



**SPECIAL VILLAGE BOARD MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF MAYWOOD  
TUESDAY, FEBRUARY 16, 2021  
AT 7:00 PM  
125 SOUTH 5TH AVENUE  
MAYWOOD, ILLINOIS 60153**

**Physical attendance at this public meeting is limited to 50 individuals or 50% room capacity, whichever is less, with priority given to Village officials, Village staff and consultants, subject to social distancing guidelines. The public is encouraged to stay at home and watch, listen to and participate in the public meeting via electronic means.**

**Public comments and responses will be read into the public meeting record. Please submit public comments via email in advance of the public meeting to [cthompkins@maywood-il.org](mailto:cthompkins@maywood-il.org) or [tpavlik@maywood-il.org](mailto:tpavlik@maywood-il.org) and/or faxing to (708) 681-8818.**

**Options to watch and listen to the public meeting:**

**Live Stream at Village Website Home Page: Go to [www.maywood-il.org](http://www.maywood-il.org) and Click "Video On Demand". The public may listen to and participate in the meeting by joining through zoom (<https://zoom.us>) . The Zoom Meeting ID and Access Code will be available on the Village website in advance of the meeting start time.**

**The Closed Meeting will be conducted via telephone conference call.**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE TO THE FLAG**
5. **APPROVAL OF MINUTES FOR THE SPECIAL VILLAGE BOARD MEETING OF THE BOARD OF TRUSTEES TUESDAY, FEBRUARY 2, 2021.** 4
6. **OATHS, REPORTS, PROCLAMATIONS, ANNOUNCEMENTS AND APPOINTMENTS**
7. **FINANCE MANAGEMENT REPORT(S):**
  - A. Approval of Village of Maywood Warrant List No. 200508 through February 10, 2021 in the amount of \$484,971.02. 10
  - B. Discussion pursuant to Village of Maywood Open Invoices Report as of February 10, 2021 in the amount of \$553,387.06. 15
  - C. Approval of the Engagement Letter from Baker Tilly to provide independent accounting services for the Village of Maywood in the performance of auditing financial statements for the year ending April 30, 2020. 27
8. **MAYOR'S REPORT AND THEME: "A shift is coming, things are changing in our favor, when the people get a mind to work"**
9. **PUBLIC COMMENT(S):**
10. **VILLAGE MANAGER'S REPORT:**
  - A. Discussion and consideration regarding MPD Proposal No. 02 pursuant to the Traffic and Safety Commission updating the Handicap Parking Permit Application to implement the new application. 47
  - B. Discussion and consideration regarding Sale of Village-Owned Properties located at 1243 South 5th Avenue and 1 South 21st Avenue in Maywood. Mr. Tinajero is seeking to purchase and develop 1243 So. 5th Ave. as a Commercial Mix-Use project on 5th Avenue frontage and 1 South 21st Avenue as a single family residential. (A. Smith, Coordinator of Business Development) 51

C. Presentation by Village Manager pursuant to Village of Maywood Water Concerns as of January 2021.	66
11. <b>VILLAGE ATTORNEY REPORT: None</b>	
12. <b>OMNIBUS AGENDA ITEMS:</b>	
A. RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A MEDICAL BILLING CONTRACT WITH ANDRES MEDICAL BILLING, LTD. AND A BUSINESS ASSOCIATE AGREEMENT WITH ANDRES MEDICAL BILLING, LTD. TO COMPLY WITH HIPAA REQUIREMENTS, with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd.	72
B. Statement for Legal Services for December 2020 Pertaining to General Matters, in the amount of \$2,978.50, with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd.	89
C. Statement for Legal Services for December 2020 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$23,240.82, with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd.	97
D. Approval of payment to Accu-tron Computer Service for computer consulting services provided to the Village of Maywood for the month of February 2021 in the amount of \$6,300.00.	191
E. Approval of payment to Allied Waste Service for garbage and roll-off services for the month of December 2020 and January 2021 in the amount of \$163,936.00.	193
F. Approval of payment to AT&T services provided to the Village of Maywood for phone services December 26, 2020 to January 25, 2021 in the amount of \$6,296.74.	197
G. Approval of payment to City Wide of Chicago for janitorial services provided for the Village of Maywood in the amount of \$45,147.12.	199
H. Approval of payment to Fleet Services for Retail Fuel Purchases provided to the Village of Maywood in the amount of \$16,306.26.	206
I. Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to the Roosevelt Road Water Service Transfer Improvement project in the amount of \$79,742.92.	208
J. Approval of payment to NeoGov for Subscription Fee for insight for term starting March 28, 2020 and ending March 27, 2021 in the amount of \$5,066.88.	215
K. Approval of payment to Unique Plumbing Company for providing services to the Village of Maywood pursuant to the Roosevelt Road Water Service Transfer Project in the amount of \$228,197.65.	217
L. Approval of payment to Wigits Truck Center for repairs/parts/labor and service to Unit 247 for the Public Works Department in the amount of \$6,166.00.	228
M. Approval of payment to Village of Melrose Park for water services provided to the Village of Maywood December 21, 2020 to January 19, 2021 in the amount of \$62,787.62.	231
N. Approval of payment to Cleansified for the purchase of KN95 masks and sanitizing wipes in the amount of \$10,320.00 for the Village of Maywood Public Works Department with a bid waiver.	234
O. Approval of payment to Hackie Cement Corporation for excavation services rendered for the Village of Maywood Public Works Department in the amount of \$30,000.00 with a bid waiver.	236
13. <b>NEW BUSINESS:</b>	
A. Discussion and consideration regarding MPD Proposal No. 03 pursuant to the department's MPD Tactical Unit that was involved in an accident and sustained damage beyond repair for safe patrol operation. Chief Talley is requesting replacement with a 2020 Ford Explorer to be purchased from Joe Rizza Ford in Orland Park, Illinois for \$36,630.60	239

and to outfit the newly purchased vehicle with required police equipment for \$7,377.30. The equipment purchase and outfitting would total \$44,007.99, with a bid waiver.

B. Discussion and consideration of approval for MPD Proposal No. 04 to implement prosecution of overweight vehicle citations through Administrative Hearings. 262

14. **OLD BUSINESS:**

A. LICENSE AND RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR NON-EXCLUSIVE, TEMPORARY USE PERMIT FOR USE OF VILLAGE-OWNED PROPERTY (Village Property: 200 South 5th Avenue Building) (Monroe Foundation: COVID-19 Supply Distribution Event(s)), with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd. 263

B. AN ORDINANCE AUTHORIZING AND APPROVING EXECUTIVE ORDER NO. 2021-01 REGARDING THE USE OF FACE COVERINGS ISSUED BY THE VILLAGE PRESIDENT UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 - JUNE 2, 2020) AND AMENDING SECTION 92.21(B) (PUBLIC NUISANCES AFFECTING HEALTH) OF CHAPTER 92 (HEALTH AND SANITATION; NUISANCES) TO ENFORCE THE USE OF FACE COVERINGS DURING THE PENDENCY OF THE DISASTER PROCLAMATION IN THE STATE OF ILLINOIS RELATED TO THE COVID-19 PANDEMIC, with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd. 271

15. **BOARD OF TRUSTEES COMMENTS/INFORMATION:**

16. **FOR INFORMATION ONLY:** None

17. **CLOSED MEETING SESSION:** None

18. **ADJOURNMENT**

cc: Mayor	Edwenna Perkins
Trustees:	
	Nathaniel G. Booker
	Isiah Brandon
	Miguel Jones
	Melvin L. Lightford
	Antonio Sanchez
	Kimyada Wellington
Village Clerk	Viola Mims
Village Manager	Willie Norfleet, Jr.

**The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and Illinois Governor Disaster Proclamation dated February 5, 2021 (Restore Illinois Plan), and Executive Order 2021-04 extending the Governor's prior Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan (COVID-19 E.O. No. 68), as amended.**

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING MINUTES  
TUESDAY, FEBRUARY 2, 2021**

Call to Order

The Special Board Meeting of Tuesday, February 2, 2021 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones (via zoom), K. Wellington (via zoom), M. Lightford (via zoom) and N. Booker (via zoom). Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager  
Lanya Satchell, Finance Director (via zoom)  
David Myers, Director of Community Development  
John West, Public Works Director  
Craig Bronaugh Jr., Fire Chief  
LaSondra Banks, Human Resources Coordinator  
Edgar Lara, Planning/Zoning Officer  
Angela Smith, Business Development Coordinator  
Valdimir Talley Jr., Police Chief (via zoom)  
Michael Jurusik, Village Attorney (via zoom)  
Lieutenant Diaz

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Village Board Meetings of the Board of Trustees on Tuesday, January 19, 2021.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes of January 19, 2021.

Discussion: Trustee Wellington made corrections to page 6 of the Board packet to correct "Brooker" to "Booker" on the motion at the top of the page and to Item C on page 7 to remove "of" after Mr. Myers reported the.... In the second sentence. An amended motion follows:

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve with corrections.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: Trustees A. Sanchez and M. Lightford

Absent: None

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments -

- Mayor Perkins made announcements of public interest.
- Mr. Norfleet made announcements of public interest
- Ms. Banks reported on procedures for Village employees related to COVID-19 precautions.
- Lt. Diaz gave a report on carjacking in the Village and surrounding suburbs.

Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200507 through January 28, 2021 in the amount of \$1,492,308.13.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve.

Discussion: Trustee Wellington made inquiries. Ms. Satchell responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Mayor’s Report and Theme: “A shift is coming; things are changing in our favor, when the people get a mind to work”.

- A. Consideration to discuss Village of Maywood staff to have a mask mandate concerning the COVID-19 virus.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve that we mandate masks being worn throughout the Village .

Discussion: Trustees Brandon and Wellington made comments related to time specifications and enforcement. Attorney Jurusik will research other areas and draft information for review at the next meeting. An amended motion:

Motioned by Trustee Booker and Seconded by Trustee Lightford to direct Attorney Jurusik to draft an Ordinance and Executive Order that would require a mask mandate for all members of the public and businesses in Maywood to comply with.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Approval to open the 200 So. 5<sup>th</sup> Avenue Building, the Village Multipurpose Building on an emergency basis, partnering with the Monroe Foundation to conduct COVID-19 testing and protective packages on a date to be set by the Maywood Village Board.

Trustee Booker made comments. Mayor Perkins responded.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and M. Lightford

Nays: Trustees A. Sanchez and K. Wellington

Abstain: None

Absent: None

Motion Carried

\*Trustee Booker did not respond during roll call of the voting process.

- C. Consideration to direct staff to formally reach out to CCLBA (Cook County Land Bank Association) to hold property under Village of Maywood ownership located at 512 South 5<sup>th</sup> Avenue. (Odd Fellow Building – 5<sup>th</sup> & Washington).

Trustees Brandon and Booker made comments. Mayor Perkins and Ms. Smith responded to their concerns.

Motioned by Trustee Booker and Seconded by Trustee Brandon move to allow property to be sold by the Land Bank for community use and not acquired by the Village.

Discussion: None

Ayes: Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins

Abstain: None

Absent: None

Motion Carried

- D. Consideration for the Village of Maywood to hold a mask and PPE give-away with expenses not to exceed \$11,000.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.

Discussion: Trustee Booker made comments. Mayor Perkins responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and M. Lightford

Nays: Trustee K. Wellington

Abstain: Trustee N. Booker

Absent: None

Motion Carried

Public Comments: Comments from the Public – L. Redmond and L. Ramirez. Mr. Norfleet responded to public comments.

Village Manager’s Report:

A. Discussion of 2021/2022 Annual Budget Adoption Schedule and Related Documents:

- a. Notice of Public Hearing regarding the Village of Maywood's Fiscal Year 2021/2022 Budget (May 1, 2021 through April 30, 2022).
- b. Agenda for Public Hearing Concerning the proposed Fiscal Year 2021/2022 Budget (May 1, 2021 through April 30, 2022).
- c. Ordinance approving the Fiscal Year 2021/2022 Village of Maywood Budget (May 1, 2021 through April 30, 2022).
- d. KTJ cover Memo dated January 27, 2021 (relating to Items a, b, and c above).

Information Only

- B. Discussion and consideration regarding a Contract Addendum request from Andres Medical Billing (Fire Department Vendor).

Chief Bronaugh gave a brief overview of the program and recommended the Village opt out of the program. No Action Required

- C. Discussion on the potential for the MyCivic/MyCivic 311 Application to replace the current GOV Q & A System which summarizes the differences between the programs.

Mr. Lara gave an overview of the comparison, commented it would be the Board's decision to determine what components to purchase based on what to offer to residents and Q & A is utilized for inspection reports by Code Enforcement and requests are made from residents to Public Works. Based on existing Village personnel, more manpower would be necessary to utilize Q & A and the MyCivic App to their full capacity.

Information Only

- D. Presentation by Village Manager concerning Village of Maywood Residential Development Information as of January 2021.

Mr. Norfleet gave an oral presentation.

Village Attorney Report - None

Omnibus Agenda Items:

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve the Omnibus Agenda Items A – H:  
**A.** Resolution approving and authorizing the execution of a release and hold harmless agreement between the Village of Maywood and Pace Suburban Bus (Suburban Bus Division of Regional Transportation Authority) relative to the provision of Emergency Evacuation Transportation Services by Pace during times of emergency.  
**B.** Approval of payment to Cargill for Bulk Salt Purchase for the Village of Maywood Public Works department in the amount of \$8,231.50. **C.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from June 16, 2020 to July 16, 2020 in the amount of \$317,393.20. **D.** Approval of payment to Fleet Services for retail fuel purchases provided to the Village of Maywood in the amount of \$14,229.20. **E.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to the 19th Avenue - Phase I Project Development Report in the amount of \$30,663.00. **F.** Approval of payment to Kane, McKenna and Associates, Inc. for services provided to the Village of Maywood pursuant to the Madison/5th & Roosevelt TIF Amendment Professional Services in the amount of \$15,687.00. **G.** Approval of payment to Municipal Employee V.E.B.A. Trust for Village of Maywood employees Health and Dental Premiums for the month of February 2021 in the amount of \$103,023.62. **H.** Approval of payment to P.J.D. Elect Sales, Inc. for the purchase of forty (40) Flag Poles for the Village of Maywood Public Works Department in the amount of \$23,440.00 with a bid waiver.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business:

- A. Discussion and consideration on National League of Cities (NLC) Landlord Survey. Sponsored by: Trustee N. Booker and supported by Trustees Lightford and Sanchez.

Trustee Booker gave an overview.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve and direct staff to move forward with the survey.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration for Metropolitan Mayor’s Caucus support with Village of Maywood Resolution on Lead Service Lines. Sponsored by: Trustee N. Booker and supported by Trustees Lightford and Sanchez.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve the Resolution in the Boardbook packet.

Discussion: Mayor Perkins mentioned the Mayor’s Caucus is currently in communication regarding this matter.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Old Business

- A. Discussion and consideration on Home Accessible Grant Program. This item was presented at the January 19, 2021 Board Meeting. (Trustee Booker)

Motioned by Trustee Booker and Seconded by Trustee Lightford move approval to direct staff to apply for the grant funding to benefit Maywood residents.

Discussion: Trustee Brandon made inquiries. Mr. Myers responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration on MyCivic Community Relations Management Application.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve. This item was presented at the January 19, 2021 Board Meeting. (Trustee Booker)

Discussion: Mayor Perkins, Trustees Brandon and Jones made comments regarding the similar program already in place and the shortage of personnel to implement either program effectively.

Ayes: Trustees A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and M. Jones

Abstain: None

Absent: None

Motion Carried

Board of Trustee Comments/Information:

Mayor Perkins' mentioned Board members who choose to utilize Zoom for meeting purposes have to follow the proper protocol during discussions, roll call and other legislative procedures. Discussion ensued.

Trustees Jones and Booker complimented Mr. Norfleet's presentation regarding an update for the Village of Maywood.

Trustees Sanchez made comments regarding property values.

For Information Only - None

Closed Meeting Session – None

Adjournment - Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn the Special Board Meeting at 10:24 p.m. with a roll call by the Board.

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Edwenna Perkins, Mayor

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Viola Mims, Village Clerk

cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Willie Norfleet Jr, Village Manager

**VILLAGE OF MAYWOOD**

**Warrant List #200508 through February 10, 2021**

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below, and authorize the payment when funds are available.

\_\_\_\_\_  
President

\_\_\_\_\_  
Village Manager

Attest

\_\_\_\_\_  
Clerk

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
104039	JSN Industrial USA, Inc.	TENTS *FESTIVAL OF LIGHTS *12/11	SPECIAL EVENT REVENUE	885.70
Total 104039:				885.70
104097	Antoinette Westbrooks	PW-ELECTRIC SERVICE 10/12-11/11	MOTOR FUEL TAX	164.19
Total 104097:				164.19
104237	SPRINT	CELLULAR SVC *PW	LAND & BUILDINGS	36.54
Total 104237:				36.54
104283	ACCUTRON	REIMB.PURCHASE MISC COMPUTER EQ	MANAGEMENT INFORMATION SYSTE	486.14
Total 104283:				486.14
104284	CENTURY SPRINGS	MAYOR-WATER EQUIPMENT RENTAL	PRESIDENT & TRUSTEES	41.57
104284	CENTURY SPRINGS	MAYOR-WATER EQUIPMENT RENTAL	PRESIDENT & TRUSTEES	65.95
104284	CENTURY SPRINGS	MAYOR-WATER EQUIPMENT RENTAL	PRESIDENT & TRUSTEES	31.97
104284	CENTURY SPRINGS	MAYOR-WATER EQUIPMENT RENTAL	PRESIDENT & TRUSTEES	23.28
104284	CENTURY SPRINGS	MAYOR-WATER EQUIPMENT RENTAL	PRESIDENT & TRUSTEES	20.00
Total 104284:				182.77
104285	CHICAGO TITLE INSURANCE CO	1114 S 2ND	CODE ENFORCEMENT	516.67
Total 104285:				516.67
104286	Darius Jenkins	REIMB.WORK BOOTS	PUBLIC WORKS	71.99
Total 104286:				71.99
104287	EDWENNA PERKINS	REIMB.CANDY *FESTIVAL OF LIGHTS	SPECIAL EVENT REVENUE	200.00
Total 104287:				200.00
104288	Michael Plummer	TREE REMOVAL PROGRAM	COMMUNITY DEVELOPMENT	750.00
Total 104288:				750.00
104289	WINDOM PRODUCTIONS	VILLAGE BOARD MEETINGS/COMMUNITY	VILLAGE MANAGER	1,800.00
Total 104289:				1,800.00
104290	ALEXZONDREA TAYLOR	P&F-CLERICAL WORK 1/11-1/22	POLICE & FIRE COMMISSION	800.00
Total 104290:				800.00
104291	AMERICAN BUSINESS TECHNOLOGIE	UTILITY BILLING PRINTING *JAN 2021	WATER COLLECTIONS	4,594.18
104291	AMERICAN BUSINESS TECHNOLOGIE	UTILITY BILLING *PRINTING DEC SVC	WATER COLLECTIONS	4,717.93
Total 104291:				9,312.11
104292	BETTYE HOLMAN	REFUND SNOW REMOVAL PROGRAM	WATER COLLECTIONS	100.00
Total 104292:				100.00
104293	BLUE CROSS BLUE SHIELD	HEALTH INS COVERAGE *FEB 2021	CENTRAL SERVICES	283,767.05

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 104293:				283,767.05
104294	BROADVIEW TRUE VALUE HARDWAR	PW-SUPPLIES	PUBLIC WORKS	701.71
104294	BROADVIEW TRUE VALUE HARDWAR	PW-SUPPLIES	PUBLIC WORKS	459.95
104294	BROADVIEW TRUE VALUE HARDWAR	PW-SUPPLIES	PUBLIC WORKS	981.89
Total 104294:				2,143.55
104295	CLAUDIA YOUNG	FENCE REPLACEMENT *411 N 4TH	HUMAN RESOURCES	1,810.00
Total 104295:				1,810.00
104296	EDWENNA PERKINS	REIMB.CANDY FOR OFFICE	PRESIDENT & TRUSTEES	23.98
Total 104296:				23.98
104297	LAURIE SWILLEY	ESCROW RELEASE *408 S 14TH		3,125.00
Total 104297:				3,125.00
104298	MARK DWYER	PLUMBING SERVICES 12/29-1/08	CODE ENFORCEMENT	933.31
Total 104298:				933.31
104299	MESIROW INSURANCE SERVICES	FINAL QUARTERLY INSTALLEMENT	HUMAN RESOURCES	18,666.00
104299	MESIROW INSURANCE SERVICES	FINAL QUARTERLY INSTALLEMENT	HUMAN RESOURCES	23,595.00
104299	MESIROW INSURANCE SERVICES	FINAL QUARTERLY INSTALLEMENT	HUMAN RESOURCES	17,187.00
104299	MESIROW INSURANCE SERVICES	FINAL QUARTERLY INSTALLEMENT	HUMAN RESOURCES	33,446.75
104299	MESIROW INSURANCE SERVICES	FINAL QUARTERLY INSTALLEMENT	HUMAN RESOURCES	30,688.00
104299	MESIROW INSURANCE SERVICES	FINAL QUARTERLY INSTALLEMENT	HUMAN RESOURCES	18,039.50
Total 104299:				141,622.25
104300	MYRON	YEARLY CALENDARS	PRESIDENT & TRUSTEES	933.15
Total 104300:				933.15
104301	NEDER CAPITAL SERVICES LLC	REFUND DUPLICATE PAYMENT	WATER COLLECTIONS	9,321.34
Total 104301:				9,321.34
104302	OFFICE TEAM	PW-TEMP WORKER WK END 1/22*J.ROBIN	PUBLIC WORKS	761.28
Total 104302:				761.28
104303	P.J.D. ELECT SALES, INC.	PW-REPLACEMENT LIGHT POLES	PUBLIC WORKS	23,440.00
Total 104303:				23,440.00
104304	SEAWAY SUPPLY COMPANY	LEAF RAKES & SHOVEL SCOOPS	PUBLIC WORKS	1,308.00
Total 104304:				1,308.00
104305	SPRINT	TABLET PLANS	PRESIDENT & TRUSTEES	106.00
Total 104305:				106.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
104306	SUSAN NICOLAI	REFUND PURCH VEH STICKER TWICE	CORPORATE	30.00
Total 104306:				30.00
104307	TENIN KABA	REFUND OVRPMT OF INSPECTION	CORPORATE	240.00
Total 104307:				240.00
104308	WILLIE D MEANS	REFUND SENIOR SNOW REMOVAL PROGR	WATER COLLECTIONS	100.00
Total 104308:				100.00
Grand Totals:				484,971.02

VILLAGE OF MAYOOD

Warrant List #200508 through February 10, 2021

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below and authorize the payment when funds are available.

\_\_\_\_\_  
President

\_\_\_\_\_  
Village Manager

Attest

\_\_\_\_\_  
Clerk

**VILLAGE OF MAYWOOD**

**Open Invoices report as of February 10, 2021**

The President and Board of Trustees of the Village of Maywood approve the following Invoices, as stated below and authorize the payment when, payment is due and funds are available.

\_\_\_\_\_  
President

\_\_\_\_\_  
Village Manager

Attest

\_\_\_\_\_  
Clerk

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
<b>118 ANIMAL WELFARE LEAGUE</b>								
	121 9018	1	IMPOUNDED DOGS/PICK UP FEES *	Invoice	12/31/2020	1,089.00	1,089.00	01-23-60300
	Total 9018:					1,089.00	1,089.00	
	Total 118 ANIMAL WELFARE LEAGUE:					1,089.00	1,089.00	
<b>194 AT&amp;T</b>								
	121 708R060049	1	FIN-708R0600499513 11/17-12/16	Invoice	12/16/2020	1,145.16	1,145.16	01-14-55400
	Total 708R06004912:					1,145.16	1,145.16	
	Total 194 AT&T:					1,145.16	1,145.16	
<b>195 AT&amp;T</b>								
	121 708Z530059	1	FIN-708Z5300597832 11/17-12/16	Invoice	12/16/2020	111.75	111.75	01-14-55400
	Total 708Z53005912:					111.75	111.75	
	Total 195 AT&T:					111.75	111.75	
<b>200 AT&amp;T</b>								
	121 708Z5302511	1	FIN-708Z5302511724 11/17-12/16	Invoice	12/16/2020	2,290.33	2,290.33	01-14-55400
	Total 708Z53025112:					2,290.33	2,290.33	
	Total 200 AT&T:					2,290.33	2,290.33	
<b>203 AT&amp;T</b>								
	1220 708Z530540	1	FIR- 708 Z530540 800 1 11/17-12/16	Invoice	12/16/2020	2,031.74	2,031.74	01-41-55400
	Total 708Z53054012:					2,031.74	2,031.74	
	Total 203 AT&T:					2,031.74	2,031.74	
<b>234 BAKER TILLY VIRCHOW KRAUSE,LLP</b>								
	520 BT1625200	1	AUDITOR'S FEES 4/30/2019	Invoice	05/27/2020	46,081.75	46,081.75	01-14-52400
	Total BT1625200:					46,081.75	46,081.75	
	1120 BT1718493	1	AUDITOR'S FEES 4/30/2020	Invoice	11/25/2020	51,503.00	51,503.00	01-14-52400
	Total BT1718493:					51,503.00	51,503.00	
	1220 BT1728724	1	AUDITOR'S FEES 4/30/2020	Invoice	12/22/2020	11,486.00	11,486.00	01-14-52400
	Total BT1728724:					11,486.00	11,486.00	
	Total 234 BAKER TILLY VIRCHOW KRAUSE,LLP:					109,070.75	109,070.75	
<b>298 BROADVIEW ANIMAL HOSPITAL</b>								
	1120 1120	1	IMPOUNDED ANIMALS - NOVEMBER	Invoice	11/01/2020	1,416.00	1,416.00	01-23-60300
	Total 1120:					1,416.00	1,416.00	
	1220 1220	1	IMPOUNDED ANIMALS - DECEMBER	Invoice	12/01/2020	1,554.00	1,554.00	01-23-60300

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total 1220:						1,554.00	1,554.00	
Total 298 BROADVIEW ANIMAL HOSPITAL:						2,970.00	2,970.00	
<b>300 BROADVIEW TRUE VALUE HARDWARE</b>								
1220	29241	1	PW-SUPPLIES	Invoice	12/01/2020	699.06	699.06	01-50-62200
Total 29241:						699.06	699.06	
121	29316	1	PW-SUPPLIES	Invoice	01/08/2021	305.07	305.07	01-50-62200
Total 29316:						305.07	305.07	
Total 300 BROADVIEW TRUE VALUE HARDWARE:						1,004.13	1,004.13	
<b>320 CARGILL, INCORPORATED</b>								
121	2905916269	1	PW-BULK SALT	Invoice	01/06/2021	7,443.59	7,443.59	12-10-89013
Total 2905916269:						7,443.59	7,443.59	
121	2905918736	1	PW-BULK SALT	Invoice	01/07/2021	18,678.36	18,678.36	12-10-89013
Total 2905918736:						18,678.36	18,678.36	
121	2905959602	1	PW-BULK SALT	Invoice	01/25/2021	25,331.19	25,331.19	12-10-89013
Total 2905959602:						25,331.19	25,331.19	
Total 320 CARGILL, INCORPORATED:						51,453.14	51,453.14	
<b>361 CHICAGO BACKFLOW, INC</b>								
221	357003	1	FIR-BACKFLOW SERVICE	Invoice	02/04/2021	200.00	200.00	01-41-51100
Total 357003:						200.00	200.00	
Total 361 CHICAGO BACKFLOW, INC:						200.00	200.00	
<b>407 CINTAS CORPORATION #344</b>								
121	4073169712	1	PW-UNIFORM SERVICE	Invoice	01/15/2021	346.53	346.53	01-50-61500
Total 4073169712:						346.53	346.53	
Total 407 CINTAS CORPORATION #344:						346.53	346.53	
<b>417 CIVIC SYSTEMS, LLC</b>								
1220	CVC20117	1	SEMI ANNUAL SOFTWARE SUPPORT	Invoice	12/28/2020	9,417.00	9,417.00	01-14-52400
Total CVC20117:						9,417.00	9,417.00	
Total 417 CIVIC SYSTEMS, LLC:						9,417.00	9,417.00	
<b>441 COMCAST</b>								
121	01252021	1	FIR-INTERNET 1/29-2/28	Invoice	01/25/2021	119.08	119.08	01-41-55400
Total 01252021:						119.08	119.08	

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
	121 08252020	1	FIR- SV/INTERNET STATION 2 8/29-9/	Invoice	08/25/2020	119.57	119.57	01-41-55400
	121 08252020		Chk No: 104192 (2)	Calculated	01/15/2021			01-10-20000
	Total 08252020:					119.57	119.57	
	Total 441 COMCAST:					238.65	238.65	
<b>443 COMCAST</b>								
	1220 12192020	1	FIR-INTERNET DEC 22 TO JAN 21, 20	Invoice	12/19/2021	436.40	436.40	01-41-55400
	Total 12192020:					436.40	436.40	
	Total 443 COMCAST:					436.40	436.40	
<b>459 COMED #0031163443</b>								
	121 01132021	1	PW-ELECTRIC SVC-12/10-1/13/21	Invoice	01/13/2021	172.12	172.12	01-50-62650
	Total 01132021:					172.12	172.12	
	Total 459 COMED #0031163443:					172.12	172.12	
<b>487 COOK COUNTY CLERK</b>								
	121 2521231202	1	PLAT OF PUBLIC EASEMENT	Invoice	12/31/2020	101.00	101.00	01-15-59900
	Total 25212312020:					101.00	101.00	
	Total 487 COOK COUNTY CLERK:					101.00	101.00	
<b>639 DOOR AND WINDOW GUARD</b>								
	121 I-000010707	1	WINDOWS/DOOR RENTAL - 811 S. 1	Invoice	01/21/2021	483.00	483.00	01-23-52500
	Total I-0000107076:					483.00	483.00	
	Total 639 DOOR AND WINDOW GUARD:					483.00	483.00	
<b>646 DRIVEN FENCE, INC</b>								
	121 21-1077	1	6 PANEL CONTRACT EXTENSION	Invoice	01/20/2021	200.76	200.76	01-23-54500
	Total 21-1077:					200.76	200.76	
	Total 646 DRIVEN FENCE, INC:					200.76	200.76	
<b>679 EDWIN HANCOCK ENGINEERING CO</b>								
	1220 20-0979	1	2020 GREEN INFRASTRUCTURE ALL	Invoice	12/10/2020	26,962.00	26,962.00	01-50-52400
	Total 20-0979:					26,962.00	26,962.00	
	1220 20-0984	1	2020 MFT ROADWAY/RESURFACING	Invoice	12/10/2020	33,478.50	33,478.50	01-50-52400
	Total 20-0984:					33,478.50	33,478.50	
	121 21-0001	1	COOK COUNTY FUNDING ASSISTAN	Invoice	01/14/2021	1,242.00	1,242.00	01-50-52400
	Total 21-0001:					1,242.00	1,242.00	
	121 21-0002	1	19TH AVENUE - PHASE 1 PROJECT	Invoice	01/14/2021	7,970.00	7,970.00	01-50-52400

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total 21-0002:						7,970.00	7,970.00	
121	21-0003	1	ROOSEVELT ROAD WATER SERVICE	Invoice	01/14/2021	7,784.00	7,784.00	73-33-52400
Total 21-0003:						7,784.00	7,784.00	
121	21-0004	1	2020 GREEN INFRASTRUCTURE ALL	Invoice	01/14/2021	4,352.00	4,352.00	01-50-52400
Total 21-0004:						4,352.00	4,352.00	
121	21-0006	1	316 RANDOLPH ST. - MAYWOOD SU	Invoice	01/14/2021	786.50	786.50	01-54-52400
Total 21-0006:						786.50	786.50	
121	21-0007	1	PROVISO EAST IMPROVEMENT PLA	Invoice	01/14/2021	429.00	429.00	01-54-52400
Total 21-0007:						429.00	429.00	
121	21-0009	1	2020 MFT ROADWAY/RESURFACING	Invoice	01/14/2021	14,909.00	14,909.00	01-50-52400
Total 21-0009:						14,909.00	14,909.00	
121	21-0011	1	2020 MAINTENANCE RFP ASSISTAN	Invoice	01/14/2021	357.50	357.50	01-50-52400
Total 21-0011:						357.50	357.50	
121	21-0012	1	SURFACE TRANSPORTATION PROG	Invoice	01/14/2021	286.00	286.00	01-50-52400
Total 21-0012:						286.00	286.00	
121	21-0013	1	INTERFAITH HOUSING DEVELOPME	Invoice	01/14/2021	1,916.50	1,916.50	01-54-52400
Total 21-0013:						1,916.50	1,916.50	
221	21-0046	1	I.F.F. DEVELOPMENT	Invoice	01/29/2021	758.00	758.00	01-54-52400
Total 21-0046:						758.00	758.00	
221	21-0049	1	PROVISO EAST IMPROVEMENT PLA	Invoice	01/29/2021	214.50	214.50	01-54-52400
Total 21-0049:						214.50	214.50	
221	21-0050	1	10TH AVE. AND ROOSEVELT RD EME	Invoice	01/29/2021	3,875.00	3,875.00	73-33-52400
Total 21-0050:						3,875.00	3,875.00	
221	21-0051	1	2020 EMERGENCY SEWER AND WAT	Invoice	01/29/2021	123.00	123.00	41-52-52400
Total 21-0051:						123.00	123.00	
221	21-0052	1	CMAP PAVEMENT MANAGEMENT PR	Invoice	01/29/2021	500.50	500.50	01-50-52400
Total 21-0052:						500.50	500.50	
221	21-0053	1	316 RANDOLPH STREET - MAYWOO	Invoice	01/29/2021	643.50	643.50	01-54-52400

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total 21-0053:						643.50	643.50	
221	21-0054	1	FOREST PRESERVE OF COOK COU	Invoice	01/29/2021	766.50	766.50	41-52-52400
Total 21-0054:						766.50	766.50	
Total 679 EDWIN HANCOCK ENGINEERING CO:						107,354.00	107,354.00	
<b>750 FIRE PROTECTION PUBLICATIONS</b>								
221	173364	1	UPDATED TRAINING MATERIALS	Invoice	01/26/2021	95.00	95.00	01-41-56300
Total 173364:						95.00	95.00	
Total 750 FIRE PROTECTION PUBLICATIONS:						95.00	95.00	
<b>761 FLEET SERVICES</b>								
1220	68776167	1	FUEL *FIRE	Invoice	11/30/2020	2,053.57	2,053.57	01-41-62600
1220	68776167	2	FUEL *CODE	Invoice	11/30/2020	466.11	466.11	01-23-62610
1220	68776167	3	FUEL *PW	Invoice	11/30/2020	6,133.66	6,133.66	01-50-62610
1220	68776167	4	FUEL *POLICE	Invoice	11/30/2020	5,397.08	5,397.08	01-40-62610
Total 68776167:						14,050.42	14,050.42	
Total 761 FLEET SERVICES:						14,050.42	14,050.42	
<b>768 FOREST SECURITY, INC.</b>								
1220	110324	1	200 BLDG MONITORING	Invoice	12/15/2020	1,122.00	1,122.00	01-50-51100
Total 110324:						1,122.00	1,122.00	
1220	110325	1	200 BLDG MONITORING	Invoice	12/15/2020	299.85	299.85	01-50-51100
Total 110325:						299.85	299.85	
Total 768 FOREST SECURITY, INC.:						1,421.85	1,421.85	
<b>903 HINCKLEY SPRINGS</b>								
121	11407126012	1	WATER & CUP EQUIPMENT RENTAL	Invoice	01/20/2021	70.79	70.79	01-23-54500
Total 11407126012021:						70.79	70.79	
Total 903 HINCKLEY SPRINGS:						70.79	70.79	
<b>910 HOUSE OF DOORS INC</b>								
121	16755	1	FIR-GARAGE DOOR REPAIR STATIO	Invoice	12/31/2020	1,709.48	1,709.48	01-41-51100
Total 16755:						1,709.48	1,709.48	
221	16809	1	FIR-COMMERCIAL TORSION SPRING	Invoice	02/01/2021	216.30	216.30	01-41-51100
Total 16809:						216.30	216.30	
Total 910 HOUSE OF DOORS INC:						1,925.78	1,925.78	
<b>1165 KANE, MCKENNA &amp; ASSOC INC</b>								
121	17619	1	MADISON/5TH & ROOSEVELT TIF AM	Invoice	12/31/2020	7,843.50	7,843.50	72-33-52400

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
	121 17619	2	MADISON/5TH & ROOSEVELT TIF AM	Invoice	12/31/2020	7,843.50	7,843.50	73-33-52400
Total 17619:						15,687.00	15,687.00	
Total 1165 KANE, MCKENNA & ASSOC INC:						15,687.00	15,687.00	
<b>1217 KLEIN, THORPE AND JENKINS LTD</b>								
	121 01132021-LE	1	EMPLOYMENT AND LABOR	Invoice	01/13/2021	7,775.30	7,775.30	01-15-52400
	121 01132021-LE	2	LITIGATION MATTERS	Invoice	01/13/2021	4,333.10	4,333.10	01-15-52400
	121 01132021-LE	3	TIF MADISON STREET	Invoice	01/13/2021	2,658.00	2,658.00	72-33-52400
	121 01132021-LE	4	TIF ROOSEVELT ROAD/TAX DEED 41	Invoice	01/13/2021	2,532.10	2,532.10	73-33-52400
	121 01132021-LE	5	ESCROW #6-ECONOMIC INCENTIVE	Invoice	01/13/2021	264.00	264.00	71-33-52400
	121 01132021-LE	6	ECONOMIC REDEVELOPMENT	Invoice	01/13/2021	13,524.20	13,524.20	01-15-52400
Total 01132021-LEGAL:						31,086.70	31,086.70	
	121 01132021-RE	1	LEGAL RETAINER SVCS *NOV 2020	Invoice	01/13/2021	3,319.00	3,319.00	01-15-52400
Total 01132021-RETAINER:						3,319.00	3,319.00	
	1220 12092020-LE	1	EMPLOYMENT AND LABOR	Invoice	12/09/2020	13,783.65	13,783.65	01-15-52400
	1220 12092020-LE	2	LITIGATION MATTERS	Invoice	12/09/2020	3,929.29	3,929.29	01-15-52400
	1220 12092020-LE	3	ECONOMIC REDEVELOPMENT	Invoice	12/09/2020	9,458.63	9,458.63	01-15-52400
	1220 12092020-LE	4	TIF MADISON STREET	Invoice	12/09/2020	7,006.50	7,006.50	72-33-52400
	1220 12092020-LE	5	TIF ROOSEVELT ROAD/TAX DEED 41	Invoice	12/09/2020	3,363.30	3,363.30	73-33-52400
	1220 12092020-LE	6	ESCROW #6-ECONOMIC INCENTIVE	Invoice	12/09/2020	198.80	198.80	71-33-52400
Total 12092020-LEGAL:						37,740.17	37,740.17	
	1220 12092020-R	1	LEGAL RETAINER SVCS *OCT 2020	Invoice	12/09/2020	3,298.50	3,298.50	01-15-52400
Total 12092020-RETAINER:						3,298.50	3,298.50	
Total 1217 KLEIN, THORPE AND JENKINS LTD:						75,444.37	75,444.37	
<b>1223 KONICA MINOLTA BUSINESS</b>								
	121 9007410452	1	EQUIPMENT RENTAL/LEASE	Invoice	12/31/2020	102.65-	102.65-	01-20-54500
Total 9007410452:						102.65-	102.65-	
	121 9007432593	1	POL-EQUIPMENT LEASE 12/2-1/1/21	Invoice	01/08/2021	225.59	225.59	01-40-54500
	121 9007432593	2	MAYOR-EQUIPMENT LEASE 12/2-1/1/	Invoice	01/08/2021	2.90	2.90	01-20-54500
	121 9007432593	3	FIN-EQUIPMENT LEASE 12/2-1/1/2	Invoice	01/08/2021	1,499.29	1,499.29	01-14-54500
	121 9007432593	4	WATER-EQUIPMENT LEASE 12/2-1/1/	Invoice	01/08/2021	13.78	13.78	41-55-52400
	121 9007432593	5	CLERK-EQUIPMENT LEASE 12/2-1/1/	Invoice	01/08/2021	269.90	269.90	01-11-54500
	121 9007432593	6	VMO-EQUIPMENT LEASE 12/2-1/1/2	Invoice	01/08/2021	598.23	598.23	01-12-54500
	121 9007432593	7	FIRE-EQUIPMENT LEASE 12/2-1/1/2	Invoice	01/08/2021	31.21	31.21	01-41-54500
	121 9007432593	8	CASHIER-EQUIPMENT LEASE 12/2-1/	Invoice	01/08/2021	10.22	10.22	41-55-52400
	121 9007432593	9	CODE-EQUIPMENT LEASE 12/2-1/1/2	Invoice	01/08/2021	277.80	277.80	01-23-54500
	121 9007432593	10	PAYROLL-EQUIPMENT LEASE 12/2-1/	Invoice	01/08/2021	.14	.14	01-14-54500
	121 9007432593	11	PW-EQUIPMENT LEASE 12/2-1/1/2	Invoice	01/08/2021	8.52	8.52	01-50-54500
	121 9007432593	12	POL-EQUIPMENT LEASE 12/2-1/1/2	Invoice	01/08/2021	34.79	34.79	01-40-54500
	121 9007432593	13	HR-EQUIPMENT LEASE 12/2-1/1/21	Invoice	01/08/2021	3.45	3.45	01-56-52400
Total 9007432593:						2,975.82	2,975.82	
	221 9007500005	1	POLICE-EQUIPMENT LEASE 1/2/21-2/	Invoice	02/02/2021	21.54	21.54	01-40-54500

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
	221 9007500005	2	P&F-EQUIPMENT LEASE 1/2/21-2/1/2	Invoice	02/02/2021	12.64	12.64	01-42-52400
	221 9007500005	3	HR-EQUIPMENT LEASE 1/2/21-2/1/21	Invoice	02/02/2021	2.98	2.98	01-56-52400
	221 9007500005	4	CLERK-EQUIPMENT LEASE 1/2/21-2/	Invoice	02/02/2021	133.78	133.78	01-11-54500
	221 9007500005	5	CASHIER-EQUIPMENT LEASE 1/2/21-	Invoice	02/02/2021	8.68	8.68	41-55-52400
	221 9007500005	6	WATER-EQUIPMENT LEASE 1/2/21-2/	Invoice	02/02/2021	9.77	9.77	41-55-52400
	221 9007500005	7	FINANCE-EQUIPMENT LEASE 1/2/21-	Invoice	02/02/2021	301.41	301.41	01-14-54500
	221 9007500005	8	PAYROLL-EQUIPMENT LEASE 1/2/21-	Invoice	02/02/2021	.13	.13	01-14-54500
	221 9007500005	9	MAYOR-EQUIPMENT LEASE 1/2/21-2/	Invoice	02/02/2021	43.39	43.39	01-20-54500
	221 9007500005	10	PW-EQUIPMENT LEASE 1/2/21-2/1/21	Invoice	02/02/2021	7.98	7.98	01-50-54500
	221 9007500005	11	CODE-EQUIPMENT LEASE 1/2/21-2/1/	Invoice	02/02/2021	209.75	209.75	01-23-54500
	221 9007500005	12	FIRE-EQUIPMENT LEASE 1/2/21-2/1/2	Invoice	02/02/2021	45.97	45.97	01-41-54500
	221 9007500005	13	POLICE-EQUIPMENT LEASE 1/2/21-2/	Invoice	02/02/2021	261.37	261.37	01-40-54500
	221 9007500005	14	POLICE-EQUIPMENT LEASE 1/2/21-2/	Invoice	02/02/2021	44.02	44.02	01-40-54500
	221 9007500005	15	VMO-EQUIPMENT LEASE 1/2/21-2/1/2	Invoice	02/02/2021	581.91	581.91	01-12-54500
	221 9007500005	16	AP-EQUIPMENT LEASE 1/2/21-2/1/21	Invoice	02/02/2021	1.90	1.90	01-14-54500
	Total 9007500005:					1,687.22	1,687.22	
	Total 1223 KONICA MINOLTA BUSINESS:					4,560.39	4,560.39	
<b>1519 MUNICIPAL EMPLOYEE</b>								
	121 0677	1	LIFE INS COVERAGE *FEB 2021	Invoice	01/04/2021	1,342.61	1,342.61	01-19-58000
	Total 0677:					1,342.61	1,342.61	
	Total 1519 MUNICIPAL EMPLOYEE:					1,342.61	1,342.61	
<b>1557 NEOGOV</b>								
	221 INV-13908	1	BIDDLE SOFTWARE MAY20-MAY21	Invoice	04/23/2020	2,824.80	2,824.80	01-56-52400
	Total INV-13908:					2,824.80	2,824.80	
	Total 1557 NEOGOV:					2,824.80	2,824.80	
<b>1613 OCCUPATIONAL HEALTH CENTERS</b>								
	121 1012856952	1	HR-PRE-EMPLOYMENT SERVICES	Invoice	01/04/2021	552.00	552.00	01-56-52400
	Total 1012856952:					552.00	552.00	
	Total 1613 OCCUPATIONAL HEALTH CENTERS:					552.00	552.00	
<b>1616 OFFICE DEPOT</b>								
	121 1500498020	1	VMO-OFFICE SUPPLIES	Invoice	01/12/2021	242.41	242.41	01-12-60100
	Total 150049802001:					242.41	242.41	
	121 1500498030	1	VMO-OFFICE SUPPLIES	Invoice	01/12/2021	33.58	33.58	01-12-60100
	Total 150049803001:					33.58	33.58	
	Total 1616 OFFICE DEPOT:					275.99	275.99	
<b>1883 SBC</b>								
	1220 708Z5311911	1	FIR-PHONE SVC 11/17-12/16	Invoice	12/16/2021	3,088.28	3,088.28	01-41-55400
	Total 708Z53119112:					3,088.28	3,088.28	

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
Total 1883 SBC:						3,088.28	3,088.28	
<b>2000 SUPERCO SPECIALTY PRODUCTS</b>								
	420	psi335415-A	1 SUPPLIES	Invoice	04/08/2020	2,464.59	2,464.59	01-50-62200
Total psi335415-A:						2,464.59	2,464.59	
Total 2000 SUPERCO SPECIALTY PRODUCTS:						2,464.59	2,464.59	
<b>2010 T.P.I.</b>								
	121	202012	1 PLUMBING/BUILDING INSPECTION 1	Invoice	01/11/2021	4,725.00	4,725.00	01-23-52400
Total 202012:						4,725.00	4,725.00	
Total 2010 T.P.I.:						4,725.00	4,725.00	
<b>2082 THOMPSON ELEVATOR INSPECTION</b>								
	221	21-0359	1 RE-INSPECTION - 1918 S. 8TH /436 S	Invoice	02/02/2021	143.00	143.00	01-23-51800
Total 21-0359:						143.00	143.00	
Total 2082 THOMPSON ELEVATOR INSPECTION:						143.00	143.00	
<b>2112 TRANS UNION LLC</b>								
	1220	12017515	1 HR-EMPLOYEE SERVICES	Invoice	12/27/2020	85.00	85.00	01-56-52400
Total 12017515:						85.00	85.00	
Total 2112 TRANS UNION LLC:						85.00	85.00	
<b>2147 UNIQUE PLUMBING CO</b>								
	1220	20210127	1 2020 RESURFACING/WATER MAIN IM	Invoice	01/11/2021	89,244.34	89,244.34	01-50-52400
Total 20210127:						89,244.34	89,244.34	
Total 2147 UNIQUE PLUMBING CO:						89,244.34	89,244.34	
<b>2191 VICTOR E. PUSCAS, JR.</b>								
	121	01152021	1 ADMIN HEARING SVCS *1/08	Invoice	01/15/2021	300.00	300.00	01-40-52400
	121	01152021	2 ADMIN HEARING SVCS *1/15	Invoice	01/15/2021	450.00	450.00	01-54-52400
Total 01152021:						750.00	750.00	
Total 2191 VICTOR E. PUSCAS, JR.:						750.00	750.00	
<b>2215 W.S. DARLEY &amp; CO</b>								
	221	17422812	1 FIR-FLASHLIGHTS	Invoice	01/21/2021	754.42	754.42	01-41-51200
Total 17422812:						754.42	754.42	
Total 2215 W.S. DARLEY & CO:						754.42	754.42	
<b>2251 WIGIT'S TRUCK SERVICE</b>								
	221	109876	1 FIR-508 RADIATOR REPLACEMENT	Invoice	05/07/2020	4,086.34	4,086.34	01-41-51300
Total 109876:						4,086.34	4,086.34	

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
	221 110097	1	FIR-AMBULANCE 500 FUEL PUMP R	Invoice	06/07/2020	1,366.36	1,366.36	01-41-51300
	Total 110097:					1,366.36	1,366.36	
	221 110144	1	FIR-ENGINE 505 BRAKE LINES REPA	Invoice	07/01/2020	611.99	611.99	01-41-51300
	Total 110144:					611.99	611.99	
	221 110188	1	FIR-ENGINE 505 OIL CHANGE	Invoice	07/13/2020	163.16	163.16	01-41-51300
	Total 110188:					163.16	163.16	
	221 110192	1	FIR-TRUCK BATTERY FOR AMBULAN	Invoice	07/06/2020	489.48	489.48	01-41-51300
	Total 110192:					489.48	489.48	
	221 110229	1	FIR-CAR 511 A/C REPAIR AND BRAK	Invoice	07/23/2020	1,206.30	1,206.30	01-41-51300
	Total 110229:					1,206.30	1,206.30	
	221 110290	1	FIR-AMBULANCE 500 A/C REPAIR	Invoice	08/14/2020	563.07	563.07	01-41-51300
	Total 110290:					563.07	563.07	
	221 110351	1	FIR-DIESEL FUEL EXHAUST FLUID	Invoice	09/23/2020	32.62	32.62	01-41-51300
	Total 110351:					32.62	32.62	
	221 110471	1	FIR-CAR 511 MAINT.	Invoice	10/12/2020	1,078.41	1,078.41	01-41-51300
	Total 110471:					1,078.41	1,078.41	
	221 110634	1	FIR-WIPER BLADES	Invoice	12/09/2020	33.68	33.68	01-41-51300
	Total 110634:					33.68	33.68	
	221 110678	1	FIR-VEHICLE PART	Invoice	12/20/2020	134.00	134.00	01-41-51300
	Total 110678:					134.00	134.00	
	Total 2251 WIGIT'S TRUCK SERVICE:					9,765.41	9,765.41	
	<b>2305 American Welding &amp; Gas Inc.</b>							
	221 07546527	1	FIR- OXYGEN CYLINDERS RENTAL	Invoice	12/31/2020	330.24	330.24	01-41-63000
	Total 07546527:					330.24	330.24	
	221 07603570	1	FIR- OXYGEN CYLINDERS RENTAL	Invoice	01/31/2021	296.58	296.58	01-41-63000
	Total 07603570:					296.58	296.58	
	221 07603571	1	FIR- OXYGEN CYLINDERS RENTAL	Invoice	01/31/2021	330.24	330.24	01-41-63000
	Total 07603571:					330.24	330.24	
	Total 2305 American Welding & Gas Inc.:					957.06	957.06	

GL Period	Invoice Number	Sequence Number	Description	Type	Invoice Date	Invoice Amount	Net Invoice Check Amount	GL Account Number
<b>2516 SCHROEDER ASPHALT SERVICES, INC.</b>								
1220	2020-380	1	PAVEMENT PATCHING OF VARIOUS	Invoice	12/14/2020	33,043.50	33,043.50	01-50-52400
Total 2020-380:						33,043.50	33,043.50	
Total 2516 SCHROEDER ASPHALT SERVICES, INC.:						33,043.50	33,043.50	
Total :						553,387.06	553,387.06	
Grand Totals:						553,387.06	553,387.06	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
01-10-20000	119.57	119.57-	.00
01-11-54500	403.68	.00	403.68
01-12-54500	1,180.14	.00	1,180.14
01-12-60100	275.99	.00	275.99
01-14-52400	118,487.75	.00	118,487.75
01-14-54500	1,802.87	.00	1,802.87
01-14-55400	3,547.24	.00	3,547.24
01-15-52400	59,421.67	.00	59,421.67
01-15-59900	101.00	.00	101.00
01-19-58000	1,342.61	.00	1,342.61
01-20-54500	46.29	102.65-	56.36-
01-23-51800	143.00	.00	143.00
01-23-52400	4,725.00	.00	4,725.00
01-23-52500	483.00	.00	483.00
01-23-54500	759.10	.00	759.10
01-23-60300	4,059.00	.00	4,059.00
01-23-62610	466.11	.00	466.11
01-40-52400	300.00	.00	300.00
01-40-54500	587.31	.00	587.31
01-40-62610	5,397.08	.00	5,397.08
01-41-51100	2,125.78	.00	2,125.78
01-41-51200	754.42	.00	754.42
01-41-51300	9,765.41	.00	9,765.41
01-41-54500	77.18	.00	77.18
01-41-55400	5,795.07	.00	5,795.07
01-41-56300	95.00	.00	95.00
01-41-62600	2,053.57	.00	2,053.57
01-41-63000	957.06	.00	957.06
01-42-52400	12.64	.00	12.64
01-50-51100	1,421.85	.00	1,421.85
01-50-52400	212,345.34	.00	212,345.34
01-50-54500	16.50	.00	16.50
01-50-61500	346.53	.00	346.53
01-50-62200	3,468.72	.00	3,468.72
01-50-62610	6,133.66	.00	6,133.66
01-50-62650	172.12	.00	172.12
01-54-52400	5,198.00	.00	5,198.00
01-56-52400	3,468.23	.00	3,468.23
12-10-89013	51,453.14	.00	51,453.14

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
41-52-52400	889.50	.00	889.50
41-55-52400	42.45	.00	42.45
71-33-52400	462.80	.00	462.80
72-33-52400	17,508.00	.00	17,508.00
73-33-52400	25,397.90	.00	25,397.90
<b>Grand Totals:</b>	<b>553,609.28</b>	<b>222.22-</b>	<b>553,387.06</b>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
04/20	2,464.59	.00	2,464.59
05/20	46,081.75	.00	46,081.75
11/20	52,919.00	.00	52,919.00
12/20	268,036.76	.00	268,036.76
01/21	160,582.97	222.22-	160,360.75
02/21	23,524.21	.00	23,524.21
<b>Grand Totals:</b>	<b>553,609.28</b>	<b>222.22-</b>	<b>553,387.06</b>



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August 10, 2020

Village of Maywood  
40 Madison Street  
Maywood, Illinois 60153

Dear Village President and Board of Trustees:

Thank you for using Baker Tilly US, LLP ("Baker Tilly" or "we" or "our") as your auditors.

The purpose of this letter (the "Engagement Letter") is to confirm our understanding of the terms and objectives of our engagement and the nature of the services we will provide as independent accountants of the Village of Maywood ("you" or "your").

### **Service and Related Report**

We will audit the basic financial statements of the Village of Maywood as of and for the year ended April 30, 2020, and the related notes to the financial statements. Upon completion of our audit, we will provide the Village of Maywood with our audit report on the financial statements and supplemental information referred to below. If, for any reasons caused by or relating to the affairs or management of the Village of Maywood, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

In order to perform the professional services outlined in this Engagement Letter, Baker Tilly US, LLP requires access to information subject to Title II of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Federal law requires Baker Tilly US, LLP to execute a Business Associate Agreement ("BA Agreement") prior to being granted this information. For your convenience, we have attached our firm standard BA Agreement for your review and signature as Addendum A. Please execute and return a copy with this Engagement Letter, keeping the original BA Agreement on file with your HIPAA compliance records.

The following supplementary information accompanying the financial statements will also be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

- > Combining and Individual Fund Financial Statements

> Debt Service Requirements

The following supplementary information will also be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

> Schedule of Expenditures of Federal Awards (if necessary)

> GATA Consolidated Year End Financial Report (CYEFR)

Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("RSI"), such as management's discussion and analysis, to supplement the Village of Maywood's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Maywood's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

> Management's Discussion and Analysis

> Budget Comparison Schedules

> OPEB - related schedules

> Pension - related schedules

We will also audit the financial statements for the Tax Increment Redevelopment Projects Areas of the Village, as of and for the year ended April 30, 2020. As these financial statements are a fund of the Village, the audit of them will be performed in conjunction with the audit of the basic financial statements.

Tax Increment Redevelopment Project Areas:

> Roosevelt Road

> Madison Avenue

> St. Charles Road

We will also submit to your our report of compliance with the State of Illinois Public Act 85-1142, "An Act in Relation to Tax Increment Financing", for each Tax Increment Redevelopment Project Area of the Village, as of and for the year ended April 30, 2020.

### **Our Responsibilities and Limitations**

The objective of a financial statement audit is the expression of an opinion on the financial statements. The objective also includes reporting on:

- > Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a direct and material effect on the financial statements in accordance with *Government Auditing Standards*.
- > Internal control related to major federal programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance").

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (i) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (ii) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will be responsible for performing the audit in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to render the required reports.

These standards require that we plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether from (i) errors, (ii) fraudulent financial reporting, (iii) misappropriation of assets, or (iv) violations of laws or governmental regulations that are attributable to the Village of Maywood or to acts by management or employees acting on behalf of the Village of Maywood. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse. Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and the audit committee or equivalent group charged with governance of their responsibilities.

The audit will include obtaining an understanding of the Village of Maywood and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to determine the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and the audit committee or equivalent group charged with governance internal control matters that are required to be communicated under professional standards. We will also inform you of any other matters involving internal control, if any, as required by *Government Auditing Standards* and the Uniform Guidance.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control over compliance issued pursuant to the Uniform Guidance.

