



**NOTICE AND AGENDA FOR COMMITTEE OF THE WHOLE AND
SPECIAL VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
TUESDAY, JUNE 21, 2022
AT 7:00 PM
COUNCIL CHAMBERS
125 SOUTH 5TH AVENUE
MAYWOOD, ILLINOIS**

AGENDA

THIS MEETING WILL BE CONDUCTED AS AN IN-PERSON MEETING.

Options to watch and listen to the public meeting:

Live Stream at Village Website Home Page via Village Facebook and YouTube Platforms:

Go to www.maywood-il.org and Click (Livestream).

**Public comments submitted electronically to the Village Clerk and
any responses will be read into the public meeting record.**

Please submit public comments via email in advance of the public meeting to:

cthompkins@maywood-il.org or tpavlik@maywood-il.org and/or faxing to (708) 681-8818.

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance to the Flag**
- 5. Approval of minutes for the Committee of the Whole Village Board Meeting of the Board of Trustees on Tuesday, May 3, 2022 (COW Meeting), Tuesday, May 17, 2022 (SBM), Thursday, June 2, 2022(SBM), and Saturday, June 4, 2022 (Emergency Board Meeting). 6**
- 6. Oaths, Reports, Proclamations, Announcements and Appointments**
 - A. Consideration and approval of: Motion to Approve the Immediate Release of a Confidential Workplace Investigation Report dated June 2, 2022 Prepared by Village Special Legal Counsel Herschman Levison Hobfoll PLLC.
 - B. Community Report from Herschman, Levison and Hobfoll PLLC.
 - C. Public Safety / Safe Summer Report.
- 7. Finance Management Report(s):**
 - A. Financial Report by Lanya Satchell, Finance Director for the month ending June 2022 in the amount of \$952,574.31. 16
 - B. Village of Maywood Warrant List No. 200526 through June 21, 2022.
- 8. Village President's Report:**

A. State of Maywood 2022 Review.	82
B. Maywood Fest 2022.	131
C. Village Pride, Village Wide 2022 Review.	
D. Open Letter to Congress on Gun Violence and Mental Health.	135
E. West Suburban Cook (the Partners) and the Cross-Community Climate Collaborative (C4).	
F. Local Infrastructure Hub: Support for U.S. Cities and Towns to put Federal Funding to Work for Residents.	152
G. Certificate in Public Leadership in partnership with the University of San Francisco and Elected Officials to Protect America.	153
H. Aging in a Changing Region Program.	154
I. Board of Police and Fire Commission Activity Report.	

9. Public Comments:

10. Village Manager's Report:

A. Discussions regarding:	
1) Maywood Police Department Proposal dated May 13, 2022 for Purchase of a Distributive Antenna System and Bi-Directional Amplifiers (DAS/BDA) to Enhance 7/800 MHz (Cook County / Starcom) Frequencies in Lower Level of Police Station from Chicago Communications, LLC per invoice dated 3/3/.2022 at a cost of \$15,949.35.	155
2) Maywood Police Department Proposal #21 for the Purchase of Solar Evolis Digital Street Speed Sign from ElanCity per invoice #20-2663 dated 4/26/2022 at a cost of \$6,499.00.	161
3) Maywood Police Department Proposal #23 for the Lease of 15 License Plate Reader Units (LDRs") (High Speed, Computer-Controlled Camera Systems) from Vigilant Solutions per invoice dated 5/26/2022 at a cost of \$124,850.00 payable over 5 years (Term: 60 months with monthly payments of \$2,316.00 at 4.3% APR/interest).	172
4) Maywood Police Department Proposal #25 for the Purchase of "Speed Cushions" (for placement along North Maywood Drive and 19th Avenue) from Traffic Logix Corporation per quotation #QU0-22801-Q584W0 dated 6/7/2022 at a cost of \$30,667.00.	191

11. Village Attorney Report:

12. Omnibus Agenda Item(s):

A. Motion to Approve the Monthly Financial Report for June 2022	
B. Motion to Approve Warrant List dated June 15, 2022 (\$1,293,194.16)	
C. Motion to Approve Estimate #101070 (\$1,075.00), Estimate #101071 (\$5,720.00) and Estimate #10173 (\$1,400.00), both dated May 25, 2022, from JG Landscaping Services and Snow Removal, Inc. of Brookfield, Illinois to Perform Landscaping Services at the Police Station and Fred Hampton Memorial Pool.	
D. Motion to Approve Maywood Police Department Proposal dated May 13, 2022 for Purchase of a Distributive Antenna System and Bi-Directional Amplifiers (DAS/BDA) to	217

Enhance 7/800 MHz (Cook County / Starcom) Frequencies in Lower Level of Police Station from Chicago Communications, LLC Per Invoice dated 3/3/2022 at a cost of \$15,949.35.

E. Motion to Approve Maywood Police Department Proposal #21 for the Purchase of Solar Evolis Digital Street Speed Sign from ElanCity Per Invoice #20-2663 dated 4/26/2022 at a cost of \$6,499.00. 223

F. Motion to Waive the Competitive Bidding Process and Approve Maywood Police Department Proposal #23 for the Lease of 15 License Plate Reader Units (“LDRs”) (High Speed, Computer-Controlled Camera Systems) from Vigilant Solutions, LLC Per Invoice dated 5.26.2022 at a cost of \$124,850.00 payable over 5 years (Term: 60 months with monthly payments of \$2,316.00 at 4.3% APR/interest) and to Approve and Authorize the Execution of a Related Enterprise Service Agreement with Vigilant Solutions, LLC. 234

G. Motion to Waive the Competitive Bidding Process and Approve Maywood Police Department Proposal #25 for the Purchase of “Speed Cushions” (for placement along North Maywood Drive and 19th Avenue) from Traffic Logix Corporation Per Quotation #QUO-22801-Q5B4W0 dated 6/7/2022 at a cost of \$30,667.00. 253

H. ORDINANCE APPROVING THE ACQUISITION OF PROPERTY AND THE RELATED EXECUTION OF A TERMS SHEET WITH THE COUNTY OF COOK, ILLINOIS D/B/A COOK COUNTY LAND BANK AUTHORITY FOR PROPERTY LOCATED AT 600 S. 9TH AVENUE, with the Terms Sheet attached as Exhibit “A”, and with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd. 279

I. ORDINANCE APPROVING A SPECIAL USE FOR AN INDOOR RECREATION FACILITY USE (1007 South 17th Avenue), with a memo dated June 7, 2022 from Maywood Director of Community Development Ruben Feliciano. 287

J. ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "C" LIQUOR LICENSE (TEMPORARY SPECIAL EVENT LIQUOR LICENSE FOR NON-VILLAGE OWNED PROPERTY) TO APPLICANT MAYWOOD PARK DISTRICT FOR THE “2022 WINE DOWN WEDNESDAYS” SPECIAL EVENTS TO BE HELD AT THE 50 WEST MADISON STREET PROPERTY (2022 Special Event Dates: June 22, July 13, July 27, August 10 and August 24), with Liquor Commission Recommendation Regarding Maywood Park District Application for Class “C” Liquor License (Temporary Liquor License - Non-Municipal Property) for 2022 Wine Down Wednesdays dated June 13, 2022. 334

K. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A REINSTATEMENT AND RELEASE AGREEMENT BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd. 342

L. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PROPOSAL DATED MAY 13, 2022 FROM TRUE NORTH CONSULTANTS TO PERFORM PROFESSIONAL SERVICES TO COMPLETE A STAGE 1 SITE INVESTIGATION OF A LEAKING UNDERGROUND STORAGE TANK (“LUST”) AT 1309 SOUTH 5TH AVENUE AND RESPOND TO A RELATED IEPA NOTICE FOR ACTION (“PROJECT”) AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS TO PAY FOR THE SERVICES (Total Cost of Services: \$19,930.00), with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd. 353

M. RESOLUTION AWARDED THE 21ST AVENUE CDBG ROADWAY IMPROVEMENTS PROJECT CONTRACT TO TRIGGI CONSTRUCTION, INC. 375

- N. RESOLUTION AWARDDING THE MAYWOOD 2022 CRACK-FILLING PROGRAM CONTRACT TO DENLER, INC. 380
- O. RESOLUTION AWARDDING THE 2022 MAYWOOD SIDEWALK PROGRAM CONTRACT TO M & J ASPHALT PAVING CO., INC. 385
- P. RESOLUTION AWARDDING THE MAYWOOD 2022 ASPHALT PAVEMENT PATCHING PROGRAM CONTRACT TO SCHROEDER ASPHALT SERVICES, INC. 390

13. New Business (Discussion and Recommendation Only):

- A. Consideration and approval of: Motion to Waive the Competitive Bidding Process and Approve Quote #Q-77608 from Culture Amp for Culture Amp Platform 3 Year Subscription (Engagement and Effectiveness – Self Starter) in the amount of \$20,250.00 (billed at \$6,750 per year). 395
- B. Consideration and approval of: Motion to Approve Klein, Thorpe and Jenkins, Ltd. Letter regarding Schedule of Hourly Rates and Costs for Legal Services dated June 10, 2022.

14. Old Business (Discussion and Recommendation Only):

15. Board of Trustee Comments:

- A. Discussion and consideration: The location of the Board of Trustees and Mayor's Office.
- B. Discussion and consideration: To request Mayor Nathaniel George Booker to immediately turn over the keys to the Village vehicle.

16. For Discussion Only Items:

17. Closed Meeting Items:

- A. Pending Litigation (5ILCS 120/2(c)(11))
- B. Probable and Imminent Litigation (5ILCS 120/2(c)(11))
- C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. (5ILCS 120/2(c)(1)).
- D. The purchase or lease of real property for use by the Village (5ILCS 120/2(c)(5)).
- E. The setting of a price for sale or lease of propety owned by the Village (5ILCS 120/2(c)(6)).

18. New Business: Consideration and approval of: Motion to Appoint an Acting Village Manager.

- A. Consideration and approval of: Employee Leasing Agreement with GOVTEMPUSA, LLC.
- B. Consideration and approval of: Employment Agreement for Acting Village Manager.

19. Adjournment:

cc: Mayor Nathaniel George Booker
Trustees: Isiah Brandon
Miguel Jones
Melvin L. Lightford, Sr.
Aaron Peppers

Village Clerk
Interim Village Manager

Antonio Sanchez
Shabaun Reyes-Plummer
Gwaine Dianne Williams
Elijah Willis

The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan and the mask mandate for individuals within indoor public places.

BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING MINUTES
TUESDAY, MAY 3, 2022

Call to Order

The Village of Maywood Board of Trustees Committee of the Whole Meeting of Tuesday, May 3, 2022, was called to order by Mayor Nathaniel George Booker at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez (7:23 p.m.), S. Reyes-Plummer, M. Lightford, A. Peppers, M. Jones (7:04 p.m.) and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Chasity Wells-Armstrong, Village Manager
Craig Bronaugh Jr., Chief of Fire
Walter Duncan, Building and Code Enforcement Director
James Ellexson, Director of Human Resources
Ruben Feliciano, Director of Community Development
Bert Odelson, Village Attorney
Bill Peterhansen, Village Engineer
Lanya Satchell, Finance Director
Connie Thompkins, Deputy Clerk II
John West, Public Works Director
Gwaine Dianne Williams, Village Clerk
Elijah Willis, Chief of Police

Invocation: Prayer Confession by Mayor Booker

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Combined Committee of the Whole Meeting of the Board of Trustees Tuesday, April 5, 2022.

Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to approve.

Discussion: None

Ayes: Mayor Booker, Trustees S. Reyes-Plummer, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustees A. Sanchez and M. Jones

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments: Mayor Booker and Trustees Peppers made announcements. Constance Thompkins was sworn-in as Deputy Clerk II by Village Clerk, Gwaine Dianne Williams.

Finance Management Report(s):

- A. Presentation regarding the Monthly Financial Report for the month of March 2022 by Lanya Satchell, Finance Director. No Discussion

Public Comments: J. Wilson, G. Clay, E. Perkins, L. Robinson and V. Haas. Mayor Booker responded.

Village President Report:

- A. LRS Community Update - Mayor Booker presented a video. Vice President George Strom gave comments and responded to questions.
- B. Discussion on Moving Maywood Forward Together Update – Mayor Booker gave a PowerPoint presentation.
- C. Discussion on Economic Development Update – Mayor Booker presented a video.
- D. Discussion on Village of Maywood Website – This item was pulled by Mayor Booker.
- E. Discussion on Newsletter Communication & Budget – Request to move the village manager line item to the mayor and trustees line item. Majority of the Board not in favor.
- F. Discussion on Village Opportunities – Mayor Booker gave a presentation.

Village Manager Report:

- A. Discussion and consideration – Beacon Hill Staffing Group Temporary Employment Service Agreement - Item pulled by the manager.
- B. Appointments –
 - 1. Village Engineer – Consensus by the Board to move the recommendation to the next agenda Omnibus.
 - 2. Village Treasurer – Item to be moved to the next agenda and presented by the Mayor.
- C. Discussion and consideration – Memo and Resolution regarding the Sale of ANLAP Lot: 622 S. 12th Avenue – Director Feliciano. Consensus of the Board to move the recommendation to the next Agenda.
- D. Vehicle purchase for Village Manager’s Use – Consensus by the Board to move to the next Agenda for a vote.
- E. Presentation: Operation Updates and Legislative Impacts - Manager Wells-Armstrong gave a presentation.

Village Attorney Report: None

Trustee Committee Reports:

- A. Planning and Development Committee
 - 1. Discussion and recommendation: Memorandum – recommendation that an RFP go forward as further drafted by Community Development as a marketing tool for the Maywood Mart Building, with a response deadline of June 30, 2022. Consensus by the Board to move to the next Agenda with additional information.
 - 2. Discussion and recommendation: Memorandum recommending the Façade Program be folded into the New Business Improvement Program with the individual application limit revised from \$50,000 to up to \$25,000. Consensus by the Board to move to the next Agenda with Amendments from Community Development.

- B. Fiscal Accountability and Government Transparency Committee
- C. Community Policy and Public Safety Committee
- D. Engagement and Communications Committee – Recommendation to continue with Muniweb. Consensus of the Board to consider other options.
- E. Infrastructure and Sustainability Committee
- F. Ordinance and Policy Committee -
 - 1. Discussion and recommendation: Memo recommending a 3-month freeze (moratorium) be placed on the following business licenses: barber shops, hair salons, nail shops, spas, banquet halls/e vent spaces, tobacco shops and fast-food restaurants; in order for the Planning Commission/Zoning Board of Appeals to complete and updated Use Table Study including all C-Districts. There was a consensus to go forward if additional information was presented to the Board for consideration.

New Business (Discussion and Recommendation Only):

- 1. Discussion and consideration: Engineer Agreements for 2022 Roadway Improvements and Water Main Improvements – Engineer Bill Peterhansen. Consensus by the Board to move to the next Agenda Omnibus.

Old Business: (Discussion and Recommendation Only) - None

Other Matters: None

For Information Only: None

Closed Session Meeting - Motioned by Trustee Reyes-Plummer and Seconded by Trustee Brandon to recess into Closed Session at 9:45 p.m. for the purpose of discussing:

- A. Pending litigation (5 ILCS 120/2(c)(11))

Discussion: None

Ayes: Mayor Booker, Trustees S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustees A. Sanchez (left the meeting at 8:50 p.m.)

Motion Carried

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to close the Committee of the Whole Meeting at 10:00 p.m. by roll call of the Village Board.

Nathaniel George Booker, Mayor

Gwaine Dianne Williams, Village Clerk

cc: Mayor Nathaniel George Booker
 Board of Trustees
 Village Manager Chasity Wells-Armstrong
 Village Clerk Gwaine Dianne Williams

**BOARD OF TRUSTEES
SPECIAL VILLAGE BOARD MEETING MINUTES
TUESDAY, MAY 17, 2022**

Call to Order

The Village of Maywood Board of Trustees Special Board Meeting of Tuesday, May 17, 2022 was called to order by Mayor Nathaniel George Booker at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Connie Thompkins, Village Deputy Clerk II, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Chasity Wells-Armstrong, Village Manager
Craig Bronaugh Jr., Fire Chief
Walter Duncan, Director of Building & Code
James Ellexson, Director of Human Services
Ruben Feliciano, Director of Community Development
Felicia Frazier, Village Attorney
Stephen Kuptz, Village Treasurer
Lanya Satchell, Director of Finance
Connie Thompkins, Deputy Clerk II
John West, Director of Public works
Elijah Willis, Chief of Police

Invocation: Prayer by Mayor Booker

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Board Meeting of the Board of Trustees Tuesday, April 5, 2022 (Public Hearing) and Tuesday, April 19, 2022 (Special Board Meeting).

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Oaths, Reports, Proclamation, Announcements and Appointments – Mayor Booker made announcements of public interest.

Finance Management Report(s):

- A. Presentation by Lanya Satchell regarding Monthly Financial Report for the month of May 2022 in the amount of \$1,233,982.24. No discussion.
- B. Discussion concerning the Village of Maywood Open Invoices May 15, 2022. No discussion.
- C. Village of Maywood Warrant List No. 200525 through May 11, 2022 in the amount of \$1,837,131.67.

Public Comment by: J. Wilson, L. Heatherstone, P. McFadden, C. Sharp, L. Robinson and L. Redmond. Mayor Booker and Manager Wells-Armstrong responded.

Village President Report:

- A. Appointment of Stephen Kuptz as Village Treasurer. Mayor Booker requested additional information from Attorney Frazier regarding Article 5 Statute.

Village Manager Report:

- A. Appointment of Village Engineer, Hancock Engineering.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Report and request for approval from Director John West regarding the estimate of Graybar Electric purchase of 2 King Luminai Pole Set replacements estimated at \$22,406.52.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

- C. ARPA survey announcement. Manager Wells-Armstrong gave a brief PowerPoint presentation.

Village Attorney Report: None

Omnibus Item(s):

Motioned by Trustee Jones and seconded by Trustee Brandon to approve Omnibus Items A thru E.

A. Motion to Approve the Monthly Financial Report for April 2022. B. Motion to Approve Ordinance designating Fred Hampton House, 804 S. 17th Avenue, a Historic Landmark. C. Motion to Approve Resolution on the Sale of Real Property commonly known as 622 South 12th Avenue, Maywood, IL (PIN: 15-10-424-033) to Lakita Ware pursuant to the details as outlined in the Adjacent Land Acquisition Program (ANLAP). D. Motion to Approve Resolution on Agreement of Engineering Services for 2022 Water Main Project. E. Motion to Approve Resolution on Agreement of Engineering Services for 2022 Roadway Improvements.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business Item(s): None

Old Business Item(s):

A. Consideration of an approval on: purchase of Vehicle for Village Manager's Use. Discussion ensued.

Motioned by Trustee Brandon and seconded by Trustee Jones to approve the purchase of a vehicle for the manager's use.

Discussion:

Ayes: Trustees M. Jones, A. Peppers and I. Brandon

Nays: Mayor Booker, Trustees Sanchez and Lightford

Abstain: Trustee S. Reyes-Plummer

Absent: None

Motion Failed

Motioned by Trustee Reyes-Plummer and seconded by Trustee Sanchez to table the consideration to approve a vehicle for the manager's use.

Discussion:

Ayes: Mayor Booker, Trustees Sanchez, Reyes-Plummer and Lightford

Nays: Trustees Jones, Peppers and Brandon

Abstain: None

Absent: None

Motion Carried

Board of Trustees Comment(s): None

Closed Meeting Session: None

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to adjourn the Special Village Board Meeting at 8:08 p.m. with a roll call of the Board.

Nathaniel George Booker, Mayor

Gwaine Dianne Williams, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Manager, Chasity Wells-Armstrong
Village Clerk, Gwaine Dianne Williams

**EMERGENCY VILLAGE BOARD MEETING MINUTES
SATURDAY, JUNE 4, 2022**

Call to Order

The Emergency Board Meeting of Saturday, June 4, 2022 was called to order by Mayor Nathaniel George Booker at 10:00 a.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers (remotely) and I. Brandon (remotely). Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Tom Pavlik, Village Deputy Clerk
Gwaine Dianne Williams, Village Clerk

Invocation: Prayer by Mayor Booker

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Public Comment by: None

New Business:

A. Consideration of appointment of an interim village manager.

Motioned by Trusted Sanchez and seconded by Trustee Lightford to approve the appointment of Chief Elijah Willis as Interim Village Manager.

Discussion: Discussion ensued.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer and M. Lightford

Nays: Trustees M. Jones, A. Peppers and I. Brandon

Abstain: None

Absent: None

Motion Carried

Closed Session: Motioned by Trustee Reyes-Plummer and Seconded by Trustee Lightford to recess into Closed Session at 10:30 a.m. for the purpose of discussing:

A. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. (5 ILCS 120/2 (c)(1)).

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer and M. Lightford

Nays: Trustees M. Jones and I. Brandon

Abstain: None

Absent: Trustee A. Peppers (ended the call at 10:30 p.m. prior to roll call)

Motion Carried

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Lightford to adjourn the Emergency Village Board Meeting at 11:43 a.m. with a roll call of the Board.

Nathaniel George Booker, Mayor

Gwaine Dianne Williams, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Clerk, Gwaine Dianne Williams

**BOARD OF TRUSTEES
SPECIAL VILLAGE BOARD MEETING MINUTES
THURSDAY, JUNE 2, 2022**

Call to Order

The Village of Maywood Board of Trustees Special Board Meeting of Thursday, June 2, 2022 was called to order by Mayor Nathaniel George Booker at 8:05 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon. Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Chasity Wells-Armstrong, Village Manager
Ruben Feliciano, Director of Community Development
Felicia Frazier, Village Attorney
Tom Pavlik, Deputy Clerk
Gwaine Dianne Williams, Village Clerk
Theodore Yancy, Commander

Invocation: Prayer by Mayor Booker

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Public Comment by: C. Harris, E. Perkins, L. Redmond, L. Robinson, L. Perkins, M. Harris, M. Larry, R. Ester, A. Street and concerned citizen. Mayor Booker responded.

Closed Session: Motioned by Trustee Reyes-Plummer and Seconded by Trustee Lightford to recess into Closed Session at 9:05 p.m. for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. (5 ILCS 120/2(c)(1)).

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: None

Motion Carried

Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to reconvene the Special Board Meeting at 1:19 a.m.

New Business:

A. Consideration of Village Manager's Employment status.

Motioned by Trustee Reyes-Plummer and Seconded by Trustee Lightford to suspend the village manager with pay.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones and M. Lightford

Nays: Trustees Peppers and Brandon

Abstain: None

Absent: None

Motion Carried

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Sanchez to adjourn the Special Village Board Meeting at 1:20 a.m. with a roll call of the Board.

Nathaniel George Booker, Mayor

Gwaine Dianne Williams, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Clerk, Gwaine Dianne Williams



Village of Maywood

Financial Report



OMNIBUS ITEM-FINANCIAL REPORT

It is with recommendation that the total below payments of \$952,574.31 be approved for payment.

	Vendor	Description	Amount	Expense
1	Accutron	Computer Consulting Services	\$6,300.00	01-18-51700
2	Allied Asphalt Paving	Cold Patch Purchases	\$7,665.00	12-10-89013
3	CDS Office Technology	Panasonic Devices	\$9,474.00	01-40-51600
4	Chicago Cleaning Con	Janitorial Services	\$7,500.00	01-53-52400
5	City of Chicago	Water Services	\$261,129.42	41-55-57300
6	Hancock Engineering	Engineering Services	\$106,418.31	Various Accts
7	Herschman Levison Hob	Legal Services	\$87,604.40	01-15-52400
8	Klein Thorpe & Jenkins	Legal Services	\$30,069.84	Various Accts
9	LRS	Garbage Services	\$138,262.71	41-55-57400
10	Odelson Sterk Murphey	Legal Services	\$23,912.25	01-15-52400
11	PJD Elect Sales	Flagpoles	\$16,000.00	01-50-51200
12	Republic Service	Garbage Services	\$167,232.00	41-55-57400
13	Resource Management	Oral/Written Examinations	\$7,538.22	01-42-52400
14	TPI	Building/Plumbing Inspections	\$5,175.50	01-23-52400
15	Unique Plumbing	Sewer Repairs	\$20,233.50	41-52-53400
16	Utility Service	Tank-Quarterly	\$7,444.96	41-52-87000
17	Village of Melrose	Water Services	\$51,821.24	41-55-57301
18	Wexonline/Fleet	Fuel Purchases	\$21,058.08	Various Accts
19	Wigits	Repair, Parts. Service. Labor	\$7,804.72	01-50-51300

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Accu-tron Computer Service

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for computer consulting services for the month of June 2022.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service Dates</u>
221059	06/15/2022	\$6,300.00	June 2022

RECOMMENDATION: It is recommendation that the total payments of \$6,300.00 be approved for payment. The expense account to be charged: 01-18-51700.

AccuTron Systems, Inc.

125 N. Halsted Street
Suite 303A
IL 60661

Invoice

Date	Invoice #
6/15/2022	221059

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Computer Consulting Service for the Month of June 2022 Computer Consulting Service for the week ending June 3,, 2022 Computer Consulting Service for the week ending June 10,, 2022 Computer Consulting Service for the week ending June 17,, 2022 Computer Consulting Service for the week ending June 24,, 2022	6,300.00	6,300.00
		Total	\$6,300.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Allied Asphalt Paving

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #240424 for cold patch purchase for The Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$7,665.00 be approved for payment. The expense account to be charged: 12-10-89013.



allied asphalt paving company

1100 BRANDT DRIVE
HOFFMAN ESTATES, IL 60192

847-695-9300
FAX 847-695-9262

INVOICE 240424
PAGE 1
DATE 5/14/2022
TERMS Net 30 Days

ACCOUNT NO. 22053

SOLD TO VILLAGE OF MAYWOOD
FINANCE DEPT
40 MADISON STREET
MAYWOOD, IL 60153

2020 MAYWOOD PICK UP

Ticket	Date	PO	Order	Loc.	Product	Qty	---Material---		---Freight---		Tax	
							Rate	Amount	Rate	Amount	Amount	Total
8616933	5/11/2022		22-0010	98	COLD PATCH	4.51	150.00	676.50	0.00	0.00	0.00	676.50
8616955	5/11/2022		22-0010	98	COLD PATCH	6.22	150.00	933.00	0.00	0.00	0.00	933.00
8616974	5/11/2022		22-0010	98	COLD PATCH	6.36	150.00	954.00	0.00	0.00	0.00	954.00
8617007	5/11/2022		22-0010	98	COLD PATCH	5.78	150.00	867.00	0.00	0.00	0.00	867.00
8617195	5/12/2022		22-0010	98	COLD PATCH	4.25	150.00	637.50	0.00	0.00	0.00	637.50
8617222	5/12/2022		22-0010	98	COLD PATCH	5.33	150.00	799.50	0.00	0.00	0.00	799.50
8617298	5/12/2022		22-0010	98	COLD PATCH	5.51	150.00	826.50	0.00	0.00	0.00	826.50
8617371	5/12/2022		22-0010	98	COLD PATCH	5.99	150.00	898.50	0.00	0.00	0.00	898.50
8617402	5/12/2022		22-0010	98	COLD PATCH	7.15	150.00	1072.50	0.00	0.00	0.00	1,072.50
Subtotal							51.10 Ton	\$7665.00		\$0.00	\$0.00	\$7,665.00
Invoice Total							51.10	\$7665.00		\$0.00	\$0.00	\$7,665.00

Total Invoice ----- > \$7,665.00

Handwritten: \$ 7,665.00

RECOMMENDED TO BE PAID

DATE: 6/14/22

DEPT HEAD: Job

EXPENSE ACCT: 12-10-89013

PO# _____

Any invoice discrepancy must be brought to our attention within 30 days from the invoice date, otherwise the invoice will be considered correct and full payment must be received within terms. If tax exempt, you must provide the Tax Exempt Certificate in order for the taxes to be removed. Invoices not paid within terms are subject to a 1.5% (18% APR) monthly finance charge.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Chicago Cleaning Concierge

SPECIFIC ACTION REQUESTED: Payment approval of the invoice of attached invoice for janitorial services & emergency hazardous clean-up for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service dates</u>
104	05/31/2022	\$7,500.00	May 2022

RECOMMENDATION: It is recommendation that the total payments of \$7,500.00 be approved for payment. The expense account to be charged: 01-53-52400.

INVOICE

Date: May 31 2022
May 2022
INVOICE # 104



\$7,500.00

RECOMMENDED TO BE PAID

DATE: 6/15/22

DEPT HEAD: JWP

EXPENSE ACCT: 101-53-52400

PO# _____

To Village of Maywood
40 Maddison Street
Maywood IL, 60153
708 450-7400

Description	Line Total
1. Sanitation/Disinfecting Services (CDC Compliance) Month of May	\$7,500
Subtotal Total	\$7,500

Make all checks payable to Chicago Cleaning Concierge LLC

Thank you for your business!

Chicago Cleaning Concierge LLC P.O. Box 3481 Barrington, Illinois 60010 708-426-8490
BLaster@ChiCleanConcierge.com

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, CDS Office Technology

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #494533 dated 4/25/2022 for Panasonic i-Pro accessory kit for VPU 4000, reader, cables, wireless microphone, licenses and digital evidence streaming, For the Village of Maywood Police Department.

RECOMMENDATION: It is recommendation that the total payments of \$9,474.00 be approved for payment. The expense account to be charged: 01-40-51600.



INVOICE

Invoice No: 494553

Date: 4/25/22

Account No: 22906

Bill To: MAYWOOD POLICE DEPARTMENT
125 S 5TH AVENUE
MAYWOOD, IL 60153
USA

Ship To: Maywood Police Department
125 S 5th Ave.
Maywood, IL 60153
USA

Sales Person	Ordered By	P.O. Number	Ship Method	Payment Terms	Date Required
MARK GOTTLIEB		001 Elijah Willis	Bestway	Net 30	5/24/22

Remarks

Thank you for your Business!

Item No	Description	Serial No	Order	Canceled	UM	Price	Disc	Amount
IPS-ICV4-ACC	Panasonic I-PRO Accessory Kit for VPU4000 Includes 256GB SSD w/ AES Encryption, Power Distribution Box, Battery Backup, 3 x 25' Ethernet cables		1.00	0.00	EA	\$615.00	0.00%	\$615.00
IPS-ICV4-SSDREAD	Panasonic i-PRO - ICV4 VPU4000 SSD Reader		1.00	0.00	EA	\$250.00	0.00%	\$250.00
ARB-WV-VC31-C	Panasonic - BACK SEAT CAMERA INCLUDES CABLE		1.00	0.00	EA	\$370.00	0.00%	\$370.00
ARB-M24	Panasonic 2.4 GHZ Wireless Microphone		1.00	0.00	EA	\$565.00	0.00%	\$565.00
CBLMS-F00200	Lind Electronics - PANASONIC ARBITRATOR DETECTOR CABLE		1.00	0.00	EA	\$37.00	0.00%	\$37.00
ARB-SOFUDEICV-0 P5	Panasonic i-PRO ICV On-Premise device license for Unified Digital Evidence (UDE) with device management, Live Streaming - 5 years Service Entitlements: 24x7 Help Desk, Software maintenance and support		1.00	0.00	EA	\$625.00	0.00%	\$625.00
ZBLOCKCNET	CDS IT Services - PBOT		8.00	0.00	EA	\$162.50	0.00%	\$1,300.00
DS-PAN-1114-2	HAVIS DOCKING STATION LAPTOP LITE W/ DUAL ANTENNA FOR FZ-54-55-		1.00	0.00	EA	\$790.00	0.00%	\$790.00
LPS-103	HAVIS CF-52 dock power supply		1.00	0.00	EA	\$130.00	0.00%	\$130.00
DS-DA-420	Havis TB 33 Screen Support For Vehicle Docking Station		1.00	0.00	EA	\$56.00	0.00%	\$56.00
CG-X	Havis Chargeguard Select Control Module		1.00	0.00	EA	\$56.00	0.00%	\$56.00
AP-MMF-CG-Q-S11-BL	Antenna Plus MultiMax FV Cell/GPS Antenna Black - TNC Connectors - Threaded Bolt Mount		1.00	0.00	EA	\$140.00	0.00%	\$140.00
WJ-VPU4000	Panasonic i-PRO VPU4000 Recording Unit Only Includes WLAN 1 & 2, BT, Common Trigger		1.00	0.00	EA	\$2650.00	0.00%	\$2,650.00
IP-VC41	Panasonic i-PRO VC41 4k Panoramic Camera		1.00	0.00	EA	\$1095.00	0.00%	\$1,095.00
IPS-ICV4-WTY-5Y	Panasonic i-PRO Extended Warranty (years 4-5) for VPU4000, Front Camera, Back Seat Camera Does not include accessories (eg Wireless mic, cables, antennas, distribution box, batteries)		1.00	0.00	EA	\$450.00	0.00%	\$450.00
IPS-ICV4-ANT-BL	Panorama Shark Fin antenna for ICV4000 - Black - Threaded bolt mount 4 WLAN, 1 Bluetooth, 1 GPS, 6.77" x 2.4"		1.00	0.00	EA	\$325.00	0.00%	\$325.00

Terms: Thank you for your business! Please make all checks payable to CDS Office Technologies. Invoice is due 30 days from invoice date. A 1.5% per month finance charge may apply to any past due balances.

Subtotal	\$9,454.00
Discount	\$0.00
Freight	\$20.00
Sales Tax	\$0.00
Invoice Total	\$9,474.00

Remit to: PO Box 3566 Springfield, IL 62708 (800-367-1508)



Fiscal Year: 2023

Purchase Order #: _____

Check Request Form

Department will Mail Check with completed Documentation

Check Recipient: CDS Office Technologies

Address: PO Box 3566

City, State, Zip: Springfield, IL 62708

Amount of Check: \$9,474.00

Account to be

Charged: 01-40-51600

Total Appropriated: _____

Expended to Date: _____

Available Balance: _____

Purpose of Request: Panasonic i-Pro Accessory Kit for VPU 4000, reader, cable, wireless microphone. Panasonic arbitrator detector cable, license for unified digital evidence streaming, etc.

Submitting Department: Police Department

Authorization:  #276 **Date:** 5/3/2022

Approved by _____

Finance Director: _____ **Date:** _____

Village Manager: _____ **Date:** _____

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, City of Chicago

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water services from March 22, 2022, to April 18, 2022.

Account	Date	Amount
432532-432532	05/10/2022	\$127,445.59
432533-432533	05/10/2022	\$133,683.83

RECOMMENDATION: It is recommendation that the total payments of \$261,129.42 be approved for payment. The expense account to be charged: 41-55-57300.



City of Chicago
 Department of Finance-Utility Billing
 P.O. Box 6330
 Chicago, Illinois 60680-6330



WATER, SEWER, GARBAGE, TAX BILL

Bill Date: May-10-2022

Customer: MAYWOOD VILLAGE COLLECTOR
 Service Address: S 9TH AVE & W IOWA
 Account Number: 432532-432532

Your Total Service Cost: \$165,916.41

To Avoid Penalties, Pay By: May-31-2022

Pay online: www.cityofchicago.org/finance

Pay by mail: Send a check and the bottom portion of this page to the P.O. Box address listed at the top left corner

Pay over the phone: Call 312-744-4426

Pay in person: Visit Department of Finance Payment Centers or EZ Pay Stations

Metered Account Bill Summary

Bill Period: Mar-22-2022 - Apr-18-2022

Activity Since Last Bill

Previous Balance	\$353,829.00
Adjustments	\$0.00
Payments	\$315,358.18

Current Charges

Current Water	\$125,099.77
Current Sewer	\$0.00
Current Penalty	\$2,345.82
Current Fees	\$0.00

TOTAL DUE \$165,916.41

Additional Information

View your bills, sign up for paperless billing, enroll in a payment plan or AutoPay at: www.cityofchicago.org/finance. Please see the back of this bill for more details.

**Need a Payment Plan?
 Have a Question? Call 312-744-4426**



City of Chicago
 Department of Finance-Utility Billing
 P.O. Box 6330
 Chicago, Illinois 60680-6330

Account:	Due Date:	Total Due:
432532-432532	May-31-2022	\$165,916.41

Important! Make checks payable to City of Chicago - Utility Billing. Be sure to include your account number on check and include bottom portion of this bill with payment.

9723 1 MB 0.482 9723

 MAYWOOD VILLAGE COLLECTOR
 40 MADISON ST
 MAYWOOD, IL 60153-2323

Amount Enclosed: \$ _____



City of Chicago
 Department of Finance-Utility Billing
 P.O. Box 6330
 Chicago, Illinois 60680-6330



WATER, SEWER, GARBAGE, TAX BILL

Bill Date: May-10-2022

Customer: **MAYWOOD VILLAGE COLLECTOR**
 Service Address: **S 9TH AVE & W IOWA**
 Account Number: **432533-432533**

Your Total Service Cost: \$429,595.56

To Avoid Penalties, Pay By: May-31-2022

Pay online: www.cityofchicago.org/finance

Pay by mail: Send a check and the bottom portion of this page to the P.O. Box address listed at the top left corner

Pay over the phone: Call 312-744-4426

Pay in person: Visit Department of Finance Payment Centers or EZ Pay Stations

Metered Account Bill Summary

Bill Period: Mar-22-2022 - Apr-18-2022

Activity Since Last Bill

Previous Balance	\$615,228.47
Adjustments	\$0.00
Payments	\$319,316.74

Current Charges

Current Water	\$128,147.98
Current Sewer	\$0.00
Current Penalty	\$5,535.85
Current Fees	\$0.00

TOTAL DUE \$429,595.56

Additional Information

View your bills, sign up for paperless billing, enroll in a payment plan or AutoPay at: www.cityofchicago.org/finance. Please see the back of this bill for more details.

**Need a Payment Plan?
 Have a Question? Call 312-744-4426**



City of Chicago
 Department of Finance-Utility Billing
 P.O. Box 6330
 Chicago, Illinois 60680-6330

Account:	Due Date:	Total Due:
432533-432533	May-31-2022	\$429,595.56

Important! Make checks payable to City of Chicago - Utility Billing. Be sure to include your account number on check and include bottom portion of this bill with payment.

9724 1 MB 0.482

9724



MAYWOOD VILLAGE COLLECTOR
 40 MADISON ST
 MAYWOOD, IL 60153-2323

Amount Enclosed: \$ _____

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Hancock Engineering

SPECIFIC ACTION REQUESTED: Payment approval of the invoices for engineering services rendered for the Village of Maywood Public Works Department.

Invoice	Date	Amount	Description
22-0429	05/24/2022	\$66,430.00	Central Sewer Separation Improvement
22-0431	05/24/2022	\$6,175.00	2021 PY CDBG Roadway Improvements 21 st Avenue
22-0433	05/24/2022	\$17,400.00	2022 Green Infrastructure Alley Improvement
22-0436.19	05/24/2022	\$16,413.31	Washington Boulevard Phase II Engineering

RECOMMENDATION: It is recommendation that the total payments of \$106,418.31 be approved for payment. The expense account to be charged: Various Accounts.



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. CHASITY WELLS-ARMSTRONG, VILLAGE MANAGER
40 MADISON STREET
MAYWOOD, IL 60153

INVOICE

INVOICE DATE: 5/24/2022
INVOICE NO: 22-0429
BILLING THROUGH: 4/30/2022

5652026015 - Central Sewer Separation Improvement (CDBG-DR)

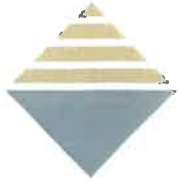
Engineering service related to performing topographic survey work in the area between 13th Avenue, 1st Avenue, Harvard Street, and Bataan Drive, and Preliminary Design of Proposed Storm Sewers; Hydraulic Analysis in the area between 21st Avenue, 1st Avenue, Harrison Street, and Illinois Prairie Path.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$511,000.00	33.00	\$168,630.00	\$102,200.00	\$66,430.00
TOTAL	\$511,000.00		\$168,630.00	\$102,200.00	\$66,430.00

BILL NO. 4, AMOUNT DUE THIS INVOICE \$66,430.00

This invoice is due on 6/23/2022

cc: Ms. Lanya Satchell, Finance Director
Ms. Tanika Skipper, Accounts Payable



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 5/25/2022
INVOICE NO: 22-0431
BILLING THROUGH: 4/30/2022

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. CHASITY WELLS-ARMSTRONG, VILLAGE MANAGER
40 MADISON STREET
MAYWOOD, IL 60153

5652124301 - 2021 PY CDBG Roadway Improvements: 21st Avenue

Engineering service related to design engineering including preparation of plans, specifications, estimates of cost, and submittal of permits to regulatory authorities.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$24,700.00	100.00	\$24,700.00	\$18,525.00	\$6,175.00
TOTAL	\$24,700.00		\$24,700.00	\$18,525.00	\$6,175.00

BILL NO. 5, AMOUNT DUE THIS INVOICE \$6,175.00

This invoice is due on 6/24/2022

cc: Ms. Lanya Satchell, Finance Director
Ms. Tanika Skipper, Accounts Payable



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 5/24/2022
INVOICE NO: 22-0433
BILLING THROUGH: 4/30/2022

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
ATTN: MS. CHASITY WELLS-ARMSTRONG, VILLAGE MANAGER
40 MADISON STREET
MAYWOOD, IL 60153

5652132201 - 2022 Green Infrastructure Alley Improvement

Engineering service related to the preparation of plans, specifications, stormwater calculations, and submittal of regulatory permits.

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
Providing Design Engineering	\$58,000.00	80.00	\$46,400.00	\$29,000.00	\$17,400.00
TOTAL	\$58,000.00		\$46,400.00	\$29,000.00	\$17,400.00

BILL NO. 3, AMOUNT DUE THIS INVOICE \$17,400.00

This invoice is due on 6/23/2022

cc: Ms. Lanya Satchell, Finance Director
Ms. Tanika Skipper, Accounts Payable



Edwin Hancock Engineering Co.

9933 W Roosevelt Road
Westchester, IL 60154
Tel: 708-865-0300
www.ehancock.com

INVOICE

INVOICE DATE: 5/24/2022
INVOICE NO: 22-0436.19
BILLING THROUGH: 4/30/2022

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD, IL 60153

ATTN: MS. CHASITY WELLS-ARMSTRONG, VILLAGE MANAGER

5651923101 - WASHINGTON BOULEVARD, PHASE II ENGINEERING

ENGINEERING SERVICES RENDERED:

I. Direct Labor (DL)			
Previous	07/01/2020 - 03/31/2022		\$96,049.87
Current	04/01/2022 - 04/30/2022		<u>\$6,562.78</u>
Total DL			\$102,612.65
II. Overhead - (OH)			
DL * 110.42%			<u>\$118,995.75</u>
			\$221,608.40
III. Fixed Fee -			
\$39,134.32		83.7644%	\$32,812.49
IV. Services by Others - Current Invoice Copies Attached			
Previous:	(Krisch Land Surveying)	\$9,600.00	
Previous:	(Gewalt Hamilton)	\$21,032.22	
Previous:	(SantaCruz)	\$29,728.50	
Current:		\$824.94	<u>\$61,185.66</u>

TOTAL PROJECT COST	\$315,606.55
Less Previously Billed	<u>-299,193.24</u>

BILL NO. 19, AMOUNT DUE THIS INVOICE \$16,413.31

This invoice is due on 6/23/2022

cc: Ms. Lanya Satchell, Finance Director
Ms. Tanika Skipper, Accounts Payable

LOCAL AGENCY COST PLUS FIXED FEE INVOICE

Date: **05/16/22** Invoice No.: **5419.800-11**

To
Edwin Hancock Engineering Co.
 Attention To
Bill Peterhansen
 Address
9933 Roosevelt Rd
 City State Zip Code
Westchester IL 60154-2780

From
Gewalt Hamilton Associates, Inc.
 Address
625 Forest Edge Drive
 City State Zip Code
Vernon Hills IL 60061

Local Public Agency: **Edwin Hancock Engineering Co.** County: **Cook** Section Number: **18-00139-00-PV** State Job No.: **D-91-289-18** Project No.: **WQLN (497)**

For Professional Service performed as set forth in Agreement dated:
 & Supplemental Agreement(s) dated:

Consultant's Job No.: **5419.800** Overhead Rate: **152.48**
 FHWA Authorization Date: **07/16/20**

1) Invoice Period From: **12/13/21** To: **04/30/22**

	This Invoice	Previously Invoiced	Earned to Date	Max Allowable
2) Maximum Payable				\$35,975.00
3) Direct Salaries	\$274.00	\$7,154.00	\$7,428.00	\$11,995.00
4) QC/QA				
5) Payroll & Overhead				
this invoice 152.4800%	\$417.80	\$11,260.32	\$11,678.12	\$19,192.00
average 0.0000%				
6.) Fixed Fee= 3.0000%	\$133.14	\$2,617.90	\$2,751.04	\$4,438.00
7) Direct Costs Prime				\$350.00
8) Services by others				
9) Total invoiced for project including this invoice			\$21,857.16	
10) Previously Invoiced		\$21,032.22		
11) Payment Due this invoice	\$824.94			

I have reviewed the invoice and found it agrees with the executed Engineering Agreement for this project. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved Local Public Agency Rep. Signature & Date

Consultant
Gewalt Hamilton Associates, Inc

By Signature & Date
Dan Brinkman, Digitally signed by Dan Brinkman,
P.E., PTOE P.E., PTOE
 Date: 2022.05.16 07:44:56 -05'00'

Name
Dan Brinkman, P.E., PTOE

Title
Assistant Director of Transportation Services

RECOMMENDED FOR APPROVAL

EDWIN HANCOCK ENGINEERING CO.

Jane [Signature]
 DATE **5-16-22**

PROJECT NO. **565-19-23101**

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 16, 2022
SUBJECT: Payment Approval, Herschman Levison Hobfoll

SPECIFIC ACTION REQUESTED: Payment approval of the invoice dated 6/16/2022 for Legal Services rendered from May 6 – June 15 for the Village of Maywood.

RECOMMENDATION: It is recommendation that the total payments of \$87,604.40 be approved for payment. The expense account to be charged: 01-15-52400.



June 16, 2022

VIA EMAIL ONLY

Ms. Gwaine Dianne Williams
Clerk, Village of Maywood
40 Madison Street
Maywood, IL 60153

Re: Legal Services Invoice May 6 – June 15

DATE	TIME	DESCRIPTION
May 6, 2022	7.8	Summarize interview notes.
May 7, 2022	9.4	Review notes and file material; begin synthesizing interview notes necessary to prepare report.
May 8, 2022	7.2	Summarize interview notes.
May 9, 2022	10.2	Telephone call with Mayor; review interview notes and prepare for additional interviews.
May 10, 2022	9.9	Interview witnesses; summarize interview notes.
May 11, 2022	8.5	Prepare for and interview additional witnesses.
May 12, 2022	9.1	Conduct additional witness interviews.
May 13, 2022	10.3	Conduct additional witness interviews; summarize interview notes.
May 14, 2022	9.3	Continue summarizing interview notes.
May 16, 2022	7.9	Analysis of interview notes in context of Village Manager's complaints.
May 18, 2022	9.1	Conduct witness interviews; legal research of Maywood Code of

2022 JUN 16 PM 1:41

VILLAGE OF MAYWOOD
CLERK'S OFFICE
401 S. LaSalle St., Ste. 1302C, Chicago, IL 60605

P 312.819.6362

F 312.786.5921

carrie@hlhlawyers.com

hlhlawyers.com



DATE	TIME	DESCRIPTION
		Ordinances; legal research of executive overreach.
May 19, 2022	10.2	Conduct witness interviews; legal research of implicit bias; legal research of pleading requirements for hostile work environment; legal research of claims for retaliation recognized as being actionable.
May 20, 2022	9.6	Conduct additional witness interviews; summarize interview notes; prepare outline for report.
May 21, 2022	10.7	Review exhibits to determine which will be used in report; legal research of Article V of Illinois Municipal Code to determine roles of mayor, trustees, village manager and department heads; synthesize interview notes necessary to organize timeline for report.
May 22, 2022	9.6	Initial drafting of fact section to include in report.
May 23, 2022	10.8	Conduct additional witness interviews; summarize interview notes; continue drafting fact section.
May 24, 2022	11.5	Conduct additional witness interviews; revise and update fact section to include information gathered from most recent interviews.
May 25, 2022	9.8	Conduct additional witness interviews; additional legal



DATE	TIME	DESCRIPTION
		research of executive overreach; begin drafting analysis section to include in report.
May 26, 2022	12.3	Conduct additional witness interviews; summarize interview notes; additional legal research of cases involving managerial form of government and village manager's authority.
May 27, 2022	11.9	Legal research of tort immunity to determine if it applies; continue drafting analysis to include in report.
May 28, 2022	12.6	Revise analysis section for report and begin drafting recommendations.
May 29, 2022	11.6	Continue drafting and revising report.
May 30, 2022	11.7	Conduct additional witness interviews; summarize interview notes; continue revising analysis and recommendations.
May 31, 2022	12.8	Draft executive summary for report; continue revising fact sections as well as analysis and recommendations.
June 1, 2022	12.9	Finalize report and recommendation.
June 2, 2022	12.5	Prepare for board meeting and executive session; attend same.
June 6, 2022	2.5	Telephone calls from trustees. (No Charge)
June 7, 2022	3.1	Telephone calls from trustees and Village Clerk.



DATE	TIME	DESCRIPTION
June 8, 2022	2.9	Telephone calls to witnesses; research regarding Open Meetings Act.
June 9, 2022	5.7	Telephone calls from trustees and clerk; telephone call to village attorney; review demand letter from suspended Village Manager's counsel.
June 10, 2022	1.7	Analysis of issues related to interim and suspended Village Manager.
June 11, 2022	1.1	Address issues related to interim and suspended Village Manager.
June 14, 2022	1.4	Address issues related to employee reinstatement.
June 15, 2022	3.9	Prepare for Board meeting executive session; address issues related to suspended Village Manager.

LEGAL FEES \$115,600.00
 (DISCOUNT APPLIED \$28,900.00)
LEGAL FEES \$86,700.00

Re: Legal Services Invoice May 6 – June 15
June 16, 2022
Page 5 of 5



DATE	DESCRIPTION	AMOUNT
June 2, 2022	Preparation of paper copies of confidential report. (FedEx)	\$904.40
COSTS		\$904.40

LEGAL FEES \$86,700.00

COSTS \$904.40

LEGAL FEES AND COSTS NOW DUE \$87,604.40

Please make your check for \$87,604.40 payable to Herschman Levison Hobfoll PLLC. Thank you for your business.

APPROVED TO BE PAID

DATE: 6-16-2022

DEPT HEAD: *Joanne Allison Williams*

ACCT. CHARGED: _____

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 16, 2022
SUBJECT: Payment Approval, Klein Thorpe & Jenkins

SPECIFIC ACTION REQUESTED: Payment approval for Legal Services Rendered during April & May 2022.

<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
Legal	\$15,823.62	Legal Svcs April 2022
Legal	\$14,246.22	Legal Svcs May 2022

RECOMMENDATION: It is recommendation that the total payments of \$30,069.84 be approved for payment. The expense account to be charged: 01-15-52400.

For the June 21, 2022 Village Board Meeting

CONFIDENTIAL AGENDA ITEMS

**ITEMS TO BE ADDED TO THE FINANCE DIRECTOR'S
MONTHLY FINANCE REPORT FOR APPROVAL:**

Statement for Legal Services for April 2022 Pertaining to General Matters, in the amount of \$1,596.00, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd.

Statements for Legal Services for April 2022 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$14,227.62, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd.

**Do Not Post On Board Book
For Public View.**

**Do Not List Statements as Action Items
on the Agenda.**

Statement for Legal Services for April 2022 Pertaining to General Matters, in the amount of \$1,596.00, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd.

**Do Not Post On Board Book
For Public View.**

For the June 21, 2022 Village Board Meeting

CONFIDENTIAL AGENDA ITEMS

**ITEMS TO BE ADDED TO THE FINANCE DIRECTOR'S
MONTHLY FINANCE REPORT FOR APPROVAL:**

Statement for Legal Services for May 2022 Pertaining to General Matters, in the amount of \$190.00, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd.

Statements for Legal Services for May 2022 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$14,056.22, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd.

**Do Not Post On Board Book
For Public View.**

**Do Not List Statements as Action Items
on the Agenda.**

Statement for Legal Services for May 2022 Pertaining to General Matters, in the amount of \$190.00, with a cover memo dated June 15, 2022 from Klein, Thorpe and Jenkins, Ltd.

**Do Not Post On Board Book
For Public View.**

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**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, LRS

SPECIFIC ACTION REQUESTED: Payment approval of the invoice #0002490576 dated 4/30/2022 for garbage pickup service for April 2022.

RECOMMENDATION: It is recommendation that the total payments of \$138,262.71 be approved for payment. The expense account to be charged: 41-55-57400.



5500 PEARL ST #300
ROSEMONT, IL 60018-5303
Phone: (847) 779-7500
www.LRSrecycles.com

CUSTOMER NO	159458
INVOICE DATE	4/30/2022
INVOICE NO	0002490576
CUSTOMER PO	
DUE DATE	5/30/2022

**VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153-2323**

BALANCE FWD	\$0.00
PAYMENTS	\$0.00
CREDITS	\$0.00
CHARGES	\$138,262.71
BALANCE DUE	\$138,262.71

DATE	QUANTITY	FREQUENCY	DESCRIPTION	AMOUNT
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New Charges

Site 159458-0001 - VILLAGE OF MAYWOOD - 40 MADISON ST, MAYWOOD

4/1/2022 - 4/30/2022	6,500.00	Weekly	95 GALLON SERVICE RESIDENTIAL TRASH	\$70,400.00
4/1/2022 - 4/30/2022	6,500.00	Weekly	65 GALLON SERVICE RESIDENTIAL RECYCLE	\$25,600.00
4/1/2022 - 4/30/2022	6,500.00	Weekly	ORGANICS TAKE ALL	\$16,000.00
4/30/2022	569.69		DISPOSAL COST (RESIDENTIAL)	\$26,262.71

Total New Charges: \$138,262.71

CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	BALANCE DUE
\$ 138,262.71	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 138,262.71

LRS

PO BOX 554892
DETROIT, MI 48255-4892
Phone: (847) 779-7500

PLEASE KEEP THIS INVOICE FOR YOUR RECORDS

CUSTOMER NO	INVOICE DATE	INVOICE NO	BALANCE DUE
159458	4/30/2022	0002490576	\$ 138,262.71
YOUR REFERENCE NO		AMOUNT PAID	
		\$	

VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153-2323

Visit us on-line to make your payment

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Odelson, Sterk, Murphey, Frazier, McGrath

SPECIFIC ACTION REQUESTED: Payment approval of the invoices dated 05/23/2022 for Legal Services rendered from April 1, 2022 – April 30, 2022 for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
33821	05/23/2022	\$832.50
33822	05/23/2022	\$23,080.00

RECOMMENDATION: It is recommended that the total payments of \$23,912.25 be approved for payment. The expense account to be charged: 01-15-52400.

O DELSON, STERK, MURPHEY, FRAZIER & MCGRATH, LTD.

3318 West 95th Street
Evergreen Park, IL 60805

(708) 424-5678

Village of Maywood
Attn: Chasity Wells-Armstrong
40 Madison Street
Maywood, IL 60153
RE: Litigation

May 23, 2022
Invoice # 33821

For Professional Services Rendered Through April 30, 2022

22-429 / Fernando Trujillo v. Village of Maywood (MONITORING) (18 L 7741)

Professional Services	Hours	Amount
04/22/2022 FLF Review correspondence from Attorney Jurusik regarding Trujillo Matter; review correspondence from K. Mangrum regarding same.	0.25	46.25
04/27/2022 FLF Research and review of correspondence regarding Trujillo v. Maywood.	0.25	46.25
Sub-total Fees:		<u>\$92.50</u>

22-443 / Antonio Glass v. Village of Maywood (22-CV-164)

Professional Services	Hours	Amount
04/20/2022 FLF Review correspondence from Attorney Shannon regarding Glass update; send correspondence attorney regarding same; review correspondence from attorney Jurusik regarding handling of Glass.	0.50	92.50
04/20/2022 MJM Review defendant's reply in support of motion to dismiss; review correspondence from KTJ regarding summary of case.	1.50	277.50
04/22/2022 MJM Correspondence with prior law firm KTJ.	0.25	46.25
04/25/2022 FLF Exchange correspondences with Attorney Jablecki regarding Glass; review information from counsel at KTJ.	0.50	92.50
04/27/2022 FLF Research and review of correspondence from Jurusik regarding files; prepare for pickup.	0.75	138.75
04/27/2022 MJM Exchange correspondence with prior counsel, KTJ.	0.50	92.50
Sub-total Fees:		<u>\$740.00</u>

Total Professional Fees: \$832.50
Total Costs: \$0.00
Please Pay This Amount: \$832.50

ODELSON, STERK, MURPHEY, FRAZIER & MCGRATH, LTD.

3318 West 95th Street
Evergreen Park, IL 60805

(708) 424-5678

May 23, 2022
Invoice # 33822

Village of Maywood
Attn: Chasity Wells-Armstrong
40 Madison Street
Maywood, IL 60153
RE: General Municipal

For Professional Services Rendered Through April 30, 2022

22-379 / General and Miscellaneous

Professional Services	Hours	Amount
04/01/2022 FLF Review correspondence from Village Manager regarding Lake Shore contract for collection and disposal of waste; review correspondence from Deputy Village Clerk regarding same.	0.50	90.00
04/01/2022 FLF Review correspondence from Attorney Briskman regarding S. Bennett.	0.25	45.00
04/01/2022 FLF Review correspondence from Village Manager regarding weekly update. (n/c)	0.25	No Charge
04/01/2022 FLF Exchange correspondences with Village Manager regarding ordinance regarding approving mandatory COVID 19 Vaccine policy; outline draft for same.	1.00	180.00
04/01/2022 FLF Review correspondence from Mayor regarding O & S contract; review correspondence from Village Manager regarding same; send correspondence to Village Manager regarding same. (n/c)	0.75	No Charge
04/01/2022 FLF Review correspondence from Village Manager regarding NCB contract information forms.	0.25	45.00
04/01/2022 FLF Review correspondence from ProChamps.	0.25	45.00
04/01/2022 FLF Review correspondence from Village Manager regarding GEMT submission; review correspondence from J. Howard regarding same.	0.25	45.00
04/01/2022 FLF Review correspondence from Director of Building and Code regarding court hearing for code and police; review information.	0.50	90.00
04/04/2022 FLF Review correspondence from Attorney Jurusik regarding A+B Landscaping; review multiple correspondences from Mr. Doner regarding matter; exchange correspondences with Director of Building and Code regarding same.	0.50	90.00
04/04/2022 FLF Review correspondence from Director of Community Development regarding NCB contact information forms.	0.25	45.00
04/04/2022 FLF Telephone conference with Mr. Doner regarding A+B Landscaping.	0.50	90.00
04/04/2022 FLF Review correspondence from Village Manager regarding GEMT submission.	0.25	45.00

04/08/2022	FLF	Review correspondence from C. Pinkston/ KTJ Law regarding exemption petitions - 30 Madison Street; exchange correspondences with Village Manager regarding same; exchange correspondences with attorney regarding handling.	1.00	180.00
04/08/2022	FLF	Exchange correspondences with Fire Chief regarding administrative review.	0.25	45.00
04/08/2022	FLF	Review correspondence from K. Mangram regarding Owens v. Maywood; review briefing.	0.75	135.00
04/10/2022	MJM	Attorney conference regarding pending matters. (n/c)	0.25	No Charge
04/11/2022	LMD	Review correspondences between property owner, former Village attorney and Village regarding transfer stamp issue; exchange correspondence with Building Director regarding same.	0.50	82.50
04/11/2022	FLF	Review multiple correspondence from Beckneck/ KTJ Law regarding Liddell Lacy v. Maywood; review records.	1.00	180.00
04/11/2022	FLF	Review correspondence from Attorney Jurusik regarding vehicle driver refusal to cooperate with Police Officer directions.	0.25	45.00
04/11/2022	FLF	Review correspondence from Attorney Jurusik regarding arrest for aggravated vehicular hijacking.	1.00	180.00
04/11/2022	FLF	Work on letter regarding Maywood Park District and send same to Attorney Raines.	0.50	90.00
04/11/2022	FLF	Review correspondence from T. Benjamin regarding opioids bankruptcy; review documents.	1.00	180.00
04/11/2022	FLF	Exchange correspondences with Village Manager regarding second installment.	0.25	45.00
04/11/2022	FLF	Work on draft letter to Raines and send same to Village Manager; telephone conference with Village Manager.	1.00	180.00
04/11/2022	FLF	Send correspondence to C. Pinkston regarding exemption petition - 30 Madison Street.	0.25	45.00
04/11/2022	FLF	Review correspondence from Attorney Jurusik regarding active file summaries and turnover; exchange correspondences with attorney regarding same; begin review of same.	2.00	360.00
04/11/2022	FLF	Review correspondence from Village Manager regarding Emma Franklin Matter.	0.25	45.00
04/11/2022	FLF	Review correspondence from Attorney Jurusik regarding preservation of evidence letter to Village regarding potential liability claim for delayed EMS Service.	0.75	135.00
04/11/2022	FLF	Review correspondence from attorney regarding transfer stamps - 1001 St. Charles Road.	0.25	45.00
04/11/2022	FLF	Send correspondence to Attorney Collins regarding subpoenaed documents.	0.25	45.00
04/11/2022	FLF	Review correspondence from Village Manager regarding weekly update 4/08/22.	0.25	45.00
04/11/2022	FLF	Exchange correspondences with Police Chief regarding records for subpoena.	0.25	45.00
04/11/2022	FLF	Review correspondence from Attorney regarding exemption petition - 30 Madison Street.	0.25	45.00
04/11/2022	FLF	Review correspondence from Attorney Jurusik regarding potential liability claim regarding excessive force claim - police shooting; review documents.	1.00	180.00
04/11/2022	MJM	Initial review of new cases transferred to our office.	2.50	450.00
04/12/2022	CLE	Pick up documents from Maywood Police Dept.	1.00	25.00

	Matter and court order.		
04/13/2022	FLF Review correspondence from Mayor regarding Weekly Address; review correspondence from Village regarding same.	0.25	45.00
04/13/2022	FLF Exchange correspondences with Attorney Shannon regarding Glass v. Maywood and KTJ handling same; conference regarding handling.	0.50	90.00
04/13/2022	FLF Review correspondence from Assistant Franklin regarding 804 S. 17th Ave; forward same to attorney for handling.	0.50	90.00
04/13/2022	FLF Review correspondence from Attorney Wall regarding status of 415 Roosevelt Rd. tax deed litigation.	0.25	45.00
04/14/2022	LMD Review of memorandum from former attorney regarding outstanding FOIA matters; exchange correspondence with Village Manager regarding same.	0.25	41.25
04/14/2022	LMD Telephone conference with Village Clerk regarding Resolution for Intergovernmental Agreement with Metropolitan Water Reclamation District.	0.25	41.25
04/14/2022	FLF Review correspondence from C. Thompkins regarding Board book 04/19/22; review correspondence from Village Administrator regarding same.	0.25	45.00
04/14/2022	FLF Review correspondence from Village Manager regarding Personnel Manual Section 11:117.	0.25	45.00
04/14/2022	FLF Review correspondence from attorney regarding transfer stamp - sale of 1001 St. Charles Rd. - Tax Payor Maywood.	0.25	45.00
04/14/2022	FLF Review correspondence from Attorney Jurusik regarding closed meeting item agenda for 04/09 Board Meeting.	0.25	45.00
04/14/2022	FLF Review multiple correspondence from Village Manager regarding 04/19/22 agenda and resolution handled; review correspondence from Village Clerk regarding same.	0.50	90.00
04/14/2022	FLF Review correspondence from Village Manager regarding Maywood Park District; telephone conference with Village Manager.	0.50	90.00
04/14/2022	FLF Review correspondence from Village Clerk regarding Resolution for Intergovernmental Agreement of Metropolitan Water Reclamation District; review correspondence from attorney regarding same; review correspondence from Village Manager regarding Matter.	0.50	90.00
04/14/2022	FLF Exchange correspondences with Attorney Jurusik regarding Matters to be handled/kept by KTJ Law; exchange correspondences with attorney regarding same.	0.75	135.00
04/14/2022	FLF Review correspondence from B. Peterhansen regarding Omnibus agenda items for BOT meeting 4-19-22 - resolution required.	0.25	45.00
04/14/2022	FLF Review correspondence from Attorney Milluzzi regarding Embry Matter.	0.25	45.00
04/14/2022	FLF Review correspondence from attorney regarding Circuit Court prosecution. (n/c)	0.25	No Charge
04/14/2022	FLF Review correspondence from N. Cerello regarding ambulance call; review correspondence from Fire Chief regarding same.	0.50	90.00
04/14/2022	FLF Review correspondence from Fire Chief regarding ambulance call/citizen complaint fact gathering.	0.50	90.00
04/14/2022	FLF Review correspondence from Village Manager regarding Horse stealing in Maywood.	0.25	45.00
04/14/2022	FLF Review correspondence from Director of Community Development regarding exemption petition - 30 Madison St.	0.25	45.00

04/22/2022	FLF	Review correspondence from Village Manager regarding introduction.	0.25	45.00
04/22/2022	FLF	Review correspondence from Village Manager regarding Park District invoices.	0.25	45.00
04/22/2022	FLF	Review correspondence from Village Manager regarding resumes for inspectors; review HGAC contracts.	2.00	360.00
04/22/2022	FLF	Review multiple correspondence from Village Manager regarding Deputy Clerk II Position; review multiple correspondence from Village Manager regarding same; review Village ordinances.	0.75	135.00
04/22/2022	FLF	Review correspondence from Village Manager regarding Employee Settlement (A.S.) counter offer; review correspondence from Attorney Arevalo regarding same.	0.50	90.00
04/22/2022	FLF	Exchange correspondences with Director of Communications Development regarding ANLAP staff memorandum; review correspondence from Village Manager regarding approved same.	0.25	45.00
04/22/2022	FLF	Review correspondence from Village Manager regarding Administrative Assistant position; review contract.	0.50	90.00
04/22/2022	BSO	Review personnel questions and Village code; conference with Village Manager; review past practice.	1.25	225.00
04/25/2022	FLF	Review correspondence from Director of Communications Development regarding ordinance needed by 4/27 regarding ANLAP staff memo.	0.50	90.00
04/25/2022	FLF	Exchange correspondences with Human Resource Director regarding resumes for Inspectors; telephone conference with Human Resource Director.	0.50	90.00
04/25/2022	FLF	Review correspondence from Village Manager regarding TIF Map; send correspondence attorney regarding matter; conference with counsel.	0.50	90.00
04/25/2022	FLF	Review correspondence from Village Manager regarding Employee Settlement (A.S.) Matter.	0.25	45.00
04/25/2022	FLF	Exchange correspondences with Fire Chief regarding administrative review process.	0.50	90.00
04/25/2022	FLF	Review correspondence from Mayor regarding Village Manager evaluation; email requesting completed evaluations.	0.50	90.00
04/25/2022	FLF	Send correspondence to Attorney Collins regarding subpoenaed documents and order for same.	0.50	90.00
04/25/2022	FLF	Review correspondence from Human Resource Director regarding damage claim - Maria Agular.	0.50	90.00
04/25/2022	FLF	Review correspondence from Village Manager regarding list of attorney's/contracts; respond to same.	0.50	90.00
04/25/2022	FLF	Review correspondence from Village Manager regarding memo - Repeal of Mandatory COVID Vaccination Policy; telephone conference with Village Manager regarding basis for repeal.	0.75	135.00
04/25/2022	FLF	Review correspondence from M. Forte regarding vehicle damage claim; send correspondence attorney regarding same.	0.50	90.00
04/25/2022	FLF	Exchange correspondences with Village Manager regarding Employee Settlement Matter (A.S.) - no re-hire; exchange correspondences with Attorney Arevalo regarding same.	0.25	45.00
04/26/2022	LMD	Prepare for and attendance at meeting with Cook County Planning and Development Department.	4.00	660.00
04/26/2022	FLF	Exchange multiple correspondences with Village Clerk regarding Deputy Clerk II position; review correspondence from Village	1.00	180.00

	agreement; review correspondence from Village Manager regarding same.		
04/29/2022	MJM Review litigation filed.	2.00	360.00
		Sub-total Fees:	\$18,013.75

22-388 / Board Meetings

Professional Services		Hours	Amount
04/05/2022	FLF Preparation for and attendance at Board meeting.	6.50	1,170.00
04/08/2022	FLF Review correspondence from Village Clerk regarding 04/13 agenda - Special Board Meeting.	0.50	90.00
04/13/2022	FLF Preparation for and attendance at Special Board Meeting.	0.50	90.00
04/29/2022	FLF Exchange correspondences with Administrative Clerk regarding Committee of the Whole meeting 5/03/22.	0.25	45.00
		Sub-total Fees:	\$1,395.00

22-392 / Ordinances and Resolutions

Professional Services		Hours	Amount
04/26/2022	FLF Work on resolution regarding ANLAP - 622 S. 12th Ave.	1.50	270.00
04/28/2022	LMD Review Historic Preservation Commission documents; prepare ordinance designating Hampton House a local landmark.	1.50	247.50
		Sub-total Fees:	\$517.50

22-402 / Police & Code Violations

Professional Services		Hours	Amount
04/13/2022	MKS Meeting at Maywood Village Hall with Adjudication Supervisor to review adjudication procedures and ordinances; meeting with Police Department Lt. in charge of adjudication hearings and Circuit Court prosecutions.	2.00	330.00
04/13/2022	MKS Review Maywood K.T.J. memorandum regarding pending significant cases and status; research Maywood and I.P.M.C. ordinances.	0.50	82.50
04/14/2022	MKS Prepare memorandum to Police Records Supervisor; telephone conference with Lt.	0.25	41.25
04/15/2022	MKS Exchange correspondences with Police Clerk; prepare memorandum to schedule meetings.	0.25	41.25
04/19/2022	MKS Attendance at administrative review hearing via Zoom regarding Crystal Sharp; prepare and review all reports and ticket; research administrative hearing statutes; review IL Supreme Court Rules regarding deadlines.	2.00	330.00
04/19/2022	MKS Review notes and transcribe, print out adjudication reports.	0.50	82.50
04/19/2022	MKS Preparation for and attendance at meeting at Maywood Police Department with Court Coordinator and Supervisory personnel.	2.25	371.25

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, P.J.D. Elect Sales, Inc

SPECIFIC ACTION REQUESTED: Payment approval of the invoice #22166A dated 05/31/2022 for the purchase of flagpoles for The Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$16,000.00 be approved for payment. The expense account to be charged: 01-50-51200.

P.J.D. Elect Sales, Inc.

260 Cortland Ave, Unit 1A
Lombard, Il. 60148

Invoice

Date	Invoice #
5/31/2022	22166A

Bill To
Village of Maywood John West 1 Madison Plaza Maywood, Illinois 60153

Ship To
Village of Maywood John West 40 Madison St Maywood, Il. 60153 708 450 4482

P.O. Number	Payment Method	Rep	Ship	Via	F.O.B.	Project	
O. Brown	Direct Deposit		5/26/2022	Best Way			
Quantity	Item Code	Description			U/M	Price Each	Amount
20	Flagpoles ...	RTA7L25TAS18 25' MH 8' Arm 5' Butt Base FA 6-8 wks			ea	800.00	16,000.00
<p>Recommended To Be Paid:</p> <p>Expense Acct: 01-50-5100</p> <p>Date: 6/2/22 PO #</p> <p>Dept. Head: <i>John West</i></p>							
Direct Deposit Account Number: 271427125679 Routing Number: 073972181 Meta Bank					P.J.D. Elect Sales, Inc.		Total \$16,000.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Republic Service

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for garbage service for the month of March 2022.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
0551-015382267	03/31/2022	\$167,232.00

RECOMMENDATION: It is recommendation that the total payments of \$167,232.00 be approved for payment. The expense account to be charged: 41-55-57400.



5050 W. Lake Street
 Melrose Park IL 60160-276666
Customer Service (708) 345-7050
 RepublicServices.com/Support

Important Information
 With My Republic Services, you can easily pay your bill,
 schedule a pickup and more. Sign up today at
 RepublicServices.com/MyAccount

Account Number 3-0551-0010051
Invoice Number 0551-015382267
Invoice Date March 31, 2022
Past Due on 03/31/22 \$334,464.00
Payments/Adjustments -\$167,232.00
Current Invoice Charges \$167,232.00

Total Amount Due	Payment Due Date
\$334,464.00	Past Due

PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 03/02	106538	-\$167,232.00

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Contract: 10051 Village Of Maywood (C4)				
Disposal/Recycling 03/31		1.0000	\$50,462.00	\$50,462.00
Recycling Service 03/01-03/31		1.0000	\$15,750.00	\$15,750.00
Residential Service 03/01-03/31		1.0000	\$83,010.00	\$83,010.00
Yardwaste Service 03/01-03/31		1.0000	\$18,010.00	\$18,010.00

CURRENT INVOICE CHARGES, Due by April 25, 2022 \$167,232.00

Simple account access at your fingertips.

Download the Republic Services app or visit RepublicServices.com today.



Past Due	30 Days	60 Days	90+ Days
	\$167,232.00	\$0.00	\$0.00



5050 W. Lake Street
 Melrose Park IL 60160-276666

Please Return This Portion With Payment

Total Enclosed

Return Service Requested

VILLAGE OF MAYWOOD
 ATTN: TANIKA
 40 MADISON ST
 MAYWOOD IL 60153-2323

Total Amount Due \$334,464.00
Payment Due Date Past Due
Account Number 3-0551-0010051
Invoice Number 0551-015382267

For Billing Address Changes,
 Check Box and Complete Reverse

Make Checks Payable To:

REPUBLIC SERVICES #551
 PO BOX 9001154
 LOUISVILLE KY 40290-1154

30551001005100000153822670167232000334464004

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Resource Management Associates

SPECIFIC ACTION REQUESTED: Payment approval of the invoice of attached invoice #22054 dated 4/27/2022 for oral and written examinations for the Village of Maywood Police Department.

RECOMMENDATION: It is recommendation that the total payments of \$7,538.22 be approved for payment. The expense account to be charged: 01-42-52400.

Resource Management Associates
17730-A Oak Park Ave.
Tinley Park, Illinois 60477
(708) 444-2326

Invoice

DATE	INVOICE #
4/27/2022	22054

BILL TO
Ms. Gloria Clay Board of Fire and Police Commissioners Village of Maywood 40 Madison Street Maywood, IL 60153

TERMS
Net 30 Days

DESCRIPTION	AMOUNT
POLICE SERGEANT EXAMINATION	
WRITTEN EXAMINATION:	
Base Fee	1,500.00
Test Booklets and Answer Sheets (15 @ \$25.00 ea.)	375.00
Test Administration and Scoring	500.00
Administrative Fees	150.00
Subtotal	2,525.00
POLICE LIEUTENANT EXAMINATION:	
WRITTEN EXAMINATION:	
Base Fee	1,500.00
Test Booklets and Answer Sheets (6 @ \$25.00 ea.)	150.00
Test Administration and Scoring	500.00
Administrative Fees	150.00
Subtotal	2,300.00
ORAL EXAMINATION:	
Exercise Design	750.00
Examination Administration	1,500.00
Administrative Fees	150.00
Subtotal	2,400.00
OTHER DIRECT EXPENSES:	
Travel Expenses	297.52
Meal Expenses	15.70
Subtotal	313.22
A finance charge of 1 1/2% per month will be charged on all account balances over 30 days past due.	
Total	\$7,538.22

Gpc
5-27-22

Clay

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022,
SUBJECT: Payment Approval, T.P.I.

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for 2022 plumbing and building inspections for the Village of Maywood Code Enforcement Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
202204	April 2022	\$5,175.50

RECOMMENDATION: It is recommendation that the total payments of \$5,175.50 be approved for payment. The expense account to be charged: 01-23-52400.



[Handwritten signature]

CHECK REQUEST FORM

CHECK RECIPIENT: T.P.I./JoAnne Tisinai

ADDRESS: 7N262 W. Whispering Trail

CITY/STATE/ZIP: St. Charles, IL 60175

AMOUNT OF CHECK: \$5,175.50

EXPENSE ACCOUNT: 01-23-52400

TAX ID#

PURPOSE FOR REQUEST: Contractor- Plumbing/Electrical – April 2022

SUBMITTING DEPARTMENT: Code Enforcement

AUTHORIZATION: *Walter Duma* DATE 5/13/22

FINANCE DIRECTOR: *[Signature]* DATE

VILLAGE MANAGER: DATE

PLEASE ATTACH SUPPORTING DOCUMENTATION

ADDITIONAL REQUEST

T.P.I.

