at 7630 Roosevelt Road after less

than a year. The Cook County Department of Public Health used the site as a major COVID-19 vaccination clinic this spring.

The Winstons and Living Word have multiple business and real estate holdings in addition to their ministry, including the Joseph Business School and Royal Christian Bookstore and Cafe within Forest Park Plaza. Living Word also owns a 13-acre mall in Bill Winston's hometown of Tuskegee, Alabama, and a fixed-based airfield operation, flight school and museum under the name Golden Eagle Aviation, also in Tuskegee.

Revize Web Services Sales Agreement

This Sales Agreement is between Village of Maywood, Illinois (“CLIENT”) and Revize LLC, aka Revize Software Systems, (“Revize”). Federal Tax ID# 20-5000179 Date: 7-18-2022

CLIENT INFORMATION:	REVIZE LLC:
Client Name: <u>Village of Maywood</u>	Revize Software Systems
Client Address: <u>40 Madison Street</u>	150 Kirts Blvd., Suite B
Client Address 2: _____	Troy, MI 48084
Client City/State/Zip: <u>Maywood, IL 60153</u>	248-269-9263
Contact Name: <u>LaSondra Banks 708-450-6366</u> <u>lbanks@maywood-il.org</u>	
Billing Dept. Contact: <u>LaSondra Banks 708-450-6366</u> <u>lbanks@maywood-il.org</u>	
Client Website Address: https://maywood-il.org/	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$600
1	Phase 2 – Discovery & Design from scratch - One concept, three rounds of changes, home page and inner page designs and layout, includes Responsive Web Design.	\$1,100
1	Phase 3 & 4 – Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications and CMS module updates, onetime fee:	\$3,000
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$900
1	Phase 6 – Site map development/content reorganization and content migration from old website into new website including spell checking and style corrections – up to 1,500 web pages and documents (approximate amount on your website today). To help eliminate stale content, Revize will not be moving over any calendar event items.	\$2,810
1	Phase 7 – Content Editing/Administrator Training, one-day session, remote, onetime fee:	\$900
1	Phase 8 – Go Live, onetime fee:	Included
1	Revize Annual Fee, pre-paid: Includes unlimited tech support, CMS software updates (up to 3 users), security software updates, and 24 hour website health monitoring. Website hosting on 4 redundant server farms included free of charge with SSL security certificate (10 GB storage space, 100 GB monthly bandwidth limit) with pre-paid annual fee:	\$2,900
Grand Total		\$12,210

Five-year agreement with free website design refresh during year five. The annual fee will be a locked-in rate of \$2,900 for the first 5 years. If client cancels this sales agreement before the sales agreement expiration date, the full amount of the 5-year agreement is still due. This agreement will automatically renew each year after five years of service, unless either party gives notice of cancelation by email and letter 30 days before the end of the annual one-year anniversary date. Revize requires a check for \$8,500 to start this Initiative. Remaining balance due upon website delivered for content editor training or the first-year anniversary of the kick off meeting, whichever comes first. Annual services and website hosting start the day of the Kick Off project meeting. For project timeline and details please refer to our proposal dated 7-7-2022. CLIENT understands that the project completion date is highly dependent on their timely communication with REVIZE.

CLIENT also agrees and understands that:

- a. The primary communication tool for this project and future tech support is the REVIZE customer portal found at <https://support.revize.com>.
- b. During the project, CLIENT will respond to REVIZE inquiries within 48 hours of the request to avoid any delay in the project timeline.
- c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.

Terms:

1. *Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.*
2. *Additional content migration, if requested, is available for \$3 per web page or document.*
3. *This Sales Agreement is the only legal document governing this sale. If the contract is terminated before the expiration date, the full amount of the contract is still owed.*



The Government Website Experts

- 4. Both parties must agree in writing to any changes or additions to this Sales Agreement.
- 5. Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Illinois.
- 6. Pricing expires in 30 days.

AGREED TO BY:	CLIENT	REVIZE
<i>Signature of Authorized Person:</i>	_____	_____
<i>Name of Authorized Person:</i>	_____	<u>Joseph J. Nagrant</u>
<i>Title of Authorized Person</i>	_____	<u>Business Development Director</u>
<i>Date:</i>	_____	_____

Please sign and return to: Joseph J. Nagrant Fax 1-866-346-8880

The Following Applications & Features will be integrated into Your Website Project

Revize provides applications and features specifically designed for government websites. The applications and features are grouped into five categories:

- Citizen’s Communication Center Apps
- Citizen’s Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

Citizen’s Communication Center Apps

- Home Page Alert
- E-Notification Center with Email & Text Alerts
- Document Center with keyword search
- FAQs with keyword search
- Staff Directory with keyword search
- News Center with Facebook/Twitter Integration
- “Share This” Social Media App
- Online Web Forms
- Photo Galleries
- Quick Link Buttons
- New Revize Web Calendars with monthly grid and listing view
- Sliding Feature Bar
- Language Translator

Citizen’s Engagement Center Apps

- Citizen Request Center with Captcha
- Multi-use Listing Directory with picture, phone, email, Google navigator
example: https://www.largo.com/facilities_directory/index.php
- Online Bill Pay linking to your current provider
- RSS Feed

Staff Productivity Apps

- Agenda Posting Center
- Bid Posting
- Job Posting
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Web Form Builder with drag & drop text fields
- Website Content Archiving
- Website Content Scheduling

Site Administration and Security Features

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics

Mobile Device and Accessibility Features

- ADA Compliant WCAG 2.1 AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) for great mobile phone viewing

Service Level Agreement

Revize Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues, determined by Revize, are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Until this error is resolved, the website is essentially halted. A large number of users and or core program functionality are severely impacted.

Critical issues are defined as website errors that are an inconvenience, or causes a inconsistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

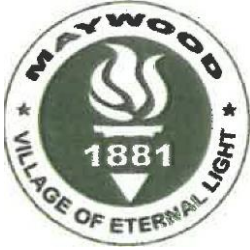
Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but the ser would eventually want changed.

Technical Support Escalation:

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nagrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

Revize Support

- 7 a.m. - 7 p.m. CST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, ILLINOIS 60153 • 708-450-6300

VILLAGE OF MaMAYWOOD BOARD, COMMITTEE AND COMMISSION APPLICATION FORM

Applicant's Name: Marcellus Cassius Wells

(Print)

Name of Board or Commission applying for: Fire and Police
Commission

Home Address: [REDACTED]

Number of years in residence: 30

Home Phone Number : [REDACTED]

[REDACTED] Mobile Phone Number: _____

Current Employer: Gemini firearms
defense

Employer Address: [REDACTED]

Occupation: Store
supervisor

List education: Proviso East High School
Triton College

List any convictions of violation of local, state or federal law: _____

The term "Village" as used in this Application includes all boards, commissions and committees (e.g. Planning & Zoning, Liquor Authority, Historic Preservation, Traffic & Safety, Fire & Police etc.) of the Village as well as the Board of Local Improvements, the Emergency Telephone System Board.

The term "immediate family member" includes father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, step-father, step-mother, step-son, step-daughter, step-brother, step-sister, half-brother, half-sister, and including the father, mother, grandfather or grandmother of the individual's spouse and the individual's fiance or fiancée. (Definition taken from Section 10 of State Officials and Employees Ethics Act (S ILCS

430/10)).

Are you, or any immediate family member who lives with you, currently involved in any lawsuit or legal action _____ against _____ the _____ Village:
_____ No _____

Do you currently serve as an appointed or elected official for any other unit of local government (e.g., library district, park district, school district, township commissioner, county), or any county, state or federal agency. If so, please describe your appointed or elected position and your current term of office.

Are you currently employed by any other unit of local government (e.g., library district, park district, school district, township, county), or any county, state or federal agency? If so, please describe your employment position and state whether your employer has any policies that would prohibit you from serving as an appointed official of the Village.

Do you, or any immediate family member who lives with you, currently do business with the Village or have a business relationship with a person or a company that does business with the Village? If so, please describe the type of business that you do with the Village or the business relationship(s) that you have with other persons or companies that do business with the Village.

Do you, or any immediate family member who lives with you, have any contracts (e.g., rental agreements, voucher agreements, leases, licenses, vendor agreements, business contracts, financial incentive agreements, etc.) with the Village or have any contracts with a person or a company that does business with the Village? If so, please describe the contracts that you have with the Village or with persons or companies that do business with the Village.

Do you, or any immediate family member who lives with you, own any real estate or buildings or a company (e.g., property management company or vendor or service company) that currently does business with the Village or has a contract with the Village or receives money or financial incentives from the Village? If so, please list the address of each real property and the owners for each real property; state the name of the company and owners of the company; and describe the contract or agreement:

Do you, or any immediate family member who lives with you, work for a company or own a company that currently does business with the Village or has a contract with the Village or receives money or financial incentives from the Village? If so, please describe the business relationship(s) and/or the contractual relationship(s) between the company and the Village, and state whether your salary or compensation is, directly or indirectly, related to the business relationship(s) or the contractual relationship(s) that exist with the Village.

Do you currently owe money to the Village of Maywood? If so, please describe the reason why you owe money to the Village, the amount of money due to the Village, and whether or not you are actively contesting the amount of money due to the Village.

Overnight parking tickets 65 dollars

Are you related to any Village employee or elected official? No (Yes/No). If so, please disclose:

PLEASE ATTACH YOUR RESUME AND COVERLETTER EXPRESSING YOUR INTEREST

What other volunteer obligations do you have?

None

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this Application being disqualified from further consideration.

Signature: Marcellus Wells

08/11/2022

Date:

Form updated: 11.5.2021

Warehouse/Logistics Professional

I am a Warehouse/Logistics Professional with more than 20 years of industry- relevant experience in all aspects of the warehouse environment, including receiving and shipping, labor and workforce management, product assembly, quality assurance and logistics. I am also a certified Fork Lit Operator.

Experience

Shipping and Receiving Manager, 247 Metal Laser; Itasca, IL — 2017-Present

In my current role, I oversee production on the warehouse production floor, supervising 7 employees. I coordinate the loading and unloading of all warehouse shipments and customer orders. I am the Main packer of outgoing packages and all freight, and also function as a Quality Control Lead, ensuring that all outgoing packages are accurate and safely packed. Since my appointment to this role, Quality Control has improved 75%. I am also expertly efficient in the operation of the CNC laser cutting machine, and am a certified OSHA Safety Manager, where my team has seen vast improvement of the implementation of safety practices and standards in the workplace.

Warehouse Clerk, Midland Paper; Wheeling IL — 2014-2017

During my tenure in this company, I operated various fork lifts and a basket crane on a daily basis to load and unload different parcel. I also managed the package station, ensuring the quality and accuracy of each order, improving quality assurance metrics and shipping times for my department. I also updated internal computer systems, corrected order printing labels as needed, and controlled the staging areas for shipping and receiving.

Warehouse Clerk/Assembler, Sloane Valve; Franklin Park, IL — 2013-2014

As Warehouse Clerk/Assembler, I assembled plumbing valves and other supplies on an assembling machine efficiently, within performance guidelines and daily production metrics. In addition, I utilized micrometers and water

test systems to test the quality of assembled valves. I also trained new employees on all positions within the department as needed.

Warehouse Clerk, Spiral Binding; Elk Grove Village, IL — 2003–2005

In this role, I utilized UPS Worldship and FedEx manifest systems, in addition to an RF scanner to complete daily shipping and receiving tasks. I also performed quality control checks on all outbound orders. I was also solely responsible for the inventory of the entire warehouse.

Education

Proviso East High School, Maywood, IL

References

Available Upon Request



Tori Garron

Summary

Results driven professional with 20+ years of experience and expertise in the Hospitality Industry. Innovative individual with outstanding communications, interpersonal and organizational skills. Looking to play an integral part in the operation and success of an organization where the diversity of my skills can be utilized fully.

Key Proficiencies

- Excellent Multitasker
- Bookkeeping & Billing
- Meeting Management
- Client Relationship Mgmt.
- Competent & Confident Leader
- Operates Well Under Pressure
- Conflict Resolution & Mediation
- Communications
- Relationship Building
- Excellent Instructor

Professional Experience

- Responsible for Top Tier clients providing excellent customer service skills
- Proficient with multiple tasking and possess strong organizational skills/very detailed
- Maintained schedules for multiple airport marquee signs and reserved group bookings
- Team Leader, Trainer for new employees and one on one support and tutoring
- Managed the VIP/Concierges Room by providing all necessary business and casual needs
- Responsible for hotel reservations due to mandatory overnight stays as a result of flight operations
- Responsible for Light bookkeeping and Sales
- Acted as liaison between the clients and the airport personnel to ensure the highest level of service was provided



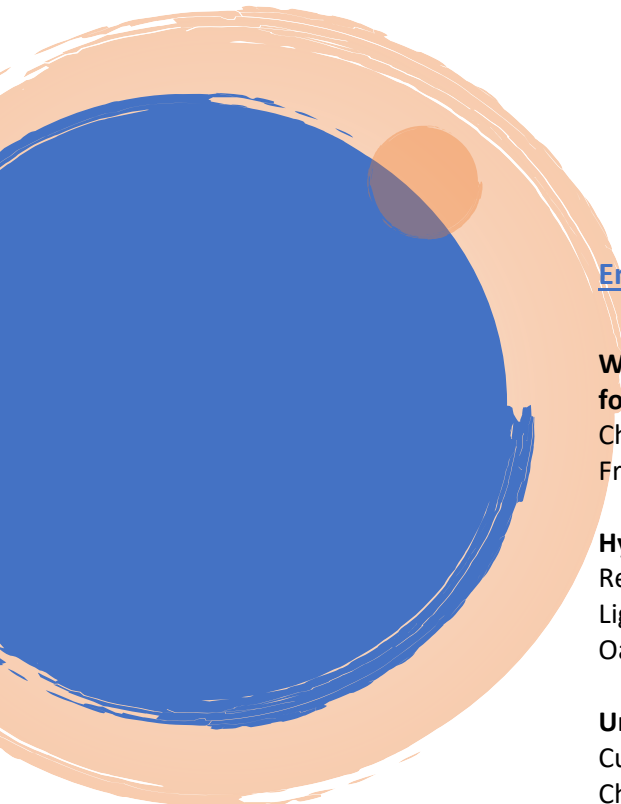
██████ ████████ ████████
Maywood, IL 60153



████████████████████



██



Employment History

Wayside Community Residential Home for Adolescent Teens Child Advocate/Counselor Framingham, MA	1994-1996
Hype Hair Receptionist, Appointment Management, Light bookkeeping Oak Park, IL	1996-1999
United Airlines (O'Hare Airport) Customer Trainer Chicago, IL	1999-Present

Education

Mass Bay Community College	1993 – 1995
Marlboro High School	1989 - 1993

References

Available Upon Request





VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, ILLINOIS 60153 • 708-450-6300

VILLAGE OF MAYWOOD BOARD, COMMITTEE AND COMMISSION APPLICATION FORM

Applicant's Name: Tori Anne Garrow (Print)
Name of Board or Commission applying for: _____
Home Address: _____
Number of years in residence: 15
Home Phone Number: _____ Mobile Phone Number: _____
Current Employer: D&A Candy Corner and more
Employer Address: 1612 MADISON ST MAYWOOD 60153
Occupation: OWNER
List education: 2 years College
List any convictions of violation of local, state or federal law: NONE

The term "Village" as used in this Application includes all boards, commissions and committees (e.g. Planning & Zoning, Liquor Authority, Historic Preservation, Traffic & Safety, Fire & Police etc.) of the Village as well as the Board of Local Improvements, the Emergency Telephone System Board.

The term "immediate family member" includes father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, step-father, step-mother, step-son, step-daughter, step-brother, step-sister, half-brother, half-sister, and including the father, mother, grandfather or grandmother of the individual's spouse and the individual's fiancé or fiancée. (Definition taken from Section 10 of State Officials and Employees Ethics Act (5 ILCS 430/10)).

Do you, or any immediate family member who lives with you, work for a company or own a company that currently does business with the Village or has a contract with the Village or receives money or financial incentives from the Village? If so, please describe the business relationship(s) and/or the contractual relationship(s) between the company and the Village, and state whether your salary or compensation is, directly or indirectly, related to the business relationship(s) or the contractual relationship(s) that exist with the Village.

NO

Do you currently owe money to the Village of Maywood? If so, please describe the reason why you owe money to the Village, the amount of money due to the Village, and whether or not you are actively contesting the amount of money due to the Village.

NO

Are you related to any Village employee or elected official? NO (Yes/No). If so, please disclose:

PLEASE ATTACH YOUR RESUME AND COVERLETTER EXPRESSING YOUR INTEREST

What other volunteer obligations do you have? NONE

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this Application being disqualified from further consideration.

Signature:  Date: 8.10.22

M MyCivic APP

The best way to stay
CONNECTED and **ENGAGED**
with the Village of Maywood
using your mobile phone.

With the MyCivic App, residents can now:

- ✓ Report a Concern
- ✓ Get up-to-the minute Alerts
- ✓ Receive the latest Village Updates
- ✓ Interact with Village Departments

Download the MyCivic APP today... *It only takes a few minutes.*

[BIT.LY/MAYWOODMYCIVICANDROID](https://bit.ly/maywoodmycivicandroid)

[BIT.LY/MAYWOODMYCIVICAPPLE](https://bit.ly/maywoodmycivicapple)

Have questions or need assistance, contact the
Community Engagement Department at
708-450-6302 or email lbanks@maywood-il.org







National League of Cities Fees, Fines, and Policy Summit sponsored by JP Morgan Chase





ELEVATE


Metropolitan **Planning** Council

July 14, 2022

Maywood water affordability discussion

Anthena Gore, Elevate

Justin Keller, Metropolitan Planning Council

2022 Elevate

Agenda

- Overview of Elevate + MPC water affordability work
- Potential scope of work for Maywood
- Discussion
- Next steps



ELEVATE

Metropolitan Planning Council

Water Affordability Report


- Key terms
- EPA method
- Report & outreach



2022 Elevate

Key Terms

- **Water affordability** is a function of the interaction between *cost of service* and *income*
- **Water bill burden** is the percentage of a household's income that goes toward paying water bills
- The industry varies on what a best-practice measurement (%) of water bill burden is

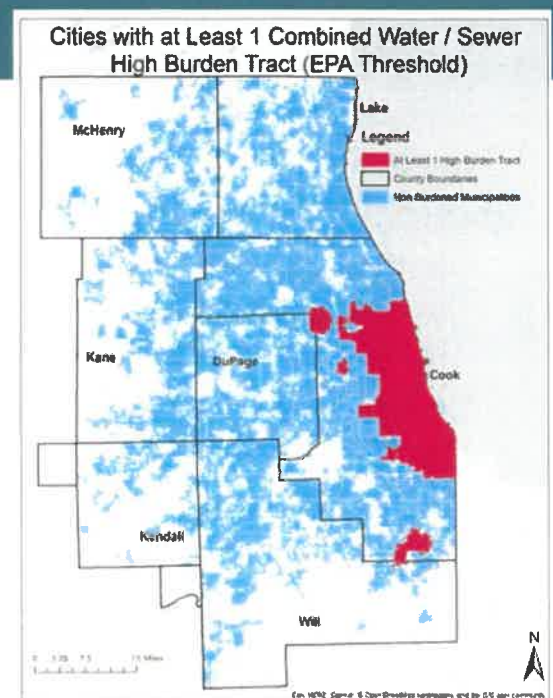


Water Bill Burden Description	Water Bill Burden Threshold (Water Only)	Water Bill Burden Threshold (Water + Sewer)
Low	< 1.25%	< 2.25%
Mid-Range	1.25 – 2.25%	2.25 – 4.5%
High	> 2.5%	> 4.5%

EPA Method – MHI

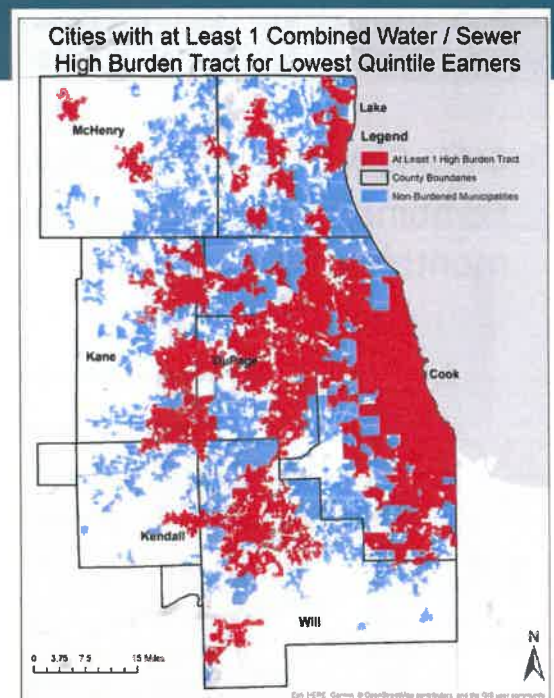
- 4.5% EPA indicator of affordability for combined water/sewer, assuming monthly usage = 5k gals

		Percent of households in area earning below 80% AMI		
		>=50%	25-49%	<25%
Percent household income for lowest quintile	Greater than 4.5%	High	Medium	Low
	2.25-4.5%	High	Medium-High	Medium-High
	Less than 2.25%	Medium	Medium-High	Medium-Low
	Low	Medium-High	Medium-Low	Low



EPA Method – Quintiles

- Lowest income quintile by census tract (bottom 20% of earners)
 - Half of region's municipalities have at least one census tract where lowest income earners have a high water burden
 - 4.5% threshold is considered arbitrary but is useful for comparison



Water Affordability Report & Outreach

- Elevate and MPC published the NE IL Report in 2018, analyzing water affordability challenges across the region
 - Water affordability is a region-wide issue that everyone needs be aware of and take steps to address
 - As water system maintenance costs and rates increase, careful examination of ability-to-pay within customer-base will be necessary
 - Affordability is a continuum, not a dichotomy



Focus Areas

Water affordability technical assistance offered by Elevate and MPC currently includes the following focus areas:

- Water bill burden
- Water debt
- Shutoffs
- Plumbing leaks
- Data management
- Customer service

In the examples to follow, we will discuss our work in Chicago and Evanston which are reflections of the priorities of each municipality. We acknowledge that municipal priorities and areas of interest may differ from the work in presented in the examples and may expand beyond the limited list above. At the end of the presentation, we will discuss the priorities and interest areas of your municipal utility and leadership and the possible next steps.



ELEVATE

Metropolitan  Planning Council

City of Chicago

Priority: Develop tailored policy and program recommendations on how the City of Chicago can equitably address issues related to water affordability.

2022 Elevate

Chicago Analysis

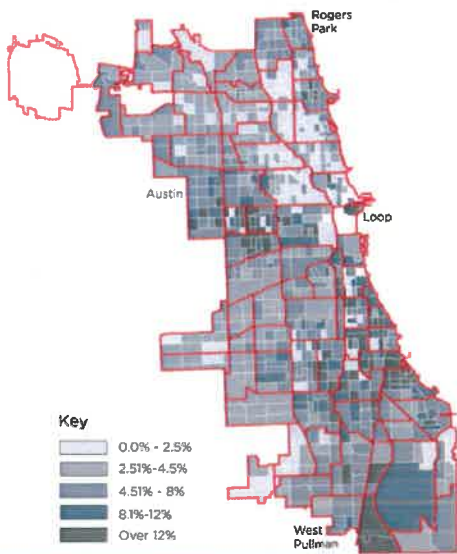
- Multiple files containing over 8.9 million water bills for 577,000 residential customer accounts , Jan. 2015 – Apr. 2020
- Also received correlating records for Payment Arrangements and Run Continuous (leak notification) letters
- A file containing latitude and longitude for building addresses

Quantitative Findings

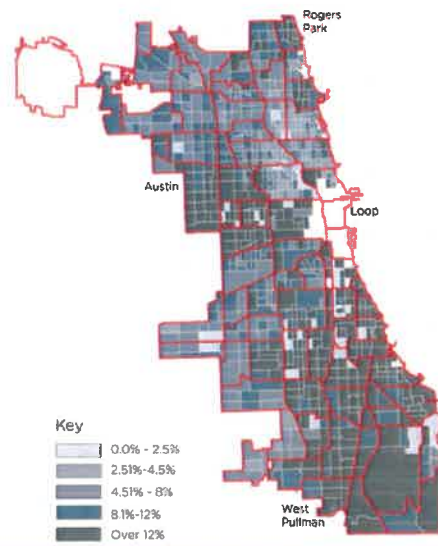
- Water debt carries significant weight. For 20% of customers with an outstanding water bill balance, that balance was larger than a full year's worth of bills.
- Nonmetered customers face more affordability challenges than metered customers. In 2019 nonmetered customers paid \$500 more than metered.
- Multifamily buildings see highest rates of nonpayment and debt increases over time, and 2-unit buildings have the highest average burden (averaging 10% for years 2015-2019).
- Accounts in majority Black, Latinx, and Asian populated tracts are less likely to be metered, more likely to have leaks, and face on average a higher water burden while using comparatively less water than accounts in majority white (non-Hispanic) tracts. For majority Black census tracts at the lowest income quintile, they pay on average 19% of their annual income on water bills.

Water Affordability Matrix

Burden Per Unit
(Q1 Metered)



Burden Per Unit
(Q1 Non-Metered)



Qualitative Findings

- **City (Dept of Finance):** Original goal of the Utility Billing Relief programs was to provide assistance to low-income water and sewer customers. At the same time, the City needs to fund the water system, which is solely dependent on revenue from water and sewer fees. Therefore, a major consideration was how to provide assistance “without breaking the bank.”
- **Residents:** Literacy and unfamiliarity with internal plumbing and water infrastructure leading up to the home is a challenge to resolving water affordability issues.
- **Water Advocates:** The Department of Water Management (DWM) is part of the community, and [should] see themselves as such. There should be a public service ethic, but also a commitment to making the water department feel like it is there to serve people.

Key Recommendations

- Implement universal metering for all residential accounts in the City of Chicago, with an understanding that lead service lines must be addressed concurrently.
- Conduct a thorough evaluation of its Utility Billing Relief program and communicate those findings with water advocates and the public.
- Expand income eligibility, include renters and 3-4 unit building, and reach out to customers experiencing especially high bills for emergency plumbing assistance.
- Continue to reinstate service for households that have been disconnected and launch an established plumbing repair program to help low-income households.



ELEVATE

Metropolitan  Planning Council

City of Evanston

Priority: Conduct water affordability analysis to help pinpoint specific households (census tracts) in Evanston struggling to afford their water bills.

2022 Elevate

Evanston Analysis

- City of Evanston 2018-2019 Residential Water Consumption and Water & Sewer Cost Data
 - Bimonthly bills and usage for over 12,000 accounts
 - Analysis uses data from each residential customer account (Single Family, Multifamily 2-4, Multifamily 5+, Condominiums)
- Cross References
 - American Community Survey 2018 5-Year Estimates (Census Tract Profile)
 - 18 census tracts in Evanston; 28,500 households
 - Cook County Property Assessor Data

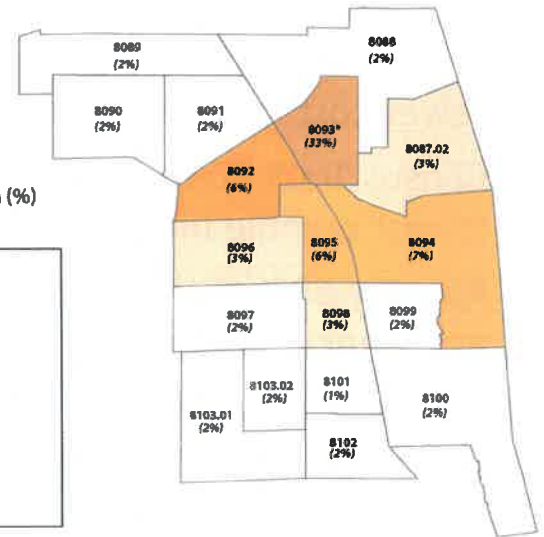
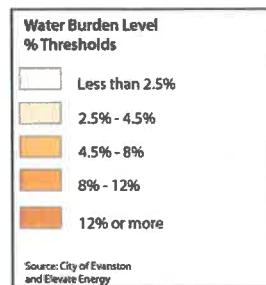
Quantitative Findings

- Percentage of water burden and severity is significantly higher when sewer cost is added
- Census Tract 8093 shows the highest water burden level (33%) at the lowest quintile income
- Roughly 33% of the total accounts (931) within Census Tract 8092 are experiencing water shutoff between April and October
- Approximately 68 residential customer accounts within this Census Tract show water debt of \$350 or more

High Water (+ Sewer) Burden (lowest income quintile) for All Residential Customer Accounts

- Census tracts 8092 and 8093 show some of the highest water burden levels
- Roughly 33% of accounts in Census Tract 8092 experienced a water shutoff between April and October
- Census Tract 8092 and 8093 earn some of the lowest income at all average income quintile levels, which is consistent with the low average hourly wage in comparison to the city-wide rate at all quintile levels.

Water + Sewer Burden (%) by Census Tract



City of Evanston Affordable Rate

- Effective Jan 1, 2022: Reduced water and sewer rates for income-qualified – owners and renters – even if they don't pay a water bill
- Water bill payors: reduced water rates
- Income qualified non-water bill payors: Annual payment from the City reflecting their estimated savings



Water Affordability Considerations

1. Addressing water affordability begins with identifying populations that are burdened because of cost of service, and those that are burdened because of income.
2. Need to use local water bill data to further understand community level issues.
3. Rate setting versus affordability programs: When addressing affordability challenges for residents, it is important to place a priority on providing the most helpful solutions that truly take residents into consideration.
4. Collaborative partnerships and political will are required to move forward on addressing water affordability challenges.



Maywood Scope of Work

Potential "menu of options" for discussion

2022 Elevate

Scope of Work

- Pro-bono technical assistance. Need data and staff support for analysis.
- Quantitative and Qualitative analysis to identify potential issues related to:
 - water bill burden
 - water debt
 - shutoffs
 - plumbing leaks
 - data management
 - customer service
- Propose solutions tailored to Maywood's needs

Discussion

- Past water rate/affordability work in Maywood?
- Thoughts on Scope. Priorities for Maywood?
- Questions for us?

Thank you



Anthena Gore, Strategist, Water Programs
Elevate
Anthena.Gore@ElevateNP.org



Justin Keller, Manager, Water Resources
Metropolitan Planning Council
JKeller@MetroPlanning.org

Example Data Request

- Residential usage and billing data, including arrearages and penalties
- Number of metered accounts
- Number of non-metered accounts
- Accounts enrolled in a customer assistance program, if applicable
- Number of accounts enrolled in paperless billing
- Number of accounts enrolled in autopay
- Accounts with a leak alert associated
- Water shutoff data at the account level



Village of Maywood Community Wellness Hub

Facility Feasibility Analysis Update
Prepared by IFF for Village of Maywood

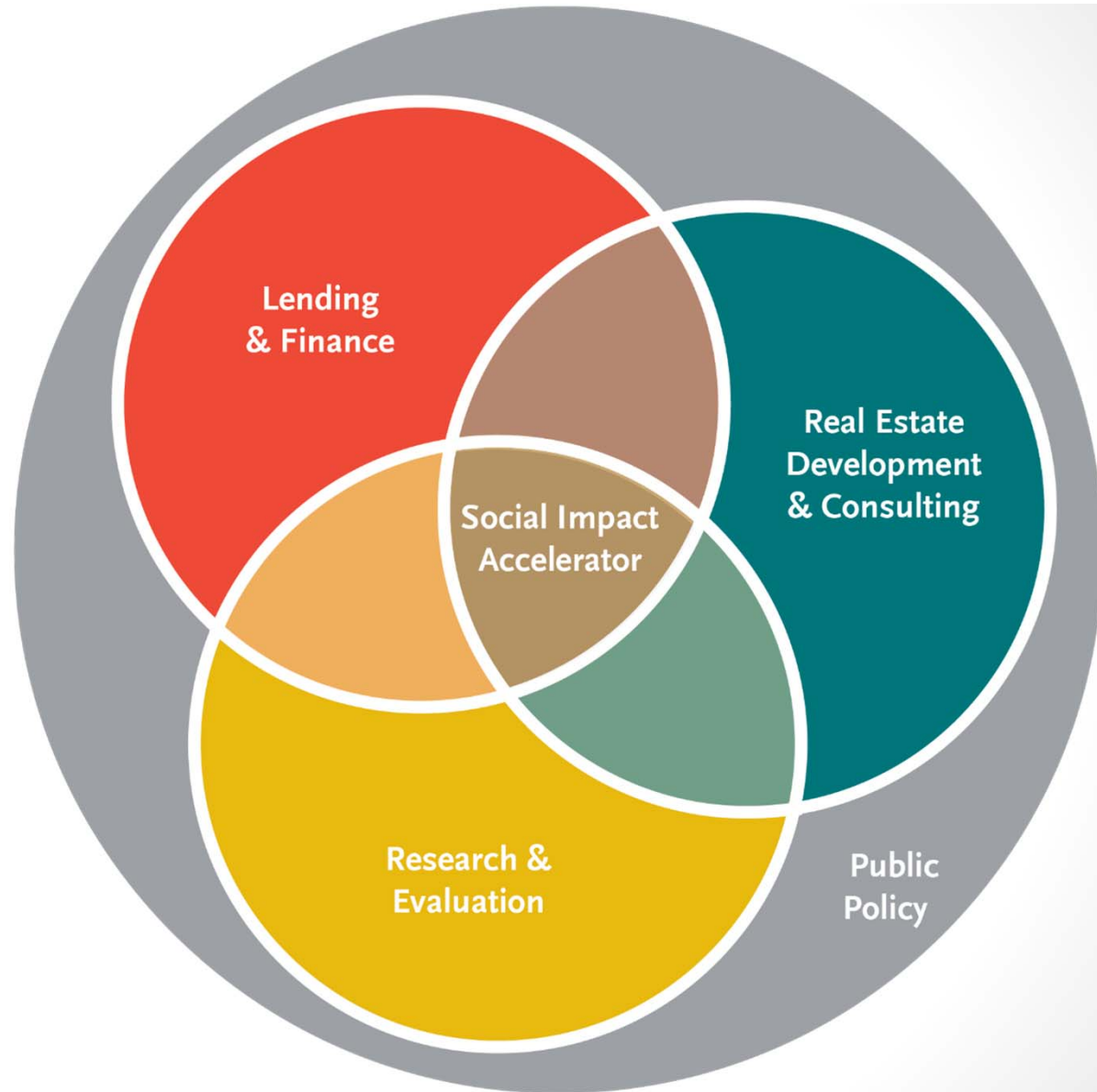
August 10, 2022



Sharing a mission of change

IFF

Leading comprehensive community development





Facility Feasibility
Analysis

IFF Scope of Work

- IFF is working with the Village of Maywood to exploring the feasibility of a community wellness hub with a health clinic and complementary services such as a fitness center, café, and other services for the community
- The Scope of Work includes identifying potential programming partners, space needs, building amenities, target location, development scenarios with up front development costs and ongoing occupancy costs, and recommendations and next steps



Sharing a mission of change



Need

Maywood Need

Underserved Population Data:

- Population: approximately 25,000
- Designated a Medically Underserved Area
- Per capita income \$23,725, median HH income, \$56,623
- 11.7% persons below poverty line

Educational Attainment

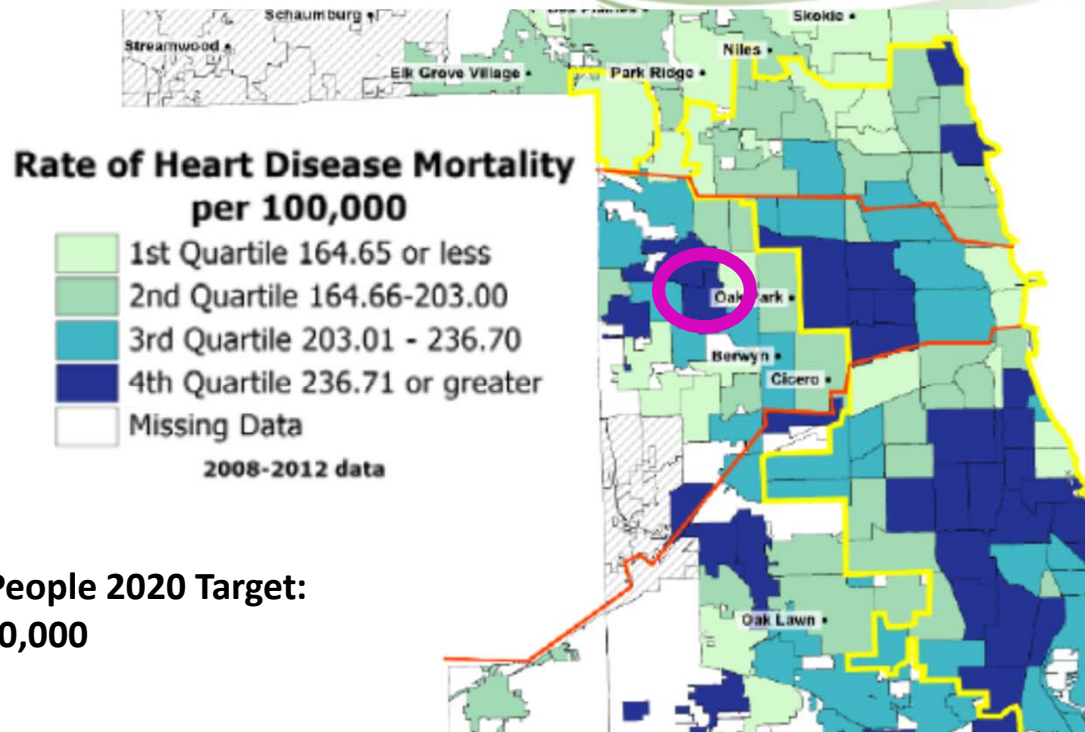
- High school grad or higher - 78.5%; Bachelor's Degree - 13.6%

Environmental

- Ranks #23 out of 1,300 communities for worst Lead Service Lines systems in the State of Illinois. (Metropolitan Planning Council)
- **Lead** exposure, even at low levels, can cause neurological **effects**, especially in young children, young women, and developing fetuses. Congress banned the use of **lead** pipes in 1986 but allowed those already in the ground to remain
- Median Income of Surrounding Communities: **Broadview** (\$29,136), **Bellwood** (\$27,144), **Maywood** (\$25,696), **Stone Park** (\$26,135), **Melrose Park** (\$26,979), **Berkeley** (\$29,204), **Hillside** (\$28,699)



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**Healthy People 2020 Target:
103.4/100,000**



Concept
Inspiration

Concept Inspiration – Lawndale Health Center



Moving Maywood Forward Together | Maywood Nathaniel George Booker | www.Maywood-il.org

Concept Inspiration Visit – Lawndale Health Center

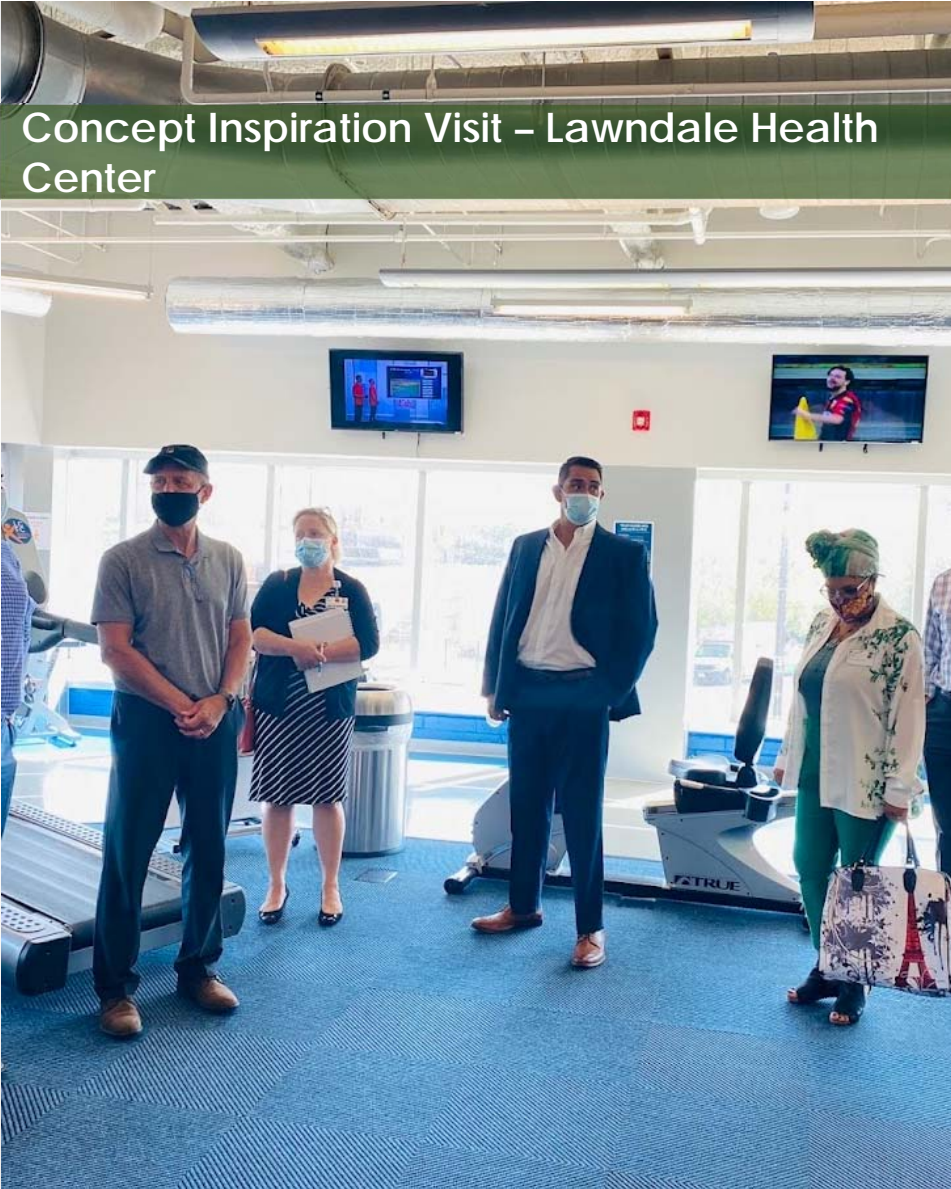


Moving Maywood Forward Together | Maywood Nathaniel George Booker | www.Maywood-il.org

Concept Inspiration Visit – Lawndale Health Center



Concept Inspiration Visit – Lawndale Health Center



Concept Inspiration Visit – Lawndale Health Center





Potential
Location



5th & Washington (Village Owned)



Moving Maywood Forward Together | Maywood Nathaniel George Booker | www.Maywood-il.org

5th & Washington Blvd
45K sq. ft.



Moving Maywood Forward Together | Maywood Nathaniel George Booker | www.Maywood-il.org



Space Planning

Potential Programming Partners

IFF has been facilitating conversations with potential programming partners to inform facility programming and space needs

- Maywood Park District
- Real Food Collective
- Proviso Partners for Health
- Above and Beyond
- Thrive Counseling
- National Alliance on Mental Illness Metro Suburban Chapter (NAMI)
- The COVID Equity Response Collaborative Loyola (CERCL)



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Space Plan Preliminary Needs

This draft does not include health clinic square footage needs – pending further discussions with program partner; similar wellness hubs total approx. 60,000 square feet

Use	Total Size (Square Feet)	Comments
Senior Programs Area	1,150	Maywood Park District – warming kitchen, living room/reception, conference/meeting areas
Veggie Rx	650	Real Food Collective/Proviso Partners for Health – intake/waiting area, cold and dry storage
Fitness Center	17,035	Maywood Part District – gym, fitness and exercise rooms, indoor track, locker rooms
Café	3,400	Operator to be determined. Kitchen area, seating area, café counter
Shared Mental Health Services	2,550	NAMI, Thrive, Above and Beyond – group and individual counseling areas, drop in “Living Room”
Shared Welcome Area/Lobby	4,145	Reception area, lobby/waiting area, registration, restrooms, storage, janitorial, staff break room, IT closet
Circulation	6,839	30% allowance for hallways, stairways, etc.
Total Estimated Space Needs	35,134	Excludes outdoor spaces

Source: Based on discussions with IFF in 2022. Needs estimated based on conversations with staff, recent comparable projects and industry data/standards. An architect or other qualified professional should be consulted to ensure that the space plan meets building code, accessibility, and other requirements.

IFF's Scope of Work: Next Steps

- Finalize space plan/determine square footage needs for health clinic program partner
- Use space needs to model development budget and operating cost scenarios
- Present development budget and operating budget for review
- Identify next steps on facility project planning



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Village of Maywood Next Steps

- Confirm interested health clinic partner
- Conduct town hall sessions with residents with results of IFF facility feasibility analysis
- Establish Community Foundation to support funding and operations
- Identify capital funding for project including HRSA process



Sharing a mission of change

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Maywood Resident Input on Community Spending

Thank you for participating in the Village of Maywood Resident Input on Community Spending Survey! Your input helps us understand community needs and informs important decisions. Your responses are confidential and your [privacy](#) assured. Note that once you have answered the questions you will be asked to provide your email and zip code to submit your response - this helps ensure each person answers the survey only once and lets us know your approximate location. Additionally, the Village hopes you will continue to engage when we periodically ask for your input on pressing topics, new ideas and initiatives, or other important issues. This survey will take approximately 5-8 minutes to complete.

1. Do you live in Maywood?

Yes

No

2. Do you own or manage a business in Maywood?

Yes

No

Thank you!

Thank you for taking the time to fill out this survey.

If you own or manage a business in Maywood, please proceed to this survey.

Please answer the business survey [here](#).

3. Please rate each of the following aspects of quality of life in Maywood.

	Excellent	Good	Fair	Poor	Don't know
Maywood as a place to live	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Your neighborhood as a place to live	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maywood as a place to raise children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maywood as a place to work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



Excellent Good Fair Poor Don't know

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Maywood as a place to visit

Maywood as a place to retire

The overall quality of life in Maywood

Sense of community

4. Please rate each of the following characteristics as they relate to Maywood as a whole.

Excellent Good Fair Poor Don't know

Overall economic health of Maywood

Overall quality of the transportation system (auto, bicycle, foot, bus) in Maywood

Overall design or layout of Maywood's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.)

Overall quality of the utility infrastructure in Maywood (water, sewer, storm water, electric/gas, broadband)

Overall feeling of safety in Maywood

Overall quality of natural environment in Maywood

Overall quality of parks and recreation opportunities

Overall health and wellness opportunities in Maywood

Overall opportunities for education, culture and the arts

Residents' connection and engagement with their community

5. Please rate the following categories of Maywood government performance.



Excellent Good Fair Poor Don't know

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The overall quality of services provided by the Village of Maywood Excellent Good Fair Poor Don't know

The overall direction that Maywood is taking Excellent Good Fair Poor Don't know

The job Maywood government does at welcoming resident involvement Excellent Good Fair Poor Don't know

Overall confidence in Maywood government Excellent Good Fair Poor Don't know

Being open and transparent to the public Excellent Good Fair Poor Don't know

Informing residents about issues facing the community Excellent Good Fair Poor Don't know

Treating all residents fairly Excellent Good Fair Poor Don't know

Spending public dollars wisely Excellent Good Fair Poor Don't know

6. Please indicate how likely or unlikely you are to do the following:

Very likely Somewhat likely Somewhat unlikely Very unlikely Don't know

Recommend living in Maywood to someone who asks Very likely Somewhat likely Somewhat unlikely Very unlikely Don't know

7. Please rate how important, if at all, you think it is for the Maywood community to focus on each of the following in the next 12 months.

Essential Very important Somewhat important Not at all important

Overall economic health of Maywood Essential Very important Somewhat important Not at all important

Overall quality of the transportation system (auto, bicycle, foot, bus) in Maywood Essential Very important Somewhat important Not at all important



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	Essential	Very important	Somewhat important	Not at all important
Overall design or layout of Maywood's residential and commercial areas (e.g., homes, buildings, streets, parks, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall quality of the utility infrastructure in Maywood (water, sewer, storm water, electric/gas, broadband)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall feeling of safety in Maywood	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall quality of natural environment in Maywood	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall quality of parks and recreation opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall health and wellness opportunities in Maywood	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall opportunities for education, culture and the arts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residents' connection and engagement with their community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. We know the COVID-19 pandemic has been challenging in many ways. Please rate how much of a problem, if at all, the following are for your household CURRENTLY.