We will design our audit to obtain reasonable, but not absolute, assurance of detecting misstatements due to errors or fraud that would have a material effect on the financial statements as well as other illegal acts having a direct and material effect on financial statement amounts. An audit is not designed to detect error or fraud that is immaterial to the financial statements. Our audit will not include a detailed audit of transactions, such as would be necessary to disclose errors or fraud that did not cause a material misstatement of the financial statements. It is important to recognize that there are inherent limitations in the auditing process. Audits are based on the concept of selective testing of the data underlying the financial statements, which involves judgment regarding the areas to be tested and the nature, timing, extent and results of the tests to be performed. Our audit is not a guarantee of the accuracy of the financial statements and, therefore, is subject to the limitation that material errors or fraud or other illegal acts having a direct and material financial statement impact or a direct and material effect on major federal programs, if they exist, may not be detected. Because of the characteristics of fraud, particularly those involving concealment through collusion, falsified documentation and management's ability to override controls, an audit designed and executed in accordance with GAAS and *Government Auditing Standards*, may not detect a material fraud. Further, while effective internal control reduces the likelihood that errors, fraud or other illegal acts will occur and remain undetected, it does not eliminate that possibility. For these reasons, we cannot ensure that errors, fraud or other illegal acts or noncompliance, if present, will be detected. However, we will communicate to you, as appropriate, any such matters that we identify during our audit. Also, if required by *Government Auditing Standards*, we will report known or likely fraud, illegal acts, violations of provisions of contracts or grant agreements, or abuse directly to parties outside of the Village of Maywood.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Maywood's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether you have complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the Village of Maywood's major programs. The purpose of those procedures will be to express an opinion on your compliance with requirements applicable to each of your major programs in our report on compliance issued pursuant to the Uniform Guidance.

We are also responsible for determining that the audit committee or equivalent group charged with governance is informed about certain other matters related to the conduct of the audit, including (i) our responsibility under GAAS, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of your significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to your financial statements or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that the audit committee or equivalent group charged with governance receives copies of certain written communications between us and management including written communications on accounting, auditing, internal controls or operational matters and representations that we are requesting from management.

We will make reference to the audit of the Village of Maywood Police Pension Fund and Firefighters' Pension Fund in our report on your financial statements.

The audit will not be planned or conducted in contemplation of reliance of any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be addressed differently by a third party, possibly in connection with a specific transaction.

### **Management's Responsibilities**

The Village of Maywood's management is responsible for the financial statements referred to above. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of the Uniform Guidance. In this regard, management is responsible for establishing policies and procedures that pertain to the maintenance of adequate accounting records and effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities; to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that there is reasonable assurance that government programs are administered in compliance with applicable requirements; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. You are also responsible for the selection and application of accounting principles, the authorization of receipts and disbursements, the safeguarding of assets, the proper recording of transactions in the accounting records, for reporting financial information in conformity with accounting principles generally accepted in the United States of America ("GAAP"), and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us in the management representation letter (i) about all known or suspected fraud affecting the Village of Maywood involving: (a) management, (b) employees who have significant roles in internal control over financial reporting, and (c) others where the fraud or illegal acts could have a material effect on the financial statements; and (ii) of its knowledge of any allegations of fraud or suspected fraud affecting the Village of Maywood received in communications from employees, former employees, analysts, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review before we begin fieldwork.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed above. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You are responsible for the preparation of the supplementary information in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You further agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You are responsible for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in a written representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) that you believe the schedule of expenditures of federal awards including its form and content, is fairly presented in accordance with the Uniform Guidance; (c) that the methods of measurement or presentation have not changed from those used in the prior year (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for (i) adjusting the basic financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole, and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with GAAP. Management is also responsible for identifying and ensuring that the Village of Maywood complies with the laws and regulations applicable to its activities.

As part of management's responsibility for the financial statements and the effectiveness of its system of internal control over financial reporting, management is responsible for making available to us, on a timely basis, all of your original accounting records and related information and for the completeness and accuracy of that information and your personnel to whom we may direct inquiries. As required by GAAS, we will make specific inquiries of management and others about the representations embodied in the financial statements and the effectiveness of internal control over financial reporting. GAAS also requires that we obtain written representations covering audited schedule of expenditures of federal and state awards, federal and state award programs, and compliance with laws, regulations, contracts and grant agreements from certain members of management. The results of our audit tests, the responses to our inquiries, and the written representations, comprise the evidential matter we intend to rely upon in forming our opinion on the financial statements.

Baker Tilly US, LLP is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act or under Section 15B of the Securities Exchange Act of 1934 (the "Act"). Baker Tilly US, LLP is not recommending an action to the Village of Maywood; is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Act to you with respect to the information and material contained in the deliverables issued under this engagement. Any municipal advisory services would only be performed by Baker Tilly Municipal Advisors LLC ("BTMA") pursuant to a separate engagement letter between you and BTMA. You should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that you deem appropriate before acting on this information or material.

### **Nonattest Services**

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services. For purposes of this letter, nonattest services include services that *Government Auditing Standards* refers to as nonaudit services.

Nonattest services that we will be providing are as follows:

- > Financial statement preparation
- > Adjusting journal entries
- > Compiled regulatory reports
- > Compiled TIF financial Statements
- > Compiled Schedule of Expenditures of Federal Awards (if necessary)
- > Completion of auditee sections of the data collection form (if necessary)
- > Software services provided by Civic Systems

None of these nonattest services constitute an audit under generally accepted auditing standards including *Government Auditing Standards*.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.

#### **Other Documents**

If you intend to reproduce or publish the financial statements in an annual report or other information (excluding official statements), and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

Village of Maywood

August 10, 2020

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The Village of Maywood may wish to include our report on these financial statements in an official statement or some other securities offering. You agree that the aforementioned audit report or reference to Baker Tilly US, LLP will not be included in such offering without our prior written permission or consent. Upon notification, auditing standards will require our involvement with the official statement, and any procedures related to this involvement will be a separate agreement.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

At the conclusion of our engagement, we will complete the appropriate auditor sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to complete the auditee sections and to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior year audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include within the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of thirty (30) days after receipt of the auditors' reports or nine (9) months after the end of the audit period.

We will provide copies of our reports to the Village of Maywood, however, management is responsible for distribution of the reports and the financial statements. Copies of our reports are to be made available for public inspection unless restricted by law or regulation or if they contain privileged and confidential information.

The documentation for this engagement, including the workpapers, is the property of Baker Tilly US, LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to federal or state agencies for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Baker Tilly US, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to regulators, the Village of Maywood hereby authorizes us to do so.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract. We previously sent you our most recent peer review report.

### **Timing and Fees**

Completion of our work is subject to, among other things, (i) appropriate cooperation from the Village of Maywood's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries, and (iii) timely communication of all significant accounting and financial reporting matters. When and if for any reason the Village of Maywood is unable to provide such schedules, information, and assistance, Baker Tilly US, LLP and you will mutually revise the fee to reflect additional services, if any, required of us to complete the audit. Delays in the issuance of our audit report beyond the date that was originally contemplated may require us to perform additional auditing procedures which will likely result in additional fees.

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Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter." In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates apply.

Our fees for these services will be based on 90% of our standard hourly fees. This discount is available to the Village provided that the Village remits timely monthly payments. Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5 percent per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly US, LLP staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision, and billing arrangements we use in connection with these professionals.

Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or audit an element of the financial statements) in serving your account. We may share confidential information about you with these service providers, but are committed to maintaining the confidentiality and security of your information.

Any additional services that may be requested, and we agree to provide, may be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the Village of Maywood, unless otherwise prohibited. In the event we are requested by the Village of Maywood or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the Village of Maywood, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Our fees are based on known circumstances at the time of this Engagement Letter. Should circumstances change significantly during the course of this engagement, we will discuss with you the need for any revised audit fees. This can result from changes at the Village of Maywood, such as the turnover of key accounting staff, the addition of new funds or significant federal or state programs or changes that affect the amount of audit effort from external sources, such as new accounting and auditing standards that become effective that increase the scope of our audit procedures. This Engagement Letter currently includes all auditing and accounting standards and the current single audit guidance in effect as of the date of this letter.

We would expect to continue to perform our services under the arrangements discussed above from year to year, unless for some reason you or we find that some change is necessary. We will, of course, be happy to provide the Village of Maywood with any other services you may find necessary or desirable.

### **Resolution of Disagreements**

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association ("AAA") under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly US, LLP office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act ("FAA") and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no pre hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, Judicial Arbitration & Mediation Services ("JAMS"), the Center for Public Resources or any other internationally or nationally recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

### **Limitation on Damages and Indemnification**

The liability (including attorney's fees and all other costs) of Baker Tilly US, LLP and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly US, LLP for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly US, LLP relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

As Baker Tilly US, LLP is performing the services solely for your benefit, you will indemnify Baker Tilly US, LLP, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

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Because of the importance of the information that you provide to Baker Tilly US, LLP with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly US, LLP and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, its personnel or agents, that is not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly US, LLP or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

#### **Other Matters**

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees, it is hereby agreed that the Village of Maywood will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly US, LLP for a period of twelve (12) months following the date of the conclusion of this engagement. If the Village of Maywood violates this non-solicitation clause, the Village of Maywood agrees to pay to Baker Tilly US, LLP a fee equal to the hired person's annual salary at the time of the violation so as to reimburse Baker Tilly US, LLP for the costs of hiring and training a replacement.

Baker Tilly US, LLP, trading as Baker Tilly, is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly US, LLP and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter constitutes the entire agreement between the Village of Maywood and Baker Tilly US, LLP regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto.

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The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the Village of Maywood's status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the state of Illinois, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

If there are any questions regarding this Engagement Letter, please contact Jason Coyle, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and determining that the engagement has been completed in accordance with professional standards. Jason Coyle is available at 630-645-6205, or at [jason.coyle@bakertilly.com](mailto:jason.coyle@bakertilly.com).

Sincerely,

BAKER TILLY US, LLP



Enclosure

The services and terms as set forth in this Engagement Letter are agreed to by:

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Official's Name

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Official's Signature

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Title

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Date



## Report on the Firm's System of Quality Control

September 26, 2018

To the Partners of Baker Tilly Virchow Krause, LLP and the  
AICPA National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Baker Tilly Virchow Krause, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, audits performed under FDICIA, an audit of a broker-dealer, and examinations of service organizations [SOC 1 and SOC 2 engagements].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### **Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Baker Tilly Virchow Krause, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Baker Tilly Virchow Krause, LLP has received a peer review rating of *pass*.

*Moss Adams* LLP

## **BUSINESS ASSOCIATE AGREEMENT BETWEEN VILLAGE OF MAYWOOD and BAKER TILLY US, LLP**

THIS BUSINESS ASSOCIATE AGREEMENT ("BA Agreement") replaces previous business associate agreements between Baker Tilly US, LLP ("Business Associate") and Village of Maywood ("Covered Entity") (each a "Party" and collectively the "Parties") and is effective on ("Effective Date").

### **1. PREAMBLE**

Covered Entity and Business Associate enter into this BA Agreement to comply with the requirements of: (i) the implementing regulations at 45 C.F.R Parts 160, 162 and 164 for the Administrative Simplification provisions of Title II, Subtitle F of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") (i.e., the HIPAA Privacy, Security, Electronic Transaction, Breach Notification and Enforcement Rules the (Implementing Regulations)), (ii) the requirements of the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009 the ("HITECH Act") that are applicable to business associates and (iii) the requirements of the final modifications to the HIPAA Privacy, Security, Enforcement and Breach Notification Rules as issued on January 25, 2013, and effective March 26, 2013, (75 Fed. Reg. 5566 (Jan. 25, 2013)) the (Final Regulations). The Implementing Regulations, the HITECH Act and the Final Regulations are collectively referred to in this BA Agreement as the "HIPAA Requirements."

Covered Entity and Business Associate agree to incorporate into this BA Agreement any regulations issued by the U.S. Department of Health and Human Services ("DHHS") with respect to the HIPAA Requirements that relate to the obligations of business associates and that are required to be (or should be) reflected in a business associate agreement. Business Associate recognizes and agrees that it is obligated by law to meet the applicable provisions of the HIPAA Requirements and that it has direct liability for any violations of the HIPAA Requirements.

### **2. DEFINITIONS**

- (a) "Breach" shall mean, as defined in 45 C.F.R. § 164.402, the acquisition, access, use or disclosure of Unsecured Protected Health Information in a manner not permitted by the HIPAA Requirements that compromises the security or privacy of that Protected Health Information.
- (b) "Business Associate Subcontractor" shall mean, as defined in 45 C.F.R. § 160.103, any entity (including an agent) that creates, receives, maintains or transmits Protected Health Information on behalf of Business Associate.
- (c) "Electronic PHI" shall mean, as defined in 45 C.F.R. § 160.103, Protected Health Information that is transmitted or maintained in any Electronic Media.
- (d) "Limited Data Set" shall mean, as defined in 45 C.F.R. § 164.514(e), Protected Health Information that excludes the following direct identifiers of the individual or of relatives, employers or household members of the individual:
- (i) Names;
  - (ii) Postal address information, other than town or city, State and zip code;
  - (iii) Telephone numbers;
  - (iv) Fax numbers;
  - (v) Electronic mail addresses;
  - (vi) Social security numbers;
  - (vii) Medical record numbers;
  - (viii) Health plan beneficiary numbers;
  - (ix) Account numbers;
  - (x) Certificate/license numbers;
  - (xi) Vehicle identifiers and serial numbers, including license plate numbers;

- (xii) Device identifiers and serial numbers;
- (xiii) Web Universal Resource Locators ("URLs");
- (xiv) Internet Protocol ("IP") address numbers;
- (xv) Biometric identifiers, including finger and voice prints; and
- (xvi) Full face photographic images and any comparable images.

(e) "Protected Health Information" or "PHI" shall mean, as defined in 45 C.F.R. § 160.103, information created or received by a Health Care Provider, Health Plan, employer or Health Care Clearinghouse, that (i) relates to the past, present or future physical or mental health or condition of an individual, provision of health care to the individual or the past, present or future payment for provision of health care to the individual, (ii) identifies the individual, or with respect to which there is a reasonable basis to believe the information can be used to identify the individual and (iii) is transmitted or maintained in an electronic medium, or in any other form or medium. The use of the term "Protected Health Information" or "PHI" in this BA Agreement shall mean both Electronic PHI and non-Electronic PHI, unless another meaning is clearly specified.

(f) "Security Incident" shall mean, as defined in 45 C.F.R. § 164.304, the attempted or successful unauthorized access, use, disclosure, modification or destruction of information or interference with system operations in an information system.

(g) "Unsecured Protected Health Information" shall mean, as defined in 45 C.F.R. § 164.402, Protected Health Information that is not rendered unusable, unreadable or indecipherable to unauthorized persons through the use of a technology or methodology specified by DHHS.

(h) All other capitalized terms used in this BA Agreement shall have the meanings set forth in the applicable definitions under the HIPAA Requirements.

### **3. GENERAL TERMS**

(a) In the event of an inconsistency between the provisions of this BA Agreement and a mandatory term of the HIPAA Requirements (as these terms may be expressly amended from time to time by the DHHS or as a result of interpretations by DHHS, a court or another regulatory agency with authority over the Parties), the interpretation of DHHS, such court or regulatory agency shall prevail. In the event of a conflict among the interpretations of these entities, the conflict shall be resolved in accordance with rules of precedence.

(b) Where provisions of this BA Agreement are different from those mandated by the HIPAA Requirements, but are nonetheless permitted by the HIPAA Requirements, the provisions of this BA Agreement shall control.

(c) Except as expressly provided in the HIPAA Requirements or this BA Agreement, this BA Agreement does not create any rights in third parties.

### **4. SPECIFIC REQUIREMENTS**

(a) **Flow-Down of Obligations to Business Associate Subcontractors.** Business Associate agrees that as required by the HIPAA Requirements, Business Associate will enter into a written agreement with all Business Associate Subcontractors that: (i) requires them to comply with the Privacy and Security Rule provisions of this BA Agreement in the same manner as required of Business Associate and (ii) notifies such Business Associate Subcontractors that they will incur liability under the HIPAA Requirements for non-compliance with such provisions. Accordingly, Business Associate shall ensure that all Business Associate Subcontractors agree in writing to the same privacy and security restrictions, conditions and requirements that apply to Business Associate with respect to PHI.

(b) **Privacy of Protected Health Information**

- (i) Permitted Uses and Disclosures of PHI. Business Associate agrees to create, receive, use, disclose, maintain or transmit PHI only in a manner that is consistent with this BA Agreement or the HIPAA Requirements and only in connection with providing the services to Covered Entity identified in the Engagement Letter and this BA Agreement. Accordingly, in providing services to or for the Covered Entity, Business Associate, for example, will be permitted to use and disclose PHI for "Treatment, Payment, and Health Care Operations," as those terms are defined in the HIPAA Requirements. Business Associate further agrees that to the extent it is carrying out one or more of the Covered Entity's obligations under the Privacy Rule (Subpart E of 45 C.F.R. Part 164), it shall comply with the requirements of the Privacy Rule that apply to the Covered Entity in the performance of such obligations.
  - (1) Business Associate shall report to Covered Entity any use or disclosure of PHI that is not provided for in this BA Agreement, including reporting Breaches of Unsecured Protected Health Information as required by 45 C.F.R. § 164.410 and required by Section 4(d)(ii) below.
  - (2) Business Associate shall establish, implement and maintain appropriate safeguards and comply with the Security Standards (Subpart C of 45 C.F.R. Part 164) with respect to Electronic PHI, as necessary to prevent any use or disclosure of PHI other than as provided for by this BA Agreement.
- (ii) Business Associate Obligations. As permitted by the HIPAA Requirements, Business Associate also may use or disclose PHI received by the Business Associate in its capacity as a Business Associate to the Covered Entity for Business Associate's own operations if:
  - (1) the use relates to: (1) the proper management and administration of the Business Associate or to carry out legal responsibilities of the Business Associate or (2) data aggregation services relating to the health care operations of the Covered Entity or
  - (2) the disclosure of information received in such capacity will be made in connection with a function, responsibility or services to be performed by the Business Associate, and such disclosure is required by law or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidential and the person agrees to notify the Business Associate of any Breaches of confidentiality.
- (iii) Minimum Necessary Standard and Creation of Limited Data Set. Business Associate's use, disclosure or request of PHI shall utilize a Limited Data Set if practicable. Otherwise, in performing the functions and activities as specified in the Engagement Letter and this BA Agreement, Business Associate agrees to use, disclose or request only the minimum necessary PHI to accomplish the intended purpose of the use, disclosure or request.
- (iv) Access. In accordance with 45 C.F.R. § 164.524 of the HIPAA Requirements, Business Associate will make available to the Covered Entity (or as directed by the Covered Entity, to those individuals who are the subject of the PHI (or their designees)), their PHI in the Designated Record Set. Business Associate shall make such information available in an electronic format where directed by the Covered Entity.
- (v) Disclosure Accounting. Business Associate shall make available the information necessary to provide an accounting of disclosures of PHI as provided for in 45 C.F.R. § 164.528 of the HIPAA Requirements by making such information available to the Covered Entity or (at the direction of the Covered Entity) making such information available directly to the individual.
- (vi) Amendment. Business Associate shall make PHI in a Designated Record Set available for amendment and, as directed by the Covered Entity, incorporate any amendment to PHI in accordance with 45 C.F.R. § 164.526 of the HIPAA Requirements.
- (vii) Right to Request Restrictions on the Disclosure of PHI and Confidential Communications. If an individual submits a Request for Restriction or Request for Confidential Communications to the Business Associate, Business Associate and Covered Entity agree that Business Associate, on behalf of Covered Entity, will evaluate and respond to these requests according to Business Associate's own procedures for such requests.

- (viii) Return or Destruction of PHI. Upon the termination or expiration of the Engagement Letter or this BA Agreement, Business Associate agrees to return the PHI to Covered Entity, destroy the PHI (and retain no copies) or if Business Associate determines that return or destruction of the PHI is not feasible, (a) continue to extend the protections of this BA Agreement and of the HIPAA Requirements to the PHI and (b) limit any further uses and disclosures of the PHI to the purpose making return or destruction infeasible.
- (ix) Availability of Books and Records. Business Associate shall make available to DHHS or its agents the Business Associate's internal practices, books and records relating to the use and disclosure of PHI in connection with this BA Agreement.
- (x) Termination for Breach.
  - (1) Business Associate agrees that Covered Entity shall have the right to terminate this BA Agreement or seek other remedies if Business Associate violates a material term of this BA Agreement.
  - (2) Covered Entity agrees that Business Associate shall have the right to terminate this BA Agreement or seek other remedies if Covered Entity violates a material term of this BA Agreement.
- (c) Information and Security Standards
  - (i) Business Associate will develop, document, implement, maintain and use appropriate Administrative, Technical and Physical Safeguards to preserve the Integrity, Confidentiality and Availability of, and to prevent non-permitted use or disclosure of, Electronic PHI created or received for or from the Covered Entity.
  - (ii) Business Associate agrees that with respect to Electronic PHI, these Safeguards, at a minimum, shall meet the requirements of the HIPAA Security Standards applicable to Business Associate.
  - (iii) More specifically, to comply with the HIPAA Security Standards for Electronic PHI, Business Associate agrees that it shall:
    - (1) Implement Administrative, Physical and Technical Safeguards consistent with (and as required by) the HIPAA Security Standards that reasonably protect the Confidentiality, Integrity and Availability of Electronic PHI that Business Associate creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate shall develop and implement policies and procedures that meet the documentation requirements as required by the HIPAA Requirements;
    - (2) As also provided for in Section 4(a) above, ensure that any Business Associate Subcontractor agrees to implement reasonable and appropriate safeguards to protect the Electronic PHI;
    - (3) Report to Covered Entity any unauthorized access, use, disclosure, modification or destruction of PHI (including Electronic PHI) not permitted by this BA Agreement, applicable law or permitted by Covered Entity in writing ("Successful Security Incidents" or Breaches) of which Business Associate becomes aware. Business Associate shall report such Successful Security Incidents or Breaches to Covered Entity as specified in Section 4(d)(iii)(1);
    - (4) For Security Incidents that do not result in unauthorized access, use, disclosure, modification or destruction of PHI (including, for purposes of example and not for purposes of limitation, pings on Business Associate's firewall, port scans, attempts to log onto a system or enter a database with an invalid password or username, denial-of-service attacks that do not result in the system being taken off-line or malware such as worms or viruses) ("Unsuccessful Security Incidents"), aggregate the data and, upon the Covered Entity's written request, report to the Covered Entity in accordance with the reporting requirements identified in Section 4(d)(iii)(2);
    - (5) Take all commercially reasonable steps to mitigate, to the extent practicable, any harmful effect that is known to Business Associate resulting from any unauthorized access, use, disclosure, modification or destruction of PHI;
    - (6) Permit termination of this BA Agreement if the Covered Entity determines that Business Associate has violated a material term of this BA Agreement with respect to Business Associate's security obligations and Business Associate is unable to cure the violation; and
    - (7) Upon Covered Entity's request, provide Covered Entity with access to and copies of documentation regarding Business Associate's safeguards for PHI and Electronic PHI.

- (d) Notice and Reporting Obligations of Business Associate
- (i) Notice of Non-Compliance with the BA Agreement. Business Associate will notify Covered Entity within 30 calendar days after discovery, any unauthorized access, use, disclosure, modification or destruction of PHI (including any successful Security Incident) that is not permitted by this BA Agreement, by applicable law or permitted in writing by Covered Entity, whether such non-compliance is by (or at) Business Associate or by (or at) a Business Associate Subcontractor.
  - (ii) Notice of Breach. Business Associate will notify Covered Entity following discovery and without unreasonable delay but in no event later than 30 calendar days following discovery, any Breach of Unsecured Protected Health Information, whether such Breach is by Business Associate or by Business Associate Subcontractor.
    - (1) As provided for in 45 C.F.R. § 164.402, Business Associate recognizes and agrees that any acquisition, access, use or disclosure of PHI in a manner not permitted under the HIPAA Privacy Rule (Subpart E of 45 C.F.R. Part 164) is presumed to be a Breach. As such, Business Associate shall (i) notify Covered Entity of any non-permitted acquisition, access, use or disclosure of PHI and (ii) assist Covered Entity in performing (or at Covered Entity's direction, perform) a risk assessment to determine if there is a low probability that the PHI has been compromised.
    - (2) Business Associate shall cooperate with Covered Entity in meeting the Covered Entity's obligations under the HIPAA Requirements and any other security breach notification laws. Business Associate shall follow its notification to the Covered Entity with a report that meets the requirements outlined immediately below.
  - (iii) Reporting Obligations.
    - (1) For Successful Security Incidents and Breaches, Business Associate – without unreasonable delay and in no event later than 30 calendar days after Business Associate learns of such non-permitted use or disclosure (whether at Business Associate or at Business Associate Subcontractor) – shall provide Covered Entity a report that will:
      - a. Identify (if known) each individual whose Unsecured Protected Health Information has been or is reasonably believed by Business Associate to have been accessed, acquired or disclosed;
      - b. Identify the nature of the non-permitted access, use or disclosure including the date of the incident and the date of discovery;
      - c. Identify the PHI accessed, used or disclosed (e.g., name; social security number; date of birth);
      - d. Identify what corrective action Business Associate (or Business Associate Subcontractor) took or will take to prevent further non-permitted accesses, uses or disclosures;
      - e. Identify what Business Associate (or Business Associate Subcontractor) did or will do to mitigate any deleterious effect of the non-permitted access, use or disclosure; and
      - f. Provide such other information, including a written report, as the Covered Entity may reasonably request.
    - (2) For Unsuccessful Security Incidents, Business Associate shall provide Covered Entity, upon its written request, a report that:
      - a. identifies the categories of Unsuccessful Security Incidents as described in Section 4(c)(iii)(4),
      - b. indicates whether Business Associate believes its (or its Business Associate Subcontractor's) current defensive security measures are adequate to address all Unsuccessful Security Incidents, given the scope and nature of such attempts and
      - c. if the security measures are not adequate, the measures Business Associate (or Business Associate Subcontractor) will implement to address the security inadequacies.

(iv) Termination.

(1) Covered Entity and Business Associate each will have the right to terminate this BA Agreement if the other Party has engaged in a pattern of activity or practice that constitutes a material breach or violation of Business Associate's or the Covered Entity's respective obligations regarding PHI under this BA Agreement and, on notice of such material breach or violation from the Covered Entity or Business Associate, fails to take reasonable steps to cure the material breach or end the violation.

(2) If Business Associate or Covered Entity fail to cure the material breach or end the violation after the other Party's notice, Covered Entity or Business Associate (as applicable) may terminate this BA Agreement by providing Business Associate or Covered Entity written notice of termination, stating the uncured material breach or violation that provides the basis for the termination and specifying the effective date of the termination. Such termination shall be effective 60 days from this termination notice.

(v) Continuing Privacy and Security Obligations. Business Associate's and Covered Entity's obligation to protect the privacy and security of the PHI it created, received, maintained or transmitted in connection with services to be provided under the Engagement Letter and this BA Agreement will be continuous and survive termination, cancellation, expiration or other conclusion of this BA Agreement or the Engagement Letter. Business Associate's other obligations and rights, and Covered Entity's obligations and rights upon termination, cancellation, expiration or other conclusion of this BA Agreement, are those set forth in this BA Agreement and/or the Engagement Letter.

IN WITNESS WHEREOF, the Parties have signed this BA Agreement on the dates indicated below.

BAKER TILLY US, LLP

Village of Maywood

By Jason Coyle  
Signature

By \_\_\_\_\_  
Signature

Jason Coyle  
Print Name

\_\_\_\_\_  
Print Name

Title Partner

Title \_\_\_\_\_

Date Signed 8/10/20

Date Signed \_\_\_\_\_

Village of  
**MAYWOOD**

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470



February 10, 2021

To: Mr. Willie Norfleet, Jr.  
Maywood Village Manager

From: Valdimir Talley, Jr.   
Maywood Chief of Police

Sir:

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting which is scheduled to begin 7:00 pm on February 16, 2021.

**MPD Proposal #02**

The Traffic and Safety Commission has updated the handicap parking permit application and is requesting Board approval to implement the new application. I anticipate Board authorization only but I will be available for questions. Thank you for your continued support.

Attachment



## Residential Handicap Parking Permit Application Packet

**Please read this sheet prior to completing and submitting packet**

This packet is for the Maywood resident who is requesting a handicap parking space in front of their residence due to a medical condition requiring them to be able to have easy access to their residence. The requirements and conditions for this permit are provided within this packet. A checklist has also been provided to ensure that all required documents and information has been provided by you at the time the application is submitted. This checklist is to be signed by applicant or designee. Failure to submit required information will delay in application decision.

- This permit is for residents in the Village of Maywood with temporary and permanent disabilities as designated by their medical personnel of record and approval of the Village of Maywood Traffic and Safety Commission.
- Proof of residency must be provided at the time of application and a current village sticker must have been purchased and on file.
- Application approval will also require the purchase of a handicap residential designation.
- All supporting medical documentation must be presented on official letterhead of recommending medical personnel at the time of application.
- Should the resident change their vehicle, the village must be notified as soon as possible.
- A current and valid handicap placard must have been issued by the State of Illinois and a copy of the placard must accompany application.
- Vehicles with any form of advertisement does not qualify for handicap parking privileges.
- Handicap signs will be assigned a number designated for the vehicle on file. No other vehicle with handicap signage will be able to use that assigned space.
- Applicant will comply with all parking ordinances of the Village of Maywood including night parking on streets. No exceptions.
- Any and all of the conditions above may be modified by the Village of Maywood Traffic and Safety Commission at any time. Failure to comply with these conditions could result in the residential handicap parking permit to be revoked and signage removed.
- The application is in the name of the handicap resident. If handicap resident is a minor or unable to drive, the name and information of the driver should also be identified and included in the packet.

Residential Handicap Parking Permit

Application Packet

Requirements Checklist:

Failure to attach requested documents will result in delay of decision of the Commission

- \_\_\_\_\_ Completed residential handicap parking application packet. Packet Is incomplete without signature below
- \_\_\_\_\_ A copy of current and valid handicap parking placard and/or license plate issued by the State of Illinois
- \_\_\_\_\_ Village of Maywood Residential Handicap Parking Permit Application - completed
- \_\_\_\_\_ Physician documentation signed by physician supporting the need for handicap parking on physician stationary only.
- \_\_\_\_\_ Copies of two (2) documents from the following list which shows proof of residency – current Maywood address
  - \_\_\_\_\_ Drivers License
  - \_\_\_\_\_ Illinois ID card
  - \_\_\_\_\_ Current utility bill with applicant name/address
  - \_\_\_\_\_ Voters registration card
  - \_\_\_\_\_ Passport (current)

I \_\_\_\_\_ has provided the above documents and

Applicant Signature

agrees to adhere to the parking ordinances set forth by the trustees of the Village of Maywood.

3.

Residential handicap Village of Maywood Parking Permit Application

Name \_\_\_\_\_ handicap resident/applicant

Name \_\_\_\_\_ driver or designee(if other than disabled)

Address \_\_\_\_\_

Phone \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Vehicle Model: \_\_\_\_\_

License Plate: \_\_\_\_\_ Vehicle year: \_\_\_\_\_

Vehicle Color \_\_\_\_\_

I acknowledge that the above facts are true. I understand that any falsification of the information provided will be grounds for rejection of this application. I also agree to all terms and conditions regarding the handicap parking permit.

X  
\_\_\_\_\_  
Signature of driver or designee

X  
\_\_\_\_\_  
Print name

Commission Only  
\_\_\_\_\_  
Date received in Commission \_\_\_\_\_ Date of Decision \_\_\_\_\_

Approved: \_\_\_\_\_ Number Assigned: \_\_\_\_\_ Denied: \_\_\_\_\_

Letter Forwarded: \_\_\_\_\_

Village of



MAYWOOD

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-4405  
Community Development

TO: Willie Norfleet, Village Manager  
FROM: Angela Smith, Coordinator of Business Development  
DATE: February 16, 2021 -BOT  
RE: Sale of Village Owned Property: 1243 S. 5<sup>th</sup> Ave and 1 S. 21st

Please find attached applications for the sale of Village Owned properties located at 1243 S. 5<sup>th</sup> and 1 S. 21st. Mr. Tinajero has built the following new construction and renovation projects in Maywood (**Exhibit 1**):

**131 S 13 Ave Maywood-Sold 270,000**

**204 S 17 Ave Maywood-Sold 315,000**

**425 S 19th Ave Maywood-Being Developed**

**219 s 9<sup>th</sup> Ave Maywood-Current Residence**

Mr. Tinajero is seeking to purchase and develop 1243 S. 5<sup>th</sup> Ave as a Commercial Mix-use project on 5<sup>th</sup> Ave frontage and 3 single family residential homes on the 4<sup>th</sup> Ave Frontage (**Exhibit 2**), and 1 S. 21<sup>st</sup> as a single family residential. If approved for purchase the Village Owned Parcels Mr. Tinajero’s development will impact the Village in the following ways:

1. Eliminate blighted blocks.
2. Return properties to the tax rolls and a higher assessment.
3. Spur new investment.
4. Attract potential buyers interested in new homes.
5. Increase to Residential Equalized Assessed Value.
6. Support neighborhood stabilization as well as revitalization.
7. New construction that meets current Zoning, comprehensive plans and energy efficiency requirements.

Mr. Tinajero has offered the following for each lot:

1243 S. 5 <sup>th</sup> Ave	\$5000.00
1 S. 21 <sup>st</sup>	\$5000.00

**Recommendation:**

Board approval/ Resolution for sale of Village Owned Property Parcels 1243 S. 5<sup>th</sup> Ave. (PIN# 15-14-120-015-000) and 1 S. 21<sup>st</sup> (PIN# 15-10-117-001-0000) to Mr. Juan Tinajero under the terms and conditions of the Tax Reactivation program.

# VILLAGE OF MAYWOOD

Community Development Department  
40 Madison Street  
Maywood, IL 60153  
(708)450-6351

## SALES INITIATION FORM

for the purchase of Village-owned real estate property

ALL SALES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES.  
APPLICANT(S) MUST NOT HAVE ANY OUTSTANDING DEBTS WITH THE VILLAGE OF  
MAYWOOD, COUNTY, AND STATE.

Date: 10/20/20

Name of Applicant: JUAN TINAJERO

Organization (if applicable): \_\_\_\_\_

Address: 219 S. 9<sup>th</sup> AVE  
Maywood IL, 60153

Telephone Number (daytime): (773) 798-3237 email: DREAMHOMEbuilders2020  
@GMAIL.COM

SALES PROGRAM:  Tax Reactivation  ANLAP

Address of Village-owned property: 1243 S 5<sup>th</sup> AVE

Permanent Index Number(s) (PIN): 15141200150000

Detailed description of the intended use for the property (RESPONSE REQUIRED):

Will build RESIDENTIAL single family  
home on the lot to sell to new  
home buyers.

Received by: \_\_\_\_\_

52 Date: \_\_\_\_\_  
Community Development Department

**OFFER TO PURCHASE REAL ESTATE**

Sales Program: X Tax Reactivation \_\_\_\_\_ ANLAP \_\_\_\_\_  
Property Address: 1243 S. 5<sup>th</sup> AVE Maywood 60153  
Permanent Index Number(s)/PIN(s): 15141200150000  
Name(s) of Bidder(s): JUAN TINAJERO  
Address: 219 S. 9<sup>th</sup> AVE  

<u>Maywood</u>	<u>IL</u>	<u>60153</u>
Town	State	Zip Code

  
Phone: \_\_\_\_\_  
Home \_\_\_\_\_ Business \_\_\_\_\_

**REDEVELOPMENT PROPOSAL**

Proposed use: Redevelopment of land. Will build  
RESIDENTIAL SINGLE FAMILY HOME ON LOT.  
Zoning: \_\_\_\_\_ Zoning Variance/Special Use Permit Request: \_\_\_\_\_ Yes X No  
Purchase Offer Amount: \$ 5,000

**NON-DISCRIMINATION STATEMENT**

The Village, in the administration of the Tax Reactivation and ANLAP Programs for the sale of Village-owned real estate property, will not discriminate against any applicant because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap, military status, or an unfavorable discharge from military service.

**The Village of Maywood reserves the right to reject any and all applications and may negotiate the terms of sale for any proposal received for the purchase of Village-owned real estate.**

## TERMS OF TAX REACTIVATION SALE

- Execution of a Redevelopment Agreement between the Village of Maywood and the purchaser for the use and improvement of the property. Please see attached.
- Approval by the Board of Trustees of the sale price and the formal Redevelopment Agreement for each parcel.
- If a zoning variance or special use permit is requested for the purchase of Village-owned real estate, the approval of the Village of Maywood Planning and Zoning Commission is required prior to submission for approval by the Board of Trustees.
- After the approval of all Tax Reactivation sales by the Village of Maywood Board of Trustees, the bidder will pay the full amount of the bid at the time of receipt of the Quit Claim Deed.
- Upon approval of the sale of all Village-owned Tax Reactivation properties by the Village of Maywood Board of Trustees, the bidder shall deposit \$4500.00 with the Village of Maywood for the costs of processing the offer and sale. Such costs may include but are not limited to: preparation of the Board resolution for approval of the sale, the cost of the title commitment policy, survey of the property, the mailing of such notices as required under the Tax Reactivation Ordinance, the preparation of the Quit Claim Deed, Cook County Plat of Consolidation, and any filing or recording fees. The purchaser is responsible for all costs and fees incurred by the Village of Maywood, but not to exceed the sale amount.
- Submission of plans, application for building permits, payment of fees, and proof of financing for the project specified in the redevelopment agreement, must be submitted to the Village of Maywood Community Development Department within six (6) months of approval by the Board of Trustees.
- Purchasers of Tax Reactivation properties will be responsible for the cost associated with cost of the Quit Claim Deed and recording the same with the Cook County Recorder of Deeds.
- Forfeiture of the deposit if the purchaser does not comply with the terms of the sale.
- Compliance with, and acceptance of, the Restrictive Covenants as specified in the Tax Reactivation Ordinance or as otherwise may be imposed by the Village of Maywood:
  1. Provide that the parcel is being conveyed in "AS IS, WHERE IS" condition, including any environmental conditions existing in, on, or beneath the property.
  2. ANLAP properties cannot be sold unless the sale is made with the adjoining property.
  3. Require that the parcel is to be developed and maintained as set forth in the Redevelopment Agreement.
  4. Tax Reactivation properties cannot be resold by the purchaser unless the properties have been improved in accordance with the Redevelopment Agreement.
  5. The Restrictive Covenant shall run with the land and shall be in full force and effect for a period of fifteen (15) years from the date of conveyance or the term provided for in any public financing document, unless otherwise approved by resolution of the Village of Maywood Board of Trustees.
  6. The Village Board of Trustees may require other covenants that are deemed to be in the best interest of the public.

**REFERENCES**

All Sales Applications **must include** a narrative description of the development experience of the Bidder. The description must include the number and location of the units completed, the types of projects (residential, commercial, new construction, rehabilitation, single family, multi-units), the date constructed, and the average sale price. In addition to the project description, the Bidder **must include** the name and contact phone number of the municipal code official where the project was completed. The Bidder **must include** a letter of reference or credit from a representative of one or more financial institutions that participated in funding the project(s).

**DISCLOSURE OF INTEREST IN VILLAGE BUSINESS**

1. Does any official or employee of the Village of Maywood have a financial interest in his/her own name or in the name of any other person in the purchase of this Village-owned real estate? Yes \_\_\_\_\_ No  X

**Note:** If you answered "No" to Item 1, you are not required to answer Item 2. Instead, proceed to Item 3.

2. If you answered "Yes" to Item 1, provide the names and business addresses of the City officials or employees having such interest and identify the nature of such interest:

Name	Business Address	Nature of Interest
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. The Undersigned further certifies that no prohibited financial interest in the sale of this real estate will be acquired by any Village official or employee.

If selected as the successful Bidder, TITLE is to be conveyed by Quit Claim Deed by the Village of Maywood in the Name and to the Address of the Party listed as follows:

Name:  JUAN TINAJERO   
(Please print/type carefully.)

Address:  219 S. 9<sup>th</sup> AVE   
 Maywood IL 60153

Signature of Bidder or Official of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

Bid Summary Sheet

Property Address: 1243 S. 5th AVE Maywood IL 60153

Permanent Index Number(s)/PIN: 15141200150000 Bundle #: \_\_\_\_\_

Name of Bidder	Title of Bidder
<u>JUAN TINAJERO</u>	
_____	_____
_____	_____
_____	_____
_____	_____

Type of Bidder (Check Only One) \*\* (All applicants must include a Real Estate Sales Profile form.)

- Individual
- Partnership: \_\_\_\_\_
- Corporation: \_\_\_\_\_
- Agent: \_\_\_\_\_
- Trustee: Trust # \_\_\_\_\_ Bank: \_\_\_\_\_
- Joint Venture: \_\_\_\_\_
- Non-Profit Organization: \_\_\_\_\_
- Other: \_\_\_\_\_

Amount of Bid: \$ 5,000

To be completed by the Community Development Department

Approval of Board of Trustees:  Yes  No

Date of Board Decision: \_\_\_\_\_

Deposit received: Date: \_\_\_\_\_ Amount: \_\_\_\_\_

*Attach Receipt*

Plans Submitted:  Yes  No Date: \_\_\_\_\_

Application for Permits: Date \_\_\_\_\_

Date of Sale: \_\_\_\_\_ Recorder of Deeds Doc. #: \_\_\_\_\_

# VILLAGE OF MAYWOOD

Community Development Department  
40 Madison Street  
Maywood, IL 60153  
(708)450-6351

## SALES INITIATION FORM

*for the purchase of Village-owned real estate property*

ALL SALES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES.  
APPLICANT(S) MUST NOT HAVE ANY OUTSTANDING DEBTS WITH THE VILLAGE OF  
MAYWOOD, COUNTY, AND STATE.

Date: 10/20/20

Name of Applicant: JUAN TINAJERO

Organization (if applicable): \_\_\_\_\_

Address: 219 S. 9<sup>th</sup> AVE  
MAYWOOD IL 60153

Telephone Number (daytime): (773) 798-3237 email: DREAMHOMEBUILDERS2020  
@GMAIL.COM

SALES PROGRAM:  Tax Reactivation  ANLAP

Address of Village-owned property: 1 S. 21<sup>st</sup> AVE MAYWOOD 60153

Permanent Index Number(s) (PIN): 15101170010000

Detailed description of the intended use for the property (RESPONSE REQUIRED):

Will build residential single family  
homes on the lot to sell to new  
home buyers.

Received by: \_\_\_\_\_

Community Development Department

Date: \_\_\_\_\_

**OFFER TO PURCHASE REAL ESTATE**

Sales Program: X Tax Reactivation \_\_\_\_\_ ANLAP  
Property Address: 1 S 21<sup>st</sup> AVE Maywood 60153  
Permanent Index Number(s)/PIN(s): 15101170010000  
Name(s) of Bidder(s): JUAN TINAJERO  
Address: 219 S 9<sup>th</sup> AVE  
Town: Maywood State: IL Zip Code: 60153  
Apt./Unit #: \_\_\_\_\_  
Phone: ~~(708) 798-3237~~ Home: (773) 798-3237 Business: DREAM HOME BUILDERS

**REDEVELOPMENT PROPOSAL**

Proposed use: Redevelopment of land. Will build residential single family home on lot.

Zoning: \_\_\_\_\_ Zoning Variance/Special Use Permit Request: \_\_\_\_\_ Yes X No  
Purchase Offer Amount: \$ 5,000

**NON-DISCRIMINATION STATEMENT**

The Village, in the administration of the Tax Reactivation and ANLAP Programs for the sale of Village-owned real estate property, will not discriminate against any applicant because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap, military status, or an unfavorable discharge from military service.

The Village of Maywood reserves the right to reject any and all applications and may negotiate the terms of sale for any proposal received for the purchase of Village-owned real estate.

## TERMS OF TAX REACTIVATION SALE

- Execution of a Redevelopment Agreement between the Village of Maywood and the purchaser for the use and improvement of the property. Please see attached.
- Approval by the Board of Trustees of the sale price and the formal Redevelopment Agreement for each parcel.
- If a zoning variance or special use permit is requested for the purchase of Village-owned real estate, the approval of the Village of Maywood Planning and Zoning Commission is required prior to submission for approval by the Board of Trustees.
- After the approval of all Tax Reactivation sales by the Village of Maywood Board of Trustees, the bidder will pay the full amount of the bid at the time of receipt of the Quit Claim Deed.
- Upon approval of the sale of all Village-owned Tax Reactivation properties by the Village of Maywood Board of Trustees, the bidder shall deposit \$4500.00 with the Village of Maywood for the costs of processing the offer and sale. Such costs may include but are not limited to: preparation of the Board resolution for approval of the sale, the cost of the title commitment policy, survey of the property, the mailing of such notices as required under the Tax Reactivation Ordinance, the preparation of the Quit Claim Deed, Cook County Plat of Consolidation, and any filing or recording fees. The purchaser is responsible for all costs and fees incurred by the Village of Maywood, but not to exceed the sale amount.
- Submission of plans, application for building permits, payment of fees, and proof of financing for the project specified in the redevelopment agreement, must be submitted to the Village of Maywood Community Development Department within six (6) months of approval by the Board of Trustees.
- Purchasers of Tax Reactivation properties will be responsible for the cost associated with cost of the Quit Claim Deed and recording the same with the Cook County Recorder of Deeds.
- Forfeiture of the deposit if the purchaser does not comply with the terms of the sale.
- Compliance with, and acceptance of, the Restrictive Covenants as specified in the Tax Reactivation Ordinance or as otherwise may be imposed by the Village of Maywood:
  1. Provide that the parcel is being conveyed in "AS IS, WHERE IS" condition, including any environmental conditions existing in, on, or beneath the property.
  2. ANLAP properties cannot be sold unless the sale is made with the adjoining property.
  3. Require that the parcel is to be developed and maintained as set forth in the Redevelopment Agreement.
  4. Tax Reactivation properties cannot be resold by the purchaser unless the properties have been improved in accordance with the Redevelopment Agreement.
  5. The Restrictive Covenant shall run with the land and shall be in full force and effect for a period of fifteen (15) years from the date of conveyance or the term provided for in any public financing document, unless otherwise approved by resolution of the Village of Maywood Board of Trustees.
  6. The Village Board of Trustees may require other covenants that are deemed to be in the best interest of the public.

**REFERENCES**

All Sales Applications **must include** a narrative description of the development experience of the Bidder. The description must include the number and location of the units completed, the types of projects (residential, commercial, new construction, rehabilitation, single family, multi-units), the date constructed, and the average sale price. In addition to the project description, the Bidder **must include** the name and contact phone number of the municipal code official where the project was completed. The Bidder **must include** a letter of reference or credit from a representative of one or more financial institutions that participated in funding the project(s).

**DISCLOSURE OF INTEREST IN VILLAGE BUSINESS**

1. Does any official or employee of the Village of Maywood have a financial interest in his/her own name or in the name of any other person in the purchase of this Village-owned real estate?                      Yes                       No

**Note:** If you answered "No" to Item 1, you are not required to answer Item 2. Instead, proceed to Item 3.

2. If you answered "Yes" to Item 1, provide the names and business addresses of the City officials or employees having such interest and identify the nature of such interest:

Name	Business Address	Nature of Interest

3. The Undersigned further certifies that no prohibited financial interest in the sale of this real estate will be acquired by any Village official or employee.

If selected as the successful Bidder, TITLE is to be conveyed by Quit Claim Deed by the Village of Maywood in the Name and to the Address of the Party listed as follows:

Name: JUAN TINAJERO  
(Please print/type carefully.)

Address: 219 S. 9<sup>th</sup> AVE  
MAYWOOD IL 60153

Signature of Bidder or Official of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

Bid Summary Sheet

Property Address: 1 S 21<sup>st</sup> AVE Maywood IL 60153

Permanent Index Number(s)/PIN: 15101170010000 Bundle #: \_\_\_\_\_

Name of Bidder	Title of Bidder
<u>JUAN TINAJERO</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____

Type of Bidder (Check Only One) \*\* (All applicants must include a Real Estate Sales Profile form.)

- Individual
- \_\_\_\_\_ Partnership: \_\_\_\_\_
- \_\_\_\_\_ Corporation: \_\_\_\_\_
- \_\_\_\_\_ Agent: \_\_\_\_\_
- \_\_\_\_\_ Trustee: Trust # \_\_\_\_\_ Bank: \_\_\_\_\_
- \_\_\_\_\_ Joint Venture: \_\_\_\_\_
- \_\_\_\_\_ Non-Profit Organization: \_\_\_\_\_
- \_\_\_\_\_ Other: \_\_\_\_\_

Amount of Bid: \$ 5,000

To be completed by the Community Development Department

Approval of Board of Trustees:  Yes  No

Date of Board Decision: \_\_\_\_\_

Deposit received: Date: \_\_\_\_\_ Amount: \_\_\_\_\_ *Attach Receipt*

Plans Submitted:  Yes  No Date: \_\_\_\_\_

Application for Permits: Date \_\_\_\_\_

Date of Sale: \_\_\_\_\_ Recorder of Deeds Doc. #: \_\_\_\_\_

I am a General Contractor. I have been a licensed general contractor for over 15 years. My business is called Dream Home Builders LLC. I have renovated over 20 properties which 4 of them are in Maywood. I have just recently closed on a home in Maywood address 204 S 17<sup>th</sup> Ave. I want to continue rebuilding and renovating homes in Maywood. Dream Home Builders will secure the property and my company be completing the work. My team wants to continue to positively impact and preserve our neighborhood. Here are the addresses of the 4 properties I am working on and have sold so far.

131 S 13 Ave Maywood-Sold 270,000

204 S 17 Ave Maywood-Sold 315,000

425 S 19th Ave Maywood-Being Developed

219 s 9<sup>th</sup> Ave Maywood-Current Residence







**JANUARY 2021**  
**VILLAGE OF MAYWOOD WATER CONCERNS**

1. The Village of Maywood operates an Enterprise System for the Water, Sewer, and Garbage Fund, a rate is charged for nearly all of its expenditures.
2. The Village of Melrose Park has a Water Supply Service Agreement in effect until 2023 with the Village of Maywood, Berkley-Hillside Water Commission, Village of Bellwood, Town of Leyden, City of Northlake, and Village of Stone Park.
3. The Water, Sewer and Garbage Fund generated an estimated \$9.3 million in revenue per year.
4. The water rate included personnel cost, water purchases, debt service, repairs and replacement of infrastructure, equipment and supplies, and for water users who do not pay their water bills.
5. Water purchased from the City of Chicago is the largest expenditure for an estimated \$3.8 million (128 million cubic feet) per year.
6. The City of Chicago increased the cost for water by 2.45% on June 1, 2020. The rate is \$30.46 per 1,000 cubic feet.
7. The City of Chicago increased the cost of water by 25% in January 2012, 15% in January 2014 and 2015, 1.83% in June 2017, 1.54% in June 2018, .82% in June 2019 and 2.45% in June 2020.
8. The Village of Maywood pays the Village of Melrose Park a transmission cost of \$.519 per 100 cubic feet to deliver the water from the City of Chicago. The estimated annual transmission cost of water was \$664,432. The Village of Melrose Park has increased its transmission cost by 6.55% for an estimated annual cost of \$707,840 as of January 1, 2021.
9. As of January 31, 2021 the Water, Sewer and Garbage Fund carried an estimate of \$1.3 million of unpaid accounts, which does not include an estimate of \$662,167 for inactive accounts (Cintas has a delinquent balance of \$37,009. Supreme Catering has paid an estimate of \$93,045 for delinquent water and sewer).
10. The major challenge for the Village of Maywood is how to reduce the annual estimated water loss of 50% to 12%. The estimated water loss cost \$1.9 million per year.
11. The water loss was generated from several factors: main leaks, hydrant leaks, shut off valve leaks, locations without water meters, estimated water meter readings (215 as of January 31, 2021), inoperable meters, unauthorized water usage by contractors, water obtained by bypassing the water meter, and municipal use of unmetered water (Fred Hampton Aquatic Center, Fire and Police Facilities, and Village Hall).
12. The Village of Maywood has 62 miles of water pipe and 78% were over 41 years old.
13. The Public Works Department repaired 38 B-Boxes, 7 leaking hydrants, 17 water main and 28 sewer inlets this fiscal year.
14. The Village of Maywood has increased collections in the Water, Sewer and Garbage Fund: 2014- \$8.3 million; 2015- \$8.5 million; 2016- \$10.2 million; 2017- \$9.5 million; 2018- \$9.3 million; 2019- \$9.3 million; and 2020- \$11.8 million.

15. The Village of Maywood has started to replace \$2.1 million of water main along 1<sup>st</sup> Avenue from Harrison Street to Washington Boulevard, which has a history of breaks. The Village of Maywood is seeking nine easements from property owners.
16. The Village of Maywood no longer provides water to the Cook County Forest Preserve. They will obtain water from the Village of Forest Park.
17. The Village of Maywood has replaced the deteriorated water main located beneath the north side of Roosevelt Road from 13<sup>th</sup> Avenue to 10<sup>th</sup> Avenue. A new eight-inch (8") water main was installed to increase the flow capacity to better serve the businesses as well as provide improved fire fighting volume. This project was funded by the Roosevelt Road TIF District.
18. The Village of Maywood has completed the replacement of the water main located on 8<sup>th</sup> Avenue between Oak Street and St. Charles Street.
19. The Village of Maywood has started the Roosevelt Road Water Service Transfer Project. This project will transfer customers from a 6" water main to an existing 12" main from 1<sup>st</sup> Avenue to 10<sup>th</sup> Avenue on Roosevelt Road. This project will be paid with funds from the Roosevelt Road TIF District.
20. The Village of Maywood received an Opportunity Zone Grant from the State of Illinois for \$382,375. This grant will be used to replace the Water Main on Madison Street from 21<sup>st</sup> Avenue to 19<sup>th</sup> Avenue. The Village of Maywood will have to match the grant as a local match. This local match will come from the Madison/5<sup>th</sup> Avenue TIF Fund.
21. The Village of Maywood has found two locations with possible major water loss: at 15<sup>th</sup> and Randolph and 2<sup>nd</sup> and Rice. The leak at 15<sup>th</sup> and Randolph has been fixed.
22. The billing for water from the City of Chicago was less \$26,940 year to date compared to last year during the same time period.
23. During the month of December 2020, the Village of Maywood received the lowest water consumption billing from the City of Chicago. The billing was for 8.728 million cubic feet compared to last year's 10.563 million cubic feet. The December 2020 billing for water was \$48,183 less than last year.