Invoice

JoAnne Tisinai, President
Steven J. Tisinai, Secretary, Treasurer
325 Spruce Street South Elgin, IL 60177

Summary of Services

Village of Maywood

April 2022

Invoice: 202204

<u>Plumbing Inspection Sub-total</u>	<u>\$3,100.00</u>
<u>Building Inspection Sub-total</u>	<u>\$0.00</u>
<u>Plan Review Sub-total</u>	<u>\$2,075.50</u>
<u>Total Amount Due:</u>	<u>\$5,175.50</u>

APPROVED TO BE PAID
DATE: 5/13/22
DEPT HEAD: Walter Duncan
EXPENSE ACCT. 01-23-52400
PO#: _____

Plumbing Inspection Detail

Date	Inspector	Type	Rate	Hours	Amount
4/5/2022	John Davies	Plumbing	\$80.00	4.75	\$380.00
4/7/2022	John Davies	Plumbing	\$80.00	4.25	\$340.00
4/12/2022	John Davies	Plumbing	\$80.00	4	\$320.00
4/14/2022	John Davies	Plumbing	\$80.00	4.5	\$360.00
4/19/2022	John Davies	Plumbing	\$80.00	4.5	\$360.00
4/21/2022	John Davies	Plumbing	\$80.00	5	\$400.00
4/27/2022	John Davies	Plumbing	\$80.00	4	\$320.00
4/28/2022	John Davies	Plumbing	\$80.00	5.5	\$440.00
4/29/2022	John Davies	Plumbing	\$80.00	2.25	\$180.00

PLAN REVIEW COST BREAKDOWN

PERMIT #NOT INDICATED **4.18.2022**

VILLAGE NAME	PROJECT NAME & ADDRESS	INSTRUCTIONS
Village of Maywood 40 Madison St. Maywood, IL 60153	Kroger 1900 S. Maywood Drive Maywood, IL	This is an ongoing cost breakdown of our plan review fees that will be invoiced to the Village at the end of each month. This form is to help the Village calculate fees for permit costs etc.

DESCRIPTION	PLAN REVIEW DATE	TOTAL
~8,500 sq. ft. Commercial Plan Review	4/18/22	\$1,234.00
Commercial Plumbing Plan Review		<u>\$180.00</u>
		Total: \$1,414.00

Phone: (630) 443-1567
www.tpi1@tpibcc.com

T.P.I. BUILDING CODE CONSULTANTS, INC.
321-325 Spence St.
South Elgin, IL 60177

Fax: (630) 443-2495
Email: tpi1@tpibcc.com

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Unique Plumbing

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for sewer repairs for Village of Maywood Public Works Department.

<u>Invoice #</u>	<u>Date</u>	<u>Amount</u>	<u>Description</u>
20220400	03/29/2022	\$9,072.25	Maywood-6 th & Roosevelt Road *Sewer
20220401	03/29/2022	\$11,161.25	Maywood-6 th & Roosevelt Road *Sewer

RECOMMENDATION: It is recommendation that the total payments of \$20,233.50 be approved for payment. The expense account to be charged: 41-52-53400.

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22100

Finance Department
Village Of Maywood
40 Madison Street
Maywood, IL 60153

Phone (708)344-1200 Fax (708)344-8380

Invoice# 20220400

Date 03/29/2022 Page# 1

Job ID 22289

Maywood - 6th & Roosevelt Sewer
Repair
Maywood, IL

Description	Quantity	U/M	Price	Total
March 8, 2022 - Mobilize equipment and boxes with lowboy. Broke pavement and excavate, plated excavation at the end of the day.				
Utility Crew Regular Time	8.00	HRS	\$687.50	\$5,500.00
Utility Crew Regular Time	1.00	HRS	\$1,031.25	\$1,031.25
Additional Drivers - Semi Dump	8.00	HR	\$118.00	\$944.00
Additional Drivers - Semi Dump Overtime	1.00	HR	\$153.00	\$153.00
Bobcat with Breaker	9.00	HRS	\$68.00	\$612.00
Lowboy Tri Axle Trailer	4.00	HRS	\$65.00	\$260.00
20' x 8' Road Plates on the job from 3/8/22 -3/11/22	4.00	DAYS	\$65.00	\$260.00
20' x 8' Road Plates on the job from 3/8/22 -3/11/22	4.00	DAYS	\$65.00	\$260.00
UPC P. & O.	0.10	LS	\$520.00	\$52.00

\$9,072.25

Recommended To Be Paid:

Expense Acct: 41-52-53400

Date: 5/25/22 PO # _____

Dept. Head: J. [Signature]

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

70

TERMS: Payment due net ten days from date of invoice. Unpaid balance subject to a Net Amount Due monthly service charge of 2%.

\$9,072.25

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22100

Finance Department
Village Of Maywood
40 Madison Street
Maywood, IL 60153

Phone (708)344-1200 Fax (708)344-8380

Invoice# 20220401

Date 03/29/2022 Page# 1

Job ID 22289

Maywood - 6th & Roosevelt Sewer
Repair
Maywood, IL

Description	Quantity	U/M	Price	Total
March 9, 2022 - Finished excavating around collapsed 15" sewer. Replaced pipe to main in Roosevelt. Backfilled, compacted, poured concrete and plated.				
Utility Crew Regular Time	8.00	HRS	\$687.50	\$5,500.00
Utility Crew Overtime	1.00	HRS	\$1,031.25	\$1,031.25
Compactor 6065	1.00	DAY	\$175.00	\$175.00
Bobcat with Breaker	9.50	HRS		
Semi Load of Spoil	1.00	LD	\$165.00	\$165.00
Semi Load of CA-7	60.00	TON	\$18.80	\$1,128.00
Ozinga Invoice #ARI00316129	1.00	LS	\$1,307.50	\$1,307.50
15" PVC	8.00	LF	\$45.95	\$367.60
15" x 15" Non Shear Mission Coupling	2.00	EA	\$360.00	\$720.00
Hydro	2.00	EA	\$65.95	\$131.90
Rental 3" Pump	1.00	EA	\$200.00	\$200.00
Rental 15" Plug	1.00	EA	\$30.00	\$30.00
UPC P & O.	0.10	LS	\$4,050.00	\$405.00

Handwritten: \$11,161.25

Recommended To Be Paid:

Expense Acct: 41-52-53400

Date: 5/25/22 PO # _____

Dept. Head: Jmoh

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

TERMS: Payment due net ten days from date of invoice. Unpaid balance subject to a Net Amount Due \$11,161.25 monthly service charge of 2%.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Utility Service Co.,

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #556577 dated 04/01/2022 for the 500,000 Pedisphere St Charles Road Tank-Quarterly.

RECOMMENDATION: It is recommendation that the total payments of \$7,444.96 be approved for payment. The expense account to be charged: 41-52-87000.



Correspondence Only:

UTILITY SERVICE CO., INC.
P. O. Box 1350
Perry, Georgia 31069
(478) 987-0303

INVOICE

Mail Payments to:

UTILITY SERVICE CO., INC.
P. O. Box 207362
DALLAS, TX 75320-7362
(478) 987-0303

BILL TO

VILLAGE OF MAYWOOD, IL
40 MADISON STREET
MAYWOOD, IL 60153

PLEASE INCLUDE THE INVOICE NUMBER ON PAYMENT

Customer Number: 37594

DUE UPON RECEIPT

<u>INV. #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>TOTAL</u>
556577	01-APR-22	500,000 PEDISPHERE ST CHARLES ROAD TANK- Quarterly	\$7,444.96	\$0.00	\$7,444.96

TOTAL DUE TO
UTILITY SERVICE CO., INC.

\$7,444.96

Recommended To Be Paid: ~~\$~~ 7,444.96

Expense Acct: 41-52-87000

Date: 5/23/23 PO #

Dept.Head: Jmtb

Thank You For Business

A 1.5% PER MONTH FINANCE CHARGE MAY BE CHARGED FOR ALL PAST DUE INVOICES.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Village of Melrose Park

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water services provided 04/20/2022 to 05/19/2022 from the Village of Melrose Park.

<u>Account</u>	<u>Date</u>	<u>Amount</u>
422000-001	04/20/2022-05/19/2022	\$25,593.70
422001-001	04/20/2022-05/19/2022	\$26,227.54

RECOMMENDATION: It is recommendation that the total payments of \$51,821.24 be approved for payment. The expense account to be charged: 41-55-57301.



**Village of
Melrose Park**
P.O. Box 1506 • Melrose Park, IL 60161-1506
708-343-4000, Ext. 4435 • FAX 708-343-8015

Ronald M. Serpico
Mayor

ACCOUNT MNUMBER	SERVICE DATES
422000-001	04/20/2022
JSE OF MAIN E	05/19/2022
RETAIN THIS STUB FOR YOUR RECORDS	
CURRENT READ	CONSUMPTION
906,860	43,900
Previous Balance	81,978.29
Penalties	0.00
Adjustments	0.00
Payments Received	(87,051.90)
Balance at Billing	(5,073.61)
WATER	25,593.70
Total Due	20,520.09
Pay water bills online at www.melrosepark.org	



**Village of
Melrose Park**

P.O. Box 1506 • Melrose Park, IL 60161-1506
708-343-4000, Ext. 4435 • FAX 708-343-8015

PLEASE RETURN THIS STUB WITH PAYMENT

ACCOUNT #	AMOUNT DUE
422000-001	20,520.09
DUE DATE	AFTER DUE DATE
06/30/2022	20,725.29

06/30/2022

20,725.29



VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Wex Bank/Fleet Services

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for retail fuel purchases for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
81127388	05/31/2022	\$21,058.08

RECOMMENDATION: It is recommendation that the total payments of \$21,058.08 be approved for payment. The expense account to be charged: Various Departments.

Invoice Statement

INVOICE NUMBER: 81127388
 ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0496-00-653291-5	54800.00	31	MAY-31-2022	JUN-22-2022	21058.08

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
MAY-24-2022	Payment - Thank You		20588.56
MAY-31-2022	Fuel Purchases	20817.20	
MAY-31-2022	Service Purchases	13.00	
MAY-31-2022	Other Purchases	4.38	
MAY-31-2022	Other Adjustments this Period	223.50	

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
20588.56	20588.56	21058.08	0.00	21058.08

CALL CUSTOMER SERVICE TO PAY BY PHONE
 FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.
 TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

P.O. Box 639
 Portland, ME 04104-0639

ACCOUNT NAME	VILLAGE OF MAYWOOD
ACCOUNT NUMBER	0496-00-653291-5
INVOICE NUMBER	81127388
BILL CLOSING DATE	MAY-31-2022
AMOUNT DUE	21058.08
AMOUNT ENCLOSED	
PAYMENT DUE DATE	JUN-22-2022

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
 To avoid processing delays, remit all payments to:

TANIKA SKIPPER
 VILLAGE OF MAYWOOD (04)
 40 MADISON ST
 MAYWOOD, IL 60153-2323



WEX BANK
 P.O. BOX 4337
 CAROL STREAM IL 60197-4337





ULTIMATE PARENT ACCOUNT:
WEX Fleet Universal (Primary)

REPORT FOR:
VILLAGE OF MAYWOOD (04)
0496-00-653291-5
MAY-01-2022 TO MAY-31-2022

Financial Summary

ACCOUNT NUMBER: 0496-00-653291-5
FLEET NAME: VILLAGE OF MAYWOOD (04)

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	SERVICE \$	OTHER \$	TAX EXEMPTED	NET \$	TOTAL FEES & PURCHASES
CE	Unleaded Plus	40.77	5,399	0.00	220.16	0.00	0.00	0.00	220.16	4583.75
	Unleaded Regular	89.88	4,938	0.00	440.77	0.00	0.00	0.00	440.77	
	Monthly Card Charge	2.00	2,000	4.00	0.00	0.00	0.00	0.00	0.00	
	PERIOD YTD			4.00	660.93	0.00	0.00	0.00	660.93	3729.29
FIRE DPT	Diesel #1	276.97	5,478	0.00	1514.79	0.00	0.00	0.00	1514.79	4583.75
	Regular Diesel #2	10.02	5,303	0.00	53.07	0.00	0.00	0.00	53.07	
	Unleaded Plus	542.94	5,010	0.00	2733.41	0.00	0.00	0.00	2733.41	
	PERIOD YTD			26.00	256.48	0.00	0.00	0.00	256.48	0.00
MAYOR	Monthly Card Charge	2.00	2,000	4.00	0.00	0.00	0.00	0.00	0.00	1050.62
	PERIOD YTD			4.00	0.00	0.00	0.00	0.00	0.00	
P WORKS	Diesel #1	440.76	5,474	0.00	2413.29	0.00	0.00	0.00	2413.29	6274.96
	Regular Diesel #2	285.20	5,139	0.00	1456.10	0.00	0.00	0.00	1456.10	
	Unleaded Plus	278.82	4,689	0.00	1307.37	0.00	0.00	0.00	1307.37	
	PERIOD YTD			20.00	1030.62	0.00	0.00	0.00	1030.62	4.00
POLICE	Unleaded Regular	1815.45	5,084	0.00	9273.34	0.00	0.00	0.00	9273.34	39634.24
	Unleaded Super	13.32	5,749	0.00	76.60	0.00	0.00	0.00	76.60	
	Car Wash	2.00	6,500	0.00	0.00	13.00	0.00	0.00	13.00	
	PERIOD YTD			118.00	9349.94	13.00	0.00	0.00	9362.94	9480.94
VMO	Monthly Card Charge	2.00	2,000	4.00	0.00	0.00	0.00	0.00	0.00	37056.11
	PERIOD YTD			4.00	0.00	0.00	0.00	0.00	0.00	
Unassigned	Overnight Delivery Fee	0.00	0.000	35.50	0.00	0.00	0.00	0.00	0.00	49.50
	PERIOD YTD			49.50	0.00	0.00	0.00	0.00	0.00	
ACCOUNT TOTALS	Diesel #1	717.73	10,952	0.00	3928.08	0.00	0.00	0.00	3928.08	1509.17
	Regular Diesel #2	295.22	10,442	0.00	1509.17	0.00	0.00	0.00	1509.17	
	Unleaded Plus	862.53	15,098	0.00	4260.94	0.00	0.00	0.00	4260.94	

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Chief Elijah Willis, Interim Village Manager
DATE: June 15, 2022
SUBJECT: Payment Approval, Wigits Truck Center

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #111757 dated 01/06/2022 for the repair/parts/labor/service to unit 249 for the Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$7,804.72 be approved for payment. The expense account to be charged: 01-50-51300.

WIGIT'S TRUCK CENTER INC
6 NORTH 2ND AVENUE
MAYWOOD IL USA 60153
Phone #:(708) 681-0230
Fax #: (708) 450-1020

Invoice Number: 111757
Tag Number: 249



Date and Time In: 1/6/2022 - 10:44 AM
Date and Time Out: 3/22/2022 - 11:25 AM
Promised Date - Time: 3/11/2022 - 10:44 AM
Cashed Out Date: 3/22/2022 - 12:57 PM
Date Appointment Initiated: 1/6/2022
Service Advisor: (010) LOUIS ROPPO

MAYWOOD PUBLIC WORKS
 40 MADISON PLAZA
 MAYWOOD IL 60153

S169 Home: (708) 450-4482 Work: (708) 223-0895 Cell: (224) 500-1986 Fax: (708) 450-4811
 jwest2@maywood-il.org; obrown@maywood-il.org; tskipper@maywood-il.org

Veh Info: 249 16 FORD F-60
Serial Numbers: 1FDNF6DX9GDA00690
In-Srv: Miles/Hrs In: 12775 Out: 12775 Plate #:

Repair	Hrs	VIN	Requested Repair Description	Mech #	Type	Labor	Discount	Total
1	18.00	GDA00690	CHECK NO PLOW & SPREADER OPERATION / INSPECT SYSTEM FOUND PTO NO WORKING / INSPECT HYDRAULIC SYSTEM (METAL CONTAMINATION) CHECK & PUMP , SOURCE OF METAL / R & R PTO & PUMP FLUSH OUT SYSTEM ADD OIL / SERVICE TRANS (PTO MOUNTS TO TRANS / TEST SYSTEM / FLUSH SYSTEM MULTIBLE TIMES	1000	Retail	\$2,070.00	\$0.00	\$2,070.00
2	0.00	GDA00690	CHECK HYDRO LEAK ON TRUCK / REPLACE HOSE		Retail	\$0.00	\$0.00	\$0.00

Repair	Part #	Description	Qty	Selling Price	Extended Discount	Extended Price
1	FR6Q-F1209-D3NX	PTO	1.00	\$2,551.05	\$0.00	\$2,551.05
1	PF4-870-16QSRL	PUMP	1.00	\$551.39	\$0.00	\$551.39
1	13T41973	MOUNTING GASKET	2.00	\$43.76	\$0.00	\$87.52
1	HP-2610	MICRON	1.00	\$108.00	\$0.00	\$108.00
1	13T41973	MOUNTING GASKET	1.00	\$43.76	\$0.00	\$43.76
1	HP-90-13-10	HI-PRESSURE TANK FILTER	1.00	\$240.39	\$0.00	\$240.39
1	35T43600	SOLENOID	1.00	\$425.03	\$0.00	\$425.03
1	HYDRO	HYD OIL ISO 32 PER GALLON	50.00	\$16.07	\$0.00	\$803.50
1	64935	LOW VISCO	7.00	\$9.48	\$0.00	\$66.36
1	1058964	SPOOL VALVE	1.00	\$704.48	\$0.00	\$704.48
2	G25170-0808	FITTING	2.00	\$22.54	\$0.00	\$45.08
2	85048	1/2" HYD HOSE PER FOOT	8.00	\$13.52	\$0.00	\$108.16

RECOMMENDED TO BE PAID
DATE: 5/11/22
DEPT HEAD: [Signature]
EXPENSE ACCT: 001-50-51300

Pay Type	CC#	Amount
OA		\$7,804.72

Parts Total:	\$4,864.86	Ext Price:	\$7,804.72
Core Total:	\$0.00	Sales Tax:	\$0.00
Freight Total:	\$0.00	Total:	\$7,804.72
Sublet Total:	\$0.00	- Deductible:	\$0.00
Labor Total:	\$2,070.00	- Deposits:	\$0.00
- Labor Discount:	\$0.00	Amount Due:	\$7,804.72
Other Charges:	\$869.86		
Shop Supplies:	\$0.00		
Sub Total:	\$7,804.72		
- Parts Discount:	\$0.00		

Signature: _____
 I AGREE TO PAY THE ABOVE TOTAL AMOUNT
 Cashed Out By: (009) BARBARA ROPPO
 Cash Out Date: 3/22/2022
 Cash Drawer: 001



2022 State of Maywood

VILLAGE PRESIDENT

Mayor Nathaniel George Booker

BOARD OF TRUSTEES

82

Antonio Sanchez, Shabaun Reyes-Plummer,
Miguel Jones, Melvin Lightford,
Aaron Peppers, Isiah Brandon

VILLAGE CLERK

Gwaine Dianne Williams

VILLAGE MANAGER

Chasity Wells-Armstrong

40 Madison St. Maywood, IL 60153

*MOVING MAYWOOD
FORWARD TOGETHER*

Village of Maywood, IL, President Mayor Nathaniel George Booker

nbooker@maywood-il.org

National League of Cities, Board of Directors

- Institute for Youth, Education, & Families
- Membership Committee
- Federal Advocacy for Information Technology & Communication

National Black Caucus of Local Elected Officials, Executive Board

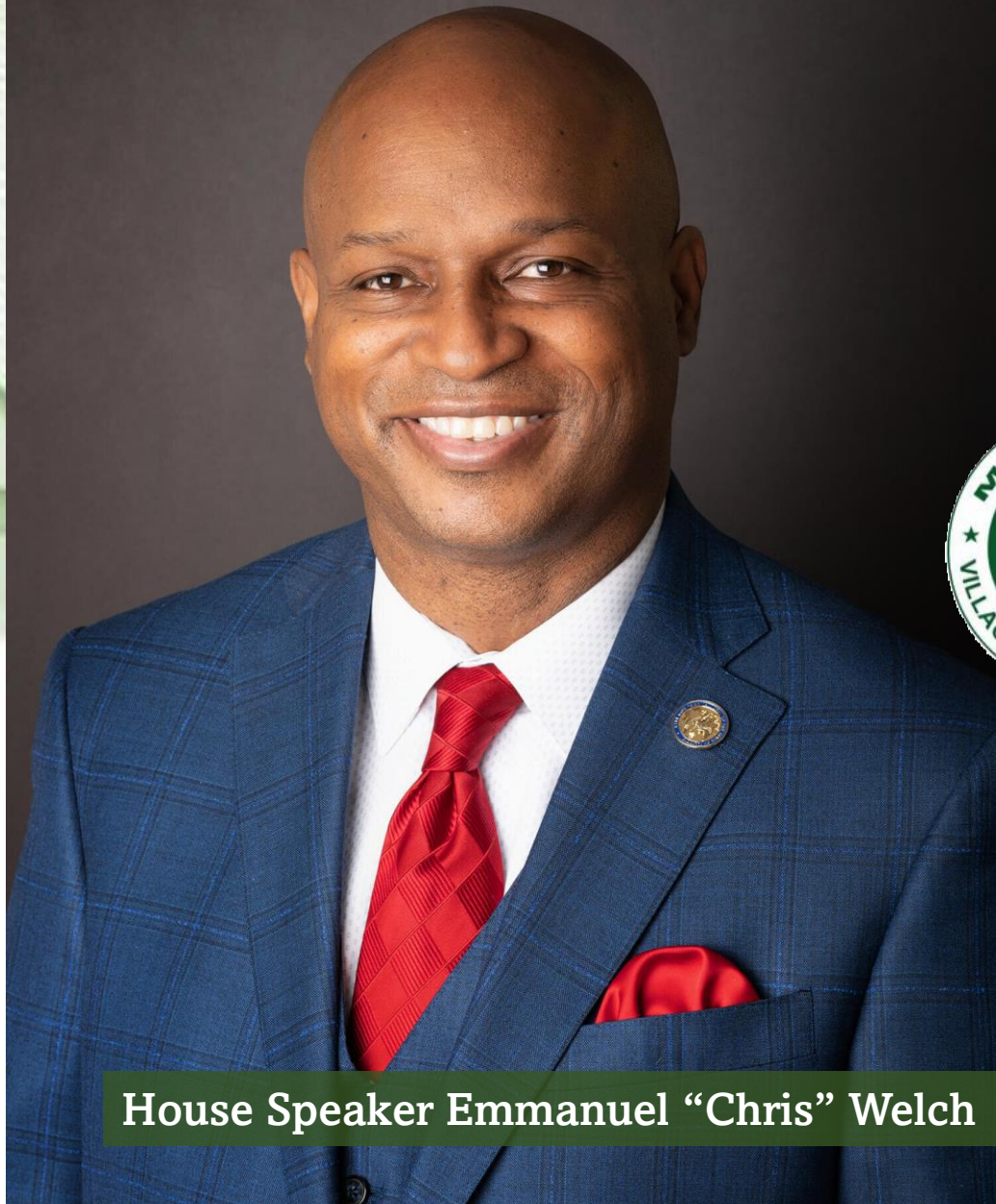
African American Mayor's Association, Member

West Central Municipal Conference, Legislative Committee

Metropolitan Mayor's Caucus, Committee Member

- Aging Friendly Communities & Diversity Inclusion Collaborative





House Speaker Emmanuel "Chris" Welch



Senate Majority Leader Kimberly Lightford



Infrastructure

VILLAGE PRESIDENT

Mayor Nathaniel George Booker

BOARD OF TRUSTEES

85

**Antonio Sanchez, Shabaun Reyes-Plummer,
Miguel Jones, Melvin Lightford,
Aaron Peppers, Isiah Brandon**

VILLAGE CLERK

Gwaine Dianne Williams

VILLAGE MANAGER

Chasity Wells-Armstrong

40 Madison St. Maywood, IL 60153

***MOVING MAYWOOD
FORWARD TOGETHER***



Capital Infrastructure Needs

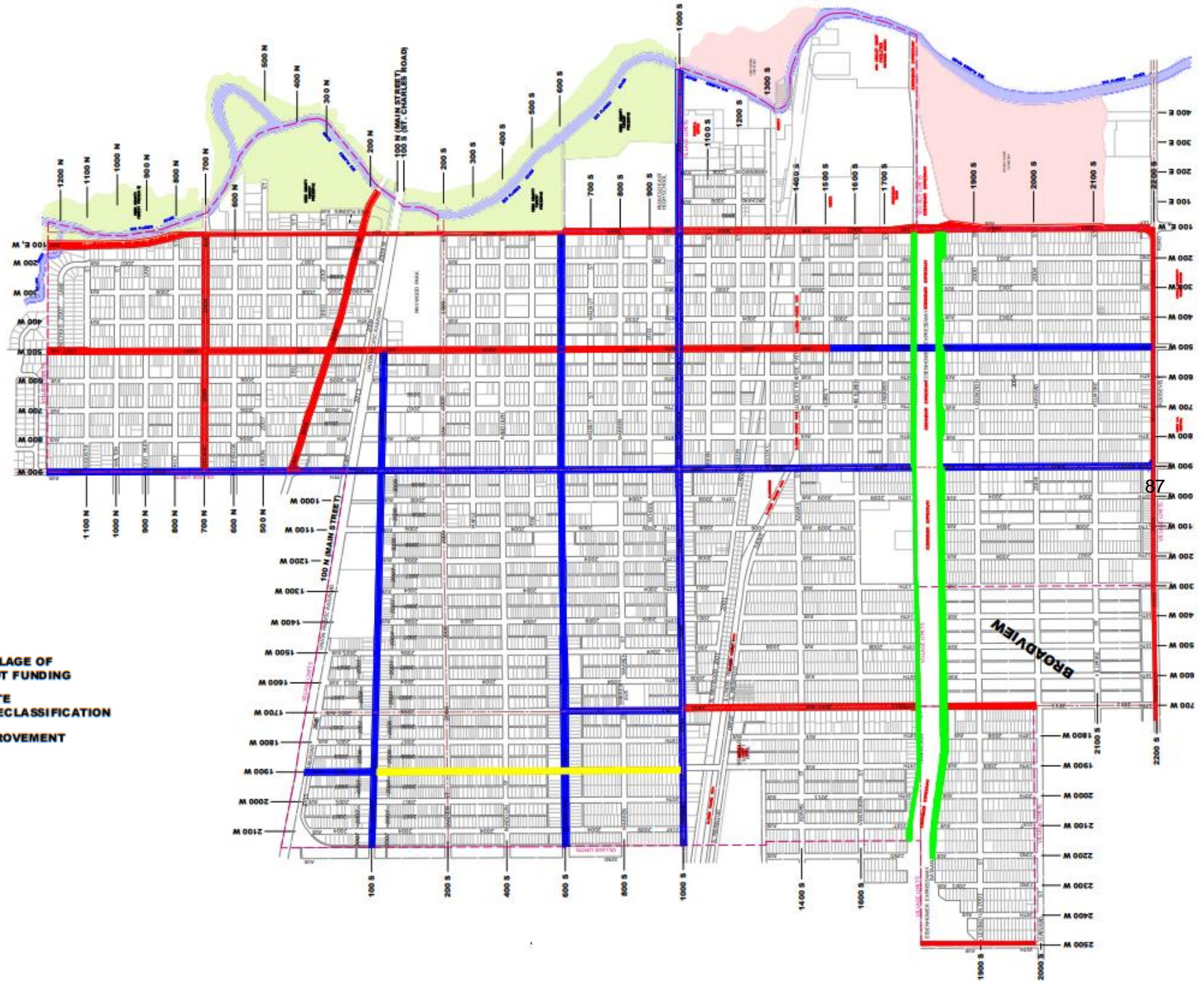


Issues	Financial Need	Post-COVID Inflation (15%)
Alley	\$12,400,000	\$620,000
Roadway	\$62,800,000	\$3,140,000
Water System + Lead Replacement	\$140,000,000	\$7,000,000
Sewer	\$32,905,000	\$1,645,250
Safety	\$1,432,000	\$71,600
Streetscape	\$1,700,000	\$85,000
Regional	\$31,700,000	\$1,585,000
Total	\$282,937,000	\$14,146,850

Roadway Jurisdiction Map

LEGEND:

- █ COOK COUNTY R.O.W.
- █ IDOT R.O.W.
- █ DESIGNATED COLLECTOR ROUTE (VILLAGE OF MAYWOOD R.O.W.) - ELIGIBLE FOR IDOT FUNDING
- █ PROPOSED FUTURE COLLECTOR ROUTE ELIGIBLE FOR IDOT FUNDING UPON RECLASSIFICATION
- 200X DATE OF MOST RECENT CAPITAL IMPROVEMENT



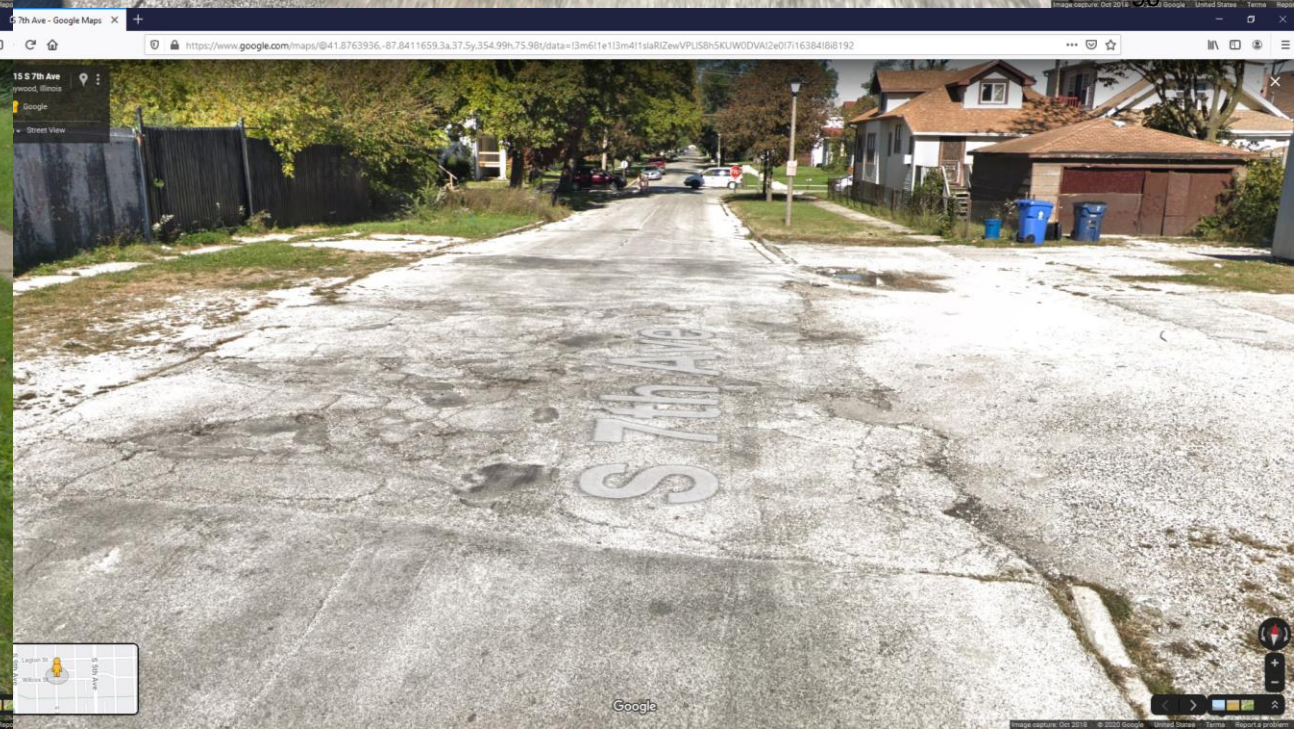
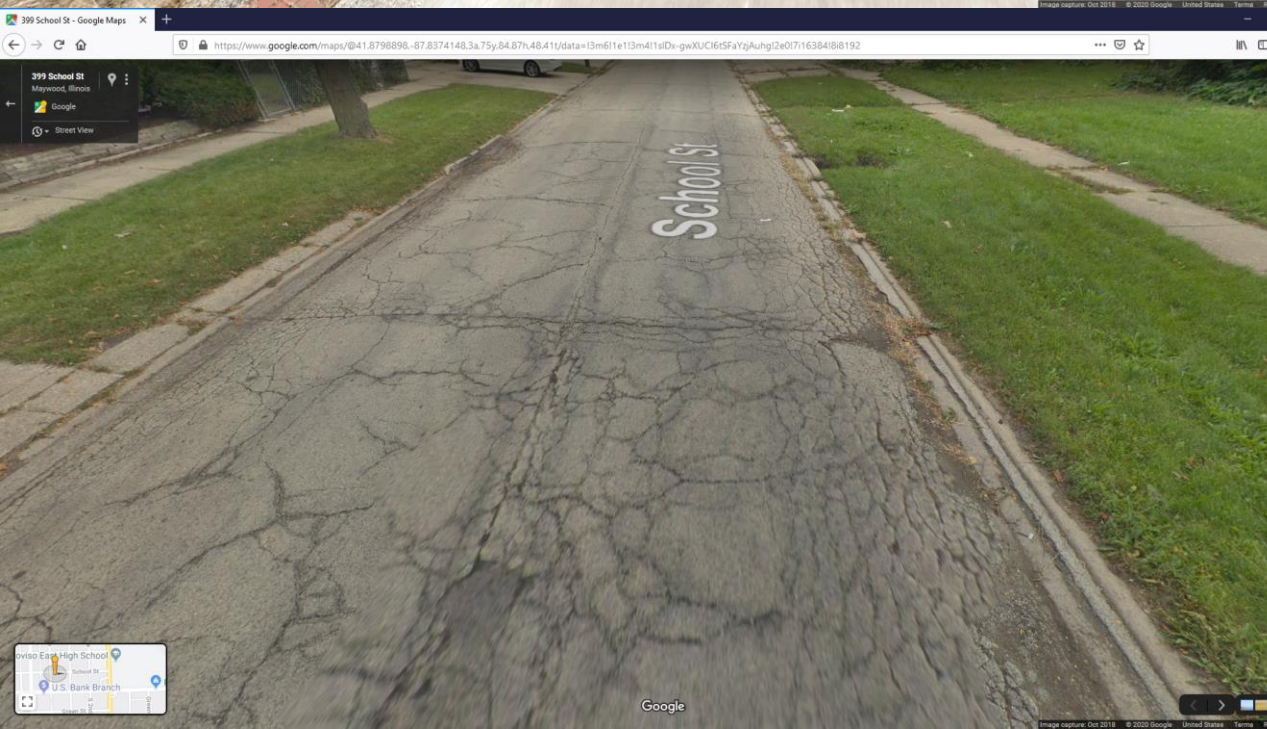
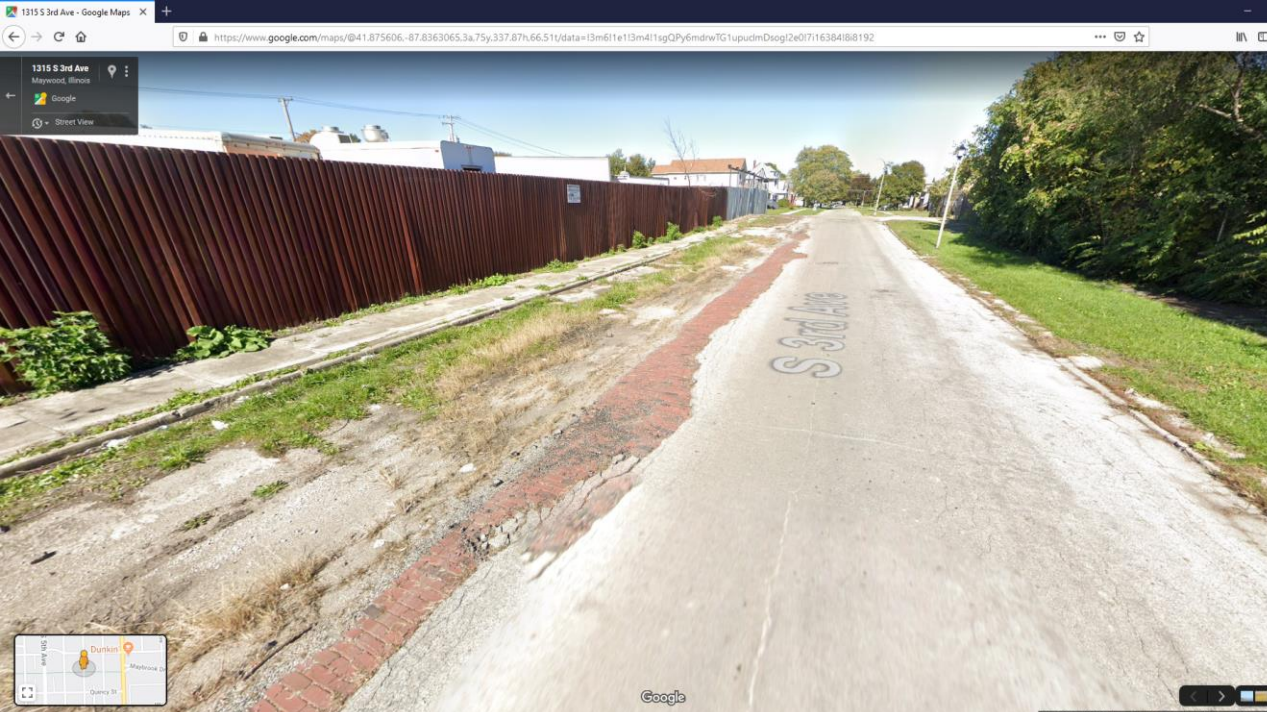
Active Capital Improvements



Project	Source	Amount
Alley, Roadway, and Water Main	Tax Increment Finance (TIF) General & Water Funds	\$2,100,000
1 st Ave Water Main	TIF	\$1,900,000
Warren Street	CDBG	\$450,000 ⁸⁸
Madison St. Water Main	50% DCEO / 50% TIF	\$775,000
Sewer Cleaning and Televising	TIF / General Fund	\$20,000
	Total	\$5,245,000

Pending Capital Improvements (Out for Bids)

Project	Source	Amount
2022 Roadway Improvements	TIF / General	\$2,500,000
2022 Water Main	Water Fund	\$1,320,000
21 st Ave	CDBG	\$315,000 ⁸⁹
2022 Green Infrastructure Alleys	MWRD / General	\$768,000
2022 Sewer Cleaning and Televising	TIF / General	\$20,000
Hot Mix Asphalt (HMA) Patching	Maintenance	\$50,000
Sidewalk Replacement	Maintenance	\$50,000
Crack filling	Maintenance	\$20,000
	Total	\$5,043,000





Roadway & Water Main Improvements

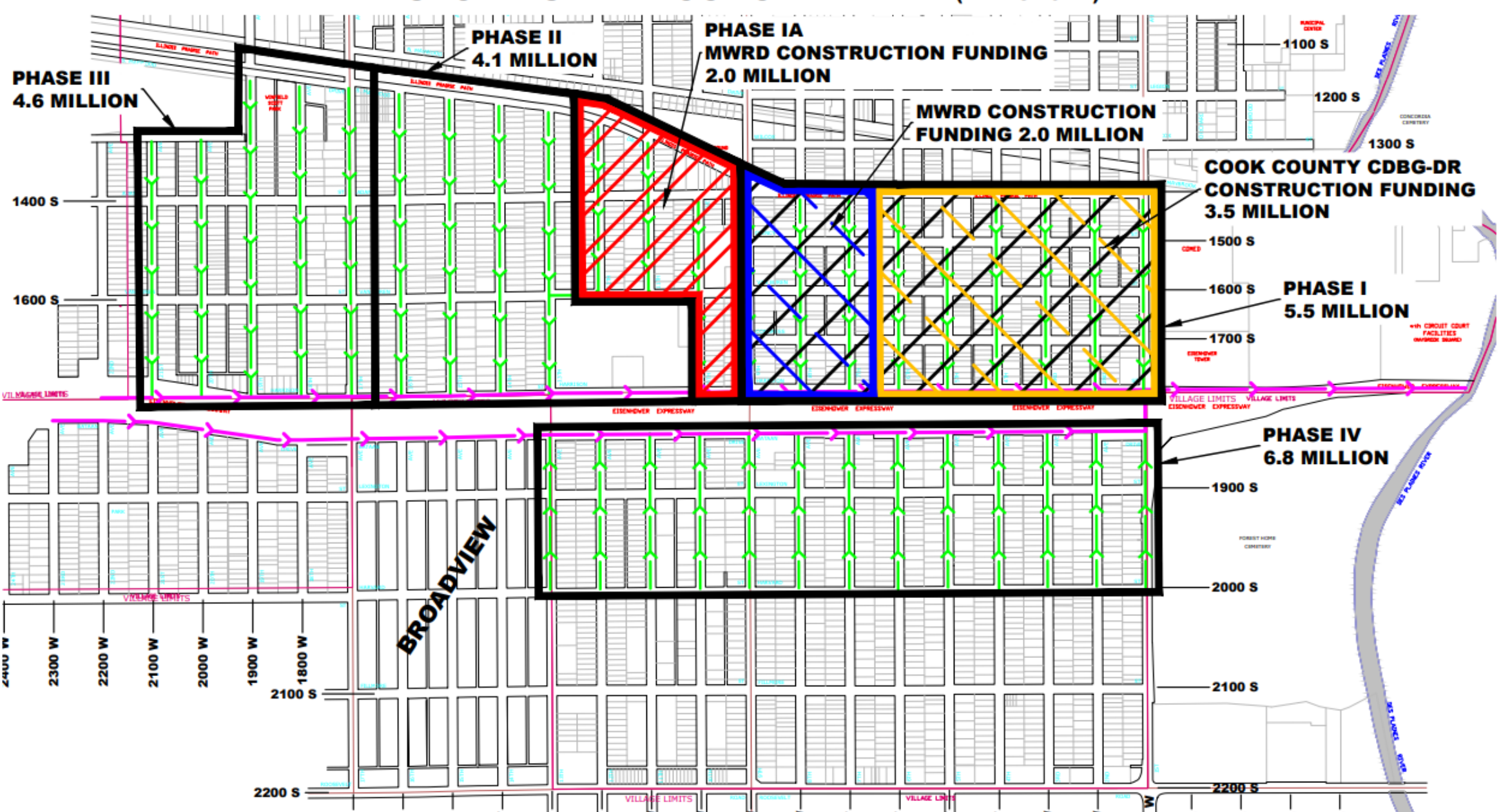
Project	Source	Amount
School Street – 3 rd Ave to 1 st Ave	Madison St. TIF	\$481,000
3 rd Ave – Madison St. to School Street	Madison St. TIF	\$142,000
2 nd Ave – 140' North of Madison St. to School St.	Madison St. TIF	\$92,000
8 th Ave – Green Street to School Street	Madison St. TIF	\$222,000
4 th ave – Washington Blvd to Oak Street	Madison St. TIF	\$927,000
Erie Street – 3 rd Ave to 1 st Ave	General Fund	\$194,000
Wilcox St. – 21 st Ave to 19 th Ave (Roadway)	Madison St. TIF	\$420,000
Wilcox St. – 21 st Ave to 19 th Ave (Water Main)	Madison St. TIF	\$217,000
18 th Ave – St. Charles to Railroad	Water Fund	\$471,000
17 th Ave – St. Charles to Railroad	Water Fund	\$467,000
15 th Ave – St. Charles to Railroad	Water Fund	\$382,000
	Total	\$4,015,000




Washington Blvd 9th – 21st Ave



- ✓ Engineering Design (Completed)
- ✓ Congressman Bill (\$1.45M) moved to Illinois then setup by Chicago Metropolitan Agency for Planning
- ✓ June 10th Submission – Plans, Specs, Contracts, Package – IDOT
- ✓ 19th & 9th Ave Water Main Replacement
- ✓ 9th Ave pull back project
- ✓ November 2022 – State Bid Opening Process
- ✓ January 2023 – Bid Selected
- ✓ February 2023 – Pre-Construction
- ✓ Break ground by April 2023
- ✓ Washington Blvd with Bike Lane (21st to 9th) Completed Summer 2023

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-  **PHASE I AREA - PROPOSED LOCAL IMPROVEMENTS**
-  **PROPOSED TRUNK LINE STORM SEWER (TO BE INSTALLED BY IDOT - 60" DIA.)**
-  **PROPOSED LOCAL STORM SEWER EXTENSIONS (BETWEEN 15" AND 24" DIA.)**

Sewer System Upgrade



Village of Maywood

STORM SEWER

Separation Project

Active Grants



Project	Funding Phase	Source	Amount
I-290 Corridor Sewer Separation	Design Engineering	Cook County CDBG – Disaster Relief	\$639,000
I-290 Corridor Sewer Separation	Construction	Cook County CDBG – Disaster Relief	\$3,500,000
I-290 Corridor Sewer Separation	Construction	Metropolitan Water Reclamation District (MWRD)	\$639K ⁹⁶
19 th Ave – Madison to Oak St.	Design Engineering	Cook County – Invest in Cook	\$193,000
21 st Ave – Harrison to Van Buren St.	Construction	CC Community Development Block Grant (CDBG)	\$309,000
Green Infrastructure (Alleys)	Construction	MWRD	\$541,000
Water System Analysis *Leaks	Complete	ComEd Energy Efficiency Program	\$200,000
Madison Street Water Main	99% Complete	Dept of Commerce & Economic Opportunity	\$368,500
		Total	\$11,175,300

Pending Grants Applied For



Project	Funding Phase	Source	Amount
1 st Ave Water Mains	Construction	Rebuild Illinois – Public Infrastructure	\$1,500,000
5 th Ave & Lake Commercial Corridor	Design/Construction	Rebuild Illinois – DCEO	\$2,252,000
Prairie Path Lighting & Safety	Design Engineering	Invest in Cook	\$150,000 ⁹⁷
19 th Ave (Winfield Scott) + N. Village	Construction	CDBG	\$315,000
Surfacing Collector Routes	Construction	Federal Surface Transportation (STP) (80%)	\$1,100,000
Washington, 19 th , 9 th , 5 th , & Madison	Construction	Federal Surface Transportation (STP) (80%)	\$7,881,000
Prairie Path Lighting & Safety	Construction	IL Dept National Resource Bicycle Path Grant	\$1,800,000
		Total	\$14,998,000

Upcoming Grants



- ✓ Regional Transit Authority (RTA) – Access to Transit – 5th Ave and Main St.
- ✓ MWRD Green Infrastructure
- ✓ Illinois Environment Protection Low Interest Loan / Forgiveness (Lead Service Removal & Replacement)
- ✓ National Infrastructure Program Assistance
- ✓ Infrastructure for Rebuilding America (INFRA)
- ✓ Safe Streets and Roads for All
- ✓ Brownfields
- ✓ Federal Emergency Management Agency (FEMA) Hazard Mitigation (Valve Program)
- ✓ Research in Illinois to Spur Economic Development (RISE) Planning Grant
- ✓ MWRD Planning Grant

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Ongoing Studies & Funds to Monitor



- ✓ Des Plaines River Trail Connection – Steering Committee
- ✓ MWRD Green Infrastructure Maintenance Consortium
- ✓ Infrastructure Investment & Jobs Act
- ✓ Coronavirus Response and Relief Supplemental Appropriation Act (CRRSA Act)

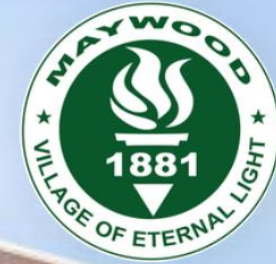
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Safety	\$1,432,000	\$71,600
Streetscape	\$1,700,000	\$85,000
Regional	\$31,700,000	\$1,585,000
Total	\$282,937,000	\$14,146,850

New TIF Proposal Pending





Economic Opportunities

VILLAGE PRESIDENT

Mayor Nathaniel George Booker

BOARD OF TRUSTEES

102

Antonio Sanchez, Shabaun Reyes-Plummer,
Miguel Jones, Melvin Lightford,
Aaron Peppers, Isiah Brandon

VILLAGE CLERK

Gwaine Dianne Williams

VILLAGE MANAGER

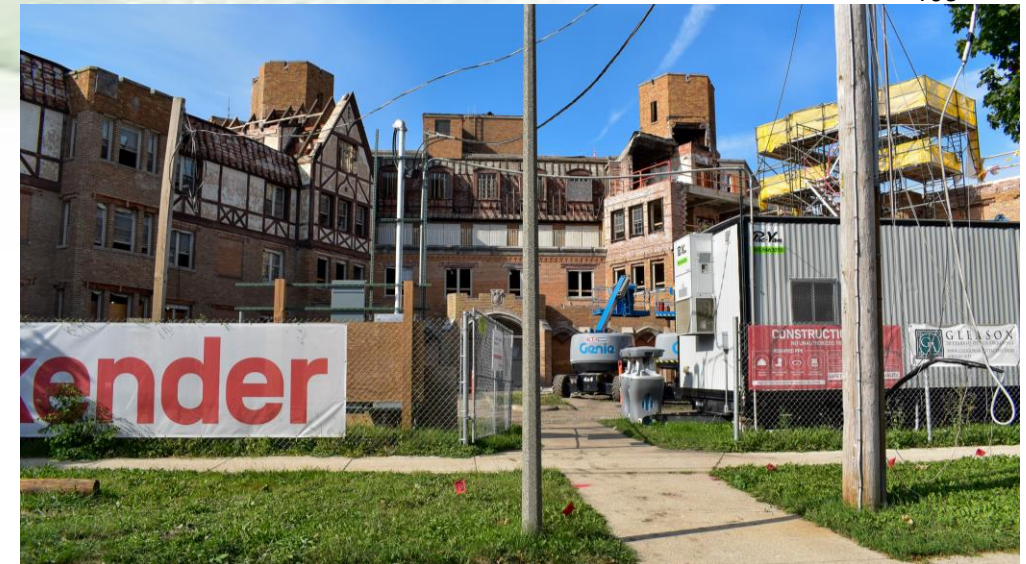
Chasity Wells-Armstrong

40 Madison St. Maywood, IL 60153

*MOVING MAYWOOD
FORWARD TOGETHER*

Active Construction Community Projects

- ✓ Old Baptist Home Senior Care Living (4th & Randolph)
- ✓ National Cycle (20th & Maywood Drive) – 22K Expansion
- ✓ Warehouse Food Distribution Center (1900 Maywood Drive)
- ✓ Aetna Solutions (1401 St. Charles)
- ✓ IFF Residential Development Project
- ✓ AVW Car Wash Equipment (105 S. 9th Ave) – 14K Expansion
- ✓ Buddy Bear Car Wash (1215 S 1st Ave)
- ✓ Restaurant (406 S. 5th Ave)
- ✓ Shell Gas Station (3rd & Roosevelt)
- ✓ SLICE Pizza (3rd & Roosevelt)



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Feasibility/RFP/ Active Conversations

- ✓ Federally Qualified Health Center (5th & Washington)
- ✓ Senior Center & Pharmacy (512 S 5th Odd Fellows Building)
- ✓ Maywood Grocery Store (615 S 5th Ave)
- ✓ CTA Blue Line Expansion
- ✓ Green Health & Wellbeing Center (Old Cease Fire Building – 1100 S. 11th Ave)
- ✓ Prairie Path Revamp (1st through 21st)
- ✓ 9TH Ave Pavilion and Dog Park
- ✓ 4 Zone TIF Mapping
- ✓ 1st Ave Commercial Re-Zoning (Madison to Harrison St.)



Reimagining Maywood



- ✓ New Fred Hampton Aquatic Center (2nd & Oak St.)
- ✓ Village Residential Property Rehab for Community Sustainability Program
- ✓ Aging in Place – Senior Home Assistance Program
- ✓ 19th & St. Charles Commercial Corridor
- ✓ 17th & Madison St. Commercial Corridor
- ✓ Golf Range (Reimagined Ravinia Entertainment Venue)



What is a Federally Qualified Health Center (FQHC)

A Federally Qualified Health Center (FQHC) strives to help meet the needs of an underserved area or population. The FQHC provides primary outpatient services and opportunities for employment for the community, often while working to meet community initiatives. These services target health disparities and work to empower underserved areas with high-quality patient care.

An FQHC qualifies for enhanced reimbursement from The Health Resources and Services Administration (HRSA) beyond Medicare and Medicaid benefits. As a nonprofit and tax-exempt organization, an FQHC can receive grants from the government, the private sector, and donations in addition to Medicare and Medicaid funding. Any patient care center can apply to become an FQHC if the health center meets specific requirements to receive funds from HRSA.

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• Provide comprehensive services (either on-site or by arrangement with another provider), including

- Preventive health services
- Dental services
- Mental health and substance abuse services
- Transportation services necessary for adequate patient care
- Hospital and specialty care



Why Chose Maywood as a Site



Underserved Population Data:

- **Population: 24,000 according to 69% 2010 Census Count. Remaining 31% represent an additional nearly 10,000 unaccounted for.**
- **Educational Attainment**
 - **Associates Degree: 8.8% | Bachelor's Degree 8.4% | Graduate Professional Degree 4.9%**
- **Household Income: \$25,696**
- **Ranks #23 out of 1,300 communities for worst Lead Service Lines systems in the State of Illinois. (Metropolitan Planning Council).**
 - **Lead exposure, even at low levels, can cause neurological effects, especially in young children, young women, and developing fetuses. In fetuses, lead in mother's bones is released along with calcium as part of the fetal bone formation. Lead exposure can also cross placental barrier into a fetus. Congress banned the use of lead pipes in 1986 but allowed those already in the ground to remain.**

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Driving innovative health care solutions for underserved populations

Researchers and Health Care providers have found that lack of access to healthy food, adequate housing, transportation, and education account for 40% of what contributes to poor health within vulnerable populations .

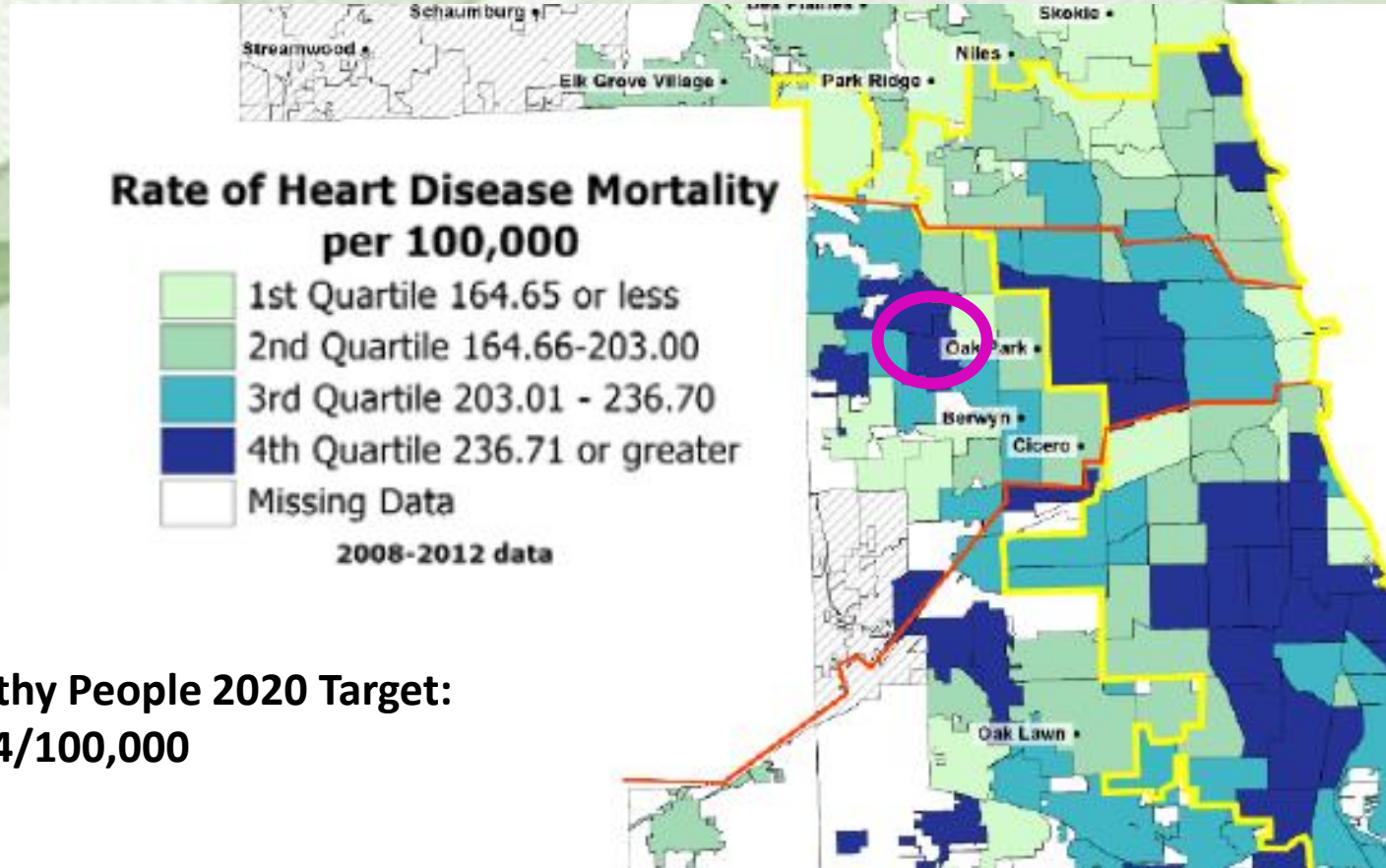
- School District 89 ranks 739th out of 814 K-8th
- Irving Middle School ranks 1,154th out of 1,381 Illinois Middle Schools
- Proviso East High School ranks 631st out of 700 Illinois high schools

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Village of Maywood	2019	2020	2021
Overdoses	25	55	9
Deaths (natural)	16	0	1
Homicides	9	16	12
Domestic Violence	194	249	45

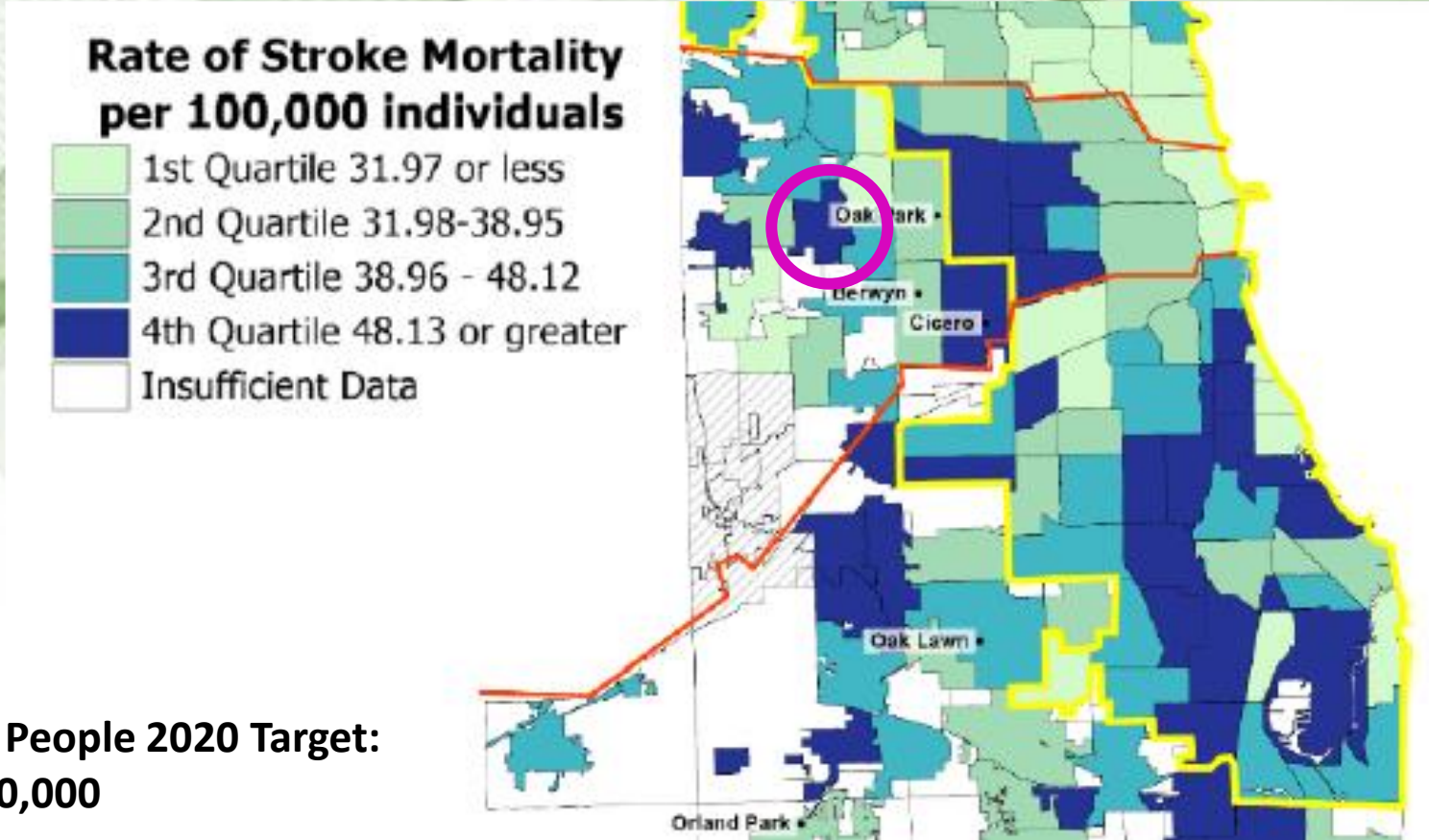
Median Income of Surrounding Communities: **Broadview** (\$29,136), **Bellwood** (\$27,144), **Maywood** (\$25,696), **Stone Park** (\$26,135), **Melrose Park** (\$26,979), **Berkeley** (\$29,204), **Hillside** (\$28,699)

Health Disease



**Healthy People 2020 Target:
103.4/100,000**

Stroke



**Healthy People 2020 Target:
38.4/100,000**

Diabetes

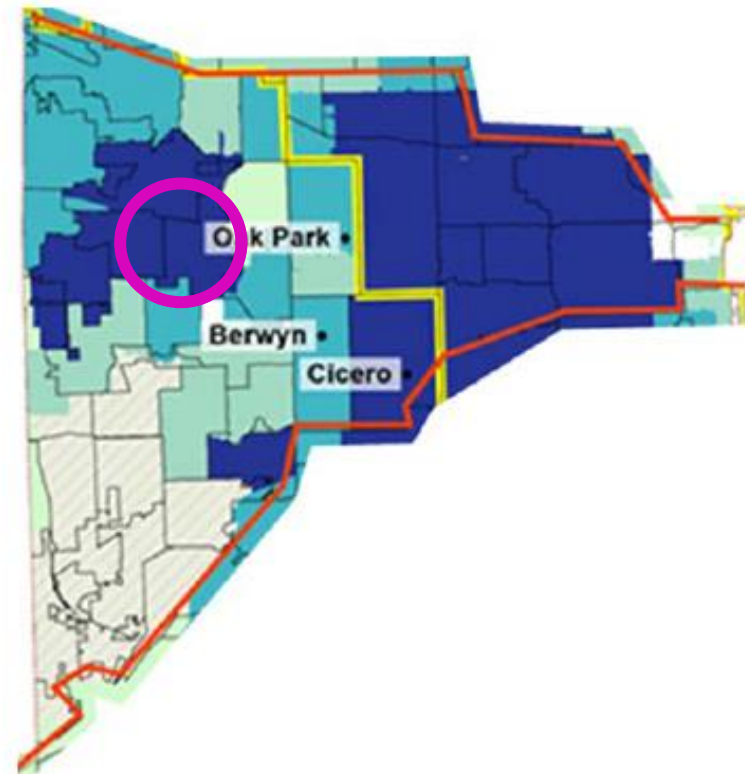


Figure 9.4. Diabetes-related hospitalization rate (per 10,000) in the Central region, 2012-2014

Hospitalization due to Diabetes per 10,000

- 1st quartile 10.40 or less
- 2nd quartile 10.41 - 15.15
- 3rd quartile 15.16 - 24.57
- 4th quartile 24.85 or greater
- Insufficient data

2012-2014 data

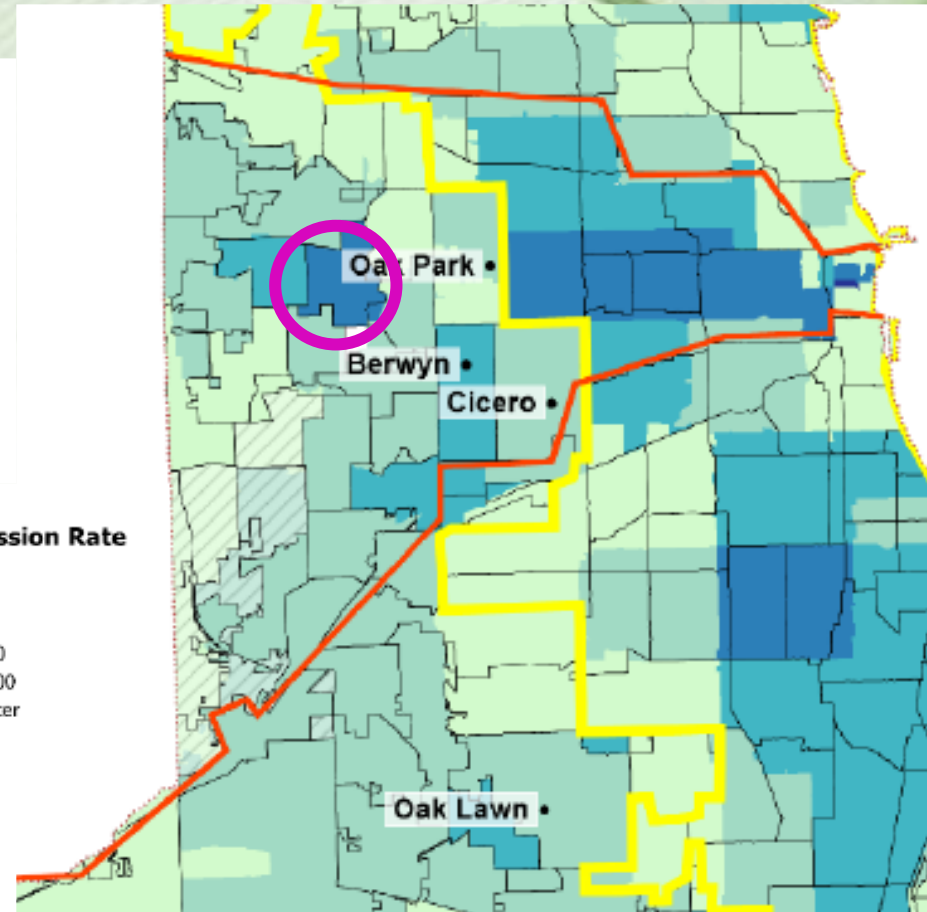


Mental Health



Central region communities with the highest ED department visits for mental health

Chicago	Suburban Cook County
<ul style="list-style-type: none"> • Austin • East Garfield Park • Humboldt Park • Near West Side • West Garfield Park 	<ul style="list-style-type: none"> • Bellwood • Maywood



Life Expectancy



Figure 7.22a. Communities in the Central region with the lowest and highest life expectancies

Lowest life expectancies:

Chicago	Life expectancy (Years)	Suburban Cook County	Life expectancy (Years)
West Garfield Park	71.7	Maywood	74.4
North Lawndale	72.8	Melrose Park	75.2
Austin	73.7	Bellwood	76.7

Highest life expectancies:

Chicago	Life expectancy (Years)	Suburban Cook County	Life expectancy (Years)
Lower West Side	80.9	River Forest	83.5
South Lawndale	81.3	Western Springs	83.6
Loop	83.7	La Grange Park	84.1

Concept Inspiration – Lawndale Health Center



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CAFÉ

Concept Inspiration Visit – Lawndale Health Center



Concept Inspiration Visit – Lawndale Health Center



Concept Inspiration Visit – Lawndale Health Center



Concept Inspiration Visit – Lawndale Health Center



Federally Qualified Housing Center Offerings



Primary Care

- Diabetes Care and Prevention
- Preventative Health Services
- Prenatal Care
- Full Bodied Care
- Chronic Disease Management
- Diabetes, Asthma, Hyper Tension

Natural Birth Delivery

- Water
- Free Standing

Dental Services

- Berwyn Location Houses

Behavioral Health

- Mental Health
- Substance Abuse Services
- Chemical Dependency Clinic

Transportation

Specialty Care Program Offering:

- Ophthalmology
- Preventative Cardiological Care
- Gastrological Preventative Care

Vertical Integration (Medical Intervention)



Vertical integration involves patient pathways to treat named medical conditions that transcend organizational boundaries and connect community-based generalists with largely hospital-sited specialists, whereas **horizontal integration** involves peer based and cross-sectoral collaboration to improve overall health.

- ✓ Preventing Health Services
- ✓ Multi-generational affects (Infant, Youth, Adolescents)
- ✓ Courses, Services, Seminars
- ✓ Food Insecure
- ✓ Workout Facility with Coaches
- ✓ Nutritionist
- ✓ Physical Therapist
- ✓ Youth and Adolescent Programming
- ✓ Cooking Classes/Demonstration
- ✓ Track, Basketball Court
- ✓ Farming
- ✓ Community Family Center
- ✓ Yoga, Dance, Art, Multi-Purpose Rooms

120

5th & Washington (Village Owned)



121

5th & Washington Blvd
45K sq. ft.





Partners & Resources in Review

Trinity Health (Health Provider)
Loyola Medical & Loyola University (501c3)

- Illinois Department of Public Health
- Blue Cross Blue Shield FEMA
- Illinois Emergency Management Agency
- City Colleges – Health Worker Program
- Patient-Centered Outcomes Research Institute*
- National Institutes of Health*
- Center for Disease Control*
- Robert Wood Foundation*

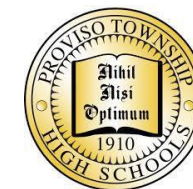
** Potential Partner*

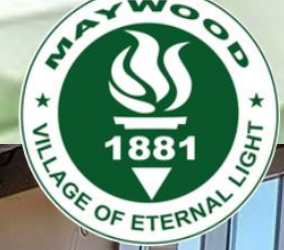


Community Partners & Resources in Review



- ✓ Village of Maywood Collaboratives
- ✓ PASO West Suburban Action Project
- ✓ Proviso Partners for Health
- ✓ Community Equity Response Collaborative: Loyola
- ✓ Above & Beyond
- ✓ School District 89
- ✓ School District 209
- ✓ Maywood Public Library
- ✓ Maywood Park District
- ✓ Proviso Township
- ✓ Strengthening Proviso's Youth (SPY)
- ✓ Quinn Center





Engagement Opportunities

VILLAGE PRESIDENT

Mayor Nathaniel George Booker

BOARD OF TRUSTEES

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Antonio Sanchez, Shabaun Reyes-Plummer,
Miguel Jones, Melvin Lightford,
Aaron Peppers, Isiah Brandon

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Gwaine Dianne Williams

VILLAGE MANAGER

Chasity Wells-Armstrong

40 Madison St. Maywood, IL 60153

*MOVING MAYWOOD
FORWARD TOGETHER*

VILLAGE OF MAYWOOD RESIDENT INPUT ON COMMUNITY SPENDING ARPA FUNDING SURVEY



**HARD COPIES ARE ALSO AVAILABLE
AT VILLAGE HALL - 40 W. MADISON**



**3 EASY WAYS TO COMPLETE
YOUR SURVEY TODAY
SCAN THE QR CODE OR**

**VILLAGE RESIDENTS SHOULD GO TO:
[HTTPS://POLCO.US/MAYWOODOPEN1](https://polco.us/maywoodopen1)**

WWW.MAYWOOD.ORG



JOIN MAYWOOD'S NEWLY LAUNCHED HOMELAND SECURITY & EMERGENCY MANAGEMENT TEAM



The Village of Maywood is seeking Volunteers to join the Homeland Security and Emergency Management Agency (DHSEM). DHSEM is made up of citizen volunteers who receive ongoing training to assist the Village of Maywood in the case of emergencies and disasters.

DHSEM is a public safety agency alongside the village's Police and Fire departments. DHSEM is dedicated to preparing for, responding to and recovering from major emergencies and disasters. One of DHSEM's responsibilities is to educate the public with preparedness training so people will know what they can do to help themselves before, during and after a disaster strike. Residents are encouraged to become more involved with our preparedness efforts by getting directly involved as a volunteer Emergency Response Team member.

New MDHSEM Volunteers must complete the below requirements:

- Must be at least 18 years of age
- Successful completion of background check
- Must have a valid Illinois driver's license

To apply Please contact
Tbrown@maywood-il.org
Ksilas@maywood-il.org
Office: 708-829-1111

Newsletter signup at bit.ly/maywoodnews
Volunteer at bit.ly/maywoodvolunteers



VILLAGE HALL
40 Madison Street
Maywood, IL 60153
Phone: 450.6300

VILLAGE PRESIDENT
Nathaniel George Booker

VILLAGE CLERK
Gwaine Dianne Williams

TRUSTEES
Antonio Sanchez
Shabaun Reyes Plummer
Miguel Jones
Melvin L. Lightford Sr
Aaron Peppers
Isiah Brandon

VILLAGE MANAGER
Chasity Wells-Armstrong

Police Emergency	9-1-1
Non-Emergency	450.4470
Fire Emergency	9-1-1
Non-Emergency	343.5595
Mayor's Office	450.6303
Clerk's Office	450.6360
Public Works	450.4482
Water Dept.	450.6324
Manager's Office	450.6301
Code	
Enforcement	450.4405
Finance Dept.	450.6300
Community Development	450.4429

Website www.Maywood-il.org

WINTRUST LAUNCHES BUSINESS INVESTMENT MICRO LOAN PROGRAM FOR MAYWOOD



I would like to thank Proviso Community Bank of Wintrust Bank Chicago and VP Christopher J Parker for launching their Business Investment Micro Loan Program exclusively for businesses in the Village of Maywood at our monthly Business Community Collaborative meeting. Thank you Commissioner Frank J. Aguilar for sharing how Cook County Government is helping in business investment. Every 3rd Thursday of the month at the Maywood Park District we meet with our local businesses and those interested in investing in Maywood. As we role out our Business Improvement Program, we are excited to be partnering with Wintrust.



This new opportunity and program is made available through a partnership between Proviso Community Bank and the Village of Maywood.

The purpose of the micro loan program is to promote the revitalization of Maywood by providing loans for property improvements or asset purchases for commercial buildings village wide.



The program is available for both commercial property owners and commercial tenants who will be direct borrowers.

The product is a line of credit up to a maximum of \$250,000. Promotional rate for the first twelve months.

Requires a primary checking account.

Business must be in operation for 12 months or more.

Application must be submitted by 12/31/2022 in order to receive the promo rate.



**PROVISO
COMMUNITY BANK**
A branch of Hinsdale Bank & Trust Company, N.A.
A WINTRUST COMMUNITY BANK

Apply or request an application at Proviso Community Bank- 1111 W. Madison Street in Maywood

MAYWOOD LAUNCHES REQUEST FOR PROPOSAL OF MAYWOOD MARKET DUE JUNE 30TH



The Village of Maywood, Illinois (the "Village" announces a Request for Proposals and Qualifications ("RFP" to operate a grocery store and or other retail outlet on a site located at 615 South 5th Avenue in the Village (the "Site").



The goal of this redevelopment is to create an attractive, well run grocery/retail store to serve the residents of the Village. The Village is the owner of record for the real estate, all improvements and personal property. The Village is open to proposals that involve outright purchase of the real and personal property; lease, and lease to own.



Respondents to this RFP ("Respondents" are required to submit a proposal (the "Proposal", including design, a source and use pro forma, operating cost projections, form of ownership/leasehold proposal, ownership structure and management team (the "Respondent Team". Proposal should name all members of Respondent Team, and include the timetable for occupancy. Proposal should also detail sources of the equity and financing (if needed available to complete the project and provide reasonable working capital during the start up phase for the grocery/retail store.



To ensure the long-term viability of the grocery/retail store development, a Respondent should have a management team that is experienced in operating a mid-size grocery/retail store in an urban community such as the Village.

Respondents should be aware of the following dates:

- May, 2022** Pre-Bid Conference/Tour of Building
- June 30, 2022** Proposals Due to the Village
- July, 2022** Planning & Development Committee
- July, 2022** Fiscal Accountability & Government Transparency Committee
- August, 2022** Committee as Whole Meeting
- August, 2022** Village Board Meeting for Final Vote on Award

Newsletter signup at bit.ly/maywoodnews / Volunteer at bit.ly/maywoodvolunteers



Inspiring & Creative Activities

SUMMER CAMP



Register Now Open
8 week Session from June 13 - August 5

ACCEPTED GROUP
5-12 YRS.
Call in to reserve your spot

ACTIVITIES
BREAKFAST, LUNCH, AFTERNOON SNACK
ARTS & CRAFTS, WILDERNESS EXPLORERS,
ARCHERY, TREASURE HUNT, AND MUCH MORE....