	Major problem	Moderate problem	Minor problem	Not a problem	Not applicable
Exposure to COVID-19	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The physical health of household members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The emotional health of household members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drug or alcohol abuse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



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	Major problem	Moderate problem	Minor problem	Not a problem	Not applicable
Access to medical services (e.g., emergency care, basic medical care and needed prescriptions)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of affordable quality health care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of affordable quality mental health care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Loss of job(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fear of losing job	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reduced household income	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Paying for food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Making rent or mortgage payments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Paying taxes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Paying for health care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The lack of local government services available to help your household recover from the pandemic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of skills/training to get a job that pays a livable wage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of affordable quality child care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of a quality public school system in your neighborhood	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of affordable options for higher education (e.g. universities, community colleges)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



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	Major problem	Moderate problem	Minor problem	Not a problem	Not applicable
Finding affordable, quality housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finding affordable, quality food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Having safe and reliable tap/drinking water	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Having a safe and reliable sewer system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Having access to good internet/broadband service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affording good internet/broadband service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of technology to do work or school work from home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Feeling like your voice is heard in the community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Not knowing what services are available in your community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Being treated unfairly or discriminated against because of your age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Feeling like you don't fit in or belong	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of parks or outdoor spaces for recreation and leisure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

The American Rescue Plan Act (ARPA)

In March 2021, the federal government funded the American Rescue Plan Act (ARPA), a 1.9 trillion aid package that provides financial aid to families, governments, businesses, schools, nonprofits impacted by the COVID-19 public health crisis. As part of this package, every local government is provided funding to help with COVID-19 recovery.

9. How would you rate your current knowledge of American Rescue Plan Act (ARPA)?

Very informed



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Somewhat informed

Slightly informed

Not at all informed

10. Federal guidelines have been established for local government use of ARPA funds. Please rate how important, if at all, you think it is for the Village of Maywood to spend the community-level ARPA funds on each of the following.

	Essential	Very important	Somewhat important	Not at all important	Don't know
Services and programs to reduce the spread of COVID-19 (e.g., vaccinations, testing, purchases for personal protective gear, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Services to address behavioral healthcare needs increased by the pandemic (e.g., mental health treatment, substance abuse services, hotlines, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic aid to households experiencing housing, food, or other financial hardships	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Investments in housing (e.g., services for individuals experiencing homelessness, affordable housing development, housing vouchers, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increased services and programs to address the health of communities and residents hardest hit by pandemic (e.g., increased funding for community health workers, community violence intervention programs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial aid to high poverty school districts to help reduce gaps in educational achievement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Services or programs to promote healthy childhood environments (e.g., expanded childcare, enhanced services for child welfare-involved families and foster youth)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



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Essential
Very important
Somewhat important
Not at all important
Don't know

Assistance to workers who lost jobs or wages due to the pandemic (e.g., aid to unemployed workers, job training)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic aid and assistance to small businesses and non-profits experiencing financial hardships due to the pandemic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic aid to speed the recovery of the tourism, travel, and hospitality sectors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance to employers to help pay health care and safety workers dedicated to COVID-19 response	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance to employers to help provide premium pay to essential workers who face the greatest health risks due to their service (e.g. teachers, bus drivers, grocery store employees)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Replace lost revenues of your local government due to COVID-19 so that local government services return to pre-COVID level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Investments in the water and sewer system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Investments in broadband infrastructure (e.g., high speed internet)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Investments in parks, public plazas, and other public outdoor recreation spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

Very positive

Somewhat positive

Neutral

Somewhat negative



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Very negative

Don't know

12. What is your gender?

Female

Male

Identify in another way

13. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

Less than \$25,000

\$25,000 to \$49,999

\$50,000 to \$74,999

\$75,000 to \$99,999

\$100,000 to \$149,999

\$150,000 to \$199,999

\$200,000 or more.

14. Do any children 17 or under live in your household?

No

Yes

15. Are you or any other members of your household aged 65 or older?

No

Yes

16. Do you rent or own your home?

Rent



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Own

17. Which best describes the building you live in?

One family house detached from any other houses

Building with two or more homes (duplex, townhome, apartment or condominium)

Mobile home

Other

18. What is your highest completed level of education?

Some high school

Completed high school/GED

Some college/technical degree/associates degree

Bachelor's degree

Master's degree or Doctoral degree/Professional degree

19. In which category is your age?

18-24 years

25-34 years

35-44 years

45-54 years

55-64 years

65-74 years

75 years or older

20. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

Choose all that apply

American Indian or Alaska Native



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Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White

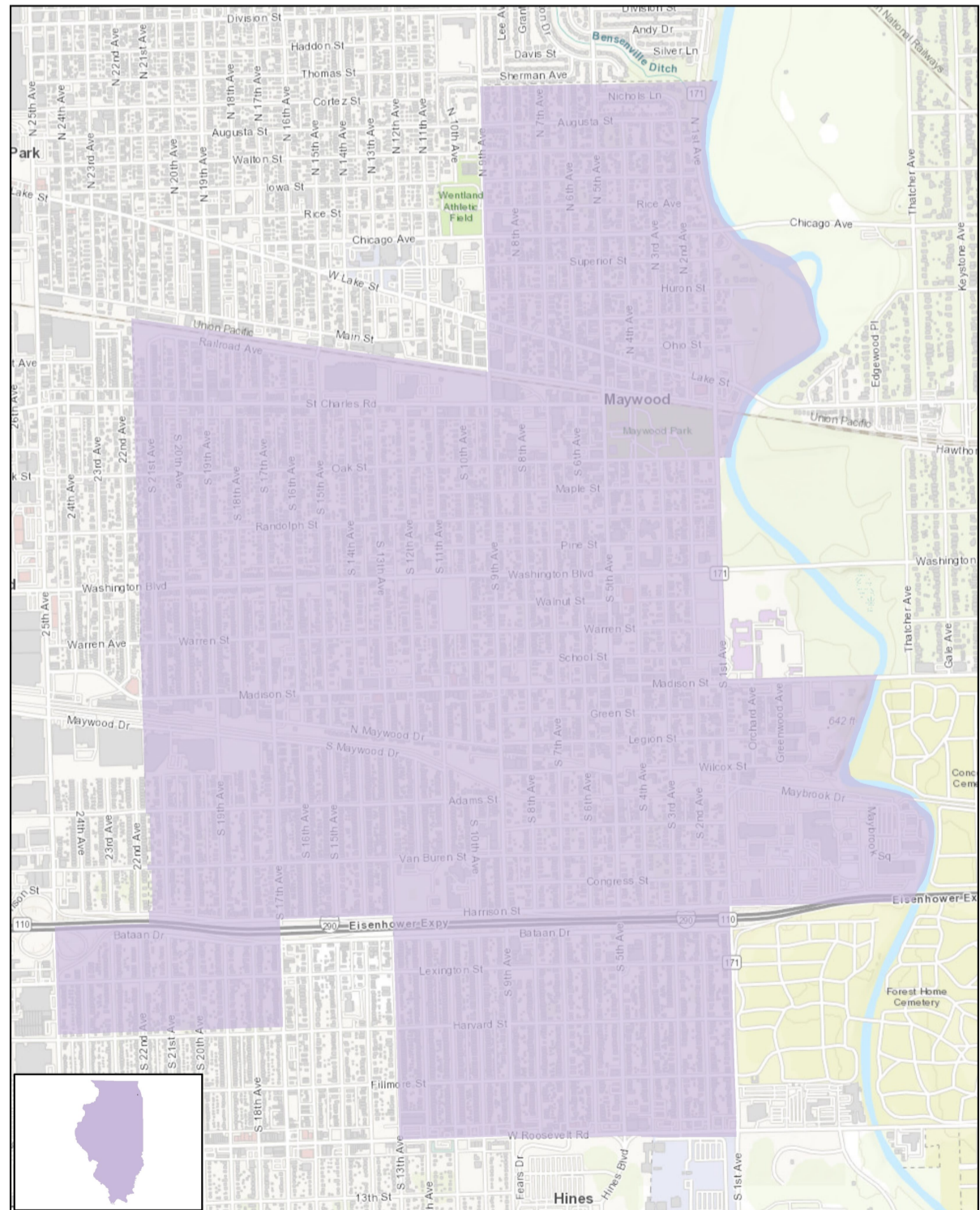
A race not listed

21. Are you of Hispanic, Latino/a/x, or Spanish origin?

No, not of Hispanic, Latino/a/x, or Spanish origin

Yes, I consider myself to be of Hispanic, Latino/a/x, or Spanish origin

Please use the following map to answer the next question.



22. Do you live within the boundaries of the map provided?

Yes

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No

23. Do you work in the boundaries of Maywood?

Yes

No

Please proceed to the survey for those who own or manage a business in Maywood.

Please proceed to the business survey [here](#).

24. How did you hear about this survey? (Select all that apply.)

Choose all that apply

The Village's website

The Village's social media (Facebook, Twitter, Instagram, etc.)

Received an email from the Village

In a Village newsletter or utility bill

Received a postcard or letter from the Village

Nextdoor

In my Facebook feed

Saw it on a video of a public meeting or at a meeting I attended

Saw it on the Village's cable channel

Saw it in a newspaper article or ad (hard copy or online)

Saw a flyer or poster about it

Heard about it from a family member, friend or neighborhood

Heard about it from a business or social organization in my community

Polco's weekly email

Polco social media post

On my Polco feed

Other

Received an invitation in the mail

received an invitation in the mail



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25. If you selected an “other” way, in what other way did you hear about this survey?

Thank you!

Thank you for taking the time to fill out this survey. Your input is greatly appreciated!

Memo

To: Board of Trustees, Village of Maywood
From: Nathaniel George Booker, Liquor Commissioner
CC: James Krischke, Interim Village Manager
Michael T. Jurusik, Village Attorney
Date: 8/8/22
Re: Liquor Control Commission Recommendations

I hereby waive the Local Liquor Control Commission review of the application, along with the application fee, Class E Liquor License fee and recommend the below items for ratification and/or approval by the Board of Trustees of the Village of Maywood.

1. **Village of Maywood – Class E Liquor License Application (Temporary Liquor License - Municipal Owned Property) Village of Maywood Request for Class “E” Liquor Licenses for the 2022 Maywood Family Fest at Maywood Veteran’s Memorial Park, 2-4 Avenue & Oak Street on September 9, 2022, September 10, 2022 and September 11, 2022. Minimum submission of 45 days prior to the event, along with the \$75 application fee and license fee shall be waived by Liquor Commissioner Mayor Nathaniel George Booker.**



Nathaniel George Booker, Liquor Commissioner



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, IL 60153 - www.Maywood-IL.org

Board of Trustees,

Director Duncan has compiled a list of properties staff is recommending for demolition of vacant and or abandoned structures. These properties will come with a quote for demolition approval during our September 20th COW/Board meeting. Prior to the meeting this will be sent to Planning and Development Committee along with Fiscal Accountability and Government Transparency Committee. Prior to these committee meetings, I am asking for board and resident input on properties that are not listed. All properties provided will be reviewed for eligibility and a final list will be confirmed during our September meeting.

PROPERTY ADDRESS	PIN
313 S. 3RD	15-11-314-004-0000
803 S. 4TH	15-11-353-001-0000
801 N. 5th	15-02-326-013-0000
516 S. 4TH	15-11-328-007-0000
901 S. 4TH	15-11-361-001-0000
1323 S. 5th	15-14-128-004-0000
1112 S. 6TH	15-14-110-011-0000
417 N. 7th	15-11-118-001-0000
1412 S. 7TH	15-14-133-011-0000
809 S. 10TH	15-10-438-004-0000
811 S. 10TH	15-10-438-005-0000
305 S. 11TH	15-10-408-002-0000
430 S. 16TH	15-10-410-016-0000
422 S. 16TH	15-15-410-014-0000
1205 S. 16TH	15-15-210-003-0000
828 S. 18TH	15-10-330-324-0000
1411 S. 18TH	15-15-118-023-0000
227 S. 19TH	15-10-306-013-0000
18 S. 21ST	15-10-116-023-0000
134 S. 19TH	15-10-126-040-0000
227 S. 19TH	15-10-306-013-0000
611 S. 20TH	15-10-321-008-0000
1304 S. 21ST	15-15-108-022-0000

Warmest Regards,

Nathaniel George Booker

Nathaniel George Booker

VILLAGE PRESIDENT, Mayor Nathaniel George Booker

BOARD OF TRUSTEES

Antonio Sanchez, Shabaun Reyes-Plummer, Miguel Jones, Melvin Lightford, Aaron Peppers, Isiah Brandon
215

VILLAGE CLERK, Gwaine Dianne Williams

INTERIM VILLAGE MANER, James Krischke

MEMO

Date: August 10, 2022

To: Village of Maywood

Attn: Mr. James Krischke, Interim Village Manager

cc: Mr. John West, Director of Public Works
Ms. Lanya Satchell, Director of Finance

From: Bill Peterhansen, P.E., CFM

Re: Illinois Transportation Enhancement Program (ITEP) - Grant Application
Roosevelt Road Streetscape Improvements – 13th Avenue to 1st Avenue

The Illinois We recently met with Village staff and discussed the submittal of an application for the 2022 Illinois Transportation Enhancement Program (ITEP). The ITEP program is offered on a cyclical basis and typically becomes available every two years. The program offers federal funding for projects such as Pedestrian/Bicycle Facility Improvements and Streetscapes.

Background

The ITEP program maintains approximately \$125 Million dollars of federal funding for the State of Illinois with a maximum of three million dollars to be allotted per project. The breakdown of cost sharing is eighty percent (80%) federal funding with twenty percent (20%) local matching funds. The federal participation is applicable to all phases of engineering (Phase I, II, and III) as well as construction. Several exceptions include Right-of-Way acquisition, easements, and street lighting. Those items would receive fifty percent (50%) federal funding with fifty percent (50%) local matching funds required.

At least 20% of the projects are slated to be awarded to “high need communities” and the local matching funds required shall be determined based on a sliding scale.

2022 Application Submittal

The following project is brought forward for board consideration:

Roosevelt Road Streetscape Improvements – (13th Avenue to 1st Avenue)

The primary focus of the project would be to improve the aesthetics, access, and safety within the right-of-way along the Roosevelt Road business corridor. The project would

improve pedestrian mobility, safety and access, improve intersection safety, and incorporated streetscape elements such as sidewalk improvements, decorative lighting improvements, street furniture, bicycle racks, trees, planter boxes, shrubs, signage, striping, and other ancillary items.

The Village would have the option of adding additional enhancements outside the scope of funding of the ITEP program such as gateway signage, banners, hanging plants, and monuments. This work could be included in the construction contract but would need to be 100% Village funded.

Below is a representative estimate of costs based on the general scope of the project, intended for the Village to have a general expectation of funding. Due to the summer board schedule, we have not yet completed our detailed review of costs and the numbers below are subject to change. We will have it ready in time for the September 20th Board Meeting.

Breakdown of Costs

Below is a representative estimate of costs based on similar projects, intended to provide the board with a general expectation of funding only. Due to the summer board schedule, we have not yet completed our detailed review of costs and the numbers below are subject to change. We will have the detailed preliminary costs ready in time for the September 20th Board Meeting.

ITEM	Federal Funds (80%)	Federal Funds (50%)	Village Matching Funds			Total
			Roosevelt TIF (50%)	Roosevelt TIF (20%)	Roosevelt TIF (100%)	
ROW Acquisition		100,000	100,000			200,000
Streetscape Enhancements	1,200,000			300,000	350,000	1,850,000
Phase I Professional Services	130,000			35,000		165,000
Phase II Professional Services	112,000			28,000		140,000
Phase III Professional Services	156,000			24,000		180,000
Total	1,598,000	100,000	100,000	387,000	350,000	
			837,000			

The 20% matching funds would be eligible to come from a combination of the Roosevelt Road TIF and General Fund. Approximately 85% of the project is within the Roosevelt Road TIF, leaving 15% (the section between 3rd Avenue and 1st Avenue) to be paid for through the General Fund or other funding source.

Additionally, the three phases of Engineering required (Phase I – Preliminary Engineering, Phase II – Design Engineering, and Phase III – Construction Engineering) would all be eligible for grant funding. Correspondingly, due to the utilization of federal funding the Village would need to follow the Qualification Based Selection (QBS) system to select an engineer for each phase.

Proposed Schedule

If the Village is fortunate to receive a project award, the project would take several years to pass through the design engineering stages and receive all approvals from IDOT, including the engineering agreement approval process.

Generally, the approximate schedule is as follows:

IDOT Announcement of Grant Recipients	December 15, 2022
Phase I Engineering – IDOT Approval	June 1, 2023
Phase II Engineering – IDOT Approval	June 1, 2024
Begin Construction	September 1, 2024
Complete Project	July 1, 2025

Action

If the Village Board desires to submit a grant application, we will work together with staff to prepare the completed application and required Resolution in time for the September 20, 2022 board meeting.

The grant application submittal deadline is September 30, 2022.

We believe this project is a strong candidate for funding as it not only provides improvement to the Village of Maywood, but also benefit to the greater Roosevelt Road corridor.

If you should have questions, please call our office at your convenience.



VILLAGE MANAGER REPORT MEMORANDUM/ANALYSIS

Project/Issue Name: Motion to Waive Competitive Bidding and Approve a Proposal from Proven IT for a Category 6 Cabling Upgrade for the Police Station and for Fire Stations 1 and 2. Referral to omnibus agenda item #12

Submitted By: Jim Krischke, Interim Village Manager

Date: August 10, 2022

ISSUE STATEMENT

To approve a proposal from Proven IT Comcast Business for a Category 6 Cabling Upgrade for the Police Station and for Fire Stations 1 and 2 in the amount of \$53,160.86. Referral to omnibus agenda item #12.

DISCUSSION AND/OR ANALYSIS

In conjunction with the upgrade to the phone system, as well as general communication needs, the Police and Fire Station facilities need significant upgrades to their existing cabling system.

IT Director Marvin Savage has been working with various vendors on solutions for the existing conditions. Many of the cabling issues are the result of flooding, especially in the Police Department.

Finding a suitable and experienced vendor to do the work has been difficult. Three (3) vendors were contacted and only one (1) responded with a proposal. Based on IT Director Marvin Savage's experience, the proposal from Proven IT for \$53,160.86 is fair and competitive.

Based on current conditions, as well as to have the work completed in conjunction with the Comcast Phone System installation, it is the IT Directors opinion that this work needs to be expediated.

Attached is information relating to the Proven IT proposal. Proven IT and IT Director Marvin Savage will be present at the Village Board meeting to answer any questions you might have.

This matter will be forwarded to the omnibus agenda for final approval - agenda item #12.

RECOMMENDED ACTION

Approval of a Motion to Waive Competitive Bidding and Approve a Proposal from Proven IT for a Category 6 Cabling Upgrade for the Police Station and for Fire Stations 1 and 2 for \$53,160.86 is recommended.

MEMO

Date: August 10, 2022

To: Village of Maywood

Attn: Mr. James Krischke, Interim Village Manager

cc: Mr. John West, Director of Public Works
Ms. Lanya Satchell, Director of Finance

From: Bill Peterhansen, P.E., CFM

Re: MWRD Green Infrastructure Partnership Opportunity Program
2022 Application for Funding

Background

The Village has been fortunate to receive funding from funding from the Metropolitan Water Reclamation District (MWRD) for Green Infrastructure Alley Improvements in 2018, 2020, and 2022 construction seasons.

The MWRD's Green Infrastructure Program includes funding for capital projects which infiltrate storm water back into the ground as opposed to conventional sewer and piping processes. Applicable improvements consist of the use of permeable pavers and underground drywells, bioswales, or rain gardens in order to capture the storm water on-site and recharge the natural ecosystem beneath the ground. The Program is offered as a "partnership" program, as the Village will benefit by installing paved alleys and reducing the amount of storm water from entering its overstressed sewer system. The MWRD will correspondingly reduce its amount of treatment operations.

2022 Application Submittal

The call for projects has again been issued by the MWRD. A meeting with staff indicated the need to continue to focus on alley improvements, particularly within areas of the Village that have not received TIF funds for capital improvements. A review of Public Works maintenance logistics has been considered when selecting the alleys to be prioritized. The selected improvements would eliminate the need for public works equipment to travel to and from the far north reach of the Village and avoid delays at the Union Pacific Rail Crossing. Also taken into consideration is the maximization of the grant funds to be requested.

The five (5) alleys selected to be included in the application are as follows:

- Alley 108 – Alley bounded by 8th Ave., 9th Ave., Huron St., and Superior St.
- Alley 109 – Alley bounded by 7th Ave., 8th Ave., Huron St., and Superior St.
- Alley 110 – Alley bounded by 6th Ave., 7th Ave., Huron St. and Superior St.
- Alley 119 – Alley bounded by 5th Ave., 6th Ave., Erie St., and Huron St.
- Alley 323 – Alley bounded by 7th Ave., 8th Ave., Rice St. and Hugh Muir Ln.

The alleys would consist of a new concrete pavement that drains itself towards permeable paver blocks within the alley pavement, having the capacity to hold approximately 115,000 gallons of storm water. An aggregate storage layer for stormwater would be located beneath the pavement. Also included would be improvements to garage aprons, private entry walks adjacent to the alley pavement, and other ancillary restoration.

Breakdown of Costs

Based on the previous application processes, we optimistically anticipate that a 70% match offering would again be able to be achieved by the Village:

A budgetary estimate of costs for the proposed 2022 project application would be as follows:

MWRD Share (70%):	\$ 661,500
Village Share (30%):	<u>\$ 283,500</u>
Construction Total:	\$ 945,000

Design and Construction
Engineering (100% Village): \$ 151,200

Total Village Costs: \$ 434,700

However, please be aware that the exact amount of funding available as well as matching percentage for 2022 applications is subject to change by MWRD.

Proposed Schedule

The MWRD will notify applicants in late Fall of 2022 regarding project awards. If the Village is fortunate to receive a project award, the project would then be slated for a design over Winter/Spring of 2023 and Construction to occur in summer of 2023 in the following fiscal budget year.

Action

If the Village Board desires to submit an application to the MWRD for funding of additional Green Alley Improvements, we will complete the necessary documents and submit by the September 5, 2022 due date. There is not a requirement for a resolution or further board action for this funding application.

If you should have any questions, please contact our office.



VILLAGE MANAGERS REPORT

AUGUST 16, 2022

TRANSFER STATION CLEANUP

The old Public Works/Republic Services transfer station (village owned property) located at 2nd Ave and Wilcox St. is badly in need of cleanup. Currently the site has a large amount of debris consisting of tree branches, landscape materials, tires, household items, and heavy furniture. Additionally, the site also contains materials such as broken concrete, asphalt, gravel, and miscellaneous building/road materials. Moreover, the site has become a dumping ground for others and the site lacks good security.

Public Works Director John West is recommending that the Village cleanup the site (see attached memo dated August 8, 2022). Mr. West obtained a proposal from our new waste hauler, LRS, to cleanup the site. Cost for cleanup could exceed \$50,000. Moreover, proper security needs to be addressed to keep the site from being an attractive dump site for contractors and residents. Cost for security gates will be obtained.

Cost for cleanup and security is not in this year's fiscal budget. Funding for cleanup/security would need to be identified prior to approval. ARPA funds may be an option. As more information becomes available this will pass on to the appropriate trustee committee.

OSHA – FIRE DEPARTMENT COMPLIANCE

The Village is in receipt of an Illinois Department of Labor – OSHA Citation and Notification letter. OSHA performed a workplace (Fire Department) inspection on or about June 27, 2022. The inspection addressed various complaints of workplace conditions. The result of the inspection identified 26 citations within the Fire Department. The letter provides details on each citation and actions needed to be taken by the Village Fire Department to satisfy OSHA. Deadlines for compliance have been provided.

Fire Department command staff, along with other city staff, are diligently working to rectify the situation and come into compliance. No Village Board action is required at this time. More information to follow.

EMPLOYEE HANDBOOK REVISIONS

A revision to the Employee Handbook is underway. The process started a few months back. Currently a draft of the Employee Handbook is being reviewed by KTJ. Once a draft is complete this will move to the appropriate Trustee Committee for review.

MONTHLY DEPARTMENTAL REPORTS

At request of the mayor, monthly departmental reports are being developed. These reports will provide statistical data on monthly activity within each department. The reports being developed are considered best practice and are common in municipal governments. Reports should be ready for distribution by the September Village Board meeting.

MWRD – GREEN ALLEY GRANT EXTENSION SUBMITTAL

Village Engineer Bill Peterhansen has submitted, on behalf of the Village of Maywood a grant application for the 2022/23 extension of the Green Infrastructure Partnership Opportunity Grant program. This grant provides funds for improvements to alleyways within the village. No Village Board action is required. Please see attached memo from Bill Peterhansen.

ITEP – GRANT APPLICATION

Village Engineer Bill Peterhansen has prepared a grant application to ITEP – Illinois Transportation Enhancement Program or 2022 grant funds. The application deadline is September 30th. No Village Board action is required. Please see the attached memo from Bill Peterhansen.



VILLAGE OF MAYWOOD INTERDEPARTMENTAL MEMORANDUM

To: James Krischke, Village Manager
From: John West, Director of Public Works
RE: Transfer Yard Clean-up
Date: August 8, 2022

Background of the issue and impact upon the community

For several years thirteen zero three (1303) south second avenue has served as the public works transfer yard for all manner of debris reported to the department for pick-up. The previous waste vendor supplied the department with five (5) daily roll-off dumpsters for constant loading and removal. The new waste service vendor has not provided dumpsters, instead they have proposed to allow the village bring debris directly to their transfer station for disposal. The piles of debris currently residing at the location are a result of years of collection, however it is currently on the verge of overrunning the property. This property borders the prairie path and residential homes on second & third avenues. The potential public nuisance must be addressed.

Identified solutions

I contacted LRS, which is the current waste services vendor for Maywood, for a material removal cost. LRS will provide a load grader along with semi-trucks for removal and transportation of debris to an approved dump site. An estimation of forty (40) loads will be required to remove all garbage and organic piles. A separated estimation will be conducted after for the concrete asphalt piles and will be submitted separately for consideration.

Costs

The village of Maywood has a limited budget, and this item will need to be added to the current budget. Each truck will have a twenty-five (25) ton limit at a cost of \$1,300 per ton. LRS and the village have transfer fee agreement which is being explored for savings on this service.

Proposals/Vendors

LRS provided a total quote of \$52,000, or \$1,300 per load for approximately 40 loads including equipment and transfer. The lead/delivery time is immediate upon acceptance.

Director's Recommendation

It is my recommendation that LRS quoted service be accepted and a purchase order made as quickly as possible to resolve this item. I am requesting that the matter be placed on the August 16, 2022, Board of Trustees meeting.

Please let me know if you have any questions.

Cc; file



We have prepared a quote for you


Cabling: Police & Fire Departments

Quote # SC008155
Version 2

Prepared for:

Village of Maywood

Marvin Savage
msavage@maywood-il.org

 **Scope of Work**

CAT 6 Install

Category 6 Cabling Upgrade for the Police Station, Fire Station 1 & 2.

(REV02 - Decrease Low Voltage Drops to 1 per work station)

SOW: 125 S. 5th Ave. Maywood IL - Maywood Police Dept (54 - C6)

- Provide and install (54) Category 6 data cables
- Provide and install (2) 48-Port Category 6 Patch Panels.
- Provide and install a cable pathway as required.
- Provide and install the necessary Media Track and Transitions at each location as required.
- Provide and install standard wall plates / wall phone plates and back boxes.
- Terminate all cables to a Belden RJ45 Category 6 RevConnect jacks.
- Provide (54) 7' Category 6 Patch Cords for the location side.
- Label, Test and Document all installed cables outlined above.

SOW: 700 S. St. Charles Maywood IL - Maywood Fire Station #1 (22 - C6)

- Provide and install (22) Category 6 data cables
- Provide and install (1) 48-Port Category 6 Patch Panels.
- Provide and install a cable pathway as required.
- Provide and install the necessary Media Track and Transitions at each location as required.
- Provide and install standard wall plates / wall phone plates and back boxes.
- Terminate all cables to a Belden RJ45 Category 6 RevConnect jacks.
- Provide (22) 7' Category 6 Patch Cords for the location side.
- Label, Test and Document all installed cables outlined above.

SOW: 1220 S. 17th Ave. Maywood IL - Maywood Fire Station #2 (8 - C6)

- Provide and install (8) Category 6 data cables
- Provide and install (1) 24-Port Category 6 Patch Panels.
- Provide and install a cable pathway as required.
- Provide and install the necessary Media Track and Transitions at each location as required.
- Provide and install standard wall plates / wall phone plates and back boxes.
- Terminate all cables to a Belden RJ45 Category 6 RevConnect jacks.
- Provide (8) 7' Category 6 Patch Cords for the location side.
- Label, Test and Document all installed cables outlined above.

NTI Budgeted for (10) 3/4" Conduit Drops with 1900 boxes if needed

Cabling & Professional Services

Product Details	Qty
Category 6 Cabling Upgrade for the Police Station, Fire Station 1 & 2.	1

227

Subtotal: \$53,160.86

Cabling: Police & Fire Departments

Prepared by:

Chicago

Sergio Chavez
 (708) 614-1770
 schavez@provenit.com

Prepared for:

Village of Maywood

40 Madison Street
 Maywood, IL 60153
 Marvin Savage
 (708) 450-6300
 msavage@maywood-il.org

Quote Information:

Quote #: SC008155

Version: 2
 Delivery Date: 07/29/2022
 Expiration Date: 08/10/2022

Quote Summary

Description	Amount
Cabling & Professional Services	\$53,160.86
Total:	\$53,160.86

In All Sales Not Leased: 100% of Hardware and 50% of Labor is due upon acceptance of Quote. Remaining Labor is due upon project completion

Chicago

Signature: _____
 Name: Sergio Chavez
 Title: _____
 Date: 07/29/2022

Village of Maywood

Signature: _____
 Name: Marvin Savage
 Date: _____

Comcast SD Wan Security

UTM Solution Stack



Feature	Description
Firewall	Protect internal networks by blocking external Internet access, and by allowing or blocking internal access
Web Filtering	Based on automatic security intelligence tools and targeted threat analysis, real-time updates enable customer to apply highly-granular policies that filter web access based on content categories
IDS/IPS	Implements a database of thousands of signatures, designed to stop attacks that evade conventional firewall defenses
Anti-Virus Service	Employs advanced virus, spyware, and heuristic detection engines to prevent both new and evolving threats from gaining access to the customer's network and valuable content and applications
Anti-Spam Service	Uses sender IP reputation databases, a spam signature database, and sophisticated spam-filtering tools and agents to detect and block a wide range of spam messages

Managed UTM for SD-WAN



Versa SD-Security is a CPE based Unified Threat Management (UTM) that secures ActiveCore branch to branch and Internet communications

Versa SD-Security

- Addresses customer need for local CPE-based security
- Meets security requirements
- Integrated with Versa OS
- Comcast Business House Brand, to be offered at best price



VILLAGE MANAGER REPORT MEMORANDUM/ANALYSIS

Project/Issue Name: Motion to Waive Competitive Bidding and Approve a Proposal from Comcast Business for Business Voice Edge Phone System and Internet Services. Referral to omnibus agenda item #11

Submitted By: Jim Krischke, Interim Village Manager

Date: August 10, 2022

ISSUE STATEMENT

To approve a proposal from Comcast Business for Business Voice Edge Phone System and Comcast Internet at a monthly cost to the Village of \$1,218.00 and \$6,030.00 respectively with a one-time phone installation cost of \$995.00. Waiver of the competitive bidding process is required for this action.

DISCUSSION AND/OR ANALYSIS

The existing Nortel phone system in the Village is old (30+ years) and outdated. Maintenance for the existing Nortel system is very expensive, with expenses averaging around \$1,100.00 per month.

Staff and residents have been experiencing issues with receiving calls and making calls to the Village. Examples of some of the issues are staff extensions unable to receive calls, resident calls going to an unoccupied extension, lines not consistent with directory, and voicemail that is unretrievable. Given the current issues, including the difficulty in maintaining the current system, the need for a new phone system is imperative.

IT Director Marvin Savage has researched options for a new phone system. He has recommended a Comcast Business Voice Edge Phone System. This system will be VOIP and will provide the village with reliable and effective service, eliminating current issues.

The Comcast proposal will include an all-new phone system for five (5) Village locations. Comcast will install all the equipment for a one-time cost of \$995.00. Monthly expenses for the Comcast service, maintenance, and equipment will be \$1,218.00.

Based on current AT&T expenses the new Comcast system will have little to no impact to the monthly expenses already incurred by the village.

In addition to the phone system, IT Director researched options to upgrade the Village's internet service as the existing internet service is very slow, outdated, and expensive. Currently, the Village is paying \$8,354.00 per month for internet service at five (5) locations.

Internet service pricing has become very competitive in recent years. Comcast Internet has submitted a proposal for internet service that is double the bandwidth (500Mbps to 100Mbps) than what is existing. The cost of the new internet service is \$6,030.00. The upgrade is service will result in annual saving of approximately \$27,888.00 per year. This will provide service to the same five (5) locations.

Attached is information regarding both the Comcast Phone System and Comcast Internet. IT Director Marvin Savage and a representative from Comcast will be present at the Village Board meeting to answer any questions you might have.

These matters will be forwarded to the omnibus agenda for final approval as omnibus agenda item #11.

RECOMMENDED ACTION

Approval of a Motion to Waive Competitive Bidding and Approve a Proposal from Comcast Business for Business Voice Edge Phone System and Comcast Internet Services is recommended.

A background image showing three business professionals in a meeting. Two men and one woman are gathered around a tablet, looking at the screen. The man on the left is wearing glasses and a dark suit. The man in the center is wearing a light-colored suit and a tie. The woman on the right is wearing a dark blazer and a light-colored top. The entire image has a blue tint.

Comcast

Business Voice Edge

Put your critical communications into Expert Hands

Trey Ritter

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COMCAST
BUSINESS
BEYOND FAST

A Diverse Network

- **Physically diverse network** from telcos (routes, access points, building access, etc.)
- **Largest converged IP network in the country**
- Comcast continues to **double its network capacity** every 18 – 24 months
- Far-reaching **fiber and HFC infrastructure**
- **Network monitoring and management** in every market 24x7x365
- **Customer monitoring** from redundant NOCs
- Voice SLA; 99.9% availability



Over 1 million Ethernet-enabled buildings



Capacity that scales up to 100 Gbps



160k fiber route miles



700+ connected data centers



One of the largest Voice over IP providers in the nation

COMCAST BUSINESS VOICE SERVICES

• Business VoiceEdge

- Hosted PBX
- Unified communication service
- Affordable packages
- Corded and cordless office solutions available

SIP Trunks

- Leverage investments, reduce cost
- Scale without restrictions
- Continuity and reliability
- Latest innovations

PRI Trunks

- Flexibility
- Bandwidth
- Savings

Voice Lines

- Fast, simple set-up
- Unlimited local and domestic long distance
- Advanced call management
- **Fax**
- **Credit Card**
- **Alarm Lines**



Business VoiceEdge Overview



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COMCAST
BUSINESS

BEYOND FAST

BUSINESSES ARE MOVING TO HOSTED VOICE

- + Cost Savings
- + Business Continuity/Disaster Recovery
- + Improved Operations
- + Increased Productivity
- + Ability to Support Remote Workers
- + Improved Customer Experience

237

By 2021, the Cloud VOIP and UC market is expected to grow to:

68M SEATS

\$15B REVENUE

BUSINESS VOICE ADVANTAGES

MOBILITY

- Anytime, anywhere service on any device
- Full-featured, easy-to-use apps
- Seamless transition between devices and locations
- One business phone number

CLOUD

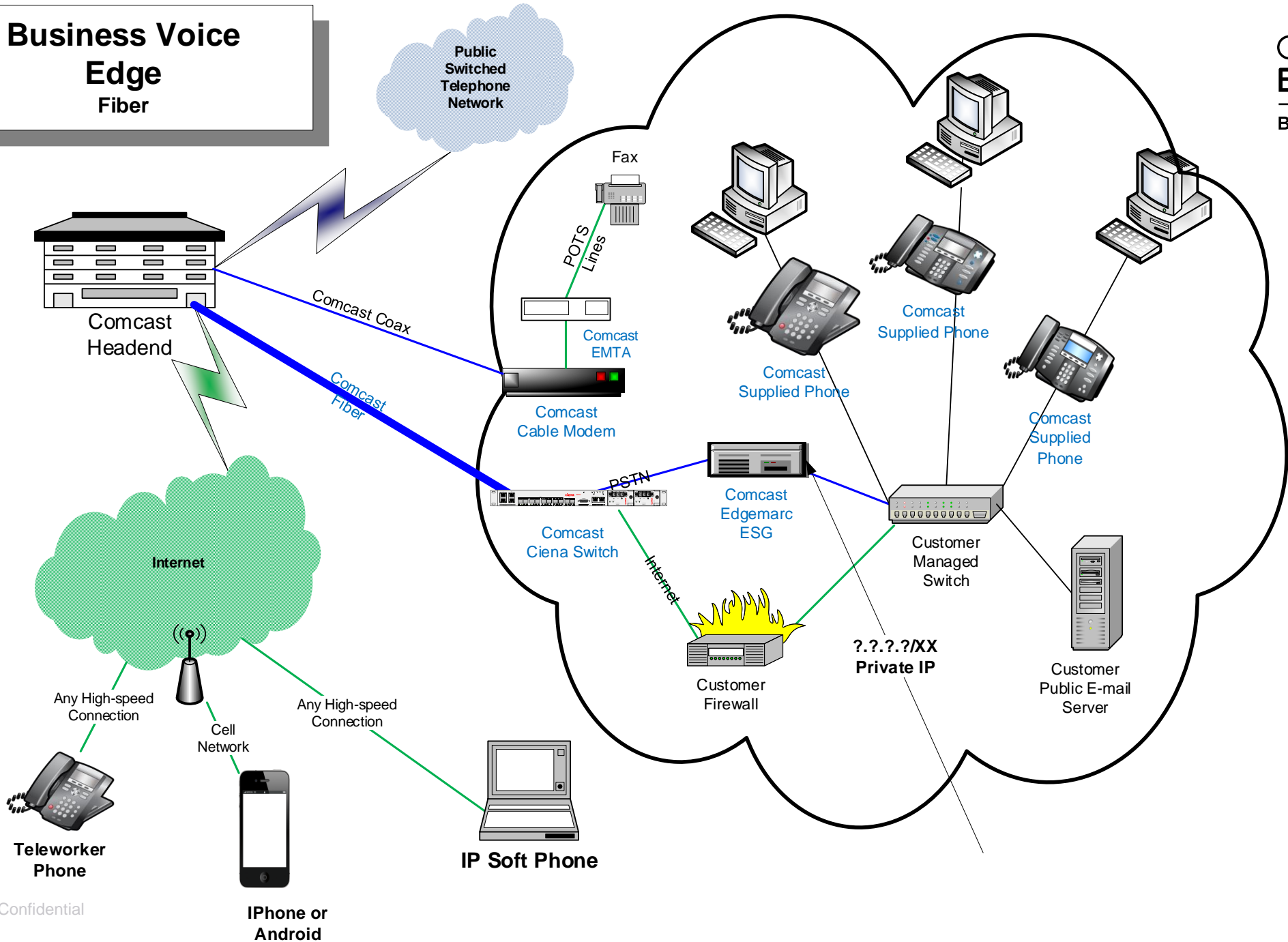
- No capital outlay
- Lower total cost of ownership
- Scalability
- Business continuity

MANAGEMENT

- Turn-key solution with 24x7 support
 - Installation
 - Phones
 - Network
 - Maintenance
 - Upgrades
- Single source for billing and support
- Easy to use self-service portals

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Business Voice Edge Fiber

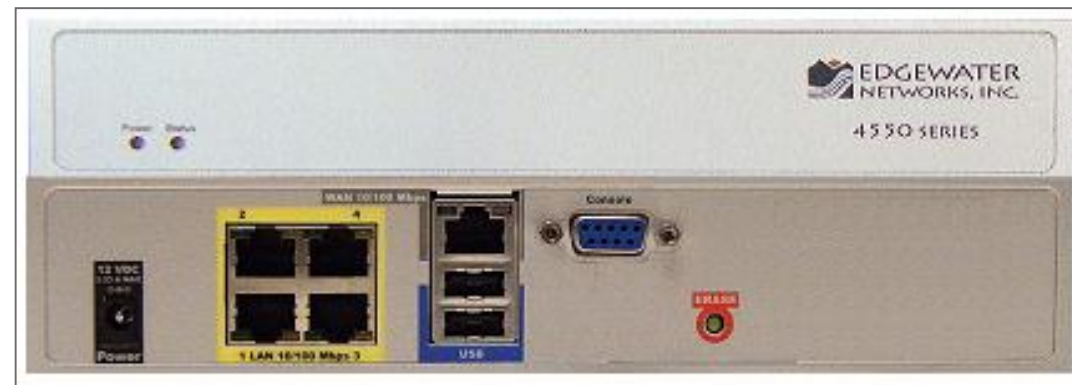


Ethernet SIP Gateway (ESG)

The EdgeMarc 4550 is an on-site Quality Assurance Device, that provides

- ✓ Traffic shaping
 - ✓ Provides higher priority to voice traffic
- ✓ Provides remote testing capabilities
 - ✓ Proactive monitoring
- ✓ Survivability
 - ✓ Enables failover capabilities that utilize Comcast - geographic redundant architecture

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Business VoiceEdge - Teleworker

Allows a user with a Comcast user account to have a Business Voice Edge Phone at their home.



241

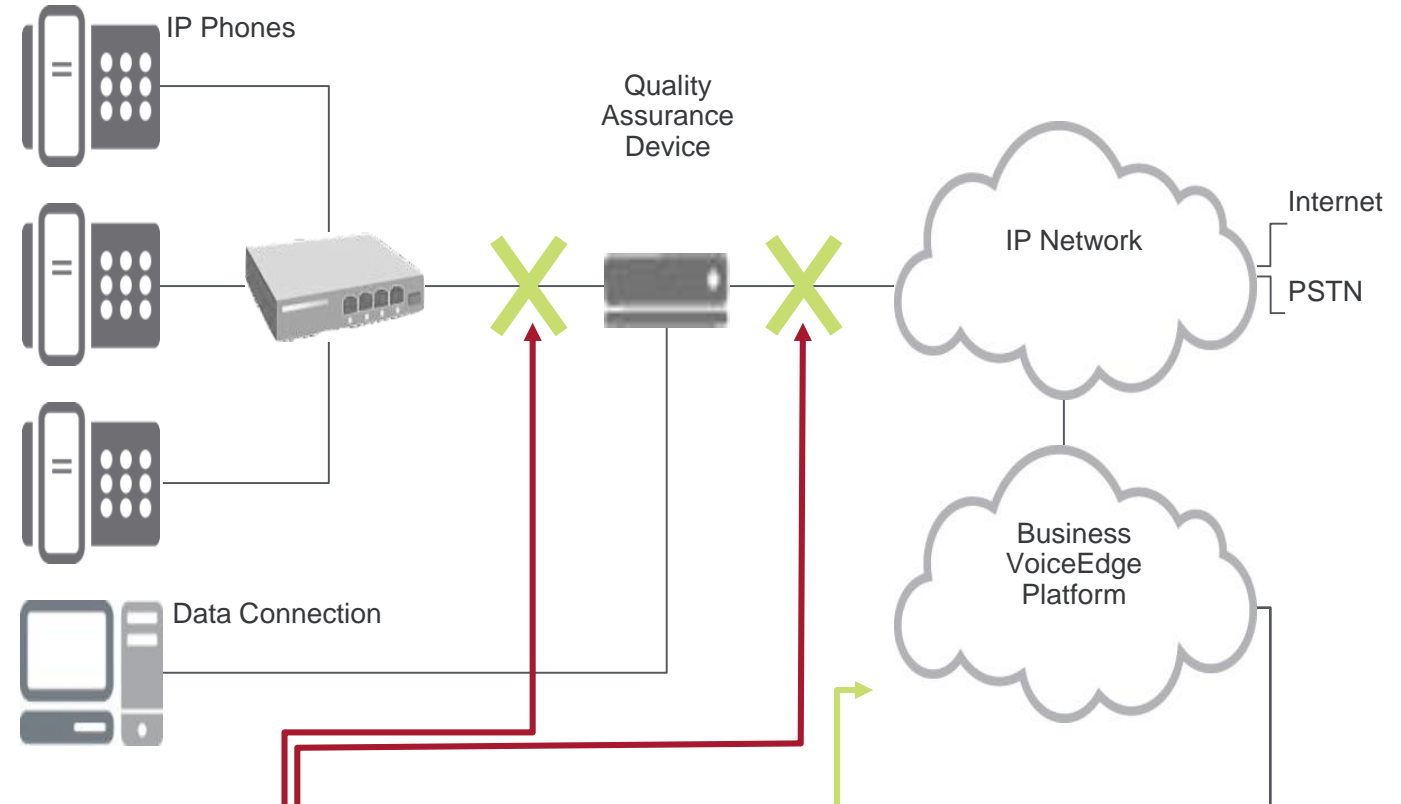
- **Works with broadband service like Business Class Internet or Xfinity**
- **Minimum 1 seat max of 4**
- **All seats must have 10-digit TN**
- **Shared call appearance not supported**
- **Voice Gateway not installed for teleworker sites**

9

VOICE CONTINUITY

Incoming calls are automatically re-routed in case of outages or disasters:

- Power outage
- Snowstorm
- Flood
- Fiber cut
- Earthquake
- Hurricane
- Fire
- Tornado
- Other



If access circuit is down or phone is not registered, then incoming calls will be re-routed automatically to a pre-determined number – *Never miss a call or a voicemail!*

With managed services hosted in the cloud, calls are routed to AA or voicemail even if there's a power outage or fiber cut to the building – *Never miss a call or a voicemail!*

242

UNIFIED COMMUNICATION SEAT

- **Includes one local telephone number and a voicemail box**
- **The Unified Communication Seat service comes with**
 - Mobile App
 - Softphone
 - 50 seat Audio Bridge
 - Many additional features
- **You can have a seat without a phone**

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Voice Mail

It has a 3-6-digit extension number with
Voice mail to Email.