**CITY OF CHICAGO**

**WATER USAGE (USAGE IN THOUSANDS CUBIC FT)**

**432532**

**432533**

FY2021	READ	USAGE	COSTS	FY2021	READ	USAGE	COSTS
Apr-21	0	0	\$0	Apr-20	0	0	\$0
Mar-21	0	0	\$0	Mar-20	0	0	\$0
Feb-21	0	0	\$0	Feb-20	0	0	\$0
Jan-21	14834	5.614	\$171,002	Jan-20	25255	5.740	\$174,840
Dec-20	92200	4.305	\$131,130	Dec-19	195150	4.423	\$134,725
Nov-20	49150	4.896	\$149,132	Nov-19	15092	5.026	\$153,092
Oct-20	1900	4.582	\$139,568	Oct-19	10066	4.701	\$143,193
Sep-20	95437	4.967	\$151,295	Sep-19	5365	5.085	\$154,889
Aug-20	90470	5.521	\$168,170	Aug-19	280	5.648	\$172,038
Jul-20	84940	5.151	\$156,899	Jul-19	94632	5.269	\$160,494
Jun-20	79798	4.954	\$149,278	Jun-20	89363	5.074	\$152,894
May-20	74844	5.456	\$162,207	May-20	84289	5.599	\$166,468
<b>TOTAL</b>		<b>45.446</b>				<b>46.565</b>	

**VOM WATER USAGE (USAGE IN HUNDRED CUBIC FT)**

**RESIDENTS**

**TOTAL**

RESIDENTS	USAGE	BILLING	BILLED	COLLECTED
0	0	\$0	\$0	\$0
0	0	\$0	\$0	\$0
0	0	\$0	\$0	\$0
4.9181	\$561,757	\$743,941	\$708,913	
4.7519	\$548,927	\$730,263	\$759,393	
4.6464	\$536,217	\$716,604	\$788,036	
5.0783	\$581,925	\$764,599	\$1,699,883	
5.6340	\$638,460	\$823,761	\$877,755	
5.3700	\$612,677	\$796,827	\$901,314	
5.4620	\$621,797	\$806,325	\$869,031	
5.4446	\$619,340	\$803,712	\$752,428	
5.1088	\$585,860	\$769,126	\$742,461	
<b>46.4141</b>	<b>\$ 5,306,960</b>	<b>\$ 6,955,159</b>	<b>\$8,099,214</b>	

**CITY OF CHICAGO**

**WATER USAGE (USAGE IN THOUSANDS CUBIC FT)**

**432532**

**432533**

FY2020	READ	USAGE	COSTS	FY2020	READ	USAGE	COSTS
Apr-20	69388	5.015	\$149,096	Apr-20	78690	5.149	\$153,080
Mar-20	64373	5.226	\$155,369	Mar-20	73541	5.369	\$159,620
Feb-20	59164	5.983	\$177,875	Feb-20	68172	6.150	\$182,840
Jan-20	53164	5.355	\$159,204	Jan-20	62022	5.499	\$163,485
Dec-19	47809	5.212	\$154,953	Dec-19	56523	5.351	\$159,085
Nov-19	42597	4.655	\$138,393	Nov-19	51172	4.777	\$142,020
Oct-19	37942	4.596	\$136,639	Oct-19	46395	4.709	\$139,994
Sep-19	33346	6.019	\$178,945	Sep-19	41686	6.164	\$183,256
Aug-19	27327	5.392	\$160,304	Aug-19	35522	5.526	\$164,268
Jul-19	21935	4.852	\$144,250	Jul-19	29996	4.968	\$147,699
Jun-19	17083	5.893	\$174,533	Jun-19	25028	6.032	\$178,650
May-19	11190	5.241	\$154,557	May-19	18996	5.355	\$157,919
<b>TOTAL</b>		<b>63.439</b>				<b>65.049</b>	

**VOM WATER USAGE (USAGE IN HUNDRED CUBIC FT)**

**RESIDENTS**

**TOTAL**

RESIDENTS	USAGE	BILLING	BILLED	COLLECTED
4.7226	\$550,555	\$733,096	\$643,713	
4.9093	\$565,686	\$751,896	\$721,367	
5.2771	\$599,850	\$782,255	\$701,624	
5.0577	\$577,914	\$759,273	\$788,341	
6.0217	\$607,350	\$789,619	\$749,238	
4.7961	\$552,000	\$731,818	\$824,904	
4.9414	\$568,555	\$749,687	\$937,729	
5.6458	\$642,482	\$827,254	\$888,693	
5.6955	\$647,652	\$832,602	\$857,597	
5.3841	\$612,629	\$797,361	\$804,376	
5.1865	\$593,330	\$776,201	\$3,103,293	
24.9302	\$2,730,674	\$3,025,057	\$787,000	
<b>82.568</b>	<b>\$ 9,248,677</b>	<b>\$ 11,556,119</b>	<b>\$11,807,875</b>	

**128.488**

**\$3,816,034**

**10.596**

**\$2,730,674**

**\$3,025,057**

**\$11,556,119**

**\$787,000**

**WATER USAGE (USAGE IN THOUSANDS CUBIC FT)  
432532**

432533		432532		432533		432532		432533		432532	
FY2018	READ	USAGE	COSTS	FY2018	READ	USAGE	COSTS	FY2018	READ	USAGE	COSTS
Apr-18	41276	4.464	\$129,635	Apr-18	47579	4.564	\$132,539	Apr-18	47579	4.564	\$132,539
Mar-18	36812	6.058	\$175,924	Mar-18	4.3015	6.184	\$179,583	Mar-18	4.3015	6.184	\$179,583
Feb-18	30754	5.409	\$157,077	Feb-18	36831	5.522	\$160,359	Feb-18	36831	5.522	\$160,359
Jan-18	25345	5.937	\$172,410	Jan-18	31309	6.063	\$176,070	Jan-18	31309	6.063	\$176,070
Dec-17	19408	4.366	\$126,789	Dec-17	25246	4.461	\$129,547	Dec-17	25246	4.461	\$129,547
Nov-17	15042	4.863	\$141,222	Nov-17	20785	4.972	\$144,387	Nov-17	20785	4.972	\$144,387
Oct-17	10179	4.665	\$135,471	Oct-17	15813	4.767	\$138,434	Oct-17	15813	4.767	\$138,434
Sep-17	5514	5.548	\$161,114	Sep-17	11046	5.667	\$164,570	Sep-17	11046	5.667	\$164,570
Aug-17	99966	4.978	\$144,561	Aug-17	5379	5.083	\$147,581	Aug-17	5379	5.083	\$147,581
Jul-17	94988	5.536	\$160,765	Jul-17	297	5.666	\$164,541	Jul-17	297	5.666	\$164,541
Jun-17	89452	6.21	\$178,862	Jun-17	94631	6.358	\$183,125	Jun-17	94631	6.358	\$183,125
May-17	83242	4.731	\$138,179	May-17	88273	4.845	\$134,928	May-17	88273	4.845	\$134,928
<b>TOTAL</b>		<b>62.765</b>				<b>64.152</b>					

**WATER USAGE (USAGE IN HUNDRED CUBIC FT)  
RESIDENTS**

RESIDENTS	USAGE	BILLING	W/S/G	TOTAL	RESIDENTS	USAGE	BILLING	W/S/G	TOTAL
4.8102	\$553,446	\$736,848	\$843,279	9.028	4.2469	\$577,222	\$676,233	\$812,725	12.242
5.2127	\$595,689	\$781,263	\$718,884	10.931	5.0478	\$575,935	\$763,895	\$819,969	12.000
4.7768	\$546,191	\$730,533	\$757,031	8.827	4.7402	\$545,412	\$729,044	\$730,558	9.835
4.9349	\$543,792	\$750,828	\$860,402	9.432	5.9743	\$685,849	\$864,834	\$754,537	11.215
5.1618	\$588,947	\$775,221	\$722,001	10.061	5.1042	\$575,768	\$761,349	\$708,894	11.202
5.2461	\$594,510	\$783,299	\$799,060	12.568	4.1638	\$533,382	\$715,790	\$770,884	9.576
<b>59.4197</b>	<b>\$ 6,916,143</b>	<b>\$ 9,069,137</b>	<b>\$9,298,224</b>	<b>126.917</b>					

**CITY OF CHICAGO**

**WATER USAGE (USAGE IN THOUSANDS CUBIC FT)**

432532		432533		432532		432533		432532		432533	
FY2017	READ	USAGE	COSTS	FY2017	READ	USAGE	COSTS	FY2017	READ	USAGE	COSTS
Apr-17	78511	4.587	\$130,821	Apr-17	83428	4.697	\$133,958	Apr-17	83428	4.697	\$133,958
Mar-17	73924	5.607	\$159,912	Mar-17	78731	5.744	\$163,819	Mar-17	78731	5.744	\$163,819
Feb-17	68317	5.456	\$155,605	Feb-17	72987	5.585	\$159,284	Feb-17	72987	5.585	\$159,284
Jan-17	62861	6.4	\$182,528	Jan-17	67402	6.551	\$186,835	Jan-17	67402	6.551	\$186,835
Dec-16	56461	4.632	\$132,105	Dec-16	60851	4.745	\$135,327	Dec-16	60851	4.745	\$135,327
Nov-16	51829	4.858	\$138,550	Nov-16	56106	4.976	\$141,916	Nov-16	56106	4.976	\$141,916
Oct-16	46971	5.355	\$152,725	Oct-16	51130	5.481	\$156,318	Oct-16	51130	5.481	\$156,318
Sep-16	41616	5.636	\$160,739	Sep-16	45649	5.772	\$164,617	Sep-16	45649	5.772	\$164,617
Aug-16	35980	4.807	\$137,096	Aug-16	39877	4.920	\$140,318	Aug-16	39877	4.920	\$140,318
Jul-16	31173	5.783	\$164,931	Jul-16	34957	5.919	\$168,810	Jul-16	34957	5.919	\$168,810
Jun-16	25390	5.021	\$143,199	Jun-16	29038	5.138	\$143,536	Jun-16	29038	5.138	\$143,536
May-16	20369	5.59	\$159,427	May-16	23900	5.722	\$163,191	May-16	23900	5.722	\$163,191
<b>TOTAL</b>		<b>63.732</b>				<b>65.25</b>					

**WATER USAGE (USAGE IN HUNDRED CUBIC FT)  
RESIDENTS**

RESIDENTS	USAGE	BILLING	W/S/G	TOTAL	RESIDENTS	USAGE	BILLING	W/S/G	TOTAL
5.0846	\$576,575	\$760,456	\$776,720	9.2840	5.1830	\$587,120	\$777,027	\$771,876	11.351
5.8069	\$550,094	\$848,114	\$784,040	11.041	5.4338	\$625,179	\$763,080	\$805,947	12.951
4.8848	\$452,078	\$702,295	\$699,691	9.3770	4.8034	\$545,731	\$690,925	\$738,505	9.8340
4.6826	\$532,996	\$682,414	\$869,620	10.836	5.6129	\$633,168	\$786,288	\$787,286	11.408
5.1666	\$587,054	\$735,568	\$903,933	9.7270	5.3303	\$612,006	\$749,501	\$817,056	11.702
5.4235	\$612,400	\$798,786	\$782,997	10.1590	5.0101	\$565,913	\$748,796	\$760,065	11.312
<b>62.4225</b>	<b>\$ 6,880,314</b>	<b>\$ 9,043,250</b>	<b>\$9,497,738</b>	<b>128.982</b>					

**CITY OF CHICAGO**

**WATER CONSUMPTION (USAGE IN THOUSANDS CUBIC FEET)**

**432532** **432533**

FY2016	READ	USAGE	FY2016	READ	USAGE		
Apr-16	14779	4.268	\$121,723	Apr-16	18178	4.369	\$124,604
Mar-16	10511	5.366	\$153,038	Mar-16	13809	5.490	\$156,575
Feb-16	5145	5.361	\$152,896	Feb-16	8319	5.484	\$156,404
Jan-16	99784	6.016	\$171,576	Jan-16	2835	6.151	\$175,427
Dec-15	93768	4.246	\$121,096	Dec-15	96684	4.332	\$123,549
Nov-15	89522	5.532	\$157,773	Nov-15	92352	5.651	\$161,166
Oct-15	83990	4.921	\$140,347	Oct-15	89701	5.027	\$143,370
Sep-15	79069	5.265	\$150,158	Sep-15	81674	5.381	\$153,466
Aug-15	73804	5.008	\$142,828	Aug-15	76293	5.121	\$146,051
Jul-15	68796	5.719	\$163,106	Jul-15	71172	5.851	\$166,871
Jun-15	63077	5.776	\$164,732	Jun-15	65321	5.902	\$168,325
May-15	57301	5.17	\$147,448	May-15	59419	5.279	\$150,557
<b>TOTAL</b>		<b>62.648</b>				<b>64.038</b>	

**TOTAL**

<b>COST</b>	<b>USAGE</b>
\$246,327	8.637
\$309,613	10.856
\$309,299	10.845
\$347,003	12.167
\$244,645	8.578
\$318,939	11.183
\$283,717	9.948
\$303,624	10.646
\$288,879	10.129
\$329,976	11.570
\$333,057	11.678
\$298,005	10.449
<b>\$3,613,085</b>	<b>126.686</b>

**VOM**

**WATER USAGE (USAGE IN HUNDRED CUBIC FT)**

**RESIDENTS** **RESIDENTS** **W/S/G** **TOTAL**

<b>USAGE</b>	<b>BILLING</b>	<b>BILLED</b>	<b>COLLECTED</b>
5.2134	\$590,524	\$775,541	\$764,808
4.8053	\$550,716	\$734,035	\$856,505
5.5808	\$631,775	\$817,956	\$905,116
7.9438	\$672,597	\$851,947	\$766,324
5.4078	\$606,532	\$783,303	\$905,213
4.1746	\$520,932	\$694,319	\$708,851
5.3604	\$608,376	\$785,847	\$809,866
5.0650	\$573,817	\$748,630	\$831,867
5.6341	\$635,434	\$812,739	\$896,526
5.4667	\$619,965	\$795,668	\$839,740
5.4585	\$496,387	\$632,435	\$1,159,006
5.0783	\$577,167	\$748,614	\$805,129
<b>65.1887</b>	<b>\$7,084,222</b>	<b>\$9,181,034</b>	<b>\$10,248,951</b>

**CITY OF CHICAGO**

**WATER USAGE (USAGE IN THOUSANDS CUBIC FT)**

**432532** **432533**

FY2015	READ	USAGE	COST	FY2015	READ	USAGE	COST
Apr-15	52131	5.035	\$143,598	Apr-15	54140	5.139	\$146,564
Mar-15	47096	5.894	\$168,097	Mar-15	49001	6.009	\$171,377
Feb-15	41202	4.34	\$123,777	Feb-15	42992	5.444	\$155,263
Jan-15	36862	8.02	\$215,829	Jan-15	37548	7.166	\$192,847
Dec-14	28842	3.729	\$92,479	Dec-14	30382	6.698	\$166,110
Nov-14	25113	5.891	\$146,097	Nov-14	23684	5.766	\$142,997
Oct-14	19222	6.705	\$166,284	Oct-14	17918	4.213	\$104,482
Sep-14	12517	5.936	\$147,213	Sep-14	13705	6.053	\$150,114
Aug-14	6581	5.540	\$137,392	Aug-14	7652	5.651	\$140,145
Jul-14	1041	5.850	\$145,080	Jul-14	2001	5.969	\$148,031
Jun-14	95191	6.207	\$153,934	Jun-14	96032	6.331	\$157,009
May-14	88984	5.62	\$139,376	May-14	89701	5.729	\$142,079
<b>TOTAL</b>		<b>68.767</b>				<b>70.168</b>	

**TOTAL**

<b>COST</b>	<b>USAGE</b>
\$290,162	10.174
\$339,474	11.903
\$279,040	9.784
\$408,676	15.186
\$258,590	10.427
\$289,094	11.657
\$270,766	10.918
\$297,327	11.989
\$277,537	11.191
\$293,111	11.819
\$310,942	12.538
\$281,455	11.349
<b>\$3,596,174</b>	<b>138.935</b>

**VOM**

**WATER USAGE (USAGE IN HUNDRED CUBIC FT)**

**RESIDENTS** **RESIDENTS** **W/S/G** **TOTAL**

<b>USAGE</b>	<b>BILLING</b>	<b>BILLED</b>	<b>COLLECTED</b>
5.1575	\$590,306	\$765,332	\$870,458
5.0205	\$567,849	\$771,175	\$826,222
5.2416	\$473,640	\$672,187	\$725,547
5.9459	\$670,114	\$878,514	\$609,475
4.9265	\$488,269	\$661,875	\$707,611
4.9646	\$491,757	\$665,121	\$648,700
5.1136	\$505,566	\$680,405	\$697,128
5.5209	\$546,989	\$713,931	\$679,128
5.7751	\$565,000	\$733,105	\$662,165
5.6454	\$560,057	\$728,326	\$697,177
5.6098	\$548,761	\$715,925	\$630,830
6.2100	\$501,518	\$666,647	\$745,945
<b>65.1314</b>	<b>\$6,509,827</b>	<b>\$8,652,544</b>	<b>\$8,500,383</b>

## ESTIMATED WATER METER READINGS

Month	2015	2016	2017	2018	2019	2020	2021
	Estimated Readings	Estimated Readings	Estimated Readings	Estimated Readings	Estimated Readings	Estimated Readings	Estimated Readings
January		639	539	323	158	116	215
February		1703	535	294	189	117	
March		694	440	267	157	331	
April		626	485	289	144	308	
May		682	471	237	133	420	
June		719	771	282	121	326	
July	706	706	760	261	120	324	
August	748	645	568	233	132	325	
September	802	652	427	233	129	200	
October	692	626	508	221	126	197	
November	717	593	428	211	122	220	
December	1823	580	372	157	116	223	
<b>TOTAL</b>	<b>5,488</b>	<b>8865</b>	<b>6304</b>	<b>3008</b>	<b>1647</b>	<b>3107</b>	<b>215</b>



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**MEMORANDUM**

**TO: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood**  
**FROM: Michael T. Jurusik**  
**DATE: February 10, 2021**  
**RE: Andres Medical Billing, Ltd.**  
**- Medical Billing Contract**  
**- Business Associate Agreement**

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As a follow-up to the Village Board’s preliminary discussion at its February 2, 2021 Special Village Board Meeting, I have enclosed the following documents for your review, consideration and action at an upcoming Special Village Board Meeting:

1. RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A MEDICAL BILLING CONTRACT WITH ANDRES MEDICAL BILLING, LTD. AND A BUSINESS ASSOCIATE AGREEMENT WITH ANDRES MEDICAL BILLING, LTD. TO COMPLY WITH HIPAA REQUIREMENTS
2. Medical Billing Contract with Andres Medical Billing, Ltd. (a copy of the Medical Billing Contract is attached as Exhibit “A” to the enclosed Resolution)
3. Business Associate Agreement with Andres Medical Billing, Ltd. (a copy of the Agreement is attached as Exhibit “B” to the enclosed Resolution)

**Summary of Medical Billing Contract**

Under the Medical Billing Contract, Andres Medical Billing, Ltd. (“AMB”) will provide billing and collection services to assist with the billing and collection of monies for ambulance and emergency medical services rendered by the Maywood Fire Department. AMB will bill all appropriate commercial or third-party payers as directed by the Village.

Per Section 11, the fee arrangement has been updated from a seven percent (7%) charge on collections to a “flat-fee” charge of \$5,000 per month deducted from the month-end ACH transfer.

Per Section 15, the term of the Medical Billing Contract shall be for one (1) year. Thereafter, the Medical Billing Contract shall automatically be extended for successive one (1) year periods unless terminated by either party upon ninety (90) days written notice.

## Summary of Business Associate Agreement

The Business Associate Agreement ("AMB Agreement") is intended to ensure that Andres Medical Billing, Ltd. will appropriately safeguard protected health information ("PHI") that is created, received, maintained or transmitted on behalf of the Village of Maywood in compliance with the applicable provisions of: Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, *et seq.*, as amended ("HIPAA"); with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Sections 13400, *et seq.*; and the Health Information Technology and Clinical Health Act, as amended (the "HITECH Act").

Under HIPAA, when a covered entity (i.e., the Village of Maywood) retains a subcontractor (i.e., AMB) that will receive, maintain or transmit the covered entity's protected health information, that subcontractor is called a "business associate." The HIPAA rules require that covered entities and business associates enter into a contract that ensures that the business associate will appropriately safeguard the covered entity's protected health information. These contracts are generally known as "business associate agreements."

The U.S. Department of Health and Human Services ("HHS") has published ten (10) general requirements for business associate agreements. After reviewing those requirements and the AMB Agreement, I have determined that the AMB Agreement meets all of those requirements. Additionally, HHS has provided a sample business associate agreement for use by entities such as AMB. The AMB Agreement incorporates certain portions of the HHS sample agreement verbatim, so it is likely that AMB used the sample agreement when drafting the AMB Agreement.

Although the AMB Agreement was sufficient under the HHS requirements, I have added additional language to the same to further protect the Village of Maywood. As the AMB Agreement mostly creates obligations for AMB, and not for the Village of Maywood, my revisions were minimal. I recommend that the Village of Maywood execute the revised AMB Agreement.

If there are any questions, please contact me.

*Mike*

### Enclosures

- cc. Viola Mims, Village Clerk (w/ encls.)
- Willie Norfleet, Jr., Village Manager (w/ encls.)
- Lanya Satchell, Finance Director (w/ encls.)
- Craig Bronaugh, Fire Chief (w/ encls.)
- La Sondra Banks, Human Resources Director (w/encls.)

RESOLUTION NO. R-2021-\_\_\_\_\_

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF  
A MEDICAL BILLING CONTRACT WITH ANDRES MEDICAL BILLING, LTD. AND  
A BUSINESS ASSOCIATE AGREEMENT WITH ANDRES MEDICAL BILLING, LTD.  
TO COMPLY WITH HIPAA REQUIREMENTS**

**WHEREAS**, the President and Board of Trustees of the Village of Maywood (the "Village") agree to enter into a document entitled "Medical Billing Contract" (the "Medical Billing Contract") with Andres Medical Billing, Ltd. of Arlington Heights, Illinois ("AMB") for the purpose of services ("Medical Billing Services") to the Village. A copy of the Medical Billing Contract is attached to this Resolution as Exhibit "A" and made a part hereof; and

**WHEREAS**, the President and Board of Trustees of the Village agree to enter into a document entitled "Business Associate Agreement" (the "Agreement") with AMB to ensure that AMB will appropriately safeguard protected health information ("PHI") that is created, received, maintained or transmitted on behalf of the Village in compliance with the applicable provisions of: Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Section 261, *et seq.*, as amended ("HIPAA"); with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Section 13400, *et seq.*; and the Health Information Technology and Clinical Health Act, as amended (the "HITECH Act"); ("Safeguard Services") to the Village. A copy of the Agreement is attached to this Resolution as Exhibit "B" and made a part hereof; and

**WHEREAS**, AMB agrees to perform the Medical Billing Services required by the Medical Billing Contract and the Safeguard Services as required by the Agreement; and

**WHEREAS**, as a home rule Illinois municipal corporation, the President and Board of Trustees of the Village of Maywood have the authority to approve and authorize execution of the Medical Billing Contract and the Agreement pursuant to their home rule powers and contracting authority provided by Article VII, Sections 6 and 10(a) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), and find that approving the Medical Billing Contract and the Agreement are in the best interests of the Village, its residents, businesses and the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1:** Each recital above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2:** The President and Board of Trustees of the Village of Maywood approve and authorize the execution of the following documents: the "Medical Billing Contract with Andres Medical Billing, Ltd." (the "Medical Billing Contract") and the "Business Associate Agreement with Andres Medical Billing, Ltd." (the "Agreement"). The President and Board of Trustees of the Village of Maywood further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or his/her designee, to execute and deliver the final version of the attached Medical Billing

Contract and the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and all other instruments and documents that are necessary to fulfill Maywood's obligations under the Medical Billing Contract and the Agreement.

**SECTION 3:** The President and Board of Trustees of the Village of Maywood further authorize and direct that the Village President, the Village Clerk, the Village Manager, the Fire Chief or the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including an executed, certified copy of this Resolution and the Medical Billing Contract and the Agreement, to all parties and agencies that are entitled to receive such documents, including Andres Medical Billing, Ltd. and any other governmental agencies with jurisdiction over the Medical Billing Contract and the Agreement, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Medical Billing Contract and the Agreement. The Board of Trustees further authorize and direct the President and Clerk, or their designees, to execute such other documents as are necessary to fulfill the Village's obligations under the Medical Billing Contract and the Agreement, and to pay all budgeted and appropriated costs that are necessary to fulfill the Village's obligations under the Medical Billing Contract and the Agreement.

**ADOPTED** this \_\_\_\_ day of February, 2021, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of February, 2021, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

\_\_\_\_\_  
Edwenna Perkins, Village President

**ATTEST:**

\_\_\_\_\_  
Viola Mims, Village Clerk

**Exhibit "A"**

**MEDICAL BILLING CONTRACT  
WITH ANDRES MEDICAL BILLING, LTD.**

(attached)



This Agreement is entered into as of 2/1/21, 2021 between the Village of Maywood and its Maywood Fire Department, hereinafter referred to as "Maywood," and Andres Medical Billing, Ltd., hereinafter referred to as "AMB" Within this Agreement, Maywood and AMB at times may be collectively referred to as the "Parties" or individually as the "Party".

WHEREAS, Maywood has determined that it is in its best interest to retain the services of an outside billing service to collect monies for ambulance and emergency medical services rendered by Maywood.

WHEREAS, AMB represents that it is ready and able to perform and provide a billing service program for Maywood as described below in this Agreement.

NOW, THEREFORE, in consideration of the aforementioned promises and mutual covenants and promises stated herein, the sufficiency of which is acknowledged, the Parties agree as follows:

1. AMB shall provide a separate and complete "Accounts Receivable Program" within AMB's computer billing system for the exclusive purpose of collections for Maywood.

AMB will enter into said computer billing system, any and all ambulance trips received from Maywood. AMB shall abstract, from the documentation provided by Maywood, all diagnosis and procedure information necessary to determine the level and type of service provided, any billable diagnostic and therapeutic procedures performed, any billable supplies and ancillary services rendered, and the appropriate diagnosis codes to be billed for all ambulance service call information provided to AMB by Maywood for that purpose.

AMB will follow established billing industry guidelines, including those established by CMS ("Centers for Medicare & Medicaid Services"), HIPAA ("Health Insurance Portability and Accountability Act, 215 ILCS 97/ et al; Pub.L. No. 104-191, 110 Stat.1936 (1996)"), and various other government programs, for ambulance services. To ensure compliance, AMB will periodically audit, on a prospective and retrospective basis, a sample of Maywood's billing and clinical records. Maywood retains responsibility for providing accurate and complete documentation of clinical services provided. Maywood understands that AMB will code only from the documentation provided.

2. AMB shall provide electronic billing of Medicare, Medicaid and private insurance company claims, when applicable. It is the responsibility of Maywood to inform Medicare and Medicaid of any changes in the Maywood' status with Medicare, Medicaid or private insurance companies.

3. AMB will bill any and all appropriate commercial or third-party payers as directed by Maywood.
4. AMB will invoice all patients and all supplemental private pay patients as directed by Maywood and as required by the Federal Medicare Program.

Payment invoicing will be done on a billing form specific for Maywood. Invoicing/ collection activities will be conducted on the following schedule:

1st invoice	within 3 days of receipt of Maywood billing data
Insurance request	30 days after 1 <sup>st</sup> invoice
Automated phone call	20 days after Insurance request
2 <sup>nd</sup> invoice	10 days after phone call
Final notice	20 days after 2 <sup>nd</sup> invoice
Collections or write off ("W/O") review	30 days after final notice

Collection agency or write off if no results from above as pre-determined by Maywood.

5. All monies received by AMB on behalf of Maywood will be posted to the patients' accounts on a weekly basis and ACH sent to Maywood on a monthly basis. All checks will be made payable to Maywood. It is the responsibility of Maywood to notify AMB (on any payments received at Maywood) within seventy-two (72) hours of all payments, correspondence, explanation of benefits, etc. relating to the services heretofore described.
6. AMB will maintain 800-phone service for the purpose of ambulance service call sheet and payment submission by Maywood, individual payers, insurers or other third parties. This line will be available twenty-four (24) hours a day.
7. AMB will promptly respond to all Maywood' service recipient concerns related to all billing practices conducted herein.

AMB will maintain an 800-phone line for the purpose of customer service. This line will be staffed Monday through Friday from 8:30 a.m. to 4:30 p.m. Central Standard Time.

8. AMB shall comply with all applicable Federal and State regulations, ordinances and procedures, as amended, governing ambulance service collection activities.

9. AMB will submit a monthly accounts receivable aging report by payer category, which will include identifying all uncollected receivables, a payment receipt journal recap, and a monthly ticket survey, detailing all of the transports billed from the previous month. It is the responsibility of Maywood to verify these reports and provide AMB with any missing data. All reports currently within the software of AMB's billing system will be provided to Maywood at no additional cost.
10. AMB shall recognize and comply with the right of authorized Maywood representatives to review any and all payment records pursuant to claims and/or collection procedures conducted herein, Maywood shall have the right to audit such reports at reasonable times.
11. Maywood agrees to pay AMB in accordance with the following fee schedule for the actual performance of the aforementioned ambulance service collection activities for a term of one (1) year so long as this Agreement has not been terminated:
  - a. AMB shall be paid a fee of \$5,000 per month deducted from the month end ACH transfer, provided that the actual revenues received by Maywood in the preceding month are equal to or exceed \$5,000.00. If the actual revenues received by Maywood in the preceding month do not exceed \$5,000.00, then AMB shall be paid a fee of seven percent (7.0%) of all payments collected.
12. If Maywood determines it is in its best interest to use a collection agency to collect any unpaid billed amounts, Maywood will deal directly with the collection agency regarding the fees.
13. It is expressly understood and agreed that AMB is an independent contractor who shall at all times maintain its own insurance in force as provided for below. In regard to any claims or lawsuits or actions filed against either Party or both of them arising out of or relating to this Agreement or matters covered by this Agreement, AMB's insurance shall be primary to and not contributed with any insurance maintained by Maywood. AMB and its employees are not employees of Maywood and have no rights regarding employment benefit or insurance rights available under Maywood' coverages. AMB shall in all events defend and save and hold harmless Maywood and its appointed and elected officials, officers, president and board of trustees, employees, volunteers, agents and attorneys and representatives ("Affiliates"), from any and all lawsuits, administrative actions, liabilities, obligations, debts, charges, or judgments arising from claims, injuries or debts, charges, or judgments of any kind arising from injuries or property damage claims of any kind, including but limited to any kind of intellectual property right claims (e.g., trademark, service mark, copyright infringement) relating to or arising out of the activities of AMB while engaged in the performance of its duties under this Agreement.
14. It is the sole determination of Maywood as to fees for services that will be charged to its patients and/or facilities. Such fees should be based on fair market value.

15. This Agreement shall be effective on the date hereof and shall remain in full force and effect for a term of one (1) year. Thereafter, this Agreement shall be automatically extended for successive one (1) year periods unless terminated as hereinafter set forth. All terms and provisions of this Agreement shall continue in full force and effect unless otherwise modified. Either Party may terminate this Agreement at any time, for any reason and without liability by giving the other party ninety (90) days written notice delivered to the other Party at its principal place of business, subject to the limited right of specific performance by the Parties to enforce the payment provisions in Section 11 of this Agreement or to enforce the payment of any credit, refund or other amount due to either Party under this Agreement. Notwithstanding the aforementioned, this Agreement shall be subject to immediate termination: (a) by Maywood, at its sole option, if AMB fails to maintain insurance as in Section 16 below; or (b) by AMB, at its sole option, if Maywood fails to remit payment to AMB in accordance with Section 11 above.
16. AMB maintains Professional Liability, General Liability, Commercial Auto Liability and Workers Compensation. Each policy has a separate one-million-dollar coverage limit (\$1,000,000). AMB also maintains a two million (\$2,000,000) Commercial Umbrella policy. Maywood and each of its named Affiliates shall be specifically listed as additional insureds on each policy, except for the Workers Compensation coverage.
17. If this Agreement is terminated prior to end of the initial (1) year term or during any renewal term, provided AMB had been actively pursuing collection of bills, Maywood shall permit AMB to continue collections efforts of already issued bills for a period of six (6) consecutive months following the date of the termination notice, unless other arrangements have been agreed to by both Parties in writing. Maywood understands that it will be responsible to pay AMB the commission on the collections for bills that are issued by AMB prior to the date of the notice of termination in accordance with Section 11 and this section.
18. Proper notice may be given by certified or registered mail to:
- |  |   |
|--|---|
| <p>Patrick J. Mannix<br/>Chief Executive Officer<br/>Andres Medical Billing, Ltd.<br/>3343 N. Ridge Avenue<br/>Arlington Heights, Illinois 60004</p> | <p>Village of Maywood<br/>Village Manager Village of Maywood<br/><br/>40 Madison Street<br/>Maywood, Illinois 60153</p> |
|--|---|
19. Section 7(2) of the Illinois Freedom of Information Act (FOIA) (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in the possession of a party who has contracted with Maywood, be turned over to Maywood so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. Maywood has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to review the records to decide what information is or is not exempt from disclosure. To the extent, necessary, Maywood may request additional time to respond to a FOIA request and will make such request if, after review of a FOIA request and

upon consultation with AMB, it is determined that additional time is needed by the Parties respond to the FOIA request. AMB acknowledges the requirements of FOIA and agrees to comply with all requests made by Maywood for public records (as that term is defined by Section 2(c) of FOIA) in AMB's possession and to provide the requested public records to the Maywood within three (3) business days. AMB agrees to indemnify and hold harmless Maywood from all claims, costs, penalties, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Maywood under this Agreement or in defending the release of records at AMB's request.

20. At termination of the Agreement, it is the responsibility of AMB to return to Maywood any and all records and documents submitted to AMB, except as required by federal or state law.

IN WITNESS WHEREOF, the respective, authorized corporate officers of the Village of Maywood and the authorized representative of AMB have executed this Agreement.

**VILLAGE OF MAYWOOD**

**ANDRES MEDICAL BILLING, LTD.**

BY: \_\_\_\_\_

BY: Walter Y. Catrino

DATE: \_\_\_\_\_

DATE: 2/10/21

Exhibit "B"

**BUSINESS ASSOCIATE AGREEMENT  
WITH ANDRES MEDICAL BILLING, LTD.**

(attached)



## **Business Associate Agreement**

### **Village of Maywood & Andres Medical Billing, Ltd.**

This Business Associate Agreement ("Agreement") between the Village of Maywood and Andres Medical Billing, Ltd. is executed to ensure that Andres Medical Billing, Ltd. will appropriately safeguard protected health information ("PHI") that is created, received, maintained, or transmitted on behalf of the Village of Maywood in compliance with the applicable provisions of Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, et seq., as amended ("HIPAA"), and with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Sections 13400, et seq., the Health Information Technology and Clinical Health Act, as amended (the "HITECH Act").

#### **A. General Provisions**

1. **Meaning of Terms.** The terms used in this Agreement shall have the same meaning as those terms defined in HIPAA.
2. **Regulatory References.** Any reference in this Agreement to a regulatory section means the section currently in effect or as amended.
3. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with HIPAA.

#### **B. Obligations of Business Associate**

Andres Medical Billing, Ltd. agrees that it will:

1. Not use or further disclose PHI other than as permitted or required by this Agreement or as required by law;
2. Use appropriate safeguards and comply, where applicable, with the HIPAA Security Rule with respect to electronic protected health information ("e-PHI") and implement appropriate physical, technical, and administrative safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement;
3. Report to the Village of Maywood any use or disclosure of PHI not provided for by this Agreement of which it becomes aware; any breaches of unsecured PHI as required by 45 CFR §164.410. Breaches of unsecured PHI shall be reported to the Village of Maywood without unreasonable delay but in no case later than 60 days after discovery of the breach;

4. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of Andres Medical Billing, Ltd. agree to the same restrictions, conditions, and requirements that apply to Andres Medical Billing, Ltd. with respect to such information;
5. Make PHI in a designated record set available to the Village of Maywood and to an individual who has a right of access in a manner that satisfies the Village of Maywood's obligations to provide access to PHI in accordance with 45 CFR §164.524 within thirty (30) days of a request;
6. Make any amendment(s) to PHI in a designated record set as directed by the Village of Maywood, or take other measures necessary to satisfy the Village of Maywood's obligations under 45 CFR §164.526;
7. Maintain and make available information required to provide an accounting of disclosures to the Village of Maywood or an individual who has a right to an accounting within 60 days and as necessary to satisfy the Village of Maywood's obligations under 45 CFR §164.528;
8. To the extent that Andres Medical Billing Ltd. is to carry out any of the Village of Maywood's obligations under the HIPAA Privacy Rule, Andres Medical Billing, Ltd. shall comply with the requirements of the Privacy Rule that apply to the Village of Maywood when it carries out that obligation;
9. Make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Andres Medical Billing, Ltd. on behalf of the Village of Maywood, available to the Secretary of the Department of Health and Human Services for purposes of determining Andres Medical Billing, Ltd.'s and the Village of Maywood's compliance with HIPAA and the HITECH Act;
10. Restrict the use or disclosure of PHI if the Village of Maywood notifies Andres Medical Billing, Ltd. of any restriction on the use or disclosure of PHI that the Village of Maywood has agreed to or is required to abide by under 45 CFR §164.522; and
11. Since the Village of Maywood is subject to the Red Flags Rule (found at 16 CFR §681.1 et seq.), Andres Medical Billing, Ltd. agrees to assist the Village of Maywood in complying with its Red Flags Rule obligations by: (a) implementing policies and procedures to detect relevant Red Flags (as defined under 16 C.F.R. §681.2); (b) taking all steps necessary to comply with the policies and procedures of the Village of Maywood's Identity Theft Prevention Program; (c) ensuring that any agent or third party who performs services on its behalf in connection with covered accounts of the Village of Maywood agrees to implement reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft; and (d) alerting the Village of Maywood of any Red Flag incident (as defined by the Red Flag Rules) of which it becomes aware, the steps it has taken to mitigate any potential harm that may have occurred, and provide a report to the Village of Maywood of any threat of identity theft as a result of the incident.

### **C. Permitted Uses and Disclosures by Business Associate**

The specific uses and disclosures of PHI that may be made by Andres Medical Billing, Ltd. on behalf of the Village of Maywood include:

1. The preparation of invoices to patients, carriers, insurers, and others responsible for payment or reimbursement of the services provided by the Village of Maywood to its patients;
2. Preparation of reminder notices and documents pertaining to collections of overdue accounts;
3. The submission of supporting documentation to carriers, insurers, and other payers to substantiate the health care services provided by the Village of Maywood to its patients or to appeal denials of payment for the same; and
4. Other uses or disclosures of PHI as permitted by HIPAA necessary to perform the services that Andres Medical Billing, Ltd. has been engaged to perform on behalf of the Village of Maywood.

### **D. Termination**

1. Notwithstanding anything to the contrary herein, the Village of Maywood may terminate this Agreement if the Village of Maywood determines that Andres Medical Billing, Ltd. has violated a material term of the Agreement.
2. If either party knows of a pattern of activity or practice of the other party that constitutes a material breach or violation of the other party's obligations under this Agreement, that party shall take reasonable steps to cure the breach or end the violation, as applicable, and, if such steps are unsuccessful, terminate the Agreement if feasible.
3. Upon termination of this Agreement for any reason, at the direction of the Village of Maywood, Andres Medical Billing, Ltd. shall (1) destroy all PHI received from the Village of Maywood and all PHI created, maintained, or received by Andres Medical Billing, Ltd. on behalf of the Village of Maywood that Andres Medical Billing, Ltd. still maintains in any form, or (2) return all such PHI to the Village of Maywood. Andres Medical Billing, Ltd. shall retain no copies of the PHI. If return or destruction is infeasible, the protections of this Agreement will extend to such PHI.

### **E. Miscellaneous Provisions**

1. Andres Medical Billing, Ltd. shall, to the fullest extent permitted by law, protect, defend, indemnify, and hold harmless the Village of Maywood, its President and Board of Trustees, officers, appointed and elected officials, employees, attorneys, and agents ("Indemnitees") from and against any and all losses, costs, claims, penalties, fines, demands, liabilities, legal actions, judgments, and expenses of every kind (including reasonable attorneys' fees, including at trial and on appeal)

asserted or imposed against any Indemnitees arising out of the acts or omissions of Andres Medical Billing, Ltd. or any subcontractor of or consultant of Andres Medical Billing, Ltd. or any of Andres Medical Billing, Ltd.'s employees, directors, or agents related to the performance or nonperformance of this Agreement.

2. Whenever this Agreement requires a report or notice, such report or notice shall be made in writing and given in person or by registered or certified mail, return receipt requested, addressed to the parties as follows, or at such other place as either of them may hereafter designate for itself by notice in writing to the other:

To Village of Maywood:

Village Manager  
Village of Maywood  
40 Madison Street  
Maywood, IL 60153  
PH: 708-450-6301

To Andres Medical Billing, Ltd.:

Maryann Mahlman, CHPSE/CACO/CAPO/CAC  
Compliance Specialist  
Andres Medical Billing, Ltd.  
3223 N. Wilke Rd.  
Arlington Heights, IL 60004  
PH: 847-305-5232  
Cell: 847-420-7599  
[mmahlman@andresmedical.com](mailto:mmahlman@andresmedical.com)

3. Nothing in this Agreement shall be construed as a limitation on the Village of Maywood' sole discretion to set fees for services under Section 14 of the Agreement for Billing of Ambulance Services entered into between the Village of Maywood and Andres Medical Billing, Ltd.
4. Except to the extent either party exercises its ability to terminate this Agreement pursuant to the provisions in Article D above, this Agreement shall be effective only so long as the Agreement for Billing of Ambulance Services entered into between the Village of Maywood and Andres Medical Billing, Ltd. remains effective.
5. Section 7(2) of the Illinois Freedom of Information Act (FOIA) (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in the possession of a party who has contracted with the Village of Maywood, be turned over to the Village of Maywood so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. The Village of Maywood has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to review the records to decide what information is or is not exempt from disclosure. To the extent necessary, the Village of Maywood may request additional time to respond to a FOIA request and will make such request if, after review of a FOIA request and upon consultation with Andres Medical Billing, Ltd., it is determined that additional time is needed by the Parties to respond to the FOIA request. Andres Medical Billing, Ltd. acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village of Maywood for public records (as that term is defined by Section 2(c) of FOIA) in Andres Medical Billing, Ltd.'s possession and to provide the requested public records to the Village of Maywood within three (3) business days. Andres Medical Billing, Ltd. agrees to indemnify

and hold harmless the Village of Maywood from all claims, costs, penalties, losses and injuries (including, but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village of Maywood under this Agreement or in defending the release of records at Andres Medical Billing, Ltd.'s request.

**Agreed to this 5th day of February, 2021**

**Village of Maywood Signature:**

**Printed Name/Title:**

\_\_\_\_\_

\_\_\_\_\_

**Andres Medical Billing, Ltd. Signature:**

**Printed Name/Title:**

\_\_\_\_\_  \_\_\_\_\_

Maryann Mahlman, CHPSE/CACO/CAPO/CAC

Compliance Specialist

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF COOK     )

**CLERK'S CERTIFICATE**

I, Viola Mims, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Resolution now on file in my office, entitled:

**RESOLUTION NO. R-2021-\_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF  
A MEDICAL BILLING CONTRACT WITH ANDRES MEDICAL BILLING, LTD. AND  
A BUSINESS ASSOCIATE AGREEMENT WITH ANDRES MEDICAL BILLING, LTD.  
TO COMPLY WITH HIPAA REQUIREMENTS**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the \_\_\_ day of February, 2021, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the \_\_\_ day of February, 2021.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Maywood, this \_\_\_ day of February, 2021.

\_\_\_\_\_  
Viola Mims, Village Clerk

[SEAL]

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Klein Thorpe & Jenkins

**SPECIFIC ACTION REQUESTED:** Payment approval of the invoices dated February 10, 2021 for Legal Retainer Services Rendered during December 2020.

**RECOMMENDATION:** It is recommendation that the total payments of \$2,978.50 be approved for payment. The expense account to be charged: 01-15-52400.



20 N. Wacker Drive, Ste 1660  
Chicago, Illinois 60606-2903  
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10  
Orland Park, Illinois 60462-5353  
T 708 349 3888 F 708 349 1506

mtjurusik@ktjlaw.com  
DD 312-984-6432

www.ktjlaw.com

**MEMORANDUM**

**To: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood**  
**From: Michael T. Jurusik**  
**Date: February 10, 2021**  
**Re: Invoice for General Services for December 2020**

I have enclosed an invoice for General Services for the month of December 2020.

The Village is being billed \$2,978.50, which is the amount of legal fees incurred during the month of December 2020.

If there are any questions regarding the enclosed invoice, please contact me.

*Mike*

Enclosure

cc: Willie Norfleet, Jr., Village Manager (w/ encl.)  
David Myers, Community Development Director (w/ encl.)  
Lanya Satchell, Finance Director (w/ encl.)

**Recommended To Be Paid**

Dept. Head: *Willie Norfleet*

Expense Acct: \_\_\_\_\_

Date: 2-11-21 PO # \_\_\_\_\_

February 10, 2021

Village of Maywood  
Attn: Mayor Edwenna Perkins  
40 East Madison Street  
Maywood, Illinois 60153

IN ACCOUNT WITH  
KLEIN, THORPE AND JENKINS, LTD.  
20 NORTH WACKER DRIVE, SUITE 1660  
CHICAGO, ILLINOIS 60606-2903  
(312) 984-6400

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TO: KLEIN, THORPE AND JENKINS, LTD., for  
General Services rendered during the month of  
December 2020 per the attached computer printout:

1849/1 – 215564 General..... \$ 2,978.50

**TOTAL DUE: \$ 2,978.50**

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-001

Statement # 215564  
For Legal Services Rendered through December 31, 2020  
General

Professional Fees			Hours	Amount
12/1/2020	MTJ	Communication with Village staff and Village Board Meeting re compliance with 2020 OMA Amendments: Remote Meeting Rules (Section 7 of OMA) and preparation for and attendance at December 1 Special Village Board Meeting	4.00	760.00
12/2/2020	MTJ	Review December 1 Special Village Board Meeting notes and review and work on agenda items for December 15 Special Village Board Meeting and partial preparation of draft transmittal letter to Norfleet re agenda items for December 15; update RESOLUTION APPROVING THE REGULAR MEETING SCHEDULE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD FOR CALENDAR YEAR 2021 with final Village Board approved dates and transmit same to Village Clerk's Office (Pavlik) for execution; preparation of communication with Village Clerk's Office (Pavlik) re completion and execution of documents; Communications with Perkins and Norfleet re authority of police chief to grant organizations the right to conduct weekly COVID-19 testing on village property and review Village Code and Village Property Use Policy re same and preparation and sending of transmittal email with response to same	1.40	266.00
12/3/2020	MTJ	Communication from Perkins re authority of police chief to grant organizations the right to conduct weekly COVID-19 testing on village property and request for protocols for such activity and Village Board approval of same	0.30	57.00
12/4/2020	MTJ	Communications from Perkins re request for preparation of Waiver & Release re COVID-19 Testing Event at 615 South 5th Avenue (Maywood Market Site) and communications with Talley re location, date and time of Event and preparation of Waiver & Release re COVID-19 Testing Event and transmittal of same to Talley; receipt and review of executed copy of Resolution No. R-2020-46 re 2021 BOT Village Board Meeting Schedule from Village	1.00	190.00

Clerk's Office (Pavlik) and update file re same				
12/7/2020	MAL	Receipt and review of Everette Brown FOIA request	0.20	38.00
12/8/2020	MTJ	Work on agenda items for December 15 Special Village Board Meeting and final preparation of transmittal letter to Norfleet re same	0.70	133.00
12/9/2020	MTJ	Final preparation of agenda items for December 15 Special Village Board Meeting	0.30	57.00
12/10/2020	MTJ	Communication with Perkins re posting of property tax information at December 1 tax levy public hearing by Booker; receipt and review of draft December 15 Special Village Board Meeting Agenda and communication with Norfleet re same	0.60	114.00
12/14/2020	MTJ	Receipt and review of December 15 Special Village Board Meeting Agenda and Agenda packet; preparation and sending of transmittal email with details on approval of construction contract with S&E Development and Construction for the completion of the Glenn "Doc" Rivers Family Basketball Court Project at Connor-Heise Memorial Park and confirmation re bid waiver or solicit competitive proposals (construction costs to be paid for by grants provided by Jose Antonio Grifols Lucas Foundation (\$15,000) and Glenn Rivers (\$7,600)) to and communication with Norfleet and Marris re same and updating Intergovernmental Agreement with Maywood Park District on Park Turnover	0.60	114.00
12/14/2020	MTJ	Communications with Norfleet and Trustee Jones re Glenn "Doc" Rivers Family Basketball Court Project at Connor-Heise Memorial Park and approval of the construction contract with S&E Development and Construction and project access and acceptance agreement to allow the contractor to build the improvements on Village property	0.50	95.00
12/14/2020	MAL	Review and redact responsive records re Barney/Everette Brown FOIA Request; communications to staff re Barney/Everette Brown FOIA	0.60	114.00
12/15/2020	MTJ	Preparation for and attendance at December 15 Special Village Board Meeting; communication with Trustee Jones re grant approval and project details re Glenn "Doc" Rivers Family Basketball Court Project at Connor-Heise Memorial Park	3.80	722.00
12/16/2020	MTJ	Review December 15 Special Village Board Meeting notes and work on action items from December 15 Special Village Board Meeting; update final version of ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY, ASSESSMENT AND	1.00	190.00

COLLECTION OF TAXES FOR THE YEAR 2020 TAX  
LEVY and preparation and sending of transmittal email  
with same to and communication with Village Clerk's  
Office (Pavlik) re execution of same

12/17/2020	MTJ	Receipt and review of certified copy of Ordinance No. CO-2020-38 re 2020 Tax Levy Ordinance (Maywood) (final) approved on 12-15-2020 and update file re same	0.20	38.00
12/18/2020	MTJ	Communications with Village staff (Norfleet and Ireland) re agenda items for December 29 Special Village Board Meeting; partial preparation of transmittal letter to Norfleet re agenda items for December 29 Special Village Board Meeting	0.70	133.00
12/21/2020	MTJ	Final preparation of transmittal letter to Norfleet re agenda items for December 29 Special Village Board Meeting	0.20	38.00
12/22/2020	MTJ	Work on agenda items for January 5 Special Village Board Meeting and preparation of draft transmittal letter to Norfleet re same	0.50	95.00
12/22/2020	MAL	Review and redact responsive records re Byron Smith FOIA Request; communications with staff re Byron Smith FOIA	0.70	133.00
12/29/2020	MTJ	Receipt and review of December 29 Special Village Board Meeting Agenda and preparation for and attendance at December 29 Special Village Board Meeting via Zoom	0.50	95.00
12/30/2020	MTJ	Receipt and review of Redmond FOIA Request dated 12-30-2020 (police and fire calls for November and December 2020 and on-going/resolved investigations during 2017 to 2020) and communication from Bronaugh re Fire Department response to requested records; receipt and review of Cook County Clerk Office filing confirmation for 2020 Tax Levy Ordinance and update file re same; receipt and review of draft January 5 Special Village Board Meeting Agenda and communication with Ireland re same	0.80	152.00
12/31/2020	MTJ	ADJUSTMENT: 5/29/2020 Time Entry for MTJ: Credit for 1.00 Hour. At the July 14, 2020 Village Board meeting, the Village Clerk advised that time KTJ spent reviewing the May 5, 2020 meeting minutes for incorrectly counting and describing Trustee Booker vote was not authorized by the Village Board. At approximately 36:10 on the May 5, 2020 meeting video tape, the Village Clerk advises the Village Board that she will send the voting protocol materials she read into the meeting record and consulted as part of preparing the meeting minutes and no Village Board member objected to the legal review. As noted in the KTJ memo dated July 9, 2020, the portions of the May 5, 2020 Village Board Meeting Minutes in question were not prepared correctly and needed to be revised per the Village Attorney. Even so, KTJ will provide the above credit in recognition of its relationship with the Village	1.00	-190.00

12/31/2020	MTJ	ADJUSTMENT: 6/2/2020 Time Entry for MTJ: Credit.3 hours. On August 18, 2020, the Village Clerk disputed whether time should be billed for the Village Attorney communicating with the Village Clerk's Office and the Village Clerk regarding correcting errors in the draft May 19 Village Board Meeting Minutes. This communication was appropriate and necessary given the errors in the draft document, but KTJ will provide the above credit in recognition of its relationship with the Village	0.30	-57.00
12/31/2020	MAL	ADJUSTMENT: 5/29/2020 Time Entry for MAL: Credit for.40 Hour. At the July 14, 2020 Village Board meeting, the Village Clerk advised that time KTJ spent reviewing the May 5, 2020 meeting minutes for incorrectly counting and describing Trustee Booker vote was not authorized by the Village Board. At approximately 36:10 on the May 5, 2020 meeting video tape, the Village Clerk advises the Village Board that she will send the voting protocol materials she read into the meeting record and consulted as part of preparing the meeting minutes and no Village Board member objected to the legal review. As noted in the KTJ memo dated July 9, 2020, the portions of the May 5, 2020 Village Board Meeting Minutes in question were not prepared correctly and needed to be revised per the Village Attorney. Even so, KTJ will provide the above credit in recognition of its relationship with the Village	0.40	-76.00
12/31/2020	MSG	ADJUSTMENT: 5/29/2020 Time Entry for MSG: Credit for 1.50 Hours. At the July 14, 2020 Village Board meeting, the Village Clerk advised that time KTJ spent reviewing the May 5, 2020 meeting minutes for incorrectly counting and describing Trustee Booker vote was not authorized by the Village Board. At approximately 36:10 on the May 5, 2020 meeting video tape, the Village Clerk advises the Village Board that she will send the voting protocol materials she read into the meeting record and consulted as part of preparing the meeting minutes and no Village Board member objected to the legal review. As noted in the KTJ memo dated July 9, 2020, the portions of the May 5, 2020 Village Board Meeting Minutes in question were not prepared correctly and needed to be revised per the Village Attorney. Even so, KTJ will provide the above credit in recognition of its relationship with the Village	1.50	-232.50

Total Fees: 2,978.50

**Rate Summary**

Michael T. Jurusik	1.30 hours at \$-190.00/hr	-247.00
Michael T. Jurusik	17.10 hours at \$ 190.00/hr	3,249.00
Mallory A. Milluzzi	0.40 hours at \$-190.00/hr	-76.00
Mallory A. Milluzzi	1.50 hours at \$ 190.00/hr	285.00
Matthew S. Guerrero	1.50 hours at \$-155.00/hr	-232.50
Total hours:	<u>21.80</u>	Total Fees: <u>2,978.50</u>

		<b>Total Current Billing:</b>	<u>2,978.50</u>
<hr/>			
		Previous Balance Before Payments:	20,566.50
Previous Trust Balance:	0.00	Less Payment(s) Received:	- 0.00
Change in Trust:	<u>0.00</u>	Previous Balance Due:	20,566.50
		Total Current Billing:	<u>+ 2,978.50</u>
Trust Balance:	<u>0.00</u>		
		<b>Total Now Due:</b>	<u>23,545.00</u>

Michael T. Jurusik

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Klein Thorpe & Jenkins

**SPECIFIC ACTION REQUESTED:** Payment approval of the invoices dated February 10, 2021 for Legal Services Rendered during December 2020.

**RECOMMENDATION:** It is recommendation that the total payments of \$23,240.82 be approved for payment. The expense account to be charged: 01-15-52400/TIF.

**KTJ**

KLEIN, THORPE & JENKINS, LTD.  
Attorneys at Law

20 N. Wacker Drive, Ste 1660  
Chicago, Illinois 60606-2903  
T 312 984 6400 F 312 984 6444

mtjurusik@ktjlw.com  
DD 312-984-6432

15010 S. Ravinia Avenue, Ste 10  
Orland Park, Illinois 60462-5353  
T 708 349 3888 F 708 349 1506

www.ktjlw.com

**MEMORANDUM**

**To: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood**  
**From: Michael T. Jurusik**  
**Date: February 10, 2021**  
**Re: Invoices for Legal Services for December 2020**

I have enclosed invoices for the below-listed legal services for the month of December 2020.

The invoices are separated into the following categories:

- Employment and Labor Matters	\$ 5,030.70
- Litigation Matters	\$ 5,753.61
- Economic Redevelopment Matters and Miscellaneous Matters	\$ 12,456.51

If there are any questions about the enclosed invoices, please contact me.

*Mike*

**Enclosures**

cc: Willie Norfleet, Jr., Village Manager (w/ encls.)  
Lanya Satchell, Finance Director (w/ encls.)