\$425.00 per session per child Resident Rate
Before & Aftercare - additional fee
921 s. 9th Ave. - Maywood, IL
For more info call our Administration Office
(708) 344 4740




HEY COME ALONG AND JOIN THE FUN!

summer Youth Kickoff

INFLATAFEST

JUNE 4, 2022
MAYWOOD PARK DISTRICT
12:00 NOON - 4:00PM





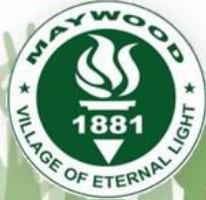


Outdoor Games, Treasure Hunt, Story-telling, Carnival Games, and many more exciting games!!!

CENTRAL AREA CAMPUS 921 S. 9TH AVE.

For more info: 708-344-4740 | or visit www.maywoodparkdistrict.org

COMMUNITY VOLUNTEERS WANTED!



JOIN US AS WE CONTINUE "MOVING MAYWOOD FORWARD TOGETHER"
MAYWOOD COMMUNITY VOLUNTEER ACADEMY TRAINING

Thursday, May 26, 2022 @ 6p - 8p
Lightford Recreation Center (809 Madison Street)

Volunteers Needed

- ✓ Youth Engagement
- ✓ Health & Wellness
- ✓ Business Development
- ✓ Community Beautification
- ✓ Community Policing
- ✓ Senior Care
- ✓ Holiday Activities
- ✓ Signature Events
- ✓ Building Maywood

bit.ly/maywoodvolunteers



The Village of Maywood is partnering
with The Maywood Park District for
Summer Youth Jobs



MAP COMMUNITIES

Travel by public transportation to visit every corner of your community and the surrounding area.



COLLECT ASSET DATA

Visit every business and organization in the community to ensure all assets are identified.

BUILD A TEAM

Build lifelong connections with a team and a STEM mentor as you collect valuable community data.



CONDUCT COMMUNITY RESEARCH

Create and conduct community interviews to find solutions to real issues.



MAKE AN IMPACT

Share your teams findings and public health policy proposals with the community at our Scientific Symposium.



ANALYZE THE DATA

Visualize your data to help your community based organization use the research findings.

WHERE DOES THE DATA GO?

All the asset data you collect will be accessible for free for all community members at MAPSCorps.org



Ages
16 - 24

\$15
per hour

20 hours
per week

13 weeks
of work

Intern Jobs

Digital
Marketing

Data
Collector

GIS
Analytics

Field Team

129



Apply Today
bit.ly/maywoodyouthjobs





Welcome to Maywood Fest 2022



Maywood Festival Friends of the Festival Sponsorship Information Brochure *a Unity in the Community Experience*

Maywood Festival was born out of an idea to create some fun activities to do in Maywood Park. The festival began as a simple community picnic with residents and a few activities. Since then, the festival has grown to three full days of over 20 vendors, a wide variety of entertainment and a host of activities for the entire family.

Currently, Maywood Festival has become the largest community event in the Village of Maywood. The average attendance consists of over 5000 patrons per day. The festival has something for everyone!

Attendees are certain to enjoy a wide variety of food; kids will have access to a fun zone, get face paintings, and gaming. Music lovers will be delighted with music, live entertainment and much more.

Friday, September 9th – Sunday, September 11th, 2022

September 9th - 3:00pm to 10:00pm

September 10th - 11:00am to 10:00pm

September 11th - 12:00pm to 9:00pm Festival (Car Show & Gospel Concert 12p - 4p)

Maywood Park located at 5th - Avenue & Oak Street Maywood, IL 60153



“We are excited to bring back the Maywood Fest to our community. We look forward to your sponsorship and partnership as we Move Maywood Forward Together”

Mayor Nathaniel George Booker



Welcome to Maywood Fest 2022 Entertainment Potential & More



Why Should You Become a “Friend of the Festival”

The festival began as a simple community picnic with residents and a few activities, since then, the festival has grown to three full days of over 30 vendors and a wide variety of entertainment and all sorts of activities for the whole family.

Today it has become the largest community events in the Village of Maywood with the average attendance of over 5000 patrons per day. Our festival has something for everyone!! Attendees will enjoy a wide variety of food; kids can bounce on inflatables, get face paintings, and gaming. Music lovers will be delighted with two stages packed with music, live entertainment and much more.

The coming together of people with a common interest binds communities, strengthens friendships, and exposes people to new ideas and directions. Events help communities grow and thrive. The Village of Maywood and the Maywood Park District see community events as being vital in weaving the fabric that is our community. But local government can't do it alone - we need partners who can help present these events to the community - in lots of ways.

13“Friend of the Festival”



Sponsorship Packages

	Premier	Platinum	Gold	Silver	Bronze
Pre-Event Marketing	\$10,000 or more	\$5000 - \$9999	\$3000 - \$4999	\$2000 - \$2999	\$1000 - \$1999
Social Media campaign mentions	❖	❖	❖	❖	❖
Email Messaging	❖	❖	❖	❖	❖
Festival Flyer	❖	❖	❖	❖	❖
Logo on all print ads	❖	❖			Negotiable
Logo w/link on festival website?	❖	❖	❖	❖	❖
Option for video as on festival sponsor page.	❖				Negotiable
Festival Program	Full Page	Full Page	1/2 Page	½ Page	Negotiable
ON SITE RECOGNITION	Color Ad	Color Ad	Color Ad	Color Ad	
Festival Map	❖	❖	❖	❖	❖
Logo on T-Shirt	❖	❖			
Marketing display/booth space	❖	❖	❖	❖	❖
Branded Zone Banner Sign	❖	❖	❖		❖
Stage Mentions	❖	❖	❖	❖	❖
VIP & Staff Benefits					
Hospitality Suite Passes	10	8	6	4	2
Parking Passes	6	4	4	2	2
Swag Bags	10 133	8	6	4	



For additional information regarding sponsorship and in-kind opportunities, please contact the

Lonette C. Hall
Executive Director
Maywood Park District
921 S. 9th Avenue
708-344-4740 ext.1



LaSondra M. Banks
Community Engagement Manager
Village of Maywood
40 Madison Street
708-450-6366

Director.hall@maywoodparkdistrict.org

Lbanks@maywood-il.org



June 8, 2022

Open Letter to Congress: Local Elected Officials Urge Immediate Action to Prevent Gun Violence

As bipartisan leaders of the nation's cities, towns, and villages, we plead with you to enact stronger federal laws that help us protect all our kids, residents, and communities from gun violence. In the month of May, 44 mass shootings have occurred in communities across our country, killing 60 people and injuring 209, and even more deaths have resulted from gun violence other than mass shootings. These could have been prevented if we had stronger federal laws to protect our nation's residents.

In cities, towns and villages across our country, kids should not have to go to school worrying about being shot, people should be able to go to the grocery store without the fear of being killed because of the color of their skin, and worshippers should not fear going to their place of worship thinking they could be targeted because of their beliefs.

We are a nation of laws, but our laws are not sufficient when it comes to guns. The City of Uvalde, Texas joins the list of communities like Buffalo, New York; Parkland, Florida; Newtown, Connecticut; and far too many others who have faced the deaths of innocent residents at the hands of those who should never have had access to guns. The list of mass shootings keeps growing. At the same time, state lawmakers roll back gun laws, and federal lawmakers do nothing.

Consistent with the National League of Cities' [National Municipal Policy](#), which consists of consensus-driven federal policy positions crafted and approved by the bipartisan membership, we call on Congress to quickly enact stronger laws that keep guns out of the hands of individuals who intend to commit violence, as well as support stronger mental health systems by:

1. Shutting down the illegal sale and distribution of firearms and gun trafficking;
2. Requiring a waiting period of up to 30 days for the purchase or transfer of all guns so that local police agencies may check the criminal and mental health status of purchasers;
3. Banning the manufacture, sale, importation, or transfer of all automatic and semi-automatic assault-type weapons;
4. Requiring the Department of Justice to work closely with state and local law enforcement to aggressively target and hold accountable licensed and unlicensed individuals who break the law by knowingly selling or transferring firearms or ammunition to prohibited persons, gun traffickers or straw purchasers;
5. Helping state and local governments enact extreme risk protection orders, also known as red flag laws;
6. Requiring every state to include people who have been adjudicated as mentally ill or have been committed to any mental institution to be registered as a prohibited person in the national instant criminal background check system;

7. Establishing a national commission that consists of federal, state, and local officials, gun rights advocates, survivors of gun violence, law enforcement officials, and medical and mental health providers to recommend legislative solutions aimed at reducing gun violence in the United States;
8. Ensuring that all Americans have access to adequate physical and mental health care, including mental health parity and the provision of comprehensive services to address mental health needs for persons with general mental health conditions, serious mental health diagnoses, and substance use disorders; and
9. Increasing federal funding for the Centers for Disease Control and Prevention to support data and indicators that will inform local strategy in cities and towns across our country as they address the issue of violence in their communities.

We represent communities that are small and large, urban and rural, conservative and liberal. We understand that the status quo is not enough to keep our communities safe. We pledge to do what it takes to keep our kids, residents, and communities safe. We are calling on all Members of Congress to do the same. Congress must pass strong bipartisan legislation that protects our Second Amendment rights while ensuring public safety.

Sincerely,

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NLC President
Mayor, Union City, GA

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Councilmember
Lincoln, AL

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Councilman
Dumas, AR

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NLC First Vice President
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Brooklyn, NY

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Brooklyn, NY

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City Manager
Yukon, OK

Claire Syrett
City Councilor
Eugene, OR

Larry R. Garboden
City Councilor
North Bend, OR

Ray Kopczynski
City Councilor, Ward 2B
Albany, OR

Emily Semple
City Councilor
Eugene, OR

Roberto Guillermo Escobedo
Councilman
Nyssa, OR

Stacey Bartholomew
City Councilor
Albany, OR

Matt Keating
City Councilor
Eugene, OR

Carole L. Innes
City Councilor
Pendleton, OR

Mary Schamehorn
Mayor
Bandon, OR

Peter B. Truax
Mayor
Forest Grove, OR

Clifford B. Evelyn, Sr.
City Councilor
Redmond, OR

Stephanie Jones
Mayor
Banks, OR

Dina DiNucci
City Councilor
Gresham, OR

Dana E. Smith
City Councilor
Silverton, OR

Lacey Beaty
Mayor
Beaverton, OR

Janine Gladfelter
City Councilor
Gresham, OR

Darby Ayers-Flood
Mayor
Talent, OR

Marc San Soucie
Council President
Beaverton, OR

David Emami
City Councilor
Happy Valley, OR

Heidi Lueb
City Council President
Tigard, OR

Carrie Douglass
School Board Member
Bend, OR

Lori Davis
Councilmember
Hermiston, OR

Betty Kamikawa
City Council President
Toledo, OR

Shirley Ward-Mullen
Council President
Carlton, OR

Anthony Martin
City Councilor
Hillsboro, OR

Frank Bubenik
Mayor
Tualatin, OR

Jerry Tenbush
City Councilor
Estacada, OR

Daniel Nguyen
Councilor
Lake Oswego, OR

Bridget Brooks
City Councilor
Tualatin, OR

Susan Woodruff
Councilor
Waldport, OR

Todd Jones
City Councilor
West Linn, OR

T. Scott Harden
Mayor
Wood Village, OR

Lynnea Amend
City Councilor
Wood Village, OR

Matt Tuerk
Mayor
Allentown, PA

Louis W. Mason
School Board Director
Eagleview, PA

Dennis DeSanto, Jr.
Supervisor
East Norriton, PA

Jamila Winder
Board of Supervisors Vice
President
East Norriton, PA

Kevin McDevitt
Supervisor
East Norriton, PA

Sal Panto, Jr.
Mayor
Easton, PA

Taiba Sultana
Councilmember
Easton, PA

Christopher Jaramillo
School Board Director
Norristown, PA

Cynthia Wirth
School Board Director
Norristown, PA

Dustin Queenan
Councilman
Norristown, PA

Hakim Jones
Councilman
Norristown, PA

Heather Lewis
Councilwoman
Norristown, PA

Ingrid Parker
School Board Director
Norristown, PA

Marissa Dell
School Board Director
Norristown, PA

Matthew Rivera
School Board Director
Norristown, PA

Monica D'Antonio
Vice President of School Board
Directors
Norristown, PA

Phil Daniels
School Board President
Norristown, PA

Rebecca Smith
Councilwoman
Norristown, PA

Sharon Mauch
School Board Director
Norristown, PA

Tiffani Hendley
Councilwoman
Norristown, PA

James F. Kenney
Mayor
Philadelphia, PA

Erika Strassburger
Councilmember
Pittsburgh, PA

Michael A. Lombardo
Mayor
Pittston, PA

Lourdes Acevedo
Director Finanzas
Arecibo, PR

Wanda Soler
Alcaldesa
Barceloneta, PR

Jesús Gerardo Márquez
Mayor
Luquillo, PR

Jorge A. Perez Heredia
Alcalde
Utualdo, PR

Marcos Cruz Molina
Alcalde
Vega Baja, PR

Maria Rivera
Mayor
Central Falls, RI

Jorge O. Elorza
Mayor
Providence, RI

Stephen D. Cain
Councilman
Batesburg-Leesville, SC

Alfred Mae Drakeford
Mayor
Camden, SC

Tabatha M. Strother
Councilmember
Chester, SC

Sharon W. Hurt
Councilmember At-Large
Nashville, TN

Sylvester Turner
Mayor
Houston, TX

Aditi Bussells
Councilwoman
Columbia, SC

Warren L. Gooch
Mayor
Oak Ridge, TN

Martha Castex-Tatum
Vice Mayor Pro Tem
Houston, TX

Rhonda J. Jerome
Councilmember
North Charleston, SC

Ellen D. Smith
Councilmember
Oak Ridge, TN

Abbie Kamin
Councilmember
Houston, TX

Janie C. Salley
Councilmember
Spartanburg, SC

Kelly Scott Callison
Councilmember
Oak Ridge, TN

Dr. Carolyn Evans-Shabazz
Councilmember
Houston, TX

Ritchie Nordstrom
Alderman
Rapid City, SD

Ruby Faye Woolridge
Councilmember
Arlington, TX

Chris B. Brown
Controller
Houston, TX

Tim Kelly
Mayor
Chattanooga, TN

Leslie Pool
Councilmember
Austin, TX

Sallie Alcorn
Councilmember
Houston, TX

Demetrus Coonrod
Councilwoman
Chattanooga, TN

Vanessa Fuentes
Councilwoman
Austin, TX

Tarsha Jackson
Councilmember
Houston, TX

Jim Strickland
Mayor
Memphis, TN

Adam Bazaldua
Councilmember
Dallas, TX

Brandon T. Jones
Mayor Pro Tem
Lewisville, TX

Jim Shulman
Vice Mayor
Nashville, TN

Tennell Atkins
Councilmember
Dallas, TX

Ron Nirenberg
Mayor
San Antonio, TX

Burkley M. Allen
Metro Councilmember At-Large
Nashville, TN

Kay Brown-Patrick
Councilwoman
DeSoto, TX

Adriana R. Garcia
Councilwoman
San Antonio, TX

Dave Rosenberg
Metro Councilman
Nashville, TN

Racquel Buffin Belle
Councilwoman
Forest Hill, TX

Leticia Miranda
Aldersperson
San Elizario, TX

Gloria J. Hausser
Councilmember
Nashville, TN

Sonja Coleman
Councilmember
Forest Hill, TX

Erin Mendenhall
Mayor
Salt Lake City, UT

Chris Wharton
Councilmember
Salt Lake City, UT

Victoria Petro-Eschler
Councilmember
Salt Lake City, UT

Alison Stroud
Councilmember
Sandy, UT

Cyndi Sharkey
Councilmember
Sandy, UT

Alyia Gaskins
Councilmember
Alexandria, VA

Kathleen Abbott
Town Councilmember
Ashland, VA

Brian Pinkston
Councilmember
Charlottesville, VA

Sena Magill
City Councilor
Charlottesville, VA

Kathryn Haines
School Board Member
Chesterfield County, VA

Elizabeth G. Luck
Vice Mayor
Colonial Heights, VA

Monae Nickerson
Vice Mayor
Dumfries, VA

Laura Dent
Councilmember
Harrisonburg, VA

Sherri Neil
Intergovernmental Affairs
Manager
Portsmouth, VA

Kwasi Fraser
Mayor
Purcellville, VA

Stephanie Moon Reynolds
Councilmember
Roanoke, VA

Guy K. Tower
Councilmember
Virginia Beach, VA

Miro Weinberger
Mayor
Burlington, VT

Anne Watson
Mayor
Montpelier, VT

Kristine Lott
Mayor
Winooski, VT

Ryan Walters
Councilmember
Anacortes, WA

Carolyn Y. Moulton
Councilmember
Anacortes, WA

Bruce McDougall
Councilmember
Anacortes, WA

Amanda Hubik
Councilmember
Anacortes, WA

Christine Cleland-McGrath
Councilmember
Anacortes, WA

Marilyn Oertle
Councilwoman
Arlington, WA

James Jeyaraj
Deputy Mayor
Auburn, WA

Chris Stearns
Councilmember
Auburn, WA

Yolanda Trout-Manuel
Councilwoman
Auburn, WA

Janice Zahn
Councilmember
Bellevue, WA

Amy Ockerlander
Mayor
Duvall, WA

Richard Shaffer
Councilmember
Duvall, WA

Mike Nelson
Mayor
Edmonds, WA

Julie Andres
Youth Commissioner
Edmonds, WA

Laura Johnson
Councilmember
Edmonds, WA

Susan Paine
Councilmember
Edmonds, WA

Diane Buckshnis
Councilmember
Edmonds, WA

Cassie Franklin
Mayor
Everett, WA

Andy Ryder
Mayor
Lacey, WA

Ty Stober
Mayor Pro Tem
Vancouver, WA

Paula Rhyne
Councilmember, District 2
Everett, WA

Dontae Payne
Councilmember
Olympia, WA

Diana H. Perez
Councilmember
Vancouver, WA

Lydia Assefa-Dawson
Councilmember
Everett, WA

James Alberson
Councilmember
Renton, WA

Kim D. Harless
Councilmember
Vancouver, WA

Mary Lou Pauly
Mayor
Issaquah, WA

Keith Scully
Mayor
Shoreline, WA

Satya Rhodes-Conway
Mayor
Madison, WI

Nigel Herbig
Mayor
Kenmore, WA

Betsy Robertson
Deputy Mayor
Shoreline, WA

Brian Benford
Aldersperson
Madison, WI

David Baker
Councilmember
Kenmore, WA

Doris Fujioka McConnell
Councilmember
Shoreline, WA

Charles Myadze
Aldersperson
Madison, WI

Corina Pfeil
Councilmember
Kenmore, WA

Chris Roberts
Councilmember
Shoreline, WA

Juliana Bennett
Aldersperson, District 8
Madison, WI

Penny Sweet
Mayor
Kirkland, WA

Victoria R. Woodards
Mayor
Tacoma, WA

Michael Verveer
Aldersperson
Madison, WI

Jay Arnold
Deputy Mayor
Kirkland, WA

Catherine Ushka
Deputy Mayor
Tacoma, WA

Keith Furman
Council President and
Alderman, District 19
Madison, WI

Neal Black
Councilmember
Kirkland, WA

Kristina Walker
Councilmember
Tacoma, WA

Patrick Heck
Aldersperson, District 2
Madison, WI

Amy E. Falcone
Councilmember
Kirkland, WA

Sarah Rumbaugh
Councilmember, District 2
Tacoma, WA

Regina Vidaver
Aldersperson, District 5
Madison, WI

Kelli Curtis
Councilmember
Kirkland, WA

Anne McEnery-Ogle
Mayor
Vancouver, WA

Tag Evers
Aldersperson, District 13
Madison, WI

Yannette Figueroa Cole
Alderson, District 10
Madison, WI

Kevin Carden
Recorder
Harpers Ferry, WV

Hailey Morton Levinson
Mayor
Jackson, WY

Cavalier Johnson
Mayor
Milwaukee, WI

Kevin Knowles
Mayor
Martinsburg, WV

Local Infrastructure Hub

A Program by the National League of Cities, Results for America, and United States Conference of Mayors Support for U.S. Cities and Towns to Put Federal Funding to Work for Residents

The **Local Infrastructure Hub** is a national program to ensure that all cities and towns can access federal infrastructure funding to drive local recovery, improve communities, and deliver results for residents. Six months after President Biden signed the more than \$1 trillion bipartisan Infrastructure Investment and Jobs Act, local governments are eligible for billions of dollars in funding to support projects that range from transforming ports and parks to expanding rural broadband and help tackle challenges like climate change and racial wealth inequity. The Local Infrastructure Hub brings together leading policy and innovation experts into a program that includes information, resources, and technical assistance to help cities and towns of all sizes and from all regions to access this once-in-a-lifetime funding opportunity.

Funded by Bloomberg Philanthropies, Emerson Collective, the Ford Foundation, and The Kresge Foundation, the Hub will help local leaders navigate and understand the large quantities of information from the federal government on the nearly 400 funding opportunities available. And it will help cities and towns develop competitive funding applications that are most likely to be awarded federal grants. There will be a special focus on helping traditionally underserved cities and towns.

The Hub will be delivered by U.S. Conference of Mayors, National League of Cities, and Results for America, a national organization focused on helping government decision makers use data and evidence to drive results.

The National League of Cities will offer technical assistance to help small towns and mid-size cities develop strong applications that are grounded in data, feature detailed project plans, and include relevant policy objectives. The expanded effort builds upon technical assistance the National League of Cities is providing in select states with the support of The Joyce Foundation and Doris Duke Charitable Foundation.

The U.S. Conference of Mayors and **Results for America** will launch a series of webinars this summer to help cities identify the grant opportunities that align with community needs, get guidance about application criteria and timeframes, and learn about infrastructure innovations and emerging best practices. The Hub will also help cities think ambitiously about how to spend these grants on opportunities to advance innovative solutions to problems that are increasingly urgent in American cities, especially narrowing racial wealth disparities and cutting the pollution that causes climate change. Organizations like the African American Mayors Association, the Urban Sustainability Directors Network, National Association of City Transportation Officials, and the National Urban League will partner to contribute content, expertise, and support to communities through the effort.



THE UNITED STATES
CONFERENCE OF MAYORS



Dear Mayor Nathaniel Georg Booker

Congratulations on your selection for the Certificate in Public Leadership in partnership with the University of San Francisco and Elected Officials to Protect America!

We are pleased to share that you have also been awarded a full scholarship to the program, which covers tuition for the 8-week program.

This was a competitive process. It was truly inspiring to read about the many accomplishments' applicants have tirelessly worked for supporting our communities and the planet.

USF's Certificate in Public Leadership is designed for a diverse set of officials at the city, county, state, and federal levels. Elected official staff and those passionate about civic service - including veterans and military families from across the globe are also eligible. The hybrid in-person and online modules will advance participants' ability to further the public good while implementing policy solutions. The eight-week certificate program is designed for professionals with experience in public service. Major themes include modules in emotional intelligence and public leadership, value-based communications, public speaking, empathy-based fundraising, constituent engagement, public policy procedures, military and veteran engagement, and climate change policy solutions. Participants will leave with the skills to lead, create, resource, advocate, communicate, and implement policy solutions locally and nationally.

Certificate Description

The Certificate in Public Leadership program will expand lawmakers' and civic leaders' knowledge to effectively create, communicate, and implement policy through gaining a deeper understanding of emotional intelligence leadership and management, value-based communications, legislative procedures, and empathy based fundraising, while connecting with elected officials who have had a significant impact on public policy.

This eight-week program will bring policymakers together at USF for two days of experiential learning, followed by online instruction for two hours each week for seven weeks. The in-person segments will be focused on EQ leadership and management and value-based communications, including public speaking. Participants will choose a policy objective that impacts their communities. They will focus on this policy objective during each online module to increase their policy and advocacy implementation skills. In the final module, participants will apply each week's lessons to their policy objective and present a plan for fellow lawmakers and community leaders to critique and evaluate.

Alex Cornell du Houx
President/Co-founder
Elected Officials to Protect America



Congratulations to the Village of Maywood!

The Metropolitan Mayors Caucus and Planning/Aging are proud to announce the **Aging in a Changing Region Program**. This program will provide tailored workshops to support selected municipalities in taking some of the first steps towards becoming an age-friendly community. **Assistance is free.**

The COVID-19 pandemic has underscored the municipal need to engage with older adults, reduce their level of isolation, and connect them with others in the community. Regionally and nationally, our residents are growing older, and many communities are experiencing issues like:

- Homeowners aging in their houses, falling behind on repairs, with few available options to downsize;
- Residents lacking transportation options to run errands, get groceries, or go to the doctor;
- Residents stuck at home without broadband or a connection to their community;
- Services and facilities not designed for the growing share of older residents.

Stakeholders Workshop on **Thursday, July 7th at 12:00pm**

Senior Community Workshop on **Thursday, August 4th at 11:00am**

Lightford Recreation Center (809 Madison St.)



The Aging in a Changing Region initiative is generously supported by RRF Foundation for Aging, and participation is free for communities.



Village of MAYWOOD

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 13, 2022

To: Mrs. Chasity Wells-Armstrong
Village Manager

From: Elijah Willis
Chief of Police

Ma'am,

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Distributed Antenna Systems and Bi-Directional Amplifiers (DAS / BDA) SOLUTION TO ENHANCE THE 7/800 MHz (COOK COUNTY / STARCOM) FREQUENCIES IN LOWER LEVEL OF MPD

Upon evaluation of the 60 radio units purchased from Chicago Communications, LLC, it has come to my attention that during said evaluation, there is a dead zone inside of the Maywood Police Department, rendering the radios inoperable. The cause of the dead zones is due to the proximity of the Maywood Police Department being housed in a lower-level facility where the signal will not reach the radios when officers are within the police department, which would be a officer safety issue.

Therefore, it is my recommendation to utilize the amount of **\$15,949.35**, from MPD Building and Maintenance FY23 budget line # 01-40-51100 to support the digital amplification of the DAS/BDA signal. The enhancement will create uninterrupted service and communication operation when officers are within the station.

I seek to discuss this matter with the Board and request approval to take immediate action to purchase the enhancement of the signal for the Maywood Police Department, totaling **\$15,949.35**; I will be available to respond to question and thank you for your time and continued support.

Attachments:

- **Proposal from Chicago Communications, LLC for enhancement of 700/800 MHz Cook County/Starcom frequency**

3/3/2022

Maywood Police Department
Attn: Chief E. Willis
125 S 5th Ave
Maywood, IL 60153

Dear Chief Willis,

Chicago Communications is pleased to provide you with a quote for a DAS/BDA solution to enhance the 7/800 MHz (Cook County/starcom) frequencies in the lower level at the Maywood Police Department.

This proposal includes an AMP, filter, one exterior antenna with non-penetrating roof mount, six interior antennas, all the necessary connectors, surge protection, and labor to install, program, and optimize the solution as well as one preventative maintenance check the first year after installation. The system as designed will enhance the Cook County (7/800MHz) radio coverage in the lower level of the Maywood police Department.

Total: \$15,949.35

Notes:

- *This proposal excludes equipment electrical, coring, roof penetration, cutting patching and painting and premium time labor.*
- *The intent of this proposal is for the enhancement of 700/800 MHz Cook County/Starcom frequencies for the lower level of the Maywood Police Department.*
- *Cable routing specifics, BDA location and riser use are to be reviewed and verified prior installation.*

Thank you
Todd Niccum
Director of Government Sales
Chicago Communications
630-280-7738
Tniccum@chicomm.com

Standard Terms and Conditions of Sale

1. Scope. Chicago Communications LLC ("Seller") will sell to the Maywood Police Department ("Customer"), and Customer will purchase from Seller, the equipment, parts, software, or services related to the equipment (e.g. installation) described in Seller's Equipment List and Statement of Work (SOW) dated 3/3/2022 ("Proposal"). These terms and conditions, together with the Proposal, comprise the "Agreement." Customer may indicate its acceptance of this Agreement by signing below or by issuing a purchase order that refers to either the Proposal or to a Customer solicitation to which the Proposal responds. Only these terms and conditions apply to the transaction, notwithstanding any inconsistent or additional terms and conditions contained in the purchase order or Customer solicitation.

2. Price and Payment Terms. The Contract Price is U.S. \$15,949.35 exclusive of applicable sales, use, or similar taxes and freight. Chicago Communications LLC ordering procedures and Payment Terms are enclosed. Customer will make payments to Seller within thirty (30) days after the invoice date. All freight charges will be pre-paid by Seller and added to the invoices, when applicable. Title and risk of loss to equipment or parts will pass to Customer upon shipment. Seller will pack and ship all equipment, parts or software in accordance with good commercial practices.

STANDARD PAYMENT TERMS:

- 45% - AT Time of Contract
- 25% - Upon Delivery
- 20% - Upon Installation
- 10% - Upon System Acceptance or Beneficial Use

3. Software. Any software owned by a third party ("Non-Chicago Communications LLC Software") is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner unless the owner has granted to Seller the right to sublicense such software. Seller makes no representations or warranties of any kind regarding such Software.

4. Express Limited Warranty and Warranty Disclaimer. All Third Party Equipment is warranted under manufacturers warranty for a period in accordance with the Proposal. Seller warrants that the equipment and parts under normal use and service are free from material defects



in material and workmanship. These warranties do not apply to: defects or damage resulting from use of the equipment in other than its normal, customary, and authorized manner; defects or damage occurring from misuse, accident, liquids, neglect, or acts of God; defects or damage occurring from testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Seller; breakage of or damage to antennas unless caused directly by defects in material or workmanship; defects or damage caused by Customer's failure to comply with all applicable industry and OSHA standards; equipment that has had the serial number removed or made illegible; freight costs to ship equipment or parts to the repair depot; scratches or other cosmetic damage to equipment surfaces that does not affect the operation of the equipment; and normal or customary wear and tear. These express limited warranties are extended by Seller to the original user purchasing the products for commercial, industrial, or governmental use only, and are not assignable or transferable. If Customer gives notice of a valid warranty claim before the expiration of the warranty period, Seller will (at its option and at no additional charge to Customer) repair the defective product or replace it with the same or equivalent product. Such action will be the full extent of Seller's liability hereunder. Repaired or replaced product is warranted for the balance of the original applicable Warranty Period. All replaced products or parts will become the property of Seller. **THESE WARRANTIES ARE THE COMPLETE WARRANTIES AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. SELLER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

5. Delays and Disputes. Neither party will be liable for its non-performance or delayed performance if caused by an event, circumstance, or act of a third party that is beyond a party's reasonable control (a "Force Majeure"). Each party will notify the other if it becomes aware of a Force Majeure that will significantly delay performance.

The parties will try to settle any dispute arising from this Agreement (except for a claim relating to intellectual property or breach of confidentiality provisions) through good faith negotiations. If necessary, the parties will escalate the dispute to their appropriate higher-level managers. If negotiations fail, the parties will jointly select a mediator to mediate the dispute and will share equally the mediation costs. Neither party will assert a breach of this Agreement without first giving the other party written notice and a thirty (30) day period to cure the alleged breach.

6. LIMITATION OF LIABILITY. Except for property damage, personal injury or death, Seller's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the

purchase price of the products or services for which losses or damages are claimed. SELLER WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE PRODUCTS, OR THE PERFORMANCE OF SERVICES BY SELLER PURSUANT TO THIS AGREEMENT. No action for breach of this Agreement or otherwise relating to the transactions contemplated by this Agreement may be brought more than one year after the accrual of such cause of action. This limitation of liability will survive the expiration or termination of this Agreement.

7. Confidential Information and Preservation of Proprietary Rights. If any information marked "Confidential" is provided by one party to the other, the receiving party will maintain the confidentiality of such information and not disclose it to any third party; take necessary and appropriate precautions to protect such information; and use such information only to further the performance of this Agreement. Confidential information is and shall remain the property of the disclosing party, and no grant of proprietary rights as it relates to the confidential information is given or intended to be given to the Customer by the Seller. Any copyright owner of Software, and any third party manufacturer own and retain all of their respective proprietary rights in the equipment, parts and software, and nothing herein is intended to restrict their proprietary rights. This Agreement does not grant any right, title or interest in Seller's or Third Party proprietary rights, or a license under any patent or patent application.

8. Non-solicitation. During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of CHICOMM or its subcontractors without the prior written authorization of CHICOMM. This provision applies only to those employees of CHICOMM or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

9. Government Contracting Information. CHICOMM and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to



employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. CHICOMM and subcontractor shall abide by the employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A.

10. Miscellaneous. Each party will comply with all applicable federal, state and local laws, regulations and rules concerning the performance of this Agreement or use of the products. Customer will obtain and comply with all FCC licenses and authorizations required for the installation, operation and use of the products. This Agreement and the rights and duties of the parties will be governed by and interpreted in accordance with the laws of the State in which the products are installed. This Agreement, and the Proposal, the ordering procedures, and the Payment Terms, constitute the entire agreement of the parties regarding this transaction, supersede all previous agreements and proposals relating to this subject matter, and may be amended only by a written instrument executed by both parties. Seller is not making, and Customer is not relying upon, any representation or warranty except those expressed herein. There are no certifications or commitments binding Seller applicable to this transaction unless they are in writing and signed by an authorized signatory of Seller.

Seller:

Customer:

By: Chicago Communications, LLC
 Name and Title: Cindy Glashagel
 Principal

By: _____
 Name and Title:

Date: _____

Date: _____

Signature

Signature





Village of MAYWOOD


POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 13, 2022

To: Chasity Wells-Armstrong
Village Manager

From: Elijah Willis 
Chief of Police

Subject: **Maywood Proposal 21**

Ma'am

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Solar Evolis Digital Street Speed Sign

After doing a thorough analysis of the northern corridor along 5th Avenue, in Maywood, we found that due to what I have observed to be in excess of Triton College students traveling at a high rate of speed, I believe it is necessary to install (2) Solar Evolis Digital Street Speed Monitor units on existing light posts. During observations of the traffic flow and of the current existing signage, I noted that only (1) stop sign exists north of Chicago Avenue, along 5th Avenue, which is in Melrose Park. Thus, creating a significant safety issue to the pedestrian foot traffic, mostly children who walk to Lincoln Elementary school, traveling west of 5th Avenue.

In an attempt to correct this issue, I propose the installation of the units, on opposite sides of 5th Avenue. I also suggest installing (1) unit on an existing light post at 914 S. 5th (on the west side of the street) and the second unit at the corner of Hugh Mur Drive (on the east side of the street), also on an existing light post. Prior to reaching the solar monitors, I propose that a warning sign indicating the speed radar to be posted 300 feet before the unit, on each side of the street.




The digital signs are equipped with a speed indicator that notifies drivers of the rate of speed at which they are traveling on the road. If a driver is traveling at or below the posted speed limit, yellow lights activate and a "Thank you" message flashes as the driver passes the sign. If a driver is traveling in excess of the posted speed limit, a "Slow Down" message will flash as the vehicle passes the sign. The units are specifically designed to curb the driving habits of violators.

Funding for the units would be disbursed in half portions, one half from MPD budget line # 01-40-51200, in the amount of \$3,329.64 and the MPD asset forfeiture money laundering account, in the amount of \$3,329.64.

Please review the attached documents:

- ElanCity Invoice
- Photos
- Sign Invoices
- Sign Viewing Guide

Display Height in Inches	Maximum Readable Distance in Feet	Maximum Viewing Time in Seconds at Drive by Speeds										
		25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph	60 mph	65 mph	70 mph	75 mph
9"	300'	8.2	6.8	5.8	5.1	4.5	4.1	3.7	3.4	3.1	2.9	2.7
11"	400'	10.9	9.1	7.8	6.8	6.1	5.5	5.0	4.5	4.2	3.9	3.6
13"	600'	16.4	13.6	11.7	10.2	9.1	8.2	7.4	6.8	6.3	5.8	5.4
17"	1000'	27.3	22.7	19.5	17	15.2	13.6	12.4	11.4	10.5	9.7	9.1

-  Time to respond to speeding alert is excellent
-  Time to respond to speeding alert is satisfactory
-  Time to respond to speeding alert is not acceptable

NOTE: Inclement weather (rain or snow) can cut radar detection distance by as much as 50%.



DETECT • INFORM • SECURE

1034 44th Drive, 2nd Floor
Long Island City, New York 11101

Invoice

Date	Invoice #
4/26/2022	20-2663

Bill To	Ship To
Maywood Police Department 125 S 5th Ave MAYWOOD, IL 60153	Maywood Police Department 125 S 5th Ave MAYWOOD, IL 60153

S.O. No.	P.O. Number	Terms
SO6474		Net 30

Quantity	Item Code	Description	U/M	Price Each	Amount
2	EPRA0011AA	US[AS-BT] Solar Evolis Solution - White Reflective Front Face	ea	2,800.00	5,600.00
4	028	12V 22AH Battery	ea	125.00	500.00
2	0233	80 Solar Panel (including fixing)		550.00	1,100.00
	99900	DISCOUNT TPS22		-1,001.00	-1,001.00
	DCE	Delivery Charge EXPRESS		300.00	300.00
Warranty included, please see warranty agreement on original quote / order form for more details CUSTOMER CONTACT INFO: • Name: Lt. Fairley • Phone: 7083720709 • Email: dfairley@maywoodpolice-il.org					
				Sales Tax (0.0%)	USD 0.00
Please remit payment as follow: Made checks payable to: Elan City, Inc. 1034 44th Drive, 2nd Floor Long Island City, New York 11101		Wire Transfer: First American Bank Routing number: 071922777 Account number: 7813025501 Account name: Elan City Inc.		Total	
				Payments/Credits	USD 0.00
				Balance Due	USD 6,499.00



ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

Phone : (646) 878-6259
 Fax : (646) 770-3906
 Email: sales@elancity.net

Shipping address :
 Maywood Police Department
 125 S 5th Ave
 MAYWOOD, IL 60153
 United States

Invoice address :
 Maywood Police Department
 125 S 5th Ave
 MAYWOOD, IL 60153
 United States

Maywood Police Department
125 S 5th Ave
MAYWOOD, IL 60153
United States

Tel. : +17084504461
 Fax : +17084509487

Quotation N° SO6474

Your Reference	Quotation Date	Contact	Payment Term		
	04/26/2022	Hugo BARR US			
Description	Qté	P.U	Disc.(%)	Discounted price	Price
[EPRA0011AA] US[AS-BT] Solar Evolis Solution - White Reflective Front Face	2.00 Unit(s)	2,800.00	0.00	2,800.00	\$ 5,600.00
[028] 12V 22Ah Battery 12V 22Ah Battery	4.00 Unit(s)	125.00	0.00	125.00	\$ 500.00
[0233] 80 Solar Panel (including fixing)	2.00 Unit(s)	550.00	0.00	550.00	\$ 1,100.00
[99900] Discount TPS22	1.00 Unit(s)	-1,001.00	0.00	-1,001.00	\$ -1,001.00
[DCE] Delivery Charge EXPRESS	1.00 Unit(s)	300.00	0.00	300.00	\$ 300.00
Total discount HT:					\$ 1,001.00
Net Total :					\$ 6,499.00
Taxes (20%):					\$ 0.00
Total :					\$ 6,499.00

.....TO PLACE AN ORDER, PLEASE COMPLETE THE FOLLOWING:

Title: _____ Name (First, Last): _____

Check this box:

I have read, understood and agree to the terms of the Elan City Inc. :
 "General Terms of Sales and Delivery - WARRANTY."

Signature: _____

Date: (m/ d/ y): __/ __/ __

and email it back to us along with your tax exempt form

CUSTOMER CONTACT INFO:

- Name: Lt. Fairley
- Phone: 7083720709
- Email: dfairley@maywoodpolice-il.org

IN CASE DELIVERY ADDRESS IS DIFFERENT:

- Delivery address:

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

Phone. : (646) 878-6259
 Fax. : (646) 770-3906
 Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

- Contact :
- Phone/ Email:

.....
QUOTE PRICING AND EXPIRATION

- Quote valid until :
- PROMO CODE / OFFER:

.....
 2-year warranty included.
 Taxes not included.

.....
GENERAL TERMS AND CONDITIONS OF SALES AND DELIVERY - WARRANTY

.....
 The terms and conditions as cited in this document, apply to any and all sales of radar speed signs supplied by Elan City Inc. Accessories, such as batteries, are covered by a separate and different warranty labeled "battery warranty", included below. Completion and signature of this document is a binding contract. This document must be completed and signed by buyer / client at the time of initial purchase and each future purchase of Elan City Inc. products.

.....
DELIVERY OF GOODS

.....
 Upon delivery of all goods, the client is required to verify the external condition of each package. The client must refuse the entire delivery if the package(s) are not in good condition, and contact Elan City Inc immediately. The client is required to verify that the quantities noted on the packing list are in accord with those delivered. If packages are in good condition but the quantity is incomplete as to the packing list, the client must indicate this anomaly directly on the transporter's copy of the delivery-note and must immediately inform Elan City Inc. The liability of potential damage to delivered goods and / or missing packages cannot be attributed to the carrier nor to Elan City Inc. after delivery and suite to non-conformity of these instructions by the buyer.

.....
 Good condition and correct quantity of contents of package must be verified within 5 days of delivery. The device must also be tested within these 5 days of delivery to establish its correct functionality. Beyond the 5 days, the payment cannot be contested by the buyer if the device and its accessories are found to be "dead on delivery" and / or malfunctioning and / or missing. Full payment of the complete order must be fulfilled by the buyer, within the time frame previously established on the signed contract (quote).

.....
RETENTION OF TITLE

.....
 Delivered goods shall fully remain the property of Elan City Inc. until all goods received have been fully paid for by the buyer. Payment must be made within 30 days of receiving the invoice as indicated on the signed contract (quote). In the event of late payment, a certified notice for account delinquency will be sent to the buyer, which will then allow the buyer 8 days to make full payment. Beyond this time frame, Elan City Inc. retains the right to remove the materiel from the buyer.

.....
WARRANTY

.....
 Delivered goods are fully covered by the warranty, including the device and its components as well as the labor and delivery fees associated with its repairs and / or replacement suite to defects approved by Elan City Inc. for a full 24 months from the date of delivery arrival, with the exception of batteries which are not covered by this warranty. (see "Battery Warranty")

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

Phone : (646) 878-6259
 Fax : (646) 770-3906
 Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

.....
 In the case of device malfunction, Elan City Inc. will carry out remote diagnostic checks with the client and with their approval, in order to identify any defective components (power supply, software, etc.) prior to proceeding with in-shop repairs, if needed.

.....
 WARRANTY DISCLAIMER: The Warranty does not apply to any damage caused by but not exclusive to:

- Vandalism, fire, falls or impact
- Abuse or mishandling
- Unauthorized modifications and / or unauthorized additional / replacement accessories or products
- Damage caused during transportation (see clause "Delivery of Goods")
- Malfunctions due to improper connection or battery cable polarity inversion
- Problems suite to improper installation non-compliant to our recommendations
- Problems suite to wearing parts and / or accessories including the following but not exclusive to: batteries over 6 months old, broken / worn pole straps, broken / worn pole, etc.

.....
 Any repairable device, not or no longer covered by the warranty, which is returned to our after-sales service, will automatically undergo a refurbishment / repair quote, which will be submitted to the customer for acceptance or rejection. In case of rejection, the client will be liable for delivery costs and diagnostic testing costs incurred by Elan City Inc.

.....
 RETURNS PROCEDURE: The client must inform the Customer Service department and describe the problem encountered in detail. The Elan City technicians will assist the client and attempt to identify the problem by performing remote diagnostic tests. If remote testing concludes defective device and / or components, the technician will attribute an RMA (Return Merchandise Authorization) or Claim Number to the customer, authorizing product return to the After Sales Service Department. This RMA / Claim number will be confirmed by email, along with a form outlining the After Sales Service Return Policy. The form must be completed, signed and dated by the client, and returned to the Elan City logistics department who will then process the request. A transportation request will then be sent by email to the customer and the removal of the package will be organized through an Elan City Inc. authorized carrier.

.....
 In the case of customer refusal of the initial remote diagnostic testing, resulting in the independent and unauthorized sending of device / product(s), the devices / product(s) found non-defective, will not be covered by the warranty. The customer will then receive a quote from the After Sales Service Department for the in-shop diagnostic tests and the delivery costs for device / product(s) retrieval, the payment of which will need to be agreed upon before releasing the device / product(s).

.....
 TERMS OF TRANSPORT : Failure to comply with the terms of transportation below, will cancel the RMA and the package will be returned to sender.

- Batteries must not be present in the device or the device's packaging during the transportation
- The device must be sent back in its original packaging. This includes properly packaging the device in the original foam and the original box.
- Protective foam must protect all four corners of the device, in accordance to its original packaging when initially received.
- The package must be sealed with security tape at both ends.
- If the original packaging was not kept or was lost, a quote for replacement packaging will be sent to the client.
- If the package is being shipped by pallet, the package must be put upright and film-wrapped before shipment.

.....
BATTERY WARRANTY

Batteries are under warranty by Elan City Inc. for 6 months. The same conditions of "delivery of goods" and "retention of title" are true for the batteries as for the device. Replacement batteries must be purchased from Elan City Inc. Use of non Elan City Inc. batteries and / or accessories, can annul the warranty(s), including the device's warranty. (See clause "warranty disclaimer").

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

Phone. : (646) 878-6259
 Fax. : (646) 770-3906
 Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

Battery wires cannot be sold separately and must be purchased as a battery pack.

.....

TERMS & CONDITIONS AND REIMBURSEMENT

.....
 All sales are final: no returns , exchanges and / or reimbursements. Elan City Inc. is not liable and will not reimburse or exchange goods for the following reasons but not exclusive to these reasons:

-
- Product's non-accordance with current and / or future local laws and / or regulations regarding the following but not exclusive to: radar speed sign specifications, road / zone placement, installation / mounting
- Product's non-accordance with Department of Transportation's regulation or choice of approval / authorization.
- Customer's dissatisfaction with product and / or customer service, company policies, etc.
- Change of personnel (original buyer change of post or title).
- Purchase made by unauthorized personnel.

.....

Warranty active upon delivery of goods.

.....

Valid for agreement
 (Stamp, Signature and Date)

The :

RECOMMENDED TO BE PAID

DATE: _____

DEPT HEAD: _____

EXPENSE ACCT: _____

PO# _____

Shipping Cost Estimator - For US Destinations Only

This shipping cost estimator calculates the shipping costs for any US zip code. This is just an estimate and actual shipping costs may vary. The actual shipping costs will be shown during checkout.

For shipping estimates to non-US destinations, please contact our customer service department at 1 (718) 889 3700.

Enter Shipping Details

Country

United States

Shipping Zip Code

60153

[▶ Get Shipping Estimates](#)

Package Group: 1

Shipping method	Shipping speed	You pay
 Regular Ground Shipping	5-7 business days	\$22.88
 Three-Day Shipping	3-4 business days	\$51.12
 Two-Day Shipping	2-3 business days	\$68.56
 One-Day Shipping	1-2 business days	\$186.77



2 Signs



2 Signs

Item Description

Unit Price

Qty.

Amount

Speed Checked By Radar



[zoom](#)

Size : 24" x 24" (H x W)
 Material : Engineer Grade Reflective Aluminum Sign, 80 mil
 Part # : K-8160-EG-24x24-M1
 Price Group : EG-24x24-M1
 Expected ship date : May 25

\$44.95/Sign
Package: 1 Sign

2
Signs
Update

\$89.90

[Delete](#)

Radar Enforced



[zoom](#)

Size : 12" x 24" (H x W)
 Material : Engineer Grade Reflective Aluminum Sign, 80 mil
 Part # : K-7022-EG-12x24-M1
 Price Group : EG-12x24-M1
 Expected ship date : May 25

\$23.75/Sign
Package: 1 Sign

2
Signs
Update

\$47.50

[Delete](#)

2 items in your cart.

Total : **\$137.40**⁶⁹







Village of MAYWOOD

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 27, 2022

To: Chasity Wells-Armstrong
Village Manager

From: Elijah Willis 
Chief of Police

Subject: **Maywood Proposal 23**

Ma'am

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

License Plate Readers

License Plate Readers (LPRs) are high-speed, computer-controlled camera systems that are typically mounted on street posts, streetlights, highway overpasses, mobile trailers, or attached to police squad cars. LPRs automatically capture all license plate numbers that come into view, along with the location, date, and time. The data, which includes photographs of the vehicle, is then uploaded to a central server. In an effort to curb the uptick in crime, especially car jackings, that has plagued not only the Village of Maywood but the entire nation, I propose that the Village of Maywood install no less than (15) LPRs throughout the Village.

While surrounding municipalities, including the City of Chicago, River Forest, Oak Park, Forest Park and the Illinois State Police, have already begun or completed the implementation of the systems in their respective jurisdictions, the advantage of installing the units will only further assist MPD. The advancement of the technology is utilized for not only the apprehension of criminals, but the units are also a valuable tool to assist with Missing Persons, Traffic Accidents and Shootings and many other cases that occur within the Village.

After a thorough assessment of what the Investigations team has determined as "Village "Hot Spots", I have determined that the best locations for the (15) LPRs are as follows (Map attached):

1st Avenue / Roosevelt Road
9th Avenue / Roosevelt Road
1st Avenue / Madison Street
5th Avenue / Madison Street
9th Avenue / Madison Street
17th Avenue / Madison Street
9th Avenue / Washington Boulevard
1st Avenue / Washington Boulevard

5th Avenue / St. Charles Road
19th Avenue / St. Charles Road
1st Avenue / Lake Street
1st Avenue / Chicago Avenue
5th Avenue / Lake Street
9th Avenue / Lake Street
9th Avenue / Chicago Avenue

I reviewed (2) vendors for the units and found that Vigilant was not only the most cost-effective choice but by using the Vigilant vendor, our system/units will be compatible for sharing information with our neighboring agencies. Also, I would like to mention leasing versus buying and after careful consideration; I believe that leasing is the soundest way to go. As you know when it comes to leasing equipment, you generally don't have to worry about handling repairs and maintenance yourself. Instead, they're usually covered by the company that is leasing the equipment to you. But when you purchase equipment, you're the one who is responsible for all of the maintenance—and all of the costs associated with said repairs.

I would request that the board approve MPD to lease said equipment for the next five years at a total cost of \$124,850. The cost includes equipment, installation, service as per attached proposal, plus 4% interest, for an annual cost of \$25,476.00, to be paid annually over five years. Funding for the units would be disbursed from MPD budget line # 01-40-51200. I have attached a quote for the units from Vigilant and a map of the locations listed above for your review.

Should you have any questions or require any additional information, please don't hesitate to contact me.

Attachments:

- **Vigilant Invoice / Proposal**
- **GeoTime – LPR Location Map**



City of Maywood, Illinois

Date: 5-26-22

Amount: \$124,850

Term (total payments)	Payment timing	Payment Amount	Effective APR/interest rate
5 years (60)	Monthly	\$2,316	4.3%
5 years (20)	Quarterly	\$6,968	4.3%
5 years (10)	Semi-annual	\$14,018	4.3%
5 years (5) (A)	Annual	\$28,292	4.1%
5 years (5) (B)	Annual	\$25,476	4.0%

All Payments are billed in arrears;

- The first monthly payment will be due 30 days (one month) from the date of agreement acceptance
- The first quarterly payment will be due 90 days (three months) from the date of agreement acceptance
- The first semi-annual payment will be due 180 days (six months) from the date of agreement acceptance
- (A) The first annual payment will be due 180 days (six months) upon acceptance and annually thereafter
- (B) The first annual payment will be due 360 days (one year) upon acceptance
 - This annual payment structures for this size request requires an amount equal to 10% down payment of the total cost to be paid with signed documents. (This does reduce the amount financed)



COMMUNITY FINANCE PROGRAM

Provides tax exempt Public Entity Financing for equipment, vehicles and property. This program provides creative solutions designed to overcome budgetary restrictions by providing an economic alternative to traditional bond and conventional bank financing.

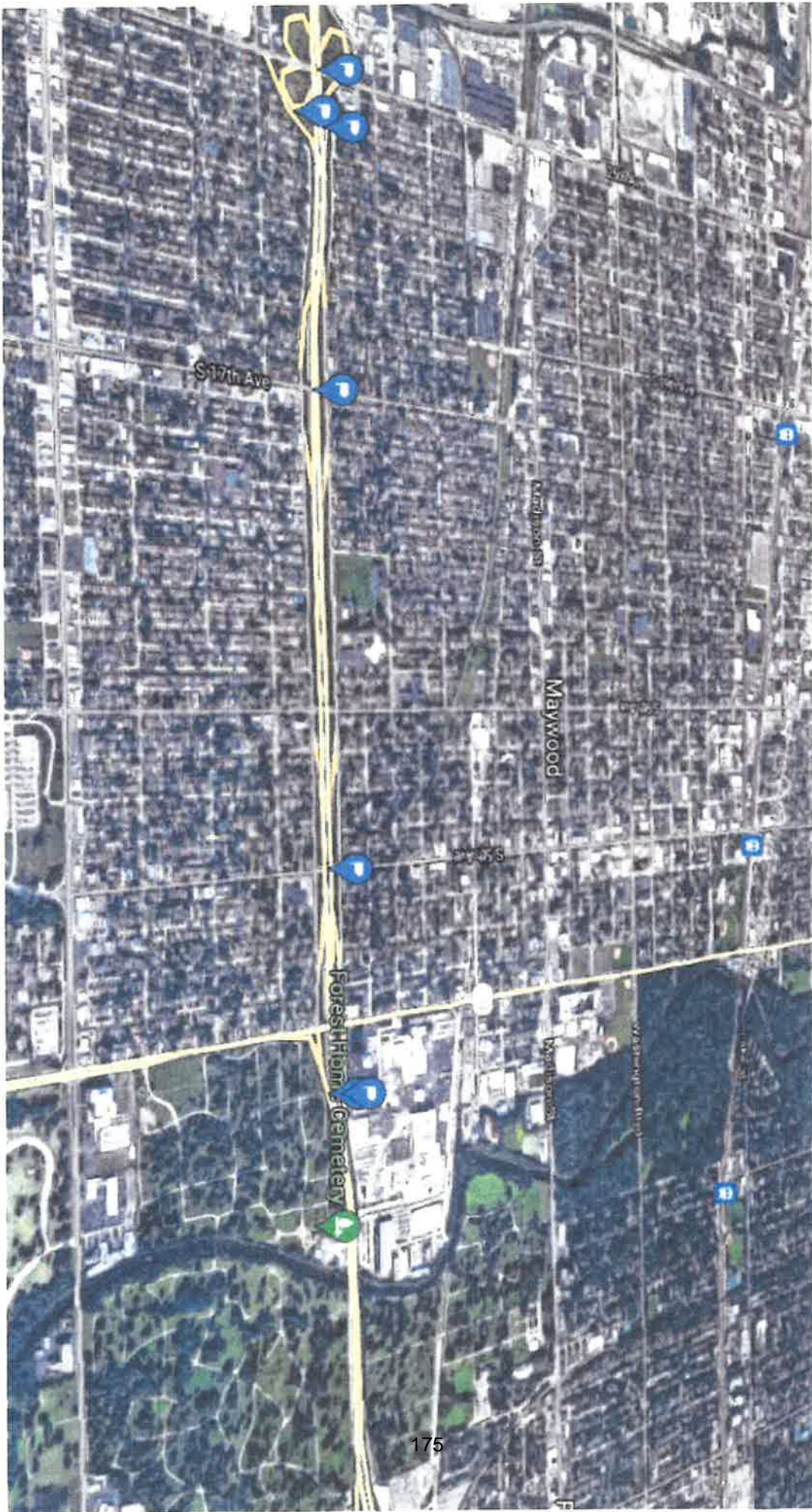
- ❖ **Ownership of the equipment belongs to your agency from the beginning**
- ❖ **Includes Non-Appropriation of Funds clause. (Annual funding-out language)**
- ❖ **Is not considered a direct long-term debt.** Because of the Non-Appropriation of Funds Language (Annual Funding out Clause), Public Financing does not create debt for any longer than the current fiscal year.
- ❖ **There is no residual position (buy-out) at the end of the agreement. The equipment belongs to your agency.**
- ❖ Does not require voter approval and eliminates the expense of bond Issues
- ❖ Requires no security deposit and has no hidden fees.
- ❖ Includes an amortization schedule with documents. This information includes the payoff at any point in the agreement
- ❖ There are no documentation fees of any kind, for any reason
- ❖ Agreement is structured in accordance with Federal and State laws.
- ❖ Debt to fund balance ratios are very important in keeping a good rating as well as staying within statutory requirements.
- ❖ Other payments structures and terms are available
- ❖ Advance payment structures are also available
- ❖ **Other items (related and not related to this project) may be included with our agreement. Rates decrease as the dollar amount increases**

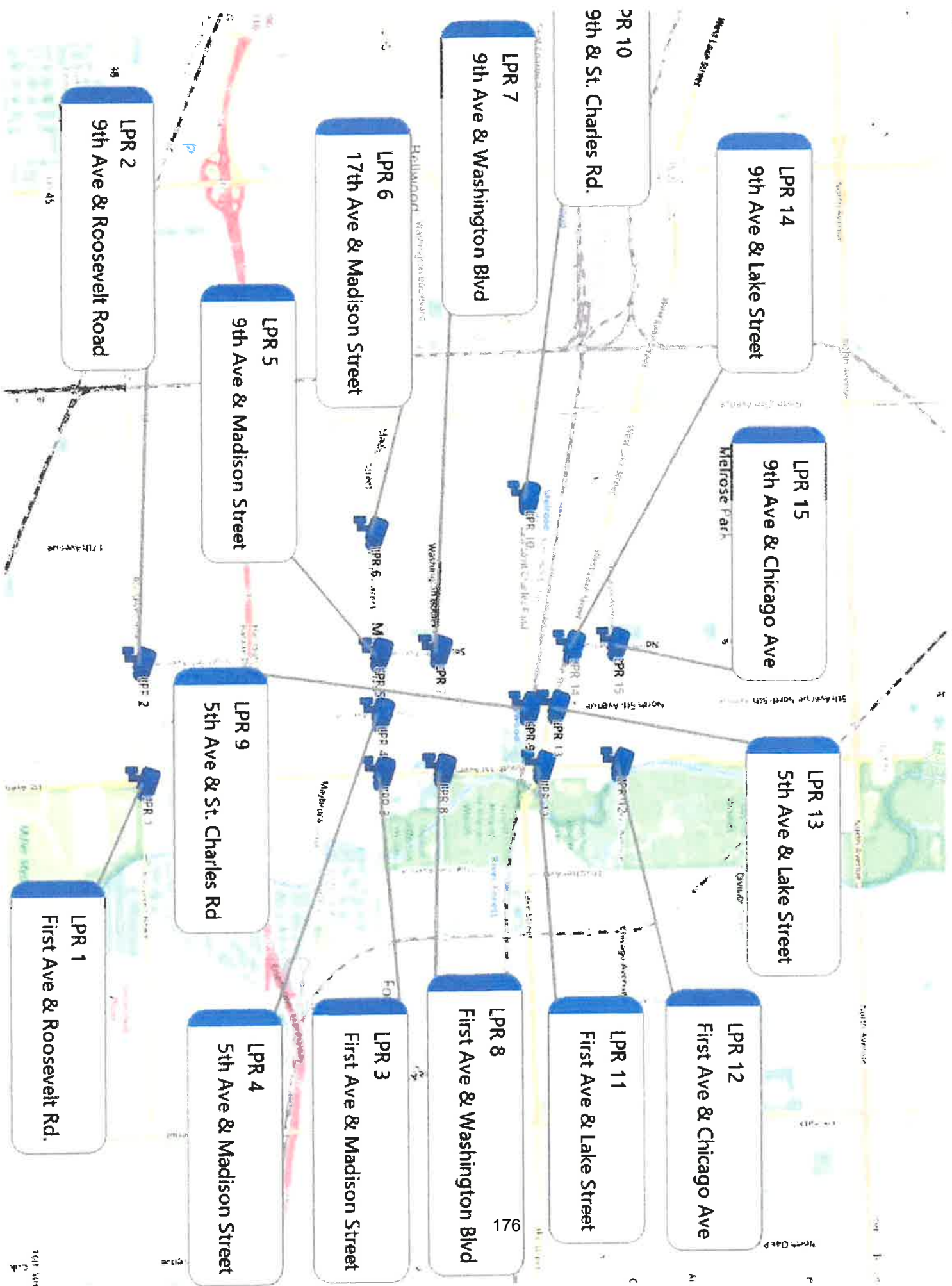
The quote is good for 15 days (rates are subject to change after this time)

HIGHLAND PUBLIC CAPITAL provides financing that enables government agencies to acquire needed items sooner when budget restrictions are prohibitive or needed capital is limited. We help you stretch your tax base and budgeted dollars.



Brad Schwoebel @ 800-299-298







Enterprise Service Agreement (ESA)

This Vigilant Solutions Enterprise Service Agreement (the "Agreement") is made and entered into as of this ____ Day of _____, 20__ by and between **Vigilant Solutions, LLC**, a Delaware company, having its principal place of business at 1152 Stealth Street, Livermore, CA 94551 ("Vigilant") and _____, a law enforcement agency (LEA) or other governmental agency, having its principal place of business at _____ ("Customer").

WHEREAS, Vigilant designs, develops, licenses and services advanced video analysis software technologies for law enforcement and security markets;

WHEREAS, Customer desires to license from and receive service for the Hardware and Software Products provided by Vigilant;

THEREFORE, In consideration of the mutual covenants contained herein this Agreement, Customer and Vigilant hereby agree as follows:

I. Definitions:

"CJIS Security Policy" means the FBI CJIS Security Policy document as published by the FBI CJIS Information Security Officer.

"CLK" or **"Camera License Key"** means an electronic key that will permit each license of Vigilant's CarDetector brand LPR software (one CLK per camera) to be used with other Vigilant LPR Hardware Products and Software Products.

"Criminal Justice Information Services Division" or "CJIS" means the FBI division responsible for the collection, warehousing, and timely dissemination of relevant CJ to the FBI and to qualified law enforcement, criminal justice, civilian, academic, employment, and licensing agencies.

"Effective Date" means the date set forth in the first paragraph of this Agreement.

"Enterprise License" means a non-exclusive, non-transferable license to install and operate the Software Products, on any applicable media, without quantity or limitation. This Enterprise Service Agreement allows Customer to install the Software Products on an unlimited number of devices in accordance with the selected Service Package, and allow benefits of all rights granted hereunder this Agreement.

"Hardware Products" means Vigilant's Fixed License Plate Recognition Cameras, Camera Brackets and Solar Panels.

"LPR Data" refers to LPR data collected by the Customer and available on LEARN for use by the Customer.

"Service Fee" means the amount due from Customer prior to the renewal of this Agreement as consideration for the continued use of the Software Products and Service Package benefits according to Section XIII of this Agreement.

"Service Package" means the Customer designated service option which defines the extent of use of the Software



Products, in conjunction with any service and/or benefits therein granted as rights hereunder this Agreement.

“**Service Period**” has the meaning set forth in Section III (A) of this Agreement.

“**Software Products**” means Vigilant’s Software Suite including CarDetector, LEARN, and other software applications considered by Vigilant to be applicable for the benefit of security practices.

“**Technical Support Agents**” means Customer’s staff person responsible for administering the Software Products and acting as Customer’s Software Products support contact.

“**User License**” means a non-exclusive, non-transferable license to install and operate the Software Products, on any applicable media, limited to a single licensee.

“**Users**” refers to individuals who are agents of the Customer and who are authorized by the Customer to access LEARN on behalf of Customer through login credentials provided by Customer.

II. Enterprise License Grant; Duplication and Distribution Rights:

Subject to the terms and conditions of this Agreement, Vigilant hereby grants Customer an Enterprise License to the Software Products for the Term provided in Section III below. Except as expressly permitted by this Agreement, Customer or any third party acting on behalf of Customer shall not copy, modify, distribute, loan, lease, resell, sublicense or otherwise transfer any right in the Software Products. Except as expressly permitted by this Agreement, no other rights are granted by implication, estoppels or otherwise. Customer shall not eliminate, bypass, or in any way alter the copyright screen (also known as the “splash” screen) that may appear when Software Products are first started on any computer. Any use or redistribution of Software Products in a manner not explicitly stated in this Agreement, or not agreed to in writing by Vigilant, is strictly prohibited.

III. Term; Termination.

A. Term. The term of this Agreement is five (5) years beginning on the Effective Date unless earlier terminated as provided herein. Vigilant will provide Customer with an invoice for the Service Fee due for the subsequent twelve (12) month period (each such period, a “Service Period”) 60 days prior to the end of the then current Service Period. The first Service Period must be paid in advance. This Agreement and the Enterprise License granted under this Agreement will be extended for a Service Period upon Customer’s payment of that Service Period’s Service Fee, which is due 30 days prior to the expiration of the Service Period, as the case may be. Pursuant to Section VIII below, Customer may also pay in advance for more than one Service Period.

B. Customer Termination. If Customer terminates this Agreement for no reason prior to the end of any Service Period, Vigilant will not refund or prorate any license fees paid by the Customer. If Customer’s termination notice is based on an alleged breach by Vigilant, then Vigilant shall have thirty (30) days from the date of receipt of Customer’s notice of termination, which shall set forth in detail Vigilant’s purported breach of this Agreement, to cure the alleged breach. If within thirty (30) days of written notice of violation from Customer Vigilant has not reasonably cured the described breach of this Agreement, Vigilant shall refund to Customer an amount calculated by multiplying the total amount of Service Fees paid by Customer for the then-current Service Period by the percentage resulting from



dividing the number of days remaining in the then-current Service Period, by 365. Upon termination, Customer shall delete all copies of Software Products.

C. Vigilant Termination. Vigilant has the right to terminate this Agreement at any time by providing thirty (30) days written notice to Customer. If Vigilant's termination notice is based on an alleged breach by Customer, then Customer shall have thirty (30) days from the date of its receipt of Vigilant's notice of termination, which shall set forth in detail Customer's purported breach of this Agreement, to cure the alleged breach. If within thirty (30) days of written notice of violation from Vigilant Customer has not reasonably cured the described breach of this Agreement, Customer shall immediately discontinue all use of Hardware Products and Software Products and certify to Vigilant that it has returned or destroyed all copies of Software Products in its possession or control. If Vigilant terminates this Agreement prior to the end of a Service Period for no reason, and not based on Customer's failure to cure the breach of a material term or condition of this Agreement, Vigilant shall refund to Customer an amount calculated by multiplying the total amount of Service Fees paid by Customer for the then-current Service Period by the percentage resulting from dividing the number of days remaining in the then-current Service Period, by 365.

IV. **Warranty and Disclaimer; Infringement Protection; Use of Software Products Interface.**

A. Warranty and Disclaimer. Vigilant warrants that the Hardware Products and Software Products will be free from all Significant Defects (as defined below) during the term of this Agreement (the "Warranty Period"). "Significant Defect" means a defect in a Hardware Product or Software Product that impedes the primary function of the Hardware Product or Software Product. This warranty does not include products not manufactured by Vigilant. Vigilant will repair or replace any Hardware Product or Software Product with a Significant Defect during the Warranty Period; *provided, however*, if Vigilant cannot substantially correct a Significant Defect in a commercially reasonable manner, Customer may terminate this Agreement and Vigilant shall refund to Customer an amount calculated by multiplying the total amount of Service Fees paid by Customer for the then-current Service Period by the percentage resulting from dividing the number of days remaining in the then-current Service Period, by 365. The foregoing remedies are Customer's exclusive remedy for defects in the Software Product. Vigilant shall not be responsible for labor charges for removal or reinstallation of defective Hardware Products or Software Products, charges for transportation, shipping or handling loss, unless such charges are due to Vigilant's gross negligence or intentional misconduct. Vigilant disclaims all warranties, expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose. In no event shall Vigilant be liable for any damages whatsoever arising out of the use of, or inability to use, the Hardware Products and Software Products.

B. Infringement Protection. If an infringement claim is made against Customer by a third-party in a court of competent jurisdiction regarding Customer's use of any of the Hardware Products or Software Products, Vigilant shall indemnify Customer, and assume all legal responsibility and costs to contest any such claim. If Customer's use of any portion of the Hardware Products or Software Products or documentation provided to Customer by Vigilant in connection with the Hardware Products or Software Products is enjoined by a court of competent jurisdiction, Vigilant shall do one of the following at its option and expense within sixty (60) days of such enjoinder: (1) Procure for Customer the right to use such infringing portion; (2) replace such infringing portion with a non-infringing portion providing equivalent functionality; or (3) modify the infringing portion so as to eliminate the infringement while providing equivalent functionality.



C. Use of Software Products Interface. Under certain circumstances, it may be dangerous to operate a moving vehicle while attempting to operate a touch screen or laptop screen and any of their applications. It is agreed by Customer that Customer's users will be instructed to only utilize the interface to the Software Products at times when it is safe to do so. Vigilant is not liable for any accident caused by a result of distraction such as from viewing the screen while operating a moving vehicle.

V. Software Support, Warranty and Maintenance.

Customer will receive technical support by submitting a support ticket to Vigilant's company support website or by sending an email to Vigilant's support team. Updates, patches and bug fixes of the Software Products will be made available to Customer at no additional charge, although charges may be assessed if the Software Product is requested to be delivered on physical media. Vigilant will provide Software Products support to Customer's Technical Support Agents through e-mail, fax and telephone. Customer allows Vigilant Solutions to access the L6Q camera settings for the purposes of optimizing the plate collection process.

VI. Camera License Keys (CLKs).

Customer is entitled to use of the Software Products during the term of this Agreement to set up and install the Software Products on an unlimited number of media centers within Customer's network in accordance with selected Service Options. As Customer installs additional units of the Hardware Products or Software Products, Customer is required to obtain a Camera License Key (CLK) for each camera installed and considered in active service. A CLK can be obtained by Customer by going to Vigilant's company support website and completing the online request form to Vigilant technical support staff. Within two (2) business days of Customer's application for a CLK, Customer's Technical Support Agent will receive the requested CLK that is set to expire on the last day of the then-current Service Period.

VII. Ownership.

A. Ownership of Software Products. The Software Products are copyrighted by Vigilant and remain the property of Vigilant. The license granted under this Agreement is not a sale of the Software Products or any copy. Customer owns the physical media on which the Software Products are installed, but Vigilant retains title and ownership of the Software Products and all other materials included as part of the Software Products.

B. Ownership of Hardware Products. The Hardware Products provided under this agreement remain the property of Vigilant. Customer has no ownership or rights to Hardware Products provided under this Agreement during or after the Term of this Agreement.

C. Rights in Software Products. Vigilant represents and warrants that: (1) it has title to the Software and the authority to grant license to use the Software Products; (2) it has the corporate power and authority and the legal right to grant the licenses contemplated by this Agreement; and (3) it has not and will not enter into agreements and will not take or fail to take action that causes its legal right or ability to grant such licenses to be restricted.

VIII. Data Sharing.



If Customer is a generator of LPR Data, Customer at its option may share its LPR Data with Law Enforcement Agencies who contract with Vigilant. Vigilant will not share any LPR Data generated by the Customer without the permission of the Customer.

IX. Ownership of LPR Data.

Customer retains all rights to LPR Data generated by the Customer. Should Customer terminate agreement with Vigilant, a copy of all LPR Data generated by the Customer will be created and provided to the Customer. After the copy is created, all LPR Data generated by the Customer will be deleted from LEARN at the written request of an authorized representative of the Customer.

X. Data Retention.

LPR Data is governed by the Customer's retention policy. LPR Data that reaches its expiration date will be deleted from LEARN.

XI. Account Access.

A. Eligibility. Customer shall only authorize individuals who satisfy the eligibility requirements of "Users" to access LEARN. Vigilant in its sole discretion may deny access to LEARN to any individual based on such person's failure to satisfy such eligibility requirements. User logins are restricted to employees of the Customer. No User logins may be provided to non-employees of the Customer without the express written consent of Vigilant.

B. Security. Customer shall be responsible for assigning an Agency Manager who in turn will be responsible for assigning to each of Customer's Users a username and password (one per user account). A limited number of User accounts is provided. Customer will cause the Users to maintain username and password credentials confidential and will prevent use of such username and password credentials by any unauthorized person(s). Customer shall notify Vigilant immediately if Customer believes the password of any of its Users has, or may have, been obtained or used by any unauthorized person(s). In addition, Customer must notify Vigilant immediately if Customer becomes aware of any other breach or attempted breach of the security of any of its Users' accounts.

C. CJIS Requirements. Customer certifies that its LEARN users shall comply with the CJIS requirements outlined in Exhibit A.

XII. Service Package, Fees and Payment Provisions.

A. Service Package. This Enterprise License Agreement is based on the following Service Package:

Service Package - Fixed Camera Subscription Service:

- Fixed Camera with Camera Bracket
- Solar Panel
- Hardware warranty for manufacturer defect
- Vigilant Managed/Hosted LPR server LEARN Account
- Unlimited user licensing and upgrades for the following applications:
 - LEARN and CarDetector



B. **Service Fee.** Payment of each Service Fee entitles Customer to all rights granted under this Agreement, including without limitation, use of the Hardware Products and Software Products for the relevant Service Period, replacement of CLKs, and access to the updates and releases of the Software Products and associated equipment driver software to allow the Hardware Products and Software Products to remain current and enable the best possible performance. The annual Service Fee due for a particular Service Period is based on the number of current Vigilant issued CLK's at the time of Service Fee invoicing, and which will be used by Customer in the upcoming Service Period. A schedule of Annual Service Fees for years after the first year of this Agreement is shown below:

Annual Service Fee Schedule (multiplied by number of CLK's Issued)	
Annual Fee Per CLK	\$2,250.00

Payment of the Service Fee is due thirty (30) days prior to the renewal of the then-current Service Period. All Service Fees are exclusive of any sales, use, value-added or other federal, state or local taxes (excluding taxes based on Vigilant's net income) and Customer agrees to pay any such tax.

C. **Advanced Service Fee Payments.** Vigilant will accept advanced Service Fee payment on a case by case basis for Customers who wish to lock in the Service Fee rates for subsequent periods at the rates currently in effect, as listed in the table above. If Customer makes advanced Service Fee payments to Vigilant, advanced payments to Vigilant will be applied in full to each subsequent Service Period's Service Fees until the balance of the credits is reduced to a zero balance. System based advanced credits shall be applied to subsequent Service Fees in the amount that entitles Customer continued operation of the designated camera unit systems for the following Service Period until the credits are reduced to a zero balance.

D. **Price Adjustment.** Vigilant has the right to increase or decrease the annual Service Fee from one Service Period to another after the 5-Year Term; *provided, however*, that in no event will a Service Fee be increased by more than 4% of the prior Service Period's Service Fees. If Vigilant intends to adjust the Service Fee for a subsequent Service Period, it must give Customer notice of the proposed increase on or before the date that Vigilant invoices Customer for the upcoming Service Period.

XIII. Miscellaneous.

A. **Limitation of Liability.** IN NO EVENT SHALL VIGILANT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL DAMAGES INCLUDING DAMAGES FOR LOSS OF USE, DATA OR PROFIT, ARISING OUT OF OR CONNECTED WITH THE USE OF THE HARDWARE PRODUCTS AND SOFTWARE PRODUCTS, WHETHER BASED ON CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, EVEN IF VIGILANT HAS BEEN ADVISED OF THE POSSIBILITY OF DAMAGES. IN NO EVENT WILL VIGILANT'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO VIGILANT FOR THE HARDWARE PRODUCTS AND SOFTWARE PRODUCTS LICENSED UNDER THIS AGREEMENT.

B. **Confidentiality.** Customer acknowledges that Hardware Products and Software Products contain valuable and proprietary information of Vigilant and Customer will not disassemble, decompile or reverse engineer any Hardware Products or Software Products to gain access to confidential information of Vigilant.



C. Assignment. Neither Vigilant nor Customer is permitted to assign this Agreement without the prior written consent of the other party. Any attempted assignment without written consent is void.

D. Amendment; Choice of Law. No amendment or modification of this Agreement shall be effective unless in writing and signed by authorized representatives of the parties. This Agreement shall be governed by the laws of the state of California without regard to its conflicts of law.

E. Complete Agreement. This Agreement constitutes the final and complete agreement between the parties with respect to the subject matter hereof, and supersedes any prior or contemporaneous agreements, written or oral, with respect to such subject matter.

F. Relationship. The relationship created hereby is that of contractor and customer and of licensor and Customer. Nothing herein shall be construed to create a partnership, joint venture, or agency relationship between the parties hereto. Neither party shall have any authority to enter into agreements of any kind on behalf of the other and shall have no power or authority to bind or obligate the other in any manner to any third party. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Each party hereto represents that it is acting on its own behalf and is not acting as an agent for or on behalf of any third party.