Lines/Call Paths

Lines are call paths that allow calls to and from the Public Switched Telephone Network (PSTN)

A line comes with each Seat

Lines Provide

- Unlimited inbound, local and domestic long-distance calling
 - US 50, Canada and US Territories
- Usage based international long distance
 - Rates typically at or below Skype
- Usage based toll-free (\$0.03/min and \$0.089 for Canada)
- Caller ID are included
- **E911 capabilities (ALI)**

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Available Phones


Panasonics	
Panasonic TPA60 <i>(8 max)</i>	Panasonic TPA65 <i>(8 max)</i>
	

Desk Phones		
Poly VVX® 250 (4 Lines)	Poly VVX® 350 (6 Lines)	Poly VVX® 450 (12 Lines)
		

Included with 3 year deal

245

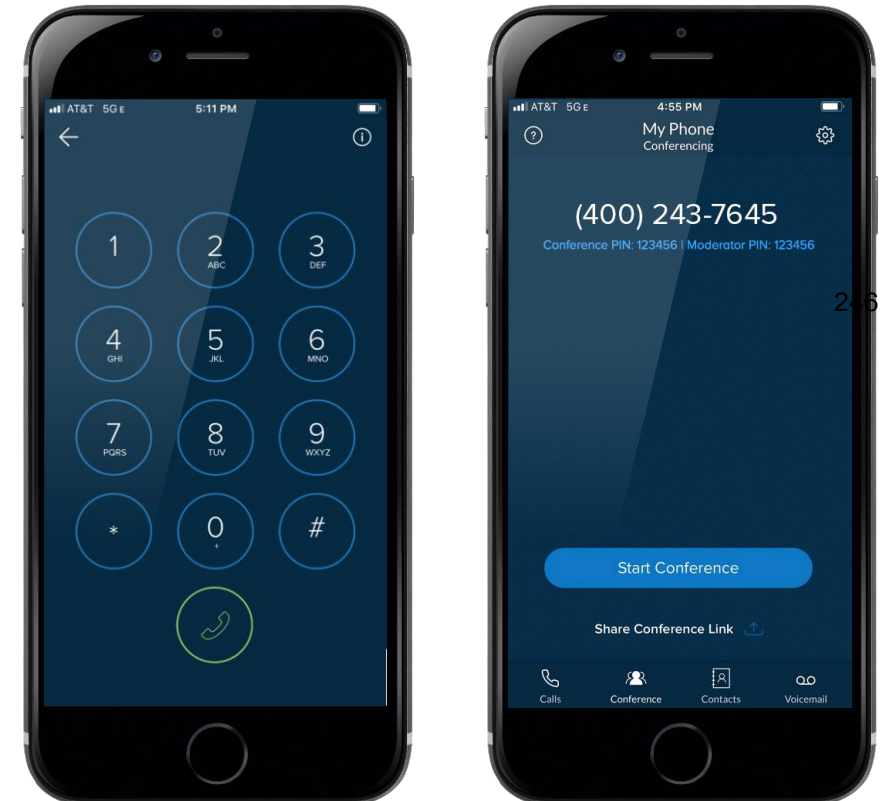
Executive Phones	
Poly VVX® 501 (12 Lines)	Poly VVX® 601 (16 Lines)
	

Conference Phones	
Trio 8300	Trio 8500
	

BeAnywhere with Comcast Business

Business App allows you to make and receive business calls from any location

- Never miss a call with BeAnywhere
- Initiate audio conferencing with 1 Click
- Dial with your business phone number
- Check voicemail on the go



Robust Customer Web Portal

User Portal View

- Access Levels

- Service User
 - Personal Feature Management
- Service Manager
 - Group feature access
 - Password resets
- Primary Manager
 - Included service manager plus billing, invoice and CDR access

The screenshot displays the Comcast Business user portal interface. At the top, there is a navigation bar with 'COMCAST BUSINESS' and 'MY ACCOUNT' highlighted. Below this, a secondary navigation bar shows 'EXECUTIVE BRIEFING CENTER...', 'OVERVIEW', 'SERVICES', 'USERS', and 'ACCOUNT DETAILS'. The main content area is titled 'Phone' and 'Business VoiceEdge'. A sidebar on the left contains a menu with items: 'Dashboard', 'Voicemail +', 'Call History', 'Be Anywhere', 'Feature Settings +', 'Advance Settings +', and 'Directory +'. The main content area shows a 'Dashboard' for 'Business VoiceEdge™' with details for 'CB EBC Philly (267) 761-5477 Ext. 102'. It lists the device as 'Polycom VVX 411 HD' and the softphone user ID as 'Eve_hyppolite@comcast.com'. A 'Manage Settings >' button is visible at the bottom. On the right side, there is a user profile dropdown menu with options for 'VOICEMAIL 15', 'EDIT PROFILE', and 'SIGN OUT'. A large number '247' is displayed on the far right.

Unified Communications

Work in the Applications You Rely Upon

The collage illustrates unified communications across different applications:

- Contact List:** A sidebar showing a list of contacts, including "Betsey AbcLab" and "Brian".
- Chat Window:** A conversation with "Caffery, Mary Liz" discussing a project plan and a phone number (720.399.1980).
- Group List:** A list of groups and individuals with their status (e.g., "Available", "Offline 2 days", "Away 3 hours").
- Search Results:** A Google search for "comcast support number" showing the Comcast Customer Service number: 1 (800) 934-6489.

Conference Calling

The Comcast Business interface for conference calling includes:

- Conference and screen share dialog:** A window for entering a conference room, with options to select from saved phones (Computer) or enter a new number (000) 000-0000. A large blue button labeled "ENTER CONFERENCE" is present.
- Conference details:** A section showing the call-in number (832) 555-1234, conference ID 123456, and a moderator PIN.
- Message window:** A screenshot of an email or message containing the conference details: "Hello! Please join my conference <https://vdlite.business.com/ZJKGJEKjkjkdjfsakfJKJSKDJGF> or Dial (832) 555-1234 Conference ID: 123456".

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PAGING FEATURES

- ✓ Paging Groups – All phones or a group
- ✓ Call Pickup Groups
- ✓ Call Barge with/without notification
- ✓ Loud ringer as overhead paging
- ✓ Connect to overhead paging with ATA



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50 Person Audio Conference Bridge

HOW TO SCHEDULE AND LAUNCH AN AUDIO CONFERENCE CALL IN 5 EASY STEPS

COMCAST
BUSINESS



250

YOUR AUDIO CONFERENCE INVITATION

Participants in your conference call can simply click the URL link they receive from you, then enter their name and the phone number at which they want to take the call. After clicking on Join conference, the system will automatically dial them to join the bridge. Or, they can join the conference manually using their phone's dial pad.

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STANDARD FEATURES

- + Unlimited Long Distance (Inbound, Local And Domestic)
- + HD Calling*
- + Video Calling
- + Automated Attendant
5 included standard
- + Personal Voice Recordings
- + Music on Hold
- + Hunt Groups
4 types
Regular
Simultaneous
Circular
Uniform
- + Voicemail to Email Integration
- + Online Management Portal
- + Mobile App
- + Softphone



Software Reception Console

Provides advanced front-desk functionality in an easy-to-use format to simplify call handling.

- Current Switchboard Activity
- Business Directory
- Call Options
- Call Control

Easy Point and Click
Functionality

The screenshot shows the Comcast Business Software Reception Console interface. The top navigation bar includes the Comcast Business logo, user name 'William Cannon', and links for 'Settings', 'Help', 'Full Screen', and 'Sign Out'. The main interface is divided into three main sections:

- CALL CONSOLE:** Located on the left, it features a search bar with 'Enter Number' and a 'Redial' button. Below the search bar, it displays 'No items to show'. There is also a 'CONFERENCE CALL' section with a dropdown arrow and 'No items to show'.
- CONTACTS:** The central section, titled 'CONTACTS', contains a search bar and a table of contact information. The table has columns for Status, Last Name, First Name, Number, Extension, Mobile, Title, Department, and Notes. The contacts listed are: Gaspar (16302108126), Abraham (16302108128), Josh (16302108121), Conferene (1002), Nick (16302108124), Duane (16302108125), Ray (16302108122), Eugene (16302108123), and Unused (16302108127).
- QUEUED CALLS:** Located at the bottom left, it is currently empty.

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Dedicated BVE Project Management

- Main customer point of contact from order creation to completion
- Conducts project kick-off call with customer to discuss project details and timelines
- Coordinates all details with internal teams to ensure correct project completion
- CPM will provide project updates during the course of project implementation for
- Service delivery major milestones:
 - **Build and or Install service into facility**
 - **Configuration Implementation**
 - **Install Phones**
 - **Port Phone numbers and turn up service**
- Provides final documentation to customer (CKT IDs, Helpdesk Number, Phone documents)

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BVE Training Options

<http://business.comcast.com/getstarted>

- Self-Help Video Library
- VoiceEdge User Guide
- Technical Data Sheets
- Quick Reference Guides

Live Webinars Schedule

- Features Training
- Advanced Features and Portal Training Tech Admin
- “Ask a Trainer” Question and Answer session

VoiceEdge Forum Discussion Board

http://forums.businesshelp.comcast.com/t5/Business-VoiceEdge/ct-p/voice_edge

The screenshot shows the 'Welcome to your Business VoiceEdge™' page. It features a header with the title and a sub-header: 'Find the training and resource materials to help you get the most out of your Business VoiceEdge™ service.' Below this, there are six main sections arranged in a 2x3 grid, each with an icon, a title, a brief description, and a 'LEARN MORE' button. The sections are: 1. Training and Resources (book icon): 'We have a wealth of training materials to support your team.' 2. Interactive Learning (monitor icon): 'Service the needs of your clients and stay ahead of regulatory requirements.' 3. Polycom Phone Help (phone icon): 'Learn to use your new phone & voicemail.' 4. Self Help Videos (laptop icon): 'View our self-help video library to learn more about specific features or functionality.' 5. Customer Forums (speech bubbles icon): 'Connect with our Business VoiceEdge™ community.' 6. VoiceEdge™ Portal Access (gear icon): 'Get started now. Access the VoiceEdge™ portal.'

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*Videos, Documentation and Webinars can be accessed via
www.business.comcast.com/getstarted*

WHY COMCAST

- ✓ Private Voice Network
- ✓ 100 Mbps “Free” Dedicated Voice Bandwidth
- ✓ Dedicated Project Manager
- ✓ Professionally installed by Comcast technicians
- ✓ New features on hosted cloud platform
- ✓ Comcast developed portal and applications
- ✓ “One hand to shake, one back to pat”



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Nationwide Service & Support

U.S.- based Enterprise CARE team

- Intuitive portal for instant network assessment.
- Proactive monitoring and repair for most services.





Orchestrated Service Delivery

- Dedicated Project Managers
- Installations scheduled on customer priorities
- Installation and testing of both infrastructure and network appliances



24x7x365

4 Redundant Support Centers

-  **CINCINNATI, OH**
-  **CENTENNIAL, CO ***
-  **HORSHAM, PA**
-  **NAPERVILLE, IL ***

Network Operations Center

- Maintains dedicated staff of nearly 300 Installers, Engineers (up to Eng4) and NOC Technicians who are committed to supporting the demands of our Enterprise customers.

Enterprise Customer Monitoring Center (eCMC)

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- Monitors, tickets and responds to alarms/incidents as they arise – with the goal of driving restoration.

Extension List

Seat	First Name	Last Name	E-mail	Number	Current Phone#	Extension	Phone Model
1	Main	Number	Jon@anyco.com	Ported	708-XXX-2500		None
2	User	One	Jon@anyco.com	Ported	708-XXX-2503	2503	Poly VVX 250
3	Jon	Doe	Jon@anyco.com	Ported	708-XXX-2504	2504	Poly VVX 250
4	Mr	Big	Big@anyco.com	Ported	708-XXX-2505	2505	Poly VVX 450
5	Reception	Desk	Reception@anyco.com	New		2501	Poly VVX 501
6	Lunch	Room	Jon@anyco.com	New		2502	Poly VVX 250 ²⁵⁷
7	On the	Road	Road@anyco.com	New		2506	None
8	Conf	Room	Jon@anyco.com	New		2507	Polycom 5000 Conference
9	Home	Telliworker	homeoffice@anyco.com	New		2508	Polycom VVX 250
10	Service	HG	Jon@anyco.com	Ported	708-XXX-2510		None
11	Overhead	Paging	Jon@anyco.com	New		2509	ATA
12	Cordless	Phone	Reception@anyco.com	New		2510	

A photograph of three business professionals in a meeting, overlaid with a blue tint. Two men and one woman are gathered around a tablet. The man on the left is wearing glasses and a dark suit. The man in the center is wearing a light-colored suit and a striped tie. The woman on the right is wearing a dark blazer and a light-colored top. They are all looking at the tablet with interest.

Questions?

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COMCAST
BUSINESS

BEYOND FAST

CUSTOMER INFORMATION

Account Name: Village of Maywood	Email: msavage@maywood-il.org
Primary Contact: Marvin Savage	Address1: 40 Madison Street
Title: IT Consultant	Address2:
Phone: 7084506366	City: Maywood
Cell: 3126710420	State: IL
Fax:	Zip Code: 60513

SUMMARY OF CHARGES

Service Term(Months): 36

Site Name	Monthly Recurring Charges	Standard Installation Charges	One-time Charges
Village Hall	\$521.50	\$199.00	\$0.00
Maywood Police Department	\$368.15	\$199.00	\$0.00
Maywood Fire Station 1	\$159.20	\$199.00	\$0.00
Maywood Fire Station 2	\$109.45	\$199.00	\$0.00
Maywood Village Recreation	\$59.70	\$199.00	\$0.00
SUMMARY OF TOTAL CHARGES*	\$1,218.00	\$995.00	\$0.00

* Applicable federal, state and local taxes and fees may apply; usage fees not included. For Specific information, see service location detail pages, attached hereto and incorporated here in reference. Additional orders (adding or deleting seats) may change the "per seat" pricing.

GENERAL COMMENTS

AGREEMENT

1. This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <https://business.comcast.com/terms-conditions-ent/>, (the "Agreement") . Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.
2. By purchasing Comcast voice services, you are giving Comcast Business permission to request a copy of the Customer Service Record(s) from your existing carrier(s). Customer Service Records include the telephone numbers listed on the account(s) and may also include information related to services provided by such carrier(s).
3. Customer must execute a Comcast Letter or Authorization ("LOA") and submit it to Comcast, or Comcast's third party order entry integrator, as directed by Comcast.
4. New telephone numbers are subject to change prior to the install. Customers should not print their new number on stationery or cards until after the installation is complete.
5. Notwithstanding the notice provision in the Enterprise Services General Terms and Conditions, all legal notices will be sent to the Primary Contact listed above and/or to the Primary Contact identified on the SOA for each Service location as applicable.
6. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Senior Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast. Customer by signing below, agrees and accepts the terms and conditions of this Agreement.

E911 ACKNOWLEDGEMENT

Your Comcast voice Service ("Voice Service") may have the following 911 limitations:

- For 911 calls to be properly directed to emergency services using the Voice Service, Customer must provide and maintain the correct address information ("Registered Service Location") for each telephone number and extension used by Customer. The Registered Service Location should also include information such as floor and office number as appropriate.
- If the Voice Service is moved to or used in a different location without Customer providing an updated Registered Service Location, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or the Voice Service (including 911) may fail altogether. Customer's use of a telephone number not associated with its geographic location, or a failure to allot sufficient time for a Registered Service Location change to be processed, may increase these risks.
- If Customer uses a PBX, Customer must map each telephone number and extension to the correct location and is solely responsible for updating the PBX as necessary to reflect moves or additions of stations.
- If a Registered Service Location is deemed to be in an area that is not supported for 911 calls, Customer 911 calls will be sent to an emergency call center where an agent will ask for the caller's name, telephone number, and location, and then will contact the local emergency authority.
- The Voice Service uses electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if back-up power is not installed, fails, or is exhausted. Voice Services that rely on a broadband connection may also be interrupted if the broadband service fails.

• Calls using the Voice Service, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network equipment, and/or power failure, a broadband connection failure, or another technical problem.

Registered Service Location Updates- Customer may provide or update the Registered Service Location by:

- Calling Comcast at 1-800-741-4141
- Updating the Registered Service Location in My Account

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THE FOREGOING 911 NOTICE AND THE 911 LIMITATIONS OF THE VOICE SERVICE

By signing below, Customer agrees and accepts to the terms and conditions of this Agreement. Enterprise Services General Terms & Conditions, and related policies can be found at <https://business.comcast.com/terms-conditions-ent/>

CUSTOMER USE ONLY		COMCAST USE ONLY (by Authorized representative)	
Signature:	Signature:	Sales Rep:	Josh Cohen
Name:	Name:	Sales Rep Email:	josh_cohen@comcast.com
Title:	Title:	Region:	Chicago Region
Date:	Date:	Division:	Central Division

SERVICE LOCATION DETAIL					
Customer Information					
Location Name:	Village Hall	Business Phone:	7084506366		
Company Name:	Village of Maywood	Cell Phone:	3126710420		
Contact Name:	Marvin Savage	Fax Number:			
Address1:	40 Madison Street	Email:	msavage@maywood-il.org		
Address2:		Site Type:	Standard		
City:	Maywood	Emergency 911 Information:	40 Madison ST		
State:	IL		Maywood, IL 60153		
Zip:	60153				
Billing Information					
Date Of Quote:	5/24/2022	Service Term:	36		
The terms set forth in this agreement are valid for 30 days from Date of Quote					
Billing Contact:	Marvin Savage	Zip:	60153		
Address1:	40 Madison Street	Phone:	7084506366		
Address2:		Fax:			
City:	Maywood	Email:	msavage@maywood-il.org		
State:	IL				
Voice Selection					
Voice Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Unified Communication Seats	46	\$9.95	\$0.00	\$457.70	\$0.00
Government/School Listing	1	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Selection					
Equipment Selections	Quantity	Unit	Unit	Total MRC	Total NRC
Voice Gateway	1	\$9.95	\$0.00	\$9.95	\$0.00
Poly VVX 250	43	\$0.00	\$0.00	\$0.00	\$0.00
Poly Trio 8300	3	\$17.95	\$0.00	\$53.85	\$0.00
Summary Of Charges					
Aggregate Monthly Recurring Charges					
Monthly Recurring Charges:				\$521.50	
Promotional Discount:					
Promotion Option:				CEN_\$9.95BVESeats100+_0Phone	
Promotion Description:					
<p>Unified Communication Seats provided for discounted rate of \$9.95 each, increasing to then regular rate at end of original term (month 37 if 3 year term, or month 61 if 5 year term). Entry Level Polycom Phone MRC MRC waived for length of original contract term, increasing to then regular rate at end of term (month 37 if 3 year term, or month 61 if 5 year term). Minimum Business Internet Performance or Ethernet required. OTT sites are eligible if main site meets minimum Business Internet Performance/Ethernet requirement. Minimum 100 seats required. 3 year term required with Business Internet. 3 or 5 year term required with Ethernet. Equipment, installation, taxes and fees, including Broadcast TV Fee, Regional Sports Fee, regulatory recovery fee and other applicable charges extra and subject to change.</p>					
Total Business VoiceEdge Monthly Recurring Charge*:				\$521.50	
*Applicable federal, state and local taxes & fees may apply; usage fee not included. Additional orders (adding or deleting seats) may change the "per seat" pricing.					
Business VoiceEdge Standard Installation Charges					
Customer Training:	Online			No Charge	
Total One-time Charges:				\$0.00	
Site Installation Charges:				\$199.00	

Total Business VoiceEdge Standard Installation Charges:	\$199.00
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Customer Information	
Location Name: <u>Maywood Police Department</u>	Business Phone: <u>7084504450</u>
Company Name: <u>Village of Maywood</u>	Cell Phone: <u>3126710420</u>
Contact Name: <u>Marvin Savage</u>	Fax Number: _____
Address1: <u>125 S 5th Ave</u>	Email: <u>msavage@maywood-il.org</u>
Address2: _____	Site Type: <u>Standard</u>
City: <u>Maywood Police Department</u>	Emergency 911: <u>125 S 5th Ave</u>
State: <u>IL</u>	Information: _____
Zip: <u>60153</u>	<u>Maywood, IL 60153</u>

Billing Information	
Date Of Quote: <u>5/24/2022</u>	Service Term: <u>36</u>
The terms set forth in this agreement are valid for 30 days from Date of Quote	
Billing Contact: <u>Marvin Savage</u>	Zip: <u>60153</u>
Address1: <u>40 Madison Street</u>	Phone: <u>7084506366</u>
Address2: _____	Fax: _____
City: <u>Maywood</u>	Email: <u>msavage@maywood-il.org</u>
State: <u>IL</u>	

Voice Selection					
Voice Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Unified Communication Seats	36	\$9.95	\$0.00	\$358.20	\$0.00

Equipment Selection					
Equipment Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Voice Gateway	1	\$9.95	\$0.00	\$9.95	\$0.00
Poly VVX 250	36	\$0.00	\$0.00	\$0.00	\$0.00

Summary Of Charges	
Aggregate Monthly Recurring Charges	
Monthly Recurring Charges:	\$368.15
Promotional Discount:	
Promotion Option:	CEN_\$9.95BVESeats100+_0Phone
Promotion Description:	
Unified Communication Seats provided for discounted rate of \$9.95 each, increasing to then regular rate at end of original term (month 37 if 3 year term, or month 61 if 5 year term). Entry Level Polycom Phone MRC MRC waived for length of original contract term, increasing to then regular rate at end of term (month 37 if 3 year term, or month 61 if 5 year term). Minimum Business Internet Performance or Ethernet required. OTT sites are eligible if main site meets minimum Business Internet Performance/Ethernet requirement. Minimum 100 seats required. 3 year term required with Business Internet. 3 or 5 year term required with Ethernet. Equipment, installation, taxes and fees, including Broadcast TV	
Total Business VoiceEdge Monthly Recurring Charge*:	\$368.15
*Applicable federal, state and local taxes & fees may apply; usage fee not included. Additional orders (adding or deleting seats) may change the "per seat" pricing.	

Business VoiceEdge Standard Installation Charges	
Customer Training: <u>Online</u>	No Charge
Total One-time Charges:	\$0.00
Site Installation Charges:	\$199.00
Total Business VoiceEdge Standard Installation Charges:	\$199.00

Customer Information	
Location Name: <u>Maywood Fire Station 1</u>	Business Phone: <u>7083435595</u>
Company Name: <u>Village of Maywood</u>	Cell Phone: <u>3126710420</u>
Contact Name: <u>Marvin Savage</u>	Fax Number: _____
Address1: <u>700 Saint Charles Rd</u>	Email: <u>msavage@maywood-il.org</u>
Address2: _____	Site Type: <u>Standard</u>
City: <u>Maywood</u>	Emergency 911: <u>700 Saint Charles Rd</u>
State: <u>IL</u>	Information: <u>Floor 1st</u>
Zip: <u>60153</u>	<u>Maywood, IL 60153</u>

Billing Information	
Date Of Quote: <u>5/24/2022</u>	Service Term: <u>36</u>
The terms set forth in this agreement are valid for 30 days from Date of Quote	
Billing Contact: <u>Marvin Savage</u>	Zip: <u>60153</u>
Address1: <u>40 Madison Street</u>	Phone: <u>7084506366</u>
Address2: _____	Fax: _____
City: <u>Maywood</u>	Email: <u>msavage@maywood-il.org</u>
State: <u>IL</u>	

Voice Selection					
Voice Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Unified Communication Seats	15	\$9.95	\$0.00	\$149.25	\$0.00
Government/School Listing	1	\$0.00	\$0.00	\$0.00	\$0.00

Equipment Selection					
Equipment Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Voice Gateway	1	\$9.95	\$0.00	\$9.95	\$0.00
Poly VVX 250	15	\$0.00	\$0.00	\$0.00	\$0.00

Summary Of Charges	
Aggregate Monthly Recurring Charges	
Monthly Recurring Charges:	\$159.20
Promotional Discount:	
Promotion Option:	CEN_\$9.95BVESeats100+_0Phone
Promotion Description:	
Unified Communication Seats provided for discounted rate of \$9.95 each, increasing to then regular rate at end of original term (month 37 if 3 year term, or month 61 if 5 year term). Entry Level Polycom Phone MRC MRC waived for length of original contract term, increasing to then regular rate at end of term (month 37 if 3 year term, or month 61 if 5 year term). Minimum Business Internet Performance or Ethernet required. OTT sites are eligible if main site meets minimum Business Internet Performance/Ethernet requirement. Minimum 100 seats required. 3 year term required with Business Internet. 3 or 5 year term required with Ethernet. Equipment, installation, taxes and fees, including Broadcast TV	
Total Business VoiceEdge Monthly Recurring Charge*:	\$159.20
*Applicable federal, state and local taxes & fees may apply; usage fee not included. Additional orders (adding or deleting seats) may change the "per seat" pricing.	

Business VoiceEdge Standard Installation Charges	
Customer Training: <u>Online</u>	No Charge
Total One-time Charges:	\$0.00
Site Installation Charges:	\$199.00
Total Business VoiceEdge Standard Installation Charges:	\$199.00

Customer Information	
Location Name: <u>Maywood Fire Station 2</u>	Business Phone: <u>7084507405</u>
Company Name: <u>Village of Maywood</u>	Cell Phone: <u>3126710420</u>
Contact Name: <u>Marvin Savage</u>	Fax Number: _____
Address1: <u>1220 S 17th Ave</u>	Email: <u>msavage@maywood-il.org</u>
Address2: _____	Site Type: <u>Standard</u>
City: <u>Maywood</u>	Emergency 911: <u>1220 S 17th Ave</u>
State: <u>IL</u>	Information: <u>Floor 1st</u>
Zip: <u>60153</u>	<u>Maywood, IL 60153</u>

Billing Information	
Date Of Quote: <u>5/24/2022</u>	Service Term: <u>36</u>
The terms set forth in this agreement are valid for 30 days from Date of Quote	
Billing Contact: <u>Marvin Savage</u>	Zip: <u>60153</u>
Address1: <u>40 Madison Street</u>	Phone: <u>7084506366</u>
Address2: _____	Fax: _____
City: <u>Maywood</u>	Email: <u>msavage@maywood-il.org</u>
State: <u>IL</u>	

Voice Selection					
Voice Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Unified Communication Seats	10	\$9.95	\$0.00	\$99.50	\$0.00
Government/School Listing	1	\$0.00	\$0.00	\$0.00	\$0.00

Equipment Selection					
Equipment Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Voice Gateway	1	\$9.95	\$0.00	\$9.95	\$0.00
Poly VVX 250	10	\$0.00	\$0.00	\$0.00	\$0.00

Summary Of Charges	
Aggregate Monthly Recurring Charges	
Monthly Recurring Charges:	\$109.45
Promotional Discount:	
Promotion Option:	CEN_\$9.95BVESeats100+_0Phone
Promotion Description:	
Unified Communication Seats provided for discounted rate of \$9.95 each, increasing to then regular rate at end of original term (month 37 if 3 year term, or month 61 if 5 year term). Entry Level Polycom Phone MRC MRC waived for length of original contract term, increasing to then regular rate at end of term (month 37 if 3 year term, or month 61 if 5 year term). Minimum Business Internet Performance or Ethernet required. OTT sites are eligible if main site meets minimum Business Internet Performance/Ethernet requirement. Minimum 100 seats required. 3 year term required with Business Internet. 3 or 5 year term required with Ethernet. Equipment, installation, taxes and fees, including Broadcast TV	
Total Business VoiceEdge Monthly Recurring Charge*:	\$109.45
*Applicable federal, state and local taxes & fees may apply; usage fee not included. Additional orders (adding or deleting seats) may change the "per seat" pricing.	

Business VoiceEdge Standard Installation Charges	
Customer Training: <u>Online</u>	No Charge
Total One-time Charges:	\$0.00
Site Installation Charges:	\$199.00
Total Business VoiceEdge Standard Installation Charges:	\$199.00

Customer Information	
Location Name: <u>Maywood Village Recreation</u>	Business Phone: <u>7084506340</u>
Company Name: <u>Village of Maywood</u>	Cell Phone: <u>3126710420</u>
Contact Name: <u>Marvin Savage</u>	Fax Number: _____
Address1: <u>200 S 5th Ave</u>	Email: <u>msavage@maywood-il.org</u>
Address2: _____	Site Type: <u>Standard</u>
City: <u>Maywood</u>	Emergency 911: <u>200 S 5th Ave</u>
State: <u>IL</u>	Information: <u>Floor 1st</u>
Zip: <u>60153</u>	<u>Maywood, IL 60153</u>

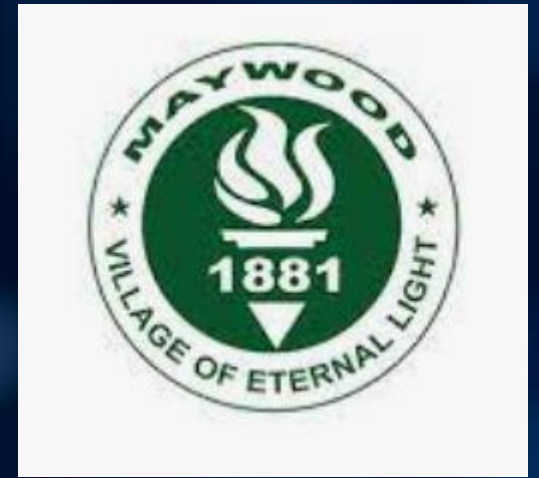
Billing Information	
Date Of Quote: <u>5/24/2022</u>	Service Term: <u>36</u>
The terms set forth in this agreement are valid for 30 days from Date of Quote	
Billing Contact: <u>Marvin Savage</u>	Zip: <u>60153</u>
Address1: <u>40 Madison Street</u>	Phone: <u>7084506366</u>
Address2: _____	Fax: _____
City: <u>Maywood</u>	Email: <u>msavage@maywood-il.org</u>
State: <u>IL</u>	

Voice Selection					
Voice Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Unified Communication Seats	5	\$9.95	\$0.00	\$49.75	\$0.00

Equipment Selection					
Equipment Selections	Quantity	Unit Price(MRC)	Unit Price(NRC)	Total MRC	Total NRC
Voice Gateway	1	\$9.95	\$0.00	\$9.95	\$0.00
Poly VVX 250	5	\$0.00	\$0.00	\$0.00	\$0.00

Summary Of Charges	
Aggregate Monthly Recurring Charges	
Monthly Recurring Charges:	\$59.70
Promotional Discount:	
Promotion Option:	CEN_\$9.95BVESeats100+_0Phone
Promotion Description:	
Unified Communication Seats provided for discounted rate of \$9.95 each, increasing to then regular rate at end of original term (month 37 if 3 year term, or month 61 if 5 year term). Entry Level Polycom Phone MRC MRC waived for length of original contract term, increasing to then regular rate at end of term (month 37 if 3 year term, or month 61 if 5 year term). Minimum Business Internet Performance or Ethernet required. OTT sites are eligible if main site meets minimum Business Internet Performance/Ethernet requirement. Minimum 100 seats required. 3 year term required with Business Internet. 3 or 5 year term required with Ethernet. Equipment, installation, taxes and fees, including Broadcast TV	
Total Business VoiceEdge Monthly Recurring Charge*:	\$59.70
*Applicable federal, state and local taxes & fees may apply; usage fee not included. Additional orders (adding or deleting seats) may change the "per seat" pricing.	

Business VoiceEdge Standard Installation Charges	
Customer Training: <u>Online</u>	No Charge
Total One-time Charges:	\$0.00
Site Installation Charges:	\$199.00
Total Business VoiceEdge Standard Installation Charges:	\$199.00



Comcast Business Enterprise Solutions

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June 2022

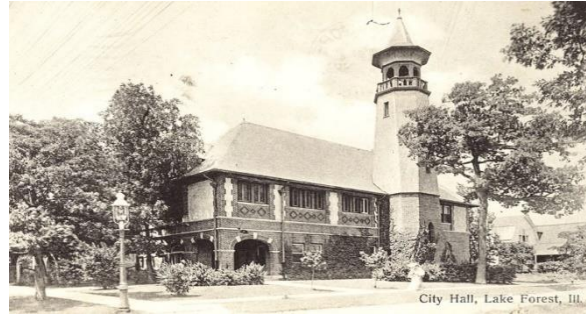
COMCAST
BUSINESS

BEYOND FAST

Comcast Business Dedicated Team

- **Josh Cohen** – Strategic Enterprise Account Executive
- **Trey Ritter** – Senior Engineer, Strategic Accounts
- **Sean Whiteside** – Senior Manager of Strategic Accounts

Government: All Sizes Run on Comcast



The City of Lake Forest



McHenry County



DuPage County ETSB



COMCAST
BUSINESS

World-Class Support

Serving Enterprises

U.S.-based Enterprise CARE team

- Intuitive portal for instant network assessment
- Proactive monitoring and repair for most services

Orchestrated Service Delivery

- Dedicated program manager and project managers
- Detailed service and operation design review
- Installations scheduled on customer priorities
- Installation and testing of both infrastructure and network appliances

Excellent Customer Service

4 Fully Redundant Care Centers

- Naperville, IL
- Cincinnati, OH
- Denver, CO
- Tampa, FL

Dedicated to Enterprise customers



17 Regional Network Operations Centers

Technicians and engineers have an average tenure of 12 years ²⁷⁰

24/7/365

Both Enterprise Care and Customer Repair will attend to all issues on any Comcast product

Village of Maywood – current vs proposed network

CURRENT

- 5 Locations
- Ethernet Dedicated Internet and Ethernet Network Service
- 50Mbps Bandwidth
- 2 Full PRIs (voice service)
- Monthly Recurring Cost

\$8354.00

PROPOSED

- 5 Locations
 - Ethernet Dedicated Internet
 - Advanced Security
 - 100Mbps Bandwidth
 - Monthly Recurring Cost

\$6030.00

Savings Monthly: \$2324.00

Savings Yearly: \$27,888.00

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Village of Maywood – Phone/Voice Proposal

Business Voice Edge Phone System

Hosted voice service with equipment

Fixed monthly price includes:

Maintenance/break fix

24/7/365 Support

Upgrades

Proposed Monthly: \$1250.00

One Time Install for all sites: \$995.00



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Business Voice Edge Features (Comast will install all new hardware)

- 1 Polycom Phone per seat included
- Local Telephone Number – Can forward to any Extension number so individual numbers do not need to be displayed to public.
- Readable Voicemail to E-Mail
- Advanced 911 - Emergency Call generates e-mail with 20 characters of location details (number dialed from, room/building locations...etc)
- 3-6 Digit Extension Number
- Customer Portal
- Business Voice Continuity – back up to any 10-digit phone number
- 3-way calling
- Call Park and Pick-up
- Hunt Group
- Automated Attendant
- Do Not Disturb
- Call Transfer
- Speed Dial
- Last Number Redial
- Softphone
- Hold Music
- Be Anywhere Voice Mobility
- Remote Office
- Comcast Business Mobile Application
- VoiceEdge™ Desktop Application
- Audio Conferencing
- Shared Call Appearance (available with Poly® devices only)
- Remote Call Forward
- Call Waiting

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Village of Maywood – Value beyond savings

- Comcast Customer 7+ years (Thank you!)
- Zero major outages
- Dedicated account team
- Vendor management and consolidation (Single Provider for Connectivity, Security, and Voice)
- Community partner (Internet Essentials and RISE)

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Dell PCs and tablets support services

Feature comparison

	Base Warranty	ProSupport	ProSupport Plus
Technical support access	Business hours	24x7	24x7
Hardware repair service delivery ¹	Varies	Onsite	Onsite
Self-service case management and parts dispatch through TechDirect	✓	✓	✓
Direct access to in-region ProSupport engineers		✓	Priority Access
Single resource for software and hardware expertise		✓	✓
Command center monitoring and crisis management		✓	✓
Software support with collaborative 3rd party assistance		✓	✓
Case Management API for helpdesk integration		✓	✓
Automated issue detection, notification and case creation by SupportAssist ²		✓	✓
Predictive issue detection for failure prevention by SupportAssist ²			✓
Accidental damage repair for drops, spills and surges			✓
Retention of hard drive after replacement ³			✓
Dedicated Technical Account Manager ⁴			✓
Monthly support history and contract reporting ⁴			✓



¹ Onsite service not available on Chromebook A35, Venue 7, 8, and 8 Pro tablets, and Rugged Latitude
² SupportAssist is only available on Windows 8 and 8.1 based mobile products. Not available on Windows RT, Android or Google Chrome. Predictive support available for hard drive and batteries.
³ Hard drive retention is not available on Chromebook or Venue tablets, except the Venue 11 Pro.
⁴ PC and tablet Technical Account Manager available for customers with 1,000 or more ProSupport Plus Systems

MSA ID#: IL-384673-rcole

SO ID#: IL-384673-rcole-19344807

Account Name: Village of Maywood

CUSTOMER INFORMATION (for notices)

Primary Contact: <u>Marvin Savage</u> Title: <u>IT Consultant</u> Address 1: <u>40 MADISON ST</u> Address 2: _____ City: <u>Maywood</u> State: <u>IL</u> Zip: <u>60153</u> Phone: <u>(708) 450-6366</u> Cell: _____ Fax: _____ Email: <u>msavage@maywood-il.org</u>		Billing Account Name: <u>Village of Maywood</u> Billing Name (3rd Party Accounts): _____ Billing Contact: <u>Marvin Savage</u> Title: <u>IT Consultant</u> Phone: <u>(708) 450-6366</u> Cell: _____ Fax: _____ Email: <u>msavage@maywood-il.org</u>		INVOICE ADDRESS Address 1: <u>40 MADISON ST</u> Address 2: _____ City: <u>Maywood</u> State: <u>IL</u> Zip Code: <u>60153</u> Tax Exempt: <u>Yes</u> * If Yes, please provide and attach all applicable tax exemption certificates
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SUMMARY OF CHARGES (Details on following pages)

Service Term (Months): 36

SUMMARY OF SERVICE CHARGES*

Current Monthly Recurring Charges:	\$7,621.00
Current Trunk Services Monthly Recurring Charges:	\$0.00
Total Current Monthly Recurring Charges (all Services):	\$7,621.00
Change Monthly Recurring Charges:	-\$1,591.00
Change Trunk Services Monthly Recurring Charges:	\$0.00
Change Monthly Recurring Charges (all Services):	-\$1,591.00
Total Monthly Recurring Charges:	\$6,030.00
Total Trunk Services Monthly Recurring Charges:	\$0.00
Total Monthly Recurring Charges (all Services):	\$6,030.00

SUMMARY OF STANDARD INSTALLATION FEES*

Total Standard Installation Fees:	\$2,120.00
Total Trunk Services Standard Installation Fees:	\$0.00
Total Standard Installation Fees (all Services):	\$2,120.00

SUMMARY OF CUSTOM INSTALLATION FEES*

Total Custom Installation Fee:	\$0.00
---------------------------------------	---------------

SUMMARY OF MONTHLY EQUIPMENT FEES*

Current Services Equipment Fee Monthly Recurring Charges:	\$0.00
Current Trunk Services Equipment Fee Monthly Recurring Charges:	\$0.00
Current Equipment Fee Monthly Recurring Charges (All Services):	\$0.00
Change Services Equipment Fee Monthly Recurring Charges:	\$0.00
Change Trunk Services Equipment Fee Monthly Recurring Charges:	\$0.00
Change Equipment Fee Monthly Recurring Charges (All Services):	\$0.00
Total Service Equipment Fee Monthly Recurring Charges:	\$0.00
Total Trunk Service Equipment Fee Monthly Recurring Charges:	\$0.00
Total Equipment Fee Monthly Recurring Charges (All Services):	\$0.00

*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

GENERAL COMMENTS

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <http://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)		COMCAST USE ONLY (by authorized representative)	
Signature:	Signature:	Sales Rep:	Josh Cohen
Name:	Name:	Sales Rep E-Mail:	josh_cohen@comcast.com
Title:	Title:	Region:	Chicago
Date:	Date:	Division:	Central



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: **Village of Maywood**

Date: **5/5/2022**

MSA ID#: **IL-384673-rcole**

SO ID#: **IL-384673-rcole-19344807**

Short Description of Service: **EDI-ENS Upgrade with SD-WAN Advanced Security**

Service Term: **36 MONTHS**

PAGE 2 of 7

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
001	Renew	Remove	Ethernet Network Interface - 10 / 100	Port	Village of Maywood / 40 MADISON	-	Interstate	1	(\$135.00)	\$0.00
002	Renew	Remove	ENS - Basic Network Bandwidth	50 Mbps	Village of Maywood / 40 MADISON	-	Interstate	1	(\$738.00)	\$0.00
003	Renew	Remove	EDI - Network Interface - 10 / 100	Port	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$0.00
004	Renew	Remove	EDI - Bandwidth	50 Mbps	Village of Maywood / 40 MADISON	-	Interstate	1	(\$1,926.00)	\$0.00
005	Renew	Remove	IPv4 Static Address Block /29 (6)	Static IP	Village of Maywood / 40 MADISON	-	Interstate	1	(\$25.00)	\$0.00
006	-	-	-	-	-	-	-	-	\$0.00	\$0.00
007	-	-	-	-	-	-	-	-	\$0.00	\$0.00
008	Renew	Remove	Ethernet Network Interface - 10 / 100	Port	Maywood Police Department / 125	-	Interstate	1	(\$135.00)	\$0.00
009	Renew	Remove	ENS - Basic Network Bandwidth	50 Mbps	Maywood Police Department / 125	-	Interstate	1	(\$738.00)	\$0.00
010	Renew	Remove	EDI - Network Interface - 10 / 100	Port	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$0.00
011	Renew	Remove	EDI - Bandwidth	20 Mbps	Maywood Police Department / 125	-	Interstate	1	(\$1,275.00)	\$0.00
012	Renew	Remove	IPv4 Static Address Block /28 (14)	Static IP	Maywood Police Department / 125	-	Interstate	1	(\$30.00)	\$0.00
013	-	-	-	-	-	-	-	-	\$0.00	\$0.00
014	-	-	-	-	-	-	-	-	\$0.00	\$0.00
015	Renew	Remove	Ethernet Network Interface - 10 / 100	Port	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	(\$135.00)	\$0.00
016	Renew	Remove	ENS - Basic Network Bandwidth	50 Mbps	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	(\$738.00)	\$0.00
017	-	-	-	-	-	-	-	-	\$0.00	\$0.00
018	Renew	Remove	Ethernet Network Interface - 10 / 100	Port	Maywood North End Fire Dept / 70	-	Interstate	1	(\$135.00)	\$0.00
019	Renew	Remove	ENS - Basic Network Bandwidth	50 Mbps	Maywood North End Fire Dept / 70	-	Interstate	1	(\$738.00)	\$0.00
020	-	-	-	-	-	-	-	-	\$0.00	\$0.00
021	Renew	Remove	Ethernet Network Interface - 10 / 100	Port	Mayood Village Office / 200 S 5TH	-	Interstate	1	(\$135.00)	\$0.00
022	Renew	Remove	ENS - Basic Network Bandwidth	50 Mbps	Mayood Village Office / 200 S 5TH	-	Interstate	1	(\$738.00)	\$0.00
023	-	-	-	-	-	-	-	-	\$0.00	\$0.00
024	-	-	-	-	-	-	-	-	\$0.00	\$0.00
025	Renew	Add	SD-WAN	Service	Village of Maywood / 40 MADISON	-	Interstate	1	\$115.00	\$0.00
026	Renew	Add	ActiveCore Installation Fee	Setup	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$199.00
027	Renew	Add	ActiveCore Equipment - Medium	Service	Village of Maywood / 40 MADISON	-	Interstate	1	\$30.00	\$0.00
028	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN	Service	Village of Maywood / 40 MADISON	-	Interstate	1	\$30.00	\$0.00
029	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN Activation Fee	Setup	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$0.00
030	Renew	Add	Enterprise Security-Software	Service	Village of Maywood / 40 MADISON	-	Interstate	1	\$110.00	\$0.00
031	Renew	Add	Security Activation Fee	Setup	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$0.00
032	Renew	Add	Mdg Services - Mdg Security	Service	Village of Maywood / 40 MADISON	-	Interstate	1	\$90.00	\$0.00
033	Renew	Add	Mdg Services - Mdg Security Activation Fee	Setup	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$0.00
034	Renew	Add	EDI - Network Interface - 10 / 100	Port	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$0.00
035	Renew	Add	EDI - Bandwidth	100 Mbps	Village of Maywood / 40 MADISON	-	Interstate	1	\$700.00	\$0.00
036	Renew	Add	IPv4 Static Address Block /29 (6)	Static IP	Village of Maywood / 40 MADISON	-	Interstate	1	\$25.00	\$0.00
037	New	Add	LAN Discovery Service (1 - 10 Sites)	Service	Village of Maywood / 40 MADISON	-	Interstate	1	\$0.00	\$225.00
038	-	-	-	-	-	-	-	-	\$0.00	\$0.00
039	-	-	-	-	-	-	-	-	\$0.00	\$0.00
040	Renew	Add	SD-WAN	Service	Maywood Police Department / 125	-	Interstate	1	\$115.00	\$0.00
041	Renew	Add	ActiveCore Installation Fee	Setup	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$199.00
042	Renew	Add	ActiveCore Equipment - Medium	Service	Maywood Police Department / 125	-	Interstate	1	\$30.00	\$0.00
043	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN	Service	Maywood Police Department / 125	-	Interstate	1	\$30.00	\$0.00
044	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN Activation Fee	Setup	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$0.00
045	Renew	Add	Enterprise Security-Software	Service	Maywood Police Department / 125	-	Interstate	1	\$110.00	\$0.00
046	Renew	Add	Security Activation Fee	Setup	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$0.00
047	Renew	Add	Mdg Services - Mdg Security	Service	Maywood Police Department / 125	-	Interstate	1	\$90.00	\$0.00
048	Renew	Add	Mdg Services - Mdg Security Activation Fee	Setup	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$0.00
049	Renew	Add	EDI - Network Interface - 10 / 100	Port	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$0.00
050	Renew	Add	EDI - Bandwidth	100 Mbps	Maywood Police Department / 125	-	Interstate	1	\$700.00	\$0.00

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* Services Location Details attached Charges are Exclusive of Equipment Fees

PAGE 2 SUBTOTAL: (\$5,446.00) \$623.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: **Village of Maywood**
 MSA ID#: **IL-384673-rcole**

Date: **5/5/2022**
 SO ID#: **IL-384673-rcole-19344807**

PAGE 3 of 7

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges	
									Monthly	One-Time
051	Renew	Add	IPv4 Static Address Block /28 (14)	Static IP	Maywood Police Department / 125	-	Interstate	1	\$30.00	\$0.00
052	New	Add	LAN Discovery Service (1 - 10 Sites)	Service	Maywood Police Department / 125	-	Interstate	1	\$0.00	\$225.00
053	-	-	-	-	-	-	-	-	\$0.00	\$0.00
054	-	-	-	-	-	-	-	-	\$0.00	\$0.00
055	Renew	Add	SD-WAN	Service	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$115.00	\$0.00
056	Renew	Add	ActiveCore Installation Fee	Setup	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$0.00	\$199.00
057	Renew	Add	ActiveCore Equipment - Medium	Service	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$30.00	\$0.00
058	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN	Service	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$30.00	\$0.00
059	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN Activation Fee	Setup	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$0.00	\$0.00
060	Renew	Add	Enterprise Security-Software	Service	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$110.00	\$0.00
061	Renew	Add	Security Activation Fee	Setup	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$0.00	\$0.00
062	Renew	Add	Mdg Services - Mdg Security	Service	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$90.00	\$0.00
063	Renew	Add	Mdg Services - Mdg Security Activation Fee	Setup	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$0.00	\$0.00
064	Renew	Add	EDI - Network Interface - 10 / 100	Port	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$0.00	\$0.00
065	Renew	Add	EDI - Bandwidth	100 Mbps	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$700.00	\$0.00
066	Renew	Add	IPv4 Static Address Block /29 (6)	Static IP	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$25.00	\$0.00
067	New	Add	LAN Discovery Service (1 - 10 Sites)	Service	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$0.00	\$225.00
068	-	-	-	-	-	-	-	-	\$0.00	\$0.00
069	-	-	-	-	-	-	-	-	\$0.00	\$0.00
070	Renew	Add	SD-WAN	Service	Maywood North End Fire Dept / 70	-	Interstate	1	\$115.00	\$0.00
071	Renew	Add	ActiveCore Installation Fee	Setup	Maywood North End Fire Dept / 70	-	Interstate	1	\$0.00	\$199.00
072	Renew	Add	ActiveCore Equipment - Medium	Service	Maywood North End Fire Dept / 70	-	Interstate	1	\$30.00	\$0.00
073	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN	Service	Maywood North End Fire Dept / 70	-	Interstate	1	\$30.00	\$0.00
074	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN Activation Fee	Setup	Maywood North End Fire Dept / 70	-	Interstate	1	\$0.00	\$0.00
075	Renew	Add	Enterprise Security-Software	Service	Maywood North End Fire Dept / 70	-	Interstate	1	\$110.00	\$0.00
076	Renew	Add	Security Activation Fee	Setup	Maywood North End Fire Dept / 70	-	Interstate	1	\$0.00	\$0.00
077	Renew	Add	Mdg Services - Mdg Security	Service	Maywood North End Fire Dept / 70	-	Interstate	1	\$90.00	\$0.00
078	Renew	Add	Mdg Services - Mdg Security Activation Fee	Setup	Maywood North End Fire Dept / 70	-	Interstate	1	\$0.00	\$0.00
079	Renew	Add	EDI - Network Interface - 10 / 100	Port	Maywood North End Fire Dept / 70	-	Interstate	1	\$0.00	\$0.00
080	Renew	Add	EDI - Bandwidth	100 Mbps	Maywood North End Fire Dept / 70	-	Interstate	1	\$700.00	\$0.00
081	Renew	Add	IPv4 Static Address Block /29 (6)	Static IP	Maywood North End Fire Dept / 70	-	Interstate	1	\$25.00	\$0.00
082	New	Add	LAN Discovery Service (1 - 10 Sites)	Service	Maywood North End Fire Dept / 70	-	Interstate	1	\$0.00	\$225.00
083	-	-	-	-	-	-	-	-	\$0.00	\$0.00
084	-	-	-	-	-	-	-	-	\$0.00	\$0.00
085	Renew	Add	SD-WAN	Service	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$115.00	\$0.00
086	Renew	Add	ActiveCore Installation Fee	Setup	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$0.00	\$199.00
087	Renew	Add	ActiveCore Equipment - Medium	Service	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$30.00	\$0.00
088	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN	Service	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$30.00	\$0.00
089	Renew	Add	Mid Mkt Mgd Svcs - Mgd SD-WAN Activation Fee	Setup	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$0.00	\$0.00
090	Renew	Add	Enterprise Security-Software	Service	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$110.00	\$0.00
091	Renew	Add	Security Activation Fee	Setup	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$0.00	\$0.00
092	Renew	Add	Mdg Services - Mdg Security	Service	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$90.00	\$0.00
093	Renew	Add	Mdg Services - Mdg Security Activation Fee	Setup	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$0.00	\$0.00
094	Renew	Add	EDI - Network Interface - 10 / 100	Port	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$0.00	\$0.00
095	Renew	Add	EDI - Bandwidth	100 Mbps	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$700.00	\$0.00
096	Renew	Add	IPv4 Static Address Block /29 (6)	Static IP	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$25.00	\$0.00
097	New	Add	LAN Discovery Service (1 - 10 Sites)	Service	Mayood Village Office / 200 S 5TH	-	Interstate	1	\$0.00	\$225.00
098	-	-	-	-	-	-	-	-	\$0.00	\$0.00
099	-	-	-	-	-	-	-	-	\$0.00	\$0.00
100	Renew	Add	Ethernet Network Interface - 10 / 100	Port	Maywood Police Department / 125	-	Interstate	1	\$39.18	\$0.00
101	Renew	Add	ENS - Basic Network Bandwidth	10 Mbps	Maywood Police Department / 125	-	Interstate	1	\$135.82	\$0.00
102	-	-	-	-	-	-	-	-	\$0.00	\$0.00