**Recommended To Be Paid**

Dept. Head: Willie Norfleet

Expense Acct: \_\_\_\_\_

Date: 2-11-21 PO # \_\_\_\_\_



February 10, 2021

Village of Maywood  
Attn: Mayor Edwenna Perkins  
40 Madison Street  
Maywood, Illinois 60153

IN ACCOUNT WITH  
KLEIN, THORPE AND JENKINS, LTD.  
20 NORTH WACKER DRIVE, SUITE 1660  
CHICAGO, ILLINOIS 60606-2903  
(312) 984-6400

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TO: KLEIN, THORPE AND JENKINS, LTD., for legal services rendered  
and expenses advanced during the month of December 2020 regarding  
Employment and Labor Matters per the attached computer printouts:

1849/13-215307	Employment and Labor.....	\$ 2,740.20
1849/314-215576	Police Department Matters.....	2,233.50
1849/315-215577	Fire Department Matters.....	57.00

**TOTAL DUE: \$ 5,030.70**

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 27, 2021

Matter ID  
1849-013

Statement # 215307  
For Legal Services Rendered through December 31, 2020  
Employment and Labor

Professional Fees			Hours	Amount
12/3/2020	JPB	Communication from SEIU attorney re arbitration and document demand; communication to Chief Bronaugh re same.	0.90	198.00
12/4/2020	JPB	Communications to and from fire Chief re training overtime grievance arbitration; communication to arbitrator Zimmerman re same.	0.80	176.00
12/5/2020	JAG	Review police report of domestic incident involving officer and communications with DC Willis regarding the same	0.80	176.00
12/7/2020	JPB	Receipt and review of employee disciplinary report from DC Willis, advise re same.	0.70	154.00
12/8/2020	JPB	Communication from DC Willis and Commander Yancy re contract interpretation on holidays, advise re same.	0.40	88.00
12/9/2020	JPB	Attend negotiations at Village with Teamsters, receipt of union proposals and discussion of same.	2.80	616.00
12/10/2020	JAG	Review status of joint telecommunicator negotiations	0.50	110.00
12/14/2020	JPB	Communication from C.White SEIU rep. re demand to negotiate, response to same and communication to L. Banks.	0.40	88.00
12/14/2020	MTJ	Review status of Village compliance with mandatory Sexual Harassment Prevention Annual Training program to be completed by December 31, 2020	0.20	44.00
12/15/2020	JAG	Review State mandated annual sexual harassment training requirements and communications with Ms. Banks regarding options for compliance with sexual harassment training	0.70	154.00
12/21/2020	JPB	Receipt and review of correspondence from Chief re settlement of officer discipline matter; preparation and transmittal of draft discipline settlement agreement.	1.70	374.00

12/28/2020	JPB	Communication from DC Willis re Parking Aid revised job description and and contract issue review draft job description and collective bargaining agreement section 7.4 and advise DC re same.	1.30	286.00
12/28/2020	JPB	Receipt of email communication from Union Rep. C. White, re mary Levy, communication to Chief Talley re same and response to C. White.	0.60	132.00
12/30/2020	JAG	Communications with SEIU representative regarding Mary Levy work station issues	0.50	110.00
			<b>Total Fees:</b>	<u>2,706.00</u>

**Rate Summary**

James P. Bartley	9.60 hours at \$ 220.00/hr	2,112.00
Michael T. Jurusik	0.20 hours at \$ 220.00/hr	44.00
Jason A. Guisinger	2.50 hours at \$ 220.00/hr	550.00
<b>Total hours:</b>	<u>12.30</u>	<b>Total Fees:</b> <u>2,706.00</u>

**Detailed Disbursements**

Photocopies	34.20
<b>Total Disbursements:</b>	<u>34.20</u>

**Total Current Billing:** 2,740.20

Previous Trust Balance:	0.00	Previous Balance Before Payments:	15,457.36
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	15,457.36
		Total Current Billing:	<u>+ 2,740.20</u>
		<b>Total Now Due:</b>	<u><b>18,197.56</b></u>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-314

Statement # 215576  
For Legal Services Rendered through December 31, 2020  
Police Department Matters

Professional Fees	Hours	Amount
12/1/2020 MTJ Receipt and review of Chief Talley memo dated November 10, 2020 re proposed ban sale of e-cigarettes and flavored liquid nicotine products from being sold in the Village and requested penalties (\$500 each occurrence and \$500 administrative fee for tow services if a conveyance is used in the sale of these products) and review state law and home rule power authority re adoption and enforcement of regulatory ban on these products; receipt and review of executed copy of Resolution R-2020-43 re: Towing Services Agreement with Area Towing from Village Clerk's Office (Pavik) and update file re same	0.60	114.00
12/1/2020 MAM Research re application of Illinois Vehicle Code Section 11-208.7 to home rule municipalities re: Chief's proposal to do administrative tows for vehicles used in e-cigarette sales violations	1.10	209.00
12/1/2020 MSG Preparation of memorandum to Chief Talley and Village Manager Norfleet regarding recommendation of whether Maywood can adjudicate overweight vehicle citations through administrative hearings	2.00	310.00
12/2/2020 MTJ Preparation of final versions of RESOLUTION AUTHORIZING EXECUTION OF A THIRD AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND AMERICAN TRAFFIC SOLUTIONS, LLC, NOW KNOWN AS VERRA MOBILITY CORP., RELATIVE TO THE CONTINUED OPERATION OF AN AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEM IN THE VILLAGE and THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT for execution and processing by Village and ATS and preparation and sending of transmittal email with documents to and communication with Village Clerk's Office (Pavik) re same	0.30	57.00

12/2/2020	MAL	Communications with Commander Yancy re NIPAS FOIA; receipt and review of NIPAS FOIA	1.10	209.00
12/3/2020	MTJ	Receipt and review of executed copy of Resolution No. R-2020-48 and Third Amendment to Redlight Photo Enforcement Agreement (ATS - Verra Mobility) from Village Clerk's Office (Pavlik) and update file re same	0.20	38.00
12/7/2020	MSG	Telephone conversations with the Secretary of State's Office (CDL division) regarding overweight vehicle citations; drafting and revising Confidential Memorandum to Chief Talley and Village Officials regarding the prosecution of overweight vehicle citations through administrative hearings	1.50	232.50
12/8/2020	MTJ	Communication with Village Clerk's Office (Pavlik) re finalization and execution of American Traffic Solutions Agreement (Village Attorney signature required) and execution of same and return to Village Clerk's Office	0.30	57.00
12/8/2020	MAL	Communications with H. Robertson re Barley/Brown FOIA request	0.40	76.00
12/8/2020	CPF	Review and further drafting of memorandum to Village Board and Chief Talley regarding overweight vehicle enforcement procedures	0.30	57.00
12/9/2020	MAL	Communications to staff re response to NIPAS FOIA request	0.20	38.00
12/11/2020	MTJ	Review and edit memo to Village re local prosecution of overweight vehicle citations through administrative hearings and issue of overweight vehicle citations being reportable to the Secretary of State and review Village Code provisions, Illinois Motor Vehicle Code provisions and Catom court decision	0.80	152.00
12/14/2020	MAM	Review of memo re administrative adjudication of overweight truck violations; consideration of legal issues re same	0.70	133.00
12/20/2020	MTJ	Communication from Talley re potential liability claim and risk management matter (December 19 to 20, 2020 use of force incident at 813 West Roosevelt Road re arrestees (Renix brothers) with guns and Lanier (arrestee) and Officer Saraceno) and update file re same	0.30	57.00
12/21/2020	MAL	Review and redact responsive records re Bluestar Services LLC FOIA Request re crash report; communications with staff re crash report FOIA request	0.50	95.00
12/23/2020	MTJ	Communications with Willis re options and process for disposal of seized property and review requirements of Seizure and Forfeiture Reporting Act and Village Code and preparation and sending of transmittal email to Willis re same; communication with Talley re prosecution	0.50	95.00

matters

12/23/2020	MAL	Review and prepare seizure and forfeiture information for Police Department as part of developing disposal of seized property policy	0.20	38.00
12/28/2020	MTJ	Receipt and review of police report dated December 28, 2020 re stolen unoccupied vehicle (rental car) and traffic crash in Hillside incident on December 16, 2020 and communication from Talley re potential liability claim and risk management	0.50	95.00
12/29/2020	MAL	Receipt and review of Foiasaint FOIA request; communications with staff re Foiasaint FOIA request	0.90	171.00
			Total Fees:	<u>2,233.50</u>

**Rate Summary**

Michael T. Jurusik	3.50 hours at \$ 190.00/hr	665.00
Michael A. Marrs	1.80 hours at \$ 190.00/hr	342.00
Mallory A. Milluzzi	3.30 hours at \$ 190.00/hr	627.00
Carmen P. Forte, Jr.	0.30 hours at \$ 190.00/hr	57.00
Matthew S. Guerrero	3.50 hours at \$ 155.00/hr	542.50
Total hours:	<u>12.40</u>	Total Fees: <u>2,233.50</u>

**Total Current Billing:** 2,233.50

Previous Trust Balance:	0.00	Previous Balance Before Payments:	8,662.39
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	8,662.39
		Total Current Billing:	<u>+ 2,233.50</u>
		<b>Total Now Due:</b>	<b><u>10,895.89</u></b>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1680  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-315

Statement # 215577  
For Legal Services Rendered through December 31, 2020  
Fire Department Matters

<b>Professional Fees</b>			Hours	Amount
12/9/2020	MTJ	Communication from Fire Chief re status of Betty Jones liability claim and 1301 South 4th Avenue property maintenance issue and 1301 South 4th Avenue resident / owner making threat of harrassment by Village	0.30	57.00
			Total Fees:	<u>57.00</u>

<b>Rate Summary</b>			
Michael T. Jurusik		0.30 hours at \$ 190.00 /hr	57.00
	Total hours:	<u>0.30</u>	Total Fees: <u>57.00</u>

**Payments**

12/3/2020	Payment	228.00
12/3/2020	Payment	418.00
12/3/2020	Payment	361.00
12/3/2020	Payment	342.00
Total Payments:		<u>1,349.00</u>

		<b>Total Current Billing:</b>	<u>57.00</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,995.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- <u>1,349.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	646.00
		Total Current Billing:	+ <u>57.00</u>
		<b>Total Now Due:</b>	<u>703.00</u>

Michael T. Jurusik



February 10, 2021

Village of Maywood  
Attn: Mayor Edwenna Perkins  
40 Madison Street  
Maywood, Illinois 60153

IN ACCOUNT WITH  
KLEIN, THORPE AND JENKINS, LTD.  
20 NORTH WACKER DRIVE, SUITE 1660  
CHICAGO, ILLINOIS 60606-2903  
(312) 984-6400

TO: KLEIN, THORPE AND JENKINS, LTD., for legal services rendered  
and expenses advanced during the month of December 2020  
regarding Litigation Matters per the attached computer printouts:

1849/26-215567	Traffic and Local Ordinance Prosecution .....	\$ 589.00
1849/60-215571	Administrative Adjudication Litigation.....	914.50
1849/62-215572	Disbursements .....	255.61
1849/101-215593	Election Matters .....	361.00
1849/163-215573	Third Party Litigation .....	345.50
1849/170-215574	Property Maintenance Enforcement Actions .....	38.00
1849/211-215575	Demolition – 144 S. 9th Avenue.....	220.00
1849/479-215582	Angela (Pope) Patterson – Disciplinary Matter (IA 19-001) ..	660.00
1849/504-215556	Demolition – 313 S. 3rd Avenue.....	465.00
1849/509-215557	Demolition – 809 S. 10th Avenue.....	415.00
1849/510-215558	Demolition – 811 S. 10th Avenue.....	465.00
1849/514-215559	Demolition – 828 S. 18th Avenue.....	465.00
1849/517-215560	Demolition – 18 S. 21st Avenue.....	465.00
1849/524-215583	Maywood v. Cristian R. Alexander – Lawsuit for 2020 Police Squad Property Damage – WC Benefits Reimbursement ....	95.00

**TOTAL DUE: \$ 5,753.61**

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-026

Statement # 215567  
For Legal Services Rendered through December 31, 2020  
Traffic and Local Ordinance Prosecution

Professional Fees	Hours	Amount
12/9/2020    MSG    Preparation for and prosecution of local traffic citations at Maybrook Courthouse via Zoom	1.90	294.50
12/23/2020    PJC    Prepare for and prosecute local ordinance and traffic citations on zoom at Maybrook Courthouse via Zoom; Follow up after court	1.70	263.50
12/28/2020    PJC    Multiple communications with Judge Ingram regarding January traffic calls, coverage of calls, and contact information for all local traffic prosecution calls	0.20	31.00
	<b>Total Fees:</b>	<u>589.00</u>

### Rate Summary

Patrick J. Collins	1.90 hours at \$ 155.00/hr	294.50
Matthew S. Guerrero	1.90 hours at \$ 155.00/hr	294.50
<b>Total hours:</b>	<u>3.80</u>	<b>Total Fees:</b> <u>589.00</u>

**Total Current Billing:** 589.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,402.34
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	1,402.34
		Total Current Billing:	<u>+ 589.00</u>

**Total Now Due:** 1,991.34

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-060

Statement # 215571  
For Legal Services Rendered through December 31, 2020  
Administrative Adjudication Litigation

<b>Professional Fees</b>			Hours	Amount
12/4/2020	MSG	Preparation for and prosecution of citations at Maywood Administrative Hearings - Code Enforcement	2.50	387.50
12/18/2020	MSG	Preparation for and prosecution of code enforcement citations at Maywood's Administrative Hearings	3.40	527.00
			Total Fees:	<u>914.50</u>

<b>Rate Summary</b>			
Matthew S. Guerrero		5.90 hours at \$ 155.00/hr	914.50
	Total hours:	<u>5.90</u>	Total Fees: <u>914.50</u>

**Total Current Billing:** 914.50

Previous Trust Balance:	0.00	Previous Balance Before Payments:	4,155.23
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	4,155.23
		Total Current Billing:	<u>+ 914.50</u>

**Total Now Due:** 5,069.73

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-062

Statement # 215572  
For Legal Services Rendered through December 31, 2020  
Disbursements

**Detailed Disbursements**

	Photocopies	155.60
12/16/2020	Submit - Plat of Utility Easement	35.00 (1)
12/17/2020	Outside copy service	15.01 (2)
12/17/2020	Recording Service Fee - Plat	50.00 (3)
	<b>Total Disbursements:</b>	<u>255.61</u>

**Total Current Billing:** 255.61

Previous Trust Balance:	0.00	Previous Balance Before Payments:	825.85
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	825.85
		Total Current Billing:	<u>+ 255.61</u>

**Total Now Due:** 1,081.46

Michael T. Jurusik



20 N. Clark St., Suite 850  
Chicago, IL. 60602  
PH: 312-782-7361  
Fax: 312-782-2838  
Amlegalchicago.com

① page 1

225700

Date of Order: \_\_\_\_\_ Rush: \_\_\_\_\_

Case# \_\_\_\_\_

Client Ref: 1849 DLB

Client Email: \_\_\_\_\_

*Klein*  
Ordered By: *Cover*

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc.
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee Count
- Appellate Court

Phone: (312) 984-6454 Fax: \_\_\_\_\_

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Criminal Search     | <input type="checkbox"/> Civil Search       | <input type="checkbox"/> Fee Filing             | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Felony Search       | <input type="checkbox"/> Judgment Search    | <input type="checkbox"/> Courtesy Copy - ST     | <input type="checkbox"/> Death Certificate |
| <input type="checkbox"/> Misdemeanor Search  | <input type="checkbox"/> Document Retrieval | <input type="checkbox"/> Courtesy Copy - FD     | <input type="checkbox"/> Marriage License  |
| <input type="checkbox"/> Traffic Search      | <input type="checkbox"/> Worker Comp Call   | <input type="checkbox"/> Estimate of Redemption | <input type="checkbox"/> Assume Names      |
| <input type="checkbox"/> UCC Search - County | <input type="checkbox"/> Worker Comp Search | <input type="checkbox"/> Water Certification    | <input type="checkbox"/> Police Report     |
| <input type="checkbox"/> UCC Search - State  | <input type="checkbox"/> Motion(s)          | <input type="checkbox"/> Zoning                 | <input type="checkbox"/> Driver Abstract   |
| <input type="checkbox"/> State Tax Search    | <input type="checkbox"/> Non-Fee Filing     | <input type="checkbox"/> Record Document(s)     | <input type="checkbox"/> Certified Copies  |
| <input type="checkbox"/> Federal Tax search  | <input type="checkbox"/> Routine Motion(s)  | <input type="checkbox"/> Building Registration  | <input type="checkbox"/> Other _____       |

Keyword (Office Use Only) NW Corner of 1<sup>st</sup> Avenue

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

Print# 15-14-331-037-0020  
022  
621  
638  
TAX Mapping  
139

Advances: \$ \_\_\_\_\_  
20% Advance Charges: \$ \_\_\_\_\_  
Research Fee \$ 35.00  
Scan Fee: \$ \_\_\_\_\_  
Shipping Fee: \$ \_\_\_\_\_  
Total Fee(s): \$ 35.00  
Completed Date: 12/16/12  
Completed By: DLB

Entered Date: \_\_\_\_\_ Emailed: DLB

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.

**KLEIN THORPE AND JENKINS RUN SHEET**

**CONTACT: CAROL 312 984 6454 OR 312 984 6400**

**SCAN: TO: cpinkston@ktjlaw.com**

**REVIEWED BY: CAROL**

**TODAY'S DATE: 12/16/2020**

**DATE COMPLETED: \_\_\_\_\_**

**PARALEGAL'S INITIALS: \_\_\_\_\_**

**CLIENT NO.: 1849. \_\_\_\_\_ REQUESTED BY: MAM RETURN TO CAROL**

**REVIEWED FOR FILING REQUIREMENTS: yes**

**FEE REQUIRED:**

**PLEASE GO TO: COOK COUNTY CLERK'S TAX MAPPING DEPARTMENT  
118 N. CLARK  
4<sup>TH</sup> FLOOR**

**ATTACHED:**

Plat of Public Utility Easement – Water Main	NW Corner of 1 <sup>st</sup> Avenue  PINs 15-14-331-037-0000; 15-14-331-022-0000; 15-14-331-021-0000 and 15-14-331-038-0000
---	--

**INSTRUCTIONS:**

**▶ 1. PLEASE GO TO MAP DEPARTMENT AND HAVE THE PLAT CERTIFIED**

**PLEASE BRING BACK**

**THANK YOU.**

**CAROL**

*Done  
12/16/20  
gone to Carol at Clerk's office*

② page 1



# INVOICE

<b>BILL TO</b> KLEIN THORPE AND JENKINS LTD 20 N WACKER DR STE 1660 CHICAGO, IL 60606-2903 USA	<b>Invoice Number</b> Account Number Authorized User Name Authorized User Number Invoice Date Payment Terms Order GTN	<b>109800015083</b> 0777193627 KLEIN THORPE AND JENKINS LTD 0000 12/17/20 Net 30
---	---	---

SIGNEE NAME	SIGNEE PHONE	P.O./REFERENCE
Carol Pinkston	312.984.6454	1849001

#	Item Description	Unit List Price	Unit Discount	Adjusted Unit Amount	Item Quantity	Net Amount
1	SS.O/S B&W Csize 18x24 Bond	2.55	0.7650	1.785	8	14.28

TOTAL DISCOUNT \$6.12

SUBTOTAL \$14.28  
TAX \$0.73  
TOTAL DUE \$15.01 USD

648388 (FCO)

FEDEX OFFICE LOCATION	PLEASE REMIT TO
Chicago IL N Wacker 101 N Wacker Chicago, IL 60606 312.578.0031	FEDEX OFFICE CUSTOMER ADMINISTRATIVE SERVICES P.O. BOX 672085 DALLAS, TX 75267-2085

For billing questions please call 1.800.488.3705  
Or email [cas.webmaster@fedex.com](mailto:cas.webmaster@fedex.com).

FedEx Office requires notification of a billing error  
or dispute within 60 days of the invoice date

Pay online at [fedex.com/officebillingonline](http://fedex.com/officebillingonline)

Electronically reproduced copy of original

② page 2



FedEx Office is your destination  
for printing and shipping.

101 N Wacker  
Chicago, IL 60606  
Tel: (312) 578-0031

12/17/2020 12:10:21 PM CST  
Team Member: William C.  
Account #: XXXXXX3627-0000  
Account: KLEIN THORPE AND JENKINS LTD

INVOICE  
Official bill of Sale  
Terms Net 30 Days  
Please Reference Invoice # 109800015083

---

Account #: XXXXXX3627-0000  
Authorized User: KLEIN THORPE AND JENKIN  
Account: KLEIN THORPE AND JENKINS LTD  
Reference: 1849001  
Signee: Carol Pinkston  
Signee Phone: (312) 984-6454

---

BW 18x24 Print	8 @	1.7850 T
004388 Reg. Price	2.55	
Regular Total	20.40	
Discounts	6.12	
<b>Total</b>	<b>14.28</b>	

Sub-Total	14.28
Tax 10.25%	0.73
Deposit	0.00

**Total 15.01**

Invoiced Account 15.01

Total Tender	15.01
Change Due	0.00

**Total Discounts 6.12**



20 N. Clark St., Suite 850  
Chicago, IL. 60602  
PH: 312-782-7361  
Fax: 312-782-2838  
Amlegalchicago.com

③ 225821

Date of Order: 12/17/20 Rush: \_\_\_\_\_

Case# \_\_\_\_\_

Client Ref: 1849.005

Client Email: \_\_\_\_\_

*Klein, Thorpe & Jenkins*

Ordered By: Coral

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc.
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee County
- Appellate Court(s)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Criminal Search     | <input type="checkbox"/> Civil Search       | <input type="checkbox"/> Fee Filing             | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Felony Search       | <input type="checkbox"/> Judgment Search    | <input type="checkbox"/> Courtesy Copy - ST     | <input type="checkbox"/> Death Certificate |
| <input type="checkbox"/> Misdemeanor Search  | <input type="checkbox"/> Document Retrieval | <input type="checkbox"/> Courtesy Copy - FD     | <input type="checkbox"/> Marriage License  |
| <input type="checkbox"/> Traffic Search      | <input type="checkbox"/> Worker Comp Call   | <input type="checkbox"/> Estimate of Redemption | <input type="checkbox"/> Assume Names      |
| <input type="checkbox"/> UCC Search - County | <input type="checkbox"/> Worker Comp Search | <input type="checkbox"/> Water Certification    | <input type="checkbox"/> Police Report     |
| <input type="checkbox"/> UCC Search - State  | <input type="checkbox"/> Motion(s)          | <input type="checkbox"/> Zoning                 | <input type="checkbox"/> Driver Abstract   |
| <input type="checkbox"/> State Tax Search    | <input type="checkbox"/> Non-Fee Filing     | <input type="checkbox"/> Record Document(s)     | <input type="checkbox"/> Certified Copies  |
| <input type="checkbox"/> Federal Tax search  | <input type="checkbox"/> Routine Motion(s)  | <input type="checkbox"/> Building Registration  | <input type="checkbox"/> Other _____       |

Keyword (Office Use Only) 1st + Roosevelt

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

Doc # 2035322012

Resolutions + Plat Records

129

Advances: \$ \_\_\_\_\_

20% Advance Charges: \$ \_\_\_\_\_

Research Fee \$ 50.00

Scan Fee: \$ \_\_\_\_\_

Shipping Fee: \$ \_\_\_\_\_

Total Fee(s): \$ 50.00

Completed Date: 12/18/20

Completed By: AM

Entered Date: \_\_\_\_\_ Emailed: Jan 2021

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 31, 2021

Matter ID  
1849-101

Statement # 215593  
For Legal Services Rendered through December 31, 2020  
Election Matters

<b>Professional Fees</b>			Hours	Amount
12/22/2020	JAG	Communications with Village Clerk regarding apparent conformity issues and review nomination papers regarding the same	0.80	152.00
12/23/2020	JAG	Draft letter from Village Clerk regarding petitions not in apparent conformity with election code and communication with Village Clerk regarding the same; communications with Village Clerk regarding proper method of delivery of election related notice to candidate	1.10	209.00
			Total Fees:	<u>361.00</u>

<b>Rate Summary</b>		
Jason A. Guisinger	1.90 hours at \$ 190.00/hr	361.00
Total hours:	<u>1.90</u>	Total Fees: <u>361.00</u>

**Payments**

7/22/2019	Payment	10,227.18
		Total Payments: <u>10,227.18</u>

		<b>Total Current Billing:</b>	<u>361.00</u>
<hr/>			
		Previous Balance Before Payments:	10,227.18
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 10,227.18</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 361.00</u>
Trust Balance:	<u>0.00</u>		
		<b>Total Now Due:</b>	<u>361.00</u>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-163

Statement # 215573  
For Legal Services Rendered through December 31, 2020  
Third Party Litigation

<b>Professional Fees</b>			Hours	Amount
12/1/2020	MSG	Revising the draft of our Reply to Melrose Park's Response to our Motion to Quash their subpoena; instructing the paralegal staff to file the Reply with the Court	0.40	62.00
12/1/2020	CP	Preparation of Notice of Filing; pre-filing preparation of Notice of Filing and Maywood's Reply to Defendant Melrose Park's Response to Maywood's Motion to Quash Subpoena Duces Tecum per IL Supreme Court Rules; preparation of same for filing; preparation of eFileIL document description form for filing in Cook County Circuit Court of same; preparation of transmittal letter to Service List regarding service of same	1.00	90.00
12/2/2020	MSG	Communications with opposing counsel and the Judge's Clerk regarding the Clerk's Status Date on December 8, 2020	0.40	62.00
12/5/2020	CP	Receipt of Notification of Service from Circuit Court of Cook County and review of Court file-stamped Notice of Filing; receipt of Notification of Service from Circuit Court of Cook County and review of Court file-stamped Answer to Melrose Park's Affirmative Defenses; receipt of Notification of Service from Circuit Court of Cook County and review of Court file-stamped Answer to Migliore's Affirmative Defenses	0.60	54.00
12/7/2020	MSG	Drafting communication with the judge's clerk regarding and attaching the fully briefed motion; drafting communication with Village Manager and MPD regarding the fully briefed motion and current status of the motion	0.50	77.50
			<b>Total Fees:</b>	<b>345.50</b>

**Rate Summary**

Matthew S. Guerrero	1.30 hours at \$ 155.00/hr	201.50
Carol Pinkston	1.60 hours at \$ 90.00/hr	144.00

Total hours: 2.90

Total Fees: 345.50

**Total Current Billing: 345.50**

Previous Trust Balance: 0.00

Change in Trust: 0.00

Trust Balance: 0.00

Previous Balance Before Payments: 1,343.50

Less Payment(s) Received: - 0.00

Previous Balance Due: 1,343.50

Total Current Billing: + 345.50

**Total Now Due: 1,689.00**

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-8400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-170

Statement # 215574  
For Legal Services Rendered through December 31, 2020  
Property Maintenance Enforcement Actions

<b>Professional Fees</b>			Hours	Amount
12/3/2020	MTJ	Review legal issues re fast-track demolition project and required newspaper publication notices	0.20	38.00
			<b>Total Fees:</b>	<u>38.00</u>

<b>Rate Summary</b>			
Michael T. Jurusik	0.20 hours at \$ 190.00/hr		38.00
Total hours:	<u>0.20</u>	Total Fees:	<u>38.00</u>

**Total Current Billing:** 38.00

Previous Trust Balance: 0.00  
Change in Trust: 0.00  
Trust Balance: 0.00

Previous Balance Before Payments: 437.00  
Less Payment(s) Received: - 0.00  
Previous Balance Due: 437.00  
Total Current Billing: + 38.00

**Total Now Due:** 475.00

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-211

Statement # 215575  
For Legal Services Rendered through December 31, 2020  
Demolition - 144 S. 9th Avenue

Professional Fees			Hours	Amount
12/30/2020	HCJ	Communication with opposing counsel re lien release	0.30	57.00
12/30/2020	CP	Receipt of Recorded Release of Lien for 144 S 9th Avenue	0.20	18.00
12/30/2020	SJ	Receipt and review of recorded Release of Lien, process invoice, update KTJ recorded documents database re 144 S. 9th Avenue	0.20	18.00
			Total Fees:	<u>93.00</u>

**Rate Summary**

Howard C. Jablecki	0.30 hours at \$ 190.00/hr	57.00
Carol Pinkston	0.20 hours at \$ 90.00/hr	18.00
Sarah Jeong	0.20 hours at \$ 90.00/hr	18.00
Total hours:	<u>0.70</u>	Total Fees: <u>93.00</u>

**Detailed Disbursements**

12/21/2020	Recording Service Fee - Release of Lien	127.00 (1)
Total Disbursements:		<u>127.00</u>

		<b>Total Current Billing:</b>	<u>220.00</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	533.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	533.00
		Total Current Billing:	<u>+ 220.00</u>
		<b>Total Now Due:</b>	<u>753.00</u>

Michael T. Jurusik

① page 1

225881

12/26/20



20 N. Clark St., Suite 850  
Chicago, IL. 60602  
PH: 312-782-7361  
Fax: 312-782-2838  
Amlegalchicago.com

Date of Order: ~~10-26-20~~ Rush: \_\_\_\_\_

Case# \_\_\_\_\_

Client Ref: 1849-211

Client Email: \_\_\_\_\_

*Alan Thompson & Jennifer*  
Ordered By: *Choi*

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc.
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee County
- Appellate Court(s)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Criminal Search     | <input type="checkbox"/> Civil Search       | <input type="checkbox"/> Fee Filing                    | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Felony Search       | <input type="checkbox"/> Judgment Search    | <input type="checkbox"/> Courtesy Copy - ST            | <input type="checkbox"/> Death Certificate |
| <input type="checkbox"/> Misdemeanor Search  | <input type="checkbox"/> Document Retrieval | <input type="checkbox"/> Courtesy Copy - FD            | <input type="checkbox"/> Marriage License  |
| <input type="checkbox"/> Traffic Search      | <input type="checkbox"/> Worker Comp Call   | <input type="checkbox"/> Estimate of Redemption        | <input type="checkbox"/> Assume Names      |
| <input type="checkbox"/> UCC Search - County | <input type="checkbox"/> Worker Comp Search | <input type="checkbox"/> Water Certification           | <input type="checkbox"/> Police Report     |
| <input type="checkbox"/> UCC Search - State  | <input type="checkbox"/> Motion(s)          | <input type="checkbox"/> Zoning                        | <input type="checkbox"/> Driver Abstract   |
| <input type="checkbox"/> State Tax Search    | <input type="checkbox"/> Non-Fee Filing     | <input checked="" type="checkbox"/> Record Document(s) | <input type="checkbox"/> Certified Copies  |
| <input type="checkbox"/> Federal Tax search  | <input type="checkbox"/> Routine Motion(s)  | <input type="checkbox"/> Building Registration         | <input type="checkbox"/> Other _____       |

Keyword (Office Use Only) *144 S. 9th Ave Maywood*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

*Release of Lien*  
  
*129*

Entered Date: \_\_\_\_\_ Emailed: \_\_\_\_\_

Advances: \$ *102.00*  
 20% Advance Charges: \$ \_\_\_\_\_  
 Research Fee \$ *25.00*  
 Scan Fee: \$ \_\_\_\_\_  
 Shipping Fee: \$ \_\_\_\_\_  
 Total Fee(s): \$ *127.00*  
 Completed Date: *12-19-20*  
 Completed By: *[Signature]*

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.

① page 2

**KLEIN THORPE AND JENKINS RUN SHEET**

**CONTACT: CAROL      312 984 6454      OR 312 984 6400**

**SCAN: NO      TO: cpinkston@ktflaw.com**

**REVIEWED BY: CP**

**TODAY'S DATE: 10/26/2020**

**DATE COMPLETED: 12/17/2020**

**PARALEGAL'S INITIALS: SJ**

**CLIENT NO.: 1849.211      REQUESTED BY: HCJ      RETURN TO: CAROL**

**REVIEWED FOR FILING REQUIREMENTS: Yes**

**ENTERED IN RECORDED DOCUMENTS DATABASE: Yes**

**FEE REQUIRED: Yes-**

**PLEASE RESEARCH WITH THE COOK COUNTY RECORDER OF DEEDS**

<b>DOCUMENT TYPE</b>	<b>ADDRESS/PIN</b>
Release of Lien	144 S 9 <sup>th</sup> Avenue PINs 15-10-235-038-0000 and 15-10-235-039-0000

**INSTRUCTIONS:**

- **PLEASE eRECORD.**
- **BRING BACK TO CAROL**

Please call me if you have any questions

Thank you

Carol

# Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-479

Statement # 215582  
For Legal Services Rendered through December 31, 2020  
Angela (Pope) Patterson - Disciplinary Matter (IA 19-001)

Professional Fees			Hours	Amount
5/1/2019	JAG	Communications with counsel for officer and counsel for BFPC regarding hearing issues	0.60	132.00
5/2/2019	JAG	Review investigation documents in preparation for BFPC hearing; prepare direct examinations of Village witnesses for hearing (late billing due to billing error)	2.40	528.00
			Total Fees:	<u>660.00</u>

Rate Summary	
Jason A. Guisinger	3.00 hours at \$ 220.00/hr
Total hours:	<u>3.00</u>
	Total Fees: <u>660.00</u>

## Payments

11/26/2019	Payment	330.00
		Total Payments: <u>330.00</u>

**Total Current Billing:** 660.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	330.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 330.00
Trust Balance:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 660.00</u>
		<b>Total Now Due:</b>	<u>660.00</u>

Michael T. Jurusik

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-504

Statement # 215556  
For Legal Services Rendered through December 31, 2020  
Demolition - 313 S. 3rd Avenue

Professional Fees			Hours	Amount
12/3/2020	MAM	Review of noticing issues - mailing, publication and recording	0.30	57.00
12/4/2020	MAM	Review of publication notice; communications with Chicago Sun-Times, Village Free Press and Village staff re publication of statutory notice of demolition; consideration of legal issues re same; submit same for publication	0.60	114.00
12/4/2020	CPF	Review and further drafting of notice of publication; approve for publication	0.30	57.00
12/4/2020	CP	Communication with Public Notice Network regarding Publication Notice for 3 consecutive days for 313 S 3rd Avenue // PIN 15-11-314-004-0000 // 20024713NC	0.20	18.00
12/7/2020	MAM	Conference with Village Free Press re publication of hearing notice; review proofs re same	0.20	38.00
12/8/2020	CP	Update Fast Track Checklist and Service Tracker Checklist for 313 S 3rd Avenue // PIN 15-11-314-004-0000 // 20024713NC	0.40	36.00
12/30/2020	CP	Receipt of Recorded Notice to Remediate for 313 S 3rd Avenue // PIN 15-11-314-004-0000 // 20024713NC	0.10	9.00
12/30/2020	SJ	Receipt and review of recorded Notice to Remediate, process invoice, update KTJ recorded documents database re 313 S. 3rd Ave	0.10	9.00
			<b>Total Fees:</b>	<b>338.00</b>

### Rate Summary

Michael A. Marrs	1.10 hours at \$ 190.00/hr	209.00
Carmen P. Forte, Jr.	0.30 hours at \$ 190.00/hr	57.00
Carol Pinkston	0.70 hours at \$ 90.00/hr	63.00
Sarah Jeong	0.10 hours at \$ 90.00/hr	9.00

Total hours: 2.20

Total Fees: 338.00

**Detailed Disbursements**

12/29/2020 Recording Service Fee Notice to Remediate

127.00 ①

Total Disbursements: 127.00

**Total Current Billing: 465.00**

Previous Trust Balance: 0.00

Change in Trust: 0.00

Trust Balance: 0.00

Previous Balance Before Payments: 364.50

Less Payment(s) Received: - 0.00

Previous Balance Due: 364.50

Total Current Billing: + 465.00

**Total Now Due: 829.50**

Michael T. Jurusik



20 N. Clark St., Suite 850  
 Chicago, IL. 60602  
 PH: 312-782-7361  
 Fax: 312-782-2838  
 Amlegalchicago.com

① page 1

226135

Date of Order: 11/28/20 Rush: \_\_\_\_\_  
12/9/20

Case# \_\_\_\_\_

Client Ref: 1849.504

Client Email: \_\_\_\_\_

*Klein, Hooper + Jenkins*  
 Ordered By: Chris

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc.
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee County
- Appellate Court(s)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

- Criminal Search
- Felony Search
- Misdemeanor Search
- Traffic Search
- UCC Search - County
- UCC Search - State
- State Tax Search
- Federal Tax search
- Civil Search
- Judgment Search
- Document Retrieval
- Worker Comp Call
- Worker Comp Search
- Motion(s)
- Non-Fee Filing
- Routine Motion(s)
- Fee Filing
- Courtesy Copy - ST
- Courtesy Copy - FD
- Estimate of Redemption
- Water Certification
- Zoning
- Record Document(s)
- Building Registration
- Birth Certificate
- Death Certificate
- Marriage License
- Assume Names
- Police Report
- Driver Abstract
- Certified Copies
- Other \_\_\_\_\_

Keyword (Office Use Only) 313 S. 3<sup>rd</sup> Ave

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

Notser to Remoder  
Doc # 2036410079  
129

Entered Date: \_\_\_\_\_ Emailed: \_\_\_\_\_

Advances: \$ 102.00  
 20% Advance Charges: \$ \_\_\_\_\_  
 Research Fee \$ 25.00  
 Scan Fee: \$ \_\_\_\_\_  
 Shipping Fee: \$ \_\_\_\_\_  
 Total Fee(s): \$ 127.00  
 Completed Date: 12-29-20  
 Completed By: [Signature]

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.



## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-509

Statement # 215557  
For Legal Services Rendered through December 31, 2020  
Demolition - 809 S. 10th Avenue

Professional Fees	Hours	Amount
12/3/2020      MAM      Review of noticing issues - mailing, publication and recording	0.30	57.00
12/4/2020      MAM      Review of publication notice; communications with Chicago Sun-Times, Village Free Press and Village staff re publication of statutory notice of demolition; consideration of legal issues re same; submit same for publication	0.60	114.00
12/4/2020      CPF      Review and further drafting of notice of publication; approve for publication	0.30	57.00
12/4/2020      CP      Communication with Public Notice Network regarding Publication Notice for 3 consecutive days for 809 S. 10th Avenue // PIN 15-10-438-004-0000 // 20024718NC	0.20	18.00
12/7/2020      MAM      Conference with Village Free Press re publication of hearing notice; review proofs re same	0.20	38.00
12/8/2020      CP      Update Fast Track Checklist and Service Tracker Checklist for 809 S. 10th Avenue // PIN 15-10-438-004-0000 // 20024718NC	0.40	36.00
12/30/2020    CPF      Review of status of recording of notice to remediate and posting of property	0.50	95.00
	<b>Total Fees:</b>	<u>415.00</u>

### Rate Summary

Michael A. Marrs	1.10 hours at \$ 190.00/hr	209.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.60 hours at \$ 90.00/hr	54.00
<b>Total hours:</b>	<u>2.50</u>	<b>Total Fees:</b> <u>415.00</u>

		<b>Total Current Billing:</b>	<u>415.00</u>
<hr/>			
		Previous Balance Before Payments:	365.20
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	365.20
		Total Current Billing:	<u>+ 415.00</u>
Trust Balance:	<u>0.00</u>		
		<b>Total Now Due:</b>	<u>780.20</u>

Michael T. Jurusik

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-510

Statement # 215558  
For Legal Services Rendered through December 31, 2020  
Demolition - 811 S. 10th Avenue

Professional Fees			Hours	Amount
12/3/2020	MAM	Review of noticing issues - mailing, publication and recording	0.30	57.00
12/4/2020	MAM	Review of publication notice; communications with Chicago Sun-Times, Village Free Press and Village staff re publication of statutory notice of demolition; consideration of legal issues re same; submit same for publication	0.60	114.00
12/4/2020	CPF	Review and further drafting of notice of publication; approve for publication	0.30	57.00
12/4/2020	CP	Communication with Public Notice Network regarding Publication Notice for 3 consecutive days for 811 S. 10th Avenue // PIN 15-10-438-005-0000 // 20024719NC	0.20	18.00
12/7/2020	MAM	Conference with Village Free Press re publication of hearing notice; review proofs re same	0.20	38.00
12/8/2020	CP	Update Fast Track Checklist and Service Tracker Checklist for 811 S. 10th Avenue // PIN 15-10-438-005-0000 // 20024719NC	0.40	36.00
12/30/2020	CP	Receipt of Recorded Notice to Remediate for 811 S. 10th Avenue // PIN 15-10-438-005-0000 // 20024719NC	0.10	9.00
12/30/2020	SJ	Receipt and review of recorded Notice to Remediate, process invoice, update KTJ recorded documents database re 811 S. 10th Avenue	0.10	9.00
			<b>Total Fees:</b>	<u>338.00</u>

### Rate Summary

Michael A. Marrs	1.10 hours at \$ 190.00/hr	209.00
Carmen P. Forte, Jr.	0.30 hours at \$ 190.00/hr	57.00
Carol Pinkston	0.70 hours at \$ 90.00/hr	63.00
Sarah Jeong	0.10 hours at \$ 90.00/hr	9.00

Total hours: 2.20

Total Fees: 338.00

**Detailed Disbursements**

12/29/2020 Recording Service Fee - Notice to Remediate 127.00 (1)

Total Disbursements: 127.00

**Total Current Billing: 465.00**

Previous Trust Balance: 0.00  
Change in Trust: 0.00  
Trust Balance: 0.00

Previous Balance Before Payments: 333.50  
Less Payment(s) Received: - 0.00  
Previous Balance Due: 333.50  
Total Current Billing: + 465.00

**Total Now Due: 798.50**

Michael T. Jurusik

① page 1

226136



20 N. Clark St., Suite 850  
Chicago, IL. 60602  
PH: 312-782-7361  
Fax: 312-782-2838  
Amlegalchicago.com

Date of Order: ~~11-28-20~~ 12/29/20 Rush: \_\_\_\_\_  
Case# \_\_\_\_\_  
Client Ref: 1849.510  
Client Email: \_\_\_\_\_

*Handwritten signature: K. Thompson & Jenkins*  
Ordered By: *Carol*

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc.
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee County
- Appellate Court(s)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Criminal Search     | <input type="checkbox"/> Civil Search       | <input type="checkbox"/> Fee Filing                    | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Felony Search       | <input type="checkbox"/> Judgment Search    | <input type="checkbox"/> Courtesy Copy - ST            | <input type="checkbox"/> Death Certificate |
| <input type="checkbox"/> Misdemeanor Search  | <input type="checkbox"/> Document Retrieval | <input type="checkbox"/> Courtesy Copy - FD            | <input type="checkbox"/> Marriage License  |
| <input type="checkbox"/> Traffic Search      | <input type="checkbox"/> Worker Comp Call   | <input type="checkbox"/> Estimate of Redemption        | <input type="checkbox"/> Assume Names      |
| <input type="checkbox"/> UCC Search - County | <input type="checkbox"/> Worker Comp Search | <input type="checkbox"/> Water Certification           | <input type="checkbox"/> Police Report     |
| <input type="checkbox"/> UCC Search - State  | <input type="checkbox"/> Motion(s)          | <input type="checkbox"/> Zoning                        | <input type="checkbox"/> Driver Abstract   |
| <input type="checkbox"/> State Tax Search    | <input type="checkbox"/> Non-Fee Filing     | <input checked="" type="checkbox"/> Record Document(s) | <input type="checkbox"/> Certified Copies  |
| <input type="checkbox"/> Federal Tax search  | <input type="checkbox"/> Routine Motion(s)  | <input type="checkbox"/> Building Registration         | <input type="checkbox"/> Other _____       |

Keyword (Office Use Only) 811 S. 10th  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

Notice to Remediate  
Doc # 2036417092  
129  
Entered Date: \_\_\_\_\_ Emailed: \_\_\_\_\_

Advances: \$	<u>102.00</u>
20% Advance Charges: \$	_____
Research Fee \$	<u>25.00</u>
Scan Fee: \$	_____
Shipping Fee: \$	_____
Total Fee(s): \$	<u>127.00</u>
Completed Date:	<u>12-29-20</u>
Completed By:	<u>[Signature]</u>

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.

① page 2

**KLEIN THORPE AND JENKINS RUN SHEET**

**CONTACT: CAROL      312 984 6454      OR 312 984 6400**

**SCAN: NO      TO: cpinkston@ktjlaw.com**

**REVIEWED BY: CP**

**TODAY'S DATE: 11/28/2020**

**DATE COMPLETED: 12/29/2020**

**PARALEGAL'S INITIALS: SS**

**CLIENT NO.: 1849.510      REQUESTED BY: MAM      RETURN TO: CAROL**

**REVIEWED FOR FILING REQUIREMENTS: Yes**

**ENTERED IN RECORDED DOCUMENTS DATABASE: Yes**

**FEE REQUIRED: Yes-**

**PLEASE RESEARCH WITH THE COOK COUNTY RECORDER OF DEEDS**

DOCUMENT TYPE	ADDRESS/PIN
Notice to Remediate	811 S. 10 <sup>th</sup> Avenue PIN 15-10-438-005-0000

**INSTRUCTIONS:**

- **PLEASE eRECORD.**
- **BRING BACK TO CAROL**

Please call me if you have any questions

Thank you

Carol

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-514

Statement # 215559  
For Legal Services Rendered through December 31, 2020  
Demolition - 828 S. 18th Avenue

<b>Professional Fees</b>			Hours	Amount
12/3/2020	MAM	Review of noticing issues - mailing, publication and recording	0.30	57.00
12/4/2020	MAM	Review of publication notice; communications with Chicago Sun-Times, Village Free Press and Village staff re publication of statutory notice of demolition; consideration of legal issues re same; submit same for publication	0.60	114.00
12/4/2020	CPF	Review and further drafting of notice of publication; approve for publication	0.30	57.00
12/4/2020	CP	Communication with Public Notice Network regarding Publication Notice for 3 consecutive days for 828 S. 18th Avenue // PIN 15-10-330-024-0000 // 20024723NC	0.20	18.00
12/7/2020	MAM	Conference with Village Free Press re publication of hearing notice; review proofs re same	0.20	38.00
12/8/2020	CP	Update Fast Track Checklist and Service Tracker Checklist for 828 S. 18th Avenue // PIN 15-10-330-024-0000 // 20024723NC	0.40	36.00
12/30/2020	CP	Receipt of Recorded Notice to Remediate for 828 S. 18th Avenue // PIN 15-10-330-024-0000 // 20024723NC	0.10	9.00
12/30/2020	SJ	Receipt and review of recorded Notice to Remediate, process invoice, update KTJ recorded documents database re 828 S. 18th Ave	0.10	9.00
			<b>Total Fees:</b>	<b>338.00</b>

### Rate Summary

Michael A. Marr	1.10 hours at \$ 190.00/hr	209.00
Carmen P. Forte, Jr.	0.30 hours at \$ 190.00/hr	57.00
Carol Pinkston	0.70 hours at \$ 90.00/hr	63.00
Sarah Jeong	0.10 hours at \$ 90.00/hr	9.00

Total hours: 2.20

Total Fees: 338.00

**Detailed Disbursements**

12/29/2020 Recording Service Fee - Notice to Remediate

127.00 (1)

Total Disbursements: 127.00

**Total Current Billing: 465.00**

Previous Trust Balance: 0.00  
Change in Trust: 0.00  
Trust Balance: 0.00

Previous Balance Before Payments: 523.45  
Less Payment(s) Received: - 0.00  
Previous Balance Due: 523.45  
Total Current Billing: + 465.00

**Total Now Due: 988.45**

Michael T. Jurusik

① page 1



20 N. Clark St., Suite 850  
Chicago, IL. 60602  
PH: 312-782-7361  
Fax: 312-782-2838  
Amlegalchicago.com

12/29/20 226134

Date of Order: 12-29-20 Rush: \_\_\_\_\_

Case# \_\_\_\_\_

Client Ref: 1849.514

Client Email: \_\_\_\_\_

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc. \_\_\_\_\_
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee County
- Appellate Court(s)

*Karen Thompson & Jenkins*  
Ordered By: Carol

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Criminal Search     | <input type="checkbox"/> Civil Search       | <input type="checkbox"/> Fee Filing                    | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Felony Search       | <input type="checkbox"/> Judgment Search    | <input type="checkbox"/> Courtesy Copy - ST            | <input type="checkbox"/> Death Certificate |
| <input type="checkbox"/> Misdemeanor Search  | <input type="checkbox"/> Document Retrieval | <input type="checkbox"/> Courtesy Copy - FD            | <input type="checkbox"/> Marriage License  |
| <input type="checkbox"/> Traffic Search      | <input type="checkbox"/> Worker Comp Call   | <input type="checkbox"/> Estimate of Redemption        | <input type="checkbox"/> Assume Names      |
| <input type="checkbox"/> UCC Search - County | <input type="checkbox"/> Worker Comp Search | <input type="checkbox"/> Water Certification           | <input type="checkbox"/> Police Report     |
| <input type="checkbox"/> UCC Search - State  | <input type="checkbox"/> Motion(s)          | <input type="checkbox"/> Zoning                        | <input type="checkbox"/> Driver Abstract   |
| <input type="checkbox"/> State Tax Search    | <input type="checkbox"/> Non-Fee Filing     | <input checked="" type="checkbox"/> Record Document(s) | <input type="checkbox"/> Certified Copies  |
| <input type="checkbox"/> Federal Tax search  | <input type="checkbox"/> Routine Motion(s)  | <input type="checkbox"/> Building Registration         | <input type="checkbox"/> Other _____       |

Keyword (Office Use Only) 828 S. 18th Ave

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

Notice to Remediate  
Doc # 2036401063  
129

Entered Date: \_\_\_\_\_ Emailed: \_\_\_\_\_

Advances: \$ 102.00  
 20% Advance Charges: \$ \_\_\_\_\_  
 Research Fee \$ 25.00  
 Scan Fee: \$ \_\_\_\_\_  
 Shipping Fee: \$ \_\_\_\_\_  
 Total Fee(s): \$ 127.00  
 Completed Date: 12-29-20  
 Completed By: [Signature]

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.



## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-517

Statement # 215560  
For Legal Services Rendered through December 31, 2020  
Demolition - 18 S. 21st Avenue

Professional Fees	Hours	Amount
12/3/2020      MAM      Review of noticing issues - mailing, publication and recording	0.30	57.00
12/4/2020      MAM      Review of publication notice; communications with Chicago Sun-Times, Village Free Press and Village staff re publication of statutory notice of demolition; consideration of legal issues re same; submit same for publication	0.60	114.00
12/4/2020      CPF      Review and further drafting of notice of publication; approve for publication	0.30	57.00
12/4/2020      CP      Communication with Public Notice Network regarding Publication Notice for 3 consecutive days for 18 S. 21st Avenue // PIN 15-10-116-023-0000 // 20024726NC	0.20	18.00
12/7/2020      MAM      Conference with Village Free Press re publication of hearing notice; review proofs re same	0.20	38.00
12/8/2020      CP      Update Fast Track Checklist and Service Tracker Checklist for 18 S. 21st Avenue // PIN 15-10-116-023-0000 // 20024726NC	0.40	36.00
12/30/2020      CP      Receipt of Recorded Notice to Remediate for 18 S. 21st Avenue // PIN 15-10-116-023-0000 // 20024726NC	0.10	9.00
12/30/2020      SJ      Receipt and review of recorded Notice to Remediate, process invoice, update KTJ recorded documents database re 18 S. 21st Ave	0.10	9.00
<b>Total Fees:</b>		<b>338.00</b>

### Rate Summary

Michael A. Marrs	1.10 hours at \$ 190.00/hr	209.00
Carmen P. Forte, Jr.	0.30 hours at \$ 190.00/hr	57.00
Carol Pinkston	0.70 hours at \$ 90.00/hr	63.00
Sarah Jeong	0.10 hours at \$ 90.00/hr	9.00

Total hours: 2.20

Total Fees: 338.00

**Detailed Disbursements**

12/29/2020 Recording Service Fee -Notice to Remediate

127.00 <sup>(1)</sup>

Total Disbursements: 127.00

**Total Current Billing: 465.00**

Previous Trust Balance: 0.00  
Change in Trust: 0.00  
Trust Balance: 0.00

Previous Balance Before Payments: 318.20  
Less Payment(s) Received: - 0.00  
Previous Balance Due: 318.20  
Total Current Billing: + 465.00

**Total Now Due: 783.20**

Michael T. Jurusik

① page 1



20 N. Clark St., Suite 850  
Chicago, IL. 60602  
PH: 312-782-7361  
Fax: 312-782-2838  
Amlegalchicago.com

226133

Date of Order: 12/29/20 ~~11-28-20~~ Rush: \_\_\_\_\_

Case# \_\_\_\_\_

Client Ref: 1849.517

Client Email: \_\_\_\_\_

*Handwritten signature: Carol*  
Ordered By: Carol

- Cook
- Cook Suburban 2-6
- DuPage County
- McHenry County
- Winnebago County
- Federal Record Center
- IL. Industrial Commission
- State of Illinois
- Misc.
- Lake County
- Will County
- Kane County
- DeKalb County
- Kendall County
- Kankakee County
- Appellate Court(s)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Criminal Search     | <input type="checkbox"/> Civil Search       | <input type="checkbox"/> Fee Filing                    | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Felony Search       | <input type="checkbox"/> Judgment Search    | <input type="checkbox"/> Courtesy Copy - ST            | <input type="checkbox"/> Death Certificate |
| <input type="checkbox"/> Misdemeanor Search  | <input type="checkbox"/> Document Retrieval | <input type="checkbox"/> Courtesy Copy - FD            | <input type="checkbox"/> Marriage License  |
| <input type="checkbox"/> Traffic Search      | <input type="checkbox"/> Worker Comp Call   | <input type="checkbox"/> Estimate of Redemption        | <input type="checkbox"/> Assume Names      |
| <input type="checkbox"/> UCC Search - County | <input type="checkbox"/> Worker Comp Search | <input type="checkbox"/> Water Certification           | <input type="checkbox"/> Police Report     |
| <input type="checkbox"/> UCC Search - State  | <input type="checkbox"/> Motion(s)          | <input type="checkbox"/> Zoning                        | <input type="checkbox"/> Driver Abstract   |
| <input type="checkbox"/> State Tax Search    | <input type="checkbox"/> Non-Fee Filing     | <input checked="" type="checkbox"/> Record Document(s) | <input type="checkbox"/> Certified Copies  |
| <input type="checkbox"/> Federal Tax search  | <input type="checkbox"/> Routine Motion(s)  | <input type="checkbox"/> Building Registration         | <input type="checkbox"/> Other _____       |

Keyword (Office Use Only) 18 S. 21st Ave

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_ SSN: \_\_\_\_\_ DLN: \_\_\_\_\_ State: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Copies of:  Complaint  Answer  Amendment/Counter Claim  Disposition

Notice to Remedy

Doc # 2036417091

129

Entered Date: \_\_\_\_\_ Emailed: \_\_\_\_\_

Advances: \$ 102.00  
 20% Advance Charges: \$ \_\_\_\_\_  
 Research Fee \$ 25.00  
 Scan Fee: \$ \_\_\_\_\_  
 Shipping Fee: \$ \_\_\_\_\_  
 Total Fee(s): \$ 127.00  
 Completed Date: 12-29-20  
 Completed By: [Signature]

**IMPORTANT NOTE:** The accuracy of the information submitted by the requester will directly determine the accuracy of the search results. AM Legal Services, Inc. cannot be held liable for inaccuracies contained in public recorded information, databases accessed, or requests submitted by the subscriber. AM Legal Services, Inc. warrants only the exercise of reasonable care in the searching of public record databases.