G. No Rights in Third Parties. This agreement is entered into for the sole benefit of Vigilant and Customer and their permitted successors, executors, representatives, administrators and assigns. Nothing in this Agreement shall be construed as giving any benefits, rights, remedies or claims to any other person, firm, corporation or other entity, including, without limitation, the general public or any member thereof, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries, property damage, or any other relief in law or equity in connection with this Agreement.

H. Construction. The headings used in this Agreement are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement. Any term referencing time, days or period for performance shall be deemed calendar days and not business days, unless otherwise expressly provided herein.

I. Severability. If any provision of this Agreement shall for any reason be held to be invalid, illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, such provision shall be construed so as to make it enforceable to the greatest extent permitted, such provision shall remain in effect to the greatest extent permitted and the remaining provisions of this Agreement shall remain in full force and effect.

J. Federal Government. Any use, copy or disclosure of Software Products by the U.S. Government is subject to restrictions as set forth in this Agreement and as provided by DFARS 227.7202-1(a) and 227.7202-3(a) (1995), DFARS 252.227-7013(c)(1)(ii) (Oct 1988), FAR 12.212(a)(1995), FAR 52.227-19, or FAR 52.227 (ALT III), as applicable.

K. Right to Audit. Customer, upon thirty (30) days advanced written request to Vigilant, shall have the right to investigate, examine, and audit any and all necessary non-financial books, papers, documents, records and personnel that pertain to this Agreement and any other Sub Agreements.



L. Notices; Authorized Representatives; Technical Support Agents. All notices, requests, demands, or other communications required or permitted to be given hereunder must be in writing and must be addressed to the parties at their respective addresses set forth below and shall be deemed to have been duly given when (a) delivered in person; (b) sent by facsimile transmission indicating receipt at the facsimile number where sent; (c) one (1) business day after being deposited with a reputable overnight air courier service; or (d) three (3) business days after being deposited with the United States Postal Service, for delivery by certified or registered mail, postage pre-paid and return receipt requested. All notices and communications regarding default or termination of this Agreement shall be delivered by hand or sent by certified mail, postage pre-paid and return receipt requested. Either party may from time to time change the notice address set forth below by delivering 30 days advance notice to the other party in accordance with this section setting forth the new address and the date on which it will become effective.

Vigilant Solutions, LLC Attn: Sales Administration 1152 Stealth Street Livermore, CA 94551	Customer: _____ Attn: _____ Address: _____ _____
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M. Authorized Representatives; Technical Support Agents. Customer's Authorized Representative is responsible for administering this Agreement and Customer's Technical Support Agents are responsible for administering the Hardware Products and Software Products and acting as Customer's Hardware Products and Software Products support contact. Either party may from time to time change its Authorized Representative, and Customer may from time to time change its Technical Support Agents, in each case, by delivering 30 days advance notice to the other party in accordance with the notice provisions of this Agreement.



IN WITNESS WHEREOF, the parties have executed the Agreement as of the Effective Date.

Manufacturer: Vigilant Solutions, LLC

Authorized Agent: _____

Title: _____

Date: _____

Signature: _____

Customer: _____

Authorized Agent: _____

Title: _____

Date: _____

Signature: _____



Exhibit A: CJIS Requirements

Vigilant and the Customer agree on the importance of data security, integrity and system availability and that these security objectives will only be achieved through shared responsibility. Vigilant and the Customer agree they will more likely be successful with information security by use of the Vigilant supplied technical controls and client Customer use of those controls; in conjunction with agency and personnel policies to protect the systems, data and privacy.

Vigilant and the Customer agree that Customer owned and FBI-CJIS supplied data in Vigilant systems does not meet the definition of FBI-CJIS provided Criminal Justice Information (CJI). Regardless, Vigilant agrees to treat the Customer-supplied information in Vigilant systems as CJI. Vigilant will strive to meet those technical and administrative controls; ensuring the tools are in place for the proper protection of systems, information and privacy of individuals to the greatest degree possible.

Vigilant and the Customer agree that information obtained or incorporated into Vigilant systems may be associated with records that are sensitive in nature having, tactical, investigative and Personally Identifiable Information. As such, that information will be treated in accordance with applicable laws, policies and regulations governing protection and privacy of this type of data.

Vigilant and the Customer agree that products and services offered by Vigilant are merely an investigative tool to aid the client in the course of their duties and that Vigilant make no claims that direct actions be initiated based solely upon the information responses or analytical results. Further, Vigilant and the Customer agree that the Customer is ultimately responsible for taking the appropriate actions from results, hits, etc. generated by Vigilant products and require ongoing training, human evaluation, verifying the accuracy and currency of the information, and appropriate analysis prior to taking any action.

As such, the parties agree to do the following:

Vigilant:

1. Vigilant has established the use of FBI-CJIS Security Policy as guidance for implementing technical security controls in an effort to meet or exceed those Policy requirements.
2. Vigilant agrees to appoint a CJIS Information Security Officer to act as a conduit to the client Contracting Government Agency, Agency Coordinator, to receive any security policy information and disseminate to the appropriate staff.
3. Vigilant agrees to adhere to FBI-CJIS Security Policy Awareness Training and Personnel Screening standards as required by the Customer.
4. Vigilant agrees, by default, to classify all client supplied data and information related to client owned infrastructure, information systems or communications systems as "Criminal Justice Data". All client information will be treated at the highest level of confidentiality by all Vigilant staff and authorized partners. Vigilant has supporting guidance/policies for staff handling the full life cycle of information in physical or electronic form



and has accompanying disciplinary procedures for unauthorized access, misuse or mishandling of that information.

5. Vigilant will not engage in data mining, commercial sale, unauthorized access and/or use of any of Customer owned data.
6. Vigilant and partners agree to use their formal cyber Incident Response Plan if such event occurs.
7. Vigilant agrees to immediately inform Customer of any cyber incident or data breach, to include DDoS, Malware, Virus, etc. that may impact or harm client data, systems or operations so proper analysis can be performed and client Incident Response Procedures can be initiated.
8. Vigilant will only allow authorized support staff to access the Customer's account or Customer data in support of Customer as permitted by the terms of contracts.
9. Vigilant agrees to use training, policy and procedures to ensure support staff use proper handling, processing, storing, and communication protocols for Customer data.
10. Vigilant agrees to protect client systems and data by monitoring and auditing staff user activity to ensure that it is only within the purview of system application development, system maintenance or the support roles assigned.
11. Vigilant agrees to inform the Customer of any unauthorized, inappropriate use of data or systems.
12. Vigilant will design software applications to facilitate FBI-CJIS compliant information handling, processing, storing, and communication of Customer.
13. Vigilant will advise Customer when any software application or equipment technical controls are not consistent with meeting FBI-CJIS Policy criteria for analysis and due consideration.
14. Vigilant agrees to use the existing Change Management process to sufficiently plan for system or software changes and updates with Rollback Plans.
15. Vigilant agrees to provide technical security controls that only permit authorized user access to Customer owned data and Vigilant systems as intended by the Customer and data owners.
16. Vigilant agrees to meet or exceed the FBI-CJIS Security Policy complex password construction and change rules.
17. Vigilant will only provide access to Vigilant systems and Customer owned information through Customer managed role-based access and applied sharing rules configured by the Customer.
18. Vigilant agrees to provide technical controls with additional levels of user Advanced Authentication in Physically Non-Secure Locations.
19. Vigilant agrees to provide compliant FIPS 140-2 Certified 128-bit encryption to Customer owned data during transport and storage ("data at rest") while in the custody and control of Vigilant.
20. Vigilant agrees to provide firewalls and virus protection to protect networks, storage devices and data.
21. Vigilant agrees to execute archival, purges and/or deletion of data as configured by the data owner.
22. Vigilant agrees to provide auditing and alerting tools within the software applications so Customer can monitor access and activity of Vigilant support staff and Customer users for unauthorized access, disclosure, alteration or misuse of Customer owned data. (Vigilant support staff will only have access when granted by the Customer.)
23. Vigilant will only perform direct support remote access to Customer systems/infrastructure when requested, authorized and physically granted access to the applications/systems by the Customer. This activity will be documented by both parties.
24. Vigilant creates and retains activity transaction logs to enable auditing by the Customer data owners and Vigilant staff.
25. Vigilant agrees to provide physical protection for the equipment-storing Customer data along with additional technical controls to protect physical and logical access to systems and data.



26. Vigilant agrees to participate in any Information or Technical Security Compliance Audit performed by the Customer, state CJIS System Agency or FBI-CJIS Division.
27. Vigilant agrees to perform independent employment background screening for its' staff and participate in additional fingerprint background screening as required by Customer.
28. Vigilant agrees that the Customer owns all Customer contributed data to include "hot-lists", scans, user information etc., is only shared as designated by the client and remains the responsibility and property of the Customer.

Customer:

1. Customer agrees to appoint an Agency Coordinator as a central Point of Contact for all FBI-CJIS Security Policy related matters and to assign staff that are familiar with the contents of the FBI-CJIS Security Policy.
2. Customer agrees to have the Agency Coordinator provide timely updates with specific information regarding any new FBI-CJIS, state or local information security policy requirements that may impact Vigilant compliance or system/application development and, to facilitate obtaining certifications, training, and fingerprint-based background checks as required.
3. Customer agrees to inform Vigilant when any FBI-CJIS Security Awareness Training, personnel background screening or execution of FBI-CJIS Security Addendum Certifications are required.
4. Customer agrees to immediately inform Vigilant of any relevant data breach or cyber incident, to include DDoS, Malware, Virus, etc. that may impact or harm Vigilant systems, operations, business partners and/or other Customers, so proper analysis can be performed, and Incident Response Procedures can be initiated.
5. Customer agrees that they are responsible for the legality and compliance of information recorded, submitted or placed in Vigilant systems and use of that data.
6. Customer agrees that they are responsible for proper equipment operation and placement of equipment.
7. Customer agrees that they are responsible for vetting authorized user access to Vigilant systems with due consideration of providing potential access to non-Customer information.
8. Customer agrees that responsibility and control of persons granted access to purchased Vigilant systems, along with data stored and transmitted via Vigilant systems, is that of the Customer.
9. Customer agrees that they have responsibility for all data security, handling and data protection strategies from point of acquisition, during transport and until submission ("Hotlist upload") into Vigilant systems.
10. Customer agrees to reinforce client staff policies and procedures for secure storage and protection of Vigilant system passwords.
11. Customer agrees to reinforce client staff policies for creating user accounts with only government domain email addresses. Exceptions will be granted in writing.
12. Customer agrees to reinforce client staff policies for not sharing user accounts.
13. Customer agrees to use Vigilant role-based access as designed to foster system security and integrity.
14. Customer agrees that they control, and are responsible for, appropriate use and data storage policies as well as procedures for the data maintained outside the Vigilant systems. This includes when any information is disseminated, extracted or exported out of Vigilant systems.
15. Customer agrees that they control and are responsible for developing policies, procedures and enforcement for applying deletion/purging and dissemination rules to information within and outside the Vigilant systems.



16. Customer agrees that it is their responsibility to ensure data and system protection strategies are accomplished through the tools provided by Vigilant for account and user management features along with audit and alert threshold features.
17. Customer agrees to use the “virtual escorting” security tools provided for managing client system remote access and monitor Vigilant support staff when authorized to assist the client.
18. Customer agrees that the Vigilant designed technical controls and tools will only be effective in conjunction with Customer created policies and procedures that guide user access and appropriate use of the system.
19. Customer agrees that information and services provided through Vigilant products do not provide any actionable information, Customer users are responsible for the validity and accuracy of their data and developing procedures to verify information with the record owner and other systems (NCIC) based upon the potential lead generated.



Village of MAYWOOD


POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

June 7, 2022

To: Chasity Wells-Armstrong
Village Manager

From: Elijah Willis 
Chief of Police

Subject: **Proposal 25**

Ma'am

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Speed Cushions (along N. Maywood Drive and 19th Ave)

After a thorough evaluation of the speeding and traffic concerns, along North Maywood Drive, between 9th and 17th Avenues, as well as 17th – 11th Avenues; and on 19th Ave, between Washington Blvd and St. Charles Road. It is my recommendations to install a speed cushion both sides of the street, along both above-mentioned corridors, so to negate the actions of speed violators along the roadway.

Speed Cushions are either speed humps or speed tables that include wheel cutouts to allow large vehicles to pass unaffected, while reducing passenger car speeds. The difference between a speed bump and a speed cushion is that the cushion is designed wide enough to slow cars while narrow enough for emergency vehicles to straddle, Speed cushions slow cars to between 15-20 mph, which will result in violators curbing the bad habits of speeding throughout the village along the drive.

While there is no sure way to eliminate speeding violators, the purchase and installation of the speed cushions will serve a much-needed deterrent to help limit not only traffic accidents, but the speed cushions will also assist the Maywood Police Department when violators of other, and more serious crimes attempt to flee the area.

The speed cushions are designed as a removable surface. Therefore, the installation of the deterrents is created to be easily installed by the VOM Public Works department personnel, at the beginning of Spring season, and to be easily removed prior to the winter snow season each year. The only maintenance required for the speed cushions is to check that the bolts are still properly anchored, approximately every 90 days of installation.

After a thorough assessment of the speed cushions and presentation to the Traffic and Safety Board, I have determined that the purchase and installation of the speed cushions at the following locations:

North Maywood Drive 19th Avenue

I have attached a quote (\$30,667.00) for the products from the vendor, Traffic Logix designer and manufacturer of the speed cushions, for your review.

Should you have any questions or require any additional information, please don't hesitate to contact me.

Attachments:

Traffic Logix Corporation Quotation – QUO-22801



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-22801-
 Q5B4W0
 Created Date 6/7/2022
 Expiration Date

QUOTATION

Contact: Elijah Willis
 Phone: 17082430855
 Email: ewillis@maywoodpolice-il.org

Maywood Police

Shipping Address:
 40 W Madison
 Maywood, IL 60153

Standard Features (Included)

- Prices Shown include - Required Adhesive, Bolts and Anchors (Specified as 4" or 7")
- Color and Markings as Indicated

Special Notes

4" Bolts and Anchors.

Quote Line Items – All Prices shown are in \$ US Dollar

Product	Product Code	Quantity	Sales Price	Total Price
Speed Cushion - 7' x 6' x 3" - MUTCD (1) Arrow, Striping (1 Line) of Sq. on Outside modules-White	SC-070603-M-2W	28.00000	\$689.00	\$19,292.00
Speed Cushion - 10.5' L x 6' W x 3 H - (1)MUTCD - (2) White Squares outer edges	SC-1050603-M-2W	6.00000	\$1,067.00	\$6,456.00
Speed Cushion - 10.5' L x 6' W x 3" H - (2)MUTCD, (2) White Squares Outer Edges, 2-Way	SC-1050603-2M-2W-TW	3.00000	\$1,076.00	\$3,228.00
400mL 1:1 Dispenser - Adhesive Applicator Gun	PU-APGUN	4.00000	\$65.00	\$260.00
SDS-Plus Shank Rotary-Hammer Drill Bit.9/16"Bit, 16 Drilling Depth, 18-3/4" Overall Length.	23596	4.00000	\$65.00	\$260.00



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-22801-
 Q5B4W0
 Created Date 6/7/2022
 Expiration Date

Totals

Subtotal:	\$29,442.00
Freight:	\$1,225.00
Sales Tax (if applicable):	
Grand Total:	\$30,667.00

Terms: 1% - 10 days – Net 30

Payment: MC, VISA, AMEX. Credit card payments over \$10K will include an additional 2% fee.

Tax: IF TAX EXEMPT, Please Provide Tax Exempt Certificate with Order

Freight: Freight quotation is valid for a period of 21 days after it is issued. Beyond that, freight quotations will require confirmation or adjustment.

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes
3. Can access be gained by a 53 foot truck for delivery? - Yes
4. Is the delivery address a Construction site? - No
5. Is the delivery address a Military site? - No
6. If shipping to Military site, is a U.S. Driver required? - No

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

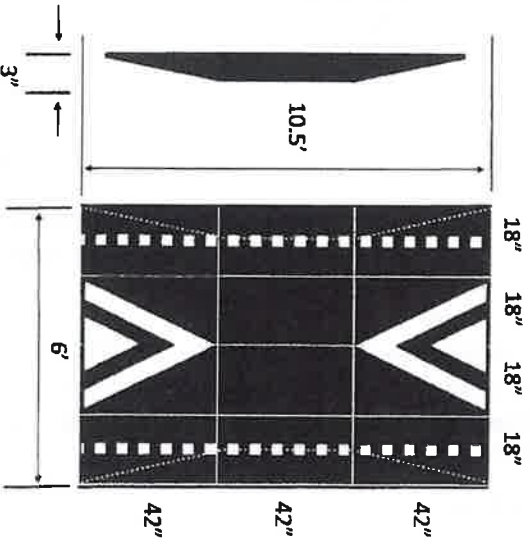
Thank you for choosing Traffic Logix. Please sign and return to:

jentwistle@trafficlogix.com
 Jim Entwistle
 Regional Sales Manager

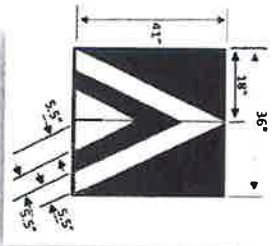
Please complete to set up new account: <https://trafficlogix.com/business-application-form/>

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7', 10.5', 14' or 21' foot length of space encourages cars to slow down without coming to a halt. They are ideal for residential roads and are widely used to bring speeds to between 10-25 mph. Speed Cushions should ideally be installed in a series to create an ongoing traffic calming area. **The 10.5' length as shown, has a designed speed of 15-20 mph +/- 5 mph.**



Outer white markings (Fog Lines) enhance driver visibility on unit streets and during severe weather conditions.



Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7', 10.5', 14' or 21' foot length of space encourages cars to slow down without coming to a halt. They are ideal for residential roads and are widely used to bring speeds to between 10-25 mph. Speed Cushions should ideally be installed in a series to create an ongoing traffic calming area. **The 10.5' length as shown, has a designed speed of 15-20 mph +/- 5 mph.**

As Shown: 10.5' L x 6' W
with MUTCD Dual Arrow

Part Number

SC-1050603-2M-2W-TW

- SC-1050603-2M-TW Consists of**
- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 1 ea. LSH33-W *
 - 1 ea. RSH33-W *
 - 2 ea. MSH33-B
 - 2 ea. MSH03-MLT *
 - 2 ea. MSH03-MRT *
 - 75 ea. Bolts, Anchors, Washers
 - 5 Tubes Anchor Adhesive
 - * **MUST** apply anchor adhesive

PRODUCT SPECIFICATIONS

Material Physical Properties

- Material:** Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules
- Tensile Strength:** 500 psi minimum
- Shore Hardness:** 70 Shore A minimum
- Specific Gravity:** 1.1
- Deformation Rate:** None; 100% recovery
- Skid Resistance:** 89 (Dry)
- Markings:** All markings embedded into rubber during manufacturing process. All have reflective qualities.
- Inherent Resistance:** Impervious to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions.
- Conforms to pavement deviations.

Aspects of Patented Modules

- Width:** 18" (+/- 1/16") With Dual Tongue & Grooves
- Length:** 42" (+/- 1/8") With Dual Tongue & Grooves
- Height:** 3" (+/- 1/8") With Dual Tongue & Grooves
- Entrance and exit module gradient:** 1:15 Lip: .25"
- Side module gradient:** 1:5 Lip: .25"

Speed Cushions, Humps, or Tables

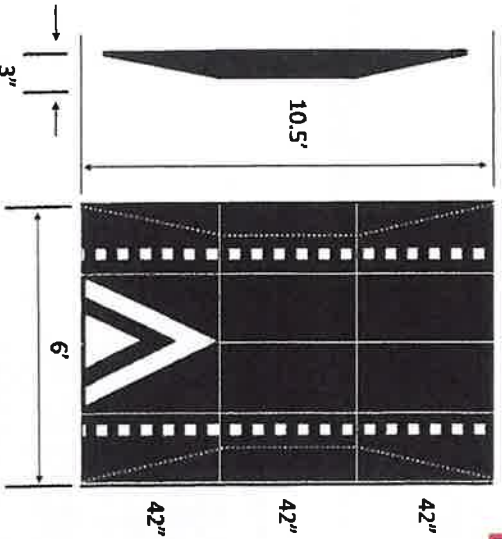
- Widths and lengths are adjustable**
- Width:** From 3' and up by (18") 1.5' increments
- Length:** From 7' and up by (42") 3.5' increments
- Standard Product Lengths** 7', 10.5', 14', 17.5', 21'
- Elements of Speed Cushions**
- 7' x 6' x 3" • 8 modules
- 10.5' x 6' x 3" (Flat surface 41" x 42") • 12 modules
- 14' x 6' x 3" (Flat surface 41" x 84") • 16 modules
- 17.5' x 6' x 3" (Flat surface 41" x 126") • 20 modules
- 21' x 6' x 3" (Flat surface 41" x 168") • 24 modules

- All modules have patented interlocking tongue and grooves.
- Creates a bond between modules.
- Increases installed cushion vehicle impact resistance.
- Enhances long-term stability and product performance.
- Helps to reduce installation time.

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7', 10.5', 14' or 21' foot length of space encourages cars to slow down without coming to a halt. Speed Cushions should ideally be installed in a series to create an ongoing traffic calming area. **At 10.5' long has a designed speed of 15-20 mph +/- 5 mph.**

7" Hardware is standard for asphalt installation. Request 4" hardware if installing into concrete.



As Shown: 10.5 L x 6' W x 3" H with
ITE approved MUTCD Dual Arrow

Part Number

SC-1050603-M-2W

SC-1050603-M-2W Consists of

- 2 ea. LSH03-W *
- 2 ea. RSH03-W *
- 1 ea. LSH33-W *
- 1 ea. RSH33-W *
- 2 ea. MSH03-B *
- 2 ea. MSH33-B
- 1 ea. MSH03-MLT *
- 1 ea. MSH03-MRT *
- 76 ea. Bolts, Anchors, Washers
- 5 Tubes Anchor Adhesive

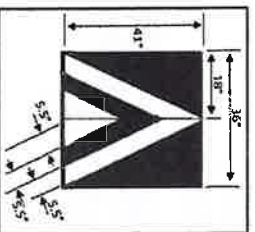
Module Markings



* **MUST** apply anchor adhesive



Outer white markings (Fog Lines AKA Road Edge Lines) heighten driver awareness of cushion on unlit roads and in severe weather conditions.



PRODUCT SPECIFICATIONS

Material Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules

Tensile Strength: 500 psi minimum

Shore Hardness: 70 Shore A minimum

Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.

Inherent Resistance: Impermeable to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions. Conforms to pavement deviations.

Aspects of Patented Modules

Width: 18" (+/- 1/16") With Dual Tongue & Grooves

Length: 42" (+/- 1/8") With Dual Tongue & Grooves

Height: 3" (+/- 1/8") With Dual Tongue & Grooves

Entrance and exit module gradient: 1:15 Lip: .25"

Side module gradient: 1:5 Lip: .25"

Speed Cushions, Humps, or Tables

Widths and lengths are adjustable

Width: From 3' and up by (18") 1.5' increments

Length: From 7' and up by (42") 3.5' increments

Standard Product Lengths 7', 10.5', 14', 17.5', 21'

Elements of Speed Cushions

7' x 6' x 3" • 8 modules

10.5' x 6' x 3" (Flat surface 41" x 42") • 12 modules

14' x 6' x 3" (Flat surface 41" x 84") • 16 modules

17.5' x 6' x 3" (Flat surface 41" x 126") • 20 modules

21' x 6' x 3" (Flat surface 41" x 168") • 24 modules

- ◊ All modules have patented interlocking tongue and grooves.
- ◊ Creates a bond among modules.
- ◊ Increases installed cushion vehicle impact resistance.
- ◊ Enhances long-term stability and product performance.

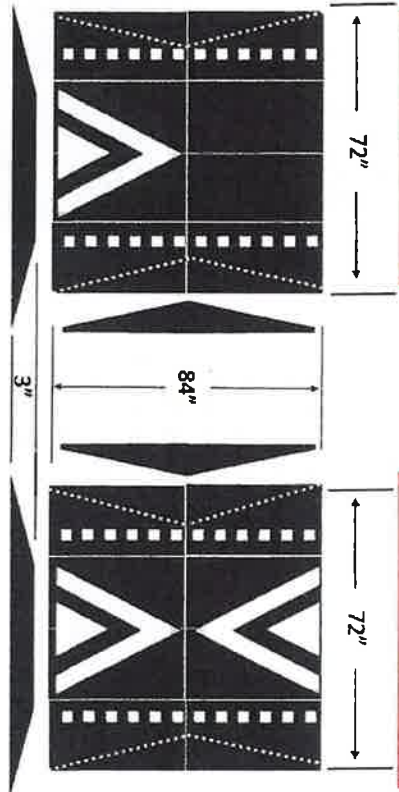
SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7 foot length of space encourages cars to slow down without coming to a halt. At 6' wide, they easily permit ERV passage without hindering speeds. They are ideal for residential roads, entry and exit gates, school zones, hospital zones, etc. At 7' Long has designed speeds between 10-20 mph +/- 5 mph.

As Shown: 7' L x 6' W x 3" H
with MUTCD Arrows

Part Number
SC-070603-M-2W

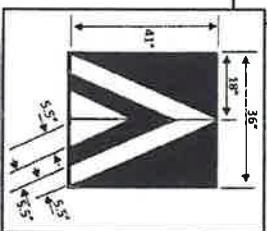
Part Number
SC-070603-2M-2W-TW



Layout suggestion for 21' to 29' Roadway

SC-070603-2M-2W-TW
Consists of
2 ea. LSH03-W *
2 ea. RSH03-W *
2 ea. MSH03-MRT *
2 ea. MSH03-MLT *
50 ea. Bolts, Anchors,
Washers
4 Tubes Anchor Adhesive
* **MUST** apply Anchor Adhesive

Module Numbers
Stamped on Edge



All modules have interlocking tongue and grooves.
Creates a bond among modules.
Amplifies installed cushion vehicle impact resistance.
Heightens long-term stability and performance.
Reduces installation time.

PRODUCT SPECIFICATIONS

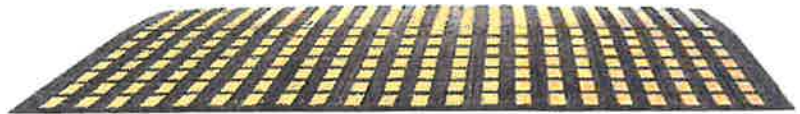
Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules
Tensile Strength: 500 psi minimum
Shore Hardness: 70 Shore A minimum
Specific Gravity: 1.1
Deformation Rate: None; 100% recovery
Skid Resistance: 89 (Dry)
Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.

PRODUCT SPECIFICATIONS

Physical Properties

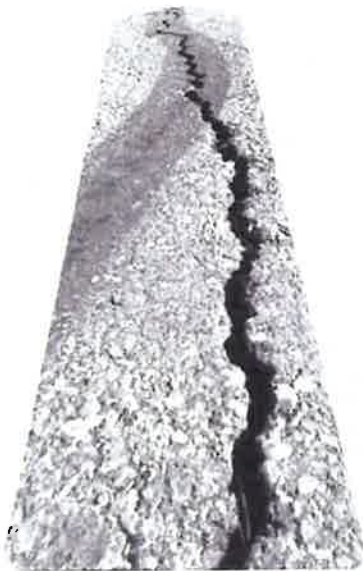
Inherent Resistance: Impermeable to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions.
Conforms to pavement deviations.
Aspects of Patented Modules
Width: 18" (+/- 1/16") With Dual Tongue & Grooves
Length: 42" (+/- 1/8") With Dual Tongue & Grooves
Height: 3" (+/- 1/8") With Dual Tongue & Grooves
Entrance and exit module gradient: 1:15 Lip: .25"
Side module gradient: 1:5 Lip: .25"



- ✓ Will not fade or crack
- ✓ Will maintain consistent profile
- ✓ Same profile at every location
- ✓ No heavy equipment needed for installation
- ✓ Lane closure during installation
- ✓ Drivable immediately after installation
- ✓ Highly visible embedded reflective markings
- ✓ Can be removed, stored and relocated



VS



Asphalt

- ✗ Will fade or crack over time
- ✗ Will compress with repetitive impact
- ✗ Uneven profile at every location
- ✗ Heavy equipment definitely required for installation
- ✗ Street closure during installation
- ✗ Drivable after 2 -3 days of cure time
- ✗ Markings need repainting after a few years
- ✗ Must be destroyed for street repairs



Traffic Logix rubber traffic calming devices (Speed Cushions, Speed Humps and Speed Tables all have designed speeds. These design speeds vary depending upon the overall length as one would drive over them.

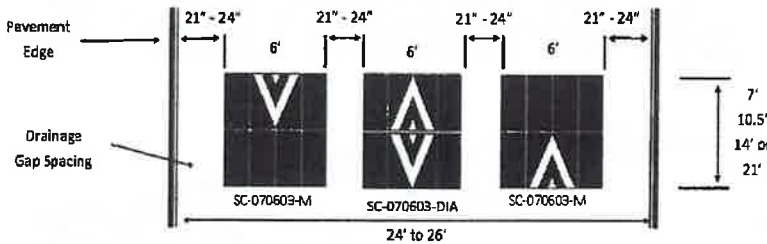
This designed speed is based twofold in slowing vehicles to safer speeds.

- I. Provide a manageable and comfortable ride.
- II. Provide a safe handling speed within a +/- 5mph of the designed speed.

Traffic Logix Designed Speeds +/- 5 mph

7' Long: 5 - 15 mph. 10.5' Long: 15 - 20 mph 14' Long: 20 - 25 mph: 17.5' Long: 25-30 mph 21' Long: 30-35 mph

At a +10 mph over the designed speed, the driver still has vehicle control, but odds increase that low sitting vehicles may bottom out and surely the ride would then become more uncomfortable, but not dangerous.



Speed Cushions –

These devices are designed as small raised traffic calming devices 6 feet in width. Front wheel tire tracks of Fire engines range between 74" to 84". Fire engines tire foot prints are usually 18" - 24".

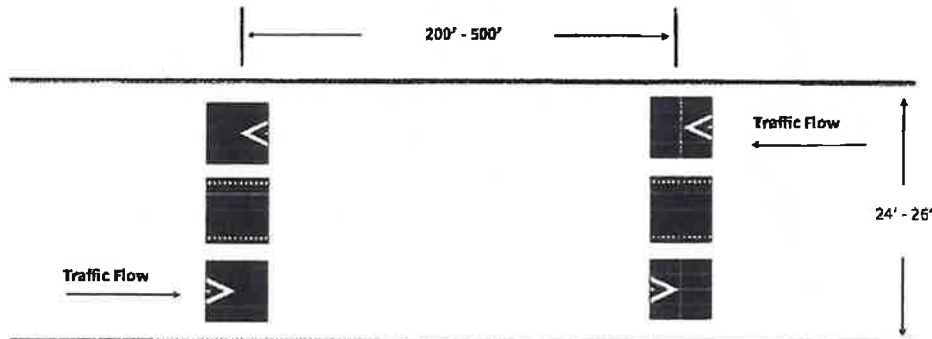
A Traffic Logix, 72" wide standard speed cushion and in leaving cushion gaps at 1.5 to 2 feet, easily allows any fire engine to straddle our cushions. (Fire engines will chiefly straddle the center speed cushion to allow for safe apparatus clearance on either side). By straddling the 6' wide cushion, fire engines are not impacted by a Traffic Logix speed cushion and can maintain their speeds while traveling to the emergency.



Traffic Logix speed cushions, humps and tables are purchased as a ready-made rubber product, constructed from our proprietary formula of synthetic and recycled rubber materials which can support the imposed loads of fire apparatus having weights of 65,000 to +75,000 pounds.

Our speed cushions are 7, 10.5, 14 or 21 feet in length depending upon posted speed limits.

For best traffic calming measures, speed cushions should be placed in a series with distances of 200 to 500 feet between sets.



A multitude of surface patterns which meet MUTCD, ITE or FHWA suggestions and made from embedded reflective materials are available.



WHEEL TRACK: The measurement between the center point of both front tires.

TRAFFIC LOGIX Speed Cushions are another vital method in traffic calming. One very important factor of a speed cushion is the overall width. It must be wide enough to affect the speed of most vehicles, yet narrow enough not to impede Emergency Response Vehicles. A speed cushion width of 72" such as those manufactured by Traffic Logix, minimizes, if any, delays of these ERV's. Wheel Track is one important measurement in determining the value of a speed cushion. The chart displayed below shows that very few vehicles, apart from ERV's, can straddle a 72" wide speed cushion thus creating, as intended, an area to slow vehicles to safer speeds yet minimizing, if any, the speeds of emergency response vehicles. Any traffic calming device such as a speed hump or speed table whose widths are wider than 72" will then have an effect on all vehicles. The wheel track measurements shown are from various manufacturers published specifications.

AUTO	Wheel Track (Inches)	AUTO	Wheel Track (Inches)	TRUCKS	Wheel Track (Inches)
ACCORD	61	FOCUS	61	EXPRESS	68
AUDI	62-65	FUSION	63	F-150	67
BMW	60-63	TAURUS	66	F-250/F350	68
LA CROSSE/REGAL	62	MUSTANG	62	FRONTIER	62
VERANO	60	INFINITI	60-62	GMC 1500/2500/3500	69
CADILLAC	60-62	JAGUAR	61-64	RAM 1500	68
CAMARO	64	JETTA	60	RAM 2500	69
CORVETTE	63	LEXUS	60-64	SILVERADO	69
IMPALA/MALIBU	62	MERCEDES	60-64	TACOMA	61
CHALLENGER/CHARGER	63	ALTIMA/MAXIMA	62	TITAN	68
CHRYSLER 200	62	SENTRA	60	TRANSIT	69
CHRYSLER 300	63	CAMRY/AVALON	63	TUNDRA	68
DART	62	COROLLA	60		
AMBULANCE	Wheel Track (Inches)	FIRE TRUCK	Wheel Track (Inches)	SUV	Wheel Track (Inches)
F-450 CHASSIS	75	H & W	74-83	EQUINOX	63
GMC CHASSIS	75	PIERCE	76-84	ESCAPE	62
LIFE LINE	72-75	FREIGHTLINER	75-79	EXPEDITION/EXPLORER	67
DEMERS	75-79	KENWORTH	75-79	SEQUOIA	68
		INTERNATIONAL	75-79	SUBURBAN/TAHOE	68
		SPARTAN	75-79	YUKON/YUKON XL	68
				LAND CRUISER	65



TRAFFIC CALMING

Traffic Calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for both motorized and non-motorized street users.

Traffic calming objectives include:

- Achieving slower speeds for motor vehicles
- Reducing collision frequency and severity
- Increasing the safety and the perception of safety for non-motorized users of the street(s)
- Reducing the need for police enforcement
- Enhancing the street environment
- Increasing access for all modes of transportation
- Reducing cut-through motor vehicle traffic.

FHWA - Engineering Countermeasures for Reducing Speeds - May 2009

Countermeasure	Area	Road Environment	Reference # (Year)	Sample Size (# of Sites)	After Measurement	Average Daily Volumes		85 th Percentile Speeds			
						Before (veh)	After (veh)	Before (mph)	After (mph)	Change (mph)	%Change
<i>GEOMETRIC FEATURES</i>											
Speed Hump -rounded raised area across the road, typically 12 to 14 feet in length and 3 to 4 inches high	Urban	Local Street	1 (1999)	178		48 to 11544	46 to 11043	35 (4)	27 (4)	-8 (3)	-22% (9%)
		Local Street	2 (2005)	7		400 to 4362	401 to 3384	32 (3)	28 (2)	-6 (2)	-20% (6%)
		Local Street	4 (2000)	4		475 to 1506	433 to 1343	38 (2)	31 (2)	-5 (1)	-15% (3%)
Speed Cushion -speed hump typically 6 to 7 feet wide that allows most emergency vehicles to straddle the hump.	Urban		1 (1999)	1		3323	2321	35 (-)	28 (-)	-7 (-)	-20% (-)
			2 (2005)	2		1042 to 1558	693 to 1563	31 to 37	28 to 30	-5 to -7	-16% to 19%
Speed Table -a long, speed hump typically 22 feet in length with a flat section in the middle and ramps on the ends	Urban		1 (1999)	72		198 to 14500	242 to 14400	37 (3)	31 (3)	-6 (3)	-16% (9%)
	Rural	Small town	3 (2008)	2	12 months	1480		33 (1)	29 (2)	-4 (1)	-14% (3%)
		Residential Streets	18 (2003)	19		198 to 2102	364 to 2061	38 (n/a)	29 (n/a)	-9 (n/a)	-24% (n/a)
<i>SIGNS</i>											
Speed Feedback Sign -sign that dynamically displays speed of passing vehicles with the message "YOUR SPEED XX"	Rural	Main Roads	3 (2008)	1	3 months	2870		37 (-)	30 (-)	-7 (-)	-19% (-)
		15mph School Zone	8 (2002)	1				48 (-)	15 (-)	-33 (-)	-69% (-)
		School Zone	8 (2002)	1				32 (-)	25 (-)	-7 (-)	-22% (-)
		School Zone	14 (2005)	1	2 to 4 months			50 (-)	42 (-)	-8 (-)	-16% (-)
		Advance of School Zone	14 (2005)	2	2 to 4 months			57 (8)	56 (7)	-1 (1)	-2% (3%)
		Advance of Signalized Intersection	14 (2005)	2	2 to 4 months			57 (10)	56 (12)	-1 (2)	-3% (4%)
		Non-freeway	9 (2005)	20	6 to 39 months			35 (3)	32 (2)	-3 (2)	-7% (4%)
		Collector Street/Residential Cross Street	10 (2007)	6	3 years			37 (2)	33 (1)	-4 (2)	-11% (4%)
		School Zone	28 (2006)	8	6 months			25 (2)	24 (2)	-1 (2)	-5% (7%)
	Rural	Work Zone on Interstate Highway	27 (2001)	3	5 weeks	38000		65 (2)	60 (2)	-5 (1)	-8% (1%)
		School Zone	28 (2003)	2	2 months	8000 to 9200		30 (5)	28 (4)	-2 (1)	-7% (1%)
		School Zone	28 (2003)	2	2 months	11800 to 29200		43 (1)	34 (0)	-9 (1)	-22% (1%)
		Two-Lane Collector Arterial, Near to School Zone	29 (2005)	4	7 months	1486 to 2794	1270 to 2533	34 (2)	32 (3)	-2 (1)	-3% (4%)
Rural	Interstate Highway Work Zone	32 (2006)	1	1 week			65 (-)	63 (-)	-2 (-)	-3% (-)	

Why select Traffic Logix?

Traffic Logix is a prime manufacture of numerous traffic calming products. We do not utilize others to manufacture our speed cushions, humps or tables. We are

the only prime manufacture of the above mentioned products in all of north America. Others who offer similar products either import their rubber modules, cushions or humps from overseas or utilize job shops to do so.

Our prime manufacturing advantage affords TL to completely oversee all the various manufacturing stages, recycled rubber scrim mixture, etc., which in-turn provides our customers with reliable high quality products, even down to our anchor adhesive which is precisely designed to be compatible with our anchor when inserted into asphalt or concrete and in making sure it properly supports our uniquely coated rust resistant lagbolts.

Other important factors include the design of our patented modules. All our modules have dual interlocking tongue and grooves which helps to stabilize the individual modules among themselves when impacted. And in actualization, amplifies the impact resistance from speeding vehicles. Equally important, heightens the long-term stability and performance of our products, as well as reducing installation time, which again saves money.

We offer a vast variety of reflective surface markings from our very popular MUTCD Dual Arrows, to our established Arrow Chevrons and to our unique and well known Yellow or White square markings. You can easily mix these markings as you like to even attain more patterns. These reflective markings are embedded into the rubber during our manufacturing process. All of which greatly assist driver visualization of the impending product in unlit or dimly lit roadways as well as in incumbent weather conditions.

Traffic Logix has an experienced and knowledgeable team of company employed personnel to help you with your needs and/or your questions along with product line specialists who provide technical issue assistance and/or offer practical solutions suitable to your needs.

Asphalt Realities

- Will fade or crack over time
- Uneven profile at every location
- Heavy equipment definitely required for installation
- Must be destroyed for street repairs
- Markings need repainting after a few years
- Will compress with repetitive impact
- Street closure during installation
- Drivable after 2 - 3 days of cure time

Traffic Logix Modular Rubber Product Realities

- Will not fade or crack
- Same profile at every location
- No heavy equipment needed for installation
- Can be removed, stored, relocated and reinstalled
- Highly visible embedded reflective markings
- Will maintain consistent profile
- Lane closure during installation
- Drivable immediately after installation

Traffic Logix rubber traffic calming devices such as our speed cushions, speed humps and speed tables all have **designed speeds**. These design speeds vary depending upon the overall length as one would drive over them.

This designed speed is based twofold in slowing vehicles to safer speeds.

One, provide a manageable and comfortable ride.

Two, provide a safe handling speed within a + 5mph of the designed speed.

At a +10mph over the designed speed, the driver still has vehicle control, but odds increase that low sitting vehicles may bottom out and surely the ride would then become more uncomfortable, but not dangerous.

Designed Speeds

- Speed Cushions; 10 - 20 mph.
- Speed Humps; 10 - 25 mph.
- Speed Tables; 20 - 35 mph



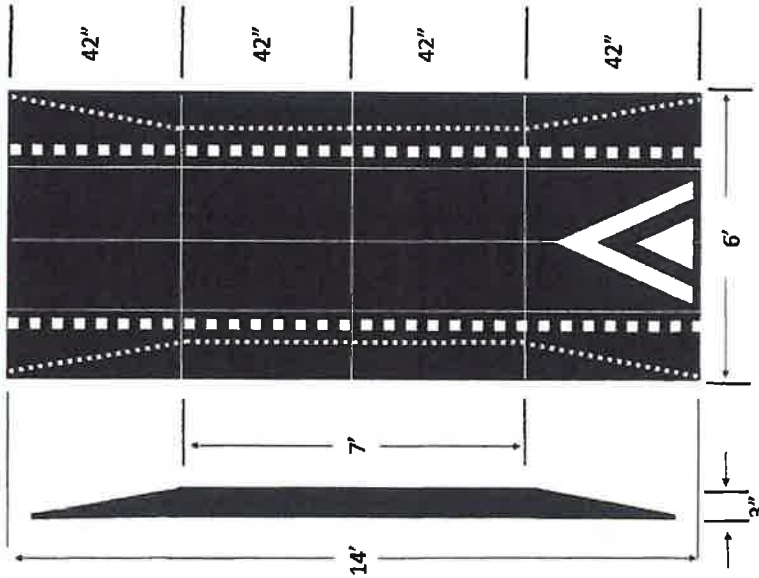
All Traffic Logix rubber products are made from recycled rubber and subject to being a designated as a GREEN product

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 14 foot length of space encourages cars to slow down without coming to a halt. They are ideal for residential roads, Speed Cushions should ideally be installed in a series to create ongoing traffic calming. A 14' length has a design speed between 20-25mph +/- 5mph.

As Shown: 14'L x 6' W
with White MUTCD

Part Number:
SC-140603-M-2W

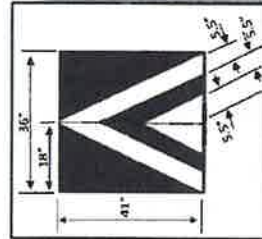


SC-140603-M-2W

Consists of

- 2 ea. LSH03-W *
- 2 ea. RSH03-W *
- 2 ea. LSH33-W *
- 2 ea. RSH33-W *
- 1 ea. MSH03-MLT *
- 1 ea. MSH03-MRT *
- 4 ea. MSH33-B
- 2 ea. MSH03-B *
- 100 ea. Bolts, Anchors,
Washers
- 5 Tubes Anchor Adhesive

* Must apply adhesive



PRODUCT SPECIFICATIONS



Material Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules

Tensile Strength: 500 psi minimum

Shore Hardness: 70 Shore A minimum

Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.

Inherent Resistance: Impermeable to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions.

Conforms to pavement deviations.

Aspects of Patented Modules

Width: 18" (+/- 1/16") With Dual Tongue & Grooves

Length: 42" (+/- 1/8") With Dual Tongue & Grooves

Height: 3" (+/- 1/8") With Dual Tongue & Grooves

Entrance and exit module gradient: 1:15 Lip: .25"

Side module gradient: 1:5 Lip: .25"

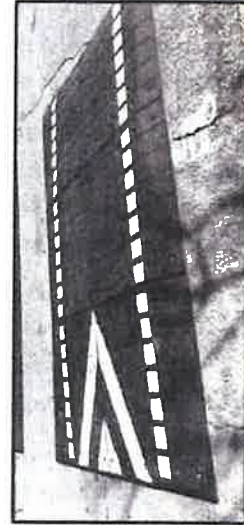
Speed Cushions, Humps, Tables

Widths and lengths are adjustable

Width: From 3' and up by (18") 1.5' increments

Length: From 7' and up by (42") 3.5' increments

Standard Product Lengths 7', 10.5', 14', 17.5', 21'



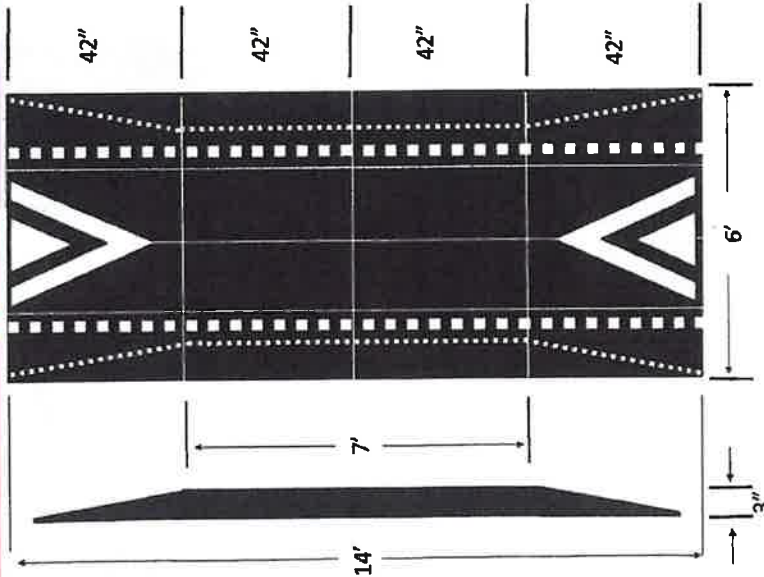
- All modules have dual interlocking tongue and grooves.
- Reduces installation time.
- Increases installed cushion vehicle impact resistance.
- Assists in expanding long-term stability and performance.

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. They are ideal for residential, commercial, industrial roads. Speed Cushions should ideally be installed in a series to create ongoing traffic calming area. **At 14' long, designed speeds are 20-25mph +/- 5mph.**

As Shown: 14' L x 6' W
with White MUTCD

Part Number:
SC-140603-2M-2W-TW

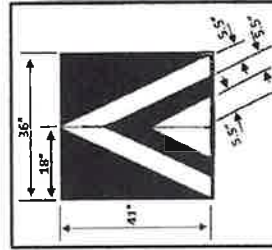


SC-140603-2M-2W-TW

Consists of

- 2 ea. LSH03-W *
- 2 ea. RSH03-W *
- 2 ea. LSH33-W *
- 2 ea. RSH33-W *
- 2 ea. MSH03-MLT *
- 2 ea. MSH03-MRT *
- 4 ea. MSH33-B
- 100 ea. Bolts, Anchors, Washers
- 5 Tubes Anchor Adhesive

* **Must apply** anchor adhesive



All Traffic Logix rubber cushions, humps and tables are constructed utilizing our patented directional tongue and groove 18" x 42" interlocking rubber modules. This two directional module system lowers installation time. Provides a bonding connection among the modules. Increases stability of speed cushion against vehicle impacts and prolongs performance of installed product.

PRODUCT SPECIFICATIONS

Material Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules

Tensile Strength: 500 psi minimum

Shore Hardness: 70 Shore A minimum

Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities. **Inherent Resistance:** Impervious to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions. Conforms to pavement deviations.

Aspects of Patented Modules
Width: 18" (+/- 1/16") With Dual Tongue & Grooves
Length: 42" (+/- 1/8") With Dual Tongue & Grooves
Height: 3" (+/- 1/8") With Dual Tongue & Grooves
Entrance and exit module gradient: 1:15 Lip: .25"
Side module gradient: 1:5 Lip: .25"

Speed Cushions, Humps, Tables

Widths and lengths are adjustable

Width: From 3' and up by (18") 1.5' increments

Length: From 7' and up by (42") 3.5' increments

Standard Product Lengths 7', 10.5', 14', 17.5', 21'

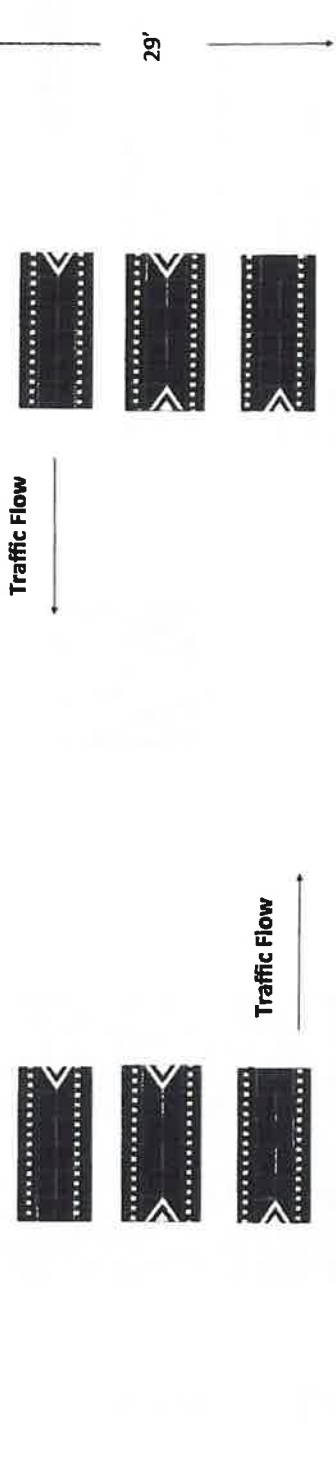




Suggested Layout 29' Roadway

19th Maywood, IL

200' - 400'



Pavement Edge

Drainage & Gap Spacing



6' Cushion Width, NO effect on Emergency Vehicle Response Time

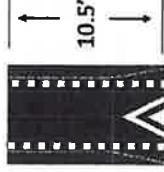
29'

ALTERNATE LENGTHS

10-25 mph +/- 5 mph

SC-1050603-M

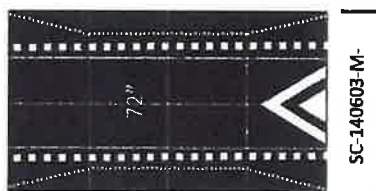
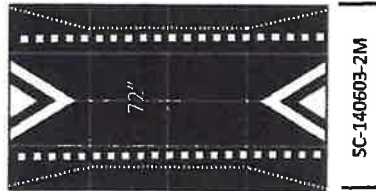
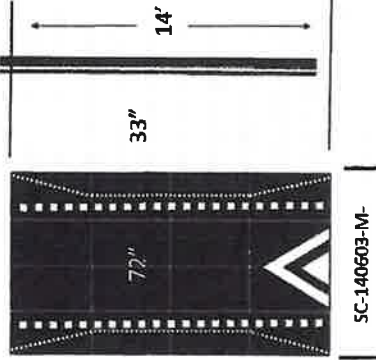
SC-1050603-2M



10-20 mph +/- 5 mph

SC-070603-M

SC-070603-2M



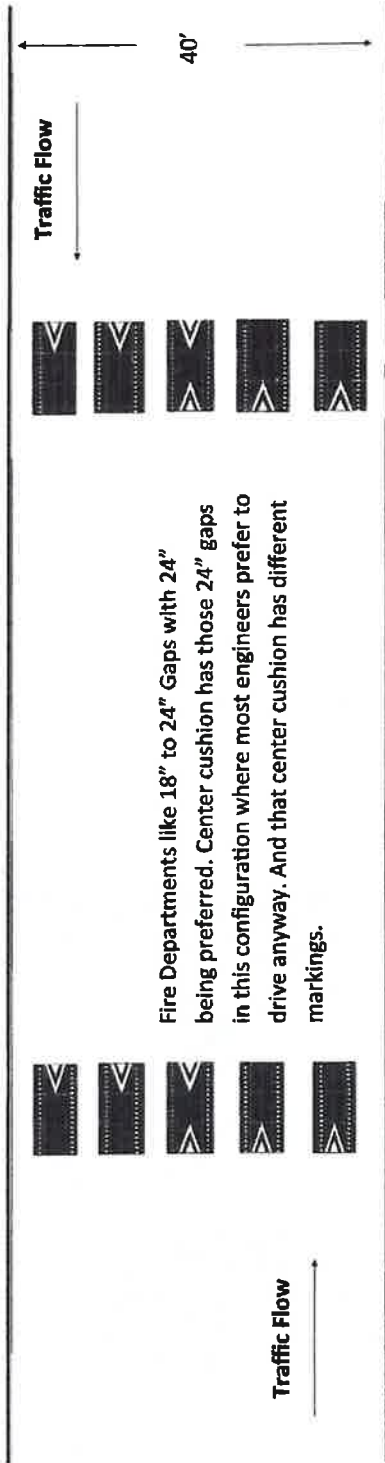
14' long = 20-30 mph +/- 5 mph

This is not an approved plan. Offered only as a suggestion. A trained traffic engineer must always be consulted for proper placement and cushion spacing.

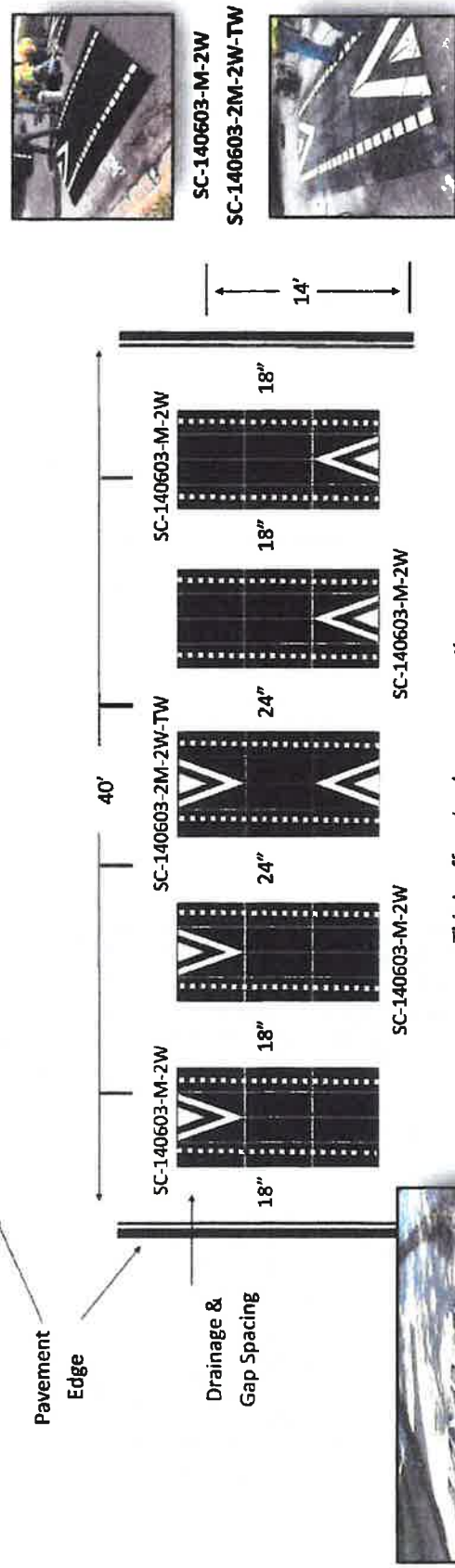
5th Ave; 9th Ave & 17th Ave Maywood, IL

Suggested Layout 40' Roadway

200' - 400'



Fire Departments like 18" to 24" Gaps with 24" being preferred. Center cushion has those 24" gaps in this configuration where most engineers prefer to drive anyway. And that center cushion has different markings.



This is offered only as a suggestion.

A Traffic Engineer must always be consulted for proper cushion placement



Speed Bumps/Humps/Tables

Bill Peterhansen <bpeterhansen@ehancock.com>

Fri 5/27/2022 1:52 PM

To: ewillis@maywoodpolice-il.org <ewillis@maywoodpolice-il.org>

Cc: John West2 (jwest2@maywood-il.org) <jwest2@maywood-il.org>; Craig Bronaugh (cbronaugh@maywoodfire-il.org) <cbronaugh@maywoodfire-il.org>; Aaron Peppers <apeppers@maywood-il.org>

1 attachments (5 MB)

MUTCD - Speed Humps.pdf;

Chief Willis:

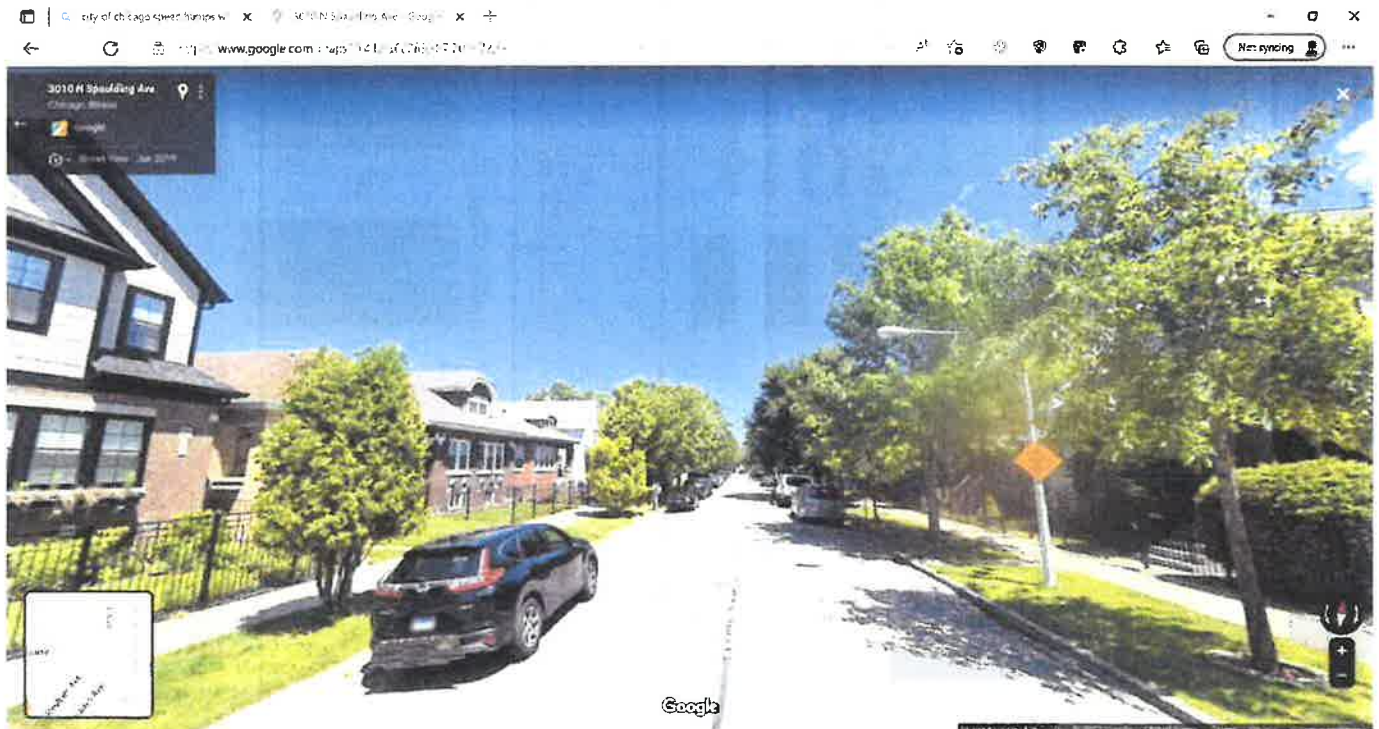
Attached is the guidance from the Manual of Uniform Traffic Control Devices (MUTCD) regarding signage and striping for Speed Bumps/Humps/Tables – highlighted for your use.

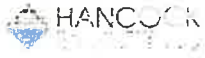
In summary:

1. The distance of advanced placement of signage for the speed humps is found to be "N/A" which means you can put the signs in advance to a location of your liking (or wherever is logical – nearest light pole, away from a tree, etc).
2. The signs are called to be supplemented by an Advisory Speed plaque, however then reading the Advisory Speed Plaque option the language refers to "may". My interpretation based on the "may" is that this feature is optional. At most, you could put one Advisory Speed plaque at the first Speed Hump in a series of Speed Humps.
3. Below are screenshots of the Speed Hump signage in Chicago as well as Evanston for reference. Evanston is more extensive and installs an additional reflective sign at the location of the actual Speed Hump.
4. Striping – I presume this will be addressed as part of the actual prefabricated apparatus and as such we don't need to worry about the striping. Otherwise it looks pretty simple.

Generally, I recommend putting the speed hump/table midblock or just beyond the driveway aprons if there are midblock driveways. The warning sign can be placed closer to the prior corner or about 100' in advance. South Maywood Drive would need to be nearly full width, while North Maywood Drive would need to allow for an 8' wide parking stall along the south curb since parking is heavily utilized at that location. Lastly, you may want to consider spacing these out "every other block" since they are short 300' blocks. This would reduce your costs as well as the reduce the inundating effect of signage.

Call with questions.





William "Bill" Peterhansen, P.E., CFM

Vice President

Edwin Hancock Engineering Co. | 9933 Roosevelt Road | Westchester, IL 60154 | 708.865.0300




bpeterhansen@ehancock.com

www.ehancock.com

Introduction
 What we heard
Tools
 Safety
 Connectivity
 Livability
 Health
 Implementation

13 Vertical traffic calming

Vertical traffic calming devices, such as speed bumps, speed humps, and speed tables, are devices that are placed in the middle of the road bed and require vehicles to slow down to cross over them.

SPEED BUMPS	SPEED HUMPS	SPEED TABLES and RAISED INTERSECTIONS
		
WHAT		
A speed bump is less than a foot in length and generally used in spot locations to reduce speeds.	A speed hump is generally 6 to 12 feet in length and used on residential streets.	A speed table and a raised intersection are essentially longer speed humps used to raise the crosswalk or intersection and reduce vehicle speeds.
WHERE		
Speed bumps can be considered at locations outside of residential areas with very low traffic volumes, such as alleys or parking areas.	Speed humps can be used to reduce traffic speeds on residential streets.	Speed tables or raised intersections can be used on low volume streets or at crossings with high volumes of pedestrians.
HOW		
Speed bumps are only effective at consistently reducing vehicle speeds when used in succession. Signage should be considered at all locations with speed bumps.	Speed humps are only effective at consistently reducing vehicle speeds when used in succession. Signage should be considered at all locations with speed humps.	Speed tables or raised intersections can be used to create a raised pedestrian crossing. Signage should be considered at all locations with speed tables and raised intersections.
This is a LOW cost pedestrian safety tool.	This is a MEDIUM cost pedestrian safety tool.	This is a MEDIUM cost pedestrian safety tool.

ADDITIONAL RESOURCES

Pedestrian Bureau of Transportation, *Driver Response to Speed Bump Closures*

06 Signs and plaques larger than those shown in Tables 2C-2 and 2C-3 may be used (see Section 2A.11).

Guidance:

07 *The minimum size for all diamond-shaped warning signs facing traffic on exit and entrance ramps should be the size identified in Table 2C-2 for the mainline roadway classification (Expressway or Freeway). If a minimum size is not provided in the Freeway Column, the Expressway size should be used. If a minimum size is not provided in the Freeway or the Expressway Column, the Oversized size should be used.*

Section 2C.05 Placement of Warning Signs

Support:

01 For information on placement of warning signs, see Sections 2A.16 to 2A.21.

02 The time needed for detection, recognition, decision, and reaction is called the Perception-Response Time (PRT). Table 2C-4 is provided as an aid for determining warning sign location. The distances shown in Table 2C-4 can be adjusted for roadway features, other signing, and to improve visibility.

Guidance:

03 *Warning signs should be placed so that they provide an adequate PRT. The distances contained in Table 2C-4 are for guidance purposes and should be applied with engineering judgment. Warning signs should not be placed too far in advance of the condition, such that drivers might tend to forget the warning because of other driving distractions, especially in urban areas.*

Table 2C-4. Guidelines for Advance Placement of Warning Signs

Posted or 85th-Percentile Speed	Advance Placement Distance ¹								
	Condition A: Speed reduction and lane changing in heavy traffic ²	Condition B: Deceleration to the listed advisory speed (mph) for the condition							
		0 ³	10 ⁴	20 ⁴	30 ⁴	40 ⁴	50 ⁴	60 ⁴	70 ⁴
20 mph	225 ft	100 ft ⁶	N/A ⁵	—	—	—	—	—	—
25 mph	325 ft	100 ft ⁶	N/A ⁵	N/A ⁵	—	—	—	—	—
30 mph	460 ft	100 ft ⁶	N/A ⁵	N/A ⁵	—	—	—	—	—
35 mph	565 ft	100 ft ⁶	N/A ⁵	N/A ⁵	N/A ⁵	—	—	—	—
40 mph	670 ft	125 ft	100 ft ⁶	100 ft ⁶	N/A ⁵	—	—	—	—
45 mph	775 ft	175 ft	125 ft	100 ft ⁶	100 ft ⁶	N/A ⁵	—	—	—
50 mph	885 ft	250 ft	200 ft	175 ft	125 ft	100 ft ⁶	—	—	—
55 mph	990 ft	325 ft	275 ft	225 ft	200 ft	125 ft	N/A ⁵	—	—
60 mph	1,100 ft	400 ft	350 ft	325 ft	275 ft	200 ft	100 ft ⁶	—	—
65 mph	1,200 ft	475 ft	450 ft	400 ft	350 ft	275 ft	200 ft	100 ft ⁶	—
70 mph	1,250 ft	550 ft	525 ft	500 ft	450 ft	375 ft	275 ft	150 ft	—
75 mph	1,350 ft	650 ft	625 ft	600 ft	550 ft	475 ft	375 ft	250 ft	100 ft ⁶

¹ The distances are adjusted for a sign legibility distance of 180 feet for Condition A. The distances for Condition B have been adjusted for a sign legibility distance of 250 feet, which is appropriate for an alignment warning symbol sign. For Conditions A and B, warning signs with less than 6-inch legend or more than four words, a minimum of 100 feet should be added to the advance placement distance to provide adequate legibility of the warning sign.

² Typical conditions are locations where the road user must use extra time to adjust speed and change lanes in heavy traffic because of a complex driving situation. Typical signs are Merge and Right Lane Ends. The distances are determined by providing the driver a PRT of 14.0 to 14.5 seconds for vehicle maneuvers (2005 AASHTO Policy, Exhibit 3-3, Decision Sight Distance, Avoidance Maneuver E) minus the legibility distance of 180 feet for the appropriate sign.

³ Typical condition is the warning of a potential stop situation. Typical signs are Stop Ahead, Yield Ahead, Signal Ahead, and Intersection Warning signs. The distances are based on the 2005 AASHTO Policy, Exhibit 3-1, Stopping Sight Distance, providing a PRT of 2.5 seconds, a deceleration rate of 11.2 feet/second², minus the sign legibility distance of 180 feet.

⁴ Typical conditions are locations where the road user must decrease speed to maneuver through the warned condition. Typical signs are Turn, Curve, Reverse Turn, or Reverse Curve. The distance is determined by providing a 2.5 second PRT, a vehicle deceleration rate of 10 feet/second², minus the sign legibility distance of 250 feet.

⁵ No suggested distances are provided for these speeds, as the placement location is dependent on site conditions and other signing. An alignment warning sign may be placed anywhere from the point of curvature up to 100 feet in advance of the curve. However, the alignment warning sign should be installed in advance of the curve and at least 100 feet from any other signs.

⁶ The minimum advance placement distance is listed as 100 feet to provide adequate spacing between signs.

05 **When the W14-1 or W14-2 sign is used, the sign shall be posted as near as practical to the entry point or at a sufficient advance distance to permit the road user to avoid the dead end or no outlet condition by turning at the nearest intersecting street.**

06 **The DEAD END (W14-1a) or NO OUTLET (W14-2a) signs shall not be used instead of the W14-1 or W14-2 signs where traffic can proceed straight through the intersection into the dead end street or no outlet area.**

Section 2C.27 Low Clearance Signs (W12-2 and W12-2a)

Standard:

01 **The Low Clearance (W12-2) sign (see Figure 2C-5) shall be used to warn road users of clearances less than 12 inches above the statutory maximum vehicle height.**

Guidance:

02 *The actual clearance should be displayed on the Low Clearance sign to the nearest 1 inch not exceeding the actual clearance. However, in areas that experience changes in temperature causing frost action, a reduction, not exceeding 3 inches, should be used for this condition.*

03 *Where the clearance is less than the legal maximum vehicle height, the W12-2 sign with a supplemental distance plaque should be placed at the nearest intersecting road or wide point in the road at which a vehicle can detour or turn around.*

04 *In the case of an arch or other structure under which the clearance varies greatly, two or more signs should be used as necessary on the structure itself to give information as to the clearances over the entire roadway.*

05 *Clearances should be evaluated periodically, particularly when resurfacing operations have occurred.*

Option:

06 **The Low Clearance sign may be installed on or in advance of the structure. If a sign is placed on the structure, it may be a rectangular shape (W12-2a) with the appropriate legend (see Figure 2C-5).**

Section 2C.28 BUMP and DIP Signs (W8-1, W8-2)

Guidance:

01 *BUMP (W8-1) and DIP (W8-2) signs (see Figure 2C-6) should be used to give warning of a sharp rise or depression in the profile of the road.*

Option:

02 **These signs may be supplemented with an Advisory Speed plaque (see Section 2C.08).**

Standard:

03 **The DIP sign shall not be used at a short stretch of depressed alignment that might momentarily hide a vehicle.**

Guidance:

04 *A short stretch of depressed alignment that might momentarily hide a vehicle should be treated as a no-passing zone when center line striping is provided on a two-lane or three-lane road (see Section 3B.02).*

Section 2C.29 SPEED HUMP Sign (W17-1)

Guidance:

01 *The SPEED HUMP (W17-1) sign (see Figure 2C-6) should be used to give warning of a vertical deflection in the roadway that is designed to limit the speed of traffic.*

02 *If used, the SPEED HUMP sign should be supplemented by an Advisory Speed plaque (see Section 2C.08).*

Option:

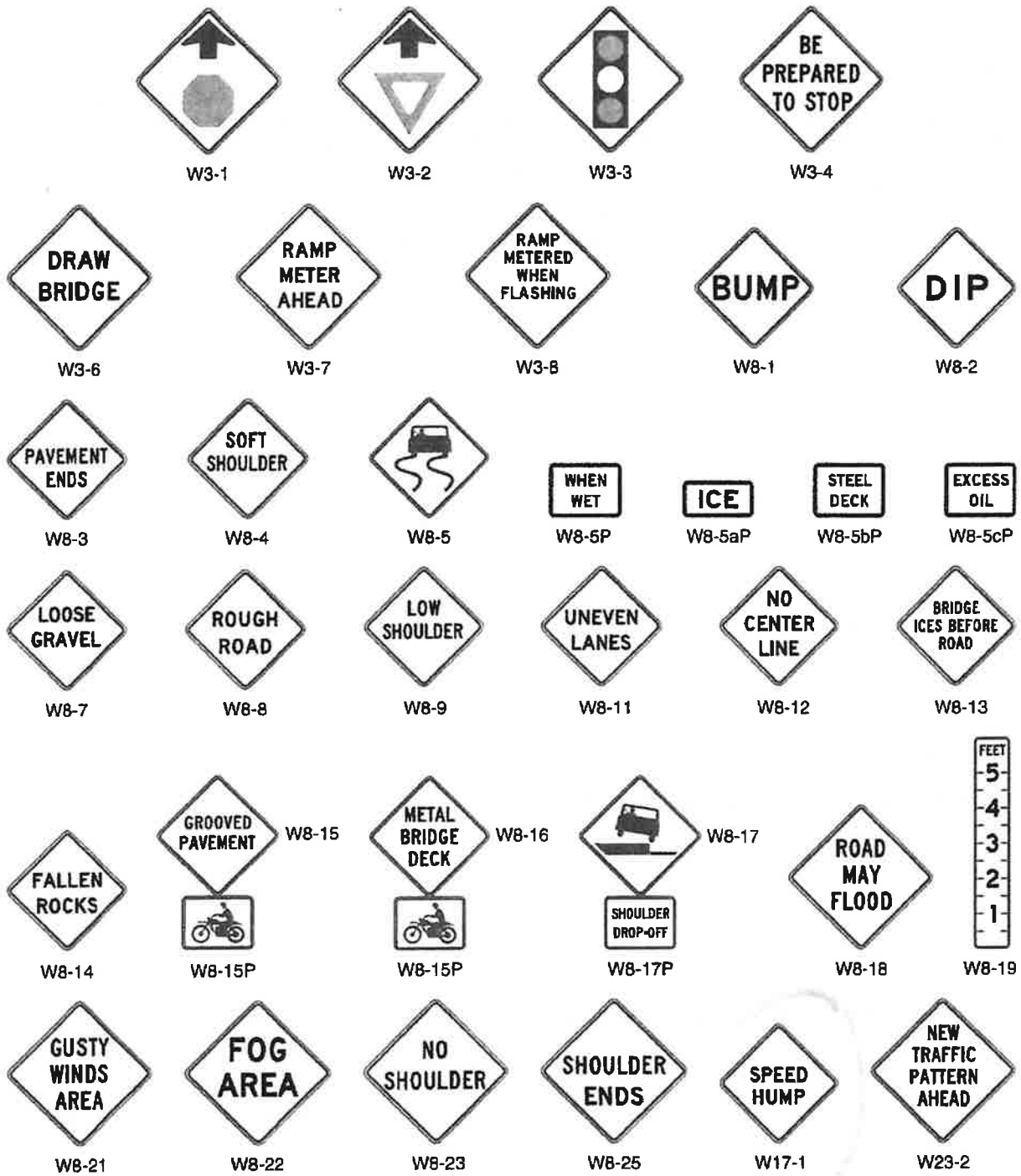
03 **If a series of speed humps exists in close proximity, an Advisory Speed plaque may be eliminated on all but the first SPEED HUMP sign in the series.**

04 **The legend SPEED BUMP may be used instead of the legend SPEED HUMP on the W17-1 sign.**

Support:

05 **Speed humps generally provide more gradual vertical deflection than speed bumps. Speed bumps limit the speed of traffic more severely than speed humps. Other forms of speed humps include speed tables and raised intersections. However, these differences in engineering terminology are not well known by the public, so for signing purposes these terms are interchangeable.**

Figure 2C-6. Roadway and Weather Condition and Advance Traffic Control Signs and Plaques



Section 2C.08 Advisory Speed Plaque (W13-1P)**Option:**

01 The Advisory Speed (W13-1P) plaque (see Figure 2C-1) may be used to supplement any warning sign to indicate the advisory speed for a condition.

Standard:

02 The use of the Advisory Speed plaque for horizontal curves shall be in accordance with the information shown in Table 2C-5. The Advisory Speed plaque shall also be used where an engineering study indicates a need to advise road users of the advisory speed for other roadway conditions.

03 If used, the Advisory Speed plaque shall carry the message XX MPH. The speed displayed shall be a multiple of 5 mph.

04 Except in emergencies or when the condition is temporary, an Advisory Speed plaque shall not be installed until the advisory speed has been determined by an engineering study.

05 The Advisory Speed plaque shall only be used to supplement a warning sign and shall not be installed as a separate sign installation.

06 The advisory speed shall be determined by an engineering study that follows established engineering practices.

Support:

07 Among the established engineering practices that are appropriate for the determination of the recommended advisory speed for a horizontal curve are the following:

- A. An accelerometer that provides a direct determination of side friction factors
- B. A design speed equation
- C. A traditional ball-bank indicator using the following criteria:
 1. 16 degrees of ball-bank for speeds of 20 mph or less
 2. 14 degrees of ball-bank for speeds of 25 to 30 mph
 3. 12 degrees of ball-bank for speeds of 35 mph and higher

08 The 16, 14, and 12 degrees of ball-bank criteria are comparable to the current AASHTO horizontal curve design guidance. Research has shown that drivers often exceed existing posted advisory curve speeds by 7 to 10 mph.