* Services Location Details attached Charges are Exclusive of Equipment Fees

PAGE 3 SUBTOTAL: \$3,505.00 \$1,497.00

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COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name:

Date:

MSA ID#:

SO ID#:

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Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges	
									Monthly	One-Time
103	Renew	Add	Ethernet Network Interface - 10 / 100	Port	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$39.18	\$0.00
104	Renew	Add	ENS - Basic Network Bandwidth	10 Mbps	Maywood Fire Station 2 / 1220 S 1	-	Interstate	1	\$135.82	\$0.00
105	-	-	-	-	-	-	-	-	\$0.00	\$0.00
106	Renew	Add	Ethernet Network Interface - 10 / 100	Port	Maywood North End Fire Dept / 70	-	Interstate	1	\$39.18	\$0.00
107	Renew	Add	ENS - Basic Network Bandwidth	10 Mbps	Maywood North End Fire Dept / 70	-	Interstate	1	\$135.82	\$0.00
108	-	-	-	-	-	-	-	-	\$0.00	\$0.00
109	-	-	-	-	-	-	-	-	\$0.00	\$0.00
110	-	-	-	-	-	-	-	-	\$0.00	\$0.00
111	-	-	-	-	-	-	-	-	\$0.00	\$0.00
112	-	-	-	-	-	-	-	-	\$0.00	\$0.00
113	-	-	-	-	-	-	-	-	\$0.00	\$0.00
114	-	-	-	-	-	-	-	-	\$0.00	\$0.00
115	-	-	-	-	-	-	-	-	\$0.00	\$0.00
116	-	-	-	-	-	-	-	-	\$0.00	\$0.00
117	-	-	-	-	-	-	-	-	\$0.00	\$0.00
118	-	-	-	-	-	-	-	-	\$0.00	\$0.00
119	-	-	-	-	-	-	-	-	\$0.00	\$0.00
120	-	-	-	-	-	-	-	-	\$0.00	\$0.00
121	-	-	-	-	-	-	-	-	\$0.00	\$0.00
122	-	-	-	-	-	-	-	-	\$0.00	\$0.00
123	-	-	-	-	-	-	-	-	\$0.00	\$0.00
124	-	-	-	-	-	-	-	-	\$0.00	\$0.00
125	-	-	-	-	-	-	-	-	\$0.00	\$0.00
126	-	-	-	-	-	-	-	-	\$0.00	\$0.00
127	-	-	-	-	-	-	-	-	\$0.00	\$0.00
128	-	-	-	-	-	-	-	-	\$0.00	\$0.00
129	-	-	-	-	-	-	-	-	\$0.00	\$0.00
130	-	-	-	-	-	-	-	-	\$0.00	\$0.00
131	-	-	-	-	-	-	-	-	\$0.00	\$0.00
132	-	-	-	-	-	-	-	-	\$0.00	\$0.00
133	-	-	-	-	-	-	-	-	\$0.00	\$0.00
134	-	-	-	-	-	-	-	-	\$0.00	\$0.00
135	-	-	-	-	-	-	-	-	\$0.00	\$0.00
136	-	-	-	-	-	-	-	-	\$0.00	\$0.00
137	-	-	-	-	-	-	-	-	\$0.00	\$0.00
138	-	-	-	-	-	-	-	-	\$0.00	\$0.00
139	-	-	-	-	-	-	-	-	\$0.00	\$0.00
140	-	-	-	-	-	-	-	-	\$0.00	\$0.00
141	-	-	-	-	-	-	-	-	\$0.00	\$0.00
142	-	-	-	-	-	-	-	-	\$0.00	\$0.00
143	-	-	-	-	-	-	-	-	\$0.00	\$0.00
144	-	-	-	-	-	-	-	-	\$0.00	\$0.00
145	-	-	-	-	-	-	-	-	\$0.00	\$0.00
146	-	-	-	-	-	-	-	-	\$0.00	\$0.00
147	-	-	-	-	-	-	-	-	\$0.00	\$0.00
148	-	-	-	-	-	-	-	-	\$0.00	\$0.00
149	-	-	-	-	-	-	-	-	\$0.00	\$0.00
150	-	-	-	-	-	-	-	-	\$0.00	\$0.00
151	-	-	-	-	-	-	-	-	\$0.00	\$0.00
152	-	-	-	-	-	-	-	-	\$0.00	\$0.00
153	-	-	-	-	-	-	-	-	\$0.00	\$0.00

279

* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 4 SUBTOTAL:

\$350.00

\$0.00

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date:

MSA ID#:

SO ID#:

Account Name:

PAGE 5 of 7

Line	Location Name/Site ID	Address 1	Address 2	City	State	Zip Code	Incremental Equipment Fee	Technical/Local Contact Name	Technical/Local Contact Phone #	Technical/Local Contact Email Address	Technical Contact On Site (Yes/No)
1	Village of Maywood	40 MADISON ST		Maywood	IL	60153	\$0.00	Marvin Savage	(708) 450-6366	msavage@maywood-il.org	Yes
2	Maywood Police Department	125 S 5TH AVE		Maywood	IL	60153	\$0.00	Marvin Savage	(708) 450-6366	msavage@maywood-il.org	No
3	Maywood Fire Station 2	1220 S 17TH AVE		Maywood	IL	60153	\$0.00	Marvin Savage	(708) 450-6366	msavage@maywood-il.org	No
4	Maywood North End Fire Dep	700 ST CHARLES RD		Maywood	IL	60153	\$0.00	Marvin Savage	(708) 450-6366	msavage@maywood-il.org	No
5	Mayood Village Office	200 S 5TH AVE		Maywood	IL	60153	\$0.00	Marvin Savage	(708) 450-6366	msavage@maywood-il.org	No
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VILLAGE MANAGER REPORT MEMORANDUM

Project/Issue Name: Medical needs drop-off and loading zone parking signage – temporary administrative approval and ordinance revision.

Submitted By: Jim Krischke, Interim Village Manager

Date: August 10, 2022

ISSUE STATEMENT

To grant temporary administrative approval for an application for a medical needs drop-off/loading zone – install appropriate signage. Staff will be working on a revision to the municipal code that would allow this usage pending committee and Village Board approval.

DISCUSSION AND/OR ANALYSIS

The Village Clerks office received an application for a medical needs drop-off/loading zone over one year ago. No action was taken with regards to the application. The resident continues to request assistance. The resident relies on a medical transport vehicle for transportation to and from a medical facility from treatment, multiple times per week. No other means of transportation exist. Additionally, walking distance, especially during inclement weather is an issue.

The municipal code does not expressly approve a medical needs drop-off/loading zone. Staff believes this is a reasonable request as it closely relates to the existence of handicap parking and designated loading zones for multiple purposes.

To provide immediate relief to the resident, I am issuing administrative approval for a temporary medical needs drop-off/loading zone, with proper signage being installed. Moreover, staff, along with KTJ, will be working on revised language to amend the municipal code. Draft revisions will go to the Community Policing and Public Safety Committee for review.

RECOMMENDED ACTION

No action required until revisions appear before the Community Policing and Public Safety Committee.

VILLAGE MANAGER REPORT:

3. Status Report regarding:

MPD Proposal #26:

- Purchase of 60 Body Worn Cameras at a Cost of \$38,650.45 from Smart Systems, LLC;
- Approval of Subaward (“Micro-Grant”) Agreement Between the Maywood Police Department and Justice & Security Strategies, Inc. (Micro-Grant Award Amount of \$15,455.00 with \$15,455.00 Matching Village Payment); and
- Draft Policy for Body Worn Cameras dated August 8, 2022




Village of MAYWOOD

125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470



August 8, 2022

To: Jim Krischke
Interim Village Manger

From: Elijah Willis
Chief of Police 

RE: **Proposal 26, Body Worn Cameras**

Sir,

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

The State of Illinois has implemented an unfunded mandate that every Illinois police officer to wear a body camera, by January 1, 2025. Therefore, after a thorough evaluation of the surrounding towns and their readiness of the upcoming *Body Worn Camera unfunded mandate*, I would like to request that the Board of Trustees approve my proposal to purchase and implementation process for the Body Worn Cameras immediately.

While the implementation of the cameras will alleviate public scrutiny of alleged violations of civil rights and holding officers accountable, the cameras will also be a crucial tool for gathering evidence, as well as an added layer of protection for officers against unfounded claims of misconduct.

With that said, attached please find the Maywood Police Department Body Worn Camera Policy, along with a draft Retention Policy. Both documents are currently being vetted by the Village attorney as well as to the Union for validity.

To help alleviate the costs of the body worn cameras mandate, the Maywood Police Department was awarded a 50/50 match grant in the amount of \$15,455.00, to go towards the (60) cameras. Originally, the 50/50 award was based on a quote that was for half of the total amount of \$33,708.00, for the cameras. However, due to unforeseen inflation fluctuation, the cost of the cameras has increased to \$38,650.00, but the grant award is not adjustable to cover the inflation costs.

Also, while we do have an option to pay the cost of the cameras in 24 equal monthly payments of \$966.89, I propose and strongly recommend that we pay the entire amount due of \$38,650.00, in one lump sum for the (60) cameras so to complete the purchase not only to be compliant with the mandate in advance of the deadline, but to also avoid another rate increase. Once we receive the grant award check, it will reimburse our expense by \$15,455.00, leaving the Maywood Police Department's expense amount for the 60 cameras at \$23,195.00, utilizing funds from contractual professional services account. The determination of funds disbursement was also discussed with the Village Finance Director.

Please take time to review the information attached and should you have any questions or require any additional information regarding the request set forth, please don't hesitate to contact me.

Attachments:

Maywood Police Department Body Worn Camera Policy [Draft pending review]

Maywood Police Department Smart Systems, LLC – Estimate

Supporting Small, Rural, and Tribal Law Enforcement Agency Body-Worn Camera Policy and Implementation Program

SUBAWARD ("MICRO-GRANT") AGREEMENT BETWEEN
Maywood Police Department
And




Justice & Security Strategies, Inc.

SUBAWARD INFORMATION	
Name:	Maywood Police Department
Address:	125 S. 5th Avenue Maywood, IL 60153
Award Number	29610125
Federal Identification Number	36-6005990
Micro-grantee DUNS/UEI	070479006
Program Period: Start Date - End Date	01/01/2022-12/31/2024
Total Amount of the Federal Award	\$ 15,455.00
Match Amount	\$ 15,455.00

By signing this document, you agree to accept and comply with the award requirements including award conditions, assurances and certifications that were presented within the application portal and the associated attachments, as well as any additional requirements or conditions imposed subsequent to the program start date of this award by DOJ, OJP or JSS on Maywood Police Department. These conditions apply during the project period. These requirements encompass financial, administrative, and programmatic matters, including specific restrictions on use of funds in the approved budget. In addition to the specified award conditions, the micro-grantee also agrees to abide by the general Federal award conditions accepted by the prime award agency, Justice & Security Strategies, Inc. which can be found at the following link: <https://www.srtbwc.com/wp-content/uploads/2022/03/SRT-BWC-Micro-Grantee-Award-Special-Conditions.pdf>.

Should Maywood Police Department accept the award and then fail to comply with an award requirement, JSS, on behalf of DOJ, will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

AGENCY APPROVAL	SUBRECIPIENT ACCEPTANCE
Dr. Shellie Solomon, CEO, Justice & Security Strategies, Inc. 1835 E Hallandale Beach Blvd #387, Hallandale Beach, FL 33009 info@srtbwc.com , 888-235-0565	Typed Name and Title of Authorized Subrecipient Official ELIJAH WILLIS CHIEF OF POLICE
Signature of Approving Official	Signature of Authorized Subrecipient Official 
Date:	Date: 5/13/2022

Federal Award Number: 2020-BC-BX-K001, October 1, 2020, C.F.D.A. No: 16.835. Federal Award Project Description: The Fiscal Year 2020 Supporting Small and Rural Agency Body-Worn Camera Policy and Implementation Program (SRA-BWC) will provide funding and program development support to small and rural agencies that intend to initiate expanded body-worn camera programs. The provider will be responsible for designing and administering a competitive funding solicitation that distributes micro-grants to qualified small and rural agencies to implement a body-worn camera program. They will also identify the needs of micro-grantee agencies and deliver standard and customized training and technical assistance (TTA) to those agencies. This is not a research and development grant.

This project was supported by Grant No. 2020-BC-BX-K001 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

Smart Systems, LLC

8351 Elm Ave, Suite 108
 Rancho Cucamonga, CA 91730

Estimate

Date	Estimate #
06/15/2022	136

Name / Address
Maywood Police Department 125 S 5th Ave Maywood, IL 60153 Attn: Chief Elijah Willis Tel: 708-450-4460

Project

Description	Qty	Rate	Total
DSS-P20-12T: BWC Docking Station, 12TB, 20 Port, 15in LCD Screen	1	8,143.00	8,143.00
BWC-SM1-32: Body Worn Camera, light, 32GB, No LCD, WiFi all accessories included	60	385.00	23,100.00
Shipping & Handling	1	690.83	690.83
Extended Warranty Docking Station: Year 2 (1st year warranty included)	1	2,996.62	2,996.62
Extended Warranty Body Worn Camera: Year 2 (1st year warranty included)	60	62.00	3,720.00
<p>All pricing is USD and excludes tax. Quote must be signed below for acknowledgement, agreement, and acceptance. Quote includes training and unlimited remote telephone/email support for the life of the product.</p> <p>TERMS & CONDITIONS:</p> <p>This Sales Quote is valid for 60 days.</p>			
Total			\$38,650.45

Attachment A: Award Specific Requirements

- 1) **Body-worn Camera (“BWC”) Policy Review Required in Order to Receive Funding:** Micro-grantee is required to successfully demonstrate that they have developed BWC policies that are purposeful, comprehensive, and deliberately designed and acceptable to DOJ’s Office of Justice Programs (OJP) and JSS. All funding except 10% of the total award amount under this micro-grant will be held until Micro-grantee’s BWC policy is approved in writing by JSS.
 - a) If Micro-grantee already developed a BWC policy, JSS must review and approve the policy, and Micro-grantee’s executive officers must certify that their policy was developed in a comprehensive, deliberate, and planned manner, and is consistent with relevant state laws; or
 - b) If Micro-grantee has not yet developed a BWC policy, Micro-grantee must develop a BWC policy as a condition of this micro-grant. Micro-grantee must work with JSS to ensure that policy development is purposeful, comprehensive and deliberate.
- 2) **Monthly Reporting Required:** In order to be eligible for reimbursement under this micro-grant, Micro-grantee will be required to submit monthly reports, as well as a final report after the project end date, through the online micro-grant portal no later than dates to be specified by JSS. These reports will require submission of both financial and programmatic information. Micro-grantee must collect and maintain data concerning the work performed under this micro-grant in a manner and timeframes specified by JSS. The financial and programmatic data elements, outputs and outcomes will be outlined by JSS in the online micro-grant portal for this program.
- 3) **Budget and spending restrictions:** In addition to all restrictions in funding previously communicated to Micro-grantee, specified in the solicitation or budget submission form for this micro-grant, outlined in the special conditions below, or specified in applicable federal law and regulations, Micro-grantee may not use funds from this micro-grant to pay for:
 - a) Costs associated conferences, including but not limited to costs for hosting, developing, sponsoring, or attending conferences. Important note: Conferences are defined by DOJ to mean “a meeting, retreat, seminar, symposium, workshop or event whose primary purpose is the dissemination of technical information beyond the non-Federal entity.”
 - b) Data storage costs. However, BJA and JSS recognize that BWC systems are often bundled or sold as software-as-a-service (SaaS) with no line-item distinction of data storage costs; therefore, procurements with bundled costs (specifically no line-item storage costs) are permissible for reimbursement, and the agency will not be asked to break out the costs.
 - c) Costs associated with a website, including software development, updating, programming, design, or otherwise any website-related expense.
 - d) Any consultant rate in excess of \$650 per day unless approved in writing by JSS prior to expenditure.
- 4) **Audit and monitoring:**
 - a) Should Micro-grantee’s audit, if applicable, under Part 2 CFR 200 or related regulations contain findings related to this micro-grant, Micro-grantee understands all payments under this micro-grant may stop until those findings are resolved in a manner approved by JSS.
 - b) Micro-grantee agrees to comply with all micro-grant monitoring guidelines, protocols, and procedures, and to cooperate with JSS and BJA (including its Office of the CFO) on all grant and program monitoring requests, including
 - i. Requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits.
 - ii. Providing all documentation requested or otherwise necessary to complete monitoring tasks, by the deadlines set by JSS or BJA.

Failure to cooperate with BJA’s or JSS’s grant monitoring activities may result in sanctions affecting Micro-grantee’s DOJ awards, including, but not limited to: withholdings and/or other restrictions on access to this or other grant funds; termination of this or other grant awards, referral to the Office of the Inspector General for audit review; designation of Micro-grantee as a DOJ High Risk grantee.

- 5) **Close-out:** Micro-grantee will comply with all close-out procedures provided by JSS and submit its final report no later than the date specified by JSS during close-out.

Attachment B: Award Specific Requirements

Because your organization's funding (referred to below as a "subgrant" or "micro-grant") utilizes OJP funds, DOJ requires your organization to comply with certain federal legal requirements in addition to the requirements of your Micro-grant Agreement with JSS. These additional requirements are:

- 1) **Federal rules that apply to this Subgrant:** Micro-grantee is required to comply with the federal rules governing the financial management of federal grants like this Subgrant. These rules are called the Uniform Guidance and can be found at 2 CFR 200. The Uniform Guidance contains requirements about how an organization may spend federal funds, the tracking of receipt and spending of federal funds, and other financial requirements.

For additional details about these requirements, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

If you have a question or believe there is a conflict between any documents JSS provides you and the Uniform Guidance, contact JSS immediately for clarification.

- 2) **DOJ Grants Financial Guide:** Micro-grantee agrees to comply with the requirements of the DOJ Grants Financial Guide and any updates made to this document, which is located at: https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/DOJ_FinancialGuide_1.pdf.
- 3) **Record retention and access:** All micro-grantee records of any kind that relate to this Subgrant must be kept by your organization for 3 years from the date you submit your final report at the end of the Subgrant. Micro-grantee records that relate to this Subgrant means any document, record, or data or any kind whatsoever concerning this Subgrant. This includes but is not limited to: agreements, contracts, purchase orders, receipts, reports, financial documents, computer data, personnel files, and any other paper or document related to this Subgrant in any way.

Also, your organization must provide access to these records to JSS, OJP and other federal inspectors and agencies. For more details about this requirement, please see 2 C.F.R. 200.333. The records you must provide access to include performance measurement information about this Subgrant.

If micro-grantee is eligible and elects to use an indirect cost rate as described in 2 C.F.R. 200.414(f), micro-grantee must advise JSS in writing that it is eligible and elects to use an indirect cost rate. Micro-grantee must comply with all requirements of 2 CFR Part 200 concerning indirect cost rates. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

- 4) **Requirement to report potentially duplicative funding:** If micro-grantee currently has other active federal grants, or if micro-grantee receives any other award of federal funds during the period of performance for this micro-grant, micro-grantee promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, micro-grantee must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) and JSS in writing of the potential duplication, and, if so requested by the DOJ awarding agency or JSS, must seek a grant adjustment modification to eliminate any inappropriate duplication of funding.
- 5) **Requirement to report breach of confidential information:** Personally Identifiable Information (PII) is information that can be used, by itself or together with other information, to identify someone. The full definition can be found at 2 CFR 200.79. Micro-grantee must have procedures to respond if there is an actual or imminent "breach" of PII if micro-grantee either

- a) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of PII within the scope of an OJP grant-funded program or activity, or
- b) uses or operates a "Federal information system," which typically is a database that a federal agency uses.

As a law enforcement agency, micro-grantee's organization collects and maintains PII. Therefore, micro-grantee must have written procedures on how micro-grantee will respond if there is an actual or imminent breach of PII.

A breach of PII, as defined in OMB M-17-12, means: The loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where (1) a person other than an authorized user accesses or potentially accesses PII or (2) an authorized user accesses or potentially accesses PII for an other than authorized purpose.

Micro-grantee's procedures required by this section must include a requirement to report an actual or imminent breach to JSS within 12 hours of when it occurs. This is required so that JSS can report the breach to OJP within 24 hours as legally required by OJP. Micro-grantee must contact JSS immediately using the method specified by JSS and no later than 12 hours if a breach of PII occurs or is about to occur to make sure this gets reported to OJP within 24 hours as required.

- 6) **Subgrants:** Micro-grantee is not permitted to award subgrants—also referred to as subawards—with the funds from this Subgrant unless you have written approval from JSS in advance of issuing the subaward.
- 7) **Procurement rule—cannot discriminate against associates of the federal government:** When buying any goods or services with funds from this micro-grant (this is known as a “procurement transaction”), micro-grantee must not discriminate against any person or business because of their status as an “associate of the federal government” (or because a person or entity is affiliated or owned by such an associate). A person or entity is an “associate of the federal government” if they are engaged or employed (in the past or at present) by or on behalf of the federal government—as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise—in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 8) **Human trafficking:** Micro-grantee must comply with all U.S. Department of Justice requirements related to trafficking in persons. This includes, but is not limited to, the requirement micro-grantee and its employees must not engage in:
 - a) Severe forms of trafficking in persons
 - b) Procurement of a commercial sex act
 - c) Use of forced labor in the performance of the Subgrant
 - d) Acts that directly support or advance trafficking in persons.

Examples are included in Section B at this website: <https://ojp.gov/funding/explore/prohibitedconduct-trafficking>

Micro-grantee's full obligations related to prohibited conduct in trafficking in persons can be found at that link above and are incorporated here with this reference. Micro-grantee's micro-grant can be terminated immediately for violation of these requirements.

- 9) **Rules for trainings developed with funds from this micro-grant:** Any training materials micro-grantee develops or delivers with funds from this micro-grant must comply with the Department of Justice OJP training requirements. These requirements include that:
 - a) Trainers comply with the law and cannot discriminate.
 - b) The content of the training and the materials must be accurate, relevant, useful and well-matched to the purpose of the training.
 - c) Trainers must be well-qualified in the subject area.
 - d) Trainers must demonstrate highest standards of professionalism.

Details about these requirements can be found here:

<https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.html>.

- 10) **Compliance with DOJ Regulations pertaining to civil rights and nondiscrimination: Equal Employment Opportunity:** Micro-grantee must uphold all requirements for an equal employment opportunity organization. This means it must comply with all applicable requirements of 28 CFR Part 42, relating to civil rights and nondiscrimination and includes the requirements for equal employment opportunity programs provided in 28 CFR 42 Subpart E if Micro-grantee is required to have such a program.

- 11) **Civil Rights:** Nondiscrimination on basis of religion: Micro-grantee must comply with all applicable requirements of 28 CFR 38 regarding nondiscrimination on the basis of religion or religious beliefs.
- 12) **Prohibition on using Subgrant funds for lobbying or influencing government officials:** Micro-grantee may not use any of the funds from this Subgrant for lobbying, whether directly or indirectly. Lobbying means supporting or opposing the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government. See 18 USC 1913 for additional details.

Also, Micro-grantee may not use any of the funds from this Subgrant to pay any person to influence or attempt to influence any federal agency, member of Congress or any of their employees concerning a federal grant, contract, or any other federal award. There are exceptions, including an exception for tribal organizations. See 31 USC 1352 for details.

Contact JSS immediately if you have any questions about this section or whether a specific situation falls within these rules.

- 13) **Duty to report fraud, waste, abuse, and misconduct:** Micro-grantee must promptly report to the DOJ Office of the Inspector General (OIG) any credible evidence that any person (whether they work for your organization or not) has (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws of fraud, conflict of interest, bribery, gratuity, or similar misconduct, in connection with funds under this award.

You can report potential fraud, waste, abuse, or misconduct involving or relating to these Subgrant funds by: (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Micro-grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Micro-grantee Reporting) at (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

- 14) **No restriction on reporting fraud, waste or abuse permitted:** Micro-grantee may not require any employee or contractor to sign a confidentiality agreement that restricts or bans reporting of waste, fraud or abuse to a federal agency. This does not apply to the federal Standard Forms 312 or 4414 regarding not disclosing certain classified or sensitive information.

If JSS learns that micro-grantee is requiring agreements or statements from its employees or contractors that restrict or prohibit reporting of fraud, waste, abuse or misconduct, JSS is required by law to stop all payments under this micro-grant to micro-grantee.

- 15) **No retaliation for reporting gross mismanagement of federal funds:** Micro-grantee may not retaliate against an employee for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant. This requires that Micro-grantee comply with applicable provisions of 41 USC 4712.
- 16) **Encouragement to ban text messaging while driving:** Micro-grantee is encouraged to adopt and enforce policies banning employees from text messaging while driving and to establish policies and educate its employees to decrease crashes caused by distracted drivers.
- 17) **Requirements if designated "high risk" by a federal agency:** If micro-grantee is designated "high risk" by a federal grant-making agency other than DOJ, currently or at any time during the course of this micro-grant, micro-grantee must disclose this and any other information requested immediately to JSS at the contact information provided by JSS and to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. "High risk" includes any status under which a federal awarding agency provides additional oversight due to micro-grantee's past performance, or other programmatic or financial concerns with the micro-grantee. Micro-grantee's disclosure must include the following: 1. The federal awarding agency that designates micro-grantee high risk, 2. The date micro-grantee was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency. Micro-grantee agrees to comply with all additional requirements imposed by OJP or JSS if micro-grantee is designated as high risk by DOJ or any other federal agency.
- 18) **Copyright and data rights:** Micro-grantee acknowledges that OJP has a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use for Federal purposes: (1) any copyrighted work

developed under this Subgrant; and (2) any rights of copyright to which Micro-grantee purchased with Subgrant funds.

Micro-grantee acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under this Subgrant; and (2) authorize others to receive, reproduce, publish, or otherwise use this data for Federal purposes.

If Micro-grantee refuses to accept terms affording the Government such rights, JSS is required to report this to OJP and not proceed with an agreement with Micro-grantee.

- 19) **Micro-grantee integrity and performance matters:** Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS.

Micro-grantee must comply with all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with either this micro-grant or any other grant, cooperative agreement, or procurement contract from the federal government.

If the total value of micro-grantee's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then during that period of time, micro-grantee must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the Federal Awardee Performance and Integrity Information System (FAPIIS) about civil, criminal, or administrative proceedings described in this special condition.

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.



**BWC-SM1
User Guide**

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2 Introduction

Overview

Record more using less storage space with H.265 compression method.

Ruggedly designed and easy to use, the Smart Systems Body Worn Camera provides law enforcement and security personnel with true HD 1080p video recording capabilities. A 140° wide-angle lens captures a full forensic view for accurate information gathering and analysis.

Fast record activation on the go with a quick press of the button on the front of the device. Small and lightweight, the BWC-SM1 offers high performance and ease of use on field. Review and bookmark videos on Android and iPhone using a secure APP that connects directly to the BWC-SM1 using a secure wireless connection.

Features

Smart Systems' Body Camera offers integrated features designed to perform in various applications.

- One-touch recording
- HD 1080P video
- H.265 video compression
- Built-in GPS support
- Built-in WiFi support
- AES 256 encryption
- Shock proof
- 6-axis image stabilization
- 32GB/64GB internal storage
- 140° wide-angle lens for a complete forensic view
- Password protected to prevent unauthorized access
- Embedded in video Officer Information, Watermark, GPS coordinates, and Date and Time

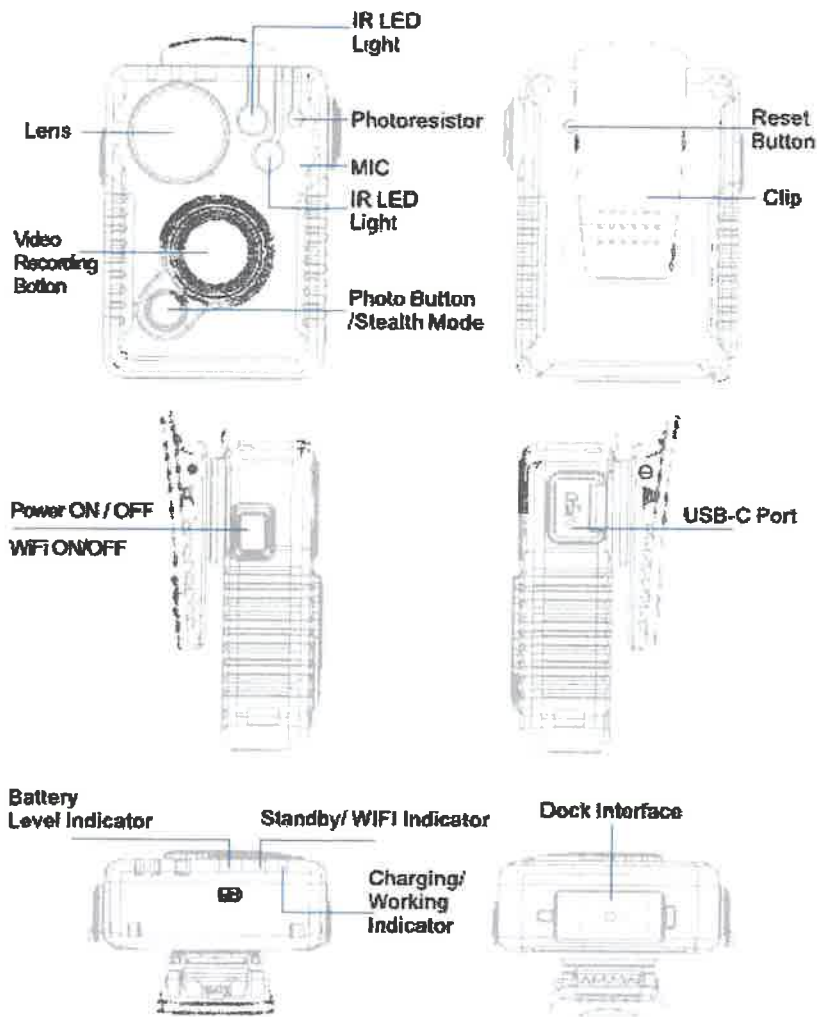
Box Contents

- Body Camera
- USB Cable
- USB Power Adapter
- Camera Dock Charger
- Epaulette Clip
- Gator Clip

Specifications

CAMERA	
Image Sensor	4MP CMOS
Image Stabilization	6-axis Image Stabilization
Field of View	140°
VIDEO AND RECORDING	
Video Recording	H.265, H.264, MP4
Recording Resolution	1920x1080p, 1280x720, 848x470
Frame Rate	30 frames per second
Pre-Record Buffer	60-120 seconds
Post-Record Buffer	5-60 seconds
Recording Status Notification	Vibration and Audible notification
Watermark	Embedded into video Officer ID, Time and Date
File Encryption	AES 256
Recording Storage Capacity	32GB/64GB, non-removable
Compatible	ONVIF
WIRELESS FEATURES	
WiFi	AP / STA / P2P
WiFi Security	Password Authentication
Streaming Resolution	1280x720, 848x480, 432x240
Frame Rate	30 frames per second
Streaming Bitrate Control	Yes
App	Smartphone IOS and Android user app. Playback and bookmark
Bluetooth	Yes
AUDIO	
Audio Capture	High-Quality, built-in microphone
PICTURE	
Image	40MPx Max
Image Format	JPEG
STANDARD FEATURES	
GPS	Internal GPS receiver
IR LED	2
IR LED Switch	Auto or OFF
IR Distance	49ft.
Programmable Notifications	Buzzer, Vibrations, 3-color LED indicator for battery label and camera status.
ENVIRONMENTAL	
Ingress Protection	IP67
Shock Proof	5.9 ft.
Operating Temperature	-22° F ~ +131° F
Storage Temperature	-40° F ~ +140° F
BATTERY	
Type	Non-Removable Built-in 3200mAh Lithium-Polymer Battery
Recording Life	12 hours at 1080P @30fps 15 hours at 480P @30fps
Standby Time	100+ hours
Charge Time	4 hours
SIZE AND WEIGHT	
Dimensions (WxD) (WxD)	2.28 x 3.21 x 0.93 in.
Weight	4.97oz. (camera only)

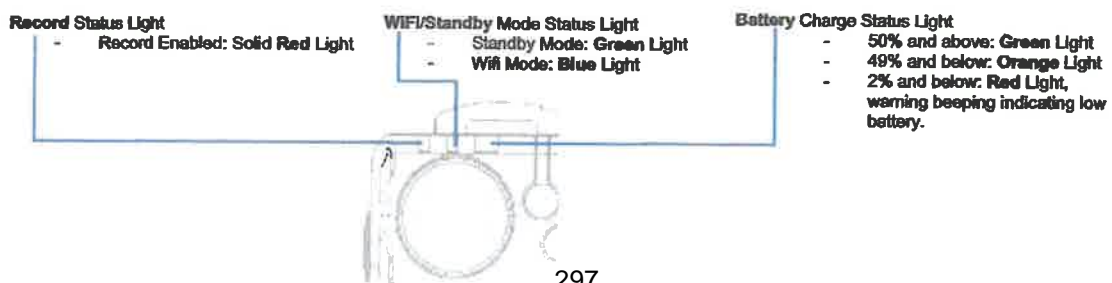
3 Body Camera Overview



Key Buttons

Power Button	Hold for 2 seconds to turn Camera On or Off. Push once to enable WIFI feature on the camera
Record Button	Push once to start recording. Hold down for 3 seconds to stop recording.
Photo Button /Stealth Button	Push once to take a photo while recording. Hold down for 2 seconds to disable or enable Status LED lights
Reset Button	Resets camera. Does not affect storage or camera settings.

Indicator Lights



4 Body Camera Management Software

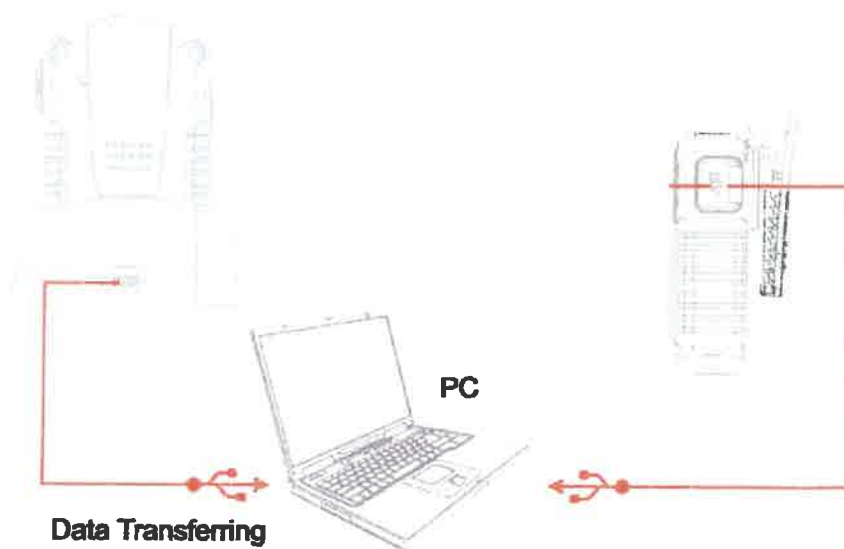
4.1 System Requirements

The Body Camera Management Software provides users with tools to make changes to the body camera, including accessing recorded data stored on the camera.

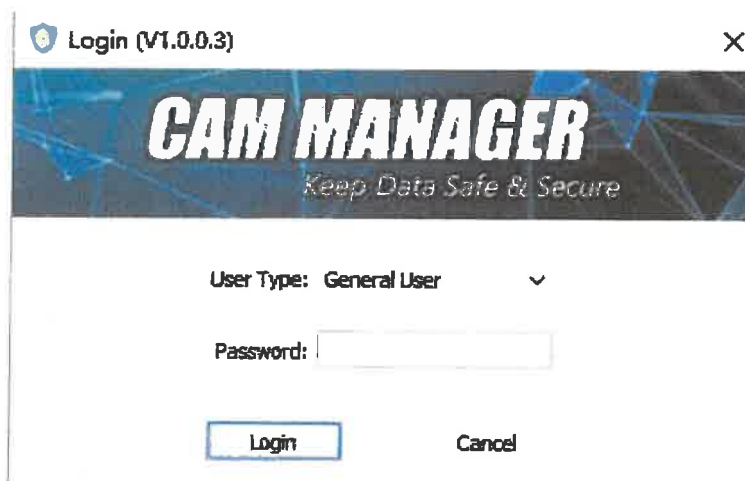
- Windows 7, 8, and 10
- USB Port

4.2 Software Interface

Connect Body Worn Camera to a PC.



When Body Worn Camera is connected to a PC, open "Cam Manager" to access the device.



The software will prompt for User Type and Password.

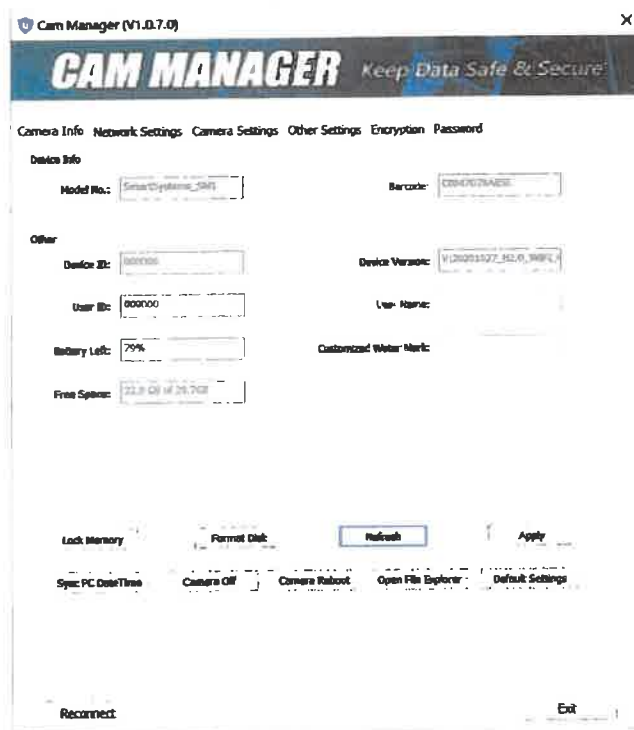
Default Password

General User	000000
Admin	888888

***Note:** For security reasons, it's recommended to change default password.

4.2.1 Camera Info menu

Camera info menu contains body camera information. In this menu Camera ID and User ID can be entered.



Key Information

Device Info Provides with Camera Model number and Serial number.

Other Camera Information provides with the following functions:

- | | |
|---------------------------|--|
| Device ID | Edit Device ID |
| User ID | Edit User ID |
| Firmware Version | Camera current firmware version |
| Battery Level | Displays Battery Level |
| Custom Water Mark | Add custom watermark text |
| Free Space | Displays available storage space in the camera |
| Format Disk | Formats the storage, erasing all data |
| Refresh | Refreshes the device |
| Sync PC DateTime | Syncs Date and Time to the Camera from PC |
| Camera Off | Shuts off the camera |
| Camera Reboot | Restarts the camera |
| Open File Explorer | Opens Camera's storage in File Explorer folder |
| Default Settings | Default camera settings |
| Apply | Saves settings. |

4.2.2 Network Settings menu

Network Settings menu allows authorized users to configure camera's WiFi network.

The screenshot displays the 'Cam Manager (V1.0.7.0)' application window. The title bar includes a close button. The main header features the 'CAM MANAGER' logo and the tagline 'Keep Data Safe & Secure'. Below the header, there are tabs for 'Camera Info', 'Network Settings', 'Camera Settings', 'Other Settings', 'Encryption', and 'Password'. The 'Network Settings' tab is active, showing several configuration sections:

- Network:** Fields for Device Name (SmartSystems_SMI), Protocol (Off), Server Area (China), Server URL, Server IP (192.168.0.1), Server Port (6668), Account, and Password. Includes 'Refresh' and 'Apply' buttons.
- WiFi:**
 - Universal Setting:** Link Mode (Auto), Mode (STA), Connect Timeout (Off), Mac (C0847D78A85E), Camera IP (192.168.42.1), Gateway (192.168.42.1).
 - AP Setting:** Channel (2.4G), Parameter (11), Link Number (5), SSID (SmartSystems_SMI), Password (12345678).
 - STA Setting:** Auto Get IP (On), SSID (SmartSystems_SMI), Password (12345678).
 - P2P:** PIN Code (12345678).
- Bluetooth:** Link Mode (Off), Address (C0847D78A85E), Pair Name, Pair Mac, Heart Rate (45-138). Includes 'Refresh' and 'Apply' buttons.
- 4G:** Link Mode (Off), SIM PIN, APN, APN Username, APN Password. Includes 'Refresh' and 'Apply' buttons.

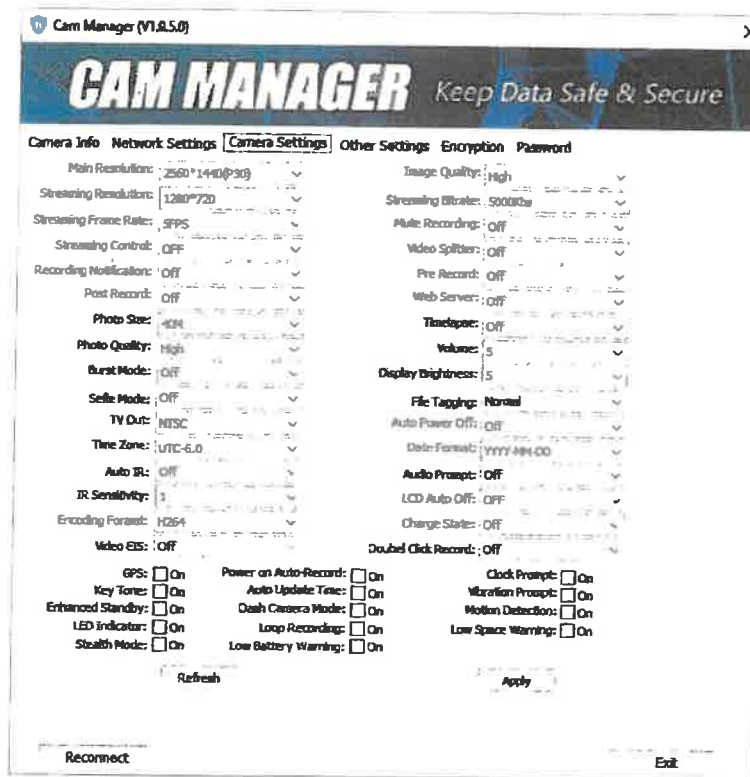
At the bottom of the window, there are 'Reconnect' and 'Exit' buttons.

Wireless Settings

Link Mode	Off	Disables WiFi
	Auto	Automatically enables WiFi on power
	Manual	Manually enable WiFi by using power button on the Body Camera. Single Push on power button enables/disables WiFi feature.
AP Settings		Enables Video streaming through SmartPhone App
STA Settings		Enables live Streaming when in WiFi hotspot
P2P		Enables WiFi Direct connection
Bluetooth		Enables Bluetooth connectivity
4G		Enables 4G function of the Body Camera (Optional feature)

4.2.3 Camera Settings menu

Authorized users may adjust Camera settings inside the Camera Settings menu.



Camera Settings

Main Resolution	Recording resolution selection	Image Quality	Video recording quality selection
Streaming Resolution	Streaming resolution selection	Streaming Bitrate	Wireless streaming bitrate selection
Streaming Frame Rate	Streaming frame rate selection	Mute Recording	Enables/Disables audio recording with video.
Streaming Control	Streaming control selection	Video Splitter	Video segments. OFF selection is a segment of 30 minutes.
Recording Notification	Enables beeping notification of camera recording on timed interval	Pre-Record	Enables Pre-record while device is on standby.
Post Record	Enables Post-record after recording stopped	Web Server	Allows users to access Camera data via Web Browser using Camera IP address (See WIFI Universal settings in Section 4.2.2).
Photo Size	Photo size selection	Timelapse	Automatic photo shoot interval
Photo Quality	Photo quality selection	Volume	Speaking volume selection
Burst Mode	Photo burst selection menu	File Tagging	File Tagging selection menu
Selfie Mode	Single photo shoot delay selection	Auto Power Off	Automatic Power down selection
TV Out	Video Standard selection	Date Format	Data format selection
Time Zone	Time Zone selection menu	Audio Prompt	Enables/Disables audio recording notification
Auto IR	Automatic infrared selection	Charge State	Charge selection menu. When disabled, camera does not charge when powered on.
IR Sensitivity	Infrared sensitivity selection	Double Click Record	Enables double-push on record button to start recording
Encoding Format	File Compression method selection		
Video EIS	Electronic Image Stabilization selection		

4.2.4 Encryption menu

The device supports AES256 Encryption method that protects recorded data files stored on the device.

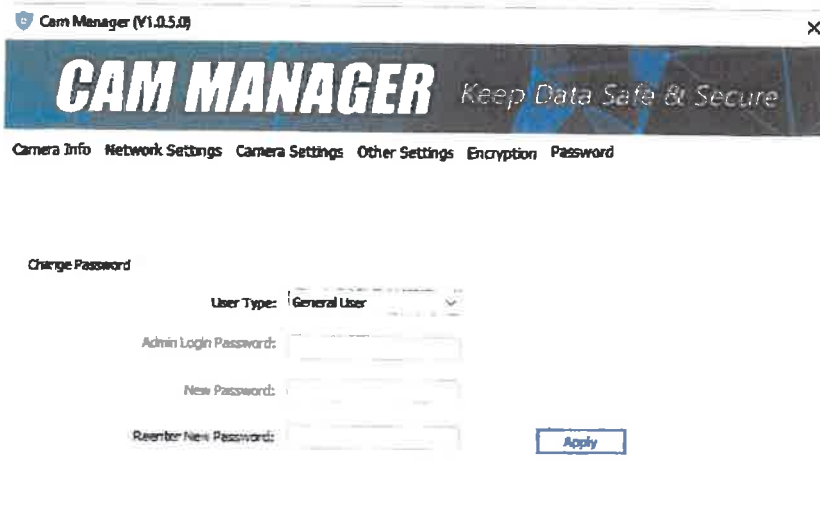


Encryption Settings

Data Encryption	On	Enables Data Encryption
	Off	Disables Data Encryption
Decryption Play	On	Plays back Encrypted data
	Off	Disables playback of Encrypted Data

4.2.5 Password menu

Authorized users may change Camera login password in this menu.



Password Settings

User Type	General User
Admin Login Password	Administrator
New Password	Current Password used in the Camera
Reenter New Password	Enter new Password
	Repeat new Password

4.3 Mobile App



Scan QR code above to access the SmartPhone mobile app to use with the Body Camera.