① page 2

**KLEIN THORPE AND JENKINS RUN SHEET**

**CONTACT: CAROL 312 984 6454 OR 312 984 6400**

**SCAN: NO TO: cpinkston@ktjlaw.com**

**REVIEWED BY: CP** **TODAY'S DATE: 11/28/2020**  
**DATE COMPLETED: 12/29/2020**  
**PARALEGAL'S INITIALS: SJ**

**CLIENT NO.: 1849.517 REQUESTED BY: MAM RETURN TO: CAROL**

**REVIEWED FOR FILING REQUIREMENTS: Yes**  
**ENTERED IN RECORDED DOCUMENTS DATABASE: Yes**  
**FEE REQUIRED: Yes-**

**PLEASE RESEARCH WITH THE COOK COUNTY RECORDER OF DEEDS**

DOCUMENT TYPE	ADDRESS/PIN
Notice to Remediate	18 S 21st Ave PIN 15-10-116-023-0000

- INSTRUCTIONS:**
- **PLEASE eRECORD.**
  - **BRING BACK TO CAROL**

Please call me if you have any questions  
Thank you  
Carol

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-524

Statement # 215583

For Legal Services Rendered through December 31, 2020

Maywood v. Cristian R. Alexander - Lawsuit for 2020 Police Squad Property Damage - WC Benefits Reimbursement

<b>Professional Fees</b>			Hours	Amount
12/29/2020	MTJ	Partial preparation of complaint and summons for a Maywood lawsuit to be filed in Cook County Circuit Court against Cristian R. Alexander who is an uninsured motorist that caused \$13,159 in property damages to police squad and review 12-4-2020 Chief Talley memo and its attachments, a Maywood check request form, Area Towing Inc. DBA Payless Autobody Invoice and Illinois Traffic Crash Report re same and legal strategies for lawsuit, collection of judgment and filing judgment lien	0.50	95.00
			Total Fees:	<u>95.00</u>

**Rate Summary**

Michael T. Jurusik	0.50 hours at \$ 190.00/hr	95.00
Total hours:	<u>0.50</u>	Total Fees: <u>95.00</u>

**Total Current Billing:** 95.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	0.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 95.00</u>
		<b>Total Now Due:</b>	<u>95.00</u>

Michael T. Jurusik



February 10, 2021

Village of Maywood  
Attn: Mayor Edwenna Perkins  
40 Madison Street  
Maywood, Illinois 60153

IN ACCOUNT WITH  
KLEIN, THORPE AND JENKINS, LTD.  
20 NORTH WACKER DRIVE, SUITE 1660  
CHICAGO, ILLINOIS 60606-2903  
(312) 984-6400

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TO: KLEIN, THORPE AND JENKINS, LTD., for legal services rendered and expenses advanced during the month of December 2020 regarding Economic Redevelopment Matters and Miscellaneous Matters per the attached computer printouts:

1849/17-215565	TIF – Madison Street.....	\$ 2,824.63
1849/19-215594	TIF – Roosevelt Road.....	1,609.48
1849/47-215568	Real Estate Matters (ANLAP, Tax Reactivation) .....	3,002.80
1849/50-215569	Plan Commission / ZBA.....	570.00
1849/51-215570	Waste Transfer Station (Reimb. as of 3-19-2004) .....	1,234.00
1849/359-215578	Tax Deed / 415 Roosevelt Rd. (Roosevelt Road TIF – Reimb.).....	1,663.20
1849/417-215579	911 Dispatch Consolidation.....	57.00
1849/421-215580	Village Liens.....	76.00
1849/462-215546	Code Amendments.....	38.00
1849/497-215552	Zoning Matters .....	114.00
1849/470-215581	First Avenue Water Main & Easement Acquisition Project (Reimbursable from Madison St./Washington Blvd. TIF District).....	955.40
1849/497-215552	Zoning Matters .....	114.00
1849/520-215563	Access Living Project at 1910 & 1927 S. 5th Ave. and 1002 S. 6th Ave. (Reimbursable per Madison St./Fifth Ave. TIF District).....	198.00

**TOTAL DUE: \$ 12,456.51**

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-017

Statement # 215565  
For Legal Services Rendered through December 31, 2020  
TIF - Madison Street

Professional Fees		Hours	Amount
12/2/2020	MTJ	0.50	110.00
Receipt and review of executed copy of JRB Meeting Minutes dated 2-5-2020 (Madison St/Fifth Ave TIF District Meeting (12 year extension & First Amendment to TIF Plan) and update file re same; review status of First Avenue Water Main Improvements Project and execution of easement agreements by property owners; preparation of final version of ORDINANCE AUTHORIZING CERTAIN EXPENDITURES FROM THE MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND TO PAY FOR THE VILLAGE'S SHARE OF A FAÇADE IMPROVEMENT PROJECT (Awning Façade Improvements by Global Estates, LLC at 840 South 17th Avenue, Maywood, Illinois) for execution and processing by Village and Global Estates, LLC and preparation and sending of transmittal email with documents to and communication with Village Clerk's Office (Pavik) re same			
12/5/2020	MTJ	0.30	66.00
Preparation and sending of transmittal email with copy of KTJ December 4, 2020 Memorandum and its enclosures that were mailed to Each Person or Entity on Service List for Joint Review Board Members, Overlapping Taxing Districts and Interested Parties Registry in advance of the December 15, 2020 Public Hearings (enclosures consisted of: NOTICE OF PUBLIC HEARING TO CONSIDER THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, with EXHIBITS REPORT AND RECOMMENDATION NO. 2020-01 OF THE JOINT REVIEW BOARD REGARDING APPROVAL OF THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN DATED OCTOBER 21, 2020 FOR THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, dated November 13, 2020; NOTICE OF PUBLIC HEARING TO CONSIDER THE FIRST AMENDMENT TO			

REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, with EXHIBIT A through EXHIBIT C and REPORT AND RECOMMENDATION NO. 2020-02 OF THE JOINT REVIEW BOARD REGARDING APPROVAL OF THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN DATED JULY, 2020 FOR THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, dated November 13, 2020)

12/8/2020	MTJ	Preparation of AGENDA FOR TIF PUBLIC HEARING PORTION OF THE TUESDAY, DECEMBER 15, 2020 VILLAGE OF MAYWOOD SPECIAL BOARD MEETING RELATIVE TO FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR MADISON STREET / FIFTH AVENUE TIF DISTRICT; and partial preparation of documents for December 15, 2020 Public Hearing; review and edit ORDINANCE APPROVING A MINOR AMENDMENT TO THE FIRST AMENDMENT TO THE REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT and preparation of transmittal memo to Village Board Meeting re December 15, 2020 Public Hearing and additional steps to approve 12 Year Term Extension and First Amendment to TIF District Plan; conference call with Village staff (Smith and Myers) and Peterhansen (Hancock) re First Avenue Water Main Project	2.00	440.00
12/10/2020	MTJ	Preparation and sending of transmittal email with documents for the December 15, 2020 Public Hearing re 12 Year Extension of Term - First Amendment to Redevelopment Project and Plan for Madison Street/Fifth Avenue TIF District and 10 Year Report to and communication with Village staff and Kane McKenna re same and PowerPoint presentation for the December 15, 2020 Public Hearing; preparation for December 15, 2020 Public Hearing re same; preparation of memo to Person or Entity on Service List for Joint Review Board Members, Overlapping Taxing Districts and Interested Parties Registry re delivery of ORDINANCE NO. CO-2020-___: ORDINANCE APPROVING A MINOR AMENDMENT TO THE FIRST AMENDMENT TO THE REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT per TIF District Act; preparation of NOTICE OF AVAILABILITY OF THE UPDATED THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT for newspaper publication and mailing to each affected taxing district and each registrant on the Interested Parties	1.40	308.00

Date	Initials	Description	Hours	Amount
		Registry, and has been placed for publication in a newspaper of general circulation within the affected taxing district in accordance with Section 11-74.4-5(a) of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-5(a)		
12/14/2020	MTJ	Conference call with Village staff and Kane McKenna re December 15 public hearing for 12 year extension TIF District	0.30	66.00
12/16/2020	MTJ	Partial preparation of documents for December 29 Special Village Board Meeting re 12 Year Term Extension and First Amendment to Redevelopment Plan and Project for TIF District; review newspaper publication notice re approval of minor amendment of First Amendment to Redevelopment Plan and Project for TIF District on December 15 by Village Board and mailing to Interested Parties Registry	0.70	154.00
12/16/2020	CP	Preparation of Plat of Public Utility Easement - Water Main for NW Corner of 1st Ave / PINs 15-14-331-037-0000; 15-14-331-022-0000; 15-14-331-021-0000 and 15-14-331-038-0000 for presentation to Cook County Tax Map Department for pre-recording tax certification; preparation of document description form for Tax Map Department of same	0.20	18.00
12/17/2020	CP	Preparation of Plat of Public Utility Easement - Water Main for recording; preparation of Resolution R-2020-15, Owners' Signatures for Plat, and Plat of Public Utility Easement - Water Main for NW Corner of 1st Ave / PINs 15-14-331-037-0000; 15-14-331-022-0000; 15-14-331-021-0000 and 15-14-331-038-0000 for recording, preparation of delayed billing form and document description form for recording in CCRD, entry of property and document information into KTJ recorded documents database	0.90	81.00
12/18/2020	MTJ	Review and edit draft ORDINANCE NO. CO-2020-____; AN ORDINANCE DESIGNATING THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT; draft ORDINANCE NO. CO-2020-____; AN ORDINANCE APPROVING THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT RELATIVE TO A 12 YEAR TERM EXTENSION OF THE DURATION OF THE TIF DISTRICT, AN AMENDMENT TO THE TIF DISTRICT BUDGET TO INCREASE ESTIMATED REDEVELOPMENT PROJECT COSTS, AND AN AMENDMENT TO UPDATE AND EXPAND THE LIST OF	2.00	440.00

ELIGIBLE REDEVELOPMENT PROJECT COSTS  
 ALLOWED UNDER THE CURRENT VERSION OF THE  
 TIF ACT; draft ORDINANCE NO. CO-2020-\_\_\_\_; AN  
 ORDINANCE ADOPTING TAX INCREMENT FINANCING  
 FOR THE VILLAGE OF MAYWOOD MADISON STREET  
 / FIFTH AVENUE TAX INCREMENT FINANCING  
 DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN  
 ACCORDANCE WITH THE FIRST AMENDMENT TO  
 REDEVELOPMENT PROJECT AND PLAN FOR THE TIF  
 DISTRICT; preparation of Code Amendment Ordinance re  
 TIF District formation, TIF District Administrator and TIF  
 District operations and Interested Parties Registry and  
 review and edit transmittal memo to Village Board Meeting  
 re same;

12/21/2020	TPB	Review of Base EAV matter for 12 year extension of TIF District	0.20	44.00
12/21/2020	MTJ	Receipt and review of Certificate of Initial EAV Year (1996) issued by Cook County Clerk Office on February 16, 2010 re Madison Street - Fifth Avenue TIF (approval date: March 27, 1997) from Durham and communication with Durham re same and update Initial EAV reference in draft ORDINANCE NO. CO-2020-_____ AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF MAYWOOD TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT and update file re same	0.40	88.00
12/22/2020	TPB	Review of issues related to filing ordinances extending life of TIF District	0.20	44.00
12/22/2020	MTJ	Review file re filing of TIF District Ordinances re 12 Year Extension of Terms, First Amendments to Redevelopment Plans and Budgets and preparation and sending of transmittal email with TIF District Ordinances and Code Amendment Ordinance to and email communication with Village staff (Pavik and Thompkins) re process for execution and filing of certified copies of the Ordinances with the Cook County Clerk's Office	0.20	44.00
12/22/2020	CP	Continue updating KTJ recorded documents database for Plat of Public Utility Easement - Water Main for recording; preparation of Resolution R-2020-15, Owners' Signatures for Plat, and Plat of Public Utility Easement - Water Main for NW Corner of 1st Ave / PINs 15-14-331-037-0000; 15-14-331-022-0000; 15-14-331-021-0000 and 15-14-331-038-0000 documents database	0.10	9.00
12/24/2020	MTJ	Receipt and review of Chicago Sun Times Publication of Legal Notice for minor amendment to First Amendment to Redevelopment Plan and Project for Madison St./Fifth Ave. TIF District and update file re same	0.20	44.00

12/31/2020	MTJ	Receipt and review of certified copies of TIF District Ordinances and update file re same and preparation of transmittal letter to Cook County Clerk's Office re electronic filing of ORDINANCE NO. CO-2020-39 – AN ORDINANCE DESIGNATING THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT; ORDINANCE NO. CO-2020-40 – AN ORDINANCE APPROVING THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT RELATIVE TO A 12 YEAR TERM EXTENSION OF THE DURATION OF THE TIF DISTRICT, AN AMENDMENT TO THE TIF DISTRICT BUDGET TO INCREASE ESTIMATED REDEVELOPMENT PROJECT COSTS, AND AN AMENDMENT TO UPDATE AND EXPAND THE LIST OF ELIGIBLE REDEVELOPMENT PROJECT COSTS ALLOWED UNDER THE CURRENT VERSION OF THE TIF ACT; and ORDINANCE NO. CO-2020-41 -- AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT and preparation of FILING CERTIFICATE of County Clerk of Cook County, Illinois re same	0.80	176.00
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12/31/2020	CP	Preparation of transmittal correspondence for filing in Cook County Clerk's Tax Extension department of Ordinance No. CO-2020-39 - designating an additional 12 year term, Ordinance No. CO-2020-40 - approving First Amendment to Redevelopment Project and Plan, and Ordinance No. CO-2020-041 - Adopting TIF for Madison Street / Fifth Avenue Extension; Preparation of transmittal correspondence for filing in Cook County Clerk's Tax Extension Department of Ordinance No. CO-2020-42- designating an additional 12 year term, Ordinance No. CO-2020-43 - approving First Amendment to Redevelopment Project and Plan, and Ordinance No. CO-2020-044 - Adopting TIF for Roosevelt Road Extension;	0.20	18.00
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Total Fees: 2,150.00

**Rate Summary**

Thomas P. Bayer	0.40 hours at \$ 220.00/hr	88.00
Michael T. Jurusik	8.80 hours at \$ 220.00/hr	1,936.00
Carol Pinkston	1.40 hours at \$ 90.00/hr	126.00

Total hours: 10.60

Total Fees: 2,150.00

**Detailed Disbursements**

	Photocopies	228.40
12/4/2020	Postage - 3 envelopes @ 8.20 each	2.70 (1)
12/4/2020	Certified Mail - <sup>10</sup> <del>20</del> envelopes @ 8.20 each	82.00 (2)
12/4/2020	Envelopes - 23 9 X 12 at .45¢	5.18 (3)
12/16/2020	Postage - 1st Class	46.00 (4)
12/16/2020	Publication Notice Publications/Madison/Fifth TIF	300.00 (6)
12/16/2020	9x12 Envelopes	10.35 (5)
	<b>Total Disbursements:</b>	<u>674.63</u>

**Total Current Billing:** 2,824.63

Previous Trust Balance:	0.00	Previous Balance Before Payments:	11,055.52
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 0.00
Trust Balance:	<u>0.00</u>	Previous Balance Due:	11,055.52
		Total Current Billing:	<u>+ 2,824.63</u>

**Total Now Due:** 13,880.15

Michael T. Jurusik

**SPLIT COSTS BETWEEN 1849-17 AND 1849-19  
VILLAGE OF MAYWOOD  
MADISON STREET/FIFTH AVENUE (1849-17)  
and ROOSEVELT ROAD (1849-19)  
TAX INCREMENT FINANCING DISTRICT**

**December 4, 2020 Mailing**

**MAILING COSTS**

The following documents:

- Memorandum with:
  1. NOTICE OF PUBLIC HEARING TO CONSIDER THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, with EXHIBIT A through EXHIBIT C.
  2. REPORT AND RECOMMENDATION NO. 2020-01 OF THE JOINT REVIEW BOARD REGARDING APPROVAL OF THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN DATED OCTOBER 21, 2020 FOR THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, dated November 13, 2020.
  3. NOTICE OF PUBLIC HEARING TO CONSIDER THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, with EXHIBIT A through EXHIBIT C.
  4. REPORT AND RECOMMENDATION NO. 2020-02 OF THE JOINT REVIEW BOARD REGARDING APPROVAL OF THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN DATED JULY, 2020 FOR THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, dated November 13, 2020.

were sent to:

- All Overlapping Taxing Districts: delivery by Certified Mail, Return Receipt Requested
- Illinois Department of Commerce and Economic Opportunity: delivery by U.S. Mail
- Public Member of the Joint Review Board: delivery by U.S. Mail
- Any Other Person or Entity Listed on the Interested Parties Registry: delivery by U.S. Mail

Postage:	20 envelopes at \$8.20 each (Certified Mail)	\$ 164.00 <sup>(2)</sup>
Postage:	3 envelopes at \$1.80 each (1st Class U.S. Mail)	\$ 5.40 <sup>(1)</sup>
Envelopes:	23 9X12 envelopes at 45¢ each	\$ 10.35 <sup>(3)</sup>
	<b>TOTAL</b>	<b><u>\$ 179.75</u></b>

# VILLAGE OF MAYWOOD

## MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT (1849-17)

### December 16, 2020 Mailing

#### MAILING COSTS

The following documents:

- Memorandum dated December 16, 2020, with:
  - ORDINANCE NO. CO-2020-37: ORDINANCE APPROVING A MINOR AMENDMENT TO THE FIRST AMENDMENT TO THE REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT

were sent via First Class U.S. Mail to each person or entity on the Service List for:

- Joint Review Board Members
- Overlapping Taxing Districts
- Interested Parties Registry
- the Illinois Department of Commerce and Economic Opportunity

Postage:	23 envelopes at \$2.00 each (1st Class U.S. Mail)	\$ 46.00 (4)
Envelopes:	23 9X12 envelopes at 45¢ each	\$ 10.35 (5)
	<b>TOTAL</b>	<b>\$ 56.35</b>

⑥ page 1

Village Free Press

Village Free Press  
141 S. Oak Park Avenue  
Oak Park, Illinois 60302  
708-524-8300 Fax: 708-467-9066

**Invoice**  
Date: 11/27/2020

Bill To:  
Klein Thorpe and Jenkins, Ltd.  
Mike Jurusik  
20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606

Rep: Mary Ellen Nelligan  
maryellen@oakpark.com

INVOICE DATE	DUE DATE	INVOICE #	PO #	TERM
11/27/2020	12/27/2020	5101-M		Net 30
Publication	Issue	Ad Size	Ad Notes	Charges
Village Free Press Legals	Wednesday November 18, 2020	Legal Notice	Madison Avenue TIF 1 full page	\$300.00
Village Free Press Legals	Wednesday November 25, 2020	Legal Notice	Madison Avenue TIF 1 full page	\$0.00

----- Please detach & return the lower portion with your payment -----  
Please remit to: Village Free Press 141 S. Oak Park Avenue Oak Park, Illinois 60302

Invoice # 5101-M  
Due Date 12/27/2020  
Company # 88691

Bill To:  
Ordered By:  
Balance Due:

Please detach and return with payment

Klein Thorpe and Jenkins, Ltd.  
Klein Thorpe and Jenkins, Ltd.

Amount Enclosed

\$300.00

PLEASE DISREGARD IF PAYMENT HAS BEEN MADE

**Certificate of the Publisher**

Village Free Press, Inc. certifies that it is the publisher of Village Free Press. Village Free Press is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City/Village of Maywood, County of Cook, Township of Proviso, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published two time(s) in the Village Free Press, namely one time per week for two successive week(s). The first publication of the notice was made in the newspaper, dated and published on November 18, 2020, and the last publication of the notice was made in the newspaper dated and published on November 25, 2020. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Wednesday Journal, Inc. has signed this certificate by Michael Romain, its publisher, at Oak Park, Illinois, on November 25, 2020.

Village Free Press, Inc.

By: 

Michael Romain

Publisher





## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 31, 2021

Matter ID  
1849-019

Statement # 215594  
For Legal Services Rendered through December 31, 2020  
TIF - Roosevelt Road

Professional Fees			Hours	Amount
12/2/2020	MTJ	Receipt and review of executed copy of JRB Meeting Minutes dated 2-5-2020 (Roosevelt Road TIF District Meeting (12 year extension & First Amendment to TIF Plan) from Village Clerk's Office (Pavlik) and update file re same	0.20	44.00
12/8/2020	MTJ	Preparation of AGENDA FOR TIF PUBLIC HEARING PORTION OF THE TUESDAY, DECEMBER 15, 2020 VILLAGE OF MAYWOOD SPECIAL BOARD MEETING RELATIVE TO FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR ROOSEVELT ROAD TIF DISTRICT and preparation of documents for December 15, 2020 Public Hearing	0.80	176.00
12/10/2020	MTJ	Preparation and sending of transmittal email with documents for the December 15, 2020 Public Hearing re 12 Year Extension of Term - First Amendment to Redevelopment Project and Plan for Roosevelt Road TIF District and 10 Year Report to and communication with Village staff and Kane McKenna re same and PowerPoint presentation for the December 15, 2020 Public Hearing; preparation for December 15, 2020 Public Hearing re same	0.30	66.00
12/16/2020	MTJ	Partial preparation of documents for December 29 Special Village Board Meeting re 12 Year Term Extension and First Amendment to Redevelopment Plan and Project for TIF District	0.20	44.00
12/18/2020	MTJ	Review and edit draft ORDINANCE DESIGNATING THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT; draft ORDINANCE APPROVING THE FIRST AMENDMENT TO	2.00	440.00

REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT RELATIVE TO A 12 YEAR TERM EXTENSION OF THE DURATION OF THE TIF DISTRICT, AN AMENDMENT TO THE TIF DISTRICT BUDGET TO INCREASE ESTIMATED REDEVELOPMENT PROJECT COSTS, AND AN AMENDMENT TO UPDATE AND EXPAND THE LIST OF ELIGIBLE REDEVELOPMENT PROJECT COSTS ALLOWED UNDER THE CURRENT VERSION OF THE TIF ACT; draft AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT; preparation of Code Amendment Ordinance re TIF District formation, TIF District Administrator and TIF District operations and Interested Parties Registry and review and edit transmittal memo to Village Board Meeting re same

12/21/2020	TPB	Review of Base EAV matter for 12 Year Extension of TIF District	0.20	44.00
12/21/2020	MTJ	Receipt and review of Certificate of Initial EAV Year (1995) issued by Cook County Clerk Office on July 9, 2009 re Roosevelt Road TIF (approval date: March 27, 1997) from Durham and communication with Durham re same and update Initial EAV reference in draft ORDINANCE NO. CO-2020-_____ AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE ROOSEVELT ROAD TIF DISTRICT and update file re same	0.40	88.00
12/22/2020	TPB	Review of issues related to filing ordinances extending life of TIF District	0.20	44.00
12/22/2020	MTJ	Review file re filing of TIF District Ordinances re 12 Year Extension of Terms, First Amendments to Redevelopment Plans and Budgets and preparation and sending of transmittal email with TIF District Ordinances and Code Amendment Ordinance to and email communication with Village staff (Pavlik and Thompkins) re process for execution and filing of certified copies of the Ordinances with the Cook County Clerk's Office	0.20	44.00
12/31/2020	MTJ	Receipt and review of certified copies of TIF District Ordinances and update file re same and preparation of transmittal letter to Cook County Clerk's Office re electronic filing of ORDINANCE NO. CO-2020-42 – AN	0.80	176.00

ORDINANCE DESIGNATING THE VILLAGE OF ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT; ORDINANCE NO. CO-2020-43 – AN ORDINANCE APPROVING THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT RELATIVE TO A 12 YEAR TERM EXTENSION OF THE DURATION OF THE TIF DISTRICT, AN AMENDMENT TO THE TIF DISTRICT BUDGET TO INCREASE ESTIMATED REDEVELOPMENT PROJECT COSTS, AND AN AMENDMENT TO UPDATE AND EXPAND THE LIST OF ELIGIBLE REDEVELOPMENT PROJECT COSTS ALLOWED UNDER THE CURRENT VERSION OF THE TIF ACT; and ORDINANCE NO. CO-2020-44 – AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT FOR AN ADDITIONAL 12 YEAR TERM IN ACCORDANCE WITH THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE TIF DISTRICT and preparation of FILING CERTIFICATE of County Clerk of Cook County, Illinois re same

12/31/2020	CP	Preparation of transmittal correspondence for filing in Cook County Clerk's Tax Extension Department of Ordinance No. CO-2020-42- designating an additional 12 year term, Ordinance No. CO-2020-43 - approving First Amendment to Redevelopment Project and Plan, and Ordinance No. CO-2020-044 - Adopting TIF for Roosevelt Road Extension;	0.20	18.00
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Total Fees: 1,184.00

**Rate Summary**

Thomas P. Bayer	0.40 hours at \$ 220.00/hr	88.00
Michael T. Jurusik	4.90 hours at \$ 220.00/hr	1,078.00
Carol Pinkston	0.20 hours at \$ 90.00/hr	18.00
Total hours:	5.50	1,184.00
	Total Fees:	1,184.00

**Detailed Disbursements**

	Photocopies	110.60
12/4/2020	Postage	2.70 (1)
12/4/2020	Certified Mail	82.00 (2)

Klein, Thorpe and Jenkins, Ltd.

Page: 4  
Matter ID: 1849-019

12/4/2020 Office Supplies

5.18 (3)

12/16/2020 Publication  
Notice Publications - Roosevelt Rd. TIF

225.00 (4)

Total Disbursements: 425.48

**Total Current Billing: 1,609.48**

Previous Trust Balance: 0.00

Change in Trust: 0.00

Trust Balance: 0.00

Previous Balance Before Payments: 7,270.10

Less Payment(s) Received: - 0.00

Previous Balance Due: 7,270.10

Total Current Billing: + 1,609.48

**Total Now Due: 8,879.58**

Michael T. Jurusik

**SPLIT COSTS BETWEEN 1849-17 AND 1849-19  
VILLAGE OF MAYWOOD  
MADISON STREET/FIFTH AVENUE (1849-17)  
and ROOSEVELT ROAD (1849-19)  
TAX INCREMENT FINANCING DISTRICT**

**December 4, 2020 Mailing**

**MAILING COSTS**

The following documents:

- Memorandum with:
  1. NOTICE OF PUBLIC HEARING TO CONSIDER THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD MADISON STREET / FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, with EXHIBIT A through EXHIBIT C.
  2. REPORT AND RECOMMENDATION NO. 2020-01 OF THE JOINT REVIEW BOARD REGARDING APPROVAL OF THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN DATED OCTOBER 21, 2020 FOR THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT, dated November 13, 2020.
  3. NOTICE OF PUBLIC HEARING TO CONSIDER THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN FOR THE VILLAGE OF MAYWOOD ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, with EXHIBIT A through EXHIBIT C.
  4. REPORT AND RECOMMENDATION NO. 2020-02 OF THE JOINT REVIEW BOARD REGARDING APPROVAL OF THE FIRST AMENDMENT TO REDEVELOPMENT PROJECT AND PLAN DATED JULY, 2020 FOR THE ROOSEVELT ROAD TAX INCREMENT FINANCING DISTRICT, dated November 13, 2020.

were sent to:

- All Overlapping Taxing Districts: delivery by Certified Mail, Return Receipt Requested
- Illinois Department of Commerce and Economic Opportunity: delivery by U.S. Mail
- Public Member of the Joint Review Board: delivery by U.S. Mail
- Any Other Person or Entity Listed on the Interested Parties Registry: delivery by U.S. Mail

Postage:	20 envelopes at \$8.20 each (Certified Mail)	\$ 164.00 <sup>②</sup>
Postage:	3 envelopes at \$1.80 each (1st Class U.S. Mail)	\$ 5.40 <sup>①</sup>
Envelopes:	23 9X12 envelopes at 45¢ each	\$ 10.35 <sup>③</sup>
<b>TOTAL</b>		<b><u>\$ 179.75</u></b>

④ page 1

Village Free Press

Village Free Press  
141 S. Oak Park Avenue  
Oak Park, Illinois 60302  
708-524-8300 Fax: 708-467-9066

**Invoice**  
Date: 11/27/2020

Bill To:  
Klein Thorpe and Jenkins, Ltd.  
Mike Jurusik  
20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606

Rep: Mary Ellen Nelligan  
maryellen@oakpark.com

INVOICE DATE	DUE DATE	INVOICE #	PO #	TERM
11/27/2020	12/27/2020	5101-M		Net 30
Publication	Issue	Ad Size	Ad Notes	Charges
<del>Village Free Press Legals</del>	<del>Wednesday November 18, 2020</del>	<del>Legal Notice</del>	<del>Roosevelt Rd TIF 3/4 page</del>	<del>\$225.00</del>
<del>Village Free Press Legals</del>	<del>Wednesday November 25, 2020</del>	<del>Legal Notice</del>	<del>Roosevelt Rd TIF 3/4 page</del>	<del>\$0.00</del>
Village Free Press Legals	Wednesday November 18, 2020	Legal Notice	Roosevelt Rd TIF 3/4 page	\$225.00
Village Free Press Legals	Wednesday November 25, 2020	Legal Notice	Roosevelt Rd TIF 3/4 page	\$0.00

----- Please detach & return the lower portion with your payment -----  
Please remit to: Village Free Press 141 S. Oak Park Avenue Oak Park, Illinois 60302

Invoice # 5101-M  
Due Date 12/27/2020  
Company # 88691

Bill To:  
Ordered By:  
Balance Due:

Please detach and return with payment  
Klein Thorpe and Jenkins, Ltd.  
Klein Thorpe and Jenkins, Ltd.

Amount Enclosed

\$225.00

PLEASE DISREGARD IF PAYMENT HAS BEEN MADE

**Certificate of the Publisher**

Village Free Press, Inc. certifies that it is the publisher of Village Free Press. Village Free Press is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City/Village of Maywood, County of Cook, Township of Proviso, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published two time(s) in the Village Free Press, namely one time per week for two successive week(s). The first publication of the notice was made in the newspaper, dated and published on November 18, 2020, and the last publication of the notice was made in the newspaper dated and published on November 25, 2020. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Wednesday Journal, Inc. has signed this certificate by Michael Romain, its publisher, at Oak Park, Illinois, on November 25, 2020.

Village Free Press, Inc.

By:  \_\_\_\_\_

Michael Romain

Publisher





## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-047

Statement # 215568  
For Legal Services Rendered through December 31, 2020  
Real Estate Matters (ANLAP, Tax Reactivation)

Professional Fees			Hours	Amount
12/1/2020	MAM	Finalize closing documents re Bundle No. 3 - Diaz; communication with A. Smith re lien releases for same	1.30	247.00
12/2/2020	MTJ	Preparation of final versions of ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF CERTAIN REDEVELOPMENT AGREEMENTS AND AMENDING THE APPROVALS GIVEN IN ORDINANCE NO. CO-2019-08 APPROVING THE SALE AND CONVEYANCE OF CERTAIN SURPLUS VILLAGE-OWNED REAL PROPERTY COMMONLY KNOWN AS 4 SOUTH 20TH AVENUE, 126 SOUTH 13TH AVENUE, 203/205 SOUTH 15TH AVENUE, 711 SOUTH 9TH AVENUE, 431 SOUTH 14TH AVENUE, 1114 SOUTH 2ND AVENUE AND 1601 SOUTH 5TH AVENUE, MAYWOOD, ILLINOIS UNDER THE VILLAGE'S TAX REACTIVATION PROGRAM (BUNDLE NUMBER 1 AND BUNDLE NUMBER 2 AND 1601 SOUTH 5TH AVENUE, MAYWOOD, ILLINOIS) and Three (3) Redevelopment Agreements for execution and processing by Village and developer BP Opportunity Investments LLC and preparation and sending of transmittal email with documents to and communication with Village Clerk's Office (Pavlik) re same	0.50	95.00
12/2/2020	MAM	Finalize RDA re Diaz Bundle No. 3 sale; work on other closing issues re same; conference with A. Smith re same; communication to A. Smith re other outstanding issues re same	1.50	285.00
12/3/2020	MAM	Work on closing issues re 302 S. 7th Avenue property [Andrew Homes]	0.20	38.00
12/3/2020	CP	Revise MyDecs for Bundle #1 and #2 / Batelli Tax Reactivation	0.80	72.00
12/3/2020	CP	Revise MyDecs for Bundle #3 / Diaz	0.20	18.00
12/3/2020	CP	Review file; preparation of MyDec for address 1819 S.	1.00	90.00

Date	Initials	Description	Hours	Rate
		12th Ave; revise closing statement		
12/3/2020	CP	Communication with Preferred Surveyor regarding Boundary surveys for ANLAP of 1314 S 4th Avenue	0.10	9.00
12/3/2020	CP	Communication with Surveyor regarding Plat of Subdivision for 1819 S. 12th Ave	0.30	27.00
12/4/2020	MTJ	Receipt and review of executed copy of Ordinance No. CO-2020-36 re Revising RDAs for Bundle Sale 1 and 2 (4 South 20th Ave, 126 South 13th Ave, 203-205 South 15th Ave, 711 South 9th Ave, 431 South 14th Ave, 1114 South 2nd Ave, 1601 South 5th Ave) to Batelli Partners (BP Opportunity Investments) from Village Clerk's Office (Pavlik) and update closing files re same	0.20	38.00
12/4/2020	MAM	Communications with A. Smith and buyer re Batelli bundles closing issues	0.30	57.00
12/4/2020	MAM	Finalize documents for Diaz Bundle No. 3 closing; multiple communications with A. Smith re Diaz closing issues; compile and upload documents to Dropbox for closing and transmit same to Village	1.50	285.00
12/4/2020	CP	Revise MyDec for 302 S 7th Ave / Andrew Homes/ Tax Reactivation	0.30	27.00
12/4/2020	CP	Revise MyDecs for Bundle #3 / Diaz	0.30	27.00
12/5/2020	MAM	Receipt of executed ordinance revising Batelli Bundle sales	0.20	38.00
12/7/2020	MAM	Multiple communications with A. Smith re RDA for Diaz bundles, MYDecs, and other closing issues; revise RDA re Diaz and return same to A. Smith	0.50	95.00
12/9/2020	MTJ	Review status of Village Board approval of Plat of Resubdivision re 126 South 13th Avenue Property and work on finalizing Plat for filing with CCRD	0.20	38.00
12/9/2020	MAM	Research re plat of resubdivision approvals for 126 S. 13th [Batelli bundle no. 1]; work on finalizing Resolution approving same for execution by Village; research re legal description issue for Batelli	0.70	133.00
12/9/2020	CP	Research Sidwell Maps regarding Bundle #1 and #2 /Batelli parcel 15-10-231-041-0000 legal description discrepancy; communication with C. Cattau at Chicago Title regarding same	0.30	27.00
12/10/2020	MTJ	Receipt and review of executed Acknowledgement Page by Developer with certified copy of Resolution R-2020-41 re Resolution No. R-2020-41 re Approval of Plat of Resubdivision (Batelli's 5th Avenue Resubdivision) 1601 South 5th Avenue 11-4-2020 and update file re same	0.20	38.00
12/10/2020	MAM	Communications with A. Smith re title work for 1 S. 21st Avenue property tax reactivation sale; initiate ordering of	0.20	38.00

		same		
12/10/2020	MAM	Communications with A. Smith re title work for 1243 S. 5th Avenue property tax reactivation sale; initiate ordering of same	0.20	38.00
12/10/2020	MAM	Work on issues re legal description of property in Batelli Bundle 1	0.30	57.00
12/11/2020	MAM	Facilitate title order for 1 S. 21st Avenue property tax reactivation sale; communication to A. Smith re placement of order	0.20	38.00
12/11/2020	MAM	Facilitate title order for 1243 S. 5th Avenue property tax reactivation sale; communication to A. Smith re placement of order	0.20	38.00
12/11/2020	CP	Communication with Chicago Title regarding quote for title commitment for 1243 S 5th Avenue property // PIN 15-14-120-015-0000 / Tax Reactivation	0.20	18.00
12/11/2020	CP	Communication with Chicago Title regarding quote for title commitment for 1 S 21st Avenue property // PIN 15-10-117-001-0000 / Tax Reactivation	0.20	18.00
12/21/2020	MAM	Check on status of tax clearance - 1314 S. 4th Avenue property	0.10	19.00
12/21/2020	MAM	Check on status of tax clearance - 1819 S. 12th Avenue property	0.10	19.00
12/29/2020	MAM	Review of executed docs for 1215-1217 S. 7th Avenue property for submission to title company; attention to issues related to same	0.40	76.00
12/29/2020	CP	Review executed closing documents for 1215-1217 S. 7th Avenue; preparation of same for submittal to Chicago Title for recording; review file for site plan for RDA	1.20	108.00
12/29/2020	CP	Review executed closing documents for Bundle #3 / Diaz; preparation of same for submittal to Chicago Title for recording	1.20	108.00
12/29/2020	CP	Review executed closing documents for Bundle #1 and #2 /Batelli; preparation of same for submittal to Chicago Title for recording	1.60	144.00
12/29/2020	SJ	Further preparation of closing binder	1.00	90.00
12/29/2020	SJ	Update file re Bundle #1 and #2/Batelli - 4 S. 20th Avenue and 126 S. 13th Avenue and 203-205 15th Avenue	0.60	54.00
12/30/2020	CP	Review file; research status of property taxes for 1314 S. 4th Avenue; preparation of 21-95 Letter to clear taxes for 1998 - 2002 for same	0.60	54.00
12/30/2020	CP	Review file; research status of property taxes for 1819 S. 12th Avenue; preparation of 21-95 Letter to clear taxes for	0.60	54.00

2004-2005 for same

12/30/2020	SJ	Update file re Bundle #1 and #2/Batelli - 711 S. 9th Ave., 431 S. 14th Ave, 1114 S. 2nd Ave.	1.50	135.00
12/30/2020	SJ	Update file re Bundle #1 and #2/Batelli - 711 S. 9th Ave., 431 S. 14th Ave., 1114 S. 2nd Ave.	1.00	90.00
12/30/2020	SJ	Update file re Bundle #1 and #2/Batelli - 1601 S. 15th Avenue and documents covering all properties	1.00	90.00
			<b>Total Fees:</b>	<u>2,970.00</u>

**Rate Summary**

Michael T. Jurusik	1.10 hours at \$ 190.00/hr	209.00
Michael A. Marrs	7.90 hours at \$ 190.00/hr	1,501.00
Carol Pinkston	8.90 hours at \$ 90.00/hr	801.00
Sarah Jeong	5.10 hours at \$ 90.00/hr	459.00
<b>Total hours:</b>	<u>23.00</u>	<b>Total Fees:</b> <u>2,970.00</u>

**Detailed Disbursements**

Photocopies	32.80
<b>Total Disbursements:</b>	<u>32.80</u>

**Total Current Billing:** 3,002.80

Previous Trust Balance:	0.00	Previous Balance Before Payments:	13,183.50
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 0.00
Trust Balance:	<u>0.00</u>	Previous Balance Due:	13,183.50
		Total Current Billing:	<u>+ 3,002.80</u>
		<b>Total Now Due:</b>	<u>16,186.30</u>

Michael T. Jurusik

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-050

Statement # 215569  
For Legal Services Rendered through December 31, 2020  
Plan Commission/ZBA

Professional Fees	Hours	Amount
12/8/2020     MAM     Review and edit findings of fact re parking pad at 1421 S. 18th Avenue property; multiple communications with E. Lara re same	1.50	285.00
12/22/2020     MTJ     Review and edit ORDINANCE NO. CO-2021-___: ORDINANCE APPROVING A SPECIAL USE RELATIVE TO PARKING IN A RESIDENTIAL FRONT YARD (1421 South 18th Avenue)	0.20	38.00
12/22/2020     MAM     Draft Ordinance approving special use for parking pad at 1421 S. 18th Avenue property; draft cover memo to Village re same	1.30	247.00
Total Fees:		570.00

### Rate Summary

Michael T. Jurusik	0.20 hours at \$ 190.00/hr	38.00
Michael A. Marrs	2.80 hours at \$ 190.00/hr	532.00
Total hours:	3.00	Total Fees: 570.00

**Total Current Billing:** 570.00

	Previous Balance Before Payments:	4,481.00
Previous Trust Balance:	Less Payment(s) Received:	- 0.00
Change in Trust:	Previous Balance Due:	4,481.00
Trust Balance:	Total Current Billing:	+ 570.00
	<b>Total Now Due:</b>	<b>5,051.00</b>

Michael T. Jurusik

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-051

Statement # 215570  
For Legal Services Rendered through December 31, 2020  
Waste Transfer Station (Reimbursable as of 3/19/04)

<b>Professional Fees</b>			Hours	Amount
12/1/2020	MTJ	Preparation and sending of transmittal email with proposed edits to November 19, 2020 confidential letter from Roy Strom re potential sale of business and reduction of notice period for transfer of business and communication with Norfleet re same	0.30	66.00
12/8/2020	MTJ	Review Host Agreement file and preparation of Second Addendum To Host Community Benefit Agreement Between The Village Of Maywood, Cook County, Illinois And Greenwood Transfer, LLC For A Solid Waste Transfer Facility Located At 1201 Greenwood Avenue, Maywood, Illinois, approving Resolution and transmittal memo to Village Board re request for same and communication with Village staff re certified copies of 2003 approving Resolution re Host Agreement and 2014 approving Resolution for Addendum to Host Agreement	1.70	374.00
12/9/2020	MTJ	Receipt and review of certified copy of Resolution No. R-03-21 re Approval of Host Community Benefit Agreement with Greenwood Transfer LLC dated 4-7-2003, Regular Village Board Meeting Minutes dated 7-15-14 re approval of Addendum to Community Benefit Host Agreement with Greenwood Transfer LLC at 1201 Greenwood Avenue, Maywood and update file re same	0.30	66.00
12/10/2020	DGW	Receipt, review and analysis of communications and document regarding Host Agreement issues; provide opinion.	0.40	88.00
12/16/2020	MTJ	Review final version of Second Addendum to Host Fee Agreement with Greenwood Transfer LLC (Roy Strom) and approving Resolution and preparation and sending of transmittal email with same to and communication with Village Clerk's Office (Pavlik) re execution of same; receipt and review of 14 day notice letter from Greenwood re potential sale of 100% stock ownership, review and	0.70	154.00

		communication from Brooks re same and update file re same		
12/18/2020	MTJ	Receipt and review of executed, certified copy of Resolution No. R-2020-49 re Second Addendum to Host Agreement (14 Day Notice of Change in Ownership or Assignment) Greenwood Transfer LLC at 1201 Greenwood Avenue property from Village Clerk's Office (Pavlik) and update file re same; receipt and review of Transfer of Ownership Letter dated December 15, 2020 and communications with Norfleet, Brooks and attorney for Greenwood Transfer LLC re process for approval of Transfer of Ownership Letter and update to Letter re removing confidentiality provision re Letter and Host Agreement; preparation of December 29 Special Village Board Meeting agenda item (MOTION TO AUTHORIZE THE EXECUTION OF A LETTER DATED DECEMBER 15, 2020 ISSUED BY GREENWOOD TRANSFER, LLC PROVIDING 14-DAY NOTICE OF THE PURCHASE OF ONE HUNDRED PERCENT OF THE CORPORATE STOCK OF GREENWOOD TRANSFER, LLC BY LAKESHORE RECYCLING SYSTEMS, LLC AND APPROVING THE STOCK SALE TRANSACTION AND ASSUMPTION OF ALL OBLIGATIONS BY LAKESHORE RECYCLING SYSTEMS, LLC UNDER THE HOST COMMUNITY BENEFIT AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS AND GREENWOOD TRANSFER, LLC FOR A SOLID WASTE TRANSFER FACILITY LOCATED AT 1201 GREENWOOD AVENUE, MAYWOOD, ILLINOIS) and confidential memo to Village Board re approval of Transfer of Ownership Letter dated December 15, 2020	1.50	330.00
12/22/2020	MTJ	Communication with attorney for Greenwood Transfer, LLC re confirmation of Village receipt of Approval - Confirmation Letter / 14-Day Notice of the Purchase of One Hundred Percent of the Corporate Stock of Greenwood Transfer, LLC by Lakeshore Recycling Systems, LLC and addition of same to December 29 Special Village Board Meeting for Village approval and preparation and sending of transmittal email to and communication with Village staff re execution of Approval - Confirmation Letter for December 30 closing	0.50	110.00
12/29/2020	MTJ	Receipt and review of Confirmation Letter (fully executed) re Village Approval of 100% Stock Sale of Greenwood Transfer LLC to LakeShore Recycling Systems LLC and Takeover of Host Benefit Agreement (Greenwood Transfer Station) and update file re same	0.20	44.00

Total Fees: 1,232.00

**Rate Summary**

Dennis G. Walsh	0.40 hours at \$ 220.00/hr	88.00
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Michael T. Jurusik	5.20 hours at \$ 220.00/hr	1,144.00
Total hours:	<u>5.60</u>	Total Fees: <u>1,232.00</u>

**Detailed Disbursements**

Photocopies	2.00
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Total Disbursements:	<u>2.00</u>
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<b>Total Current Billing:</b>	<b><u>1,234.00</u></b>
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Previous Trust Balance:	0.00
Change in Trust:	<u>0.00</u>
Trust Balance:	<u>0.00</u>

Previous Balance Before Payments:	110.00
Less Payment(s) Received:	<u>- 0.00</u>
Previous Balance Due:	110.00
Total Current Billing:	<u>+ 1,234.00</u>
<b>Total Now Due:</b>	<b><u>1,344.00</u></b>

Michael T. Jurusik

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60608  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-359

Statement # 215578  
For Legal Services Rendered through December 31, 2020  
Tax Deed / 415 Roosevelt Rd. (Roosevelt Road TIF -- Reimb.)

Professional Fees	Hours	Amount
12/1/2020     JAW     Draft revised continuance Order at Judge's request; correspondence with court clerk re same	0.30	57.00
12/5/2020     MTJ     Communications with Perkins re Perkins request for copies of all litigation documents filed by objector to court-issued tax deeds and partial preparation of response to same	0.30	57.00
12/8/2020     JAW     Correspondence with Judge Karkula Chambers re Order for 2018COTD4238	0.20	38.00
12/9/2020     JAW     Identify and assemble documents requested by Mayor re 415 Roosevelt Road; 2170 S. 5th Avenue tax deed lawsuits; preparation of Memo to Mayor re tax deed litigation documents and current status of litigation	5.00	950.00
12/10/2020    JAW     Identify and collect documents requested by Village; draft memo to Mayor re requested documents and case status update	2.50	475.00
12/14/2020    MTJ     Review status of tax deed litigation and review and edit status memo to Village Board re same	0.20	38.00
	<b>Total Fees:</b>	<u>1,615.00</u>

### Rate Summary

Michael T. Jurusik	0.50 hours at \$ 190.00/hr	95.00
John Allen Wall	8.00 hours at \$ 190.00/hr	1,520.00
	<b>Total hours:</b> <u>8.50</u>	<b>Total Fees:</b> <u>1,615.00</u>

### Detailed Disbursements

Photocopies	48.20
	<b>Total Disbursements:</b> <u>48.20</u>

		<b>Total Current Billing:</b>	<u>1,663.20</u>
<hr/>			
		Previous Balance Before Payments:	71.10
Previous Trust Balance:	0.00	Less Payment(s) Received:	- 0.00
Change in Trust:	<u>0.00</u>	Previous Balance Due:	71.10
		Total Current Billing:	+ <u>1,663.20</u>
Trust Balance:	<u>0.00</u>		
		<b>Total Now Due:</b>	<u>1,734.30</u>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-417

Statement # 215579  
For Legal Services Rendered through December 31, 2020  
911 Dispatch Consolidation

<b>Professional Fees</b>			Hours	Amount
12/10/2020	MTJ	Receipt and review of December 17 Agendas for IKE 911 Dispatch Center JETSB and Operating Board meetings and review status of collective bargaining agreement / labor contract negotiations for IKE 911 Center personnel and update file re same	0.30	57.00
			Total Fees:	<u>57.00</u>

		<b>Rate Summary</b>	
Michael T. Jurusik		0.30 hours at \$ 190.00/hr	57.00
	Total hours:	<u>0.30</u>	Total Fees: <u>57.00</u>

<b>Payments</b>		
12/3/2020	Payment	57.00
12/29/2020	Payment	1,083.60
		Total Payments: <u>1,140.60</u>

**Total Current Billing:** 57.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,140.60
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 1,140.60</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 57.00</u>

**Total Now Due:** 57.00

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-421

Statement # 215580  
For Legal Services Rendered through December 31, 2020  
Village Liens

<b>Professional Fees</b>			Hours	Amount
12/21/2020	MTJ	Receipt and review of title commitment and request for reduction of three Village liens re sale of 1207 South 17th Avenue (Unit "A") and communication from attorney re release of Village lien amounts and issuance of transfer stamps for December 23 closing and preparation and sending of transmittal email with documents to and communication with Village staff re same	0.40	76.00
			Total Fees:	<u>76.00</u>

<b>Rate Summary</b>			
Michael T. Jurusik		0.40 hours at \$ 190.00/hr	76.00
	Total hours:	<u>0.40</u>	Total Fees: <u>76.00</u>

<b>Payments</b>		
12/3/2020	Payment	133.00
12/3/2020	Payment	266.00
12/3/2020	Payment	57.00
		Total Payments: <u>456.00</u>

		<b>Total Current Billing:</b>	<u>76.00</u>
<hr/>			
		Previous Balance Before Payments:	456.00
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 456.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 76.00</u>
Trust Balance:	<u>0.00</u>		
		<b>Total Now Due:</b>	<u>76.00</u>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-462

Statement # 215546  
For Legal Services Rendered through December 31, 2020  
Code Amendments

<b>Professional Fees</b>			Hours	Amount
12/31/2020	MTJ	Receipt and review of certified copy of Ordinance No. CO-2020-45 re Code Amendment New Section 36.10 (TIF Districts) & Relocation of Section 38.01 (Interested Parties Registries) and update file re same	0.20	38.00
			Total Fees:	<u>38.00</u>

<b>Rate Summary</b>			
Michael T. Jurusik		0.20 hours at \$ 190.00/hr	38.00
	Total hours:	<u>0.20</u>	Total Fees: <u>38.00</u>

<b>Payments</b>		
6/28/2020	Payment	801.00
9/9/2020	Payment	217.00
12/29/2020	Payment	4,351.80
		Total Payments: <u>5,369.80</u>

**Total Current Billing:** 38.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	5,957.80
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 5,369.80
Trust Balance:	<u><u>0.00</u></u>	Previous Balance Due:	588.00
		Total Current Billing:	+ <u>38.00</u>
		<b>Total Now Due:</b>	<u><u>626.00</u></u>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-8400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-497

Statement # 215552  
For Legal Services Rendered through December 31, 2020  
Zoning Matters

<b>Professional Fees</b>			Hours	Amount
12/28/2020	MAM	Multiple communications with E. Lara re zoning notice issue	0.60	114.00
			Total Fees:	<u>114.00</u>

<b>Rate Summary</b>		
Michael A. Marrs	0.60 hours at \$ 190.00/hr	114.00
Total hours:	<u>0.60</u>	Total Fees: <u>114.00</u>

<b>Payments</b>		
12/3/2020	Payment	551.00
12/3/2020	Payment	338.00
12/3/2020	Payment	114.00
12/3/2020	Payment	57.00
		Total Payments: <u>1,060.00</u>

**Total Current Billing:** 114.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,060.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 1,060.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 114.00</u>

**Total Now Due:** 114.00

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-470

Statement # 215581

For Legal Services Rendered through December 31, 2020

First Avenue Water Main & Easement Acquisition Project (Reimbursable from Madison Street/Washington Blvd. TIF District)

<b>Professional Fees</b>			<b>Hours</b>	<b>Amount</b>
12/2/2020	MAM	Finalize updates to pending easements list; transmit same to all parties; finalize opinion re necessity of W-9's for payment to property owners; transmit same to all parties	1.40	308.00
12/3/2020	MTJ	Review of legal issues re obtaining executed easements from property owners and status of project	0.20	44.00
12/3/2020	MAM	Consideration of legal issues related to easement signatures; communications with Village Engineer re finalizing easement signature collection project	0.40	88.00
12/8/2020	MAM	Conference call with Village staff and engineer re First Avenue Water Main Improvement Project easement issues; preparation for same	1.00	220.00
12/11/2020	MAM	Work on payment issues - First Avenue Water Main Improvement Project easement properties; communications with Village staff re same; receipt and review of field visit log to easement properties from Village Engineer	0.70	154.00
12/15/2020	MAM	Research re ownership of Parcel 18; create revised signature page for same and transmit to Village Engineer	0.60	132.00
			<b>Total Fees:</b>	<b>946.00</b>

**Rate Summary**

Michael T. Jurusik	0.20 hours at \$ 220.00/hr	44.00
Michael A. Marrs	4.10 hours at \$ 220.00/hr	902.00
<b>Total hours:</b>	<b>4.30</b>	<b>Total Fees: 946.00</b>

**Detailed Disbursements**

Photocopies 9.40

Total Disbursements: 9.40

**Total Current Billing: 955.40**

Previous Trust Balance: 0.00  
Change in Trust: 0.00  
Trust Balance: 0.00

Previous Balance Before Payments: 3,682.23

Less Payment(s) Received: - 0.00

Previous Balance Due: 3,682.23

Total Current Billing: + 955.40

**Total Now Due: 4,637.63**

Michael T. Jurusik

## Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312)984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID: 1849-497

Statement # 215552  
For Legal Services Rendered through December 31, 2020  
Zoning Matters

<b>Professional Fees</b>			<b>Hours</b>	<b>Amount</b>
12/28/2020	MAM	Multiple communications with E. Lara re zoning notice issue	0.60	114.00
			<b>Total Fees:</b>	<u>114.00</u>

<b>Rate Summary</b>			
Michael A. Marrs		0.60 hours at \$ 190.00/hr	114.00
	<b>Total hours:</b>	<u>0.60</u>	<b>Total Fees:</b> <u>114.00</u>

### Payments

12/3/2020	Payment	551.00
12/3/2020	Payment	338.00
12/3/2020	Payment	114.00
12/3/2020	Payment	57.00
<b>Total Payments:</b>		<u>1,060.00</u>

		<b>Total Current Billing:</b>	<u>114.00</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,060.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 1,060.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 114.00</u>
		<b>Total Now Due:</b>	<u>114.00</u>

Michael T. Jurusik

**Klein, Thorpe and Jenkins, Ltd.**

20 N. Wacker Drive  
Suite 1660  
Chicago, IL 60606  
(312) 984-6400

Village of Maywood  
Mayor Edwenna Perkins  
40 Madison Street  
Maywood, IL 60153

Statement Date: January 30, 2021

Matter ID  
1849-520

Statement # 215563  
For Legal Services Rendered through December 31, 2020  
Access Living Project at 1910 & 1927 S. 5th Ave. and 1002 S. 6th Ave.  
(Reimbursable per Madison Street / Fifth Avenue TIF District)

<b>Professional Fees</b>			<b>Hours</b>	<b>Amount</b>
12/2/2020	MTJ	Preparation of final versions of RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AUTHORIZATION, ACKNOWLEDGMENT AND INDEMNIFICATION FOR GROUND PENETRATION WORK AND TEMPORARY ACCESS AGREEMENT (1002 South 6th Avenue, a/k/a 600 Madison, Maywood, Illinois) - Access Health & Housing, LLC) and AUTHORIZATION, ACKNOWLEDGMENT AND INDEMNIFICATION FOR GROUND PENETRATION WORK AND TEMPORARY ACCESS AGREEMENT (1002 South 6th Avenue, a/k/a 600 Madison, Maywood, Illinois) - Access Health & Housing, LLC) as approved by Village Board and transmit same to Village Clerk's Office (Pavlik) for adding vote and execution by Village and developer	0.50	110.00
12/4/2020	MTJ	Receipt and review of executed copy of Resolution No. R-2020-47 re Approval of Temporary Access Agreement for Environmental Assessment Work (Access Health & Housing LLC - 1002 South 6th Avenue & 600 Madison Street) from Village Clerk's Office (Pavlik) and update file re same	0.20	44.00
12/14/2020	MTJ	Receipt and review of fully executed version of Temporary Access Agreement re Access Health Project at 1002 to 1010 South 6th Avenue (Developer: IFF) and update file re same	0.20	44.00
			<b>Total Fees:</b>	<u>198.00</u>

<b>Rate Summary</b>			
Michael T. Jurusik		0.90 hours at \$ 220.00/hr	198.00
	Total hours:	<u>0.90</u>	Total Fees: <u>198.00</u>

		<b>Total Current Billing:</b>	<u>198.00</u>
<hr/>			
		Previous Balance Before Payments:	2,570.00
Previous Trust Balance:	0.00	Less Payment(s) Received:	- <u>0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	2,570.00
		Total Current Billing:	+ <u>198.00</u>
Trust Balance:	<u>0.00</u>		
		<b>Total Now Due:</b>	<u>2,768.00</u>

Michael T. Jurusik

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Accu-tron Computer Service

**SPECIFIC ACTION REQUESTED:** Payment approval of the invoice dated #INV212019 for computer consulting services for the month of February 2021.

**RECOMMENDATION:** It is recommendation that the total payments of \$6,300.00 be approved for payment. The expense account to be charged: 01-18-51700.

AccuTron Systems, Inc.

125 N. Halsted Street  
Suite 303A  
IL 60661

# Invoice

Date	Invoice #
2/11/2021	212019

<b>Bill To</b>
Village of Maywood 40 Madison Street Maywood, IL 60153

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Computer Consulting Services for the Month of February 2021 Computer Consulting Services for the week ending February 5, 2021 Computer Consulting Services for the week ending February 12, 2021 Computer Consulting Services for the week ending February 19, 2021 Computer Consulting Services for the week ending February 26, 2021	6,300.00	6,300.00
		<b>Total</b>	\$6,300.00

**Recommended To Be Paid**

Dept. Head: Willie Noyles

Expense Acct: \_\_\_\_\_

Date: 2-11-21 PO # \_\_\_\_\_

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Allied Waste Service

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoices for garbage and roll off services for the month of December 2020 and January 2021.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
0551-015044608	12/31/2020	\$154,895.00
0551-015081410	01/31/2021	\$9,041.30

**RECOMMENDATION:** It is recommendation that the total payments of \$163,936.30 be approved for payment. The expense account to be charged: 41-55-574.00.



5050 W. Lake Street  
Melrose Park IL 60160-27666

**Customer Service** (708) 345-7050  
RepublicServices.com/Support

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**Account Number** 3-0551-0010051  
**Invoice Number** 0551-015044608  
**Invoice Date** December 31, 2020  
**Past Due on 12/31/20** \$464,685.00  
**Payments/Adjustments** -\$309,790.00  
**Current Invoice Charges** \$154,895.00

<b>Total Amount Due</b> <b>\$309,790.00</b>	<b>Payment Due Date</b> <b>Past Due</b>
--	--

**PAYMENTS/ADJUSTMENTS**

Description	Reference	Amount
Payment - Thank You 12/22	103978	-\$154,895.00
Payment - Thank You 12/22	103978	-\$154,895.00

**CURRENT INVOICE CHARGES**

Description	Reference	Quantity	Unit Price	Amount
<b>Contract: 10051 Village Of Maywood (C4)</b>				
Disposal/Recycling 12/31		1.0000	\$41,525.00	\$41,525.00
Recycling Service 12/01-12/31		1.0000	\$15,300.00	\$15,300.00
Residential Service 12/01-12/31		1.0000	\$80,590.00	\$80,590.00
Yardwaste Service 12/01-12/31		1.0000	\$17,480.00	\$17,480.00

**CURRENT INVOICE CHARGES, Due by January 25, 2021** **\$154,895.00**

**Recommended To Be Paid**

**Dept.Head:** William Nguyen

**Expense Acct:** \_\_\_\_\_

**Date:** 2-6-21 **PO #** \_\_\_\_\_

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<b>Past Due</b>	<b>30 Days</b> \$154,895.00	<b>60 Days</b> \$0.00	<b>90+ Days</b> \$0.00
-----------------	--------------------------------	--------------------------	---------------------------



5050 W. Lake Street  
Melrose Park IL 60160-27666

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested

VILLAGE OF MAYWOOD  
ATTN: TANIKA  
40 MADISON ST  
MAYWOOD IL 60153-2323

**Total Amount Due** \$309,790.00  
**Payment Due Date** Past Due  
**Account Number** 3-0551-0010051  
**Invoice Number** 0551-015044608

For Billing Address Changes  
Check Box and Complete Reverse

Make Checks Payable To:

REPUBLIC SERVICES #551  
PO BOX 9001154  
LOUISVILLE KY 40290-1154



5050 W. Lake Street  
Melrose Park IL 60160-27666

**Customer Service** (708) 345-7050  
RepublicServices.com/Support

**Important Information**

With My Republic Services, you can easily pay your bill, schedule a pickup and more. Sign up today at RepublicServices.com/MyAccount

**Account Number** 3-0551-3003652  
**Invoice Number** 0551-015081410  
**Invoice Date** January 31, 2021  
**Previous Balance** \$20,105.12  
**Payments/Adjustments** -\$20,105.12  
**Current Invoice Charges** \$9,041.30

<b>Total Amount Due</b> <b>\$9,041.30</b>	<b>Payment Due Date</b> <b>February 25, 2021</b>
--	---

**PAYMENTS/ADJUSTMENTS**

Description	Reference	Amount
Payment - Thank You 01/28	104200	-\$20,105.12

**CURRENT INVOICE CHARGES**

Description	Reference	Quantity	Unit Price	Amount
<b>Vlg Of Maywood Public Works 2nd Ave &amp; Wilcox Rd CSA S158602</b>				
<b>Maywood, IL Contract: 10051 (C2)</b>				
<b>1 Waste Container 20 Cu Yd, On Call Service</b>				
Extra Tonnage 01/05	1019670	1.8600Tons	\$57.90	\$107.69
Receipt Number 32032				
Extra Tonnage 01/05	1019814	1.5100Tons	\$57.90	\$87.43
Receipt Number 32033				
Pickup Service 01/05	Full	1.0000	\$508.00	\$508.00
Receipt Number 32032				
Pickup Service 01/05	Full	1.0000	\$508.00	\$508.00
Receipt Number 32033				
Pickup Service 01/05	Full	1.0000	\$508.00	\$508.00
Receipt Number 32034				
Pickup Service 01/05	Full	1.0000	\$508.00	\$508.00
Receipt Number 32035				
Pickup Service 01/05	Full	1.0000	\$508.00	\$508.00
Receipt Number 30984				
Pickup Service 01/13	Full	1.0000	\$508.00	\$508.00
Receipt Number 48951				
Pickup Service 01/13	Full	1.0000	\$508.00	\$508.00
Receipt Number 48952				
Pickup Service 01/13	Full	1.0000	\$508.00	\$508.00
Receipt Number 48953				
Extra Tonnage 01/14	1322282	1.6100Tons	\$57.90	\$93.22
Receipt Number 48961				
Pickup Service 01/14	Full	1.0000	\$508.00	\$508.00
Receipt Number 48959				
Pickup Service 01/14	Tish	1.0000	\$508.00	\$508.00
Receipt Number 48960				
Pickup Service 01/14	Tish	1.0000	\$508.00	\$508.00

**Recommended To Be Paid**  
 Dept. Head: *[Signature]*  
 Expense Acct: \_\_\_\_\_  
 Date: 2-4-21 PO # \_\_\_\_\_



5050 W. Lake Street  
Melrose Park IL 60160-27666

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested

<b>Total Amount Due</b>	<b>\$9,041.30</b>
<b>Payment Due Date</b>	<b>February 25, 2021</b>
<b>Account Number</b>	<b>3-0551-3003652</b>
<b>Invoice Number</b>	<b>0551-015081410</b>

For Billing Address Changes  
Check Box and Complete Reverse

Make Checks Payable To:



VILLAGE OF MAYWOOD (TEMP)  
40 MADISON ST  
MAYWOOD IL 60153-2323



REPUBLIC SERVICES #551  
PO BOX 9001154  
LOUISVILLE KY 40290-1154

002085 101



5050 W. Lake Street  
Melrose Park IL 60160-27666

Account Number  
Invoice Number  
Invoice Date

3-0551-3003652  
0551-015081410  
January 31, 2021

**CURRENT INVOICE CHARGES**

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Receipt Number 48961 Extra Tonnage 01/19	1322790	2.0200Tons	\$57.90	\$116.96
Receipt Number 53746 Pickup Service 01/19	Full	1.0000	\$508.00	\$508.00
Receipt Number 53746 Pickup Service 01/21	Full	1.0000	\$508.00	\$508.00
Receipt Number 41858 Pickup Service 01/29	Tish	1.0000	\$508.00	\$508.00
Receipt Number 54422 Pickup Service 01/29	Tish	1.0000	\$508.00	\$508.00
Receipt Number 54423 Pickup Service 01/29	Tish	1.0000	\$508.00	\$508.00
Receipt Number 48926 Pickup Service 01/29	Tish	1.0000	\$508.00	\$508.00
Receipt Number 48581				
<b>CURRENT INVOICE CHARGES</b>				<b>\$9,041.30</b>



**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, AT&T

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoice #708450447101 dated 01/25/2021 for phone service 12/26/2020-01/25/2021.