Guidance:

09 *The advisory speed should be determined based on free-flowing traffic conditions.*

10 *Because changes in conditions, such as roadway geometrics, surface characteristics, or sight distance, might affect the advisory speed, each location should be evaluated periodically or when conditions change.*

Section 2C.09 Chevron Alignment Sign (W1-8)**Standard:**

01 The use of the Chevron Alignment (W1-8) sign (see Figures 2C-1 and 2C-2) to provide additional emphasis and guidance for a change in horizontal alignment shall be in accordance with the information shown in Table 2C-5.

Option:

02 When used, Chevron Alignment signs may be used instead of or in addition to standard delineators.

Standard:

03 The Chevron Alignment sign shall be a vertical rectangle. No border shall be used on the Chevron Alignment sign.

04 If used, Chevron Alignment signs shall be installed on the outside of a turn or curve, in line with and at approximately a right angle to approaching traffic. Chevron Alignment signs shall be installed at a minimum height of 4 feet, measured vertically from the bottom of the sign to the elevation of the near edge of the traveled way.

Guidance:

05 *The approximate spacing of Chevron Alignment signs on the turn or curve measured from the point of curvature (PC) should be as shown in Table 2C-6.*

06 *If used, Chevron Alignment signs should be visible for a sufficient distance to provide the road user with adequate time to react to the change in alignment.*

- 11 Curbs at openings in a continuous median island need not be marked unless an engineering study indicates the need for this type of marking.

Option:

- 12 Retroreflective or internally illuminated raised pavement markers of the appropriate color may be placed on the pavement in front of the curb and/or on the top of curbed as of raised medians and curbs of islands, as a supplement to or substitute for retroreflective curb markings used for delineation.

Section 3B.24 **Chevron and Diagonal Crosshatch Markings**

Option:

- 01 Chevron and diagonal crosshatch markings may be used to discourage travel on certain paved areas, such as shoulders, gore areas, flush median areas between solid double yellow center line markings or between white channelizing lines approaching obstructions in the roadway (see Section 3B.10 and Figure 3B-15), between solid double yellow center line markings forming flush medians or channelized travel paths at intersections (see Figures 3B-2 and 3B-5), buffer spaces between preferential lanes and general-purpose lanes (see Figures 3D-2 and 3D-4), and at grade crossings (see Part 8).

Standard:

- 02 When crosshatch markings are used in paved areas that separate traffic flows in the same general direction, they shall be white and they shall be shaped as chevron markings, with the point of each chevron facing toward approaching traffic, as shown in Figure 3B-8, Drawing A of Figure 3B-9, Figure 3B-10, and Drawing C of Figure 3B-15.

- 03 When crosshatch markings are used in paved areas that separate opposing directions of traffic, they shall be yellow diagonal markings that slant away from traffic in the adjacent travel lanes, as shown in Figures 3B-2 and 3B-5 and Drawings A and B of Figure 3B-15.

- 04 When crosshatch markings are used on paved shoulders, they shall be diagonal markings that slant away from traffic in the adjacent travel lane. The diagonal markings shall be yellow when used on the left-hand shoulders of the roadways of divided highways and on the left-hand shoulders of one-way streets or ramps. The diagonal markings shall be white when used on right-hand shoulders.

Guidance:

- 05 The chevrons and diagonal lines used for crosshatch markings should be at least 12 inches wide for roadways having a posted or statutory speed limit of 45 mph or greater, and at least 8 inches wide for roadways having posted or statutory speed limit of less than 45 mph. The longitudinal spacing of the chevrons or diagonal lines should be determined by engineering judgment considering factors such as speeds and desired visual impacts. The chevrons and diagonal lines should form an angle of approximately 30 to 45 degrees with the longitudinal lines that they intersect.

Section 3B.25 **Speed Hump Markings**

Standard:

- 01 If speed hump markings are used, they shall be a series of white markings placed on a speed hump to identify its location. If markings are used for a speed hump that does not also function as a crosswalk or speed Table, the markings shall comply with Option A, B, or C shown in Figure 3B-29. If markings are used for a speed hump that also functions as a crosswalk or speed Table, the markings shall comply with Option A or B shown in Figure 3B-30.

Section 3B.26 **Advance Speed Hump Markings**

Option:

- 01 Advance speed hump markings (see Figure 3B-31) may be used in advance of speed humps or other engineered vertical roadway deflections such as dips where added visibility is desired or where such deflection is not expected.

- 02 Advance pavement wording such as BUMP or HUMP (see Section 3B.20) may be used on the approach to a speed hump either alone or in conjunction with advance speed hump markings. Appropriate advance warning signs may be used in compliance with Section 2C.29.

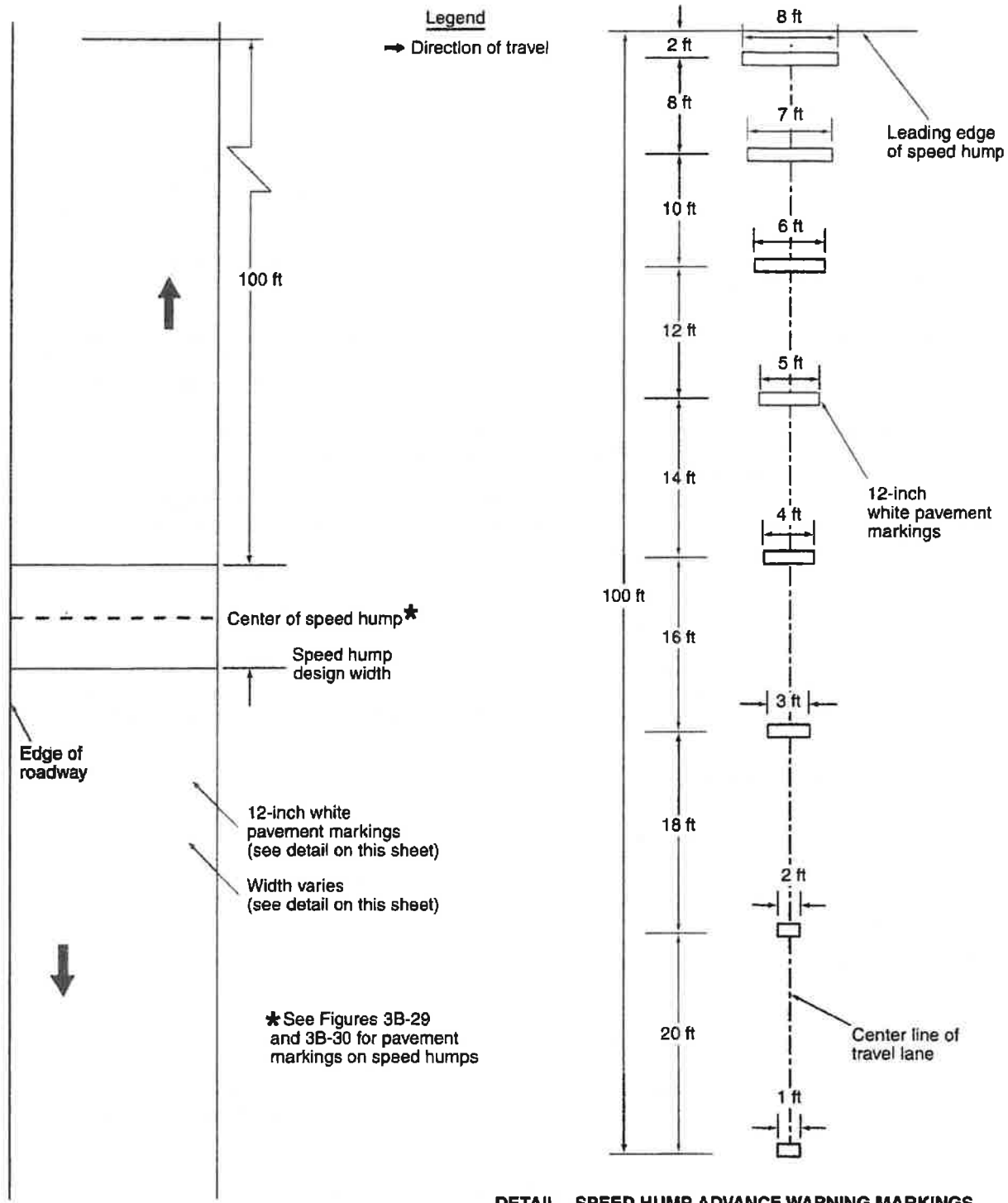
Standard:

- 03 If advance speed hump markings are used, they shall be a series of eight white 12-inch transverse lines that become longer and are spaced closer together as the vehicle approaches the speed hump or other deflection. If advance markings are used, they shall comply with the detailed design shown in Figure 3B-31.

Guidance:

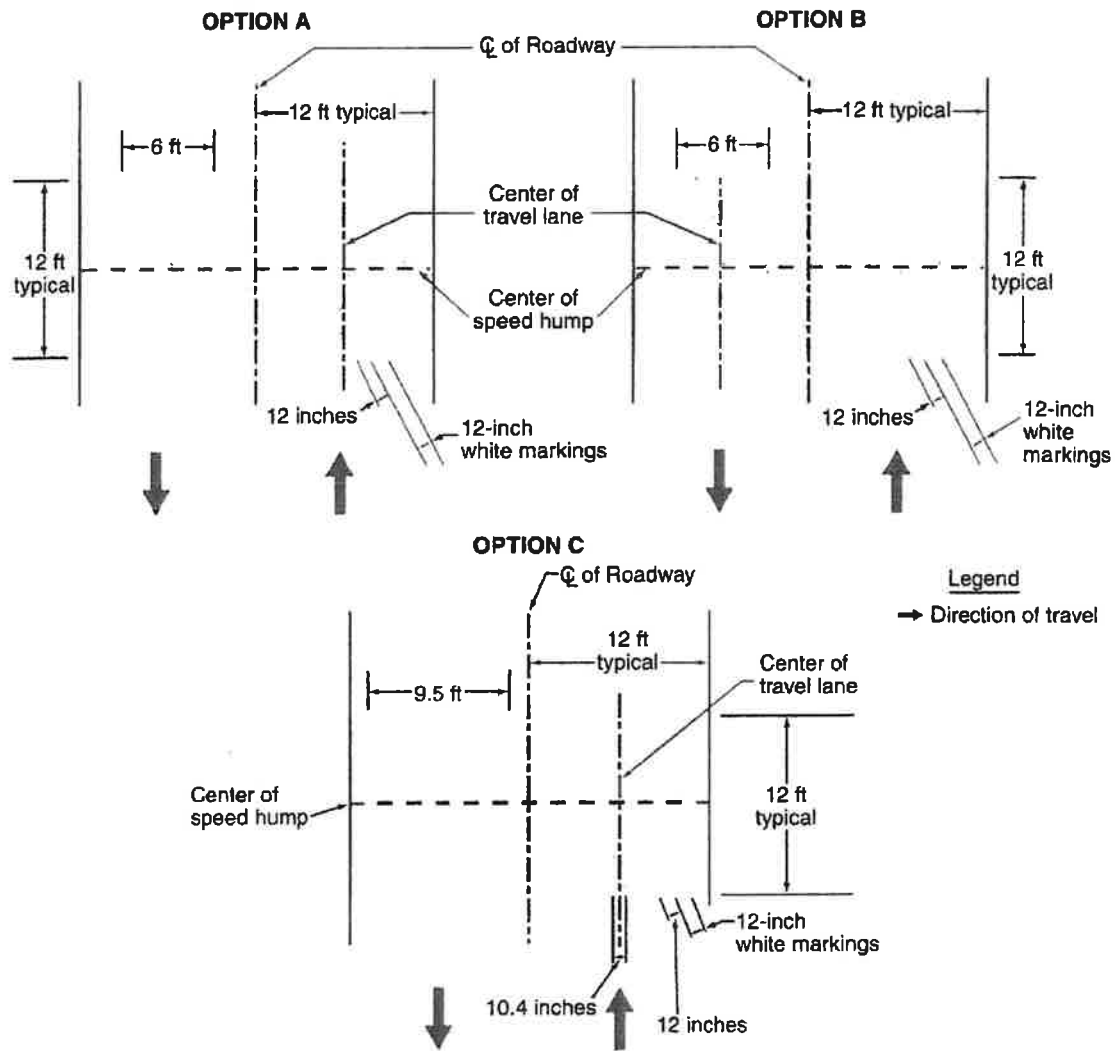
- 04 If used, advance speed hump markings should be installed in each approach lane.

Figure 3B-31. Advance Warning Markings for Speed Humps



DETAIL—SPEED HUMP ADVANCE WARNING MARKINGS

Figure 3B-29. Pavement Markings for Speed Humps without Crosswalks





Village of MAYWOOD

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 13, 2022

To: Mrs. Chasity Wells-Armstrong
Village Manager

From: Elijah Willis
Chief of Police

Ma'am,

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Distributed Antenna Systems and Bi-Directional Amplifiers (DAS / BDA) SOLUTION TO ENHANCE THE 7/800 MHz (COOK COUNTY / STARCOM) FREQUENCIES IN LOWER LEVEL OF MPD

Upon evaluation of the 60 radio units purchased from Chicago Communications, LLC, it has come to my attention that during said evaluation, there is a dead zone inside of the Maywood Police Department, rendering the radios inoperable. The cause of the dead zones is due to the proximity of the Maywood Police Department being housed in a lower-level facility where the signal will not reach the radios when officers are within the police department, which would be a officer safety issue.

Therefore, it is my recommendation to utilize the amount of **\$15,949.35**, from MPD Building and Maintenance FY23 budget line # 01-40-51100 to support the digital amplification of the DAS/BDA signal. The enhancement will create uninterrupted service and communication operation when officers are within the station.

I seek to discuss this matter with the Board and request approval to take immediate action to purchase the enhancement of the signal for the Maywood Police Department, totaling **\$15,949.35**; I will be available to respond to question and thank you for your time and continued support.

Attachments:

- **Proposal from Chicago Communications, LLC for enhancement of 700/800 MHz Cook County/Starcom frequency**

3/3/2022

Maywood Police Department
Attn: Chief E. Willis
125 S 5th Ave
Maywood, IL 60153

Dear Chief Willis,

Chicago Communications is pleased to provide you with a quote for a DAS/BDA solution to enhance the 7/800 MHz (Cook County/starcom) frequencies in the lower level at the Maywood Police Department.

This proposal includes an AMP, filter, one exterior antenna with non-penetrating roof mount, six interior antennas, all the necessary connectors, surge protection, and labor to install, program, and optimize the solution as well as one preventative maintenance check the first year after installation. The system as designed will enhance the Cook County (7/800MHz) radio coverage in the lower level of the Maywood police Department.

Total: \$15,949.35

Notes:

- *This proposal excludes equipment electrical, coring, roof penetration, cutting patching and painting and premium time labor.*
- *The intent of this proposal is for the enhancement of 700/800 MHz Cook County/Starcom frequencies for the lower level of the Maywood Police Department.*
- *Cable routing specifics, BDA location and riser use are to be reviewed and verified prior installation.*

Thank you
Todd Niccum
Director of Government Sales
Chicago Communications
630-280-7738
Tniccum@chicomm.com

Standard Terms and Conditions of Sale

1. Scope. Chicago Communications LLC ("Seller") will sell to the Maywood Police Department ("Customer"), and Customer will purchase from Seller, the equipment, parts, software, or services related to the equipment (e.g. installation) described in Seller's Equipment List and Statement of Work (SOW) dated 3/3/2022 ("Proposal"). These terms and conditions, together with the Proposal, comprise the "Agreement." Customer may indicate its acceptance of this Agreement by signing below or by issuing a purchase order that refers to either the Proposal or to a Customer solicitation to which the Proposal responds. Only these terms and conditions apply to the transaction, notwithstanding any inconsistent or additional terms and conditions contained in the purchase order or Customer solicitation.

2. Price and Payment Terms. The Contract Price is U.S. \$15,949.35 exclusive of applicable sales, use, or similar taxes and freight. Chicago Communications LLC ordering procedures and Payment Terms are enclosed. Customer will make payments to Seller within thirty (30) days after the invoice date. All freight charges will be pre-paid by Seller and added to the invoices, when applicable. Title and risk of loss to equipment or parts will pass to Customer upon shipment. Seller will pack and ship all equipment, parts or software in accordance with good commercial practices.

STANDARD PAYMENT TERMS:

- 45% - AT Time of Contract
- 25% - Upon Delivery
- 20% - Upon Installation
- 10% - Upon System Acceptance or Beneficial Use

3. Software. Any software owned by a third party ("Non-Chicago Communications LLC Software") is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner unless the owner has granted to Seller the right to sublicense such software. Seller makes no representations or warranties of any kind regarding such Software.

4. Express Limited Warranty and Warranty Disclaimer. All Third Party Equipment is warranted under manufacturers warranty for a period in accordance with the Proposal. Seller warrants that the equipment and parts under normal use and service are free from material defects



in material and workmanship. These warranties do not apply to: defects or damage resulting from use of the equipment in other than its normal, customary, and authorized manner; defects or damage occurring from misuse, accident, liquids, neglect, or acts of God; defects or damage occurring from testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Seller; breakage of or damage to antennas unless caused directly by defects in material or workmanship; defects or damage caused by Customer's failure to comply with all applicable industry and OSHA standards; equipment that has had the serial number removed or made illegible; freight costs to ship equipment or parts to the repair depot; scratches or other cosmetic damage to equipment surfaces that does not affect the operation of the equipment; and normal or customary wear and tear. These express limited warranties are extended by Seller to the original user purchasing the products for commercial, industrial, or governmental use only, and are not assignable or transferable. If Customer gives notice of a valid warranty claim before the expiration of the warranty period, Seller will (at its option and at no additional charge to Customer) repair the defective product or replace it with the same or equivalent product. Such action will be the full extent of Seller's liability hereunder. Repaired or replaced product is warranted for the balance of the original applicable Warranty Period. All replaced products or parts will become the property of Seller. **THESE WARRANTIES ARE THE COMPLETE WARRANTIES AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. SELLER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

5. Delays and Disputes. Neither party will be liable for its non-performance or delayed performance if caused by an event, circumstance, or act of a third party that is beyond a party's reasonable control (a "Force Majeure"). Each party will notify the other if it becomes aware of a Force Majeure that will significantly delay performance.

The parties will try to settle any dispute arising from this Agreement (except for a claim relating to intellectual property or breach of confidentiality provisions) through good faith negotiations. If necessary, the parties will escalate the dispute to their appropriate higher-level managers. If negotiations fail, the parties will jointly select a mediator to mediate the dispute and will share equally the mediation costs. Neither party will assert a breach of this Agreement without first giving the other party written notice and a thirty (30) day period to cure the alleged breach.

6. LIMITATION OF LIABILITY. Except for property damage, personal injury or death, Seller's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the

purchase price of the products or services for which losses or damages are claimed. SELLER WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE PRODUCTS, OR THE PERFORMANCE OF SERVICES BY SELLER PURSUANT TO THIS AGREEMENT. No action for breach of this Agreement or otherwise relating to the transactions contemplated by this Agreement may be brought more than one year after the accrual of such cause of action. This limitation of liability will survive the expiration or termination of this Agreement.

7. Confidential Information and Preservation of Proprietary Rights. If any information marked "Confidential" is provided by one party to the other, the receiving party will maintain the confidentiality of such information and not disclose it to any third party; take necessary and appropriate precautions to protect such information; and use such information only to further the performance of this Agreement. Confidential information is and shall remain the property of the disclosing party, and no grant of proprietary rights as it relates to the confidential information is given or intended to be given to the Customer by the Seller. Any copyright owner of Software, and any third party manufacturer own and retain all of their respective proprietary rights in the equipment, parts and software, and nothing herein is intended to restrict their proprietary rights. This Agreement does not grant any right, title or interest in Seller's or Third Party proprietary rights, or a license under any patent or patent application.

8. Non-solicitation. During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of CHICOMM or its subcontractors without the prior written authorization of CHICOMM. This provision applies only to those employees of CHICOMM or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

9. Government Contracting Information. CHICOMM and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to



employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. CHICOMM and subcontractor shall abide by the employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A.

10. Miscellaneous. Each party will comply with all applicable federal, state and local laws, regulations and rules concerning the performance of this Agreement or use of the products. Customer will obtain and comply with all FCC licenses and authorizations required for the installation, operation and use of the products. This Agreement and the rights and duties of the parties will be governed by and interpreted in accordance with the laws of the State in which the products are installed. This Agreement, and the Proposal, the ordering procedures, and the Payment Terms, constitute the entire agreement of the parties regarding this transaction, supersede all previous agreements and proposals relating to this subject matter, and may be amended only by a written instrument executed by both parties. Seller is not making, and Customer is not relying upon, any representation or warranty except those expressed herein. There are no certifications or commitments binding Seller applicable to this transaction unless they are in writing and signed by an authorized signatory of Seller.

Seller:

Customer:

By: Chicago Communications, LLC
 Name and Title: Cindy Glashagel
 Principal

By: _____
 Name and Title:

Date: _____

Date: _____

Signature

Signature





Village of MAYWOOD

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 13, 2022

To: Chasity Wells-Armstrong
Village Manager

From: Elijah Willis 
Chief of Police

Subject: **Maywood Proposal 21**

Ma'am

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Solar Evolis Digital Street Speed Sign

After doing a thorough analysis of the northern corridor along 5th Avenue, in Maywood, we found that due to what I have observed to be in excess of Triton College students traveling at a high rate of speed, I believe it is necessary to install (2) Solar Evolis Digital Street Speed Monitor units on existing light posts. During observations of the traffic flow and of the current existing signage, I noted that only (1) stop sign exists north of Chicago Avenue, along 5th Avenue, which is in Melrose Park. Thus, creating a significant safety issue to the pedestrian foot traffic, mostly children who walk to Lincoln Elementary school, traveling west of 5th Avenue.

In an attempt to correct this issue, I propose the installation of the units, on opposite sides of 5th Avenue. I also suggest installing (1) unit on an existing light post at 914 S. 5th (on the west side of the street) and the second unit at the corner of Hugh Mur Drive (on the east side of the street), also on an existing light post. Prior to reaching the solar monitors, I propose that a warning sign indicating the speed radar to be posted 300 feet before the unit, on each side of the street.




The digital signs are equipped with a speed indicator that notifies drivers of the rate of speed at which they are traveling on the road. If a driver is traveling at or below the posted speed limit, yellow lights activate and a "Thank you" message flashes as the driver passes the sign. If a driver is traveling in excess of the posted speed limit, a "Slow Down" message will flash as the vehicle passes the sign. The units are specifically designed to curb the driving habits of violators.

Funding for the units would be disbursed in half portions, one half from MPD budget line # 01-40-51200, in the amount of \$3,329.64 and the MPD asset forfeiture money laundering account, in the amount of \$3,329.64.

Please review the attached documents:

- ElanCity Invoice
- Photos
- Sign Invoices
- Sign Viewing Guide

Display Height in Inches	Maximum Readable Distance in Feet	Maximum Viewing Time in Seconds at Drive by Speeds										
		25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph	60 mph	65 mph	70 mph	75 mph
9"	300'	8.2	6.8	5.8	5.1	4.5	4.1	3.7	3.4	3.1	2.9	2.7
11"	400'	10.9	9.1	7.8	6.8	6.1	5.5	5.0	4.5	4.2	3.9	3.6
13"	600'	16.4	13.6	11.7	10.2	9.1	8.2	7.4	6.8	6.3	5.8	5.4
17"	1000'	27.3	22.7	19.5	17	15.2	13.6	12.4	11.4	10.5	9.7	9.1

-  Time to respond to speeding alert is excellent
-  Time to respond to speeding alert is satisfactory
-  Time to respond to speeding alert is not acceptable

NOTE: Inclement weather (rain or snow) can cut radar detection distance by as much as 50%.



1034 44th Drive, 2nd Floor
 Long Island City, New York 11101

Invoice

Date	Invoice #
4/26/2022	20-2663

Bill To	Ship To
Maywood Police Department 125 S 5th Ave MAYWOOD, IL 60153	Maywood Police Department 125 S 5th Ave MAYWOOD, IL 60153

S.O. No.	P.O. Number	Terms
SO6474		Net 30

Quantity	Item Code	Description	U/M	Price Each	Amount
2	EPRA0011AA	US[AS-BT] Solar Evolis Solution - White Reflective Front Face	ea	2,800.00	5,600.00
4	028	12V 22AH Battery	ea	125.00	500.00
2	0233	80 Solar Panel (including fixing)		550.00	1,100.00
	99900	DISCOUNT TPS22		-1,001.00	-1,001.00
	DCE	Delivery Charge EXPRESS		300.00	300.00
		Warranty included, please see warranty agreement on original quote / order form for more details			
		CUSTOMER CONTACT INFO: • Name: Lt. Fairley • Phone: 7083720709 • Email: dfairley@maywoodpolice-il.org			
				Sales Tax (0.0%)	USD 0.00
Please remit payment as follow: Made checks payable to: Elan City, Inc. 1034 44th Drive, 2nd Floor Long Island City, New York 11101		Wire Transfer: First American Bank Routing number: 071922777 Account number: 7813025501 Account name: Elan City Inc.	Total		USD 6,499.00
				Payments/Credits	USD 0.00
				Balance Due	USD 6,499.00



ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

Phone : (646) 878-6259
 Fax : (646) 770-3906
 Email: sales@elancity.net

Shipping address :
 Maywood Police Department
 125 S 5th Ave
 MAYWOOD, IL 60153
 United States

Invoice address :
 Maywood Police Department
 125 S 5th Ave
 MAYWOOD, IL 60153
 United States

Maywood Police Department
125 S 5th Ave
MAYWOOD, IL 60153
United States

Tel. : +17084504461
 Fax : +17084509487

Quotation N° SO6474

Your Reference	Quotation Date	Contact	Payment Term		
	04/26/2022	Hugo BARR US			
Description	Qté	P.U	Disc.(%)	Discounted price	Price
[EPRA0011AA] US[AS-BT] Solar Evolis Solution - White Reflective Front Face	2.00 Unit(s)	2,800.00	0.00	2,800.00	\$ 5,600.00
[028] 12V 22Ah Battery 12V 22Ah Battery	4.00 Unit(s)	125.00	0.00	125.00	\$ 500.00
[0233] 80 Solar Panel (including fixing)	2.00 Unit(s)	550.00	0.00	550.00	\$ 1,100.00
[99900] Discount TPS22	1.00 Unit(s)	-1,001.00	0.00	-1,001.00	\$ -1,001.00
[DCE] Delivery Charge EXPRESS	1.00 Unit(s)	300.00	0.00	300.00	\$ 300.00
Total discount HT:					\$ 1,001.00
Net Total :					\$ 6,499.00
Taxes (20%):					\$ 0.00
Total :					\$ 6,499.00

.....TO PLACE AN ORDER, PLEASE COMPLETE THE FOLLOWING:

Title: _____ Name (First, Last): _____

Check this box:

I have read, understood and agree to the terms of the Elan City Inc. :
 "General Terms of Sales and Delivery - WARRANTY."

Signature: _____

Date: (m/ d/ y): __/__/__

and email it back to us along with your tax exempt form

CUSTOMER CONTACT INFO:

- Name: Lt. Fairley
- Phone: 7083720709
- Email: dfairley@maywoodpolice-il.org

IN CASE DELIVERY ADDRESS IS DIFFERENT:

- Delivery address:

ELAN CITY
10-34 44th Drive
Long Island City, NY 11101
United States

Phone. : (646) 878-6259
Fax. : (646) 770-3906
Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
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- Contact :
- Phone/ Email:

.....
QUOTE PRICING AND EXPIRATION

- Quote valid until :
- PROMO CODE / OFFER:

.....
2-year warranty included.
Taxes not included.
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.....
.....
.....
.....

.....
GENERAL TERMS AND CONDITIONS OF SALES AND DELIVERY - WARRANTY

.....
The terms and conditions as cited in this document, apply to any and all sales of radar speed signs supplied by Elan City Inc. Accessories, such as batteries, are covered by a separate and different warranty labeled "battery warranty", included below. Completion and signature of this document is a binding contract. This document must be completed and signed by buyer / client at the time of initial purchase and each future purchase of Elan City Inc. products.
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DELIVERY OF GOODS

.....
Upon delivery of all goods, the client is required to verify the external condition of each package. The client must refuse the entire delivery if the package(s) are not in good condition, and contact Elan City Inc immediately. The client is required to verify that the quantities noted on the packing list are in accord with those delivered. If packages are in good condition but the quantity is incomplete as to the packing list, the client must indicate this anomaly directly on the transporter's copy of the delivery-note and must immediately inform Elan City Inc. The liability of potential damage to delivered goods and / or missing packages cannot be attributed to the carrier nor to Elan City Inc. after delivery and suite to non-conformity of these instructions by the buyer.
.....

.....
Good condition and correct quantity of contents of package must be verified within 5 days of delivery. The device must also be tested within these 5 days of delivery to establish its correct functionality. Beyond the 5 days, the payment cannot be contested by the buyer if the device and its accessories are found to be "dead on delivery" and / or malfunctioning and / or missing. Full payment of the complete order must be fulfilled by the buyer, within the time frame previously established on the signed contract (quote).
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.....
RETENTION OF TITLE

.....
Delivered goods shall fully remain the property of Elan City Inc. until all goods received have been fully paid for by the buyer. Payment must be made within 30 days of receiving the invoice as indicated on the signed contract (quote). In the event of late payment, a certified notice for account delinquency will be sent to the buyer, which will then allow the buyer 8 days to make full payment. Beyond this time frame, Elan City Inc. retains the right to remove the materiel from the buyer.
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WARRANTY

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Delivered goods are fully covered by the warranty, including the device and its components as well as the labor and delivery fees associated with its repairs and / or replacement suite to defects approved by Elan City Inc. for a full 24 months from the date of delivery arrival, with the exception of batteries which are not covered by this warranty. (see "Battery Warranty")
.....

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States

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 Fax : (646) 770-3906
 Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

.....
 In the case of device malfunction, Elan City Inc. will carry out remote diagnostic checks with the client and with their approval, in order to identify any defective components (power supply, software, etc.) prior to proceeding with in-shop repairs, if needed.

.....
 WARRANTY DISCLAIMER: The Warranty does not apply to any damage caused by but not exclusive to:

- Vandalism, fire, falls or impact
- Abuse or mishandling
- Unauthorized modifications and / or unauthorized additional / replacement accessories or products
- Damage caused during transportation (see clause "Delivery of Goods")
- Malfunctions due to improper connection or battery cable polarity inversion
- Problems suite to improper installation non-compliant to our recommendations
- Problems suite to wearing parts and / or accessories including the following but not exclusive to: batteries over 6 months old, broken / worn pole straps, broken / worn pole, etc.

.....
 Any repairable device, not or no longer covered by the warranty, which is returned to our after-sales service, will automatically undergo a refurbishment / repair quote, which will be submitted to the customer for acceptance or rejection. In case of rejection, the client will be liable for delivery costs and diagnostic testing costs incurred by Elan City Inc.

.....
 RETURNS PROCEDURE: The client must inform the Customer Service department and describe the problem encountered in detail. The Elan City technicians will assist the client and attempt to identify the problem by performing remote diagnostic tests. If remote testing concludes defective device and / or components, the technician will attribute an RMA (Return Merchandise Authorization) or Claim Number to the customer, authorizing product return to the After Sales Service Department. This RMA / Claim number will be confirmed by email, along with a form outlining the After Sales Service Return Policy. The form must be completed, signed and dated by the client, and returned to the Elan City logistics department who will then process the request. A transportation request will then be sent by email to the customer and the removal of the package will be organized through an Elan City Inc. authorized carrier.

.....
 In the case of customer refusal of the initial remote diagnostic testing, resulting in the independent and unauthorized sending of device / product(s), the devices / product(s) found non-defective, will not be covered by the warranty. The customer will then receive a quote from the After Sales Service Department for the in-shop diagnostic tests and the delivery costs for device / product(s) retrieval, the payment of which will need to be agreed upon before releasing the device / product(s).

.....
 TERMS OF TRANSPORT : Failure to comply with the terms of transportation below, will cancel the RMA and the package will be returned to sender.

- Batteries must not be present in the device or the device's packaging during the transportation
- The device must be sent back in its original packaging. This includes properly packaging the device in the original foam and the original box.
- Protective foam must protect all four corners of the device, in accordance to its original packaging when initially received.
- The package must be sealed with security tape at both ends.
- If the original packaging was not kept or was lost, a quote for replacement packaging will be sent to the client.
- If the package is being shipped by pallet, the package must be put upright and film-wrapped before shipment.

.....
BATTERY WARRANTY

Batteries are under warranty by Elan City Inc. for 6 months. The same conditions of "delivery of goods" and "retention of title" are true for the batteries as for the device. Replacement batteries must be purchased from Elan City Inc. Use of non Elan City Inc. batteries and / or accessories, can annul the warranty(s), including the device's warranty. (See clause "warranty disclaimer").

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States
 Phone. : (646) 878-6259
 Fax. : (646) 770-3906
 Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
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Battery wires cannot be sold separately and must be purchased as a battery pack.

.....

TERMS & CONDITIONS AND REIMBURSEMENT

.....
 All sales are final: no returns , exchanges and / or reimbursements. Elan City Inc. is not liable and will not reimburse or exchange goods for the following reasons but not exclusive to these reasons:

-
- Product's non-accordance with current and / or future local laws and / or regulations regarding the following but not exclusive to: radar speed sign specifications, road / zone placement, installation / mounting
- Product's non-accordance with Department of Transportation's regulation or choice of approval / authorization.
- Customer's dissatisfaction with product and / or customer service, company policies, etc.
- Change of personnel (original buyer change of post or title).
- Purchase made by unauthorized personnel.

.....

Warranty active upon delivery of goods.

.....

Valid for agreement
 (Stamp, Signature and Date)

The :

RECOMMENDED TO BE PAID

DATE: _____

DEPT HEAD: _____

EXPENSE ACCT: _____

PO# _____

Shipping Cost Estimator - For US Destinations Only

This shipping cost estimator calculates the shipping costs for any US zip code. This is just an estimate and actual shipping costs may vary. The actual shipping costs will be shown during checkout.

For shipping estimates to non-US destinations, please contact our customer service department at 1 (718) 889 3700.

Enter Shipping Details

Country

United States

Shipping Zip Code

60153

[▶ Get Shipping Estimates](#)

Package Group: 1

Shipping method	Shipping speed	You pay
 Regular Ground Shipping	5-7 business days	\$22.88
 Three-Day Shipping	3-4 business days	\$51.12
 Two-Day Shipping	2-3 business days	\$68.56
 One-Day Shipping	1-2 business days	\$186.77



2 Signs



2 Signs

Item Description

Unit Price

Qty.

Amount

Speed Checked By Radar



zoom

Delete

Size : 24" x 24" (H x W)
 Material : Engineer Grade Reflective Aluminum Sign, 80 mil
 Part # : K-8160-EG-24x24-M1
 Price Group : EG-24x24-M1
 Expected ship date : May 25

\$44.95/Sign
 Package: 1 Sign

2
 Signs
 Update

\$89.90

Radar Enforced



zoom

Delete

Size : 12" x 24" (H x W)
 Material : Engineer Grade Reflective Aluminum Sign, 80 mil
 Part # : K-7022-EG-12x24-M1
 Price Group : EG-12x24-M1
 Expected ship date : May 25

\$23.75/Sign
 Package: 1 Sign

2
 Signs
 Update

\$47.50

2 items in your cart.

Total : **\$137.40**







Village of MAYWOOD


POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

May 27, 2022

To: Chasity Wells-Armstrong
Village Manager

From: Elijah Willis
Chief of Police 

Subject: **Maywood Proposal 23**

Ma'am

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

License Plate Readers

License Plate Readers (LPRs) are high-speed, computer-controlled camera systems that are typically mounted on street posts, streetlights, highway overpasses, mobile trailers, or attached to police squad cars. LPRs automatically capture all license plate numbers that come into view, along with the location, date, and time. The data, which includes photographs of the vehicle, is then uploaded to a central server. In an effort to curb the uptick in crime, especially car jackings, that has plagued not only the Village of Maywood but the entire nation, I propose that the Village of Maywood install no less than (15) LPRs throughout the Village.

While surrounding municipalities, including the City of Chicago, River Forest, Oak Park, Forest Park and the Illinois State Police, have already begun or completed the implementation of the systems in their respective jurisdictions, the advantage of installing the units will only further assist MPD. The advancement of the technology is utilized for not only the apprehension of criminals, but the units are also a valuable tool to assist with Missing Persons, Traffic Accidents and Shootings and many other cases that occur within the Village.

After a thorough assessment of what the Investigations team has determined as "Village "Hot Spots", I have determined that the best locations for the (15) LPRs are as follows (Map attached):

1st Avenue / Roosevelt Road
9th Avenue / Roosevelt Road
1st Avenue / Madison Street
5th Avenue / Madison Street
9th Avenue / Madison Street
17th Avenue / Madison Street
9th Avenue / Washington Boulevard
1st Avenue / Washington Boulevard

5th Avenue / St. Charles Road
19th Avenue / St. Charles Road
1st Avenue / Lake Street
1st Avenue / Chicago Avenue
5th Avenue / Lake Street
9th Avenue / Lake Street
9th Avenue / Chicago Avenue

I reviewed (2) vendors for the units and found that Vigilant was not only the most cost-effective choice but by using the Vigilant vendor, our system/units will be compatible for sharing information with our neighboring agencies. Also, I would like to mention leasing versus buying and after careful consideration; I believe that leasing is the soundest way to go. As you know when it comes to leasing equipment, you generally don't have to worry about handling repairs and maintenance yourself. Instead, they're usually covered by the company that is leasing the equipment to you. But when you purchase equipment, you're the one who is responsible for all of the maintenance—and all of the costs associated with said repairs.

I would request that the board approve MPD to lease said equipment for the next five years at a total cost of \$124,850. The cost includes equipment, installation, service as per attached proposal, plus 4% interest, for an annual cost of \$25,476.00, to be paid annually over five years. Funding for the units would be disbursed from MPD budget line # 01-40-51200. I have attached a quote for the units from Vigilant and a map of the locations listed above for your review.

Should you have any questions or require any additional information, please don't hesitate to contact me.

Attachments:

- **Vigilant Invoice / Proposal**
- **GeoTime – LPR Location Map**



City of Maywood, Illinois

Date: 5-26-22

Amount: \$124,850

Term (total payments)	Payment timing	Payment Amount	Effective APR/interest rate
5 years (60)	Monthly	\$2,316	4.3%
5 years (20)	Quarterly	\$6,968	4.3%
5 years (10)	Semi-annual	\$14,018	4.3%
5 years (5) (A)	Annual	\$28,292	4.1%
5 years (5) (B)	Annual	\$25,476	4.0%

All Payments are billed in arrears;

- The first monthly payment will be due 30 days (one month) from the date of agreement acceptance
- The first quarterly payment will be due 90 days (three months) from the date of agreement acceptance
- The first semi-annual payment will be due 180 days (six months) from the date of agreement acceptance
- (A) The first annual payment will be due 180 days (six months) upon acceptance and annually thereafter
- (B) The first annual payment will be due 360 days (one year) upon acceptance
 - This annual payment structures for this size request requires an amount equal to 10% down payment of the total cost to be paid with signed documents. (This does reduce the amount financed)



COMMUNITY FINANCE PROGRAM

Provides tax exempt Public Entity Financing for equipment, vehicles and property. This program provides creative solutions designed to overcome budgetary restrictions by providing an economic alternative to traditional bond and conventional bank financing.

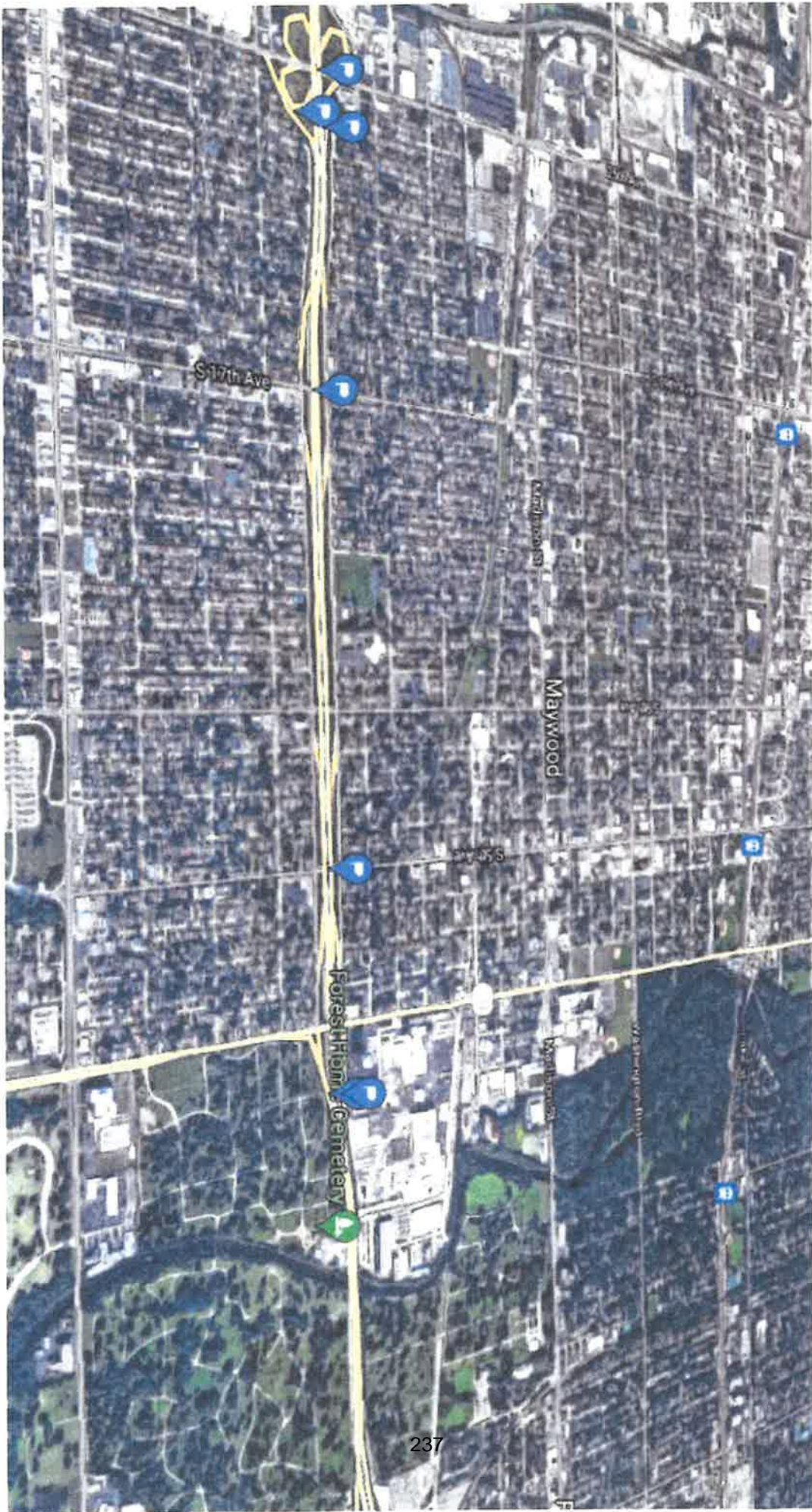
- ❖ **Ownership of the equipment belongs to your agency from the beginning**
- ❖ **Includes Non-Appropriation of Funds clause. (Annual funding-out language)**
- ❖ **Is not considered a direct long-term debt.** Because of the Non-Appropriation of Funds Language (Annual Funding out Clause), Public Financing does not create debt for any longer than the current fiscal year.
- ❖ **There is no residual position (buy-out) at the end of the agreement. The equipment belongs to your agency.**
- ❖ Does not require voter approval and eliminates the expense of bond Issues
- ❖ Requires no security deposit and has no hidden fees.
- ❖ Includes an amortization schedule with documents. This information includes the payoff at any point in the agreement
- ❖ There are no documentation fees of any kind, for any reason
- ❖ Agreement is structured in accordance with Federal and State laws.
- ❖ Debt to fund balance ratios are very important in keeping a good rating as well as staying within statutory requirements.
- ❖ Other payments structures and terms are available
- ❖ Advance payment structures are also available
- ❖ **Other items (related and not related to this project) may be included with our agreement. Rates decrease as the dollar amount increases**

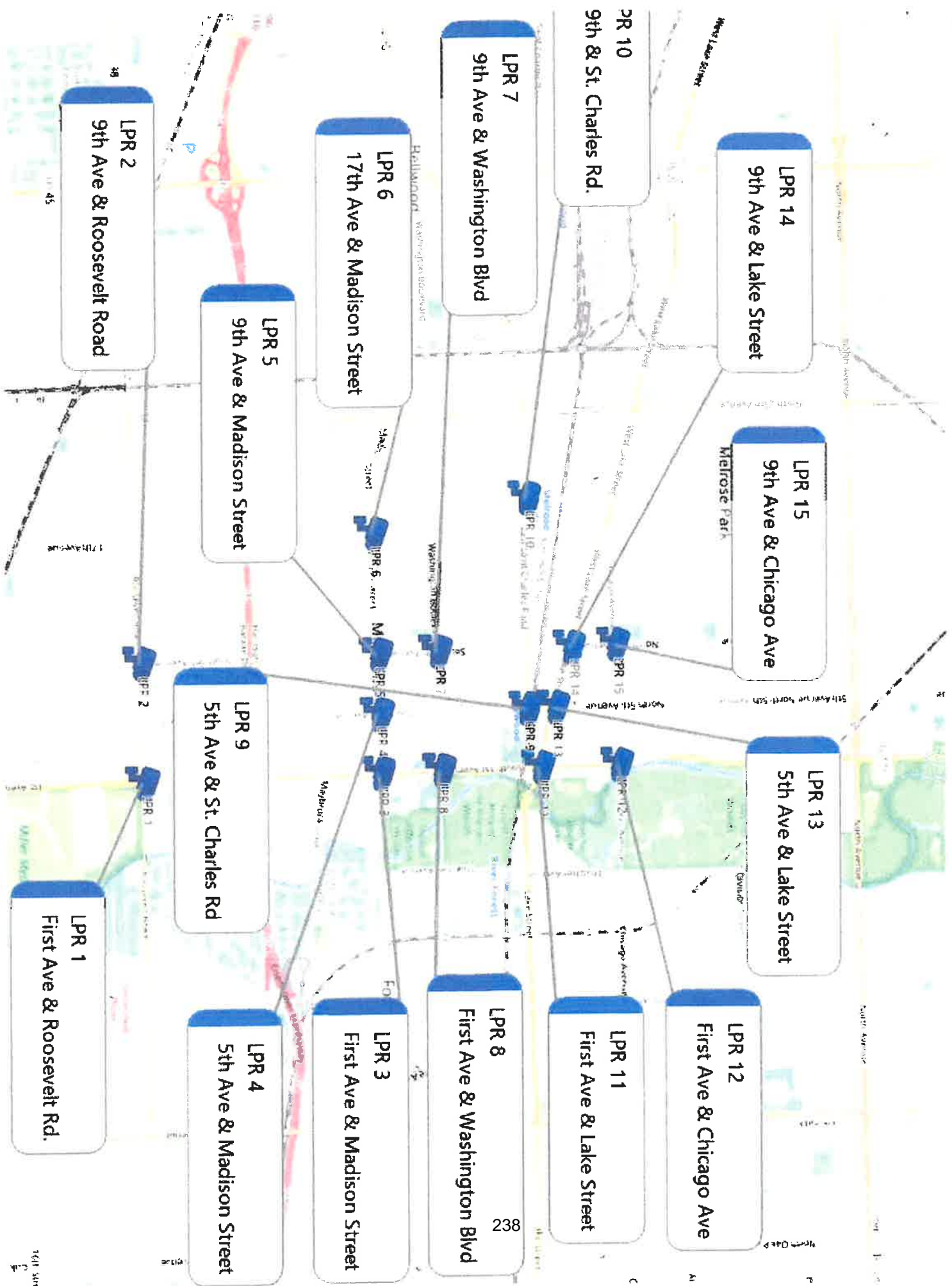
The quote is good for 15 days (rates are subject to change after this time)

HIGHLAND PUBLIC CAPITAL provides financing that enables government agencies to acquire needed items sooner when budget restrictions are prohibitive or needed capital is limited. We help you stretch your tax base and budgeted dollars.



Brad Schwoebel @ 800-299-298







Enterprise Service Agreement (ESA)

This Vigilant Solutions Enterprise Service Agreement (the "Agreement") is made and entered into as of this ____ Day of _____, 20__ by and between **Vigilant Solutions, LLC**, a Delaware company, having its principal place of business at 1152 Stealth Street, Livermore, CA 94551 ("Vigilant") and _____, a law enforcement agency (LEA) or other governmental agency, having its principal place of business at _____ ("Customer").

WHEREAS, Vigilant designs, develops, licenses and services advanced video analysis software technologies for law enforcement and security markets;

WHEREAS, Customer desires to license from and receive service for the Hardware and Software Products provided by Vigilant;

THEREFORE, In consideration of the mutual covenants contained herein this Agreement, Customer and Vigilant hereby agree as follows:

I. Definitions:

"CJIS Security Policy" means the FBI CJIS Security Policy document as published by the FBI CJIS Information Security Officer.

"CLK" or **"Camera License Key"** means an electronic key that will permit each license of Vigilant's CarDetector brand LPR software (one CLK per camera) to be used with other Vigilant LPR Hardware Products and Software Products.

"Criminal Justice Information Services Division" or "CJIS" means the FBI division responsible for the collection, warehousing, and timely dissemination of relevant CJ to the FBI and to qualified law enforcement, criminal justice, civilian, academic, employment, and licensing agencies.

"Effective Date" means the date set forth in the first paragraph of this Agreement.

"Enterprise License" means a non-exclusive, non-transferable license to install and operate the Software Products, on any applicable media, without quantity or limitation. This Enterprise Service Agreement allows Customer to install the Software Products on an unlimited number of devices in accordance with the selected Service Package, and allow benefits of all rights granted hereunder this Agreement.

"Hardware Products" means Vigilant's Fixed License Plate Recognition Cameras, Camera Brackets and Solar Panels.

"LPR Data" refers to LPR data collected by the Customer and available on LEARN for use by the Customer.

"Service Fee" means the amount due from Customer prior to the renewal of this Agreement as consideration for the continued use of the Software Products and Service Package benefits according to Section XIII of this Agreement.

"Service Package" means the Customer designated service option which defines the extent of use of the Software



Products, in conjunction with any service and/or benefits therein granted as rights hereunder this Agreement.

“**Service Period**” has the meaning set forth in Section III (A) of this Agreement.

“**Software Products**” means Vigilant’s Software Suite including CarDetector, LEARN, and other software applications considered by Vigilant to be applicable for the benefit of security practices.

“**Technical Support Agents**” means Customer’s staff person responsible for administering the Software Products and acting as Customer’s Software Products support contact.

“**User License**” means a non-exclusive, non-transferable license to install and operate the Software Products, on any applicable media, limited to a single licensee.

“**Users**” refers to individuals who are agents of the Customer and who are authorized by the Customer to access LEARN on behalf of Customer through login credentials provided by Customer.

II. Enterprise License Grant; Duplication and Distribution Rights:

Subject to the terms and conditions of this Agreement, Vigilant hereby grants Customer an Enterprise License to the Software Products for the Term provided in Section III below. Except as expressly permitted by this Agreement, Customer or any third party acting on behalf of Customer shall not copy, modify, distribute, loan, lease, resell, sublicense or otherwise transfer any right in the Software Products. Except as expressly permitted by this Agreement, no other rights are granted by implication, estoppels or otherwise. Customer shall not eliminate, bypass, or in any way alter the copyright screen (also known as the “splash” screen) that may appear when Software Products are first started on any computer. Any use or redistribution of Software Products in a manner not explicitly stated in this Agreement, or not agreed to in writing by Vigilant, is strictly prohibited.

III. Term; Termination.

A. Term. The term of this Agreement is five (5) years beginning on the Effective Date unless earlier terminated as provided herein. Vigilant will provide Customer with an invoice for the Service Fee due for the subsequent twelve (12) month period (each such period, a “Service Period”) 60 days prior to the end of the then current Service Period. The first Service Period must be paid in advance. This Agreement and the Enterprise License granted under this Agreement will be extended for a Service Period upon Customer’s payment of that Service Period’s Service Fee, which is due 30 days prior to the expiration of the Service Period, as the case may be. Pursuant to Section VIII below, Customer may also pay in advance for more than one Service Period.

B. Customer Termination. If Customer terminates this Agreement for no reason prior to the end of any Service Period, Vigilant will not refund or prorate any license fees paid by the Customer. If Customer’s termination notice is based on an alleged breach by Vigilant, then Vigilant shall have thirty (30) days from the date of receipt of Customer’s notice of termination, which shall set forth in detail Vigilant’s purported breach of this Agreement, to cure the alleged breach. If within thirty (30) days of written notice of violation from Customer Vigilant has not reasonably cured the described breach of this Agreement, Vigilant shall refund to Customer an amount calculated by multiplying the total amount of Service Fees paid by Customer for the then-current Service Period by the percentage resulting from



dividing the number of days remaining in the then-current Service Period, by 365. Upon termination, Customer shall delete all copies of Software Products.

C. Vigilant Termination. Vigilant has the right to terminate this Agreement at any time by providing thirty (30) days written notice to Customer. If Vigilant's termination notice is based on an alleged breach by Customer, then Customer shall have thirty (30) days from the date of its receipt of Vigilant's notice of termination, which shall set forth in detail Customer's purported breach of this Agreement, to cure the alleged breach. If within thirty (30) days of written notice of violation from Vigilant Customer has not reasonably cured the described breach of this Agreement, Customer shall immediately discontinue all use of Hardware Products and Software Products and certify to Vigilant that it has returned or destroyed all copies of Software Products in its possession or control. If Vigilant terminates this Agreement prior to the end of a Service Period for no reason, and not based on Customer's failure to cure the breach of a material term or condition of this Agreement, Vigilant shall refund to Customer an amount calculated by multiplying the total amount of Service Fees paid by Customer for the then-current Service Period by the percentage resulting from dividing the number of days remaining in the then-current Service Period, by 365.

IV. **Warranty and Disclaimer; Infringement Protection; Use of Software Products Interface.**

A. Warranty and Disclaimer. Vigilant warrants that the Hardware Products and Software Products will be free from all Significant Defects (as defined below) during the term of this Agreement (the "Warranty Period"). "Significant Defect" means a defect in a Hardware Product or Software Product that impedes the primary function of the Hardware Product or Software Product. This warranty does not include products not manufactured by Vigilant. Vigilant will repair or replace any Hardware Product or Software Product with a Significant Defect during the Warranty Period; *provided, however*, if Vigilant cannot substantially correct a Significant Defect in a commercially reasonable manner, Customer may terminate this Agreement and Vigilant shall refund to Customer an amount calculated by multiplying the total amount of Service Fees paid by Customer for the then-current Service Period by the percentage resulting from dividing the number of days remaining in the then-current Service Period, by 365. The foregoing remedies are Customer's exclusive remedy for defects in the Software Product. Vigilant shall not be responsible for labor charges for removal or reinstallation of defective Hardware Products or Software Products, charges for transportation, shipping or handling loss, unless such charges are due to Vigilant's gross negligence or intentional misconduct. Vigilant disclaims all warranties, expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose. In no event shall Vigilant be liable for any damages whatsoever arising out of the use of, or inability to use, the Hardware Products and Software Products.

B. Infringement Protection. If an infringement claim is made against Customer by a third-party in a court of competent jurisdiction regarding Customer's use of any of the Hardware Products or Software Products, Vigilant shall indemnify Customer, and assume all legal responsibility and costs to contest any such claim. If Customer's use of any portion of the Hardware Products or Software Products or documentation provided to Customer by Vigilant in connection with the Hardware Products or Software Products is enjoined by a court of competent jurisdiction, Vigilant shall do one of the following at its option and expense within sixty (60) days of such enjoinder: (1) Procure for Customer the right to use such infringing portion; (2) replace such infringing portion with a non-infringing portion providing equivalent functionality; or (3) modify the infringing portion so as to eliminate the infringement while providing equivalent functionality.



C. Use of Software Products Interface. Under certain circumstances, it may be dangerous to operate a moving vehicle while attempting to operate a touch screen or laptop screen and any of their applications. It is agreed by Customer that Customer's users will be instructed to only utilize the interface to the Software Products at times when it is safe to do so. Vigilant is not liable for any accident caused by a result of distraction such as from viewing the screen while operating a moving vehicle.

V. Software Support, Warranty and Maintenance.

Customer will receive technical support by submitting a support ticket to Vigilant's company support website or by sending an email to Vigilant's support team. Updates, patches and bug fixes of the Software Products will be made available to Customer at no additional charge, although charges may be assessed if the Software Product is requested to be delivered on physical media. Vigilant will provide Software Products support to Customer's Technical Support Agents through e-mail, fax and telephone. Customer allows Vigilant Solutions to access the L6Q camera settings for the purposes of optimizing the plate collection process.

VI. Camera License Keys (CLKs).

Customer is entitled to use of the Software Products during the term of this Agreement to set up and install the Software Products on an unlimited number of media centers within Customer's network in accordance with selected Service Options. As Customer installs additional units of the Hardware Products or Software Products, Customer is required to obtain a Camera License Key (CLK) for each camera installed and considered in active service. A CLK can be obtained by Customer by going to Vigilant's company support website and completing the online request form to Vigilant technical support staff. Within two (2) business days of Customer's application for a CLK, Customer's Technical Support Agent will receive the requested CLK that is set to expire on the last day of the then-current Service Period.

VII. Ownership.

A. Ownership of Software Products. The Software Products are copyrighted by Vigilant and remain the property of Vigilant. The license granted under this Agreement is not a sale of the Software Products or any copy. Customer owns the physical media on which the Software Products are installed, but Vigilant retains title and ownership of the Software Products and all other materials included as part of the Software Products.

B. Ownership of Hardware Products. The Hardware Products provided under this agreement remain the property of Vigilant. Customer has no ownership or rights to Hardware Products provided under this Agreement during or after the Term of this Agreement.

C. Rights in Software Products. Vigilant represents and warrants that: (1) it has title to the Software and the authority to grant license to use the Software Products; (2) it has the corporate power and authority and the legal right to grant the licenses contemplated by this Agreement; and (3) it has not and will not enter into agreements and will not take or fail to take action that causes its legal right or ability to grant such licenses to be restricted.

VIII. Data Sharing.



If Customer is a generator of LPR Data, Customer at its option may share its LPR Data with Law Enforcement Agencies who contract with Vigilant. Vigilant will not share any LPR Data generated by the Customer without the permission of the Customer.

IX. Ownership of LPR Data.

Customer retains all rights to LPR Data generated by the Customer. Should Customer terminate agreement with Vigilant, a copy of all LPR Data generated by the Customer will be created and provided to the Customer. After the copy is created, all LPR Data generated by the Customer will be deleted from LEARN at the written request of an authorized representative of the Customer.

X. Data Retention.

LPR Data is governed by the Customer's retention policy. LPR Data that reaches its expiration date will be deleted from LEARN.

XI. Account Access.

A. Eligibility. Customer shall only authorize individuals who satisfy the eligibility requirements of "Users" to access LEARN. Vigilant in its sole discretion may deny access to LEARN to any individual based on such person's failure to satisfy such eligibility requirements. User logins are restricted to employees of the Customer. No User logins may be provided to non-employees of the Customer without the express written consent of Vigilant.

B. Security. Customer shall be responsible for assigning an Agency Manager who in turn will be responsible for assigning to each of Customer's Users a username and password (one per user account). A limited number of User accounts is provided. Customer will cause the Users to maintain username and password credentials confidential and will prevent use of such username and password credentials by any unauthorized person(s). Customer shall notify Vigilant immediately if Customer believes the password of any of its Users has, or may have, been obtained or used by any unauthorized person(s). In addition, Customer must notify Vigilant immediately if Customer becomes aware of any other breach or attempted breach of the security of any of its Users' accounts.

C. CJIS Requirements. Customer certifies that its LEARN users shall comply with the CJIS requirements outlined in Exhibit A.

XII. Service Package, Fees and Payment Provisions.

A. Service Package. This Enterprise License Agreement is based on the following Service Package:

Service Package - Fixed Camera Subscription Service:

- Fixed Camera with Camera Bracket
- Solar Panel
- Hardware warranty for manufacturer defect
- Vigilant Managed/Hosted LPR server LEARN Account
- Unlimited user licensing and upgrades for the following applications:
 - LEARN and CarDetector



B. **Service Fee.** Payment of each Service Fee entitles Customer to all rights granted under this Agreement, including without limitation, use of the Hardware Products and Software Products for the relevant Service Period, replacement of CLKs, and access to the updates and releases of the Software Products and associated equipment driver software to allow the Hardware Products and Software Products to remain current and enable the best possible performance. The annual Service Fee due for a particular Service Period is based on the number of current Vigilant issued CLK's at the time of Service Fee invoicing, and which will be used by Customer in the upcoming Service Period. A schedule of Annual Service Fees for years after the first year of this Agreement is shown below:

Annual Service Fee Schedule (multiplied by number of CLK's Issued)	
Annual Fee Per CLK	\$2,250.00

Payment of the Service Fee is due thirty (30) days prior to the renewal of the then-current Service Period. All Service Fees are exclusive of any sales, use, value-added or other federal, state or local taxes (excluding taxes based on Vigilant's net income) and Customer agrees to pay any such tax.

C. **Advanced Service Fee Payments.** Vigilant will accept advanced Service Fee payment on a case by case basis for Customers who wish to lock in the Service Fee rates for subsequent periods at the rates currently in effect, as listed in the table above. If Customer makes advanced Service Fee payments to Vigilant, advanced payments to Vigilant will be applied in full to each subsequent Service Period's Service Fees until the balance of the credits is reduced to a zero balance. System based advanced credits shall be applied to subsequent Service Fees in the amount that entitles Customer continued operation of the designated camera unit systems for the following Service Period until the credits are reduced to a zero balance.

D. **Price Adjustment.** Vigilant has the right to increase or decrease the annual Service Fee from one Service Period to another after the 5-Year Term; *provided, however*, that in no event will a Service Fee be increased by more than 4% of the prior Service Period's Service Fees. If Vigilant intends to adjust the Service Fee for a subsequent Service Period, it must give Customer notice of the proposed increase on or before the date that Vigilant invoices Customer for the upcoming Service Period.

XIII. Miscellaneous.

A. **Limitation of Liability.** IN NO EVENT SHALL VIGILANT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL DAMAGES INCLUDING DAMAGES FOR LOSS OF USE, DATA OR PROFIT, ARISING OUT OF OR CONNECTED WITH THE USE OF THE HARDWARE PRODUCTS AND SOFTWARE PRODUCTS, WHETHER BASED ON CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, EVEN IF VIGILANT HAS BEEN ADVISED OF THE POSSIBILITY OF DAMAGES. IN NO EVENT WILL VIGILANT'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO VIGILANT FOR THE HARDWARE PRODUCTS AND SOFTWARE PRODUCTS LICENSED UNDER THIS AGREEMENT.

B. **Confidentiality.** Customer acknowledges that Hardware Products and Software Products contain valuable and proprietary information of Vigilant and Customer will not disassemble, decompile or reverse engineer any Hardware Products or Software Products to gain access to confidential information of Vigilant.



C. Assignment. Neither Vigilant nor Customer is permitted to assign this Agreement without the prior written consent of the other party. Any attempted assignment without written consent is void.

D. Amendment; Choice of Law. No amendment or modification of this Agreement shall be effective unless in writing and signed by authorized representatives of the parties. This Agreement shall be governed by the laws of the state of California without regard to its conflicts of law.

E. Complete Agreement. This Agreement constitutes the final and complete agreement between the parties with respect to the subject matter hereof, and supersedes any prior or contemporaneous agreements, written or oral, with respect to such subject matter.

F. Relationship. The relationship created hereby is that of contractor and customer and of licensor and Customer. Nothing herein shall be construed to create a partnership, joint venture, or agency relationship between the parties hereto. Neither party shall have any authority to enter into agreements of any kind on behalf of the other and shall have no power or authority to bind or obligate the other in any manner to any third party. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Each party hereto represents that it is acting on its own behalf and is not acting as an agent for or on behalf of any third party.

G. No Rights in Third Parties. This agreement is entered into for the sole benefit of Vigilant and Customer and their permitted successors, executors, representatives, administrators and assigns. Nothing in this Agreement shall be construed as giving any benefits, rights, remedies or claims to any other person, firm, corporation or other entity, including, without limitation, the general public or any member thereof, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries, property damage, or any other relief in law or equity in connection with this Agreement.

H. Construction. The headings used in this Agreement are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement. Any term referencing time, days or period for performance shall be deemed calendar days and not business days, unless otherwise expressly provided herein.

I. Severability. If any provision of this Agreement shall for any reason be held to be invalid, illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, such provision shall be construed so as to make it enforceable to the greatest extent permitted, such provision shall remain in effect to the greatest extent permitted and the remaining provisions of this Agreement shall remain in full force and effect.

J. Federal Government. Any use, copy or disclosure of Software Products by the U.S. Government is subject to restrictions as set forth in this Agreement and as provided by DFARS 227.7202-1(a) and 227.7202-3(a) (1995), DFARS 252.227-7013(c)(1)(ii) (Oct 1988), FAR 12.212(a)(1995), FAR 52.227-19, or FAR 52.227 (ALT III), as applicable.

K. Right to Audit. Customer, upon thirty (30) days advanced written request to Vigilant, shall have the right to investigate, examine, and audit any and all necessary non-financial books, papers, documents, records and personnel that pertain to this Agreement and any other Sub Agreements.



L. Notices; Authorized Representatives; Technical Support Agents. All notices, requests, demands, or other communications required or permitted to be given hereunder must be in writing and must be addressed to the parties at their respective addresses set forth below and shall be deemed to have been duly given when (a) delivered in person; (b) sent by facsimile transmission indicating receipt at the facsimile number where sent; (c) one (1) business day after being deposited with a reputable overnight air courier service; or (d) three (3) business days after being deposited with the United States Postal Service, for delivery by certified or registered mail, postage pre-paid and return receipt requested. All notices and communications regarding default or termination of this Agreement shall be delivered by hand or sent by certified mail, postage pre-paid and return receipt requested. Either party may from time to time change the notice address set forth below by delivering 30 days advance notice to the other party in accordance with this section setting forth the new address and the date on which it will become effective.

Vigilant Solutions, LLC Attn: Sales Administration 1152 Stealth Street Livermore, CA 94551	Customer: _____ Attn: _____ Address: _____ _____
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M. Authorized Representatives; Technical Support Agents. Customer's Authorized Representative is responsible for administering this Agreement and Customer's Technical Support Agents are responsible for administering the Hardware Products and Software Products and acting as Customer's Hardware Products and Software Products support contact. Either party may from time to time change its Authorized Representative, and Customer may from time to time change its Technical Support Agents, in each case, by delivering 30 days advance notice to the other party in accordance with the notice provisions of this Agreement.



IN WITNESS WHEREOF, the parties have executed the Agreement as of the Effective Date.

Manufacturer: Vigilant Solutions, LLC

Authorized Agent: _____

Title: _____

Date: _____

Signature: _____

Customer: _____

Authorized Agent: _____

Title: _____

Date: _____

Signature: _____



Exhibit A: CJIS Requirements

Vigilant and the Customer agree on the importance of data security, integrity and system availability and that these security objectives will only be achieved through shared responsibility. Vigilant and the Customer agree they will more likely be successful with information security by use of the Vigilant supplied technical controls and client Customer use of those controls; in conjunction with agency and personnel policies to protect the systems, data and privacy.

Vigilant and the Customer agree that Customer owned and FBI-CJIS supplied data in Vigilant systems does not meet the definition of FBI-CJIS provided Criminal Justice Information (CJI). Regardless, Vigilant agrees to treat the Customer-supplied information in Vigilant systems as CJI. Vigilant will strive to meet those technical and administrative controls; ensuring the tools are in place for the proper protection of systems, information and privacy of individuals to the greatest degree possible.

Vigilant and the Customer agree that information obtained or incorporated into Vigilant systems may be associated with records that are sensitive in nature having, tactical, investigative and Personally Identifiable Information. As such, that information will be treated in accordance with applicable laws, policies and regulations governing protection and privacy of this type of data.

Vigilant and the Customer agree that products and services offered by Vigilant are merely an investigative tool to aid the client in the course of their duties and that Vigilant make no claims that direct actions be initiated based solely upon the information responses or analytical results. Further, Vigilant and the Customer agree that the Customer is ultimately responsible for taking the appropriate actions from results, hits, etc. generated by Vigilant products and require ongoing training, human evaluation, verifying the accuracy and currency of the information, and appropriate analysis prior to taking any action.

As such, the parties agree to do the following:

Vigilant:

1. Vigilant has established the use of FBI-CJIS Security Policy as guidance for implementing technical security controls in an effort to meet or exceed those Policy requirements.
2. Vigilant agrees to appoint a CJIS Information Security Officer to act as a conduit to the client Contracting Government Agency, Agency Coordinator, to receive any security policy information and disseminate to the appropriate staff.
3. Vigilant agrees to adhere to FBI-CJIS Security Policy Awareness Training and Personnel Screening standards as required by the Customer.
4. Vigilant agrees, by default, to classify all client supplied data and information related to client owned infrastructure, information systems or communications systems as "Criminal Justice Data". All client information will be treated at the highest level of confidentiality by all Vigilant staff and authorized partners. Vigilant has supporting guidance/policies for staff handling the full life cycle of information in physical or electronic form



and has accompanying disciplinary procedures for unauthorized access, misuse or mishandling of that information.

5. Vigilant will not engage in data mining, commercial sale, unauthorized access and/or use of any of Customer owned data.
6. Vigilant and partners agree to use their formal cyber Incident Response Plan if such event occurs.
7. Vigilant agrees to immediately inform Customer of any cyber incident or data breach, to include DDoS, Malware, Virus, etc. that may impact or harm client data, systems or operations so proper analysis can be performed and client Incident Response Procedures can be initiated.
8. Vigilant will only allow authorized support staff to access the Customer's account or Customer data in support of Customer as permitted by the terms of contracts.
9. Vigilant agrees to use training, policy and procedures to ensure support staff use proper handling, processing, storing, and communication protocols for Customer data.
10. Vigilant agrees to protect client systems and data by monitoring and auditing staff user activity to ensure that it is only within the purview of system application development, system maintenance or the support roles assigned.
11. Vigilant agrees to inform the Customer of any unauthorized, inappropriate use of data or systems.
12. Vigilant will design software applications to facilitate FBI-CJIS compliant information handling, processing, storing, and communication of Customer.
13. Vigilant will advise Customer when any software application or equipment technical controls are not consistent with meeting FBI-CJIS Policy criteria for analysis and due consideration.
14. Vigilant agrees to use the existing Change Management process to sufficiently plan for system or software changes and updates with Rollback Plans.
15. Vigilant agrees to provide technical security controls that only permit authorized user access to Customer owned data and Vigilant systems as intended by the Customer and data owners.
16. Vigilant agrees to meet or exceed the FBI-CJIS Security Policy complex password construction and change rules.
17. Vigilant will only provide access to Vigilant systems and Customer owned information through Customer managed role-based access and applied sharing rules configured by the Customer.
18. Vigilant agrees to provide technical controls with additional levels of user Advanced Authentication in Physically Non-Secure Locations.
19. Vigilant agrees to provide compliant FIPS 140-2 Certified 128-bit encryption to Customer owned data during transport and storage ("data at rest") while in the custody and control of Vigilant.
20. Vigilant agrees to provide firewalls and virus protection to protect networks, storage devices and data.
21. Vigilant agrees to execute archival, purges and/or deletion of data as configured by the data owner.
22. Vigilant agrees to provide auditing and alerting tools within the software applications so Customer can monitor access and activity of Vigilant support staff and Customer users for unauthorized access, disclosure, alteration or misuse of Customer owned data. (Vigilant support staff will only have access when granted by the Customer.)
23. Vigilant will only perform direct support remote access to Customer systems/infrastructure when requested, authorized and physically granted access to the applications/systems by the Customer. This activity will be documented by both parties.
24. Vigilant creates and retains activity transaction logs to enable auditing by the Customer data owners and Vigilant staff.
25. Vigilant agrees to provide physical protection for the equipment-storing Customer data along with additional technical controls to protect physical and logical access to systems and data.



26. Vigilant agrees to participate in any Information or Technical Security Compliance Audit performed by the Customer, state CJIS System Agency or FBI-CJIS Division.
27. Vigilant agrees to perform independent employment background screening for its' staff and participate in additional fingerprint background screening as required by Customer.
28. Vigilant agrees that the Customer owns all Customer contributed data to include "hot-lists", scans, user information etc., is only shared as designated by the client and remains the responsibility and property of the Customer.

Customer:

1. Customer agrees to appoint an Agency Coordinator as a central Point of Contact for all FBI-CJIS Security Policy related matters and to assign staff that are familiar with the contents of the FBI-CJIS Security Policy.
2. Customer agrees to have the Agency Coordinator provide timely updates with specific information regarding any new FBI-CJIS, state or local information security policy requirements that may impact Vigilant compliance or system/application development and, to facilitate obtaining certifications, training, and fingerprint-based background checks as required.
3. Customer agrees to inform Vigilant when any FBI-CJIS Security Awareness Training, personnel background screening or execution of FBI-CJIS Security Addendum Certifications are required.
4. Customer agrees to immediately inform Vigilant of any relevant data breach or cyber incident, to include DDoS, Malware, Virus, etc. that may impact or harm Vigilant systems, operations, business partners and/or other Customers, so proper analysis can be performed, and Incident Response Procedures can be initiated.
5. Customer agrees that they are responsible for the legality and compliance of information recorded, submitted or placed in Vigilant systems and use of that data.
6. Customer agrees that they are responsible for proper equipment operation and placement of equipment.
7. Customer agrees that they are responsible for vetting authorized user access to Vigilant systems with due consideration of providing potential access to non-Customer information.
8. Customer agrees that responsibility and control of persons granted access to purchased Vigilant systems, along with data stored and transmitted via Vigilant systems, is that of the Customer.
9. Customer agrees that they have responsibility for all data security, handling and data protection strategies from point of acquisition, during transport and until submission ("Hotlist upload") into Vigilant systems.
10. Customer agrees to reinforce client staff policies and procedures for secure storage and protection of Vigilant system passwords.
11. Customer agrees to reinforce client staff policies for creating user accounts with only government domain email addresses. Exceptions will be granted in writing.
12. Customer agrees to reinforce client staff policies for not sharing user accounts.
13. Customer agrees to use Vigilant role-based access as designed to foster system security and integrity.
14. Customer agrees that they control, and are responsible for, appropriate use and data storage policies as well as procedures for the data maintained outside the Vigilant systems. This includes when any information is disseminated, extracted or exported out of Vigilant systems.
15. Customer agrees that they control and are responsible for developing policies, procedures and enforcement for applying deletion/purging and dissemination rules to information within and outside the Vigilant systems.



16. Customer agrees that it is their responsibility to ensure data and system protection strategies are accomplished through the tools provided by Vigilant for account and user management features along with audit and alert threshold features.
17. Customer agrees to use the “virtual escorting” security tools provided for managing client system remote access and monitor Vigilant support staff when authorized to assist the client.
18. Customer agrees that the Vigilant designed technical controls and tools will only be effective in conjunction with Customer created policies and procedures that guide user access and appropriate use of the system.
19. Customer agrees that information and services provided through Vigilant products do not provide any actionable information, Customer users are responsible for the validity and accuracy of their data and developing procedures to verify information with the record owner and other systems (NCIC) based upon the potential lead generated.



Village of MAYWOOD


POLICE DEPARTMENT

125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

June 7, 2022



To: Chasity Wells-Armstrong
Village Manager

From: Elijah Willis
Chief of Police 

Subject: **Proposal 25**

Ma'am

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting, should you deem appropriate and applicable.

Speed Cushions (along N. Maywood Drive and 19th Ave)

After a thorough evaluation of the speeding and traffic concerns, along North Maywood Drive, between 9th and 17th Avenues, as well as 17th – 11th Avenues; and on 19th Ave, between Washington Blvd and St. Charles Road. It is my recommendations to install a speed cushion both sides of the street, along both above-mentioned corridors, so to negate the actions of speed violators along the roadway.

Speed Cushions are either speed humps or speed tables that include wheel cutouts to allow large vehicles to pass unaffected, while reducing passenger car speeds. The difference between a speed bump and a speed cushion is that the cushion is designed wide enough to slow cars while narrow enough for emergency vehicles to straddle, Speed cushions slow cars to between 15-20 mph, which will result in violators curbing the bad habits of speeding throughout the village along the drive.