- Ensure that WiFi is enabled on the Body Camera device.
- Enter camera's WiFi password as it has been configured in Network Settings (See Section 4.2.2) under AP Settings. Default Camera WiFi password: 1234578
- **Select Car DV to connect to Body Camera**



- **Upon successful connection, the smartphone will display Live camera view.**





Tap image icon to access stored Images and Videos on the device from the Smartphone App

Tap camera icon to start/stop recording manually using Smartphone App

Tap Mode icon to access device's basic settings.

4.4 Access from PC

The stored videos may be accessed from the PC either via direct USB C-Type connection or via WiFi settings.

4.4.1 Access Device's storage in File Explorer

- Connect Camera to the PC using provided USB Type-C cable.
- Login to Cam Manager as Administrator
- Select **Open File Explorer** in the Camera Info Menu



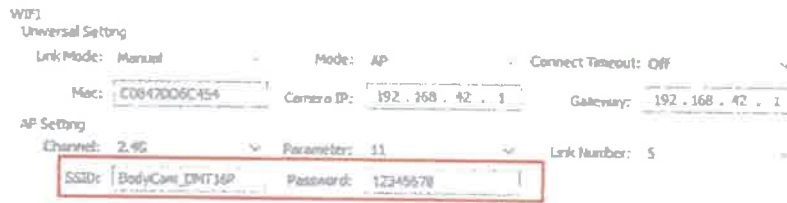
Note: This action will close the Cam Manager and open the internal storage of the camera.

4.4.2 Access Device's storage via WiFi

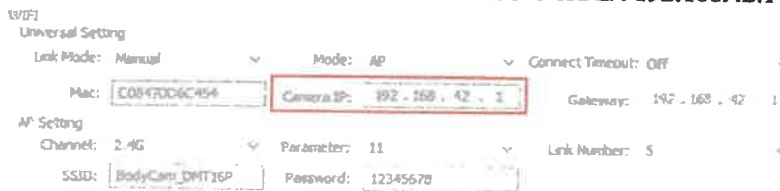
Note: Device's **Web Server** needs to be enabled in Camera Settings (refer to Section 4.2.3) and set to HTTP & HTTPS drop down option.

Note: Camera IP can be found under Universal Setting in Network Configuration.

- Connect to the device via WiFi by selecting Camera's SSID (refer to Section 4.2.2) under AP Setting in Network Setting section.
- Enter device's password found in AP Setting by selecting **Connect using a security key instead** option on wireless access from PC. Default password: 12345678



- When PC has successfully connected to the Device, Open a Browser
- Enter Camera's IP address in the Browser Search tab. Default camera IP: 192.168.42.1



- Enter Admin username: admin and Password: 888888. The Password can be changed using Cam Manager, refer to Change Password in Section 4.2.5.



Index of /

Name	Last Modification	Size
Parent Directory		
100000	Wed Jan 10 11:59:14 2018	1000
100001	Wed Jan 10 11:59:14 2018	1000
100002	Wed Jan 10 11:59:14 2018	1000
100003	Wed Jan 10 11:59:14 2018	1000
100004	Wed Jan 10 11:59:14 2018	1000
100005	Wed Jan 10 11:59:14 2018	1000
100006	Wed Jan 10 11:59:14 2018	1000
100007	Wed Jan 10 11:59:14 2018	1000
100008	Wed Jan 10 11:59:14 2018	1000
100009	Wed Jan 10 11:59:14 2018	1000
100010	Wed Jan 10 11:59:14 2018	1000

1-909-466-1999

support@smartsystemsca.com

**Smart Systems Law Enforcement Body Camera User
Guide**

This guide is dated 2020.

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All trademarks are the property of their respective
owners.

This document applies to Smart Systems Law
Enforcement Body Camera



DSS-P20 Docking Station

Smart Systems Body Compact Docking Station is part of Smart Law and Security Solutions, which is ideal for small to mid-size Agencies. Ruggedly designed, the compact docking station is capable of downloading and recharging up to 20 Smart Systems Body Cameras simultaneously at the time. Unlimited users, up to 15TB internal storage (expandable), and data management software license included.

[OVERVIEW](#)

[FEATURES](#)

[DOWNLOADS](#)

Product Details

The Smart Systems Body Worn Camera Docking Station represents an all-in-one secure, centralized video management solution. Capable of charging and simultaneously downloading video evidence from up to 30 body cameras, the 19" LCD touch screen facilitates the camera identification with display of corresponding camera slot. This full-featured, flexible system provides a central secure location for evidence storage and management, while allowing for the creation of permission-based profiles to maintain a secure chain of custody.

The integrated evidence management software allows authorized users to manage and configure body cameras, manage evidence, create cases, customize reports, and view audit trails. In addition, the software features and functions can be modified to fit Agency's unique needs.

8351 Elm Ave, STE 108
Rancho Cucamonga, CA 91730
Tel: 909-466-1999

www.smartsystemsca.com

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Below is Union proposed body camera language – after it I note what was agreed to go in the contract.

12. Body Cameras (New): the Employer and MAP recognize that officer-worn body cameras may provide impartial evidence and documentation to settle disputes and allegations of officer misconduct by helping to collect evidence while also improving transparency and accountability, and strengthening public trust;

- a. The cameras must be equipped with pre-event recording, capable of recording at least the thirty (30) seconds (but not beyond two (2) minutes) prior to camera activation.
- b. The cameras must be capable of recording for a period of ten (10) hours or more.
- c. The cameras must be turned on at all times when the officer is in uniform and is responding to calls for service or engaged in any law enforcement-related encounter or activity that occurs while the officer is on duty. These terms will be construed in accordance with the Act.
- d. If exigent circumstances exist which prevent the camera from being turned on, the camera must be turned on as soon as practicable.
- e. Officer-worn body cameras may be turned off when the officer is inside of a patrol car which is equipped with a functioning in-car camera; however, the officer must turn on the camera upon exiting the patrol vehicle for law enforcement-related encounters.
- f. Cameras must be turned off when required by the Act, including when the officer is interacting with a confidential informant used by the law enforcement agency, or when requested to turn them off by a victim or witness. However, an officer may continue to record or resume recording a victim or a witness, if exigent circumstances exist, or if the officer has reasonable articulable suspicion that a victim or witness, or confidential informant has committed or is in the process of committing a crime. Under these circumstances, and unless impractical or impossible, the officer must indicate on the recording the reason for continuing to record despite the request of the victim or witness.
- g- Cameras may be turned off when the officer is engaged in "community caretaking functions", as defined by the Act. However, the camera must be turned on when the officer has reason to believe that the person on whose behalf the officer is performing a community caretaking function has committed or is in the process of committing a crime. If exigent circumstances exist which prevent the camera from being turned on, the camera must be turned on as soon as practicable.
- h. The officer must provide notice of recording to any person if the person has a reasonable expectation of privacy and proof of notice must be evident in the recording.

If exigent circumstances exist which prevent the officer from providing notice, notice must be provided as soon as practicable.

- I. The recording officer and his or her supervisor may access and review recordings prior to completing incident reports or other documentation, provided that the officer or his or her supervisor discloses that fact in the report or documentation.
- J. Recordings shall not be used to discipline law enforcement officers unless:
 - (i) a formal or informal complaint of misconduct has been made;
 - (ii) a use of force incident has occurred;
 - (iii) the encounter on the recording could result in a formal investigation under the Uniform Peace Officers' Disciplinary Act; or
 - (iv) as corroboration of other evidence of misconduct.

The Parties acknowledge that the cameras used as of the time of execution of this Agreement could not be activated remotely. In the event the technology is acquired by the Employer for this purpose in the future, the Parties agree to negotiate the Impact that this change.

If the officer is giving a formal statement about the use of force or if the officer is the subject of a disciplinary investigation, the officer shall (a) have the option of reviewing the recordings in the presence of the officer's attorney or labor representative prior to making a statement during an Interrogation; and (b) have the right to review recordings from other body-worn cameras capturing the officer's Image or voice during the underlying incident prior to making a statement during an Interrogation.

There is nothing in this section that is construed as a waiver of an officer's ability to claim that a portion of the recording contains a communication that is protected by a legally recognized privileged relationship (e.g. spouse, attorney, labor representative, minister, etc.). Any claim of privilege will be addressed and resolved pursuant to UPODA and the state and federal laws, when applicable. Note: A privileged conversation does not include a conversation with another officer or supervisor while still actively engaged in a call for service, investigation, community care taking function and/or law enforcement encounters or activities.

In the event of a conflict between an express provision of this section and the Act, the Act will govern in all cases. If there is a material change of the Act (or the laws interpreting the Act), the Parties agree to negotiate the change and/or the impact of the change on this section, if required by law.

Recordings made with the use of an officer-worn body camera are not subject to disclosure under the Freedom of Information Act, except as required by law.

Agreed to contract language:

Section 18.17 Body-Worn Cameras. The parties agree to follow all state and federal laws regarding the use of body cameras. The parties agree that the recording officer and/or his supervisor may access and review recordings prior to completing incident reports or other documentation, provided that the individual who reviews the body camera footage discloses that fact in the report or documentation and provided further that review by the reviewing officer is not prohibited by law.

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Maywood Police Department
Policy Manual

Body Worn Cameras

1059.1 PURPOSE AND SCOPE

This policy intended to provide officers with guidance on when and how to use body-worn cameras (BWC's) so that officers may reliably record their contacts with the public in accordance with the law.

1059.2 POLICY

It is the policy of this department that officers shall activate the BWC when such use is appropriate to the proper performance of his or her official duties, where the recordings are consistent with this policy and law (720 ILCS 706/10-15). This policy does not govern the use of surreptitious recording devices used in undercover operations.

1059.3 PROCEDURES

A. Administration

This agency has adopted the use of the BWC to accomplish several objectives. The primary objectives are as follows:

1. BWC's allow for accurate documentation of police-public contacts, arrests, and critical incidents. They also serve to enhance the accuracy of officer reports and testimony in court.
2. Audio and video recordings also enhance this agency's ability to review probable cause for arrest, officer and suspect interaction, and evidence for investigative and prosecutorial purposes and to provide additional information for officer evaluation and training.
3. The BWC may also be useful in documenting crime and accident scenes or other events that include the confiscation and documentation of evidence or contraband.

B When and How to Use the BWC

1. Officers shall wear and activate the BWC to record all contacts with all citizens in the performance of their official duties. The Camera will be started prior to the citizen contact beginning and remain on until the call or contact is finished or cleared.
2. Whenever possible, officers should inform individuals that they are being recorded. The BWC shall remain activated until the event is completed in order to ensure the integrity of the recording unless the contact moves into an area restricted by this policy (see items D.1-4).
3. If an officer fails to activate the BWC, fails to record the entire contact, or interrupts the recording, the officer shall document why a recording was

not made, was interrupted, or was terminated.

4. Civilians shall not be allowed to review the recordings at the scene.

C. Procedures for BWC Use

1. BWC equipment is issued primarily to uniformed personnel as authorized by this agency. Officers who are assigned BWC equipment must use the equipment.
2. Police personnel shall use only BWC's issued by this department. The BWC equipment and all data, images, video, and metadata captured, recorded, or otherwise produced by the equipment is the sole property of the Maywood Police Department.
3. Police personnel who are assigned BWC's must complete an agency approved and/or provided training program to ensure proper use and operations. Additional training may be required at periodic intervals to ensure the continued effective use and operation of the equipment, proper calibration and performance, and to incorporate changes, updates, or other revisions in policy and equipment.
4. BWC equipment is the responsibility of individual officers and will be used with reasonable care to ensure proper functioning. Equipment malfunctions shall be brought to the attention of the officer's supervisor as soon as possible so that a replacement unit may be procured.
5. Officer shall inspect and test the BWC prior to each shift in order to verify proper functioning and shall notify their supervisor of any problems.
6. Officer shall not edit, alter, erase, duplicate, copy, share, or otherwise distribute in any manner BWC recordings
7. Officers are encouraged to inform their supervisor of any recordings that may be of value for training purposes.
8. If an officer is suspected of wrongdoing or involved in an officer-involved shooting or other serious response to resistance the department reserves the right to limit or restrict an officer from viewing the video file.
9. Officers shall note in incident, arrest, and related reports when recordings were made during the incident in question. However, BWC recordings are not a replacement of written reports.

EXAMPLE:

Line 1 of Report, "This Incident is recorded on BWC, tagged abc123.."

D. Restrictions on Using the BWC

BWC's shall be used only in conjunction with official law enforcement duties. The BWC shall not generally be used to record:

1. Communications with other police personnel without the permission of the Chief;
2. Encounters with undercover officers or confidential informants;
3. When on break or otherwise engaged in personal activities; or
4. In any location where individuals have a reasonable expectation of privacy, such as a restroom or locker room.



E. Storage

1. All files¹ shall be securely downloaded periodically and no later than the end of each shift. Each file shall contain information related to the date, BWC identifier, and assigned officer.
2. All images and sounds recorded by the BWC are the exclusive property of this department. Accessing, copying, or releasing files for non-law enforcement purposes is strictly prohibited.
3. All access to BWC data (images, sounds, and metadata) must be specifically authorized by the Chief of Police or his or her designee, and all access is to be audited to ensure that only authorized users are accessing the data for legitimate and authorized purposes.
4. Files should be securely stored in accordance with state records retention laws and no longer than useful for purposes of training or for use in an investigation or prosecution. In capital punishment prosecutions, recordings shall be kept until the offender is no longer under control of a criminal justice agency.
5. Supervisory personnel shall ensure that officers equipped with BWC devices utilize them in accordance with policy and procedures defined herein.
6. At least on a monthly basis, supervisors will randomly review BWC recordings to ensure that the equipment is operating properly and that officers are using the devices appropriately and in accordance with policy and to identify any areas in which additional training or guidance is required.

F. Review of Recordings

1. Recording Officer may access recording prior to completing incident reports or other documentation, except in situations where there is an Officer-Involved-Shooting, allegations of misconduct, and like situations. The Officer must indicate in report if the BWC was accessed or not accessed.

EXAMPLE:

Line 2 of Report, either "Reporting Officer reviewed or did not review recording prior to completing this report."

2. Supervisor of recording Officer may access and review recording prior to completion of incident report, provided that is disclosed in the report.
3. Recording Officer's FTO may access and review recordings for training purposes and detectives/investigators may access recordings related to an investigation.
4. Cannot delete/alter recordings.
5. Recording Officer must document and notify supervisor of technical difficulties, failures, problems with body-worn cameras.
6. Recordings must be retained for 90 days.
7. "Tagged Encounters" must be retained for 2 years (730 days).

¹ For the purpose of this document, the term "file" refers to all sounds, images, and associated metadata.

G. Tagging of Recordings (50 ILCS 706)

Officer must tag Body Worn Camera footage under the below circumstances:

1. A formal or informal complaint has been filed;
2. Officer discharged his or her firearm or used force during the encounter;
3. Death or great bodily harm occurred to any person in the recording;
4. The encounter resulted in a detention or an arrest, excluding traffic stops which resulted in only a minor traffic offense or business offense;
5. The Officer is the subject of an internal investigation or otherwise being investigated for possible misconduct;
6. The supervisor of the Officer, prosecutor, defendant, or court determines that the encounter has evidentiary value in a criminal prosecution; or
7. The recording officer requests that the video be tagged for official purposes related to his or her official duties.

1059.4 COMPLIANCE

It is the responsibility of all Officers, Supervisors and Administrative Personnel to comply with all sections of this directive.

BY ORDER OF:

**Elijah Willis
Chief of Police**

Issued: TBD
Effective: January 2, 2022




Village of MAYWOOD



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

August 8, 2022

To: Jim Krischke
Interim Village Manger

From: Elijah Willis 
Chief of Police

RE: **Proposal 27, Maywood Fest Security**

Sir,

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Maywood Fest is one of the village's biggest events of the year and is attended not only by village residents, citizens from the surrounding communities also come and visit the event.

Based on recent events, and as the Chief of Police, I take the well-being of our village residents, visiting festival goers and participants very seriously. Therefore, I am taking a proactive approach with regards to the security at the event. The priority to ensure that everyone who visits the event feels safe is a priority and therefore, the Maywood Police Department is currently seeking qualified additional security for the event.

Taking this practical approach to ensure the adequate safety and security of not only the town's residents, but also the visitors, performers and others who will come through during the weekend, I have compiled and attached quotes from three (3) vendors for security services at the event, for your review.

I am requesting that the cost of the security services be split and that fifty percent (50%) of the costs come from the Village of Maywood, Community Engagement funds and the remaining fifty percent (50%) to come from the Maywood Police Department. Also, we would add block barriers to be utilized for the event. The blocks are to be paid for out of the Maywood Police Department's Asset/Forfeiture Account.

I hope you will agree that as leadership of the village, we want to be in control of any adverse situations that may arise during Maywood Fest. The added security along with the barriers at the event will help us do that to protect lives and ensure the safety of all at the event.

I am in possession of three comparable bids for the assignment, which were all thorough and comprehensive in their quote. However, I propose to select vendor Raymil Consulting Services, located in Maywood as it is not only a local vendor but also the most affordable out of the three bids.

Please take time to review the attached bids. Should you have any questions or require any other information regarding this request, please don't hesitate to contact me.

Attachments:

- Option A–Raymil Consulting Services at \$9,512.00**
- Option B – A.I.P.S. – [REDACTED] \$10,000.00**
- Option C – Valle Services – [REDACTED] \$37,260.00**

Proposal for Maywood Fest

To whom it may concern,

Raymil Consulting Services is pleased to submit our proposal to the Village of Maywood for the Maywood Fest, September 9-11, 2022. Raymil Consulting Services has a great and well-deserved reputation for quality customer service for the Maywood Fest.

Proposal

We will provide manning of access control points, patrol, and as well as crowd control. Our officers will be visible in Raymil Public Safety uniforms.

Shift times – 9/9/22 2 pm – 10 pm

9/10/22 11 am – 10 pm

9/11/22 11 am- 9pm

Shift will include:	Price
██████████	\$8105.00
2 Supervisors x \$24.25	\$1406.50
Total Services Costs	\$9511.50

Look forward to working with the Village of Maywood in supporting your safety efforts. We are confident that we can meet the challenge ahead, please kindly review and accept this proposal. If you have any further inquiries, contact our Vice President of Operations Ray Williams @ 773-469-3051.

Thank you for your consideration,

Shakeesta Williams

President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 FAX (A/C, No): 203-654-3613 E-MAIL ADDRESS: customerservice@biBERK.com	
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: National Liability & Fire Insurance Company 20052 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Raymil Consulting Services 518 South 7th Avenue Maywood, IL 60153		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

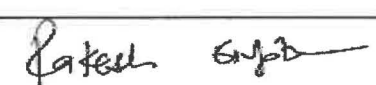
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability (Errors & Omissions): Claims-Made			N9PL725716	08/09/2022	08/09/2023	Per Occurrence/Aggregate \$1,000,000/\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Shakeesta Williams ██████████ Maywood, IL 60153	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

Form **LLC-5.5**

Illinois
Limited Liability Company Act
Articles of Organization

FILE # 12019912

Secretary of State Jesse White
Department of Business Services
Limited Liability Division
www.ilsos.gov

Filing Fee: \$150

Approved By: MAG

FILED
JUL 11 2022
Jesse White
Secretary of State

1. Limited Liability Company Name: RAYMIL CONSULTING SEVICES LLC

2. Address of Principal Place of Business where records of the company will be kept:

MAYWOOD, IL 60153

3. The Limited Liability Company has one or more members on the filing date.

4. Registered Agent's Name and Registered Office Address:

RAHMAAN WILLIAMS

MAYWOOD, IL 60153-1507

5. Purpose for which the Limited Liability Company is organized:

"The transaction of any or all lawful business for which Limited Liability Companies may be organized under this Act."

6. The LLC is to have perpetual existence.

7. Name and business addresses of all the managers and any member having the authority of manager:

WATTS, ALANTE

MAYWOOD, IL 60153

WILLIAMS, SHAKEESTA

MAYWOOD, IL 60153

WILLIAMS, RAHMAAN

MAYWOOD, IL 60153

8. **Name and Address of Organizer**

I affirm, under penalties of perjury, having authority to sign hereto, that these Articles of Organization are to the best of my knowledge and belief, true, correct and complete.

Dated: JULY 11, 2022

RAHMAAN WILLIAMS

MAYWOOD, IL 60153



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 07-12-2022

Form: SS-4

Number of this notice: CP 575 B

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

RAYMIL CONSULTING SERVICES LLC

MAYWOOD, IL 60153

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you [REDACTED] This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 1065

03/15/2023

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification (corporation, partnership, estate, trust, EPMF, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.



Private Investigators & Security Consultants

August 02, 2022

Elijah Willis, Chief of Police
Theodore Yancy, Commander
Maywood Police Department
125 South 5th Ave.
Maywood, IL 60153
Phone: 708-450-4024
Email: tyancy@maywoodpolice-il.org
Email: ewillis@maywoodpolice-il.org

RE: Proposal for Security Contract Services
RE: Maywood Summer Festival

Chief Willis and Commander Yancy,

Thank you for taking the time to meet with us regarding the upcoming festival in September.
Per your request, please find the information below as an outline of services having been discussed verbally thus far.

1. Description: Work static and patrol areas assigned by police department. Gates are being covered by PD as well as hand-held magnetometers for entrance screening. ETS has no responsibility for gate screening.
2. ETS Staffing Level [REDACTED] + 1 Agent in Charge
3. Dress of the Day Tan tactical pants, black "SECURITY" polo, black boots.
4. ETS Communications 2-way radios, earpieces and/or microphones.

1. Festival Dates & Times: September 9-11, 2022

- a. 12-hour shifts, [REDACTED]
- b. 12-hour shift, 1 Agent in Charge 1AiC= 12-man hours daily x 3 days = 36 AiC Hours

2. Agent Hours – Standard Rate	\$78.00/hr. x 336 hours	\$26,208
3. Agent Hours – OT Rate (1.5)	\$117.00/hr. x 168 hours	\$19,656
4. Agent in Charge – Standard Rate	\$88.00/hr. x 24 hours	\$2,112
5. Agent in Charge – OT Rate (1.5)	\$132.00/hr. x 12 hours	\$1,584
6. Total Labor		\$49,650
7. Planning and Preparation (\$4,000, Waived as Courtesy)		\$0.00
8. Total Event Cost		\$49,650
9. Pre-payment Discount (5%)		-\$2,478
10. Total Final Cost (MPD to process payment upon signing)		\$47,172
11. Via agency check, ACH, or wire transfer (Wire/ACH instructions upon request)		

Thank you again for the opportunity. We look forward to working with you all!

Sincerely,
David Ratkovich, LPD OFCI
Director



Proposal Validation

AIPS Agrees that all offers or promises made in this proposal will be held for consideration for a period of not less than ninety (90) days from the date of this proposal, except wherein Federal, State or local law changes prohibit the offered services or escalate the cost.

Maywood Fest 2022

Prepared by:

Jeremiah Brownlee, President

AIPS

1401 S. 5th Ave.

Maywood, IL 60153

Cell: 773-793-9392

INTRODUCTION TO AMERICAN INVESTIGATIVE SERVICES

COMPANY OVERVIEW

AIPS is operated under the premise to “Provide Quality Security Services”. This basic ideal is fulfilled by the day-to-day involvement of management.

Mr. Jeremiah Brownlee, Owner and the Chairman of *AIPS* takes a personal interest and ownership of the highest level of service provided to the clients of *AIPS*.

AIPS is a local security company serving Illinois.

OUR CAPABILITIES

AIPS has an established reputation for providing the answers to our client’s security needs. Some of the specific items that we can provide are the following services:

- **Professional uniformed Security Officers that are equipped, motivated and trained.**
- **Specific security training programs geared to our client’s environment and site requirements.**
- **Individualized Security Surveys and Security Plans designed for your facility.**
- **Investigative services, including background checks, executive protection, process service and surveillance services.**

OPERATIONS

At the center of all security agencies is the Operations Department. The success or failure of the security plan depends upon the organization of this department. *AIPS* is proud of our Operations Department.

Our Vice President of Operations and the staff will work with you to implement a site-specific security plan for your facility. This plan will take into consideration the specific needs of your operation. We will develop a program that secures your facility without unnecessarily adversely affecting your personnel, tenants, visitors or daily operations.

Once the security plan is in place, a member of the operations department will write your site specific “Post Orders”. The Post Orders provide specific instructions for site staff and outline the duties required to accomplish the goals of the security plan. The Post Orders will not be implemented until approved by the client representative.

OPERATIONS STRUCTURE

Our Operations Department is divided into three sections, the Management Team, Mobile Field Supervision, and On-Site Supervision.

MANAGEMENT

Under the direction of the President and the Vice President of Operations, the Operations department coordinates the scheduling of officers, ensuring the proper assignment of newly trained officers at each client location. The Vice President of Operations is the main contact person for our clients for any operational concerns. The Vice President of Operations will be very involved in the day-to-day oversight of the account.

No Security Officer of *AIPS* will be assigned to your facility without the approval of the Vice President of Operations. As the responsibility of placement falls to this manager, they must interview and screen all employment applicants, as well as, existing employees prior to changes in assignment. This interview and screening process will allow the Vice President of Operations to effectively assign the best-suited employee to each site.

The Vice President of Operations is involved in all aspects of the work of the security force. This would include all training, posting, disciplinary actions and promotions. The Vice President of Operations personally performs all field staff performance reviews and disciplinary actions. Therefore, when placements are considered, the full nature of the Security Officer's work performance is evaluated based on first-hand knowledge. Additionally, the Vice President of Operations performs site visitations for quality assurance. The visitations can occur at any time during any shift 24 hours a day, 7 days a week.

FIELD SUPERVISION

Our Field Supervisors visit all client sites on a regular, random basis to maintain to high standards of services that clients expect of *AIPS*. During these visits, checks are made as follows:

- Test the officer's knowledge of their duties;
- Test their awareness of post order changes;
- Inspect their appearance;
- Ensure that the condition of their uniform meets company standards;
- Verify their overall safety
- Confirm that all duties are being performed as required by the Post Orders

A written report is made after each site visit, detailing the results. The report covers both the positive situations and those situations that require counseling, retraining and/or disciplinary action. Follow up inspections are conducted to ensure that the appropriate actions have been taken to correct unacceptable performance and that they have been successfully implemented at the site.

Our Field Supervisors are required to perform and reinforce on-site training during every visit to a client's facility. This training could be as simple as quizzing the Security Officer about the Post Orders or as

detailed as reviewing new training material and test the officer's comprehension. Copies of all employee specific training are available to clients for inspection upon request.

Should an emergency occur at a given client site, the Security Officer can contact the on-duty Mobile Field Supervisor's cellular phone or radio direct connect for direction to effectively resolve the situation, to provide assistance or to contact emergency services / police if required.

SITE SUPERVISION

All sites having 128 man-hours per week or more of security coverage are assigned a Site Supervisor. The Site Supervisor performs normal Security Officer Duties with additional supervisory responsibilities.

The additional duties include acting as the immediate primary supervisor for all Security Officers assigned to the site. The Supervisor is required to ensure all Security Officers are performing their duties to company standard. Any deviation from required duties is reported to the on-duty Mobile Field Supervisor or Vice President of Operations. The Site Supervisor provides all site-specific training to the security staff.

The Site Supervisor is required to interview all Security Officers being considered for placement at the site. The Supervisor would report the results of this interview to the Vice President of Operations. Any concerns are discussed and rectified prior to the employee's assignment to that site.

The Site Supervisor collects payroll data for transmission back to the *AIPS* office. In addition, the Site Supervisor may be called upon to help schedule Security Officers for call-offs and/or vacations.

On site, day-to-day, contact takes place between the Site Supervisor and the designated client contact. The Site Supervisor makes himself/herself available for any briefing required for temporary change in duties for the Security staff.

Location:

Maywood Park – 5th Avenue & Oak Street

██████████

██████████

Dates/Hours:

Friday, September 9th, 2022

3:00pm – 10:00pm

Saturday, September 10th, 2022

11:00am – 10:00pm

Saturday, September 11th, 2022

12:00pm – 9:00pm

PRICING

Unarmed Security Officers for entire event: \$10,000



PROPOSAL FOR SERVICES

This proposal states the terms and conditions set forth for the proposed contract between VALLE SERVICES, LLC. (the “COMPANY”) and the VILLAGE OF MAYWOOD (“the “CLIENT”).

JOB DESCRIPTION: The COMPANY will provide [REDACTED] [REDACTED] [REDACTED] for the CLIENT’s event MAYWOOD FEST in MAYWOOD PARK located at 5th and Oak Street, Maywood, IL 60153 for the purposes of access control, roaming patrols and crowd control. The COMPANY must be providing service at all access gates.

SERVICE DATES AND TIMES: Services will be provided for the event dates and times starting an hour before the scheduled event time:

EVENT DATE	EVENT TIME	SHIFT TIME
Friday, September 9	3:00 PM to 10:00 PM	2:00 PM to 10:00 PM
Saturday, September 10	11:00 AM to 10:00 PM	10:00 AM to 10:00 PM
Sunday, September 11	12:00 PM to 9:00 PM	11:00 AM to 9:00 PM

BILLING RATE: The COMPANY requires a six (6) hour minimum billable shift time. The COMPANY requires time and a half of the hourly rate per hour per guard on federal holidays

- Event Staff \$35.00 per hour per Staff
- Supervisor \$38.00 per hour per Supervisor
- Manager \$40.00 per hour

TOOLS OF THE TRADE: Bottled Water and ice will be provided by the CLIENT.

PAYMENT: The COMPANY will invoice the CLIENT upon execution of a signed contract with 50% of the total payment expected upon receipt. Payment must be received via wire transfer prior to the start date of the event (September 11, 2022) in order for services to commence. A final invoice will be sent on Monday, September 12, 2022 with payment expected upon receipt. Billing details will be finalized upon acceptance of the proposal. Wire transfer information will be included on the invoice. A 1% daily late fee will be added to all delinquent payments.

LIABILITY INSURANCE DISCLAIMER: The CLIENT agrees and acknowledges that the COMPANY does not carry a policy for and shall not insure the Premises against any vandalism or other damage to the Premises caused by any party other than the COMPANY or its agents.



PROPOSAL FOR SERVICES

INDEMNIFICATION: The CLIENT agrees to indemnify, defend, and protect the COMPANY from and against all lawsuits and costs of every kind pertaining to the CLIENT's use of the services including reasonable legal fees due to the infringement of the intellectual rights of any third party. This indemnification is mutual between the CLIENT and the COMPANY.

TERM: The contract term will start on Friday, September 9, 2022 and will run according to the service dates and times provided in this proposal with the contract end date being Sunday, September 11, 2022.

CANCELLATION OF CONTRACT: Either party reserves the right to cancel the contract with a thirty (30) day written notice.

NOTICES: All Notices required per this proposal must be sent via U.S. Mail to the legal address listed on the contract for the CLIENT and the COMPANY.

NO MODIFICATION UNLESS IN WRITING: No modification of this Proposal shall be entered into the Contract unless agreed upon by both Parties.

APPLICABLE LAW: This Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of Illinois and subject to the exclusive jurisdiction of the federal and state courts located in Illinois.

IN WITNESS WHEREOF, each of the Parties has agreed to this proposal, both Parties by its duly authorized officer, as of the day and year set forth below.

BY: Hector Garcia, CEO
Valle Services, LLC
2118 W. Plum Grove Road, #232
Rolling Meadows, IL 60008
Email: hector@valleservices.com
Phone: 847-202-9000

Date

BY: Elijah Willis, Chief of Police
Village of Maywood
125 S. 5th Avenue
Maywood, IL 60153
Email: ewillis@maywoodpolice-il.org
Phone: 708-243-0855

Date

Maywood Fest

EVENT DATE	EVENT TIME	SHIFT TIME	TOTAL SHIFT HOURS		Hourly rate per Staff	
Friday, September 9	3:00 PM to 10:00 PM	2:00 PM to 10:00 PM	8	EVENT STAFF	30	\$35.00 \$31,500.00
Saturday, September 10	11:00 AM to 10:00 PM	10:00 AM to 10:00 PM	12	Supervisor	4	\$38.00 \$ 4,560.00
Sunday, September 11	12:00 PM to 9:00 PM	11:00 AM to 9:00 PM	10	Manager	1	\$40.00 \$ 1,200.00
			30	TOTAL COST:		\$37,260.00



FIFTH THIRD BANK
 (CHICAGO)
 P.O. BOX 630900 CINCINNATI OH 45263-0900

VILLAGE OF MAYWOOD
 MONEY LAUNDERING ACCOUNT
 40 MADISON ST
 MAYWOOD IL 60153-2323



0

28448

Statement Period Date: 6/1/2022 - 6/30/2022
 Account Type: COMM'L 53 ANALYZED



Banking Center: Rosemont South Bc
 Banking Center Phone: 847-653-2100
 Commercial Client Services: 866-475-0729



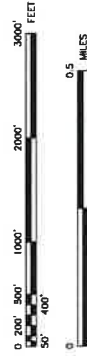
06/01	Beginning Balance	\$30,237.01	Number of Days in Period	30
	Checks			
	Withdrawals / Debits			
	Deposits / Credits			
06/30	Ending Balance	\$30,237.01		

PLEASE NOTE THAT WE HAVE UPDATED OUR ACCOUNT RULES AND TERMS & CONDITIONS. DISCLOSURES CAN BE VIEWED ONLINE AT:
 COMMERCIAL ACCOUNT RULES: 53.COM/TM-CA-RULES TREASURY MANAGEMENT TERMS & CONDITIONS: 53.COM/TM-TC

VILLAGE ATTORNEY REPORT:

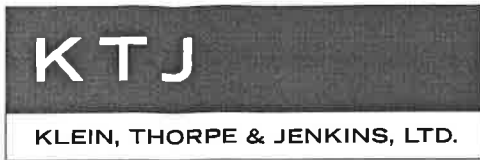
1. Status Report regarding: Formation of new TIF Districts and possible creation of a 5th new TIF District [See attached Map of 5 Proposed New TIF Districts, plus Madison St. – Washington Blvd. TIF District and Roosevelt Road TIF District]

VILLAGE OF MAYWOOD VILLAGE WIDE TIF CONSIDERATIONS



LEGEND OF SYMBOLS

- ROOSEVELT, MADISON T.I.F. AREAS
- ALLEYS IN NEED OF IMPROVEMENT
- PAVEMENT POOR CONDITION - RATING 2
- PAVEMENT IN VERY POOR CONDITION - RATING 1
- PROPOSED TIF AREA #1-5



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506
www.ktjlaw.com

CONFIDENTIAL ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS
MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik and James P. Bartley
Date: August 10, 2022
Re: New Collective Bargaining Agreement for Fraternal Order of Police (FOP) / Telecommunicators

We have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A LABOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE FRATERNAL ORDER OF POLICE FOR TELECOMMUNICATORS (Term: May 1, 2020 to April 30, 2025), with a copy of the Agreement attached to the Resolution as **Exhibit "A"**

Summary of Collective Bargaining Agreement

A successor Collective Bargaining Agreement with the Fraternal Order of Police (FOP) representing the Telecommunicators was settled in July 2022. The new Agreement has a five-year term covering the time period from May 1, 2020 until April 30, 2025. Each "contract year" runs from May 1 to April 30. The new Agreement provides for retroactive pay and a wage increase of 2% for each of the first two years (2020 to 2022) and 2.5% for each of the last three years (2022 to 2025). A new step, "after 20 years of employment," was added to the salary schedule effective for the 2023 to 2024 contract year at a 2% increase over the current final step of the salary schedule "employment after 7 years."

The previous expired Agreement with the Telecommunicators bridged the transition of the telecommunicators from the Maywood dispatch center to the IKE 911 Dispatch Center. Accordingly, the new Agreement eliminates outdated language no longer applicable to IKE 911 Dispatch Center operations. There are a few amended terms in the new Agreement: (a) The "fair share" language was eliminated; (b) the swing shift language was eliminated, as the IKE 911 Dispatch Center no longer has a swing shift; (c) telecommunicators are to receive double time if ordered to work on their scheduled day off; (d) Juneteenth is to be added as a holiday if approved as a Village holiday by the Board; and (e) the vacation schedule was changed to an accrual system to allow for automation in accord with an updated payroll system. The amount of vacation earned each year remains unchanged. The Agreement has been ratified by the FOP members.

If there are any questions, please contact us.

Mike and Jim

Enclosures

- cc: Gwaine Dianne Williams, Village Clerk (w/ encls.)
- James Krischke, Acting Village Manager (w/ encls.)
- Lanya Satchell, Finance Director (w/ encls.)
- James Ellexson, HR Director (w/ encls.)
- Carlos S. Arevalo, KTJ (w/ encls.)
- Michael A. Marrs, KTJ (w/ encls.)

RESOLUTION NO. R-2022-_____

**A RESOLUTION AUTHORIZING AND APPROVING
THE EXECUTION OF A LABOR AGREEMENT BETWEEN
THE VILLAGE OF MAYWOOD AND THE FRATERNAL ORDER OF POLICE
FOR TELECOMMUNICATORS
(Term: May 1, 2020 to April 30, 2025)**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois (the "Village") desire to enter into a successor collective bargaining agreement with the Fraternal Order of Police (FOP) representing telecommunicators employed by the Village entitled ILLINOIS FOP LABOR COUNCIL AND VILLAGE OF MAYWOOD: ALL FULL-TIME TELECOMMUNICATORS AND TELECOMMUNICATOR SUPERVISOR for the period of May 1, 2020 through April 30, 2025 (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, the Agreement provides for a five (5) year term covering the time period from May 1, 2020 until April 30, 2025. The new Agreement provides for retroactive pay and a wage increase of 2% for each of the first two years (2020 to 2022) and 2.5% for each of the last three years (2022 to 2025). A new step, "after 20 years of employment," was added to the salary schedule effective for the 2023 to 2024 contract year at a 2% increase over the current final step of the salary schedule "employment after 7 years"; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve and enter into the attached Agreement (Exhibit "A") pursuant to Subsection 8-1-7(d) of the Illinois Municipal Code (65 ILCS 5/8-1-7(d)) and their home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and find that entering into the Agreement is in the best interests of the Village, its residents, property owners, businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement. The Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, and/or the Village Manager, or their designee, to execute and deliver the final version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: The President and Board of Trustees of the Village of Maywood further authorize and direct the Village Clerk, the Village Manager and/or the Village Attorney, or their designees, to

transmit executed originals or certified copies of this Resolution and the Agreement to all parties that are entitled to receive such documents.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 16th day of August, 2022, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**ILLINOIS FOP LABOR COUNCIL AND VILLAGE OF MAYWOOD:
ALL FULL-TIME TELECOMMUNICATORS AND TELECOMMUNICATOR SUPERVISOR
(Term: May 1, 2020 to April 30, 2025)**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2022-_____

**A RESOLUTION AUTHORIZING AND APPROVING THE
EXECUTION OF A LABOR AGREEMENT BETWEEN THE
VILLAGE OF MAYWOOD AND THE FRATERNAL OF POLICE
FOR TELECOMMUNICATORS
(Term: May 1, 2020 To April 30, 2025)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this _____ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

KTJ

KLEIN, THORPE & JENKINS, LTD.

20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 644415010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506DD 312 984 6430
mtjurusik@ktjlaw.com**CONFIDENTIAL ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS****MEMORANDUM**

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik and James P. Bartley
Date: August 10, 2022
Re: New Collective Bargaining Agreement with the Illinois Council of Police for Police Sergeants

We have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A LABOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE ILLINOIS COUNCIL OF POLICE FOR POLICE SERGEANTS (Term: May 1, 2019 to April 30, 2024), with a copy of the Agreement attached to the Resolution as **Exhibit "A"**.

Summary of Collective Bargaining Agreement

A successor Collective Bargaining Agreement with the Illinois Council of Police (ICOPS) representing the Police Sergeants was settled in July 2022. The new Agreement has a five-year term covering the time period from May 1, 2019 until April 30, 2024. Each "contract year" runs from May 1 to April 30. The new Agreement provides for retroactive pay and a wage increase of 2% for each of the first three years (2019 to 2022), 2.5% for the fourth year (2022 to 2023), and 3% for the fifth year (2023 to 2024).

There were a few non-substantive changes to the new Agreement. The vacation schedule was changed to an accrual system to allow for automation in accord with an updated payroll system. The amount of vacation earned each year remains unchanged. This Agreement has been ratified by the ICOPS members.

If there are any questions, please contact us.

Mike and Jim

Enclosures

cc: Gwaine Dianne Williams, Village Clerk (w/ encls.)
James Krischke, Acting Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
James Ellexson, HR Director (w/ encls.)
Carlos S. Arevalo, KTJ (w/ encls.)
Michael A. Marrs, KTJ (w/ encls.)

RESOLUTION NO. R-2022-_____

**A RESOLUTION AUTHORIZING AND APPROVING
THE EXECUTION OF A LABOR AGREEMENT BETWEEN
THE VILLAGE OF MAYWOOD AND THE ILLINOIS COUNCIL OF POLICE
FOR POLICE SERGEANTS
(Term: May 1, 2019 To April 30, 2024)**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois (the "Village") desire to enter into a successor collective bargaining agreement with the Illinois Council of Police representing police sergeants employed by the Village entitled AGREEMENT BETWEEN THE ILLINOIS COUNCIL OF POLICE AND THE VILLAGE OF MAYWOOD -- SERGEANT CHAPTER -- May 1, 2019 through April 30, 2024 (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, the Agreement is for a five (5) year term covering the time period from May 1, 2019 until April 30, 2024. The new Agreement provides for retroactive pay and a wage increase of 2% for each of the first three years (2019 to 2022), 2.5% for the fourth year (2022 to 2023), and 3% for the fifth year (2023 to 2024).

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve and enter into the attached Agreement (Exhibit "A") pursuant to Subsection 8-1-7(d) of the Illinois Municipal Code (65 ILCS 5/8-1-7(d)) and their home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and find that entering into the Agreement is in the best interests of the Village and its residents, property owners, businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement. The Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, and/or the Village Manager, or their designee, to execute and deliver the final version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: The President and Board of Trustees of the Village of Maywood further authorize and direct the Village Clerk, the Village Manager and/or the Village Attorney, or their designees, to

transmit executed originals or certified copies of this Resolution and the Agreement to all parties that are entitled to receive such documents.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 16th day of August, 2022, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**AGREEMENT BETWEEN
THE ILLINOIS COUNCIL OF POLICE AND THE VILLAGE OF MAYWOOD
FOR POLICE SERGEANTS
(May 1, 2019 through April 30, 2024)**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AND APPROVING
THE EXECUTION OF A LABOR AGREEMENT BETWEEN
THE VILLAGE OF MAYWOOD AND THE ILLINOIS COUNCIL OF POLICE
FOR POLICE SERGEANTS
(Term: May 1, 2019 To April 30, 2024)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this _____ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood

FROM: Michael T. Jurusik

DATE: August 10, 2022

RE: 2022 Water Main Improvements Project

Approval of Bid and Agreement for Construction Services --
2022 Water Main Improvements Project (Project Cost: \$979,972.00;
Project Location: 15th Avenue, 17th Avenue and 18th Avenue – St. Charles Road to
Railroad Avenue) (the “Project”)

Per the request of Village Engineer Bill Peterhansen, I have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT WITH SUBURBAN GENERAL CONSTRUCTION, INC. FOR THE COMPLETION OF THE 2022 WATER MAIN IMPROVEMENTS PROJECT, AND THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER FUNDS TO PAY FOR THE PROJECT (Project Cost: \$979,972.00; Project Locations: 15th Avenue, 17th Avenue And 18th Avenue – St. Charles Road To Railroad Avenue), with a copy of the Agreement the attached as Exhibit “A”.
2. Village Engineer’s Memorandum dated July 27, 2022 with Bid Tabulation Summary.

Project and Scope of Work

This Project consists of: See enclosed Village Engineer’s Memorandum dated July 27, 2022. Per the Village Engineer, Suburban General Construction, Inc. (“Contractor”) submitted the lowest qualified and responsive bid (a “not-to-exceed” bid price of \$979,972.00) to perform construction services associated with the Project. The funding source for the Project is the Village Water Fund (“Water Fund”).

Village Water Fund Expenditures

The costs associated with the Project are eligible for payment from the Village Water Fund, pursuant to the home rule powers and contracting authority provided by Article VII, Sections 6 and 10(a) of the Illinois Constitution of 1970, and corporate powers and functions granted under the Illinois Municipal Code, in particular 65 ILCS 5/11-129, which provides, in pertinent part, as follows:

“All revenue derived from the operation of a water-supply system, improvement or extension constructed or acquired under Section 11-129-9 shall be set aside as collected and deposited in a special fund designated as a municipal water fund for the particular locality. The fund shall be used only for the purpose of paying the cost of operating and maintaining the water-supply system, improvement or extension,

providing an adequate depreciation fund, and paying the principal and interest on the bonds issued by the municipality under Section 11-129-9 for the purpose of constructing or acquiring the system, improvement or extension." 65 ILCS 5/11-129-11.

Village Water Funds are authorized under the enclosed Resolution to pay for the Project costs, including the Construction Services.

If there are any questions, please contact me

Mike

Enclosures

cc: Gwaine Dianne Williams, Village Clerk (w/ encls.)
James Krischke, Acting Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
John West, Director of Public Works (w/encls.)
William Peterhansen, Village Engineer (w/ encls.)
Michael A. Marrs, KTJ (w/ encls.)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF
A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT
WITH SUBURBAN GENERAL CONSTRUCTION, INC. FOR THE COMPLETION OF THE 2022 WATER MAIN
IMPROVEMENTS PROJECT, AND
THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER FUNDS TO PAY FOR THE PROJECT
(Project Cost: \$979,972.00; Project Locations: 15th Avenue,
17th Avenue And 18th Avenue – St. Charles Road To Railroad Avenue)**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois (the "Village") desire to hire Suburban General Construction, Inc. (the "Contractor"), who submitted the lowest qualified and responsive bid, to perform "Construction Services" relative to the completion of the following improvements in calendar year 2022: 2022 Water Main Improvements Project (15th Avenue, 17th Avenue and 18th Avenue – St. Charles Road to Railroad Avenue) (the "2022 Water Main Improvements Project" or the "Project"). The Village and the Contractor agree to enter into the attached "AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND SUBURBAN GENERAL CONSTRUCTION, INC. RELATIVE TO 2022 WATER MAIN IMPROVEMENTS PROJECT" (the "Agreement") for purposes of the completion of the Project, a copy of which is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, the Project is described in more detail within the Agreement. The Contractor agrees to perform the Construction Services in order to complete the Project in accordance with terms and provisions of the Agreement. The Village agrees to pay to the Contractor a "not-to-exceed" bid price of \$979,972.00 to perform the Construction Services to complete the Project; and

WHEREAS, the Village will use funds from the Village Water Fund ("Water Fund") to pay the Contractor to complete the Project. The construction costs for the Project and the Construction Services are eligible expenses payable with funds from the Village Water Fund pursuant to the applicable provisions of the Illinois Municipal Code relative to municipal water systems (65 ILCS 5/11-129-11); and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sum from the Village Water Fund for the purpose of paying the cost of the Construction Services to complete the Project; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve and enter into the attached Agreement (Exhibit "A") and to approve the expenditure of its Village Water Fund for the eligible costs associated with the Project pursuant to their home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970 and the Illinois Municipal Code, 65 ILCS 5/11-129-11, and find that entering into the Agreement is in the best interests of the Village, its residents, property owners, businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village Maywood authorize the approval of the attached Agreement to be entered into with Suburban General Construction, Inc. of LaGrange Park, Illinois (the "Contractor"), who submitted the lowest qualified and responsive bid to perform the Construction Services to complete the Project. The fee to perform the Construction Services to complete the Project is a "not-to-exceed" bid price of \$979,972.00.

SECTION 3: The President and Board of Trustees of the Village of Maywood authorize the expenditure of Village Water Funds to pay for the Project costs, including the Construction Services provided for under the attached Agreement.

SECTION 4: The President and Board of Trustees of the Village of Maywood authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement. The Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or their designee, to execute and deliver the Notice of Low Bid Award document and the final version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 5: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 16th day of August, 2022, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
SUBURBAN GENERAL CONSTRUCTION, INC. RELATIVE TO
2022 WATER MAIN IMPROVEMENTS PROJECT
(Project Cost: \$979,972.00; Project Location: 15th Avenue,
17th Avenue And 18th Avenue – St. Charles Road To Railroad Avenue)**

(attached)

**AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
SUBURBAN GENERAL CONSTRUCTION INC. RELATIVE TO
2022 WATER MAIN IMPROVEMENTS PROJECT**

AGREEMENT made this ____ day of _____, 2022, by and between the VILLAGE OF MAYWOOD, Cook County, Illinois, an Illinois Municipal Corporation (hereinafter referred to as the "VILLAGE") and Suburban General Construction Inc., 1019 E. 31st Street, LaGrange Park, Illinois 60526, an Illinois Corporation (hereinafter referred to as the "CONTRACTOR").