**RECOMMENDATION:** It is recommendation that the total payments of \$6,296.74 be approved for payment. The expense account to be charged: 01-19-55400.



VILLAGE OF MAYWOOD  
40 MADISON ST  
MAYWOOD, IL 60153-2323

Page 1 of 2  
Account Number 708 450-4471 0957  
Billing Date Jan 25, 2021

Web Site att.com

Invoice Number 708450447101

# Monthly Statement

Dec 26 - Jan 25, 2021

## Bill-At-A-Glance

Previous Bill	12,621.66
Payment Received 12-26	5,899.25 CR
Adjustments	.00
Past Due - Please Pay Immediately	6,722.41
Current Charges	6,296.74
<b>Total Amount Due</b>	<b>\$13,019.15</b>
Current Charges Due in Full by	Feb 18, 2021

## Billing Summary

Online: att.com/myatt

<b>Plans and Services</b>	6,296.74
1-877-438-0041	
Repair Service:	
1-877-888-5622	
<b>Total of Current Charges</b>	<b>6,296.74</b>

Recommended To Be Paid

Dept. Head: William Naylor

Expense Acct: \_\_\_\_\_

Date: 2-10-21 PO # \_\_\_\_\_

## Plans and Services

### Monthly Service - Jan 25 thru Feb 24

Monthly Charges	5,275.12
Federal Access Charge	16.48
<b>Total Monthly Service</b>	<b>5,291.60</b>

### Additions and Changes to Service

(Computed from Service Date to Billing Date)

This section of your bill reflects charges and credits resulting from account activity.

Item No.	Description	Quantity	USOC	Monthly Rate	Amount Billed
<b>Station 708 343-2121</b>					
<b>Date: Jan 25, 2021</b>					
<b>Order Number R9046152957</b>					
	Effective Jan 1, 2021, your Bill reflects an increase of \$.42 in your Monthly Service charges. Charges are prorated from Jan 1, 2021 thru Jan 24, 2021				
1.	Monthly Service				.34
	Effective Jan 4, 2021, your Bill reflects an increase of \$203.00 in your Monthly Service charges. Charges are prorated from Jan 4, 2021 thru Jan 24, 2021				
2.	Monthly Service				142.10
	Total Charges for Order Number R9046152957				142.44
	Total Charges for Station 708 343-2121				142.44
	<b>Total Additions and Changes to Service</b>				<b>142.44</b>

### Surcharges and Other Fees

State Infrastructure Maintenance Fee	27.28
State Additional Charges	5.42
Federal Universal Service Fee	2.73
IL Universal Service Fee	99.35
IL Telecom Relay Svc and Eqp	.02
Cost Assessment Charge	18.60

3497.1.45.9447 1 AV 0.398 Mailed by date Jan 28, 2021 cp



VILLAGE OF MAYWOOD  
40 MADISON ST  
MAYWOOD IL 60153-2323

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, City Wide of Chicago

**SPECIFIC ACTION REQUESTED:** Payment approval of the invoice of attached invoices for janitorial services for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	<u>Service dates</u>
CON004035	08/01/2020	\$7,524.52	08/01/2020-08/31/2020
CON004118	09/01/2020	\$7,524.52	09/01/2020-09/30/2020
CON004200	10/01/2020	\$7,524.52	10/01/2020-10/31/2020
CON004283	11/01/2020	\$7,524.52	11/01/2020-11/30/2020
CON004457	01/01/2020	\$7,524.52	01/01/2021-01/31/2021
CON004545	02/01/2021	\$7,524.52	02/01/20201-02/28/2021

**RECOMMENDATION:** It is recommendation that the total payments of \$45,147.12 be approved for payment. The expense account to be charged: 01-53-52400.

**City Wide of Chicago**

dba City Wide of Chicago  
666 Dundee Rd Suite 306  
Northbrook IL 60062

(847) 239-5811 Ext. 0000

Invoice CON004035  
Date 8/1/2020

# Invoice

**Bill To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

**Ship To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

Purchase Order No.	Customer ID	Salesperson ID	Payment Terms	Date of Service	
	CITYOFMAYWOOD	KROGERS	NET 30 DAYS	8/1/2020	8/31/2020
Item No.	Description	Contract/Service Call No	Qty	Unit Price	Ext. Price
	JANITOR SERVICE	0000000162	1	\$7,524.52	\$7,524.52

Subtotal	\$7,524.52
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$7,524.52</b>

*#7,524.52*

<b>RECOMMENDED TO BE PAID</b>
<b>DATE:</b> <u>2/3/21</u>
<b>DEPT HEAD:</b> <u>J. L. West</u>
<b>EXPENSE ACCT:</b> <u>01-53-52400</u>
<b>PO#</b> _____

**City Wide of Chicago**

dba City Wide of Chicago  
666 Dundee Rd Suite 306  
Northbrook IL 60062

Invoice CON004118  
Date 9/1/2020

(847) 239-5811 Ext. 0000

# Invoice

**Bill To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

**Ship To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

Purchase Order No.	Customer ID	Salesperson ID	Payment Terms	Date of Service	
	CITYOFMAYWOOD	KROGERS	NET 30 DAYS	9/1/2020	9/30/2020
Item No.	Description	Contract/Service Call No	Qty	Unit Price	Ext. Price
	JANITOR SERVICE	0000000162	1	\$7,524.52	\$7,524.52

Subtotal	\$7,524.52
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$7,524.52</b>

*\$7,524.52*

RECOMMENDED TO BE PAID	
DATE:	<u>2/3/21</u>
DEPT HEAD:	<u>[Signature]</u>
EXPENSE ACCT:	<u>01-53-52400</u>
PO#	_____

**City Wide of Chicago**

dba City Wide of Chicago  
666 Dundee Rd Suite 306  
Northbrook IL 60062

(847) 239-5811 Ext. 0000

Invoice CON004200

Date 10/1/2020

# Invoice

**Bill To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

**Ship To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

Purchase Order No.	Customer ID	Salesperson ID	Payment Terms	Date of Service		
	CITYOFMAYWOOD	KROGERS	NET 30 DAYS	10/1/2020	10/31/2020	
Item No.	Description	Contract/Service Call No	Qty	Unit Price	Ext. Price	
	JANITOR SERVICE	0000000162	1	\$7,524.52	\$7,524.52	

Subtotal	\$7,524.52
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$7,524.52</b>

*47,524.52*

<b>RECOMMENDED TO BE PAID</b>	
<b>DATE:</b>	<u>2/3/21</u>
<b>DEPT HEAD:</b>	<u><i>[Signature]</i></u>
<b>EXPENSE ACCT:</b>	<u>01-53-5240</u>
<b>PO#</b>	_____

**Clevor Corp.**  
dba City Wide Facility Solutions  
666 Dundee Road, Suite 306  
Northbrook IL 60062

Invoice CON004283  
Date 11/1/2020

(847) 239-5811 Ext. 0000

# Invoice

**Bill To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

**Ship To:** CITY OF MAYWOOD  
40 MADISON STREET  
MAYWOOD IL 60153

Purchase Order No.	Customer ID	Salesperson ID	Payment Terms	Date of Service	
	CITYOFMAYWOOD	KROGERS	NET 30 DAYS	11/1/2020	11/30/2020
Item No.	Description	Contract/Service Call No.	Qty	Unit Price	Ext. Price
	JANITOR SERVICE	0000000162	1	\$7,524.52	\$7,524.52

Subtotal	\$7,524.52
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$7,524.52</b>

47,524.52

<b>RECOMMENDED TO BE PAID</b>	
<b>DATE:</b>	<u>2/3/21</u>
<b>DEPT HEAD:</b>	<u>61-53-52400</u>
<b>EXPENSE ACCT:</b>	<u>[Signature]</u>
<b>PO#</b>	

**Clevor Corp.**  
 dba City Wide Facility Solutions  
 666 Dundee Road, Suite 306  
 Northbrook IL 60062

Invoice CON004457  
 Date 1/1/2021

(847) 239-5811 Ext. 0000

# Invoice

**Bill To:** CITY OF MAYWOOD  
 40 MADISON STREET  
 MAYWOOD IL 60153

**Ship To:** CITY OF MAYWOOD  
 40 MADISON STREET  
 MAYWOOD IL 60153

Purchase Order No.	Customer ID	Salesperson ID	Payment Terms	Date of Service		
	CITYOFMAYWOOD	DLEONARD	NET 30 DAYS	1/1/2021	1/31/2021	
Item No.	Description		Contract/Service Call No	Qty	Unit Price	Ext. Price
	JANITOR SERVICE		0000000162	1	\$7,524.52	\$7,524.52

Subtotal \$7,524.52  
 Misc \$0.00  
 Tax \$0.00  
 Freight \$0.00  
 Trade Discount \$0.00  
 Total \$7,524.52

<b>RECOMMENDED TO BE PAID</b>	
<b>DATE:</b>	<u>2/3/21</u>
<b>DEPT HEAD:</b>	<u>[Signature]</u>
<b>EXPENSE ACCT:</b>	<u>01-53-5400</u>
<b>PO#</b>	_____

**Clevor Corp.**  
 dba City Wide Facility Solutions  
 666 Dundee Road, Suite 306  
 Northbrook IL 60062  
 (847) 239-5811 Ext. 0000

Invoice CON004545  
 Date 2/1/2021

# Invoice

**Bill To:** CITY OF MAYWOOD  
 40 MADISON STREET  
 MAYWOOD IL 60153

**Ship To:** CITY OF MAYWOOD  
 40 MADISON STREET  
 MAYWOOD IL 60153

Purchase Order No.	Customer ID	Salesperson ID	Payment Terms	Date of Service	
	CITYOFMAYWOOD	DLEONARD	NET 30 DAYS	2/1/2021	2/28/2021
Item No.	Description	Contract/Service Call No	Qty	Unit Price	Ext. Price
	JANITOR SERVICE	0000000162	1	\$7,524.52	\$7,524.52

Subtotal \$7,524.52  
 Misc \$0.00  
 Tax \$0.00  
 Freight \$0.00  
 Trade Discount \$0.00  
 Total \$7,524.52

*#7,524.52*

RECOMMENDED TO BE PAID  
 DATE: 2/3/21  
 DEPT HEAD: [Signature]  
 EXPENSE ACCT: 01-53-52400  
 PO# \_\_\_\_\_

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Fleet Services

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoice #69846446 dated 01/31/2021 for retail fuel purchases for the Village of Maywood.

**RECOMMENDATION:** It is recommendation that the total payments of \$16,306.26 be approved for payment. The expense account to be charged: Various Departments.

# Invoice Statement

INVOICE NUMBER: 69846446  
 ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0496-00-653291-5	49800.00	31	JAN-31-2021	FEB-22-2021	30241.26

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
JAN-29-2021	Fuel Purchases	13870.02	
JAN-29-2021	Other Purchases		0.02
JAN-29-2021	Other Adjustments this Period	2436.26	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">                     BALANCE INCLUDES PAST DUE AMOUNT                      IF PAYMENT HAS BEEN MADE, PLEASE                      DISREGARD THIS NOTICE.                      PAST DUE ACCOUNTS ARE SUBJECT TO                      SERVICE INTERRUPTION                 </div> <p style="color: blue; font-weight: bold; font-size: 1.2em;">Recommended To Be Paid</p> <p>Dept. Head: <u>Wilkie Noyes</u></p> <p>Expense Acct: _____</p> <p>Date: <u>2-10-21</u> PO # _____</p>			
The Finance Charge is determined by applying a periodic rate of 7.99%			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

CURRENT PERIOD	ONE BILLING PERIOD PAST DUE	TWO BILLING PERIODS PAST DUE	THREE+ BILLING PERIODS PAST DUE	TOTAL DUE
16306.26	13935.00	0.00	0.00	30241.26

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
13935.00	0.00	16306.26	0.00	30241.26

CALL CUSTOMER SERVICE TO PAY BY PHONE  
 FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.  
 TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT



## WEX Fleet Universal

P.O. Box 639  
 Portland, ME 04104-0639

TANIKA SKIPPER  
 VILLAGE OF MAYWOOD (04)  
 40 MADISON ST  
 MAYWOOD, IL 60153-2323

ACCOUNT NAME	VILLAGE OF MAYWOOD
ACCOUNT NUMBER	0496-00-653291-5
INVOICE NUMBER	69846446
BILL CLOSING DATE	JAN-31-2021
AMOUNT DUE	30241.26
AMOUNT ENCLOSED	
PAYMENT DUE DATE	FEB-22-2021

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK  
 To avoid processing delays, remit all payments to:



WEX BANK  
 P.O. BOX 4337  
 CAROL STREAM IL 60197-4337

207

04960065329150000003024126 210222

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Hancock Engineering

**SPECIFIC ACTION REQUESTED:** Payment approval of the invoices for engineering services rendered for the Village of Maywood Public Works Department.

<b><u>Invoice</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
21-0047	\$26,484.00	Roosevelt Road Water Service Transfer Improvement
21-0048	\$8,116.00	2020 Green Infrastructure Alleys (MWRD)
21-0055	\$45,142.92	Washington Boulevard, Phase II Engineering

**RECOMMENDATION:** It is recommendation that the total payments of \$79,742.92 be approved for payment. The expense account to be charged: Various Accounts.

January 29, 2021



ENTERED  
2/8/21

President and Board of Trustees  
Village of Maywood  
40 Madison Street  
Maywood, Illinois 60153

Attention: Mr. Willie Norfleet, Jr., Village Manager

Roosevelt Road Water Service Transfer Improvement  
EHE File Number: 565-19-22805

**ENGINEERING SERVICES RENDERED:** during the period ending 12/31/2020

Construction Engineering Service related to providing construction observation, coordination of water system shut downs with businesses and staff, construction layout, and line/grade staking.

Engineer-VI	13.0 Hours	@	\$140.00	=	\$1,820.00
Engineer-IV	130.0 Hours	@	120.00	=	15,600.00
Engineer-II	88.0 Hours	@	103.00	=	<u>9,064.00</u>

Bill No. 12, Amount Requested \$26,484.00

cc: Ms. Lanya Satchell, Finance Director  
Ms. Tanika Skipper, Accounts Payable

Recap:	<u>Construction</u>
Previous	\$10,224.00
Current	<u>26,484.00</u>
Total	\$36,708.00

<b>RECOMMENDED TO BE PAID</b>	
DATE:	<u>2-8-21</u>
DEPT HEAD:	<u>Willie Norfleet</u>
EXPENSE ACCT:	<u>73-33-52400</u>
PO#	_____

January 29, 2021



ENTERED  
2/8/21

President and Board of Trustees  
 Village of Maywood  
 40 Madison Street  
 Maywood, Illinois 60153

Attention: Mr. Willie Norfleet, Jr., Village Manager

2020 Green Infrastructure Alleys (MWRD)  
EHE File Number: 565-19-24601

**ENGINEERING SERVICES RENDERED:** during the period ending 12/31/2020

Construction Engineering Services related to measurement of final quantities, creation of contractor punch list, and project closeout documentation.

Engineer-VI	5.0 Hours	@	\$140.00	=	\$700.00
Engineer-II	72.0 Hours	@	103.00	=	<u>7,416.00</u>

Bill No. 12, Amount Requested \$8,116.00

cc: Ms. Lanya Satchell, Finance Director  
 Ms. Tanika Skipper, Accounts Payable

Recap:	<u>Construction</u>
Previous	\$52,922.00
Current	<u>8,116.00</u>
Total	\$61,038.00

<b>RECOMMENDED TO BE PAID</b>	
DATE:	<u>2-8-21</u>
DEPT HEAD:	<u>Willie Norfleet</u>
EXPENSE ACCT:	<u>1-50-52400</u>
PO#:	



ENTERED  
2/8/21

January 29, 2021

President and Board of Trustee  
Village of Maywood  
40 Madison Street  
Maywood, Illinois 60153

Attention: Mr. Willie Norfleet Jr., Village Manager

Washington Boulevard, Phase II Engineering  
MFT 18-00130-00-PV / WQLN(497) / D-91-289-18  
EHE File Number: 565-19-23101

<b>RECOMMENDED TO BE PAID</b>	
DATE:	2-8-21
DEPT HEAD:	Willie Norfleet
EXPENSE ACCT:	1-10-52900
PO#	

**ENGINEERING SERVICES RENDERED:** during the period ending 12/31/2020

I. Direct Labor (DL)

Previous	07/01/2020 - 10/31/2020	8,351.95
Current	11/01/2020 - 12/31/2020	<u>15,962.78</u>
Total DL	=	\$24,314.73

II. Overhead - (OH)

DL * 122.48%	=	<u>\$29,780.67</u>
		\$54,095.40

III. Fixed Fee - \$39,134.32	<span style="border: 1px solid black; padding: 2px;">22.2240%</span>	=	\$8,697.26
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IV. Services by Others-Current Invoice Copies Attached

Previous: (Krisch Land Surveying)	\$9,600.00
Previous: (Gewalt Hamilton)	\$8,966.20
Current: (Gewalt Hamilton)	<u>\$4,993.23</u>
Total SBO	= <u>\$23,559.43</u>

TOTAL PROJECT COST	86,352.09
Less Previously Billed	- <u>41,209.17</u>
<b>BILL #4, Amount Requested</b>	<u><b>\$45,142.92</b></u>

cc: Ms. Lanya Satchell, Finance Director  
Ms. Tanika Skipper, Accounts Payable

Invoice No. 21-0055

Page 2 of 2

Project: Washington Boulevard, Phase II Engineering  
MFT 18-00130-00-PV/ WQLN (497) / C-91-289-18

Period: 11/01/2020 - 12/31/2020

EMPLOYEE	CLASSIFICATION	HOURS		RATE	DIRECT SALARIES
		Regular	Overtime		
CLARK	ENGINEER-VI	16.00		\$56.49	\$903.84
GOUMAS	ENGINEER-VI	8.00		64.90	519.20
LUCAS	ENGINEER-VI	8.00		70.00	560.00
PETERHANSEN	ENGINEER-VI	128.00		62.06	7,943.68
GUTSCH	ENGINEER-IV	24.00		44.57	1,069.68
HODGES	ENG TECH-V	35.50		43.08	1,529.34
MARTIN	CAD-MGR	19.00		39.33	747.27
BURNS	CAD-I	22.50		21.39	481.27
BARNETT	ENGINEER-II	64.00		30.00	1,920.00
SCIARINI	ENGINEER-I	<u>10.00</u>		28.85	<u>288.50</u>
		335.00			\$15,962.78

**LOCAL AGENCY COST PLUS FIXED FEE INVOICE**

Date: 12/15/20 Invoice No.: 5419.800-4

To  
 Edwin Hancock Engineering Co.  
 Attention To  
 Bill Peterhansen  
 Address  
 9933 Roosevelt Rd  
 City State Zip Code  
 Westchester IL 60154-2780

From  
 Gewalt Hamilton Associates, Inc.  
 Address  
 625 Forest Edge Drive  
 City State Zip Code  
 Vernon Hills IL 60061

Local Public Agency: Edwin Hancock Engineering Co. County: Cook Section Number: 18-00139-00-PV State Job No.: D-91-289-18 Project No.: WQLN (497)

For Professional Service performed as set forth in Agreement dated: 07/21/20 Consultant's Job No: 5419.800 Overhead Rate: 160  
 & Supplemental Agreement(s) dated: \_\_\_\_\_ FHWA Authorization Date: 07/16/20


1) Invoice Period From: 11/01/20 To: 11/29/20

	This Invoice	Previously Invoiced	Earned to Date	Max Allowable
2) Maximum Payable				\$35,975.00
3) Direct Salaries	\$853.25	\$3,006.25	\$3,859.50	\$11,995.00
4) QC/QA				
5) Payroll & Overhead				
this invoice 160.0000%	\$1,365.20	\$4,810.00	\$6,175.20	\$19,192.00
average 0.0000%				
6.) Fixed Fee= 7.4166%	\$329.15	\$1,149.95	\$1,479.10	\$4,438.00
7) Direct Costs Prime				\$350.00
8) Services by others				\$0.00
9) Total invoiced for project including this invoice			\$11,513.80	
10) Previously Invoiced		\$8,966.20		
11) Payment Due this invoice	\$2,547.60			

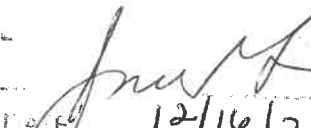
I have reviewed the invoice and found it agrees with the executed Engineering Agreement for this project. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

Approved Local Public Agency Rep. \_\_\_\_\_ Date: 660

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Consultant: Gewalt Hamilton Associates, Inc  
 By:  Date: 12.15.20

Name: Dan Brinkman, P.E., PTOE  
 Title: Assistant Director of Transportation Services

  
 ENGINEERING CO.  
 DATE: 12/16/20  
 PROJECT NO. 565-A-23101

**LOCAL AGENCY COST PLUS FIXED FEE INVOICE**

Date 01/18/21 Invoice No. 5419.800-5

To  
**Edwin Hancock Engineering Co.**  
 Attention To  
**Bill Peterhansen**  
 Address  
**9933 Roosevelt Rd**  
 City State Zip Code  
**Westchester IL 60154-2780**

From  
**Gewalt Hamilton Associates, Inc.**  
 Address  
**625 Forest Edge Drive**  
 City State Zip Code  
**Vernon Hills IL 60061**

Local Public Agency County Section Number State Job No. Project No.  
**Edwin Hancock Engineering Co. Cook 18-00139-00-PV D-91-289-18 WQLN (497)**

For Professional Service performed as set forth in Agreement dated: 07/21/20 Consultant's Job No. 5419.800 Overhead Rate 160  
 & Supplemental Agreement(s) dated: \_\_\_\_\_ FHWA Authorization Date 07/16/20

1) Invoice Period From: 11/30/20 To: 12/31/20

- 2) Maximum Payable
- 3) Direct Salaries
- 4) QC/QA
- 5) Payroll & Overhead  
 this invoice 160.0000%  
 average 0.0000%
- 6.) Fixed Fee= 7.0670%
- 7) Direct Costs Prime
- 8) Services by others

	This Invoice	Previously Invoiced	Earned to Date	Max Allowable
				\$35,975.00
	\$820.00	\$3,859.50	\$4,679.50	\$11,995.00
	\$1,312.00	\$6,175.20	\$7,487.20	\$19,192.00
	\$313.63	\$1,479.10	\$1,792.73	\$4,438.00
				\$350.00
				\$0.00
9) Total invoiced for project including this invoice			\$13,959.43	
10) Previously Invoiced		\$11,513.80		
11) Payment Due this invoice	\$2,445.63			

I have reviewed the invoice and found it agrees with the executed Engineering Agreement for this project. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

Approved Local Public Agency Rep. \_\_\_\_\_ Date \_\_\_\_\_

*(Handwritten signature)*

**EDWIN HANCOCK ENGINEERING CO.**

DATE 1/20/21

PROJECT NO. 565-19-23101

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Consultant  
**Gewalt Hamilton Associates, Inc**  
 By \_\_\_\_\_ Date 1.18.21

Name  
**Dan Brinkman, P.E., PTOE**  
 Title  
**Assistant Director of Transportation Services**

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, NeoGov

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoice #INV-13160 dated 02/14/2020 for subscription fee for insight for term starting 3/28/2020 ending 3/27/2021.

**RECOMMENDATION:** It is recommendation that the total payments of \$5,066.88 be approved for payment. The expense account to be charged: 01-56-52400.

# NEOGOV

## Invoice #INV-13160

**From**

Governmentjobs.com, Inc. DBA NEOGOV  
300 Continental Blvd.  
Suite 565  
El Segundo, CA 90245

**Bill To**

Maywood, Village of (IL)  
40 Madison Street  
Maywood, IL 60153  
USA

**Invoice Summary**

<b>Invoice Number</b>	INV-13160
<b>Date</b>	02/14/2020
<b>Terms</b>	Net 30
<b>Due Date</b>	03/15/2020
<b>Amount Due (USD)</b>	\$ 5,066.88

**Item / Description****Quantity Amount Total****Insight**

1 5,066.88 5,066.88

This is your subscription fee for Insight for the term starting 03/28/2020 and ending 03/27/2021.

---

**Amount Due (USD)** \$ 5,066.88

Thank you for your business!

Please make checks payable to:

Governmentjobs.com, Inc  
DEPT LA 25067  
Pasadena, CA 91185-5067

To pay by credit card, please reply to this email or reach out to [billing@neogov.com](mailto:billing@neogov.com) and we will send you a payment link.

For Payments by Wire:  
Silicon Valley Bank  
Account #: 3302022848  
Account Name: Governmentjobs.com, Inc.  
Bank Routing No.: 121140399  
Swift Code: SVBKUS6SIBO

For a copy of our W9, please click on "Download W9" above.

RECOMMENDED TO BE PAID	
DATE:	2/4/21
DEPT HEAD:	Estelita Barrios
EXPENSE ACCT:	01-56-52400
PO #:	

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Unique Plumbing

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoice #20210191 dated 02/05/2021 for continued construction on the referenced project. The project includes the installation of new water main, the retirement of a six-inch (6") water main, and associated reconfiguration of water main connections along Roosevelt Road from 10<sup>th</sup> Avenue to 1<sup>st</sup> Avenue.

The project to be constructed consists of the installation of approximately 300 feet of 8" ductile iron pipe water main, connection and disconnection of water mains, installation of water services, replacement or repair of defective drainage structures, replacement of certain sections of sewer, removal and replacement of certain sections of curb and gutter, sidewalks and driveway aprons, pavement patching, hot-mix asphalt surfacing, landscaping restoration of the parkways, and other related work.

The work represented on this pay estimate includes work performed between January 5, 2021 and February 4, 2021. Generally, the work performed within this period includes water main installation, connection of water mains, and the installation of water services. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Unique Plumbing, Inc and have found them to be accurate.

**RECOMMENDATION:** It is recommendation that the total payments of \$228,197.65 be approved for payment. The expense account to be charged: 73-33-86000.

February 8, 2021

Mr. Willie Norfleet, Jr.  
Village Manager  
Village of Maywood  
40 Madison Street  
Maywood, Illinois 60153

**Recommended To Be Paid**

Dept. Head: Willie Norfleet

Expense Acct: 73-33-86000

Date: 2-10-21 PO #           

Re: Roosevelt Road Water Service Transfer Project  
Pay Estimate No. 2

Dear Mr. Norfleet:

Unique Plumbing Co., Inc. of Brookfield has continued their work on the referenced project. The project includes the installation of new water main, the retirement of a six-inch (6") water main, and associated reconfiguration of water main connections along Roosevelt Road from 10<sup>th</sup> Avenue to 1<sup>st</sup> Avenue.

The project to be constructed consists of the installation of approximately 300 feet of 8" ductile iron pipe water main, connection and disconnection of water mains, installation of water services, replacement or repair of defective drainage structures, replacement of certain sections of sewer, removal and replacement of certain sections of curb and gutter, sidewalks, and driveway aprons, pavement patching, hot-mix asphalt surfacing, landscaping restoration of the parkways, and other related work.

The work represented on this pay estimate includes work performed between January 5, 2021 and February 4, 2021. Generally, the work performed within this period includes water main installation, connection of water mains, and the installation of water services. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Unique Plumbing Co., Inc., and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 20210192 in the amount of \$228,197.65. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 2. The project is eligible to be funded at a Rate of 80.20% Roosevelt Road TIF funds and 19.80% Village corporate funds, based upon TIF boundary limits.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. John West, Director of Public Works  
Unique Plumbing Co., Inc., 9408 47<sup>th</sup> Street, Brookfield, IL 60513

Enclosures

Roosevelt Road Water Service Transfer Project  
 Owner: Village of Maywood  
 Contractor: Unique Plumbing Company Inc.  
 Engineer: Hancock Engineering Co.  
 Engineer's Pay Estimate No. 2  
 Date: February 4, 2021

No.	Item	Unit	AWARDED		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
1	12" Diameter, Ductile Iron Pipe, Class 52, Water Main	Foot	125	\$18,350.00	9	0	134	\$ 146.80	\$ 19,671.20
2	8" Diameter, Ductile Iron Pipe, Class 52, Water Main	Foot	310	55,800.00	9	0	319	180.00	57,420.00
3	6" Diameter, Ductile Iron Pipe, Class 52, Water Main	Foot	300	25,770.00	-	144	156	85.90	13,400.40
4	4" Diameter, Ductile Iron Pipe, Class 52, Water Main	Foot	35	2,758.00	-	19	16	78.80	1,260.80
5	12" Gate Valve	Each	3	8,400.00	1	3	4	2,800.00	11,200.00
6	8" Gate Valve	Each	2	3,460.00	1	0	3	1,730.00	5,190.00
7	6" Gate Valve	Each	6	7,824.00	-	1	5	1,304.00	6,520.00
8	Valve Vault, Type A, 5' Diameter, Type 1 Frame, Closed Lid	Each	3	10,200.00	1	0	4	3,400.00	13,600.00
9	Valve Vault, Type A, 4' Diameter, Type 1 Frame, Closed Lid	Each	8	22,400.00	-	0	8	2,800.00	22,400.00
10	Fire Hydrant with Auxiliary Valve and Box	Each	8	33,440.00	-	0	8	4,180.00	33,440.00
11	Fire Hydrant to be Replaced	Each	5	20,900.00	-	0	5	4,180.00	20,900.00
12	Special Ductile Iron Fittings	Pound	5,600	5,600.00	-	665	4,935	1.00	4,935.00
13	Restrained Joint, 12"	Each	56	4,958.80	-	6	50	88.55	4,427.50
14	Restrained Joint, 8"	Each	28	644.00	-	28	27	23.00	621.00
15	Restrained Joint, 6"	Each	80	1,012.00	40	0	120	12.65	1,518.00
16	Restrained Joint, 4"	Each	6	55.20	2	0	8	9.20	73.60
17	Viton Gasket, 12"	Each	56	23,184.00	-	6	50	414.00	20,700.00
18	Viton Gasket, 8"	Each	40	9,614.00	-	2	38	240.35	9,133.30
19	Viton Gasket, 6"	Each	80	10,120.00	40	0	120	126.50	15,180.00
20	Viton Gasket, 4"	Each	5	500.00	3	0	8	100.00	800.00
21	Fire Hydrant to be Removed	Each	11	5,500.00	-	0	11	500.00	5,500.00
22	Fire Hydrant to be Removed (Special)	Each	1	800.00	-	1	-	800.00	-
23	Water Service, 1-1/2" (McDonald's)	Each	1	4,400.00	-	1	-	4,400.00	-
24	Water Service, 2" (Accurate Auto Group)	Each	1	4,840.00	-	0	1	4,840.00	4,840.00
25	Water Service, 1-1/2" (White Castle)	Each	1	4,000.00	-	0	1	4,000.00	4,000.00
26	Water Service, 1" (Falcon Fuel)	Each	1	3,415.00	-	0	1	3,415.00	3,415.00
27	Water Service, 1" (Poor Boy)	Each	1	3,550.00	-	0	1	3,550.00	3,550.00
28	Water Service, 1" (2126 1st Avenue)	Each	1	2,300.00	-	1	1	2,300.00	2,300.00
29	Water Main Connection/Disconnection at 8th Avenue	Each	1	15,400.00	-	0	1	15,400.00	15,400.00
30	Water Main Connection/Disconnection at 7th Avenue	Each	1	15,400.00	-	0	1	15,400.00	15,400.00
31	Water Main Connection/Disconnection at 6th Avenue	Each	1	15,400.00	-	0	1	15,400.00	15,400.00
32	Water Main Connection/Disconnection at 4th Avenue	Each	1	15,400.00	-	0	1	15,400.00	15,400.00
33	Water Main Connection/Disconnection at 3rd Avenue	Each	1	14,900.00	-	0	1	14,900.00	14,900.00
34	Water Main Connection/Disconnection at 2nd Avenue	Each	1	7,800.00	-	0	1	7,800.00	7,800.00
35	Water Main Connection between 2nd Avenue and 1st Avenue	Each	1	10,400.00	-	0	1	10,400.00	10,400.00
36	Water Main Connection at 1st Avenue	Each	1	10,400.00	-	0	1	10,400.00	10,400.00
37	12" Line Stop	Each	4	20,200.00	-	1	3	5,050.00	15,150.00
38	8" Line Stop	Each	6	20,700.00	-	6	-	3,450.00	-
39	6" Line Stop	Each	2	6,100.00	-	1	1	3,050.00	3,050.00
40	Pressure Testing and Disinfection	L.S.	1	2,500.00	-	0	1	2,500.00	2,500.00
41	6" Diameter, PVC Sanitary/Sewer Service Pipe	Foot	50	2,250.00	-	42	8	45.00	360.00
42	8" Diameter, PVC Storm Sewer Pipe	Foot	120	6,960.00	-	85	35	58.00	2,030.00
43	Trench Backfill	CuYd	550	2,750.00	-	156	394	5.00	1,970.00
44	Restricted Depth Catch Basin, 4' Diameter, Type 1 Frame, Open Lid	Each	6	22,800.00	-	4	2	3,800.00	7,600.00
45	8" x 4" Catch Basin Trap and Restrictor	Each	3	1,350.00	-	2	1	450.00	450.00
46	Restricted Depth Sanitary Manhole, 4' Diameter, Type 1 Frame, Closed Lid	Each	2	17,100.00	-	1	1	8,550.00	8,550.00
47	Connection to Existing Structure	Each	1	450.00	-	0	1	450.00	450.00
48	Frames and Lids to be Adjusted	Each	2	600.00	-	2	-	300.00	-
49	Frames and Lids	Each	2	650.00	-	2	-	325.00	-
50	Valve Vault to be Abandoned	Each	1	200.00	-	1	-	200.00	-
51	Structure to be Removed	Each	16	8,800.00	-	4	12	550.00	6,600.00
52	Exploratory Excavation	Hour	16	1,600.00	-	16	-	100.00	-
53	Removal and Disposal of Regulated Substance	CuYd	700	21,000.00	-	700	-	30.00	-
54	Combination Curb and Gutter Removal	Foot	650	3,250.00	-	650	-	5.00	-
55	Sidewalk Removal	SqFt	4,500	6,750.00	-	4,500	-	1.50	-
56	Driveway Pavement Removal	SqYd	200	2,400.00	-	200	-	12.00	-
57	Incidental Hot-Mix Asphalt Surface and Removal	SqYd	1,500	17,250.00	-	1,500	-	11.50	-
58	Combination Concrete Curb and Gutter, Type B-6.12 (Modified)	Foot	600	20,880.00	-	600	-	34.80	-
59	Concrete Curb, Type B	Foot	50	1,740.00	-	50	-	34.80	-
60	Portland Cement Concrete Sidewalk, 5"	SqFt	4,500	40,725.00	-	4,500	-	9.05	-
61	Detectable Warnings	SqFt	100	4,600.00	-	100	-	46.00	-
62	Portland Cement Concrete Driveway Pavement, 8"	SqYd	200	17,420.00	-	200	-	87.10	-
63	White Wax Compound	SqYd	880	2,552.00	-	880	-	2.90	-
64	Temporary Hot-Mix Asphalt Pavement	Ton	25	2,750.00	-	21	4	110.00	440.00
65	Class D Patches, 12"	SqYd	400	52,900.00	-	388	12	132.25	1,587.00
66	Bituminous Materials (Tack Coat) SS-1	Gallon	200	1,440.00	-	200	-	7.20	-
67	Incidental Hot-Mix Asphalt Surfacing	Ton	320	34,960.00	-	320	-	109.25	-
68	Bollards	Each	4	1,800.00	-	4	-	450.00	-
69	Remove and Replace Parking Blocks	Each	13	1,300.00	-	13	-	100.00	-
70	Topsoil Placement, 4"	SqYd	475	5,462.50	-	475	-	11.50	-
71	Sodding	SqYd	475	9,832.50	-	475	-	20.70	-
72	Supplemental Watering	Unit	50	2,645.00	-	50	-	52.90	-
73	Inlet Filters	Each	23	2,415.00	-	21	2	105.00	210.00
74	Thermoplastic Pavement Marking - Line 4"	Foot	1,150	7,544.00	-	1,150	-	6.56	-
75	Thermoplastic Pavement Marking - Line 6"	Foot	275	2,695.00	-	275	-	9.80	-
76	Thermoplastic Pavement Marking - Line 24"	Foot	40	1,572.00	-	40	-	39.30	-
77	Allowance for Miscellaneous Restoration	Dollar	10,000	10,000.00	-	10,000	-	1.00	-
78	Changeable Message Sign	Cal-Day	28	966.00	-	28	-	34.50	-
79	Traffic Control and Protection	L.S.	1	47,900.00	-	1	0.50	47,900.00	23,950.00

Total		\$838,654.00	\$ 465,992.80
Retainer (10%)	219		\$ 46,599.28
Less Previous Pay Estimates			\$ 191,195.87
Total Amount Due, Estimate No. 2			\$ 228,197.65

# UNIQUE PLUMBING



ESTABLISHED 1961



**Invoice # 20210192**

**Customer ID 22100**

**Date 02/05/2021 Page # 1**

Finance Department  
Village Of Maywood  
40 Madison Street  
Maywood, IL 60153

**Job ID 220446**

Maywood - Roosevelt Rd Wtr Service  
Trans

Phone (708)344-1200 Fax (708)344-8380  
Pay Request #2

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9001	12" DIA DIP CL 52 Water Main	134.00 FT		\$146.80	\$19,671.20
9002	8" DIA DIP CL 52 Water Main	319.00 FT		\$180.00	\$57,420.00
9003	6" DIA DIP CL 52 Water Main	156.00 FT		\$85.90	\$13,400.40
9004	4" DIA DIP CL 52 Water Main	16.00 FT		\$78.80	\$1,260.80
9005	12" Gate Valve	4.00 EA		\$2,800.00	\$11,200.00
9006	8" Gate Valve	3.00 EA		\$1,730.00	\$5,190.00
9007	6" Gate Valve	5.00 EA		\$1,304.00	\$6,520.00
9008	Valve Vault TY A 5' DIA TY1 F CL	4.00 EA		\$3,400.00	\$13,600.00
9009	Valve Vault TY A 4' DIA TY 1 FR CL	8.00 EA		\$2,800.00	\$22,400.00
9010	Fire Hydrant w/ Aux Valve and Box	8.00 EA		\$4,180.00	\$33,440.00
9011	Fire Hydrant to be Replaced	5.00 EA		\$4,180.00	\$20,900.00
9012	Special DI Fittings	4,935.00 LBS		\$1.00	\$4,935.00
9013	Restrained Joint 12"	50.00 EA		\$88.55	\$4,427.50
9014	Restrained Joint 8"	27.00 EA		\$23.00	\$621.00
9015	Restrained Joint 6"	120.00 EA		\$12.65	\$1,518.00
9016	Restrained Joint 4"	8.00 EA		\$9.20	\$73.60
9017	Viton Gasket 12"	50.00 EA		\$414.00	\$20,700.00
9018	Viton Gasket, 8"	38.00 EA		\$240.35	\$9,133.30
9019	Viton Gasket, 6"	120.00 EA		\$126.50	\$15,180.00
9020	Viton Gasket, 4"	8.00 EA		\$100.00	\$800.00
9021	Fire Hydrant to be Removed	11.00 EA		\$500.00	\$5,500.00
9022	Fire Hydrant to be Removed Special				
9023	Water Service 1 1/2" McDonald's				
9024	Water Service 2" Accurate Auto Group	1.00 EA		\$4,840.00	\$4,840.00

**Continued**

# UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22100

Finance Department  
Village Of Maywood  
40 Madison Street  
Maywood, IL 60153

Phone (708)344-1200 Fax (708)344-8380  
Pay Request #2

**Invoice # 20210192**

Date 02/05/2021 Page # 2

Job ID 220446

Maywood - Roosevelt Rd Wtr Service  
Trans

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9025	Water Service 1 1/2" White Castle	1.00	EA	\$4,000.00	\$4,000.00
9026	Water Service 1" Falcon Fuel	1.00	EA	\$3,415.00	\$3,415.00
9027	Water Service 1" Poor Boy	1.00	EA	\$3,550.00	\$3,550.00
9028	Water Service 1" 2126 1st Avenue	1.00	EA	\$2,300.00	\$2,300.00
9029	Water Main Connection/Dis @ 8th Ave	1.00	EA	\$15,400.00	\$15,400.00
9030	Water Main Connection/Dis @ 7th Ave	1.00	EA	\$15,400.00	\$15,400.00
9031	Water Main Connection/Dis @ 6th Ave	1.00	EA	\$15,400.00	\$15,400.00
9032	Water Main Connection/Dis @ 4th Ave	1.00	EA	\$15,400.00	\$15,400.00
9033	Water Main Connection/Dis @ 3rd Ave	1.00	EA	\$14,900.00	\$14,900.00
9034	Water Main Connection/Dis @ 3rd Ave	1.00	EA	\$7,800.00	\$7,800.00
9035	Water Main Connections Bet.2nd & 1st Ave	1.00	EA	\$10,400.00	\$10,400.00
9036	Water Main Connection at 1st Avenue	1.00	EA	\$10,400.00	\$10,400.00
9037	12" Line Stop	3.00	EA	\$5,050.00	\$15,150.00
9038	8" Line Stop				
9039	6" Line Stop	1.00	EA	\$3,050.00	\$3,050.00
9040	Pressure Testing and Disinfection	1.00	LS	\$2,500.00	\$2,500.00

**Continued**

# UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22100

Finance Department  
Village Of Maywood  
40 Madison Street  
Maywood, IL 60153

Phone (708)344-1200 Fax (708)344-8380  
Pay Request #2

Invoice # 20210192

Date 02/05/2021 Page # 3

Job ID 220446

Maywood - Roosevelt Rd Wtr Service  
Trans

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9041	6" DIA PVC Sanitary Sewer Service Pipe	8.00 FT		\$45.00	\$360.00
9042	8" DIA PVC Storm Sewer Pipe	35.00 FT		\$58.00	\$2,030.00
9043	Trench Backfill	394.00 CY		\$5.00	\$1,970.00
9044	Restricted Depth CB 4' DIA TY 1 FR OL	2.00 EA		\$3,800.00	\$7,600.00
9045	8" x 4" CB Trap and Restrictor	1.00 EA		\$450.00	\$450.00
9046	Restricted Depth San MH 4' DIA TY1 FR CL	1.00 EA		\$8,550.00	\$8,550.00
9047	Connection to Existing Structure	1.00 EA		\$450.00	\$450.00
9048	Frames and Lids to be Adjusted				
9049	Frames and Lids				
9050	Valve Vault to be Abandoned				
9051	Structure to be Removed	12.00 EA		\$550.00	\$6,600.00
9052	Exploratory Excavation				
9053	Removal and Disposal of Reg Substances				
9054	Combo Curb and Gutter Removal				
9055	Sidewalk Removal				
9056	Driveway Pavement Removal				
9057	Incidental Hot Mix Asphalt Surface Rem.				
9058	Combo Concrete Curb and Gutter TYB6.12 M				

Continued

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

# UNIQUE PLUMBING CO.

ESTABLISHED 1961



**Invoice # 20210192**

**Customer ID 22100**

**Date 02/05/2021 Page # 4**

Finance Department  
Village Of Maywood  
40 Madison Street  
Maywood, IL 60153

**Job ID 220446**

Maywood - Roosevelt Rd Wtr Service  
Trans

Phone (708)344-1200 Fax (708)344-8380  
Pay Request #2

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9059	Concrete Curb Type B				
9060	Portland Cement Concrete Sidewalk 5"				
9061	Detectable Warnings				
9062	Portland Cement Concrete Driveway Pav.8"				
9063	White Wax Compound				
9064	Temporary Hot Mix Asphalt Pavement	4.00 TON		\$110.00	\$440.00
9065	Class D Patches 12"	12.00 SY		\$132.25	\$1,587.00
9066	Bit Materials Tack Coat SS-1				
9067	Incidental Hot Mix Asphalt Surfacing				
9068	Bollards				
9069	Remove and Replace Parking Blocks				
9070	Topsoil Placement 4"				
9071	Sodding				
9072	Supplemental Watering				
9073	Inlet Filters	2.00 EA		\$105.00	\$210.00
9074	Thermo Pavement Marking Line 4"				
9075	Thermo Pavement Marking Line 6"				
9076	Thermo Pavement Marking Line 24"				
9077	Allowance for Misc Restoration				
9078	Changeable Message Sign				
9079	Traffic Control and Protection	0.50 LS		\$47,900.00	\$23,950.00

**Continued**

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

# UNIQUE PLUMBING

ESTABLISHED 1961



**Invoice # 20210192**

**Customer ID 22100**

**Date 02/05/2021 Page # 5**

**Finance Department  
Village Of Maywood  
40 Madison Street  
Maywood, IL 60153**

**Job ID 220446**

**Maywood - Roosevelt Rd Wtr Service  
Trans**

**Phone (708)344-1200 Fax (708)344-8380  
Pay Request #2**

<u>Phase ID</u>	<u>Description</u>	<u>Job to Date Quantity</u>	<u>U/M</u>	<u>Price</u>	<u>Job to Date Total</u>
Original Contract		838,654.00	Work Completed to Date		465,992.80
Approved Change Orders		0.00	Less Retentions		46,599.28
Current Contract		838,654.00	Net Completed to Date		419,393.52
			Less Net Previously Billed		191,195.87
Balance to Complete		419,260.48	Net Due This Invoice		228,197.65

**WAIVER OF LIEN TO DATE**

STATE OF ILLINOIS  
COUNTY OF Cook

} SS

Gty # \_\_\_\_\_  
Escrow # \_\_\_\_\_

**TO WHOM IT MAY CONCERN:**

WHEREAS the undersigned has been employed by Village Of Maywood  
to furnish Plumbing - Labor and Material  
for the premises known as Maywood - Roosevelt Rd Wtr Service Trans  
of which Village of Maywood is the owner.

THE undersigned, for and in consideration of Two Hundred Twenty Eight Thousand One Hundred Ninety Seven and 65/100 Dollars  
( \$228,197.65) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and  
release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS, relating to mechanics' liens, with respect  
to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the  
moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery,  
furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE February 9, 2021

COMPANY NAME Unique Plumbing Company, Inc.

ADDRESS 9408 West 47th St., Brookfield, IL 60513

SIGNATURE AND TITLE: Mary B. Kennedy  
Mary B. Kennedy, Secretary

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS  
COUNTY OF Cook

} SS

**TO WHOM IT MAY CONCERN:**

THE UNDERSIGNED, (NAME) Mary B. Kennedy BEING DULY SWORN, DEPOSES  
AND SAYS THAT HE OR SHE IS (POSITION) Secretary OF  
(COMPANY NAME) Unique Plumbing Company, Inc. WHO IS THE  
CONTRACTOR FURNISHING Plumbing - Labor and Material WORK ON THE BUILDING  
LOCATED AT 10th Ave to 1st Ave, Maywood, IL 60153  
OWNED BY Village of Maywood

That the total amount of the contract including extras\* is \$838,654.00 on which he or she has received payment of \$191,195.87 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Unique Plumbing Company, Inc. 9408 West 47th. Street Brookfield, IL 60513	Plumbing - Labor and Material	546,229.17	164,457.76	188,520.80	193,250.81
J. Nardulli Concrete Inc. 3517 S. 60th Court Cicero, IL 60804	Concrete Construction	84,455.00	0.00	0.00	84,455.00
Lindahl Bros. Inc. 622 East Green Street Bensenville, IL 60106-2579	Paving Construction	92,650.00	0.00	0.00	92,650.00
Mark-It Corp. 643 Parkwood Romeoville, IL 60446	Pavement Marking	4,302.25	0.00	0.00	4,302.25
Sincere Landscaping, Inc. 405 E. Calhoun Woodstock, IL 60098	Landscaping	9,500.00	0.00	0.00	9,500.00
Smith Maintenance Company 2221 W. Walnut Street Unit #2 Chicago, IL 60612	Traffic Control and Protection	6,250.00	1,406.25	1,406.25	3,437.50
True North Consultants 1000 East Warrenville Road Ste. 140 Naperville, IL 60563	Soil Management	5,910.50	0.00	5,910.50	0.00
Underground Pipe and Valve 211 Amendodge Drive Shorewood, IL 60404	Plumbing Material	89,357.08	25,331.86	32,360.10	31,666.12

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS  
 COUNTY OF Cook

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Mary B. Kennedy BEING DULY SWORN, DEPOSES  
 AND SAYS THAT HE OR SHE IS (POSITION) Secretary OF  
 (COMPANY NAME) Unique Plumbing Company, Inc. WHO IS THE  
 CONTRACTOR FURNISHING Plumbing - Labor and Material WORK ON THE BUILDING  
 LOCATED AT 10th Ave to 1st Ave, Maywood, IL 60153  
 OWNED BY Village of Maywood

That the total amount of the contract including extras\* is \$838,654.00 on which he or she has received payment of \$191,195.87 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		838,654.00	191,195.87	228,197.65	419,260.48

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE February 9th 2021

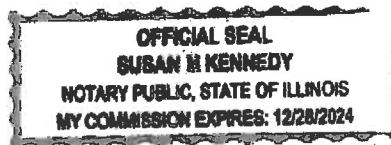
SIGNATURE: Mary B. Kennedy  
 Mary B. Kennedy, Secretary

SUBSCRIBED AND SWORN TO BEFORE ME THIS 9th DAY OF FEBRUARY, 2021

Susan M. Kennedy  
 NOTARY PUBLIC

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



**Contractor Pay Estimate**

Bill Peterhansen <bpeterhansen@ehancock.com>

Wed 2/10/2021 9:39 AM

To: Willie Norfleet <wnorfleet@maywood-il.org>

Cc: Arlene Ireland <aireland@maywood-il.org>; John West <jwest2@maywood-il.org>; Lanya Satchell <lsatchell@maywood-il.org>; John Gutsch <jgutsch@ehancock.com>

1 attachments (643 KB)

Pay Estimate #2 Package - Unique Plumbing Co.pdf;

*RBM  
2/16/21*

Good Morning Mr. Norfleet:

**Please see attached contractor pay estimate for board approval.**

I understand we are approaching the submittal deadline for board items. Feel free to move this item to March 2<sup>nd</sup> if needed.

Thanks,

 Description: Description:  
Description:  
Description: P112014

**William "Bill" Peterhansen, P.E., CFM**

Vice President

Edwin Hancock Engineering Co. | 9933 Roosevelt Road | Westchester, IL 60154 | 708.865.0300

[bpeterhansen@ehancock.com](mailto:bpeterhansen@ehancock.com)

[www.ehancock.com](http://www.ehancock.com)

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Wigits Truck Center

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoice #110714 dated 01/09/2021 for the repair/parts/labor/service to unit 247 for the Village of Maywood Public Works Department.

**RECOMMENDATION:** It is recommendation that the total payments of \$6,166.00 be approved for payment. The expense account to be charged: 01-50-51300.

WIGIT'S TRUCK CENTER INC  
 6 NORTH 2ND AVENUE  
 MAYWOOD IL USA 60153  
 Phone #:(708) 681-0230  
 Fax #: (708) 450-1020

Invoice Number: 110714

Tag Number: 247

Date and Time In: 1/9/2021 - 7:00 PM

Date and Time Out: 1/9/2021 - 7:00 PM

Promised Date Time: 1/9/2021 - 7:00 PM

Cashed Out Date:

Date Appointment Initiated: 1/9/2021

Service Advisor: (009) BARBARA ROPPO



MAYWOOD PUBLIC WORKS  
 40 MADISON PLAZA  
 MAYWOOD IL 60153

S169 Home: (708) 450-4482 Work: (708) 223-0895 Cell: (224) 500-1986 Fax: (708) 450-4811  
 obrown@maywood-il.org;tskipper@maywood-il.org

Veh Info: 247 09 INT

Serial Numbers: 1HTMMAAN59E143694

In-Srv: Miles/Hrs In: 154729 Out:157729 Plate #:

CUSTOMER COPY

Repair	Hrs	VIN	Requested Repair Description	Mech #	Type	Labor	Discount	Total
1	12.00	9H143694	CHECK ABS LIGHT ON & NO BRAKES / SCAN COMPUTER, PULL CODES / PERFORM REAR BRAKE JOB / INSTALL ABS SENSORS & TONE RINGS LUBE & ADJUST SYSTEM	014	Retail	\$1,260.00	\$0.00	\$1,260.00
2	4.00	9H143694	INSTALL SPREADER MAKE UP NEW HOSES INSTALL SPINNER MOTOR & WHEEL	1000	Retail	\$420.00	\$0.00	\$420.00
3	1.00	9H143694	INSTALL NEW CUTTING EDGE	1000	Retail	\$105.00	\$0.00	\$105.00

Repair	Part #	Description	Qty	Selling Price	Extended Discount	Extended Price
1	OTR801551FP	OTR SPEED SENSOR	2.00	\$128.33	\$0.00	\$256.66
1	KIT-OTR-4707Q-GF	BRAKE SHOE	2.00	\$103.87	\$0.00	\$207.74
1	OTR1612FP	DRUM	2.00	\$455.52	\$0.00	\$911.04
1	R803048FP	SLACK ADJUSTER	1.00	\$248.40	\$0.00	\$248.40
1	R803049FP	SLACK ADJUSTER	1.00	\$248.40	\$0.00	\$248.40
1	R810019FP	CLEVIS KIT	4.00	\$49.55	\$0.00	\$198.20
1	98335A084	COTTER PINS	4.00	\$2.70	\$0.00	\$10.80
1	80W90S	GEAR LUBE PER QUART	4.00	\$8.35	\$0.00	\$33.40
1	1100848	GRAY SEALANT	1.00	\$11.18	\$0.00	\$11.18
2	G94011-0808	FITTING	4.00	\$18.09	\$0.00	\$72.36
2	G94021-0808	ADAPTER	4.00	\$39.23	\$0.00	\$156.92
2	G25100-0808	FITTING	4.00	\$13.55	\$0.00	\$54.20
2	G25170-0808	FITTING	2.00	\$18.06	\$0.00	\$36.12

RECOMMENDED TO BE PAID  
 DATE: 2/3/21  
 DEPT HEAD: Jol hand  
 EXPENSE ACCT: 01-50-51300  
 PO#

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANICS LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. CUSTOMERS ARE RESPONSIBLE FOR ARTICLES LEFT IN VEHICLE. FAILURE TO PAY WILL RESULT IN ATTORNEYS FEES, ALL ASSETS AGAINST YOU. SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Parts Total:	\$4,269.58	Ext Price:	\$6,166.00
Core Total:	\$0.00	Sales Tax:	\$0.00
Freight Total:	\$0.00	Total:	\$6,166.00
Sublet Total:	\$0.00	- Deductible:	\$0.00
Labor Total:	\$1,785.00	Deposits:	\$0.00
- Labor Discount:	\$0.00	Amount Due:	\$6,166.00
Other Charges:	\$111.42	Amt Tendered:	\$0.00
Shop Supplies:	\$0.00	Chg Returned:	\$0.00
Sub Total:	\$6,166.00		
- Parts Discount:	\$0.00		

**WIGIT'S TRUCK CENTER INC**  
**6 NORTH 2ND AVENUE**  
**MAYWOOD IL USA 60153**  
**Phone #:(708) 681-0230**  
**Fax #: (708) 450-1020**

**Invoice Number: 110714**

**Tag Number: 247**

**Date and Time In: 1/9/2021 - 7:00 PM**

**Date and Time Out: 1/9/2021 - 7:00 PM**

**Promised Date - Time: 1/9/2021 - 7:00 PM**

**Cashed Out Date:**

**Date Appointment Initiated: 1/9/2021**

**Service Advisor: (009) BARBARA ROPPO**



**CUSTOMER COPY**

**MAYWOOD PUBLIC WORKS**  
**40 MADISON PLAZA**  
**MAYWOOD IL 60153**

**\$169 Home: (708) 450-4482 Work: (708) 223-0895 Cell: (224) 500-1986 Fax: (708) 450-4811**  
**obrown@maywood-il.org;tskipper@maywood-il.org**

**Veh Info: 247 09 INT**

**Serial Numbers: 1HTMMAAN59H143694**

**In-Srv: Miles/Hrs In: 154729 Out:157729 Plate #:**

2	G25181-0808	FITTING	2.00	\$47.41	\$0.00	\$94.82
2	85602	HYDRAULIC HOSE PER FOOT	20.00	\$11.80	\$0.00	\$236.00
2	HYDRO	HYD OIL ISO 32 PER GALLON	9.00	\$12.38	\$0.00	\$111.42
2	101-1001-0	SPINNER MOTOR	1.00	\$427.33	\$0.00	\$427.33
2	3001472A	SPINNER BLADE	1.00	\$370.00	\$0.00	\$370.00
2	SS	SHOP SUPPLIES	1.00	\$15.00	\$0.00	\$15.00
3	STB07537	10 L x 1/2" THK x 6" W CUTTING EDGE	1.00	\$495.37	\$0.00	\$495.37
3	18177	5/8-11X3 CARRIAGE BOLT	12.00	\$8.10	\$0.00	\$97.20
3	18249	FLANGE NUT	12.00	\$7.37	\$0.00	\$88.44

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANICS LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. CUSTOMERS ARE RESPONSIBLE FOR ARTICLES LEFT IN VEHICLE. FAILURE TO PAY WILL RESULT IN ATTORNEYS FEES, ALL ASSETS AGAINST YOU. SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Parts Total:	\$4,269.58
Core Total:	\$0.00
Freight Total:	\$0.00
Sublet Total:	\$0.00
Labor Total:	\$1,785.00
- Labor Discount:	\$0.00
Other Charges:	\$111.42
Shop Supplies:	\$0.00
Sub Total:	\$6,166.00
- Parts Discount:	\$0.00

Ext Price:	\$6,166.00
Sales Tax:	\$0.00
Total:	\$6,166.00
- Deductible:	\$0.00
- Deposits:	\$0.00
Amount Due:	\$6,166.00
Amt Tendered:	\$0.00
Chg Returned:	\$0.00

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Village of Melrose Park

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoices for water services provided 12/21/2020-01/19/2021 from the Village of Melrose Park.