While there is no sure way to eliminate speeding violators, the purchase and installation of the speed cushions will serve a much-needed deterrent to help limit not only traffic accidents, but the speed cushions will also assist the Maywood Police Department when violators of other, and more serious crimes attempt to flee the area.

The speed cushions are designed as a removable surface. Therefore, the installation of the deterrents is created to be easily installed by the VOM Public Works department personnel, at the beginning of Spring season, and to be easily removed prior to the winter snow season each year. The only maintenance required for the speed cushions is to check that the bolts are still properly anchored, approximately every 90 days of installation.

After a thorough assessment of the speed cushions and presentation to the Traffic and Safety Board, I have determined that the purchase and installation of the speed cushions at the following locations:

North Maywood Drive 19th Avenue

I have attached a quote (\$30,667.00) for the products from the vendor, Traffic Logix designer and manufacturer of the speed cushions, for your review.

Should you have any questions or require any additional information, please don't hesitate to contact me.

Attachments:

Traffic Logix Corporation Quotation – QUO-22801



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-22801-
 Q5B4W0
 Created Date 6/7/2022
 Expiration Date

QUOTATION

Contact: Elijah Willis
 Phone: 17082430855
 Email: ewillis@maywoodpolice-il.org

Maywood Police

Shipping Address:
 40 W Madison
 Maywood, IL 60153

Standard Features (Included)

- Prices Shown include - Required Adhesive, Bolts and Anchors (Specified as 4" or 7")
- Color and Markings as Indicated

Special Notes

4" Bolts and Anchors.

Quote Line Items – All Prices shown are in \$ US Dollar

Product	Product Code	Quantity	Sales Price	Total Price
Speed Cushion - 7' x 6' x 3" - MUTCD (1) Arrow, Striping (1 Line) of Sq. on Outside modules-White	SC-070603-M-2W	28.00000	\$689.00	\$19,292.00
Speed Cushion - 10.5' L x 6' W x 3 H - (1)MUTCD - (2) White Squares outer edges	SC-1050603-M-2W	6.00000	\$1,067.00	\$6,456.00
Speed Cushion - 10.5' L x 6' W x 3" H - (2)MUTCD, (2) White Squares Outer Edges, 2-Way	SC-1050603-2M-2W-TW	3.00000	\$1,076.00	\$3,228.00
400mL 1:1 Dispenser - Adhesive Applicator Gun	PU-APGUN	4.00000	\$65.00	\$260.00
SDS-Plus Shank Rotary-Hammer Drill Bit.9/16"Bit, 16 Drilling Depth, 18-3/4" Overall Length.	23596	4.00000	\$65.00	\$260.00



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-22801-
 Q5B4W0
 Created Date 6/7/2022
 Expiration Date

Totals

Subtotal:	\$29,442.00
Freight:	\$1,225.00
Sales Tax (if applicable):	
Grand Total:	\$30,667.00

Terms: 1% - 10 days – Net 30

Payment: MC, VISA, AMEX. Credit card payments over \$10K will include an additional 2% fee.

Tax: IF TAX EXEMPT, Please Provide Tax Exempt Certificate with Order

Freight: Freight quotation is valid for a period of 21 days after it is issued. Beyond that, freight quotations will require confirmation or adjustment.

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes
3. Can access be gained by a 53 foot truck for delivery? - Yes
4. Is the delivery address a Construction site? - No
5. Is the delivery address a Military site? - No
6. If shipping to Military site, is a U.S. Driver required? - No

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

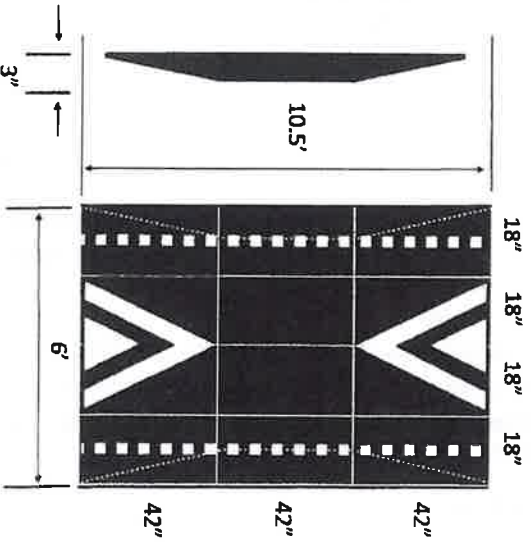
Thank you for choosing Traffic Logix. Please sign and return to:

jentwistle@trafficlogix.com
 Jim Entwistle
 Regional Sales Manager

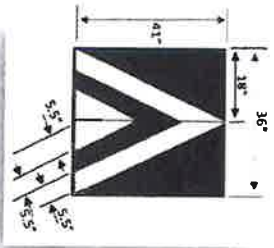
Please complete to set up new account: <https://trafficlogix.com/business-application-form/>

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7', 10.5', 14' or 21' foot length of space encourages cars to slow down without coming to a halt. They are ideal for residential roads and are widely used to bring speeds to between 10-25 mph. Speed Cushions should ideally be installed in a series to create an ongoing traffic calming area. **The 10.5' length as shown, has a designed speed of 15-20 mph +/- 5 mph.**



Outer white markings (Fog Lines) enhance driver visibility on unit streets and during severe weather conditions.



Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7', 10.5', 14' or 21' foot length of space encourages cars to slow down without coming to a halt. They are ideal for residential roads and are widely used to bring speeds to between 10-25 mph. Speed Cushions should ideally be installed in a series to create an ongoing traffic calming area. **The 10.5' length as shown, has a designed speed of 15-20 mph +/- 5 mph.**

As Shown: 10.5' L x 6' W
with MUTCD Dual Arrow

Part Number

SC-1050603-2M-2W-TW

- SC-1050603-2M-TW Consists of**
- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 1 ea. LSH33-W *
 - 1 ea. RSH33-W *
 - 2 ea. MSH33-B
 - 2 ea. MSH03-MLT *
 - 2 ea. MSH03-MRT *
 - 75 ea. Bolts, Anchors, Washers
 - 5 Tubes Anchor Adhesive
 - * **MUST** apply anchor adhesive

PRODUCT SPECIFICATIONS

Material Physical Properties

- Material:** Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules
- Tensile Strength:** 500 psi minimum
- Shore Hardness:** 70 Shore A minimum
- Specific Gravity:** 1.1
- Deformation Rate:** None; 100% recovery
- Skid Resistance:** 89 (Dry)
- Markings:** All markings embedded into rubber during manufacturing process. All have reflective qualities.
- Inherent Resistance:** Impervious to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions.
- Conforms to pavement deviations.

Aspects of Patented Modules

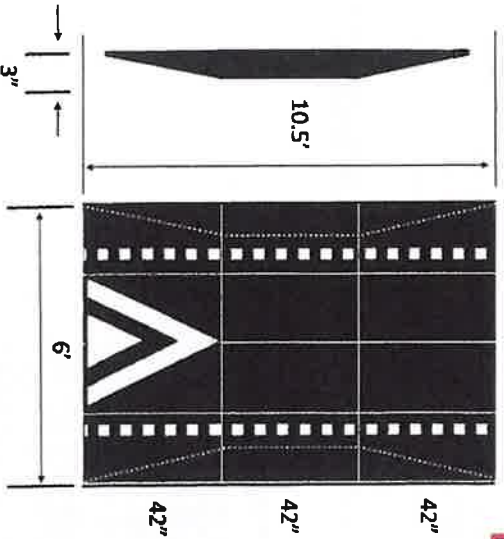
- Width:** 18" (+/- 1/16") With Dual Tongue & Grooves
- Length:** 42" (+/- 1/8") With Dual Tongue & Grooves
- Height:** 3" (+/- 1/8") With Dual Tongue & Grooves
- Entrance and exit module gradient:** 1:15 Lip: .25"
- Side module gradient:** 1:5 Lip: .25"
- Speed Cushions, Humps, or Tables**
- Widths and lengths are adjustable**
- Width:** From 3' and up by (18") 1.5' increments
- Length:** From 7' and up by (42") 3.5' increments
- Standard Product Lengths** 7', 10.5', 14', 17.5', 21'
- Elements of Speed Cushions**
- 7' x 6' x 3" • 8 modules
- 10.5' x 6' x 3" (Flat surface 41" x 42") • 12 modules
- 14' x 6' x 3" (Flat surface 41" x 84") • 16 modules
- 17.5' x 6' x 3" (Flat surface 41" x 126") • 20 modules
- 21' x 6' x 3" (Flat surface 41" x 168") • 24 modules

- All modules have patented interlocking tongue and grooves.
- Creates a bond between modules.
- Increases installed cushion vehicle impact resistance.
- Enhances long-term stability and product performance.
- Helps to reduce installation time.

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7', 10.5', 14' or 21' foot length of space encourages cars to slow down without coming to a halt. Speed Cushions should ideally be installed in a series to create an ongoing traffic calming area. **At 10.5' long has a designed speed of 15-20 mph +/- 5 mph.**

7" Hardware is standard for asphalt installation. Request 4" hardware if installing into concrete.



Outer white markings (Fog Lines AKA Road Edge Lines) heighten driver awareness of cushion on unlit roads and in severe weather conditions.



As Shown: 10.5' L x 6' W x 3" H with ITE approved MUTCD Dual Arrow

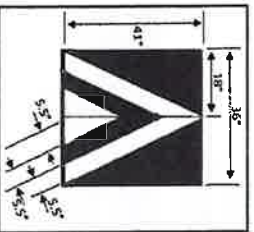
Part Number
SC-1050603-M-2W

SC-1050603-M-2W Consists of

- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 1 ea. LSH33-W *
 - 1 ea. RSH33-W *
 - 2 ea. MSH03-B *
 - 2 ea. MSH33-B
 - 1 ea. MSH03-MLT *
 - 1 ea. MSH03-MRT *
 - 76 ea. Bolts, Anchors, Washers
 - 5 Tubes Anchor Adhesive
- * **MUST** apply anchor adhesive



Module Markings



PRODUCT SPECIFICATIONS

Material Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules

Tensile Strength: 500 psi minimum

Shore Hardness: 70 Shore A minimum

Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.

Inherent Resistance: Impermeable to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions. Conforms to pavement deviations.

Aspects of Patented Modules

Width: 18" (+/- 1/16") With Dual Tongue & Grooves

Length: 42" (+/- 1/8") With Dual Tongue & Grooves

Height: 3" (+/- 1/8") With Dual Tongue & Grooves

Entrance and exit module gradient: 1:15 Lip: .25"

Side module gradient: 1:5 Lip: .25"

Speed Cushions, Humps, or Tables

Widths and lengths are adjustable

Width: From 3' and up by (18") 1.5' increments

Length: From 7' and up by (42") 3.5' increments

Standard Product Lengths 7', 10.5', 14', 17.5', 21'

Elements of Speed Cushions

7' x 6' x 3" • 8 modules

10.5' x 6' x 3" (Flat surface 41" x 42") • 12 modules

14' x 6' x 3" (Flat surface 41" x 84") • 16 modules

17.5' x 6' x 3" (Flat surface 41" x 126") • 20 modules

21' x 6' x 3" (Flat surface 41" x 168") • 24 modules

- ◊ All modules have patented interlocking tongue and grooves.
- ◊ Creates a bond among modules.
- ◊ Increases installed cushion vehicle impact resistance.
- ◊ Enhances long-term stability and product performance.

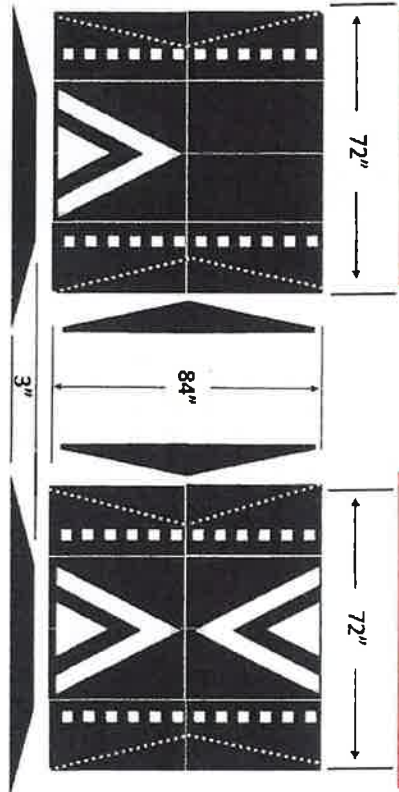
SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 7 foot length of space encourages cars to slow down without coming to a halt. At 6' wide, they easily permit ERV passage without hindering speeds. They are ideal for residential roads, entry and exit gates, school zones, hospital zones, etc. At 7' Long has designed speeds between 10-20 mph +/- 5 mph.

As Shown: 7' L x 6' W x 3" H
with MUTCD Arrows

Part Number
SC-070603-M-2W

Part Number
SC-070603-2M-2W-TW

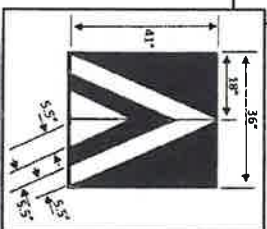


Layout suggestion for 21' to 29' Roadway

- SC-070603-M-2W**
- Consists of**
- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 1 ea. MSH03-MRT *
 - 1 ea. MSH03-MLT *
 - 50 ea. Bolts, Anchors, Washers
 - 4 Tubes Anchor Adhesive
 - * **MUST apply Anchor Adhesive**

- SC-070603-2M-2W-TW**
- Consists of**
- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 2 ea. MSH03-MRT *
 - 2 ea. MSH03-MLT *
 - 50 ea. Bolts, Anchors, Washers
 - 4 Tubes Anchor Adhesive
 - * **MUST apply Anchor Adhesive**

Module Numbers
Stamped on Edge



PRODUCT SPECIFICATIONS

Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules

Tensile Strength: 500 psi minimum

Shore Hardness: 70 Shore A minimum

Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.

PRODUCT SPECIFICATIONS

Physical Properties

Inherent Resistance: Impermeable to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions. Conforms to pavement deviations.

Aspects of Patented Modules

Width: 18" (+/- 1/16") With Dual Tongue & Grooves

Length: 42" (+/- 1/8") With Dual Tongue & Grooves

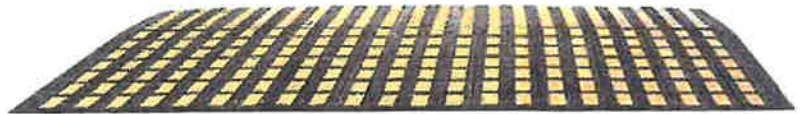
Height: 3" (+/- 1/8") With Dual Tongue & Grooves

Entrance and exit module gradient: 1:15 Lip: .25"

Side module gradient: 1:5 Lip: .25"

All modules have interlocking tongue and grooves. Creates a bond among modules.

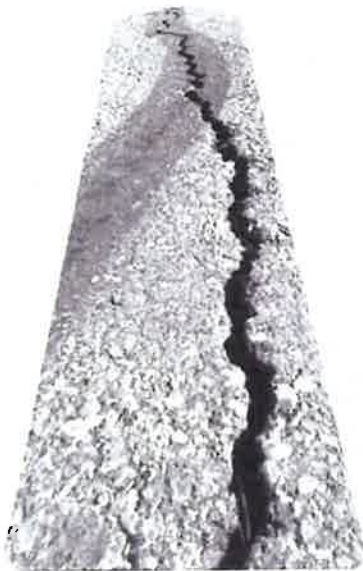
Amplifies installed cushion vehicle impact resistance. Heightens long-term stability and performance. Reduces installation time.



- ✓ Will not fade or crack
- ✓ Will maintain consistent profile
- ✓ Same profile at every location
- ✓ No heavy equipment needed for installation
- ✓ Lane closure during installation
- ✓ Drivable immediately after installation
- ✓ Highly visible embedded reflective markings
- ✓ Can be removed, stored and relocated



VS



Asphalt

- ✗ Will fade or crack over time
- ✗ Will compress with repetitive impact
- ✗ Uneven profile at every location
- ✗ Heavy equipment definitely required for installation
- ✗ Street closure during installation
- ✗ Drivable after 2 -3 days of cure time
- ✗ Markings need repainting after a few years
- ✗ Must be destroyed for street repairs



Traffic Logix rubber traffic calming devices (Speed Cushions, Speed Humps and Speed Tables all have designed speeds. These design speeds vary depending upon the overall length as one would drive over them.

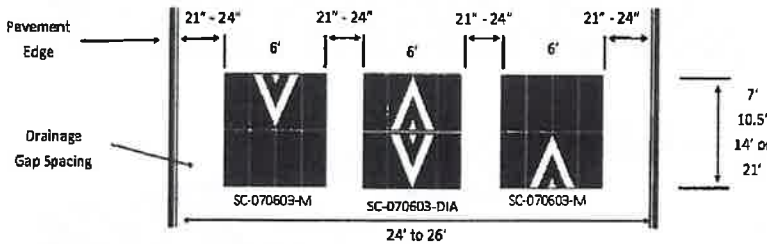
This designed speed is based twofold in slowing vehicles to safer speeds.

- I. Provide a manageable and comfortable ride.
- II. Provide a safe handling speed within a +/- 5mph of the designed speed.

Traffic Logix Designed Speeds +/- 5 mph

7' Long: 5 - 15 mph. 10.5' Long: 15 - 20 mph 14' Long: 20 - 25 mph: 17.5' Long: 25-30 mph 21' Long: 30-35 mph

At a +10 mph over the designed speed, the driver still has vehicle control, but odds increase that low sitting vehicles may bottom out and surely the ride would then become more uncomfortable, but not dangerous.



Speed Cushions –

These devices are designed as small raised traffic calming devices 6 feet in width. Front wheel tire tracks of Fire engines range between 74" to 84". Fire engines tire foot prints are usually 18" - 24".

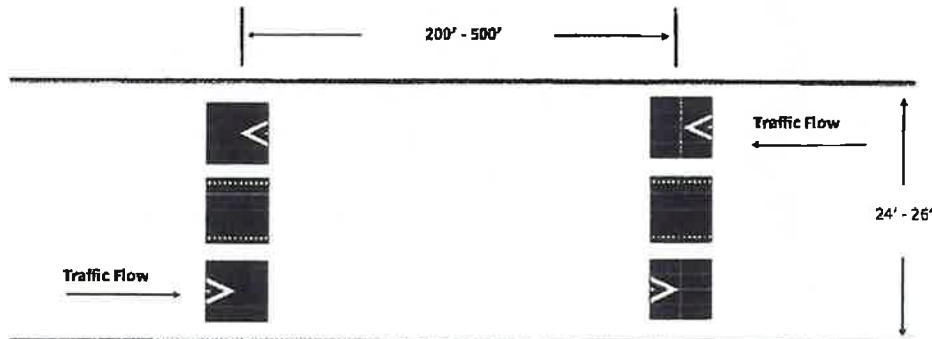
A Traffic Logix, 72" wide standard speed cushion and in leaving cushion gaps at 1.5 to 2 feet, easily allows any fire engine to straddle our cushions. (Fire engines will chiefly straddle the center speed cushion to allow for safe apparatus clearance on either side). By straddling the 6' wide cushion, fire engines are not impacted by a Traffic Logix speed cushion and can maintain their speeds while traveling to the emergency.



Traffic Logix speed cushions, humps and tables are purchased as a ready-made rubber product, constructed from our proprietary formula of synthetic and recycled rubber materials which can support the imposed loads of fire apparatus having weights of 65,000 to +75,000 pounds.

Our speed cushions are 7, 10.5, 14 or 21 feet in length depending upon posted speed limits.

For best traffic calming measures, speed cushions should be placed in a series with distances of 200 to 500 feet between sets.



A multitude of surface patterns which meet MUTCD, ITE or FHWA suggestions and made from embedded reflective materials are available.



WHEEL TRACK: The measurement between the center point of both front tires.

TRAFFIC LOGIX Speed Cushions are another vital method in traffic calming. One very important factor of a speed cushion is the overall width. It must be wide enough to affect the speed of most vehicles, yet narrow enough not to impede Emergency Response Vehicles. A speed cushion width of 72" such as those manufactured by Traffic Logix, minimizes, if any, delays of these ERV's. Wheel Track is one important measurement in determining the value of a speed cushion. The chart displayed below shows that very few vehicles, apart from ERV's, can straddle a 72" wide speed cushion thus creating, as intended, an area to slow vehicles to safer speeds yet minimizing, if any, the speeds of emergency response vehicles. Any traffic calming device such as a speed hump or speed table whose widths are wider than 72" will then have an effect on all vehicles. The wheel track measurements shown are from various manufacturers published specifications.

AUTO	Wheel Track (Inches)	AUTO	Wheel Track (Inches)	TRUCKS	Wheel Track (Inches)
ACCORD	61	FOCUS	61	EXPRESS	68
AUDI	62-65	FUSION	63	F-150	67
BMW	60-63	TAURUS	66	F-250/F350	68
LA CROSSE/REGAL	62	MUSTANG	62	FRONTIER	62
VERANO	60	INFINITI	60-62	GMC 1500/2500/3500	69
CADILLAC	60-62	JAGUAR	61-64	RAM 1500	68
CAMARO	64	JETTA	60	RAM 2500	69
CORVETTE	63	LEXUS	60-64	SILVERADO	69
IMPALA/MALIBU	62	MERCEDES	60-64	TACOMA	61
CHALLENGER/CHARGER	63	ALTIMA/MAXIMA	62	TITAN	68
CHRYSLER 200	62	SENTRA	60	TRANSIT	69
CHRYSLER 300	63	CAMRY/AVALON	63	TUNDRA	68
DART	62	COROLLA	60		
AMBULANCE	Wheel Track (Inches)	FIRE TRUCK	Wheel Track (Inches)	SUV	Wheel Track (Inches)
F-450 CHASSIS	75	H & W	74-83	EQUINOX	63
GMC CHASSIS	75	PIERCE	76-84	ESCAPE	62
LIFE LINE	72-75	FREIGHTLINER	75-79	EXPEDITION/EXPLORER	67
DEMERS	75-79	KENWORTH	75-79	SEQUOIA	68
		INTERNATIONAL	75-79	SUBURBAN/TAHOE	68
		SPARTAN	75-79	YUKON/YUKON XL	68
				LAND CRUISER	65



TRAFFIC CALMING

Traffic Calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for both motorized and non-motorized street users.

Traffic calming objectives include:

- Achieving slower speeds for motor vehicles
- Reducing collision frequency and severity
- Increasing the safety and the perception of safety for non-motorized users of the street(s)
- Reducing the need for police enforcement
- Enhancing the street environment
- Increasing access for all modes of transportation
- Reducing cut-through motor vehicle traffic.

FHWA - Engineering Countermeasures for Reducing Speeds - May 2009

Countermeasure	Area	Road Environment	Reference # (Year)	Sample Size (# of Sites)	After Measurement	Average Daily Volumes		85 th Percentile Speeds			
						Before (veh)	After (veh)	Before (mph)	After (mph)	Change (mph)	%Change
<i>GEOMETRIC FEATURES</i>											
Speed Hump -rounded raised area across the road, typically 12 to 14 feet in length and 3 to 4 inches high	Urban	Local Street	1 (1999)	178		48 to 11544	46 to 11043	35 (4)	27 (4)	-8 (3)	-22% (9%)
		Local Street	2 (2005)	7		400 to 4362	401 to 3384	32 (3)	28 (2)	-6 (2)	-20% (6%)
		Local Street	4 (2000)	4		475 to 1506	433 to 1343	38 (2)	31 (2)	-5 (1)	-15% (3%)
Speed Cushion -speed hump typically 6 to 7 feet wide that allows most emergency vehicles to straddle the hump.	Urban		1 (1999)	1		3323	2321	35 (-)	28 (-)	-7 (-)	-20% (-)
			2 (2005)	2		1042 to 1558	693 to 1563	31 to 37	28 to 30	-5 to -7	-16% to 19%
Speed Table -a long, speed hump typically 22 feet in length with a flat section in the middle and ramps on the ends	Urban		1 (1999)	72		198 to 14500	242 to 14400	37 (3)	31 (3)	-6 (3)	-16% (9%)
	Rural	Small town	3 (2008)	2	12 months	1480		33 (1)	29 (2)	-4 (1)	-14% (3%)
		Residential Streets	18 (2003)	19		198 to 2102	364 to 2061	38 (n/a)	29 (n/a)	-9 (n/a)	-24% (n/a)
<i>SIGNS</i>											
Speed Feedback Sign -sign that dynamically displays speed of passing vehicles with the message "YOUR SPEED XX"	Rural	Main Roads	3 (2008)	1	3 months	2870		37 (-)	30 (-)	-7 (-)	-19% (-)
		15mph School Zone	8 (2002)	1				48 (-)	15 (-)	-33 (-)	-69% (-)
		School Zone	8 (2002)	1				32 (-)	25 (-)	-7 (-)	-22% (-)
		School Zone	14 (2005)	1	2 to 4 months			50 (-)	42 (-)	-8 (-)	-16% (-)
		Advance of School Zone	14 (2005)	2	2 to 4 months			57 (8)	56 (7)	-1 (1)	-2% (3%)
		Advance of Signalized Intersection	14 (2005)	2	2 to 4 months			57 (10)	56 (12)	-1 (2)	-3% (4%)
		Non-freeway	9 (2005)	20	6 to 39 months			35 (3)	32 (2)	-3 (2)	-7% (4%)
		Collector Street/Residential Cross Street	10 (2007)	6	3 years			37 (2)	33 (1)	-4 (2)	-11% (4%)
		School Zone	28 (2006)	8	6 months			25 (2)	24 (2)	-1 (2)	-5% (7%)
	Rural	Work Zone on Interstate Highway	27 (2001)	3	5 weeks	38000		65 (2)	60 (2)	-5 (1)	-8% (1%)
		School Zone	28 (2003)	2	2 months	8000 to 9200		30 (5)	28 (4)	-2 (1)	-7% (1%)
		School Zone	28 (2003)	2	2 months	11800 to 29200		43 (1)	34 (0)	-9 (1)	-22% (1%)
	Two-Lane Collector Arterial, Near to School Zone	29 (2005)	4	7 months	1486 to 2794	1270 to 2533	34 (2)	32 (3)	-2 (1)	-3% (4%)	
Rural	Interstate Highway Work Zone	32 (2006)	1	1 week			65 (-)	63 (-)	-2 (-)	-3% (-)	

Why select Traffic Logix?

Traffic Logix is a prime manufacture of numerous traffic calming products. We do not utilize others to manufacture our speed cushions, humps or tables. We are

the only prime manufacture of the above mentioned products in all of north America. Others who offer similar products either import their rubber modules, cushions or humps from overseas or utilize job shops to do so.

Our prime manufacturing advantage affords TL to completely oversee all the various manufacturing stages, recycled rubber scrim mixture, etc., which in-turn provides our customers with reliable high quality products, even down to our anchor adhesive which is precisely designed to be compatible with our anchor when inserted into asphalt or concrete and in making sure it properly supports our uniquely coated rust resistant lagbolts.

Other important factors include the design of our patented modules. All our modules have dual interlocking tongue and grooves which helps to stabilize the individual modules among themselves when impacted. And in actualization, amplifies the impact resistance from speeding vehicles. Equally important, heightens the long-term stability and performance of our products, as well as reducing installation time, which again saves money.

We offer a vast variety of reflective surface markings from our very popular MUTCD Dual Arrows, to our established Arrow Chevrons and to our unique and well known Yellow or White square markings. You can easily mix these markings as you like to even attain more patterns. These reflective markings are embedded into the rubber during our manufacturing process. All of which greatly assist driver visualization of the impending product in unlit or dimly lit roadways as well as in incumbent weather conditions.

Traffic Logix has an experienced and knowledgeable team of company employed personnel to help you with your needs and/or your questions along with product line specialists who provide technical issue assistance and/or offer practical solutions suitable to your needs.

Asphalt Realities

- Will fade or crack over time
- Uneven profile at every location
- Heavy equipment definitely required for installation
- Must be destroyed for street repairs
- Markings need repainting after a few years
- Will compress with repetitive impact
- Street closure during installation
- Drivable after 2 - 3 days of cure time

Traffic Logix Modular Rubber Product Realities

- Will not fade or crack
- Same profile at every location
- No heavy equipment needed for installation
- Can be removed, stored, relocated and reinstalled
- Highly visible embedded reflective markings
- Will maintain consistent profile
- Lane closure during installation
- Drivable immediately after installation

Traffic Logix rubber traffic calming devices such as our speed cushions, speed humps and speed tables all have **designed speeds**. These design speeds vary depending upon the overall length as one would drive over them.

This designed speed is based twofold in slowing vehicles to safer speeds.

One, provide a manageable and comfortable ride.

Two, provide a safe handling speed within a + 5mph of the designed speed.

At a +10mph over the designed speed, the driver still has vehicle control, but odds increase that low sitting vehicles may bottom out and surely the ride would then become more uncomfortable, but not dangerous.

Designed Speeds

Speed Cushions; 10 - 20 mph.

Speed Humps; 10 - 25 mph.

Speed Tables; 20 - 35 mph



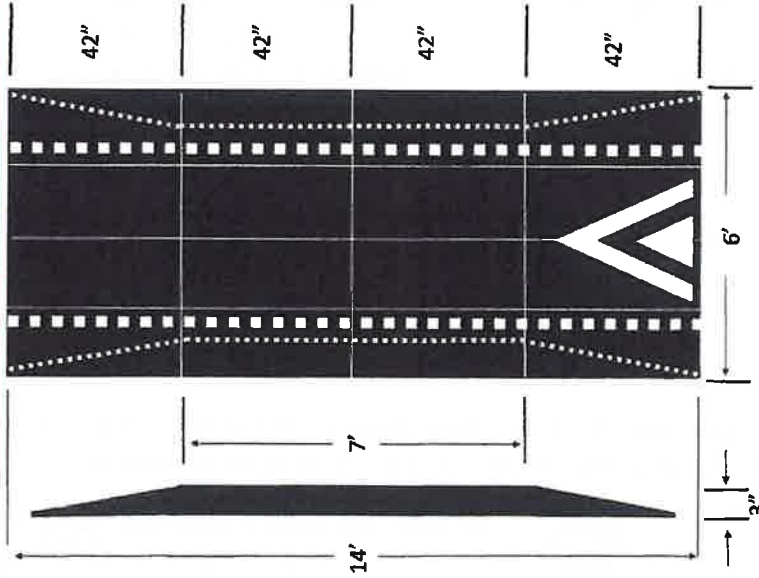
All Traffic Logix rubber products are made from recycled rubber and subject to being a designated as a GREEN product

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. This design over a 14 foot length of space encourages cars to slow down without coming to a halt. They are ideal for residential roads, Speed Cushions should ideally be installed in a series to create ongoing traffic calming. A 14' length has a design speed between 20-25mph +/- 5mph.

As Shown: 14'L x 6' W
with White MUTCD

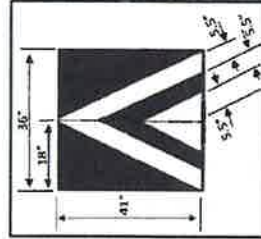
Part Number:
SC-140603-M-2W



SC-140603-M-2W

Consists of

- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 2 ea. LSH33-W *
 - 2 ea. RSH33-W *
 - 1 ea. MSH03-MLT *
 - 1 ea. MSH03-MRT *
 - 4 ea. MSH33-B
 - 2 ea. MSH03-B *
 - 100 ea. Bolts, Anchors, Washers
 - 5 Tubes Anchor Adhesive
- * Must apply adhesive



PRODUCT SPECIFICATIONS



Material Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules
Tensile Strength: 500 psi minimum
Shore Hardness: 70 Shore A minimum
Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.
Inherent Resistance: Impermeable to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions.
 Conforms to pavement deviations.

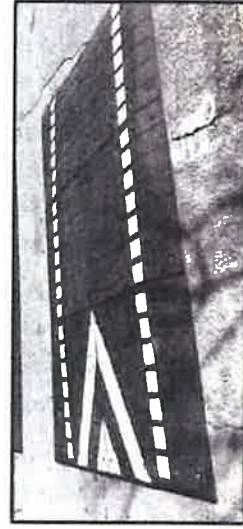
Aspects of Patented Modules

Width: 18" (+/- 1/16") With Dual Tongue & Grooves
Length: 42" (+/- 1/8") With Dual Tongue & Grooves
Height: 3" (+/- 1/8") With Dual Tongue & Grooves
Entrance and exit module gradient: 1:15 Lip: .25"

Speed Cushions, Humps, Tables

Widths and lengths are adjustable

Width: From 3' and up by (18") 1.5' increments
 Length: From 7' and up by (42") 3.5' increments
Standard Product Lengths 7', 10.5', 14', 17.5', 21'



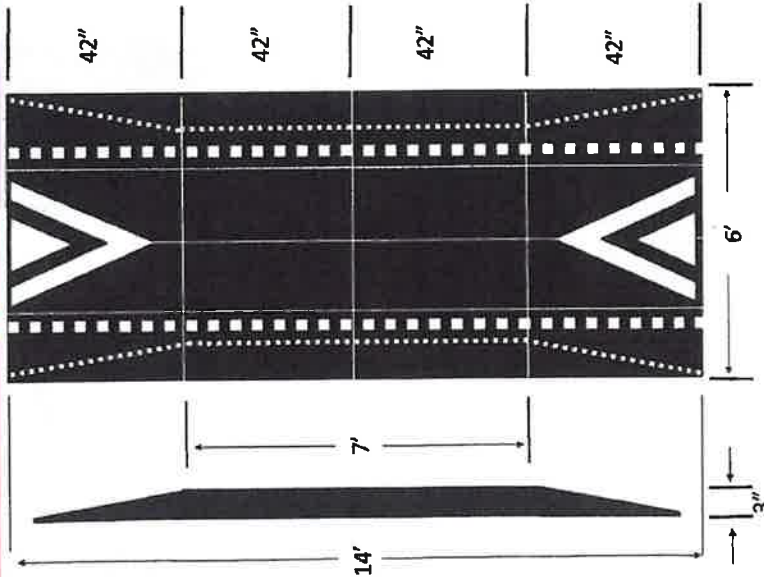
All modules have dual interlocking tongue and grooves.
 Reduces installation time.
 Increases installed cushion vehicle impact resistance.
 Assists in expanding long-term stability and performance.

SPEED CUSHIONS

Speed Cushions are raised devices placed across the road to slow traffic. They are ideal for residential, commercial, industrial roads. Speed Cushions should ideally be installed in a series to create ongoing traffic calming area. **At 14' long, designed speeds are 20-25mph +/- 5mph.**

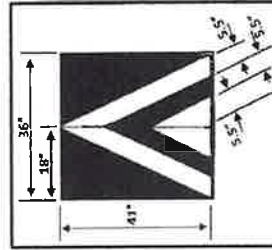
As Shown: 14' L x 6' W
with White MUTCD

Part Number:
SC-140603-2M-ZW-TW



SC-140603-2M-ZW-TW

- Consists of
- 2 ea. LSH03-W *
 - 2 ea. RSH03-W *
 - 2 ea. LSH33-W *
 - 2 ea. RSH33-W *
 - 2 ea. MSH03-MLT *
 - 2 ea. MSH03-MRT *
 - 4 ea. MSH33-B
 - 100 ea. Bolts, Anchors, Washers
 - 5 Tubes Anchor Adhesive
- * **Must apply** anchor adhesive



All Traffic Logix rubber cushions, humps and tables are constructed utilizing our patented directional tongue and groove 18" x 42" interlocking rubber modules. This two directional module system lowers installation time. Provides a bonding connection among the modules. Increases stability of speed cushion against vehicle impacts and prolongs performance of installed product.

PRODUCT SPECIFICATIONS

Material Physical Properties

Material: Compression molded 100% recycled synthetic and natural rubber composite and binder. Contains no dust, crumbs or fly that will weaken modules

Tensile Strength: 500 psi minimum

Shore Hardness: 70 Shore A minimum

Specific Gravity: 1.1

Deformation Rate: None; 100% recovery

Skid Resistance: 89 (Dry)

Markings: All markings embedded into rubber during manufacturing process. All have reflective qualities.

Inherent Resistance: Impervious to engine oils, road salts, transmission fluid, anti-freeze, gasoline/diesel fuel, solvents, etc. Unchanged by outdoor exposure including extreme weather conditions. Conforms to pavement deviations.

Aspects of Patented Modules

Width: 18" (+/- 1/16") With Dual Tongue & Grooves

Length: 42" (+/- 1/8") With Dual Tongue & Grooves

Height: 3" (+/- 1/8") With Dual Tongue & Grooves

Entrance and exit module gradient: 1:15 Lip: .25"

Side module gradient: 1:5 Lip: .25"

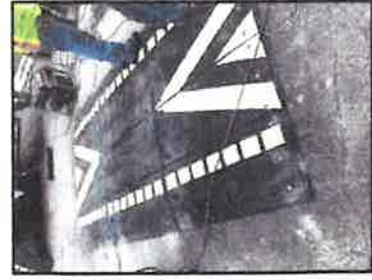
Speed Cushions, Humps, Tables

Widths and lengths are adjustable

Width: From 3' and up by (18") 1.5' increments

Length: From 7' and up by (42") 3.5' increments

Standard Product Lengths 7', 10.5', 14', 17.5', 21'

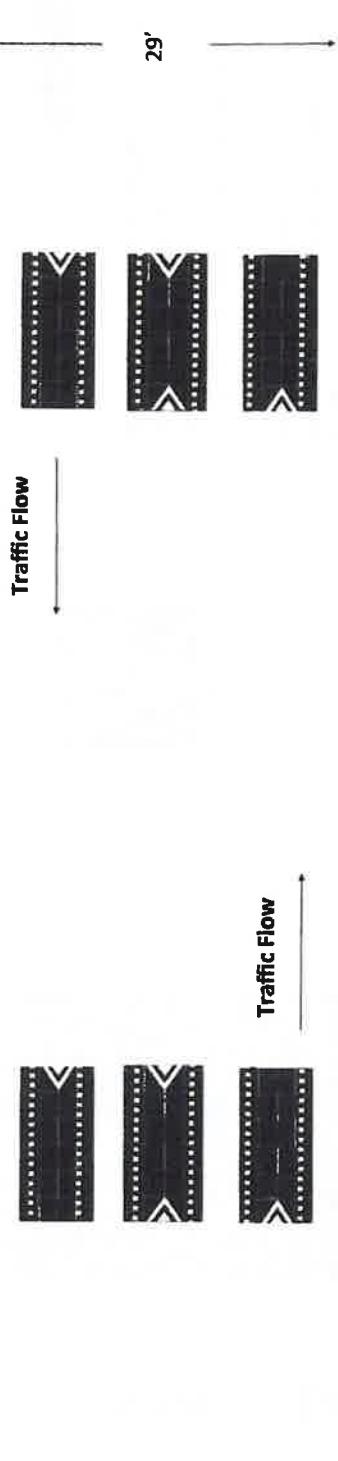




Suggested Layout 29' Roadway

19th Maywood, IL

200' - 400'



Pavement Edge

Drainage & Gap Spacing



6' Cushion Width, NO effect on Emergency Vehicle Response Time

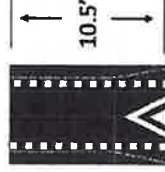
29'

ALTERNATE LENGTHS

10-25 mph +/- 5 mph

SC-1050603-M

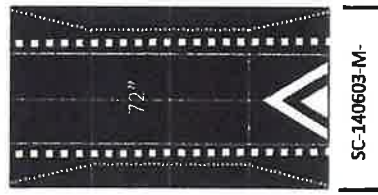
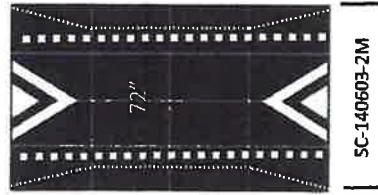
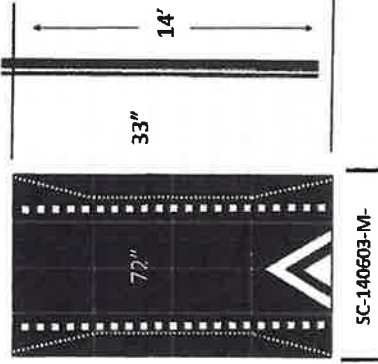
SC-1050603-2M



10-20 mph +/- 5 mph

SC-070603-M

SC-070603-2M



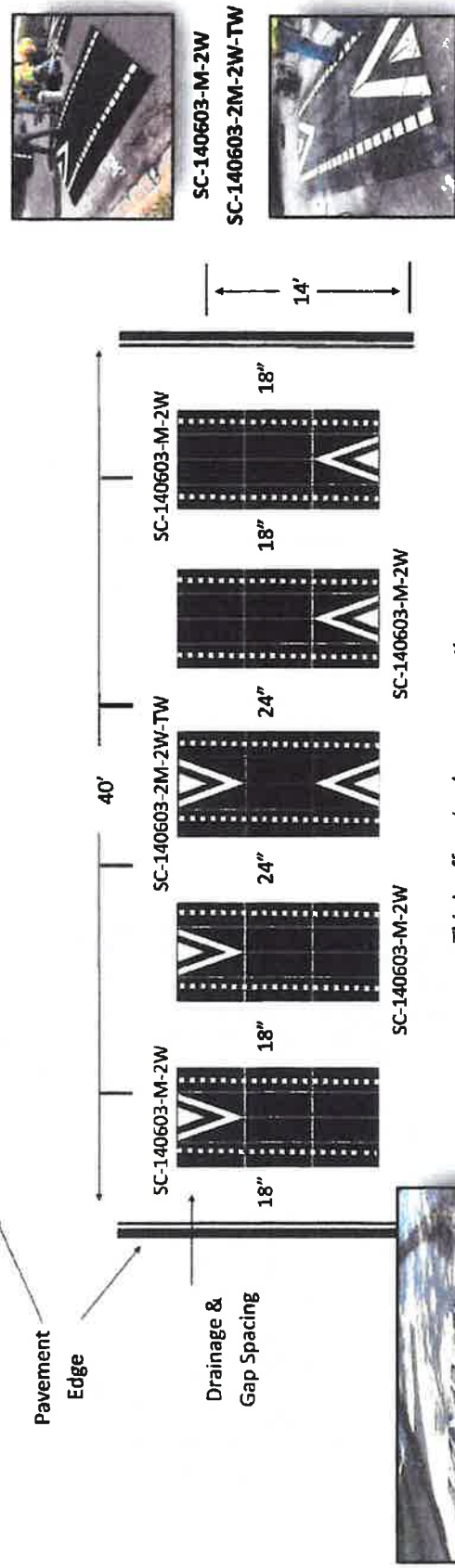
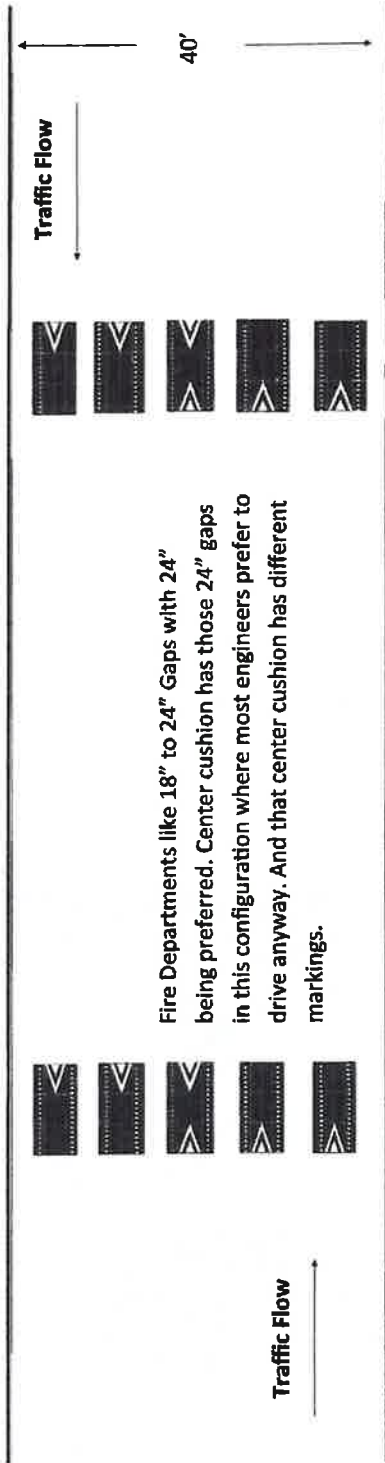
14' long = 20-30 mph +/- 5 mph

This is not an approved plan. Offered only as a suggestion. A trained traffic engineer must always be consulted for proper placement and cushion spacing.

5th Ave; 9th Ave & 17th Ave Maywood, IL

Suggested Layout 40' Roadway

200' - 400'



This is offered only as a suggestion.

A Traffic Engineer must always be consulted for proper cushion placement



Speed Bumps/Humps/Tables

Bill Peterhansen <bpeterhansen@ehancock.com>

Fri 5/27/2022 1:52 PM

To: ewillis@maywoodpolice-il.org <ewillis@maywoodpolice-il.org>

Cc: John West2 (jwest2@maywood-il.org) <jwest2@maywood-il.org>; Craig Bronaugh (cbronaugh@maywoodfire-il.org) <cbronaugh@maywoodfire-il.org>; Aaron Peppers <apeppers@maywood-il.org>

1 attachments (5 MB)

MUTCD - Speed Humps.pdf;

Chief Willis:

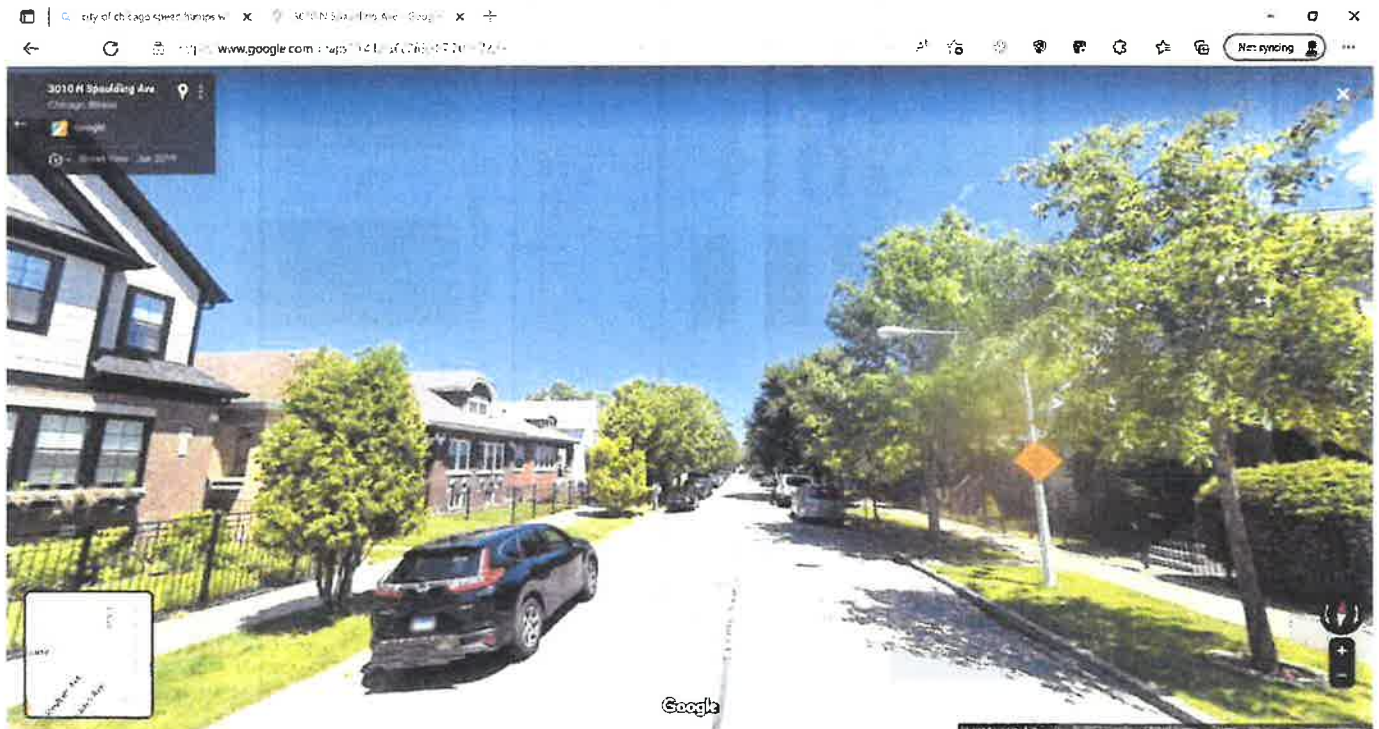
Attached is the guidance from the Manual of Uniform Traffic Control Devices (MUTCD) regarding signage and striping for Speed Bumps/Humps/Tables – highlighted for your use.

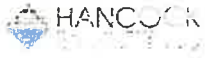
In summary:

1. The distance of advanced placement of signage for the speed humps is found to be "N/A" which means you can put the signs in advance to a location of your liking (or wherever is logical – nearest light pole, away from a tree, etc).
2. The signs are called to be supplemented by an Advisory Speed plaque, however then reading the Advisory Speed Plaque option the language refers to "may". My interpretation based on the "may" is that this feature is optional. At most, you could put one Advisory Speed plaque at the first Speed Hump in a series of Speed Humps.
3. Below are screenshots of the Speed Hump signage in Chicago as well as Evanston for reference. Evanston is more extensive and installs an additional reflective sign at the location of the actual Speed Hump.
4. Striping – I presume this will be addressed as part of the actual prefabricated apparatus and as such we don't need to worry about the striping. Otherwise it looks pretty simple.

Generally, I recommend putting the speed hump/table midblock or just beyond the driveway aprons if there are midblock driveways. The warning sign can be placed closer to the prior corner or about 100' in advance. South Maywood Drive would need to be nearly full width, while North Maywood Drive would need to allow for an 8' wide parking stall along the south curb since parking is heavily utilized at that location. Lastly, you may want to consider spacing these out "every other block" since they are short 300' blocks. This would reduce your costs as well as the reduce the inundating effect of signage.

Call with questions.





William "Bill" Peterhansen, P.E., CFM

Vice President




Edwin Hancock Engineering Co. | 9933 Roosevelt Road | Westchester, IL 60154 | 708.865.0300

bpeterhansen@ehancock.com

www.ehancock.com

13 Vertical traffic calming

Vertical traffic calming devices, such as speed bumps, speed humps, and speed tables, are devices that are placed in the middle of the road bed and require vehicles to slow down to cross over them.

SPEED BUMPS	SPEED HUMPS	SPEED TABLES and RAISED INTERSECTIONS
		
WHAT		
A speed bump is less than a foot in length and generally used in spot locations to reduce speeds.	A speed hump is generally 6 to 12 feet in length and used on residential streets.	A speed table and a raised intersection are essentially longer speed humps used to raise the crosswalk or intersection and reduce vehicle speeds.
WHERE		
Speed bumps can be considered at locations outside of residential areas with very low traffic volumes, such as alleys or parking areas.	Speed humps can be used to reduce traffic speeds on residential streets.	Speed tables or raised intersections can be used on low volume streets or at crossings with high volumes of pedestrians.
HOW		
Speed bumps are only effective at consistently reducing vehicle speeds when used in succession. Signage should be considered at all locations with speed bumps.	Speed humps are only effective at consistently reducing vehicle speeds when used in succession. Signage should be considered at all locations with speed humps.	Speed tables or raised intersections can be used to create a raised pedestrian crossing. Signage should be considered at all locations with speed tables and raised intersections.
This is a LOW cost pedestrian safety tool.	This is a MEDIUM cost pedestrian safety tool.	This is a MEDIUM cost pedestrian safety tool.

ADDITIONAL RESOURCES

Pavement Bureau of Transportation, *Driver Response to Speed Bump Gratings*

06 Signs and plaques larger than those shown in Tables 2C-2 and 2C-3 may be used (see Section 2A.11).

Guidance:

07 *The minimum size for all diamond-shaped warning signs facing traffic on exit and entrance ramps should be the size identified in Table 2C-2 for the mainline roadway classification (Expressway or Freeway). If a minimum size is not provided in the Freeway Column, the Expressway size should be used. If a minimum size is not provided in the Freeway or the Expressway Column, the Oversized size should be used.*

Section 2C.05 Placement of Warning Signs

Support:

01 For information on placement of warning signs, see Sections 2A.16 to 2A.21.

02 The time needed for detection, recognition, decision, and reaction is called the Perception-Response Time (PRT). Table 2C-4 is provided as an aid for determining warning sign location. The distances shown in Table 2C-4 can be adjusted for roadway features, other signing, and to improve visibility.

Guidance:

03 *Warning signs should be placed so that they provide an adequate PRT. The distances contained in Table 2C-4 are for guidance purposes and should be applied with engineering judgment. Warning signs should not be placed too far in advance of the condition, such that drivers might tend to forget the warning because of other driving distractions, especially in urban areas.*

Table 2C-4. Guidelines for Advance Placement of Warning Signs

Posted or 85th-Percentile Speed	Advance Placement Distance ¹								
	Condition A: Speed reduction and lane changing in heavy traffic ²	Condition B: Deceleration to the listed advisory speed (mph) for the condition							
		0 ³	10 ⁴	20 ⁴	30 ⁴	40 ⁴	50 ⁴	60 ⁴	70 ⁴
20 mph	225 ft	100 ft ⁶	N/A ⁵	—	—	—	—	—	—
25 mph	325 ft	100 ft ⁶	N/A ⁵	N/A ⁵	—	—	—	—	—
30 mph	460 ft	100 ft ⁶	N/A ⁵	N/A ⁵	—	—	—	—	—
35 mph	565 ft	100 ft ⁶	N/A ⁵	N/A ⁵	N/A ⁵	—	—	—	—
40 mph	670 ft	125 ft	100 ft ⁶	100 ft ⁶	N/A ⁵	—	—	—	—
45 mph	775 ft	175 ft	125 ft	100 ft ⁶	100 ft ⁶	N/A ⁵	—	—	—
50 mph	885 ft	250 ft	200 ft	175 ft	125 ft	100 ft ⁶	—	—	—
55 mph	990 ft	325 ft	275 ft	225 ft	200 ft	125 ft	N/A ⁵	—	—
60 mph	1,100 ft	400 ft	350 ft	325 ft	275 ft	200 ft	100 ft ⁶	—	—
65 mph	1,200 ft	475 ft	450 ft	400 ft	350 ft	275 ft	200 ft	100 ft ⁶	—
70 mph	1,250 ft	550 ft	525 ft	500 ft	450 ft	375 ft	275 ft	150 ft	—
75 mph	1,350 ft	650 ft	625 ft	600 ft	550 ft	475 ft	375 ft	250 ft	100 ft ⁶

¹ The distances are adjusted for a sign legibility distance of 180 feet for Condition A. The distances for Condition B have been adjusted for a sign legibility distance of 250 feet, which is appropriate for an alignment warning symbol sign. For Conditions A and B, warning signs with less than 6-inch legend or more than four words, a minimum of 100 feet should be added to the advance placement distance to provide adequate legibility of the warning sign.

² Typical conditions are locations where the road user must use extra time to adjust speed and change lanes in heavy traffic because of a complex driving situation. Typical signs are Merge and Right Lane Ends. The distances are determined by providing the driver a PRT of 14.0 to 14.5 seconds for vehicle maneuvers (2005 AASHTO Policy, Exhibit 3-3, Decision Sight Distance, Avoidance Maneuver E) minus the legibility distance of 180 feet for the appropriate sign.

³ Typical condition is the warning of a potential stop situation. Typical signs are Stop Ahead, Yield Ahead, Signal Ahead, and Intersection Warning signs. The distances are based on the 2005 AASHTO Policy, Exhibit 3-1, Stopping Sight Distance, providing a PRT of 2.5 seconds, a deceleration rate of 11.2 feet/second², minus the sign legibility distance of 180 feet.

⁴ Typical conditions are locations where the road user must decrease speed to maneuver through the warned condition. Typical signs are Turn, Curve, Reverse Turn, or Reverse Curve. The distance is determined by providing a 2.5 second PRT, a vehicle deceleration rate of 10 feet/second², minus the sign legibility distance of 250 feet.

⁵ No suggested distances are provided for these speeds, as the placement location is dependent on site conditions and other signing. An alignment warning sign may be placed anywhere from the point of curvature up to 100 feet in advance of the curve. However, the alignment warning sign should be installed in advance of the curve and at least 100 feet from any other signs.

⁶ The minimum advance placement distance is listed as 100 feet to provide adequate spacing between signs.

05 **When the W14-1 or W14-2 sign is used, the sign shall be posted as near as practical to the entry point or at a sufficient advance distance to permit the road user to avoid the dead end or no outlet condition by turning at the nearest intersecting street.**

06 **The DEAD END (W14-1a) or NO OUTLET (W14-2a) signs shall not be used instead of the W14-1 or W14-2 signs where traffic can proceed straight through the intersection into the dead end street or no outlet area.**

Section 2C.27 Low Clearance Signs (W12-2 and W12-2a)

Standard:

01 **The Low Clearance (W12-2) sign (see Figure 2C-5) shall be used to warn road users of clearances less than 12 inches above the statutory maximum vehicle height.**

Guidance:

02 *The actual clearance should be displayed on the Low Clearance sign to the nearest 1 inch not exceeding the actual clearance. However, in areas that experience changes in temperature causing frost action, a reduction, not exceeding 3 inches, should be used for this condition.*

03 *Where the clearance is less than the legal maximum vehicle height, the W12-2 sign with a supplemental distance plaque should be placed at the nearest intersecting road or wide point in the road at which a vehicle can detour or turn around.*

04 *In the case of an arch or other structure under which the clearance varies greatly, two or more signs should be used as necessary on the structure itself to give information as to the clearances over the entire roadway.*

05 *Clearances should be evaluated periodically, particularly when resurfacing operations have occurred.*

Option:

06 **The Low Clearance sign may be installed on or in advance of the structure. If a sign is placed on the structure, it may be a rectangular shape (W12-2a) with the appropriate legend (see Figure 2C-5).**

Section 2C.28 BUMP and DIP Signs (W8-1, W8-2)

Guidance:

01 *BUMP (W8-1) and DIP (W8-2) signs (see Figure 2C-6) should be used to give warning of a sharp rise or depression in the profile of the road.*

Option:

02 **These signs may be supplemented with an Advisory Speed plaque (see Section 2C.08).**

Standard:

03 **The DIP sign shall not be used at a short stretch of depressed alignment that might momentarily hide a vehicle.**

Guidance:

04 *A short stretch of depressed alignment that might momentarily hide a vehicle should be treated as a no-passing zone when center line striping is provided on a two-lane or three-lane road (see Section 3B.02).*

Section 2C.29 SPEED HUMP Sign (W17-1)

Guidance:

01 *The SPEED HUMP (W17-1) sign (see Figure 2C-6) should be used to give warning of a vertical deflection in the roadway that is designed to limit the speed of traffic.*

02 *If used, the SPEED HUMP sign should be supplemented by an Advisory Speed plaque (see Section 2C.08).*

Option:

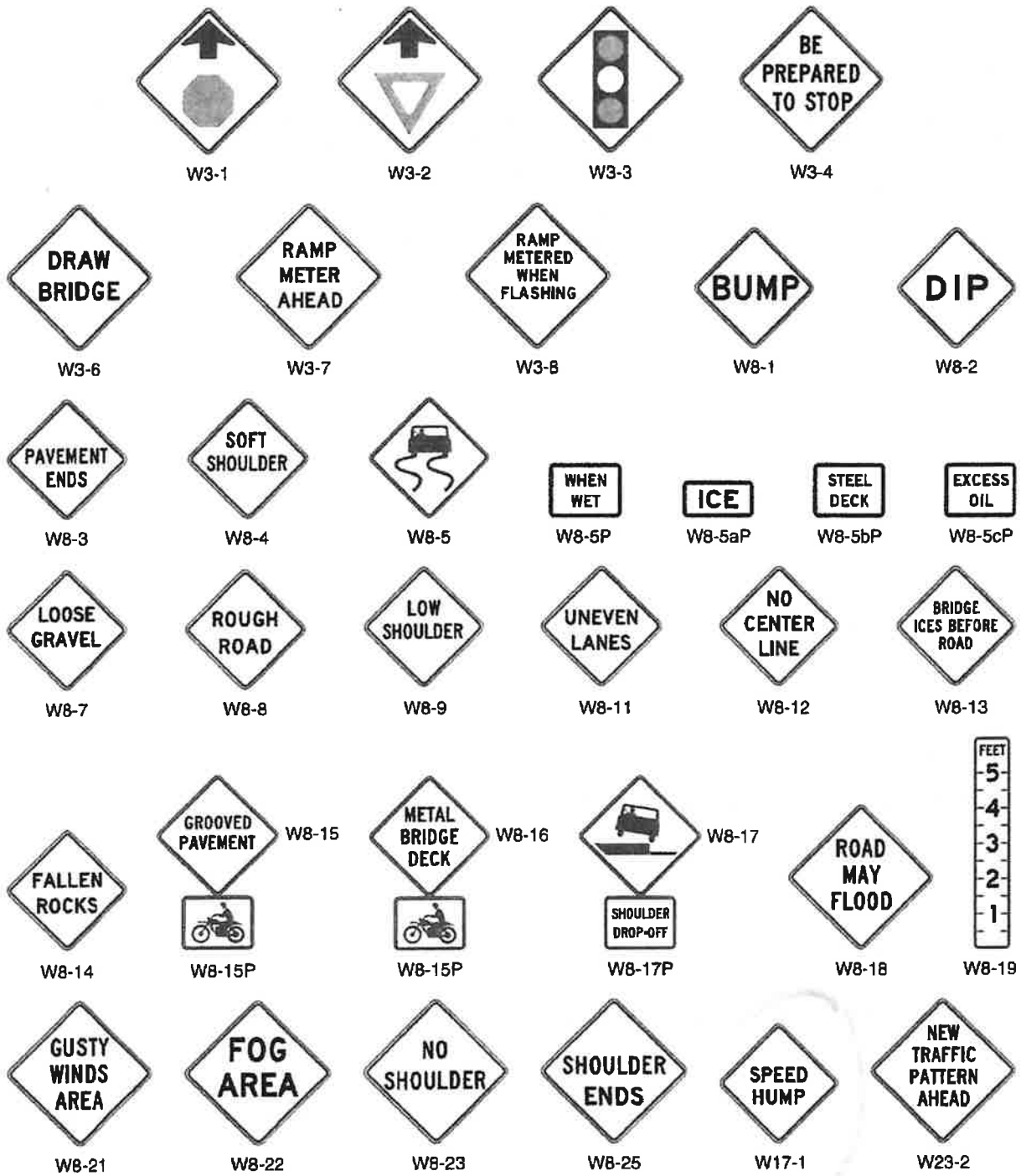
03 **If a series of speed humps exists in close proximity, an Advisory Speed plaque may be eliminated on all but the first SPEED HUMP sign in the series.**

04 **The legend SPEED BUMP may be used instead of the legend SPEED HUMP on the W17-1 sign.**

Support:

05 **Speed humps generally provide more gradual vertical deflection than speed bumps. Speed bumps limit the speed of traffic more severely than speed humps. Other forms of speed humps include speed tables and raised intersections. However, these differences in engineering terminology are not well known by the public, so for signing purposes these terms are interchangeable.**

Figure 2C-6. Roadway and Weather Condition and Advance Traffic Control Signs and Plaques



Section 2C.08 Advisory Speed Plaque (W13-1P)**Option:**

01 The Advisory Speed (W13-1P) plaque (see Figure 2C-1) may be used to supplement any warning sign to indicate the advisory speed for a condition.

Standard:

02 The use of the Advisory Speed plaque for horizontal curves shall be in accordance with the information shown in Table 2C-5. The Advisory Speed plaque shall also be used where an engineering study indicates a need to advise road users of the advisory speed for other roadway conditions.

03 If used, the Advisory Speed plaque shall carry the message XX MPH. The speed displayed shall be a multiple of 5 mph.

04 Except in emergencies or when the condition is temporary, an Advisory Speed plaque shall not be installed until the advisory speed has been determined by an engineering study.

05 The Advisory Speed plaque shall only be used to supplement a warning sign and shall not be installed as a separate sign installation.

06 The advisory speed shall be determined by an engineering study that follows established engineering practices.

Support:

07 Among the established engineering practices that are appropriate for the determination of the recommended advisory speed for a horizontal curve are the following:

- A. An accelerometer that provides a direct determination of side friction factors
- B. A design speed equation
- C. A traditional ball-bank indicator using the following criteria:
 1. 16 degrees of ball-bank for speeds of 20 mph or less
 2. 14 degrees of ball-bank for speeds of 25 to 30 mph
 3. 12 degrees of ball-bank for speeds of 35 mph and higher

08 The 16, 14, and 12 degrees of ball-bank criteria are comparable to the current AASHTO horizontal curve design guidance. Research has shown that drivers often exceed existing posted advisory curve speeds by 7 to 10 mph.

Guidance:

09 *The advisory speed should be determined based on free-flowing traffic conditions.*

10 *Because changes in conditions, such as roadway geometrics, surface characteristics, or sight distance, might affect the advisory speed, each location should be evaluated periodically or when conditions change.*

Section 2C.09 Chevron Alignment Sign (W1-8)**Standard:**

01 The use of the Chevron Alignment (W1-8) sign (see Figures 2C-1 and 2C-2) to provide additional emphasis and guidance for a change in horizontal alignment shall be in accordance with the information shown in Table 2C-5.

Option:

02 When used, Chevron Alignment signs may be used instead of or in addition to standard delineators.

Standard:

03 The Chevron Alignment sign shall be a vertical rectangle. No border shall be used on the Chevron Alignment sign.

04 If used, Chevron Alignment signs shall be installed on the outside of a turn or curve, in line with and at approximately a right angle to approaching traffic. Chevron Alignment signs shall be installed at a minimum height of 4 feet, measured vertically from the bottom of the sign to the elevation of the near edge of the traveled way.

Guidance:

05 *The approximate spacing of Chevron Alignment signs on the turn or curve measured from the point of curvature (PC) should be as shown in Table 2C-6.*

06 *If used, Chevron Alignment signs should be visible for a sufficient distance to provide the road user with adequate time to react to the change in alignment.*

- 11 Curbs at openings in a continuous median island need not be marked unless an engineering study indicates the need for this type of marking.

Option:

- 12 Retroreflective or internally illuminated raised pavement markers of the appropriate color may be placed on the pavement in front of the curb and/or on the top of curbed as of raised medians and curbs of islands, as a supplement to or substitute for retroreflective curb markings used for delineation.

Section 3B.24 Chevron and Diagonal Crosshatch Markings

Option:

- 01 Chevron and diagonal crosshatch markings may be used to discourage travel on certain paved areas, such as shoulders, gore areas, flush median areas between solid double yellow center line markings or between white channelizing lines approaching obstructions in the roadway (see Section 3B.10 and Figure 3B-15), between solid double yellow center line markings forming flush medians or channelized travel paths at intersections (see Figures 3B-2 and 3B-5), buffer spaces between preferential lanes and general-purpose lanes (see Figures 3D-2 and 3D-4), and at grade crossings (see Part 8).

Standard:

- 02 When crosshatch markings are used in paved areas that separate traffic flows in the same general direction, they shall be white and they shall be shaped as chevron markings, with the point of each chevron facing toward approaching traffic, as shown in Figure 3B-8, Drawing A of Figure 3B-9, Figure 3B-10, and Drawing C of Figure 3B-15.

- 03 When crosshatch markings are used in paved areas that separate opposing directions of traffic, they shall be yellow diagonal markings that slant away from traffic in the adjacent travel lanes, as shown in Figures 3B-2 and 3B-5 and Drawings A and B of Figure 3B-15.

- 04 When crosshatch markings are used on paved shoulders, they shall be diagonal markings that slant away from traffic in the adjacent travel lane. The diagonal markings shall be yellow when used on the left-hand shoulders of the roadways of divided highways and on the left-hand shoulders of one-way streets or ramps. The diagonal markings shall be white when used on right-hand shoulders.

Guidance:

- 05 The chevrons and diagonal lines used for crosshatch markings should be at least 12 inches wide for roadways having a posted or statutory speed limit of 45 mph or greater, and at least 8 inches wide for roadways having posted or statutory speed limit of less than 45 mph. The longitudinal spacing of the chevrons or diagonal lines should be determined by engineering judgment considering factors such as speeds and desired visual impacts. The chevrons and diagonal lines should form an angle of approximately 30 to 45 degrees with the longitudinal lines that they intersect.

Section 3B.25 Speed Hump Markings

Standard:

- 01 If speed hump markings are used, they shall be a series of white markings placed on a speed hump to identify its location. If markings are used for a speed hump that does not also function as a crosswalk or speed Table, the markings shall comply with Option A, B, or C shown in Figure 3B-29. If markings are used for a speed hump that also functions as a crosswalk or speed Table, the markings shall comply with Option A or B shown in Figure 3B-30.

Section 3B.26 Advance Speed Hump Markings

Option:

- 01 Advance speed hump markings (see Figure 3B-31) may be used in advance of speed humps or other engineered vertical roadway deflections such as dips where added visibility is desired or where such deflection is not expected.

- 02 Advance pavement wording such as BUMP or HUMP (see Section 3B.20) may be used on the approach to a speed hump either alone or in conjunction with advance speed hump markings. Appropriate advance warning signs may be used in compliance with Section 2C.29.

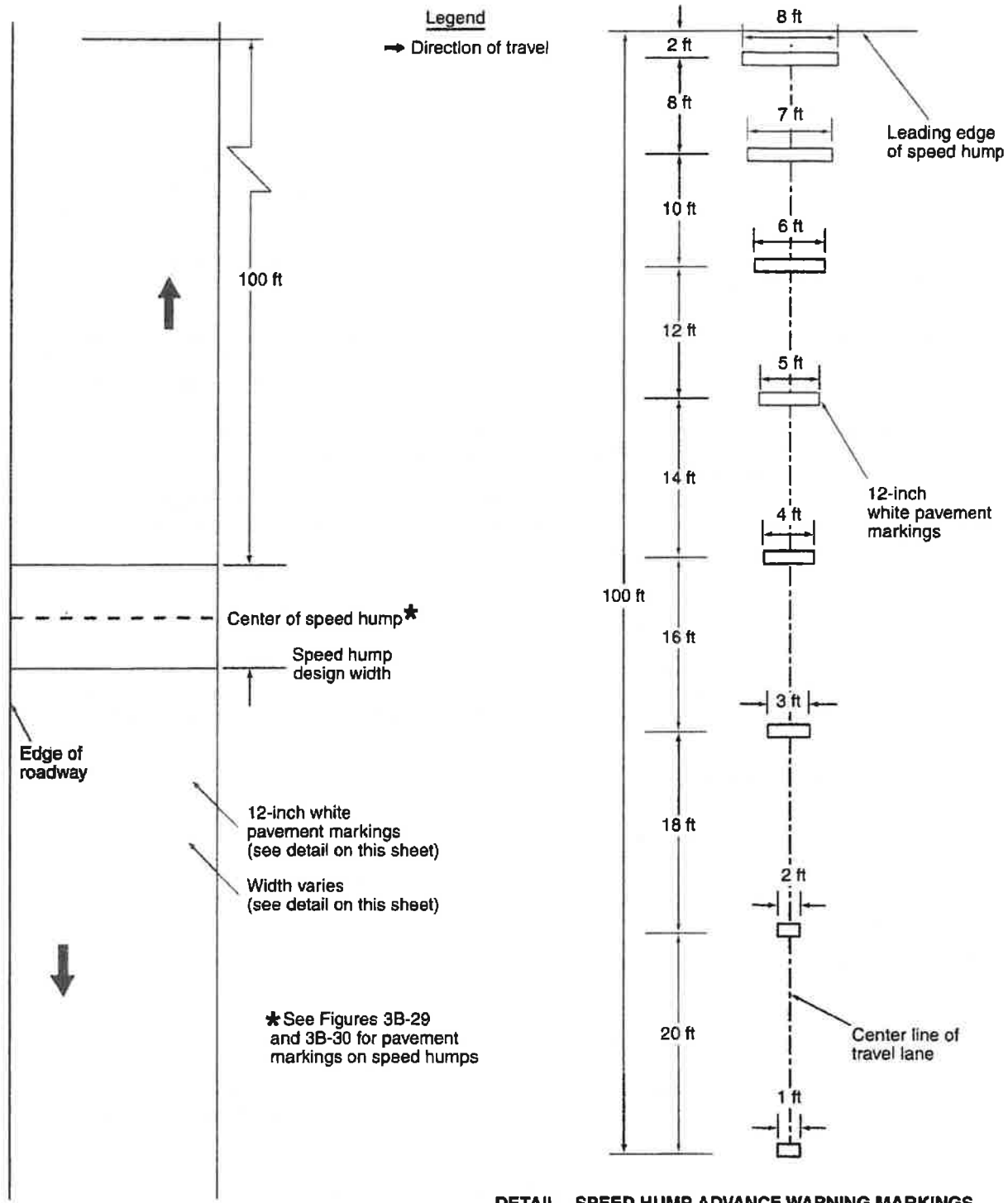
Standard:

- 03 If advance speed hump markings are used, they shall be a series of eight white 12-inch transverse lines that become longer and are spaced closer together as the vehicle approaches the speed hump or other deflection. If advance markings are used, they shall comply with the detailed design shown in Figure 3B-31.

Guidance:

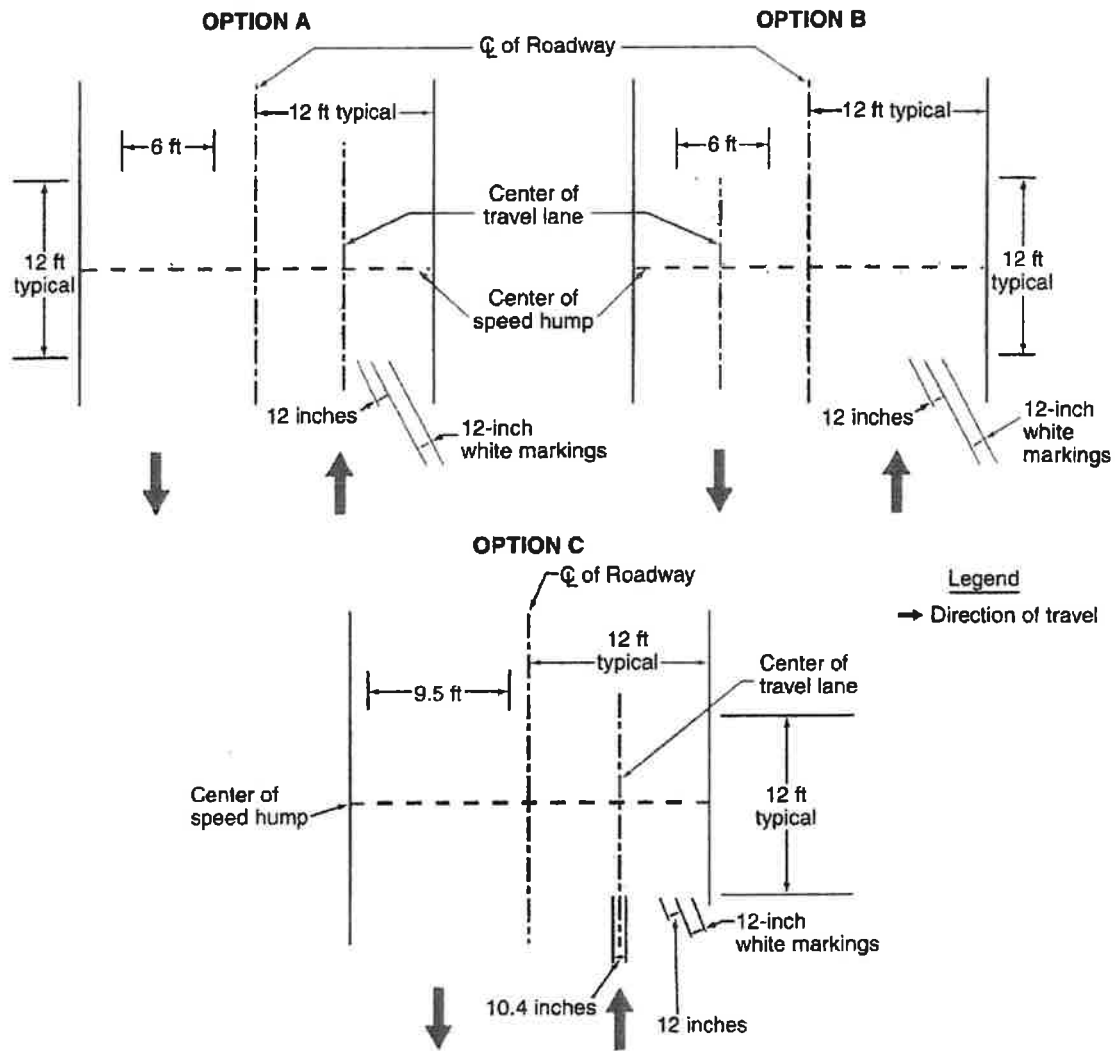
- 04 If used, advance speed hump markings should be installed in each approach lane.