The VILLAGE and CONTRACTOR agree as set forth below:

1. The CONTRACTOR, for the considerations hereinafter set forth, hereby agrees to and with the VILLAGE, that it will furnish and provide all labor, materials, equipment and services and do all else required to perform and complete the 2022 Water Main Improvements Project, Village of Maywood, Illinois, Cook County (the "Project"), as set forth in any clarifications or addendums, the Project Specifications and Bidding Documents, and the Project Plans entitled "2022 Water Main Improvements Project, Village of Maywood, prepared by Edwin Hancock Engineering Co., consisting of Twelve (12) sheets with the latest revision date of June 17, 2022, attached hereto, made a part hereof, and designated as Exhibit "A" and Exhibit "B" respectively (the "Work"). In the event of any conflict or inconsistency between this Agreement and Exhibits the terms of this Agreement shall control.
2. The effective date of this Agreement is the date the VILLAGE executes the Agreement by signing below. The Agreement shall remain in effect until the completion of the Project or until mutually terminated by the parties. The work to be performed under this Agreement shall be commenced within fifteen (15) days of the date of this Agreement and shall be completed on or before December 10, 2022. Upon satisfactory completion of the Project, the VILLAGE'S only continuing obligation is to pay the CONTRACTOR for the work performed in accordance with the terms of this Agreement;
3. The VILLAGE shall pay the CONTRACTOR for completion of the Work in accordance with the Contract Documents, and subject to additions and deductions by Change Order(s) as provided in the Contract Documents, the sum of Nine Hundred Seventy-Nine Thousand Nine Hundred Seventy-Two and 00/100 Dollars. (\$979,972.00). The VILLAGE shall pay for the Work through the general fund, water fund, or any combination thereof. The Contract Price has been determined pursuant to the CONTRACTOR'S Proposal dated July 21, 2022;
4. If the rate of progress is satisfactory to the VILLAGE, payment requests will be submitted by the Contractor to the VILLAGE once a month during the progress of the improvement for ninety percent (90%) of the value of the work done and in place at the date of the preparation of the payment estimate. Payment will be made to the CONTRACTOR once all required waivers of lien for material suppliers and subcontractors have been submitted to the VILLAGE. The waivers of lien will be for the amount of the current payment estimate, except for the final estimate where the waivers of lien shall be for the total contract amount. Upon final completion and acceptance of the work, a final estimate will be issued for the total amount due under the Contract, less previous payments and liquidated damages;
5. This Agreement provides for the performance of a Project within the State of Illinois. Accordingly, this Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois. The parties agree that for the purpose of any litigation relative to this Agreement

and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the parties consent to the in personam jurisdiction of said Court for any such action or proceeding.”;

6. CONTRACTOR will indemnify and hold harmless, protect and defend, at CONTRACTOR’S own cost and expense, the VILLAGE, its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, attorneys, or other persons or property standing in the interest of the VILLAGE, from any and all risks, lawsuits, actions, damages, losses, expenses (including attorneys' fees), claims, or liabilities of any character, brought because of any death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, neglect or misconduct of CONTRACTOR, its officers, agents and/or employees, including any of its subcontractors, or arising out of or in performance of any provision of this Agreement or the performance of the work in completing the Project, including any claims or amounts arising or recovered under the Workers’ Compensation Act or any other law, ordinance, order or decree;
7. During the term of this Agreement, CONTRACTOR shall provide the following types of insurance, written on the comprehensive form and as an "occurrence" policy, in not less than the specified amounts:
 - a. Comprehensive General Liability - \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
 - b. Workers' Compensation - Statutory
 - c. Employer’s Liability: \$500,000 per incident.
 - d. Umbrella Coverage - \$3,000,000 per occurrence.
 - e. Automobile Coverage - \$1,000,000 per occurrence.

CONTRACTOR shall furnish to the VILLAGE, prior to commencing any activities under this Agreement, satisfactory proof of the above insurance requirements by a reliable insurance company or companies authorized to do business in Illinois. Such proof shall consist of certificates executed by the respective insurance companies and filed with the VILLAGE. Said certificates shall list the VILLAGE OF MAYWOOD and its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys, and EDWIN HANCOCK ENGINEERING COMPANY and its agents and employees as additional insureds on all required insurance policies.

8. Contractor certifies as follows:
 - a. That any work to be performed by it or its contractors on VILLAGE-owned property shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
 - b. That it is not barred from contracting with any unit of State or local government as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code (720 ILCS 5/33E-3 and 33E-4).
 - c. That it shall comply with the Illinois Drug Free Work Place Act (30 ILCS 580/1 et seq.).
 - d. In the performance of its obligations pursuant to this Agreement, it shall comply with all applicable provisions of federal, state and local law, including those regulations in regard to all applicable equal employment opportunity requirements, the Equal Opportunity Clause of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) and the

Rules and Regulations of the Illinois Department of Human Rights and the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and all rules and regulations issued pursuant to those Acts. There shall be no discrimination on the basis of disabilities (as defined in the foregoing Acts) in the operations conducted by the CONTRACTOR hereunder. Any complaint of such discrimination received by the CONTRACTOR shall be immediately forwarded to the VILLAGE.

- e. That it shall comply with all applicable federal and state laws and regulations including, but not limited to, such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees, including the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et seq.). CONTRACTOR agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and federal and state statutes, and CONTRACTOR further agrees to make all required withholdings and deposits, therefore. Such requirements shall be included by CONTRACTOR in all its contracts and agreements with any of its subcontractors for work to be performed pursuant to this Agreement. Any contracts entered into by Contractor with subcontractors for work to be performed pursuant to this Agreement must adhere to and require compliance with the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
 - f. CONTRACTOR also agrees to require any subcontractor doing work under this Agreement to agree to adhere to the requirements of this Section.
9. CONTRACTOR shall maintain a current, valid VILLAGE business license and shall post with the VILLAGE and keep on file and in force for the duration of this Agreement a contractor's license bond in the amount required by the Village Code.
10. The waiver of one party of any breach of this Agreement or the failure of one party to enforce any provisions hereof, shall be limited to the particular instance and shall not operate to bar or be deemed a waiver of enforcing against other or future breaches.
11. After this Agreement has been signed by CONTRACTOR, the Agreement shall be deemed dated and become effective on the date that the Village President signs the Agreement.

THIS AGREEMENT executed the day and year first written above.

SUBURBAN GENERAL CONSTRUCTION, INC.,
an Illinois corporation

VILLAGE OF MAYWOOD, an Illinois
municipal corporation

By: _____
Title:

By: _____
Nathaniel George Booker, Village President

Date: _____

Date: _____

ATTEST:

ATTEST:

By: _____
Title:

By: _____
Gwaine Dianne Williams, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF
A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT
WITH SUBURBAN GENERAL CONSTRUCTION, INC. FOR THE COMPLETION OF THE 2022 WATER MAIN
IMPROVEMENTS PROJECT, AND
THE APPROPRIATION AND EXPENDITURE OF VILLAGE WATER FUNDS TO PAY FOR THE PROJECT
(Project Cost: \$979,972.00; Project Location: 15th Avenue,
17th Avenue And 18th Avenue – St. Charles Road To Railroad Avenue)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

July 27, 2022

James Krischke
Acting Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: 2022 Water Main Improvements Project
Bid Opening Results and Recommendation

Dear Mr. Krischke:

Proposals were received for the 2022 Water Main Improvements Project on July 21, 2022 at the Village Clerk's office. Eight (8) prospective bidders obtained plans and specifications for the project, with the Village receiving proposals from four (4) of the companies. A summary of the proposals received is as follows:

<u>CONTRACTOR</u>	<u>TOTAL BID</u>
Suburban General Construction, Inc.	\$979,972.00
Unique Plumbing Co. Inc.	\$1,086,587.55
Performance Construction & Eng LLC	\$1,160,941.17
Mauro Sewer Construction, Inc.	\$1,198,754.00
Engineer's Estimate	\$1,026,230.00

The lowest responsive, responsible bidder for this project was Suburban General Construction Inc., of LaGrange Park, Illinois. Suburban General Construction, Inc. is a contractor that has satisfactorily completed work of similar scope within the Village of Maywood in 2017, 2018, 2019, and most recently the Madison Street Water Main Improvements in 2021. Suburban General Construction, Inc. has also received positive references from neighboring communities including the Village of Brookfield, Village of LaGrange Park, and Village of Broadview.

The contract specifies goals for the use of Disadvantaged Business Enterprise (DBE) firms, which provides for contracting opportunities to small businesses owned and controlled by socially and economically disadvantaged individuals. The project DBE goals are determined by the scope of work, various construction trades involved, and overall estimate of cost. The DBE Utilization Plan submitted by Suburban General Construction, Inc. has been reviewed, and has met the stated contract DBE goal.

Based on previous experience with this contractor, the interview of contractor and subcontractor supplied references from other communities, and the review of their current work under contract, we find that the

contractor is qualified to complete the work specified. The contractor also maintains the capacity to complete the project within the completion date of December 10, 2022. *We recommend that the Contract for the improvements be awarded to Suburban General Construction Inc., in the amount of Nine Hundred Seventy-Nine Thousand Nine Hundred Seventy-Two and 00/100 Dollars. (\$979,972.00).*

The project will consist of improvements to the water system at the following locations:

1. 18th Avenue – St. Charles Road to Railroad Avenue
2. 17th Avenue – St. Charles Road to Railroad Avenue
3. 15th Avenue – St. Charles Road to Railroad Avenue

Approximately 1,800 linear feet of existing four-inch (4") diameter water main in poor condition will be replaced with a new eight-inch diameter (8") water main. The existing water mains do not meet current standards for fire flows, are significantly undersized, and have experienced breaks in recent years. It is desired to improve water circulation within the corner of the Village. The new water main will be placed beneath the west sidewalks while preserving the existing pavement and abandoning the existing water main beneath it. New valves, water main connections, fire hydrants, and other related appurtenances will be installed. Existing lead water services will be replaced with copper water services from the water main to the buffalo box in accordance with IEPA standards. Restoration of sidewalks, driveways and landscaping within the west parkways will be performed.

The construction of the project will be funded through the water fund.

We have enclosed a copy of the complete bid tabulations for this project. We are also returning the original bids with a copy of this letter to the Village Clerk.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. John West, Director of Public Works
Ms. Gwaine Dianne Williams, Village Clerk

Attachments



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

www.ktjlaw.com

mtjurusik@ktjlaw.com
DD 312-984-6432

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: August 10, 2022
RE: 2022 Invest in Cook County Grant for Fiscal Year 2022 and Intergovernmental Agreement with Cook County for Phase I and Phase II Design Engineering Services
Grant Amount: \$161,000 for Phase I and Phase II Engineering Costs
Project: Prairie Path Lights and Safety Street Improvements From 5th Avenue to 22nd Avenue

Per the request of Village Engineer Bill Peterhansen, I have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

1. A RESOLUTION AUTHORIZING ACCEPTANCE OF AN INVEST IN COOK COUNTY GRANT FOR FISCAL YEAR 2022 IN THE AMOUNT OF \$161,000, AND EXECUTION OF A RELATED INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY FOR PHASE I AND PHASE II DESIGN ENGINEERING SERVICES (Project: Prairie Path Lights and Safety Street Improvements From 5th Avenue to 22nd Avenue), with a copy of the Agreement attached as Exhibit "1".
2. Award Letter from the Superintendent of the Department of Transportation and Highways dated July 28, 2022 regarding the 2022 "Invest in Cook" Grant Award.
3. Memorandum from the Village Engineer dated February 14, 2022 regarding the scope of the Project and the 2022 "Invest in Cook" Grant application process.

The Village of Maywood ("Village") applied for and received an Invest in Cook Program Grant for Fiscal Year 2022 in the amount of \$161,000 to cover Phase I and Phase II engineering services for the Prairie Path Lighting and Safety Improvements to the Prairie Path from 5th Avenue to 22nd Avenue (the "Project"). The Project consists of: See enclosed Village Engineer Memorandum dated February 14, 2022.

Summary of Key Terms of the Agreement:

Section 1. Preliminary and Design Engineering

- The Village must enter into a contract with a professional engineering firm to perform preliminary and design engineering services for the Project. The Village will forward a copy of the Agreement to the County within 14 calendar days of execution.
- The Village may be required by the County to utilize a Qualifications-Based Selection (QBS) process in selecting the consultant.
- The Village agrees to assume overall responsibility for the Project, including ensuring that all required permits and joint participation and/or force account agreements are secured.
- The Village and/or the consultant will coordinate and conduct any public meetings or hearings required by any State or federal agency for the Project. The Village will provide not less than 14 calendar days' notice to the County of any such meetings or hearings.

- The Village will provide the County with electronic copies of any draft Project Development Reports. The Village will provide the County with one paper copy and an electronic copy of any final approved Project Development Report.
- The Village or its consultant will submit preliminary construction plans, specifications, special provisions and cost estimates to the County at the 60% stage of plan preparation; and the Village or its consultant will submit final construction plans, specifications, special provisions and cost estimates to the County at the 100% stage of plan preparation.

Section 2. Financial

- The total estimated cost of the Phase I and Phase II engineering services for the Project is \$161,000.00.
- The Village agrees to pay all actual Project-related costs.
- The County agrees to reimburse the Village 100% of the actual Phase II engineering costs for the Project, up to a total maximum contribution of \$161,000.00.
- Upon full execution of the engineering agreement for the Project, and receipt of an invoice from the Village, the County will make an advance payment to the Village in the amount of \$80,500.00.
- Upon receipt of the preliminary construction plans, specifications, special provisions and cost estimates for the Project and an invoice from the Village, the County will make a second payment to the Village in the amount of \$40,250.00.
- Upon receipt of the final construction plans, specifications, special provisions and cost estimates for the Project and an invoice from the Village, the County will make a final payment to the Village for the balance of the County's Share under the Agreement.
- In order for the Village to receive final reimbursement from the County, the following documentation must also be submitted with the final invoice: a cover letter addressed to the Department's Bureau Chief of Design, with a copy to the Assistant Superintendent, including the name of the Project and its associated section number; copies of all cancelled checks paid to the consultant(s) (or copies of the associated bank ledgers reflecting the payments); copies of all associated invoices submitted to the Village by the consultant(s) for the services rendered; and a copy of the final performance report.

Section 3. Reporting

- The Village shall submit quarterly performance reports to the County no later than 30 calendar days after the reporting period, as determined by the County.
- The Village shall submit a final performance report with its last request for reimbursement.

Section 4. General Conditions

- (U) Record Maintenance: **The Village shall maintain, during the Term of the Agreement and for a period of three years thereafter**, complete and adequate financial records, accounts and other records to support all Project expenditures.

If there are any questions, please contact me.

Mike

Enclosures

- cc. Gwaine Dianne Williams, Village Clerk (w/ encls.)
 James Krischke, Acting Village Manager (w/ encls.)
 Lanya Satchell, Finance Director (w/ encls.)
 John West, Public Works Director (w/ encls.)
 Bill Peterhansen, Village Engineer (w/ encls.)
 Michael A. Marrs, Village Attorney (w/ encls.)

RESOLUTION NO. R-2022- _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF
AN INVEST IN COOK/CONNECTING COOK COUNTY GRANT
FOR FISCAL YEAR 2022 IN THE AMOUNT OF \$161,000, AND
EXECUTION OF A RELATED INTERGOVERNMENTAL AGREEMENT
WITH COOK COUNTY FOR PHASE I AND PHASE II DESIGN ENGINEERING SERVICES
(Project: Prairie Path Lights and Safety Improvements
From 5th Avenue to 22nd Avenue)**

WHEREAS, the Department of Transportation and Highways of the County of Cook, Illinois (“CCDOT”) has approved and awarded the Village of Maywood an Invest in Cook/Connecting Cook County Grant for Fiscal Year 2022 in the amount of \$161,000.00 (the “Grant Funds”); and

WHEREAS, the Grant Funds will fund Phase I and Phase II engineering services for the Prairie Path Lighting and Safety Improvements to the Prairie Path from 5th Avenue to 22nd Avenue (the “Project”). The Project includes installation of pedestrian lighting along the Prairie Path to improve safety for pedestrians and cyclists who utilize the Prairie Path for leisure and/or commuting to work; and

WHEREAS, the Village President and Board of Trustees of the Village of Maywood (the “Village”) desire to accept the Grant Funds and to enter into an agreement entitled “Intergovernmental Agreement” with Cook County, acting by and through its CCDOT, relative to the receipt of the Grant Funds (the “Agreement”), a copy of which is attached hereto as Exhibit “1” and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve and enter into the attached Agreement (Exhibit “1”) pursuant to their home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and find that entering into the Agreement is in the best interests of the Village, its residents, property owners, businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The Village President and Board of Trustees accept the Invest in Cook/Connecting Cook County Grant for Fiscal Year 2022 in the amount of \$161,000.00, and authorize the execution of an agreement entitled “Intergovernmental Agreement” with Cook County, acting by and through its Department of Transportation and Highways (“CCDOT”), (the “Agreement”) relative to receipt of the Grant Funds, a copy of which is attached hereto as Exhibit “1” and made a part hereof. The Village President and Village Clerk, or their designees, are directed and authorized to execute the Agreement, and to execute and deliver all other instruments, payments and documents that are necessary in order to receive said Grant Funds or to fulfill the Village’s obligations under the Agreement.

SECTION 3: The President and Board of Trustees of the Village of Maywood further authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement. In addition, the Village Board authorizes and directs the Village President and Village Clerk, or their designees, to execute any updated version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 16th day of August, 2022 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested by the Village Clerk, on the 16th day of August, 2022.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Exhibit "1"

**Intergovernmental Agreement
(Invest In Cook County Grant for Fiscal Year 2022)**

(attached)

INTERGOVERNMENTAL AGREEMENT

This **Intergovernmental Agreement** (the “Agreement”) is made and entered into this _____ day of _____, 2022, by and between the County of Cook, a body politic and corporate of the State of Illinois (the “County”), acting by and through its Department of Transportation and Highways (the “Department”), and the Village of Maywood, a municipal corporation of the State of Illinois (the “Grantee” or “Village”). The County and Village are sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, Cook County Board President Toni Preckwinkle and the Cook County Board of Commissioners are committed to supporting the growth and economic vitality of communities in Cook County by promoting strategic partnerships and investments in transportation;

WHEREAS, on August 3, 2016, the Board of Commissioners unanimously approved *Connecting Cook County*, the County’s first long-range transportation plan in 75 years;

WHEREAS, *Connecting Cook County* identifies five priorities to shape the County’s transportation policies and capital improvement program:

- Prioritize transit and other transportation alternatives to address congestion on our roads and meet the travel needs of residents who cannot afford a car or choose not to have one;
- Support the region’s role as North America’s freight capital to spur economic growth and job creation;
- Promote equal access to opportunities to achieve greater and more evenly distributed economic growth;
- Maintain and modernize existing transportation facilities to minimize long-term operating costs, safety hazards, delays and congestion, and ensure that today’s investments do not preclude future innovation and growth; and
- Increase investments in transportation to maintain the region’s economic competitiveness;

WHEREAS, Invest in Cook is an annual \$8.5 million program that funds planning and feasibility studies, engineering, right-of-way acquisition, and construction of transportation improvements sponsored by local and regional governments and private partners that are consistent with the priorities of *Connecting Cook County*;

WHEREAS, since its creation, the Invest in Cook program has leveraged over \$125 million in additional federal, state and local funds;

WHEREAS, on July 28, 2022, the County informed the Village that it had been selected for participation in the 2022 Invest in Cook Program;

WHEREAS, the County has agreed to award the Village up to \$161,000 toward lighting and safety improvements for the Prairie Path (the “Project”);

WHEREAS, lighting is a key safety component for people walking and biking;

WHEREAS, the Project will include lighting improvements, as well as emergency call boxes, cameras, and ADA-compliant crosswalks;

WHEREAS, this Agreement will set forth the Parties' respective responsibilities and obligations for preliminary and design engineering, funding and reporting of the Project;

WHEREAS, the County, by virtue of its powers as set forth in the Counties Code, 55 ILCS 5/1-1 et seq., and the Illinois Highway Code, 605 ILCS 5/1-101 et seq., is authorized to enter into this Agreement;

WHEREAS, the Village, by virtue of its powers as set forth in the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq., is authorized to enter into this Agreement; and

WHEREAS, this Agreement is further authorized under Article VII, Section 10 of the Illinois Constitution and by the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

- **SECTION 1. PRELIMINARY AND DESIGN ENGINEERING**

- A. Notice to Proceed. The County's execution of this Agreement will be deemed a "Notice to Proceed" for the Grantee to commence work on the Project.
- B. Engineering Agreement. The Grantee will enter into an agreement with a professional engineering firm/consultant to perform preliminary and design engineering services for the Project, including, but not limited to, preparing preliminary, pre-final and final construction plans, specifications, special provisions and cost estimates. In awarding and administering the engineering agreement, the Grantee will comply with all applicable state and federal laws and regulations. The Grantee will forward a copy of the agreement to the County within 14 calendar days of execution.
- C. RFP Issuance. The County may require the Grantee to utilize a Qualifications-Based Selection (QBS) process in selecting its consultant. If fewer than three qualified consultants submit letters of interest in response to a Request for Proposal (RFP) issued by the Grantee, the County may require the Grantee to reissue the RFP.
- D. Lead Agency. The Grantee will assume overall responsibility for the Project, including ensuring that all required permits and joint participation and/or force agreements are secured.
- E. Project Location. A map showing the Project limits is incorporated into and made a part of this Agreement and attached as Exhibit A.

- F. Schedule. A schedule for the Project is incorporated into and made a part of this Agreement and attached as Exhibit B.
- G. Meetings. The Grantee and/or its consultant will coordinate and conduct any public meetings or hearings required by the Illinois Department of Transportation (IDOT) or any other state or federal agency for the Project. The Grantee will provide not less than 14 calendar days' advance written notice to the County of the Project kick-off meeting, if applicable, and any such public meetings or hearings.
- H. Draft Project Development Reports. The Grantee will provide the County with electronic copies of any draft Project Development Reports prepared as part of the Project.
- I. Final Project Development Report. If necessary, the Grantee and/or its consultant will provide IDOT with any and all documents necessary to secure IDOT approval of a Project Development Report (PDR) for the Project. The Grantee will provide the County with one paper copy and an electronic copy of any final approved PDR.
- J. Plans and Specifications. The Grantee or its consultant will submit the construction plans, specifications, special provisions and cost estimates to the County at the following stages of plan preparation:
- 60% - Preliminary
- 100% - Final
- K. County Review of Plans and Specifications. The County will review the construction plans, specifications, special provisions and cost estimates within 14 calendar days of receipt thereof. If the Grantee does not receive comments from the County within this time period, or receive a request for an extension of time, which request will be reasonably considered, the lack of response will be deemed an approval of the plans, specifications, special provisions and cost estimates. In the event of disapproval, the County will detail in writing its objections to the proposed plans, specifications, special provisions and/or cost estimates for review and consideration by the Grantee.
- L. Disputes. The Parties will work cooperatively to address and resolve any review comments and/or objections raised by the County. Any dispute(s) concerning the construction plans, specifications, special provisions and/or cost estimates will be resolved in accordance with Section 4.I. of this Agreement.
- M. County Permits. The Grantee will apply for and the County will not unreasonably withhold any and all permits for right of access (ingress or egress) and/or temporary use of the County's property within the Project limits to the Grantee and/or its agents, without charge of permit fees to the Grantee.
- N. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Design
Attn: Noel Basquin, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Noel.Basquin@cookcountyil.gov

With a copy to:

Assistant Superintendent
Attn: Tara Orbon, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Tara.Orbon@cookcountyil.gov

• **SECTION 2. FINANCIAL**

- A. Cost Estimate. Estimated preliminary and design engineering costs for the Project are \$161,000.
- B. Cost Participation
- i. Grantee Cost Participation. The Grantee will pay all actual preliminary and design engineering costs for the Project, subject to reimbursement by the County as described below.
 - ii. County Cost Participation. The County will reimburse the Grantee for 100% of actual preliminary and design engineering costs for the Project, up to, but not to exceed \$161,000.
- C. Reimbursement Procedures
- i. Advance Payment. Upon full execution of the engineering agreement for the Project and receipt of an invoice from the Grantee, the County will make an advance payment to the Grantee in the amount of \$80,500. This amount represents 50% of the County's maximum financial contribution under this Agreement.
 - ii. Milestone Payment. Upon receipt of the preliminary construction plans, specifications, special provisions and cost estimates for the Project and an invoice from the Grantee, the County will make a second payment to the Grantee in the amount of \$40,250. The advance and milestone payments to the Grantee represent 75% of the County's maximum financial contribution under this Agreement.

- iii. Final Payment. Upon receipt of the final construction plans, specifications, special provisions and cost estimates for the Project and an invoice from the Grantee, the County will make a final payment to the Grantee for the balance of the County's financial obligation under this Agreement. The amount of the final payment will reflect actual design preliminary and design engineering costs for the Project and the County's prior payments to the Grantee. If the prior payments made to the Grantee by the County exceed the County's financial obligation under this Agreement, the County may require the Grantee to return any or all excess funds.

- iv. Required Documentation. In order to receive final reimbursement from the County, the Grantee must submit the following documentation along with the final invoice:
 - a. A cover letter addressed to the Department's Bureau Chief of Design, with a copy to the Assistant Superintendent, including the name of the Project and its associated section number;
 - b. Copies of all cancelled checks paid to the consultant(s) (or copies of the associated bank ledgers reflecting the payments);
 - c. Copies of all associated invoices submitted to the Grantee by the consultant(s) for the services rendered; and
 - d. A copy of the final performance report as described in Section 3.D. below.

If the documentation submitted by the Grantee for final reimbursement is reasonably deemed by the County as not sufficiently documenting the work completed, the County may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced under this Agreement.

- v. Ineligible Costs. The County will not reimburse the Grantee for any costs that are:
 - a. Contrary to the provisions of this Agreement;
 - b. Not directly related to carrying out engineering services for the Project;
 - c. Not paid by the Grantee or its consultant(s);
 - d. Of a regular and continuing nature, including, but not limited to, administrative costs, staff and overhead costs, rent, utilities and maintenance costs;
 - e. Incurred without the consent of the County after the County has given the Grantee written notice of suspension or termination of any or all of the County's obligations under this Agreement; and/or

- f. In excess of the County's maximum financial contribution under this Agreement.
- vi. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Design
Attn: Noel Basquin, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Noel.Basquin@cookcountyil.gov

With a copy to:

Assistant Superintendent
Attn: Tara Orbon, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Tara.Orbon@cookcountyil.gov

- D. Substitutions/Substitute Work. Either Party may request in writing that work or materials be substituted with different work or materials. Provided that the substitute work and/or materials do not unreasonably delay the Project schedule, the Grantee will cause said substitute work and/or materials to be included in the Project. Each Party will pay the costs of substitutions for their associated work items.
- E. Additional Work. Either Party may request in writing that additional work be added to the Project. Provided that the additional work does not unreasonably delay the Project schedule, the Grantee will cause said additional work to be included in the Project. Additional work will be paid for by force account or agreed unit price. Each Party will pay the costs of additional work for their associated work items.
- F. Funding Breakdown. A funding breakdown is incorporated into and made a part of this Agreement and attached as Exhibit C.

● **SECTION 3. REPORTING**

- A. Quarterly Performance Reports. The Grantee will submit quarterly performance reports to the County not later than 30 calendar days after the reporting period as determined by the County. Quarterly performance reports must include the following information:
- i. A cover letter addressed to the Department's Bureau Chief of Strategic Planning and Policy, including the name of the Project and its associated section number;

- ii. An estimated percentage of engineering work completed for the Project;
 - iii. A statement indicating whether engineering work for the Project is on, behind or ahead of schedule;
 - iv. A record of engineering activities and expenditures to date and for the current reporting period;
 - v. A forecast of quarterly engineering activities and expenditures for the remainder of the Project; and
 - vi. Any significant changes to the Project schedule.
- B. Extensions. The Grantee may request to extend the due date of any quarterly performance reports and the County will reasonably consider any such requests.
- C. Use of Reports. The County will use quarterly performance reports to compare the rate of the Grantee's actual expenditures to the planned amounts in the approved funding breakdown for the Project (Exhibit C) and to track engineering activities against the approved milestones in the Project schedule (Exhibit B).
- D. Final Performance Report. The Grantee must submit a final performance report with its request for final reimbursement. The final report should describe cumulative engineering activities, including a complete description of the Grantee's achievements with respect to the Project's objectives and milestones. The County will not issue final reimbursement until the Grantee submits the final performance report.
- E. Report Format. The Grantee will use whatever forms or documents are required by the County in submitting quarterly and final performance reports.
- F. Failure to Report. The Grantee understands and agrees that the failure to submit timely and complete performance reports will result in the delay of funds and/or the denial of future funding.
- G. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Strategic Planning and Policy
Attn: Jesse Elam
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Jesse.Elam@cookcountyl.gov

- **SECTION 4. GENERAL CONDITIONS**

- A. Authority to Execute. The Parties have read and reviewed the terms of this Agreement and by their signatures as affixed below represent that the signing party has the authority to execute this Agreement and that the Parties intend to be bound by the terms and conditions contained herein.
- B. Binding Successors. This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and approved assigns.
- C. Compliance with Laws, Rules and Regulations. The Parties will at all times observe and comply with all federal, state and local laws and regulations, as amended from time to time, in carrying out the terms and conditions of this Agreement.
- D. Conflicts of Interest. The Grantee understands and agrees that no director, officer, agent or employee of the Grantee may have an interest, whether directly or indirectly, in any contract or agreement or the performance of any work pertaining to this Agreement; represent, either as an agent or otherwise, any person, trust or corporation, with respect to any application or bid for any contract or agreement or work pertaining to this Agreement; or take, accept or solicit, either directly or indirectly, any money or thing of value as a gift or bribe or means of influencing their vote or actions. Any contract or agreement made and procured in violation of this provision is void and no funds under this Agreement may be used to pay any cost under such a contract or agreement.
- E. Conflict with Exhibits. In the event of a conflict between any exhibit attached hereto and the text of this Agreement, the text of this Agreement will control.
- F. Counterparts. This Agreement may be executed in two or more counterparts, each of which will be deemed an original and all of which will be deemed one and the same instrument.
- G. County Section Number. The Project is hereby designated as County section number 22-IICBP-11-ES. The Parties will include County section number 22-IICBP-11-ES on all Project-related submittals, including, but not limited to, written correspondence and invoices.
- H. Designation of Representatives. Not later than 14 calendar days after the Effective Date of this Agreement, as defined in Section 4.J. below, each Party will designate in writing a full-time representative for carrying out this Agreement. Each representative will have the authority, on behalf of the respective Party, to make decisions relating to the work covered by this Agreement. Representatives may be changed, from time to time, by subsequent written notice. Each representative will be readily available to the other.
- I. Dispute Resolution. In the event of any dispute, claim, question or disagreement arising out of the performance of this Agreement, the Parties will consult and negotiate with each other in good faith to settle the dispute, claim, question or disagreement. In the event the Parties cannot mutually agree on the resolution of the dispute, claim, question or disagreement, the decision of the Department's Superintendent will be final.

- J. Effective Date. The Effective Date of this Agreement will be the date that the last authorized signatory signs and dates the Agreement, which date will be inserted on the first page of this Agreement. This Agreement will become effective only in the event the corporate authorities of each Party approve this Agreement.
- K. Electronic Signatures. A signed copy of this Agreement transmitted by facsimile, electronic mail or other means of electronic submission will be deemed to have the same legal effect as delivery of an original executed copy of this Agreement.
- L. Entire Agreement. This Agreement constitutes the entire agreement of the Parties concerning all matters specifically covered by this Agreement and supersedes all prior written and oral agreements, commitments and understandings among the Parties. There are no representations, covenants, promises or obligations not contained in this Agreement that form any part of this Agreement or upon which any of the Parties is relying upon in entering into this Agreement.
- M. Force Majeure. Neither Party will be liable for any delay or non-performance of its obligations hereunder by any contingency reasonably beyond its control, including, but not limited to, acts of God, war, civil unrest, labor strikes or walkouts, fires, pandemics and/or natural disasters.
- N. Inactivity. The County may terminate this Agreement if the engineering agreement for the Project is not executed by the Grantee within one year after the Effective Date of this Agreement.
- O. Indemnification. The Grantee will indemnify, defend and hold harmless the County and its commissioners, officers, directors, employees and agents, and their respective heirs, successors and assigns, from and against any and all claims, liabilities, damages, losses and expenses, including, but not limited to, legal defense costs, attorneys' fees, settlement or judgments, caused by the negligent acts, omissions or willful misconduct of the Grantee, its officers, directors, employees, agents, consultants, contractors, subcontractors or suppliers in connection with or arising out of the performance of this Agreement.
- P. Modification. This Agreement may only be modified by a written instrument executed by the Department's Superintendent and an authorized representative of the Grantee.
- Q. No Individual or Personal Liability. The Parties agree that the actions taken and the representations made by each respective Party and by their respective corporate authorities have not been taken or made in anyone's individual capacity and no mayor/president, board member, council member, official, officer, employee, volunteer or representative of any Party will incur personal liability in conjunction with this Agreement.
- R. No Third-Party Beneficiaries. This Agreement is not intended to benefit any person, entity or municipality not a party to this Agreement, and no other person, entity or municipality will be entitled to be treated as beneficiary of this Agreement. This Agreement is not

intended to and does not create any third-party beneficiary or other rights in any third person or party, including, but not limited to, any agent, contractor, subcontractor, consultant, volunteer or other representative of any Party. No agent, employee, contractor, subcontractor, consultant, volunteer or other representative of any Party will be deemed an agent, employee, contractor, subcontractor, consultant, volunteer or other representative of the other.

- S. Notices. Unless otherwise specified, all reports, notices and other communications related to this Agreement will be in writing and will be personally delivered or mailed via first class, certified or registered U.S. Mail or electronic mail delivery to the following persons at the following addresses:

To the COUNTY: Superintendent
Attn: Jennifer "Sis" Killen, P.E., PTOE
Cook County Department of Transportation and Highways
69 W. Washington Street, 24th Floor
Chicago, IL 60602
E-mail: Jennifer.Killen@cookcountyil.gov

To the GRANTEE: Acting Village Manager
Attn: James Krischke
Village of Maywood
40 Madison Street
Maywood, IL 60153
jkrischke@maywood-il.org

- T. Recitals. The introductory recitals included at the beginning of this Agreement are agreed to and incorporated into and made a part of this Agreement.
- U. Records Maintenance. The Grantee will maintain during the term of this Agreement and for a period of three years thereafter complete and adequate financial records, accounts and other records to support all Project expenditures. These records and accounts will include, but not be limited to, records providing a full description of each activity being assisted with County funds; a general ledger that supports the costs being charged to the County; records documenting procurement of goods and services; contracts for goods and services; invoices; billing statements; cancelled checks; bank statements; schedules containing comparisons of budgeted amounts and actual expenditures; and construction progress schedules.
- V. Reviews and Audits. The Grantee will give the County access to all books, accounts, records, reports and files pertaining to the administration, receipt and use of County funds under this Agreement to necessitate any reviews or audits.
- W. Section Headings. The descriptive section and subsection headings used in this Agreement are for convenience only and do not control or affect the meaning or construction of any of the provisions thereof.

- X. Severability. If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term will be excluded to the extent of such invalidity or unenforceability; all other terms hereof will remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term will be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.
- Y. Suspension; Early Termination. Subject to Section 4.M. above, if the County determines that the Grantee has not complied with or is not complying with, has failed to perform or is failing to perform, has not met or is not meeting significant Project milestones or objectives, or is in default under any of the provisions of this Agreement, whether due to failure or inability to perform or any other cause whatsoever, the County, after written notification to the Grantee of said non-compliance or default and failure by the Grantee to correct said violations within 60 calendar days, may:
- i. Suspend or terminate this Agreement in whole or in part by written notice, and/or;
 - ii. Demand refund of any funds disbursed to the Grantee;
 - iii. Temporarily withhold payments pending correction of deficiencies by the Grantee;
 - iv. Disallow all or part of the cost of the activity or action not in compliance; or
 - v. Take other remedies legally available.
- Z. Termination. Unless extended by the Department's Superintendent or their designee in writing, this Agreement terminates upon the County's receipt of the final construction plans, specifications, special provisions and cost estimates for the Project and final reimbursement by the County, or November 30, 2027, whichever date is earlier.
- AA. Venue and Applicable Law. All questions of interpretation, construction and enforcement, and all controversies with respect to this Agreement, will be governed by the applicable constitutional, statutory and common law of the State of Illinois. The Parties agree that, for the purposes of any litigation relative to this Agreement and its enforcement, venue will be in the Circuit Court of Cook County, Illinois or the Northern District, Eastern Division of the United States District Court, Chicago, Illinois, and the Parties consent to the *in personam* jurisdiction of said Courts for any such action.
- BB. Waiver of Default. The failure by the County or Grantee to seek redress for violation of or to insist upon strict performance of any condition or covenant of this Agreement will not constitute a waiver of any such breach or subsequent breach of such covenants, terms, conditions, rights and remedies. No provision of this Agreement will be deemed waived by the County or Grantee unless such provision is waived in writing.

(signature page to follow)

DRAFT

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated.

EXECUTED BY COUNTY OF COOK:

EXECUTED BY VILLAGE OF MAYWOOD:

Toni Preckwinkle
President
Cook County Board of Commissioners

Nathaniel George Booker
Village President

This ____ day of _____, _____

This ____ day of _____, _____

ATTEST: _____
County Clerk

ATTEST: _____
Village Clerk

RECOMMENDED BY:

APPROVED AS TO FORM:
Kimberly M. Foxx, State's Attorney

Jennifer "Sis" Killen, P.E., PTOE
Superintendent
County of Cook
Department of Transportation and Highways

By: _____
Assistant State's Attorney

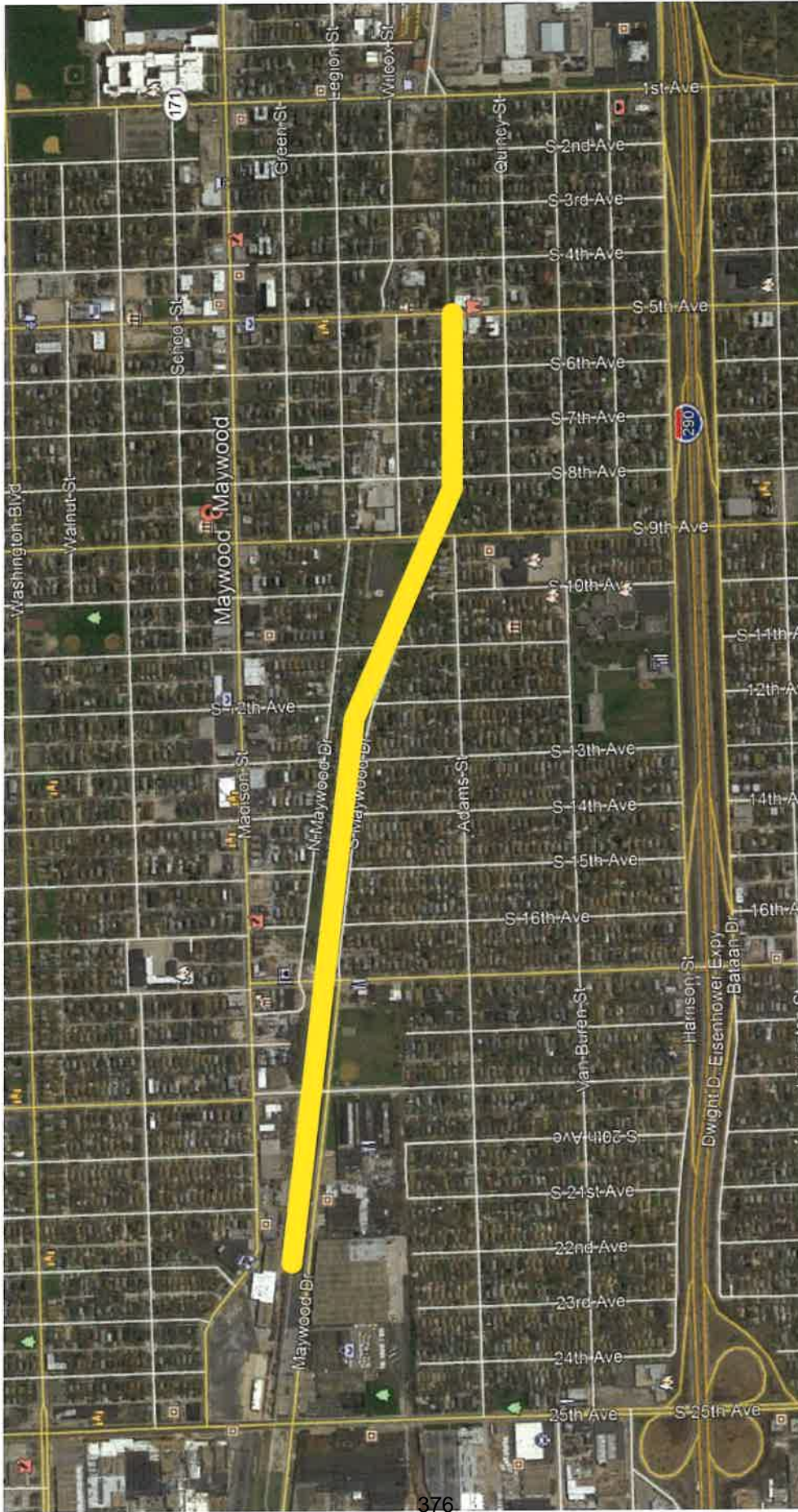
Exhibit A

Project Map



 Project Site

PROJECT LOCATION MAP
2022 INVEST IN COOK APPLICATION
PRAIRIE PATH (22ND AVENUE TO 5TH AVENUE)
VILLAGE OF MAYWOOD



376

PROJECT LOCATION MAP
2022 INVEST IN COOK APPLICATION
PRAIRIE PATH LIGHTING AND SAFETY IMPROVEMENTS
(5th AVENUE TO 22ND AVENUE
VILLAGE OF MAYWOOD

Project Site



Exhibit B

Project Schedule

DRAFT

**PRAIRIE PATH LIGHTING AND SAFETY IMPROVEMENTS
 PHASE I AND PHASE II ENGINEERING
 VILLAGE OF MAYWOOD,
 COOK COUNTY, ILLINOIS**

PROJECT MILESTONE SCHEDULE

Project Schedule	
March 2022	Invest in Cook Application submitted
July 2022	Anticipated Project Award by Cook County
August 2022	Engineering Agreement Approval
PHASE I DESIGN ENGINEERING	
September 2022	Phase I Preliminary Design Kickoff Meeting
October 2022-December 2022	Environmental Investigation, Utility Coordination, Plan Design, Lighting System Analysis, Preparation of Exhibits, Estimate of Costs
January 2023	Submittal of Phase I Project Development Report (PDR) to IDOT
March 2023	Receive IDOT Comments
April 2023	Public Meeting
May 2023	Submittal of Final PDR
June 2023	Phase I Approval granted by IDOT
PHASE II DESIGN ENGINEERING	
July 2023	Phase II Design Engineering Kickoff Meeting
August 2023-October 2023	Permit Coordination, Review of proprietary items, Maintenance of Traffic plans, Utility Plans, Lighting Plans, Site Plans, Specifications, and Final Estimate of Costs
November 2023	Initial Submittal of Plans, Specifications, and Estimates of Cost (PS&E) to IDOT
January 2024	Receive IDOT Comments
February 2024	Submittal of Final PS&E and Final Plan Concurrence granted by IDOT
April 2024	Project Letting

Exhibit C
Funding Breakdown

PHASE	GRANTEE SHARE	COUNTY SHARE
Preliminary and Design Engineering Services	Balance	100%, up to \$161,000

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2022- _____

**A RESOLUTION AUTHORIZING ACCEPTANCE OF
AN INVEST IN COOK/CONNECTING COOK COUNTY GRANT
FOR FISCAL YEAR 2022 IN THE AMOUNT OF \$161,000, AND
EXECUTION OF A RELATED INTERGOVERNMENTAL AGREEMENT
WITH COOK COUNTY FOR PHASE I AND PHASE II DESIGN ENGINEERING SERVICES
(Project: Prairie Path Lights and Safety Improvements
From 5th Avenue to 22nd Avenue)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]



TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

BRANDON JOHNSON

1st District

DENNIS DEER

2nd District

BILL LOWRY

3rd District

STANLEY MOORE

4th District

DEBORAH SIMS

5th District

DONNA MILLER

6th District

ALMA E. ANAYA

7th District

LUIS ARROYO, JR

8th District

PETER N. SILVESTRI

9th District

BRIDGET GAINER

10th District

JOHN P. DALEY

11th District

BRIDGET DEGNEN

12th District

LARRY SUFFREDIN

13th District

SCOTT R. BRITTON

14th District

KEVIN B. MORRISON

15th District

FRANK AGUILAR

16th District

SEAN M. MORRISON

17th District

July 28, 2022

Nathaniel George Booker
Village President
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: Invest in Cook Award Notification

Dear President Booker:

The Cook County Department of Transportation and Highways (CCDoTH) is pleased to inform you that your application has been selected for participation in the 2022 *Invest in Cook* Program.

Specifically, CCDoTH is granting Maywood \$161,000 for the Prairie Path Lighting and Safety Improvements Project. This project as described in your application has been found to align with *Connecting Cook County*, our Long-Range Transportation Plan. Attached you will find a draft Intergovernmental Agreement (IGA) which should be reviewed and, if necessary, modified using tracked changes. Once finalized with the County, the agreement must be approved by your Board and signed by your Official Designee before it can be presented to the Board of Commissioners for execution by Cook County. Final agreements will be processed by County staff on a first come, first served basis. A fully executed agreement and a Notice to Proceed are needed before work can begin.

Your project was one of nearly 80 applications received seeking more than \$30 million dollars in grants. All applications were carefully reviewed and evaluated by CCDoTH staff. We congratulate you on your selection and look forward to working closely with you on the project's implementation.

If you have any other questions or concerns, please do not hesitate to contact Laura McFadden at (312) 603-1223 or by e-mail at Laura.McFadden@cookcountyil.gov.

Very truly yours,

Jennifer (Sis) Killen, P.E., PTOE
Superintendent
Department of Transportation and Highways
Cook County, Illinois

cc: Tanya Anthony, Cook County Chief Administrative Officer

MEMO

Date: February 14, 2022

To: Village of Maywood

Attn: Ms. Chasity Wells-Armstrong, Village Manager

cc: Ms. Angela Smith, Director of Community Development
Mr. John West, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: 2022 “Invest in Cook” Grant Application
Prairie Path Lighting and Safety Improvements – West Village Limits to 5th Avenue
Phase I / II Design Engineering

Recently, we met with Village staff and discussed the submittal of an application for the 2022 Invest in Cook Grant Program. The Invest in Cook Grant is eligible for various transportation projects, with particular focus towards multimodal projects in the planning and design stages. The grant is centered around the ability to leverage other funding opportunities by working towards making a project “shovel ready”.

Funding Background

The Village has been fortunate to be awarded the Invest in Cook Grant for four (4) out of the last five (5) years. The Village received 100% of funding for Preliminary and Design Engineering services for both Washington Boulevard as well as 19th Avenue. In turn, those projects have been programmed with federal funding for 80% of construction.

Proposed Project

The following project is brought forward for board consideration:

Prairie Path Lighting and Safety Improvements – (West Village Limits to 5th Avenue)

The primary focus of the project would include installation of pedestrian lighting along the Prairie Path, to improve safety for pedestrians and cyclists who utilize the path in leisure and/or commuting to work. The project would provide complete lighting along the Prairie Path through the Village. The Village previously addressed the section of Prairie Path from 5th Ave. to 1st Ave. with lighting, which was installed as part of a DCEO

grant in 2005. The Village of Bellwood maintains lighting along much of the path up to the Village of Maywood border at 22nd Avenue. Again, the proposed improvement would provide a safety benefit to the Village of Maywood.