<b><u>Account</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
422000-001	12/21/2020-01/19/2021	\$31,045.42
422001-001	12/21/2020-01/19/2021	\$31,742.20

**RECOMMENDATION:** It is recommendation that the total payments of \$62,787.62 be approved for payment. The expense account to be charged: 41-52-87000.



**Village of  
Melrose Park**

P.O. Box 1506 • Melrose Park, IL 60161-1506  
708-343-4000, Ext. 4435 • FAX 708-343-8015

Ronald M. Serpico  
Mayor

ACCOUNT MNUMBER	SERVICE DATES
422000-001	12/21/2020
USE OF MAIN E	01/19/2021

**RETAIN THIS STUB FOR YOUR RECORDS**

CURRENT READ	CONSUMPTION
148,340	56,140
Previous Balance	74,191.87
Penalties	223.43
Adjustments	0.00
Payments Received	(26,990.80)
Balance at Billing	47,424.50
WATER	31,045.42
<b>Total Due</b>	<b>78,469.92</b>

Pay water bills online at [www.melrosepark.org](http://www.melrosepark.org)



P.O. Box 1506 • Melrose Park, IL 60161-1506  
708-343-4000, Ext. 4435 • FAX 708-343-8015

**PLEASE RETURN THIS STUB WITH PAYMENT**

ACCOUNT #	AMOUNT DUE
422000-001	78,469.92
<b>DUE DATE</b>	<b>AFTER DUE DATE</b>
03/01/2021	78,780.37

03/01/2021

78,780.37

Recommended To Be Paid

Dept. Head: Will W. Noyes

Expense Acct: \_\_\_\_\_

Date: 2-10-21 PO # \_\_\_\_\_



VILLAGE OF MAYWOOD  
40 MADISON ST  
MAYWOOD, IL 60153



**Village of  
Melrose Park**

P.O. Box 1506 • Melrose Park, IL 60161-1506  
708-343-4000, Ext. 4435 • FAX 708-343-8015

Ronald M. Serpico  
Mayor

ACCOUNT MNUMBER      SERVICE DATES

422001-001      12/21/2020

USE OF MAIN W      01/19/2021

**RETAIN THIS STUB FOR YOUR RECORDS**

CURRENT READ      CONSUMPTION

252,550      57,400

Previous Balance      130,351.83

Penalties      59.49

Adjustments      0.00

Payments Received      (124,402.95)

Balance at Billing      6,008.37

WATER      31,742.20

Total Due      37,750.57

Pay water bills online at [www.melrosepark.org](http://www.melrosepark.org)



**Village of  
Melrose Park**

P.O. Box 1506 • Melrose Park, IL 60161-1506  
708-343-4000, Ext. 4435 • FAX 708-343-8015

**PLEASE RETURN THIS STUB WITH PAYMENT**

ACCOUNT #	AMOUNT DUE
422001-001	37,750.57
DUE DATE	AFTER DUE DATE
03/01/2021	38,067.99

03/01/2021

38,067.99



Recommended To Be Paid

Dept. Head: William Noyes

Expense Acct: \_\_\_\_\_

Date: 2-10-21 PO # \_\_\_\_\_

VILLAGE OF MAYWOOD  
40 MADISON ST  
MAYWOOD, IL 60153

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Cleansified

**SPECIFIC ACTION REQUESTED:** Payment approval of the attached invoice #6343 dated 02/11/2021 for the purchase of KN95 masks and sanitizing wipes.

**RECOMMENDATION:** It is recommendation that the total payments of \$10,320.00 be approved for payment. The expense account to be charged: 01-50-60600.

Cleansified  
 18600 Graphics Ct  
 Tinley Park, IL 60477  
 +1 7083405053  
 sales@cleansified.com  
 cleansified.com

# Invoice



**BILL TO**  
 Mr John West  
 Village of Maywood  
 40 Madison St  
 Maywood, IL 60153  
 United States

**SHIP TO**  
 Mr John West  
 Village of Maywood  
 40 Madison St  
 Maywood, IL 60153  
 United States

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
6343	02/11/2021	\$10,320.00	02/26/2021	Net 15	

DESCRIPTION	QTY	RATE	AMOUNT
KN95 Mask	3,000	1.98	5,940.00
Wipes (10 count)	3,000	1.46	4,380.00

**BALANCE DUE \$10,320.00**

*\$10,320.00*

RECOMMENDED TO BE PAID
DATE: <u>2/11/21</u>
DEPT HEAD: <u>[Signature]</u>
EXPENSE ACCT: <u>01-50-60600</u>
PO# _____

**Village of Maywood  
Interdepartmental Memorandum**

**TO:** Village Mayor and Board of Trustees  
**FROM:** Willie Norfleet, Village Manager  
**DATE:** February 10, 2021  
**SUBJECT:** Payment Approval, Hackie Cement Corporation

**SPECIFIC ACTION REQUESTED:** Payment approval of the invoices for excavation services rendered for the Village of Maywood Public Works Department.

<u>Invoice</u>	<u>Amount</u>	<u>Description</u>
INV-202101	\$15,000.00	1200 S Orchard Avenue A-B
INV-202102	\$15,000.00	1206 S Orchard Avenue A,B,C

**RECOMMENDATION:** It is recommendation that the total payments of \$30,000.00 be approved for payment. The expense account to be charged: 41-52-53400.



# Invoice

# INV-202101

Balance Due  
\$15,000.00

**Hackie Cement Corporation**  
BOLINGBROOK II 60440  
U.S.A

Bill To  
**Village of Maywood ( Public works )**  
40 Madison Street  
Maywood  
60153 Illinois  
Cook

Invoice Date : 12 Jan 2021  
Terms : Due upon receipt  
Due Date : 12 Jan 2021

#	Item & Description	Qty	Rate	Amount
1	<b>Water Tap Service</b> Excavated existing asphalt, dirt, and grass area to expose 8" water main to install 2 new tap services, 1200 S. Orchard for units A and B. Also, identified and repaired 1-existing water tap. also located at 1200 S. Orchard) which was feeding into 6 properties. For a total of 3 water tap service repairs /installs, 1200 S. Orchard, units A, B, and C.  Process includes installing 1" copper water line to each unit.  Landscaping and concrete to be replaced by other. Not included nor to be deducted from this invoice.	3.00 1	6,000.00	18,000.00

\$15,000

**RECOMMENDED TO BE PAID**

DATE: 2/11/21

DEPT HEAD: [Signature]

EXPENSE ACCT: 41-52-5340

PO# \_\_\_\_\_

Sub Total	18,000.00
Adjustment	(-) 3,000.00
<b>Total</b>	<b>\$15,000.00</b>
<b>Balance Due</b>	<b>\$15,000.00</b>

Notes  
Thanks for your business.

Terms & Conditions  
Looking forward to serving you | Friendly, Dependable & Affordable

Price includes cost for Laborers, Cement Finishers, Cement, Material, Prep Work; which could include digging, excavating, removal and/or framing.

Customer responsible for cost of permit, not included nor to be deducted from above cost.



# Invoice

# INV-202102

Balance Due  
\$15,000.00

**Hackie Cement Corporation**  
BOLINGBROOK II 60440  
U.S.A

Bill To  
**Village of Maywood ( Public works )**  
40 Madison Street  
Maywood  
60153 Illinois  
Cook

Invoice Date : 12 Jan 2021  
Terms : 60% Due immediately  
Due Date : 12 Jan 2021

#	Item & Description	Qty	Rate	Amount
1	<b>Water Tap Service</b> Excavated existing asphalt, dirt, and grass area to expose 8" water main to install 3 new tap services, 1206 S. Orchard for units A, B and C. For a total of 3 water tap service installs.  Process includes installing 1" copper water line to each unit.  Landscaping and concrete to be repaired by other. Not to be included nor deducted from this invoice.	3.00 1	6,000.00	18,000.00

Sub Total	18,000.00
Adjustment	(-) 3,000.00
<b>Total</b>	<b>\$15,000.00</b>
<b>Balance Due</b>	<b>\$15,000.00</b>

~~\$~~15,000

**RECOMMENDED TO BE PAID**

DATE: 2/11/21

DEPT HEAD: [Signature]

EXPENSE ACCT: 41-52-53400

PO# \_\_\_\_\_

**Notes**

Thanks for your business.

**Terms & Conditions**

Looking forward to serving you | Friendly, Dependable & Affordable

Price includes cost for Laborers, Cement Finishers, Cement, Material, Prep Work; which could include digging, excavating, removal and/or framing.

Customer responsible for cost of permit, not included nor to be deducted from above cost.

**Terms & Conditions**

Quotation and/or invoices (or a contract) valid for 30 days (Contracted work to be completed as weather permits & per special customer

Village of  
**MAYWOOD**

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470



February 10, 2021

To: Mr. Willie Norfleet, Jr.  
Maywood Village Manager

From: Valdimir Talley, Jr.   
Maywood Chief of Police

Sir:

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting which is scheduled to begin 7:00 pm on February 16, 2021.

**MPD Proposal #03**

On December 26, 2020, our MPD tactical unit was involved in an accident and sustained damage beyond repair for safe patrol operation. This vehicle was purchased out of State 1505 seizure funds and we desire to replace it with a 2020 Ford Explorer. The new vehicle would also be purchased from State 1505 funds. I would like to request Village Board authorization to purchase a 2020 Ford Explorer Police package from Joe Rizza Ford, 8100 West 159<sup>th</sup> Street, Orland Park, Illinois for \$36,630.60. Additionally, I am seeking Board authorization to outfit the newly purchased vehicle with required police equipment for \$7,377.39. The equipment purchase and outfitting would total **\$44,007.99**. Joe Rizza is an equipment vendor. I anticipate Board authorization only but Deputy Chief Elijah Willis and I will both be available for questions. Thank you for your continued support.

Attachment



# MAYWOOD

125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

February 9, 2021

To: Valdimir Talley  
Chief of Police

From: Elijah Willis  
Deputy Chief

Sir,

The attached proposal is being presented to your attention for consideration for submission to the Village Board of Trustees for approval.

### Proposal # 01

December 26, 2020, unit # 146 a 2013 Dodge Charger with 100k miles plus was involved in accident with an uninsured motorist. Unfortunately the aforementioned vehicle was involved in another accident a year earlier with another uninsured motorist, and the cost to repair this vehicle to date is \$4,678.13; it's not uncommon to keep a vehicle that mileage exceeds the 75,000-mile range. The perception is that the older a vehicle, the more expensive it is to maintain, particularly given the nature of the law enforcement profession and the job itself, which often includes high-speed chases and vehicles driven particularly hard. In this case the vehicle being eight years old and Maywood Police Department (MPD) having to service it several times for mechanical issues show that this vehicle has out live it purpose with the MPD Fleet. Hence forward, we request permission to savage this vehicle, and any all funds received are deposit back into the asset and forfeiture accounts.

MPD request the Village Board permission to purchase a black 2020 Ford Explorer from Joe Rizza, located 8100 W. 159<sup>th</sup> Orland, IL 60462, for the total price of \$36,630.60; we also, request permission to utilize \$7,377.39 for equipment and labor for the outfitting of this vehicle, total purchase of \$44,007.99.

The Maywood Police Department (MPD) requests for permission to utilize the Maywood Police Department Federal and State 1505 Asset and Forfeiture Accounts to purchase aforementioned vehicle in accordance with the permissible usage section of these account. I'm asking the Village Board look at this as a positive approach in the attempt to help crime reduction within the Village of Maywood, so that MPD can continue its Community Policing Initiatives.

As of today February 9, 2021, MPD police accounts have a total of \$53, 308.90; these funds are from seizures from individuals who were arrested for various drug violations under the state statuc. Funds from these individuals were awarded to MPD through a rigorous civil process with the assistant of the Cook County State Attorney office, and as mentioned earlier these funds can be utilized to enhance drug laws enforcement efforts. I am requesting to have this proposal presented to Village Board at the next scheduled meeting on February 16, 2021.

*Accounted  
2/9/21  
H*

Sincerely,



**Etjah Willis**  
**Deputy Chief of Police**

**Attachments:**

1. Permissible Usage Page
2. Vehicle Usage Proposal
3. Federal State 1505 bank statements
4. Quote for new vehicle
5. Quote for equipment and Labor
6. Unit # 146 crash report and quote for repairs

noted under the drug laws apply in regards to forfeited and returned real property. When sold, the proceeds must be delivered to the Director for disbursement per statutory percentages.

**E. Permissible/Impermissible Uses of Drug Forfeiture Monies/Proceeds/Property**

**Permissible Use Examples**

- To provide necessary equipment used for the enforcement of drug laws.
- To provide necessary field or office equipment to support a drug task force
- Law enforcement training as related to the enforcement of drug laws
- Asset Forfeiture Training
- Search and Seizure Training as related the enforcement of drug laws
- Travel and transportation expenses related to the enforcement of drug laws
- Drug and gang education/awareness programs for the public
- Cost of drug forfeiture asset accounting and tracking
- Language assistance services related to the enforcement of drug laws
- "Buy", "Flash" or "Reward" money related to the enforcement of drug laws
- General law enforcement equipment or needs, up to the percentage it is used toward the enforcement of drug laws.
- Training, equipment, maintenance and administrative costs related to K9's used for the enforcement of drug laws.
- Overtime for officers engaged in the enforcement of drug laws.
- Conveyances obtained under drug forfeitures may be utilized for the enforcement of any criminal laws. **However, upon disposal, the proceeds from sale of the vehicle must be used for drug enforcement purposes.**

**Impermissible Use Examples**

- Replacing the general law enforcement budget of a municipality with forfeiture proceeds.
- An agency should not include anticipated forfeited assets in a budget proposal.
- General salaries of law enforcement personnel.
- Forfeiture funds to reconcile previous improper spending of funds.
- Awarded equipment for general law enforcement use (weapons, vehicles, etc.) not related to drug enforcement.
- Awarded property and conveyances by non-law enforcement personnel.
- Purchase of food or beverages (except small amounts used during a drug enforcement operation).
- Awarded televisions for posting court dockets in county courthouses, or for use in exercise rooms, break rooms, etc.
- Awarded Xbox or PlayStation used for other than as a DVD player for drug enforcement.
- Awarded vehicles to be placed in storage pending the one year provision before sale .

**Area Towing Inc. - DBA Payless  
Autobody**

1401 N. 1st Ave.  
Melrose Park, IL 60160  
Business Phone: (708) 845-2013  
robertsloma2@gmail.com

**Estimate**

Est # 249  
ID # 10301640

**Vehicle Info**

2013 Dodge -Charger SE  
2C3CDXAT9DH568062  
Ext. Color: Midnight Blue Metallic -  
PB8  
License: M207354 IL  
Body Type: 4 Door Sedan  
Engine: 5.7L 8 Cyl Gas Injected  
Transmission: 4 Speed Auto Trans  
Production Date: DEC-2013

**Owner**

Maywood Police Department  
125 S. 5th Ave.  
Maywood, IL 60153

**Insurance Company**

Inspection Date: 01/05/2021

Oper	Description	Part Number	Price	Labor
<b>FRONT BUMPER</b>				
1	Replace	FRT BUMPER SHIELD	CH1037104	\$113.00 0.2 hrs. Body
2	Replace	FRT BUMPER IMPACT ABSORBER	CH1070809DS	\$120.00 3.1 hrs. Body
3	Replace	FRT BUMPER COVER	CH1000461	\$342.00 3.1 hrs. Body 3.1 hrs. Paint panel 1.2 hrs. Refinish
				1.2 hrs. Clearcoat
4	Replace	R FRT INR BUMPER SUPPORT BRACKET	CH1043105	\$40.00
5	Replace	L FRT INR BUMPER SUPPORT BRACKET	CH1042105	\$43.00
<b>GRILLE</b>				
6	Replace	GRILLE	CH1210109	\$253.00 0.4 hrs. Body
7	Replace	GRILLE INSERT	CH1200339	\$65.00 0.4 hrs. Body
<b>FRONT LAMPS</b>				
8	Replace	L FRT COMBINATION LAMP	CH2502206OE	\$311.00 0.3 hrs. Body
9	Replace	R FRT COMBINATION LAMP	CH2519132R	\$278.00 0.3 hrs. Body
<b>HOOD</b>				
10	Replace	L HOOD PROP	LKQ	\$50.64 0.2 hrs. Body
11	Replace	R HOOD PROP	LKQ	\$50.64 0.2 hrs. Body
12	Replace	HOOD PANEL	LKQ	\$300.00 1.4 hrs. Body 2.7 hrs. Paint panel 1.1 hrs. Refinish
				1.1 hrs. Clearcoat
<b>A/C /HEATER/VENTILATION</b>				
13	Replace	L FENDER PANEL	CH1240247PP	\$104.00 3.6 hrs. Body 2 hrs. Paint panel 0.8 hrs. Refinish
				0.8 hrs. Clearcoat
14	Replace	L FENDER LINER	CH1250128C	\$36.00 0.4 hrs. Body
<b>FRONT FENDER</b>				
15	Replace	UPR FRT BODY TIE BAR	CH1225202	\$302.00 1.4 hrs. Body 1.5 hrs. Paint panel 0.8 hrs. Refinish
				0.6 hrs. Clearcoat
16	Replace	L FRT BODY CLOSING PANEL	4806169AA	\$20.95 0.2 hrs. Body



# ILLINOIS TRAFFIC CRASH REPORT

Sheet 1 of 1 Sheets



DRAC	TRFD	TRFC	WEAT	DRVA	VIS	VEHD	LGHT	COLL	MANV
U1 1	U2 1	2	4	1	U1 3	L2 1	U1 1	L2 1	U1 1
U1 1	U2 1	2	4	1	U1 3	L2 1	U1 1	L2 1	U1 1

INVESTIGATING AGENCY <b>MAYWOOD PD</b>	DAMAGE TO ANY ONE PERSON'S VEHICLE / PROPERTY <input type="checkbox"/> \$500 OR LESS <input type="checkbox"/> \$501 - \$1,000 <input checked="" type="checkbox"/> OVER \$1,000	TYPE OF REPORT <input type="checkbox"/> ON SCENE <input type="checkbox"/> NOT ON SCENE (OSK REPORT) <input type="checkbox"/> AMENDED	<input type="checkbox"/> A No Injury / Drive Away <input checked="" type="checkbox"/> B Injury and / or Tow Due To Crash	AGENCY CRASH REPORT NO. YR 2020 20-24 120
---	---	---	---	--

ADDRESS NO.	HIGHWAY OR STREET NAME <b>5TH AVE</b>	CITY <b>Maywood</b>	TOWNSHIP	INTERSECTION RELATED <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	DATE OF CRASH <b>12/26/2020</b>	TIME <b>5:21</b>	SECONDARY CRASH <input type="checkbox"/> AM YES <input type="checkbox"/> NO
<input type="checkbox"/> FT / MI <input checked="" type="checkbox"/> AT INTERSECTION WITH <b>GREEN ST.</b>		COUNTY <b>COOK</b>	PRIVATE PROPERTY <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	DOORING WITH PEDALCYCLIST <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	# OF MOTOR VEHICLES INVOLVED <b>2</b>	<input type="checkbox"/> SLOW STOPPED <input checked="" type="checkbox"/> FREE FLOW	

<input checked="" type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> DRIVERLESS <input type="checkbox"/> PED <input type="checkbox"/> PEDEA <input type="checkbox"/> BIKER <input type="checkbox"/> BIW <input type="checkbox"/> BIW <input type="checkbox"/> BV	DATE OF BIRTH <b>05 / 18 / 1933</b>	MAKE <b>TOYOTA</b>	MODEL <b>4 DOOR</b>	YEAR <b>2000</b>	CIRCLE NUMBER(S) FOR DAMAGED AREA(S) 00 - NONE 01 - UNDER CHASSIS 02 - TOTAL (ALL) 03 - OTHER 04 - UNDERCARRIAGE 05 - UNDERCARRIAGE 06 - UNDERCARRIAGE 07 - UNDERCARRIAGE 08 - UNDERCARRIAGE 09 - UNDERCARRIAGE 10 - UNDERCARRIAGE 11 - UNDERCARRIAGE 12 - UNDERCARRIAGE 13 - UNDERCARRIAGE 14 - TOTAL (ALL) 15 - OTHER 16 - UNDERCARRIAGE 17 - UNDERCARRIAGE 18 - OTHER 19 - UNDERCARRIAGE 20 - UNDERCARRIAGE 21 - UNDERCARRIAGE 22 - UNDERCARRIAGE 23 - UNDERCARRIAGE 24 - UNDERCARRIAGE 25 - UNDERCARRIAGE 26 - UNDERCARRIAGE 27 - UNDERCARRIAGE 28 - UNDERCARRIAGE 29 - UNDERCARRIAGE 30 - UNDERCARRIAGE 31 - UNDERCARRIAGE 32 - UNDERCARRIAGE 33 - UNDERCARRIAGE 34 - UNDERCARRIAGE 35 - UNDERCARRIAGE 36 - UNDERCARRIAGE 37 - UNDERCARRIAGE 38 - UNDERCARRIAGE 39 - UNDERCARRIAGE 40 - UNDERCARRIAGE 41 - UNDERCARRIAGE 42 - UNDERCARRIAGE 43 - UNDERCARRIAGE 44 - UNDERCARRIAGE 45 - UNDERCARRIAGE 46 - UNDERCARRIAGE 47 - UNDERCARRIAGE 48 - UNDERCARRIAGE 49 - UNDERCARRIAGE 50 - UNDERCARRIAGE 51 - UNDERCARRIAGE 52 - UNDERCARRIAGE 53 - UNDERCARRIAGE 54 - UNDERCARRIAGE 55 - UNDERCARRIAGE 56 - UNDERCARRIAGE 57 - UNDERCARRIAGE 58 - UNDERCARRIAGE 59 - UNDERCARRIAGE 60 - UNDERCARRIAGE 61 - UNDERCARRIAGE 62 - UNDERCARRIAGE 63 - UNDERCARRIAGE 64 - UNDERCARRIAGE 65 - UNDERCARRIAGE 66 - UNDERCARRIAGE 67 - UNDERCARRIAGE 68 - UNDERCARRIAGE 69 - UNDERCARRIAGE 70 - UNDERCARRIAGE 71 - UNDERCARRIAGE 72 - UNDERCARRIAGE 73 - UNDERCARRIAGE 74 - UNDERCARRIAGE 75 - UNDERCARRIAGE 76 - UNDERCARRIAGE 77 - UNDERCARRIAGE 78 - UNDERCARRIAGE 79 - UNDERCARRIAGE 80 - UNDERCARRIAGE 81 - UNDERCARRIAGE 82 - UNDERCARRIAGE 83 - UNDERCARRIAGE 84 - UNDERCARRIAGE 85 - UNDERCARRIAGE 86 - UNDERCARRIAGE 87 - UNDERCARRIAGE 88 - UNDERCARRIAGE 89 - UNDERCARRIAGE 90 - UNDERCARRIAGE 91 - UNDERCARRIAGE 92 - UNDERCARRIAGE 93 - UNDERCARRIAGE 94 - UNDERCARRIAGE 95 - UNDERCARRIAGE 96 - UNDERCARRIAGE 97 - UNDERCARRIAGE 98 - UNDERCARRIAGE 99 - UNDERCARRIAGE 100 - UNDERCARRIAGE		
NAME (LAST, FIRST, M) <b>BAKER, JOHN, W</b>	SEX <b>M</b>	SAPT <b>2</b>	AIR <b>4</b>	AUTOMATION SYSTEM <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> UNK	LEVEL IN VEH <b>0</b>	LEVEL ENGAGED AT CRASH <b>0</b>	TOWED DUE TO CRASH <input type="checkbox"/> Y <input checked="" type="checkbox"/> N
STREET ADDRESS <b>401 GREEN ST APT 507</b>	CITY <b>MAYWOOD</b>	STATE <b>IL</b>	ZIP <b>60153-2177</b>	PLATE NO. <b>AG81001</b>	STATE <b>IL</b>	YEAR <b>2020</b>	INSURANCE CO. <b>ND VALID INSURANCE</b>
TELEPHONE <b>630-774-0116</b>	DRIVER'S LICENSE NO. <b>626047833142</b>	STATE <b>IL</b>	CLASS <b>0</b>	COL ID <b>0</b>	VIN <b>JT2BG22K6Y0508967</b>	INSURANCE CO. <b>ND VALID INSURANCE</b>	EXPIRED <input type="checkbox"/> Y <input checked="" type="checkbox"/> N
EMERGENCY AGENCY <b>MAYWOOD FD</b>	HOSPITAL (TAKEN TO) <b>REFUSED</b>	INCIDENT RESPONDER <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	IF Y <b>3</b>	OWNER STREET, CITY, STATE, ZIP <b>401 GREEN ST APT 507, MAYWOOD, IL, 60153-2177</b>	PHONE NUMBER <b>630-774-0116</b>	POLICY NUMBER	

<input checked="" type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> DRIVERLESS <input type="checkbox"/> PED <input type="checkbox"/> PEDEA <input type="checkbox"/> BIKER <input type="checkbox"/> BIW <input type="checkbox"/> BIW <input type="checkbox"/> BV	DATE OF BIRTH <b>06 / 06 / 1968</b>	MAKE <b>DODGE</b>	MODEL <b>4 DOOR</b>	YEAR <b>2013</b>	CIRCLE NUMBER(S) FOR DAMAGED AREA(S) 00 - NONE 01 - UNDER CHASSIS 02 - TOTAL (ALL) 03 - OTHER 04 - UNDERCARRIAGE 05 - UNDERCARRIAGE 06 - UNDERCARRIAGE 07 - UNDERCARRIAGE 08 - UNDERCARRIAGE 09 - UNDERCARRIAGE 10 - UNDERCARRIAGE 11 - UNDERCARRIAGE 12 - UNDERCARRIAGE 13 - UNDERCARRIAGE 14 - TOTAL (ALL) 15 - OTHER 16 - UNDERCARRIAGE 17 - UNDERCARRIAGE 18 - OTHER 19 - UNDERCARRIAGE 20 - UNDERCARRIAGE 21 - UNDERCARRIAGE 22 - UNDERCARRIAGE 23 - UNDERCARRIAGE 24 - UNDERCARRIAGE 25 - UNDERCARRIAGE 26 - UNDERCARRIAGE 27 - UNDERCARRIAGE 28 - UNDERCARRIAGE 29 - UNDERCARRIAGE 30 - UNDERCARRIAGE 31 - UNDERCARRIAGE 32 - UNDERCARRIAGE 33 - UNDERCARRIAGE 34 - UNDERCARRIAGE 35 - UNDERCARRIAGE 36 - UNDERCARRIAGE 37 - UNDERCARRIAGE 38 - UNDERCARRIAGE 39 - UNDERCARRIAGE 40 - UNDERCARRIAGE 41 - UNDERCARRIAGE 42 - UNDERCARRIAGE 43 - UNDERCARRIAGE 44 - UNDERCARRIAGE 45 - UNDERCARRIAGE 46 - UNDERCARRIAGE 47 - UNDERCARRIAGE 48 - UNDERCARRIAGE 49 - UNDERCARRIAGE 50 - UNDERCARRIAGE 51 - UNDERCARRIAGE 52 - UNDERCARRIAGE 53 - UNDERCARRIAGE 54 - UNDERCARRIAGE 55 - UNDERCARRIAGE 56 - UNDERCARRIAGE 57 - UNDERCARRIAGE 58 - UNDERCARRIAGE 59 - UNDERCARRIAGE 60 - UNDERCARRIAGE 61 - UNDERCARRIAGE 62 - UNDERCARRIAGE 63 - UNDERCARRIAGE 64 - UNDERCARRIAGE 65 - UNDERCARRIAGE 66 - UNDERCARRIAGE 67 - UNDERCARRIAGE 68 - UNDERCARRIAGE 69 - UNDERCARRIAGE 70 - UNDERCARRIAGE 71 - UNDERCARRIAGE 72 - UNDERCARRIAGE 73 - UNDERCARRIAGE 74 - UNDERCARRIAGE 75 - UNDERCARRIAGE 76 - UNDERCARRIAGE 77 - UNDERCARRIAGE 78 - UNDERCARRIAGE 79 - UNDERCARRIAGE 80 - UNDERCARRIAGE 81 - UNDERCARRIAGE 82 - UNDERCARRIAGE 83 - UNDERCARRIAGE 84 - UNDERCARRIAGE 85 - UNDERCARRIAGE 86 - UNDERCARRIAGE 87 - UNDERCARRIAGE 88 - UNDERCARRIAGE 89 - UNDERCARRIAGE 90 - UNDERCARRIAGE 91 - UNDERCARRIAGE 92 - UNDERCARRIAGE 93 - UNDERCARRIAGE 94 - UNDERCARRIAGE 95 - UNDERCARRIAGE 96 - UNDERCARRIAGE 97 - UNDERCARRIAGE 98 - UNDERCARRIAGE 99 - UNDERCARRIAGE 100 - UNDERCARRIAGE		
NAME (LAST, FIRST, M) <b>DOLAN, ROBERT,</b>	SEX <b>M</b>	SAPT <b>2</b>	AIR <b>4</b>	AUTOMATION SYSTEM <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> UNK	LEVEL IN VEH <b>0</b>	LEVEL ENGAGED AT CRASH <b>0</b>	TOWED DUE TO CRASH <input type="checkbox"/> Y <input checked="" type="checkbox"/> N
STREET ADDRESS <b>125 S. 5TH AVE</b>	CITY <b>MAYWOOD</b>	STATE <b>IL</b>	ZIP <b>60153</b>	PLATE NO. <b>M207354</b>	STATE <b>IL</b>	YEAR <b>2000</b>	INSURANCE CO. <b>SELF INSURED</b>
TELEPHONE <b>7084504471</b>	DRIVER'S LICENSE NO. <b>D45077488161</b>	STATE <b>IL</b>	CLASS <b>B</b>	COL ID <b>1</b>	VIN <b>2C3CDXAT9DH688062</b>	INSURANCE CO. <b>SELF INSURED</b>	EXPIRED <input type="checkbox"/> Y <input checked="" type="checkbox"/> N
EMERGENCY AGENCY <b>MAYWOOD FD</b>	HOSPITAL (TAKEN TO) <b>REFUSED</b>	INCIDENT RESPONDER <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	IF Y <b>3</b>	OWNER STREET, CITY, STATE, ZIP <b>40 E. MADISON, MAYWOOD, IL, 60153</b>	PHONE NUMBER <b>7084504471</b>	POLICY NUMBER	

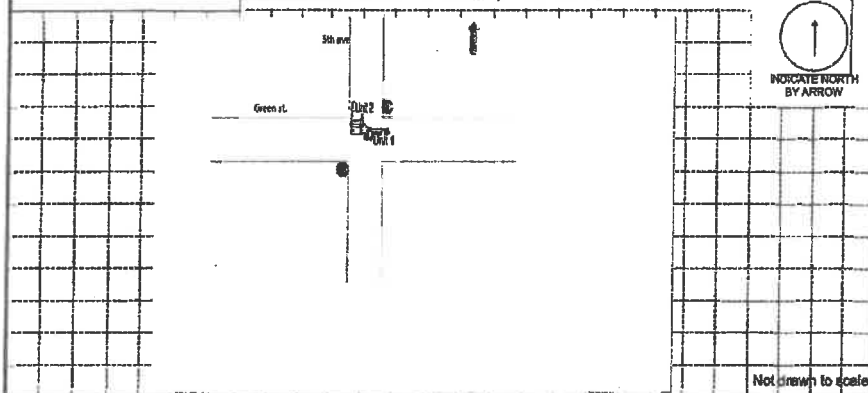
UNIT	SEAT	DOSE	BEQ	SAF	APR	BU	BU	BU	BU	PASSENGER'S WITNESS ONLY	NAME / ADDRESS / TELEPHONE	AGENCY	HOSPITAL
1	3	10	16	1041	F	2	4	B	1		MARY WRIGHT / 401 GREEN ST, MAYWOOD, IL, 60153 / 630-774-0116	MAYWOOD FD	REFUSED

BY	MOB	EMT	LOC	DAMAGED PROPERTY OWNER NAME	DAMAGED PROPERTY	POICENOTIFIED	TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM	Did crash occur in a Work Zone? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N				
1	<input checked="" type="checkbox"/>	11	1	PROPERTY OWNERS ADDRESS: STREET, CITY, STATE, ZIP	SECTION 23	12	26	2020	5	21	<input type="checkbox"/> AM <input type="checkbox"/> PM		
2	<input type="checkbox"/>										<input type="checkbox"/> AM <input type="checkbox"/> PM		
3	<input type="checkbox"/>										<input type="checkbox"/> AM <input type="checkbox"/> PM		
1	<input checked="" type="checkbox"/>	11	1	ARREST NAME <b>BAKER JOHN W</b>	CITATION NO. <b>YH127736</b>	ENBARIVED	TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Construction <input type="checkbox"/> Maintenance <input type="checkbox"/> Utility <input type="checkbox"/> Unknown work zone type				
2	<input type="checkbox"/>			ARREST NAME <b>BAKER JOHN W</b>	CITATION NO. <b>YH127736</b>	ROAD CLEARANCE	TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM	Workers present? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N				
3	<input type="checkbox"/>			OFFICER ID <b>313</b>	SUPERVISOR ID.	COURT DATE	TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM					

REMEMBER TO USE BLACK INK, PRESS HARD, PRINT LEGIBLY AND COMPLETE ALL REQUIRED FIELDS!

IF YES TO COM VEH, COMPLETE LARGE TRUCK, BUS, OR HM VEHICLE AREA ON BACK.

A Diagram and Narrative are required on all Type B crashes, even if units have been moved prior to officer's arrival.



**NARRATIVE** (refer to vehicle by unit #)

Unit 1 stated that while traveling W/B on Green street at 5th ave he crossed the Intersection failing to see the unit 2 police vehicle with lights and sirens activated traveling S/B on 5th ave when he struck it. Unit 2 stated that while traveling S/B on 5th ave with emergency lights and sirens activated, the Unit 1 vehicle traveling W/B on Green st at 5th ave failed to stop at the stop sign proceeding into the intersection striking the police vehicle. R/O was several blocks behind unit 2 and observed unit 2 using lights and sirens prior to the accident occurring. Unit 1 passenger complained of head pain and had bruising and bleeding from her forehead refused medical treatment from Maywood FD. Unit 1 driver refused medical treatment and reported no injuries. Unit 2 driver complained of right hand and right wrist pain, refused treatment from Maywood FD. Nothing further at this time.

**LOCAL USE ONLY**

N 0.0 Motorist Report No.: 3131608927412  
 W 0.0

<input type="checkbox"/> TOWED DUE TO DISABLING DAMAGE <input checked="" type="checkbox"/> TOWED DUE TO NOT DISABLING DAMAGE	<input type="checkbox"/> DISABLING DAMAGE <input checked="" type="checkbox"/> NOT DISABLING DAMAGE	DAMAGE EXTENT: 1	TOWED BY/TO: /
<input type="checkbox"/> DISABLING DAMAGE <input checked="" type="checkbox"/> NOT DISABLING DAMAGE	<input type="checkbox"/> DISABLING DAMAGE <input checked="" type="checkbox"/> NOT DISABLING DAMAGE	DAMAGE EXTENT: 8	TOWED BY/TO: Area Towing / AREA TOWING

**LARGE TRUCK, BUS, OR HM VEHICLE**

IF MORE THAN ONE CMV IS INVOLVED, USE 6R 1055A ADDITIONAL UNITS FORMS.

- A CMV is defined as any motor vehicle used to transport passengers or property and:
1. Has a weight rating more than 10,000 pounds (example: truck or truck/trailer combination); or
  2. Is used or designed to transport more than 16 passengers including the driver (example: shuttle or charter bus); or
  3. Is designed to carry 15 or fewer passengers and operated by a contract carrier transporting employees in the course of their employment (example: employee transport - usually a van type vehicle or passenger car); or
  4. Is used or designated to transport between 8 and 15 passengers, including the driver, for direct compensation (example: large van used for specific purpose); or
  5. Is any vehicle used to transport any hazardous material (HAZMAT) that requires placarding (example: placards will be displayed on the vehicle).

CARRIER NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_  
 MOTOR CARR. ID  Interstate  Intrastate  
 Not in Comm./Govt.  Not in Comm./Other

USDOT NO. \_\_\_\_\_ ILCC NO. \_\_\_\_\_  
 Source of above  
 Side of Truck  Papers  Driver  Log Book

GVWR/GCWR  
 <10,000  10,000 - 28,000  >28,000

Were HAZMAT placards on vehicle?  Yes  No  
 If Yes, Name on placard \_\_\_\_\_  
 4 digit UN NO. \_\_\_\_\_ 1 digit Hazard class No. \_\_\_\_\_

Did HAZMAT spill from vehicle (do NOT consider FUEL from vehicle's own tank)?  Yes  No  Unknown  
 Did HAZMAT Regulations violation contribute to the crash?  Yes  No  Unknown

Did Carrier Safety Regulations (MCS) violation contribute to the crash?  Yes  No  Unknown

Was a driver/vehicle Examination Report Form completed?  
 HAZMAT  Yes  No  Unknown Out of Service  Yes  No  
 MCS  Yes  No  Unknown Out of Service  Yes  No  
 Form Number \_\_\_\_\_

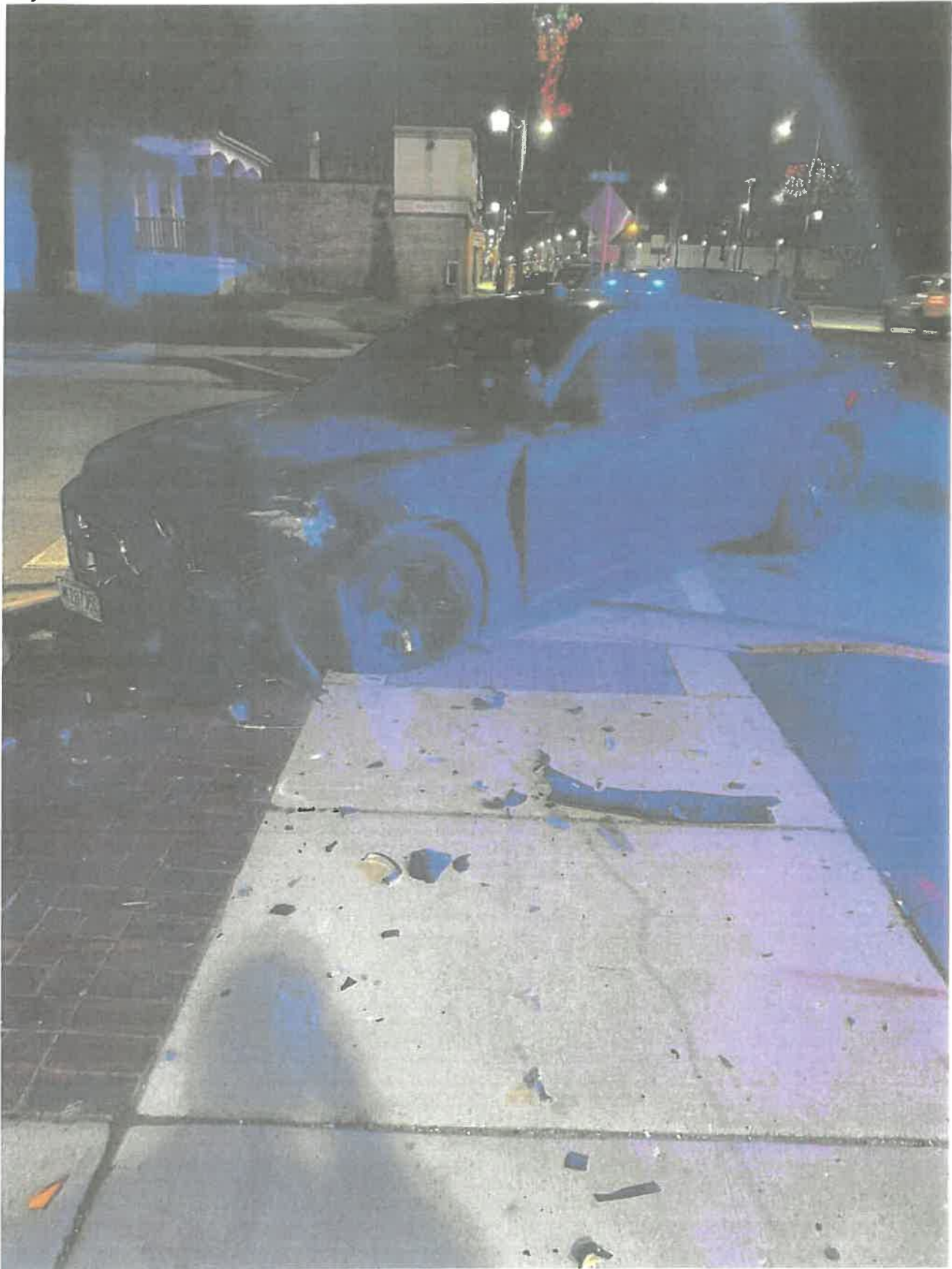
IDOT PERMIT NO. \_\_\_\_\_ WIDELOAD?  Yes  No  
 TRAILER VIN 1 \_\_\_\_\_  
 TRAILER VIN 2 \_\_\_\_\_

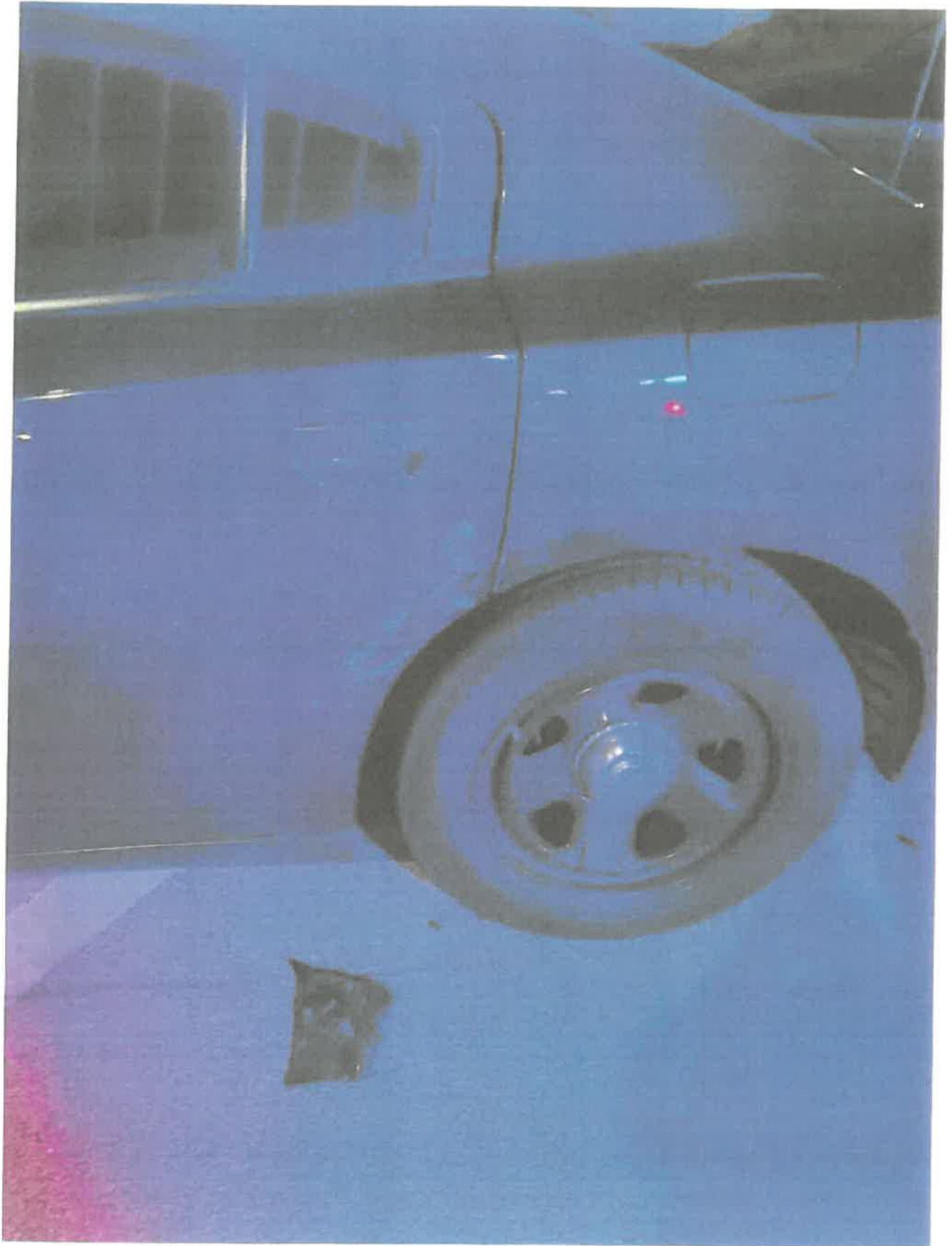
TRAILER WIDTH(S) 0 - 88" 97 - 102" > 102"  
 TRAILER 1     
 TRAILER 2     
 TRAILER LENGTH(S) 1 \_\_\_\_\_ ft. 2 \_\_\_\_\_ ft.  
 TOTAL VEHICLE LENGTH \_\_\_\_\_ ft. NO. OF AXLES \_\_\_\_\_

SELECT CODES FROM THE BACK OF CRASH BOOKLET  
 VEHICLE CONFIG. \_\_\_\_\_ CARGO BODY TYPE \_\_\_\_\_ LOAD TYPE \_\_\_\_\_

ANY TRUCK OR BUS OPERATING AS CMV, GOVERNMENT ENTITY, OR RENTAL MAY QUALIFY UNDER THESE DEFINITIONS







# JOE RIZZA



February 9, 2021

**To: The Village of Maywood**

**From: Joe Rizza ford of Orland Park**

**Subject: 2020 Ford Explorer Police Interceptor**

**Attention: Deputy Chief Willis**

**Joe Rizza Ford of Orland Park will sell a 2020 Ford Explorer Police Interceptor to the Village of Maywood for 36630.00. The price includes Municipal plates.**

**A copy of the equipment is attached.**

**Please send a letter of intent or purchase order, for securing of the vehicle.**

**Contact me with any questions or concerns.**

**George Kraft**

**Commercial Trucks**

**Joe Rizza Ford of Orland Park**





**PURCHASE CONTRACT /  
BILL OF SALE**

**JOE RIZZA**



8100 W. 159th Street  
Orland Park, IL 60462  
Phone: (708) 403-0300  
www.rizzadealers.com

LINE C O U L N

PURCHASE CONTRACT FOR:  NEW  DEMO  USED

DATE: \_\_\_\_\_

SALES PERSON: \_\_\_\_\_

YEAR: \_\_\_\_\_ MAKE/MODEL: Ford Explorer COLOR/TRIM: Black

VIN NUMBER: \_\_\_\_\_ MILEAGE: \_\_\_\_\_

STOCK NUMBER: \_\_\_\_\_

CASH PRICE OF VEHICLE: \_\_\_\_\_

DOCUMENTARY SERVICE FEE: 303.60

OPTIONAL PROTECTION PACKAGE: \_\_\_\_\_

TOTAL: \_\_\_\_\_

ILLINOIS SALES TAX: EXEMPT

COOK COUNTY TAX: \_\_\_\_\_

OTHER TAXES (if any): \_\_\_\_\_

CASH PRICE OF VEHICLE: \_\_\_\_\_

LICENSE TRANSFER/TITLE/DRIVEAWAY FEE: 150.00

SERVICE CONTRACT: \_\_\_\_\_

TOTAL PURCHASE PRICE: \_\_\_\_\_

CASH DOWN PAYMENT: \_\_\_\_\_

TRADE-IN ALLOWANCE: \_\_\_\_\_

DUPLICATE \_\_\_\_\_ DAYS IRREVERSIBLE \_\_\_\_\_

REBATES APPLIED: \_\_\_\_\_

TOTAL DOWN PAYMENT: \_\_\_\_\_

UNPAID CASH BALANCE DUE: 3663.00

CUSTOMER'S NAME: VANCE OF MAYWOOD DATE OF BIRTH: \_\_\_\_\_

STREET ADDRESS: 40 MANSON ST

CITY, STATE, ZIP: MAYWOOD IL 60153

BUSINESS ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

RES. PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

DRIVER'S LICENSE NUMBER: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

**TRADE IN VEHICLE**

YEAR: \_\_\_\_\_ MAKE/MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_

VIN: \_\_\_\_\_ MILEAGE: \_\_\_\_\_

VIN: \_\_\_\_\_ MILEAGE: \_\_\_\_\_

BALANCE OWED: \_\_\_\_\_ ACCT. #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

USED CAR ALLOWANCE (Used car allowance does not always reflect actual value): \_\_\_\_\_

ESTIMATED BALANCE OWED ON CAR (Subject to verification): \_\_\_\_\_

NET ALLOWANCE ON USED CAR (Transfer to left column): \_\_\_\_\_

CUSTOMER AGREES TO TRADE IN THE VEHICLE DESCRIBED ABOVE TO RIZZA UNDER THE TERMS SET FORTH ABOVE AND ON THE REVERSE SIDE. IF THE BALANCE DUE ON THE TRADE-IN VEHICLE IS AN AMOUNT GREATER THAN SHOWN ABOVE, THE CUSTOMER AGREES TO PAY THE ADDITIONAL AMOUNT IN CASH UPON REQUEST. Customer certifies that the above information about the trade-in is correct.

SIGNATURE OF CUSTOMER (X) \_\_\_\_\_

SIGNATURE OF CUSTOMER (X) \_\_\_\_\_

**WARRANTY DISCLAIMERS AND OTHER INFORMATION**

Any manufacturer warranty applicable to this vehicle, whether new or used, is from the manufacturer and not from Rizza. Rizza is not a party to any such warranty and only the manufacturer has any duties or liabilities thereunder. Rizza, to the fullest extent permitted by law, EXPRESSLY DISCLAIMS AND EXCLUDES ANY AND ALL WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND STATES THAT THIS IS AN "AS IS" SALE.

**LIMITATION IN DURATION OF IMPLIED WARRANTIES.** To the extent that implied warranties cannot be disclaimed because this vehicle has been sold with a warranty or service contract, Rizza hereby limits the period of any implied warranties, including warranties of merchantability and/or fitness for a particular purpose to the duration of the service contract and/or warranty that is provided with the vehicle.

**NO INCIDENTAL OR CONSEQUENTIAL DAMAGES.** The Customer shall in no event be entitled to recover from Rizza any incidental or consequential damages in connection with this Contract including without limitation, damages resulting from injury to property, loss of use, loss of time, loss of profits, or loss of income.

**DOCUMENTARY FEE:** A DOCUMENT SERVICE FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATED TO CLOSING OF A SALE. THE BASE DOCUMENTARY FEE BEGINNING JANUARY 1, 2008, WAS \$150, THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR A DOCUMENTARY FEE IS THE BASE DOCUMENTARY FEE OF \$150 WHICH SHALL BE SUBJECT TO AN ANNUAL RATE ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

**ETC WINDOW STICKER:** THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT INFORMATION ON THE WINDOW FORM. (BUYER'S GUIDE) OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT FOR SALE.

**VEHICLE EMISSIONS:** Rizza makes no representation or warranty that any vehicle sold hereunder has passed or will pass the inspection required by the Illinois Vehicle Emission Inspection Law (Ill. Rev. Stat. Ch. 95, Par. 13A-101 et seq.). Compliance is the responsibility of the customer.

IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THIS ORDER AND AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER.



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

7173 DUP S Y IP01

### Business Statement

Account Number:  
1 993 8042 5009  
Statement Period:  
Dec 1, 2020  
through  
Dec 31, 2020

Page 1 of 1



000094763 01 SP 0.500 000638680389859 P N  
VILLAGE OF MAYWOOD POLICE DEPT  
ATTN ELIJAH WILLIS  
125 S 5TH AVE  
MAYWOOD IL 60153-1376

**To Contact U.S. Bank**  
**Commercial Customer**  
**Service:** 1-800-706-4727

**U.S. Bank accepts Relay Calls**  
**Internet:** [usbank.com](http://usbank.com)

### INFORMATION YOU SHOULD KNOW

Price changes for U.S. Bank Business Checking, Savings and Treasury Management Services are effective Jan. 1, 2021. You can view revised pricing (only those prices that changed) at <https://cashmgmt.usbank.com/repricing> beginning Dec. 1, 2020. Please enter the Access Code listed below to view price changes that may apply. If you experience difficulty accessing this information, please call Customer Service at the number listed in the upper right corner of this statement or send an email to [commercialsupport@usbank.com](mailto:commercialsupport@usbank.com).

Access Code: A2-F0F8-33B3-9BAB

### MUNICIPAL INVESTOR NET CHECKING

Member FDIC

Account Number 1-993-8042-5009

U.S. Bank National Association

#### Account Summary

Beginning Balance on Dec 1	# Items	\$	16,369.27	Interest Earned this Year	\$	1.07
Other Withdrawals	1		33.93-	Number of Days in Statement Period		31
<b>Ending Balance on Dec 31, 2020</b>		<b>\$</b>	<b>16,335.34</b>			

#### Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Dec 14	Net Service Charge	1400000000	\$ 33.93-
<b>Total Other Withdrawals</b>			<b>\$ 33.93-</b>

#### Balance Summary

Date	Ending Balance
Dec 14	16,335.34

Balances only appear for days reflecting change.



(CHICAGO)  
P.O. BOX 630900 CINCINNATI OH 45263-0900



VILLAGE OF MAYWOOD  
MONEY LAUNDERING ACCOUNT  
40 MADISON ST  
MAYWOOD IL 60153-2323



0

28458

Statement Period Date: 1/1/2021 - 1/31/2021  
Account Type: COMM'L 53 ANALYZED  
Account Number: 1360001295

Banking Center: Rosemont South Bc  
Banking Center Phone: 847-653-2100  
Commercial Client Services: 866-475-0729

**Account Summary - 1360001295**

<b>01/01</b>	<b>Beginning Balance</b>	<b>\$14,338.02</b>	Number of Days In Period	31
	Checks			
	Withdrawals / Debits			
	Deposits / Credits			
<b>01/31</b>	<b>Ending Balance</b>	<b>\$14,338.02</b>		



VILLAGE OF MAYWOOD  
1505 ACCOUNT  
40 MADISON ST  
MAYWOOD IL 60153-2323

0  
7264

Statement Period Date: 1/1/2021 - 1/31/2021  
Account Type: COMM'L 53 ANALYZED  
Account Number: 1360000434

Banking Center: Rosemont South Bc  
Banking Center Phone: 847-653-2100  
Commercial Client Services: 866-475-0729

**Account Summary - 1360000434**

<b>01/01</b>	<b>Beginning Balance</b>	<b>\$27,921.61</b>	Number of Days in Period	31
6	Checks	\$(5,080.29)		
	Withdrawals / Debits			
	Deposits / Credits			
<b>01/31</b>	<b>Ending Balance</b>	<b>\$22,841.32</b>		

**Checks**

6 checks totaling \$5,080.29

\* Indicates gap in check sequence i = Electronic Image s = Substitute Check

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
1080 i	01/25	2,513.68	1086*i	01/21	70.00	1088 i	01/25	379.73
1082*i	01/25	647.11	1087 i	01/25	1,219.77	1089 i	01/21	250.00

**Daily Balance Summary**

Date	Amount	Date	Amount
01/21	27,601.61	01/25	22,841.32

**PROVISO COMMUNITY BANK**  
**9801 W Higgins, Box 32**  
**Rosemont, IL 60018**

{803/0000330/289}  
 Last statement: December 31, 2020  
 This statement: January 29, 2021  
 Total days in statement period: 29

MDG2021 00085455 00



**MAYWOOD POLICE DEPARTMENT 1505**  
**125 S 5TH AVE**  
**MAYWOOD IL 60153-1376**

Page 1  
 XXXXXX0747  
 ( 2)

Direct inquiries to:  
 (708) 483-0030

Proviso Community Bank  
 9801 W Higgins, Box 32  
 Rosemont, IL 60018



**Access Plus Checking**

Account number	XXXXXX0747
Enclosures	2
Low balance	\$60,231.99
Average balance	\$61,816.37
Interest paid year to date	\$0.49

**DAILY ACTIVITY**

Date	Description	Additions	Subtractions	Balance
12-31	Beginning balance			\$60,231.99
01-08	Deposit	493.00		60,724.99
01-19	Deposit	3,191.00		63,915.99
01-29	Interest Credit	.49		63,916.48
01-29	<b>Ending totals</b>	<b>3,684.49</b>	<b>.00</b>	<b>\$63,916.48</b>

**INTEREST INFORMATION**

Annual percentage yield earned	0.01%
Interest-bearing days	29
Average balance for APY	\$61,816.37
Interest earned	\$0.49

# PROVISO COMMUNITY BANK

MAYWOOD POLICE DEPARTMENT 1505  
January 29, 2021

Page 2  
XXXXXX0747

## OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



\* \*

*Thank you for banking with Proviso Community Bank*

**ABC AUTOMOTIVE ELECTRONICS**  
7213 W. ROOSEVELT RD

**THANK YOU**

**2CERM**  
**S**

**QUOTE**

Created On: 6/19/2015

**FOREST PARK IL 60130**  
**(708) 488-9600 Fax: (708) 488-9610**  
**WWW.ABCAUTOELECTRONICS.COM**

INVOICE	TYPE	DATE	TIME	PAGE#
C 233968	ESTIMATE	2/9/2021	5:12 PM	1

CUSTOMER INFORMATION			
			VIP#
Forest Park	IL		
Home: (708)	Work:	Cell:	

DEALER INFORMATION			
VILLAGE OF MAYWOOD/POLICE DEPT	ID# 40		
40 MADISON ST			
Maywood	IL 60153		
(708) 450-6310	Ext:		
<b>STK: 162</b>	<b>PO: 162</b>	<b>RO:</b>	

AUTOMOBILE DESCRIPTION	
Make: ford	Model: utility
Year: 2020	Color:
VIN#:	
Odometer:	
Registration:	

APPOINTMENT INFORMATION		
Sales1: 9	Day: Tuesday	Bay#: 0
Sales2:	Date: 02/09/2021	
Start Time: 01:28 PM	Stop Time: 01:28 PM	
<b>Special:</b>		
<b>Dept/Class:</b>		

JOB DESCRIPTION	
undercover package	

QTY.	MODEL	MAKE	DESCRIPTION	SERIAL NO.	LIST	PRICE	SUBTOTAL
1	ETFSSN-P	EMERGENCY	sound off tail light flasher	ETFSSN-P		\$68.60	\$68.60
1	UHF-2150	EMERGENCY	Sound off headlight flasher universal	UHF-2150		\$88.60	\$88.60
1	FE7502-RB	EMERGENCY	Laguna RB comp seat 2020 Utility	FE7502-RB		\$1166.40	\$1166.40
1	XTP6BB	EMERGENCY	Code 3 XTP 6 diode lgith blue	XTP6BB		\$98.90	\$98.90
1	XTP6RR	EMERGENCY	Code 3 XTP 6 diode light red	XTP6RR		\$98.90	\$98.90
1	SI-240-T-IH	EMERGENCY	SECURE IDLE FORD 13+	SI-240-T-IH		\$188.50	\$188.50
1	C-VS-1012-	EMERGENCY	Havis console 2020 utility	C-VS-1012-INUT		\$469.35	\$469.35
1	C-CUP2-1001	EMERGENCY	cup holder for 1012 inut	C-CUP2-1001		\$64.40	\$64.40
1	C-ARM-108	EMERGENCY	arm pad for 1012 inut	C-ARM-108		\$166.03	\$166.03
1	C-USB-2	EMERGENCY	dual usb for 1012 inut	C-USB-2		\$61.91	\$61.91
<b>TECHNICIAN</b>							

LABOR/SUBLET DESCRIPTION	
Install undercover package.	
<b>SUBLET:</b>	

TECHNICIAN	START	STOP
<b>TOTAL LABOR HOURS</b>		

Materials:	\$5577.39
Labor:	\$1800.00
Sublet:	\$0.00
Other:	\$0.00
Misc:	\$0.00
Subtotal:	\$7377.39
Sales Tax:	\$0.00
<b>Invoice</b>	<b>\$7377.39</b>

TERMS & CONDITIONS
Estimates are good for a period of 90 days.