Figure 3B-31. Advance Warning Markings for Speed Humps



DETAIL—SPEED HUMP ADVANCE WARNING MARKINGS

Figure 3B-29. Pavement Markings for Speed Humps without Crosswalks





20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

DD 312 984 6419
mamarrs@ktjlaw.com

www.ktjlaw.com

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael A. Marrs
DATE: June 15, 2022
Re: Ordinance Approving Execution of a Terms Sheet and the Acquisition of Property Located at 600 South 9th Avenue from the Cook County Land Bank Authority

I have enclosed the following document for your review, consideration and action at an upcoming Village Board Meeting:

AN ORDINANCE APPROVING THE ACQUISITION OF PROPERTY AND THE RELATED EXECUTION OF A TERMS SHEET WITH THE COUNTY OF COOK, ILLINOIS D/B/A COOK COUNTY LAND BANK AUTHORITY FOR PROPERTY LOCATED AT 600 S. 9TH AVENUE, with the Terms Sheet attached as Exhibit "A"

The Village is planning to undertake the reconstruction of Washington Boulevard from 9th Avenue to 21st Avenue. The reconstruction will utilize funds provided by the Illinois Department of Transportation ("IDOT"), and will include drainage improvements, traffic signal improvements, intersection modernization, and lighting improvements (collectively, the "Project"). In order to obtain the IDOT funding needed to complete the Project, it is necessary for the Village to obtain certain permanent public utility and sidewalk easements on private property at the intersection of Washington Boulevard and 9th Avenue (collectively, the "Easements"), for the purpose of hosting proposed Americans With Disabilities Act ("ADA") sidewalk ramps and traffic signals as part of the Project. Each Easement includes a 10' x 10' triangular shape (50 square foot) specifically located behind the area where the public sidewalks meet at each corner. The individual addresses where easements were to be acquired are 517 South 9th Avenue, 518 South 9th Avenue, 600 South 9th Avenue, and 601 South 9th Avenue. In order to obtain the necessary Easements, the Village Board previously approved Resolution No. R-2021-49, entitled "A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A PLAT OF HIGHWAYS AND PUBLIC UTILITY AND SIDEWALK EASEMENT PAYMENTS FOR VARIOUS EASEMENTS FOR THE WASHINGTON BOULEVARD IMPROVEMENTS PROJECT".

A land acquisition specialist, retained by the Village to obtain the necessary Easements, successfully negotiated and acquired three (3) of the four (4) Easements. The land acquisition specialist, after significant time and effort, was unable to determine ownership of the fourth Easement, located at 600 South 9th Avenue, and recommended that the Village file a condemnation action in order to obtain the 600 South 9th Avenue Easement and move forward with the Project. At its December 14, 2021 meeting, the Board of Trustees approved Ordinance No. CO 2021-34, entitled AN ORDINANCE AUTHORIZING CONDEMNATION OF A PUBLIC UTILITY AND SIDEWALK EASEMENT ON PROPERTY AT 600 SOUTH 9TH AVENUE, which provided authority for the Village Attorney to initiate the condemnation action. Klein, Thorpe and Jenkins, Ltd. ("KTJ") has since filed the condemnation suit and is hoping to receive a default order and obtain a court-approved easement in early July 2022. We are hopeful that

we can obtain default orders and/or court authorization for the easement in time to meet the State deadlines, but the court proceeding could be delayed or prolonged for any number of reasons.

The Cook County Land Bank (the "Land Bank") has simultaneously sought to obtain a tax deed for the entire 600 South 9th Avenue property on which the 600 South 9th Avenue Easement the Village seeks would be located. The 600 South 9th Avenue property has an unoccupied two-family residential structure on it. **Our back-up plan, in the event the condemnation litigation becomes contested or otherwise drags on, was to rely on the Land Bank's acquisition of title to 600 South 9th Avenue through the tax deed proceeding, which would allow the Land Bank to provide the Village with the requested Easement in time for the Project to move forward. Several months ago, the Land Bank decided it was not interested in moving forward with the tax deed proceeding unless the Village was willing to acquire the Property from the Land Bank at the end of the process. So, in order to keep the back-up plan as a viable option, the Village Board, after discussing the matter in Executive Session at its March 1, 2022 meeting, authorized staff and the Village Attorney to move forward with accepting ownership of the Property in the event the Land Bank is successful in obtaining a tax deed. The Land Bank has provided a Terms Sheet indicating its willingness to convey the Property to the Village upon completion of the tax deed proceeding for a cost of \$16,250. The conveyance cost is intended to cover Land Bank costs of acquisition and conveyance. The attached Ordinance authorizes execution of the Terms Sheet, and acquisition of the Property by the Village, in order to ensure the Project can move forward as planned.**

If there are any questions, please feel free to contact me.



Enclosure

cc: Gwaine Dianne Williams, Village Clerk (w/ encl.)
Elijah Willis, Interim Village Manager (w/ encl.)
Bill Peterhansen, Village Engineer (w/ encl.)
Michael T. Jurusik, Village Attorney (w/ encl.)

ORDINANCE NO. _____

**AN ORDINANCE APPROVING THE ACQUISITION OF PROPERTY
AND THE RELATED EXECUTION OF A TERMS SHEET WITH
THE COUNTY OF COOK, ILLINOIS D/B/A COOK COUNTY LAND BANK AUTHORITY
FOR PROPERTY LOCATED AT 600 S. 9TH AVENUE**

WHEREAS, the Village of Maywood ("Village"), utilizing funds provided by the Illinois Department of Transportation ("IDOT"), is undertaking the full reconstruction of Washington Boulevard, a public right-of-way within the jurisdiction of the Village, from 9th Avenue to 21st Avenue, including drainage improvements, traffic signal improvements, intersection modernization, and lighting improvements (collectively, the "Project"); and

WHEREAS, in order to obtain the IDOT funding needed to complete the Project, it is necessary for the Village to obtain certain permanent public utility and sidewalk easements on private property at the intersection of Washington Boulevard and 9th Avenue, for the purpose of hosting proposed Americans With Disabilities Act ("ADA") sidewalk ramps and traffic signals as part of the Project. Each easement includes a 10' x 10' triangular shape (50 square foot) specifically located behind the area where the public sidewalks meet at each corner; and

WHEREAS, after significant effort and research, the Village and its consultants have been unable to definitely determine ownership of property located at 600 South 9th Avenue, on which one of the necessary easements is located (the "600 South 9th Avenue Easement"); and

WHEREAS, the County of Cook, Illinois d/b/a the Cook County Land Bank Authority (the "Land Bank") is anticipated to complete a tax deed proceeding in the near future that will result in ownership by the Land Bank of the entire property at 600 South 9th Avenue (the "Subject Property"), on which the 600 South 9th Avenue Easement is located; and

WHEREAS, the Land Bank desires to convey, and the Village desires to obtain, for purposes of facilitating the Project, title to the Subject Property following the completion of the tax deed proceeding and issuance of a deed for the Subject Property to the Land Bank; and

WHEREAS, the President and Board of Trustees of the Village find that it is useful, advantageous, necessary and desirable for the Village to acquire the Subject Property, in order to construct the Project improving Washington Boulevard, a major thoroughfare in the Village. The President and Board of Trustees of the Village of Maywood further find that it is in the best interests of the Village, its residents and the public to approve this Ordinance authorizing the execution of a Terms Sheet and acquisition of the Subject Property from the Land Bank for a purchase price of Sixteen Thousand Two Hundred Fifty and 00/100 Dollars (\$16,250.00).

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, PURSUANT TO THE HOME RULE POWERS OF ARTICLE VII, SECTION 6 OF THE ILLINOIS CONSTITUTION OF 1970 AND THE INTERGOVERNMENTAL COOPERATION POWERS OF ARTICLE VII, SECTION 10 OF THE ILLINOIS CONSTITUTION OF 1970, AS FOLLOWS:

SECTION 1: Recitals. The statements set forth in the preambles of this Ordinance are found to be true and correct and are adopted as part of this Ordinance.

SECTION 2: Approval. The document entitled Cook County Land Bank Authority Terms Sheet ("Terms Sheet"), between the Village and the Land Bank, a copy of which is attached hereto as **Exhibit "A"** and made a part hereof, is approved in substantially the form attached hereto, as is the acquisition of the Subject Property by the Village contemplated therein, and the Village President and Village Clerk of the Village of Maywood, or their designees, are authorized and directed to execute and deliver said Terms Sheet and all other instruments and documents that are necessary to purchase the Subject Property from the Land Bank at a price of Sixteen Thousand Two Hundred Fifty and 00/100 Dollars (\$16,250.00), and to otherwise fulfill the Village's obligations under the Terms Sheet. All of the foregoing are subject to completion by the Land Bank of its tax deed proceeding and vesting of title to the Subject Property in the Land Bank via a judicial tax deed.

SECTION 3: Repealed. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 4: Severability. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this ___ day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ___ day of June, 2022 and attested to by the Village Clerk this same day.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT "A"

**TERMS SHEET
BETWEEN THE VILLAGE OF MAYWOOD AND
THE COUNTY OF COOK, ILLINOIS D/B/A COOK COUNTY LAND BANK AUTHORITY
FOR PROPERTY LOCATED AT 600 S. 9TH AVENUE**

(attached)

Cook County Land Bank Authority (“CCLBA”) Terms Sheet



1. Property: Address: 600 S 9th Ave, Maywood, IL 60153
PIN(s): 15-10-427-010-0000

2. Purchaser: Name: Village of Maywood
Address: 40 Madison St., Maywood, Il 60153
Phone:
Email:

3. Purchaser’s Attorney: Name:
Address:
Phone:
Email:

4. Purchase Price: \$16,250

5. Proposed Municipal Use for Property: _____

6. Financing: The Purchaser (check one) () will or () will not obtain financing to purchase the Property. Lender: NA

CCLBA will have the right to terminate this transaction upon any material change in how the purchase of the Property is being financed. Any such change will be permitted only with CCLBA’s express authorization.

7. Property Sold As-Is: Each Property sold by CCLBA is sold on an “as is” basis with no express or implied warranties as to condition.

8. Contract of Purchase and Sale: Upon the execution and delivery of this Terms Sheet by both Seller and Purchaser (collectively, “Parties”), Seller will have its attorneys prepare, and send to Purchaser, a Purchase Agreement. Such Purchase Agreement shall be consistent with these terms and shall include other material terms and conditions of the sale yet to be agreed to by the Parties, including, without limitation, representations and warranties mutually acceptable to the Parties. The Purchaser shall have **seven (7) business days** from the date the Purchaser receives the Purchase Agreement to return a signed Purchase Agreement to the Seller’s attorneys. Electronic copies are acceptable. Notwithstanding any other provision, if a signed Purchase Agreement is not returned within **seven (7) business days**, the terms set forth in this Terms Sheet and the Purchase Agreement shall expire.

9. Contingent on Acquisition: CCLBA (check one) () has, () has not, acquired the Property.

If CCLBA has not yet acquired the Property, CCLBA’s obligation to close on the Property is contingent upon CCLBA’s acquisition of the Property prior to _____ (“Acquisition Deadline”). If, at any time, CCLBA notifies Purchaser that CCLBA will not be acquiring the Property prior to the Acquisition Deadline, this Terms Sheet and the Purchase Agreement shall be null and void. The Acquisition Deadline may only be extended by mutual agreement by the Parties in writing.

10. Closing Location and Period: The closing of the purchase and sale (the “Closing”) shall take place no later than thirty (30) days (the “Closing Date”) at a mutually agreeable time at the offices of the CCLBA or as otherwise agreed to by the Parties in writing.

11. Transfer Taxes; Prorations and Closing Costs: Purchaser will shall pay the costs of any transfer/inspection fees and taxes due for Seller's acquisition and sale of the Property. Notwithstanding any local custom, Purchaser shall record the deed and pay all associated costs. Seller represents that property taxes have been voided through the year of Seller's acquisition. However, any taxes that have accrued between the year of Seller's acquisition and the Closing will be Purchaser's responsibility to pay. Seller will not provide a tax proration at Closing.

12. Post-Closing Security. CCLBA currently has a contract with Door & Window Guard Systems, Inc. ("DAWGS") to secure the Property while it is vacant. The rates for maintaining the DAWGS system after Closing are attached to this Term Sheet. Pursuant to local ordinance, Purchasers are obligated to keep the Property secured at all times after Closing until the property is re-occupied. Purchaser agrees to secure the Property after closing as follows:

Keep and maintain the current DAWGS system at the attached rates.

Discontinue and replace the DAWGS system.

Not applicable

13. Termination: Unless the Parties have made and entered into a Purchase Agreement, Seller shall have the right to withdraw its acceptance of the terms in this Term Sheet. If the Seller exercises this option, this Term Sheet shall be deemed null and void and neither party shall have any further duties or obligations under this Term Sheet. If Seller withdraws acceptance of this Term Sheet, Seller agrees to refund the originating Party any Application Fee paid as part of this transaction. Neither Party shall be entitled to any monetary or legal damages as a result of termination.

If this term sheet correctly reflects your understanding of our mutual intent with respect to certain principal terms and conditions of the proposed sale of the Property, please so indicate by signing this Terms Sheet and returning the same to the undersigned.

Cook County Land Bank Authority ("CCLBA")

Purchaser:

By: _____

By: _____

Name: Eleanor Gorski
Title: Executive Director

Name: _____

Title: _____

Agreed to as of _____

Agreed to as of _____

Application Fee Received: NA

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. _____

**AN ORDINANCE APPROVING THE ACQUISITION OF PROPERTY
AND THE RELATED EXECUTION OF A TERMS SHEET WITH
THE COUNTY OF COOK, ILLINOIS D/B/A COOK COUNTY LAND BANK AUTHORITY
FOR PROPERTY LOCATED AT 600 S. 9TH AVENUE**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Village Board Meeting held on the ____ day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the ____ day of June, 2022.

I further certify that the roll call vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

ORDINANCE NO. CO-2022-___

**AN ORDINANCE APPROVING A SPECIAL USE
FOR AN INDOOR RECREATION FACILITY USE
(1007 South 17th Avenue)**

WHEREAS, a petition for the granting of a special use pursuant to the Village of Maywood Zoning Ordinance (“Zoning Code”) relative to operation of an Indoor Recreation Facility at property located at 1007 South 17th Avenue (the “Subject Property”) has been filed with the Village of Maywood (the “Village”) by Petitioner Tori Garron (“Petitioner”); and

WHEREAS, the Petition has been referred to the Plan Commission/Zoning Board of Appeals (“Plan Commission”) of the Village and has been processed in accordance with the Zoning Code; and

WHEREAS, the Subject Property is legally described in Exhibit “A” attached hereto and made a part hereof; and

WHEREAS, the Plan Commission held a public hearing, on May 24, 2022, on the question of whether the requested Special Use should be granted, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, public notice in the form required by law was given of said public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing. In addition, notice was sent to surrounding property owners; and

WHEREAS, on May 24, 2022, the Plan Commission voted to favorably recommend the requested Special Use to the Village President and Board of Trustees of the Village of Maywood on a vote of four (4) in favor, none (0) opposed and three (3) absent; and

WHEREAS, the Plan Commission of the Village has reported its findings and recommendations regarding the Special Use to the Village President and Board of Trustees, and the Village President and Board of Trustees have duly considered the Plan Commission’s findings and recommendations.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Petitioner desires to operate an Indoor Recreation Facility on the Subject Property located in the C-2 Pedestrian-Oriented Commercial Zoning District in the form of an indoor gaming space for children. Indoor Recreation Facilities are allowed by special use under Table 8-1 (Commercial Districts Permitted and Special Uses) of the Zoning Code.

SECTION 2: The President and Board of Trustees of the Village of Maywood approve and adopt the findings of fact and recommendations of the Plan Commission, a copy of which is attached hereto as Exhibit “B”, and incorporate such findings and recommendations herein by reference as if fully set forth herein.

SECTION 3: The President and Board of Trustees, after considering and adopting the findings and recommendations of the Plan Commission and other matters properly before it, grant the

requested Special Use to operate an Indoor Recreation Facility at the Subject Property of 1007 South 17th Avenue, in the C-2 Pedestrian-Oriented Commercial Zoning District.

SECTION 4: Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance or regulation of the Village shall be grounds for the immediate rescission by the President and Board of Trustees of the approvals made in this Ordinance.

SECTION 5: All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 6: Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 7: This Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

PASSED this ____ day of June, 2022, by the Corporate Authorities of the Village of Maywood on a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the Village President on the ____ day of June, 2022, and attested to by the Village Clerk this same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

This Ordinance was published by me in pamphlet form on the ____ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**Legal Description
of the Subject Property**

PARCEL 1: LOT 39 IN CUMMINGS AND FOREMAN REAL ESTATE CORP. MADISON STREET AND 17TH AVENUE SUBDIVISION, IN THE SEMINARY ADDITION TO THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

PIN: 15-15-200-001-0000

**COMMON PROPERTY ADDRESS: 1001-1009 S. 17th AVENUE, MAYWOOD, ILLINOIS 60153
1612-1614 W. MADISON St., MAYWOOD, ILLINOIS 60153**

Exhibit "B"

**Findings of Fact and Recommendations of
the Maywood Plan Commission/Zoning Board of Appeals**

(attached)



**FINDINGS OF FACT AND RECOMMENDATIONS OF
THE PLAN COMMISSION/ZONING BOARD OF APPEALS OF THE VILLAGE OF MAYWOOD TO
THE PRESIDENT AND BOARD OF TRUSTEES**

**Case #22-001
May 24, 2022**

APPLICATION: PC/ZBA Case #22-001 – For a Special Use Permit, to allow the operation of an Indoor Recreation Facility in the C-2 Pedestrian-Oriented Commercial Zoning District, on the property located at 1007 South 17th Avenue, Maywood, Illinois.

PROPERTY: 1007 South 17th Avenue, Maywood, Illinois 60153 (the “Property”)

PETITIONER: Tori Garron (the “Petitioner”)

SUMMARY OF REQUEST AND RECOMMENDATION: The Petitioner is seeking a special use permit to construct and operate an Indoor Recreation Facility in the C-2 Pedestrian-Oriented Commercial Zoning District, on the Property located at 1007 South 17th Avenue. The Petitioner’s proposed facility will have video arcade game machines and board games for use by area children.

Following a public hearing held on May 24, 2022, the Plan Commission/Zoning Board of Appeals (PC/ZBA) recommended approval of the proposed special use permit on a vote of 4-0.

BACKGROUND: Petitioner is seeking to open an Indoor Recreation Facility called Your Game Room on the Property (the “Facility”). The Petitioner has owned and operated a small candy store and hair salon for children on the Property since 2017. She will continue to operate both the candy store and hair salon uses. Operation of an Indoor Recreation Facility is a special use in the C-2 Zoning District.

PUBLIC HEARING: Chairperson Lira opened the Public Hearing on May 24, 2022. Chairperson Lira noted that Village staff were not present and no application packet had been provided to the Commission. She did have a memo from Director of Community Development Ruben Feliciano, who stated in the memo that staff had worked closely with the Petitioner, and were supportive of her request for a special use.

Petitioner Tori Garron described her background. She is a Village of Maywood resident, has owned and operated a candy store at 1612 Madison Street for five (5) years, is a current employee of the Maywood Park District, is recently retired from her longtime career in the airlines after 25 years, is a mental health advocate for adolescent teen girls and is a foster parent. She desires to offer children an alternative to athletics, and to try to change the trajectory of the area around Madison Street and 17th Avenue by increasing the presence of children in the area. She described different gaming systems that would be available, and some arcade-style games that would be available. Board games will be available as well. The Facility is strictly for children 18 and under, and no smoking or alcohol use will be tolerated. The

Petitioner stated that the Facility has community and police department support. The Facility has been planned for some time, but was slowed down by Covid and other factors.

A Commissioner asked about the exact location of the proposed Facility. The Petitioner stated it would be located on the 17th Avenue side of the large building at 17th Avenue and Madison Street. Petitioner's other businesses are also located in the building. Petitioner was asked whether the games would be new. She stated they would be, but she is of course open to donations. Customers will pay by purchasing blocks of minutes of playtime. Staff will include volunteers. Petitioner talked about the importance of believing in children and providing them with safe spaces. A metal detector will be installed by Petitioner. The maximum number of children will be fixed by the fire department, but she does not plan to exceed fifteen (15) children at any one time due to the need to have game tables, chairs and the like in the facility.

There being no further questions or members of the public wishing to speak on the application, the Public Hearing was closed.

MOTION: After the Public Hearing was closed by Chairperson Lira, Commissioner Dawson made a motion to recommend for approval to the Board of Trustees a special use for the Indoor Recreation Facility use in the C-2 Pedestrian-Oriented Commercial Zoning District. The motion was seconded by Commissioner Ratley. The motion was carried by roll call vote as follows:

Ayes: Chairperson Lira, Commissioners Dawson, Smith and Ratley.

Nays: None.

Abstain: None.

4-0-0 motion carried.

FINDINGS: The PC/ZBA makes the following Findings as to the proposed special use:

1. The establishment, maintenance and operation of the special use in the specific location proposed will not be unreasonably detrimental to or endanger the public health, safety or general welfare of any portion of the community.
 - The proposed Indoor Recreation Facility will be adjacent to Petitioner's other businesses, and has a goal of providing a safe space for children.
2. The proposed special use is compatible with the adjacent properties and the other property within the immediate vicinity of the special use.
 - The proposed Indoor Recreation Facility will be located on the ground floor of the Property adjacent to Petitioner's other businesses. The proposed Facility is generally compatible with the existing C-2 commercial uses.
3. The proposed special use will not substantially diminish and impair property values within the immediate vicinity.
 - The Petitioner is investing in the area in order to help change the trajectory of the Madison Street and 17th Avenue intersection. The redevelopment of the vacant space on the Property with the proposed Facility should help to increase area property values.

4. The establishment of the proposed special use will not impede the normal and orderly development and improvement of surrounding property uses permitted in the district.
 - The surrounding property is zoned C-1 and C-2. With the proposed special use, the Property will be compatible with the existing uses nearby and future improvements of nearby properties in this already developed area.

5. Adequate utilities, access road, drainage or other necessary facilities have been or are being provided.
 - The Property is served by the existing infrastructure, and the existing utilities and access roads are adequate to service the proposed Indoor Recreation Facility use and ensure its efficient operation.

6. The special use in the specific location proposed is consistent with the spirit and intent of the Village's Zoning Ordinance and its Comprehensive Plan.
 - The proposed Indoor Recreation Facility use is found to meet this standard.

RECOMMENDATION: Based upon the foregoing Findings, the Plan Commission/Zoning Board of Appeals, by a vote of 4-0-0, recommends to the President and Board of Trustees that the following requested zoning relief be approved:

A Special Use Permit to allow an Indoor Recreation Facility use in the C-2 Pedestrian-Oriented Commercial Zoning District at the Property commonly known as 1007 South 17th Avenue.

Signed: _____
Sara Lira, Chairperson
Plan Commission/Zoning Board of Appeals
Village of Maywood

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

**AN ORDINANCE APPROVING A SPECIAL USE
FOR AN INDOOR RECREATION FACILITY USE
(1007 South 17th Avenue)**

which Ordinance was passed by the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the ___ day of _____, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the ___ day of _____, 2022.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of _____, 2022.

Gwaine Diane Williams, Village Clerk

[SEAL]



Village of **MAYWOOD**

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-6351
COMMUNITY DEVELOPMENT

TO: Chasity Wells-Armstrong, Village Manager
FROM: Ruben D. Feliciano, Director of Community Development
DATE: June 7, 2022 – COWT Agenda Item
RE: Approval of Special Use Permit – Yours Gaming

BACKGROUND:

Attached you will find a complete application for a special use permit for Yours Gaming that went before the Planning & Zoning Commission on Tuesday, May 24th, 2022 during a public hearing. The Planning & Zoning Commission voted unanimously (4 votes) to recommend approval of the special use permit for Yours Gaming.

The Community Development Department is in full agreement for the issuance of this special use permit. This will be a safe space for young people to have an outlet in the community. We have worked closely with Ms. Tori Garron to get this project going. She is currently a business owner of a candy store and a homeowner in Maywood. So, she is totally committed to the development and improvement of Maywood. Community Development has no reservations about this special use permit.

FINANCIAL IMPACT:

This will have a positive financial impact on the Village of Maywood. There will be another business operating a space within the village and generating revenues which helps with the economic development of the community. Furthermore, this type of business will also provide a safe space for young people

RECOMMENDATION:

That the Village of Maywood Board of Trustees approve the special use permit (Case # PC/ZBA 22001) for Yours Gaming located at 1007 S. 17th Avenue.



Plan Commission/Zoning Board of Appeals
PETITIONER'S SUBMITTAL CHECKLIST

Project Title: YOURS Gaming Room (Kids gaming)
Project Contact: Tori Carron Phone: 708.368.5569

Submittal Guidelines:

This is a general checklist. Other items pertaining to your case may be necessary. The Plan Commission and/or Village Board may request additional information. ALL PETITIONERS ARE URGED TO REVIEW THE MATERIAL IN THIS PACKAGE AND The Village of Maywood Zoning Ordinance. Petitions for Planned Unit Developments must be filed in accordance with the Maywood Zoning Ordinance.

- Ten (10) collated packets of full-size plans shall be submitted for Technical Review Committee review. One additional set at no larger than 11" by 17" shall be submitted for distribution purposes. If revised plans are necessary, ten (10) additional full size sets must be submitted for further review.
Ten (10) additional 11" x 17" sets of all plans (including all revisions) must be submitted by the date of the PC/ZBA calendar for the date being requested for the anticipated public hearing with the Petition for PC/ZBA application.
The maximum plan size shall be 24 inches by 36 inches (must be folded to 8 1/2 by 11 inches for submittal).

Each drawing, shall include the following basic information:

- Project name
Approximate Address
Drawing Title and Sheet Number
Scale, both in numerals and graphic
North arrow
Date and latest revision date, if any
Name of person(s) preparing the drawing, professional registration or affiliation, address and phone number
Name, address and phone number of the property owner and/or applicant

Attach the following for all petitions (as required):

Required Not Applicable

- 1. PETITION FOR PLAN COMMISSION/ZONING BOARD OF APPEALS
The Petition for PC/ZBA must be filed in triplicate with original signatures on all three copies.
2. PROOF OF OWNERSHIP
A Letter of Authorization from the Owner of Record is required if an agent is designated or if the Owner's signature is not on the petition. A Land Trust Disclosure form must be included if applicable.
3. APPLICATION FEE
Fees are listed on the Petition for PC/ZBA and are based on the type(s) of petition(s) requested.

4. LEGAL REGISTERED SURVEYOR'S "PLAT OF SURVEY"

Two copies of a certified current* plat of survey prepared by a surveyor including:

- a. Legal Description of the site
- b. Acreage/Site Area
- c. Dimensioned Boundaries of the Subject Site
- d. Property lines
- e. Easements, if any
- f. Adjacent road right-of-ways
- g. Overhead and Underground Utilities (sanitary sewer, water main, storm sewer, electric, telephone, gas, cable television, and street lights)

*Current plat of survey is dated within ONE YEAR of application with no alterations.

5. PROJECT SUMMARY/NARRATIVE LETTER

A written overview of the project and summary of evidence must be submitted in the form of a cover letter that makes reference to submitted plans and exhibits. The letter shall also include a summary of the evidence which the petitioner proposes to offer in order to demonstrate compliance with the conditions for approval in applicable sections of the Village Code as well as justification for any requested Special Use, Variation, Planned Development, etc.

6. CERTIFICATION OF PUBLIC NOTICE INFORMATION AND LIST OF SURROUNDING PROPERTY OWNERS (as required by Section 3.3)

The applicant shall be responsible for mailing proper notice. Notice shall be sent by certified mail, properly addressed to the owners as shown in the records of the Cook County Recorder and on the tax assessor's rolls, with sufficient postage affixed thereon and with return receipt requested. The applicant shall provide an affidavit to the Village stating that notice was mailed to every property within two-hundred fifty (250) feet of the subject property. The applicant shall also provide the Village with a list of names, addresses and property identification numbers (PIN) of all notice recipients.

7. PRELIMINARY PLANNED UNIT DEVELOPMENT (PUD Sec. 5.6(c))**1. Minimum Requirements**

Every Preliminary Plan shall contain the following:

- a. A plat of survey of the parcel or parcels of land comprising the zoning lot that is less than one (1) year old. The plat shall be drawn to scale showing the actual dimensions of this zoning lot, including all parcels or lots within the zoning lot. The plat shall be drawn in accordance with the recorded plat of such land.
- b. Proof of ownership.
- c. A site location map drawn to an appropriate scale showing the proposed planned unit development in relation to surrounding streets and property located within three hundred (300) feet in all directions of the development site. The map shall indicate the location, yards, height and land use of all existing buildings and structures immediately adjacent to the development site.
- d. A site plan drawn to an appropriate scale showing:
 - i. The location, ground area, height, bulk and approximate dimensions of all existing and proposed buildings and structures within the planned unit development.
 - ii. The use or uses to be made of such existing and proposed buildings and structures.
 - iii. The dimensions of all perimeter yards and the distance between all buildings and structures.
 - iv. The location and dimensions of all pedestrian walkways, driveways, streets, parking and loading facilities, including the number of parking

spaces serving each building or land use type and all parking related screening and landscaping.

v. The location, height, design and illumination characteristics of all external lighting fixtures within the development.

vi. The location and dimensions of any areas proposed to be conveyed, dedicated or reserved for parks, parkways, playgrounds, places of worship, school sites, public buildings or for any other public or quasi-public use.

e. Typical building elevations and schematic design presentations indicating the general architectural character of all proposed structures, including proposed building materials.

The drawings need not be the result of final architectural decisions.

f. A traffic circulation plan and traffic impact analysis prepared by a qualified professional indicating the proposed movement of vehicles, goods and pedestrians within the planned unit development, and to and from adjacent streets, and the impact of the proposed planned development upon existing traffic patterns. Such studies shall also include an examination of the adequacy of on-site parking facilities, vehicular circulation patterns and pedestrian access and safety.

g. A drainage plan prepared by a qualified professional indicating the manner in which surface drainage will be controlled and managed, consistent with all Village and other governmental jurisdictions, regulations and requirements.

h. A utilities study prepared by a qualified professional indicating the adequacy of the utility systems serving the proposed planned unit development, including water distribution lines, sanitary sewers and storm water drainage facilities.

i. A landscape plan prepared by a qualified landscape architect indicating the general character of all proposed landscaping, screening and fencing, including all open space areas around buildings and structures. Said landscape plan need not be the result of final architectural decisions.

j. A separate schedule setting forth any proposed exceptions to any Village regulations. This schedule shall cite by Section number each regulation from which an exception is sought.

k. An exterior lighting plan.

8. FINAL PLAN – PLAN UNIT DEVELOPMENT

Within one (1) year following the approval of the Preliminary Plan the applicant shall file with the Zoning Administrator a Final Plan containing, in final form, the information required for the Preliminary Plan. If the planned unit development is to be developed in phases, the applicant need only file a Final Plan for the first phase of development, as indicated in the development and construction schedule prescribed IN Section 5.6(i)(h). The Final Plan for the remaining phases shall be filed in accordance with the development and construction schedule. See section 5.6(D) for required information and documentation for all final plans for Planned unit Developments.

9. COLOR RENDERINGS

Color renderings of a proposed project should be provided prior to Plan Commission/ZBA consideration (as required by Staff).

10. DECLARATIONS OF EASEMENT

A draft of any declarations of easement relating to public improvements or common elements or facilities must be included.

Attach the following for petitions for Planned Unit Developments involving subdivisions of Lots:

Required Not Applicable

11. SITE PLAN OF LOT DIVISION/CONSOLIDATION

A sketch of the proposed lot split or lot reconfiguration including dimensioned boundaries of the two proposed resulting lots, any structures to remain and any resulting setback dimensions. A full property survey of the existing conditions and improvements must be attached to the proposal.

12. PLAT OF EASEMENT AND LEGAL DESCRIPTION

A sample legal description shall be provided of the two or more proposed lots. A ten (10) foot easement shall be required when the property does not maintain a public alley at the rear adjoining the rear property line.

13. STANDARDS

Complete Approval Standards document.

If after reviewing this checklist you have additional questions about the PC/ZBA process, please call the Department of Community Development at (708) 450-4405.



RECEIVED
FEB 28 2022
BY: [Signature] FILE NO. _____

PETITION

Plan Commission/Zoning Board of Appeals

DATE FILED _____

1. Applicant Tori Garron Daytime Phone 708-368-5569

Mailing Address 418 S 12th AVE

Email Address TLOVE544@gmail.com

2. Owner(s) of Record Private Holding LLC Daytime Phone 312-550-5575

Mailing Address Po Box 13512 Chicago IL 60613

Owner(s) of Record _____ Daytime Phone 312-550-5575

Mailing Address Po Box 13512 Chicago IL 60613

3. Applicant is: Owner Attorney Other Agent (please specify) Tenant
(Note: A letter of authorization from the owner(s) of record must be attached)

4. Applicant Relationship to owner Tenant

5. Address/Location of Subject Property 1007 S 17th AVE MAYWOOD IL 60153

6. Permanent Index Number(s) of Subject Property 15-15-200-001

7. Present Zoning Classification C-2 Proposed Zoning Classification (if applicable) NIA.

8. Zoning Designations and Uses of properties to the North C-1 South C-2

East C-2 West C-2

9. Current Use Retail Proposed Use (if applicable) after-school indoor-out for children

10. Lot Square Footage 16,795 Building Square Footage Tenant space ~ 1,500 sq. ft.

11. Explanation of Relief requested Special use permit

12. Ordinance Section Table 8-1

APPLICATION MUST BE FILED IN TRIPLICATE (one original and 2 copies) WITH ORIGINAL SIGNATURES

I hereby certify that the above statements and all accompanying statements and drawings are true and correct to the best of my knowledge. I hereby consent to the entry in or upon the premises described in this application by any authorized official of the Village of Maywood for the purpose of securing information, posting, maintaining and removing such notices as may be required by law.

[Signature]
Applicant Signature

2-28-2022
Date

Please note that advertisement of proposed projects prior to Village approval in no way creates an obligation for Village approval. Any advance promotion of a project is done at the risk of the petitioner. 302



Approval Standards for Special Uses (Zoning Ordinance, § 4.4(E))

No special use shall be recommended for approval by the Plan Commission/Zoning Board of Appeals and approved by the Village Board unless the Plan Commission/Zoning Board of Appeals has made findings, based upon the evidence presented at the public hearing, to support each of the following conclusions - please respond after each with a short narrative stating how the proposed special use meets or is consistent with each standard:

1. The establishment, maintenance and operation of the special use in the specific location proposed will not be unreasonably detrimental to or endanger the public health, safety or general welfare of any portion of the community.

NO

2. The proposed special use is compatible with adjacent properties and other property within the immediate vicinity of the special use.

yes

3. The proposed special use will not substantially diminish and impair property values within the immediate vicinity.

NO

4. The establishment of the proposed special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

NO

5. Adequate utilities, access roads, drainage or other necessary facilities have been or are being provided.

yes

6. The special use in the specific location proposed is consistent with the spirit and intent of the Village's Zoning Ordinance and its Comprehensive Plan.

yes. This request is for business is to provide a safe low place for our children in the community.

VILLAGE OF MAYWOOD
 40 MADISON STREET
 MAYWOOD IL 60153

Receipt No: 2.044059

May 19, 2022

TORI GARROW (418 S. 12TH)

CODE (NOT INTERFACED)
 ZONING MAPS

Total: 600.00

600.00

600.00

CASH
 Payor:
 TORI GARROW (418 S. 12TH)
 Total Applied:

600.00

Change Tendered: .00

05/18/2022 4:22 PM

FEES

In accordance with 151.9
 These are provided only
 information.

for the various zoning applications.
 check with the Village for official

APPLICATION	ZONING ORDINANCE SECTION	FEES
ZONING AMENDMENT		
Text Amendment	Section 4.2	\$1200
Map Amendment – To Rezone to R-1, R-2 & R-3 Districts	Section 4.2	\$600
Map Amendment – To Rezone to Any Other District	Section 4.2	\$1200
ZONING VARIANCE		
Variance – Single-Family & Two-Family	Section 4.3	\$600
Variance – All Others	Section 4.3	\$600
SPECIAL USE (EXCEPT PLANNED UNIT DEVELOPMENT)	Section 4.4	\$600
PLANNED UNIT DEVELOPMENT	Section 5	\$1,200 + deposit for costs (see Section 3.2.D. of Zoning Code)
SITE PLAN REVIEW		
Site Plan Review – Single-Family & Two-Family	Section 4.6	\$200
Site Plan Review – All Others	Section 4.6	\$400
SIGN REVIEW & PERMIT	Section 4.7	\$100
ZONING PERMIT	Section 4.8	\$100
ZONING INTERPRETATION	Section 4.9	\$50
ZONING APPEAL	Section 4.10	\$500
TEMPORARY USE PERMIT	Section 12.6	\$100





2022

VILLAGE OF MAYWOOD
COMMUNITY DEVELOPMENT & FINANCE
2022 BUSINESS LICENSE & REGISTRATION APPLICATION
PLEASE PRINT OR TYPE (Must be completed in full)

New Business Date 12-10-2021
 Renewal
 Home Based
 Ownership Change State License #: _____

IL Department of Revenue #: _____
(Business License **cannot** be issued without State numbers)

1. General Information

Name of Business: YOURS GAMING
Business Address: 1007 S 17TH AVE City: MAYWOOD State: IL
Zip Code: 60153 Business Property PIN No: _____
Cell Phone No: 7083685569 Telephone No: 708655-1753
Fax No: _____ Email: _____

2. Emergency Contact Information:

Name: Paula Darling Telephone #: 708-785-1855

3. Business Owner's Information

Partnership/Firm Corporation

Name _____

Home Address _____ City/State _____ Zip _____

Telephone # _____ Emergency # _____

Additional owners Names Address Phone #

4. Property Owner's Information

Name: Private Holding (George)

Home Address _____ City/State _____ Zip _____

Telephone # 312-330-0400 Emergency # _____

5. Select the type of business:

Food Service Retail Industrial Service Office Entertainment

6. Indicate total square footage: 1100

2022

VILLAGE OF MAYWOOD
COMMUNITY DEVELOPMENT & FINANCE
2022 BUSINESS LICENSE & REGISTRATION APPLICATION

7. Hours and days of operation: _____

8. Please provide a brief description of the business:

Full-time employees # _____ Part-time employees # _____

Select All Boxes that Apply:

- Restaurant # of seats _____
Gas Station # of pumps _____
Manufacturer Print shop Funeral Home
Used/ New Car Lot New Car Lot Automotive Supply/Repair
Laundromat Cleaners Car Wash
Towing Service Beauty Shop Barber Shop
Nail Shop Beauty Supply Store Electronics/Cell phones
Bakery Grocery Store General Merchandise Store
Candy Cigarettes/Tobacco Liquor Distributor
Food Vendors Vending Machines Clothing Store
Resale Shop Hardware Store Lawyer Office
Real Estate Music Studio Music Store
Video Shop General Office Florist
Pre-School Medical Office Pharmacy/Medical Supplies
Bank Currency Exchange Landscapers
Scavenger Service Other _____

If you checked the Vending Machines Box above, please fill out the chart below.

Table with 4 columns: VENDING MACHINES TO BE LICENSED, NO. OF MACHINES, FEE PER MACHINE, AMOUNT DUE. Rows include Candy/Coffee/Food/Soda/Soap/Trinkets, Gumball, Cigarettes, Video Gaming 1st Machine, and Total Number of Machines.

Signature: _____ (Owner, Partner, or Officer)

FOR OFFICE USE ONLY

Zoning Class _____ Zoning Approval _____ Legal Approval _____
Permitted Use Special Use Prohibited Use
Fire Code Enforcement Inspections Approval _____
Leins Y N 12/17/24 Water Lein Y N Parking Tickets Y N
Financial Approval MTC



Community Development
 Department
 Planning and Zoning Division
 Village of Maywood
 40 Madson St.
 Maywood, IL 60153
 P: 708-450-4411

BUSINESS LICENSE & REGISTRATION ZONING REVIEW FORM

OFFICIAL USE ONLY	
BL#:	
REC#:	

Businesses operating from a commercial location within the Village of Maywood are required to go through the zoning conformance review process to verify that applicable activities comply with the zoning ordinance.

BUSINESS ENTITY INFORMATION

Legal Business Name: YOURS GAMING		DBA (if applicable):	
Business Physical Address: 1007 517TH AVE			
	<small>Number</small>	<small>Street</small>	<small>Unit/Suite #</small>
	<small>City</small>	<small>State</small>	<small>Zip</small>
Business Owner Information:	First Name: Tori	Last Name: GARRON	Title: OWNER
	Phone: 7086551753	Email: TLOVE544@gmail.com	Fax:

BUSINESS ACTIVITY INFORMATION

Please describe your business activity in detail, using at least three sentences. (use additional sheets if necessary)

It will be a place where adults/parents can bring children to play game i.e. playstation, xbox, nintendo children can also walk or ride bikes to establishment will serve juice water soda beverages

A.	Are you the owner of the subject property?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
B.	Is the business currently licensed in the Village of Maywood?	<input type="checkbox"/> Yes, BL# _____	<input checked="" type="checkbox"/> No
C.	Is your business moving from one location to another on the same property?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
D.	Is the business a "home occupation" or relocating to the building's 2nd floor or above?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
E.	Is the business activity similar to the previously licensed tenant?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
F.	Does the business lease space from an existing, licensed tenant in the same profession (e.g. hairdresser, attorney, or doctor leasing space from another hairdresser, attorney, or doctor)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
G.	Is the business located in a shared office space?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

COMMERCIAL LOCATION INFORMATION

1.	How much of the space you lease is used for general office tasks (accounting, marketing, clerical, billing, correspondence, phone calls, etc.)?	<input type="checkbox"/> 100%	<input type="checkbox"/> 99%-76%	<input type="checkbox"/> 75-51%	<input type="checkbox"/> 50-26%	<input type="checkbox"/> 25-16%	<input type="checkbox"/> 15-1%	<input checked="" type="checkbox"/> None	
2.	Are you operating a business that has obtained an entitlement through the Plan Commission/ZBA?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If Yes, please list case #:					
3.	Does the business use, promote and allow for a walk-in clientele?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If No, please explain:					
4.	Do you prepare or sell food at this location?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Do you have customer seating?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
5.	Do customers purchase food at a walk-up counter?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Do wait staff take orders from the table?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
6.	Describe the food sales: bottle soda, water, blended juices								
7.	Does this business involve the sale of alcohol?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Alcohol license type:					

If Yes, an alcohol entitlement approval is required prior to any alcohol sales. Contact the Planning Division at 708-450-4411 for information.

VILLAGE OF MAYWOOD BUSINESS LICENSE — COMMERCIAL ZONING REVIEW FORM

Complete next page

8. What was the name of the previous business at this location?
N/A

9. What was the previous use of this space (e.g. general office, post-production, retail)?
 Enter the date that the previous business vacated space.

Month	Day	Year

NOTE: If you are unsure of any of the above information, please contact the building owner or your leasing agent.

10. Do you share this space with a separate business? Yes No Shared space business name: _____

11. On which floor is the business located? FIRST

12. What is the square footage of the space that you lease? (This is information that is included in your lease.) 1160'

13. Do you store products at this site? Yes No If yes, how much product is stored? _____

14. Describe the products stored on-site:

15. Describe pick up and delivery:
N/A

16. Do you manufacture products at this site? Yes No
 If yes, describe the manufacturing process and product pickup and delivery procedures: (use additional sheets if necessary)

ACKNOWLEDGEMENT

I certify under penalty of perjury that all statements made in this application are, to the best of my knowledge, true and correct, and that I have completed this application. I authorize the Village of Maywood to verify all statements and information provided on this application. I further agree to comply with all of the Codes and Ordinances of the Village of Maywood, including the Maywood Zoning Ordinance and adopted Building codes.

Tori GARRON [Signature] 12-10-2021
 Business Owner Printed Name Business Owner Signature Date

OFFICIAL USE ONLY

Business Description: Video games for children

Zone: C-2 Permitted land use: Indoor Rec - Sup. SMMC Section: _____

Entitlement(s): Yes No Entitlement(s) required? Yes No

If yes, Case #: _____ If yes, type required: SUP Indoor Recreat.

New Business Change of Existing Business (check all that apply) Address Business Activity Ownership
 Other (specify): _____

Comments: SUP needs to be processed for indoor Recreation.

REVIEW AND DETERMINATION

Permitted Use—Approved Non-Permitted Use—Denied

Nalini [Signature] [Signature] 3-18-22
 Planning Staff Printed Name Signature Date

Planning [Signature] x4411
 Title Email Extension



May 3rd, 2022

To: Tori Garron, Yours Gaming

From: Ruben D. Feliciano, Community Development

Items Needed to place Agenda Item at the May 24th, 2022 Planning & Zoning Commission:

- ✓ 1. Petitioner Checklist
- ✓ 2. Affidavit of Public Notice – Must be completed by May 6, 2022
 - a. Affidavit Public Notice
 - b. List of Addresses within 250 feet
 - c. Public Notice Letter
 - d. Proof of certified letters sent
- ✓ 3. Special Use Form Application
- ✓ 4. Special Use Application Fee

ROA
TG

1007 s 17th Ave Yours Game Room

Tori Love <tlove544@gmail.com>

Mon 4/25/2022 1:44 PM

To: Ruben Feliciano <rfeliciano@maywood-il.org>

There are three arcade machine

Ms PacMan

NBA Basketball

Mortal Kombat

And a 360 picture machine for pictures to be taken while kids enjoy gaming but not shown in photos

We also have a host of board games not shown

Thank you

Tori

Yours Gaming Room BUSINESS PLAN

Prepared by:

Tori Garron

1007 S 17th Ave
Maywood, Illinois 60153
7086551753
tlove544@gmail.com

I. EXECUTIVE SUMMARY

Yours Gaming Room (referred to from hereon in as the "Company") is intended to be established as a Limited Liability Company at 1007 S 17th Ave, Maywood, Illinois 60153 with the expectation of rapid expansion in the park district industry.

Business Description

The Company shall be formed as Limited Liability Company under Illinois state laws and headed by Tori Garron.

Hi my name is Tori Garron

I am a resident of Maywood

I own and operate a small candy store since 2017 and a Hair salon for kids located in the same facility of new business requests. I am a local foster mother and recently retired from united airlines after 25 years. I am certified in early childhood education. I am currently employed by the Maywood Park District. My goal is to bring leadership positivity and safe environment to our community. I am fully committed to the task.

New Service

The Company is prepared to introduce the following service to the market:

Children Fun and Games: The business will allow children to come in a play electronically games and board games

We will offer play station wii Xbox Nintendo photo booth to create memories all while teaching children respect person space leadership and discipline. We will offer free gaming to children with honor roll and in the near future create a donation grant for high honors students

II. BUSINESS SUMMARY

Industry Overview

In the United States, the park district industry presently makes 55 dollars in sales.

Research shows that consumers in this industry primarily focus on the following factors when making purchasing decisions:

Business Goals and Objectives

Short Term:

To show the community parents and kids that we will thrive and be safe in our community

Legal Issues

The Company affirms that its promoters have acquired all legally required trademarks and patents.

III. MARKETING SUMMARY

Target Markets

The Company's major target markets are as follows:

The target market are children along with parents to build relationships that are encouraging between children adults and seniors. To help kids have a enjoyable event space in the community where they live and go to school.

The estimated number of potential clients within the Company's geographic scope is 15.

Services

First-rate service is intended to be the focus of the Company and a cornerstone of the brand's success. All clients will receive conscientious, one-on-one, timely service in all capacities, be they transactions, conflicts or complaints. This is expected to create a loyal brand following and return business.

IV. FINANCIAL PLAN

VILLAGE OF MAYWOOD, ILLINOIS					
TABLE 8-1: COMMERCIAL DISTRICTS PERMITTED & SPECIAL USES					
(Amended 08/21/2012: CO-2012-33; Amended 07/26/2014: CO-2014-23 & CO-2014-26; Amended 11/20/2014: CO-2014-41)					
S = Special Use P = Permitted Use					
Use ¹	Zoning District				Specific Use Standards
	C-1	C-2	C-3	C-4	
RESIDENTIAL USES					
Assisted Living Facility		S	S	S	Section 11.3.A
Dwelling, Above the Ground Floor	P	P	P	P	
Dwelling, Multi-Family				S	Section 11.3.G
Dwelling, Townhouse				S	Section 11.3.G
Independent Living Facility		S	S	S	Section 11.3.A
Nursing Home		S	S	S	Section 11.3.A
CULTURAL USES					
Cultural Facility	P	P	P	P	Section 11.3.C
COMMERCIAL USES					
(Amended 08/21/2012: CO2012-33; Amended 07/26/2014: CO-2014-23 & CO-2014-26)					
Art Gallery	P	P	P	P	
Animal Hospital	S	P	P	P	
Banquet Hall		P	P	P	
Car Wash			S		
Currency Exchange		S	S	S	
Day Care Center, Adult or Child	S	S	S	S	Section 11.3.D
Drive-Through Facility		S	S	S	Section 11.3.F
Financial Institution	P	P	P	P	
Funeral Home	P	P	P		
Gas Station		S	P	S	Section 11.3.J
Greenhouse/Nursery			P		
Heavy Retail, Rental and Service			S	S	
Hospital			S		
Hotel/Motel			S	P	
Indoor Entertainment		S	P	S	Section 11.3.I
Indoor Recreation		S	P	S	Section 11.3.I
Kennel/Pet "Day Care" Service		S	P	P	Section 11.3.L
Live Entertainment		S	S	S	
Medical Cannabis Dispensing Organization		S	S	S	Section 11.3.S
Medical/Dental Clinic	P	P	P	P	
Motor Vehicle Dealership			P		Section 11.3.M
Motor Vehicle Rental Establishment			P		Section 11.3.M
Motor Vehicle Service and Repair			S		Section 11.3.N
Office Business	P	P	P	P	
Outdoor Entertainment			S	S	Section 11.3.I
Outdoor Dining	P	P	P	P	Section 11.3.P
Outdoor Recreation			S	S	Section 11.3.I
Payday or Title Loan Agency	S	S	S	S	
Personal Services Establishment	P	P	P	P	
Restaurant	P	P	P	P	
Retail Goods Establishment	P	P	P	P	
Tattoo Parlor			S		
TRANSPORTATION USES					
Off-Street Parking Lot	S	S	S	S	Section 11.3.O.2
Parking Structure	S	S	S	S	Section 11.3.O.1
GOVERNMENT AND EDUCATIONAL USES (Amended 11/20/2014: CO-2014-41)					
Educational Facilities, Vocational School		S			

(continued next page)



AFFIDAVIT OF PUBLIC NOTICE INFORMATION

(Public Notification for Public Hearings is required by the Zoning Ordinance of the Village of Maywood and Illinois Statute and incomplete or inaccurate property owner information, from which notification is made, can invalidate a Public Hearing.)

I, Tori Garrow, attest, as the petitioner or authorized representative of the petitioner, as part of a complete application for the Village to consider proposed project at 10075 17th AVE (address/property location), that due care was given to identifying the most current list of property owners that are required to be notified per Section 3.3 of the Zoning Ordinance of the Village of Maywood, including their respective mailing addresses and Parcel Identification Numbers (PIN), that this complete and accurate list is hereby transmitted to the Village as an attachment to this Affidavit and that notice was sent by or on behalf of the petitioner via Certified Mail to all owners on the list in conformance with the requirements of Section 3.3 of the Zoning Ordinance.

Project Title/Description: Gaming Room for kids

Project Proposed Address: 10075 17th AVE MAYWOOD 60153

Attest: Tori Garrow

Printed Name of Petitioner or Authorized Representative

[Signature]
Signature of Petitioner or Authorized Representative

5-5-2022
Date

Subscribed and Sworn To
Before Me This 5th Day
Of May, 2022

[Signature]
Notary Public



Date Received (Village Use Only) Staff Initials _____



VILLAGE OF MAYWOOD

NOTICE OF PUBLIC HEARING

Notice is hereby given to all interested persons that the Plan Commission/Zoning Board of Appeals of the Village of Maywood will hold a Public Hearing beginning at 7:00 PM or as soon thereafter as the business of the Plan Commission/Zoning Board of Appeals permits, on Tuesday, May 24th, 2022, to consider a request from Tori Garron (on behalf of Yours Gaming), who is seeking to obtain a special use permit required for the type of business (indoor recreation) she is trying to open at 1007 S. 17th Avenue in a C-2 District in the Village of Maywood.

C-2 as defined in Chapter 8.1 Section B of the **Maywood Zoning Ordinance (MZO)** is as follows:

Purpose of C-2 Pedestrian-Oriented Commercial District The C-2 Pedestrian-Oriented Commercial District is intended to provide for transit-oriented development at areas near public transit and pedestrian-oriented commercial corridor areas, such as that within the Village's Downtown. Standards for the C-2 District are designed to maintain and enhance the appearance of these areas, maintain a pedestrian-oriented environment, encourage a range of uses both commercial and residential, and provide adequate buffering for residential neighborhoods adjacent to the district.

The Village President and Board of Trustees has forwarded this matter to the Plan Commission/Zoning Board of Appeals for findings and a recommendation as authorized by Sections 4.4 of the Maywood Zoning Ordinance.

Case PC/ZBA 22-001

Petitioner: Tori Garron (on behalf of Yours Gaming)

The property for which the special use permit is sought includes the property below, as well as the property legally described as follows:

PARCEL 1: LOT 39 IN CUMMINGS AND FOREMAN REAL ESTATE CORP. MADISON STREET AND 17TH AVENUE SUBDIVISION, IN THE SEMINARY ADDITION TO THE WEST ½ OF THE NORTHEAST ¼ OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIR PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

PIN: 15-15-200-001-0000

**COMMON PROPERTY ADDRESS: 1001-1009 S. 17th AVENUE, MAYWOOD, ILLINOIS 60153
1612-1614 W. MADISON St., MAYWOOD, ILLINOIS 60153**

Public comments, testimony and objections are welcome on the proposal and zoning relief being requested when received by email or in writing by the Community Development Department prior to 4:00 p.m. on the day of the meeting. Emailed comments may be sent to the Community Development Director Ruben D. Feliciano at rfeliciano@maywood-il.org. Written comments may be submitted to the attention of the Village Planner at 40 Madison Street, Maywood, Illinois 60153.

The Public Hearing may be continued from time to time without further notice, except as otherwise required under the Illinois Open Meetings Act. The proposal and zoning relief sought may be added to, revised, altered or eliminated as a result of the Public Hearing and prior to final action by the Corporate Authorities of the Village of Maywood.

Dated this 6th day of May, 2022

By Order of the Plan Commission/Zoning Board of Appeals of the Village of Maywood, Cook County, Illinois.

If you require specific accommodations with regard to physical disabilities or require language interpretative services, please contact our office at 708-450-6351.



Location Map – 1007 S 17th AVE, MAYWOOD, ILLINOIS 60153

VILLAGE OF MAYWOOD
Case PC/ZBA 22-001

ADORDERNUMBER: 0001143576-01
PO NUMBER: Case PC/ZBA 22-001
AMOUNT: 484.00
NO OF AFFIDAVITS: 3

Chicago Sun-Times Certificate of Publication

State of Illinois - County of Cook

Chicago Sun-Times, does hereby certify it has published the attached advertisements in the following secular newspapers. All newspapers meet Illinois Compiled Statute requirements for publication of Notices per Chapter 715 ILCS 5/0.01 et seq. R.S. 1874, P728 Sec 1, EFF. July 1, 1874. Amended by Laws 1959, P1494, EFF. July 17, 1959.

Formerly Ill. Rev. Stat. 1991, CH100, Pl.

Note: Notice appeared in the following checked positions.

PUBLICATION DATE(S): 05/06/2022

Chicago Sun-Times

**VILLAGE OF MAYWOOD
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PIN: 15-15-200-001-0000
COMMON PROPERTY ADDRESS: 1001-1009 S. 17th AVENUE, MAYWOOD, ILLINOIS 60153
1612-1614 W. MADISON ST., MAYWOOD, ILLINOIS 60153

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Dated this 6th day of May, 2022

By Order of the Plan Commission/Zoning Board of Appeals of the Village of Maywood, Cook County, Illinois.

If you require specific accommodations with regard to physical disabilities or require language interpretative services, please contact our office at 708-450-6351.
5/6/2022 #1143576

IN WITNESS WHEREOF, the undersigned, being duly authorized, has caused this Certificate to be signed

By



Robin Munoz

Manager | Recruitment & Legals

This 6th Day of May 2022 A.D.

VILLAGE OF MAYWOOD
40 MADISON ST
ATTN THOMAS PAVLIK
MAYWOOD, IL 60153-2323

PIN	Address	Municipality
15-15-101-010-0000	1008 MADISON ST	MAYWOOD
15-10-431-006-0000	841 S 17TH AVE	MAYWOOD
15-15-200-011-0000	1600 MADISON ST	MAYWOOD
15-10-431-007-0000	843 S 17TH AVE	MAYWOOD
15-10-331-023-0000	828 S 17TH AVE	MAYWOOD
15-15-201-008-0000	1021 S 16TH AVE	MAYWOOD
15-15-200-013-0000	1604 MADISON ST	MAYWOOD
15-10-432-011-0000	835 S 16TH AVE	MAYWOOD
15-10-431-012-0000	830 S 16TH AVE	MAYWOOD
15-15-100-028-0000	1000 S 19TH AVE	BELLWOOD
15-15-201-001-0000	1516 MADISON ST	MAYWOOD
15-10-432-013-0000	843 S 16TH AVE	MAYWOOD
15-10-431-014-0000	834 S 16TH AVE	MAYWOOD
15-15-234-053-0000	1604 N MAYWOOD DR	MAYWOOD
15-15-101-025-0000	1712 MADISON ST	MAYWOOD
15-15-234-055-0000	1610 N MAYWOOD DR	MAYWOOD
15-15-501-004-0000	1040 S 19TH AVE	MAYWOOD
15-15-200-014-0000	1606 MADISON ST	MAYWOOD
15-15-101-016-0000	1710 MADISON ST	MAYWOOD
15-15-201-006-0000	1017 S 16TH AVE	MAYWOOD
15-10-331-026-0000	840 S 17TH AVE	MAYWOOD
15-15-200-001-0000	1001 S 17TH AVE	MAYWOOD
15-10-431-005-0000	835 S 17TH AVE	MAYWOOD
15-15-101-008-0000	1014 S 17TH AVE	MAYWOOD
15-15-101-006-0000	1012 S 17TH AVE	MAYWOOD
15-10-431-019-0000	1601 MADISON ST	MAYWOOD
15-15-101-023-0000	1700 MADISON ST	MAYWOOD
15-15-200-016-0000	24 S 16TH AVE	MAYWOOD
15-15-201-002-0000	1510 MADISON ST	MAYWOOD
15-10-431-015-0000	840 S 16TH AVE	MAYWOOD
15-15-200-017-0000	28 S 16TH AVE	MAYWOOD
15-15-234-054-0000	1608 N MAYWOOD DR	MAYWOOD
15-10-432-012-0000	839 S 16TH AVE	MAYWOOD
15-10-431-013-0000	834 S 16TH AVE	MAYWOOD
15-15-101-012-0000	1010 S 17TH AVE	MAYWOOD
15-15-200-012-0000	1602 MADISON ST	MAYWOOD
15-10-431-008-0000	849 S 17TH AVE	MAYWOOD
15-10-331-024-0000	832 S 17TH AVE	MAYWOOD
15-15-201-007-0000	1019 S 16TH AVE	MAYWOOD
15-10-431-003-0000	829 S 17TH AVE	MAYWOOD

15-10-331-025-0000	836 S 17TH AVE	MAYWOOD
15-15-201-005-0000	1015 S 16TH AVE	MAYWOOD
15-10-431-004-0000	833 S 17TH AVE	MAYWOOD
15-15-101-007-0000	1014 S 17TH AVE	MAYWOOD
15-15-234-052-0000	1600 N MAYWOOD DR	MAYWOOD
15-10-431-018-0000	840 S 16TH AVE	MAYWOOD
15-15-200-015-0000	20 S 16TH AVE	MAYWOOD
15-10-432-010-0000	833 S 16TH AVE	MAYWOOD
15-10-331-027-0000	837 S 17TH AVE	MAYWOOD
15-15-503-001-0000	1600 S MAYWOOD DR	MAYWOOD
15-15-101-020-0000	1014 S 17TH AVE	MAYWOOD
15-15-200-005-0000	1021 S 17TH AVE	MAYWOOD
15-10-431-011-0000	828 S 16TH AVE	MAYWOOD
15-15-101-009-0000	1030 S 17TH AVE	MAYWOOD

7021 1970 0002 2696 7544

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate):
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 1516 MADISON
 City, State, ZIP+4® MAYWOOD IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7568

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OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate):
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 330 516TH AVE
 City, State, ZIP+4® MAYWOOD IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7575

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate):
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 335 516TH
 City, State, ZIP+4® MAYWOOD IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7582

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OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate):
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 1604 MADISON
 City, State, ZIP+4® MAYWOOD IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7599

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OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate):
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 1021 516TH
 City, State, ZIP+4® MAYWOOD IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7612

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate):
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 1600 MADISON
 City, State, ZIP+4® MAYWOOD IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7629

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Maywood, IL 60153
OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner
 Street and Apt. No., or PO Box No. 511TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

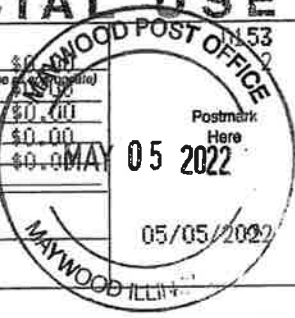
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner
 Street and Apt. No., or PO Box No. 205116TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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Maywood, IL 60153
OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner
 Street and Apt. No., or PO Box No. 240516TH AVE
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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Maywood, IL 60153
OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner
 Street and Apt. No., or PO Box No. 1601 N Maywood Dr
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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Maywood, IL 60153
OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner
 Street and Apt. No., or PO Box No. 529 511TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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Maywood, IL 60153
OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

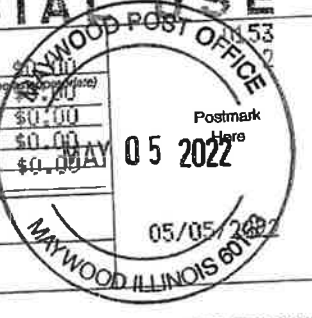
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner
 Street and Apt. No., or PO Box No. 529 511TH AVE
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7094

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 832 516th
 City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7124

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OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 101 516th
 City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7146

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 832 516th
 City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7155

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 832 516th
 City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7162

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 1128 N Maywood Dr
 City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7186

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To: Owner
 Street and Apt. No., or PO Box No. 25 516th AUG
 City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7490

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.00

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 390 516th

City, State, ZIP+4® MAYWOOD



PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 4666

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.00

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1510 MADISON

City, State, ZIP+4® MAYWOOD



PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5779

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.00

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

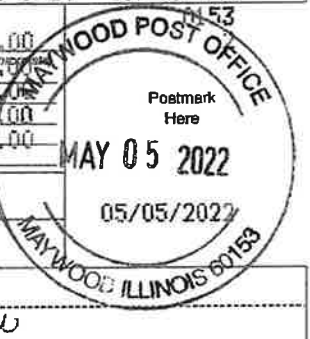
Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1510 MADISON

City, State, ZIP+4® MAYWOOD



PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5793

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.00

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

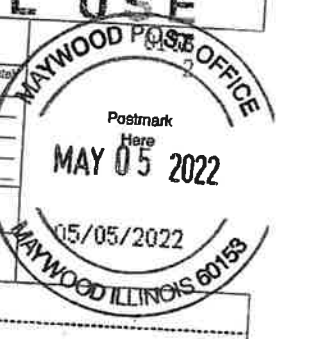
Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1510 MADISON

City, State, ZIP+4® MAYWOOD



PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5816

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.00

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

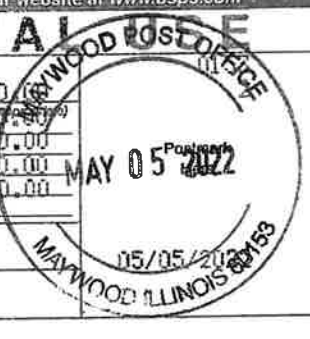
Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1614 5th

City, State, ZIP+4® MAYWOOD



PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.00

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

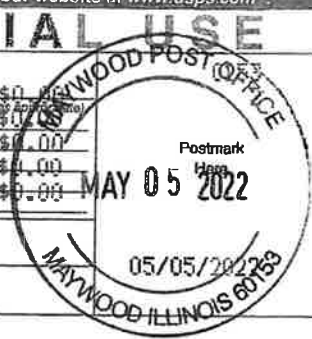
Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1614 5th

City, State, ZIP+4® MAYWOOD



PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5847

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 735 S 17th

City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1011 5th St

City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5854

U.S. Postal Service™
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 Domestic Mail Only

For delivery information, visit our website at www.usps.com

Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 340 S 17th

City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5885

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1710 Madison

City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5861

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1600 W Madison

City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7223

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Owner

Street and Apt. No., or PO Box No. 1600 W Madison

City, State, ZIP+4® Maywood

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7247

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

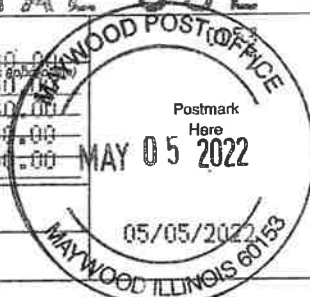
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Dwener
 Street and Apt. No., or PO Box No. 1612 MADISON
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7254

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

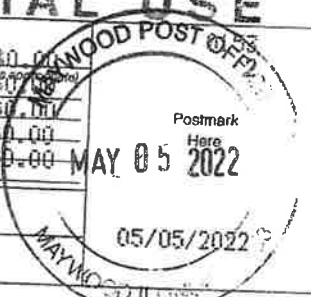
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Dwener
 Street and Apt. No., or PO Box No. 1014 517TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7261

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Dwener
 Street and Apt. No., or PO Box No. 533 517TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7278

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Dwener
 Street and Apt. No., or PO Box No. 161 516TH AVE
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7243

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

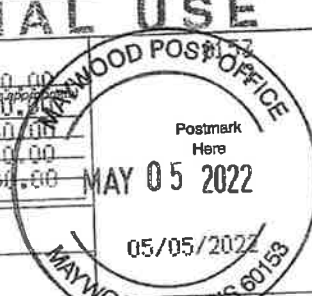
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Dwener
 Street and Apt. No., or PO Box No. 1030 517TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7285

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent To Dwener
 Street and Apt. No., or PO Box No. 636 517TH
 City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7650

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee	\$3.75
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.58
Total Postage and Fees	\$4.33

Postmark Here
 MAY 05 2022
 05/05/2022
 MAYWOOD POST OFFICE
 MAYWOOD, ILLINOIS 60153

Sent To: Owner
 Street and Apt. No., or PO Box No. 827 516TH
 City, State, ZIP+4 MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9017 See Reverse for Instructions

7021 1970 0002 2696 7667

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For delivery information, visit our website at www.usps.com

Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee	\$3.75
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.58
Total Postage and Fees	\$4.33

Postmark Here
 MAY 05 2022
 05/05/2022
 MAYWOOD POST OFFICE
 MAYWOOD, ILLINOIS 60153

Sent To: Owner
 Street and Apt. No., or PO Box No. 10885 17TH
 City, State, ZIP+4 MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9017 See Reverse for Instructions

7014 2120 0002 4855 3244

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Maywood, IL 60153

OFFICIAL USE

Postage	\$0.58
Certified Fee	\$3.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$4.33

Postmark Here
 MAY 05 2022
 05/05/2022
 MAYWOOD POST OFFICE
 MAYWOOD, ILLINOIS 60153

Sent To: Owner
 Street and Apt. No., or PO Box No. 1600 MAYWOOD DR
 City, State, ZIP+4 MAYWOOD

PS Form 3800, July 2014 See Reverse for Instructions

7014 2120 0002 4855 3237

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Maywood, IL 60153

OFFICIAL USE

Postage	\$0.58
Certified Fee	\$3.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$4.33

Postmark Here
 MAY 05 2022
 05/05/2022
 MAYWOOD POST OFFICE
 MAYWOOD, ILLINOIS 60153

Sent To: Owner
 Street and Apt. No., or PO Box No. 837 517TH
 City, State, ZIP+4 MAYWOOD

PS Form 3800, July 2014 See Reverse for Instructions

7014 2120 0002 4855 3251

U.S. Postal Service™
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For delivery information, visit our website at www.usps.com

Maywood, IL 60153

OFFICIAL USE

Postage	\$0.58
Certified Fee	\$3.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$4.33

Postmark Here
 MAY 05 2022
 05/05/2022
 MAYWOOD POST OFFICE
 MAYWOOD, ILLINOIS 60153

Sent To: Owner
 Street and Apt. No., or PO Box No. 833 516TH
 City, State, ZIP+4 MAYWOOD

PS Form 3800, July 2014 See Reverse for Instructions

7021 1970 0002 2696 7605

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee	\$3.75
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.58
Total Postage and Fees	\$4.33

Postmark Here
 MAY 05 2022
 05/05/2022
 MAYWOOD POST OFFICE
 MAYWOOD, ILLINOIS 60153

Sent To: Owner
 Street and Apt. No., or PO Box No. 828 517TH AVE
 City, State, ZIP+4 MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9017 See Reverse for Instructions

7021 1970 0002 2696 5939

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

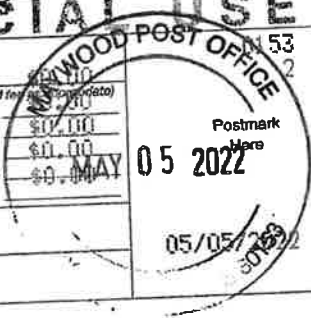
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent to Owner
Street and Apt. No., or PO Box No. 834516TH AVE
City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7537

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

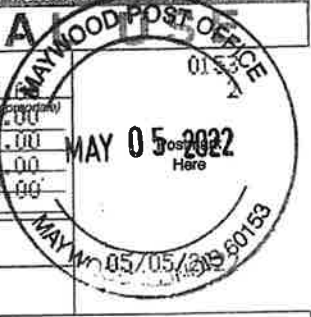
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent to Owner
Street and Apt. No., or PO Box No. 245516TH AVE
City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7230

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent to Owner
Street and Apt. No., or PO Box No. 1630 S 17TH
City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7674

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Maywood, IL 60153

OFFICIAL USE

Certified Mail Fee \$3.75

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.58

Total Postage and Fees \$4.33

Sent to MAYWOOD OWNER
Street and Apt. No., or PO Box No. 1014 S 17TH
City, State, ZIP+4® MAYWOOD

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



7021 1970 0002 2696 7551

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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To OWNER Street and Apt. No., or PO Box No. 1000 514TH AVE City, State, ZIP+4® MAYWOOD IL	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7636

U.S. Postal Service™
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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To OWNER Street and Apt. No., or PO Box No. 1000 MADISON City, State, ZIP+4® MAYWOOD IL	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7100

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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To OWNER Street and Apt. No., or PO Box No. 249 511TH City, State, ZIP+4® MAYWOOD	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 7131

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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To OWNER Street and Apt. No., or PO Box No. 1010 517TH City, State, ZIP+4® MAYWOOD	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5786

U.S. Postal Service™
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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To OWNER Street and Apt. No., or PO Box No. 455 16TH AVE City, State, ZIP+4® MAYWOOD	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5809

U.S. Postal Service™
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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To OWNER Street and Apt. No., or PO Box No. 1001 MADISON City, State, ZIP+4® MAYWOOD	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 1970 0002 2696 5922

U.S. Postal Service™
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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <i>Owner</i>	
Street and Apt. No., or PO Box No. <i>1717 MADISON</i>	
City, State, ZIP+4® <i>Maywood</i>	
PS Form 3800, April 2015 PSN 7530-02-000-9037 See Reverse for Instructions	

7021 1970 0002 2696 5878

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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <i>Owner</i>	
Street and Apt. No., or PO Box No. <i>1011 516TH AVE</i>	
City, State, ZIP+4® <i>Maywood</i>	
PS Form 3800, April 2015 PSN 7530-02-000-9037 See Reverse for Instructions	

7021 1970 0002 2696 5915

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OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <i>Owner</i>	
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PS Form 3800, April 2015 PSN 7530-02-000-9037 See Reverse for Instructions	

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<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <i>Owner</i>	
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DRAFT

ORDINANCE NO. CO-2022-_____

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "C" LIQUOR LICENSE
(TEMPORARY SPECIAL EVENT LIQUOR LICENSE FOR NON-VILLAGE OWNED PROPERTY)
TO APPLICANT MAYWOOD PARK DISTRICT
FOR THE "2022 WINE DOWN WEDNESDAYS" SPECIAL EVENTS
TO BE HELD AT THE 50 WEST MADISON STREET PROPERTY
(2022 Special Event Dates: June 22, July 13, July 27, August 10 and August 24)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Maywood, Cook County, Illinois (the "Village"), as follows:

SECTION 1: Pursuant to Chapter 117, Section 117.23(C) of the Maywood Village Code, the President and Board of Trustees of the Village of Maywood authorize the creation of a Class "C" Liquor License for the purpose of allowing the Local Liquor Control Commissioner, in his/her discretion, to issue the Class "C" Liquor License to the Applicant Maywood Park District (the "Applicant") to permit the Applicant to conduct retail sales and service of alcoholic beverages and to allow outdoor possession and consumption of alcoholic beverages at the "2022 WINE DOWN WEDNESDAYS" Special Events at the 50 West Madison Street property within the Village's corporate boundaries (the "Licensed Premises") on the following "Special Event Dates" and times: June 22, 2022, July 13, 2022, July 27, 2022, August 10, 2022 and August 24, 2022 (beginning at 5:30 P.M. and ending at 7:30 P.M.) (collectively, the "Special Events"). If a Special Event Date is cancelled or re-scheduled due to inclement weather or another justifiable reason, the Local Liquor Control Commissioner, in his/her discretion, may authorize the Special Event to be conducted on one or more alternate days and/or location with the same hours of operation, if requested in writing by the Applicant. The President and Board of Trustees of the Village of Maywood authorize the creation of a Class "C" Liquor License for its issuance by the Local Liquor Control Commissioner, in his/her discretion, to the Applicant for the limited purposes stated in this Ordinance, SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 2.

SECTION 2: The issuance of a Class "C" Liquor License to the Maywood Park District, by the Local Liquor Control Commissioner, for the Special Events is subject to compliance with the following conditions:

- A. **Duration of Liquor License.** The Class "C" Liquor License is valid only during the authorized times for the above-approved Special Event Dates or any alternate dates in 2022 with the same or alternate hours of operation, as approved by the Local Liquor Control Commissioner.
- B. **Compliance with Applicable Laws and Codes.** The Maywood Park District shall comply with the applicable provisions of Chapter 117 (Liquor) of the Maywood Village Code, including the Dram Shop Insurance requirement, as well as the other applicable provisions of State law and the Maywood Village Code, including but not limited to the Fire Prevention Code, the Plumbing Code, the Building Code, the Property Maintenance Code, the Illinois Accessibility Code and the Zoning Code.

- C. **State and Village Licenses.** Prior to conducting the Special Events, the holder of a Class "C" Liquor License must provide to the Local Liquor Control Commissioner evidence of all required State and Village licenses, including a State special event liquor license or similar approval. The Village approves the waiver of the payment of the liquor license application fee (\$75.00) and the special event license fee (\$75.00 per day; \$375.00 total) and the background check for these Special Events.

- D. **BASSETT Training Compliance.** All persons who sell or serve alcoholic liquor or handle alcoholic liquor on the licensed premises shall take and successfully complete a Beverage Alcohol Sellers and Servers Education and Training (BASSET) Program that has been certified by the State of Illinois. A copy of the BASSET course completion certificate(s) for each such person shall be made available at all times at the licensed premises for inspection by the Local Liquor Control Commissioner, or his/her designee.

- E. **Limitations of the Sale, Service, Possession and Consumption of Alcohol.** Retail sales and service and possession and consumption of alcoholic beverages at the Special Events shall be allowed only on the Licensed Premises and shall be permitted only during the authorized times for Special Event Dates. It shall be illegal to sell, serve, possess or consume alcoholic beverages in violation of the provisions set forth in this Ordinance.