The Village will have the option of selecting the style of poles, lamp fixtures, and luminaires to either match the existing scheme or update as desired. A modern LED scheme would be recommended in order to minimize energy costs.

Additional elements that would be included in the design of the project include the following:

- Emergency Call Boxes with Cameras
- Enhanced Crosswalks – signage to alert motorists, pedestrian activated solar powered flashing beacons, striping improvements, and ADA updates (as needed)
- Pathway Signage – signage consistent with the Prairie Path regional theme including milepost and directional signs
- Benches, Bicycle Racks, and Air and Tool Station
- Trees, Shrubs, Native Plantings, and other decorative landscaping improvements

Funding

We will request 100% of the funding for Phase I and Phase II Design Engineering as part of this grant. As such there is no Village match.

If the Village is fortunate to receive this grant and complete the design work, then the Village could then apply for federal funding for construction through either an Illinois Transportation Enhancement Program (ITEP) grant, Transportation Alternatives Program (TAP-L) grant, or other various applicable grants.

Generally, 80% of construction funding would be covered by the above mentioned grants and 20% matching funds would be eligible to come from a combination of the Madison TIF and General Fund. Approximately 75% of the project is within the Madison TIF, leaving 25% (the section between 9th Avenue and 5th Avenue) to be paid for through the General Fund or another funding source.

Proposed Schedule of Improvements

The project would take several years to pass through the design engineering stages and receive all approvals from IDOT. If the Village is fortunate to receive the series of grants described above, the schedule is as follows:

Cook County Announcement of Grant Recipients	July 2022
Phase I Engineering – IDOT Approval	March 2023
Phase II Engineering – IDOT Approval	January 2024
Begin Construction	April 2024
Complete Project	July 2024

Action

If the Village Board is interested in moving forward with this grant application we will complete it by the March 16, 2022 deadline.

Based on Cook County's emphasis on bicycle facilities, concentration on communities in need, and regional improvements, we believe this project is a strong candidate for funding.

If you should have questions, please call our office at your convenience.

VILLAGE OF MAYWOOD
INDEPENDENT CONTRACTOR AGREEMENT FOR SECURITY SERVICES
FOR 2022 MAYWOOD FEST
(2022 Maywood Fest: September 9, 10 and 11, 2022)

(Raymil Consulting Services LLC)

This **INDEPENDENT CONTRACTOR AGREEMENT** (the "Agreement") is made this ___ day of _____, 2022, by and between the Village of Maywood (the "Village"), an Illinois municipal corporation, with its principal office at 125 South 5th Avenue, Maywood, Illinois, 60153, and Raymil Consulting Services LLC of Maywood, Illinois (the "Vendor"), for purposes of the Vendor providing certain professional security services to the Village. The Village and the Vendor are at times referred to herein individually as a "Party" and collectively as the "Parties."

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt of which is acknowledged, and pursuant to the Village's statutory authority and powers, the Parties agree as follows:

SECTION 1. VENDOR.

A. Engagement of Vendor. The Village desires to engage the Vendor to perform the following professional services, as identified below (the "Services"):

Vendor Name ("Vendor")	Raymil Consulting Services LLC
Address	518 South 7 th Avenue
City, State, Zip	Maywood, Illinois 60153
Phone	insert
Email	insert
Services/Position Description	Provide Security Services for the 2022 Maywood Fest, September 9, 2022 to September 11, 2022.
Fee Schedule for Services	See attached Exhibit "A"
Term and Service Completion Date	9/9/2022 to 9/11/2022, subject to termination per Section 6.A and C. below; See attached Exhibit "A"

B. Representations of Vendor. The Vendor represents that he/she/it is financially solvent, has the necessary financial resources and adequate, competent support staff, and is sufficiently experienced and competent to perform and complete the Services that are set forth in the Raymil Consulting Services Proposal for the 2022 Maywood Fest, which is referred to as "**Scope of Services and Fee Schedule for Services**" and attached hereto as **Exhibit "A"** ("**Services**") in a manner consistent with the standards of professional practice, care and diligence practiced by professionals who perform services of a similar nature.

C. Independent Contractor. The Vendor is retained by the Village only for the purposes and to the extent set forth in this Agreement, and the Vendor's relationship to the Village shall, during the term of this Agreement and period of its Services hereunder, be that of an independent contractor. The Vendor shall be free to dispose of such portion of the Vendor's entire time, energy and skill during regular business hours when the Vendor is not obligated to devote time to performing his/her/its Services hereunder to the Village, in such manner as the Vendor sees fit and to such persons, firms or corporations as the Vendor deems advisable. It is acknowledged that, at all times, the Vendor is separate and independent from the Village and that the Vendor will utilize a high level of skill

necessary to perform the Services assigned to him/her/it under this Agreement.

The Vendor shall not be considered as having an employee status, nor shall the Village make any deductions or withhold any sums for the payment of any and all applicable federal, state, local and other taxes, income taxes or FICA taxes. The Vendor shall not be entitled to receive or participate in any employee plans, benefit programs, retirement plans or related employee benefit arrangements or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village. As an independent contractor, it is the responsibility of the Vendor to file all necessary tax returns (federal, state, county and local) and to make such required deductions and pay all income tax, social security, and any and all other taxes due as an independent contractor in his profession. As an independent contractor, the Vendor agrees that he/she/it is ineligible to file a claim for unemployment compensation benefits or for workers compensation benefits against the Village and agrees not to file any such claims in the event this Agreement is terminated or if he/she/it is injured performing any Services under this Agreement. The Vendor agrees to assume all risk of death, illness and injury relative to performing any Services under this Agreement. The Vendor is an independent contractor and not the Village's employee for all purposes, including, but not limited to, the application of the Fair Labors Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act and the Illinois Worker's Compensation Act (820 ILCS 305/).

D. Equipment. The Vendor shall provide all of his/her/its own equipment required for the performance of the Services under this Agreement.

SECTION 2. SCOPE OF SERVICES.

A. Services. The Village retains the Vendor to perform, and the Vendor agrees to perform, the Services as set forth in the **Scope of Services and Fee Schedule for Services** attached hereto as **Exhibit "A"**.

B. Commencement; Term; and Service Completion Date. The Vendor shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties ("Commencement Date"). **The Vendor shall diligently and continuously perform the Services until the completion of the Services or upon the termination of this Agreement, or, if applicable, the Services shall be completed on or before the "Services Completion Date" set forth in Exhibit "A" ("Term").** The Parties may mutually agree, in writing, to modify the Term or the Service Completion Date. Delays caused by the Village shall extend the Term and the Service Completion Date in equal proportion to the delay caused by the Vendor; provided, however, that the Vendor shall be responsible for completion of all work within the Term and by the Service Completion Date, notwithstanding any strike or other work stoppage by employees of either the Vendor or the Village.

C. Reporting. Upon request, the Vendor shall report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Fee for Services. The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified in **Exhibit "A"**. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D. or 3.E. of this Agreement. Only the Village Manager, in his sole discretion, has the authority to approve additional hours of work beyond the maximum hours of work per week (i.e., additional compensation) under the terms of this Agreement.

B. Invoices and Payment. The Parties agree that the Village shall pay the sum of \$9,512.00 to the Vendor for the services set forth in **Exhibit "A"**. Payments shall be made as follows:

- (1) \$4,756.00 (one-half of total payment) upon signing of this Agreement or authorization from the Village Board of Trustees for Village execution of this Agreement, whichever comes later. By signing this Agreement, the Vendor is committing to providing the services set forth in **Exhibit "A"**.
- (2) \$4,756.00 (one-half of total payment) within five (5) calendar days of completion of the Services.

C. **Records.** The Vendor shall maintain records showing actual time devoted, type of work performed per classification and actual out-of-pocket costs incurred, shall submit such records in support of its invoices, and shall permit the Village to inspect and audit all data and records of the Vendor for work done pursuant to this Agreement.

D. **Claim for Additional Fees for Services.**

1. The Vendor shall provide written notice to the Village Manager of any claim for additional compensation for Additional Services (defined below) that are outside of the agreed-upon Services listed in **Exhibit "A"** that are requested by the Village within five (5) calendar days after the request for Additional Services by the Village.

2. The Vendor acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1. of this Agreement shall not be deemed or interpreted as entitling the Vendor to any additional compensation or as the authorization to perform the Additional Services; and (b) any changes in the Fee for Services shall be valid only upon written amendment pursuant to Section 6.J. of this Agreement.

3. Regardless of the decision of the Village Manager relative to a claim submitted by the Vendor, the Vendor shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village Manager, without interruption.

E. **Additional Services.** The Vendor acknowledges and agrees that the Village shall not be liable for any costs incurred by the Vendor in connection with any services provided by the Vendor that are outside the scope of this Agreement ("Additional Services"), regardless of whether such Additional Services are requested or directed by the Village, anyone associated with the Village, , except upon the prior written consent of the Village Manager.

F. **Taxes, Benefits and Royalties.** Each payment by the Village to the Vendor includes all applicable federal, state and local taxes, fees, surcharges, license fees and tariffs of every kind and nature applicable to the Services, as well as all taxes, contributions, premiums, costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty or fee are hereby waived and released by the Vendor.

SECTION 4. CONFIDENTIAL INFORMATION, NON-COMPETE AND NON-SOLICITATION.

A. **Confidential Information.** The term "Confidential Information" shall mean information in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; the names, addresses or other personal information of persons who are minors and are also participants and registrants in programs offered by the Village; the Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. The Village's Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Vendor from a source other than the Village prior to the time of disclosure of such information to the Vendor pursuant to this Agreement ("Time of Disclosure"); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Vendor or the Village; or (4) to have been supplied to the Vendor after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. **No Disclosure of Confidential Information by the Vendor.** The Vendor acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Vendor shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Village Manager or his/her designee. The Vendor shall use reasonable measures at least as strict as those the Vendor uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and

subcontractors of the Vendor to execute a non-disclosure agreement before obtaining access to Confidential Information. Notwithstanding any provision in this Agreement to the contrary, the Vendor's obligations in this Section 4.B. shall survive the termination of this Agreement.

C. **Non-Compete.** Reserved.

D. **Non-Solicitation.** Reserved.

SECTION 5. INSURANCE AND INDEMNIFICATION.

A. **Insurance - Village.** The Village will not provide any form of insurance coverage, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Vendor relative to his/her/its performance of the Services under this Agreement.

B. **Insurance – Vendor.** The Vendor, at his/her/its own cost, shall provide all of his/her/its own insurance coverages as applicable to the Services being performed, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability and property insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Vendor relative to his/her/its performance of the Services under this Agreement. **The Vendor's policy or policies of insurance shall specifically recognize and cover the indemnification obligations under this Agreement.** Said insurance shall provide that the insurance provided by the Vendor shall be primary and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Vendor's insurance. Notwithstanding any provision in this Agreement to the contrary, the Vendor's obligations in this Section 5.B. shall survive the termination of this Agreement. The Vendor shall provide the following types of insurance, written on the comprehensive form and as an "occurrence" policy, in not less than the following amounts:

- a. Comprehensive General Liability - \$1,000,000 per occurrence and \$2,000,000 in the aggregate in the aggregate covering liability for bodily injury, illness or death.
- b. Property Damage - \$500,000 per occurrence
- c. Workers' Compensation – Statutory
- d. Employer Liability Policy - \$1,000,000 per occurrence
- e. Umbrella or excess coverage - \$1,000,000 (covering claims under Comprehensive General Liability and Property Damage coverages)

C. **Indemnification.** To the fullest extent permitted by Illinois law, the Vendor shall indemnify, defend and hold harmless the Village of Maywood and each of its appointed and elected officials, President and Board of Trustees, agents, attorneys, employees, engineers, volunteers and representatives from all claims, demands, lawsuits, actions, costs (including litigation expenses and Village attorney fees) of any kind, caused by, resulting from, arising out of or occurring in connection with the Vendor's and its agents', employees', contractors', independent contractors' and volunteers' performance of the Services under this Agreement, but only to the extent caused by the negligent act, misconduct or omission of the Vendor or anyone or entity directly or indirectly employed by the Vendor for whose acts Vendor may be liable. The insurance certificate and policy and endorsements shall specifically identify "the Village of Maywood and each of its appointed and elected officials, President and Board of Trustees, agents, attorneys, employees, engineers, volunteers and representatives" as additional insureds.

Notwithstanding any provision in this Agreement to the contrary, the Vendor's obligations in this Section 5.C. shall survive the termination of this Agreement.

D. **Waiver and Assumption of Liability.** The Vendor assumes all liability for personal injuries or illness of any kind or death that might occur to himself/herself/itself while acting under this Agreement and all of its agents, employees, contractors, independent contractors and volunteers performing any of the Services. The Vendor assumes all liability and responsibility for his/its personal property while performing any work or Services under

this Agreement. Notwithstanding any provision in this Agreement to the contrary, the Vendor's obligations in this Section 5.D. shall survive the termination of this Agreement.

E. No Personal Liability. No appointed official, agents, attorneys, employees, volunteers and representatives of the Village or any of its local government members shall be personally liable, in law or in contract, to the Vendor as the result of the execution of this Agreement. Notwithstanding any provision in this Agreement to the contrary, the operation of this Section 5.E. shall survive the termination of this Agreement.

SECTION 6. GENERAL PROVISIONS.

A. Termination. Either Party may terminate this Agreement at any time for any reason upon written notice to the non-terminating Party. In the event that this Agreement is so terminated, the Vendor shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to the date of the termination notice, provided that the Vendor is not in default under this Agreement.

B. Compliance With Laws and Grants.

1. **Compliance with Laws.** The Vendor shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing and completing the Services, and with all applicable statutes, ordinances, rules and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101, and the Illinois Human Rights Act, 775 ILCS 5/1-101. The Vendor shall also comply with all conditions of any federal, state or local grant received by the Village or the Vendor with respect to this Agreement or the Services. Further, the Vendor shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4)). The Vendor certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. Each Party to this Agreement certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160)

2. **Conflict of Interest.** The Vendor represents and certifies that, to the best of his/her/its knowledge: (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Vendor or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither the Vendor nor any person employed or associated with the Vendor has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Vendor nor any person employed by or associated with the Vendor shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

3. **No Collusion.** The Vendor represents and certifies that the Vendor is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, or any fee required by the Village of Maywood, unless the Vendor is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961,

720 ILCS 5/33E-1 et seq. The Vendor represents that the only persons, firms or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm or corporation. If at any time it shall be found that the Vendor has, in procuring this Agreement, colluded with any other person, firm or corporation, then the Vendor shall be liable to the Village of Maywood for any loss or damage that the Village of Maywood may suffer, and this Agreement shall, at the Village's option, be null and void.

4. Liability for Noncompliance. The Vendor shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Vendor's, or any of its subcontractors, performance of, or failure to perform, the Services or any part thereof.

5. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

C. Default. If it should appear at any time that the Vendor has failed or refused to perform, or has delayed in the performance of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused or delayed to perform or satisfy the Services or any other requirement of this Agreement ("Event of Default"), and fails to cure any such Event of Default within five (5) business days after the Vendor's receipt of written notice of such Event of Default from the Village Manager, or his/her designee, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Vendor. The Village may require the Vendor, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Vendor and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Vendor, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Vendor or as a result of actions taken by the Village in response to any Event of Default by the Vendor.

D. No Third-Party Agreements Without Village Approval. The Village shall not be liable to any vendor or third party for any agreements of any kind made by the Vendor without the knowledge and approval of the Village Manager.

E. Mutual Cooperation. The Village agrees to cooperate with the Vendor in the performance of the Services, including meeting with the Vendor and providing the Vendor with direction and such non-confidential information that the Village may have that may be relevant and helpful to the Vendor's performance of the Services. The Vendor agrees to cooperate with the Village in the performance and completion of the Services and with any other Vendors engaged by the Village.

F. News Releases. The Vendor shall not issue any news releases, advertisements or other public statements regarding the Services or this Agreement or use the Village's logos or trademarks or service marks without the prior written consent of the Village Manager.

G. Ownership. All documents of any kind, including any photos, reports, information, participant registration lists, team lists, participant consent forms, medical consent forms, and any other data or information, in any form, worked on in cooperation with anyone employed by, retained by or affiliated with the Village or its contractors or prepared, collected or received from the Village by the Vendor in connection with any or all of the Services performed under this Agreement ("Documents") shall be and remain the exclusive property of the Village. In consideration of payment of the Fee for Services, the Vendor releases all copyright, proprietary or intellectual property rights in such Documents that he/she/it produced or prepared and transfers all his/her/its ownership rights in such Documents to the Village. At the Village's request, or upon termination of this Agreement, the

Vendor shall cause the Documents to be promptly delivered to the Village Manager.

H. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Vendor in accordance with all applicable statutory procedures.

I. Assignment. This Agreement may not be assigned by the Village or by the Vendor without the prior written consent of the other Party.

J. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Vendor, and their agents, successors and assigns.

K. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered to each other's current business addresses as follows: (1) personally, (2) by a reputable overnight courier, or (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one (1) business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four (4) business days following deposit in the U.S. mail, via certified mail, return receipt requested, as evidenced by a return receipt. By notice complying with the requirements of this Section 6.M., each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other Party, but no notice of a change of addressee or address shall be effective until actually received. Additionally, notices sent by any other means (i.e., facsimile, email, etc.) may be acceptable subject to written confirmation of both the transmission and receipt of the notice.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:
Village Manager, Village of Maywood, 125 South 5th Avenue Maywood, Illinois, 60153.

Notices and communications to the Vendor shall be addressed to, and delivered at, the following address:
SEE CONTACT INFORMATION LISTED ON PAGE ONE ABOVE.

L. Provisions Severable. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

M. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

N. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Illinois. Venue for any litigation shall be in the Circuit Court of Cook County, Illinois.

O. Authority to Execute. The Parties both represent that this Agreement has been approved by their respective corporate boards and the persons executing this Agreement have been properly authorized to do so by its corporate authorities.

P. Entire Agreement. This Agreement constitutes the entire agreement between the Parties to this Agreement and supersedes all prior agreements and negotiations between the Parties, whether written or oral, relating to the subject matter of this Agreement.

Q. Waiver. Neither the Village nor the Vendor shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall be determined to be in its best interests from time to time. The failure of the Village or the Vendor to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Vendor's right to enforce such rights or any other rights.

R. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

S. Freedom of Information Act. Section 7(2) of the Illinois Freedom of Information Act ("FOIA") (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in

the possession of a party who has contracted with the Village, be turned over to the Village so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. Consequently, the Parties must maintain and make available to the other Party, upon request, their public records relating to the performance of this Agreement in compliance with the FOIA as well as the requirements of the Local Records Act (50 ILCS 205/). The Village has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to collect and review the records to decide what information is or is not exempt from disclosure. The Vendor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The Vendor agrees to indemnify and hold harmless the Village from all claims, costs, penalties, losses and injuries (including, but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Agreement. Notwithstanding any provision in this Agreement to the contrary, the Vendor's obligations in this Section 6.U. shall survive the termination of this Agreement.

IN WITNESS WHEREOF, the Village President and Village Clerk, pursuant to the authority given by the Board of Trustees of the Village of Maywood, and the Vendor have signed this Agreement, and the date of the last signatory will be the effective date of this Agreement and that date has been entered on the first page of this Agreement.

VILLAGE OF MAYWOOD,
an Illinois municipal corporation

Raymil Consulting Services LLC

BY: _____
Nathaniel George Booker
Title: Village President

BY: _____
Name: _____
Title: President or Authorized Officer

Date: _____, 2022

Date: _____, 2022

ATTEST:

ATTEST:

By: _____
Gwayne Dianne Williams
Village Clerk

By: _____
Name: _____
Title: _____

Date: _____, 2022

Date: _____, 2022

Exhibit "A"

**SCOPE OF SERVICES
AND
FEE SCHEDULE FOR SERVICES**

Raymil Consulting Services Proposal for 2022 Maywood Fest

(attached)

RESOLUTION NO. R-2022- _____

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
AN INDEPENDENT CONTRACTOR AGREEMENT WITH
RAYMIL CONSULTING SERVICES LLC FOR SECURITY SERVICES
FOR THE 2022 MAYWOOD FEST**

WHEREAS, the President and Board of Trustees of the Village of Maywood desire to retain the services of Raymil Consulting Services LLC ("Vendor") to provide security services at the 2022 Maywood Fest, which shall be held Friday through Sunday, September 9 to 11, 2022, in Veterans Park, Maywood, Illinois (the "2022 Maywood Fest"), in accordance with the Raymil Consulting Services Proposal for the 2022 Maywood Fest 2022 (the "Proposal"), and subject to the terms of an agreement entitled "INDEPENDENT CONTRACTOR AGREEMENT FOR SECURITY SERVICES FOR 2022 MAYWOOD FEST (2022 MAYWOOD FEST: SEPTEMBER 9, 10 and 11, 2022)" (the "Agreement"), copies of which are attached hereto as Group Exhibit "A" and made a part of hereof; and

WHEREAS, the Vendor desires to provide security services at the 2022 Maywood Fest, in accordance with the attached Proposal and the attached Agreement, and has taken all necessary corporate action to approve the Agreement; and

WHEREAS, the President and Board of Trustees of the Village of Maywood find that it is in the best interests of the Village, its residents, property owners, businesses and the public to enter into the attached Agreement with the Vendor for the sum of \$9,512.00, payable to the Vendor to perform the security services as set forth in the attached Proposal and the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, PURSUANT TO THEIR HOME RULE POWERS AS PROVIDED BY ARTICLE VII (LOCAL GOVERNMENT), SECTION 6 (POWERS OF HOME RULE UNITS) OF THE ILLINOIS CONSTITUTION OF 1970, AS FOLLOWS:

SECTION 1: The Village President and Village Clerk of the Village of Maywood authorize and approve the execution of the attached Agreement, and the Village President and Village Clerk of the Village of Maywood, or their designees, are authorized and directed to execute and deliver the final version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 2: The President and Board of Trustees of the Village of Maywood authorize the payment of \$9,512.00 to the Vendor for the performance of the security services set forth in the attached Proposal and the attached Agreement (Group Exhibit "A").

SECTION 3: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this ___ day of _____, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me, and attested by the Village Clerk, on this ___ day of _____, 2022.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

GROUP EXHIBIT "A"

Raymil Consulting Services LLC Proposal for 2022 Maywood Fest

and

**INDEPENDENT CONTRACTOR AGREEMENT WITH RAYMIL CONSULTING SERVICES LLC
FOR SECURITY SERVICES FOR 2022 MAYWOOD FEST**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION No. R-2022-___

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
AN INDEPENDENT CONTRACTOR AGREEMENT WITH
RAYMIL CONSULTING SERVICES LLC FOR SECURITY SERVICES
FOR THE 2022 MAYWOOD FEST**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the ___ day of _____, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the ___ day of _____, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of _____, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: August 10, 2022
**RE: 2022 Roadway Improvements Project (the "Project") --
Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue Tax
Increment Financing Redevelopment Project Area Fund and the General Fund to Pay For the
Maywood 2022 Roadway Improvements Project And Award Of Contract To Low Bidder
(J. Nardulli Concrete, Inc.)**

Per the request of Village Engineer Bill Peterhansen, I have enclosed the following documents for review, consideration and action at an upcoming Village Board Meeting:

1. ORDINANCE AUTHORIZING THE APPROVAL AND EXECUTION OF A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT WITH J. NARDULLI CONCRETE, INC. FOR THE COMPLETION OF THE 2022 ROADWAY IMPROVEMENTS PROJECT, AND THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS AND VILLAGE GENERAL FUNDS TO PAY FOR THE PROJECT (Project Cost: \$1,752,498.00; Project Locations: Portions of 2nd Avenue, 3rd Avenue, 8th Avenue, Erie Street, School Street and Wilcox Street), with a copy of the Construction Agreement attached to the Ordinance as Group Exhibit "A".
2. Hancock Engineering Memorandum dated July 27, 2022, regarding the Bid Opening Results and Recommendation for the Maywood 2022 Roadway Improvements Project with Bid Tabulation Summary (also attached to the Ordinance as part of Group Exhibit "A").

Project and Scope of Work

See enclosed Village Engineer's Memorandum dated July 27, 2022 for the Project and Scope of Work.

Eligibility of Project for TIF Reimbursement

A portion of the costs associated with the Project are eligible for payment from the Madison / Fifth Avenue TIF District Fund because: (1) applicable alleys and roadways to be reconstructed are located within the Madison / Fifth Avenue TIF District; and (2) the costs are the type of improvements that are included under the definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q). Specifically, the proposed Project falls within the following categories of reimbursable TIF-eligible redevelopment project costs:

- (q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a

redevelopment plan and a redevelopment project. Such costs include, without limitation, the following:

- (4) Costs of the construction of public works or improvements,

The Project is primarily located within the boundaries of the Madison Street / Fifth Avenue TIF District. Certain streets are located outside of the Madison Street / Fifth Avenue TIF District and, as such, they will need to be paid for through use of the General Fund. A Project breakdown of funding eligibility is as follows:

Madison Street / Fifth Avenue TIF:	92.8%
General Fund:	7.2%

Compliance with the Madison Street / Fifth Avenue TIF Plan

The following pages or sections of the Plan support the use of TIF Funds for the Project:

- Page 14 of the Plan. Section B (Redevelopment Improvements and Activities). Subsection 4 (Provision of Public Works or Improvements) (Village may provide public improvements and facilities that are necessary to service the Project Area per the TIF Plan and the Comprehensive Plan for the development of the Village as a whole).
- Pages 18 to 19 of the Plan. Section D (Redevelopment Project Costs). Subsection (c), which is the same as cited under the TIF Act above.

The enclosed Ordinance approves and authorizes the appropriation and expenditure of the Madison / Fifth Avenue TIF District Funds to pay for a portion of the Project.

Mike

Enclosures

- cc. Gwayne Dianne Williams, Village Clerk (w/ encls.)
James Krischke, Acting Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)
John West, Public Works Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael A. Marrs, KTJ (w/ encls.)

ORDINANCE NO. CO-2022-_____

**ORDINANCE AUTHORIZING THE APPROVAL AND EXECUTION OF
A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT WITH J. NARDULLI CONCRETE, INC.
FOR THE COMPLETION OF THE 2022 ROADWAY IMPROVEMENTS PROJECT,
AND THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE
TIF DISTRICT FUNDS AND VILLAGE GENERAL FUNDS TO PAY FOR THE PROJECT
(Project Cost: \$1,752,498.00; Project Locations: Portions of 2nd Avenue,
3rd Avenue, 8th Avenue, Erie Street, School Street and Wilcox Street)**

WHEREAS, the President and Board of Trustees (the "Corporate Authorities") of the Village of Maywood, Cook County, Illinois (the "Village"), in an effort to revitalize the Village's local economy and provide for the comprehensive and coordinated development of an underutilized and blighted area within the Village, have adopted a redevelopment plan and project, designated a redevelopment project area, and adopted the use of tax increment financing ("TIF") in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4 as amended (the "Act"), for the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area (the "Project Area"); and

WHEREAS, the Corporate Authorities have determined that, in order to encourage private investment and restore and enhance the tax base of the Village and affected taxing districts, certain blighting and adverse conditions within the Project Area must be removed, certain infrastructure improvements must be made, and the Project Area must be redeveloped; and

WHEREAS, the removal of blight and adverse conditions, the completion of infrastructure improvements and the redevelopment of the Project Area require the expenditure of redevelopment project costs as defined in the Act, and as summarized in the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project and Plan (the "Plan") by the Village; and

WHEREAS, under Ordinance No. CO-2013-12, approved at a public meeting on March 13, 2013, the Corporate Authorities extended the estimated date of completion of the Original Plan and Project, and the estimated date of the retirement of all obligations incurred to finance redevelopment project costs as defined by the Original Plan and Project, to December 31, 2020, subject to receipt of year 2020 incremental real estate tax revenues during calendar year 2021; and

WHEREAS, under Ordinance No. CO-2020-39, Ordinance No. CO-2020-40 and Ordinance No. CO-2020-41, approved at a public meeting on December 29, 2020, the Corporate Authorities extended the estimated date of completion of the Original Plan and Project, and the estimated date of the retirement of all obligations incurred to finance redevelopment project costs as defined by the Original Plan and Project, to December 31, 2032, subject to receipt of year 2032 incremental real estate tax revenues during calendar year 2033; and

WHEREAS, it is necessary to consider and approve the use of TIF Funds during calendar year 2022 to complete certain infrastructure improvement projects in order to stimulate reinvestment in the Project Area. The Corporate Authorities have identified and approved the completion of the following infrastructure improvement project(s) within the Project Area (collectively, the "Infrastructure Improvement Projects"), using TIF Funds to pay for such Infrastructure Improvement Projects, in whole or in part:

A. 2022 Roadway Improvements Project: Consisting of the improvements as more fully described in the Village Engineer’s Memorandum dated July 27, 2022, and attached hereto as part of Group Exhibit “A”; and

The funding sources for the Project are the Madison Street / 5th Avenue Tax Increment Financing District Fund (“Madison Street / 5th Avenue TIF District Funds”) and the Village’s General Fund. Based on the location of the Project work, the funding allocation for the Project costs shall be split as follows: 92.8% shall be paid with Madison Street / 5th Avenue TIF District Funds and 7.2% with the General Fund; and

WHEREAS, based on a competitive bidding process, J. Nardulli Concrete, Inc. of Cicero, Illinois (the “Contractor”) was the lowest, responsive, qualified bidder, who submitted a bid to perform the Project work for an amount “not to exceed” \$1,752,498.00 (“Low Bid Price”); and

WHEREAS, the Corporate Authorities find that it is desirable and in the best interests of the Village residents, property owners, businesses and the public to authorize and cause the expenditure of TIF Funds to complete the Project Improvements within the Project Area, which expenditures will be paid on or after the date of passage of this Ordinance (the “Expenditures”).

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: Recitals. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Authority. The Village is a duly constituted and organized home rule municipality, as described in Article VII (Local Government), Section 6 (Powers of Home Rule Units) of the Illinois Constitution of 1970, and, as such, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and incur debt. This Ordinance is adopted in connection with implementing the Plan in accordance with the Act.

SECTION 3: Estimate of Expenditures. The Village intends to incur Expenditures in connection with Project within the Plan and Project Area including, but not limited to, the following:

1. The amount of the Low Bid Price to pay for the costs of construction of the Project.
2. Costs for professional services related to the Project, including but not limited to legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.

A Preliminary Estimate of Expenditures to be incurred and reimbursed, in connection with the Project, as provided by the Village Engineer and/or the Village Manager, is as follows: Based on a competitive bidding process, the Contractor submitted the low bid to perform the Project work for an amount “not to exceed” \$1,752,498.00.

The Bid Opening Results and Recommendation, as set forth in a Memorandum dated July 27, 2022 and prepared by the Village Engineer for the Project, is attached hereto as **Group Exhibit "A"** and made a part hereof.

SECTION 4: Authorization of Expenditures; Award of Contract. The expenditure of funds from the TIF Fund is authorized up to the amounts set forth in Section 3, or such additional amounts necessary to complete any additional work related to the Project as subsequently approved or authorized by the Corporate Authorities. The President and Board of Trustees award the contract for the Project to the Contractor, the lowest, responsive, qualified bidder, in an amount not to exceed \$1,752,498.00 ("Low Bid Price").

SECTION 5: Execution and Delivery of Contract and Other Documents. The President and Board of Trustees of the Village of Maywood also authorize the approval and execution of the Construction Agreement, a copy of which is incorporated herein by reference as part of **Group Exhibit "A"** attached hereto, for the purposes set forth in this Ordinance. The Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or their designee, to execute and deliver the final version of the Construction Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Construction Agreement. The President and Board of Trustees of the Village of Maywood further authorize the payment of all costs that are necessary to fulfill the Village's obligations under the Construction Agreement. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including the Construction Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Construction Agreement.

SECTION 6: Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 7: Severability. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 8: Ratification. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 9: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 16th day of August 2022.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this ___ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

Group Exhibit "A"

Bid Opening and Recommendation for the Project

**Memorandum dated July 27, 2022
and prepared by the Village Engineer (Edwin Hancock Engineering Company)**

(attached)

and

**AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
J. NARDULLI CONCRETE, INC. RELATIVE TO
2022 ROADWAY IMPROVEMENTS PROJECT**

(attached)

July 27, 2022

James Krischke
Acting Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: 2022 Roadway Improvements Project
Bid Opening Results and Recommendation

Dear Mr. Krischke:

Proposals were received for the 2022 Roadway Improvements Project on July 21, 2022 at the Village Clerk's office. Six (6) prospective bidders obtained plans and specifications for the project, with the Village receiving proposals from three (3) of the companies. A summary of the proposals received is as follows:

<u>CONTRACTOR</u>	<u>TOTAL BID</u>
J. Nardulli Concrete, Inc.	\$1,752,498.00
Triggi Construction, Inc.	\$1,899,861.75
M & J Asphalt Paving Company, Inc.	\$2,044.880.00
Engineer's Estimate	\$1,787,930.00

The lowest responsive, responsible bidder for this project was J. Nardulli Concrete, Inc., of Cicero, Illinois. J. Nardulli Concrete, Inc. is a contractor that has satisfactorily completed work of similar scope over numerous projects in the Village of Maywood including most recently the 2020 Green Infrastructure Alley Improvements and the 2021 Warren Street CDBG Roadway Improvements. J. Nardulli Concrete Inc. has also received positive references from neighboring communities including the City of Berwyn, City of Burbank, and the Village of Forest Park.

The contract specifies goals for the use of Disadvantaged Business Enterprise (DBE) firms, which provides for contracting opportunities to small businesses owned and controlled by socially and economically disadvantaged individuals. The project DBE goals are determined by the scope of work, various construction trades involved, and overall estimate of cost. The DBE Utilization Plan submitted by J. Nardulli Concrete, Inc. has been reviewed, and has met the stated contract DBE goal.

Based on previous experience with this contractor, the interview of contractor and subcontractor supplied references from other communities, and the review of their current work under contract, we find that the contractor is qualified to complete the work specified. The contractor also maintains the capacity to complete the project within the specified interim completion date of November 24, 2022 and overall completion date of December 16, 2022. *We recommend that the Contract for the improvements be awarded to J. Nardulli Concrete, Inc., in the amount of One Million Seven Hundred Fifty-Two Thousand Four Hundred Ninety-Eight and 00/100 Dollars. (\$1,752,498.00).*

The project improvements will consist of the following:

The following roadways will be improved within the “complete improvements” scope:

School Street – 3rd Avenue to 1st Avenue

3rd Avenue – Madison Street to School Street

2nd Avenue – 140’ north of Madison Street to School Street

The scope of work includes complete removal and replacement of concrete curb and gutter, concrete driveway aprons, intermittent replacement of deteriorated sidewalk, placement of ADA compliant roadway crossings, repair/replacement of utility structures as needed, repairs to the combined sewer, replacement of drainage structures and sewer laterals at intersections, full depth pavement patching with concrete base course, pavement milling to the existing brick or concrete base course, resurfacing with 1” of hot-mix asphalt leveling binder and 2” of hot-mix asphalt surface course, landscaping restoration, pavement markings and other related improvements.

The following roadways will be improved within the “value resurfacing” scope:

8th Avenue – Green Street to School Street

Erie Street – 3rd Avenue to 1st Avenue

The scope of work is generally focused on resurfacing of the pavement, as the curb and gutter/driveway aprons were improved along these roadways as part of the 1990’s Village-wide curb line drainage improvement program. As such this will reduce the amount of Village funds needed to complete the improvements. The proposed work includes placement of ADA compliant roadway crossings when in need of updating, repair/replacement of utility structures as needed, repairs to the combined sewer, replacement of drainage structures and sewer laterals at intersections, full depth pavement patching with concrete base course, pavement milling to the existing brick or concrete base course, resurfacing with 1” of hot-mix asphalt leveling binder and 2” of hot-mix asphalt surface course, landscaping restoration, pavement markings and other related improvements.

The following roadway will be improved as required per redevelopment agreement with private developer (National Cycle):

Wilcox Street – 21st Avenue to 19th Avenue

This location is adjacent to National Cycle and the former Supreme Catering site. The scope of work of the improvements shall include the construction of a hot-mix asphalt roadway pavement that will be twenty-six feet wide with curb and gutter on both sides from 20th Avenue to 21st Avenue; the construction of a concrete alley pavement that will be fourteen feet wide extending from 20th Avenue east to the existing north-south aggregate alley located between 19th and 20th Avenues, coordination with Commonwealth Edison to modify street lighting between 20th and 21st Avenues, extension of driveways from existing garages to the new pavements, thermoplastic pavement markings, drainage improvements, and landscaping restoration.

July 27, 2022

Page 3 of 3

Furthermore, in conjunction with the recent private developments and proposed roadway improvements it is desired to install a public water main along Wilcox Street between 21st Avenue and 20th Avenue in order to connect the Village's existing water mains to the south. The existing north-south water mains at this location function in a "dead end" manner. The improvement will improve water system circulation and associated water quality, and also provide an additional way of feeding the system in the event of a water main break in the vicinity.

The construction of the project is eligible to be funded through the Madison Street TIF at a rate of (92.8%), the General Fund at a rate of (7.2%).

We have enclosed a copy of the complete bid tabulations for this project. We are also returning the original bids with a copy of this letter to the Village Clerk.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. John West, Director of Public Works
Ms. Gwaine Dianne Williams, Village Clerk

Attachments



VILLAGE OF: Maywood
 BID DATE AND TIME: July 21, 2022 @ 11:00 AM
 PROJECT: 2022 Roadway Improvements
 ENGINEER'S ESTIMATE OF COST: \$1,787,930.00

No.	Items	Unit	Quantity	ENGINEER'S EOC		J. NARDULLI CONCRETE INC.		TRIGGI CONSTR INC.		MBJ ASPHALT PAVING CO INC.	
				Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	Earth Excavation	CuYd	950	50.00	47,500.00	48.00	45,600.00	50.00	47,500.00	41.65	39,567.50
2	Earth Excavation (Special)	CuYd	80	50.00	4,000.00	55.00	4,400.00	50.00	4,000.00	41.80	3,344.00
3	Undercut Excavation	CuYd	160	40.00	6,400.00	20.00	3,200.00	1.00	160.00	47.50	7,600.00
4	Porous Granular Embankment, 3"	CuYd	160	40.00	6,400.00	20.00	3,200.00	1.00	160.00	47.10	7,536.00
5	Exploratory Excavation	Hour	4	500.00	2,000.00	100.00	400.00	250.00	1,000.00	101.20	404.80
6	Removal and Disposal of Regulated Substances	CuYd	550	75.00	41,250.00	48.00	26,400.00	1.00	550.00	104.00	57,200.00
7	Combination Curb and Gutter Removal	Foot	4925	8.00	39,400.00	6.50	32,012.50	10.00	49,250.00	7.30	35,952.50
8	Sidewalk removal	SqFt	18560	2.00	37,120.00	0.25	4,640.00	2.50	46,400.00	1.80	33,408.00
9	Driveway Pavement Removal	SqYd	800	15.00	12,000.00	15.00	12,000.00	25.00	20,000.00	21.80	17,440.00
10	Pavement Removal	SqYd	1900	15.00	28,500.00	15.00	28,500.00	30.00	57,000.00	19.60	37,240.00
11	Incidental HMA Surface Removal	SqYd	250	25.00	6,250.00	15.00	3,750.00	20.00	5,000.00	26.25	6,562.50
12	HMA Surface Removal, Variable Depth	SqYd	7800	6.00	46,800.00	5.00	39,000.00	6.00	46,800.00	5.60	43,680.00
13	8" Dia DIP, Class 52, Water Main	Foot	510	125.00	63,750.00	135.00	68,850.00	150.00	76,500.00	155.25	79,177.50
14	6" Dia DIP, Class 52, Water Main	Foot	35	110.00	3,850.00	30.00	1,050.00	50.00	1,750.00	34.50	1,207.50
15	4" Dia DIP, Class 52, Water Main	Foot	30	100.00	3,000.00	50.00	1,500.00	75.00	2,250.00	57.50	1,725.00
16	8" Gate Valve	Each	2	4,000.00	8,000.00	5,000.00	10,000.00	5,250.00	10,500.00	5,750.00	11,500.00
17	4" Gate Valve	Each	1	2,000.00	2,000.00	3,750.00	3,750.00	4,000.00	4,000.00	4,312.50	4,312.50
18	Valve Vault, TY A, 4' Dia, TY 1 Frame, Closed Lid	Each	2	4,000.00	8,000.00	4,000.00	8,000.00	4,250.00	8,500.00	4,600.00	9,200.00
19	Valve Box	Each	1	750.00	750.00	1,000.00	1,000.00	1,000.00	1,000.00	1,150.00	1,150.00
20	Fire Hydrant with Auxiliary Valve and Box	Each	2	8,000.00	16,000.00	10,000.00	20,000.00	10,000.00	20,000.00	11,500.00	23,000.00
21	Special Ductile Iron Fittings	Pound	1200	4.00	4,800.00	0.01	12.00	0.10	120.00	0.01	12.00
22	Restraint Joint, 8"	Each	32	110.00	3,520.00	1.00	32.00	1.00	32.00	1.15	36.80
23	Restraint Joint, 6"	Each	18	90.00	1,620.00	1.00	18.00	1.00	18.00	1.15	20.70
24	Restraint Joint, 4"	Each	12	80.00	960.00	1.00	12.00	1.00	12.00	1.15	13.80
25	Fire Hydrant to be Removed	Each	1	750.00	750.00	500.00	500.00	500.00	500.00	575.00	575.00
26	Short Water Service, 1"	Each	3	3,000.00	9,000.00	2,500.00	7,500.00	2,750.00	8,250.00	2,875.00	8,625.00
27	Long Water Service, 1" (Open Cut)	Each	3	4,500.00	13,500.00	4,000.00	12,000.00	4,500.00	13,500.00	4,600.00	13,800.00
28	Water Main Connections at 21st Avenue	Each	1	6,000.00	6,000.00	7,500.00	7,500.00	7,500.00	7,500.00	8,625.00	8,625.00
29	Water Main Connections at 20th Avenue	Each	1	6,000.00	6,000.00	7,500.00	7,500.00	7,500.00	7,500.00	8,625.00	8,625.00
30	6" Line Stop	Each	2	6,000.00	12,000.00	4,000.00	8,000.00	4,000.00	8,000.00	4,600.00	9,200.00
31	Pressure Testing and Disinfection	L.S.	1	4,000.00	4,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,750.00	5,750.00
32	8" Dia PVC Combined Sewer Pipe Replacement	Foot	14	450.00	6,300.00	650.00	9,100.00	650.00	9,100.00	747.50	10,465.00
33	Add 18" Dia PVC Combined Sewer Pipe Replacement	Foot	8	75.00	600.00	5.00	40.00	5.00	40.00	5.75	46.00
34	6" Dia, PVC Sanitary Sewer Service Pipe	Foot	40	70.00	2,800.00	1.00	40.00	1.00	40.00	1.15	46.00
35	8"x6" PVC Sewer Service Connection	Each	1	750.00	750.00	500.00	500.00	500.00	500.00	575.00	575.00
36	10" Dia PVC Storm Sewer Pipe	Foot	320	80.00	25,600.00	60.00	19,200.00	65.00	20,800.00	69.00	22,080.00
37	12" Dia PVC Storm Sewer Pipe	Foot	20	90.00	1,800.00	70.00	1,400.00	75.00	1,500.00	80.50	1,610.00
38	10" Dia DIP Storm Sewer Pipe	Foot	40	125.00	5,000.00	70.00	2,800.00	75.00	3,000.00	80.50	3,220.00
39	Trench Backfill	CuYd	500	42.00	21,000.00	1.00	500.00	1.00	500.00	1.15	575.00
40	Inlet, Type A, Type 1 Frame, Open Lid	Each	1	2,000.00	2,000.00	1,500.00	1,500.00	1,750.00	1,750.00	1,725.00	1,725.00
41	Restr Depth CB, 4' Dia, TY 1 Frame, Open Lid	Each	10	4,500.00	45,000.00	4,500.00	45,000.00	4,750.00	47,500.00	5,175.00	51,750.00
42	10"x4" Catch Basin Trap and Restrictor	Each	2	750.00	1,500.00	350.00	700.00	350.00	700.00	402.50	805.00
43	Restr Depth Manhole, 4' Dia TY 1 Frame, Closed Lid	Each	6	6,000.00	36,000.00	7,500.00	45,000.00	8,000.00	48,000.00	8,625.00	51,750.00
44	Connection to Existing Structure	Each	2	750.00	1,500.00	100.00	200.00	100.00	200.00	115.00	230.00
45	Frame and Lids to be Adjusted	Each	26	450.00	11,700.00	575.00	14,950.00	575.00	14,950.00	661.25	17,192.50
46	Structure to be Reconstructed	Each	15	2,000.00	30,000.00	2,500.00	37,500.00	2,500.00	37,500.00	2,875.00	43,125.00
47	Frames and Lids	Each	27	400.00	10,800.00	450.00	12,150.00	450.00	12,150.00	517.50	13,972.50
48	Valve Vault to be Abandoned	Each	1	400.00	400.00	250.00	250.00	250.00	250.00	287.50	287.50
49	Structure to be Removed	Each	18	400.00	7,200.00	230.00	4,140.00	250.00	4,500.00	264.50	4,761.00
50	Water Service Boxes and Valve Boxes to be Adjusted	Each	2	250.00	500.00	200.00	400.00	200.00	400.00	230.00	460.00
51	9" Dia Cured-in-Place Pipe Lining (Inversion Meth)	Foot	625	125.00	78,125.00	90.00	56,250.00	100.00	62,500.00	103.50	64,687.50
52	Trim Protruding Tap	Each	8	500.00	4,000.00	250.00	2,000.00	250.00	2,000.00	287.50	2,300.00
53	Permanent Reinstatement of Sanitary Services	Each	15	500.00	7,500.00	150.00	2,250.00	150.00	2,250.00	172.50	2,587.50
54	Comb Curb and Gutter, Type B-6.12 (Mod)	Foot	4800	30.00	144,000.00	35.00	168,000.00	30.00	144,000.00	32.10	154,080.00
55	Comb Curb and Gutter, Type B-6.12 (Special)	Foot	125	35.00	4,375.00	40.00	5,000.00	35.00	4,375.00	34.75	4,343.75
56	Portland Cement Sidewalk, 5"	SqFt	19000	6.50	123,500.00	8.50	161,500.00	7.50	142,500.00	7.60	144,400.00
57	Detectable Warnings	SqFt	510	35.00	17,850.00	38.00	19,380.00	30.00	15,300.00	31.60	16,116.00
58	PCC Driveway Pavement, 7"	SqYd	700	65.00	45,500.00	68.00	47,600.00	65.00	45,500.00	103.40	72,380.00
59	PCC Driveway Pavement, 8"	SqYd	100	67.00	6,700.00	70.00	7,000.00	70.00	7,000.00	118.10	11,810.00
60	PCC Alley Pavement, 8"	SqYd	300	70.00	21,000.00	70.00	21,000.00	70.00	21,000.00	96.20	28,860.00
61	White Wax Compound	SqYd	4160	2.00	8,320.00	1.00	4,160.00	0.10	416.00	2.75	11,440.00
62	PCC Base Course, 8"	SqYd	1900	65.00	123,500.00	65.00	123,500.00	60.00	114,000.00	75.40	143,260.00
63	Deformed Tie Bars	Each	300	12.00	3,600.00	9.00	2,700.00	7.50	2,250.00	15.55	4,665.00
64	Aggregate for Temporary Access	Ton	40	50.00	2,000.00	30.00	1,200.00	25.00	1,000.00	193.90	7,756.00
65	Temporary HMA Pavement	Ton	20	150.00	3,000.00	200.00	4,000.00	250.00	5,000.00	266.25	5,325.00
66	Incidental HMA Surfacing	Ton	75	175.00	13,125.00	193.00	14,475.00	215.00	16,125.00	191.80	14,385.00
67	Geogrid for Ground Stabilization	SqYd	1700	4.50	7,650.00	4.20	7,140.00	5.00	8,500.00	6.00	10,200.00
68	Aggregate Base Course, Type B, 8"	SqYd	170	12.00	2,040.00	11.00	1,870.00	15.00	2,550.00	18.95	3,221.50
69	Aggregate Base Course, Type B, 12"	SqYd	1700	15.00	25,500.00	14.00	23,800.00	25.00	42,500.00	28.35	48,195.00
70	Bituminous Materials (Tack Coat) SS-1	Gallon	1350	3.50	4,725.00	3.50	4,725.00	4.50	6,075.00	0.10	135.00
71	HMA - Longitudinal Joint Sealant	Foot	3050	5.00	15,250.00	3.77	11,498.50	4.00	12,200.00	5.00	15,250.00
72	HMA Binder Course, IL 19.0, N50	Ton	375	90.00	33,750.00	104.00	39,000.00	125.00	46,875.00	110.90	41,587.50
73	Levelling Binder (MM), N50	Ton	650	90.00	58,500.00	104.00	67,600.00	125.00	81,250.00	97.35	63,277.50
74	HMA Surface Course, Mx D, N50	Ton	1200	85.00	102,000.00	112.00	134,400.00	130.00	156,000.00	94.70	113,640.00
75	Topsoil Placement, 3"	SqYd	6000	5.00	30,000.00	6.00	36,000.00	1.00	6,000.00	9.80	58,800.00
76	Sodding	SqYd	6000	11.00	66,000.00	6.35	38,100.00	14.00	84,000.00	15.80	94,800.00
77	Deciduous Tree	Each	10	750.00	7,500.00	750.00	7,500.00	750.00	7,500.00	690.00	6,900.00
78	Supplemental Watering	Unit	50	50.00	2,500.00	100.00	5,000.00	1.00	50.00	57.50	2,875.00
79	Tree Removal	In-Dia	370	50.00	18,500.00	55.00	20,350.00	50.00	18,500.00	48.30	17,871.00
80	Tree and Fence Removal Along North Side of Wilcox	L.S.	1	20,000.00	20,000.00	17,000.00	17,000.00	25,000.00	25,000.00	19,700.00	19,700.00
81	Fence Removal	L.S.	1	2,000.00	2,000.00	2,000.00	2,000.00	1,000.00	1,000.00	5,163.50	5,163.50
82	Inlet Filters	Each	45	150.00	6,750.00	125.00	5,625.00	125.00	5,625.00	143.75	6,468.75
83	Sign Panel, Type 1	SqFt	132	25.00	3,300.00	16.50	2,178.00	35.00	4,620.00	28.75	3,795.00
84	Telescoping Steel Sign Support	Foot	210	15.00	3,150.00	15.00	3,150.00	15.00	3,150.00	17.25	3,622.50
85	Thermoplastic Pavement Marking, Line 6"	Foot	1105	4.00	4,420.00	3.00	3,315.00	3.75	4,143.75	3.45	3,812.25
86	Thermoplastic Pavement Marking, Line 12"	Foot	220	6.00	1,320.00	6.00	1,320.00	7.50	1,650.00	6.90	1,518.00
87	Thermoplastic Pavement Marking, Line 24"	Foot	180	12.00	2,160.00	8.00	1,440.00	15.00	2,700.00	8.95	1,611.00
88	Remove and Reset Existing Brick Pavers	SqFt	200	10.00	2,000.00	18.50	3,700.00	25.00	5,000.00	22.65	4,530.00
89	Vinyl Fence Replacement	L.S.	1	6,000.00	6,000.00	8,000.00	8,000.00	10,000.00	10,000.00	8,615.00	8,615.00
90	Guardrail	Foot	125	50.00	6,250.00	85.00	10,625.00	125.00	15,625.00	138.00	

**AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND
J. NARDULLI CONCRETE INC. RELATIVE TO
2022 ROADWAY IMPROVEMENTS PROJECT**

AGREEMENT made this ____ day of _____, 2022, by and between the VILLAGE OF MAYWOOD, Cook County, Illinois, an Illinois Municipal Corporation (hereinafter referred to as the "VILLAGE") and J. Nardulli Concrete Inc., 3517 S. 60th Court, Cicero, Illinois 60804, an Illinois Corporation (hereinafter referred to as the "CONTRACTOR").