HOW PAID	
<b>Paid Cash :</b>	
<b>Paid Charge :</b>	
<b>Card Info :</b>	
<b>Auth. Code :</b>	
<b>Paid Check : Chk#</b>	
<b>Paid House :</b>	
<b>A/R Open : Due:</b>	
<b>Deposit : Type:</b>	0

**ABC AUTOMOTIVE ELECTRONICS**  
7213 W. ROOSEVELT RD

**THANK YOU**

**2CERM**  
**S**

**QUOTE**

Created On: 6/19/2015

**FOREST PARK**  
**(708) 488-9600 Fax: (708) 488-9610**  
**WWW.ABCAUTOELECTRONICS.COM**

**IL 60130**

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DEALER INFORMATION			
VILLAGE OF MAYWOOD/POLICE DEPT		ID# 40	
40 MADISON ST			
Maywood		IL 60153	
(708) 450-6310	Ext:		
<b>STK: 162</b>	<b>PO: 162</b>	<b>RO:</b>	

AUTOMOBILE DESCRIPTION	
Make: ford	Model: utility
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<b>Special:</b>		
<b>Dept/Class:</b>		

**JOB DESCRIPTION**

undercover package

QTY.	MODEL	MAKE	DESCRIPTION	SERIAL NO.	LIST	PRICE	SUBTOTAL
1	PAL06-RWBW	EMERGENCY	headlights corner led's bw and r/w	PAL06-RWBW		\$166.40	\$166.40
1	3492L6S	EMERGENCY	Code 3 patrol siren w/ lights control	3492L6S		\$428.00	\$428.00
1	39-30002-CM	EMERGENCY	Code 3 Supervisor red/blue visor light	39-30002-CM		\$889.69	\$889.69
1	TS-MTG-PIU20	EMERGENCY	VSM for supervisor 2020 utility Code 3	TS-MTG-PIU20		\$0.00	\$0.00
1	C3900U	EMERGENCY	Code 3 slim speaker with U bracket	C3900U		\$168.91	\$168.91
1	SHOPCHARGE	PARTS	HARDWARE/ SHOP CHARGE	SHOPCHARGE		\$180.00	\$180.00
1	LABOR	LABOR	LABOR	BERTO;0		\$1800.00	\$1800.00
1	CNS8R-	EMERGENCY	FEDERAL 8 HEAD SIGNAL MASTER RED	CNS8R-2654797		\$798.60	\$798.60
1	C-MD-112	EMERGENCY	HAVIS 11" SILDE FOR 0812 CONSOLE	C-MD-112		\$304.20	\$304.20
1	XTP6RR	EMERGENCY	Code 3 XTP 6 diode light red	XTP6RR		\$85.00	\$85.00

**TECHNICIAN**

LABOR/SUBLET DESCRIPTION
Install undercover package.
<b>SUBLET:</b>

TECHNICIAN	START	STOP
<b>TOTAL LABOR HOURS</b>		

Materials:	\$5577.39
Labor:	\$1800.00
Sublet:	\$0.00
Other:	\$0.00
Misc:	\$0.00
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<b>Auth. Code :</b>	
<b>Paid Check :</b>	<b>Chk#</b>
<b>Paid House :</b>	
<b>A/R Open :</b>	<b>Due:</b>
<b>Deposit :</b>	<b>Type:</b>

**ABC AUTOMOTIVE ELECTRONICS**  
7213 W. ROOSEVELT RD

**THANK YOU**

**2CERM**  
5

**QUOTE**

Created On: 6/19/2015

**FOREST PARK IL 60130**  
(708) 488-9600 Fax: (708) 488-9610  
WWW.ABCAUTOELECTRONICS.COM

INVOICE	TYPE	DATE	TIME	PAGES
C 233968	ESTIMATE	2/9/2021	5:12 PM	3

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			VIP#
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Home: (708)			

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Maywood (708) 450-6310	IL 60153
Ext:	
<b>STK:</b> 162	<b>PO:</b> 162 <b>RO:</b>

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Make: ford	Model: utility
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APPOINTMENT INFORMATION	
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Start Time: 01:28 PM	Stop Time: 01:28 PM
<b>Special:</b>	
<b>Dept/Class:</b>	

JOB DESCRIPTION	
undercover package	

QTY.	MODEL	MAKE	DESCRIPTION	SERIAL NO.	LIST	PRICE	SUBTOTAL
1	XTP6BB	EMERGENCY	Code 3 XTP 6 diode lgith blue	XTP6BB		\$85.00	\$85.00

**TECHNICIAN**

LABOR/SUBLET DESCRIPTION
Install undercover package.
<b>SUBLET:</b>

TECHNICIAN	START	STOP
<b>TOTAL LABOR HOURS</b>		

Materials:	\$5577.39
Labor:	\$1800.00
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<b>Auth. Code :</b>	
<b>Paid Check :</b>	<b>Chk#</b>
<b>Paid House :</b>	
<b>A/R Open :</b>	<b>Due:</b>
<b>Deposit :</b>	<b>Type:</b>

Village of  
**MAYWOOD**

POLICE DEPARTMENT



125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470



February 10, 2021

To: Mr. Willie Norfleet, Jr.  
Maywood Village Manager

From: Valdimir Talley, Jr.   
Maywood Chief of Police

Sir:

The attached proposal is being forwarded to your attention for consideration and for submission to the Regular Village Board Meeting which is scheduled to begin 7:00 pm on February 16, 2021.

**MPD Proposal #04**

The Maywood Police Department would like to seek Village Board approval to implement prosecution of overweight vehicle citations through Administrative Hearings. MPD has conferred with the Village Attorney and his analysis suggests this is allowable action. I seek to discuss this with the Board and request approval to implement prosecution for violations. I would also seek the Board to provide direction to the Village Attorney to update Village Ordinances where applicable. I will be available to respond to questions. Thank you for your continued support.

No Attachment

**KTJ**

KLEIN, THORPE & JENKINS, LTD.  
Attorneys at Law

20 N. Wacker Drive, Ste 1660  
Chicago, Illinois 60606-2903  
T 312 984 6400 F 312 984 6444

mtjurusik@ktjlaw.com  
DD 312-984-6432

15010 S. Ravinia Avenue, Ste 10  
Orland Park, Illinois 60462-5353  
T 708 349 3888 F 708 349 1506

www.ktjlaw.com

**MEMORANDUM**

**TO: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood**

**FROM: Michael T. Jursik**

**DATE: February 10, 2021**

**RE: License And Release, Hold Harmless And Indemnification Agreement For Non-Exclusive, Temporary Use Permit For Use Of Village-Owned Property (Village Property: 200 South 5th Avenue Building) (Monroe Foundation: COVID-19 Supply Distribution Event(s))**

---

Per the preliminary approval vote at the February 2, 2021 Village Board Meeting, I have enclosed the following document for your review, consideration and action at an upcoming Village Board Meeting:

LICENSE AND RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR NON-EXCLUSIVE, TEMPORARY USE PERMIT FOR USE OF VILLAGE-OWNED PROPERTY (Village Property: 200 South 5th Avenue Building) (Monroe Foundation: COVID-19 Supply Distribution Event(s))

The Agreement allows Monroe Foundation to use, at no charge, the First Floor of the 200 South 5th Avenue Building and/or the Gym to conduct its COVID-19 Supply Distribution Event on dates and times to be determined by the Village and the Monroe Foundation.

If there are any questions, please contact me.

*Mike*

Enclosure

cc: Viola Mims, Village Clerk (w/ encl.)  
Willie Norfleet, Jr., Village Manager (w/ encl.)  
Lanya Satchell, Finance Director (w/ encl.)  
Craig Bronaugh, Fire Chief (w/ encl.)  
Valdimir Talley, Police Chief (w/ encl.)  
John West, Director of Public Works (w/ encl.)  
Michael A. Marrs (w/ encl.)

**LICENSE AND RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT  
FOR NON-EXCLUSIVE, TEMPORARY USE PERMIT FOR USE OF VILLAGE-OWNED PROPERTY  
(Village Property: 200 South 5th Avenue Building)  
(Monroe Foundation: COVID-19 Supply Distribution Event(s))**

This License and Release, Hold Harmless and Indemnification Agreement (“Agreement”) has been entered into this \_\_\_ day of February, 2021, by the Village of Maywood, an Illinois municipal corporation (the “Village”) and **Monroe Foundation**, an Illinois **not-for-profit / for-profit corporation** with its principal place of business located at \_\_\_\_\_, \_\_\_\_\_, Illinois (the “LICENSEE”), in regard to the following. (The Village and the LICENSEE are at times referred to herein individually as a “Party” and collectively as the “Parties”.)

**WHEREAS**, the Village owns a building and real estate located at 200 South 5th Avenue, Maywood, Illinois 60153 (the “Village Property”); and

**WHEREAS**, LICENSEE desires to use the Village Property (area of use limited to: **First Floor of the Multipurpose Building and/or the Gym**) to distribute COVID-19 supplies to the public (the “Activity”) on the following dates and times (collectively, the “Activity Dates and Times”), subject to modification by the Village Manager as provided in this Agreement:

- **Use of the First Floor of Multipurpose Building and/or the Gym on dates and times TBD by the Village Manager**

**NOW, THEREFORE**, in consideration of the foregoing, and for the mutual promises hereinafter set forth, and for other good and valuable consideration, the sufficiency of which is acknowledged, the Village grants the LICENSEE a permit for the non-exclusive, temporary use of the Village Property for the Activity on the Activity Dates and Times, subject to the following terms and conditions:

**1. Term and License Fee; Suspension; Termination.** The above Whereas clauses are incorporated into this Section 1 by reference. In consideration of the **payment of \$NONE** by the LICENSEE, the Village authorizes the temporary, non-exclusive use of the Village Property by the LICENSEE only for the uses described above as the Activity and only on the Dates and Times described above as the Activity Dates and Times. The temporary, non-exclusive Temporary Use Permit and License granted under this Agreement to use the Village Property for the Activity terminates or may be suspended as follows:

- A. **Upon the expiration of this Agreement after the conclusion of the COVID-19 Supply Distribution Event(s), unless it is terminated by either Party prior to that date.**
- B. **Upon twenty-four (24) hours prior verbal or written notice to the LICENSEE, the Village Manager at any time may temporarily suspend the LICENSEE’s right to use the Multipurpose Building for one or more days for any public health and safety purpose, municipal purpose, or to allow another person or entity to temporarily use the Multipurpose Building. Any public health and safety purpose, municipal use or other usage of the Multipurpose Building by the Village takes priority over the LICENSEE’s use of the Multipurpose Building under this Agreement.**
- C. **Upon ten (10) days prior written notice to the LICENSEE, the Village Manager may permanently modify the LICENSEE’s right to use the Multipurpose Building by changing the above referenced Activity Dates and Times to accommodate any other public health and safety purpose, municipal purpose or use, or to allow another person or entity to use the Multipurpose Building. In such case, the Village Manager will provide the LICENSEE with a letter that modifies this Agreement that states the new Activity Dates and Times for the LICENSEE to conduct the COVID-19 Supply Distribution Event(s).**

- D. Either Party may terminate this Agreement for any reason at any time during the Term of this Agreement upon delivery of written notice to the other Party. The termination shall be effective immediately or on the termination date set forth in the termination notice.**

In addition, the obligations of the LICENSEE set forth in Section 3 (Care, Maintenance and Restoration) shall survive the termination of this Agreement until those obligations are fully satisfied by the LICENSEE.

**2. Use and Condition of Premises.** The LICENSEE accepts the Village Property in "AS-IS, WHERE-IS" condition as existing on the date of the execution of this Agreement. The LICENSEE acknowledges that it has inspected the Village Property and acknowledges that it is in good condition. **THE VILLAGE MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND WITH RESPECT TO THE CONDITION OF THE VILLAGE PROPERTY.** The LICENSEE acknowledges that the Village has made no representations or promises to LICENSEE to alter or otherwise improve the condition of the Village Property.

**3. Care, Maintenance and Restoration.** The LICENSEE shall, at its own expense and at all times, be responsible for maintaining the Village Property, as well as the areas used for activities associated with the Activity, in good condition and free from litter and other debris generated by the Activity. The LICENSEE shall, at its own expense, hire personnel to clean-up all litter and debris from participants, patrons and attendees of the Activity, to wash the Village Property in order to remove any food, drink or paint residue (if necessary), and to repair or replace any damage to the Village's personal property and the Village Property caused during the Activity. Upon termination of this Agreement, by lapse of time or otherwise, the LICENSEE, at its own expense, shall return and restore the Village Property to as good condition as immediately prior to the execution of this Agreement, ordinary wear and tear excepted. The Village Manager shall direct the LICENSEE to make such repairs and restorations as the Village deems necessary in order to restore the Village Property to its previous condition.

**4. Interference With Access.** The LICENSEE represents and warrants that its use of the Village Property shall not interfere in any way with the use of the public rights-of-way or property owned by the Village, the State or the County.

**5. Assignment and Subletting.** This Agreement may not be assigned or subletted by LICENSEE without the prior written consent of the Village, which may be withheld in the Village's absolute discretion. In the event of the LICENSEE's unauthorized assignment or subletting, this Agreement shall immediately terminate.

**6. Village Entry and Inspection.** The Village and the Village's employees, agents, representatives and volunteers are authorized to enter upon the Village Property, as well as the areas used for activities associated with the Activity, at any time and with or without prior notice, for all lawful purposes.

**7. Release, Waiver, Assumption of Risk, Hold Harmless and Indemnification.** LICENSEE covenants and agrees as follows:

- A. Hold Harmless and Indemnification.** The LICENSEE agrees to protect, indemnify, save and hold forever harmless **the Village of Maywood and its officers, current/past/future appointed and elected officials, President and Board of Trustees, employees, volunteers, attorneys, engineers and agents (the "Village Affiliates")** from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses brought by any person, including the LICENSEE, and their officers, officials, employees, contractors, subcontractors, volunteers, agents and invitees arising out of or relating to the Activity, LICENSEE's use, the Activity attendees' use or the public's use of the Village Property or the areas used for activities associated with the Activity, any other public rights-of-way in the Village, or any matters arising out of or relating to matters covered under this Agreement.
- B. Risk Of Injury.** The LICENSEE assumes the full risk of death, illness and personal injuries of any kind and all damages or losses of any kind which it or its officers, officials, employees, contractors, subcontractors, volunteers, agents and invitees or members of the public who attend the Activity may sustain arising out of or relating to the Activity, LICENSEE's use, Activity attendees' use or the public's use of the Village Property or the areas used for activities associated with the Activity, any other public rights-of-way in the Village, or any matters arising out of or relating to matters covered under this Agreement.
- C. Waiver Of Claims.** The LICENSEE agrees to waive and relinquish any and all claims or causes of action of any kind that it or its officers, officials, employees, contractors, subcontractors, volunteers, agents and invitees may have against the Village and the Village Affiliates arising out of or relating to the Activity, LICENSEE's use, the Activity attendees' use or the public's use of the

Village Property or the areas used for activities associated with the Activity, or any matters arising out of or relating to matters covered under this Agreement.

- D. **Release From Liability.** The LICENSEE fully releases and discharges the Village and the Village Affiliates from any and all claims or causes of action of any kind, including but not limited to illness, injury, death, damages or losses which LICENSEE or its officers, officials, employees, contractors, subcontractors, volunteers, agents and invitees or members of the public may have or which arise out of or relate to the Activity, LICENSEE's use, the Activity attendees' use or the public's use of the Village Property or the areas used for activities associated with the Activity, any other public rights-of-way in the Village, or any matters arising out of or relating to matters covered under this Agreement.

8. **Insurance.** During the term of this Agreement, the LICENSEE agrees to have the Village and the Village Affiliates expressly named as additional insureds on its insurance policies, in its endorsements and on its certificates related to the operation of the Activity for the purposes stated herein. The LICENSEE shall provide the following types of insurance, written on the comprehensive form and as an "occurrence" policy, in not less than the following amounts:

**Option A – Insurance Coverage:**

- A. Comprehensive General Liability – \$1,000,000 per occurrence and \$2,000,000 in the aggregate
- B. Umbrella Coverage – \$3,000,000
- C. Property Damage – \$500,000 per occurrence
- D. Workers' Compensation – Statutory

**Option B – Insurance Coverage:**

- A. Comprehensive General Liability – \$1,000,000 per occurrence and in the aggregate
- B. Property Damage – \$50,000 per occurrence
- C. Workers' Compensation – Statutory

**Option C – Insurance Coverage:**

- A. Comprehensive General Liability – \$100,000 per occurrence and \$100,000 in the aggregate
- B. Property Damage – \$50,000 per occurrence
- C. Workers' Compensation – Statutory

**Option D – Insurance Coverage:**

- A. Comprehensive General Liability – Village to provide this coverage for the Activity
- B. Umbrella Coverage – Village to provide this coverage for the Activity
- C. Property Damage – Village to provide this coverage for the Activity
- D. Workers' Compensation – Statutory (The LICENSEE shall provide this coverage)

**[adjustments to be made to the insurance coverage amounts based on type of use in Village Manager's discretion]**

The LICENSEE shall furnish certificates of insurance, with premiums paid in full, prior to the Effective Date of this Agreement (as defined below in Section 21), copies of which are incorporated herein and attached hereto as **Exhibit "1"** and made a part hereof. The LICENSEE shall provide the Village with satisfactory proof of the above insurance requirements in the form of a certificate executed by an insurer with no less than an A rating by the most recent "AM Best Insurance Rating Guide." The Village shall have the right to approve the coverage and the carrier, which approval shall not be unreasonably withheld. The LICENSEE shall also carry, during the life of this Agreement, a Worker's Compensation Insurance Policy with coverage in the statutory amount conforming to the current laws of the State of Illinois and shall furnish to the Village a Certificate of Insurance evidencing such coverage.

The LICENSEE's policy or policies of insurance shall specifically recognize and cover the LICENSEE's indemnification obligations under this Agreement, and shall contain cross-liability endorsements. Said insurance shall provide that the insurance provided by the LICENSEE shall be primary and that any provision of any contract

of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the LICENSEE's insurance.

All Certificate(s) of Insurance shall contain the following endorsement: "Should any of the above-described policies be canceled before the expiration date thereof, the issuing company shall serve thirty (30) calendar days prior written notice to the Village."

In the event of the cancellation of any insurance policy required herein, or upon the LICENSEE's failure to procure said insurance, the Village shall have the right to immediately terminate this Agreement. The insurance coverage of the LICENSEE shall be primary to the Village's own insurance.

**9. Alterations.** The LICENSEE shall not, without first obtaining the written consent of the Village, make any alterations, additions or improvements to the Village Property, which consent may be withheld in the discretion of the Village. It is expressly understood by LICENSEE and its agents that if the LICENSEE performs any alterations to the Village Property, LICENSEE agrees to indemnify, hold harmless, release, waive, assume the risk and defend the Village and the Village Affiliates from any and all liabilities, costs, expenses, damages, claims or causes of action of any kind, including but not limited to death, illness, injuries, damages and losses which any person, including the LICENSEE or its officers, employees, volunteers, agents, contractors, subcontractors, the Activity attendees or members of the public, may have or which arise out of, are connected with or are in any way associated with the construction or performance of the alterations of the Village's Village Property to the full extent possible under the provisions of Section 7 of this Agreement (Release, Waiver, Assumption of Risk, Hold Harmless and Indemnification).

**10. Default.** Each of the following acts or omissions of the LICENSEE or occurrences shall constitute an "Activity of Default":

- A. Failure or refusal by the LICENSEE to comply with any of the obligations of the LICENSEE set forth in this Agreement; and
- B. Failure or refusal by the LICENSEE to hold the Activity or use the Village Property.

**11. Village's Remedies on Default.** If the LICENSEE defaults in the performing of any of the other covenants or obligations hereof, or in the occurrence of any Activity of Default, the Village shall give the LICENSEE written or verbal notice of such default; and if the LICENSEE does not immediately cure any such default or take immediate actions to cure such default, then the Village may terminate this Agreement. Upon termination of this Agreement, the LICENSEE shall promptly remove its personal property, equipment and materials from the Village Property and shall not conduct activities associated with the Activity.

**12. Non-Waiver.** Failure by the LICENSEE or the Village to insist on strict performance of any of the conditions, covenants, terms or provisions of this Agreement or to exercise any of its rights hereunder shall not waive such rights, but the LICENSEE and the Village shall have the right to enforce the terms and conditions of this Agreement at any time and take such action as might be lawful or authorized hereunder, either in law or equity.

**13. Attorneys' Fees.** In case suit should be brought by the Village for recovery of the Village Property, or because of any act, which may arise out of the use or possession of the Village Property or to enforce the terms of this Agreement, the Village shall be entitled to all costs incurred in connection with such action, including reasonable attorneys' fees and litigation fees and expenses.

**14. Notices.** Any notice which either Party may or is required to give shall be given by mailing the same, by Personal Delivery or United States Registered or Certified Mail, postage prepaid, to LICENSEE at its current business address listed above at Page 1, or to the Village at 40 Madison Street, Attention Village Manager, Maywood, Illinois 60153, or to such other places as may be designated by the Parties from time to time.

**15. Severability.** Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law; but if any provision of this Agreement shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.

**16. Right to Terminate.** In addition to the termination rights set forth above in Section 1 (Term and License Fee; Suspension; Termination), the Village may suspend or terminate the operation of the Activity or terminate this Agreement at any time and for any reason relating to the exercise of any Village governmental purposes or the Village's decision to sell, lease, license or otherwise permit another person or public entity to occupy the Village Property or to ensure the public safety or for a violation of applicable federal, state, county or Village laws or this Agreement, upon written notice or verbal notice to the LICENSEE. In the event the Village exercises its right to terminate this Agreement, the LICENSEE shall not be entitled to a return of the Temporary Use

Permit Fee and agrees to restore the Village Property to its condition, as required above by Section 3 (Care, Maintenance and Restoration). If this Agreement is terminated by the Village, the temporary, non-exclusive license to use the Village Property shall terminate at the same time. Otherwise, this Agreement shall terminate as provided in Section 1 above, except that the release, hold harmless and indemnification provisions of Section 7 of this Agreement shall remain in full force and effect through the expiration of any applicable statute of limitation period that applies to all claims and causes of actions of any kind that could be or are brought against the Village or the Village's Affiliates that arise out of or relate to any matters covered by this Agreement, including the approval of this Agreement by the Village. In addition, the obligations of the LICENSEE set forth above in Section 3 (Care, Maintenance and Restoration) shall survive the termination of this Agreement until those obligations are fully satisfied by the LICENSEE.

**17. Compliance With Laws.** The Parties to this Agreement shall comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of this Agreement, including the following:

- A. Certification.** Each Party and its officers, corporate authorities, employees and agents certify that they are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or 5/33E-6 (interference with contract submission and award by public official) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act) or as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by any unit of local government or the State, unless the Party is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.* Each Party and its officers, corporate authorities, employees and agents further certify by signing this Agreement that the Party and its officers, corporate authorities, employees and agents have not been convicted of or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and has not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Nor has any of the Parties and their officers, corporate authorities, employees and agents made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent or employee of the Parties been so convicted nor made such an admission.
- B. Non-Discrimination.** Each Party and its officers, corporate authorities, employees and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations. Each Party maintains a written Sexual Harassment Policy in compliance with Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)). Each Party certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. Each Party certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160).
- C. Illinois Freedom Of Information Act.** The definition of a public record in the Freedom of Information Act (5 ILCS 140/1 *et seq.*) ("FOIA") includes a "public record that is not in the possession of a public body but is in the possession of a party with whom the agency has contracted to perform a governmental function on behalf of the public body and that directly relates to the governmental

function and is not otherwise exempt under this Act.” (5 ILCS 140/7(2). Consequently, each Party must maintain and make available to the other Party, upon request, their records relating to the performance of this Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 *et seq.*) and the FOIA.

**18. Venue.** The Parties agree that, for the purpose of any litigation relative to this Agreement and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the Parties consent to the *in personam* jurisdiction of said Court for any such action or proceeding. This Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois.

**19. Complete Defense.** It is expressly understood and agreed by the Parties that this Agreement may be pleaded by the Village as a complete defense to, and in bar of, any and all claims or causes of action of any kind brought, maintained or conducted by LICENSEE or by a third party in connection with or on account of any of the matters set forth in this Agreement. The Parties agree that this Agreement shall be admissible in evidence in any action in which the terms of this Agreement are sought to be enforced.

**20. Authority to Bind.** The Parties warrant and represent that the execution, delivery of and performance under this Agreement is pursuant to authority, validly and duly conferred upon the Parties and the signatories hereto.

**21. Effective Date:** This Agreement shall become effective upon the date of execution by the last signatory below.

**IN WITNESS WHEREOF**, the Parties to this Agreement have executed this Agreement as of the dates listed below.

**VILLAGE OF MAYWOOD**

**Licensee: MONROE FOUNDATION**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Village President or Village Manager

Title: \_\_\_\_\_

Authorized Officer

Date: \_\_\_\_\_, 2021

Date: \_\_\_\_\_, 2021

**Exhibit "1"**

**Certificate of Insurance obtained by LICENSEE**

**(as required in this Agreement)**

(attached)



20 N. Wacker Drive, Ste 1660  
Chicago, Illinois 60606-2903  
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10  
Orland Park, Illinois 60462-5353  
T 708 349 3888 F 708 349 1506

mtjurusik@ktjlaw.com  
DD 312-984-6432

www.ktjlaw.com

**MEMORANDUM**

**TO: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood**  
**FROM: Michael T. Jursik**  
**DATE: February 10, 2021**  
**RE: EXECUTIVE ORDER NO. 2021-01 UNDER DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – June 2, 2020)**

**AN ORDINANCE AUTHORIZING AND APPROVING EXECUTIVE ORDER NO. 2021-01 REGARDING THE USE OF FACE COVERINGS ISSUED BY THE VILLAGE PRESIDENT UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) AND AMENDING SECTION 92.21(B) (PUBLIC NUISANCES AFFECTING HEALTH) OF CHAPTER 92 (HEALTH AND SANITATION; NUISANCES) TO ENFORCE THE USE OF FACE COVERINGS DURING THE PENDENCY OF THE DISASTER PROCLAMATION IN THE STATE OF ILLINOIS RELATED TO THE COVID-19 PANDEMIC**

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Per the direction given at the February 2, 2021 Special Village Board Meeting, I have enclosed the following documents for your review, consideration and action at an upcoming Special Village Board Meeting:

1. EXECUTIVE ORDER NO. 2021-01: EXECUTIVE ORDER REQUIRING THE USE OF FACE COVERINGS UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) (for approval and execution by the Village President).
2. ORDINANCE AUTHORIZING AND APPROVING EXECUTIVE ORDER 2021-01 REGARDING THE USE OF FACE COVERINGS ISSUED BY THE VILLAGE PRESIDENT UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) AND AMENDING SECTION 92.21(B) (PUBLIC NUISANCES AFFECTING HEALTH) OF CHAPTER 92 (HEALTH AND SANITATION; NUISANCES) TO ENFORCE THE USE OF FACE COVERINGS DURING THE PENDENCY OF THE DISASTER PROCLAMATION IN THE STATE OF ILLINOIS RELATED TO THE COVID-19 PANDEMIC (for approval by the Village Board).
3. KTJ Memo regarding Survey of Cook County Suburban Mask Mandates and Fines.

On March 9, 2020, Governor JB Pritzker issued a disaster proclamation in the State of Illinois related to the COVID-19 pandemic as well as numerous related Executive Orders. Governor Pritzker has issued successive disaster proclamations, most recently on February 5, 2021, in response to the COVID-19 pandemic. In addition, Governor Pritzker has issued numerous Executive Orders addressing various aspects of pandemic response.

Village Board approval of the enclosed Ordinance and the Village President's approval of the enclosed EXECUTIVE ORDER NO. 2021-01 will allow the Village to implement and enforce a mask mandate, similar to the action the State of Illinois took. In practice, most Village residents and businesses have already been complying with the mask mandate implemented by the Governor through Executive Orders. However, the issuance of an Executive Order and the Ordinance adopting the Executive Order will aid in enforcement and promote the best available health mitigation practices to reduce the spread of COVID-19 in the community.

The Executive Order and the Ordinance provide that all individuals over the age of two (2) and able to medically tolerate a mask must wear one at all times in public places (indoors and outdoors) where social distancing of six feet or more cannot be maintained. The Ordinance further provides that each violation will be treated as a public nuisance and may result in a fine of not less than \$100.00 and not more than \$750.00.

A number of Chicago metropolitan municipalities and several neighboring Villages have taken similar action at the local level to promote mask wearing and imposing fines on violators. A survey of the mask mandates of other communities and the fines that attach for violations are set forth in the enclosed KTJ Memo regarding Survey of Cook County Suburban Mask Mandates and Fines.

If there are any questions, please contact me

*Mike*

Enclosures

cc: Viola Mims, Village Clerk (w/ encls.)  
Willie Norfleet, Jr., Village Manager (w/ encls.)  
Lanya Satchell, Finance Director (w/ encls.)  
Valdimir Talley, Chief of Police (w/encls.)  
Craig Bronaugh, Fire Chief (w/ encls.)  
John West, Public Works Director (w/encls.)  
La Sondra Banks, Human Resources Director (w/encls.)  
David Myers, Director of Community Development (w/encl.)  
Mark Lucas, Village Engineer (w/ encls.)

EXECUTIVE ORDER NO. 2021-01:

EXECUTIVE ORDER REQUIRING THE USE OF FACE COVERINGS UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020)  
(for approval and execution by the Village President)

**EXECUTIVE ORDER NO. 2021-01**

**EXECUTIVE ORDER REQUIRING THE USE OF FACE COVERINGS  
UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN  
THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020)**

**WHEREAS**, the Village of Maywood (“Village”) is a home rule unit of local government as provided by Article VII, Section 6 of the Illinois Constitution of 1970; and

**WHEREAS**, COVID-19, also known as the “coronavirus,” is a dangerous disease which has spread around the world, including in the United States, the State of Illinois and Cook County; and

**WHEREAS**, COVID-19 is a direct and serious threat to the public’s health, safety and welfare; and

**WHEREAS**, on March 9, 2020, the Governor of the State of Illinois issued a disaster proclamation in the State of Illinois related to the COVID-19 pandemic. The Governor has continued to issue successive disaster proclamations as each has expired, most recently on February 5, 2021; and

**WHEREAS**, on March 10, 2020, the President of the Cook County Board of Commissioners issued a disaster proclamation in Cook County, Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 virus a pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a nationwide emergency under Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 52 U.S.C. 5121, *et seq.*, related to the COVID-19 pandemic; and

**WHEREAS**, COVID-19 continues to be a dangerous, contagious disease which has spread around the world, including in the United States, the State of Illinois, Cook County and the Village of Maywood, and is a direct and serious threat to the public’s health, safety and welfare; and

**WHEREAS**, the Governor of the State of Illinois and other state and local leaders have taken action to respond to the COVID-19 pandemic, including the issuance of multiple Executive Orders by Governor Pritzker addressing various aspects of the response to the crisis; and

**WHEREAS**, COVID-19 is a disease that is likely to cause loss of life, loss of productivity, hardship and suffering to persons residing in or doing business in and around the Village; and

**WHEREAS**, Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6, provides that the corporate authorities of the Village of Maywood may grant the Village President the extraordinary power and authority to exercise, by executive order during a state of emergency, such of the powers of the Village’s corporate authorities as may be reasonably necessary to respond to the emergency; and

**WHEREAS**, on March 17, 2020, the Village President and Board of Trustees respectively adopted Ordinance No. CO-2020-07 (AN ORDINANCE AUTHORIZING THE VILLAGE PRESIDENT TO DECLARE A STATE OF EMERGENCY SHOULD THE NEED ARISE AND AUTHORIZING PURCHASE CONTRACTS AS

NECESSARY TO RESOLVE A STATE OF EMERGENCY WITHOUT PUBLIC ADVERTISEMENT WITHIN THE VILLAGE OF MAYWOOD) and, on June 2, 2020, the Village President issued DECLARATION NO. 2020-2: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) (Disaster Declaration and Remote Meeting Rules), which authorized the Village President to declare a state of emergency in the Village pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6); and

**WHEREAS**, the Village President of the Village of Maywood declared a State of Emergency in the Village of Maywood on March 17, 2020, in order to allow the Village to assist in preventing the loss of life and injuries, and alleviating damages, loss, hardship and suffering related to the COVID-19 pandemic; and

**WHEREAS**, on April 3, 2020, the Center for Disease Control recommended that all people wear cloth face coverings in public settings where other social and physical distancing measures are difficult to maintain; and

**WHEREAS**, on April 10, 2020, the United States Surgeon General recommended that people wear face coverings in order to mitigate the further spread of COVID-19; and

**WHEREAS**, the Village seeks to create a safer public health environment by implementing a face covering requirement during these unprecedented times; and

**WHEREAS**, the Village President has determined that it is necessary to issue this Executive Order to best protect the public's health, safety and welfare regarding the COVID-19 pandemic.

**NOW, THEREFORE, BE IT DECLARED, UNDER OATH, BY THE VILLAGE PRESIDENT OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS:**

**SECTION 1: Incorporation.** The recitals above shall be and are incorporated in this Section 1 as if restated herein.

**SECTION 2: Executive Order.** In order to help Village residents, businesses and the community at large deal with the significant negative health repercussions of the COVID-19 pandemic it is ordered:

1. Face coverings required and encouraged by this Executive Order shall cover a person's nose and mouth and be made of cloth or material reasonably designed and made to inhibit, filter, slow or restrict the breath, sneeze, cough or exhaling from the mouth and nose of the person wearing the face covering. Face coverings shall be worn, except as set forth in Section 2 below, when a person:
  - A. Works in any business where the person has contact with the public or with other individuals who are not members of the same household. The person's employer shall provide a face covering. Persons covered by this requirement include, but are not limited to, employees of grocery stores, restaurants, hardware and supply stores, financial institutions, laundry services, essential governmental functions, construction sites, automotive repair shops, gas stations, landscaping activities, and any home or curbside delivery carriers.

- B. Engages in any activity outside of the home where social distancing of six feet is not possible at all times, such as, but not limited to, shopping for necessary supplies and services, seeking medical supplies or medication, or visiting a health care professional. Face coverings shall be worn at all times when inside any public building. Face coverings shall be worn at all times outside if social distancing of six feet cannot be universally maintained.
- C. Rides in public transportation, taxis or ride share vehicles.

A business owner or operator may refuse admission or service to any person, in their discretion, who fails to wear a face covering when required by this Executive Order, including individuals unable to medically tolerate the wearing of a mask. Business owners and operators shall use their reasonable best judgment under this Executive Order and there may be times where refusing admission or service is inappropriate, or where reasonable accommodations may be offered. Business owners and operators are encouraged to provide a sanitary or disposable face covering to any person without one, if available and appropriate.

2. The face covering requirement of Section 1 of this Executive Order does not apply:
  - A. To a person under the age of two (2), or to persons unable to medically tolerate the wearing of a mask.
  - B. When a person is engaged in an outdoor activity, such as walking, hiking, running, exercising or biking, while obeying the social and physical distancing of at least six feet (6') from persons who are not members of the same household.
  - C. When a person is riding in a personal vehicle.
  - D. When a person is alone or with members of the same household in a private space that is not open to the general public.
  - E. When doing so poses a greater health, safety or security risk to the person or to the public.
3. The phrase "members of the same household" in this Executive Order shall mean "a group of people, related or unrelated, who occupy the same dwelling unit on a full-time basis and use common cooking, eating and sanitation facilities."
4. Appropriate face coverings include non-medical grade masks, homemade face coverings, scarves, bandanas or handkerchiefs. Medical-grade masks and N95 respirators are not recommended for general public use under this Executive Order and should be reserved for use by health care providers, medical providers and first-responders.
5. The intent of this Executive Order is to quickly and temporarily increase the usage of face coverings by persons in public to reduce the spread of COVID-19, to protect essential workers in the Village, and to protect the health, safety and welfare of Village residents. This Executive Order does not diminish the need for all residents, employees and persons in the Village to comply with social and physical distancing requirements.
6. This Executive Order does not waive or suspend compliance with any federal or State law, regulation, directive, order or requirement, or Village ordinance.

7. Penalty for Non-Compliance. Along with this Executive Order, the Village Board has adopted Ordinance CO-2020-\_\_\_ to further implement this mask mandate and to make non-compliance with the mask mandate an immediate violation of this Ordinance as well as a public nuisance under Section 92.21(B) (Public Nuisances Affecting Health) of Chapter 92 (Health And Sanitation; Nuisances) of the Maywood Village Code in order to enforce the use of face coverings during the pendency of the Gubernatorial Disaster Proclamation in the State of Illinois related to the COVID-19 Pandemic. Each violation of the mask mandate will be treated as a violation of Ordinance CO-2020-\_\_\_ and as a public nuisance under Section 92.21(B) of the Village Code, subject to the immediate issuance of an ordinance citation, and may result in a fine of not less than \$100.00 and not more than \$750.00.

**SECTION 3: Executive Orders.** The Village President is authorized to exercise, by executive order, such powers of the Village President and Board of Trustees as the Village President deems reasonably necessary to allow the Village to respond to the Emergency.

**SECTION 4: Duration.** The state of emergency declared herein shall expire upon the earlier of: (a) the adjournment of the next regular meeting of the Village President and Board of Trustees; or (b) withdrawal of this Declaration by the Village President.

**SECTION 5: Filing.** This Declaration shall be filed with the Village Clerk's Office upon its execution by the Village President.

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Edwenna Perkins, Village President

Subscribed and sworn to before me  
this \_\_\_ day of February, 2021.

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Notary Public

ORDINANCE AUTHORIZING AND APPROVING EXECUTIVE ORDER 2021-01 REGARDING THE USE OF FACE COVERINGS ISSUED BY THE VILLAGE PRESIDENT UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) AND AMENDING SECTION 92.21(B) (PUBLIC NUISANCES AFFECTING HEALTH) OF CHAPTER 92 (HEALTH AND SANITATION; NUISANCES) TO ENFORCE THE USE OF FACE COVERINGS DURING THE PENDENCY OF THE DISASTER PROCLAMATION IN THE STATE OF ILLINOIS RELATED TO THE COVID-19 PANDEMIC  
(for approval by the Village Board)

ORDINANCE NO. CO-2021- \_\_\_\_\_

**AN ORDINANCE AUTHORIZING AND APPROVING EXECUTIVE ORDER NO. 2021-01 REGARDING THE USE OF FACE COVERINGS ISSUED BY THE VILLAGE PRESIDENT UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) AND AMENDING SECTION 92.21(B) (PUBLIC NUISANCES AFFECTING HEALTH) OF CHAPTER 92 (HEALTH AND SANITATION; NUISANCES) OF THE VILLAGE CODE TO ENFORCE THE USE OF FACE COVERINGS DURING THE PENDENCY OF THE DISASTER PROCLAMATION IN THE STATE OF ILLINOIS RELATED TO THE COVID-19 PANDEMIC**

**WHEREAS**, Section 11-1-6 of the Illinois Municipal Code (65 ILCS 5/11-1-6) provides that the corporate authorities of each municipality may, by ordinance, grant to the Village President the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency; and

**WHEREAS**, such an ordinance must establish the standards to be relied upon for the Village President to determine when a state of emergency exists; and

**WHEREAS**, Section 8-10-5 of the Illinois Municipal Code (65 ILCS 5/8-10-5) provides that, after an emergency affecting public health or safety has been declared by an affirmative vote of the majority of the corporate authorities of a municipality, where the nature of the danger to the public health or safety has been identified, the corporate authorities may authorize the letting of contracts to the extent necessary to resolve such emergency without public advertisement; and

**WHEREAS**, on March 9, 2020, Governor JB Pritzker issued a disaster proclamation in the State of Illinois related to the COVID-19 pandemic. The Governor has continued to issue successive disaster proclamations as each has expired, most recently on February 5, 2021, as well as numerous related Executive Orders, which impacted how local public bodies conduct its business; and

**WHEREAS**, on March 10, 2020, the President of the Cook County Board of Commissioners issued a disaster proclamation in Cook County, Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 virus a pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a nation-wide emergency under Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 52 U.S.C. 5121, *et seq.*, related to the COVID-19 pandemic; and

**WHEREAS**, the COVID-19 pandemic is a contagious disease that is likely to cause loss of life, loss of productivity, hardship and suffering to persons residing in or doing business in and around the Village; and

**WHEREAS**, in response to Governor JB Pritzker's actions on March 17, 2020, the Village President and Board of Trustees of the Village of Maywood approved Ordinance No. Co-2020-07: An Ordinance Authorizing The Village President To Declare A State Of Emergency Should The Need Arise

And Authorizing Purchase Contracts As Necessary To Resolve A State Of Emergency Without Public Advertisement Within The Village Of Maywood; and

**WHEREAS**, the Village President of Maywood declared a State of Emergency in the Village of Maywood on March 17, 2020, in order to allow the Village to assist in preventing the loss of life and injuries, and alleviating damages, loss, hardship and suffering related to the COVID-19 pandemic. On June 2, 2020, the Village President issued DECLARATION NO. 2020-2: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) (Disaster Declaration and Remote Meeting Rules), which authorized the Village President to declare a state of emergency in the Village pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6); and

**WHEREAS**, on April 3, 2020, the Center for Disease Control recommended that all people wear cloth face coverings in public settings where other social and physical distancing measures are difficult to maintain; and

**WHEREAS**, on April 10, 2020, the United States Surgeon General recommended that people wear face coverings in order to mitigate the further spread of COVID-19; and

**WHEREAS**, the Village seeks to create a safer public health environment by implementing a face covering requirement during these unprecedented times; and

**WHEREAS**, the Village President and the Board of Trustees of the Village of Maywood desire to amend Section 92.21(B) (Public Nuisances Affecting Health) of Chapter 92 (Health And Sanitation; Nuisances) of the Maywood Village Code to enforce the use of face coverings during the pendency of the Gubernatorial Disaster Proclamation in the State of Illinois related to the COVID-19 pandemic; and

**WHEREAS**, the Village President and the Board of Trustees of the Village of Maywood have determined that it is in the best interests of the Village and its residents to enact this Ordinance, which will contribute to the protection of the public's health, safety and welfare regarding the COVID-19 pandemic.

**BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1:** Each of the Whereas paragraphs above are incorporated into Section 1 of this Ordinance as material terms hereof.

**SECTION 2:** The Village President and Board of Trustees of the Village of Maywood ("Corporate Authorities") adopt and approve this Ordinance in order to help Village residents, businesses and the community at large deal with the significant negative health repercussions of the COVID-19 pandemic:

1. Face coverings required and encouraged by this Ordinance shall cover a person's nose and mouth and be made of cloth or material reasonably designed and made to inhibit, filter, slow or restrict the breath, sneeze, cough or exhaling from the mouth and nose of the person wearing the face covering. Face coverings shall be worn, except as set forth in Section 2 below, when a person:

- A. Works in any business where the person has contact with the public or with other individuals who are not members of the same household. The person's employer shall provide a face covering. Persons covered by this requirement include, but are not limited to, employees of grocery stores, restaurants, hardware and supply stores, financial institutions, laundry services, essential governmental functions, construction sites, automotive repair shops, gas stations, landscaping activities, and any home or curbside delivery carriers.
- B. Engages in any activity outside of the home where social distancing of six feet is not possible at all times, such as, but not limited to, shopping for necessary supplies and services, seeking medical supplies or medication, or visiting a health care professional. Face coverings shall be worn at all times when inside any public building. Face coverings shall be worn at all times outside if social distancing of six feet cannot be universally maintained.
- C. Rides in public transportation, taxis or ride share vehicles.

A business owner or operator may refuse admission or service to any person, in their discretion, who fails to wear a face covering when required by this Ordinance. Business owners and operators shall use their reasonable best judgment under this Ordinance and there may be times where refusing admission or service is inappropriate. Business owners and operators are encouraged to provide a sanitary or disposable face covering to any person without one, if available and appropriate.

- 2. The face covering requirement of Section 1 of this Ordinance does not apply:
  - A. To a person under the age of two (2), or to persons unable to medically tolerate the wearing of a mask.
  - B. When a person is engaged in an outdoor activity, such as walking, hiking, running, exercising or biking, while obeying the social and physical distancing of at least six feet (6') from persons who are not members of the same household.
  - C. When a person is riding in a personal vehicle.
  - D. When a person is alone or with members of the same household in a private space that is not open to the general public.
  - E. When doing so poses a greater health, safety or security risk to the person or to the public.
- 3. The phrase "members of the same household" in this Ordinance shall mean "a group of people, related or unrelated, who occupy the same dwelling unit on a full-time basis and use common cooking, eating and sanitation facilities."
- 4. Appropriate face coverings include non-medical grade masks, homemade face coverings, scarves, bandanas or handkerchiefs, medical-grade masks and N95 respirators if available.
- 5. The intent of this Ordinance is to quickly and temporarily increase the usage of face coverings by persons in public to reduce the spread of COVID-19, to protect essential workers in the Village, and to protect the health, safety and welfare of Village residents. This Ordinance does not diminish the need for all residents, employees and persons in the Village to comply with social and physical distancing requirements.

6. This Ordinance does not waive or suspend compliance with any federal or State law, regulation, directive, order or requirement, or Village ordinance.
7. Penalty for Non-Compliance. The Village Board has adopted this Ordinance to implement this mask mandate and to make non-compliance with the mask mandate an immediate violation of this Ordinance as well as a public nuisance under Section 92.21(B) (Public Nuisances Affecting Health) of Chapter 92 (Health And Sanitation; Nuisances) of the Maywood Village Code in order to enforce the use of face coverings during the pendency of the Gubernatorial Disaster Proclamation in the State of Illinois related to the COVID-19 Pandemic. Each violation of the mask mandate will be treated as a violation of this Ordinance and as a public nuisance under Section 92.21(B) of the Village Code, subject to immediate issuance of an ordinance citation, and may result in a fine of not less than \$100.00 and not more than \$750.00.

**SECTION 3:** Subsection 92.21(B) (Public Nuisances Defined; Public Nuisances Affecting Health) of Chapter 92 (Nuisances) of Title IX (General Regulations) of the Maywood Village Code is amending by adding subsection (14), which reads as follows:

“(14) Failing to comply with the mask mandate imposed by Ordinance No. CO-2020-\_\_ and Executive Order No. 2021-01: Executive Order Requiring The Use Of Face Coverings Under Declaration No. 2020-02: Declaration Of A State Of Emergency In The Village Of Maywood, Cook County, Illinois (COVID-19 – June 2, 2020) during the pendency of the Gubernatorial Disaster Proclamation in the State of Illinois related to the COVID-19 Pandemic.”

**SECTION 4:** To the extent necessary, all tables of contents, indexes, headings, and internal references or cross-references to sections that need to be amended or deleted within the Maywood Code of Ordinances, as amended, as a consequence of the above Code Amendments, shall be amended by the Village’s codifier so as to be consistent with the terms of this Ordinance.

**SECTION 5:** All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. If any Section, paragraph or provision of this Ordinance shall conflict with any part of Executive Order No. 2021-01 or the Village of Maywood Village Code, this Ordinance shall prevail.

**SECTION 6:** Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 7:** Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Maywood Village Code, as amended, shall remain in full force and effect.

**SECTION 8:** This Ordinance shall be in full force and effect from and after its adoption, approval and publication in the manner provided by law.

**SECTION 9:** Any individual found to be in violation of any section of this Ordinance shall be subject to a fine of not less than \$100.00 and not more than \$750.00 per occurrence.

**SECTION 10:** Pursuant to Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4), the President and Board of Trustees of the Village of Maywood find and decide that it is in the best interests

of the Village that the provisions of this Ordinance shall be effective immediately for purposes of implementation and enforcement, as noted above, and such provisions shall be effective immediately provided that this Ordinance receives a favorable vote of two-thirds (2/3rds) of the corporate authorities of the Village then holding office (i.e., 5 of 7 Village Board members vote in favor of the Ordinance).

**ADOPTED** this 16th day of February, 2021, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me, and attested by the Village Clerk, on this 16th day of February, 2021.

\_\_\_\_\_  
Edwenna Perkins, Village President

**ATTEST:**

\_\_\_\_\_  
Viola Mims, Village Clerk

Published by me in pamphlet form this \_\_\_ day of February, 2021.

\_\_\_\_\_  
Viola Mims, Village Clerk

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF COOK     )

**CLERK'S CERTIFICATE**

I, Viola Mims, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AND APPROVING EXECUTIVE ORDER NO. 2021-01 REGARDING THE USE OF FACE COVERINGS ISSUED BY THE VILLAGE PRESIDENT UNDER DECLARATION NO. 2020-02: DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS (COVID-19 – JUNE 2, 2020) AND AMENDING SECTION 92.21(B) (PUBLIC NUISANCES AFFECTING HEALTH) OF CHAPTER 92 (HEALTH AND SANITATION; NUISANCES) OF THE VILLAGE CODE TO ENFORCE THE USE OF FACE COVERINGS DURING THE PENDENCY OF THE DISASTER PROCLAMATION IN THE STATE OF ILLINOIS RELATED TO THE COVID-19 PANDEMIC**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 16th day of February, 2021, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 16th day of February, 2021.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Maywood, this \_\_\_\_ day of February, 2021.

\_\_\_\_\_  
Viola Mims, Village Clerk

[SEAL]

**KTJ Memorandum dated February 10, 2021  
regarding Survey of Cook County  
Suburban Mask Mandates and Fines**

**MEMORANDUM**

**RE: Survey of Cook County Suburban Mask Mandates and Fines**

**Date: February 10, 2021**

The following table reflects mask mandates implemented by Chicago suburbs in response to the COVID-19 pandemic (highlighted municipalities are located near Maywood). Some of these mandates may not currently be active. It should be noted that the State of Illinois also enacted a mask mandate ([Executive Order 2020-32](#), face coverings required in public places when unable to maintain six feet of distance for those over age two) on April 30, 2020, which may have impacted local decisions to enact similar ordinances.

Municipality	Description	Penalty	Penalty Amount
Buffalo Grove	<a href="#">Executive Order</a>  Mandatory face coverings in public places for the medically able over age 2.	Fine and/or suspension of business license.	Up to \$750.  <a href="#">(Village Code 1.08.010 and 1.12.010 apply)</a>
Cicero	<a href="#">Executive Order 2020-05; addendum requiring posted notice</a>  Mandates employees and customers at essential businesses (open to public) wear face coverings.	Fines for first offense; possible revocation of business license for subsequent offenses.	\$50 to \$750  (amount not specified in Order; assuming <a href="#">Village Code provision</a> for unspecified penalties applies, seems to be confirmed by <a href="#">multiple news outlets</a> )
Deerfield	<a href="#">Supplemental Executive Order</a>  Mandatory face coverings for those over age two when working in or patronizing retail stores, indoor construction sites, performing landscaping, using public transportation or ride-share vehicles/taxis, and indoor and outdoor common areas of multi-unit residential buildings.	Not provided in order; <i>Chicago Tribune</i> provided enforcement via citations.	\$50 if paid within 10 days of citation issuance, \$100 after; can also request court hearing ( <a href="#">according to Chicago Tribune</a> ).
Des Plaines	<a href="#">Supplemental Executive Order</a>  Mandatory face coverings for those over age two when working or shopping at essential businesses (open to public) or using public transportation or ride-share vehicles/taxis.	Not provided in order; <a href="#">Village FAQ</a> provides enforcement via citations.	Up to \$750  (amount not specified in Order, assuming <a href="#">Village Code provision</a> for unspecified penalties applies)

Evanston	<a href="#">Emergency Order</a> Mandatory face coverings for those over age two when working or shopping at essential businesses (open to public) or using public transportation or ride-share vehicles/taxis.	Fine.	\$20 to \$750  ( <a href="#">Section 1-4-1 of Evanston Municipal Code</a> )
Glenview	<a href="#">Executive Order</a> Mandatory face covering for those older than five when working at or patronizing essential businesses (open to public) and when using public transportation or ride-share vehicles/taxis.	Fine.	\$100 to \$1,000  (Local State of Emergency expired on June 16, 2020)
Highland Park	<a href="#">Supplemental Executive Order</a> Mandatory face coverings for those over age two when working or shopping at essential businesses (open to public) or using public transportation or ride-share vehicles/taxis.	None provided.	N/A
La Grange Park	<a href="#">Executive Order 2020-01</a> Mandatory face covering for those older than five when working at or patronizing essential businesses (open to public) and when using public transportation or ride-share vehicles/taxis.	Citation for first offense; failure to pay citation results in filing of complaint	\$50 if paid within 10 days of citation; \$100 if paid between 11 and 30 days of citation; and up to \$300 for late payment or repeat offenses  ( <a href="#">Section 70.999 penalties</a> )
Morton Grove	<a href="#">Executive Directive 2020-1</a> Recommends all persons wear face coverings outside of their place of residence.	Warning, then citation or arrest at discretion of police.	\$75 to \$750.  (amount not specified in directive, assuming <a href="#">Village Code provision</a> for unspecified penalties applies)
Mundelein	<a href="#">Executive Order</a> Mandatory face coverings for medically able in public places and unable to maintain 6 foot distance.	None.  ( <a href="#">Village message</a> clarifying private businesses can refuse service for non-compliance with Order)	N/A
Niles	<a href="#">Executive Directive 2020-01</a> Requires all persons engaging in activity outside of their place of residence to wear face coverings.	None. <a href="#">Police may be called</a> to help remove a guest of a store who will not comply or leave their store.	N/A

Northbrook	<a href="#">Order Requiring Face Coverings</a> Mandatory face coverings for those over age five when working at or patronizing essential businesses (when open to public) and when using public transportation or ride-share vehicles/taxis.	Unspecified. Police officers will contact business owner by phone when there is a reported violation.	N/A
North Riverside	<a href="#">Emergency Directive</a> Mandatory face coverings for businesses open to public with workers in proximity to customers.	Citations, fines, suspensions, and closures as appropriate.	\$5 to \$500  (amount not specified in directive, assuming <a href="#">Village Code provision</a> for unspecified penalties applies)
Oak Brook	<a href="#">Executive Order</a> Mandatory face coverings for the medically able over age two in public places.	None	N/A
Oak Lawn	<a href="#">Emergency Declaration</a> Requires all persons engaging in activity outside of their place of residence to wear face coverings.	Warning then citation or arrest at discretion of police.	\$100 to \$750  (amount not specified in declaration, assuming <a href="#">Village Code provision</a> for unspecified penalties applies)
Park Ridge	<a href="#">Executive Order 2020-01</a> Mandatory face coverings for those over age five when working at or patronizing essential businesses (when open to public) and when using public transportation or ride-share vehicles/taxis.	Fine.	Up to \$500  ( <a href="#">Park Ridge City Code 3-1-8(g)</a> )
Skokie	<a href="#">Emergency Directive</a> Mandatory face coverings for those over age five when working at or patronizing essential businesses (when open to public) and when using public transportation or ride-share vehicles/taxis.	Unspecified.	N/A
Tinley Park	<a href="#">Resolution Requiring Face Coverings</a> Requires all persons engaging in activity outside of their place of residence to wear face coverings.	Warning then citation or arrest at discretion of police.	\$50 to \$750  (amount not specified in resolution, assuming <a href="#">Village Code provision</a> for unspecified penalties applies)

Waukegan	<p><u>Mayoral Emergency Order Requiring Use of Face Coverings</u></p> <p>Mandatory face coverings for those over age two when working at or patronizing essential businesses (when open to public) and when using public transportation or ride-share vehicles/taxis.</p>	Fines, subject to administrative adjudication.	<p>\$25 to \$750</p> <p>(amount not specified in resolution, assuming <u>Village Code provision</u> for unspecified penalties applies)</p>
Wilmette	<p><u>Declaration of Local Disaster and Public Health Emergency</u></p> <p>Mandatory face coverings for all (except when health risk, such as for 2 years old and younger) when working at or patronizing essential businesses (when open to public) and when using public transportation.</p>	Unspecified.	<p>Unspecified.</p> <p>If applicable, general penalty provided in <u>Village Code</u> is between \$50 and \$750. However, declaration does not mention enforcement.</p>