- F. **Revocation of Liquor License for Violation(s) of this Ordinance.** If the Class "C" Liquor License is issued to the Maywood Park District, the Class "C" Liquor License may be revoked immediately by the Local Liquor Control Commissioner in the event of a violation of the Maywood Liquor Code regulations or any of the provisions of this Ordinance by the Maywood Park District or any of its employees, representatives, agents, guests or contractual service providers.

- G. **Payment for Municipal Services.** The Village reserves the right to charge the Applicant for special municipal services, such as police, fire and public works personnel and services, necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Events. By accepting the issuance of the Class "C" Liquor License, the Applicant agrees to pay for such special municipal services provided by the Village which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Events. The charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village.

SECTION 3: This Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 21st day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 21st day of June, 2022, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this ____ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

ACKNOWLEDGEMENT BY LIQUOR LICENSE APPLICANT

I, the undersigned liquor license applicant, agree to comply with and fulfill each and every term, condition and obligation set forth above in the Ordinance granting a Class "C" Liquor License to the Maywood Park District, including each of the conditions set forth in the Ordinance above. I understand and agree that the Village of Maywood has the right to charge the Maywood Park District for special municipal services, such as police, fire and public works personnel and services, that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Events. By accepting the issuance of the Class "C" Liquor License, the Maywood Park District agrees to pay for such special municipal services provided by the Village which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Events or who are affected by the Special Events. I understand and agree that the charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village of Maywood and I shall not object to the payment of such costs.

Maywood Park District /Liquor License Applicant

By: _____
Name: _____
Title: _____
 Authorized Representative

Date: _____, 2022.

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2022-___

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "C" LIQUOR LICENSE
(TEMPORARY SPECIAL EVENT LIQUOR LICENSE FOR NON-VILLAGE OWNED PROPERTY)
TO APPLICANT MAYWOOD PARK DISTRICT
FOR THE "2022 WINE DOWN WEDNESDAYS" SPECIAL EVENTS
TO BE HELD AT THE 50 WEST MADISON STREET PROPERTY
(2022 Special Event Dates: June 22, July 13, July 27, August 10 and August 24)**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting held on the ___ day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the __ day of June, 2022.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

Memo

To: Board of Trustees, Village of Maywood
From: Nathaniel George Booker, Liquor Commissioner
CC: Elijah Willis, Interim Village Manager
Michael T. Jurusik, Village Attorney
Date: 6/13/22
Re: Liquor Control Commission Recommendations

Please be advised pursuant to roll call votes, indicated below, at the May 24, 2022 Local Liquor Control Commission meeting, I hereby recommend the below items for ratification and/or approval by the Board of Trustees of the Village of Maywood.

- 1. Maywood Park District – Class C Liquor License Application (Temporary Liquor License - Non- Municipal Property) Maywood Park District Request for Class “C” Liquor Licenses for “Wine Down Wednesday” at 50 Madison St. on June 22, 2022, July 13, 2022, July 27, 2022, August 10, 2022 and August 24, 2022. Minimum submission of 45 days prior to the event, along with the \$75 application fee, shall be waived by Liquor Commissioner Mayor Booker.**

Roll Call	Aye	Nay	Abstain	Absent
Liquor Comr. Mayor Booker	X			
Comr. Felicia Brown-Nelson	X			
Comr. Keith Moore	X			
Comr. Steve Smiley	X			

Nathaniel George Booker , Liquor Commissioner

Memo

To: Board of Trustees, Village of Maywood
From: Nathaniel George Booker, Liquor Commissioner
CC: Elijah Willis, Interim Village Manager
Michael T. Jurusik, Village Attorney
Date: 6/13/22
Re: **Liquor Control Commission Recommendations**

Please be advised pursuant to roll call votes, indicated below, at the May 24, 2022 Local Liquor Control Commission meeting, I hereby recommend the below items for ratification and/or approval by the Board of Trustees of the Village of Maywood,

- 1. Maywood Park District - Class C Liquor License Application (Temporary Liquor License - Non-Municipal Property) Maywood Park District Request for Class "C" Liquor Licenses for "Wine Down Wednesday" at 50 Madison St. on June 22, 2022, July 13, 2022, July 27, 2022, August 10, 2022 and August 24, 2022. Minimum submission of 45 days prior to the event, along with the \$75 application fee, shall be waived by Liquor Commissioner Mayor Booker.**

Roll Call	Aye	Nay	Abstain	Absent
Liquor Comr. Mayor Booker	X			
Comr. Felicia Brown-Nelson	X			
Comr. Keith Moore	X			
Comr. Steve Smiley	X			



Nathaniel George Booker, Liquor Commissioner

CONFIDENTIAL ATTORNEY-CLIENT PRIVILEGED
MEMORANDUM

TO: Mayor Nathaniel George Booker and Village Board of Trustees, Village of Maywood
FROM: Carlos S. Arévalo
DATE: June 15, 2022
RE: Reinstatement and Release Agreement for Angela Smith

I have enclosed the following document for your review, consideration and action at an upcoming Village Board Meeting:

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A REINSTATEMENT AND RELEASE AGREEMENT BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD, with the Reinstatement and Release Agreement attached as Exhibit "A"

Regarding the reinstatement of Angela Smith as Director of Community Development, I am enclosing a *Reinstatement and Release Agreement* for consideration by the Mayor and the Board of Trustees. The purpose of the Reinstatement and Release Agreement is to protect the Village of Maywood ("Village") from claims that may have accrued to Ms. Smith due to the conditions and employment environment she experienced while working with former Village Manager Chasity Wells-Armstrong. The payment of Reinstatement Benefits as defined in the Agreement provides consideration for the execution of the Agreement and the release of any such claims.

Key Terms of the Agreement:

- Section 1 (Employee's Reinstatement of Employment): Smith receives:
 - "Back Pay for the separation period, minus the cash equivalent of 180 hours at her final rate of pay.
 - Credit for 180 hours of earned vacation upon reinstatement.
 - Upon reinstatement, Smith shall qualify for all employee benefits pursuant to the Village's policies and procedures as if she had continued employment with the Village during the separation period.
- Section 4 (Waiver of Rights under the Age Discrimination in Employment Act), Section 5 (General Release) and Section 6 (Additional Representation): Smith waives all claims and causes of action of any kind directed at the Village and its elected and appointed officials, trustees, officers, employees, insurers, reinsurers, predecessors, successors, assigns, agents, attorneys and representatives (past, present and future) (hereinafter the "Released Parties") relating to her separation.
- Section 10 (Covenant Not to Sue and Recourse for Employee Breach): Smith cannot file suit against the Village and the Released Parties. If Smith breaches the Agreement, she is obligated to: (i) repay to the Village any payments provided as consideration pursuant to this Agreement; (ii) pay for all costs incurred by the Village, including reasonable

attorneys' fees, in defending against Employee's claim; and (iii) pay all other damages awarded by a court of competent jurisdiction.

Assuming the terms are acceptable, the Board can approve the Agreement at the June 21, 2022 Board Meeting and authorize Interim Village Manager Willis to execute it. We will present the Agreement to Ms. Smith and her attorney for execution.

If you have any questions, please contact me.

Carlos

Enclosures

cc: Interim Village Manager Elijah Willis (w/ encls.)
Michael Jurusik, Village Attorney (w/ encls.)
Michael Marrs, Village Attorney (w/ encls.)

RESOLUTION NO. R-2022-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A REINSTATEMENT AND RELEASE AGREEMENT
BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD**

WHEREAS, the President and Board of Trustees of the Village of Maywood (the "Village Board" or the "Village"), operating as a home rule municipality, have all of the powers and authority granted to such municipalities pursuant to Article VII, Sections 6 and 6(a) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the President and Board of Trustees of the Village of Maywood desire to approve and enter into an agreement with Angela Smith ("Employee") entitled "REINSTATEMENT AND RELEASE AGREEMENT BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD" (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, the purpose of the Agreement is to address and resolve the reinstatement of Employee as the Director of Community Development, and the resolution of any claims that Employee may have accrued during her employment with the Village; and

WHEREAS, the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement (Exhibit "A").

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village of Maywood authorize the approval and execution of an agreement with Angela Smith ("Employee") entitled "REINSTATEMENT AND RELEASE AGREEMENT BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD" (the "Agreement"), a copy of which is attached hereto as Exhibit "A" and made a part hereof. The President and Board of Trustees also agree to appropriate and authorize the expenditure of all funds necessary to meet the financial obligations of the Agreement.

SECTION 3: The President and Board of Trustees authorize and direct the Interim Village Manager, Village President and Village Clerk, or their designees, to execute the final version of the Agreement, which may contain non-substantive and non-financial modifications, provided that the modifications are approved by the Village Attorney, and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. The President and Board of Trustees further authorize and direct that the Village President, the Village Clerk, the Interim Village Manager and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents to Angela Smith and her legal counsel.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 21st day of June, 2022 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested by the Village Clerk, on the 21st day of June, 2022.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**REINSTATEMENT AND RELEASE AGREEMENT
BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD**

(attached)

**REINSTATEMENT AND RELEASE AGREEMENT
BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD**

This REINSTATEMENT AND RELEASE AGREEMENT BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD ("Agreement") is made this ____ day of June, 2022, by and between ANGELA SMITH (hereinafter referred to as "Employee") and the VILLAGE OF MAYWOOD, an Illinois municipal corporation (hereinafter referred to as the "Village"). (Employee and the Village are hereinafter sometimes collectively referred to as the "Parties.")

WHEREAS, Employee had been an employee for the Village for over 15 years; and

WHEREAS, Employee was previously separated from employment with the Village effective February 25, 2022 ("Separation Date"); and

WHEREAS, since Employee's previous separation from employment, the Parties have determined that it is in their best interests to reinstate Employee to her position as Director of Community Development and to resolve any and all claims that may have accrued as a result of Employee's separation; and

WHEREAS, the Village is willing to provide certain reinstatement benefits to Employee if she enters into this Agreement; and

WHEREAS, the Village and Employee desire to mutually set forth the terms of resolution of Employee's reinstatement as an employee with the Village; and

WHEREAS, Employee desires to accept the reinstatement benefits offered by the Village and desires to enter into this Agreement in exchange for receipt of the reinstatement benefits; and

WHEREAS, Employee acknowledges that she has consulted with an attorney prior to execution of this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and their mutual promises set forth herein, the Village and Employee hereby agree as follows:

1. Employee's Reinstatement of Employment. Employee's reinstatement of employment is on a date to be determined by the Parties following approval of this Agreement ("Reinstatement Date"). The Village will pay Employee wages at her final rate of pay, from the Separation Date to the Reinstatement Date, minus all applicable deductions for federal and State taxes. This payment will be deemed back pay ("Back Pay") for the period of separation. Employee acknowledges that, at the Separation Date, she received payment for all accrued/earned but unused vacation (cash equivalent of 180 hours) and wishes to be credited said 180 hours of earned vacation upon reinstatement. Accordingly, Employee agrees that the cash equivalent of 180 hours at her final rate of pay will be deducted from the Back Pay due pursuant to this Agreement. Upon reinstatement, Employee shall qualify for all employee benefits pursuant to

the Village's policies and procedures as if she had continued employment with the Village.

2. Employment Reinstatement Benefits. It is agreed that, in consideration of the payment of Back Pay as provided in Paragraph 1 of this Agreement, Employee agrees to execute and agree to all the terms and provisions of this Agreement, including the release of certain rights in Paragraphs 4 and 5 below. Employee acknowledges and agrees that Employee is not entitled to any other reinstatement payments or benefits.

3. Valid Consideration. Employee and the Village acknowledge that payments identified in Paragraph 2 in this Agreement are offered by the Village solely as consideration for this Agreement, along with the other mutual promises contained herein, and the Parties acknowledge that these constitute good and adequate consideration.

4. Waiver of Rights under the Age Discrimination in Employment Act. In consideration of the Village's obligations contained in Paragraph 2 above and elsewhere in this Agreement, Employee does hereby knowingly and voluntarily waive, release, satisfy and forever discharge the Village and all of its elected and appointed officials, trustees, officers, employees, insurers, reinsurers, predecessors, successors, assigns, agents, attorneys and representatives (past, present and future) (hereinafter the "*Released Parties*") of and from any and all claims, actions, causes of action, demands and liabilities of any kind or character whatsoever, in law or in equity, which Employee ever had or now has against said above-named persons and entities, or any of them, for, upon or by reason of any rights arising prior to the date at this Agreement under the Age Discrimination in Employment Act (42 U.S.C. § 621 *et seq.*). It is the intent of the Village and Employee that this be a full, complete and general release of the Employee's rights arising prior to the date of this Agreement under the Age Discrimination in Employment Act.

5. General Release. In addition to the waiver of rights set forth above and as a material inducement for the Village to enter into this Agreement, Employee does hereby remise, release, acquit, satisfy and forever discharge the Village and all of its elected and appointed officials, trustees, officers, employees, insurers, reinsurers, predecessors, successors, assigns, agents, attorneys and representatives (past, present and future) (hereinafter the "*Released Parties*") of and from any and all claims, actions, causes of action, demands and liabilities of any kind or character whatsoever, in law or in equity, which Employee ever had, now has, or which any personal representative, successor, heir or assign of Employee hereafter can, shall or may have, against said Released Parties or any of them, for, upon or by reason of any matter, cause or thing arising out of Employee's employment with the Village. It is the intent of the Village and Employee that this be a full, complete and general release. It is also the intent of the Village and Employee that this Agreement releases all claims of Employee, including specifically, without limitation, any and all claims or causes of action for employment discrimination; any other claims or causes of action arising under, or any conduct which violates, the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended; Title VII of the Civil Rights Act of 1964, as amended; the Americans with Disabilities Act, as amended; the Rehabilitation Act of 1973, as amended; 42 U.S.C. §§ 1981, 1983 or 1985, as amended; the Civil Rights Act of 1991, as amended; the Family Medical Leave Act, as amended and applicable; the Illinois Human Rights Act, as amended; or any other provision of the Illinois Constitution or any provision of the Constitution of the United States; the Employee Retirement Income Security Act of 1974, as amended; the

Illinois Insurance Code, as amended; the Fair Labor Standards Act, as amended; the Illinois Public Labor Relations Act, as amended; the Occupational Safety and Health Act of 1970, as amended; or any other statute, ordinance, rule or regulation of any state, federal, county or municipal government regulating any aspect of the employment relationship; any and all claims or causes of action for breach of contract or breach of personnel policies or employee handbooks or the collective bargaining agreement governing Employee's employment by the Village; promissory estoppel; infliction of emotional distress; invasion of privacy; wrongful or retaliatory discharge; defamation; libel; slander; any act contrary to the public policy of Illinois; or any other violation of the common law of Illinois or of any other state; any and all claims or causes of action for wages, vacation pay or benefits, including, but not limited to, all claims arising under, or based on any conduct which violates the Illinois Wage Payment and Collection Act, as amended; any and all claims or causes of action which were or could have been asserted as arising under the Illinois Personnel Records Review Act, as amended; and any claims which might be asserted in any way related to Employee's employment.

6. Additional Representation. Employee hereby warrants and represents that Employee presently is not, nor has Employee ever been, enrolled in Medicare Part A or Part B or applied for such benefits, and that Employee has no pending claim for Social Security Disability benefits nor is Employee appealing or re-filing for Social Security Disability benefits. Employee further warrants and represents that Employee did not incur any physical injuries or receive medical care arising from or related to any of the claims released by this Agreement. Employee also warrants and represents that Medicare has not made any payments to or on behalf of Employee, nor has Employee made any claims to Medicare for payments of any medical bills, invoices, fees or costs. Employee agrees to indemnify and hold the Village and the Released Parties harmless from: (a) any claims of, or rights of recovery by Medicare and/or persons or entities acting on behalf of Medicare as a result of any undisclosed prior payment or any future payment by Medicare for or on behalf of Employee; and (b) all claims and demands for penalties based upon any failure to report the settlement payment, late reporting, or other alleged violation of Section 111 of the Medicare, Medicaid and SCHIP Extension Act that is based in whole or in part upon late, inaccurate or inadequate information provided to the Village by Employee. Employee agrees to hold harmless the Village and the Released Parties from and/or for any loss of Medicare benefits or Social Security benefits (including Social Security Disability) that Employee may sustain as a result of this Agreement.

7. Time to Review and Attorney Consultation. Employee agrees and acknowledges that the Village has advised Employee to consult with an attorney regarding this Agreement prior to signing below. Employee further acknowledges that she has in fact consulted with an attorney of her choice to conduct a review of this Agreement and the Reinstatement Benefits.

8. Previous Separation Agreement. Employee also acknowledges that, prior to consideration of this Agreement, Employee had been presented with a Separation Agreement in compliance with the Older Workers Benefit Protection Act waiver requirements in that Employee was given twenty-one (21) days to consider the terms of said Separation Agreement as well as a seven (7) day revocation period. The Parties agree that the terms of this Agreement do not restart the running of the twenty-one (21) day consideration period and Employee's reinstatement is to be accomplished as soon as possible. Employee, however, acknowledges

that she may revoke this Agreement within seven (7) days after Employee signs this Agreement, and that the Agreement shall not become effective or enforceable until eight (8) days after the date on which Employee signs below. If Employee wishes to revoke this Agreement, Employee should deliver written revocation to the Village by presenting it to Interim Village Manager Elijah Willis. The Village and the Interim Village Manager must actually receive it within the seven (7) days after the Employee signs this Agreement. If Employee does not revoke it, this Agreement shall become effective and enforceable on the date upon which the seven-day revocation period expires (the "Effective Date") and the Reinstatement Benefits shall then be paid to Employee.

9. Post-Reinstatement Statements. Employee, the Village and any Village elected or appointed official or employee shall refrain from making any statements or comments of a disparaging nature to any third party regarding the Employee, the Village, or any Village elected or appointed official or employee, including former Village Manager Chasity Wells-Armstrong. It shall not be a violation for either party to make truthful statements when required to do so by a court of law, by any governmental agency having authority over the party, or by any administrative or legislative body with apparent jurisdiction to order the party to divulge, disclose or make accessible such information.

10. Covenant Not to Sue and Recourse for Employee Breach. The Employee promises never to file or participate in a lawsuit, arbitration or other legal proceeding asserting any claims that are released pursuant to this Agreement, except to enforce rights created by this Agreement. If the Employee breaches Employee's promise and files or participates in a legal proceeding based on any such released claim, or otherwise breaches this Agreement, the Village's obligations pursuant to this shall terminate immediately, and the Employee will: (i) repay to the Village any payments provided as consideration pursuant to this Agreement; (ii) pay for all costs incurred by the Village, including reasonable attorneys' fees, in defending against Employee's claim; and (iii) pay all other damages awarded by a court of competent jurisdiction. Employee further understands that nothing in this Agreement generally prevents Employee from filing a charge or complaint with or participating in an investigation or proceeding conducted by the EEOC, NLRB, or any other federal, state or local agency charged with the enforcement of any employment laws, although by signing this Reinstatement and Release Agreement, Employee acknowledges that Employee is waiving Employee's right to individual relief based on claims asserted in such a charge or complaint, including the right to recover any damages or attorneys' fees.

11. Neutral Construction. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either of the Parties regardless of the drafter.

12. Complete Agreement. The Employee understands this Agreement sets forth all of the terms and conditions of the agreement between the Parties and that, in signing this Agreement, the Employee cannot rely upon and has not relied upon any prior verbal statement regarding the subject matter, basis or effect of this Agreement, and that all clarifications and/or modifications of this Agreement must be in writing.

13. Notices. All notices required under this Agreement shall be sent to the Village at:

Elijah Willis
Interim Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

and to the Employee at:

Angela Smith
[REDACTED]
Westchester, Illinois 60154

NOTICE TO EMPLOYEE: BY SIGNING THIS AGREEMENT YOU ARE WAIVING YOUR RIGHTS ARISING PRIOR TO THE DATE OF THIS AGREEMENT, IF ANY, UNDER THE AGE DISCRIMINATION IN EMPLOYMENT ACT.

YOU ARE ALSO GENERALLY RELEASING THE VILLAGE FROM ANY AND ALL OTHER CLAIMS YOU MAY HAVE, IF ANY, ARISING PRIOR TO THE DATE OF THIS AGREEMENT, EXCEPT AS DESCRIBED IN THIS AGREEMENT.

EMPLOYEE HAS BEEN ADVISED TO CONSULT WITH A LAWYER PRIOR TO SIGNING THIS AGREEMENT.

IN WITNESS WHEREOF, the Parties hereto have executed this REINSTATEMENT AND RELEASE AGREEMENT as of the dates set forth below, and the date of the last signatory below shall be inserted on page 1 of this Agreement, as the Effective Date of this Agreement.

EMPLOYEE:

VILLAGE OF MAYWOOD:

Angela Smith

By: _____
Elijah Willis, Interim Village Manager

Dated: _____

Dated: _____

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2022-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A REINSTATEMENT AND RELEASE AGREEMENT
BY AND BETWEEN ANGELA SMITH AND THE VILLAGE OF MAYWOOD**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the 21st day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 21st day of June, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]



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MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: June 15, 2022
**RE: Madison Street / Fifth Avenue Tax Increment Financing (“TIF”) District –
Proposal with True North Consultants for Performance of Stage 1 Site Investigation of
Leaking Underground Storage Tank (“LUST”) at 1309 South 5th Avenue and Response
to Related IEPA Notice for Remediation Action (“Project”)**

Per the request of Interim Village Manager Elijah Willis, I have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PROPOSAL DATED MAY 13, 2022 FROM TRUE NORTH CONSULTANTS TO PERFORM PROFESSIONAL SERVICES TO COMPLETE A STAGE 1 SITE INVESTIGATION OF A LEAKING UNDERGROUND STORAGE TANK (“LUST”) AT 1309 SOUTH 5TH AVENUE AND RESPOND TO A RELATED IEPA NOTICE FOR ACTION (“PROJECT”) AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS TO PAY FOR THE SERVICES (Total Cost of Services: \$19,930.00).
2. Memorandum dated June 7, 2022 and prepared by Ruben D. Feliciano, Director of Community Development.

Project and Scope of Work

Please see the enclosed Memorandum dated June 7, 2022 and prepared by Ruben D. Feliciano, Director of Community Development.

Eligibility of Project for TIF Reimbursement

The Project costs are eligible for payment from the Madison TIF District Fund because: (1) the Project is located within the Madison TIF District; and (2) the costs are the type of improvements that are included under the definition of “redevelopment project costs,” as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q), as noted below:

(q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following:

- (1) Costs of studies, surveys, development of plans, and specifications, implementation and administration of the redevelopment plan including but not limited to staff and **professional service costs** for architectural, **engineering**, legal, financial, planning or other **services**,
- (2) Property assembly costs, including but not limited to acquisition of land and other property, real or personal, or rights or interests therein, demolition of buildings, **site preparation, site improvements** that serve as an engineered barrier addressing ground level or **below ground environmental contamination**, including, but not limited to parking lots and other concrete or asphalt barriers, and the clearing and grading of land; ***
- (4) **Costs of the construction of public works or improvements,**

Compliance with the Madison Street/Fifth Avenue TIF Plan

The following pages or sections of the Plan support the use of TIF Funds for the Project:

- Pages 10 to 11 of the Plan. Section C (Development and Design Policies), Goal/Objective Number 2 (Investment, modernization of existing facilities; Foster the redevelopment of vacant parcels and properties).
- Pages 13 to 14 of the Plan. Section B (Redevelopment Improvements and Activities). Subsection 4 (Provision of Public Works or Improvements) (Village may provide public improvements and facilities that are necessary to service the Project Area per the TIF Plan and the Comprehensive Plan for the development of the Village as a whole; clean the land ... remove and grade soils and prepare the site with suitable soils and materials for new construction).
- Pages 18 to 19 of the Plan. Section D (Redevelopment Project Costs). Subsections (c), which is the same as cited under the TIF Act above.

If there are any questions, please contact me

Mike

Enclosures

cc: Gwaine Dianne Williams, Village Clerk (w/ encls.)
Elijah Willis, Interim Village Manager (w/ encls.)
John West, Director of Public Works (w/encls.)
Lanya Satchell, Finance Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PROPOSAL
DATED MAY 13, 2022 FROM TRUE NORTH CONSULTANTS TO PERFORM PROFESSIONAL SERVICES
TO COMPLETE A STAGE 1 SITE INVESTIGATION OF A LEAKING UNDERGROUND STORAGE TANK
("LUST") AT 1309 SOUTH 5TH AVENUE AND RESPOND TO A RELATED
IEPA NOTICE FOR ACTION ("PROJECT") AND FOR THE APPROPRIATION AND EXPENDITURE
OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS TO PAY FOR THE SERVICES
(Total Cost of Services: \$19,930.00)**

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois (the "Village" or the "Village Board") agree to approve the attached "Proposal" dated May 13, 2022 from True North Consultants ("Environmental Engineer") to perform a Stage 1 Site Investigation of a Leaking Underground Storage Tank ("LUST") at the 1309 South 5th Avenue property and to respond to a related Illinois Environmental Protection Agency ("IEPA") Notice for Action (the "Project" and the "Services"). The cost for the Environmental Engineer to complete the Services is \$19,930.00. A copy of the Proposal is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, per Ruben D. Feliciano, Director of Community Development, the Village owns the 1309 South 5th Avenue property, which was formerly a dry-cleaning site. The Property is currently vacant and "grassed", and any former above ground structures appear to have been demolished around 2005. The Village Engineer (Hancock Engineering) has confirmed that the IEPA database includes a report of a LUST in 2015 at this Property. In 2015, the Village hired an Environmental Engineer (True North Consultants) to prepare the initial Village response to the IEPA regarding this LUST incident. It appears that the Village did not request further reporting by the Environmental Engineer to secure a No Further Remediation / Site Remediation Plan. In March 2022, the Village received another IEPA letter regarding taking steps to complete the remediation and reporting work at this Property; and

WHEREAS, because all of the Project work and professional fees relate to a location within the Madison Street / 5th Avenue Tax Increment Financing District ("Madison TIF District"), Madison TIF District Funds will be used to pay for the Project work and the Services, as they are eligible expenses that can be paid for with Madison TIF District Funds pursuant to the applicable provisions of the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4 (the "Act"); and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sums from the Madison TIF District Fund for the purpose of paying the cost of Services to complete the Project; and

WHEREAS, the Village of Maywood, a home rule Illinois municipal corporation, has the authority to approve the attached Proposal (Exhibit "A") and to approve the expenditure of its Madison TIF District Funds to pay for the Services to complete the Project pursuant to its home rule powers and contracting authority provided by Article VII, Sections 6 and 10(a) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4, and finds that approving the Proposal is in the best interests of the Village, its residents, property owners and the public, and will be protective of the health, welfare and safety of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached "Proposal" dated May 13, 2022 from True North Consultants ("Environmental Engineer") to perform a Stage 1 Site Investigation of a Leaking Underground Storage Tank ("LUST") at the 1309 South 5th Avenue property, and to respond to a related Illinois Environmental Protection Agency ("IEPA") Notice for Action (the "Project" and the "Services"), and to approve the expenditure of Madison TIF District Funds or such other eligible, available public funds to pay for the Environmental Engineer to complete the Project for a "not to exceed fee" of \$19,930.00. In addition, the Village Board authorizes and directs the Village President, the Village Manager and the Village Clerk, or their designees, to execute any updated version of the attached Proposal, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 3: The President and Board of Trustees of the Village of Maywood further authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, execute and deliver such additional documents, instruments and certificates as may be necessary or desirable for the Village to perform its obligations under the Proposal. The Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, are authorized and directed to transmit executed originals or certified copies of all documents, including the Proposal, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Proposal.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 21st day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 21st day of June, 2022, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Exhibit "A"

**A PROPOSAL DATED MAY 13, 2022 FROM TRUE NORTH CONSULTANTS
TO PERFORM PROFESSIONAL SERVICES TO COMPLETE A STAGE 1 SITE INVESTIGATION
OF A LEAKING UNDERGROUND STORAGE TANK ("LUST") AT 1309 SOUTH 5TH AVENUE
AND RESPOND TO A RELATED IEPA NOTICE FOR ACTION
(Total Cost of Services: \$19,930.00)**

(attached)

May 13, 2022

Mr. Ruben Feliciano
Director of Community Development
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

**RE: Proposal for Environmental Consulting Services
Leaking Underground Storage Tank Program – Stage I Site Investigation
1309 South 5th Avenue, Maywood Illinois
LPC# 0311835149 - Cook County
LUST Incident No. 2015-0890
TNC Proposal #P122-389**

Dear Mr. Ruben Feliciano:

True North Consultants, Inc. (True North) is pleased to provide this proposal to perform environmental consulting activities associated with the unresolved Leaking Underground Storage Tank (LUST) incident at 1309 South 5th Avenue in Maywood, Illinois (Site). The following sections of this proposal present background information, scope of services for LUST consulting, estimated costs, schedule, and limitations in response to the recent request for proposal provided by Hancock Engineering on behalf of the Village of Maywood (Owner).

BACKGROUND

A proposal was requested on behalf of the Owner to assist with the closure of a release from four underground storage tanks (USTs) formerly located at the Site. The former USTs were reportedly utilized for storage of Naptha with capacities of 550; 1,000; 1,200; and 1,500 gallons. All four USTs were removed from the Site on August 13, 2015 during which a release was identified. A 45 Day Report has been submitted to the IEPA LUST Program in accordance with initial reporting requirements.

In March 2022, the IEPA provided follow up correspondence to the Owner indicating that the subject LUST incident remains unresolved and further site investigation and/or corrective action is required to meet LUST requirements for closure. Based on information provided by the IEPA, a Stage I Site Investigation is necessary to further evaluate subsurface conditions at the Site. The following sections of this proposal present the purpose of the assessment, scope of services, estimated costs, schedule, and limitations associated with the pursuit of an NFR Letter from the IEPA to address the unresolved LUST incident.

SCOPE OF SERVICES

Task 1: Stage 1 Site Investigation

True North will perform a site investigation in conformance with standards set forth by the IEPA 35 Illinois Administrative Code (IAC) 742, "Tiered Approach to Corrective Action Objectives (742)," 35 IAC 734 "Petroleum Underground Storage Tanks" (734), United States Environmental Protection Agency (USEPA) SW-846, "Test Methods for Evaluating Solid Waste, Physical/Chemical Methods," ASTM E1903-19 standard,



“Standard for Environmental Site Assessments: Phase II Environmental Site Assessment Process,” and Occupational Health & Safety Administration (OSHA) 1910 Standards. The site investigation activities will be completed to evaluate and potentially delineate soil impact associated with the former on-site UST operations.

True North will subcontract an environmental drilling contractor to perform environmental drilling services. The contractor will contact JULIE at least 48 hours in advance of drilling activities to secure an underground utility locate at the Site. A private utility locate is excluded from the current scope and the owner is responsible for identifying and locating any private utilities, subgrade structures, and/or any existing UST system components. The contractor will utilize a track-mounted geoprobe unit to complete all subsurface drilling activities. True North anticipates completing up to seven soil borings at the Site in the vicinity of the former UST excavation. Six of the soil borings within the UST excavation area will be advanced to a depth of approximately 15 feet below ground surface (bgs) and one soil boring to a maximum depth of 30 feet bgs.

Soil will be continuously sampled from grade to the end of borings for characterization in accordance with the Unified Soil Classification System (USCS). Representative soil samples will be screened with a calibrated photoionization detector (PID) with a 10.6eV lamp to determine the presence of photoionizable vapors that are potentially indicative of the presence of volatile compounds in the soil. All downhole equipment will be decontaminated between each probe point with distilled water and liqui-nox solution and a distilled water rinse. Per regulatory requirements, one soil sample will be collected for laboratory analyses from each five-foot interval of soil boring with soil sample collection terminating at the depth corresponding to saturated geologic conditions indicative of an on-site groundwater resource or 15 feet below grade. One soil boring will be advanced up to 30 feet below grade for evaluation and logging of the hydrogeologic conditions and potential vertical delineation of soil impact above to the saturated zone. The deep boring is intended to further evaluate the necessity of a groundwater investigation which is outside the current scope of work based on IEPA feedback regarding the subject LUST incident. Soil samples registering the highest PID concentration will be retained for laboratory analysis. If no elevated PID readings are encountered at a probe point interval, a soil sample will be collected from the middle of the five-foot interval and submitted for laboratory analysis of the indicator contaminants identified by the IEPA LUST Program as VOCs and SVOCs.

Soil samples collected for VOC or TPH analyses shall follow SW846 Method 5035: “Closed-System Purge-and-Trap Extraction for Volatile Organics in Soil and Waste Samples” field preservation protocols. A power handle and syringe will be utilized to fill two pre-weighed sodium bisulfate preserved vials and one pre-weighed methanol preserved vial with approximately five grams of soil. The protocol also requires collection of one additional glass jar with soil for analysis of moisture content utilizing Method 160.3. Soils from the additional glass jar will also be analyzed for SVOCs. Up to two representative soil samples will also be selected for analysis of fractional organic carbon content (f_{oc}) and four representative soil samples selected for Total Petroleum Hydrocarbon (TPH) analysis.

All samples selected for laboratory analysis will be placed in laboratory provided containers, labeled, placed in containerized in laboratory provided containers and analyzed for the following parameters in accordance with the referenced USEPA method:

Compound or Group of Compounds	USEPA Analytical	Method Identification Matrix
Volatile Organic Compounds (VOCs)	8260B	Soil
Semi-Volatile Organic Compounds (SVOCs)	8270	Soil



Laboratory analytical results will be compared to the most stringent Tier I Remediation Objectives (ROs) described in 35 Illinois Administrative Code (IAC) 742, Tiered Approach to Corrective Action Objectives (742). Evaluation and discussion of the results with respect to Tier I ROs and LUST Program requirements shall be conducted as identified in Task 2.

Task 2: Site Investigation Technical Reporting

The Site is enrolled within the IEPA LUST Program and the Owner has intentions of obtaining an NFR Letter for closure of the LUST incident. The analytical results from this investigation shall be evaluated upon receipt with respect to LUST regulatory requirements. True North shall communicate the results with the Client to determine the appropriate next course of action which may entail submittal of the results to the IEPA via a Site Investigation Report, additional investigation (e.g. delineation sampling, groundwater investigation) or corrective action. The results from Task 1 will ultimately be incorporated into a technical submittal (e.g. Stage 1 Site Investigation Report or Site Investigation Completion Report) as required for ultimately pursuing an NFR Letter.

PROJECT COSTS AND TERMS

True North proposes to conduct the above scope of services provided above in accordance with the following estimated costs:

Service	Quantity	Units	Rate	Total
Task 1: Stage 1 Site Investigation ¹	1	LS	\$15,330	\$15,330
Task 2: LUST Site Investigation Report ²	1	LS	\$4,600	\$4,600
Total Cost of Services				\$19,930

Notes:

- 1 Includes standard analytical turn-around time (5 to 7 business days) on all laboratory sample analyses. An expedited turn-around time can be provided upon request for an analytical surcharge dependent upon lab capacity. All turn-around times do not include the day of sample collection.*
- 2 The reporting scope is limited to documenting the activities and results of Task 1 with respect to LUST Program requirements. The costs do not include any additional coordination, testing or reporting associated with the use of institutional controls or other remedial measures.*

Should the Client request a change in the scope-of-work, or should circumstances render the current estimate invalid, a new estimate will be prepared and mutually agreed to in writing before further work proceeds. Our Schedule of Terms and Conditions shall apply to the proposed work and any additional work approved by the Client under this contract. Written authorization to proceed will form a binding contract and indicates your acceptance of our Terms and Conditions. Any changes to our Terms and Conditions must be agreed to in writing by both parties prior to your authorization to proceed.

SCHEDULE

True North anticipates field activities can commence to execute the Task 1 – Stage I SI scope of work within four to six weeks of authorization dependent upon drilling subcontractor availability and Site accessibility. True



North anticipates that Site Investigation activities and lab analyses results shall be completed and received within approximately two weeks from initial mobilization for drilling.

The results of Task 1 shall be communicated to the client to determine the appropriate course of action in the event further evaluation or corrective action is necessary. The applicable UST technical reporting (i.e. Site Investigation Completion Report, Stage I Site Investigation Report) can be completed within 4 weeks of receiving analytical results as applicable. True North shall submit all reports to the Client in DRAFT format for review and comment prior to issuing a final report or submitting to the IEPA for review.

LIMITATIONS AND QUALIFICATIONS

The proposed estimate has been provided as a good faith estimate of costs based upon the described scope of work. Should the scope of work be modified from that initially proposed, total cost of services will be adjusted accordingly.

- It is assumed for purposes of this estimate that access to the property is available during normal working hours. In addition, there are no encumbrances on the property that may limit site access or drilling operations. Additional costs may apply if holiday, weekend, or off-normal working hours is required. The Site is assumed reasonably accessible.
- The proposed scope of work is based on information and data provided by the Client, existing conditions, and publicly available documentation relayed to True North during the proposal process. True North may be required to rely upon data and reports provided by others. True North cannot take responsibility for information provided by others and shall assume all provided information to be true and accurate.
- True North is not responsible for the location, identification or abandonment of any underground utilities at the Site and shall not be deemed responsible for damages to underground or aboveground utilities, for unmarked or mismarked utilities or other features, or for damage that occurs to such utilities or features. The Client shall be responsible for providing all utility and underground system locates beyond those identified by the publicly available one-call utility locate service prior to the initiation of subsurface work.
- Additional site investigation activities, remedial activities, and meeting/correspondence may be required to fully delineate or address any impact identified at the Site. Additionally, a groundwater investigation is beyond the current scope of work and may ultimately be required by the IEPA depending upon the results of the Stage I Site Investigation for soil. True North shall provide an additional proposal in the event that additional delineation sampling is required.
- The provided costs do not include a private utility locate or soil boring clearance. Prior to mobilization, JULIE shall be notified for utility locates. The Client is responsible for identifying and locating any subsurface utilities or structures beyond the JULIE locate prior to mobilization.
- This proposal does not include any permitting or application fees, review or NFR fees, or other fees that may be assessed by local, State, or Federal government agencies during the performance of the above referenced scope of work on-Site.
- The provided costs do not include off-site management of any investigation derived waste based on the scope of work. Soil cuttings shall be returned to the borehole of origin following sampling.
- This proposal is based on field work performed in Level D personal protection (i.e., steel-toed boots, hard hats, safety glasses, and gloves). True North will postpone field work and notify Client immediately if field conditions warrant an increase in personal protection.



- True North assumes that Site conditions shall allow the on-site collection of the proposed samples in accordance with industry and regulatory sampling protocols. This includes, but is not limited to, soil and groundwater depths, subsurface geology, overhead interferences, surface conditions, weather conditions, access limitations, and utility locations.
- The Client shall provide True North, upon contract authorization, any requirements for additional insurance coverage, waivers of subrogation, and/or additional party reliance beyond that provided within this proposal or currently maintained by True North. Any additional cost to True North associated with these requirements shall be added to the total cost as proposed above unless these costs have been previously negotiated with the Client.
- The provided costs consider a non-union driller utilizing prevailing wage rates. Additional costs may apply in the event a union driller is required. The project costs assume a Project Labor Agreement is not required.
- This proposal is valid for a period of 45 days from the date of this proposal. In the event that authorization is received after 45 days from the date of this proposal, True North reserves the right to resubmit a new cost estimate for approval to reflect any additional costs associated with the proposed scope of work, if necessary.

AUTHORIZATION AND CLOSING

If this proposal meets with your approval, please sign the attached service agreement and return it to our office via mail, fax or e-mail. This agreement for professional services represents a contract between True North Consultants, Inc. and the Client. Our Terms and Conditions are hereby incorporated as part of this agreement.

True North appreciates the opportunity to offer this proposal for environmental assessment consulting services. If you have any questions, please contact me at 630.717.2880.

Regards,

TRUE NORTH CONSULTANTS, INC.


Sean P. Brady, P.E.
Senior Consultant



Professional Services Agreement

Proposal for Environmental Consulting Services
Leaking UST Consulting Services
1309 S. Fifth Avenue, Maywood, Illinois
Proposal No. P122-389

The Client accepts the attached proposal in the amount of **nineteen thousand nine hundred and thirty (\$19,930.00)** dollars and hereby authorizes True North to proceed with proposed services in accordance with the noted scope of work, project costs, schedule, limitations and qualifications, and the attached Terms and Conditions.

CLIENT	True North Consultants
Signature:	Signature: 
Name:	Name: Ryan M. LaDieu
Title:	Title: President
Date:	Date: May 13, 2022

GENERAL TERMS & CONDITIONS OF SERVICES

1.0 PROPOSAL ACCEPTANCE

The following terms and conditions ("Terms") shall apply to and are the only terms that govern the attached Master Service Agreement, Proposal or Quotation (collectively, "Agreement") between True North Consultants, Inc. ("True North") and the Client named in the Agreement ("Client"). Client's acceptance of the Agreement includes acceptance of these Terms and any terms and conditions proposed by the Client will be deemed to materially alter the Terms and are hereby objected to and rejected by True North. Acceptance of the Agreement, including acceptance of the Terms, shall occur upon the notification of True North by Client, in writing, electronically or orally, to commence performance in accordance with the requested Consulting Services (as defined in the Agreement) and the Terms. In the event of a conflict between these Terms and the Agreement, the terms of the Agreement will prevail unless otherwise agreed to by the parties in writing.

2.0 LIMITED WARRANTY

2.1 Professional Standard of Care: True North warrants that it will perform the Consulting Services consistent with the level of care and skill ordinarily exercised by other professional consultants in the same locale and under similar circumstances at the same time the Consulting Services are performed.

2.2 Exclusive Remedy: True North's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

2.2.1 True North will use reasonable commercial efforts to promptly cure any breach; provided, that if True North cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's notice of such breach, Client may, at its option, terminate the Agreement by service of written notice of termination.

2.2.2 In the event the Agreement is terminated pursuant to Section 2.2.1 above, True North will within thirty (30) days after the effective date of termination refund to Client any fees paid by Client as of the date of termination for the Consulting Services, less a deduction equal to the fees for receipt or use of such Consulting Services up to and including the date of termination on a pro-rated basis.

2.2.3 The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after acceptance of such Consulting Services to True North.

2.3 Disclaimer of Implied Warranties: EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN THIS SECTION 2, TRUE NORTH MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE CONSULTING SERVICES UNDER THE AGREEMENT, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY; OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; OR (C) WARRANTY OF TITLE; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE OR OTHERWISE.

3.0 SUBCONTRACTED AND OTHER SERVICES

3.1 True North will select reputable subcontractors for test borings and/or other explorations or services based on oral or written competitive prices. The subcontractors' invoices shall be billed in accordance with the Agreement. Nothing in this Section 3 shall require that services or equipment be obtained through competitive bidding or be available from multiple sources. True North shall not be responsible for the means and methods utilized by its subcontractors.

3.2 On occasion, True North engages the specialized services of individual consultants or other companies to participate in a project. When considered necessary, the cost of such services will be billed in addition to True North's fee schedules set forth in the Agreement.

4.0 SITE ACCESS AND SITE CONDITIONS

4.1 Client shall grant or obtain free access to the site for all equipment and personnel for True North to perform the Consulting Services for the Project (as defined in the Agreement) set forth in the Agreement. Client shall notify any and all possessors of the Project site that Client has granted True North free access to the site. True North will take reasonable precautions to limit damage to the site, but it is understood by Client that, in the normal course of work, some damage may occur and the correction of such damage is not part of the Agreement unless so specified in True North's proposal. Client is responsible for the accuracy of locations for all subterranean structures and utilities. True North will take reasonable precautions to avoid known subterranean structures, and Client waives any claim against True North, and agrees to defend, indemnify, and hold True North harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate True North for any time spent or expenses incurred by True North in defense of any such claim with compensation to be based upon True North's prevailing fee schedule/expense reimbursement policy set forth in the Agreement.

4.2 Client recognizes that subsurface conditions may vary from those observed at locations where borings, surveys or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by True North will be based solely on information available to True North. True North is responsible for its data,



interpretations, and recommendations, but will not be responsible for other parties' interpretations or use of the information developed by True North or any other party. To the extent True North must rely upon data provided by another party, True North will not be liable for any claim of injury or loss arising from such data. Client acknowledges that whenever a project involves hazardous or toxic materials and/or investigations of chemicals in the environment, there are inherent uncertainties involved (such as limitations on laboratory analytical methods, variations in subsurface conditions and the like) that may adversely affect the results of the Project, even though the Consulting Services are performed with skill and care.

5.0 BILLING AND PAYMENT

Invoices shall generally be submitted every four (4) weeks for Consulting Services performed during the previous four (4) weeks. Payment shall be due within thirty (30) days of invoice date. If Client objects to all or any portion of any invoice, Client shall so notify True North in writing within fourteen (14) calendar days of invoice receipt, identify the cause of disagreement, and pay within thirty (30) days that portion of the invoice, if any, not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. In the absence of written notification described above, Client shall pay the balance as stated on the invoice. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Client will pay an additional charge of one and one-half percent (1.5%) per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. All time spent and expenses incurred (including any attorneys' fees) in connection with collection of any delinquent amount shall be paid by Client to True North per True North's current fee schedules. In the event Client fails to pay True North within thirty (30) days after invoices are rendered, Client agrees that True North has the right to suspend Consulting Services under the Agreement, without incurring liability to Client, after giving seven (7) days' written notice to Client. Client acknowledges that True North's fee schedules are subject to change on an annual basis without prior notice.

6.0 DOCUMENTS AND ELECTRONIC FILES

- 6.1 **Written Documents:** Any letters, reports, or documents prepared by True North for Client are the instruments of True North's Consulting Services. The Consulting Services provided by True North are solely for Client's use for the Project and site described in the Agreement. Any documents prepared by True North for the client shall not, in whole or in part, be disseminated or conveyed to another party, nor used by another party in whole or in part, without prior written consent from True North. Client shall, to the fullest extent permitted by law, waive any claim against True North, and indemnify, defend, and hold True North harmless for any claim or liability for injury or loss allegedly arising from any third-party reliance on True North's instruments of Consulting Services without True North's specific authorization to do so.
- 6.2 **Electronic Files:** Client hereby grants permission for True North to use information and data provided by Client, including electronic records produced or provided by Client in the completion of the Project. Client also grants permission to True North to release True North documents electronically to consultants, contractors, and vendors as required in the execution of the Project.
- 6.3 **Retention Period:** True North shall not be obligated to maintain written documents and electronic files relating to its Consulting Services performed for Client under the Agreement for more than five (5) years following completion of the relevant Consulting Services.

7.0 INSURANCE

True North maintains Workmen's Compensation Insurance as required by applicable law and General Liability Insurance for bodily injury and property damage with an aggregate limit of \$1,000,000 per occurrence. True North will furnish certificates of such insurance upon request. In the event Client desires additional insurance coverage of this type, True North will, upon the Client's written request made prior to the performance of Consulting Services, obtain additional insurance (if possible) at Client's expense.

8.0 ALLOCATION OF RISK

- 8.1 **Limitation of Liability:** IN NO EVENT SHALL TRUE NORTH BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT TRUE NORTH HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL TRUE NORTH'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THE AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO TRUE NORTH PURSUANT TO THE AGREEMENT. If Client prefers not to limit True North's professional liability to this sum, True North will waive this limitation upon Client's written request, provided that Client agrees to pay for this waiver at a negotiated fee. Client's request for this option must be made at the time Client enters into the Agreement. In the event Client makes a claim against True North for any act arising out of the performance of True North's Consulting Services, and



fails to prove such claim, then Client agrees to pay all attorneys' fees and other costs incurred by True North in defense of such claim.

- 8.2 Indemnification: Client shall indemnify, defend and hold harmless True North and its officers, directors, agents, employees, affiliates, successors and permitted assigns against any and all suits, actions, legal or administrative proceedings, claims, debts, demands, damages, liabilities, interest, attorney's fees, costs and expenses arising from or related to the performance of Consulting Services under the Agreement and attributable to either a breach by Client of its obligations hereunder or the act or omission or willful misconduct of Client or anyone acting under Client's direction or control.

9.0 CHANGES

- 9.1 Unforeseen Site Conditions: True North reserves the right to make reasonable changes in the Consulting Services to be performed after acceptance of the Agreement. Client understands that unforeseen site conditions may require changes in the scope of Consulting Services to be performed.
- 9.2 Unauthorized Changes: If changes are made to True North's work products for Consulting Services by Client or persons other than True North, and these changes affect True North's Consulting Services, any and all liability against True North arising out of such changes is waived and Client shall assume full responsibility for such changes unless Client has given True North prior notice and has received from True North written consent for such changes.
- 9.3 Client-Requested Changes: Upon receipt of a change requested by Client, True North will obtain price quotations from its subcontractors and will provide Client with a quotation of the cost of having the change performed, and any increase in contract time caused by the change. True North shall authorize the requested change by amending the contract price and contract time in the Agreement.

10.0 NOTIFICATION OF HAZARDS

Client shall notify True North of any information Client has with respect to the existence or suspected existence of biological pollutants, hazardous materials, oil, or asbestos in the environment, including, but not limited to the air, soil, and water at the site. Client shall advise True North immediately of any information which Client receives regarding the existence of any such hazardous materials or conditions at the site which might present a threat to human health and safety or the environment or impact True North's work products.

11.0 BIOLOGICAL POLLUTANTS

True North's scope of Consulting Services, unless specifically outlined in its written scope of Consulting Services, does not include the investigation or detection of the presence of any biological pollutants in or around any structure. Client agrees that True North will have no liability for any claim regarding bodily injury or property damage alleged to arise from or be caused by the presence of or exposure to any biological pollutants, in or around any structure. In addition, Client shall defend, indemnify, and hold harmless True North from any third-party claim for damages alleged to arise from or be caused by the presence of or exposure to biological pollutants in or around any structure.

12.0 SITE CONTROL, CONFIDENTIALITY AND DISCLOSURE

True North shall not assume, by virtue of performing Consulting Services on or near the site, the responsibility or liability for any aspect or condition of the site that may now or later exist to be discovered. In particular, True North shall not assume the responsibility to report to any governmental or regulatory agency the existence of any conditions of the site that may present a threat to human health, safety or the environment. True North will not intentionally divulge information regarding any Agreement, True North's Consulting Services or any report, and which is not in the public domain, except to Client or those whom Client designates. Notwithstanding the foregoing, Client understands that True North will comply with judicial orders and applicable laws and regulations regarding the reporting to the appropriate public agencies of potential dangers to the public health, safety or the environment.

13.0 RCRA COMPLIANCE

Nothing contained in these Terms or the Agreement shall be construed or interpreted as requiring True North to assume the status of a generator, storer, treater, transporter, or disposal facility within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar Federal, State, or local regulation or law.

14.0 DELAYS

Delays not the fault of True North or its subcontractors shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to True North, the total Project cost shall be equitably adjusted by the amount of such additional costs.

15.0 DISPUTE RESOLUTION; CHOICE OF FORUM

Any claims or disputes between Client and True North arising out of or related to the Consulting Services provided by True North or out of or related to the Agreement shall be submitted to non-binding mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Any claims arising out of or relating to the sale of Consulting Services provided by



True North and/or the relationship between True North and Client shall be asserted only in the state or federal courts located in Cook County or DuPage County, Illinois. Client hereby unconditionally consents to the jurisdiction and venue of said courts.

16.0 MISCELLANEOUS

- 16.1 **Governing Law:** These Terms and all matters arising out of, or related to, the sale of Consulting Services by True North to Client and/or the relationship between True North and Client shall be deemed to have been made and governed by the substantive laws of the State of Illinois, without regard to its choice-of-law or conflict-of-laws provisions.
- 16.2 **Severability:** If any term or provision of these Terms is found to be invalid or unenforceable, the remaining portion of these Terms shall remain in effect, provided that if such invalid or unenforceable portion is an essential part of these Terms, the parties will immediately begin negotiations for a replacement provision consistent with the intent and purpose of these Terms.
- 16.3 **Entire Agreement:** The terms contained in the Agreement and these Terms comprise the entire agreement between True North and Client concerning the subject matter hereof, and supersede all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter. No modification, amendment, rescission, waiver or other change of these Terms or the Agreement or any part thereof shall be binding on True North unless agreed in writing by an authorized officer of True North.
- 16.4 **All Rights Reserved:** All rights and remedies of True North provided in these Terms are cumulative and not exclusive, and the exercise by True North of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, or in any other agreement between the parties.
- 16.5 **No Assignment:** The rights and responsibilities of Client hereunder may not be assigned to any third-party without the written consent of True North.
- 16.6 **Waste Manifests:** If during remedial construction activities waste manifests are required, Client shall provide an authorized person to sign manifests or agrees to provide True North with a written limited power of attorney to sign manifests.

END OF TERMS AND CONDITIONS

REVISED: June 27, 2019

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2022 - _____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PROPOSAL DATED MAY 13, 2022 FROM TRUE NORTH CONSULTANTS TO PERFORM PROFESSIONAL SERVICES TO COMPLETE A STAGE 1 SITE INVESTIGATION OF A LEAKING UNDERGROUND STORAGE TANK ("LUST") AT 1309 SOUTH 5TH AVENUE AND RESPOND TO A RELATED IEPA NOTICE FOR ACTION ("PROJECT") AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS TO PAY FOR THE SERVICES (Total Cost of Services: \$19,930.00)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the 21st day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 21st day of June, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 21st day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]



Village of **MAYWOOD**

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-6351
COMMUNITY DEVELOPMENT

TO: Chasity Wells-Armstrong, Village Manager
FROM: Ruben D. Feliciano, Director of Community Development
DATE: June 7, 2022 – COWT Agenda Item
RE: 1309 S. 5th Ave -IEPA Violation Notice

BACKGROUND:

The Village Owned Property at 1309 S. 5th Avenue was formerly a dry-cleaning site. The property is currently vacant and “grassed” and looks to have been demolished around 2005. Our Village Engineer looked at this item online in the IEPA database and found a report of a Leaking Underground Storage Tank (LUST) in 2015. In 2015, the Village engaged with an Environmental Engineer (True North Consulting) for the initial response and reporting to the IEPA regarding the LUST incident. The Village did not request further reporting for NFR / SRP completion at that time from True North. Then in March 2022, we received another letter from the IEPA about this particular address and being able to correct and remedy the situation at hand.

FINANCIAL IMPACT:

There is a cost of **\$19,930** from True North Consultant. This environmental sampling and reporting work may directly generate the NFR letter from the IEPA, but is dependent upon findings from the sampling of soils. Depending upon the found elevation of the groundwater as well as any contaminants that may have entered the water table, there is a potential that a special groundwater environmental process will need to be performed. This would cost approximately \$30,000 if and only if found to be necessary. True North recommends taking one step at a time in an effort to be cautious with Village funds. According to our Village Engineer there is a (50% or greater chance) that the attached proposal will generate the NFR letter to the IEPA.

RECOMMENDATION:

That the Village of Maywood Board of Trustees approve the proposal by True North Consultant to remedy the IEPA Violation Notice for 1309 S. 5th Avenue. Given that this Village Owned Property is within the 5th & Madison TIF District, this may be an allowable expense to consider under the TIF budget.

Agenda Item (June Village Board Meeting)

LaSondra Banks <lbanks@maywood-il.org>

Thu 6/2/2022 4:23 PM

To: Gwaine Dianne <gwilliams@maywood-il.org>; Thomas Pavlik <tpavlik@maywood-il.org>; Connie Thompkins <cthompkins@maywood-il.org>

Cc: Isiah Brandon <ibrandon@maywood-il.org>; Miguel Jones <mjones@maywood-il.org>

Good evening Clerk Williams,

Trustee Brandon, chair of the Engagement and Communications Committee has requested that the following item be added to the next scheduled Board Meeting agenda:

Item: Presentation by the Engagement and Communications Committee(ECC) on the website design

Please let me know if any additional information is needed. I have also copied both the ECC Chair and Co-Chair. Thank you.

Best,
LaSondra M. Banks
Community Engagement Manager
Office of the Mayor and Board of Trustees
Village of Maywood
40 Madison Street
Maywood, IL 60153
Tel: 708-450-6366





ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-3397

JB PRITZKER, GOVERNOR

JOHN J. KIM, DIRECTOR

(217) 524-3300

MAR 22 2022

Village of Maywood
Attn: Ms. Chasity Wells-Armstrong
40 Madison Street
Maywood, Illinois 60153

Re: 0311835149 -- Cook County
Maywood/Maywood, Village of
1309 South 5th Avenue
Leaking UST Incident 20150890
Leaking UST Technical File

Dear Ms. Wells-Armstrong:

The Illinois Environmental Protection Agency (Illinois EPA) has conducted a record review for the above-referenced incident and determined that limited information has been received documenting remediation of the release. Citations in this letter are from the Environmental Protection Act (415 ILCS 5) (Act) and Title 35 of the Illinois Administrative Code (35 Ill. Adm. Code).

At this time, according to Illinois EPA records, remediation at the property is incomplete. Both soil and groundwater contamination are still present and have yet to be defined both on and off-site. Thus, additional investigatory and corrective action work is warranted at the property.

In an effort to move along additional necessary activities, share information relating to eligibility determinations for payment of corrective action costs by the Underground Storage Tank Fund, and eventually close the incident, it is requested that you contact Paul Swenny, by email at Ronald.Swenny@illinois.gov, or by phone at (217) 558-1206 within 30 days of the date of this letter. If you prefer to reply by mail, the address is:

Illinois Environmental Protection Agency
Bureau of Land - #24
Leaking Underground Storage Tank Section
1021 North Grand Avenue East
Post Office Box 19276
Springfield, IL 62794-9276

Please submit all correspondence in duplicate and include the Re: block shown at the beginning of this letter.

2125 S. First Street, Champaign, IL 61820 (217) 278-5800
1101 Eastport Plaza Dr., Suite 100, Collinsville, IL 62234 (618) 346-5120
9511 Harrison Street, Des Plaines, IL 60016 (847) 294-4000
595 S. State Street, Elgin, IL 60123 (847) 608-3131

2309 W. Main Street, Suite 116, Marion, IL 62959 (618) 993-7200
412 SW Washington Street, Suite D, Peoria, IL 61602 (309) 671-3022
4302 N. Main Street, Rockford, IL 61103 (815) 987-7760

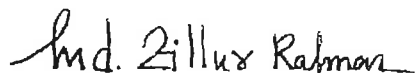
373

Page 2

Further, take notice that noncompliance with the requirements of the Act and the rules and regulations adopted thereunder may be the subject of enforcement action pursuant to the Act, 415 ILCS 5 et seq. or the Federal Resource Conservation and Recovery Act, 42 U.S.C. Sec. 6991 et seq.

We look forward to hearing from you.

Sincerely,



Mohammed Z. Rahman, Manager
Leaking Underground Storage Tank Section
Bureau of Land

c: BOL File



RESOLUTION NO. _____

A RESOLUTION AWARDING THE 21ST AVENUE CDBG ROADWAY IMPROVEMENTS PROJECT CONTRACT TO TRIGGI CONSTRUCTION, INC.

WHEREAS, the Village of Maywood (the "Village") is a home rule unit pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution of 1970 and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village published and posted notice inviting bids for the 21st Avenue CDBG Roadway Improvements Project Contract in accordance with the Village's competitive bidding ordinance, §36.08 of the Maywood Code; and

WHEREAS, Edwin Hancock Engineering Co. has tabulated the bids and determined the lowest responsive and responsible bidder to be Triggs Construction, Inc. at \$327,630.00; and

WHEREAS, the President and Board of Trustees find it to be in the best interest of the health, safety and welfare to award the contract for the 21st Avenue CDBG Roadway Improvements Project to Triggs Construction, Inc.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each recital set forth above is incorporated by reference into this Section 1 and made a part hereof as if fully set forth herein.

SECTION 2: The recommendation of Edwin Hancock Engineering Co. to award the 21st Avenue CDBG Roadway Improvements Project Contract to Triggs Construction Inc, and the Bid Tabulation, attached hereto as Exhibits A and B, respectively, are adopted and incorporated herein.

SECTION 3: The 21st Avenue CDBG Roadway Improvements Project Contract is hereby awarded to the lowest responsive and responsible bidder, Triggs Construction, Inc. at \$327,630.00. This award is subject to the execution and approval of a contract with mutually agreeable terms between the Village and Triggs Construction, Inc.

SECTION 4: This Resolution shall be in full force and effect immediately upon its passage, approval and publication as required by law.

Remainder of page intentionally blank

ADOPTED this ___ day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ___ day of June, 2022 and attested by the Village Clerk that same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this 7th day of June, 2022

Gwaine Dianne Williams, Village Clerk

EXHIBIT A
RECOMMENDATION OF HANCOCK ENGINEERING CO.

**EXHIBIT B
BID TABULATION**

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

A RESOLUTION AWARDING THE 21ST AVENUE CDBG ROADWAY IMPROVEMENTS PROJECT CONTRACT TO TRIGGI CONSTRUCTION, INC.

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the ___ day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the ___ day of June, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

RESOLUTION NO. _____

**A RESOLUTION AWARDING THE MAYWOOD 2022 CRACK-FILLING PROGRAM
CONTRACT TO DENLER, INC.**

WHEREAS, the Village of Maywood (the “Village”) is a home rule unit pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution of 1970 and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village published and posted notice inviting bids for the 2022 crack-filling program in accordance with the Village’s competitive bidding ordinance, §36.08 of the Maywood Code; and

WHEREAS, Edwin Hancock Engineering Co. has tabulated the bids and determined the lowest responsive and responsible bidder to be Denler, Inc. at \$16,560.00; and

WHEREAS, the President and Board of Trustees find it to be in the best interest of the health, safety and welfare to award the contract for the 2022 crack-filling program to Denler, Inc.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each recital set forth above is incorporated by reference into this Section 1 and made a part hereof as if fully set forth herein.

SECTION 2: The recommendation of Edwin Hancock Engineering Co. to award the 2022 crack-filling program contract to Denler, Inc. and the Bid Tabulation, attached hereto as Exhibits A and B, respectively, are adopted and incorporated herein.

SECTION 3: The 2022 crack-filling program contract is hereby awarded to the lowest responsive and responsible bidder, Denler, Inc. at \$16,560.00. This award is subject to the execution and approval of a contract with mutually agreeable terms between the Village and Denler, Inc.

SECTION 4: This Resolution shall be in full force and effect immediately upon its passage, approval and publication as required by law.

Remainder of page intentionally blank

ADOPTED this __ day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this __ day of June, 2022 and attested by the Village Clerk that same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this __ day of June, 2022

Gwaine Dianne Williams, Village Clerk

EXHIBIT A
RECOMMENDATION OF HANCOCK ENGINEERING CO.

**EXHIBIT B
BID TABULATION**

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

A RESOLUTION AWARDING THE MAYWOOD 2022 CRACK-FILLING PROGRAM CONTRACT TO DENLER, INC.

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the __ day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the __ day of June, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this __ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

RESOLUTION NO. _____

**A RESOLUTION AWARDING THE 2022 MAYWOOD SIDEWALK PROGRAM CONTRACT
TO M & J ASPHALT PAVING CO., INC.**

WHEREAS, the Village of Maywood (the “Village”) is a home rule unit pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution of 1970 and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village published and posted notice inviting bids for the 2022 Sidewalk Program in accordance with the Village’s competitive bidding ordinance, §36.08 of the Maywood Code; and

WHEREAS, Edwin Hancock Engineering Co. has tabulated the bids and determined the lowest responsive and responsible bidder to be M & J Asphalt Paving Co., Inc. in the amount of \$58,400.00.

WHEREAS, the President and Board of Trustees find it to be in the best interest of the health, safety and welfare to award the contract for the 2022 Sidewalk program to M & J Asphalt Paving Co., Inc.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each recital set forth above is incorporated by reference into this Section 1 and made a part hereof as if fully set forth herein.

SECTION 2: The recommendation of Edwin Hancock Engineering Co. to award the 2022 Maywood Sidewalk Program Contract to M & J Asphalt Paving Co., Inc. and the Bid Tabulation, attached hereto as Exhibits A and B, respectively, are adopted and incorporated herein.

SECTION 3: The Maywood 2022 Sidewalk Program Contract is hereby awarded to the lowest responsive and responsible bidder, M & J Asphalt Paving Co., Inc. at \$58,400.00 This award is subject to the execution and approval of a contract with mutually agreeable terms between the Village and M & J Asphalt Paving Co., Inc.

SECTION 4: This Resolution shall be in full force and effect immediately upon its passage, approval and publication as required by law.

Remainder of page intentionally blank

ADOPTED this __ day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this __ day of June, 2022 and attested by the Village Clerk that same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this __ day of June, 2022

Gwaine Dianne Williams, Village Clerk

EXHIBIT A
RECOMMENDATION OF HANCOCK ENGINEERING CO.

**EXHIBIT B
BID TABULATION**

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

**A RESOLUTION AWARDING THE 2022 MAYWOOD SIDEWALK PROGRAM
CONTRACT TO M & J ASPHALT PAVING CO., INC.**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the __ day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the __ day of June, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this __ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]

RESOLUTION NO. ____

A RESOLUTION AWARDING THE MAYWOOD 2022 ASPHALT PAVEMENT PATCHING PROGRAM CONTRACT TO SCHROEDER ASPHALT SERVICES, INC.

WHEREAS, the Village of Maywood (the “Village”) is a home rule unit pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution of 1970 and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village published and posted notice inviting bids for the 2022 asphalt pavement patching program contract in accordance with the Village’s competitive bidding ordinance, §36.08 of the Maywood Code; and

WHEREAS, Edwin Hancock Engineering Co. has tabulated the bids and determined the lowest responsive and responsible bidder to be Schroeder Asphalt Services, Inc. in the amount of \$40,060.00; and

WHEREAS, the President and Board of Trustees find it to be in the best interest of the health, safety and welfare to award the contract for the 2022 asphalt pavement patching program to Schroeder Asphalt Services, Inc.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each recital set forth above is incorporated by reference into this Section 1 and made a part hereof as if fully set forth herein.

SECTION 2: The recommendation of Edwin Hancock Engineering Co. to award the 2022 asphalt pavement patching program contract to Schroeder Asphalt Services, Inc. and the Bid Tabulation, attached hereto as Exhibits A and B, respectively, are adopted and incorporated herein.

SECTION 3: The 2022 asphalt pavement patching program contract is hereby awarded to the lowest responsive and responsible bidder, Schroeder Asphalt Services, Inc. in the amount of \$40,060.00. This award is subject to the execution and approval of a contract with mutually agreeable terms between the Village and Schroeder Asphalt Services, Inc.

SECTION 4: This Resolution shall be in full force and effect immediately upon its passage, approval and publication as required by law.

Remainder of page intentionally blank

ADOPTED this ____ day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of June, 2022 and attested by the Village Clerk that same day.

Nathaniel George Booker, Village President

ATTEST:

Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this ____ day of June, 2022

Gwaine Dianne Williams, Village Clerk

EXHIBIT A
RECOMMENDATION OF HANCOCK ENGINEERING CO.

**EXHIBIT B
BID TABULATION**

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

A RESOLUTION AWARDING THE MAYWOOD 2022 ASPHALT PAVEMENT PATCHING PROGRAM CONTRACT TO SCHROEDER ASPHALT SERVICES, INC.

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the ___ day of June, 2022, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the ___ day of June, 2022.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of June, 2022.

Gwaine Dianne Williams, Village Clerk

[SEAL]



Quote #: Service Order
Q-77608

Customer Information

Company: Village of Maywood

Service Address: 40 Madison Street
Maywood, Illinois 60153
United States

Billing Address: 40 Madison Street
Maywood, Illinois 60153
United States

Billing Contact: James Ellekson
Director of Human Resources
jellekson@maywood-il.org
708-450-4486

Subscription Information

Billing Cycle: BiAnnual

Payment Terms: Net 30

Subscription Term (Months): 36

Product Name	Users	Total List Amount	Total Discount	Total Amount
Culture Amp Platform (Engagement + Effectiveness) - Self Starter	Up To 200 Users	USD 22,500	USD 2,250	USD 20,250
TOTAL:				USD 20,250

Billing Schedule:

Date Range	List Amount	Discount	Net Amount	Currency
Year 1	\$7,500	10%	\$6,750	USD
Year 2	Determine headcount after first year for renewal pricing	10%	Determined upon renewal	USD
Year 3	Determine headcount after second year for renewal pricing	10%	Determined upon renewal	USD

Unless indicated otherwise, the amounts do not include sales tax, GST, VAT or similar taxes.

Details of product plans can be found at: <https://www.cultureamp.com/terms/products-and-plans.html>. All Services, including People Science Plus services, must be used within the Subscription Term, or within each 12 month period of a Subscription Term if the Subscription Term is more than 12 months.

Terms & Conditions

This Service Order, General Terms (located at <https://www.cultureamp.com/terms>) (the **General Terms**), and any privacy related documents executed by the parties (together, this **Agreement**) form a contract

between the Customer listed on the first page of this Service Order and the relevant Culture Amp entity described in Clause 13 of the General Terms (**Culture Amp**). This Agreement governs your subscription to, and use of, Culture Amp's website and/or other related applications or services, including but not limited to translation, analytics and individual and organizational feedback (the **Services**).

This Agreement may be executed by providing an electronic signature and may not be denied legal effect solely because it is in electronic form or permits the completion of the business transaction referenced herein electronically instead of in person. If the Customer is an organization, the individual signing below must have the authority to bind the Customer to this Agreement.

Additional Terms

Signature

By signing this Service Order, the Customer authorizes that it has read and agrees to this Agreement:

Signature

Name (Print): Chasity Wells-Armstrong

Effective Date:

Title: Village Manager-



Engagement Survey Platform

Analysis Report



James Ellexson
Director of Human Resources
May 5, 2022

Employee Engagement Survey Narrative

Why do we want to invest in Engagement?

A carefully designed and conducted employee survey can reveal a great deal of information about employee perceptions that management can use to improve the workplace. Organization responsiveness to employee feedback leads to higher **retention rates, lower absenteeism, improved productivity, better customer service and higher employee morale**. The simple fact that the organization is conducting a survey can send a positive message to employees that their opinions are valued. In addition, managers can gain insights into issues affecting their departments or business units that allow them to manage more effectively. (SHRM, 2022)

- Employee opinion and satisfaction surveys measure employee views, attitudes, and perceptions of their organization (also known as "engagement surveys").
- Employee engagement surveys measure employees' commitment, motivation, sense of purpose and passion for their work and organization.

The positive results of high employee engagement are supported by results from several other studies and surveys from reputable organizations, such as the Harvard Business Review and the American analytics and advisory company Gallup.

The Harvard Business Review Analytic Services surveyed more than 500 business executives, and “71% of the respondents [ranked] employee engagement as very important to achieving overall business success.” This implies that businesses that have engaged employees are likely to have a competitive advantage.

Gallup’s study concluded that **“the behaviors of highly engaged business units result in 21% greater profitability.”** The same study says that when employees are engaged, they are less likely to leave. It says that “highly engaged business units achieve 59% less turnover” in high turnover organizations and “24% less turnover” in low turnover organizations.

Bamboohr.com, the provider of HR software for small and medium businesses, supports the view that engaged employees are more likely to stay in companies for longer and contribute to business success. It notes, **“Employees who feel engaged are proven to not only be more productive and content in their job role, but they are also more loyal to the company and more driven to contribute to overall business success.”**

It is also more likely that when employees are emotionally invested in a company’s success, they will provide the **best service to the customer, have improved morale, and take less days off from work.**

Leadership Development and Purpose

Visionary leaders who create a culture of engagement maintain employee trust, drive optimal levels of productivity, increase overall satisfaction and retention, and are able to position the organization for success. A critical element in building confidence, motivating performance, and increasing employee engagement is having people at the top who inspire belief in the organization’s future.

360-degree feedback creates a confidential and comprehensive way to provide important information and different perspectives to leaders that they would likely never receive otherwise. A leader's manager, direct reports, and peers answer questions based on their experience working with that leader. Through this anonymous compiled data, we can build development programs for our leaders in areas they may have opportunities for improvement. Being able to identify deficiencies in leadership will allow us all to become better leaders and in turn an overall better organization.

Engagement Platforms

We looked at 4 different platforms that provide engagement services to help us:

- 1) Get a baseline on our engagement levels
- 2) Have resources available to guide leaders on how to improve areas of opportunity
- 3) Provide benchmark data to compare against other similar organizations and municipalities
- 4) Provide a platform to conduct on going surveys to measure success with implementations
- 5) Give leadership tools to build goals and initiatives
- 6) To ensure surveys are accessible to employees and are scientifically created by Organizational Psychologists that validate the findings
- 7) Ensure practices are supported and lawful including diversity and inclusion
- 8) Enable leadership to provide reports and data showing improvements and deficiencies that may support goals and initiatives moving forward

Survey Monkey is a very well-known survey tool. They do provide an engagement survey which you can receive reports and data from, but the survey is not supported or certified by organizational psychologists so reliability on the data is unknown. They do not provide support in creating goals or action plans to assist leadership on making changes or improving scores. They have limited seats or access to the analytics which make it difficult for leadership to access their information and have limited mobile or smart phone access. They provide benchmark data for comparison but is not government or municipality based. They do not have tool to identify at risk employees. Although reasonably priced it may not be the best fit for what we are looking for.

Culture Amp This company specialized in surveys and engagement initiatives. They have an organizational psychologist certified survey that is developed for reliable reports and data. They have specialized benchmark data on municipalities and government agencies that will give us good comparison on where we sit within the market. They offer goal building, action plan and 360 evaluations for leadership to utilize for improvements and development. They provide analytics and reports to assist with communication and the ability to drill down to root cause or issues on a department level. They have unlimited access to reports allowing management to see their information and create resolution within the system. This allows us to track improvements along with accountability to improvements and initiatives. This allows us to conduct multiple surveys that will include exit data when people leave the organization. Because they are scientifically supported, they include diversity and inclusion standards that protect the organization legally along with ensuring the data collected is accurate and fair. They have full mobile or smartphone accessibility which allows greater access and ease to the employees and leadership. They are reasonably priced with an annual amount giving us access to the system and benefits.

NBRI specializes in engagement surveys for organizations. They do provide specific government and municipality benchmark data along with an action plan platform to help us create initiatives to drive engagement. They have the ability to drill down on reports and analytics in order to find root causes but have a limited number of seats to access that information. This is a “one survey” platform and does not allow us to do other types of surveys or follow up surveys. They do provide organizational psychologists that assist in creating the survey geared toward our population, so data collected is reliable. They do not provide a goal building platform or 360 evaluations for leadership development. They are on the higher side of pricing, and you have to pay per survey. Although they offer a lot of what we are looking for, due to the pricing structure it may not be the best solution for us.

All Voices is a platform that allows employees to give feedback at any time. They do have an engagement survey, but it is not supported by organizational psychologists. They provide analytics and reports but are not able to drill down to root cause analysis. They allow you to do as many surveys as you desire and have unlimited access to platform. They do have smartphone access but do not provide goal building, action plan platform or 360 evaluations. They do not have benchmark data to assess how we compare within the market. Their strengths are more on giving employees access to voice concerns and then the ability to track the resolutions to those concerns within their system. Although this may be a great platform for much larger organizations. It is not the best fit for our organization.

Engagement Platform Comparison													
Company	Engagement Survey	Turnover Predictor	Benchmark Data	Goal Building	Action Plan Platform	360 Evals	Analytics /Reports	Assesability	Multiple Surveys	Diversity and Inclusion	Created/Certified by OD Psych	Smart Phone	Price
Survey Monkey	YES	No	Not Government	No	No	No	Yes	5 Seats	Yes	No	No	No	\$5,500 Annually
Culture Amp	Yes	Yes	Yes Government Focused	Yes	Yes	Yes along with action plans for leadership development	Yes Along with ability to drill down	Unlimited	Yes	Yes	Yes	Yes	\$6,750 Annually
NBRI	Yes	No	Yes Government Focused	No	Yes	No	Yes Along with ability to drill down	5 seats	No	Yes	Yes	Yes	\$11,800 Per Survey
All Voices	Yes	No	NO	No	No	No	Yes	Unlimited	YES	Yes	NO	Yes	\$9,600 Annually

Conclusion:

We set forth the best solution to the board for approval earlier this week after the investigation and demonstrations of several engagement platforms. Our conclusion after comparing these organizations is that **Culture Amp** is the best fit and most fiscally responsible choice. We feel that this system has the tools needed to assess our employees, give support to action plans and goals, provide information and actions for leadership development, is accessible to both employees and management, allows us to create usable reports and data along with being certified by professionals ensuring reliable data and results. It is my recommendation to move forward with this program. This has been budgeted within the 2022-23 Human Resources budget for \$9,000 and is well within these guidelines at \$6,750 annually.