The VILLAGE and CONTRACTOR agree as set forth below:

1. The CONTRACTOR, for the considerations hereinafter set forth, hereby agrees to and with the VILLAGE, that it will furnish and provide all labor, materials, equipment and services and do all else required to perform and complete the 2022 Roadway Improvements Project, Village of Maywood, Illinois, Cook County (the "Project"), as set forth in any clarifications or addendums, the Project Specifications and Bidding Documents, and the Project Plans entitled "2022 Roadway Improvements Project, Village of Maywood, prepared by Edwin Hancock Engineering Co., consisting of Twenty (20) sheets with the latest revision date of July 6, 2022, attached hereto, made a part hereof, and designated as Exhibit "A" and Exhibit "B" respectively (the "Work"). In the event of any conflict or inconsistency between this Agreement and Exhibits the terms of this Agreement shall control.
2. The effective date of this Agreement is the date the VILLAGE executes the Agreement by signing below. The Agreement shall remain in effect until the completion of the Project or until mutually terminated by the parties. The work to be performed under this Agreement shall be commenced within fifteen (15) days of the date of this Agreement and shall be completed on or before December 16, 2022, additionally adhering to the interim completion date requirements of November 24, 2022. Upon satisfactory completion of the Project, the VILLAGE'S only continuing obligation is to pay the CONTRACTOR for the work performed in accordance with the terms of this Agreement;
3. The VILLAGE shall pay the CONTRACTOR for completion of the Work in accordance with the Contract Documents, and subject to additions and deductions by Change Order(s) as provided in the Contract Documents, the sum of One Million Seven Hundred Fifty-Two Thousand Four Hundred Ninety-Eight and 00/100 Dollars (\$1,752,498.00). The VILLAGE shall pay for the Work through a combination of VILLAGE Madison Street TIF Funds and General Funds. The Contract Price has been determined pursuant to the CONTRACTOR'S Proposal dated July 21, 2022;
4. If the rate of progress is satisfactory to the VILLAGE, payment requests will be submitted by the Contractor to the VILLAGE once a month during the progress of the improvement for ninety percent (90%) of the value of the work done and in place at the date of the preparation of the payment estimate. Payment will be made to the CONTRACTOR once all required waivers of lien for material suppliers and subcontractors have been submitted to the VILLAGE. The waivers of lien will be for the amount of the current payment estimate, except for the final estimate where the waivers of lien shall be for the total contract amount. Upon final completion and acceptance of the work, a final estimate will be issued for the total amount due under the Contract, less previous payments and liquidated damages;
5. This Agreement provides for the performance of a Project within the State of Illinois. Accordingly, this Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois. The parties agree that for the purpose of any litigation relative to this Agreement

and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the parties consent to the in personam jurisdiction of said Court for any such action or proceeding.”;

6. CONTRACTOR will indemnify and hold harmless, protect and defend, at CONTRACTOR'S own cost and expense, the VILLAGE, its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, attorneys, or other persons or property standing in the interest of the VILLAGE, from any and all risks, lawsuits, actions, damages, losses, expenses (including attorneys' fees), claims, or liabilities of any character, brought because of any death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, neglect or misconduct of CONTRACTOR, its officers, agents and/or employees, including any of its subcontractors, or arising out of or in performance of any provision of this Agreement or the performance of the work in completing the Project, including any claims or amounts arising or recovered under the Workers' Compensation Act or any other law, ordinance, order or decree;
7. During the term of this Agreement, CONTRACTOR shall provide the following types of insurance, written on the comprehensive form and as an "occurrence" policy, in not less than the specified amounts:
 - a. Comprehensive General Liability - \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
 - b. Workers' Compensation - Statutory
 - c. Employer's Liability: \$500,000 per incident.
 - d. Umbrella Coverage - \$3,000,000 per occurrence.
 - e. Automobile Coverage - \$1,000,000 per occurrence.

CONTRACTOR shall furnish to the VILLAGE, prior to commencing any activities under this Agreement, satisfactory proof of the above insurance requirements by a reliable insurance company or companies authorized to do business in Illinois. Such proof shall consist of certificates executed by the respective insurance companies and filed with the VILLAGE. Said certificates shall list the VILLAGE OF MAYWOOD and its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys, and EDWIN HANCOCK ENGINEERING COMPANY and its agents and employees as additional insureds on all required insurance policies.

8. Contractor certifies as follows:
 - a. That any work to be performed by it or its contractors on VILLAGE-owned property shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
 - b. That it is not barred from contracting with any unit of State or local government as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code (720 ILCS 5/33E-3 and 33E-4).
 - c. That it shall comply with the Illinois Drug Free Work Place Act (30 ILCS 580/1 et seq.).
 - d. In the performance of its obligations pursuant to this Agreement, it shall comply with all applicable provisions of federal, state and local law, including those regulations in regard to all applicable equal employment opportunity requirements, the Equal Opportunity Clause of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) and the

Rules and Regulations of the Illinois Department of Human Rights and the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and all rules and regulations issued pursuant to those Acts. There shall be no discrimination on the basis of disabilities (as defined in the foregoing Acts) in the operations conducted by the CONTRACTOR hereunder. Any complaint of such discrimination received by the CONTRACTOR shall be immediately forwarded to the VILLAGE.

- e. That it shall comply with all applicable federal and state laws and regulations including, but not limited to, such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees, including the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et seq.). CONTRACTOR agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and federal and state statutes, and CONTRACTOR further agrees to make all required withholdings and deposits, therefore. Such requirements shall be included by CONTRACTOR in all its contracts and agreements with any of its subcontractors for work to be performed pursuant to this Agreement. Any contracts entered into by Contractor with subcontractors for work to be performed pursuant to this Agreement must adhere to and require compliance with the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- f. CONTRACTOR also agrees to require any subcontractor doing work under this Agreement to agree to adhere to the requirements of this Section.

- 9. CONTRACTOR shall maintain a current, valid VILLAGE business license and shall post with the VILLAGE and keep on file and in force for the duration of this Agreement a contractor's license bond in the amount required by the Village Code.
- 10. The waiver of one party of any breach of this Agreement or the failure of one party to enforce any provisions hereof, shall be limited to the particular instance and shall not operate to bar or be deemed a waiver of enforcing against other or future breaches.
- 11. After this Agreement has been signed by CONTRACTOR, the Agreement shall be deemed dated and become effective on the date that the Village President signs the Agreement.

THIS AGREEMENT executed the day and year first written above.

J. NARDULLI CONCRETE, INC.,
an Illinois corporation

VILLAGE OF MAYWOOD, an Illinois
municipal corporation

By: _____
Title:

By: _____
Nathaniel George Booker, Village President

Date: _____

Date: _____

ATTEST:

ATTEST:

By: _____
Title:

By: _____
Gwaine Dianne Williams, Village Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, Cook County, Illinois, certify that the attached document is a true and correct copy of the Ordinance now on file in my office, entitled:

ORDINANCE NO. CO-2022-_____

**ORDINANCE AUTHORIZING THE APPROVAL AND EXECUTION OF
A LOW BID RESPONSE AND CONSTRUCTION AGREEMENT WITH J. NARDULLI CONCRETE, INC.
FOR THE COMPLETION OF THE 2022 ROADWAY IMPROVEMENTS PROJECT,
AND THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE
TIF DISTRICT FUNDS AND VILLAGE GENERAL FUNDS TO PAY FOR THE PROJECT**

**(Project Cost: \$1,752,498.00; Project Locations: Portions of 2nd Avenue,
3rd Avenue, 8th Avenue, Erie Street, School Street and Wilcox Street)**

which was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Meeting of the Board of Trustees held on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

SEAL

ORDINANCE NO. CO-2022-

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF
A CLASS "E" LIQUOR LICENSE (TEMPORARY LICENSE TO SELL OR TRANSFER LIQUOR
ON MUNICIPALLY-OWNED PROPERTY) TO APPLICANT VILLAGE OF MAYWOOD
FOR THE 2022 MAYWOOD FAMILY FEST TO BE HELD AT VETERANS MEMORIAL PARK
(Maywood Fest – September 9, 10 and 11, 2022)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Maywood, Cook County, Illinois, as follows:

SECTION 1: Pursuant to Chapter 117, Section 117.23(E) of the Maywood Village Code, the President and Board of Trustees of the Village of Maywood authorize the creation of a Class “E” Liquor License for the purpose of allowing the Local Liquor Control Commissioner, in his/her discretion, to issue the Class “E” Liquor License to the Applicant Village of Maywood (the “Applicant”) to permit the Applicant to conduct retail sales and service of alcoholic beverages and to allow outdoor possession and consumption of alcoholic beverages at the 2022 Maywood Family Fest at Veterans Memorial Park within the Village’s corporate boundaries on the following “Special Event Dates” and times: September 9, 10 and 11, 2022 (the “Special Event”). If the Special Event is cancelled or re-scheduled due to inclement weather or another justifiable reason, the Local Liquor Control Commissioner, in his/her discretion, may authorize the Special Event to be conducted on one or more alternate days with the same hours of operation if requested in writing by the Applicant. The President and Board of Trustees of the Village of Maywood authorize the creation of a Class “E” Liquor License for its issuance by the Local Liquor Control Commissioner, in his/her discretion, to the Applicant for the limited purposes stated in this Ordinance, SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 2.

SECTION 2: The issuance of a Class “E” Liquor License to the Village of Maywood for the 2022 Maywood Family Fest is subject to the discretion of the Local Liquor Control Commissioner and compliance with the following conditions:

A. Duration. The Class “E” Liquor License is only valid for the above Special Event Dates at Veterans Memorial Park, Maywood, Illinois, or any alternate dates in 2022 with the same or alternate hours of operation, as approved by the Local Liquor Control Commissioner.

B. Hours of Operation. All retail sales, service and possession and consumption of alcoholic beverages shall be limited to the Licensed Premises (Veterans Memorial Park) between the following hours each day of the Special Event:

1. Friday, September 9, 2022: 3:00 p.m. to 10:00 p.m.
2. Saturday, September 10, 2022: 11:00 a.m. to 10:00 p.m.
3. Sunday, September 11, 2022: 12:00 p.m. (Noon) to 10:00 p.m.

C. Site Plan. The Applicant shall provide a diagram that proposes the size, internal setup and location of an alcoholic beverage tent or an alcoholic beverage sales/consumption area to be operated during the Special Event.

D. Retail Sales, Service, Possession, Consumption of Alcohol. Retail sales and service and possession and consumption of alcoholic beverages at the Special Event shall be allowed only on the Licensed Premises and shall be permitted only during the authorized times for the Village-approved Special Event Dates. It shall be illegal to sell, serve, possess or consume alcoholic beverages in violation of the provisions set forth in this Ordinance.

E. Package sales prohibited; no pitchers. No package sales shall be permitted. The sale or giving away of alcoholic liquor in pitchers is prohibited.

F. Sales limitation per person. No more than two (2) servings of alcoholic liquor shall be sold to any person during each retail sales transaction or dispensed to any person at one time.

G. Approval of location; approved containers. At indoor special events, alcoholic liquor may be sold and served in glass bottles, glassware, or paper or plastic cups. At outdoor special events, alcoholic liquor shall be sold and served in paper or plastic cups at retail in an alcoholic beverage tent or alcoholic beverage sales/consumption area, the size, internal setup, fence requirements and location of which shall be subject to the approval of the Local Liquor Control Commissioner.

H. Security; outdoor alcoholic beverage tent. An outdoor alcoholic beverage tent or alcoholic beverage sales/consumption area shall have designated entrance and exit points for patrons, and minors shall be prohibited from entering into the alcoholic beverage tent. During hours of operation, an outdoor alcoholic beverage tent or alcoholic beverage sales/consumption area shall have at least one (1) person over the age of 21 posted at each designated entrance and exit point to check state or government issued identification of patrons.

I. Security; alcoholic beverage sales/consumption area. If there is a dedicated alcoholic beverage sales/consumption area open to the general public, proper security measures, such as color coded wristbands, shall be used to designate minors and adults who enter the alcoholic beverage sales/consumption area.

J. Music. Amplified music or live music or other forms of music entertainment may be played or performed at the Special Event, provided that the decibel level of the music is not a nuisance to surrounding property owners.

K. Signage. The posting of advertising signs that relate to the sale of any type of alcoholic liquor shall be prohibited, except for signs located within the alcoholic beverage tent or alcoholic beverage sales/consumption area and approved by the Local Liquor Control Commissioner that identify the alcoholic liquor being offered for retail sale.

L. State and Village Licenses. Prior to conducting the Special Event, the holder of a Class "E" Liquor License must provide to the Local Liquor Control Commissioner evidence of all required State and Village licenses, including a State special event liquor license or similar approval. Since the Village is the Applicant, the Village approves the waiver of the payment of the liquor license application fee (\$75.00) and the special event license fee (\$125.00 per day; \$375.00 total) and the background check for this Special Event.

M. Compliance with other laws. The Applicant and its representatives shall comply with the applicable provisions of Chapter 117 (Liquor) of the Maywood Village Code, including but not limited to

the provision of the required Dram Shop Insurance, General Liability Insurance, and the execution of the required License and Indemnification Agreement and delivery of the insurance certificates and Agreement to the Village Manager, prior to the start of the Special Event, as well as the other applicable provisions of County and State law and the Maywood Village Code, including but not limited to the Fire Prevention Code, the Plumbing Code, the Building Code, the Property Maintenance Code, the Illinois Accessibility Code and the Zoning Code.

N. Revocation. A Class “E” Liquor License issued to an applicant for one (1) or more special events in a calendar year may be revoked by action of the Village Board at any time with thirty (30) days written notice or immediately by the Local Liquor Control Commissioner in the event of a violation of the liquor control ordinance or any of the provisions of the ordinance creating the liquor license for issuance to the applicant.

O. Charges for additional municipal services. **NOT APPLICABLE.** The Village reserves the right to charge the applicant for special municipal services, such as police, fire and public works personnel and services, which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event.

P. Notification of Application. Per Subsection C(21) of the Class “C” (Temporary Special Event - For Non-Village property) liquor license regulations and Subsection E(5) of the Class “E” (Temporary Special Event On Village-Owned Property) liquor license regulations of Section 117.23 (CLASSIFICATIONS; FEES; NUMBER OF LICENSES) of the Maywood Village Code, the President and Board of Trustees grant approval of the requested Class “E” Liquor License, subject to:

1. Pursuant to Section 117.21(B)(2) of the Maywood Village Code, the Local Liquor Control Commissioner has exercised his/her discretion and waived the requirement to hold a meeting before the Local Liquor Control Commission to consider the application filed by the Applicant for a Class “E” Liquor License for the Special Event because this is a repeat event sponsored by the Village / Applicant.
2. At least five (5) calendar days prior to the Special Event, the Village shall send written notice, by First Class United States Mail or personally delivered, addressed to “current owner/occupant” at each common property address, as assigned by the United States Postal Service, located within 100 feet of the lot line of the property on which the Special Event will take place. The notice shall contain a brief description of the Special Event, including the date, time and location of the Special Event.

Q. BASSET / TIPS Training. Compliance with the beverage, alcohol sellers and servers education and training (BASSET) requirements of Section 117.28 of the Maywood Village Code.

R. Insurance and Indemnification. Compliance with the insurance and indemnification requirements of Section 117.57 of the Maywood Village Code.

S. Additional Regulations. The President and Board of Trustees or the Local Liquor Control Commissioner shall have the right to impose additional regulations and conditions in the interest of public safety relating to the sale, service and consumption of alcoholic beverages any time prior to or during the Special Event.

SECTION 3: That this Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President this 16th day of August, 2022, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

**ACKNOWLEDGEMENT BY LIQUOR LICENSE APPLICANT
FOR A CLASS "E" (TEMPORARY LICENSE TO SELL OR TRANSFER LIQUOR
ON MUNICIPALLY-OWNED PROPERTY) LIQUOR LICENSE**

I, the undersigned Liquor License Applicant, agree to comply with and fulfill each and every term, condition and obligation set forth above in the Ordinance granting a Class "E" (Temporary License To Sell Or Transfer Liquor On Municipally-Owned Property) Liquor License.

Liquor License Applicant

By: _____

Name: _____

Title: President / Owner / Applicant

Date: _____, 2022

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2022-

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF
A CLASS "E" LIQUOR LICENSE (TEMPORARY LICENSE TO SELL OR TRANSFER LIQUOR
ON MUNICIPALLY-OWNED PROPERTY) TO APPLICANT VILLAGE OF MAYWOOD
FOR THE 2022 MAYWOOD FEST TO BE HELD AT VETERANS MEMORIAL PARK
(Maywood Fest – September 9, 10 and 11, 2022)**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 17th day of August, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael A. Marrs
DATE: August 11, 2022
RE: Ordinance Approving a Zoning Map Amendment and Special Use for a Daycare Center at 1418 Madison Street - Avery & Pryor Construction LLC

We have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

1. AN ORDINANCE APPROVING A ZONING MAP AMENDMENT AND SPECIAL USE FOR A DAYCARE CENTER AT 1418 MADISON STREET - AVERY & PRYOR CONSTRUCTION LLC; and
2. Plan Commission/ZBA Findings of Fact and Recommendation regarding same, dated August 4, 2022 (Exhibit "B" to the Ordinance); and
3. Staff Memo dated July 28, 2022 to Plan Commission/ZBA and Application with Supporting Materials regarding the requested Map Amendment and Special Use.

The Recommendation of the Plan Commission/ZBA was to approve a Map Amendment rezoning the Property located at 1418 Madison Street from R-4 Multi-Family Residential Zoning District to C-2 Pedestrian-Oriented Commercial Zoning District, and to grant the requested Special Use permit for a daycare center use at the Property. The vote of the Plan Commission/ZBA was five (5) in favor and zero (0) against.

Michael

Enclosures

- cc. Gwaine Dianne Williams, Village Clerk (w/ encls.)
James Kruschke, Acting Village Manager (w/ encls.)
Angela Smith, Director of Community Development (w/ encls.)
Michelle Kitch, Village Planner (w/ encls.)
Michael T. Jurusik, KTJ (w/ encls.)

ORDINANCE NO. CO-2022-___

**AN ORDINANCE APPROVING
A ZONING MAP AMENDMENT AND SPECIAL USE
FOR A DAYCARE CENTER AT 1418 MADISON STREET –
AVERY & PRYOR CONSTRUCTION LLC**

WHEREAS, a petition for consideration of a request for a Special Use Permit for a daycare center pursuant to Section 4.4 of the Village Zoning Ordinance (“Zoning Code”), and for a Map Amendment to rezone the property commonly known as 1418 Madison Street (the “Subject Property”) from R-4 Multi-Family Residential Zoning District to either C-1 Local Commercial Zoning District or C-2 Pedestrian-Oriented Commercial Zoning District pursuant to Section 4.2 of the Zoning Code was filed with the Village of Maywood (“Village”) by Benjamin Avery, on behalf of Avery & Pryor Construction LLC (“Petitioner”); and

WHEREAS, the Petition has been referred to the Plan Commission/Zoning Board of Appeals (“Plan Commission”) of the Village and has been processed in accordance with the Zoning Code; and

WHEREAS, the Subject Property is legally described in Exhibit “A” attached hereto and made a part hereof; and

WHEREAS, the Plan Commission held a public hearing on August 4, 2022 on the question of whether the requested Map Amendment and Special Use should be granted, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, public notice in the form required by law was given of said public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing. In addition, notice was sent to surrounding property owners; and

WHEREAS, on August 4, 2022, the Plan Commission voted to favorably recommend the requested Special Use Permit and Map Amendment, changing the zoning designation of the Subject Property to C-2 Pedestrian-Oriented Commercial Zoning District, to the Village President and Board of Trustees of the Village of Maywood on a vote of five (5) in favor, zero (0) opposed and two (2) absent, subject to certain conditions; and

WHEREAS, the Plan Commission of the Village has reported its findings and recommendations regarding the Map Amendment and Special Use to the Village President and Board of Trustees, and the Village President and Board of Trustees have duly considered the Plan Commission’s findings and recommendations.

BE IT ORDAINED, BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Petitioner desires to utilize the first floor of the existing commercial building located on the Subject Property for a proposed daycare center use and, at a point one (1) to five (5) years in the future, to build out the second story for general office use for Petitioner's construction business. The Subject Property is currently zoned R-4 Multi-Family Residential Zoning District and, if rezoned to C-2 Pedestrian-Oriented Commercial Zoning District as requested by the Petitioner and recommended by the Plan Commission, a daycare center would be a special use.

SECTION 2: The President and Board of Trustees of the Village of Maywood approve and adopt the findings of fact and recommendation of the Plan Commission, a copy of which is attached hereto as **Exhibit "B"**, and incorporate such findings and recommendation herein by reference as if fully set forth herein.

SECTION 3: The President and Board of Trustees, after considering and adopting the findings and recommendation of the Plan Commission and other matters properly before it, grant the requested Map Amendment rezoning the Subject Property from R-4 Multi-Family Residential Zoning District to C-2 Pedestrian-Oriented Commercial Zoning District pursuant to Section 4.2 of the Zoning Code, and grant a Special Use Permit for a daycare center use on the Subject Property pursuant to Section 4.4 of the Zoning Code, subject to the following conditions:

1. The Petitioner enter into a parking agreement with a nearby property owner in order to accommodate any overflow parking from uses at the Property;
2. Compliance with any applicable Village landscaping requirements for the Property;
3. Use of downfacing lights, light shields and/or other methods to ensure a minimum amount of light spillage from the Property onto adjacent properties; and
4. Compliance with the requirements for daycare centers as set forth in Section 11.3.D. of the Zoning Code.

SECTION 4: Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance or regulation of the Village shall be grounds for the immediate rescission by the President and Board of Trustees of the approvals made in this Ordinance.

SECTION 5: All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 6: Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 16th day of August 2022.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this ___ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**Legal Description
of the Subject Property**

LOT 30 IN CUMMINGS AND FOREMAN REAL ESTATE CORPORATION MADISON STREET AND 17TH AVENUE
SUBDIVISION, IN NORTHEAST 1/4 OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD
PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

COMMON PROPERTY ADDRESS: 1418 MADISON STREET, MAYWOOD, ILLINOIS 60153

PIN: 15-15-202-001-0000

Exhibit "B"

**FINDINGS OF FACT AND RECOMMENDATIONS
OF THE PLAN COMMISSION / ZONING BOARD OF APPEALS
OF THE VILLAGE OF MAYWOOD
TO THE PRESIDENT AND BOARD OF TRUSTEES
Dated August 4, 2022 –**

**FOR A MAP AMENDMENT AND SPECIAL USE
FOR PROPERTY LOCATED AT 1418 MADISON STREET, MAYWOOD, ILLINOIS**

(attached)



**FINDINGS OF FACT AND RECOMMENDATIONS OF THE
PLAN COMMISSION/ZONING BOARD OF APPEALS OF THE VILLAGE
OF MAYWOOD TO
THE PRESIDENT AND BOARD OF TRUSTEES**

August 4, 2022

Case #22-002

PC/ZBA Case # 22-002 - The Village of Maywood received an application with supporting documentation and photos from Benjamin Avery, on behalf of Avery & Pryor Construction LLC ("Petitioner"), for consideration of a request for a Special Use Permit for a daycare center pursuant to Section 4.4 of the Village Zoning Ordinance ("Zoning Code"), and for a Map Amendment to rezone the property commonly known as 1418 Madison Street (the "Property") from R-4 Multi-Family Residential Zoning District to either C-1 Local Commercial Zoning District or C-2 Pedestrian-Oriented Commercial Zoning District pursuant to Section 4.2 of the Zoning Code. Daycare centers are allowed as special uses in either the C-1 or C-2 Zoning Districts. The Petitioner proposes to use the second floor of the existing building for office use for their construction business at some point in the future. General office use is a permitted use in both the C-1 and C-2 Zoning Districts.

The Petitioner's application and submittals were accepted as meeting the minimum standards for a public hearing

PETITIONER: Benjamin Avery, on behalf of Avery & Pryor Construction LLC

APPLICATION: For a Map Amendment Rezoning the Property to either C-1 Local Commercial Zoning District or C-2 Pedestrian-Oriented Zoning District and for a Special Use Permit to operate a Day Care Facility (Single-Family Residential) on the rezoned Property

PROPERTY: 1418 W. Madison Street, Maywood, IL

RECOMMENDATION: Following a public hearing held on August 4, 2022, the Plan Commission/Zoning Board of Appeals (PC/ZBA) of the Village recommended approval of a Map Amendment rezoning the Property to C-2 Pedestrian-Oriented Zoning District and granting a Special Use Permit for a Day Care Facility in the rezoned Property, on a vote of five (5) in favor and zero (0) against, with two (2) members absent.

BACKGROUND: The existing structure on the Property previously housed a food and liquor store but has now been vacant for some time. The structure was designed, built and used in the past for commercial purposes, despite being located in a residential zoning district.

PUBLIC HEARING: At the public hearing held on August 4, 2021, Staff presented a summary of the petition and related documents, read the notice for the record and identified the notices and green registered mail cards for the neighbors as well as the posted sign at the property. The staff recommendation was for approval of the requested Special Use, as well as a Map Amendment rezoning the Property to C-2 Pedestrian-Oriented Commercial Zoning District.

The Petitioner made a presentation regarding his proposed use of the Property. The Petitioner's vision for the Property includes the proposed daycare center use and, at a point one (1) to five (5) years in the future, building out the second story for general office use for their construction business. The Property was acquired by the Petitioner in 2021 from the Cook County Land Bank with the support of the Village of Maywood.

Commissioners asked a number of questions, including questions regarding landscaping, the proposed outdoor play area for the daycare center, exterior lighting, and parking. The Petitioner responded to the various questions posed.

Various members of the public were present, and four different residents spoke in support of the proposed Special Use and Map Amendment, noting in particular their support for filling the vacant building and their appreciation to the Petitioner for his willingness to invest in the community.

Hearing no more public comment or comments by Commissioners, the public hearing was closed.

Commissioner Dawson then motioned that the Commission recommend approval of the request for a Special Use for the operation of a daycare center at 1418 W. Madison Street, with certain conditions, and for a Map Amendment rezoning the Property from R-4 Multi-Family Residential Zoning District to C-2 Pedestrian-Oriented Zoning District. The conditions proposed were as follows:

1. The Petitioner enter into a parking agreement with a nearby property owner in order to accommodate any overflow parking from uses at the Property;
2. Compliance with any applicable Village landscaping requirements for the Property;
3. Use of downfacing lights, light shields and/or other methods to ensure a minimum amount of light spillage from the Property onto adjacent properties; and
4. Compliance with the requirements for daycare centers as set forth in Section 11.3.D. of the Zoning Code.

The motion was seconded by Commissioner Files. The motion carried on a vote of five (5) in favor and zero (0) opposed, with two (2) members absent.

FINDINGS: The PC/ZBA makes the following Findings as to the proposed Special Use Permit:

1. That the establishment, maintenance and operation of the special use in the specific location proposed will not be unreasonably detrimental to or endanger the public health, safety or general welfare of any portion of the community. **The establishment and operation of the Special Use will not endanger the public health, safety or general welfare of any portion of the community. The use will fill a long-vacant building and provide a benefit to area residents.**
2. The proposed special use is compatible with adjacent properties and other property within the immediate vicinity of the special use. **The proposed Special Use is compatible with adjacent properties. In the opinion of staff and the PC/ZBA, this use is compatible with both the surrounding Commercial and Residential properties.**
3. The proposed special use will not substantially diminish and impair property values within the immediate vicinity. **The proposed Special Use will not diminish or impair property values. In fact, the establishment of the operation might help improve property values by providing for a use and rehabilitation of a long-vacant building and by providing a service that will benefit nearby residents and may attract more families to the area.**
4. The establishment of the proposed special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district. **The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property. The area is already fully developed.**
5. Adequate utilities, access roads, drainage or other necessary facilities have been or are being provided. **Adequate utilities and other necessary facilities are being provided. The condition requiring a parking agreement for overflow parking will ensure adequate parking is provided.**
6. The special use in the specific location proposed is consistent with the spirit and intent of this Ordinance and the Comprehensive Plan. **The Special Use is consistent with the Ordinance and the current Comprehensive Plan. The establishment of a daycare center and future office use at this location supports the vision, goals and objectives of the Village's Comprehensive Plan by creating an additional node of commercial activity at this location.**

The PC/ZBA makes the following Findings as to the proposed Map Amendment:

1. The proposed map amendment is consistent with the existing uses of property within the general areas of the proposed amendment. **The amendment reflects the existing, long-standing use of the property, and is consistent with other property uses in the immediate vicinity.**

2. The proposed map amendment is consistent with zoning classifications of properties in the general area of the proposed amendments. **The amendment reflects the existing, long-standing commercial use of the Property, and is consistent with the zoning and uses of other areas in the general area. The amendment will result in a use that will serve nearby residential uses.**
3. The property proposed for rezoning has not proved to be suitable for its current zoning classifications. **The existing building on the Property was built and designed for commercial use, has always been used for commercial purposes, and is not suitable for multi-family residential use. The proposed rezoning will make the Property consistent with its design and historic uses, to the benefit of the Petitioner and property owners in the adjacent areas.**

SUMMARY OF RECOMMENDATIONS: Based upon the foregoing Findings, the PC/ZBA, by a vote of five (5) in favor, zero (0) opposed, and with two (2) absent, recommends to the President and Board of Trustees that the requested Map Amendment rezoning the Property from R-4 Multi-Family Residential Zoning District to C-2 Pedestrian-Oriented Zoning District, and the request for a Special Use Permit for operation of a daycare center at the Property, be approved subject to the following conditions:

1. The Petitioner enter into a parking agreement with a nearby property owner in order to accommodate any overflow parking from uses at the Property;
2. Compliance with any applicable Village landscaping requirements for the Property;
3. Use of downfacing lights, light shields and/or other methods to ensure a minimum amount of light spillage from the Property onto adjacent properties; and
4. Compliance with the requirements for daycare centers as set forth in Section 11.3.D. of the Zoning Code.

Signed: Sarah Lira
Sarah Lira, Chairperson
Plan Commission/Zoning Board of Appeals
Village of Maywood



Village of

MAYWOOD

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-4406
COMMUNITY DEVELOPMENT

To: Plan Commission/ZBA

Date: July 28, 2022

From: Community Development Dept. Prepared by: Michele Kitch

Case PC/ZBA 22-002

BACKGROUND

An application requesting a special use permit for a daycare and to rezone the property commonly known as 1418 Madison from R-4 Multi-Family Residential District to C-1 Local Commercial Zoning District or C-2 Pedestrian-Oriented Zoning District has been submitted by Mr. Benjamin Avery (applicant on behalf of Avery & Pryor Construction LLC) and is scheduled for the PC/ZBA meeting on August 4, 2022. The special use permit will allow Avery & Pryor Construction LLC to operate a daycare for employee and community use and the rezoning from R-4 to C-1 or C-2 will allow office space for Avery & Pryor Construction LLC to relocate its business into the Village of Maywood.

REQUIRED SPECIAL USE PERMIT AND ZONING MAP AMENDMENT

The petitioner had met with the Community Development Department in January 2021 seeking support for its vision to redevelop 1418 Madison into office space for Avery & Pryor Construction LLC(Company). The building is the former Wade's Grocery & Liquor Store which had been vacant for many years. The petitioner purchased the building in 2021 from the Cook County Land Bank Authority (CCLBA) after receiving its support from the Village of Maywood based upon the signature of the CCLBA's Municipality Acknowledgment Letter. As the Company developed its plan for the proposed site, it became clear that to grow its construction business that an onsite daycare would be attractive to current and future employees. The petitioner approached the Village for a special use permit for a daycare which can be requested in a C-1 or C-2 zoning district.

In reviewing the Village's current zoning map, it is noted that C-1 zoning districts are not prevalent in the Village, however, the purpose of a C-1 zoning district as defined "is intended to provide primarily for retail uses, personal service uses and professional offices. The district is intended for application where there exists a grouping of commercial uses that are neighborhood-serving, pedestrian-oriented and where residential areas are in close proximity. The district regulations are designed to encourage compatibility with adjacent or nearby land uses."

The C-2 zoning district as defined "is intended to provide for transit-oriented development at areas near public transit and pedestrian-oriented commercial corridor areas, such as that within the Village's Downtown. Standards for the C-2 District are designed to maintain and enhance the appearance of these

areas, maintain a pedestrian-oriented environment, encourage a range of uses both commercial and residential and provide adequate buffering for residential neighborhoods adjacent to the district.” Properties adjacent to 1418 Madison across 15th Avenue and continuing to 18th Avenue are zoned C-2. The rezoning of 1418 Madison to C-2 would then be part of a contiguous zoning district.

The C-1 zoning district has a limited number of permitted uses, all of which support the potential needs of residential areas such as art gallery, financial institution, funeral home, medical/dental clinic, office business, and including residential dwelling above the ground floor. The C-2 zoning district has similar allowed uses but also allows establishments such as a banquet hall and several additional business uses that may be requested through a special use permit.

In review of the Comprehensive Plan adopted December 16, 2014, the Vision, Goals and Objectives for Madison Street include “Portions of the streets now support new and attractive housing, while more focused commercial areas are thriving...This resurgence of investment in Maywood has reenergized small pockets of commerce and retail.” Additionally in the Land Use and Development Plan, the Objectives for Madison Street include “concentrate commercial uses in smaller nodes in order to create more focused energy and activity.”

While the Commercial Area Plan map for Madison Street only shows two Pedestrian Mixed Use small areas along Madison Street, the rezoning of this area to Commercial supports both the Vision, Goals and Objectives and the Land Use and Development Plan by creating an additional node of commercial activity with the inclusion of a daycare and office business. In the future, this commercial node could include several vacant properties directly west of 1418 Madison Street including the former Evans Cleaners building site.

STAFF TECHNICAL REVIEW COMMITTEE – DEPARTMENT REPRESENTATION

Walter Duncan – Director of Building and Code
Michele Kitch – Business Attraction and Retention Coordinator
Angela Smith – West Regional Enterprise Zone Administrator
Bill Peterhansen – Village Engineer

Feedback noted was that 1418 Madison benefits from Village owned off-street parking to the west of the property. The rehabilitation and construction of the building which has been vacant for many years could be a catalyst for new development in the Madison Street Corridor. The office use is compatible with a daycare operation which is allowed by special use permit. Minimal impact from an engineering perspective since there is an existing building at the site.

RECOMMENDATION

Staff recommends that the Plan Commission/Zoning Board of Appeals (PC/ZBA) grant the special use permit for a daycare and zoning map amendment from R-4 to C-2.

1418 Madison



ATTACHMENTS:

1. CURRENT ZONING MAP
2. TABLE 8-1 COMMERCIAL DISTRICT PERMITTED & SPECIAL USES
3. VILLAGE OF MAYWOOD COMPREHENSIVE PLAN ADOPTED 12/16/14 EXCERPT – 5 SELECT PAGES
4. COOK COUNTY LAND BANK MUNICIPAL ACKNOWLEDGEMENT LETTER
5. PROJECT PROPOSAL LETTER
6. PETITION
7. APPROVAL STANDARDS FOR SPECIAL USE PERMIT
8. APPROVAL STANDARDS FOR MAP AMENDMENT

9. PROOF OF PAYMENT FOR SPECIAL USE PERMIT AND MAP AMENDMENT
10. AFFIDAVIT
11. PUBLIC HEARING NOTICE
12. PROOF OF PUBLICATION IN SUN TIMES
13. PHOTOS OF PUBLIC HEARING NOTICE AT 1418 MADISON
14. MAIL LIST
15. MAIL RECEIPTS
16. PHOTO OF 1418 MADISON – PRE-CONSTRUCTION
17. PLAT OF SURVEY
18. PROPOSED SITE PLAN
19. GROUND FLOOR - DAYCARE
20. SECOND FLOOR – OFFICE
21. 3D VIEWS
22. NORTH & WEST ELEVATIONS

RECOMMENDED MOTION

MOTION: TO RECOMMEND THE REQUESTED SPECIAL USE PERMIT FOR A DAYCARE AND ZONING MAP AMENDMENT FROM R-4 TO C-2 ZONING DISTRICT FOR THE PROPERTY LOCATED AT 1418 MADISON, MAYWOOD, IL 60153, PC/ZBA CASE 22-002 TO THE VILLAGE BOARD OF TRUSTEES FOR FINAL APPROVAL.

ORDINANCE NO. CO-2022 - _____

**AN ORDINANCE APPROVING CHANGE ORDER NUMBER 1
TO THE AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD
AND J. NARDULLI CONCRETE, INC. FOR THE PERFORMANCE OF
THE 2022 GREEN INFRASTRUCTURE ALLEY IMPROVEMENTS PROJECT**

WHEREAS, on July 13, 2021, the Corporate Authorities of the Village of Maywood ("Village") adopted Resolution No. R-2022-__ approving a Construction Services Agreement with J. Nardulli Concrete, Inc. of Cicero, Illinois (the "Contractor") relative to the performance of construction activities, including the construction of three (3) green alleys at the following locations within the Village: Alley No. 313 – "T" Alley bounded by 20th Avenue, 19th Avenue, Washington Boulevard, and Randolph Street; Alley No. 415 – North-South Alley between 12th Avenue, 11th Avenue, Washington Boulevard, and Randolph Street; and Alley No. 432 – North-South Alley between 16th Avenue, 15th Avenue, Madison Street, and Warren Street (the "Project") (the "Project Contract"). The total Project cost set forth in the Project Contract was a "not-to-exceed" price of \$753,762.50 (the "Contract Price"). A copy of the Project Contract is incorporated herein by reference and made a part hereof; and

WHEREAS, it has since been determined that certain soils to be removed as part of the Project will require special soil management, which will increase the costs of the Project. Because the Contractor will be required to perform additional activities that were not contemplated in the original Project Contract, a change order is necessary. The cost of the additional construction activities equals \$_____, as set forth in Change Order Number 1 to the Project Contract, and is payable to J. Nardulli Concrete, Inc., the Contractor. A copy of Change Order Number 1 is attached hereto as Exhibit "A"; and

WHEREAS, upon approval of Change Order Number 1, the original Contract Price for the Project of \$753,762.50 shall be increased to \$_____ (the "Amended Project Contract Price"); and

WHEREAS, the Corporate Authorities of the Village agree to authorize and approve the additional Project costs by approving Change Order Number 1 for the Project; and

WHEREAS, the sources of funding for the Project as originally contemplated consist of seventy percent (70%) funding of construction of the Project through the Green Infrastructure Program of the MWRD with Grant Funds in the amount of \$527,633.75, with the remaining thirty percent (30%) of \$226,128.75 to be funded through the Village's General Fund. The additional costs of Change Order No. 1 will be 100% Village funded, and are not within the limits of the existing TIF boundaries; and

WHEREAS, based on the recommendation of the Village Engineer, the Corporate Authorities of the Village make the following findings and determinations (see bolded text) in accordance with the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9 regarding changes to the Construction Contract:

1. The Change Order (or series of change orders) recommended in Exhibit "A", which is attached hereto and made a part hereof, increases or decreases the contract sum by \$10,000.00 or more **[YES]**, OR
2. The Change Order increases or decreases the contract time by thirty (30) days or more **[NO]**, OR

3. The Change Order (or series of change orders): (a) is (are) made necessary by circumstances not foreseeable at the time the Project Contract was signed; (b) is (are) germane to the Project Contract as originally signed; and (c) is (are) in the best interests of the Village [YES for a, b and c].

In addition, the Corporate Authorities of the Village make the following finding and determination pursuant to Section 5 of the Public Works Contract Change Order Act (Public Act 93-0656): the amount of the Change Order (or series of change orders) does not increase the original contract price by 50% or more of the original contract price and thus the Village is not obligated to re-bid the additional work proposed under the Change Order.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph set forth above is incorporated by reference into this Section 1.

SECTION 2: The Corporate Authorities of the Village of Maywood approve Change Order Number 1 to the Project Contract in the amount of \$ _____ payable to J. Nardulli Concrete, Inc., the Contractor, in accordance with Change Order Number 1, a copy of which is attached hereto as Exhibit "A".

SECTION 3: The Corporate Authorities of the Village of Maywood authorize and direct the Village President, the Village Clerk, the Village Treasurer, the Village Manager and the Village Engineer, or their designees, to execute, process and deliver the necessary checks, wire transactions, change order documents and such other instruments necessary to comply with the authorization and direction set forth in this Ordinance.

SECTION 4: This Ordinance shall be in full force and effect from and after its adoption, approval and publication in the manner provided by law.

ADOPTED this 16th day of August, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 16th day of August, 2022.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published in pamphlet form this ____ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

Change Order Number 1

(attached)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK’S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, Cook County, Illinois, certify that the attached document is a true and correct copy of the Ordinance now on file in my office, entitled:

ORDINANCE NO. CO-2022 - _____

**AN ORDINANCE APPROVING CHANGE ORDER NUMBER 1
TO THE AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD
AND J. NARDULLI CONCRETE, INC. FOR THE PERFORMANCE OF
THE 2022 GREEN INFRASTRUCTURE ALLEY IMPROVEMENTS PROJECT**

which was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Meeting of the Board of Trustees held on the 16th day of August, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of August, 2022.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of August, 2022.

Gwaine Dianne Williams, Village Clerk

SEAL

MEMO

Date: August 11, 2022

To: Village of Maywood

Attn: Mr. James Krischke, Interim Village Manager

cc: Mr. John West, Director of Public Works
Ms. Lanya Satchell, Director of Finance

From: Bill Peterhansen, P.E., CFM

Re: 2022 Green Infrastructure Alley Improvements
Change Order No. 1
Special Soil Management

Background

The 2022 Green Infrastructure Alley Improvements consists of alley improvements to the following alleys:

- Alley No. 313 – “T” Alley bounded by 20th Avenue, 19th Avenue, Washington Boulevard, and Randolph Street
- Alley No. 415 - North-South Alley between 12th Avenue, 11th Avenue, Washington Boulevard, and Randolph Street
- Alley No. 432 - North-South Alley between 16th Avenue, 15th Avenue, Madison Street, and Warren Street

Change Order No. 1

We have recently been informed that certain soils to be removed as part of the project will require special soil management. This will increase costs to the project.

The contractor performed his standard environmental soil testing in accordance with Clean Construction or Demolition Debris Fill Operations (CCDD) requirements per the Illinois Environmental Protection Agency (IEPA). The contractor must obtain this certification by an environmental engineer before he can deliver soils to a landfill that is considered a “clean fill site”.

An unforeseen amount of soils have tested outside of the allowable thresholds for CCDD approval and are considered “non-special waste”. This means that the contractor cannot take the excavated soils to the local landfills as anticipated, but rather must bring them to a special facility such as

Laraway Landfill in Joliet or Zion Landfill. There are additional costs for the duration of the extra hauling as well as special dump fees so that the soils can be managed in accordance with IEPA requirements. The soils are reported to contain elevated levels of naturally occurring metals, elevated pH level (acidity), as well as other sources of environmental concern based on historical use of the area. While the soils in place are not of human concern, they nonetheless need to be transported and managed at an additional cost.

The soil testing results are unforeseen due to the fact that the alleys are all abutted by residential properties and as such the typical outcome is that the soils would test as "clean". Typically we see poor results more frequently when working in an industrial or commercial corridor, and in those cases the special soil management is anticipated/included within the contract.

We are working with the contractor to mitigate the additional costs through the following actions:

- Performing additional environmental testing to better delineate the areas of special soil management and reduce the quantity
- Using caution to segregate certain materials that can be disposed of separately at CCDD facilities
- Adjusting design to increase excavation in clean areas and minimizing excavation in areas where the soil is unsuitable

As of the date of this memo, we have been notified of the preliminary environmental findings but do not have the final environmental reports in hand. Once the final reports are provided we will provide the detailed and accurate calculated additional costs. This will likely occur after the agenda deadline. Due to the summer board schedule, it is imperative to bring this to the board's attention with the goal of receiving direction on 8-16-22, so as to minimize delays to the project. The project has been put on hold in the meantime.

Funding

The construction of the project is funded through the Green Infrastructure Partnership Program of the MWRD in the amount of \$527,633.75 at a matching rate of 70% MWRD funds / 30% Village funds. The Village is responsible for the balance of construction costs in the amount of \$226,128.75. The additional costs of Change Order No. 1 will be 100% Village responsibility and are not within the limits of the existing TIF boundaries.

Action

If Village desires to move forward with Change Order No. 1, direction will need to be provided on 8-16-22 (or as soon as possible) so that we can notify the contractor and schedule work accordingly. A formal change order in the amount of the additional costs to J.Nardulli Concrete, Inc. will be provided for Board Approval as soon as possible.

Please call with questions.